



## **AGENDA**

### **PUBLIC SAFETY COMMITTEE**

### **January 27, 2022 at 5:00 PM**

Call to order

Approval of Minutes

1. Minutes, September 23, 2021

Old Business

New Business

2. Renaming one portion of Robinson Ave
3. Tybee Island Fire Department
  - Fire Department Air Packs
  - Fire Department Ladder Truck
  - Fire Department Storm Shelter/Fire Station
  - Inspection Services
4. Tybee Island Police Department
  - Police Department Speed Cameras
  - Report on No Smoking Area on Beach
  - Upstairs Office Space

City Manager Comments

Adjournment

City of Tybee Island  
Public Safety Committee  
September 23, 2021

In Attendance: Shawn Gillen, George Shaw, Pete Gulbranson, Chief Bryson, Major Fobes, and Major Moseley

Shawn Gillen called the meeting to order at 1:00.

George Shaw made a motion to approve the amended minutes from August 26, 2021. Pete Gulbranson. Vote was unanimous to approve.

Dr. Gillen asked Pete Gulbranson to give an update on the sidewalks between Butler and 18<sup>th</sup> and 19<sup>th</sup> Streets. Dr. Gillen summarized that it has been determined this is not a big issue to address. Mr. Gulbranson confirmed. He stated he has looked at alternatives and as there have not been incidents with vehicles or pedestrians in the last five (5) years it is his recommendation to leave it as it is. The one caveat is he is going to have the white stripe ground off so it will look as part of the road.

**Public Comment**

Marie Rodriguez approached. She asked Chief Bryson how many officers are on staff. Chief Bryson responded 28 officers. She then asked how many officers are on duty with each shift. Chief Bryson stated there are variables, i.e., training, vacation, etc. but ideally, five (5) officers per shift. Ms. Rodriguez then asked how many Code Enforcement Officers are on staff. Chief Bryson responded eight (8).

**Computer Aided Dispatch and Record Management System, TIPD.**

- Dr. Gillen stated Chief Bryson, Mayor Fobes and Major Moseley have been working on the new system and this has been budget for this FY, \$150,000. Quotes have been received, Central Square which is used by Chatham County 911 System is utilizing. The other quote received, SSI. Major Fobes outlined both quotes and recommended the City move forward with the SSI program. This is under budget and there will be a monthly cost reduction. Major Fobes made a motion to move forward with SSI. George Shaw seconded. The vote was unanimous to move forward for City Council approval.

**City Manager Updates**

- Dr. Gillen stated they conducted the second set of interviews for the Fire Chief position. They have identified two (2) individuals that will be called back for a second round of interviews. The candidates will come back for a three (3) day interview process where they will meet with Staff and the panel. It is his desire to have the new Fire Chief in place by the first of the year.
- Dr. Gillen asked Chief Bryson to give an update on the TIPD. Chief Bryson stated he has two candidates slated to attend the Police Academy and another to attend in January 2022. As to Code Enforcement, they are currently attending training with CVIOG. He continued, they are staffed for Trick or Treat on Lewis Avenue as they anticipate a crowd. Chief Bryson stated Code Enforcement offices are staff which is giving a high visibility in the community. Major Fobes stated vehicles for Code Enforcement will arrive very shortly.

George Shaw made a motion to adjourn. Pete Gulbranson second. Vote was unanimous to adjourn.

Meeting adjourned at 1:35PM

Jan LeViner, MMC  
Clerk of Council

STATE OF GEORGIA            )  
  )  
COUNTY OF CHATHAM        )

**INSPECTION SERVICES AGREEMENT**

This intergovernmental Agreement, entered into this 10th day of September, 2015, by and between the **City of Tybee Island**, hereinafter the "City", and **Chatham County**, hereafter the "County".

WHEREAS, the City is in need of qualified inspector(s) to inspect matters relating to the administration, plans review, and enforcement of its several construction codes in the City and enforcement of certain provisions of the Land Development Code; and,

WHEREAS, the County is providing an essential government function on behalf of the City; and,

WHEREAS, the inspector(s) of the County Building Safety and Regulatory Services Department are qualified to make such inspections, review construction plans, and administer the City's building, mechanical, electrical, plumbing, gas, fire code, flood damage control, and Land Development Code according to the attached scope of work.

NOW THEREFORE, for and in consideration of the mutual benefits flowing from one party to the other, it is hereby agreed as follows:

- (1) The City shall pay the County the sum of \$45,000.00 annually and the County shall provide its inspectors to make reasonable and necessary construction code and local ordinance inspections required by the City. The annual sum will provide the City with ninety-two (92) man hours or inspector's time per month. Time in excess of ninety-two (92) hours per month will be billed at an hourly rate.
- (2) The County shall keep appropriate records of the number of hours of inspection services rendered to the City on a quarterly basis. The City agrees to pay the County Finance Department \$3,750.00 per month plus \$37.50 per hour for time in excess of ninety-two (92) hours per month. Payment for services will be made by the City within thirty (30) days from receipt of the County's invoice.
- (3) The County will undertake to provide a part-time inspector to make reasonable efforts to perform services requested by the City, but limited to those services outlined in the agreement and attached scope of work. The County inspector and his inspections are solely for the benefit of the City to assist in code compliance and the services are not intended to be relied upon by any third party not part of this agreement. The County does not issue any express or implied representation or warranty to the City of any third party as to the performance of services under this agreement. The County or City does not waive sovereign immunity, and all actions or services provided hereunder require skill and judgement, and

the interpretation of codes and no action or omission to act shall be deemed or construed to be ministerial in nature.

- (4) The City agrees to protect, defend, indemnify, and hold harmless the County, its Commissioners, officers, agents, and employees from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including claims for contribution and/or indemnification, for injuries to or death of any person or persons or damages to the property or the rights of any person or persons caused by the County while engaged in the performance of providing inspection services to the City.
- (5) The agreement shall be an annual agreement which shall automatically continue from year to year unless terminated after a written notice of not less than thirty (30) days before the annual renewal date. In the event that an adjustment(s) to this agreement is desired by either party during the annual thirty (30) day renewal period, such adjustment shall be mutually agreed upon and the agreement revised or amended and approved and signed by the appropriate authorities for each party.

Either party may terminate this agreement as a matter of convenience at any time during the year after a written notice of the proposed termination of not less than sixty (60) days prior to the proposed termination date.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first written above.

This agreement becomes effective the 10 day of SEPTEMBER, 2015.

**CITY OF TYBEE ISLAND**

  
Jason Buelterman, Mayor

  
Jan LeViner, Clerk of Council

**CHATHAM COUNTY, GEORGIA**

  
Albert J. Scott, Chairman Chatham County  
Board of Commissioners

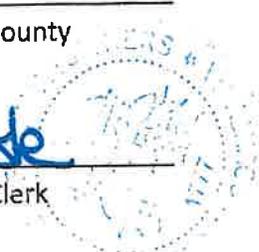
  
Janice E. Bocook, Chatham County Clerk

Approved as to Form And Legality

  
Attorney-at-Law

[SEAL]

*Approved as to Form  
and Legality  
Shelley H. Hight*





**CHATHAM COUNTY DEPARTMENT OF BUILDING  
SAFETY & REGULATORY SERVICES**

P.O. Box 8161  
Savannah, GA 31412-8161  
912-201-4300 - Fax 912-201-4301



Gregori S. Anderson, CBO  
Director

Clifford Bascombe, CBO, CFM  
Assistant Director

**SCOPE OF WORK**

Code and Ordinance Enforcement  
Services for the City of Tybee Island  
(Revised August 2015)

**SCOPE**

- Provide a physical presence in the Tybee Island Planning and Zoning Department and conduct field inspections.
- Building construction document and drawing plan review for compliance to the State construction and fire codes and to City of Tybee Island development ordinances and State amendments.
- Construction site inspections for compliance to the State construction and fire codes, Tybee Island building and flood damage control ordinances.
- Sign-off on all inspections, flood damage control inspections and Certificates of Occupancy.
- Site inspections for compliance to the City of Tybee Island Land Development Code.

**FEES**

Base Annual Rate: \$45,000.00

Includes: Twenty-three (23) hours/week

Time in excess of ninety-two (92) hours/month will be billed at an hourly rate of \$37.50.