



AGENDA
PUBLIC SAFETY COMMITTEE
February 24, 2022 at 5:00 PM

Call to order

Approval of Minutes

1. Minutes, January 27, 2022

Old Business

New Business

2. Golf Carts
3. Inspection Services Agreement
4. Robinson Avenue
5. Parking Permits
6. Strategic Plans

Public Comments

City Manager Comments

Adjournment

Minutes, Public Safety Committee, January 27, 2022

Shawn Gillen called the meeting to order at 5:00PM. Those attending were Michelle Owens, Assistant City Manager; Chief Jeremy Kendrick, TIFD; Peter Gulbranson, Engineer; Chief Robert Bryson, TIPD; and Brian West and Monty Parks, Councilmembers.

Dr. Gillen stated the Committee is made up of two council members, Brian West and Monty Parks; Chief of Police, Robert Bryson; Chief of Fire Department, Jeremy Kendrick; Michelle Owens, Assistant City Manager; and himself.

Monty Parks made a motion to approve the September 23, 2021 minutes. **Brian West** seconded. Vote was unanimous to approve.

Dr. Gillen introduced the **Renaming of a portion of Robinson Avenue**. Chief Kendrick stated he has received concerns from neighbors regarding the ease in getting from one end of Robinson to the other. He explained there have been issues with deliveries not being made and EMS has had issues in the past. Chief is recommending renaming the street. Monty Parks expressed his concerns with property that is deeded, 911, and voting issues. **Monty Parks** made a motion to move forward investigating the feasibility of renaming the street. **Brian West** seconded. Vote was unanimous to approve.

Dr. Gillen outlined the items under the Fire Departments name. The first being the **Air Packs**. He stated they are outdated and there is no maintenance or parts available. Chief Kendrick stated the current air packs do not meet the standard for respiratory protection and he is recommending moving forward with purchasing new packs. He stated there is funding in the budget. **Brian West** made a motion to take this agenda item to City Council for their consideration. **Monty Parks** seconded. Vote was unanimous to approve.

Dr. Gillen stated over the last two budget cycles the City has set aside SPLOST money for a new **ladder truck**. Chief Kendrick has found a demo truck that is available at a much lower cost than a new truck, \$986,000 (approximately). Mr. Parks asked if the City is going to keep the outdated ladder truck that we currently have. Chief Kendrick responded yes, as this is due to the requirement of how much water you need to have on the scene during a fire. Engine #2 will be retired and sold. Dr. Gillen asked for a recommendation. Mr. Parks stated he is happy to have Council review the request, but it is his understanding, this year was not the plan to purchase a new truck. Dr. Gillen confirmed. Mr. Parks expressed his concerns with purchasing the new truck this year and not waiting two or three years to have more SPLOST dollars. **Brian West** made a motion to proceed with presenting this to Council for their consideration. **Monty Parks** seconded. Vote was unanimous to approve.

Chief Kendrick discussed the **Inspection Services** for commercial businesses. He contacted Chatham County and it was discovered the only thing they are inspecting are new businesses. Annual inspection for businesses are not being done. As the City is behind in inspections, he is recommending an inspector come and inspect the businesses to ensure there are no public safety issues. He further recommended the City hire someone from within the City and no longer use

Chatham County. Mr. Parks discussed having Chatham County include annual inspections in the current contract and what would be the additional cost. He also asked Dr. Gillen to check with other municipalities as to what they are doing. Dr. Gillen stated he will get further information and bring it back to a future meeting.

Dr. Gillen discussed the **Storm Shelter/Fire Station**. He stated two years ago the City applied for a FEMA grant for a storm shelter. The grant is to construct a facility that would withstand a category 5 hurricane; house 500 people during a tornado; and house 50 people during a hurricane. Dr. Gillen stated the area being considered is the same location as the current fire station. This would be expanding the bays and building out the upstairs. The City is awaiting approval. There will be a match to the grant, approximately \$750,000 which will be with SPLOST. Mr. Parks asked for the final staffing to include equipment. Dr. Gillen confirmed.

Dr. Gillen stated the law has changed regarding school districts, speed enforcement. Chief Bryson introduced a representative from **True Blue Speed Enforcement** and this will be a proposal for City Council to consider. Dr. Gillen stated the goal from the Committee is to get Chief Bryson's input on direction going forward. Ryan Moore, Blue Line Solutions, approached the Committee. Mr. Moore stated the law changed a few years ago and now you can have automated school zone enforcement during the day while school is in session. Not on weekends, after school activities or any other activities outside normal school hours. He explained the recent survey his company did which showed at least 600 vehicles that were speeding during school hours. The cameras capture the license number and is processed next day. His company then sends the citations for payment. Mr. Parks expressed his concerns with citing of visitors as they will not be educated as to the speeding enforcement. Chief Bryson stated speed limits are posted and this frees up an officer. Dr. Gillen asked for clarification of the hours the radar will be enforced. Major Fobes stated the system runs an hour before school and an hour after school and runs the entire day. Mr. West expressed his concerns with the number of signs on Butler Avenue and would like to find a way to be more effective with signage. Mr. Moore stated there is no cost to the City. Mr. Parks stated he would like information sent to the community prior to it being heard by Council. Dr. Gillen recommended this is put on the next agenda for City Council as "for discussion only" and then do a thirty day comment period for residents to have an opportunity to comment. Mr. Parks confirmed.

Tim Arnold approached the Committee to speak to **No Smoking Area on the Beach**. Mr. Arnold stated the No Smoking on the Beach sunsets in May for the areas between 14th and 16th Street. From June to September they measure the amount of butts in the area. The pilot of the no smoking in that area was inconclusive as there was an enforcement flaw. He also feels this is a public safety issue due to the smokers on the beach in regards to elderly beach goers and those with health issues. Mr. Arnold shared different options in moving forward which includes no smoking on the entire beach. Mr. Parks stated he feels this needs to go to Council for their recommendation(s).

Dr. Gillen stated he and Chief Bryson will be working on a plan to complete the second floor of the Public Safety Building for office space. It is designed for offices and he will be moving forward with design and costs.

Monty Parks made a motion to adjourn. Brian West seconded. Vote was unanimous to adjourn.

Meeting adjourned at 6:10PM.

Jan LeViner, MMC
Clerk of Council

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

INSPECTION SERVICES AGREEMENT

This intergovernmental Agreement, entered into this 10th day of September, 2015, by and between the **City of Tybee Island**, hereinafter the "City", and **Chatham County**, hereafter the "County".

WHEREAS, the City is in need of qualified inspector(s) to inspect matters relating to the administration, plans review, and enforcement of its several construction codes in the City and enforcement of certain provisions of the Land Development Code; and,

WHEREAS, the County is providing an essential government function on behalf of the City; and,

WHEREAS, the inspector(s) of the County Building Safety and Regulatory Services Department are qualified to make such inspections, review construction plans, and administer the City's building, mechanical, electrical, plumbing, gas, fire code, flood damage control, and Land Development Code according to the attached scope of work.

NOW THEREFORE, for and in consideration of the mutual benefits flowing from one party to the other, it is hereby agreed as follows:

- (1) The City shall pay the County the sum of \$45,000.00 annually and the County shall provide its inspectors to make reasonable and necessary construction code and local ordinance inspections required by the City. The annual sum will provide the City with ninety-two (92) man hours or inspector's time per month. Time in excess of ninety-two (92) hours per month will be billed at an hourly rate.
- (2) The County shall keep appropriate records of the number of hours of inspection services rendered to the City on a quarterly basis. The City agrees to pay the County Finance Department \$3,750.00 per month plus \$37.50 per hour for time in excess of ninety-two (92) hours per month. Payment for services will be made by the City within thirty (30) days from receipt of the County's invoice.
- (3) The County will undertake to provide a part-time inspector to make reasonable efforts to perform services requested by the City, but limited to those services outlined in the agreement and attached scope of work. The County inspector and his inspections are solely for the benefit of the City to assist in code compliance and the services are not intended to be relied upon by any third party not part of this agreement. The County does not issue any express or implied representation or warranty to the City of any third party as to the performance of services under this agreement. The County or City does not waive sovereign immunity, and all actions or services provided hereunder require skill and judgement, and

the interpretation of codes and no action or omission to act shall be deemed or construed to be ministerial in nature.

- (4) The City agrees to protect, defend, indemnify, and hold harmless the County, its Commissioners, officers, agents, and employees from and against any and all liability, damages, claims, suits, liens, and judgments of whatever nature, including claims for contribution and/or indemnification, for injuries to or death of any person or persons or damages to the property or the rights of any person or persons caused by the County while engaged in the performance of providing inspection services to the City.
- (5) The agreement shall be an annual agreement which shall automatically continue from year to year unless terminated after a written notice of not less than thirty (30) days before the annual renewal date. In the event that an adjustment(s) to this agreement is desired by either party during the annual thirty (30) day renewal period, such adjustment shall be mutually agreed upon and the agreement revised or amended and approved and signed by the appropriate authorities for each party.

Either party may terminate this agreement as a matter of convenience at any time during the year after a written notice of the proposed termination of not less than sixty (60) days prior to the proposed termination date.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first written above.

This agreement becomes effective the 10 day of SEPTEMBER, 2015.

CITY OF TYBEE ISLAND


Jason Buelterman, Mayor


Jan LeViner, Clerk of Council

CHATHAM COUNTY, GEORGIA


Albert J. Scott, Chairman Chatham County
Board of Commissioners

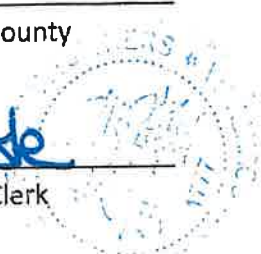

Janice E. Bocook, Chatham County Clerk

Approved as to Form And Legality


Attorney-at-Law

[SEAL]

*Approved as to Form
and Legality
Shelley H. Hight*





**CHATHAM COUNTY DEPARTMENT OF BUILDING
SAFETY & REGULATORY SERVICES**

P.O. Box 8161
Savannah, GA 31412-8161
912-201-4300 - Fax 912-201-4301



Gregori S. Anderson, CBO
Director

Clifford Bascombe, CBO, CFM
Assistant Director

SCOPE OF WORK

Code and Ordinance Enforcement
Services for the City of Tybee Island
(Revised August 2015)

SCOPE

- Provide a physical presence in the Tybee Island Planning and Zoning Department and conduct field inspections.
- Building construction document and drawing plan review for compliance to the State construction and fire codes and to City of Tybee Island development ordinances and State amendments.
- Construction site inspections for compliance to the State construction and fire codes, Tybee Island building and flood damage control ordinances.
- Sign-off on all inspections, flood damage control inspections and Certificates of Occupancy.
- Site inspections for compliance to the City of Tybee Island Land Development Code.

FEES

Base Annual Rate: \$45,000.00

Includes: Twenty-three (23) hours/week

Time in excess of ninety-two (92) hours/month will be billed at an hourly rate of \$37.50.