



MINUTES

CALL TO ORDER

PRESENT

Chairwoman Jorja Clemson
Council Member Junior Ezeonu
Council Member Jacquin Headen

The meeting was called to order by Chairwoman Clemson at 3:00pm

STAFF PRESENTATIONS

1. Presentation Disaster Debris Management Plan Updates 2023

Patricia Redfearn, Director of Solid Waste/Landfill presented the updates to the disaster debris management plan. She stated this plan has been in place since 2009 and this is the second update. This update includes new public assistance language with the purpose of identifying roles and responsibilities in the event of a natural disaster. It also explores partnerships with neighboring communities. Chairwoman Clemson asked how many departments are involved in the plan. Ms. Redfearn stated every department is involved in this program and she identified debris reduction sites. Chase Wheeler, Emergency Management Coordinator informed staff of the plan currently in place and the reimbursement process for the city in case of a disaster. He stated we would like the updated plan to be approved and adopted in order to have a better opportunity for reimbursement from FEMA (Federal Emergency Management Agency).

2. General update on Animal Services Division operations, and discuss potential revisions to Livestock and Fowl ordinance, based on feedback from citizen request

Lily Yap, Animal Shelter Manager gave an update on Animal Services operations and reviewed the current livestock and fowl ordinance. She has checked with comp cities on their livestock and fowl ordinance and stated some are prohibited and some are more restrictive or permitted with requirements. Councilmember Headen suggested we consider allowing roosters if we had restrictions as the City of Frisco with a minimum of one acre as well as provide a max number of roosters. Councilmember Ezeonu asked if there a different requirement for chickens. Ms. Yap stated yes, the area requirement for chickens is lower than it is for rosters. Chairwoman Clemson stated citizens can have chickens as long as they are 150 feet away from residents. She also stated we are more focused on conditions than number of chickens. Ms. Yap gave an update of staffing and recruitment efforts. She stated the living wage adjustment has helped with staffing and recruitment. The shelter has used temporary staffing agencies and paid internships with a focus toward growth. Councilmember Ezeonu stated he is happy to hear living wage has made an impact and asked if it is only for full time employees. Ms. Yap

stated yes, it is only for full time employees and the department does not have many part time employees. She also gave an update on Prairie Trotters, a program where volunteers come and walk the shelter dogs. She stated there are national challenges with increases in intake and a decrease in adoptions. The shelter looks are length of stay for animals and assisting the community in pet retention. Councilmember Headen suggested decreasing the acreage requirement from 40 acres to 1 acre in Grand Prairie or a decrease to 4-5 acres for livestock and fowl. Councilmember Ezeonu stated he likes the ordinance as it is. Chairwoman Clemson asked that this item be discussed further at the next meeting.

*Citizen comment – Raju R. Rajan 209 Cedar Drive Grand Prairie
Requested an update to the ordinance that will allow them to have roosters on their one-acre property.*

AGENDA ITEMS

Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

3. Minutes of the May 1, 2023 Public Safety, Health, and Environment Committee meeting

*Councilmember Headen motioned to approve this item; seconded by Councilmember Ezeonu;
Approved 3-0*

4. Ratify an application for the FY 2024 High Priority Commercial Motor Vehicle grant (FM-MHP-23-001) from the Federal Motor Carrier Safety Administration (FMCSA) in the amount of \$768,163, and Authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

Ryan Simpson, Assistant Director Operations Support Bureau stated this is the final year of the current grant and we would like to submit application for renewal.

*Councilmember Ezeonu motioned to approve this item; seconded by Councilmember Headen;
Approved 3-0*

5. Ratify an application for the FY 2024 Selective Traffic Enforcement Program (STEP) Comprehensive grant from the Texas Department of Transportation (TXDOT) in the amount of \$98,430.03, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

Ryan Simpson, Assistant Director Operations Support Bureau stated this grant is lower than in previous years as it is based on the number of crashes. This lower amount is due to a lower number of crashes.

*Councilmember Headen motioned to approve this item; seconded by Councilmember Ezeonu;
Approved 3-0*

6. Ratify an application for the FY 2024 Selective Traffic Enforcement Program (STEP) Commercial Vehicle Enforcement grant from the Texas Department of Transportation (TXDOT) in the amount of \$44,964.19, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

Ryan Simpson, Assistant Director Operations Support Bureau stated this grant is for commercial vehicles and includes truck route violation enforcement.

Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; Approved 3-0

7. Ratify an application for the FY 2023 Community Oriented Policing Services (COPS) Community Policing Development (CPD) Microgrant for the UNIDOS Program, from the United States Department of Justice in the amount of \$168,300.00, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

Ryan Simpson, Assistant Director Operations Support Bureau stated this grant funds the UNIDOS program to foster relationship between Police and the Hispanic community. It is used for food events, training related to fraud, backpacks, and other programs.

Councilmember Headen motioned to approve this item; seconded by Councilmember Ezeonu; Approved 3-0

8. Ratify an application for the FY 2023 Community Oriented Policing Services (COPS) Community Policing Development (CPD) Microgrant for Officer Recruitment and Retention, from the United States Department of Justice in the amount of \$338,366.00, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

Ryan Simpson, Assistant Director Operations Support Bureau stated this is a grant used for officer recruitment and retention efforts particularly for female officers.

Councilmember Ezeonu motioned to approve this item; seconded by Councilmember Headen; Approved 3-0

9. Annual Contract for psychological testing services with Sage Cognitive Solutions; Altman Psychological; and Price, Proctor & Associates in the annual amount not to exceed \$150,000. All agreements will be for one year with the option to renew for four additional one-year periods not to exceed a total of \$750,000 if all renewal options are exercised

Ryan Simpson, Assistant Director Operations Support Bureau stated the psychological testing services contract are necessary to have multiple vendors due to scheduling conflicts.

Councilmember Headen moved to approve this item; seconded by Councilmember Ezeonu; Approved 3-0

10. Annual contract for polygraph testing services with Behavioral Measures, Ruiz Protective Services, Sage Cognitive Solutions, and Woods & Associates in the annual amount not to exceed \$75,000. All agreements will be for one year with the option to renew for four additional one-year periods not to exceed a total of \$375,000 if all renewal options are exercised

Ryan Simpson, Assistant Director Operations Support Bureau stated we are using four vendors due to ease of scheduling.

Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; Approved 3-0

11. Ordinance Amending Chapter 28 “Housing Enforcement” of the Code of Ordinances to Add Article IV “Group Living Residential Units” to Require Registration of Group Living Residential Units; Providing a Penalty Clause, a Savings Clause, and a Severability Clause; and providing an Effective Date

Tiffany Bull, Assistant City Attorney presented proposed changes to the group residential living ordinance. She reviewed the distances requirements and stated we currently do not have a requirement for registration. Ms. Bull stated we are proposing to mandate a registration requirement for group living residential units. Councilmember Clemson asked about the types of group homes. Ms. Bull stated these include homes for adults with disabilities, elderly, daycares and residential care facilities where caretakers reside at the residence. There are also other types. Some of these residences are in single family neighborhoods but we can regulate distance requirements. Councilmember Ezeonu asked about mechanism are we using to determine where these facilities are located. Ms. Bull stated we would use Police as well as environmental and mental health agencies to determine where these facilities are located. Chairwoman Clemson asked if there will there be a registration fee. Ms. Bull stated there is no consideration of a fee at this time.

*Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen;
Approved 3-0*

EXECUTIVE SESSION

No executive session

CITIZEN COMMENTS

No citizen comments.

ADJOURNMENT

The meeting was adjourned at 4:03pm.

Chairwoman, Jorja Clemson



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 06/05/2023

REQUESTER: Patricia D. B. Redfearn

PRESENTER: Patricia Redfearn, Solid Waste and Recycling Manager

TITLE: Presentation Disaster Debris Management Plan Updates 2023

RECOMMENDED ACTION: None

ANALYSIS:

The City has had several emergency plans in place for over a decade. One of them, the Disaster Debris Management Plan, originally drafted in 2009 is in its third update. This presentation provides a brief history and overview of the plan and provides details for further inquiry.

FINANCIAL CONSIDERATION:

This plan update was funded by a grant from the Texas Commission on Environmental Quality through the North Central Texas Council of Governments. There is no additional financial consideration.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/05/2023

PRESENTER: Lily Yap, Animal Services Division Manager

TITLE: General update on Animal Services Division operations, and discuss potential revisions to Livestock and Fowl ordinance, based on feedback from citizen request

REVIEWING COMMITTEE:

SUMMARY:

General update on Animal Services Division operations. Will also provide an overview of potential s to revisions to Livestock and Fowl ordinance, based on feedback from citizen request.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/05/2023

PRESENTER: Chairwoman, Jorja Clemson

TITLE: Minutes of the May 1, 2023 Public Safety, Health, and Environment Committee meeting

REVIEWING COMMITTEE:



CITY OF GRAND PRAIRIE
**PUBLIC SAFETY, HEALTH, AND ENVIRONMENT
 COMMITTEE**
 COUNCIL BRIEFING ROOM
 MONDAY, MAY 01, 2023 AT 3:00 PM

MINUTES

PRESENT

Chairwoman Jorja Clemson
 Council Member Junior Ezeonu
 Council Member Jacquin Headen

CALL TO ORDER

Meeting was called to order by Chairwoman Clemson at 3:02p.m.

STAFF PRESENTATIONS

Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

1. Short-Term Rental Update

Assistant Director of Police Operations Support Bureau Ryan Simpson presented updated statistics for the number of permits issued and number of violations received since the short-term rental ordinance was passed in May 2022. Mr. Simpson reviewed the process for after-hours notification for service at short-term rentals. Most cities have a registration requirement for short-term rentals and rental properties however it is not recommended as this time to add the rental property registration due to the added resources needed to maintain.

Councilmember Headen asked what the retail websites are doing to work with cities to notify customers of cities with permitting requirements. Mr. Simpson stated there was not a process in place on the rental websites to notify customers of cities with permitting requirements.

Chairwoman Clemson asked about the process for properties that are not in compliance. Mr. Simpson stated we notify owners and attempt to get them in compliance. If they remain out of compliance, citations are issued. Tiffany Bull, Assistant City Attorney gave a legal update on legislative changes currently being considered in the Texas legislature in relation to short-term rentals. She reviewed what other cities are doing in relation to short-term rentals and stated the city is reviewing an ordinance revision in relation to the revocation of permit process.

Councilmember Ezeonu asked about the process for those not in compliance and if there is a mechanism to prevent them from operating. Ms. Bull stated there is a process, but it would not be quick or painless. The process would consider the amount of the fines for non-compliance and more monitoring of these properties. Chairwoman Clemson and Councilmember Headen support revising the ordinance for clarification on warnings before the revocation process.

Councilmember Ezeonu requested uniformity in the process for revocation criteria in the ordinance. Ms. Bull stated this may be a challenge as some violations are more egregious than others and we do not want to limit revocation consideration only to a number of warnings. Councilmember Headen suggested a short video discussing the items contained in the ordinance regarding short term rentals when new permits are issued. The Committee was

okay with taking this item to council for discussion at the next meeting. City Attorney's office would send the revision language in advance of the meeting.

2. Cyber Security Update

Chief Information Officer, Keshnel Penny presented Cybersecurity and Business Continuity Planning. Mr. Penny stated there are advanced persistent threats that are targeting state and local governments to gain access to their networks. These threats are usually coming from other countries. He reviewed risk mitigation and what can we do to lower our risk of attack and administrative, technical and physical controls the city is putting in place. Councilmember Headen asked if the attacks are targeting us for money or information. Mr. Penny stated all of the above. He also stated the city is implementing a strong password policy to assist in preventing access to our networks.

AGENDA ITEMS

3. Minutes from April 3, 2023 Public Safety, Health, and Environment Committee meeting

Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; 3-0

4. Annual contract for the mowing of TXDOT rights-of-way within the city limits of Grand Prairie, with Good Earth, Inc., in the estimated annual amount of \$474,272.00. This agreement will be for one year with the option to renew for four additional one-year periods totaling \$2,371,360 if all renewal options are exercised

Assistant Director of Operation Support Bureau, Ryan Simpson reviewed the contract and managing TxDOT right of way maintenance. Councilmember Headen asked if this an increase from the previous contractor. Mr. Simpson stated this is an increase but there has been an increase in most contracts.

Councilmember Headen motioned to approve this item; seconded by Councilmember Ezeonu; 3-0

5. Water Tower Site Lease with T-Mobile West LLC for Installation of Antennas and Equipment for Cellular Communications at 6720 TX 360, Mansfield, Texas for a five year term with the right to renew for four additional five-year periods, and a rent of \$30,000 per year with 15% increase every 5 years for a total estimated income of \$1,011,357

Engineering Services Director Noreen Housewright stated this item is for six new antennas in the Peninsula area for a five-year agreement.

Councilmember Ezeonu motioned to approve this item; seconded by Councilmember Headen; 3-0

6. Annual Contract for city generated waste disposal with Green Planet, Inc. for an amount not to exceed \$25,000 for one year with the option to renew for four (4) additional one-year periods totaling \$125,000 if all extensions are exercised

Public Health and Environmental Quality Director Cindy Mendez stated this contract is for waste disposal with Green Planet, Inc. Only one bid was received from the current contractor.

Councilmember Headen moved to approve this item; seconded by Councilmember Ezeonu; 3-0

- 7. Professional services contract with Mike Pietsch Consulting Services, for a three-phase engineering grading evaluation and improvement recommendations of the City of Grand Prairie's Insurance Service Office (ISO) survey, not to exceed \$65,000**

Fire Chief Robert Fite stated this vendor has been used in the past and we would like to use this contract to grade us two years early due to the current growth in the Peninsula and the grading will last for eight years. This will assist us in maintaining our ISO rating in the future.

Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; 3-0

- 8. Annual contract for public safety and fire department supplies/equipment from Casco Industries, Inc. through Buy Board, a cooperative agreement, contract #698-23. This price agreement has an estimated annual cost of \$360,000 for one year with the option to renew for three additional one-year periods totaling \$1,440,000 if all extensions are exercised**

Fire Chief Robert Fite stated this is our current vendor for this item. The increase in cost is due to the addition of Fire Station 11 and having to provide two sets of gear.

Councilmember Headen moved to approve this item; seconded by Councilmember Ezeonu; 3-0

- 9. Professional services contract with Front Line Mobile Health, LLC for a one-year period estimated at an annual cost of \$245,000 for firefighter's annual medical physicals, cardiovascular assessments, cancer screenings, and mental health assessments. This agreement has three one-year renewals for a price totaling \$980,000 if all extensions are exercised**

Fire Chief Robert Fite stated we have used this vendor for the past two years by piggybacking off contracts with other cities. We are wanting to have our own contract with this vendor. These screenings are more for prevention as annual medical physicals are a requirement for fire fighters.

Councilmember Ezeonu moved to approve this item; seconded by Councilmember Headen; 3-0

- 10. Purchase of one truck chassis with a Traffic Management Attenuator from Gulf Highway Equipment, Hurst TX, using the HGAC cooperative contract HT 06-02 through Bruckner Mack for the purchase price of \$199,762.90**

Fire Chief Robert Fite presented the new truck apparatuses considered to extend the life of fire trucks.

Councilmember Headen moved to approve this item; seconded by Councilmember Ezeonu; 3-0

EXECUTIVE SESSION

No executive session.

CITIZEN COMMENTS

No citizen comments.

ADJOURNMENT

The meeting was adjourned at 4:22p.m.

Chairwoman, Jorja Clemson



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/05/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Ratify an application for the FY 2024 High Priority Commercial Motor Vehicle grant (FM-MHP-23-001) from the Federal Motor Carrier Safety Administration (FMCSA) in the amount of \$768,163, and Authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health, & Environment Committee on 06/05/2023)

SUMMARY:

The Police Department is seeking approval to apply for and accept the High Priority Commercial Motor Vehicle grant, funded by the Federal Motor Carrier Safety Administration (FMCSA) in the amount of \$768,163 for overtime, training, conferences, and equipment to conduct enforcement on both Commercial Motor Vehicles and non-CMV drivers.

PURPOSE OF REQUEST:

The grant's goal is to reduce crashes, injuries, and fatalities involving large trucks and buses. The grant will be utilized for educating our Traffic Unit Officers. Officers will receive topical training, attend regional/national conferences, educate local trucking industry on Commercial Motor Vehicle safety, and purchase of specific work-related equipment. All programs related to the Grant are designed to support national initiatives, increase public awareness and education, and reduce Commercial Motor Vehicle and non-CMV collisions.

FINANCIAL CONSIDERATION:

The grant period begins upon award, and will end after three years, likely in FY 2025. There is no cash or in-kind match required for this grant. The Federal Motor Carrier Safety Administration (FMCSA) will fund the total cost of the project at \$768,163.00 to reimburse the city for overtime salaries, benefits, training, conferences, and equipment.



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 06/05/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Ratify an application for the FY 2024 Selective Traffic Enforcement Program (STEP) Comprehensive grant from the Texas Department of Transportation (TXDOT) in the amount of \$98,430.03, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health, & Environment Committee on 06/05/2023)

SUMMARY:

The Police Department is seeking approval to apply for and accept the Selective Traffic Enforcement Program (STEP) Comprehensive grant, funded by the Texas Department of Transportation (TXDOT) for the enforcement of safety belt, child safety seat, speed, intersection traffic control, distracted driving and DWI laws in the amount of \$98,430.03.

The results of special statewide traffic enforcement efforts in Texas and other states confirm that coordinated programs, such as the Selective Traffic Enforcement Program (STEP), are highly effective in reducing traffic-related fatalities, injuries and costs.

The Grand Prairie Police Department has participated in the Selective Traffic Enforcement Program for 30 years.

FINANCIAL CONSIDERATION:

The grant period begins October 1, 2023 and ends September 30, 2024. The grant includes a cash match of \$19,924.66. Funding will be allocated in the FY 2024 Police Department General Fund budget. The Texas Department of Transportation will fund \$78,505.37 to reimburse the City for overtime salaries and benefits for enforcement and grant administration. Total project amount is \$98,430.03.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/05/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Ratify an application for the FY 2024 Selective Traffic Enforcement Program (STEP) Commercial Vehicle Enforcement grant from the Texas Department of Transportation (TXDOT) in the amount of \$44,964.19, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health, & Environment Committee on 06/05/2023)

SUMMARY:

The Police Department is seeking approval to apply for and accept the Selective Traffic Enforcement Program (STEP) Commercial Vehicle Enforcement grant, funded by the Texas Department of Transportation (TXDOT).

The grant's goal is to reduce commercial motor vehicle crashes, injuries and fatalities involving commercial vehicles; increase public information and education on sharing the road with commercial vehicles; and promote detection and correction of commercial vehicle safety defects, driver deficiencies, and unsafe motor carrier practices before they become contributing factors to crashes and hazardous materials incidents.

FINANCIAL CONSIDERATION:

The grant period begins October 1, 2023 and ends September 30, 2024. The grant includes a cash match of \$9,101.86. Funding will be allocated in the FY 2024 Police Department General Fund budget. The Texas Department of Transportation will fund \$35,862.33 to reimburse the City for overtime salaries and benefits for enforcement and grant administration. Total project amount is \$44,964.19.



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 06/05/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Ratify an application for the FY 2023 Community Oriented Policing Services (COPS) Community Policing Development (CPD) Microgrant for the UNIDOS Program, from the United States Department of Justice in the amount of \$168,300.00, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health, & Environment Committee on 06/05/2023)

SUMMARY:

The Police Department is seeking approval to apply for and accept the FY 2023 Community Oriented Policing Services (COPS) Community Policing Development (CPD) Microgrant for the UNIDOS Program, from the United States Department of Justice in the amount of \$168,300. \$80,300 is for support and growth of programs and marketing, and the remaining \$88,000 is to fund a full-time Police Officer position to support this community outreach arm.

PURPOSE OF REQUEST:

The purpose of this grant is to help strengthen the Police Department's relationship with the Hispanic Community. The grant will focus on three main areas: meeting the material needs of the community, creating opportunities to dispel misinformation, and building deep connections on the individual level with community stakeholders for the purposes of meeting the Police Department's community policing goals.

FINANCIAL CONSIDERATION:

The grant period begins October 1, 2023 and ends September 30, 2024. The grant does not require a cash or in-kind match. The United States Department of Justice will fund the total cost of the project at \$168,300 to reimburse the city for growth and support of the program and for a full-time Police Officer position.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/05/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Ratify an application for the FY 2023 Community Oriented Policing Services (COPS) Community Policing Development (CPD) Microgrant for Officer Recruitment and Retention, from the United States Department of Justice in the amount of \$338,366.00, and authorize the City Manager to accept, reject, alter, or terminate the grant, if awarded

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health, & Environment Committee on 06/05/2023)

SUMMARY:

The Police Department is seeking the approval to apply for and accept the FY 2023 Community Oriented Policing Services (COPS) Community Policing Development (CPD) Microgrant for Officer Recruitment and Retention, from the United States Department of Justice in the amount of \$338,366.

PURPOSE OF REQUEST:

The purpose of this grant is to help focus on recruitment, retention, and facilitating the professional and personal achievements of female officers with the Grand Prairie Police Department. It will support the department's current Women's Leadership Program by providing female-specific training, and mental health and professional development.

FINANCIAL CONSIDERATION:

The grant period begins October 16, 2023 and ends October 15, 2024. The grant does not require a cash or in-kind match. The United States Department of Justice will fund the total cost of the project at \$338,366 to reimburse the city for training and equipment.



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 06/05/2023
PRESENTER: Ryan Simpson, Assistant Director of Police
TITLE: Annual Contract for psychological testing services with Sage Cognitive Solutions; Altman Psychological; and Price, Proctor & Associates in the annual amount not to exceed \$150,000. All agreements will be for one year with the option to renew for four additional one-year periods not to exceed a total of \$750,000 if all renewal options are exercised
REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health, & Environment Committee on 06/05/2023)

SUMMARY:

Table with 3 columns: Vendor Name, Annual Cost, Total Cost. Row 1: Sage Cognitive Solutions; Price, Proctor, & Associates; Altman Psychological; \$150,000 (split amongst the three vendors, as needed); \$750,000

PURPOSE OF REQUEST:

Due to the State of Texas Civil Service requirements, the Police and Fire Departments frequently require psychological testing services. The services are required and performed for pre-employment applicant screenings, critical incident debriefings, and fitness for duty evaluations. Multiple testing professionals provide the Police and Fire Departments with adequate resources to send their personnel for testing in a timely manner.

PROCUREMENT DETAILS:

Procurement Method: [X] RFP
[] Local Vendor [] HUB Vendor

Number of Responses: 3 RFP #: 23105

Selection Details: [] Low Bid [X] Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	General Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary


PSYCHOLOGICAL TESTING SERVICES

RFP #23105

TABULATION

	Sage Cognitive Solutions	Altman Psychological	Price Proctor & Associates
	Dallas, TX	Dallas, TX	Dallas, TX
Item	Unit Price	Unit Price	Unit Price
Pre-Employment Testing	\$ 230.00	\$ 250.00	\$ 300.00
Fitness for Duty Testing	\$ 500.00	\$ 675.00	\$ 900.00
Critical Incident Debriefing	\$ 150.00	\$ 175.00	\$ 300.00

SCORECARD

Evaluation Score Card				
RFB # 23105				
Psychological Testing Services				
	Maximum Score	Sage Cognitive Solutions	Altman Psychological	Price, Procotor & Associates
Pricing/Fee	30.00	30.00	26.00	24.00
Service/Qualifications - The extent to which goods and services meets City of Grand Prairie	25.00	20.00	18.33	20.00
Locations	20.00	16.00	17.33	16.00
Result Turnaround Time	15.00	12.00	13.00	14.00
References	10.00	8.67	9.33	8.67
Total	100.00	86.67	83.99	82.67



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 06/05/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Annual contract for polygraph testing services with Behavioral Measures, Ruiz Protective Services, Sage Cognitive Solutions, and Woods & Associates in the annual amount not to exceed \$75,000. All agreements will be for one year with the option to renew for four additional one-year periods not to exceed a total of \$375,000 if all renewal options are exercised

REVIEWING COMMITTEE: (Reviewed by the Public Safety, Health, & Environment Committee on 06/05/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Behavioral Measures, Ruiz Protective Services, Sage Cognitive Solutions, Woods & Associates	\$75,000 (split amongst the four vendors, as needed)	\$375,000

PURPOSE OF REQUEST:

Due to State of Texas Civil Service requirements, the Police and Fire Departments frequently require polygraph testing services. The services are required and being performed for pre-employment applicant screenings and administrative investigations. Multiple testing professionals provide the Police and Fire Departments adequate resources to send their personnel for polygraph testing in a timely manner.

PROCUREMENT DETAILS:

Procurement Method: RFP

Local Vendor HUB Vendor

Number of Responses: 4 RFP #: 23110

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	General Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary


POLYGRAPH TESTING SERVICES

RFP #23110

TABULATION

	Sage Cognitive Solutions	Woods & Associates	Behavioral Measures	Ruiz Protective Svs
	Dallas, TX	Arlington, TX	Dallas, TX	Dallas, TX
Item	Unit Price	Unit Price	Unit Price	Unit Price
Pre-Employment Polygraph Testing	\$ 150.00	\$ 190.00	\$ 200.00	\$ 198.49
Special Issue Polygraph Testing	\$ 250.00	\$ 225.00	\$ 200.00	\$ 250.00

SCORECARD

	Evaluation Score Card	Sage Cognitive Solutions	Wood & Associates	Behavioral Measures	Ruiz Protective Svs
	Polygraph Testing Services RFB # 23110	Dallas, TX	Arlington, TX	Dallas, TX	Dallas, TX
Evaluation Criteria	Maximum Score				
Pricing/Fee	50.00	50.00	40.65	39.06	38.73
Service/Qualifications - The extent to which the goods and services meet City of Grand Prairie needs	15.00	9.00	11.00	13.00	11.00
Locations	10.00	6.00	6.00	6.00	8.67
Result Turnaround Time	10.00	6.67	6.67	8.00	9.33
References	10.00	9.33	9.33	9.33	8.67
Local Presence	5.00	4.00	4.00	3.67	3.00
Total	100.00	85.00	77.65	79.06	79.40



CITY OF GRAND PRAIRIE
ORDINANCE

MEETING DATE: 06/05/2023

PRESENTER: Tiffany Bull, Deputy City Attorney, City Attorney’s Office

TITLE: Ordinance Amending Chapter 28 “Housing Enforcement” of the Code of Ordinances to Add Article IV “Group Living Residential Units” to Require Registration of Group Living Residential Units; Providing a Penalty Clause, a Savings Clause, and a Severability Clause; and providing an Effective Date

REVIEWING COMMITTEE: (Public Health Safety and Environment on 06/05/2023)

SUMMARY:

Consideration of an ordinance that will require owners/operators of Group Living Residential uses to register with the City.

BACKGROUND:

The UDC requires a Specific Use Permit for any group living residential use that is located less than 2,500 feet of another group living residential use. State law also places distance requirements on some uses within the Group Living Residential category. Requiring registration for group living residential uses will aid in the enforcement of the SUP and distance requirements.