



CITY OF MARSHALL
Public Improvement & Transportation
Committee
Agenda
Thursday, May 09, 2024 at 8:00 AM
344 W. Main St., City Hall

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- [1.](#) Consider Approval of the Minutes

NEW BUSINESS

- [2.](#) Industrial Park/MERIT Center Drainage Review

OTHER BUSINESS ITEMS

ADJOURN

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.



CITY OF MARSHALL AGENDA ITEM REPORT

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|---------------------------------|---|
| Presenter: | Chair |
| Meeting Date: | Thursday, May 16, 2024 |
| Category: | APPROVAL OF MINUTES |
| Type: | ACTION |
| Subject: | Consider Approval of the Minutes |
| Background Information: | Enclosed are the minutes from the previous meeting. |
| Fiscal Impact: | |
| Alternative/ Variations: | Staff encourages Members to provide any suggested corrections to the minutes in writing to City Clerk, Steven Anderson, prior to the meeting. |
| Recommendations: | That the minutes from the previous meeting be approved as filed with each member and that the reading of the same be waived. |

-UNAPPROVED-

**MINUTES
PUBLIC IMPROVEMENT/TRANSPORTATION COMMITTEE MEETING
March 4, 2024
12:00 PM**

MEMBERS PRESENT: Schafer (Zoom), Lozinski, Alcorn (Zoom)

MEMBERS ABSENT: None

STAFF PRESENT: Director of Public Works/City Engineer Jason Anderson,
Assistant City Engineer Eric Hanson,
Senior Engineering Specialist Geoff Stelter
City Administrator Sharon Hanson
Director of Administrative Services E.J. Moberg
Park Maintenance Supervisor Preston Stensrud

OTHERS PRESENT: None

Call to Order

Lozinski called the meeting to order at 12:00 pm.

1. Project PK-015: Independence Park Parking Lot

This item was presented at the 02/13/2024 Public Improvement/Transportation Committee with a motion passing 3:0 for full sub-cut with concrete surfacing and no curb and gutter. City staff to consider the input provided and bring back a proposed project with options for completing the project, possibly in phases, but within the framework of the existing capital budget.

City Engineering staff met with Community Services staff to discuss this project following the last PI/T Committee meeting on 2/13/2024. Community Services staff has reviewed and identified methods of deferring some Legion Field improvements into future years to accommodate paving the Independence Park Parking Lot in 2024 and including curb and gutter. Preston Stensrud will be available to discuss the two revised concepts at the meeting.

The 2024 capital budget includes \$130,000 in funding allocated toward Independence Park “back” parking lot paving. Additional financing options will be discussed.

Estimated costs (including 10% Contingency and 16% Engineering) for the two revised options are:

- No Curb & Gutter or Storm Sewer - \$ 240,915.15
- With Curb & Gutter and Storm Sewer - \$284,887.26

SCHAFFER MADE A MOTION to proceed with development of project as proposed with curb and gutter and storm water, SECOND BY ALCORN. Discussion held and Moberg addressed Lozinski inquiries regarding bonding and potential levy increases. VOTING FOR: SCHAFFER, ALCORN. VOTING AGAINST: LOZINSKI. MOTION PASSED 2:0.

Adjourn

MOTION BY SCHAFFER, SECOND BY ALCORN to adjourn. ALL VOTED IN FAVOR. MOTION PASSED 3:0. Meeting adjourned at 12:29pm.

Respectfully submitted,
Lona Rae Konold, Administrative Assistant

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| Presenter: | |
| Meeting Date: | Thursday, May 9, 2024 |
| Category: | NEW BUSINESS |
| Type: | INFO/ACTION |
| Subject: | Industrial Park/MERIT Center Drainage Review |
| Background Information: | City and County staff will review drainage in the Industrial Park and MERIT Center areas. |
| Fiscal Impact: | |
| Alternative/ Variations: | |
| Recommendations: | To discuss drainage and provide direction on future needs. |