### NOTICE OF OPEN MEETING AGENDA PLANNING AND ZONING COMMISSION City of Moberly City Council Chambers – Moberly City Hall 101 West Reed Street May 28, 2024 6:00 PM

Date/ time posted

- I. Roll Call
- II. Approval of Agenda
- III. Approval of Minutes
  - <u>1.</u> Approval Of Minutes for the April 29, 2024 P&Z meeting.

#### IV. Public Hearing Items

2. Notice of Public Hearing for a site plan review application submitted by Devon Snodgrass with Outline & Associates on behalf of K Builders LLC for a Public Storage/Warehouse, Future Office located at 451 Sparks Avenue.

3. Notice of Public Hearing for a conditional use permit and a site plan review application submitted by Devon Snodgrass with Outline & Associates on behalf of Redeemer Church for a temporary occupancy for church use located at 1145 S Morley Street.

<u>4.</u> Notice of a Public Hearing for a re-plat application submitted by Anthony Derboven on behalf of Bryson & Bryson Holding LLC to re-plat Lot 5 of the Carl Haynes Subdivision into Lot 5 and Lot 5A located at 914 Sinnock Avenue.

#### V. Other Business

5. Appoint A Planning and Zoning Member To Historic Preservation Committee

VI. Adjournment

The public is invited to attend the Planning and Zoning and Work Session meetings. Representatives of the news media may obtain copies of this notice by contacting the City Clerk. If a special accommodation is needed as addressed by the Americans with Disabilities Act, please contact the City Clerk twenty-four (24) hours in advance of the meeting.

#### MINUTES OF PUBLIC HEARING April 29, 2024 6:00 P.M.

The Planning and Zoning Commission for the City of Moberly met on Monday, February 26, 2024, at 6:00 p.m. in the Council Chambers of City Hall. The meeting was called to order by Chairperson, Sam Tadrus.

Members Present:	Rich Duley Mike Skubic Sam Tadrus Don Burton Bob Riley David Byland Austin Kyser Gary Duncan Brandon Lucas
Members Absent:	Lorna Miles Connie Asbury
City Staff Attending:	Tom Sanders, Director of Community Development Aaron Decker, Building Inspector Carla Beal, Administrative Assistant
Visitors:	Lanna Gatts Kelly Gatts

A roll call was taken, and nine (9) members of the Commission were present, with two (2) members absent.

Sam Tadrus asked if everyone had reviewed the April 29, 2024, agenda. Austin Kyser made a motion to approve the agenda. Rich Duley seconded the motion. Agenda was approved.

Sam Tadrus asked if everyone had reviewed the February 26, 2024, minutes. Austin Kyser made a motion to approve the minutes. David Byland seconded the motion. Minutes were approved.

Sam Tadrus read the second item on the agenda; a conditional use permit submitted by Lanna Gatts on behalf of K&L Investments for a short-term housing rental located at 828 Concannon Street. This property is currently zoned R-2 (1 & 2 Family Residential District).

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Sam asked if there was anyone present to answer questions on this item. Lanna and Kelly Gatts came to the podium and explained they have a rental house at 828 Concannon Street, and they wished to use this two-bedroom, one bath home as a short-term rental. Sam Tadrus stated he enjoyed the list of rules they provided for the members to look over. Gary Duncan asked why they decided to change this property from a rental house to a short-term housing rental. Kelly stated they had previously had a short-term rental before the rules were put in place for short-term housing. He also stated they go to Timberlake Church and often have missioners that need a place to stay. Lanna stated she has a large family, and their home is not big enough to put everyone, so they could also use this house to have family stay. Tom asked if they plan to list it on AirBnB and VRBO. Lanna stated they plan to. There was a brief discussion.

Sam asked if there were any other questions or concerns and if there was anyone in the audience with any questions or concerns. There being none, Austin Kyser made a motion to approve the motion. Gary Duncan seconded the motion. Sam asked for a vote, all voted yes. The motion was approved.

Sam asked if there was any other business to come forward, there being none, Austin Kyser made a motion to adjourn. Gary Duncan seconded the motion. Sam asked for a vote, all voted yes. The motion was approved. The meeting was adjourned.

#### ARTICLE 12 SITE PLAN REVIEW

The Zoning Administrator shall require that all applications for building permits for new buildings or expansion of any existing buildings in multifamily, commercial and industrial zoning districts be subject to Site Plan Review in accordance with these regulations. Developments shall implement the applicable regulations and requirements specified in the Zoning Regulations, shall be encouraged to implement the objectives of the City's Comprehensive Plan and to foster compatibility among land uses in the City of Moberly.

The provisions specified for site plan applications within this manual are only intended to be a summary of the requirements specified in the adopted zoning regulations for the City of Moberly. Developers should consult the applicable zoning regulations for a complete list of submittal requirements for site plan applications.

An application fee and deposit shall be paid at the time the site plan application is submitted. The deposit shall be used to cover expenses incurred by the city in the processing and review of the application. If the city's processing and review costs exceed the amount of the initial deposit, the applicant shall be required to pay the additional amount.

In order to request approval of a site plan application:

- 1. The applicant shall first meet with the Zoning Administrator, the Director of Public Works, the Director of Utilities, the city's planning consultant, and all other applicable city staff members to receive a complete explanation of the zoning requirement in question, the site plan application procedure and the application form and to discuss all relevant issues relating to the site plan application.
- 2. The applicant shall submit a completed site plan application form along with 10 copies of the proposed site plan and payment of the appropriate application fee and deposit at least fifteen (15) days prior to the next regularly scheduled meeting of the Planning and Zoning Commission to allow adequate time for City Staff review. The Site Plan shall include data, details, and supporting plans, which are found relevant to the proposal as specified in Section 12 of the City of Moberly Zoning Regulations. The number of pages submitted will depend on the proposal's size and complexity. The applicant shall make notations explaining the reasons for any omissions. An application shall not be processed unless it has been fully completed, the site plan submitted and the application fee and deposit paid.
- 3. Site Plans shall be prepared by a registered professional engineer, architect, land surveyor or landscape architect at a scale of 1-inch equals 20 feet, on standard 24" x 36" sheets. In addition, the site plan is required to comply with all other applicable provisions of the zoning regulations. The additional provisions include, but are not limited to, Design Standards specified in Section \_\_\_\_\_ of the City of Moberly Zoning Regulations and the Landscape and Buffer Requirements specified in Section \_\_\_\_\_ of the City of Moberly Zoning Regulations.
  - 4. Review of the site plan shall be performed by the Zoning Administrator or the city's planning consultant and submitted to the Planning and Zoning Commission for approval. The Planning and Zoning Commission shall perform their review of the site plan and staff findings at the next regularly scheduled meeting of the Planning and Zoning Commission for which the item may be scheduled and shall adjourn and reconvene as is determined necessary.

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#### **CITY OF MOBERLY, MISSOURI** SITE PLAN REVIEW

Return Form To: Zoning Administrator City of Moberly 101 West Reed Street Moberly, MO 65270-1551 (660) 263-4420 (660) 263-9398 (fax)

For Office Use Only

Filing Fee:	
Deposit:	
Dated Filed:	

#### **APPLICANT INFORMATION:**

Applicant: Devin Snodgrass, Outline & Associates	Phone: 660.998.4288
Address: PO Box 98 / 110 N 5th Street, Moberly Missouri	Zip: 65270
Owner: K Builders LLC	Phone: 660.651.2599
Address: PO Box 921, Moberly Missouri	Zip: 65270

#### **PROPERTY INFORMATION:**

Address of Property:	451	Sparks	Avenue
Address of Flobelly.			,

Legal Description: as described in Randolph County Book 947, Page 441

Present Zoning Classification: B-3 Acreage: 0.44 Acres

Present Use of Property: Vacant Lot

Proposed Use of Property: Private Storage/Warehouse, Future Office

#### ADJACENT ZONING AND LAND USE:

	Land Use	Zoning
North	Self Storage Facility	B-3
South	Single Family Residence	M-1
East	Commercial Building	B-3
West	Commercial Building	M-1

	he proposed site plan meet the following criteria? If yes, attach a separate sheet hing why (To be completed by the applicant).	Yes	No
1.	Does the proposal conform with the provisions of the City's Zoning regulations?		
2.	Will the development be compatible with the surrounding area?		
3.	Does the proposal conform with the provisions of the City's Subdivision Regulations?		
4.	Does the proposal conform to the goals, objectives and policies of the Comprehensive Plan?		
5.	Does the proposal conform with the customary engineering standards used in the City?		
6.	Are the streets, paths, walkways, and driveways located such that they enhance safety and minimize any adverse traffic impact on the surrounding area?		
7.	Have the proposed buildings, structures, walkways, roads, driveways, open space (if any), and parking lots been located to preserve existing off-site views and create desirable on-site views, conserve natural resources and amenities including prime agricultural land, minimize any adverse flood impact, ensure that proposed structures are located on suitable soils, minimize any adverse environmental impact, and minimize any present or future cost to the City and private providers of utilities in order to adequately provide public utility services to the site.		

#### **ATTACHMENTS REQUIRED:**

- A. Site Plan Review Checklist
- B. 10 copies of site plan

Mol

Applicant's Signature

April 20th, 2024

Date

#### CITY OF MOBERLY, MISSOURI SITE PLAN CHECKLIST

Return Form To: Zoning Administrator City of Moberly 101 West Reed Street Moberly, MO 65270-1551 (660) 263-4420 (660) 263-9398 (fax)

For Office Use Only:
Date Filed:
Date of Meeting:
Filing Fee:
Deposit:

No

Yes

1.	Name of Project: 451 Sparks Avenue
2.	Location of Project: 451 Sparks Avenue

3. Name of Owner: K Builders LLC

4. Name of Person who Prepared the Site Plan: Crockett Engineering Consultants / Outline & Associates

5. Instructions:

The following checklist is to be completed by the Zoning Administrator. The Site Plan shall include the following data, details and supporting information, which are found to be relevant to the proposal. All site plans shall be prepared by an architect or landscape architect registered in the State of Missouri, or by a professional engineer licensed in the State of Missouri. The number of pages submitted will depend on the proposal's size and complexity.

A.	Site Plan	Content	Requirements	: Does the	Site Plan	comply	with or show	the following?	

1.	Name and address of the owner of record, developer, and seal of the engineer, architect or landscape architect.	 
2.	Name and address of all owners of record of abutting parcels.	 
3.	All existing lot lines, easements, and rights-of-way. Include area in acres or square feet, abutting land uses and structures.	 
4.	The location and use of all existing and proposed buildings and structures within the development, including all dimensions of height and floor area, show all exterior entrances and all anticipated future additions and alterations, and typical elevations and building materials.	 

#### Item 2.

		Yes	<u>No</u>
5.	The location of all present and proposed public and private ways, driveways, sidewalks, ramps, curbs and fences. Location type and screening details for all waste disposal containers shall also be shown.		
6.	The location of required parking areas including parking stalls, setbacks and loading and service areas.		
7.	The location, height, intensity, and bulb type (e.g., fluorescent, sodium incandescent) of all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties.		
8.	The location, height, size, materials, and design of all proposed signage.		
9.	A landscape plan showing all existing open space, trees forest cover and water sources, and all proposed changes to these features including the size and type of plant material. Water sources will include ponds, lakes, brooks, streams, wetlands, flood plains, and drainage retention areas.		
10.	The location of all existing and proposed utility systems including:		
	a. Sewer lines and manholes;		
	b. Water lines and fire hydrants;		
	c. Telephone, cable and electrical systems; and		
	d. Storm drainage system including existing and proposed drain lines, culverts, catch basins, head walls, end walls, hydrants, manholes, and drainage swells.		
11.	Plans to prevent the pollution of surface or groundwater, the erosion of soil both during and after construction, excessive run-off, excessive raising or lowering of the water table, and flooding of other properties, as applicable.		
12.	Existing and proposed topography shown at not more than two-foot contour intervals. All elevation shall refer to United States Geodetic Survey (U.S.G.S.) datum. No building shall be located in the 100-year flood plain.		

Item 2.

No

	13.	Existing and proposed zoning district boundaries adjacent to the site's perimeter shall be drawn and identified on the plan.	<u>Yes</u>
	14.	Traffic flow patterns within the site, entrances and exits, loading and unloading areas, curb cuts on the site and within 100 feet of the site.	
	15.	A detailed traffic study for mixed use and multi-tenant developments, or for developments in heavy traffic areas, if required by the Zoning Administrator, to include:	
		a. The projected number of motor vehicle trips to enter or exit the site, estimated for daily and peak hour traffic level.	
		b. The projected traffic flow pattern including vehicular movements at all major intersections likely to be affected by the proposed use of the site; and	
		c. The impact of this traffic upon existing abutting public and private ways in relation to existing road capacities. Existing and proposed daily and peak hour traffic levels, as well as road capacity levels, shall also be given.	
B.	Desig	gn Standards:	
	1.	Does the building rooftop have at least two of the following features: Parapets concealing flat roofs and roof top equipment; overhanging eaves; sloped roofs; and three or more roof slope planes?	
	2.	Are roof mounted equipment, including ventilators and	

- satellite dishes, screened from view (100 percent opacity) or isolated so as to not be visible from ground level of any adjacent public thorough-fare or residentially-zoned area, up to a maximum of 300 feet away and is the appearance of the roof screens coordinated with the building to maintain a unified appearance?
- 3. Are all electrical and mechanical equipment located adjacent to the building and visible from any adjacent public thoroughfare or residentially-zoned area screened from view (100 percent opacity), up to a maximum of 300 feet away and are such screens and enclosures treated as integral elements of the buildings appearance?

4.	Except for meters, electric and telephone service pedestals, transformers, three-phase feeder lines, subtransmission and transmission lines (34.5kv and above), electrical substations and such other facilities as the utility may deem necessary to install utilizing "overhead" type construction, are all telephone and cable television lines, electrical services and distribution lines placed underground?	<u>Yes</u>	<u>No</u>
5.	Are all gas meters in any front yards, located within three feet of the building foundation?		
6.	Is the form and proportion of buildings consistent or compatible with the scale, form and proportion of existing development in the immediate area?		
7.	Pedestrian access shall be an integral part of the overall design of each multifamily, commercial, and industrial development.		
	a. Does the pedestrian access provide safe and convenient access to and from off-street parking areas?		
	b. Does the pedestrian access connect with abutting properties and developments so as to create an alternative means of transportation for residents of the city?		
	c. Are sidewalks at least 5 feet in width provided along all sides of a lot abutting a dedicated public or private street?		
	d. Is there a continuous internal pedestrian sidewalk provided from the perimeter public sidewalk to the principal customer entrance(s)?		
	e. Does the internal sidewalk feature landscaping, benches, and other such materials and facilities for no less than 50 percent of its length?		
	f. Are sidewalks provided along the full length of the building along any facade featuring a customer entrance and along any facade abutting a public parking areas?		

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		Yes	<u>No</u>
	g. Are sidewalks located at least five feet away from the building facade to provide planting areas for landscaping along the foundation of the building?		
	h. Are internal pedestrian sidewalks distinguished from driving surfaces through the use of special pavers, bricks, or scored concrete to enhance pedestrian safety and the attractiveness of the sidewalks?		
8.	Architectural design should create visual interest through the use of different textures, complementary colors, shadow lines and contrasting shapes.		
	a. Will the buildings have a variation of detail, form, and siting to provide visual interest?		
	b. Are loading docks, trash enclosures, outdoor storage and similar facilities and functions incorporated into the over-all design of the building and the landscaping so that the visual and acoustic impacts of these functions are reduced to as great an extent as possible and are out of view from adjacent properties and public streets?		
	c. Do building facades 100 feet or greater in length incorporate recesses and projections along at least 20 percent of the length of the building facade?		
	d. Do windows, awnings, and arcades total at least 60 percent of the facade length abutting any public street?		
	e. Does any building facade 100 feet or greater in length abutting a residential district, have an earth berm of at least six feet in height installed between the building facade and the abutting residential district and is the earth berm landscaped with evergreen trees at intervals of at least 20 feet on center, or in clusters?		
9.	Minimum Exterior Building Material Standards: Does a minimum of 50% of each exterior wall consist of one or more of the following materials?:		
	a. Masonry: Masonry construction, which includes solid cavity faced or veneered-wall construction, or similar materials.		
	b. Glass Walls: Glass walls shall include glass curtain walls or glass block construction.		

		Yes	<u>No</u>
c.	Wood other than exposed plywood paneling.		
d.	Concrete finish or pre-cast concrete panel (tilt wall) that has exposed aggregate, hammered, sandblasted or covered with a cement-based acrylic coating.		
e.	Metal panels with a depth of one inch or more; or a thickness of U.S. Standard 26 gauge or more.		

City of Moberly!

Memorandum

To: Planning and Zoning Commission

From: Planning Staff

Subject: 451 Sparks Ave Site Plan Review

Meeting: May 28, 2024

#### Public Hearing to consider:

Notice of Public Hearing for a site plan review application submitted by Devon Snodgrass with Outline & Associates on behalf of K Builders LLC for a Public Storage/Warehouse, Future Office located at 451 Sparks Avenue. This property is currently zoned B-3 (General Commercial District).

#### **Comments:**

Location: 451 Sparks Ave

Zoning Compatibility: Use is compatible with the district.

Intended Use: Storage for business, little to no customer visits at site.

<u>Landscaping design</u>: Proposed plan accommodates necessary parking and reuse of existing landscaping design, however it will clean up existing perimeter brush.

<u>Public areas</u>: There is adequate off-street parking for vehicles and room for pulling in and out with future growth for an office space. Optional secondary entrance for north end of lot indicated on plans.

<u>Pedestrian traffic:</u> There are no existing public sidewalks in the area for either street frontage. No indication of intent to install public sidewalks. No indication of intent to do fee in lieu of? (Recommended)

Building type: Wood Framed Metal clad building with overhead doors and metal roof.

#### **City Staff Review:**

The City Staff Review did not yield any additional concerns with the Site Plan.

City staff recommend acceptance and approval of the Site Plan as presented with sidewalk fee in lieu of.

Site Plan approvals do not require additional approval by the City Council.

Respectfully Submitted Aaron Decker

(D)

April 20th, 2024

Zoning Administrator City of Moberly 101 West Reed Street Moberly, Missouri 65270

Re: Submittal Letter for "451 Sparks Ave"

Site Plan Checklist Comments & Response:

A. Site Plan Content Requirements: Does Site Plan comply with or show Following?

*A.1.* Name and Address of the Owner of Record, Developer, and Seal of Engineer, Architect, or Landscape Architect.

Property Owner:	K Builders LLC PO Box 924 Moberly, Missouri 65270
Civil Engineer:	Tim Crockett, Crockett Engineering Consultants 1000 W. Nifong Blvd., Bldg 1 Columbia, Missouri 65203
Design & Planning Consultant:	Devin Snodgrass, Outline & Associates PO Box 98 110 N 5 <sup>th</sup> Street Moberly, Missouri 65270

A.2. Name and Address of all Owners of Record of Abutting Parcels

Indicated on the Conceptual Site Plan

A.3. All existing lot lines, easements, and rights-of-way. Include area in acres or square feet, abutting land uses and structures.

Known Property Lines, Easements, and ROW are indicated on the Conceptual Site Plan. Exact Locations are to be verified/established with Survey / Documents of Record.

A.4. The location and use of all existing and proposed buildings and structures within the development, including all dimensions of height and floor area, show all exterior entrances and all anticipated future additions and alterations, and typical elevations and building materials.

Existing / Proposed Buildings & Structures along with relative Dimensions, Heights, Areas, and intended Entrances are indicated on the Conceptual Site Plan. Building Exterior Color Elevations and Renderings to be included in Architectural Documents as part of Permitting Submittal Process.

A.5. The location of all present and proposed public and private driveways, sidewalks, ramps, curbs, and fences. Location Type and screening details for all waste disposal containers shall also be shown.

Proposed Driveways and Sidewalks are indicated on the Conceptual Site Plan. Waste Containers shall be Compliant with City of Moberly is indicated on the Conceptual Site Plan and is to be included in Architectural Documents as part of the Permitting Submittal Process as necessary.

*A.6.* The location of required parking areas including parking stalls, setbacks, and loading and service areas.

Proposed Parking and Parking Calculations are indicated on the Conceptual Site Plan.

*A.7.* The location, height, intensity, and bulb type for all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties.

It is the intent to utilize Wall Mounted Light Fixture(s) on the Building to illuminate the Drive and Parking Lot as necessary.

A.8. The location, height, size, materials, and design of proposed signage.

It is the intent to install Wall-Mounted Building Signage and Illuminate by Spot Lighting. All Signage to be included in Architectural Documents or Installer Shop Drawings as part of the Permitting Submittal Process

A.9. A landscape plan showing all existing open space, trees, forest cover and water sources, and all proposed changes to these features including the size and type of plant material. Water sources will include ponds, lakes, brooks, streams, wetlands, flood plains, and drainage retention areas.

It is the intent to leave areas outside of limits of construction as-is and undisturbed if possible. Remaining Green Spaces as indicated on the Conceptual Site Plan to consist of Grass & Trees and/or Required Landscaping Drainage Areas consisting of at least 50% living materials.

- A.10. The location of all existing and proposed utility systems including:
  - *a)* sewer lines and manholes
  - b) water lines and fire hydrants
  - c) telephone, cable and electrical systems
  - *d)* storm drainage system including existing and proposed drain lines, culverts, catch basins, head walls, end walls, hydrants, manholes, and drainage swells.

All known utilities are indicated on the Conceptual Site Plan. Utilities, both Existing and Proposed, are to be Located/Documented/Coordinated and approved with Utility Service Provider and The City of Moberly prior to any work.

A.11. Plans to prevent the pollution of surface or groundwater, the erosion of soil both during and after construction, excessive run-off, excessive raising or lowering of the water table, and flooding of other properties, as applicable.

Proposed Project to not contribute to pollution of water, erosion, run-off, change of water table, or flooding of other properties.

A.12. Existing and proposed topography shown at not more than two-foot contour intervals. All elevation shall refer to United States Geodetic Survey (U.S.G.S.) datum. No building shall be located within the 100-year flood plain.

Topo generated from City of Moberly GIS Mapping data is indicated on Conceptual Site Plan. No part of this tract lies within the 100-year flood plain as indicated by National Flood Hazard FIRMette 29175CXXXXC effective 05/01/2020.

A.13. Existing and proposed zoning district boundaries adjacent to the site's perimeter shall be drawn and identified on the plan.

Adjacent Property Owners, Addresses, and Zoning Classifications are indicated on the Conceptual Site Plan.

*A.14.* Traffic flow patterns within the site, entrances and exits, loading and unloading areas, curb cuts on the site and within 100 feet of the site.

Indicated on the Conceptual Site Plan.

*A.15.* A detailed traffic study for mixed use and multi-tenant developments, or for developments in heavy traffic areas, if required by the Zoning Administrator.

Proposed Project does not intend to Negatively Affect current Traffic Conditions. A Traffic Study is not intended to be conducted and/or provided for this project unless required by the City of Moberly.

#### B. Design Standards

General Response: Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available.

*B.1.* Does the building rooftop have at least two of the following features: Parapets concealing flat roofs and roof top equipment; overhanging eaves; sloped roofs; and three or more roof slope planes?

General Response: Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available.

B.2. Are roof mounted equipment, including ventilators and satellite dishes, screened from view (100 percent opacity) or isolated so as to not be visible from ground level of any adjacent public thorough-fare or residentially zoned area, up to a maximum of 300 feet away and is the appearance of the roof screens coordinated with the building to maintain a unified appearance?

Proposed Building(s) to be free of any Roof Mounted.

B.3. Are all electrical and mechanical equipment located adjacent to the building and visible from any adjacent public thoroughfare or residentially zoned area screened from view (100 percent opacity), up to a maximum of 300 feet away and are such screens and enclosures treated as integral elements of the building's appearance.

Electrical and Mechanical Equipment Locations and any Screening to be included in Architectural, Civil, and/or MEP Design Documents as part of the Permitting Submittal Process.

B.4. Except for meters, electric and telephone service pedestals, transformers, three-phase feeder lines, sub transmission and transmission lines (34.5kv and above), electrical substations and such other facilities as the utility may deem necessary to install utilizing "overhead" type construction, are all telephone and cable television lines, electrical services and distribution lines placed underground?

It is the intent to maintain all Existing Underground Utilities and any Proposed New Utilities route Underground where applicable.

B.5. Are all gas meters in any font yards, located within three feet of the building foundation?

It is the intent to use the Existing Gas Service and extend to new Building if possible.

*B.6.* Is the form and proportion buildings consistent or compatible with the scale, form and proportion of existing development in the immediate area?

It is the intent to be compatible with and correspond with those of the area. Exterior Elevations/Renderings to be included in Architectural Documents as part of the Permitting Submittal Process.

7. Pedestrian access shall be an integral part of the overall design of each multifamily, commercial, and industrial development.

- *a.* Does the pedestrian access provide safe and convenient access to and from off-street parking areas? Not Applicable.
- b. Does the pedestrian access connect with abutting properties and developments so as to create an alternative means of transportation for residents of the city? Existing Adjacent Properties/Streets currently do not have Sidewalks. Intent is to extend Internal Sidewalks to connect once they become available.
- c. Are sidewalks at least 5 feet in width provided along all sides of a lot abutting a dedicated public or private street? No Public Sidewalks are intended for this Project at this time.
- *d. Is there a continuous internal pedestrian sidewalk provided from the perimeter public sidewalk to the principal customer entrance(s)?* Planned for Future Install.
- e. Does the internal sidewalk feature landscaping, benches, and other such materials and facilities for no less than 50 percent of it's length? Yes.
- *f.* Are sidewalks provided along the full length of the building along any façade featuring a customer entrance and along any façade abutting public parking areas? Yes
- g. Are sidewalks located at least five feet away from the building facade to provide planting aeras for landscaping along the foundation of the building? Currently planning 3ft min.
- *h.* Are internal pedestrian sidewalks distinguished from driving surfaces through the use of special pavers, bricks, or scored concrete to enhance pedestrian safety and the attractiveness of the sidewalks? Notification/Stripping along Drive Curbs/Sidewalks are intended to be installed per Code.

## 8. Architectural design should create visual interest through the use of different textures, complementary colors, shadow lines and contrasting shapes.

General Response: It is the intent to comply with applicable requirements of this section. Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available. 9. *Minimum Exterior Building Material Standards: Does a minimum of 50% of each exterior wall consist of one or more of the following materials?* 

General Response: It is the intent to comply with applicable requirements of this section. Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available.

Please include this response as part of our submittal and in consideration during the review process. Don't hesitate to contact myself or other members of the Design Team if you have any further questions, comments, or concerns. I'd be happy to schedule a meeting as necessary.

Sincerely,

Devin W. Snodgrass Outline & Associates PO Box 98 110 North 5<sup>th</sup> Street Moberly, Missouri 65270 (660) 998-4288 phone www.outlinedp.com

# Conceptual Site Plan for **451 Sparks Avenue**

## Moberly, Randolph County, Missouri April 2024



PEPCO INC.

OF MI

NUMBER PEIZOU4000775 SS/ONALENG

04/26/2024

FRISON ROAD

#### Site Plan Notes:

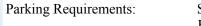
- For reference only, refer to survey(s) filed for record in Randolph County, Missouri prepared by a registered professional land surveyor for all property boundary, easements, utilities, and restrictions. All information shown on this drawing was based off such represented by City of Moberly's Digitial Mapping System. All items, whether shown or not, to be field verified, coordinated, and approved by the City of Moberly and/or Utility Provider prior to any improvements.
- Currently the property consists of Vacant Lot (mostly remains of Demolished/Removed House). Property has very little to no change in elevation in any direction and currently sheet drains towards drainage ditches along perimeter adjacent ROW's. These sections of Sparks Avenue and Robertson Road do not currently have Curb & Gutter and Stormwater is currently controlled via Drainage Ditchline and Culverts/Area Inlets.
- Adjacent properties do not currently have sidewalks along within 300 feet of this property. ٠
- Owner's intent is to use Exterior Commercial Trash Containers and store out of sight. ٠
- Owner's intent is to install new Power Supply from adjacent Pole(s) underground to Building as ٠ directed by Ameren Missouri and The City of Moberly.
- Owner's intent is to install new Water Service from adjacent Main as shown and is to be • coordinated/approved by the City of Moberly.
- Owner's intent is to not install Sanitary Sewer at this time and connect new a Sanitary Sewer ٠ Service once Public Sewer is available and coordinated/approved by the City of Moberly.
- Building to discharge roof drainage at surface. Proposed New Paving to sheet drain towards ٠ adjacent Existing Streets and/or dedicated Drainage Greenspaces/Landscaping.
- Proposed Building to be a Symmetrical Building with 14 Foot Eave Heights and 3:12 min. Roof ٠ Pitch. Masonry/Metal Walls, Shingled/Metal Roofing, and Aluminum Gutters & Downspouts.
- Owner's intent is to install wall-mounted LED Light Fixtures to illuminate Drive & Parking. •

10000 1000

• Owner's intent is to install Building Signage and illuminate with Spot Lighting.

#### Site Information:

Property Address:		451 Sparks Avenue Moberly, Randoph County, Missouri				
Property Owner:		K Builders LLC PO Box 924 Moberly, Missouri 65270				
Code in Eff	fect:	IBC 2021, City of Moberly				
Zoning:		B-3, General Commercial Dis	trict			
Lot Area:		±0.44 Acres				
Setbacks:	Front Yard: Side Yard: Rear Yard:	30 Feet None (5 Feet if abutting Resid None (15 Feet if abutting Resi				
Intensity Ro	egulations:	Min. Lot Area:6,000 sq.fMin. Lot Width:60 feetLot Coverage:None	Min. Lot Width: 60 feet			
Height Reg	ulations:	50 Feet (Zoning)				
Proposed B	building:	±4,704 sq.ft. Single Story Bld	±4,704 sq.ft. Single Story Bldg. / Type 5B, Non-Sprinklered			
Proposed U	se & Occupancy:	Commercial: Mixed Use, Unseparated S-2 Storage & B-Business				
Allowable	Heights & Areas:	2 Stories (40 feet) / 9,000 sq.ft. Floor Area				
Design Loading:		Business: Storage/Warehouse:	1 Occupant / 150 sq.ft. 1 Occupant / 500 sq.ft.			
		Design Occupant Load:	14 Occupants			
Exits Required:		2 Exits Required from Storage, 1 Exit from Business				
Plumbing Facilities Req'd:		WC's = (1) Uni-Sex Min. (OL Lav's = (1) Uni-Sex Min. (OL (to be installed with Future Ac	<25)			
Lot Area C	alculations:	Total Lot Area:	$\pm 20,170$ sq.ft. $\pm 0.46$ acres			
		Proposed Building: Proposed Paving: Impervious Area:	$\begin{array}{rl} \pm 4,000 \text{ sq.ft.} & \pm 0.09 \text{ acres} \\ \pm 3,403 \text{ sq.ft.} & \pm 0.08 \text{ acres} \\ \pm 7,403 \text{ sq.ft.} & \pm 0.17 \text{ acres} \end{array}$			
		Pervious Area:	$\pm 12,767$ sq.ft. $\pm 0.29$ acres (63% of Site)			
		Future Bldg. Addition: F/O Drive/Parking/Sidewalk: <u>F/O Driveway Expansion:</u> Future/Optional Totals: F/O Pervious Calc:	$\begin{array}{rl} \pm 704 \; \text{sq.ft.} & \pm 0.02 \; \text{acres} \\ \pm 1,631 \; \text{sq.ft.} & \pm 0.04 \; \text{acres} \\ \pm 2,159 \; \text{sq.ft.} & \pm 0.05 \; \text{acres} \\ \pm 4,494 \; \text{sq.ft.} & \pm 0.11 \; \text{acres} \\ \pm 8,273 \; \text{sq.ft.} & \pm 0.18 \; \text{acres} \end{array}$			
Parking Re	quirements:	Storage: (1) Space per (2)	(41% of Site) Employees			



(1) Space per (2) Employees Storage: (1) space per 300 sq.ft. Business:





1000 W. Nifong Blvd., Bldg. 1 Columbia, Missouri 65203 (573) 447-0292 www.crockettengineering.com

Crockett Engineering Consultants, LLC Missouri Certificate of Authority #2000151301



THIS DRAWING IN NO WAY REPRESENTS A FULL ARCHITECTURAL AND/OR ENGINEERING SERVICE. THIS DRAWING IS FOR REFERENCE ONLY AND TO BE USED AS A GUIDE IN THE DESIGN/DEVELOPMENT PROCESS



#### CITY OF MOBERLY CONDITIONAL USE PERMIT APPLICATION

#### For Office Use Only

Deposit:	
Date Filed:	
Date Advertised:	
Date Notices Sent:	
Public Hearing Date:	

#### **APPLICANT INFORMATION:**

Applicant: Devin Snodgrass. Outline & Associates	Phone: 660.998.4288
Address: PO Box 98 / 110 N 5th St. Moberly MO	Zip: <u>65270</u>
Owner: <u>Redeemer Church Moberly</u> , Inc.	Phone: 660.263.5051
Address: PO Box 1012. Moberly MO	Zip: <u>65270</u>

#### **PROPERTY INFORMATION:**

Location of Property:_	1145 South Morley Street			
	as described in Randolph	County Book 941, Page 872		
Present Zoning Classifi	ication: <u>B-3</u>	Acreage:	9 Acres	
Present Use of Property	y:Temporary Occu	pancy for Church Use		
Proposed Land Use Ac	tivity: Religious Asser	mbly and Future Educational L	Use	
Article, Section and sul	b-section (if applicable)	allowing for said special u	se to be applied for:	

#### ADJACENT ZONING AND LAND USE:

	Land Use		Zoning	
North	Undeveloped / Commercial Bldg		B-3	
South	Vacant Lot		B-3	
East	South Morley Street		B-3	
West	Undeveloped / Commercial / RR ROW		B-3	
Should this special u	use be valid only for a specific time period	? Yes	No	

If Yes, what length of time?

DOES THE PROPOSED CONDITIONAL USE MEET THE FOLLOWING STANDARDS? IF YES, ATTACH A SEPARATE SHEET EXPLAINING WHY.	Yes	No
The proposed conditional use complies with all applicable provisions of the regulations, including intensity of use regulations, yard regulations and use limitations?	×	
The proposed conditional use at the specified location will not adversely affect the welfare or convenience of the public?		≍
The proposed conditional use will not cause substantial injury to the value of other property in the neighborhood in which it is to be located?		×
The location and size of the conditional use, the nature and intensity of the operation involved or conducted in connection with it, and the location of the site with respect to streets giving access to it have been planned so that the conditional use will not dominate the immediate neighborhood so as to hinder development and use of neighboring property in accordance with the applicable zoning district regulations?		⋇
Off-street parking and loading areas will be provided in accordance with the standards set forth in the zoning regulations, and such areas will be screened from adjoining residential uses and located so as to protect such residential uses from any injurious effect?	≍	
Adequate utility, drainage, and other such necessary facilities will be provided?	×	
Adequate access roads or entrance and exit drives will be provided and designed to prevent traffic hazards and to minimize traffic congestion in public streets and alleys?	╳	
Adjoining properties and the general public will be adequately protected from any hazardous or toxic materials, hazardous manufacturing processes, obnoxious odors or unnecessarily intrusive noises?	×	

#### **ATTACHMENTS REQUIRED:**

- 1. A site plan as specified in Section of the Zoning Regulations as well as any other information, which would be helpful to the Planning and Zoning Commission in consideration of the application.
- 2. List of property owners located within:
  - A. 185 feet of the property if the proposed Special Use is located within the city's corporate limits;
  - B. 1,000 feet of the property if the proposed Special Use is adjacent to the city's corporate limits.

MA

April 20th, 2024

Applicant's Signature

Date

#### ARTICLE 12 SITE PLAN REVIEW

The Zoning Administrator shall require that all applications for building permits for new buildings or expansion of any existing buildings in multifamily, commercial and industrial zoning districts be subject to Site Plan Review in accordance with these regulations. Developments shall implement the applicable regulations and requirements specified in the Zoning Regulations, shall be encouraged to implement the objectives of the City's Comprehensive Plan and to foster compatibility among land uses in the City of Moberly.

The provisions specified for site plan applications within this manual are only intended to be a summary of the requirements specified in the adopted zoning regulations for the City of Moberly. Developers should consult the applicable zoning regulations for a complete list of submittal requirements for site plan applications.

An application fee and deposit shall be paid at the time the site plan application is submitted. The deposit shall be used to cover expenses incurred by the city in the processing and review of the application. If the city's processing and review costs exceed the amount of the initial deposit, the applicant shall be required to pay the additional amount.

In order to request approval of a site plan application:

- 1. The applicant shall first meet with the Zoning Administrator, the Director of Public Works, the Director of Utilities, the city's planning consultant, and all other applicable city staff members to receive a complete explanation of the zoning requirement in question, the site plan application procedure and the application form and to discuss all relevant issues relating to the site plan application.
- 2. The applicant shall submit a completed site plan application form along with 10 copies of the proposed site plan and payment of the appropriate application fee and deposit at least fifteen (15) days prior to the next regularly scheduled meeting of the Planning and Zoning Commission to allow adequate time for City Staff review. The Site Plan shall include data, details, and supporting plans, which are found relevant to the proposal as specified in Section 12 of the City of Moberly Zoning Regulations. The number of pages submitted will depend on the proposal's size and complexity. The applicant shall make notations explaining the reasons for any omissions. An application shall not be processed unless it has been fully completed, the site plan submitted and the application fee and deposit paid.
- 3. Site Plans shall be prepared by a registered professional engineer, architect, land surveyor or landscape architect at a scale of 1-inch equals 20 feet, on standard 24" x 36" sheets. In addition, the site plan is required to comply with all other applicable provisions of the zoning regulations. The additional provisions include, but are not limited to, Design Standards specified in Section \_\_\_\_\_ of the City of Moberly Zoning Regulations and the Landscape and Buffer Requirements specified in Section \_\_\_\_\_ of the City of Moberly Zoning Regulations.
  - 4. Review of the site plan shall be performed by the Zoning Administrator or the city's planning consultant and submitted to the Planning and Zoning Commission for approval. The Planning and Zoning Commission shall perform their review of the site plan and staff findings at the next regularly scheduled meeting of the Planning and Zoning Commission for which the item may be scheduled and shall adjourn and reconvene as is determined necessary.

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#### CITY OF MOBERLY, MISSOURI SITE PLAN REVIEW

Return Form To: Zoning Administrator City of Moberly 101 West Reed Street Moberly, MO 65270-1551 (660) 263-4420 (660) 263-9398 (fax) For Office Use Only

Filing Fee:	
Deposit:	
Dated Filed:	

#### **APPLICANT INFORMATION:**

Applicant: Devin Snodgrass, Outline & Associates	Phone: 660.998.4288
Address: PO Box 98 / 110 N 5th Street, Moberly Missouri	Zip: 65270
Owner: Redeemer Church Moberly, Inc.	Phone: 660.263.5051
Address: PO Box 1012, Moberly Missouri	Zip: 65270

#### **PROPERTY INFORMATION:**

Address of Property: <u>1145 South Mor</u>ley Street

Legal Description: as described in Randolph County Book 941, Page 872

Present Zoning Classification: **B-3** 

\_\_\_\_\_Acreage: \_\_9 Acres

Present Use of Property: \_\_\_\_\_ Temporary Occupancy for Church Use

Proposed Use of Property: Permanent Occupancy for Church and Future Educational

both of which are Conditional Uses in B-3

#### ADJACENT ZONING AND LAND USE:

Land Use	Zoning
North Undeveloped / Comm	nercial Bldg B-3
South Vacant Lot	B-3
East S Morley Street	B-3
West Undeveloped / Commerci	al / RR ROW B-3

	he proposed site plan meet the following criteria? If yes, attach a separate sheet hing why (To be completed by the applicant).	Yes	No
1.	Does the proposal conform with the provisions of the City's Zoning regulations?		
2.	Will the development be compatible with the surrounding area?		
3.	Does the proposal conform with the provisions of the City's Subdivision Regulations?		
4.	Does the proposal conform to the goals, objectives and policies of the Comprehensive Plan?		
5.	Does the proposal conform with the customary engineering standards used in the City?		
6.	Are the streets, paths, walkways, and driveways located such that they enhance safety and minimize any adverse traffic impact on the surrounding area?		
7.	Have the proposed buildings, structures, walkways, roads, driveways, open space (if any), and parking lots been located to preserve existing off-site views and create desirable on-site views, conserve natural resources and amenities including prime agricultural land, minimize any adverse flood impact, ensure that proposed structures are located on suitable soils, minimize any adverse environmental impact, and minimize any present or future cost to the City and private providers of utilities in order to adequately provide public utility services to the site.		

#### **ATTACHMENTS REQUIRED:**

- A. Site Plan Review Checklist
- B. 10 copies of site plan

Mol

Applicant's Signature

April 20th, 2024

Date

No

Yes

#### CITY OF MOBERLY, MISSOURI SITE PLAN CHECKLIST

Return Form To: Zoning Administrator City of Moberly 101 West Reed Street Moberly, MO 65270-1551 (660) 263-4420 (660) 263-9398 (fax)

For Office Use Only:
Date Filed:
Date of Meeting:
Filing Fee:
Deposit:

1.	Name of Project: 1145 S Morley Street
2.	Location of Project: 1145 S Morley Street
3.	Name of Owner: Redeemer Church Moberly, Inc.

4. Name of Person who Prepared the Site Plan: Crockett Engineering Consultants / Outline & Associates

5. Instructions:

The following checklist is to be completed by the Zoning Administrator. The Site Plan shall include the following data, details and supporting information, which are found to be relevant to the proposal. All site plans shall be prepared by an architect or landscape architect registered in the State of Missouri, or by a professional engineer licensed in the State of Missouri. The number of pages submitted will depend on the proposal's size and complexity.

A.	Site Plan Content Re	equirements: D	Does the Site Plan	comply with or sl	how the following?

1.	Name and address of the owner of record, developer, and seal of the engineer, architect or landscape architect.	 
2.	Name and address of all owners of record of abutting parcels.	 
3.	All existing lot lines, easements, and rights-of-way. Include area in acres or square feet, abutting land uses and structures.	 
4.	The location and use of all existing and proposed buildings and structures within the development, including all dimensions of height and floor area, show all exterior entrances and all anticipated future additions and alterations, and typical elevations and building materials.	 

#### Item 3.

		Yes	<u>No</u>
5.	The location of all present and proposed public and private ways, driveways, sidewalks, ramps, curbs and fences. Location type and screening details for all waste disposal containers shall also be shown.		
6.	The location of required parking areas including parking stalls, setbacks and loading and service areas.		
7.	The location, height, intensity, and bulb type (e.g., fluorescent, sodium incandescent) of all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties.		
8.	The location, height, size, materials, and design of all proposed signage.		
9.	A landscape plan showing all existing open space, trees forest cover and water sources, and all proposed changes to these features including the size and type of plant material. Water sources will include ponds, lakes, brooks, streams, wetlands, flood plains, and drainage retention areas.		
10.	The location of all existing and proposed utility systems including:		
	a. Sewer lines and manholes;		
	b. Water lines and fire hydrants;		
	c. Telephone, cable and electrical systems; and		
	d. Storm drainage system including existing and proposed drain lines, culverts, catch basins, head walls, end walls, hydrants, manholes, and drainage swells.		
11.	Plans to prevent the pollution of surface or groundwater, the erosion of soil both during and after construction, excessive run-off, excessive raising or lowering of the water table, and flooding of other properties, as applicable.		
12.	Existing and proposed topography shown at not more than two-foot contour intervals. All elevation shall refer to United States Geodetic Survey (U.S.G.S.) datum. No building shall be located in the 100-year flood plain.		

Item 3.

No

	13.	Existing and proposed zoning district boundaries adjacent	Yes
	13.	to the site's perimeter shall be drawn and identified on the plan.	
	14.	Traffic flow patterns within the site, entrances and exits, loading and unloading areas, curb cuts on the site and within 100 feet of the site.	
	15.	A detailed traffic study for mixed use and multi-tenant developments, or for developments in heavy traffic areas, if required by the Zoning Administrator, to include:	
		a. The projected number of motor vehicle trips to enter or exit the site, estimated for daily and peak hour traffic level.	
		b. The projected traffic flow pattern including vehicular movements at all major intersections likely to be affected by the proposed use of the site; and	
		<ul> <li>c. The impact of this traffic upon existing abutting public and private ways in relation to existing road capacities. Existing and proposed daily and peak hour traffic levels, as well as road capacity levels, shall also be given.</li> </ul>	
B.	Desig	gn Standards:	
	1.	Does the building rooftop have at least two of the following features: Parapets concealing flat roofs and roof top equipment; overhanging eaves; sloped roofs; and three or more roof slope planes?	
	2.	Are roof mounted equipment, including ventilators and	

- 2. Are root mounted equipment, including ventilators and satellite dishes, screened from view (100 percent opacity) or isolated so as to not be visible from ground level of any adjacent public thorough-fare or residentially-zoned area, up to a maximum of 300 feet away and is the appearance of the roof screens coordinated with the building to maintain a unified appearance?
- 3. Are all electrical and mechanical equipment located adjacent to the building and visible from any adjacent public thoroughfare or residentially-zoned area screened from view (100 percent opacity), up to a maximum of 300 feet away and are such screens and enclosures treated as integral elements of the buildings appearance?

4.	Except for meters, electric and telephone service pedestals, transformers, three-phase feeder lines, subtransmission and transmission lines (34.5kv and above), electrical substations and such other facilities as the utility may deem necessary to install utilizing "overhead" type construction, are all telephone and cable television lines, electrical services and distribution lines placed underground?	<u>Yes</u>	<u>No</u>
5.	Are all gas meters in any front yards, located within three feet of the building foundation?		
6.	Is the form and proportion of buildings consistent or compatible with the scale, form and proportion of existing development in the immediate area?		
7.	Pedestrian access shall be an integral part of the overall design of each multifamily, commercial, and industrial development.		
	a. Does the pedestrian access provide safe and convenient access to and from off-street parking areas?		
	b. Does the pedestrian access connect with abutting properties and developments so as to create an alternative means of transportation for residents of the city?		
	c. Are sidewalks at least 5 feet in width provided along all sides of a lot abutting a dedicated public or private street?		
	d. Is there a continuous internal pedestrian sidewalk provided from the perimeter public sidewalk to the principal customer entrance(s)?		
	e. Does the internal sidewalk feature landscaping, benches, and other such materials and facilities for no less than 50 percent of its length?		
	f. Are sidewalks provided along the full length of the building along any facade featuring a customer entrance and along any facade abutting a public parking areas?		

Item 3.
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	g. Are sidewalks located at least five feet away from	Yes	<u>No</u>
	the building facade to provide planting areas for landscaping along the foundation of the building?		
	h. Are internal pedestrian sidewalks distinguished from driving surfaces through the use of special pavers, bricks, or scored concrete to enhance pedestrian safety and the attractiveness of the sidewalks?		
8.	Architectural design should create visual interest through the use of different textures, complementary colors, shadow lines and contrasting shapes.		
	a. Will the buildings have a variation of detail, form, and siting to provide visual interest?		
	b. Are loading docks, trash enclosures, outdoor storage and similar facilities and functions incorporated into the over-all design of the building and the landscaping so that the visual and acoustic impacts of these functions are reduced to as great an extent as possible and are out of view from adjacent properties and public streets?		
	c. Do building facades 100 feet or greater in length incorporate recesses and projections along at least 20 percent of the length of the building facade?		
	d. Do windows, awnings, and arcades total at least 60 percent of the facade length abutting any public street?		
	e. Does any building facade 100 feet or greater in length abutting a residential district, have an earth berm of at least six feet in height installed between the building facade and the abutting residential district and is the earth berm landscaped with evergreen trees at intervals of at least 20 feet on center, or in clusters?		
9.	Minimum Exterior Building Material Standards: Does a minimum of 50% of each exterior wall consist of one or more of the following materials?:		
	a. Masonry: Masonry construction, which includes solid cavity faced or veneered-wall construction, or similar materials.		
	<ul> <li>Glass Walls: Glass walls shall include glass curtain walls or glass block construction.</li> </ul>		

		Yes	<u>No</u>
c.	Wood other than exposed plywood paneling.		
d.	Concrete finish or pre-cast concrete panel (tilt wall) that has exposed aggregate, hammered, sandblasted or covered with a cement-based acrylic coating.		
e.	Metal panels with a depth of one inch or more; or a thickness of U.S. Standard 26 gauge or more.		

City of Moberly!

Memorandum

To: Planning and Zoning Commission

From: Planning Staff

Subject: 1145 S Morley St Site Plan Review

Meeting: May 28, 2024

#### Public Hearing to consider:

Notice of Public Hearing for a conditional use permit and a site plan review application submitted by Devon Snodgrass with Outline & Associates on behalf of Redeemer Church for a temporary occupancy for church use located at 1145 S Morley Street. This property is currently zone B-3 (General Commercial District).

#### **Comments:**

Location: 1145 South Morley St

<u>Zoning Compatibility:</u> Use is compatible with the district. Requires Conditional Use for future education/church operations.

<u>Intended Use:</u> This master plan is designed to phase in the use of the property by Redeemer church. Starting with Sunday school and Worship Hall. Future development and parking to be added for future educational building at time of growth.

<u>Landscaping design</u>: Property plans are in current compliance with parking and landscaping ordinances. Changes indicated will bring the site into compliance at completion.

<u>Public areas:</u> Indications show that the north entrance will be enter and the south egress to be exit only. This should help with flow of traffic due to increased activity on select days. Adequate paths, from parking to the building entrances, are provided.

<u>Pedestrian traffic:</u> There are no existing public sidewalks in the area for street frontage. Plan is to install public sidewalks and sidewalks to the buildings and structures along perimeter of parking lot when sidewalks are installed along S Morley St.

#### **City Staff Review:**

The City Staff Review did not yield any additional concerns with the proposed master plan and development for Redeemer Church.

City staff recommend acceptance and approval of the Site Plan for the property associated with 1145 S Morley St.

Site Plan approvals do not require additional approval by the City Council.

Respectfully Submitted Aaron Decker

April 20th, 2024

Zoning Administrator City of Moberly 101 West Reed Street Moberly, Missouri 65270

Re: Submittal Letter for "1145 S Morley St"

Site Plan Checklist Comments & Response:

A. Site Plan Content Requirements: Does Site Plan comply with or show Following?

*A.1.* Name and Address of the Owner of Record, Developer, and Seal of Engineer, Architect, or Landscape Architect.

Property Owner:	Redeemer Church Moberly, Inc. PO Box 1012 Moberly, Missouri 65270
Civil Engineer:	Tim Crockett, Crockett Engineering Consultants 1000 W. Nifong Blvd., Bldg 1 Columbia, Missouri 65203
Design & Planning Consultant:	Devin Snodgrass, Outline & Associates PO Box 98 110 N 5 <sup>th</sup> Street Moberly, Missouri 65270

A.2. Name and Address of all Owners of Record of Abutting Parcels

Indicated on the Conceptual Site Plan

A.3. All existing lot lines, easements, and rights-of-way. Include area in acres or square feet, abutting land uses and structures.

Known Property Lines, Easements, and ROW are indicated on the Conceptual Site Plan. Exact Locations are to be verified/established with Survey / Documents of Record.

A.4. The location and use of all existing and proposed buildings and structures within the development, including all dimensions of height and floor area, show all exterior entrances and all anticipated future additions and alterations, and typical elevations and building materials.

Existing / Proposed Buildings & Structures along with relative Dimensions, Heights, Areas, and intended Entrances are indicated on the Conceptual Site Plan. Building Exterior Color Elevations and Renderings to be included in Architectural Documents as part of Permitting Submittal Process.

A.5. The location of all present and proposed public and private driveways, sidewalks, ramps, curbs, and fences. Location Type and screening details for all waste disposal containers shall also be shown.

Proposed Driveways and Sidewalks are indicated on the Conceptual Site Plan. A Dumpster & Screening Enclosure Compliant with City of Moberly is indicated on the Conceptual Site Plan and is to be included in Architectural Documents as part of the Permitting Submittal Process.

*A.6.* The location of required parking areas including parking stalls, setbacks, and loading and service areas.

Proposed Parking and Parking Calculations are indicated on the Conceptual Site Plan.

*A.7.* The location, height, intensity, and bulb type for all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties.

It is the intent to utilize Wall Mounted Light Fixture(s) on the Building to illuminate the Perimeter of the Building and Install Pole Lighting for Parking Lot as necessary. Proposed Exterior Lighting to be included in Mechanical-Electrical-Plumbing Engineering Documents as part of the Permitting Submittal Process.

A.8. The location, height, size, materials, and design of proposed signage.

It is the intent to renovate the existing Monument & Pylon Signage along S Morley Street. All Signage to be included in Architectural Documents or Installer Shop Drawings as part of the Permitting Submittal Process

A.9. A landscape plan showing all existing open space, trees, forest cover and water sources, and all proposed changes to these features including the size and type of plant material. Water sources will include ponds, lakes, brooks, streams, wetlands, flood plains, and drainage retention areas.

It is the intent to leave areas outside of limits of construction as-is and undisturbed if possible. Remaining Green Spaces as indicated on the Conceptual Site Plan to consist of Grass & Trees and/or Required Landscaping Drainage Areas consisting of at least 50% living materials.

- A.10. The location of all existing and proposed utility systems including:
  - *a)* sewer lines and manholes
  - b) water lines and fire hydrants
  - c) telephone, cable and electrical systems
  - *d)* storm drainage system including existing and proposed drain lines, culverts, catch basins, head walls, end walls, hydrants, manholes, and drainage swells.

All known utilities are indicated on the Conceptual Site Plan. Utilities, both Existing and Proposed, are to be Located/Documented/Coordinated and approved with Utility Service Provider and The City of Moberly prior to any work.

A.11. Plans to prevent the pollution of surface or groundwater, the erosion of soil both during and after construction, excessive run-off, excessive raising or lowering of the water table, and flooding of other properties, as applicable.

Proposed Improvements for this project to be included in Civil Engineering Documents as part of the Permitting Submittal Process. Proposed Project to not contribute to pollution of water, erosion, run-off, change of water table, or flooding of other properties.

A.12. Existing and proposed topography shown at not more than two-foot contour intervals. All elevation shall refer to United States Geodetic Survey (U.S.G.S.) datum. No building shall be located within the 100-year flood plain.

Topo generated from City of Moberly GIS Mapping data is indicated on Conceptual Site Plan. No part of this tract lies within the 100-year flood plain as indicated by National Flood Hazard FIRMettes 29175C0166C & 29175C0170C effective 05/01/2020.

A.13. Existing and proposed zoning district boundaries adjacent to the site's perimeter shall be drawn and identified on the plan.

Adjacent Property Owners, Addresses, and Zoning Classifications are indicated on the Conceptual Site Plan.

*A.14.* Traffic flow patterns within the site, entrances and exits, loading and unloading areas, curb cuts on the site and within 100 feet of the site.

Indicated on the Conceptual Site Plan.

A.15. A detailed traffic study for mixed use and multi-tenant developments, or for developments in heavy traffic areas, if required by the Zoning Administrator.

Proposed Project does not intend to Negatively Affect current Traffic Conditions. A Traffic Study is not intended to be conducted and/or provided for this project unless required by the City of Moberly.

#### B. Design Standards

General Response: Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available.

*B.1.* Does the building rooftop have at least two of the following features: Parapets concealing flat roofs and roof top equipment; overhanging eaves; sloped roofs; and three or more roof slope planes?

General Response: Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available.

B.2. Are roof mounted equipment, including ventilators and satellite dishes, screened from view (100 percent opacity) or isolated so as to not be visible from ground level of any adjacent public thorough-fare or residentially zoned area, up to a maximum of 300 feet away and is the appearance of the roof screens coordinated with the building to maintain a unified appearance?

Proposed Buildings to be free of any Roof Mounted Equipment when possible, however in the event Future Buildings require such equipment they will be provided with Curb Mounted Screening Systems to match Building Materials.

B.3. Are all electrical and mechanical equipment located adjacent to the building and visible from any adjacent public thoroughfare or residentially zoned area screened from view (100 percent opacity), up to a maximum of 300 feet away and are such screens and enclosures treated as integral elements of the building's appearance.

Electrical and Mechanical Equipment Locations and any Screening to be included in Architectural, Civil, and MEP Design Documents as part of the Permitting Submittal Process.

B.4. Except for meters, electric and telephone service pedestals, transformers, three-phase feeder lines, sub transmission and transmission lines (34.5kv and above), electrical substations and such other facilities as the utility may deem necessary to install utilizing "overhead" type construction, are all telephone and cable television lines, electrical services and distribution lines placed underground?

It is the intent to maintain all Existing Underground Utilities and any Proposed New Utilities route Underground where applicable.

B.5. Are all gas meters in any font yards, located within three feet of the building foundation?

It is the intent to use the Existing Gas Service and extend to new Building if possible.

*B.6.* Is the form and proportion buildings consistent or compatible with the scale, form and proportion of existing development in the immediate area?

It is the intent to be compatible with and correspond with those of the area. Exterior Elevations/Renderings to be included in Architectural Documents as part of the Permitting Submittal Process.

7. Pedestrian access shall be an integral part of the overall design of each multifamily, commercial, and industrial development.

- *a.* Does the pedestrian access provide safe and convenient access to and from off-street parking areas? Yes.
- b. Does the pedestrian access connect with abutting properties and developments so as to create an alternative means of transportation for residents of the city? Existing Adjacent Properties/Streets currently do not have Sidewalks. Intent is to extend Internal Sidewalks to connect once they become available.
- c. Are sidewalks at least 5 feet in width provided along all sides of a lot abutting a dedicated public or private street? No Public Sidewalks are intended for this Project at this time.
- *d. Is there a continuous internal pedestrian sidewalk provided from the perimeter public sidewalk to the principal customer entrance(s)?* Planned for Future Install.
- e. Does the internal sidewalk feature landscaping, benches, and other such materials and facilities for no less than 50 percent of it's length? Yes.
- *f.* Are sidewalks provided along the full length of the building along any façade featuring a customer entrance and along any façade abutting public parking areas? Yes
- g. Are sidewalks located at least five feet away from the building facade to provide planting aeras for landscaping along the foundation of the building? Currently planning 3ft min.
- *h.* Are internal pedestrian sidewalks distinguished from driving surfaces through the use of special pavers, bricks, or scored concrete to enhance pedestrian safety and the attractiveness of the sidewalks? Notification/Stripping along Drive Curbs/Sidewalks are intended to be installed per Code.

## 8. Architectural design should create visual interest through the use of different textures, complementary colors, shadow lines and contrasting shapes.

General Response: It is the intent to comply with applicable requirements of this section. Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available. 9. *Minimum Exterior Building Material Standards: Does a minimum of 50% of each exterior wall consist of one or more of the following materials?* 

General Response: It is the intent to comply with applicable requirements of this section. Design Specifics are not established at this time, all information to be included in Architectural and/or Engineering Design Documents as part of the Permitting Submittal Process in which all information has been designed, coordinated, and represented are made available.

Please include this response as part of our submittal and in consideration during the review process. Don't hesitate to contact myself or other members of the Design Team if you have any further questions, comments, or concerns. I'd be happy to schedule a meeting as necessary.

Sincerely,

Devin W. Snodgrass Outline & Associates PO Box 98 110 North 5<sup>th</sup> Street Moberly, Missouri 65270 (660) 998-4288 phone www.outlinedp.com

# Conceptual Master Site Plan for **Redeemer Church**

1145 South Morley Street Moberly, Randolph County, Missouri April 2024



#### Site Plan Notes:

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- For reference only, refer to survey(s) filed for record in Randolph County, Missouri prepared by a registered professional land surveyor for all property boundary, easements, utilities, and restrictions. All information shown on this drawing was based off such represented by City of Moberly's Digitial Mapping System. All items, whether shown or not, to be field verified, coordinated, and approved by the City of Moberly and/or Utility Provider prior to any improvements.
- Currently the property consists of an Existing Single Story Building, Paved & Gravel Parking Lots, and Two (2) Driveway Entrances on South Morley Street. Property has approximately Six Feet (6ft) change in elevation and currently sheet drains towards drainage ditches along South Morley Street and Existing Drainage Ditches along both North & South Bounaries.
- This section of South Morley Street does not currently have Curb & Gutter and Stormwater is currently controlled via Drainage Ditchline and Culverts/Area Inlets.
- Adjacent properties do not currently have sidewalks along within 300 feet of this property. A Future Proposed Sidewalk along South Morley is represented and Interior Sidewalks to be extended to connect once Sidewalk is in place.
- Owner's intent is to use Commercial Trash Containers / Dumpster(s) with Enclosure(s) meeting screening requirements as shown.
- Owner's intent is to Improve / Install New Power Supply from adjacent Pole(s) behind existing building underground as directed by Ameren Missouri and The City of Moberly.
- Owner's intent is to Improve / Install New Gas Service and to be coordinated / approved by Ameren Missouri and The City of Moberly.
- Owner's intent is to Improve / Install new Water Service from adjacent Main as shown and is to be coordinated / approved by the City of Moberly.
- Owner's intent is to connect new Sanitary Sewer Service to the Existing Private Sanitary Service on Site OR extend to future/optional City Sewer Extension as shown and coordinated/approved by the City of Moberly.
- Building to discharge roof drainage at surface. Proposed New Paving to sheet drain towards adjacent Existing Streets and/or dedicated Storm Water Management Areas.
- Proposed Addition Buildings to be a Pre-Engineered Metal Buildings with 12-30 Foot Eave Heights and 1:12 min. Roof Pitch. Masonry & Metal Panel Exterior Walls, Metal Roofing, and Aluminum Gutters & Downspouts.
- Owner's intent is to install wall-mounted LED Light Fixtures to illuminate Lot at perimeter of building and Install New Pole Lights for Parking Area.

1 SOUTH MORLEY LLC

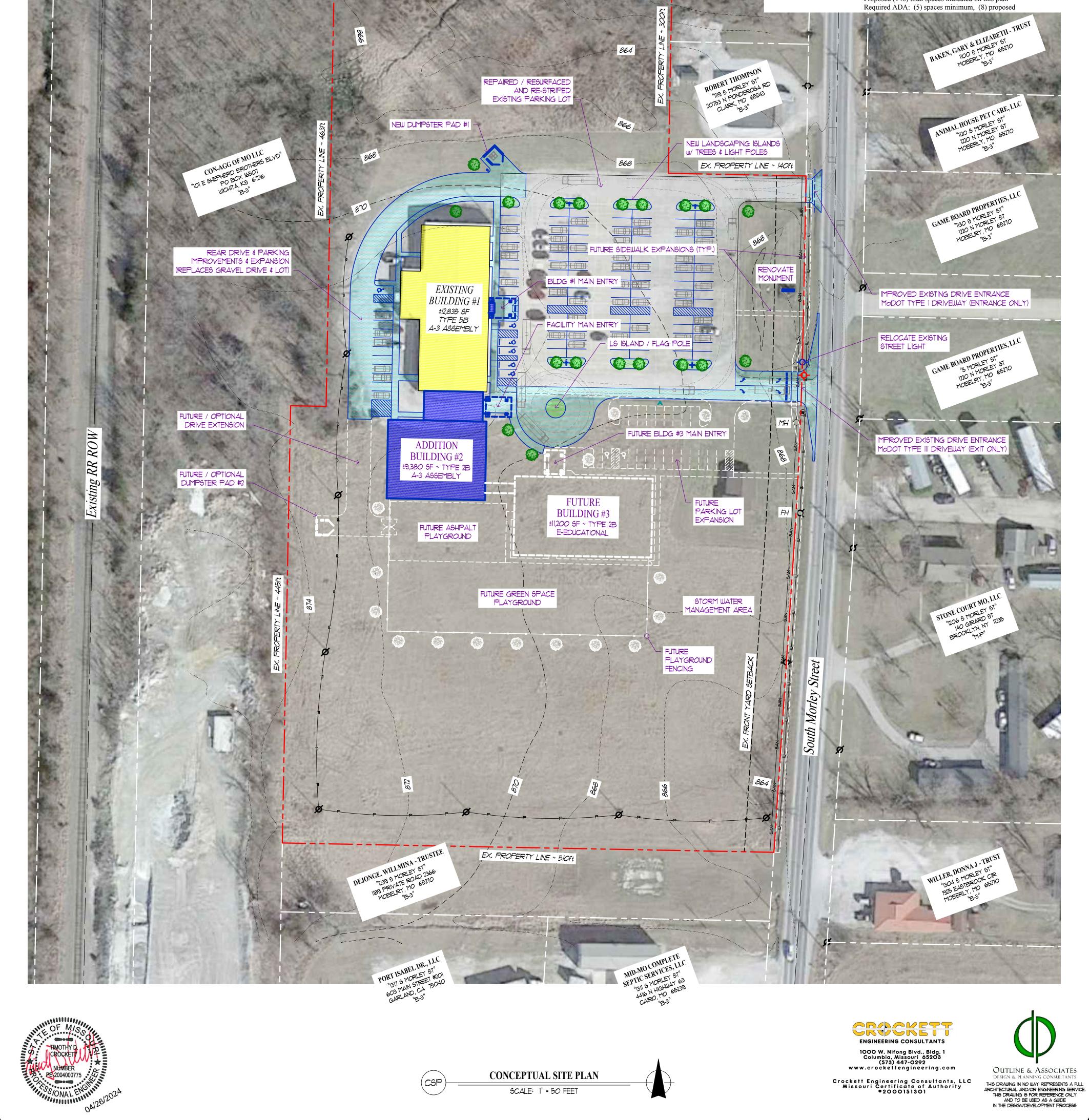
Owner's intent is to Renovate Existing Monument Sign along Street and Replace Pylon Enter/Exit Signs accordingly.

EX. PROPERTY LINE ~ 344ft

#### Site Information:

Site Information:					
Property Address:			1145 South Morley Moberly, Randoph		
Property Owner:			Redeemer Church 1 1145 South Morley Moberly, Missouri	Street	-
Code in Effect:			IBC 2021, City of	Moberl	У
Zoning:			B-3, General Comr	nercial	District
Lot Area:			9 Acres as describe	ed in Bo	ook 941 / Page 872
Setbacks:	Front Yard: Side Yard: Rear Yard:				Residential District) Residential District)
Intensity Regulation	ons:		Min. Lot Area: Min. Lot Width: Lot Coverage:	6,000 60 fea None	et
Height Regulation	S:		50 Feet (Zoning)		
Building Info:		±12,8 Type Pre-E Addit ±9,38 Type Pre-E Addit	ngineered Metal Bui ion Building #2 0 sq.ft. Single Story 2B, Sprinklered/Nor ngineered Metal Bui ion Building #3	d, A-3 ilding v Buildi n-Sprin ilding /	Assembly Use (Church) w/ Wood Framed Int. Partitions ng klered, A-3 Assembly (Church) ' Conventional Steel Framed
		Туре		n-Sprin	ling klered, E-Educational (School) 'Conventional Steel Framed
Lot Area Calculati	ons:	Total	Lot Area:	±	419,450 sq.ft. (9.6 Acres)
± 70,485 sq.ft	. (1.6 Acres)		ng Building: ng Paving:	± ±	12,835 sq.ft. 57,650 sq.ft.
		-	sed Additions: sed Add. Paving:	± ± ±	20,580 sq.ft. 40,435 sq.ft. (Adjusted Calc) 61,015 sq.ft. (1.4 Acres)
			vious Area: ous Area:	± ±	131,500 sq.ft. (3.0 Acres) 287,950 sq.ft. (6.6 Acres) (67% of Site)
Parking Requirem	ents:	Churc	thes: (1) space / S	ix Seat	s of Max. Design Occupancy
		Schoo Day C	nbly w/o Fixed Seat bls: Care Centers: ess / Remaining:	s:	<ol> <li>(1) space / (4) Occupants</li> <li>(2) spaces / Classroom</li> <li>(1) space / Employee</li> <li>(1) space / (8) Children</li> <li>(1) space / 300 sq.ft.</li> </ol>
			-		

Proposed (146) total spaces indicated on this plan



## CITY OF MOBERLY, MISSOURI

PROCEDURES MANUAL

Item 4.

#### CITY OF MOBERLY, MISSOURI FINAL PLAT APPLICATION

Return Form To:	For Office Use Only
Zoning Administrator	
City of Moberly	Date Filed:
101 West Reed Street	Date of Meeting:
Moberly, MO 65270-1551	Filing Fee:
(660) 263-4420	Deposit:
(660) 263-9398 (fax)	
APPLICANT INFORMATION:	hot 5 into 5 \$ 54
Name of Subdivision: Carl Haynes Subdiv	Vision 914 Sinnock
Applicant: <u>Anthony</u> Derboven (OWN En	ineering) Phone: (660) 728-5028
Address: 401. South Cleveland S+ Faye	Phone: (660) 728-5028 Life mo Zip: 65248
Applicant: <u>Anthony</u> Derboven (OWN En Address: <u>401. South Cleucland St Faye</u> Owner: <u>Bryson &amp; Bryson Holdings LLC</u> Address: <u>10089 Highway E, Centralia Mc</u>	Phone: (573) 891-8000

Name of Subdivider: Jeff Bryson Name of Person who prepared the Plat: Anthony Derbover

City of Moberly Procedures Manual - May 2001 Final Copy

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ltem 4.

City of Moberly!

Memorandum

To: Planning and Zoning Commission

From: Planning Staff

Subject: 914 Sinnock Ave Re-Plat

Meeting: May 28, 2024

#### Public Hearing to consider:

Notice of a Public Hearing for a re-plat application submitted by Anthony Derboven on behalf of Bryson & Bryson Holding LLC to re-plat Lot 5 of the Carl Haynes Subdivision into Lot 5 and Lot 5A located at 914 Sinnock Avenue. This property is currently zoned MP (Manufactured Home Park Residential District).

#### **Comments:**

Location: 914 Sinnock Ave

Zoning Compatibility: Lot 5A would not be compatible with current MP zoning designation.

<u>Intended Use:</u> Splitting the single-family home at the front of the property from the remaining mobile home park.

<u>Utilities:</u> Water and sewer are accessible as well as Sinnock Ave for the lots that are being split apart from each other. In addition, a sewer easement on lot 5A is being provided as part of the re-plat as well as an easement to be granted for the sewer line along the west side of the remaining lot 5.

#### **City Staff Review:**

The City Staff Review recommends that the Planning and Zoning Commission consider requirement that the Re-plat also rezones the property to R-1 for Lot 5A to align with the surrounding zoning district. This shall be an amendment from the Planning and Zoning Commission and attached to the Re-plat as it is forwarded to the City Council.

City staff recommend acceptance and approval of the Re-Plat for Lot 5 and 5A in Carl Haynes Subdivision.

Re-Plat approvals do require additional approval by the City Council for acceptance as an ordinance into the Code of Ordinances in Moberly, MO.

Respectfully Submitted Aaron Decker

