



**PARKVIEW PUBLIC IMPROVEMENT DISTRICT
BOARD MEETING
GRAND PRAIRIE MEMORIAL LIBRARY, 901 CONOVER DR.
THURSDAY, MAY 30, 2024 AT 6:30 PM**

AGENDA

CALL TO ORDER

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

AGENDA ITEMS

- 1. Consider Minutes of May 6, 2024 Meeting
- 2. Consider proposal from Site Landscape Development in the amount of \$3,478.49 to install 2 Desert Willow at Glacier Park median
- 3. Consider Proposal from Site Landscape Development in the Amount of \$16,188.77 to Enhance Landscaping at Glacier Park Lane and Olympic Park Entrances
- 4. Discussion of Budget to Actual Financial Report for May 20, 2024

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, this meeting agenda was prepared and posted May 24, 2024.

This location is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8091 or email at least three (3) business days prior to the scheduled meeting to request an accommodation.

*Lee Harris, CPA
Special District Administrator, Finance Department*



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/30/2024
REQUESTER: Lee Harriss
PRESENTER: Eric Turner - President
TITLE: Consider Minutes of May 6, 2024 Meeting

Parkview PID
Advisory Board Minutes
May 6, 2024
Grand Prairie Memorial Library
901 Conover Lane

The meeting was called to order at 6:35 p.m. by President Eric Turner.

Present were President Eric Turner, Secretary/Treasurer Dave Voss, Associa Community Manager Ferronica Briggs, and Lee Harriss of the City of Grand Prairie. Absent was board member Yvette Lewis.

1. The minutes of the March 5, 2024 meeting were reviewed and approved.
2. The board considered proposals from five different contractors for fence staining and power washing at the back of Olympic Park at Raynes and Canterbury Park from Express Fence, AOC Maintenance, DTX Fence, Texas Best Fence, and Classic Construction. A proposal was made and approved to accept the bid from Texas Best Fence at \$2,751.00 subject to confirmation that work will cover both sides of the fence and that the contractor meets insurance requirements should any ancillary work increase the final cost to over \$3,000.
3. The board considered a proposal from Site Landscape Development to replace two Holly trees at the common space at the entrance of Glacier Park from Roy Orr Blvd. The board instead asked that Site be directed to develop a proposal to fill in this area with trees, plants, and shrubs to bring it back to how it looked prior to the great freeze of 2021, perhaps with some more weather resistant foliage.
4. The board also asked for a proposal to replace the foliage lost to the 2021 freeze at the east entry way to Meadow Lake from Carrier Parkway. This would also be to restore it to the pre-freeze level.
5. The board asked to complete the small repair of the brick wall along Roy Orr where a number of lower bricks have broken off and are currently stacked awaiting repair. Ferronica will reach out to repair vendors.
6. Lee Harris presented the Budget to Actuals Financial report as of April 29, 2024. It was noted that after nearly seven months only about 30% of the expense budget has been used, which should leave room for some or all of the items discussed above.
7. The annual P.I.D. meeting has been set for August 7.

8. As there were no citizens aside from the board members present, no citizens forum was held.
9. The meeting was adjourned at 7:29.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/30/2024

REQUESTER: Ferronica Briggs

PRESENTER: Ferronica Briggs CAM

TITLE: Consider proposal from Site Landscape Development in the amount of \$3,478.49 to install 2 Desert Willow at Glacier Park median

ANALYSIS:



Date: 4/30/2024
PO #
Terms: Net 30
Sales Rep: Jason Tiggs

Customer:

Property:

Parkview PID
 2219 Central Park Ln
 Grand Prairie, TX 75050

Tree Replacement At Common Space 2024

To replace two declined Holly trees at common space along Glacier Park or at front of home 2212 according to pictures attached.

To Replace Declined Trees

Plant Installation

Items	Quantity	
30 Gallon Desert Willow - 30 Gallon Installation - EN	2.00	
Hardwood Shredded Mulch 2" Depth By CY - EN	1.00	
Top Soil - CY Install - EN	1.00	
Labor - Enhancement	20.00	
		Plant Installation: \$2,665.49

Irrigation Repair

Items	Quantity	
Misc Fittings- Design Build	4.00	
Labor - Enhancement	2.00	
		Irrigation Repair: \$813.00

	PROJECT TOTAL:	\$3,478.49
	SALES TAX:	\$0.00
	TOTAL:	\$3,478.49

Terms & Conditions

Item 2.

Standard Terms and Conditions Apply. If your office requires a P.O. Number in order for this work to be paid, our office will need to receive the P.O. in written form before we can schedule this work. You can simply sign this estimate and assign a P.O. number on this page and fax it back to our office.

Thank you for allowing us the ability to provide you with this estimate.

By _____
Jason Tiggs
Date 4/30/2024

Site Landscape Development

By _____
Date _____

Parkview PID



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/30/2024

REQUESTER: Ferronica Briggs

PRESENTER: Ferronica Briggs CAM

TITLE: Consider Proposal from Site Landscape Development in the Amount of \$16,188.77 to Enhance Landscaping at Glacier Park Lane and Olympic Park Entrances



Date: 5/9/2024
PO #
Terms: Net 30
Sales Rep: Jason Tiggs

Customer:

Property:

Parkview PID
 2219 Central Park Ln
 Grand Prairie, TX 75050

New Landscape Enhancement At Glacier Park 2024 Ln Entrance Island

To enhance the landscape at the Glacier Park Lane entrance. Overtime the landscape has dwindled including a large portion of damage from the hard winter freezes of the past years. This proposal will address the vacancy of the island and at the same time providing a new enhanced look. Also, there are a couple of missing shrubs at the Olympic Park entrance that will be added and irrigation will be modify, tested and adjusted to accommodate all new plantings at both entrances. Plant selection can vary at times and or absent in or around the time of the enhancement. If this is the case a different plant will be selected that reflects some of the same characteristics.

Glacier Park Entrance Island

test

Plant Installation

Items	Quantity	
5 gallon Nandina - 5 Gallon Installation - EN	2.00	
3 or 5 gallon Loropetalum - 5 Gallon Installation - EN	10.00	
3 gallon Dwarf Burford Holly Or Wax Leaf Ligustrum - 3 Gallon Installation - EN	36.00	
3 gallon Drift Rose - 3 Gallon Installation	55.00	
3 gallon Maiden Grass - 3 Gallon Installation	58.00	
1 gallon Red or Yellow Yucca- 1 Gallon Installation - EN	80.00	
Hardwood Shredded Mulch 2" Depth By Cyds	7.00	
Top Soil - CY Install - EN	2.00	
Labor - Enhancement	12.00	
	Plant Installation:	\$13,161.78

Irrigation Enhancement

Items	Quantity	
Irrigation Misc Fittings- To Install A New Valve, Drip Lines And Valve Box	1.00	
Labor - Irrigation	24.00	
	Irrigation Enhancement:	\$3,026.99

PROJECT TOTAL: \$16,188.77

SALES TAX: \$0.00

TOTAL: \$16,188.77

Terms & Conditions

Item 3.

Standard Terms and Conditions Apply. If your office requires a P.O. Number in order for this work to be paid, our office will need to receive the P.O. in written form before we can schedule this work. You can simply sign this estimate and assign a P.O. number on this page and fax it back to our office.

Thank you for allowing us the ability to provide you with this estimate.

By _____
Jason Tiggs
Date 5/9/2024

Site Landscape Development

By _____
Date _____

Parkview PID



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/30/2024

REQUESTER: Lee Harriss

PRESENTER: Eric Turner, President

TITLE: Discussion of Budget to Actual Financial Report for May 20, 2024

Budget/Actual Report for Fiscal 2024
322292
Parkview Public Improvement District
as of 5/20/24

	<u>10/1/2023 - 9/30/2024</u>				<u>Current Month</u>
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	<u>% Used</u>	
PVPID					
322292					
Beginning Resource Balance	162,000	175,715.88			
Revenues					
Spec Assess Delinquent	42610	-	600.78	600.78	0%
Special Assessment Income	42620	131,901	129,902.48	(1,998.52)	98%
Interest On Pid Assessment	42630	-	413.28	413.28	0%
Insurance Recovery Property	42770	-	-	1.00	0%
Devlpr Particip/Projects	46110	10,000	3,807.92	(6,192.08)	38%
Miscellaneous	46395	-	-	-	0%
Interest Earnings	49410	-	-	-	0%
Int Earnings - Tax Collections	49470	-	-	-	0%
Trsfr-In Risk Mgmt Funds (Prop	49686	-	-	-	0%
Trsf In/Parks Venue (3170)	49780	725	425.00	(300.00)	59%
Total Revenues	142,626	135,149.46	(7,475.54)	95%	783.24
Expenditures					
Office Supplies	60020	100	79.63	20.37	80%
Decorations	60132	1,500	-	1,500.00	0%
Beautification	60490	6,000	3,843.64	2,156.36	64%
Graffiti Cleanup	60775	-	-	-	0%
Wall Maintenance	60776	25,000	-	25,000.00	0%
Mowing Contractor	61225	39,006	20,598.40	18,407.60	53%
Legal Services	61360	-	-	-	0%
Collection Services	61380	662	662.30	(0.30)	100%
Miscellaneous Services	61485	225	29.98	195.02	13%
Fees/Administration	61510	7,572	4,417.00	3,155.00	58%
Postage And Delivery Charges	61520	120	-	120.00	0%
Light Power Service	62030	2,000	778.15	1,221.85	39%
Water/Wastewater Service	62035	25,000	9,067.41	15,932.59	36%
Bldgs And Grounds Maintenance	63010	-	-	-	0%
Irrigation System Maintenance	63065	5,000	912.79	4,087.21	18%
Decorative Lighting Maintenanc	63146	1,500	-	1,500.00	0%
Property Insurance Premium	64080	550	607.00	(57.00)	110%
Liability Insurance Premium	64090	250	291.96	(41.96)	117%
Miscellaneous Improvement	68020	-	-	-	0%
Fencing	68061	-	-	-	0%
Row/Easement Title Purchase	68091	-	-	-	0%
Landscaping	68250	-	-	-	0%
Signs	68390	-	-	-	0%
Irrigation Systems	68635	-	-	-	0%
Total Expenditures	114,485	41,288.26	73,196.74	36%	5,713.49
Ending Resource Balance	190,141	269,577.08			

Parkview Public Improvement District

These are Parkview PID assessments collected from PID residents to pay for PID maintenance.

Budget/Actual Report for Fiscal 2024
322292
Parkview Public Improvement District
as of 5/20/24

	10/1/2023 - 9/30/2024					Current Month		
	Budget	Actual			Total		Difference	
		Single Family Homes PVPSF	Townhomes PVPTH	PVPID				
Beginning Resource Balance	162,000				175,715.88	13,715.88		
Revenues								
Spec Assess Delinquent	42610	-		600.78	600.78	600.78	-	
Special Assessment Income	42620	131,901		129,902.48	129,902.48	(1,998.52)	6.15	
Interest On Pid Assessment	42630	-		413.28	413.28	413.28	0.01	
Insurance Recovery Property	42770	-		-	-	-	-	
Devlpr Particip/Projects	46110	10,000		3,807.92	3,807.92	(6,192.08)	777.08	
Miscellaneous	46395	-		-	-	-	-	
Interest Earnings	49410	-		-	-	-	-	
Int Earnings - Tax Collections	49470	-		-	-	-	-	
Trsf-In Risk Mgmt Funds (Prop)	49686	-		-	-	-	-	
Trsf In/Parks Venue (3170)	49780	725		425.00	425.00	(300.00)	-	
Total Revenues	142,626			135,149.46	135,149.46	(7,476.54)	783.24	
Expenditures								
Office Supplies	60020	100	14.00	65.63	-	79.63	(20.37)	-
Decorations	60132	1,500	-	-	-	-	(1,500.00)	-
Beautification	60490	6,000	-	3,843.64	-	3,843.64	(2,156.36)	-
Graffiti Cleanup	60775	-	-	-	-	-	-	-
Wall Maintenance	60776	25,000	-	-	-	-	(25,000.00)	-
Mowing Contractor	61225	39,006	2,348.00	18,250.40	-	20,598.40	(18,407.60)	4,957.75
Legal Services	61360	-	-	-	-	-	-	-
Collection Services	61380	662	-	-	662.30	662.30	0.30	-
Miscellaneous Services	61485	225	8.00	21.98	-	29.98	(195.02)	14.99
Fees/Administration	61510	7,572	1,057.00	3,360.00	-	4,417.00	(3,155.00)	631.00
Postage And Delivery Charges	61520	120	-	-	-	-	(120.00)	-
Light Power Service	62030	2,000	38.01	740.14	-	778.15	(1,221.85)	109.75
Water/Wastewater Service	62035	25,000	823.22	8,244.19	-	9,067.41	(15,932.59)	-
Bldgs And Grounds Maintenance	63010	-	-	-	-	-	-	-
Irrigation System Maintenance	63065	5,000	15.15	897.64	-	912.79	(4,087.21)	-
Roadway Markings/Signs Maint	63115	-	-	-	-	-	-	-
Decorative Lighting Maintenanc	63146	1,500	-	-	-	-	(1,500.00)	-
Property Insurance Premium	64080	550	104.00	503.00	-	607.00	57.00	-
Liability Insurance Premium	64090	250	76.39	215.57	-	291.96	41.96	-
Miscellaneous Improvement	68020	-	-	-	-	-	-	-
Fencing	68061	-	-	-	-	-	-	-
Row/Easement Title Purchase	68091	-	-	-	-	-	-	-
Landscaping	68250	-	-	-	-	-	-	-
Signs	68390	-	-	-	-	-	-	-
Irrigation Systems	68635	-	-	-	-	-	-	-
Total Expenditures	114,485	4,483.77	36,142.19	662.30	41,288.26	(73,196.74)	5,713.49	
Ending Resource Balance	190,141				269,577.08	79,436.08		

Parkview Public Improvement District

These are Parkview PID assessments collected from PID residents to pay for PID maintenance.