

CITY OF LYNDEN

PARKS DEPARTMENT

Main Number: (360) 354-6717



Parks Committee Meeting Agenda

City Annex - 205 Fourth Street

4:00 PM September 16, 2024

Roll Call

Action Items

- [1. Approval of Parks Committee Minutes- August 19, 2024](#)
- [2. Approval of Parks Committee Minutes- August 19, 2024](#)
- [3. Forge Fitness Interfund Loan Discussion- Laura](#)

Information Items

- [4. Updates on Parks and Trail](#)

Benson Park

We have received a cost estimate for a 90% DD scope of work to begin a Phase 1 approach to the park space as funds and donations become available

Schoolyard Park

Work on erecting the entry archway has begun and a lot of the timber has arrived for the pavilion

The Department is anticipating a scope of work cost for a 90% DD Master Plan from SCJ/Chris Overdorff

Playground Equipment Proposal has been presented to a donor and irrigation proposal turned in for review

Parks Department Shop Addition Project

One contractor has asked to include final numbers for the project in addition to Pioneer Construction Services

- [5. Continued Discussion of the Department's 2025 Budget](#)

Items Added

Next Meeting: October 21, 2024



PARKS COMMITTEE MEETING MINUTES

August 19, 2024

1. ROLL CALL:

Members Present: Mayor; Scott Korthuis, Councilors; Gary Vis, Nick Laninga, Mark Wohlrab

Staff Present: Parks Director; Brent DeRuyter, and Parks Admin. Assistant; Nancy Norris

2. ACTION ITEMS:

A. **Approval of Parks Committee Minutes- July 15, 2024**

Laniga asked to approve the July 15, 2024, minutes, Wohlrab seconded the motion.

Action: The Parks Committee approved the motion to approve the Parks Committee July 15, 2024, Minutes.

B. **Approval of Department Surplus Items**

DeRuyter asked Parks Committee for approval to surplus a 2004 Chevy pickup truck and a small utility trailer.

Action: Parks Committee granted permission to surplus the 2004 Chevy pickup and the utility trailer. DeRuyter will advertise these items in the local paper.

3. INFORMATION ITEMS:

A. **Information on Benson Barn**

The Department received a number from one of the previously interested contractors. The department would still like construction to occur this fall.

HP Contracting has submitted a proposal to finish off the structure repairs and repaint the Benson Barn.

HP will provide the labor. The cost of the materials will be paid for from the Park & Rec District Bond funds.

Parks Committee is excited for this project to move forward with stabilizing the barn.

PC recommended to City Council to accept HP Contracting's proposal to move forward with doing the scope of the work as mentioned in the proposal and using funds from the Rec. District Bond.



B. Updates on Parks and Trails

Benson Park

Had not received a cost estimate for at least a 90% DD plan, SCJ alliance is working on such a number for a Phase 1 approach and a 30% plan for the rest of the park area, excluding a future stadium phase

Schoolyard Park

Work on the entry archway and concrete benches have continued and the timber has not yet arrived. The timber should be arriving any day and will be stored in the Heusinkveld Barn.

The City have requested a 90% DD Master Plan from SCJ/Chris Overdorff

Trails

Successful ribbon cutting ceremony and heavy usage in first month.

Final numbers for the Jim Kaemingk Sr. Trail renovation from Bender to Depot are completed.

WRS provided a proposal to grind the walking trail down, excavate and remove the worst of tree damaged areas, saw, cut remove broken shoulder in multiple places, apply tack glue coat, pre-level excavation areas, pave asphalt overlay 2" compacted, add seal joints. The cost is approximately \$133,000.00.

Parks Committee is acceptant of this proposal from WRS for the trail renovation and recommends forwarding this proposal to City Council September meeting for approval.

Parks Department Shop Addition Project

One contractor has final numbers close to complete for a fall or winter project.

Pioneer Construction Services submitted a proposal to do the combined park office space and shop addition at Bender Fields. The cost is approximately \$255,775.00. This project was budgeted in the 2023 budget, there were no contractors available to do the work, the funds were rolled over into 2024 budget. Additional funds will be needed to fully fund this project due to inflation cost.

Parks Committee is acceptant of this proposal from Pioneer Construction to add an addition to the shop along with adjoining the park office to the shop, PC recommends this to proposal to City Council September meeting for approval.



Bench Donation Request (Judi Hannum)

Judy Hannum would like to donate a park bench in honor of her husband. Mrs. Hannum would like to bench to be located Depot St. at the beginning of the new trail section near Vander Griend Lumber.

Parks Committee is in acceptance of Mrs. Hannum's bench donation in honor of her husband.

C. Continued Discussion of Potential 2025 Budget Items

Parks Director DeRuyter handed out a breakdown of the park man hours for 2023 and the current man hours for 2024 (prepared by Gina Impero payroll/finance). Most of the overtime hours were accumulated at Bender Fields when tournaments were played.

DeRuyter also provided bids from two (2) Lawncare Services for maintaining City Civic properties. DeRuyter shared it would be more cost effective for the City to continue to maintain the civic properties than to hire the services out.

Public Works Director Jon Hutchings has asked and proposed contracting with parks to maintain the Wastewater Treatment Plant and Sewer Plant grounds and landscape.

DeRuyter told Hutchings Parks does not have the manpower.

After looking at how much PW pays a year to contract out the WTP & STP properties, it would be more cost effective for the City to hire an additional FTE.

DeRuyter provided PC a proposal prepared by the Parks Maintenance Supervisor Tim Holleman what the cost would be if parks were to maintain WT & STP.

This proposal would only be able to work if Parks were to receive an additional fulltime employee for 2025 and PW were to pay parks the cost to maintain these facilities.

Parks Committee thanked DeRuyter for his report and proposal.

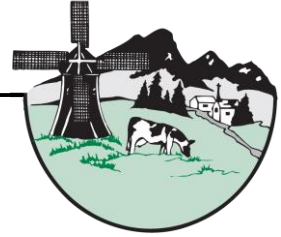
Facilities-Schoolyard Park Restrooms, Bender Picnic Shelter needs reroofed, City Park Shop and Kitchen both need upgrades, Million Smiles playground needs painted, more chips and the fence along the creek needs straightened.

Trail Maintenance The stretches between Bender Rd. and Depot Rd. need upgrades-scope of work in the WRS proposal.

Equipment- Field Buggy/Screenner is on its last leg if it breaks down it will increase the hours it takes to prepare a softball field. Four (4) wheel one (1) ton with a dump. Both Tractors at Benson and Berthusen are exhausted and need to be replaced.

CITY OF LYNDEN

PARKS DEPARTMENT



Potential FTE and Field Superintendent Options-analysis updates- Finance is looking into whether an FTE and Field Superintendent is feasible.

DeRuyter mentioned if an FTE was not feasible, he would petition to give a current FTE a stipend to be a parttime field superintendent during the busy field use months April-October.

Another possibility would be to eliminate 1- of the 4 fulltime seasonal workers.

4. ITEMS ADDED

Meeting Adjourned 5:26pm.

NEXT MEETING- Monday, September 16, 2024

DRAFT



PARKS COMMITTEE MEETING MINUTES

August 19, 2024

1. ROLL CALL:

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DRAFT



Exhibit A
Scope of Work
Benson Park
City of Lynden, WA

Prepared For: Brent DeRuyter
Prepared By: Jon McNamara, PLA, ASLA
Date Prepared: September 12, 2024

Project Description

SCJ Alliance (SCJ) is grateful for the opportunity to provide design services for **Phase 1** of the South 20 acres of the Benson Park Site, located at 8727 Benson Road, Lynden, WA. The project will consist of new multi-use sport fields and future stadium along with several park elements.

Phase one of this project will include the design of the following elements:

- One multi-use synthetic turf sports field that will include soccer, football, and lacrosse
- Restroom and maintenance shed
- Sports Field lighting
- Parking lot and entry drive
- Playground

The project is scheduled to be bid and constructed in 2026 with 2024-2025 providing time to create project programming and scheduling; preparation off construction documents; submit and have approved revisions to the construction permit; and prepare bid documentation leading to award and construction of the project.

Summary Scope of Services

To complete this design, the project will be developed per the following phase of work:

- Phase 0 Project Management
- Phase 1 Preliminary Design
- Phase 2 Public Events
- Phase 3 Permitting/Environmental
- Phase 4 60% Design (**Phase 1**)
- Phase 5 90% Construction Documents (**Phase 1**)



Phase 0 – Project Management

The following activities will be performed:

1. Project Management/Meetings/Reporting

- a. Kickoff meeting with the City of Lynden staff to discuss the overall project program and goals, and procedures. A reporting schedule will be confirmed to include reporting detail and data needed.
- b. Internal team kickoff meeting to review project scope budget and schedule, review timesheet and reporting requirements, confirm technical coordination procedures, and establish QA/QC procedures.
- c. Monthly updates to the project schedule with input from the City of Lynden
- d. General project management and coordination with team and City for status updates.

Phase 1 – Preliminary Design

The following activities will be performed:

1. Site Program Verification

- a. At the project kickoff meeting covered in Phase 0, included will be time to discuss & confirm the overall project program, operations & maintenance preferences, size of facilities, and additional options for future tennis and basketball courts.

2. Basemap Development

- a. Obtain project elements from the City of Lynden Parks Committee that includes the following:
 - i. Survey of the site with an aerial image.
 - ii. Drainage Report
 - iii. Geotech Report
 - iv. Cultural Resources Survey or APE prepared for DHAP.
- b. Process existing surveys to SCJ standards.
- c. Develop the initial layout of the park in an AutoCAD layout.
- d. Develop an initial overall grading plan.

3. Overall Site Plan

- a. Develop an initial site layout plan (for entire site) identifying park elements, sizes, locations, ADA Parking, and pedestrian access routes.
- b. Develop exhibits identifying site fencing, furnishing locations, wayfinding/signage, lighting and hardscape layout options for the park.

4. Site Program Element Options

- a. SCJ will develop representative exhibits for the proposed site elements (new fencing, athletic field furnishings, landscape, irrigation)
- b. Review Plan and program elements with approximate costs for City and City Council staff to provide feedback.

5. Stormwater

- a. Develop an initial stormwater approach for the entire property which includes the future phases and phase one new soccer field based on DOE Stormwater Manual requirements. It is assumed that infiltration will be achievable on-site.
- b. Develop initial drainage report memorandum for the entire property.

6. Utilities

- a. Research to identify the availability of water, sewer, power, fiber, and irrigation.
- b. Develop an initial utility plan identifying connections to existing services along Badger Road
- c. Complete the application for PUD coordination and meeting request.
- d. Meeting with City on Water, Sewer, and Reclaimed Water sources.

7. Review Meeting

- a. Compiling and submittal of a review package to City Staff/City Parks Committee and Key Stakeholders.
- b. One in-person meeting/Charrette with City staff/key stakeholders to review the initial layout and gain feedback for the preliminary design phase.

8. Cost Estimate

- a. Quantifying project quantities and applying a concept-level contingency.
- b. Applying unit costs to quantified items to develop an overall construction cost estimate.

Phase 1 - Understanding/Assumptions

- 1. Geotechnical, topographic survey, and cultural resource information for the project will be available and applicable to this project. Additional information needed may be added as an amendment.

2. Water and irrigation system modeling will not be required to assess availability.

Phase 1 – Deliverables

1. Kickoff meeting minutes.
2. Progress Reports.
3. Overall Site Plan concept.
4. Overall Site Grading concept.
5. Drainage Report memorandum.
6. Overall utility concept.
7. Review Meeting Minutes
8. Concept Construction Cost Estimate

Phase 2 – Public Events

1. After the Preliminary Phase review meeting, SCJ will develop public graphics for a public engagement event to solicit feedback on the project.
2. SCJ will setup and attend the Public Engagement Event to solicit additional feedback.
3. Attendance and presentation at two Council Meetings to present project scope and costs (Assume 2).

Phase 3 – Permitting/Environmental

1. SCJ will fill out the application for the DOE Notice of Intent and submit to the DOE for approval.
2. SCJ will develop the SWPPP to be used for construction and used for the DOE NOI filing.

Phase 4 – 60% Design

The goal of this phase is to advance the preliminary design elements (**for Phase 1 – NE Field and entry drive**) into an initial construction plan set developed with 60% of the details/information. The completion of this phase will have all basis of design identified. The following activities will be performed:

- 1. 60% Construction Plans**
 - a. Cover Sheet
 - b. Existing Conditions/Removal/TESC
 - c. Site Layout Plans
 - d. Site Materials Plans
 - e. Landscape Plans and details
 - f. Irrigation Plans and details
 - g. Overall Site Grading
 - h. Site Grading Details
 - i. Utility Plan (Water/Sewer/Power/Irrigation Mainline)
 - j. Drainage Plan
 - k. Drainage Details
 - l. Paving Plan
 - m. Paving Details
 - n. Structural details
 - o. Site and Athletic Field Details
 - p. Illumination Plan
 - q. Illumination Details
- 2. Drainage Report – For Phase One Only**
- 3. Review Meeting**

- a. One in-person meeting with city staff/key stakeholders to review the initial layout and gain feedback for the 60% design phase.
4. **Cost Estimate**
 - a. Quantifying project quantities and applying a concept-level contingency.
 - b. Applying unit costs to quantified items to develop an overall construction cost estimate.
5. **Outline Specifications**

Phase 5 – 90% Construction Documents – (For Phase 1 Only)

The following activities will be performed:

1. Construction and Permit Plans (See 60% Design Set)
2. Construction Specifications
3. Construction Estimate
4. Finalize Drainage Report.
5. Final Review.

Phase 6 – Final Design/Bid Package (N.I.C)

Update existing construction permit with revisions based on any adjustments due to additional items added to the project.

1. Coordination with City of Lynden and design team on any changes
2. Prepare and provide revised permit documents
3. Respond to city review comments

Phase 7 – Bid Support/Award (N.I.C)

Answer bid questions and assist with bidding process as requested by Client.

1. Respond to RFI's and drawings per bid RFI's
2. Preparation of consolidated Construction Documents incorporating bid RFI's

Overall Project Understanding:

1. City of Lynden will provide all site and survey documents, including any city standard details and specifications, reports, and other supporting documents as required to evaluate the existing site conditions. Specific work scopes will be coordinated by SCJ to avoid gaps or overlap of responsibilities between disciplines.
2. Deliverables will be sent to client via electronic file exchange. Printing and delivery of hard copies will be handled by the City of Lynden.
3. Additional items not identified in the Scope of Services herein, including but not limited to additional submittals, deliverables, or meetings are considered additional services. Written notice will be given to the Client and approval obtained prior to work being done.
4. The following are not anticipated or included:
 - a. State and federal level permitting services beyond those described herein.
 - b. Preparation of documents and presentations for public outreach requests, as well as governmental agencies, including but not limited to landmarks commissions, zoning boards, boards of standards and appeals, local planning boards.
5. Time is not included for modifications, beyond minor adjustments, to drawings that have been previously approved or are substantially finished. This includes, but is not limited to changes to the plans,

elevations, sections, or details, as well as the selection of materials specifications or substitution for any material previously approved.

6. Additional work beyond the noted scope will be defined as additional services.
7. Client will manage the bidding process, including invitations to bid, bid reviews, contract award, and all related administrative and project management tasks.

Estimated Project Fees

Our estimated fees to develop plan set & specifications are:

Project Phase	Est. Fee	Fee Type
PHASE 0	\$16,000	Time & Materials (T&M)
PHASE 1 – Pre-Design	\$25,000	Time & Materials (T&M)
PHASE 2 – Public Events	\$16,500	Time & Materials (T&M)
PHASE 3 - Permitting	\$15,000	Time & Materials (T&M)
PHASE 4 – 60% Design Dev.	\$50,000	Time & Materials (T&M)
PHASE 5 – 90% Construction Documents	\$85,000	Time & Materials (T&M)
PHASE 6	N.I.C	Time & Materials (T&M)
PHASE 7	N.I.C	Time & Materials (T&M)
EXPENSES	\$0000	Direct
Management Reserve	\$40,000	Time & Materials (T&M)
Total SCJ Estimated Fee	\$247,500	
SUBCONSULTANTS	Est. Fee	Fee Type
GeoEngineers	\$20,900	Time & Materials (T&M)
Civil – Reichhardt & Ebe	\$175,512	Time & Materials (T&M)
Arch – Zervas Architects (30% Design Only)	\$36,500	Time & Materials (T&M)
Electrical -K Engineers	\$105,500	Time & Materials (T&M)
Structural	N.I.C.	Time & Materials (T&M)
Mechanical-Plumbing	N.I.C.	Time & Materials (T&M)
EXPENSES	N.I.C	Direct



Management Reserve		Time & Materials (T&M)
Total Consultants Estimated Fee	\$338,412	
Total Phase One Estimated Fee	\$585,912	

Management Reserve

We have included a management reserve as a contingency for site program changes, or the need for subconsultants, including additional geotechnical, architectural, mechanical, electrical, plumbing, and other supporting disciplines.

Estimated Project Schedule

SCJ has estimated the project schedule to range from 7-8 months with an additional 2-4 months as contingency needed for final permit/bid set review, bidding & award, and additional School Board committee or City Commission approvals.

END OF PROPOSAL

Lynden Parks & Recreation

Prepared by



09-04-2024

Job # 111867-01

Schoolyard Park Playground Option 3















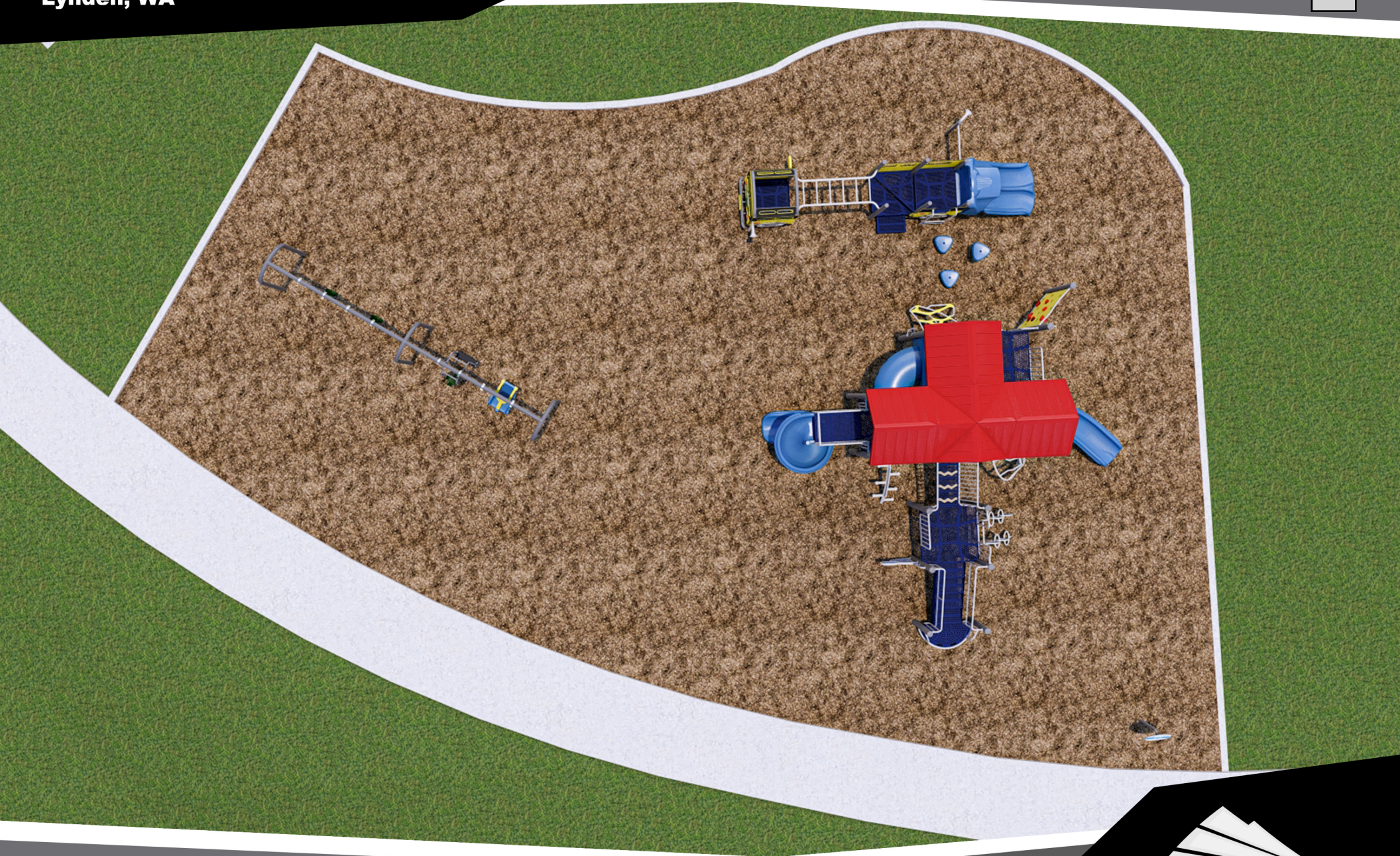




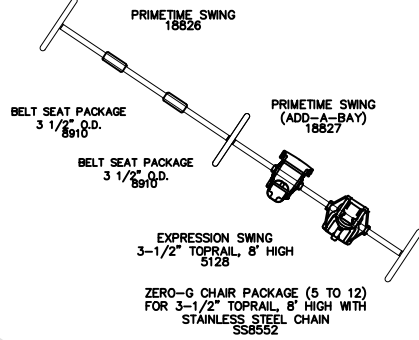




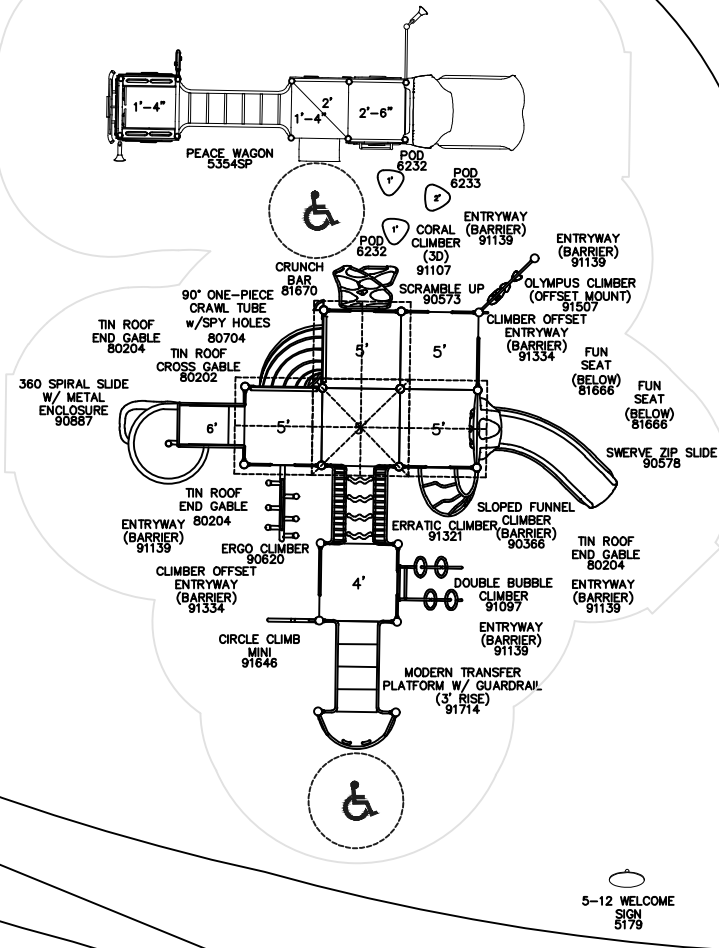




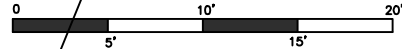
AREA:
SF: 3,290
LF: 235
100 LF Curb



86'-9"



43'-7"



City of Lynden
Schoolyard Park
Lynden, WA
Representative
Great Western Recreation

SALES REP
QUINN CONNELL
435-901-9544
QUINN@GWPARK.COM

Total Elevated Play Components	11	-	-
Total Elevated Play Components Accessible By Ramp	-	Required	-
Total Elevated Components Accessible By Transfer	10	Required	6
Total Accessible Ground Level Components Shown	10	Required	4
Total Different Types Of Ground Level Components	6	Required	3

This play equipment is recommended for children ages
5-12

Minimum Area Required:
Scale: -
This drawing can be scaled only when in an 18" x 24" format

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614

Drawn By:
LC
Date:
08/29/2024
Drawing Name:
111867-01 Option 3

CUSTOM COLORS:

ITEM COLOR ITEM COLOR ITEM COLOR

<input type="radio"/> BASIC	<input type="radio"/> ACCENT/ARCH	<input type="radio"/> METAL ROOF	<input type="radio"/> ROTO	<input type="radio"/> TUBE	<input checked="" type="radio"/> PLASTIC ROOF	<input type="radio"/> HDPE	<input type="radio"/> 2 COLOR HDPE	<input checked="" type="radio"/> SHADE

DECKS

<input type="radio"/>				
	Blue	Brown	Chocolate	Gray

HANDGRIP

PRIMARY
NATURAL

Red	Green	Blue	Beige

RECYCLED LUMBER

Gray	Tudor	Sand

Standard Colors

ROCK

Sandstone	Deep Granite

Custom Colors

VISTAROPE

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GameTime C/O Great Western Recreation
 P.O. Box 680121
 Fort Payne, AL 35967
 Office: 435-245-5055 Fax: 435-245-5057
 www.gwpark.com

09/04/2024
 Quote # 32
 111867-01-00

Schoolyard Park Playground Option 3 - Fall Grant

Lynden Parks & Recreation
 Attn: Brent De Ruyter
 8770 Bender Rd.
 Lynden, WA 98264
 United States
 Phone: 360-354-6717
 deruyterb@lyndenwa.org

Ship to Zip 98264

Qty	Part #	Description	List \$	Selling \$	Ext. Selling \$
1	RDU	GameTime - Custom 5-12 Play Structure- Reference drawing #111867-01 Option 3	\$76,626.00	\$46,440.13	\$46,440.13
1	5354SP	GameTime - Peace Wagon 2	\$26,644.00	\$26,644.00	\$26,644.00
1	RDU	GameTime - Swings- Reference drawing #111867-01 Option 3	\$6,648.00	\$6,069.01	\$6,069.01
1	5179	GameTime - Welcome Sign (5-12)	\$748.00	\$703.12	\$703.12
				Sub Total	\$79,856.26
				Estimated Freight	\$7,758.94
				Tax	\$7,885.37
				Total	\$95,500.57

Comments

Your Sales Rep is Quinn Connell. Please reach out to Quinn at 435-901-9544 if you should have any questions regarding this quote.

***Pricing is based on Grant 2024 pricing. Orders MUST be placed before October 25, 2024, and MUST be shipped by December 31, 2024 to qualify for Grant Pricing.

***Not all equipment is eligible for Grant Pricing.

Due to the volatility of freight costs, the freight pricing is subject to change at the time of order.

Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.

Shipping to:
 8770 Bender Rd.
 Lynden, WA 98264

Site address:
 622 Glenning St.
 Lynden, WA 98264

*Freight charges are based on listed zip code and are subject to change if shipping information changes.

Permitting not included, unless otherwise noted.

Customer is responsible for offloading.

Install not included.





GameTime C/O Great Western Recreation
P.O. Box 680121
Fort Payne, AL 35967
Office: 435-245-5055 Fax: 435-245-5057
www.gwpark.com

09/04/20
Quote 33
111867-01-00

Schoolyard Park Playground Option 3 - Fall Grant

Remit Payment to:

GameTime
P.O. Box 680121
Fort Payne, AL 35968

Taxes:

All applicable taxes will be added at time of invoicing unless otherwise included or a tax-exempt certificate is provided.
If sales tax exempt, you must provide a copy of certificate to be considered exempt.

Prices:

FOB Factory.

Orders:

All orders shall be in writing by purchase order, contract, or similar document made out to PlayCore Wisconsin Inc., dba GameTime.
Standard GameTime equipment orders over \$100,000 may require a deposit of 25% at the time of order and an additional 25% at or before order ships.
Standard orders with equipment, installation and surfacing are requested to be split billed.
Equipment, Taxes & Freight as noted above
Installation and Surfacing billed as completed and Due Upon Receipt.

Terms:

Cash With Order Discount (CWO): Orders for GameTime equipment paid in full at time of order via check, Electronic Funds Transfer (ACH or wire) are eligible for a three percent (3%) cash with order discount.

Payment via credit card: If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.

Credit terms are Net 30 days, subject to approval by the GameTime Credit Manager. A completed credit application must be submitted and approved prior to the order being received. Please allow at minimum 2 days for the credit review process. GameTime may also require:

Completed Project Information Sheet (if applicable)

Copies of Payment and Performance Bonds (if applicable)

A 1.5% per month finance charge will be imposed on all past due invoices.

Retainage not accepted.

Orders under \$5,000 require payment with order.

Landmark Design GFRC:

Orders require a 50% deposit at the time of order.

SUPPLY ONLY:

- All items are quoted supply only.
- Installation services are not included.
- Customer is responsible for coordinating delivery, receipt, unloading, and inventory equipment.
- Missing or damaged equipment must be reported within 60 days of delivery.





GameTime C/O Great Western Recreation
P.O. Box 680121
Fort Payne, AL 35967
Office: 435-245-5055 Fax: 435-245-5057
www.gwpark.com

09/04/20
Quote 34
111867-01-00

Schoolyard Park Playground Option 3 - Fall Grant

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Purchase Amount: **\$95,500.57** Date: _____

Signature

Please fill out this [ORDER FORM](#), this is required to process the order.



Schoolyard Park

Estimate Approval - AZ-169



DeRuyter Brent

Premier Landscape Company

andrew@premierlandscapecompany.com
(360) 922-4193

Irrigation \$102,857.82

We will install underground irrigation to service the new Schoolyard park property.

This system will be supplied from a new water meter that will be installed by the city dedicated for the irrigation system.

Using the flow rates from the new meter (1-1/2" meter and approx. 450gpm according to City of Lynden) we will create a valve manifold system to service all of the landscaped areas.

We will need power to be available on the property for an irrigation controller to be mounted and powered.

Due to the uncertainty of the exact specifications of the park accessories, we will plan to treat all of the open space as grass area. Any future development of the park can remove the lawn areas necessary and if needed, irrigation can be adjusted.

We will plan to irrigate up to the four corners of the lot however, understanding that there will likely be additional buildings and structures put in, we will plan to have additional dedicated valves and zones in the corners for future irrigation expansion. We will also do the same for the proposed community garden space.

The irrigation pipes will be deep enough to ensure future construction and any concrete work does not disturb them.

Grading and Lawn Installation \$83,701.98

The City of Lynden Parks Department will be responsible for spraying, killing, and tilling the existing lawn area prior to irrigation being installed. We will coordinate the dates to ensure adequate timing.

Once the irrigation is installed we will grade and install the new lawn area. With the size of the existing lawn area we will plan to utilize the existing soil after the rototilling to reduce any material needing to be removed from the site. We will also coordinate a hydroseed application following the grading of the lawn areas.

Date: _____

Name: _____

Signature:

(due on signing) Down Payment \$55,967.94

(due on mm/dd/yyyy) Final Payment \$130,591.86

Subtotal \$186,559.80

Estimated Sales Tax \$16,417.26

Total \$202,977.06

Terms and Conditions:

Our preferred payment method is payment through bank transfer which can be done by following the link in your QuickBooks Invoice. If you would prefer, we also accept checks.

The price shown is subject to state and local sales tax which will be added to the final invoice.

All proposals are good for 30 days from the date they are sent. After 30 days we must resend to reflect any possible updated price changes.