



OROVILLE PARKS COMMISSION

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

**June 08, 2021
REGULAR MEETING
OPEN SESSION 5:00 PM
AGENDA**

COVID-19 AND PUBLIC ACCESS AND PARTICIPATION

The Oroville City Council Chambers are now open to the public at 50% capacity. Individuals who attend in person are expected to follow all local public health department guidelines when attending in person. To view the meeting or provide comment, please see the options below. All comments emailed will be provided to the Commissioners for their consideration. To prevent the spread of COVID-19 and to comply with the time limit regulations for individuals to provide comments to the Council, each device or phone number will only be allowed once per item. Multiple individuals may not share the same device to provide public comment.

To View the Meeting:

1. Watch our live feed <https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/>

To Provide Comment to the Commission:

1. Email before the meeting by 2:00 PM your comments to publiccomment@cityoforoville.org
2. Join the meeting virtually via Zoom – Join Zoom Meeting
<https://zoom.us/j/92263763527?pwd=ZHIBeEtrRzdobmZpUmE2bG9UWUloQT09>
Meeting ID: 922 6376 3527
Passcode: 17351735
3. Join the meeting by telephone (audio only):
Telephone: 1-669-900-6833
Meeting ID: 922 6376 3527
Passcode: 17351735

To provide comment via zoom, you will need to use the raise hand function in Zoom. For those accessing the meeting from a computer or smartphone, that raise hand feature can be selected by clicking or tapping it. For members of the public utilizing a telephone (audio only) to access the meeting, you can use the raise hand feature when the item for which you desire to provide comment is called by pressing *9 on your keypad to raise your hand. When it is your turn to speak, you will be called upon by the last 4 digits of your phone number, if available.

If you would like to address the Commission at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, please submit the form prior to the conclusion of the staff presentation for that item. Council has established time limitations of two (2) minutes per speaker on all items. (California Government Code §54954.3(b)). Pursuant to Government Code Section 54954.2, the Commission is prohibited from taking action except for a brief response from the Commission or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Commissioners: Kay Castro, Joseph Whitley, Machel Conn, Andee Krantz, Bobby O'Reiley

OPEN SESSION

1. Pledge of Allegiance

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

This is the time to address the Commission about any item not listed on the agenda. If you wish to address the Commission on an item listed on the agenda, please follow the directions listed above.

REGULAR BUSINESS

- 1. REVIEW AND APPROVE AN UPDATED LOAN AGREEMENT WITH BRIAN AND LOUISA WONG**

The Commission may consider the approval of an updated loan agreement of three artifacts from the Chinese Temple.

RECOMMENDATION

Approve a Loan Agreement between the Wong family and the Oroville Park Commission

REPORTS / DISCUSSIONS / CORRESPONDENCE

2. Puppet Donation
3. Docent Newsletter and Report
4. Council Budget Recommendations for Fiscal Year 2021-2022

ADJOURNMENT

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on August 10, 2021 at 5:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.



CITY OF OROVILLE STAFF REPORT

TO: CHAIRPERSON AND COMMISSIONERS

**FROM: JORDAN DALEY, SENIOR ADMIN ASSISTANT
DAWN NEVERS, ASST. COMMUNITY DEVELOPMENT DIRECTOR**

**RE: REVIEW AND APPROVE AN UPDATED LOAN AGREEMENT WITH
BRIAN AND LOUISA WONG**

DATE: JUNE 8, 2021

SUMMARY

The Commission may consider the approval of an updated loan agreement of three artifacts from the Chinese Temple.

DISCUSSION

At the April 13th Parks Commission meeting staff was directed to update the current Loan Agreement with the Wong family, owners of the Union Restaurant, and the Oroville Park Commission. They have requested to display the following three interpretive items from the Chinese Temple Museum storage. Artifacts are in full compliance with the City’s Museum and Cultural Facilities Policy and Procedure no. 36, “Artifact Loans to other Institutions.”

The Wong Family, accompanied by Docents and City staff, looked through several of the interpretive artifacts in storage at the Chinese Temple. The below items have been requested by the Wong Family to display at the Union Restaurant.

| Number | Item and Condition | Value |
|---------------|---|--------------|
| none | Paper Mache male puppet – good condition | \$500 |
| C-46 | Red & gold tapestry – dirty but good condition | \$350 |
| C41A-C | Set of yellow silk dresswear – dirty but good condition | \$175 |

FISCAL IMPACT

None

RECOMMENDATION

Approve a Loan Agreement between the Wong family and the Oroville Park Commission

ATTACHMENTS

Outgoing Loan Agreement Process Check List

Outgoing Loan Agreement

Loan care Agreement

OUTGOING LOAN AGREEMENT

Loan # _____

City of Oroville Museums

Date _____

**Pioneer Memorial Museum C. F. Lott Home Museum Chinese Temple Complex & Museum
Bolt's Antique Tool Museum Bathhouse Museum
1735 Montgomery Street, Oroville, CA 95965 530-538-2497**

The following items from the Chinese Temple Complex & Museum are being loaned to Brian & Louisa Wong of The Union Restaurant for the purpose of displaying the unique heritage items from our Oroville area in the local restaurant for the period of June 15, 2021, to June 15, 2023

Borrower agrees to take full responsibility for all items and to return them in the condition in which they were received. All items must be handled exclusively by the borrower, who will accept liability for the items from the time they leave the museum until they are returned. Borrower also agrees to all terms of the Loan Care Agreement printed on the back of this form. Attached to this form shall be a copy of the insurance certificate.

Special conditions:

The Wong family will provide the necessary display for items to be protected from interior climate or other damage in the desired location per the terms as approved by the Oroville City Council on June 15, 2021

- 2yr loan agreement
- Six-month inspection by City Staff and Lead Docent
- Framed description of all artifacts and the museum they are on loan from
- Displayed in temperature-controlled environment without ultraviolet lighting
- Artifact condition assessment and approval to be transported prior to transportation
- Loan extension must be requested sixty-days prior to end of agreement
- City can request the return of any items with a thirty-day notice

| <u>Number</u> | <u>Item and Condition</u> | <u>Value</u> |
|---------------|---|--------------|
| none | Paper Mache male puppet – good condition | \$500 |
| C-46 | Red & gold tapestry – dirty but good condition | \$350 |
| C41A-C | Set of yellow silk dresswear – dirty but good condition | \$175 |

Date _____
Signature of Park Commission Chairperson

Date _____
Signature of Borrower

Date Returned _____
Signature of Community Development Director

City of Oroville Museums Loan Care Agreement

Borrower agrees to take full responsibility to loaned objects and return them in the condition in which they were received. S/he further agrees to keep and maintain them in personal custody except as otherwise noted on the loan agreement.

CARE OF OBJECTS

These museums are devoted to permanent preservation of its collections. This means that you cannot think of caring for borrowed items as you would for something in your own home, which you would only expect to last for ten to twelve years. Museum items must be thought of as lasting, if possible, for at least 100 or more years. Please take **better** care of these objects than if they were your own.

Even with the best of handling, or even no handling at all, **all materials deteriorate** minutely over time. The following handling rules will help minimize this:

Wash hands before handling. Dirt and even natural oil from hands causes damage.

Do not use pins, scotch tape, masking tape, etc., on the items in any way.

No smoking while handling objects! Minute crystalline smoke particles cause damage. Smoking also constitutes a fire hazard.

Never allow food or drink near items. Do not eat or drink while handling objects.

Never leave objects out where other people may handle them in your absence.

If you have borrowed items with organic content (fabric, wool, feathers, wood, paper, fur, etc.) do not allow them to be exposed to sunlight. Limit their exposure to artificial light as much as possible.

Do not remove **any** identifying marks or features.

TRANSPORTATION

Use two hands to lift any object. Support it from below with one hand. Take care not to put a strain on any protruding part (handle, chair arm, etc.) or any other portion of an object. An object's own weight may put strain on these parts.

Use extra care in moving items. Protect them from any potential damage from scratches, bumps, falling objects, etc.

Do not overcrowd a box or container in which you are carrying objects. Don't mix heavy things with fragile things.

Never attempt to repair any damage to an object which may have occurred. It must be done professionally.

Damage caused by careless handling may suffer loss of value or appearance. Prevention is better. (Restoration is also prohibitively expensive.) Different objects may have different care requirements which cannot be enumerated here. Please be conscious of everything that might happen to an object and **use preventative measures.**

Damage to museum items, or their loss, may not be recoverable and usually cannot be compensated for.

Please help us keep these historic or special things for future generations to appreciate.

Thank you.

June 2021

Greetings Docent,

Hot weather is upon us. I hope each of you are finding ways to stay cool during the prediction of 100+ for the first days of June. We now have four of the five museums open on a limited basis. I believe we will be able to drop the masks, temperature taking and questionnaires after June 15, which is the date that the State has indicated most restrictions will be dropped. It appears only indoor venues and events with large numbers of visitors, hospitals and medical facilities will continue with restrictions. Hopefully the City will advise us soon. We have three new docents; Stacy Wright, Margo Kaleva and Connie Scherer. I don't know where Ted Wheeler is in the process and I have heard there are others who have applied but I have no information on those applications. *I've tentatively picked 6/16 at 10am for a Lead Docent meeting, hopefully at the Carriage House in Sank Park. Location will depend on the City's Covid-19 rules.* I plan to have a general meeting for the docents in July.

The Lott Home Lead Docent is Freda Flint with Darlene Hooker assisting. Darlene is making the scheduling calls for the Lott. Current schedule is Saturday & Sunday, 10:30 – 2:30. The gazebo painting has started. Work on the Minasian Memorial area is continuing. We have discussed getting a small a-frame sign to set on the front porch when we are open. The downstairs cooler is not operational, neither is the phone line. But the panic buttons do work. Docents will call staff to close early if the temperature gets too warm inside. The annual craft fair will be held 9/25 during Salmon Festival. The Mistletoe Party is scheduled for 12/5. No date for the dedication of the Minasian Memorial area.

The BTAM This is Bud's baby. The BATM is open on Friday, Saturday and Sunday, 10 – 2. Bud maintains the schedule with his dedicated docents. Bud would like to start up the 3rd Saturday talks. And maybe add more days to the BATM schedule. I'm thinking talks in July, August and September? This is something I hope to discuss at the Lead Docent meeting. The City did some more weed clearing near the BATM. Plus the goats will be eating their way along the levee. We probably need to have the museum schedules posted to Facebook on a weekly basis to spark interest. I did this week and there were a few more visitors.

The Chinese Temple Complex Lead docent is Ann Chamberlain with help from Jan Clay. The Temple is open on Wednesday & Saturday, 10 – 2. Ann makes the scheduling calls for the Temple. The Rotary Club has been in contact. They will let Wade know when they can start work on the Koi pond. The YMCA would like to schedule tour dates for their summer camp program. The loan to the Union is still in the works. Might have a Koi Pond celebration once the pond is completed.

The Bath House Museum at the Nature Center Lead docent is Joan Bosque with help from Shannon Delong. The Bath House is open 10 – 2 on Saturdays. On June 5th, they are having a nature walk along the Sewim Bo trail with local videographer Eldon Whitley. Docent keep up the grounds on a weekly basis.

The Pioneer Museum: Bobbie Scott and Machel Conn share duties. We plan to open on 6/26, 11:00 – 3:00. The replacement doors should be installed by then. Probably will need to do some dusting prior to opening.

Take care, You can contact me at: machconn@gmail.com or 530 533-4140.

Our City contact person at this time is Jordan Daley jdaley@cityoforoville.org, 530 538-2518.