



## OROVILLE PARKS COMMISSION

Council Chambers  
1735 Montgomery Street  
Oroville, CA. 95965

**December 08, 2020  
REGULAR MEETING  
OPEN SESSION 5:00 PM  
AGENDA**

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### COVID-19 AND PUBLIC ACCESS AND PARTICIPATION

In light of the Governors orders issued on November 16, 2020 returning Butte County to Tier 1 (Purple) the Oroville City Council Chambers are closed to the public until further notice. To participate in the meeting, please see the options below:

#### To View the Council Meeting:

1. Watch our live feed <https://www.youtube.com/channel/UCAoRW34swYI85UBfYqT7IbQ/>

#### To Participate in the Council Meeting:

1. Email before the meeting by 2:30 PM your comments to [publiccomment@cityoforoville.org](mailto:publiccomment@cityoforoville.org)
2. Join the meeting virtually via Zoom – Join Zoom Meeting  
<https://zoom.us/j/91080349351?pwd=WjZYcWd4bUhGR2xjbWV3S1IGVEpzZz09>

Meeting ID: 910 8034 9351  
Password: 418804

### CALL TO ORDER / ROLL CALL

Commissioners: Kay Castro, Krysi Riggs, Bobby O'Reiley

Pledge of Allegiance

### PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Commission about any item not listed on the agenda. If you wish to address the Commission on an item listed on the agenda, please follow the directions listed above.

### CONSENT CALENDAR

Consent calendar items are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

#### 1. APPROVAL OF THE MINUTES

The Parks Commission may approve the minutes of the October 13, 2020 Parks Commission Meeting

#### RECOMMENDATION

Approve the minutes of October 13, 2020

## REGULAR BUSINESS

### 2. DONATION OF A 1887 CITRUS FAIR PHOTOGRAPH TO THE PIONEER MUSEUM

The Commission may consider acknowledging the receipt of an 1887 Citrus Fair photograph to the Pioneer Museum as a part of the official collection.

#### RECOMMENDATION

Acknowledge receipt of the donation to the Pioneer Museum and recommend that the City Council accept the donation.

### 3. DONATION OF SEVERAL EDUCATIONAL ITEMS TO THE CHINESE TEMPLE AND MUSEUM COMPLEX

The Commission may consider acknowledging the receipt of an iron incense burner and two educational items to the Chinese Temple & Museum Complex.

#### RECOMMENDATION

Acknowledge receipt of the donation to the Chinese Temple and Museum Complex and recommend that the City Council accept the donation.

### 4. DEACCESSION OF VARIOUS MUSEUM ARTIFACTS

The Commission may review and consider the list of items stored in the Chinese Temple Annex building to be auctioned and/or disposed of following the deaccession procedures in Parks Commission Policies and Procedures No. 44.

#### RECOMMENDATION

Review deaccessed items and send recommendation to Council.

## REPORTS / DISCUSSIONS / CORRESPONDENCE

- 5. Docent Association Report
- 6. Administration Reports
  - a. Sale of State Theatre
  - b. Video Tours of Museums
- 7. Public Works Supervisor Report

## ADJOURNMENT

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on February 9, 2021 at 5:00 p.m.

*Accommodating Those Individuals with Special Needs* – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

*Recordings* - All meetings are recorded and broadcast live on [cityoforoville.org](http://cityoforoville.org) and YouTube.



Council Chambers  
1735 Montgomery Street  
Oroville, CA. 95965

**October 13, 2020  
MINUTES**

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This agenda was posted on October 9, 2020 at 5:33pm. This meeting was recorded and may be viewed at [cityoforoville.org](http://cityoforoville.org)

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## **CALL TO ORDER / ROLL CALL**

The meeting was called to order at 5pm by Chairperson Riggs

**PRESENT:** Commissioners: Kay Castro, Krysi Riggs, Bobby O'Reiley

**ABSENT:** None

**STAFF:** Assistant Community Development Director Dawn Nevers, City Administrator Bill LaGrone, Public Works Supervisor Wade Atteberry, Assistant City Clerk Jackie Glover

Pledge of Allegiance led by Chairperson Riggs

A moment of silence for Cheri Bunker led by Commissioner O'Reiley

## **PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS**

There were 0 public comments at this meeting.

## **CONSENT CALENDAR**

Motion by Commissioner O'Reiley and second by Commissioner Castro to approve the consent calendar. Motion passed.

**AYES:** O'Reiley, Castro Riggs

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

### **1. APPROVAL OF THE MINUTES**

The Parks Commission approved the Minutes of the February 11, 2020 meeting.

The commission consented to move the docent association report to before regular business.

Docent Association Report – Mabelle Conn, president of the docent association gave an update on the docent association activities during COVID and explained that there have been a loss of docents for various reason and that staffing the museums will be more difficult once they open again. The normal winter events for the museum are cancelled due to COVID.

# REGULAR BUSINESS

## 2. DEACCESSION OF VARIOUS MUSEUM ARTIFACTS

The Commission reviewed and considered the list of items stored in the Chinese Temple Annex building to be auctioned and/or disposed of following the deaccession procedures in Parks Commission Policies and Procedures No. 44.

Motion by Commissioner O’Reiley and second by Commissioner Castro to approve the deaccession of items, donation of items to the Historical Society and to dispose of items not able to be sold or donated. Motion passed.

AYES: O’Reiley, Castro Riggs  
NOES: None  
ABSTAIN: None  
ABSENT: None

## 3. FEATHER RIVER TRAIL PROPOSED IMPROVEMENTS

The Commission received information regarding proposed improvements to the Feather River trail.

# REPORTS / DISCUSSIONS / CORRESPONDENCE

- 1. Docent Association Report – given before regular business.
- 2. COVID-19 Update from Administration
  - a. Re-Opening Plan for Parks and Museums – Assistant Community Development Director gave report on the museums being closed and looking to open at the end of February or Beginning of March; updated the commission on the parks being closed and looking to reopen soon.
- 3. Administration Reports
 

The parks Commission received updates from Assistant Community Dawn Nevers, City Administrator Bill LaGrone and Public Works supervisor Wade Atteberry regarding the parks, roles of Commissioners, video surveillance, and staffing of the departments.

Future Agenda Items: Discussion about a dog park at Hewitt Park, Commissioner Fieldtrip to the Chinese Temple Annex Building.

# ADJOURNMENT

Chairperson Riggs adjourned the meeting at 6:19pm.

APPROVED:

ATTESTED:

\_\_\_\_\_  
Chairperson Krysi Riggs

\_\_\_\_\_  
Assistant City Clerk Jackie Glover



## CITY OF OROVILLE STAFF REPORT

**TO: CHAIRPERSON AND PARK COMMISSION**

**FROM: DAWN NEVERS, ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR**

**RE: DONATION OF A 1887 CITRUS FAIR PHOTOGRAPH TO THE PIONEER MUSEUM**

**DATE: DECEMBER 8, 2020**

### SUMMARY

The Commission may consider acknowledging the receipt of an 1887 Citrus Fair photograph to the Pioneer Museum as a part of the official collection.

### DISCUSSION

The City received a donation containing one item identified as a photograph from the Citrus Fair dated Christmas Day, 1887, believed to be one of the first Butte County Citrus Fairs. Lead Docents Machele Conn of the Pioneer Museum has reviewed the item and has been deemed acceptable to add to the collection.

Additionally, the donated photograph is in compliance with Parks Commission Policies & Procedures, No. 28, section 3.

Section 3 Subjects around which the collection is built include objects associated with the settlement of Butte County / Oroville, the development of economic activities, arts, transportation, education, religious, fraternal and social life of the appropriate time period.

### FISCAL IMPACT

There is no fiscal impact

### RECOMMENDATION

Acknowledge receipt of the donation to the Pioneer Museum and recommend that the City Council accept the donation.

### ATTACHMENTS

Photograph of Donated Item

Letter received with donated item

August 2, 2020

Parks and Trees Department  
City of Oroville  
1735 Montgomery Street  
Oroville, CA 95965

Re: Donation to the Pioneer Museum

In October of 2010, our family donated miscellaneous photographs and albums related to the Braden Hill family and its history in Oroville. We were notified that the items were accepted by the Parks Commission for inclusion in the Pioneer Museum on January 24, 2011.

Recently we discovered the enclosed photograph of the Citrus Fair of 1887 (the first Butte County Fair). We believe it is an interesting piece of history and hope that you also view it as significant to the community of Oroville.

Thank you for your consideration. If you need any additional information please feel free to contact me.

Ruth Hill  
25 Lakewood Drive  
Daly City, CA 94015

650-755-1483



*Major Jones*

VIEWS TAKEN ON CHRISTMAS DAY, 1887, AT OROVILLE, CAL., OF FIRST BUTTE COUNTY CITRUS FAIR.  
M. E. PHARES. Artist.





## CITY OF OROVILLE STAFF REPORT

**TO: CHAIRPERSON AND PARK COMMISSION**

**FROM: DAWN NEVERS, ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR**

**RE: DONATION OF SEVERAL EDUCATIONAL ITEMS TO THE CHINESE TEMPLE & MUSEUM COMPLEX**

**DATE: DECEMBER 8, 2020**

### SUMMARY

The Commission may consider acknowledging the receipt of an iron incense burner and two educational items to the Chinese Temple & Museum Complex.

### DISCUSSION

The City received a donation containing one antique item identified by the donor as a cast iron, three-legged, ceremonial incense burner with two rings as handles. The donation has been reviewed by Janice Clay, docent of the of the Chinese Temple and Museum Complex (Temple) and has been deemed acceptable to add to the collection.

The City also received a beaded tapestry and wooden scroll. Lead Docents Ann Chamberlain and Janice Clay have reviewed the two items and have deemed acceptable educational items to add to the Chinese Temple collection.

Additionally, the donated items are in compliance with Park Commission Policies & Procedures No. 20, criteria 2 of 3, which calls for items accepted to the Temple consider the appropriate time period and shall be limited to the years prior to the end of the Empire, with particular emphasis on the years of use by the Oroville Chinese Community from 1863 through 1936.

### FISCAL IMPACT

There is no fiscal impact

### RECOMMENDATION

Acknowledge receipt of the donation to the Chinese Temple and Museum Complex and recommend that the City Council accept the donation.

### ATTACHMENTS

Donation Form  
Deed of Gift  
Photograph of Donated Item

**City of Oroville Museums**  
Department of Parks & Trees

**Deed of Gift**

**Accession Number:** \_\_\_\_\_  
(Permanently assigned upon approval of donation)

Donor: Retta Wilmarth

Phone: 530.892.2525

Address: 3395 Old Stage Road, Butte Valley, CA 95965

I do hereby give and convey to the City of Oroville, without limiting conditions, the following item(s):

- (1) Ceremonial incense (cast iron/3-legged) bowl with 2 rings  
Incense burner for blessings or crop yield.**

Description of Item(s): (continue on back)

**Ceremonial incense (cast iron/3-legged) bowl with 2 rings  
Incense burner for blessings or crop yield.**

Acceptance of gift(s) is subject to the following conditions:

- 1. The object(s) accepted shall become the permanent property of the City of Oroville. As such object(s) may be subject to conservation treatments, study and/or disposal. **YES**
- 2. This gift shall be subject to no restrictions or conditions.
- 3. Due to limited space and changing exhibitions, the exhibition of any object is entirely at the discretion of museum staff.
- 4. Object(s) may be photographed or otherwise reproduced, exhibited or studied. **YES**
- 5. Evaluation by a commercial appraiser for income tax purposes is the responsibility of the donor. Values assigned by museum staff are not valid for this purpose.

I do hereby declare that I am the lawful owner of the above listed object(s) and/or have legal authority to make this gift, and that I have read and am familiar with the provisions of this Deed.

Signature of Donor \_\_\_\_\_

Date \_\_\_\_\_

Accepted by \_\_\_\_\_

Date \_\_\_\_\_

City of Oroville Museums  
Department of Parks & Trees

Donation Form

Oct. 15, 2017

Accession Number \_\_\_\_\_  
Documentation Number \_\_\_\_\_  
Date Received \_\_\_\_\_  
Received by \_\_\_\_\_

Donor Retta Wilcox  
Addr. 3345 Old Stage Road  
City, State Butte Valley, CA 95926  
Phone 530 512-2520

Itemized Description of Gift or Gifts:

ceremonial incense (cast iron / 3 legged) bowl with 2 rings  
incense burned for blessings on crop yield

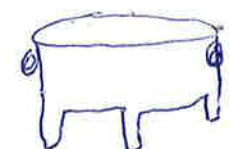


Historical Background & Age of Gift or Gifts:

I found this piece about 2 yrs. ago at a Barn/Estate Sale (NW of Colusa, off Hwy 49). I was going to use it in my art but felt it needed to return to a place of ceremony - a temple/a holy place.

Check List of Gift Action:

- 1. Grant Deed \_\_\_\_\_ 20 \_\_\_\_\_
- 2. Letter of acknowledgment & temp. receipt \_\_\_\_\_
- 3. Final decision by Commission \_\_\_\_\_ 20 \_\_\_\_\_
- 4. Letter of acceptance or non-acceptance \_\_\_\_\_ 20 \_\_\_\_\_
- 5. Date of documentation & labeling \_\_\_\_\_ 20 \_\_\_\_\_



donate  
ceremonial  
incense  
pot

Chinese characters  
lunar/blessings for  
crop abundance

City of Oroville Museums  
Department of Parks & Trees

Donation Form

Oct. 18 2017

Accession Number \_\_\_\_\_  
Documentation Number \_\_\_\_\_  
Date Received \_\_\_\_\_  
Received by \_\_\_\_\_

Donor Retta Wilmoth  
Addr. 3349 Old Stage Road  
City, State Butte Valley, CA 95964  
Phone 530 512-2525

Itemized Description of Gift or Gifts:

ceremonial incense (cast iron / 3 legged) bowl with 2 rings  
incense burned for blessings on crop yield

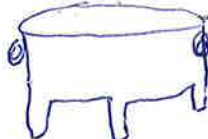


Historical Background & Age of Gift or Gifts:

I found this piece about 2yrs. ago at a Barn/Estate sale (NW of Colusa, CA Hwy 49). I was going to use it in my art but felt it needed to return to a place of ceremony - a temple/a holy place.

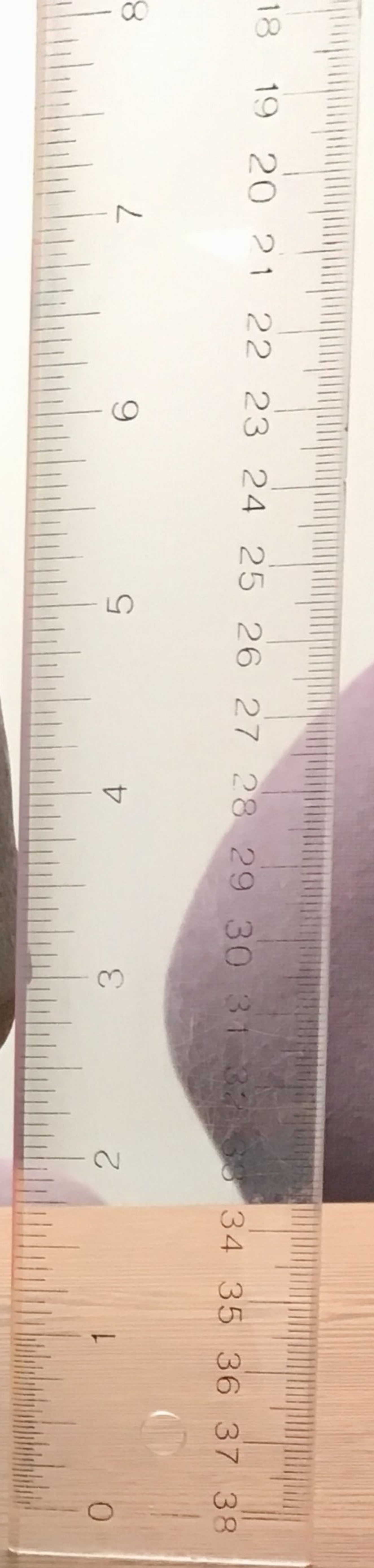
Check List of Gift Action:

- 1. Grant Deed \_\_\_\_\_ 20 \_\_\_\_\_
- 2. Letter of acknowledgment & temp. receipt \_\_\_\_\_
- 3. Final decision by Commission \_\_\_\_\_ 20 \_\_\_\_\_
- 4. Letter of acceptance or non-acceptance \_\_\_\_\_ 20 \_\_\_\_\_
- 5. Date of documentation & labeling \_\_\_\_\_ 20 \_\_\_\_\_



donate  
ceremonial  
incense  
Pot

Chinese characters  
lunar/blessings for  
crop abundance





3

4

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14

Westcott R405-15

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32

Handwritten notes on a piece of paper at the top right of the table.

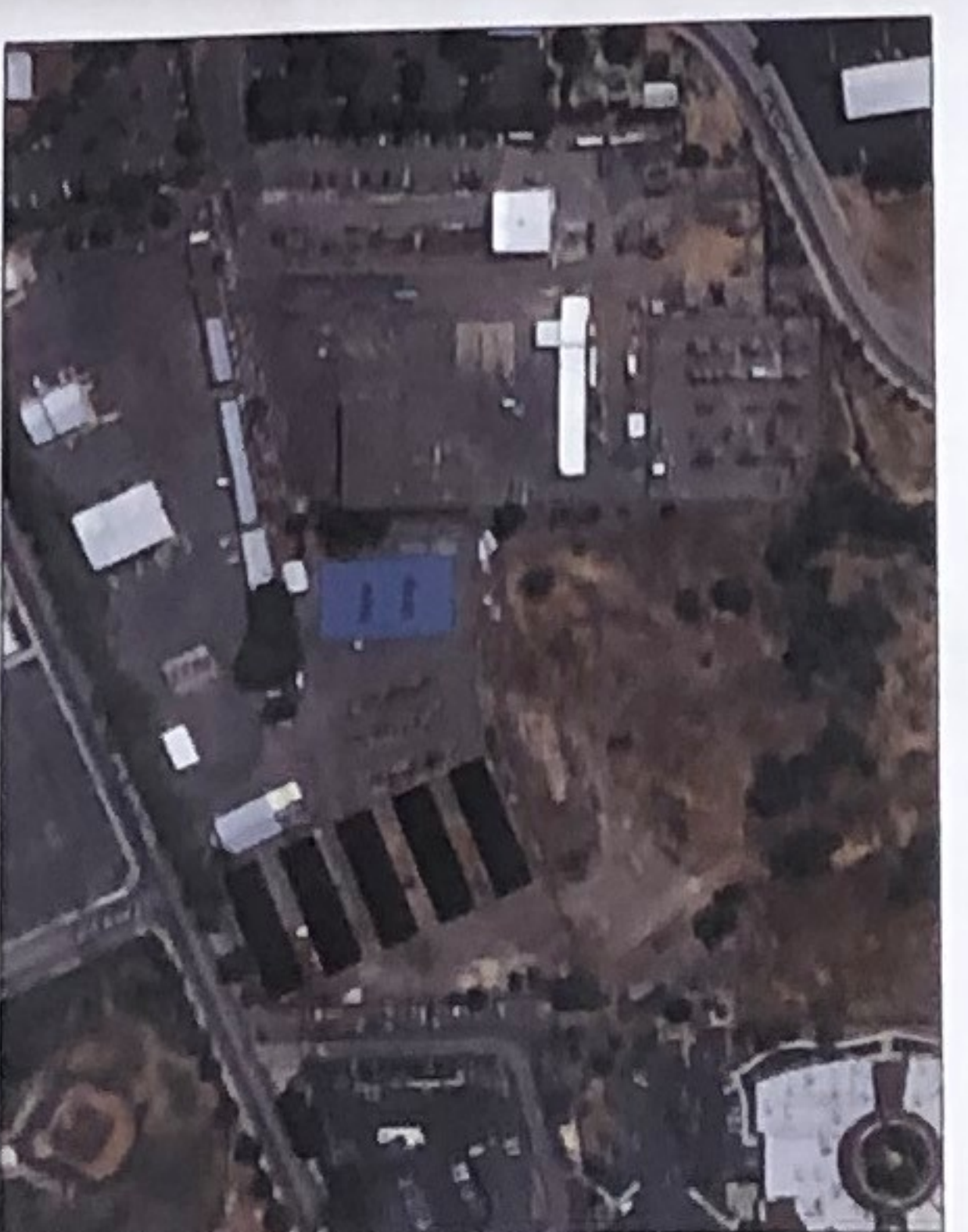
A rolled-up scroll with a yellow patterned cover, likely containing more text from the same source as the slipcases.

A series of vertical slipcases containing handwritten Chinese text. The text is arranged in columns, reading from right to left. The characters are in traditional Chinese script.



City of Ottawa Museum  
Department of Parks & Trees  
Donation Form  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_







## CITY OF OROVILLE STAFF REPORT

**TO: CHAIRPERSON AND PARK COMMISSIONERS**

**FROM: DAWN NEVERS, ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR**

**RE: DEACCESSION OF VARIOUS MUSEUM ARTIFACTS**

**DATE: DECEMBER 8, 2020**

### SUMMARY

The Commission may review and consider the list of items stored in the Chinese Temple Annex building to be auctioned and/or disposed of following the deaccession procedures in Parks Commission Policies and Procedures No. 44.

### DISCUSSION

City Policy and Procedure Number 44 outlines the City's procedures for deaccessioning items from the City's museum collections. Deaccessioning is the process by which a previously accessioned item is permanently removed from a museum's collection. The items in question have been stored for many years in the Chinese Temple Annex building and have been assessed, sorted by museum, and moved to its respective museum for display. The items on the attached listing are items the docents have deemed as being the wrong period for the museum(s) collection, a duplicate, or in a condition and unsuitable for display.

Many of the items that have a specific historical tie to Oroville but did not meet the collection criteria of the Oroville museums were offered to the Butte County Historical Society (BCHS). These items consisted of advertisements, news articles, books and photos. The attached photos are of the items to be received and archived by the BCHS.

At this time, the Docents are requesting a preference of the method of disposal per Policy Number 44 as follows:

**Transfer:** An object or collection may be donated to a more appropriate institution such as another museum or archive. This option keeps the item accessible to the public.

**Estate Auction or Sale:** Place the deaccessioned items up for auction with the proceeds going back to the City.

**Education and Research:** Deaccessioned items may be used in school programs, for hands-on demonstrations, study, testing, research, or other academic purposes. It will be accepted that deterioration and destruction of the items is inherent in this type of use.

**Destruction:** Items of irreparable conditions, where repair or restoration is infeasible, or items are considered hazardous, may be physically destroyed.

**Repatriation:** Human remains, funerary objects, sacred objects, and objects of cultural patrimony are returned to lineal descendants or culturally affiliated Indian tribes as required by the Native American Grave Protection and Repatriation Act (NAGPRA) of 1990. All museums that receive federal funds must comply with this legislation.

### **FISCAL IMPACT**

Should the Park Commission choose sale of the deaccessioned artifacts, the funds will be restricted and used solely for museums related purposes.

### **RECOMMENDATION**

Review deaccessioned items and send recommendation to Council.

### **ATTACHMENTS**

Photos of items to donate to Butte County Historical Society  
Deaccessioned Items List  
Resolution No. 8129, Policy No. 44 – Deaccessioning

**CITY OF OROVILLE  
RESOLUTION NO. 8129**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING A NEW PARKS AND TREES DEACCESSION POLICY FOR THE PURPOSE OF DEFINING A PROCESS TO PERMANENTLY REMOVE ITEMS FROM CITY MUSUEM COLLECTIONS**

**WHEREAS**, on July 24, 2013, City of Oroville staff met with museum docents to discuss changes to the museum schedules, procedures, etc.; and

**WHEREAS**, at the meeting it was brought to the staff's attention that there existed no policy to permanently removed items from City museum collections; and

**WHEREAS**, staff drafted a deaccession policy and presented it to the Park Commission at their August 12, 2013 meeting; and

**WHEREAS**, the City Park Commission has forwarded a recommendation to the City Council to adopt the proposed deaccession policy; and

**WHEREAS**, the proposed deaccession policy reads as follows:

**CITY OF OROVILLE**

**Policies and Procedures**

<b>NUMBER: 44</b>	<b>SUBJECT: Deaccessioning - Permanent removal of items from City museum collections</b>
<b>DATE: 09-03-2013</b>	<b>SECTION: Museums and Cultural Facilities</b>

**POLICY**

This policy outlines the City's procedures for deaccessioning items from the City's museum collections. Deaccessioning is the process by which a previously accessioned item is permanently removed from a museum's collection.

**PROCEDURE**

**Deaccessioning from Museum Collections**

The removal of an object from a museum collection shall only be undertaken with a sufficient understanding of the item's significance (cultural, historical, scientific, etc.) and legal standing. An object may be considered for deaccessioning for multiple reasons, which include, but are not limited to the following:

- The object loses its physical integrity, identity, or authenticity.
- The object has been destroyed or damaged to the extent that it no longer holds any value, cost of restoration is infeasible, or impossible.
- The object cannot be properly stored, preserved, or used.
- The object is not relevant to the collection of items displayed by the museum.
- The object represents an unacceptable hazard to personnel, or to other collections.
- The museum is instructed to deaccession the item by the owner.
- Inadequate documentation or absence of documentation critically reduces the value or significance of the object.
- Repatriation (NAGPRA)

Donors of items being considered for deaccessioning will be notified in advance and acknowledged for their contribution.

### **Responsibility for Deaccessioning**

The Director of Parks and Trees or his/her designee may bring forth a proposal to deaccession an item. The decision for deaccession and the details of what will occur with the item shall be the responsibility of the City Council which shall receive a recommendation from the City Park Commission. The City Council's decision shall be final.

### **Disposal of Items Removed from the Collections**

There are several options available for the disposal of deaccessioned items dependent on each item's unique circumstances. Options include, but are not limited to, the following:

Transfer: An object or collection may be donated to a more appropriate institution such as another museum or archive. This option keeps the item accessible to the public.

Exchange: Objects of relatively equal value are exchanged between museums or non-profit organizations.

Education and Research: Deaccessioned items may be used in school programs, for hands-on demonstrations, study, testing, research, or other academic purposes. It will be accepted that deterioration and destruction of the items is inherent in this type of use.

Destruction: Items of irreparable conditions, where repair or restoration is infeasible, or items are considered hazardous, may be physically destroyed.

Repatriation: Human remains, funerary objects, sacred objects, and objects of cultural patrimony are returned to lineal descendants or culturally affiliated Indian tribes as required by the Native American Grave Protection and Repatriation Act (NAGPRA) of 1990. All museums that receive federal funds must comply with this legislation.

Items transferred, donated, sold etc., to another entity shall be transferred with unrestricted title to the receiving party.

**Documentation**

The City shall keep records of all deaccessioned items and the deaccession process from review to disposal of the items. The official records shall include original deed of gift, proof of clear and unrestricted title, object’s documented significance (cultural, historic, scientific, etc.), and ownership records.

**Income from Disposal of Collections**

Museum collections are held in public trust and may not be treated as a realizable asset for the City’s General Fund. Money or compensation received from the deaccessioning and disposal of items from a museum’s collection shall be restricted funds used solely for museum related purposes.

**Restrictions on the Purchase of Deaccessioned Collections**

Museum personnel, City of Oroville staff, City appointed or elected officials, or their families or close associates, shall not be permitted to purchase or in any manner receive objects that have been deaccessioned from a collection.

**Legal or Other Powers of Disposal**

Where the museum has legal powers permitting disposals, or has acquired objects subject to conditions of disposal, the legal or other requirements and procedures must be complied with fully. Where the original acquisition was subject to mandatory or other restrictions, these conditions must be observed, unless it can be shown clearly that adherence to such restrictions is impossible or substantially infeasible.

<b>INITIATED BY:</b> Park Commission	<b>APPROVED BY:</b> City Council
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**WHEREAS**, at a noticed public hearing, the City Council considered the comments and concerns of public agencies, property owners, and members of the public who are potentially affected by the approval of the deaccession policy as described herein, and also considered City staff’s report regarding the policy.

**NOW, THEREFORE, BE IT RESOLVED BY THE OROVILLE CITY COUNCIL AS FOLLOWS:**

1. The City Council hereby approves the Parks and Trees Deaccession Policy as described herein.
2. The City Clerk shall attest to the adoption of this Resolution

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting held on September 3, 2013 by the following vote:

AYES:

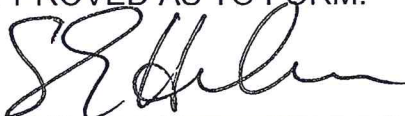
NOES:

ABSTAIN:


ABSENT:

  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

  
Scott E. Huber, City Attorney

ATTEST:

  
Randy Murphy, City Clerk

## CITY OF OROVILLE

### Policies and Procedures

<b>NUMBER:</b> 44	<b>SUBJECT:</b> Deaccessioning - Permanent removal of items from City museum collections
<b>DATE:</b> 09-03-2013	<b>SECTION:</b> Museums and Cultural Facilities

### POLICY

This policy outlines the City's procedures for deaccessioning items from the City's museum collections. Deaccessioning is the process by which a previously accessioned item is permanently removed from a museum's collection.

### PROCEDURE

#### Deaccessioning from Museum Collections

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- The object cannot be properly stored, preserved, or used.
- The object is not relevant to the collection of items displayed by the museum.
- The object represents an unacceptable hazard to personnel, or to other collections.
- The museum is instructed to deaccession the item by the owner.
- Inadequate documentation or absence of documentation critically reduces the value or significance of the object.
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Donors of items being considered for deaccessioning will be notified in advance and acknowledged for their contribution.

#### Responsibility for Deaccessioning

The Director of Parks and Trees or his/her designee may bring forth a proposal to deaccession an item. The decision for deaccession and the details of what will occur with the item shall be the responsibility of the City Council which shall receive a recommendation from the City Park Commission. The City Council's decision shall be final.



## **Disposal of Items Removed from the Collections**

There are several options available for the disposal of deaccessioned items dependent on each item's unique circumstances. Options include, but are not limited to, the following:

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Exchange: Objects of relatively equal value are exchanged between museums or non-profit organizations.

Education and Research: Deaccessioned items may be used in school programs, for hands-on demonstrations, study, testing, research, or other academic purposes. It will be accepted that deterioration and destruction of the items is inherent in this type of use.

Destruction: Items of irreparable conditions, where repair or restoration is infeasible, or items are considered hazardous, may be physically destroyed.

Repatriation: Human remains, funerary objects, sacred objects, and objects of cultural patrimony are returned to lineal descendants or culturally affiliated Indian tribes as required by the Native American Grave Protection and Repatriation Act (NAGPRA) of 1990. All museums that receive federal funds must comply with this legislation.

Items transferred, donated, sold etc., to another entity shall be transferred with unrestricted title to the receiving party.

## **Documentation**

The City shall keep records of all deaccessioned items and the deaccession process from review to disposal of the items. The official records shall include original deed of gift, proof of clear and unrestricted title, object's documented significance (cultural, historic, scientific, etc.), and ownership records.

## **Income from Disposal of Collections**

Museum collections are held in public trust and may not be treated as a realizable asset for the City's General Fund. Money or compensation received from the deaccessioning and disposal of items from a museum's collection shall be restricted funds used solely for museum related purposes.

## **Restrictions on the Purchase of Deaccessioned Collections**

Museum personnel, City of Oroville staff, City appointed or elected officials, or their families or close associates, shall not be permitted to purchase or in any manner receive objects that have been deaccessioned from a collection.

**Legal or Other Powers of Disposal**

Where the museum has legal powers permitting disposals, or has acquired objects subject to conditions of disposal, the legal or other requirements and procedures must be complied with fully. Where the original acquisition was subject to mandatory or other restrictions, these conditions must be observed, unless it can be shown clearly that adherence to such restrictions is impossible or substantially infeasible.

<b>INITIATED BY:</b> Park Commission	<b>APPROVED BY:</b> City Council
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December 2020

Inventory list from the Annex as suggested items for deaccession

Not all items are historical, but are on the list for Council review.

There is a large number of paper ephemera that is being sorted as to relevance. Once the sorting is completed, we would like to have "lot" approval to deaccess and sell those items deemed not relevant to our area.

Additional items from the Annex sorted at the museums (10/13&14/20)

1. Beige Parasol w/butterflies (poor condition)
2. Three white Quanyin statues (damaged)
3. Year of the Snake Poster (1977)
4. T-shaped display rack for jewelry (extra)
5. Woven basket (no period)
6. Paper dragon disks (display) (damaged)
7. Three panels of the Eight Immortals (extra)
8. Yellow grid (storage item)
9. Framed cork board (display)
10. Black frame (extra)
11. Two strings of Chinese lantern lights (display)
12. Casserole (mismatched lid, not period)
13. Plastic garment bag (extra)
14. Scenes of the Great War poster (display)
15. Pansy painting (poor condition)
16. Black Gown with veils (poor condition)
17. The Candy Book cookbook/wooden cover (not period)
18. Five music/songbooks (extra)by
19. **\*\*\*\*\*Child's rocking chair (remove from list, will send to Lott)**
20. Five ledgers (used as scrapbooks)
21. Black, blue and gold silk dress (very poor condition)
22. Two community cookbooks (1970's)
23. Recipe box with recipes (1940's and 50's) (owner unknown)
24. Two Chinese statues approx. 2' tall (decorative) (not period)

Additional items from the Annex/Pioneer (10/20/20)

1. Red velvet vest (small) (extra)
2. Baby quilt (muslin) (extra)
3. Piano scarf (velvet) (extra)
4. Linen table runner (extra)
5. Baby clothes (3 tops) (extra)
6. Pillow (embroidered) (extra)
7. More baby clothes (extra)
8. Christening dress (extra)
9. Baby blanket (extra)
10. More baby clothes (all extra)
11. Flannel gown (by Donna Barton) (not period)
12. Women's blouse (printed) (extra)
13. Two black velvet dresses (not period)
14. Box of travel slides (European scenes)
15. 4 pair of baby shoes (extra)

## Paper/photo items from the Annex sorted by Freda Flint

1. Book "The Adults Help in Learning to Read" (poor condition)
2. Book "Funny Jokes and Funny Stories" (poor conditon)
3. Photo B/W landscape, unknown location
4. Calendar of Friendship 1919 (not local)
5. Booklet on the Spanish American War (fair condition)
6. Book "The Harleys of Chelsea Place" (poor condition)
7. Book "The Evil Genius" (poor condition)
8. Collection of Irving Institute magazines, pamphlets, yearbooks etc/ (not our area)
9. SF Newsletter, "California Mail Bag"
10. "American Dictionary of the English Language" (back cover missing, fair condition)
11. Photo, Orland Brass Band (not local)
12. Book on Andrew Jackson
13. Book, "The Cambridge Course on Elementary Physics" (1867)
14. Booklet on the Dental Department of the University of California
15. Newsprint book on horse equipment (poor condition)
16. Booklet, First Aid Guide, US Forest service
17. GG Green Almanac, (not local)
18. Black leather photo album, (photos from Pittsburg, Marysville) (not local)
19. Brown leather photo album, Philadelphia (not local)
20. Newspaper article "Anderson Valley News" (not local)
21. Book, "Hydrolic Mining Machinery" (not local)
22. Scrapbook, red cover (poor condition)
- 23.
- 24.

December 2020

Greetings Docent,

As you can guess, with Butte County moving back into the purple tier, there will be no docent meeting in December. I am planning on meeting with the City early in December to start talking about what protocols may be necessary to allow the museums to open. I am hoping we can open Mid-March. But, of course opening depends on the where we are in controlling the virus. New safety procedures may require mask wearing, limiting number of visitors, social distancing, etc. I will know more in December.

I did hear from a few of you about continuing as a docent. Thank you those who did respond. I heard from a couple docents that they were moving out of the area. It will help greatly if you let me know where you stand on continuing as a docent. You can respond by sending an email to [machconn@gmail.com](mailto:machconn@gmail.com), or call my number 530 533-4140. You may leave a message if I am not available. I do pick up my messages. Please let me know either way, if you are still with us or if you have decided not to continue as a docent.

A repeat note: The 2-year term of the current Board ends in December. I have not heard from anyone who would like to run for office. I have heard from a couple of people who will continue to serve if no one steps up. Positions are: Lead Docent/President, Secretary, Treasurer, and Hours/Scheduler (who is like a VP). Each serves a two-year term. You can contact me at the email/phone number at the bottom of the page.

We did get helpers to spiff up the museums for the virtual tours. Bobbie Scott, Maggie Knowles, Lani Fridrich, and I worked at the Lott and Pioneer. The Friends of the Park, (Jan & Ann), hired a person to clean the Temple. Bud told me that his crew comes in regularly to keep the BATM neat and tidy. The docents at the Nature Center have kept the grounds in good shape. Becky said that she, John Miller and Joan Bosque spent several days working on the Bath House museum to make it presentable for the filming.

The virtual tours of four of the museums has been completed. The Nature Center filming should take place shortly. The film crew spent some time at each of the four museums, somewhere between one and a half hours to two hours. Each of those films will be edited down to approximately 20 minutes, plus an additional mini-commercial like tidbit of a couple of minutes. I have not heard when the virtual tour editing will be done. I have called the Chamber. They are checking with the film crew and will let me know when the videos will be ready for the public. I will update you when I hear back from them.

I want to thank Victoria Arista, David Dewey, Jan Clay, Ann Chamberlain, Bud Bolt, Mike Bolt, Patty Bolt Wright, Gary and Mary Gunderson, for taking the time to showcase the museums for the film crew. Also, Becky, Joan, and whoever else is there for the Nature Center filming.

Even though we are missing our traditional celebrations in 2020, there are still tasks that we can do to help our museums. The NC could use help in maintaining the grounds. We need to do the paperwork on the items we kept from the Annex. I am sure Bud could put you to use at the BATM. Something else to think about might be changing some of the museum displays. We are open to other ideas on how to present the museums to the public using some way rather than depending on the usual opening of doors.

Machelle Conn, Lead Docent. My contact information: [machconn@gmail.com](mailto:machconn@gmail.com) Home number is 530 533-4140