



## OROVILLE PARKS COMMISSION

Council Chambers  
1735 Montgomery Street  
Oroville, CA. 95965

**October 10, 2023  
REGULAR MEETING  
OPEN SESSION 5:15 PM  
AGENDA**

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### PUBLIC ACCESS AND PARTICIPATION

To view the meeting or provide comment, please see the options below. All comments emailed will be provided to the Commissioners for their consideration.

#### To View the Meeting:

1. Watch our live feed <https://www.youtube.com/channel/UCAoRW34swYI85UBfYqT7IbQ/>
2. Watch Via Zoom  
<https://zoom.us/j/92263763527?pwd=ZHIBeEtrRzdobmZpUmE2bG9UWUloQT09>  
Meeting ID: 922 6376 3527  
Passcode: 17351735
3. Listen by audio/telephone:  
Telephone: 1-669-900-6833  
Meeting ID: 922 6376 3527  
Passcode: 17351735

#### To Provide Comment to the Commission:

1. Email before the meeting by 2:00 PM your comments to [publiccomment@cityoforoville.org](mailto:publiccomment@cityoforoville.org)
2. Attend in person

If you would like to address the Commission at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of three (3) minutes per speaker on all items. (California Government Code §54954.3(b)). Pursuant to Government Code Section 54954.2, the Commission is prohibited from taking action except for a brief response from the Commission or staff to statements or questions relating to a non-agenda item.

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## CALL TO ORDER / ROLL CALL

Commissioners: Kay Castro, Andee Krantz, Michael Jones, Mickey Rich

## OPEN SESSION

1. Pledge of Allegiance

## PRESENTATIONS

None this meeting.

## PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

This is the time to address the Commission about any item not listed on the agenda. If you wish to address the Commission on an item listed on the agenda, please follow the directions listed above.

## CONSENT CALENDAR

None this meeting.

## REGULAR BUSINESS

### 2. ADOPT A PARK PROGRAM

The Commission will review and consider selecting a City Park to support under the Adopt A Park Program.

#### **ACTION REQUESTED -**

Select a City Park to support through Adopt a Park program

## REPORTS / DISCUSSIONS / CORRESPONDENCE

3. Administration Reports
4. Commission Reports
5. Future Agenda Items
6. Back Log Report
7. Park Vandalism Update

## ADJOURNMENT

The meeting will be adjourned. A regular meeting of the Oroville Parks Commission will be held on December 12, 2023 at 5:15 p.m.

*Accommodating Those Individuals with Special Needs* – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

*Recordings* - All meetings are recorded and broadcast live on [cityoforoville.org](http://cityoforoville.org) and YouTube.



OROVILLE PARK COMMISSION

# ADOPT A PARK PROGRAM



Thank you for your interest in adopting a City of Oroville Park! Inside you will find the expectations for groups adopting a park.

# City of Oroville Adopt a Park Agreement

Expectations	
<b>Park Clean up</b>	Monthly clean up days April-Nov. + City wide park clean up weekend on arbor day weekend, and the fall clean up along side FRRPD Clean up day date TBD.
<b>Accountability</b>	Provide Pre Clean Up work plans to parks commission liaison 2 weeks in advance Provide a post Clean up report to parks commission liaison within 1 week of clean up day. * Your park is subject to random inspection by staff to ensure proper care and maintenance.
<b>Volunteers will</b>	Sign in with the Adopt a Park Waiver Adopt a Park Leader will complete an online safety training or review the safety book
<b>Recognition of your group</b>	To honor the dedication of your group the city will recognize your support on its social media and will provide a recognition plaque in the park for your group.
<b>Patrol &amp; Use by your group</b>	Host an annual park event in your park Perform semi regular park check in's to ensure maintenance and care

## Desired Park to Adopt (circle one)

Bedrock Park

Hewitt Park

Hammon Park

Rotary Park

Centennial Plaza

Community Group \_\_\_\_\_

Park Leader Name \_\_\_\_\_

Contact Number \_\_\_\_\_

Contact Email \_\_\_\_\_

By Signing below I agree to lead my community group in the expectations of the Adopt a Park program and will work with the assigned parks commission liaison to complete the duties outline above.

X\_\_\_\_\_ Date \_\_\_\_\_

Parks Commission Liaison \_\_\_\_\_

# Clean Up Planning Page

Park: \_\_\_\_\_ Date: \_\_\_\_\_

Time: \_\_\_\_\_ Number of Anticipated Attendees: \_\_\_\_\_

Task List	Supplies
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Additional notes:

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Park Leader: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Please submit to your parks commission liaison  
at least 2 weeks in advance.

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Parks Commission Liaison, please review the list and provide your approval then submit to Wade for final approval and staff assignment and return copy of final approval to park leader:

Parks Commission Liaison Approval: \_\_\_\_\_

City Support Staff for the Event: \_\_\_\_\_

Contact Number: \_\_\_\_\_

# Adopt A Park Clean Up Day

## Liability Waiver and Sign in

I agree to waive and release the City of Oroville and its officers, agents, employees, and volunteers from and against any and all claims, costs, liabilities, expenses or judgments, including attorney's fees and court costs arising from my child's volunteer internship with the City of Oroville, or any illness or injury including death resulting there from, and hereby agree to indemnify and hold harmless the City of Oroville and its officers, agents, employees, and volunteers from and against any and all such claims, whether caused by negligence or otherwise, except for illness and injury resulting directly from gross negligence or willful misconduct on the part of the City or its employees.

I further consent to the unrestricted use by the City of Oroville, or any person authorized by them of any photographs, recordings, interviews, videotapes, motion pictures or similar visual or auditory recording of my child, in connection with volunteering. I understand that my child's, image may be edited, copied, exhibited, published or distributed by the City of Oroville, and I waive the right to inspect or approve the finished product wherein my likeness appears.

Additionally, I waive any right to royalties or other compensation arising or related to the use of my, or my child's, image or recording. I also understand that this material may be electronically displayed via the Internet or in a public educational setting. There is no time limit on the validity of this release nor is there any geographic limitations of where these materials may be distributed.

I UNDERSTAND AND AGREE THAT BY SIGNING THIS WAIVER I AM FREEING THE CITY OF OROVILLE, ITS EMPLOYEES, OFFICERS, AGENTS, OR VOLUNTEERS FROM ANY LIABILITY RESULTING FROM MY CHILD'S VOLUNTEER INTERNSHIP WITH THE CITY OF OROVILLE. I RECOGNIZE AND UNDERSTAND THE DANGERS ASSOCIATED WITH MY CHILDS PARTICIPATION IN THIS EXPERIENCE. I UNDERSTAND THAT IF MY CHILD IS INJURED, THIS WAIVER WILL BE USED AGAINST ANYONE CLAIMING DAMAGES OR LEGAL ACTION. I ALSO UNDERSTAND THAT NO EMPLOYEE OR AGENT IS AUTHORIZED TO MODIFY THIS WAIVER. I CERTIFY THAT I HAVE PERSONALLY READ AND UNDERSTAND THIS WAIVER AND RELEASE.

Event Date \_\_\_\_\_ Park \_\_\_\_\_

Name

Signature (guardian if under 18)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

# Adopt A Park Clean Up Day

## Liability Waiver and Sign in

\*see page 1 of this sign in for full text on release of liability\*

Event Date \_\_\_\_\_ Park \_\_\_\_\_

Name

Signature (guardian if under 18)

_____	_____
_____	_____
_____	_____
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# Post Clean Up Report

Park: \_\_\_\_\_ Date: \_\_\_\_\_

Total Attendees: \_\_\_\_\_

Task List		Completed Yes/No
1		
2		
3		
4		
5		
6		
7		
8		
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10		

Future Projects:

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Recommendations for improvements of this park:

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Any other comments

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Please submit to your parks commission liaison within 1 week after the event

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Inspection by Commissioner: \_\_\_\_\_

Commissioner Comments: \_\_\_\_\_

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## CITY OF OROVILLE STAFF REPORT

**TO: CHAIRPERSON AND COMMISSIONERS**

**FROM: JORDAN DALEY, SENIOR ADMIN ASSISTANT  
PATRICK PIATT, COMMUNITY DEVELOPMENT DIRECTOR**

**RE: ADOPT A PARK PROGRAM**

**DATE: OCTOBER 10, 2023**

### **SUMMARY**

The Commission will review and consider selecting a City Park to support under the Adopt A Park Program.

### **DISCUSSION**

The Adopt A Park programs was approved by The Park Commissioner on February 2020 and approved by City Council April 2020. The approved Adopt A Park program would provide the greatest benefit to both the City of Oroville and the members of the community.

The Adopt-A-Park Program packet (Attachment A) was designed for service clubs and/or organized groups to select a park of their choosing to adopt for one day events with the option to plan regular future projects/events. The program packet consists of a Park Agreement, a Clean Up Planning Page, Liability Waiver sign-in sheet, Post Clean Up Report, and a page to the service club/organized group to request future projects, recommendations for park improvements, and any other related comments.

The Adopt A Park program packets will be available at City Hall and on the City of Oroville website. Once completed and submitted, staff will review each application and coordinate as necessary, depending on the size and complexity of the proposed event. The goal of the program is to have more people use the park and have neighborhoods or the community members watch our parks, report vandalism and visit them more frequently, then Adopt A Park activities will aid in accomplishing those goals.

### **FISCAL IMPACT**

No fiscal impact at this time.

**RECOMMENDATION**

Select a City Park to support through Adopt A Park program

**ATTACHMENTS**

Adopt A Park Program Agreement

# PARK COMMISSION ACTIVITY REPORT LOG

2023

Item 7.

NO.	Category & Date of Request	Information/ Items Requested	Discussion	Expected Return Date	Status	Staff Assigned	Staff Comments
1	06/08/21	Adopt-A Park Program	The Commissioners requested a regular update on the status of the Adopt-a-Park Program	each regularly scheduled meeting	<b>On-going</b>	Jordan	Approved by Park Commission 2/11/2020 and City Council on 4/7/2020. Asking Committee to help promote program and advertised on Facebook and City website.
2	06/08/21	Vandalism Report	This report will be given annually	Annually	<b>On-going</b>	Wade	The Commission received a vandalism report at the June 8th meeting. This report will be given at the beginning of the fiscal year.
3	06/08/21	web-site Updates	The Commissioners have requested several website updates.	each regularly scheduled meeting	<b>On-going</b>	Jordan	Website updates are ongoing/ by request. New Parks Commissions have been updated.
4	02/08/22	Hewitt Park, Phase II	The Commissioners requested a regular update on Hewitt Park, Phase II	each regularly scheduled meeting	<b>On-going</b>	Jordan	This project is scheduled to break ground in 2023 and be completed in 2024.

NOTE: Items will be removed as they are completed.