



OROVILLE PARKS COMMISSION

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

**February 09, 2021
REGULAR MEETING
OPEN SESSION 5:00 PM
AGENDA**

COVID-19 AND PUBLIC ACCESS AND PARTICIPATION

In light of the Governors orders issued on November 16, 2020 returning Butte County to Tier 1 (Purple) the Oroville City Council Chambers are closed to the public until further notice. To view the meeting or provide comment, please see the options below. If you desire to provide comments to the Commission, we strongly encourage that you send the comments in writing, as outlined below, to avoid any technical difficulties. All comments emailed will be provided to the Commissioners for their consideration. To prevent the spread of COVID-19 and to comply with the time limit regulations for individuals to provide comments to the Council, each device or phone number will only be allowed once per item. Multiple individuals may not share the same device to provide public comment.

To View the Meeting:

1. Watch our live feed <https://www.youtube.com/channel/UCAoRW34swYI85UBfYqT7IbQ/>

To Provide Comment to the Commission:

1. Email before the meeting by 2:00 PM your comments to publiccomment@cityoforoville.org
2. Join the meeting virtually via Zoom – Join Zoom Meeting
<https://zoom.us/j/95287925159?pwd=NjJRV2JJNnY3amVZcHFEZm90KzZMdz09>
3. Meeting ID: 952 8792 5159
Passcode: **290927**
3. Join the meeting by telephone (audio only):
Telephone: 1-669-900-9128
Meeting ID: 952 8792 5159
Passcode: **290927**

To provide comment, you will need to use the raise hand function in Zoom. For those accessing the meeting from a computer or smartphone, that raise hand feature can be selected by clicking or tapping it. For members of the public utilizing a telephone (audio only) to access the meeting, you can use the raise hand feature when the item for which you desire to provide comment is called by pressing *9 on your keypad to raise your hand. When it is your turn to speak, you will be called upon by the last 4 digits of your phone number, if available.

Again, you are strongly encouraged to provide your comments in writing prior to the meeting.

CALL TO ORDER / ROLL CALL

Commissioners: Kay Castro, Bobby O'Reiley, Machelie Conn, Andee Krantz, Joseph Whitely

Pledge of Allegiance

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

This is the time to address the Commission about any item not listed on the agenda. If you wish to address the Commission on an item listed on the agenda, please follow the directions listed above.

CONSENT CALENDAR

Consent calendar items are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. APPROVAL OF THE MINUTES

The Parks Commission may approve the minutes of December 8, 2020 and January 12, 2021.

RECOMMENDATION

Approve the minutes of December 8, 2020 and January 12, 2021.

REGULAR BUSINESS

2. NOMINATION AND ELECTION OF VICE CHAIRPERSON FOR 2021

The Commission will nominate and elect a new Vice Chairperson for 2021

RECOMMENDATION

Nominate and elect a member of the Oroville Park Commission to serve as Vice Chairperson for 2021

REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Docent Association Update
2. CA Statewide Park Development & Community Revitalization Program Grant
3. Adopt a Park Program
4. North State Auction Update

ADJOURNMENT

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on April 13, 2021 at 5:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.



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**December 08, 2020
MINUTES**

This agenda was posted on December 3, 2020 at 4pm. This meeting was recorded and may be viewed at cityoforoville.org. This meeting was held Via Zoom due to COVID-19.

CALL TO ORDER / ROLL CALL

Meeting called to order at 5:02pm.

PRESENT: Commissioners: Kay Castro, Krysi Riggs, Bobby O'Reiley

ABSENT: None

STAFF: Assistant Community Development Director Dawn Nevers, Public Works Supervisor Wade Atteberry, Senior Administrative Assistant Jordan Daley, and Assistant City Clerk Jackie Glover.

Pledge of Allegiance – led by Chairperson Riggs

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

There were 0 public comments on non-agenda items.

CONSENT CALENDAR

Motion by Commissioner O'Reiley and second by Commissioner Castro to adopt the consent calendar.

AYES: Commissioner O'Reiley, Riggs, Castro

NOES: None

ABSTAIN: None

ABSENT: None

1. APPROVAL OF THE MINUTES

The Parks Commission approved the minutes of the October 13, 2020 Parks Commission Meeting

REGULAR BUSINESS

2. DONATION OF A 1887 CITRUS FAIR PHOTOGRAPH TO THE PIONEER MUSEUM

The Commission considered acknowledging the receipt of an 1887 Citrus Fair photograph to the Pioneer Museum as a part of the official collection.

Motion by Commissioner Castro and second by Commissioner O'Reiley to acknowledge receipt of the donation to the Pioneer Museum and recommend that the City Council accept the donation. Motion passed.

AYES: Commissioner O'Reiley, Riggs, Castro
NOES: None
ABSTAIN: None
ABSENT: None

3. DONATION OF SEVERAL EDUCATIONAL ITEMS TO THE CHINESE TEMPLE AND MUSEUM COMPLEX

The Commission considered acknowledging the receipt of an iron incense burner and two educational items to the Chinese Temple & Museum Complex.

Motion by Commissioner O'Reiley and second by Commissioner Castro to acknowledge receipt of the donation to the Chinese Temple and Museum Complex and recommend that the City Council accept the donation. Motion passed.

AYES: Commissioner O'Reiley, Riggs, Castro
NOES: None
ABSTAIN: None
ABSENT: None

4. DEACCESSION OF VARIOUS MUSEUM ARTIFACTS

The Commission reviewed and considered the list of items stored in the Chinese Temple Annex building to be auctioned and/or disposed of following the deaccession procedures in Parks Commission Policies and Procedures No. 44.

Motion by Commissioner O'Reiley and second by Commissioner Castro to recommend to council to follow the staff reports recommendation for auctioning and/or disposing of the items contained in the agenda packet for item 4. Motion passed.

AYES: Commissioner O'Reiley, Riggs, Castro
NOES: None
ABSTAIN: None
ABSENT: None

REPORTS / DISCUSSIONS / CORRESPONDENCE

5. Docent Association Report -Machelle Conn provided a report to the commission
6. Administration Reports
 - a. Sale of State Theatre – Assistant Community Development Director Dawn Nevers provided a verbal update
 - b. Video Tours of Museums – Assistant Community Development Director Dawn Nevers provided a verbal update.
7. Public Works Supervisor Report – PW Supervisor Wade Atteberry provided an update

ADJOURNMENT

The Meeting was adjourned at 6:17pm by Chairperson Riggs.

APPROVED:

ATTESTED:

Chairperson Krysi Riggs

Assistant City Clerk Jackie Glover



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**January 12, 2021
MINUTES**

This agenda was posted on January 8, 2021 at 12:49pm. This meeting was recorded and may be viewed at cityoforoville.org.

CALL TO ORDER / ROLL CALL

Meeting called to order by Commissioner Kay Castro at 5:01pm.

PRESENT: Commissioners: Kay Castro, Bobby O'Reiley, Machel Conn, Andee Krantz, Joseph Whitley

ABSENT: None

STAFF: Assistant Community Development Director Dawn Nevers, Public Works Supervisor Wade Atteberry, Assistant City Clerk Jackie Glover, Senior Administrative Assistant Jordan Daley

Pledge of Allegiance – Led by Commissioner Castro

OATH OF OFFICE

1. The Assistant City Clerk administered the oath of office to newly appointed Parks Commissioners Joseph Whitley, Andee Krantz. Machel Conn received hers before the meeting started.

REGULAR BUSINESS

2. NOMINATION AND ELECTION OF CHAIRPERSON FOR FISCAL YEAR 2020/2021

The Commission nominated and elect a new Chairperson for the fiscal year 2020/2021.

Motion by Commissioner Conn and second by Whitley to select Commissioner Castro as Chair for 2021. Commissioner Castro declined.

Motion by Commissioner Castro and second by Commissioner Conn to select Commissioner O'Reiley as Chair for 2021. Motion passed.

AYES: Commissioner Conn, Castro, Krantz, Whitley

NOES: None

ABSTAIN: Commissioner O'Reiley

ABSENT: None

Motion by Chairperson O'Reiley and second by Commissioner Conn to select Commissioner Castro as Vice Chair for 2021. Motion passed.

AYES: Commissioner Conn, Castro, Krantz, Whitley, O'Reiley

NOES: None
ABSTAIN: None
ABSENT: None

3. APPOINTMENTS TO THE OROVILLE ARTS COMMISSION

Parks Commission appointed an individual to serve on the Oroville Arts Commission

Motion by Commissioner Conn and second by Commissioner Whitley to recommend Commissioner Krantz to council to serve as the Parks Commissioner Representative on the Oroville Arts Commission. Motion passed.

AYES: Commissioner Conn, Castro, Krantz, Whitley, O'Reiley
NOES: None
ABSTAIN: None
ABSENT: None

Commissioner Conn and Assistant Community Development Director Dawn Nevers gave a brief update on the Museums and Auction.

The commission took a recess until 5:30pm.

REPORTS / DISCUSSIONS / CORRESPONDENCE

4. Statewide Park Development and Community Revitalization Program – The Parks Commission received community input at 5:30pm on ideas for a park grant for Hewitt Park and Bedrock Park and bike trail.

Individuals from the public who spoke on this item:

- Barbara Eldridge
- Beth Mello
- Krysi Riggs

ADJOURNMENT

The meeting adjourned at 7:05pm.

APPROVED:

ATTESTED:

Chairperson Bobby O'Reiley

Assistant City Clerk Jackie Glover



CITY OF OROVILLE STAFF REPORT

TO: CHAIRPERSON AND PARK COMMISSION
FROM: DAWN NEVERS, ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR
RE: NOMINATION AND ELECTION OF VICE CHAIRPERSON FOR FISCAL YEAR 2020/2021
DATE: FEBRUARY 9, 2021

SUMMARY

The Commission will nominate and elect a new Vice Chairperson for the fiscal year 2020/2021.

DISCUSSION

The City of Oroville Park Commission will need to elect a new Vice Chairperson for the following fiscal year (July/June). The Park Commission consists of five (5) Commissioners.

FISCAL IMPACT

None

RECOMMENDATION

Nominate and elect a member of the Oroville Park Commission to serve as Vice Chairperson for the fiscal year 2020/2021

ATTACHMENTS

None

February 2021

Greetings Docent, Just to let you know, the Chinese Year of the Ox starts on February 12th this year. Hope it's better than last year's Year of the Rat. And Happy Valentine's Day to all you lovely people.

Here we are in the second month of 2021, and the virus is still with us. Hopefully the numbers will improve as more people receive the vaccination. Then, maybe we can get a date for reopening. I have contacted the City to follow up on the protocols for opening. I hope to have some details in the next few days. Some of the safety procedures we talked about at an earlier meeting were: require mask wearing, limiting number of visitors, social distancing, maybe a questionnaire at the door, etc. I'm thinking whatever it takes to get us open on a limited basis. Maybe by summer we can be up and running on a more regular schedule.

I do have a few updates. I checked with the Chamber and the museum videos are supposed to be ready for approval in February. I will let you know when they begin to run on the Chamber and City sites. I have an interview on 1/26 to talk about the video project with Alicia Salas from Explore Butte County. Secondly, the online auction (selling all those items from the Annex) took place in January. I haven't heard how much was earned, but did check the website and watched some of the bidding. Whatever monies earned, minus seller's fees, will go to the museums. The path along the river, under the green bridge and past the Nature Center was on the Park Commission agenda. It looks like the path will finally become a reality.

Since I haven't had any one else step up, it looks like your Board will consist of those who were on the Board last year: Mabelle Conn as president, Maggie Knowles as Secretary, Bobbie Scott as Treasurer. Lani will continue to track the hours. Lead docents will work with me for scheduling docents. The schedule is to be turned in to Lani at the end of each month.

We do need someone to take the lead docent position at the Lott Home and maybe at the Pioneer. Joan Bosque has taken on the responsibility of lead at the Nature Center. Bud continues to work with his crew at Bolt's. Ann Chamberlain is still lead at the Temple. I worked on "Needs and Wants" lists with the leads for the five museums. I turned the list into the City and requested the lists to be attached to the agenda packet for the next Park Commission meeting on 2/8/21. All five positions on the Park Commission are now filled. Bobby O'Reiley is Chair. Other Commissioners are: Joseph Whitley, Andee Krantz, Kay Castro and Mabelle Conn.

One of the next projects at the Nature Center is the Rex Burress Memorial Garden area. They also have a large Rail Road bell from Rex's family to install. We have set a date of 2/10 to work at the Pioneer sorting and cleaning the office. We need to choose a date for the Lott home office cleaning and maybe getting the curtains washed. The Temple courtyard needs to have the moss removed from the bricks, maybe we can set a date for that project. The BATM website is still active and getting hits in the hundreds.

Once the City allows, we will open the Bolt's Antique Tool Museum first. Following closely will be the Temple. The other museums will follow depending on how things go with the first two. The Nature Center grounds are open when the weather permits. The Bath House will open when it is warmer, if the City has given their OK.

Mabelle Conn, Lead Docent. My contact information: machconn@gmail.com Home number is 530 533-4140

Lott Home needs and wants

Has the ceiling in the child's room been repaired?

Guest bedroom needs ceiling painted after repairing the leak

Shutters need to be repaired/repainted

Driveway post on 3rd Ave needs to be repaired. Has been broken for some time

Fence needs repair and painting

Either power wash or paint the building

Rotary Club has funds for painting the gazebo. When will it be done?

Floors and windows need cleaning

Curtains need to be washed

Shades need to be repaired or replaced

Neither the phone or the monitors work at the Lott

Replace the flagpole?

Heritage rose was approved for the circle in the rose garden, when will it be planted?

Pathways need repair

Memorial area for Minasian is funded, when will it be worked on?

There was a plan for wrought iron memorial benches around a tree, is that still an option?

Has the inventory Dorothy worked been uploaded to the City files?

We would like to see the picnic area upgraded

The bathrooms upgraded

The Carriage house upgraded for wedding use.

Gift shop revamped

Redo the child's room, perhaps find a crib for the room

WiFi

List of needs and wants for Pioneer

Annex items need to be added to the collection

Clean Office and storage areas

Grapevine needs proper pruning

\$10,000 to be donated for improvements to entry

Clear debris from roof

Back deck stairs need to be redone

Phone is iffy, monitors not working properly

Windows and floors need a good cleaning

Either repair or replace shades

Display signage upgrade

Check for mice and bugs

Rail fence needs repair

Printing press from annex, is it there? If so we need to work on that display

Saddles need to be cleaned and preserved

We would like a new vacuum cleaner

Cleaning supplies on site

A children's exploration area

Expansion into the side lot

Side lot made into a park

There has been talk of a chair lift for handicap access to the lower level.

WiFi at all the museums

Chinese Temple needs and wants

Remove the boxes of puppets. Take to the Annex loft

There is one puppet that is complete, build a new box for this puppet

Pond repair, needs more aeration. We had someone who was going to donate koi

Clean floors and windows

Repair the floor and replace the carpet in the gift shop

The balcony by the Moon Room needs repair

Office kitchen area window need replacing/ room needs painting

Clean and add shelving in the storage area

Two statues in the Tapestry Room removed (are not period and not artifacts)

Prune azaleas and other plants in the gardens

Clean the moss off the bricks of the courtyard

Better signage for displays

Roof line needs to be checked

WiFi

Change security back to Accualarm

There has been talk of turning the grounds into a more parklike setting so the area could be a venue for weddings, etc.

And the kitchen could be upgraded.

Nature Center and Bath House Museum needs and wants

First and foremost, some way for docents to have access to a bathroom

Develop the memorial area in the name of Rex Burress

A large railroad bell is to be installed, need help with moving and locating on site

Some better source of heating and cooling

Grounds cleared, the docents work weekly on this project, but could use help

The stream bed and culvert need to be worked on, boulders moved, etc

Maybe the Lineman's College could help

Maybe a small foot bridge over the stream bed

East picnic area needs upgrading

Path to the garden area up above needs work

Poison Oak needs to be eradicated in areas of public access

Sidewalk surface was eroded, needs repair for handicap access

Check the status of the metal sculptures along the river path

The Friends of the Nature Center donated funds for the completion of the path under the green bridge and are wonder when that project will be completed.

The tile roof is in good shape right. Seems whoever was damaging the tiles have moved on.