



**PARK BOARD MEETING**  
**PARKS, ARTS & RECREATION ADMINISTRATION BUILDING - HALL**  
**OF FAME CONFERENCE ROOM, 400 COLLEGE STREET**  
**WEDNESDAY, FEBRUARY 22, 2023 AT 6:30 PM**

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## **AGENDA**

### **CALL TO ORDER**

### **CITIZEN COMMENTS**

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

### **AGENDA ITEMS**

1. Minutes of the January 25, 2023, Park Board Meeting
2. Award Presentation for employees of the Parks, Arts and Recreation Department
3. The Big Event Project Selection and Approval
4. Tree Board Report to review tree-related activities for Park Services, Lake Parks, Golf Courses and Cemetery during the month of January 2023
5. Park Board Report on facility updates, events and activities within the department divisions
  - PlayGrand Adventures/Parks – Mal Earl
  - Recreation/Lake Parks – Warren Landrum
  - The Uptown/Farmers Market – Susanna Ramirez
  - The Epic/The Summit – Malcom Chakery
  - Epic Waters – Tracy Aldridge
  - Golf – Greg Mullen
  - Special Events/Ruthe Jackson Center – Bryan Parra
  - Skate Park/Sports Associations – Stretch Rideaux
  - Cricket, Rugby, & Pickleball – Angela Luckey-Vaughn
6. Chair Report on EpicCentral
7. Director Report on staffing changes at The Epic and The Summit

**ADJOURNMENT**

*This meeting location is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call 972-237-8107 at least 24 hours in advance. Reasonable accommodations will be made to assist your needs.*

*Certification*

*In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Park Board agenda was prepared and posted February 17, 2023.*



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*Krista Marrs, Administrative Supervisor*



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 2/22/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Mal Earl, Park Board Chair

**TITLE:** Minutes of the January 25, 2023, Park Board Meeting

**RECOMMENDED ACTION:** Approve

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**PARK BOARD MEETING**  
**RICK HEROLD ADMINISTRATION BLDG. - HALL OF FAME CONF.**  
**RM., 400 COLLEGE ST.**  
**WEDNESDAY, JANUARY 25, 2023 AT 6:30 PM**

## MINUTES

### CALL TO ORDER

#### PRESENT

Vice Chair Angela Luckey-Vaughn  
 Board Member Malcom Chakery  
 Board Member Greg Mullen  
 Board Member Warren Landrum  
 Board Member Stretch Rideaux

#### ABSENT

Chair Mal Earl  
 Board Member Bryan Parra  
 Board Member Tracy Aldridge  
 Board Member Susanna Ramirez

### CITIZEN COMMENTS

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

*No Citizens attended this meeting*

### AGENDA ITEMS

1. Minutes of the December 7, 2022, Park Board Meeting

*Motion made by Board Member Chakery, Seconded by Board Member Rideaux.  
 Voting Yea: Vice Chair Luckey-Vaughn, Board Member Chakery, Board Member Mullen,  
 Board Member Landrum, Board Member Rideaux*

2. Award Presentation for employees of the Parks, Arts and Recreation Department

*No Awards Presented, Noel Rodriguez went home sick and was not able to attend the Park Board Meeting*

3. Main Street Fest Workshop to approve layout and entertainment

*Presented by Duane Strawn*

*A slide deck with provided to all Park Board members with dates of Main Street Fest, Available timeslots & music genres, selected openers and headliners by Ad Hoc committee, list of musicians as options to choose from, and the layout for 2023.*

*Director Strawn explained to the Park Board that the Mayor appointed an Ad Hoc Committee for Main Street Fest. In this committee they picked out the headliner and opener and are tasking the Park Board to vote on the rest of the line up and approve the layout. Staff provided a list of musicians to choose from and a layout based on the Ad Hoc and Staff Recommendations. The Park Board listened to the options and picked the musicians to fill the set list for all three days. Listed below is the lineup selected by the Park Board in attendance:*

*Friday*

*5:00 pm: Clay Page*

*6:30 pm: LaToya London\**

*Saturday*

*1:00 pm UTA Korean Cultural Association*

*2:30 pm Ashmore*

*4:00 pm Blane Howard*

*6:30 pm Grupo Pression*

*Sunday*

*2:00 pm The Legendary Creators*

*4:00 pm Los Musicos*

*\*The board was advised that LaToya London was a late add on and she may not be available to the date/time slot, but staff would reach out based on the board's recommendation. Staff requested back up choices in the case she was not available. The Board advised putting Legendary Creators in her place and then put Memphis Soul on Sunday at 2:00 pm. The Board also approve two additional back up choices in the genre: Van Gammon and Groove Knight, respectively.*

*The Vice Chair called for a motion. Board Member Mullen made a motion to approve the above recommendation on music selections, Seconded by Board Member Chakery.*

*Voting Yea: Board Member Vice Chair Luckey-Vaughn, Board Member Chakery, Board Member Mullen, Board Member Landrum, Board Member Rideaux*

*Following the music selection Director Strawn brought up a layout proposed for Main Street Fest 2023. Discussions were had about potential suggestions on changes requested by the Ad Hoc. Board members were asked for feedback.*

*The Vice chair requested a motion. Board Member Chakery made a motion to approve the layout as shown with room for Arts & Crafts to the west of the festival based on staff's opinion, Seconded by Board Member Landrum.*

*Voting Yea: Vice Chair Luckey-Vaughn, Board Member Chakery, Board Member Mullen, Board Member Landrum, Board Member Rideaux*

4. Tree Board Report to review tree-related activities for Park Services, Lake Parks, Golf Courses and Cemetery during the months of October, November, & December 2022

*Presented by Duane Strawn*

5. Director Report on upcoming special events in the department, marketing report, 2023 Prairie Lights attendance, and the EpicCentral schedule

*Presented by Duane Strawn*

*Typing Mistake was made on the location of Daddy Daughter dance, the event will be at RJC not Charley Taylor Recreation Center*

*The Park Board was provided the Marketing Report which provides updates on marketing campaigns and projects, showcases recent media coverage, and provides social media and website statistics with year-over-year comparisons*

*State of the City - This is not a Parks event, but put on by The Chamber of Commerce*

*Director Strawn also shared information about Mi Familia, Turner Park and Tyre. He shared that all three projects have been master planned and put into phases to start construction*

## **ADJOURNMENT**

*No further business, the Park Board Meeting was adjourned by Vice Chair Angela Luckey Vaughn at 8:37 P.M.*




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*Krista Marrs, Administrative Supervisor*



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 2/22/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Duane Strawn, Parks, Arts & Recreation Director and Mal Earl, Park Board Chair

**TITLE:** Award Presentation for employees of the Parks, Arts and Recreation Department

**RECOMMENDED ACTION:** None

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**ANALYSIS:**

Employee Recognition Committee:

Team Work presented to Nathan Wilson and Will Hinton

January Exemplary Employee of the Month presented to Patty Grigsby



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**MEETING DATE:** 2/22/2023  
**REQUESTER:** Krista Marrs  
**PRESENTER:** Duane Strawn, Director of Parks, Arts & Recreation & Staff  
**TITLE:** The Big Event Project Selection and Approval  
**RECOMMENDED ACTION:** Approve

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**Project Options:**

Playgrand Adventures Park Cleanup

Mi Familia Park Cleanup

Turner Park Cleanup





**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 2/22/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Duane Strawn, Parks, Arts & Recreation Director

**TITLE:** Tree Board Report to review tree-related activities for Park Services, Lake Parks, Golf Courses and Cemetery during the month of January 2023

**RECOMMENDED ACTION:** None

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**MEMORANDUM****TO:** Tree Board**FROM:** Nathan Wilson, Operation Supervisor**RE:** January 2023 Tree-Related Activities**DATE:** 2-15-2023

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The following is a list of tree-related activities for Parks Maintenance, Lake Parks, Golf Courses, and Cemetery Divisions reported for January 2023.

**Parks Maintenance:** (North, South, Municipal & Gateway Crews)

- 1100 Man hours – Pruning/maintenance, tree removal, hauling brush.

**Lake Parks:** (Lynn Creek Park / Loyd Park)

- 200 Man hours – Pruning, maintenance, tree removal.

**Golf Courses:** (Prairie Lakes / Tangle Ridge)

- 238 Man hours – Pruning/maintenance.

**Cemetery:**

- 10 Man Hours – Pruning/maintenance.

**Totals for Tree-Related Activities:**

- 1,548 - Man hours



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**MEETING DATE:** 2/22/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Mal Earl, Park Board Chair and Park Board Members

**TITLE:** Park Board Report on facility updates, events and activities within the department divisions

PlayGrand Adventures/Parks – Mal Earl

Recreation/Lake Parks – Warren Landrum

The Uptown/Farmers Market – Susanna Ramirez

The Epic/The Summit – Malcom Chakery

Epic Waters – Tracy Aldridge

Golf – Greg Mullen

Special Events/Ruthe Jackson Center – Bryan Parra

Skate Park/Sports Associations – Stretch Rideaux

Cricket, Rugby, & Pickleball – Angela Luckey-Vaughn

**RECOMMENDED ACTION:** None

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**CITY OF GRAND PRAIRIE  
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**MEETING DATE:** 2/22/2023  
**REQUESTER:** Krista Marrs  
**PRESENTER:** Mal Earl, Park Board Chair  
**TITLE:** Chair Report on EpicCentral  
**RECOMMENDED ACTION:** None

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**CITY OF GRAND PRAIRIE  
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**MEETING DATE:** 2/22/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Duane Strawn, Parks, Arts & Recreation Director

**TITLE:** Director Report on staffing changes at The Epic and The Summit

**RECOMMENDED ACTION:** None

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