



PARK & RECREATION COMMISSION MAY 24, 2024

City Hall—Shared Vision Room, 3989 Central Ave NE

Wednesday, May 22, 2024 6:00 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at columbiaheightsmn.gov/joinameeting: ID 232 366 062 314, Passcode zhKGrE. For questions, please contact Administration at 763-706-3610.

CALL TO ORDER/ROLL CALL

COMMUNITY FORUM: At this time, individuals may address the Park and Recreation Commission about any item not included on the regular agenda. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. Those in attendance virtually should send this information in the chat function to the moderator. The Board will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda.

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

- [1.](#) Approval April 24, 2024 Park & Recreation Commission Minutes
- [2.](#) Approval Payment of Bills - Parks April 2024
- [3.](#) Approval Payment of Bills - John P Murzyn Hall April 2024

LETTERS AND REQUESTS

OLD BUSINESS

4. Park Development Plan Discussion - Staff will continue to lead the discussion and review of the Park Development Plan

NEW BUSINESS

REPORTS

Recreation Director
Public Works Director/City Engineer
Commission Members

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



Park & Recreation Commission Minutes of the Meeting
Shared Vision Room, City Hall 3989 Central Ave NE
April 24, 2024

Call to Order/Roll Call

Andrew Macko called the meeting to order at 6:00 pm

Members present: Teresa Eisenbise, Taher Harzallah, Andrew Macko, Avery Metzger, Andrea Ostergaard, Priscilla Perez Umphress

Staff present: David Cullen, Public Works Interim Director; Keith Windschitl, Recreation Director; Deanna Saefke, Recreation Secretary; Justice Spriggs, Council Representative

Oath of Office

Teresa Eisenbise, Avery Metzger, and Priscilla Perez Umphress stated the oath of office.

Commission Members and staff introduced themselves and indicated how long they have been on the Commission and in Columbia Heights.

Annual Election of Commission Officers

Macko volunteered to continue as Chair. Macko nominated himself, Eisenbise second. All ayes, motion carried. Harzallah nominated Ostergaard as vice chair. He indicated she has been a committed member of the commission and is genuine about approaching change and taking steps to do what is necessary to develop our strategy as a Commission. Macko second. All ayes, motion carried.

Community Forum

None at this time.

Consent Agenda

Eisenbise corrected the adjournment of the meeting in March was not Greenhalgh but Macko. Saefke indicated she had noticed it and thanked Eisenbise.

Eisenbise asked regarding the Parks bills, other equipment a charge of \$1700 for other equipment. Cullen replied that he would look into where that code is allocated to.

Motion by Eisenbise, second by Ostergaard, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Letters and Requests

Macko indicated there is a letter of request to waive the rental fee of the Event Wagon on September 21, 2024, for the Heights Next Pride Festival. Windschitl explained what the event wagon has inside of it and how it is reserved by residents or businesses in Columbia Heights. Eisenbise asked how much the reservation fee is. Windschitl replied \$75 whether it is for one weekday evening or a full weekend. This festival is asking for the \$75

fee to be waived for their event. He believes this was waived last year. The event is being held at Kordiak Park. Macko asked when it was used last year if everything came back inside the wagon with no damage or issues. Windschitl replied yes it was all in good condition. Macko does not see any issue waiving the fee.

Motion by Ostergaard, second by Eisenbise, to waive the rental fee for the Event Wagon on September 21, 2024, for the Heights Next Pride Festival. Upon vote: All ayes. **Motion Carried.**

Old Business

Cullen handed out a facility inventory list that parks staff worked on updating. This includes all the inventory within our city parks. This list was last updated in 1994. From the update the city had renamed Mathaire Park to Ramsdell Park which confused Cullen at first. This list also rates the condition of each park. He will include this updated list in the next agenda packet. Eisenbise asked if Sullivan wasn't a park when this was created, because it didn't show up on the playground section. Cullen replied the playground was installed when a grant was received through Game Time. Saefke replied Game Time had a matching grant and the city was able to install new playground equipment at Sullivan, McKenna, and Huset West Park. Ostergaard asked if there is a better way to organize all the information in a clearer structure. Eisenbise stated the McKenna Park wading pool is not to code. Cullen replied yes the two wading pools are grandfathered in to be able to be used each year. As long as the structures work and there isn't any major construction done on the pools they can be used. They are not ADA compliant. The pools are definitely at the end of their life and staff continue to fix and operate them until any fix becomes too great to change the guidelines of being grandfathered into use. Ostergaard asked if this is part of the discussion. During the process of updating the park plan we know the condition of these pools and should the group be making recommendations for the next step at this point or is that a later discussion. Cullen replied that process isn't needed until there is an updated parks master plan and how to incorporate that into the plan, that would be the time to bring that up. For example, at Huset Park, the splash pad was installed where a wading pool was. There are many factors that come into play when choosing a splash pad from the size to the way the water is processed and more. With the varying costs it is better to wait until there is a parks master plan. Ostergaard asked what that process looks like. Cullen replied there is a document that was done in 2008 and updated in 2014 and is something that Hansen will go over. Ostergaard asked what the difference is between the two park plan documents. Cullen replied that what we are working on now is a general overview. An overall view of what the purpose is within the city parks, and why we are doing what we are doing. The next document is drilling down into the master plans for each area. Right now, we are figuring out larger questions, a mission, and a purpose. It is a great time to reevaluate the needs of the community and how things are changing, and how do we adapt, those larger questions. Based on this it gets set as a recommendation for the master plan. Ostergaard asked who puts together the master plan. Cullen replied it is usually a private contractor. Macko asked if it is known how many people use the wading pools. He knows the splash pad is the hot ticket item compared to the wading pools. Ostergaard replied the McKenna wading pool is packed all the time. Saefke replied that leads to the question if another type of water feature is installed, where does that get placed; at McKenna or Ramsdell? What quadrant of the city do you want that in. Macko indicated it has been nice that the water features were spread out within the city. Kids who are younger get an opportunity to use the features in their areas without having their parents take them across the city to a different park.

Harzallah asked if the basketball rim at Gauvitte is still the old rusty hoop. Cullen replied yes. Eisenbise indicated there is one piece of equipment gone at Silver Lake Beach. There were two riding pieces, and one is gone. Cullen replied the spring portion of it was broken, he heard about a replacement for that, and it might actually be the charge on the bills that Eisenbise was asking about. Ostergaard indicated Huset Park playground equipment is graded at a one and that isn't correct. Saefke replied that could reflect the equipment at Huset East. Cullen added the West side of Huset was not there when this document was created.

Ostergaard asked what the Parochial site was referring to. Windschitl replied Immaculate school most likely. Ostergaard asked if the City runs any of the indoor facilities listed. Windschitl replied no and they could be removed from the facilities inventory list. Currently we are working together with the school district to cross promote our programs. The Recreation Coordinator has been working with Prodeo Academy to have them promote our programs.

Eisenbise asked if there is anyone on staff that works with graphics and could make a document like this easier to read and posted for the public. Windschitl replied there are two communications staff that can assist with that, and Saefke has put many things together as well. Harzallah asked if Ramsdell Park used to have a soccer field. Windschitl replied it used to have a small field where the softball field is, and it had a hockey rink too. Ostergaard indicated she spoke to the principal at Valley View, and they are in charge of that soccer field behind the school. Principal Kuhlman indicated he would unlock the soccer goals. Windschitl reported that many open greenspaces within the city are not going to be big enough for the fields that Coach Leon was asking for. Gauvitte used to have a good size open space and trees have been planted there. Behind Valley View and Columbia Academy is an old football field and would be a great option.

Ostergaard asked if staff need anything from the Commission in regard to looking at the inventory list or going out to the parks. Cullen replied they can give any suggestions but more than anything he wanted to get a jump on updating the list while he had available staff and extra time. He will put the information in another document. Members can feel free to give feedback or updates.

Ostergaard mentioned the previous discussion of forming a subcommittee and that she didn't get a chance to talk with Sara Ion. It doesn't seem like the Commission needs to go to that level since staff are taking on the creation of these documents.

Ostergaard asked if there were any updates on the grants that were submitted. Cullen replied staff are working on the fitness court and there are monthly check-ins that are milestones in the process, like location and funding. It will be at Sullivan. Staff should also hear back in the next week or two on the DNR Grant.

New Business

None at this time.

Reports

A. Recreation Director

Windschitl indicated the spring sports have begun. Adult softball leagues started, Men's league is on Thursday nights and Co-Ed is on Friday nights. The Co-Ed league was canceled last week because of the cold and it doesn't look like great weather for this week either. All of the HVAC units are working at Murzyn Hall right now. Next month we will put one coat of finish on the wood floor in the main hall. We're trying to maintain them to the best of our ability.

Windschitl reported the Beautification Committee is starting back up for the year, Saefke does a great job coordinating the committee to plant flowers in various parks around the city. She coordinates the ordering of the plants and works with the volunteers to do that. Ostergaard asked if anymore volunteers are needed. Saefke replied the group is good right now and will see if anyone needs help with the initial planting. We have been narrowing down the places where annuals are planted, and John Nordlund from Public Works as been a great asset. He takes care of the clock tower, pots along Central Avenue, the Gateway, and Huset Parkway. We constantly get compliments each year on how nice the city looks with all of the flowers. Windschitl indicated

Council Member Buesgens plants the pots at Murzyn Hall. Saefke indicated at some of the parks where we no longer have volunteers John Nordlund has planted perennials so we do not need as many volunteers. Windschitl reiterated that Nordlund has done a great job updating all of the flower gardens around the city. The garden plots on Reservoir Boulevard were staked today by himself and a part time JPM staff. There are 48 plots and all are currently rented. Most are residents of Columbia Heights and a few others from New Brighton. The Parks Department staff till the garden each year and turn on the water source. Ostergaard asked if there is any discussion on expanding the number of plots. Windschitl replied he spoke with Mary Tholkes who runs the garden on 40th and Quincy Street, but generally speaking we are good with the current number of plots on Reservoir. However if the city buys another lot that is unbuildable and has a water source there, that could be possible. Saefke replied it is typically the people who already have a plot on Reservoir that are asking for more, we do not have a big waitlist for plots.

Windschitl stated the Recreation Coordinator is hiring for summer staff for the rec park programs. There have been a lot of applications. The City Council had voted to increase the wages a little bit to stay consistent with other communities and since we did that the applicants have improved and we are able to maintain the good staff we have. The City and the School District were not successful in getting the after school grant. Staff will keep looking at other options for funding. There will be a great summer program but we will not have a lot of the extra subcontracted programs like last year. The Senior Active Agers program has great attendance and are doing a lot of different activities. They are even going on an overnight trip this summer. The program has really taken off in the last year.

B. Public Works Director

Cullen reported the Utilities Superintendent Position has been filled by Ben Lund who was in the engineering department. There are two open parks positions and are going through the process of interviews. There is one open streets position, a mechanics position within the next month and unfortunately the public works administrative assistant took another position in another city. Regular routine work is happening as weather allows like tilling the garden and preparing athletic fields.

C. Commission Members

Eisenbise reported she attended the City Services Expo with Commission Member Dayna Gulley. There was a dry erase board with places to indicate a tally for amenities in the parks. A few things that people indicated were not enough skating rinks, not enough outdoor fitness areas, not enough soccer fields, and she showed a photo of the board.

Eisenbise noticed a discussion on social media regarding a three day art fair at Keyes Park and is wondering if staff are aware. Windschitl replied he spoke with staff and have rented the park for three days, there is no alcohol or loud music. The event will end earlier in the afternoon on Sunday. Saefke indicated festival groups in the past have used Sullivan or Kordiak Park but since Sullivan cannot be rented this year and the Kordiak shelter is under construction she suggested using Keyes park because it worked so well for Pets in the Park last year. Ostergaard asked if they are renting the building. Saefke responded yes, they will get a key for the building and store things in there overnight, and have access to the bathrooms.

Windschitl asked if there were any neighborhood comments on volleyball activity at McKenna Park, Sullivan, or Gauvitte Parks. Macko replied that he has not heard any concerns and usually gets people approaching him about various issues during the Jamboree. Windschitl indicated no permits were given to any group for volleyball. Staff did order additional biffs at McKenna Park for the resident that plays volleyball there. The resident does pay for the three biffs. The lights are not being turned on at the hockey rink either because some

of them are broken. He worked with the group to get people to park on the park side of the streets and not in front of the houses. It is a public park open to use and there is not a lot you can do about it unless there is illegal activity and then the police should be called. Ostergaard brought up the idea of having the group join the Adopt A Park program so there is more ownership in cleaning it. Windschitl replied the McKenna Park group does a pretty good job cleaning and there are many bags of trash waiting for pickup on Monday morning. Perez Umphress indicated she lives near McKenna Park and the trash has already been on the uprise especially on park side. Ostergaard indicated the playground, and the pool area does get kind of nasty on the weekend with the large amount of people. Cullen reported the Adopt A Park program was managed by the previous long term admin assistant and there weren't really any notes or ways of checking if the groups were cleaning. Some of the groups listed were no longer around or had no contact info. That is something that would need to be drafted and brought to the Commission to finalize. Saefke indicated St Timothy's cleans Sullivan Park three times per year. Windschitl indicated Immaculate Conception Schools clean Huset Park. Macko indicated the Lions Club clean along University. Ostergaard indicated the PTO at Valley View cleans Keyes Park frequently. She believes that launching the Adopt A Park program would reinvigorate groups to participate. Eisenbise stated there are many organizations that would like to see their name at a park for the program recognition.

Councilmember Spriggs indicated a resident attended the last council meeting and requested a dog park. He knows this is an ongoing discussion in the park planning process.

Harzallah asked if it is going to be clear to the Commission how much funds are available for park improvements. Cullen replied that isn't clear to anyone right now. Some of the funding comes through Park Dedication Funds through redevelopment in the city. Sullivan Park for example will be impacted by the sale of the old Medtronic Site.

Motion by Eisenbise, second by Harzallah, to adjourn the meeting. Upon vote: All ayes. **Motion Carried.**

Macko adjourned the meeting at 7:17 pm.
Deanna Saefke, Recreation Secretary

Parks EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 04/30/2024							
% Fiscal Year Completed: 33.06							
				ACTIVITY FOR			
		2024	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOU	DESCRIPTION	AMENDED BUDGET	04/30/2024	04/30/24	YEAR-TO-DATE	BALANCE	USED
Dept 5200 - PARKS							
41010	REGULAR EMPLOYEES	516,900.00	104,650.90	28,171.15	0.00	412,249.10	20.25
41011	PART-TIME EMPLOYEES	6,600.00	662.42	176.70	0.00	5,937.58	10.04
41012	SEASONAL EMPLOYEES	50,500.00	15,656.30	2,511.36	0.00	34,843.70	31.00
41020	OVERTIME-REGULAR	25,400.00	2,300.54	1,221.31	0.00	23,099.46	9.06
41210	P.E.R.A. CONTRIBUTION	41,000.00	8,452.62	2,206.57	0.00	32,547.38	20.62
41220	F.I.C.A. CONTRIBUTION	45,700.00	8,843.67	2,298.44	0.00	36,856.33	19.35
41300	INSURANCE	92,900.00	22,137.29	5,534.60	0.00	70,762.71	23.83
41510	WORKERS COMP INSURANCE PREM	42,200.00	7,789.33	992.80	0.00	34,410.67	18.46
41810	COLA ALLOWANCE	(25,000.00)	0.00	0.00	0.00	(25,000.00)	0.00
42000	OFFICE SUPPLIES	0.00	93.58	0.00	0.00	(93.58)	100.00
42010	MINOR EQUIPMENT	25,000.00	4,353.89	3,394.08	0.40	20,645.71	17.42
42011	END USER DEVICES	2,500.00	0.00	0.00	0.00	2,500.00	0.00
42030	PRINTING & PRINTED FORMS	200.00	0.00	0.00	0.00	200.00	0.00
42070	TRAINING & INSTR SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	26,500.00	3,129.00	1,441.00	0.00	23,371.00	11.81
42161	CHEMICALS	8,500.00	1,951.00	0.00	0.00	6,549.00	22.95
42171	GENERAL SUPPLIES	20,000.00	2,944.69	150.06	0.00	17,055.31	14.72
42172	UNIFORMS	2,000.00	440.28	248.41	0.00	1,559.72	22.01
42173	PROTECTIVE CLOTHING	2,000.00	200.00	0.00	0.00	1,800.00	10.00
42280	VEHICLE REPAIR AND PARTS	23,000.00	4,824.05	0.00	0.00	18,175.95	20.97
42282	GAS, OIL, LUBRICANTS	15,000.00	1,724.42	0.00	0.00	13,275.58	11.50
43050	EXPERT & PROFESSIONAL SERV.	1,000.00	168.33	0.00	0.00	831.67	16.83
43105	TRAINING & EDUCATION ACTIVITIES	4,500.00	630.00	0.00	0.00	3,870.00	14.00
43210	TELEPHONE	200.00	116.53	4.84	0.00	83.47	58.27
43211	CELL PHONES	2,500.00	643.20	179.47	0.00	1,856.80	25.73

43220	POSTAGE	0.00	2.56	0.00	0.00	(2.56)	100.00
43250	OTHER TELECOMMUNICATIONS	200.00	244.03	80.66	0.00	(44.03)	122.02
43310	LOCAL TRAVEL EXPENSE	100.00	231.20	0.00	0.00	(131.20)	231.20
43320	OUT OF TOWN TRAVEL EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
43500	LEGAL NOTICE PUBLISHING	100.00	0.00	0.00	0.00	100.00	0.00
43600	PROP & LIAB INSURANCE	22,600.00	7,533.32	1,883.33	0.00	15,066.68	33.33
43800	UTILITY SERVICES	38,700.00	3,076.85	1,398.06	0.00	35,623.15	7.95
43810	ELECTRIC	23,000.00	2,233.20	1,048.44	0.00	20,766.80	9.71
43830	GAS	9,800.00	3,247.80	682.64	0.00	6,552.20	33.14
44000	REPAIR & MAINT. SERVICES	57,000.00	4,974.18	0.00	0.00	52,025.82	8.73
44020	BLDG MAINT CONTRACTUAL SERVICES	2,700.00	484.97	0.00	687.00	1,528.03	43.41
44030	SOFTWARE & SOFTWARE SUBSCRIPTIO	3,500.00	1,712.87	0.00	0.00	1,787.13	48.94
44050	GARAGE, LABOR BURD.	39,500.00	7,799.26	0.00	0.00	31,700.74	19.74
44100	RENTS & LEASES	87,000.00	32,238.23	8,617.19	0.00	54,761.77	37.06
44300	MISC. CHARGES	0.00	336.95	0.00	0.00	(336.95)	100.00
44330	SUBSCRIPTION, MEMBERSHIP	200.00	0.00	0.00	0.00	200.00	0.00
44376	CIVIC EVENTS	100.00	0.00	0.00	0.00	100.00	0.00
44390	TAXES & LICENSES	800.00	833.75	0.00	0.00	(33.75)	104.22
45180	OTHER EQUIPMENT	0.00	1,736.67	0.00	0.00	(1,736.67)	100.00
Total Dept 5200 - PARKS		1,215,000.00	258,397.88	62,241.11	687.40	955,914.72	21.32
TOTAL EXPENDITURES - FUND 101		1,215,000.00	258,397.88	62,241.11	687.40	955,914.72	21.32

Parks GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 04/01/2024 TO 04/30/2024					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
Department 5200 PARKS					
04/01/2024	101.5200.42000 OFFICE SUPPLIES	BEG. BALANCE			93.58
04/30/2024	101.5200.42000	END BALANCE	0.00	0.00	93.58
04/01/2024	101.5200.42010 MINOR EQUIPMENT	BEG. BALANCE			959.81
04/01/2024	RAMSDELL PK METER REPAIR	14229	451.84		1,411.65
04/01/2024	FERGUSON WATERWORKS INC	0527359	732.75		2,144.40
	MAGNETIC LOCATOR				
04/02/2024	CENTRAL IRRIGATION SUPPLY	50262285-00	278.40		2,422.80
	IRRIGATION CONTROLLER-RAMSDELL				
04/02/2024	PIONEER ATHLETICS	INV921555	1,103.12		3,525.92
	BALLFIELD BASES				
04/16/2024	MINNEAPOLIS SAW CO INC	178059	827.97		4,353.89
	WEED TRIMMER, HEDGE TRIMMER				
04/30/2024	101.5200.42010	END BALANCE	3,394.08	0.00	4,353.89
04/01/2024	101.5200.42160 MAINT & CONSTRUCT	BEG. BALANCE			1,688.00
04/03/2024	REINDERS INC	3400670-00	1,441.00		3,129.00
	GRASS SEED				
04/30/2024	101.5200.42160	END BALANCE	1,441.00	0.00	3,129.00
04/01/2024	101.5200.42161 CHEMICALS	BEG. BALANCE			1,951.00
04/30/2024	101.5200.42161	END BALANCE	0.00	0.00	1,951.00
04/01/2024	101.5200.42171 GENERAL SUPPLIES	BEG. BALANCE			2,794.63
04/08/2024	DISCOUNT STEEL INC	5479583	116.56		2,911.19
	RATCHET, PAINT MARKERS				
04/08/2024	HOME DEPOT #2802	8013302	33.50		2,944.69
	RATCHET STRAPS, BUCKETS, LIDS				
04/30/2024	101.5200.42171	END BALANCE	150.06	0.00	2,944.69
04/01/2024	101.5200.42172 UNIFORMS	BEG. BALANCE			191.87
04/22/2024	TRENDS, CYCLES & SWINGS INC	INV87286	248.41		440.28
	T-SHIRTS, SAFETY SHIRTS				
04/30/2024	101.5200.42172	END BALANCE	248.41	0.00	440.28
04/01/2024	101.5200.42173 PROTECTIVE CLOTHIN	BEG. BALANCE			200.00
04/30/2024	101.5200.42173	END BALANCE	0.00	0.00	200.00

04/01/2024	101.5200.42280 VEHICLE REPAIR AND	BEG. BALANCE			4,824.05
04/30/2024	101.5200.42280	END BALANCE	0.00	0.00	4,824.05
04/01/2024	101.5200.42282 GAS, OIL, LUBRICANT	BEG. BALANCE			1,724.42
04/30/2024	101.5200.42282	END BALANCE	0.00	0.00	1,724.42
04/01/2024	101.5200.43050 EXPERT & PROFESSIO	BEG. BALANCE			168.33
04/30/2024	101.5200.43050	END BALANCE	0.00	0.00	168.33
04/01/2024	101.5200.43105 TRAINING & EDUCATI	BEG. BALANCE			630.00
04/30/2024	101.5200.43105	END BALANCE	0.00	0.00	630.00
04/01/2024	101.5200.43210 TELEPHONE	BEG. BALANCE			111.69
04/26/2024	POPP.COM INC	992830360	4.84		116.53
	042624 -10013121				
04/30/2024	101.5200.43210	END BALANCE	4.84	0.00	116.53
04/01/2024	101.5200.43211 CELL PHONES	BEG. BALANCE			463.73
04/01/2024	VERIZON WIRELESS	9960489964	179.47		643.20
	040124 342019817-00001				
04/30/2024	101.5200.43211	END BALANCE	179.47	0.00	643.20
04/01/2024	101.5200.43220 POSTAGE	BEG. BALANCE			2.56
04/30/2024	101.5200.43220	END BALANCE	0.00	0.00	2.56
04/01/2024	101.5200.43250 OTHER TELECOMMUN	BEG. BALANCE			163.37
04/01/2024	ARVIG ENTERPRISES, INC	040124	7.19		170.56
	INTERNET 0424				
04/15/2024	COMCAST	199842897	9.72		180.28
	041524 934571297				
04/16/2024	ANOKA COUNTY	B240416G	3.75		184.03
	BROADBAND CONN 0424				
04/29/2024	PRECISE MRM LLC	IN200-1048483	60.00		244.03
	DATA PLAN 0424				
04/30/2024	101.5200.43250	END BALANCE	80.66	0.00	244.03
04/01/2024	101.5200.43310 LOCAL TRAVEL EXPEN	BEG. BALANCE			231.20
04/30/2024	101.5200.43310	END BALANCE	0.00	0.00	231.20
04/01/2024	101.5200.43600 PROP & LIAB INSURAN	BEG. BALANCE			5,649.99
04/30/2024	24 PROPERTY & LIAB INSURANCE ALLO	14309	1,883.33		7,533.32
04/30/2024	101.5200.43600	END BALANCE	1,883.33	0.00	7,533.32

04/01/2024	101.5200.43800 UTILITY SERVICES	BEG. BALANCE			1,678.79
04/08/2024	Internal Charge		730.01		2,408.80
04/30/2024	Internal Charge		668.05		3,076.85
04/30/2024	101.5200.43800	END BALANCE	1,398.06	0.00	3,076.85
04/01/2024	101.5200.43810 ELECTRIC	BEG. BALANCE			1,184.76
04/09/2024	XCEL ENERGY (N S P)	1099870172	120.67		1,305.43
	040924 51-0012266105-3				
04/10/2024	XCEL ENERGY (N S P)	1100164901	11.98		1,317.41
	041024 51-9597586-9				
04/10/2024	XCEL ENERGY (N S P)	1100163576	101.73		1,419.14
	041024 51-0010057576-7				
04/10/2024	XCEL ENERGY (N S P)	1100184269	37.18		1,456.32
	041024 51-0011039127-7				
04/12/2024	XCEL ENERGY (N S P)	1100756621	106.39		1,562.71
	041224 51-5950185-0				
04/12/2024	XCEL ENERGY (N S P)	1100756621	20.70		1,583.41
	041224 51-5950185-0				
04/16/2024	XCEL ENERGY (N S P)	1101410137	12.97		1,596.38
	041624 51-7654903-4				
04/16/2024	XCEL ENERGY (N S P)	1101410137	163.96		1,760.34
	041624 51-7654903-4				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	35.57		1,795.91
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	22.44		1,818.35
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	7.73		1,826.08
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	61.05		1,887.13
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	38.77		1,925.90
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	7.73		1,933.63
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	58.90		1,992.53
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	57.00		2,049.53
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	37.89		2,087.42
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	95.16		2,182.58
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	15.44		2,198.02
	041824 51-4159573-1				

04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	8.63		2,206.65
	041824 51-4159573-1				
04/18/2024	XCEL ENERGY (N S P)	51-4159573-1	26.55		2,233.20
	041824 51-4159573-1				
04/30/2024	101.5200.43810	END BALANCE	1,048.44	0.00	2,233.20
04/01/2024	101.5200.43830 GAS	BEG. BALANCE			2,565.16
04/05/2024	CENTERPOINT ENERGY	5452216-4	105.24		2,670.40
	040524 5452216-4				
04/05/2024	CENTERPOINT ENERGY	5467671-3	17.10		2,687.50
	040524 5467671-3				
04/05/2024	CENTERPOINT ENERGY	10802324-3	43.09		2,730.59
	040524 10802324-3				
04/15/2024	CENTERPOINT ENERGY	8000014661-5	138.17		2,868.76
	041524 8000014661-5				
04/15/2024	CENTERPOINT ENERGY	8000014661-5		3.22	2,865.54
	041524 8000014661-5				
04/15/2024	CENTERPOINT ENERGY	8000014661-5	125.70		2,991.24
	041524 8000014661-5				
04/15/2024	CENTERPOINT ENERGY	8000014661-5	49.16		3,040.40
	041524 8000014661-5				
04/15/2024	CENTERPOINT ENERGY	8000014661-5	79.41		3,119.81
	041524 8000014661-5				
04/15/2024	CENTERPOINT ENERGY	8000014661-5		2.18	3,117.63
	041524 8000014661-5				
04/15/2024	CENTERPOINT ENERGY	8000014661-5	130.17		3,247.80
	041524 8000014661-5				
04/30/2024	101.5200.43830	END BALANCE	688.04	5.40	3,247.80
04/01/2024	101.5200.44000 REPAIR & MAINT. SERV	BEG. BALANCE			4,974.18
04/30/2024	101.5200.44000	END BALANCE	0.00	0.00	4,974.18
04/01/2024	101.5200.44020 BLDG MAINT CONTRA	BEG. BALANCE			484.97
04/30/2024	101.5200.44020	END BALANCE	0.00	0.00	484.97
04/01/2024	101.5200.44030 SOFTWARE & SOFTWA	BEG. BALANCE			1,712.87
04/30/2024	101.5200.44030	END BALANCE	0.00	0.00	1,712.87
04/01/2024	101.5200.44050 GARAGE, LABOR BUR	BEG. BALANCE			7,799.26
04/30/2024	101.5200.44050	END BALANCE	0.00	0.00	7,799.26
04/01/2024	101.5200.44100 RENTS & LEASES	BEG. BALANCE			23,621.04
04/13/2024	ON SITE SANITATION INC	0001698501	74.00		23,695.04
	SATELLITE RENT-LABELLE				
04/13/2024	ON SITE SANITATION INC	0001698502	74.00		23,769.04
	SATELLITE RENT-MCKENNA				
04/13/2024	ON SITE SANITATION INC	0001698503	146.00		23,915.04

	SATELLITE RENT-HUSET				
04/13/2024	ON SITE SANITATION INC	0001698504	74.00		23,989.04
	SATELLITE RENT-KEYES				
04/13/2024	ON SITE SANITATION INC	0001698506	74.00		24,063.04
	SATELLITE RENT-HUSET				
04/13/2024	ON SITE SANITATION INC	0001698507	214.71		24,277.75
	SATELLITE RENT-SULLIVAN				
04/13/2024	ON SITE SANITATION INC	0001698508	74.00		24,351.75
	SATELLITE RENT-OSTRANDER				
04/17/2024	ON SITE SANITATION INC	0001702967	63.43		24,415.18
	SATELLITE RENT-LOMIANKI				
04/17/2024	ON SITE SANITATION INC	0001702966	193.79		24,608.97
	SATELLITE RENT-HUSET				
04/17/2024	ON SITE SANITATION INC	0001702965	130.36		24,739.33
	SATELLITE RENT-SILVER LAKE				
04/17/2024	ON SITE SANITATION INC	0001702964	130.36		24,869.69
	SATELLITE RENT-RAMSEDELL				
04/17/2024	ON SITE SANITATION INC	0001702963	63.43		24,933.12
	SATELLITE RENT-PRESTEMON				
04/17/2024	ON SITE SANITATION INC	0001702962	63.43		24,996.55
	SATELLITE RENT-GAUVITTE				
04/30/2024	24 GARAGE SPACE ALLOCATION	14310	7,241.68		32,238.23
TOTAL FOR DEPARTMENT 5200 PARKS			19,133.58	5.40	

JPM GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 04/01/2024 TO 04/30/2024					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
04/01/2024	101.5129.42010 MINOR EQUIPMENT	BEG. BALANCE			301.96
04/30/2024	101.5129.42010	END BALANCE	0.00	0.00	301.96
04/01/2024	101.5129.42171 GENERAL SUPPLIES	BEG. BALANCE			120.86
04/30/2024	101.5129.42171	END BALANCE	0.00	0.00	120.86
04/01/2024	101.5129.42990 COMM. PURCHASED FOR RE	BEG. BALANCE			655.65
04/30/2024	101.5129.42990	END BALANCE	0.00	0.00	655.65
04/01/2024	101.5129.43050 EXPERT & PROFESSIONAL SE	BEG. BALANCE			340.00
04/19/2024	JPM SECURITY INV 15507305 MARCH 2024	14288	160.00		500.00
04/30/2024	101.5129.43050	END BALANCE	160.00	0.00	500.00
04/01/2024	101.5129.43210 TELEPHONE	BEG. BALANCE			171.36
04/26/2024	POPP.COM INC	992830360	1.35		172.71
	042624 -10013121				
04/30/2024	POPP.COM INC	992831444	50.17		222.88
	043024 -10010429				
04/30/2024	101.5129.43210	END BALANCE	51.52	0.00	222.88
04/01/2024	101.5129.43250 OTHER TELECOMMUNICATIO	BEG. BALANCE			138.01
04/01/2024	ARVIG ENTERPRISES, INC	040124	23.00		161.01
	INTERNET 0424				
04/15/2024	COMCAST	199842897	34.02		195.03
	041524 934571297				
04/30/2024	101.5129.43250	END BALANCE	57.02	0.00	195.03
04/01/2024	101.5129.43600 PROP & LIAB INSURANCE	BEG. BALANCE			2,100.00
04/30/2024	24 PROPERTY & LIAB INSURANCE ALLOCATIO	14309	700.00		2,800.00
04/30/2024	101.5129.43600	END BALANCE	700.00	0.00	2,800.00
04/01/2024	101.5129.43800 UTILITY SERVICES	BEG. BALANCE			0.00
04/08/2024	Internal Charge		1,106.88		1,106.88
04/30/2024	101.5129.43800	END BALANCE	1,106.88	0.00	1,106.88
04/01/2024	101.5129.43810 ELECTRIC	BEG. BALANCE			496.35
04/10/2024	CORNILLIE 2 COMMUNITY SOLAR	17638	1,591.07		2,087.42
	041024 SOLAR POWER				

04/10/2024	XCEL ENERGY (N S P)	1100118064	137.00		2,224.42
	041024 51-4697130-6				
04/30/2024	101.5129.43810	END BALANCE	1,728.07	0.00	2,224.42
04/01/2024	101.5129.43830 GAS	BEG. BALANCE			3,089.81
04/15/2024	CENTERPOINT ENERGY	8000014661-5	879.73		3,969.54
	041524 8000014661-5				
04/30/2024	101.5129.43830	END BALANCE	879.73	0.00	3,969.54
04/01/2024	101.5129.44000 REPAIR & MAINT. SERVICES	BEG. BALANCE			275.00
04/22/2024	AMERICAN CYLINDER INC	214784	147.01		422.01
	ANNUAL FIRE EXTGR SVC CERT-MURZYN HALL				
04/30/2024	101.5129.44000	END BALANCE	147.01	0.00	422.01
04/01/2024	101.5129.44010 BUILDING MAINT:INTERNAL	BEG. BALANCE			2,775.00
04/30/2024	24 BUILDING MAINT ALLOCATION	14304	925.00		3,700.00
04/30/2024	101.5129.44010	END BALANCE	925.00	0.00	3,700.00
04/01/2024	101.5129.44020 BLDG MAINT CONTRACTUAL	BEG. BALANCE			17,631.10
04/03/2024	CINTAS INC	4188209397	39.55		17,670.65
	MOPS, LINENS JPM 040224				
04/11/2024	CINTAS INC	4188915373	39.55		17,710.20
	MOPS, LINENS JPM 040924				
04/11/2024	CLEAN BEVERAGE LINE	24-HALL-4	63.00		17,773.20
	BEER LINE CLEANING 0424				
04/12/2024	ADAM'S PEST CONTROL, INC	3897896	90.00		17,863.20
	PEST CONTROL MURZYN 041224				
04/15/2024	CINTAS INC	9267824932		1.26	17,861.94
	OVERCHARGE INV#4188915373				
04/15/2024	CINTAS INC	9267824939		1.26	17,860.68
	OVERCHARGE INV#4188209397				
04/15/2024	CINTAS INC	9267824946		1.26	17,859.42
	OVERCHARGE INV#4185322302				
04/15/2024	CINTAS INC	9267824958		1.26	17,858.16
	OVERCHARGE INV#4184602821				
04/15/2024	CINTAS INC	9267824968		1.26	17,856.90
	OVERCHARGE INV#4183892832				
04/16/2024	CINTAS INC	4189643812	120.77		17,977.67
	MOPS, MATS JPM 041624				
04/19/2024	J. BECHER & ASSOC INC	2413064-F	515.96		18,493.63
	REPLACE BALLAST-MURZYN HALL PARKING LOT				
04/25/2024	CINTAS INC	4190359202	38.29		18,531.92
	MOPS JPM 042324				
04/30/2024	CINTAS INC	4191071605	38.29		18,570.21

	MOPS JPM 043024				
04/30/2024	101.5129.44020	END BALANCE	945.41	6.30	18,570.21
04/01/2024	101.5129.44030 SOFTWARE & SOFTWARE SU	BEG. BALANCE			1,283.04
04/30/2024	101.5129.44030	END BALANCE	0.00	0.00	1,283.04
04/01/2024	101.5129.44040 INFORMATION SYS:INTERNA	BEG. BALANCE			1,550.01
04/30/2024	24 IT ALLOCATION	14311	516.67		2,066.68
04/30/2024	101.5129.44040	END BALANCE	516.67	0.00	2,066.68
04/01/2024	101.5129.44100 RENTS & LEASES	BEG. BALANCE			(16,600.02)
04/13/2024	ON SITE SANITATION INC	1698505	229.93		(16,370.09)
	SATELLITE RENT-MCKENNA				
04/30/2024	24 MURZYN SPACE ALLOCATION	14312		5,533.34	(21,903.43)
04/30/2024	101.5129.44100	END BALANCE	229.93	5,533.34	(21,903.43)
04/01/2024	101.5129.44310 CREDIT CARD FEES	BEG. BALANCE			300.62
04/30/2024	CC FEE REC/COM DEV 04/24	14336	89.19		389.81
04/30/2024	101.5129.44310	END BALANCE	89.19	0.00	389.81
04/01/2024	101.5129.44390 TAXES & LICENSES	BEG. BALANCE			435.00
04/30/2024	101.5129.44390	END BALANCE	0.00	0.00	435.00

JPM EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 04/30/2024							
% Fiscal Year Completed: 33.06							
				ACTIVITY FOR			
		2024	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOUN	DESCRIPTION	AMENDED BUDGET	04/30/2024	04/30/24	YEAR-TO-DATE	BALANCE	USED
Dept 5129 - MURZYN HALL							
41010	REGULAR EMPLOYEES	32,800.00	9,449.67	2,520.27	0.00	23,350.33	28.81
41011	PART-TIME EMPLOYEES	109,900.00	22,871.63	6,112.23	0.00	87,028.37	20.81
41020	OVERTIME-REGULAR	300.00	285.49	104.87	0.00	14.51	95.16
41210	P.E.R.A. CONTRIBUTION	10,700.00	2,543.32	652.76	0.00	8,156.68	23.77
41220	F.I.C.A. CONTRIBUTION	11,000.00	2,483.42	665.45	0.00	8,516.58	22.58
41300	INSURANCE	6,600.00	2,069.79	517.44	0.00	4,530.21	31.36
41510	WORKERS COMP INSURANCE PREM	8,900.00	1,690.32	230.92	0.00	7,209.68	18.99
42000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42010	MINOR EQUIPMENT	5,000.00	301.96	0.00	0.00	4,698.04	6.04
42011	END USER DEVICES	600.00	0.00	0.00	0.00	600.00	0.00
42030	PRINTING & PRINTED FORMS	200.00	0.00	0.00	0.00	200.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	900.00	0.00	0.00	0.00	900.00	0.00
42161	CHEMICALS	200.00	0.00	0.00	0.00	200.00	0.00
42171	GENERAL SUPPLIES	10,000.00	120.86	0.00	0.00	9,879.14	1.21
42172	UNIFORMS	500.00	0.00	0.00	0.00	500.00	0.00
42990	COMM. PURCHASED FOR RESALE	2,000.00	655.65	0.00	0.00	1,344.35	32.78
43050	EXPERT & PROFESSIONAL SERV.	9,000.00	500.00	160.00	0.00	8,500.00	5.56
43210	TELEPHONE	1,500.00	222.88	51.52	0.00	1,277.12	14.86
43220	POSTAGE	100.00	0.00	0.00	0.00	100.00	0.00
43250	OTHER TELECOMMUNICATIONS	500.00	195.03	57.02	0.00	304.97	39.01
43430	ADVERTISING OTHER	600.00	0.00	0.00	0.00	600.00	0.00
43600	PROP & LIAB INSURANCE	8,400.00	2,800.00	700.00	0.00	5,600.00	33.33
43800	UTILITY SERVICES	4,100.00	1,106.88	1,106.88	0.00	2,993.12	27.00
43810	ELECTRIC	29,000.00	2,224.42	1,728.07	0.00	26,775.58	7.67
43830	GAS	10,000.00	3,969.54	879.73	0.00	6,030.46	39.70

44000	REPAIR & MAINT. SERVICES	4,000.00	422.01	147.01	0.00	3,577.99	10.55
44010	BUILDING MAINT:INTERNAL SVCS	11,100.00	3,700.00	925.00	0.00	7,400.00	33.33
44020	BLDG MAINT CONTRACTUAL SERVICE	27,000.00	18,570.21	939.11	4,870.00	3,559.79	86.82
44030	SOFTWARE & SOFTWARE SUBSCRIPT	1,300.00	1,283.04	0.00	0.00	16.96	98.70
44040	INFORMATION SYS:INTERNAL SVC	6,200.00	2,066.68	516.67	0.00	4,133.32	33.33
44100	RENTS & LEASES	(66,400.00)	(21,903.43)	(5,303.41)	0.00	(44,496.57)	32.99
44310	CREDIT CARD FEES	3,300.00	389.81	89.19	0.00	2,910.19	11.81
44330	SUBSCRIPTION, MEMBERSHIP	500.00	0.00	0.00	0.00	500.00	0.00
44390	TAXES & LICENSES	500.00	435.00	0.00	0.00	65.00	87.00
Total Dept 5129 - MURZYN HALL		250,400.00	58,454.18	12,800.73	4,870.00	187,075.82	25.29
TOTAL EXPENDITURES - FUND 101		250,400.00	58,454.18	12,800.73	4,870.00	187,075.82	25.29