



PARK & RECREATION COMMISSION

JULY 24, 2024

City Hall—Shared Vision Room, 3989 Central Ave NE

Wednesday, July 24, 2024

6:00 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at columbiaheightsmn.gov/joinameeting: ID 232 366 062 314, Passcode zhKGrE. For questions, please contact Administration at 763-706-3610.

CALL TO ORDER/ROLL CALL

COMMUNITY FORUM: At this time, individuals may address the Park and Recreation Commission about any item not included on the regular agenda. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. Those in attendance virtually should send this information in the chat function to the moderator. The Board will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda.

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

- [1.](#) Approve June 26, 2024 Park & Recreation Commission Minutes
- [2.](#) Approve Payment of Bills - Parks June 2024
- [3.](#) Approve Payment of Bills - JPM June 2024

LETTERS AND REQUESTS

OLD BUSINESS

NEW BUSINESS

4. Annual work plan for the Park & Recreation Commission. Members and staff will discuss the creation of a work plan with opportunities for learning, site visits, expectations of commissioners, goals, and targets for the future.

REPORTS

Recreation Director
Public Works Director/City Engineer
Commission Members

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.



Park & Recreation Commission Minutes of the Meeting
Shared Vision Room, City Hall 3989 Central Ave NE
June 26, 2024

Call to Order/Roll Call

Andrew Macko called the meeting to order at 6:00 pm

Members present: Teresa Eisenbise, Andrew Macko, Avery Metzger, Priscilla Perez Umphress

Staff present: David Cullen, Public Works Interim Director; Deanna Saefke, Recreation Secretary; Justice Spriggs, Council Representative; Liam Getner, Urban Forestry Specialist

Community Forum

Resident Nikki Wakal lives near 40th Street and Washington Street and sees people walking dogs twelve to twenty times a day. She knows there are dog parks in Fridley and in Minneapolis near Columbia Park and says that Columbia Heights needs one too. The other dog parks are busy and there is so much activity from residents with dogs that having a dog park in our city is needed. Wakal indicated Gauvitte Park would be a good location for a dog park with long running lanes where dogs could get exercise. It would just need fences to create the runs. The other suggestion is Huset Park East by the southeast corner or even where the sand volleyball court is. There are already so many dogs off leash in Huset Park. She would like to see a small and large dog area. Wakal stated that dog parents have money and are willing to spend it on their pets so if there is a fee associated with the use of the park that is fine. She indicated that a dog park can be whatever the residents want it to be; if the number of dogs needs to be limited, if there is a daily or annual usage fee, and if there isn't a water source that is okay too. Within the parks she would also like to see more drinking fountains and bathrooms.

Wakal reported that residents would like to see more activities in the parks for youth. They should have opportunities to be kept busy. The Huset Park basketball courts are in bad shape and more courts are needed in the city. She would like to see a skate park to help promote positive behavior. Getting a soccer field at Huset Park would be cheaper than another splash pad. Wakal would like to see combined programs with the city parks and recreation departments. Some suggestions for types of programs to offer would be go out to a park with the Urban Forestry Specialist or an arborist to hold a discussion, bird watching, offer a time to have musical instruments in the park, and a paint at the park.

Macko gave a brief recap of the items Wakal discussed. Wakal thanked the Commission for their time and allowing her to discuss her ideas. She added that more parking spots are needed for McKenna Park. Saefke replied that has been discussed in previous meetings and is in the master park plan for McKenna Park. She added that most of the city parks are neighborhood parks and were not built with parking in mind. Cullen replied there is a soccer field at Huset Park and nets would be put out at the end of summer and beginning of fall for the recreation programs. Getner replied that Edgemoor Park is a small park but still mighty and has many trees along with the Heights NEXT garden.

Consent Agenda

Eisenbise asked if the budget for staffing was sufficient. Cullen replied that the parks are looking really good this year due to having enough seasonals. They have been able to keep up on the mowing and trimming around all parks and city buildings. The department still has two open full-time positions for streets and utilities.

Eisenbise asked what the line item is for Rents and Leases. Saefke replied that would be for things like renting equipment, or something that was needed long term but in a temporary situation. She explained that it is not the revenue taken in for Murzyn Hall rentals.

Motion by Eisenbise, second by Perez Umphress, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Letters and Requests

None at this time.

Old Business

Getner introduced an opportunity for the Commission Members to assist in obtaining donations to help fund the fitness court for Sullivan Lake Park. Staff are still waiting to hear a response from the DNR grant application for the funding to remove the existing tennis courts. Getner reported the fitness court with artwork on one side of the wall would be installed in 2025. He played a video showing what the fitness court looks like in other states.

Fitness video presentation:

We're changing the way America thinks about fitness with 200 fitness courts open, our campaign is growing from college campuses to city parks and trails. We're bringing free fitness everywhere and we're just getting started.

Hi, I'm Mitch Managet, founder of the National Fitness Campaign that was founded in 1979 when we opened the First Fitness court, redesigned for the 21st century. The fitness court is the world's best outdoor gym. Our seven movement, 7-minute system allows you to use your own body weight to get the perfect workout. Easy or hard. This will work for you.

Our goal is to build healthy communities by making outdoor fitness an essential part of people's lives, so that each day is better than the last. Now more than ever before, it is vital that we move fitness outdoors to remain safe, healthy and strong Michiganders. As soon as we can, we go outside, which is one of the reasons why the Fitness court was such an attraction to us.

What impressed us most was their basic philosophy that they want to provide world class fitness for free. That truly anyone can use no matter what your age is, no matter what your physical fitness level is, no matter what your skills are, it is very adaptable. Thousands of certified ambassadors will be trained to deliver classes, challenges and clinics as part of our national fitness campaign. New programs are bringing students outdoors across America. The fitness court mobile app is your gateway to enroll in these programs. Simply scan the new digital wall with your phone to access the library of free workouts designed to optimize your experience on the fitness court. Learn the moves and take challenges as we dig deep to create impact for our partners across America.

This year, we are thrilled to introduce fitness court public art. Cities have the opportunity to select a local artist to design their Fitness Corp using the power of the arts and fitness outdoors in iconic public spaces. We're proud to have helped cities of all sizes raise millions of dollars from respected sponsors to support free fitness. Wherever fitness is a priority, you can find a fitness building beyond 200 cities and colleges were partnering with large cities using urban movement data to map the best locations for healthy infrastructure. We're bringing fitness courts to within 10 minutes of population centers everywhere. They provide these wrap around services that from a city's perspective, that's what you want in a partner like this, you want it to come presented to you on a silver platter with a bow tied around it.

Getner indicated the city is creating donation opportunities and would like to receive help from the Commission Members to solicit donors. Staff are looking for connections and ideas that the members have on who to approach for this opportunity to sponsor the fitness court. There will be various tiers of donations and any donation amount is acceptable. Getner reported the concrete slab that the fitness court is built upon is approximately \$80,000. Sulmaan Khan, the City Engineer, has reached out to one of our concrete suppliers to see if they would be interested in donating. Cullen reported the city of Shakopee got all of their concrete donated for this project. Getner is asking for members to give ideas for organizations to reach out to for donations. Staff will do the work to put together a letter of request and also reach out to organizations if desired. On the finished wall of the fitness court there will be a list of donors and even a special tile just for the concrete if that is donated. Staff will invite the donors to view the National Fitness Campaign (NFC) website.

Macko asked how the artwork design and artist will be determined. Getner replied the NFC is very helpful and lays out the process for artist submissions and what is best for the community. Blue Cross Blue Sheild also has a list of artists to choose from or we have the option to find one on our own and put a call out for local artists. Eisenbise asked if the artist would get paid through the grant. Getner replied there is a stipend through the grant to pay the artist. He indicated staff will be send out a synopsis and script to commission members so they can reach out directly to potential donors on their own if they wish. Eisenbise asked if there is a lot of maintenance, or costs associated with the upkeep of the sports court. Getner replied there is a long track record of these sport court facilities throughout the US in various weather conditions. The maintenance is low, you can keep it clean with pressure washing, and the modular pieces can be replaced easily if they are damaged.

New Business

None at this time.

Reports

A. Recreation Director

Saefke reported the summer park programs are going very well. The number of participants is higher than last year. Most of the staff are returning from last year and we are very fortunate to have such wonderful and experienced people. Katie Holznagel is doing a great job running the program; adding new classes as staff are hired and improving the curriculum of previous programs. Youth T-Ball and Squirts Baseball just began practicing. The Active Agers program just took an overnight trip to southern Minnesota to a world war museum and stayed overnight at a casino. The Coordinator Lack has a very good number of participants for all of her programs. Adult softball is currently running on Thursday and Friday evenings. The wood floor of Murzyn Hall was sanded and refinished in May.

B. Public Works Director

Cullen reported the department is in a really good position regarding staffing. There are a few decisions waiting to be filled. With all of the rain some of the grass cutting has been delayed. Staff have been very busy preparing and setting up for the city Jamboree Festival. He stated two pieces of equipment have been acquired for the switch and go truck, and they replaced the aerial tree trimming component.

C. Commission Members

Councilmember Spriggs indicated that he has been learning about the Blue Zones Project in Albert Lea, MN. This is a well-being initiative that helps make healthy choices easier for the community. He plans to learn more about this initiative and report back to the City Council.

Motion by Eisenbise, second by Perez Umphress, to adjourn the meeting. Upon vote: All ayes. **Motion Carried.**

Macko adjourned the meeting at 7:00 pm.
Deanna Saefke, Recreation Secretary

Parks GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 01/01/2024 TO 01/31/2024					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
Department 5200 PARKS					
01/01/2024	101.5200.42171 GENERAL SUPPLIES	BEG. BALANCE			0.00
01/14/2024	AMAZON.COM	114-6846825-7768202	29.97		29.97
	AIR TAG HOLDER				
01/23/2024	MENARDS CASHWAY LUMBER-FRIDL	2788	17.97		47.94
	PLUGS				
01/23/2024	HOME DEPOT #2802	4010679	11.94		59.88
	COPPER ADAPTERS				
01/23/2024	HOME DEPOT #2802	4010664	17.98		77.86
	COPPER PIPE				
01/25/2024	EARL F ANDERSEN INC	0135230-IN	267.22		345.08
	TRAFFIC CONES, ROAD WORK SIGNS				
01/31/2024	101.5200.42171	END BALANCE	345.08	0.00	345.08
01/01/2024	101.5200.42172 UNIFORMS	BEG. BALANCE			0.00
01/12/2024	SUMMARY PR 01/12/2024		69.30		69.30
01/31/2024	101.5200.42172	END BALANCE	69.30	0.00	69.30
01/01/2024	101.5200.43210 TELEPHONE	BEG. BALANCE			0.00
01/18/2024	MARCO, INC	INV11812755	81.12		81.12
	2024 MARCO AND MITEL SERVICE ASSURANCE F				
01/19/2024	MARCO, INC	INV12078654	16.05		97.17
	MICROCALL LIC AND SUPPORT 031024-031025				
01/26/2024	POPP.COM INC	992818444	4.84		102.01
	012624 -10013121				
01/31/2024	101.5200.43210	END BALANCE	102.01	0.00	102.01
01/01/2024	101.5200.43211 CELL PHONES	BEG. BALANCE			0.00
01/01/2024	VERIZON WIRELESS	9953064474	154.58		154.58
	010124 342019817-00001				
01/31/2024	101.5200.43211	END BALANCE	154.58	0.00	154.58
01/01/2024	101.5200.43250 OTHER TELECOMM	BEG. BALANCE			0.00
01/01/2024	ARVIG ENTERPRISES, INC	010124	3.08		3.08
	INTERNET 0124				
01/15/2024	COMCAST	192439964	9.72		12.80
	011524 934571297				
01/16/2024	ANOKA COUNTY	B240116G	3.75		16.55
	BROADBAND CONN 0124				
01/31/2024	101.5200.43250	END BALANCE	16.55	0.00	16.55

01/01/2024	101.5200.43800 UTILITY SERVICES	BEG. BALANCE			0.00
01/24/2024	Internal Charge		654.95		654.95
01/31/2024	101.5200.43800	END BALANCE	654.95	0.00	654.95
01/01/2024	101.5200.43810 ELECTRIC	BEG. BALANCE			0.00
01/17/2024	XCEL ENERGY (N S P)	1083950487	23.97		23.97
	011024 51-9597586-9				
01/17/2024	XCEL ENERGY (N S P)	1083690102	102.60		126.57
	010924 51-0012266105-3				
01/31/2024	101.5200.43810	END BALANCE	126.57	0.00	126.57
01/01/2024	101.5200.44000 REPAIR & MAINT. S	BEG. BALANCE			0.00
01/24/2024	MARCO, INC	INV12092075	26.49		26.49
	COPIER MAINT 012524-042424				
01/31/2024	101.5200.44000	END BALANCE	26.49	0.00	26.49
01/01/2024	101.5200.44020 BLDG MAINT CONT	BEG. BALANCE			0.00
01/30/2024	NORTHLAND REFRIGERATION INCOR	3382	139.00		139.00
	TROUBLE SHOOT FURNACE-MCKENNA BUILDING				
01/31/2024	101.5200.44020	END BALANCE	139.00	0.00	139.00
01/01/2024	101.5200.44030 SOFTWARE & SOFTV	BEG. BALANCE			0.00
01/25/2024	RESPEC INC	INV-0124-001	183.75		183.75
	GIS COMPUTER SOFTWARE 0124-0324				
01/31/2024	101.5200.44030	END BALANCE	183.75	0.00	183.75
01/01/2024	101.5200.44100 RENTS & LEASES	BEG. BALANCE			0.00
01/20/2024	ON SITE SANITATION INC	0001665694	68.00		68.00
	SATELLITE RENT-OSTRANDER				
01/20/2024	ON SITE SANITATION INC	0001665693	146.00		214.00
	SATELLITE RENT-SULLIVAN				
01/20/2024	ON SITE SANITATION INC	0001665692	68.00		282.00
	SATELLITE RENT-HUSET				
01/20/2024	ON SITE SANITATION INC	0001665691	146.00		428.00
	SATELLITE RENT-HUSET				
01/20/2024	ON SITE SANITATION INC	0001665690	68.00		496.00
	SATELLITE RENT-MCKENNA				
01/20/2024	ON SITE SANITATION INC	0001665689	68.00		564.00
	SATELLITE RENT-LABELLE				
01/20/2024	ON SITE SANITATION INC	0001665688	68.00		632.00
	SATELLITE RENT-KEYES				
01/31/2024	101.5200.44100	END BALANCE	632.00	0.00	632.00
01/01/2024	101.5200.44390 TAXES & LICENSES	BEG. BALANCE			0.00
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		21.25
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		42.50

	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		63.75
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		85.00
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		106.25
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		127.50
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		148.75
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		170.00
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		191.25
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		212.50
	2024 LICENSE TABS				
01/28/2024	DRIVER AND VEHICLE SERVICES	2024	21.25		233.75
	2024 LICENSE TABS				
01/31/2024	101.5200.44390	END BALANCE	233.75	0.00	233.75
TOTAL FOR DEPARTMENT 5200 PARKS			2,684.03	0.00	

Parks EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 06/30/2024							
% Fiscal Year Completed: 49.73							
				ACTIVITY FOR			
		2024	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOUN	DESCRIPTION	AMENDED BUDGET	06/30/2024	06/30/24	YEAR-TO-DATE	BALANCE	USED
Dept 5200 - PARKS							
41010	REGULAR EMPLOYEES	516,900.00	175,995.46	30,458.97	0.00	340,904.54	34.05
41011	PART-TIME EMPLOYEES	6,600.00	1,102.88	175.64	0.00	5,497.12	16.71
41012	SEASONAL EMPLOYEES	50,500.00	41,400.35	18,653.33	0.00	9,099.65	81.98
41020	OVERTIME-REGULAR	25,400.00	3,431.06	519.36	0.00	21,968.94	13.51
41210	P.E.R.A. CONTRIBUTION	41,000.00	13,918.56	2,336.49	0.00	27,081.44	33.95
41220	F.I.C.A. CONTRIBUTION	45,700.00	16,028.04	3,628.69	0.00	29,671.96	35.07
41300	INSURANCE	92,900.00	34,204.34	6,511.42	0.00	58,695.66	36.82
41510	WORKERS COMP INSURANCE PREM	42,200.00	11,010.48	1,668.79	0.00	31,189.52	26.09
41810	COLA ALLOWANCE	(25,000.00)	0.00	0.00	0.00	(25,000.00)	0.00
42000	OFFICE SUPPLIES	0.00	93.58	0.00	0.00	(93.58)	100.00
42010	MINOR EQUIPMENT	25,000.00	4,455.28	0.00	0.40	20,544.32	17.82
42011	END USER DEVICES	2,500.00	0.00	0.00	0.00	2,500.00	0.00
42030	PRINTING & PRINTED FORMS	200.00	0.00	0.00	0.00	200.00	0.00
42070	TRAINING & INSTR SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	26,500.00	6,064.09	0.00	0.00	20,435.91	22.88
42161	CHEMICALS	8,500.00	3,033.35	847.60	0.00	5,466.65	35.69
42171	GENERAL SUPPLIES	20,000.00	7,569.03	270.26	0.00	12,430.97	37.85
42172	UNIFORMS	2,000.00	991.18	0.00	0.00	1,008.82	49.56
42173	PROTECTIVE CLOTHING	2,000.00	601.67	0.00	0.00	1,398.33	30.08
42280	VEHICLE REPAIR AND PARTS	23,000.00	6,426.41	0.00	0.00	16,573.59	27.94
42282	GAS, OIL, LUBRICANTS	15,000.00	3,791.78	0.00	0.00	11,208.22	25.28
43050	EXPERT & PROFESSIONAL SERV.	1,000.00	501.66	0.00	0.00	498.34	50.17
43105	TRAINING & EDUCATION ACTIVITIES	4,500.00	630.00	0.00	0.00	3,870.00	14.00
43210	TELEPHONE	200.00	121.37	0.00	0.00	78.63	60.69
43211	CELL PHONES	2,500.00	952.14	154.47	0.00	1,547.86	38.09
43220	POSTAGE	0.00	2.56	0.00	0.00	(2.56)	100.00

43250	OTHER TELECOMMUNICATIONS	200.00	380.44	3.75	0.00	(180.44)	190.22
43310	LOCAL TRAVEL EXPENSE	100.00	231.20	0.00	0.00	(131.20)	231.20
43320	OUT OF TOWN TRAVEL EXPENSE	500.00	0.00	0.00	0.00	500.00	0.00
43500	LEGAL NOTICE PUBLISHING	100.00	0.00	0.00	0.00	100.00	0.00
43600	PROP & LIAB INSURANCE	22,600.00	11,299.98	1,883.33	0.00	11,300.02	50.00
43800	UTILITY SERVICES	38,700.00	3,740.48	663.63	0.00	34,959.52	9.67
43810	ELECTRIC	23,000.00	4,417.92	1,038.90	0.00	18,582.08	19.21
43830	GAS	9,800.00	3,755.02	159.67	0.00	6,044.98	38.32
44000	REPAIR & MAINT. SERVICES	57,000.00	6,533.77	0.00	0.00	50,466.23	11.46
44020	BLDG MAINT CONTRACTUAL SERVICES	2,700.00	713.97	229.00	458.00	1,528.03	43.41
44030	SOFTWARE & SOFTWARE SUBSCRIPTIO	3,500.00	1,896.62	0.00	0.00	1,603.38	54.19
44050	GARAGE, LABOR BURD.	39,500.00	10,587.02	0.00	0.00	28,912.98	26.80
44100	RENTS & LEASES	87,000.00	51,647.02	10,670.68	0.00	35,352.98	59.36
44300	MISC. CHARGES	0.00	678.72	0.00	0.00	(678.72)	100.00
44330	SUBSCRIPTION, MEMBERSHIP	200.00	230.00	230.00	0.00	(30.00)	115.00
44376	CIVIC EVENTS	100.00	0.00	0.00	0.00	100.00	0.00
44390	TAXES & LICENSES	800.00	833.75	0.00	0.00	(33.75)	104.22
45180	OTHER EQUIPMENT	0.00	1,736.67	0.00	0.00	(1,736.67)	100.00
Total Dept 5200 - PARKS		1,215,000.00	431,007.85	80,103.98	458.40	783,533.75	35.51
TOTAL EXPENDITURES - FUND 101		1,215,000.00	431,007.85	80,103.98	458.40	783,533.75	35.51

JPM GL ACTIVITY REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 06/01/2024 TO 06/30/2024					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
06/01/2024	101.5129.42010 MINOR EQUIPMENT	BEG. BALANCE			301.96
06/30/2024	101.5129.42010	END BALANCE	0.00	0.00	301.96
06/01/2024	101.5129.42160 MAINT & CONSTRUCTION MA	BEG. BALANCE			1,137.42
06/25/2024	PARK SUPPLY OF AMERICA, INC	299923	47.78		1,185.20
	WATT REBUILD KIT				
06/26/2024	GOODIN CO INC	1318001-00	128.12		1,313.32
	VACUUM BREAKER				
06/30/2024	101.5129.42160	END BALANCE	175.90	0.00	1,313.32
06/01/2024	101.5129.42170 PROGRAM SUPPLIES	BEG. BALANCE			59.00
06/30/2024	101.5129.42170	END BALANCE	0.00	0.00	59.00
06/01/2024	101.5129.42171 GENERAL SUPPLIES	BEG. BALANCE			620.71
06/12/2024	TRIO SUPPLY COMPANY INC	9227790000	1,746.18		2,366.89
	TOWELS, CLEANER, LINERS, GLOVES, SOAP, B				
06/30/2024	101.5129.42171	END BALANCE	1,746.18	0.00	2,366.89
06/01/2024	101.5129.42990 COMM. PURCHASED FOR RE	BEG. BALANCE			880.63
06/24/2024	ON SITE SANITATION INC	0001726148	222.00		1,102.63
	SATELLITE RENT-MCKENNA				
06/30/2024	101.5129.42990	END BALANCE	222.00	0.00	1,102.63
06/01/2024	101.5129.43050 EXPERT & PROFESSIONAL SE	BEG. BALANCE			500.00
06/12/2024	ALLIED UNIVERSAL SECURITY SERVICES	15776651	448.00		948.00
	SECURITY JPM 053124-060224				
06/25/2024	ALLIED UNIVERSAL SECURITY SERVICES	15831876	176.00		1,124.00
	SECURITY JPM 061524				
06/25/2024	TRUGREEN CHEMLAWN	195070336	74.42		1,198.42
	LAWN SVC-JPM 061924				
06/27/2024	ALLIED UNIVERSAL SECURITY SERVICES	15854521	384.00		1,582.42
	SECURITY JPM 062124-062324				
06/30/2024	101.5129.43050	END BALANCE	1,082.42	0.00	1,582.42
06/01/2024	101.5129.43210 TELEPHONE	BEG. BALANCE			280.74
06/30/2024	101.5129.43210	END BALANCE	0.00	0.00	280.74

06/01/2024	101.5129.43250 OTHER TELECOMMUNICATIO	BEG. BALANCE			252.05
06/30/2024	101.5129.43250	END BALANCE	0.00	0.00	252.05
06/01/2024	101.5129.43600 PROP & LIAB INSURANCE	BEG. BALANCE			3,500.00
06/30/2024	24 PROPERTY & LIAB INSURANCE ALLOCATIO	14416	700.00		4,200.00
06/30/2024	101.5129.43600	END BALANCE	700.00	0.00	4,200.00
06/01/2024	101.5129.43800 UTILITY SERVICES	BEG. BALANCE			1,106.88
06/30/2024	101.5129.43800	END BALANCE	0.00	0.00	1,106.88
06/01/2024	101.5129.43810 ELECTRIC	BEG. BALANCE			4,041.56
06/07/2024	CORNILLIE 2 COMMUNITY SOLAR	17779	1,871.39		5,912.95
	SOLAR POWER				
06/10/2024	XCEL ENERGY (N S P)	1111284026	171.91		6,084.86
	51-4697130-6				
06/20/2024	XCEL ENERGY (N S P)	1113818568	3,352.16		9,437.02
	51-4350334-8				
06/20/2024	XCEL ENERGY (N S P)	1113818568		2,005.93	7,431.09
	51-4350334-8				
06/20/2024	XCEL ENERGY (N S P)	1113818568		229.01	7,202.08
	51-4350334-8				
06/30/2024	101.5129.43810	END BALANCE	5,395.46	2,234.94	7,202.08
06/01/2024	101.5129.43830 GAS	BEG. BALANCE			4,535.89
06/17/2024	CENTERPOINT ENERGY	8000014661-5	377.83		4,913.72
	8000014661-5				
06/30/2024	101.5129.43830	END BALANCE	377.83	0.00	4,913.72
06/01/2024	101.5129.44000 REPAIR & MAINT. SERVICES	BEG. BALANCE			422.01
06/30/2024	101.5129.44000	END BALANCE	0.00	0.00	422.01
06/01/2024	101.5129.44010 BUILDING MAINT:INTERNAL S	BEG. BALANCE			4,625.00
06/30/2024	24 BUILDING MAINT ALLOCATION	14411	925.00		5,550.00
06/30/2024	101.5129.44010	END BALANCE	925.00	0.00	5,550.00
06/01/2024	101.5129.44020 BLDG MAINT CONTRACTUAL	BEG. BALANCE			20,230.48
06/01/2024	ASSET MANAGEMENT SYSTEMS INC	12404263	116.97		20,347.45
	MONITORING 0724-0924 MURZYN				
06/06/2024	ALTEMP MECHANICAL, INC.	266302	375.00		20,722.45
	ICE MACHINE CLEANING 060524				

06/06/2024	CINTAS INC	4194656848	38.29		20,760.74
	MOPS JPM 060424				
06/12/2024	CINTAS INC	4195388912	120.77		20,881.51
	MOPS, MATS JPM 061124				
06/12/2024	CLEAN BEVERAGE LINE	24-HALL-6	63.00		20,944.51
	BEER LINE CLEANING 0624				
06/13/2024	ADAM'S PEST CONTROL, INC	3925451	90.00		21,034.51
	PEST CONTROL-MURZYN 061324				
06/18/2024	CINTAS INC	4196097157	38.29		21,072.80
	MOPS JPM 061824				
06/25/2024	CINTAS INC	4196659853	38.29		21,111.09
	MOPS JPM 062424				
06/26/2024	NORTHLAND REFRIGERATION INCORPORATE	3864	1,623.00		22,734.09
	BUILDING MAINTENANCE 2024				
06/30/2024	SCHINDLER ELEVATOR CORP INC	8106605872	79.96		22,814.05
	PREVENT MAINT 0624				
06/30/2024	101.5129.44020	END BALANCE	2,583.57	0.00	22,814.05
06/01/2024	101.5129.44030 SOFTWARE & SOFTWARE SU	BEG. BALANCE			1,283.04
06/30/2024	101.5129.44030	END BALANCE	0.00	0.00	1,283.04
06/01/2024	101.5129.44040 INFORMATION SYS:INTERNA	BEG. BALANCE			2,583.35
06/30/2024	24 IT ALLOCATION	14418	516.67		3,100.02
06/30/2024	101.5129.44040	END BALANCE	516.67	0.00	3,100.02
06/01/2024	101.5129.44100 RENTS & LEASES	BEG. BALANCE			(27,214.77)
06/30/2024	24 MURZYN SPACE ALLOCATION	14419		5,533.34	(32,748.11)
06/30/2024	101.5129.44100	END BALANCE	0.00	5,533.34	(32,748.11)
06/01/2024	101.5129.44310 CREDIT CARD FEES	BEG. BALANCE			586.38
06/30/2024	CC FEE REC/COM DEV 06/24	14409	76.99		663.37
06/30/2024	101.5129.44310	END BALANCE	76.99	0.00	663.37
06/01/2024	101.5129.44390 TAXES & LICENSES	BEG. BALANCE			435.00
06/30/2024	101.5129.44390	END BALANCE	0.00	0.00	435.00

JPM EXPENDITURE REPORT FOR CITY OF COLUMBIA HEIGHTS							
PERIOD ENDING 06/30/2024							
% Fiscal Year Completed: 49.73							
				ACTIVITY FOR			
		2024	YTD BALANCE	MONTH	ENCUMBERED	UNENCUMBERED	% BDGT
ACCOU	DESCRIPTION	AMENDED BUDGET	06/30/2024	06/30/24	YEAR-TO-DATE	BALANCE	USED
Dept 5129 - MURZYN HALL							
41010	REGULAR EMPLOYEES	32,800.00	15,750.32	2,520.25	0.00	17,049.68	48.02
41011	PART-TIME EMPLOYEES	109,900.00	44,473.26	8,592.62	0.00	65,426.74	40.47
41020	OVERTIME-REGULAR	300.00	378.69	0.00	0.00	(78.69)	126.23
41210	P.E.R.A. CONTRIBUTION	10,700.00	4,636.56	830.90	0.00	6,063.44	43.33
41220	F.I.C.A. CONTRIBUTION	11,000.00	4,617.84	847.19	0.00	6,382.16	41.98
41300	INSURANCE	6,600.00	3,104.68	517.44	0.00	3,495.32	47.04
41510	WORKERS COMP INSURANCE PREM	8,900.00	2,496.75	320.73	0.00	6,403.25	28.05
42000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	100.00	0.00
42010	MINOR EQUIPMENT	5,000.00	301.96	0.00	0.00	4,698.04	6.04
42011	END USER DEVICES	600.00	0.00	0.00	0.00	600.00	0.00
42030	PRINTING & PRINTED FORMS	200.00	0.00	0.00	0.00	200.00	0.00
42160	MAINT & CONSTRUCTION MATERIALS	900.00	1,313.32	175.90	0.00	(413.32)	145.92
42161	CHEMICALS	200.00	0.00	0.00	0.00	200.00	0.00
42170	PROGRAM SUPPLIES	0.00	59.00	0.00	0.00	(59.00)	100.00
42171	GENERAL SUPPLIES	10,000.00	2,366.89	1,746.18	0.00	7,633.11	23.67
42172	UNIFORMS	500.00	0.00	0.00	0.00	500.00	0.00
42990	COMM. PURCHASED FOR RESALE	2,000.00	1,102.63	222.00	0.00	897.37	55.13
43050	EXPERT & PROFESSIONAL SERV.	9,000.00	1,582.42	1,082.42	0.00	7,417.58	17.58
43210	TELEPHONE	1,500.00	280.74	0.00	0.00	1,219.26	18.72
43220	POSTAGE	100.00	0.00	0.00	0.00	100.00	0.00
43250	OTHER TELECOMMUNICATIONS	500.00	252.05	0.00	0.00	247.95	50.41
43430	ADVERTISING OTHER	600.00	0.00	0.00	0.00	600.00	0.00
43600	PROP & LIAB INSURANCE	8,400.00	4,200.00	700.00	0.00	4,200.00	50.00
43800	UTILITY SERVICES	4,100.00	1,106.88	0.00	0.00	2,993.12	27.00
43810	ELECTRIC	29,000.00	7,202.08	3,160.52	0.00	21,797.92	24.83

43830	GAS	10,000.00	4,913.72	377.83	0.00	5,086.28	49.14
44000	REPAIR & MAINT. SERVICES	4,000.00	422.01	0.00	0.00	3,577.99	10.55
44010	BUILDING MAINT:INTERNAL SVCS	11,100.00	5,550.00	925.00	0.00	5,550.00	50.00
44020	BLDG MAINT CONTRACTUAL SERVICES	27,000.00	22,814.05	2,583.57	3,247.00	938.95	96.52
44030	SOFTWARE & SOFTWARE SUBSCRIPTIO	1,300.00	1,283.04	0.00	0.00	16.96	98.70
44040	INFORMATION SYS:INTERNAL SVC	6,200.00	3,100.02	516.67	0.00	3,099.98	50.00
44100	RENTS & LEASES	(66,400.00)	(32,748.11)	(5,533.34)	0.00	(33,651.89)	49.32
44310	CREDIT CARD FEES	3,300.00	663.37	76.99	0.00	2,636.63	20.10
44330	SUBSCRIPTION, MEMBERSHIP	500.00	0.00	0.00	0.00	500.00	0.00
44390	TAXES & LICENSES	500.00	435.00	0.00	0.00	65.00	87.00
Total Dept 5129 - MURZYN HALL		250,400.00	101,659.17	19,662.87	3,247.00	145,493.83	41.90
TOTAL EXPENDITURES - FUND 101		250,400.00	101,659.17	19,662.87	3,247.00	145,493.83	41.90