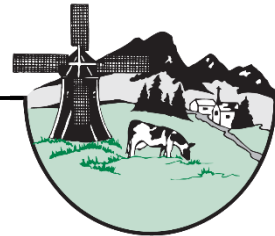


CITY OF LYNDEN



Mayor
Scott Korthuis

Council Members
Gary Bode
Ron De Valois
Gerald Kuiken
Nick H. Laninga
Brent Lenssen
Kyle Strengholt
Mark Wohlrab

Online (Microsoft Teams) City Council Meeting
City Hall - 300 Fourth Street
January 19, 2021

Call to Order

Pledge of Allegiance

Roll Call

Oath of Office

Approval of Minutes

- [1.](#) Draft Council Minutes- Regular Meeting

Items from the Audience

Scheduled

Unscheduled (20 Minutes)

Audience members may address the Council on any issue other than those scheduled for a public hearing or those on which the public hearing has been closed. Prior to commenting please state your name, address, and topic. Please keep comments under 4 minutes.

Consent Agenda

- [2.](#) Select Mayor Pro Tem for 2021
- [3.](#) Appointment to the Park and Trail Advisory Committee
- [4.](#) Reappointment to Berthusen Advisory Committee 2021
- [5.](#) Resolution No. 1030 - Request to Cancel Warrant #20573

Public Hearing

- [6.](#) Broersma Short Plat Vacation

Unfinished Business

[7.](#) Ordinance No. 1618 – Setting the Final Property Tax for 2021

New Business

Other Business

[8.](#) Public Safety Draft Minutes- January 7, 2021

[9.](#) Calendar

Executive Session

Adjournment

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 19, 2021	
Name of Agenda Item:	Draft Council Minutes- Regular Meeting	
Section of Agenda:	Approval of Minutes	
Department:	Administration	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Public Safety <input type="checkbox"/> Finance <input type="checkbox"/> Public Works <input type="checkbox"/> Parks <input type="checkbox"/> Other: N/A	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:	Draft Council Minutes- Regular Meeting	
Summary Statement:	Draft Council Minutes- Regular Meeting	
Recommended Action:	For Council review.	

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



January 4, 2021

1. CALL TO ORDER

Mayor Korthuis called to order the December 21, 2020 regular session of the Lynden City Council at 7:00 p.m. held through an online web-based meeting platform (Microsoft Teams).

ROLL CALL

Members present: Mayor Scott Korthuis and Councilors, Gary Bode, Ron De Valois, Jerry Kuiken, Brent Lenssen, Nick Laninga, Kyle Strengholt and Mark Wohrab.

Members absent: None

Staff present: Fire Chief Mark Billmire, Parks Director Vern Meenderinck, Planning Director Heidi Gudde, Public Works Director Steve Banham, City Clerk Pam Brown, and City Administrator Mike Martin.

OATH OF OFFICE- None

APPROVAL OF MINUTES

Councilor Kuiken moved and Councilor Strengholt seconded to approve December 21, 2020 regular council minutes as presented. Motion approved on a 7-0 vote.

ITEMS FROM THE AUDIENCE

Scheduled- None

Unscheduled- None

2. CONSENT AGENDA

Payroll information is unavailable at this time because of the finance department's transition to a new payroll system (Caselle)

CITY OF LYNDEN

CITY COUNCIL
MINUTES OF REGULAR MEETING



Approval of Claims – December 31, 2020- Printed January 6, 2021

Manual Warrants No.	-	through	-		\$0.00
EFT Payment Pre-Pays					\$38,488.64
				Sub Total Pre-Pays	\$38,488.64
Voucher Warrants No.	<u>21126</u>	through	<u>21169</u>		\$216,352.84
EFT Payments					\$0.000
				Sub Total	\$216,352.84
				Total Accts. Payable	\$254,841.48

Resolution No. 1029- Real Estate Property Tax Levy Increase 2021

Appoint Mayor Korthuis to the 2021 Whatcom Council of Governments and appoint

Councilor Gary Bode to act as alternate

Appoint Mayor Korthuis to the 2021 Whatcom Transportation Authority Board of Directors

Councilor De Valois moved and Councilor Bode seconded to approve the Consent Agenda. Motion approved on a 7-0 vote.

3. PUBLIC HEARING- NONE

4. UNFINISHED BUSINESS - None

5. NEW BUSINESS

Conditional Use Permit- Dillard Short Term Rental

The City of Lynden’s zoning code provides residents, who meet specific performance criteria, the opportunity to use their homes as short-term vacation rentals. These are regulated per the City’s code section on Bed and Breakfast Establishments (LMC 19.49.030). Prior to operation, the homeowner must be granted a Conditional Use Permit (CUP) because a short-term rental may have an impact on the surrounding properties.

The pending CUP application has been submitted by David and Kathleen Dillard; who’s property is located at 422 Woodcreek Drive. The Dillard’s already have a legal Accessory Dwelling Unit (ADU), located in the basement floor of their residence. This ADU has been used as a rental. With this CUP proposal they are seeking to make the short-term vacation rental a legal option for the space. Consistent with code, the property owner is intending to remain onsite when the property is being used as a short-term rental.

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



On December 10, 2020, the Planning Commission recommended approval of the Conditional Use Permit. They conditioned their recommendation on an annual review of the Conditional Use Permit. Staff also recommends approval but, after feedback from 2 neighbors along this street, staff additionally recommends that the Dillard's install a 6' privacy fence on the north property line between the homes (48 feet of fencing). This is due to parking pressures placed on the residence by the ADU rental which causes both the north and south driveways of the Dillard residence to act as parking areas and impacts the privacy of the adjacent neighbor to the north. Staff asserts that the parking demand will remain regardless of if the ADU is used for short- or long-term rental.

Councilor Lenssen moved and Councilor Kuiken seconded to approve Conditional Use Permit 20-03, allowing a short-term rental at 422 Woodcreek Drive (with or without the condition to install 48 feet for privacy fencing on the north property line) and authorize the Mayor's signature on the Finding of Fact and Conclusions of Law. Motion approved on a 7-0 vote.

Ordinance No. 1617- Rezone of Koda Property (Site Specific Rezone #20-03)

Koda Investments LLC, represented by Ray Kornelis and Roger Anderson, is seeking to rezone a 5.67-acre property from Multi-Family Residential (RM-4) to Multi-Family (RM-2). The subject property, accessed from the south end of BC Avenue, has unique characteristics that have led to the owner's decision to pursue a down zone (reduction in development density).

The primary reason is that the current zoning requires a minimum lot size of one acre. Wishing to maintain the existing home on a lot that is less than one acre, the property owner is pursuing a zoning category which allows for a smaller minimum lot size such as RM-3 or RM-2. This and other aspects of the request, such as property access, have been described in the Technical Review Committee (TRC) Report, included in the council packet.

While the applicant has expressed an openness to an RM-3 zoning the primary reason that RM-2 was pursued was because the smaller setbacks associated with RM-2 were a better fit for the housing types they have planned for the property. The request to downzone this area should be considered carefully in light of the City's growth management goals. However, staff recognizes that parking requirements and building height limits within the City's development code may also restrict the actual achievable density on this property. For these reasons, and others described in the TRC report, staff supports the property owners request to rezone to an RM-2 designation.

CITY OF LYNDEN

CITY COUNCIL MINUTES OF REGULAR MEETING



December 10, 2020 the Planning Commission held a public hearing on the rezone request. The conclusion of this hearing resulted in a recommendation to approve the rezone request from RM-4 to RM-2 zoning.

Councilor Lenssen moved and Councilor Wohlrab seconded to approve Rezone Application 20-03 and the corresponding Ordinance No. 1617 which shifts the multifamily residential zoning of the subject property from a RM-4 designation to a RM-2 designation and to authorize the Mayor’s signature on the document. Motion approved on a 7-0 vote.

6. OTHER BUSINESS

Council Committee Updates- None

Mayor Korthuis asked council members to begin thinking about who they would like to serve as Mayor Pro Tem for 2021. That item will be on the agenda for their consideration for the January 19, 2021 meeting.

7. EXECUTIVE SESSION

Council did not hold an executive session.

8. ADJOURNMENT

The January 4, 2021 regular session of the Lynden City Council adjourned at 7:12 p.m.

Pamela D. Brown, MMC
City Clerk

Scott Korthuis
Mayor

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 19, 2021	
Name of Agenda Item:	Select Mayor Pro Tem for 2021	
Section of Agenda:	New Business	
Department:	Administration	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Other: N/A
		Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:	N/A	
Summary Statement:	<p>Each year council selects a Mayor Pro Tem to conduct the business of presiding over council meetings and other regularly conducted business in the Mayor's absence. Currently that position is held by councilor Gary Bode.</p>	
Recommended Action:	<p>Make a motion to select a Mayor Pro Tem for 2021.</p>	

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 21, 2021	
Name of Agenda Item:	Appointment to the Park and Trail Advisory Committee	
Section of Agenda:	Consent	
Department:	Parks	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required	
Attachments:	None	
Summary Statement:	<p>Two members terms on the Park and Trail Advisory committee ended Dec. 31, 2020, and one member has resigned due to moving out of the Area.</p> <p>Both Rena Rudy and Tanya Assink have agreed to serve an additional 3 year term on the committee and Tim Van Beek has agreed to fill the remaining year of the member who resigned.</p>	
Recommended Action:	<p>Motion to approve the reappointment of Rena Rudy and Tanya Assink to 3 years terms ending Dec. 31, 2023 and appoint Tim Van Beek to fill the remaining year of Jeff Roberts term that will end Dec. 31, 2021.</p>	

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 19, 2021	
Name of Agenda Item:	Reappointment to Berthusen Advisory Committee 2021	
Section of Agenda:	Consent	
Department:	Parks	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required	
Attachments:		
None		
Summary Statement:		
<p>Three members of the Berthusen Advisory committee had terms that ended in 2020. All three members, Harlan Kredit, Marlin Hendricks, and Mike Lewis have agreed to continue to serve on the committee for an additional 3 year term</p>		
Recommended Action:		
<p>Motion to approve the reappointment of Harlan Kredit, Marlin Hendricks, and Mike Lewis to additional 3 year terms on the Berthusen Advisory Committee. All terms will expire Dec. 31, 2023</p>		

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 19,2021	
Name of Agenda Item:	Resolution No. 1030 - Request to Cancel Warrant #20573	
Section of Agenda:	Consent	
Department:	Finance	
Council Committee Review:	<input type="checkbox"/> Community Development <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
		Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:		
Resolution No. 1030 Copy of Warrant No. 20573; supporting cancellation memos.		
Summary Statement:		
<p>RCW 39.56.040 states that any registered or interest bearing warrants of any municipal corporation not presented within one year of the date of their call, or other warrants not presented within one year of their issue, shall be canceled by passage of a resolution of the governing body of the municipal corporation, and upon notice of the passage of such resolution the auditor of the municipal corporation and the treasurer of the municipal corporation shall transfer all records of such warrants so as to leave the funds as is such warrants had never been issued; and</p> <p>Warrant No. 20573 has not and will not be presented for payment and should be canceled.</p>		
Recommended Action:		
The City Council give consent approval of Resolution No. 1030 and authorize the Mayor's signature.		

RESOLUTION NO. 1030

A RESOLUTION BY THE CITY OF LYNDEN, WASHINGTON
REQUESTING THE CANCELLATION
OF WARRANT NO. 20573

WHEREAS, RCW 39.56.040 states that any registered or interest bearing warrants of any municipal corporation not presented within one year of the date of their call, or other warrants not presented within one year of their issue, shall be canceled by passage of a resolution of the governing body of the municipal corporation, and upon notice of the passage of such resolution the auditor of the municipal corporation and the treasurer of the municipal corporation shall transfer all records of such warrants so as to leave the funds as is such warrants had never been issued; and

WHEREAS, it has been brought to the attention of the City Council that Warrant No. 20573 has not and will not be presented for payment; and

WHEREAS, documentation has been provided that the payment due was paid on an invoice; and

NOW, THEREFORE, BE IT ORDAINED BY the City Council of the City of Lynden as follows:

Section A: That Warrant No. 20573, in the amount of \$19.76, issued November 18, 2020 be canceled.

Section B: If any section, subsection, sentence, clause or phrase of this resolution is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this resolution. The Council hereby declares that it would have passed this code and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact than any one or more sections, subsections, sentences, clauses or phrases has been declared invalid or unconstitutional, and if, for any reason, this resolution should be declared invalid or unconstitutional, then the original ordinance or ordinances shall be in full force and effect.

Section C: This resolution shall take effect and be in force from and after its passage by the Council and after its approval by the Mayor, if approved, otherwise, as provided by law and five (5) days after the date of its publication.

PASSED BY THE CITY COUNCIL BY AN AFFIRMATIVE VOTE, ____ IN FAVOR ____ AGAINST AND SIGNED BY THE MAYOR THIS ____ DAY OF JANUARY 2021.

MAYOR

Scott Korthuis

ATTEST:

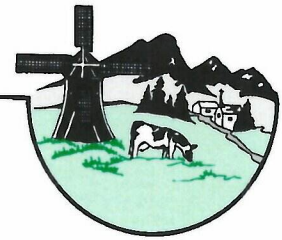
APPROVED AS TO FORM:

Pam Brown
City Clerk

Robert Carmichael
City Attorney

CITY OF LYNDEN

FINANCE DEPARTMENT
360-354-2829



Memo

To: Anthony Burrows cc: Linde Schreifels

From: Linda Handy

Date: December 28, 2020

Re: VOID Claims Warrant #20573

- **TO BE VOIDED WITH CONSENT OF CITY COUNCIL**

Please void **check #20573** payable to Daritech Inc. (v# 3738) dated 11/18/2020 in the amount of \$19.76. This was a duplicate entry error of invoice 131773. The invoice had already been processed as a prior balance listed on invoice 134345 and paid on AP check 19976.

Please void the warrant and invoice transaction for invoice 131773.

The warrant is being held in the Finance safe until the void request has gone through city council & the process is complete.

Thank you,

LH



CITY OF LYNDEN

P.O. Box 650
Lynden, Washington 98264
(360) 354-2829

PEOPLES BANK
LYNDEN, WASHINGTON

98-442
1251

C

20573

14

DATE
11/18/2020

AMOUNT
19.76

PAY: ***NINETEEN AND 76/100 DOLLARS***

TO THE ORDER OF: DARITECH INC.
8540 BENSON ROAD
LYNDEN WA 98264

AUTHORIZED SIGNATURE

⑈020573⑈ ⑆125104425⑆5017⑈730036⑈

CITY OF LYNDEN • LYNDEN, WASHINGTON 98264

VENDOR: 3738 DARITECH INC.

ACCT NUMBE LC02

11/18/2020

Check No: 20573

C

20573

INVOICE #
131773

INV DATE
4/30/2020

INV AMOUNT
19.76

COPY

This invoice was paid
with check # 19976 in
AUGUST!

Peristy
360 354-6900

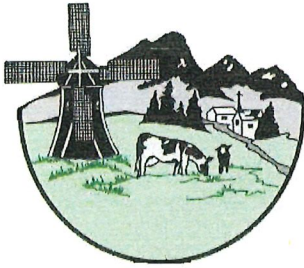
TOTAL AMOUNT 19.76

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 19, 2021	
Name of Agenda Item:	Broersma Short Plat Vacation	
Section of Agenda:	New Business	
Department:	Planning Department	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	Legal Review: <input checked="" type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input type="checkbox"/> Review Not Required	
Attachments:		
Technical Review Committee Report, Broersma Short Plat Vacation Application 20-01		
Summary Statement:		
<p>Tim and Stephanie Broersma, owners of both Lot A and B of a two-lot Nieuwsma Short Plat, are requesting to vacate this platted subdivision and thereby create a single lot a little over 1 acre in size. Specifically, this action would remove Lot B from the Nieuwsma Short Plat.</p> <p>The vacate of this property will allow the Broersma family to construct a single-family home and associated amenities without the encumbrances of the lot lines and easements associated with the existing plat.</p> <p>Vacates of short plats are relatively rare and not specifically addressed in the City’s municipal code. Absent of a more specific process, the request was noticed and brought to public hearing before the City Council consistent with RCW 58.17.212.</p> <p>Staff has no objection to the request to vacate the existing property division and associated access easement. As noted in the staff report, typical utility easements are to remain.</p>		
Recommended Action:		
Motion to approve Short Plat Vacate 20-01 which removes Lot B from the Nieuwsma Short Plat and to authorize the Mayor’s signature on the corresponding Findings of Fact and Conclusions of Law.		



City of Lynden **RECEIVED**
Plat Vacation **DEC 11 2020**
Application City of Lynden
Planning Department

General Information:

Property Owner

Name: Timothy & Stephanie Broersma
Address: 8294 Double Ditch Rd., Lynden, WA 98264
Telephone Number: 360-354-6951 ext. 1025 Fax Number: 360-547-6285
E-mail Address: tim@e-hosp.com

Applicant (Agent, Land Surveyor or Engineer)

Name: Compass Point Survey, LLC. - Richard Lane
Address: 523 Front St., Lynden, WA 98264
Telephone Number: 360-354-8320 Fax Number: 360-354-8321
E-mail Address: richard@compasspointsurvey.com

Who is the primary contact for this project? This person will receive all official correspondence for the project. Property owner Applicant

Application is hereby made for a short plat as follows:

Property Information

A. LOCATION:

Address: 8294 Double Ditch Rd., Lynden, WA 98264

Legal Description (attach if necessary):

See attachment

Description of Request: See attachment

B. DESCRIPTION OF SUBDIVISION:

Current property size: 145 +/- x 310 +/- Total square footage: 47,9816 +/-
Total acreage: 1.1 +/- Zoning classification: RS-100

Number of new lots: 0 Area of ROW in SF: N/A

Minimum lot size: 145 +/- x 310 +/- Minimum square footage: 47,9816 +/-

BY SIGNING THIS APPLICATION, I CERTIFY THAT ALL THE INFORMATION SUBMITTED IS TRUE AND CORRECT. I ALSO UNDERSTAND THAT NO FINAL APPROVAL WILL BE ISSUED UNTIL ALL FINAL REVIEW COSTS ARE PAID IN FULL.

SUBMITTED BY: [Signature] DATE: 12-04-20

PROPERTY OWNER SIGNATURE: [Signature] DATE: 12/4/20

PROPERTY OWNER PRINTED NAME: Tim Broersma DATE: 12/4/20

PRE-APPLICATION MEETING DATE: _____ HEARING DATE: _____

(APPLICATIONS WILL NOT BE ACCEPTED WITHOUT A PRE-APPLICATION MEETING)

FEE'S (SHORT PLAT AMENDMENT MAJOR \$400.00 PRIOR TO FINAL PLAT \$200.00) DATE PAID: 12-11-20 RECEIPT # _____

J# 2959

PARCEL A:

LOT A, NIEUWSMA SHORT PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 18 OF SHORT PLATS, PAGE(S) 92, UNDER AUDITOR'S FILE NO. 1639427, RECORDS OF WHATCOM COUNTY, WASHINGTON.

TOGETHER WITH A TRIANGULAR TRACT OF LAND WITHIN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 40 NORTH, RANGE 3 EAST OF WILLAMETTE MERIDIAN DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT A OF THE NIEUWSMA SHORT PLAT, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF THE "RICKENBACKER TRACT" AS 'SHOWN ON THE R.S. JANSEN SHORT PLAT, RECORDED IN VOLUME 36 OF SHORT PLATS, PAGE 40, THENCE NORTH, 00° 00' 28" WEST ALONG THE WEST LINE OF SAID RICKENBACKER TRACT A DISTANCE OF 10.00 FEET; THENCE SOUTH 89° 01' 59" EAST A DISTANCE OF 151.84 FEET TO A CAPPED REBAR MARKING THE NORTHEAST CORNER OF THE AFORESAID LOTA OF THE NIEUWSMA SHORT PLAT; THENCE SOUTH 87° 11' 43" WEST ALONG THE NORTH LINE OF SAID LOT A, A DISTANCE OF 152.00 FEET TO THE POINT OF BEGINNING.

PARCEL B:

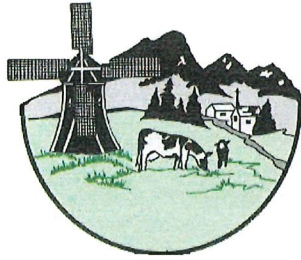
LOT B, NIEUWSMA SHORT PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 18 OF SHORT PLATS, PAGE 92, UNDER AUDITOR'S FILE NO. 1639427, RECORDS OF WHATCOM COUNTY WASHINGTON.

PARCEL B-1:

AN EASEMENT FOR INGRESS, EGRESS AND UTILITIES AS DELINEATED ON THE FACE OF NIEUWSMA SHORT PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 18 OF SHORT PLATS, PAGE 92; UNDER AUDITOR'S FILE NO. 1639427, RECORDS OF WHATCOM COUNTY, WASHINGTON

SITUATE IN WHATCOM COUNTY, WASHINGTON.

The property owners would like to consolidate lots A & B of Nieuwsma Short Plat into one lot and remove the 30' ingress, egress and utility easement that runs along the southerly lot line of lot A.



City of Lynden

Critical Areas Checklist

Section: 19 Township: 40 Range: 3E Parcel Number: 400319311308 & 400319325308

Site Address: 8294 Double Ditch Rd., Lynden, WA 98264

Proposed Uses: Residential

Please answer the following questions concerning Critical Area indicators *located on or within 200-feet of the project area:*

- a. Are you aware of any environmental documentation that has been prepared related to critical areas that includes the subject area? (If yes, please attach a list of document titles).
 Yes No Unknown
- b. Are there any surface waters (including year-round and seasonal streams, lakes, ponds, swamps)?
 Yes No Unknown
- c. Is there vegetation that is associated with wetlands?
 Yes No Unknown
- d. Have any wetlands been identified?
 Yes No Unknown
- e. Are there areas where the ground is consistently inundated or saturated with water?
 Yes No Unknown
- f. Are there any State or Federally listed sensitive, endangered, or threatened species and habitats?
 Yes No Unknown
- g. Are there slopes of 15% or greater?
 Yes No Unknown
- h. Is the project located within a Flood Hazard Zone?
 Yes No Unknown
- i. Do you know of any landslide hazard areas?
 Yes No Unknown

I grant permission to the field inspector to enter the building site to determine the presence or absence of critical areas.

I understand that if the information on this form is later determined to be incorrect, the project or activity may be subject to conditions or denial as necessary to meet the requirements of Chapter 16.16 of the Lynden Critical Areas Ordinance.

[Signature]
Applicant's Signature

12-04-20
Date

TOWNSHIP: 40
RANGE: 03
SECTION: 19
MAP NO.: 01

KEY MAP:

13	18	17
24	19	20
25	30	29



- Tax Parcels
- Lots
- Section Lines
- Qtr. Section Lines
- City Limits
- Annexations
- Railroads
- Pipelines
- Waterlines
- Waterbodies

Whatcom County Assessor's Office
Oct. 28, 2020

This map is for assistance in property location and is not guaranteed for accurate measurements.

Geographic Tax Parcel Numbers (GID) are a 16-digit number derived from a combination of the Township, Range and Section, plus the XY coordinates of the theoretical center of the parcel, plus four trailing zeroes. The trailing zeroes are used where an auxiliary tax parcel exists at the same location as the primary parcel, such as, a condo unit or a mobile home.

For information on reading maps visit our website: whatcomcounty.us/177/Assessor



Whatcom County Assessor & Treasurer

Property Search Results > 132621 TIMOTHY W & STEPHANIE A BROERSMA for Year 2020 - 2021

Property

Account

Property ID:	132621	Abbreviated Legal Description:	LOT A NIEUWSMA SHORT PLAT AS REC BOOK 18 SHORT PLATS PG 92-THAT PTN OF E 10 FT OF W 30 FT OF W 1/2 SW NE ABTG LOT A-TR IN SW NE DAF-BEG AT NW COR OF LOT A SD PT ALSO BEING SW COR OF RICKENBACKER TR AS SHOWN ON R S JANSEN SHORT PLAT AS REC BOOK 36 SHORT
--------------	--------	--------------------------------	--

Parcel # / Geo ID:	4003193113080000	Agent Code:	
Type:	Real		
Tax Area:	0400 - LYNDEN 504 L C10 LPR	Land Use Code	11
Open Space:	N	DFL	N
Historic Property:	N	Remodel Property:	N
Multi-Family Redevelopment:	N		
Township:	T40N	Section:	19
Range:	R03E	Legal Acres:	0.5300

Location

Address:	8294 DOUBLE DITCH RD LYNDEN, WA	Mapsc0:	
Neighborhood:	2240012000 SFR-LOT	Map ID:	2JMS_19MID
Neighborhood CD:	2240012000		

Owner

Name:	TIMOTHY W & STEPHANIE A BROERSMA	Owner ID:	530153
Mailing Address:	8294 DOUBLE DITCH RD LYNDEN, WA 98264-9716	% Ownership:	100.0000000000%
		Exemptions:	

Pay Tax Due

Taxes and Assessment Details

Values

Whatcom County Assessor & Treasurer

Property Search Results > 132657 TIMOTHY W & STEPHANIE A BROERSMA for Year 2020 - 2021

Property

Account

Property ID:	132657	Abbreviated Legal Description:	LOT B NIEUWSMA SHORT PLAT AS REC BOOK 18 SHORT PLATS PG 92
Parcel # / Geo ID:	4003193253080000	Agent Code:	
Type:	Real	Land Use Code	91
Tax Area:	0400 - LYNDEN 504 L C10 LPR	DFL	N
Open Space:	N	Remodel Property:	N
Historic Property:	N	Section:	19
Multi-Family Redevelopment:	N	Legal Acres:	0.6000
Township:	T40N		
Range:	R03E		

Location

Address:	DOUBLE DITCH RD LYNDEN, WA	Mapsco:	
Neighborhood:	2240010200 RLOT	Map ID:	2JMS_19MID
Neighborhood CD:	2240010200		

Owner

Name:	TIMOTHY W & STEPHANIE A BROERSMA	Owner ID:	530153
Mailing Address:	8294 DOUBLE DITCH RD LYNDEN, WA 98264-9716	% Ownership:	100.0000000000%
		Exemptions:	

Pay Tax Due

Taxes and Assessment Details

Values

Map List

Taxing Jurisdiction

Improvement / Building

Sketch

Property Image

Land

Roll Value History

CITY OF LYNDEN



TECHNICAL REVIEW COMMITTEE Development Project Report

Date Issued:	January 4, 2021
Project Name:	Short Plat Vacate #20-01, Broersma
Applicant:	Compass Point Survey, LLC
Property Owner:	Timothy and Stephanie Broersma
Site Address:	8294 Double Ditch Road
Zoning Designation:	RS-100
Application Type:	Short Plat Vacation
Parcel Size:	1.1 acres
Hearing Type:	Quasi-Judicial
Date application determined complete:	December 21, 2020
Date of Publication:	December 30, 2020
SEPA Determination:	SEPA Exempt per WAC 197-11-800(i)
Project Description:	The applicant is seeking to vacate an existing 2 lot short plat at 8294 Double Ditch Road.

Summary:

Property owners, Timothy and Stephanie Broersma are requesting to vacate the existing Nieuwsma Short Plat on property owned by them. The vacate would eliminate the 2-lot short plat and the 30-foot easement leaving one parcel for building purposes.

Review Comments:

1. Process: As required, the vacation of this subdivision will be subject to the procedures outlined within RCW 58.17.212. Generally, this includes notification of the action and a public hearing before the City Council.
2. Build-out: Be advised, only single family homes are permitted within the RS-100 zone. This parcel will be subject to the development requirements listed under 19.15 of the Lynden Municipal Code and associated design standards.
3. Utility Easements: Per 18.14.075, the proposed parcel must identify the required 5-foot utility easements around the interior property line. Revise map to include this easement on the face of the short plat vacation page.

4. Critical Areas: Be advised, with its proximity to Double Ditch Creek, future development of this parcel will be subject to additional setback restrictions and may be subject to a critical area assessment.
5. Utilities: The Public Works Department has reviewed the request and has confirmed that there are no utilities within the existing easement area located at the south edge of the existing Parcel A.
6. Street Trees: Be advised, future development of this property will require street tree establishment along the Double Ditch Road frontage.

NIEUWSMA SHORT PLAT VACATION

PORTION OF THE SW 1/4, NE 1/4, SECTION 19, TOWNSHIP 40 NORTH, RANGE 3 EAST OF W.M. WITHIN THE CITY OF LYNDEN, WHATCOM COUNTY, WASHINGTON

FORMER LAND DESCRIPTIONS:

PARCEL A:
 LOT A, NIEUWSMA SHORT PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 18 OF SHORT PLATS, PAGE 92, UNDER AUDITOR'S FILE No. 1639427, RECORDS OF WHATCOM COUNTY, WASHINGTON.

TOGETHER WITH A TRIANGULAR TRACT OF LAND WITHIN THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 40 NORTH, RANGE 3 EAST OF W.M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT A OF THE NIEUWSMA SHORT PLAT, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF THE RICKENBACKER TRACT AS SHOWN ON THE R.S. JANSEN SHORT PLAT, RECORDED IN VOLUME 36 OF SHORT PLATS, PAGE 40, THENCE NORTH 00°00'28" WEST ALONG THE WEST LINE OF SAID RICKENBACKER TRACT A DISTANCE OF 10.00 FEET; THENCE SOUTH 89°01'59" EAST A DISTANCE OF 151.84 FEET TO A CAPPED REBAR MARKING THE NORTHEAST CORNER OF THE AFORESAID LOT A OF THE NIEUWSMA SHORT PLAT; THENCE SOUTH 87°11'43" WEST ALONG THE NORTH LINE OF SAID LOT A, A DISTANCE OF 152.00 FEET TO THE POINT OF BEGINNING.

PARCEL B:
 LOT B, NIEUWSMA SHORT PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 18 OF SHORT PLATS, PAGE 92, UNDER AUDITOR'S FILE No. 1639427, RECORDS OF WHATCOM COUNTY, WASHINGTON.

ALL SITUATE IN WHATCOM COUNTY, WASHINGTON.
 ALL SUBJECT TO AND/OR TOGETHER WITH ALL EASEMENTS, COVENANTS, RESTRICTIONS AND/OR AGREEMENTS OF RECORD, OR OTHERWISE.

PARCEL B-1:
 AN EASEMENT FOR INGRESS, EGRESS AND UTILITIES AS DELINEATED ON THE FACE OF NIEUWSMA SHORT PLAT, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 18 OF SHORT PLATS, PAGE 92; UNDER AUDITOR'S FILE NO. 1639427, RECORDS OF WHATCOM COUNTY, WASHINGTON

SITUATE IN WHATCOM COUNTY, WASHINGTON.

NEW LAND DESCRIPTION:

PARCEL A:
 LOT A, NIEUWSMA SHORT PLAT FOLLOWING VACATION ELIMINATING LOT B, AS PER THE MAP THERE OF RECORDED IN THE AUDITOR'S OFFICE OF WHATCOM COUNTY, WASHINGTON UNDER A.F No. _____.

SITUATE IN WHATCOM COUNTY, WASHINGTON.

DECLARATION:

KNOWN ALL MEN BY THESE PRESENTS, THAT WE THE UNDERSIGNED OWNERS HEREBY DECLARE THIS SHORT PLAT VACATION IS MADE WITH MY FREE CONSENT AND IN ACCORDANCE WITH MY WISHES AND DO HEREBY GRANT, RESERVE AND/OR AMEND ALL EASEMENTS SHOWN HEREON FOR THE USES INDICATED HEREIN.

THIS _____ DAY OF _____, 2020.

 TIMOTHY BROERSMA

 STEPHANIE BROERSMA

ACKNOWLEDGEMENT

STATE OF WASHINGTON)
)
 COUNTY OF WHATCOM)

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT TIMOTHY BROERSMA AND STEPHANIE BROERSMA, HUSBAND AND WIFE ARE THE PERSONS WHO APPEARED BEFORE ME, AND SAID PERSONS ACKNOWLEDGED THAT THEY SIGNED THIS INSTRUMENT, ON OATH STATED THAT THEY ARE AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

THIS _____ DAY OF _____, 2020.

 NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON.

RESIDING AT _____ WASHINGTON. MY COMMISSION EXPIRES _____

CITY APPROVAL:

I HEREBY CERTIFY THAT I HAVE REVIEWED THE "NIEUWSMA SHORT PLAT VACATION" PURSUANT TO SECTION 18.08.030 OF THE LYNDEN MUNICIPAL CODE AND FINDING EVERYTHING TO BE IN ORDER, HEREBY APPROVE THE SAME

THIS _____ DAY OF _____, 2020.

 HEIDI GUDDE, CITY OF LYNDEN PLANNING DIRECTOR

RIGHT TO FARM DISCLOSURE STATEMENT:

THE SUBJECT PROPERTY IS WITHIN OR NEAR DESIGNATED AGRICULTURE LANDS ON WHICH A VARIETY OF COMMERCIAL ACTIVITIES MAY OCCUR THAT ARE NOT COMPATIBLE WITH RESIDENTIAL DEVELOPMENT FOR CERTAIN PERIODS OF LIMITED DURATION. YOU MAY BE SUBJECT TO INCONVENIENCES OR DISCOMFORTS ARISING FROM SUCH OPERATIONS, INCLUDING BUT NOT LIMITED TO NOISE, ODORS, INSECTS, FUMES, DUST, SMOKE, THE OPERATION OF MACHINERY OF ANY KIND DURING ANY 24-HOUR PERIOD (INCLUDING AIRCRAFT), THE STORAGE AND APPLICATION OF MANURE, AND THE APPLICATION BY SPRAYING OR OTHERWISE OF CHEMICAL FERTILIZERS, SOIL AMENDMENTS, HERBICIDES AND PESTICIDES. THE CITY OF LYNDEN AND WHATCOM COUNTY HAS DETERMINED THAT THE USE OF REAL PROPERTY FOR AGRICULTURAL OPERATIONS IS A HIGH PRIORITY AND FAVORED USE AND WILL NOT CONSIDER TO BE A NUISANCE THOSE INCONVENIENCES OR DISCOMFORTS ARISING FROM FARM OPERATIONS, IF SUCH OPERATIONS ARE CONSISTENT WITH COMMONLY ACCEPTED GOOD MANAGEMENT PRACTICES AND OTHERWISE COMPLY WITH LOCAL, STATE, AND FEDERAL LAWS.

RIGHT TO FARM COVENANT:

THIS PROPERTY IS LOCATED WITHIN ONE-HALF MILE OF AN OPERATING FARM, AGRICULTURE OR RURAL DISTRICT. THE DEVELOPER AND ANY SUBSEQUENT PURCHASER OR SUCCESSORS IN INTEREST OF ALL OF THE LOTS WITHIN THIS SHORT PLAT WILL REFRAIN FROM ANY LEGAL ACTION TO RESTRAIN OR COLLECT DAMAGES FROM OWNERS OR OPERATORS OF SUCH SAID AGRICULTURAL LANDS; FROM THE CITY OF LYNDEN; OR FROM WHATCOM COUNTY, ARISING OUT OF ANY REASONABLE AND LAWFUL FARM OPERATIONS ON SAID AGRICULTURAL LANDS WHICH OCCURS IN THE NORMAL COURSE OF THEIR ESTABLISHED USE. UPON SALE OF EACH LOT, THE SELLER SHALL REQUIRE THAT THE "DISCLOSURE STATEMENT" AS SET FORTH IN CHAPTER 17.23.040 SECTION B, LYNDEN MUNICIPAL CODE BE SIGNED BY THE PURCHASER AND RECORDED IN THE COUNTY AUDITOR'S OFFICE IN CONJUNCTION WITH THE DEED CONVEYING SAID LOT. THIS COVENANT SHALL RUN WITH THE LAND.

AUDITOR'S CERTIFICATE
 FILED FOR THE RECORD THIS _____ DAY OF _____, 2020 AT _____ IN BOOK _____ OF SURVEYS ON PAGE _____ AT THE REQUEST OF COMPASS POINT SURVEY LLC.

COUNTY AUDITOR _____ DEPUTY _____

AUDITOR'S FILE No. _____

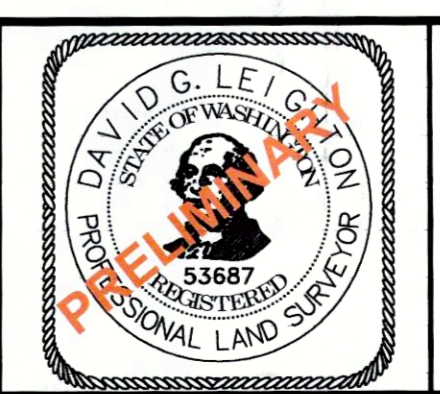
SURVEYOR'S CERTIFICATE
 THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST

OF _____ TIMOTHY BROERSMA _____ IN NOVEMBER _____ OF 2020.

 DATE _____ CERTIFICATE No. 53687

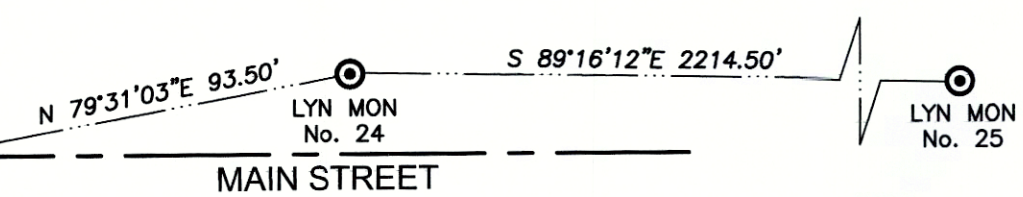
NIEUWSMA SHORT PLAT VACATION
 WITHIN THE SW 1/4, NE 1/4, SECTION 19,
 TOWNSHIP 40 NORTH, RANGE 3 EAST OF W.M.
 WHATCOM COUNTY, WASHINGTON

Drawn by: RL	Drawing: NIEUWSMA SP VACA.dwg	Date: 12/11/20	Field Book:
Reviewed by: DL	Dir: G:\194003\BROERSMA	Sheet: 1 of 2	PAGE:



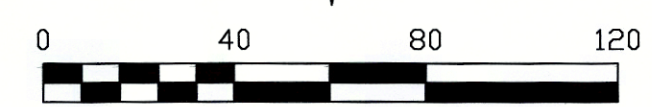
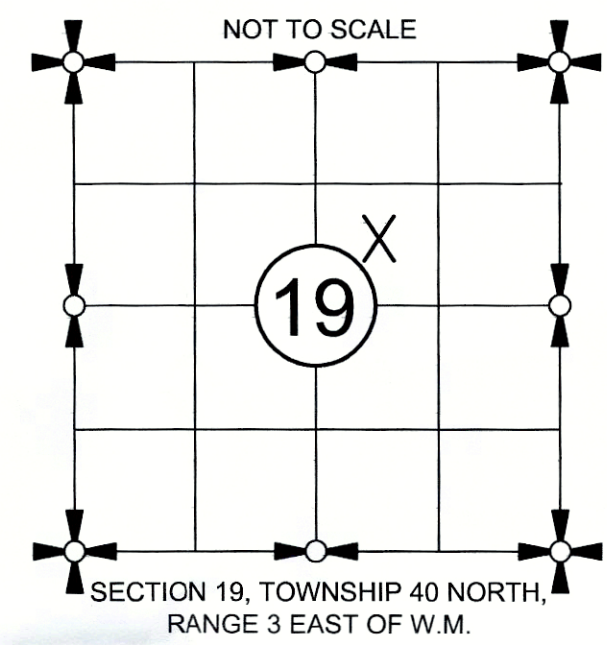
NIEUWSMA SHORT PLAT VACATION

PORTION OF THE SW 1/4, NE 1/4, SECTION 19, TOWNSHIP 40 NORTH, RANGE 3 EAST OF W.M. WITHIN THE CITY OF LYNDEN, WHATCOM COUNTY, WASHINGTON



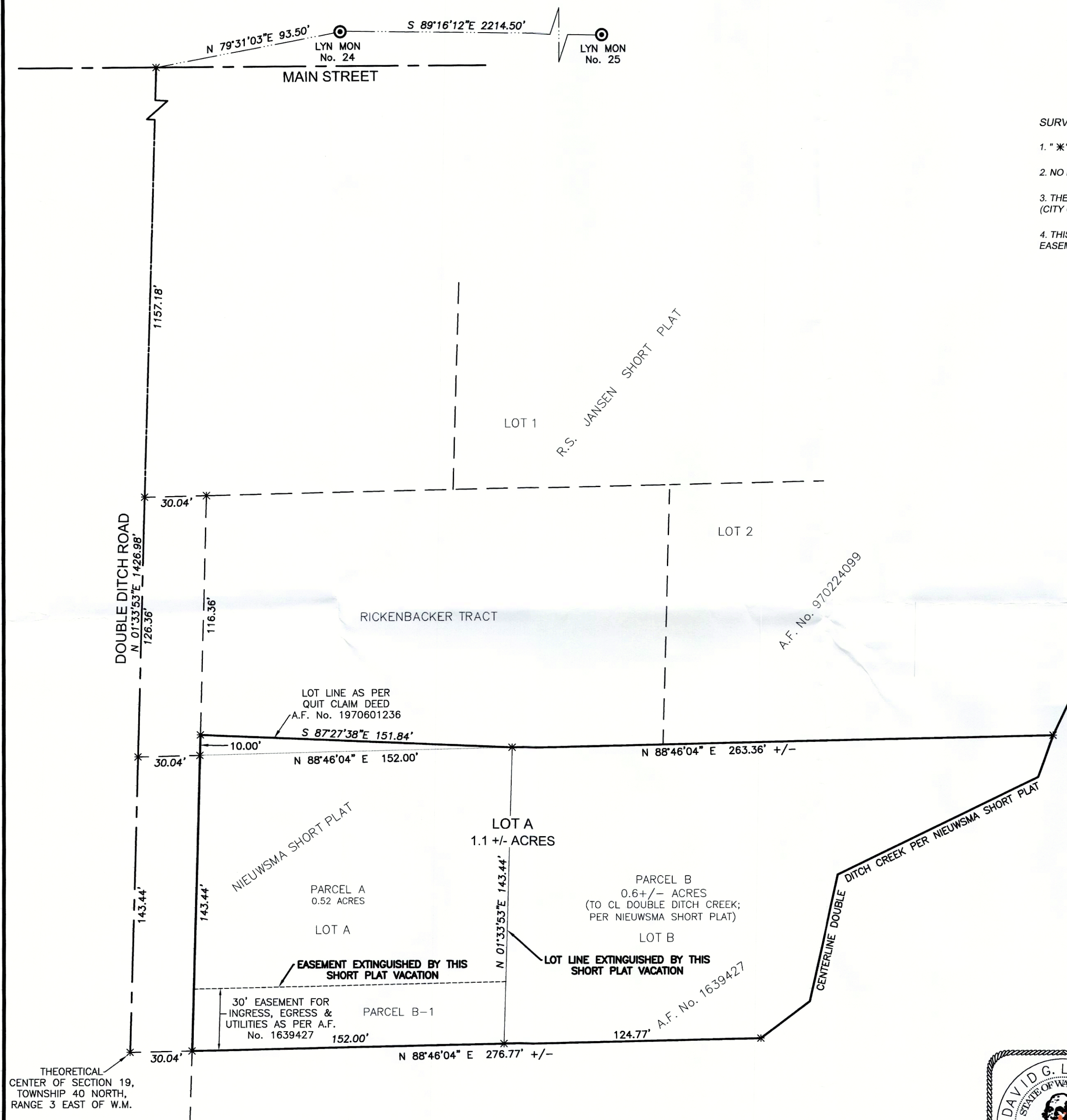
SURVEYOR'S NOTES:

1. * * * DENOTES CALCULATED POINT ONLY.
2. NO FIELD SURVEY WAS PERFORMED FOR THIS SHORT PLAT VACATION.
3. THE BASIS OF BEARINGS FOR THIS LOT CONSOLIDATION IS PER RECORD OF SURVEY FILED UNDER A.F. No. 2020-0300054 (CITY OF LYNDEN SURVEY MONUMENT NETWORK).
4. THIS SURVEY WAS COMPLETED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT AND MAY NOT SHOW ALL EASEMENTS THAT A CURRENT TITLE REPORT MIGHT REVEAL.

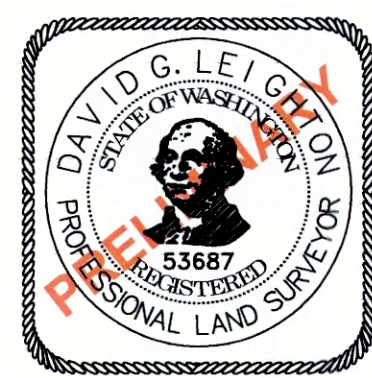


SCALE: 1 INCH = 40 FEET

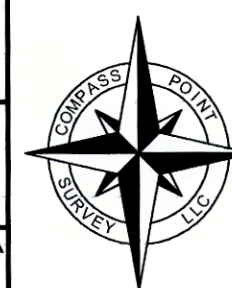
BASIS OF BEARINGS =
RECORD OF SURVEY
A.F. No. 2020-0300054
(CITY OF LYNDEN SURVEY
MONUMENT NETWORK)



THEORETICAL
CENTER OF SECTION 19,
TOWNSHIP 40 NORTH,
RANGE 3 EAST OF W.M.



Sheet: 2 of 2	Date: 12/04/20
Drawn by: RL	Drawing: NIEUWSMA SP VACA.dwg
Reviewed by: DL	Dir: G:\194003\ BROERSMA Crd:



**COMPASS POINT
SURVEY, LLC**
523 FRONT STREET, LYNDEN, WA 98264
PH. 360-354-8320 FAX. 360-354-8321

CITY OF LYNDEN



EXECUTIVE SUMMARY

Meeting Date:	January 19, 2021	
Name of Agenda Item:	Ordinance No. 1618 – Setting the Final Property Tax for 2021	
Section of Agenda:	Unfinished Business	
Department:	Finance	
Council Committee Review:	<input type="checkbox"/> Community Development <input checked="" type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required	
Attachments:		
Ordinance No. 1618 – Real Estate Property Tax Levy 2021		
Summary Statement:		
<p>The City of Lynden is required by State regulations to adopt a 2021 property tax levy. On November 16, 2020 the City Council approved Ordinance No. 1618 which was passed relying on the preliminary figures for the assessed valuation of the City's tax base, as provided by the Whatcom County Assessor's Office at that time.</p> <p>The original executive summary presented to Council on November 16, 2020 indicated that an ordinance setting the exact final levy would be forwarded to the Finance Committee and City Council for consideration when the County Assessor's Office provided the final assessed valuation for 2020. The County Assessor's office has provided the final numbers at this time. For Council information, the final calculations result in a total dollar levy amount of \$3,526,471. Per Council's direction this amount incorporated a 0.602% increase in the regular property tax, as allowed per the Revised Code of Washington. This total dollar levy reflects a mil rate of \$1.57603 per \$1,000 of assessed valuation. This is a decrease of approximately 11 cents from the 2020 rate.</p> <p>The Finance Committee reviewed this ordinance at their committee meeting, prior to the Council meeting on January 19, 2021.</p>		
Recommended Action:		
Approve Ordinance No. 1618 and authorize the Mayor's signature.		

ORDINANCE NO. 1618

AN ORDINANCE FOR THE CITY OF LYNDEN, WASHINGTON
LEVYING TAXES FOR GENERAL MUNICIPAL PURPOSES FOR
TAXES COLLECTIBLE AND PAYABLE IN 2021
IN THE CITY OF LYNDEN, WASHINGTON

The City Council of the City of Lynden does ordain as follows:

Section A. The City of Lynden hereby levies for 2021 taxes, for the purpose of meeting the expenditures of the City of Lynden, Washington, for the year 2021, the following specific sums:

CURRENT EXPENSE FUND	\$2,915,871
BERTHUSEN PARK	\$65,000
<u>2012 LTGO REFUNDING BOND DEBT</u>	<u>\$545,600</u>
TOTAL	\$3,526,471

Section B. In order to raise said specific sums, there is needed a levy of \$1.57603 per thousand dollars of assessed valuation of the property in the City of Lynden as shown by the assessment roll for the year 2020.

Section C. Any ordinance or parts of ordinances in conflict herewith are hereby repealed.

Section D. This ordinance shall take effect and be in force from and after its passage by the City Council and after its approval by the Mayor, if approved, otherwise, as provided by law and five (5) days after the date of its publication.

PASSED BY THE CITY COUNCIL BY AN AFFIRMATIVE VOTE, _____ IN FAVOR,
_____ AGAINST AND SIGNED BY THE MAYOR THIS _____ DAY OF JANUARY 2021.

MAYOR:

Scott Korthuis

ATTEST:

Pam Brown
City Clerk

APPROVED AS TO FORM:

Robert Carmichael
City Attorney

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 19, 2021	
Name of Agenda Item:	Public Safety Draft Minutes- January 7, 2021	
Section of Agenda:	Other Business	
Department:	Police	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input checked="" type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: _____
		Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required
Attachments:	Public Safety Draft Minutes- January 7, 2021	
Summary Statement:	Public Safety Draft Minutes- January 7, 2021 attached for review.	
Recommended Action:	For Council review.	

CITY OF LYNDEN

POLICE DEPARTMENT

Steve Taylor, Police Chief

(360) 354-2828



Public Safety Committee Meeting Minutes

Online (Microsoft Teams)

4:00 PM January 07, 2021

Call to Order

Roll Call

Members present: Mayor Scott Korthuis and Councilors Mark Wohlrab, Brent Lenssen and Gerald Kuiken.

Staff present: City Administrator Mike Martin, Chief Mark Billmire, Chief Steve Taylor, Lieutenant Jeremy Bos, Lieutenant Russ Martin, Support Service Managers Holly Vega and Sarah Silvas.

Approval of Minutes

1. **Approval of December meeting minutes**

The minutes from the December 3, 2020 meeting were approved.

Items from the Audience

None

Unscheduled (20 Minutes)

None

Committee Items

2. **Status of Fire Dept labor dispute/grievance/ULP**

Additional mediation is scheduled for later this month.

3. **Status of Police Dept issue pertaining to holiday pay changes**

Arbitration is scheduled for later this month.

4. **The process of how Council waived the COVID coverage benefits for the PD and FD**

Early in 2020 a federal program became available to give employees access to supplemental leave for reasons specifically related to COVID. The program also included the ability to exclude first responders. In April, City Council approved a motion to exclude first responders, with the reasoning that as a smaller organization having even one first responder on extended leave would have a significant impact to staffing levels. There would be a financial burden to backfill with overtime and could also leave the community vulnerable with less first responders available. The City did create a new program to advance sick leave to employees if needed for COVID related reasons.

5. **Public Safety Overtime - November 2020**

Chief Taylor noted that 76% of the 329 overtime hours for Police in November were a result of the three holidays, leaving 79 hours of actual overtime.

Chief Billmire noted there were 190 overtime hours in November for the Fire Dept, and also 379 volunteer hours.

Fire Department Items

6. **Assistant Chief Recruitment Update**

Five applications were received for the Assistant Chief position by the closing date, none of which were well qualified. Changes have since been made to the job description and announcement with more emphasis on the training officer role rather than the fire marshal portion. The new announcement will go out this week and run for another month with interviews scheduled later in February.

7. **Fire Station Renovation Update**

Final moving is today and tomorrow. January 8th will be the first night in the temporary station. The construction company will be given keys on January 11th. Administrative offices will be located at the City Annex.

8. **Fire Monthly Report - December 2020**

Chief Billmire presented the monthly report for December, noting it was a busy month. There were 41 overlapping calls, increased response time due to 'Aid Given' traveling farther out. Lynden's Engine-75 was the 2nd on-scene to the train derailment near Custer and remained on-scene until approximately 4:30pm.

Councilor Lenssen inquired how often staff are tested for COVID. Chief Billmire said that staff is monitored daily for temperature, etc., but only tested when they feel like they have had possible exposure. Chief Taylor noted the same for Police staff.

Police Department Items

9. **Police Monthly Report - December 2020**

Chief Taylor overviewed the December monthly report. There was an increase in malicious mischief reports in which vehicle windows were broken but nothing was stolen. Detective Torok is gathering and reviewing camera footage.

The remaining cars ordered in 2020 have arrived; decals and radio equipment are being installed. Three new patrol vehicles and one administrative vehicle have been purchased in 2020 to replace aging vehicles. Two surplus vehicles were taken to auction as well.

Adjournment

Meeting adjourned at 4:44 p.m.

CITY OF LYNDEN

EXECUTIVE SUMMARY



Meeting Date:	January 19, 2021	
Name of Agenda Item:	Calendar	
Section of Agenda:	Other Business	
Department:	Administration	
Council Committee Review:	<input type="checkbox"/> Community Development <input type="checkbox"/> Finance <input type="checkbox"/> Parks	<input type="checkbox"/> Public Safety <input type="checkbox"/> Public Works <input type="checkbox"/> Other: N/A
	Legal Review: <input type="checkbox"/> Yes - Reviewed <input type="checkbox"/> No - Not Reviewed <input checked="" type="checkbox"/> Review Not Required	
Attachments:	Outlook Calendar	
Summary Statement:	See next page.	
Recommended Action:	None	

January 19, 2021

Tuesday

4:00 PM - 5:00 PM

Parks Committee -- City Hall 1st Floor Large Conference Room

7:00 PM - 9:00 PM

Council Meeting -- To Be Determined

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 253-948-9362,,543973261#](#) United States, Tacoma

Phone Conference ID: 543 973 261#

[Find a local number](#) | [Reset PIN](#)

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January 20, 2021

Wednesday

4:00 PM - 5:30 PM

Community Development Committee Mtg -- Virtual and City Hall 2nd Floor Conference Room

7:00 PM - 9:00 PM

Berthusen Advisory -- Annex South East Conference Room

7:00 PM - 8:30 PM

Board of Adjustment -- City Hall 2nd Floor Large Conference Room

January 21, 2021

Thursday

2:00 PM - 4:00 PM

Technical Review Committee -- Microsoft Teams Meeting

January 21, 2021 Continued

Thursday

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 253-948-9362,,672083770#](#) United States, Tacoma

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[Learn More](#) | [Meeting options](#)

January 22, 2021

Friday

10:00 AM - 11:00 AM

Meeting: Steve/Mike -- Mike's Office

January 25, 2021

Monday

9:00 AM - 10:00 AM

Meeting: Vern/Mike -- Mike's Office

January 26, 2021

Tuesday

8:30 AM - 9:30 AM

Leadership Team Meeting -- To Be Determined

January 27, 2021

Wednesday

All Day

Court -- Annex Council Chamber; Annex North East Conference Room; Annex South East Conference Room

January 28, 2021

Thursday

10:00 AM - 11:00 AM

Meeting: Heidi/Mike -- Mike's Office

7:30 PM - 10:00 PM

Planning Commission Meeting -- Microsoft Teams Meeting

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 253-948-9362,,409147537#](#) United States, Tacoma

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February 1, 2021

Monday

7:00 PM - 9:00 PM

City Council Meeting -- To Be Determined