



**OAK HOLLOW/SHEFFIELD VILLAGE PUBLIC
IMPROVEMENT DISTRICT BOARD MEETING
CROSSPOINT CHURCH OF CHRIST, 3020 BARDIN ROAD
THURSDAY, MAY 16, 2024 AT 6:30 PM**

AGENDA

CALL TO ORDER

INVOCATION

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

AGENDA ITEMS

1. Consider Minutes of April 18, 2024 Meeting
2. Discuss the Engineering report from Lerch Bates on the condition of the wall that runs along Magna Carta Blvd and Claremont Drive.
3. Consider proposal from SPSD in the amount of \$ 3,649.97 to Remove dead Red Oak at Great Southwest Pkwy
4. Discuss the flag installation dates for Memorial Day and Fourth of July within the PID:
 1. Northern entrance at S. Great Southwest Park near Walgreens
 2. Southern entrance near Fish Creek Park
 3. Channing & S. Great Southwest Parkway
 4. Claremont & S. Great Southwest Parkway
 5. Spinner/Magna Carta Monument sign
 6. Sheffield Village & Claremont monument signs (2)
 7. Monument sign at Claremont & Fairmont
 8. Claremont median in Sheffield Village (across from rod iron fencing)
5. Discussion of Budget to Actual Financial Report for April 30, 2024

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

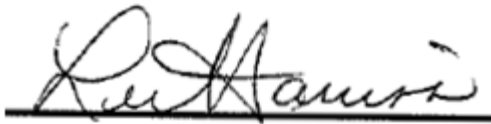
Message of Religious Welcome

As many of you are aware, we customarily begin our meetings with an invocation. This prayer is intended for the benefit of the board members and is directed to them and not the audience. Those who deliver the invocation may reference their own religious faith as you might refer to yours when offering a prayer. We wish to emphasize, however, that members of all religious faiths are welcome, not only in these meetings, but in our community as well. The participation of all our citizens in the process of self-government will help our fine city best serve the good people who live here. Employees and audience members are welcome to pray or not pray, and this choice will have no bearing on any vote made by the board.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, this meeting agenda was prepared and posted May 13, 2024.

This location is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8091 or email LHarriss@gptx.org at least three (3) business days prior to the scheduled meeting to request an accommodation.

A handwritten signature in black ink, appearing to read "Lee Harris", is written over a solid black horizontal line.

*Lee Harris, CPA
Special District Administrator, Finance Department*



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/16/2024
REQUESTER: Lee Harriss
PRESENTER: Mary Garza, President
TITLE: Consider Minutes of April 18, 2024 Meeting

Grand Prairie Oak Hollow/Sheffield Village Public Improvement District Board Meeting

Crosspoint Church of Christ, 3020 Bardin Road

April 18, 2024, 6:30 p.m.

Item 1.

Call to Order 6:37 p.m. by President, Mary Garza. Present were board members Mary Garza, Curtis Buchanan, Barbra Thomas, James VanCamp – proxy to Curtis Buchanan, Tam Nguyen and others: Lee Harriss, City of Grand Prairie, and Destany Davis with Associa (in place of Ferronica Briggs, Associa). Absent was board member Raul Leal.

Invocation – Mary Garza

Citizens' Forum – None

Agenda Items:

1. Consider minutes of the January 18, 2024, meeting – Motion passed.
2. Consider meeting minutes of the February 15, 2024, meeting. – Motion passed with exception of editing the year to 2024 in the title.
3. Discuss updates from SPSD regarding reporting and repairing leaks at intersection of Claremont & Magna Carta.
 - a. This is located on the South side monument sign (Claremont & Magna Carta)
 - b. Need to inquire with SPSD to about status.
4. Consider proposal from SPSD in the amount of \$3,533.33 for tree trimming near the wall along Magna Carta Blvd.
 - a. This work had already been completed.
5. Discuss the irrigation report and irrigation issues on S. Great Southwest, Claremont, Magna Carta.
 - a. March 27 irrigation issue at Claremont/S. Great Southwest Pkwy median. SPSD provided invoice for \$714.73 (Inv #13330 for irrigation repairs. Received invoice for \$1,364 (Inv #15623). Pending irrigation report to determine if this was caused by the vendor work trucks which would charge this back to the vendor for damages.
 - b. April 11 – the plants in the median at Claremont/S. Great Southwest look bare at the tips of both ends of the median. The lantana was planted there but they look bare. Associa was waiting for a response from SPSD.
 - c. April 18 additional leak somewhere in the area of Claremont/S. Great Southwest Parkwy. Pending information from SPSD.
 - d. Oncor work trucks broke the irrigation. SPSD took photos. Pending charges provided by SPSD to be billed back to Oncor. This is located on the West side between Channing and Claremont on S. Great Southwest Pkwy.
 - e. The board is awaiting irrigation reports. The last report provided was the February report. This is a monthly report covering 52 zones.
 - f. Pending status of possible irrigation damage due to an accident on March 27th. SPSD was to go out and let us know if there was any damage. Awaiting response. Requesting police report.
 - g. Invite SPSD to our next meeting in July.

6. Discuss landscaping on Claremont/S. Great Southwest Pkwy replanting plants removed during flooding, along with the mulch installation and replacements of the trees and edging from car accident on Channing/Great Southwest Pkwy.
 - a. The SPSD proposal was approved in February-2024. Our contract included a mulch change two times per year, which was requested by the board. This was the main reason for the increase from the prior year's contract in 2023. The last change in mulch was February 2023 and it has faded so the board requested the mulch.
 - b. Mulch is to be added in March and it will be a red color. Depending upon the appearance and feedback from the community, the September mulch color is to be determined.
 - c. The board discussed the color changes. There are three scheduled (March, June, and November). The board wants to stay with native landscaping which can tolerate the elements. We requested that Associa find out more information regarding this expense with SPSD. We need to talk to SPSD about the June color change. We want to avoid having the color change when the plants look nice and full, maybe changing in July.
 - d. The board also discussed the prickly pear cactus that didn't survive during the recent winter freeze. Associa is going to investigate this as well with SPSD.
 - e. Inquire with SPSD the lantana planted in the median at Claremont and S. Great Southwest Pkwy. The area looks bare.
 - f. February 20, 2024, car accident on East Side of Channing/S. Great Southwest Pkwy. SPSD provided a proposal, and the work has been completed. The PID has received a check from the insurance company to cover the repairs. There was no cost to PID for this car accident.

7. Discuss the status of the damage from car accident on Claremont/S. Great Southwest Pkwy.
 - a. We need to get the police report and send vendors to review the site.

8. Discuss three new signs added to four-way intersection at Endicott/Claremont, Emerson/Claremont, and Walsh/Claremont.
 - a. The City of Grand Prairie requested the signage. Four-way is the only addition.

9. Discuss the status of the Lerch Bates Engineer inspection report for the wall repair on Magna Carta.
 - a. The board did not receive the engineering report in time to include on this agenda. It has been requested that Lerch Bates come to the next board meeting in May to discuss the report.
 - b. The board requested Associa address the immediate recommendations to get the wall shored up for identified panels. Associa to get proposals.

10. Discussion of Budget to Actual Financial Report for March 31, 2024.
 - a. Lease Payments for the Flock Cameras are on the report; however, we do not yet have a contract. It expired. The last payment was in May of 2022. The City says the attorneys are working on the contract.
 - b. Office supplies line item is for agendas being copied. Going forward, Associa will provide whole packets for the board and agendas for visitors.

CITIZENS' FORUM - none

ADJOURNMENT – 7:50 p.m.

Next Meeting – May 16, 2024

June – no meeting unless added

July 18, 2024



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/16/2024

REQUESTER: Ferronica Briggs

PRESENTER: Ferronica Briggs Community Manager

TITLE: Discuss the Engineering report from Lerch Bates on the condition of the wall that runs along Magna Carta Blvd and Claremont Drive.

ANALYSIS:

Condition Assessment



PREPARED FOR

City of Grand Prairie
c/o Principal
Management Group of
North Texas

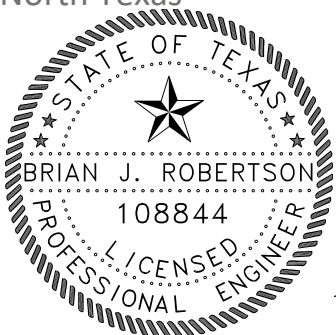
PROJECT

R01000050391
Sheffield Village Screen Wall –
Grand Prairie, Texas

PREPARED BY

Brian Robertson, P.E.
Lerch Bates

Firm Name: LB Pie LLC
Firm Number: F-21438



Digitally signed by
Brian Robertson
Date: 2024.04.12
15:14:16-05'00'

April 12, 2024

Principal Management Group of North Texas
Greg Farkas
9001 Airport Freeway, Suite 450
North Richland Hills, Texas 76180

PROJECT NUMBER: R0100050391
PROJECT NAME: Sheffield Village Screen Wall
PROJECT LOCATION: Grand Prairie, Texas

Dear Mr. Farkas:

Lerch Bates was retained by the City of Grand Prairie to perform a visual assessment of the screen wall panels, columns, foundations, and monument signs that run along Magna Carta Boulevard between Clearmont Drive and the north property line (approximately 1,200 linear feet).

The results of our investigation are presented herein.

Purpose and Scope

Lerch Bates's scope of work was to conduct a visual observation of the existing conditions of the screen wall panels, columns, foundations, and monument signs that run along Magna Carta Boulevard between Clearmont Drive and the north property line to document existing conditions and signs of distress that may indicate a concern with the structural integrity of the walls and/or their foundations.

Gathered Information

Sheffield Village is comprised of single-family style homes. The screen wall in question was comprised of stamped concrete precast wall panels and columns with concrete foundations of unknown reinforcement. According to property records researched with the Tarrant County Appraisal District, the wall was built circa 1981.

INFORMATION PROVIDED BY OTHERS

Specifications were provided by Reconstruction Experts identifying Verti-Crete as the manufacturer of the screen wall.

Email correspondence from Ms. Ferronica Briggs, Community Manager, stated that the wall was last painted in 2019, and the mow strips spanning from 4133 Stinwick Lane to 4117 Stinwick Lane (panels 35 through 62) were replaced in 2018.

A resident located at 4117 Stinwick Lane stated that, during rain events, water ponds deep along the rear of yard at the base of the wall and takes a long time to dissipate.

A resident located at 4129 Stinwick Lane (original homeowner) stated that the original homeowner at 4133 Stinwick Lane installed a retaining wall in their backyard not long after moving in (circa 1987) and brought in dirt to level the yard. Since then, for many years, water has drained more into her yard, and her yard floods during rain events.

OBSERVATIONS

Lerch Bates conducted the site observations on February 26, 2024, and March 18, 2024, to observe and document the condition of the screen wall referenced in **Attachment A**. A typical screen wall panel was approximately 11 feet 6 inches long and 5¾ inches thick. Each panel was supported by a 10-foot tall precast column on each side measuring approximately 19-inches by 19-inches. Panels were secured within the columns by a 5-inch wide by 3-inch deep channel within the column.

Lerch Bates observed four sections of screen wall panels, columns, and footings, which also included two monument signs, that ran along Magna Carta Boulevard between Claremont Drive and the north property line (approximately 1,128 linear feet). Section 1 included 8 panels, Section 2 included 62 panels, Section 3 included 5 panels, and Section 4 included 11 panels. The following was observed by Lerch Bates:

Section 1

- Eight (8) panels and nine (9) columns spanning 84 feet of Section 1, inclusive of a monument sign on the corner of Magna Carta Boulevard and Claremont Drive (**Figures 1 - 2**). Panel 1 started to the north of the monument sign, continuing north on Magna Carta Boulevard to Chanute Drive.
- Separations between the monument sign panel, adjacent columns, and adjacent panels (**Figures 3 - 4**).
- Raised landscape bed adjacent to the southwest face (street side) of the monument sign panel (**Figure 5**).
- All columns visibly leaning.
- Cracks and separations at the mow strips and column foundations. Upward displacement of the mow strips and trees were observed at these locations (**Figures 6 - 7**).

Lerch Bates was granted access to the backyard of 2959 Chanute Drive, which was located along Section 1 of the wall.

2959 Chanute Drive

- All panels in Section 1 bordered the rear yard of this residence (**Figure 8**).
- Overgrown brush and tree growth at the base of the wall, behind the monument sign panel and adjacent columns (**Figures 9 - 10**).



Figure 1 - Wall Section 1 corner of Magna Carta Boulevard and Claremont Drive.



Figure 2 - Monument sign on corner of Magna Carta Boulevard and Claremont Drive.



Figure 3 - Right side of monument sign panel (annotated by Lerch Bates).



Figure 4 - 2-foot panel section at north end of monument sign, separation from column channel (annotated by Lerch Bates).



Figure 5 - Landscape bed adjacent to monument sign at south property line.



Figure 6 - Cracks and separation at mow strip and column foundation.



Figure 7 - Cracks and soil erosion at mow strip.



Figure 8 - Interior view of screen wall at backyard of 2959 Chanute Drive.



Figure 9 - Overgrown brush adjacent to wall panel 1



Figure 10 - Tree growth at base of wall adjacent to monument sign panel and at columns.

Section 2

- Consisted of 62 panels and 63 columns spanning approximately 830 feet from Chanute Drive to the south alley entrance of Spinner Lane. Panels 1 through 6 spanned east-west along Chanute Drive, and panels 7 through 62 continued north along Magna Carta Boulevard.
- Out-of-plumb columns with separations between columns and adjacent panels.
- Cracks and upward movement at the mow strip along the entire length of the wall with separations between the columns and wall panels (**Figures 11 - 14**).
- Reported previous repairs at the mow strip of 4133 Stinwick Lane to 4117 Stinwick Lane. Cracking at the mow strip and separations between the mow strip and adjacent column foundations were observed (**Figures 15 - 16**).

Of the 14 homes along this wall section, Lerch Bates was granted access to the backyard of seven residences. See **Attachment A** for locations of the backyards accessed identified with an X.

4165 Stinwick Lane

- Panels 1 through 10 spanned the rear yard of this residence. Panels 1, 6, and 7 were separated from the column channel (**Figures 17 - 20**).
- Cracking on both sides of wall panel 5. (**Figures 21 - 22**).

4153 Stinwick Lane

- Panels 19 through 22 bordered the rear yard of the residence.
- Cracking on both sides of Panel 19.
- An isolated vertical crack at the center of both sides of Panel 21.

4137 Stinwick Lane

- Panels 34 through 37 bordered the rear yard of the residence.
- Visible 1-inch separation between the panel and mow strip (**Figure 23**).
- Crack at the top of columns 25 and 26 (**Figure 24**).

4133 Stinwick Lane

- Panels 38 through 41 bordered the rear yard of this residence.
- A partial 22-inch-tall wood wall adjacent to the subject screen wall. (**Figures 25 - 26**).
- Tree growth adjacent to the interior of wall panel 41. Wall panel 41 was visibly leaning (**Figure 27**).

4129 Stinwick Lane

- Panels 42 through 45 bordered the rear yard of this residence. The wall was visibly leaning.
- Column foundation visible at the base of the column, near panel 42 (**Figure 28**).
- Visual voids on both sides of the panels (**Figure 29**).
- Cracking at the west elevation of panel 44. No cracks were observed to the east elevation of the panel (**Figure 30**).

4121 Stinwick Lane

- Panels 50 through 53 bordered the rear yard of the residence.
- Debris adjacent to the base of the screen wall (**Figure 31**).

4117 Stinwick Lane

- Panels 50 through 53 bordered the rear yard of this residence. The wall was visibly leaning outward.
- Debris adjacent to the base of the screen wall (**Figure 32**).
- Visual voids on both sides of the panels.



Figure 11 - Typical condition of mow strip along wall.

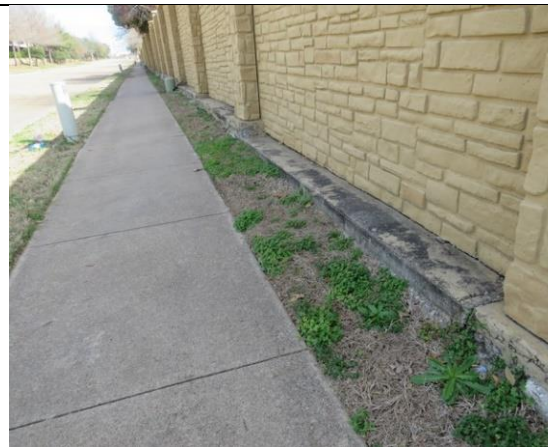


Figure 12 - Typical condition of mow strip along wall.



Figure 13 - Typical condition of column foundation and mow strip interface along wall.



Figure 14 - Typical condition of column foundation and mow strip interface along wall.

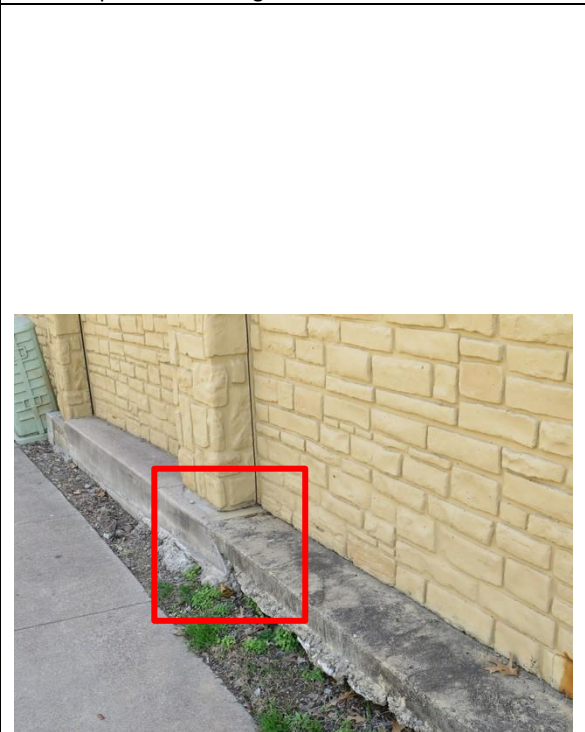


Figure 15 - Previous repairs of mow strip starting at panel 3.



Figure 16 - Previous repair at mow strip along panels 35 through 62 .



Figure 17 - Panel 1 at exterior of 4129 Stinwick Lane. Panel separated from column.

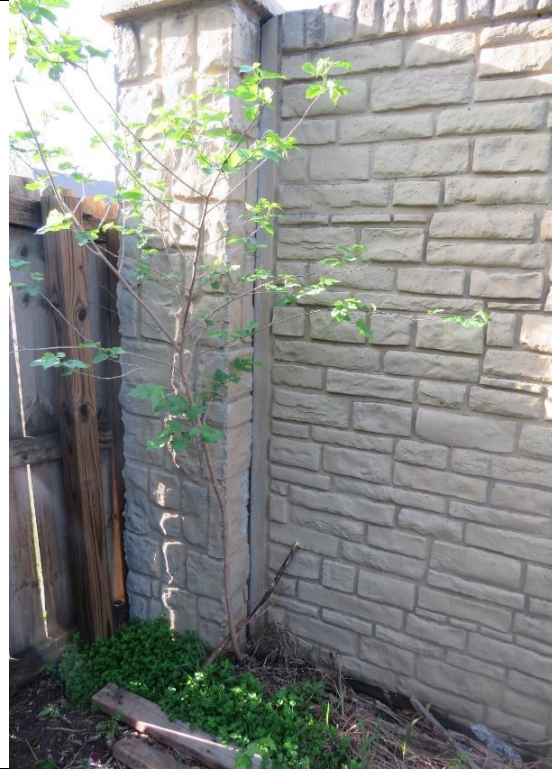


Figure 18 - Panel 1 at interior of 4129 Stinwick Lane. Panel separated from column.



Figure 19 - Exterior view of panel 6 at wall section 2. Panel separated from columns (annotated by Lerch Bates).



Figure 20 - Exterior view of panel 7 at wall section 2. Panel separated from column.

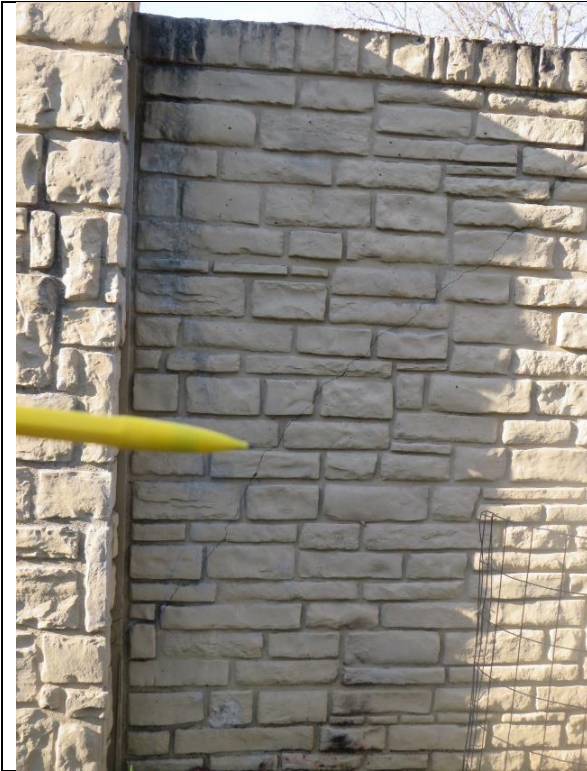


Figure 21 - Crack in Panel 5 and interior of 4165 Stinwick Lane.



Figure 22 - Enlarged view of crack in Figure 21.



Figure 23 - 1-inch separation at base of panel and mow strip at panel 18.

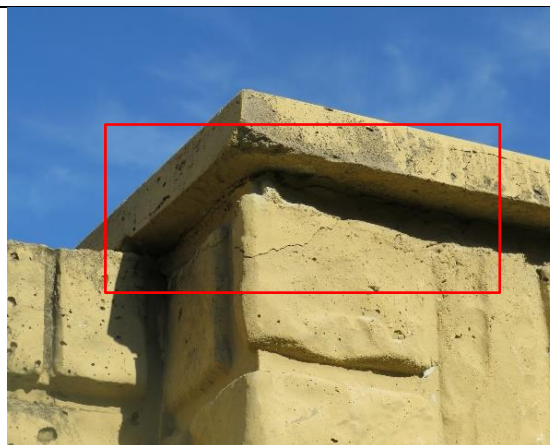


Figure 24 - Crack at top of column 5 (annotated by Lerch Bates).



Figure 25 - 22-inch tall wood wall adjacent to panel 38, from the yard of 4133 Stinwick Lane.



Figure 26 - Wood wall adjacent to panel 39 from yard of 4133 Stinwick Lane.



Figure 27 - Tree at corner of panel 41 adjacent to deteriorated wood wall.



Figure 28 - Column foundation visible at base of column near panel 42.



Figure 29 - Void in wall at panel 10.

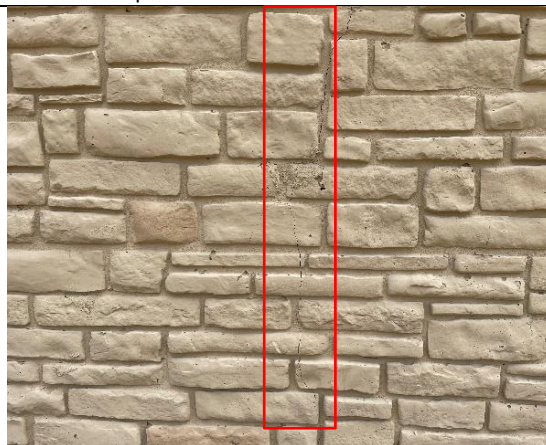
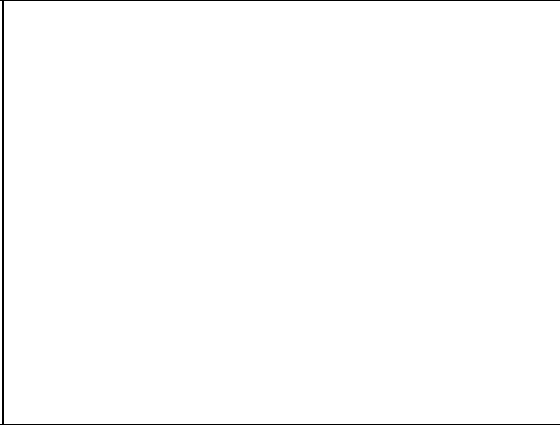


Figure 30 - Full-height vertical crack at center of panel 44 (annotated by Lerch Bates).



Figure 31 - Debris adjacent to base of wall at the yards of residences 4121 through 4117 Stinwick Lane.



Section 3

- Five (5) panels and six (6) columns spanned north approximately 74 feet from the alley at the rear of 2925 Spinner Lane along Magna Carta Boulevard (**Figure 32**).
- Visibly leaning and out-of-plumb panel 1. Tree roots were observed protruding from the soil adjacent to the wall panel (**Figure 33-34**).
- Previous concrete repairs made at multiple locations along the mow strip.
- Cracks in the mow strip adjacent to the wall. Upward displacement of the mow strip and separations between the columns, wall panels, and concrete foundation were observed.
- Exposed rebar at the mow strip of panel 3 (**Figure 35**).



Figure 32 - Wall Section 3 at corner of Magna Carta Boulevard and Claremont Drive.



Figure 33 - Panel 1 out-of-plumb and separated from column channel at both sides (annotated by Lerch Bates).



Figure 34 - Protruding tree roots visible at panel 1.



Figure 35 - Exposed rebar at mow strip of panel 3 (annotated by Lerch Bates).

Section 4

- Eleven (11) panels and ten (10) columns spanned approximately 142 feet along Spinner Lane, Magna Carta Boulevard, and the alley at the rear of 2918 Spinner Lane (**Figure 36**). This section was inclusive of a monument sign (panel 9) which was located at the northwest corner of the lot of 2918 Spinner Lane. Lerch Bates was granted access to the backyard of 2918 Spinner Lane.
- Vertical cracks at the center of panels 2, 4, 6, and 10.
- Panel 3 out-of-plumb and separated from the north column channel (**Figure 37**).
- Panel 9 out-of-plumb and separated from the north column channel.
- Panel 8 out-of-plumb and separated from the south column channel. A crack was located on the west elevation at the bottom south corner of the panel (**Figure 38**).
- Cracks at mow strips of panels 4 to 10. Upward displacement of the mow strips and separations between the columns, foundations, and wall panels were observed (**Figure 39-40**).
- Cracking at both elevations of Panel 10 (**Figure 41**).



Figure 36 - Wall section 4 at corner of Spinner Lane and Magna Carta Boulevard.



Figure 37 - Panel 3 out-of-plumb and separated from left column channel (annotated by Lerch Bates).



Figure 38 - Panel 8 out-of-plumb and separated from right column channel. Crack is located at bottom right of panel (annotated by Lerch Bates).



Figure 39 - Typical condition of mow strip along wall and column foundation at wall section 4.



Figure 40 - Typical condition of mow strip along wall and column foundation at wall section 4.

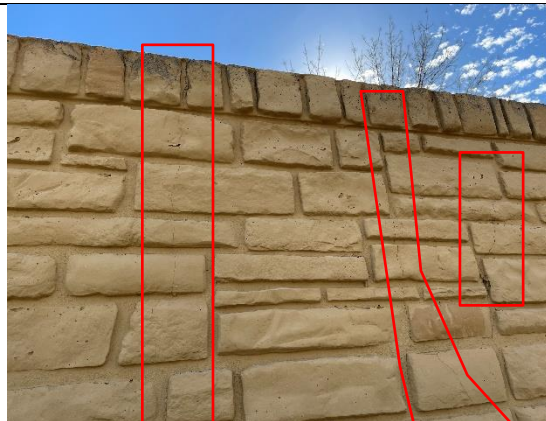


Figure 41 - Vertical cracks in exterior of panel 10. (annotated by Lerch Bates).

Repair Recommendations

The repair recommendations included herein should be utilized for conceptual and estimating purposes and not interpreted as a repair design for which Lerch Bates is the engineer-of-record. Any repairs should be conducted by a licensed and qualified contractor in accordance with the requirements of the Authority Having Jurisdiction.

A numerical value for the priority for repair is listed after the recommendation (1 for “high priority” to 3 for “low priority”). Based on Lerch Bates’ observations, the recommendations for the screen wall are as follows:

Section 1

1. Remove and replace visibly leaning columns and their respective support foundations. The adjacent panels of the columns will have to be removed and reset after the columns and their foundation have been replaced. **(2)**
2. Remove and replace the mow strips along Magna Carta Boulevard and at the monument sign. The wall panels will have to be removed and reset to accommodate the replacement of the mow strips. **(2)**
3. Remove vegetation and debris adjacent to the base of the screen wall. **(3)**

Section 2

1. Panels identified as 1, 6 and 7 were completely separated from the column channel and in immediate need of shoring. **(1)**
2. Panels 6, 26, and 62 were partially separated from the adjacent columns and should be monitored for future movement. **(2)**
3. Remove and replace the mow strip for the full length of the section wall. The wall panels will have to be removed and reset to accommodate the replacement of the mow strips. **(2)**
4. Remove and replace wall panels 5, 19, 21, 44, and 62. **(2)**
5. Repair panels with isolated visual voids with areas greater than 3 square inches with non-shrink grout. **(2)**
6. Remove and replace visibly leaning columns and their respective support foundations. The adjacent panels of the columns will have to be removed and reset after the columns and their foundation have been replaced. **(2)**
7. Remove vegetation and debris adjacent to the base of the screen wall. **(3)**

Section 3

1. Panel 1 was separated from the adjacent columns and should be monitored for future movement. **(2)**
2. Remove and replace the mow strip for the full length of the wall. The wall panels will have to be removed and reset to accommodate the replacement of the mow strips. **(2)**
3. Remove vegetation and debris adjacent to the base of panel 1. **(3)**

Section 4

1. Remove and replace panels 2, 4, 6 and 10. **(2)**
2. Remove and replace visibly leaning and cracked columns and their respective support foundations. The adjacent panels of the columns will have to be removed and reset to accommodate the replacement of the columns and their foundations. **(2)**
3. Remove and replace mow strips panels 8 through 10. **(2)**

The determinations and results described in this report are based on information available at the time of the observation and preparation of this report. Should additional information or unknown conditions be uncovered or made available, Lerch Bates retains the right to revise and supplement this report accordingly. In addition, this report is a general summary of writings, recordings, photographs, and other information, which is available for review and placed within the job file.

Sincerely,
Lerch Bates

Firm Name: LB Pie LLC
Firm Number: F-21438



Observed and Prepared by:
Lori M. Berman
Project Manager



Observed and Reviewed by:
Brian Robertson, P.E.
Senior Consultant

LMB:MAF:br

Attachments:
Attachment A – Map Locations of Screen Wall
Attachment B – Repair Matrix

Attachment A

Section 1



Section 2



Section 3 and 4



Attachment B

SHEFFIELD VILLAGE SCREEN WALL REPAIR MATRIX MAGNA CARTA BOULEVARD			
WALL SECTION 1	OBSERVATION	RECOMMENDATION	PRIORITY
	Separations between the monument sign panel, adjacent columns, and adjacent panels	Remove and replace visibly leaning columns and their respective support foundations. The adjacent panels of the columns will have to be removed and reset after the columns and their foundation have been replaced.	2
	Cracks and separations at the mow strips and column foundations. Upward displacement of the mow strips and trees were observed at these locations	Remove and replace the mow strips at Magna Carta Boulevard and at the monument sign. The wall panels will have to be removed and reset to accommodate the replacement of the mow strips.	2
	Overgrown brush and tree growth at the base of the wall behind the monument sign panel and adjacent columns	Remove vegetation and debris adjacent to the base of the screen wall	3
WALL SECTION 2	OBSERVATION	RECOMMENDATION	PRIORITY
Panels 1, 6 and 7	Completely separated from the column channel	Immediate need of shoring	1
Panels 6, 26, and 62	Separated from the adjacent columns	Monitor for future movement	2
	Cracks and upward movement at the mow strip along the entire length of the wall with separations between the columns and wall panels	Remove and replace the mow strip for the full length of the wall. The wall panels will have to be removed and reset to accommodate the replacement of the mow strips.	2
Panels 5, 19, 21, 44, and 62.	Cracking at the interior and/or exterior of wall panels	Remove and replace	2
	Visual voids at the interior and exterior of the panels	Repair panels with isolated visual voids with areas greater than 3 square inches with non-shrink grout.	2
	Out-of-plumb columns with separations between columns and adjacent panels.	Remove and replace visibly leaning columns and their respective support foundations. The adjacent panels of the columns will have to be removed and reset after the columns and their foundation have been replaced.	2
	Debris adjacent to the base of the wall	Remove vegetation and debris adjacent to the base of the screen wall.	3
WALL SECTION 3	OBSERVATION	RECOMMENDATION	PRIORITY
Panel 1	Separated from the adjacent columns	Monitor for future movement	2
	Cracks and upward movement at the mow strip along the entire length of the wall with separations between the columns and wall panels	Remove and replace the mow strip for the full length of the wall. The wall panels will have to be removed and reset to accommodate the replacement of the mow strips.	2
Panel 1	Tree roots were observed protruding from the soil adjacent to the wall panel	Remove vegetation and debris adjacent to the base of panel 1.	3
WALL SECTION 4	OBSERVATION	RECOMMENDATION	PRIORITY
Panels 2, 4, 6, and 10	Vertical cracks at the center of panels	Remove and replace	2
Panels 3, 9, and 8	Out-of-plumb columns with separations between columns and adjacent panels.	Remove and replace visibly leaning and cracked columns and their respective support foundations. The adjacent panels of the columns will have to be removed and reset to accommodate the replacement of the columns and their foundations.	2
Panels 8 to 10	Cracks and upward movement at the mow strip along the entire length of the wall with separations between the columns and wall panels	Remove and replace mow strips	2



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/16/2024

REQUESTER: Ferronica Briggs

PRESENTER: Ferronica Briggs CAM

TITLE: Consider proposal from SPSD in the amount of \$ 3,649.97 to Remove dead Red Oak at Great Southwest Pkwy

ANALYSIS:



May 02, 2024

Contract No. - 13643

Oak Hollow Sheffield Village PID

TREE REMOVAL-

Locations: GSWP

Count: 1 Oak

Objectives:

- **Full removal of declining tree (** Hazard tree**)**
- **Stump grind stump to 5-6" below grade**
- **clean up, haul off and disposal of all resulting debris**





ITEM	QTY	UNIT PRICE	TOTAL PRICE
Labor - Tree	32.00	\$93.33	\$2,986.64
Stump Grinding - By Caliper Inch	30.00	\$11.00	\$330.00
Debris Disposal - Waste	2.00	\$166.67	\$333.33
			\$3,649.97

WORK ORDER SUMMARY

SERVICES	SALES TAX	TOTAL PRICE
Tree Removal	\$0.00	\$3,649.97
		\$0.00
		\$3,649.97

Sale	\$3,649.97
Sales Tax	\$0.00
Total	\$3,649.97

- **This proposal is valid for 30 days.**
- Underground utilities are responsibility of owner. S.P.S.D., Inc. will call Dig Tess to locate all utilities. If unmarked, unknown utilities are unearthed during construction, the cost of repair will be paid by the owner.
- This project assumes normal soil conditions. If rock excavation or trenching is needed, additional charges will apply.
- All plant material is subject to availability at time of planting.
- SPSD, Inc. warrants landscape shrubs, ground covers and grass for a period of ninety days and trees for one year after planting if professional maintenance contractor is currently maintaining property.
- Warranty for transplanted and non-irrigated plant material is excluded.
- This proposal includes applicable sales and use tax.
- Work to be performed during regular business hours. Overtime rates may apply for worked performed outside of normal business hours.
- Irrigation repairs are an estimation of probable cost only, all irrigation repairs will be performed on a time & material basis only.
- This proposal, when executed, constitutes as an authorization to proceed with above specified scope. All additional work, not included in scope, will be performed at a time & material basis only, unless otherwise stated and agreed upon by all parties involved.
- Existing irrigation infrastructure locations and site survey required prior to start.
- Excludes meters, water sources
- Excludes everything not listed in above inclusions. SPSD, Inc. standard payment terms are due upon receipt.

"Irrigation in Texas is regulated by the Texas Commission On Environmental Quality (TCEQ) (MC-178), P.O. Box 13087, Austin, Texas 78711- 3087. TCEQ's website is: www.tceq.state.tx.us."

By _____
Daniel Valenzuela

Date 5/2/2024

SPSD Inc.

By _____

Date _____

Oak Hollow Sheffield Village PID



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/16/2024

REQUESTER: Ferronica Briggs

PRESENTER: Mary Garza President

TITLE: Discuss the flag installation dates for Memorial Day and Fourth of July within the PID:

1. Northern entrance at S. Great Southwest Park near Walgreens
2. Southern entrance near Fish Creek Park
3. Channing & S. Great Southwest Parkway
4. Claremont & S. Great Southwest Parkway
5. Spinner/Magna Carta Monument sign
6. Sheffield Village & Claremont monument signs (2)
7. Monument sign at Claremont & Fairmont
8. Claremont median in Sheffield Village (across from rod iron fencing)



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 05/16/2023

REQUESTER: Lee Harriss

PRESENTER: Mary Garza, President

TITLE: Discussion of Budget to Actual Financial Report for April 30, 2024

Budget/Actual Report for Fiscal 2024
322592
Oak Hollow/Sheffield Village Public Improvement District
as of 4/30/24 Preliminary

	<u>10/1/2023 - 9/30/2024</u>				Current	
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	<u>% Used</u>		<u>Month</u>
OHPID						
322592						
Beginning Resource Balance	69,000	115,857.18				
Revenues						
Spec Assess Delinquent	42610	-	3,705.00	0%	198.37	
Special Assessment Income	42620	419,299	406,289.35	(13,009.65)	97%	3,322.62
Interest On Pid Assessment	42630	-	2,310.91	2,310.91	0%	375.04
Insurance Recovery Property	42770	-	8,285.31	8,285.31	0%	-
Lease Revenue	45500	-	-	-	0%	-
Devlpr Particip/Projects	46110	-	-	-	0%	-
Miscellaneous	46395	-	-	-	0%	-
Interest Earnings	49410	-	-	-	0%	-
Int Earnings - Tax Collections	49470	-	-	-	0%	-
Trsf-In Risk Mgmt Funds (Prop	49686	-	3,994.03	3,994.03	0%	3,994.03
Trsf In/Parks Venue (3170)	49780	<u>17,920</u>	<u>8,962.00</u>	<u>(8,958.00)</u>	<u>50%</u>	<u>-</u>
Total Revenues	437,219	433,546.60	(3,672.40)	99%	7,890.06	
Expenditures						
Office Supplies	60020	1,800	529.29	1,270.71	29%	1.16
Decorations	60132	53,000	41,545.00	11,455.00	78%	-
Beautification	60490	20,000	11,061.59	8,938.41	55%	7,570.84
Graffiti Cleanup	60775	500	-	500.00	0%	-
Wall Maintenance	60776	35,000	1,104.17	33,895.83	3%	-
Professional Engineering Servi	61041	-	5,774.16	(5,774.16)	0%	5,774.16
Security	61165	-	-	-	0%	-
Mowing Contractor	61225	94,831	39,091.65	55,739.35	41%	16,596.39
Tree Services	61226	10,000	3,833.33	6,166.67	38%	3,533.33
Legal Services	61360	-	-	-	0%	-
Collection Services	61380	6,819	6,790.70	28.30	100%	-
Miscellaneous Services	61485	2,000	728.86	1,271.14	36%	8.99
Fees/Administration	61510	19,199	9,600.00	9,599.00	50%	-
Postage And Delivery Charges	61520	200	-	200.00	0%	-
Banners	61601	-	-	-	0%	-
Light Power Service	62030	1,575	689.76	885.24	44%	(0.32)
Water/Wastewater Service	62035	19,000	6,253.65	12,746.35	33%	556.41
Bldgs And Grounds Maintenance	63010	-	-	-	0%	-
Irrigation System Maintenance	63065	25,000	4,193.36	20,806.64	17%	2,865.69
Roadway Markings/Signs Maint	63115	75,000	7,256.00	67,744.00	10%	897.00
Decorative Lighting Maintenan	63146	5,000	511.34	4,488.66	10%	511.34
Property Insurance Premium	64080	2,000	2,147.00	(147.00)	107%	-
Liability Insurance Premium	64090	1,500	1,007.14	492.86	67%	-
Fencing	68061	-	-	-	0%	-
ArchitectL/Engineering Servcs	68240	-	-	-	0%	-
Surveillance Pole Camera	68013	-	-	-	0%	-
Landscaping	68250	-	-	-	0%	-
Irrigation Systems	68635	-	-	-	0%	-
Lease Payment (Cameras)	68901	22,500	-	22,500.00	0%	-
Lease Interest Expense	91000	-	-	-	0%	-
Loss On Debt Write-Off	95030	-	-	-	0%	-
Total Expenditures	394,924	142,117.00	252,807.00	36%	38,314.99	
Ending Resource Balance	<u>111,295.00</u>	<u>407,286.78</u>				

Oak Hollow/Sheffield Village Public Improvement District

These are Oak Hollow/Sheffield Village PID assessments collected from PID residents to pay for PID maintenance.