



A G E N D A
HISTORIC PRESERVATION COMMISSION
September 11, 2023 at 6:00 PM
Call- In # for HPC Members: (929) 205-6099

Call to Order

Approval of Minutes

2. August 14, 2023 Meeting Minutes

Announcements

3. Tybee/MLK
4. Lazaretto Coalition

Ongoing Business

5. Mid-Island Historic District Update
6. North Campbell Conservation District

New Business

7. Promotion & Education Committee Report
8. Permit Reviews
 - 7 Tybrisa St.
 - 201 Lovell Ave.
 - 1407 6th Ave.
 - 1207 Butler Ave.

Adjournment

Tybee Island
HISTORIC PRESERVATION COMMISSION
Meeting Minutes

Date & Time: August 14, 2023, 6:00 pm

Present: Holly Grell-Lawe, Mike Goldberg, Marty Harrell, Mary Anne Butler, Cara Cole, Cassidi Kendrick, Jackie Boling

Absent: Spec Hosti

Observers: Dawn Shay, Forever Tybee; Pat Leiby, Tybee/MLK

Location: Burke Day Public Safety Building, Conference Building, 78 Van Horne Ave

Call to Order

The meeting was called to order at 6:00 pm. A quorum was present.

Approval of Minutes

The minutes of the July 10, 2023 meeting were unanimously approved upon motion by Marty Harrell and seconded by Mary Anne Butler.

Announcements

HPC Meeting and Workload Management

Holly Grell-Lawe commented that HPC meetings have increased significantly in length. To help the meetings run more timely, the following measures are taken:

- HPC meetings will focus on the discussions needed among the HPC members. Unlike City Council, HPC meetings do not have public hearings or a period for citizens to be heard. Observers, HPC Partners and members of the community are welcome to sit in on HPC meetings and they are recorded for anyone to view. HPC welcomes comments and feedback via email to city email accounts. Any member of the community can request 5 minutes on HPC monthly meeting agendas by sending an email (identifying the presenter and the topic) to Cassidi Kendrick or Holly Grell-Lawe by COB on the Wednesday before an HPC monthly meeting (held the second Monday each month).
- HPC will make greater use of committees to help manage its work. Committees will gather and review the ideas and options put forward on assigned topics and bring their recommendation back to the full HPC membership. For some projects, HPC may hold workshops outside of monthly meetings.
- To address the current topics of promotion banners, yard signs and recent artist rendering opportunity, an HPC Promotions & Education Committee is established. The Chair asked Mary Anne Butler, Cara Cole and Jackie Boling (HPC Intern) to comprise the committee, with Cassidi Kendrick as advisor. All agreed.
- The HPC will make more active use of the "parking lot" construct, especially when new ideas and opportunities are brought forward. This is intended to help HPC not take on more than can be effectively managed at one time.
- HPC will continue to use email to communicate and discuss topics that arise during the month, including permit reviews, and to follow up discussions and decisions made in our monthly meetings. Permit reviews will continue to be covered in monthly meetings so they are part of the public record.

September Meeting Logistics

Holly Grell-Lawe reminded the group that for the September HPC meeting, she will be participating by phone as set out in the HPC Procedures.

Tybee/MLK

Pat Leiby provided the update for Tybee/MLK. Tybee/MLK hosted the Georgia Legislative Black Caucus and the event was a success. Brochures for the Black History Trail are going to the printer. Only 1,000 copies were ordered because new historical information is being found. Tybee/MLK is in the final stages of sign development for the Black History Trail. The signs are undergoing editorial review. Concern about the future of the Oyster House was expressed.

Lazaretto Coalition

No update was available. It was noted that weather is too hot for outdoor meetings. Pat Leiby stated that the National Park Service is ready to move on the Lazaretto Memorial at the side of Lazaretto Creek on NPS property.

Ongoing Business

Mid-Island Historic District Update

No update was available at the time of the meeting.

Economic Incentives Update

This agenda topic was not discussed during the meeting.

Elevation Design Guidelines for Historic Buildings

The 5/19/2023 draft of the HPC's Elevation Design Guidelines for Historic Buildings was unanimously approved as the final draft at this time upon motion by Mike Goldberg and seconded by Marty Harrell. The 5/19/2023 was sent to FEMA in May for input. Once the HPC's approval of the final draft is communicated to FEMA, FEMA will forward the draft to Georgia SHPO for review and as a possible starting point for the preparation of elevation guidelines for Tybee. In a telephone conversation with Whitney Rooks (FEMA) on 8/14/2023, Holly Grell-Lawe indicated HPC's willingness to let FEMA and SHPO work with the HPC's 5/19/2023 draft elevation guidance. She expects to hear back from FEMA within the next couple months about any modifications that are needed to meet the needs of FEMA and SHPO. Ms. Rooks indicated during the call that a final document would involve consultation between FEMA, SHPO, HPC and the City's Planning and Zoning Department.

North Campbell Conservation District

Holly Grell-Lawe provided an update on the tasks associated with this pilot project. The list of contributing and non-contributing properties has been updated and sent to the HPC Advisor, Sarah Jones, for review. Contact information for property owners has been updated. There are still a few discrepancies to be resolved. A revised draft of the Conservation District information sheet prepared by HPC Intern, Jackie Boling, is under review. November 1, 2023 at 6:30pm at the Guardhouse is proposed as the date for the neighborhood meeting. Cassidi Kendrick will

reserve the Guardhouse for that date. How to record support from the property owners was discussed. The members decided on individual paper forms to be handed out in person and included in the mailing to property owners. The forms will be blank with no pre-filled out information.

Promotion Banners/Signs

Holly Grell-Lawe inquired if the HPC members were ready to approve the design (including text, colors, font, etc.) of the banner and yard signs developed by HPC Intern, Jackie Boling. A discussion ensued about the colors and font of the design with alternatives proposed. Holly Grell-Lawe indicated it was clear that the members were not ready to decide at this time. The matter was assigned to the newly formed Promotions & Education Committee for further work. The committee was advised to request time on an HPC meeting agenda when they were ready to make a recommendation to the full HPC membership.

Mike Goldberg and Cassidi Kendrick stated that the electrical line to the Fort Screven sign at the 2nd Avenue entrance has been disconnected by Public Works. Cassidi Kendrick will check with the American Legion to see if they would like to have the old sign with the unit emblems. The question of whether the pillars and pillar lights need attention was placed in the HPC parking lot.

New Business

Artist Prints

Cara Cole took time last month to research the opportunity to work with an artist to have watercolor prints made of Tybee historical sites, and potentially use this as a fundraiser for HPC. She visited several gift shops and art galleries to see if they would be willing to collaborate with HPC and sell prints. Cara also mentioned various printing options for the products and showed examples for previous projects she has done. Jackie Boling mentioned that printing at SCAD would not be an option because they only will print student projects. Cassidi Kendrick also mentioned other printer options to share with Cara.

HPC Memberships

Holly Grell-Lawe proposed that HPC join the Leadership Forum of the National Trust for Historic Preservation because this would make HPC eligible for NTHP grants. Annual fee is \$250. HPC members agreed. Holly Grell-Lawe will send the information to Cassidi Kendrick.

Permit Reviews

A demolition permit for 1407 6th Avenue is currently under review by HPC. The property is being researched for its potential historical significance. No other permits have been received for review at this time.

Debriefs from CAMP Training

This topic was not addressed during the meeting due to time constraints.

Adjournment

The meeting adjourned at 7:47pm with unanimous approval upon motion by Mary Anne Butler and seconded by Marty Harrell.