



**AGENDA**  
**HISTORIC PRESERVATION COMMISSION**  
**April 11, 2022 at 6:00 PM**

Call to Order

Approval of Minutes

1. March 14th Minutes

Old Business

2. Nominations for Board Chairman
3. Historic Preservation Month
4. Conservation Overlay District Update

New Business

5. Permit Review
6. Update from Tybee MLK

Adjournment



**Tybee Island  
HISTORICAL PRESERVATION COMMISSION**

**Meeting Minutes**

**Date & Time:** March 14, 2022 6PM

**Present:** Holly Grell-Lawe, Sarah Jones, Spec Hosti, Cassidi Kendrick, Mary Anne Butler, Michael Sergi, Mike Goldberg,

**Absent:** Marty Harrell

**Observers:** Dawn Shay, Forever Tybee, Pat Leiby, Tybee MLK, Sherri & Jim Simmons

**Location:** Burke Day Public Safety Building, Conference Room, 78 Van Horne Ave.

**Call to Order**

The meeting was called to order by Cassidi Kendrick at 6:00PM. Quorum was present.

**Approval of Minutes**

1. **February Minutes-** Approved, Michael Sergi made the motion, Holly Law seconded. There was a question about a permit at 104 17th Street, on the February minutes. It was explained that permits on historic structures are sent to Sarah Jones for consideration, she has up to 45 days to sign off or not. The Historical Society tried to find someone to move the home but was unsuccessful.

**Old Business**

1. **Conservation District Overlay-** Cassidi and Sarah collected the feedback given on the draft ordinance and revised the draft. A map is still needed of the proposed district. Holly introduced a draft table with properties in the North Campbell subdivision identified. The 50% figure in the draft was discussed again, due to the concern of the neighborhood already being close to the 50%. Cassidi and Sarah will discuss again, then talk with the City Attorney.
2. **Historic Preservation Month-** The draft of the scavenger hunt cards was passed around for review. Sarah Jones offered to let the lighthouse ticket booth and gift shop be the pick up and drop off location of the cards.
3. **Guidelines for Lifting Historic Homes-** HPC will be collecting guidelines for lifting historic homes to assist with the next round of FEMA grants the city is applying for. An architect will be hired to write the guidelines, the commission will bring examples and best practices to Georg Shaw to share with the architect.



### **New Business**

1. **Nominations for Board Chair-** Cassidi requested nominations for HPC Board Chairman to be sent to her email by the next meeting.
1. **Update from Tybee MLK-** Pat Lieby gave an update on projects the Tybee MLK is working on. The group has an event coming up soon, on March 25th called Lazaretto Day. The event will be held at Battery Park. Sarah Jones and Pat are working on storyboards for African American history on Tybee to join the other boards.
2. **Permit Review-**
  - a. 15 North Campbell- enclose a screen porch
  - b. 901 Lovell- replace steps and rotten boards

### **Announcements**

708 Butler Ave. was brought up. Holly spoke at the last meeting on behalf of the HPC board. The public hearing portion has been closed. Sarah spoke with the developer after the last council meeting to try and come up with some solutions/recommendations for him in regards to the McNeal Cottage. The board discussed some creative ways that the community could help with finding the right buyer for that cottage.

Holly asked if there could be a hybrid option for the upcoming HPC meetings to ensure having a quorum, such as a conference call. Cassidi will check with Michelle about the technology available.

### **Adjournment**

Meeting adjourned at 7:05PM.