CITY OF MACKINAC ISLAND

AGENDA

HISTORIC DISTRICT COMMISSION

Tuesday, April 11, 2023 at 10:00 AM City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Minutes
 - a. March 14 2023 Minutes
- V. Adoption of Agenda
- VI. Correspondence
- VII. Correspondence
 - a. Zoom Information
 - b. Rentrop January 10 2023 Statement
 - c. Rentrop Statement Feb 10 23
- **VIII. Committee Reports**
- IX. Staff Report
 - a. City of Mackinac Island Police Dept Roof
- X. Old Business
 - a. Schueller revised window drawing
 - b. Escrow Draft for Approval
- XI. New Business
 - a. Black & Veatch AT&T Application
- XII. Public Comment
- XIII. Adjournment

MINUTES OF THE REGULAR MEETING OF THE HISTORIC DISTRICT COMMISSION HELD TUESDAY, MARCH 14, 2023 AT 10:00 A.M. IN THE COUNCIL CHAMBERS, CITY HALL, MACKINAC ISLAND, MICHIGAN

Chairman Finkel called a regular meeting of the Mackinac Island Historic District Commission to order at 10:00 a.m.

PRESENT: Lee Finkel, Lorna Straus, Andrew Doud, Alan Sehoyan, Nancy Porter

ABSENT: None

STAFF: Zoning Administrator, Dennis Dombroski, Architect, Richard Neumann (via

Zoom), Attorney, Gary Rentrop (via Zoom)

Motion by Straus, seconded by Sehoyan to approve as written, and place on file, the minutes of the regular meeting Tuesday, February 14, 2023. All in favor. Motion carries.

Motion by Doud, seconded by Sehoyan to approve as written and place on file the Agenda. All in favor. Motion carries.

CORRESPONDENCE

• Email from Rentrop re: Escrow Resolution Modification

Rentrop provided a written response to his invoices and provided information on the escrow agreement. Finkel asked how we discriminate for the requirement of the escrow. Rentrop stated it is for applications that are over \$100,000.00 or for cellular applications. In addition, violations will also be subject to the escrow as a result of work. The Steiner patio is an example of this. Rentrop reviewed the draft escrow agreement. Rentrop and Neumann will let the HDC know the escrow amount when the application comes in. In addition, if part way through a project, it becomes evident that the professional fees will require an escrow payment, that can be initiated at that time.

Invoice from Past Perfect LLC

This was provided for information only.

COMMITTEE REPORTS

• Rentrop Statements – July, August, September, and December 2022

Rentrop went over each invoice. Part of the problem with the cumulation of invoices is that they were sent to the Clerk's office by Rentrop's office and were not forwarded on to the HDC. Rentrop will copy Katie for the HDC going forward. Sehoyan commented that the costs associated with the Steiner application were staggering. Rentrop will copy Katie for the HDC going forward. Sehoyan suggested in the future that the Commission review the applications before forwarding on to the attorneys. Doud agreed that the process needs to change drastically. Doud stated he doesn't think he needed a lawyer to tell him that the Steiner patio needed to be removed, and that the HDC needs more control over the issues.

Doud asked how much the bills are going to escalate if more districts are added. Rentrop stated that he agreed that applications should go to the HDC first. Rentrop suggested that if the HDC decides to deny an application that they should engage the attorney to draft a resolution for that denial. Dombroski stated that the City does not want to be put in a position of not enforcing an issue because of the cost factor. After further discussion Rentrop committed to being sensitive to the billings and will keep the HDC informed ahead of any issues. Rentrop commented to Dombroski that AT&T has requested further discussions but Rentrop is recommending that AT&T go directly to HDC at this point. Dombroski agreed.

• Job Status Report

Straus asked about an application that was not marked as started, but expired in February. Pereny stated she had missed that expiration date and would contact the applicant for the status.

STAFF REPORTS

• R323-015-007(H) Iroquois Hotel Housing Siding Replacement Dombroski stated the applicant would like to replace rotted wood.

• C23-051-008(H) Benser – Hoodies Building Window Replacement

The applicant wanted to replace windows. When Neumann did his review, he wanted to make sure the applicant attempted to repair the windows first. Roy Shryock stated the windows were in disrepair and provided additional photos showing the disrepair. Neumann stated he was OK with the project after seeing the additional photos. The proposed new windows are custom windows and are good authentic replications.

• MD23-010-009(H) Post Office Door Replacement

Dombroski stated the applicant would like to replace the front door and side steel door. The front door has had trouble locking and the side door has been damaged from mail carts.

• C23-044-010(H) Chippewa Hotel Window Replacement

Dombroski stated the applicant would like to replace the front window. The seal broke on the frame and the glass pane dropped in to the wall.

CD23-002-014(H) Schueller – Roof Repair

Dombroski stated the applicant would like to repair the roof on their house.

• CD23-013-015(H) Dziabis – Rotted Wood Repairs

Dombroski stated the applicant would like to replace rotted wood on the railings and deck.

Motion by Straus, second by Doud to place the Staff Report on file. All in favor. Motion carries.

Doud stepped down from the table.

OLD BUSINESS

• C23-034-004(H) Patrick Doud's Pub Vent Hood & Rear Elevation Changes
Neumann did a favorable review on all changes. The applicant would like to add a shed roof rather than a dormer, to allow for the taller door. Motion by Sehoyan, second by Porter to approve the changes. All in favor. Motion carries.

NEW BUSINESS

• R123-053-006(H) Mawby Step Replacement

When Neumann did his review, he suggested the applicant use a tongue and groove product. The applicant replied back that the suggested product was much more expensive than the composite she wanted to use. Neumann stated that the steps are not a historical feature, and the product the applicant would like to use would look the same. He does not feel it is a critical thing. Neumann just suggested the tongue and groove to make it look more authentic. Neumann is OK with what the applicant submitted. Motion by Sehoyan, second by Doud to approve the application as submitted. All in favor. Motion carries.

CD23-002-013(H) Schueller – New Window

Neumann did an unfavorable review due to the proposed addition of numerous trim elements that would that would be inappropriate for a non-original dormer. Neumann suggested that the window be as plain as possible so it recedes from the original. The proposed trim draws more attention to this part of the house. Neither the applicant or architect was at the meeting. Motion by Doud, second by Sehoyan to table the application for a new drawing. All in favor. Motion carries.

• Historic Preservation Education Discussion

Rentrop and Neumann will do a short education talk at the beginning of each meeting. The minutes will record each discussion to look back on. Straus wanted to make sure that if any topic changes or is updated, that the HDC is educated on the update as well. Doud was concerned that this would be a cost the HDC did not need to incur. Rentrop stated that he would do this at no cost.

Discussion Regarding Increasing the Commission Size to 7

Section IV, Itema.

HISTORIC DISTRICT COMMISSION MEETING MINUTES MARCH 14, 2023

All of the Commission members were in agreement that the commission should be increased to 7 members. Straus was concerned about the additional 2 members also having close business connections. If the majority of the commission members have close business relations it would make the commission much more vulnerable to the challenge that we are a function of the business community. The non-business people that care about the historical aspect of the island is a small pool. There was a Motion by Doud, second by Porter to send a letter to the Mayor asking if she was comfortable with the suggestion of adding two members to the HDC, and inviting her to the April meeting to discuss. All in favor. Motion carries.

PUBLIC COMMENT

Doud's Market. Doud stated that T-Mobile is anxious to lower their density on the roof. The existing antennas are not visible from Main Street or the west side of the building. Doud feels the antennas would look worse in the center of the roof. Doud is asking the commission members to take a look at the existing set up before the next meeting when T-Mobile will be submitting their application.

With no further business there was a Motion by All in favor. Motion carries. Meeting was adjo	y Straus, second by Sehoyan to adjourn the meeting. ourned at 11:45 a.m.
Lee Finkel, Chairman	Katie Pereny, Secretary

Topic: Historic District Commission

Time: Mar 14, 2023 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/81510507991?pwd=WmllbUVPWk5lRjZhRU9xc2x5WFpzUT09

https://tinyurl.com/36xn4zmy

Meeting ID: 815 1050 7991

Passcode: 339651

One tap mobile

+16469313860,,81510507991#,,,,*339651# US

Topic: Planning Commission Public Hearings and Meeting

Time: Mar 14, 2023 12:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/83939832867?pwd=UUpIMGdpU1B3d2R3Y3BFMjVZZXJXdz09

https://tinyurl.com/5n87mm4m

Meeting ID: 839 3983 2867

Passcode: 406012

One tap mobile

+13126266799,,83939832867#,,,,*406012# US (Chicago)



EIN#: 38-2208354



Page: 1 January 10, 2023

1154

CITY OF MACKINAC ISLAND P.O. BOX 455 MACKINAC ISLAND MI 49757-0455

Attn: DANIELLE LEACH

Balance

1154-000 MATTER: HDC General 1154.000

\$4,780.00

1154-000C MATTER: HDC - CITY 1154.000C

\$540.00

\$5,320.00

RENTROP & MORRISON, P.C. 39572 WOODWARD AVE - STE 222 BLOOMFIELD HILLS MI 48304 (248) 644-6970

EIN#: 38-2208354

Page: 1 January 10, 2023

1154-000

Statement No:

27239

CITY OF MACKINAC ISLAND P.O. BOX 455 MACKINAC ISLAND MI 49757-0455

Attn: DANIELLE LEACH

MATTER: HDC General

1154.000

Fees

12/01/2022	SEM	M Locate and review latest Notice to applicants for uses requiring federal		
		approval, license, etc., forward to GR;	0.20	40.00
12/03/2022	GRR	Locate letter to T-Mobile re escrow requirement; email Katie to send a comparable letter to Roy at AT&T	0.60	120.00
	GRR	Receipt and review amended review letter for Doud Pub;	0.20	40.00
	GRR	Pull together all materials relative to AT&T's Chippewa proposal;	0.50	100.00
12/05/2022	GRR	Receipt and review AT&T plans, email exchange Katie re escrow, advise AT&T, email Dennis re discussion of AT&T plans; check the date on Steiner extension, email Neil Hill and Murray re will we have survey in time to address at December HDC meeting; telephone call Neumann re status of new plans on the red house; telephone call from Rick no work has taken place from Richard Clements on revised plans, email J. Murray re same; draft letter to AT&T for Dennis to send re requirement of additional information, pull the document from Verizon package to include;	3.50	700.00
12/06/2022	GRR	Email to Murray re extending HDC date to January meeting, receipt and review email from Katie re on agenda and Hill said would get survey in time for December meeting; preparation for Steiner if goes on December meeting; receipt and review email from Murray agreeing to extension; preparation of new draft findings of fact for possible HDC action on Steiner 2nd application; compile and index Steiner file documents, historic deeds, plats;	3.20	640.00
12/07/2022	GRR	Change draft of the resolution on Steiner for HDC;	0.40	80.00
	GRR	Telephone call with Dennis in the review of AT&T plans, receipt and review email from Black and Veatch re looking for City approval, edit the letter to Kara Hansen with details of what is required;	1.50	300.00
12/08/2022	SEM	Telephone conference with GR, instructions to JN re exhibits to letter; review final revisions and compiled exhibits added and forward letter to GR;	0.40	80.00

1154-000

Statement No:

27239

MATTER: HDC General 1154.000

Timekeeper GARY R. RENTROP

			Hours	
	GRR	Receipt and review letter by Neumann on Big Store and Trading Post; review draft Steiner Resolution;	0.60	120.00
	GRR	Edit letter to AT&T re the purpose of proposed City - AT&T letter; email to Rick Neumann, historic architect, re AT&T application and historic issues; send a letter to Shyrock and Hansey together with email concerning fees, application, and location of antennas;	1.20	240.00
12/09/2022	GRR	Receipt and review letter from Shannon Schueller re hedges -Steiner-outline points;	0.40	80.00
12/13/2022	GRR	Red House; re Steiner review enabling statute on safety issues re comment at HDC meeting re HDC can't address safety, does hazard condition apply for a notice to proceed; preparation of legal opinion on		
	CDD	authority of HDC to address safety issues and restoration issues;	4.50	900.00
		Attend HDC meeting;	0.50	100.00
12/14/2022	SEM	Revise and prepare red-lined draft of proposed opinion letter, email same to GR;	1.20	240.00
	GRR	Finalize opinion letter on safety issues, Steiner, HDC authority over safety;	0.50	100.00
12/15/2022	SEM	Prepare clean copy of opinion letter, forward to GRR;	0.10	20.00
12/19/2022	SEM	Try call SHPO, receive message they are closed for lunch; leave voicemail for S. Slagor, send email inquiry to S. Slagor re whether any Sec. 106 filing by AT&T	0.20	40.00
12/20/2022	SEM	Email to SHPO that appears that AT&T has not yet filed their 106 application;	0.10	20.00
	GRR	Email exchange with Kara Hanson, advise of escrow amount; emails with Scott Slagor at SHPO re AT&T Sec. 106 application;	0.80	160.00
	GRR	Telephone call Erin re Steiner extension; send written extension to Erin;	0.60	120.00
12/21/2022	GRR	Receipt and review draft minutes December HDC meeting, reply approval;	0.40	80.00
	GRR	Email exchange with Kara Hansen re escrow requirement;	0.50	100.00
12/28/2022	GRR	Work with Katie re CLG Grant Application;	1.00	200.00
12/29/2022	GRR	Email exchange Katie re opinion letter on agenda;	0.40	80.00
12/30/2022	GRR	Email exchange Katie re Crown Castle not going on agenda and Rentrop did speak with Chumra, there will be a zoom call; For Current Services Rendered	0.40 23.90	<u>80.00</u> 4,780.00
		Recapitulation		-

<u>Rate</u> \$200.00

Total

\$4,340.00

Hours

21.70

Section VII, Itemb.

1154-000

-21,320.00

Statement No:

27239

MATTER: HDC General

Timekeeper

PAYMENT: CHECK # 18286

1154.000

01/31/2023

<u>Hours</u> Rate Total SUSAN E. MORRISON 2.20 200.00 440.00 **Total Current Work** 4,780.00 **Previous Balance** \$21,320.00 **Payments**

> **Balance Due** \$4,780.00

RENTROP & MORRISON, P.C. 39572 WOODWARD AVE - STE 222 BLOOMFIELD HILLS MI 48304 (248) 644-6970

EIN#: 38-2208354

Page: 1

January 10, 2023

1154-000C

Statement No:

27240

CITY OF MACKINAC ISLAND

P.O. BOX 455

MACKINAC ISLAND MI 49757-0455

Attn: DANIELLE LEACH

MATTER: HDC - CITY

1154.000C

<u>Fees</u>

12/06/2022	SEM	Forward draft letter and instructions to JN	l re revisions to ma	ake; draft	Hours	
		red-lined revisions to GR's letter for AT&T to GRR red-lined draft letter to AT&T	Γ; make further rev	isions and email	1.20	240.00
12/07/2022	SEM	Brief review of AT&T Chippewa plans, endetail no photo-sims, no designation of revise letter to AT&T and email draft to G	what is existing, w	ssing desired hat is new;	0.50	100.00
12/13/2022	SEM	Telephone conference with GR to analyze proceed; receipt and review draft opinion revision to make;	e terms of statute fo letter, email questi	or notice to on to GRR re	0.20	40.00
12/28/2022	GRR	Re Crown Castle, telephone call with Mar presentation to HDC, and what would be consolidation of users and scheduling zoo	proposed 5G small	cell with the	0.80	160.00
		For Current Services Rendered			2.70	540.00
		Recap	itulation			
	Timek		<u>Hours</u>	Rate	Total	
		N E. MORRISON	0.80 1.90	\$200.00 200.00	\$160.00 380.00	
		Total Current Work				540.00
		Previous Balance				\$1,620.00
		Payn	nents			
01/31/2023		PAYMENT: CHECK # 18286				-1,620.00
		Balance Due				\$540.00

Section VII, Itemc.

RENTROP & MORRISON, P.C. 39572 WOODWARD AVE - STE 222 BLOOMFIELD HILLS MI 48304 (248) 644-6970

EIN#: 38-2208354

Page: 1 February 10, 2023 1154

CITY OF MACKINAC ISLAND P.O. BOX 455 MACKINAC ISLAND MI 49757-0455

Attn: DANIELLE LEACH

Balance

1154-000 MATTER: HDC General 1154.000

\$3,280.00

1154-000C MATTER: HDC - CITY 1154.000C

\$2,940.00

\$6,220.00

Section VII, Itemc.

RENTROP & MORRISON, P.C. 39572 WOODWARD AVE - STE 222 BLOOMFIELD HILLS MI 48304 (248) 644-6970

EIN#: 38-2208354

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February 10, 2023

1154-000

Statement No:

27268

CITY OF MACKINAC ISLAND P.O. BOX 455

MACKINAC ISLAND MI 49757-0455

Attn: DANIELLE LEACH

MATTER: HDC General

1154.000

Fees

01/03/2023	CDD	Receipt and review survey from Neil Hill on Steiner improvements where	Hours	
01/03/2023	GKK	improvements were in ROW and where out of ROW; email Dennis re survey; telephone call Dennis re the survey and its impacts; email to Erin with opinion letter and survey;	1.50	300.00
01/05/2023	GRR	Email from Erin re Steiner; telephone call Katie re Neumann's review letter of Steiner; revision to draft resolution on Steiner post the Hill Survey; receipt and review draft supplemental review letter; telephone call Neumann re same; send to Neumann draft Resolution if HDC decides consistently with City;	2.20	440.00
	SEM	Prepare red-lined revisions to draft resolution, email draft to GR; send clean		
	JLIVI	draft after fixing references to stone patio; receipt and review newest survey showing Steiner property;	0.80	160.00
01/09/2023	SEM	Telephone conference with GR to locate relevant page from Study Committee report, email same to him;	0.10	20.00
	GRR	Preparation of outline for a return call to Murray re outstanding issues HDC will need to address; long telephone call Murray re Steiner; receipt and review email from Morrison with Study Committee report excerpt re hedges, email to Murray with that document;	2.00	400.00
01/10/2023	SEM	Telephone conference with GR, review and revise marked-up moratorium resolution; continue revising, email red-lined and clean draft to GR;	0.70	140.00
	GRR	Preparation for HDC meeting, telephone call Neumann re Steiner and hedges; receipt and review email from Smith re reflective antenna proposal, email to Smith re same, email Dennis and Katie re likely problem with reflectivity given 2-story building, higher terrain in background, office conference re same; attend HDC meeting via Zoom; telephone call Neumann re landscape can be a historic resource, review manual from SHPO clearly identifying it as a resource and need to provide a presentation on landscape and how to evaluate; telephone call M. Straus re outcome of HDC meeting;	3.20	640.00
01/11/2023	GRR	Telephone call from Dan Shea re HDC action on Steiner;	0.90	13

MATTER: HDC General 1154.000

					Hours	
01/16/2023	GRR	Edit minutes for HDC January meeting, send t	o Katie;		0.40	80.00
01/17/2023	GRR	Email from Murray re meeting on 1.17 with arc same; preparation for conference call;	chitect; email N	leumann re	1.60	320.00
01/18/2023	GRR	Receipt and review status report from Metz on moratorium extended to July 2023;	Mission Distri	ict, reply,	0.70	140.00
	GRR	Conference call Rick Neumann, Richard Clem Jacquiss to resolve the disagreement over pro			1.20	240.00
01/20/2023	GRR	Email from and response to Black & Voetch re escrow amount for AT&T Chippewa proposal;		0.40	80.00	
01/23/2023	GRR	1 1 ,		0.60	120.00	
01/31/2023	SEM	Locate and forward to GR the prior SHPO letter on the Chippewa conditioning approval on moving antenna to center; 0.10			20.00	
		For Current Services Rendered			16.40	3,280.00
		Recapitula	tion			
		seeper (A. D.	Hours	Rate	<u>Total</u>	
		R. RENTROP N E. MORRISON	14.70 1.70	\$200.00 200.00	\$2,940.00 340.00	
		Total Current Work				3,280.00
		Previous Balance				\$4,780.00
		<u>Payment</u>	<u>s</u>			
03/21/2023		PAYMENT: CHECK # 18389				-4,780.00
		Balance Due				\$3,280.00

Section VII, Itemc.

RENTROP & MORRISON, P.C. 39572 WOODWARD AVE - STE 222 BLOOMFIELD HILLS MI 48304 (248) 644-6970

EIN#: 38-2208354

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February 10, 2023

1154-000C

Statement No:

27269

CITY OF MACKINAC ISLAND P.O. BOX 455 MACKINAC ISLAND MI 49757-0455

Attn: DANIELLE LEACH

MATTER: HDC - CITY

1154.000C

Fees

				Hours	
(01/03/2023	GRR	Receipt and review draft letter re CLG grant, review eligible applicant requirements; telephone call Katie re application must be in City's name not in the Authority's name; telephone call from Higgins re grant application;	1.40	280.00
(01/04/2023	GRR	Re SHPO grant application requirements, review SHPO's eligibility and requirements, preparation of list of questions for Allan Higgins prior to completion of application; telephone call Higgins; telephone call Katie re scope of work to be done and on which buildings;	1.20	240.00
(01/06/2023	GRR	Review rules for SHPO Grant Application, telephone calls with Katie re same; telephone call Jack Schick re alternative ways to do the grant request; preparation of email to Schick re alternative way for MITA meeting today; telephone call Erin re alternative grant application options; attend MITA meeting via zoom;	2.00	400.00
(01/09/2023	GRR	Continue work on a draft resolution, telephone call Katie re not doing sponsorship so do not need to list the Authority as the administration, how payment and repayment would work internally; telephone call Murray re Red House and scheduling meeting with Architects;	1.80	360.00
(01/10/2023	GRR	Telephone call Katie re having Rick write a letter to be part of SHPO grant application - plans are historically consistent with Sec. of Interior standards; finalize Grant Resolution, email to Katie; preparation of draft resolution of Extension for Emergency Moratorium for an additional 6 months on Red House property district; telephone call Leach re getting on agenda due to 1/26 expiration date;	2.00	400.00
(01/11/2023	GRR	Finalize draft Resolution extending Moratorium and email to Danielle re draft Resolution for Council;	0.50	100.00
(01/12/2023	GRR	Receipt and review Neumann's letter to SHPO re coal dock buildings grant; email with Katie re getting Resolution signed;	0.40	80.00
		GRR	Preparation of supplemental information to HDC's CLG annual report 2022, send to Katie;	1.20	240.00

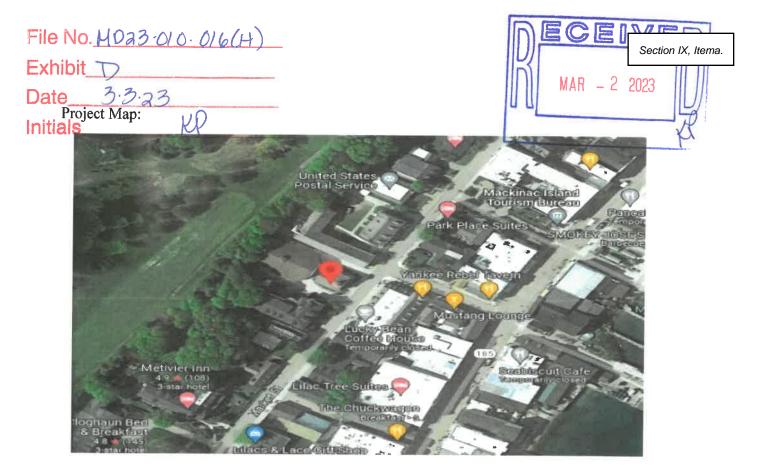
MATTER: HDC - CITY 1154.000C

					Hours	
01/16/2023	GRR	Email from and to Metz re Mission District prelintelephone call and email Danielle with a clean of telephone call Neumann re meeting re Red Hou Murray re schedule date of the meeting on Red	opy of Grant use with Murr	application;	1.00	200.00
01/19/2023	GRR	Telephone call Neumann re Red House; resear Neumann re how to address the bay window, find review Park Service position on additions (bay window) historic significance; email to Metz at Past Performance;	replace, and window) that	east addition; have achieved	1.20	240.00
01/23/2023	GRR	Email exchange Katie re addition to agenda Stuemails and telephone call with Annette Eustice Escrow, receipt and review email from AT&T re a check, reply; receipt and review photo this dareview Past Perfect letter and email Katie re adagenda;	at Rehmann escrow, whe te of reflective	re setting up ere do they send e antennas;	2.00	400.00
		For Current Services Rendered			14.70	2,940.00
		Recapitulation	on			
	Timek GARY	eeper R. RENTROP	<u>Hours</u> 14.70	<u>Rate</u> \$200.00	<u>Total</u> \$2,940.00	
		Total Current Work				2,940.00
		Previous Balance				\$540.00
		<u>Payments</u>				
03/21/2023		PAYMENT: CHECK # 18389				-540.00
		Balance Due				\$2,940.00

GENERAL APPLICATION FOR WORK LOCATED WITHIN A HISTORIC Section IX, Items	a.
Minor Work (Complete Section A and refer to General Directions) New Construction (Complete Section B and refer to General Directions and Item B) Demolition (Complete Section B and refer to General Directions and Item C)	
Application Deadline: Application and materials must be completed and submitted by 4:00 p.m. to (10) business days before each Commission Meeting. Late applications will be placed on the agenda for the following month. Decision by the Commission will not necessarily occur at the meeting at which the application materials are first received.	1
A) MINOR WORK	
PROPERTY LOCATION: 7374 Market Street 051.550.010.10 (Number) (Street) (Property Tax ID #)	
PROPERTY OWNER	
Name: City of Mackinac Island Email Address: assistant Dity of Mi. org	
Address: 7358 Market Street Mackinac Island MI 49759 (Street) (City) (State) (Zip) Telephone: (Home) (Business) (Fax)	
Telephone: (906) 847-6556 (906) 847-6430	
Address: Math Schwab Contracting Name: Math Schwab Contracting Name: Math Schwab Contracting Address: Math Schwab Ite Agnail. Com Address: Math Schwab Ite Agnail. Com (Street) (City) (State) (Zip) Telephone: (Home) (Business) (Fax) Attach a brief description of the nature of the minor work proposed and the materials to be used. Attach one or more photograph(s) of the whole building including façade and any relevant elevations showing the area, item or feature proposed to be repaired or replaced. The Building Official or Historic District Commission may require additional information necessary to determine the work to be Minor Work.	
If the Building Official determines that the proposed work is not Minor Work, the Building Official shall direct the applicant to complete an Application for New Work and/ or Application for Demolition or Moving work which will then be referred to the HDC.	
I certify that the information provided in this Application and the documents submitted with this Application are true to the best of my information, knowledge and belief; and that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MLC 125.1501 to 125.1531	
Signature Signatures File No. MO23.010.016 (H)	
Trista France Exhibit A	
Please Print Name Please Print Name Date 3.3.33	
NOTE: All photos, drawings and physical samples, etc., become the property of the HDC/City of Mackinac Island. These may be returned to the applicant upon request after they are no longer needed by the Commission/City.	
RETURN THIS FORM AND SUPPORTING MATERIALS TO:	

RETURN THIS FORM AND SUPPORTING MATERIALS TO: MACKINAC ISLAND BUILDING OFFICIAL 7358 MARKET STREET, MACKINAC ISLAND, MI 49757 PHONE: (906) 847-4035

File Number: 1023.010-016(H) Da	ate Received: 3.3.23 Fee: Whive
Received By: KPereny	Work Completed Date:



Project images:



Mackinac Island Courthouse Façade



Cupola



Cedar Shingle Roof



United States Department of the Interior NATIONAL PARK SERVICE 1849 C Street N.W. Washington, DC 20240



February 9, 2023

H36 (2256)

Ms. R. Martha L. MacFarlane-Faes
Deputy State Historic Preservation Officer
Michigan Economic Development Corporation
300 N. Washington Square
Lansing, Michigan 48913
Via: Michigan electronic submission

Exhibit C

Date 3.3.23

Initials \mathcal{V}

File No. MD23:010:016(H)

RE: National Park Service Grant City of Jefferson Missouri

Grant Program: Paul Bruhn Historic Revitalization Grant Program: P21AP11789

Project Name: Mackinac Island Roof and Cupola Repair

Location: 7374 Market Street, Mackinac Island, (Mackinac Island), Michigan 49757

Total Grant Amount: \$750,000.00/Subgrant 3 allocation \$76,571.99

Dear Ms. MacFarlane-Faes,

Please find enclosed project documents for National Park Service (NPS) grant funded activities at 7374 Market Street, Mackinac Island, (Mackinac), Michigan, 49757. Built in 1839, the front-gabled frame building features a cupola and wooden fan in gable and is a contributing resource in the Mackinac Island National Historic Landmark (NHL#66000397)

Grantee Information:

The Michigan Strategic Fund has applied for, and been awarded, Paul Bruhn Historic Revitalization Grant Program (PBHRGP) funding to rehabilitate National Register of Historic Places or properties eligible for listing in the National Register of Historic Places. Projects in the Rural Great Lakes communities awarded subgrants focused on economic development and community resilience. Mackinac Island Courthouse is the third subgrant. NPS funds will support exterior roof replacement, and repairs to the cupola.

Area of Potential Effect (APE):

Architectural: The APE is the historic building and adjacent buildings in the historic district Archaeological: No subsurface work is necessary.

Section 106:

The NPS hereby initiates consultation on the potential effects of this undertaking to historic resources in accordance with procedures for Section 106 of the National Historic Preservation Act (54 U.S.C. 306108), as found in 36 CFR Part 800: Protection of Historic Properties.

Scope of Work:

The approved summary of objectives and results to be performed with this grant award will be done in accordance with *The Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*. Under the requirements of this grant funding, NPS expects work to meet the Secretary of Interior's Standards for the Treatment of Historic Properties. Please refer to the Technical Preservation Services Preservation Briefs for specific treatment recommendations:

- Replacing cedar shingle roof should follow *Preservation Brief 19*: The Repair and Replacement of Historic Wooden Shingle Roofs. This includes replacing deteriorated roofs to match, specifications for replacement roof, as well as maintenance.
- All Preservation Briefs can be found on the National Park Service website at https://www.nps.gov/tps/how-to-preserve/briefs.htm

The work items for Subgrant 3 includes:

- Remove and dispose of old cedar shingle roof
- Prep roof with new drip edge, flashing, ice shield, and synthetic paper
- Install cedar shingles, starter row and ridge cap (match existing)
 Repair/replace (where necessary), damaged/rotten wood on the cupola (match existing)

NPS finds that the work as described meets *The Secretary of the Interior's Standards for the Treatment of Historic Properties* (Preservation) and will have No Adverse Effect to the individual building.

As per Section 800.5 and Section 800.10 we seek your concurrence with this determination. We have copied the Regional office of the National Park Service due to the special status of this property as required by NPS policy and the Section 106 regulations. Please inform us if we have neglected to notify any other consulting parties or Indian Tribes with an interest in this property.

If you require additional information regarding this project, please contact Teresa Prober, Technical Reviewer, at tprober@nps.gov, or (202)839-0409. The grant manager for this project is Marla Collum. You may contact her at marla_collum@nps.gov, or (202)354-2082 should you require additional information about the grantee and their performance.

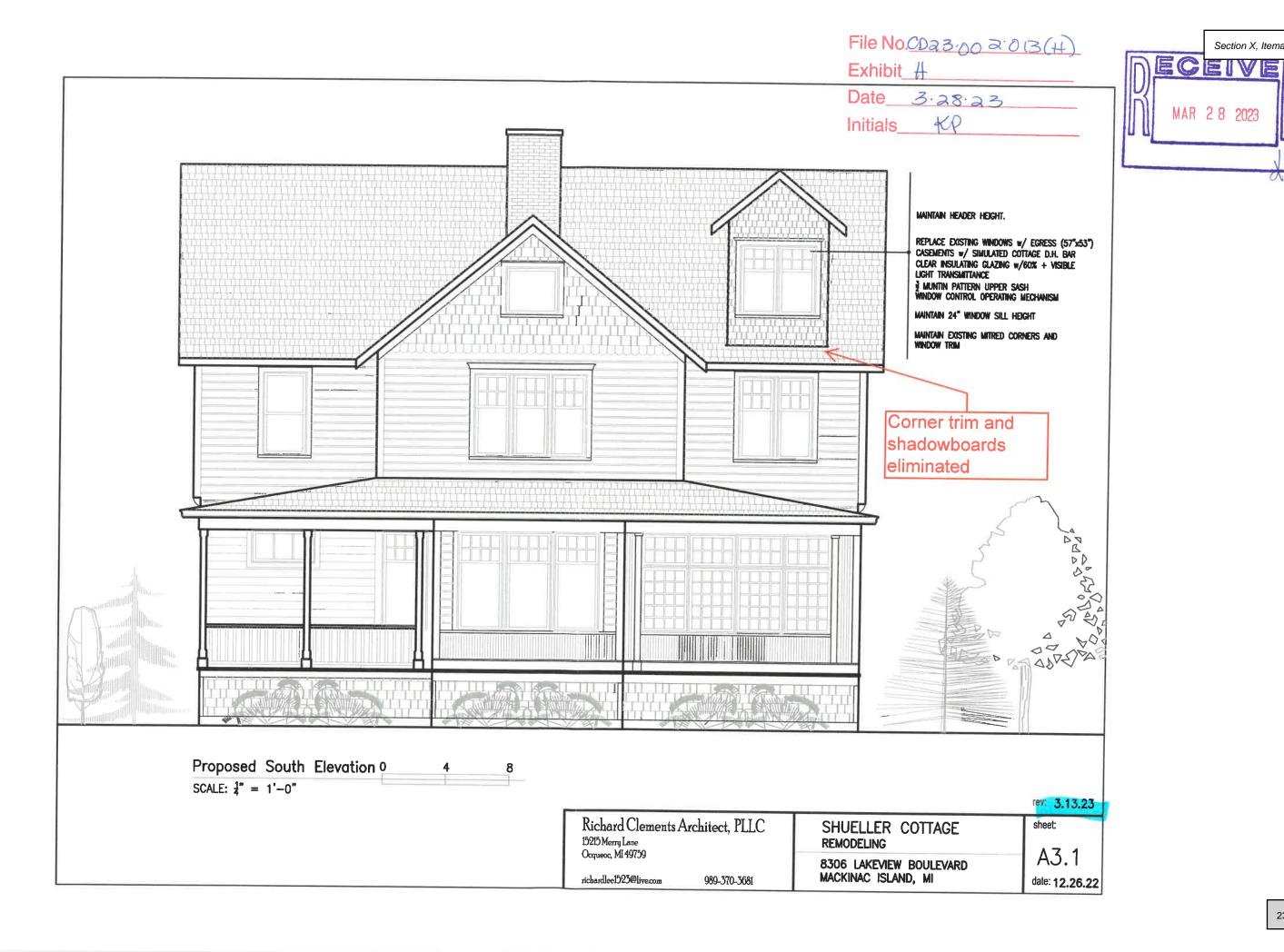
Sincerely,

Megen J. Brown

Megan J. Brown Chief – State, Tribal, Local, Plans & Grants

Enclosures: Map, Photos, Architectural Drawings.

cc: Mark Rodman, Michigan SHPO, (Grantee)
Joelle Letts, Michigan SHPO, (Grant Manager)
Alan Higgins, Michigan SHPO, (CLG)
Katie Pereny, City of Mackinac Island, (CLG)
Chris Fraleigh, Michigan Historic Preservation Network, (Executive Director)
Marla Collum, NPS WASO STLPG (Grant Manager)



Section X, Itema.

CITY OF MACKINAC ISLAND, MACKINAC COUNTY, STATE OF MICHIGAN

RESOLUTION

REGARDING DEVELOPER ESCROW APPLICANTS' ESCROW PAYMENT ASSURANCE

WHEREAS, the City finds it necessary to implement the policy and practice of requiring certain developer applicants, and property owners whose work requires a Notice to Proceed or Certificate of Appropriateness ("HDC Permit") (individually defined below as an "Escrow Applicant") who are seeking approval from the City Council, the Historic District Commission, and/or Planning Commission of applications for certain commercial development projects or for approval or correction of work commenced without a required HDC Permit, defined below as "Escrow Projects", to:

(a) establish with the City an "Escrow Applicant's Escrow Account," and to

(b) deposit in the account an amount estimated to cover projected professional fees, including planner, engineer, architect, and legal fees, to be incurred by the City in the professional review required of applications by the City;

NOW THEREFORE BE IT RESOLVED: Establishment of an Escrow Applicant's Escrow Account:

(1) As used herein, the term "Escrow Project" means (a) proposed new construction or change(s) in an existing structure with a construction value in excess of \$100,000 as determined by the City, or proposed approval or correction of work commenced without a required HDC Permit, (b) any proposed cellular facility, or (c) any demolition of a structure where a demolition permit is required by the City.

(2) As used herein, the term "Escrow Applicant" is the person or entity submitting an application for approval of an Escrow Project.

(3) Upon receipt by the City Council, the Historic District Commission, and/or Planning Commission of a request for approval of an Escrow Project (an "Application"), an escrow account shall be established by the Escrow Applicant with the City ("Escrow Applicant's Escrow Account").

(4) An amount estimated by the City to cover initial anticipated professional expenses expected to be incurred by the City in the review of the Application is to be placed by the Escrow Applicant in this escrow account held by the City. Upon payment of the estimated amount into escrow, the Application review will be commenced by the City. Any amount in the Escrow Applicant's Escrow Account not utilized will be returned to the Escrow Applicant after the issuance of the final approval or denial of the Application.

(5) The building inspector or the City Council's designee may recommend to the applicable City entity a waiver in whole or in part of the requirement of establishing an Escrow Applicant's Escrow Account where the project appears to require little or no consultant review, including, for example, when it involves "Like for Like" work.

The regressed hardy way cooling.

BE IT FURTHER RESOLVED: Payment before Final Decision: All required approvals by the City Council, the Historic District Commission, and/or the Planning Commission shall be conditioned upon paying any outstanding amount invoiced or to be invoiced to the City for professional services in connection with the Application. Each of the City's professional consultants will provide a statement of the dollar amount incurred and outstanding on the Application review as well as on matters directly relating to and caused by the Application. This statement will be provided within one week from the conditional decision of the applicable City entity. (The conditional decision will become final upon the payment by Escrow Applicant of this outstanding amount). Subsequently, a detailed invoice(s) for professional services will be provided to the Escrow Applicant within 60 days following the conditional approval. After review of the detailed invoice(s), the Escrow Applicant may challenge all or part of the detailed invoice(s), and if the City agrees that the challenged amount should not be charged to the Escrow Applicant, the Escrow Applicant shall receive from the City a refund of such challenged amount.

BE IT FURTHER RESOLVED: That each Escrow Applicant seeking approval of an Application will be provided a copy of the following written Notice:

NOTICE TO ESCROW APPLICANTS FOR CITY APPROVAL

Establishment of an Escrow Applicant's Escrow Account: Upon receipt of a request from a person or entity (the "Escrow Applicant") for approval by the City Council, Planning Commission, and/or Historic District Commission (the "Application") for an Escrow Project which means (a) proposed new construction or change(s) in an existing structure with a construction value in excess of \$100,000 as determined by the City, or proposed approval or correction of work commenced without a required HDC Permit. (b) any proposed cellular facility, or (c) any demolition of a structure where a demolition permit is required by the City, an escrow account shall be established by the Escrow Applicant with the City. An amount estimated by the City to cover initial anticipated professional expenses expected to be incurred by the City in the review of the Application is to be placed by the Escrow Applicant in this escrow account held by the City. Upon payment of the estimated amount into escrow, the Application review will be commenced by the City. Any amount in the Escrow Applicant's escrow account not utilized will be returned to the Escrow Applicant after the issuance of the final approval or denial of the Application.

Payment before Final Decision: All required approvals by the City Council, Planning Commission, and/or Historic District Commission shall be conditioned upon paying any outstanding amount invoiced or to be invoiced to the City for professional services in connection with the Application. The City's professional consultants will provide a statement of the dollar amounts incurred and outstanding on the Application review as well as on matters directly relating to and caused by your Application. This statement will be provided within one week

from the conditional decision of the applicable City entity. (The conditional decision will become final upon the payment by Escrow Applicant of this outstanding amount). Subsequently, a detailed invoice(s) for professional services will be provided to the Escrow Applicant within 60 days following the conditional approval. After review of the detailed invoice(s) an Escrow Applicant may challenge all or part of the detailed invoice(s) by direct discussions with the professional who charged the fee to try to resolve the challenge, and if not so resolved, then by discussions with the City, and if the City agrees that the challenged amount should not be charged to the Escrow Applicant, the Escrow Applicant shall receive from the City a refund of such challenged amount.

N	MOVED:	SECONDED:	
Ayes: Nayes: Absent:			
Adopted	at a regular meeting of the C y of, 2023+.	City Council of the City of Mackinac Island he	eld on the
STATE	OF MICHIGAN)		, Clerk
COUNT	Y OF MACKINAC)		
I, hereby c Island at	ertify that the foregoing is a t	, duty elected Clerk of the City of Mackina true copy of a Resolution adopted by the City / Council held on the day of	of Mackinac
			, Clerk

Formatted: Normal, Indent: Left: 0", Space Before: 0.1 pt, Line spacing: single, Tab stops: 6.6", Left

GENERAL APPLICATION FOR WORK LOCATED WITHIN A HISTORIC DISTRICT

Section XI, Itema.

GET	NERAL APPLICATION FOR WORK LOCATED WITHIN A HISTOR
X	Minor Work (Complete Section A and refer to General Directions)
	New Construction (Complete Section B and refer to General Directions and Item B)
	Demolition (Complete Section B and refer to General Directions and Item C)

Application Deadline: Application and materials must be completed and submitted by 4:00 p.m. ten (10) business days before each Commission Meeting. Late applications will be placed on the agenda for the following month. Decision by the Commission will not necessarily occur at the meeting at which the application materials are first received.

A) MINOR WORK

PROPERTY LOCATION: 7221 Mai	in Stre	et Mackinac Isla	ınd, MI	
(Number)	(Street)	(Property T	ax ID#)
PROPERTY OWNER		-	•	ppewa Propertie
Name: Chippewa Properties, Ir	1C.	Email Address: Roy S	snyrock: main	tman1971@live.co
Address: PO Box 475	Gaylo:	rd,	MI	49734
(Street)	(City)		(State)	(Zip)
Telephone: Roy Shyrock: 231-88	1-6860			
(Home)	(Busin	(Business)		
APPLICANT/CONTRACTOR				
	oot ah	hans	enkahu com	
Name: Kara Hansen, Black & Veragent for AT&T	eaten,	Email Address: hans	Selikeby. Com	
Address: 11401 Lamar Avenue	Over	land Park	KS	66213
(Street)	(City)		(State)	(Zip)
Telephone:	913-4	58-2168		
(Home)	(Busin	ess)	(Fax)	
Attach a brief description of the natalog Attach one or more photograph(s) of showing the area, item or feature propose. Commission may require additional information in the Building Official determines that the applicant to complete an Application which will then be referred to the HDC. I certify that the information provided in the true to the best of my information, knowled or will have before the proposed project complete comp	of the who d to be rep mation ned to be reproposed for New White Application dates	le building including fa paired or replaced. The cessary to determine the d work is not Minor Wo lork and/ or Application cation and the documen belief; and that the proper, a fire alarm system or a	cade and any relevant building Official or work to be Minor ork, the Building Orn for Demolition or ts submitted with the try where work will the smoke alarm comply	ant elevations r Historic District Work. fficial shall direct r Moving work his Application are be undertaken has, ring with the
requirements of the Stille-DeRossett-Hale sin	igle state co	onstruction code act, 1972	PA 230, MLC 125.1	501 to 125.1531
Signature SIG	NATURES	Signature		
Kara Hansen, Black & Veatch Please Print Name agent for AT&T	1,	Please Print Name		

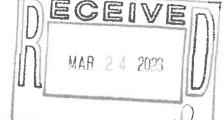
NOTE: All photos, drawings and physical samples, etc., become the property of the HDC/City of Mackinac Island. These may be returned to the applicant upon request after they are no longer needed by the Commission/City.

RETURN THIS FORM AND SUPPORTING MATERIALS TO: MACKINAC ISLAND BUILDING OFFICIAL 7358 MARKET STREET, MACKINAC ISLAND, MI 49757 PHONE: (906) 847-4035

File Number:	Date Received:	Fee:	
Received By:	Work Com	Work Completed Date:	



March 22, 2023



VIA FEDEX DELIVERY

City of Mackinac Island Building & Zoning Department 7358 Market Street Mackinac Island, MI 49757 (906) 847-6190 File No C23-044-017(4)

Exhibit B

Date 3-24-23

Initials KR

RE: AT&T's Application for an Existing Wireless Communication Facility Modification within a Historic District Site ID: TRAVMI2066 / 7221 Main Street, Mackinac Island, MI 49757 FA#10124494 / PACE: MRIND061214

Good Afternoon:

Enclosed in this package please find AT&T's completed General Application for Work Located within a Historic District, including eleven (11) sets of 11" x 17" construction drawings dated 3/21/2023 and eleven (11) sets of photo simulations dated 2/21/2023, for the above referenced address.

Drawing Number T-1 provides a brief description of our proposed scope of work consisting of

- Install: (3) proposed antennas, (9) proposed RRHs, (3) proposed diplexers, (3) proposed DC9 surge protection units, (3) proposed 24-pair fiber trunks and (6) proposed #6 DC power trunks.
- Remove: (3) existing LTE Antennas, (3) existing UMTS Antennas, (6) existing UMTS RRHs, (9) existing TMAs and (6) existing 1-5/8" coax cables

I have also included a copy of the \$600 check/application fee. It will be arriving via FedEx in a separate envelope.

Please reach out if you have any questions, concerns, or require any additional information. Thank you very much for your attention to this matter.

Sincerely, Black & Veatch Corporation

Kara Hansen

Kara Hansen Site Acquisition Specialist hansenk@by.com (913) 458-2168









AT&T SITE ID: TRAVMI2066 7221 Main Street Mackinac Island, MI 49757
02/21/2023
THE COLORS AND MATERIALS SHOWN IN THIS RENDERING ARE CLOSE APPROXIMATIONS AND NOT AN EXACT MATCH, RENDERING IS TO BE CONSIDERED FOR VISUAL DESIGN INTENT ONLY AND NOT FOR CONSTRUCTION.









AT&T SITE ID: TRAVMI2066 7221 Main Street Mackinac Island, MI 49757 02/21/2023

02/21/2023
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AT&T SITE ID: TRAVMI2066 7221 Main Street Mackinac Island, MI 49757 02/21/2023









AT&T SITE ID: TRAVMI2066 7221 Main Street



SITE PHOTO



PROJECT INFORMATION

SITE ADDRESS:

7221 MAIN STREET MACKINAC ISLAND, MI 49757

COUNTY

MACKANIC

SITE NAME:

CHIPPEWA HOTEL

SITE NUMBER FA NUMBER:

TRAVMI2066 10124494

USID NUMBER:

94893

LATITUDE: LONGITUDE: 45' 51' 0.17" N 84" 37' 0.13" W

GROUND ELEVATION:

578' AMSL

BUILDING OWNER:

CHIPPEWA PROPERTIES INC. PO BOX 475 GAYLORD, MI 49734

SITE ACQUISITION MANAGER:

KRISTEN CHASE 913.458.6194

CONSTRUCTION MANAGERS

LEAD ENGINEER:

PROJECT MANAGER:

PHONE:

APPLICANT:

CONTACT: PHONE:

JORDAN HENRY 913.458.4293

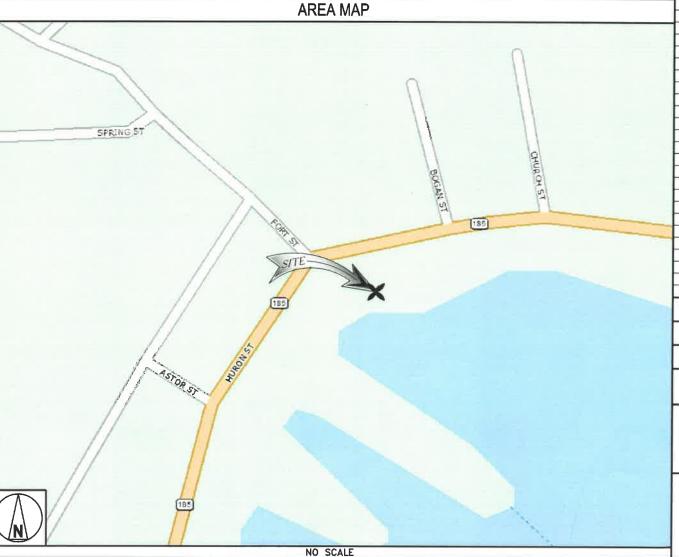
STEPHANIE HARDWICK

317.462.2269

AT&T **MOBILITY**

PROJECT: LTE 4C/5C/5G NR AT&T SITE ID: TRAVMI2066 AT&T FA#: 10124494

CHIPPEWA HOTEL MACKINAC ISLAND, MI 49757



ENGINEERING

2015 MICHIGAN BUILDING CODE 2017 MICHIGAN ELECTRICAL CODE TIA-222-G OR LATEST EDITION

SHEET NO: SHEET TITLE

DRAWING INDEX

TITLE PAGE TITLE PAGE ROOFTOP PLAN T-1 NORTHWEST ELEVATIONS T-2 NORTHEAST FLEVATIONS T-3 SOUTHWEST ELEVATIONS

REFERENCE MATERIALS

THESE LTE DRAWINGS ARE BASED ON THE AT&T RFDS DATED 02/08/2023

CONTRACTOR SHALL VERIFY ALL PLANS & EXISTING DIMENSIONS & CONDITIONS ON THE JOB SITE & SHALL IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME

11"x17" PLOT WILL BE HALF SCALE UNLESS OTHERWISE NOTED

TO OBTAIN LOCATION OF PARTICIPANTS UNDERGROUND FACILITIES
BEFORE YOU DIG IN MICHIGAN, CALL MISS DIG 811 OR (800) 482-7171 www.missdia.ora

48 HOURS BEFORE YOU DIG

-THESE PLANS ADHERE TO ALL OF THE REQUIREMENTS CALLED OUT IN THE JURISDICTION PLANNING AND ZONING FOR ANTENNAS AND SUPPORT STRUCTURES WHERE SITE IS LOCATED.
-SUBCONTRACTOR SHALL VERIFY ALL PLANS AND EXISTING CONDITIONS ON SITE. IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO PERFORMING ANY WORK OR BE RESPONSIBLE FOR THE SAME

APPLICANT/OWNE

Section XI. Itema.

AT&T **MOBILITY**

16025 NORTHLAND DR SOUTHFIELD, MI 48075

PREPARED BY:



11401 LAMAR AVE. OVERLAND PARK, KANSAS 66211 (913) 458-2000

PROJECT NUMBER: 129391



LANDLORD/PROPERTY OWNER SIGNATURE

0 03.21.23 ISSUED FOR REVIEW REV DATE DESCRIPTION

PROJECT LOCATION: USID (94893)

CHIPPEWA HOTEL

7221 MAIN STREET MACKINAC ISLAND, MI 49757

DRAWING DESCRIPTION:

TITLE PAGE

DRAWING NUMBER:

TITLE PAGE

AT&T MOBILITY

