



CITY OF GRAND PRAIRIE
HIGH HAWK PUBLIC IMPROVEMENT DISTRICT
BOARD MEETING
HIGH HAWK PAVILION, 4731 HIGH HAWK BLVD.
THURSDAY, NOVEMBER 11, 2021, 6:00 PM

AGENDA

The meeting will be held at High Hawk Pavilion, 4731 High Hawk Blvd, Grand Prairie, Texas. The complete agenda packet has been posted on the city's website (www.gptx.org/pid) for those who would like to view it in its entirety.

CALL TO ORDER

CITIZENS' FORUM/CITIZEN COMMENTS

Citizens may speak for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

AGENDA ITEMS

Citizens may speak for up to five minutes on any item on the agenda by completing and submitting a speaker card.

- 1. Introductions**
- 2. Open Meetings Act**
- 3. Consider Proposal from Pro Maintenance, \$12,700, Painting Brick Wall Columns on Eyrie and Screech Owl.**
- 4. Consider Increasing Number of Board Members from Three to Five**
- 5. Nominations and Election of Advisory Board**
 - Two (2) positions
- 6. Announce Voting Results**
- 7. Security Options**
 - **Traffic/Security Cameras**
 - **Lighting**
 - **Patrols**
 - **Locations**
 1. Lake Ridge/High Hawk Blvd.
 2. Lake Ridge/Palmer Tr.
 3. Swainson's Hawk Ln./W. Camp Wisdom Rd.
 4. Clark Tr.
 5. Lewis Tr.

6. Palmer Tr.
7. Spanish Tr.

8. Budget and Financial Reports

- A. 9/30/21
- B. FY 2022 Budget

CITIZENS' FORUM/CITIZEN COMMENTS


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ADJOURNMENT

The meeting facility is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8091 or email LHarriss@gptx.org at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the High Hawk PID Board meeting agenda was prepared and posted November 4, 2021.



Lee Harriss, Special District Administrator

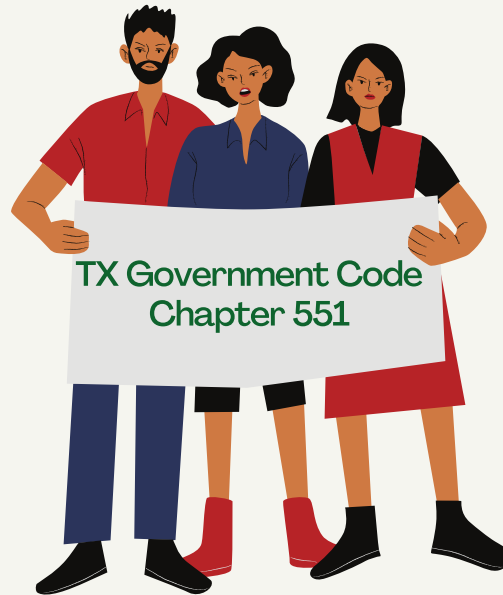
KEY PROVISIONS OF THE TEXAS OPEN MEETINGS ACT

Applies to boards, commissions, and City Council

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Purpose:

To provide citizens with access to meetings of its governing officials and with opportunities to observe and participate if desired



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What does TOMA require?

- Members can only conduct business in a properly posted and noticed meeting
- Public notice of meetings and agendas must be made at least 72 hours in advance, absent an emergency
- Meetings must be open to the public *with few exceptions
- Only items listed on the agenda may be discussed or acted upon at a meeting
- Can only meet and conduct business when a quorum is physically present

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What should you avoid?

- Conversations (or a chain of conversations) by a quorum of members outside of a posted meeting if discussing commission-related business
- Discussions by fewer than a quorum can also violate TOMA
- Replying to a group email may constitute an illegal meeting. **NO "REPLY ALL"**

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Other Important Things to Know

- The public can speak on agenda items at meetings, and on any subject during "**Citizen Comments**". Committee members cannot speak or respond
- Executive, or closed, sessions are allowed only in limited circumstances. All final decisions and votes must be made in open session
- All written and electronic communications by members may be subject to public disclosure
- Any action taken by the body in violation of the Act is voidable and may subject the governing body to a civil lawsuit
- There are criminal penalties for violations of TOMA, including fines, jail time, or both

Budget/Actual Report for Fiscal 2021
321992
High Hawk Public Improvement District
as of 9/30/21 Preliminary

	<u>10/1/2020 - 9/30/2021</u>			<u>Current</u> <u>Month</u>
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	
HHPID				
321992				
Beginning Resource Balance	700,000	698,407.20		
Revenues				
Spec Assess Delinquent	42610	-	2,449.54	2,449.54
Special Assessment Income	42620	404,883	403,723.73	(1,159.27)
Interest On Pid Assessment	42630	-	2,718.05	2,718.05
Devlpr Particip/Projects	46110	-	-	-
Miscellaneous	46395	-	-	-
Interest Earnings	49410	-	-	-
Int Earnings - Tax Collections	49470	-	-	-
Trnsfr-In Strt Cap Proj (4001)	49625	-	-	-
Trsf In Risk Mgmt Funds (Prop	49686	-	3,458.85	3,458.85
Trsf In/Parks Venue (3170)	49780	2,310	2,310.00	-
Total Revenues	407,193	414,660.17	7,467.17	1,000.59
Expenditures				
Office Supplies	60020	275	135.27	139.73
Decorations	60132	15,000	12,624.00	2,376.00
Public Relations	60160	10,000	1,210.30	8,789.70
Beautification	60490	120,000	18,100.46	101,899.54
Graffiti Cleanup	60775	1,000	-	1,000.00
Wall Maintenance	60776	30,000	3,588.00	26,412.00
Professional Engineering Servi	61041	2,500	-	2,500.00
Security	61165	40,000	-	40,000.00
Mowing Contractor	61225	75,295	87,545.96	(12,250.96)
Tree Services	61226	20,000	-	20,000.00
Collection Services	61380	1,855	1,840.50	14.50
Miscellaneous Services	61485	500	134.17	365.83
Fees/Administration	61510	13,200	13,200.00	-
Postage And Delivery Charges	61520	1,500	-	1,500.00
Building Security Expenses	61560	1,500	892.14	607.86
Light Power Service	62030	8,000	2,667.17	5,332.83
Water/Wastewater Service	62035	22,000	17,128.28	4,871.72
Bldgs And Grounds Maintenance	63010	8,500	1,239.00	7,261.00
Pond Maintenance-Aquatic	63038	4,500	4,073.75	426.25
Pond Maintenance-Equipment	63039	5,000	542.00	4,458.00
Irrigation System Maintenance	63065	20,000	6,922.61	13,077.39
Roadway Markings/Signs Maint	63115	2,000	-	2,000.00
Playgrounds/Picnic Areas Maint	63135	5,000	7,250.00	(2,250.00)
Decorative Lighting Maintenanc	63146	30,000	22,998.00	7,002.00
Concession Stnd/Restroom Maint	63190	5,000	4,665.98	334.02
Property Insurance Premium	64080	1,500	1,484.00	16.00
Liability Insurance Premium	64090	10,000	9,159.00	841.00
Fencing	68061	247,517	202,414.00	45,103.00
Construction Miscellaneous	68151	100,000	-	100,000.00
Landscaping	68250	-	-	-
Total Expenditures	801,642	419,814.59	381,827.41	163,176.24
Ending Resource Balance	305,551	693,252.78		

High Hawk Public Improvement District

These are High Hawk PID assessments collected from PID residents to pay for PID maintenance.

Exhibit A
GRAND PRAIRIE PUBLIC IMPROVEMENT DISTRICT NO. 9
High Hawk
Five Year Service Plan 2022 - 2026 BUDGET

Income based on Assessment Rate of \$0.18 per \$100 of appraised value.
Service Plan projects a 1% increase in assessed value per year.

INCOME:		Value	Assess Rate	Revenue		
Appraised Value		\$212,460,217	\$ 0.18	\$ 382,428		
Description	Account	2022	2023	2024	2025	2026
Beginning Balance (Estimated)		\$ 696,000	\$ 661,196	\$ 622,716	\$ 586,523	\$ 552,578
P.I.D. Assessment	42620	\$ 382,428	\$ 386,253	\$ 390,115	\$ 394,016	\$ 397,957
City Contribution	49780	2,310	2,310	2,310	2,310	2,310
TOTAL INCOME		\$ 384,738	\$ 388,563	\$ 392,425	\$ 396,326	\$ 400,267
Amount Available		\$ 1,080,738	\$ 1,049,758	\$ 1,015,141	\$ 982,850	\$ 952,845

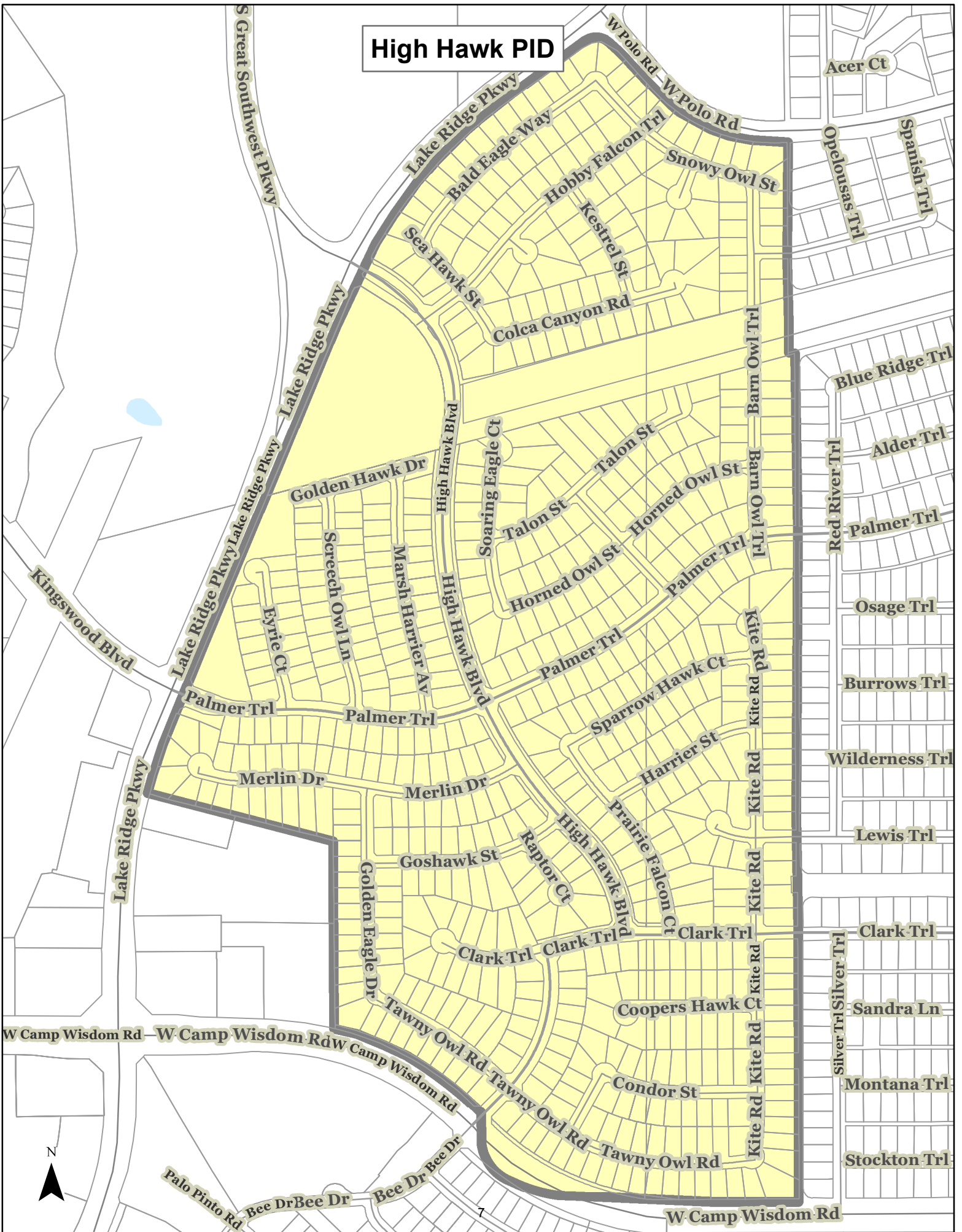
EXPENSES:						
Description		2022	2023	2024	2025	2026
Office Supplies	60020	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275
Decorations	60132	15,000	15,000	15,000	15,000	15,000
Public Relations	60160	3,000	3,000	3,000	3,000	3,000
Beautification ¹	60490	120,000	30,000	30,000	30,000	30,000
Graffiti Cleanup	60775	1,000	1,000	1,000	1,000	1,000
Wall Maintenance	60776	20,000	20,000	20,000	20,000	20,000
Professional Engineering Svc ²	61041	4,000	-	-	-	4,000
Security	61165	40,000	40,000	40,000	40,000	40,000
Mowing Contractor	61225	85,000	85,000	85,000	85,000	85,000
Tree Services	61226	20,000	20,000	20,000	20,000	20,000
Collection Service (\$2.90/acct)	61380	1,868	1,868	1,868	1,868	1,868
Misc.	61485	500	500	500	500	500
Admin./Management	61510	13,200	13,200	13,200	13,200	13,200
Postage	61520	1,500	1,500	1,500	1,500	1,500
Security Camera Operating Expen	61560	1,500	1,500	1,500	1,500	1,500
Electric Power	62030	8,000	8,400	8,820	9,261	9,724
Water Utility	62035	22,000	23,100	24,255	25,468	26,741
Bldgs & Grounds Maintenance	63010	8,500	8,500	8,500	8,500	8,500
Pond Maintenance-Aquatic	63038	4,500	4,500	4,500	4,500	4,500
Pond Maintenance-Equipment	63039	5,000	5,000	5,000	5,000	5,000
Irrigation System Maint.	63065	10,000	10,000	10,000	10,000	10,000
Roadway Markings/Signs Maint	63115	2,000	2,000	2,000	2,000	2,000
Playgrounds/Picnic Areas Maint	63135	6,000	6,000	6,000	6,000	6,000
Decorative Lighting Maintenance	63146	10,000	10,000	10,000	10,000	10,000
Restroom Maintenance	63190	5,000	5,000	5,000	5,000	5,000
Property Insurance Premium	64080	1,700	1,700	1,700	1,700	1,700
Liability Insurance Premium	64090	10,000	10,000	10,000	10,000	10,000
Fencing	68061	-	-	-	-	-
Construction Miscellaneous ³	68151	-	100,000	100,000	100,000	100,000
		-	-	-	-	-
TOTAL EXPENSES		\$ 419,543	\$ 427,043	\$ 428,618	\$ 430,271	\$ 436,008
Ending Balance⁴		\$ 661,196	\$ 622,716	\$ 586,523	\$ 552,578	\$ 516,837

Avg. Annual Assessment by Home Value:

Value	Yrly Assmnt.		
\$100,000	\$ 180		
\$200,000	\$ 360		
\$300,000	\$ 540	Avg. Property Value:	\$ 329,907
\$400,000	\$ 720	Avg. Property Assessment:	\$ 594
\$500,000	\$ 900	No. of Properties:	644

- 1 Includes tree replacements & landscape design
- 2 Reserve study (wall repairs/replacements)
- 3 Common area improvements
- 4 Wall repairs/replacement

High Hawk PID



Acer Ct

Spanish Trl

Opelousas Trl

Lake Ridge Pkwy

Bald Eagle Way

Hobby Falcon Trl

Snowy Owl St

Sea Hawk St

Colca Canyon Rd

Kestrel St

Golden Hawk Dr

Screach Owl Ln

Marsh Harrier Av

High Hawk Blvd

Soaring Eagle Ct

Talon St

Talon St

Horned Owl St

Palmer Trl

Palmer Trl

Barn Owl Trl

Blue Ridge Trl

Alder Trl

Red River Trl

Palmer Trl

Osage Trl

Burrows Trl

Wilderness Trl

Lewis Trl

Kingswood Blvd

Palmer Trl

Palmer Trl

Palmer Trl

Sparrow Hawk Ct

Kite Rd

Merlin Dr

Merlin Dr

Harrier St

Kite Rd

Lake Ridge Pkwy

Goshawk St

Raptor Ct

High Hawk Blvd

Prairie Falcon Ct

Kite Rd

Kite Rd

Clark Trl

Clark Trl

Clark Trl

Clark Trl

Golden Eagle Dr

Tawny Owl Rd

Coopers Hawk Ct

Kite Rd

Sandra Ln

W Camp Wisdom Rd

Condor St

Kite Rd

Montana Trl

Palo Pinto Rd

Bee Dr

Bee Dr

Tawny Owl Rd

W Camp Wisdom Rd

Stockton Trl

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