



**HIGH HAWK PUBLIC IMPROVEMENT DISTRICT
BOARD MEETING
OUTLAW'S BARBEQUE, 2334 S. BELTLINE ROAD
TUESDAY, AUGUST 08, 2023 AT 6:30 PM**

AGENDA

CALL TO ORDER

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

AGENDA ITEMS

1. Discussion of Landscaping Located on Lake Ridge Parkway, W. Polo Road, Clark Trail, Palmer Trail, High Hawk Boulevard, Camp Wisdom Road and 4731 High Hawk Boulevard
2. Discussion of Entry Monuments, Monument Lighting, and Brick Wall and Fencing Located on Lake Ridge Parkway, W. Polo Road, Palmer Trail, Camp Wisdom Road, and High Hawk Boulevard
3. Discussion of Budget to Actual Financial Report for July 31, 2023
4. Consider FY 2024 Budget and Assessment Rate

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, this meeting agenda was prepared and posted August 4, 2023.

A handwritten signature in black ink, appearing to read "Lee Harris", written over a horizontal line.

*Lee Harris, CPA
Special District Administrator, Finance Department*



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/08/2023

REQUESTER: Lee Harriss

PRESENTER: Mike Carroll, President

TITLE: Discussion of Landscaping Located on Lake Ridge Parkway, W. Polo Road, Clark Trail, Palmer Trail, High Hawk Boulevard, Camp Wisdom Road and 4731 High Hawk Boulevard



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/08/2023

REQUESTER: Lee Harriss

PRESENTER: Mike Carroll, President

TITLE: Discussion of Entry Monuments, Monument Lighting, and Brick Wall and Fencing Located on Lake Ridge Parkway, W. Polo Road, Palmer Trail, Camp Wisdom Road, and High Hawk Boulevard



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/08/2023
REQUESTER: Lee Harriss
PRESENTER: Mike Carroll, President
TITLE: Discussion of Budget to Actual Financial Report for July 31, 2023

Budget/Actual Report for Fiscal 2023
321992
High Hawk Public Improvement District
as of 7/31/23 Preliminary

	<u>10/1/2022 - 9/30/2023</u>				<u>Current Month</u>	<u>Estimated 9/30/2023</u>	
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	<u>% Used</u>			
HHPID							
321992							
Beginning Resource Balance	761,000	845,772.62				845,773	
Revenues							
Spec Assess Delinquent	42610	-	2,165.07	2,165.07	0%	-	2,165
Special Assessment Income	42620	432,517	431,087.72	(1,429.28)	100%	-	431,088
Interest On Pid Assessment	42630	-	1,596.38	1,596.38	0%	-	1,596
Devlpr Particip/Projects	46110	-	-	-	0%	-	-
Miscellaneous	46395	-	-	-	0%	-	-
Interest Earnings	49410	-	-	-	0%	-	-
Int Earnings - Tax Collections	49470	-	-	-	0%	-	-
Trnsfr-In Strt Cap Proj (4001)	49625	-	-	-	0%	-	-
Trsf-In Risk Mgmt Funds (Prop	49686	-	-	-	0%	-	-
Trsf In/Parks Venue (3170)	49780	4,035	3,027.00	(1,008.00)	75%	-	4,035
Total Revenues	436,552	437,876.17	1,324.17	100%	-	438,884	
Expenditures							
Office Supplies	60020	275	1,162.41	(887.41)	423%	-	1,453
Decorations	60132	17,000	22,653.90	(5,653.90)	133%	-	22,654
Public Relations	60160	3,000	3,152.73	(152.73)	105%	-	4,200
Beautification	60490	120,000	69,015.83	50,984.17	58%	16,732.44	120,000
Graffiti Cleanup	60775	1,000	-	1,000.00	0%	-	1,000
Wall Maintenance	60776	20,000	-	20,000.00	0%	-	1,000
Professional Engineering Servi	61041	4,000	-	4,000.00	0%	-	-
Security	61165	-	-	-	0%	-	-
Mowing Contractor	61225	102,000	86,219.70	15,780.30	85%	26,470.99	108,480
Tree Services	61226	20,000	3,669.14	16,330.86	18%	-	3,669
Collection Services	61380	1,958	1,957.90	0.10	100%	-	1,958
Miscellaneous Services	61485	500	27.94	472.06	6%	-	500
Fees/Administration	61510	13,860	10,470.87	3,389.13	76%	1,100.00	13,860
Postage And Delivery Charges	61520	1,500	-	1,500.00	0%	-	-
Broadband - Signs	61531	-	1,485.00	(1,485.00)	0%	-	1,485
Building Security Expenses	61560	1,500	-	1,500.00	0%	-	1,500
Light Power Service	62030	8,000	3,079.90	4,920.10	38%	583.44	8,000
Water/Wastewater Service	62035	35,000	20,658.78	14,341.22	59%	3,535.60	35,000
Bldgs And Grounds Maintenance	63010	8,500	9,207.30	(707.30)	108%	-	17,735
Pond Maintenance-Aquatic	63038	4,500	3,120.90	1,379.10	69%	785.28	4,500
Pond Maintenance-Equipment	63039	5,000	-	5,000.00	0%	-	5,000
Irrigation System Maintenance	63065	10,000	42,384.66	(32,384.66)	424%	6,708.56	47,385
Roadway Markings/Signs Maint	63115	2,000	-	2,000.00	0%	-	2,000
Playgrounds/Picnic Areas Maint	63135	7,500	-	7,500.00	0%	-	7,500
Decorative Lighting Maintenanc	63146	10,000	3,190.08	6,809.92	32%	-	10,000
Concession Stnd/Restroom Maint	63190	6,000	3,924.00	2,076.00	65%	962.00	6,000
Property Insurance Premium	64080	2,000	1,916.00	84.00	96%	-	1,916
Liability Insurance Premium	64090	11,000	-	11,000.00	0%	-	11,000
Fencing	68061	-	444,684.52	(444,684.52)	0%	-	444,685
Construction Miscellaneous	68151	-	-	-	0%	-	-
Signs	68390	-	77,731.45	(77,731.45)	0%	-	77,731
Lease Payment	68901	28,000	32,900.00	(4,900.00)	118%	-	32,900
Total Expenditures	444,093	842,613.01	(398,520.01)	190%	56,878.31	993,110.58	
Ending Resource Balance	753,459	441,035.78				291,546.21	

High Hawk Public Improvement District

These are High Hawk PID assessments collected from PID residents to pay for PID maintenance.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/08/2023

REQUESTER: Lee Harriss

PRESENTER: Mike Carroll, President

TITLE: Consider FY 2024 Budget and Assessment Rate

Exhibit A
GRAND PRAIRIE PUBLIC IMPROVEMENT DISTRICT NO. 9
High Hawk
Five Year Service Plan 2024 - 2027 BUDGE8

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70

Income based on Assessment Rate of \$0.18 per \$100 of appraised value.
The FY 2023 rate was \$0.18 per \$100 of appraised value
Service Plan projects a 10% increase in assessed value per year.

INCOME:	Value	Assess Rate	Revenue			
Appraised Value	\$296,743,173	\$ 0.18	\$ 534,138			

Description	Account	2024	2025	2026	2027	2028
Beginning Balance (Estimated)		\$ 291,000	\$ 81,084	\$ 285,972	\$ 437,827	\$ 741,937
P.I.D. Assessment	42620	\$ 534,138	\$ 587,551	\$ 646,307	\$ 710,937	\$ 782,031
City Contribution	49780	4,035	4,035	4,035	4,035	4,035
TOTAL INCOME		\$ 538,173	\$ 591,586	\$ 650,342	\$ 714,972	\$ 786,066
Amount Available		\$ 829,173	\$ 672,670	\$ 936,313	\$ 1,152,800	\$ 1,528,003

EXPENSES:		2024	2025	2026	2027	2028
Description						
Office Supplies	60020	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Decorations	60132	23,000	23,000	23,000	23,000	23,000
Public Relations	60160	4,500	4,500	4,500	4,500	4,500
Beautification ¹	60490	30,000	30,000	30,000	30,000	30,000
Graffiti Cleanup	60775	1,000	1,000	1,000	1,000	1,000
Wall Maintenance	60776	20,000	20,000	20,000	20,000	20,000
Professional Engineering Svc ²	61041	4,000	-	-	-	4,000
Mowing Contractor	61225	105,158	110,416	115,937	121,734	127,820
Tree Services	61226	20,000	20,000	20,000	20,000	20,000
Collection Service	61380	1,955	1,955	1,955	1,955	1,955
Misc.	61485	500	500	500	500	500
Admin./Management	61510	13,860	14,553	15,281	16,045	16,847
Postage	61520	1,500	1,500	1,500	1,500	1,500
Building Security Expenses	61560	1,500	1,575	1,654	1,736	1,823
Electric Power	62030	8,000	8,400	8,820	9,261	9,724
Water Utility	62035	38,000	39,900	41,895	43,990	46,189
Bldgs & Grounds Maintenance	63010	17,500	17,500	17,500	17,500	17,500
Pond Maintenance-Aquatic	63038	4,500	4,725	4,961	5,209	5,470
Pond Maintenance-Equipment	63039	5,000	5,250	5,513	5,788	6,078
Irrigation System Maint.	63065	10,000	10,000	10,000	10,000	10,000
Roadway Markings/Signs Maint	63115	2,000	2,000	2,000	2,000	2,000
Playgrounds/Picnic Areas Maint	63135	7,500	7,500	7,500	7,500	7,500
Decorative Lighting Maintenance	63146	10,000	10,000	10,000	10,000	10,000
Restroom Maintenance	63190	6,000	6,300	6,615	6,946	7,293
Property Insurance Premium	64080	2,500	2,625	2,756	2,894	3,039
Liability Insurance Premium	64090	12,000	12,600	13,230	13,892	14,586
Fencing ⁴	68061	368,616	-	-	-	972,086
Construction Miscellaneous ³	68151	-	-	100,000	-	-
Lease Payment-Security Cameras	68901	28,000	29,400	30,870	32,414	34,034
		-	-	-	-	-
TOTAL EXPENSES		\$ 748,089	\$ 386,699	\$ 498,486	\$ 410,862	\$ 1,399,944
Ending Balance⁴		\$ 81,084	\$ 285,972	\$ 437,827	\$ 741,937	\$ 128,060

Avg. Annual Assessment by Home Value:

Value	Yrly Assmnt.		
\$100,000	\$ 180		
\$200,000	\$ 360		
\$300,000	\$ 540	Avg. Property Value:	\$ 460,781
\$400,000	\$ 720	Avg. Property Assessment:	\$ 829
\$500,000	\$ 900	No. of Properties:	644
\$600,000	\$ 1,080		

1 Includes tree replacements & landscape design
2 Reserve study (wall repairs/replacements)
3 Common area improvements
4 Wall repairs/replacement