



**HIGH HAWK PUBLIC IMPROVEMENT DISTRICT
ANNUAL MEETING
SPRING CREEK BARBEQUE, 4108 S CARRIER PARKWAY, GRAND
PRAIRIE, TEXAS
MONDAY, OCTOBER 30, 2023 AT 6:30 PM**

AGENDA

CALL TO ORDER

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

AGENDA ITEMS

1. Consider proposal from Classic Construction for installation of lights in the park at 4731 High Hawk Boulevard in an amount not to exceed \$5,000.
2. Discussion of brick wall construction along High Hawk Boulevard and Clark Trail
3. Discussion of procedure for installing speed cushions and speed alert signs on Clark Trail and High Hawk Boulevard
4. Discussion of Budget to Actual Financial Report for September 30, 2023 and FY 2024 Budget
5. Nomination and Election of Advisory Board Members - 2 Open Positions
6. Appoint one board member to fill remaining term (formerly Lananna Thomas) which expires in 2025
7. Selection of Officers - President, Vice President, Secretary/Treasurer

CITIZENS' FORUM

Citizens may speak during Citizens' Forum for up to five minutes on any item not on the agenda by completing and submitting a speaker card.

ADJOURNMENT

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, this meeting agenda was prepared and posted October 26, 2023.

A handwritten signature in black ink, appearing to read "Lee Harris", is written over a solid black horizontal line.

Lee Harris, CPA
Special District Administrator, Finance Department



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/19/2023

REQUESTER: Chastity Cook

PRESENTER: Michel Carroll - President

TITLE: Consider proposal from Classic Construction for installation of lights in the park at 4731 High Hawk Boulevard in an amount not to exceed \$5,000.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/19/2023

REQUESTER: Chastity Cook

PRESENTER: Michel Carroll - President

TITLE:
**Discussion of brick wall construction along High Hawk Boulevard and
Clark Trail**



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/19/2023

REQUESTER: Chastity Cook

PRESENTER: Michel Carroll - President

TITLE: *Discussion of procedure for installing speed cushions and speed alert signs on Clark Trail and High Hawk Boulevard*



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/30/2023

REQUESTER: Lee Harriss

PRESENTER: Mike Carroll, President

TITLE: Discussion of Budget to Actual Financial Report for September 30, 2023 and FY 2024 Budget

Budget/Actual Report for Fiscal 2023
321992
High Hawk Public Improvement District
as of 9/30/23 Preliminary

	<u>10/1/2022 - 9/30/2023</u>				<u>Current Month</u>
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	<u>% Used</u>	
HHPID					
321992					
Beginning Resource Balance	761,000	845,772.62			
Revenues					
Spec Assess Delinquent	42610	-	2,165.07	0%	-
Special Assessment Income	42620	432,517	431,841.39	100%	47.97
Interest On Pid Assessment	42630	-	1,653.47	0%	9.12
Devlpr Particip/Projects	46110	-	-	0%	-
Miscellaneous	46395	-	-	0%	-
Interest Earnings	49410	-	-	0%	-
Int Earnings - Tax Collections	49470	-	-	0%	-
Trnsfr-In Strt Cap Proj (4001)	49625	-	-	0%	-
Trsf-In Risk Mgmt Funds (Prop	49686	-	-	0%	-
Trsf In/Parks Venue (3170)	49780	4,035	4,035.00	100%	336.00
Total Revenues	436,552	439,694.93	3,142.93	101%	393.09
Expenditures					
Office Supplies	60020	275	1,197.21	435%	-
Decorations	60132	17,000	22,653.90	133%	-
Public Relations	60160	3,000	4,458.32	149%	-
Beautification	60490	120,000	130,332.14	109%	17,415.91
Graffiti Cleanup	60775	1,000	-	0%	-
Wall Maintenance	60776	20,000	-	0%	-
Professional Engineering Servi	61041	4,000	-	0%	-
Security	61165	-	-	0%	-
Mowing Contractor	61225	102,000	100,607.32	99%	7,959.61
Tree Services	61226	20,000	3,669.14	18%	-
Collection Services	61380	1,958	1,957.90	100%	-
Miscellaneous Services	61485	500	81.91	16%	27.00
Fees/Administration	61510	13,860	11,570.87	83%	-
Postage And Delivery Charges	61520	1,500	-	0%	-
Broadband - Signs	61531	-	1,485.00	0%	-
Building Security Expenses	61560	1,500	-	0%	-
Light Power Service	62030	8,000	3,744.01	47%	363.10
Water/Wastewater Service	62035	35,000	32,137.79	92%	8,007.86
Bldgs And Grounds Maintenance	63010	8,500	14,541.42	171%	2,133.64
Pond Maintenance-Aquatic	63038	4,500	4,208.38	94%	724.02
Pond Maintenance-Equipment	63039	5,000	-	0%	-
Irrigation System Maintenance	63065	10,000	50,089.74	501%	1,997.70
Roadway Markings/Signs Maint	63115	2,000	-	0%	-
Playgrounds/Picnic Areas Maint	63135	7,500	-	0%	-
Decorative Lighting Maintenanc	63146	10,000	3,190.08	32%	-
Concession Stnd/Restroom Maint	63190	6,000	5,318.00	89%	962.00
Property Insurance Premium	64080	2,000	1,916.00	96%	-
Liability Insurance Premium	64090	11,000	-	0%	-
Fencing	68061	-	444,684.52	0%	-
Construction Miscellaneous	68151	-	-	0%	-
Signs	68390	-	77,731.45	0%	-
Lease Payment (Cameras)	68901	28,000	32,900.00	118%	-
Total Expenditures	444,093	948,475.10	(504,382.10)	214%	39,590.84
Ending Resource Balance	753,459	336,992.45			

High Hawk Public Improvement District

These are High Hawk PID assessments collected from PID residents to pay for PID maintenance.

**Exhibit A
GRAND PRAIRIE PUBLIC IMPROVEMENT DISTRICT NO. 9
High Hawk
Five Year Service Plan 2024 - 2027 BUDGE8**

**Income based on Assessment Rate of \$0.18 per \$100 of appraised value.
The FY 2023 rate was \$0.18 per \$100 of appraised value
Service Plan projects a 10% increase in assessed value per year.**

INCOME:	Value	Assess Rate	Revenue			
Appraised Value	\$296,743,173	\$ 0.18	\$ 534,138			
Description	Account	2024	2025	2026	2027	2028
Beginning Balance (Estimated)		\$ 291,000	\$ 79,084	\$ 281,972	\$ 431,827	\$ 733,937
P.I.D. Assessment	42620	\$ 534,138	\$ 587,551	\$ 646,307	\$ 710,937	\$ 782,031
City Contribution	49780	4,035	4,035	4,035	4,035	4,035
TOTAL INCOME		\$ 538,173	\$ 591,586	\$ 650,342	\$ 714,972	\$ 786,066
Amount Available		\$ 829,173	\$ 670,670	\$ 932,313	\$ 1,146,800	\$ 1,520,003

EXPENSES:						
Description		2024	2025	2026	2027	2028
Office Supplies	60020	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Decorations	60132	25,000	25,000	25,000	25,000	25,000
Public Relations	60160	4,500	4,500	4,500	4,500	4,500
Beautification ¹	60490	30,000	30,000	30,000	30,000	30,000
Graffiti Cleanup	60775	1,000	1,000	1,000	1,000	1,000
Wall Maintenance	60776	20,000	20,000	20,000	20,000	20,000
Professional Engineering Svc ²	61041	4,000	-	-	-	4,000
Mowing Contractor	61225	105,158	110,416	115,937	121,734	127,820
Tree Services	61226	20,000	20,000	20,000	20,000	20,000
Collection Service	61380	1,955	1,955	1,955	1,955	1,955
Misc.	61485	500	500	500	500	500
Admin./Management	61510	13,860	14,553	15,281	16,045	16,847
Postage	61520	1,500	1,500	1,500	1,500	1,500
Building Security Expenses	61560	1,500	1,575	1,654	1,736	1,823
Electric Power	62030	8,000	8,400	8,820	9,261	9,724
Water Utility	62035	38,000	39,900	41,895	43,990	46,189
Bldgs & Grounds Maintenance	63010	17,500	17,500	17,500	17,500	17,500
Pond Maintenance-Aquatic	63038	4,500	4,725	4,961	5,209	5,470
Pond Maintenance-Equipment	63039	5,000	5,250	5,513	5,788	6,078
Irrigation System Maint.	63065	10,000	10,000	10,000	10,000	10,000
Roadway Markings/Signs Maint	63115	2,000	2,000	2,000	2,000	2,000
Playgrounds/Picnic Areas Maint	63135	7,500	7,500	7,500	7,500	7,500
Decorative Lighting Maintenance	63146	10,000	10,000	10,000	10,000	10,000
Restroom Maintenance	63190	6,000	6,300	6,615	6,946	7,293
Property Insurance Premium	64080	2,500	2,625	2,756	2,894	3,039
Liability Insurance Premium	64090	12,000	12,600	13,230	13,892	14,586
Fencing ⁴	68061	368,616	-	-	-	972,086
Construction Miscellaneous ³	68151	-	-	100,000	-	-
Lease Payment-Security Cameras	68901	28,000	29,400	30,870	32,414	34,034
		-	-	-	-	-
TOTAL EXPENSES		\$ 750,089	\$ 388,699	\$ 500,486	\$ 412,862	\$ 1,401,944
Ending Balance⁴		\$ 79,084	\$ 281,972	\$ 431,827	\$ 733,937	\$ 118,060

Avg. Annual Assessment by Home Value:

Value	Yrly Assmnt.		
\$100,000	\$ 180		
\$200,000	\$ 360		
\$300,000	\$ 540	Avg. Property Value:	\$ 460,781
\$400,000	\$ 720	Avg. Property Assessment:	\$ 829
\$500,000	\$ 900	No. of Properties:	644
\$600,000	\$ 1,080		

- 1 Includes tree replacements & landscape design
- 2 Reserve study (wall repairs/replacements)
- 3 Common area improvements
- 4 Wall repairs/replacement



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/30/2023

REQUESTER: Lee Harriss

PRESENTER: Mike Carroll, President

TITLE: Nomination and Election of Advisory Board Members - 2 Open Positions



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/30/2023

REQUESTER: Lee Harriss

PRESENTER: Mike Carroll, President

TITLE: Appoint one board member to fill remaining term (formerly Lananna Thomas) which expires in 2025



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 10/30/2023

REQUESTER: Lee Harriss

PRESENTER: Mike Carroll. President

TITLE: Selection of Officers - President, Vice President, Secretary/Treasurer
