



CITY OF CUMBERLAND
Historic Preservation Commission

Members:
Mr. Larry Jackson – Chairperson
Mr. Chris Myers – Vice Chairperson
Mr. Tim Hoffman – Secretary
Council Representative: Laurie Marchini
Dr. Michael Garrett
Lincoln Wilkins, Jr., Ph.D.
2 vacancies

AGENDA

January 12, 2022 – 4:00 P.M.
City Hall Council Chambers

APPROVAL OF MINUTES

1. Review of December 8, 2021 Meeting Minutes

PUBLIC COMMENT

CERTIFICATE OF APPROPRIATENESS

2. 130 N. Mechanic St. – Chelsea Broadwater

OTHER BUSINESS

- 3 Welcome Historic Planner/Preservation Coordinator/Grant Writer

STAFF UPDATES

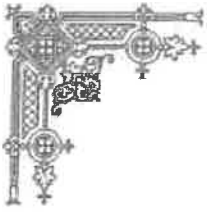
4. Applicant search continues for 2 appointments to HPC

ADJOURNMENT

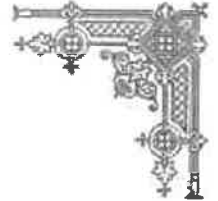
If you are unable to attend this meeting, please contact the Department of Community Development at (301) 759-6517. **Applicants or their appointed representatives must be present at the meeting in order for a review to take place. Please remember to turn off or silence all electronic devices prior to entering the meeting.**

File Attachments for Item:

1. Review of December 8, 2021 Meeting Minutes



City of Cumberland



MINUTES

HISTORIC PRESERVATION COMMISSION

December 8, 2021

The Cumberland Historic Preservation Commission held its regular meeting on Wednesday, December 8, 2021 at 4:00 p.m., within the Council Chambers of City Hall. Members present were Chairperson Dr. Stephen Gibson, Mr. Larry Jackson, Mr. Chris Myers, Dr. Michael T. Garrett, Mr. Tim Hoffman, and Councilwoman Laurie Marchini.

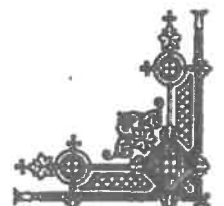
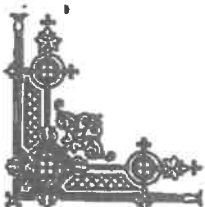
Others in attendance were Terri Hast, Community Services Representative, and Debbie Helmstetter, Codes Technician.

Chairman, Dr. Stephen Gibson, called the meeting to order. He read the following statement into the record: "The Cumberland Historic Preservation Commission exists pursuant to Section 11 of the City of Cumberland Municipal Zoning Ordinance. Members are appointed by the Mayor and City Council and shall possess a demonstrated special knowledge or professional or academic training in such fields as history, architecture, architectural history, planning, archeology, anthropology, curation, conservation, landscape architecture, historic preservation, urban design or related disciplines. The Commission strives to enhance quality of life by safeguarding the historical and cultural heritage of Cumberland. Preservation is shown to strengthen the local economy, stabilize and improve property values, and foster civic beauty. The Cumberland Historic Preservation Commission operates pursuant to State of Maryland 1977 Open Meetings Act and therefore no pending applications shall be discussed between or amongst Commissioners outside the public hearing to determine the disposition of the application."

Chairperson Dr. Stephen Gibson introduced the Commission members present and staff members.



CUMBERLAND HISTORIC PRESERVATION COMMISSION
57 N. Liberty Street
CUMBERLAND, MARYLAND 21502



APPROVAL OF MINUTES

1. Minutes for November 10, 2021 were approved as written. Mr. Tim Hoffman made the motion to approve the minutes and Dr. Michael Garrett second the motion. All members were in favor; motion approved.

PUBLIC COMMENT

No comments.

OTHER BUSINESS/STAFF UPDATES

1. On January 1, 2022 Dr. Stephen Gibson will be resigning from the Historic Preservation Commission. The Commissioners thanked him for all his efforts and time he has put in for the Board.
2. Search is on for two (2) new members, who have a level of degree for the Commission.
3. Ms. Hast stated all five (5) members need to try and be available on the second Wednesday of the month for the Historic Preservation Commission. We will need all five (5) remaining members to have a quorum in order to vote.
4. Ms. Hast thanked Ms. Kathy McKenney for her 24 $\frac{1}{2}$ years of service to the Historic Preservation Board. Ms. McKenney retired recently due to medical reasons. Ms. McKenney wished everyone a Happy Holiday.
5. The Mayor and City Council received the nomination of 16 Washington Street, The Emmanuel Episcopal Church, to receive the Mary Susan Cerutti Historic Preservation Award for 2021.

ELECTIONS OF OFFICERS

1. Nominations were taken for the following offices:
 - a. Mr. Larry Jackson for Chairman
 - b. Mr. Chris Myers for Vice-Chairman

c. Mr. Tim Hoffman for Secretary

All members were in favor of the nominations.

Discussion was held whether we should have the meetings in person or via a zoom platform. All members were in favor of keeping the meeting in person because the Commissioners felt the interaction with each member is unique.

An audio of tonight's meeting is available upon request.

ADJOURMENT

Mr. Tim Hoffman made the motion to adjourn the meeting. Meeting adjourned.

Respectfully,

Mr. Tim Hoffman, Secretary

January 12, 2022

File Attachments for Item:

2. 130 N. Mechanic St. - Chelsea Broadwater



**Request for Certificate of Appropriateness
Presentation of Information
By Terri Hast**

COA#21-000032

Address: 130 N. Mechanic St.

Project Contact: Chelsea Broadwater

Project Summary: Replacement of one sign panel into existing free standing box sign in the pavement in front of the building. There is existing external lighting to illuminate the sign. The sign is designed to measure 4' X 4' and will be plexiglass with vinyl lettering of white, black, orange and red colors as designed in drawing. The sign structure is already painted Sherwin Williams' Downing Sand.

**The sections of the Preservation Guidelines that pertain to this application are:
Guideline 47: Sign size, and; Guideline 49: New sign materials**



Syn
Placement

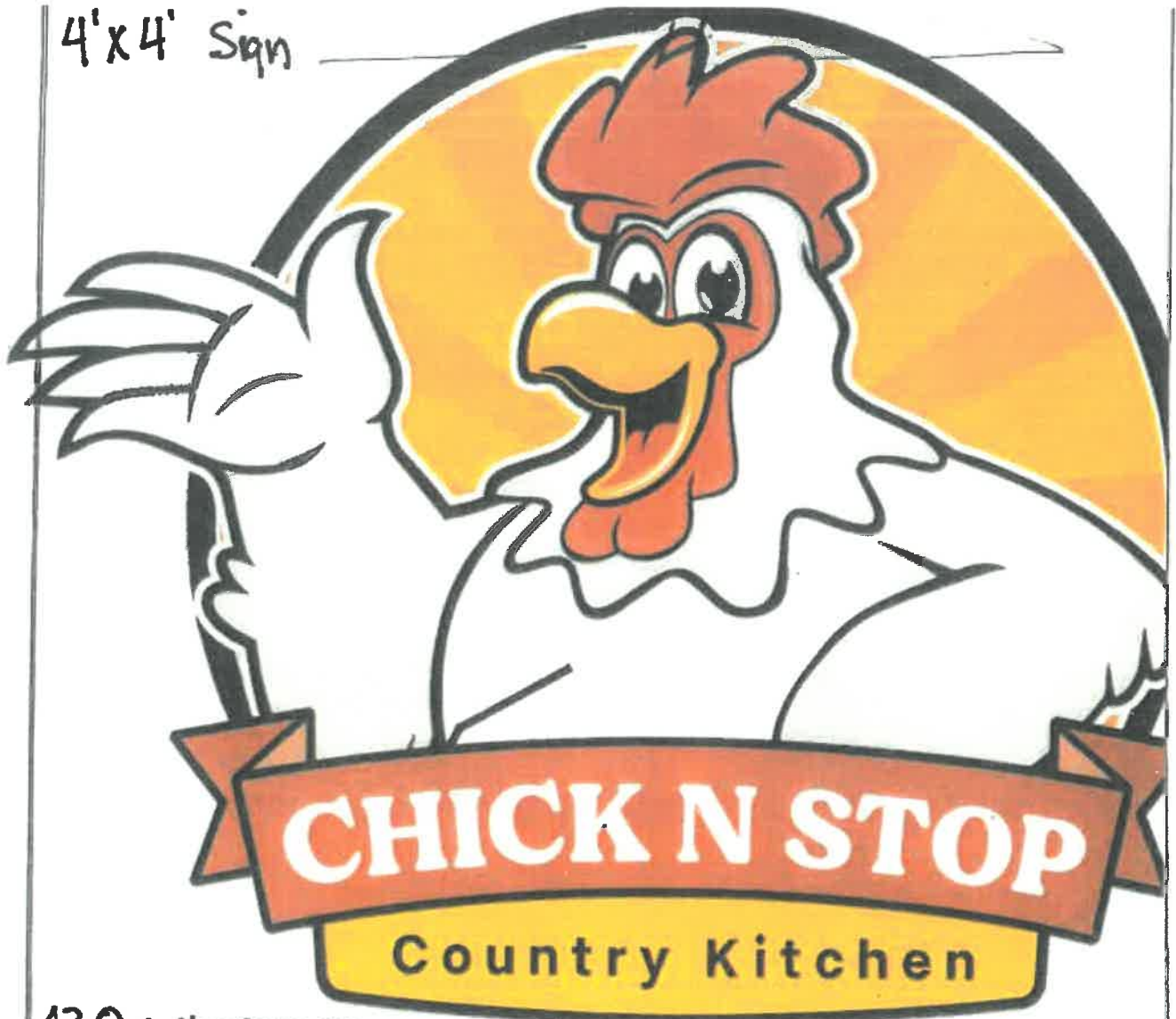
120



4' x 4'



4'x4' Sign



4'

130 N. MOUNTAIN ST. P. 21462