



Founders Day Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Monday, September 30, 2024, at 6:30 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Commission Members

Jeff Shindler, Interim Chair

Susan Warwick, Secretary

Justin Cornett

Lisa Garza

Sharon Goss

Mark Handley

Clinton Holtzendorf

Scott Phillips

Kimberley Rutherford

Eric Strang

Michael Ward

Vacancy (At Large)

Vacancy (Dripping Springs Cook Off Club)

Vacancy (St Martin de Porres Catholic Church)

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz

Community Events Coordinator Johnna Krantz

Content Marketing Specialist Stephanie Hartnett

Deputy City Attorney Aniz Alani

Maintenance Director Riley Sublet

Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during

Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Discuss and consider approval of the May 13, 2024, Founders Day Commission regular meeting minutes.**

BUSINESS AGENDA

- 2. Introduction and Welcome to Commissioners Justin Cornett, Scott Phillips, Kimberly Rutherford, Eric Strang, and Michael Ward.**
- 3. Overview of the Festival: History & Purpose; Commission Members; Organization & Meetings; Functions & Duties; Budget; and Committees.**
- 4. Update on Commissioner Legal Requirements to Serve.**
- 5. Discuss and consider a recommendation to City Council for a Chair of the Commission.**
- 6. Discuss and consider approval of the appointment of a Vice Chair of the Commission.**
- 7. Discussion and assignment of Commissioners to each of the Founders Day committees.**
- 8. Discuss and consider approval of the 2025 Sponsorship Package.**
- 9. Discuss and consider a recommendation to City Council for the appointment of representatives from St. Martin de Porres Catholic Church, the Dripping Springs Cook Off Club, and one At-Large member vacancy.**
- 10. Discuss and consider possible dates for reschedule of the November 2024 Founders Day Commission meeting.**
- 11. Discuss and consider alternative meeting location.**

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 12. Arts & Crafts Committee**
Commissioner (St. Martin de Porres Representative)
Staff: Community Events Coordinator Johnna Krantz
- 13. Carnival & Food Committee**
Commissioners Goss and Warwick (Lions Club Representatives)
- 14. Entertainment Committee**
Commissioner Holtzendorf

15. **Parade Committee**
Commissioners:
Staff: Community Events Coordinator Johnna Krantz

16. **Publicity Committee**
Commissioners:
Staff: Content Marketing Specialist Stephanie Hartnett

17. **Sanitation Committee**
Commissioner Shindler
Staff: Parks Maintenance Manager Patrick Baglietto

18. **Safety & Security Committee**
Commissioner Handley
Staff: Emergency Management Coordinator Roman Baligad

19. **Site Plan Committee**
Commissioner Shindler
Staff: City Maintenance Director Riley Sublett for electrical set up and road closures

20. **Sponsorship Committee**
Commissioners:
Staff: City Attorney Laura Mueller or Deputy Attorney Aniz Alani & Community Events Coordinator Johnna Krantz

21. **Traffic & Parking Committee**
Commissioners:
Staff: Emergency Management Coordinator Roman Baligad & Community Events Coordinator Johnna Krantz

22. **Volunteer Committee**
Commissioners:
Staff: Community Events Coordinator Johnna Krantz

23. **Budget Committee**
Commissioner Garza
Staff: Finance Director Shawn Cox

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Founders Day Commission Meetings

October 28, 2024, at 6:30 p.m.

December 9, 2024, at 6:30 p.m.

City Council Meetings

September 17, 2024, at 6:00 p.m.

October 1, 2024, at 6:00 p.m.

October 15, 2024, at 6:00 p.m.

November 5, 2024, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **September 27, 2024 at 11:45 a.m.***

Diana Boone, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Founders Day Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Monday, May 13, 2024, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Commission Vice Chair Debish called the meeting to order at 6:31 pm. Then Commission Chair Medcalf presided over the meeting.

Commission Members present

Brenda Medcalf, Chair
 Darrell Debish, Vice Chair
 Susan Warwick, Secretary
 Lisa Garza
 Sharon Goss
 Mark Handley
 Clinton Holtzendorf
 Dee Marsh
 Michael Monaghan
 Jeff Shindler
 Brad Thomas
 Brian Varnell

Staff, Consultants, & Appointed/Elected Officials present

Parks & Community Services Director Andy Binz
 Community Events Coordinator Johnna Krantz
 Content Marketing Specialist Stephanie Hartnett
 Deputy City Attorney Aniz Alani
 City Treasurer Shawn Cox
 City Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video

presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No member of the public addressed the Commission,

MINUTES

1. **Discuss and consider approval of the April 4, 2024, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Marsh to approve the April 4, 2024, Founders Day Commission regular meeting minutes. Commissioner Garza seconded the motion which carried unanimously 11 to 0.

BUSINESS AGENDA

2. **Discuss and consider approval of a recommendation to City Council regarding the Appointment of At-Large members to the Founders Day Commission.**

Commissioners Monaghan, Thomas, Varnell, Debish, and Marsh are resigning from the Commission. Commission Chair Medcalf announced her plan to resign from the Commission next June. St. Martins de Porres needs to submit two recommendations to represent them. DS Lions Club needs to submit one recommendation. DS Cook-Off Club needs to submit two recommendations. We need three At-Large members. Commissioner Shindler has asked to change from a Cook-Off representative to become an At-Large member.

A motion was made by Commissioner Debish to recommend to City Council the Appointment of Commissioner Shindler to an At-Large position on the Founders Day Commission. Commissioner Holtzendorf seconded the motion which carried unanimously 11 to 0.

A motion was made by Commissioner Debish to recommend to City Council the Appointment of Kimberley Rutherford to an At-Large position on the Founders Day Commission. Commissioner Garza seconded the motion which carried unanimously 11 to 0.

A motion was made by Commissioner Goss to recommend to City Council the Appointment of Michael Ward to an At-Large position on the Founders Day Commission. Commissioner Marsh seconded the motion which carried unanimously 11 to 0.

3. **Discuss and consider approval of the payment of VFW Post 2933 Invoice #100, regarding Event Parking Services related to the 2023 and 2024 Founders Day Festival.**

A motion was made by Commissioner Debish to approve the payment of VFW Post 2933 Invoice #100, regarding Event Parking Services related to the 2023 and 2024 Founders Day Festival. Commissioner Thomas seconded the motion which carried unanimously 11 to 0.

4. Discuss and consider approval of the Fiscal Year 2025 Founders Day Commission budget recommendation.

The Founders Commission agreed to increase booth fees for 2025, by an amount to be determined by each club, and to increase each parade entry fee to \$85.

A motion was made by Commissioner Debish to approve the Fiscal Year 2025 Founders Day Commission budget recommendation as drafted by Commissioner Garza. Commissioner Holtzendorf seconded the motion which carried unanimously 11 to 0.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

5. Arts & Crafts Committee
Commissioner Monaghan

Saturday night, nine vendor tents were slashed by a vandal. St Martin de Porres will give \$75 to each of the nine to help defray the cost of replacing the tent. In future events there will be a light at the corner of Bluff and Wallace and an officer stationed there Saturday night.

6. Carnival & Food Committee
Commissioners Goss and Warwick

Great Founders. Our food vendors had an easy entry and exit. The Carnival appreciated the extra room on DSISD property (3 more rides and the crowd was not so crowded). We feel the cutting-in-line incidents were reduced this year because of extra vigilance by carnival employees and by the officer on the scissor-lift. John Hanschen (carnival) and Joe Peterson (Rotary: shuttle bus) will again be invited to our Commission meeting next spring prior to the event to be sure everything goes smoothly. We are working on a plan for our food vendors to be able to replenish their perishable food stocks during the event.

7. Entertainment Committee
Commissioners Holtzendorf and Thomas

Commissioner Thomas thanked the commissioners for stepping up and helping with the entertainment at the event. Also, he recommended that Commissioner Holtzendorf head up the entertainment committee next year.

8. Parade Committee
Commissioners Medcalf and Varnell

Best parade ever. The Commission would like to devise a more efficient plan for picking up the bike racks immediately after the parade. In addition, the turn at San Marcos and Wallace is difficult for parade floats, especially with children breaking through the bike racks.

9. Publicity Committee

Commissioners Holtzendorf, Marsh and Thomas

Founders Day Festival has been awarded top honors in three Best of Dripping Springs 2024 categories: Best Community Festival/Event, Best Family Attraction, and Best Outdoor Attraction.

10. Sanitation Committee

Commissioners Debish, Holtzendorf and Shindler

The Sanitation Committee will meet with CleanX to do an after-action debrief to assess what worked well and what improvements will be needed. CleanX had under-estimated the amount of work involved and will use more people next year so the cost to us will likely increase. The Sanitation committee needs four people doing 6-hour shifts during the set-up and event because Sanitation is a 24-hour responsibility. The City is planning to have four permanent bathrooms built in the alley leading to the Stephenson Building. Plans are to get the porta-potties moved in by midday Thursday of the event. All taller 40-yard dumpsters will be used next year.

11. Security Committee

Commissioners Debish, Handley and Medcalf

We increased one officer this year so we shouldn't need to add another next year. The scissor-lift and forklift will be reserved for use next year.

12. Site Plan Committee

Commissioners Debish, Medcalf, Monaghan and Shindler

We were able to locate two sponsors' booths at the Bluff Spring parking lot entrance on Mercer. Next year we will stress the importance of workers filling water barriers according to the provided schedule so that we can better clear vehicles from the event area on Friday. The Knights would like to move over to the other entrance on Mercer to the parking lot. The southeast corner of Wallace and College had a large amount of standing water after the rains.

13. Sponsorship & Underwriting Committee

Texas Lottery Commission was not happy with their location, even though they selected the location given their requirements. Plans for next year are to invite top sponsors to come up onto the stage to be recognized Friday Night. The Sponsorship Committee will look at the costs and benefits of the various custom packages and levels, and possibly revise. Commissioner Monaghan suggested revising the Arts & Crafts vendor booth signup for next year since there is such a great demand for the booths. He suggested returning vendors be given the opportunity to sign up for a booth in January. Then new vendors and sponsors will be placed on a waiting list with booths being selected by lottery on March 1. It was also suggested that we consider raising the sponsorship level for a booth to Silver and above.

14. Traffic Committee*Commissioners Debish and Medcalf*

We are set with panel fencing, bike racks, traffic plan, etc.

15. Volunteer Committee*Community Events Coordinator Johnna Krantz*

Same plan for volunteers for next year.

16. Budget Committee*Commissioners Garza and Medcalf, and Community Events Coordinator Johnna Krantz*

Covered in Business Item #4 above.

Other discussions

Cook-Off Club had a problem with electricity. They need at least 133 dedicated GFCI (120) receptacles. Cook-Off area needs additional trash receptacles. Founders Day 2025 is scheduled for April 25 – 27, 2025. The November 2023 meeting day needs to be determined. Half of the Commission will be new members. We need to have a meeting prior to October 28, 2024 to organize committees. Committees need to be sure plans, procedures, policies, etc. are maintained in written form. Event supplies need to be ordered earlier rather than later. The Commission asked if possibly some of the lower tree limbs could be trimmed to allow more parking in the Stephenson lot.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

The Commission did not adjourn into closed session.

UPCOMING MEETINGS**Founders Day Commission Meetings**

October 28, 2024, at 6:30 p.m.

December 9, 2024, at 6:40 p.m.

City Council Meetings

May 21, 2024, at 6:00 p.m.

June 4, 2024, at 6:00 p.m.

June 18, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Debish to adjourn the meeting. Commissioner Holtzendorf seconded the motion which carried unanimously 11 to 0.

This regular meeting of the Founders Day Commission adjourned at 8:49 p.m.

Susan Warwick

Susan Warwick, Founders Day Commission Secretary

DIVISION 4. FOUNDERS DAY COMMISSION

Sec. 2.04.091. Creation.

There is hereby created the City of Dripping Springs Founders Day Commission.

Sec. 2.04.092. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission : The City of Dripping Springs Founders Day Commission.

District : The Drippings Springs Independent School District.

ETJ : The extraterritorial jurisdiction of the City of Dripping Springs, Texas.

Sec. 2.04.093. Members.

- (a) The commission shall be composed of 14 members, including a chairperson, who are known to be interested in the annual Founders Day celebration and who have contributed to its success in previous years. The members shall include members of the organizations and at-large members. The Lions Club shall include three members as representatives of the carnival and the food vendors; the Dripping Springs Cook-Off Club shall include three members as representatives of the cooks participating in the cook-offs; and the St. Martin de Porres Church shall include three members as representatives of the arts and crafts vendors. The city council shall appoint five members to serve as at-large members for a two-year term. The commission shall inform the city council in writing whenever a vacancy exists in an at-large or organization member position.
- (b) At the time new appointments for members who are organization representatives are needed, the city council or commission shall request nominations from the organizations. Upon request, the Lions Club; the Cook-Off Club; and St. Martin de Porres Church shall provide nominee applications from each of their respective organizations to the commission to serve as commissioners. Each nominee application shall be reviewed by the commission. The commission shall make recommendations for each nominee to the city council. The city council shall select members from each organization's nominees to serve two-year terms after review of the commission's recommendations but can reject any or all applications. The city council can request additional nominee applications from the organizations if all vacancies are not filled by the organization's nominations.
- (c) At the time new appointments for at-large members are needed, the city council shall request nominations from the members of the commission and the public for each vacancy. The city secretary shall post on the city website any time a vacancy occurs and shall forward any applications to the commission. The commission may also seek nominee applications and shall review each application for commission membership from applications received by the commission and applications received by the city secretary. The commission shall forward all applications received with recommendations for each at-large nominee to city council. The city council shall select members from the at-large nominations to serve two-year terms after review of the commission's recommendations but can reject any or all recommendations or

applications. The city council can request additional nominee applications from the commission and the public if all vacancies are not filled by the filed applications. Such nominations shall take into consideration all known parties interested in or participating in the Founders Day celebration at the time such nominations are made.

- (d) The city council shall annually appoint a commissioner, to serve as chairperson. The commission may provide a recommendation to city council regarding the appointment of chairperson. The city council may appoint co-chairpersons if it deems it appropriate. The commissioners shall annually appoint a vice-chairperson and a secretary.
 - (1) The secretary has the following duty: Recording of minutes.
 - (2) The vice chairperson has the following duties: Coordinating of subcommittee chairs; reports and serves the chairperson; substitutes for the chairperson in the event of their absence.
 - (3) The chairperson has the following duties: Conducts meetings; acts as liaison to the city council; presents yearly wrap-up report to the city council.
- (e) The commissioners shall serve staggered terms with the term of seven (7) members to expire on July 1st of each odd-numbered year, the term of seven (7) members to expire on July 1st of each even-numbered year, and the term of the chairperson to expire on July 1st of each year.
- (f) The commission shall recommend criteria for its members that shall be followed by its members and used to evaluate removal of its members. The commission's recommended criteria shall be sent to the city council for review. The city council shall review the commission's criteria recommendation and the city council shall approve criteria for the commission's members. The criteria approved by the city council shall be filed with the city secretary and provided to each member, nominee, and organization upon request.
- (g) Members of the commission may be removed from office by the city council at any time by a simple majority vote of the city council, either:
 - (1) Upon its own motion; or
 - (2) Upon recommendation of the Founders Day Commission chairperson and one other Founders Day Commission member.
- (h) Members of the commission may be removed from office by a vote of a simple majority of the total members of the commission if the commission finds that the member is not compliant with the criteria for its members as adopted as described above. If a member is removed by the commission, the commission shall notify the city council of the removal and provide city council with a written statement with the reasoning for removal within ten days of the vote of removal. The removed member may appeal the removal to city council in writing within ten days of removal. The city council shall review the appeal within 30 days at a city council meeting. The city council shall consider the approved criteria, the written statement of the commission, and any information provided by the removed member. The city council shall provide notice of the appeal to the chairperson of the commission. The city council's decision on removal is final. Vacancies created shall be filled as provided by this chapter.

Sec. 2.04.094. Organization and meetings.

- (a) The commission shall meet for organization immediately after appointment of its members and shall adopt such rules as it deems best to govern its actions subject to the general laws of this state, this division and other city ordinances.
- (b) A quorum shall consist of a simple majority of the members, including the chairperson. The chairperson shall have a vote only in the case of a tie vote by the commission members.

- (c) The meetings of the commission shall be held on a regular basis, but not less than once a month. Regardless of this requirement, the commission may vote to cancel or reschedule any meeting at an open meeting if deemed appropriate by the commission. Such meetings shall be open to the public as required by the laws of the state and comply with the Open Meetings Act as set forth in chapter 551 of the Texas Government Code, as amended.
- (d) Meetings may also be called by the chairperson, at the request of two or more of the commission's members, or at the request of the council.
- (e) Commission members unable to attend any meeting shall notify the chairperson as soon as possible, in order to assure a quorum will be present. Any member of the commission absent for three regular consecutive meetings or four regular meetings during the preceding twelve-month period of the commission, without having obtained leave of absence at a regular meeting, unless prevented by sickness, shall be deemed to have vacated his or her office.

Sec. 2.04.095. Functions and duties.

- (a) The commission shall act in an advisory capacity to the city council to plan, promote, arrange and organize Founders Day while complying with all applicable regulations.
- (b) It shall be the duty of the commission to make recommendations to the city council pertaining to:
 - (1) The maximum utilization of the city parks, streets, and rights-of-way to facilitate the safe and orderly operation of Founders Day;
 - (2) The proper and timely compliance with all applicable regulations, including but not limited to the regulations established by the state department of transportation, the county sheriff's department, and all city regulations;
 - (3) The coordination of Founders Day events with the District, the Dripping Springs Lions Club, city, and other local charitable entities;
 - (4) The establishment of a financial book and records which shall include a monthly report, an annual operating budget, and a year-end fiscal statement as of July 1st;
 - (5) The establishment of all fees and charges necessary to operate Founders Day;
 - (6) The preparation of all necessary applications for compliance with any necessary regulatory agencies, including but not limited to the state department of transportation, the county sheriff's department, and the city;
 - (7) The scheduling of events and entertainment associated with Founders Day; and
 - (8) The improvement and safe operation of the Founders Day celebration.
- (c) The commission shall at all times seek to promote the close cooperation between the city, the district, the state department of transportation, the county sheriff's department and all private citizens, institutions and agencies interested in the planning, promotion, arranging, and organization of Founders Day activities to the end that Founders Day may be coordinated to secure the greatest public welfare.

(Ordinance 2020-05, adopted 1/21/20)

Secs. 2.04.096—2.04.120. Reserved.

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2023-38

AN ORDINANCE OF THE CITY COUNCIL OF DRIPPING SPRINGS, AMENDING THE DRIPPING SPRINGS CODE OF ORDINANCES CHAPTER 2. – ADMINISTRATION AND PERSONNEL, ARTICLE 2.04. – BOARDS, COMMISSIONS, AND COMMITTEES, DIVISION 4. FOUNDERS DAY COMMISSION, SECTION 2.04.094(C) ORGANIZATION AND MEETINGS, ESTABLISHING A NEW MEETING FREQUENCY, AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; AMENDMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, Chapter 551 of the Texas Government Code (Open Government; Ethics; Open Meetings) provides that a municipality must make a good faith effort, whether on its website or by physical postings, to provide notice of meeting time to the general public at least 72 hours before the meeting; and

WHEREAS, the Founders Day Commission acts in an advisory capacity to the City Council to plan, promote, arrange, and organize the annual Dripping Springs Founders Day Event which takes place the last full weekend of April each year; and

WHEREAS, changing the meeting frequency of meetings will allow the Commission to better align planning activities for the Founders Day Event.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Dripping Springs, Texas:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. AMENDMENT

Section 2.04.094, Organization and Meetings, Code of Ordinances, City of Dripping Springs, Texas, is hereby amended to read in accordance with *Attachment "A"*, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Language that is struck through is repealed; language that is underlined is added.

3. REPEALER

All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance, are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record the attached rules, regulations, and policies in the City’s Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. EFFECTIVE DATE

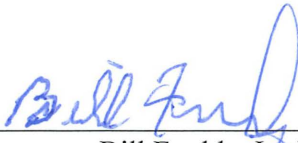
This Ordinance shall be effective immediately upon passage.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 7th day of November 2023, by a vote of 4 (ayes) to 0 (nays) to 0 (abstentions/recusals) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:



Bill Foulds, Jr., Mayor

ATTEST:



Andrea Cunningham, City Secretary



Attachment "A"

CODE OF ORDINANCES
CHAPTER 2. – ADMINISTRATION AND PERSONNEL
ARTICLE 2.04. – BOARDS, COMMISSIONS, AND COMMITTEES
DIVISION 4. - FOUNDERS DAY COMMISSION

Sec. 2.04.091. Creation.

There is hereby created the City of Dripping Springs Founders Day Commission.

* * *

Sec. 2.04.094. Organization and meetings.

- (a) The commission shall meet for organization immediately after appointment of its members and shall adopt such rules as it deems best to govern its actions subject to the general laws of this state, this division and other city ordinances.
- (b) A quorum shall consist of a simple majority of the members, including the chairperson. The chairperson shall have a vote only in the case of a tie vote by the commission members. **If no quorum exists, the chairperson may cancel the meeting.**
- (c) ~~The meetings of the commission shall be held on a regular basis, but not less than once a month. Regardless of this requirement, the commission may vote to cancel or reschedule any meeting at an open meeting if deemed appropriate by the commission. Such meetings shall be open to the public as required by the laws of the state and comply with the Open Meetings Act as set forth in chapter 551 of the Texas Government Code, as amended.~~

Meetings of the commission shall be held as follows and may be rescheduled or cancelled by vote of the Commission:

- (1) January – May: Second and Fourth Monday of each month; and**
- (2) October – December: Second Monday of each month.**
- (d) Meetings may also be called by the chairperson, at the request of two or more of the commission's members, or at the request of the council.
- (e) Commission members unable to attend any meeting shall notify the chairperson as soon as possible, in order to assure a quorum will be present. Any member of the commission absent for three regular consecutive meetings or four regular meetings during the preceding twelve-month period of the commission, without having obtained leave of absence at a regular meeting, unless prevented by sickness, shall be deemed to have vacated his or her office.
- (f) Meetings shall be open to the public as required by the laws of the state and comply with the Open Meetings Act as set forth in chapter 551 of the Texas Government Code, as amended. The commission may vote to cancel or reschedule any meeting at an open meeting if deemed appropriate by the commission.**

Proclamation

Whereas, Founder's Day Celebration in Dripping Springs was conceived by the individuals listed below during 1987. The purpose was to plan an annual celebration of the founding of the community of Dripping Springs and keep alive its heritage. These individuals, after research on the founding of Dripping Springs, discovered that the community was first settled in the year 1853. The Founder's Day Committee was established to create an area wide celebration on April 23, 1988 and every year thereafter as an annual community event. The history and heritage of Dripping Springs is rich and colorful and can be traced to the earliest founders being members of the Moss, Wallace and Pound families. These families and other settlers helped tame the land while being ever watchful of Indian raids. Initially, Dripping Springs was a link in a major freight line between Austin and Fredericksburg. Later it grew into a farming and ranching community and today serves as a ranching community and bedroom community for Austin. Also many retired senior citizens live in the area, and

Whereas, the celebration on April 23, 1988 was a great success and happy occasion for all who participated, and

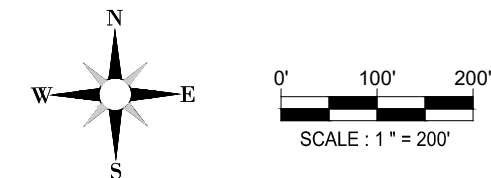
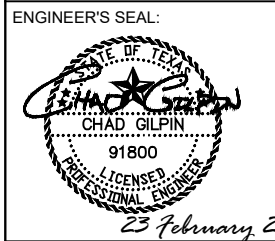
Whereas, a permanent Founder's Day Association has been formed to perpetuate, plan and promote Dripping Springs through a Founder's Day Celebration on a yearly basis, and

Whereas, it is fitting and proper to recognize the hard work, devotion and time .. spent by the original members of the Founder's Day Committee.

Now, therefore, BE IT PROCLAIMED AND RESOLVED that the following named individuals are declared Charter Members of Dripping Springs Founder's Day with grateful appreciation from the community of Dripping Springs, Texas.

Charter Members

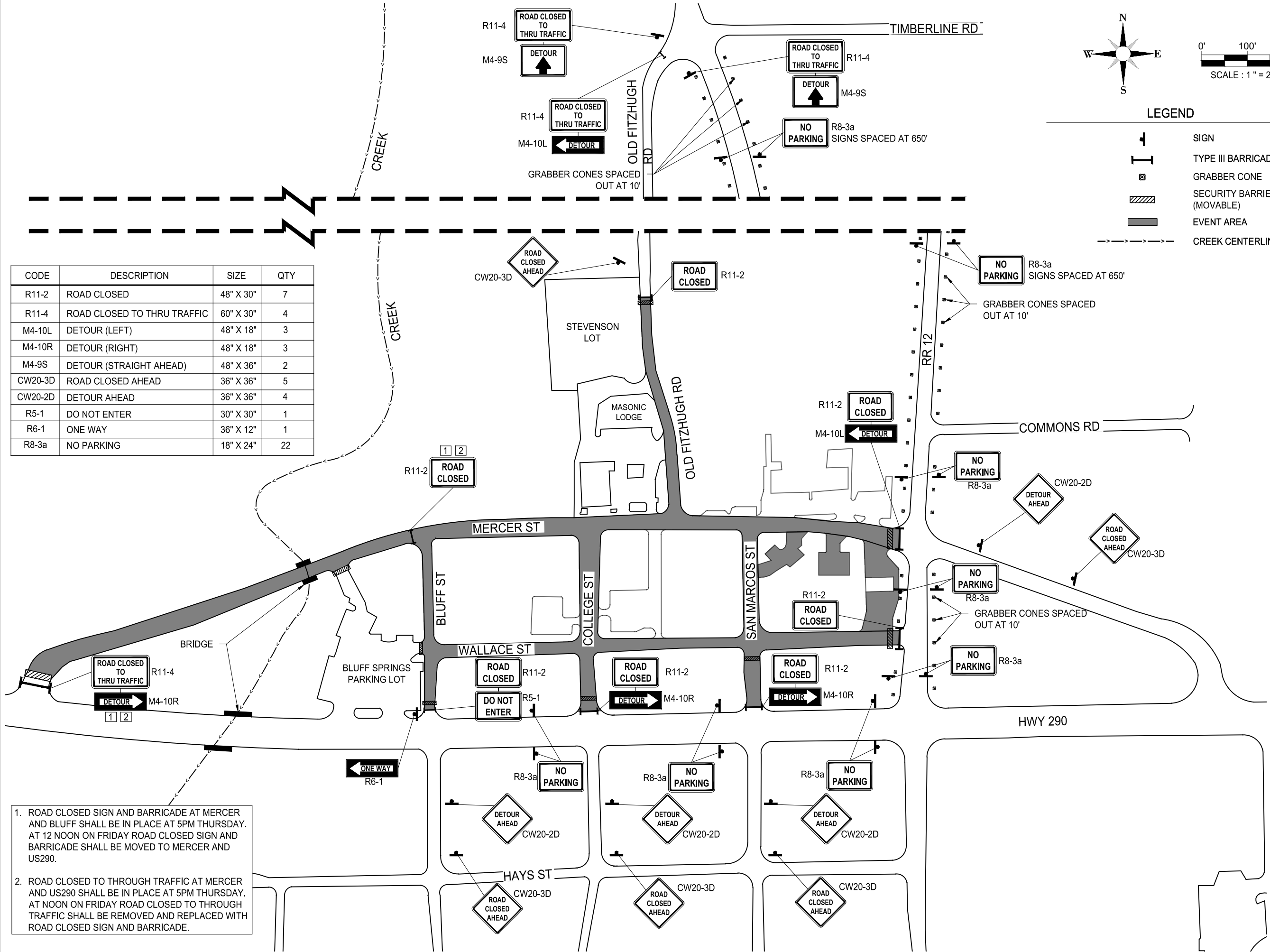
Ruth & Eskel Bennett	Forest Oaks Funeral Home & Memorial Park	Message Strick
Jerry Bielke	Johnny & Olivia Gonzales	Mammas Muffins
John P. Burke, Jr	Green Mesquite Barbeque	Mr. Mike's
J. Henry Cauthen	Hamburger Hill	Oar Place
Cedar Valley Grocery	Roger Hanks	Joy & Bob Percell
Crow's Hardware	O. C. & Joy Harmon	Ragland Rocking "R" Headquarters
Darden Hill Ranch School	Hill Country Senior Citizens Activity Center	Jean & Eugene Reimers
Nelson M. "Mike" Davidson, Jr.	D. Harold Hoke	Radio Shack
Jerry Lou & Galen Dodson	Ida Belle Hughes	Rippy Ranch Supply
Dripping Springs Animal Hospital	Hurlbut Enterprises	Super Fresh Market
Dripping Springs Chiropractic Center	Jones & Neuse, Inc.	Trendsetters, Inc.
Dripping Springs Garden Club	Dr. Clayton Lassiter	Tucker Water Well Contractors
Dripping Springs Grocery & Market	Pat Lyle	June & Hal Turner
Dripping Springs Hardware	Lynette's Styling Salon	290 Fence & Ranch Supply
Dripping Springs National Bank	Juie & Lynn McCarty	Raymond Whisenant & Son, Inc.
Dripping Springs Pharmacy	Jim McCrocklin & Associates	Linda & David Wiest
D S Butane	McManus & Williams	Ray Wilkerson
Rose Duvall	Peter Masterson	Harrrell Funeral Home



LEGEND

- SIGN
- TYPE III BARRICADE
- GRABBER CONE
- SECURITY BARRIER (MOVABLE)
- EVENT AREA
- CREEK CENTERLINE

CODE	DESCRIPTION	SIZE	QTY
R11-2	ROAD CLOSED	48" X 30"	7
R11-4	ROAD CLOSED TO THRU TRAFFIC	60" X 30"	4
M4-10L	DETOUR (LEFT)	48" X 18"	3
M4-10R	DETOUR (RIGHT)	48" X 18"	3
M4-9S	DETOUR (STRAIGHT AHEAD)	48" X 36"	2
CW20-3D	ROAD CLOSED AHEAD	36" X 36"	5
CW20-2D	DETOUR AHEAD	36" X 36"	4
R5-1	DO NOT ENTER	30" X 30"	1
R6-1	ONE WAY	36" X 12"	1
R8-3a	NO PARKING	18" X 24"	22



1. ROAD CLOSED SIGN AND BARRICADE AT MERCER AND BLUFF SHALL BE IN PLACE AT 5PM THURSDAY. AT 12 NOON ON FRIDAY ROAD CLOSED SIGN AND BARRICADE SHALL BE MOVED TO MERCER AND US290.
2. ROAD CLOSED TO THROUGH TRAFFIC AT MERCER AND US290 SHALL BE IN PLACE AT 5PM THURSDAY. AT NOON ON FRIDAY ROAD CLOSED TO THROUGH TRAFFIC SHALL BE REMOVED AND REPLACED WITH ROAD CLOSED SIGN AND BARRICADE.

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REVISIONS:

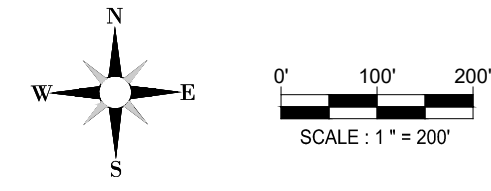
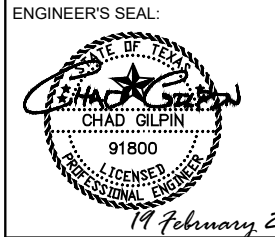
NO.	REVISION	DATE

DATE: 2/23/2024
 DESIGNED BY: RP
 CHECKED BY: RB
 PROJ #: TCP 2024-001






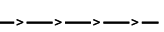


PROJECT:
FOUNDERS FESTIVAL 2024

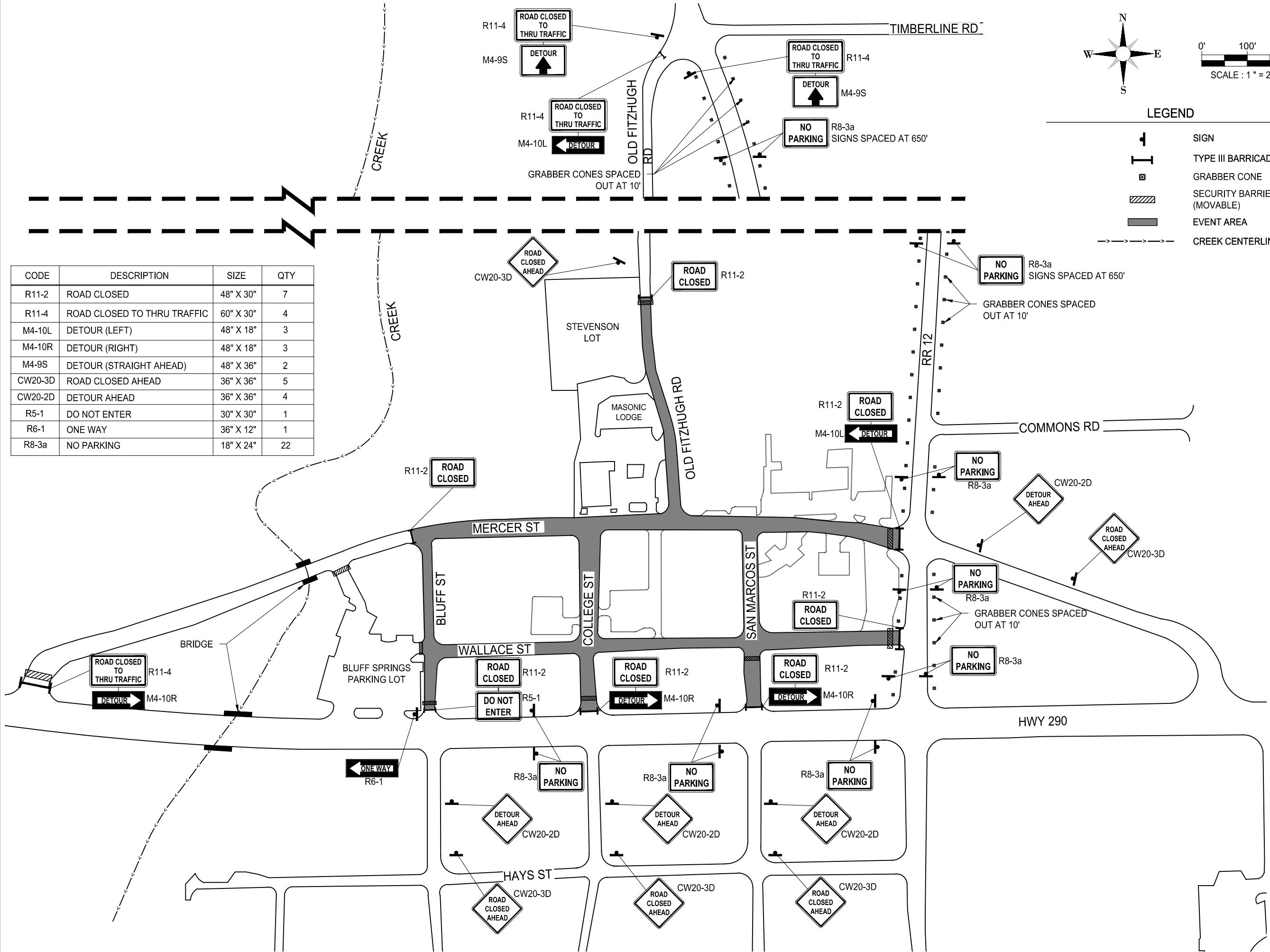
SHEET TITLE:
TRAFFIC CONTROL PLAN



LEGEND

-  SIGN
-  TYPE III BARRICADE
-  GRABBER CONE
-  SECURITY BARRIER (MOVABLE)
-  EVENT AREA
-  CREEK CENTERLINE

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REVISIONS:

NO.	REVISION	DATE

DATE: 2/19/2024
 DESIGNED BY: RP
 CHECKED BY: RB
 PROJ #: TCP 2024-001



PROJECT:
**FOUNDERS
 FESTIVAL
 2024**

SHEET TITLE:
**TRAFFIC CONTROL
 PLAN**

Attachment "A"

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	F A Item 3.
FOUNDERS DAY - GENERAL FUND					
Balance Forward	46,869.01	46,869.01	-	46,869.01	63,778.56
Revenue					
100-404-45000 Craft booths/Business Booths	6,250.00	6,250.00	-	6,167.25	7,540.00
100-404-45001 Food booths	1,300.00	1,300.00	-	1,575.00	1,500.00
100-404-45002 BBQ cookers	4,600.00	4,600.00	-	4,950.00	5,115.00
100-404-45003 Carnival	14,000.00	14,000.00	-	16,739.00	15,000.00
100-404-45004 Parade	4,000.00	4,000.00	-	4,130.00	4,675.00
100-404-45005 Sponsorship	90,000.00	90,000.00	-	118,900.00	100,000.00
100-404-45006 Parking concession	1,000.00	1,000.00	-	1,522.12	500.00
100-404-45007 Electric	3,300.00	3,300.00	-	3,600.00	3,000.00
100-404-45008 Misc.			-		
100-404-47007 TXF from General Fund			-		
Total	171,319.01	171,319.01	-	204,452.38	201,108.56
Expense					
100-404-66009 Publicity	2,500.00	2,500.00	-	1,000.00	1,400.00
100-404-65007 Porta-Potties	15,000.00	15,000.00	-	8,368.10	10,000.00
100-404-68005 Security	35,000.00	35,000.00	-	37,621.65	38,000.00
100-404-68006 Health, Safety & Lighting	30,500.00	30,500.00	-	27,078.02	17,500.00
100-404-63038 Transportation	7,000.00	7,000.00	-	5,700.00	10,500.00
100-404-64018 Barricades/Traffic Plan	6,500.00	6,500.00	-	8,130.00	21,500.00
100-404-66010 Bands/Music/Sound	22,500.00	22,500.00	-	19,436.52	25,000.00
100-404-63019 Clean Up	20,000.00	20,000.00	-	16,925.41	18,500.00
100-404-64016 FD Event Supplies	7,750.00	7,750.00	-	4,431.40	1,000.00
100-404-66012 Sponsorship	6,000.00	6,000.00	-	2,326.69	3,500.00
100-404-66008 Parade	650.00	650.00	-	438.28	500.00
100-404-64017 Tent, Tables & Chairs	4,400.00	4,400.00	-	6,992.75	7,000.00
100-404-65016 Electricity	2,000.00	2,000.00	-	2,000.00	2,000.00
100-404-65016 FD Electrical Setup	225.00	225.00	-	225.00	225.00
100-404-70002 Contingencies	-	-	-		
Total expenses	160,025.00	160,025.00	-	140,673.82	156,625.00
Balance Forward	11,294.01	11,294.01	-	63,778.56	44,483.56

DIVISION 4. FOUNDERS DAY COMMISSION

Sec. 2.04.091. Creation.

There is hereby created the City of Dripping Springs Founders Day Commission.

Sec. 2.04.092. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission: The City of Dripping Springs Founders Day Commission.

District: The Drippings Springs Independent School District.

ETJ: The extraterritorial jurisdiction of the City of Dripping Springs, Texas.

Sec. 2.04.093. Members.

- (a) The commission shall be composed of 14 members, including a chairperson, who are known to be interested in the annual Founders Day celebration and who have contributed to its success in previous years. The members shall include members of the organizations and at-large members. The Lions Club shall include three members as representatives of the carnival and the food vendors; the Dripping Springs Cook-Off Club shall include three members as representatives of the cooks participating in the cook-offs; and the St. Martin de Porres Church shall include three members as representatives of the arts and crafts vendors. The city council shall appoint five members to serve as at-large members for a two-year term. The commission shall inform the city council in writing whenever a vacancy exists in an at-large or organization member position.
- (b) At the time new appointments for members who are organization representatives are needed, the city council or commission shall request nominations from the organizations. Upon request, the Lions Club; the Cook-Off Club; and St. Martin de Porres Church shall provide nominee applications from each of their respective organizations to the commission to serve as commissioners. Each nominee application shall be reviewed by the commission. The commission shall make recommendations for each nominee to the city council. The city council shall select members from each organization's nominees to serve two-year terms after review of the commission's recommendations but can reject any or all applications. The city council can request additional nominee applications from the organizations if all vacancies are not filled by the organization's nominations.
- (c) At the time new appointments for at-large members are needed, the city council shall request nominations from the members of the commission and the public for each vacancy. The city secretary shall post on the city website any time a vacancy occurs and shall forward any applications to the commission. The commission may also seek nominee applications and shall review each application for commission membership from applications received by the commission and applications received by the city secretary. The commission shall forward all applications received with recommendations for each at-large nominee to city council. The city council shall select members from the at-large nominations to serve two-year terms after review of the commission's recommendations but can reject any or all recommendations or

applications. The city council can request additional nominee applications from the commission and the public if all vacancies are not filled by the filed applications. Such nominations shall take into consideration all known parties interested in or participating in the Founders Day celebration at the time such nominations are made.

- (d) The city council shall annually appoint a commissioner, to serve as chairperson. The commission may provide a recommendation to city council regarding the appointment of chairperson. The city council may appoint co-chairpersons if it deems it appropriate. The commissioners shall annually appoint a vice-chairperson and a secretary.
 - (1) The secretary has the following duty: Recording of minutes.
 - (2) The vice chairperson has the following duties: Coordinating of subcommittee chairs; reports and serves the chairperson; substitutes for the chairperson in the event of their absence.
 - (3) The chairperson has the following duties: Conducts meetings; acts as liaison to the city council; presents yearly wrap-up report to the city council.
- (e) The commissioners shall serve staggered terms with the term of seven (7) members to expire on July 1st of each odd-numbered year, the term of seven (7) members to expire on July 1st of each even-numbered year, and the term of the chairperson to expire on July 1st of each year.
- (f) The commission shall recommend criteria for its members that shall be followed by its members and used to evaluate removal of its members. The commission's recommended criteria shall be sent to the city council for review. The city council shall review the commission's criteria recommendation and the city council shall approve criteria for the commission's members. The criteria approved by the city council shall be filed with the city secretary and provided to each member, nominee, and organization upon request.
- (g) Members of the commission may be removed from office by the city council at any time by a simple majority vote of the city council, either:
 - (1) Upon its own motion; or
 - (2) Upon recommendation of the Founders Day Commission chairperson and one other Founders Day Commission member.
- (h) Members of the commission may be removed from office by a vote of a simple majority of the total members of the commission if the commission finds that the member is not compliant with the criteria for its members as adopted as described above. If a member is removed by the commission, the commission shall notify the city council of the removal and provide city council with a written statement with the reasoning for removal within ten days of the vote of removal. The removed member may appeal the removal to city council in writing within ten days of removal. The city council shall review the appeal within 30 days at a city council meeting. The city council shall consider the approved criteria, the written statement of the commission, and any information provided by the removed member. The city council shall provide notice of the appeal to the chairperson of the commission. The city council's decision on removal is final. Vacancies created shall be filled as provided by this chapter.

Sec. 2.04.094. Organization and meetings.

- (a) The commission shall meet for organization immediately after appointment of its members and shall adopt such rules as it deems best to govern its actions subject to the general laws of this state, this division and other city ordinances.
- (b) A quorum shall consist of a simple majority of the members, including the chairperson. The chairperson shall have a vote only in the case of a tie vote by the commission members. If no quorum exists, the chairperson may cancel the meeting.

- (c) Meetings of the commission shall be held as follows and may be rescheduled or cancelled by vote of the Commission:
- (1) January—May: Second and Fourth Monday of each month; and
 - (2) October—December: Second Monday of each month.
- (d) Meetings may also be called by the chairperson, at the request of two or more of the commission's members, or at the request of the council.
- (e) Commission members unable to attend any meeting shall notify the chairperson as soon as possible, in order to assure a quorum will be present. Any member of the commission absent for three regular consecutive meetings or four regular meetings during the preceding twelve-month period of the commission, without having obtained leave of absence at a regular meeting, unless prevented by sickness, shall be deemed to have vacated his or her office.
- (f) Meetings shall be open to the public as required by the laws of the state and comply with the Open Meetings Act as set forth in chapter 551 of the Texas Government Code, as amended. The commission may vote to cancel or reschedule any meeting at an open meeting if deemed appropriate by the commission.

(Ord. No. 2023-38, § 2, 11-7-2023)

Sec. 2.04.095. Functions and duties.

- (a) The commission shall act in an advisory capacity to the city council to plan, promote, arrange and organize Founders Day while complying with all applicable regulations.
- (b) It shall be the duty of the commission to make recommendations to the city council pertaining to:
- (1) The maximum utilization of the city parks, streets, and rights-of-way to facilitate the safe and orderly operation of Founders Day;
 - (2) The proper and timely compliance with all applicable regulations, including but not limited to the regulations established by the state department of transportation, the county sheriff's department, and all city regulations;
 - (3) The coordination of Founders Day events with the District, the Dripping Springs Lions Club, city, and other local charitable entities;
 - (4) The establishment of a financial book and records which shall include a monthly report, an annual operating budget, and a year-end fiscal statement as of July 1st;
 - (5) The establishment of all fees and charges necessary to operate Founders Day;
 - (6) The preparation of all necessary applications for compliance with any necessary regulatory agencies, including but not limited to the state department of transportation, the county sheriff's department, and the city;
 - (7) The scheduling of events and entertainment associated with Founders Day; and
 - (8) The improvement and safe operation of the Founders Day celebration.
- (c) The commission shall at all times seek to promote the close cooperation between the city, the district, the state department of transportation, the county sheriff's department and all private citizens, institutions and agencies interested in the planning, promotion, arranging, and organization of Founders Day activities to the end that Founders Day may be coordinated to secure the greatest public welfare.

(Ordinance 2020-05, adopted 1/21/20)

Secs. 2.04.096—2.04.120. Reserved.

IV. Training for Members of Governmental Bodies

Section 551.005 requires each elected or appointed public official who is a member of a governmental body subject to the Act to complete a course of training addressing the member's responsibilities under the Act. The public official must complete the training not later than the 90th day after taking the oath of office, if required to take an oath to assume duties as a member of the governmental body, or after the public official otherwise assumes these duties if the oath is not required.

Completing training as a member of the governmental body satisfies the training requirements for the member's service on a committee or subcommittee of the governmental body and ex officio service on any other governmental body. The training may also be used to satisfy any corresponding training requirements concerning the Act that another law requires members of a governmental body to complete. The failure of one or more members of a governmental body to complete the training does not affect the validity of an action taken by the governmental body.

The attorney general is required to ensure that the training is made available, and the attorney general's office may provide the training and may approve any acceptable training course offered by a governmental body or other entity. The attorney general must also ensure that at least one course approved or provided by the attorney general's office is available at no cost on videotape, DVD, or a similar and widely available medium.⁸²

The training course must be at least one and no more than two hours long and must include instruction on the following subjects:

- (1) the general background of the legal requirements for open meetings;
- (2) the applicability of this chapter to governmental bodies;
- (3) procedures and requirements regarding quorums, notice and recordkeeping under this chapter;
- (4) procedures and requirements for holding an open meeting and for holding a closed meeting under this chapter;
- (5) penalties and other consequences for failure to comply with this chapter.⁸³

The entity providing the training shall provide a certificate of completion to public officials who complete the training course. A governmental body shall maintain and make available for public inspection the record of its members' completion of training. A certificate of course completion is

⁸² An Open Meetings Act training video is available online at <https://www.texasattorneygeneral.gov/open-government/open-meetings-act-training>.

⁸³ In its review of Open Meetings Act training materials submitted for approval, the Office of the Attorney General considers whether the written materials demonstrate that each subject is accurately and sufficiently covered. Materials may be submitted for review at <https://www.texasattorneygeneral.gov/open-government/online-training-application-approval>.

admissible as evidence in a criminal prosecution under the Act, but evidence that a defendant completed a training course under this section is not *prima facie* evidence that the defendant knowingly violated the Act.

E. Open Records Training

The Act applies to every governmental body in Texas, yet prior to 2006 there was no uniform requirement or mechanism for public officials to receive training in how to comply with the law. The 79th Legislature enacted section 552.012 of the Government Code, which mandates public officials to receive training in the requirements of the Public Information Act. The 88th Legislature amended section 552.012, which provides:

(a) This section applies to an elected or appointed public official who is:

- (1) a member of a multimember governmental body;**
- (2) the governing officer of a governmental body that is headed by a single officer rather than by a multimember governing body; or**
- (3) the officer for public information of a governmental body, without regard to whether the officer is elected or appointed to a specific term.**

(b) Each public official shall complete a course of training of not less than one and not more than two hours regarding the responsibilities of the governmental body with which the official serves and its officers and employees under this chapter not later than the 90th day after the date the public official:

- (1) takes the oath of office, if the person is required to take an oath of office to assume the person's duties as a public official; or**
- (2) otherwise assumes the person's duties as a public official, if the person is not required to take an oath of office to assume the person's duties.**

- CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION AND PERSONNEL
ARTICLE 2.04. - BOARDS, COMMISSIONS AND COMMITTEES
DIVISION 4. FOUNDERS DAY COMMISSION

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Sec. 2.04.095. Functions and duties.

- (a) The commission shall act in an advisory capacity to the city council to plan, promote, arrange and organize Founders Day while complying with all applicable regulations.
- (b) It shall be the duty of the commission to make recommendations to the city council pertaining to:
- (1) The maximum utilization of the city parks, streets, and rights-of-way to facilitate the safe and orderly operation of Founders Day;
 - (2) The proper and timely compliance with all applicable regulations, including but not limited to the regulations established by the state department of transportation, the county sheriff's department, and all city regulations;
 - (3) The coordination of Founders Day events with the District, the Dripping Springs Lions Club, city, and other local charitable entities;
 - (4) The establishment of a financial book and records which shall include a monthly report, an annual operating budget, and a year-end fiscal statement as of July 1st;
 - (5) The establishment of all fees and charges necessary to operate Founders Day;
 - (6) The preparation of all necessary applications for compliance with any necessary regulatory agencies, including but not limited to the state department of transportation, the county sheriff's department, and the city;
 - (7) The scheduling of events and entertainment associated with Founders Day; and
 - (8) The improvement and safe operation of the Founders Day celebration.
- (c) The commission shall at all times seek to promote the close cooperation between the city, the district, the state department of transportation, the county sheriff's department and all private citizens, institutions and agencies interested in the planning, promotion, arranging, and organization of Founders Day activities to the end that Founders Day may be coordinated to secure the greatest public welfare.

(Ordinance 2020-05, adopted 1/21/20)

Secs. 2.04.096—2.04.120. Reserved.

E. Open Records Training

The Act applies to every governmental body in Texas, yet prior to 2006 there was no uniform requirement or mechanism for public officials to receive training in how to comply with the law. The 79th Legislature enacted section 552.012 of the Government Code, which mandates public officials to receive training in the requirements of the Public Information Act. The 88th Legislature amended section 552.012, which provides:

(a) This section applies to an elected or appointed public official who is:

- (1) a member of a multimember governmental body;**
- (2) the governing officer of a governmental body that is headed by a single officer rather than by a multimember governing body; or**
- (3) the officer for public information of a governmental body, without regard to whether the officer is elected or appointed to a specific term.**

(b) Each public official shall complete a course of training of not less than one and not more than two hours regarding the responsibilities of the governmental body with which the official serves and its officers and employees under this chapter not later than the 90th day after the date the public official:

- (1) takes the oath of office, if the person is required to take an oath of office to assume the person's duties as a public official; or**
- (2) otherwise assumes the person's duties as a public official, if the person is not required to take an oath of office to assume the person's duties.**



Founders Day Festival Sponsorship Opportunities

April 25-27, 2025

Dripping Springs City Hall
511 Mercer Street • P.O. Box 384
Dripping Springs, TX 78620
512.708.0457

3 Easy Steps!

- 1** Choose Your Sponsorship Level
- 2** Early Bird Parade Entry
- 3** Early Bird Booth Registration

VISIT OUR
WEBSITE HERE:



Sponsor Benefits!

Public Recognition
Media & Event Banners

VIP Area Access

VIP Parking Passes

BBQ Cook-Off Judging

& More Depending on
Sponsorship Level!

Be part of one of the most beloved traditions in Central Texas! We invite you to support the 35th Annual Founders Day Festival through sponsorship. We have numerous sponsorship packages designed for families, small business owners, and corporate enterprises. Whether your company's goal is to maximize your return of investment or you just want to give back some goodwill to the city you love, your name will get plenty of exposure during next year's festival which occurs on April 25-27, 2025.

About the Event

Thousands of people will gather in Dripping Springs' downtown historic district for a festive celebration of heritage and pioneer spirit. The three-day celebration kicks off with the Grand Marshal Parade and includes free music and entertainment, the Mighty Thomas Carnival, food, beer, street dances, cook-off competitions, and over 200 arts and crafts booths and business vendors.

The Value for Donors

Since 1986, patrons have come from all over Central Texas to attend this event, but make no mistake; it's the incredible folks who live here in Dripping Springs that are the heart and soul of this event. It is fair to say these festival goers take great pride in supporting businesses who have sponsored this event and their community, long after the event is over. This vibrant town continues to grow. As of 2024, the population of Dripping Springs, within its city limit, is approximately 8,000 and its extraterritorial jurisdiction (ETJ) population estimated to be 40-50,000.

How to Sponsor

We make it easy! Select your sponsorship level, and pay by check or online! As an Early Bird sponsor, you can request a booth or save your spot in the parade now by filling out the reservation forms included in the packet. Sponsorships are accepted through April 2025. Late registrations may miss out on some advertising opportunities.

Questions

If you have any questions, please reach out to one of the Founders Day Sponsorship Committee Members:

Founders Day 2025 Call for Early Bird Sponsors!

Founders Day Festival Sponsorship Levels 2025

Sign up NOW to take advantage of the FD2025 Early Bird Special: Advertise your brand on the Founders Day website. *The sooner you sign up, the more advertisement you get!*



Sponsor Package	Family	Bronze	Silver	Gold	Platinum	Diamond
Donation Amount	\$250	\$500	\$1,000	\$2,500	\$5,000	\$10,000
Appreciation						
Certificate of Appreciation	X	X	X	X		
Plaque Awarded at Main Stage					X	X
Marketing Benefits						
Newspaper Thank You	X	X	X	X	X	X
Social Media Shout Out	X	X	X	X	X	X
Founders Day Website	Name	Name	Logo	Logo	Logo	Logo
Logo on Banner at Triangle				X	X	X
Logo on Banner at Festival	Mercer St.	Mercer St.	Mercer St.	Main Stage	Main Stage	Main Stage
M.C. Shout-Out at Main Stage			X	X	X	X
Access to Founders Day Logo <i>*Ask us for details!</i>					X	X
Festival Benefits						
VIP Lounge Access		X	X	X	X	X
VIP Parking				2 Passes	3 Passes	4 Passes
Early Booth Registration			X	X	X	X
Custom Booth Area <i>*Ask us for details!</i>					X	X
Early Parade Registration			X	X	X	X
Parade Fee Waived				X	X	X

Special Sponsor Packages!

Parade Sponsor - \$7,500

**Includes all benefits of a Platinum Sponsor*
Lead spot in the Parade!
 Your logo at parade start line & all Festival literature promoting your company as the Parade Sponsor!

Mercer St. Stage Sponsor - \$7,500

**Includes all benefits of a Platinum Sponsor*
Your logo on the stage!
 Your company name & logo on all Festival literature promoting your company as stage sponsor!

Main Stage Sponsor - \$15,000

**Includes all benefits of a Diamond Sponsor*
Your logo on the Main Stage!
 Your company name & logo on all Festival literature promoting your company as Main Stage sponsor!

Presenting Sponsor - \$25,000

**Includes all benefits of a Diamond Sponsor*
Who founded Founders Day this year? You did!
 Your name & logo on EVERYTHING!

Founders Day 2025 Call for Early Bird Sponsors!

Founders Day 2025 Sponsorship Form

PLEASE COMPLETE THE FORM AND SEND WITH PAYMENT TO CITY OF DRIPPING SPRINGS, OR PAY ONLINE!

SPONSOR LEVEL: _____ AMOUNT PAID: _____

CONTACT NAME: _____ TITLE: _____

COMPANY NAME/FAMILY: _____

ADDRESS: _____

CITY: _____ STATE: TX ZIP: _____

EMAIL: _____ PHONE: _____

LOGO TO BE PROVIDED BY: Name: _____

Phone: _____ Email: _____

*DO YOU WANT A PARADE ENTRY? YES NO

**\$85 parade entry from Family to Silver Sponsors. Parade entry fee waived for Gold level and above!*

*DO YOU WANT A VENDOR BOOTH FOR SATURDAY & SUNDAY? YES NO

**\$145 booth fee for silver sponsors. Booth fee waived for Gold level and above while spaces last!*

**If yes to either option, please fill out the additional forms attached in this packet.*

SEND FORM & CHECK BY MAIL TO:

OR

SCAN AND EMAIL THIS FORM TO:

City of Dripping Springs
Founders Day Event Coordinator
P.O. Box 384
Dripping Springs, TX 78620

jkrantz@cityofdrippingsprings.com

Pay online at:
[secure.rec1.com/TX/
dripping-springs-tx/catalog/](https://secure.rec1.com/TX/dripping-springs-tx/catalog/)
and click on the Founders Day tab



(FOR OFFICE USE ONLY: CK Date _____ # _____ Amount _____ Date Rec'd _____)



DRIPPING SPRINGS
Texas



FOUNDERS DAY
FESTIVAL
DRIPPING SPRINGS ★ TEXAS

Founders Day 2025 Sponsor Vendor Booth Application

FEE: \$145 for Silver Sponsors. Booth fee waived for Gold & above!

Space is limited - Apply Now!

___ 10' x 10' BOOTH FEE: **\$145**

Booth location not guaranteed. Our team will do their best to accommodate needs for all vendors.

Indicate street preference by number. 1st, 2nd, 3rd, 4th

___ **MERCER STREET** ___ **OLD FITZHUGH ROAD**
 ___ **WALLACE STREET** ___ **BLUFF STREET**

ELECTRICITY? FEE: **\$20** additional per booth. Only available in limited locations. YES NO

Send a photo of sample merchandise if you have not attended the Founders Day Festival before.

Contact Name: _____

Company Name: _____

Product/Craft (REQUIRED): _____

Email: _____ Phone: _____

Address: _____ City: _____

State: _____ Zip: _____

Special Requests: _____

Founders Day 2025 Sponsor Parade Entry Form

FEE: \$85 per parade float for Family to Silver levels. Parade entry fee is waived for Gold & above!

Make Payments to: City of Dripping Springs

Must attend the Parade Meeting, date TBD. Parade theme will be announced March 1, 2025.

Name of Persons/Organization/Entry _____

___ # of People Walking ___ # of Animals - if so, what kind _____

Contact Name _____ Phone _____ Email _____

Mailing Address _____ City _____ St _____ Zip _____

Will your parade float include music? Yes No

How long is your entire entry for the parade in feet? _____ (including Truck or Trailer, etc.)

Describe your float _____

Founders Day Festival Sponsorship Opportunities

April 25-27, 2025

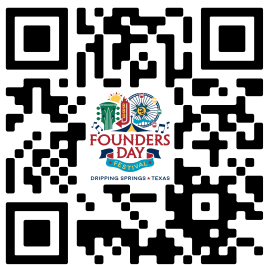
Dripping Springs City Hall
511 Mercer Street • P.O. Box 384
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Founders Day 2025 Call for Sponsors!

Founders Day Festival Sponsorship Levels 2025

Sign up NOW to take advantage of the FD2025 Early Bird Special: Advertise your brand on the Founders Day website. *The sooner you sign up, the more advertisement you get!*



Item 8.

Sponsor Package	Family	Bronze	Silver	Gold	Platinum	Diamond
Donation Amount	\$300	\$600	\$1,500	\$3,000	\$6,000	\$10,000
Appreciation						
Certificate of Appreciation	X	X	X	X		
Plaque Awarded at Main Stage					X	X
Marketing Benefits						
Newspaper Thank You	X	X	X	X	X	X
Social Media Shout Out	X	X	X	X	X	X
Founders Day Website	Name	Name	Logo	Logo	Logo	Logo
Logo on Banner at Triangle				X	X	X
Logo on Banner at Festival	Mercer St.	Mercer St.	Mercer St.	Main Stage	Main Stage	Main Stage
M.C. Shout-Out at Main Stage			X	X	X	X
Access to Founders Day Logo <i>*Ask us for details!</i>					X	X
Festival Benefits						
VIP Lounge Access		X	X	X	X	X
VIP Parking				2 Passes	3 Passes	4 Passes
Early Booth Registration			X	X	X	X
Custom Booth Area <i>*Ask us for details!</i>					X	X
Early Parade Registration			X	X	X	X
Parade Fee Waived				X	X	X

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**Includes all benefits of a Platinum Sponsor*
Lead spot in the Parade!

Your logo at parade start line & all Festival literature promoting your company as the Parade Sponsor!

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**Includes all benefits of a Platinum Sponsor*
Your logo on the stage!

Your company name & logo on all Festival literature promoting your company as stage sponsor!

Main Stage Sponsor - \$15,000

**Includes all benefits of a Diamond Sponsor*
Your logo on the Main Stage!

Your company name & logo on all Festival literature promoting your company as Main Stage sponsor!

Presenting Sponsor - \$25,000

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**Who founded Founders Day this year?
You did!**

Your name & logo on EVERYTHING!

Founders Day 2025 Call for Sponsors!

Founders Day 2025 Sponsorship Form

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CONTACT NAME: _____ TITLE: _____

COMPANY NAME/FAMILY: _____

ADDRESS: _____

CITY: _____ STATE: TX ZIP: _____

EMAIL: _____ PHONE: _____

LOGO TO BE PROVIDED BY: Name: _____

Phone: _____ Email: _____

*DO YOU WANT A PARADE ENTRY? YES NO

\$85 parade entry for silver Sponsors. Parade entry fee waived for Gold level and above!

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**\$145 booth fee for silver sponsors. Booth fee waived for Gold level and above while spaces last!*

**If yes to either option, please fill out the additional forms attached in this packet.*

SEND FORM & CHECK BY MAIL TO:

OR

SCAN AND EMAIL THIS FORM TO:

City of Dripping Springs
Founders Day Event Coordinator
P.O. Box 384
Dripping Springs, TX 78620

jkranz@cityofdrippingsprings.com

Pay online at:
[secure.rec1.com/TX/
dripping-springs-tx/catalog/](https://secure.rec1.com/TX/dripping-springs-tx/catalog/)
and click on the Founders Day tab



(FOR OFFICE USE ONLY: CK Date _____ # _____ Amount _____ Date Rec'd _____)



DRIPPING SPRINGS
Texas



FOUNDERS DAY
FESTIVAL
DRIPPING SPRINGS ★ TEXAS

Founders Day 2025 Sponsor Vendor Booth Application

FEE: \$145 for Silver Sponsors. Booth fee waived for Gold & above!

Space is limited - Apply Now!

___ 10' x 10' BOOTH FEE: **\$145**

Booth location not guaranteed. Our team will do their best to accommodate needs for all vendors.

Indicate street preference by number. 1st, 2nd, 3rd, 4th

___ **MERCER STREET** ___ **OLD FITZHUGH ROAD**
___ **WALLACE STREET** ___ **BLUFF STREET**

ELECTRICITY? FEE: **\$20** additional per booth. Only available in limited locations. YES NO

Send a photo of sample merchandise if you have not attended the Founders Day Festival before.

Contact Name: _____

Company Name: _____

Product/Craft (REQUIRED): _____

Email: _____ Phone: _____

Address: _____ City: _____

State: _____ Zip: _____

Special Requests: _____

Founders Day 2025 Sponsor Parade Entry Form

FEE: \$85 per parade float for Family to Silver levels. Parade entry fee is waived for Gold & above!

Make Payments to: City of Dripping Springs

Must attend the Parade Meeting, date TBD. Parade theme will be announced March 1, 2025.

Name of Persons/Organization/Entry _____

___ # of People Walking ___ # of Animals - if so, what kind _____

Contact Name _____ Phone _____ Email _____

Mailing Address _____ City _____ St _____ Zip _____

Will your parade float include music? Yes No

How long is your entire entry for the parade in feet? _____ (including Truck or Trailer, etc.)

Describe your float _____

PO Box 1062 - 230 Post Oak Drive - Dripping Springs, TX 78620

www.stmartindp.org - 512-858-5667



August 15, 2024

Cathy Gieselman
511 Mercer Street
P.O. Box 384
Dripping Springs, TX 78620

Dear Ms. Gieselman

Michael Monahan will be resigning from the Founder's Day commission.

We are requesting the appointment of Jerry Borges to the City of Dripping Springs Founder's Day commission as our representative.

Sincerely yours,

Rev. Justin Nguyen
Pastor



August 20, 2024

To Whom it may concern:

I would like to recommend Thomas Toms for appointment to the Founder's Day Commission as a representative for the Dripping Springs Cookoff Club.

Justin has been a valued member of the Club for several years. He's always there to help and promote the Club to the community. He takes initiative, is dependable and would represent the Club well.

Regards,

Michele

Michele Ryon, President

Dripping Springs Cookoff Club



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Johnna Krantz, Community Events Coordinator

Commission Meeting Date: September 30, 2024

Agenda Item Wording: **Discuss and consider possible dates for reschedule of the November 2024 Founders Day Commission meeting.**

Agenda Item Requestor: Johnna Krantz, Community Events Coordinator

Summary/Background: By City ordinance the Founders Day Commission meets on the 2nd Monday of each month October – December and the 2nd and 4th Monday of each month January – May. Veterans Day, a City Holiday, falls on the 2nd Monday of November 2024. It is not recommended to meet on the 1st or 3rd Monday of the month, as it conflicts with the regular meeting of the Lions Club, of which three FDC Commissioners are members.

Council Chambers and staff are available for a meeting on the following dates:

- 2nd Tuesday, November 11th -- the day after Veterans Day
- 3rd Thursday, November 21st
- 3rd Friday, November 22nd
- 4th Monday, November 25th -- the week of Thanksgiving

Staff Recommendations: Select a November meeting date that is acceptable for a quorum of members.

Attachments: 1. 2024 FDC Meeting Calendar_approved

Next Steps/Schedule:

1. Add new meeting to all calendars:
 - a. City Council and Administrative Staff
 - b. City website main calendar
 - c. DSRP calendar
 - d. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
2. Provide updated calendars to City Council, Staff, and the Public

2024

Founders Day Commission

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

CITY HOLIDAYS

DSISD HOLIDAYS

FDC Meetings

01/08/24	Regular Meeting
01/22/24	Regular Meeting
02/12/24	Regular Meeting
02/26/24	Regular Meeting
03/11/24	Regular Meeting
03/25/24	Regular Meeting
04/20/24	Regular Meeting
04/22/24	Regular Meeting
05/13/24	Regular Meeting
10/28/24	Regular Meeting
12/09/24	Regular Meeting



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Johnna Krantz, Community Events Coordinator

Commission Meeting Date: September 30, 2024

Agenda Item Wording: Discuss and consider alternative meeting location.

Agenda Item Requestor: Johnna Krantz, Community Events Coordinator

Summary/Background: City Hall will be under construction beginning in the fall of 2024 into the spring of 2025. Council Chambers will be unavailable for meetings. Alternative meeting spaces are

- the DSISD Administration Building or
- the Main Event Room at Dripping Springs Ranch Park and Event Center.

Staff Recommendations: Select an alternative meeting location while City Hall is under construction.

Attachments: 1. 2024 FDC Meeting Calendar_approved

Next Steps/Schedule:

1. Add new meeting location to all calendars:
 - a. City Council and Administrative Staff
 - b. City website main calendar
 - c. DSRP calendar
 - d. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
2. Provide updated calendars to City Council, Staff, and the Public