



FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, May 20, 2021 at 10:00 AM

Agenda

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com, no later than 9:00 a.m., the day of the meeting.

The Farmers Market Association Board respectfully requests that all microphones and webcams be disabled unless you are a member of the Board. City staff, consultants and presenters please enable your microphone and webcam when presenting to the Board.

Join Zoom Meeting

<https://us02web.zoom.us/j/89140955022?pwd=dINDZDkzenZocVVuRWpIOEloa0lzQT09>

Meeting ID: 891 4095 5022

Passcode: 926966

Dial Toll Free:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Find your local number: <https://us02web.zoom.us/j/89140955022>

Join by Skype for Business: <https://us02web.zoom.us/j/89140955022>

CALL TO ORDER AND ROLL CALL

Board Members

Gouri Johannsen, Chair

Marianne Simmons, Vice Chair

Teresa Strube, Secretary

David Vincent

Nikki Dahlin

Claudia Oney

Janet Musgrove

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt

Farmers Market Manager Charlie Reed

Farmers Market Specialists Johnna Krantz

Public Works Coordinator Aaron Reed
Council Member Taline Manassian

PRESENTATION OF CITIZENS

A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained with in the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By low no action may be taken during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the April 15, 2021 Farmers Market Association Board regular meeting minutes.**

REPORTS

- 2. Farmers Market Manager April 2021 Report**
Charlie Reed, Farmers Market Manager
- 3. Parks & Community Services Director February/March 2021 Report**
Kelly Schmidt, PCS Director
- 4. Parks & Community Services Director April 2021 Report**
Kelly Schmidt, PCS Director
- 5. Farmers Market March 2021 Financial Report**
Shawn Cox, Finance Director
- 6. Farmers Market April 2021 Financial Report**
Shawn Cox, Finance Director

MARKETING AND PUBLIC RELATIONS

- 7. Discuss and consider possible action regarding the Farmers Market webpages.**

RULES AND REGULATIONS SUBCOMMITTEE

- 8. Discuss and consider possible action to amend current Farmers Market Rules & Regulations to clearly define safety parameters that will apply to vendor booth canopy set up day of market.**

OTHER BUSINESS

- 9.** Discuss and consider recommendation regarding the Farmers Market Budget Request for Fiscal Year 2022.
- 10.** Discuss and consider Approval of a Resolution Of Support regarding the City Of Dripping Springs Application for Funding under the 2021 Texas Department of Transportation TASA Call for Projects Program for the construction of a pedestrian pathway on Mercer St. and US Highway 290 between RR-12 and Rob Shelton Blvd.
- 11.** Discuss and reconsider action related to the denial of Jake and Blues Raw Dog Food Farmers Market Vendor Application. *Applicant: Ray Rangel*
- 12.** Discuss and reconsider action related to the denial of Yallatizers Farmers Market Vendor Application. *Applicant: Mo Mhirs*
- 13.** Discuss and consider approval of a Farmer's Market Vendor Application for Rishikesh Bliss by Liz. *Applicant: Elizabeth Rodriguez*
- 14.** Discuss and consider approval of a Vendor Application for Mt. Hoppe Farms. *Applicant: Laura Hoppe*
- 15.** Discuss and consider approval of a Farmer's Market Vendor Application for Kimchi Jon's. *Applicants: Amanda Hawks and Zachary Miller*
- 16.** Discuss and consider possible action regarding the formation of the Farmers Market Association Board.

EXECUTIVE SESSION

The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

UPCOMING MEETINGS

Farmers Market Association Board Meetings

June 17, 2021 at 10:00 a.m.

July 15, 2021 at 10:00 a.m.

August 19, 2021 at 10:00p.m.

City Council Meetings

June 8, 2021 at 6:00 p.m.

June 15, 2021 at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Board may consider a vote to excuse the absence of any Board Member for absence from this meeting.

Due to the current Public Health Emergency and guidance from the Texas Governor including the current Disaster Declarations by the Governor and the City of Dripping Springs, and Center for Disease Control guidelines related to COVID-19, the City will continue with meetings conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **May 14, 2021 at 2:30 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



FARMERS MARKET ASSOCIATION BOARD REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, April 15, 2021 at 10:00 AM

MINUTES

VIDEOCONFERENCE MEETING

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Join by Skype for Business: <https://us02web.zoom.us/j/83536569063>

CALL TO ORDER AND ROLL CALL

Board Members present were:

Gouri Johannsen, Chair

Marianne Simmons, Vice Chair

Teresa Strube, Secretary

David Vincent (left meeting at 11:23 a.m.)

Nikki Dahlin

Claudia Oney

Board Member absent was:

Janet Musgrove

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt

Farmers Market Manager Charlie Reed

Farmers Market Assistant Johnna Krantz

Mayor Pro Tem Taline Manassian

With a quorum of the Board present, Chair Johannsen called the meeting to order at 10:06 a.m.

PRESENTATION OF CITIZENS

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MINUTES

- 1. Discuss and consider approval of the March 25, 2021 Farmers Market Association Board regular meeting minutes.**

A motion was made by Board Member Dahlin to approve the March 25, 2021 Farmers Market Association Board regular meeting minutes. Vice Chair Simmons seconded the motion which carried unanimously 6 to 0.

MARKETING AND PUBLIC RELATIONS

- 2. Discuss and consider possible action regarding the Farmers Market Website content.**

Kelly Schmidt presented the staff report which is on file. Charlie Reed recommends the marketing plan follow the declared intent.

Chair Johannsen requested that website changes be part of the comprehensive marketing plan, and Board Member Vincent will assist with the project.

MARKET VENUE

- 3. Discuss and consider approval of a Farmers Market Vendor Application for Yallatizers. Applicant: Mohamed Mhirsi**

The applicant presented the item, and documents related to application are on file.

A motion was made by Board Member Oney to deny the application as presented for failure to submit appropriate documentation of kitchen certification, production facility and product labels. Board Member Vincent seconded the motion which carried unanimously 6 to 0.

RULES AND REGULATIONS SUBCOMMITTEE

4. Discuss and consider possible action regarding booth tent rules.

- a) Canopy Restrictions
- b) Pole Weight Requirements

The Board discussed Canopy and Tent Weight Requirements, which are under the jurisdiction of the City. The weight limit as published by the City will be added to the Farmers Market Rules and Regulations.

Charlie Reed will order new weights for the City's booth.

OTHER BUSINESS

5. Discuss and consider possible action regarding the Farmers Market Fiscal Year 2021-2022 Budget request.

Kelly Schmidt presented the staff report and budget documents which are on file.

Chair Johannsen introduce her budget, with the intent to increase/decrease where appropriate at the next meeting. Chair Johannsen and Kelly Schmidt will collaborate on the two budget versions.

EXECUTIVE SESSION

The Farmers Market Association Board for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Farmers Market Association Board for the City of Drippings Springs may act upon any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Board did not meet in Executive Session.

UPCOMING MEETINGS

Farmers Market Association Board Meetings

May 20, 2021 at 10:00 a.m.
 June 17, 2021 at 10:00 a.m.
 July 15, 2021 at 10:00 a.m.

City Council Meetings

April 20, 2021 at 6:00 p.m.
 May 11, 2021 at 6:00 p.m.

May 18, 2021 at 6:00 p.m.

ADJOURN

A motion was made by Board Member Dahlin to adjourn the meeting. Vice Chair Simmons seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 11:43 p.m.

Teresa Strube

Teresa Strube, Secretary
Farmers Market Association Board

Farmers Market Manager Report for 5/20/2021 Board Meeting by Charles Reed

Vendor News:

New: Tejas Hemp, Mt. Hoppe Farms

Returning: BioSync Farm, Blanco Cowboy Kettle Corn, both last seen at DSFM in 2019.

Vendor Market Attendance:

Averaging 36-40; high 44 (pre-Mother's Day); low 34 (poor weather forecast 5/12).

Customer Attendance:

Clicker counts at the last three markets have ranged from 350-450, though this doesn't come close to representing total visitors, as many enter the market through gaps along Mercer St., with a few even coming in on the 290 side.

Market News:

Perhaps the biggest news is, of course, the news. The market was featured on three live segments and one taped segment by Fox7 Austin on Monday, May 10. After a series of recommendations and brief interviews, six vendors were selected for the event. Of those six, two later dropped out. One last-minute replacement totaled five vendors. The event was held outside the Ranch Park Office.

Vendors interviewed: Fran's Pies, Hamilton Pool Vineyards, Lua Brazil, Touta Biscotti, and EIEIO.

This event generated huge engagement. Customers drove two hours from Liberty Hill just to pick up a pie. After arriving early, they then waited an additional 2.5 hours. Many others arrived early because they misheard the market hours. * Several vendors reported sell-outs, with Fran's Pies running out of product within an hour of opening.

* *While Fox aired the correct hours several times, this is an ongoing issue with the DSFM listing on Google showing DS City Hall's open hours of 8-5. This causes 1-3 customers per market to show up at the Triangle before noon. Someday, Charlie will attempt to contact Google to have this listing updated.*

New Processes Introduced:

Charlie began sending a registration reminder to all vendors on Mondays. This e-mail reminds vendors to register and contains any news and relevant updates, including weather forecasts and their potential impact, as well as reminders about weights and parking. This email has immediately reduced late registration and fees, and has been positively received by vendors. After the first week, Brenda with Native Roots Salsa recommended a registration link as well, which is now standard.

New Market Layouts:

Beginning with the April 28 market, Charlie and Johnna began working with the dimensions of the market to create a more intimate environment and give shoppers a "fuller" impression and increase energy among vendors and shoppers alike. Customers and vendors have frequently remarked on how the atmosphere is improved.

Instagram Revived:

After a five-year hiatus, the DSFM Instagram account has been revived, and with Johnna Krantz driving its updating, it has seen a strong increase in engagement: 30% increase in followers (1,000 up to 1,350+ in two weeks); 400%-800% average increase in engagements; multiple shares by vendors, Fox7, and a local “influencer” who focuses on Austin-area markets. Instagram is relevant as a direct marketing and consumer engagement tool that has no cost.

Newsletter:

After a vendor remarked that she hadn’t received the newsletter, Charlie discovered that when people enroll via the web-site, they are not added to distribution lists and had previously not received the newsletter. He rectified, adding 100 more recipients. Charlie and Johnna are working on processes to start delivering the newsletter the day before the market, rather than day of, with the goal of having shoppers better able to plan. Currently, the vendor registration process is impacting this goal. This will be fixed when Charlie moves the registration cut-off to 12 p.m. beginning in June.

Newsletter Stats: +150 recipient adds April 7-May 12; Open Rate 33% (industry avg. 20%); Click Rate 13% (industry average 2.5%).

PARKS

Charro Ranch Park: - Sue Harding – Hays County Master Naturalist and Charro Ranch Park Volunteer

February- Charro Ranch Park had a total of nine volunteers at its monthly workday seven Master Naturalists and two members of the public. Many Cedar saplings were lopped off, and volunteers removed many rocks from the outer trail that were trip hazards. Tree roots across the outer trail and near the Solstice Circle were cut and removed, the oak wilt trenches were smoothed out, and at least four bags of trash were filled with litter from the shoulder of the road fronting FM150 along the Charro property line. We also replaced a broken horizontal fence post at the entrance to the park.

March – At the March’s monthly workday the Charro Ranch Committee members and Hays County Master Naturalists were able to accomplish a great deal of work. They separated 2 Texas sotol plants that were growing together; now we have 3. Ten tree saplings: 3 Eve’s necklace, 1 American beauty berry, 2 Huisache, 2 Texas persimmon, and 2 Texas mountain laurels were planted. The pavilion was swept & cleaned up as well as the solstice circle and bird blind. The last remaining trench area (from oak wilt trenching of summer, 2020) was covered up with juniper branches. Existing perennials were trimmed back in native demo garden and juniper thicket trimming was done in the area west of the bridge.

Dripping Springs Ranch Park & Event Center -Submitted by: Tina Adams – Event Center Manager



March was an incredible month at the Dripping Springs Ranch Park. We successfully recovered from the February “Snow Apocalypse” and jumped straight into Spring with an array of shopping events, horse shows, movie filming and a community trail ride. We kicked off our 1st Annual Poker Trail Ride for members, guests and equestrian riders from the all over central Texas joined in the fun. It was a huge hit and show cased our amazing Ranch Park and its many amenities. The event center will continue to be a host site for distribution of the COVID-19 vaccination. The DSRP team is looking forward to blossoming bluebonnets, wildlife babies and a very busy schedule that upcoming April is bringing.



Founders Memorial Park & Pool:

Mackenzie Rusick has been hired as our new Programs and Aquatics Manager. Her first day is April 5. She will manage all aspects of hiring, training, scheduling aquatics staff as well as Founders Memorial Pool operations. Her office will be at the Founders Pool administrative office and she will serve as a key customer service interface and resource for Founders Memorial Park and pool guests. Mackenzie comes to us from Utah with an extensive background in municipal aquatics. Her scope will also include starting adult sports leagues through the Parks & Community Services department beginning with taking over the coordination and offering of Dripping Springs Adult Softball League in October.



Phase I pool deck expansion completed. Cool Deck will be budgeted and applied in the FY22 cycle to match the existing deck color and texture. For now, the substrate is brushed concrete. Luckily, the project timeline was not gravely impacted by the winter storm in February.



Rathgeber Natural Resource Park:

This excerpt taken from the newly published information introducing the POSAC 2.0 is concerning. It appears that perhaps there may be some uncertainty around the projects that had been recommended and supposedly were going to be funded by the passing bond measure. In light of this statement, it would be prudent to begin seeking alternative funding methods to support and develop Rathgeber Natural Resource Park. Staff will begin diving into and researching TPWD options for funding support and perhaps a capital campaign to achieve the objects set forth in the proposal.

Proposed Projects

Projects submitted to Hays County should be consistent with the goals and priorities set forth in the 2012 Hays County Parks, Open Space and Natural Areas MASTER PLAN. Applicants are highly encouraged to review the Master Plan and understand how your project fits within it.



**Hays County 2012
Parks Master Plan**

The County currently has 16 recommended projects by the first Parks and Open Space Advisory Commission (POSAC) formed prior to the proposition passing. Additional project submissions are to be expected. This will require an in-depth reevaluation of the existing recommended projects, with this newly formed POSAC 2.0, so that all projects receiving funding from either the general bond sales or the CWSRF are vetted appropriately. The value of these projects ranges from \$75 million to \$150 million (and potentially in excess of that amount) with entities providing matching funds.

PROJECT OVERVIEW

BUDGET AND PHASING

PHASE I (2020-2022)

COMMITTED PRIVATE CONTRIBUTION IS ACCEPTED BY THE CITY OF DRIPPING SPRINGS

- Value \$3,750,000 - \$5,250,000 – 300 acres of pristine Barton and Little Barton Creek riparian area and watershed have been committed via signed agreement by Dick Rathgeber.

PROPOSED CITY OF DRIPPING SPRINGS CONTRIBUTION

- \$50,000 - Master Plan & Public Input Process
- \$80,000 – \$125,000 – Engineering/Environmental studies

PHASE II (2022 – 2024)

- \$500k – 1m - Trailheads, Parking lots & Park Entrances w/ Signage & ADA compliant
(Three access points, One may require additional easement or land acquisition)
- \$1.5 - \$2.5m - Connectivity. A mixture of rustic/primitive (DG) & ADA Compliant Trails
Existing dilapidated low water crossing (dam) redesigned into pedestrian bridge

PHASE III (2024- 2026)

- \$300,000 - \$500,000 - Interpretive Master Plan & Installation.
Interpretive Kiosks, trailside Interpretive panels, wildflower & pollinator meadows,
wayfinding signage throughout park and interactive exhibits
- \$300,000- \$500,000 – Boy & Girl Scout / Youth & Family Group Campground.
Platforms, gathering pavilion, water spickets, firepits, pit toilets or restrooms

**PHASE IV (2026 - 2028)

- \$3-\$4m - Dripping Springs Natural Resource & Outdoor Recreation Center.
Restrooms, classrooms, meeting space, staff offices, night sky viewing center, outdoor
recreation amenities and features (example climbing wall, high element challenge course, hiking, etc.)

*TOTAL PROJECT COSTS RANGE – \$6,210,500 - \$7,675,000

(without Interpretive/Outdoor Rec Center – project costs \$3,210,500 - \$4,675,000)

*This rough budget estimate was compiled from consultation with RVI Planning and established from nearby similar projects.

** If not awarded funding by the POSAC opportunity, for PHASE IV, our goal is to partner with other potential funding sources for the Natural Resource & Outdoor Recreation Center project – DSISD, TPWD, Private Donations, In-Kind, City funding, etc.)

Sports & Recreation Park

Before sport court stripped of paint, cracks being filled.



After refurbished beautiful multi-sport court.



The Sports and Recreation Park basketball court refurbishment was completed on 3.24.2021

Veterans Memorial Park & Triangle
Nothing to report.

COMMUNITY SERVICES

Community Events & Programs – Submitted by: *Maggie Peterson, Programs and Events Coordinator*



Bird City:

Festival of Flight (AKA World Migratory Bird Day) is being held at Charro Ranch Park on Saturday, May 8 from 7am-4pm. We will have a variety of educational birding activities for all age groups. Families and novice birders are encouraged to participate! We will have scheduled bird walks with a biologist and birding expert to ID and guide. To participate in Festival of Flight you must pre-register for your bird walk time slot that is limited to 10 people per walk. Registrations are available on the Dripping Springs Parks and Community Services page under events.



Founders Day:

Nothing to report.

Keep Dripping Springs Beautiful:

The next Keep Dripping Springs Beautiful event, The Great American Clean Up, has been added to the calendar and will be held April 17th from 10am-3pm. We will meet at DSRP to get your clean up tools such as; masks, gloves, pick up tool, and trash bags. Participants will work their way from DSRP to the intersection of Ranch Road 12 and Highway 290. As bags become full they will be dropped along Ranch Road 12 for our handy maintenance staff to swing by and pick up! Registrations are required for this event and can be done on the Dripping Springs Parks and Community Services Page under Keep Dripping Springs Beautiful.



Coyote Kids Day Camp:

Registration for the Coyote Kids Nature Camp has officially opened! Roll out of camp has been successful in its efforts and have many campers signing up every day! We highly encourage anyone who wants to join us for camp this summer register as soon as possible as we are expected to fill! We have 11 weeks of nature packed educational sessions with a limit of 50 campers per session to maintain safety and sanitary guidelines. Camp will run from 7am-6pm Monday through Friday beginning June 1- August 13th. Staff is being currently being hired!





Farmers Market –

The Farmers Market continues to be extremely successful and new vendors reach out weekly to participate by submitting applications! The Farmers Market has launched its new Friends of Dripping Springs Farmers Market program. This provides an avenue for the public to support the market even when not shopping there regularly. Please see attached brochure for more information and below for more information.

Farmers Market has added two new employees and a new Assistant position has been filled among the add. The new FM Manager is Charlie Reed + the new FM Assistant is Johnna Krantz.

PCS staff has been covering operations during the transition. We are very excited to have found such a great duo to lead the market into continued success.



To register for the Friends of Dripping Springs Farmers Market Program, please visit the Farmers Market section of the Dripping Springs website: cityofdrippingsprings.com/page/fm.home

Sign up online today for your 2021 membership!

Annual Individual Membership
\$30 | Program #5140

Annual Family Membership
\$55 | Program #5141

Annual Corporate Membership
\$250 | Program #5142

Farmers Market Vendor Applications for February & March, 2021:

- 4 Beans Jewelry – Board Approved
- Dog's Love it – Board Approved
- Dripping in Petals – Board Approved
- Mother Shipton Candles – Board Approved
- Pure Luck Farm & Dairy – Staff Approved
- Rolling Stone Ranch +Studio – Board Approved
- Steinhardt Pottery – Board Approved
- Tejas Hemp – Board Approved
- Jake & Blue's Raw Dog Food (Incomplete, does not meet requirements)

WELCOME TO THE NEW FARMERS MARKET TEAM - CHARLIE & JOHNNNA!!!



Charlie Reed, FM Manager



Johnna Krantz, FM Specialist

Marketing, Website, Social Media, Branding & Communications

The PCS department continues to expand its website pages to encompass the resource as a tool to provide the full scope of services within the department's span of responsibility. Currently, the "Community Services" aspect of the department is lacking in web presence and ease of service access. Staff is in the process of creating an easier application process and information dissemination platform.

- Road closure requests
- Itinerant Vendor Permits
- Event Permit for events held on city property and events held within City Limits
- Co-Sponsorship applications that includes banners at the triangle requests
- Filming Permit (which tend to be last minute in nature – less than 48hrs notice)

It is a goal of the department to streamline operations and scope of the Programs & Events Coordinator position through renaming the position to serve comprehensively in the coordination of all aspects of community services and not just events and programming. The title change will be to that of Community Services Coordinator and the scope will expand to include the coordination of all such services in addition to events and programs will fall under the Programs & Aquatics Manager's scope entirely.

PARKS

Charro Ranch Park: - Sue Harding – Hays County Master Naturalist and Charro Ranch Park Volunteer

On April 10, the Charro Ranch Park work group had 20 volunteers working at Charro (9 master naturalists, 3 members of public, 7 scouts & parents, and 1 high school student). The work completed included the following:

- Non-slip tread was applied to ramps at the bridge
 - Weeding in demo garden
 - Sweeping pavilion & solstice circle
 - Watering native plants with water we hauled from our homes
 - Applied insecticidal soap to beaked yucca in demo garden
 - Blocked a new path with juniper cuttings that someone created at the bird blind
 - Picked up 2 large bags of trash along frontage road of RR 150
 - New juniper piles were created on the west side of the bridge to prevent soil erosion and to thin juniper thicket
- The maintenance crew has begun the process of replacing PVC pipe broken during the freeze in February.

Dripping Springs Ranch Park & Event Center –



Tina Adams has resigned from her position as DSRP Event Center Manager. Emily Nelson has been named as interim Manager to begin May 7 in the role. Emily has been working at the Event Center for just over a year in the capacity of Event Center Coordinator working hand in hand with Tina and developing great relationships with all the Park and Event Center's internal and external stakeholders.

Tina was in her role as Event Center Manager for a year and accomplished an incredible amount for such a short tenure. Some of her accomplishments include safely hosting several large-scale community events (such as the rodeo + Market Days) during the pandemic, elevating the aesthetic standards of the park and attention to safety standards. She has done an incredible job at bringing the Event Center up to compliance and best practices, improving many operational inefficiencies and adding a private sector flare to operations.

The DSRP Master Plan update process is wrapping up with the internal and external stakeholder input sessions and survey completed in the month of April.



April brought us the Good Ground Barrel Racing Clinic lead by world-renowned clinician, Dena Kirkpatrick. The participants gave rave reviews after the weekend. Kathy Slack hosted her 2nd Fences Over Bee Cave series show. Participation was even higher than her first. Both events were very happy with the DSRP team.



Have you looked at our amazing garden? The Master Naturalist have been hard at work repairing all the freeze damaged plants. We truly appreciate all their hard work and knowledge.



Several members of the Dripping Springs Birding Club have been utilizing the bird blind and posting pictures online. We have enjoyed seeing Dusty the Duck featured.

Let there be life! May is such an exciting month for DSRP. From two DSRP Riding Series shows to our new RetroMania Collections show, we will host a diverse month of events this May. We are also excited to host the Shorty Scott Memorial

Team Roping with Ag Boosters this month. Early RV and Stall reservations are pointing to a thrilling Roping weekend. It is an excellent opportunity for the entire DSRP team to stretch their muscles and conquer a busy month before the inevitable hot summer slowdown. We are excited for our new team members to experience a fully booked month because September begins our almost fully booked Fall run of events. Exciting times at the Ranch Park!



Dusty, the DSRP Duck!

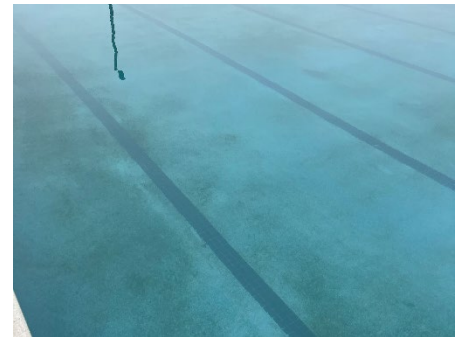
Founders Memorial Park & Pool: - Submitted by Mack Rusick, Programs & Aquatics Manager



Founders Memorial Pool is off and running!

- **New Commerical Heater installed and will be hooked up by Friday, April 29, 2021.**
- **New thermal blankets and storage reel are being ordered.**
- **New UV sanitization has been installed to assist with providing the safest water for our swimmers!**
- **Chlorination system has been converted from liquid to dry.**

This last month has been busy getting the pool prepped and ready for the summer. Jim, Kelly, and I have been met with some challenges in getting plumbing repaired and the new heater up and running. We were able to hire outside help to turn the pond back into a pool but once the water cleared it revealed embedded algae on our new pool surface from sitting stagnant after the winter storm, yikes! We've been spending some extra time and effort to brush, filter, and vacuum the pool regularly to hopefully remedy the issue.



Additionally, were able to pull some volunteers together to wash down the deck, chairs, and bathrooms. Many hands make light work!

Arriving to the pool I got right into work reviewing applications for returning and new guards. Most of our hires were enrolled in the Red Cross Lifeguard Certification Course that was held this month which allowed me to spend many hours training and getting to know each of them. We have a great team this year with strong swimmers and I was really impressed by their willingness to learn and their ability to pick up new skills and help teach each other. I am confident that our guards will be prepared for whatever the season may bring and will help our community be safe in the water.



After taking last season off because of Covid, Tiger Splash swim team has returned and begun their swim season. I have enjoyed working with their coaches, board members, and swimmers on their pre-season trainings and evaluations. Everyone has been pleased to see the improvements that were made to the pool in the last year and are excited to see how those changes will help in their upcoming practices and meets!

I have had positive reactions regarding Adult Sports Programming in the Fall. One woman gasped and literally jumped for joy at the mention of this endeavor. So glad to hear that there is a desire and need for these programs within the community and looking forward to getting things started.

Things are coming together, and we hope to see many happy faces at Founders Pool this Summer!



Sports & Recreation Park

Adult softball season has begun once more with 2 leagues playing for the spring season and 3 leagues slated for the summer. Leagues include the Monday night women’s league, the Tuesday night men’s League, and the Thursday night men’s League. The program is currently coordinated and comprised of community volunteers, but the PCS department will be taking over and formally offering the program to the Dripping Springs community in October, 2021.

Rathgeber Natural Resource Park:

April 19, 2021 - Robert Ellis graciously once again served as our park guide when a site visit was requested by Hays County. We took the opportunity to introduce some of the PCS team and friends of the city to the future park as well. Construction of the arterial roads leading to the park appears to be ahead of schedule and there will be a need for more “hands on” management of the property very soon.



Veterans Memorial Park & Triangle
Nothing to report.

COMMUNITY SERVICES



Community Services Coordinator, Melanie Blakely

Bird City:

Festival of Flight (AKA World Migratory Bird Day) is being held at Charro Ranch Park and Twisted X on Saturday, May 8 from 7am-9:30pm. We will have a variety of educational birding guided walks. A kid’s craft at noon and a movie “Big Day” will be shown that evening at Twisted X just down the road from Charro Ranch Park in celebration of the momentous day.



For all age groups. Families and novice birders are encouraged to participate! We will have scheduled bird walks with a biologist and birding expert to ID and guide. To participate in Festival of Flight you must pre-register for your bird walk time slot that is limited to 10 people per walk. Registrations are available on the Dripping Springs Parks and Community Services page under events.

Founders Day:

Nothing to report.

Keep Dripping Springs Beautiful:

Keep Dripping Springs Beautiful event,



The Great American Clean Up, took place April 24 from 10am-2pm. We met volunteers at DSRP and handed out clean up tools such as; masks, gloves, pick up tool, and trash bags. Participants worked their way from DSRP to the intersection of Ranch Road 12 and Highway 290. Registrations were required for this event. The event was not well attended. Next time we will do a heavier push on social media and begin our marketing campaign for the event at least 12 weeks out.



Hanna Gregory , Camp Director - Coyote Kids Day Camp:

Registration for the Coyote Kids Nature Camp has officially opened, and the camp is a hit! To date we have 280 kids registered for summer camp. Max enrollment is 40 per camp right now at 440. If we expand our counselor team by one more counselor, we will be able to extend enrollment to 50 campers per session. We have 11 weeks of nature-packed educational sessions with a limit of 50 campers per session to maintain safety guidelines. Camp will run from 7:30am-6pm, Monday through Friday, beginning June 1- August 13th. Staff has been hired and is completing the finishing touches. Spread the word!

Name	Type	Number	Status	Open	Enr	W/L
Coyote Kids - Wk 1 - All Things Wings I	Youth Programs	X88.2020	Open	14	<u>26</u>	0
Coyote Kids - Wk 2 - Outdoor Survival I	Youth Programs	X89.2020	Open	0	<u>40</u>	5
Coyote Kids - Wk 3 - Big Sky Fun	Youth Programs	X90.2020	Open	7	<u>33</u>	0
Coyote Kids - Wk 4 - Ways of the Wild	Youth Programs	X91.2020	Open	8	<u>32</u>	0
Coyote Kids - Wk 5 - Outdoor Adventures	Youth Programs	X92.2020	Open	1	<u>39</u>	7
Coyote Kids - Wk 6 - Rock-N-Roll I	Youth Programs	X93.2020	Open	11	<u>29</u>	0
Coyote Kids - Wk 7 - All Things Wings II	Youth Programs	X94.2020	Open	23	<u>17</u>	0
Coyote Kids - Wk 8 - Wet-N-Wild	Youth Programs	X95.2020	Open	10	<u>30</u>	0
Coyote Kids - Wk 9 - Sun & Stars	Youth Programs	X96.2020	Open	10	<u>30</u>	0
Coyote Kids - Wk-10 Outdoor Survival II	Youth Programs	X97.2020	Open	0	<u>40</u>	0
Coyote Kids - Wk-11 - Rock-N-Roll II	Youth Programs	X98.2020	Open	9	<u>31</u>	0

Farmers Market –



The Farmers Market continues to be extremely successful and new vendors reach out weekly to participate by submitting applications! The application process can be challenging and is in need of an overhaul but the new team is navigating it as is, at the moment. The Farmers Market has averaged 40 vendors per market for the month of April.



Charlie Reed, Farmers Market Manager



Johnna, has claimed the Market's Instagram account and is excited to bring it back to life. The last post to the account was many years ago. This effort will reach a whole new segment of future Friends of the Market, potential vendors and customers.

Johnna Krantz, Farmers Market Specialist

Marketing, Website, Social Media, Branding & Communications

The PCS department continues to expand its website pages to encompass the resource as a tool to provide the full scope of services within the department's span of responsibility. Currently, the "Community Services" aspect of the department is lacking in web presence and ease of service access. Staff is in the process of creating an easier application process and information dissemination platform.

- Road closure requests
- Itinerant Vendor Permits
- Event Permit for events held on city property and events held within City Limits
- Co-Sponsorship applications that include banners at the triangle requests
- Filming Permits (which tend to be last minute in nature – less than 48hrs notice)

It is a goal of the department to streamline operations and scope of the Programs & Events Coordinator position through renaming the position to serve comprehensively in the coordination of all aspects of community services and not just events and programming. The title change will be to that of Community Services Coordinator and the scope will expand to include the coordination of all such services in addition to events and programs will fall under the Programs & Aquatics Manager's scope entirely.

City of Dripping Springs Farmers Market
Income Statement
For the Six Months Ending March 31, 2021

Item 5.

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
Market Events	\$ 0.00	\$ 25.00	\$ 0.00	\$ 150.00
FM Sponsor	0.00	83.33	50.00	499.98
Grant Income	0.00	83.33	0.00	499.98
FM Booth	2,806.00	2,058.17	20,070.00	12,349.02
FM App Fee	50.00	123.50	1,040.00	741.00
Interest Income	42.08	37.44	241.82	224.64
FM Donations	0.00	0.00	20.00	0.00
	<hr/>	<hr/>	<hr/>	<hr/>
Total Revenues	2,898.08	2,410.77	21,421.82	14,464.62
	<hr/>	<hr/>	<hr/>	<hr/>
Expenses				
Advertising Expense	0.00	416.67	806.00	2,500.02
FM Manager	2,084.98	2,439.84	13,062.77	14,639.04
Bank Charges	5.35	0.00	122.56	0.00
Market Events	0.00	41.67	0.00	250.02
Entertainment and Activities	100.00	83.33	350.00	499.98
Training	59.00	16.67	59.00	100.02
Payroll Tax Expense	318.57	236.47	1,328.23	1,418.82
Retirement Expense	249.84	146.88	971.31	881.28
Dues Fees and Subscriptions	14.94	16.67	14.94	100.02
Office Expense	0.00	16.67	25.00	100.02
Supplies Expense	179.95	33.33	297.85	199.98
Other Expense	0.00	8.33	0.00	49.98
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	3,012.63	3,456.53	17,037.66	20,739.18
	<hr/>	<hr/>	<hr/>	<hr/>
Net Income	\$ (114.55)	\$ (1,045.76)	\$ 4,384.16	\$ (6,274.56)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

City of Dripping Springs Farmers Market
Income Statement
For the Seven Months Ending April 30, 2021

Item 6.

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
Market Events	\$ 0.00	\$ 25.00	\$ 0.00	\$ 175.00
FM Sponsor	0.00	83.33	50.00	583.31
Grant Income	0.00	83.33	0.00	583.31
FM Booth	4,970.00	2,058.17	25,040.00	14,407.19
FM App Fee	475.00	123.50	1,515.00	864.50
Interest Income	42.54	37.44	284.36	262.08
FM Donations	5.00	0.00	25.00	0.00
	<u>5,492.54</u>	<u>2,410.77</u>	<u>26,914.36</u>	<u>16,875.39</u>
Total Revenues				
Expenses				
Advertising Expense	0.00	416.67	806.00	2,916.69
FM Manager	1,649.50	2,439.84	14,712.27	17,078.88
Bank Charges	0.00	0.00	122.56	0.00
Market Events	0.00	41.67	0.00	291.69
Entertainment and Activities	25.00	83.33	375.00	583.31
Training	0.00	16.67	59.00	116.69
Payroll Tax Expense	126.19	236.47	1,454.42	1,655.29
Retirement Expense	71.07	146.88	1,042.38	1,028.16
Dues Fees and Subscriptions	27.94	16.67	42.88	116.69
Office Expense	0.00	16.67	25.00	116.69
Supplies Expense	0.00	33.33	297.85	233.31
Other Expense	0.00	8.33	0.00	58.31
	<u>1,899.70</u>	<u>3,456.53</u>	<u>18,937.36</u>	<u>24,195.71</u>
Total Expenses				
Net Income	<u>\$ 3,592.84</u>	<u>\$ (1,045.76)</u>	<u>\$ 7,977.00</u>	<u>\$ (7,320.32)</u>

Dripping Springs Farmers Market Rules

Mission Statement: *To provide a community gathering place where local food producers, artisans and community organizations educate and sell directly to consumers.*

The purpose of these rules is to govern the operation and management of the Dripping Springs Farmers Market (the Market) as administered by the Dripping Springs Farmers Market Association Board (the Board).

1. Operational Rules

1.1 Application and Fees

All Market Participants must complete the appropriate application, pay the applicable fees and be approved by the Market Manager or the Board.

New Applicants may be accepted into the Market on a temporary status, pending an inspection. Upon review, the Board may revoke the temporary status, extend a probationary period, or grant full acceptance as a Market Participant.

1.2 Market Participants

Producers (farmers, ranchers, fishers), prepared-foods producers (bakers, ready-to-eat, value-added), artists and craftspeople, service providers, entertainers, and community organizations, that fulfill the Mission of the Market, may participate in the Market.

An approved Vendor may assign an Agent to sell their product at the Market.

Participants in the Market include Vendors, Agents, and any other individual who has applied and received approval to participate in the Market.

1.3 Site Inspection

All Vendors must agree to and assist in the inspection of their operations by representatives of the Market at any time. For inspections farther than 50 miles from Dripping Springs, the applicant will be charged a mileage fee at the current IRS rate per mile.

If a Vendor does not own the land used to grow their products, they must provide documentation from the landowner as part of the application.

Wild gathered products may be sold with written permission of the landowner and Market Board approval.

1.4 Booth Fees

Market booth fees will be determined annually and assessed weekly. Income generated from booth fees will be used for Market Manager salary, marketing and advertising, and other expenses associated with the operation of the Market.

Participants must comply with the fee schedule found at www.cityofdrippingsprings.com.

1.5 Booth Assignments, Appearance and Safety

Vendor booth spaces are 10' wide by 10' deep, including back-stock storage area. All selling and promotion must be contained within the booth space. All product, signs, and booth furniture (including tables and chairs) must be placed inside the assigned booth space.

The Market Manager assigns booth spaces to all Participants. Assigned spaces not occupied 30 minutes prior to opening may be reassigned to another Participant.

City of Dripping Springs

Resolution No. 2018-R1 I

Farmers Market Rules Amendment

Page3 of6

Each booth space must prominently display a sign clearly identifying the business name and location of the farm or business. Feather flags are prohibited.

All booths must be setup by the Opening Bell. No booths may be taken down prior to close of Market without the Manager's permission.

Booths should be arranged so that customers are able to shop without invading another Participant's space.

Booth areas must be kept tidy throughout the market day and must be left clean at the end of the market day.

Participants are expected to provide trash receptacles when offering samples and remove the trash from the premises. Market trash containers are for customers' use only.

Participants must park in the assigned lots/spaces designated for Vendors. Driving through the Market selling area is prohibited.

There will be a designated truck vending area for Vendors who will sell from their trucks (i.e. food trailers).

Vendors cooking food on site must have their own 2A10BC fire extinguisher. If using a deep fryer, a Class K extinguisher is required.

Booth tents must be weighted down with a minimum of 15 lbs per leg.

1.6 Attendance

If a Participant cannot attend the market any given day they must contact the Market Manager in writing by 2:00 p.m. on the day prior to the Market. Failure to do so without good cause shall result in No-Show Fee. In case of emergency, the Participants shall contact Market Manager as soon as possible.

1.7 Public Policies

No smoking will be allowed in the market area.

All Participants must conduct themselves in a courteous and professional manner at all times.

No loud, aggressive promotion is allowed.

No consumption of illegal drugs is allowed at the Market.

Leashed dogs are allowed at the Market. Dog-owners are required to collect and properly dispose of waste.

1.8 Grievances

Grievances about the Market should be directed to the Market Manager in writing using the *DS Farmers Market Complaint and Incident Report*. All such grievances will be considered by the Board.

1.9 Fines and Penalties

Infringement of the Rules may result in verbal warning, written warning, fine, suspension or expulsion from the Market. Penalty Fees/Fines that are levied must be paid prior to re-entering the Market for selling.

1.10 Market Manager

The Market Manager's duties shall include collecting booth fees, assigning market booths, supervising the Market, and other duties as assigned by the Board. The Manager will be the final authority on the day of the Market. All decisions may be appealed to the Board for later consideration.

The Manager will maintain order and cleanliness, start the market, and distribute information about the Market. The Manager has the discretion to ask anyone to leave the market area.

1.11 Community Organizations

Community organizations that fulfill the Mission of the Market and seek to fundraise or educate at the Market shall submit an application. The organization's product and/or activity must be approved by the Board.

1.12 Opening Bell

All Vendors must wait for the sound of the Opening Bell to commence sales to the public.

1.13 Public Dissemination of Information

Because of potential pedestrian and traffic safety hazards, and space limitation at Veterans Memorial Park, the dissemination of information is regulated on Market days from 3:00 PM to 6:00 PM.

Those seeking to disseminate information, not governed by other provisions of these rules, must:

1. Disseminate information in areas designated by the Market Manager;
2. Not impede pedestrian or vehicular traffic; and
3. Not interfere or disrupt normal Market operation.

Only Participants who have applied and been approved for booth space may bring tables and chairs or other furniture to be placed inside the Farmers Market. Such furniture may only be placed inside a booth.

2. Regulatory Rules

2.1 Sales Tax

Each Vendor is responsible for his or her own sales tax permit and sales tax payments.

2.2 Weights and Measures

A scale certified by Texas Department of Agriculture must be used at the Market for all products sold by weight.

2.3 Food Samples

Food samples must be distributed in accordance with the rules set forth by the *DSFM Food Sampling Rules* and Texas Department of State Health Services.

2.4 Potentially Hazardous Foods and Product Temperature

Potentially Hazardous Foods must be held at proper temperature, as currently defined by law.

Vendors are solely responsible for any damages resulting from the sale of unsafe, unapproved or unsound goods.

2.5 Home Process Foods Law

Home-canned processed foods and baked goods can be sold at farmers markets. They must comply with the Texas Cottage Food Laws as defined by the Texas Department of State Health Services and Texas Health and Safety Code.

2.6 Permits and Licenses

All Vendors must obtain any and all required permits and licenses required by the State of Texas and Hays County to sell each product, and submit copies with their application. Knowledge and receipt of the required permits and licenses are the responsibility of the Vendor.

Organic labeling and claims require proof of current certification by USDA accredited certifier.

Vendors are responsible for complying with federal, state and local health regulations and licensing requirements governing the production, display, distribution, sampling and sale of their products.

2.7 Indemnity Agreement

All Market Participants (including Agents) are required to sign the Indemnity Agreement as part of the Application.

3. Product Rules

3.1 Product Source

All items sold at the Market must be raised, prepared, processed or crafted by Vendor within a 150-mile radius of City of Dripping Springs and meet the Mission of the Market.

If a specialty product is produced or processed outside of the 150-mile radius, but within the State of Texas, the Board shall review and may approve exceptions on an annual basis.

Vendors may resell items that complement their own products, not to exceed 20% of their inventory.

Community Supported Agriculture (CSA) distributions are allowed at the Market. Items included in CSA share distributions, including eggs, agricultural products or value-added items, must be produced

by Vendor or obtained from another Market Vendor.

3.2 Product Quality and Pricing

All Vendors will be subject to inspection by the Market Manager prior to selling at the Market.

Vendors will be asked to remove any products from their displays if deemed by the Market Manager to be of inferior quality. Products that are cosmetically imperfect or very ripe may be sold as "seconds" and must be labeled appropriately.

Product pricing should be conducted in a manner that protects overall stability and friendly competition at the market.

3.3 Live Animals

No live animals may be sold or given away at the Market.

4. Amendments

The Market Rules may be amended only with the approval of a majority of the Board and will be presented to the City Council for final approval.

Dripping Springs Farmers Market Rules

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City of Dripping Springs

Resolution No. 2018-RI I

Farmers Market Rules Amendment

Page 3 of 6

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Participants are expected to provide trash receptacles when offering samples and remove the trash from the premises. Market trash containers are for customers' use only.

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There will be a designated truck vending area for Vendors who will sell from their trucks (i.e. food trailers).

Vendors cooking food on site must have their own 2A10BC fire extinguisher. If using a deep fryer, a Class K extinguisher is required.

Booth tents must be weighted down with a minimum of 15 lbs per leg.

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1.12 Opening Bell

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1.13 Public Dissemination of Information

Because of potential pedestrian and traffic safety hazards, and space limitation at Veterans Memorial

Park, the dissemination of information is regulated on Market days from 2:00 PM to 7:00 PM. Those seeking to disseminate information, not governed by other provisions of these rules, must:

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2.2 Weights and Measures

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2.3 Food Samples

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2.4 Potentially Hazardous Foods and Product Temperature

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Vendors are solely responsible for any damages resulting from the sale of unsafe, unapproved or unsound goods.

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Organic labeling and claims require proof of current certification by USDA accredited certifier.

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2.7 Indemnity Agreement

All Market Participants (including Agents) are required to sign the Indemnity Agreement as part of the Application.

3. Product Rules

3.1 Product Source

All items sold at the Market must be raised, prepared, processed or crafted by Vendor within a 150-mile radius of City of Dripping Springs and meet the Mission of the Market.

If a specialty product is produced or processed outside of the 150-mile radius, but within the State of Texas, the Board shall review and may approve exceptions on an annual basis.

Vendors may resell items that complement their own products, not to exceed 20% of their inventory.

Community Supported Agriculture (CSA) distributions are allowed at the Market. Items included in

CSA share distributions, including eggs, agricultural products or value-added items, must be produced by Vendor or obtained from another Market Vendor.

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4. Amendments

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Canopy Safety Guide

Most accidents at street festivals and markets involve wind-blown tents, canopies, and umbrellas. Numerous festival organizers have developed guidelines, rules, regulations, and best-practices to minimize or eliminate injury caused by high winds. Below are some of the guidelines from festivals and markets around the United States for using canopy weights.

Setting up & taking down canopy weights

- Set-up and secure the canopy with weights at the same time. Set-up times often prove to be the most vulnerable to the wind. Stay focused and don't get distracted.
- Always attach canopy weights to the canopy.
- Secure weights in a way that do not create additional safety hazards.
 - Weights should not cause a tripping hazard.
 - Weights should be tethered with a line that is visible or use a weight designed to effectively capture the leg bracket. Avoid stretched out lines or cords.
 - Weights should have soft edges to prevent scrapes and cuts.
 - Weights should not hang over a person's head.
- Canopy weights should have at least 20-40 pounds per leg for a 10'X10X canopy and 50 pounds per leg for a 10'X20' canopy.
- Take-down the canopy and weights at the same time. Take-down times are equally vulnerable to the wind. Stay focused and don't get distracted at the end of the day.

Examples of Good Canopy Weights

- Pre-Filled Cement or Duracast Canopy Weights – Pre-filled cement weights with pre-cut leg openings generally range for 5-10 pounds and are stackable. These convenient weights are easy to set-up and take down, and store. They are not messy and do not rust. Pre-filled canopy weights are available from a variety of retailers including USW.
- Cast Iron Weights – Cast iron weights convenient and offer the most density. They generally range for 10-20 pounds per piece. These weights are stackable and easy to set-up and take down. They are available from a variety of retailers including USW.

- 2.5 Gallon+ Cement-Filled Buckets - Filling an empty bucket (2.5 gallon works great) with cement and tying this to each corner of the tent with a rope or bungee. It is not sufficient to place the bucket on the feet of the canopy.
- PVC Cement-Filled Pipe - These homemade canopy eights are often capped and filled with cement can be hung on the inside of canopy poles as long as it is secured so that it does not collide with a person and is below the head.
- Sandbag Weights – Sandbag weights that specially made for securing canopies and weigh at least 20 pounds filled with sand. These sandbag weights are vertical and can be strapped the legs of the canopy. They are available from a variety of retailers including USW.
- 2+ Gallon Canopy Weight Buckets - Water-filled or sand-filled buckets are another alternative. These generally weigh between 17-25 pounds each depending on the fill. They are available from a wide variety of retailers.

Examples of Bad Canopy Weights

- One Galion Water Jugs – One Gallon Jugs are just not heavy enough for large gusts of wind. One gallon of water weighs only 8 pounds. One gallon of water on each corner would be the equivalent of a 3 year old child trying to hold down a 100 square foot parachute.
- Stakes – A strong wind will easily uproot stakes. They will also create serious tripping hazards since they are often barely visible.
- Tying - Tying tents, canopies or umbrellas to tables, coolers or vehicles provides tripping hazards and frequently does not provide adequate weight.
- Sandbags – Sandbags that cannot be placed upright and securely tied to the tent or canopy should not be used.
- Cinder Blocks – Cinder blocker are a tripping hazard and not heavy enough. Cinder blocks weigh 22 pounds each. They are also pretty ugly!!!

Any vendor who fails to properly anchor his or her canopy will not be allowed to sell at the Farmers Market on that market day, unless that vendor chooses to take down and stow their canopy and sell without it. Each canopy leg must have no less than 25# (pounds) anchoring each leg, and market umbrellas, 50#. In certain inclement weather conditions even properly secured canopies can be precarious. If canopies need to be taken down in the middle of market due to inclement weather, vendors should direct customers to move out of the way so they are not injured. Weights and canopy tie-downs should be safely secured -- “safely,” meaning that the method used to secure the canopy does not create its own safety hazards:

- Weights should not cause a tripping hazard
- Weights should be tethered with lines that are clearly visible
- Weights should have soft edges to avoid causing cuts and scrapes
- Weights should be securely attached · Weights should be on the ground (NOT above people's heads)

<https://www.youtube.com/watch?v=QOBFEBVleHY>

Division 1. Generally**Sec. 6.05.001 Popular name**

This article shall be commonly cited as the Farmers Market Association ordinance. (Ordinance 1550.10, ex. A, sec. 1.1, adopted 6/9/09)

Sec. 6.05.002 Purpose

The purpose of the Dripping Springs Farmers Market Association (the “association”) is to support and coordinate the farmers market. The association’s board of directors provides oversight of the market, and serves as an advisory body for the city council. (Ordinance 1550.10, ex. A, sec. 1.2, adopted 6/9/09)

Sec. 6.05.003 Mission of the market

The mission of the farmers market is to provide the city and the surrounding Central Texas region with locally grown foods and farm products in a direct farm-to consumer marketing venue that will serve diverse populations, preserve and promote regional agriculture and improve our quality of life.

- (1) The market creates a food secure community by improving access to local, healthy, affordable food for children and adults in Central Texas.
 - (2) The market strives to achieve are increased education about and support of regional agriculture.
- (Ordinance 1550.10, ex. A, sec. 1.3, adopted 6/9/09)

Sec. 6.05.004 Definitions

(a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the code of ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the code of ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense; words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). The word “shall” is always mandatory, while the word “may” is merely directory. Headings and captions are for reference purposes only.

(b) Specific.

Agricultural facilities. A farm, garden or greenhouse where produce is grown. Association: the Dripping Springs Farmers Market Association, as created herein. Board: the board of directors (i.e., governing body) of the Dripping Springs farmers market.

City administrator. The employee appointed by the city council to serve as the chief administrative officer of the city.

City limits. The incorporated municipal boundary of the city.

Director. The city employee serving as director of parks, recreation and open space for the city, as designated by the city council.

ETJ. The extraterritorial jurisdiction of the city.

Market manager. The city employee designated by the city administrator to supervise the operations of the market. (Ordinance 1550.10, ex. A, sec. 2, adopted 6/9/09)

Sec. 6.05.005 Association

(a) Membership. Farmers, ranchers, and harvesters are eligible to be members of the association, as allowed by the rules and regulations for market operations.

(b) Responsibilities, activities and benefits. All responsibilities, activities and benefits of association membership shall be as provided in the rules and regulations for market operations.

(Ordinance 1550.10, ex. A, sec. 4, adopted 6/9/09)

Sec. 6.05.006 Support for the association

Item 8.

(a) City staff will provide logistical support to the board and its subcommittees, as defined by a to city facilities for purposes of public meetings; access to city resources for purposes of copies and communications; and a designated market manager to serve as staff liaison to coordinate and direct such support. Market managers shall also perform the functions established in the rules and regulations for market operations, as may be amended.

(b) One or more market managers shall be designated by the city administrator. A market manager shall be a city staff member (employee or contract professional services). In addition to any other means of compensation for other municipal duties, market managers shall be compensated monthly for services directly related to the market in the form of a commission on gross (or net) market sales. The amount of the commission shall be established by the city administrator. Market managers shall be assigned to work on market days in accordance with a schedule approved by the city administrator.

(c) The city website will provide a page via the market manager upon which the association may post:

- (1) Board meeting information;
- (2) Board agendas and minutes; and
- (3) Resource materials, if any.

(Ordinance 1550.10, ex. A, sec. 3.5, adopted 6/9/09)

Secs. 4.05.007–4.05.030 Reserved

Division 2. Board of Directors

Sec. 6.05.031 Number

The board will have eight (8) members. (Ordinance 1550.10, ex. A, sec. 3.1.1, adopted 6/9/09)

Sec. 6.05.032 Terms

Board members will serve two-year terms. There is no limit as to how many terms a member may serve. Original (first) board members shall draw lots to determine who will serve a one-year initial term. Members are volunteers. (Ordinance 1550.10, ex. A, sec. 3.1.2, adopted 6/9/09)

Sec. 6.05.033 Board member selection

- (a) Each year, city staff will prepare a slate of nominees for city council consideration.
- (b) Board members shall be appointed by majority vote of the city council.
- (c) Board members may be residents or business owners with agricultural facilities in the city limits or ETJ or within one hundred fifty (150) miles of the city limits. At least two (2) board members must be farmers who sell their own produce.
- (d) Although not strictly required, preference for board membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.
- (e) Board members are municipal officers, and as such must take the oath of office and abide by all applicable ethics rules.

(Ordinance 1550.10, ex. A, sec. 3.1.3, adopted 6/9/09)

Sec. 6.05.034 Officers

The chairperson shall be appointed by the city council from among the membership. A vice-chairperson shall be selected by the board members. In the absence of the chairperson or vice-chairperson, the remaining board members may select a person among themselves to preside over a meeting. (Ordinance 1550.10, ex. A, sec. 3.1.4, adopted 6/9/09)

Sec. 6.05.035 Removal and vacancies

A board member may resign by providing the city secretary written intent to resign. A failure to attend three or more sequential, regular association meetings will constitute automatic notification of intent to resign. The city council may remove board members by majority vote, with or without cause. The city council may fill vacancies by majority vote. Board members appointed to fill a vacancy will complete the unexpired portion of the term. (Ordinance 1550.10, ex. A, sec. 3.1.5, adopted 6/9/09)

Sec. 6.05.036 Meetings

- (a) The board will meet monthly at city hall, as coordinated with and arranged by city staff. Agendas will be drafted by the board chairperson.
- (b) Board-designated subcommittees may meet more often, as coordinated with and arranged by city staff. Agendas will be drafted by the subcommittee chairperson.
- (c) A quorum of board members must be present for the board to conduct a meeting. A quorum shall be fifty-one percent (51%) of the number of members serving (i.e., vacancies shall not count when calculating a quorum). Abstentions shall not affect the establishment of a quorum.
- (d) The board chairperson, or the chairperson's designee(s), will attend the first city council meeting of each month to update the council.
- (e) Board meetings are subject to the Texas Open Meetings Act, Texas Government Code chapter 551.

(Ordinance 1550.10, ex. A, sec. 3.1.6, adopted 6/9/09)

Sec. 6.05.037 Authority

The association and its board of directors are advisory only. They have no authority to make decisions binding on the city. With the consent of the city administrator, the board may expend city funds in accordance with budget appropriations by the city council. (Ordinance 1550.10, ex. A, sec. 3.2, adopted 6/9/09)

Sec. 6.05.038 Responsibilities

- (a) The board shall make recommendations to the city council regarding market operations.
- (b) The board shall evaluate the market to identify means of making improvements.
- (c) The board shall conduct the market and implement all rules and procedures established by the board and by the city council. The board is obligated to assist city staff with the day-off operations of the market, in addition to preparations and post-event recovery of the site.

(Ordinance 1550.10, ex. A, sec. 3.3, adopted 6/9/09)

Sec. 6.05.039 Duties

- (a) The board shall make recommendations to the city council regarding market operations.
- (b) The board shall evaluate the market to identify means of making improvements.
- (c) The board shall conduct the market and implement all rules and procedures established by the association and by the city council.
- (d) The board shall perform other duties as established in the rules and regulations for market operations, as enacted by the city council.
- (e) The board's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.

(Ordinance 1550.10, ex. A, sec. 3.4, adopted 6/9/09)

Dripping Springs Farmer's Market FY22 Budget Worksheet

	Amended FY2021	Actual to Date¹	Budget FY22
Balance Forward[^]	35,926.28		4,498.71
Revenues			
FM Sponsor	1,000.00	50.00	1,000.00
Grant & Donations Income	1,000.00	20.00	1,000.00
FM Booth	26,500.00	17,264.00	39,600.00
FM App Fee	1,482.00	990.00	2,650.00
Interest Income	449.22	199.74	500.00
Market Events	300.00		500.00
Capital Fund²		22,406.67	22,406.67
Total Revenues	66,657.50	40,930.41	72,155.38
Expenses			
Advertising Expense	2,600.00	806.00	2,600.00
FM Manager	29,278.08	10,977.79	29,278.08
FM Specialist	4,050.00		7,800.00
Payroll Tax Expense	2,837.61	1,009.66	3,241.17
TMRS Contribution	1,762.54	721.47	1,762.54
Entertainment and Activities	1,000.00	250.00	1,000.00
Dues and Subscriptions Exp	200.00		200.00
Market Events	500.00		500.00
Training	200.00		200.00
Office Expense	200.00	25.00	100.00
Supplies Expense	400.00	117.90	400.00
Other Expense	100.00	117.21	200.00
Capital Fund ²	22,406.67	22,406.67	22,856.54
Contingency Fund³			500.00
Total Expenses	65,534.90	36,431.70	70,638.33
Total Bal Fwd	1,122.60	4,498.71	1,517.05

Assumptions:

Total Vendors	53
Avg vendors per market	36
Avg Market Days/year	50
Avg Booth fee	22
Application fees	50
Mkt Manager hrs/wk	24
Mkt Asst Hrs/wk	10

¹As of Feb 28, 2021

² Should we add 10% of the balance fwd to Capital fund yearly?

³ Need to specify what it can be used for and how much?



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Coordinator

Meeting Date: May 20, 2021

Agenda Item Wording: DISCUSS AND CONSIDER APPROVAL OF A RESOLUTION OF SUPPORT BY FARMER’S MARKET ASSOCIATION BOARD OF THE CITY OF DRIPPING SPRINGS, TEXAS FOR APPLICATION FOR FUNDING UNDER THE 2021 TEXAS DEPARTMENT OF TRANSPORTATION TASA CALL FOR PROJECTS PROGRAM FOR THE CONSTRUCTION OF A PEDESTRIAN PATHWAY ON MERCER ST. AND US HIGHWAY 290 BETWEEN RR-12 AND ROB SHELTON BLVD.

Agenda Item Requestor:

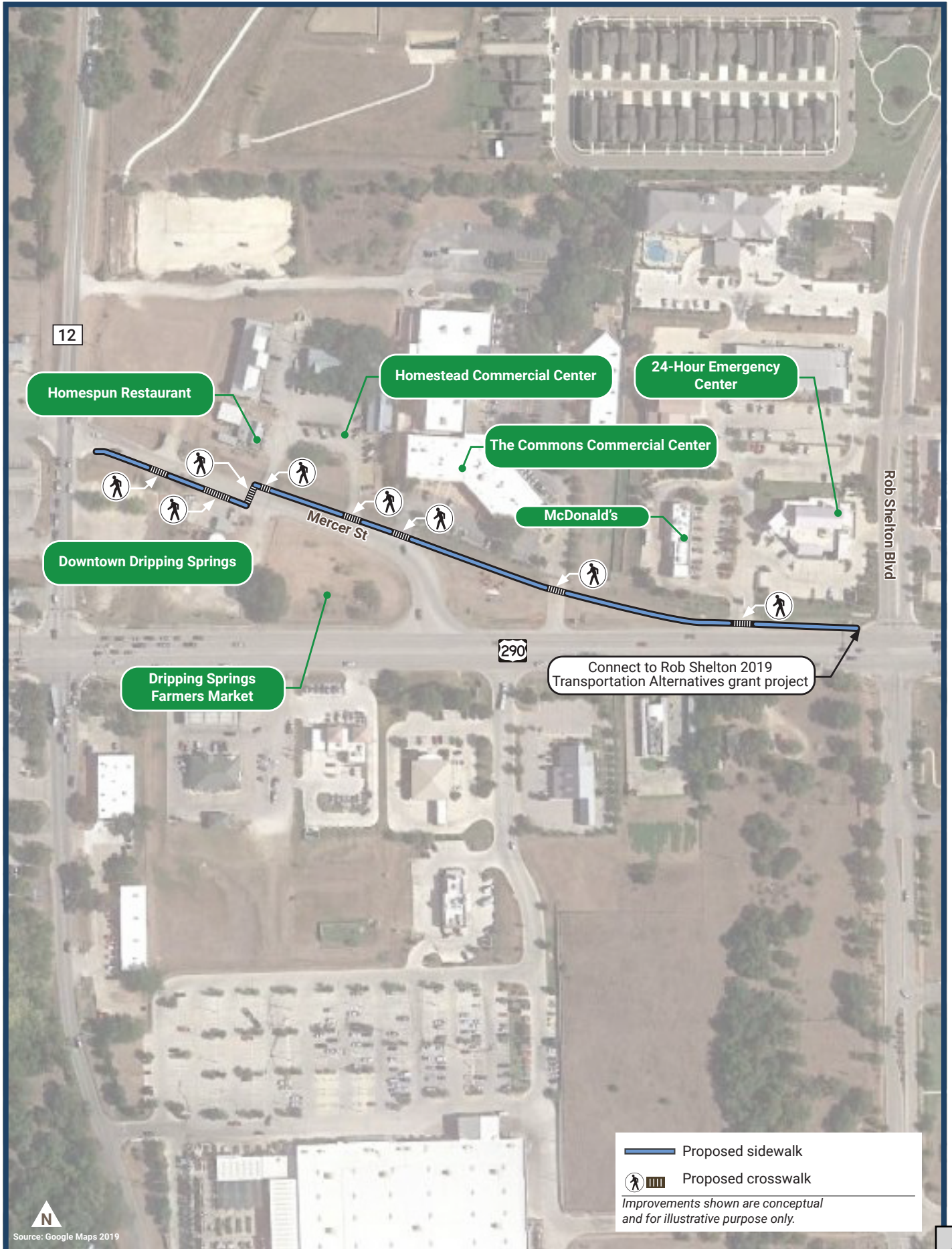
Summary/Background: City staff submitted a preliminary application for the 2021 TxDOT TASA call for projects for sidewalks along Mercer St. and US Hwy 290 between RR-12 and Rob Shelton Blvd. The project was deemed eligible for funding by TxDOT and City staff is working on the detailed application. City staff would like to request a Resolution of support From the Farmer’s Market Association Board as this project would improve connectivity between the Historic District, residential and commercial areas, and the Farmer’s Market.

**Commission
 Recommendations:**

**Recommended
 Council Actions:**

Attachments:

Next Steps/Schedule: Send to City Secretary for execution.





DRIPPING SPRINGS FARMERS MARKET ONLINE BIO

To improve our local outreach and internet presence, we're looking to enhance the information on our vendors

Name of Vendor Booth: Jake and Blue's Raw Dog Food

Briefly describe your products and/or Farmer's Market presence:

High quality Raw Dog Food, Raw Beef Femur Bones, Dried Jerky for dogs, Origin Supplement

What makes your products/service unique?

Very high quality products/service, plus delivery service
(You may provide logo and/or photos, emailed to farmersmarket@cityofdrippingssprings.com)
lots of satisfied customers & testimonials

<p>Do you have Social Media Accounts?</p> <p>Facebook <u>yes</u></p> <p>Twitter _____</p> <p>Instagram <u>yes</u></p> <p>Are you a GoTexan member?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Do you provide any of the following:</p> <p><input checked="" type="checkbox"/> Delivery</p> <p><input checked="" type="checkbox"/> Online Ordering</p> <p><input type="checkbox"/> CSA</p> <p>What forms of payment do you accept at the market?</p> <p><input checked="" type="checkbox"/> Cash</p> <p><input checked="" type="checkbox"/> Check</p> <p><input checked="" type="checkbox"/> Credit/Debit card</p> <p><u>paypal</u> <u>venmo</u></p>
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Do you have a website? yes Jakeandblues.com

The best email address we can share with people who might have a question about your products: Jakeandbluesraw@gmail.com

Do you offer products that are:

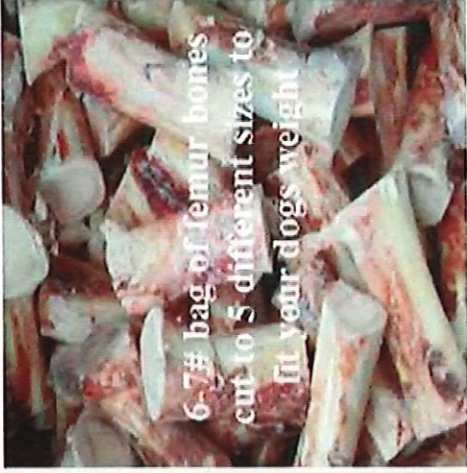
- Certified Organic
- Sustainably Grown
- GMO Free
- Gluten Free
- Vegetarian
- Vegan

<p>Received on/by:</p> <p><u>3/3 MUF</u></p> <p>_____ Date, initials</p>
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7-8 oz. Pucks) (4 or more bag \$27.50 each)

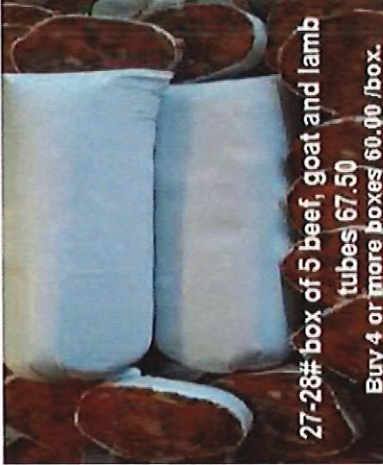
Puck-bag



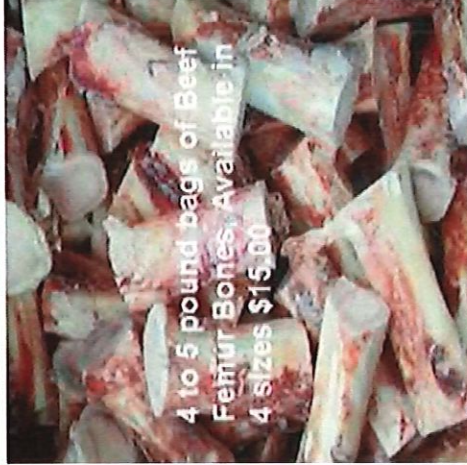
6-7# bag of femur bones cut to 5 different sizes to fit your dogs weight



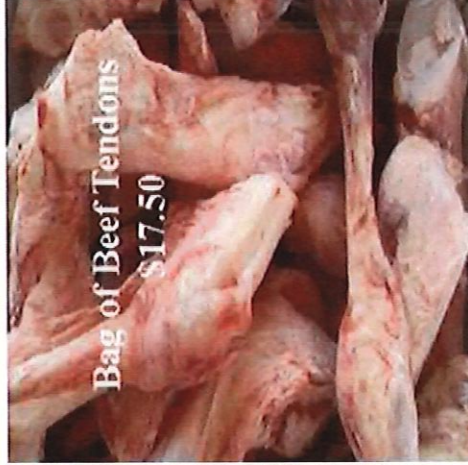
NEW 4lb Bag of 23 Beef, Goat & Lamb Meatballs \$15.00



27-28# box of 5 beef, goat and lamb tubes \$67.50 Buy 4 or more boxes \$60.00 /box.



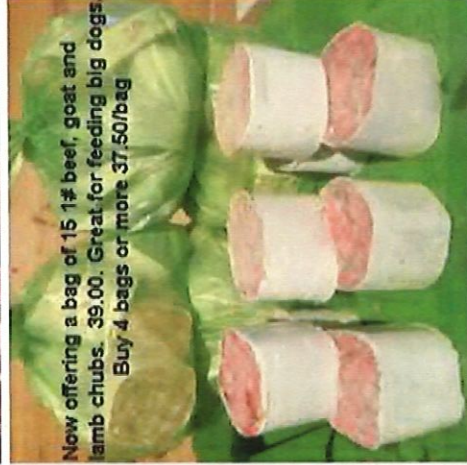
4 to 5 pound bags of Beef Femur Bones. Available in 4 sizes \$15.00



Bag of Beef Tendons \$17.50



1.5-1.6# beef tubes \$3.95 per tube - 10 tube minimum.



Now offering a bag of 15 1# beef and lamb chubs. 39.00. Great for feeding big dogs Buy 4 bags or more 37.50/bag



\$25.00



NEW 100 Pounds of Beef Tubes 1.99 per pound



5-6 lb bags of Femur Bones \$19.00



Beef Jerky Treats \$15.00 No Preservatives. Keep Refrigerated



DRIPPING SPRINGS FARMERS MARKET ONLINE BIO

To improve our local outreach and internet presence, we're looking to enhance the information on our vendors

Name of Vendor Booth: Mt. Hoppe Farm

Briefly describe your products and/or Farmer's Market presence:

Products made at Mt. Hoppe Farm in Wimberley, TX. Our products include farm fresh eggs from happy foraging hens, alpaca fiber dryer balls and accessories, goat milk and honey glycerin soaps, and upcycled architectural salvaged items.

What makes your products/service unique?

Our products are all made 20 minutes down the road with great pride, attention, and love.

(You may provide logo and/or photos, emailed to farmersmarket@cityofdrippingsprings.com)

Do you have Social Media Accounts?

Facebook Mt. Hoppe Farm

Twitter _____

Instagram Mt.HoppeFarm

Are you a GoTexan member?

Yes No

Do you provide any of the following:

- Delivery
- Online Ordering
- CSA

What forms of payment do you accept at the market?

- Cash
- Check
- Credit/Debit card

Website: MtHoppeFarm.com

The best email address we can share with people who might have a question about your products:

Laura@elhoppe.com or Ed@elhoppe.com

Do you offer products that are:

- Certified Organic
- Sustainably Grown
- GMO Free
- Gluten Free
- Vegetarian
- Vegan

Received on/by:

 Date, initials

Updated on the Vendor Webpage:

 Date, initials

Soap Ingredients

Coconut, Palm, & Safflower Oil, Glycerine (vegetable), Goat Milk, Essential Oil, Sodium, Herbs.

Please like and follow us online

\$6 each
\$15 for 3

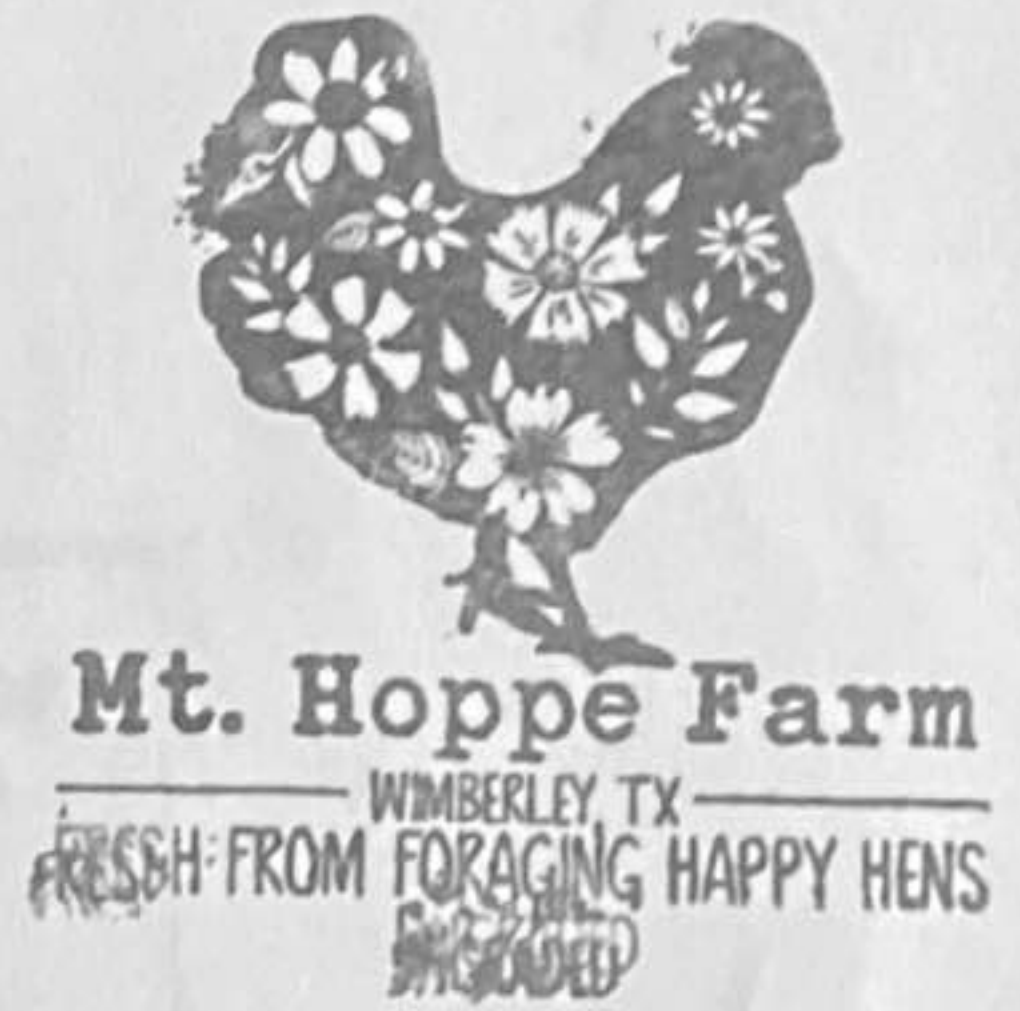


Labels for soap.

Specific ingredients to be listed for specific types and scents.

Foraged, Fresh, Farm Eggs ~ Ungraded
\$5 doz. | \$2.50 1/2 doz.

Please like and follow us online



Labels for eggs.



Tags for fiber and hand-crafted items.
Price and identifying information added for each specific item.

TEXAS SALES AND USE TAX PERMIT

This permit is not transferable, and this side must be prominently displayed in your place of business.

Retailers: A seller may NOT accept a copy of this permit in lieu of a properly completed exemption or resale certificate. A certificate is necessary to document why tax is not collected on a sale.

You must obtain a new permit if there is a change of ownership, location, or business location name.

TAXPAYER NAME, BUSINESS LOCATION NAME, and PHYSICAL LOCATION

EL HOPPE LLC

EL HOPPE
1363 MONTELL RD
WIMBERLEY
HAYS COUNTY

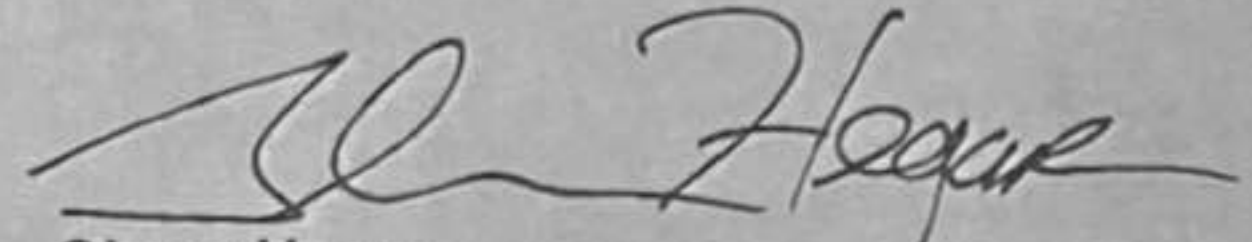
TX 78676-2519

Type of permit	SALES AND USE TAX
Taxpayer number	3-20709-9685-8
Location number	00001
First business date of location	12/07/2018


NAICS: 112310 Chicken Egg Production

WE SHOW THIS BUSINESS IN THE FOLLOWING LOCAL SALES TAX AUTHORITIES:

COUNTY:	HAYS	EFF:	12/07/2018
SPD:	N HAYS CO ESD 1	EFF:	12/07/2018
SPD:	HAYS CO ESD 6-A	EFF:	12/07/2018


Glenn Hegar
 Comptroller of Public Accounts

You may need to collect sales and/or use tax for other local taxing authorities depending on your type of business.
 For additional information, see "Collecting Local Sales and Use Tax" section on the back of this document.
 If you have any questions regarding sales tax, visit our website at www.comptroller.texas.gov or call us at 1-800-252-5555



Texas Agricultural or Timber Registration

Registration Number: 32070996858

Name:
EL HOPPE LLC

DBA, Farm or Ranch Name:

VALID 07/16/2019 THRU 12/31/2019²³

Stand

**GO TEXAN
MEMBER**



GO TEXAN.®

This certificate recognizes your membership in the Texas Department of Agriculture's GO TEXAN program. You are part of a proud and dedicated team committed to promoting the products, culture and communities that call Texas home. TDA salutes you and your efforts to support the Lone Star State's businesses and agriculture industry.

**TOGETHER WE MOVE FORWARD.
TOGETHER WE GO TEXAN.**

EL HOPPE LLC

Account No. 0841821



Sid Miller

COMMISSIONER SID MILLER
TEXAS DEPARTMENT OF AGRICULTURE

Expires: 09/30/2021



STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78620

Submitted By: Andrea Cunningham

Board Meeting Date: May 13, 2021

Agenda Item Wording: **Discuss and consider possible action regarding the formation of the Farmers Market Association Board.**

Agenda Item Requestor: Kelly Schmidt, PCS Director

Summary/Background: The Farmers Market Association Board was formed in 2009 and since its formation meetings have been subject to the Texas Open Meetings Act. Should the board decide to become a committee, meetings would no longer be subject to the Texas Open Meetings Act. Outlined below are requirements of both types of meeting bodies.

Activity	Committee	Board
72 hour Agenda Posting	X	✓
Quorum Required	X	✓
CC Appointment of Members	✓	✓
Approved Minutes	X	✓
Public Meeting Location	X	✓
Public Participation	X	✓
Approval of Items	✓	✓
CC Recommendations	✓	✓
Budgetary Oversight	✓	✓
Ability to Create Rules	✓	✓

**Recommended
Council Actions:**

Staff recommends the Board consider reformation as a Committee to better suit the needs and activities of the Farmers Market, allowing staff to better serve the members of the Association, Vendors and the public enjoying the Farmers Market.

Attachments:

Code Section

Next Steps/Schedule:

ARTICLE 6.05. FARMERS MARKET ASSOCIATION

DIVISION 1. GENERALLY

Sec. 6.05.001. Popular name.

This article shall be commonly cited as the Farmers Market Association ordinance.

(Ordinance 1550.10, ex. A, § 1.1, adopted 6/9/09)

Sec. 6.05.002. Purpose.

The purpose of the Dripping Springs Farmers Market Association (the "association") is to support and coordinate the farmers market. The association's board of directors provides oversight of the market, and serves as an advisory body for the city council.

(Ordinance 1550.10, ex. A, § 1.2, adopted 6/9/09)

Sec. 6.05.003. Mission of the market.

The mission of the farmers market is to provide the city and the surrounding Central Texas region with locally grown foods and farm products in a direct farm-to consumer marketing venue that will serve diverse populations, preserve and promote regional agriculture and improve our quality of life.

- (1) The market creates a food secure community by improving access to local, healthy, affordable food for children and adults in Central Texas.
- (2) The market strives to achieve are increased education about and support of regional agriculture.

(Ordinance 1550.10, ex. A, § 1.3, adopted 6/9/09)

Sec. 6.05.004. Definitions.

(a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the code of ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the code of ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense; words in the plural number shall include the singular number (and vice versa); and words in the masculine gender shall include the feminine gender (and vice versa). The word "shall" is always mandatory, while the word "may" is merely directory. Headings and captions are for reference purposes only.

(b) Specific.

Agricultural facilities: A farm, garden or greenhouse where produce is grown. Association: The Dripping Springs Farmers Market Association, as created herein. Board: The board of directors (i.e., governing body) of the Dripping Springs farmers market.

City administrator: The employee appointed by the city council to serve as the chief administrative officer of the city.

City limits: The incorporated municipal boundary of the city.

Director: The city employee serving as director of parks, recreation and open space for the city, as designated by the city council.

ETJ: The extraterritorial jurisdiction of the city.

Market manager: The city employee designated by the city administrator to supervise the operations of the market.

(Ordinance 1550.10, ex. A, § 2, adopted 6/9/09)

Sec. 6.05.005. Association.

- (a) Membership. Farmers, ranchers, and harvesters are eligible to be members of the association, as allowed by the rules and regulations for market operations.
- (b) Responsibilities, activities and benefits. All responsibilities, activities and benefits of association membership shall be as provided in the rules and regulations for market operations.

(Ordinance 1550.10, ex. A, § 4, adopted 6/9/09)

Sec. 6.05.006. Support for the association.

- (a) City staff will provide logistical support to the board and its subcommittees, as defined by access to city facilities for purposes of public meetings; access to city resources for purposes of copies and communications; and a designated market manager to serve as staff liaison to coordinate and direct such support. Market managers shall also perform the functions established in the rules and regulations for market operations, as may be amended.
- (b) One or more market managers shall be designated by the city administrator. A market manager shall be a city staff member (employee or contract professional services). In addition to any other means of compensation for other municipal duties, market managers shall be compensated monthly for services directly related to the market in the form of a commission on gross (or net) market sales. The amount of the commission shall be established by the city administrator. Market managers shall be assigned to work on market days in accordance with a schedule approved by the city administrator.
- (c) The city website will provide a page via the market manager upon which the association may post:
 - (1) Board meeting information;
 - (2) Board agendas and minutes; and
 - (3) Resource materials, if any.

(Ordinance 1550.10, ex. A, § 3.5, adopted 6/9/09)

Secs. 4.05.007—4.05.030. Reserved.

DIVISION 2. BOARD OF DIRECTORS

Sec. 6.05.031. Number.

The board will have eight members.

(Ordinance 1550.10, ex. A, § 3.1.1, adopted 6/9/09)

Sec. 6.05.032. Terms.

Board members will serve two-year terms. There is no limit as to how many terms a member may serve. Original (first) board members shall draw lots to determine who will serve a one-year initial term. Members are volunteers.

(Ordinance 1550.10, ex. A, § 3.1.2, adopted 6/9/09)

Sec. 6.05.033. Board member selection.

- (a) Each year, city staff will prepare a slate of nominees for city council consideration.
- (b) Board members shall be appointed by majority vote of the city council.
- (c) Board members may be residents or business owners with agricultural facilities in the city limits or ETJ or within 150 miles of the city limits. At least two board members must be farmers who sell their own produce.
- (d) Although not strictly required, preference for board membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.
- (e) Board members are municipal officers, and as such must take the oath of office and abide by all applicable ethics rules.

(Ordinance 1550.10, ex. A, § 3.1.3, adopted 6/9/09)

Sec. 6.05.034. Officers.

The chairperson shall be appointed by the city council from among the membership. A vice-chairperson shall be selected by the board members. In the absence of the chairperson or vice-chairperson, the remaining board members may select a person among themselves to preside over a meeting.

(Ordinance 1550.10, ex. A, § 3.1.4, adopted 6/9/09)

Sec. 6.05.035. Removal and vacancies.

A board member may resign by providing the city secretary written intent to resign. A failure to attend three or more sequential, regular association meetings will constitute automatic notification of intent to resign. The city council may remove board members by majority vote, with or without cause. The city council may fill vacancies by majority vote. Board members appointed to fill a vacancy will complete the unexpired portion of the term.

(Ordinance 1550.10, ex. A, § 3.1.5, adopted 6/9/09)

Sec. 6.05.036. Meetings.

- (a) The board will meet monthly at city hall, as coordinated with and arranged by city staff. Agendas will be drafted by the board chairperson.

- (b) Board-designated subcommittees may meet more often, as coordinated with and arranged by city staff. Agendas will be drafted by the subcommittee chairperson.
 - (c) A quorum of board members must be present for the board to conduct a meeting. A quorum shall be 51 percent of the number of members serving (i.e., vacancies shall not count when calculating a quorum). Abstentions shall not affect the establishment of a quorum.
 - (d) The board chairperson, or the chairperson's designee(s), will attend the first city council meeting of each month to update the council.
 - (e) Board meetings are subject to the Texas Open Meetings Act, Texas Government Code chapter 551.
- (Ordinance 1550.10, ex. A, § 3.1.6, adopted 6/9/09)

Sec. 6.05.037. Authority.

The association and its board of directors are advisory only. They have no authority to make decisions binding on the city. With the consent of the city administrator, the board may expend city funds in accordance with budget appropriations by the city council.

(Ordinance 1550.10, ex. A, § 3.2, adopted 6/9/09)

Sec. 6.05.038. Responsibilities.

- (a) The board shall make recommendations to the city council regarding market operations.
- (b) The board shall evaluate the market to identify means of making improvements.
- (c) The board shall conduct the market and implement all rules and procedures established by the board and by the city council. The board is obligated to assist city staff with the day-off operations of the market, in addition to preparations and post-event recovery of the site.

(Ordinance 1550.10, ex. A, § 3.3, adopted 6/9/09)

Sec. 6.05.039. Duties.

- (a) The board shall make recommendations to the city council regarding market operations.
- (b) The board shall evaluate the market to identify means of making improvements.
- (c) The board shall conduct the market and implement all rules and procedures established by the association and by the city council.
- (d) The board shall perform other duties as established in the rules and regulations for market operations, as enacted by the city council.
- (e) The board's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.

(Ordinance 1550.10, ex. A, § 3.4, adopted 6/9/09)