

MAYOR
Jason Buelterman



CITY MANAGER
Dr. Shawn Gillen

CITY COUNCIL
Barry Brown, Mayor Pro Tem
John Branigin
Wanda Doyle
Julie Livingston
Monty Parks
Shirley Sessions

CLERK OF COUNCIL
Jan LeViner

CITY ATTORNEY
Edward M. Hughes

CITY OF TYBEE ISLAND

AGENDA REGULAR MEETING OF TYBEE ISLAND CITY COUNCIL November 15, 2018 at 3:15 PM

Please silence all cell phones during Council Meetings

Special Meeting and CIP Workshop

Consideration of Ordinances, Resolutions

1. Introduction, 24-2018, Sec 6-11, Hours allowed for Sunday Sales

Council, Officials and City Attorney Considerations and Comments

2. March Hen Trail

3. CIP Worksheet

Adjournment

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact Jan LeViner at 912.472.5080 promptly to allow the City to make reasonable accommodations for those persons.

***PLEASE NOTE:** Citizens wishing to speak on items listed on the agenda, other than public hearings, should do so during the citizens to be heard section. Citizens wishing to place items on the council meeting agenda must submit an agenda request form to the City Clerk's office by Thursday at 5:00PM prior to the next scheduled meeting. Agenda request forms are available outside the Clerk's office at City Hall and at www.cityoftybee.org.



THE VISION OF THE CITY OF TYBEE ISLAND

"is to make Tybee Island the premier beach community in which to live, work, and play."



THE MISSION OF THE CITY OF TYBEE ISLAND

"is to provide a safe, secure and sustainable environment by delivering superior services through responsible planning, preservation of our natural and historic resources, and partnership with our community to ensure

**P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(866) 786-4573 – FAX (866) 786-5737
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economic opportunity, a vibrant quality of life, and a thriving future.”

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Backup material for agenda item:

1. Introduction, 24-2018, Sec 6-11, Hours allowed for Sunday Sales



Sec 6-1 Business hours specified; responsibility for compliance

Sec 6-1(b)(3) Any licensed eating establishment which derives at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food is allowed to open for the sale of distilled spirits, malt beverages or wine for consumption only on the premises on Sunday between the hours of ~~12:30 p.m.~~ 11:00 a.m. and 12:00 midnight.

Sec 6-111 – Hours allowed for Sunday Sales

1. Properly licensed retailer of malt beverages, wine and distilled spirits are authorized to engage in and conduct sales of malt beverages, wine and distilled spirits on Sundays ~~between the hours of 12:30 p.m. and 11:30 p.m.~~ beginning at 11:00 a.m. until such time as otherwise established by ordinance herein.

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ORDINANCE NO 24-2018

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
FOR THE CITY OF TYBEE ISLAND, GEORGIA,
REGARDING SECTION 6-11 REGARDING
BUSINESS HOURS SPECIFIED
And
SECTION 6-111 HOURS ALLOWED FOR SUNDAY SALES

WHEREAS, the State Constitution and the City Home Rule powers permit the City to adopt ordinances pertaining to the affairs of the local government; and

WHEREAS, the duly elected governing authority for the City of Tybee Island, Georgia, is the Mayor and Council thereof, and

WHEREAS, the governing authority desires to amend the Code of Ordinances for the City of Tybee Island, Georgia, Section 6-1 Business hours specified; responsibility for compliance and Section 6-111 Hours allowed for Sunday Sales.

NOW, THEREFORE, It is hereby ordained by the governing authority of the City of Tybee Island that The Code of Ordinances of the City of Tybee Island, Georgia, Section 6-1(b)(3) Business hours specified; responsibility for compliance and Section 6-111 Hours allowed for Sunday Sales so that hereafter the Section and Code shall read as hereinafter provided.

SECTION 1

The Code of the City of Tybee Island, Georgia, is hereby amended so as to cause Section 6-1 Business hours specified; responsibility for compliance and Sec 6-111 Hours allowed for Sunday Sales to be added so that hereafter such section shall read as follows:

Sec 6-1 Business hours specified; responsibility for compliance

Sec 6-1(b)(3) Any licensed eating establishment which derives at least 50 percent of its total annual gross food and beverage sales from the sale of prepared meals or food is allowed to open for the sale of distilled spirits, malt beverages or wine for consumption only on the premises on Sunday between the hours of 11:00 a.m. and 12:00 midnight.

Sec 6-111 – Hours allowed for Sunday Sales

1. Properly licensed retailer of malt beverages, wine and distilled spirits are authorized to engage in and conduct sales of malt beverages, wine and distilled spirits on Sundays beginning at 11:00 a.m. until such time as otherwise established by ordinance herein.

SECTION 2

The sections, paragraphs, sentences, clauses and phrases of this ordinance are severable and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared illegal or invalid by the valid judgement or decree of any court of competent jurisdiction, such illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance.

SECTION 3

All ordinances and parts of ordinances in conflict herewith are expressly repealed.

SECTION 4

It is the intention of the governing body, and it is hereby ordained, that the provisions of this ordinance shall become effective and be made a part of the Code of Ordinances, City of Tybee Island, Georgia, and the sections of this ordinance may be renumbered to accomplish such intention.

SECTION 5

This ordinance shall be effective upon its adoption by the Mayor and Council pursuant to The Code of the City of Tybee Island, Georgia.

ADOPTED THIS ___ DAY OF _____, 2018

MAYOR

ATTEST:

CLERK OF COUNCIL

FIRST READING: _____

SECOND READING: _____

ENACTED: _____

Backup material for agenda item:

3. CIP Worksheet



**CITY OF TYBEE ISLAND
SUPPLEMENTAL CAPITAL IMPROVEMENT PROJECT INFORMATION**

Thomas & Hutton Projects

1.) The information highlighted in Green are was taken from current invoices received from Thomas & Hutton for FY2018 and FY2019
 2.) The information highlighted in Orange was provided to Finance by Thomas & Hutton two months ago. Finance requested updated information from Thomas & Hutton to have for this month, but they failed to provide the information.
 3.) Item No. 6 Bright Street Drainage Study Project Construction Cost highlighted in "Blue" was provided by the City Manager.
 4.) The projects highlighted in "Yellow" are included in the Fiscal Year 2019 budget; although exceptions in the budgeted amount verses Thomas & Hutton's project amounts are noted.
 5.) The City Manager's FY2019 Budget includes \$62,000 for Engineering (100.1320.52.3950) for studies that may not become immediate projects. These studies have been approved by the City Council.

Fund	Budgeted/ Approved	FY2019 Budget	Project Description	Construction	Other	Engineering	Surveying	Total Project Cost
	NO	-	47th Street Sewer Replacement	100,000.00		2,000.00		102,000.00
	NO	-	Henry 60 Road Paving	70,000.00		4,000.00		74,000.00
			Marsh Hill Trail	799,000.00		221,000.00		819,000.00
General Fund	YES only \$50K	50,000.00	Shorewicks South Beach	150,000.00		15,000.00		165,000.00
			Southend Drainage Study				44,750.00	44,750.00
SPLOST 2014	Only \$22,000 in SPLOST 2014; Remaining Balance will need to come from City Manager's budget	22,000.00	Bright Street Drainage	150,000.00	10,000.00	12,500.00	15,300.00	187,800.00
	NO	-	14th Street Scapel Improvements	250,000.00		35,000.00	14,000.00	299,000.00
	NO	-	15th Street Scapel Improvements	330,000.00		28,000.00		358,000.00
	NO	-	17th Street Scapel Improvements	330,000.00		29,000.00	9,000.00	368,000.00
	NO	-	18th Street Scapel Improvements	330,000.00		29,000.00	9,000.00	368,000.00
	NO	-	14th Street Parking Lot Improvements			9,000.00		9,000.00
	NO	-	Standard Parking Lot Project				40,000.00	40,000.00
	NO	-	Northend Improvements					
General Fund	Only \$260,000	260,000.00	US 17th Way 80 Median Plantings	320,000.00		30,000.00		350,000.00
	NO	-	Title Valve Contract Drainage/Red Valve Coordination				5,000.00	5,000.00
	NO	-	Northend Bicycle and Parking Study				25,800.00	25,800.00
	NO	-	6th Street Drainage Improvements			5,000.00		5,000.00
	NO	-	Traffic Counts		5,000.00			5,000.00
			Total General Governmental Projects:	2,988,000.00	15,000.00	198,500.00	139,850.00	3,341,350.00

SUPPLEMENTAL CAPITAL IMPROVEMENT PROJECT INFORMATION

Thomas & Hutton Projects

- 1.) The information highlighted in Green are taken from current invoices received from Thomas & Hutton for FY2018 and FY2019
- 2.) The information highlighted in Orange was provided to Finance by Thomas & Hutton in previous months. Finance requested updated information from Thomas & Hutton for the current fiscal year. The information highlighted in Yellow was provided to Finance by Thomas & Hutton in previous months. Finance requested updated information from Thomas & Hutton for the current fiscal year.
- 3.) Item No. 6 Bright Street Drainage Study Project Construction Cost highlighted in "Blue" was provided by the City Manager.
- 4.) The projects highlighted in "Yellow" are included in the Fiscal Year 2019 budget; although exceptions in the budgeted amount verses Thomas & Hutton's project amounts are noted.
- 5.) The City Manager's FY2019 Budget includes \$62,000 for Engineering (100.1320.52.3950) for studies that may not become immediate projects. These studies have been approved by the City Council.

Fund	Budgeted/ Approved	FY2019 Budget	Project Description	Construction	Other	Engineering	Surveying	Total Project Cost
Fund	Budgeted/ Approved	FY2019 Budget	Project Description	Construction	Other	Engineering	Surveying	Total Project Cost
Fund	Budgeted/ Approved	FY2019 Budget	Project Description	Construction	Other	Engineering	Surveying	Total Project Cost
Water & Sewer	Will be a carry-forward	Loan Project	Still Hammer Water	55,000.00		4,000.00		59,000.00
	NO		Well Relining	200,000.00		20,000.00		220,000.00
	NO		Water & Sewer Collector & Retention	500,000.00		50,000.00		550,000.00
	NO		Waterlines					
	NO		Regraveling Sewer Pumps					
			Total Water & Sewer Related Projects:	755,000.00	-	74,000.00	-	829,000.00
Fund	Budgeted/ Approved	FY2019 Budget	Project Description	Construction	Other	Engineering	Surveying	Total Project Cost
Campground	YES	Only Construction Cost \$290,000	New Bathroom	290,000.00	-	???	???	290,000.00
			Total Campground Related Projects:	290,000.00	-	???	???	290,000.00
			GRAND TOTAL	4,033,000.00	15,000.00	272,500.00	139,850.00	4,460,350.00

NON PROFITS - GENERAL FUND 100							LOST 2014 CAPITAL PROJECT FU			SPLOST 2003 CAPITAL PROJECT		FUND 340 CAPITAL GRANT PROJECTS	
PROJECT DESCRIPTIONS	Grand Total FY2019 Projects	Total 5 Year CIP	FY19	FY20	FY21	FY22	Grand Total FY2019 Projects	Total 5 Year CIP	FY19	Grand Total FY2019 Projects	FY19	Grand Total FY2019 Projects	FY19
NON-PROFITS													
Marine Science Center Building (Buildings - 100.6172.54.1310)	300,000	300,000	300,000	0	0	0	0	0	0	435,000.00	435,000.00	-	-
Marine Science Center Building - Bond	3,900,000	3,900,000	3,900,000	0	0	0	0	0	0	-	-	-	-
Marine Science Center Building - Interest	0	0	0	0	0	0	0	0	0	-	-	-	-
Tybee Arts Association: Roof	0	0	0	0	0	0	0	20,000	20,000	0	-	-	-
Parks Administration (322.6210.54.1100) Tybee Arts Association Building	0	0	0	0	0	0	0	26,113	26,113	0	-	-	-
TOTAL Non-Profits CIP:	4,200,000	4,200,000	4,200,000	0	0	0	0	46,113	46,113	435,000	435,000	-	-

INFORMATION TECHNOLOGY DEPARTMENT - GENERAL FUND 100							LOST 2014 CAPITAL PROJECT FU		
PROJECT DESCRIPTIONS	Grand Total FY2019 Projects	Total 5 Year CIP	FY19	FY20	FY21	FY22	Grand Total FY2019 Projects	Total 5 Year CIP	FY19
Information Technology Department									
Machinery & Equipment (100.1535.54.2100)	0	6,000	6,000	0	0	0	0	0	0
15 Rugged Laptops for Evacuation - Computer Equipment (100.1535.54.2400)	15,000	15,000	15,000	0	0	0	268,000	268,000	268,000
Mobile Command Unit (Vehicles - 322.3510.54.2100)	0	0	0	0	0	0	0	0	0
TOTAL Information Technology CIP:	15,000	15,000	15,000	0	0	0	268,000	268,000	268,000

POLICE DEPARTMENT - ADMINISTRATION - GENERAL FUND 100							LOST 2014 CAPITAL PROJECT FU		
PROJECT DESCRIPTIONS	Grand Total FY2019 Projects	Total All CIP	FY19	FY20	FY21	FY22	Grand Total FY2019 Projects	Total All CIP	FY19
Department of Police									
Patrol Vehicle - (322.03210.54.2200) 1 of 4	0	90,000	0	30,000	30,000	30,000	30,000	30,000	30,000
Patrol Vehicle - (322.3210.54.2200) 2 of 4	0	90,000	0	30,000	30,000	30,000	30,000	30,000	30,000
Patrol Vehicle - (322.3210.54.2200) 3 of 4	0	0	0	0	0	0	30,000	30,000	30,000
Patrol Vehicle - (322.3210.54.2200) 4 of 4	0	0	0	0	0	0	30,000	30,000	30,000
In-Car Camera System	10,000	10,000	10,000	0	0	0	0	0	0
Remote Surveillance Cameras:	25,000	25,000	25,000	0	0	0	0	0	0
Camera lease	10,000	40,000	10,000	10,000	10,000	10,000	0	0	0
	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
Body Cameras (100.3210.54.2129)	39,000	39,000	39,000	0	0	0	0	0	0
In-Car Camera Systems for new Vehicles (100.3210.54.2129)	10,000	40,000	10,000	10,000	10,000	10,000	0	0	0
Remote Surveillance Cameras: (100.3210.54.2129)	25,000	100,000	25,000	25,000	25,000	25,000	0	0	0
Storm Shutters 15% Match for \$52,653 cost	8,900	8,900	8,900	0	0	0	0	0	0
TOTAL Police Department CIP:	127,900	432,900	127,900	105,000	105,000	105,000	120,000	120,000	120,000

PUBLIC WORKS DEPARTMENT - GENERAL FUND 100							WORKS - SPLOST 2014 CAPITAL PROJECT		
PROJECT DESCRIPTIONS	Grand Total	Total	FY19	FY20	FY21	FY22	Grand Total	Total	FY19
	FY2019 Projects	5 Year CIP					FY2019 Projects	5 Year CIP	
Department of Public Works									
Pick Up Truck 21of 2	20,000	20,000	20,000	0	0	0	0	0	0
Pick Up Truck 2 of 2	20,000	20,000	20,000	0	0	0	0	0	0
Building Improvements (Cultural/Recreation									
100.6110.54.1315	32,100	32,100	32,100	0	0	0	0	0	0
Road Projects - Using LMIG Grant carry-forward FY2018									
(100.4210.54.1416)	48,168	48,168	48,168	0	0	0	0	0	0
Road Projects & Match for LMIG Grant for FY2018									
(100.4210.54.1410)	9,634	9,634	9,634	0	0	0	0	0	0
Road Projects - Using LMIG Grant FY19 (100.4210.54.1416)									
(100.4210.54.1410)	44,800	44,800	44,800	0	0	0	0	0	0
Road Projects & Match for LMIG Grant for FY2019									
(100.4210.54.1410)	9,000	9,000	9,000	0	0	0	0	0	0
Road Projects Annual (322.4210.54.1410)									
Backhoe	80,000	80,000	80,000	0	0	0	0	0	0
Backhoe	0	0	0	0	0	0	0	0	0
12 Cots, 39 cases (12/case) of meals w/heaters - FY2019	10,000	10,000	10,000	0	0	0	0	0	0
Storm Drain CIPP - Captain's Row	0	0	0	0	0	0	0	0	0
ADS- Flexstorm XL HD Square x 100 -FY2019	72,722	72,722	72,722	0	0	0	0	0	0
z-Spray Max - 16HP Vanguard, 60 gal spray syst FY2019	11,131	11,131	11,131	0	0	0	0	0	0
Roof for Public Works Building (Building Improvements)	30,000	30,000	30,000	0	0	0	0	0	0
Portable Restrooms (Two)	70,000	70,000	70,000	0	0	0	0	0	0
Lawn mower	8,000	8,000	8,000	0	0	0	0	0	0
14th Street Drainage Project: (322.4250.54.1410)	0	0	0	0	0	0	178,000	178,000	178,000
Building Improvements: City Hall 15% match for Storm Shutters Cost of \$ 42,046 (100.1565.54.1319)	6,307	6,307	6,307	0	0	0	0	0	0
Building Improvements: Old School 15% match for Storm Shutters Cost of \$44,719 (100.1565.54.1319)	6,708	6,708	6,708	0	0	0	0	0	0
Building Improvements: YMCA 15% match for Storm Shutters Cost of \$ 11,877 (100.1565.54.1319)	1,782	1,782	1,782	0	0	0	0	0	0
Building Improvements: Gym 15% match for Storm Shutters Cost of \$ 6,100 (100.1565.54.1319)	915	915	915	0	0	0	0	0	0
Building Improvements: Marine Science 15% match for Storm Shutters Cost of \$17,084 (100.1565.54.1319)	2,563	2,563	2,563	0	0	0	0	0	0
Building Improvements: Guard House 15% match for Storm Shutters Cost of \$23,106 (100.1565.54.1319)	3,466	3,466	3,466	0	0	0	0	0	0
Building Improvements: Public Works 15% match for Storm Shutters Cost of \$3,7534 (100.1565.54.1319)	563	563	563	0	0	0	0	0	0
Public Works Building Maintenance - YMCA\GYM Roof (100.1565.54.1315)	340,000	340,000	340,000	0	0	0	0	0	0
Salt Meadows: (100.4210.54.1400)	19,000	19,000	19,000	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0
TOTAL Public Works Department CIP:	846,859	846,859	846,859	0	0	0	375,866	375,866	375,866

CITY MANAGER DEPARTMENT - GENERAL FUND 100						
PROJECT DESCRIPTIONS	Grand Total FY2018 Projects	Total 5 Year CIP	FY19	FY20	FY21	FY22
City Manager's Department						
City Hall Renovations: (100.1320.54.1310)	0	0	0	0	0	0
TOTAL Parking Service CIP:	0	0	0	0	0	0

PARKING SERVICE DEPARTMENT - GENERAL FUND 100						
PROJECT DESCRIPTIONS	Grand Total FY2019 Projects	Total 5 Year CIP	FY19	FY20	FY21	FY22
Division of Parking Services						
Vehicle - (100.7564.54.2200)	15,000	15,000	15,000	0	0	0
	0	0	0	0	0	0
TOTAL Parking Service CIP:	15,000	15,000	15,000	0	0	0

BEACH RELATED AND PARKS & BOULEVARDS - GENERAL FUND 100						
PROJECT DESCRIPTIONS	Grand Total FY2019 Projects	Total 5 Year CIP	FY19	FY20	FY21	FY22
Beach Related and Parks & Boulevards						
Marsh Hen Trail - DOT Grant Match (322.4970.54.2510)	0	0	0	0	0	0
Marsh Hen Trail - GA Dept of Transportation Grant (100.6230.54.1417)	200,000	200,000	200,000	0	0	0
South Beach District (100.7520.54.1405)	20,000	20,000	20,000	0	0	0
Tybrisia Parking Lot (Infrastructure - 100.6125.54.1410)	60,000	60,000	60,000	0	0	0
Beach crossovers : (322.6125.54.2105)	0	0	0	0	0	0
Dune Restoration Project	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
Mobi Mats	0	0	0	0	0	0
Hwy 80 Median Planting Project (Infrastructure 100.6230.54.1400)	260,000	260,000	260,000	0	0	0
TOTAL Beach Related & Parks\Boulevards CIP:	540,000	540,000	540,000	0	0	0

GRAND TOTAL ANNUAL GENERAL FUND AND SPOST 2019 CIP: 8,516,560 8,821,560 8,516,560 105,000 105,000 105,000

LOST 2014 CAPITAL PROJECT FU		
Grand Total FY2019 Projects	Total 5 Year CIP	FY19
0	0	0
0	0	0
0	0	0

LOST 2014 CAPITAL PROJECT FU		
Grand Total FY2019 Projects	Total 5 Year CIP	FY19
0	0	0
0	0	0
0	0	0

LOST 2014 CAPITAL PROJECT FU		
Grand Total FY2019 Projects	Total 5 Year CIP	FY19
13,596	13,596	13,596
0	0	0
0	0	0
0	0	0
140,270	140,270	140,270
0	0	0
0	0	0
0	0	0
0	0	0
40,000	40,000	40,000
0	0	0
193,866	193,866	193,866

972,732 1,018,845 1,018,845

FUND 340 CAPITAL GRANT PROJECTS	
Grand Total FY2019 Projects	FY19
-	-
-	-
-	-
5,000,000	5,000,000
5,000,000	5,000,000

5,000,000 5,000,000

RIVER'S END CAMPGROUND - ENTERPRISE FUND 555

PROJECT DESCRIPTIONS	Grand Total	Total	FY19	FY20	FY21	FY22
	FY2019 Projects	5 Year CIP				
CAMPGROUND IMPROVEMENTS:						
Pool Decking - Pavers & Decking	0	30,000	0	30,000	0	0
Dump Truck	0	24,000	0	24,000	0	0
New Arrays to enhance WIFI connectivity	0	10,000	0	10,000	0	0
Trade-in/Replace dump body golf cart	0	10,000	0	10,000	0	0
Replace Ice Machine & Storage Bin	0	10,000	0	10,000	0	0
AVV Equipment Upgrade - Pavilion	12,032	12,032	12,032	0	0	0
As-Built Layout for CG Infrastructure	8,070	8,070	8,070	0	0	0
New Bath House Construction - Lower	290,000	290,000	290,000	0	0	0
Sleeving of Crows Nest Sewer Line	0	25,000	0	25,000	0	0
New Bath House Construction - Upper	0	290,000	0	290,000	0	0
Installation of Cabins (#9-ADA) & (#10)	0	125,000	0	0	125,000	0
Installation of Cabins (#11) & (#12)	0	100,000	0	0	100,000	0
Installation of Cabins (#13) & (#14)	0	100,000	0	0	100,000	0
Replace Cabins (#1 - #3)	0	215,000	0	0	0	215,000
Replace Cabins (#4 - #6)	0	200,000	0	0	0	0
Match 15% for Storm Shutter for Office Bldg Cost of \$ 17,394	2,609	2,609	2,609	0	0	0
Match 15% for Storm Shutter for House Bldg Cost of \$ 3,429	514	514	514	0	0	0
	0	0	0	0	0	0
TOTAL RIVERS END RV & CAMPGROUND PARK CIP:	313,225	1,452,225	313,225	399,000	325,000	215,000