



AGENDA
CITY OF CEDAR FALLS, IOWA
COMMITTEE OF THE WHOLE MEETING
MONDAY, APRIL 18, 2022
5:10 PM AT COMMUNITY CENTER, 528 MAIN STREET

Call to Order by the Mayor

1. Human Rights Commission Annual Report.
(25 Minutes, Human Rights Commission Chair Eashaan Vajpeyi)
2. Bicycle Plan Update.
(40 Minutes, Planner I Chris Sevy, Civil Engineer II Matt Tolan & Bicycle and Pedestrian Advisory Committee Chair Andrew Schroll)
3. Public Safety Model Study - Funding Sources.
(40 Minutes, City Administrator Ron Gaines)

CITY OF CEDAR FALLS, IA

HUMAN

RIGHTS

COMMISSION

ANNUAL REPORT

FY2021

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NARRATIVE SUMMARY

During FY21 (July 1, 2020 - June 30, 2021) the Cedar Falls Human Rights Commission faced a variety of challenges, including extensive changes in its focus, committee structure, and membership. The work of the Commission was also complicated by the Covid pandemic which made open face to face meetings more complex. The public and in some cases, commissioners, were encouraged to attend meetings via Zoom. Of particular importance was the prior decision of the Commission to end our work in fact-finding and processing local claims while transitioning to work in education, advocacy, and collaboration.

The last (FY19) Annual Report by the Commission was presented to the Cedar Falls City Council on November 16, 2020. There was extensive discussion of shifting focus of the Commission, and that work has continued as we restructured our committees, and developed and aligned new committee responsibilities. Since spring 2021, considerable attention had been given to creating guidelines for timely Commission responses to incidents of discrimination that impact Cedar Falls, providing training from the ICRC on the civil rights complaint process, and learning how to engage more effectively with difficult conversations about race.

As time allowed, individual commissioners participated in a variety of diversity related activities. These activities include book studies, the UNI Quest (Cultivating Justice), and the 1619 Project Discussion group. Participation in these activities serves both our development as commissioners and increases awareness of the CFHRC among other members of the community and the Cedar Valley more broadly.

The CFHRC did not complete an annual report for FY20 nor hold an annual retreat in the spring of 2021 due to Covid, the unexpected departure of the Commission Chairperson, and rapidly changing membership. The Commission did meet with the city council in December of 2020 to discuss the mission of the CFHRC.

MISSION STATEMENT

The Cedar Falls Human Rights Commission protects Human Rights and promotes Diversity and Equity for ALL through Advocacy, Education and Outreach.

PHILOSOPHY

The Cedar Falls Human Rights Commission is committed to:

1. Enforcing the laws regarding discrimination as provided in the State Code of Iowa and City of Cedar Falls Code of Ordinances.
2. Studying and attempting to eliminate discrimination in Cedar Falls.
3. Cooperating with state and federal agencies in law enforcement activities and developing civil rights educational programs.
4. Providing a pro-active approach to the education of the community, employers and employees on human rights issues, including support for local organizations.

PRIMARY COMMITMENT

The Commission is concerned primarily with long-term goals and ways by which those goals are to be achieved. The Commission should establish objectives within its areas of responsibility and then focus on the desired results. There are two overriding questions that commission members should continually be asking themselves:

1. Are we working to achieve our mission on behalf of the community?
2. Given new information, new wisdom, and new possibilities, what should we strive to accomplish for whom and at what cost in the next year? The next five years?

PRINCIPAL RESPONSIBILITIES

The principal responsibilities of the Cedar Falls Human Rights Commission include the following:

1. To advocate for human rights and serve as a link between the Commission and the community.
2. To establish policies that provide direction for the agency, reflect the values of the commission, and comply with applicable federal, state, and local laws and regulations.
3. To establish the long-range vision required to meet local community needs.
4. To plan actively for the future of the commission.
5. To provide spending suggestions to city personnel.

COMMITTEE OUTLINES AND RESPONSIBILITIES

The Chairperson of the CFHRC serves as an ex-officio member to all of the subcommittees approved by the CFHRC.

1. Commission Professional Development & Education
 - a. Purpose
 - i. Keep the HRC up-to-date on current state of the law and HRC relevant events / news
 - ii. Orient new members to the commission and educate them
 - b. Goals
 - i. Make new membership more seamless
 - ii. Make members more comfortable with their knowledge and skill level
 - c. Tasks
 - i. Conduct internal trainings on topics other than complaint process
 - ii. Conduct new member orientations and create those materials
2. Outreach & Communication
 - a. Purpose
 - i. Listening to the community
 - ii. Promoting the HRC and our deeds
 - iii. Communication first responders

- b. Goals
 - i. Increase awareness of the HRC in the community and what we do;
 - ii. Be a listener to community thoughts / complaints
 - iii. Let the community know we are keeping an eye on issues
 - iv. Collaborate with ally groups
 - c. Tasks
 - i. Coordinate public event participation
 - 1. Materials to handout; publicity of presence
 - ii. Create materials to provide at public events
 - iii. Conduct public education events – town halls
 - iv. First respond to communication / community PR incidents
 - 1. General Statement
 - ii. Social Media / Currents posts & publication
3. Advocacy
- a. Purpose
 - i. Assist citizens and businesses with the formal HRC complaint process
 - b. Goals
 - i. Maintain HRC involvement in the local complaint process for those that wish to engage at the City, not state level
 - c. Tasks
 - i. Help complainants fill out forms;
 - ii. Coordinating ICRC cooperation
 - iii. Training on the complaint process
 - iv. Working with staff on HRC website page
 - v. Fielding community concerns
4. Policy / Executive (Chair, Chair-Elect, Past Chair)
- a. Purpose
 - i. Guide and provide structure to regular HRC meetings and serve as experienced group to lead newer members
 - ii. Collaborate with other City groups
 - b. Goals
 - i. Provide institutional knowledge continuity with new members
 - c. Tasks
 - i. Stress regular committee meetings
 - ii. Set the agenda for regular HRC meetings
 - iii. Be the liaison with the City.

Claim Related	FY20	FY21
-	-	
Inquiries	5	2
Referred to Services other than Human Rights	2	
Referred to ICRC or Other Jurisdiction	3	
No Claim Received	0	
Cases Opened	0	
Open Cases	0	
Mediation	0	
Mediation Settled	0	
Fact Finding Completed	0	
Conciliation	0	
Conciliation Settled	0	
Public Hearing	0	
Closed Case	4	

ANNUAL BUDGET

Source	Received	Dollars Spent	Dollar Unspent
General Fund	\$ 1,500.00	\$ 968.32	\$531.68

TRAINING/CONFERENCES/EVENTS

1. Completed a joint work session with the City Council on Feb. 15, 2021
2. On-going development of materials for new commission members
3. Placed information about the Commission in Currents
4. Revised the Commission Bylaws
5. Established Commission Facebook and Twitter social media accounts
6. Established Outreach and Communications, Professional Development & Education, and Advocacy committees
7. Hosted several episodes of “Uncomfortable Conversations with a Black Man” during regular HRC meetings in February, March, April, and May, 2021
8. ICRC Training Sessions at our March and June 2021 meetings
9. Cedar Falls Racial Equity Task Force Participation (March-October, 2021)
10. Juneteenth Book Drawing (6/19/20) and Survey at the CF Farmers Market
11. Implicit Bias Public Safety Training – Panelists Participation (October 2020)

COMMISSIONERS DURING FY21

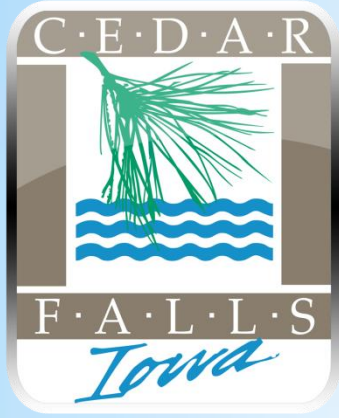
	<u>Appointed</u>	<u>Last Re-Appointment</u>	<u>Term Expires</u>
Mario Basurto	April 2021		Oct. 2021
Willie Barney, Jr.	Aug. 2008	June 2020	May 2021
Jordyn Beranek	Jan. 2021		July 2024
Melissa Heston	Jan. 2021	July 2021	June 2024
Teri Jorgensen	May 2011	July 2019	July 2022
Dave Kivett	Feb. 2021		July 2022
Susan Langan	May, 2002	July 2020	July 2023
Spencer Luvert	July 1999	July 2020	July 2023
Andrew Morse	June 2017		Sept. 2020
Evan Renfro	Jan. 2021		Feb. 2021
Eashaan Vajpeyi	Apr. 2021		July 2023
Angela Waseskuk	July 2020		Dec. 2020
Nicole Winther	April 2004		Feb. 2021

SUPPORT STAFF FOR FY21

Toni Babcock, Human Resources Manager
 Jennifer Rodenbeck, Director of Finance & Business Operations
 Kevin Rogers, City Attorney
 Colleen Sole, Human Resources Specialist

CONTACT INFORMATION

MAILING ADDRESS: 220 Clay Street, Cedar Falls, IA 50613
 LOCATION: City Hall, Finance & Business Operations Department
 HOURS: 8:00 a.m. – 5:00 p.m., Monday – Friday
 TELEPHONE: (319) 273-8600
 FAX: (319) 268-5126
 REGULAR MEETINGS: Second Monday of most months at 6:00 p.m.
 MEETING LOCATION: Cedar Falls City Hall

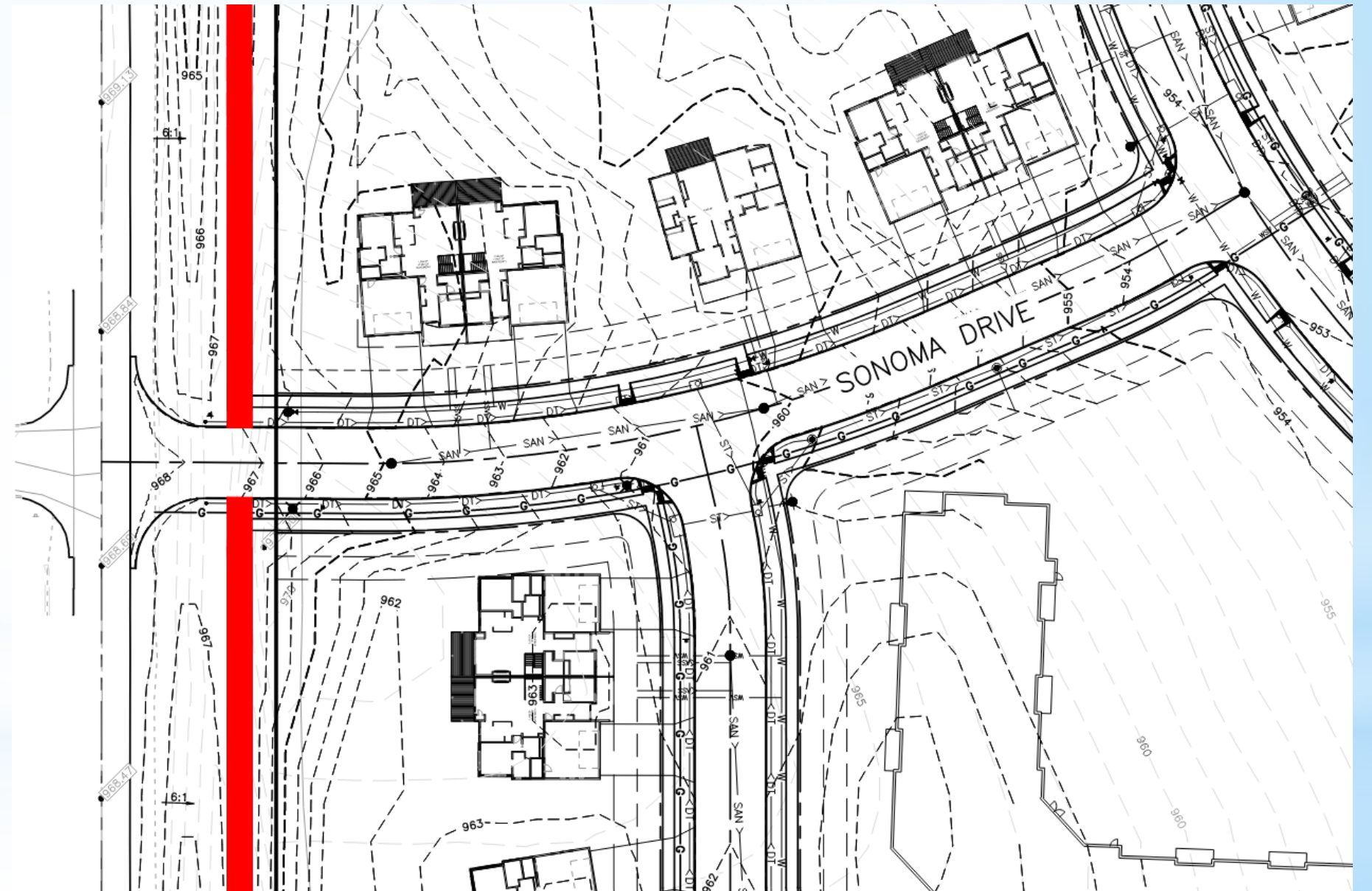


Cedar Falls Bicycle Plan Update

April, 2022



Greenhill Rd. Extension Trail



Union Rd. Trail, Plans from Fehr Graham



Cedar Falls Bicycle Plan Update

Why the update?



Item 2.

- Pride for our Bike Network
- Relevance of the Plan – Decision Making Tool
- Regular Review of Bike Network
- Council Referral – December 2019



Cedar Falls Bicycle Plan Update History



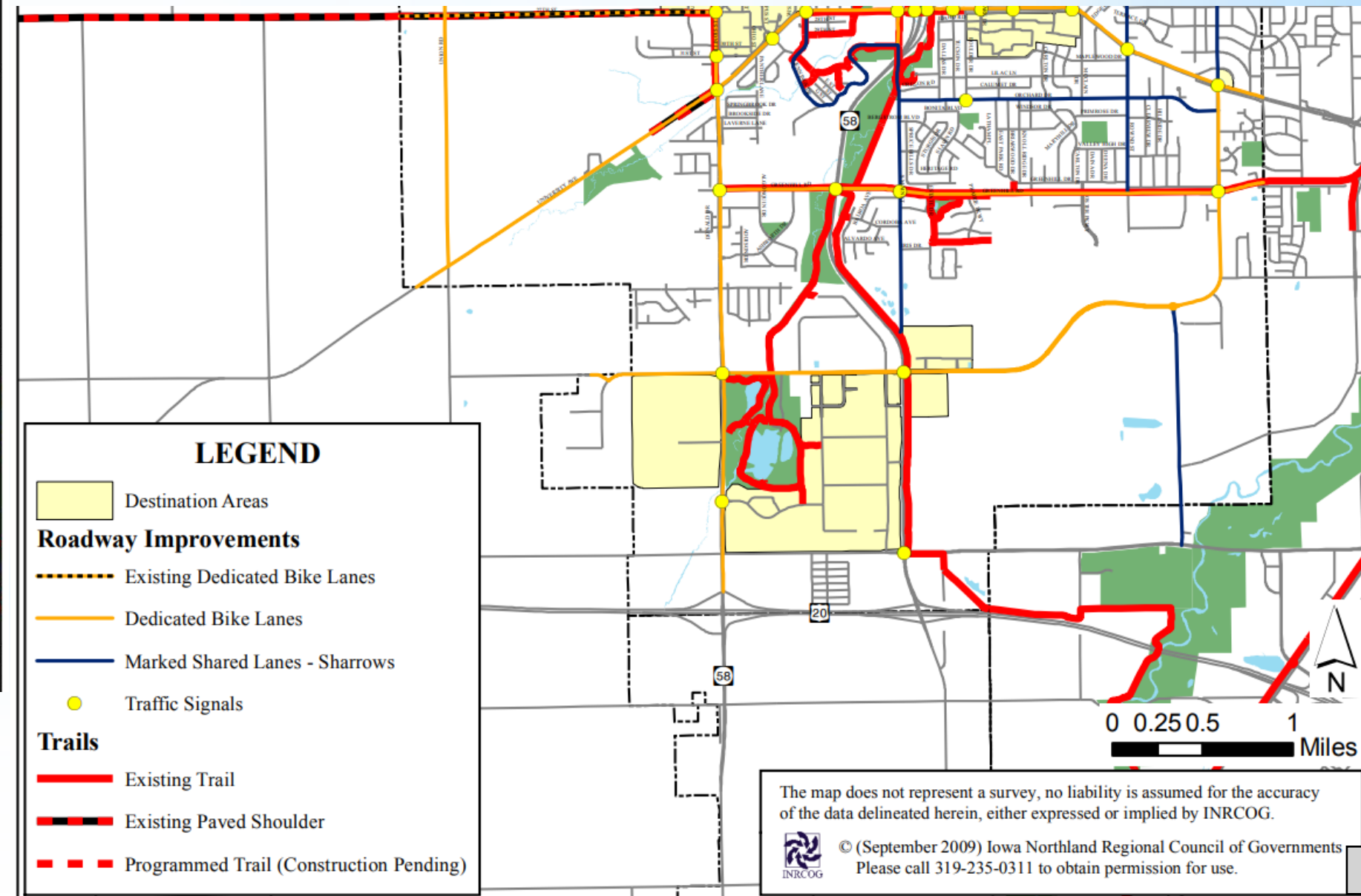
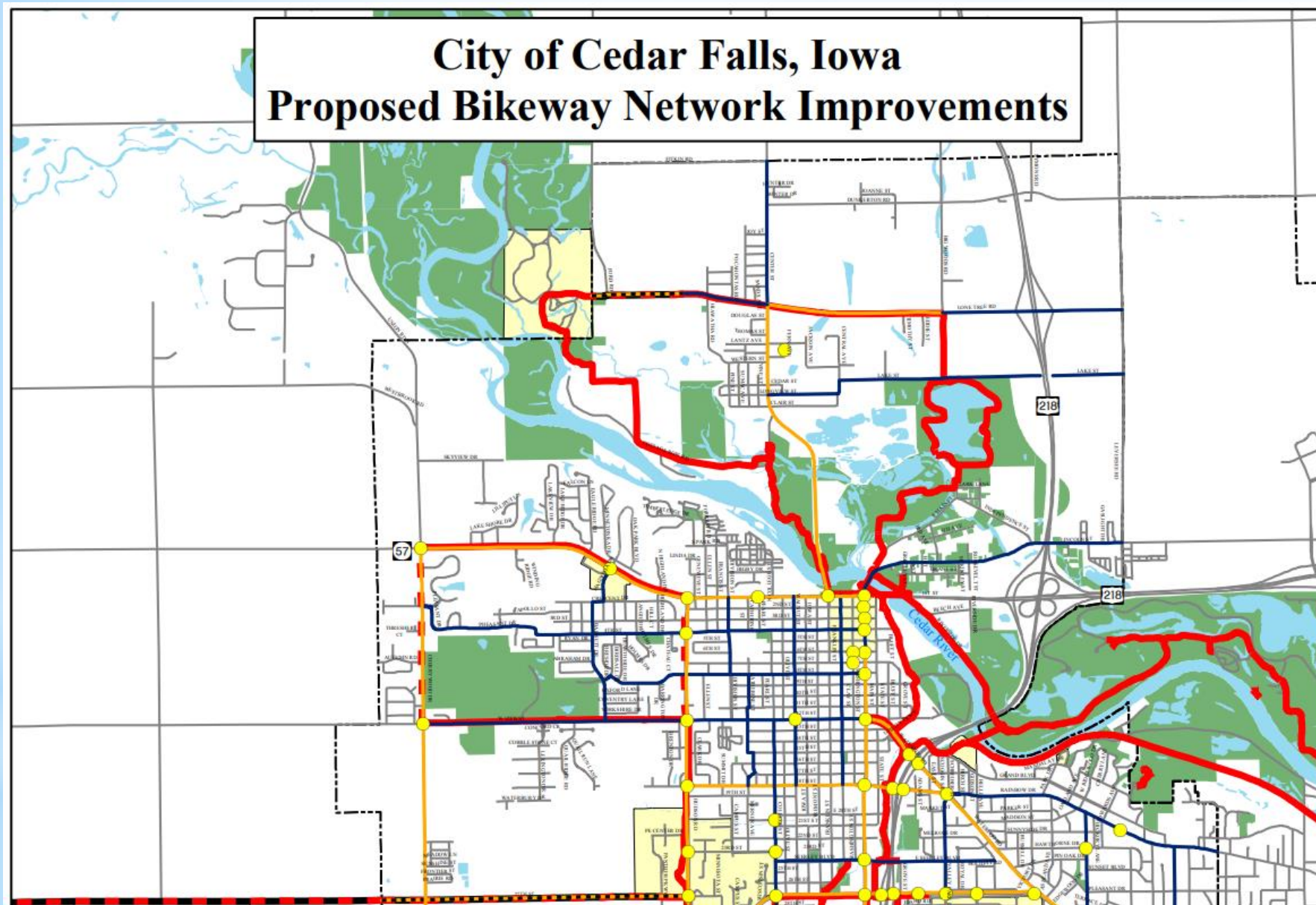
Bike Maps Previous Maps & Iterations

- 2009 Bicycle Plan
- 2015 Bicycle Plan Update
- 2018 (2045 MPO Bikeway Plan)
- December 2019 Council Referral
- 2022 Bicycle Plan Update



Cedar Falls Bicycle Plan Update

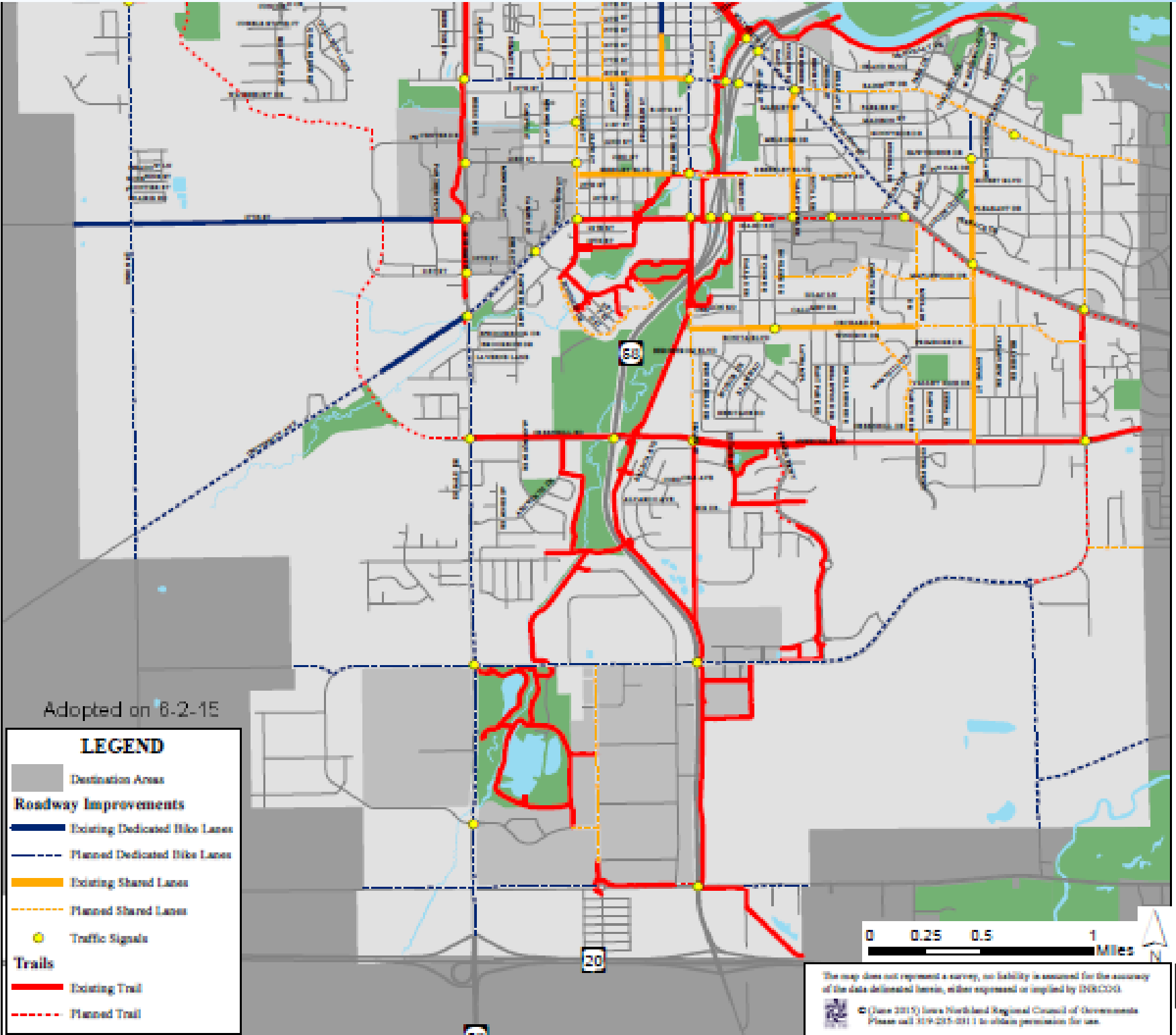
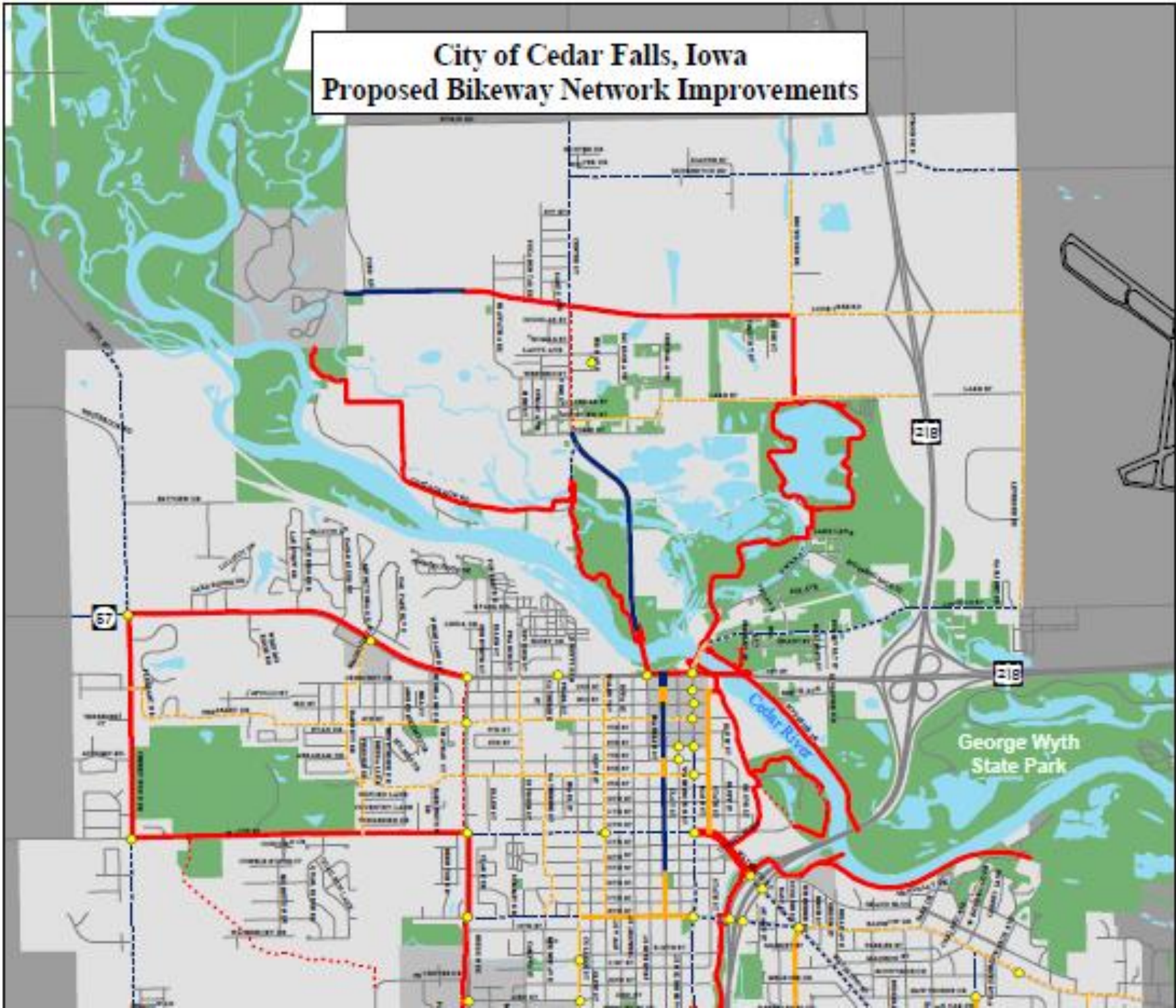
2009 Bicycle Plan





Cedar Falls Bicycle Plan Update

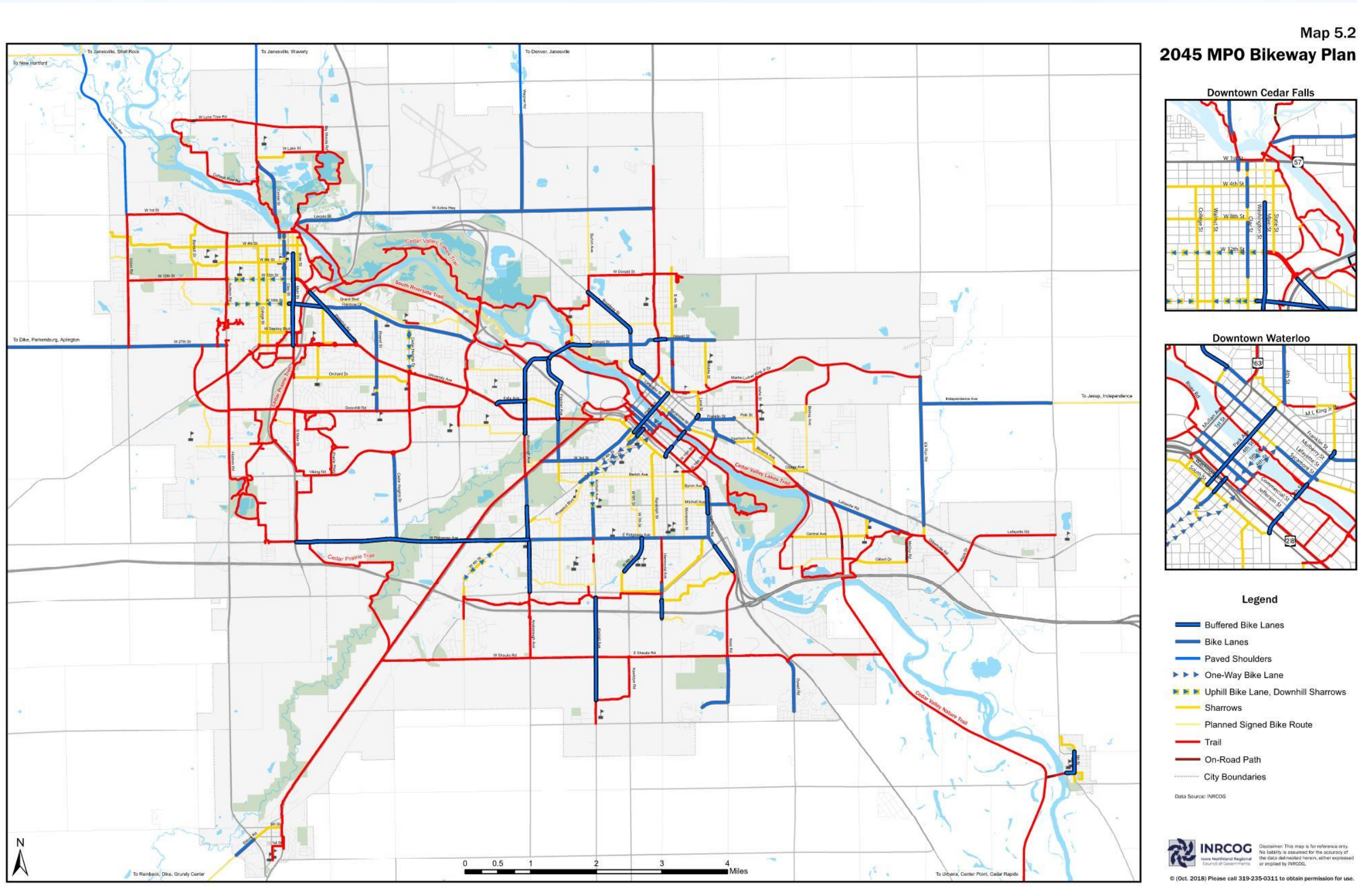
2015 Bike Plan Update





Cedar Falls Bicycle Plan Update

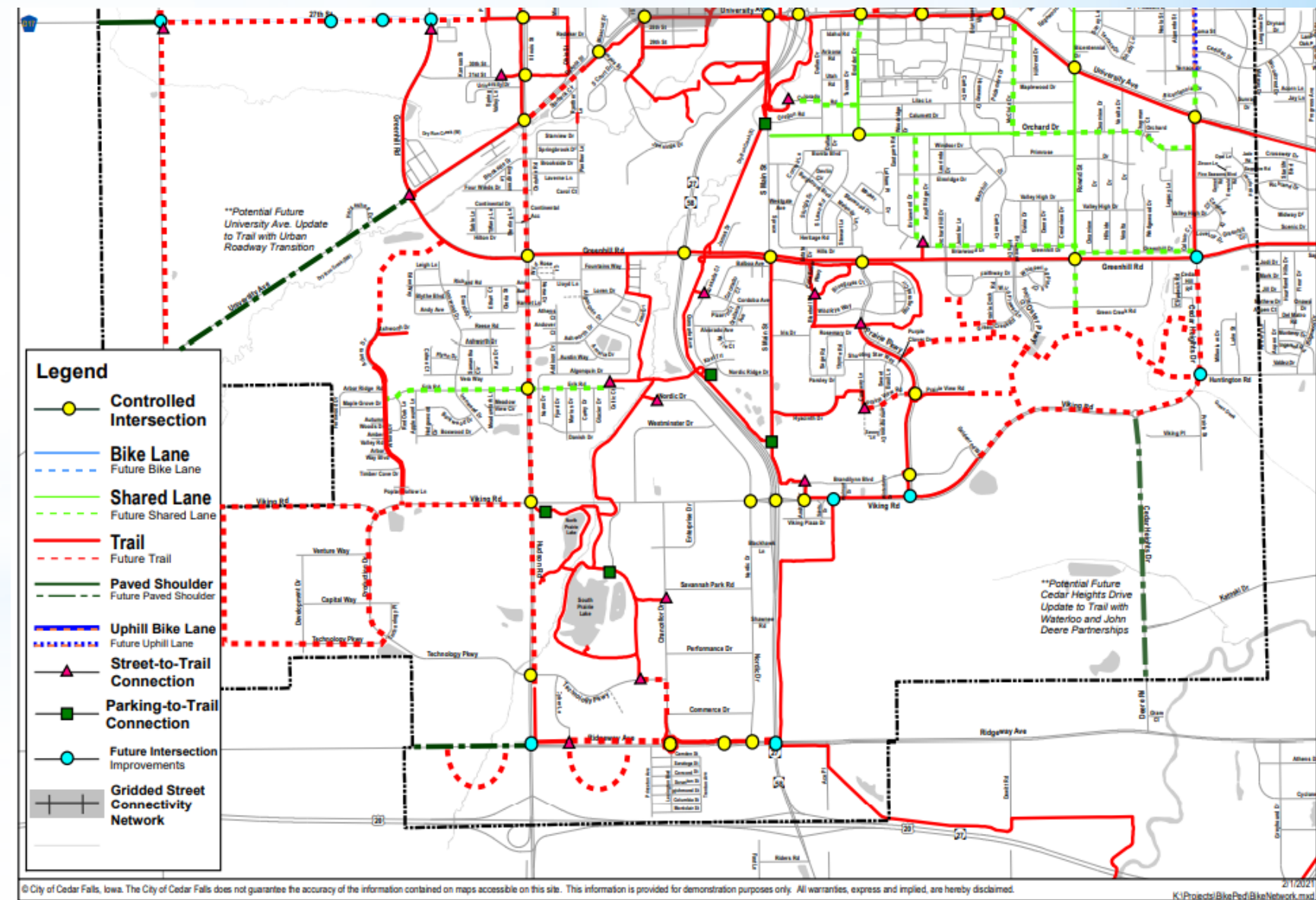
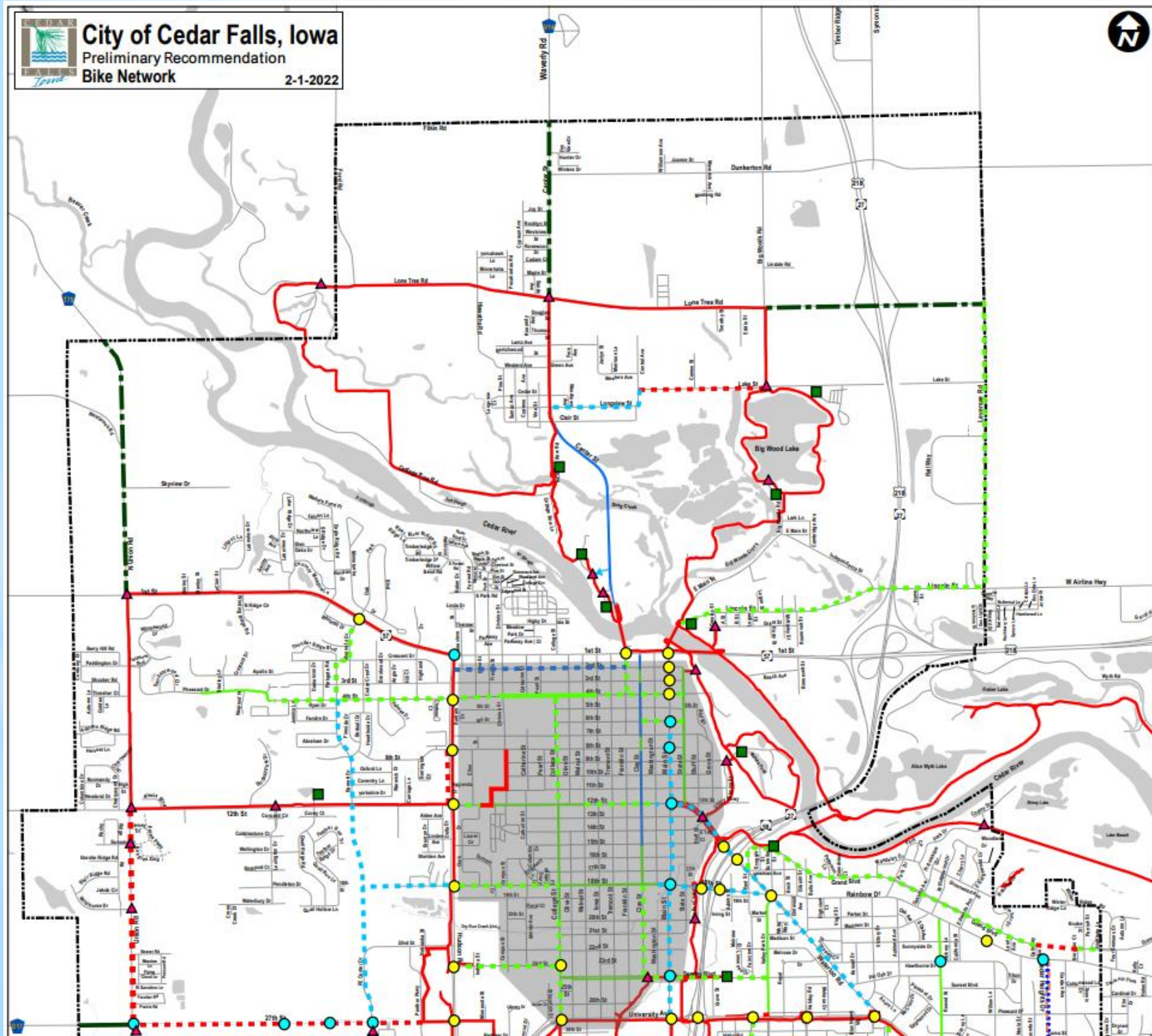
2045 MPO Bikeway Plan (2018)





Cedar Falls Bicycle Plan Update

2022 Proposed Plan Update





Cedar Falls Bicycle Plan Update

Parameters of the Project



- BPAC prioritizing commuting utility of bike network.
- No widening of streets or rights-of-way would be considered.
- Design options for our most common street widths.
- Putting in bike lanes instead of currently existing on-street parking
- Sidewalks were not considered bike infrastructure for the purposes of this plan.
- Multi-use trails are generally only placed along street frontages with limited driveways and/or cross-streets.
- On-street facilities can be safer for bicyclists where motorists are more likely to see them.



Cedar Falls Bicycle Plan Update

Design Considerations



Design Considerations

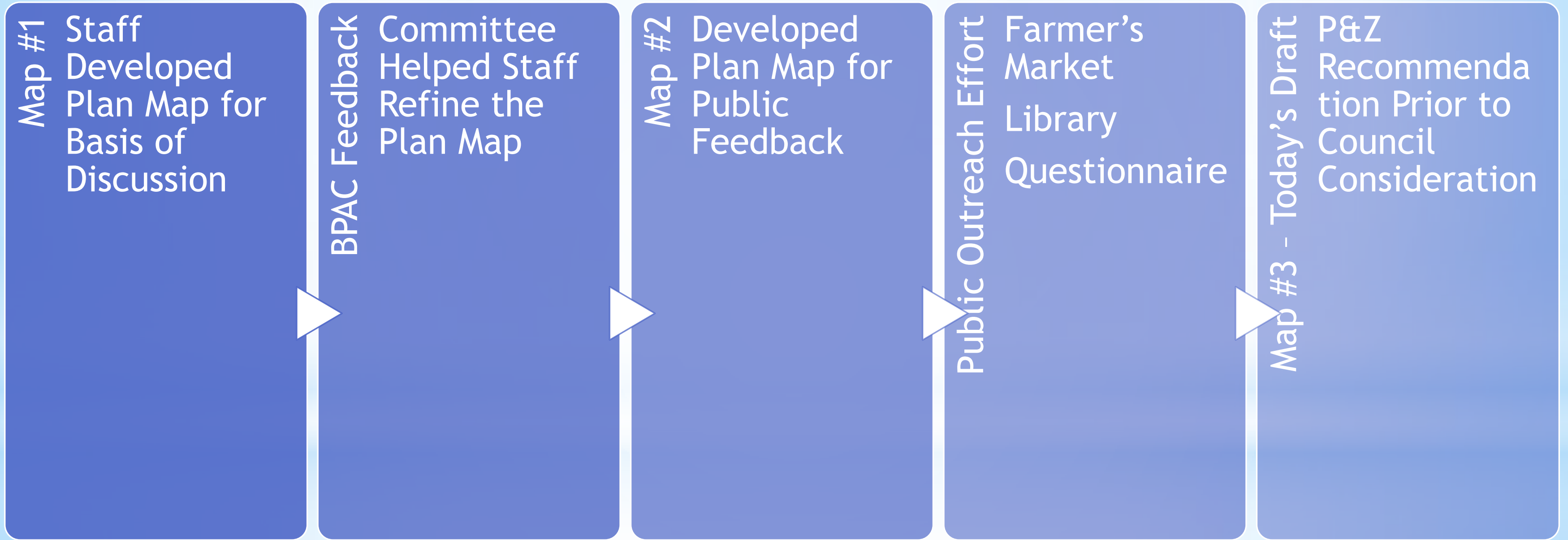
- Travel Lanes
- Curb & Gutter
- Parking Lane
- Consideration for Opening of Car Doors
- On Street & Off Street Accommodations
- Bike Lane width, 5'-0 minimum

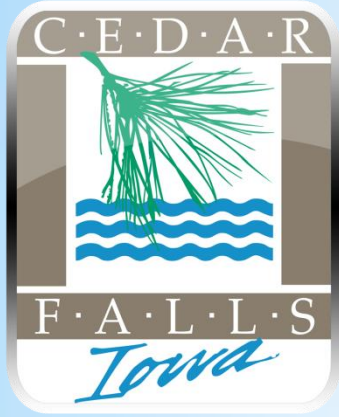
Design Concerns

- ROW Acquisitions & Costs
- Pedestrian/Bike Safety from Vehicular Travel Lanes
- Costs for Widening (Approx. ~\$8/SF)
- ~\$12,000 per 5'-0 Lane per Block



Cedar Falls Bicycle Plan Update Methodology & Timeline





Cedar Falls Bicycle Plan Update Engineering Timeline

2022 Fall

- 5 Year Plan to CC
- 2024 Approval for Design

2023 Winter

- PSE Approval of 2023
- Design for Year 2024

2023 Spring

- 2023 Project Bids
- Design of Year 2024

2023 Summer

- Construction

2023 Fall

- 5 Year Plan to CC
- 2025 Approval for Design



Cedar Falls Bicycle Plan Update Public Outreach



- Questionnaire
- Farmers Market
- CF Public Library



BIKE TO THE FUTURE

For more information join city staff at the
Cedar Falls Farmers Market:
September 18, 8:30 a.m.–Noon
(Farmers Market is located next to Overman Park.)

ALSO: Provide your feedback on the current bike and trail system in Cedar Falls and the future preliminary plan map by completing a short public questionnaire.

To view the map and participate in the public questionnaire, visit bit.ly/cfBikePed.





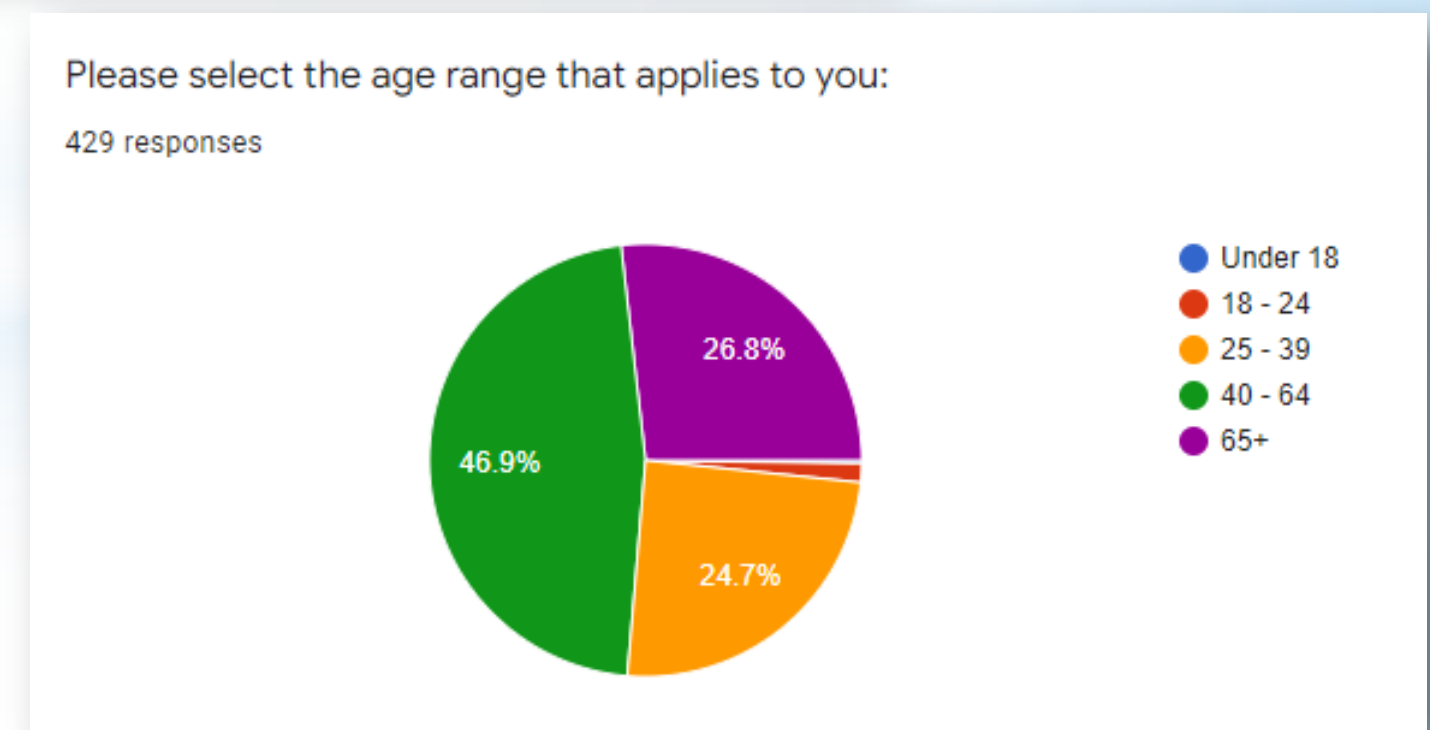
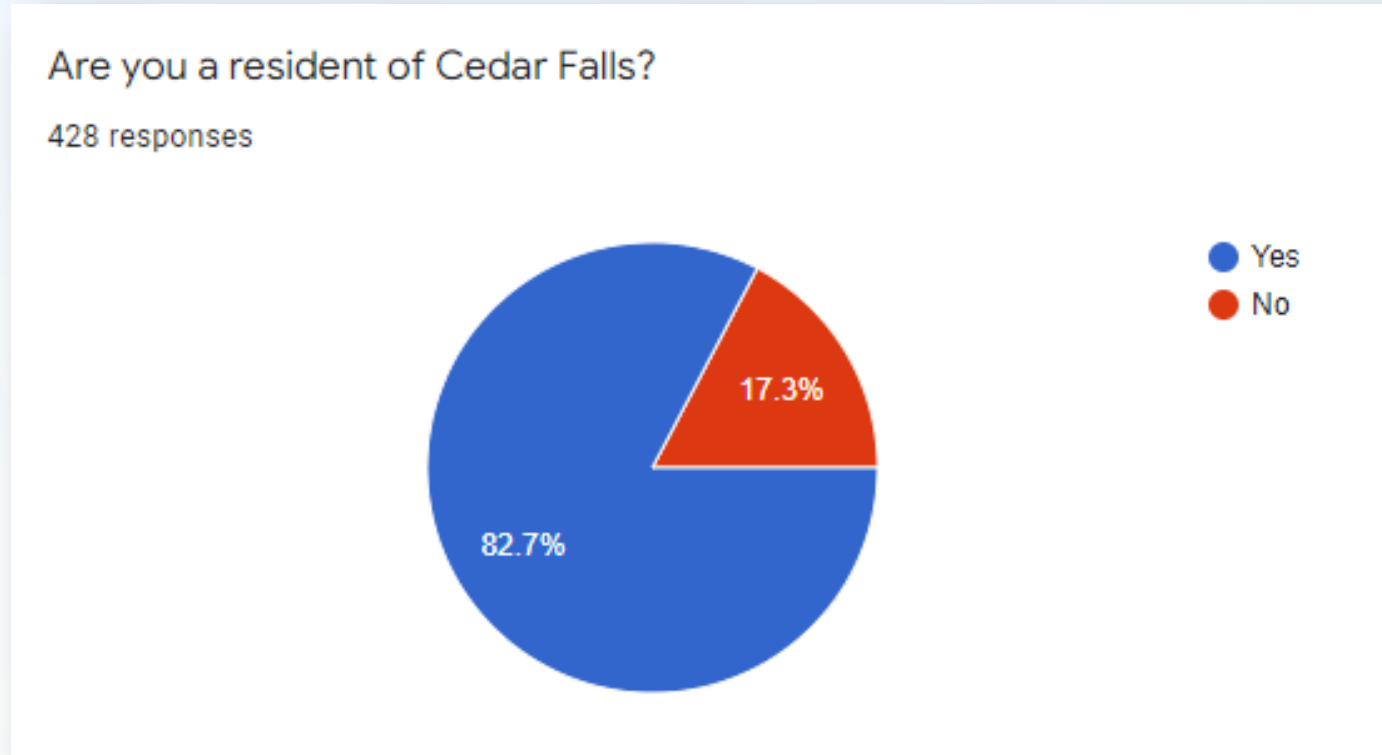
Cedar Falls Bicycle Plan Update

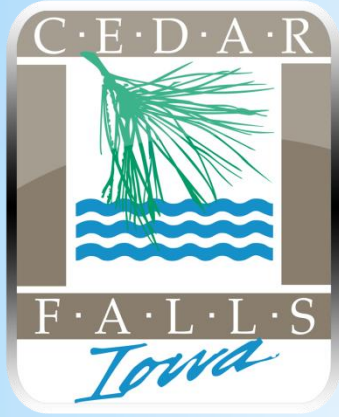
Questionnaire Responses



In Open Response Citizens Provided Insight Regarding:

- Unsafe Areas/Routes
- Connectivity Issues
- Practical Problems and Potential Practical Solutions
- Factors That Discourage Biking
- Factors That Encourage Biking





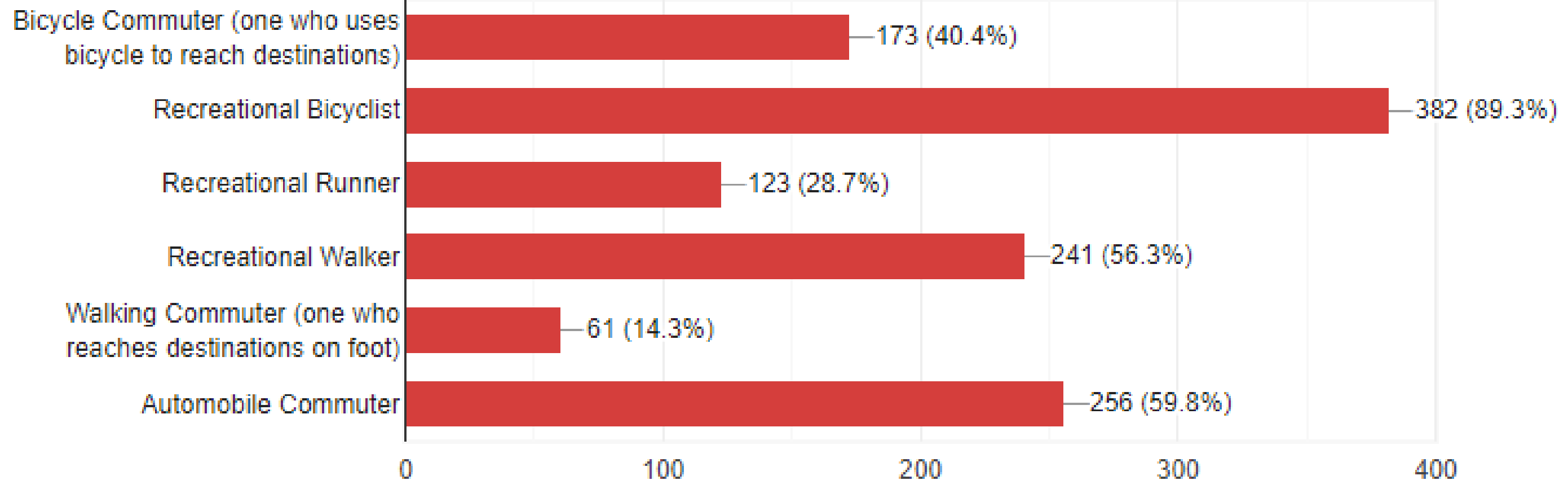
Cedar Falls Bicycle Plan Update

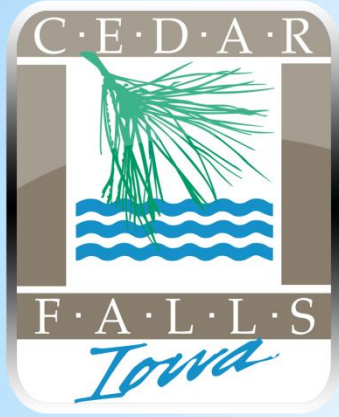
Questionnaire Responses



I am a: (Check all that apply)

428 responses



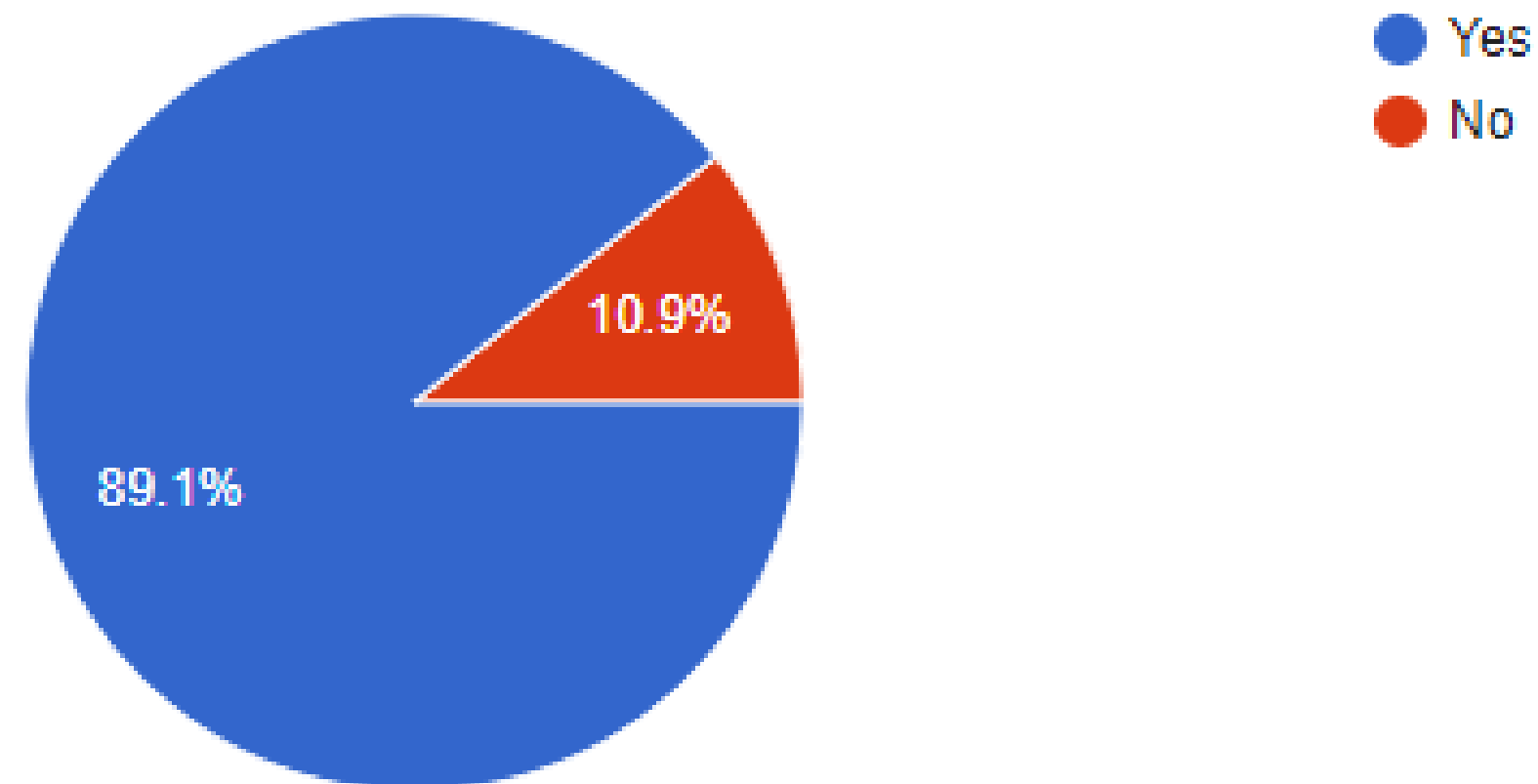


Cedar Falls Bicycle Plan Update

Questionnaire Responses

If multi-use trails (hard surfaced; 6+ feet wide) are installed between your home and your most common destinations are you likely to use them?

423 responses



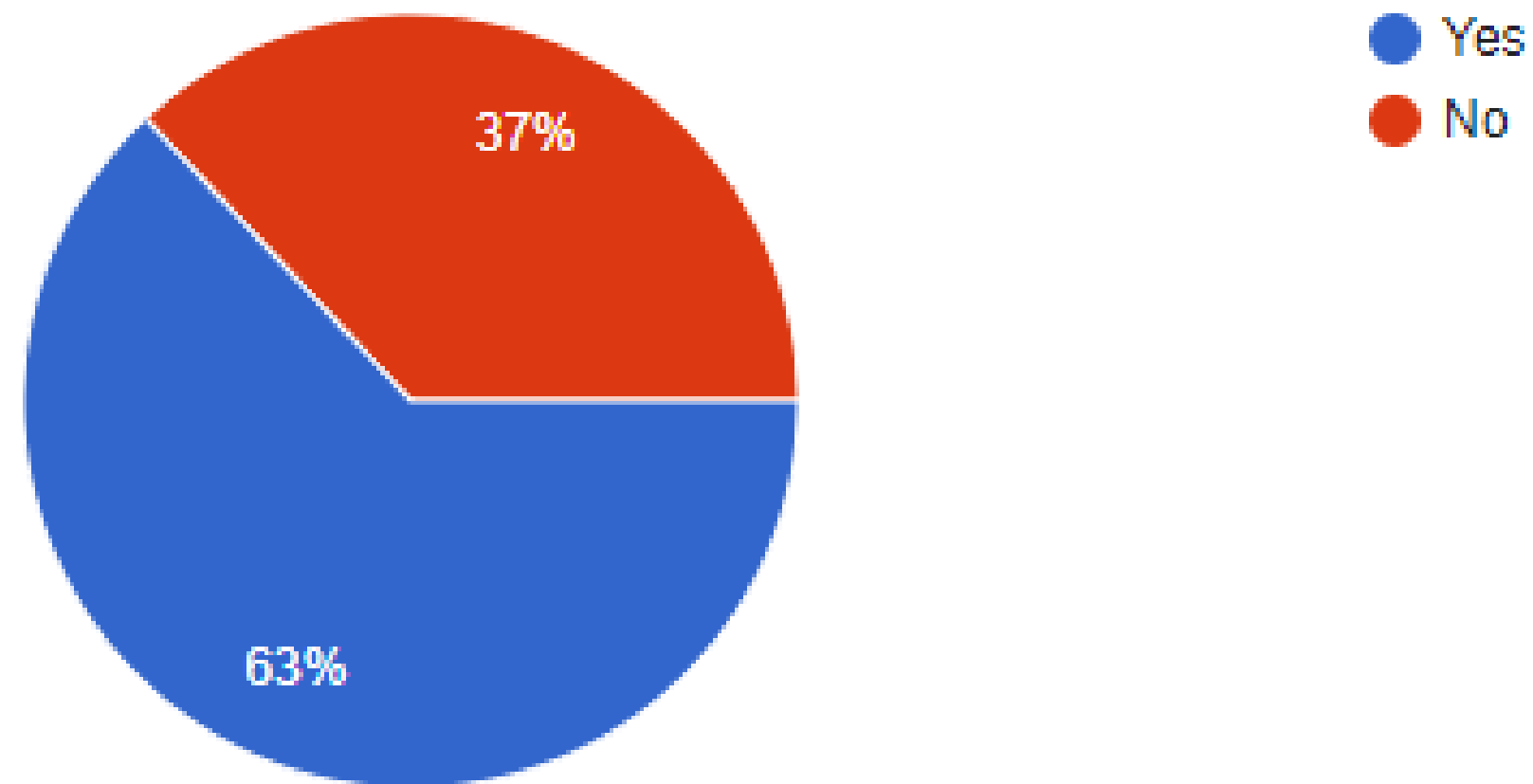


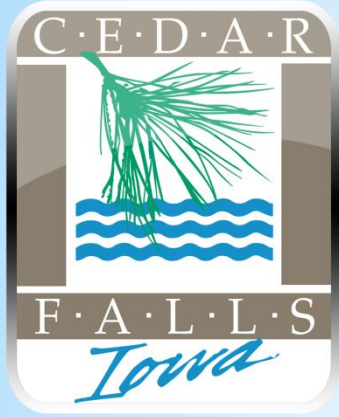
Cedar Falls Bicycle Plan Update

Questionnaire Responses

If bike lanes are installed between your home and your most common destinations are you likely to use them?

427 responses





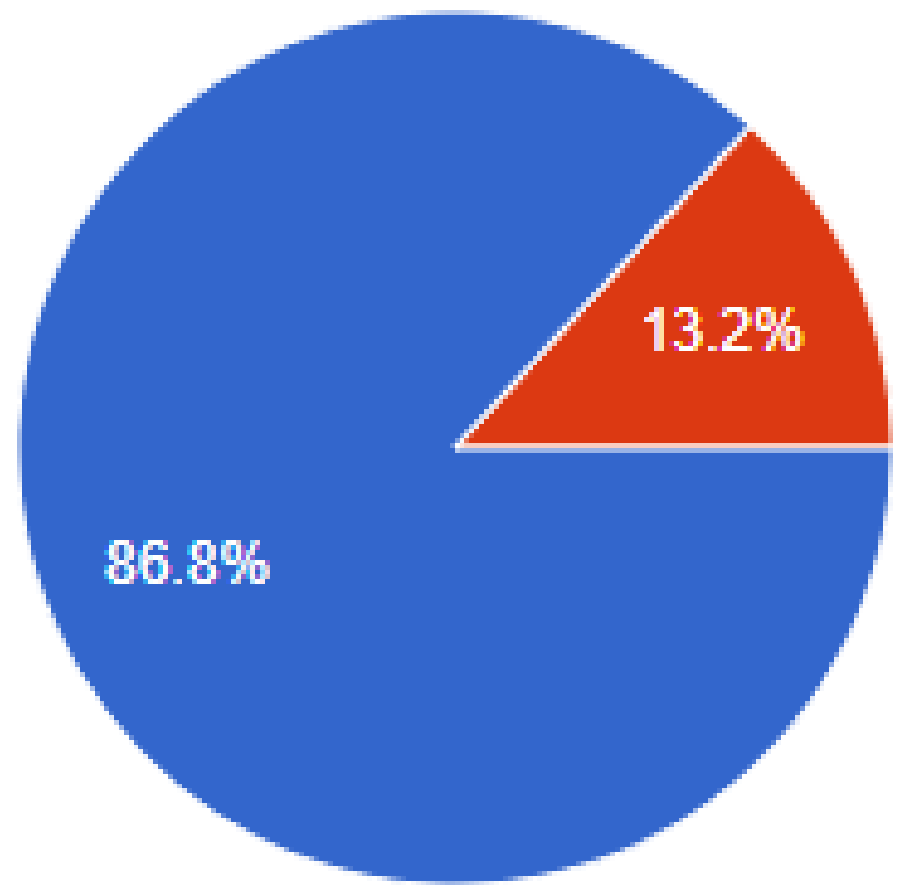
Cedar Falls Bicycle Plan Update

Questionnaire Responses

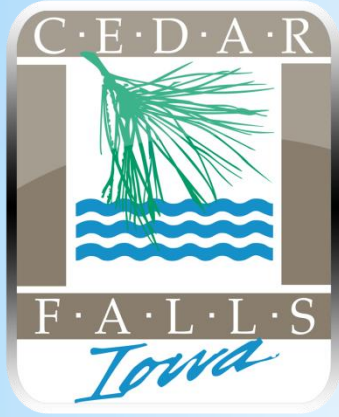


Which do you prefer more?

417 responses



- Multi-use Trails along your most common routes
- Bike lanes along your most common routes

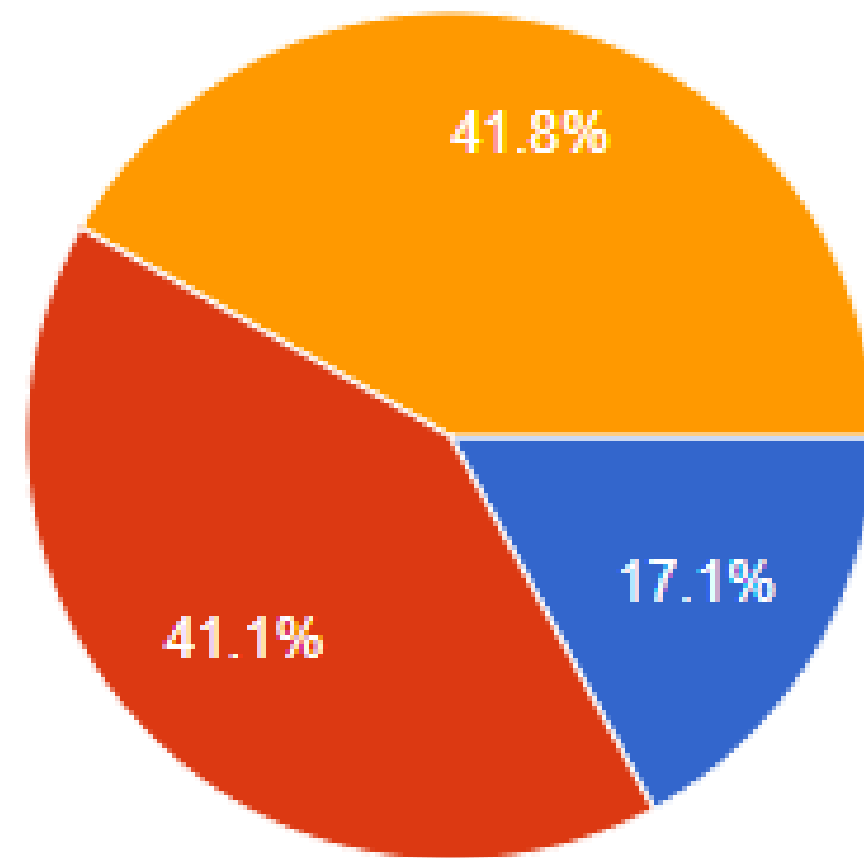


Cedar Falls Bicycle Plan Update

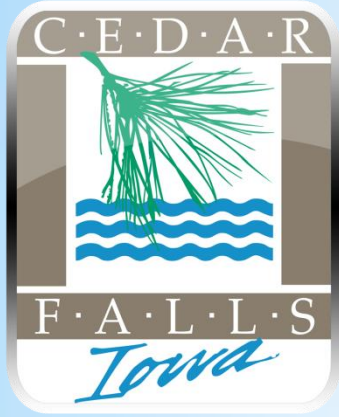
Questionnaire Responses

In Cedar Falls, would you be able to make do without a car?

428 responses



- Sure!
- Absolutely not
- I could but there would be significant challenges



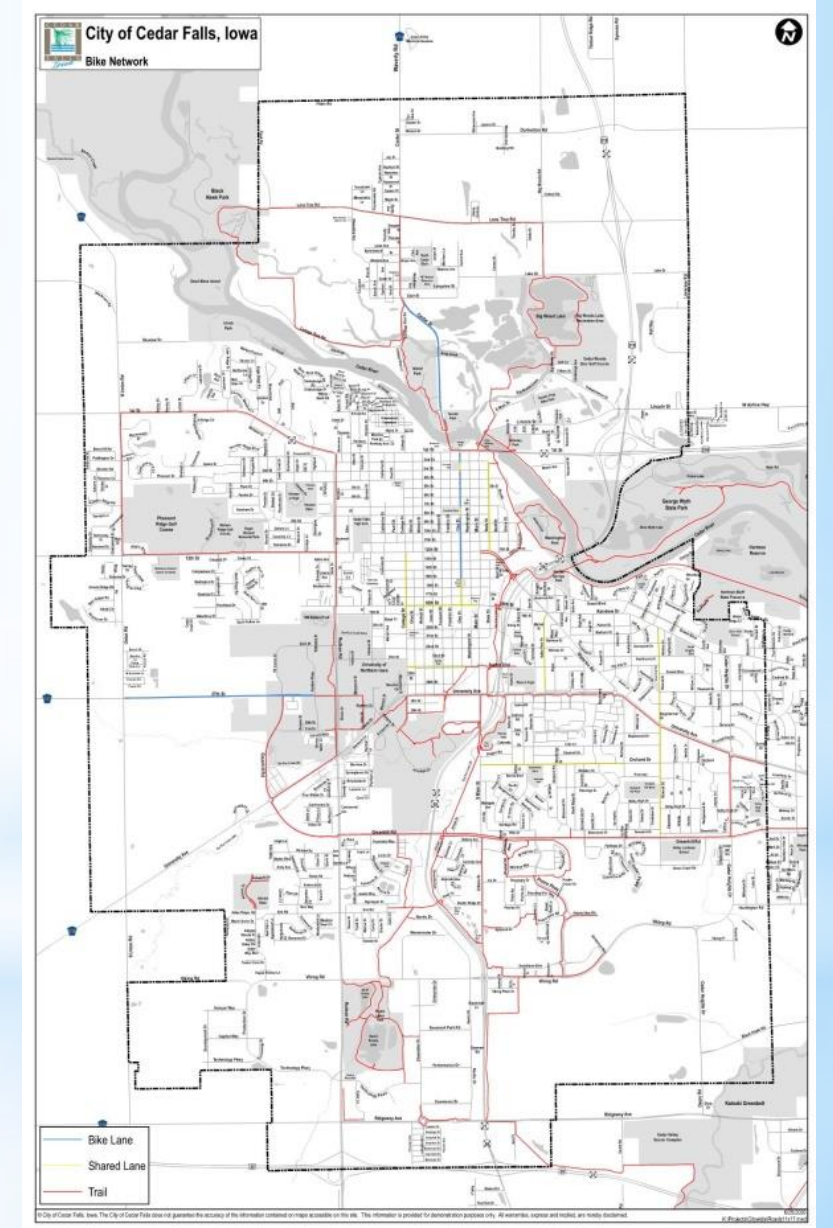
Cedar Falls Bicycle Plan Update

Updates based on Public Input



Areas of Public Interest

- East/West Connectivity at 1st/2nd Street Location
- Hudson Road Consistency
- University Ave. Loop with Union Road (After W. 27th/Union)
- Cedar Heights Drive south of Viking Road to John Deere & Waterloo
- Rownd Street, continuing connectivity southerly





Cedar Falls Bicycle Plan Update

How to Read the Map



All solid lines indicate what is currently built out and dashed lines indicate proposed or future routes yet to be built or added. For routes, here is what each color means:

- Red = Trail
- Blue = Bike Lane
- Light Green = Shared Lane (marked with painted “sharrows” or “Share the Road” signs)
- Dark Green = Paved Shoulder

Legend

	Controlled Intersection
	Bike Lane
	Future Bike Lane
	Shared Lane
	Future Shared Lane
	Trail
	Future Trail
	Paved Shoulder
	Future Paved Shoulder
	Uphill Bike Lane
	Future Uphill Lane
	Street-to-Trail Connection
	Parking-to-Trail Connection
	Future Intersection Improvements
	Gridded Street Connectivity Network

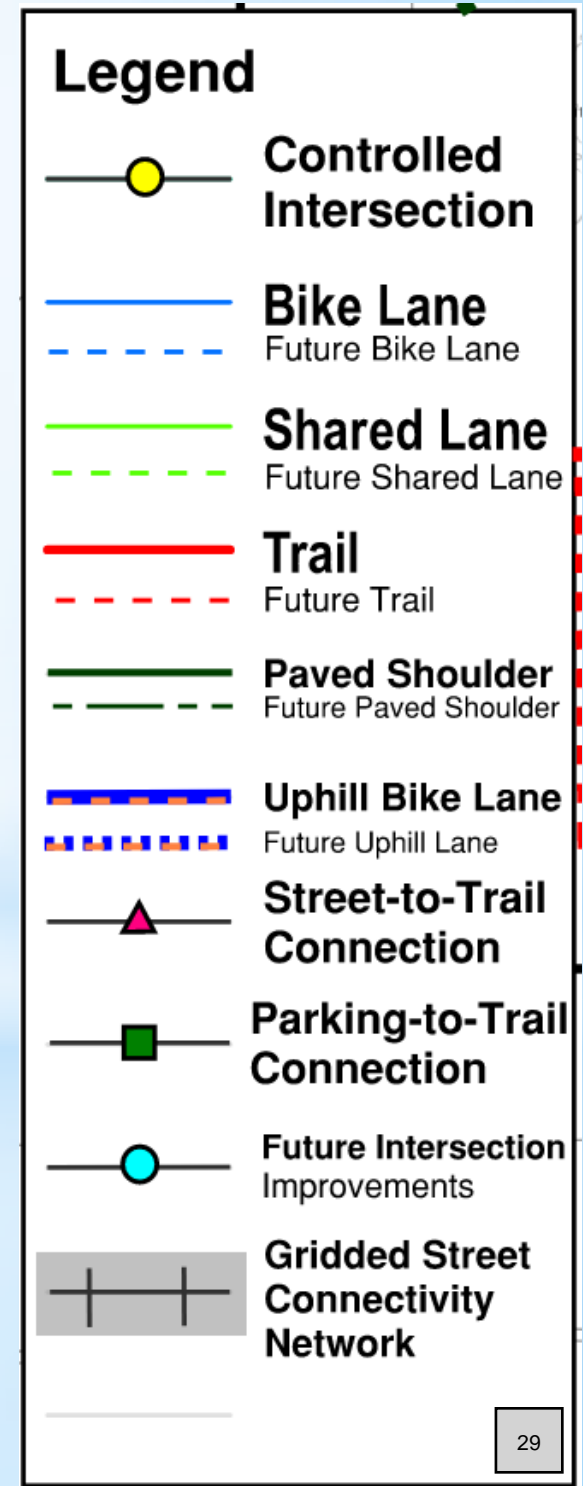
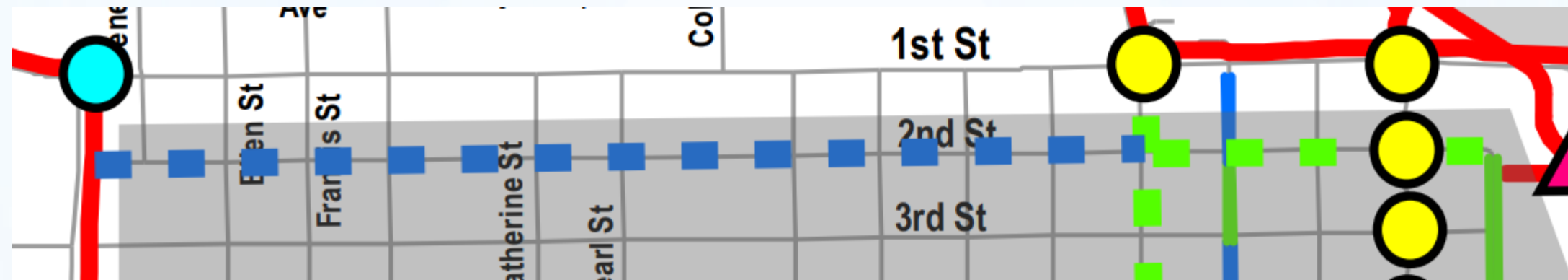


Cedar Falls Bicycle Plan Update

2nd Street Update

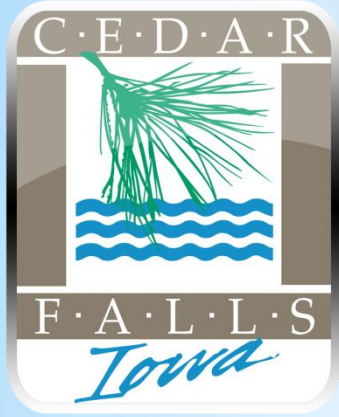


Item 2.



Areas of Public Interest

- East/West Connection desired between Hudson Road and Center Street
- W. 1st Street Provides Pedestrian Accommodations with new sidewalk
- Bike Accommodations shifted to lower volume City Street (currently 40'-0 wide)
- Connection to Downtown (2nd & State)



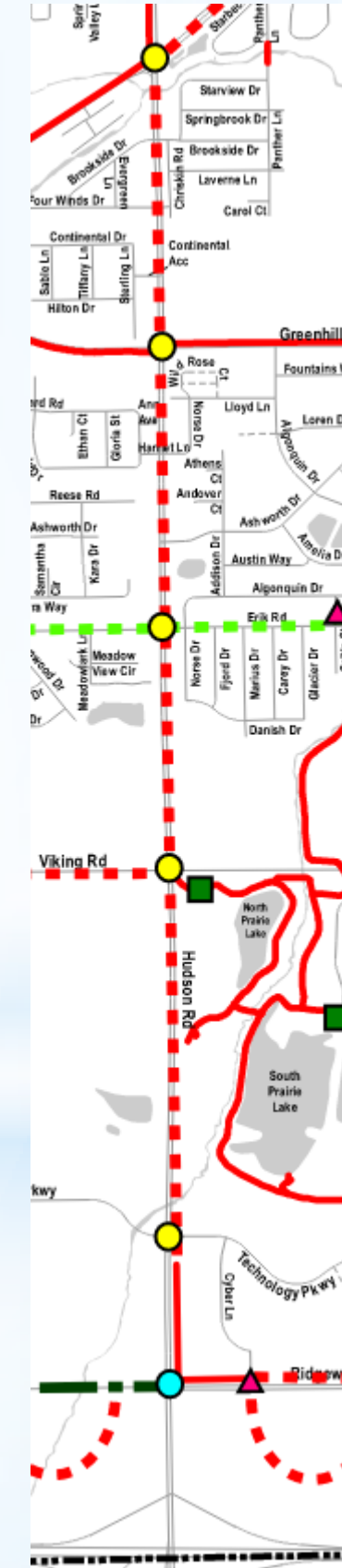
Cedar Falls Bicycle Plan Update

Hudson Road Updates



Areas of Public Interest

- Completing connection from University to Ridgeway
- Address trail inconsistencies with roadway updates and reconstruction (e.g. 18th Street)
- Expanding network utility to other connections (e.g. Viking Road)



Legend

- Controlled Intersection**
- Bike Lane**
- Future Bike Lane**
- Shared Lane**
- Future Shared Lane**
- Trail**
- Future Trail**
- Paved Shoulder**
- Future Paved Shoulder**
- Uphill Bike Lane**
- Future Uphill Lane**
- Street-to-Trail Connection**
- Parking-to-Trail Connection**
- Future Intersection Improvements**
- Gridded Street Connectivity Network**



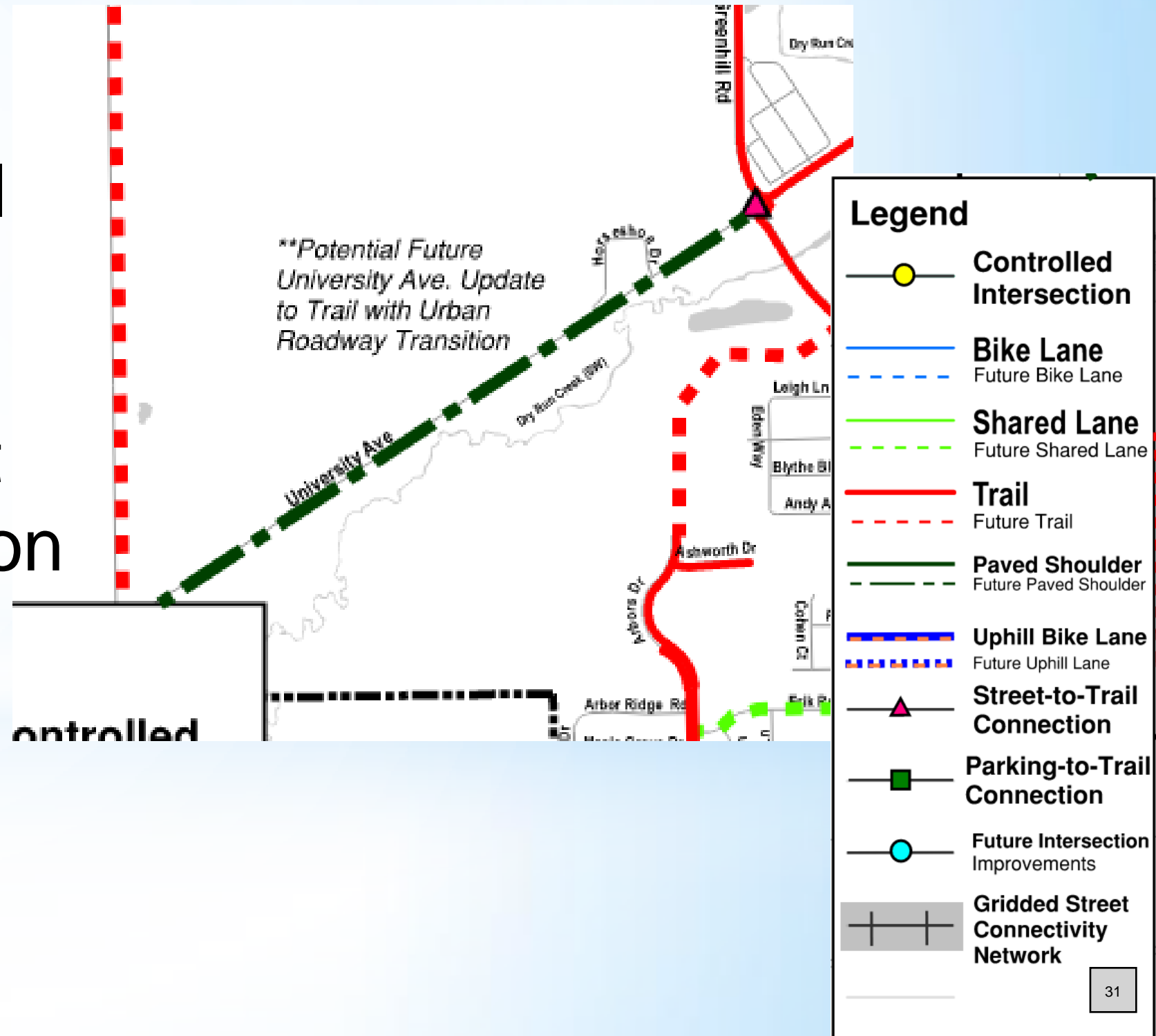
Cedar Falls Bicycle Plan Update

University Ave. Update



Areas of Public Interest

- Extending network to westerly extent of Cedar Falls with desire to make additional Union Road loop after W. 27th loop complete
- Marked as Paved Shoulder due to current roadway state and feasibility of construction
- A note to map was added to reflect desire to further develop from on street accommodations to off street trail accommodations (e.g. W. 27th Street updates)





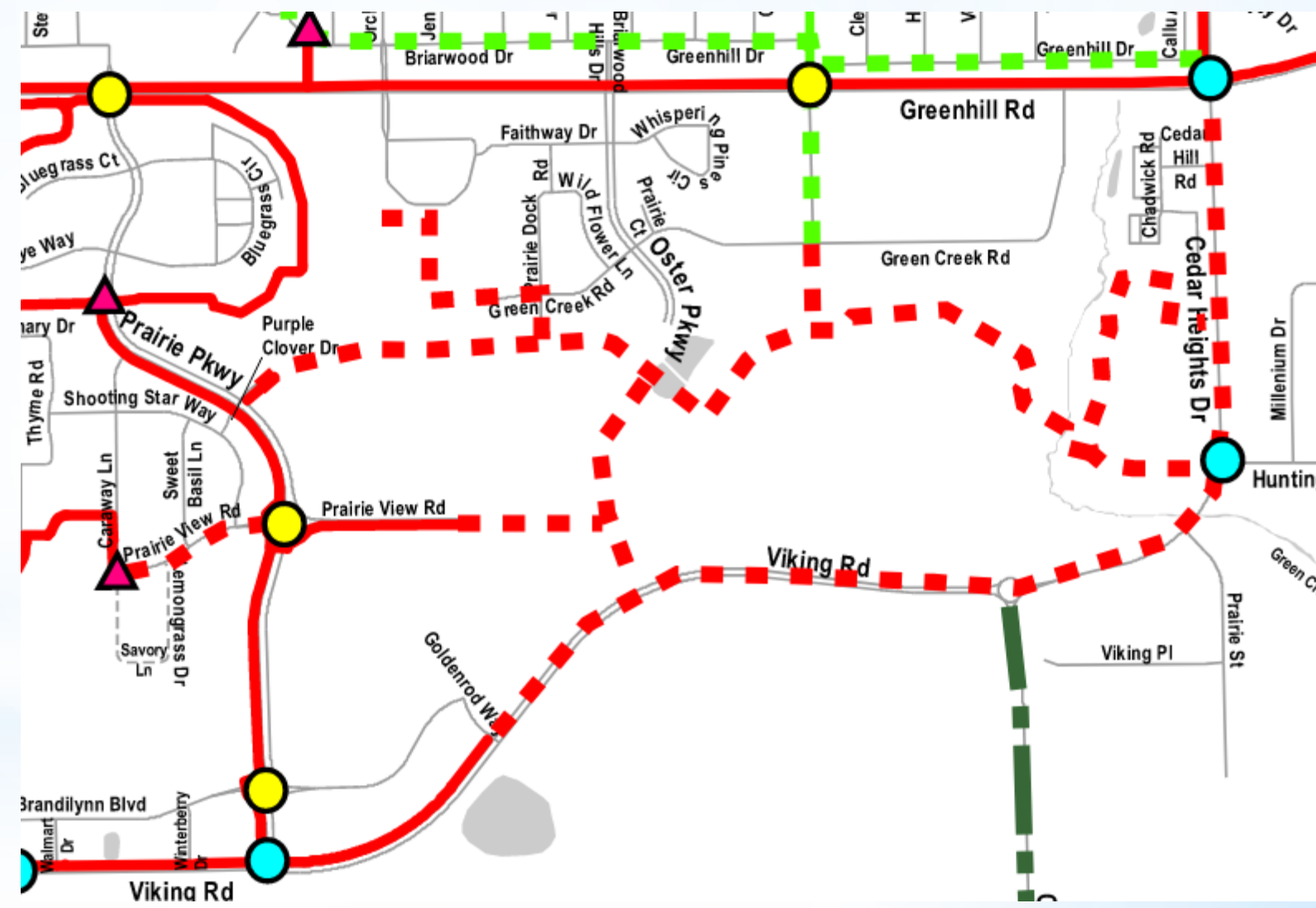
Cedar Falls Bicycle Plan Update

Rownd Street & Pinnacle Prairie Master Plan



Areas of Public Interest

- Updated to reflect Pinnacle Prairie Master Plan (2021)
- Extension of Rownd from Greenhill to newly proposed development trail system
- Viking Road Connectivity to Cedar Heights Drive



Legend

- Controlled Intersection
- Bike Lane
- Future Bike Lane
- Shared Lane
- Future Shared Lane
- Trail
- Future Trail
- Paved Shoulder
- Future Paved Shoulder
- Uphill Bike Lane
- Future Uphill Lane
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- Parking-to-Trail Connection
- Future Intersection Improvements
- Gridded Street Connectivity Network



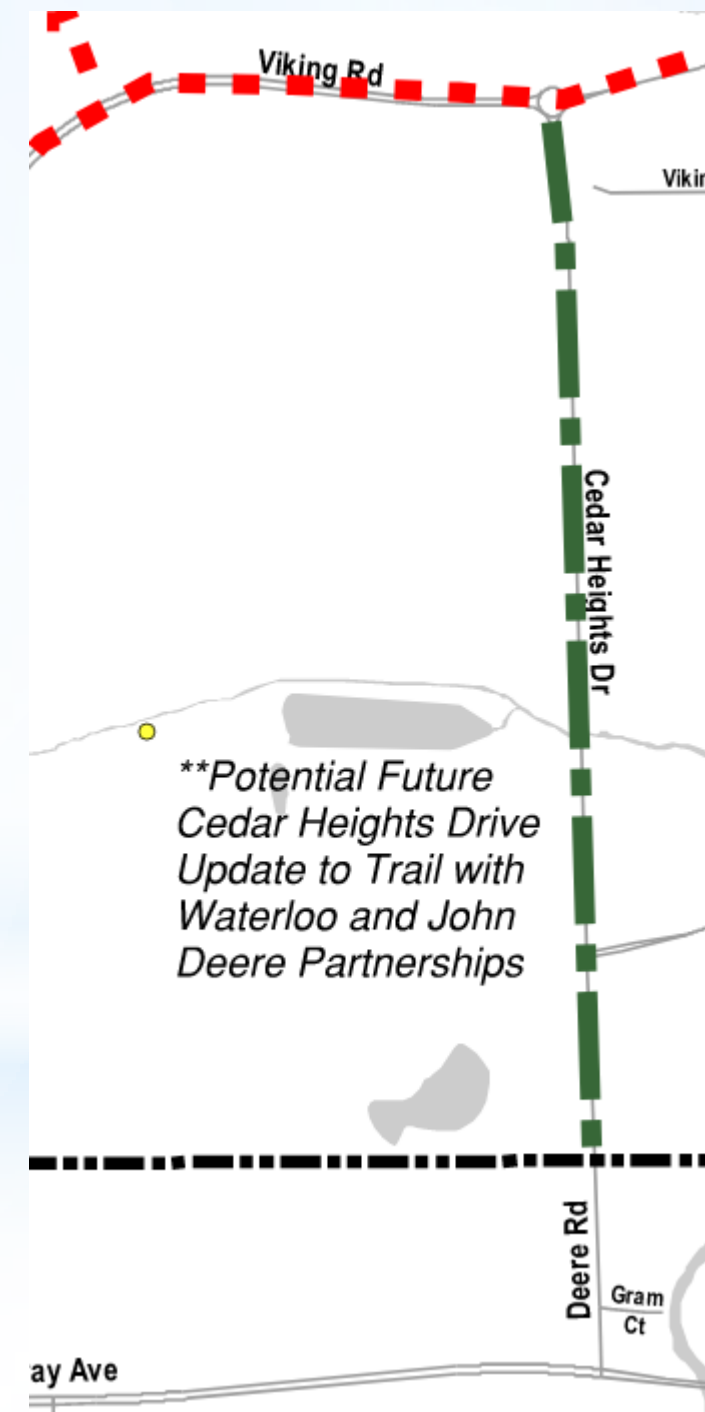
Cedar Falls Bicycle Plan Update

Cedar Heights Drive Update



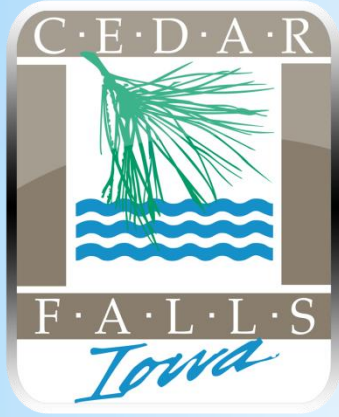
Areas of Public Interest

- Extending network to southeasterly extent of Cedar Falls with connection to Waterloo
- Marked as Paved Shoulder due to current roadway state and feasibility of construction
- A note to map was added to reflect desire to further develop from on street accommodations to off street trail accommodations (e.g. W. 27th Street updates)



Legend

- Controlled Intersection
- Bike Lane
- Future Bike Lane
- Shared Lane
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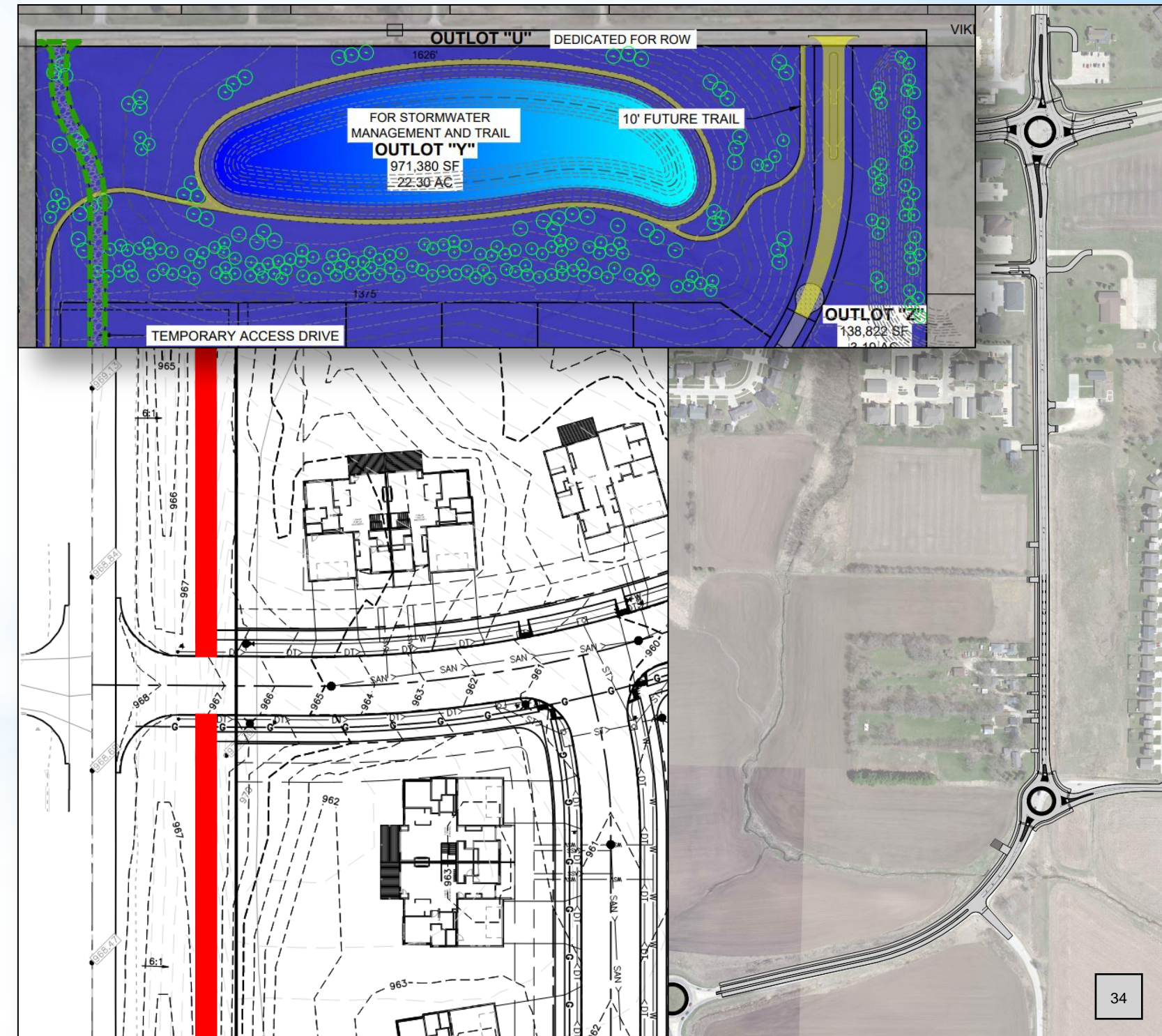


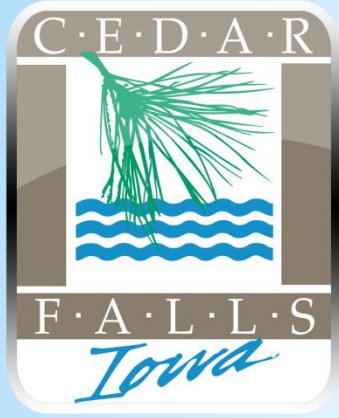
Cedar Falls Bicycle Plan Update In Construction



Projects currently in construction for 2022:

- **Industrial Park Expansion**
 - Trail & Sidewalk Connectivity
 - CIP Item No. 5
- **Union Road Trail Reconstruction**
 - Trail Accommodations between 12th & 27th
 - CIP Item No. 101
- **Cedar Heights Drive Reconstruction**
 - Trail & Sidewalk Connectivity
 - CIP Item No. 111





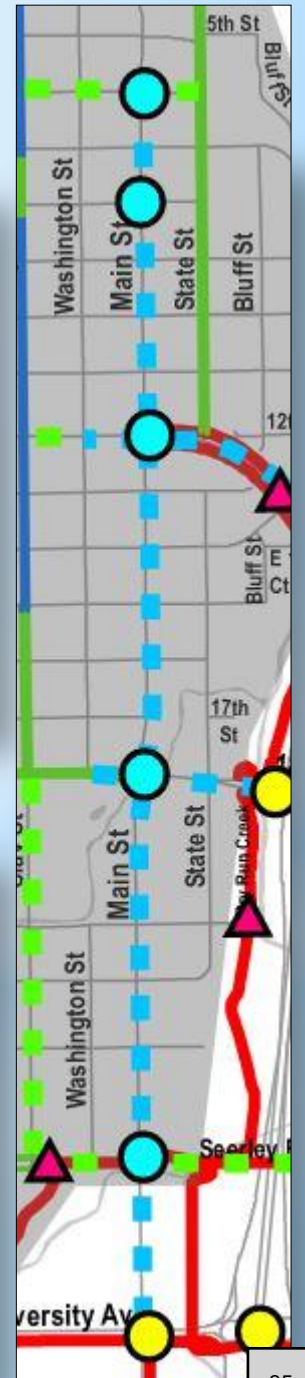
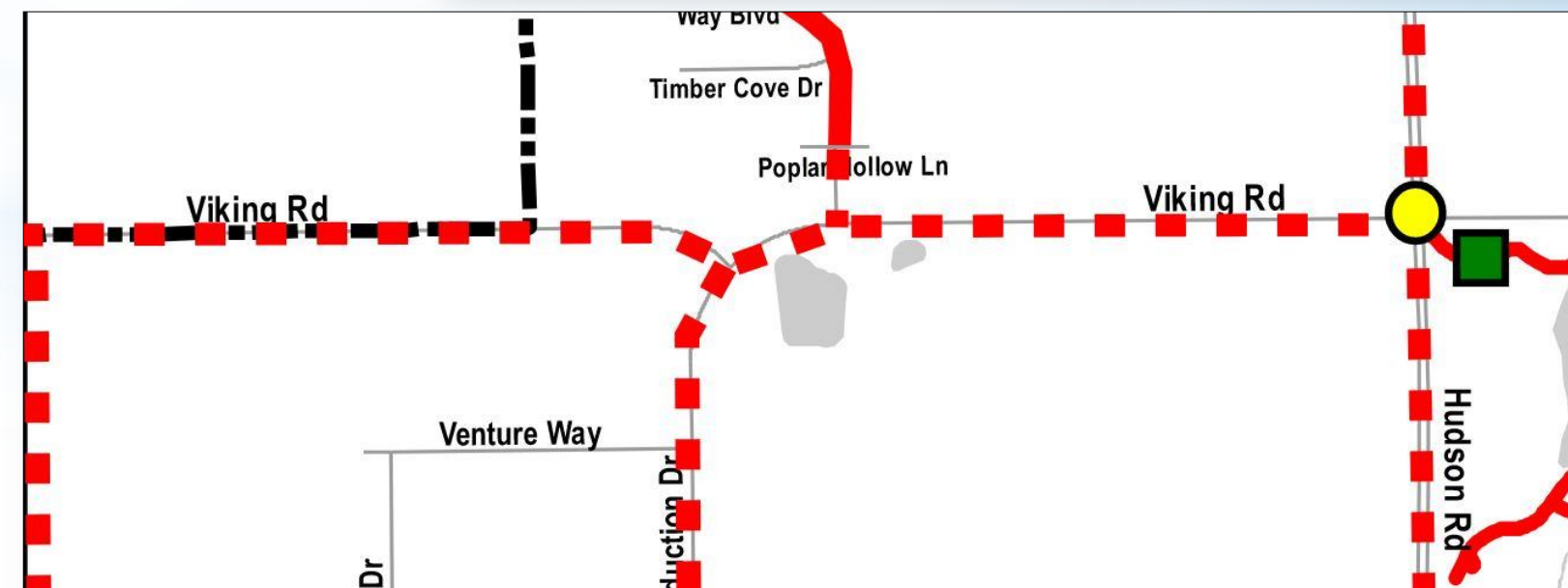
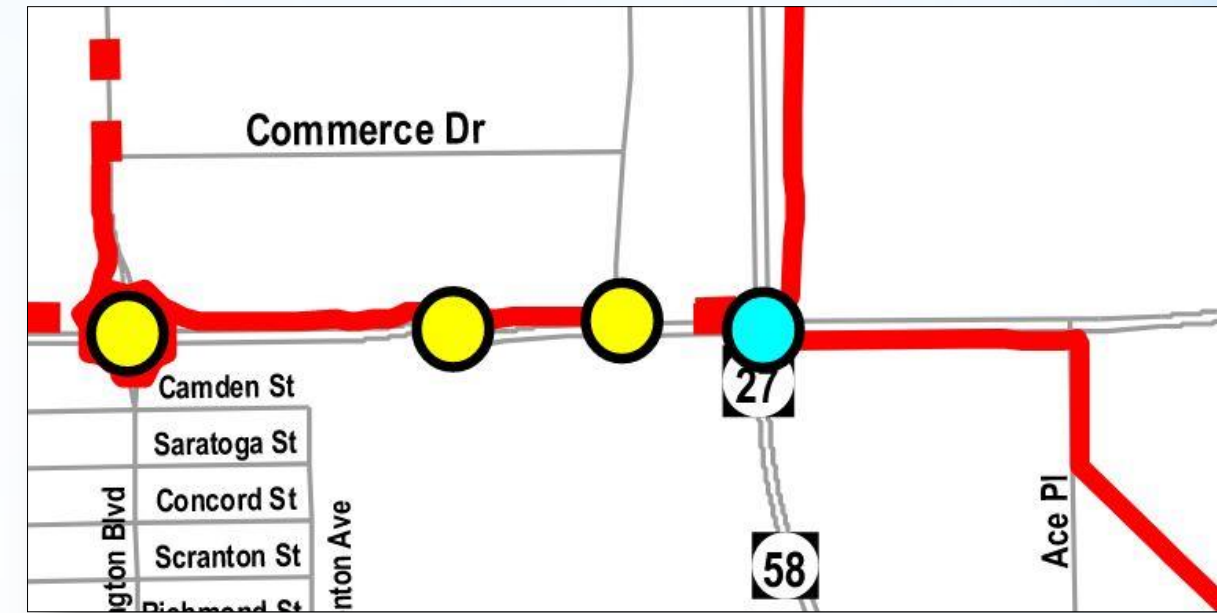
Cedar Falls Bicycle Plan Update

2023 Planned Projects



Projects currently in construction for 2023:

- **Main Street Reconstruction**
 - Bike Lane Accommodations
 - CIP Item No. 118
- **Ridgeway Avenue Reconstruction**
 - Trail Accommodations
 - CIP Item No. 119
- **Viking Road Reconstruction**
 - Trail Accommodations
 - CIP Item No. 124





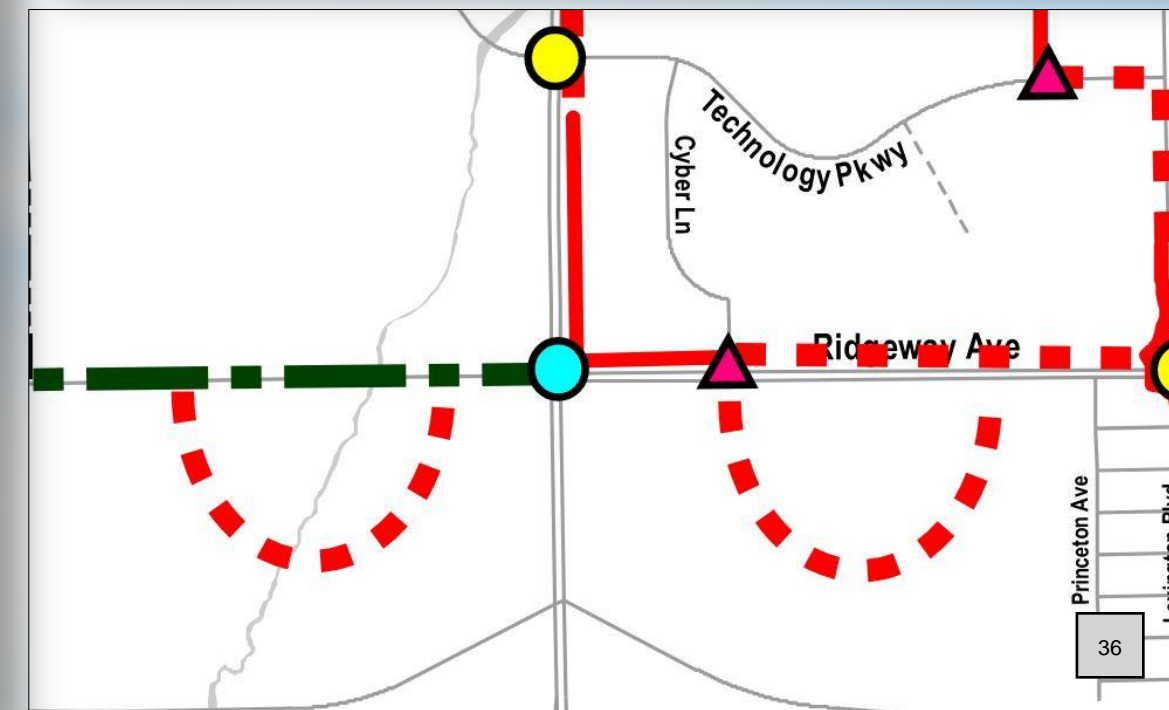
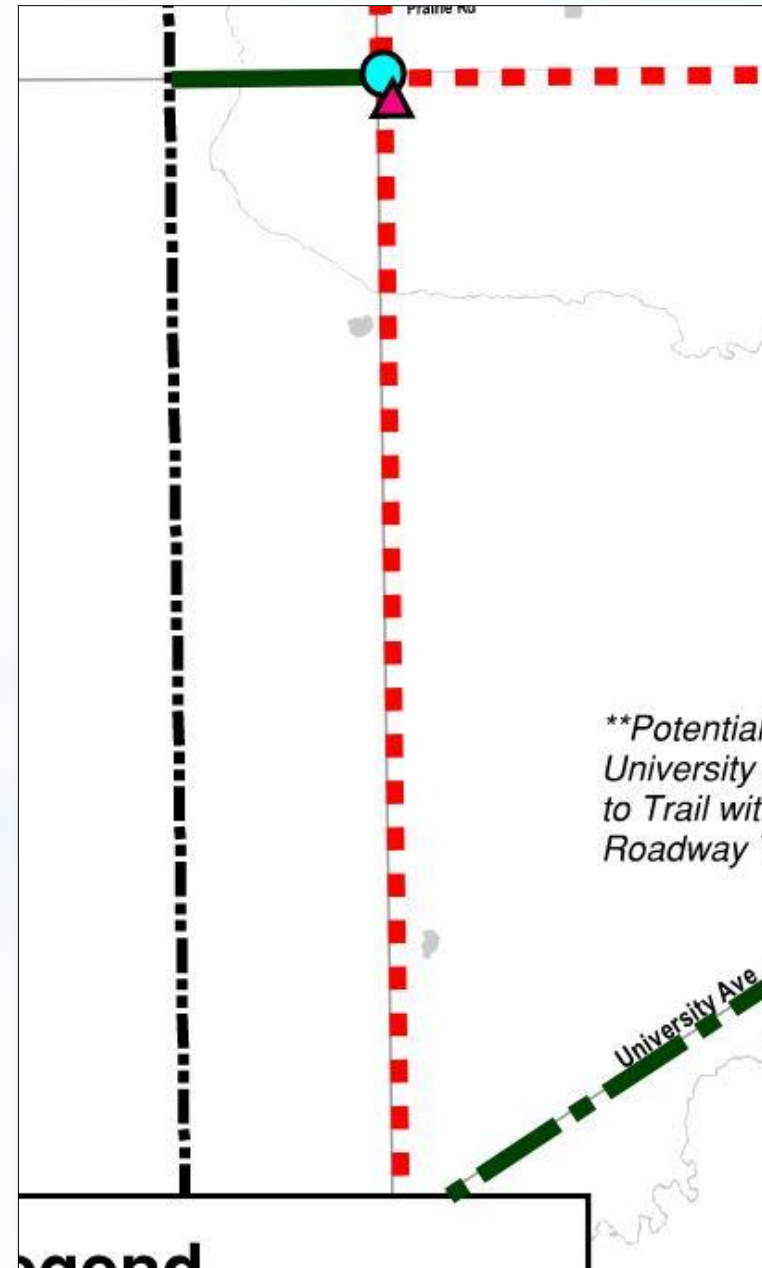
Cedar Falls Bicycle Plan Update

2024 Planned Projects



Projects currently in construction for 2024:

- **Creekside Technology Center**
 - Trail Accommodations
 - CIP Item No. 2
- **Aldrich Elementary Connections**
 - Trail and Shared Lane Accommodations
 - CIP Item No. 110
- **Union Road Phase 1**
 - 27th to University Trail Accommodations
 - CIP Item No. 122





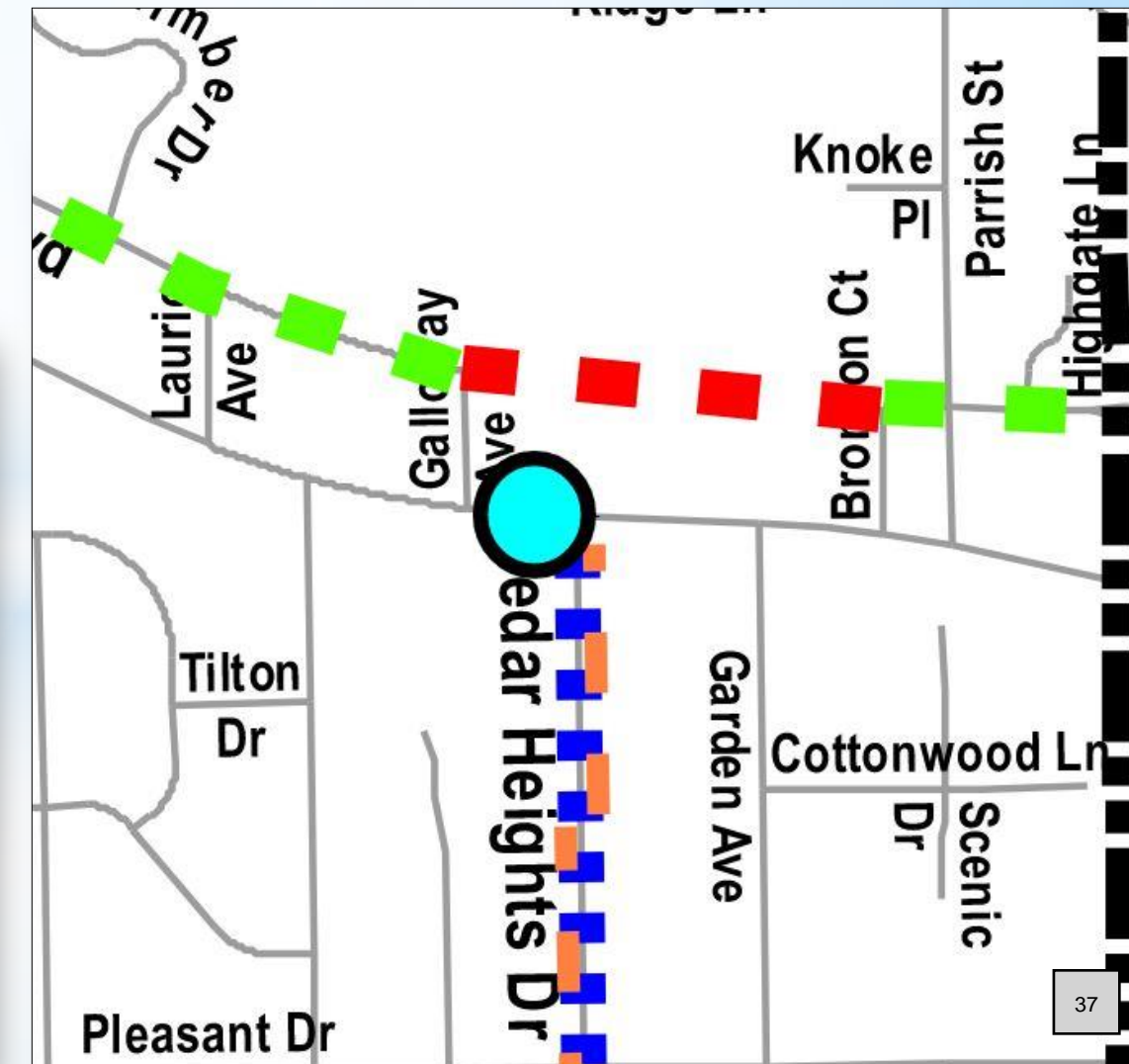
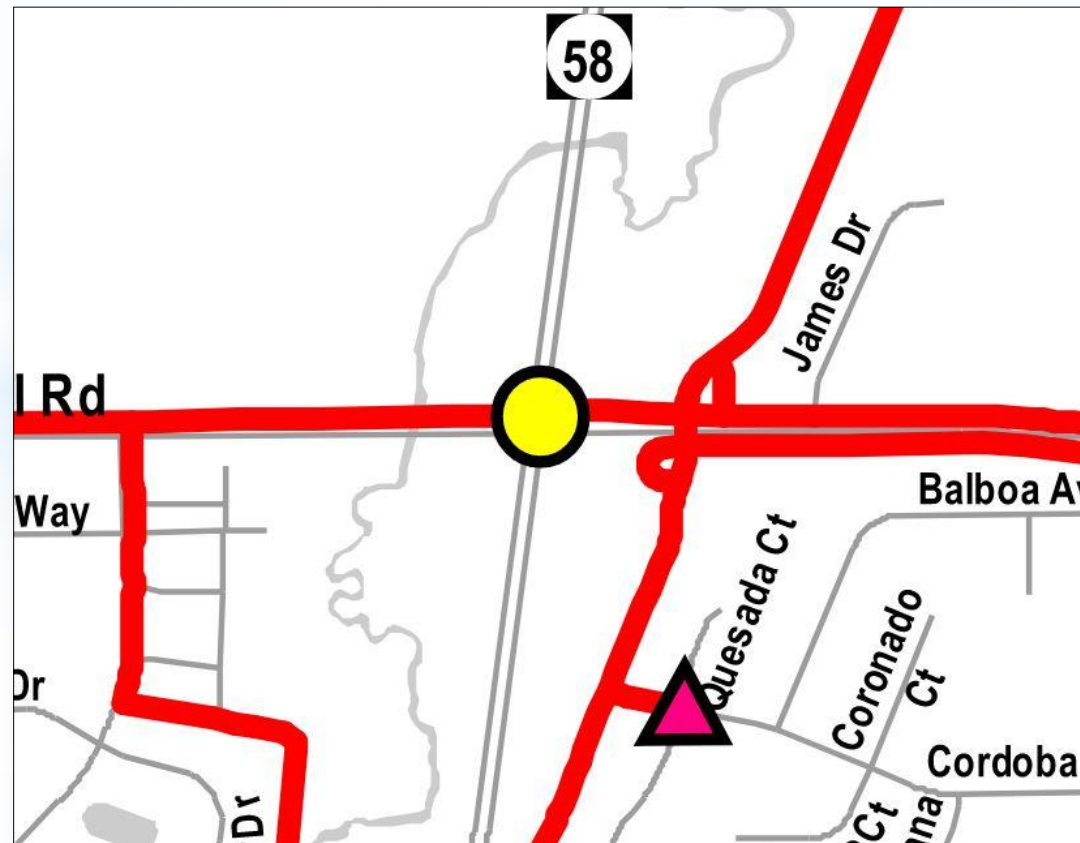
Cedar Falls Bicycle Plan Update

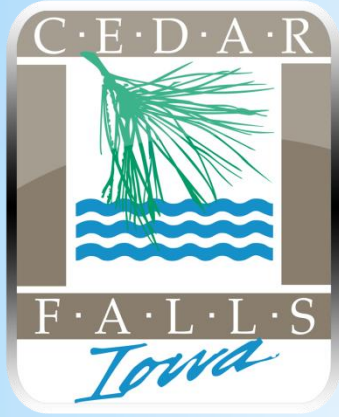
2025+ Planned Projects



Projects currently in construction for 2025+:

- **Grand Boulevard Trail Infill**
 - Trail Accommodations
 - CIP Item No. 92
- **Hwy 58 and Greenhill Road**
 - Trail Accommodations
 - CIP Item No. 117





Cedar Falls Bicycle Plan Update Schedule





Cedar Falls Bicycle Plan Update Recommendation



The Bicycle and Pedestrian Advisory Committee and City Staff bring this forward for discussion and to note any final public comments in relation to the plan map. The recommendation for formal vote will be on a subsequent Council agenda.

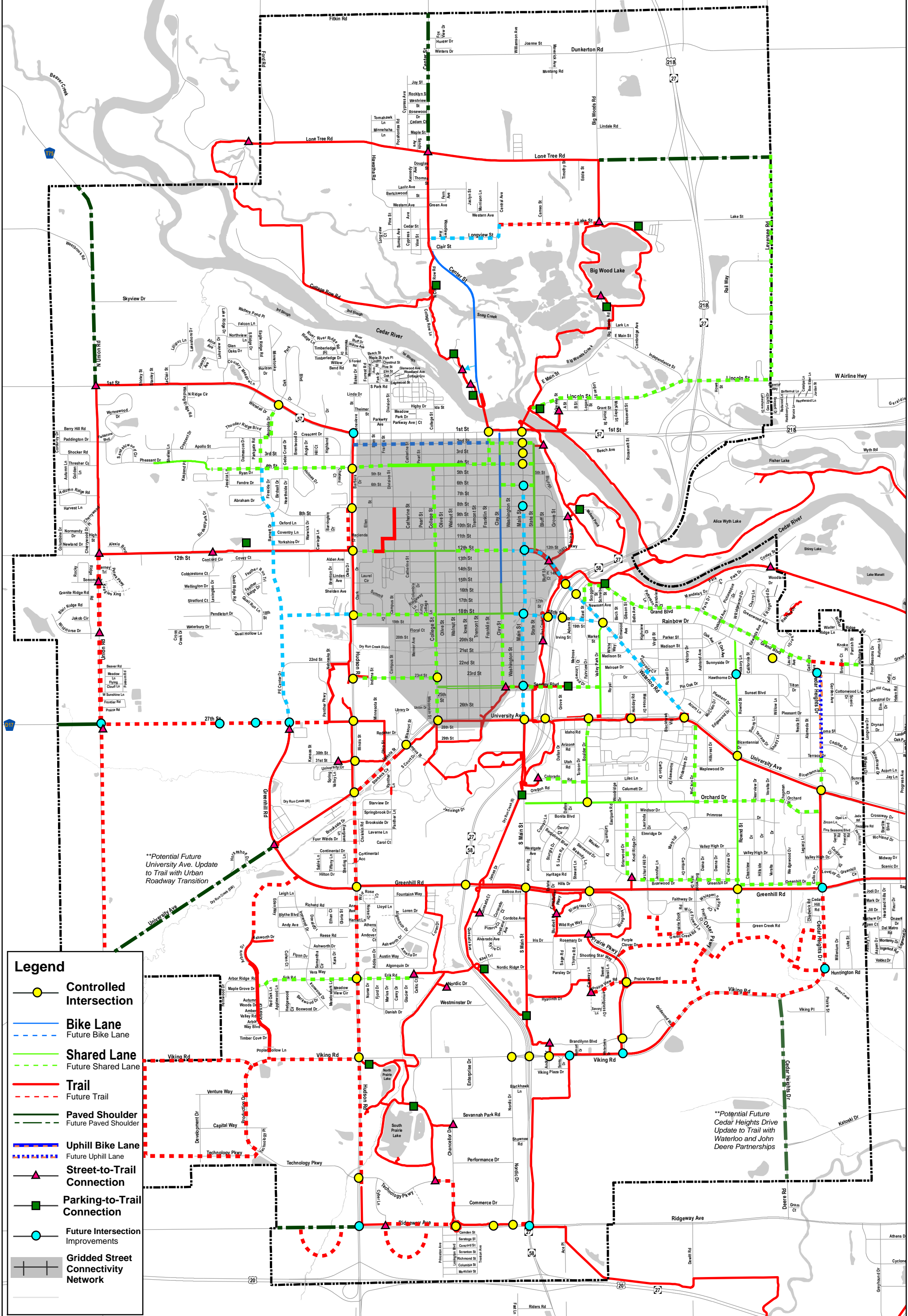


City of Cedar Falls, Iowa

Preliminary Recommendation

Bike Network

2-1-2022



Legend

- Controlled Intersection**
- Bike Lane**
- Future Bike Lane**
- Shared Lane**
- Future Shared Lane**
- Trail**
- Future Trail**
- Paved Shoulder**
- Future Paved Shoulder**
- Uphill Bike Lane**
- Future Uphill Lane**
- Street-to-Trail Connection**
- Parking-to-Trail Connection**
- Future Intersection Improvements**
- Gridded Street Connectivity Network**

*Consideration of
Public Safety Model Study:
Funding Sources*

*Committee of the Whole
April 18, 2022*



Background

- **3/21/22, the following referral was made:**
It was then moved by Ganfield and seconded by Harding to refer to the Committee of the Whole a presentation of possible funding sources up to \$125,000 and at least three consulting firms, including Community Security Solutions, LLC, for the Public Safety review.

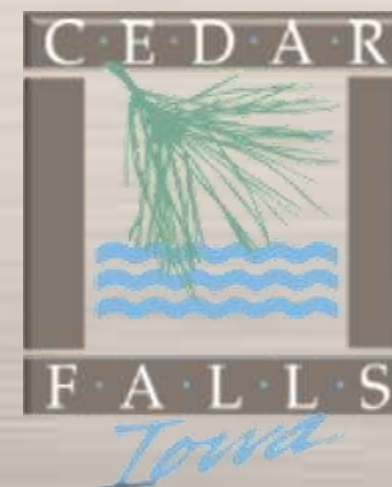


Possible Funding Sources

- **Emergency Reserves - \$125,000**
- **1 Less Public Safety Officer - \$100,000**
- **Contingency - \$60,000**
- **Other CIP items or items discussed through budget process**



Motion



Questions

