

**MAYOR**  
Edward J. Johnson, Jr.

**CITY MANAGER**  
Ray Gibson

**CITY CLERK**  
Valerie Glass



**FAYETTEVILLE**  
NO LIMITS ON IMAGINATION

**COUNCIL**  
Mayor Pro Tem  
Niyah Glover  
T. Joe Clark  
Richard J. Hoffman  
Darryl Langford,  
Scott Stacy

**DATE:**  
**1/18/2024**  
**6:00 PM**

## **CITY COUNCIL AGENDA**

Call to Order

Opening Prayer

The Pledge of Allegiance to the Flag

### **Approval of Agenda**

1. Approval of the Minutes from the December 14, 2023 Regular City Council Meeting

### **RECOGNITIONS AND PRESENTATIONS**

2. Regional Excellence Award - Visionary Planning Award: ***Presented by Director of Community and Economic Development David Rast and Global Practice Director Sheba Ross***
3. 2023 Annual Governor's Public Safety Award: ***Presented by City Manager Ray Gibson***
4. Employee of the Month for November and December: ***Presented by City Manager Ray Gibson***
5. Retirement of City Clerk Valerie Glass: ***Presented by City Manager Ray Gibson***

### **PUBLIC HEARINGS**

6. Consider #0-1-24 - Final Budget Amendment for FY23 Budget: ***Presented by Director of Finance & Administrative Services Mike Bush***

### **NEW BUSINESS**

7. Consider R-1-24 - Election of Mayor Pro Tem for 2024: ***Presented by City Manager Ray Gibson***
8. Consider R-3-24 - Boards and Committee Appointments: ***Presented by City Manager Ray Gibson***
9. Consider R-6-24 - To provide a 90-Days Notice of Contract Termination for SAFEbuilt Georgia, LLC: ***Presented by City Manager Ray Gibson***

## **CONSENT AGENDA**

- [10.](#) R-2-24 - Lease Purchase Agreement
- [11.](#) R-4-24 - Authorization for Loan Payoff
- [12.](#) R-5-24 - Job Reclassification
- [13.](#) R-7-24 - Waiver of Water/Sewer fees for 100 Church Street

## **REPORTS AND COMMENTS**

City Manager & Staff Reports

City Council and Committee Reports

Mayors Comments & Public Comments

## **EXECUTIVE SESSION**

- 14. Executive Session - To discuss matters of Real Estate

## **ANNOUNCEMENTS**

**City of Fayetteville**  
**Regular Mayor and City Council Meeting**  
**Minutes**  
**December 14, 2023**

**Call to Order**

The Mayor and City Council of Fayetteville met in regular session on December 14, 2023, in the Council Chambers at City Hall. Council members present were: Darryl Langford, Joe Clark, Niyah Glover, Rich Hoffman, and Scott Stacy. The City Attorney present was Patrick Jaugstetter. Staff members present were City Manager Ray Gibson and City Clerk Valerie Glass. Mayor Ed Johnson called the meeting to order at 6:00 p.m.

Opening prayer was delivered by Council Member Stacy followed by the Pledge of Allegiance

Hoffman moved to approve the agenda as presented. Stacy seconded the motion. The motion carried unanimously.

Clark moved to approve the minutes of the Regular City Council Meeting for November 16, 2023. Glover seconded the motion. Langford abstained. The motion carried 4-0-1.

**Recognitions and Presentations:**

City Manager Ray Gibson announced the Employee of the Month for October; Katherine Prickett, Planning and Zoning Department.

Mr. Gibson recognized Lt. Josh Meade for his recent graduation from the Southern Police Institute at the University of Louisville.

Mr. Gibson also congratulated Katherine Bell, Crime Scene/Property Evidence Manager, who recently graduated from the National Forensic Academy.

**Consent Agenda:**

Mayor Johnson read the Consent Agenda item(s) and called for a vote.

- R-55-23 – Local Maintenance and Improvement Grant (LMIG) Program

Hoffman moved to approve the Consent Agenda. Stacy seconded the motion. The motion carried unanimously.

**City Manager and Staff Reports:**

City Manager, Ray Gibson announced that the Fire Department Truck Raffle drawing has been pushed back to New Year's for last minute ticket sales.

**Public Comments:**

City resident Terry Gamble expressed her desire to see more affordable housing within the City of Fayetteville.

Mayor Johnson thanked Ms. Gamble for bringing forth her concerns.

There were no further public comments.

Clark moved to adjourn the meeting. Stacy seconded the motion. The motion carried unanimously.

Respectfully submitted,

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Chelsea Siemen, Interim City Clerk



# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**FAYETTEVILLE CITY HALL**  
210 Stonewall Avenue West  
Fayetteville, Georgia 30214  
770-461-6029 Telephone  
770-460-4238 Facsimile  
[www.Fayetteville-GA.gov](http://www.Fayetteville-GA.gov)

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**TO: Mayor and City Council**

**VIA: Ray Gibson, City Manager**

**FROM: Carleetha Talmadge, Asst. Director of Finance and Administration**

**DATE: January 10, 2024**

**SUBJECT: Employee Recognitions**

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Congratulations! We are happy to announce the monthly award winners for the month of November and December:

**November Winners:**

Tony Whitley – Community Development Department  
Chris Parkerson – Fire Department  
Darius Lett – Police Department

**December Winners:**

Agnes Bridges – Finance Department  
Greg Moody – Fire Department  
George Boggs – Police Department  
Santiago Lopez – Police Department  
Alexander Rojas – Police Department  
Josef Harrison – Police Department



# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

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240 Glynn Street South •  
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**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**FROM:** Mike Bush, Director of Finance and Administrative Services

**DATE:** 1/4/24

**SUBJECT:** #0-1-24 – Ordinance to Amend F/Y 2023 Budgets

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Attached you will find an ordinance to amend Fiscal Year 2023 Budget for all Funds

I have prepared and will be presenting a power point presentation for an overview of this budget amendment. The power point is also attached for a more detailed review of the budget amendments.

**Proposed Ordinance 0-1-24**

**Subject Matter: FY 2023 Final Budget Amendment**

**Date of Public Hearing Before City Council: 01/18/24 6:00 PM**

**Date of Notice Published in Fayette County News: 1/10/24**

**CITY OF FAYETTEVILLE  
COUNTY OF FAYETTE  
STATE OF GEORGIA**

**ORDINANCE NUMBER #0-1-24**

**CITY OF FAYETTEVILLE, GEORGIA**

**PREAMBLE AND FINDINGS**

**AN ORDINANCE OF THE CITY OF FAYETTEVILLE**

An Ordinance to Provide for Adoption of a Budget Amendment Containing Estimates of Revenue and Expenditure Changes for The City of Fayetteville, Georgia for The Fiscal Year Beginning August 1, 2022 And Ending July 31, 2023.

Be It Ordained by the Mayor and Council of the City of Fayetteville, Georgia:

Section 1. That for Revenues and Expenditures of the Government and Its Activities for The Fiscal Year, Beginning August 1, 2022 And Ending July 31, 2023 The Amounts in The Following Sections Are Hereby Amended.

Section 2. That for Said Fiscal Year the General Fund, ARPA Fund, Hotel/Motel Fund, Capital Project Fund, Impact Fee Fund, Building Fund, TAD Fund, Water & Sewer Fund, Solid Waste Fund, DDA Fund, Main Street Fund, Veterans Memorial Fund, the SPLOST 2017 fund, the SPLOST 2023 fund, and the Self-Funded Insurance Plan fund is Hereby Amended as Follows:

FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
GENERAL FUND	21,876,204.00	1,121,301.00	22,997,505.00	8,479,496.00	31,477,001.00
ARPA FUND	6,618,494.00	10,000.00	6,628,494.00	-	6,628,494.00
HOTEL MOTEL FUND	500,000.00	-	500,000.00	116,000.00	616,000.00
CAPITAL PROJECTS FUND	2,119,650.00	211,349.00	2,330,999.00	11,900.00	2,342,899.00
IMPACT FEE FUND	472,296.00	47,000.00	519,296.00	1,199,000.00	1,718,296.00
BUILDING FUND	286,200.00	960,000.00	1,246,200.00	2,170,000.00	3,416,200.00
SPLOST 2017	29,145,855.00	-	29,145,855.00	2,401,989.00	31,547,844.00
SPLOST 2023	-	-	-	40,380,000.00	40,380,000.00
TAD FUND	610,000.00	65,000.00	675,000.00	33,500.00	708,500.00
WATER & SEWER FUND	8,992,682.00	10,202.00	9,002,884.00	1,765,500.00	10,768,384.00
DOWNTOWN DEVELOPMENT FUND	244,000.00	7,850.00	251,850.00	294,250.00	546,100.00
MAIN STREET TOURISM FUND	1,124,229.00	14,900.00	1,139,129.00	517,350.00	1,656,479.00
VETERANS MEMORIAL FUND	180.00	20.00	200.00	120.00	320.00
SOLID WASTE FUND	700,000.00	-	700,000.00	325,000.00	1,025,000.00
SELF FUNDED INSURANCE PLAN	-	2,060,000.00	2,060,000.00	934,200.00	2,994,200.00
TOTAL ALL FUNDS	72,689,790.00	4,507,622.00	77,197,412.00	58,628,305.00	135,825,717.00

Section 3. This Ordinance Shall Become Effective Upon Its Passage and Adoption.

All Ordinances, Or Parts of Ordinances, Inconsistent with This Ordinance Are Hereby Repealed.

Approved by the Mayor and Council of the City of Fayetteville, This 18th Day of January,

2024 By the Following Voting for Adoption:

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

\_\_\_\_\_  
Richard J. Hoffman, Mayor Pro Tem

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Darryl Langford, Council Member

\_\_\_\_\_  
Nyia Glover, Council Member

\_\_\_\_\_  
T. Joe Clark, Council Member

\_\_\_\_\_  
Scott Stacy, Council Member





**CITY OF FAYETTEVILLE**  
**BUDGET AMENDMENT TWO**  
**FY 2023**

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JANUARY 18, 2024

# SUMMARY OF FUNDS

FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
GENERAL FUND	21,876,204.00	1,121,301.00	22,997,505.00	8,479,496.00	31,477,001.00
ARPA FUND	6,618,494.00	10,000.00	6,628,494.00	-	6,628,494.00
HOTEL MOTEL FUND	500,000.00	-	500,000.00	116,000.00	616,000.00
CAPITAL PROJECTS FUND	2,119,650.00	211,349.00	2,330,999.00	11,900.00	2,342,899.00
IMPACT FEE FUND	472,296.00	47,000.00	519,296.00	1,199,000.00	1,718,296.00
BUILDING FUND	286,200.00	960,000.00	1,246,200.00	2,170,000.00	3,416,200.00
SPLOST 2017	29,145,855.00	-	29,145,855.00	2,401,989.00	31,547,844.00
SPLOST 2023	-	-	-	40,380,000.00	40,380,000.00
TAD FUND	610,000.00	65,000.00	675,000.00	33,500.00	708,500.00
WATER & SEWER FUND	8,992,682.00	10,202.00	9,002,884.00	1,765,500.00	10,768,384.00
DOWNTOWN DEVELOPMENT FUND	244,000.00	7,850.00	251,850.00	294,250.00	546,100.00
MAIN STREET TOURISM FUND	1,124,229.00	14,900.00	1,139,129.00	517,350.00	1,656,479.00
VETERANS MEMORIAL FUND	180.00	20.00	200.00	120.00	320.00
SOLID WASTE FUND	700,000.00	-	700,000.00	325,000.00	1,025,000.00
SELF FUNDED INSURANCE PLAN	-	2,060,000.00	2,060,000.00	934,200.00	2,994,200.00
TOTAL ALL FUNDS	72,689,790.00	4,507,622.00	77,197,412.00	58,628,305.00	135,825,717.00



# GENERAL FUND SUMMARY B/A #2

GENERAL FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BUDGET	AMENDED	BUDGET	FINAL
	BUDGET	AMEND 1	BUDGET	AMEND 2	BUDGET
REVENUE					
TAXES	18,495,945.00	305,000.00	18,800,945.00	(156,500.00)	18,644,445.00
LICENSES & PERMITS	1,042,750.00	85,350.00	1,128,100.00	2,270,250.00	3,398,350.00
INTERGOVERNMENTAL	150,000.00	215,000.00	365,000.00	145,000.00	510,000.00
CHARGES FOR SERVICES	154,122.00	38,951.00	193,073.00	750.00	193,823.00
FINES & FORFEITURES	1,050,000.00	-	1,050,000.00	(41,000.00)	1,009,000.00
INVESTMENT INCOME	20,000.00	185,000.00	205,000.00	266,000.00	471,000.00
CONTRIBUTIONS	15,000.00	12,000.00	27,000.00	36,000.00	63,000.00
MISCELLANEOUS	151,000.00	-	151,000.00	41,000.00	192,000.00
OTHER REVENUE	797,387.00	280,000.00	1,077,387.00	5,917,996.00	6,995,383.00
TOTAL REVENUE	21,876,204.00	1,121,301.00	22,997,505.00	8,479,496.00	31,477,001.00
EXPENDITURES					
GENERAL GOV'T	3,917,678.00	296,040.00	4,213,718.00	(191,500.00)	4,022,218.00
JUDICIAL	769,441.00	4,805.00	774,246.00	(21,000.00)	753,246.00
PUBLIC SAFETY	12,155,019.00	250,550.00	12,405,569.00	756,753.00	13,162,322.00
PUBLIC WORKS	2,171,281.00	16,296.00	2,187,577.00	-	2,187,577.00
				2,000.00	2,000.00
RECREATION	175,969.00	279,249.00	455,218.00	5,027,000.00	5,482,218.00
HOUDING & DEVELOPMENT	1,460,966.00	176,968.00	1,637,934.00	1,798,600.00	3,436,534.00
OTHER FINANCIAL USEA	1,225,850.00	97,393.00	1,323,243.00	1,107,643.00	2,430,886.00
TOTAL EXPENDITURES	21,876,204.00	1,121,301.00	22,997,505.00	8,479,496.00	31,477,001.00
NET	-	-	-	-	-



# G/F REVENUES – TAXES & LICENSES & PERMITS

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
<b>31</b>						
31.1100	Real property - current year	6,672,945.00	(220,000.00)	6,452,945.00	6,432,209.92	20,735.08
31.1315	TAVT - Title Ad Valorem Tax	685,000.00	129,000.00	814,000.00	813,254.79	745.21
31.1340	Intangible Recording Tax	180,000.00	(37,000.00)	143,000.00	122,127.35	20,872.65
31.1600	Real Estate Transfer (Intangible)	89,000.00	14,000.00	103,000.00	102,771.23	228.77
31.1750	Franchise Fee - Television Cable	230,000.00	10,500.00	240,500.00	240,028.19	471.81
31.3100	Local Option Sales Tax	5,650,000.00	(200,000.00)	5,450,000.00	5,435,969.80	14,030.20
31.4200	Beer/Wine Alcoholic Beverage Excise	394,000.00	(24,000.00)	370,000.00	350,026.30	19,973.70
31.4300	Local Option Mixed Drink	110,000.00	90,000.00	200,000.00	197,279.83	2,720.17
31.6100	Business and Occupation Taxes	1,500,000.00	80,000.00	1,580,000.00	1,578,844.35	1,155.65
31.9100	General Property - Pen & Int	9,000.00	1,000.00	10,000.00	9,816.59	183.41
	<b>31 - Totals</b>		(156,500.00)	15,363,445.00	15,282,328.35	81,116.65
<b>32</b>						
32.1100	Alcoholic Beverages Br/Wn/Liq	300,000.00	56,000.00	356,000.00	355,901.06	98.94
32.2210	Zoning and Land Use	17,500.00	6,000.00	23,500.00	22,699.00	801.00
32.2230	Signs	7,500.00	1,000.00	8,500.00	8,125.00	375.00
32.2901	Pool Permits	1,000.00	1,500.00	2,500.00	2,025.00	475.00
32.2903	Foundation Permits	9,000.00	74,000.00	83,000.00	82,700.00	300.00



# G/F REVENUES – LICENSES – INTERGOVERNMENTAL

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
32.2904	Low Voltage Permits	2,000.00	1,000.00	3,000.00	2,625.00	375.00
32.2920	Other Blasting fee	-	1,750.00	1,750.00	1,500.00	250.00
32.2940	Ansul/Hood Suppression Permit	2,000.00	500.00	2,500.00	2,100.00	400.00
32.2944	Fireworks Permit	500.00	750.00	1,250.00	1,000.00	250.00
32.2946	Grease Hood Permit	500.00	500.00	1,000.00	750.00	250.00
32.2990	Other -Other	10,000.00	1,250.00	11,250.00	11,060.00	190.00
32.3120	Building Inspections	550,000.00	2,100,000.00	2,650,000.00	2,647,908.62	2,091.38
32.3125	Cell Phone Tower Permit Inspection	850.00	500.00	1,350.00	1,000.00	350.00
32.3130	Plumbing Inspections	65,000.00	(16,000.00)	49,000.00	29,348.00	19,652.00
32.3140	Electrical inspections	55,000.00	14,000.00	69,000.00	68,011.20	988.80
32.3160	Air Conditioning Inspections	68,000.00	27,000.00	95,000.00	94,450.00	550.00
32.4100	Business License Penalty	-	500.00	500.00	350.00	150.00
<b>32 - Totals</b>			2,270,250.00	3,359,100.00	3,331,552.88	27,547.12
<b>33</b>						
33.1125	FEMA COVID-19 GRANT	-	135,000.00	135,000.00	133,258.66	1,741.34
33.1133	M.A.T.E.N Grant TEN-2023-402PT-013	5,000.00	10,000.00	15,000.00	14,500.86	499.14
<b>33 - Totals</b>			145,000.00	\$150,000.00	\$471,653.47	\$2,240.48



# G/F REVENUES – CHARGES FOR SERVICES - CONTRIBUTIONS

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
<b>34</b>						
34.1190	Other - Court Costs, Fees, and Charges	50,000.00	(20,000.00)	30,000.00	10,005.00	19,995.00
34.1300	Planning and Development Fees and Charges	50,000.00	20,000.00	70,000.00	69,057.75	942.25
34.6410	Background Check Fee	2,000.00	500.00	2,500.00	2,500.00	.00
34.9300	Bad Check Fees	50.00	250.00	300.00	90.00	210.00
	<b>34 - Totals</b>		750.00	\$102,800.00	\$81,652.75	\$21,147.25
<b>35</b>						
35.1170	Municipal - Court Fines and Forfeitures	1,000,000.00	(28,000.00)	972,000.00	952,704.27	19,295.73
35.1905	Municipal Court - Technology Fee	50,000.00	(13,000.00)	37,000.00	32,497.50	4,502.50
	<b>35 - Totals</b>		(41,000.00)	\$1,009,000.00	\$985,201.77	\$23,798.23
<b>36</b>						
36.1000	Interest income	205,000.00	266,000.00	471,000.00	470,957.22	42.78
	<b>36 - Totals</b>		266,000.00	\$471,000.00	\$470,957.22	\$42.78
<b>37</b>						
37.1000	Contributions and Donations	1,000.00	8,000.00	9,000.00	8,755.92	244.08
37.1017	Bicentennial Donations	-	28,000.00	28,000.00	27,672.87	327.13
	<b>37 - Totals</b>		36,000.00	\$63,000.00	\$56,477.83	\$6,522.17



## G/F REVENUES – CONTRIBUTIONS - OTHER FINANCING SOURCES

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
<b>38</b>						
38.3000	Reimbursement for Damaged Property	-	83,000.00	83,000.00	82,920.77	79.23
38.9000	Other Miscellaneous Income	74,300.00	(42,000.00)	32,300.00	12,414.55	19,885.45
	<b>38 - Totals</b>		41,000.00	\$192,000.00	\$168,439.68	\$23,560.32
<b>39</b>						
39.1117	Operating Transfer In - ARPA	200,000.00	6,000,000.00	6,200,000.00	6,131,642.83	68,357.17
39.1201	Appropriate Unreserve Fund Balance	198,647.00	(198,647.00)	.00	.00	.00
39.2100	Sale of Assets	105,000.00	(15,000.00)	90,000.00	70,756.51	19,243.49
	<b>39 - Totals</b>		5,786,353.00	\$6,863,740.00	\$6,776,139.34	\$87,600.66



# G/F EXPENSES – ALL CITY DEPARTMENTS 1 OF 4

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
	<b>EXPENSE</b>					
	Department <b>11100 - Governing Body</b>					
52.1200	Professional	68,899.00	(63,700.00)	5,199.00	1,744.93	3,454.07
	Department <b>11300 - Clerk of Council</b>					
51.2200	Social Security (FICA) Contributions	8,863.00	(300.00)	8,563.00	8,529.02	33.98
51.2400	Retirement Contributions	12,332.00	(200.00)	12,132.00	12,106.28	25.72
52.3500	Travel	2,722.00	500.00	3,222.00	3,205.36	16.64
55.2400	Allocated Self-Insurance Costs	56,466.00	(30,000.00)	26,466.00	15,696.17	10,769.83
	Department <b>13200 - City Manager</b>					
51.1100	Regular Employees	234,430.00	3,000.00	237,430.00	237,300.77	129.23
52.3500	Travel	9,571.00	2,200.00	11,771.00	11,680.44	90.56
52.3700	Education and Training	8,747.00	1,000.00	9,747.00	9,519.75	227.25
	Department <b>14000 - Elections</b>					
52.3850	Contract Labor	19,890.00	(15,000.00)	4,890.00	.00	19,890.00
	Department <b>15100 - Financial Administration</b>					
51.1100	Regular Employees	424,517.00	(14,000.00)	410,517.00	388,081.41	22,435.59
55.2400	Allocated Self-Insurance Costs	105,311.00	(25,000.00)	80,311.00	65,732.51	14,578.49
	Department <b>15300 - Law</b>					
52.1200	Professional	188,700.00	(10,000.00)	178,700.00	173,226.86	5,473.14
	Department <b>15350 - Data Processing (Info Tech)</b>					
51.1100	Regular Employees	243,567.00	5,500.00	249,067.00	249,055.19	11.81
52.2200	Repairs and Maintenance	42,865.00	(5,500.00)	37,365.00	33,811.38	3,553.62





# G/F EXPENSES –ALL CITY DEPARTMENTS 2 OF 4

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
	Department <b>15400 - Human Resources</b>					
51.1100	Regular Employees	149,036.00	6,000.00	155,036.00	154,839.78	196.22
52.2203	Computer System Maintenance	36,720.00	(6,000.00)	30,720.00	26,186.29	4,533.71
	Department <b>15650 - General Government Buildings</b>					
52.2201	Facility Repairs and Maintenance	75,260.00	(26,000.00)	49,260.00	10,170.00	39,090.00
53.1120	Bicentennial Birthday Celebration	35,000.00	26,000.00	61,000.00	60,976.54	23.46
	Department <b>15700 - Public Information</b>					
51.1100	Regular Employees	171,572.00	(30,000.00)	141,572.00	135,953.60	5,618.40
55.2400	Allocated Self-Insurance Costs	34,955.00	(10,000.00)	24,955.00	22,959.65	1,995.35
	Department <b>26500 - Municipal Court</b>					
51.1100	Regular Employees	163,499.00	44,000.00	207,499.00	206,676.56	822.44
52.3600	Dues and Fees	252,200.00	(44,000.00)	208,200.00	144,860.37	63,339.63
53.1110	General Computers and Computer Hardware	27,000.00	(21,000.00)	6,000.00	5,736.57	263.43
	Department <b>32100 - Police Administration</b>					
	Department <b>32210 - Criminal Investigation</b>					
51.1100	Regular Employees	1,147,180.00	(100,000.00)	1,047,180.00	983,904.78	63,275.22
52.2200	Repairs and Maintenance	18,207.00	(2,000.00)	16,207.00	14,155.94	2,051.06
53.1112	Drug Disposal Supplies	.00	100,000.00	100,000.00	99,707.68	292.32
	Department <b>32230 - Patrol</b>					
52.1206	GOHS GRANT - TRAFFIC (PD)	.00	53,000.00	53,000.00	12,050.28	40,949.72
52.1226	M.A.T.E.N Grant TEN-2022-402PT-030	.00	1,800.00	1,800.00	1,744.92	55.08
55.2400	Allocated Self-Insurance Costs	357,901.00	200,000.00	557,901.00	357,901.00	.00



# G/F EXPENSE ALL CITY DEPARTMENTS 3 OF 4

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
	Department <b>32600 - Police Buildings</b>					
	Department <b>32950 - Support Services</b>					
	Department <b>35100 - Fire Administration</b>					
51.1100	Regular Employees	263,618.00	7,500.00	271,118.00	270,809.41	308.59
	Department <b>35200 - Fire Fighting</b>					
51.1100	Regular Employees	2,571,358.00	209,000.00	2,780,358.00	2,679,897.48	100,460.52
55.2400	Allocated Self-Insurance Costs	877,344.00	191,453.00	1,068,797.00	877,343.74	191,453.26
	Department <b>35300 - Fire Prevention</b>					
51.1100	Regular Employees	308,955.00	96,000.00	404,955.00	404,457.64	497.36
	Department <b>35701 - Fire Station 91 &amp; Headquarters</b>					
	Department <b>35702 - Fire Station 92</b>					
	Department <b>35703 - Fire Station 93</b>					
	Department <b>41000 - Public Works Administration</b>					
	Department <b>42000 - Roads, Streets and Bridges</b>					
	Department <b>49500 - Cemetery</b>					
52.3850	Contract Labor	.00	2,000.00	2,000.00	2,000.00	.00
	Department <b>62200 - Park Areas</b>					
52.2200	Repairs and Maintenance	229,640.00	27,000.00	256,640.00	255,662.83	977.17
54.1109	335 GRADY AVENUE	.00	5,000,000.00	5,000,000.00	4,380,000.00	620,000.00
	Department <b>72000 - Inspection</b>					
52.1204	SAFEbuilt Georgia Professional Services	412,500.00	1,744,600.00	2,157,100.00	2,157,026.04	73.96



# G/F EXPENSES LL CITY DEPARTMENTS 4 OF 4

Account	Account Description	Current Budget	Budget Amendment 2	Amended Budget	YTD Transactions	Budget - YTD Transactions
	<b>Department 74000 - Planning and Zoning</b>					
51.1100	Regular Employees	565,896.00	(19,000.00)	546,896.00	540,248.85	6,647.15
52.1200	Professional	124,500.00	46,000.00	170,500.00	170,265.76	234.24
52.2200	Repairs and Maintenance	7,650.00	(4,000.00)	3,650.00	3,178.41	471.59
52.2203	Computer System Maintenance	22,500.00	(8,000.00)	14,500.00	14,409.61	90.39
52.3500	Travel	9,607.00	(4,000.00)	5,607.00	5,370.98	236.02
52.3600	Dues and Fees	3,000.00	(1,000.00)	2,000.00	990.00	1,010.00
55.2400	Allocated Self-Insurance Costs	125,477.00	(10,000.00)	115,477.00	111,397.21	4,079.79
	<b>Department 75200 - Economic Development</b>					
52.1207	FAYETTEVILLE HIGH PRIORITY TRAIL STUDY	114,474.00	54,000.00	168,474.00	168,411.14	62.86
	<b>Department 90000 - Other Financing Uses</b>					
51.1100	Regular Employees	290,000.00	525,000.00	815,000.00	.00	815,000.00
61.1001	Transfer to MSTF	40,000.00	321,000.00	361,000.00	361,000.00	.00
61.1003	Transfer out to DDA	.00	119,000.00	119,000.00	118,718.40	281.60
61.1015	Transfer out to CPF	162,193.00	11,000.00	173,193.00	172,993.00	200.00
			8,347,853.00			



# G/F EXPENSES - SUMMARY

38 ACRES - PROPERTY	5,000,000.00	RECREATION	MATEN GRANT	1,800.00	POLICE
INSPECTION SERVICES	1,744,600.00	ECO DEV	EDUCATION & TRAINING	1,000.00	VARIES DEPT
SALARIES	707,000.00	VARIES DEPT	RETIREMENT CONTRIBUTIONS	(200.00)	CLERKS OFFICE
SELF INSURANCE	316,453.00	VARIES DEPT	SOCIAL SECURITY	(300.00)	CLERKS OFFICE
TRANSFER TO MS	321,000.00	OTHER USES	TRAVEL	(1,300.00)	VARIES DEPT
TRANSFER TO DDA	119,000.00	OTHER USES	CONTRACT LABOR	(13,000.00)	VARIES DEPT
DRUG SUPPLIES GRANR	100,000.00	POLICE	COMPUTER SYSTEM MAINTENANCE	(14,000.00)	VARIES DEPT
TRAIL STUDY GRANT	54,000.00	ECO DEV	GENERAL COMPUTER / HARDWARE	(21,000.00)	VARIES DEPT
GOHS GRANT	53,000.00	POLICE	PROFESSIONAL FEES	(27,700.00)	VARIES DEPT
BICENTENIAL CELEBRATION	26,000.00	EVENTS	DUES & FEES	(45,000.00)	VARIES DEPT
REPAIRS & MAINTENANCE	15,500.00	VARIES DEPT			
TRANSFER TO CP	11,000.00	OTHER USES		8,467,553.00	



# OTHER FUNDS SUMMARY 1 OF 6

ARPA FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	6,618,494.00	10,000.00	6,628,494.00	-	6,628,494.00
EXPENSES	6,618,494.00	10,000.00	6,628,494.00	-	6,628,494.00
NET	-	-	-	-	-
HOTEL MOTEL FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	500,000.00	-	500,000.00	116,000.00	616,000.00
EXPENSES	500,000.00	-	500,000.00	116,000.00	616,000.00
NET	-	-	-	-	-
TAD FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	610,000.00	65,000.00	675,000.00	33,500.00	708,500.00
EXPENSES	610,000.00	65,000.00	675,000.00	33,500.00	708,500.00
NET	-	-	-	-	-



# OTHER FUNDS SUMMARY 2 OF 6

CAPITAL PROJECT FUND	FY 2023 ADOPTED	FY 2023 BA 1	FY 2023 AMENDED	FY 2023 BA 2	FY 2023 FINAL
REVENUES	2,119,656.00	211,343.00	2,330,999.00	11,900.00	2,342,899.00
EXPENSES	2,119,656.00	211,343.00	2,330,999.00	11,900.00	2,342,899.00
NET	-	-	-	-	-
IMPACT FEE FUND	FY 2023 ADOPTED	FY 2023 BA 1	FY 2023 AMENDED	FY 2023 BA 2	FY 2023 FINAL
REVENUES	472,296.00	47,000.00	519,296.00	1,199,000.00	1,718,296.00
EXPENSES	472,296.00	47,000.00	519,296.00	1,199,000.00	1,718,296.00
NET	-	-	-	-	-
BUILDING FUND	FY 2023 ADOPTED	FY 2023 BA 1	FY 2023 AMENDED	FY 2023 BA 2	FY 2023 FINAL
REVENUES	286,200.00	960,000.00	1,246,200.00	2,170,000.00	3,416,200.00
EXPENSES	286,200.00	960,000.00	1,246,200.00	2,170,000.00	3,416,200.00
NET	-	-	-	-	-



# OTHER FUNDS SUMMARY 3 OF 6

SPLOST 2017	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	29,145,855.00	-	29,145,855.00	2,401,989.00	31,547,844.00
EXPENSES	29,145,855.00	-	29,145,855.00	2,401,989.00	31,547,844.00
NET	-	-	-	-	-
SPLOST 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	-	-	-	40,380,000.00	40,380,000.00
EXPENSES	-	-	-	40,380,000.00	40,380,000.00
NET	-	-	-	-	-



# OTHER FUNDS SUMMARY 4 OF 6

DDA FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	244,000.00	7,850.00	251,850.00	294,250.00	546,100.00
EXPENSES	244,000.00	7,850.00	251,850.00	294,250.00	546,100.00
NET	-	-	-	-	-
MAIN STREET FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	1,124,229.00	14,900.00	1,139,129.00	517,350.00	1,656,479.00
EXPENSES	1,124,229.00	14,900.00	1,139,129.00	517,350.00	1,656,479.00
NET	-	-	-	-	-





# OTHER FUNDS SUMMARY 5 OF 6

WATER & SEWER FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	8,992,682.00	10,202.00	9,002,884.00	1,765,500.00	10,768,384.00
EXPENSES	8,992,682.00	10,202.00	9,002,884.00	1,765,500.00	10,768,384.00
NET	-	-	-	-	-
SOLID WASTE FUND	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	700,000.00	-	700,000.00	325,000.00	1,025,000.00
EXPENSES	700,000.00	-	700,000.00	325,000.00	1,025,000.00
NET	-	-	-	-	-



# OTHER FUNDS SUMMARY 6 OF 6

VERERANS MEMORIAL	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	180.00	20.00	200.00	120.00	320.00
EXPENSES	180.00	20.00	200.00	120.00	320.00
NET	-	-	-	-	-
SELF INSURED PLAN	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	ADOPTED	BA 1	AMENDED	BA 2	FINAL
REVENUES	-	2,060,000.00	2,060,000.00	934,200.00	2,994,200.00
EXPENSES	-	2,060,000.00	2,060,000.00	934,200.00	2,994,200.00
NET	-	-	-	-	-





**QUESTIONS?**

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# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

FAYETTEVILLE CITY HALL  
240 Glynn Street South •  
Fayetteville, Georgia 30214  
Telephone (770) 461-6029  
Facsimile (770) 460-4238  
[www.fayetteville-ga.gov](http://www.fayetteville-ga.gov)

---

**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**FROM:** Chelsea Siemen, Interim City Clerk

**DATE:** January 1, 2024

**SUBJECT:** R-1-24 - Election of Mayor Pro-Tem for 2024

---

The City of Fayetteville Charter states that:

“The Council Members, at the first regular meeting and after the newly elected Council Members have taken office following each regular election, shall elect from its membership a Mayor pro-tem for a term of one (1) year. Upon the City Council's failure to elect a Mayor pro-tem at its first meeting each year, the incumbent Council Member who received the highest number of votes, when last elected, shall be declared Mayor pro-tem. The Mayor pro-tem shall perform the duties of the Mayor during his absence from the City, his disability, or until the replacement of the Mayor by a special election, upon the vacancy of the office of Mayor. The Mayor pro-tem, when acting in the Mayor's absence, disability or vacancy from office, shall be counted to make a quorum of the Council and shall vote in a tie vote or to make a majority vote.”

The Council will need to elect Mayor Pro-Tem at the January 18, 2024, City Council meeting.

**RESOLUTION**

**R-1-24**

**2024 MAYOR PRO TEM**

**WHEREAS**, Section 2.08 of the City of Fayetteville Charter requires the City Council to elect a new Mayor Pro Tem, at the first regular meeting of each year, who will serve for the new calendar year.

**BE IT RESOLVED**, that the Mayor and Council of the City of Fayetteville, Georgia do hereby adopt the election of Council Member Rich Hoffman as Mayor Pro Tem for 2024.

**SO RESOLVED**, this 18<sup>th</sup> Day of January 2024.

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

Attest:

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Richard J. Hoffman, Mayor Pro Tem

\_\_\_\_\_  
T. Joe Clark, Councilmember

\_\_\_\_\_  
Niyah Glover, Councilmember

\_\_\_\_\_  
Darryl Langford, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember



# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

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210 Stonewall Avenue West  
Fayetteville, Georgia 30214  
770-461-6029 Telephone  
770-460-4238 Facsimile  
[www.Fayetteville-GA.gov](http://www.Fayetteville-GA.gov)

---

**TO: Mayor and City Council**

**VIA: Ray Gibson, City Manager**

**CC: Alan Jones, Assistant City Manager**  
**David Rast, Director of Community and Economic Dev.**  
**Julie Brown, Planning and Zoning Manager**

**FROM: Chelsea, Interim City Clerk**

**DATE: January 12, 2023**

**SUBJECT: R-3-24 - 2024 Board Appointments**

---

The Board Selection Committee recommends appointments for the following citizen boards that currently have vacancies or expired terms. The boards include the Planning & Zoning Commission (P&Z), Ethics Board, and Public Facility Authority.

During the months of November and December, the city actively solicited and reviewed applications from volunteers interested in serving on the various boards. Applications were received for the positions along with interest from current board members in continuing to serve. A selection committee consisting of Mayor Edward Johnson, Council Member Niyah Glover, Community Development Director David Rast, Planning and Zoning Manager Julie Brown, and City Clerk Valerie Glass considered both new applications and current board members for the various positions and have made a recommendation to the City Council for each position, beginning January 1, 2024.

**Planning and Zoning Commission:**

- Lori Mideau – Post 2
- Kelly Brown – Post 4
- Chris Key – Post 6

**Ethics Board:**

- Lydia Powell

**Public Facility Authority:**

- Ron Cantoni
- Aaron Wright
- Nancy Musselwhite

Appointments will be made official at the January 18, 2024, City Council meeting.

**RESOLUTION**

**R-3-24**

**BOARDS AND COMMITTEE APPOINTMENTS**

**WHEREAS**, Section 4.02 of the City of Fayetteville Charter states that all members of boards, commissions and authorities of the City shall be appointed by the City Council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, terms of office, or manner of appointment is prescribed by this Charter or by law, and

**WHEREAS**, Such boards, commissions and authorities are to fulfill any investigative, quasi-judicial or quasi-legislative function the City council deems necessary, and

**WHEREAS**, the City of Fayetteville’s Planning and Zoning Commission, Ethics Board, and Public Facilities Authority had open seats as of December 31, 2023, and

**WHEREAS**, the City actively solicited the notice of available seats to be applied for by interested residents, and

**WHEREAS**, The Selection Committee nominated Lori Mideau to serve Post 2; Kelly Brown to serve Post 4; and Chris Key to serve Post 6 on the Planning and Zoning Board; Lydia Powell to serve the open seat of the Ethics Board; and Ron Cantoni, Aaron Wright, and Nancy Musselwhite to continue serving on the Public Facility Authority with the approval of City Council.

**BE IT RESOLVED**, that the Mayor and Council of the City of Fayetteville, Georgia do hereby adopt this Resolution and appoint the selected applicants as the new Board Members beginning January 1, 2024.

**SO RESOLVED**, this 18th Day of January 2024.

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

\_\_\_\_\_  
Richard J. Hoffman, Mayor Pro Tem

Attest:

\_\_\_\_\_  
T. Joe Clark, Councilmember

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Niyah Glover, Councilmember

\_\_\_\_\_  
Darryl Langford, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember



# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

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---

**TO:** Mayor and Council

**FROM:** Ray Gibson, City Manager

**DATE:** 1/12/2024

**SUBJECT:** R-6-24 - To Provide a 90-Day Notice of Contract Termination for SAFEbuilt Georgia, LLC

---

The current contract agreement with SAFEbuilt Georgia, LLC is no longer advantageous to the City, as a result of larger projects being developed in the City. As a result, Staff would like for the Mayor and Council to approve the termination of the current Professional Services Agreement between the City and SAFEbuilt Georgia, LLC at the January 18, 2024, City Council Meeting. The City will continue to pay hourly rates for inspections actually performed on all projects by SAFEbuilt during this time and the City will be open to negotiations of a new contract moving forward, that better fits with the needs of the City. Other payments (including the payment of a percentage of permit fees) will be withheld pending the termination of the Professional Services Agreement and the negotiation of prorated fees for ongoing projects pursuant to Paragraph 6 of the Professional Services Agreement.



**RESOLUTION**

**R-6-24**

**90-Day Notice of Contract Termination for SAFEbuilt Georgia LLC**

**WHEREAS**, the City of Fayetteville entered into a contract agreement with SAFEbuilt Georgia LLC on August 20, 2020, for building inspection services, with said contract being amended on February 16, 2023; and,

**WHEREAS**, the contract with SAFEbuilt is based on a revenue share model with SAFEbuilt receiving 75% of the revenues from permit/inspection/plan review fees and the City receiving 25% of the revenues; and,

**WHEREAS**, the City has been satisfied with the services being provided by SAFEbuilt since the execution of the contract; and,

**WHEREAS**, the current model as approved in the contract is no longer to the benefit of the City for larger development projects that are currently occurring in the City; and,

**WHEREAS**, the City would like to allow SAFEbuilt the opportunity to present new options as to the sharing of funds moving forward, resulting in the City of Fayetteville having to move forward with a 90-day notice of contract termination to commence on this day, January 18, 2024.

**BE IT RESOLVED**, by the Mayor and Council of the City of Fayetteville that the 90-day notice of contract termination for the Building Inspection Services Contract be approved, allowing for the negotiation of a new contract if both sides can come to an agreement.

**SO RESOLVED**, this \_\_\_ Day of \_\_\_\_, 2024.

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

\_\_\_\_\_  
Richard J. Hoffman, Mayor Pro Tem

Attest:

\_\_\_\_\_  
T. Joe Clark, Councilmember

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Niyah Glover, Councilmember

\_\_\_\_\_  
Darryl Langford, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember



# FAYETTEVILLE

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---

**TO:** Mayor and Council

**VIA:** Ray Gibson, City Manager

**FROM:** Mike Bush, Director of Finance and Administrative Services

**DATE:** 1/2/2024

**SUBJECT:** R-2-24 To Enter into a Lease-Purchase Agreement.

---

The City of Fayetteville enters into a Lease Purchase Agreement each year for large Capital purchases to spread the expense over three years instead of only the year we purchase the item.

For Fiscal Year 2024, we budgeted \$700,000.00 for capital purchases. We will be purchasing equipment for the Police Department, Fire Department, Public Works Department, Parks and Recreation, and the IT department.

This resolution allows the City to reimburse ourselves for purchasing vehicles and equipment to amortize it over three budget cycles.

**RESOLUTION**

**R-2-24**

**LEASE PURCHASE AGREEMENT**

**WHEREAS**, the City of Fayetteville will enter into a Lease Purchase Agreement with GMA in the amount of \$700,000.00.

**WHEREAS**, the City of Fayetteville will use the Lease Purchase Agreement for large Capital purchases for the Police Department, Fire Department, Public Works Department, Parks and Recreation, and the IT department.

**BE IT RESOLVED**, that the Mayor and Council of the City of Fayetteville, Georgia do hereby adopt the attached Lease Purchase Agreement Package.

**SO RESOLVED**, this 18<sup>th</sup> day of January 2024.

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

Attest:

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Richard J. Hoffman, Mayor Pro Tem

\_\_\_\_\_  
T. Joe Clark , Councilmember

\_\_\_\_\_  
Niyah Glover, Councilmember

\_\_\_\_\_  
Darryl Landford, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember



President  
Randall Walker  
Mayor, Perry

December 21, 2023

First Vice President  
Fred Perriman  
Mayor, Madison

Mike Bush  
Finance Director  
City of Fayetteville  
210 Stonewall Avenue, W.  
Fayetteville, Georgia 30214

Second Vice President  
Bianca Motley Broom  
Mayor, College Park

Third Vice President  
Andrea Gibby  
Mayor, Young Harris

RE: Direct Installment Program

Immediate Past President  
Julie Smith  
Mayor, Tifton

Dear Mr. Bush:

CEO & Executive Director  
Larry H. Hanson

Please find enclosed the proposed lease supplement between your city and the Georgia Municipal Association. GMA will file all necessary forms including the state UCC-1 and federal 8038. **Please keep in mind the payment schedule (Schedule B) may change slightly depending on the closing date.**

Please return the documents and invoice to GMA by January 22, 2024 to guarantee the 5.45% interest rate. You may wish to send the documents by overnight courier to assure prompt delivery.

**PLEASE PAY CAREFUL ATTENTION TO SIGNATURES AND SEALS. OUR LENDERS WILL NOT PROCESS INCOMPLETE PAPERWORK. IF YOU ARE UNSURE ABOUT A DATE FIELD, LEAVE IT BLANK.**

If you have any questions, please contact me at (678) 686-6274.

Sincerely,

A handwritten signature in black ink that reads 'Philip Potter'. The signature is fluid and cursive, with the first name 'Philip' and last name 'Potter' clearly distinguishable.

Philip Potter  
Financial Services Manager

/PP  
Enclosures

**DOCUMENT NOTES**

**LEASE SUPPLEMENT**

**NOTE: ON ALL PROPERTIES REQUIRING TITLE, A COPY OF THE MV - 1 APPLICATION LISTING GMA AS LIENHOLDER MUST ACCOMPANY LEASE DOCUMENTS.**

*Exhibit E - Lease Supplement:* Please complete requested information. Please also sign on the Lessee position, which is marked with the City's name. The City Clerk should attest this document.

*Exhibit E - Schedule A:* Please insert appropriate information as requested (i.e., add serial number, amount, or model number).

*Exhibit E- Schedule B:* No action is required for this schedule.

*Exhibit E- Schedule C:* Please date, sign, and have the City Clerk attest this document.

*Exhibit E- Schedule D:* IRS Form 8038: Please add the city's Tax I.D. number and sign at the bottom. GMA will complete this document at closing.

*Exhibit E- Schedule F: Resolution/Ordinance for Supplemental Lease:* Please add necessary information, date, and sign this document. The Resolution/Ordinance must be adopted at a regular council meeting at which the Mayor may designate the appropriate city officials to enter into subsequent leases for the appropriate amount. The City Clerk should sign and seal at the bottom of the page.

Please return the enclosed document and all attachments (i.e., clips, etc.) to:

Georgia Municipal Association  
Attention: Financial Services Program Manager  
P.O. Box 105377  
Atlanta, Georgia 30348

IF YOU HAVE ANY QUESTIONS OR SHOULD NEED ANY ASSISTANCE, PLEASE DO NOT HESITATE TO CALL THE FINANCIAL SERVICES PROGRAM MANAGER AT (888) 488-4462. LEASE DOCUMENTS MUST BE EXECUTED COMPLETELY AND CORRECTLY BEFORE ANY CHECKS WILL BE ISSUED BY THE SERVICING BANK.

Note: GMA's Lienholder Code is 10288896

**EXHIBIT "E"**  
**LEASE SUPPLEMENT**

THIS LEASE SUPPLEMENT (this "Lease Supplement") by and between GEORGIA MUNICIPAL ASSOCIATION, INC., a Georgia non-profit corporation ("Lessor") and the municipal corporation of the State of Georgia signing below ("Lessee"), is made and entered into the date of its execution by the Lessor.

RECITALS:

Lessor and Lessee have entered into a Master Lease (the "Master Lease") dated November 30, 2000, which provides for Lessor to lease to Lessee certain property (the "Property") to be specified in Lease Supplements to be executed and delivered by Lessor and Lessee from time to time; and

Lessor and Lessee are entering into this Lease Supplement pursuant to the Master Lease to specify the terms for the lease of certain Property.

LESSOR AND LESSEE HEREBY AGREE AS FOLLOWS:

1. Definitions. Unless a different meaning or intent is required by this Lease Supplement, the capitalized terms used in this Lease Supplement shall have the meanings set forth in the Master Lease.
2. Property. The Property described on the Property Schedule incorporated as Schedule A to this Lease Supplement is specified as the Property that initially is the subject hereof.
3. Lease Payments. The Rental Schedule, incorporated as Schedule B to this Lease Supplement describes the initial amounts and payment dates of the Rentals for the Lease, and the Purchase Price for the Property. The Termination Payment may become due and payable upon the circumstances described in Section 4.2 of the Master Lease.
4. Term of Lease. The Starting Term of the Lease of the Property shall begin on the date hereof (the "Starting Date") and end on December 31 of the same year. The Lease will be renewed for successive calendar year Renewal Terms (the "Renewal Terms"), and an Ending Term (the "Ending Term") commencing January 1 of the last calendar year appearing on the Rental Schedule, and ending on the date of the final payment shown on the Rental Schedule (the "Ending Date"), unless Lessee gives a Nonrenewal Notice or there occurs an Event of Nonappropriation, as provided in the Master Lease. The "Lease Term" is the period from the Starting Date to the Ending Date, subject to the earlier expiration or termination of the Lease as provided in the Master Lease.
5. Agreements, Representations and Warranties. Lessee represents, warrants and agrees as follows:
  - (a) Lessee's representations, warranties and agreements contained in the Master Lease are true, accurate, complete and effective as of the date hereof;
  - (b) *(this clause (b) applies only if this Lease is designated as a Bank-Qualified Lease below)* in order to enable Lessor to offer the interest rate contained in this Lease, Lessee represents and warrants that it has not issued, nor does it (taken together with the entities with which it must be aggregate pursuant to Section 265(b)(3)(E) of the Code) reasonably expect to issue (taking into account the Leases) more than \$10 million of tax-exempt obligations (other than private activity bonds) for the calendar year during which the Lease becomes effective; as provided in Code Section 265(b)(3)(B)(II), Lessee specifically designates the Lease as a "qualified tax-exempt obligation" as provided by Code Section 265(b)(3);
  - (c) Lessee will take no action that will directly or indirectly affects the deductibility of that portion of Lessor's interest expense allocable to this Lease;
  - (d) Lessee has made an available appropriation of and included in its current operating budget all Rentals for the Starting Term and the Termination Payment applicable to this Lease;
  - (e) Unless Property funds are escrowed, Lessee has received, tested, and finally accepted the Property;

- (f) The portion of the Rentals representing principal, when taken together with the principal portion outstanding under any other contract entered into by Lessee pursuant to the authority of O.C.G.A. § 36-60-13, together with the amount of debt outstanding incurred by Lessee pursuant to Article IX, Section V, Paragraph I of the Constitution of Georgia of 1983, as amended, does not exceed 10% of the assessed value of all taxable property within the jurisdictional limits of Lessee;
  - (g) The Property that is the subject hereof has not been the subject of a referendum that failed to receive the approval of the voters of Lessee within the calendar year in which this Lease is entered into for any of the four immediately preceding calendar years;
  - (h) If the Property subject to this Lease is real property: and unless the Property has been approved in the most recent referendum calling for the levy of a special county 1% sales and use tax pursuant to O.C.G.A. Tit. 48, Chapt. 8, Art. 3, Pt. 1, neither of the following has occurred:
    - (i) the average annual payments on the aggregate of all outstanding contracts entered into by Lessee for real property pursuant to the authority of O.C.G.A. § 36-60-13, including this Lease, do not exceed 7.5% of the governmental fund revenues of Lessee for the last calendar year preceding the date of delivery of this Lease (provided, however, that there may be added to such governmental fund revenues any special county 1% sales and use tax proceeds collected pursuant to O.C.G.A. § 48-8-111 legally available to pay amounts on this Lease or such other contracts); and
    - (ii) the outstanding principal balance on the aggregate of all outstanding contracts entered into by Lessee for real property pursuant to the authority of O.C.G.A. § 36-60-13, including this Lease does not exceed \$25,000,000.00
  - (i) If the property subject to this Lease is real property, Lessee held a public hearing with respect to this Lease prior to the delivery of this Lease, notice of which hearing was published at least once in each of the two weeks preceding the week of the hearing in a newspaper of general circulation in the jurisdiction of Lessee.
  - (j) No Event of Default or Event of Nonappropriation has occurred with respect to any Lease entered into under the Master Lease.
6. Non-Arbitrage Certificate. The Property that is subject to the Lease has not been and is not expected to be sold or otherwise disposed of in whole or in part prior to the Ending Date. Monies appropriated for the payment of amounts under the Lease will be paid from Lessee's general fund and will not be pledged for the Lease or be otherwise separately identified or accounted for (unless the Lease is to be paid from sales tax receipts). Lessee has not been notified of any listing of it by the Internal Revenue Service as an issuer that may not certify its obligations. No proceeds or "gross proceeds" of the Lease are expected to be invested prior to an allocation for governmental use, unless an Escrow Agreement has been entered into in connection with this Lease. The proceeds of the Lease will not be used in a manner and no other action will be taken or omitted that would cause the Lease to be an "arbitrage bond" under Section 148 or a "private activity bond" under Section 141 of the Internal Revenue Code of 1986, as amended and the regulations promulgated under that Section.
7. Quitclaim. At the outset of this Lease, the Lessee does hereby assign, transfer, convey and quitclaim to Georgia Municipal Association, Inc. ("Lessor") such ownership interests as it may possess, if any, in and to the "Property," as is necessary to permit the Property to be leased by Lessor to Lessee pursuant to the terms of this Lease Supplement and the Master Lease in accordance with their terms. Pursuant to Section 2.2 of the Master Lease, Lessor further transfers title to Lessee to the extent provided therein, and Lessee accepts such transfer in accordance with such Section 2.2. This quitclaim is given in consideration of the advance by or on behalf of the Lessor of the purchase price of the Property and the undertaking of the Lessor represented by this Lease Supplement.
8. Active Municipality. The Lessee certifies that it does, and expects to continue (a) providing at least three of the following services, either directly or by contract: law enforcement; fire protection (which may be furnished by a volunteer fire force) and fire safety; road and street construction or maintenance; solid waste management; water supply or distribution or both; waste-water treatment; storm-water collection and disposal; electric or gas utility services; enforcement of building, housing, plumbing, and electrical codes and other similar codes; planning and zoning; recreational facilities; (b) holding at least six regular, monthly or bimonthly, officially recorded public meetings each year; and (c) qualifying for and holds a regular municipal election as provided by law.

9. Effect of Lease Supplement. This Lease Supplement is intended as a separate Lease of the items of Property described in this Lease Supplement pursuant to the Master Lease. The terms, conditions and provisions of the Master Lease are hereby incorporated in this Lease Supplement to the same extent as if fully set forth in this Lease Supplement in this place, except to the extent expressly amended or modified by this Lease Supplement. The owner of Lessor's interest in this Lease shall have all rights, powers and remedies of Lessor with respect to this Lease under the Master Lease. This Lease Supplement may be executed in multiple counterparts, each of which shall constitute an original. This Lease Supplement shall be effective only upon the due completion and execution of the Schedules listed below and the delivery thereof to the Servicer.

10. Bank-Qualified or Non-Bank-Qualified.

The Lease under this Lease Supplement is a Non-Bank-Qualified Lease;

OR: (Check 1 box)

The Lease under this Lease Supplement is a Bank-Qualified Lease and Lessee has designated the Lease under the Lease Supplement as a "qualified tax-exempt obligation" under Section 265(b)(3) of the Code. The Lessee and its subordinate entities, and the entities that issue obligations on behalf of Lessee have not issued other tax-exempt obligations (other than private activity bonds, except Qualified 501(c)(3) Bonds) in the current calendar year, and Lessee does not expect that it and such other entities will issue such tax-exempt obligations such that all of such obligations, taken together with the Lease Amount under the Lease Supplement, would exceed \$10,000,000 in such calendar year. The only tax-exempt obligations issued or expected to be issued in the current calendar year by such parties are as follows (type title, date and amount):

	<b>TITLE</b>	<b>DATE</b>	<b>AMOUNT</b>
(1)	_____	_____	_____
(2)	_____	_____	_____



11. Payments Direction. Lessee authorizes and directs the Servicer under this Lease Supplement to pay the vendors of the Property as indicated below:

<u>NAME AND ADDRESS OF VENDOR</u>	<u>INVOICE #</u> (attach invoices)	<u>AMOUNT</u>
City of Fayetteville 210 Stonewall Avenue W Fayetteville, GA 30214 Attn: Finance Director (770) 719-4167	Enclosed	\$700,000.00

(Should Lessee have previously paid vendor, or require another means of payment to the Vendor, it should attach a request for an alternate payment method with a full explanation and, if applicable, proof of payment to the vendor.)

12. Assignee and Servicer. Lessor has assigned its rights and interests in the Lease to Magnolia Bank, which shall serve as Servicer for the Lease, and Lessee shall make payments to such Servicer.

13. Schedules. Lessee hereby delivers to Lessor and its assigns the completed, executed and effective Schedules C, D, and F, described below.

This Lease Supplement is dated: \_\_\_\_\_.

**IN WITNESS WHEREOF,** Lessor and Lessee have caused this Lease Supplement to be duly executed.

**LESSEE:**  
(SEAL)

**City of Fayetteville**

**Signed By:** \_\_\_\_\_  
City Manager or Mayor

**Print Name:** \_\_\_\_\_

**Attested By:** \_\_\_\_\_  
City Clerk

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**LESSOR:**  
(SEAL)

**GEORGIA MUNICIPAL ASSOCIATION, INC.**

**Signed By:** \_\_\_\_\_  
**Executive Director**

**Attested By:** \_\_\_\_\_  
**Financial Services Program Manager**

**Date of Execution:** \_\_\_\_\_

**Schedules Hereto:**

- A. Property Schedule**
- B. Rental Schedule**
- C. Appropriation Certificate Form**
- D. Form 8038G or 8038GC**
- E. Form UCC-1 (If included)**
- F. Ordinance/Resolution for Lease Supplement**
- G. Assignment and Transfer of Lease Supplement  
(Schedule G will be completed by GMA)**

**SCHEDULE A**

**PROPERTY SCHEDULE**

<u>DESCRIPTION OF PROPERTY</u>	<u>IDENTIFICATION OR VIN NUMBER</u>	<u>AMOUNT FINANCED</u>
Various Vehicles & Equipment		\$700,000.00

<b>Annual Interest Rate:</b>	<b>5.45%</b>
<b>Years:</b>	<b>3</b>
<b>Payments Per Year:</b>	<b>4</b>
<b>Amount:</b>	<b>\$700,000.00</b>

<b>Payment Number</b>	<b>Payment</b>	<b>Principal</b>	<b>Interest</b>	<b>Balance</b>
1	\$63,627.60	\$54,090.10	\$9,537.50	\$645,909.90
2	\$63,627.60	\$54,827.07	\$8,800.52	\$591,082.83
3	\$63,627.60	\$55,574.09	\$8,053.50	\$535,508.73
4	\$63,627.60	\$56,331.29	\$7,296.31	\$479,177.44
5	\$63,627.60	\$57,098.80	\$6,528.79	\$422,078.64
6	\$63,627.60	\$57,876.78	\$5,750.82	\$364,201.86
7	\$63,627.60	\$58,665.35	\$4,962.25	\$305,536.52
8	\$63,627.60	\$59,464.66	\$4,162.94	\$246,071.85
9	\$63,627.60	\$60,274.87	\$3,352.73	\$185,796.99
10	\$63,627.60	\$61,096.11	\$2,531.48	\$124,700.87
11	\$63,627.60	\$61,928.55	\$1,699.05	\$62,772.32
12	\$63,627.60	\$62,772.32	\$855.27	\$0.00
<b>TOTALS</b>	<b>\$763,531.17</b>	<b>\$700,000.00</b>	<b>\$63,531.17</b>	

**SCHEDULE C**

**APPROPRIATION CERTIFICATE**

Re: Master Lease dated November, 30, 2000 and Lease Supplement (the "Lease Supplement") dated \_\_\_\_\_, between Lessee and Georgia Municipal Association, Inc.

The undersigned officers of the City of Fayetteville (the "Lessee") hereby certify that all Rentals and the Termination Payment under the referenced Lease Supplement, for the current fiscal year are within such Lessee's operating budget or budgets for such year and an appropriation of funds for such year has been made for such purpose and is available therefore.

Dated: \_\_\_\_\_

**City of Fayetteville**

***Signed by:*** \_\_\_\_\_

***Print Name:*** \_\_\_\_\_

***Title:*** \_\_\_\_\_

***Attested By:*** \_\_\_\_\_

***Print Name:*** \_\_\_\_\_

***Title:*** \_\_\_\_\_

(SEAL)

**INSTRUCTIONS:**

1. To be given at the time of signing a Lease Supplement and within 30 days of the adoption of each annual budget.
2. Complete a separate certificate for each Lease Supplement in effect.

**SCHEDULE D**

Form **8038-G**

(Rev. September 2011)

Department of the Treasury  
Internal Revenue Service

**Information Return for Tax-Exempt Governmental Obligations**

▶ Under Internal Revenue Code section 149(e)

▶ See separate instructions.

**Caution:** If the issue price is under \$100,000, use Form 8038-GC.

OMB No. 1545-0720

<b>Part I Reporting Authority</b>		If Amended Return, check here <input type="checkbox"/>
1 Issuer's name <b>City of Fayetteville</b>		2 Issuer's employer identification number (EIN) <b>58-0970729</b>
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) <b>210 Stonewall Avenue, W.</b>	Room/suite	5 Report number (For IRS Use Only) <b>3</b>
6 City, town, or post office, state, and ZIP code <b>Fayetteville, GA 30214</b>		7 Date of issue
8 Name of issue <b>City of Fayetteville / GMA Essential Equipment Lease-Purchase</b>		9 CUSIP number <b>None</b>
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions) <b>Mike Bush, Finance Director</b>		10b Telephone number of officer or other employee shown on 10a <b>(770) 719-4167</b>

**Part II Type of Issue (enter the issue price).** See the instructions and attach schedule.

11 Education . . . . .	11		
12 Health and hospital . . . . .	12		
13 Transportation . . . . .	13		
14 Public safety . . . . .	14	\$700,000	
15 Environment (including sewage bonds) . . . . .	15		
16 Housing . . . . .	16		
17 Utilities . . . . .	17		
18 Other. Describe ▶ <u>Various Vehicles &amp; Equipment</u>	18		
19 If obligations are TANs or RANs, check only box 19a . . . . . ▶ <input type="checkbox"/>			
If obligations are BANs, check only box 19b . . . . . ▶ <input type="checkbox"/>			
20 If obligations are in the form of a lease or installment sale, check box . . . . . ▶ <input checked="" type="checkbox"/>			

**Part III Description of Obligations.** Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21		\$ 700,000	\$ N/A	years	%

**Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)**

22 Proceeds used for accrued interest . . . . .	22		
23 Issue price of entire issue (enter amount from line 21, column (b)) . . . . .	23	\$700,000	
24 Proceeds used for bond issuance costs (including underwriters' discount) . . . . .	24	0	00
25 Proceeds used for credit enhancement . . . . .	25		
26 Proceeds allocated to reasonably required reserve or replacement fund . . . . .	26		
27 Proceeds used to currently refund prior issues . . . . .	27		
28 Proceeds used to advance refund prior issues . . . . .	28		
29 Total (add lines 24 through 28) . . . . .	29	0	00
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here) . . . . .	30	\$700,000	

**Part V Description of Refunded Bonds.** Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the bonds to be currently refunded . . . . . ▶	_____ years
32 Enter the remaining weighted average maturity of the bonds to be advance refunded . . . . . ▶	_____ years
33 Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) . . . . . ▶	_____
34 Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)	_____

**Part VI Miscellaneous**

<b>35</b> Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) . . . . .	<b>35</b>		
<b>36a</b> Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions) . . . . .	<b>36a</b>		
<b>b</b> Enter the final maturity date of the GIC ▶ _____			
<b>c</b> Enter the name of the GIC provider ▶ _____			
<b>37</b> Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units . . . . .	<b>37</b>		
<b>38a</b> If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:			
<b>b</b> Enter the date of the master pool obligation ▶ _____			
<b>c</b> Enter the EIN of the issuer of the master pool obligation ▶ _____			
<b>d</b> Enter the name of the issuer of the master pool obligation ▶ _____			
<b>39</b> If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . .			<input checked="" type="checkbox"/>
<b>40</b> If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . .			<input type="checkbox"/>
<b>41a</b> If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:			
<b>b</b> Name of hedge provider ▶ _____			
<b>c</b> Type of hedge ▶ _____			
<b>d</b> Term of hedge ▶ _____			
<b>42</b> If the issuer has superintegrated the hedge, check box . . . . .			<input type="checkbox"/>
<b>43</b> If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . .			<input type="checkbox"/>
<b>44</b> If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . .			<input type="checkbox"/>
<b>45a</b> If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement . . . . . ▶ _____			
<b>b</b> Enter the date the official intent was adopted ▶ _____			

<b>Signature and Consent</b>	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.			
	▶ _____ Signature of issuer's authorized representative		▶ _____ Date	
			▶ _____ Type or print name and title	
<b>Paid Preparer Use Only</b>	Print/Type preparer's name		Preparer's signature	
	Date		Check <input type="checkbox"/> if self-employed PTIN	
	Firm's name ▶ _____		Firm's EIN ▶ _____	
	Firm's address ▶ _____		Phone no. _____	

**SCHEDULE F**

**ORDINANCE/RESOLUTION FOR SUPPLEMENTAL LEASES**

A RESOLUTION OR ORDINANCE TO AUTHORIZE AND  
DIRECT AN OFFICER OF THE CITY  
TO EXECUTE ONE OR MORE LEASE SUPPLEMENTS FOR A LEASE  
OR LEASES UNDER THE GMA DIRECT LEASING PROGRAM; TO DESIGNATE  
SUCH LEASES AS QUALIFIED TAX-EXEMPT OBLIGATIONS;  
TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City has entered into a Master Lease (the "Master Lease") dated as of November, 30, 2000, with Georgia Municipal Association, Inc. for the leasing from time to time of certain equipment, machinery or other personal property pursuant to Supplemental Leases;

NOW THEREFORE, BE IT RESOLVED OR ORDAINED AS FOLLOWS BY THE GOVERNING BODY OF THE CITY:

1. The \_\_\_\_\_ of the City is hereby authorized and directed to execute and deliver a Lease Supplement pursuant to the Master Lease to put into effect one or more leases for Various Vehicles & Equipment (the "Leased Property"); said officer of the City is authorized and directed in the name and on behalf of the City to execute and deliver (i) one or more Lease Supplements for items of the Leased Property in substantially the form attached to the Master Lease, with such changes and additions as may be approved by said officer, and (ii) such other documents as may be deemed by such officer to be necessary or desirable to effect the purposes hereof or of the Master Lease, and such execution shall constitute conclusive evidence that the executed document has been authorized and approved hereby; the aforesaid officer is further authorized to do all things necessary or appropriate to effectuate the purposes hereof.

2.  An appropriation in the City's current operating budget has previously been made, which shall be sufficient to pay the "Rentals" and the "Termination Payment" during the "Starting Term" under such Lease Supplements; or

*(check box if applicable)*

An appropriation from unappropriated and unreserved funds in the City's current operating budget is hereby made for the "Rentals" and the "Termination Payment" during the "Starting Term" under such Lease Supplements, and the budget of the City is hereby amended to reflect such appropriation to the extent necessary.

3. The lease or leases contemplated by the said Lease Supplements are hereby designated "Qualified Tax-Exempt Obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, and said officer shall be authorized to confirm such designation by execution of appropriate documents in connection therewith.

4. This authorization shall be effective immediately.

CLERK'S CERTIFICATE

The undersigned hereby certifies that he or she is the Clerk of the City of Fayetteville, Georgia (the "City"), and that the foregoing is a true copy of the  Resolution or,  Ordinance [Check One] adopted by the governing body of the City at a meeting duly held on the \_\_\_\_\_, 20 \_\_, at which a quorum was present and acting throughout, and that the same has not been rescinded or modified and is now in full force and effect. Given under the seal of the City, this \_\_\_\_\_, 20 \_\_.

(SEAL)

\_\_\_\_\_  
City Clerk





# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**FAYETTEVILLE CITY HALL**  
210 Stonewall Avenue West  
Fayetteville, Georgia 30214  
770-461-6029 Telephone  
770-460-4238 Facsimile  
[www.Fayetteville-GA.gov](http://www.Fayetteville-GA.gov)

---

**TO: Mayor and Council**

**VIA: Ray Gibson, City Manager**

**FROM: Mike Bush, Director of Finance and Administrative Services**

**DATE: 1/8/24**

**SUBJECT: R-4-24 A resolution to pay off an existing debt earlier than expected for the purchase of a fire truck in 2017.**

---

The Fayetteville Fire Department purchased a ladder truck in 2017 through a lease purchase agreement and have been making quarterly principal and interest payments on a ten-year lease.

100% of these payments have been made by the Impact Fee Fund. We currently have enough Fire Impact Fees to pay off the debt of \$284,300.83. This will clean up a debt service currently in our Impact Fee program and it will give us a clean slate for the new Methodology that the city will bring to Council in the next month or two.

The city will also save \$17,812.08 in interest payments if we pay the loan off early. We will bring a budget Resolution to Council to fix the budget in 2024 since this was an unforeseen event that we need to make at this time.

**RESOLUTION**

**R-4-24**

**LOAN PAY OFF**

**WHEREAS**, the City of Fayetteville is working on an update to the methodology for the impact fee program, and

**WHEREAS**, the Fire Department purchased one of their fire trucks through a lease purchase program in 2017. The current payoff for this truck is \$284,300.03.

**WHEREAS**, to clean up the methodology report for the update, the city would like to use Impact Fees to pay off this loan. The city will see \$17,812.08 in saving from interest payments, and

**NOWFORE BE IT RESOLVED** that the Mayor and Council of the City of Fayetteville, Georgia do hereby adopt the attached RESOLUTION TO PAY OFF THE EXISTING DEBT FOR THE Fire Department using Impact Fee Funds.

**SO RESOLVED**, this 18<sup>th</sup> Day of January 2024.

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

\_\_\_\_\_  
Richard T. Hoffman, Mayor Pro Tem

Attest:

\_\_\_\_\_  
T. Joe Clark, Councilmember

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Niyah Glover, Councilmember

\_\_\_\_\_  
Darryl Langford, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember



# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**FAYETTEVILLE CITY HALL**  
210 Stonewall Avenue West  
Fayetteville, Georgia 30214  
770-461-6029 Telephone  
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[www.Fayetteville-GA.gov](http://www.Fayetteville-GA.gov)

**TO: Mayor and Council**

**VIA: Ray Gibson, City Manager**

**CC: Valerie Glass, Chelsea Siemen**

**FROM: Nella Cooper**

**DATE: January 12, 2024**

**SUBJECT: Resolution R-5-24: Reclassifications: Finance – Senior Accountant Position, Finance – Purchasing Specialist Position, Finance \_ Payroll Coordinator, Human Resources – Senior Human Resources Analyst. Grade Adjustments for Public Services – Public Works Operation Manager, Community Development – Planning and Zoning Manager and Finance – Utility Billing Manager**

To clearly define and align the job duties with the positions disused below, I am requesting the following changes:

Finance:

- Senior Accountant Position at Grade 111 (Salary Range \$63,688.48 - \$98,717.14) to Accounting Manager at Grade 117 (Salary Range \$85,348.65 - \$132,290.41).
- Purchasing Specialist at Grade 105 (Salary Range 47,525.32 - \$73,664.25) to Purchasing Coordinator/Accountant at Grade 110 (Salary Range \$60,655.69 - \$94,016.32).
- Payroll Coordinator at Grade 109 (Salary Range \$57,767.33 - \$89,539.36) to Payroll Coordinator/Accountant at Grade 110 (Salary Range \$60,655.69 - \$94,016.32).

The Senior Accountant, Purchasing Specialist, and Payroll Coordinator positions will be abolished and replaced with the Accounting Manager, Purchasing Coordinator/Accountant and Payroll Coordinator/Accountant positions. These positions are currently filled and the employees in these positions will be placed in the new position once approved. The reclassification of these positions will have an impact on the budget of approximately \$48,000 annually.

Human Resources:

- Senior Human Resources Analyst Position, Grade 106 (Salary Range \$49,525.32 - \$73,663.25) to Benefits Coordinator, Grade 110 (Salary Range \$60,655.69 - \$94,016.32).

The Senior Human Resources Analyst will be frozen at this time. This position is currently filled and the employee in this position will be placed into the new position once approved. The reclassification of this position will have an annual budget impact on impact of approximately \$16,000.

In reviewing the Pay Scale and the responsibilities, these positions were not placed in the correct Pay Grade.

Community and Economic Development:

- Planning and Zoning Manager will be adjusted and moved from Grade 113 (Salary Range \$70,216.55 - \$108,835.55) to Grade 117 (Salary Range 85,348.65 - \$132,290.41).

Public Services:

- Public Works Operations Manager Position will be adjusted and moved from Grade 113 (Salary Range \$70,216.55 - \$108,835.55) to Grade 117 (Salary Range 85,348.65 - \$132,290.41).

Finance:

- Utility Billing Manager will be adjusted and moved from Grade 109 (Salary Range \$57,767.33 - \$89,539.36) to Grade 111 (Salary Range \$63,688.48 - \$98,717.14)

These three corrections will not generate additional pay for the employees currently in these positions and will not affect the current budget.

**RESOLUTION**

**R-5-24**

**JOB RECLASSIFICATION**

**BE IT RESOLVED**, that the Mayor and Council of the City of Fayetteville, Georgia do hereby adopt the attached Reclassification of Finance Senior Accountant to Accounting Manager and Purchasing Specialist to Purchasing Coordinator/Accountant; Payroll Coordinator to Payroll Coordinator/Accountant; Senior Human Resources Analyst to Benefits Coordinator; and the Pay Scale correction for the Community and Economic Development Planning and Zoning Manager position; Public Services Public Works Operations Manager position; and Finance Utility Billing Manager position.

**SO RESOLVED**, this \_\_\_\_ Day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

\_\_\_\_\_  
Richard J. Hoffman, Mayor Pro Tem

Attest:

\_\_\_\_\_  
T. Joe Clark, Councilmember

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Niyah Glover, Councilmember

\_\_\_\_\_  
Darryl Langford, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember

Fayetteville, Georgia

Title: Payroll Coordinator/Accountant

Status: Non-Exempt



### **Summary Objective**

The purpose of this position is to coordinate all payroll functions to process accurate payroll checks, withholdings and taxes on time.

This class works independently, under limited supervision, reporting major activities through periodic meetings.

### **Essential Functions**

**The essential functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.**

- Ensures proper payment of wages and salaries by supervising the preparation of the City's bi-weekly and off-cycle payroll processes.
- Monitors and reviews payroll software system to assure that employees are paid correctly and in accordance with district policies, applicable state and federal laws, IRS regulations, and Fair Labor Standards Act (FLSA).
- Processes payment of monies to retirement plans, tax payments, and payment to payroll vendors such as child support, and levies.
- Ensures compliance with statutory, regulatory, and budgetary requirements as well as the personnel policies of the city.
- Prepares annual W-2s, quarterly 941s, Unemployment Contribution Reports.
- Provides information to employees concerning deductions, contributions and leave reporting processes.
- Responds to depositions, SSA inquiries, and earning requests.
- Prepares monthly sales tax report.
- Analyzes payroll procedures to evaluate vulnerabilities or threats to automate processing, internal controls and investigates claims of improprieties.
- Reconciles monthly assigned financial funds, prepares and posts journal entries and other accounting transactions and program activities.
- Prepares annual audit reports and assists with preparation of the Annual Comprehensive Financial Report (ACFR).

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**





Fayetteville, Georgia

Title: Payroll Coordinator/Accountant

Status: Non-Exempt

- Reconciles assigned bank accounts to the monthly general ledger and prepares GAAP Journal Entries, as directed.
- Reviews cash receipts for accuracy and completeness, reviews daily deposits and resolves deposit discrepancies.
- Monitors bank accounts and balances for available funds for accounts payable, payroll, and investments.
- Performs related work as assigned.

**Minimum Education and Experience Requirements:**

- Associate Degree in Business, Accounting, Finance, or related field.
- Five (5) years of work experience in a computerized accounting environment or an equivalent combination of education, training and experience.

**Physical Demands:**

*Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.*

- Performs sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a regular and recurring basis or sustained keyboard operations.

**Unavoidable Hazards (Work Environment):**

*Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.*

- None

**Special Certifications and Licenses:**

- Must possess and maintain a valid state driver's license with an acceptable driving history.
- Carl Vinson Institute of Government Finance Officer Level II Certification.

**Americans with Disabilities Act Compliance**

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**





**Fayetteville, Georgia**

**Title: Payroll Coordinator/Accountant**

**Status: Non-Exempt**

The City of Fayetteville is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

### **Standard Clauses**

May be required to work nights, weekends and holidays to meet the business needs of the City.

This job description is not designed to cover or contain a comprehensive listing of essential functions and responsibilities that are required of an employee for this job. Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.

### **Essential Safety Functions**

It is the responsibility of each employee to comply with established policies, procedures and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injury or illnesses.

Every manager/supervisor is responsible for enforcing all safety rules and regulations. In addition, they are responsible for ensuring that a safe work environment is maintained, safe work practices are followed, and employees are properly trained.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**





Fayetteville, Georgia

Title: Purchasing Coordinator/Accountant

Status: Non-Exempt



### Summary Objective

The purpose of this position is to coordinate the requisition of materials between city departments and vendors by administering city purchasing policies and performing related clerical and technical duties as required. Work also includes accounting duties as assigned.

This class works under general supervision, independently developing work methods and sequences.

### Essential Functions

**The essential functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.**

- Prepares purchase orders and sends copies to suppliers and to departments originating requests, including verifying accuracy of financial or transactional data, order materials, supplies, or equipment.
- Analyzes departments budgets to ensure guidelines are met; works with department heads to resolve problems; ensure items are correctly budgeted.
- Tracks, monitors and reports actual capital activity and large maintenance project activity; reconciles capital project and grants activity to general ledger and makes any adjusting entries necessary to maintain project accounting ledgers
- Prepares all bid documents; ensures compliance with all applicable laws; attends all required meetings, coordinates bid openings, evaluation for compliance of proposals; verifies that all required documents are received.
- Reviews and approves requisitions and payment requests; manages and/or executes all purchases within approved signature authority guidelines; manages assigned contracts.
- Stocks and maintains general supplies for the City.
- Prepares, maintains, and reviews purchasing files, reports, and price lists.
- Evaluates, updates, and makes recommendations to city purchasing policies and procedures that meet best practices and state regulations.
- Compiles and sorts documents, such as purchase orders, invoices, and checks.
- Maintains current knowledge of purchasing methods, policies, procedures and laws.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**



**Fayetteville, Georgia**

**Title: Purchasing Coordinator/Accountant**

**Status: Non-Exempt**



- Evaluates competitive proposals; assist internal end-users in selecting vendors; ensures selection is fair and in compliance with all guidelines; monitors vendor and product performance to ensure they meet standards; negotiates with vendor when appropriate and permissible by law.
- Maintains purchase and lease agreements, service records and calls, and supplies for city copiers, facsimile machines, and other office equipment.
- Maintains capital fixed asset inventory for city projects and funds. Monitors and reports capital and large maintenance project activity, reconciles capital projects and grants activity to general ledger, makes adjustment entries.
- Oversees the liquidation of surplus property, supplies, and asset forfeiture items through electronic bid process or other approved means that are consistent with applicable laws, policies and rules.
- Manages the credit and purchasing cards for the city accounts. Assists departments with credit and purchasing card uses and procedures.
- Verifies and allocates payable transactions; answers account payable vendor inquiries; and posts transactions to accounts in journals or computer files from documents such as purchase orders, invoices, receipts, check stubs, and computer printouts.
- Compiles reports, prepares checks, and maintains accounts payable files.
- Checks shipments when they arrive to ensure that orders have been filled correctly and that goods meet specifications.
- Maintains vendor database.
- Provides support for, balances, and reconciles assigned financial accounts.
- Assists with annual audit and Annual Comprehensive Financial Report (ACFR).
- Performs related work as assigned.

**Minimum Education and Experience Requirements:**

- Associates Degree in Business, Finance, or related field.
- Five (5) years of related work experience or an equivalent combination of education, training and experience.

**Physical Demands:**

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**





**Fayetteville, Georgia**

**Title: Purchasing Coordinator/Accountant**

**Status: Non-Exempt**

*Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.*

- Performs sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a regular and recurring basis or sustained keyboard operations.

### **Unavoidable Hazards (Work Environment):**

*Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.*

- None

### **Special Certifications and Licenses:**

- Must possess and maintain a valid state driver's license with an acceptable driving history.
- Carl Vinson Institute Government Finance Officer Level II Certification.

### **Americans with Disabilities Act Compliance**

The City of Fayetteville is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

### **Standard Clauses**

May be required to work nights, weekends and holidays to meet the business needs of the City.

This job description is not designed to cover or contain a comprehensive listing of essential functions and responsibilities that are required of an employee for this job. Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.

### **Essential Safety Functions**

It is the responsibility of each employee to comply with established policies, procedures and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injury or illnesses.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**



**Fayetteville, Georgia**

**Title: Purchasing Coordinator/Accountant**

**Status: Non-Exempt**



Every manager/supervisor is responsible for enforcing all safety rules and regulations. In addition, they are responsible for ensuring that a safe work environment is maintained, safe work practices are followed, and employees are properly trained.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**



Fayetteville, Georgia

Title: Accounting Manager

Status: Non-Exempt



### **Summary Objective**

The purpose of this position is to manage the daily operations for Accounts Receivable, Payable, and Purchasing and the employees within the department

This class works independently, under limited supervision, reporting major activities through periodic meetings.

### **Essential Functions**

**The essential functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.**

- Supervises, directs, and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, disciplining, and completing employee performance appraisals.
- Coordinates, assigns and reviews work and establishes work schedules; maintains standards; monitors status of work in progress; inspects completed work assignments; answers questions; gives advice and direction as needed.
- Oversees the Reconciliation of the checking and investment accounts; identifies discrepancies between the general ledger and the bank statements; performs journal entry into the general ledger; makes sure transfer corrections are made as necessary for bank accounts if necessary; and creates and updates excel spreadsheets to record data.
- Oversees accounts payable for the City; processes invoices and payments; oversees the accuracy of data entered; and follows up as needed with external and internal customers;
- Balances and reviews account receivables for the City; verifies accuracy of revenues receipted; balances receivable accounts; and makes correcting journal entries to correct discrepancies.
- Balances deposit payables; manages flow of funds coming in and out of deposit payable account; and makes correcting journal entries if necessary.
- Balances and records property tax transactions; make journals entries to record revenues to the general ledger; prepares funds to be transferred between checking accounts; ensures funds are collected and entered on a monthly basis; and updates excel spreadsheets with appropriate data.
- Prepares transfers made between checking accounts; reviews balance sheet for accuracy of data to create transfers.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**



**Fayetteville, Georgia**

**Title: Accounting Manager**

**Status: Non-Exempt**



- Prepares and generates audit schedules pursuant to external auditor guidelines.
- Reviews balance sheet and income statements; looks for accuracy and corrects any disputes or errors on general ledgers.
- Assists in preparation of annual and interim financial statements; prepares or supervises the preparation of worksheets and schedules for the annual audit; prepares audit schedule and financial records for external auditors; works with auditors to review internal controls.
- Maintains accounting worksheets for grant reconciliation. Monitors and schedules reports of grant activities. Processes correcting journal entries, budget reallocation request, and other related activities.
- Provides monthly SPLOST expenditures for City website and annual report.
- Assist in the preparation of annual budget process.
- Prepares annual state reporting.
- Prepares monthly and quarterly reports for internal and external review. Attends monthly meetings presenting financial information and reports.
- Performs related work as assigned.

**Minimum Education and Experience Requirements:**

- Bachelor's Degree in Accounting, Finance or related field.
- Six (6) years of accounting experience or an equivalent combination of education, training and experience.

**Physical Demands:**

*Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.*

- Performs sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a regular and recurring basis or sustained keyboard operations.

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Fayetteville, Georgia

Title: Accounting Manager

Status: Non-Exempt



### **Unavoidable Hazards (Work Environment):**

*Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.*

- None

### **Special Certifications and Licenses:**

- Must possess and maintain a valid state driver's license with an acceptable driving history.

### **Americans with Disabilities Act Compliance**

The City of Fayetteville is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

### **Standard Clauses**

May be required to work nights, weekends and holidays to meet the business needs of the City.

This job description is not designed to cover or contain a comprehensive listing of essential functions and responsibilities that are required of an employee for this job. Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.

### **Essential Safety Functions**

It is the responsibility of each employee to comply with established policies, procedures and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injury or illnesses.

Every manager/supervisor is responsible for enforcing all safety rules and regulations. In addition, they are responsible for ensuring that a safe work environment is maintained, safe work practices are followed, and employees are properly trained.

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**Fayetteville, Georgia**

**Title: Benefits Coordinator**

**Status: Non-Exempt**

### **Summary Objective**

The purpose of this position is to provide skilled administrative support to the Human Resources Department with benefits administration, employee relations, maintain employee files, employee welfare, safety, and wellness and health.

This class works under general supervision, independently developing work methods and sequences.

### **Essential Functions**

**The essential functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.**

- Balances and pays all benefit plans (medical, dental, vision, std, ltd, life, legal).
- Administers the medical plan, reviews weekly funding requests for accuracy.
- Reviews the HRA and FSA funding requests and requests weekly payments.
- Maintains FMLA files, sends notices to employees and coordinates with departments.
- Review Federal FMLA requirements and mandates for compliance.
- Reviews Federal updates for health plan compliance.
- Reports federal required health plan fees.
- Reviews, generates, and distributes 1095 tax forms.
- Maintains the benefits administration system.
- Administers the Cafeteria 125 plans and maintains federal compliance.
- Maintains and updates the deductions and benefits tables in HR/Payroll system,
- Maintains and updates the pay scale tables in the HR/Payroll system.
- Maintains and updates the classification tables in the HR/Payroll system.
- Process personnel actions including separation notices.
- Requests and reviews background checks.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**







Fayetteville, Georgia

Title: Benefits Coordinator

Status: Non-Exempt

- Coordinates random drug screenings.
- Coordinates annual open enrollment.
- Performs related work as assigned.

**Minimum Education and Experience Requirements:**

- Associate's Degree in Business Administration, Human Resource Management or related field.
- Five (5) years of human resources experience or an equivalent combination of education, training and experience.

**Physical Demands:**

*Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.*

- Performs sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a regular and recurring basis or sustained keyboard operations.

**Unavoidable Hazards (Work Environment):**

*Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.*

- None

**Special Certifications and Licenses:**

- Must possess and maintain a valid state driver's license with an acceptable driving history.

**Americans with Disabilities Act Compliance**

The City of Fayetteville is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

**Standard Clauses**

May be required to work nights, weekends and holidays to meet the business needs of the City.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**





**Fayetteville, Georgia**

**Title: Benefits Coordinator**

**Status: Non-Exempt**

This job description is not designed to cover or contain a comprehensive listing of essential functions and responsibilities that are required of an employee for this job. Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.

### **Essential Safety Functions**

It is the responsibility of each employee to comply with established policies, procedures and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injury or illnesses.

Every manager/supervisor is responsible for enforcing all safety rules and regulations. In addition, they are responsible for ensuring that a safe work environment is maintained, safe work practices are followed, and employees are properly trained.

**This Class Description does not constitute an employment agreement between the City of Fayetteville and an employee and is subject to change by the City as its needs change.**



**CITY OF FAYETTEVILLE**

**Pay Scale PENDING**

GRADE	JOB CODE	CLASSIFICATION	ANNUAL SALARY			HOURLY RATE		
			MIN	MID	MAX	MIN	MID	MAX
100		Part-Time Clerical Positions				14.4217	18.7482	23.0747
101		Administrative Clerk Maintenance Tech Municipal Clerk Customer Service Rep PD Records Clerk	\$39,099.20	\$49,851.48	\$60,603.76	\$18.7977	\$23.9671	\$29.1364
102			\$41,054.16	\$52,344.05	\$63,633.95	\$19.7376	\$25.1654	\$30.5932
103		Administrative Assistant Billing Coordinator Deputy Court Clerk TAC/Records Clerk Accounting Clerk	\$43,106.87	\$54,961.26	\$66,815.65	\$20.7245	\$26.4237	\$32.1229
104			\$45,262.21	\$57,709.32	\$70,156.43	\$21.7607	\$27.7449	\$33.7291
105		Accounting Specialist Crime Scene Technician Human Resources Analyst Heavy Equipment Operator Business License Specialist Senior Parks Maintenance Worker	\$47,525.32	\$60,594.79	\$73,664.25	\$22.8487	\$29.1321	\$35.4155
106		Code Enforcement Officer Senior Human Resources Analyst Senior Accounting Specialist Senior Deputy Clerk of Court Crew Leader - Public Works Crew Leader - Maintenance	\$49,901.59	\$63,624.52	\$77,347.46	\$23.9911	\$30.5887	\$37.1863

107		Clerk of Court Events Specialist Planning Specialist Crime Scene Evidence Manager Police Office Manager Public Services Office Manager Public Relations Specialist I	\$52,396.67	\$66,805.75	\$81,214.83	\$25.1907	\$32.1181	\$39.0456
108		Deputy City Clerk Senior Code Enforcement Officer	\$55,016.50	\$70,146.04	\$85,275.58	\$26.4502	\$33.7241	\$40.9979
109			\$57,767.33	\$73,653.34	\$89,539.36	\$27.7728	\$35.4103	\$43.0478
110		Development Inspector GIS Analyst Payroll <b>Coordinator/Accountant</b> <b>Purchasing Coordinator/Accountant</b> <b>Benefits Coordinator</b>	\$60,655.69	\$77,336.01	\$94,016.32	\$29.1614	\$37.1808	\$45.2002
111		IT Systems Specialist Program and Events Specialist Public Relations Specialist II Senior Planner <b>Utility Billing Manager</b>	\$63,688.48	\$81,202.81	\$98,717.14	\$30.6195	\$39.0398	\$47.4602
112		IT Operations Coordinator	\$66,872.90	\$85,262.95	\$103,653.00	\$32.1504	\$40.9918	\$49.8332
113		Public Information Officer	\$70,216.55	\$89,526.10	\$108,835.65	\$33.7580	\$43.0414	\$52.3248
114		City Clerk	\$73,727.37	\$94,002.40	\$114,277.43	\$35.4459	\$45.1935	\$54.9411
117		<b>Accounting Manager</b> <b>Public Works Operations Manager</b> <b>Planning and Zoning Manager</b>	\$85,348.65	\$108,819.53	\$132,290.41	\$41.0330	\$52.3171	\$63.6012
118			\$89,616.08	\$114,260.51	\$138,904.93	\$43.0847	\$54.9329	\$66.7812
119			\$94,096.89	\$119,973.53	\$145,850.17	\$45.2389	\$57.6796	\$70.1203
120		Deputy Dir. of Finance/Admin Deputy Director of Public Services Dir. of Downtown Devel. Director of IT Director of Human Resources & Risk Mgt	\$98,801.73	\$125,972.21	\$153,142.68	\$47.5008	\$60.5636	\$73.6263

<b>121</b>			<b>\$103,741.82</b>	<b>\$132,270.82</b>	<b>\$160,799.82</b>	<b>\$49.8759</b>	<b>\$63.5917</b>	<b>\$77.3076</b>
<b>122</b>			<b>\$108,928.91</b>	<b>\$138,884.36</b>	<b>\$168,839.81</b>	<b>\$52.3697</b>	<b>\$66.7713</b>	<b>\$81.1730</b>
<b>123</b>		Director of Finance and Administrative Services Director of Community and Economic Development Director of Public Services	<b>\$114,375.35</b>	<b>\$145,828.58</b>	<b>\$177,281.80</b>	<b>\$54.9882</b>	<b>\$70.1099</b>	<b>\$85.2316</b>
<b>124</b>			<b>\$120,094.12</b>	<b>\$153,120.01</b>	<b>\$186,145.89</b>	<b>\$57.7376</b>	<b>\$73.6154</b>	<b>\$89.4932</b>
<b>125</b>			<b>\$126,098.83</b>	<b>\$160,776.01</b>	<b>\$195,453.18</b>	<b>\$60.6244</b>	<b>\$77.2962</b>	<b>\$93.9679</b>
<b>126</b>		Assistant City Manager	<b>\$132,403.77</b>	<b>\$168,814.81</b>	<b>\$205,225.84</b>	<b>\$63.6557</b>	<b>\$81.1610</b>	<b>\$98.6663</b>
<b>131</b>		City Manager	<b>\$150,887.00</b>	<b>\$192,368.00</b>	<b>\$233,859.00</b>	<b>\$72.5418</b>	<b>\$92.4846</b>	<b>\$112.4322</b>

**CITY OF FAYETTEVILLE**  
**Pay Scale Effective 09/21/2023**

GRADE	JOB CODE	CLASSIFICATION	ANNUAL SALARY			REGULAR HOURLY RATE			PATROL HOURLY RATE			FIRE HOURLY RATE		
			MIN	MID	MAX	MIN	MID	MAX	MIN	MID	MAX	MIN	MID	MAX
106		Police Recruit Firefighter Recruit	\$49,901.59	\$63,624.52	\$77,347.46	\$23.9911	\$30.5887	\$37.1863	\$22.8278	\$29.1055	\$35.3831	\$18.1065	\$23.0858	\$28.0651
107			\$52,396.67	\$66,805.75	\$81,214.83	\$25.1907	\$32.1181	\$39.0456	\$23.9911	\$30.5887	\$37.1863	\$19.0119	\$24.2401	\$29.4684
108		Certified Firefighter Certified Police Officer Police Bailiff (PT)	\$55,016.50	\$70,146.04	\$85,275.58	\$26.4502	\$33.7241	\$40.9979	\$25.1907	\$32.1181	\$39.0456	\$19.9624	\$25.4521	\$30.9418
109		Firefighter/EMT Police Officer III	\$57,767.33	\$73,653.34	\$89,539.36	\$27.7728	\$35.4103	\$43.0478	\$26.4502	\$33.7241	\$40.9979	\$20.9606	\$26.7247	\$32.4889
110		Firefighter /Paramedic Master Police Officer Detective	\$60,655.69	\$77,336.01	\$94,016.32	\$29.1614	\$37.1808	\$45.2002	\$27.7728	\$35.4103	\$43.0478	\$22.0086	\$28.0610	\$34.1133
111			\$63,688.48	\$81,202.81	\$98,717.14	\$30.6195	\$39.0398	\$47.4602	\$29.1614	\$37.1808	\$45.2002	\$23.1090	\$29.4640	\$35.8190
112		Accreditation Manager Fire Lieutenant Police Corporal	\$66,872.90	\$85,262.95	\$103,653.00	\$32.1504	\$40.9918	\$49.8332	\$30.6195	\$39.0398	\$47.4602	\$24.2645	\$30.9372	\$37.6099
113		Police Training Officer Fire Training Officer Community Risk Reduction Officer Fire Captain Police Sergeant	\$70,216.55	\$89,526.10	\$108,835.65	\$33.7580	\$43.0414	\$52.3248	\$32.1504	\$40.9918	\$49.8332	\$25.4777	\$32.4841	\$39.4904
114			\$73,727.37	\$94,002.40	\$114,277.43	\$35.4459	\$45.1935	\$54.9411	\$33.7580	\$43.0414	\$52.3248	\$26.7516	\$34.1083	\$41.4650
115			\$77,413.74	\$98,702.52	\$119,991.30	\$37.2181	\$47.4531	\$57.6881	\$35.4459	\$45.1935	\$54.9411	\$28.0892	\$35.8137	\$43.5382
116		Fire Battalion Chief Police Lieutenant	\$81,284.43	\$103,637.65	\$125,990.86	\$39.0791	\$49.8258	\$60.5725	\$37.2181	\$47.4531	\$57.6881	\$29.4936	\$37.6044	\$45.7151
117		Fire Division Chief Fire Marshal Police Captain	\$85,348.65	\$108,819.53	\$132,290.41	\$41.0330	\$52.3171	\$63.6012	\$39.0791	\$49.8258	\$60.5725	\$30.9683	\$39.4846	\$48.0009
118			\$89,616.08	\$114,260.51	\$138,904.93	\$43.0847	\$54.9329	\$66.7812	\$41.0330	\$52.3171	\$63.6012	\$32.5167	\$41.4588	\$50.4009
119			\$94,096.89	\$119,973.53	\$145,850.17	\$45.2389	\$57.6796	\$70.1203	\$43.0847	\$54.9329	\$66.7812	\$34.1426	\$43.5318	\$52.9210
120		Deputy Fire Chief Deputy Police Chief	\$98,801.73	\$125,972.21	\$153,142.68	\$47.5008	\$60.5636	\$73.6263	\$45.2389	\$57.6796	\$70.1203	\$35.8497	\$45.7083	\$55.5670
121			\$103,741.82	\$132,270.82	\$160,799.82	\$49.8759	\$63.5917	\$77.3076	\$47.5008	\$60.5636	\$73.6263	\$37.6422	\$47.9938	\$58.3454
122			\$108,928.91	\$138,884.36	\$168,839.81	\$52.3697	\$66.7713	\$81.1730	\$49.8759	\$63.5917	\$77.3076	\$39.5243	\$50.3935	\$61.2626
123		Fire Chief Police Chief	\$114,375.35	\$145,828.58	\$177,281.80	\$54.9882	\$70.1099	\$85.2316	\$52.3697	\$66.7713	\$81.1730	\$41.5005	\$52.9131	\$64.3258



# FAYETTEVILLE

## INTEROFFICE MEMORANDUM

**FAYETTEVILLE CITY HALL**  
210 Stonewall Avenue West  
Fayetteville, Georgia 30214  
770-461-6029 Telephone  
770-460-4238 Facsimile  
[www.Fayetteville-GA.gov](http://www.Fayetteville-GA.gov)

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**TO: Mayor and Council**

**VIA: Ray Gibson, City Manager**

**CC: Chelsea Siemen, Interim City Clerk**

**FROM: Julie Brown, Planning and Zoning Manager**

**DATE: January 12, 2024**

**SUBJECT: R-7-24: Consider request to waive water and sewer fees for the Church Street revitalization project at 100 Church Street.**

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The City of Fayetteville Strategic Plan consists of five components.

- Future Ready
- Quality of Life
- Economic Vitality
- Maintain and Enhance Infrastructure
- Efficient & Effective Workforce

One of the goals within the Quality of Life component of the plan includes development and implementation of a revitalization plan for Church Street and the Sugar Hill Community.

The City of Fayetteville along with several other community leaders have partnered with Square Foot Ministries to kick off this revitalization project by building a new home at 100 Church Street. The build is made possible through volunteers, in-kind and financial contributions. As part of this endeavor, the City of Fayetteville's contribution will include a volunteer workday on February 16, 2024, and waiving of the water and sewer fees in the amount of \$2,823.50.

**Recommendation:**

Staff recommends the request to waive the water and sewer fees in the amount of \$2,823.50 be approved.

**RESOLUTION**

**R-7-24**

**Water and Sewer Fees-Community Project 100 Church Street**

**WHEREAS**, the City of Fayetteville is committed to the revitalization plan for Church Street and Sugar Hill Communities; and

**WHEREAS**, the City of Fayetteville along with several other community leaders have partnered with Square Foot Ministries to kick off this revitalization project by building a new home at 100 Church Street; and

**WHEREAS**, as part of this endeavor, the City of Fayetteville’s contribution will include a volunteer work day on February 16, 2024 and waiving of the water and sewer fees; and

**BE IT RESOLVED**, that the Mayor and Council of the City of Fayetteville, Georgia do hereby grant the water and sewer fees in the amount of \$ 2,823.50 be waived for the Community Project to be constructed at 100 Church Street.

**SO RESOLVED**, this 18th Day of January 2024.

\_\_\_\_\_  
Edward J. Johnson, Jr., Mayor

\_\_\_\_\_  
Richard J. Hoffman, Mayor Pro Tem

Attest:

\_\_\_\_\_  
T. Joe Clark, Councilmember

\_\_\_\_\_  
Chelsea Siemen, Interim City Clerk

\_\_\_\_\_  
Niyah Glover, Councilmember

\_\_\_\_\_  
Darryl Langford, Councilmember

\_\_\_\_\_  
Scott Stacy, Councilmember