



**CITY COUNCIL WORK SESSION**  
**Public Safety Bldg—Training Room, 825 41st Ave NE**  
**Monday, October 04, 2021**  
**7:00 PM**

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**Mayor**  
*Amáda Márquez Simula*  
**Councilmembers**  
*John Murzyn, Jr.*  
*Connie Buesgens*  
*Nick Novitsky*  
*Kt Jacobs*  
**City Manager**  
*Kelli Bourgeois*

**AGENDA**

***ATTENDANCE INFORMATION FOR THE PUBLIC.***

*Members of the public who wish to attend may do so in-person, by calling 1-312-626-6799 and entering meeting ID 891 4134 4862 or by Zoom at <https://us02web.zoom.us/j/89141344862> . For questions please call the Administration Department at 763-706-3610.*

**CALL TO ORDER/ROLL CALL**

**WORK SESSION ITEMS**

- 1. Code Enforcement Update.**
- 2. Replacement of All Automatic External Defibrillators (AED) in the Police Department and Fire Department.**
- 3. Budget Presentations.**

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*



**CITY COUNCIL WORK SESSION**

Item 1.

<b>AGENDA SECTION</b>	<b>WORK SESSION ITEMS</b>
<b>MEETING DATE</b>	<b>10/04/2021</b>

<b>ITEM:</b>	<b>Code Enforcement Update</b>	
<b>DEPARTMENT:</b> Administration/Police/Fire/Community Development	<b>BY/DATE:</b> Kelli Bourgeois 10/1/21	
<b>CITY STRATEGY:</b> <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>		
X Safe Community	X Diverse, Welcoming "Small-Town" Feel	
X Economic Strength	X Excellent Housing/Neighborhoods	
X Equity and Affordability	X Strong Infrastructure/Public Services	
_ Opportunities for Play and Learning	_ Engaged, Multi-Generational, Multi-Cultural Population	

**BACKGROUND:**

At Monday's Work Session staff will provide a brief update on our current code enforcement efforts and discussions for changes to code enforcement, point of sale, and rental licensing options moving forward.



AGENDA SECTION	WORK SESSION ITEMS
MEETING DATE	10/4/21

<b>ITEM:</b>	<b>Approve the Expenditures for the Replacement of all Automatic External Defibrillators, (AED) in the Police Department and Fire Department.</b>	
<b>DEPARTMENT:</b>	Fire/Police	<b>BY/DATE:</b> Charles Thompson, 10/04/2021
<b>CITY STRATEGY:</b> <i>(please indicate areas that apply by adding a bold "X" in front of the selected text below)</i>		
X Safe Community		_Diverse, Welcoming "Small-Town" Feel
_Economic Strength		- Excellent Housing/Neighborhoods
_Equity and Affordability		X Strong Infrastructure/Public Services
_Opportunities for Play and Learning		_Engaged, Multi-Generational, Multi-Cultural Population

**BACKGROUND:**

The Fire Department and Police Department use Automatic External Defibrillators, (AEDs) as a tool for early intervention when a patient is having a cardiac episode. Early intervention and use of the AED has proven to be extremely effective in saving lives of patients who are in a cardiac arrest. For this reason, all squad cars and fire vehicles have been equipped with these devices for many years.

**ANALYSIS:**

All AEDs in stock at the Police and Fire Departments were purchased between 9 and 11 years ago. This is far past the recommend replacement time of 8 years. The American Hospital Association lists the life expectancy of an AED at roughly 5 years. Other institutions, like the Department of the Army, list AED life expectancy at roughly 8 years. Age has not been the only issue with our current AEDs. The Police Department purchased their AEDs from a different manufacturer than the Fire Department and the two are not compatible. In addition, neither department's AEDs are compatible with the equipment used by Allina. The result is situations where a cardiac patient may have defibrillator pads applied and removed multiple times before being lifted onto an ambulance for transportation.

**CONCLUSION:**

The purchase of new AEDs for both the Fire Department and the Police Department will greatly increase the operational readiness of both departments. It will also allow more continuity of operations between both departments. The Fire Department will manage the stocking of pads and spare batteries and will issue both when the old ones are expended.

**RECOMMENDATIONS:**

Motion to approve an expenditure of \$31006.75 for the purchase of 25 new Defibrillators for the Police and Fire Department purchased from the AED Superstore. This funding will be a paid out of the 2021 Police department budget.

Police Department:	13 units @ \$1,240.27 = \$16,123.51	
Fire Department	12 units @ \$1,240.27 = \$14,883.24	<b>TOTAL: \$31,006.75</b>

**ATTACHMENT(S):**

Invoice from AED Superstore



1800 US Hwy 51 N  
 Woodruff, WI 54568  
 Phone: 800-422-8129  
 Fax: 888-364-2377

**QUOT** Item 2.



CUST ID	DATE	QUOTE #
187341	9/2/2021	238062

**PREPARED FOR:** 763-706-8150  
**Tony Cuzzupe**  
**Columbia Heights Public Safety**  
**825 41st Ave Ne**  
**Columbia Heights MN 55421-2910**

**SHIP TO** 763-706-8150  
**Tony Cuzzupe**  
**Columbia Heights Public Safety**  
**825 41st Ave Ne**  
**Columbia Heights MN 55421-2910**

Shipped via: Standard Fax Number: Reference:

Item	Description	Quantity	Current Price	Your Price	Total
861304-C01	Philips HeartStart FRx Defibrillator w/Carry Case. Includes: - 861304: Philips HeartStart FRx AED - 8 Year Warranty - SMART Pads II Electrodes - Long Life Battery Pack - Operator's Instruction Manual - Quick Reference Card - 989803139251: Philips Carry Case - Responder® Premium AED/CPR Pack - AED Check Inspection Tag - AED Window/Wall Decal	25	<del>\$1,706.00</del>	\$1,240.27	\$31,006.75

<b>Subtotal</b>	<b>\$31,006.75</b>
<b>Shipping</b>	<b>FREE</b>
<b>Sales Tax</b>	<b>\$0.00</b>
<b>Estimate Total</b>	<b>\$31,006.75</b>

**Estimate valid for 30 days from above date.**  
**All items listed above are covered under our 30 Day Money Back Guarantee!**



**PROUD SUPPLIER TO THE US GOVERNMENT**  
 GSA/VA Contract Number: V797D-50533  
 Contract Expiration Date: 09/30/2021  
 DUNS #: 121 306 984  
 CAGE Code: 3DHR2  
 FEIN/TIN: 27-0005083  
 Business Size Classification: Large



AGENDA SECTION	WORK SESSION ITEM
MEETING DATE	OCTOBER 4, 2021

<b>ITEM:</b>	<b>Budget Presentations</b>									
<b>DEPARTMENT:</b>	Finance	<b>BY/DATE:</b> Joseph Kloiber, Finance Director /Oct 1, 2021								
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**BACKGROUND:**

For this work session, each of the following Divisions will present a PowerPoint presentation on highlights of the proposed 2022 budget:

- Police
- Fire
- Recreation
- Community Development
- Finance and Information Systems

The level of detail provided will be generally similar to the department level information included in the hardcopy 2022 City Manager’s Proposed Budget provided to the City Council in August. That document is also available within the Finance section of the City website. There will be time for questions and live discussion following each of these presentations.

The remaining Divisions will make similar presentations at the November 1<sup>st</sup> work session. Following that work session, all of the presentations will be combined into a single video that the public can view from the City website.