

CITY COUNCIL WORK SESSION AGENDA

Tuesday, October 15, 2024 at 6:00 PM
Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

"A Growing Community"

CALL TO ORDER

ROLL CALL

BUSINESS ITEMS

1. CIP/Pavement Management Plan/Assessment Policy Discussion

ADJOURN



ITEM REPORT CITY COUNCIL

Agenda Date: 10/15/2024 Agenda Section: Agenda Item

Department Origination: Public Works

Agenda Item: CIP/Pavement Management Plan/Assessment Policy Discussion

Approval Required: No Action Required

BACKGROUND

Time has been set aside to provide an overview of the Pavement Management Program and to commence discussions regarding expected levels of street maintenance (step 1 of the adopted work plan for the CIP/PMP/assessment policy).

FINANCIAL IMPLICATIONS

STAFF RECOMMENDATIONS

COUNCIL ACTION REQUESTED



Capital Improvements Plan/PMP/Assessment Policy

Baxter City Council Workshop October 15, 2024

Overview

- Pavement Management Plan Objectives
- Pavement Management Plan History
- Street & Utility Projects
- Plan Implementation

Pavement Management Plan Objectives

- Preserve and perpetuate street pavements in a fiscally responsible manner.
- Correct pavement deficiencies and slow the rate of pavement deterioration.
- Consider immediate and long-term needs of existing local street pavements.
- Coordinate pavement maintenance and rehabilitation with utility repairs and redevelopment efforts.
- Provide information for better informed and involved decision making.

The goal of the program is to provide the right improvement at the right time to be most fiscally responsible to our residents and businesses.

- Developed in 2013
- Utilizes the PASER Rating System
 - The PASER methodology is based on a consistent numeric rating scale ranging from 10 for a newly surfaced street to 1 for a failed surface.
 - Preventive maintenance activities performed on streets with PASER ratings of 6 and higher; and rehabilitation activities performed on streets with PASER ratings of 6 and lower.
- Preventive Maintenance Crack Filling, Patching, and Chip Seal
- Rehabilitation Mill & Overlay, Full Depth Reclamation, Reconstruction

Pavement Rating	Typical Recommended Management Strategy				
Condition	Category	Strategy			
9 - 10	Maintenance	Seal Coat			
6 - 7 - 8	Maintenance	Crack Rout & Seal, Patching, Chip Seal			
5 - 6	Rehabilitation	Mill & Overlay			
3 - 4	Rehabilitation	Full Depth Reclamation & Paving			
1 - 2	Rehabilitation	Reconstruction			

The PMP was initiated with Chip Sealing utilized as the pavement maintenance strategy and Rehabilitation
projects primarily focused on commercial and industrial streets. From 2014 to 2017, 24.4 miles of city
streets were chip sealed. In 2016 chip sealed pavements started to exhibit stripping which is the separating
of the pavement surface creating potholes that over time extend vertically into the pavement surface.
Below are photos of example of pavement stripping:





- In 2021 the City of Baxter Pavement Management Plan was updated to include Micro Surfacing as a pavement maintenance strategy in lieu of the chip seal program that was discontinued in 2017 due to pavement degradation due to pavement stripping.
- The Micro Surfacing Program utilizes an eight-year rotation or cycle. The age of pavements is utilized to determine the timing of maintenance and rehabilitation with the goal to follow rehabilitation activities with micro surfacing at year eight.
- An eight-year cycle was chosen based on preventive maintenance research which shows that roads, in good condition, should be micro surfaced within 7 to 10 years following rehabilitation or reconstruction.
- The Pavement Management Program utilizes the following Strategies:

Pavement Rating	Typical Recommended Management Strategy			
Condition	Category	Strategy		
9 - 10	Maintenance	Crack Rout & Seal		
6 - 7 - 8	Maintenance	Patching, Micro Surfacing		
5 - 6	Rehabilitation	Mill & Overlay		
3 - 4	Rehabilitation	Full Depth Reclamation & Paving		
1 - 2	Rehabilitation	Reconstruction		

Micro Surfacing

• Micro surfacing consists of the application of a mixture of water, asphalt emulsion, aggregate (very small, crushed rock), and chemical additives. Polymer is commonly added to the asphalt emulsion to provide better mixture properties. The asphalt emulsion used in micro surfacing contains chemical additives which allow it to break without relying on the sun or heat for evaporation to occur. Thus, micro surfacing is an application that hardens quickly and can be opened to traffic in about an hour.



- Roadways selected for micro surfacing treatment are commonly those which have slight to moderate distress, no severe rutting, and generally narrow crack widths, and in which a micro surfacing treatment would help extend the pavement life until resurfacing becomes necessary.
- Micro surfacing is essentially a mobile batch plant.

- In 2021, 1.5 miles were micro surfaced on Inglewood Drive from Excelsior Road to Woida Road and Clearwater Road from Kimberlee Drive to Inglewood Drive.
- In 2022, 3.6 miles of residential streets were micro surfaced in the neighborhood north of TH 210, west of Memorywood Drive, and south of Travine Drive.
- In 2023, 3.0 miles of streets were micro surfaced including Inglewood Drive from Fairview Road to Excelsion Road, Deerwood Road, Travine Drive, and Paper Birch Circle north of the 2022 project and residential streets west of Inglewood Drive and north of Excelsior Road.
 - A map of streets that have been micro surfaced is on the next slide.
 - The streets micro surfaced from 2021 to 2023 were chosen as test sections as the majority of them had not been chip sealed or rehabilitated since the inception of the pavement management program in 2014. The pavements were 17 to 19 years old and were in relatively good condition with PASER ratings of 6 and 7. Included in the 2023 project were Travine Drive, Atwater Road, and Jewelwood Drive which were chip sealed and exhibited a limited amount of stripping. These streets are being reviewed annually and are currently not exhibiting stripping showing through the micro surfacing.
- In 2024, 6.2 miles were micro surfaced in the Southdale neighborhood, Fairview Road from Memorywood Drive to Inglewood Drive, Maplewood Drive, and residential neighborhood east of Inglewood Drive, west of Glenwood Drive, and south of Excelsior Road. These streets are the first iteration of micro surfacing streets at year eight following rehabilitation and have PASER ratings of 7 and 8.

MICRO SURFACED STREETS CITY OF BAXTER, MN LEGEND 2021 STREETS 2022 STREETS 2023 STREETS 2024 STREETS

2021 Micro Surfacing Project

• Pilot Project of Inglewood Drive & Clearwater Road that had PACER Ratings of 6 & 7 Respectively. The streets were 17 years old Collector Streets.

2022 Micro Surfacing Project

Residential streets that were 18-19 years old with PACER Ratings of 6-7.

2023 Micro Surfacing Project

Mostly residential streets with southern portion of Inglewood Drive (Collector Street). Residential streets 17-21 years old with PASER Ratings between 5-8 with the majority in the 7 range. Inglewood Drive segment was 8 years old with a PASER Rating between 6-8.

2024 Micro Surfacing Project

• Mostly residential streets with PASER Ratings between 7-9 with the majority being 9's. Street segments between 8-10 years old with the majority of the streets at 8 years.

Street Rehabilitation Program

The goal of the program was to achieve a minimum pavement life of 20 years for commercial streets and 25 years for residential streets between rehabilitation. The City was divided into 7 Management areas of comparable size and divided along physical boundaries where possible. Rehabilitation and pavement maintenance actives have now been grouped by pavement age and area, with age weighted more heavily than location for pavement management.

The overall timing of improvements may appear to be out of balance and concentrated within a short period of time, however, it is important to remember the following:

- City growth in the late 1990's and early 2000's.
- Lack of street improvements due to the economy from 2008 to 2013.
- PMP initiated in 2014 and many rehabilitations and new street improvements completed since 2014.
- Pavement degradation from chip sealing and maintenance activities not completed from 2018 to 2020.
 - O Chip sealed streets exhibiting degradation need to be rehabilitated (Mill and Overlay or Full Depth Reclamation).

Plan Implementation

• The following is a summary of system wide PASER ratings completed every three years. The 2025 values are a projected value based reflecting rehabilitation and micro surfacing completed from 2022 to 2024.

		PASE	R Rating Summary Tabl	e		
		2013	2016	2019	2022	2025*
Street	Area	Ave	Ave	Ave	Ave	Projected Ave
lesidential Streets (Total Area = 859,103	Sq Yd)					
Local Streets - Residential Only	1	6.76	6.36	6.84	6.53	7.16
Local Streets - Residential Only	2	6.48	6.48	6.55	6.26	7.45
Local Streets - Residential Only	3	6.36	6.73	7.11	6.69	7.20
Local Streets - Residential Only	4	4.96	6.48	7.14	6.40	5.90
Local Streets - Residential Only	5	6.35	6.22	6.02	6.50	7.03
Local Streets - Residential Only	6	4.77	4.56	4.97	6.69	7.74
Local Streets - Residential Only	7	6.16	6.97	7.05	6.55	7.64
	Ave	6.05	6.25	6.47	6.53	7.22
funicipal State Aid Streets (Total Area =	421,477 Sc	Yd)				
MSA	1	5.88	4.85	10.00	10.00	9.00
MSA	2	6.64	6.84	8.01	7.74	7.58
MSA	3	5.07	7.77	9.25	8.18	8.07
MSA	4	5.58	7.94	7.92	7.83	7.86
MSA	5	4.94	4.99	8.43	9.47	8.56
MSA	6	0.00	0.00	0.00	0.00	0.00
MSA	7	5.46	4.90	4.29	3.44	9.57
	Ave	5.46	6.83	8.25	8.09	8.16
Citywide	Ave	5.89	6.40	6.94	6.94	7.47

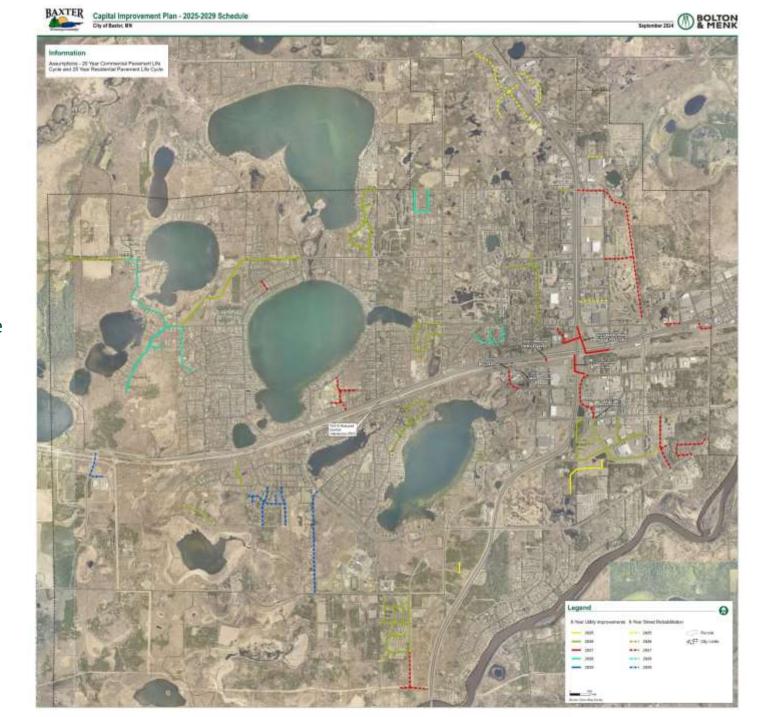
- PASER ratings reflect an initial increase due to the rehabilitation projects that began in 2014 and pavement stripping from chip sealing not being prevalent.
- Ratings remained steady particularly on residential streets from 2016 to 2022 as the chip seal program was
 discontinued and no maintenance projects completed from 2018 to 2020.
- The projected increase in rating for 2025 is reflective of rehabilitation projects continuing and micro surfacing projects being completed from 2021 to 2024.

Plan Implementation

- The next slide has a city-wide map identifying projects proposed to be completed from 2025 to 2029.
 - The proposed projects reflect street and utility projects, projects identified for 2027 in response to the TH 371 and TH 210 overpass project, and the PMP Rehabilitation Projects. Based on staff discussions the residential pavement rehabilitation projects (Mill and Overlay and Full Depth Reclamation) proposed for 2025 to 2029 earlier this year have been moved back a year to allow for this discussion and consideration of PMP revisions.
- The micro surfacing completed from 2021 to 2023 on streets with PASER ratings of 6 and 7 and pavement ages of 17 to 19 years appears to be performing well. While industry guidance is to micro surface pavements 7 to 10 years following rehabilitation (mill & overlay or full depth reclamation) it appears pavements, particularly in residential areas, are in a condition past year 10 that micro surfacing could be successfully applied.
 - Extending the placement of micro surfacing to year 12 following rehabilitation could further extend the pavement life and would further space out the amount of micro surfacing programmed each year.
- The current PMP and draft CIP have chip sealed streets exhibiting stripping to be rehabilitated (Mill and Overlay or Full Depth Reclamation) by 2029.
- With commercial streets scheduled to be rehabilitated every 20 years the PMP reflects rehabilitation in 2034 of the first commercial streets improved in 2014 as part of the pavement management program. Instead of mill and overlay at 20 years on the commercial streets and 25 years on the residential streets we are hopeful that micro surfacing extends the timeline closer to 25 years for commercial streets and 30 years on the residential streets.
- It is too early to know exactly how the micro surfacing will help so it is important to constantly monitor and document the street segments through the PASER rating system and annual inspections.

DRAFT 2025 – 2029 CIP MAP*

- *Street and Utility Projects are planned to be completed every other year. The proposed Street & Utility Project schedule in the Draft CIP is:
- 2026 North Lyndale and Clearwater Road area, and Brentwood Circle (water only)
- 2028 Jadewood and Jewelwood area and Olivewood Drive Area
- 2030 Ashley Road, Welton Road, Baywood Road, Black Oak Road, and Springwood Drive
- 2032 Eagle Ridge area



Conclusions

Citywide average PASER Rating is one matrix to review the City's street system as a whole, however it is staff's recommendation that it should not be used for determining improvements or goals. The PMP should be used to guide the improvement that will provide the greatest value over the life of a street and should be reviewed on a per street basis. Below is generally how staff utilizes the PASER ratings following the current PMP:

Commercial Streets

- Micro Surfacing at year 8.
- Mill & Overlay at a PASER Rating of a 6.
- Micro Surfacing at year 8 after Mill & Overlay.
- Reconstruction/FDR at a PASER Rating of 4. Maintenance requirements increase as PACER Ratings decrease, this is especially true in the commercial/industrial district with higher traffic counts and increased truck traffic.

Residential Streets

- Micro Surfacing at year 8.
- Mill & Overlay at a PACER Rating of a 5.
- Micro Surfacing at year 8 after Mill & Overlay.
- Reconstruction/FDR at a PACER Rating of 3 or 4. Generally speaking, residents are more acceptable of extending the life of the road to save on assessments and are willing to drive on lower quality roads. There are situations where residential collector roads may want to be held to higher standards as they receive higher traffic volume.

Item 1.

Conclusions

The PASER Rating system has been a valuable resource in the past, however completing the PASER Ratings every 3 years does not provide as much data as if the PASER Ratings were completed every 2 years. The 3-year rotation is scheduled to be completed in 2025, staff is recommending the following PASER Rating to be completed in 2027. The financial implication associated with implementing the 2-year rotation would be approximately \$7,500 per two years verses per three years. The PASER Ratings allow staff to better predict how streets of similar nature will age/wear to better predict future rehabilitation and provide more accurate updates to a Capital Improvement Plan.

The City has continued to follow the PMP as it relates to PASER Ratings and improvements, however the timeline associated with the improvements have been expedited or in certain situations, has resulted in bypassing a mill & overlay and going straight to an FDR. The backlog of pavement preservation is close to catching up, this was the first year 8-year-old roads were micro surfaced. There are still road segments that are planned for Micro Surfacing that are older than 8 years, but they are planned and if we stay the course will get completed over the next couple of years. Staff recommends to continuing to implement the current PMP and make adjustment/revisions based on results observed from micro surfacing.



Thank You Any Questions?

Real People. Real Solutions.

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MEMORANDUM

Date: October 1, 2024

To: Brad Chapulis – City Administrator

Trevor Walter - Public Work Director/City Engineer

From: Bryan Drown, PE

Subject: Review of City Pavement Management Plan (PMP) and Capital Improvement Plan (CIP)

City of Baxter, MN

Project No.: 0B1.132798

In 2013 the City of Baxter adopted a Pavement Management Plan (PMP) with the purpose of the program to:

- 1) Preserve and perpetuate existing City owned local and MSA street pavements in a fiscally responsible manner
- 2) Correct pavement deficiencies and slow the rate of pavement deterioration
- 3) Consider immediate and long-term needs of existing local street pavements
- 4) Coordinate pavement maintenance and rehabilitation with utility repairs and redevelopment efforts
- 5) Provide information for better informed and involved decision making

The PMP utilizes the PASER Pavement Management System (PMS) to assist in identifying and tracking street pavement performance and condition at a network level of management (Street Pavement Database). This system is able to objectively evaluate the condition of a street, establish a pavement rating condition, and estimate its maintenance / rehabilitation needs. The PASER methodology is based on a consistent numeric rating scale ranging from 10 for a newly surfaced street to 1 for a failed surface. Ratings are obtained from a field inspection of the entire street surface based on the quantity, type, and severity of distresses in the pavement. This evaluation is done in a manner to assure that similar sections consistently receive similar ratings. The PASER PMS methodology "predicts" what a typical life cycle might be for a bituminous surfaced street. Naturally, any individual street's life can vary significantly depending on the volume and weight of traffic, soil conditions, etc. However, using the "predicted" life cycle experiences of similar pavements resulted in the following PASER recommended pavement management strategies:

Pavement Rating	Typical Recommended Management Strategy					Typical Recommended Management Strategy		
Condition	Category	Strategy						
9 - 10	Maintenance	Chip Sealing						
6 - 7 - 8	Maintenance	Crack Rout & Seal, Patching, Chip Sealing						
5 - 6	Rehabilitation	Mill & Overlay						
3 - 4	Rehabilitation	Full Depth Reclamation & Paving						
1 - 2	Rehabilitation	Full Depth Reconstruction						

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The PMP was initiated with Chip Sealing utilized as the pavement maintenance strategy and Rehabilitation projects primarily focused on commercial and industrial streets. From 2014 to 2017, 24.4 miles of city streets were chip sealed. In 2016 chip sealed pavements started to exhibit stripping which is the separating of the pavement surface creating potholes that over time extend vertically into the pavement surface. Below are photos of example of pavement stripping:





As the damage from chip seal striping was analyzed and researched no pavement maintenance projects were completed from 2018 to 2020. In 2021 the City of Baxter Pavement Management Plan was updated to include Micro Surfacing as a pavement maintenance strategy in lieu of the chip seal program that was discontinued in 2017 due to pavement degradation due to pavement stripping. The Micro Surfacing Program utilizes an eight-year rotation or cycle. The age of pavements is utilized to determine the timing of maintenance and rehabilitation with the goal to follow rehabilitation activities with micro surfacing at year eight. An eight-year cycle was chosen based on preventive maintenance research which shows that roads, in good condition, should be micro surfaced within 7 to 10 years following rehabilitation or reconstruction. Overall, the Pavement Management Program utilizes the following Strategies:

Pavement Rating	Typical Recommended Management Strategy			
Condition	Category	Strategy		
9 - 10	Maintenance	Crack Rout & Seal		
6 - 7 - 8	Maintenance	Patching, Micro Surfacing		
5 - 6	Rehabilitation	Mill & Overlay		
3 - 4	Rehabilitation	Full Depth Reclamation & Paving		
1 - 2	Rehabilitation	Reconstruction		

In 2021, 1.5 miles were micro surfaced on Inglewood Drive from Excelsior Road to Woida Road and Clearwater Road from Kimberlee Drive to Inglewood Drive. In 2022, 3.6 miles of residential streets were micro surfaced in the neighborhood north of TH 210, west of Memorywood Drive, and south of Travine Drive. In 2023, 3.0 miles of streets were micro surfaced including Inglewood Drive from Fairview Road to Excelsior Road, Deerwood Road, Travine Drive, and Paper Birch Circle north of the 2022 project and residential streets west of Inglewood Drive and north of Excelsior Road. A map of streets that have been micro surfaced is attached. The streets micro surfaced from 2021 to 2023 were chosen as test sections as the majority of them had not been chip sealed or rehabilitated since the inception of the pavement management program in 2014. The pavements were 17 to 19 years old and were in relatively good

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condition with PASER ratings of 6 and 7. Included in the 2023 project were Travine Drive, Atwater Road, and Jewelwood Drive which were chip sealed and exhibited a limited amount of stripping. These streets are being reviewed annually and are currently not exhibiting stripping showing through the micro surfacing. In 2024, 6.2 miles were micro surfaced in the Southdale neighborhood, Fairview Road from Memorywood Drive to Inglewood Drive, Maplewood Drive, and residential neighborhood east of Inglewood Drive, west of Glenwood Drive, and south of Excelsior Road. These streets are the first iteration of micro surfacing streets at year eight following rehabilitation and have PASER ratings of 7 and 8.

Clearwater Road and Inglewood Drive micro surfaced in 2021 have been visually reviewed the past 2 years and subsequent streets reviewed this year. Currently these street segments are not exhibiting stripping, existing transverse cracking have shown through after year 2 and have been crack sealed, and minor surface scuffing is exhibited at driveways due to turning movements. We are monitoring the micro surfacing in areas on new residential building in the Rock Rose Drive and Kimberlee Drive area as construction equipment has driven on the micro surfacing. To date approximately 15% of the city street system has been micro surfaced.

Street Rehabilitation

The goal of the program is to achieve a minimum pavement life cycle of 20 years for commercial streets and 25 years for residential streets between rehabilitation. The city was previously divided into 7 management areas of comparable size and divided along physical boundaries where possible. Rehabilitation and pavement maintenance activities have now been grouped by pavement age and area with age weighted more heavily than location. In projecting commercial street rehabilitation out 20 years and residential street rehabilitation out 25 years the overall timing of improvements within the system is out of balance and concentrated within short periods of time. This can be attributed to these factors:

- City growth in the late 1990's and early 2000's
- Lack of street improvements due to the economy from 2008 to 2013
- PMP initiated in 2014 and many rehabilitations and new street improvements completed from 2014 to 2020.
- Pavement degradation from chip sealing and maintenance activities not completed from 2018 to 2020.
 - The current CIP and PMP have chip sealed streets exhibiting stripping to be rehabilitated (Mill and Overlay or Full Depth Reclamation) by 2029.
 - Residential streets proposed for rehabilitation are reviewed annually and pavements exhibiting stripping greater than 1.5-inches have been moved to full depth reclamation.

Street & Utility Projects

The city identified nine residential neighborhoods where homes are served by on-site sewer systems and wells to extend city sanitary sewer and watermain into. In 2020 the North Forestview Project, in 2022 the Foley Road Project, and in 2024 the South Forestview Project were completed. Subsequent street and utility projects are planned to be completed every other year. The proposed Street & Utility Project schedule in the CIP is:

- 2026 North Lyndale and Clearwater Road area, and Brentwood Circle (water only)
- 2028 Jadewood and Jewelwood area and Olivewood Drive Area
- 2030 Ashley Road, Welton Road, Baywood Road, Black Oak Road, and Springwood Drive

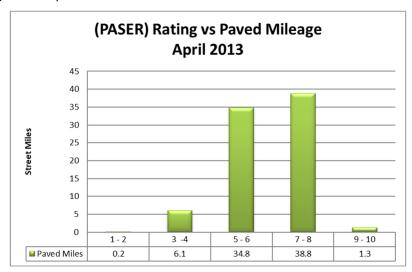
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• 2032 – Eagle Ridge area

Summary of PASER Ratings

PASER ratings are completed every three years to document and evaluate the status of the city's pavements. The original ratings were completed in 2013 and the system had an overall weighted average of 5.89 on a scale of 1 to 10. The weighted average is calculated by multiplying the PASER rating of each street segment by its pavement area, summing that value for all segments and dividing by the total system pavement area. The 2013 ratings reflect growth seen in the late 1990' and early 2000's and no pavement projects completed from 2008 to 2013 due to the recession.



The following is a summary of system wide PASER ratings completed every three years. The 2025 values are a projected value based reflecting rehabilitation and micro surfacing completed from 2022 to 2024.

		PASER I	Rating Summary Tabl	e		
		2013	2016	2019	2022	2025*
Street	Area	Ave	Ave	Ave	Ave	Projected Av
esidential Streets (Total Area = 859,10	3 Sq Yd)					
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MSA	5	4.94	4.99	8.43	9.47	8.56
MSA	6	0.00	0.00	0.00	0.00	0.00
MSA	7	5.46	4.90	4.29	3.44	9.57
	Ave	5.46	6.83	8.25	8.09	8.16
Citywide	Ave	5.89	6.40	6.94	6.94	7.47

The above values reflect an initial increase due to the rehabilitation projects that began in 2014 and pavement stripping from chip sealing not being prevalent. The overall rating remained steady particularly on residential streets from 2016 to 2022 as the chip seal program was discontinued and no maintenance projects completed from 2018 to 2020. The projected increase in rating for 2025 is

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reflective of rehabilitation projects continuing and micro surfacing projects being completed from 2021 to 2024.

CIP and PMP Status

Attached please find a city-wide map identifying projects proposed to be completed from 2025 to 2029. The proposed projects reflect the street and utility projects identified above, projects identified for 2027 in response to the TH 371 and TH 210 overpass project, and the PMP Rehabilitation Projects. Based on our discussions the residential pavement rehabilitation projects (Mill and Overlay and Full Depth Reclamation) proposed for 2025 to 2029 earlier this year have been moved back a year.

The micro surfacing completed from 2021 to 2023 on streets with PASER ratings of 6 and 7 and pavement ages of 17 to 19 years appears to be performing well. While industry guidance is to micro surface pavements 7 to 10 years following rehabilitation (mill & overlay or full depth reclamation) it appears pavements, particularly in residential areas, are in a condition past year 10 that micro surfacing could be successfully applied. Extending the placement of micro surfacing to year 12 following rehabilitation could further extend the pavement life and would further space out the amount of micro surfacing programmed each year.

The current CIP and PMP have chip sealed streets exhibiting stripping to be rehabilitated (Mill and Overlay or Full Depth Reclamation) by 2029. With commercial streets scheduled to be rehabilitated every 20 years the PMP reflects rehabilitation in 2034 of the first commercial streets improved in 2014 as part of the pavement management program. Instead of mill and overlay at 20 years on the commercial streets and 25 years on the residential streets we are hopeful that micro surfacing extends the timeline closer to 25 years for commercial streets and 30 years on the residential streets. It is too early to know exactly how the micro surfacing will help so it is important to constantly monitor and document the street segments through the PASER rating system and annual inspections.