



Mayor Robert E. Simison
City Council Members:
Luke Cavener, President
Liz Strader, Vice President
Brian Whitlock
Doug Taylor
John Overton
Anne Little Roberts

CITY COUNCIL WORK SESSION

City Council Chambers, 33 East Broadway Avenue Meridian, Idaho
Tuesday, July 09, 2024 at 4:30 PM

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Agenda

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ROLL CALL ATTENDANCE

ADOPTION OF AGENDA

CONSENT AGENDA [Action Item]

1. [Approve Minutes of the June 18, 2024 City Council Work Session](#)
2. [Approve Minutes of the June 25, 2024 City Council Work Session](#)
3. [Watts Meridian Medical Partners Subdivision Sanitary Sewer Easement No. 1 \(ESMT-2024-0060\)](#)
4. [Watts Meridian Medical Partners Subdivision Water Main Easement No. 1 \(ESMT-2024-0061\)](#)
5. [Watts Meridian Medical Partners Subdivision Water Main Easement No. 2 \(ESMT-2024-0062\)](#)
6. [Gregg Olsen \(WUF Holdings IV, LLC.\), Full Release of Re-Use Water Main Easement \(ESMT-2024-0083\)](#)
7. [Prairiefire Subdivision Release of Water Main Easement \(ESMT-2024-0084\)](#)
8. [Prairiefire Subdivision Release of Water Main Easement No. 2 \(ESMT-2024-0085\)](#)
9. [Victory Commons Subdivision No. 2 Sanitary Sewer and Water Main Easement No. 1 \(ESMT-2024-0089\)](#)
10. [Victory Commons Subdivision No. 2 Sanitary Sewer and Water Main Easement \(ESMT-2024-0090\)](#)

11. [Artisan Victory Market Sanitary Sewer and Water Main Easement No. 1 \(ESMT-2024-0091\)](#)
12. [Inglewood Place Subdivision No. 2 Water Main Easement No. 2 \(ESMT-2024-0092\)](#)
13. [Final Order for Windrow Subdivision No.1 \(FP-2024-0004\) by Conger Group, located at the Northeast Corner of S. Linder Rd. and W. Amity Rd.](#)
14. [Final Order for Horse Meadows Subdivision \(FP-2024-0006\) by KB Homes, located at 710 B. Black Cat Rd.](#)
15. [Final Plat for TM Creek Subdivision No. 7 \(FP-2024-0010\) by Brighton Development, Inc., located at 153 S. Benchmark Way](#)
16. [Final Plat Modification for Graycliff Estates Subdivision No. 5 \(MFP-2024-0001\) by KB Homes, generally located south of W. Harris St. and west of S. Meridian Rd.](#)
17. [Approval of Task Order 10038.e to Consor for Services during Construction to Can Ada Lift Station and Gravity Line for the Not-to-Exceed amount of \\$385,842.00.](#)
18. [License Agreement Between the City of Meridian and the United States Bureau of Reclamation Installation of Gravity Sewer Line and Force Mains Under Ninemile Creek in Canyon County](#)
19. [Fiscal Year 2024 Budget Amendment in the Amount of \\$30,000.00 for Office 365 Migration Phase 1](#)
20. [Fiscal Year 2024 Net-Zero Budget Amendment in the Amount of \\$8,378.00 for grant revenue from the Office of Drug Policy Partnership for Success Law Enforcement Grant](#)

ITEMS MOVED FROM THE CONSENT AGENDA [Action Item]

DEPARTMENT / COMMISSION REPORTS [Action Item]

21. [Public Hearing for Program Year 2024 Community Development Block Grant Action Plan](#)
22. [Fiscal Year 2025 Water and Sewer Rate Increase Proposal](#)
23. Standard Operating Policy Discussion: Line of Duty Death Benefit
24. [Standard Operating Policy Discussion: Grant Application and Administration Policy](#)
25. [Resolution No. 24-2460: A Resolution of the City Council of the City of Meridian to Amend City of Meridian Standard Operating Policy 9.8, Regarding Grant Management; and Providing an Effective Date](#)

ADJOURNMENT



AGENDA ITEM

ITEM TOPIC: Approve Minutes of the June 18, 2024 City Council Work Session

A Meeting of the Meridian City Council was called to order at 4:30 p.m. Tuesday, June 18, 2024, by Mayor Robert Simison.

Members Present: Robert Simison, Luke Cavener, Liz Strader, John Overton, Doug Taylor, Anne Little Roberts and Brian Whitlock.

ROLL-CALL ATTENDANCE

<input checked="" type="checkbox"/> Liz Strader	<input checked="" type="checkbox"/> Brian Whitlock
<input checked="" type="checkbox"/> Anne Little Roberts	<input checked="" type="checkbox"/> John Overton
<input checked="" type="checkbox"/> Doug Taylor	<input checked="" type="checkbox"/> Luke Cavener
<input checked="" type="checkbox"/> Mayor Robert E. Simison	

Simison: Council, we will call this meeting to order. For the record it is June 18th, 2024, at 4:30 p.m. We will begin this afternoon's work session with roll call attendance.

ADOPTION OF AGENDA

Simison: Next item up is adoption of the agenda.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Quick apologies. We are going to make a slight modification to the Consent Agenda. We are going to take Item 15 and continue it to next week, but with that just forecasted change, I move that we adopt the agenda as presented.

Strader: Second.

Simison: I have a motion and a second to adopt the agenda as presented. Is there any discussion? If not, all in favor signify by saying aye. Opposed nay? The ayes have it and the agenda is adopted.

MOTION CARRIED: ALL AYES.

CONSENT AGENDA [Action Item]

- 1. Approve Minutes of the June 4, 2024 City Council Work Session**
- 2. Approve Minutes of the June 4, 2024 City Council Regular Meeting**
- 3. Approve Minutes of the June 11, 2024 City Council Regular Meeting**

- 4. Foxcroft Water Easement Full Release (ESMT-2024-0076)**
- 5. Windrow Subdivision No. 1 Emergency Access Easement Number 1 (ESMT-2024-0079)**
- 6. Windrow Subdivision No. 1 Sanitary Sewer Easement (ESMT-2024-0082)**
- 7. Findings of Fact, Conclusions of Law for Pebblebrook Subdivision (H-2024-0005) by Rodney Evans + Partners, LLC., located at 5725 N. Meridian Rd.**
- 8. Final Plat for Horse Meadows Subdivision (FP-2024-0006) by KB Homes, located at 710 B. Black Cat Rd.**
- 9. Development Agreement (Reveille Ridge Subdivision H-2023-0050) Between City of Meridian, Endurance Holdings LLC (Owner), and Challenger Development (Developer) for Property Located at 7355 S. Eagle Rd.**
- 10. Recipient Agreement between the City of Meridan and David's Hope Pregnancy Loss Ministry, Inc. for Fiscal Year 2024 Neighborhood Grant Funds**
- 11. Recipient Agreement between the City of Meridan and the Meridian Library District Foundation, Inc. for Fiscal Year 2024 Neighborhood Grant Funds**
- 12. Recipient Agreement between the City of Meridian and the Meridian Senior Center for Fiscal Year 2024 Neighborhood Grant Funds**
- 13. Agreement for Use of Kleiner Park for Special Event – Meridian Fine Arts Festival**
- 14. Resolution No. 24-2459: A Resolution of the City Council of the City of Meridian, Idaho, Setting Forth Certain Findings and Purposes to Declare Surplus Property and Authorizing the Donation of Certain Computer and Equipment to Computers for Kids**
- 15. Item Continued to June 25, 2024 Resolution No. 24-2460: A Resolution of the City Council of the City of Meridian to Amend City of Meridian Standard Operating Policy 9.8, Regarding Grant Management; and Providing an Effective Date**

Simison: First up is the Consent Agenda.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Move that we approve Items 1 through 14 on the Consent Agenda and continue Item 15 to next week.

Strader: Second.

Simison: Have a motion and a second to approve the Consent Agenda with Item 15 moved to next week. Is there any discussion? If not, all in favor signify by saying aye. Opposed nay? The ayes have it and the Consent Agenda is agreed to.

MOTION CARRIED: ALL AYES.

ITEMS MOVED FROM THE CONSENT AGENDA [Action Item]

Simison: There were no items moved from the Consent Agenda.

DEPARTMENT / COMMISSION REPORTS [Action Item]

16. Idaho Humane Society Fiscal Year 2025 Budget/Contract Presentation

Simison: So, we will move on to Item 16, which is Department/Commission Reports. First up is the Idaho Humane Society of Fiscal Year 2025 budget contract presentation. Chief, do you want to introduce this at all before we get going? Okay. All right. Then I will welcome up the Idaho Humane Society.

Gilberg: Good afternoon, Mayor and Members of the City Council. My name is Leann Gilberg. I am the Chief Financial Officer at the Idaho Humane Society. Also here today is Dr. Jeff Rosenthal, our CEO. Craig Nixon, who is the director of our Animal Care and Control Services and Kris Shaffer, who is our chief operating officer. He oversees the animal care portion of our operations in the shelter. We thank you for having us here this afternoon. We are proud to serve the citizens of Meridian and we value our relationship with your city. We also value the positive working relationship that our officers have with your police officers. So, thank you to the officers for working with us. Just want to give you a little bit of an idea of what we have been up to at the Idaho Humane Society in the past year. This is outside of kind of the scope of animal control, but to give you an idea of who we are and what we are doing, we saved 9,636 pets last year. Our save rate for dogs is 94 percent. Our save rate for cats was 95 percent and those numbers allow us to be considered a no kill shelter, which is a great accomplishment for us. We have been that way for several years and if you have been around the valley for a long time you will know that that wasn't the case 20 or 30 years ago. So, we are very proud of that designation. We also reunited 1,464 lost pets with their owners and spayed or neutered 9,833 pets, preventing unwanted litters. We

provided veterinary care to 10,418 privately owned pets from predominantly low income households and that was in our public veterinary hospital and we supplied over 68,000 pounds of food to members of the pet food pantry and Meals on Wheels for Pets program. So, we do a lot of helping in our community and the majority of these efforts were funded by charity and our own internal efforts. They were not funded by animal control activities. We account for those separately. But, again, just thought you would like to see some of the good things that we are doing. Specifically related to Meridian, we responded to 1,321 calls or incidents last year. We issued 18 citations for animal code violations, 178 barking dog letters and warnings, 53 issues -- notices for dogs at large, 95 warnings for other animal code violations. We like to -- I guess what you would call do community policing. So, we educate when we can, rather than cite. Our first -- the first thing that we would like to do is try to educate people, so our officers educated 326 times, rather than citing people in the community. We handled 1,691 animals from Meridian. We impounded 1,203 animals and we returned 278 animals to their owners. We have animals that come to us from Meridian from many different intake channels. So, I thought I would just give you a preview of a couple -- a few of those that came in. This is Hurley. He is a ten year old that was brought in by animal control. He stayed with us for four days and, then, was responded -- or returned to his owner. These two little guys were brought in for protective custody by animal control after their owner passed away. They stayed with us for five days and, then, they were reunited with a family member who took them home. This is Brody. This was a sad case. This -- these people had to surrender their puppy because he was very ill and they couldn't afford the care. So, we kept him for eight days. We used grant money to provide a life-saving surgery for him to remove a foreign object that was lodged in his intestines and, then, we returned him to his family at no cost to them. And this is Tuna. She's still with us. She was 22 years -- 22 days old last week. She is going to be with us for about six weeks. She came in with a broken leg. Animal control brought her in and she will stay with us until she grows a little bit, gets old enough to be spayed and get her vaccinations and her microchips and, then, she will be adopted. You can see that these all came as a result of our relationship with you as -- through our animal control contract services and as you probably know we provide services for all of Ada county pretty much, with the exception of Garden City. We only have a sheltering agreement with them. We don't do any enforcement basically. In relation to the big picture, to give you an idea of where Meridian falls in that bigger picture, Meridian made up approximately 27 percent of the population that we serviced last year and counted for about 22 percent of the calls and your contract fees accounted for just over 22 percent of what we charged for the animal control contracts. For fiscal year '25, as you can probably see on there, our ask from Meridian is 717,251 dollars. That is an increase of 7.25 percent, but that is slightly less than the total increase in our cost, which we are projecting to be about nine percent. We once again allocated the total cost to the various agencies that we contract with using a consistent methodology that combines prior years population served and calls that come in from the different jurisdictions. The ratios remain pretty -- remain pretty consistent over the past few years. Your portion went down just a tidbit, because we did add Star to the pool. It's a small addition, but it did drop other organizations' percentage just a tidbit and as I'm sure you can all relate to, our costs have continued to rise at significant rates over the

past few years. Our increases are primarily due to continued pressure on payroll and the cost associated with the staffing to provide the animal control services. Since the time -- just to give you an idea -- that the fiscal year '23 budget was presented salaries for veterinarians have increased over 20 percent. There is a national veterinarian shortage and trying to get veterinarians anywhere in the valley is a challenge. Rates for technicians have increased over 15 percent. Animal control officers have increased over 13 percent. Shelter staff over 12 percent. And the majority of these positions pay under 20 dollars an hour. So, it's not like we are making people rich working at the Idaho Humane Society. What this graph shows you is in the past five years the wage inflation has been significant and that is why you have continued to see your fees go up. A new animal control officer started at 13 dollars an hour back in fiscal year '20 and they are up to 20 dollars an hour in the fiscal year '25 budget. And, again, nobody's getting rich on 20 dollars an hour. Fifty-four percent in five years, 64 percent for a mid level officer, 65 percent for a supervisor, 38 percent for a dispatcher. Front desk staff from 10.45 to 16.70 five years later. Sixty percent increase. So, as you can see these -- these pay increases have continued to push us to have to increase the fees that we are charging and in order to be competitive, to be able to hire and retain staff, it's just necessary for us to do this. The animal control program funds about 41 FTEs. So, 41 full-time employees to service over 500,000 people in the valley and those 41 employees make up about a third of our workforce at IHS. That covers enforcement, animal care, including veterinary care, customer service representatives. They deal with people who bring in dogs or come in to redeem their dog. Get them out of jail. Dispatch. And, then, of course, there is an admin and HR component of that, because, you know, there is payroll and different things that have to be handled as well. You can see that the total cost for our services, based on our expenses, because we do a zero budget, it's just over 3.3 million dollars for fiscal year '25. That's a 9.23 percent increase from fiscal year '24. And, again, if you go to the next slide, the -- the big dollars are really in the payroll bucket of that. It's a 7.7 percent increase in payroll. But it's 13 percent for animal control personnel, almost seven percent for shelter personnel. You see a decrease in the admin side, because we have decreased the top overhead. Dr. Rosenthal and myself, we have decreased our percentage that is allocated to the contracts, just because we feel like we have hired a higher level director in the program now and the operating expenses are up 14 percent, but that's really only about 100,000 dollars over the -- over -- split over, you know, six organizations. So, we really try to keep our operating expenses, which is your utilities, your insurance, your dog food and that kind of stuff -- the increases are minimal. Focus our increases on the payroll to continue to ramp up our staffing. And, then, just one other thing I wanted to touch on is what we are doing with our officers. Since Director Nixon has come on we have really ramped up or continued to ramp up -- this is something we have been working on for a couple years -- our training program for our officers. They go through eight to ten weeks of field training with an experienced officer. They get certified through NACA, which is the National Animal Control Association. They do level one and two certifications. They do continuous online classes, in-service training with the Ada County Prosecutor. Craig's been having them come in monthly and do training with the officers and we also do -- they do biweekly team meetings on like -- and training on like report writing and policies and procedures and so we feel like we are doing our best to provide a quality

service for you guys for your community and we do value our relationship and we hope that you see the value that we bring to your community, because we do. I really enjoy working with Meridian. So, that is pretty much in a nutshell what I have. If anybody has any questions.

Simison: Thank you. Council, any questions?

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Yeah. Maybe I can kick a couple things off. Would you mind going back to the slide on the details for the budget increases. Yeah. If you could just go back a little more. I think it was -- keep -- keep going. I think a couple more. Yeah.

Gilberg: This?

Strader: I think so. Mr. Mayor. So, help me understand how you -- just for context. I mean this -- I think in my opinion seemed to be a really tough budget year for the City of Meridian. So, we have increasing costs across the board. We have 18 firefighters that we need to take on their wages and benefits in a couple fiscal years. We are just really stretched thin. So, help me understand, you know, how -- how we can get this percentage increase down. What options are available, if any? Is there a way to recoup, you know, additional fees from pet owners? Is -- what are you doing to kind of control your personnel costs? I kind of want to get into some of the meat of that. And just one comment. I think in the future if you could provide these presentations in advance of the meeting that would be extremely helpful to us, because we are in the middle of our budgeting process and we haven't had --

Gilberg: I kind of forgot about it and the request didn't come through and so today I was like, oh, I probably should have sent this to them. So, yeah, I apologize for that. To answer your question -- I mean in the big picture of things you guys are actually getting a pretty good deal. If you look at your percentage of population that we are serving, which is, you know, almost 27 percent and 22 percent of calls and if you average those out you are probably actually looking at more like a 24 percent of the total cost base and you guys are paying 22 -- well, 21.8 percent next year. So, in reality I think that we are doing -- you guys are getting a pretty fair allocation. Some of the things that we, you know, could look at -- because from -- as far as the staffing perspective, we are bare bones staffed. I mean we are trying to get three to four officers on the streets every day. We have one dispatcher every day. We have got three people working the front desk, but the number of animals we have coming in and the number of calls that we are getting -- we can't cut our staffing anymore. You know, if your police wanted to take on more -- like maybe bringing animals to us or something, we could potentially look at something like that where we took some of the enforcement off of our plate, but, you know, when I'm paying officers 18, 19, 20, 21 dollars an hour -- we are having a really hard time hiring people and keeping them as it is. I just don't -- I have got so much

pressure on payroll costs that I'm -- I'm pushing constantly to reduce our like benefit costs and trying to keep those costs down. There is just not a lot of wiggle room in the personnel budget and personnel is 75 percent of the animal control budget, 75 percent of the cost of animal control services is personnel and pay related. We can -- you know, we can look at it, but I just don't -- I -- off the top of my head I can't think of anything that's going to reduce that significantly.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Yeah. And I think -- again I think that speaks to the importance of providing the details around your operating budget. You know, you are -- we are outsourcing basically a city service to you. The City of Meridian has a very conservative financial philosophy and I think some of the things -- like new vehicles, things like that, we need to dig into some of those details.

Gilberg: To give you a feel for new vehicles, we -- they cost about a hundred thousand dollars each. We -- city of Boise bought two vehicles and basically provided them to us two years ago-ish. We bought one. We, then, bought another one and we got another one on order, because the ones that we have literally have over 300,000 miles on them. Two of them that we have on the road still are ones that we got from your animal control when we took it over. We bought two of your guys' vehicles and we are still running them. So, they are kind of like -- can we, please, get something that's more reliable. So, after this round that I just ordered this last one, I think we are probably done purchasing vehicles for a while, but I don't even bill those out in the contracts every year. I split it over three years. So, the portion of those costs that you are paying -- you are paying 20 percent of a hundred thousand dollar vehicle over three years. So, it's pretty small dollars.

Strader: Mr. -- Mr. Mayor?

Simison: Council Woman Strader.

Strader: Yeah. I -- you know, so I -- I don't know. I just want to go through and understand the history, but I think, you know, we had a 4.52 percent increase year over year of the previous year, then, it was a 7.18 percent increase year over year. This is close to a seven percent increase. Yeah. I saw it -- some of the -- in some e-mail history I quickly glanced at it -- it did say something like the goal is to like pay employees a livable wage. I want to make sure we are paying employees a market wage. I think that that's an important piece of understanding.

Gilberg: I completely agree with you and if we go to that next slide and just look at it, I'm not sure that any of those wages are what I would consider out of market. I mean McDonald's is hiring for 15 dollars an hour and our front desk staff on average are making 14.89, 15.64 right now. We are bumping it to 16.70 and that's average. That's

the brand new person who just started and the supervisor who has been there for two years. So, out of, you know, the -- of the four or five people that are -- work in that department that's -- that is an average. So, I mean they are starting at 14 dollars an hour.

Strader: Okay. So, it sounds like from your perspective the -- really the only option available is if our police department takes on kind of an increased burden that -- that doesn't sound like us.

Gilberg: Because I can't think of -- I mean, Craig, any suggestions?

Nixon: So -- so, this is a consolidated contract, even though it doesn't come in as a consolidated contract among all the different municipalities in Ada county. So, everyone's sort of buying into the same system, the same service levels and they are all paying a proportional share. So, that benefits you tremendously. The -- the -- the -- the -- Leann mentioned bringing on Star. So, that -- that proves the power of not duplicating services and rather spreading the cost out among all the different communities. One of the issues that occurs, however, when we get into individual negotiations is that because it is a combined contract we have a lot less room to change things, because everybody else is also budgeting in under that service contract. So, a number of years ago before we moved to a two facility model, we met with all of the municipalities for a year before making some major changes to the animal control contract. One of the things that was discussed at that time was actually a suggestion of ours is to form a -- kind of a joint powers agreement among the different municipalities, so that these sort of details could be worked out earlier in the year amongst the entire group, because what happens in Meridian actually impacts Boise and impacts Kuna and vice-versa, so it's very hard for us to sort of individualize -- craft a -- kind of a -- kind of a -- an a la carte contract with one community, Garden City, being really the only one right now that -- that has that, but they are doing all the enforcement. So, that's something to consider and that -- this is one of those services that doesn't make sense for a community to do on their own, because the cost, then, just completely skyrockets. It's -- it's something that works because all the communities are buying in and they are only buying a portion of each employee versus having to employ a -- you know, buy -- buy the entire employee. So, I think one of the things that could be explored in future years would be greater coordination among all the different communities, rather than us individually going out and, you know, pitching these -- these contracts individually. We had a consolidated contract for a couple years actually where everybody signed on. That's gone by the wayside.

Strader: Thanks. That's -- that's it for now. Thank you.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Mr. Rosenthal, I may have another quick question that you may be really well equipped to answer for me. If we could jump back one more slide. It -- it's what kind of piqued my interest, which was -- yeah. I think calls by calendar year and so when I look at this I look at fiscal year '20, 1,800 calls. Fiscal year '23 1,300 calls. Our population has grown a lot since then. I'm just curious kind of from your expertise what do you attribute with a growing population why you are receiving less calls for service?

Rosenthal: Yeah. My understanding -- and maybe Director Nixon can actually expand on this, is the -- the -- I believe what happened is the way we collected calls changed, the methodology for reporting a call --

Gilberg: And the staffing that was handling the calls when we were having a transition between directors, they kind of changed the way that they were recording calls that were coming in. I believe that we corrected that and changed it going forward. They were not capturing all the calls that were coming in, so everybody across the board had a decrease. So, if you were to look at -- I mean if -- you can see it there that you guys weren't the only ones that had a decrease, because the total number of calls went down as well.

Nixon: Additionally, my recollection is also during that time period we moved to a certain -- a certain number of calls for particularly barking dogs and certain nuisance responses being handled in a slightly different way than a door-to-door -- more of an online and a -- by a phone methodology. So, they are not -- and, unfortunately, they are not directly comparable from these numbers.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: I guess, then, that brings the question are there other numbers that are on here that maybe shouldn't be comparable, then, that have been included as --

Nixon: No. I think that's the only thing that we ever changed.

Cavener: Okay. And then -- Mr. Mayor.

Simison: Councilman Cavener.

Cavener: Do you know -- because it's not reflected here -- what is the total calls for service that you provided to all jurisdictions?

Nixon: You know, that's 5,934, I believe.

Cavener: If it's on there and I missed it. I'm really -- really sorry.

Nixon: You know, it's -- it's down there -- the third from the bottom.

Cavener: Oh. Thank you very much. I totally missed that one. Thank you. I think that's good for me. Thank you, Mr. Mayor.

Gilberg: Mr. Mayor, may I just add -- I do apologize that this did not get to you guys earlier. We did submit a budget on January 31st, but I'm not sure who that went to. It may not have made it to the Council, but I will definitely make sure you get it earlier in the future.

Simison: We received the budget. I think it's the presentation with all the backup information. Councilman Overton, did you have a question? Sorry. I heard your voice.

Overton: Mr. Mayor, I was going to ask one question. How is our increase in relation to the increases to the other cities on your contracts?

Gilberg: It's about average. It might -- I think it's a little bit lower than some and it might be a little bit higher than like -- I think equals like 5.7 percent and you guys were seven point something percent. I would have to go look, but if you look at the total increase in the total contract, it's nine. The contract income is going up nine percent and yours is only going up seven percent. So, you got -- I mean, again, I feel like Meridian is getting a pretty fair allocation.

Cavener: Mr. Mayor, maybe one more.

Simison: Councilman Cavener.

Cavener: And because this is -- to, you know, I think kind of the Mayor's point, we get the numbers and part of the presentation is to get the story to help us understand and so, I apologize, this may come across as an ignorant question, but I might need you to walk me through it, because -- I think you heard Council Member Strader speak to it. Obviously we are -- we are very sympathetic to cities about being able to pay, you know, market wage wages and so that is a consideration certainly that you guys are trying to -- to explore and so I look at it little over 500 bucks per call. Meridian or region wide, about 12, 13 -- almost 13,000 dollars a week for Meridian, which if you are paying somebody 21 dollars an hour -- I'm just trying to figure out what -- I understand -- what -- what is -- what is the City of Meridian taxpayer is going to pay 500 and something dollars per call. Where is that money going to?

Gilberg: Councilman and Mayor, I -- I completely understand where you are going with that and let me give you a little bit better background of what that includes. It's not only the officers going out on the calls, there is the people who sit at the front desk. There is the veterinarians who have to spade and neuter and vaccinate the animals that come in. We don't -- and we split -- just so you know, like Doorman, that facility, since we moved part of our operations into our Bird Street facility, is now allocated 60 percent to the animal control contracts and we pay 40 percent of it. That's based on -- consistently and we update every year. The number of animals that we bring in, as like owner surrenders or transfers in versus what's brought in through what we consider to be

animal control-related activities. So, for an animal control officer the contracts are covering a hundred percent. They are covering a hundred percent of their costs. They are covering a hundred percent of their vehicles. Their animal control contracts are also covering a hundred percent of the dispatchers and the front desk staff. They are only covering 60 percent of the kennel workers who take care of the animals. A portion of the -- an allocated portion of the veterinarians and the technicians. They are paying a portion of like our media, like I think a third or something like that of our media person, because we are constantly dealing with the angry person who is mad about something that happened with an animal control officer and they are having to deal with that and so -- because I pro rata any administrative type costs a third to animal control and two-thirds to IHS and that's based on the fact that about a third of our employees are related to the animal control functions if you do it on an FTE basis. So, besides the actual salaries, there is the uniforms, there is the insurance, there is the -- the power, there is the vehicle costs -- basically everything that you would need to run an animal control operation stand alone is what we put into that bucket. Some of it a hundred percent, some of it on a pro rata basis. Does that kind of answer your question?

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: It provides I think a good explanation to all the -- the resources that are involved. I guess I am still struggling to -- because it's not just -- the Meridian portion that's paying for that, it's -- it's the totality of all of the users that are contributing to that and so you have got -- again political science majors are not great at math -- 114 calls a week. We will split that by five hundred -- five hundred dollars -- that's lowball for a call. So, that's 57,000 dollars a week in operations.

Gilberg: I mean you -- you have to also take into consideration that a call doesn't necessarily equate to an animal. So, besides the calls we also have -- sorry. Give me just a second here. So, the -- the animals serviced -- so, you know, you look at -- we brought in -- we handled seven -- almost 1,700 animals for Meridian and when I say handle the animals that was bringing them in, feeding them, vaccinating them, because you can't keep them in a shelter if they are not vaccinated. Any emergent medical care, whatever. So, there is 1,700 from Meridian. Multiply that by five. So, you know, that's almost 10,000 animals that are taken care of. Some of them for a day, some of them for ten days. So, there is that cost, too. There is the animal cost. So, it's not -- you can't just really calculate it based on calls. Kind of have to also look at animal service, because they are kind of two different buckets. I can go out on a call for a vicious dog and that animal may never enter the shelter.

Cavener: Sure.

Gilberg: So, there is kind of two different buckets that you are covering.

Cavener: Yeah. I think that's where probably some of these questions are coming from is I'm responding to the information that you are giving us to a kind of essentially justify the request that you are making and so I'm trying to do the math in my head about -- you want to pay your people more, which we support, but not knowing all of these things and not having that information provided to us, I'm trying to figure out where is the rest of the money going and I'm -- I'm -- that's what I'm trying -- that's where some of these questions are coming. I'm just trying to figure it out. I don't think anyone's playing hide the ball, it's just we haven't been educated about this and we -- we are very protective of the taxpayer dollars, as I know you are aware of, and so making sure that we -- I want to be able -- if -- if I'm a citizen and I see it's costing me as a City of Meridian taxpayer 12,846 dollars a week and there is going to be 25 calls in Meridian, they are going to ask me why am I okay with that?

Rosenthal: Council Member, I -- I appreciate the frustration, because I have listened to this sort of frustration for 24 years from council members, because animal control services and shelter services is really expensive -- almost shockingly expensive for small communities. What would assure the Meridian taxpayer is a simple comparison to virtually any peer community across the United States that has this population and has to do this work on their own with their own animal shelter, because that number is going to be in the millions, not sub one millions, but for the City of Meridian to run an animal control program and an animal shelter, which I think everyone would agree every community of this size is going to have to have animal control services. You can't just not have it. And in previous years when I -- when I did some of these presentations I would frequently provide those matrix and we would be happy to do a survey of peer communities to Meridian so you could compare, hey, is Meridian getting a good deal versus other communities across the United States that have this population base and I think you would find that that would be very reassuring to you and the Council Members that you are getting the best possible deal. I would be surprised if we found many, if any, communities that are comparable to Meridian that are paying less.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: And, Dr. Rosenthal, I appreciate that and -- and, frankly, I'm not looking for a deal. I -- I want to be able to explain to my boss why we are spending this money that we are -- and what -- what we are getting in return and this is where the challenge is that the matrix that are provided to us today to justify the request, which is a fairly large increase from when this started, makes it hard for me to feel comfortable that I could explain to them why this was justified and so that's -- I'm not looking for -- not looking to you for a Groupon or a discount code, we want to pay what is fair and it came back to we want to make sure that your staff -- I'm a firm believer -- we want to make sure that our Meridian employees are paid not just living wages, but wages that they can be proud of, that I can be proud of. I know you want that for your people, too. It's not about that. It's helping us understand. You are the experts. We are not. And if we are not provided the information I can't -- I can't just say it's nice to meet you, Leann. Nice

to meet you, Dr. Rosenthal, thanks for being here. Whatever you are telling us I'm just going to say Dr. Rosenthal said it was a good deal, so it should be okay, taxpayers. I can't do that.

Gilberg: I think part of the challenge is that --

Rosenthal: We can provide any more information that you require.

Overton: Mr. Mayor?

Simison: Councilman Overton.

Overton: I understand the concerns expressed by our two other councilmen, but I remember when we started this contract and I stood where you are and I pitched it to the city as a member of the police department. The very first time we handed over the two animal control vans and we put the cost analysis in front of City Council at that time on the three to five million dollar building we would have to build and staff and run to have anything close to what you provided to the entire community. I think trying to break that cost down into something as simple as a -- how much per call for service doesn't tell the whole story, just as it wouldn't tell the whole story if we took the cost of a police budget and divided it up between the police calls for service, because there is so much more that goes on behind the scenes. I think you don't -- maybe you don't spell it out enough, all the things and the time you do with the shelter, all the pets that you take in that has nothing to do with a call for service that are dropped off. All the animals that are -- that are dropped off from people in other communities belong to owners in Meridian. The animals that are found in Meridian that belong to owners in other parts of the city or other cities that you guys take the time to take care of, feed, handle and find their owners and get them back to. The idea is you have a very comprehensive approach that goes far beyond just the call for service and how you handle these animals.

Rosenthal: Thank you, Councilman Overton. I also add that in recent years moving more and more to our community policing model, one of the frustrations we have is the -- the fact of the matter is that when we go out on a call and we don't issue a citation and we work on owner education and we are providing resources or providing problem solving and mediating between angry people, because largely what we are doing is -- often has somewhat less to do with the animal that you might suspect and more to do with neighbors that are at war with each other. This is actually a longer, more time consuming, resource intensive in that way, because time is money process. So, back in the day we used to very much pound on all these citations we have issued and -- and so forth and what I would encourage you to think about is when we go out and do these warnings they are -- they are -- they are -- it's a lot longer and more expensive a process, quite frankly, than just issuing the citation and driving away. But, you know, piling up more work on the legal folks here, it's not worth it and actually not solving problems getting people to get along and, you know, if we go out and we spend the time working with people and figuring out what the problem is and how can we just get this

solved and actually solve the problem for the long term, so we are not going out time after time after time and not getting anywhere and not really accomplishing what I think you folks want, which is this is all about making the community more harmonious. Animals are an integral part of it and for the most part they are force for good, but sometimes they are force of division and decreasing quality of life issues. So, that's one may -- possibly part of the frustration is when you look at matrix they don't necessarily, as Councilman Overton is sort of suggesting, indicate the full scope of it all and what the City of Meridian is getting actually is, essentially, their own animal shelter. It's a portion of it. Instead of buying their own animal shelter they are basically paying for a portion of it and -- and I think the cost savings are -- are indisputable really.

Gilberg: Mr. Mayor and Councilmen, even more recently than what Councilman Overton was referring to when IHS originally took on the contract, around 2021 I believe when we were moving into our other facility and there was going to be an increase in the cost because of the allocation of the Dorman facility, Meridian did a very in-depth analysis of what the cost would be to do their own shelter and I -- they quickly determined that it was much more cost effective to continue to contract with IHS. If that helps.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Just to chime in, I know the Finance Department is willing to -- as they do for all of our budgeting requests -- they are happy to update that analysis for us each year that it does show a cost savings, but they will be happy to provide that. I think it would be very helpful to sort of breakdown the cost per call for future information, just the cost per call, what percentage of that is allocated to -- to different, you know, personnel, overhead, whatever it is and, then, I think if you could compare Meridian to the other cities on that basis I think that would be helpful for us, so that we can kind of understand how -- how that's kind of playing out.

Gilberg: Council Woman, when you say compared to other cities, are you talking about financially or calls, because we -- we issue a report every January and, again, I can get you a copy of that that shows all the different contracting agencies and what calls they have had and how many animals we have handled and it has all of those in it and we issue that every January.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Yeah. I -- I think all the information is helpful, but I think, you know, breaking down the cost per call per city I think would be also enlightening for us, so that we can see, you know, if -- I understand how you are sort of -- you are -- you are allocating -- you are trying to allocate your contract between the different cities it sounds like based

on the volume; right? But I think it would be helpful to double check, you know, is Meridian getting a good rate on a per call kind of basis compared to the other cities. Any kind of those sort of matrix I think are helpful and, -- you know, I mean I get it, the -- the personnel costs -- like we really do understand, because we are facing a similar -- we face similar dilemmas here, especially with inflation, but, you know, again, like we have to do the same thing, like we are really stretching to control our own costs in every kind of facets. So, you know, I expect -- I expect you all to do the same and if you provide us more detailed information about your operating budget, then, that allows us to, you know, provide helpful suggestions as well.

Gilberg: I do appreciate that and we can do better with that. One of the parameters that -- typically when we do these type of comparisons is cost per capita and you will see that at the bottom of -- I don't know what page it is. It's a page with the Meridian cost share portions. You can see that your cost in fiscal year '20 was \$4.43 per capita. In fiscal year '23 it was \$4.51 per capita and I'm guessing it's going to be right around that -- it says 4.82 in fiscal year '24, but that's without increasing the population base, because we didn't have the updated population numbers. So, the cost per capita has continued to stay relatively stable.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Yeah. It's just -- I don't -- and don't take this wrong way. I don't really trust that matrix in isolation, because to Councilman Cavener's point, your calls for Meridian -- now, granted, some methodology has changed, so I don't fully understand that, but if Meridian residents are using your facilities less than I would actually expect the cost per capita to be going down --

Gilberg: If our costs went down.

Strader: If your cost went down. Yeah. But I mean, again, it's like our population is going up; right? Like our population has expanded dramatically. So, I would still expect the cost per capita to start going down, because we are spreading a bunch of overhead across a bigger base of population. So, I -- I don't know, I'm a little bit -- I -- I guess I just -- I don't know if I want to say they are like red flags. So, I just -- I see some concerns about help me understand the calls that you are actually getting. Why -- why have those gone down compared to where they were and -- and try to compare on some kind of a basis that's fair, which I think cost per call would make sense -- and I don't even know what the answer is, I just want to see it. You know, what's the cost per call per city, break that down into some different components and provide a more detailed operating budget. I mean that would be very helpful. You know, I sympathize, I mean driving a vehicle 300,000 miles stinks, you know. Strader family uses Mint Mobile and I have got a computer that I'm -- it's ten years old and I'm hoping to make it to 15, you know, so I get it. But, you know, we also have to -- we all have to control our

costs in this environment. I mean and the taxes -- to Luke's point, it's like the taxpayers are going to ask us these questions, so we need have a good answer. Thanks.

Cavener: Mr. Mayor, just one more if I may.

Simison: Councilman Cavener.

Cavener: Along with that information I think it would also be good to get an average call time. What is the response time to Meridian and how does that compare with the rest of the region. That was something I had real concerns with about a number of years ago. I was getting a lot of complaints. I haven't got those anymore, so my hope is, hey, you guys have addressed that and it's went down. Again, having less calls for Meridian than you had maybe four or five years ago is probably also -- freed some of that capacity up, but I'm -- I'm very interested in understanding -- to -- to Dr. Rosenthal's point, if we all are in this together, then, I want to make sure that our Meridian residents are getting the same type of response as our neighbors in Boise, as our neighbors in Star and Eagle, that we are -- we are all getting the same level of service if we are all being asked to pay the same amount.

Gilberg: We -- we do provide that information monthly.

Simison: Council, any additional questions? All right. Thank you very much. Appreciate you being here.

Gilberg: Thank you.

17. Valley Regional Transit (VRT) Update and Fiscal Year 2025 Budget Request

Simison: Next item up is Item 17, which is Valley Regional Transit update and fiscal year 2025 budget request. Welcome, Elaine, to the podium.

Clegg: Thank you. It's a pleasure to be here and -- and I have behind me Kate Dahl, who is our principal planner, somebody -- the supervisor of Stephen Hunt, gave him a vacation and he is off on his way to Europe. So, he is not here to help us today. But Kate will fill in very well I'm certain. Really appreciate the opportunity to come talk to you about our budget. Sorry, I'm trying to -- there we go. So, I'm going to give you an overview of the budget process that we follow, a little overview of VRT, what we have been up to, the services that you all get from us, the ridership that -- that corresponds with that and, then, go into our budget request. So, the 2025 budget request -- and you should have received these numbers some time ago, but -- oops. I went the wrong direction. There we go. You did not receive this presentation and next year we will try to get it to you earlier. Did want to talk a little bit about the timing of the process and some changes that we have instituted. Used to be that you would simply get the budget request and not much else. I sent a letter to all of you in April. I'm hoping that next year will come in in March and in that letter tried to give an overview of the things that -- not

just Valley Regional Transit does overall, but how it impacts Meridian specifically. Then shared the preliminary funding request and now we are in the discussions about that. You will finalize your budget. One of the things -- another thing that we have changed this year is as soon as you finalize your budget and send it to certification we know what number is in it, we will send a cooperative agreement draft and ask that you finalize that once your budget is certified, so that we actually have a certified budget before the fiscal year starts, instead of after. Would be nice. So, an overview of what we do. VRT has 43 direct staff and 149 contract staff. We have four facilities, including the administrative offices here in Meridian. The base in Boise at the airport at Orchard and in Canyon county at Happy Day and, then, of course, Main Street station in downtown Boise. We have a fleet of 45 large buses and 39 smaller buses. We also have a fleet of 25 vans and 16 support vehicles. We have increased ridership since COVID by 19 percent. As of last year, if we look at this year's numbers, we are confident that by the end of 2024 we will be above the numbers that we had pre-COVID. Really really excited about that. We provide fixed route services and on-demand services. I will talk about those. We also provide paratransit services to persons with disabilities and this year we started a new service called Beyond Access, which is for both older adults and persons with disabilities who are outside the access service zone. Again, really excited about that. Other things that particularly are of interest in Meridian are The Village van, the Rides to Wellness, some of the transit connections and Lyft Late Night rides, as well as opportunities to participate in our transportation demand program, which allows employers to buy passes for all of their -- all of their employees. So, a week and a half ago he did a big service change. Some of you may have noticed. We have new signs everywhere. But most importantly we have consolidated services into more frequent services in the places where we know we have people. We have increased trips between Meridian and Nampa and Boise. We -- I will show you in a minute why we are really excited about those and what we think they will do and we have upgraded our branding -- new sign blades and information holders at all of our stops. So, these are the new sign blades. Some of you may have seen them on some of the stops around town. Next to it is an information sheet. It used to be when you came to a stop you maybe saw the sign. There was no other information. Every stop now has this information sheet, which tells you what route is being served there or routes and the stops along that route. Gives you a QR code to go for more information and tells you what the fare is, all of those things. This is a really exciting upgrade that we are pretty proud of in the system. We have got a lot of good feedback already. In addition -- and you will see this in just a minute -- we redesigned all of the brochures. Those brochures also have a lot more information on them. So, one quick thing about this sign. You will notice that it has the stop ID number. Previously if you were out of stop and you called customer service you had to try to explain to the person where you were. Let's see. I'm at the corner of -- I think it's south and east. Now you just say, oh, I'm at AB211 and customer service says, oh, I know exactly where you are. It's really really helpful. The routes are shown by color according to frequencies. So, anything in green comes every 15 minutes at least four hours a day, most of them six hours a day. Anything in white and blue comes either 30 -- every 30 minutes or every 60 minutes, but all day and anything in purple is peak hour only. So, again, at a glance you can say here is -- here is what kind of I can expect at this stop. Meridian used to have the Route 30. Still does.

We have changed it up a little. It also has the 40, the 42 and the 2045. What's not on this one -- and I apologize we missed that new route that serves between Town Square Mall in The Village. Route 24. We will talk about it. And, then, all of these specialized services, which also move a lot of people around Meridian. Here is an example of the new brochures, new timetables, new maps that show all of the stops. The old maps didn't used to show that. Some points of interest along the way on each of the routes. Then on the other side is information about how to use the bus system. That's a lot more detailed than we used to have. So, Route 30 statistics. In FY-24 or '23 there were 3,000 boardings. It's growing. It's been a little slow, but given how it started with COVID and everything we are actually pretty pleased with it. I'm sorry. FY-25 is the 3,000 boardings and I will explain to you why that's lower. FY-23, which is the year we have final numbers for, we had 5,219 boardings and, again, as I say, that's been growing maybe a little lower than we would like, but getting there. With the service change we combined it in a sense with the 45 -- the 45 now goes all the way from downtown Boise to downtown Nampa. It follows the Route 30 through the middle of Meridian and between the Route 30 and the Route 45 there is service every half hour, every 30 minutes for five and a half hours a day. That's a big change. We think overall in aggregate that there will be an increase between the two routes of 40 -- 52 percent in boardings and we expect a lot of those to be in Meridian itself. So, last year the Route 45 had also had about 5,200 boardings. With the new Route 45 combined with the 30, again, in aggregate the two will be 16,000 boardings a year according to our projections and that ridership increase is pretty dramatic and we are excited about this. What the Route 45 does is offer residents of Meridian direct access to CWI in downtown Boise in ways that they didn't used to have it. It would take -- transfer most cases to get too many of those places. The Route 24 is the new route that is -- serves between Town Square Mall and The Village. This is service hours that used to be fully within Boise. Oh, I might note before we leave this, so you will notice that your service assessment is actually down a little bit and that's because we moved trips to the Route 45, which also is paid for by both city of Boise, CWI, and the city of Nampa, as well as Meridian and so your share of your costs on the 45 went down. The 24 is mostly within Boise. It is service that used to be fully paid for by Boise and went in the West Valley neighborhood from the Town Square Mall to the Idaho State campus. We are now serving that campus from the Chinden route and the Glenwood route and instead move this service east-west between the Town Square Mall and The Village. It will run every hour all day. So, it's not real frequent service, but, again, it's consistent service for residents of City of Meridian who need to get into Boise. Once you get to the Town Square Mall you can see there are connections to routes that go all over the city. So, again, pretty excited about this one. We expect a lot of boardings on this route. We will see if it comes through, but we expect this route to perform really well. The Route 40 is an express route between cities that goes from Happy Day Transit Center to downtown Boise. Ridership on this route has been increasing over the last number of years and with this change we expect it to increase even more from 14,000 to almost 20,000. It is -- sorry. I'm looking. There is a -- a number on here that I want to share. Thirty percent -- excuse me -- of the households who will be served by this route, 14 -- there is 14,700 households within half a mile of it and 21 percent of those only have one car, while -- or 37 percent of those only have one car, 21 percent of those live in poverty. That's why

this route is such an important one and as you can see we are expecting a 38 percent increase in ridership with the redesign of this route and its ability now to reach so many destinations that we know people are looking to get to. Route 42 is also redesigned and it is now a local all day service from Happy Day all the way into downtown Boise. Again, citizens on the south side of Meridian have not had that all day service into either city previously and while it's only once an hour, just the consistency of it at least begins to let people begin to plan to use it. Because of those changes we expect a 41 percent increase in ridership on this redesigned route. So, the services that are serving Meridian are the ones that we really expect to see the highest increases in ridership on in many cases, other than the Fairview frequent route, which went to 15 minute service inside the city of Boise. The routes in Meridian are the ones that are seeing -- projected to have the highest increases. Access is a service for persons with disabilities. It's a curb-to-curb service -- or, actually, a door-to-door service. Excuse me. That is a guaranteed ride. If you live within three-quarters of a mile of a fixed route and with the changes now you have more service area within the City of Meridian that is eligible for this. We have a number of riders signed up in Meridian. We haven't seen a lot of uptake yet. So, one of the things we have been talking about is what we can do to market this service to the people who really need it, because it is one that could be very useful to the people within that area who do need it. Our Beyond Access Service is one that replaces previously -- service that was previously provided by Harvest and a small amount of service that was provided in Meridian by SHIP or Supportive Housing Services program. Those -- together those two programs provided 30 -- together those programs, as well as other senior centers across the valley and metro community services provided 31,000 trips last year. So, the changes this year are that Valley Regional Transit is directly operating the services that used to be provided by Harvest and by SHIP. The Meridian senior centers you will see in a minute still provides separate service on its own. We also provide services that used to be provided by the Star Senior Center, the Eagle Senior Center and Metro Community Services is the partner in this. The result of that instead of having very discrete, small service areas is that a person can travel all the way from southeast Boise to almost Parma on this service that previously wasn't available. The beauty for Meridian being right in the middle of the valley is now your residents have access to almost anywhere in the valley on this service. It is a qualified service. You have to be an older adult or a person with disabilities, but if you are qualified and you live outside of access -- regular access service area, you can use the Beyond Access services. So far we have provided since January 14,467 rides on this service, 3,335 of those have been within Meridian. So, again, pretty excited about this service. Meridian Senior Center continues to -- to provide services in -- to seniors in Meridian. You don't pay for any of that. Area Agency on Aging provides the local match, which is about 18,000 dollars -- a little more than 18,000 and Valley Regional Transit provides the federal match for that, which is 73,000. So, you get almost 90,000 dollars' worth of services from this that moves older adults around the city. Last year there were a little over 8,000 boardings. Lyft Late Night is a service for particularly service workers. It's an income qualified service. If you can get to or from work on a regular fixed route bus you can -- and you qualify income wise, you can use this service to get a Lyft home or two for only three dollars if it's anywhere within the service area shown. The red outline is an addition to the service area that we

made with these changes. Recognizing that there are a lot of service employers along that Overland corridor and so this new service will -- will serve that corridor we think quite well. Here is an overall view of the ridership and the ridership as it was experienced in Meridian on the routes that serve you. So, in 2023 out of 112,000 total rides on the services that somehow touch Meridian, almost 40,000 of those rides were Meridian residents. We think you are getting a pretty good deal for the services that you are paying for. So, our budget request this year. Our assessment is broken down in four different ways. The general assessment is regional overhead. That pays for the administrative services, planning, those kinds of things that happen over at this office here in Meridian. As you can see your general assessment actually went down a little bit last year, even though your population grew, because it is a calculation based on both population and service miles and service hours and because of the change in service hours on the 30 and the reduction there you guys are actually going to pay just a little bit less for that. Your service assessment similarly went down because of -- for those same reasons. The capital assessment -- we don't have a lot of rolling stock or other capital that we are buying this year. I would note that we are trying to -- I'm trying to figure out a way to normalize the capital assessment, so it isn't so lumpy. It's down a little bit this year. One would expect it will be up next year as a -- as a result. So, over this next planning year I'm working with staff to see if we can figure out a way to normalize that. Where there is an increase is in the services. That's the Beyond Access, Rides to Wellness, the rides to the VA, the VA shuttle and, sorry, there is one other that's included in that and I'm forgetting what it is. Oh, the medical transportation. All of those have increased kind of dramatically, frankly, this year because of the increases we have seen in cost. We think we have done a really good job trying to keep costs down everywhere we could. This is one place -- we had to eat some of those increases this year. We would expect that again to normalize next year because we have been able to -- we think to absorb what those increases will be with this -- this request this year. Overall we are only asking for a one percent increase from the City of Meridian. We think the value that you are getting for our services is good. We are excited about the future. We think that with the increases we expect in ridership that value will grow without asking for more money, at least this year. Not very much more money. We hope in the future that if you are interested we will be able to grow because we have negotiated with you additional services, not because our costs go up, but because you actually get more out of it. So, with that our request this year is 880,293 dollars and we are hopeful that if you have any questions we can answer them.

Simison: Thank you, Elaine. Council, any questions?

Overton: Mr. Mayor?

Simison: Councilman Overton.

Overton: Elaine, thank you. That was a fantastic presentation and I'm -- I'm really happy to see all the positive changes that you have done with VRT over this past year. Just the simple changes on the signs and how much that's going to help people know where they are at, know where they are going, know what's available. Seeing these

ridership numbers continue to grow -- I'm always thinking about transportation and knowing that as those ridership numbers continue to grow that means future -- or less vehicles on our roadways at a time when those numbers are climbing at a steady rate. So, I'm glad to see that that's happening. I also appreciate -- we have talked before about how you are modifying those routes to try to meet the areas as we are building and some of our heavier and more denser areas you are already working on those routes to service those areas and I think it's a fantastic job and I appreciate it very much.

Clegg: Thank you.

Taylor: Mr. Mayor?

Simison: Councilman Taylor.

Taylor: Thank you. And first let me say congratulations on your nomination. It's a Senate confirmed position; right?

Clegg: Thank you. Yeah. That Senate confirmation process could be a bugger, but hopefully --

Taylor: Yeah.

Clegg: -- it will go well.

Taylor: Well, I spent five years as a Senate staffer, so I know. Good luck. It is the presidential election year, so you might be hanging out there for a while, but I think it's great and congratulations. Hopefully it ends well for you. A couple questions. I -- I just had on the special -- the how -- how do we pay for the Beyond Access program? And, then, is that part of the -- if you want -- could you go to that last slide that you were on. So, the special assessment line where it says it's negotiated, can you just explain what that is? And, then, like some of these programs, like Beyond Access is that -- is that part of that budget line and just kind of -- if you can elaborate a little bit on that.

Clegg: I will and I don't know that I have too much more detail than what I can tell you in terms of what it is -- is included in that, but -- as well. So, the negotiated special assessment includes Beyond Access. Beyond Access is paid for in part by the Area Agency on Aging. We get a grant from them. Our grant this year was down 100,000 dollars overall across all of Ada county -- Ada and Canyon counties, frankly, and so part of what you are doing is helping make up that difference. Part of that comes from the feds, part of that from the state. But without -- without the full local match we would not be able to maximize the federal money that we have and provide as much service as we would otherwise. Rides to Wellness is paid for by the service -- the healthcare service providers and it's seen a dramatic increase in ridership and we are not asking you for any more money for that, but as a result some of the rides that -- that might have gone on it are going to be on access to the VA service and the medical transportation

services, which you do help pay for. All of those have gone up -- not because -- not just because the costs are up, but because the number of rides we are providing is up.

Taylor: Mr. Mayor?

Simison: Councilman Taylor.

Taylor: One more follow up. So, one thing that's kind of interesting -- and I think I'm seeing this a little bit in some of these new services. One of the challenges with a public transportation system is the convenience for people. I lived in Washington DC that had wonderful -- but it was still really inconvenient; right? I rode the -- I got on a bus, took me to the Metro. In the summer I would just sweat in the humidity. It was lovely. Great system, you know, still kind of inconvenient. Obviously, that's one of the challenges probably with ridership is the -- you know, if you live close to walk that's great, but a lot of people don't. So, one thing I have -- I like what I'm seeing is like the late night lift guaranteed, you know, that's -- I think that is really smart kind of an innovative approach. Some of these other programs -- because I see to me the future of public transportation, I -- it's hard for me to envision the public transportation system that we have today in 20 years being the same. I see almost like a switch where instead of trying to get people places, services, jobs, groceries, things are being brought to people, so I think supplementing a transportation system that focuses on where the people live, main quarters, as many people as you can, but, then, connecting people to the -- the routes with these sort of innovative approaches I guess. So, I guess my question is -- I'm fascinated with the idea of leveraging Lyft, Uber, other rideshare services as a way to get people to that, because I think that would really dramatically help. Like -- I mean if I could call an Uber and I could get to a bus station in a few minutes and know that I'm going to get there a few minutes before and it picked me up and take me, I would be much more likely to use it. So, could you speak to that a little bit and kind of some of your thinking and -- and where things are going with that?

Clegg: Sure. So, if -- if I had my own computer with me I would -- I would slip to a slide from another slide deck. The city of Boise was able to go after a grant and I believe that grant was -- was through United Way, but I -- I may be wrong. I can't remember for sure. And with that grant and some money from the city of Boise -- in addition to Lyft, Late Night in Boise, we also offer Lyft Connections and Lyft Connection is for two dollars up to an eight dollar ride total, you are guaranteed to be picked up within a five minute walk of wherever you are and dropped off at the nearest large transit stop. Not just any transit stop. We have got 57 in the Boise system that we have chosen. That service used to be very narrow. When we made this service change we more than doubled the service area of -- of the Lyft Connections and as a result we are already seeing a big update -- uptick in use getting from wherever you are to the convenient transit. So, then, you can take the rest of your ride. I do see that as an opportunity in the City of Meridian, especially as we have begun offering these more robust fixed route services, at least they run all day, those kinds of things. I think we would -- we would be happy to work with you and your staff to see if there is a similar grant that we could get that -- that might start something similar to that in Meridian if you guys are interested.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: I mean I -- I'm always interested to see the information and evaluate it. I think it could never hurt to have that. I'm not sure if this year is the year to take that on, but I think we should definitely take a look at that. I -- I want to compliment you on optimizing the service for Meridian. I really appreciate the work that you have done. The signage is great. I -- I think especially just sort of fixing the routes and the frequency of the routes has been fantastic and also thank you for providing the letter in advance of our budgeting process. You probably heard that that is a point of frustration sometimes, but thank you for doing that. I just wanted to -- the only piece I'm still not totally understanding -- it could be a follow up, but I would like to get just a further breakdown of the special assessment, the components of that as a follow-up to this meeting. I think that would be extremely helpful and, then, you know, I wanted to say a one percent increase is very much appreciated this year and I think that's very reasonable. So, it seems like it's moving in the right direction. I definitely agree getting ridership up is critical. You know, helping make sure that the service is successful. So, hopefully, we will get there. Thanks for your work.

Clegg: And I will, in fact, follow up and get you more breakdown on that special assessment.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: I think I have had my 10th or 11th VRT presentation that I have seen. By far the best. I -- I have been known at times to be a little prickly from the dais. It's not my intention, but it comes across that way and I recall years ago asking VRT to look at your work from a local government perspective and we are seeing that today. I appreciate that you are calling out ridership on routes. You are not resting on your laurels. Saying we have way more to do. I commend you for saying this is our projection. This is what we are shooting for. It makes it really easy for me to continue to be supportive. That said, you inherited a real challenge with COVID and how that has impacted ridership and I believe the changes you are making are to address that. I am really looking forward to you being before us next year and saying this is what we projected, not only did we meet it, we exceeded it or we got nearly here, but we overexceeded here and those were kind of connected. One point. I appreciate you painting the picture for us and letting us know. I'm really proud that we have brought public transit to Meridian, but it -- as a budget -- you know this from your past experience -- it is a challenge for us to look at it year over year and make sure that this is the right decision for us for the taxpayers. I'm excited we have public transit. I'm also very critical of the system and I want to make sure that it's meeting not just the riders, but the taxpayers as a whole. So, I'm just forecasting that for you next year that if the -- there are a few more arrows coming at you -- I don't want to do that. I hope that -- that you are able to say -- just

throw them right back at me, because you guys are kicking so much butt. That said I'm going to ask you a question as a friend, but it's a question I get a lot.

Clegg: Sure.

Cavener: There is a perception amongst some in Meridian that the reason our VRT buses are wrapped is because VRT doesn't want anybody to see that there is nobody inside. Now, ridership isn't where we want it to be, but I -- I recall a time when we had a route in Meridian that did sit empty for weeks at a time. We are not in that season anymore. Talk a little bit more about what you are doing to attract what I kind of call riders of choice, people that you -- you want people to choose to leave their car at home or go to a park and ride and ride the bus. So, give us a little flavor of that.

Clegg: Thank you. Well, thank you for the kudos first of all and I appreciate the questions as always. You know that. So, let me say one thing first and there -- there always is this, you know, gosh, I see empty buses. What's wrong? And it's true. There are some empty buses. There is also some buses who have a lot of people on them. And so I -- those buses are usually on State Street or Vista or now Fairview. Hopefully the 45 will begin to be one of those buses. What I often ask people when I hear that question is do you live on a cul-de-sac? Anybody? Okay. And is your street empty 97 percent of the day?

Cavener: Ninety-nine percent of the day.

Clegg: Access services require lots of service in places where you don't get a lot of riders that, then, connect to the services that do and so in some cases you will see buses that don't have a lot of people on them, just like you see roads that don't have a lot of cars on them in those places that are just providing access. On the other hand, on those buses that should be providing a lot of rides, we ought to see a lot of riders and what we are doing to attract that is is lots of things, but you mentioned some of them. The -- the signs. I can't tell you how many people have said there is a bus route there? I didn't know that. Now I do. How cool. So, making it obvious that there is actually a bus route there. Giving them information. I used to -- my son lives right by the Fred Meyer on Chinden and I would be there and I see somebody waiting at that bus stop, knowing that the only bus that came there was peak hour and it was the middle of the day. There was not going to be a bus and I would go talk to them and say do you know there is no bus coming? Well, it says it's a bus stop. Now, everybody has that information at the bus stop. Once they get there they can see that. We are doing an inventory right now -- Kate is leading that -- of our bus stops and which ones have the correct amenities, which ones don't. I'm happy to say that the first phase, which is the biggest one hundred bus stops, are the ones that serve the most riders, that are very high percent of those that have shelters, that have trash cans, that have bike racks, that have all of the amenities we would like to see so it really attracts riders. The next phase will be bus stops that aren't quite as highly used and we expect -- we will see that many of those don't have those amenities and so previously VRT had a budget line item for bus stop improvements and it was just the same amount of money every year and not

any real -- you know, just as things came up things would get done, which is not a bad way to do it, but what we are going to look at is over a five year period what are the improvements we know we need to make? How much would those cost? If we go after a discretionary grant to pay for those, which I am confident we could get, how much local match would we need to get all those done? I don't think it will be more than what we were budgeting previously. I just think it will be a different way to do it and we will be able to plan to get all of those amenities done that we identify in this next phase. We know those amenities make a difference to riders. The other thing we are doing we are putting art on bus shelters. You guys are getting one very soon. Two of them actually. It's going to be very cool. I'm very excited about that. In addition, each of the shelters now is going to have a route map. So, again, just information you use to go -- you didn't know what routes were there. Now you see the whole system. If there is a shelter once we get that completed and, then, finally, we have really leaned into using Main Street Station and the Town Square Mall and hopefully ultimately the Happy Day transit center more effectively by increasing the signage there, the wayfinding, letting people know how to use the system. We have applied for a grant at Town Square Mall for bathrooms and a break room for the drivers and on-route charging, some things like that. It won't be overnight, but we know all of those things ultimately will lead to more riders, because they are more -- more choice riders, because it's more attractive to ride. And, hopefully, that answered your question.

Whitlock: Mr. Mayor?

Simison: Councilman Whitlock.

Taylor: Mayor and Elaine, can you just give me a general sense of what the local match is when you go after these federal or state dollars? Just a percentage on average.

Clegg: Sure. And it's good to see you, by the way, and congratulations. I haven't seen you since -- since your appointment. So, great -- great to see you here. I know you will do great as a -- in this phase of your public service. So, local match on capital projects is 20/80. Unlike highways, which is seven and three-quarters and 92 and so buying buses, buying, you know, shelters, doing the bus stop enhancements, those kinds of things. Match on service is only 50/50 in the small urban area, which is Nampa-Caldwell and is 50/50 only up to a certain percent of our federal funding in the larger urban area, which is the Boise-Meridian area. So, overall in our budget we get close to 14 million a year from local cities and counties. We -- or 13 -- excuse me. We earned over a million in fares last year. That's directly generated revenue. We expect to earn almost a million in advertising this year. That goes to why do we have those wraps on the buses. It's not to cover up whether there is riders or not, it's to earn money and we are earning a lot of money on it and, then, we get -- for operations. All of that goes toward operations. We get about 12 million a year in federal funding to match that. If you are in Canyon county you would be paying a little bit less a percentage, because the match there is -- is more generous. But overall we are -- we do about 45/55 -- 55 local, 45 federal on the operations. On the flip side on the capital it is an 80/20 and often if we apply for discretionary grants we get actually a little bit better match rate. So,

on the raise grant that we have got in Ada county right now on State Street, it's a 15/85 match. Does that help?

Whitlock: Thank you.

Clegg: And overall that's about another ten million. So, total budget around 35 million.

Little Roberts: Mr. Mayor?

Simison: Council Woman Little Roberts.

Little Roberts: Mr. Mayor, Elaine, I just would like to add my thanks. You and I have had many conversations over the years on transportation and it's great to see you leading the charge to really get the needle moving and make such progress and I look forward to what is to come. I knew things were changing when I saw that one of my son's 27, 28 year old friends was leaving his F-150 pickup at home and taking transit to and from work. So, that's a hard age to impact, so thank you.

Clegg: Great story. Glad to hear it. Thank you.

Simison: Well -- well, to piggyback off that comment -- and I don't know if you have the data or if you will have the data or not, but 45,000 rides on a route can be anything from 90 people commuting to and from work every day or it can be 45,000 unique rides.

Clegg: Yeah.

Simison: Do we have any idea how many -- how many different riders there are within the system? Are we servicing a hundred people, 150 people? Five hundred people on these routes? Do we have any way to track that yet or will we?

Clegg: We -- we can -- we can surmise it from the boardings and the lightings and the location of that. We don't have it exactly. The way we do our passenger counts is an automatic laser system, so we don't do face recognition. We can't say that's a unique individual. I -- you know, it's a great question, Mayor, and I don't have an answer for you. I can tell you on specific routes where we have looked at it what it is, but we -- that's an answer I will go ask Alyssa to start working on and see if we can get --

Simison: I think it would be important for us. You know, again, what's the cost per --

Clegg: Unique rider.

Simison: -- unique rider is a lot in the same way the conversation you just heard about dog owners --

Clegg: Yeah.

Simison: -- and the cost.

Clegg: I can tell you this much, we dug into it. City of Nampa had some very specific questions and I don't have the presentation right before me, but my memory is there were close to 5,000 unique riders over this -- all the services that we provided in the city of Nampa.

Simison: Okay. All right. Thank you very much. Appreciate you being here.

Clegg: Thank you.

Simison: Great seeing you walking around downtown.

Clegg: I love walking -- this is a great downtown to walk around. I really love it. Thank you.

18. Ada County Highway District Linder Road Concept Study, Pine to Ustick

Simison: Thank you. Up next will be item -- Council, are you good to go? Do you want me to take a break for any reason? All right. Then with that we will move on to Item 18, which is the Ada County Highway District Linder Road concept study, Pine to Ustick. We will welcome Brooke Green to the podium.

Green: Thank you, Mayor, Council. It's a privilege to be before you. For the record I'm Brooke Green. I'm a planner there at Ada County Highway District. This is I think my second time presenting this project to you. I'm here tonight to give you an overview of our past public engagement opportunity that we conducted this past December. I'm going to briefly go over the alternatives that we took out to the public as I see we have got some new Council folks who were not here last time and, then, I'm going to talk about the cost and the next steps. So, moving along, one of the things I do want to highlight with this project is our engagement and it's one thing to note that the engagement we took on this project is a little bit different than we have done in the past. Recognizing Linder is very unique. It's got a lot of front-on housing and that was important for us to be able to engage with those residents one on one and I will tell you when we came into this engagement opportunity originally we wanted to start just with general public outreach, but I will tell you I have done over 61 one-on-one meetings with your residents here in your community. I have gotten to know them quite personally. I have met their whole family. So, these one-on-one opportunities -- and we had some really difficult discussions. Oftentimes -- I have met with each one of these residents at least three times. At minimum maybe once or twice, depending on the respondents, and this last time the real hard questions were asked more or less worst case scenario what would happen, because when we do projects such as this, especially with Linder, we are talking about 36 potential homes that ACHD may end up having to purchase and so there is -- evening meetings are quite emotional. They are taxing. Believe me. But one thing I can hope is that we are not going to have a lot of surprises based off of

what decision you pick, because we were upfront and we were honest and I call that out, because what I'm going to go over today is the result of that public engagement that took place this past December and it will tell you where the public is leaning on this project. So, with that being said I want to go ahead and talk you through the project itself. So, the project is no further north than Ustick Road, no further west than Pine Avenue. I'm sorry. No further south than Pine Avenue. But some highlights, some attractors along the corridor -- you have got Tully Park, which is a large attractor. You have got Barbara Morgan Elementary School and you have Meridian High School and all of those attractors were taken into account with these alternatives we put forward. The path to adoption -- we have been at this for several years now. We started in December 2022 with our first public outreach. That was just a survey. In January 2023 that's when we started doing our data collection and modeling. This is also when we started to start doing our public engagement. We sent two letters to each property that was going to be impacted along this corridor. So, if I thought that their houses were potentially going to have some encroachment, I sent them a letter. If they didn't respond to my first letter I sent them a second letter. So, we really did engage. As you continue on we did our concept development. I have been before you before to introduce this project. This past April I had this exact same presentation provided to our Ada County Highway District Commission, as well as I had presented to the Meridian Transportation Committee. So, that brings us to where we are at today, which is in June. It is the goal, based off of what happens this evening and the next recommendation, that we take this to adoption later this summer or early fall. So, quickly just go and recap what those three alternatives were. What you are seeing before you was the three lane with a shared use road. Note. The shared use road is only between the pinch point along the corridor. That pinch point is at Sandalwood Drive and Chateau Drive. This was an alternative we put forward to be able to minimize the property impacts. I'm going to walk you through briefly each one of these. I don't want to spend too much time, but do want to highlight some of -- some of the enhancements for those folks who are new to the Council. So, starting off I'm going to bring your attention there to West Pine Avenue and the main attractor there at the top of the slide, that's the Meridian High School. This is the existing footprint. So, what you are seeing here is the four lanes. This is what you see today outside of Meridian High School, but some enhancements that we do -- we did suggest and we are making along the corridor is you are going to see a lot of pedestrian enhancements for good reason. You have got an elementary school, you have got a park and you have got a high school and right now the pedestrian facilities, based off of all the conversations I have had, aren't very comfortable. So, that first enhancements, that modified pedestrian hybrid beacon to help facilitate kids who are getting across the school there and at which point you are going to see the lane is going to reduce back to its existing footprint, which is that two lanes through the rest of the corridor. But to ensure access management -- control of access management we are making some suggestions for landscape medians. This is in alignment with -- and in partnership with the City of Meridian. Their tree landscape is what we are suggesting continue along the corridor and I wanted to draw your attention to the first of several homes that will be impacted. This circle here doesn't necessarily mean we are purchasing those homes, but I want to highlight that those three homes -- or four homes, because of the way we get close to their -- to their property, we made a

suggestion at that location, rather than continuing the multi-use pathway on that segment, to actually cross people across the street if they want to continue on the multi-use pathway and continue across Cherry Lane. Anything less than that, if we were to do a multi-use pathway, we would be looking to purchase in this alternative. Continuing along the corridor, this is where we are going to start getting to the pinch point and this is going to see where you are going to see two of our suggested roundabouts. Chateau Drive -- I'm sorry -- Linder between Chateau and Sandalwood are bookend by two roundabouts and this is where you are going to start seeing some property impacts. It was our hope with this three lanes with a shared use road that we were not going to have property impacts. However, after our last conversation we did some analysis a little bit more and that's when we started to realize that we are definitely going to have a few property impacts, primarily because of those roundabouts. This is also where you saw us try to get a little innovative in our approach to be able to preserve those homes. This is where you are going to see the suggested shared use road. The shared use road does provide access to those homes along that corridor through their own designated space. To give you an idea of what that looks like, again, those are the three homes that we are likely to have to purchase if this is the alternative that moves forward and we have had that conversation with them that says, unfortunately, any alternative and we are going to have to purchase your home and so that was a conversation we just recently had. As difficult as that is they are -- they are not going to see any surprises coming out of this. This is what that -- again that typical section looks like. Something to note -- and based off of the comments that I actually received from this committee and from Council Woman Strader was the concern about that mixed space between pedestrians and vehicles on that shared use road. Something to note about that shared use road, it really is to only provide for access for vehicles who are trying to get to their homes. However, originally we were -- the goal was to be able to create a space that's comfortable enough for everyone to mix in that space, because it's so little utilization. We went back to the driving table and said can we squeeze in a sidewalk in that location? And so you are seeing that suggestion here. It's the best we can do just based off available space. Anything more than this and we would be -- we would actually have to be purchasing homes and so moving along to the corridor, we are going to get further closer to Tully Park to bring your attention to some other type of pedestrian enhancements. Certainly they are getting to your Meridian parkway and this is where we also start to see that mixed space with the open irrigation district -- Irrigation canal that's at that location. There is options we can do at that particular location. This is one suggested option, which is to move that multi-use pathway behind it, but still continuum on to Ustick and continued. Other options you are going to see them in some of the other alternatives coming before you was to actually tile that. So, again, moving on to concept number two. So, there were three concepts. This is the second one. This is your standard five lanes. This is what you typically see right now that is north of Ustick and this is what you see that is at Pine -- Linder and Pine. This is also the largest footprint. So, should this one move forward it is going to be the largest number of homes in which we have to purchase. So, again, I don't -- I don't want to spend too much time walking through some of the amenities I highlighted, because the amenities actually stay the same through all of these alternatives, with a few exceptions. We are going to start with that exception right there. Because we are making a

suggestion of expanding the roadway itself and that multi-use pathway connectivity, you are going to see the first series of homes that we are going to have to purchase. All the yellow boxes represent a home we are going to have to purchase should this alternative be the one that moves forward. At this location, rather than shifting everybody across the street, we are keeping the multi-use pathway through the whole corridor across Cherry Lane and hence we are purchasing some additional homes. In addition to that, this is where we start to get back to that pinch point at Chateau and Sandalwood. This is a standard five lane option. This does not have the roundabouts. Now, the roundabouts in both of these alternatives can be shifted. So, if we want a standard five lanes with a roundabout, it's certainly something we can consider. We could keep it just with a shared use road, but just -- just to note. This is also where you are going to see the largest number of property purchases that we are going to have to do and I will tell you I have met -- I like to say with 65 percent of the property owners along this corridor who are being impacted -- 65 is a pretty good number. I can't force everybody to the table if they don't respond, but I will tell you we have engaged with them and the -- it's mixed feelings. When we originally had the conversation the east side was eager. It's the west side we were trying to preserve and I have since had that difficult conversation. I will hold that discussion when we get to the next slide, because that's something to note had to change. We made some changes. So, this is the pinch point along the corridor. This is going to require us to purchase all of the homes which you have highlighted there. There could potentially be some additional homes if a roundabout option is considered. Again this is what that typical section looks like. The footprint is approximately 89 feet, so it's fairly large. Continuing. Oops. It went too fast. Continuing on to Tully Park, rather than the multi-use pathway being back behind the canal at this point, because of the expansion of the road is so large, we are going to have to look to covering up that canal and so the multi-use pathway being adjacent to the road is a suggested option at this location. And, then, continuing along the five lanes with the shared use road, this is -- the shared use road, again, just to note, only between Sandalwood Drive and West Chateau Drive. That's the pinch point. This is one of those options where we were trying to be a little innovative in our approach to be able to preserve as many of the homes as we possibly could. Just to kind of give you some general idea. Because we were purchasing all the homes on the east side it gave us a little bit more space and so to that point we were able to provide adequate sidewalks space, as well as -- as well as that shared use road. You have the landscape buffers on both sides and the landscape median down the middle and, then, the travel lanes. Because we are purchasing the homes on the east side, the multi-use pathway is an appropriate facility at that location. So, just to walk you along. Again, the same amenities still apply. We have the pedestrian hybrid beacon. This option, the shared use road, the five lanes just continues what you have already in existence on Ustick. Sorry. At Ustick as well as Pine. Continuing along the corridor, again, I'm just going to highlight. Those yellow boxes represent a purchase. When we got to this pinch point originally we came in hoping that we were going to be able to preserve all the homes on the west side. However, once we did some additional layout and we were trying to accommodate that multi-use pathway, it became evident that there were going to be a few homes that we would actually have to purchase on the west side and so to give you a general idea of what that looks like, I will bring this in a little bit closer, so you can get

a view. Those four homes closer to Sandalwood, those were -- originally we didn't think we are going to have to purchase them. However, we are going to have to purchase them and so it does reduce the number of homes in which we are able to preserve. We have had some really difficult conversations with many of these property owners. If the standard five lane option is the one that moves forward, there are many people who are going to be impacted and so I will tell you that in those conversations a lot of people are starting to understand the circumstances that are in front of them and I highlight that, because I want to highlight what the public had to say and to bring you to that, again, the multi-use pathway option here is behind the canal, as opposed to fronting there on Linder, and, then, we bring you to the Engagement piece. So, when we took this out we had more than 500 people respond, 2.8 thousand folks who visited the site to understand a little bit more about the project, with over 448 folks who actually participated in the survey. In addition to the 61 property owner meetings that we had. Of those we asked them what do you think of these projects? What do you think of the alternatives that were before you? And you are going to see that the three lane design with the shared use road was the least liked amongst all of them. Certainly we understand that with the growth that is taking place in Meridian it's clear that your constituents want to see a five lane. Now, which five lane that is to question. So, we went and we asked them of the standard five lanes, 60.5 either loved it or liked it. Just of that and we just asked them what do you think of this? And, then, of the five lanes designs with the shared use road 40 percent loved it or liked it. When we asked them overall what is your preference, 45.6 percent of preference was concept two, which is the standard five lanes. Concept number three, 28.3 percent, that's the one with the shared use road. And, then, of course, the least liked amongst all of them, of course, was the three lanes. I want to bring you into the next steps is the cost. So, we did a cost comparison on each one of these projects and, obviously, the three lanes is going to be the least cost and, then, you get into the five lanes and, then, you get in those five lanes with the shared use road and you are going to see that number approaching approximately 31 million dollars for the standard five lanes and, then, for the standard five lanes with a shared use road approximately 30 -- 30 million dollars. We -- however, what's not reflected in here and we are doing that analysis is relocation cost. Since we have gone back and realized we are going to likely have to be purchasing more homes, we are going to have to add about 223,000 dollars per home we purchase and that's part of the relocation package, in addition to all the other compensation that comes with it. I do want to take a moment to talk about what conversations did occur with the property owners, so you have an understanding of what's been communicated. When we communicated to all the property owners we talked about worst case scenario. If we have to purchase your home this is what it would look like. We had a right-of-way agent in on every single one of those calls and we talked about how this timeline would play out and how it would impact their family. The compensation package -- and for your understanding it's probably helpful -- the compensation package -- we look to their appraisal or we look for the market, whichever one is higher, that is what we pay. In addition to that, we look to the moving costs per room. So, they also get that additional chunk. In addition to that, say for instance they did their -- refinance their two percent, but, you know, it's raised to seven percent, we pay the difference of that for the duration left of their loan. I bring that up because -- I bring that to your attention so you have an

understanding when those property owners or your constituents reach out to you, we did walk them through what that looks like and, then, we walked them through about the timeline, because every single one of these property owners is in a different timeline in their life and so we talked about how long is this going to take. I will tell you three of the ladies I spoke with with their families are in their 90s and certainly, you know, they would like to stay there and so we took that into consideration we talked about how much longer it's going to take before this project actually goes into construction. Others were so eager, buy my house, I don't want to live on Linder, I can't back out. So, I just want to put some -- a glimmer -- you know, some sort of -- tell you what that conversation was. What we are having in those one-on-one meetings, because these are people's homes, but I will tell you I don't think too many of them will be surprised with the outcome of this decision or the decision of ACHD Commission is going to be and so I hope that helps you in understanding what path to take. Lastly, just to kind of give you an idea, somewhat -- we did take into account a lot of conversations through this process with your team and with the representatives from the City of Meridian and some of the concerns that were brought to our attention that we want to make sure that we address in design is should we have to purchase all of these homes, what are we going to do with that vacant space? It's important for your community that we take that into account and so I commit to you that through the design phase of this project our staff will work in concert with your staff to ensure that we address the access management with the remnant parcels. We take into account any concerns regarding restrictions and mitigate any issues with those parcels. It is your community. You certainly don't want to look at dirt space along Linder and so we commit to you being able to work through that process in the design phase. Other things that were brought to our attention that we would like to do to enhance this is raised crossings at Sandalwood, consider that, and review, if we could do that, at the roundabout should a roundabout -- the option move forward, that we really lift those kids up into the view shed of those larger vehicles that are traversing through our neighborhoods now and, lastly, to address some stormwater facilities. But ACHD is committed to continuing to work with your staff through this design phase to take into consideration a lot of those concerns about what happens if we purchase that space, those parcels, and what's going to happen with that space afterwards and, lastly, the next steps. So, this is where we are at. So, we have presented to your transportation committee. We are here before you today. We are asking that the City of Meridian and you consider what option you would like to move forward or asking for a formal letter or formal response, so we can take that back to the ACHD Commission and, again, we are looking and anticipating an adoption at the end of the summer or early fall and that concludes my presentation and I will stand for any questions.

Simison: Thank you, Brooke. Council, questions?

Little Roberts: Mr. Mayor?

Simison: Council Woman Little Roberts.

Little Roberts: Mr. Mayor, Brooke, thank you so much. That was a great presentation. Excuse me. Is there any capacity difference? I know there would be for the three and the five, but the five on the two different styles, because as we look for putting input into what will be transportation 30, 40 years down the road, as you well know, capacity plays a critical role.

Green: Mayor and Council Woman Little Roberts, the capacity stays the same. It is five lanes. The changes of how fast it takes for you to get down the corridor that's going to play a factor if we look to roundabouts as opposed to a signal and I certainly can bring my person with HDR to talk kind of what we anticipate. It's going to be seconds if -- you know, if a roundabout as opposed to an intersection, but the capacity will stay the same, because it's five lanes.

Overton: Mr. Mayor?

Simison: Councilman Overton.

Overton: Not to try to put you on the spot, Brooke, but just yesterday I was handed the draft to the FY-25 to '31 regional TIP and in that it put a 5,772,000 dollar figure in for this entire project. Like I said, the look on your face tells me that this was brand new information for me. It was just handed yesterday from COMPASS. If you are not aware of it I'm assuming, looking at this as we are talking about, that would be the initial design, funding and starting with -- no? We have a -- we have a shake.

Green: All right.

Simison: From a friend.

Green: And she would be familiar with what was put in there.

Inselman: Yes.

Green: So, yes.

Inselman: Thank you. For the record, Kristy Inselman. I'm the planning supervisor at ACHD. So, Mr. Mayor, Council Member Overton, so what was put in the TIP -- they can only use the costs as what we had them, which was in the CIP. So, CIP was our 20 year horizon and that was anticipating a three lane roadway based on cost from like 2020. So, until an actual concept is adopted, then, we won't be able to update the cost in the TIP until we have a formal path forward on what we are going to be doing. I hope that makes sense. Mr. Mayor, follow up?

Simison: Councilman Overton.

Overton: It's best to look at that as kind of a placeholder until we decide which direction we are taking. Thank you.

Taylor: Mr. Mayor?

Simison: Councilman Taylor.

Taylor: Brooke, thanks for the presentation. Quick question. When thinking about this project and the Linder overpass, can you speak to how the overpass and riders -- or, you know, the number of cars, how that was factored into some of the thinking here? Just kind of -- if you can touch on that point I would appreciate that.

Green: Mayor and Councilman Taylor, I'm going to pull up Pearson to go ahead. He is the one that conducted the modeling on the corridor itself. Certainly the overpass plays a factor into this. I will let him speak any further details about what's on the horizon.

Whitney: For the record Pearson Whitney. HDR. Mayor Simison, Member Taylor. So, we got the COMPASS long range model and we used that to analyze the traffic associated with the proposed improvements and what we learned from that is that the development of the overpass doesn't really affect the fact that the capacity on the roadway will work in either a three or five lane configuration, because there are so many other north-south routes and when you look at it from a larger origin and destination perspective, either alternative will work and it won't really factor in substantially, because there is other ways to get to the overpass.

Whitlock: Mr. Mayor?

Simison: Councilman Whitlock.

Whitlock: Just on the -- the -- I think option three with the trees down the middle, who maintains all of that and how does that work?

Green: Mayor and Councilman Whitlock -- and I'm glad I can say that. Congratulations. This is an agreement we would have with the City of Meridian pertaining to the maintenance of those facilities, similar to what we already have in place when we look to do landscaping. It is in concert with the City of Meridian for the maintenance moving forward.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Thanks for the thoroughness of the presentation to us and the efforts you have made to our citizens. Your -- your point about our residents being in all different places in their life, were there some emerging themes or reoccurring themes that came from the public engagement that you tried to take into account? Are there -- were there big themes? Is it start this two years from now? Start this now. I mean you -- you touched on it. Certainly if I'm 90 I don't -- you are not -- I don't want you to take me out of my home. If there is a new opportunity, right, I would hate to be one backing into

Linder. I don't wish that on anybody. But were there -- were there any themes or reoccurring comments that you heard and is there a plan to take any of that feedback into account with -- which -- whatever option you move forth with?

Green: Mayor and Councilman Cavener, yes, there were a lot of themes. I will tell you initially -- certainly where you are in your life makes these decisions and this impact a little -- little different.

Cavener: Yeah.

Green: For a lot of folks they were eager to -- once we got to the third meeting, because I have met with them three times -- most of them three times. Once we got to the third meeting I think they had a lot of time to digest what was coming. For those who were older who would like to live out in their homes, I, too, would like to see them live out in their homes. Those were some incredibly emotional meetings and when we look to the costs associated with this project certainly that's going to be a factor played into this. I'm only here to put the facts forward. As for planning and moving it forward, I look to our Commission for that direction. I can certainly look to the City of Meridian for that direction, too. But the themes really determine where you are in your life and I will tell you of the 60 -- so, 65 percent is approximately how many people I have met with, there were three older women, all in their 90s. For them certainly I want to see them live out the rest of their lives in their homes and would like to see that move forward. At 30 million dollars for a project I don't anticipate the dates we have listed in the integrated five year work plan are going to -- to stay. So, play that into the decision. But my hope is that they will be able to continue to stay in their homes and -- but I know that their families were with them in these meetings. A lot of them were providing support. But for everyone else -- some people would rather not. They would like to stay in their homes until we actually have to purchase them. Some of them are please buy us out early so I can move on with my life. You know, one -- one particular woman -- insurance company wants her to change the roof of her house and she is like why go put in a 30 year roof when I'm going to have the house torn down? So, these -- that's decisions people are having to weigh and, then, we show up at their doorstep and we have these conversations. But because we did such a -- a phased approach in these conversations I'm hoping that there aren't too many surprises. There will be one or two surprises, but I'm hoping we eased this process a little bit more for them and we don't typically do this in a concept, but I think it was important for this project.

Cavener: Thank you.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Just for some feedback, I'm still mulling it over, but it definitely doesn't seem like three lanes is adequate, you know, to meet our needs and I agree with you that I think what Meridian residents expect generally would be the five lane. So, it's really just

a question -- in my mind I have eliminated sort of option one and I think it's just the next two concepts that sort of -- I guess are -- are there. So, we have -- the differences I guess are the roundabout versus regular streetlights; right? Whether or not there is a shared access road that I guess would preserve some homes along the corridor and, then, the pathway location. Is there anything else noting -- worth noting?

Green: Mayor and Council Woman Strader, no, you have -- you have highlighted the three changes -- or the three options of the two five lanes. You can do a roundabout in either case. We just reflected on one. You can do the intersection in either case. And, then, the multi-use pathway in concert in conversations with the irrigation district, that's one that through design we can work through what the preferences are. Mind you when we go through design we will have some additional public engagement that talk about more nuanced pieces of this project. Right now it's a very high level just to figure out what option. And to your point the citizens did weigh in. It looks to be one of the five lane options is the preferred.

Taylor: Mr. Mayor?

Simison: Councilman Taylor.

Taylor: Just one quick question, Brooke. The shared lanes or the shared roads are those one way? Really narrow? They are one way? So, kind of come in, come out, just like to better understand what that looks like.

Green: Absolutely. Mayor and Councilman Taylor, yeah, you weren't here for the first discussion and so I take some time really quick to kind of go over what that looks like. I will reflect it there on the five lanes with the shared use road. You see the typical right there. So, it is one way. And I don't know if you can see my cursor. Does my cursor show up? Okay. It doesn't. So, I'm going to speak to it. So, if you lived on the west side and you were getting to one of those homes that we were able to preserve with this option and you wanted to go south, so you will actually come out of your driveway -- I'm sorry. If you wanted to go north. You will come out of your driveway, it's one way south, so you are going to continue along, you will come out -- you will go through the roundabouts and you will flip around and, then, you can go up north and so that is -- the shared use roads are one way for good reason. We don't have enough space to give it to go two directions. With the roundabouts, however, we are able to facilitate that movement. The shared use road could not be necessary -- it would be difficult with an intersection, because we are not going to give -- you can still do it, but the roundabout is what enables them to make the turns and get into their properties, because you are also going to see -- we are making a suggestion for the landscape median down the middle and that's for access control. We made that determination about the whole corridor to minimize folks who are trying to make left-hand turn movements for the safety of the public.

Simison: So, Brooke, a couple unfair questions and go from there. Only based on this -- based on maybe some things I have heard. Do you think there is a willingness from

the ACHD Commission to do all three of these or is there one that you think is not really an option from what you have heard or believe?

Green: Mayor and Council, so I can't speak on behalf of the ACHD Commission. Certainly it's their prerogative to choose which one. They are very much looking to the City of Meridian for your feedback and preference. I will tell you all three options are on the table. I gave this exact same presentation to them as I'm giving to you this evening and it will certainly be left up to them. I can't gauge and it's not my place to gauge where they stand on this. I'm here to give the facts. But I will tell you they are certainly eager to hear what you have to say.

Simison: Okay. Second and third questions -- you know, being Linder Road overpass was like a Herculean effort at ten million from ACHD or 15 million -- at 30 million -- I mean the questions you are asking about people's life decisions -- and I'm going to put a few more words maybe in what I felt like what I have heard over the years is ACHD has avoided making improvements on Locust Grove due to the amount of property impacts and cost associated with. What is the likelihood that this is done in ten years and, you know, all things considered -- financial with the rate we are -- you know, I heard today the cost projections Eagle from Amity to Lake Hazel and, again, are -- are these people going to be the ones that are going to actually going to be making the decisions, because ACHD is going to go buy it now and maybe construct it in 15, 20 years? What -- what -- what would you expect from a time frame to the best of your ability?

Green: Mayor and Council, very good question. Certainly the cost of doing business has certainly gone up across the valley and not to mention the cost with many of these projects we are seeing significant rises. For programming itself, you know, it is programmed in the integrated five year work plan to move into design in 2028. The cost does become a factor. The City of Meridian, city of Boise, all of our stakeholders, they do provide their prioritization list and we take that into account when we are prioritizing projects. This price tag is high, but I can't certainly determine what our Commission is going to agree to in programming these projects, because it's ultimately up to them. But we do have this in the integrated five year work plan as of today for the design work to start in 2020 -- 2026 we will grant to -- you know 2024 now. Will that change? That could shift. But this is a priority project which you guys have identified. We are out here doing the concept for that good reason. The Linder overpass is a factor. But really the programming and the prioritization will have to come from the City of Meridian in concert with our ACHD Commission prioritizing this with the new -- with the cost. But all of our projects are coming in with very high price tags and that's -- that's going to be a decision our Commission is going to be left to decide which one moves forward. We -- I will tell you the price tag is for the whole project in entirety. To your point about -- can we go into design, can we start the right-of-way process, it is phased in over several years on all of our projects. So, while we may not see construction right away, we can start the other part -- other parts of this project to keep it moving forward and certainly in alignment with your prioritization that you guys put forward.

Simison: Thank you. Because just from a -- my two cents for -- I think a normalized -- and I say normalized meaning lights, not roundabouts on this corridor and, you know, my -- my rationale is I -- I have got a roundabout near my house. I have always said there is a time and place for roundabouts irregardless, but in this case that corridor, with the schools that are on it and other things, I -- I just don't feel like roundabouts are great for a lot of bus traffic that will -- that will drive through here, especially if you are only going to have to -- on what is currently being built. I -- I -- I'm not getting the impression that we are going to go back and redo the other intersections on Linder, but just to throw in two roundabouts here in the middle when you remove the housing obstructions, you know, there were -- the -- you want people driving slower if you had the -- the alley -- or the people backing into the roadway, but when you remove that and you get to a more standard road section, at least to me the regular lighted intersections would seem to work better than putting in two random roundabouts along this -- what I think is going to be -- no disrespect to the modeling -- I think this is going to be much heavier -- more heavily used than the modeling predicts long term, because of all the community access points that are along Linder that connect, you know, down from Eagle. You know, I'm not going to say Swan Falls. I have only driven down there once. I'm -- I'm not going that far. But, you know, the amount of people in -- and here in Kuna who are excited about this -- I think the modeling is not going to be accurate long term for what this road is going to be functioning as.

Overton: Mr. Mayor?

Simison: Councilman Overton.

Overton: I actually agree with most everything you said and talked about that yesterday. I think that this is going to be a very heavily used road for the very fact that it's going to be a north-south from the farthest edges of Kuna all the way into Eagle. Already has a bridge crossing at the Boise River and I think it -- although we always try to predict what the vehicle trips today are going to be on a roadway, sometimes we are wildly off. When Locust Grove was just an overpass, vehicle trips doubled almost instantly when that thing opened up. So, I don't -- I don't base what I think vehicle trips are going to be based on it being just an overpass not a full on-ramps, off-ramps and I think this Linder Road is going to get a lot of use and I will say right now I'm fully in favor of the five lane concept that keeps it consistent through the whole area. I know it's a huge impact, but I think it's the right thing to do.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Would you pull up the concept to graphic that's similar to this one?

Green: Mayor and Council Woman Strader, certainly.

Strader: Thanks.

Green: Is this what you are looking for?

Strader: What I wanted to find was concept two. Yeah. Thank you. I think -- I think there are some trade-offs just talking out loud; right? So, I -- I think the Mayor makes a really good point about the pedestrian element with the schools and having, you know, kind of standard intersections compared to a roundabout and I think to me like the trade-offs there are -- it feels like the roundabout concept is pretty critical for the success of the shared use road, because it's going to be really challenging for those homeowners to sort of get in and out without a roundabout. I'm leaning a little bit toward concept two, just because I feel like there is a level of predictability here. We are not, then, kind of innovating this shared use road that we have never really tried before. I have had some concerns, because it -- again, it -- because it's a one way I have had a concern that people will see that as -- during traffic a way to zip through and kind of avoid traffic, which I think is risky for the homes that would be along there. I just -- I feel like concept two provides a level of predictability and sort of meets what I think most people in Meridian consider like our standard and just what they would expect. So, I mean I'm open minded and I'm -- I want to hear everybody's thoughts, but just -- it feels like if we are not -- if we are not even considering roundabouts and that becomes our consensus, then, I feel like we should move away from the shared use road, because the roundabout feels really critical for that to be successful. I don't know. I'm just sharing some thoughts. But that's my initial reaction.

Whitlock: Mr. Mayor?

Simison: Councilman Whitlock.

Whitlock: Yes. Thinking back to the previous presentation -- I'm on that bus, too. I -- I think from a safety standpoint and -- and I have -- there are some of those shared roads -- and I don't -- I don't think they are attractive. I don't think they invite a good feeling in your neighborhood. So, I -- I totally agree. I think it would become a thoroughfare for people trying to get around traffic that will naturally build up there. So, I'm on that option two bus.

Taylor: Mr. Mayor?

Simison: Councilman Taylor.

Taylor: This may be a question for you and everyone else. Are we officially weighing in tonight? Are we going to discuss this later and write a letter or is this our opportunity to say what we think?

Simison: My understanding is ACHD would like a letter, but my desire is that this was the decision point and we can put it into a letter from tonight's conversation anything that needs to be pointed out specifically.

Taylor: Okay. Well, I'm -- I'm going to -- I'm supportive of the concept two as well. I -- I actually do -- you made a good point. I -- I agree with that. I think once the Linder overpass is done I think this will be a pretty significant roadway. I think it will be a lot of -- a lot of traffic, especially as the community grows, really only having a few points where we can go north-south in Meridian across the freeway. So, I -- yeah, I think concept two works and I agree with Council Woman Strader's comments, I think this is just what the people expect and what we like and I think familiarity is -- is good. Sometimes we introduce new concepts here and there and I think they -- sometimes they confuse, if anything. So, I -- I -- I am in support of concept two. I think that's the right approach.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: I'm in agreement as well. I think there could be a case made if there was such a -- make a significant shift in cost, but they are, you know, similar I guess playbook, so I'm -- I'm supportive of concept two. I think it's the right thing to do.

Little Roberts: Mr. Mayor?

Simison: Council Woman Little Roberts.

Little Roberts: Mr. Mayor and Brooke, I will concur with that. I think looking through everything -- everything has got its pluses and minuses, but I think we can only consider the larger roadways and with that I would concur that concept two would be our best route to go.

Simison: Okay. Well, with that you have heard the feedback. We will have a letter transmitted to you no later than -- you know, if -- we will talk and see if we are going to bring something back. It's going to be a pretty simple letter. I'm not going to just -- I mean we are not going to go into a lot of deviation, other than saying concept two. But we will get something to you hopefully by early next week.

Green: Okay. Thank you, Mayor, Council. It's a privilege to be before you. Appreciate this opportunity to bring this project and to work with your constituents. It has been a fun project, because it's different, and I want to thank you for taking your time tonight to -- to consider it and I will take that back to our Commission and we shall hear this hopefully at the end of the summer, early fall.

Simison: And thank you, Brooke. And just -- I know it's a tough job, so thank you for your -- your disposition in dealing with the residents and having those very tough heart wrenching conversations and, you know, at least on a personal level, you know, great, but I think if you can -- from my perspective I think that the homes that need to be purchased sooner should be purchased sooner to help alleviate things that people are either going to try to do or stages of life, you know. So, even if it's phased, even if this is

not going to be built for -- constructed for 15 years, the more we can advance that the sooner the better I think for all of us, especially for the residents impacted that want to leave.

Green: Yeah. That's what I heard from the residents. So, I will tell you, just to understand the decision tonight, these residents know this is coming and so while they were tough decisions, I hope that helps you in your decision making process, too, to know that we have been communicating to them and have been transparent this whole time.

19. Ada County Highway District Master Street Map Changes – Arterial Corridor Preservation

Simison: Thank you, Brooke. Mr. Hood, are we quick? Unless someone needs a break. I think this will be fairly quick, this next item?

Hood: Mr. Mayor, I -- I hope to be pretty brief. It's a pretty detailed topic, but I will go as quickly as -- as possible.

Simison: I just want to make sure everyone's good and we don't need to take a break or if you planned on being long. So, with that --

Cavener: Agree to the rush. Sorry, Mr. Mayor.

Simison: Yeah. Exactly.

Cavener: If this was going to be an hour, then, maybe to take a five minute break, but if we are going to be --

Hood: Certainly not an hour from my perspective.

Simison: Okay.

Hood: Ten, 15 minutes maybe.

Simison: All right. Then with that we will move on to Item No. 19, Ada County Highway District master street map changes, arterial corridor preservation. Mr. Hood.

Hood: Thank you, Mr. Mayor, Members of the Council. Kind of building -- I was trying to figure out a way to work riding a bus into this presentation, but standards came up just a couple of times in that last presentation, so, really, this is about standards. This is a follow up to the conversation we had with ACHD -- you had with ACHD in January at the joint meeting talking about McMillan primarily, but other arterial roadway section line arterial roadways in Meridian and standardizing that and saying, hey, at least plan for five lanes on all section land arterials. I am asking this evening that -- that we send a letter to ACHD formalizing kind of that informal conversation that we had. They did kind

of a back-of-the-napkin estimate of what that, you know, financial impact is, because there are some three lane roadways, as we just pointed out with this segment of Linder previously or even currently they are still planning on that being three lanes, but five lanes is an option. There is a financial impact. But we want ACHD to consider that in their planning moving forward. So, that first document that -- that considers that as the master street map or the Master street plan. So, again, what I'm proposing to you through the Transportation Commission that's talked about this over the last three meetings that they had, was to request ACHD change several segments. So, I'm just going to run through four -- four maps real quick. McMillan corridor, this one's pretty easy. It's the one, two, three, four, five miles of McMillan on the western part of the city and our area of impact. Going to slide two. So, match line basically here. There is seven miles of McMillan that would change. They are only currently planned to be three. Two miles of Meridian Road north of Ustick and two more miles of Locust Grove north of Ustick that, again, are only currently planned for three lanes. We would ask them to make those -- preserve the right of way for up to five lanes in the future. Cherry -- actually there is a -- there is a change. This is the biggest conversation with the Transportation Commission. One of the things that staff asked the Commission to consider and -- and Council -- although I will stand down -- is the viability of Cherry Lane west of Meridian Road being a seven lane roadway in the future. There is some pretty significant impacts and the Transportation Commission wasn't comfortable making that request to go down to five. So, right now ACHD is actually planning for that to be seven and staff said, hey, we would like, again, that standard. Maybe five makes more sense. We are going to do some more evaluation over the coming year with the Transportation Commission, so we can put a pin in that. If you want to comment on it that's fine, but the Transportation Commission said, hey, we are not quite comfortable going there yet. So, the yellow segment, including the -- the piece that's purple, no change to that to what ACHD is planning and that's seven lanes. So, aside from Cherry-Fairview and these few miles that go into Boise is seven lanes -- I'm going to jump real quick to this one. Overland. There is two miles of Overland that are also planned for seven lanes in the future. Everything else is either three or five and with this change, again, back to standards, everything would be five lanes or a hundred feet of right of way, except for those couple of miles -- jump back real quick. Also impacted is Overland west of ten Mile. Two miles. All of the Victory corridor into Boise and one mile of Amity that ties in there in Boise and, then, South Eagle Road. And Columbia I guess. I didn't -- forget that. So, again, in the interest of time -- I can jump into that more. I can explain more about how the -- the master street map functions, works, how it works with our Comprehensive Plan, generally how ACHD uses it, although we have Kristy here, so she could give you more details. But, again, that is the request. I have drafted a letter. I actually shared it with Dave -- Mr. Miles this afternoon. Fairly straightforward. Just lists these and says, hey, we would like ACHD to consider changing the master street map per these four attachments. And, again, with that, Mr. Mayor, I would stand for any questions you or the Council have.

Simison: Thank you, Mr. Hood. Council, any questions?

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Maybe I'm being dense, but just to make sure I understand, so the plan is to ask for the preservation of up to five lanes in these areas, except for where more lanes are planned.

Hood: Seven. Uh-huh.

Strader: Right. So, we are just sort of carving out -- if you have already planned more lanes we are not planning to shrink them, obviously. Yeah. Okay. I think -- I think it makes great sense personally. Thank you.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Yeah. But I just want to make sure that I -- I heard you right that when you said staff wanted to take a look at the seven lanes, is that City of Meridian staff, highway district staff? Both? Help fill me in.

Hood: Yeah. Mr. Mayor, Councilman Cavener, I appreciate the question. A little bit -- so, mostly city staff, although at the Transportation Commission we did have a representative from the West Ada School District who was also supportive of considering -- I don't want to over speak or -- but with the middle school being there, high school not too far away, seven lanes, obviously, is harder to cross for a middle schooler that's maybe trying to go to our library or get home on the north side of -- of Cherry Lane. So, a lot to consider there. You want to move traffic; right? There is projections with motorists, but you also have a livability factor, so -- but, again, back to your original question, mainly city staff that said, you know what, let's -- let's maybe think about this Meridian Road with the interchange, maybe that's where we transition is our downtown from seven and keep five lanes all the way to the west. I don't have a true pros and cons list developed, but it was something that we at least asked to think through a little bit more is a seven lane facility right through the middle of our community makes the most sense. However you define that.

Simison: And maybe, Caleb, at least in this case -- I mean you are talking about redevelopment before you would ever go do right of way, otherwise, there is a purchase. So, it's not as if though we are -- it is a little bit of different conversation and develop over time.

Hood: And -- and, Mr. Mayor, if I may just to follow up on that a little bit, the master street map mainly is about preservation and there is not a whole lot to preserve there, because there is not a whole lot of development from greenfield development. You will see redevelopment over time, but, again, those impacts are pretty large on the existing properties that are there when you have to buy the additional right of way for ultimately seven lanes. So, there is still community impacts. Yes. Good point, Mayor. That

redevelop -- there is preservation. This is a lot about preserving for the future whatever that may hold.

Simison: Council, any -- we could -- if so -- I know I got a letter forwarded to me, but I haven't looked at it. But I -- again, I assume it will be a pretty simple straightforward letter on this one as well. All right. Thank you very much.

Hood: Thank you.

ORDINANCES [Action Item]

- 20. Ordinance No. 24-2054: An ordinance (Reveille Ridge Subdivision – H-2023-0050) annexing a parcel of land located in the south half of the northeast quarter and the north half of the southeast quarter of Section 5, Township 2 North, Range 1 East, Boise Meridian, Ada County, Idaho, more particularly described in Exhibit “A”; rezoning 59.97 acres of such real property from RUT (Rural Urban Transition) to R-8 (34.69 acres) (Medium-Density Residential) and R-15 (25.28 acres) (Medium-High Density Residential) zoning districts; directing city staff to alter all applicable use and area maps as well as the official zoning maps and all official maps depicting the boundaries and the zoning districts of the City of Meridian in accordance with this ordinance; providing that copies of this ordinance shall be filed with the Ada County Assessor, the Ada County Treasurer, the Ada County Recorder, and the Idaho State Tax Commission, as required by law; repealing conflicting ordinances; and providing an effective date.**

Simison: With that Item 20 is our -- is Ordinance No. 24-2054. Ask the Clerk to read this Ordinance by title.

Lomeli: Thank you, Mr. Mayor. Ordinance No. 24-2054, an ordinance Reveille Ridge Subdivision, H-2023-0050, annexing a parcel of land located in the south half of the northeast quarter and the north half of the southeast quarter of Section 5, Township 2 North, Range 1 East, Boise meridian, Ada county, Idaho, more particularly described in Exhibit “A”; rezoning 59.97 acres of such real property from the RUT to the R-8, 34.69 acres, Medium-Density Residential, and R-15, 25.28 acres, Medium-High Density Residential zoning districts; directing city staff to alter all applicable use and area maps, as well as the official zoning maps and all official maps depicting the boundaries and the zoning districts of the City of Meridian in accordance with this ordinance; providing that copies of this ordinance shall be filed with the Ada County Assessor, the Ada County Treasurer, the Ada County Recorder, and the Idaho State Tax Commission, as required by law; repealing conflicting ordinances; and providing an effective date.

Simison: Thank you. Council, you have heard this ordinance read by title. Is there anybody who would like it read in its entirety? If not do I have a motion?

Taylor: Mr. Mayor?

Simison: Councilman Taylor.

Taylor: Move that we approve Ordinance No. 24-2054.

Little Roberts: Second.

Simison: Have a motion and a second to approve Ordinance No. 24-2054. Is there any discussion? If not, Clerk will call the roll.

Roll Call: Cavener, yea; Strader, yea; Overton, yea; Little Roberts, yea; Taylor, yea; Whitlock, yea.

Simison: All ayes. Motion carries and the item is agreed to.

MOTION CARRIED: ALL AYES.

Simison: Council, we have reached the end of our meeting agenda, but we have also reached the last meeting for Deputy Chief Joe Bongiorno prior to his retirement from the city. Joe, it's been a pleasure having you join me up here for the full five years. I know it goes well beyond that in that context. We have had a lot of good conversations and feedback from you for what you have done just here, but we really appreciate and value everything you have done for your career to the residents of Meridian. So, you got a mic in front of you. If you have any final parting words of wisdom that will be on the record I'm sure we would be happy to take them.

Bongiorno: No. Mr. Mayor and Council, thank you so much. It's been a wild ride for sure. My 24 years with the City of Meridian, 21 years full time, three years as a volunteer has been awesome. I'm happy I made it to the end of my career and it's been a blast sitting here with you guys. Thank you so much.

Simison: Council, anyone else?

Cavener: Yeah. Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Take a mic away for me tonight when it comes to this one. Chief, you have taught me a lot and how I look at a land use application today is much different than how I looked at it ten years ago and it's thanks to you. You really bring a public safety approach to all of our work and you have made us as a city better, us as a Council, me as a Council Member better. I will forever use the term speed pillows as long as I exist, but there is something bigger than that and you are just an incredible man and a father and a husband and a leader and on the few occasions we have been able to eat together and connect -- not as a deputy chief and a Council Member, just as two guys

who care about this Meridian -- this community of ours, I have just -- I have learned a lot about you and I just continue to admire you both personally and professionally. Know that will continue long after Friday and really want to just wish you well in a new chapter. We appreciate it.

Little Roberts: Mr. Mayor?

Simison: Council Woman Little Roberts.

Little Roberts: I will try to do this without crying. I already got to hug him outside. I first encountered chief at the Chamber. He came to do an inspection and learned a lot that day about -- and have been learning ever since. It's been a pleasure to get to work with you the first time and, again, the second time and so you will definitely be missed. Just wish you the very best. I know there is a second chapter and just real excited to hear about what that is, so --

Bongiorno: You are going to have to teach me how to golf.

Little Roberts: Deal.

Strader: Mr. Mayor?

Simison: Council Woman Strader.

Strader: Yeah. No. I just want to share everyone else's comments and thank you so much, you know, for spending your most precious resource your time with us for so long and building a career here and you have, obviously, made a huge impact on everybody and I wish you well in the next chapter.

Overton: Mr. Mayor?

Simison: I was going to try to take -- go to adjournment, so I don't want you to have to say anything nice about someone from the fire department, but Councilman Overton.

Overton: Mr. Mayor, I'm struggling here, but I'm going to get through it. I have spent a career not having to say too many nice things about firemen, but in all jest. You have been a supremely dedicated member of the department and I'm proud to call you chief for all of your years of service to this community. Every night you are here we can tell that you are only interest and your main interest is for the citizens of Meridian, not for yourself, and that's what's most important that you carry with you and be proud of. Appreciate it.

Simison: With that anyone want to end the meeting?

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: So much fun, but I move we adjourn the meeting.

Simison: Motion to adjourn. All in favor signify by saying aye. Opposed nay? The ayes have it. We are adjourned.

MOTION CARRIED: ALL AYES.

MEETING ADJOURNED AT 6:57 P.M.

(AUDIO RECORDING ON FILE OF THESE PROCEEDINGS)

MAYOR ROBERT SIMISON

DATE APPROVED

ATTEST:

CHRIS JOHNSON - CITY CLERK



AGENDA ITEM

ITEM TOPIC: Approve Minutes of the June 25, 2024 City Council Work Session

A Meeting of the Meridian City Council was called to order at 4:30 p.m. Tuesday, June 25, 2024, by Mayor Robert Simison.

Members Present: Robert Simison, Luke Cavener, Liz Strader, John Overton, Doug Taylor, Anne Little Roberts and Brian Whitlock.

Other Present: Tina Lomeli, Bill Nary, Tracy Basterrechea, Kris Blume and Dean Willis.

ROLL-CALL ATTENDANCE

<input checked="" type="checkbox"/> Liz Strader	<input checked="" type="checkbox"/> Brian Whitlock
<input checked="" type="checkbox"/> Anne Little Roberts	<input checked="" type="checkbox"/> John Overton
<input checked="" type="checkbox"/> Doug Taylor	<input checked="" type="checkbox"/> Luke Cavener
<input checked="" type="checkbox"/> Mayor Robert E. Simison	

Simison: Council, we will call the meeting to order. For the record it is June 25th, 2024, at 4:30 p.m. We will begin this afternoon's work session with roll call attendance.

ADOPTION OF AGENDA

Simison: Next item up is adoption of the agenda.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: -- our July 9th City Council meeting. Finance -- our CFO is not in today and we would like him to be able to present and answer questions. So, unless there is any objection, I would move that we continue Item 7 to July 9th and with that, Mayor, approve the agenda as amended.

Strader: Second.

Simison: Have a motion and a second to approve the agenda by removing Item 7 from the agenda for the day. Is there discussion on the motion? If not, all in favor signify by saying aye. Opposed nay. The ayes have it and the agenda is agree to.

MOTION CARRIED: ALL AYES.

CONSENT AGENDA [Action Item]

- 1. Fed Ex BOIA Van Station Water Main Easement (ESMT-2024-0075)**

2. **Final Plat for Windrow Subdivision No.1 (FP-2024-0004) by Conger Group, located at the Northeast Corner of S. Linder Rd. and W. Amity Rd.**
3. **First Amendment to Assignment of Lease for the Provision of Golf Course Operations at Lakeview Municipal Golf Course**
4. **Agreement to Accept Payment in Lieu of Installing Streetlights at Puma Subdivision**
5. **Development Agreement (Avani Neighborhood Subdivision H-2023-0049) Between City of Meridian, C4 Land LLC (Owner), and Conger Group (Developer) for Property Located Southeast of Franklin Rd. and Black Cat Rd. (Parcel #S1215233650)**
6. **Resolution No. 24-2461: A Resolution Vacating the 5-foot-wide Side Yard Utility Easement Along the North Side of Lot 15, Block 6 of Pine 43 Subdivision No. 3, Being More Particularly Described in Exhibit "A"; and Providing an Effective Date**

Simison: Next up was the Consent Agenda.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: Move we approve the Consent Agenda as presented, for the Mayor to sign and the Clerk to attest.

Strader: Second.

Simison: Have a motion and a second to approve the Consent Agenda. Is there any discussion? If not, all in favor signify by saying aye. Opposed nay? The ayes have it and Consent Agenda is agreed to.

MOTION CARRIED: ALL AYES.

ITEMS MOVED FROM THE CONSENT AGENDA [Action Item]

7. **Resolution No. 24-2460: A Resolution of the City Council of the City of Meridian to Amend City of Meridian Standard Operating Policy 9.8, Regarding Grant Management; and Providing an Effective Date**

PROCLAMATIONS [Action Item]

8. **Migraine and Headache Awareness Month Proclamation**

Simison: There were -- next up is -- Item 8 was a proclamation for Migraine and Headache Awareness Month. If I could have Laura join me at the podium. So, Council, today we do have a proclamation related to Migraine Headache Awareness Month and, you know, we do -- we do a lot of proclamations here at the city and even when we talk about ones that are, you know, disease or have health impacts, I can say personally from an employer or supervisor standpoint, this issue has probably affected the Mayor's office the most over the years. We have had a couple of different people who specifically have struggled with migraines and headaches in that context. So, I'm not going to say -- it wasn't me and I don't want to make light of the issue, but it's at least one of those -- it is very personal in the context of working with people who have had these challenges and the impact. So, with that I will do a proclamation and I will turn it over for any comments you have, so -- whereas migraine is the second leading cause of global disability and notably one of the most disabling for a young woman under 50 years old and whereas veterans returning from Iraq and Afghanistan have two to four times the incidence of migraine compared to the general population likely due to traumatic brain injury and post traumatic headache occurs in up to 92 percent of military personnel who have sustained mild TBI and whereas migraine disease impacts all systems of the body with symptoms which can include intense pain, nausea and vomiting, sensitivity to light, sound, smell and touch, visual disturbances, fatigue, impaired cognitive function. These conditions can last for four to 72 hours on average and whereas the City of Meridian is committed to recognizing the persons living with migraine disease, so fair equal timely and affordable access to new and innovative treatments to live their lives to their fullest potential. Therefore, I, Mayor Robert E. Simison, proclaim the week of June 2024 as Migraine and Headache Awareness Month in the City of Meridian and encourage all citizens to come alongside those in our community who suffer from migraine and headache diseases and to support an increasing awareness dated this 25th day of June 2024. So, thank you for being here to help us raise the awareness and happy to invite you to say any comments. Over here.

Miller: Okay. I want to thank the Mayor for issuing this proclamation. I think this kind of recognition goes a long way towards raising awareness and combating stigma that can sometimes come with migraine disease. My name is Laura Miller and I have had chronic migraine disease for the past 18 years. I have -- every aspect of my life has been affected by migraine disease. But I'm not alone. There are 40 million Americans have migraine disease and that's like one in six households. So, chances are you know someone who is affected and if you do you probably know how debilitating a migraine attack can be. I am advocating for change. This proclamation is part of that. In March I went -- I traveled to Washington DC for an event called Headache on the Hill and I met with congressional officers to discuss migraine funding research, legislation and those pieces of legislation are currently moving through Congress slowly, but they are moving through Congress and the Idaho representative, which makes sense for the states, that will gain access to treatments and just want to continue raising awareness in our community and beyond of the severity.

ORDINANCES [Action Item]

- 9. Ordinance No. 24-2055: An ordinance (Avani Neighborhood Subdivision – H-2023-0049) annexing a parcel of land located in the southwest quarter of the northwest quarter of Section 15, Township 3 North, Range 1 West, Boise Meridian, Ada County, Idaho, more particularly described in Exhibit “A”; rezoning 35.086 acres of such real property from RUT (Rural Urban Transition) to the R-15 (Medium-High Density Residential) zoning district; directing city staff to alter all applicable use and area maps as well as the official zoning maps and all official maps depicting the boundaries and the zoning districts of the City of Meridian in accordance with this ordinance; providing that copies of this ordinance shall be filed with the Ada County Assessor, the Ada County Treasurer, the Ada County Recorder, and the Idaho State Tax Commission, as required by law; repealing conflicting ordinances; and providing an effective date.**

Simison: Next item on the agenda is Item 9, which is Ordinance No. 24-2055. Ask the Clerk to read this ordinance by title.

Lomeli: Thank you, Mr. Mayor. Ordinance No. 24-2055 an ordinance Avani Neighborhood Subdivision, H-2023-0049, annexing a parcel of land located in the southwest quarter of the northwest quarter of Section 15, Township 3 North, Range 1 West, Boise meridian, Ada county, Idaho, more particularly described in Exhibit “A”; rezoning 35.086 acres of such real property from RUT to the R-15 Medium-High Density Residential zoning district; directing city staff to alter all applicable use and area maps as well as the official zoning maps and all official maps depicting the boundaries and the zoning districts of the City of Meridian in accordance with this ordinance; providing that copies of this ordinance shall be filed with the Ada County Assessor, the Ada County Treasurer, the Ada County Recorder, and the Idaho State Tax Commission, as required by law; repealing conflicting ordinances; and providing an effective date.

Simison: Thank you. Council, you have heard this ordinance read by title. Is there anybody that would like it read in its entirety? If not, do I have a motion?

Taylor: Mr. Mayor?

Simison: Councilman Taylor.

Taylor: Move that we approve Ordinance No. 24-2055.

Little Roberts: Second.

Simison: Have a motion and a second to approve Ordinance No. 24-2055. Is there any discussion? If not, Clerk will call the roll.

Roll Call: Cavener, yea; Strader, yea; Overton, yea; Little Roberts, yea; Taylor, yea; Whitlock, yea.

Simison: All ayes. Motion carries and the item is agreed to.

MOTION CARRIED: ALL AYES.

EXECUTIVE SESSION [Action Item]

10. Per Idaho Code 74-206 (1)(c): To acquire an interest in real property not owned by a public agency.

Simison: Council, next up is Item 10.

Cavener: Mr. Mayor?

Simison: Councilman Cavener.

Cavener: I move we go into Executive -- Executive Session pursuant to Idaho Code 74-206(1)(c).

Strader: Second.

Simison: Have a motion and a second to go into Executive Session. Is there any discussion? If not, Clerk will call the roll.

Roll Call: Cavener, yea; Strader, yea; Overton, yea; Little Roberts, yea; Taylor, yea; Whitlock, yea.

Simison: All ayes. Motion carries and the item is agreed to.

MOTION CARRIED: ALL AYES.

EXECUTIVE SESSION: (4:38 p.m. to 5:33 p.m.)

(Motion to end Executive Session: Cavener. 2nd by Strader)

MOTION CARRIED: ALL AYES.

MEETING ADJOURNED AT 5:33 P.M.

(AUDIO RECORDING ON FILE OF THESE PROCEEDINGS)

MAYOR ROBERT SIMISON
ATTEST:

DATE APPROVED

CHRIS JOHNSON - CITY CLERK



AGENDA ITEM

ITEM TOPIC: Watts Meridian Medical Partners Subdivision Sanitary Sewer Easement No. 1
(ESMT-2024-0060)

Project Name or Subdivision Name:

Watts Meridian Medical Partners Subdivision

Sanitary Sewer & Water Main Easement Number: 01
Identify this Easement by sequential number if the project contains more than one easement of this type. See instructions/checklist for additional information.

For Internal Use Only

Record Number: ESMT-2024-0060

SANITARY SEWER EASEMENT

THIS Easement Agreement made this 9th day of July 20 24 between Arthur P. Laos & Carrie Lynn Thomas ("Grantor") and the City of Meridian, an Idaho Municipal Corporation ("Grantee");

WHEREAS, the Grantor desires to provide a sanitary sewer right-of-way across the premises and property hereinafter particularly bounded and described; and

WHEREAS, the sanitary sewer is to be provided for through underground pipelines to be constructed by others; and

WHEREAS, it will be necessary to maintain and service said pipelines from time to time by the Grantee;

NOW, THEREFORE, in consideration of the benefits to be received by the Grantor, and other good and valuable consideration, the Grantor does hereby give, grant and convey unto the Grantee the right-of-way for an easement for the operation and maintenance of sanitary sewer over and across the following described property:

(SEE ATTACHED EXHIBITS A and B)

The easement hereby granted is for the purpose of construction and operation of sanitary sewer and allied facilities, together with their maintenance, repair and replacement at the convenience of the Grantee, with the free right of access to such facilities at any and all times.

TO HAVE AND TO HOLD, the said easement and right-of-way unto the said Grantee, its successors and assigns forever.

IT IS EXPRESSLY UNDERSTOOD AND AGREED, by and between the parties hereto, that after making repairs or performing other maintenance, Grantee shall restore the area of the easement and adjacent property to that existent prior to undertaking such repairs and maintenance. However, Grantee shall not be responsible for repairing, replacing or restoring anything placed within the area described in this easement that was placed there in violation of this easement.

THE GRANTOR covenants and agrees that Grantor shall not place or allow to be placed any permanent structures or obstructions within the easement area that would interfere with Grantee's use of said easement, including, but not limited to, buildings, trash enclosures, carpools, sheds, fences, trees, or deep-rooted shrubs.

THE GRANTOR covenants and agrees with the Grantee that should any part of the right-of- way and easement hereby granted shall become part of, or lie within the boundaries of any public street, then, to such extent, such right-of-way and easement hereby granted which lies within such boundary thereof or which is a part thereof, shall cease and become null and void and of no further effect and shall be completely relinquished.

THE GRANTOR does hereby covenant with the Grantee that Grantor is lawfully seized and possessed of the aforementioned and described tract of land, and that Grantor has a good and lawful right to convey said easement, and that Grantor will warrant and forever defend the title and quiet possession thereof against the lawful claims of all persons whomsoever.

THE COVENANTS OF GRANTOR made herein shall be binding upon Grantor's successors, assigns, heirs, personal representatives, purchasers, or transferees of any kind.

IN WITNESS WHEREOF, the said parties of the first part have hereunto subscribed their signatures the day and year first herein above written.

GRANTOR:

Robert P. Laws

GRANTOR:

Carrie Lynn Thomas

STATE OF IDAHO)

) ss

County of Ada)

~~This record was acknowledged before me on 4/26/24 (date) by _____ (name of individual), [complete the following if signing in a representative capacity, or strike the following if signing in an individual capacity] on behalf of _____ (name of entity on behalf of whom record was executed), in the following representative capacity: _____ (type of authority such as officer or trustee)~~

Notary Stamp Below

Notary Signature

My Commission Expires: _____

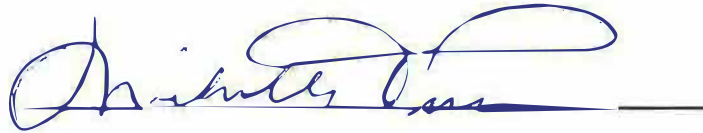
State of Idaho

County of Ada

On this 26th day of April, 2024, before me, the undersigned, a Notary Public in and for said state, personally appeared Arthur P. Laos and Carrie Lynn Thomas, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within Instrument and

acknowledged that he/she/they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Notary Public for the State of Idaho

Residing at: Meridian

Commission Expires: 5/31/2029



GRANTEE: CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)

: ss.

County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

Notary Stamp Below

Notary Signature

My Commission Expires: _____

EXHIBIT A

A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 3 NORTH, RANGE 1 EAST, BOISE MERIDIAN, LOCATED IN THE CITY OF MERIDIAN, ADA COUNTY, IDAHO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM THE SOUTHEAST CORNER OF LOT 1 BLOCK 1, WATTS MERIDIAN MEDICAL PARTNERS SUBDIVISION, SAID POINT BEING THE POINT OF BEGINNING;

THENCE S00°22'59"E 10.00 FEET;

THENCE S89°36'37"W 292.47 FEET;

THENCE N00°23'23"W 20.00 FEET;

THENCE N89°36'37"E 292.47 FEET;

THENCE S00°22'59"E 10.00 FEET TO THE POINT OF BEGINNING.

CONTAINS: 5,849 SQUARE FEET OR 0.13 ACRES+/-



ENGINEERING AND SURVEYING, LLC
1001 NORTH ROSARIO STREET, SUITE 100
MERIDIAN, IDAHO 83642 PH: (208) 974-0075
www.focus-es.com

WATTS MERIDIAN MEDICAL PARTNERS SUBDIVISION SEWER EASEMENT 01

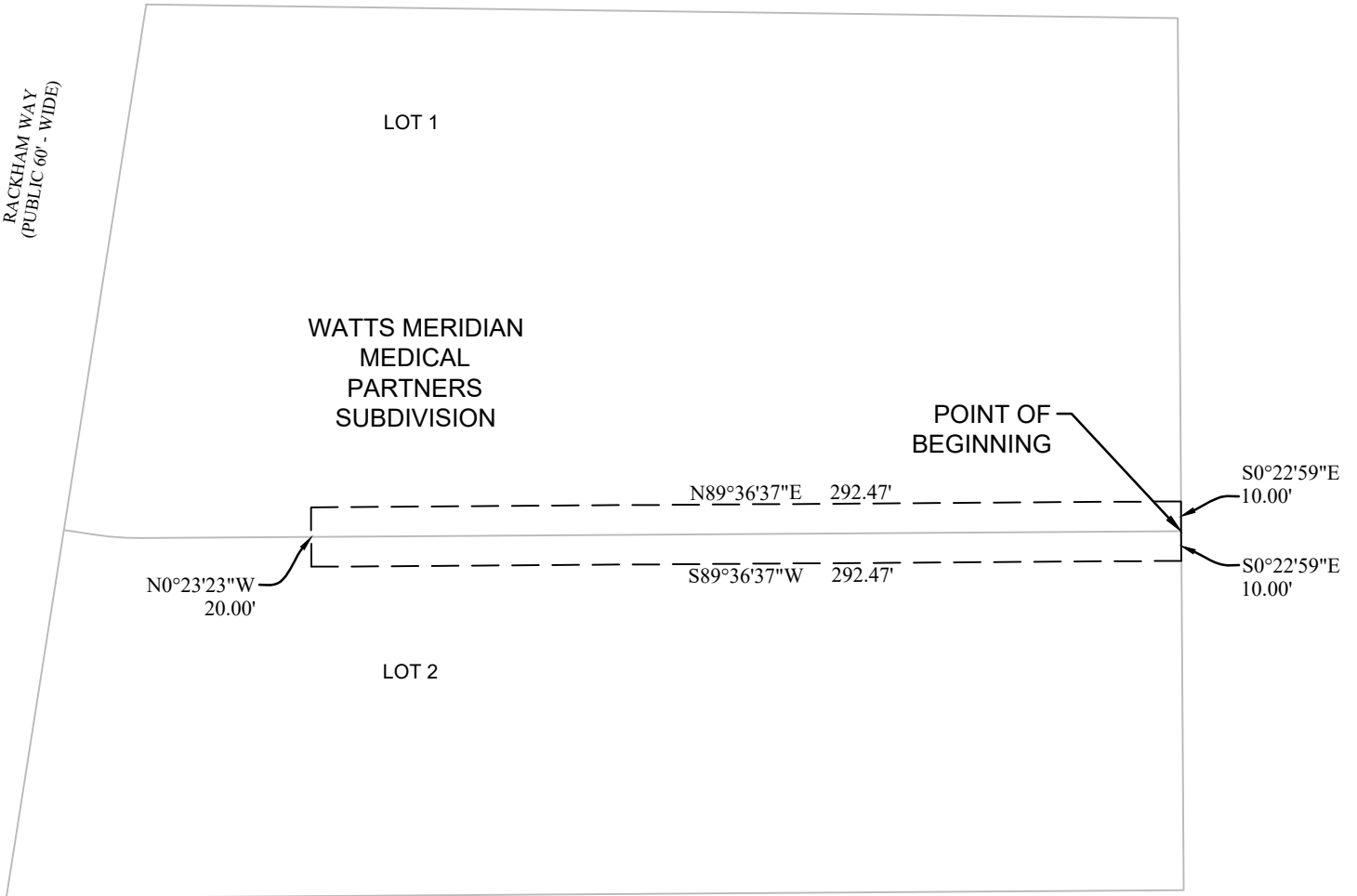
Date Created:
04/18/24
Scale:
1" = 60'
Drawn:
DB
Job:
23-5011
Sheet:

1 OF 2

EXHIBIT B

FLATIRON LANE (PRIVATE 30' - WIDE)

RACKHAM WAY
(PUBLIC 60' - WIDE)



GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.



ENGINEERING AND SURVEYING, LLC
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WATTS MERIDIAN MEDICAL PARTNERS SUBDIVISION SEWER EASEMENT 01

Date Created:
04/18/24
Scale:
1:60
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DB
Job:
23-5011
Sheet:

2 OF 2

v:_2023\23-5011 Medica Aesthetics Dental Institute \design\23-5011 MAD\ - Sewer Easement\Exhibit.dwg



AGENDA ITEM

ITEM TOPIC: Watts Meridian Medical Partners Subdivision Water Main Easement No. 1
(ESMT-2024-0061)

Project Name or Subdivision Name:

Watts Meridian Medical Partners Subdivision

Water Main Easement Number: 01

Identify this Easement by sequential number if the project contains more than one easement of this type. See instructions/checklist for additional information.

For Internal Use Only

Record Number: ESMT-2024-0061

WATER MAIN EASEMENT

THIS Easement Agreement made this 9th day of July 20 24 between Arthur P. Laos & Carrie Lynn Thomas ("Grantor") and the City of Meridian, an Idaho Municipal Corporation ("Grantee");

WHEREAS, the Grantor desires to provide a water main right-of-way across the premises and property hereinafter particularly bounded and described; and

WHEREAS, the water main is to be provided for through underground pipelines to be constructed by others; and

WHEREAS, it will be necessary to maintain and service said pipelines from time to time by the Grantee;

NOW, THEREFORE, in consideration of the benefits to be received by the Grantor, and other good and valuable consideration, the Grantor does hereby give, grant and convey unto the Grantee the right-of-way for an easement for the operation and maintenance of water mains over and across the following described property:

(SEE ATTACHED EXHIBITS A and B)

The easement hereby granted is for the purpose of construction and operation of water mains and their allied facilities, together with their maintenance, repair and replacement at the convenience of the Grantee, with the free right of access to such facilities at any and all times.

TO HAVE AND TO HOLD, the said easement and right-of-way unto the said Grantee, its successors and assigns forever.

IT IS EXPRESSLY UNDERSTOOD AND AGREED, by and between the parties hereto, that after making repairs or performing other maintenance, Grantee shall restore the area of the easement and adjacent property to that existent prior to undertaking such repairs and maintenance. However, Grantee shall not be responsible for repairing, replacing or restoring anything placed within the area described in this easement that was placed there in violation of this easement.

THE GRANTOR covenants and agrees that Grantor shall not place or allow to be placed any permanent structures or obstructions within the easement area that would interfere with Grantee's use of said easement, including, but not limited to, buildings, trash enclosures, carports, sheds, fences, trees, or deep-rooted shrubs.

THE GRANTOR covenants and agrees with the Grantee that should any part of the right-of-way and easement hereby granted shall become part of, or lie within the boundaries of any

public street, then, to such extent, such right-of-way and easement hereby granted which lies within such boundary thereof or which is a part thereof, shall cease and become null and void and of no further effect and shall be completely relinquished.

THE GRANTOR does hereby covenant with the Grantee that Grantor is lawfully seized and possessed of the aforementioned and described tract of land, and that Grantor has a good and lawful right to convey said easement, and that Grantor will warrant and forever defend the title and quiet possession thereof against the lawful claims of all persons whomsoever.

THE COVENANTS OF GRANTOR made herein shall be binding upon Grantor's successors, assigns, heirs, personal representatives, purchasers, or transferees of any kind.

IN WITNESS WHEREOF, the said parties of the first part have hereunto subscribed their signatures the day and year first herein above written.

GRANTOR:

GRANTOR:

Carl P. Laws

Carrie Lynn Thomas

STATE OF IDAHO)

) ss

County of Ada)

~~This record was acknowledged before me on _____ (date) by _____
(name of individual), [complete the following if signing in a representative capacity, or strike
the following if signing in an individual capacity] on behalf of _____
(name of entity on behalf of whom record was executed), in the following representative
capacity: _____ (type of authority such as officer or trustee)~~

Notary Stamp Below

Notary Signature

My Commission Expires: _____

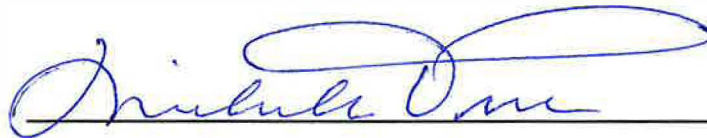
State of Idaho

County of Ada

On this 26th day of April, 2024, before me, the undersigned, a Notary Public in and for said state, personally appeared Arthur P. Laos and Carrie Lynn Thomas, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within Instrument and

acknowledged that he/she/they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Notary Public for the State of Idaho

Residing at: Meridian

Commission Expires: 5/31/2029



GRANTEE: CITY OF MERIDIAN

Robert E. Simison, Mayor **7-9-2024**

Attest by Chris Johnson, City Clerk **7-9-2024**

STATE OF IDAHO,)

: ss.

County of Ada)

This record was acknowledged before me on **7-9-2024** (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

Notary Stamp Below

Notary Signature

My Commission Expires: _____

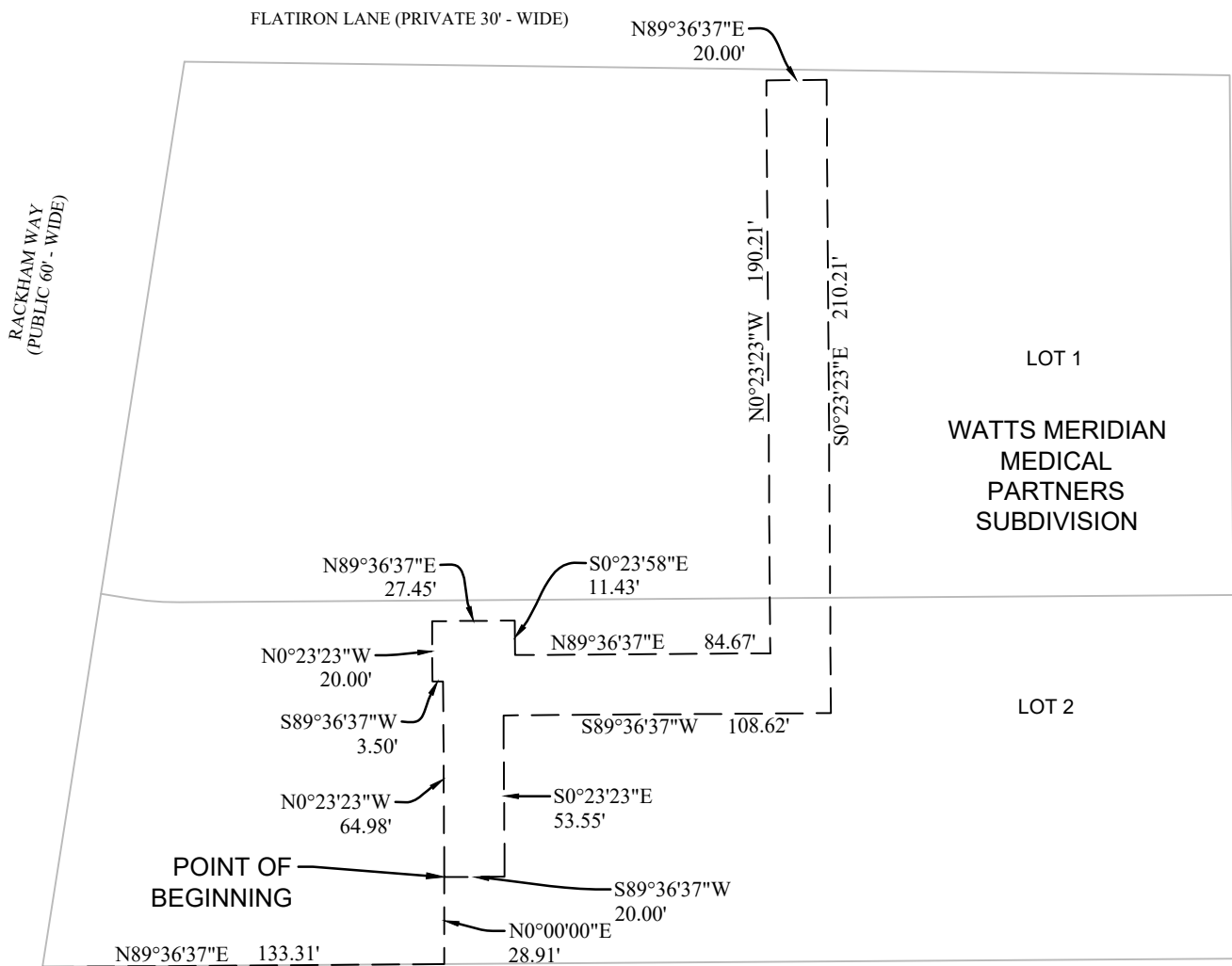
EXHIBIT A

A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 3 NORTH, RANGE 1 EAST, BOISE MERIDIAN, LOCATED IN THE CITY OF MERIDIAN, ADA COUNTY, IDAHO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM THE SOUTHWEST CORNER OF LOT 2 BLOCK 1, WATTS MERIDIAN MEDICAL PARTNERS SUBDIVISION;
THENCE N89°36'37"E 133.31 FEET;
THENCE N00°00'00"E 28.91 FEET, SAID POINT BEING THE POINT OF BEGINNING;
THENCE N00°23'23"W 64.98 FEET;
THENCE S89°36'37"W 3.50 FEET;
THENCE N00°23'23"W 20.00 FEET;
THENCE N89°36'37"E 27.45 FEET;
THENCE S00°23'58"E 11.43 FEET;
THENCE N89°36'37"E 84.67 FEET;
THENCE N00°23'23"W 190.21 FEET;
THENCE N89°36'37"E 20.00 FEET;
THENCE S00°23'23"E 210.21 FEET;
THENCE S89°36'37"W 108.62 FEET;
THENCE S00°23'23"E 53.55 FEET;
THENCE S89°36'37"W 20.00 FEET TO THE POINT OF BEGINNING.

CONTAINS: 7,791 SQUARE FEET OR 0.18 ACRES+/-

EXHIBIT B



GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.



FOCUS
ENGINEERING AND SURVEYING, LLC
1001 NORTH ROSARIO STREET, SUITE 100
MERIDIAN, IDAHO 83642 PH: (208) 974-0075
www.focus-es.com

WATTS MERIDIAN MEDICAL PARTNERS SUBDIVISION WATER EASEMENT 01

Date Created: 04/18/24
Scale: 1" = 60'
Drawn: DB
Job: 23-5011
Sheet:



AGENDA ITEM

ITEM TOPIC: Watts Meridian Medical Partners Subdivision Water Main Easement No. 2
(ESMT-2024-0062)

Project Name or Subdivision Name:

Watts Meridian Medical Partners Subdivision

Water Main Easement Number: 02

Identify this Easement by sequential number if the project contains more than one easement of this type. See instructions/checklist for additional information.

For Internal Use Only
Record Number: **ESMT-2024-0062**

WATER MAIN EASEMENT

THIS Easement Agreement made this **9th** day of **July** 20 **24** between Arthur P. Laos & Carrie Lynn Thomas ("Grantor") and the City of Meridian, an Idaho Municipal Corporation ("Grantee");

WHEREAS, the Grantor desires to provide a water main right-of-way across the premises and property hereinafter particularly bounded and described; and

WHEREAS, the water main is to be provided for through underground pipelines to be constructed by others; and

WHEREAS, it will be necessary to maintain and service said pipelines from time to time by the Grantee;

NOW, THEREFORE, in consideration of the benefits to be received by the Grantor, and other good and valuable consideration, the Grantor does hereby give, grant and convey unto the Grantee the right-of-way for an easement for the operation and maintenance of water mains over and across the following described property:

(SEE ATTACHED EXHIBITS A and B)

The easement hereby granted is for the purpose of construction and operation of water mains and their allied facilities, together with their maintenance, repair and replacement at the convenience of the Grantee, with the free right of access to such facilities at any and all times.

TO HAVE AND TO HOLD, the said easement and right-of-way unto the said Grantee, its successors and assigns forever.

IT IS EXPRESSLY UNDERSTOOD AND AGREED, by and between the parties hereto, that after making repairs or performing other maintenance, Grantee shall restore the area of the easement and adjacent property to that existent prior to undertaking such repairs and maintenance. However, Grantee shall not be responsible for repairing, replacing or restoring anything placed within the area described in this easement that was placed there in violation of this easement.

THE GRANTOR covenants and agrees that Grantor shall not place or allow to be placed any permanent structures or obstructions within the easement area that would interfere with Grantee's use of said easement, including, but not limited to, buildings, trash enclosures, carports, sheds, fences, trees, or deep-rooted shrubs.

THE GRANTOR covenants and agrees with the Grantee that should any part of the right-of-way and easement hereby granted shall become part of, or lie within the boundaries of any

public street, then, to such extent, such right-of-way and easement hereby granted which lies within such boundary thereof or which is a part thereof, shall cease and become null and void and of no further effect and shall be completely relinquished.

THE GRANTOR does hereby covenant with the Grantee that Grantor is lawfully seized and possessed of the aforementioned and described tract of land, and that Grantor has a good and lawful right to convey said easement, and that Grantor will warrant and forever defend the title and quiet possession thereof against the lawful claims of all persons whomsoever.

THE COVENANTS OF GRANTOR made herein shall be binding upon Grantor's successors, assigns, heirs, personal representatives, purchasers, or transferees of any kind.

IN WITNESS WHEREOF, the said parties of the first part have hereunto subscribed their signatures the day and year first herein above written.

GRANTOR:

Arlo P. Laws

GRANTOR:

Carrie Lynn Thomas

STATE OF IDAHO)

) ss

County of Ada)

This record was acknowledged before me on _____ (date) by _____ (name of individual), [~~complete the following if signing in a representative capacity, or strike the following if signing in an individual capacity~~] on behalf of _____ (name of entity on behalf of whom record was executed), in the following representative capacity: _____ (type of authority such as officer or trustee)

Notary Stamp Below

Notary Signature

My Commission Expires: _____

State of Idaho

County of Ada

On this 26th day of April, 2024, before me, the undersigned, a Notary Public in and for said state, personally appeared Arthur P. Laos and Carrie Lynn Thomas, known or identified to me to be the person(s) whose name(s) is/are subscribed to the within Instrument and

acknowledged that he/she/they executed the same.

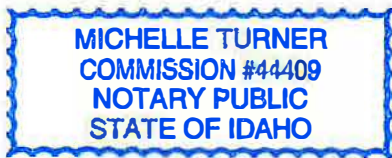
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.



Notary Public for the State of Idaho

Residing at: Meridian

Commission Expires: 5/31/2029



GRANTEE: CITY OF MERIDIAN

Robert E. Simison, Mayor **7-9-2024**

Attest by Chris Johnson, City Clerk **7-9-2024**

STATE OF IDAHO,)

: ss.

County of Ada)

This record was acknowledged before me on **7-9-2024** (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

Notary Stamp Below

Notary Signature

My Commission Expires: _____

EXHIBIT A

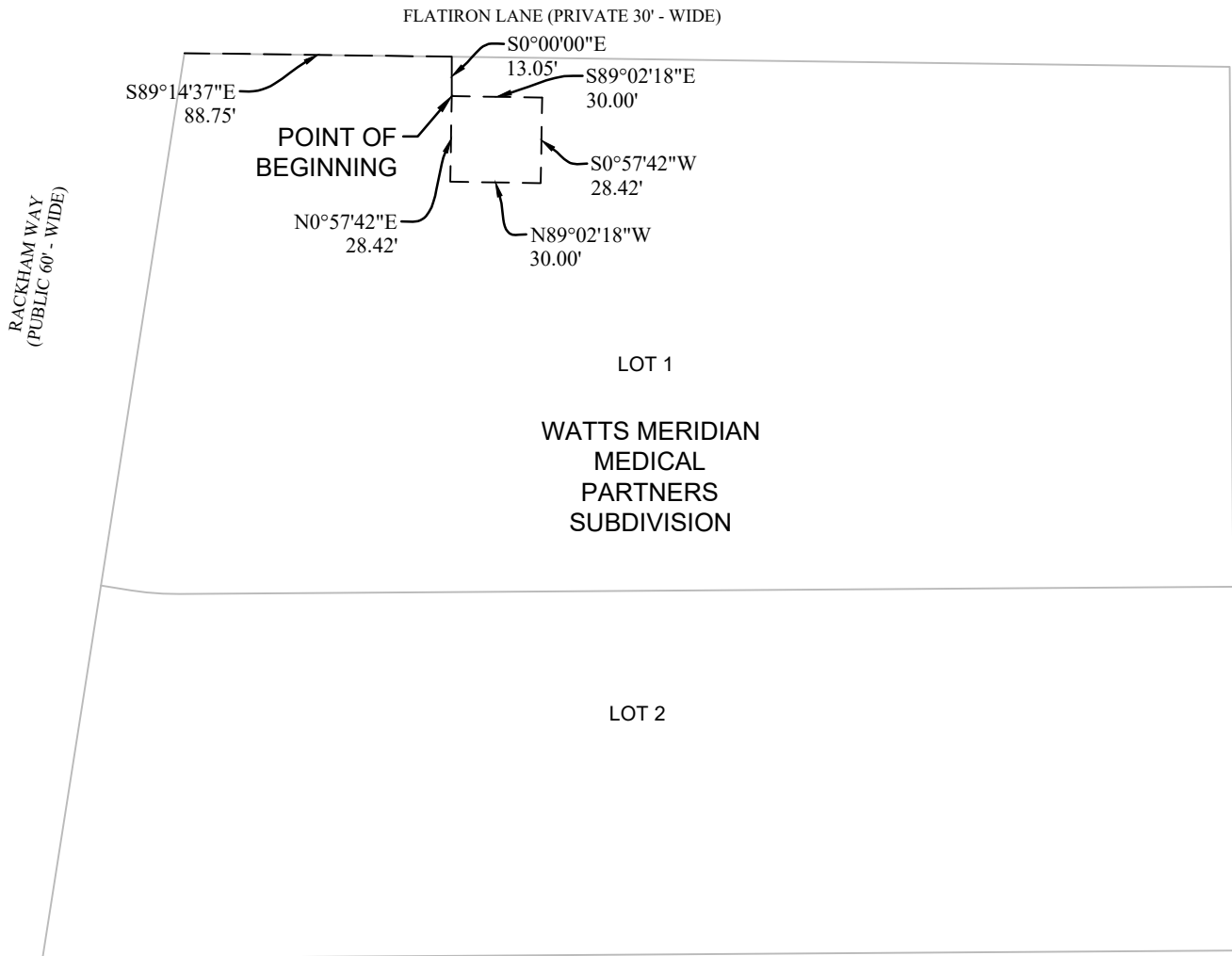
A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 3 NORTH, RANGE 1 EAST, BOISE MERIDIAN, LOCATED IN THE CITY OF MERIDIAN, ADA COUNTY, IDAHO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM THE NORTHWEST CORNER OF LOT 1 BLOCK 1, WATTS MERIDIAN MEDICAL PARTNERS SUBDIVISION;
THENCE S89°14'37"E 88.75 FEET;
THENCE S00°00'00"E 13.05 FEET, SAID POINT BEING THE POINT OF BEGINNING;
THENCE S89°02'18"E 30.00 FEET;
THENCE S00°57'42"W 28.42 FEET;
THENCE N89°02'18"W 30.00 FEET;
THENCE N00°57'42"E 28.42 FEET TO THE POINT OF BEGINNING.

CONTAINS: 853 SQUARE FEET OR 0.02 ACRES+/-

END OF DESCRIPTION.

EXHIBIT B



GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.



AGENDA ITEM

ITEM TOPIC: Gregg Olsen (WUF Holdings IV, LLC.), Full Release of Re-Use Water Main Easement (ESMT-2024-0083)

ESMT-2024-0083

FULL RELEASE OF EASEMENT

TYPE OF EASEMENT BEING RELEASED: RE-USE WATER MAIN EASEMENT

GRANTEE: CITY OF MERIDIAN

GRANTOR: GREGG OLSEN INCLUDING SUCCESSORS AND ASSIGNS

WHEREAS, by easement dated February, 16, 2021 and recorded as **Instrument Number** 2021-025338 **in the records of Ada County, State of Idaho**, an easement of the type and nature set forth in the above-captioned title was granted to the City of Meridian, an Idaho Municipal Corporation, over and across the real property legally described therein.

WHEREAS, the continuance of this easement is no longer necessary or desirable.

NOW, THEREFORE, in consideration of the premises, the City of Meridian does hereby vacate, relinquish, release and abandon the said rights and easements hereinabove referred to and described, with the intent that the same shall forthwith cease and be extinguished. The City of Meridian shall abandon its re-use water main ("Main") in place. Grantor's successor, WUF Holdings IV, LLC, shall accept the Main "as is" and may utilize the Main as it deems fit, subject to any applicable federal, state, or local laws and regulations.

IN WITNESS WHEREOF, THE CITY OF MERIDIAN has caused these presents to be executed by its proper officers thereunto duly authorized this 9th day of July, 2024.

CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)
 : ss.
County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

(stamp)

Notary Signature
My Commission Expires: 3-28-2028



AGENDA ITEM

ITEM TOPIC: Prairiefire Subdivision Release of Water Main Easement (ESMT-2024-0084)

ESMT-2024-0084
Prariefire Subdivision

FULL RELEASE OF EASEMENT

TYPE OF EASEMENT BEING RELEASED: WATER

GRANTEE: CITY OF MERIDIAN

GRANTOR: HUBBLE HOMES INCLUDING SUCCESSORS AND ASSIGNS

WHEREAS, by easement dated MARCH 5, 2024 and recorded as **Instrument Number 2024-011755** in the records of **Ada County, State of Idaho**, an easement of the type and nature set forth in the above-captioned title was granted to the City of Meridian, an Idaho Municipal Corporation, over and across the real property legally described therein.

WHEREAS, the continuance of this easement is no longer necessary or desirable.

NOW, THEREFORE, in consideration of the premises, the said City of Meridian does hereby vacate, relinquish, release and abandon the said rights and easements hereinabove referred to and described, with the intent that the same shall forthwith cease and be extinguished.

IN WITNESS WHEREOF, THE CITY OF MERIDIAN has caused these presents to be executed by its proper officers thereunto duly authorized this 9th day of July, 2024.

CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)
 : ss.
County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

(stamp)

Notary Signature
My Commission Expires: 3-28-2028



AGENDA ITEM

ITEM TOPIC: Prairiefire Subdivision Release of Water Main Easement No. 2 (ESMT-2024-0085)

ESMT-2024085
Prairiefire Subdivision

FULL RELEASE OF EASEMENT

TYPE OF EASEMENT BEING RELEASED: _____ water _____

GRANTEE: CITY OF MERIDIAN

GRANTOR: _____ HUBBLE HOMES _____ INCLUDING SUCCESSORS AND ASSIGNS

WHEREAS, by easement dated MARCH 5, 2024 and recorded as **Instrument Number 2024-011482** in the records of **Ada County, State of Idaho**, an easement of the type and nature set forth in the above-captioned title was granted to the City of Meridian, an Idaho Municipal Corporation, over and across the real property legally described therein.

WHEREAS, the continuance of this easement is no longer necessary or desirable.

NOW, THEREFORE, in consideration of the premises, the said City of Meridian does hereby vacate, relinquish, release and abandon the said rights and easements hereinabove referred to and described, with the intent that the same shall forthwith cease and be extinguished.

IN WITNESS WHEREOF, THE CITY OF MERIDIAN has caused these presents to be executed by its proper officers thereunto duly authorized this 9th day of July, 2024.

CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)
 : ss.
County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

(stamp)

Notary Signature
My Commission Expires: 3-28-2028



AGENDA ITEM

ITEM TOPIC: Victory Commons Subdivision No. 2 Sanitary Sewer and Water Main Easement No. 1 (ESMT-2024-0089)

Project Name or Subdivision Name:

Victory Commons Subdivision No. 2

Sanitary Sewer & Water Main Easement Number: 1

Identify this Easement by sequential number if the project contains more than one easement of this type. See instructions/checklist for additional information.

For Internal Use Only ESMT-2024-0089

Record Number: _____

SANITARY SEWER AND WATER MAIN EASEMENT

THIS Easement Agreement made this 9th day of July 20 24 between Kuna Victory, LLC, an Idaho limited liability company ("Grantor") and the City of Meridian, an Idaho Municipal Corporation ("Grantee");

WHEREAS, the Grantor desires to provide a sanitary sewer and water main right-of-way across the premises and property hereinafter particularly bounded and described; and

WHEREAS, the sanitary sewer and water is to be provided for through underground pipelines to be constructed by others; and

WHEREAS, it will be necessary to maintain and service said pipelines from time to time by the Grantee;

NOW, THEREFORE, in consideration of the benefits to be received by the Grantor, and other good and valuable consideration, the Grantor does hereby give, grant and convey unto the Grantee the right-of-way for an easement for the operation and maintenance of sanitary sewer and water mains over and across the following described property:

(SEE ATTACHED EXHIBITS A and B)

The easement hereby granted is for the purpose of construction and operation of sanitary sewer and water mains and their allied facilities, together with their maintenance, repair and replacement at the convenience of the Grantee, with the free right of access to such facilities at any and all times.

TO HAVE AND TO HOLD, the said easement and right-of-way unto the said Grantee, its successors and assigns forever.

IT IS EXPRESSLY UNDERSTOOD AND AGREED, by and between the parties hereto, that after making repairs or performing other maintenance, Grantee shall restore the area of the easement and adjacent property to that existent prior to undertaking such repairs and maintenance. However, Grantee shall not be responsible for repairing, replacing or restoring anything placed within the area described in this easement that was placed there in violation of this easement.

THE GRANTOR covenants and agrees that Grantor shall not place or allow to be placed any permanent structures or obstructions within the easement area that would interfere with Grantee's use of said easement, including, but not limited to, buildings, trash enclosures, carports, sheds, fences, trees, or deep-rooted shrubs.

THE GRANTOR covenants and agrees with the Grantee that should any part of the right-of-way and easement hereby granted shall become part of, or lie within the boundaries of any public street, then, to such extent, such right-of-way and easement hereby granted which lies within such boundary thereof or which is a part thereof, shall cease and become null and void and of no further effect and shall be completely relinquished.

THE GRANTOR does hereby covenant with the Grantee that Grantor is lawfully seized and possessed of the aforementioned and described tract of land, and that Grantor has a good and lawful right to convey said easement, and that Grantor will warrant and forever defend the title and quiet possession thereof against the lawful claims of all persons whomsoever.

THE COVENANTS OF GRANTOR made herein shall be binding upon Grantor's successors, assigns, heirs, personal representatives, purchasers, or transferees of any kind.

IN WITNESS WHEREOF, the said parties of the first part have hereunto subscribed their signatures the day and year first herein above written.

GRANTOR:

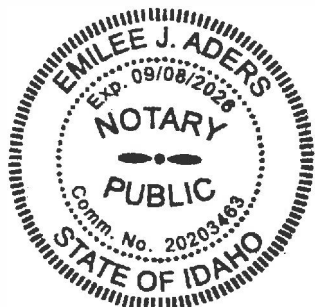
KUNA VICTORY, LLC,
an Idaho limited liability company

By: BV Executive Management, Inc., an Idaho corporation, the Manager

By: [Handwritten Signature]
Tahri Molifua, Executive Vice President

STATE OF IDAHO)
) SS
County of Bonneville

This record was acknowledged before me on June 5, 2024 (date) by Tahri Molifua, Executive Vice President of BV Executive Management, Inc., the Idaho corporation that is the Manager of Kuna Victory, LLC.



[Handwritten Signature]
Signature of Notary Public
My commission expires: 09/08/2026

GRANTEE: CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)
 : ss.
County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

Notary Stamp Below

Notary Signature
My Commission Expires: 3-28-2028



Date: February 1, 2024
Project: ID-9129-24
Page: 1 of 3

EXHIBIT A
LOT 13 WATER AND SEWER EASEMENT

A parcel of land situated in Government Lot 4 of Section 19, Township 3 North, Range 1 East, Boise Meridian, City of Meridian, Ada County, Idaho, also being a portion of Lot 13, block 1, of Victory Commons Subdivision No. 2, Book 124, Pages 19838 to 19843 records of Ada County, Idaho, more particularly described as follows:

COMMENCING at the southwest corner of said Government Lot 4, Thence N.89°42'17" E., 1130.45 feet, to the Southeast corner of said Government Lot 4 thence along the east boundary of said Government Lot 4, N.00°29'09" E., 48.00 feet to a point on the north right-of-way of east Victory Road, said point also being the southeast corner of Lot 11 of said Victory Commons Subdivision No. 2; thence along said north right-of-way, S.89°42'17" W., 410.73 feet to the southeast corner of said Lot 13, being **THE POINT OF BEGINNING**;

- 1) Thence S.89°42'17" W., along the said Northerly Right-of-Way of Victory Road, 5.94 feet, to a point,
- 2) Thence N.11°15'00" W., 128.65 feet, to a point;
- 3) Thence N.00°38'10" E., 18.31 feet, to a point;
- 4) Thence S.88°35'11" W., 15.10 feet, to a point;
- 5) Thence N. 01°24'49" W., 20.00 feet, to a point;
- 6) Thence N.88°35'11"E., 15.82 feet, to a point;
- 7) Thence N. 00°38'10" E., 41.74 feet, to a point;
- 8) Thence N.87°36'33"W, 17.46 feet, to a point;
- 9) Thence N.02°23'27"E, 20.00 feet, to a point;
- 10) Thence S.87°36'33"E, 16.85 feet, to a point;
- 11) Thence N.00°38'10"E., 22.28 feet, to a point on the north line of lot 13;

- 12) Thence N.89°42'17" E., along said northerly boundary line, 14.87 feet; to a 5/8 inch iron pin marking Northeast Corner of said Lot 13;
- 13) Thence S.00°29'09" W., along the East boundary line of said Lot 13, 80.48 feet, to a 5/8 inch iron pin marking an angle point in the boundary of said Lot 13;
- 14) Thence S.08°16'05" E., along the East boundary of said Lot 13, 31.78 feet, to a point;
- 15) Thence S.00°38'10"W., 8.64 feet, to a point;
- 16) Thence S.11°15'00"E., 25.71 feet, to a point on the East line of said Lot 13;
- 17) Thence S.08°16'05" E., 42.97 feet, to a 5/8 inch iron pin marking an angle point in the East boundary of said Lot 13;
- 18) Thence S.00°09'55"W., along the East line of said Lot 13, 60.27 feet to the **POINT OF BEGINNING.**

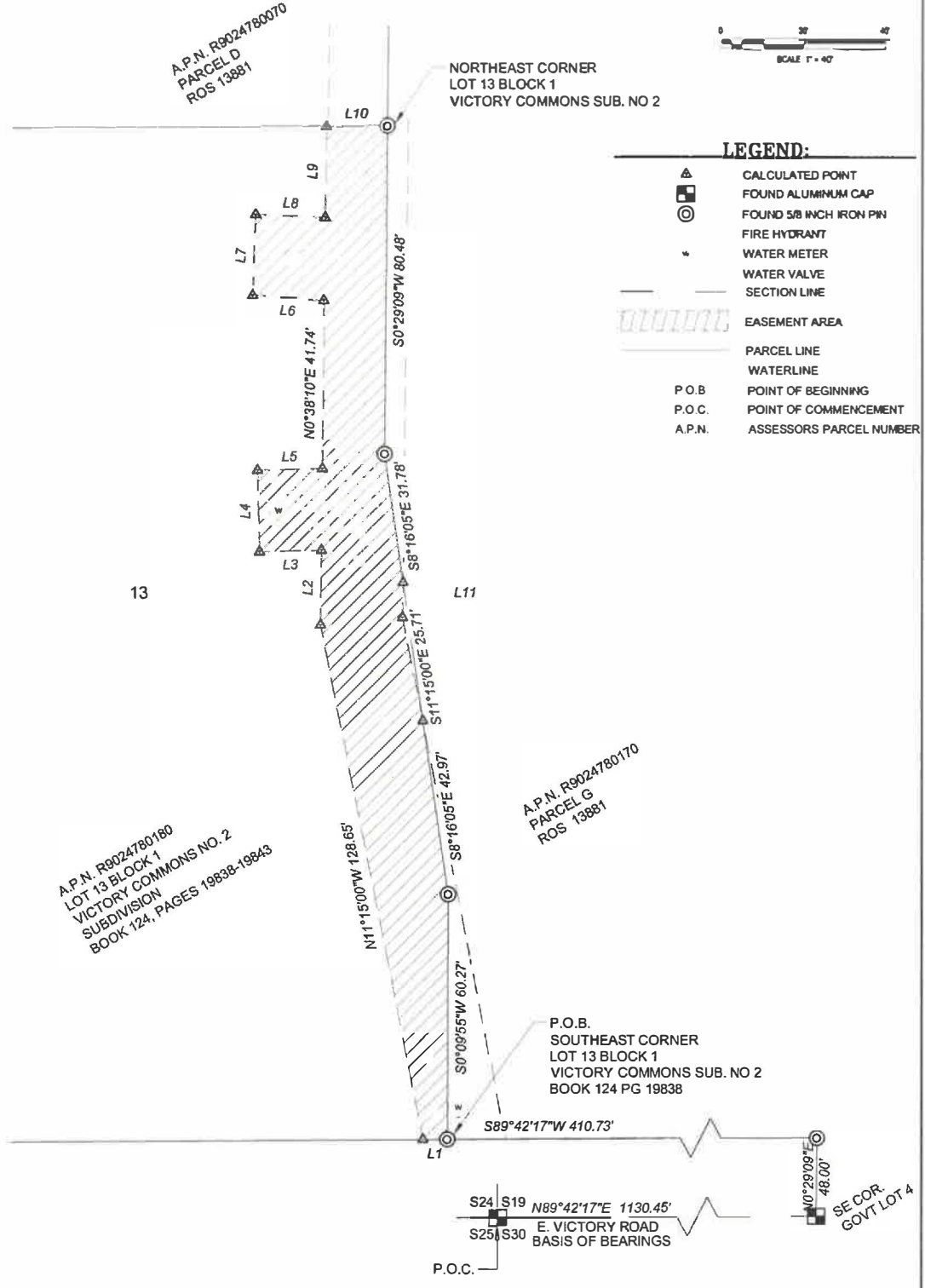


EXHIBIT A
UTILITY EASEMENT
FOR
VICTORY COMMONS #2 LOT 13 BLOCK 1
LOCATED IN GOVT. LOT 4, SECTION 19, TOWNSHIP 3 NORTH, RANGE 1
EAST, BOISE MERIDIAN, CITY OF MERIDIAN, ADA COUNTY, IDAHO
2024



LEGEND:

- CALCULATED POINT
- FOUND ALUMINUM CAP
- FOUND 5/8 INCH IRON PIN
- FIRE HYDRANT
- WATER METER
- WATER VALVE
- SECTION LINE
- EASEMENT AREA
- PARCEL LINE
- WATERLINE
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- A.P.N. ASSESSORS PARCEL NUMBER



Line Table		
Line #	Length	Direction
L1	5.94'	S89°42'17"W
L2	18.31'	N0°38'10"E
L3	15.10'	S88°35'11"W
L4	20.00'	N1°24'49"W
L5	15.82'	N88°35'11"E
L6	17.46'	N87°36'33"W
L7	20.00'	N2°23'27"E
L8	16.85'	S87°36'33"E
L9	22.28'	N0°38'10"E
L10	14.87'	N89°42'17"E
L11	8.64'	S0°38'10"W

A.P.N. R9024780180
 LOT 13 BLOCK 1
 VICTORY COMMONS NO. 2
 SUBDIVISION
 BOOK 124, PAGES 19838-19843

A.P.N. R9024780170
 PARCEL G
 ROS 13881

HORROCKS
ENGINEERS

2775 West Navigator Dr., Suite 210
 Meridian, ID 83642

(208) 895-2520
 www.horrocks.com

EXHIBIT B

UTILITY EASEMENT

DRAWING INFO	
DATE	06/14/24
SCALE	1"=40'
REV #	DATE
SEE SHEET 1 FOR DESCRIPTION	
PROJ. NO.	ID-9129-24

3

PAGE 3 OF 3



AGENDA ITEM

ITEM TOPIC: Victory Commons Subdivision No. 2 Sanitary Sewer and Water Main Easement (ESMT-2024-0090)

Project Name or Subdivision Name:

Victory Commons Subdivision #2

Sanitary Sewer & Water Main Easement Number: 1

Identify this Easement by sequential number if the project contains more than one easement of this type. See instructions/checklist for additional information.

For Internal Use Only

Record Number: ESMT-2024-0090

SANITARY SEWER AND WATER MAIN EASEMENT

THIS Easement Agreement made this 9th day of July 2024 between Kuna Victory, LLC, an Idaho limited liability company ("Grantor") and the City of Meridian, an Idaho Municipal Corporation ("Grantee");

WHEREAS, the Grantor desires to provide a sanitary sewer and water main right-of-way across the premises and property hereinafter particularly bounded and described; and

WHEREAS, the sanitary sewer and water is to be provided for through underground pipelines to be constructed by others; and

WHEREAS, it will be necessary to maintain and service said pipelines from time to time by the Grantee;

NOW, THEREFORE, in consideration of the benefits to be received by the Grantor, and other good and valuable consideration, the Grantor does hereby give, grant and convey unto the Grantee the right-of-way for an easement for the operation and maintenance of sanitary sewer and water mains over and across the following described property:

(SEE ATTACHED EXHIBITS A and B)

The easement hereby granted is for the purpose of construction and operation of sanitary sewer and water mains and their allied facilities, together with their maintenance, repair and replacement at the convenience of the Grantee, with the free right of access to such facilities at any and all times.

TO HAVE AND TO HOLD, the said easement and right-of-way unto the said Grantee, its successors and assigns forever.

IT IS EXPRESSLY UNDERSTOOD AND AGREED, by and between the parties hereto, that after making repairs or performing other maintenance, Grantee shall restore the area of the easement and adjacent property to that existent prior to undertaking such repairs and maintenance. However, Grantee shall not be responsible for repairing, replacing or restoring anything placed within the area described in this easement that was placed there in violation of this easement.

THE GRANTOR covenants and agrees that Grantor shall not place or allow to be placed any permanent structures or obstructions within the easement area that would interfere with Grantee's use of said easement, including, but not limited to, buildings, trash enclosures, carports, sheds, fences, trees, or deep-rooted shrubs.

THE GRANTOR covenants and agrees with the Grantee that should any part of the right-of-way and easement hereby granted shall become part of, or lie within the boundaries of any public street, then, to such extent, such right-of-way and easement hereby granted which lies within such boundary thereof or which is a part thereof, shall cease and become null and void and of no further effect and shall be completely relinquished.

THE GRANTOR does hereby covenant with the Grantee that Grantor is lawfully seized and possessed of the aforementioned and described tract of land, and that Grantor has a good and lawful right to convey said easement, and that Grantor will warrant and forever defend the title and quiet possession thereof against the lawful claims of all persons whomsoever.

THE COVENANTS OF GRANTOR made herein shall be binding upon Grantor's successors, assigns, heirs, personal representatives, purchasers, or transferees of any kind.

IN WITNESS WHEREOF, the said parties of the first part have hereunto subscribed their signatures the day and year first herein above written.

GRANTOR:

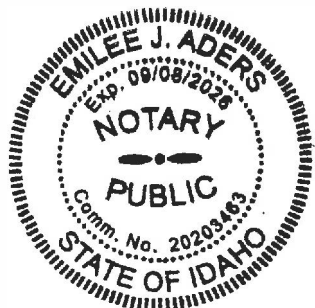
KUNA VICTORY, LLC,
an Idaho limited liability company


By: BV Executive Management, Inc., an Idaho
corporation, the Manager

By: 
Tahri Molifua, Executive Vice President

STATE OF IDAHO)
) SS
County of Bonneville

This record was acknowledged before me on June 5, 2024 (date) by Tahri Molifua, Executive Vice President of BV Executive Management, Inc., the Idaho corporation that is the Manager of Kuna Victory, LLC.




Signature of Notary Public
My commission expires: 09/08/2026

GRANTEE: CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)
) ss.
County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

Notary Stamp Below

Notary Signature
My Commission Expires: 3-28-2028



Date: February 6, 2024
Project: ID-9129-24
Page: 1 of 4

***EXHIBIT A
PARCEL E WATER AND SEWER EASEMENTS***

This parcel is situated in Government Lot 4 of Section 19, Township 3 North, Range 1 East, Boise Meridian, City of Meridian, Ada County, Idaho, also being a portion of Parcel E as shown on Record of Survey Number 13881, records of Ada County, Idaho, more particularly described as follows:

COMMENCING at the southwest corner of said Government Lot 4, Thence N.89°42'17" E., along the southerly line of Government Lot 4, 1130.45 feet to the Southeast corner of Government Lot 4, thence N.00°29'09"E., along the east boundary of said Government Lot 4, 48.00 feet to a point on the north right-of-way of east Victory Road, said point also being the southeast corner of Lot 11 of said Victory Commons Subdivision No. 2; thence along said north right-of-way, Thence S.89°42'17" W., along the North Right of Way of East Victory Road, 410.73 feet to the southwest corner of Parcel G as shown on said Record of Survey Number 13881, Thence N.01°58'46" W., leaving said north right-of-way, 393.36 feet to the most northwesterly corner of said Parcel G, said point also being **THE POINT OF BEGINNING**.

- 1) Thence N.00°29'09" E., on the westerly line of Parcel G, 46.26 feet to a point on the southerly line of Parcel E;
- 2) Thence N.50°45'38" W., along the southerly boundary of said Parcel E, 103.73 feet to the most southwesterly corner of Parcel E;
- 3) Thence N.39°14'22" E., on the westerly boundary line of said parcel E, 3.68 feet to a point;
- 4) Thence S.51°05'56" E., departing said westerly boundary line, 12.37 feet to a point;
- 5) Thence N.39°14'22"E., 21.02 feet, to a point;
- 6) Thence N.05°45'39" W., 17.49 feet to a point on the westerly boundary line of Parcel E;

- 7) Thence N.39°14'22"E., along the westerly boundary line of said Parcel E, 104.57 feet to a point;
- 8) Thence S.50°45'39" E., departing said westerly boundary line, 53.65 feet to a point;
- 9) Thence N.39°14'22"E., 9.30 feet to a point;
- 10) Thence S.50°45'39" E., 20.00 feet to a point;
- 11) Thence S.39°14'22"W., 9.30 feet to a point;
- 12) Thence S.50°45'39" E., 7.06 feet to a point;
- 13) Thence S.39°14'22"W., 23.00 feet to a point;
- 14) Thence N.50°45'39" W., 63.70 feet to a point;
- 15) Thence S.39°14'22"W., 70.28 feet to a point;
- 16) Thence S.05°45'39" E., 21.73 feet to a point;
- 17) Thence S.39°14'22"W., 29.08 feet to a point;
- 18) Thence S.51°00'28" E., 240.65 feet to a point;
- 19) Thence S.70°01'00" E., 90.65 feet to a point;
- 20) Thence N.89°42'12" E., 8.21 feet to a point;
- 21) Thence S.00°17'43" E., 20.00 feet to a point;
- 22) Thence S.89°42'17" W., 11.79 feet to a point;
- 23) Thence N.70°00'58" W., 10.67 feet to a point;
- 24) Thence N.00°17'43" W., 3.01 feet to the Northeast corner of Parcel G on said Record of Survey number 13881;
- 25) Thence S.89°42'17" W., along the North line of said Parcel G, 8.14 feet to a point;
- 26) Thence N.70°01'00" W., 78.22 feet to a point;
- 27) Thence N.51°00'28" W., 153.03 feet to a point;

28) Thence S.00°38'35" W., 26.17 feet, to a point on the southerly line of Parcel E;

29) Thence N.50°45'39" W., 7.07 feet; to **THE POINT OF BEGINNING**,

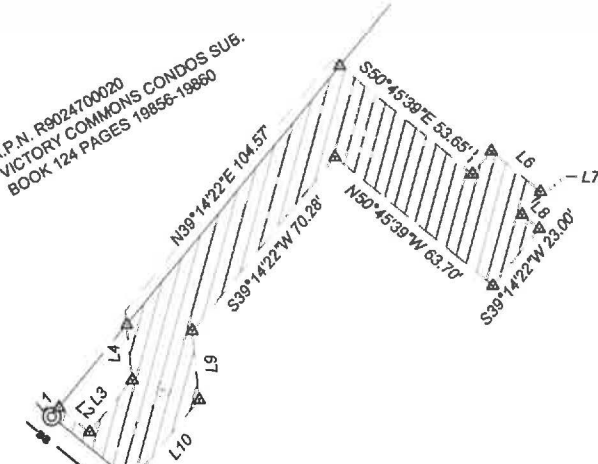


EXHIBIT B
SEWER AND WATER EASEMENT
 FOR
PARCEL E ROS 13881
 LOCATED IN GOVT. LOT 4, SECTION 19, TOWNSHIP 3 NORTH, RANGE 1
 EAST, BOISE MERIDIAN, CITY OF MERIDIAN, ADA COUNTY, IDAHO
 2024



0 30 60
 SCALE 1" = 60'

A.P.N. R9024700020
 VICTORY COMMONS CONDOS SUBJ.
 BOOK 124 PAGES 19856-19860



Line #	Length	Direction
L1	3.68'	N39°14'22"E
L2	12.37'	S51°05'56"E
L3	21.02'	N39°14'22"E
L4	17.49'	N5°45'39"W
L5	9.30'	N39°14'22"E
L6	20.00'	S50°45'39"E
L7	9.30'	S39°14'22"W
L8	7.06'	S50°45'39"E
L9	21.73'	S5°45'39"E
L10	29.08'	S39°14'22"W
L11	8.21'	N89°42'12"E
L12	20.00'	S0°17'43"E
L13	11.79'	S89°42'17"W
L14	10.67'	N70°00'58"W
L15	3.01'	N0°17'43"W
L16	8.14'	S89°42'17"W
L17	26.17'	S0°38'35"W
L18	7.07'	N50°45'39"W

LEGEND:

- ▲ CALCULATED POINT
- FOUND ALUMINUM CAP
- ⊙ FOUND 5/8 INCH IRON PIN
PLS 19630 OR AS NOTED
- ⊙ FIRE HYDRANT
- ⊙ WATER METER
- ⊙ WATER VALVE
- ⊙ SANITARY SEWER MANHOLE
- SECTION LINE
- ▨ EASEMENT AREA
- PARCEL LINE
- WATER LINE
- SEWER LINE
- P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- A.P.N. ASSESSORS PARCEL NUMBER

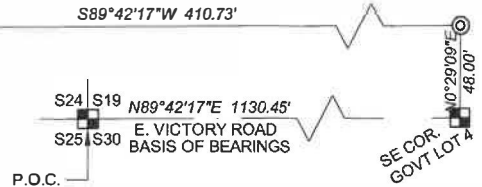
P.O.B.
 NORTHWEST CORNER
 PARCEL G
 ROS 13881

A.P.N. R9024780070
 PARCEL D
 ROS 13881

A.P.N. R9024780110
 PARCEL E
 ROS 13881

A.P.N. R9024780170
 PARCEL G
 ROS 13881

SOUTHWEST CORNER
 PARCEL G
 ROS 13881



HORROCKS
 ENGINEERS

2775 West Navigator Dr., Suite 210
 Meridian, ID 83642

(208) 895-2520
 www.horrocks.com

EXHIBIT B

SEWER & WATER EASEMENT

DRAWING INFO

DATE 06/14/24

SCALE 1"=60'

REV # DATE

SEE SHEET 1 FOR DESCRIPTION

PROJ. NO: ID-9129-24

4

PAGE 4 OF 4



AGENDA ITEM

ITEM TOPIC: Artisan Victory Market Sanitary Sewer and Water Main Easement No. 1
(ESMT-2024-0091)

Project Name or Subdivision Name:

Artisan Victory Market

Sanitary Sewer & Water Main Easement Number: 1

Identify this Easement by sequential number if the project contains more than one easement of this type. See instructions/checklist for additional information.

For Internal Use Only ESMT-2024-0091

Record Number: _____

SANITARY SEWER AND WATER MAIN EASEMENT

THIS Easement Agreement made this 9th day of July 20 24 between JRMR Baron Manager LLC _____ ("Grantor") and the City of Meridian, an Idaho Municipal Corporation ("Grantee");

WHEREAS, the Grantor desires to provide a sanitary sewer and water main right-of-way across the premises and property hereinafter particularly bounded and described; and

WHEREAS, the sanitary sewer and water is to be provided for through underground pipelines to be constructed by others; and

WHEREAS, it will be necessary to maintain and service said pipelines from time to time by the Grantee;

NOW, THEREFORE, in consideration of the benefits to be received by the Grantor, and other good and valuable consideration, the Grantor does hereby give, grant and convey unto the Grantee the right-of-way for an easement for the operation and maintenance of sanitary sewer and water mains over and across the following described property:

(SEE ATTACHED EXHIBITS A and B)

The easement hereby granted is for the purpose of construction and operation of sanitary sewer and water mains and their allied facilities, together with their maintenance, repair and replacement at the convenience of the Grantee, with the free right of access to such facilities at any and all times.

TO HAVE AND TO HOLD, the said easement and right-of-way unto the said Grantee, its successors and assigns forever.

IT IS EXPRESSLY UNDERSTOOD AND AGREED, by and between the parties hereto, that after making repairs or performing other maintenance, Grantee shall restore the area of the easement and adjacent property to that existent prior to undertaking such repairs and maintenance. However, Grantee shall not be responsible for repairing, replacing or restoring anything placed within the area described in this easement that was placed there in violation of this easement.

THE GRANTOR covenants and agrees that Grantor shall not place or allow to be placed any permanent structures or obstructions within the easement area that would interfere with Grantee's use of said easement, including, but not limited to, buildings, trash enclosures, carports, sheds, fences, trees, or deep-rooted shrubs.

THE GRANTOR covenants and agrees with the Grantee that should any part of the right-of-way and easement hereby granted shall become part of, or lie within the boundaries of any public street, then, to such extent, such right-of-way and easement hereby granted which lies within such boundary thereof or which is a part thereof, shall cease and become null and void and of no further effect and shall be completely relinquished.

THE GRANTOR does hereby covenant with the Grantee that Grantor is lawfully seized and possessed of the aforementioned and described tract of land, and that Grantor has a good and lawful right to convey said easement, and that Grantor will warrant and forever defend the title and quiet possession thereof against the lawful claims of all persons whomsoever.

THE COVENANTS OF GRANTOR made herein shall be binding upon Grantor's successors, assigns, heirs, personal representatives, purchasers, or transferees of any kind.

IN WITNESS WHEREOF, the said parties of the first part have hereunto subscribed their signatures the day and year first herein above written.

GRANTOR: JRMR Baron Manager LLC
By: JRMR Baron Manager, LLC
Name: J. Jeffrey Riggs
Title: Manager



STATE OF ~~IDAHO~~ ^{Colorado})
County of ~~Ada~~ ^{Denver}) ss

This record was acknowledged before me on 6-17-2024 (date) by J. Jeffrey Riggs (name of individual), [complete the following if signing in a representative capacity, or strike the following if signing in an individual capacity] on behalf of JRMR Baron Manager LLC (name of entity on behalf of whom record was executed), in the following representative capacity: Manager (type of authority such as officer or trustee)

Notary Stamp Below

MELISSA JOY
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20194031189
MY COMMISSION EXPIRES AUGUST 15, 2027



Notary Signature
My Commission Expires: August 15, 2027

GRANTEE: CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)
 : ss.
County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

Notary Stamp Below

Notary Signature
My Commission Expires: 3-28-2028

Exhibit A
Water and Sewer Easements
Artisan Victory Market Subdivision
June 13, 2024

A portion of the Southwest 1/4 of the Southwest 1/4 of Section 21, Township 3 North, Range 1 East, Boise Meridian, City of Meridian, Ada County, Idaho more particularly described as follows:

Easement 1

Commencing at the South 1/16 corner common to said Sections 20 and 21, T.3N., R.1E., B.M., from which the Section corner common to Sections 20, 21, 28 and 29 T.3N., R.1E., B.M., bears South 00°00'26" East, 1,350.15 feet; thence on the north boundary line of the Southwest 1/4 of the Southwest 1/4 of said Section 21, coincident with the south boundary line of Bancroft Square Subdivision as filed in Book 111 of Plats at Pages 16142 through 16144, records of Ada County, Idaho, South 89°22'03" East, 48.00 feet to the east right-of-way line of S. Eagle Road; thence on said east right-of-way line, South 00°00'26" East, 375.31 feet to the **POINT OF BEGINNING**;

thence leaving said east right-of-way line, North 89°59'34" East, 121.83 feet;

thence North 00°00'26" West, 100.30 feet;

thence South 89°59'34" West, 6.00 feet;

thence North 00°00'26" West, 24.00 feet;

thence North 89°59'34" East, 6.00 feet;

thence North 00°00'26" West, 107.79 feet;

thence South 89°22'03" East, 142.04 feet;

thence North 00°37'57" East, 12.00 feet;

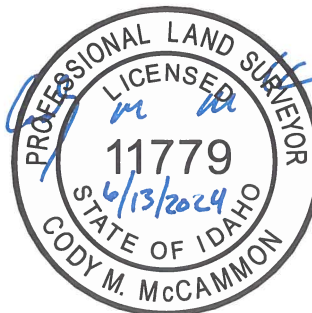
thence South 89°22'03" East, 25.00 feet;

thence South 00°37'57" West, 12.00 feet;

thence South 89°22'03" East, 183.50 feet;

thence 10.77 feet on the arc of a curve to the left having a radius of 37.00 feet, a central angle of 16°40'48", and a long chord which bears North 82°17'33" East, 10.73 feet;

thence North 48°37'57" East, 22.04 feet;



thence South 40°06'33" East, 20.00 feet;
thence South 48°37'57" West, 51.78 feet;
thence North 89°22'03" West, 176.07 feet;
thence South 00°37'57" West, 5.00 feet;
thence North 89°22'03" West, 20.00 feet;
thence North 00°37'57" East, 5.00 feet;
thence North 89°22'03" West, 108.65 feet;
thence South 00°37'57" West, 10.89 feet;
thence South 89°59'34" West, 14.40 feet;
thence South 00°00'26" East, 187.62 feet;
thence North 89°59'34" East, 12.50 feet;
thence South 00°00'26" East, 23.00 feet;
thence South 89°59'34" West, 12.50 feet;
thence South 00°00'26" East, 72.64 feet;
thence South 89°36'03" East, 36.60 feet;
thence South 00°23'57" West, 20.00 feet;
thence North 89°36'03" West, 36.46 feet;
thence South 00°00'26" East, 121.28 feet;

thence 2.41 feet on the arc of a curve to the left having a radius of 15.00 feet, a central angle of 09°11'16", and a long chord which bears South 04°36'04" East, 2.40 feet;

thence South 89°36'03" East, 28.07 feet;
thence South 00°23'57" West, 6.00 feet;
thence South 89°36'03" East, 178.50 feet;
thence North 00°23'57" East, 6.00 feet;
thence South 89°36'03" East, 20.00 feet;



thence South 00°23'57" West, 9.21 feet;

thence South 74°07'16" East, 12.33 feet;

thence South 89°36'03" East, 79.81 feet;

thence 12.83 feet on the arc of a curve to the left having a radius of 87.00 feet, a central angle of 08°26'46", and a long chord which bears North 86°10'34" East, 12.81 feet;

thence North 64°53'57" East, 5.98 feet;

thence North 25°06'03" West, 9.21 feet;

thence North 64°53'57" East, 20.00 feet;

thence South 25°06'03" East, 9.21 feet;

thence North 64°53'57" East, 14.22 feet;

thence South 89°36'03" East, 35.62 feet;

thence South 00°00'26" East, 31.00 feet;

thence North 89°36'03" West, 28.83 feet;

thence South 64°53'57" West, 23.02 feet;

thence South 25°06'03" East, 16.39 feet;

thence South 64°53'57" West, 20.00 feet;

thence North 25°06'03" West, 16.69 feet;

thence North 89°36'03" West, 101.15 feet;

thence North 74°07'16" West, 18.73 feet;

thence North 89°36'03" West, 248.61 feet;

thence North 00°00'26" West, 151.88 feet;

thence South 89°59'34" West, 6.00 feet;

thence North 00°00'26" West, 20.00 feet;

thence North 89°59'34" East, 6.00 feet;

thence North 00°00'26" West, 85.71 feet;



thence South 89°59'34" West, 121.83 feet to the east right-of-way line of S. Eagle Road;

thence on said east right-of-way line, North 00°00'26" West, 20.45 feet to the **POINT OF BEGINNING**.

Containing 46,293 square feet or 1.063 acres, more or less.

AND

Easement 2

Commencing at the South 1/16 corner common to said Sections 20 and 21, T.3N., R.1E., B.M., from which the Section corner common to Sections 20, 21, 28 and 29 T.3N., R.1E., B.M., bears South 00°00'26" East, 1,350.15 feet; thence South 78°49'38" East, 609.12 feet to the **POINT OF BEGINNING**;

thence North 49°53'27" East, 18.00 feet;

thence South 40°06'33" East, 21.99 feet;

thence South 49°53'27" West, 18.00 feet;

thence North 40°06'33" West, 21.99 feet to the **POINT OF BEGINNING**.

Containing 396 square feet or 0.009 acres, more or less.

AND

Easement 3

Commencing at the South 1/16 corner common to said Sections 20 and 21, T.3N., R.1E., B.M., from which the Section corner common to Sections 20, 21, 28 and 29 T.3N., R.1E., B.M., bears South 00°00'26" East, 1,350.15 feet; thence South 75°59'04" East, 646.61 feet to the **POINT OF BEGINNING**;

thence North 64°02'10" East, 17.44 feet;

thence South 89°22'03" East, 145.65 feet;

thence South 00°37'57" West, 20.00 feet;

thence North 89°22'03" West, 26.67 feet;

thence South 00°37'57" West, 11.00 feet;

thence North 89°22'03" West, 111.66 feet;

thence South 64°02'10" West, 10.03 feet;



thence 31.04 feet on the arc of a non-tangent curve to the left having a radius of 173.50 feet, a central angle of 10°15'04", and a long chord which bears North 26°07'47" West, 31.00 feet to the **POINT OF BEGINNING**.

Containing 4,520 square feet or 0.104 acres, more or less.

AND

Easement 4

Commencing at the South 1/16 corner common to said Sections 20 and 21, T.3N., R.1E., B.M., from which the Section corner common to Sections 20, 21, 28 and 29 T.3N., R.1E., B.M., bears South 00°00'26" East, 1,350.15 feet; thence South 67°20'03" East, 656.22 feet to the **POINT OF BEGINNING**;

thence South 00°00'26" East, 20.00 feet;

thence South 89°59'34" West, 18.00 feet;

thence North 00°00'26" West, 20.00 feet;

thence North 89°59'34" East, 18.00 feet to the **POINT OF BEGINNING**.

Containing 360 square feet or 0.008 acres, more or less.

AND

Easement 5

Commencing at the South 1/16 corner common to said Sections 20 and 21, T.3N., R.1E., B.M., from which the Section corner common to Sections 20, 21, 28 and 29 T.3N., R.1E., B.M., bears South 00°00'26" East, 1,350.15 feet; thence South 60°16'09" East, 751.48 feet to the **POINT OF BEGINNING**;

thence North 89°59'34" East, 18.00 feet;

thence South 00°00'26" East, 20.00 feet;

thence South 89°59'34" West, 18.00 feet;

thence North 00°00'26" West, 20.00 feet to the **POINT OF BEGINNING**.

Containing 360 square feet or 0.008 acres, more or less.

AND



Easement 6

Commencing at the South 1/16 corner common to said Sections 20 and 21, T.3N., R.1E., B.M., from which the Section corner common to Sections 20, 21, 28 and 29 T.3N., R.1E., B.M., bears South 00°00'26" East, 1,350.15 feet; thence South 47°38'49" East, 963.10 feet to the **POINT OF BEGINNING**

thence 14.76 feet on the arc of a non-tangent curve to the left having a radius of 123.50 feet, a central angle of 06°50'46", and a long chord which bears North 72°16'33" East, 14.75 feet;

thence North 68°51'10" East, 5.28 feet;

thence South 21°08'50" East, 18.00 feet;

thence South 68°51'10" West, 5.28 feet;

thence 16.62 feet on the arc of a curve to the right having a radius of 141.50 feet, a central angle of 06°43'52", and a long chord which bears South 72°13'06" West, 16.61 feet;

thence North 15°12'15" West, 18.00 feet to the **POINT OF BEGINNING**.

Containing 377 square feet or 0.009 acres, more or less.

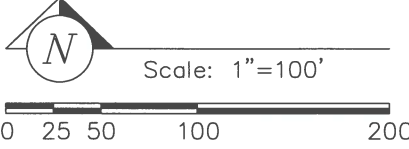
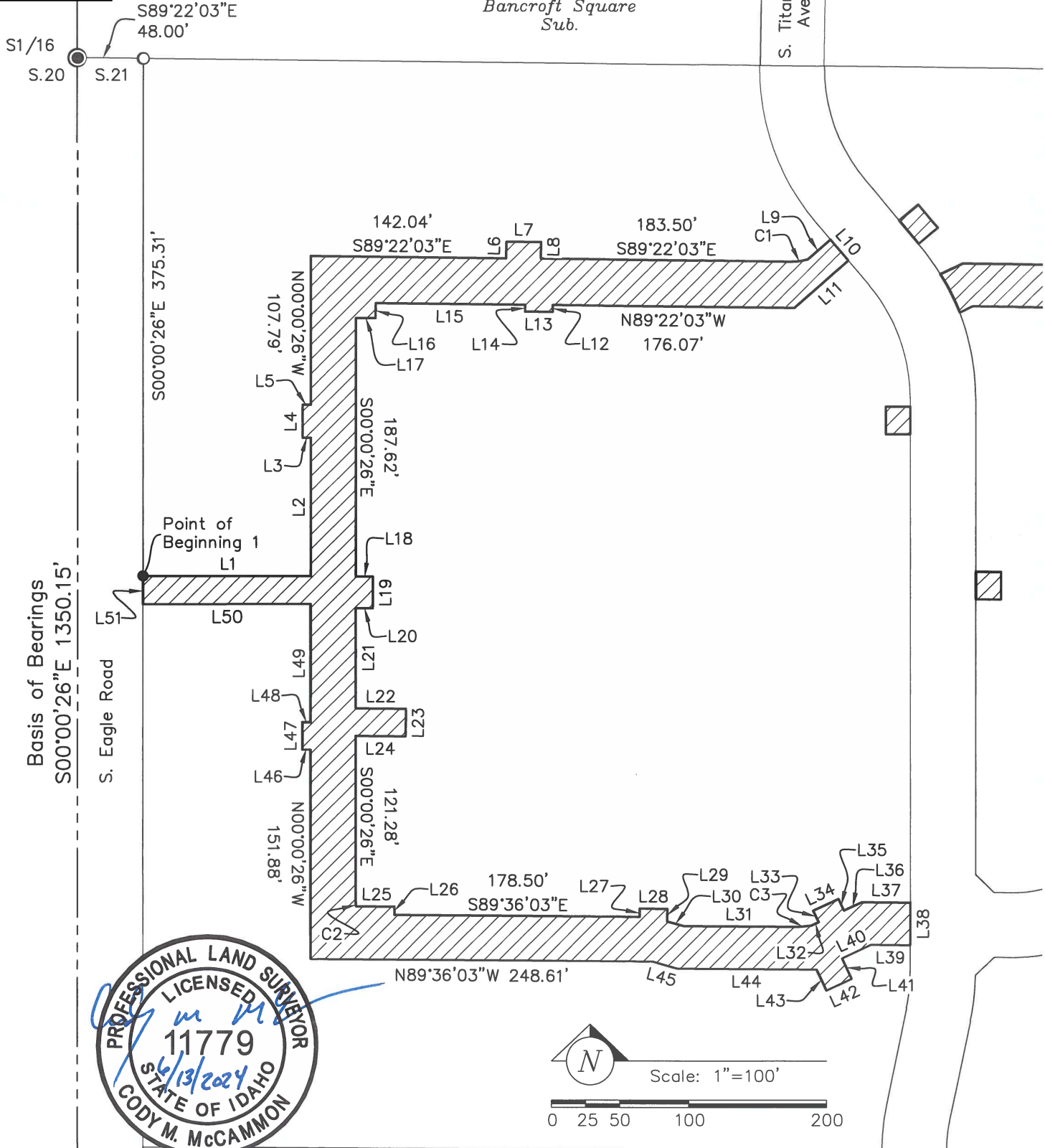
End of Description.



Exhibit B

Bancroft Square Sub.

S. Titanium Ave.



Inglewood Place Sub. No. 2

Inglewood Place Sub. No. 1

S.20 S.21 E. Victory Road
 S.29 S.28

See Sheet 3 for Line and Curve Tables

S. Titanium Ave.

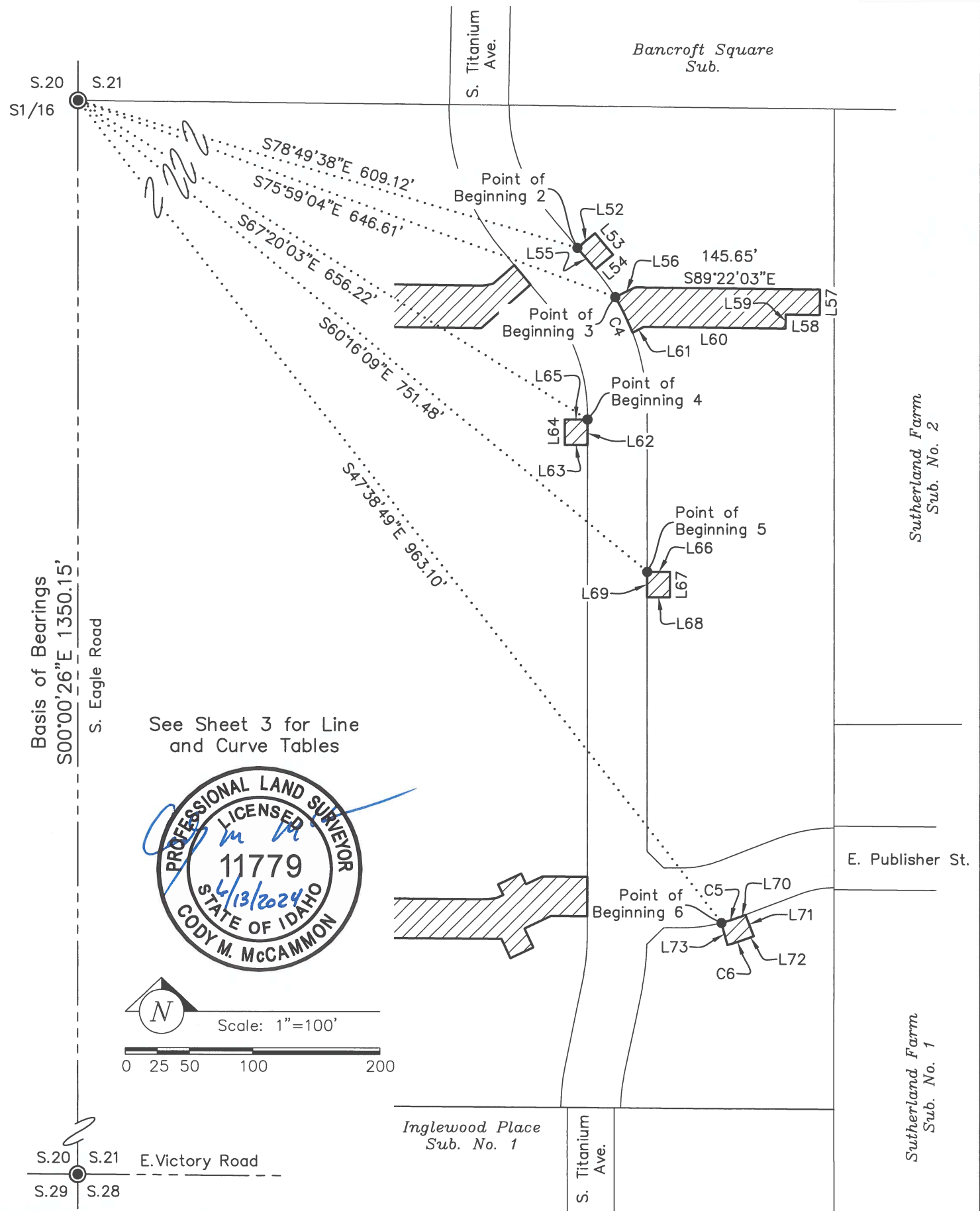
P:\Artisan Victory Market (Modern Craftsman Eagle) 21-486\dwg\COM Ease Ex.dwg 6/13/2024 12:38:18 PM

ISG IDAHO SURVEY GROUP, LLC
 9955 W. EMERALD ST.
 BOISE, IDAHO 83704
 (208) 846-8570

Exhibit B
 Water and Sewer Easements
 Artisan Victory Market Subdivision

A portion of the SW 1/4 of the SW 1/4 of Section 21,
 T.3N., R.1E., B.M., City of Meridian, Ada County, Idaho

Job No. 21-486
Sheet No. 1 of 3
Dwg. Date 6/13/2024



E:\Artisan Victory Market (Modern Craftsman Eagle) 21-486\dwg\COM Ease Ex.dwg 6/13/2024 12:55:18 PM

	IDAHO SURVEY GROUP, LLC	9955 W. EMERALD ST. BOISE, IDAHO 83704 (208) 846-8570
	Exhibit B Water and Sewer Easements Artisan Victory Market Subdivision	

A portion of the SW 1/4 of the SW 1/4 of Section 21, T.3N., R.1E., B.M., City of Meridian, Ada County, Idaho

Job No. 21-486
Sheet No. 2 of 3
Dwg. Date 6/13/2024

Line Table		
Line	Bearing	Length
L1	N89°59'34"E	121.83'
L2	N00°00'26"W	100.30'
L3	S89°59'34"W	6.00'
L4	N00°00'26"W	24.00'
L5	N89°59'34"E	6.00'
L6	N00°37'57"E	12.00'
L7	S89°22'03"E	25.00'
L8	S00°37'57"W	12.00'
L9	N48°37'57"E	22.04'
L10	S40°06'33"E	20.00'
L11	S48°37'57"W	51.78'
L12	S00°37'57"W	5.00'
L13	N89°22'03"W	20.00'
L14	N00°37'57"E	5.00'
L15	N89°22'03"W	108.65'
L16	S00°37'57"W	10.89'
L17	S89°59'34"W	14.40'
L18	N89°59'34"E	12.50'
L19	S00°00'26"E	23.00'
L20	S89°59'34"W	12.50'
L21	S00°00'26"E	72.64'
L22	S89°36'03"E	36.60'
L23	S00°23'57"W	20.00'
L24	N89°36'03"W	36.46'
L25	S89°36'03"E	28.07'

Line Table		
Line	Bearing	Length
L26	S00°23'57"W	6.00'
L27	N00°23'57"E	6.00'
L28	S89°36'03"E	20.00'
L29	S00°23'57"W	9.21'
L30	S74°07'16"E	12.33'
L31	S89°36'03"E	79.81'
L32	N64°53'57"E	5.98'
L33	N25°06'03"W	9.21'
L34	N64°53'57"E	20.00'
L35	S25°06'03"E	9.21'
L36	N64°53'57"E	14.22'
L37	S89°36'03"E	35.62'
L38	S00°00'26"E	31.00'
L39	N89°36'03"W	28.83'
L40	S64°53'57"W	23.02'
L41	S25°06'03"E	16.39'
L42	S64°53'57"W	20.00'
L43	N25°06'03"W	16.69'
L44	N89°36'03"W	101.15'
L45	N74°07'16"W	18.73'
L46	S89°59'34"W	6.00'
L47	N00°00'26"W	20.00'
L48	N89°59'34"E	6.00'
L49	N00°00'26"W	85.71'
L50	S89°59'34"W	121.83'

Line Table		
Line	Bearing	Length
L51	N00°00'26"W	20.45'
L52	N49°53'27"E	18.00'
L53	S40°06'33"E	21.99'
L54	S49°53'27"W	18.00'
L55	N40°06'33"W	21.99'
L56	N64°02'10"E	17.44'
L57	S00°37'57"W	20.00'
L58	N89°22'03"W	26.67'
L59	S00°37'57"W	11.00'
L60	N89°22'03"W	111.66'
L61	S64°02'10"W	10.03'
L62	S00°00'26"E	20.00'
L63	S89°59'34"W	18.00'
L64	N00°00'26"W	20.00'
L65	N89°59'34"E	18.00'
L66	N89°59'34"E	18.00'
L67	S00°00'26"E	20.00'
L68	S89°59'34"W	18.00'
L69	N00°00'26"W	20.00'
L70	N68°51'10"E	5.28'
L71	S21°08'50"E	18.00'
L72	S68°51'10"W	5.28'
L73	N15°12'15"W	18.00'

Curve Table					
Curve	Length	Radius	Delta	Chord Bearing	Chord Distance
C1	10.77'	37.00'	16°40'48"	N82°17'33"E	10.73'
C2	2.41'	15.00'	9°11'16"	S04°36'04"E	2.40'
C3	12.83'	87.00'	8°26'46"	N86°10'34"E	12.81'
C4	31.04'	173.50'	10°15'04"	N26°07'47"W	31.00'
C5	14.76'	123.50'	6°50'46"	N72°16'33"E	14.75'
C6	16.62'	141.50'	6°43'52"	S72°13'06"W	16.61'



P:\Artisan Victory Market (Modern Craftsman Eagle) 21-486\dwg\COM Ease Ex.dwg 6/13/2024 12:54:39 PM

ISG
IDAHO SURVEY GROUP, LLC
 9955 W. EMERALD ST.
 BOISE, IDAHO 83704
 (208) 846-8570

Exhibit B
Water and Sewer Easements
 Artisan Victory Market Subdivision

A portion of the SW 1/4 of the SW 1/4 of Section 21,
 T.3N., R.1E., B.M., City of Meridian, Ada County, Idaho

Job No.
21-486

Sheet No.
3 of 3

Dwg. Date
6/13/2024



AGENDA ITEM

ITEM TOPIC: Inglewood Place Subdivision No. 2 Water Main Easement No. 2 (ESMT-2024-0092)

Project Name or Subdivision Name:

INGLEWOOD PLACE SUBDIVISION NO. 2

Water Main Easement Number: 2 - Water Main Easement Lot 3

Identify this Easement by sequential number if the project contains more than one easement of this type. See Instructions/checklist for additional information.

For Internal Use Only

Record Number: ESMT-2024-0092

WATER MAIN EASEMENT

THIS Easement Agreement made this 9th day of July 20²⁴ between EIG14TPRIID S MERIDIAN LLC, a Michigan limited liability company ("Grantor") and the City of Meridian, an Idaho Municipal Corporation ("Grantee");

WHEREAS, the Grantor desires to provide a water main right-of-way across the premises and property hereinafter particularly bounded and described; and

WHEREAS, the water main is to be provided for through underground pipelines to be constructed by others; and

WHEREAS, it will be necessary to maintain and service said pipelines from time to time by the Grantee;

NOW, THEREFORE, in consideration of the benefits to be received by the Grantor, and other good and valuable consideration, the Grantor does hereby give, grant and convey unto the Grantee the right-of-way for an easement for the operation and maintenance of water mains over and across the following described property:

(SEE ATTACHED EXHIBITS A and B)

The easement hereby granted is for the purpose of construction and operation of water mains and their allied facilities, together with their maintenance, repair and replacement at the convenience of the Grantee, with the free right of access to such facilities at any and all times.

TO HAVE AND TO HOLD, the said easement and right-of-way unto the said Grantee, its successors and assigns forever.

IT IS EXPRESSLY UNDERSTOOD AND AGREED, by and between the parties hereto, that after making repairs or performing other maintenance, Grantee shall restore the area of the easement and adjacent property to that existent prior to undertaking such repairs and maintenance. However, Grantee shall not be responsible for repairing, replacing or restoring anything placed within the area described in this easement that was placed there in violation of this easement.

THE GRANTOR covenants and agrees that Grantor shall not place or allow to be placed any permanent structures or obstructions within the easement area that would interfere with Grantee's use of said easement, including, but not limited to, buildings, trash enclosures, carports, sheds, fences, trees, or deep-rooted shrubs.

THE GRANTOR covenants and agrees with the Grantee that should any part of the right-of-way and easement hereby granted shall become part of, or lie within the boundaries of any

public street, then, to such extent, such right-of-way and easement hereby granted which lies within such boundary thereof or which is a part thereof, shall cease and become null and void and of no further effect and shall be completely relinquished.

THE GRANTOR does hereby covenant with the Grantee that Grantor is lawfully seized and possessed of the aforementioned and described tract of land, and that Grantor has a good and lawful right to convey said easement, and that Grantor will warrant and forever defend the title and quiet possession thereof against the lawful claims of all persons whomsoever.

THE COVENANTS OF GRANTOR made herein shall be binding upon Grantor's successors, assigns, heirs, personal representatives, purchasers, or transferees of any kind.

IN WITNESS WHEREOF, the said parties of the first part have hereunto subscribed their signatures the day and year first herein above written.

GRANTOR:

EIG14T PRI ID S MERIDIAN LLC, a Michigan limited liability company

By: 
Reed Fenton, Manager

STATE OF MICHIGAN)) ss
County of Oakland)

This record was acknowledged before me on 24th day of June, 2024, by Reed Fenton, the Manager of EIG14T PRI ID S MERIDIAN LLC, a Michigan limited liability company, on behalf of the limited liability company.

Notary Stamp Below




Notary Signature
My Commission Expires: 8/30/2026



GRANTEE: CITY OF MERIDIAN

Robert E. Simison, Mayor 7-9-2024

Attest by Chris Johnson, City Clerk 7-9-2024

STATE OF IDAHO,)
 : ss.
County of Ada)

This record was acknowledged before me on 7-9-2024 (date) by Robert E. Simison and Chris Johnson on behalf of the City of Meridian, in their capacities as Mayor and City Clerk, respectively.

Notary Stamp Below

Notary Signature
My Commission Expires: 3-28-2028

EXHIBIT A

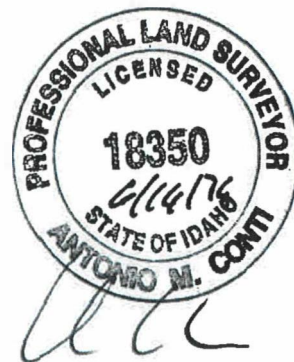
June 14, 2024

**City of Meridian Water Main Easement Description
3060 South Eagle Road
Meridian, ID**

A 20-foot wide easement lying in Lot 3 of Block 3 of Inglewood Place Subdivision, as filed for record in the office of the Ada County Recorder, Boise, Idaho in Book 126 of Plats at page 20292 lying in the SW 1/4 of Section 21; T. 3N, R.1E, B.M., Meridian, Ada County, Idaho, more particularly described as follows:

COMMENCING at the Southwest corner of said Lot 3; thence along the West boundary of said Lot 3
North 00°00'25" West 7.21 feet to the **POINT OF BEGINNING**; thence continuing
North 00°00'25" West 25.14 feet to a point; thence leaving said West boundary at right angles
North 89°59'35" East 20.00 feet to a point; thence at right angles
South 00°00'25" East 25.14 feet to a point; thence at right angles
South 89°59'35" West 20.00 feet to the **POINT OF BEGINNING**,

The above described parcel contains 503 square feet, more or less.



CITY OF MERIDIAN WATER MAIN EASEMENT

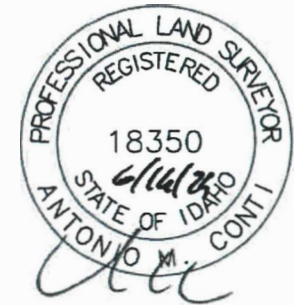
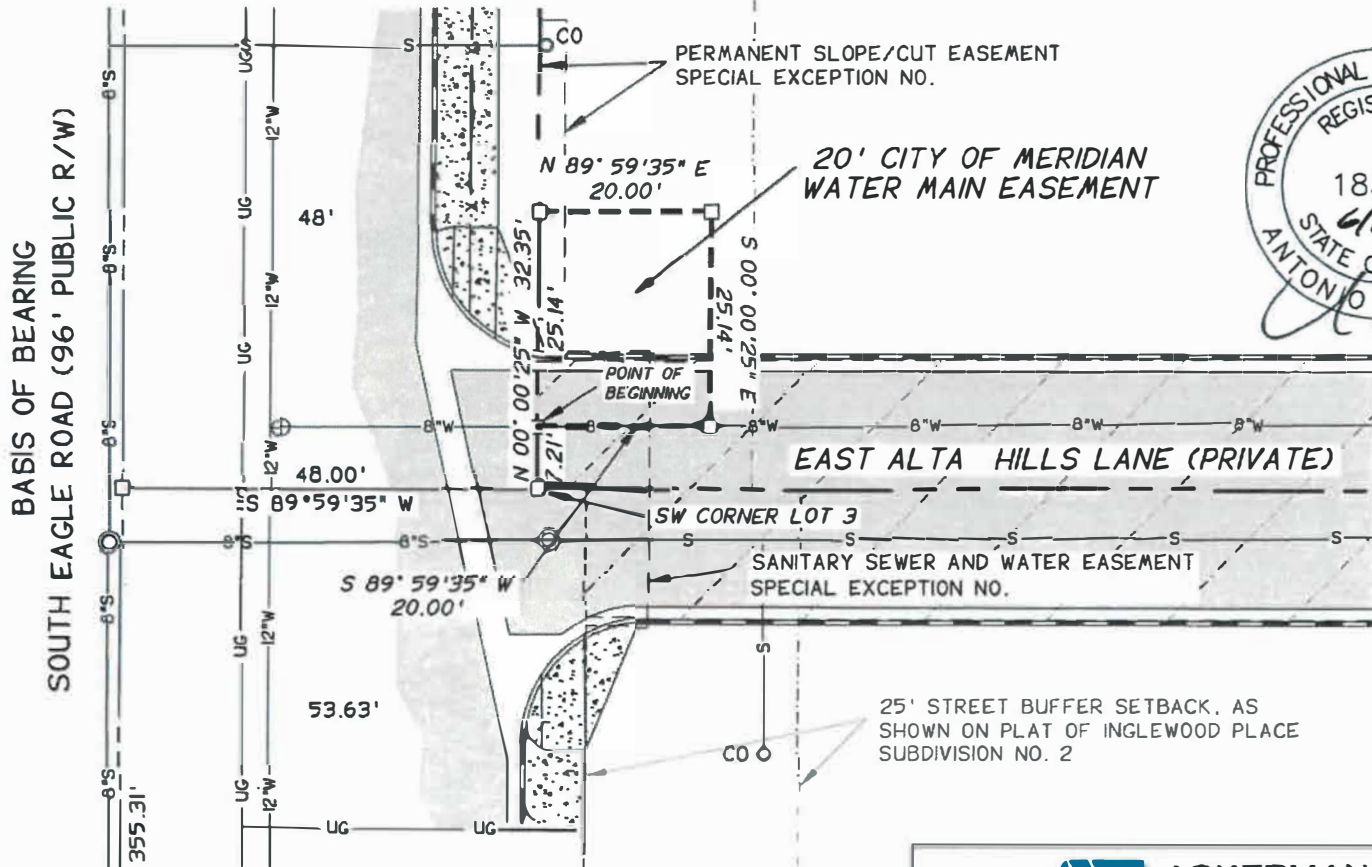
FOR
EIG14T PRI ID S MERIDIAN LLC

LOT 3, BLOCK 3, INGLEWOOD SUBDIVISION NO. 2,
LYING IN THE SW 1/4 SW 1/4, SECTION 21, T.3N., R.1E., B.M.,
MERIDIAN, ADA COUNTY, IDAHO

LOT 3
BLOCK 3
INGLEWOOD PLACE SUBDIVISION NO. 2



EXHIBIT B



ACKERMAN ESTVOLD
 7661 West Riverside Drive, Ste. 102 · Garden City, ID 83714
 208.853.6470 · www.ackerman-estvold.com



AGENDA ITEM

ITEM TOPIC: Final Order for Windrow Subdivision No.1 (FP-2024-0004) by Conger Group, located at the Northeast Corner of S. Linder Rd. and W. Amity Rd.

BEFORE THE MERIDIAN CITY COUNCIL

HEARING DATE: JUNE 25, 2024
ORDER APPROVAL DATE: JULY 9, 2024

**IN THE MATTER OF THE
REQUEST FOR FINAL PLAT
CONSISTING OF 57 BUILDING
LOTS AND 10 COMMON LOTS ON
17.64 ACRES OF LAND IN THE R-8
ZONING DISTRICT FOR
WINDROW SUBDIVISION NO. 1.**

**BY: CONGER GROUP
APPLICANT**

CASE NO. FP-2024-0004

**ORDER OF CONDITIONAL
APPROVAL OF FINAL PLAT**

This matter coming before the City Council on June 25, 2024 for final plat approval pursuant to Unified Development Code (UDC) 11-6B-3 and the Council finding that the Administrative Review is complete by the Planning and Development Services Divisions of the Community Development Department, to the Mayor and Council, and the Council having considered the requirements of the preliminary plat, the Council takes the following action:

IT IS HEREBY ORDERED THAT:

1. The Final Plat of “PLAT SHOWING WINDROW SUBDIVISION NO. 1, LOCATED IN THE S ½ OF THE SW ¼ OF SECTION 25, TOWNSHIP 3N., RANGE 1W., BOISE MERIDIAN, MERIDIAN, ADA COUNTY, IDAHO, 2024, HANDWRITTEN DATE: 04/10/2024, by CIVIL SITE WORKS, PLS,

ORDER OF CONDITIONAL APPROVAL OF FINAL PLAT
FOR (WINDROW NO. 1 – FILE #FP-2024-0004)

SHEET 1 OF 5,” is conditionally approved subject to those conditions of Staff as set forth in the staff report to the Mayor and City Council from the Planning and Development Services divisions of the Community Development Department dated June 25, 2024, a true and correct copy of which is attached hereto marked “Exhibit A” and by this reference incorporated herein.

2. The final plat upon which there is contained the certification and signature of the City Clerk and the City Engineer verifying that the plat meets the City’s requirements shall be signed only at such time as:
 - 2.1 The plat dimensions are approved by the City Engineer; and
 - 2.2 The City Engineer has verified that all off-site improvements are completed and/or the appropriate letter of credit or cash surety has been issued guaranteeing the completion of off-site and required on-site improvements.

NOTICE OF FINAL ACTION

AND RIGHT TO REGULATORY TAKINGS ANALYSIS

The Applicant is hereby notified that pursuant to Idaho Code § 67-8003, the Owner may request a regulatory taking analysis. Such request must be in writing, and must be filed with the City Clerk not more than twenty-eight (28) days after the final decision concerning the matter at issue. A request for a regulatory takings analysis will toll the time period within which a Petition for Judicial Review may be filed.

Please take notice that this is a final action of the governing body of the City of Meridian, pursuant to Idaho Code § 67-6521. An affected person being a person who has an

interest in real property which may be adversely affected by this decision may, within twenty-eight (28) days after the date of this decision and order, seek a judicial review pursuant to Idaho Code § 67-52.

By action of the City Council at its regular meeting held on the _____ day of _____, 2024.

By:

Robert E. Simison
Mayor, City of Meridian

Attest:

Chris Johnson
City Clerk

Copy served upon the Applicant, Planning and Development Services Divisions of the Community Development Department and City Attorney.

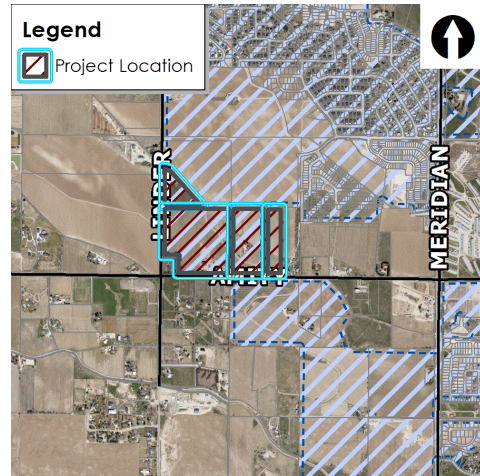
By: _____ Dated: _____

EXHIBIT A

STAFF REPORT COMMUNITY DEVELOPMENT DEPARTMENT



HEARING DATE: 6/25/2024
TO: Mayor & City Council
FROM: Stacy Hersh, Associate Planner
208-884-5533
SUBJECT: Windrow No. 1
[FP-2024-0004](#)
LOCATION: Generally located at the NEC of S. Linder Road and W. Amity Road (Parcels #S1225347078, #S1225325700, #S1225336520, #S1225336505., in the SW 1/4 of Section 25, T.3N., R.1W.



I. PROJECT DESCRIPTION

Final Plat consisting of 57 building lots and ten (10) common lots on 17.64 acres of land in the R-8 zoning district for the first phase of Windrow Neighborhood Subdivision.

II. APPLICANT INFORMATION

A. Applicant:

Laren Bailey, Conger Group – 4824 W. Fairview Avenue, Boise, ID 83706

B. Owner:

C4 Land LLC – 4824 W. Fairview Avenue, Boise, ID 83706

C. Representative:

Same as Applicant

III. STAFF ANALYSIS

Staff has reviewed the proposed final plat for substantial compliance with the approved preliminary plat ([H-2023-0031](#)) in accord with the requirements listed in UDC 11-6B-3C.2.

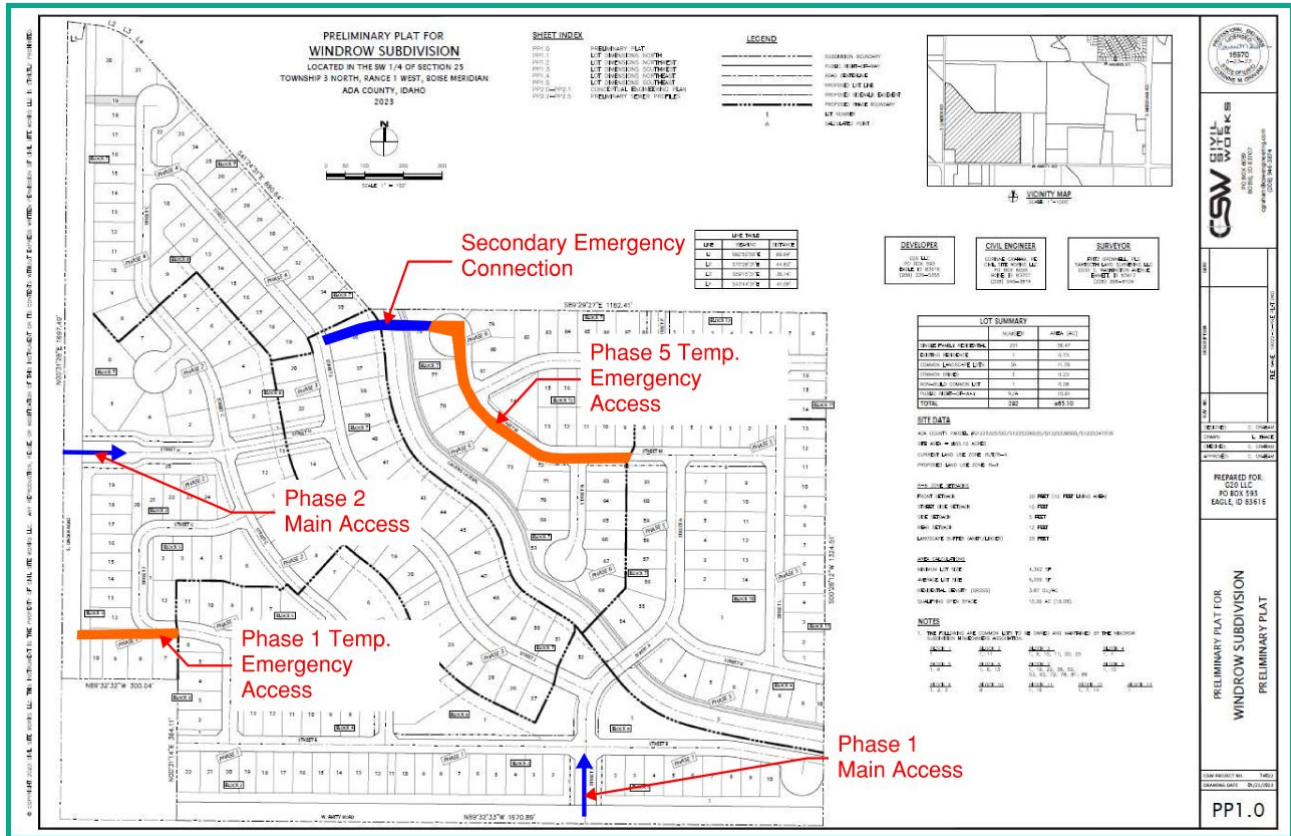
In order for the proposed final plat to be deemed in substantial compliance with the approved preliminary plat as set forth in UDC 11-6B-3C.2, the number of buildable lots cannot increase and the amount of common area cannot decrease. However, the road alignment and open space have changed slightly from the preliminary plat. Since there is no change to the number of buildable lots and the amount of common open space is the same, therefore, Staff deems the proposed final plat to be in substantial compliance with the approved preliminary plat as required.

IV. DECISION

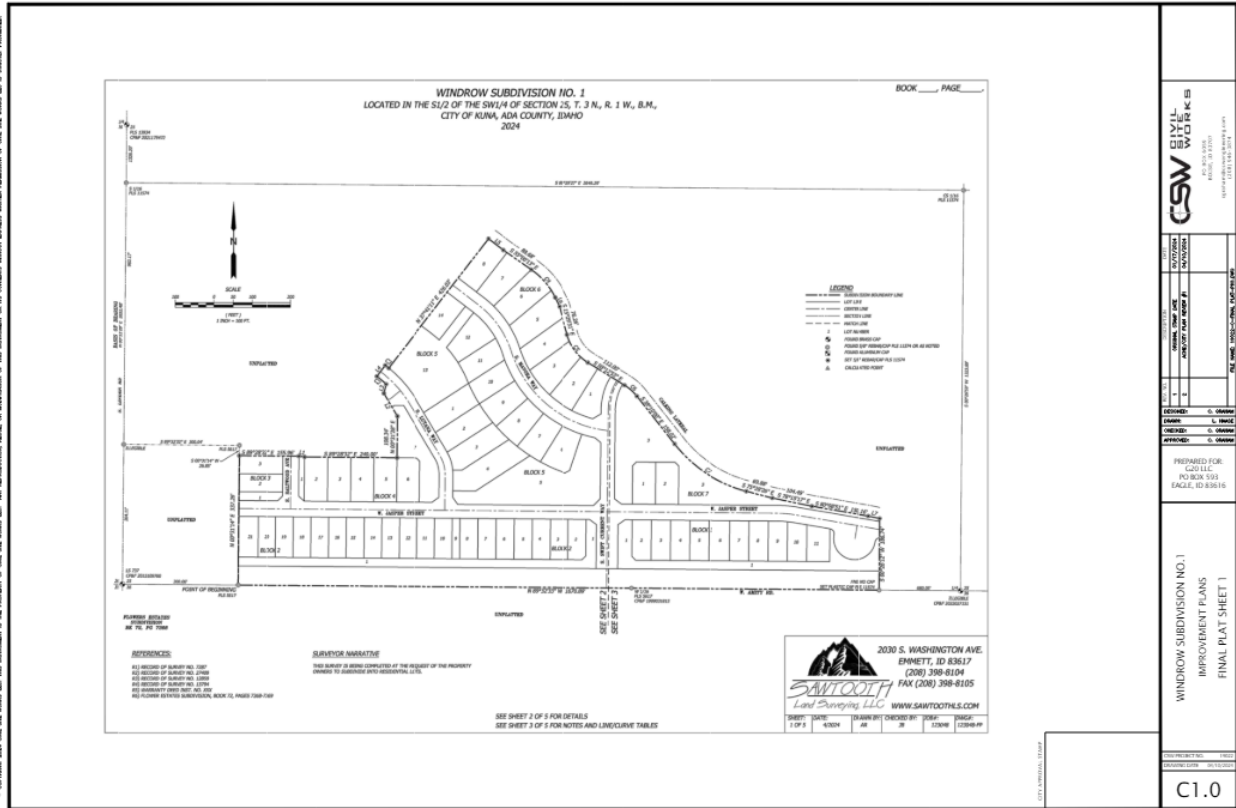
Staff recommends approval of the proposed final plat with the conditions noted in Section VI of this report.

V. EXHIBITS

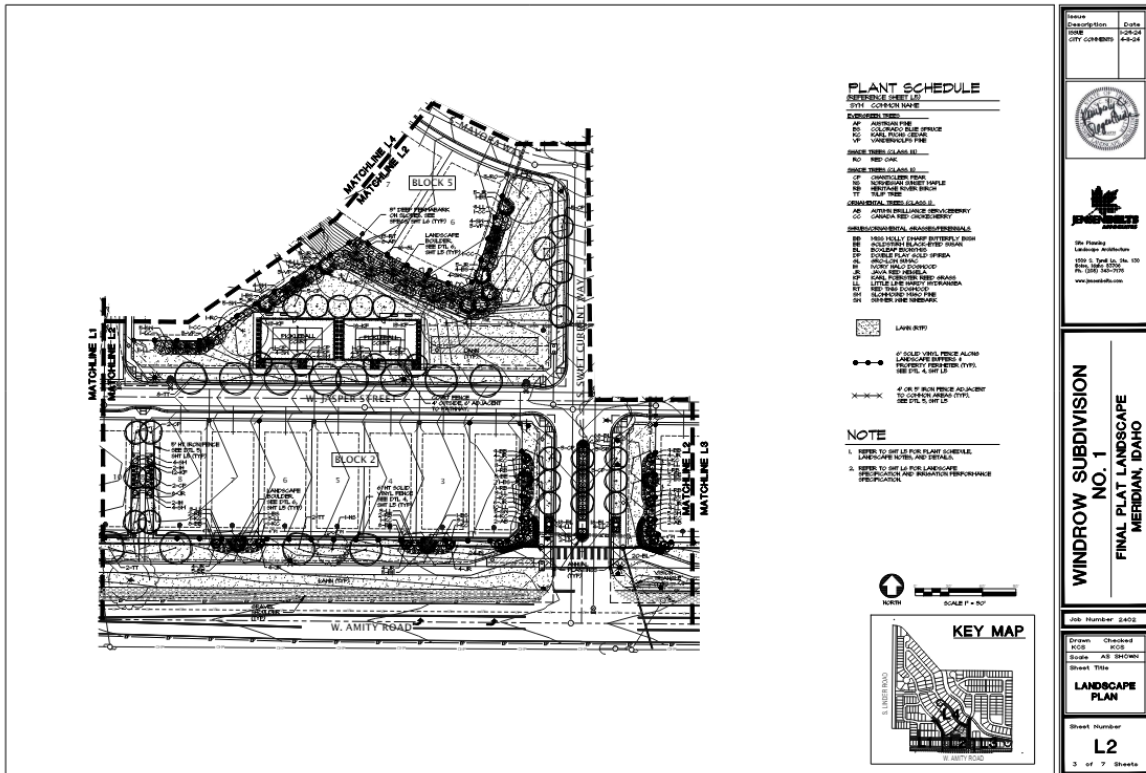
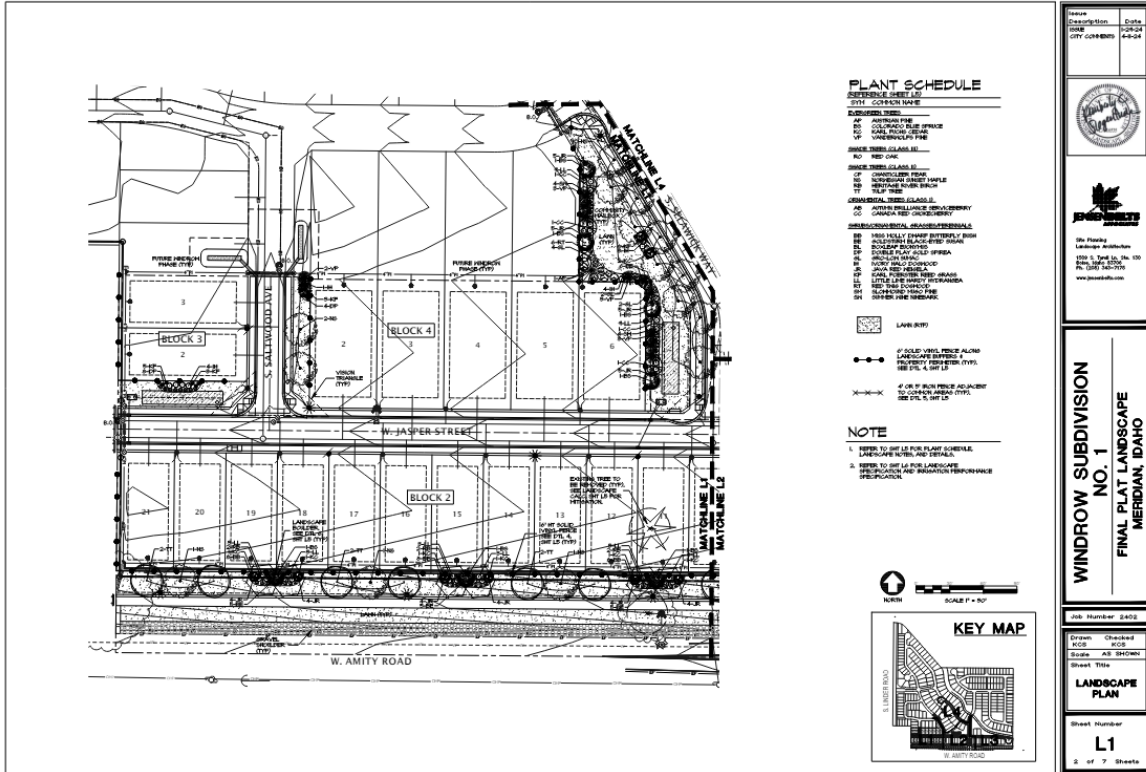
A. Preliminary Plat (dated: 9/13/23)

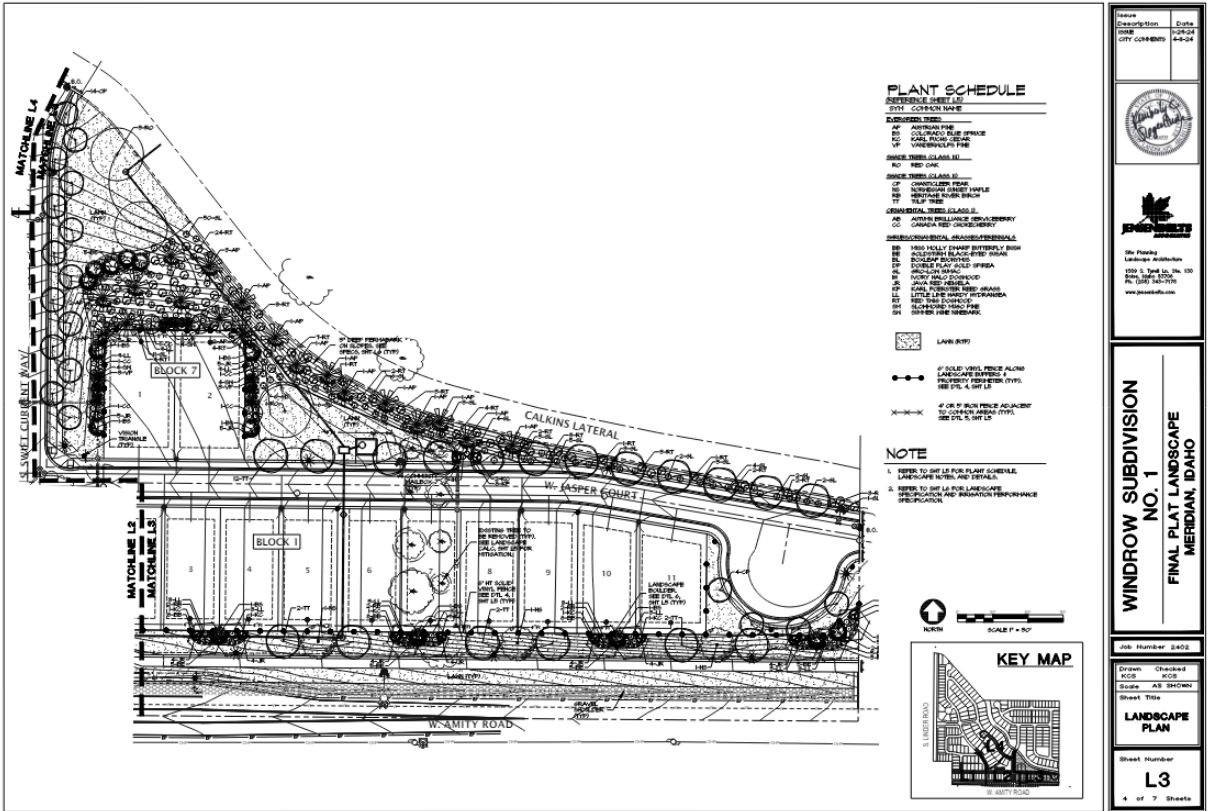


B. Final Plat (dated: 4/10/24)



C. Landscape Plan ((dated: 4/11/2024))





PLANT SCHEDULE

REFERENCE SHEET L1
 CITY: COCONINO
 JURISDICTION: FIRE
 CO: COCONINO FIRE DEPARTMENT
 NO: 1485
 TYPE: FIRE DEPARTMENT

GENERAL TREE CLASS II
 AF: AVOCADO
 BK: BUCKINGHAM PALM
 CR: CALIFORNIA REDWOOD
 DV: DAVALL PALM
 GF: GOLF COURSE PALM
 GP: GOLF PALM
 LG: LITTLE LEAF PALM
 LR: LITTLE LEAF PALM
 MR: MEXICAN PALM
 PR: PALM
 RP: RED PALM
 SP: SPANISH PALM
 TP: TAMARISK
 WP: WEST PALM

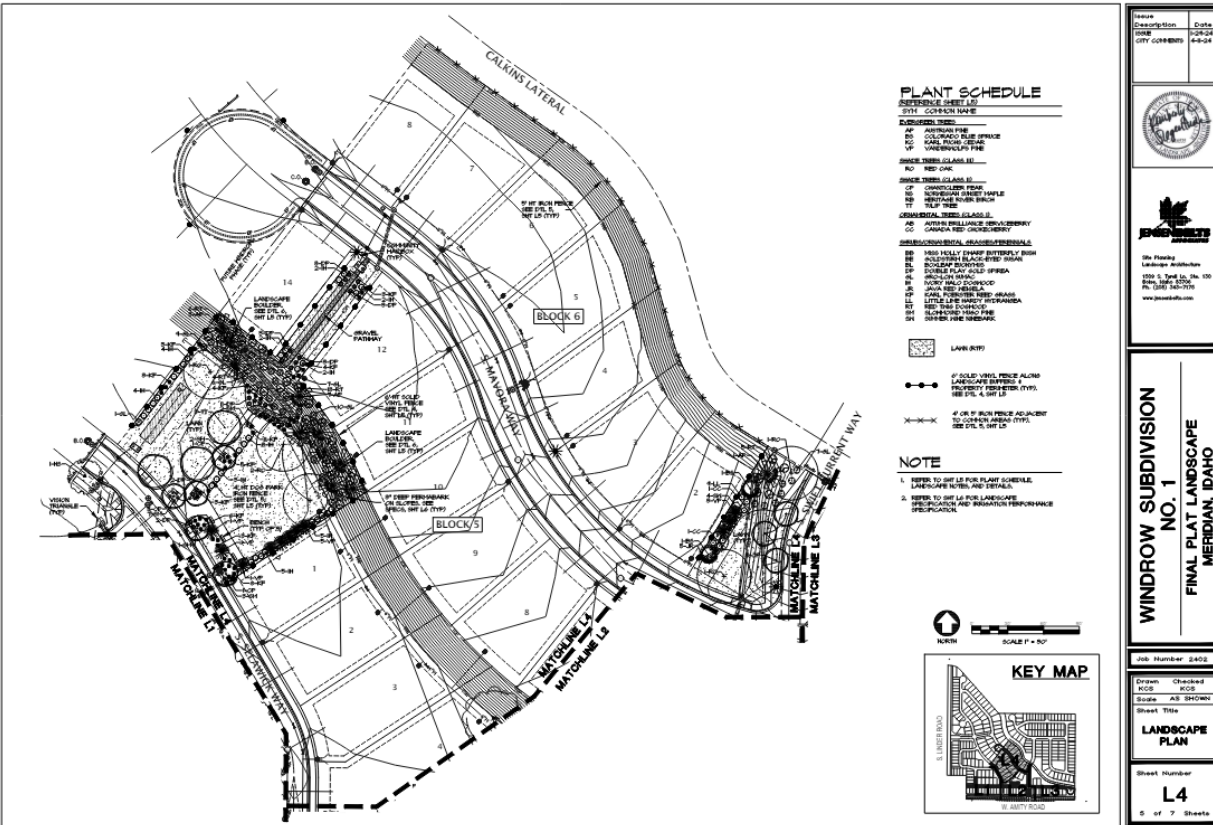
NOTE

1. REFER TO SHEET FOR LANDSCAPE GENERAL NOTES AND DETAILS.
 2. REFER TO SHEET FOR LANDSCAPE MATERIALS AND FINISHES SPECIFICATIONS.

1" = 10'
 NORTH
 SCALE F = 30'



Issue Description	Date
ISSUE 001	08-04
WINDROW SUBDIVISION NO. 1 FINAL PLAT LANDSCAPE MERIDIAN, IDAHO	
Job Number	2402
Drawn	KCS
Checked	KCS
Scale	AS SHOWN
Sheet Title	
LANDSCAPE PLAN	
Sheet Number	L3
3 of 7 Sheets	



PLANT SCHEDULE

REFERENCE SHEET L1
 CITY: COCONINO
 JURISDICTION: FIRE
 CO: COCONINO FIRE DEPARTMENT
 NO: 1485
 TYPE: FIRE DEPARTMENT

GENERAL TREE CLASS II
 AF: AVOCADO
 BK: BUCKINGHAM PALM
 CR: CALIFORNIA REDWOOD
 DV: DAVALL PALM
 GF: GOLF COURSE PALM
 GP: GOLF PALM
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 LR: LITTLE LEAF PALM
 MR: MEXICAN PALM
 PR: PALM
 RP: RED PALM
 SP: SPANISH PALM
 TP: TAMARISK
 WP: WEST PALM

NOTE

1. REFER TO SHEET FOR LANDSCAPE GENERAL NOTES AND DETAILS.
 2. REFER TO SHEET FOR LANDSCAPE MATERIALS AND FINISHES SPECIFICATIONS.

1" = 10'
 NORTH
 SCALE F = 30'



Issue Description	Date
ISSUE 001	08-04
WINDROW SUBDIVISION NO. 1 FINAL PLAT LANDSCAPE MERIDIAN, IDAHO	
Job Number	2402
Drawn	KCS
Checked	KCS
Scale	AS SHOWN
Sheet Title	
LANDSCAPE PLAN	
Sheet Number	L4
3 of 7 Sheets	

Issue	Drawn/Checked	Date
001	RCS/RCS	10-24-24
002	RCS/RCS	11-21-24
003	RCS/RCS	11-21-24



JOB NUMBER: 2403

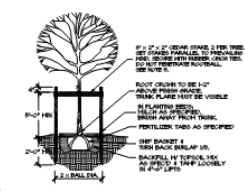
Mr. Frank
Landscape Architecture

1501 S. 2nd St., 2nd Fl.
PO BOX 200
MIDLAND, IDAHO 83641

www.jacobfrank.com

**WINDROW SUBDIVISION
NO. 1
FINAL PLANT LANDSCAPE
MERIDIAN, IDAHO**

Drawn	Checked
RCS	RCS
Scale	AS SHOWN
LANDSCAPE DETAILS	
Sheet Title	
L5	
Sheet Number	
8 of 7 Sheets	



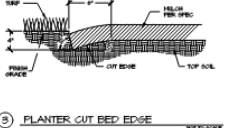
- REMOVE ALL STAKE SCARS OR SCREWS FROM ALL STAKES.
- REMOVE BURLAP AND WIRE BASKETS FROM THE TOP OF ALL ROOT BALLS AFTER PLANTING. IF CONTAINING FERTILIZER, IT SHOULD BE COMPLETELY REMOVED.
- WATERING OF TREES TO BE THE RESPONSIBILITY OF THE CONTRACTOR THROUGHOUT THE PERIOD OF CONTRACT. ALL TREES ARE PLANTED WITH 100% MOISTURE.
- STAKES FOR A PERIOD OF 1 YEAR. ALL STAKES SHALL BE REMOVED AT THE END OF THE 1 YEAR PERIOD.
- TREES PLANTED IN TOP AREAS. REMOVE TOP 2" DIA. FROM TREE TRUNK.

1 TREE PLANTING/STAKING NOT TO SCALE

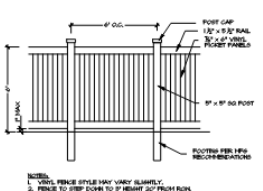


- REMOVE BURLAP AND WIRE BASKETS FROM THE TOP OF ALL ROOT BALLS AFTER PLANTING.
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- TREES PLANTED IN TOP AREAS. REMOVE TOP 2" DIA. FROM TREE TRUNK.

2 SHRUB PLANTING NOT TO SCALE

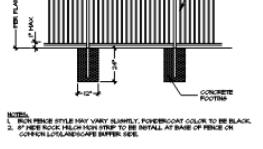


3 PLANTER CUT BED EDGE NOT TO SCALE



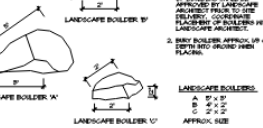
- REMOVE BURLAP AND WIRE BASKETS FROM THE TOP OF ALL ROOT BALLS AFTER PLANTING.
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- STAKES FOR A PERIOD OF 1 YEAR. ALL STAKES SHALL BE REMOVED AT THE END OF THE 1 YEAR PERIOD.
- TREES PLANTED IN TOP AREAS. REMOVE TOP 2" DIA. FROM TREE TRUNK.

4 VINYL PRIVACY FENCE NOT TO SCALE



- REMOVE BURLAP AND WIRE BASKETS FROM THE TOP OF ALL ROOT BALLS AFTER PLANTING.
- REMOVE BURLAP AND WIRE BASKETS FROM THE TOP OF ALL ROOT BALLS AFTER PLANTING. IF CONTAINING FERTILIZER, IT SHOULD BE COMPLETELY REMOVED.
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- STAKES FOR A PERIOD OF 1 YEAR. ALL STAKES SHALL BE REMOVED AT THE END OF THE 1 YEAR PERIOD.
- TREES PLANTED IN TOP AREAS. REMOVE TOP 2" DIA. FROM TREE TRUNK.

5 IRON FENCE NOT TO SCALE



6 LANDSCAPE BOULDERS NOT TO SCALE

PLANT SCHEDULE

SYM	COMMON NAME	BOTANICAL NAME	SIZE
01	ADONIS TREE	FRAX AMER	12-18" HT B&B
02	ADONIS TREE	FRAX AMER	12-18" HT B&B
03	ADONIS TREE	FRAX AMER	12-18" HT B&B
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NOTES

- ALL PLANTING AREAS SHALL BE INSTALLED IN ACCORDANCE WITH CITY OF MERIDIAN CODES. REFER TO SHEET LA - SPEC. SECTION 29 00 - LANDSCAPE SPECIFICATIONS.
- ALL PLANTING AREAS TO BE WATERED WITH AN AUTOMATIC IRRIGATION SYSTEM. REFER TO SHEET LA - SPEC. SECTION 29 00 - IRRIGATION PERFORMANCE SPECIFICATIONS.
- LOCATE AND PROTECT ALL UTILITIES BEFORE CONSTRUCTION.
- TREES SHALL NOT BE PLANTED WITHIN THE UNPAVED CLEAR ZONE OF ALL ADOPTED STORM DRAIN PIPE STRUCTURES OR FACILITIES. IN PARALLEL WITH THE LANDSCAPE DESIGN, ALL TREES PLANTED OVER OR ADJACENT TO STRUCTURES SHOULD BE PLANTED AT A MINIMUM OF 15 FEET FROM THE FOUNDATION TO BE PLANTED OVER OR ADJACENT TO. IN PARALLEL WITH THE LANDSCAPE DESIGN, ALL TREES PLANTED OVER OR ADJACENT TO STRUCTURES SHOULD BE PLANTED AT A MINIMUM OF 15 FEET FROM THE FOUNDATION TO BE PLANTED OVER OR ADJACENT TO.
- NO TREES SHALL BE PLANTED WITHIN THE 40' VEHICLE TRAVEL AT ALL INTERSECTIONS. NO CONSPICUOUS TREES OR SHRUBS COVER IF REMOVAL IS REQUIRED. TREES LOCATED WITHIN 10' OF ANY UTILITY SHALL BE REMOVED. TREES LOCATED WITHIN 10' OF ANY UTILITY SHALL BE REMOVED.
- TREES SHALL BE PLANTED NO CLOSER THAN 8' FROM INTERSECTION (STOP BAR), FENCE OR UNDERGROUND UTILITY LINES.
- TREES LOCATIONS MAY BE ADJUSTED TO ACCOMMODATE UTILITIES. TREES SHALL NOT BE PLANTED WITHIN 9' OF WATER MAINS OR UNDERGROUND UTILITY LINES.
- PLANT LIST IS SUBJECT TO SUBSTITUTION OF SIMILAR SPECIES DUE TO PLANT AVAILABILITY, SHELPHOLD AND TREES SHOWN TO BE REMOVED FROM PROJECT SHALL BE REMOVED AT LEAST 90 DAYS FROM THE DATE OF THE TREE. ALL WEIGH NOTES TO BE COMPLETELY REMOVED FROM TREES.
- ALL EXISTING TREES TO BE REMOVED. SEE VEGETATION REQUIREMENTS IN THE LANDSCAPE CALCULATIONS, THIS SHEET.

LANDSCAPE CALCULATIONS

LOCATION	BUFFER WIDTH	LENGTH	REQUIRED	PROVIDED
PLANTY RD.	20'	600' / 80' =	46 TREES	74 TREES
COMMON AREA	15' / 200' =	30 TREES	246 TREES	
TOTAL NUMBER OF TREES			30 TREES	416 TREES

VEGETATION
 ALL EXISTING TREES TO BE REMOVED. 200 CALIF. BIRCHES OF TREES REMOVED ARE TO BE REPLACED.
 * ADDITIONAL TREES PROVIDED FOR VEGETATION AREAS THOSE REMOVED ARE TO BE REPLACED.

ENGINEER
 GUY, SEE WINKLE, LLC
 200 W. 2ND ST.
 MERIDIAN, IDAHO 83641
 Phone (208) 884-3874

DEVELOPER
 100 LLC
 PO BOX 200
 MERIDIAN, IDAHO 83641
 Phone (208) 226-0355

VI. CITY/AGENCY COMMENTS & CONDITIONS

A. Planning Division

1. Applicant shall meet all terms of the approved annexation ([H-2023-0031](#) AZ, PP, Development Agreement - Inst. #[2024-019824](#)) applications approved for this site.
2. The applicant shall obtain the City Engineer's signature on the final plat within two (2) years of the date of approval of the preliminary plat (i.e. by October 17, 2025), in accord with UDC 11-6B-7, in order for the preliminary plat to remain valid; or, a time extension may be requested.
3. Prior to submittal for the City Engineer's signature, have the Certificate of Owners and the accompanying acknowledgement signed and notarized.
4. The final plat prepared by Civil Site Works, dated: 11/2/2023, included in Section V.B shall be revised as follows:
 - a. Note #6: Include the recorded instrument number for the ACHD license agreement.
 - b. Note #9: Include the recorded instrument number of the Development Agreement.
 - c. Note #13: Include the recorded instrument number of the ACHD sidewalk easement.
 - d. Note #14: Include the recorded instrument number of the City of Meridian Sanitary Sewer Easement.
 - e. Note #15: Include the recorded instrument number of the City of Meridian Water Easement.
 - f. Add a plat note stating that direct lot access to W. Amity Road is prohibited.
 - g. Replace the street name for "S. Lutana Way" with "S. Selawick Way in accordance with the Ada County Street Name Review.

A copy of the revised plat shall be submitted with the final plat for City Engineer signature.

5. The landscape plan prepared by Jensen Belts, dated 4/11/2024, included in Section V.C, shall be revised as follows:
 - a. A detail for each of the amenities shall be depicted on the plan or submitted separately in compliance with the standards set forth in UDC 11-3G-4C.
 - b. The micropath located on Lot 13, Block shall be paved in accordance with UDC 11-3A-5; gravel is not an approved material.
6. Off-street parking is required to be provided for all residential units in accord with the standards listed in UDC [Table 11-3C-6](#) based on the number of bedrooms per unit.
8. Homes within the development shall be generally consistent with the building elevations referenced in the Development Agreement (Inst. #[2024-019824](#)).
9. The existing home and outbuildings shall be removed with the first phase of development per the recorded development agreement.
10. The existing home on Lot 1, Block 10 shall be required to connect to City water and sewer service within 60 days of it becoming available and disconnect from private service, as set forth in MCC [9-1-4](#) and [9-4-8](#).
11. Prior to signature of the final plat by the City Engineer, the applicant shall provide a letter from the United States Postal Service stating that the applicant has received approval for the location of mailboxes. Contact the Meridian Postmaster, Matthew Peterson, at 208-887-1620 or Matthew.W.Peterson@usps.gov for more information.

12. The rear and/or sides of homes visible from S. Linder Road and W. Amity road (Lots 12-19, Block 3; Lots 5-6, Block 7; Lots 8-18, Block 7; Lots 2-22, Block 2; Lots 2-10, Block 1) shall incorporate articulation through changes in two or more of the following: modulation (e.g. projections, recesses, step-backs, pop-outs), bays, banding, porches, balconies, material types, or other integrated architectural elements to break up monotonous wall planes and roof lines that are visible from the subject public street. *Single-story structures are exempt from this requirement.*
14. Staff's failure to cite specific ordinance provisions or conditions from the preliminary plat and/or development agreement does not relieve the Applicant of responsibility for compliance.

B. Public Works

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=348699&dbid=0&repo=MeridianCity>

C. Boise Project Board of Control

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=349324&dbid=0&repo=MeridianCity>



AGENDA ITEM

ITEM TOPIC: Final Order for Horse Meadows Subdivision (FP-2024-0006) by KB Homes, located at 710 B. Black Cat Rd.

BEFORE THE MERIDIAN CITY COUNCIL

**HEARING DATE: JUNE 18, 2024
ORDER APPROVAL DATE: JULY 9, 2024**

**IN THE MATTER OF THE)
REQUEST FOR FINAL PLAT)
CONSISTING OF 26 BUILDING)
LOTS AND 4 COMMON LOTS ON)
4.710ACRES OF LAND IN THE R-8)
ZONING DISTRICT FOR HORSE)
MEADOWS SUBDIVISION.)
)
**BY: KB HOME)
APPLICANT)**
_____)
)
)
)**

**CASE NO. FP-2024-0006
ORDER OF CONDITIONAL
APPROVAL OF FINAL PLAT**

This matter coming before the City Council on June 18, 2024 for final plat approval pursuant to Unified Development Code (UDC) 11-6B-3 and the Council finding that the Administrative Review is complete by the Planning and Development Services Divisions of the Community Development Department, to the Mayor and Council, and the Council having considered the requirements of the preliminary plat, the Council takes the following action:

IT IS HEREBY ORDERED THAT:

1. The Final Plat of “PLAT SHOWING HORSW MEADOWS SUBDIVISION, LOCATED IN THE NORTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 10, TOWNSHIP 3N., RANGE 1W., BOISE MERIDIAN, MERIDIAN, ADA COUNTY, IDAHO, 2024, HANDWRITTEN DATE: 2/29/2024, by Cody M.

McCammon, PLS, SHEET 1 OF 4,” is conditionally approved subject to those conditions of Staff as set forth in the staff report to the Mayor and City Council from the Planning and Development Services divisions of the Community Development Department dated June 18, 2024, a true and correct copy of which is attached hereto marked “Exhibit A” and by this reference incorporated herein.

2. The final plat upon which there is contained the certification and signature of the City Clerk and the City Engineer verifying that the plat meets the City’s requirements shall be signed only at such time as:
 - 2.1 The plat dimensions are approved by the City Engineer; and
 - 2.2 The City Engineer has verified that all off-site improvements are completed and/or the appropriate letter of credit or cash surety has been issued guaranteeing the completion of off-site and required on-site improvements.

NOTICE OF FINAL ACTION

AND RIGHT TO REGULATORY TAKINGS ANALYSIS

The Applicant is hereby notified that pursuant to Idaho Code § 67-8003, the Owner may request a regulatory taking analysis. Such request must be in writing, and must be filed with the City Clerk not more than twenty-eight (28) days after the final decision concerning the matter at issue. A request for a regulatory takings analysis will toll the time period within which a Petition for Judicial Review may be filed.

Please take notice that this is a final action of the governing body of the City of Meridian, pursuant to Idaho Code § 67-6521. An affected person being a person who has an

interest in real property which may be adversely affected by this decision may, within twenty-eight (28) days after the date of this decision and order, seek a judicial review pursuant to Idaho Code § 67-52.

By action of the City Council at its regular meeting held on the _____ day of _____, 2024.

By:

Robert E. Simison
Mayor, City of Meridian

Attest:

Chris Johnson
City Clerk

Copy served upon the Applicant, Planning and Development Services Divisions of the Community Development Department and City Attorney.

By: _____ Dated: _____

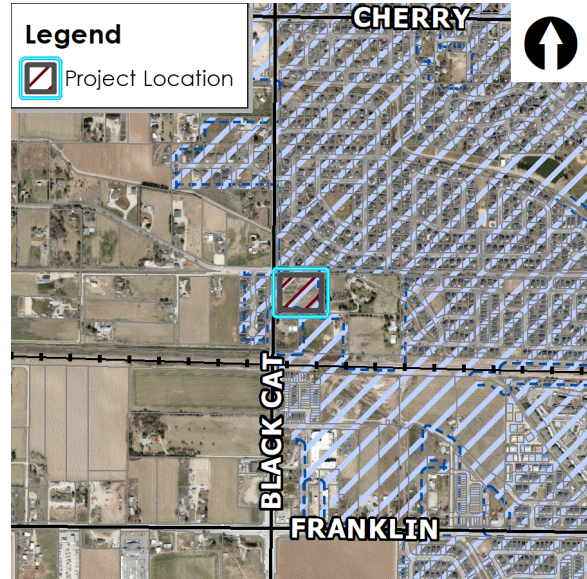
EXHIBIT A

STAFF REPORT COMMUNITY DEVELOPMENT DEPARTMENT



DATE: 6/18/2024
TO: City Council
FROM: Stacy Hersh, Associate Planner
208-884-5533
SUBJECT: [FP-2024-0006](#)
Horse Meadows Subdivision

PROPERTY LOCATION:
710 N. Black Cat Rd., in the NW 1/4 of
Section 10, T.3N., R.1W. (Parcel
#S1210325501)



I. PROJECT DESCRIPTION

Final plat consisting of 26 building lots and four (4) common lots on 4.710-acres of land in the R-8 zoning district for Horse Meadows Subdivision.

II. APPLICANT INFORMATION

A. Applicant

Sabrina Durtschi, KB Home – 1414 Bannock, Boise, ID 83702

B. Owner:

Michael Carouba, Black Cat 30 LLC. – 1420 S. Mills Avenue No. 4, Lodi, CA 95242

C. Representative:

Same as Applicant

III. STAFF ANALYSIS

Staff has reviewed the proposed final plat for substantial compliance with the associated preliminary plat (H-2020-0060, MDA H-2021-0050) as required by UDC 11-6B-3C.2. The proposed final plat depicts the same number of building lots and common open space area as shown on the approved preliminary plat. Consequently, the Applicant replaced the cul-de-sac with a hammerhead because two of the lots on the preliminary plat were found to be too small to be buildable. ACHD has requested that the Applicant submit a variance explaining the reasoning for the hammerhead approval request, and they have agreed to sign it once it is submitted. Additionally, a time extension for the preliminary plat was approved, extending the expiration

date to January 12, 2025. Therefore, Staff finds the proposed final plat is in substantial compliance with the approved preliminary plats as required by UDC 11-6B-3C.

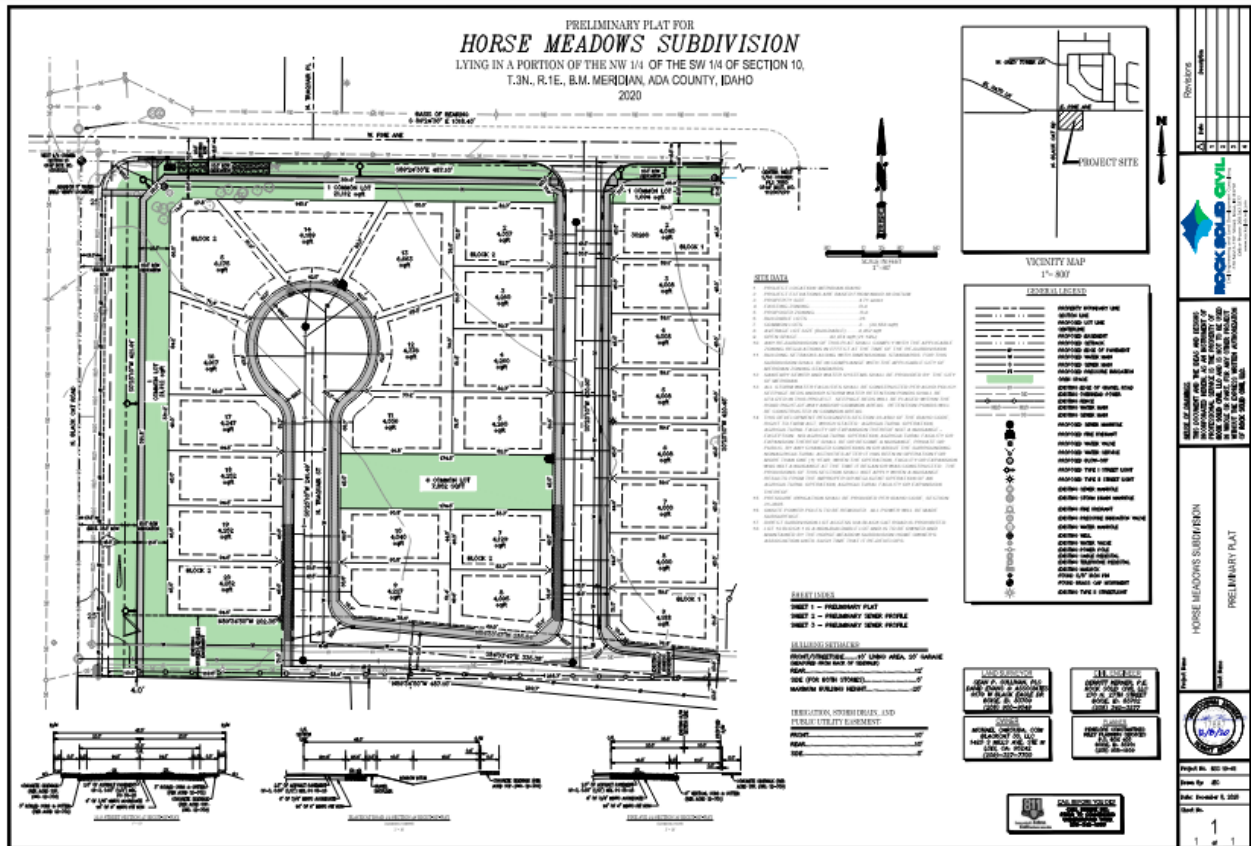
IV. DECISION

A. Staff:

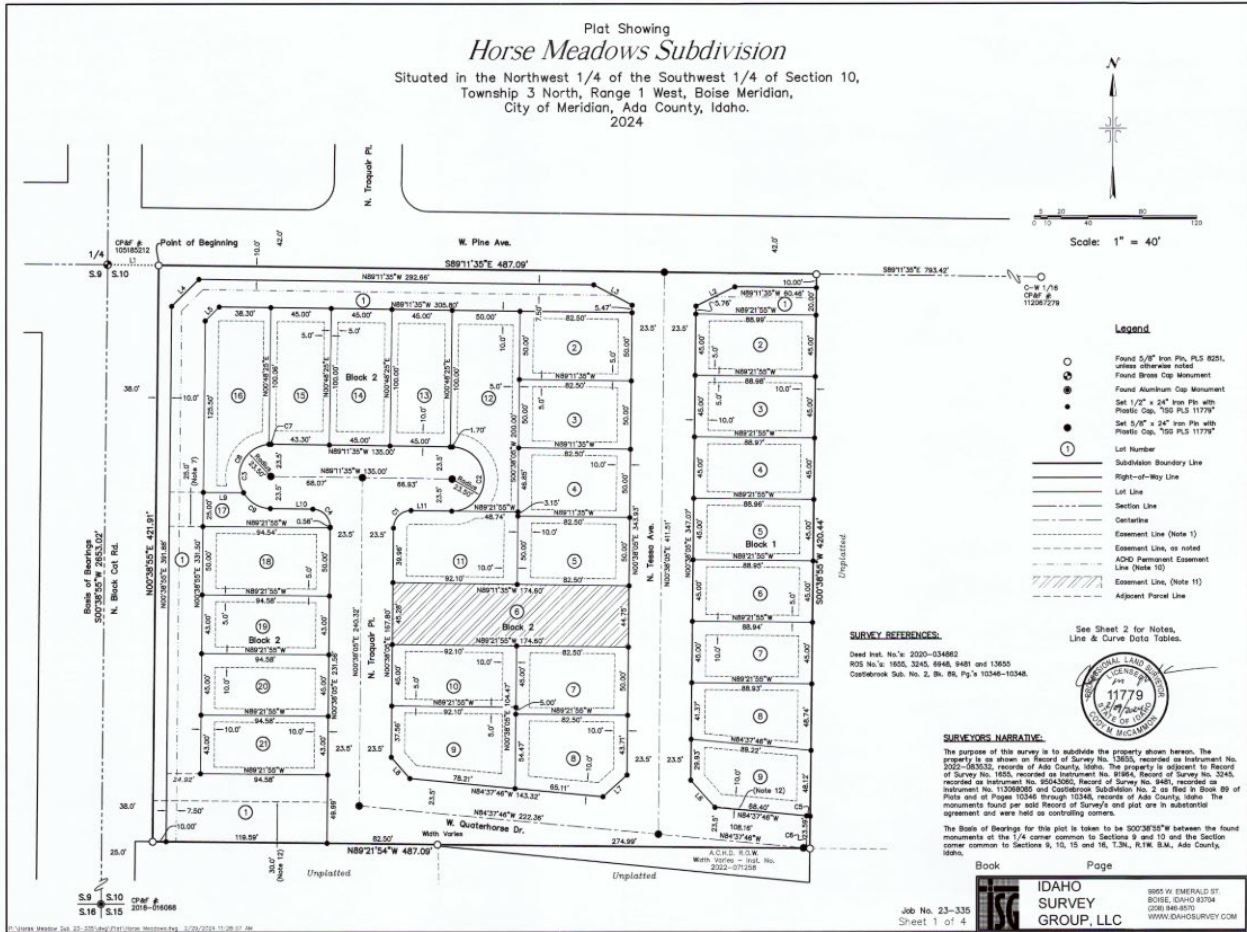
Staff recommends approval of the proposed final plat with the conditions of approval in Section VII of this report.

V. EXHIBITS

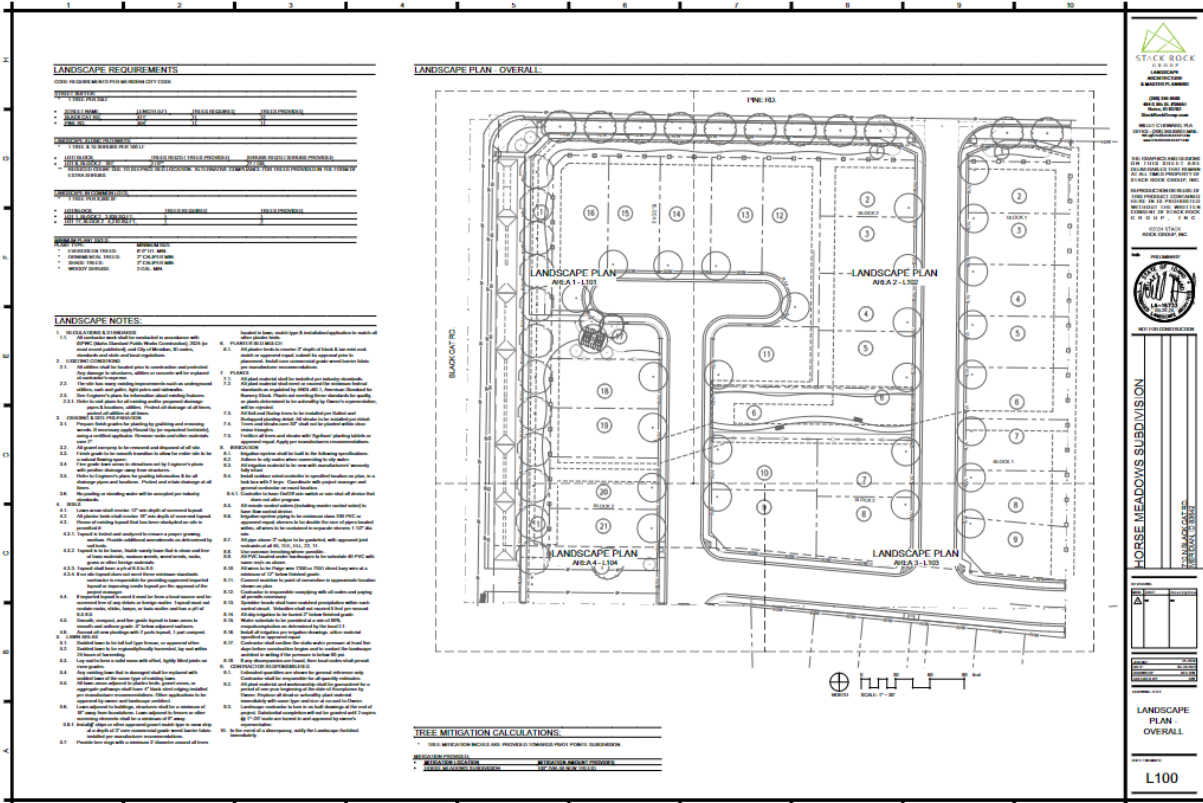
A. Preliminary Plat (dated: 12/8/20)



B. Final Plat



C. Landscape Plan & Amenity Detail (dated: 5/20/24)



STOCK ROCK LANDSCAPE ARCHITECTURE

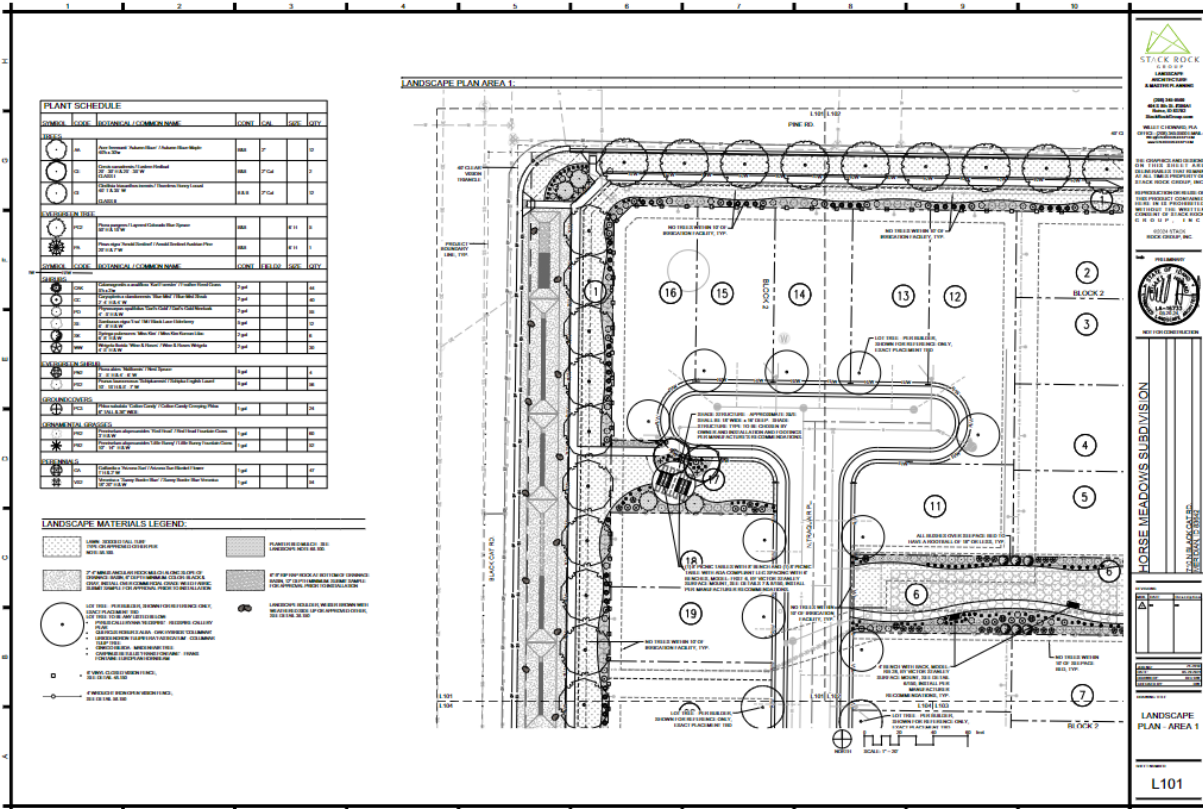
2024 STOCK ROCK GROUP, INC.

1000 N. LAKE ST. SUITE 1000
CHICAGO, IL 60610
TEL: 312.467.1234
WWW.STOCKROCK.COM

HORSE MEADOWS SUBDIVISION

LANDSCAPE PLAN OVERALL

L100



STOCK ROCK LANDSCAPE ARCHITECTURE

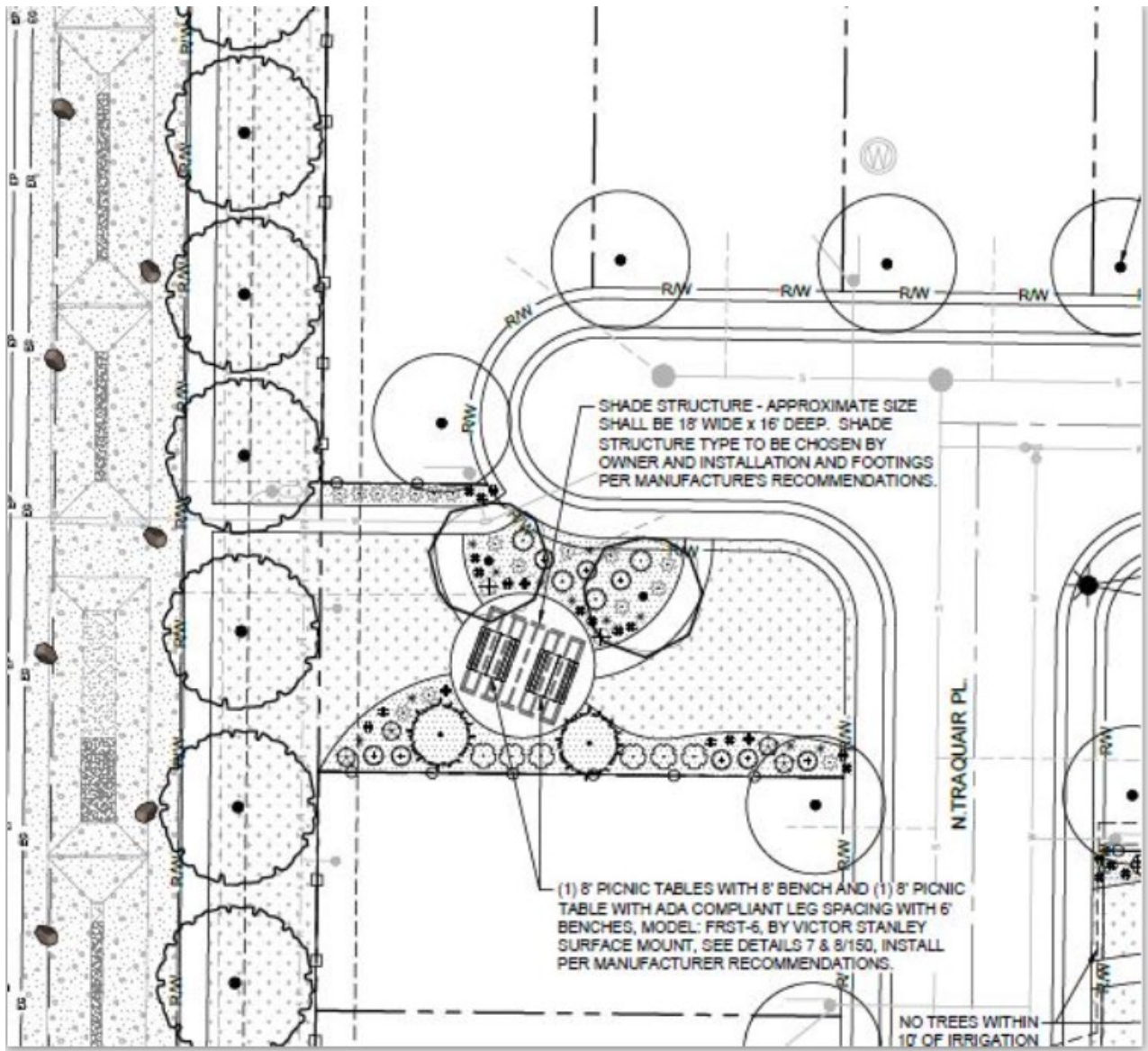
2024 STOCK ROCK GROUP, INC.

1000 N. LAKE ST. SUITE 1000
CHICAGO, IL 60610
TEL: 312.467.1234
WWW.STOCKROCK.COM

HORSE MEADOWS SUBDIVISION

LANDSCAPE PLAN AREA 1

L101



VI. CITY/AGENCY COMMENTS & CONDITIONS

A. Planning Division

Site Specific Conditions:

1. Applicant shall comply with all previous conditions of approval associated with this development (Horse Meadows subdivision ([H-2020-0060](#); MDA [H-2021-0050](#), DA Inst. [#2021-179237](#)).
2. The applicant shall obtain the City Engineer's signature on the subject final plat within two years of the Time Extension approval for the preliminary plat (i.e. by January 12, 2025); *or* apply for a time extension, in accord with UDC 11-6B-7.
3. Prior to submittal for the City Engineer's signature, have the Certificate of Owners and the accompanying acknowledgement signed and notarized.
4. The final plat prepared by Idaho Survey Group, LLC, stamped on 2/29/2024 by Cody M. McCammon, included in Exhibit B shall be revised as follows:
 - a. Note #7: Include the recorded instrument number of the City of Meridian water easement graphically depicted on the plat.
 - b. Note #10: Include the recorded instrument number of the ACHD permanent easement.
5. The landscape plan prepared by Stack Group, dated 5/20/24 included in Exhibit C, shall be revised as follows:
 - a. All storm drainage shall be designed according to the City's adopted standards, specifications, and ordinance per UDC 11-3A-11.
 - b. The ROW along Black Cat Road shall meet the standards outlined in UDC 11-3B-7.C.5; if the unimproved street right-of-way is ten (10) feet or greater from the edge of pavement to edge of sidewalk or property line, the developer shall maintain a ten-foot compacted shoulder meeting the construction standards of the transportation authority and landscape the remainder with lawn or other vegetative ground cover.
 - c. The landscape buffers shall not exceed 65% lawn coverage per UDC 11-3B-7.C.3e.
 - d. Apply for Alternative Compliance for trees missing in the central open space area on lot 6, Block 2.
6. Prior to signature on the Final Plat, the Applicant shall demonstrate that the existing easement that provides access to Parcels S1210325555, S1210325800, & S1210325710) has been extinguished or relocated to the City's satisfaction.
7. Future development shall be consistent with the R-8 dimensional standards listed in UDC Table 11-2A-6 for all buildable lots.
8. Off-street parking is required to be provided in accord with the standards listed in UDC Table 11-3C-6 for single-family dwellings based on the number of bedrooms per unit.
9. The rear and/or sides of new homes facing N. Black Cat Rd. and W. Pone Ave. shall incorporate articulation through changes in materials, color, modulation, and architectural elements (horizontal and vertical) to break up monotonous wall planes and roof lines that are visible from the subject public streets per requirement of the development agreement

10. The Applicant shall adhere to all ACHD conditions of approval.
11. The Applicant shall construct all proposed fencing and/or any fencing required by the UDC, consistent with the standards as outlined in UDC 11-3A-7 and 11-3A-6B, as applicable.
12. Staff's failure to cite specific ordinance provisions or conditions from the preliminary plat and/or development agreement does not relieve the Applicant of responsibility for compliance.

B. Public Works

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=348111&dbid=0&repo=MeridianCity>

C. Kuna School District

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=348148&dbid=0&repo=MeridianCity&cr=1>

D. Ada County Highway District (ACHD)

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=348112&dbid=0&repo=MeridianCity>



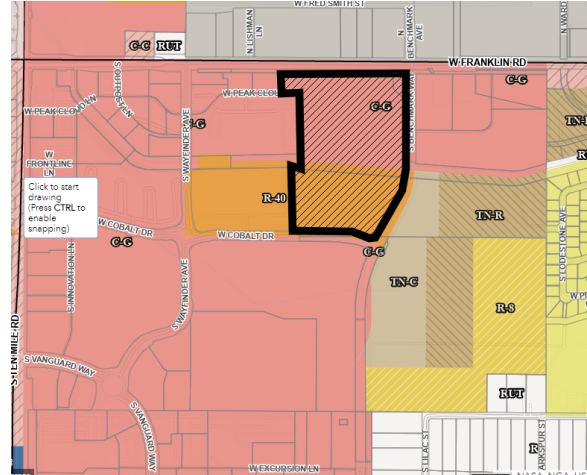
AGENDA ITEM

ITEM TOPIC: Final Plat for TM Creek Subdivision No. 7 (FP-2024-0010) by Brighton Development, Inc., located at 153 S. Benchmark Way

STAFF REPORT
COMMUNITY DEVELOPMENT DEPARTMENT



DATE: 7/9/2024
TO: City Council
FROM: Sonya Allen, Associate Planner
208-884-5533
SUBJECT: FP-2024-0010
TM Creek No. 7
PROPERTY LOCATION:
153 S. Benchmark Way, in the northern
½ of Section 14, T.3N., R.1W.



I. PROJECT DESCRIPTION

Final plat consisting of 10 building lots and one (1) common lot on 22.73-acres of land in the C-G zoning district for TM Creek No. 7.

Note: The proposed final plat is actually the seventh phase of the TM Center Subdivision preliminary plat (H-2020-0074) and includes right-of-way for S. Benchmark Way and a common lot (i.e. Lot 1, Block 2) that was part of the TM Crossing Subdivision preliminary plat (PP-12-003). [Previous phases of the TM Center Subdivision preliminary plat: TM Creek No. 5 (1st phase FP-2021-0027); TM Crossing No. 5 (2nd phase FP-2021-0045); TM Frontline (3rd phase FP-2021-0047); and TM Center Sub. 1 (4th phase FP-2022-0009); TM Center East No. 1 (5th phase FP-2022-021); TM Center East No. 2 (6th phase FP-2024-0008)]

II. APPLICANT INFORMATION

A. Applicant

Zach Meyers, Brighton Development, Inc. – 2929 W. Navigator Dr., Ste. 400, Meridian, ID 83642

B. Owner:

DWT Investments, LLC – 2929 W. Navigator Dr., Ste. 400, Meridian, ID 83642

C. Representative:

Same as Applicant

III. STAFF ANALYSIS

Staff has reviewed the proposed final plat for substantial compliance with the associated preliminary plat (TM Center H-2020-0074) as required by UDC 11-6B-3C.2. The proposed final

plat depicts seven (7) fewer buildable lots than shown on the approved preliminary plat, which is in substantial compliance with the approved preliminary plats as required by UDC 11-6B-3C.

An east/west private street (i.e. W. Peak Cloud Ln.) was previously approved through this site ([A-2023-0036](#)).

Note: Development agreement provision #5.1(11) requires a central amenity to be provided within the overall development. The Applicant states they are making plans to satisfy this requirement in the development area west of Wayfinder, south of Cobalt and east of Innovation. In the near future, they intend to share the concept plan for the central amenity with Staff in accord with the conditions.

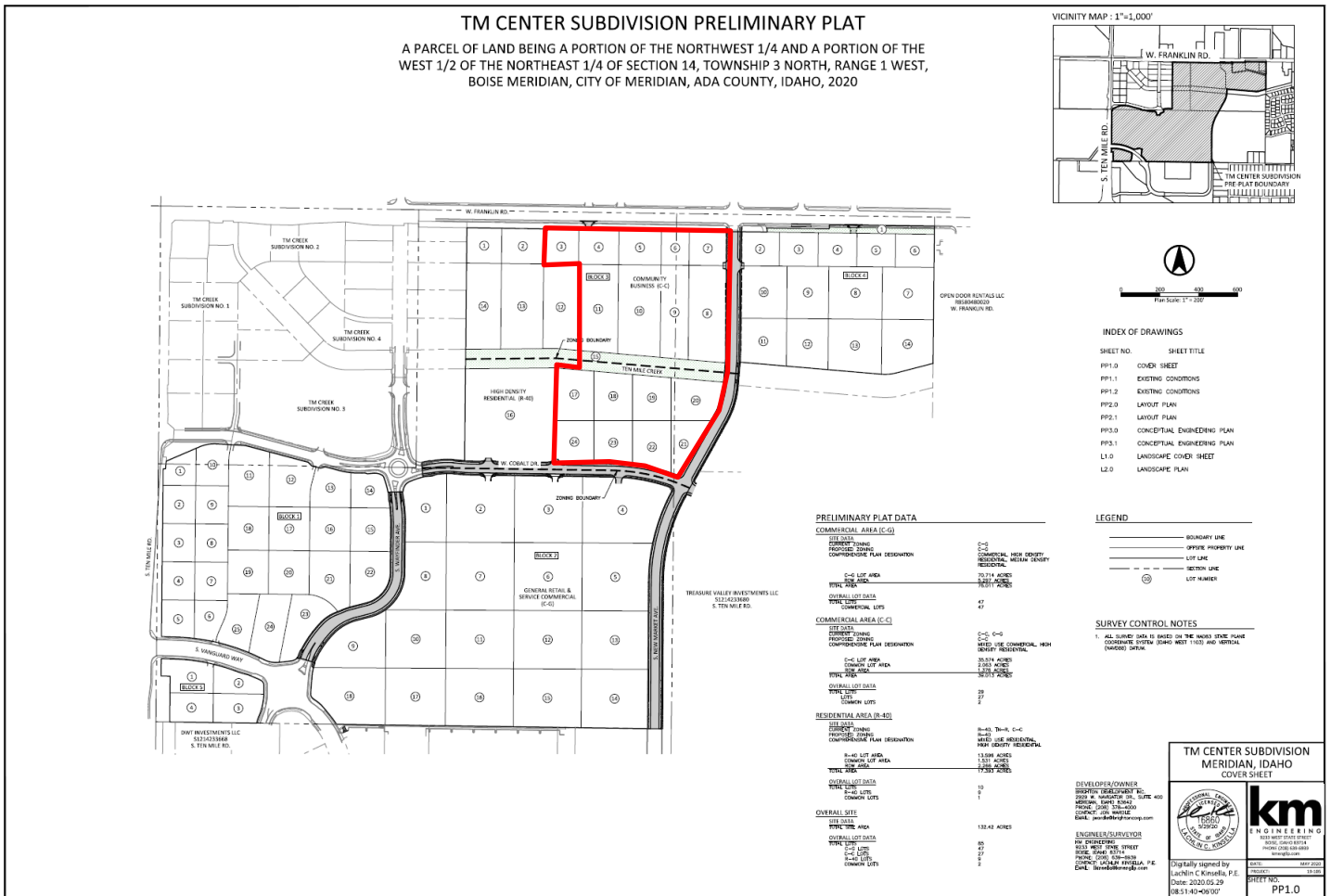
IV. DECISION

A. Staff:

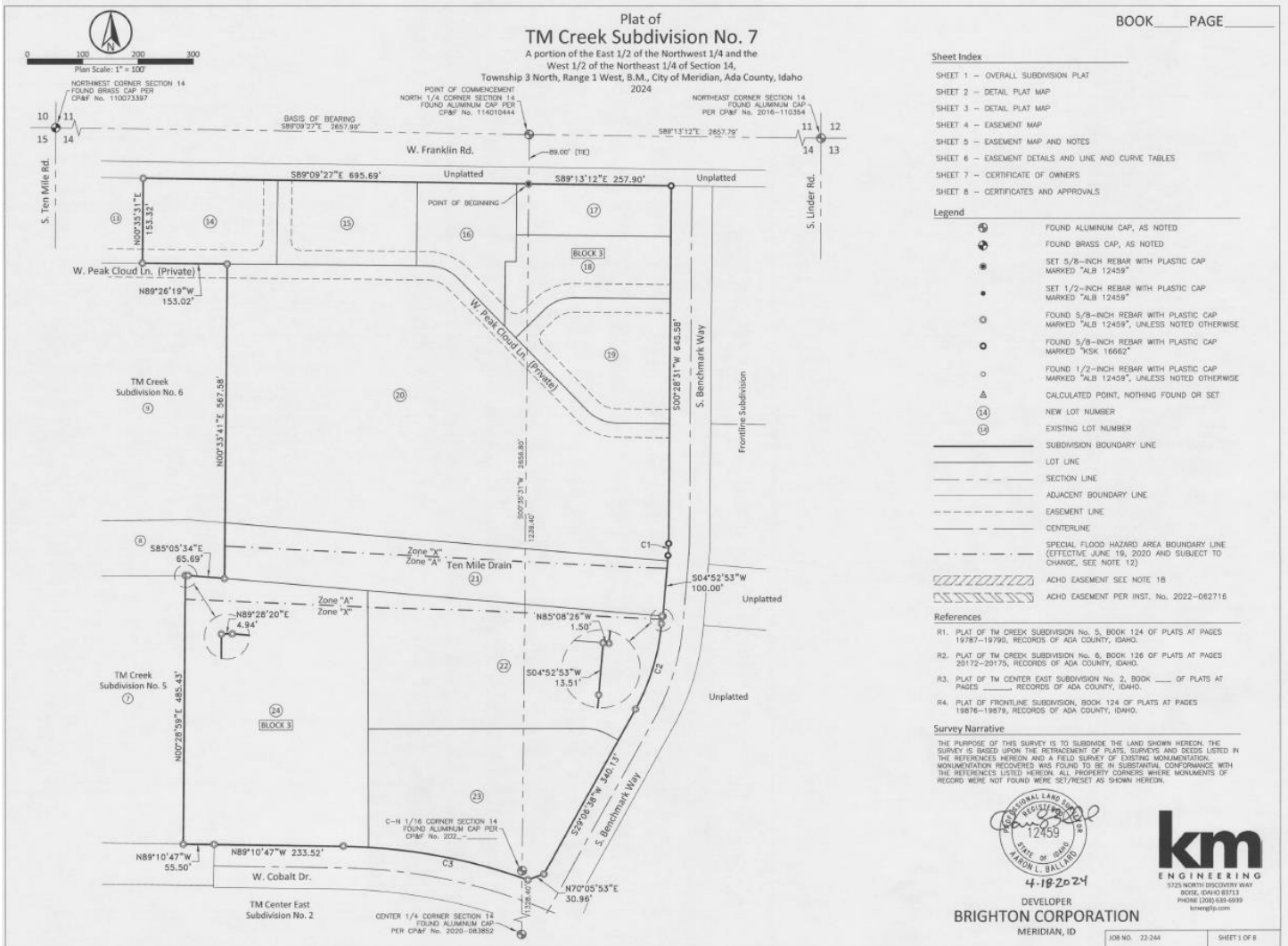
Staff recommends approval of the proposed final plat with the conditions of approval in Section VII of this report.

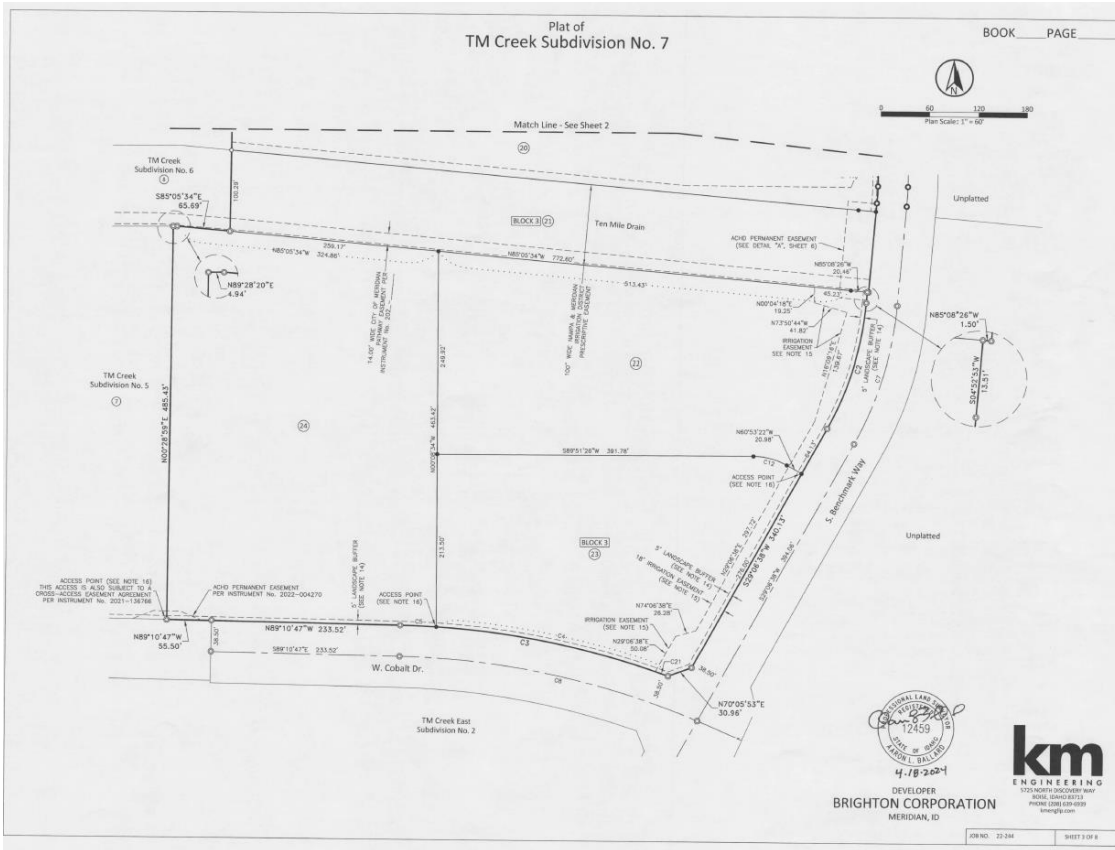
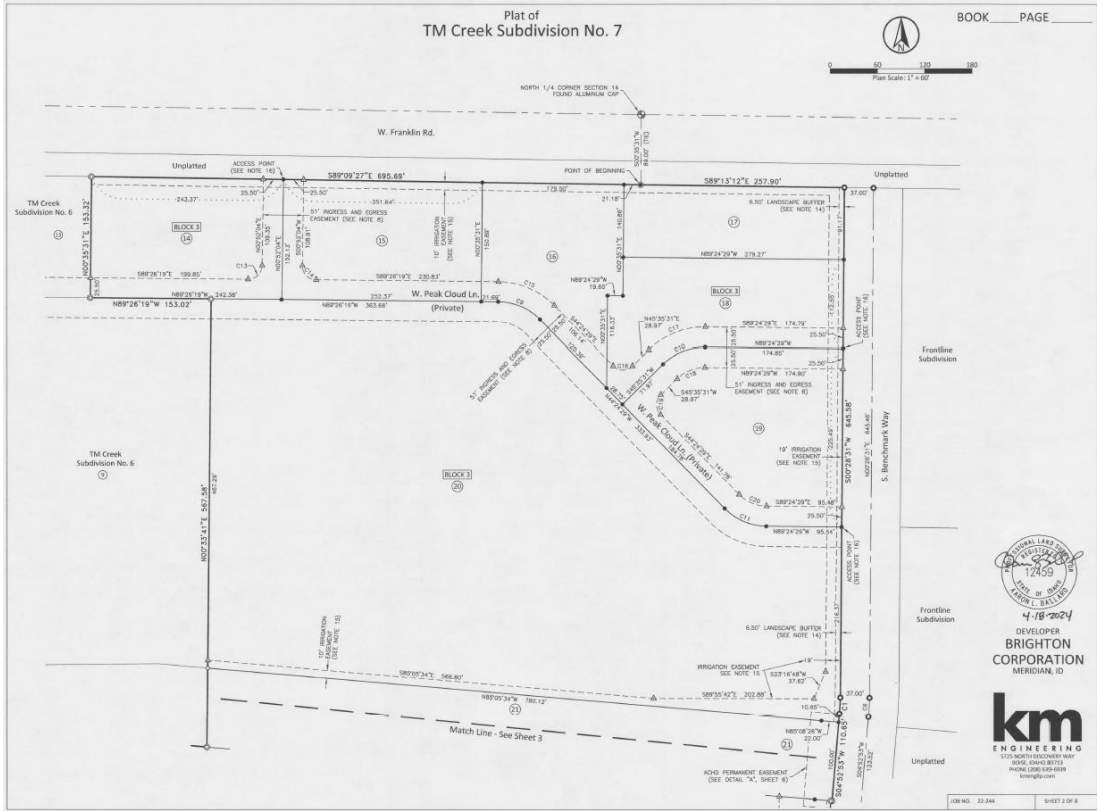
V. EXHIBITS

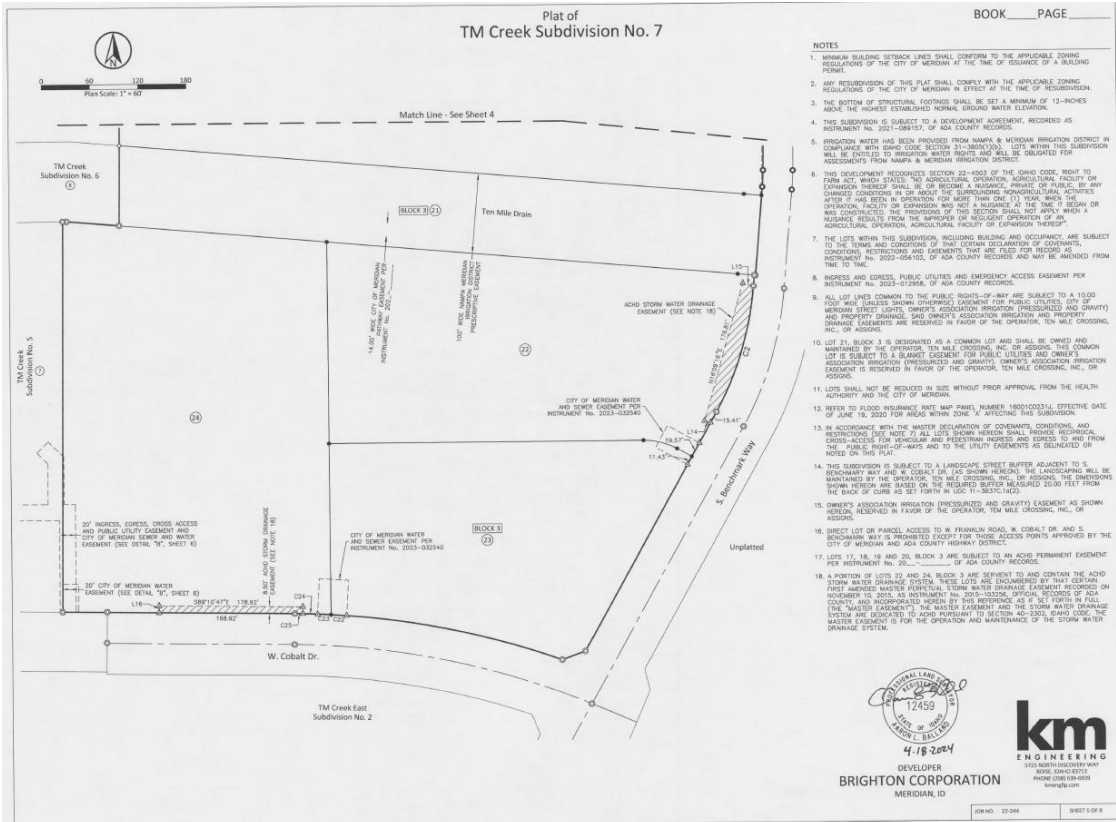
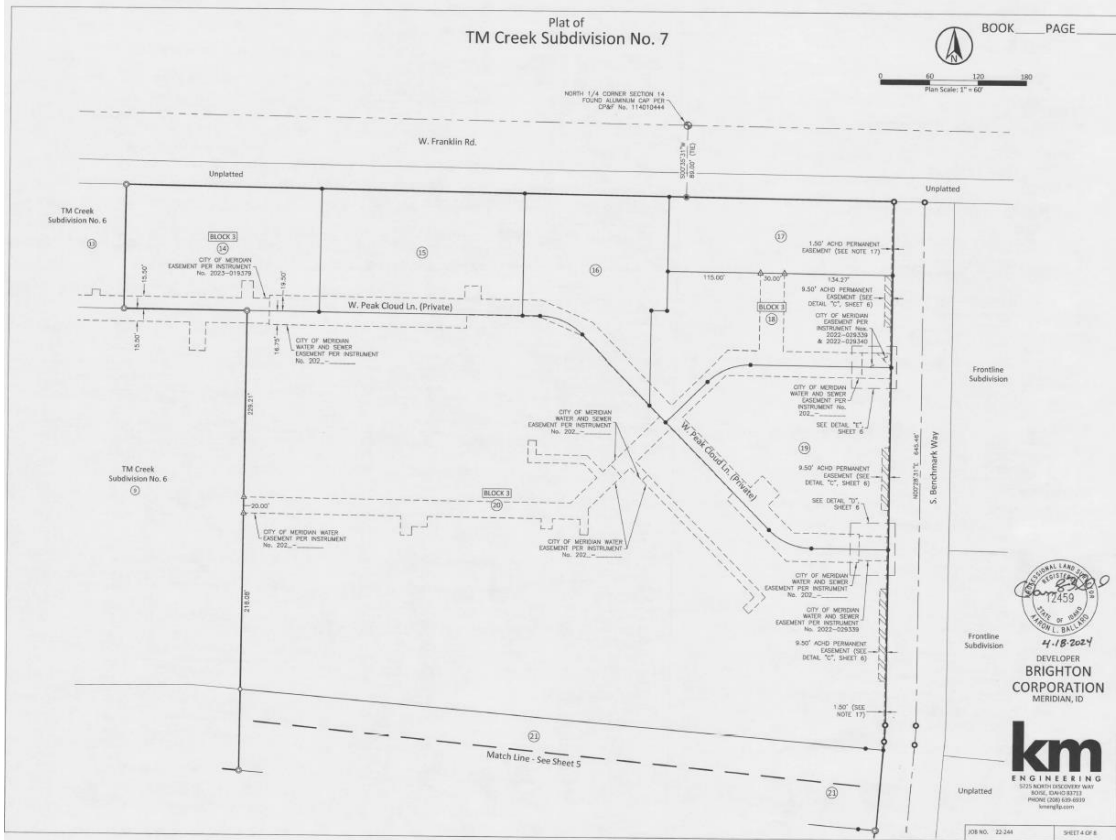
A. Preliminary Plat (dated: May 29, 2020)



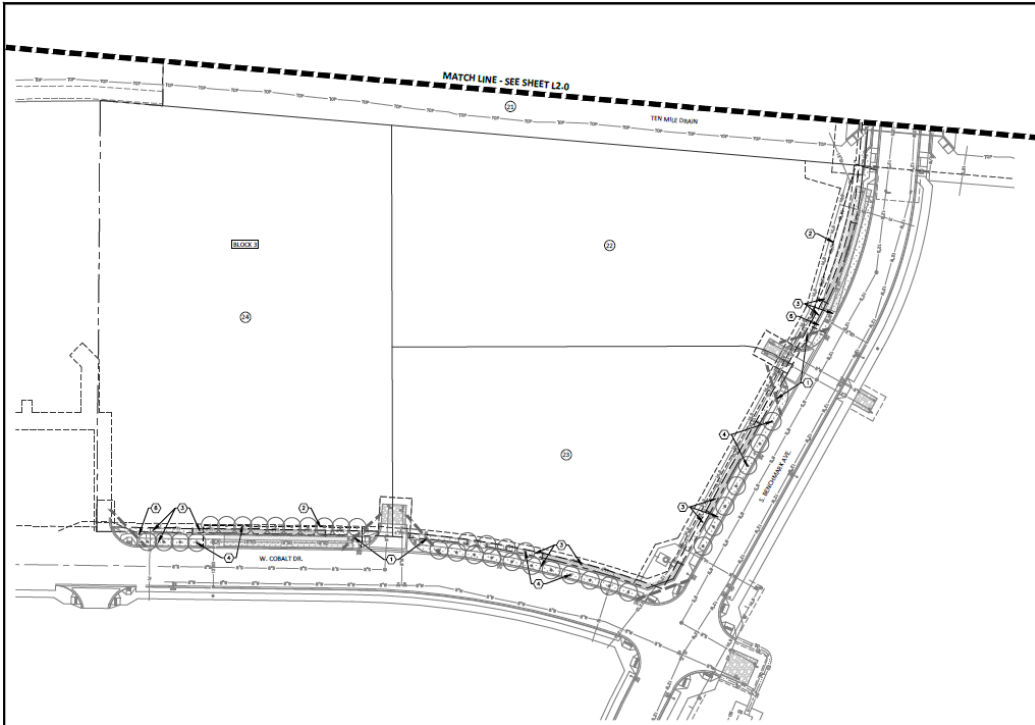
B. Final Plat (dated: 4/18/24)







- NOTES**
- MINIMUM BUILDING SETBACK LINES SHALL CONFORM TO THE APPLICABLE ZONING REGULATIONS OF THE CITY OF MERIDIAN AT THE TIME OF ISSUANCE OF A BUILDING PERMIT.
 - ANY REVISIONS OF THIS PLAT SHALL COMPLY WITH THE APPLICABLE ZONING REGULATIONS OF THE CITY OF MERIDIAN IN EFFECT AT THE TIME OF REVISION.
 - THE BOTTOM OF STRUCTURAL FOOTINGS SHALL BE SET A MINIMUM OF 12-INCHES ABOVE THE HIGHEST ESTABLISHED NORMAL SURROUNDING WATER ELEVATION.
 - THIS SUBDIVISION IS SUBJECT TO A DEVELOPMENT AGREEMENT, RECORDED AS INSTRUMENT NO. 2023-03943, OF ADA COUNTY RECORDS.
 - IRRIGATION WATER HAS BEEN PROVIDED FROM NAMPA & MERIDIAN IRRIGATION DISTRICT IN COMPLIANCE WITH IRRIGATION CODE SECTION 21-1004(3). LOTS WITHIN THIS SUBDIVISION WILL BE ENTITLED TO SPOKANE WATER RIGHTS AND WILL BE OBLIGATED FOR ASSOCIATION FEE WITHIN A MERIDIAN IRRIGATION DISTRICT.
 - THIS DEVELOPMENT RECOGNIZES SECTION 23-4503 OF THE IDAHO CODE, RIGHT TO FARM ACT, WHICH STATES: "NO AGRICULTURAL, FORESTRY, OR RECREATION ACTIVITY OR EXPANSION THEREOF SHALL BE OR BECOME A VIOLATION, PRIVATE OR PUBLIC, BY ANY CHANGED ZONING OR BY ANY OTHER SUBSEQUENT MUNICIPAL, LOCAL, STATE, FEDERAL, OR FEDERAL ACT IF HAS BEEN IN OPERATION FOR MORE THAN ONE (1) YEAR, WITH THE EXCEPTION OF THE RIGHT TO FARM ACT, WHICH STATES: "NO AGRICULTURAL, FORESTRY, OR RECREATION ACTIVITY OR EXPANSION THEREOF SHALL BE OR BECOME A VIOLATION, PRIVATE OR PUBLIC, BY ANY CHANGED ZONING OR BY ANY OTHER SUBSEQUENT MUNICIPAL, LOCAL, STATE, FEDERAL, OR FEDERAL ACT IF HAS BEEN IN OPERATION FOR MORE THAN ONE (1) YEAR, WITH THE EXCEPTION OF THE RIGHT TO FARM ACT."
 - THE LOTS WITHIN THIS SUBDIVISION, INCLUDING BUILDING AND OCCUPANCY, ARE SUBJECT TO THE TERMS AND CONDITIONS OF THE BEST-INTEREST DECLARATION AND OTHER CONDITIONS, RESTRICTIONS AND EASEMENTS THAT ARE FILED FOR RECORD AS INSTRUMENT NO. 2023-03943, OF ADA COUNTY RECORDS AND MAY BE REVOKED FROM TIME TO TIME.
 - RIGHTS AND EASEMENTS, PUBLIC UTILITIES AND EASEMENT ACCESS EASEMENT PER INSTRUMENT NO. 2023-03943, OF ADA COUNTY RECORDS.
 - ALL LOT LINES COMMON TO THE PUBLIC RIGHTS-OF-WAY ARE SUBJECT TO A 15.00 FOOT WIDE (FIFTEEN FEET) COMMON EASEMENT FOR PUBLIC UTILITIES AND OTHER MERIDIAN STREET LIGHTS, OWNER'S ASSOCIATION IRRIGATION (PRESURIALIZED AND GRAVITY) AND PERPETRUAL EASEMENT AND PROPERTY ASSOCIATION IRRIGATION AND PROPERTY SHOWN HEREIN ARE RESERVED IN FAVOR OF THE OPERATOR, TEN MILE CROSSING, INC., OR ASSIGNS.
 - LOT 21, BLOCK 3 IS DESIGNATED AS A COMMON LOT AND SHALL BE OWNED AND MAINTAINED BY THE OPERATOR, TEN MILE CROSSING, INC., OR ASSIGNS. THIS COMMON LOT IS SUBJECT TO A GRANT EASEMENT FOR PUBLIC UTILITIES AND OWNER'S ASSOCIATION IRRIGATION (PRESURIALIZED AND GRAVITY) OWNER'S ASSOCIATION IRRIGATION EASEMENT IS RESERVED IN FAVOR OF THE OPERATOR, TEN MILE CROSSING, INC., OR ASSIGNS.
 - LOTS SHALL NOT BE DIVIDED IN SIZE WITHOUT PRIOR APPROVAL FROM THE HEALTH DEPARTMENT AND THE CITY OF MERIDIAN.
 - REFER TO FLOOD INSURANCE RATE MAP PANEL NUMBER 180303031, EFFECTIVE DATE OF JUNE 19, 2020 FOR AREAS WITHIN ZONE 4 AFFECTING THIS SUBDIVISION.
 - IN ACCORDANCE WITH THE WATER DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS (SEE NOTE 7) ALL LOTS SHOWN HEREIN SHALL PROVIDE RECREATIONAL CROSS-ACCESS FOR VEHICULAR AND PEDESTRIAN INGRESS AND EGRESS TO AND FROM THE PUBLIC RIGHTS-OF-WAY AND TO THE UTILITY EASEMENTS AS DELINEATED OR NOTED ON THIS PLAT.
 - THIS SUBDIVISION IS SUBJECT TO A LANDSCAPE STREET BUFFER ADJACENT TO S. BENCHMARK WAY AND W. COBALT DR. (AS SHOWN HEREIN). THE LANDSCAPING WILL BE MAINTAINED BY THE OPERATOR, TEN MILE CROSSING, INC., OR ASSIGNS. THE EASEMENTS SHOWN HEREIN ARE BASED ON THE REQUIRED BUFFER MEASURED 20.00 FEET FROM THE BACK OF CURB AS SET FORTH IN IUC 11-3037.10(2).
 - OWNER'S ASSOCIATION IRRIGATION (PRESURIALIZED AND GRAVITY) EASEMENT IS SHOWN HEREIN. THE EASEMENT IS RESERVED IN FAVOR OF THE OPERATOR, TEN MILE CROSSING, INC., OR ASSIGNS.
 - SHARED LOT OR PARCEL ACCESS TO W. FRANKLIN ROAD, W. COBALT DR. AND S. BENCHMARK WAY IS PERMITTED EXCEPT FOR THOSE ACCESS POINTS APPROVED BY THE CITY OF MERIDIAN AND ADA COUNTY RECORDS.
 - A PORTION OF LOTS 22 AND 24, BLOCK 3 ARE SERVIENT TO AND CONTAIN THE ACHD STORM WATER DRAINAGE SYSTEM. THESE LOTS ARE INCUMBENT BY THE BEST-INTEREST DECLARATION AND OTHER MERIDIAN STREET LIGHTS, OWNER'S ASSOCIATION IRRIGATION (PRESURIALIZED AND GRAVITY) AND PERPETRUAL EASEMENT AND PROPERTY ASSOCIATION IRRIGATION AND PROPERTY SHOWN HEREIN. THESE LOTS IN FULL, THE MASTER EASEMENT AND THE MASTER EASEMENT AND THE MASTER EASEMENT SYSTEM ARE DEDICATED TO ACHD PURSUANT TO SECTION 40-1303, IDAHO CODE. THE MASTER EASEMENT IS FOR THE OPERATION AND MAINTENANCE OF THE STORM WATER DRAINAGE SYSTEM.



PLANT SCHEDULE

SYMBOL	QTY	BOTANICAL / COMMON NAME	SIZE	NATURAL HOUS
(Symbol: Circle with dot)	01	EXISTING TREES TO REMAIN		PRESERVE AND PROTECT
(Symbol: Circle with cross)	02	EXISTING TREES TO BE REMOVED		REMOVE

SYMBOL	QTY	BOTANICAL / COMMON NAME	COMET
(Symbol: Square with dots)	03	EXISTING GRASS TO REMAIN	
(Symbol: Square with cross-hatch)	04	EXISTING GRASS TO BE REMOVED	

SYMBOL	QTY	BOTANICAL / COMMON NAME	COMET
(Symbol: Square with diagonal lines)	05	EXISTING GRASS TO REMAIN	
(Symbol: Square with horizontal lines)	06	EXISTING GRASS TO BE REMOVED	

KEY NOTES (TYPICAL) (G)

1. CLEAR VIEW TRIANGLE: NO TREES SHALL BE PLANTED WITHIN A CLEAR VIEW TRIANGLE. THE MAXIMUM CLEARANCE OF ANY VEHICLE SHOULD BE 10 FEET WITHIN THE CLEAR VIEW TRIANGLE SHALL BE 2' FROM THE ADJACENT STREET DRIVE.
2. IF ANY NEWLY CLEAR TRUCK TRAILS SHALL NOT BE PLANTED WITHIN THE 10' CLEAR ZONE OF ALL EXISTING TRUCK TRAIL STRUCTURES, OR PARKING.
3. EXISTING LANDSCAPING AND IRRIGATION TO REMAIN: RETAIN, PROTECT, AND OR ADJUST AS NECESSARY. CONSTRUCTION SHALL FIELD BEST PRACTICES OF DETOURING AND INSTALL AND AVOID PLANT DAMAGE AS NECESSARY. MONITOR TO PREVENT AND ADDRESS LANDSCAPE DAMAGE AS NECESSARY. RESPONSIBILITY TO REPAIR ALL EXISTING LANDSCAPE PLANTING AREAS AND IRRIGATION EQUIPMENT DAMAGED AS A RESULT OF NEW CONSTRUCTION SHALL REMAIN WITH THE CONTRACTOR. THE CONTRACTOR SHALL OBTAIN THE ORIGINAL PLANNING SYSTEM RECORDS FROM THE CITY ENGINEER TO VERIFY THE EXISTING IRRIGATION SYSTEM. THE CONTRACTOR SHALL VERIFY THE EXISTING IRRIGATION SYSTEM AND VERIFY THE EXISTING IRRIGATION SYSTEM TO BE REPAIRED OR REPLACED AS NECESSARY. THE CONTRACTOR SHALL VERIFY THE EXISTING IRRIGATION SYSTEM SHALL MAINTAIN A MINIMUM CLEARANCE OF 10' FROM THE PLANTING TO THE EXISTING IRRIGATION SYSTEM. THE CONTRACTOR SHALL VERIFY THE EXISTING IRRIGATION SYSTEM SHALL MAINTAIN A MINIMUM CLEARANCE OF 10' FROM THE PLANTING TO THE EXISTING IRRIGATION SYSTEM DURING THE COURSE OF CONSTRUCTION.
4. EXISTING TREES TO REMAIN: PRESERVE AND PROTECT: SEE PLANT SCHEDULE AND THE PROTECTION NOTES.
5. EXISTING GRASSPACES TO REMAIN: PRESERVE AND PROTECT.
6. EXISTING SIDEWALKS TO REMAIN: PRESERVE AND PROTECT.

LANDSCAPE PLAN
Plan Scale 1" = 20'



NO.	DATE	REVISIONS

TM CREEK SUBDIVISION NO. 7
MERRIDIAN, IDAHO
LANDSCAPE PLAN



DESIGN BY:	WHS
CHECKED BY:	WHS
DATE:	06/20/2024
PROJECT:	32424
SHEET NO.:	L3.0

VI. CITY/AGENCY COMMENTS & CONDITIONS

A. Planning Division

Site Specific Conditions:

1. Applicant shall comply with all previous conditions of approval associated with this development (TM Center [H-2020-0074](#), DA Inst. [#2021-089157](#)).
2. The applicant shall obtain the City Engineer's signature on the subject final plat within two years of the City Engineer's signature on the previous phase final plat, *or* apply for a time extension, in accord with UDC 11-6B-7.
3. Prior to submittal for the City Engineer's signature, have the Certificate of Owners and the accompanying acknowledgement signed and notarized.
4. The final plat prepared by KM Engineering, stamped on 4/18/24 by Aaron L. Ballard, included in Exhibit B shall be revised as follows:
 - a. Note #17: Include the recorded instrument number of the ACHD permanent easement.
 - b. A cross-access/ingress-egress easement shall be granted via a note on the plat or a separate recorded agreement between all non-residential lots in accord with UDC 11-3A-3A.2 and preliminary plat condition #2j.
 - c. Include the recorded instrument number of the 14' wide City of Meridian pathway easement graphically depicted on the plat on Sheet 5.
 - d. Include the recorded instrument number of the City of Meridian water and sewer easement graphically depicted on the plat on Sheet 4.
 - e. Include the recorded instrument number of the City of Meridian water easement graphically depicted on the plat on Sheet 4.
 - f. Include the number of the C-N 1/16 corner section 14 found aluminum cap per CP&F No. 202_- _____ on Sheet 1.
 - g. In the References notes on Sheet 1, include the book and page numbers of TM Center East Subdivision No. 2.
5. The landscape plan prepared by KM Engineering, dated 4/18/24 included in Exhibit C, shall be revised as follows:
 - a. Depict a 10-foot wide multi-use pathway along the south side of the Ten Mile Creek within the easement for such with landscaping on either side of the pathway per the standards in UDC 11-3B-12C as set forth in development agreement provision #5.1.34. Pathway construction may be deferred from the final plat improvements but shall be completed prior to issuance of a certificate of occupancy for structures on adjoining Lots 22–24, Block 3.
 - b. Depict landscaping within the street buffers along W. Franklin Rd., W. Cobalt Dr. and S. Benchmark Way per the standards listed in UDC [11-3B-7C.3a](#) – all required landscape buffers along streets shall be planted with trees and shrubs, lawn or other vegetative groundcover. If an easement prohibits trees from being located within the street buffer, trees shall be depicted alongside the buffer outside of the easement.

6. A 14-foot wide public pedestrian easement shall be submitted to the Planning Division for the multi-use pathway along the south side of the Ten Mile Creek prior to signature on the final plat by the City Engineer.
7. The subject property shall be subdivided prior to issuance of any Certificates of Occupancy for the site per requirement of the Development Agreement.
8. Staff's failure to cite specific ordinance provisions or conditions from the preliminary plat and/or development agreement does not relieve the Applicant of responsibility for compliance.

B. Public Works

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=350065&dbid=0&repo=MeridianCity>

C. Department of Environmental Quality (DEQ)

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=352869&dbid=0&repo=MeridianCity>

D. Kuna School District

<https://weblink.meridiancity.org/WebLink/DocView.aspx?id=350089&dbid=0&repo=MeridianCity>



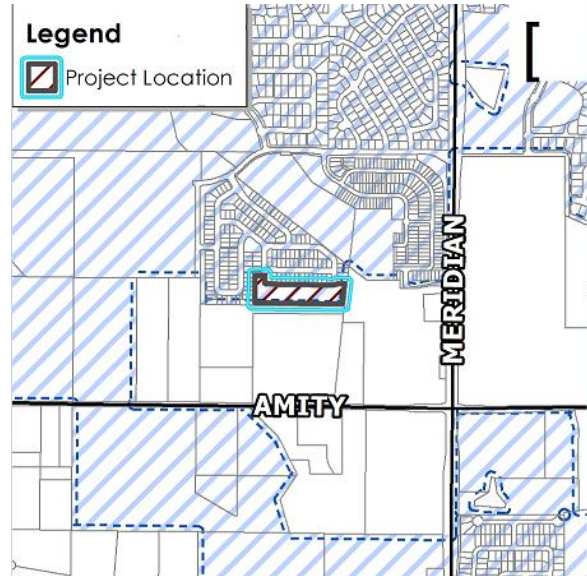
AGENDA ITEM

ITEM TOPIC: Final Plat Modification for Graycliff Estates Subdivision No. 5 (MFP-2024-0001) by KB Homes, generally located south of W. Harris St. and west of S. Meridian Rd.

STAFF REPORT
COMMUNITY DEVELOPMENT DEPARTMENT



HEARING DATE: 7/9/2024
TO: Mayor & City Council
FROM: Nick Napoli, Assistant Planner
208-884-5533
SUBJECT: Graycliff Estates No. 5
MFP-2024-0001
LOCATION: Generally located south of W. Harris St.
and west of S. Meridian Rd., in SE ¼ of
Section 25, T.3N., R.1W.



I. PROJECT DESCRIPTION

Final plat modification to add another lot to the fifth and final phase of Graycliff Estates Subdivision No. 5.

II. APPLICANT INFORMATION

A. Applicant:

Sabrina Durtschi, KB Homes – 1414 W. Bannock Street, Boise, ID 83702

B. Owner:

Sabrina Durtschi, KB Homes – 1299 N. Orchard Street, Boise, ID 83706

C. Representative:

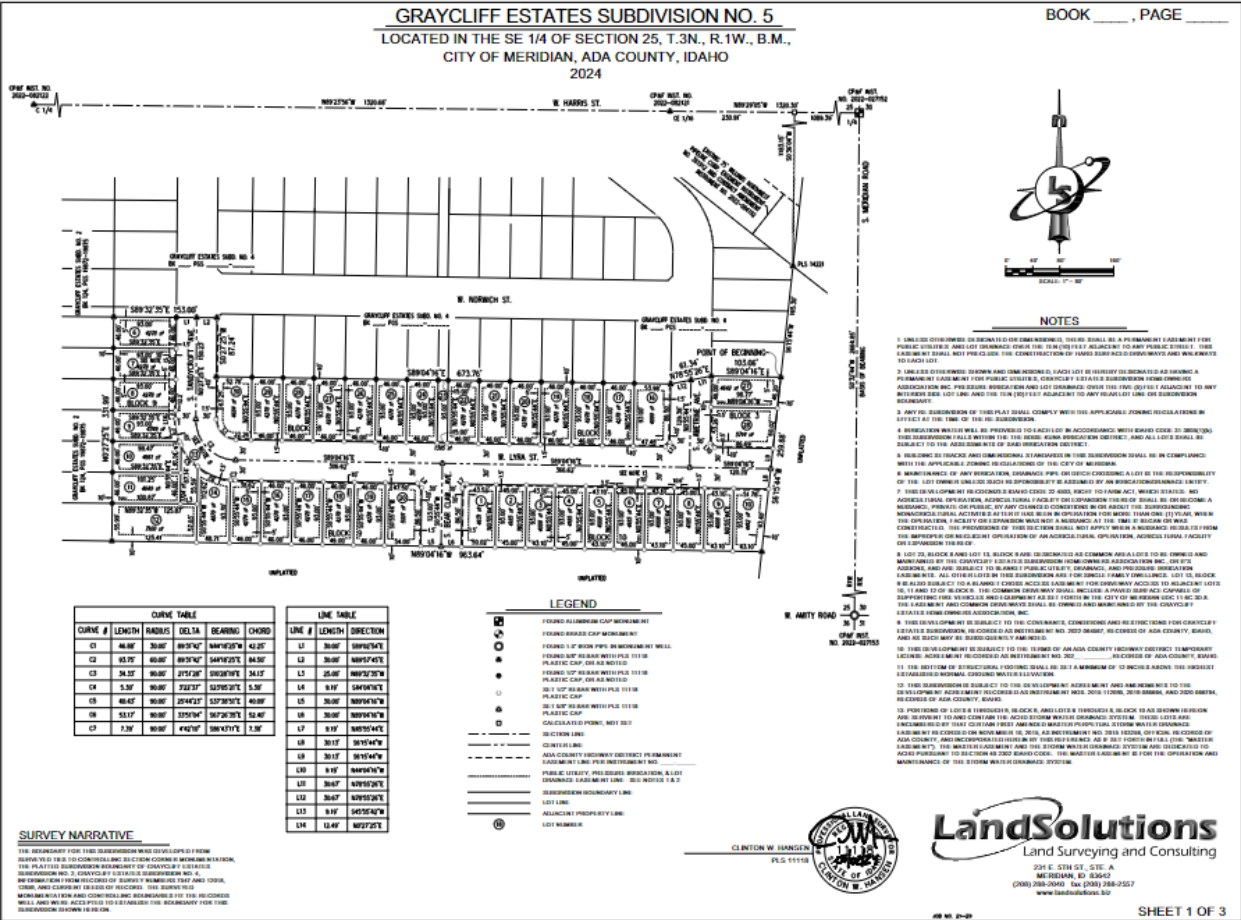
Same as applicant

III. STAFF ANALYSIS

The final plat ([FP-2023-0029](#)) for Graycliff Estates Subdivision No. 5 was approved by City Council on February 6, 2024 and has not been recorded. The Applicant proposes to add an additional lot as the preliminary plat was approved for 200 lots and after several phases realized they are only proposed or platted a total of 199 lots. The purpose of this modification is to create the 200th buildable lots that were entitled with the preliminary plat. With the addition of another lot, the applicant was able to reconfigure several lots while still meeting the R-8 dimensional standards. Since the subdivision has not been recorded, there are no modifications needed with the county.

DECISION

B. Amended Final Plat with an additional lot



V. CITY/AGENCY COMMENTS

A. PLANNING DIVISION

1. Applicant shall meet all terms of the approved final plat applications approved for this site (FP-2023-0029, DA Instrument #2020-066784).



AGENDA ITEM

ITEM TOPIC: Approval of Task Order 10038.e to Consor for Services during Construction to Can Ada Lift Station and Gravity Line for the Not-to-Exceed amount of \$385,842.00.



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Agenda

From: Sandra Ramirez, Procurement Div. **Meeting Date:** July 9, 2024
Presenter: N/A **Estimated Time:** 0.00
Topic: Approval of Task Order 10038.e to Consor for Services during Construction to Can Ada Lift Station and Gravity Line for the Not-to-Exceed amount of \$385,842.00.

Recommended Council Action:

Approve Task Order 10038.e and authorize Procurement Manager to execute both Task Order and Purchase Order (PO) for the Not-to-Exceed amount of \$385,842.00.

Background:

No additional information.



Mayor Robert E. Simison

City Council Members:

Luke Cavener, President
Liz Strader, Vice President
Brian Whitlock
Doug Taylor
John Overton
Anne Little Roberts

TO: Mayor Robert E. Simison
Members of the City Council

FROM: *David Briggs, P.E., P.M.P.*

DATE: *July 1, 2024*

SUBJECT: TASK ORDER #10038. __ FOR THE CAN ADA LIFT STATION & GRAVITY LINE SERVICES DURING CONSTRUCTION WITH CONSOR NORTH AMERICA, INC. FOR A NOT TO EXCEED AMOUNT OF \$385,842.00 PURSUANT TO THE MASTER SERVICE AGREEMENT APPROVED BY THE CITY COUNCIL OCTOBER _____

REQUESTED COUNCIL DATE:

I. RECOMMENDED ACTION

A. Move to:

1. Approve Task Order 10038. __ with Consor North America, Inc. for the Can Ada Lift Station and Gravity Line Services During Construction, for a not-to-exceed cost of \$385,842.00
2. Authorize the Mayor to sign the agreement

II. DEPARTMENT CONTACT PERSONS

David Briggs, P.E, P.M.P, Staff Engineer II	208-489-0347
Clint Dolsby, P.E., Assistant City Engineer	208-489-0341
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-985-1259

III. DESCRIPTION

A. Background

The City of Meridian 2017 Collection System Master Plan (CSMP) identified the Can Ada Lift Station (LS) as a future regional lift station required to serve the full build out of the master plan study area. The LS will be located southeast of the intersection of N. Can Ada Rd. and W. McMillian Rd. The City obtained a 1.6-acre site for the LS in 2022. This LS and associated infrastructure are necessary to service Growth in a four-square mile area (previously the Fields District), including the proposed Cole Valley Christen School.

- B. Proposed Project
 CONSOR NORTH AMERICA, INC. will provide engineering services for the construction support services of the project. This Task Order will allow Consor to assist the City during construction of the Can Ada Lift Station and Gravity Line.
- C. Consultant Selection
 CONSOR NORTH AMERICA, INC. was selected for this project due to their expertise in the design and analysis of sewer lift stations of similar size and scope.

IV. IMPACT

- A. Strategic Impact:
 This project meets our mission requirements to identify and prioritize work to anticipate, plan and provide public services and facilities that support the needs of our growing community, ensure modern, reliable facilities while maintaining financial stewardship.
- B. Service/Delivery Impact:
 Providing a lift station at the intersection of Can Ada Rd and McDermott Rd is keeping in line with the approved sewer master plan and allows for current demands and future plans for this area.
- C. Fiscal Impact:

Project Costs:

Fiscal Year 2022	Can Ada Lift Station Concept Design	\$181,871.00
Fiscal Year 2023	Can Ada Lift Station & Gravity Line – Final Design	\$837,379.00
Fiscal Year 2024	Can Ada Lift Station and Gravity Line Services During Construction	\$385,842.00
	Total Design Cost	\$1,405,092.00

Construction scheduled to be advertised August 2024.

Project Funding

FY 2022		\$500,000
FY 2023		\$2,200,000
FY 2024		\$12,600,000
FY 2025		\$6,200,000
	Total Available Funding	\$21,500,000.00

V. ALTERNATIVES

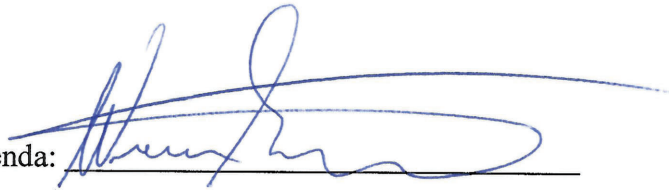
No alternatives to this project at this time.

VI. TIME CONSTRAINTS

Council's approval will allow this project to continue and allow for this LS to be constructed which will serve future communities and the future Cole Valley Christian School.

VII. LIST OF ATTACHMENTS

Approved for Council Agenda:



CONTRACT CHECKLIST

I. PROJECT INFORMATION

Date:	5.24.24	REQUESTING DEPARTMENT	Public Works
Project Name:	Can Ada Lift Station and Gravity Line		
Project Manager:	David Briggs	Contract Amount:	\$385,842
Contractor/Consultant/Design Engineer:	Conсор North America, Inc.		
Is this a change order?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
		Change Order No. _____	

II. BUDGET INFORMATION (Project Manager to Complete)	III. Contract Type
---	---------------------------

Fund: 60	Budget Available (Purchasing attach report):	
Department: 3590	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Construction <input checked="" type="checkbox"/>
GL Account: 96144	FY Budget: 24	Task Order <input type="checkbox"/>
Project Number: 10038.e	Enhancement: Yes <input type="checkbox"/> No <input type="checkbox"/>	Professional Service <input type="checkbox"/>
Will the project cross fiscal years? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Equipment <input type="checkbox"/>
		Grant <input type="checkbox"/>

IV. GRANT INFORMATION - to be completed only on Grant funded projects

Grant #:	Wage Determination Received	Wage Verification 10 Days prior to bid due date	Debarment Status (Federal Funded)
	Print and Attach the determination	Print, attach and amend bid by addendum (if changed)	www.sam.gov Print and attach

V. BASIS OF AWARD

BID	RFP / RFQ	TASK ORDER
Award based on Low Bid	Highest Ranked Vendor Selected	Master Agreement Category: 2B
(Bid Results Attached) Yes <input type="checkbox"/> No <input type="checkbox"/>	(Ratings Attached) Yes <input type="checkbox"/> No <input type="checkbox"/>	Date MSA Roster Approved: 10.1.2021
Typical Award Yes <input type="checkbox"/> No <input type="checkbox"/>		
If no please state circumstances and conclusion: _____		
Date Award Posted: _____	7 day protest period ends: _____	

VI. CONTRACTOR / CONSULTANT REQUIRED INFORMATION

PW License _____	Expiration Date: _____	Corporation Status: Active-Existing
Insurance Certificates Received (Date): _____	Expiration Date: _____	Rating: _____
Payment and Performance Bonds Received (Date): _____	Rating: _____	
Builders Risk Ins. Req'd: Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, has policy been purchased? _____	
<small>(Only applicabile for projects above \$1,000,000)</small>		

VII. TASK ORDER SELECTION (Project Manager to Complete)

Reason Consultant Selected	<input checked="" type="checkbox"/>	1	Performance on past projects
<i>Check all that apply</i>	<input checked="" type="checkbox"/>		Quality of work
	<input checked="" type="checkbox"/>		On Time
	<input checked="" type="checkbox"/>		On Budget
	<input checked="" type="checkbox"/>		Accuracy of Construction Est
	<input checked="" type="checkbox"/>	2	Qualified Personnel
	<input checked="" type="checkbox"/>	3	Availability of personnel
	<input checked="" type="checkbox"/>	4	Local of personnel
Description of negotiation process and fee evaluation:			
The scope of work has been compiled based on decisions that were made as a result of the Design efforts. The sope of work has been reviewed by Engineering and Operations personnel and is in line with our expectations for costs. Mountain Waterworks has completed work previously on time, within budget and has qualified personnel with significant experience with the City of Meridian.			
Clint Dolsby			7/1/2024
Enter Supervisor Name			Date Approved

VIII. AWARD INFORMATION

Date Submitted to Clerk for Agenda: June 24, 2024	Approval Date: _____	By: _____
Purchase Order No.: _____	Date Issued: _____	WH5 submitted _____
<small>(Only for PW Construction Projects)</small>		
NTP Date: _____		

City Of Meridian
 Statement of Revenues and Expenditures - Rev and Exp Report - Sandra
60 - Enterprise Fund
3590 - WW Construction Projects
 From 10/1/2023 Through 9/30/2024

		Budget with Amendments	Current Year Actual	Budget Remaining
	Capital Outlay			
96144	Lift Station construction	14,838,422.04	6,856.17	14,831,565.87
	Total Capital Outlay	14,838,422.04	6,856.17	14,831,565.87
	DEPT EXPENDITURES	14,838,422.04	6,856.17	14,831,565.87
	TOTAL EXPENDITURES	14,838,422.04	6,856.17	14,831,565.87

TASK ORDER NO. 10038.e

Pursuant to the

MASTER AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN

CITY OF MERIDIAN (OWNER) AND CONSOR NORTH AMERICA, INC. (ENGINEER)

This Task Order is made this ____ day of July, 2024 and entered into by and between the City of Meridian, a municipal corporation organized under the laws of the State of Idaho, hereinafter referred to as “City”, and accepted by Conсор North America, Inc., hereinafter referred to as “Engineer” pursuant to the mutual promises, covenant and conditions contained in the Master Agreement (category 2b) between the above-mentioned parties dated October 1, 2021. The Project Name for this Task Order is as follows:

Can Ada Lift Station and Gravity Line Services During Construction

PROJECT UNDERSTANDING-SUMMARY

The Engineer’s scope of services, time of completion, and compensation shall be set forth herein. This Task Order is for professional engineering to support construction of the Can Ada Lift Station and Gravity Line Project.

SCOPE OF WORK

The CITY’s 2017 Collection System Master Plan (CSMP) identified the Can Ada Lift Station (LS) as a future regional lift station required to serve the full build out of the master plan study area. The LS will be located southeast of the intersection of N Can Ada Rd and W McMillan Rd. The City obtained an approximately 1.59-acre site for the LS in 2022.

The project includes the construction of the following elements (these elements were designed under a separate task order):

- 18 and 21-inch gravity lines to route flow to the Can Ada LS. The gravity line will be located on McMillan Rd and flow from Star Rd, west to the LS.
- Dual 10 and 14-inch force mains (FM), from the LS, flowing east on McMillan Rd from the LS to McDermott Rd, then south on McDermott Rd to a discharge at the Oaks LS. Oaks LS is located approximately 700-feet south of the McMillan and McDermott intersection.

- LS that includes a triplex wetwell with submersible pumps, discharge valve vaults, exterior control/electrical panels with shelter, vapor phase odor control, and emergency generator.

Task 1 – Project Management

Manage the project team, schedule, and ENGINEER'S budget for this task order. This includes monthly invoicing (invoices will include progress in terms of project percent complete), budget (percent spent and budget remaining) and schedule review, updates, and general administrative tasks.

Monthly invoices will include updates on project schedule and budget.

Deliverables

- Monthly project updates (submitted with invoice) that summarize each month's budget, schedule, and work accomplished.

Task 2 – Services During Bidding and Construction

2.1: Attend pre-bid meeting

2.2: Answer questions during the bid period. Assist the City in creating addenda during the bid period.

2.3: Review bid results and provide City Engineer's recommendation for award.

2.4: Develop conformed documents to incorporate revisions to the construction documents made via addenda during the bid period.

2.5: Attend the pre-construction meeting.

2.6: Respond to contractor questions during construction and assist the City in developing construction contract modifications (examples included below) 264 labor hours are budgeted

- Request for proposals (RFP)
- Work change directives (WCD)
- Field orders
- Change orders
- Change Proposal Requests (CPR)

2.7: ENGINEER will review up to 50 technical submittals and shop drawings.

2.8: Perform general construction site visits and observations during construction (times to be decided during construction)

- Performance of 6 general construction site visits by Consor
- Performance of 1 observation by QRS (structural subconsultant)

- Performance of 3 observations by DC (electrical and I&C subconsultant)

2.9: Attend up to 52 biweekly (every other week) construction meetings in person at the Meridian WRRF located at 3401 Ten Mile Rd or at the job site. Budget includes meeting preparation, 1-2 hour meeting, developing and distributing meeting notes in coordination with the City.

2.10: Prepare for and attend startup (1-day site visit).

2.11: Prepare for and conduct a final inspection of the project with representatives of the City. Prepare a “punch list” of items of work remaining to achieve final completion of the project and to prepare for the City’s acceptance of the project. Recommend procedures and timing of acceptance of the project. Advise the City and the contractor of the dates for any warranty periods as established in the contract documents.

2.12: Collect as-built information from the contractor and the City inspector. Prepare and produce complete sets of stamped Record Drawings per City Record Drawing Requirements. Record drawings may be submitted to Idaho Department of Environmental Quality (IDEQ) per IDEQ requirements after City approval.

2.13: Compile all manufacturers’ operation and maintenance (O&M) manuals on the project facilities provided by the construction contractor. Consor will include text in the operation and maintenance manual with instructions on operation of the facilities. Manuals may be submitted to IDEQ for approval only as directed by the City.

2.14: Coordinate with all approving agencies and submit required paperwork for project closeout. This includes ACHD, IDEQ, Pioneer Irrigation District (PID), Idaho Transportation Department (ITD) Bureau of Reclamation (BOR), and Williams Gas.

Deliverables

- PDF of meeting notes. Meeting notes and attendee log will be kept and official meeting minutes developed by Consor in collaboration with the City. Meeting minutes will be prepared and submitted to the City.
- PDF of addenda.
- PDF of recommendation of award.
- PDF of meeting notes. Meeting notes and attendee log will be kept and official meeting minutes developed by Consor in collaboration with the City. Meeting notes to be distributed to the Contractor will be prepared in general accordance as described in Assumptions 2.2.
- PDF of forms described above in task 2.6.
- PDFs of submittal review forms.
- PDF of site visit reports.
- PDF of meeting notes. Meeting notes and attendee log will be kept and official meeting minutes developed by Consor in collaboration with the City. Meeting

notes to be distributed to the Contractor will be prepared in general accordance as described in Assumptions 2.2.

- PDF of field report summarizing startup observation.
- PDF of punch list.
- PDF, 2 full size hard copies (for Maintenance and City Records), and 3 half size hard copies (for Electrical, Operations, and City PM) of record drawings.
- PDF and 3 hard copies for City O&M staff.
- PDF of 18-month anniversary punch list.
- PDFs of forms required for agency closeout.

ASSUMPTIONS

While preparing our scope of services and fee schedule, we have made the following assumptions:

- Task 1 assumes:
 1. Project will go out to bid in August 2024
 2. Bidding and construction contracting will take 3 months
 3. 26 months for construction and project closeout (project completion in August 2026)

- Task 2 assumes:
 1. City will host and run pre-bid and pre-construction meetings. Engineer will attend in-person each meeting held.
 2. Engineer will prepare meeting notes for 52 progress meetings, pre-bid and pre-construction meetings. Meeting minutes will be prepared and submitted to the City for review and comment within two full (2) business days of the meeting. The City will provide comments within two (2) business days of receiving draft minutes and Consor will make edits and distribute meeting minutes to the team within one (1) business day of receiving City's comments. It is expected that ALL progress meeting minutes will include the attendance log, three week look ahead provided by the Contractor, RFI log, CPR log, submittal log, action item log, and an attendance log, prepared by the Engineer.
 3. Four (4) business days before each progress meeting, the City will edit the previous meeting minutes and provide the DRAFT copy to the Engineer to finalize. The Engineer is responsible to bring the finalized meeting minutes, a copy of the RFI log, CPR log, submittal log and action log to the progress meeting with a copy for each participant. The City will use this document to conduct each progress meeting. The Contractor will be responsible to bring a copy of the 3 week look ahead to the progress meeting.

4. City will assemble the bid documents and distribute to potential bidders.
5. Assumed Bid and Construction period are listed in the Project Management task.
6. City will produce the final Bid Package.
7. The City will distribute any required addenda during the bid period.
8. The City will review bids and determine the apparent low bidder.
9. Pay requests will be reviewed by the City.
10. The City will provide a Project Representative that will be responsible for construction management and inspection of the project.
 - a. City will act as POC with the construction contractor. Engineer will not have direct communication with the contractor unless previously approved by City.
 - b. City will be responsible for any contract modifications (e.g. request for proposals, work change directives, field orders, change orders) to the construction contractor. Engineer will prepare RFP's, WCD, and Field Orders at the request of the City. The City will not initiate any of these documents but will review the document prepared by the Engineer.
 - c. Engineer will issue submittal reviews to the construction contractor after City approval.
11. QA/QC inspections and testing are not included in this SOW. QA testing required by the Contractor is outlined in the construction documents. The City will hire a consulting firm to perform any desired QC testing.
12. City will prepare change orders after Engineer has reviewed the change order and provided their comments and recommendations.

TIME OF COMPLETION and COMPENSATION SCHEDULE

COMPENSATION AND COMPLETION SCHEDULE			
Task	Description	Estimated Completion Date	Compensation
1	Project Management	▪ Ongoing Throughout Project	\$30,477
2	Service During Bidding and Construction		
2.1	Pre-bid meeting	▪ 8/16/24	\$4,867
2.2	Bidding questions and addenda	▪ 8/27/24	\$15,056
2.3	Review bid results	▪ 8/30/24	\$1,148
2.4	Develop conformed documents	▪ 9/13/24	\$6,833
2.5	Pre-construction meeting	▪ TBD by Contractor Schedule	\$4,867
2.6	Contractor questions/work change directives/field orders/change orders	▪ TBD by Contractor Schedule	\$59,868
2.7	Submittals	▪ TBD by Contractor Schedule	\$45,482

2.8	General construction site visits	▪ TBD by Contractor Schedule	\$53,757
2.9	52 bi-weekly construction meetings	▪ TBD by Contractor Schedule	\$110,308
2.10	Startup	▪ TBD by Contractor Schedule	\$13,434
2.11	Final inspection and punchlist	▪ TBD by Contractor Schedule	\$9,791
2.12	Record drawings	▪ TBD by Contractor Schedule	\$19,746
2.13	O&M Manuals	▪ TBD by Contractor Schedule	\$6,239
2.14	Agency closeout	▪ TBD by Contractor Schedule	\$3,969
TASK ORDER TOTAL:			\$385,842.00

The Not-To-Exceed amount to complete all services listed above for this Task Order No. 10038.e is three hundred eighty-five thousand eight hundred forty-two dollars (\$385,842.00). No compensation will be paid over the Not-to-Exceed amount without prior written approval by the City in the form of a Change Order. No travel or expenses will be reimbursed through this agreement. All costs must be incorporated in the individual tasks within the Compensation and Completion Schedule above.

CITY OF MERIDIAN

CONSOR

BY: _____
 KEITH WATTS, Procurement Manager



Digitally signed by Dennis M Galinato
 DN: cn=Dennis M Galinato,
 o=City of Meridian, ou=City of Meridian, c=US
 BY: _____
 DENNIS GALINATO, P.E. Principal Engineer

Dated: _____

Dated: 6/20/24

City Project Manager:
David Briggs



AGENDA ITEM

ITEM TOPIC: License Agreement Between the City of Meridian and the United States Bureau of Reclamation Installation of Gravity Sewer Line and Force Mains Under Ninemile Creek in Canyon County



Mayor Robert E. Simison

City Council Members:

Luke Cavener, President
Liz Strader, Vice President
Brian Whitlock
Doug Taylor
John Overton
Anne Little Roberts

TO: Mayor Robert E. Simison
Members of the City Council

FROM: *David Briggs, P.E., P.M.P.*

DATE: *July 2, 2024*

SUBJECT: CAN ADA LIFT STATION & GRAVITY LINE - LICENSE AGREEMENT FOR BUREAU OF RECLAMATION INSTALLATION OF GRAVITY SEWER LINE AND FORCE MAINS UNDER NINEMILE CREEK IN CANYON COUNTY.

REQUESTED COUNCIL DATE:

I. RECOMMENDED ACTION

A. Move to:

1. Authorize the Mayor to sign the license agreement

II. DEPARTMENT CONTACT PERSONS

David Briggs, P.E., P.M.P., Staff Engineer II	208-489-0347
Clint Dolsby, P.E., Assistant City Engineer	208-489-0341
Warren Stewart, City Engineer	208-489-0350
Laurelei McVey, Director of Public Works	208-985-1259

III. DESCRIPTION

A. Background

The City of Meridian 2017 Collection System Master Plan (CSMP) identified the Can Ada Lift Station (LS) as a future regional lift station required to serve the full build out of the master plan study area. The LS will be located southeast of the intersection of N. Can Ada Rd. and W. McMillan Rd. The City obtained a 1.6-acre

site for the LS in 2022. This LS and associated infrastructure are necessary to service growth in a four-square mile area (previously the Fields District), including the proposed Cole Valley Christian School.

B. Proposed Project

Installation of two (2) pressure sewer force mains and one (1) gravity sewer line crossing the Ninemile Creek (aka Fivemile Creek) in Canyon County, Idaho.

C. Consultant Selection

N/A

IV. **IMPACT**

A. Strategic Impact:

This project meets our mission requirements to identify and prioritize work to anticipate, plan and provide public services and facilities that support the needs of our growing community and ensure modern, reliable facilities while maintaining financial stewardship.

B. Service/Delivery Impact:

Providing a lift station at the intersection of Can Ada Rd and McDermott Rd is keeping in line with the approved sewer master plan and allows for current demands and future plans for this area.

V. **ALTERNATIVES**

No alternatives to this project at this time.

VI. **TIME CONSTRAINTS**

Council's approval will allow this project to continue and allow for this LS to be constructed which will serve future communities and the future Cole Valley Christian School.

VII. **LIST OF ATTACHMENTS**

United States Department of the Interior, Bureau of Reclamation, Snake River Area Office, License Agreement, Contract No. 24-07-11-L6065, dated June 26, 2024

Approved for Council Agenda: _____

RETURN TO:
Bureau of Reclamation
Attn: MSF 6112
230 Collins Road
Boise, ID 83702

Contract No. 24-07-11-L6065

**UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
Arrowrock Division, Boise Project, Idaho**

LICENSE AGREEMENT

THIS LICENSE AGREEMENT, hereinafter referred to as License, made the _____ day of _____, 2024, pursuant to the Act of Congress approved June 17, 1902 (32 Stat. 388; 43 U.S.C. §391), and acts amendatory thereof or supplementary thereto, collectively referred to as the Federal Reclamation Laws, specifically, Section 10 of the Reclamation Project Act of August 4, 1939 (53 Stat. 1187, as amended by 53 Stat. 1196), between the **UNITED STATES OF AMERICA**, hereinafter called the **United States**, by and through the Bureau of Reclamation, Department of the Interior, hereinafter referred to as Reclamation, and **THE CITY OF MERIDIAN**, hereinafter referred to as **Licensee**; and

WITNESSETH, THAT:

WHEREAS, the United States, through the Bureau of Reclamation, Department of the Interior, pursuant to Federal Reclamation Laws, acquired certain lands for the Arrowrock Division of the Boise Project, hereinafter referred to as the Project; and

WHEREAS, the United States has contracted with the Pioneer Irrigation District, hereinafter referred to as the District, to operate and maintain the project facilities constructed thereon identified as the Ninemile Creek; and

WHEREAS, the Licensee desires to utilize a portion of such land for the purpose of constructing and installing, operating and maintain two pressure sewer force mains and one gravity sewer line, a minimum of 10' under and across the Ninemile Creek; and

WHEREAS, the use of the land for the purposes described herein, under the terms and conditions hereof, will not interfere with requirements of the Project.

NOW, THEREFORE, in consideration of the mutual covenants and stipulations hereinafter stated, the parties hereto do mutually agree as follows:

1. GRANT OF LICENSE and LICENSE AREA

Subject to the terms and conditions of this License, the United States does hereby grant to the Licensee, or its successor in interest, an authorization to construct, operate, and maintain two pressure sewer force mains and one gravity sewer line, a minimum of 10' under and across the Ninemile Creek. The use area is 25 feet wide by 120 feet long and contains .069 acres, more or less, located in a portion of the Government Lot 1, Section 31, Township 4 North, Range 1 West, of the Boise Meridian, as shown on the attached Exhibits

A and B by this reference made a part hereof.

2. FEES

The Applicant has provided an application to obtain this Use Authorization in conformance with Title 43 of the Code of Federal Regulations, Part 429 and a payment of \$100.00 for the application fee. In accordance with accordance with 43 CFR 429.26 (a) (4), administrative and use fees are being waived. However, Reclamation reserves the right to recover additional and related administrative costs if the need arises for monitoring, to ensure compliance with the conditions noted above.

3. TERM

The term of this License shall be twenty (25) years from the date hereof, unless sooner terminated as hereinafter provided.

4. SPECIAL STIPULATIONS

Licensee agrees as follows:

Licensee agrees that the construction, installation, operation and maintenance (O&M) shall be conducted as follows:

a. Applicant shall coordinate with the District at least 7 days prior to the onset of implementation/construction. This office can be reached at (208) 459-3617.

b. Any activity deemed to be illegal on federal lands will be cause for immediate termination of the License.

c. Licensee's structures shall be constructed, operated and maintained by the Licensee, or its successor in interest, without cost to the United States or its agents, successors, and assigns, and in such a manner as to cause no interference with the normal operation of project facilities. All construction, reconstruction and maintenance work performed by the Licensee upon the premises of the United States shall be undertaken only at times, according to plans, and in a manner satisfactory to the Reclamation.

d. At the completion of the work authorized in this License the facility and appurtenant works shall be restored by, or at the expense of the Licensee to a condition at least as good as before the work was accomplished.

e. Any alteration in design of the facilities to be constructed, or any alteration, modification, or reconstruction of facilities, once the original work is accepted by Reclamation, its successors or assigns, must be approved in writing prior to commencing any work on facilities in the area subject to this License.

f. Applicant acknowledges and agrees that this License is not and shall not be interpreted as, the authorization of any other use, encroachment or activity upon Project facilities or land except as expressly stated herein. In addition, the License shall not in any way be construed as authorization to construct, install, or modify of any facilities, which would permit, allow or enable discharge of storm water run-off into the facilities or works of the United States or the Board/District. Notwithstanding anything to the contrary contained in this Use Authorization, neither the United States nor the Board/District approves, authorizes, permits, allows, or accepts any non-agricultural stormwater discharge into any facility owned, operated,

and/or maintained by the United States or the Board/District, whether it be through a pipe, conduit, culvert, canal, lateral, drain or other ditch, or surface or ground water, absent the United States' prior written permission and Board's/District's concurrence per Reclamation regulations and policy. Applicant acknowledges that the authorized works identified in this License does not permit nor allow any nonagricultural water discharge to enter the facility.

5. NON-EXCLUSIVE RIGHTS

The rights granted by this License are nonexclusive and are subject to all existing valid rights previously acquired by third parties, which include any person or private or public entity not a party to this License.

6. UNRESTRICTED ACCESS

The United States officers, agents, and employees shall at all times have unrestricted access and ingress to, passage over, and egress from all of said lands, to make investigations of all kinds, dig test pits and drill test holes, to survey for and construct reclamation and irrigation works and other structures incident to Federal Reclamation Projects, or for any purpose whatsoever. Reclamation will make every reasonable effort to keep damages to a minimum.

7. HOLD HARMLESS

a. The Licensee, or its successor in interest, agrees to indemnify the United States for, and hold the United States and all of its representatives harmless from, all damages resulting from suits, actions, or claims of any character brought on account of any injury to any person or property arising out of any act, omission, neglect, or misconduct in the manner or method of performing any construction, care, operation, maintenance, supervision, examination, inspection, or other activities of the Licensee.

b. The United States and District, their officers, agents, and employees and its assigns shall not be held liable for any damage to Licensee's improvements or works by reason of the exercise of the rights here reserved; nor shall anything contained in this paragraph be construed in any manner limiting other reservations in favor of the United States contained in this License.

8. PROTECTION OF UNITED STATES INTERESTS

The Licensee, or its successor in interest, shall construct, operate, and maintain its structures in a good workmanlike manner, as determined by Reclamation, to ensure that the authorized uses are compatible with the Reclamation purposes for which the land was acquired, and to protect the interests of the United States. The Licensee, or its successor in interest, shall insure compliance with all laws, regulations, and orders of the United States, and any other public authority affecting such works.

9. TERMINATION

This License, a use authorization, will terminate and all rights of the Licensee, or its successor in interest, hereunder will cease, and the Licensee, or its successor in interest, will quietly deliver to the United States possession of the premises in like condition as when taken, reasonable wear and damage by the elements excepted:

a. At the end of the term of this License.

b. Reclamation may, at any time and at no cost or liability to the United States terminate this License, if Licensee fails to comply with any of the terms and conditions hereof, or upon mutual agreement of all parties.

c. The United States, acting through Reclamation, Department of the Interior, reserves rights to construct, operate, and maintain public works now or hereafter authorized by the Congress without liability for termination of the use authorization or other damage to the Licensee's activities or facilities.

d. Reclamation may, at any time and at no cost or liability to the United States, terminate this License in the event of a natural disaster, a national emergency, a need arising from security requirements, or an immediate and overriding threat to public health and safety.

e. Reclamation may, at any time and at no cost or liability to the United States, terminate this License, for activities other than existing authorized private exclusive recreational or residential use as defined under 43 CFR § 429.2 if Reclamation determines that any of the following apply:

- i. The use has become incompatible with authorized project purposes, project operations, safety, and security;
- ii. A higher public use is identified through a public process described at 43 CFR § 429.32(a)(1);
or
- iii. Termination is necessary for operational needs of the project.

f. Reclamation may, at any time and at no cost or liability to the United States, terminate this License if Reclamation determines that the Licensee has failed to use the use authorization for its intended purpose. Further, failure to construct within the timeframe specified in the terms of the use authorization may constitute a presumption of abandonment of the requested use and cause termination of the use authorization.

g. Reclamation may, at any time and at no cost or liability to the United States, terminate this License if the Licensee fails to comply with all applicable Federal, State, and local laws, regulations, ordinances, or terms and conditions of any use authorization, or to obtain any required permits or authorizations.

h. At the termination of this License the facility and appurtenant works shall be restored by, or at the expense of the Licensee, to a condition at least as good as before the work was accomplished.

10. NOTICES

a. Notices served under this License shall be in writing and may be delivered by personal delivery; via recognized delivery services such as United Parcel Services (UPS) or Federal Express (FedEx); or by deposit in the United States Mail, postage prepaid, as certified mail, return receipt requested, and addressed as follows:

UNITED STATES

LICENSEE

DISTRICT

Deputy Area Manager
Bureau of Reclamation
230 Collins Road
Boise, ID 83702
(208) 383-2200

City Engineer
City of Meridian
33 E. Broadway Ave.
Meridian, ID 83642
(208) 489-0338

Superintendent
Pioneer Irrigation District
P.O. Box 426
Caldwell, ID 83606
(208) 459-3617

b. Any notice delivered by personal delivery shall be deemed received by the addressee upon actual delivery. Any notice delivered by certified mail or delivery service shall be deemed received by the addressee on the third business day after deposit. The addresses to which notices are to be delivered may be changed by giving notice of such change in accordance with this paragraph. This paragraph shall apply where notice is required under this License, and no specific requirements are set forth. Where this License provides for a specific notice in a different manner, the more specific requirements shall prevail.

c. The parties hereby designate the Deputy Area Manager of the Snake River Area Office, the City Engineer of the City of Meridian, and the Chairman of the Board of the Pioneer Irrigation District, as their respective authorized representatives for this License. These individuals shall have authority to take any action allowed or required under this License, on behalf of their employer. The parties may change their designated representatives at any time by giving notice of such change in accordance with this Article.

11. INCREASED COSTS

If the construction, operation, or maintenance of any or all of such structures and facilities of the United States across, over, under, or upon said land should be made more expensive by reason of the existence of improvements or works of Licensee thereon, such additional expense is to be estimated by the Reclamation, whose estimate is to be final and binding upon the parties hereto. Licensee will make payment thereof to the United States or any of its successors or assigns within thirty (30) days after demand is made upon Licensee for payment of any such sums. As an alternative to payment, Licensee, at its sole cost and expense and within the time limits established by the United States, may remove or adapt its facilities constructed and operated by it on said land to accommodate the aforementioned structures and facilities of the United States. Licensee shall bear any costs incurred by the United States occasioned by the failure of Licensee to remove or adapt its facilities within the time limits specified.

12. REMOVAL OF STRUCTURES

Upon expiration, termination, or revocation of the License, the Licensee, or its successor in interest, shall remove all structures, equipment, or other improvements made by it from the premises at no cost to the United States. Upon failure to remove any such improvements within sixty (60) days of expiration, termination, or revocation, any remaining improvements shall, at the option of the United States, be removed or become the property of the United States. The Licensee shall pay all the expenses of the United States, or its assigns or successors, related to removal of such improvements.

13. DISCOVERY OF CULTURAL RESOURCES

The Licensee, or its successor in interest, shall immediately provide an oral notification to Reclamation of the discovery of any and all antiquities or other objects of archaeological, cultural, historic, or scientific interest. The Licensee shall follow up with a written report of their finding(s) to Reclamation within forty-eight (48) hours. Objects under consideration include, but are not limited to, historic or prehistoric ruins, human remains, funerary objects, and artifacts discovered as a result of activities under this authorization. The Licensee shall immediately cease the activity in the area of the discovery, make a reasonable effort to protect such discovery, and wait for written approval from Reclamation before resuming the activity. Protective and mitigative measures specified by Reclamation shall be the responsibility of the Licensee.

14. HAZARDOUS MATERIALS

a. The Licensee, or its successor in interest, may not allow contamination or pollution of Federal lands, waters, or facilities. The Licensee, or its successor in interest, has the responsibility for care, operation, and maintenance by its employees or agents and shall take reasonable precautions to prevent such contamination or pollution by third parties. Substances causing contamination or pollution shall include, but are not limited to, hazardous materials, thermal pollution, refuse, garbage, sewage effluent, industrial waste, petroleum products, mine tailings, mineral salts, misused pesticides, pesticide containers, or any other pollutants.

b. The Licensee, or its successor in interest, shall comply with all applicable Federal, State, and local laws and regulations, and Reclamation policies and directives and standards, existing or hereafter enacted or promulgated, concerning any hazardous material that will be used, produced, transported, stored, or disposed of, on or, in Federal lands, waters, or facilities.

c. "Hazardous material" means any substance, pollutant, or contaminant listed as hazardous under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended, 42 U.S.C. § 9601, et seq., and the regulations promulgated pursuant to that Act.

d. Upon discovery of any event which may or does result in contamination or pollution of Federal lands, waters, or facilities, the Licensee shall initiate any necessary emergency measures to protect health, safety, and the environment and shall report such discovery with full details of the actions taken to Reclamation. Reporting may be within a reasonable time period. A reasonable time period means: within twenty-four (24) hours of the time of discovery if it is an emergency, or by the first working day if it is a non-emergency. An emergency is any situation that requires immediate action to reduce or avoid endangering public health and safety or the environment.

e. Violation of any of the provisions of this Article, as determined by Reclamation, may constitute grounds for termination of this License. Such violations require immediate corrective action by the Licensee and shall make the Licensee liable for the cost of full and complete remediation and/or restoration of any Federal resources or facilities that are adversely affected as a result of the violation.

f. The Licensee, or its successor in interest, agrees to include the provisions contained in paragraphs (a) through (e) of this Article in any subcontract or third-party contract it may enter into pursuant to this License.

f. Reclamation agrees to provide information necessary for the Licensee using reasonable diligence, to comply with the provisions of this Article.

15. SEVERABILITY

Each provision of this License shall be interpreted in such a manner as to be valid under applicable law, but if any provision of this License shall be deemed or determined by competent authority to be invalid or prohibited hereunder, such provision shall be ineffective and void only to the extent of such invalidity or prohibition, but shall not be deemed ineffective or invalid as to the remainder of such provision or any other remaining provisions, or of this License as a whole.

16. BINDING

The provisions of this License shall apply to, and bind, the successors and assigns of the parties hereto, but no assignment or transfer of this License or any part or interest therein shall be valid until approved by Reclamation in writing.

17. OFFICIALS NOT TO BENEFIT

No Member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.

IN WITNESS WHEREOF, the parties hereto have executed this License the day and year first above written.

CITY OF MERIDIAN

UNITED STATES OF AMERICA

By _____

By _____

Title _____

Bryan R. Horsburgh
Deputy Area Manager
Bureau of Reclamation
230 Collins Road
Boise, ID 83702-4520

DISTRICT:

This License Agreement has been reviewed by **Pioneer Irrigation District** this 12th day of June, 2024.

Signed By Brad Benke
Title President

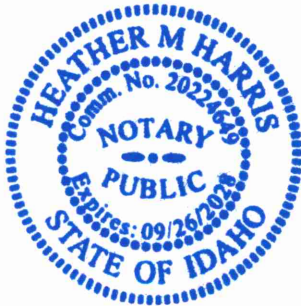
ACKNOWLEDGEMENT

STATE OF IDAHO)
)ss
County of Canyon)

On this 12th day of June, 2024, personally appeared before me, the undersigned notary, Brad Benke, known to me to be the official of the **Pioneer Irrigation District** who executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said District, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(SEAL)



Heather M. Harris
Notary Public in and for the
State of Idaho
Residing at Nampa, ID
My commission expires 09/26/2028

ACKNOWLEDGEMENT

STATE OF _____)
)ss
County of _____)

On the ____ day of _____, 2024, personally appeared before me, the undersigned notary, _____, known to me to be the official of the **City of Meridian**, who executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said City of Meridian, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(SEAL)

Notary Public in and for the
State of _____
Residing at _____
My commission expires _____

ACKNOWLEDGEMENT

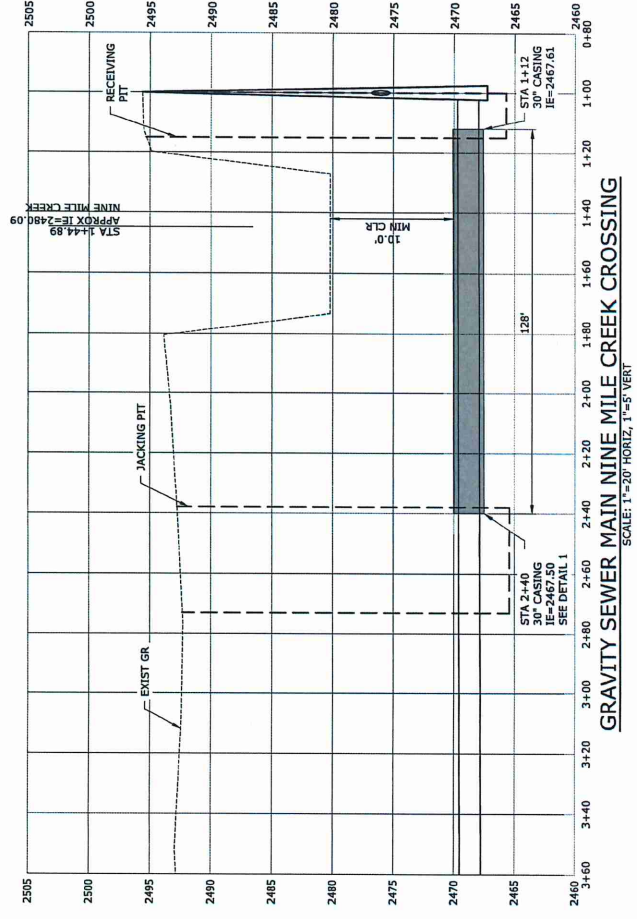
STATE OF IDAHO)
)ss
County of Ada)

On the ____ day of _____, 2024, personally appeared before me Bryan R. Horsburgh, to me known to be the official of the **United States of America** that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said United States for the uses and purposes therein mentioned, and on oath stated that s/he was authorized to execute said instrument.

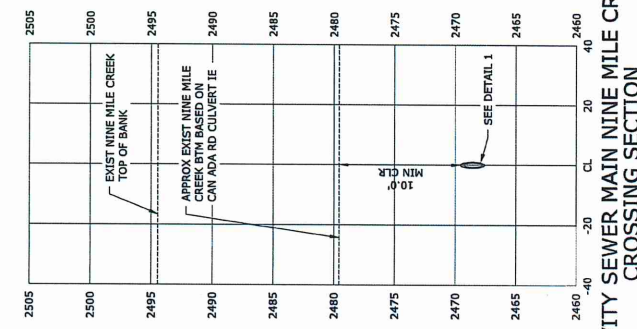
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(SEAL)

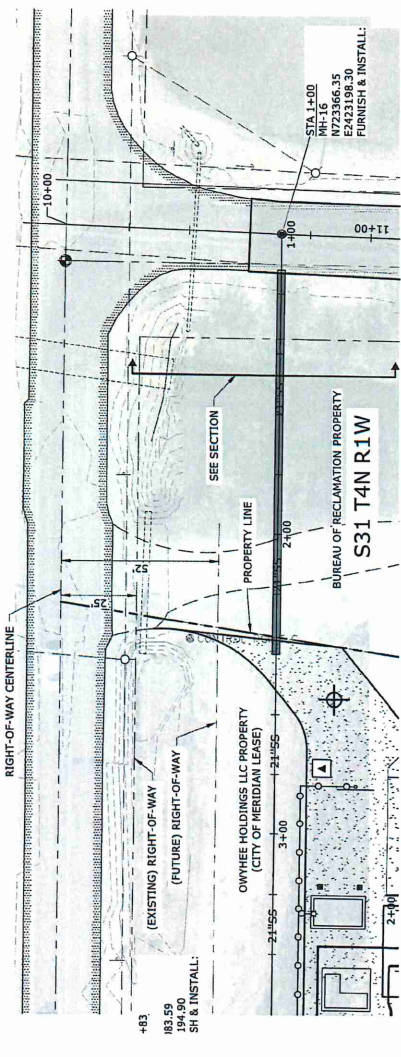
Notary Public in and for the
State of Idaho
Residing at _____
My commission expires _____



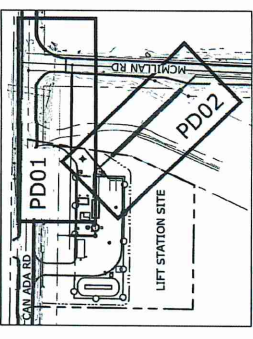
GRAVITY SEWER MAIN NINE MILE CREEK CROSSING
SCALE: 1"=20' HORIZ, 1"=5' VERT



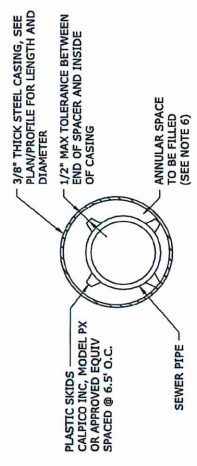
GRAVITY SEWER MAIN NINE MILE CREEK CROSSING SECTION
SCALE: 1"=20' HORIZ, 1"=5' VERT



PLAN
SCALE: 1"=20'



KEY MAP
SCALE: 1"=100'



- NOTES:**
1. VERIFY ALL DIMENSIONS AND ELEVATIONS IN THE FIELD PRIOR TO CONSTRUCTION.
 2. PIPE CASING ASSEMBLY SHALL BE INSPECTED BY MERIDIAN PUBLIC WORKS DEPARTMENT PRIOR TO INSTALLATION.
 3. WATER-TIGHT BOOTS SHALL BE INSTALLED ON EACH END OF THE PIPE CASING.
 4. BELL RESTRAINTS ARE REQUIRED ON ALL BELL AND SPIGOT PRESSURE SEWER PIPING PLACED WITHIN THE CASING.
 5. IN EMERGENCY SITUATIONS AND WITH WRITTEN APPROVAL OF THE CITY ENGINEER OR THE INSPECTOR AS THE ENGINEERS REPRESENTATIVE, REDWOOD SKIDS MAY BE USED PER ISPMVC SD-307, SECTION A-A.
 6. THE ANNUAL SPACE BETWEEN THE CARRIER PIPE AND CASING PIPE SHALL BE FILLED IN ACCORDANCE WITH SECTIONS 308 AND 310.



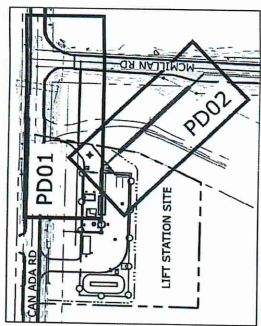
90% - SUBMITTAL

PROJECT NO.:	21-3270	SCALE:	AS SHOWN	DATE:	AUGUST 2023
TRENCHLESS CROSSING DETAILS					
NINE MILE CREEK					
GRAVITY SEWER MAIN					
SHEET PD01 of X					

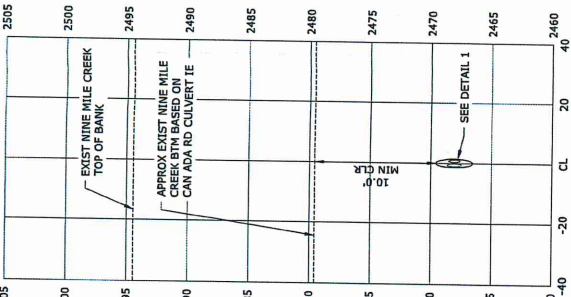
CITY OF MERIDIAN
CAN ADA LIFT STATION

PRELIMINARY ONLY DO NOT USE FOR CONSTRUCTION	
AUGUST 2023	
Consor www.consor.com	
DTA	DESIGNED
DTA	DRAWN
DMB	CHECKED

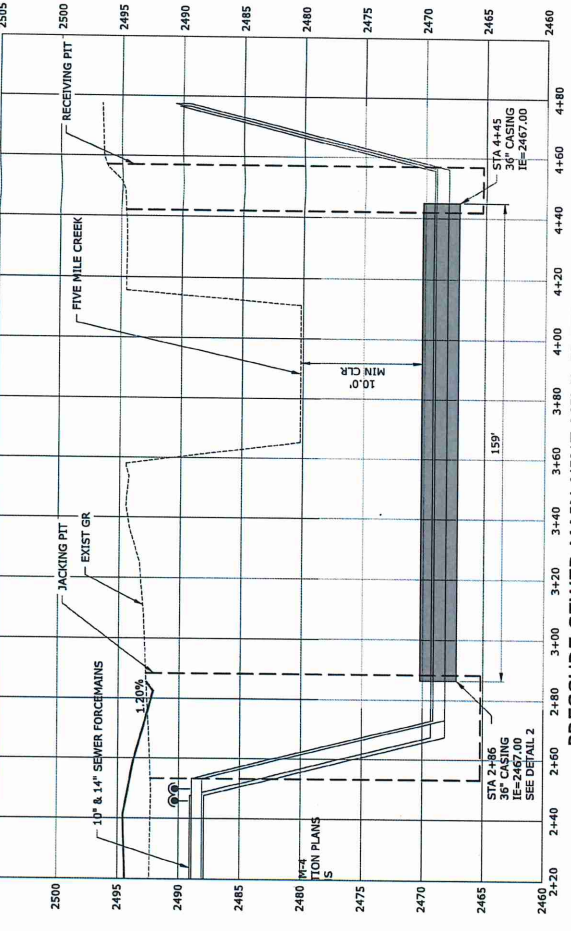
NO.	DATE	BY	REVISION



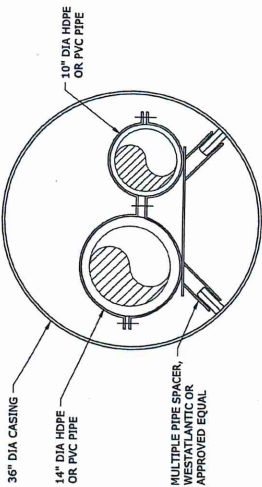
KEY MAP
SCALE: 1"=100'



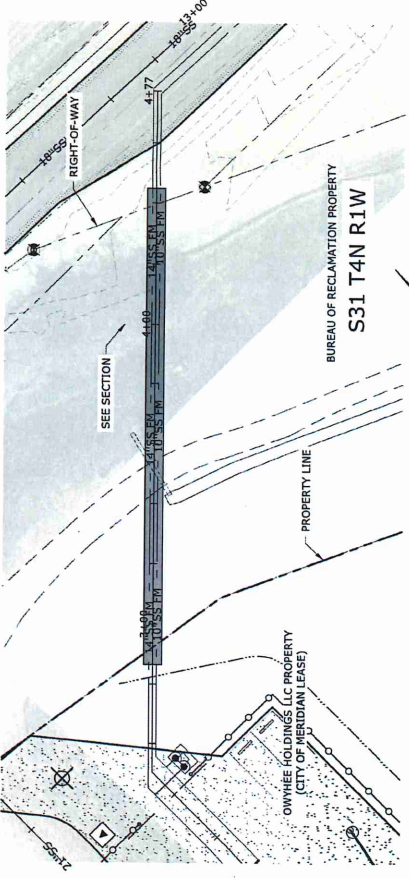
PRESSURE SEWER MAIN NINE MILE CREEK CROSSING SECTION
SCALE: 1"=20' HORIZ, 1"=5' VERT



PRESSURE SEWER MAIN NINE MILE CREEK CROSSING
SCALE: 1"=20' HORIZ, 1"=5' VERT



MULTIPLE PIPE CASING SPACER
SCALE: N/S



PLAN
SCALE: 1"=20'

90% - SUBMITTAL

PROJECT NO.: 21-5270 SCALE: AS SHOWN DATE: AUGUST 2023		SHEET PD02 of X	
CITY OF MERIDIAN CAN ADA LIFT STATION		TRENCHLESS CROSSING DETAILS NINE MILE CREEK PRESSURE SEWER MAINS	
PRELIMINARY ONLY FOR THE INFORMATION OF THE CLIENT AUGUST 2023 CAE/DFP www.meridian.org		DTN DESIGNED DTM DRAWN DMB CHECKED	
NOTICE 0 1/2 1 IF THIS BAR DOES NOT MEASURE 1/2 INCH TO SCALE		REVISION	
NO.	DATE	BY	



AGENDA ITEM

ITEM TOPIC: Fiscal Year 2024 Budget Amendment in the Amount of \$30,000.00 for Office 365 Migration Phase 1



MEMO TO CITY COUNCIL

Staff Contact: Dave Tiede, Chief Information Officer, IT Director **Meeting Date:** July 9, 2024

Topic: Budget Amendment FY2024 in the Amount of \$30,000 for Office 365 Migration Phase 1.

Recommended Council Action: Approve Budget Amendment FY2024 in the Amount of \$30,000 for Office 365 Migration.



Mayor Robert E. Simison

City Council Members:

Luke Cavener, President
Liz Strader, Vice President
Brian Whitlock
Doug Taylor
John Overton
Anne Little Roberts

MEMORANDUM

TO: Mayor Robert Simison, City Council
FROM: Dave Tiede, Chief Information Officer, IT Director
DATE: July 9, 2024
RE: FY2024 Budget Amendment in the Amount of \$30,000.00 for Office 365 Migration Phase 1.

Summary

This request represents one time funding to hire a consultant to start the Office 365 migration process. The remainder of the project will proceed in FY2025 when additional funding is received. Additional funding will be a combination of one time and ongoing costs.

The City of Meridian faces an important decision regarding its productivity and communication software suite. With the impending end-of-life dates for its current software and the associated cybersecurity risks, it's critical to transition to a modern and supported solution. After careful consideration, including a review of options and risks, the recommendation from the IT department is to migrate to Office 365.

Office 365 offers numerous benefits, including advanced features, compatibility, integration, and security enhancements. Moreover, it aligns with industry standards and offers improved collaboration and remote work capabilities, crucial in today's environment.

Options considered include moving to Exchange Online only for the first year, postponing the transition for a year or more, or exploring alternative solutions like Google Workspace. However, Office 365 emerges as the most viable option, offering the best balance of functionality, cost-effectiveness, and security. While there are challenges such as ongoing subscription costs and initial data migration complexities, the benefits outweigh the drawbacks.

Failure to act exposes the City to significant cybersecurity risks, regulatory non-compliance, and potential operational disruptions. Action is necessary to safeguard the City's productivity, data integrity, information systems, and reputation. By embracing Office 365, the City of Meridian will position itself for continued success on this front.

Reason for Amendment

We are bringing this small portion of the FY2025 budget request forward as an amendment to be able to start working on this project sooner. We anticipate the entire project to take 6 months, but this could be longer if we run into challenges. Giving us more time will help us avoid additional cybersecurity risks of being on older technology.

Recommended Action

When presented at City Council meeting on 07/09/2024, move to approve the budget amendment.

City of Meridian FY2024 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1510	41200	0	Wages	
01	1510	41206	0	PT/Seasonal Wages	
01	1510	41210	0	Overtime	
01	1510	41304	0	Uniform Allowance	
01	1510	42021	0	FICA	\$ -
01	1510	42022	0	PERSI	\$ -
01	1510	42024	0	Worker's Comp	\$ -
01	1510	42025	0	Employee Insurance	\$ -
Total Personnel Costs					\$ -

Please only complete the fields highlighted in Orange.

Amendment Details

Title: Office 365 Migration Phase 1 (of 2)

Department Name: IT

Presenting Department Name: IT

Department #: 1510

Primary Funding Source: 1

CIP#:

Project #:

Is this for an Emergency? Yes No

New Level of Service? Yes No

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
01	1510	53360	0	Software Expense	\$ 30,000		\$ 30,000
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
01	1510		0				\$ -
Total Operating Expenditures					\$ 30,000	\$ -	\$ 30,000

Clerks Office Stamp

Date of Council Approval

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1510		0		
01	1510		0		
01	1510		0		
01	1510		0		
01	1510		0		
01	1510		0		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
01	1510		0		
01	1510		0		
01	1510		0		
Total Revenue/Donations					\$ -

Acknowledgement	Date
Department Director	06/27/2024
<div style="border: 1px solid black; padding: 5px; display: inline-block; background-color: #d9e1f2;"> REVIEWED By Todd Lavoie at 2:49 pm, Jun 27, 2024 </div>	
Chief Financial Officer	
Liz Strader Approved via email 6.28.24	
Council Liaison	7-1-24
Mayor	

jfields 6.27.24

Total Amendment Request \$ 30,000

City of Meridian FY2024 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	
Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	Department Name: <u>IT</u> Title: <u>Office 365 Migration Phase 1 (of 2)</u> Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Manager) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Manager) > Finance (Budget Manager) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager
Operating		\$ 30,000	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
Total Estimated Project Cost:							

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested? This request represents one time funding to hire a consultant to start the Office 365 migration process. The remainder of the project will proceed in FY2025 when additional funding is received. Additional funding will be a combination of one time and ongoing costs	
2. Why was this budget request not submitted during the current fiscal year budget cycle? This was planned for FY2025.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle? We are bringing this small portion of the FY2025 budget request forward as an amendment to be able to start working on this project sooner. We anticipate the entire project taking 6 months, but this could be longer if we run into challenges. Giving us more time will help us avoid additional cybersecurity risks of being on older technology.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request. General Fund, fund balance.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan? Yes	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments. This will affect a small group of employees in other departments initially, but will affect all employees in FY2025 as we fully migrate to Office 365.	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	Yes
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	Yes
9. Any additional comments?	

Total Amendment Request \$ 30,000

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.



AGENDA ITEM

ITEM TOPIC: Fiscal Year 2024 Net-Zero Budget Amendment in the Amount of \$8,378.00 for grant revenue from the Office of Drug Policy Partnership for Success Law Enforcement Grant

City of Meridian FY2024 Budget Amendment Form



Personnel Costs

Full Time Equivalent (FTE):

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	41200	5032	Wages	
20	2135	41206	5032	PT/Seasonal Wages	
20	2135	41210	5032	Overtime	\$ 6,423
20	2135	41304	5032	Uniform Allowance	
20	2135	42021	5032	FICA	\$ 491
20	2135	42022	5032	PERSI	\$ 767
20	2135	42024	5032	Worker's Comp	\$ 217
20	2135	42025	5032	Employee Insurance	\$ -
Total Personnel Costs					\$ 7,898

Please only complete the fields highlighted in Orange.

Amendment Details

Title: Office of Drug Policy Grant Award

Department Name: Police

Presenting Department Name: Police

Department #: 2135

Primary Funding Source: 20

CIP#:

Project #: 5032

Is this for an Emergency? Yes No

New Level of Service? Yes No

Clerks Office Stamp

Date of Council Approval _____

Operating Expenditures

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	One-Time	On-Going	Total
20	2135	52610	5032	Investigation Expense (decoy)	\$ 480		\$ 480
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
20	2135		5032				\$ -
Total Operating Expenditures					\$ 480	\$ -	\$ 480

Capital Outlay

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135		5032		
20	2135		5032		
20	2135		5032		
20	2135		5032		
20	2135		5032		
20	2135		5032		
Total Capital Outlay					\$ -

Revenue/Donations

Fund#	Dept.#	G/L#	Proj.#	G/L# Description	Total
20	2135	33100	5032	Grant Revenue	\$ 8,378
20	2135		5032		
20	2135		5032		
Total Revenue/Donations					\$ 8,378

Acknowledgement	Date
Department Director	7/2/2024
<div style="border: 1px solid black; padding: 5px; background-color: #e0e0e0; display: inline-block;"> REVIEWED By Todd Lavoie at 8:30 am, Jul 02, 2024 </div>	
Chief Financial Officer	
Luke C. approved via 7/2/24 email	
Council Liaison	7-2-24
Mayor	

Total Amendment Request \$ (0)

City of Meridian FY2024 Budget Amendment Form

Total Amendment Cost - Lifetime

	Prior Year(s) Funding	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027	Fiscal Year 2028	
Personnel		\$ 7,898	\$ -	\$ -	\$ -	\$ -	Department Name: <u>Police</u> Title: <u>Office of Drug Policy Grant Award</u> Instructions for Submitting Budget Amendments: > Department will send Amendment with Directors signature to Finance (Budget Manager) for review > Finance will send Amendment to Council Liaison for signature > Council Liaison will send signed Amendment to Mayor > Mayor will send signed Amendment to Finance (Budget Manager) > Finance (Budget Manager) will send approved copy of Amendment to Department > Department will add copy of Amendment to Council Agenda using Municode Agenda Manager
Operating		\$ 480	\$ -	\$ -	\$ -	\$ -	
Capital		\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ 8,378	\$ -	\$ -	\$ -	\$ -	
		Total Estimated Project Cost: \$ 8,378					

Evaluation Questions

Please answer all Evaluation Questions using the financial data referenced above.

1. Describe what is being requested? Spending Authority in the amount of \$8,378.40. Idaho State Office of Drug Policy has awarded Meridian Police Department a grant for Officer and Decoy expenses for Shoulder Tap/Compliance Checks to reduce underage drinking.	
2. Why was this budget request not submitted during the current fiscal year budget cycle? Grant was awarded May 28, 2024; with a start date of July 1, 2024 that coincides with State's fiscal year.	
3. What is the explanation for not submitting this budget request during the next fiscal year budget cycle? Awarded grant timeframe is July 1, 2024 - through June 30, 2025, wich coincides with the State's fiscal year.	
4. Describe the proposed method of funding? If funding is split between Funds (i.e. .General ,Enterprise, Grant), please include the percentage split. List the amounts and sources of anticipated additional revenue that will result from approval of this request. Grant Revenue neutral award - no General or Enterprise funds will be used for this budget amendment.	
5. Does this request align with the Department/City's strategic plan? If not, please explain how this request was not included in the Department/City strategic plan? Yes	
6. Does this request require resources to be provided by other departments? If yes, please describe the necessary resources to be provided by other departments. No	
7. Does this Amendment include any needed Equipment or Software that will utilize the City's network? (Yes or No)	No
8. Is the amendment going to result in the disposal of an asset? (Yes or No)	No
9. Any additional comments? 	

Total Amendment Request \$ (0)

Every effort should be made to avoid reopening the budget for an amendment. Departments will need to provide back up and appear before the City Council to justify budget amendments. Budget amendments are intended for emergency or mandatory changes to the original balanced budget. Changes to the original balanced budget may cause a funding shortfall.

Sharlene Johnson
PFS Grant Director



304 N 8th St., Room 455
Boise, ID
(208)854-3049

May 28, 2024

Kendall Nagy
Meridian Police Department
1401 E Watertower St.
Meridian, ID, 83642

Re: Notice of FY25 Partnership for Success Law Enforcement Grant Funding

Dear Ms. Nagy,

The Office of Drug Policy (ODP) is pleased to announce that the Meridian Police Department has been approved for a FY25 Partnership for Success Law Enforcement grant aimed to prevent underage drinking, opioid and methamphetamine misuse through June 30, 2025. The Meridian Police Department has been funded for the following activities: Compliance Checks and Shoulder Tap. Please reference the attached documents detailing the award.

The total funding allocated for this grant is \$8,378.40. It is required that you return a signed Grant Agreement and Grant Allocation Summary and initialed Special Terms and Conditions by July 15, 2024. If these documents are not received within that timeframe, the grant award may be withdrawn.

If at any time you have questions or concerns about this grant award, please do not hesitate to contact me. I look forward to working with your agency.

Warm regards,

Sharlene Johnson

Sharlene Johnson
Grant Director
Idaho Office of Drug Policy
208.854.3049
Sharlene.Johnson@odp.idaho.gov

Meridian Police Department

GRANT AGREEMENT

This Grant Agreement (the “Agreement”) is by and between the Idaho Office of Drug Policy (ODP) and the Meridian Police Department (the “Sub-recipient”).

Section 1: Delivery of Services

- 1.1 **Grant Award Period** – The term of this agreement is July 1, 2024 – June 30, 2025. Services shall begin no sooner than July 1, 2024, or when both parties have signed this agreement, and will terminate June 30, 2025. ODP will NOT pay for any services delivered prior to July 1, 2024, or after June 30, 2025.
- 1.2 **Grant Services** – The Sub-recipient shall deliver services as outlined in the Grant Allocation Summary attached hereto and incorporated by this reference. The parties may amend the Agreement from time to time if needed, in order to accurately reflect the services provided by the Sub-recipient.
- 1.3 **Sub-recipient Role** – ODP requires the Sub-recipient to deliver the services as outlined in the Agreement. The Sub-recipient may not transfer, subcontract, or delegate its obligations to any third parties without ODP’s written consent. Failure to abide by this restriction may result in termination of the Agreement, or any other remedies available to ODP.

Section 2: Terms of Funding

- 2.1 **Use of Funds** – The Sub-recipient agrees that funds will be used only for the approved cost categories shown on the approved budget; however, the Sub-recipient may make budget changes within the approved cost categories not to exceed 10% of the total award amount. Any changes in excess of 10% or outside of an approved budget category must be requested by the Sub-recipient and approved by ODP in a written notice prior to incurring cost.
- 2.2 **Payment of Grant Funds** – ODP will pay the Sub-recipient within 60 days of receipt of invoice contingent upon the completion of the agreed upon services, entry of required data on the quarterly reports, and compliance with the Special Terms and Conditions listed in this Agreement. Information regarding data entry will be provided.

Section 3: Roles and Responsibilities

- 3.1 **Relationship** – The Sub-recipient’s relationship with ODP will be that of a grantee. Nothing in this Agreement creates a partnership or employer-employee relationship between the parties. ODP will not obtain workers’ compensation insurance for Sub-recipient or its employees and is not a “statutory employer” of Sub-recipient or its employees.

- 3.2 **Taxes and Record Keeping** – The Sub-recipient is solely responsible for filing all tax returns to any federal, state or local tax authority. Additionally, the Sub-recipient must maintain and provide to ODP, upon request, all documentation supporting the Sub-recipient's request for payments.
- 3.3 **Review** – All records and documents related to this Agreement, including but not limited to fiscal records, shall be available for review, audit, and copying by ODP, and by state and federal inspectors or auditors for the period of 3 years, beginning July 1, 2024.

Section 4: Termination

- 4.1 **Termination of Agreement** – If the Sub-recipient fails to provide any of the services outlined in this Agreement, ODP may provide written notice to require any of the following: 1) require the Sub-recipient to make corrective action to ensure compliance with the Agreement; 2) reduce the funding allocation to more adequately reflect the services that will be provided, as determined by ODP in its sole discretion; 3) termination this Agreement; or 4) pursue any other remedy available at law or in equity.

Section 5: Insurance

- 5.1 **Insurance** – The Sub-recipient shall maintain comprehensive general liability insurance and all coverages required by law sufficient for the purpose of carrying out the duties and obligations arising under this Agreement. Sub-recipient shall maintain, at all times, applicable hereto, a comprehensive liability coverage in such amounts as are prescribed by Idaho Code §6-924 as amended from time to time, as well as worker's compensation coverage for its employees as required by Idaho Code §72-301 as amended from time to time. Sub-recipient's liability coverage obligations shall be administered by the Administrator of the Division of Insurance Management in the Department of Administration for the State of Idaho, and may be covered, in whole or in part, by the State of Idaho's Retained Risk Account. Sub-recipient shall cover its liability for worker's compensation through the State of Idaho's State Insurance Fund. Upon written request, Sub-recipient shall furnish ODP with documentation evidencing the insurance required by this Agreement.

Section 6: Allocation of Liability

- 6.1 **Allocation of Liability** – Each party will be responsible only for liabilities associated with the conduct of its own officials, employees, agents and volunteers, subject to the provisions of the Idaho Tort Claims Act, Idaho Code §6-901 through §6-929. Each party will defend the other party against any claims that arise solely from alleged wrongful acts, omissions or negligence of the defending party in the course of this Agreement, but does not assume responsibility for the acts, omissions or negligence of the other party of the other party's officials, employees, agents and volunteers. Each party shall promptly notify the other party of any claim arising under this Agreement and shall cooperate fully with the defending party or its representatives in the defense of such claim. The parties acknowledge that, if both parties participate in the State of Idaho Risk Program, any tort

liability claim, suit or loss arising from this Agreement shall be allocated in the accordance with law by the Office of Risk Management for purposes of the respective loss experiences and subsequent allocation or self-insurance assessments. Any party participating in the State of Idaho Risk Program shall notify such program in the event it receives notice or has knowledge of any claims arising out this Agreement.

Section 7: Assurances

- 7.1 Authority** – The Sub-recipient represents that the individual signing this Agreement has authority to bind the Sub-recipient to the terms of this Agreement.
- 7.2 Assurances** – Sub-recipient assures ODP that all activities performed under this grant will conform to the following ODP Substance Abuse Prevention Services program standards:
- 7.2.1 Assurance of Compliance with Record Keeping/Data Collection Standards** – The Sub-recipient will maintain detailed records on all grant funded activities, which indicate the date, time, number of participants reached, and the nature of services delivered under the grant award. The Sub-recipient will be required to collection evaluation data on all projects and submit that data to ODP via an online platform. These records shall be subject to inspection by ODP. ODP has the right to audit reimbursement requests both before and after payment and to contest any billing or portion thereof.
- 7.2.2 Assurance of Compliance with Idaho State Laws** – The Sub-recipient assures ODP of its commitment to abide by any applicable state and federal laws, rules, regulations, and executive orders of the Office of the Governor of the State of Idaho, pertaining to equal opportunity. Pursuant to all such laws, rules, regulations, and executive orders, the Sub-recipient assures ODP that no person in the State of Idaho shall, on the grounds of race, color, religion, sex, national origin, age, or disability, be excluded from employment with or participation in, be denied the benefit of, or be otherwise subject to discrimination under any program or activity performed under a grant award(s) entered into pursuant to this Agreement.
- 7.2.3 Assurances of Compliance with Parental Consent Policy** – The Sub-recipient assures ODP that all activities conducted with grant funds to provide services to minors will collect appropriate parental consent. All applicable staff will be fully informed of, and will abide by, the policies and requirements set forth therein.
- 7.2.4 Assurance of Compliance with Charitable Choice Policy** – The Sub-recipient assures ODP it shall comply with the Faith-based Status and Policy Compliance.
- 7.2.5 Assurance of Compliance with Lobbying Policy** – The Sub-recipient assures ODP that lobbying activities will not be conducted using grant funds.

- 7.2.6 Assurance of Compliance with Federal Law regarding Supplanting of Funds**
The Sub-recipient assures ODP that Partnership for Success Law Enforcement grant funds will not be used to supplant expenditures from other Federal, State or local sources.

Section 8: Miscellaneous

- 8.1 Governing Law** – Agreement shall be governed by and construed under the laws of the state of Idaho and the parties hereto consent to the jurisdiction and exclusive venue of the state courts of Ada County in the state of Idaho in the event of any dispute with respect to the Agreement.
- 8.2 Termination of Fiscal Necessity** – ODP is a government entity and it is understood and agreed that ODP's reimbursement payments under this Agreement shall be paid from Idaho State Legislative appropriations, funds granted by the federal government, or both. The Legislature is under no legal obligation to make appropriations to fulfill this Agreement. This Agreement shall in no way or manner be construed so as to bind or obligate the state of Idaho beyond the term of any particular appropriation of funds by the Idaho State Legislature, or beyond any federal funds granted to ODP, as may exist from time to time. ODP shall have the right to terminate the Agreement in whole or in part (or any order placed under it) if, in its sole judgement, the Legislature of the state of Idaho fails, neglects, or refuses to appropriate sufficient funds as may be required for ODP to continue such payments, or requires any return or "give-back" of funds required for ODP to continue payments, or if the Executive Branch mandates any cuts or holdbacks in spending, or if funds are not budgeted or otherwise available (e.g., through repeal of enabling legislation), or if the State discontinues or makes a material alteration of the program under which funds were provided, or if federal grant funds are discontinued. ODP shall not be required to transfer funds between accounts in the event that funds are reduced or unavailable. All affected future rights and liabilities of the parties shall thereupon cease with ten (10) calendar days after notice to the Sub-recipient. Further, in the event that funds are no longer available to support the Agreement, as described herein, ODP shall not be liable for any penalty, expense, or liability or for general, special, incidental, consequential or other damages resulting therefrom. At Sub-recipient's request, ODP shall promptly provide supplemental documentation as to such Termination for Fiscal Necessity. Nothing in this section shall be construed as ability by ODP to terminate for its convenience.
- 8.3 No Waiver** – The failure of either party to require strict performance of any term of condition of this Agreement, or to exercise any option or discretion granted to it, in any one or all instances shall not be construed to be a waiver or relinquishment of any such term or condition. The same shall be and remain in full force and effect unless there is a prior written waiver by the wavering party.
- 8.4 Force Majeure** – If either party is delayed, hindered, or prevented from performing any act required under the Agreement by reason of delay beyond the reasonable control of the asserting party including, but not limited to, interruption of the power supply, theft, fire,

Act of God or public enemy, severe and unusual weather conditions, injunction, riot, strikes, lockouts, insurrection, war, or court order, then performance of the act shall be excused for the period of delay. In that event, the period for the performance of the act shall be extended for a period equivalent to the period of the delay. Matters of the Sub-recipient's finances shall not be considered a forced majeure.

- 8.5 Severability** – If any term, provision, covenant, or condition of the Agreement, or the application thereof to any party or circumstance, shall be held to be illegal, invalid, or unenforceable in whole or in part for any reason, the remaining terms, provisions, covenants and conditions of the Agreement shall continue in full force and effect as if the Agreement had been executed with the illegal, invalid or unenforceable portion eliminated, so long as the Agreement as so modified continues to express, without materials change, the original intentions of the parties as to the subject matter of the Agreement, and the deletion of such portion of the Agreement will not substantially impair the respective benefits or expectations of the parties to the Agreement.
- 8.6 Entire Agreement** – The Agreement constitutes the entire agreement between the parties hereto and shall supersede all previous applications, proposals, oral or written, negotiations, representations, commitments, and all other communications between the parties. All exhibits attached hereto and referenced herein are hereby incorporated and made an integral part of this Agreement.
- 8.7 Counterparts** – This agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

Accepted and Agreed

Sub-recipient Organization

Office of Drug Policy

Signed: K. Nagy

Signed: M King

Title: Sub. Abuse Prevention coordinator

Title: Administrator

Date: 5/30/24

Date: 5.30.24

PERFORMANCE REQUIREMENTS

Due Date: Quarterly Report Deadlines

Quarterly Progress and Financial Reports are due to ODP as follows:

Quarters	Months	Reporting Deadlines
Q1	July-Sept	Oct 15
Q2	Oct-Dec	Jan 15
Q3	Jan-Mar	April 15
Q4	April-June	July 15

- The Sub-recipient must enter all data required for quarterly outcome reporting into ODP's online platform to accurately record delivery of services:
<https://form.jotform.com/IdahoODP/le-quarterly-report>.
- Requests for reimbursements must be submitted as needed throughout the quarter through an online platform: https://form.jotform.com/IdahoODP/PFS-LE_Reimbursement.
- All requests for reimbursements pertaining to the grant fiscal year must be made before July 15, 2025.

Other Performance Requirements

- The Sub-recipient shall deliver the programs/services as detailed in the Grant Allocation Summary.
- The Sub-recipient shall collect and report data in accordance with ODP's directions and standards.
- The Sub-recipient shall be responsible for all news and information emailed and posted on prevention.odp.idaho.gov.

GRANT ALLOCATION SUMMARY

Partnership for Success (CDFA 93.243) Law Enforcement Grant Award
State Fiscal Year 2024

Sub-recipient Name: Meridian Police Department
Grant Allocation: \$8,378.40

Budget Summary

Personnel	Mileage	Equipment	Supply	Contractual	Indirect	Total
\$7,930.40	\$	\$	\$	\$448.00	\$	\$8,378.40

This award is subject to the Special Terms and Conditions attached.

Granting Official:

M King Date: 5.30.24

Recipient Official:

K. Nagy Date: 5/30/24

SPECIAL TERMS AND CONDITIONS

Initialing below ensures that the Meridian Police Department is aware and willing to comply with the Special Terms and Conditions.

The Sub-recipient will not use federal funds made available through this award to supplant state or local funds. If there is a potential presence of supplanting, the Sub-recipient will provide documentation demonstrating that any reduction in non-Federal resources occurred for reasons other than receipt of expected receipt of Federal funds.

Grantee

KN

The Sub-recipient must ensure that project funds are not commingled with funds from other federal services. In addition, the Sub-recipient is prohibited from commingling funds on either a program-by-program basis or a project-by-project basis. Funds specifically budgeted and/or received from one project cannot be used to support another. Where a Sub-recipient's accounting system cannot comply with this requirement, it is recommended that the Sub-recipient establish a system to provide adequate fund accountability for each project that it has been awarded.

KN

The Sub-recipient will ensure that all persons having contact with vulnerable populations, including but not limited to children, incarcerated individuals, the elderly, the unhoused, and individuals with mental illness, to deliver services funded by this grant will obtain a background check before services are delivered. The Sub-recipient shall supply ODP with documentation ensuring a proper background check, upon request.

KN

The Sub-recipient is responsible for employing organization and management techniques necessary to assure proper and efficient administration including accounting, budgeting, reporting, auditing, and other review controls and maintaining such records.

KN

The Sub-recipient will spend funds according to the Grant Allocation Summary. If there are needed modifications in the project budget or activities, the Sub-recipient will complete proper paperwork and await ODP approval before monies are spent on said modified activities.

KN

The Sub-recipient will ensure that all personnel costs associated with these funds are considered overtime.

KN



AGENDA ITEM

ITEM TOPIC: Public Hearing for Program Year 2024 Community Development Block Grant Action Plan

MERIDIAN CDBG Program

HELP US IMPROVE OUR COMMUNITY

We Need Your Opinion!

Meridian's Community Development Block Grant (CDBG) Program has identified projects to make our community better and we want to know your thoughts.



Feedback Survey

Give Your Feedback

- At Events
- Online Survey located at: <https://meridiandcity.org/announcements>
- Contact Crystal Campbell at ccampbell@meridiandcity.org or (208) 489-0575

Upcoming Events

- **June 18, 2024:** Open House at Meridian City Hall from 4 pm to 6 pm
- **June 20, 2024:** Open House at Meridian Library (Cherry Lane) from 10 am to 3:30 pm
- **July 9, 2024:** Public Hearing at Meridian City Hall at 4:30 pm



About CDBG

The Community Development Block Grant (CDBG) is a program that provides funding to support housing stability in our community. The selected projects aim to improve housing, enhance walkability for easier access to schools and services, promote better health, and provide services that help people remain stably housed. Your feedback will help us understand your support for these projects.



Meridian City Hall
33 E. Broadway Ave.
Meridian, ID 83642

[MERIDIANDCITY.ORG/CDBG](https://meridiandcity.org/cdbg)

Crystal Campbell
ccampbell@meridiandcity.org
(208) 489-0575

MERIDIAN CDBG PROGRAM

Program Year 2024
October 1, 2024 to September 30, 2025

Proposed Projects



Emergency Rental Assistance

Jesse Tree

\$43,698

Money to help people pay rent so they don't get evicted.

01



Youth Scholarships

Boys and Girls Club

\$34,959

Access to extended care and after school programs.

02



Homeowner Repairs

NeighborWorks Boise

\$160,000

Weatherization, accessibility, and emergency repair.

03



Better Walkways

\$235,221

This project will improve sidewalks and lighting in low to moderate income areas.

- Priority 1: W 3rd St from Broadway Ave to W Pine Ave and Broadway Ave from W 4th St to W 2nd St
- Priority 2: NW 7th from W. Carlton to Cherry
- Priority 3: W Maple from NW 4th to NW 2nd

04

Meridian CDBG PY24 Action Plan Summary

Introduction

The City of Meridian, an Entitlement Community, has received annual funds from the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program since 2007. The City is currently operating under the Five-Year Consolidated Plan (Con Plan) for program years 2022-2026. This plan outlines strategies, goals, and community development needs identified through collaboration with community members and local entities.

This Action Plan covers the third year of the 2022-2026 Con Plan, guiding the City's CDBG Program for Program Year 2024 (PY24), from October 1, 2024, to September 30, 2025. The PY24 Action Plan summarizes actions, activities, and resources to be utilized during PY24 to address the goals and priority needs identified in the 2022-2026 Con Plan.

Objectives and Outcomes

Meridian's 2022-2026 Con Plan is a strategic plan to meet the housing and community development needs of low and moderate-income and special needs households. The Con Plan serves as:

- A planning document built on a participatory process among citizens, organizations, businesses, and other stakeholders.
- A submission for federal funds under HUD's formula grant program.
- A strategy for carrying out HUD programs.
- A management tool for assessing performance, tracking success, and determining the course of future Con Plans.

Evaluation of Past Performance

At the end of each program year, Meridian provides an annual report to HUD, known as the Consolidated Annual Performance Evaluation Report (CAPER). This report includes:

- Description of available resources.
- Investment of resources.
- Geographic distribution and location of investments.
- Assistance provided to families and persons, including racial and ethnic distribution.
- Actions taken to affirmatively further fair housing.
- Other actions indicated in the Strategic Plan and the Action Plan.

Performance reporting serves to:

1. Provide HUD with the necessary information to assess each grantee's ability to carry out relevant CPD programs in compliance with applicable rules and regulations.
2. Provide information for HUD's Annual Report to Congress.
3. Allow grantees to describe their successes in meeting objectives stipulated in their Con Plan.

Citizen Participation and Consultation Process

Citizen participation actively encourages input from the low and moderate-income population in planning the five-year Con Plan, the Action Plan, Substantial Amendments, and the CAPER. The City seeks broad participation, particularly from low- and moderate-income persons, residents of predominantly low- and moderate-income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents, local and regional institutions, businesses, developers, and nonprofit organizations.

All public meetings were held in locations convenient to residents, especially potential or actual beneficiaries. Citizen participation was crucial in the needs assessment, market analysis, and construction of the goals and priorities in the Con Plan and the PY24 Action Plan.

Summary of Public Comments

Meridian documents all comments received during the public participation process, including feedback from online surveys. These comments and survey results shaped the specific priorities and goals in the Con Plan and the PY24 Action Plan, ensuring alignment with community needs.

City of Meridian Priority Needs and Goals

The City of Meridian's 2022-2026 Con Plan addresses three primary priority needs.

- **Decent Housing:** The focus on providing decent housing by preserving and increasing affordable housing, supporting housing for special needs groups, and transitioning homeless persons and families into stable housing.
- **Suitable Living Environment:** The City aims to create a suitable living environment by enhancing neighborhood safety and livability, promoting the integration of low to moderate-income (LMI) residents, and reinvesting in deteriorating areas.
- **Economic Opportunities:** The plan seeks to expand economic opportunities by promoting homeownership, supporting community development for long-term viability, and empowering LMI individuals to achieve self-sufficiency.

To meet these needs, the plan identifies the following goals:

- **Public Facilities and Infrastructure Improvement:** The plan aims to improve public facilities and infrastructure such as neighborhood facilities and sidewalks.
- **Public Services:** The City will fund various services to help low to moderate income residents maintain their housing stability. Examples of services include emergency rental assistance and childcare scholarships.
- **Housing:** The City will focus on increasing access to safe and affordable housing through activities such as homeownership assistance and homeowner repairs.
- **Program Administration:** This goal will cover administrative costs, fair housing initiatives, and ensure compliance with federal regulations to effectively manage the program.

Proposed Projects for PY24

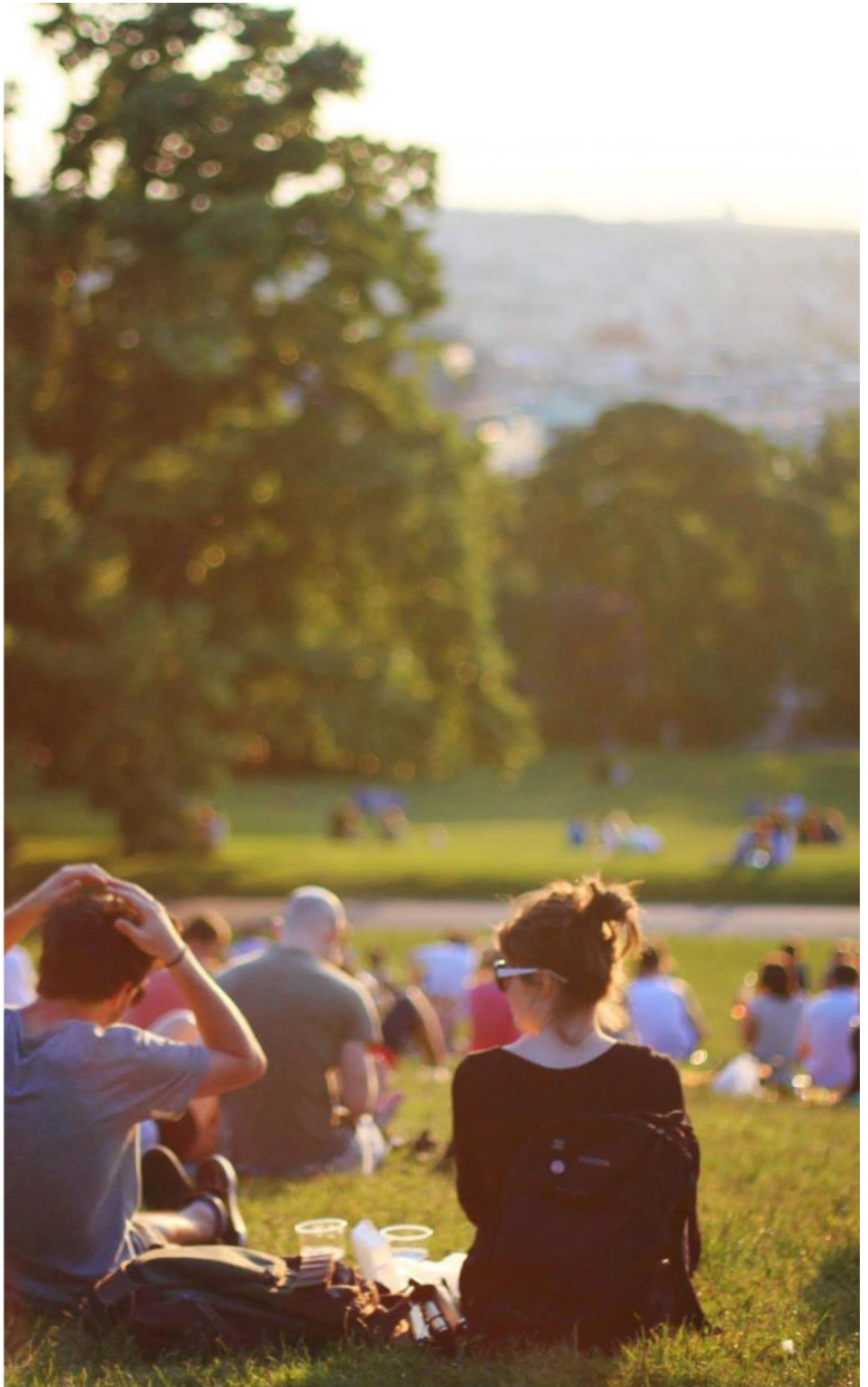
1. **Emergency Rental Assistance:** Jesse Tree, \$43,698, for rent payment assistance to prevent eviction.
2. **Youth Scholarships:** Boys and Girls Club, \$34,959, for extended care and after-school programs.
3. **Homeowner Repairs:** NeighborWorks Boise, \$160,000, for weatherization, accessibility, and emergency repairs.
4. **LMA Walkability:** Improving sidewalks and lighting in low to moderate-income areas, \$235,221.

Priorities for PY24:

- W 3rd St from Broadway Ave to W Pine Ave and Broadway Ave from W 4th St to W 2nd St
- NW 7th from W Carlton to Cherry
- W Maple from NW 4th to NW 2nd

PY24 ACTION PLAN

COMMUNITY
DEVELOPMENT
BLOCK GRANT
(CDBG)



October 1, 2024 to
September 30, 2025

33 E. Broadway
Meridian, Idaho
ccampbell@meridiancity.org

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Executive Summary

AP-05 Executive Summary

24 CFR 91.200(c), 91.220(b)

1. Introduction:

The City of Meridian is an Entitlement Community receiving annual funds from the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program since 2007. The City is currently operating under the Five-Year Consolidated Plan (Con Plan) for program years 2022-2026. The Con Plan outlines strategies, goals, and community development needs identified through collaboration with community members and local entities.

This Action Plan is for the third year of the 2022-2026 Con Plan, providing guidance to the City's CDBG Program for Program Year 2024 (PY24), covering October 1, 2024, to September 30, 2025. The PY24 Action Plan summarizes the actions, activities, and resources to be utilized during PY24 to address the goals and priority needs identified in the 2022-2026 Con Plan.

2. Summarize the objectives and outcomes identified in the Plan:

Meridian's 2022-2026 Con Plan is a five-year strategic plan that provides an outline of actions for the community as it works toward meeting the housing and community development needs of its low and moderate-income and special needs households. The plan's development includes a profile of the community and its economy, an assessment of housing and community development needs, and the development of long-range strategies to meet those needs.

The Con Plan serves the following functions:

- A planning document for the City, which builds on a participatory process among citizens, organizations, businesses, and other stakeholders;
- A submission for federal funds under HUD's formula grant program for jurisdictions;
- A strategy to be followed in carrying out HUD programs; and
- A management tool for assessing performance, tracking success, and determining the course of future Con Plans.

The 2022-2026 Con Plan was prepared in accordance with Sections 91.100 through 91.230 of HUD's Consolidated Plan Final Rule.

Below are HUD's objectives and the City's projected outcomes over the course of the 2022-2026 Con Plan:

1. **Provide decent housing** by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing.
2. **Provide a suitable living environment** through safer, more livable neighborhoods, greater integration of LMI residents throughout Meridian, increased housing opportunities, and reinvestment in deteriorating neighborhoods.

3. **Expand economic opportunities** through homeownership opportunities, development activities that promote long-term community viability, and the empowerment of low- and moderate-income persons to achieve self-sufficiency.

3. Evaluation of past performance:

At the end of its program year, Meridian is required to provide an annual report to HUD that summarizes its performance for the program year. This report is called the Consolidated Annual Performance Evaluation Report (CAPER).

The CAPER must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic distribution of persons assisted), the actions taken to affirmatively further fair housing, and other actions indicated in the Strategic Plan and the Action Plan.

Performance reporting meets three basic purposes:

1. Provides HUD with the necessary information to meet its statutory requirement to assess each grantee's ability to carry out relevant CPD programs in compliance with all applicable rules and regulations;
2. Provides information necessary for HUD's Annual Report to Congress, also statutorily mandated; and,
3. Provides grantees an opportunity to describe to citizens their successes in meeting objectives stipulated in their Con Plan.

4. Summary of Citizen Participation Process and consultation process:

Citizen participation includes actively encouraging citizens, particularly the low and moderate-income population, to participate in the planning process for the five-year Con Plan, the Action Plan, the submission of Substantial Amendments, and the development of the Consolidated Annual Performance Report (CAPER).

The City encouraged and sought broad participation but especially encouraged participation from low- and moderate-income persons, residents of predominantly low- and moderate-income neighborhoods, minorities, non-English speaking persons, persons with disabilities, public housing residents, local and regional institutions, businesses, developers, and nonprofit organizations.

All public meetings were held in a location convenient to residents, particularly potential or actual beneficiaries.

Citizen participation played a critical role in the needs assessment, market analysis, and the construction of the goals and priorities featured in the Con Plan. It was also vital in developing this year's Action Plan, ensuring that previously identified goals and priorities continue to meet the community's needs.

5. Summary of public comments:

Meridian acknowledges and documents all comments received during the public participation process. This includes recording and analyzing feedback from the online survey. The comments and survey results played a critical role in shaping the specific priorities and goals outlined in the Con Plan and subsequently addressed in the current Action Plan. By incorporating public input, Meridian ensures that the Action Plan continues to align with the identified needs and goals of the community.

6. Summary of comments or views not accepted and the reasons for not accepting them:

Meridian accepts and records all comments.

7. Summary:

Meridian has implemented and adopted a Citizen Participation Plan (CPP) in conjunction with the 2022-2026 Con Plan. This CPP serves as a framework for facilitating public input and engagement in the allocation of Community Development Block Grant (CDBG) funds granted to the City. The CPP outlines the methods and procedures for providing notice and conducting outreach to residents regarding public hearings related to all aspects of the CDBG process. The CPP ensures that the community has opportunities to participate and provide input in the decision-making processes related to CDBG funding.

PR-05 Lead & Responsible Agencies

24 CFR 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan:

Agency Role	Name	Department/Agency
CDBG Administrator	MERIDIAN	Economic Development, Mayor's Office

Table 1 – Responsible Agencies

Narrative:

The Meridian CDBG Program is overseen by the Mayor's Office. The Program collaborates closely with various departments within the city, including the Community Development Department, Planning Division staff, Economic Development Division staff, as well as other departments like Public Works, Finance, and Parks and Recreation. This collaborative approach ensures coordination and integration of efforts across different departments to effectively implement CDBG-funded projects and initiatives in Meridian.

Consolidated Plan Public Contact Information:

Crystal Campbell, Community Development Program Coordinator
 Mayor's Office
 City of Meridian
 33 E. Broadway Avenue
 Meridian, ID 83642
 208-489-0575

AP-10 Consultation

24 CFR 91.100, 24 CFR 91.200(b), 24 CFR 91.215(l)

1. Introduction:

The City of Meridian values agency consultation to identify and address priority needs within the community. This inclusive process involves active participation from non-profit organizations, private citizens, and public agencies, fostering a collaborative effort. Through extensive outreach and consultation, the City engaged with citizens, local municipal officials, non-profit agencies, public housing agencies, governmental agencies, private organizations, and the Continuum of Care (CoC) in the development of the Plan. By involving a diverse range of stakeholders, the City ensures that the Con Plan and subsequent Action Plans accurately reflects the needs and aspirations of the community.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)):

While there are no public housing units in Meridian, an estimated 8 percent of the housing authority's total voucher supply are used within Meridian City limits. The City collaborated with the Ada County Housing Authority (ACHA), the local public housing authority, to assist the City in better understanding ACHA's resources and needs. ACHA and the City are both involved with the CoC. The CoC meetings provide an opportunity to collaborate with regional and local housing providers (public, non-profit, and private) and health and social service agencies (including private and non-profit mental health, emergency, and healthcare providers).

Additionally, the City has developed a socioeconomic profile of Meridian to identify gaps in service, likely partnerships, and needs of the community. The City is dedicated to extending further support to organizations that help meet the community's identified needs.

One need that is readily apparent is the need for housing affordability and rental support. Meridian is dedicated to increasing its affordable housing inventory to ensure residents of all income levels can find housing in Meridian and provide necessary supportive services. City staff will continue to stay engaged with the housing affordability and supportive service community so the City can better provide important tools and resources to affordable housing developers and supportive service providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness:

The City of Meridian actively coordinates with the Continuum of Care (CoC), known locally as Our Path Home Connect, to address the needs of homeless individuals and families, particularly those who are chronically homeless, families with children, veterans, and unaccompanied youth. The CoC consists of representatives from various organizations that provide services related to housing, health, social services, victim support, employment, and education for low-income individuals and families, as well as those experiencing homelessness.

The City's collaboration with the CoC involves engaging staff members from neighboring communities, along with representatives from public and private entities. These entities include housing providers, healthcare facilities, mental health service providers, foster care and youth programs, corrections programs and

institutions, victim services, law enforcement agencies in Ada County, nonprofit organizations, state departments, and school districts, among others.

By bringing together these diverse stakeholders, the City aims to develop comprehensive strategies and initiatives to prevent homelessness, provide support and resources to homeless individuals and families, and address the underlying causes of homelessness. This collaborative effort ensures that the City works closely with publicly funded institutions and systems of care that may discharge individuals into homelessness, such as health-care facilities, mental health facilities, foster care and youth facilities, and corrections programs and institutions.

Through the coordinated efforts of the CoC, the City of Meridian strives to enhance services, improve access to affordable housing, provide necessary healthcare and mental health support, and create a supportive environment for individuals and families at risk of or experiencing homelessness.

In 2017, Our Path Home Connect launched coordinated entry, which provides a single point of entry for households experiencing homelessness. Due to the data collected through coordinated entry, Our Path Home Connect has identified four strategic initiatives:

1. End family homelessness,
2. Prevent first-time homelessness,
3. Expand supportive housing opportunities, and
4. Evolve the partnership.

The involvement of foster care and other youth programs has encouraged the City to further evaluate the non-traditional homelessness experienced by youth and their families in Meridian.

The City of Meridian has enhanced its collaboration with Our Path Home Connect (the local Continuum of Care) by including a CoC representative in the CDBG Scoring Committee. This representative serves in an advisory capacity, ensuring CoC perspectives are considered in evaluating applications for public service and housing project funding. This inclusion leverages the CoC's expertise in addressing homelessness, aligning CDBG fund allocations with CoC priorities and goals. The City's objective is to promote informed decision-making and a comprehensive approach to tackling homelessness and its associated challenges in Meridian.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS:

The City of Meridian does not directly receive ESG funds, as the state is the sole recipient. However, Meridian staff attend CoC meetings where ESG fund allocation is discussed. The City aligns with the CoC's strategy for using ESG funds by funding homeless prevention activities, as Meridian does not have any emergency shelters. Additionally, the City participates in executive meetings and the FUND and PREVENT Committees to identify funding opportunities and streamline homelessness prevention services. Although Meridian does not directly utilize HMIS, it supports the CoC's efforts in the operation and administration of HMIS.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities:

1	Agency/Group/Organization	Ada County Housing Authority (ACHA)
	Agency/Group/Organization Type	Housing PHA Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs HOPWA Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Meridian actively consults and engages with the Ada County Housing Authority to understand the public housing needs in the community and improve services. Through phone calls and meetings, they aim to identify opportunities for coordination and cooperation to enhance housing access and stability in Meridian. By collaborating with the housing authority, the city seeks to gain insights into the specific challenges faced by individuals and families in need of housing, including barriers to affordable options. Through ongoing communication, they aim to develop strategies and initiatives such as streamlining processes and expanding affordable housing options to ensure long-term stability. The anticipated outcome is to improve housing access and stability, creating a more inclusive and supportive community for all residents.
2	Agency/Group/Organization	Boise City/Ada County Continuum of Care
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

		<p>Health Agency Child Welfare Agency Publicly Funded Institution/System of Care Other government - State Other government - Local Regional organization Planning organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Our Path Home serves as the Boise City/Ada County Continuum of Care (CoC) and is composed of representatives from various agencies, groups, and organizations involved in addressing housing, homelessness, and fair housing in the community. Through monthly scheduled meetings, subcommittee meetings, and email exchanges, Our Path Home collaborates with the city to provide valuable insights into the needs of the community in these areas. The city actively engages with Our Path Home to gather information and perspectives that inform funding recommendations and strategies to address homelessness, homelessness prevention, and fair housing activities. By working together, the city and Our Path Home aim to develop effective solutions, allocate resources appropriately, and create a community that is inclusive, supportive, and responsive to the housing needs of its residents.</p>
3	<p>Agency/Group/Organization</p>	<p>Boys and Girls Club of Ada County</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Regional organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs Anti-poverty Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Meridian regularly consults and engages with the Boys & Girls Club, an organization that focuses on providing support to youth and families in the community. Through meetings and communication via email and phone calls, the city aims to assess the needs of school-age children, particularly those from low- to moderate-income families. By consulting with the Boys & Girls Club, the city seeks to identify specific requirements and provide assistance to these families, allowing them to allocate their income towards maintaining stable housing. The anticipated outcome of these</p>

		consultations is to improve the overall well-being of youth and families in need within the community by coordinating efforts and providing support through collaborative initiatives.
4	Agency/Group/Organization	Can/Ada Collaborative
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Can/Ada Collaborative is a collaborative group consisting of local entitlement communities in the region, including Boise, Meridian, Nampa, and Caldwell. Through regular meetings and email communication, the collaborative aims to ensure compliance with federal regulations, particularly related to HUD funding. The participating municipalities strive to align their activities and initiatives with regional needs while addressing local needs, maximizing the impact of CDBG funds. The collaborative approach allows representatives to share information, discuss best practices, and identify areas for collaboration, leading to a comprehensive and coordinated

		response to community development challenges. By working together, the Can/Ada Collaborative enables the participating communities to meet federal regulations, address regional needs, and effectively utilize CDBG funds for community development initiatives.
5	Agency/Group/Organization	CATCH, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CATCH (Charitable Assistance to Community's Homeless) is a crucial public-private partnership in Ada County dedicated to ending homelessness. The organization recognizes permanent housing as the fundamental solution to homelessness and views housing as an integral part of healthcare. CATCH's primary focus is on addressing homelessness among children and families in Ada County, and they collaborate actively with local partners to provide pathways to secure permanent housing. This collaboration encompasses various initiatives such as operating warming shelters, developing supportive housing plans, offering resolution assistance, and implementing prevention efforts. The city engages in consultations with CATCH through meetings and email exchanges to ensure effective coordination and communication. These consultations serve as a platform for discussing strategies, sharing information, and identifying opportunities for collaboration and improvement. By consulting with CATCH, the city aims to align its efforts with the organization's expertise and utilize their collaborative network to maximize the impact of homelessness prevention and support programs. The anticipated outcome is to enhance coordination, leading to more effective and comprehensive solutions to end homelessness for children and families in Ada County.

6	Agency/Group/Organization	City of Meridian
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Meridian has actively engaged in providing insights and expertise in various areas relevant to the program. This includes sharing knowledge on planning and zoning regulations, building codes, disaster recovery, housing affordability, population growth, and the specific needs of low- to moderate-income residents. To ensure smooth coordination and effective implementation of the program, there is constant communication between CDBG staff and other departments. This communication occurs through various channels, such as in-person discussions, meetings, emails, and phone calls. The regular and daily contact with	

		<p>different departments allows for seamless information sharing and collaboration. The city's plan to streamline access throughout the city demonstrates its commitment to improving the program's efficiency and effectiveness. By streamlining access, the city aims to enhance the ease with which low- to moderate-income residents can access the resources and support provided by the program. This could involve simplifying application processes, improving information dissemination, or implementing measures to remove barriers to access. Overall, the City of Meridian's active involvement in providing insights, maintaining constant communication with other departments, and its plan to streamline access reflects its dedication to optimizing the program's impact and ensuring that low- to moderate-income residents can benefit from the resources available in an efficient and equitable manner.</p> <p>Additionally, the City actively participates in various projects and initiatives to improve connectivity and access to high-speed internet services. One of the ongoing projects is the development of a fiber ring that would interconnect facilities and provide infrastructure for ISPs to offer cost-effective fiber services in Ada County. While funding for this project is pending, the City is working to secure grants to support its implementation. A digital access study has been conducted to gather insights and inform efforts to bridge the digital divide in the community.</p> <p>Meridian has also collaborated with TDS and other providers such as Sparklight and Lumen to bring more competition to the area, resulting in improved pricing for residents. By engaging with these service providers, the City aims to enhance options and affordability for high-speed internet services.</p> <p>Through these initiatives, the City of Meridian demonstrates its commitment to addressing the connectivity needs of its residents and fostering a competitive market for internet service providers. By actively seeking partnerships and exploring innovative solutions, Meridian strives to ensure that its community has access to reliable and affordable internet services.</p>
7	Agency/Group/Organization	COMPASS
	Agency/Group/Organization Type	Other government - Local Regional organization Planning organization

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Non-Homeless Special Needs Public Transit</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Meridian actively engages in consultations with COMPASS, including involvement in the housing affordability workgroup, and the transportation workgroup to improve access to affordable housing and transportation for its residents. These consultations involve regular meetings and ongoing communication through emails. COMPASS, as a regional planning organization, provides valuable insights into regional planning and development strategies, allowing the city to align its efforts with regional priorities and address housing and transportation challenges effectively. The housing affordability workgroup focuses on understanding the local housing market, identifying barriers to affordability, and exploring solutions to promote access to safe and affordable housing options. The transportation workgroup aims to improve transportation infrastructure, promote sustainable mobility, and ensure accessibility for all residents. Through these consultations, the City of Meridian seeks to foster collaboration, share knowledge, and develop strategies that enhance access to affordable housing and transportation, ultimately improving the quality of life for its residents.</p>
<p>8</p>	<p>Agency/Group/Organization</p>	<p>FACES of Hope</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Victims of Domestic Violence Services - Victims</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Meridian collaborates with Faces of Hope, a local organization dedicated to supporting victims of violence, to enhance services and ensure access for those in need. These consultations involve email communication, workshops, and meetings, facilitating a comprehensive and collaborative approach. Faces of Hope plays a crucial role in providing resources and support to victims, and by consulting with them, the city aims to gain a deeper understanding of the specific needs of victims in Meridian. Through these engagements, they can identify opportunities for collaboration, address service gaps, and develop initiatives that improve access to</p>

		support services. The ultimate goal is to enhance the availability and accessibility of services for victims of violence, empowering them to heal and rebuild their lives within the community.
9	Agency/Group/Organization	The Housing Company
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Company, a property management agency in Idaho, is consulted through meetings, emails, and phone calls. The purpose of these consultations is to explore strategies to increase the availability of affordable housing units for low-income earners. The city seeks to gain insights into the services and resources provided by The Housing Company to ensure that residents have access to guidance and support throughout the housing process. Additionally, consultations aim to understand the challenges faced by minimum wage earners in finding affordable and suitable housing. The anticipated outcome of the consultation and improved coordination is to explore collaborative approaches that mitigate the impact of rising costs and find creative solutions to make housing more affordable and accessible. Ultimately, this collaboration aims to ensure that underserved communities have access to decent and affordable housing options, promoting stability and well-being within the community.
10	Agency/Group/Organization	Idaho Fair Housing Forum
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City engages in virtual meetings with this group to consult on advancing the fair housing work of the City and the region. These consultations serve as a platform for discussions and exchange of ideas regarding fair housing law and practice. Through these meetings, the group has facilitated fair housing trainings and conferences to educate individuals about fair housing rights and regulations. The consultations also play a crucial role in informing the City's strategies and approaches to affirmatively further fair housing. By collaborating with this group, the City aims to promote awareness, understanding,

		and implementation of fair housing principles and practices within the community.
11	Agency/Group/Organization	Idaho Housing and Finance Association
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims Services - Narrowing the Digital Divide Other government - State Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	IHFA serves as a financial institution and administrator of affordable housing resources in the state of Idaho. They are responsible for managing HUD's statewide ESG (Emergency Solutions Grants), HOPWA (Housing Opportunities for Persons With AIDS), and HOME funds. The City engages in consultations with IHFA through in-person meetings, phone calls, and meetings to achieve several expected outcomes. These include gaining a better understanding of the available resources for Meridian residents, ensuring that the City is aware of the programs and funding options that can benefit the community. Additionally, the consultations aim to enhance coordination and collaboration with statewide resources, enabling the City to leverage and align resources effectively to address affordable housing needs across the state.

12	Agency/Group/Organization	Idaho Legal Aid
	Agency/Group/Organization Type	Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Idaho Legal Aid is an organization dedicated to providing legal assistance and advocacy for low-income individuals and vulnerable populations in Idaho. They offer legal services to address a range of civil legal issues, including housing-related matters such as fair housing. In consultations conducted via email, the City sought input and guidance from Idaho Legal Aid to identify fair housing resources, understand the specific housing issues prevalent in the community, and explore potential strategies to address these issues. The anticipated outcomes of the consultation were to gather valuable insights, information, and resources from Idaho Legal Aid to effectively address fair housing concerns and ensure that the City's initiatives align with legal requirements and best practices.
13	Agency/Group/Organization	Idaho Nonprofit Center
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Idaho Nonprofit is a state association representing over 800 nonprofit organizations, primarily located in the Treasure Valley. The organization plays a vital role in supporting nonprofits by providing training, resources, and advocacy services. They offer training programs in leadership development, financial literacy, and board training, as well as webinars to enhance nonprofit effectiveness. Through their lobbying efforts, they track state legislation affecting nonprofits and ensure that jurisdictions are well-informed at the state and local levels. Idaho Nonprofit also educates policymakers in the sector by analyzing macro-level indicators and advocating for grant funding best practices. Their aim is to facilitate the administrative side of grant funding, providing nonprofits with capacity-building support and guidance, so they can focus on fulfilling their missions. The City has engaged Idaho Nonprofit through email to gain a better understanding of the needs and resources required by nonprofits, ultimately leading to more effective support and collaboration within the sector.

14	Agency/Group/Organization	Idaho Youth Ranch
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-homeless Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Idaho Youth Ranch plays a crucial role in providing accessible programs and services for youth and families facing trauma and crisis. Their comprehensive range of services includes outpatient services, counseling centers, mental tele-health, e-point assisted psychotherapy, adoption services, and residential shelters in the Treasure Valley. To better understand the needs of the community and explore opportunities for collaboration, the city engages in consultations with the Idaho Youth Ranch through email and phone calls. Through these consultations, the city aims to gain insights into the specific needs of youth and families in crisis, identify gaps in services, and explore ways to work together to provide the necessary support and resources. By fostering collaboration, the city and the Idaho Youth Ranch can create a more coordinated and effective response to addressing the needs of youth and families experiencing trauma and crisis in the community.

15	Agency/Group/Organization	Intermountain Fair Housing Council
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Intermountain Fair Housing Council serves as an important organization focused on promoting fair housing practices and combating housing discrimination. Through email consultations, the city engages with the Intermountain Fair Housing Council to gain a better understanding of fair housing concerns in Meridian. The purpose of these consultations is to gather insights and information regarding the specific fair housing challenges and issues faced by residents in the community. By consulting with the Intermountain Fair Housing Council, the city aims to enhance its understanding of fair housing laws, regulations, and best practices, as well as identify strategies to address any potential fair housing violations or barriers to equal housing opportunities. Ultimately, the goal is to promote fair and equitable housing practices, ensuring that all individuals in Meridian have equal access to housing and are protected from discrimination.
16	Agency/Group/Organization	Jesse Tree
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Jesse Tree is an organization that serves as a vital resource in the community, particularly for individuals and families facing housing instability and the risk of eviction due to rising rents. The city engages in consultations with the Jesse Tree through email, phone calls, and meetings to gain insights and clarity into the need for their program. By consulting with the Jesse Tree, the city hopes to gather information on the specific challenges faced by residents, such as evictions and the increasing cost of housing. These consultations aim to provide a better understanding of the current housing landscape, including the impact of rising rents, and to identify strategies and resources to support individuals and families at risk of homelessness. The collaboration between the city and the Jesse Tree seeks to address the urgent housing needs within the community, mitigate the effects of rising rents, and develop solutions that ensure housing stability for all residents.

17	Agency/Group/Organization	Meridian - Mayor's Senior Advisory Board
	Agency/Group/Organization Type	Civic Leaders Senior Advisory
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Meridian's Mayor's Senior Advisory Board plays a crucial role in advising and providing insights on matters related to the needs of senior citizens and individuals residing in assisted living or low-income senior housing. As part of their involvement, representatives from the board are included on the scoring committee, which indicates their input in assessing and evaluating relevant programs or initiatives. The city aims to gain a better understanding of the specific needs, challenges, and concerns of senior citizens through the consultation with the board. By actively engaging with the Mayor's Senior Advisory Board, the city can gather valuable insights and expertise to inform decision-making processes and develop strategies that address the unique requirements of this population. The collaborative efforts between the city and the advisory board aim to improve the quality of life for senior citizens, enhance the accessibility of services, and ensure the overall well-being of older residents in Meridian.
18	Agency/Group/Organization	Meridian Development Corporation
	Agency/Group/Organization Type	Other government - Local Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Meridian Development Corporation (MDC) is dedicated to overseeing the restoration and urban development of historic downtown Meridian, with a focus on enhancing accessibility, supporting local businesses, promoting affordable workforce housing, and fostering community engagement. MDC maintains regular meetings and email communications to collaborate closely with the city and ensure that their efforts align with the overall vision for downtown Meridian. Given that many of the city's low- to moderate-income (LMI) areas are located downtown, the collaboration between the city and MDC directly impacts potential recipients of the CDBG program. By working together, the city and MDC can streamline their efforts, effectively utilize available resources, and create a vibrant and inclusive downtown area that

		benefits the LMI beneficiaries and contributes to the overall development of Meridian.
19	Agency/Group/Organization	Meridian Library District
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-Education Services-Employment Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Meridian Library plays a vital role in the community by providing access to a wide range of resources and services for people of all ages and abilities. Through offerings such as classes, books, materials, mentorship, and collaboration opportunities, the library fosters inclusivity and supports the diverse needs of the community. This includes services tailored to youth, seniors, individuals with disabilities, and other marginalized groups. The library offers various programs such as book clubs, after-school programs, career support, tutoring, and story time to cater to different interests and needs. The library staff is trained to prioritize and meet the needs of diverse populations, including those who are unstably housed, identify as LGBTQIA+, have mental health concerns, or have experienced interpersonal violence. Through meetings and email communications, the city seeks to gain a better understanding of the community's needs and collaborate with the library to provide relevant resources and support.
20	Agency/Group/Organization	Meridian Police Department
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless Services - Victims Other government - Local
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated	The Meridian Police Department (MPD) plays a critical role in law enforcement and providing assistance to victims within the criminal justice system. They have implemented various

	outcomes of the consultation or areas for improved coordination?	<p>programs and initiatives to serve the community effectively. The Crisis Intervention Team (CIT) program focuses on responding to mental health crises, ensuring that individuals in need receive appropriate care and support. The Meridian Anti-Drug Coalition (MADC) addresses substance abuse issues through community-based prevention efforts. The MPD also aims to foster positive relationships between the community and law enforcement by promoting a friendly image of the police. This includes activities such as School Resource Officers (SROs) in schools and neighborhood block parties that encourage interaction between community members and the police. The MPD engages in meetings, emails, and phone calls with CDBG staff to gain a better understanding of the city's issues and provide resources, particularly for officers working directly with community members in challenging situations. The collaboration between the MPD and CDBG staff ensures that resources are available to address community needs and enhance the effectiveness of police services.</p>
21	Agency/Group/Organization	Meridian Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Meridian Senior Center plays a vital role in serving the senior population within the community. The center provides a range of services and programs tailored to meet the unique needs of seniors, promoting their well-being, social engagement, and overall quality of life. To ensure effective communication and coordination, the city engages in meetings, phone calls, and emails with the Meridian Senior Center. These interactions provide an opportunity for the city to gain a better understanding of the needs and concerns of seniors in the community. By actively seeking insights from the Senior Center, the city can identify areas where additional support and resources may be required, enabling them to better address the needs of seniors and enhance their overall experience and quality of life.
22	Agency/Group/Organization	NeighborWorks Boise
	Agency/Group/Organization Type	Housing Services – Housing Services-Education

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The NeighborWorks Boise is a nonprofit organization dedicated to community development and addressing housing needs in the community. Their primary focus is on revitalizing neighborhoods and providing affordable housing solutions for low- to moderate-income individuals and families. Through emails, meetings, and phone calls, the city engages with NeighborWorks Boise to collaborate on identifying and addressing housing needs within the community. By working together, the city aims to gain insights and explore strategies to improve access to affordable housing, empower residents, and provide the necessary resources for individuals and families to obtain, retain, and maintain their homes. The collaboration with NeighborWorks Boise helps the city to develop and implement initiatives that effectively address housing needs and contribute to the overall well-being and stability of the community.
23	Agency/Group/Organization	Terry Reilly Health Services
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Terry Reilly is a healthcare organization that offers comprehensive primary care, dental care, and behavioral health care services in the Treasure Valley, including the city of Meridian. The organization conducts outreach efforts to reach individuals and families facing barriers to care, such as farmworkers, the homeless, and very-low to moderate-income individuals. Terry Reilly's services are available to all residents,

		<p>regardless of insurance status, and fees are based on a sliding scale to ensure affordability.</p> <p>Through email communication, the city engages with Terry Reilly to gain a better understanding of the healthcare needs within the community and to collaborate on resources and strategies to improve access to these services. By working together, the city and Terry Reilly aim to identify gaps in healthcare access, address disparities, and ensure that residents, particularly low-to-moderate-income individuals, have the necessary resources and support to receive the care they need.</p>
24	Agency/Group/Organization	West Ada School District
	Agency/Group/Organization Type	<p>Services-Children</p> <p>Services-Persons with Disabilities</p> <p>Services-Victims of Domestic Violence</p> <p>Services-homeless</p> <p>Services-Health</p> <p>Services-Education</p> <p>Publicly Funded Institution/System of Care</p> <p>Regional organization</p>
	What section of the Plan was addressed by Consultation?	<p>Homeless Needs - Families with children</p> <p>Homelessness Needs - Unaccompanied youth</p> <p>Homelessness Strategy</p> <p>Non-Homeless Special Needs</p>
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The West Ada School District plays a crucial role in serving the families and children of Meridian. The district implements McKinney-Vento programs to support homeless and unstably housed youth and families, ensuring they have access to education and essential resources. Additionally, the district provides nutrition services, including the summer nutrition program, which offers meals to school-age children in area parks.</p> <p>Through emails, phone calls, and meetings, the city engages with the West Ada School District to gain a better understanding of the needs of Meridian's youth and families, as well as the specific housing challenges faced by West Ada students. The city aims to identify any gaps in services and collaborate with the school district to develop a comprehensive plan to address those gaps. By working together, the city and the West Ada School District can create a supportive environment that meets the diverse needs of students and families, promotes inclusion and diversity, and ensures access to education and vital resources for all.</p>

25	Agency/Group/Organization	Women’s and Children’s Alliance
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The WCA (Women's and Children's Alliance) plays a vital role in providing comprehensive services to individuals who have experienced interpersonal violence in the community. Their services are offered free of charge and are accessible to women, children, men, and individuals who are gender non-conforming. The range of services includes shelter, hotline support, court advocacy, counseling, case management, and financial empowerment classes. Affordable housing emerges as a critical need for the agency's clients, as it directly affects their ability to escape abusive or violent environments. Through meetings, emails, and phone calls, the city engages with the WCA to gain a better understanding of the community's needs and to coordinate services that address those needs effectively. By collaborating with the WCA, the city aims to provide support, resources, and coordinated efforts to empower survivors and ensure their safety and well-being.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting:

The City continues to consult with all required organizations in helping to formulate a strategy for the efficient use of HUD Community Development Block Grant (CDBG) funds. Every agency identified was offered an opportunity to participate in the development of the plan. While no agencies were left out, the City does not have a citizen's advisory group to consult with.

Other local/regional/state/federal planning efforts considered when preparing the Plan:

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Our Path Home	Our Path Home and the City of Meridian are both committed to ensuring greater access to fair and affordable housing, the reduction/prevention of homelessness, and access to credit for homeownership. The City participates in many joint efforts and organizations with Our Path Home to help support increasing housing options for residents.

*Table 3 – Other local / regional / federal planning efforts***Narrative:**

Meridian is committed to engaging residents and stakeholders in the planning process, recognizing the value of diverse perspectives and inclusive decision-making. The City sought input from a wide range of entities during the development of the Con Plan, including broadband service providers, to gain a comprehensive understanding of the community's connectivity needs and opportunities. By involving these stakeholders, Meridian gathered valuable insights and identified strategies to enhance broadband access and affordability for residents.

Collaboration between CDBG staff and other departments plays an important role in addressing the community's preparedness and response capabilities. By working closely with these departments, CDBG staff was able to incorporate emergency management considerations into its planning efforts, ensuring the safety and well-being of residents during times of crisis.

Meridian's commitment to stakeholder engagement and consultation extends beyond the Con Plan. The City intends to continue prioritizing this approach in the development of subsequent Action Plans. This iterative process allows for ongoing feedback, adaptability, and addressing emerging needs and priorities within the community. By maintaining an open dialogue with stakeholders, Meridian can ensure that its plans and actions remain responsive to the evolving requirements of its residents.

The City's resilience efforts are comprehensive, focusing on flood-prone areas, public land or water resources, and emergency situations. Through partnerships with agencies like the Ada County Office of Emergency Management, Meridian develops local response plans and implements hazard mitigation strategies. This collaboration encompasses various aspects, including flood response, hazardous materials incidents, wildfire response, emergency response, and hazard mitigation efforts. The mutual aid agreement with neighboring communities further strengthens Meridian's emergency response capabilities, allowing for the mobilization of additional first responders when necessary. In anticipation of fuel shortages during critical situations, Meridian has signed an MOU to ensure access to fuel for essential vehicles, such as those used by the police department, fire vehicles, and city generators, guaranteeing uninterrupted emergency services.

The City participates in programs like the national flood insurance program and the community rating system program, demonstrating its commitment to going above and beyond basic requirements. Meridian's hazard mitigation plan, which includes flood risk mitigation strategies, is designed to protect the community and minimize the impact of flooding incidents. Moreover, the City is exploring alternative fuel sources such as solar energy, battery power, and generators to diversify its energy sources, enhance resilience, and reduce its environmental footprint.

Addressing broadband internet access and narrowing the digital divide is a priority for Meridian and these goals have been incorporated into the City's strategic plan. The installation of conduit infrastructure is being considered to expand broadband access throughout the city. Exploring Wi-Fi implementation in public parks aims to provide increased connectivity options for residents.

To further support these efforts, Meridian is applying for an energy efficiency community block grant to facilitate the development of a comprehensive plan to address energy efficiency within the community. Staff intends to explore opportunities for partnering to increase efficiencies for low- and moderate-income residents, as well as initiatives to bridge the digital divide. By utilizing grants and available resources, Meridian remains committed to promoting broadband access, enhancing resilience, managing flood-prone areas, and ensuring the overall well-being and resilience of its community.

AP-12 Participation

24 CFR 91.105, 24 CFR 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation:

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Internet Outreach	<ul style="list-style-type: none"> • Minorities • Persons with disabilities • Non-targeted/broad community • Residents of Public and Assisted Housing 	<p>Notices of the public comment periods, public hearings, and presentations were sent out using the City's social media accounts (Facebook, Twitter, Instagram, LinkedIn, Nextdoor).</p> <p>Notices of the public comment periods and public hearings were sent out using multiple distribution lists including that of the Meridian CDBG Program, Mayor's Office, Behavioral Health Board, and church groups.</p>	Update after public comment period.	Update after public comment period.
2	Newspaper Ad	<ul style="list-style-type: none"> • Non-English Speaking - Specify other language: Spanish • Non-targeted/broad community 	Legal notices were published in the Idaho Press newspaper that described the public presentations, comment periods, and hearings regarding the plan development and the draft action plan.	n/a	n/a
3	Public Comment Period	<ul style="list-style-type: none"> • Non-targeted/broad community 	Public comment periods were held for the plan development from March 15 to April 7, 2024. It was originally scheduled until March 31, but Council extended	n/a	n/a

			<p>it.</p> <p>The draft Action Plan was open for public comment from June 11 to July 15, 2024. The comment period was noticed in the local newspaper.</p>		
4	Plan Development Survey	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify other language: Spanish • Persons with disabilities • Non-targeted/broad community • Residents of Public and Assisted Housing 	<p>As part of its plan development process for the PY24 Action Plan, the City conducted a survey from March 15 to April 7, 2024, to gather feedback on services needed over the past year and barriers to accessing those services. The survey was distributed through social media, an email distribution list, a media release, the city e-newsletter, the city website, partner sharing, in-person events, and a legal notice. The survey received responses from 50 residents.</p>	<p>50% of respondents reported that they or someone they know needed access to services in the past year, with eligibility requirements being the main barrier. Most suggested partnerships were with agencies the City currently works with, such as those providing mental health services, childcare scholarships, and emergency rental assistance. Additional outreach was requested for public transportation and credit repair. There was also a suggestion to provide clothing for teens, although this is ineligible.</p>	<p>All comments were accepted and noted from the survey.</p>
5	Public Meeting	<ul style="list-style-type: none"> • Minorities • Non-English Speaking - Specify other language: Spanish 	<p>On March 26, 2024, the City held a community presentation and public hearing. Although there were few in-person attendees, the meeting was livestreamed</p>	<p>Council was supportive of staff efforts and asked staff to return on April 9 so they</p>	<p>All comments were accepted and recorded.</p>

		<ul style="list-style-type: none"> • Persons with disabilities 	and recorded, making it difficult to determine the total number of viewers. The public hearing was continued until April 9, 2024.	could hear more about the community feedback.	
6	Event		On April 2, 2024, an Open House was held at City Hall where staff spoke with approximately 50 people about the Community Development Block Grant (CDBG) program and its functions.	Comments from the Open House were generally positive and acknowledged the need for services to help residents remain stably housed. A coin voting activity was conducted, further explained under the "Do the Right" section, as the results were primarily from this event.	
7	Event		On April 4, 2024, the City coordinated the annual "Do the Right" event at Meridian Middle School. This event, which has been held for many years, encourages people to do something kind for the person to their right, such as helping a neighbor, appreciating a classmate, or buying coffee for a coworker. This year, the City partnered with multiple stakeholders to hold the first annual community fair, attended by approximately 200 community members and 27 community organizations.	<p>The community voted on the importance of various services as follows:</p> <ul style="list-style-type: none"> - Intimate Partner Violence: 25% - Childcare: 24% - Emergency Rent: 24% - Utilities: 16% - Legal: 9% - Other: 3% (including Homeowner Repairs, Food for Families, Community Schools, WASD Fund, and General) 	

			At the fair, staff provided information about the CDBG program and conducted a voting activity where participants used coins to vote for the services they deemed most important. The services included intimate partner violence support, childcare, emergency rent assistance, utilities, legal aid, and "other". Each participant received four coins to allocate as they saw fit. Combined with the voting activity from the Open House, a total of 83 individuals participated, casting 332 votes.		
8	Public Meeting		On April 9, 2024, a presentation was held at City Hall. Although there were few in-person attendees, the meeting was livestreamed and recorded, making it difficult to determine the total number of viewers.	During the presentation at City Hall on April 9, 2024, the Council complimented staff for increasing community engagement efforts. They expressed appreciation for the feedback received from the community.	
9	Application Workshop	<ul style="list-style-type: none"> • Potential Subrecipients 	On April 11, 2024, the City held an Application Workshop where one potential applicant attended. Despite the lack of attendance, the City demonstrated its commitment to facilitating the application process by providing support and guidance to potential subrecipients. The City also reached out to organizations	The attendee realized that this opportunity was not a good fit for them at this moment.	No comments received.

			identified during the plan development process to encourage them to apply and make them aware of the workshop.		
10	Internet Outreach		Email to neighbors in area of impact for LMA projects	Update after public comment period.	Update after public comment period.
11	Event		Summer Nutrition program that provides free lunches in the park to youth and reduced cost lunches to adults. Attended one on June 11 at Hunter's Creek Park and another on June 19 at Tully Park.	Update after public comment period.	Update after public comment period.
12	Event		Action Plan Open House on June 18.	Update after public comment period.	Update after public comment period.
13	Event		outreach at the main library on June 20, 2024. Paired it with the Fit and Fall Proof/Needles, Hooks, and Books class.	Update after public comment period.	Update after public comment period.
14	Event		Parent pickup at the Boys and Girls Club	Update after public comment period.	Update after public comment period.
15	Public Meeting		Public presentation of the Action Plan followed by a public hearing on July 9.	Update after public comment period.	Update after public comment period.

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources

24 CFR 91.220(c) (1,2)

Introduction:

The City of Meridian prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low- and moderate-income residents by increasing decent housing, creating a suitable living environment, and expanding economic opportunities.

The City of Meridian follows HUD guidelines and limits public services to no more than 15% and administration to 20% of the annual entitlement.

Anticipated Resources:

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$524,387	\$0	\$0	\$524,378	\$1,000,000	The City anticipates receiving roughly \$500,000 in annual entitlement funding during PY25 and PY26. There are not anticipated to be a significant amount of prior year resources to be allocated at this time.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied:

The City of Meridian does not participate in or receive funding from any additional HUD programs that have matching requirements, such as HOME, HOPWA, or ESG. Our housing and public service projects are expected to leverage funds from local, state, federal, and/or private sources. Although we request matching funds as part of the year-end report, it is not a prerequisite for receiving funding. All other projects are managed by the city, utilizing city resources including staffing and supplies.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan:

Meridian will continue to improve the livability of low- and moderate-income neighborhoods and buildings. Projects centered around walkability improvements will help residents with mobility challenges better access the neighborhoods, public transportation, and outdoor recreation. The buildout of the public infrastructure improves low- and moderate-income neighborhoods. The City will support multi-modal paths, park upgrades, and public infrastructure improvements in low- to moderate-income areas.

Discussion:

The City anticipates that some of the current projects will have remaining funding upon completion. However, the exact amount cannot be identified at this time since the projects are still active and agreements are in place.

The City expects partners to leverage CDBG funding to the fullest extent possible to implement robust programs that will help further the needs of area residents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information:

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Facilities and Infrastructure Improvements	2022	2026	Non-Housing Community Development	Meridian Citywide	Create a Suitable Living Environment	CDBG: \$235,221	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted
2	Public Services	2022	2026	Homeless Non-Homeless Special Needs Non-Housing Community Development	Meridian Citywide	Expand Opportunities for LMI Persons	CDBG: \$78,657	Public service activities other than Low/Moderate Income Housing Benefit: 87 Persons Assisted Homelessness Prevention: 20 Persons Assisted
3	Housing	2022	2026	Affordable Housing	Meridian Citywide	Provide Decent Housing	CDBG: \$160,000	Homeowner Housing Rehabilitated: 8 Household Housing Unit
4	Program Administration	2022	2026	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Meridian Citywide	Provide Decent Housing Create a Suitable Living Environment Expand Opportunities for LMI Persons	CDBG: \$50,500	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions:

<p>1</p>	<p>Goal Name</p>	<p>Public Facilities and Infrastructure Improvements</p>
	<p>Goal Description</p>	<p>Public Facilities and Improvements are publicly-owned facilities and infrastructure such as streets, playgrounds, underground utilities, and buildings owned by non-profits open to the general public. Safe and accessible infrastructure is essential to the quality of life and building communities that support community diversity and stability. In general, public facilities and public improvements are interpreted to include all facilities and improvements that are publicly owned or owned by a nonprofit and open to the general public. Acquisition, construction, reconstruction, rehabilitation, and installation of public facilities and improvements are eligible activities.</p> <p>Meridian's goal to improve and expand public facilities may include, but is not limited to:</p> <ul style="list-style-type: none"> • ADA Improvements • Senior Centers • Homeless and Domestic Violence Facilities • Neighborhood Facilities • Health Facilities • Sidewalks
<p>2</p>	<p>Goal Name</p>	<p>Public Services</p>
	<p>Goal Description</p>	<p>Public services are an integral part of a comprehensive community development strategy. Public Service activities provide for a wide range of activities that address needs in the community provided for the target population. Public services can strengthen communities by addressing the needs of specific populations. They can address a range of individual needs and increase CDBG dollars' impact by complementing other activities.</p> <p>The City of Meridian may allocate up to 15% of CDBG funds to public services programs that provide supportive services for low- to moderate-income persons or prevent homelessness. In general, these services are provided by local non-profit partners. This funding is capped at 15% of the CDBG entitlement plus program income.</p> <p>Meridian's goal to improve and provide public services may include, but is not limited to:</p> <ul style="list-style-type: none"> • Child care • Health services • Behavioral health services • Services for homeless persons • Services for seniors • Welfare services (excluding income payments)

<p>3</p>	<p>Goal Name</p>	<p>Housing</p>
	<p>Goal Description</p>	<p>The City prioritized goals and objectives for using CDBG funding to strategically and effectively benefit low- and moderate-income residents by increasing access to decent housing and creating a suitable living environment while expanding economic opportunities for LMI persons. Meridian is committed to improving and expanding access to safe and affordable housing for low- and moderate-income (LMI) residents. Affordable and safe housing helps to provide financial stability, reduces the chances of a person becoming homeless, and promotes housing sustainability.</p> <p>Meridian's projects to improve housing sustainability may include, but are not limited to:</p> <ul style="list-style-type: none"> • Homeownership Assistance • Rehabilitation (single-unit residential and/or multi-family residential) • Energy efficiency improvements • Acquisition • The administrative cost for rehabilitation activities • Lead-based paint testing/abatement • Housing counseling
<p>4</p>	<p>Goal Name</p>	<p>Program Administration</p>
	<p>Goal Description</p>	<p>Program Administrative funds will pay reasonable program administrative costs and carrying charges related to the planning and execution of community development activities. Administering federal funds and ensuring compliance is critical for utilizing Federal resources. Meridian is committed to using CDBG entitlement funding for administration to help to continue growing a community development program that is efficient, effective, and resourceful.</p> <p>Meridian may have administration projects that include, but are not limited to:</p> <ul style="list-style-type: none"> • General management, oversight, and coordination • Providing local officials and citizens with information about the CDBG program • Preparing budgets and schedules • Preparing reports and other HUD-required documents • Program planning • Public Information • Monitoring program activities • Fair Housing activities • Indirect costs • Submission of applications for Federal programs

Projects

AP-35 Projects

24 CFR 91.220(d)

Introduction:

The City has allocated funds from the Community Development Block Grant (CDBG) program to support projects that align with the priority needs and goals outlined in the 2022-2026 Con Plan. The Con Plan serves as a comprehensive strategy for addressing community development and affordable housing needs within the jurisdiction. By allocating CDBG funds to these projects, the City aims to effectively address the identified priorities and work towards achieving its long-term goals for community development and housing.

Projects:

#	Project Name
1	2024 Emergency Rental Assistance
2	2024 Youth Scholarships
3	2024 Homeowner Repair
4	LMA Walkability NW 3 rd St.
5	LMA Walkability NW 7th (Phase 1)
6	Alternate: LMA Walkability NW 7th (Phase 2)
7	Alternate: LMA Walkability NW 7th (Phase 3)
8	Alternate: LMA Walkability W. Maple
9	2024 Administration
10	2024 Fair Housing

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:

The Federal CDBG funds are intended to provide low- and moderate-income households with viable communities, including decent housing, a suitable living environment, and extended economic opportunities. Eligible activities include housing rehabilitation and preservation, homeownership opportunities, public services, community infrastructure improvements, planning, and administration.

The system for establishing the priority for the selection of these projects is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG program;
- Meeting the needs of low- and moderate-income residents;
- Coordination and leveraging of resources;

- Response to expressed community needs;
- Sustainability and/or long-term impact; and
- The ability to demonstrate measurable progress and success.

The primary obstacles to meeting underserved needs are the limited resources available to address identified priorities. The City of Meridian will partner with other public agencies and nonprofit organizations, when feasible, to leverage resources and maximize outcomes in housing and community development. In the end, the need far exceeds the funding available from all sources combined.

AP-38 Project Summary

Project Summary Information:

1	Project Name	2024 Emergency Rental Assistance
	Target Area	Meridian Citywide
	Goals Supported	Public Services
	Needs Addressed	Expand Opportunities for LMI Persons
	Funding	CDBG: \$43,698
	Description	This program provides case management coupled with emergency rental assistance.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	20 LMI individuals at risk of homelessness
	Location Description	Services will be offered in the community and at provider offices and will benefit households throughout Meridian. Services may also be provided virtually.
	Planned Activities	05Q Subsistence Payments

2	Project Name	2024 Youth Scholarships
	Target Area	Meridian Citywide
	Goals Supported	Public Services
	Needs Addressed	Expand Opportunities for LMI Persons
	Funding	CDBG: \$34,959
	Description	The Youth Scholarship Program provides free or reduced participation fees to low-income Meridian youth for summer programs and before/after school program.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	87 LMI children
	Location Description	Services will be provided at Boys & Girls Clubs throughout the Treasure Valley.
	Planned Activities	05L Child Care Services
3	Project Name	2024 Homeowner Repair
	Target Area	Meridian Citywide
	Goals Supported	Housing
	Needs Addressed	Provide Decent Housing
	Funding	CDBG: \$160,000
	Description	The Homeowner Repair Program improves weatherization, accessibility, energy efficiency, and visitability of LMI Meridian residents existing homes, making them safer and more financially sustainable.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	8 LMI households
	Location Description	NeighborWorks Boise business offices are located at 3380 W. Americana Terrace, Ste 120 in Boise, but the application is available online. Project manager will complete project at the residence.
	Planned Activities	14A Rehabilitation; Single-Unit Residential/14H Rehabilitation Administration

4	Project Name	LMA Walkability NW 3rd St.
	Target Area	Meridian Citywide
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Create a Suitable Living Environment
	Funding	CDBG: \$40,000
	Description	This is part of a multi-year project to improve the walkability in low-mod areas. Activities may include sidewalks, installation of trash receptacles, street lights, benches and trees. This was a backup project last year and has been partially funded through funds reallocated during the PY22 CAPER and from under-budget projects, including PY22 Homeowner Repair (\$1,625) and PY23 Fair Housing (\$4,325).
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	200 people that live within an LMI area
	Location Description	W 3rd St from Broadway Ave to W Pine Ave and Broadway Ave from W 4th St to W 2nd St
	Planned Activities	03L Sidewalks
5	Project Name	LMA Walkability NW 7th (Phase 1)
	Target Area	Meridian Citywide
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Create a Suitable Living Environment
	Funding	CDBG: \$195,221
	Description	This is part of a multi-year project to improve the walkability in low-mod areas. Activities may include sidewalks, installation of trash receptacles, street lights, benches and trees.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	200 people that live within an LMI area
	Location Description	NW 7th St. from 1233 NW 7th St. to 1505 NW 7th St.
	Planned Activities	03L Sidewalks

6	Project Name	Alternate: LMA Walkability NW 7th (Phase 2)
	Target Area	Meridian Citywide
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Create a Suitable Living Environment
	Funding	CDBG: \$200,000
	Description	This is part of a multi-year project to improve the walkability in low-mod areas. Activities may include sidewalks, installation of trash receptacles, street lights, benches and trees. This is a backup project.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	200 people that live within an LMI area
	Location Description	NW 7th St. from 1505 NW 7th St. to W. Cherry Ln.
	Planned Activities	03L Sidewalks
7	Project Name	Alternate: LMA Walkability NW 7th (Phase 3)
	Target Area	Meridian Citywide
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Create a Suitable Living Environment
	Funding	CDBG: \$200,000
	Description	This is part of a multi-year project to improve the walkability in low-mod areas. Activities may include sidewalks, installation of trash receptacles, street lights, benches and trees. This is a backup project.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	200 people that live within an LMI area
	Location Description	NW 7th St. from 1233 NW 7th St. to W. Carlton Ave.
	Planned Activities	03L Sidewalks

8	Project Name	Alternate: LMA Walkability W. Maple
	Target Area	Meridian Citywide
	Goals Supported	Public Facilities and Infrastructure Improvements
	Needs Addressed	Create a Suitable Living Environment
	Funding	CDBG: \$200,000
	Description	This is part of a multi-year project to improve the walkability in low-mod areas. Activities may include sidewalks, installation of trash receptacles, street lights, benches and trees. This is a backup project.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	200 people that live within an LMI area
	Location Description	W. Maple Ave. from NW 2nd St. to NW 4th St.
	Planned Activities	03L Sidewalks
9	Project Name	2024 Administration
	Target Area	
	Goals Supported	Program Administration
	Needs Addressed	Provide Decent Housing Create a Suitable Living Environment Expand Opportunities for LMI Persons
	Funding	CDBG: \$43,500
	Description	Reasonable program administrative costs related to the planning and execution of community development activities.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	Administration office is located in Meridian City Hall at 33 E. Broadway Ave. suite 102.
	Planned Activities	21A General Program Administration

10	Project Name	2024 Fair Housing
	Target Area	
	Goals Supported	Program Administration
	Needs Addressed	Provide Decent Housing Create a Suitable Living Environment Expand Opportunities for LMI Persons
	Funding	CDBG: \$7,000
	Description	This project will carry out activities that relate to fair housing. At a minimum, CDBG funds will be used to implement a Fair Housing Campaign in April. Other opportunities to promote fair housing activities will be evaluated as they arise.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	The Fair Housing Campaign will be promoted via television, radio, and social media.
	Planned Activities	21D Fair Housing Activities

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed:

The Action Plan does not target specific geographic areas within the jurisdiction. Funds are distributed to maximize impact across different areas, as the City does not have a concentrated low- to moderate-income neighborhood. Some projects may focus on these areas, but they are not part of a larger reinvestment initiative or Revitalization Strategy Area (NRSA). The goal is to address the needs of low- to moderate-income residents community-wide. By distributing resources broadly, the City of Meridian promotes equitable development and improves the well-being of all residents.

Geographic Distribution:

Target Area	Percentage of Funds
Meridian Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically:

The City did not identify a geographic target area as a basis for funding allocation priorities. Goals and projects are not limited to a specific area within the City.

Discussion:

All projects supported with CDBG funds are within the Meridian City limits. The projects listed in the Action Plan will benefit low- and moderate-income residents throughout the City of Meridian.

Affordable Housing

AP-55 Affordable Housing

24 CFR 91.220(g)

Introduction:

Although lower-income homeowners do not undertake improvements annually, those who do typically devote a significant share of their incomes to these projects. In 2023, homeowners in the bottom income quartile spent about 12% of their incomes on remodeling projects, nearly three times the share of owners in the top income quartile and roughly twice the average share for all homeowners. Consequently, lowest-income homeowners have contributed about 8-10% of all national home improvement spending in recent years ([TheMReport](#)) ([Today's Homeowner](#)) ([Today's Homeowner](#)).

These homeowners, often living in older homes, spent significantly more on replacement projects (51%) compared to those in the top income quartile (40%). Conversely, lowest-income owners allocated a smaller portion of their budgets to kitchen and bath remodels and additions (22%) than top quartile owners (36%) ([Today's Homeowner](#)).

Given that national spending on replacement projects tends to be more stable than on discretionary projects, the expenditures by lower-income homeowners have also remained more stable over the remodeling cycle. This stability in spending helps maintain a balance in the home improvement market, but it also highlights the disparity between the housing conditions of the highest- and lowest-income households ([Today's Homeowner](#)) ([Today's Homeowner](#)).

During PY24, the City of Meridian will support the maintenance of affordable housing for low- to moderate-income residents. The city focuses on homeowner rehabilitation programs as a key strategy to help eligible residents maintain stable housing.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	8
Special-Needs	0
Total	8

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	0
Total	8

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion:

Meridian's approach to affordable housing aligns with the definition of affordable homeownership specified in §92.254. While the city currently does not fund homeownership activities, its funding focuses on ensuring that any homebuyer assistance activities meet the definition of affordable homeownership.

Meridian is not currently funding any rental activities as part of its Affordable Housing Goals. Instead, the city promotes affordable housing through its homeowner repair program. This program aims to assist homeowners in maintaining their homes, ensuring they remain stably housed in affordable housing. By providing resources for home repairs and improvements, the city helps homeowners address critical issues and preserve housing affordability.

Through its homeowner repair programs, Meridian aims to promote stable housing conditions and affordability for low- to moderate-income residents. These efforts contribute to creating a sustainable and inclusive community where residents can thrive and maintain affordable housing options.

AP-60 Public Housing

24 CFR 91.220(h)

Introduction:

The Ada County Housing Authority (ACHA) does not currently operate any public housing units within Meridian; however, it does administer the Housing Choice Voucher (HCV), also referred to as the Section 8 program, in that area. Serving approximately 2,251 low-income households throughout Ada County, equating to around 8% of Meridian households, this program enables participants to select rental units meeting program requirements within the county. Following identification of a suitable rental unit, tenants contribute a portion of the rent based on their income, while ACHA provides the rental subsidy directly to the landlord.

Actions planned during the next year to address the needs to public housing:

The Housing Choice Voucher (HCV) program is set to open its waiting list from May 28 to June 27 of 2024. Through a lottery system, 2500 households will be chosen and added to the waiting list. Priority will be given to elderly households, those with disabilities, families with children, and households transitioning from rapid rehousing/transitional housing programs designed for those experiencing homelessness.

ACHA continues to provide quality housing that is affordable to the low, very low, and extremely low-income households. Strategies pursued by the ACHA as outlined in the 5-year PHA plan continue to be successful and allows the authority to meet their mission to promote adequate and affordable housing, economic opportunities, and a suitable living environment free from discrimination.

The organization's strategic goals are:

1. Expand the Supply of Assisted Housing
2. Improve the Quality of Assisted Housing
3. Operate at a High Level of Efficiency
4. Promote Self-Sufficiency and Asset Development of Assisted Households
5. Ensure Equal Opportunity and Affirmatively Further Fair Housing

Actions to encourage public housing residents to become more involved in management and participate in homeownership:

ACHA actively promotes greater resident engagement in the management of public housing through its Resident Advisory Board Meetings. These gatherings serve as crucial platforms where residents are encouraged to voice their opinions, concerns, and suggestions. By fostering open dialogue and collaboration, ACHA aims to ensure that the needs and preferences of public housing residents are effectively addressed.

The Homeownership Program has encountered significant challenges in recent years, primarily due to the changing dynamics of the housing market. Escalating property values, heightened competition, and rising mortgage rates have made it increasingly difficult for low-income families to move from renting to owning a home. To address these issues and promote homeownership among public housing residents, we are actively providing, both directly and through referrals, resources such as financial education and counseling, partnerships with financial institutions, first-time homeownership classes, budgeting assistance, and more.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance:

ACHA is not designated as a troubled PHA.

Discussion:

The City does not own or manage any public housing and relies on ACHA to provide those services to the community. The City works with ACHA on various initiatives to coordinate and promote services and resources to the community.

AP-65 Homeless and Other Special Needs Activities

24 CFR 91.220(i)

Introduction:

The City coordinates with the Boise City/Ada County Continuum of Care (CoC) to identify the strategies to address needs of those who are at risk of or currently experiencing homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs:

The City intends to continue to work with its partners to identify, understand, and support those experiencing homelessness (especially persons experiencing unsheltered homelessness) or at risk of homelessness with special needs in Meridian.

- **Continuum of Care Member** - The City of Meridian is a member of the Continuum of Care (CoC). The City has committed to better understanding the needs that Meridian residents who are currently or at risk of experiencing homelessness face and how to serve them better.
- **Community Collaboration** - City representatives are frequently involved in public discussions, presentations, and meetings with citizens, other government officials, and local service providers, including West Ada School District, Jesse Tree, and CATCH. This collaboration helps the community provide support, understanding, and outreach to those experiencing homelessness in Meridian.
- **Homeless Management Information System** - In previous years, the City worked with the CoC to add data points to the CoC's Homeless Management Information System (HMIS) to enable the City to determine how many Meridian residents are experiencing homelessness and the reasons for their housing crisis. The City is committed to serving the individual needs of Meridian's homeless population, as identified by the CoC and local organizations.
- **Point-in-Time Count** - The City has also worked with the CoC to conduct the annual Point-in-Time Count, which helps determine the number of people experiencing homelessness on a given day. This information allows the City to understand the level of homelessness in Meridian and develop a program that better serves those in need. The City will continue to assist with this process in upcoming years.
- **Emergency Rental Assistance** - Meridian's Action Plan includes funding for Emergency Rental Assistance. This program provides financial support to help residents at risk of homelessness remain in their stable housing.
- **PREVENT Committee** – The City is a member of this workgroup that focuses on ways to maximize resources we currently have for prevention efforts, and build out new ways of supporting our most vulnerable residents.
- **FUND Committee** – The City participates in this workgroup that aims to increase funding to match the scale of local need.

Addressing the emergency shelter and transitional housing needs of homeless persons:

While there are emergency shelter and transitional housing facilities located in other nearby cities in the Treasure Valley, none of these facilities are located within City of Meridian. The City has prioritized funding homelessness prevention to mitigate the need for these services, but also works with the CoC to assist Meridian residents who need emergency shelter. The City encourages agencies who provide these services to apply for CDBG funding, but there were no applications during PY24 for projects directly related to

emergency shelters or transitional housing projects. However, all services to be funded are available to those who qualify.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again:

Meridian recognizes the importance of addressing homelessness and supporting individuals and families in making the transition to permanent housing and independent living. The City has implemented several initiatives and partnered with various organizations to achieve these goals.

One of the key partnerships is with NeighborWorks Boise, which receives funding from the City to assist low- and moderate-income Meridian residents with homeowner repairs. This support helps individuals and families remain in housing they can afford, thereby preventing homelessness and promoting housing stability.

The City also collaborates with Jesse Tree, a local organization that provides rental and case management services to individuals and families experiencing homelessness or at risk of homelessness in Meridian. These services aim to prevent homelessness and address the immediate needs of those currently without housing.

Meridian has established extensive partnerships with committees, organizations, and networks involved in evaluating, understanding, and addressing the needs of individuals experiencing homelessness. These include local law enforcement agencies, neighboring cities, service providers like the Women's and Children's Alliance, Boys & Girls Clubs, school districts, food banks, and many others. Through these partnerships, the City works to coordinate efforts, share resources, and implement comprehensive approaches to address homelessness in Meridian.

The City's collaboration with CATCH (Charitable Assistance to Community's Homeless) and the Continuum of Care (CoC) is particularly significant. These partnerships aim to support local service providers in assisting individuals and families experiencing homelessness, with a focus on shortening the duration of homelessness and facilitating the transition to permanent housing and independent living.

Meridian's relationships with the Ada County Housing Authority (ACHA), CATCH, and Jesse Tree are instrumental in creating access to affordable housing units for individuals and families experiencing homelessness. The City works with these organizations to develop activities and programs that not only provide housing options but also prevent individuals and families from becoming homeless in the first place.

Overall, through collaboration, partnerships, and targeted initiatives, Meridian is committed to addressing homelessness, supporting homeless individuals and families, and ensuring access to affordable housing, with the aim of facilitating the transition to permanent housing and preventing future instances of homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs:

Meridian recognizes the importance of preventing homelessness, particularly among low-income individuals and families, including those who are at high risk due to various circumstances. The City is actively engaged in partnerships and collaborations to address these needs and provide support.

Meridian is an active participant in the Continuum of Care (CoC), which consists of representatives from organizations such as the Ada County Housing Authority (ACHA), Health and Welfare, mental health service providers, law enforcement, and correctional agencies. The CoC plays a critical role in coordinating efforts, collecting and reviewing data, and prioritizing strategies based on input from service providers. The coordinated entry process ensures that individuals and families across Ada County have access to necessary services and support. Regular case conferencing is conducted to discuss individual cases and develop appropriate interventions.

To further support individuals and families at risk of homelessness, the City provides funding to Jesse Tree. This partnership aims to keep families, individuals, and children who are at risk of eviction stably housed, ensuring they maintain housing stability and avoid homelessness. Meridian also collaborates with other organizations such as the West Ada School District to assess needs and provide appropriate services to individuals and families facing the risk of homelessness.

Through its involvement in the CoC and partnerships with organizations like Jesse Tree and the West Ada School District, Meridian is actively working to prevent individuals and families, especially those with low income and those transitioning from institutions, from experiencing homelessness. These efforts involve assessing needs, coordinating services, and providing financial assistance to ensure stable housing and access to support services.

Discussion:

The City of Meridian recognizes the importance of addressing the housing and supportive service needs of non-homeless special needs persons, including the elderly, frail elderly, persons with disabilities, individuals with HIV/AIDS, and public housing residents. While the primary focus of the Community Development Block Grant (CDBG) program is housing stability for low- and moderate-income (LMI) residents, the City has implemented various actions to support these specific populations.

One area of focus is the provision of youth scholarships for childcare. This program helps low-income families, including those with special needs children, by offering financial assistance for childcare services. Access to affordable and quality childcare not only supports working parents but also promotes the well-being and development of children.

Additionally, the City is committed to improving walkability in low- to moderate-income neighborhoods. This includes infrastructure enhancements such as sidewalks, pedestrian pathways, and other amenities that make it easier for residents, including those with disabilities or mobility challenges, to navigate their communities. These improvements contribute to creating inclusive and accessible neighborhoods for all residents, including the elderly and individuals with disabilities.

Through these actions, the City of Meridian demonstrates its commitment to addressing the housing and supportive service needs of non-homeless special needs persons. By focusing on crisis services for victims of interpersonal violence, youth scholarships for childcare, and walkability improvements in low- to moderate-income neighborhoods, the City strives to enhance the overall well-being and quality of life for these individuals and families in the community, regardless of their housing status.

AP-75 Barriers to affordable housing

24 CFR 91.220(j)

Introduction:

Housing prices continue to rise, severely impacting the availability of affordable housing in the United States. According to Brian Montgomery, Federal Housing Administration commissioner and assistant secretary for housing, constraints on housing not only reduce the supply of affordable housing but also increase the number of households that are cost-burdened, spending more than 30 percent of their income on rent.

Land-use policies and zoning regulations constrain the supply of affordable housing. Density limits, height restrictions, parking requirements, lengthy permitting and approval processes, and community opposition all contribute to increased housing prices.

Many local planning procedures currently in place enable community opposition that stalls housing production. Reshaping local regulations allows jurisdictions to make a lasting impact on the supply of affordable housing.

HUD, PD&R Edge, *"Regulatory Barriers and Affordable Housing Quarterly Update"*

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:

To remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing, the City of Meridian has implemented several actions.

Firstly, through its redevelopment plan for downtown, known as Destination Downtown, the City is actively working towards creating more diverse housing types. This includes apartments, townhomes, condominiums, duplexes, and single-family homes to cater to different housing needs and life cycles. By promoting a healthy mix of housing options, the City aims to attract residents and support new businesses, ensuring a vibrant and active downtown area.

The City has also facilitated multiple Requests for Proposals (RFPs) for publicly-owned properties in downtown Meridian. During this process, priority has been given to proposals that focus on developing mixed-use and high-density housing. By encouraging such development, the City aims to increase housing options and address the shortage of affordable housing in the area.

As part of these efforts, one awarded project, Downtown Lofts, will contribute to affordable housing in downtown Meridian. The project includes the dedication of six units specifically for participants of the local organization CATCH, which provides housing assistance to individuals and families experiencing homelessness or at risk of homelessness.

Through these actions, the City of Meridian is actively working to remove barriers to affordable housing by promoting diverse housing options, facilitating the development of mixed-use and high-density housing, and ensuring the inclusion of affordable units in new projects. These initiatives aim to create a more inclusive and accessible housing market while addressing the negative effects of public policies that may hinder the availability and affordability of housing in the community.

Discussion:

The City will continue to identify areas to reduce barriers to affordable housing.

AP-85 Other Actions

24 CFR 91.220(k)

Introduction:

The City of Meridian continues to remain involved in several efforts to address the needs of the underserved and promote efforts to coordinate the many components related to housing, suitable living environments, and promoting safer living environments.

Actions planned to address obstacles to meeting underserved needs:

The City's planned actions to address obstacles to meeting underserved needs demonstrate a proactive approach to improving the well-being of its residents and reducing disparities.

Engaging in conversations with neighboring communities and service providers is a valuable step in identifying and addressing underserved needs. By collaborating and sharing information, the City can gain a comprehensive understanding of the challenges faced by its residents and work towards effective solutions. This approach also fosters regional cooperation and allows for a more holistic approach to addressing community needs.

Allocating funding to provide housing stability for those at risk of homelessness and extended care programs for youth reflects the City's commitment to preventing homelessness and creating supportive environments. By investing in these initiatives, the City aims to address immediate challenges and provide individuals and families with the necessary resources and support to maintain stable housing and improve their quality of life.

The collaboration between the Economic Development Administrator and the CDBG program demonstrates an integrated approach to aligning the needs of residents with economic opportunities. This coordination can help identify strategies to enhance economic development, promote job growth, and improve access to employment and economic resources for underserved populations.

Expanding relationships with private providers, developers, and social services providers is another key action to reduce obstacles to achieving decent housing, a suitable living environment, and expanded economic opportunities. Building strong partnerships with these stakeholders can facilitate the development of affordable housing projects, encourage the provision of necessary services, and foster community-driven solutions to address unmet needs.

By implementing these planned actions, the City of Meridian aims to address obstacles, reduce disparities, and ensure that all residents have access to affordable housing, supportive services, and economic opportunities.

Actions planned to foster and maintain affordable housing:

The City intends to partner with local service providers that will assist in fostering and maintaining affordable housing.

Projects funded during PY24 will provide:

- Emergency assistance to families who are at risk of eviction and homelessness;
- Assistance for homeowners to make necessary improvements to maintain their current housing; and,

- Scholarships for children to participate in extended care programs so their caregivers can work.

Additionally, the City will be working with service providers that focus on providing stability to those with mental health and/or substance use disorders to allow them to gain or maintain affordable housing with access to care coordination. The City will also explore additional partnerships with mission-driven and private developers to bring more workforce housing into downtown and underutilized land parcels.

The City is actively working to develop workforce housing and opportunities for residents to increase their income to foster and maintain affordable housing.

Actions planned to reduce lead-based paint hazards:

Meridian's CDBG projects, which require lead-based paint actions, are generally limited to housing rehabilitation.

The Lead-Safe Housing Rule (LSHR) process involves the following areas: notification, lead hazard evaluation, lead hazard reduction, and clearance. CDBG housing rehabilitation projects do not require ongoing lead-based paint maintenance. Lead-based paint activities apply to all homes built before 1978.

Meridian has written policies and procedures for all programs required to comply with the HUD lead-safe housing rule (LSHR). Additionally, the City requires lead-based paint policies and procedures with any partners who may administer these programs on the City's behalf. Contractors in the housing rehabilitation program have lead-based paint requirements integrated into their contract for services with the homeowner.

Actions planned to reduce the number of poverty-level families:

The objectives of the CDBG program are to address the needs of low to moderate-income residents in Meridian. Generally, the CDBG-funded programs in the current Action Plan work toward this end, whether through direct service delivery through contracted subrecipients or infrastructure improvements to reduce blight and address accessibility issues.

In addition to the programs, the City has developed many partnerships with service providers, non-profits, state agencies, and other entities to address issues affecting poverty.

Actions planned to develop institutional structure:

In recent years the City made the CDBG Administrator position a full-time position and changed the position title to Community Development Program Coordinator. This position is now funded out of the City's general fund. This institutional change is designed to provide more time to effectively manage the CDBG program and provide flexibility for the position to expand efforts into economic and other areas that can help meet the community development needs of the City.

Staff will continue to work to attain relevant and appropriate professional development training during the program year to learn and address current and future institutional problems. Discussions will continue about the expansion and opportunities to add new program staff to assist in this community development work.

The City was involved in the institutional restructuring of the CoC and the implementation of new HMIS and Coordinated Entry standards for service providers in the County. These activities have altered the institutional framework of housing and other service providers in the region and have improved the efficiency and transparency of the collaborative work to address these needs. The City hopes to identify new institutional structures that can be developed, reformed, or changed to better support those most at risk in the region.

Actions planned to enhance coordination between public and private housing and social service agencies:

City staff will be working with the CoC to identify ways to enhance coordination between public and private housing and social service agencies. As in many communities, there is not enough funding to provide the necessary level of services, so the CoC plans to identify a way of coordinating services that are available and reducing duplication of services for a more effective use of funding. Multiple methods will be explored including phone apps and enhancing services that are already available.

The City's partnership and funding relationship with local housing service organizations including NeighborWorks Boise, Jesse Tree, and Ada County Housing Authority will continue to expand in this program year. In addition, coordination with other organizations like CATCH, Boise Rescue Mission, Interfaith Sanctuary, Terry Reilley, El-Ada Community Action, Jannus, Idaho Office for Refugees, Agency for New Americans, Women's and Children's Alliance, and all members associated with the local CoC (including private housing developers) will continue to be built upon to improve networks, coordination, and problem solving in the jurisdiction.

Meridian's participation in the local CoC, housing and homelessness roundtables, and other regional coordination efforts outlines the City's continued action plan for enhancing the networking and coordination between public and private housing and social service agencies.

Discussion:

The City intends to fund multiple projects that will improve access to affordable housing and suitable living environments for Meridian residents. Staff will be working with subrecipients to identify barriers within their programs and find ways to address them to provide more effective services. Staff will also identify ways to improve and expand Meridian's CDBG Program for future years.

Program Specific Requirements

AP-90 Program Specific Requirements

24 CFR 91.220(l)(1,2,4)

Introduction:

The City is in compliance with the program-specific requirements outlined in 24 CFR 91.220(l)(1), (2), and (4) for the Community Development Block Grant (CDBG) Program. The Projects Table identifies the planned use of all CDBG funds, including program income and other funding sources.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1):

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements:

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The City's certification period includes program years 2024, 2025, and 2026. Outside of admin and fair housing, the City will allocate all funding for PY24 to LMI projects. The City commits to meet the 70% LMI benefit requirement of the federal CDBG program over the span of that three-year certification period.

Attachment 1: Citizen Participation

Planning for Action Plan

Public Comments

Public feedback on potential service providers and projects to be funded in the upcoming year was gathered from March 15 to April 7, 2024. Public hearings were held on March 26 and April 9, 2024. The City accepted comments via testimony at the public hearings, phone calls, emails, or by completing a survey that asked questions about the needs of the community.

The survey was completed by 50 participants that identified as either a Meridian resident or someone who works with Meridian residents. There were an additional 6 responses from people who were not connected to Meridian, these responses were not included in the feedback. Below are the results of the survey and comments received from all methods.

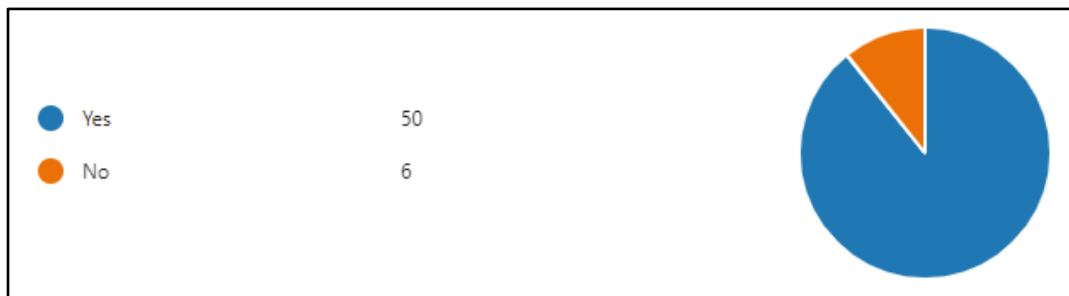


Figure 1: Number of survey participants reporting that they or someone they knew required services in the past year.

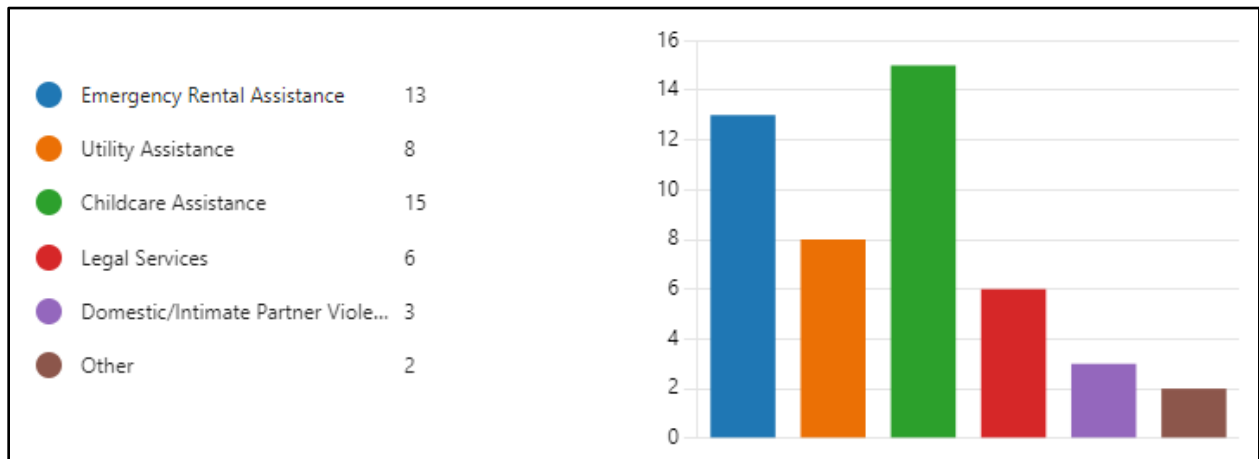


Figure 2: The types of services that were required from Figure 1.

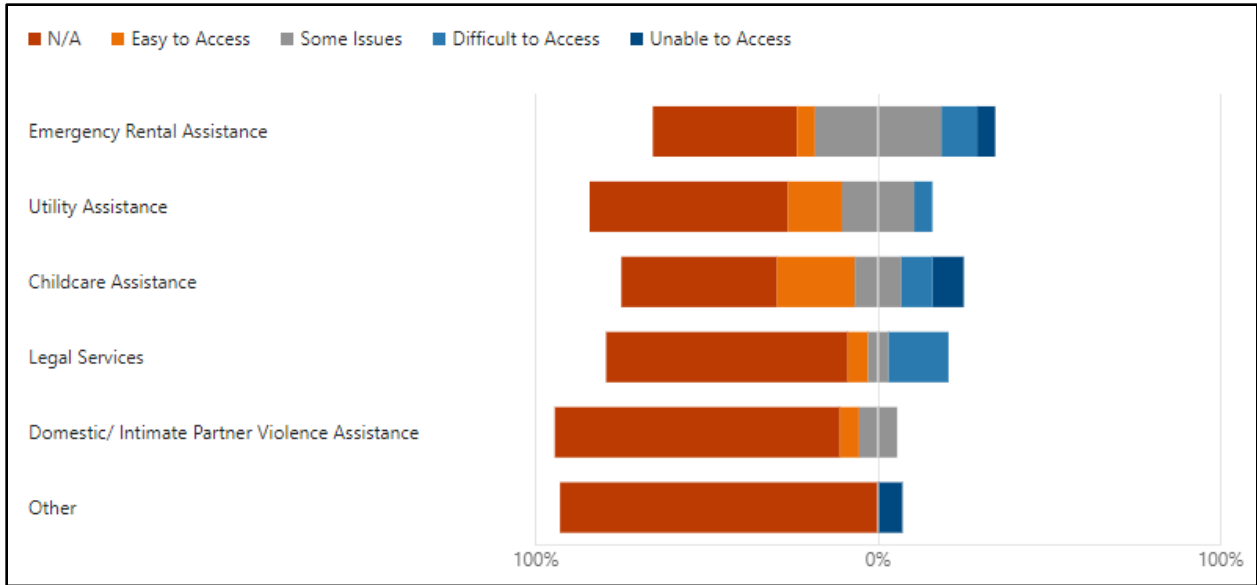


Figure 3: Level of ease accessing services.

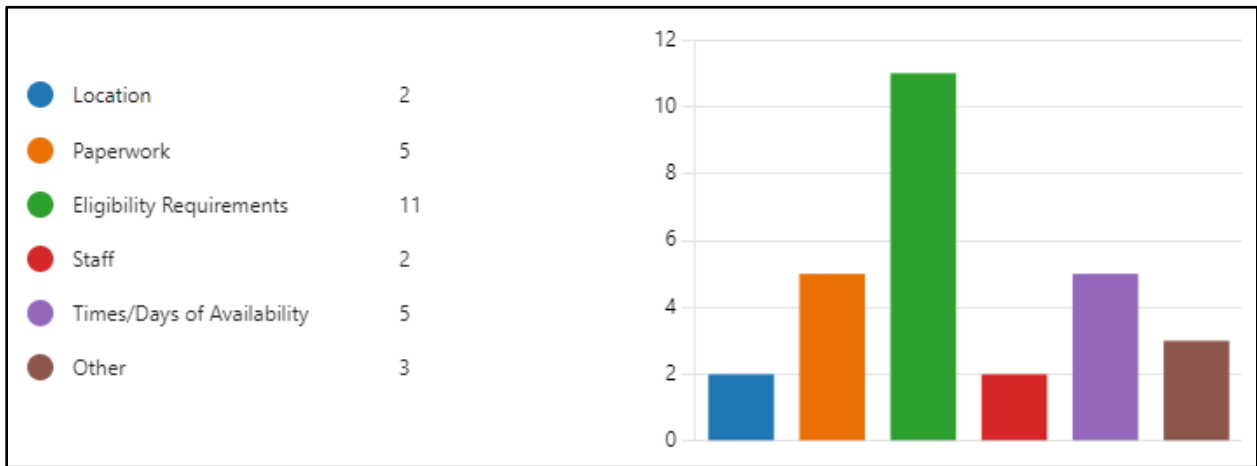


Figure 4: Barriers to accessing services.

Current Contacts	Emergency Rental Assistance Mental Health Childcare
Additional Outreach Required	Public Transportation Credit Repair
Ineligible Projects	Clothing for Teens

Table 9: Partnerships suggested during survey.

Commenter	Method of Submission	Summary of Comments
Anonymous	survey	As a parent with a child at Compass Public Charter School, which has Mondays off, finding affordable Monday child care is challenging. The Boys and Girls Club only operates before and after West Ada School days. Solutions could include the Boys and Girls Club opening all day on Mondays, tuition assistance for the Skyhawks Academy program with transportation to the Boys and Girls Club, or Meridian Homecourt offering all-day Monday childcare.
Anonymous	survey	As a disabled individual with metal allergies, I struggle with inadequate Medicaid coverage and housing needs. Unable to work and needing child care, I face uncovered costs for essential physical therapy, chiropractic treatments, and medical equipment. I urgently need more low-income, 3+ bedroom apartments to avoid homelessness due to bad credit. While one of my children received a scholarship and the Medicaid/EBT processes were smooth, other assistance is lacking. I urge the Idaho legislature to expand Medicaid for therapy and chiropractic care, increase housing options, cover The Wellness Center, provide emotional therapy with animals, and help repair my credit and identity. Additionally, I call for mental health programs like San Diego County's Catalyst to support the many residents in Idaho who need such services.
Anonymous	survey	I would appreciate more access through email and virtual communication. Jesse Tree and El Ada were great with this sort of communication.
Anonymous	survey	Jesse Tree's online application made it easier to access services.
Anonymous	survey	I found the service at the Meridian main branch very unhelpful and even slightly rude and condescending. I need someone more helpful and knowledgeable to assist with my inquiries regarding the Boys and Girls Club.
Anonymous	survey	I'm unaware if the city provides emergency rental assistance, aside from the expired Boise City/Ada County Housing Authority program and Jesse Tree. I have friends who might need rental assistance, but I don't think any have tried to apply. It would be helpful to have a page on the city website listing available assistance resources. Additionally, the city could consider purchasing VRT bus passes for Meridian residents who need transportation to access work opportunities.
Anonymous	survey	I did not qualify for ICCP (Idaho Child Care Program). The Boys and Girls Club has been very easy and helpful with everything else.
Anonymous	survey	General accessibility to transportation and its availability.

Table 10: Comments received during the public comment period for the planning process.

Affidavit of Publication

**AFFIDAVIT OF PUBLICATION
STATE OF IDAHO**

County of Canyon and Ada

21410 491069
1 MERIDIAN, CITY OF

33 E. BROADWAY AVENUE
MERIDIAN, ID 83642

SHARON JESSEN

**of the State of Idaho, being of first duly sworn, deposes
and says:**

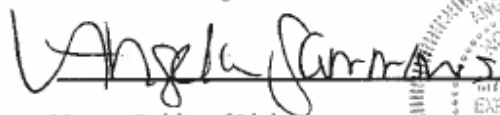
1. That I am a citizen of the United States, and at all times hereinafter mentioned was over the age of eighteen years, and not a party to the above entitled action.
2. That I am the Principle Clerk of the Idaho Press-Tribune, a daily newspaper published in the Counties of Canyon and Ada, State of Idaho; that the said newspaper is in general circulation in the said counties of Canyon and Ada, and in the vicinity of Nampa, Caldwell, and Boise, and has been uninterruptedly published in said Counties during a period of seventy -eight consecutive weeks prior to the first publication of this notice, a copy of which is hereto attached.
3. That the notice, of which the annexed is a printed copy, was published in said newspaper and on IdahoPublicNotices.com 1 times(s) in the regular and entire issue of said paper, and was printed in the newspaper proper, and not in a supplement

That said notice was published the following: 03/15/2024



 SHARON JESSEN
 STATE OF IDAHO

On this 15th day of March, in the year of 2024 before me a Notary Public, personally appeared. SHARON JESSEN, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledge to me that he/she executed the same.



 Notary Public of Idaho
 My commission expires



AD# 491069AD#

<p>LEGAL NOTICE</p> <p>CITY OF MERIDIAN NOTICE OF PUBLIC PRESENTATION AND PUBLIC COMMENT PERIOD Regarding Meridian's Community Development Block Grant (CDBG) Program</p> <p>This Notice can be provided in a format accessible to persons with limited English proficiency upon request. Contact Crystal Campbell at ccampbell@meridiancity.org for assistance.</p> <p>Se le puede proveer esta notificación en un formato accesible para las personas con conocimientos limitados del inglés a pedido. Comuníquese con Crystal Campbell en ccampbell@meridiancity.org para obtener ayuda.</p> <p>ALL CITIZENS ARE INVITED to attend a public hearing on Tuesday, March 26, 2024 at 4:30 P.M. regarding the investment of CDBG funds in the Meridian community. Participants can attend in person at Meridian City Hall or virtually at https://meridiancity.org/live.</p> <p>A PUBLIC COMMENT PERIOD will open March 15, 2024 and continue through April 7, 2024. During this period, oral and written comments about planning activities for the 2024 CDBG Action Plan will be accepted. All comments should be addressed to Crystal Campbell at: City of Meridian, Community Development Department, 33 E. Broadway Ave., Ste. 102, Meridian, ID 83642; (208) 489-0575; or ccampbell@meridiancity.org.</p> <p>The City of Meridian is designated an Entitlement Community by the U.S. Department of Housing and Urban Development (HUD). This designation allows the City to receive funds annually from HUD's Community Development Block Grant (CDBG) Program.</p> <p>The City anticipates that it will receive an allocation of \$482,362 on October 1, 2024. In order to receive these funds, the City must submit an Annual Action Plan to HUD identifying the projects the City will undertake to meet the goals identified in the 2022- 2026 Consolidated Plan that will benefit low and moderate income residents in the upcoming year. The Consolidated Plan goals address public facility and infrastructure improvements, housing, and public services.</p> <p>All citizens may provide testimony. Copies of the Consolidated Plan goals and priorities are available on the City's CDBG website: http://www.meridiancity.org/cdbg. Special invitation is extended to persons with disabilities, residents of assisted housing, and Meridian business and property owners. Meridian City Hall is a handicapped accessible facility.</p> <p>If you require accommodations related to physical, visual or hearing impairments or if you require language interpretation, please contact the City Clerk at (208) 888-4433.</p> <p>Si requieren adaptaciones relacionadas con impedimentos físicos, visuales o auditivos o si requieren interpretación de idiomas, comuníquese con el Vendedor de Ciudad al (208) 888-4433.</p> <p>March 15, 2024 491069</p>
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Draft Action Plan

Public Comments

Public feedback regarding the draft Action Plan and the designated projects was collected during the public comment period from June 11 to July 14, 2024 and during the public hearing held on July 9, 2024. The City accepted comments via testimony at public hearings, phone calls, emails, or by completing a survey that asked questions about the value of the identified projects.

Update after public comment period.

Affidavit of Publication

Update after public comment period.

Attachment 2: Resolution

Update once it has been approved by Council.



AGENDA ITEM

ITEM TOPIC: Fiscal Year 2025 Water and Sewer Rate Increase Proposal



MEMO TO CITY COUNCIL

Request to Include Topic on the City Council Workshop Agenda

From: Laurelei McVey, Public Works **Meeting Date:** July 9, 2024
Presenter: Laurelei McVey, Public Works **Estimated Time:** 15 minutes
Topic: FY25 Water and Sewer Rate Increase Proposal

Recommended Council Action:

None required at this time.

Background:

The FY25 proposal includes a 3% water and sewer rate increase with an October 1, 2024 effective date. The increase is needed due to continued rising operational and capital construction costs as well as meeting State and Federal safe drinking water and wastewater requirements.

The water/sewer usage and base rates are subject to this increase, and the estimated impact to the average customer will be a net decrease of \$1.90/month due to the subsequent sunseting of the 10-year EPA fee also occurring in October.

A public hearing will also be scheduled for August 20, 2024.

Fee description	Current fee amount	Proposed new fee amount
Water rate – base (administrative fee)	\$5.77	\$5.94
Water rate – use charge (per 1,000 gallons)	\$2.00	\$2.06
Sewer rate – base (administrative fee)	\$9.08	\$9.35
Sewer rate – use charge (per 1,000 gallons)	\$5.82	\$5.99



AGENDA ITEM

ITEM **TOPIC:** Standard Operating Policy Discussion: Grant Application and Administration Policy



City of Meridian
Standard Operating Policy
Number 9.8

Grant Application and Administration Policy

Purpose:

To set forth the City's policy regarding the submission of grant applications and administration of grant funds received.

Policy:

1. Prior to submitting a grant application on behalf of the City, the department submitting such application ("Applicant") shall:
 - a. Obtain approval from Applicant's Department Director, and
 - b. Seek review by the Grant Committee of the proposed grant application and all grant requirements.
2. Volunteers shall not be authorized to submit grant applications on behalf of the City. Only City employees, acting in accordance with this policy and related procedures, shall be authorized to submit grant applications on behalf of the City.
3. Following award of a grant to the City:
 - a. All grant funds received by the City shall be used in accordance with applicable laws and regulations, City policy, and the terms of the grant. Federal grant funds shall be used in accordance with the Uniform Guidance (Title 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards).
 - b. The Finance Department shall complete all accounting and financial reporting, as required by City policy, the granting entity, and any applicable laws.
 - c. The Applicant shall complete all required administrative tasks associated with the grant (*e.g.*, screening and monitoring any and all contractors and/or subrecipients, operational and performance reporting, data collection, and regulatory compliance).

Authority & Responsibility:

1. The Applicant is responsible for providing the proposed grant application and all supporting documentation, including but not limited to all procurement requirements of the grant, to the Grant Committee for review before submitting the grant application to the granting entity.
2. The Finance Department is responsible for convening the Grant Committee following a request for review, and for conveying the Committee's recommendation to the Applicant following review of the application by the Grant Committee.
3. The Mayor is authorized to make the final decision regarding submission of a grant application and acceptance of grant funding.

4. Department Directors are authorized to sign grant applications.
5. The Mayor is authorized to sign grant applications and any and all agreements with a granting entity.



AGENDA ITEM

ITEM TOPIC: Resolution No. 24-2460: A Resolution of the City Council of the City of Meridian to Amend City of Meridian Standard Operating Policy 9.8, Regarding Grant Management; and Providing an Effective Date

CITY OF MERIDIAN

RESOLUTION NO. 24-2460

BY THE CITY COUNCIL:

**CAVENER, LITTLE ROBERTS, OVERTON,
STRADER, TAYLOR, WHITLOCK**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MERIDIAN TO AMEND CITY OF MERIDIAN STANDARD OPERATING POLICY 9.8 ,REGARDING GRANT MANAGEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has authority over the policies of the City of Meridian; and

WHEREAS, the City Council finds it in the best interest of the City of Meridian to update the grant management policy to ensure consistent practices pertaining to grant applications and administration of funds received; and

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF MERIDIAN, IDAHO:

Section 1. That the City of Meridian Standard Operating Policy no. 9.8, regarding Grant Management, shall be amended as set forth in *Exhibit A* attached hereto.

Section 2. That this resolution shall be in full force and effect immediately upon its passage.

ADOPTED by the City Council of the City of Meridian, Idaho, this 18th day of June, 2024.

APPROVED by the Mayor of the City of Meridian, Idaho, this 18th day of June, 2024.

APPROVED:

Robert E. Simison, Mayor

ATTEST:

By: _____
Chris Johnson, City Clerk



City of Meridian
Standard Operating Policy
Number 9.8

Grant Application and Administration Policy

Purpose:

To set forth the City's policy regarding the submission of grant applications and administration of grant funds received.

Policy:

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 - b. The Finance Department shall complete all accounting and financial reporting, as required by City policy, the granting entity, and any applicable laws.
 - c. The Applicant shall complete all required administrative tasks associated with the grant (*e.g.*, screening and monitoring any and all contractors and/or subrecipients, operational and performance reporting, data collection, and regulatory compliance).

Authority & Responsibility:

1. The Applicant is responsible for providing the proposed grant application and all supporting documentation, including but not limited to all procurement requirements of the grant, to the Grant Committee for review before submitting the grant application to the granting entity.
2. The Finance Department is responsible for convening the Grant Committee following a request for review, and for conveying the Committee's recommendation to the Applicant following review of the application by the Grant Committee.
3. The Mayor is authorized to make the final decision regarding submission of a grant application and acceptance of grant funding.

4. Department Directors are authorized to sign grant applications.
5. The Mayor is authorized to sign grant applications and any and all agreements with a granting entity.