



Dr. Christopher Harvey, Mayor
Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

City Council Regular Meeting

Wednesday, September 04, 2024 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

This meeting will be live-streamed on Manor's YouTube Channel
You can access the meeting at <https://www.cityofmanor.org/page/livestream>

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

- A. Declaring Wednesday, September 11, 2024, as “National Day of Service and Remembrance (9/11 Day)”**
- B. Declaring September 15 – October 15, 2024, as “Hispanic Heritage Month”**
- C. Declaring Tuesday, September 17, 2024, as “National Voter Registration Day”**

PUBLIC COMMENTS

Non-Agenda Item Public Comments (white card): Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person.

Agenda Item Public Comments (yellow card): Comments will be taken from the audience on non-agenda and agenda items combined for a length of time, not to exceed five (5) minutes total per person on all items, except for Public Hearings. Comments on Public Hearing items must be made when the item comes before the Council and, not to exceed two (2) minutes per person. No Action or Discussion May be Taken by the City Council during Public Comments on Non-Agenda Items.

To address the City Council, please complete the white or yellow card and present it to the City Secretary, or designee prior to the meeting.

PUBLIC HEARINGS

- 1. Conduct a public hearing to receive public comments on a proposed franchise ordinance to provide solid waste and recycling collection and disposal services within the City of Manor.**
Submitted by: Scott Jones, Economic Development Director

- 2. Conduct a public hearing on the FY2024-2025 Proposed Property Tax Rate of the City of Manor, Texas.**
Submitted by: Belen Peña, Finance Director

- 3. Conduct a public hearing on the FY 2024-2025 Proposed Annual Budget of the City of Manor, Texas.**
Submitted by: Belen Peña, Finance Director

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

- 4. Consideration, discussion, and possible action to approve the City Council Minutes.**
Submitted by: Lluvia T. Almaraz, City Secretary
 - **July 17, 2024, City Council Regular Meeting**
 - **August 5, 2024, City Council Workshop**
 - **August 7, 2024, City Council Regular Meeting**
 - **August 20, 2024, City Council Workshop**
 - **August 21, 2024, City Council Regular Meeting**
 - **August 27, 2024, City Council Workshop**

- 5. Consideration, discussion, and possible action on accepting the July 2024 City Council Monthly Reports.**
Submitted by: Scott Moore, City Manager

- 6. Consideration, discussion, and possible action on accepting the July 2024 Departmental Reports.**
Submitted by: Scott Moore, City Manager
 - **Finance – Belen Peña, Finance Director**
 - **Police – Ryan Phipps, Chief of Police**
 - **Travis County ESD No. 12 – Chris McKenzie, Interim Fire Chief**
 - **Economic Development – Scott Jones, Economic Development Director**
 - **Development Services – Scott Dunlop, Development Services Director**
 - **Community Development – Yalondra V. Santana, Heritage & Tourism Manager**
 - **Municipal Court – Sofi Duran, Court Administrator**

- **Public Works – Matt Woodard, Director of Public Works**
- **Human Resources – Tracey Vasquez, HR Manager**
- **IT – Phil Green, IT Director**
- **Administration – Lluvia T. Almaraz, City Secretary**

7. Consideration, discussion, and possible action on an Amendment to Sidewalk, Trail, and Recreational Easement.

Submitted by: Michael Burrell, Interim Development Services Director

REGULAR AGENDA

8. Consideration, discussion, and possible action on a franchise ordinance for Municipal Solid Waste Collection, Transportation, and Disposal (Residential, Commercial, Industrial, and Recycling).

Submitted by: Scott Jones, Economic Development Director

9. Consideration, discussion, and possible action on Statement of Work No. 34 to the Master Services Agreement with George Butler Associates, Inc. for the Emergency Generator Improvements Project at City Hall and the Police Station.

Submitted by: Frank T. Phelan, P.E., City Engineer

10. Consideration, discussion, and possible action on a resolution of the City of Manor, Texas approving and authorizing the Newhaven Public Improvement District Financing Agreement.

Submitted by: Michael Burrell, Interim Development Services Director

11. Consideration, discussion, and possible action on a resolution supporting a Submission of a U.S. Economic Development Administration (EDA) - Public Works Assistance Grant Application.

Submitted by: Scott Moore, City Manager

12. Consideration, discussion, and possible action on an ordinance approving the 2024 Annual Update to the Service and Assessment Plan and Assessment Roll for the Lagos Public Improvement District Including the Collection of the 2024 Annual Installments.

Submitted by: Scott Moore, City Manager

13. Consideration, discussion, and possible action on an ordinance approving the 2024 Annual Update to the Service and Assessment Plan and Assessment Roll for the Rose Hill Public Improvement District Including the Collection of the 2024 Annual Installments.

Submitted by: Scott Moore, City Manager

14. Consideration, discussion, and possible action on a Supplement to the Agreement for Street Lighting Service By and Between Oncor Electric Delivery Company and the City of Manor for street lighting in the New Haven Subdivision Phase 1.

Submitted by: Michael Burrell, Interim Development Services Director

- 15.** Consideration, discussion, and possible action to award a Construction Contract for the Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5 Improvements Phase 1 Project.
Submitted by: Tyler Shows, EIT, Design Engineer
- 16.** Consideration, discussion, and possible action on a change order to the construction contract for the FY2022 Capital Metro Pavement Improvements project.
Submitted by: Pauline M. Gray, P.E., City Engineer
- 17.** Consideration, discussion, and possible action on authorizing a project closeout letter to Capital Metro for the One-Time Capital Metro BCT Funded Paving Improvements Project.
Submitted by: Pauline M. Gray, P.E., City Engineer
- 18.** Consideration, discussion, and possible action on a change order to the construction contract for the One-Time BCT Funded Paving Improvements project.
Submitted by: Pauline M. Gray, P.E., City Engineer
- 19.** Consideration, discussion, and possible action on selecting the FY 2024 CIP project option for 2023 Certificates of Obligation funding and commencement.
Submitted by: Frank T. Phelan, P.E., City Engineer
- 20.** Consideration, discussion, and possible action on a Statement of Work No. 31 to the Master Services Agreement with George Butler Associates, Inc. for the East Travis Regional Wastewater Treatment Plant Permit Application.
Submitted by: Frank T. Phelan, P.E., City Engineer
- 21.** Consideration, discussion, and possible action on a Statement of Work No. 32 to the Master Services Agreement with George Butler Associates, Inc. for the Wilbarger Creek Wastewater Treatment Plant TCEQ permit renewal.
Submitted by: Pauline M. Gray, P.E., City Engineer
- 22.** Consideration, discussion, and possible action on a Statement of Work No. 33 to the Master Services Agreement with George Butler Associates, Inc. for the Cottonwood Creek Wastewater Treatment Plant TCEQ permit renewal.
Submitted by: Pauline M. Gray, P.E., City Engineer
- 23.** Consideration, discussion, and possible action on a code of conduct policy addressing disruptive behavior in City-owned facilities and on City-owned property.
Submitted by: Scott Moore, City Manager
- 24.** Consideration, discussion, and possible action on the Texas Municipal League (TML) Region 10 Director Election.
Submitted by: Scott Moore, City Manager

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property;*
- *Sections 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding Shadowglen PUD;*
- *Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Hibbs Lane Parcel; and*
- *Section 551.074 Personnel matters to discuss duties of the City Manager*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, "No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest."

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, August 30, 2024, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 10 days prior to this meeting. Please contact the City Secretary at 512.215.8285 or e-mail lalmaraz@manortx.gov



PROCLAMATION

WHEREAS, on September 11, 2001, terrorists hijacked and then flew commercial airplanes into the twin towers of the World Trade Center in New York, causing both of them to collapse, and the Pentagon in Washington, inflicting severe damage. A fourth terrorist-hijacked plane crashed into a field in Shanksville, Pennsylvania, when passengers who became aware of the attacks attempted to take the plane back; and

WHEREAS, that day and the days that followed our Country was united, Americans no matter race, background or Religion were all united in prayer and with a resolve to help the families of victims and first responders who were never given the opportunity to live out their full lives; and

WHEREAS, On Patriot Day and National Day of Service and Remembrance, we honor every life that was taken too soon. We honor the first responders — firefighters, law enforcement officers, emergency workers, and service members — who answered the call of duty, and the brave civilians who rushed into action to save lives that day. Their courage embodies the American spirit and resilience, and their heroism continues to inspire new generations of Americans; and

WHEREAS, it is our sacred duty to never forget the events that transpired on that painful day in our country's history. So future generations can be reminded that when Americans from all walks of life unite together, we are stronger as a country.

NOW, THEREFORE, I, Dr. Christopher Harvey, Mayor of the City of Manor, Texas, and on behalf of the Manor City Council, do hereby proclaim Wednesday, September 11, 2024, as:

“National Day of Service and Remembrance (9/11 Day)”

In the City of Manor and call upon all citizens to observe this day with appropriate ceremonies and activities, including remembrance services, and to observe a moment of silence beginning at 8:46 a.m. Eastern daylight time to honor the innocent victims who perished as a result of the terrorist attacks on September 11, 2001.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Manor to be affixed this 4th day of September 2024.

Dr. Christopher Harvey, Mayor
City of Manor



PROCLAMATION

WHEREAS, The Hispanic Heritage observance began in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988; and

WHEREAS, National Hispanic Heritage Month celebrates the accomplishments of Hispanic Americans, who have enriched our culture and society and helped make America into the incredible country it is today; and

WHEREAS, Hispanic-American men and women embody the American values of devotion to faith and family, hard work, and patriotism through their countless contributions as leaders, innovators, entrepreneurs, and members of our Armed Forces; and

WHEREAS, Hispanics have enhanced and shaped our natural character with centuries-old traditions that reflect the multi-ethnic and multicultural customs of their communities, while adding their own distinct and dynamic perspectives to the story of our country; and

WHEREAS, September 15 – October 15 is recognized as National Hispanic Heritage Month, which is a time to honor the invaluable ways Hispanics contribute to our common goals, celebrate their diverse cultures, and to work towards a stronger, more inclusive, and more prosperous society for all; and

WHEREAS, Hispanic-Americans represent a significant and fast-growing demographic of the City of Manor, we honor the invaluable ways they contribute to our great city.

NOW THEREFORE, I, Dr. Christopher Harvey, Mayor of the City of Manor, Texas, and on behalf of the Manor City Council, do hereby proclaim September 15 – October 15, 2024, as:

“Hispanic Heritage Month”

in the City of Manor and encourage all citizens to learn more about those of Hispanic heritage and to observe this month with appropriate programs and activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Manor to be affixed this 4th day of September 2024.

Dr. Christopher Harvey, Mayor
City of Manor



PROCLAMATION

WHEREAS, The National Association of Secretaries of State (NASS) established the first National Voter Registration Day on September 25, 2012; and

WHEREAS, every year, millions of Americans find themselves unable to vote because they miss a registration deadline, don't update their registration, or aren't sure how to register; and

WHEREAS, on Tuesday, September 17th volunteers and organizations from all over the country will "hit the streets" in a single day of coordinated field, technology, and media efforts; and

WHEREAS, National Voter Registration Day seeks to create broad awareness of voter registration opportunities to reach tens of thousands of voters who may not register otherwise; and

WHEREAS, National Voter Registration Day is a day of civic unity. It's an opportunity to set aside differences, enjoy the rights and opportunities we all share as Americans, and celebrate our democracy.

NOW, THEREFORE, I, Dr. Christopher Harvey, Mayor of the City of Manor, Texas, and on behalf of the Mayor and City Council, do hereby proclaim Tuesday, September 17, 2024, as:

"National Voter Registration Day"

in the City of Manor and encourage all citizens to register to vote and make your voices heard and vote count!

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the City of Manor on this 4th day of September 2024.

Dr. Christopher Harvey, Mayor
City of Manor

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Belen Peña, Director of Finance
DEPARTMENT: Finance

AGENDA ITEM DESCRIPTION:

Conduct a Public Hearing on the FY 2024-2025 Proposed Property Tax Rate of the City of Manor, Texas.

BACKGROUND/SUMMARY:

Three workshops were held on July 31, 2024, at 7 p.m., August 5, 2024, at 6 p.m., and August 20, 2024, at 6 p.m.
Manor City Hall, Council Chambers
105 E. Eggleston St.
Manor, TX 78653

This is the first Public Hearing for the FY 2024-2025 Proposed Property Tax Rate. The second Public Hearing will be held on September 18, 2024, at 7 p.m. at City Hall, Council Chambers.

The Proposed Tax Rate for FY 2024-2025

Operation & Maintenance	0.5178
Debt Rate	<u>0.3359</u>
Total	0.8537

LEGAL REVIEW: Not applicable
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- FY 2024-2025 Proposed Annual Property Tax Rate
- Ordinance FY2024-2025 Annual Property Tax Rate
- Form 50-856

STAFF RECOMMENDATION:

Staff recommends that the City Council conduct the first Public Hearing on the FY2024-2025 Proposed Annual Budget of the City of Manor, TX

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**



Notice of Public Hearing On Tax Rate

The City of Manor, Texas will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 15.77%. Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The public hearings will be held on September 4, 2024 and September 18, 2024, at 7:00 p.m. at the Manor City Council Chamber, 105 E. Eggleston Street.

The members of the governing body considered the tax increase proposal as follow:

FOR: Christopher Harvey, Anne Weir, Sonia Wallace, Maria Amezcua, and Aaron Moreno

AGAINST: None

PRESENT and not voting: None

ABSENT: Emily Hill and Deja Hill

The average taxable value of a residence homestead in Manor, Texas last year was \$273,027. Based on last year's tax rate of \$0.6789 per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$1,853.58.

The average taxable value of a residence homestead in Manor, Texas this year is \$287,960. If the governing body adopts the effective tax rate for this year of \$0.8537 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$2,458.31.

If the governing body adopts the proposed tax rate of \$0.8537 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$2,458.31.

Members of the public are encouraged to attend the hearings and express their views.

(Published: 8/16/24 & 8/23/24)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MANOR, TEXAS, LEVYING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND ESTABLISHING WHEN TAXES SHALL BECOME DUE AND SAME SHALL BECOME DELINQUENT, IF NOT PAID.

WHEREAS, the City Council of the City of Manor, Texas approved the annual budget for the municipality's fiscal year beginning October 1, 2024, and ending September 30, 2025; and

WHEREAS, it is necessary that an Ordinance be passed levying an ad valorem tax on all property, real and personal, within the corporate limits of the City of Manor, Texas in accordance with such annual budget and the Texas Tax Code; and

WHEREAS, the City Council conducted a public hearing to discuss a proposal to increase total tax revenues on September 4, 2024, and September 18, 2024 as provided by law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

Section 1. There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Manor, Texas (herein the "City") and to provide an Interest and Sinking Fund for the fiscal year 2024-2025, upon all property, real, and personal, and mixed, within the corporate limits of said City on January 1, 2025 subject to taxation, a tax of **\$0.8537** on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

- A.** For the maintenance and operations of the municipal government (General Fund), **\$0.5178** on each \$100.00 valuation of property; and
- B.** For the debt service of the municipality (Interest and Sinking Fund), **\$0.3359** on each \$100.00 valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE INCREASED BY 7.83% PERCENT. AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$287,960 HOME BY APPROXIMATELY \$305.14.

Section 2. Taxes levied under this Ordinance shall be due October 1, 2024 and, if not paid on or before February 1, 2025, shall immediately become delinquent.

Section 3. All taxes shall become a lien upon the property against which assessed, and the Travis County Tax Assessor-Collector, as the assessor and collector for the City, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and Ordinances of the City, and shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the penalty and interest collected from such delinquent taxes shall be apportioned to the General Fund of the City. All delinquent taxes shall bear interest at the rate prescribed by State law.

Section 4. This Ordinance shall take effect and be in full force from and after its passage.

PASSED, ADOPTED, AND APPROVED on this ____ day of ____ 2024.

The motion to adopt was made by Councilmember _____, with the following language: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.8537 on each \$100.00 valuation of property, which is effectively a 7.83% percent increase in the tax rate."

The motion was seconded by Councilmember _____, and the result of the vote by the Council was _____ FOR, _____ AGAINST, and _____ ABSTAINING.

THE CITY OF MANOR, TEXAS

Dr. Christopher Harvey,
Mayor

ATTEST:

Lluvia T. Almaraz,
City Secretary

2024 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-4 Item 2.

CITY OF MANOR

5122725555

Taxing Unit Name

Phone (area code and number)

105 E Eggleston St/ PO Box 387 Manor TX 78653

www.manortx.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 2,082,482,309
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 2,082,482,309
4.	Prior year total adopted tax rate.	\$ 0.6789 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.	
	A. Original prior year ARB values:.....	\$ 99,402,787
	B. Prior year values resulting from final court decisions:.....	- \$ 92,243,606
	C. Prior year value loss. Subtract B from A. ³	\$ 7,159,181
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. Prior year ARB certified value:.....	\$ 83,568,004
	B. Prior year disputed value:.....	- \$ 8,356,800
	C. Prior year undisputed value. Subtract B from A. ⁴	\$ 75,211,204
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 82,370,385

¹ Tex. Tax Code §26.012(14)

² Tex. Tax Code §26.012(14)

³ Tex. Tax Code §26.012(13)

⁴ Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/ <i>Item 2.</i>
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 2,164,852,694
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory. ⁵	\$ 0
10.	<p>Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use prior year market value: \$ <u>8,134,208</u></p> <p>B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: + \$ <u>7,936,003</u></p> <p>C. Value loss. Add A and B.⁶</p>	\$ 16,070,211
11.	<p>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.</p> <p>A. Prior year market value: \$ <u>0</u></p> <p>B. Current year productivity or special appraised value: - \$ <u>22,446</u></p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ (22,446)
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 16,047,765
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 147,962,769
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 2,000,842,160
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 13,583,717.42
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 46,561.14
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 13,630,278.56
18.	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$ <u>2,265,459,419</u></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ <u>0</u></p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ <u>2,711,852</u></p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ <u>143,464,903</u></p> <p>E. Total current year value. Add A and B, then subtract C and D.</p>	\$ 2,119,282,664

⁵ Tex. Tax Code §26.012(15)
⁶ Tex. Tax Code §26.012(15)
⁷ Tex. Tax Code §26.012(15)
⁸ Tex. Tax Code §26.03(c)
⁹ Tex. Tax Code §26.012(13)
¹⁰ Tex. Tax Code §26.012(13)
¹¹ Tex. Tax Code §26.012, 26.04(c-2)
¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/ <i>Item 2.</i>
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>136,814,892</u></p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ <u>0</u></p> <p>C. Total value under protest or not certified. Add A and B. \$ <u>136,814,892</u></p>	
20.	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the home- steads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ <u>0</u>
21.	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ <u>2,256,097,556</u>
22.	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ¹⁸	\$ <u>0</u>
23.	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ¹⁹	\$ <u>214,746,445</u>
24.	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$ <u>214,746,445</u>
25.	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$ <u>2,041,351,111</u>
26.	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ <u>0.6677</u> /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²¹	\$ <u>0</u> /\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	Prior year M&O tax rate. Enter the prior year M&O tax rate.	\$ <u>0.4802</u> /\$100
29.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>2,164,852,694</u>

¹³ Tex. Tax Code §26.01(c) and (d)
¹⁴ Tex. Tax Code §26.01(c)
¹⁵ Tex. Tax Code §26.01(d)
¹⁶ Tex. Tax Code §26.012(6)(B)
¹⁷ Tex. Tax Code §26.012(6)
¹⁸ Tex. Tax Code §26.012(17)
¹⁹ Tex. Tax Code §26.012(17)
²⁰ Tex. Tax Code §26.04(c)
²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/ <i>Item 2.</i>
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 10,395,622.64
31.	<p>Adjusted prior year levy for calculating NNR M&O rate.</p> <p>A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding the prior tax year..... + \$ 32,933.66</p> <p>B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0..... - \$ 307,728.32</p> <p>C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0</p> <p>D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function..... \$ (274,794.66)</p> <p>E. Add Line 30 to 31D.</p>	\$ 10,120,827.97
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,041,351,111
33.	Current year NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.4957 /\$100
34.	<p>Rate adjustment for state criminal justice mandate. ²³</p> <p>A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p>B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies..... - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.0000 /\$100
35.	<p>Rate adjustment for indigent health care expenditures. ²⁴</p> <p>A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. \$ _____ 0</p> <p>B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose..... - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.0000 /\$100

²² [Reserved for expansion]

²³ Tex. Tax Code §26.044

²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/ Item 2.
36.	<p>Rate adjustment for county indigent defense compensation. ²⁵</p> <p>A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. \$ <u>0</u></p> <p>B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ <u>0.0000</u> /\$100
37.	<p>Rate adjustment for county hospital expenditures. ²⁶</p> <p>A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. \$ <u>0</u></p> <p>B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ <u>0.0000</u> /\$100
38.	<p>Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ <u>0</u></p> <p>B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ <u>0</u> /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>00000</u> /\$100
39.	<p>Adjusted current year NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ <u>0.4957</u> /\$100
40.	<p>Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ <u>0</u></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100 \$ <u>0.0000</u> /\$100</p> <p>C. Add Line 40B to Line 39.</p>	\$ <u>0.4957</u> /\$100
41.	<p>Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ <u>0</u> /\$100

²⁵ Tex. Tax Code §26.0442
²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/	Item 2.
D41.	<p>Disaster Line 41 (D41): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	<p>\$ 0.5130 /\$100</p>	
42.	<p>Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸</p> <p>Enter debt amount \$ <u>7,580,233.69</u></p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ <u>0.00</u></p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ <u>0.00</u></p> <p>D. Subtract amount paid from other resources - \$ <u>0.00</u></p> <p>E. Adjusted debt. Subtract B, C and D from A. \$ <u>7,580,233.69</u></p>		
43.	<p>Certified prior year excess debt collections. Enter the amount certified by the collector. ²⁹</p>	<p>\$ 0.00</p>	
44.	<p>Adjusted current year debt. Subtract Line 43 from Line 42E.</p>	<p>\$ 7,580,233.69</p>	
45.	<p>Current year anticipated collection rate.</p> <p>A. Enter the current year anticipated collection rate certified by the collector. ³⁰ <u>100.00</u> %</p> <p>B. Enter the prior year actual collection rate..... <u>99.00</u> %</p> <p>C. Enter the 2022 actual collection rate. <u>100.00</u> %</p> <p>D. Enter the 2021 actual collection rate. <u>100.00</u> %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹</p>	<p><u>100.00</u> %</p>	
46.	<p>Current year debt adjusted for collections. Divide Line 44 by Line 45E.</p>	<p>\$ 7,580,233.69</p>	
47.	<p>Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	<p>\$ 2,256,097,556</p>	
48.	<p>Current year debt rate. Divide Line 46 by Line 47 and multiply by \$100.</p>	<p>\$ 0.3359 /\$100</p>	
49.	<p>Current year voter-approval tax rate. Add Lines 41 and 48.</p>	<p>\$ 0.8489 /\$100</p>	
D49.	<p>Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	<p>\$ 0.0000 /\$100</p>	

²⁷ Tex. Tax Code §26.042(a)
²⁸ Tex. Tax Code §26.012(7)
²⁹ Tex. Tax Code §26.012(10) and 26.04(b)
³⁰ Tex. Tax Code §26.04(b)
³¹ Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/	Item 2.
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0 /\$100	

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue. This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,256,097,556
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.0000 /\$100
55.	Current year NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.6677 /\$100
56.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.6677 /\$100
57.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.8489 /\$100
58.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.8489 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control. This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0.0000
60.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,256,097,556
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.0000 /\$100

³² Tex. Tax Code §26.041(d)
³³ Tex. Tax Code §26.041(i)
³⁴ Tex. Tax Code §26.041(d)
³⁵ Tex. Tax Code §26.04(c)
³⁶ Tex. Tax Code §26.04(c)
³⁷ Tex. Tax Code §26.045(d)
³⁸ Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/	Item 2.
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.8489	/ \$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.³⁹ The Foregone Revenue Amount for each year is equal to that year’s adopted tax rate subtracted from that year’s voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year’s current total value.⁴⁰ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate that was used must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;⁴¹
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴² or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴³

Individual components can be negative, but the overall rate will be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴⁴

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2023 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.6711 /\$100 \$ 0 /\$100 \$ 0.6711 /\$100 \$ 0.6789 /\$100 \$ (0.0078) /\$100 \$ 2,101,409,419 \$ 0
64.	Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2022 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.7355 /\$100 \$ 0.0000 /\$100 \$ 0.7355 /\$100 \$ 0.7470 /\$100 \$ (0.0115) /\$100 \$ 1,754,276,050 \$ 0
65.	Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 65) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2021 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.7667 /\$100 \$ 0.0054 /\$100 \$ 0.7613 /\$100 \$ 0.7827 /\$100 \$ (0.0214) /\$100 \$ 1,217,505,804 \$ 0
66.	Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G	\$ 0.0000 /\$100
67.	2024 Unused Increment Rate. Divide Line 66 by Line 21 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.0000 /\$100
68.	Total 2024 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.8489 /\$100

³⁹ Tex. Tax Code §26.013(b)
⁴⁰ Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)
⁴¹ Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)
⁴² Tex. Tax Code §§26.0501(a) and (c)
⁴³ Tex. Local Gov't Code §120.007(d)
⁴⁴ Tex. Local Gov't Code §120.007(d)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
69.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	0.4957
70.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,256,097,556
71.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.0221 /\$100
72.	Current year debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.3359 /\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 0.8537 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁸

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	2023 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0 /\$100
75.	Adjusted 2023 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. ⁵⁰ Enter the final adjusted 2023 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
76.	Increase in 2023 tax rate due to disaster. Subtract Line 75 from Line 74.	\$ 0 /\$100
77.	Adjusted 2023 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
78.	Emergency revenue. Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100. ⁵¹	\$ 0 /\$100

⁴⁴ Tex. Tax Code §26.04(c)(2)(B)
⁴⁵ Tex. Tax Code §26.012(8-a)
⁴⁶ Tex. Tax Code §26.063(a)(1)
⁴⁷ Tex. Tax Code §26.042(b)
⁴⁸ Tex. Tax Code §26.042(f)
⁴⁹ Tex. Tax Code §26.42(c)
⁵⁰ Tex. Tax Code §26.42(c)
⁵¹ Tex. Tax Code §26.42(b)

Line	Emergency Revenue Rate Worksheet	Amount/	Item 2.
81.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ <u>0.</u> /\$100	

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 0.6677 /\$100
 As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
 Indicate the line number used: 0

Voter-approval tax rate. \$ 0.8489 /\$100
 As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).
 Indicate the line number used: 0

De minimis rate. \$ 0.8537 /\$100
 If applicable, enter the current year de minimis rate from Line 73.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit’s certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵²

print here ➔ Belen Peña
 Printed Name of Taxing Unit Representative

sign here ➔ Belen Peña
 Taxing Unit Representative

8/8/2024
 Date

⁵² Tex. Tax Code §§26.04(c-2) and (d-2)

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Belen Peña, Director of Finance
DEPARTMENT: Finance

AGENDA ITEM DESCRIPTION:

Conduct a Public Hearing on the FY 2024-2025 Proposed Annual Budget of the City of Manor, Texas.

BACKGROUND/SUMMARY:

Three workshops were held on July 31, 2024, at 7 p.m., August 5, 2024, at 6 p.m., and August 20, 2024, at 6 p.m.

Manor City Hall, Council Chambers
105 E. Eggleston St.
Manor, TX 78653

This is the first Public Hearing for the FY 2024-2025 Proposed Budget. The second Public Hearing will be held on September 18, 2024, at 7 p.m. at City Hall, Council Chambers.

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- FY 2024-2025 Proposed Annual Budget
- Ordinance FY2024-2025 Annual Budget
- Exhibit A
- Budget PowerPoint Presentation

STAFF RECOMMENDATION:

Staff recommends that the City Council conduct the first Public Hearing on the FY2024-2025 Proposed Annual Budget of the City of Manor, TX

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**



Notice of Public Hearing

On

Proposed Annual Budget

FY 2024-2025

The City of Manor, Texas will hold two Public Hearings to discuss the Proposed Annual Budget for Fiscal Year 2024-2025 at **7:00 p.m., on Wednesday, September 4, 2024 and Wednesday, September 18, 2024** in the Manor City Council Chamber, 105 E. Eggleston Street, Manor, Texas. The purpose of this meeting is to allow citizens the opportunity to comment on the proposed budget. Members of the public are encouraged to attend the hearing and express their views.

This Proposed Budget will raise \$1,590,961 (15.77%) more property tax revenues than last year's budget. These additional revenues include \$1,833,290 generated from new property added to this year's tax roll.

A printed copy of the detailed summary of the Proposed Annual Budget is available to the public at the main customer service window in the lobby of City Hall. Electronic copies are available for viewing or download on the City's website www.cityofmanor.org.

(Published: 8/16/24 & 8/23/24)

FY 2024-2025 ANNUAL BUDGET ORDINANCE

AN ORDINANCE OF THE CITY OF MANOR, TEXAS, ADOPTING AN ANNUAL BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Manor, Texas (the "City") has submitted to the City Council a proposed annual budget of the revenues of said City and the expenditures necessary for conducting the affairs thereof, and providing a complete financial plan for FY 2024-2025, and which said proposed annual budget has been compiled from detailed information obtained from the several departments, divisions, and offices of the City; and

WHEREAS, the City Council has received said City Manager's proposed annual budget, a copy of which, along with all supporting schedules, have been filed with the City; and

WHEREAS, the City Council conducted a public hearing to discuss the proposed annual budget for FY 2024-2025 on September 4, 2024 and September 18, 2024, as provided by law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

Section 1. The proposed annual budget of the revenue of the City and the expenses of conducting the affairs thereof providing a complete financial plan for the ensuing fiscal year beginning October 1, 2024, and ending September 30, 2025, as submitted to the City Council by the City Manager of said City, and which budget is attached hereto as Exhibit "A", be and the same is in all things adopted and approved as the annual budget of all current expenditures/expenses as well as fixed charges against said City for the fiscal year beginning October 1, 2024, and ending September 30, 2025.

Section 2. The sums shown on Exhibit "A" are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved annual budget document for the fiscal year ending September 30, 2025.

Section 3. Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 4. This Ordinance shall be and remain in full force and effect from and after its final passage and publication as herein provided.

ORDINANCE NO. _____

Page 2 of 2

PASSED, ADOPTED, AND APPROVED on this ____ day of ____ 2024.

THE CITY OF MANOR, TEXAS

Dr. Christopher Harvey,
Mayor

ATTEST:

Lluvia T. Almaraz,
City Secretary

ORDINANCE NO. _____

Page 2 of 2

Exhibit "A"

FY 2024-2025 ANNUAL BUDGET



Proposed Annual Budget Fiscal Year 2024-25

Original Budget Adopted: _____

Ordinance Number: _____

FY 2022-2023			FY 2023-2024			PROPOSED FY 2024-2025		
ACTUAL REVENUES	ACTUAL EXPENSES	NET	BUDGETED REVENUES	BUDGETED EXPENSES	NET	BUDGET REVENUES	BUDGET EXPENSES	NET
GENERAL FUND								
-	-	-	-	-	-	-	613,938	(613,938)
14,185,236	2,491,121	11,694,115	15,207,946	2,027,282	13,180,664	17,171,300	1,772,893	15,398,407
-	929,272	(929,272)	0	1,085,379	(1,085,379)	-	1,170,655	(1,170,655)
2,249,876	4,189,741	(1,939,865)	1,307,474	4,152,409	(2,844,935)	1,949,000	4,252,073	(2,303,073)
2,529,430	1,375,035	1,154,395	2,428,521	1,511,042	917,479	2,345,100	1,642,302	702,798
40,000	705,436	(665,436)	-	1,112,046	(1,112,046)	-	1,289,453	(1,289,453)
532,133	480,209	51,924	420,437	599,483	(179,046)	533,200	589,835	(56,635)
159,707	5,648,628	(5,488,921)	118,651	7,068,809	(6,950,158)	107,000	8,019,262	(7,912,262)
-	839,874	(839,874)	-	996,303	(996,303)	-	1,243,258	(1,243,258)
-	210,330	(210,330)	-	666,412	(666,412)	-	676,746	(676,746)
-	215,360	(215,360)	-	277,499	(277,499)	8,000	542,180	(534,180)
-	237,689	(237,689)	-	301,471	(301,471)	-	301,005	(301,005)
-	-	-	315,105	-	315,105	-	-	-
19,696,382	17,322,697	2,373,685	19,798,134	19,798,134	-	22,113,600	22,113,600	-
UTILITY FUND								
0	647,193	(647,193)	0	731,543	(731,543)	0	995,876	(995,876)
4,408,647	4,062,680	345,967	3,527,896	4,535,119	(1,007,223)	4,159,190	4,334,023	(174,833)
4,018,766	1,840,471	2,178,295	3,059,651	2,298,097	761,554	3,535,000	2,858,022	676,978
-	-	-	977,211	-	-	643,730	150,000	-
-	-	-	-	-	-	-	-	-
8,427,413	6,550,344	1,877,069	7,564,758	7,564,758	-	8,337,920	8,337,920	-
TOTAL POOLED FUNDS								
28,123,795	23,873,041	4,250,754	27,362,892	27,362,892	-	30,451,520	30,451,520	-
TOTAL DEBT SERVICE								
4,191,024	4,177,914	13,110	4,188,697	4,177,524	11,173	7,598,234	7,580,384	17,850
RESTRICTED FUNDS								
128,967	31	128,936	143,556	-	143,556	242,104	91,050	151,054
97,878	66,626	31,252	84,548	100,000	(15,452)	140,000	50,000	90,000
655,710	261,769	393,941	656,444	461,044	195,400	844,358	461,044	383,314
2,013,103	1,918,711	94,392	1,682,352	1,877,752	(195,400)	2,030,000	1,725,000	305,000
477,004	1,356,119	(879,115)	346,068	663,023	(316,955)	1,200,000	19,674,333	(18,474,333)
3,372,662	3,603,256	(230,594)	2,912,968	3,101,819	(188,851)	4,456,462	22,001,427	(17,544,965)
GRAND TOTALS								
35,687,481	31,654,211	4,033,270	34,464,557	34,642,235	(177,678)	42,506,216	60,033,331	(17,527,115)

The General Fund is the general operating fund and the largest fund of the city as it includes all traditional government services such general administration, street and drainage, maintenance, development services, police and courts, and parks.

The Utility Fund accounts for the city's water and wastewater enterprise. Unlike the general fund it operates as a proprietary fund functioning more like a business.

The Restricted Funds are used only for specific purposes. Revenues and payments are limited either by state law or local ordinance.



PROPOSED BUDGET

FISCAL YEAR 2024-2025

PREPARED BY: FINANCE DEPARTMENT

September 4, 2024

Proposed Annual Budget

Fiscal Year 2024 - 2025

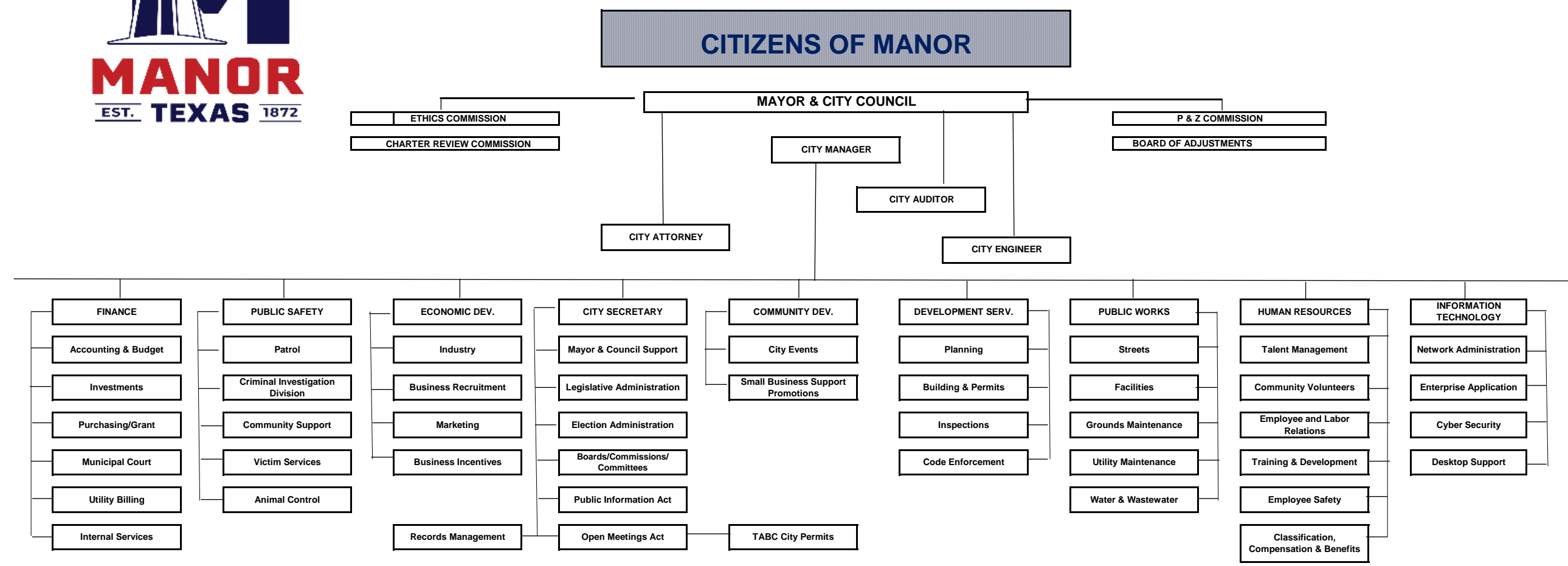


The budget will raise **\$1,590,961 (15.77% approx)** more property tax revenues than last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is **\$1,833,290.**

Operation and Maintenance Rate	0.5178
Debt Rate	0.3359
Total	0.8537
The property tax rate	0.8537
The no-new-revenue tax rate	0.6677
The NNR M&O rax rate	0.4957
The voter-approval tax rate	0.8489
The debt rate	0.3359
The de minimis rate	0.8537
Total Amount of Municipal debt obligation	<u>\$77,930,000</u>



**ORGANIZATIONAL CHART
FY 2024-2025**





CITY OF MANOR

SENIOR MANAGEMENT TEAM

- Scott Moore..... City Manager
- Belen Peña..... Director of Finance
- Ryan Phipps..... Chief of Police
- Lluvia Almaraz..... City Secretary
- Matthew Woodard..... Director of Public Works
- Scott Dunlop..... Director of Development Services
- Tracey Vasquez..... Director of Human Resources
- Scott Jones..... Director of Economic Development
- Phil Green..... Director of Information Technology



GENERAL FUND

PROPOSED BUDGET

FISCAL YEAR 2024-2025

FY 2024-2025 Proposed Annual Budget

Item 3.

**10 -GENERAL FUND
FINANCIAL SUMMARY**

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	50.00 % OF YEAR COMPLETE			Proposed	Annual BUDGET FY 2024-25
			FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
ADMINISTRATION							
TAXES	10,665,656	12,574,806	13,927,200	12,225,431	87.78	1,701,769	15,643,100
MISCELLANEOUS	3,268,638	(121,657)	31,810	38,359	120.59	(6,549)	36,900
PERMITS/LICENSES	3,975	420	6,290	60	0.95	6,230	6,300
OTHER	157,345	1,731,667	1,242,646	882,606	71.03	360,040	1,485,000
TOTAL ADMINISTRATION	14,095,614	14,185,236	15,207,946	13,146,456	86.44	2,061,490	17,171,300
STREETS							
MISCELLANEOUS	105,018	586,479	187,474	8,752	4.67	178,722	174,000
SANITATION CHARGES	1,470,042	1,663,397	1,120,000	885,773	79.09	234,227	1,775,000
TOTAL STREET	1,575,059	2,249,876	1,307,474	894,525	68.42	412,949	1,949,000
DEVELOPMENT SERVICES							
MISCELLANEOUS	51,078	53,299	54,310	20,182	37.16	34,128	42,000
PERMITS/LICENSES	3,550,779	2,476,132	2,374,211	1,928,130	81.21	446,081	2,303,100
TOTAL DEVELOPMENT SERVICES	3,601,857	2,529,430	2,428,521	1,948,313	80.23	480,208	2,345,100
PARKS/RECREATIONS							
MISCELLANEOUS	40,000	40,000	-	0	0.00	0	-
TOTAL PARKS/RECREATION	40,000	40,000	-	0	0.00	0	-
COURT							
MISCELLANEOUS	2,294	2,236	1,400	1,860	132.86	(460)	2,000
COURT FEES	523,039	529,897	419,037	466,603	111.35	(47,566)	531,200
TOTAL COURT	525,333	532,133	420,437	468,463	111.42	(48,026)	533,200

FY 2024-2025 Proposed Annual Budget

Item 3.

<u>POLICE</u>							
MISCELLANEOUS	66,004	97,331	42,513	44,193	103.95	(1,680)	35,000
POLICE CHARGES/FEES	74,953	62,377	76,138	163,732	215.05	(87,594)	72,000
TOTAL POLICE	140,956	159,707	118,651	207,925	175.24	(89,274)	107,000
<u>ECONOMIC DEV. SERVICES</u>							
TAXES	1,132	0	-	0	0.00	0	-
TOTAL ECONOMIC DEV. SERVICES	1,132	0	-	0	0.00	0	-
<u>COMMUNITY DEV. SERV.</u>							
PERMITS/LICENSES	0	0	-	0	0.00	0	8,000
TOTAL COMM. DEV. SERVICES	0	0	-	0	0.00	0	8,000
<u>NON-DEPARTMENTAL</u>							
TRANSFERS	0	0	315,105	0	0.00	315,105	-
TOTAL NON-DEPARTMENTAL	0	0	315,105	0	0.00	315,105	-
<hr/>							
TOTAL REVENUES	19,979,952	19,696,382	19,798,134	16,665,682	84	3,132,452	22,113,600

FY 2024-2025 Proposed Annual Budget

Item 3.

10 -GENERAL FUND FINANCIAL SUMMARY

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	50.00 % OF YEAR COMPLETE			BUDGET BALANCE	Proposed
			FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET		Annual BUDGET FY 2024-25
							REQUESTED 2024-25 BUDGET
COUNCIL							
PERSONNEL	0	0	0	0	0.0	0	260,938
OPERATING	0	0	0	0	0.0	0	353,000
TOTAL COUNCIL	0	0	0	0	0.0	0	613,938
ADMINISTRATION							
PERSONNEL	298,109	389,016	498,583	287,518	57.7	211,065	571,529
OPERATING	253,534	636,457	437,799	141,834	32.4	295,965	118,500
REPAIRS & MAINTENANCE	29,394	44,322	38,600	2,165	5.6	36,435	38,600
CONTRACTED SERVICES	647,448	1,421,326	1,052,300	709,613	67.4	342,687	1,044,264
TOTAL ADMINISTRATION	1,228,485	2,491,121	2,027,282	1,141,131	56.3	886,151	1,772,893
FINANCE							
PERSONNEL	530,095	589,774	761,499	204,887	26.9	556,612	917,165
OPERATING	239,647	276,799	237,680	118,130	49.7	119,550	154,190
REPAIRS & MAINTENANCE	1,060	11,371	3,000	6,934	231.1	(3,934)	5,000
CONTRACTED SERVICES	60,220	46,278	63,200	5,476	8.7	57,724	69,300
DEBT PAYMENTS	0	5,052	20,000	12,097	60.5	7,903	25,000
TOTAL FINANCE	831,022	929,272	1,085,379	347,524	32.0	737,855	1,170,655
STREET							
PERSONNEL	376,747	469,062	675,637	294,559	43.6	381,078	728,873
OPERATING	248,156	272,988	248,670	165,942	66.7	82,728	261,200
REPAIRS & MAINTENANCE	241,471	153,677	190,000	31,262	16.5	158,738	192,000
CONTRACTED SERVICES	2,351,517	2,345,380	2,782,800	1,807,786	65.0	975,014	2,805,000
DEBT PAYMENTS	86,169	711,029	235,302	204,614	87.0	30,688	85,000
CAPITAL OUTLAY < \$5K	5,353	230,244	10,000	1,362	13.6	8,638	10,000
CAPITAL OUTLAY > \$5K	34,150	7,362	10,000	0	0.0	10,000	170,000
TOTAL STREET	3,343,562	4,189,741	4,152,409	2,505,525	60.3	1,646,884	4,252,073

FY 2024-2025 Proposed Annual Budget

Item 3.

DEVELOPMENT SERVICES

PERSONNEL	468,677	642,965	948,227	383,431	40.4	564,796	965,702
OPERATING	169,618	163,611	219,915	42,875	19.5	177,040	204,100
REPAIRS & MAINTENANCE	1,216	12,562	4,400	632	14.4	3,768	4,000
CONTRACTED SERVICES	355,283	544,221	310,000	160,949	51.9	149,051	440,000
DEBT PAYMENTS	6,458	11,676	28,500	25,304	88.8	3,196	28,500
TOTAL DEVELOPMENT SERVICES	1,001,252	1,375,035	1,511,042	613,191	40.6	897,851	1,642,302

PARKS

PERSONNEL	322,340	474,016	606,628	290,887	48.0	315,741	630,953
OPERATING	38,408	39,926	54,650	28,794	52.7	25,856	85,000
REPAIRS & MAINTENANCE	467,959	150,413	341,000	21,363	6.3	319,637	344,000
CONTRACTED SERVICES	1,518	15,457	12,000	0	0.0	12,000	86,000
DEBT PAYMENTS	32,371	6,458	54,518	6,458	11.8	48,060	75,300
GRANT EXPENDITURES	0	0	10,000	0	0.0	10,000	10,000
CAPITAL OUTLAY < \$5K	716	5,774	8,250	1,135	13.8	7,115	8,200
CAPITAL OUTLAY > \$5K	209,951	13,393	25,000	0	0.0	25,000	50,000
TOTAL PARKS	1,073,263	705,436	1,112,046	348,636	132.5	763,410	1,289,453

COURT

PERSONNEL	223,998	250,224	351,113	105,712	30.1	245,401	317,335
OPERATING	41,256	24,743	52,245	25,741	49.3	26,504	63,000
CONTRACTED SERVICES	189,505	197,352	181,198	84,071	46.4	97,127	209,500
CAPITAL OUTLAY < \$5K	0	0	1,620	0	0.0	1,620	-
CAPITAL OUTLAY > \$5K	0	7,890	13,307	0	0.0	13,307	-
TOTAL COURT	454,758	480,209	599,483	215,524	36.0	383,959	589,835

POLICE

PERSONNEL	3,354,040	3,735,317	4,963,923	2,216,425	44.7	2,747,498	5,591,366
OPERATING	436,095	569,353	709,878	221,782	31.2	488,096	731,300
REPAIRS & MAINTENANCE	191,292	129,424	111,500	76,328	68.5	35,172	215,096
CONTRACTED SERVICES	284,674	324,980	393,349	370,771	94.3	22,578	456,000
DEBT PAYMENTS	410,105	622,995	565,500	159,410	28.2	406,090	565,500
CAPITAL OUTLAY < \$5K	865	1,052	1,000	250	25.0	750	1,000
CAPITAL OUTLAY > \$5K	48,583	265,509	323,659	335,298	103.6	(11,639)	459,000
TOTAL POLICE	4,725,654	5,648,628	7,068,809	3,380,263	47.8	3,688,546	8,019,262

FY 2024-2025 Proposed Annual Budget

Item 3.

INFORMATION TECHNOLOGY (I.T.)

PERSONNEL	174,122	251,597	310,448	156,630	50.5	153,818	325,858
OPERATING	221,183	221,145	251,600	130,460	51.9	121,140	298,400
REPAIRS & MAINTENANCE	4,514	6,611	5,000	4,408	88.2	592	15,000
CONTRACTED SERVICES	217,781	279,299	274,371	149,479	54.5	124,892	439,000
DEBT PAYMENTS	0	0		2,868	0.0	(2,868)	
CAPITAL OUTLAY < \$5K	72,394	51,019	45,000	4,483	10.0	40,517	50,000
CAPITAL OUTLAY > \$5K	16,794	30,205	109,884	74,063	67.4	35,821	115,000
TOTAL I.T.	706,788	839,874	996,303	522,392	52.4	473,911	1,243,258

ECONOMIC DEV. SVCS

PERSONNEL	175,499	155,381	174,112	74,337	42.7	99,775	171,246
OPERATING	134,022	26,849	86,300	29,919	34.7	56,381	130,500
CONTRACT SERVICES	11,175	28,100	406,000	60,286	14.8	345,715	375,000
TOTAL ECONOMIC DEV SVCS	320,696	210,330	666,412	164,542	24.7	501,870	676,746

HUMAN RESOURCES

PERSONNEL	124,619	176,157	230,871	105,388	45.6	125,483	232,905
OPERATING	21,756	59,762	65,600	19,981	30.5	45,619	63,100
CONTRACTED SERVICES	0	1,770	5,000	2,508	50.2	2,493	5,000
TOTAL HUMAN RESOURCES	146,375	237,689	301,471	127,876	42.4	173,595	301,005

COMMUNITY DEV. SVCS

PERSONNEL	814	93,630	120,649	18,241	15.1	102,408	101,857
OPERATING	0	121,730	156,850	167,144	106.6	(10,294)	440,323
TOTAL COMMUNITY DEV	814	215,360	277,499	185,385	66.8	92,114	542,180

TOTAL EXPENDITURES	13,832,671	17,322,697	19,798,135	9,551,989	48.25	10,246,146	22,113,600
REVENUES OVER/(UNDER) EXPENDITURES	6,147,282	2,373,685	(1)	7,113,693		(7,113,694)	0

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

**10 -GENERAL FUND
REVENUES**

**Proposed Annual Budget
FY 2024-25**

		50.00 % OF YEAR COMPLETE					BUDGET	REQUESTED
ADMINISTRATION REVENUES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BALANCE	2024-25 BUDGET
		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET		
TAXES								
10-4100-40-40000	AD VALOREM TAXES - CURRENT	7,254,552	8,787,133	10,271,817	10,217,836	99.47	53,981	11,682,073
10-4100-40-40010	AD VALOREM TAXES - PRIOR	81,418	13,158	35,000	12,245	34.99	22,755	25,000
10-4100-40-40015	RENDITION PAYMENTS	-	-	-	-	-	-	0
10-4100-40-40016	VEHICLE DEALER INVENTORY	13,291	7,188	7,188	-	-	7,188	2,000
10-4100-40-40020	AD VALOREM TAXES P&I	73,682	31,374	50,000	33,760	67.52	16,240	50,000
10-4100-40-40025	SALES TAX COMPTRROLLER	2,381,579	2,808,340	2,561,190	1,458,947	56.96	1,102,243	2,900,000
10-4100-40-40040	FRANCHISE TAX-ELECTRIC	354,850	409,658	430,000	262,309	61.00	167,691	430,000
10-4100-40-40043	FRANCHISE TAX-CABLE TE	134,899	100,060	96,000	45	0.05	95,955	96,000
10-4100-40-40044	FRANCHISE PEG TAX - CABLE TV	26,644	13,689	13,700	35,731	260.81	(22,031)	13,700
10-4100-40-40045	FRANCHISE TAX-GAS/PROP	40,544	59,684	60,000	15,130	25.22	44,870	60,000
10-4100-40-40047	FRANCHISE TAX-TELEPHONE	17,192	67,311	60,000	54,128	90.21	5,872	60,000
10-4100-40-40050	FRANCHISE TAX-SOLID WASTE	265,003	245,414	318,000	129,137	40.61	188,863	300,000
10-4100-40-40051	SIGN KIOSK FEES	3,285	3,750	4,000	2,695	67.38	1,305	4,000
10-4100-40-40060	MIXED BEVERAGE TAXES	15,469	26,638	18,000	2,021	11.23	15,979	18,000
10-4100-40-40061	OPEN RECORD FEES	3,250	1,410	2,305	1,445	62.71	860	2,327
TOTAL TAXES		10,665,656	12,574,806	13,927,200	12,225,431	87.78	1,701,769	15,643,100
MISCELLANEOUS								
10-4100-42-42070	CITY MERCH	2,750	2,084	2,000	199	9.95	1,801	2,000
10-4100-42-42099	MISCELLANEOUS	3,265,888	(135,081)	20,000	33,570	167.85	(13,570)	25,000
10-4100-42-42100	GRANTS	-	-	-	-	-	-	0
10-4100-42-42200	VERIZON LEASE AGREEMENT	-	11,340	9,810	4,590	46.79	5,220	9,900
10-4100-42-42500	DONATIONS	-	-	-	-	-	-	0
10-4100-42-48100	UNCLAIMED PROPERTY	-	-	-	-	-	-	0
TOTAL MISCELLANEOUS		3,268,638	(121,657)	31,810	38,359	120.59	(6,549)	36,900

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

PERMITS/LICENSES

10-4100-45-42010	PERMITS-PET	100	30	440	-	-	440	450
10-4100-45-42020	HEALTH PERMITS	-	-	-	-	-	-	0
10-4100-45-42040	PERMITS- CITY MISC	-	40	150	-	-	150	150
10-4100-45-42050	LICENSES- ALCHOLIC BEV	3,875	350	5,700	60	1.05	5,640	5,700
TOTAL PERMITS/LICENSES		3,975	420	6,290	60	0.95	6,230	6,300

OTHER

10-4100-48-42050	NOTARY FEES	322	162	129	-	-	129	130
10-4100-48-48000	INTEREST INCOME	157,023	1,731,505	1,242,517	882,606	71.03	359,911	1,484,870
TOTAL OTHER		157,345	1,731,667	1,242,646	882,606	71.03	360,040	1,485,000

TOTAL ADMINISTRATION REVENUES	14,095,614	14,185,236	15,207,946	13,146,456	86.44	2,061,490	17,171,300
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STREET REVENUES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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MISCELLANEOUS

10-4225-42-42098	CAP METRO BCT	84,500	84,500	169,000	-	-	169,000	169,000
10-4225-42-42099	MISCELLANEOUS	20,518	501,979	18,474	8,752	47.37	9,722	5,000
TOTAL MISCELLANEOUS		105,018	586,479	187,474	8,752	4.67	178,722	174,000

SANITATION CHARGES

10-4225-44-44010	SOLID WASTE REVENUE	1,445,928	1,637,789	1,100,000	871,604	79.24	228,396	1,750,000
10-4225-44-44025	LATE FEES TRASH	24,113	25,608	20,000	14,169	70.85	5,831	25,000
TOTAL SANITATION CHARGES		1,470,042	1,663,397	1,120,000	885,773	79.09	234,227	1,775,000

TOTAL STREET REVENUES	1,575,059	2,249,876	1,307,474	894,525	68.42	412,949	1,949,000
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

DEVELOPMENT SERVICES REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS								
10-4300-42-42090	TECHNOLOGY FEES	40,530.00	31,939	34,000	16,020	47.12	17,980	34,000
10-4300-42-42091	ONLINE PAYMENT FEE	5,028.00	5,260	4,310	2,964	68.77	1,346	5,000
10-4300-42-42092	FILMING PROJECT FEES	100.00	-	-	-	-	-	0
10-4300-42-42099	MISCELLANEOUS	5,000.00	15,000	15,000	1,198	7.99	13,802	2,000
10-4300-42-42100	RETURN CHECK FEE	420.00	1,100	1,000	-	-	1,000	1,000
TOTAL MISCELLANEOUS		51,078	53,299	54,310	20,182	37.16	34,128	42,000
PERMITS/LICENSES								
10-4300-45-42040	PERMITS-CITY MISC.	-	-	-	-	-	-	0
10-4300-45-44095	SIGN PERMITS	1,686	3,423	3,083	1,802	58.44	1,281	3,000
10-4300-45-44096	SITE PLAN	28,061	31,384	26,936	28,661	106.40	(1,725)	30,000
10-4300-45-44097	NOTIFICATIONS	7,975	11,285	7,525	4,730	62.86	2,795	8,000
10-4300-45-45000	DEVELOPER FUNDINGS	-	-	-	-	-	-	0
10-4300-45-45050	PLAT AND PLAN FEES	171,739	95,195	160,000	82,195	51.37	77,805	125,000
10-4300-45-45075	BLDG. PLAN REVIEW	-	-	100	-	-	100	0
10-4300-45-45076	SUBDIVISION TEST & INSP	542,181	552,681	565,000	525,795	93.06	39,205	475,000
10-4300-45-45077	ZONING	8,130	15,088	9,217	3,356	36.41	5,861	9,000
10-4300-45-45100	BUILDING PERMITS	1,985,122	1,102,307	1,000,000	922,505	92.25	77,495	1,000,000
10-4300-45-45101	R.O.W. PERMITS	1,800	1,500	2,250	637	28.29	1,613	1,500
10-4300-45-45102	GAMING MACHINES	-	-	-	1,600	-	(1,600)	1,600
10-4300-45-45200	BUILDINGS INSPECTION FEES	799,085	663,269	600,000	356,850	59.48	243,150	600,000
10-4300-45-45500	PROFESSIONAL DEPOSIT FEES	-	-	100	-	-	100	0
10-4300-45-45501	W/WW FEASIBILITY STUDY	5,000	-	-	-	-	-	50,000
TOTAL PERMITS/LICENSES		3,550,779	2,476,132	2,374,211	1,928,130	81.21	446,081	2,303,100
TOTAL DEVELOPMENT SERVICES REVENUES		3,601,857	2,529,430	2,428,521	1,948,313	80.23	480,208	2,345,100

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

PARKS/RECREATION	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS							
10-4400-42-42101 PARK LAND MAINT PMNTS	40,000	40,000	-	-	-	-	0
TOTAL MISCELLANEOUS	40,000	40,000	-	-	-	-	0
TOTAL PARKS REVENUES	40,000	40,000	-	-	-	-	0

COURT REVENUES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS							
10-4500-42-42090 ONLINE PAYMENT FEES	2,294	2,236	1,400	1,860	132.86	(460)	2,000
TOTAL MISCELLANEOUS	2,294	2,236	1,400	1,860	132.86	(460)	2,000
COURT FEES							
10-4500-46-46100 COURT TECHNOLOGY FEE	6,842	7,142	12,000	6,912	57.60	5,088	12,000
10-4500-46-46200 COURT BUILDING SECURITY	7,815	8,292	8,600	8,259	96.03	341	9,000
10-4500-46-46300 COURT COSTS EARNED	501,178	506,584	393,028	443,178	112.76	(50,150)	500,000
10-4500-46-46301 JUVENILE CASE MGR FUND	7,063	7,724	5,303	8,092	152.60	(2,789)	10,000
10-4500-46-46302 JURY FUND	141	155	106	162	152.59	(56)	200
TOTAL COURT FEES	523,039	529,897	419,037	466,603	111.35	(47,566)	531,200
TOTAL COURT REVENUES	525,333	532,133	420,437	468,463	111.42	(48,026)	533,200

POLICE REVENUES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS							
10-4600-42-41015 GRANT PROCEEDS - POLIC	1,064	5,380	22,513	-	-	22,513	5,000
10-4600-42-42099 MISCELLANEOUS	64,940	91,951	20,000	44,193	220.97	(24,193)	30,000
TOTAL MISCELLANEOUS	66,004	97,331	42,513	44,193	103.95	(1,680)	35,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

POLICE CHARGES/FEES

10-4600-47-47000	ASSET SEIZURES	-	-	1,250	-	-	1,250	0
10-4600-47-47009	ALARM PERMIT	7,780	5,985	7,000	3,410	48.71	3,590	5,000
10-4600-47-47010	POLICE REPORTS	6	-	-	-	-	-	0
10-4600-47-47011	FINGER PRINTING	350	165	190	10	5.26	180	190
10-4600-47-47110	MOTOR VEHICLE DISB	14,958	16,888	12,288	8,155	66.37	4,133	15,810
10-4600-47-47200	WARRANT AND FTA FEES	31	62	2,410	112	4.66	2,298	8,000
10-4600-47-47310	IMPOUNDS	24,420	25,725	23,000	33,165	144.20	(10,165)	23,000
10-4600-47-47325	AUCTIONS	-	-	-	99,563	-	(99,563)	5,000
10-4600-47-47400	POLICE CAR RENTAL INCO	27,407	13,551	30,000	19,316	64.39	10,684	15,000
TOTAL POLICE CHARGES/FEES		74,953	62,377	76,138	163,732	215.05	(87,594)	72,000

TOTAL POLICE REVENUES	140,956	159,707	118,651	207,925	175.24	(89,274)	107,000
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	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2020-21 CURR. BUDGET	YTD ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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ECONOMIC DEV. SERVICES

TAXES							
10-4800-40-40040	EVENT FEES	1,132	-	-	-	-	0
TOTAL ECONOMIC DEV. SERVICES		1,132	-	-	-	-	-

TOTAL ECONOMIC DEV. SVCS REVENUE	1,132	-	-	-	-	-	0
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	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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COMMUNITY DEV. SERVICES

PERMITS/LICENSES

10-4811-45-42040	VENDORS FEES	-	-	-	-	-	8,000
TOTAL PERMITS/LICENSES		-	-	-	-	-	8,000

TOTAL COMMUNITY DEV. SVCS REVENUE	-	-	-	-	-	-	8,000
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

NON-DEPARTMENTAL		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
TRANSFERS								
10-4999-49-50005	TRANSFERS IN	-	-	315,105	-	-	315,105	0
10-4999-49-50010	TRANSFERS FROM CPF	-	-	-	-	-	-	0
10-4999-49-59000	TRANSFERS FROM UF	-	-	-	-	-	-	0
TOTAL TRANSFERS		-	-	315,105	-	-	315,105	0
TOTAL NON-DEPARTMENTAL REVENUES		-	-	315,105	-	-	315,105	0
TOTAL REVENUES		19,979,952	19,696,382	19,798,134	16,665,682	84.18	3,132,452	22,113,600

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

**10 -GENERAL FUND
DEPARTMENTAL EXPENDITURES**

**Proposed Annual Budget
FY 2024-25**

		50.00 % OF YEAR COMPLETE						
COUNCIL EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5175-50-50010	SALARIES	-	-	-	-	-	-	222,000
10-5175-50-50200	EMPLOYER PAID TAXES	-	-	-	-	-	-	16,983
10-5175-50-50255	WORKERS' COMPENSATION	-	-	-	-	-	-	955
10-5175-50-50521	COUNCIL EDUCATION	-	-	-	-	-	-	21,000
TOTAL PERSONNEL		-	-	-	-	-	-	260,938
OPERATING								
10-5175-51-51018	COMMUNITY PROGRAMS	-	-	-	-	-	-	300,000
10-5175-51-51160	ELECTION EXPENSES	-	-	-	-	-	-	20,000
10-5175-51-51480	MEETING EXPENSES	-	-	-	-	-	-	7,500
10-5175-51-51746	SUPPLIES-OFFICE	-	-	-	-	-	-	500
10-5175-51-51790	COUNCIL TRAVEL	-	-	-	-	-	-	25,000
TOTAL OPERATING		-	-	-	-	-	-	353,000
TOTAL COUNCIL EXPENSES		-	-	-	-	-	-	613,938

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
ADMINISTRATION EXPENDITURES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5100-50-50010	SALARIES	209,421	287,563	352,040	220,186	62.55	131,854	438,435
10-5100-50-50050	OVERTIME	589	-	708	-	-	708	1,092
10-5100-50-50075	LONGEVITY	1,000	700	1,000	800	80.00	200	1,200
10-5100-50-50200	EMPLOYER PAID TAXES	15,560	22,406	27,319	13,637	49.92	13,682	33,716
10-5100-50-50255	WORKERS' COMPENSATION	156	168	170	1,067	627.43	(897)	1,807
10-5100-50-50325	HEALTH INSURANCE	24,481	31,040	45,185	17,269	38.22	27,916	41,396
10-5100-50-50335	HEALTH ASSISTANCE	-	-	260	4,500	1,730.77	(4,240)	4,500
10-5100-50-50410	EMPLOYER RETIREMENT CO	18,234	24,693	30,155	13,281	44.04	16,874	34,883
10-5100-50-50520	EMPLOYEE EDUCATION	2,703	4,588	5,360	1,898	35.42	3,462	7,000
10-5100-50-50521	COUNCIL EDUCATION	21,866	10,659	22,886	9,066	39.61	13,820	0
10-5100-50-50650	VEHICLE ALLOWANCE	4,098	7,200	13,000	5,815	44.73	7,185	7,500
10-5100-50-50700	REIMBURSABLE UNEMPLOYM	-	-	500	-	-	500	0
TOTAL PERSONNEL		298,109	389,016	498,583	287,518	57.67	211,065	571,529
OPERATING								
10-5100-51-51010	ADVER/NOTIFICATION/PUBLIC HEA	22,429	9,933	14,500	5,104	35.20	9,396	14,500
10-5100-51-51011	PRE-EMPLO SCREENING	67	1	50	1	2.00	49	50
10-5100-51-51012	ADMIN RENT	5,517	5,510	3,800	3,000	78.95	800	6,000
10-5100-51-51018	COMMUNITY PROGRAMS	-	94,396	300,000	15,092	5.03	284,908	0
10-5100-51-51043	CITY EVENTS	15,595	10,907	15,000	1,087	7.25	13,913	0
10-5100-51-51044	AUTHORIZE.NET FEES	151	330	210	120	57.14	90	210
10-5100-51-51160	ELECTION EXPENSES	47,690	20,792	7,000	24,618	351.68	(17,618)	0
10-5100-51-51335	INSURANCE-PROPERTY, CA	990	1,106	1,110	1,191	107.30	(81)	8,000
10-5100-51-51339	INSURANCE-SPECIAL EVENTS	-	424	180	-	-	180	180
10-5100-51-51480	MEETING EXPENSES	8,491	6,578	7,500	3,223	42.98	4,277	3,000
10-5100-51-51485	MISCELLANEOUS	79,783	437,528	45,000	68,566	152.37	(23,566)	45,000
10-5100-51-51602	PENALTIES & INTEREST	-	-	150	70	46.69	80	150
10-5100-51-51603	PERIODICALS AND PUBLIC	422	81	200	1,670	834.75	(1,470)	200
10-5100-51-51625	POSTAGE/DELIVERY	652	622	500	186	37.10	315	500
10-5100-51-51634	EDC BEAUTIFICATION	10,500	-	-	-	-	-	0
10-5100-51-51635	PROFESSIONAL & MEMBERS	15,395	18,214	9,500	2,736	28.80	6,764	9,500
10-5100-51-51746	SUPPLIES-OFFICE	10,607	4,180	7,562	2,945	38.94	4,617	7,562

FY2024-2025 PROPOSED ANNUAL BUDGET

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10-5100-51-51747	COVID 19 SUPPLIES	8,670	1,420	-	-	-	-	0
10-5100-51-51780	STAFF TRAVEL	6,999	6,366	2,100	2,612	124.37	(512)	5,000
10-5100-51-51790	COUNCIL TRAVEL	-	-	5,000	-	-	5,000	0
10-5100-51-51813	UTILITIES-ELECTRIC BLU	12,007	11,947	11,522	5,543	48.11	5,979	11,522
10-5100-51-51817	UTILITIES-NATURAL GAS	1,273	1,420	1,415	993	70.16	422	1,626
10-5100-51-52110	OFFICE EQUIPMENT LEASE	6,296	4,705	5,500	3,078	55.97	2,422	5,500
TOTAL OPERATING		253,534	636,457	437,799	141,834	32.40	295,965	118,500

REPAIRS & MAINTENANCE

10-5100-52-52010	BUILDING REPAIRS & MAINT	25,714	40,622	35,000	95	0.27	34,905	35,000
10-5100-52-52012	CLEANING & MAINTENANCE	3,680	3,700	3,600	2,070	57.51	1,530	3,600
TOTAL REPAIRS & MAINTENANCE		29,394	44,322	38,600	2,165	5.61	36,435	38,600

CONTRACTED SERVICES

10-5100-54-51165	ENG/PLAN LEGAL SERVICES	158,589	373,766	180,000	128,891	71.61	51,109	180,000
10-5100-54-51440	LEGAL FEES	66,203	168,782	65,000	29,344	45.14	35,656	65,000
10-5100-54-51441	JUSTFOIA	4,303	3,625	5,000	8,171	163.42	(3,171)	9,835
10-5100-54-51442	MEETING/AGENDA MANAGEMENT	5,767	3,800	3,800	-	-	3,800	3,800
10-5100-54-51443	LASERFISCHE/CDI	-	-	80,000	84,997	106.25	(4,997)	67,629
10-5100-54-51502	SALES TAX REBATE GREENV	207,002	272,889	360,000	-	-	360,000	360,000
10-5100-54-51503	AD VALOREM REBATE GREENV	79,026	79,444	153,000	-	-	153,000	153,000
10-5100-54-51504	MUNICODE	2,248	11,392	15,000	-	-	15,000	15,000
10-5100-54-51520	R.O.W. PURCHASE	67,127	342,470	100,000	409,094	409.09	(309,094)	100,000
10-5100-54-51590	DOCUMENT STORAGE/DESTRUCTIC	3,842	976	4,500	874	19.43	3,626	4,000
10-5100-54-51760	TAXING DISTRICT FEES	47,330	57,521	56,000	37,838	67.57	18,162	56,000
10-5100-54-51998	NEEDS ASSESMENT	3,012	90,661	10,000	3,904	39.04	6,096	10,000
10-5100-54-51999	GRANT WRITER SERVICE	3,000	16,000	20,000	6,500	32.50	13,500	20,000
TOTAL CONTRACTED SERVICES		647,448	1,421,326	1,052,300	709,613	67.43	342,687	1,044,264

TOTAL ADMINISTRATION EXPENDITURES		1,228,485	2,491,121	2,027,282	1,141,131	56.29	886,151	1,772,893
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

FINANCE EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5150-50-50010	SALARIES	413,800	451,273	562,544	155,959	27.72	406,585	698,081
10-5150-50-50050	OVERTIME	1,180	1,492	8,000	668	8.35	7,332	4,413
10-5150-50-50075	LONGEVITY	4,100	4,300	5,000	2,500	50.00	2,500	3,800
10-5150-50-50200	EMPLOYER PAID TAXES	30,806	33,929	43,726	9,733	22.26	33,993	54,031
10-5150-50-50255	WORKERS' COMPENSATION	430	486	600	1,205	200.84	(605)	13,399
10-5150-50-50325	HEALTH INSURANCE	43,474	57,953	84,111	21,683	25.78	62,428	83,473
10-5150-50-50410	EMPLOYER RETIREMENT CO	35,533	38,930	47,018	13,089	27.84	33,929	54,967
10-5150-50-50520	EMPLOYEE EDUCATION	773	1,411	5,000	50	1.00	4,950	5,000
10-5150-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
TOTAL PERSONNEL		530,095	589,774	761,499	204,887	26.91	556,612	917,165
OPERATING								
10-5150-51-51010	ADVER/POSTING/PUBLIC HEARING	2,665	326	4,500	40	0.90	4,460	4,500
10-5150-51-51011	PRE-EMPLOYMENT SCREEN	3	-	100	1	1.00	99	100
10-5150-51-51042	CREDIT CARD MERCHANT SVCS	150,256	178,952	150,000	75,198	50.13	74,802	75,000
10-5150-51-51080	CASH SHORT & OVER	(692)	206	500	-	-	500	100
10-5150-51-51335	INSURANCE-PROPERTY, CA	2,563	2,875	3,305	1,306	39.52	1,999	3,300
10-5150-51-51338	INSURANCE LIABILITY	83	80	110	534	485.73	(424)	1,000
10-5150-51-51480	MEETING EXPENSES	287	562	500	-	-	500	500
10-5150-51-51485	MISCELLANEOUS	492	705	1,250	229	18.35	1,021	1,250
10-5150-51-51602	PENALTIES & INTEREST	-	-	600	-	-	600	600
10-5150-51-51603	PERIODICALS AND PUBLIC	-	681	100	704	703.50	(604)	1,000
10-5150-51-51625	POSTAGE/DELIVERY	68,023	81,492	60,000	34,842	58.07	25,158	50,000
10-5150-51-51635	PROFESSIONAL & MEMBERS	-	179	240	-	-	240	240
10-5150-51-51746	SUPPLIES-OFFICE	4,429	2,825	3,500	1,026	29.31	2,474	3,500
10-5150-51-51780	TRAVEL	1,279	876	5,000	494	9.89	4,506	5,000
10-5150-51-52110	OFFICE EQUIPMENT LEASE	5,405	3,814	3,475	2,098	60.38	1,377	3,600
10-5150-51-52340	VEHICLE FUEL & OIL	4,854	3,226	4,500	1,657	36.83	2,843	4,500
TOTAL OPERATING		239,647	276,799	237,680	118,130	49.70	119,550	154,190

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

REPAIRS & MAINTENANCE

10-5150-52-52320	VEHICLE REPAIRS & MAINT	1,060	11,371	3,000	6,934	231.12	(3,934)	5,000
TOTAL REPAIRS & MAINTENANCE		1,060	11,371	3,000	6,934	231.12	(3,934)	5,000

CONTRACTED SERVICES

10-5150-54-51000	ACCOUNTING & AUDITING	43,469	43,752	55,000	-	-	55,000	55,000
10-5150-54-51315	PAYROLL SERVICE	9,930	-	-	4,794	-	(4,794)	6,000
10-5150-54-51440	LEGAL FEES	5,700	885	6,500	-	-	6,500	6,500
10-5150-54-51590	DOCUMENT STORAGE	1,121	1,641	1,700	682	40.14	1,018	1,800
TOTAL CONTRACTED SERVICES		60,220	46,278	63,200	5,476	8.66	57,724	69,300

DEBT PAYMENTS

10-5150-55-52310	VEHICLE LEASE EXPENSE	-	5,052	20,000	12,097	60.49	7,903	25,000
TOTAL DEBT PAYMENTS		-	5,052	20,000	12,097	60.49	7,903	25,000

TOTAL FINANCE EXPENDITURES		831,022	929,272	1,085,379	347,524	32.02	737,855	1,170,655
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

STREET EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5225-50-50010	SALARIES	256,034	323,941	474,066	208,199	43.92	265,867	515,510
10-5225-50-50050	OVERTIME	12,803	16,046	14,222	3,529	24.82	10,693	14,552
10-5225-50-50075	LONGEVITY	4,700	5,100	5,700	1,100	19.30	4,600	6,700
10-5225-50-50200	EMPLOYER PAID TAXES	20,452	25,752	37,790	15,950	42.21	21,840	41,062
10-5225-50-50255	WORKERS' COMPENSATION	12,992	14,431	14,000	10,624	75.88	3,376	30,649
10-5225-50-50325	HEALTH INSURANCE	43,479	53,113	84,111	36,760	43.70	47,351	75,126
10-5225-50-50410	EMPLOYER RETIREMENT CO	23,199	28,822	40,248	17,473	43.41	22,775	41,774
10-5225-50-50520	EMPLOYEE EDUCATION	3,087	1,856	3,500	924	26.40	2,576	3,500
10-5225-50-50700	REIMB UNEMPLOYMENT	-	-	2,000	-	-	2,000	0
TOTAL PERSONNEL		376,747	469,062	675,637	294,559	43.60	381,078	728,873
OPERATING								
10-5225-51-51011	PRE-EMPLOYMENT SCREENING	-	1	200	2	1.00	198	200
10-5225-51-51335	INSURANCE-PROPERTY, CA	4,760	10,710	4,800	5,249	109.34	(449)	10,000
10-5225-51-51338	INSURANCE LIABILITY	1,901	1,672	1,910	1,298	67.96	612	2,500
10-5225-51-51610	LICENSES	213	300	-	97	-	(97)	200
10-5225-51-51620	PHYSICALS/DRUG TESTING	63	101	200	-	-	200	200
10-5225-51-51740	SUPPLIES-MATERIALS	60,823	69,231	45,000	42,714	94.92	2,286	45,000
10-5225-51-51741	SUPPLIES-CHEMICALS	-	-	4,000	271	6.77	3,729	4,000
10-5225-51-51746	SUPPLIES OFFICE	19	-	500	-	-	500	500
10-5225-51-51780	TRAVEL	-	-	100	30	30.07	70	500
10-5225-51-51800	UNIFORMS & ACCESSORIES	3,415	3,646	6,960	1,739	24.99	5,221	8,100
10-5225-51-51813	UTILITIES-ELECTRIC BLU	114,335	139,784	120,000	84,976	70.81	35,024	120,000
10-5225-51-51815	UTILITIES-ELECTRIC TX	14,473	14,641	20,000	10,336	51.68	9,664	20,000
10-5225-51-52340	FUEL & OIL	31,391	25,621	25,000	14,825	59.30	10,175	30,000
10-5225-51-52440	EQUIPMENT RENTAL	-	330	5,000	555	11.11	4,445	5,000
10-5225-51-54020	STREET SIGNS	16,764	6,951	15,000	3,850	25.67	11,150	15,000
TOTAL OPERATING		248,156	272,988	248,670	165,942	66.73	82,728	261,200

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

REPAIRS & MAINTENANCE

10-5225-52-52010	BUILDING REPAIRS & MAINT	12,115	1,010	10,000	-	-	10,000	10,000
10-5225-52-52320	VEH REPAIRS & MAINTENANCE	20,841	18,052	20,000	6,056	30.28	13,944	20,000
10-5225-52-52430	MACHINERY EQUIP-REPAIR	11,351	12,196	10,000	7,004	70.04	2,996	12,000
10-5225-52-54010	STREET REPAIRS & MAINT	197,163	122,418	150,000	18,202	12.13	131,798	150,000
TOTAL REPAIRS & MAINTENANCE		241,471	153,677	190,000	31,262	16.45	158,738	192,000

CONTRACTED SERVICES

10-5225-54-51165	ENGINEERING/PLANNING S	84,552	168,791	169,000	950,696	562.54	(781,696)	125,000
10-5225-54-51166	STREET CONTRACTED REPAIRS	823,932	420,381	800,000	6,810	0.85	793,190	800,000
10-5225-54-51167	DRAINAGE STUDY	21,746	31,895	213,800	3,218	1.50	210,583	200,000
10-5225-54-54100	TRASH COLLECTION FEES	1,421,286	1,724,313	1,600,000	847,063	52.94	752,937	1,680,000
TOTAL CONTRACTED SERVICES		2,351,517	2,345,380	2,782,800	1,807,786	64.96	975,014	2,805,000

DEBT PAYMENTS

10-5225-55-52310	VEHICLE LEASE EXPENSE	45,115	159,001	119,899	193,300	161.22	(73,401)	65,000
10-5225-55-52410	MACHINERY EQUIPMENT LE	41,054	552,028	115,403	11,314	9.80	104,089	20,000
TOTAL DEBT PAYMENTS		86,169	711,029	235,302	204,614	86.96	30,688	85,000

CAPITAL OUTLAY < \$5K

10-5225-57-52400	MACHINERY EQUIPMENT-PU	-	227,545	5,000	-	-	5,000	5,000
10-5225-57-52450	TOOLS	5,353	2,699	5,000	1,362	27.24	3,638	5,000
TOTAL CAPITAL OUTLAY < \$5K		5,353	230,244	10,000	1,362	13.62	8,638	10,000

CAPITAL OUTLAY > \$5K

10-5225-58-52400	MACHINERY EQUIPMENT-PU	34,150	7,362	10,000	-	-	10,000	170,000
TOTAL CAPITAL OUTLAY > \$5K		34,150	7,362	10,000	-	-	10,000	170,000

TOTAL STREET EXPENDITURES		3,343,562	4,189,741	4,152,409	2,505,525	60.34	1,646,884	4,252,073
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

DEVELOPMENT SERVICES EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5300-50-50010	SALARIES	370,194	499,182	720,835	291,716	40.47	429,119	746,129
10-5300-50-50050	OVERTIME	211	249	3,253	47	1.46	3,206	5,468
10-5300-50-50075	LONGEVITY	2,300	3,100	4,100	2,500	60.98	1,600	4,700
10-5300-50-50200	EMPLOYER PAID TAXES	27,013	36,875	55,706	21,307	38.25	34,399	57,857
10-5300-50-50255	WORKERS' COMPENSATION	443	500	500	3,573	714.62	(3,073)	4,617
10-5300-50-50325	HEALTH INSURANCE	35,075	57,528	93,456	37,479	40.10	55,977	83,473
10-5300-50-50410	EMPLOYER RETIREMENT CO	31,531	42,085	59,777	24,328	40.70	35,449	58,859
10-5300-50-50520	EMPLOYEE EDUCATION	1,910	3,445	4,600	2,481	53.93	2,119	4,600
10-5300-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
10-5300-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		468,677	642,965	948,227	383,431	40.44	564,796	965,702
OPERATING								
10-5300-51-51011	PRE-EMPLOYMENT SCREENING	63	5	100	-	-	100	100
10-5300-51-51042	CREDIT CARD MERCHANT	68,237	56,259	66,500	22,288	33.52	44,212	66,500
10-5300-51-51330	BLDG INSPECTION FEES	52,240	50,630	75,000	4,830	6.44	70,170	75,000
10-5300-51-51331	SUB DIV & INSP. FEES	6,744	-	10,000	-	-	10,000	10,000
10-5300-51-51332	OVERPAYMENT/REFUNDS	15,984	7,618	10,500	-	-	10,500	0
10-5300-51-51335	INSURANCE-PROPERTY, CA	1,248	1,407	1,248	776	62.15	472	1,500
10-5300-51-51338	INSURANCE LIABILITY	689	619	690	1,031	149.48	(341)	1,500
10-5300-51-51485	MISCELLANEOUS	5,069	16,607	16,282	91	0.56	16,191	5,000
10-5300-51-51603	POSTING & NOTIFICATION	5,184	12,997	9,000	1,466	16.28	7,534	15,000
10-5300-51-51610	PERMITS & LICENSES	-	-	120	55	45.83	65	0
10-5300-51-51611	TRAVIS CO RECORDATION FEES	-	1,000	2,500	2,000	80.00	500	2,500
10-5300-51-51625	POSTAGE/DELIVERY	1,049	2,460	1,475	113	7.66	1,362	1,500
10-5300-51-51635	PROF/MEMBERSHIP DUES	940	1,973	2,000	804	40.20	1,196	2,000
10-5300-51-51746	SUPPLIES-OFFICE	2,557	6,034	3,000	3,237	107.91	(237)	4,000
10-5300-51-51780	TRAVEL	1,925	-	7,000	1,431	20.44	5,569	7,000
10-5300-51-51800	UNIFORMS & ACCESSORIES	184	73	2,000	765	38.25	1,235	1,500
10-5300-51-52110	OFFICE EQUIP LEASES	-	-	2,500	840	33.62	1,660	1,000
10-5300-51-52340	VEHICLE FUEL & OIL	7,505	5,929	10,000	3,148	31.48	6,852	10,000
TOTAL OPERATING		169,618	163,611	219,915	42,875	19.50	177,040	204,100

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

REPAIRS & MAINTENANCE

10-5300-52-52320	VEHICLE REPAIRS & MAIN	1,216	12,562	4,400	632	14.35	3,768	4,000
TOTAL REPAIRS & MAINTENANCE		1,216	12,562	4,400	632	14.35	3,768	4,000

CONTRACTED SERVICES

10-5300-54-51165	ENG/PLANNING SERVICES	285,348	328,778	200,000	151,455	75.73	48,545	250,000
10-5300-54-51166	FEE SCHEDULE STUDY	4,420	17,480	10,000	-	-	10,000	0
10-5300-54-51440	LEGAL FEES	65,515	62,963	50,000	9,494	18.99	40,506	60,000
10-5300-54-51450	COMPREHENSIVE PLANNING SVC	-	135,000	50,000	-	-	50,000	130,000
TOTAL CONTRACTED SERVICES		355,283	544,221	310,000	160,949	51.92	149,051	440,000

DEBT PAYMENTS

10-5300-55-52310	VEHICLE LEASE EXPENSE	6,458	11,676	28,500	25,304	88.79	3,196	28,500
TOTAL DEBT PAYMENTS		6,458	11,676	28,500	25,304	88.79	3,196	28,500

TOTAL DEVELOPMENT SERVICES EXPENDITURES		1,001,252	1,375,035	1,511,042	613,191	40.58	897,851	1,642,302
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

PARKS EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5400-50-50010	SALARIES	229,515	328,592	427,452	207,974	48.65	219,478	448,948
10-5400-50-50050	OVERTIME	5,882	14,724	12,824	3,130	24.41	9,694	13,140
10-5400-50-50075	LONGEVITY	3,800	2,900	3,600	900	25.00	2,700	4,900
10-5400-50-50200	EMPLOYER PAID TAXES	17,834	26,351	33,956	16,121	47.48	17,835	35,725
10-5400-50-50255	WORKERS' COMPENSATION	6,492	7,215	7,220	3,945	54.63	3,275	15,971
10-5400-50-50325	HEALTH INSURANCE	38,444	65,069	84,111	41,444	49.27	42,667	75,126
10-5400-50-50410	EMPLOYER RETIREMENT CO	20,295	28,901	36,165	17,373	48.04	18,793	36,343
10-5400-50-50520	EMPLOYEE EDUCATION	77	264	800	-	-	800	800
10-5400-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		322,340	474,016	606,628	290,887	47.95	315,741	630,953
OPERATING								
10-5400-51-51011	PRE-EMPLOYMENT SCREENING	265	2	20	1	5.00	19	20
10-5400-51-51335	INSURANCE - PROPERTY, CA	48	-	-	3,143	-	(3,143)	12,000
10-5400-51-51338	INSURANCE-LIABILITY	-	-	-	316	-	(316)	1,200
10-5400-51-51485	MISCELLANEOUS	76	-	100	-	-	100	100
10-5400-51-51610	LICENSES	-	-	100	-	-	100	100
10-5400-51-51620	PHYSICALS/DRUG TESTING	-	1	200	-	-	200	200
10-5400-51-51635	PROFESSIONAL & MEMBERSHIP DL	-	-	-	-	-	-	0
10-5400-51-51640	DUES & SUBSCRIPTIONS	(35)	-	-	-	-	-	0
10-5400-51-51740	SUPPLIES-CHEMICAL & MATERIALS	23,769	15,447	30,000	10,723	35.74	19,277	30,000
10-5400-51-51780	TRAVEL	-	-	100	1,096	1,095.76	(996)	100
10-5400-51-51800	UNIFORMS & ACCESSORIES	2,577	3,867	7,830	3,142	40.12	4,688	9,000
10-5400-51-51813	UTILITIES-ELECTRIC BLU	1,142	1,184	1,200	624	51.99	576	1,200
10-5400-51-52340	FUEL & OIL	9,480	19,196	13,000	9,713	74.72	3,287	19,580
10-5400-51-52440	EQUIPMENT RENTAL	536	-	1,500	-	-	1,500	1,500
10-5400-51-54020	PARKS SIGNS	550	230	600	36	6.00	564	10,000
TOTAL OPERATING		38,408	39,926	54,650	28,794	52.69	25,856	85,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

REPAIRS & MAINTENANCE

10-5400-52-52010	BUILDING REPAIRS & MAI	1,885	397	5,000	220	4.40	4,780	5,000
10-5400-52-52320	VEH REPAIRS & MAINTENA	2,784	5,388	6,000	2,560	42.66	3,440	7,000
10-5400-52-52430	MACHINERY EQUIP-REPAIR	9,588	13,202	10,000	7,477	74.77	2,523	12,000
10-5400-52-54015	PARK REPAIRS /MAINTENAN	374,557	109,865	300,000	4,606	1.54	295,394	300,000
10-5400-52-54016	CEMETARY REPAIRS/MAINTENANC	6,660	12,000	20,000	6,500	32.50	13,500	20,000
10-5400-52-54017	TIMMERMAN REPAIRS/MAINTENAI	72,485	9,562	-	-	-	-	0
TOTAL REPAIRS & MAINTENANCE		467,959	150,413	341,000	21,363	6.26	319,637	344,000

CONTRACTED SERVICES

10-5400-54-51165	ENGINEERING/PLANNING S	1,518	10,132	11,000	-	-	11,000	81,000
10-5400-54-51440	LEGAL FEES	-	5,325	1,000	-	-	1,000	5,000
TOTAL CONTRACTED SERVICES		1,518	15,457	12,000	-	-	12,000	86,000

DEBT PAYMENTS

10-5400-55-52310	VEHICLE LEASE EXPENSE	32,371	6,458	45,000	6,458	14.35	38,542	75,300
10-5400-55-52410	MACHINERY EQUIPMENT LE	-	-	9,518	-	-	9,518	0
TOTAL DEBT PAYMENTS		32,371	6,458	54,518	6,458	11.85	48,060	75,300

GRANT EXPENDITURES

10-5400-56-58000	GRANT EXPENDITURES	-	-	10,000	-	-	10,000	10,000
TOTAL GRANT EXPENDITURES		-	-	10,000	-	-	10,000	10,000

CAPITAL OUTLAY < \$5K

10-5400-57-52400	MACHINERY EQUIPMENT-PU	184	4,758	7,500	912	12.16	6,588	7,500
10-5400-57-52450	TOOLS	532	1,016	750	223	29.74	527	700
TOTAL CAPITAL OUTLAY < \$5K		716	5,774	8,250	1,135	13.76	7,115	8,200

CAPITAL OUTLAY > \$5K

10-5400-58-52400	MACHINERY EQUIPMENT-PU	209,951	13,393	25,000	-	-	25,000	50,000
TOTAL CAPITAL OUTLAY > \$5K		209,951	13,393	25,000	-	-	25,000	50,000

TOTAL PARKS EXPENDITURES		1,073,263	705,436	1,112,046	348,636	31.35	763,410	1,289,453
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

MUNICIPAL COURT EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5500-50-50010	SALARIES	144,164	157,225	241,407	62,415	25.85	178,992	212,696
10-5500-50-50050	OVERTIME	5,670	6,568	2,414	5,603	232.12	(3,189)	1,501
10-5500-50-50075	LONGEVITY	1,500	1,900	2,200	-	-	2,200	600
10-5500-50-50150	MUNICIPAL JUDGES SALAR	23,287	28,733	27,192	14,466	53.20	12,726	27,874
10-5500-50-50200	EMPLOYER PAID TAXES	12,877	14,676	18,821	6,167	32.77	12,654	18,564
10-5500-50-50255	WORKERS' COMPENSATION	342	389	389	198	50.82	191	995
10-5500-50-50325	HEALTH INSURANCE	22,644	25,689	37,383	11,291	30.20	26,092	33,389
10-5500-50-50410	EMPLOYER RETIREMENT CO	12,828	13,844	17,807	5,572	31.29	12,235	16,717
10-5500-50-50520	EMPLOYEE EDUCATION	685	1,200	3,000	-	-	3,000	5,000
10-5500-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		223,998	250,224	351,113	105,712	30.11	245,401	317,335
OPERATING								
10-5500-51-51011	PRE-EMPLOYMENT SCREENING	-	1	25	1	4.00	24	25
10-5500-51-51042	COURT TECHNOLOGY EXPEN	28,526	15,028	36,300	16,969	46.75	19,331	40,000
10-5500-51-51080	CASH SHORT (OVER)	-	-	100	-	-	100	150
10-5500-51-51485	MISCELLANEOUS	3,560	1,717	1,500	4,948	329.90	(3,448)	3,000
10-5500-51-51603	PERIODICALS & PUBLICAT	-	-	100	-	-	100	100
10-5500-51-51625	POSTAGE/DELIVERY	1,535	1,767	3,600	662	18.39	2,938	3,600
10-5500-51-51635	PROFESSIONAL & MEMBERS	165	165	320	165	51.56	155	400
10-5500-51-51746	SUPPLIES-OFFICE	3,379	2,282	4,500	1,010	22.45	3,490	5,000
10-5500-51-51780	TRAVEL	733	1,036	1,500	15	0.98	1,485	5,000
10-5500-51-52100	COURT SECURITY	1,001	401	1,900	-	-	1,900	1,900
10-5500-51-52110	OFFICE EQUIPMENT LEASE	2,356	2,346	2,400	1,970	82.09	430	3,825
TOTAL OPERATING		41,256	24,743	52,245	25,741	49.27	26,504	63,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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CONTRACTED SERVICES

10-5500-54-51440	LEGAL FEES	31,581	28,438	37,000	8,400	22.70	28,600	37,000
10-5500-54-51595	COLLECTION FEES	32,788	38,414	32,000	11,846	37.02	20,154	32,000
10-5500-54-56010	STATE COURT COST	125,136	130,464	111,698	63,825	57.14	47,874	140,000
10-5500-54-56425	JURY EXPENSE	-	36	500	-	-	500	500
TOTAL CONTRACTED SERVICES		189,505	197,352	181,198	84,071	46.40	97,127	209,500

CAPITAL OUTLAY < \$5K

10-5500-57-56105	CAP OUTLAY-COURT SECUR	-	-	1,620	-	-	1,620	0
TOTAL CAPITAL OUTLAY < \$5K		-	-	1,620	-	-	1,620	0

CAPITAL OUTLAY > \$5K

10-5500-58-56105	CAP OUTLAY-COURT SECUR	-	7,890	6,000	-	-	6,000	0
10-5500-58-56108	CAP OUTLAY-COURT TECH	-	-	7,307	-	-	7,307	0
TOTAL CAPITAL OUTLAY > \$5K		-	7,890	13,307	-	-	13,307	0

TOTAL MUNICIPAL COURT EXPENSES		454,758	480,209	599,483	215,524	35.95	383,959	589,835
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

POLICE EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5600-50-50010	SALARIES	2,409,134	2,565,644	3,523,077	1,556,872	44.19	1,966,205	3,997,994
10-5600-50-50011	COVID 19 SALARIES	3,267	-	-	-	-	-	0
10-5600-50-50012	HB2073 PD PAY	8,784	1,830	-	-	-	-	0
10-5600-50-50050	OVERTIME	149,199	262,102	202,824	99,805	49.21	103,019	231,852
10-5600-50-50075	LONGEVITY PAY	24,316	21,840	18,100	17,656	97.55	444	22,200
10-5600-50-50200	EMPLOYER PAID TAXES	192,075	213,893	286,416	124,205	43.37	162,211	325,282
10-5600-50-50255	WORKERS' COMPENSATION	45,282	56,860	85,000	48,255	56.77	36,745	175,713
10-5600-50-50325	HEALTH INSURANCE	261,168	306,025	467,913	200,226	42.79	267,687	434,061
10-5600-50-50326	TEAM BUILDING	-	85	4,300	-	-	4,300	2,500
10-5600-50-50335	HEALTH ASSISTANCE	-	10,500	-	-	-	-	0
10-5600-50-50410	EMPLOYER RETIREMENT CO	219,583	236,844	305,793	142,122	46.48	163,671	331,764
10-5600-50-50520	EMPLOYEE EDUCATION	41,232	59,693	70,000	27,284	38.98	42,716	70,000
10-5600-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		3,354,040	3,735,317	4,963,923	2,216,425	44.65	2,747,498	5,591,366
OPERATING								
10-5600-51-51010	ADVER/RECRUITING	-	-	20,000	251	1.26	19,749	20,000
10-5600-51-51335	INSURANCE-PROPERTY, CA	12,640	23,303	23,303	20,684	88.76	2,619	23,303
10-5600-51-51338	INSURANCE LIABILITY	76,818	55,875	55,875	27,550	49.31	28,325	56,197
10-5600-51-51485	MISCELLANEOUS	6,296	105,917	10,000	5,467	54.67	4,533	15,000
10-5600-51-51603	PERIODICALS & PUBLICAT	324	161	500	140	28.02	360	1,000
10-5600-51-51610	PERMITS & LICENSING	452	773	500	378	75.54	122	500
10-5600-51-51620	PHYSICALS/DRUG TESTING	6,406	5,292	6,000	1,490	24.83	4,510	5,000
10-5600-51-51625	POSTAGE/DELIVERY	1,781	1,637	4,000	297	7.43	3,703	4,000
10-5600-51-51635	PROFESSIONAL & MEMBERS	1,714	980	5,500	465	8.45	5,035	5,500
10-5600-51-51746	SUPPLIES-OFFICE	12,191	15,071	15,000	7,056	47.04	7,944	17,500
10-5600-51-51748	SUPPLIES-POLICE SPECIAL	11,853	15,629	25,000	3,732	14.93	21,268	30,000
10-5600-51-51780	TRAVEL	24,419	25,160	45,000	16,285	36.19	28,715	50,000
10-5600-51-51781	COMMUNITY PROGRAMS	-	4,849	5,000	4,443	88.86	557	10,000
10-5600-51-51782	SOCIAL RESOURCE MISCELLANEOU	-	370	5,000	383	7.67	4,617	5,000

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10-5600-51-51783	ANIMAL CONTROL MISCELLANEOU	-	19	15,000	38	0.25	14,962	20,000
10-5600-51-51784	K-9	-	-	80,000	26	0.03	79,974	50,000
10-5600-51-51785	CTRS	-	-	60,000	17	0.03	59,983	60,000
10-5600-51-51798	CRIME LAB	5,894	5,752	7,500	732	9.76	6,768	13,800
10-5600-51-51799	CID SPECIALTY EQUIPMENT	17,429	59,123	62,500	13,434	21.49	49,066	45,500
10-5600-51-51800	UNIFORMS & ACCESSORIES	53,735	49,521	50,000	26,448	52.90	23,552	50,000
10-5600-51-51801	SAFETY & ACCESSORIES	6,798	6,861	7,000	6,237	89.10	763	10,000
10-5600-51-51802	AMMO/RANGE	8,427	41,209	40,000	59	0.15	39,942	40,000
10-5600-51-51803	HONOR GUARD		100	4,000	213	5.32	3,787	4,000
10-5600-51-51804	CITIZEN POLICE ACADEMY	4,153	4,371	7,500	64	0.86	7,436	7,500
10-5600-51-51805	POLICE BANQUET	3,067	4,910	5,000	2,283	45.65	2,717	7,500
10-5600-51-51806	TRAFFIC SPECIALTY EQUP	5,931	10,558	25,000	4,989	19.96	20,011	25,000
10-5600-51-51813	UTILITIES-ELECTRIC BLU	9,358	9,114	12,000	4,666	38.89	7,334	12,000
10-5600-51-52110	OFFICE EQUIPMENT LEASE	7,645	8,640	16,500	4,335	26.27	12,165	16,500
10-5600-51-52340	FUEL & OIL	157,593	113,601	96,000	68,620	71.48	27,380	125,000
10-5600-51-57400	WRECKER SERVICE	1,170	558	1,200	1,001	83.42	199	1,500
TOTAL OPERATING		436,095	569,353	709,878	221,782	31.24	488,096	731,300
REPAIRS & MAINTENANCE								
10-5600-52-52010	BUILDING REPAIRS & MAI	26,462	8,959	17,500	3,760	21.48	13,740	20,000
10-5600-52-52012	CLEANING & MAINTENANCE	3,003	2,829	4,000	1,298	32.45	2,702	4,000
10-5600-52-52240	SOFTWARE ANNUAL FEES	-	-	-	-	-	-	67,500
10-5600-52-52320	VEHICLE REPAIRS & MAIN	92,715	98,176	75,000	62,866	83.82	12,134	98,596
10-5600-52-52321	VEHICLE DAMAGE	69,112	19,460	15,000	8,405	56.03	6,595	25,000
TOTAL REPAIRS & MAINTENANCE		191,292	129,424	111,500	76,328	68.46	35,172	215,096
CONTRACTED SERVICES								
10-5600-54-51440	LEGAL FEES	270	1,050	5,000	1,307	26.13	3,694	5,000
10-5600-54-51502	CONSULTING SERVICES	-	858	1,000	3,850	385.00	(2,850)	1,000
10-5600-54-51590	DESTRUCTION SERVICES	300	96	1,000	192	19.20	808	1,000
10-5600-54-57001	RRS EMERGENCY RADIO SYS	13,897	12,238	29,000	8,073	27.84	20,927	38,000
10-5600-54-57350	EMERGENCY DISPATCH SER	270,207	310,738	357,349	357,349	100.00	-	411,000
TOTAL CONTRACTED SERVICES		284,674	324,980	393,349	370,771	94.26	22,578	456,000

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Item 3.

DEBT PAYMENTS

10-5600-55-52310	VEHICLE LEASE EXPENSE	410,105	622,995	565,500	159,410	28.19	406,090	565,500
TOTAL DEBT PAYMENTS		410,105	622,995	565,500	159,410	28.19	406,090	565,500

CAPITAL OUTLAY < \$5K

10-5600-57-57100	ANIMAL CONTROL EQUIPMENT	476	-	-	-	-	-	-
10-5600-57-57101	OFFICE EQUIP PURCHASE	389	1,052	1,000	250	25.00	750	1,000
TOTAL CAPITAL OUTLAY < \$5K		865	1,052	1,000	250	25.00	750	1,000

CAPITAL OUTLAY > \$5K

10-5600-58-52101	PD CONSTRUCTION SITE	-	-	1,000	-	-	1,000	1,000
10-5600-58-52330	POLICE SPECIALTY EQUIP	20,390	244,938	227,189	170,298	74.96	56,891	283,110
10-5600-58-57300	POLICE COMMUNICATION E	26,063	367	86,000	165,000	191.86	(79,000)	174,890
10-5600-58-58000	GRANT EXPENDITURES	2,130	20,204	9,470	-	-	9,470	0
TOTAL CAPITAL OUTLAY > \$5K		48,583	265,509	323,659	335,298	103.60	(11,639)	459,000

TOTAL POLICE EXPENDITURES		4,725,654	5,648,628	7,068,809	3,380,263	47.82	3,688,546	8,019,262
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

IT EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5700-50-50010	SALARIES	135,128	192,604	229,987	119,787	52.08	110,200	253,473
10-5700-50-50050	OVERTIME	852	2,802	3,483	1,376	39.51	2,107	1,220
10-5700-50-50075	LONGEVITY PAY	900	400	700	200	28.57	500	1,100
10-5700-50-50200	EMPLOYER PAID TAXES	9,786	14,507	17,914	8,428	47.05	9,486	19,568
10-5700-50-50255	WORKERS' COMPENSATION	192	222	300	146	48.58	154	1,049
10-5700-50-50325	HEALTH INSURANCE	14,248	21,691	28,037	14,054	50.13	13,983	25,042
10-5700-50-50410	EMPLOYER RETIREMENT CO	11,601	16,344	19,527	9,945	50.93	9,582	19,907
10-5700-50-50520	EMPLOYEE EDUCATION	1,415	3,026	4,500	2,692	59.82	1,808	4,500
10-5700-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
10-5700-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		174,122	251,597	310,448	156,630	50.45	153,818	325,858
OPERATING								
10-5700-51-51485	MISCELLANEOUS	15	379	500	219	43.71	281	500
10-5700-51-51625	POSTAGE/DELIVERY	-	-	100	-	-	100	100
10-5700-51-51635	PROFESSIONAL/MEMBERSHIP	430	314	1,900	-	-	1,900	3,800
10-5700-51-51746	SUPPLIES-OFFICES	2,128	3,564	3,000	923	30.76	2,077	6,000
10-5700-51-51769	INTERNET SERVICE	92,599	96,629	110,000	18,165	16.51	91,835	150,000
10-5700-51-51770	TELEPHONE COMMUNICATION	7,405	9,749	5,100	28,981	568.26	(23,881)	7,000
10-5700-51-51775	WIRELESS COMMUNICATION	118,367	108,223	125,000	82,172	65.74	42,828	125,000
10-5700-51-51780	TRAVEL	240	2,287	6,000	-	-	6,000	6,000
TOTAL OPERATING		221,183	221,145	251,600	130,460	51.85	121,140	298,400
REPAIRS & MAINTENANCE								
10-5700-52-52000	COMPUTER R & M	232	16	-	-	-	-	0
10-5700-52-52011	BUILDING SECURITY	4,282	6,595	5,000	4,408	88.16	592	15,000
TOTAL REPAIRS & MAINTENANCE		4,514	6,611	5,000	4,408	88.16	592	15,000
CONTRACTED SERVICES								
10-5700-54-51440	LEGAL FEES	-	-	-	-	-	-	5,000
10-5700-54-51501	IT CONSULTING SERVICES	7,475	8,654	25,000	-	-	25,000	29,629
10-5700-54-52005	EMERGENCY NOTIFICATION	4,371	4,371	4,371	4,371	100.00	0	4,371
10-5700-54-52240	SOFTWARE ANNUAL FEES	205,935	266,274	245,000	145,108	59.23	99,892	400,000
TOTAL CONTRACTED SERVICES		217,781	279,299	274,371	149,479	54.48	124,892	439,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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DEBT PAYMENTS

10-5700-57-52310	VEHICLE LEASE EXPENSE	-	-	-	2,868	-	(2,868)	6,000
TOTAL DEBT PAYMENTS		-	-	-	2,868	-	(2,868)	6,000

CAPITAL OUTLAY <\$5K

10-5700-57-52200	COMPUTER EQUIPMENT	72,394	51,019	45,000	4,483	9.96	40,517	50,000
TOTAL CAPITAL OUTLAY<\$5K		72,394	51,019	45,000	4,483	9.96	40,517	50,000

CAPITAL OUTLAY >\$5K

10-5700-58-52200	COMPUTER EQUIPMENT	16,794	30,205	109,884	74,063	67.40	35,821	115,000
TOTAL CAPITAL OUTLAY>5K		16,794	30,205	109,884	74,063	67.40	35,821	115,000

TOTAL IT EXPENDITURES		706,788	839,874	996,303	522,392	52.43	473,911	1,243,258
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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
ECONOMIC DEV. SVCS								
PERSONNEL								
10-5800-50-50010	SALARIES	144,792	120,578	125,565	63,453	50.53	62,112	131,861
10-5800-50-50075	LONGEVITY PAY	300	-	200	200	100.00	-	300
10-5800-50-50200	EMPLOYER PAID TAXES	11,140	9,934	9,621	4,884	50.76	4,737	10,110
10-5800-50-50255	WORKERS' COMPENSATION	82	100	200	53	26.56	147	542
10-5800-50-50325	HEALTH INSURANCE	4,303	7,327	9,346	283	3.03	9,063	8,347
10-5800-50-50410	EMPLOYER RETIREMENT CO	12,354	10,812	10,695	5,234	48.94	5,461	10,285
10-5800-50-50520	EMPLOYEE EDUCATION	1,235	1,831	12,985	45	0.35	12,940	5,000
10-5800-50-50650	VEHICLE ALLOWANCE	1,292	4,800	5,500	185	3.36	5,315	4,800
TOTAL PERSONNEL		175,499	155,381	174,112	74,337	42.69	99,775	171,246
OPERATING								
10-5800-51-51001	SESQUICENTENIAL EXPENSE	73,215	-	-	-	-	-	0
10-5800-51-51010	ADVERTISING	2,180	6,668	35,000	21,653	61.86	13,347	35,000
10-5800-51-51020	INCENTIVES	-	-	-	-	-	-	47,500
10-5800-51-51043	CITY EVENTS	44,531	-	-	-	-	-	0
10-5800-51-51480	MEETING EXPENSES	2,898	2,000	3,000	387	12.89	2,613	5,000
10-5800-51-51625	POSTAGE/DELIVERY	58	226	3,500	113	3.23	3,387	1,500
10-5800-51-51630	SUBSCRIPTIONS	1,967	8,085	5,800	2,544	43.86	3,256	6,500
10-5800-51-51635	PROFESSIONAL/MEMBERSHIP	1,774	5,385	25,000	3,686	14.74	21,314	25,000
10-5800-51-51746	SUPPLIES-OFFICES	2,381	2,086	3,000	415	13.83	2,585	3,000
10-5800-51-51780	TRAVEL	5,019	2,389	10,000	1,122	11.22	8,878	5,000
10-5800-51-51800	UNIFORMS & ACCESSORIES	-	10	1,000	-	-	1,000	2,000
TOTAL OPERATING		134,022	26,849	86,300	29,919	34.67	56,381	130,500
CONTRACTED SERVICES								
10-5800-54-51440	LEGAL FEES	-	-	50,000	-	-	50,000	50,000
10-5800-54-51501	CONSULTING SERVICES	11,175	28,100	356,000	60,286	16.93	295,715	325,000
TOTAL		11,175	28,100	406,000	60,286	14.85	345,715	375,000
TOTAL ECONOMIC DEV SVCS EXPENDITURES		320,696	210,330	666,412	164,542	24.69	501,870	676,746

FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
HUMAN RESOURCES								
PERSONNEL								
10-5810-50-50010	SALARIES	84,065	129,446	160,166	81,059	50.61	79,107	168,224
10-5810-50-50050	OVERTIME	32	838	1,532	691	45.09	841	1,610
10-5810-50-50075	LONGEVITY PAY	-	1,300	1,500	1,000	66.67	500	1,700
10-5810-50-50200	EMPLOYER PAID TAXES	6,059	10,709	12,485	6,096	48.83	6,389	13,122
10-5810-50-50255	WORKERS' COMPENSATION	-	-	200	26	12.96	174	703
10-5810-50-50325	HEALTH INSURANCE	40	16,702	18,691	9,353	50.04	9,338	16,695
10-5810-50-50410	EMPLOYER RETIREMENT CO	7,053	11,668	13,297	7,163	53.87	6,134	13,350
10-5810-50-50411	HR REQUIRED EDUCATION	25,325	1,795	10,000	-	-	10,000	10,000
10-5810-50-50520	EMPLOYEE EDUCATION	2,046	3,699	7,500	-	-	7,500	7,500
10-5810-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
TOTAL PERSONNEL		124,619	176,157	230,871	105,388	45.65	125,483	232,905
OPERATING								
10-5810-51-51010	EMPLOYMENT ADVERTISING	-	-	2,500	438	17.50	2,063	3,000
10-5810-51-51011	PRE-EMPLOYMENT SCREENING	-	-	100	-	-	100	100
10-5810-51-51041	EMPLOYEE APPRECIATION	12,026	18,044	25,000	16,544	66.18	8,456	30,000
10-5810-51-51060	MARKETING MATERIALS	-	-	15,000	1,086	7.24	13,914	10,000
10-5810-51-51480	MEETING EXPENSES	100	132	1,500	28	1.85	1,472	1,000
10-5810-51-51485	MISCELLANEOUS	5,138	31,228	3,500	47	1.33	3,453	3,500
10-5810-51-51603	PERIODICALS & PUBLICATIONS	-	29	2,500	-	-	2,500	2,000
10-5810-51-51635	PROFESSIONAL/MEMBERSHIP	934	1,641	5,000	340	6.80	4,660	3,000
10-5810-51-51746	SUPPLIES-OFFICES	2,275	5,002	3,000	1,481	49.38	1,519	3,000
10-5810-51-51780	TRAVEL	1,284	3,686	7,500	17	0.23	7,483	7,500
TOTAL OPERATING		21,756	59,762	65,600	19,981	30.46	45,619	63,100
CONTRACTED SERVICES								
10-5810-54-51440	LEGAL FEES	-	1,770	5,000	2,508	50.15	2,493	5,000
TOTAL CONTRACTED SERVICES		-	1,770	5,000	2,508	50.15	2,493	5,000
TOTAL HUMAN RESOURCES EXPENDITURES		146,375	237,689	301,471	127,876	42.42	173,595	301,005

FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
COMMUNITY DEV. SVCS								
PERSONNEL								
10-5811-50-50010	SALARIES	814	70,937	89,124	13,636	15.30	75,488	77,600
10-5811-50-50075	LONGEVITY PAY	-	-	-	-	-	-	100
10-5811-50-50200	EMPLOYER PAID TAXES	-	6,130	6,818	1,043	15.30	5,775	5,944
10-5811-50-50255	WORKERS' COMPENSATION	-	-	100	13	12.96	87	319
10-5811-50-50325	HEALTH INSURANCE	-	5,857	8,346	2,446	29.30	5,900	8,347
10-5811-50-50410	EMPLOYER RETIREMENT CO	-	6,709	7,261	1,103	15.19	6,158	6,047
10-5811-50-50520	EMPLOYEE EDUCATION	-	675	3,500	-	-	3,500	3,500
10-5811-50-50650	VEHICLE ALLOWANCE	-	3,323	5,500	-	-	5,500	0
TOTAL PERSONNEL		814	93,630	120,649	18,241	15.12	102,408	101,857
OPERATING								
10-5811-51-51001	SESQUICENTENNIAL EXP	-	570	-	-	-	-	-
10-5811-51-51010	ADVERTISING	-	2,701	20,000	28,210	141.05	(8,210)	69,700
10-5811-51-51011	SMALL BUSINESS RENTAL ASST	-	-	25,000	-	-	25,000	0
10-5811-51-51043	CITY EVENTS	-	115,224	100,000	137,969	137.97	(37,969)	313,198
10-5811-51-51480	MEETING EXPENSES	-	1,079	2,500	-	-	2,500	2,500
10-5811-51-51625	POSTAGE/DELIVERY	-	-	500	-	-	500	200
10-5811-51-51635	PROFESSIONAL/MEMBERSHIP	-	350	1,850	75	4.05	1,775	23,525
10-5811-51-51746	SUPPLIES-OFFICES	-	1,238	2,000	891	44.53	1,109	2,000
10-5811-51-51747	LEADERSHIP PROGRAM	-	78	-	-	-	-	22,200
10-5811-51-51780	TRAVEL	-	491	5,000	-	-	5,000	7,000
TOTAL OPERATING		-	121,730	156,850	167,144	106.56	(10,294)	440,323
TOTAL COMMUNITY DEV SVCS EXPENDITURES		814	215,360	277,499	185,385	66.81	92,114	542,180
TOTAL EXPENDITURES		13,832,671	17,322,697	19,798,135	9,551,989	48.25	10,246,146	22,113,600
REVENUES OVER/(UNDER) EXPENDITURES		6,147,282	2,373,685	(1)	7,113,693		(7,113,694)	0



ENTERPRISE FUNDS

PROPOSED BUDGET

FISCAL YEAR 2024-2025

FY 2024-2025 Proposed Annual Budget

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20 -UTILITY FUND FINANCIAL SUMMARY	Proposed						Annual BUDGET FY 2024-25
REVENUE SUMMARY	FY 2021-22 #REF!	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>WATER</u>							
MISCELLANEOUS	0	493,926	525	45,610	8,687.62	(45,085)	10,000.00
WATER/SEWER CHARGES	3,678,433	3,914,721	3,527,371	2,047,171	58.04	1,480,200	4,149,190.00
TRANSFERS	0	0	0	0	-	0	-
TOTAL WATER	3,678,433	4,408,647	3,527,896	2,092,781	59.32	1,435,115	4,159,190.00
<u>WASTEWATER</u>							
WATER/SEWER CHARGES	3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000.00
TOTAL WASTEWATER	3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000.00
<u>STORMWATER</u>							
STORMWATER CHARGES	0	0	0	0	-	0	643,730.00
	0	0	0	0	-	0	643,730.00
TOTAL REVENUES	6,817,056	8,427,413	7,564,758	3,924,831	51.88	3,639,927	8,337,920.00

FY 2024-2025 Proposed Annual Budget

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EXPENDITURE SUMMARY	50.00 % OF YEAR COMPLETE					Proposed	Annual BUDGET FY 2024-25
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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PUBLIC WORKS							
PERSONNEL	485,446	483,604	619,396	285,803	46.14	333,592	843,918
OPERATING	10,946	21,307	29,702	13,258	44.64	16,444	43,113
REPAIRS & MAINTENANCE	21,269	13,756	41,500	2,976	7.17	38,524	26,500
CONTRACTED SERVICES	34,064	120,893	31,445	15,093	48.00	16,352	55,345
TOTAL PUBLIC WORKS	551,725	647,193	731,543	330,389	45.16	401,154	995,876
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WATER							
PERSONNEL	228,675	264,166	603,164	134,625	22.32	468,539	581,587
OPERATING	277,357	1,064,284	438,039	160,046	36.54	277,993	530,078
REPAIRS & MAINTENANCE	89,039	204,819	102,500	786,499	767.32	(683,999)	223,853
WATER/WASTEWATER	1,884,712	2,012,419	2,267,750	1,218,721	53.74	1,049,029	2,567,750
CONTRACTED SERVICES	9,361	115,048	138,300	40,864	29.55	97,436	100,500
DEBT PAYMENTS	81,618	61,295	129,308	66,137	51.15	63,172	132,630
CAPITAL OUTLAY < \$5K	1,727	8,705	8,000	473	5.91	7,527	78,425
CAPITAL OUTLAY > \$5K	28,009	331,944	848,058	8,700	1.03	839,358	119,200
TOTAL WATER	2,600,497	4,062,680	4,535,119	2,416,064	53.27	2,119,055	4,334,023
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WASTEWATER							
PERSONNEL	162,265	205,304	468,982	226,602	48.32	242,380	633,347
OPERATING	495,209	427,288	533,412	382,775	71.76	150,637	585,520
REPAIRS & MAINTENANCE	43,305	224,792	92,000	193,647	210.49	(101,647)	199,000
WATER/WASTEWATER	253,803	71,507	80,500	44,621	55.43	35,879	87,500
CONTRACTED SERVICES	309,500	911,581	835,248	346,293	41.46	488,955	1,035,248
DEBT PAYMENTS	0	0	20,000	6,640	33.20	13,360	20,000
CAPITAL OUTLAY < \$5K	0	0	5,000	0	-	5,000	34,452
CAPITAL OUTLAY > \$5K	13,081	0	262,955	251,941	95.81	11,014	262,955
TOTAL WASTEWATER	1,277,163	1,840,471	2,298,097	1,452,519	63.21	845,578	2,858,022
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STORMWATER							
CONTRACTED SERVICES	0	0	0	0	-	0	150,000
TOTAL STORMWATER	0	0	0	0	-	0	150,000
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TOTAL EXPENDITURES	4,429,386	6,550,344	7,564,759	4,198,972	55.51	3,365,787	8,337,920
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REVENUES OVER/(UNDER) EXPENDITURES	2,387,670	1,877,069	(0)	(274,141)	274,141	(0)	(0)

FY2024-2025 PROPOSED ANNUAL BUDGET

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**20 -UTILITY FUND
REVENUES**

		50.00 % OF YEAR COMPLETE					Proposed	Annual Budget
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
WATER REVENUES		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
WATER CHARGES								
20-4250-42-42099	MISCELLANEOUS	0	493,926	525	45,610	8,687.62	(45,085)	10,000
TOTAL MISCELLANEOUS		0	493,926	525	45,610	8,687.62	(45,085)	10,000
20-4250-43-42099	CREDIT CARD PAYMENT FEE	88,609	96,656	75,000	58,350	77.80	16,650	95,000
20-4250-43-43000	ADJUSTMENTS	0	0	0	0	-	0	0
20-4250-43-43010	WATER SALES	3,082,848	3,379,621	3,034,014	1,789,984	59.00	1,244,030	3,600,000
20-4250-43-43015	BULK WATER SALES	0	0	92	0	-	92	0
20-4250-43-43025	LATE FEES WATER	65,596	66,089	56,500	40,357	71.43	16,143	85,000
20-4250-43-43028	RETURN CHECK FEES	1,050	1,610	1,015	980	96.55	35	2,000
20-4250-43-43075	WATER TAP FEES	334,500	272,250	280,000	98,250	35.09	181,750	280,000
20-4250-43-43076	WATER METER FEE	0	98,495	250	0	-	250	250
20-4250-43-43080	CONNECTION CHARGES	105,830	0	80,500	59,250	73.60	21,250	86,940
TOTAL WATER CHARGES		3,678,433	3,914,721	3,527,371	2,047,171	58.04	1,480,200	4,149,190
TRANSFERS								
20-4250-49-50010	TRANSFER FROM CPF	0	0	0	0	-	0	0
TOTAL TRANSFERS		0	0	0	0	-	0	0
TOTAL WATER REVENUES		3,678,433	4,408,647	3,527,896	2,092,781	59.32	1,435,115	4,159,190

		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
WASTEWATER REVENUES		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
SEWER CHARGES								
20-4275-43-43110	SEWER SERVICE	2,750,154	3,640,891	2,774,651	1,614,498	58.19	1,160,154	3,200,000
20-4275-43-43125	LATE FEES SEWER	55,469	53,125	35,000	30,052	85.86	4,948	60,000
20-4275-43-43175	SEWER TAP FEES	333,000	324,750	250,000	187,500	75.00	62,500	275,000
TOTAL SEWER CHARGES		3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000
TOTAL WASTEWATER REVENUES		3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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NON-DEPARTMENTAL REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
TRANSFERS								
20-4275-49-50010	TRANSFER FROM CPF	0	0	977,211	0	-	977,211	0
TOTAL TRANSFERS		0	0	977,211	0	-	977,211	0
TOTAL NON-DEPARTMENTAL REVENUES		0	0	977,211	0	-	977,211	0
STORMWATER REVENUES								
STORMWATER CHARGES								
20-4285-45-43010	STORMWATER FEES	0	0	0	0	0.0	0	625,000
20-4285-45-43025	LATE FEES STORMWATER	0	0	0	0	0.0	0	18,730
TOTAL STORMWATER CHARGES		0	0	0	0	-	0	643,730
TOTAL REVENUES		6,817,056	8,427,413	7,564,758	3,924,831	51.88	3,639,927	8,337,920

FY2024-2025 PROPOSED ANNUAL BUDGET

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**20 -UTILITY FUND
EXPENDITURES**

							Proposed	Annual Budget FY 2024-25
		50.00 % OF YEAR COMPLETE						
PUBLIC WORKS EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
20-5200-50-50010	SALARIES	389,636	388,899	475,806	217,418	45.69	258,388	641,236
20-5200-50-50050	OVERTIME	0	0	743	8,889	1,195.92	(8,146)	2,517
20-5200-50-50075	LONGEVITY	4,600	2,600	3,100	1,800	58.06	1,300	4,300
20-5200-50-50200	EMPLOYER PAID TAXES	30,138	28,293	36,693	17,180	46.82	19,513	49,576
20-5200-50-50255	WORKERS' COMPENSATION	292	333	400	1,232	308.00	(832)	26,076
20-5200-50-50325	HEALTH INSURANCE	21,496	26,390	56,074	19,644	35.03	36,430	66,779
20-5200-50-50326	TEAM BUILDING	0	0	2,000	340	16.98	1,660	2,500
20-5200-50-50335	HEALTH ASSISTANCE	0	0	0	0	-	0	0
20-5200-50-50410	EMPLOYER RETIREMENT CO	33,945	32,876	39,079	18,800	48.11	20,279	50,435
20-5200-50-50520	EMPLOYEE EDUCATION	540	4,212	5,000	500	10.00	4,500	
20-5200-50-50650	VEHICLE ALLOWANCE	4,800	0	0	0	-	0	0
20-5200-50-50700	REIMBURSABLE UNEMPLOYMEN	0	0	500	0	-	500	500
TOTAL PERSONNEL		485,446	483,604	619,396	285,803	46.14	333,592	843,918
OPERATING								
20-5200-51-51010	ADVERTISING/POSTING/NOTIFIC	419	3,970	1,100	889	80.85	211	1,500
20-5200-51-51011	PRE-EMPLOYMENT SCREENING	2	0	65	0	-	65	65
20-5200-51-51012	SAFETY & ACCESSORIES	1,927	2,263	2,000	1,782	89.10	218	2,500
20-5200-51-51040	BAD DEBTS	0	0	0	0	-	0	0
20-5200-51-51480	MEETING EXPENSES	0	55	500	0	-	500	1,500
20-5200-51-51485	MISCELLANEOUS	1,809	2,167	2,000	1,401	70.05	599	2,000
20-5200-51-51610	PERMITS & LICENSES	0	156	200	100	50.00	100	200
20-5200-51-51620	PHYSICALS/DRUG TESTING	0	0	85	0	-	85	85
20-5200-51-51625	POSTAGE/DELIVERY	72	191	200	42	20.98	158	200
20-5200-51-51635	PROFESSIONAL & MEMBERS	0	1,010	2,000	0	-	2,000	2,500
20-5200-51-51743	SUPPLIES-EQUIPMENT	0	0	0	0	-	0	4,000
20-5200-51-51746	SUPPLIES-OFFICE	4,761	6,706	6,000	5,457	90.94	544	7,000
20-5200-51-51780	TRAVEL	-217	882	300	274	91.43	26	600
20-5200-51-51800	UNIFORMS & ACCESSORIES	495	552	1,500	115	7.70	1,385	7,700
20-5200-51-51813	UTILITIES-ELECTRIC BLU	0	0	5,489	0	-	5,489	5,000
20-5200-51-52110	OFFICE EQUIPMENT LEASE	1,678	3,355	8,263	3,198	38.70	5,066	8,263
TOTAL OPERATING		10,946	21,307	29,702	13,258	44.64	16,444	43,113

FY2024-2025 PROPOSED ANNUAL BUDGET

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REPAIRS & MAINTENANCE

20-5200-52-52010	BUILDING REPAIRS & MAINT	16,471	9,726	35,000	897	2.56	34,103	20,000
20-5200-52-52012	CLEANING & MAINTENANCE	4,798	4,031	6,500	2,079	31.98	4,421	6,500
TOTAL REPAIRS & MAINTENANCE		21,269	13,756	41,500	2,976	7.17	38,524	26,500

CONTRACTED SERVICES

20-5200-54-51001	CONSULTANT FEES - RATE STUDY	33,406	116,378	27,345	8,256	30.19	19,089	27,345
20-5200-54-51165	ENGINEERING/PLANNING SVCS	0	0	3,500	6,063	173.23	(2,563)	27,000
20-5200-54-51440	LEGAL FEES	658	4,515	600	773	128.89	(173)	1,000
TOTAL CONTRACTED SERVICES		34,064	120,893	31,445	15,093	48.00	16,352	55,345

DEBT PAYMENTS

20-5200-55-52310	VEHICLE LEASE EXPENSE	0	7,633	9,500	13,259	139.57	(3,759)	27,000
TOTAL DEBT PAYMENTS		0	7,633	9,500	13,259	139.57	(3,759)	27,000

TOTAL PUBLIC WORKS EXPENDITURES		551,725	647,193	731,543	330,389	45.16	401,154	995,876
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FY2024-2025 PROPOSED ANNUAL BUDGET

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WATER EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
20-5250-50-50010	SALARIES	153,801	163,591	423,610	79,443	18.75	344,167	413,136
20-5250-50-50050	OVERTIME	17,607	31,844	25,000	18,551	74.20	6,449	16,193
20-5250-50-50075	LONGEVITY PAY	1,000	1,300	1,600	1,200	75.00	400	1,400
20-5250-50-50200	EMPLOYER PAID TAXES	13,096	15,104	27,008	7,540	27.92	19,468	32,951
20-5250-50-50255	WORKERS' COMPENSATION	7,492	8,325	10,070	3,945	39.18	6,125	19,382
20-5250-50-50325	HEALTH INSURANCE	18,900	27,174	74,765	13,176	17.62	61,589	58,431
20-5250-50-50410	EMPLOYER RETIREMENT CO	14,730	16,528	36,111	8,153	22.58	27,958	31,021
20-5250-50-50520	EMPLOYEE EDUCATION	2,049	300	5,000	2,618	52.36	2,382	8,572
20-5250-50-50700	REIMB UNEMPLOYMENT	0	0	0	0	-	0	500
TOTAL PERSONNEL		228,675	264,166	603,164	134,625	22.32	468,539	581,587
OPERATING								
20-5250-51-51011	PRE-EMPLOYMENT SCREENING	2	0	200	0	-	200	200
20-5250-51-51335	INSURANCE-PROPERTY, CA	10,743	19,884	15,844	20,060	126.61	(4,217)	28,200
20-5250-51-51338	INSURANCE LIABILITY	3,293	2,872	4,640	1,802	38.83	2,838	4,640
20-5250-51-51485	MISCELLANEOUS	548	491,516	500	0	-	500	500
20-5250-51-51610	PERMITS & LICENSES	9,707	9,707	11,000	13,001	118.19	(2,001)	13,500
20-5250-51-51620	PHYSICALS/DRUG TESTING	0	0	200	0	-	200	200
20-5250-51-51635	PROFESSIONAL & MEMBERS	0	375	600	150	25.00	450	600
20-5250-51-51740	SUPPLIES - CHEMICALS & MATER	46,286	256,653	95,000	83,819	88.23	11,181	167,638
20-5250-51-51743	SUPPLIES-EQUIPMENT	10,087	38,669	40,000	0	-	40,000	40,000
20-5250-51-51747	METER PURCHASE	110,487	129,449	125,000	535	0.43	124,465	125,000
20-5250-51-51780	TRAVEL	0	227	1,000	2,136	213.57	(1,136)	1,000
20-5250-51-51800	UNIFORMS & ACCESSORIES	2,741	2,330	5,220	2,698	51.69	2,522	8,100
20-5250-51-51809	R.O.W FEES	689	14,388	25,000	1,425	5.70	23,575	25,000
20-5250-51-51810	UTILITIES-ELECTRIC AUS	39,921	34,468	45,000	13,913	30.92	31,087	45,000
20-5250-51-51813	UTILITIES-ELECTRIC BLU	24,149	17,701	23,335	6,783	29.07	16,552	20,000
20-5250-51-52340	FUEL & OIL	13,300	12,046	15,000	10,240	68.27	4,760	20,000
20-5250-51-52440	EQUIPMENT RENTAL	479	0	500	0	-	500	500
20-5250-51-53010	TESTING WATER	4,927	34,001	30,000	3,484	11.61	26,516	30,000
TOTAL OPERATING		277,357	1,064,284	438,039	160,046	36.54	277,993	530,078

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

REPAIRS & MAINTENANCE

20-5250-52-52010	BUILDING REPAIRS & MAI	1,013	0	15,000	0	-	15,000	20,000
20-5250-52-52320	VEHICLE REPAIRS & MAIN	7,723	10,064	7,500	7,076	94.35	424	10,000
20-5250-52-52430	MACHINERY EQUIPMENT-RE	10,830	2,918	20,000	5,035	25.18	14,965	20,000
20-5250-52-52460	REPAIRS-WELLS,PUMPS,MO	69,472	191,838	60,000	774,388	1,290.65	(714,388)	173,853
TOTAL REPAIRS & MAINTENANCE		89,039	204,819	102,500	786,499	767.32	(683,999)	223,853

WATER

20-5250-53-53030	WATER FEES-AUSTIN	353	417	500	237	47.42	263	500
20-5250-53-53040	WATER FEES-MANVILLE	495,974	560,859	532,250	215,906	40.56	316,344	532,250
20-5250-53-53050	WATER FEES-BLUEWATER	1,356,462	1,425,248	1,700,000	997,548	58.68	702,452	2,000,000
20-5250-53-53060	WELL ROYALTIES-FOWLER	22,876	17,498	25,000	4,082	16.33	20,918	25,000
20-5250-53-53070	WELL ROYALTIES-LEE	9,048	8,397	10,000	948	9.48	9,052	10,000
TOTAL WATER/WASTEWATER		1,884,712	2,012,419	2,267,750	1,218,721	53.74	1,049,029	2,567,750

CONTRACTED SERVICES

20-5250-54-51165	ENGINEERING/PLANNING S	9,349	115,048	137,500	40,489	29.45	97,011	100,000
20-5250-54-51440	LEGAL FEES	0	0	0	375	-	(375)	500
20-5250-54-51595	MVBA UTIL COLLECTION	12	0	800	0	-	800	0
TOTAL CONTRACTED SERVICES		9,361	115,048	138,300	40,864	29.55	97,436	100,500

DEBT PAYMENTS

20-5250-55-52310	VEHICLE LEASE EXPENSE	31,265	29,902	57,630	13,259	23.01	44,371	57,630
20-5250-55-52410	MACHINERY EQUIPMENT LE	50,352	31,392	71,679	52,878	73.77	18,801	75,000
TOTAL DEBT PAYMENTS		81,618	61,295	129,308	66,137	51.15	63,172	132,630

CAPITAL OUTLAY < \$5K

20-5250-57-52400	MACHINERY EQUIPMENT-PU	0	3,031	5,000	0	-	5,000	74,425
20-5250-57-52450	TOOLS	1,727	5,674	3,000	473	15.76	2,527	4,000
TOTAL CAPITAL OUTLAY < \$5K		1,727	8,705	8,000	473	5.91	7,527	78,425

CAPITAL OUTLAY > \$5K

20-5250-58-52400	MACHINERY EQUIPMENT-PU	28,009	98,104	49,000	8,700	17.76	40,300	119,200
20-5250-58-58004	WATER TANK PURCHASE	0	233,840	799,058	0	-	799,058	0
TOTAL CAPITAL OUTLAY > \$5K		28,009	331,944	848,058	8,700	1.03	839,358	119,200

TOTAL WATER EXPENDITURES		2,600,497	4,062,680	4,535,119	2,416,064	53.27	2,119,055	4,334,023
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

WASTEWATER EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
20-5275-50-50010	SALARIES	111,969	108,874	310,841	156,624	50.39	154,217	447,509
20-5275-50-50050	OVERTIME	6,893	40,622	35,747	9,137	25.56	26,610	18,336
20-5275-50-50075	LONGEVITY PAY	1,100	1,300	1,700	1,300	76.47	400	2,600
20-5275-50-50200	EMPLOYER PAID TAXES	8,880	11,570	26,644	12,774	47.94	13,870	35,836
20-5275-50-50255	WORKERS' COMPENSATION	2,992	3,330	3,600	3,026	84.06	574	21,080
20-5275-50-50325	HEALTH INSURANCE	18,936	23,850	56,074	28,924	51.58	27,150	66,779
20-5275-50-50410	EMPLOYER RETIREMENT CO	10,226	12,685	28,377	13,709	48.31	14,667	35,207
20-5275-50-50520	EMPLOYEE EDUCATION	1,269	3,074	5,500	1,109	20.16	4,391	5,500
20-5275-50-50700	REIMB UNEMPLOYMENT	0	0	500	0	-	500	500
TOTAL PERSONNEL		162,265	205,304	468,982	226,602	48.32	242,380	633,347
OPERATING								
20-5275-51-51011	PRE-EMPLOYMENT SCREENING	72	64	100	1	1.00	99	100
20-5275-51-51335	INSURANCE-PROPERTY, CA	15,097	16,911	20,000	12,735	63.67	7,265	20,000
20-5275-51-51338	INSURANCE LIABILITY	2,059	1,867	1,900	1,135	59.74	765	2,000
20-5275-51-51603	PERIODICALS & PUBLICAT	0	0	100	0	-	100	100
20-5275-51-51610	PERMITS & LICENSES	7,593	7,558	7,542	8,069	106.99	(527)	8,100
20-5275-51-51620	PHYSICALS/DRUG TESTING	0	0	120	2	1.67	118	120
20-5275-51-51635	PROFESSIONAL & MEMBERS	0	0	600	150	25.00	450	600
20-5275-51-51740	SUPPLIES CHEMICALS & MATERI	209,278	117,497	200,000	204,355	102.18	(4,355)	250,000
20-5275-51-51746	SUPPLIES-OFFICE	0	0	0	54	-	(54)	200
20-5275-51-51780	TRAVEL	0	0	500	0	-	500	500
20-5275-51-51800	UNIFORMS & ACCESSORIES	529	959	6,300	944	14.98	5,356	6,300
20-5275-51-51809	R.O.W. FEES	689	0	750	1,425	190.00	(675)	2,000
20-5275-51-51813	UTILITIES-ELECTRIC BLU	244,384	268,327	275,000	143,666	52.24	131,334	275,000
20-5275-51-51815	UTILITIES-ELECTRIC TX	9,444	11,844	15,000	6,804	45.36	8,196	15,000
20-5275-51-52340	FUEL & OIL	6,066	2,261	5,500	3,436	62.47	2,064	5,500
TOTAL OPERATING		495,209	427,288	533,412	382,775	71.76	150,637	585,520
REPAIRS & MAINTENANCE								
20-5275-52-52010	BUILDING REPAIRS & MAI	4,000	9,584	15,000	14,520	96.80	480	20,000
20-5275-52-52320	VEHICLE REPAIRS & MAIN	670	2,717	2,000	3,340	167.02	(1,340)	4,000
20-5275-52-52430	MACHINERY EQUIPMENT-RE	12,869	23,747	25,000	3,439	13.76	21,561	25,000
20-5275-52-52460	REPAIRS-LIFTSTATION,PUMPS,M	25,766	188,744	50,000	172,348	344.70	(122,348)	150,000
TOTAL REPAIRS & MAINTENANCE		43,305	224,792	92,000	193,647	210.49	(101,647)	199,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

WASTEWATER

20-5275-53-53010	TESTING WASTEWATER	49,947	47,450	65,000	40,349	62.07	24,651	72,000
20-5275-53-53040	WATER FEES-MANVILLE	34,715	24,057	15,500	4,272	27.56	11,228	15,500
20-5275-53-53160	WASTEWATER FEES-AUSTIN	169,141	0	0	0	-	0	0
TOTAL WATER/WASTEWATER		253,803	71,507	80,500	44,621	55.43	35,879	87,500

CONTRACTED SERVICES

20-5275-54-51165	ENGINEERING/PLANNING S	133,893	490,696	604,000	127,385	21.09	476,615	604,000
20-5275-54-51440	LEGAL FEES	0	1,248	1,248	0	-	1,248	1,248
20-5275-54-53150	SLUDGE DISPOSAL	175,607	419,636	230,000	218,908	95.18	11,092	430,000
TOTAL CONTRACTED SERVICES		309,500	911,581	835,248	346,293	41.46	488,955	1,035,248

DEBT PAYMENTS

20-5275-55-52310	VEHICLE LEASE EXPENSE	0	0	20,000	6,640	33.20	13,360	20,000
TOTAL DEBT PAYMENTS		0	0	20,000	6,640	33.20	13,360	20,000

CAPITAL OUTLAY < \$5K

20-5275-57-52400	MACHINERY EQUIPMENT-PURCH	0	0	5,000	0	-	5,000	34,452
TOTAL CAPITAL OUTLAY < \$5K		0	0	5,000	0	-	5,000	34,452

CAPITAL OUTLAY > \$5K

20-5275-58-52400	MACHINERY EQUIPMENT-PU	0	0	247,955	251,941	101.61	(3,986)	247,955
20-5275-58-52410	CAPITAL OUTLAY	13,081	0	15,000	0	-	15,000	15,000
TOTAL CAPITAL OUTLAY > \$5K		13,081	0	262,955	251,941	95.81	11,014	262,955

TOTAL WASTEWATER EXPENDITURES		1,277,163	1,840,471	2,298,097	1,452,519	63.21	845,578	2,858,022
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

STORMWATER EXPENDITURES	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
CONTRACTED SERVICES							
20-5285-54-51165 CONSULTANT FEES	0	0	0	0	-	0	150,000
TOTAL CONTRACTED SERVICES	0	0	0	0	-	0	150,000
TOTAL STORMWATER EXPENDITURES	0	0	0	0	-	0	150,000
TOTAL EXPENDITURES	4,429,386	6,550,344	7,564,759	4,198,972	55.51	3,365,787	8,337,920
REVENUES OVER/(UNDER) EXPENDITURES	2,387,670	1,877,069	0	-274,141		274,141	0



DEBT SERVICE FUND

PROPOSED BUDGET

FISCAL YEAR 2024-2025

FY 2024-2025 Proposed Annual Budget

30 -DEBT SERVICE FUND FINANCIAL SUMMARY

Proposed Annual BUDGET
FY 2024-25

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			REQUESTED 2024-25 BUDGET
				Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	
NON-DEPARTMENTAL							
TAXES	2,193,922	4,177,694	4,176,588	4,247,239	101.69	(70,651)	7,585,234.00
OTHER	2,010	13,330	12,109	8,160	67.39	3,948	13,000.00
TRANSFERS	0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL	2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234.00
TOTAL REVENUES	2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234.00

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			REQUESTED 2024-25 BUDGET
				Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	
NON-DEPARTMENTAL							
OPERATING	300	300	150	150	100.00	0	150.00
DEBT PAYMENTS	2,816,769	4,177,614	4,177,374	360,560	8.63	3,816,813	7,580,233.69
TRANSFERS	0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL	2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,383.69
TOTAL EXPENDITURES	2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,383.69
REVENUES OVER/(UNDER) EXPENDITURES	(621,137)	13,110	11,173	3,894,689		(3,883,516)	17,850.31

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

30 - DEBT SERVICE FUND REVENUES							Proposed	Annual BUDGET FY 2024-25
NON-DEPARTMENTAL REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
TAXES								
30-4999-40-40000	ADVALOREM TAXES - CURR	2,159,070	4,175,043	4,176,588	4,227,576	101.22	(50,988)	7,580,234
30-4999-40-40010	ADVALOREM TAXES - DELI	34,852	2,651	0	19,663	-	(19,663)	5,000
TOTAL TAXES		2,193,922	4,177,694	4,176,588	4,247,239	101.69	(70,651)	7,585,234
OTHER								
30-4999-48-48000	INTEREST INCOME	2,010	13,330	12,109	8,160	67.39	3,948	13,000
30-4999-48-49000	BOND PROCEEDS	0	0	0	0	-	0	-
TOTAL OTHER		2,010	13,330	12,109	8,160	67.39	3,948	13,000
TRANSFERS								
30-4999-49-5000	TRANSFER FROM GF	0	0	0	0	-	0	-
30-4999-49-50005	TRANSFER FROM GF	0	0	0	0	-	0	-
30-4999-49-50010	TRANSFER FROM UF	0	0	0	0	-	0	-
30-4999-49-60010	TRANSFER FROM CPF	0	0	0	0	-	0	-
TOTAL TRANSFERS		0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL REVENUES		2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234
TOTAL REVENUES		2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

**30 -DEBT SERVICE FUND
EXPENDITURES**

							Proposed	Annual BUDGET FY 2024-25
NON-DEPARTMENTAL EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
OPERATING								
30-5999-51-51050	BANK ADMIN FEES	300	300	150	150	100.00	0	150
TOTAL OPERATING		300	300	150	150	100.00	0	150
DEBT PAYMENTS								
30-5999-55-53000	BOND ADMIN FEES	935	635	635	0	-	635	785
30-5999-55-59030	INTEREST - 2010 GO BONDS	2,411	0	0	0	-	0	-
30-5999-55-59031	INTEREST - 2012 GO BONDS	27,158	19,253	11,220	5,610	50.00	5,610	3,188
30-5999-55-59032	INTEREST - 2012 CO BONDS	20,314	17,118	13,944	6,900	49.48	7,044	10,583
30-5999-55-59033	INTEREST - 2015 GO BONDS	67,108	56,934	46,487	23,007	49.49	23,480	35,381
30-5999-55-59034	INTEREST - 2016 CO BONDS	329,531	312,127	294,265	147,133	50.00	147,133	275,945
30-5999-55-59035	INTEREST - 2021 CO BONDS	74,313	105,072	98,472	49,236	50.00	49,236	91,784
30-5999-55-59036	INTEREST - 2022 TAX NOTES	0	266,475	257,351	128,675	50.00	128,675	217,553
30-5999-55-59037	INTEREST - 2023 CO BONDS	0	0	0	0	-	0	1,812,250
30-5999-55-59038	INTEREST - 2024 CO BONDS	0	0	0	0	-	0	992,767
30-5999-55-59530	PRINCIPAL -2010 GO BOND	255,000	0	0	0	-	0	-
30-5999-55-59531	PRINCIPAL -2012 GO BOND	310,000	315,000	315,000	0	-	315,000	60,000
30-5999-55-59532	PRINCIPAL -2012 CO BOND	130,000	130,000	135,000	0	-	135,000	140,000
30-5999-55-59533	PRINCIPAL -2015 GO BOND	450,000	465,000	485,000	0	-	485,000	500,000
30-5999-55-59534	PRINCIPAL -2016 CO BOND	760,000	780,000	800,000	0	-	800,000	1,170,000
30-5999-55-59535	PRINCIPAL -2021 CO BOND	390,000	375,000	380,000	0	-	380,000	390,000
30-5999-55-59536	PRINCIPAL -2022 TAX NOTES	0	1,335,000	1,340,000	0	-	1,340,000	1,380,000
30-5999-55-59537	PRINCIPAL - 2023 CO BOND	0	0	0	0	-	0	500,000
30-5999-55-59538	PRINCIPAL - 2024 GO BOND	0	0	0	0	-	0	-
TOTAL DEBT PAYMENTS		2,816,769	4,177,614	4,177,374	360,560	8.63	3,816,813	7,580,234
TRANSFERS								
30-5999-59-60000	2010 GO BOND ISSUE COS	0	0	0	0	-	0	-
30-5999-60-15000	TRANSFER TO UF	0	0	0	0	-	0	-
TOTAL TRANSFERS		0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL EXPENDITURES		2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,384
TOTAL EXPENDITURES		2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,384
REVENUES OVER/(UNDER) EXPENDITURES		(621,137)	13,110	11,173	3,894,689		(3,883,516)	17,850



CAPITAL PROJECT FUND

PROPOSED BUDGET

FISCAL YEAR 2024-2025

FY 2024-2025 Proposed Approved Annual Budget

Item 3.

**40 -CAPITAL PROJECTS FUND
FINANCIAL SUMMARY**

**Proposed Annual BUDGET
FY 2024-25**

REVENUE SUMMARY	50.00 % OF YEAR COMPLETE						BUDGET BALANCE	REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET		
NON-DEPARTMENTAL								
OTHER	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	
TOTAL NON-DEPARTMENTAL	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	
TOTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	

EXPENDITURE SUMMARY							BUDGET BALANCE	REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET		
BOND PROJECTS								
CAPITAL OUTLAY > \$5K	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
TOTAL BOND PROJECTS	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
TOTAL EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
REVENUES OVER/(UNDER) EXPENDITURES	(248,559)	(879,114)	(316,955)	(27,161,268)		26,844,313	(18,474,333)	

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

**40 -CAPITAL PROJECTS FUND
REVENUES**

	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			Proposed	Annual BUDGET
				Y-T-D ACTUAL	% OF	BUDGET	BALANCE	FY 2024-25
				AS OF 03/31/2024	BUDGET			REQUESTED
NON-DEPARTMENTAL REVENUES								2024-25 BUDGET
OTHER								
40-4999-48-48000 INTEREST INCOME	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL OTHER	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL NON-DEPARTMENTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000

**40 -CAPITAL PROJECTS FUND
EXPENDITURES**

	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			Proposed	Annual BUDGET
				Y-T-D ACTUAL	% OF	BUDGET	BALANCE	FY 2024-25
				AS OF 03/31/2024	BUDGET			REQUESTED
IMPACT FEE PROJECTS EXPENDITURES								2024-25 BUDGET
CAPITAL OUTLAY > \$5K								
40-5997-58-58006 2021 CO BOND EXPENSES	278,441	787,108	280,686	364,932	130.01	(84,246)		3,269,258
40-5997-58-58007 2022 TAX NOTE BOND EXP		569,011	382,337	208,772	54.60	173,565		8,288,485
40-5997-58-58008 2023 CO BOND EXPENSES	0	0	0	16,061,277	-	(16,061,277)		7,116,590
40-5997-58-58009 2024 CO BOND EXPENSES	0	0	0	11,147,075	-	(11,147,075)		1,000,000
TOTAL CAPITAL OUTLAY > \$5K	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
TOTAL BOND PROJECTS EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
TOTAL EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
REVENUES OVER/(UNDER) EXPENDITURES	(248,559)	(879,114)	(316,955)	(27,161,268)		26,844,313		(18,474,333)



SPECIAL REVENUE FUND

PROPOSED BUDGET

FISCAL YEAR 2024-2025

FY 2024-2025 Proposed Annual Budget

Item 3.

60 -SPECIAL REVENUE FUND FINANCIAL SUMMARY

Proposed Annual BUDGET
FY 2024-25

REVENUE SUMMARY	50.00 % OF YEAR COMPLETE							REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE		
ADMINISTRATION								
TAXES	81,215	225,987	212,652	55,616	26.2	157,036	268,104	
OTHER	0	858	15,452	31,823	205.9	(16,371)	114,000	
TOTAL ADMINISTRATION	81,215	226,844	228,104	87,439	38.3	140,665	382,104	
TOTAL REVENUES	81,215	226,844	228,104	87,439	38.3	140,665	382,104	
EXPENDITURE SUMMARY								
EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET	
ADMINISTRATION								
OPERATING	120,545	66,657	100,000	88,996	89.0	11,004	141,050	
TOTAL ADMINISTRATION	120,545	66,657	100,000	88,996	89.0	11,004	141,050	
TOTAL EXPENDITURES	120,545	66,657	100,000	88,996	89.0	11,004	141,050	
REVENUES OVER/(UNDER) EXPENDITURES	(39,330)	160,187	128,104	(1,557)		129,661	241,054	

FY 2024-2025 Proposed Annual Budget

Item 3.

60 -SPECIAL REVENUE FUND REVENUES							Proposed	Annual BUDGET FY 2024-25
		50.00 % OF YEAR COMPLETE						REQUESTED
ADMINISTRATION REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	2024-25 BUDGET
TAXES								
60-4100-40-40020	MANOR HEIGHTS TIRZ TAX	0	128,104	128,104	0	-	128,104	128,104
60-4100-40-40030	HOTEL OCCUPANCY TAXES	76,458	71,069	65,110	38,139	58.58	26,971	120,000
60-4100-40-40031	LATE PENALTIES	0	5	0	0	-	0	0
60-4100-40-48000	HOT INTEREST INCOME	4,757	26,809	19,438	17,477	89.91	1,961	20,000
TOTAL TAXES		81,215	225,987	212,652	55,616	26.15	157,036	268,104
OTHER								
60-4100-48-48001	INTEREST INCOME - MH/TIRZ	0	858	15,427	2,139	13.86	13,288	4,000
60-4100-48-48002	INTEREST INCOME - RH	0	0	25	392	1,569.24	(367)	10,000
60-4100-48-48003	INTEREST INCOME - LAGOS	0	0	0	29,292	-	(29,292)	50,000
60-4100-48-48004	INTEREST INCOME - ENTRADA	0	0	0	0	-	0	50,000
TOTAL OTHER		0	858	15,452	31,823	205.95	(16,371)	114,000
TOTAL ADMINISTRATION REVENUES		81,215	226,844	228,104	87,439	38.33	140,665	382,104
TOTAL REVENUES		81,215	226,844	228,104	87,439	38.33	140,665	382,104

ADMINISTRATION EXPENDITURES							Proposed	Annual BUDGET FY 2024-25
		50.00 % OF YEAR COMPLETE						REQUESTED
ADMINISTRATION EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	2024-25 BUDGET
OPERATING								
60-5100-51-51000	HOTEL OCCUPANCY EXPENDITURES	62,756	66,626	100,000	0	-	100,000	50,000
60-5100-51-51001	SESQUICENTENNIAL EXP	57,789	0	0	0	-	0	0
60-5100-51-51020	MANOR HEIGHTS/TIRZ EXPENDITURES	0	31	0	911	-	(911)	1,000
60-5100-51-51030	ROSE HILL PID EXPENDITURES	0	0	0	24,866	-	(24,866)	30,000
60-5100-51-51040	LAGOS PID EXPENDITURES	0	0	0	63,213	-	(63,213)	30,000
60-5100-51-51050	ENTRADA GLEN EXPENDITURES	0	0	0	0	-	0	30,000
60-5100-51-51485	MISCELLANEOUS	0	0	0	6	-	(6)	50
TOTAL OPERATING		120,545	66,657	100,000	88,996	89.00	11,004	141,050
TOTAL ADMINISTRATION EXPENDITURES		120,545	66,657	100,000	88,996	89.00	11,004	141,050
TOTAL EXPENDITURES		120,545	66,657	100,000	88,996	89.00	11,004	141,050
REVENUES OVER/(UNDER) EXPENDITURES		(39,330)	160,187	128,104	(1,557)		129,661	241,054



CAPITAL IMPACT FEES FUND

PROPOSED BUDGET

FISCAL YEAR 2024-2025

FY 2024-2025 Proposed Annual Budget

Item 3.

70 -CAPITAL IMPACT FEES FUND FINANCIAL SUMMARY

Annual BUDGET
FY 2024-25

50.00 % OF YEAR COMPLETE

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
WATER							
OTHER	1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
TOTAL WATER OTHER	1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
WASTEWATER							
OTHER	4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL WASTEWATER OTHER	4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL REVENUES	5,768,600	2,668,814	2,338,796	3,099,247	132.51	(760,451)	2,874,358
EXPENDITURE SUMMARY							
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
WATER							
REPAIRS & MAINTENANCE	4,454	261,769	454,544	0	-	454,544	454,544
CONTRACTED SERVICES	4,454	0	6,500	124,299	1,912.28	(117,799)	6,500
TOTAL WATER	4,454	261,769	461,044	124,299	26.96	336,746	461,044
WASTEWATER							
REPAIRS & MAINTENANCE	5,699,357	1,918,711	1,852,752	2,378,875	128.40	(526,123)	1,700,000
CONTRACTED SERVICES	21,183	0	25,000	0	-	25,000	25,000
TOTAL WASTEWATER	5,720,540	1,918,711	1,877,752	2,378,875	126.69	(501,123)	1,725,000
TOTAL EXPENDITURES	5,724,994	2,180,480	2,338,796	2,503,174	107.03	(164,378)	2,186,044
REVENUES OVER/(UNDER) EXPENDITURES	43,605	488,334	(0)	596,073		(596,073)	688,314

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

70 -CAPITAL IMPACT FEES FUND							Proposed	Annual BUDGET
REVENUES								FY 2024-25
		50.00 % OF YEAR COMPLETE						REQUESTED
WATER REVENUES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	2024-25 BUDGET
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	
OTHER								
70-4250-48-43090	CIF WATER	845,134	436,625	490,506	497,078	101.34	(6,572)	650,000
70-4250-48-43091	DR HORTONMH WATER FEE	216,630	186,970	144,358	62,958	43.61	81,400	144,358
70-4250-48-48000	INTEREST INCOME - WATER	3,302	32,116	21,580	60,708	281.32	(39,128)	50,000
TOTAL OTHER		1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
TOTAL WATER REVENUES		1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
WASTEWATER REVENUES								
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
OTHER								
70-4275-48-43190	CIF WASTEWATER	1,967,532	1,025,842	964,000	2,008,354	208.34	(1,044,354)	1,200,000
70-4275-48-43191	DDR HORTON MH WW FEES	1,198,142	969,258	717,852	390,879	54.45	326,973	750,000
70-4275-48-43192	KB HOMES OFFSITE WW	1,537,860	0	0	0	-	0	0
70-4275-48-48000	INTEREST INCOME - WASTEWATER	0	18,003	500	79,270	15,853.95	(78,770)	80,000
TOTAL OTHER		4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL WASTEWATER REVENUES		4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL REVENUES		5,768,600	2,668,814	2,338,796	3,099,247	132.51	(760,451)	2,874,358

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 3.

**70 -CAPITAL IMPACT FEES FUND
EXPENDITURES**

**Proposed Annual BUDGET
FY 2024-25**

		50.00 % OF YEAR COMPLETE						REQUESTED
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	2024-25 BUDGET
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	
WATER EXPENDITURES								
REPAIRS & MAINTENANCE								
70-5250-52-53001	WATER IMPROVEMENTS	832,975	79,970	254,544	19,359	7.61	235,185	254,544
70-5250-52-53002	DR HORTON MH 50% REPMNT	122,603	181,799	200,000	104,940	52.47	95,061	200,000
TOTAL REPAIRS & MAINTENANCE		955,577	261,769	454,544	124,299	27.35	330,246	454,544
CONTRACTED SERVICES								
70-5250-54-51165	IMPACT FEE STUDY - WAT	4,454	0	6,500	0	-	6,500	6,500
TOTAL CONTRACTED SERVICES		4,454	0	6,500	0	-	6,500	6,500
TOTAL WATER EXPENDITURES		960,031	261,769	461,044	124,299	26.96	336,746	461,044
WASTEWATER EXPENDITURES								
REPAIRS & MAINTENANCE								
70-5275-52-53001	WASTEWATER IMPROVEMENTS	5,056,822	815,959	750,000	1,773,196	236.43	(1,023,196)	1,000,000
70-5275-52-53002	DR HORTON MH 100% REPMNT	642,535	1,102,752	1,102,752	605,679	54.92	497,073	700,000
TOTAL REPAIRS & MAINTENANCE		5,699,357	1,918,711	1,852,752	2,378,875	128.40	(526,123)	1,700,000
CONTRACTED SERVICES								
70-5275-54-51165	IMPACT FEE STUDY - WW	21,183	0	25,000	0	-	25,000	25,000
TOTAL CONTRACTED SERVICES		21,183	0	25,000	0	-	25,000	25,000
TOTAL WASTEWATER EXPENDITURES		5,720,540	1,918,711	1,877,752	2,378,875	126.69	(501,123)	1,725,000
TOTAL EXPENDITURES		6,680,572	2,180,480	2,338,796	2,503,174	107.03	(164,378)	2,186,044
REVENUES OVER/(UNDER) EXPENDITURES		(911,972)	488,334	(0)	596,073		(596,073)	688,314



EXHIBITS

PROPOSED BUDGET

FISCAL YEAR 2024-2025



Proposed Annual Budget Fiscal Year 2024-25

Original Budget Adopted: _____

Ordinance Number: _____

FY 2022-2023			FY 2023-2024			PROPOSED FY 2024-2025		
ACTUAL REVENUES	ACTUAL EXPENSES	NET	BUDGETED REVENUES	BUDGETED EXPENSES	NET	BUDGET REVENUES	BUDGET EXPENSES	NET
GENERAL FUND								
-	-	-	-	-	-	-	613,938	(613,938)
14,185,236	2,491,121	11,694,115	15,207,946	2,027,282	13,180,664	17,171,300	1,772,893	15,398,407
-	929,272	(929,272)	0	1,085,379	(1,085,379)	-	1,170,655	(1,170,655)
2,249,876	4,189,741	(1,939,865)	1,307,474	4,152,409	(2,844,935)	1,949,000	4,252,073	(2,303,073)
2,529,430	1,375,035	1,154,395	2,428,521	1,511,042	917,479	2,345,100	1,642,302	702,798
40,000	705,436	(665,436)	-	1,112,046	(1,112,046)	-	1,289,453	(1,289,453)
532,133	480,209	51,924	420,437	599,483	(179,046)	533,200	589,835	(56,635)
159,707	5,648,628	(5,488,921)	118,651	7,068,809	(6,950,158)	107,000	8,019,262	(7,912,262)
-	839,874	(839,874)	-	996,303	(996,303)	-	1,243,258	(1,243,258)
-	210,330	(210,330)	-	666,412	(666,412)	-	676,746	(676,746)
-	215,360	(215,360)	-	277,499	(277,499)	8,000	542,180	(534,180)
-	237,689	(237,689)	-	301,471	(301,471)	-	301,005	(301,005)
-	-	-	315,105	-	315,105	-	-	-
19,696,382	17,322,697	2,373,685	19,798,134	19,798,134	-	22,113,600	22,113,600	-
UTILITY FUND								
0	647,193	(647,193)	0	731,543	(731,543)	0	995,876	(995,876)
4,408,647	4,062,680	345,967	3,527,896	4,535,119	(1,007,223)	4,159,190	4,334,023	(174,833)
4,018,766	1,840,471	2,178,295	3,059,651	2,298,097	761,554	3,535,000	2,858,022	676,978
-	-	-	977,211	-	-	643,730	150,000	-
-	-	-	-	-	-	-	-	-
8,427,413	6,550,344	1,877,069	7,564,758	7,564,758	-	8,337,920	8,337,920	-
TOTAL POOLED FUNDS								
28,123,795	23,873,041	4,250,754	27,362,892	27,362,892	-	30,451,520	30,451,520	-
TOTAL DEBT SERVICE								
4,191,024	4,177,914	13,110	4,188,697	4,177,524	11,173	7,598,234	7,580,384	17,850
RESTRICTED FUNDS								
128,967	31	128,936	143,556	-	143,556	242,104	91,050	151,054
97,878	66,626	31,252	84,548	100,000	(15,452)	140,000	50,000	90,000
655,710	261,769	393,941	656,444	461,044	195,400	844,358	461,044	383,314
2,013,103	1,918,711	94,392	1,682,352	1,877,752	(195,400)	2,030,000	1,725,000	305,000
477,004	1,356,119	(879,115)	346,068	663,023	(316,955)	1,200,000	19,674,333	(18,474,333)
3,372,662	3,603,256	(230,594)	2,912,968	3,101,819	(188,851)	4,456,462	22,001,427	(17,544,965)
GRAND TOTALS								
35,687,481	31,654,211	4,033,270	34,464,557	34,642,235	(177,678)	42,506,216	60,033,331	(17,527,115)

The General Fund is the general operating fund and the largest fund of the city as it includes all traditional government services such general administration, street and drainage, maintenance, development services, police and courts, and parks.

The Utility Fund accounts for the city's water and wastewater enterprise. Unlike the general fund it operates as a proprietary fund functioning more like a business.

The Restricted Funds are used only for specific purposes. Revenues and payments are limited either by state law or local ordinance.



**Debt Service Obligations
2024 AV Tax Year**

**BUDGET
FY 2024-2025**

CITY OF MANOR DEBT OBLIGATIONS			
	Purpose	Amount of Issue	Outstanding as of Oct 1, 2024
2012 Series GO Refunding	2001,2004 GO, & 2004 CO	3,510,000.00	125,000.00
2012 Certificate of Obligation	City Hall, PD Bldg., & PW Bldg.	1,835,000.00	425,000.00
2015 Series GO Refunding	2007 GO & 2007 CO	4,750,000.00	1,545,000.00
2016 Series CO Bond	W/WW Expansion & Streets	18,000,000.00	12,050,000.00
2021 CO Bond	W/WW Expansion	6,360,000.00	5,215,000.00
2022 Tax Note	W/WW Expansion	10,000,000.00	7,325,000.00
2023 Series Certificate of Obligations	W/WW Exp, P&R, Streets	36,245,000.00	36,245,000.00
2024 Series Certificate of Obligations	Infrastructure, Econ.Dev	15,000,000.00	15,000,000.00
Totals		95,700,000.00	77,930,000.00

Fiscal Year Oct 1, 2024 to Sept 30, 2025			
Principal Due	Interest Due	Fees	Total
60,000.00	3,187.50	150.00	63,337.50
140,000.00	10,582.50		150,582.50
500,000.00	35,380.50		535,380.50
1,170,000.00	275,945.00	635.00	1,446,580.00
390,000.00	91,784.00		481,784.00
1,380,000.00	217,552.50		1,597,552.50
500,000.00	1,812,250.00		2,312,250.00
	992,766.69		992,766.69
4,140,000.00	3,439,448.69	785.00	7,580,233.69

	2023-24	2024-25	Change
Total Taxable Property Value	2,101,439,419	2,256,097,556	154,658,137
Adjusted -Total I&S Fund Pymts (Debt Service)	4,177,524	7,580,234	3,402,710
I&S Rate for Ad Valorem Tax	0.1988	0.33599	0.13720

LESS YEAR END BALANCE FORWARD: 0.00

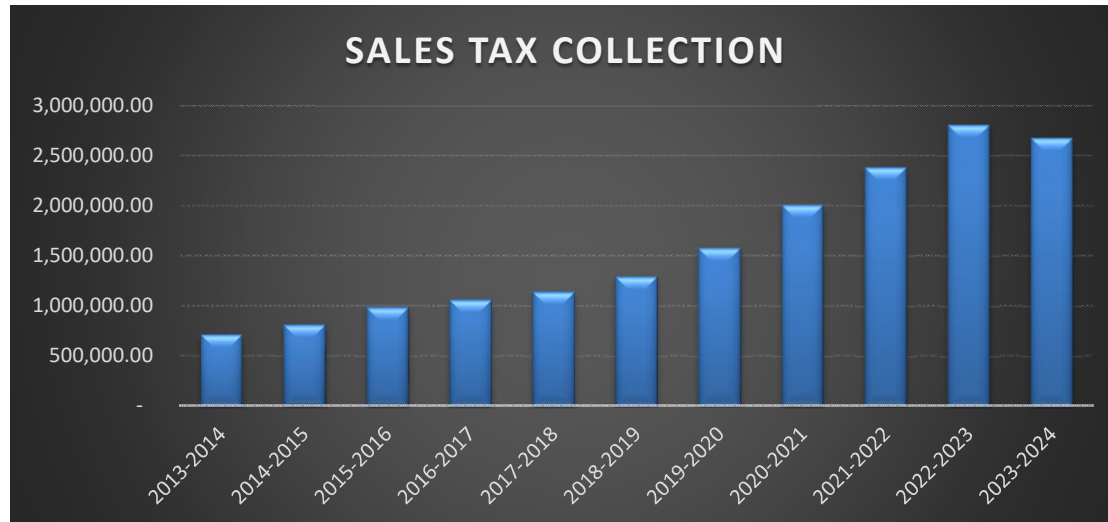
ADJUSTED FY 24-25 DEBT SERVICE = 7,580,233.69

Previous Tax Year De Minimis Tax Rate 0.6789
 Current Tax Year De Minimis Tax Rate 0.8537



CITY OF MANOR, TEXAS SALES TAX COLLECTION

MONTH	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
OCTOBER	38,158.42	50,826.45	59,106.57	77,610.62	78,922.90	85,635.16	104,974.43	125,287.67	168,991.65	233,083.02	229,427.72
NOVEMBER	66,112.75	74,601.37	86,757.45	107,153.54	121,211.04	134,032.33	168,389.87	180,749.02	230,535.22	246,801.16	291,723.42
DECEMBER	45,780.00	54,657.19	61,497.73	75,889.63	74,524.93	92,065.56	129,343.45	135,150.83	180,169.06	215,096.18	234,020.67
JANUARY	37,090.97	51,893.12	66,159.11	79,356.52	74,043.24	97,291.36	107,442.85	136,037.45	162,109.77	204,671.68	214,428.47
FEBRUARY	69,479.81	87,247.63	100,062.86	123,840.63	119,952.05	125,880.97	180,654.14	206,067.64	242,001.95	277,846.74	302,279.21
MARCH	36,578.64	51,547.97	67,515.98	70,697.39	77,308.15	80,858.82	100,248.30	126,256.16	155,816.34	203,717.25	187,067.73
APRIL	52,802.71	62,405.67	69,426.22	77,547.91	72,412.04	84,775.72	103,086.20	128,067.51	142,233.99	196,960.34	196,462.68
MAY	79,826.51	87,340.46	99,207.74	107,093.55	119,886.82	140,262.19	154,261.48	214,025.27	236,012.90	257,267.97	289,324.80
JUNE	51,746.26	66,977.60	78,229.01	75,354.18	95,287.39	105,071.11	114,010.89	171,234.02	179,888.02	194,979.38	223,407.96
JULY	77,803.71	59,213.17	78,192.50	74,361.13	88,052.67	100,514.69	122,454.71	161,382.19	225,308.00	216,659.77	226,334.42
AUGUST	86,030.90	89,920.54	106,542.72	107,873.23	122,309.48	138,889.92	178,318.95	219,156.68	244,911.27	298,817.15	279,402.76
SEPTEMBER	69,027.15	69,542.85	105,728.73	79,805.86	91,941.82	105,029.10	108,768.28	198,386.09	213,600.89	262,439.17	
TOTALS	710,437.83	806,174.02	978,426.62	1,056,584.19	1,135,852.53	1,290,306.93	1,571,953.55	2,001,800.53	2,381,579.06	2,808,339.81	2,673,879.84

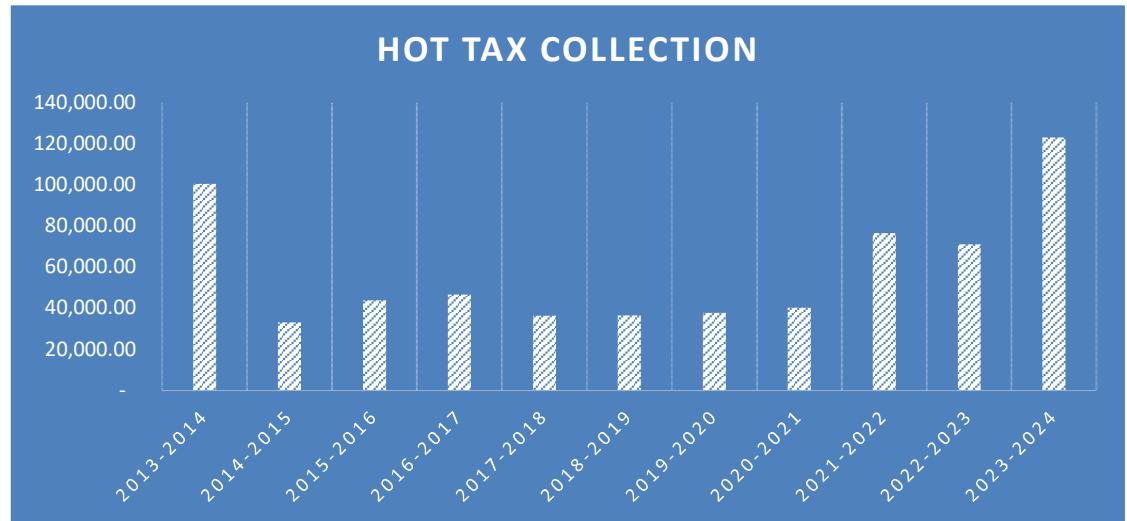


NOTE: SALES TAX IS RECEIVED TWO MONTHS AFTER COLLECTION
 FOR EXAMPLE: OCTOBER SALES TAX IS RECEIVED IN DECEMBER



CITY OF MANOR, TEXAS HOT TAX COLLECTION

YEAR	
2013-2014	100,445.16
2014-2015	33,050.47
2015-2016	43,752.28
2016-2017	46,553.66
2017-2018	36,270.56
2018-2019	36,511.47
2019-2020	37,693.67
2020-2021	40,238.38
2021-2022	76,458.38
2022-2023	71,068.77
2023-2024	122,952.55
TOTAL	644,995.35



TRAVIS CENTRAL APPRAISAL DISTRICT

BOARD OFFICERS
JAMES VALADEZ
CHAIRPERSON
DEBORAH CARTWRIGHT
VICE CHAIRPERSON
NICOLE CONLEY
SECRETARY/TREASURER



LEANA MANN
CHIEF APPRAISER

BOARD MEMBERS
TOM BUCKLE
DR. OSEZUA EHIYAMEN
BRUCE ELFANT
JETT HANNA
VIVEK KULKARNI
DICK LAVINE
JIE LI
ELIZABETH MONTOYA
SHENGHAO "DANIEL" WANG
BLANCA ZAMORA-GARCIA

July 19, 2024

CITY OF MANOR

THE HONORABLE DR. CHRISTOPHER HARVEY, MAYOR
PO BOX 387
MANOR, TX 78653

In accordance with Tax Code Section 26.01(a-1) enclosed is the **2024 Certified Net Taxable Value** for your taxing unit. The values in the Certified Estimate shall be used to calculate the no-new-revenue tax rate and the voter-approval tax rate, per Tax Code Section 26.04(c-2). The value remaining under protest is reported, pursuant to Tax Code Section 26.01(c), as the owner’s opinion of value or the preceding year’s value, whichever is lower. Therefore, it is a conservative estimate.

The information page included with your Certified Value is based on the last available worksheet (Tax Year 2024). It provides the information to assist you in completing the Truth in Taxation calculations and postings. Line 16 of the TNT worksheet 50-856, which covers taxes refunded for years preceding the prior tax year, has been provided for entities with a collection agreement with the Travis County Tax Office.

The calculated tax rates and hearing date information should be posted to the taxing unit portal maintained by the appraisal district, as required in Tax Code Section 26.17(e). For taxing units required to comply with Tax Code Section 26.04(e), the 26.17(e) postings should be completed by August 7, 2024. Please feel free to contact me if you have any questions or need additional information.

Approved Freeze Adjusted Taxable	\$2,265,459,419
Certification Percentage	93.66%
Section 26.01(c) Value Under Protest	\$136,814,892
Net Taxable Value	\$2,402,274,311

Sincerely,

Leana Mann, RPA, CCA, CGFO
Chief Appraiser
Lmann@tcadcentral.org
(512) 834-9317 Ext. 405

2024 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

CITY OF MANOR

5122725555

Taxing Unit Name

Phone (area code and number)

105 E Eggleston St/ PO Box 387 Manor TX 78653

www.manortx.gov

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 2,082,482,309
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 2,082,482,309
4.	Prior year total adopted tax rate.	\$ 0.6789 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.	
	A. Original prior year ARB values:.....	\$ 99,402,787
	B. Prior year values resulting from final court decisions:.....	- \$ 92,243,606
	C. Prior year value loss. Subtract B from A. ³	\$ 7,159,181
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. Prior year ARB certified value:.....	\$ 83,568,004
	B. Prior year disputed value:.....	- \$ 8,356,800
	C. Prior year undisputed value. Subtract B from A. ⁴	\$ 75,211,204
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 82,370,385

¹ Tex. Tax Code §26.012(14)

² Tex. Tax Code §26.012(14)

³ Tex. Tax Code §26.012(13)

⁴ Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/ <i>Item 3.</i>
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 2,164,852,694
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory. ⁵	\$ 0
10.	<p>Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use prior year market value: \$ <u>8,134,208</u></p> <p>B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: + \$ <u>7,936,003</u></p> <p>C. Value loss. Add A and B.⁶</p>	\$ 16,070,211
11.	<p>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.</p> <p>A. Prior year market value: \$ <u>0</u></p> <p>B. Current year productivity or special appraised value: - \$ <u>22,446</u></p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ (22,446)
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 16,047,765
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 147,962,769
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 2,000,842,160
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 13,583,717.42
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 46,561.14
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 13,630,278.56
18.	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$ <u>2,265,459,419</u></p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ <u>0</u></p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ <u>2,711,852</u></p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ <u>143,464,903</u></p> <p>E. Total current year value. Add A and B, then subtract C and D.</p>	\$ 2,119,282,664

⁵ Tex. Tax Code §26.012(15)

⁶ Tex. Tax Code §26.012(15)

⁷ Tex. Tax Code §26.012(15)

⁸ Tex. Tax Code §26.03(c)

⁹ Tex. Tax Code §26.012(13)

¹⁰ Tex. Tax Code §26.012(13)

¹¹ Tex. Tax Code §26.012, 26.04(c-2)

¹² Tex. Tax Code §26.03(c)

No-New-Revenue Tax Rate Worksheet		Amount/	Item 3.
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>136,814,892</u></p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ <u>0</u></p> <p>C. Total value under protest or not certified. Add A and B. \$ <u>136,814,892</u></p>		
20.	<p>Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the home- steads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶</p>	\$ <u>0</u>	
21.	<p>Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷</p>	\$ <u>2,256,097,556</u>	
22.	<p>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ¹⁸</p>	\$ <u>0</u>	
23.	<p>Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ¹⁹</p>	\$ <u>214,746,445</u>	
24.	<p>Total adjustments to the current year taxable value. Add Lines 22 and 23.</p>	\$ <u>214,746,445</u>	
25.	<p>Adjusted current year taxable value. Subtract Line 24 from Line 21.</p>	\$ <u>2,041,351,111</u>	
26.	<p>Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰</p>	\$ <u>0.6677</u> /\$100	
27.	<p>COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²¹</p>	\$ <u>0</u> /\$100	

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet		Amount/Rate
28.	<p>Prior year M&O tax rate. Enter the prior year M&O tax rate.</p>	\$ <u>0.4802</u> /\$100
29.	<p>Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$ <u>2,164,852,694</u>

¹³ Tex. Tax Code §26.01(c) and (d)
¹⁴ Tex. Tax Code §26.01(c)
¹⁵ Tex. Tax Code §26.01(d)
¹⁶ Tex. Tax Code §26.012(6)(B)
¹⁷ Tex. Tax Code §26.012(6)
¹⁸ Tex. Tax Code §26.012(17)
¹⁹ Tex. Tax Code §26.012(17)
²⁰ Tex. Tax Code §26.04(c)
²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/ <i>Item 3.</i>
30.	Total prior year M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 10,395,622.64
31.	Adjusted prior year levy for calculating NNR M&O rate.	
	<p>A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding the prior tax year..... + \$ 32,933.66</p> <p>B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0..... - \$ 307,728.32</p> <p>C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0</p> <p>D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function..... \$ (274,794.66)</p> <p>E. Add Line 30 to 31D.</p>	\$ 10,120,827.97
32.	Adjusted current year taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,041,351,111
33.	Current year NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.4957 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³	
	<p>A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p>B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies..... - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.0000 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴	
	<p>A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. \$ _____ 0</p> <p>B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose..... - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.0000 /\$100

²² [Reserved for expansion]

²³ Tex. Tax Code §26.044

²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/	Item 3.
36.	<p>Rate adjustment for county indigent defense compensation. ²⁵</p> <p>A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender’s office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose. \$ <u>0</u></p> <p>B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender’s office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ <u>0.0000</u> /\$100	
37.	<p>Rate adjustment for county hospital expenditures. ²⁶</p> <p>A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year. \$ <u>0</u></p> <p>B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ <u>0</u> /\$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ <u>0.0000</u> /\$100	
38.	<p>Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ <u>0</u></p> <p>B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ <u>0</u> /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ <u>00000</u> /\$100	
39.	<p>Adjusted current year NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.</p>	\$ <u>0.4957</u> /\$100	
40.	<p>Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ <u>0</u></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100 \$ <u>0.0000</u> /\$100</p> <p>C. Add Line 40B to Line 39.</p>	\$ <u>0.4957</u> /\$100	
41.	<p>Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ <u>0</u> /\$100	

²⁵ Tex. Tax Code §26.0442
²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/ <i>Item 3.</i>
D41.	<p>Disaster Line 41 (D41): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ <u>0.5130</u> /\$100
42.	<p>Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸</p> <p>Enter debt amount \$ <u>7,580,233.69</u></p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ <u>0.00</u></p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ <u>0.00</u></p> <p>D. Subtract amount paid from other resources - \$ <u>0.00</u></p> <p>E. Adjusted debt. Subtract B, C and D from A. \$ <u>7,580,233.69</u></p>	
43.	Certified prior year excess debt collections. Enter the amount certified by the collector. ²⁹	\$ <u>0.00</u>
44.	Adjusted current year debt. Subtract Line 43 from Line 42E.	\$ <u>7,580,233.69</u>
45.	<p>Current year anticipated collection rate.</p> <p>A. Enter the current year anticipated collection rate certified by the collector. ³⁰ <u>100.00</u> %</p> <p>B. Enter the prior year actual collection rate..... <u>99.00</u> %</p> <p>C. Enter the 2022 actual collection rate. <u>100.00</u> %</p> <p>D. Enter the 2021 actual collection rate. <u>100.00</u> %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹</p>	\$ <u>100.00</u> %
46.	Current year debt adjusted for collections. Divide Line 44 by Line 45E.	\$ <u>7,580,233.69</u>
47.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>2,256,097,556</u>
48.	Current year debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ <u>0.3359</u> /\$100
49.	Current year voter-approval tax rate. Add Lines 41 and 48.	\$ <u>0.8489</u> /\$100
D49.	<p>Disaster Line 49 (D49): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ <u>0.0000</u> /\$100

²⁷ Tex. Tax Code §26.042(a)
²⁸ Tex. Tax Code §26.012(7)
²⁹ Tex. Tax Code §26.012(10) and 26.04(b)
³⁰ Tex. Tax Code §26.04(b)
³¹ Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/	Item 3.
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0 /\$100	

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue. This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,256,097,556
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.0000 /\$100
55.	Current year NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.6677 /\$100
56.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.6677 /\$100
57.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.8489 /\$100
58.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.8489 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0.0000
60.	Current year total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,256,097,556
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.0000 /\$100

³² Tex. Tax Code §26.041(d)
³³ Tex. Tax Code §26.041(i)
³⁴ Tex. Tax Code §26.041(d)
³⁵ Tex. Tax Code §26.04(c)
³⁶ Tex. Tax Code §26.04(c)
³⁷ Tex. Tax Code §26.045(d)
³⁸ Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/	Item 3.
62.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.8489	/ \$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.³⁹ The Foregone Revenue Amount for each year is equal to that year’s adopted tax rate subtracted from that year’s voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year’s current total value.⁴⁰ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate that was used must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;⁴¹
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴² or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴³

Individual components can be negative, but the overall rate will be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴⁴

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2023 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.6711 /\$100 \$ 0 /\$100 \$ 0.6711 /\$100 \$ 0.6789 /\$100 \$ (0.0078) /\$100 \$ 2,101,409,419 \$ 0
64.	Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2022 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.7355 /\$100 \$ 0.0000 /\$100 \$ 0.7355 /\$100 \$ 0.7470 /\$100 \$ (0.0115) /\$100 \$ 1,754,276,050 \$ 0
65.	Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 65) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2021 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100	\$ 0.7667 /\$100 \$ 0.0054 /\$100 \$ 0.7613 /\$100 \$ 0.7827 /\$100 \$ (0.0214) /\$100 \$ 1,217,505,804 \$ 0
66.	Total Foregone Revenue Amount. Add Lines 63G, 64G and 65G	\$ 0.0000 /\$100
67.	2024 Unused Increment Rate. Divide Line 66 by Line 21 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.0000 /\$100
68.	Total 2024 voter-approval tax rate, including the unused increment rate. Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	\$ 0.8489 /\$100

³⁹ Tex. Tax Code §26.013(b)
⁴⁰ Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)
⁴¹ Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)
⁴² Tex. Tax Code §§26.0501(a) and (c)
⁴³ Tex. Local Gov't Code §120.007(d)
⁴⁴ Tex. Local Gov't Code §120.007(d)

SECTION 6: De Minimis Rate

Item 3.

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
69.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	0.4957
70.	Current year total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 2,256,097,556
71.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 70 and multiply by \$100.	\$ 0.0221 /\$100
72.	Current year debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.3359 /\$100
73.	De minimis rate. Add Lines 69, 71 and 72.	\$ 0.8537 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁸

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	2023 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0 /\$100
75.	Adjusted 2023 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. ⁵⁰ Enter the final adjusted 2023 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
76.	Increase in 2023 tax rate due to disaster. Subtract Line 75 from Line 74.	\$ 0 /\$100
77.	Adjusted 2023 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
78.	Emergency revenue. Multiply Line 76 by Line 77 and divide by \$100.	\$ 0
79.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
80.	Emergency revenue rate. Divide Line 78 by Line 79 and multiply by \$100. ⁵¹	\$ 0 /\$100

⁴⁵ Tex. Tax Code §26.04(c)(2)(B)
⁴⁶ Tex. Tax Code §26.012(8-a)
⁴⁷ Tex. Tax Code §26.063(a)(1)
⁴⁸ Tex. Tax Code §26.042(b)
⁴⁹ Tex. Tax Code §26.042(f)
⁵⁰ Tex. Tax Code §26.42(c)
⁵¹ Tex. Tax Code §26.42(b)

Line	Emergency Revenue Rate Worksheet	Amount/	Item 3.
81.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	\$ <u>0.</u> /\$100	

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 0.6677 /\$100
 As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
 Indicate the line number used: 0

Voter-approval tax rate. \$ 0.8489 /\$100
 As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).
 Indicate the line number used: 0

De minimis rate. \$ 0.8537 /\$100
 If applicable, enter the current year de minimis rate from Line 73.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit’s certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵²

print here ➔ Belen Peña
 Printed Name of Taxing Unit Representative

sign here ➔ Belen Peña
 Taxing Unit Representative

8/8/2024
 Date

⁵² Tex. Tax Code §§26.04(c-2) and (d-2)

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Lluvia T. Almaraz, City Secretary
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to approve the City Council Minutes.

- July 17, 2024, City Council Regular Meeting;
- August 5, 2024, City Council Workshop;
- August 7, 2024, City Council Regular Meeting
- August 20, 2024, City Council Workshop;
- August 21, 2024, City Council Regular Meeting; and
- August 27, 2024, City Council Workshop

BACKGROUND/SUMMARY:

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- July 17, 2024, City Council Regular Meeting Minutes;
- August 5, 2024, City Council Workshop Minutes;
- August 7, 2024, City Council Regular Meeting Minutes;
- August 20, 2024, City Council Workshop Minutes;
- August 21, 2024, City Council Regular Meeting Minutes; and
- August 27, 2024, City Council Workshop Minutes

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve the meeting minutes presented.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**



**CITY COUNCIL
REGULAR SESSION MINUTES
JULY 17, 2024**

**This meeting was live-streamed on Manor's YouTube Channel
You can access the meeting at <https://www.cityofmanor.org/page/livestream>**

PRESENT:

Dr. Christopher Harvey, Mayor (Absent)

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Belen Peña, Finance Director
Ryan Phipps, Chief of Police
Denver Collins, Assistant Chief of Police
Scott Dunlop, Development Services Director
Scott Jones, Economic Development Director
Tracey Vasquez, HR Director
Yalondra V. Santana, Heritage & Tourism Manager
Michael Burrell, Planner
Mathew Woodard, Public Works Director
Phil Green, IT Director
Veronica Rivera, Assistant City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Pro Tem Emily Hill at 7:00 p.m. on Wednesday, July 17, 2024, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Council Member Deja Hill gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Hill led the Pledge of Allegiance.

Mayor Pro Tem Hill announced that Agenda Item No. 14 was being pulled.

PUBLIC COMMENTS

Fay Carter, 18128 Topsail Dr., Manor, Texas, submitted a speaker card and spoke about the Unity of the United States.

Tracy Johnson, 11512 Owling Way, Manor, Texas, submitted a speaker card and expressed his concerns regarding the waste collection services in the Shadowglen subdivision.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns and opposition to Agenda Items No. 3,5,9,10,12, and 19.

No one else appeared at this time.

REPORTS

A. Update on the Master Plan Grant for Parks, Recreation, and Open Spaces to the Texas Parks and Wildlife Department.

Gandolf Burrus with Grant Development Services provided an update on the Master Plan Grant for Parks, Recreation, and Open Spaces to the Texas Parks and Wildlife Department.

He presented the attached PowerPoint presentation.

The topic of discussion:

- Flood Plain Map Illustration
- Land Usable for Construction
- National Wetland Inventory Map

- Drainage and Redirection Drainage Map
- Cost Estimate

Mr. Burrus stated that the city could not qualify for the grant because of current floodplain issues at Timmermann Park. He suggested that the city would need to talk with the US Army Corps of Engineers about work in the area of the tributary for the park.

City Manager Moore discussed other options the city could analyze for a Master Park Plan.

PUBLIC HEARINGS

- 1. Conduct a public hearing on an Ordinance rezoning the Monarch Ranch Subdivision, being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD). Applicant: SEC Planning; Owner: Blackburn Group LLC**

The city staff recommended that the City Council conduct the public hearing.

Mayor Pro Tem Hill opened the Public Hearing.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his opposition to this item.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Weir to close the public hearing.

There was no further discussion.

Motion to close carried 6-0

- 2. Conduct a public hearing on an Ordinance rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2). Applicant: MWSW LLP; Owner: DD&B Construction Inc.**

The city staff recommended that the City Council conduct the public hearing.

Mayor Pro Tem Hill opened the Public Hearing.

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his opposition to this item.

Katherine Nicole with MWSW LLP, submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Weir to close the public hearing.

There was no further discussion.

Motion to close carried 6-0

CONSENT

- 3. Consideration, discussion, and possible action to approve the City Council Minutes of July 3, 2024, Regular Meeting.**
- 4. Consideration, discussion, and possible action on accepting the June 2024 City Council Monthly Reports.**
- 5. Consideration, discussion, and possible action on accepting the June 2024 Departmental Reports.**
 - **Finance – Belen Peña, Finance Director**
 - **Police – Ryan Phipps, Chief of Police**
 - **Travis County ESD No. 12 – Ryan Smith, Fire Chief**
 - **Economic Development – Scott Jones, Economic Development Director**
 - **Development Services – Scott Dunlop, Development Services Director**
 - **Community Development – Yalondra V. Santana, Heritage & Tourism Manager**
 - **Municipal Court – Sofi Duran, Court Administrator**
 - **Public Works – Matt Woodard, Director of Public Works**
 - **Human Resources – Tracey Vasquez, HR Manager**
 - **IT – Phil Green, IT Director**
 - **Administration – Lluvia T. Almaraz, City Secretary**
- 6. Consideration, discussion, and possible action on a Wastewater Utility Easement for the Okra Development.**
- 7. Consideration, discussion, and possible action for the purposes of acquiring a Water Utility Easement for the Waterline FM 973 Project.**
- 8. Consideration, discussion, and possible action on a Possession and Use Agreement for Utility Easement Purposes for the Waterline FM 973 Project.**

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve the consent agenda.

There was no further discussion.

Motion to approve carried 6-0

REGULAR AGENDA

9. **First Reading: Consideration, discussion, and possible action on an Ordinance rezoning the Monarch Ranch Subdivision, being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD). Applicant: SEC Planning; Owner: Blackburn Group LLC**

The city staff recommended that the City Council approve the first reading of an ordinance rezoning the Monarch Ranch Subdivision, being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD) with P&Z Commission modifications.

City Planner Burrell discussed the proposed rezoning request.

Mark Baker with SEC Planning submitted a speaker card in support of this item; however, he didn't wish to speak but was available to answer any questions posed by the City Council.

City Attorney Rivera stated that the development agreement had been provided as a redline so that the city council would have an opportunity and additional time to review the revisions.

A discussion was held regarding the developer's request to reduce the dwelling size for the proposed homes.

Rick Hanna with Blackburn Group submitted a speaker card in support of this item; he discussed the reasons for requesting the reduction of the dwelling sizes.

Ordinance: An Ordinance of the City of Manor, Texas, Amending Ordinances Nos. 636 And 681 to Modify the Planned Unit Development Site Plan for the Monarch Ranch Final Planned Unit Development; Rezoning From Planned Unit Development (PUD) to Planned Unit Development (PUD); Making Findings of Fact; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve the first reading of an ordinance rezoning the Monarch Ranch Subdivision, being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD) with P&Z Commission modifications.

There was no further discussion.

Motion to approve carried 5-1 (Council Member Deja Hill voted against)

10. First Reading: Consideration, discussion, and possible action on an Ordinance rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2). Applicant: MWSW LLP; Owner: DD&B Construction Inc.

The city staff recommended that the City Council approve the first reading of an ordinance rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2).

City Planner Burrell discussed the proposed rezoning request.

Katherine Nicole with MWSW LLP, submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

Ordinance: An Ordinance of the City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land From Light Commercial (C-1) to Multi-Family 25 (MF-2); Making Findings of Fact; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve the first reading of an ordinance rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2).

There was no further discussion.

Motion to approve carried 6-0

11. Consideration, discussion, and possible action on an Amended and Restated Interlocal Agreement for the Austin Regional Intelligence Center (ARIC).

The city staff recommended that the City Council approve the Amended and Restated Interlocal Agreement for the Austin Regional Intelligence Center (ARIC).

Chief Phipps discussed the proposed amendment agreement.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir to approve the Amended and Restated Interlocal Agreement for the Austin Regional Intelligence Center (ARIC) and authorize the City Manager to execute the agreement.

There was no further discussion.

Motion to approve carried 6-0

12. Consideration, discussion, and possible action on allocating funds for the Veterans' Wall Dedication Plaque.

The city staff recommended that the City Council approve the purchase of the Veterans Wall Dedication Plaque and allocate funds from the Parks Department in the amount not to exceed \$6,000.

Public Works Director Woodard discussed the proposed purchase of the Veteran's Wall Dedication Plaque.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Amezcua to approve the purchase of the Veterans Wall Dedication Plaque and allocate funds from the Parks Department in the amount not to exceed \$6,000.

There was no further discussion.

Motion to approve carried 6-0

13. Consideration, discussion, and possible action on allocating resources and funds to the Back-to-School Haircut Drive by The Lab Barbershop.

The city staff recommended that the City Council direct city staff to provide support on the Back-to-School Haircut Drive approving the closure of Burnet Street with barricades, rental of tables and chairs, and waiving the special event fees.

J'Rod Franks, owner of The Lab Barbershop, submitted a speaker card and spoke regarding his upcoming event. Mr. Franks requests city support for waiving event fees, road closures, tables, chairs, and tents.

City Manager Moore stated that the Lions Club would assist with the event's tables and chairs and that the city would provide four tents.

City Manager Moore suggested that Mr. Franks discuss parking concerns with business neighbors.

Heritage and Tourism Manager Valderrama stated that the request included waiving the special event fees, road closure, staff, and police fees.

A discussion was held regarding Mr. Franks speaking to his neighbors regarding his event to prevent miscommunication or disagreements among neighbors.

Council Member Moreno asked to see a traffic control plan to review.

A discussion was held regarding the event date, which would be too close to the next council meeting and would not give the owner enough time to advertise.

A discussion was held regarding an estimated cost of city fees.

A discussion was held regarding the road closure concerns.

A discussion was held regarding parking concerns.

A discussion was held regarding the collaboration of other barbershops in the area for future events.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Weir to direct city staff to provide support on the Back-to-School Haircut Drive approving the barricades to be placed as the City Manager suggested and waiving the special event fees.

A discussion was held regarding last year's event and the request to close the road for the kids' safety.

Council Member Hill asked if the location of the event could be changed or considered to be moved to a different location for safety reasons.

Mr. Franks stated that it would be easier for them to have the event at his barbershop because all the needed tools were there.

There was no further discussion.

Motion to approve carried 5-1 (Council Member Amezcua voted against)

Agenda Item No. 14 was pulled and not considered.

~~14. Consideration, discussion, and possible action on a Municipal Solid Waste Collection, Transportation, and Disposal Contract (Residential, Commercial, Industrial, and Recycling).~~

15. Consideration, discussion, and possible action on Tax Increment Reinvestment Zone Feasibility & Consulting Services agreement with TXP, Inc.: Manor Industrial TIRZ #2.

The city staff recommended that the City Council approve and authorize the City Manager to execute the service agreement with TXP, Inc., in the amount of \$26,500.

Economic Development Director Jones discussed the proposed agreement.

Travis James with TXP, Inc., discussed the TIRZ process.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve and authorize the City Manager to execute the service agreement with TXP, Inc., in the amount of \$26,500.

There was no further discussion.

Motion to approve carried 6-0

16. Consideration, discussion, and possible action on the Fifth Amendment to the Butler/East Hwy 290 & 13100 N. FM 973 (Manor Crossing) Development Agreement.

The city staff recommended that the City Council approve the Fifth Amendment to the Butler/East Hwy 290 & 13100 N. FM 973 (Manor Crossing) Development Agreement.

City Planner Burrell discussed the proposed amendment agreement.

Katherine Nicole with MWSW LLP, submitted a speaker card in support of this item; however, she did not wish to speak but was available to answer any questions posed by the City Council.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve the Fifth Amendment to the Butler/East Hwy 290 & 13100 N. FM 973 (Manor Crossing) Development Agreement.

There was no further discussion.

Motion to approve carried 6-0

17. Consideration, discussion, and possible action on a Water Service Transfer Agreement with Manville Water Supply Corporation for the Proposed Water Service Transfer for the Manor Heights Project.

The city staff recommended that the City Council approve the Water Service Transfer Agreement with Manville Water Supply Corporation for the Proposed Water Service Transfer for the Manor Heights Project.

City Attorney Rivera discussed the proposed agreement.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Amezcua to approve the Water Service Transfer Agreement with Manville Water Supply Corporation for the Proposed Water Service Transfer for the Manor Heights Project.

There was no further discussion.

Motion to approve carried 6-0

18. Consideration, discussion, and possible action on a Financial Advisory Contract.

The city staff recommended that the City Council approve the Financial Advisory Contract with SAMCO Capital Markets, Inc. and authorize the City Manager to execute the contract.

Christina Lane, with SAMCO Capital Markets, Inc., discussed the proposed contract for city finance consultant services.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Amezcua to approve the Financial Advisory Contract with SAMCO Capital Markets, Inc. and authorize the City Manager to execute the contract.

A discussion was held regarding the hourly fee.

There was no further discussion.

Motion to approve carried 6-0

At the direction of Mayor Pro Tem Hill, Agenda Item No. 9 was considered after the Executive Session.

20. Consideration, discussion, and possible action on a first renewal of the Interlocal Agreement for Public Health Services between the City of Austin and the City of Manor. Consideration, discussion, and possible action on a Financial Advisory Contract.

The city staff recommended that the City Council approve the first renewal of the Interlocal Agreement for Public Health Services between the City of Austin and the City of Manor.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve the first renewal of the Interlocal Agreement for Public Health Services between the City of Austin and the City of Manor.

A discussion was held regarding the hourly fee.

There was no further discussion.

Motion to approve carried 6-0

Mayor Pro Tem Hill adjourned the regular session of the Manor City Council into Executive Session at 8:50 p.m. on Wednesday, July 17, 2024, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property; Sections 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding Shadowglen PUD; Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Hibbs Lane Parcel; Section 551.071 and 551.087 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Wonik Project; Section 551.071 and 551.087 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Lennar Project; Section 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding pending litigation, specifically Civil Citation No. J1-CV-24-003083, Austin Bocce League, Robert Battaile, Pres. vs. City of Manor pending in Justice Court, Precinct One; and Section 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding pending litigation, specifically Civil Citation No. J1-CV-24-003363, Robert Battaile vs. City of Manor pending in Justice Court, Precinct One* at 8:50 p.m. on Wednesday, July 17, 2024.

The Executive Session was adjourned at 9:59 p.m. on Wednesday, July 17, 2024.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 9:59 p.m. on Wednesday, July 17, 2024.

19. Consideration, discussion, and possible action on a resolution authorizing the purchase and closing of 4.2194 acres, more or less, of real property located in Travis County, Texas, and approval of the Real Estate Contract.

Resolution No. 2024-23: A Resolution of The City of Manor, Texas Authorizing the Purchase and Closing of 4.2194 Acres, More or Less, of Real Property Located in Travis County, Texas for \$18.00 per Square Foot Plus Closing Costs; Providing for Approval of the Real Estate Contract; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve Resolution No. 2024-23 authorizing the purchase and closing of 4.2194 acres, more or less, of real property located in Travis County, Texas, and approval of the Real Estate Contract with no more than \$18.00 a square foot and authorizing the City Manager to execute the contract and related documents for the purchase and closing of 4.2194 acres.

There was no further discussion.

Motion to approve carried 6-0

ADJOURNMENT

The Regular Session of the Manor City Council was Adjourned at 10:00 p.m. on Wednesday, July 17, 2024.

The Manor City Council approved these minutes on September 4, 2024.

APPROVED:

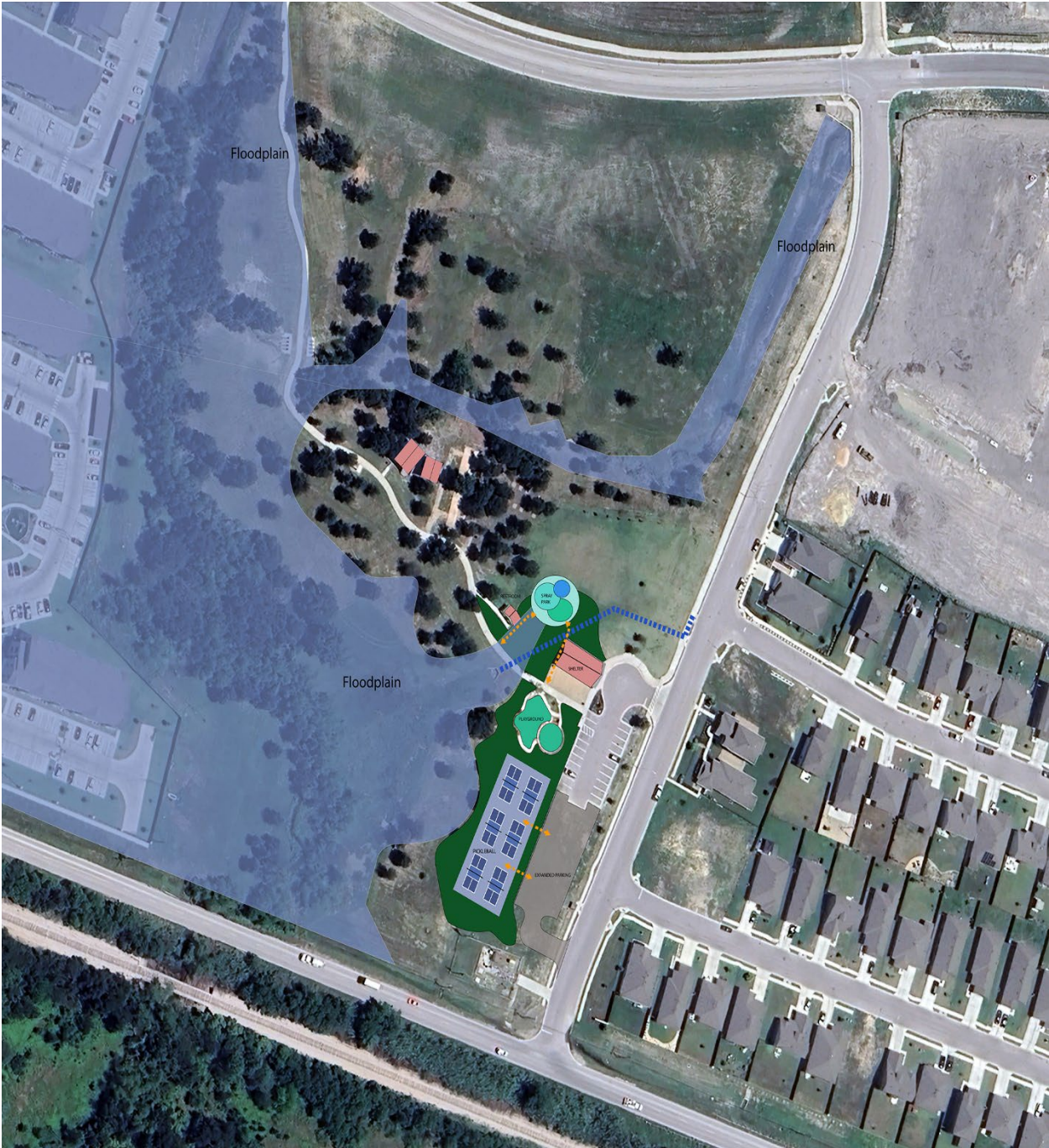
Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

TIMMERMANN PARK ENVIRONMENTAL CONDITIONS

FLOOD PLAIN MAP ILLUSTRATION



LAND USABLE FOR CONSTRUCTION



The map below is a National wetland inventory map showing how the creek tributary was identified in that data layer.



USFWS National Wetland Inventory

MAP SHOWING THE ORIGINAL DRAINAGE AND THE REDIRECTED DRAINAGE



I showed that map to make a point that further analysis will need to be done to talk with USACE about work in the area of the tributary for the park.

COST ESTIMATE

I showed all that to make a point that further analysis will need to be done to talk with USACE about work in the area of the tributary for the park.

So here is the list of items that need to be done.

1. Finalize a list of the activities planned for areas near the water.
2. Develop a clear example or cross section (or 2) of the impact to the water.
3. Hire a firm to conduct:
 - a. a wetland delineation (\$5.5K) (2-3 weeks),
 - b. preliminary jurisdictional determination (JD) (\$4K) (additional 2 weeks), or
 - c. a JD (\$10K) (this would require the application being sent to the USACE for their review – takes 45 days for them to review). –
 - d. Total approximately 2.5 to 3 mos:
4. Determine best method for improvements at the site that will mean the least impact, either avoidance and/or no activities below the ordinary high water mark (OHWM).
 - a. If this is possible, in this scenario there would likely be no submittal to USACE.
 - b. Develop report that clearly identifies the path forward (\$5k)

I would see the entire effort to be approximately \$25K – it could be more depending on the path identified by USACE if it has to go that way.



**CITY COUNCIL
WORKSHOP SESSION MINUTES
AUGUST 5, 2024**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1 (Absent)
Anne Weir, Place 2
Maria Amezcua, Place 3 (arrived at 6:44 p.m.)
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6 (Absent)

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Tracey Vasquez, HR Director
Scott Jones, Economic Development Director
Belen Peña, Finance Director
Matt Woodard, Public Works Director
Yalondra V. Santana, Heritage & Tourism Manager
Frank T. Phelan, P.E., City Engineer
Pauline Grey, P.E., City Engineer

WORKSHOP SESSION – 6:00 P.M.

With a quorum of the Council Members present, the workshop session of the Manor City Council was called to order by Mayor Harvey at 6:07 p.m. on Monday, August 5, 2024, in the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

A. Discussion of the Proposed FY24-25 Annual Budget

City Manager Moore presented the attached proposed budget.

City Engineer Frank Phelan and Pauline Grey discussed the attached PowerPoint presentation.

City Council Workshop Minutes
August 5, 2024

The topic of discussion:

- Wastewater Master Plan 2024

Finance Director Peña discussed the proposed tax rate.

A discussion was held regarding a tax rate increase vs the use of impact fees for tax fees.

Mayor Harvey and Council Members present concurred that a tax rate increase would be recommended.

There was no action taken.

ADJOURNMENT

The Manor City Council Workshop Session Adjourned at 8:24 p.m. on Monday, August 5, 2024.

The Manor City Council approved these minutes on September 4, 2024.

APPROVED:

 Dr. Christopher Harvey
 Mayor

ATTEST:

 Lluvia T. Almaraz, TRMC
 City Secretary



PROPOSED BUDGET

FISCAL YEAR 2024-2025

PREPARED BY: FINANCE DEPARTMENT

WORKSHOP 7/31/2024

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FY 2024-2025 Proposed Annual Budget

Item 4.

**10 -GENERAL FUND
FINANCIAL SUMMARY**

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	50.00 % OF YEAR COMPLETE			BUDGET BALANCE	Proposed Annual BUDGET FY 2024-25
			FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET		REQUESTED 2024-25 BUDGET
<u>ADMINISTRATION</u>							
TAXES	10,665,656	12,574,806	13,927,200	12,225,431	87.78	1,701,769	15,643,100
MISCELLANEOUS	3,268,638	(121,657)	31,810	38,359	120.59	(6,549)	36,900
PERMITS/LICENSES	3,975	420	6,290	60	0.95	6,230	6,300
OTHER	157,345	1,731,667	1,242,646	882,606	71.03	360,040	1,485,000
TOTAL ADMINISTRATION	14,095,614	14,185,236	15,207,946	13,146,456	86.44	2,061,490	17,171,300
<u>STREET</u>							
MISCELLANEOUS	105,018	586,479	187,474	8,752	4.67	178,722	174,000
SANITATION CHARGES	1,470,042	1,663,397	1,120,000	885,773	79.09	234,227	1,775,000
TOTAL STREET	1,575,059	2,249,876	1,307,474	894,525	68.42	412,949	1,949,000
<u>DEVELOPMENT SERVICES</u>							
MISCELLANEOUS	51,078	53,299	54,310	20,182	37.16	34,128	42,000
PERMITS/LICENSES	3,550,779	2,476,132	2,374,211	1,928,130	81.21	446,081	2,303,100
TOTAL DEVELOPMENT SERVICES	3,601,857	2,529,430	2,428,521	1,948,313	80.23	480,208	2,345,100
<u>PARKS/RECREATIONS</u>							
MISCELLANEOUS	40,000	40,000	0	0	0.00	0	-
TOTAL PARKS/RECREATION	40,000	40,000	0	0	0.00	0	-
<u>COURT</u>							
MISCELLANEOUS	2,294	2,236	1,400	1,860	132.86	(460)	2,000
COURT FEES	523,039	529,897	419,037	466,603	111.35	(47,566)	531,200
TOTAL COURT	525,333	532,133	420,437	468,463	111.42	(48,026)	533,200

FY 2024-2025 Proposed Annual Budget

Item 4.

<u>POLICE</u>							
MISCELLANEOUS	66,004	97,331	42,513	44,193	103.95	(1,680)	35,000
POLICE CHARGES/FEES	74,953	62,377	76,138	163,732	215.05	(87,594)	72,000
TOTAL POLICE	140,956	159,707	118,651	207,925	175.24	(89,274)	107,000
<u>ECONOMIC DEV. SERVICES</u>							
TAXES	1,132	0	0	0	0.00	0	-
TOTAL ECONOMIC DEV. SERVICES	1,132	0	0	0	0.00	0	-
<u>COMMUNITY DEV. SERV.</u>							
PERMITS/LICENSES	0	0	0	0	0.00	0	8,000
TOTAL COMM. DEV. SERVICES	0	0	0	0	0.00	0	8,000
<u>NON-DEPARTMENTAL</u>							
TRANSFERS	0	0	315,105	0	0.00	315,105	-
TOTAL NON-DEPARTMENTAL	0	0	315,105	0	0.00	315,105	-
<hr/>							
TOTAL REVENUES	19,979,952	19,696,382	19,798,134	16,665,682	84	3,132,452	22,113,600

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

**10 -GENERAL FUND
REVENUES**

		50.00 % OF YEAR COMPLETE					Proposed	Annual Budget
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
ADMINISTRATION REVENUES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
TAXES								
10-4100-40-40000	AD VALOREM TAXES - CURRENT	7,254,552	8,787,133	10,271,817	10,217,836	99.47	53,981	11,682,073
10-4100-40-40010	AD VALOREM TAXES - PRIOR	81,418	13,158	35,000	12,245	34.99	22,755	25,000
10-4100-40-40015	RENDITION PAYMENTS	-	-	-	-	-	-	0
10-4100-40-40016	VEHICLE DEALER INVENTORY	13,291	7,188	7,188	-	-	7,188	2,000
10-4100-40-40020	AD VALOREM TAXES P&I	73,682	31,374	50,000	33,760	67.52	16,240	50,000
10-4100-40-40025	SALES TAX COMPTROLLER	2,381,579	2,808,340	2,561,190	1,458,947	56.96	1,102,243	2,900,000
10-4100-40-40040	FRANCHISE TAX-ELECTRIC	354,850	409,658	430,000	262,309	61.00	167,691	430,000
10-4100-40-40043	FRANCHISE TAX-CABLE TE	134,899	100,060	96,000	45	0.05	95,955	96,000
10-4100-40-40044	FRANCHISE PEG TAX - CABLE TV	26,644	13,689	13,700	35,731	260.81	(22,031)	13,700
10-4100-40-40045	FRANCHISE TAX-GAS/PROP	40,544	59,684	60,000	15,130	25.22	44,870	60,000
10-4100-40-40047	FRANCHISE TAX-TELEPHONE	17,192	67,311	60,000	54,128	90.21	5,872	60,000
10-4100-40-40050	FRANCHISE TAX-SOLID WASTE	265,003	245,414	318,000	129,137	40.61	188,863	300,000
10-4100-40-40051	SIGN KIOSK FEES	3,285	3,750	4,000	2,695	67.38	1,305	4,000
10-4100-40-40060	MIXED BEVERAGE TAXES	15,469	26,638	18,000	2,021	11.23	15,979	18,000
10-4100-40-40061	OPEN RECORD FEES	3,250	1,410	2,305	1,445	62.71	860	2,327
TOTAL TAXES		10,665,656	12,574,806	13,927,200	12,225,431	87.78	1,701,769	15,643,100
MISCELLANEOUS								
10-4100-42-42070	CITY MERCH	2,750	2,084	2,000	199	9.95	1,801	2,000
10-4100-42-42099	MISCELLANEOUS	3,265,888	(135,081)	20,000	33,570	167.85	(13,570)	25,000
10-4100-42-42100	GRANTS	-	-	-	-	-	-	0
10-4100-42-42200	VERIZON LEASE AGREEMENT	-	11,340	9,810	4,590	46.79	5,220	9,900
10-4100-42-42500	DONATIONS	-	-	-	-	-	-	0
10-4100-42-48100	UNCLAIMED PROPERTY	-	-	-	-	-	-	0
TOTAL MISCELLANEOUS		3,268,638	(121,657)	31,810	38,359	120.59	(6,549)	36,900

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

PERMITS/LICENSES

10-4100-45-42010	PERMITS-PET	100	30	440	-	-	440	450
10-4100-45-42020	HEALTH PERMITS	-	-	-	-	-	-	0
10-4100-45-42040	PERMITS- CITY MISC	-	40	150	-	-	150	150
10-4100-45-42050	LICENSES- ALCHOLIC BEV	3,875	350	5,700	60	1.05	5,640	5,700
TOTAL PERMITS/LICENSES		3,975	420	6,290	60	0.95	6,230	6,300

OTHER

10-4100-48-42050	NOTARY FEES	322	162	129	-	-	129	130
10-4100-48-48000	INTEREST INCOME	157,023	1,731,505	1,242,517	882,606	71.03	359,911	1,484,870
TOTAL OTHER		157,345	1,731,667	1,242,646	882,606	71.03	360,040	1,485,000

TOTAL ADMINISTRATION REVENUES	14,095,614	14,185,236	15,207,946	13,146,456	86.44	2,061,490	17,171,300
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STREET REVENUES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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MISCELLANEOUS

10-4225-42-42098	CAP METRO BCT	84,500	84,500	169,000	-	-	169,000	169,000
10-4225-42-42099	MISCELLANEOUS	20,518	501,979	18,474	8,752	47.37	9,722	5,000
TOTAL MISCELLANEOUS		105,018	586,479	187,474	8,752	4.67	178,722	174,000

SANITATION CHARGES

10-4225-44-44010	SOLID WASTE REVENUE	1,445,928	1,637,789	1,100,000	871,604	79.24	228,396	1,750,000
10-4225-44-44025	LATE FEES TRASH	24,113	25,608	20,000	14,169	70.85	5,831	25,000
TOTAL SANITATION CHARGES		1,470,042	1,663,397	1,120,000	885,773	79.09	234,227	1,775,000

TOTAL STREET REVENUES	1,575,059	2,249,876	1,307,474	894,525	68.42	412,949	1,949,000
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
DEVELOPMENT SERVICES REVENUES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
MISCELLANEOUS								
10-4300-42-42090	TECHNOLOGY FEES	40,530.00	31,939	34,000	16,020	47.12	17,980	34,000
10-4300-42-42091	ONLINE PAYMENT FEE	5,028.00	5,260	4,310	2,964	68.77	1,346	5,000
10-4300-42-42092	FILMING PROJECT FEES	100.00	-	-	-	-	-	0
10-4300-42-42099	MISCELLANEOUS	5,000.00	15,000	15,000	1,198	7.99	13,802	2,000
10-4300-42-42100	RETURN CHECK FEE	420.00	1,100	1,000	-	-	1,000	1,000
TOTAL MISCELLANEOUS		51,078	53,299	54,310	20,182	37.16	34,128	42,000
PERMITS/LICENSES								
10-4300-45-42040	PERMITS-CITY MISC.	-	-	-	-	-	-	0
10-4300-45-44095	SIGN PERMITS	1,686	3,423	3,083	1,802	58.44	1,281	3,000
10-4300-45-44096	SITE PLAN	28,061	31,384	26,936	28,661	106.40	(1,725)	30,000
10-4300-45-44097	NOTIFICATIONS	7,975	11,285	7,525	4,730	62.86	2,795	8,000
10-4300-45-45000	DEVELOPER FUNDINGS	-	-	-	-	-	-	0
10-4300-45-45050	PLAT AND PLAN FEES	171,739	95,195	160,000	82,195	51.37	77,805	125,000
10-4300-45-45075	BLDG. PLAN REVIEW	-	-	100	-	-	100	0
10-4300-45-45076	SUBDIVISION TEST & INSP	542,181	552,681	565,000	525,795	93.06	39,205	475,000
10-4300-45-45077	ZONING	8,130	15,088	9,217	3,356	36.41	5,861	9,000
10-4300-45-45100	BUILDING PERMITS	1,985,122	1,102,307	1,000,000	922,505	92.25	77,495	1,000,000
10-4300-45-45101	R.O.W. PERMITS	1,800	1,500	2,250	637	28.29	1,613	1,500
10-4300-45-45102	GAMING MACHINES	-	-	-	1,600	-	(1,600)	1,600
10-4300-45-45200	BUILDINGS INSPECTION FEES	799,085	663,269	600,000	356,850	59.48	243,150	600,000
10-4300-45-45500	PROFESSIONAL DEPOSIT FEES	-	-	100	-	-	100	0
10-4300-45-45501	W/WW FEASIBILITY STUDY	5,000	-	-	-	-	-	50,000
TOTAL PERMITS/LICENSES		3,550,779	2,476,132	2,374,211	1,928,130	81.21	446,081	2,303,100
TOTAL DEVELOPMENT SERVICES REVENUES		3,601,857	2,529,430	2,428,521	1,948,313	80.23	480,208	2,345,100

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PARKS/RECREATION		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS								
10-4400-42-42101	PARK LAND MAINT PMNTS	40,000	40,000	-	-	-	-	0
TOTAL MISCELLANEOUS		40,000	40,000	-	-	-	-	0
TOTAL PARKS REVENUES		40,000	40,000	-	-	-	-	0

COURT REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
10-4500-42-42090	ONLINE PAYMENT FEES	2,294	2,236	1,400	1,860	132.86	(460)	2,000
TOTAL MISCELLANEOUS		2,294	2,236	1,400	1,860	132.86	(460)	2,000
COURT FEES								
10-4500-46-46100	COURT TECHNOLOGY FEE	6,842	7,142	12,000	6,912	57.60	5,088	12,000
10-4500-46-46200	COURT BUILDING SECURITY	7,815	8,292	8,600	8,259	96.03	341	9,000
10-4500-46-46300	COURT COSTS EARNED	501,178	506,584	393,028	443,178	112.76	(50,150)	500,000
10-4500-46-46301	JUVENILE CASE MGR FUND	7,063	7,724	5,303	8,092	152.60	(2,789)	10,000
10-4500-46-46302	JURY FUND	141	155	106	162	152.59	(56)	200
TOTAL COURT FEES		523,039	529,897	419,037	466,603	111.35	(47,566)	531,200
TOTAL COURT REVENUES		525,333	532,133	420,437	468,463	111.42	(48,026)	533,200

POLICE REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS								
10-4600-42-41015	GRANT PROCEEDS - POLIC	1,064	5,380	22,513	-	-	22,513	5,000
10-4600-42-42099	MISCELLANEOUS	64,940	91,951	20,000	44,193	220.97	(24,193)	30,000
TOTAL MISCELLANEOUS		66,004	97,331	42,513	44,193	103.95	(1,680)	35,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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POLICE CHARGES/FEEES

10-4600-47-47000	ASSET SEIZURES	-	-	1,250	-	-	1,250	0
10-4600-47-47009	ALARM PERMIT	7,780	5,985	7,000	3,410	48.71	3,590	5,000
10-4600-47-47010	POLICE REPORTS	6	-	-	-	-	-	0
10-4600-47-47011	FINGER PRINTING	350	165	190	10	5.26	180	190
10-4600-47-47110	MOTOR VEHICLE DISB	14,958	16,888	12,288	8,155	66.37	4,133	15,810
10-4600-47-47200	WARRANT AND FTA FEES	31	62	2,410	112	4.66	2,298	8,000
10-4600-47-47310	IMPOUNDS	24,420	25,725	23,000	33,165	144.20	(10,165)	23,000
10-4600-47-47325	AUCTIONS	-	-	-	99,563	-	(99,563)	5,000
10-4600-47-47400	POLICE CAR RENTAL INCO	27,407	13,551	30,000	19,316	64.39	10,684	15,000
TOTAL POLICE CHARGES/FEEES		74,953	62,377	76,138	163,732	215.05	(87,594)	72,000

TOTAL POLICE REVENUES	140,956	159,707	118,651	207,925	175.24	(89,274)	107,000
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ECONOMIC DEV. SERVICES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2020-21 CURR. BUDGET	YTD ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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<u>TAXES</u>							
10-4800-40-40040	EVENT FEES	1,132	-	-	-	-	0
TOTAL ECONOMIC DEV. SERVICES		1,132	-	-	-	-	-

TOTAL ECONOMIC DEV. SVCS REVENUE	1,132	-	-	-	-	-	0
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COMMUNITY DEV. SERVICES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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<u>PERMITS/LICENSES</u>							
10-4811-45-42040	VENDORS FEES	-	-	-	-	-	8,000
TOTAL PERMITS/LICENSES		-	-	-	-	-	8,000

TOTAL COMMUNITY DEV. SVCS REVENUE	-	-	-	-	-	-	8,000
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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
NON-DEPARTMENTAL								
TRANSFERS								
10-4999-49-50005	TRANSFERS IN	-	-	315,105	-	-	315,105	0
10-4999-49-50010	TRANSFERS FROM CPF	-	-	-	-	-	-	0
10-4999-49-59000	TRANSFERS FROM UF	-	-	-	-	-	-	0
TOTAL TRANSFERS		-	-	315,105	-	-	315,105	0
TOTAL NON-DEPARTMENTAL REVENUES		-	-	315,105	-	-	315,105	0
TOTAL REVENUES		19,979,952	19,696,382	19,798,134	16,665,682	84.18	3,132,452	22,113,600

FY 2024-2025 Proposed Annual Budget

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**10 -GENERAL FUND
FINANCIAL SUMMARY**

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	Proposed BUDGET BALANCE	Annual BUDGET FY 2024-25 REQUESTED 2024-25 BUDGET
<u>COUNCIL</u>							
PERSONNEL	0	0	0	0	0.0	0	260,938
OPERATING	0	0	360,000	0	0.0	360,000	353,000
TOTAL COUNCIL	0	0	360,000	0	0.0	360,000	613,938
<u>ADMINISTRATION</u>							
PERSONNEL	298,109	389,016	498,583	287,518	57.7	211,065	571,529
OPERATING	253,534	636,457	437,799	141,834	32.4	295,965	118,500
REPAIRS & MAINTENANCE	29,394	44,322	38,600	2,165	5.6	36,435	38,600
CONTRACTED SERVICES	647,448	1,421,326	1,052,300	709,613	67.4	342,687	1,044,264
TOTAL ADMINISTRATION	1,228,485	2,491,121	2,027,282	1,141,131	56.3	886,151	1,772,893
<u>FINANCE</u>							
PERSONNEL	530,095	589,774	761,499	204,887	26.9	556,612	917,165
OPERATING	239,647	276,799	237,680	118,130	49.7	119,550	154,190
REPAIRS & MAINTENANCE	1,060	11,371	3,000	6,934	231.1	(3,934)	5,000
CONTRACTED SERVICES	60,220	46,278	63,200	5,476	8.7	57,724	69,300
DEBT PAYMENTS	0	5,052	20,000	12,097	60.5	7,903	25,000
TOTAL FINANCE	831,022	929,272	1,085,379	347,524	32.0	737,855	1,170,655
<u>STREET</u>							
PERSONNEL	376,747	469,062	675,637	294,559	43.6	381,078	728,873
OPERATING	248,156	272,988	248,670	165,942	66.7	82,728	261,200
REPAIRS & MAINTENANCE	241,471	153,677	190,000	31,262	16.5	158,738	192,000
CONTRACTED SERVICES	2,351,517	2,345,380	2,782,800	1,807,786	65.0	975,014	2,805,000
DEBT PAYMENTS	86,169	711,029	235,302	204,614	87.0	30,688	85,000
CAPITAL OUTLAY < \$5K	5,353	230,244	10,000	1,362	13.6	8,638	10,000
CAPITAL OUTLAY > \$5K	34,150	7,362	10,000	0	0.0	10,000	170,000
TOTAL STREET	3,343,562	4,189,741	4,152,409	2,505,525	60.3	1,646,884	4,252,073

FY 2024-2025 Proposed Annual Budget

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DEVELOPMENT SERVICES

PERSONNEL	468,677	642,965	948,227	383,431	40.4	564,796	965,702
OPERATING	169,618	163,611	219,915	42,875	19.5	177,040	204,100
REPAIRS & MAINTENANCE	1,216	12,562	4,400	632	14.4	3,768	4,000
CONTRACTED SERVICES	355,283	544,221	310,000	160,949	51.9	149,051	440,000
DEBT PAYMENTS	6,458	11,676	28,500	25,304	88.8	3,196	28,500
TOTAL DEVELOPMENT SERVICES	1,001,252	1,375,035	1,511,042	613,191	40.6	897,851	1,642,302

PARKS

PERSONNEL	322,340	474,016	606,628	290,887	48.0	315,741	630,953
OPERATING	38,408	39,926	54,650	28,794	52.7	25,856	85,000
REPAIRS & MAINTENANCE	467,959	150,413	341,000	21,363	6.3	319,637	344,000
CONTRACTED SERVICES	1,518	15,457	12,000	0	0.0	12,000	86,000
DEBT PAYMENTS	32,371	6,458	54,518	6,458	11.8	48,060	75,300
GRANT EXPENDITURES	0	0	10,000	0	0.0	10,000	10,000
CAPITAL OUTLAY < \$5K	716	5,774	8,250	1,135	13.8	7,115	8,200
CAPITAL OUTLAY > \$5K	209,951	13,393	25,000	0	0.0	25,000	50,000
TOTAL PARKS	1,073,263	705,436	1,112,046	348,636	132.5	763,410	1,289,453

COURT

PERSONNEL	223,998	250,224	351,113	105,712	30.1	245,401	317,335
OPERATING	41,256	24,743	52,245	25,741	49.3	26,504	63,000
CONTRACTED SERVICES	189,505	197,352	181,198	84,071	46.4	97,127	209,500
CAPITAL OUTLAY < \$5K	0	0	1,620	0	0.0	1,620	-
CAPITAL OUTLAY > \$5K	0	7,890	13,307	0	0.0	13,307	-
TOTAL COURT	454,758	480,209	599,483	215,524	36.0	383,959	589,835

POLICE

PERSONNEL	3,354,040	3,735,317	4,963,923	2,216,425	44.7	2,747,498	5,599,762
OPERATING	436,095	569,353	709,878	221,782	31.2	488,096	731,300
REPAIRS & MAINTENANCE	191,292	129,424	111,500	76,328	68.5	35,172	211,500
CONTRACTED SERVICES	284,674	324,980	393,349	370,771	94.3	22,578	456,000
DEBT PAYMENTS	410,105	622,995	565,500	159,410	28.2	406,090	565,500
CAPITAL OUTLAY < \$5K	865	1,052	1,000	250	25.0	750	1,000
CAPITAL OUTLAY > \$5K	48,583	265,509	323,659	335,298	103.6	(11,639)	459,000
TOTAL POLICE	4,725,654	5,648,628	7,068,809	3,380,263	47.8	3,688,546	8,024,062

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INFORMATION TECHNOLOGY (I.T.)

PERSONNEL	174,122	251,597	310,448	156,630	50.5	153,818	325,858
OPERATING	221,183	221,145	251,600	130,460	51.9	121,140	298,400
REPAIRS & MAINTENANCE	4,514	6,611	5,000	4,408	88.2	592	15,000
CONTRACTED SERVICES	217,781	279,299	274,371	149,479	54.5	124,892	439,000
DEBT PAYMENTS	0	0		2,868	0.0	(2,868)	
CAPITAL OUTLAY < \$5K	72,394	51,019	45,000	4,483	10.0	40,517	50,000
CAPITAL OUTLAY > \$5K	16,794	30,205	109,884	74,063	67.4	35,821	115,000
TOTAL I.T.	706,788	839,874	996,303	522,392	52.4	473,911	1,243,258

ECONOMIC DEV. SVCS

PERSONNEL	175,499	155,381	174,112	74,337	42.7	99,775	166,446
OPERATING	134,022	26,849	86,300	29,919	34.7	56,381	130,500
CONTRACT SERVICES	11,175	28,100	406,000	60,286	14.8	345,715	375,000
TOTAL ECONOMIC DEV SVCS	320,696	210,330	666,412	164,542	24.7	501,870	671,946

HUMAN RESOURCES

PERSONNEL	124,619	176,157	230,871	105,388	45.6	125,483	232,905
OPERATING	21,756	59,762	65,600	19,981	30.5	45,619	63,100
CONTRACTED SERVICES	0	1,770	5,000	2,508	50.2	2,493	5,000
TOTAL HUMAN RESOURCES	146,375	237,689	301,471	127,876	42.4	173,595	301,005

COMMUNITY DEV. SVCS

PERSONNEL	814	93,630	120,649	18,241	15.1	102,408	101,857
OPERATING	0	121,730	156,850	167,144	106.6	(10,294)	440,323
TOTAL COMMUNITY DEV	814	215,360	277,499	185,385	66.8	92,114	542,180

TOTAL EXPENDITURES	13,832,671	17,322,697	19,798,135	9,551,989	48.25	10,246,146	22,113,600
REVENUES OVER/(UNDER) EXPENDITURES	6,147,282	2,373,685	(1)	7,113,693		(7,113,694)	0

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FY2024-2025 PROPOSED ANNUAL BUDGET

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10 -GENERAL FUND
DEPARTMENTAL EXPENDITURES

Proposed Annual Budget
FY 2024-25

		50.00 % OF YEAR COMPLETE						
COUNCIL EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5175-50-50010	SALARIES	-	-	-	-	-	-	222,000
10-5175-50-50200	EMPLOYER PAID TAXES	-	-	-	-	-	-	16,983
10-5175-50-50255	WORKERS' COMPENSATION	-	-	-	-	-	-	955
10-5175-50-50521	COUNCIL EDUCATION	-	-	-	-	-	-	21,000
TOTAL PERSONNEL		-	-	-	-	-	-	260,938
OPERATING								
10-5175-51-51018	COMMUNITY PROGRAMS	-	-	-	-	-	-	300,000
10-5175-51-51160	ELECTION EXPENSES	-	-	-	-	-	-	20,000
10-5175-51-51480	MEETING EXPENSES	-	-	-	-	-	-	7,500
10-5175-51-51746	SUPPLIES-OFFICE	-	-	-	-	-	-	500
10-5175-51-51790	COUNCIL TRAVEL	-	-	-	-	-	-	25,000
TOTAL OPERATING		-	-	-	-	-	-	353,000
TOTAL COUNCIL EXPENSES		-	-	-	-	-	-	613,938

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FY2024-2025 PROPOSED ANNUAL BUDGET

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		50.00 % OF YEAR COMPLETE						
ADMINISTRATION EXPENDITURES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5100-50-50010	SALARIES	209,421	287,563	352,040	220,186	62.55	131,854	438,435
10-5100-50-50050	OVERTIME	589	-	708	-	-	708	1,092
10-5100-50-50075	LONGEVITY	1,000	700	1,000	800	80.00	200	1,200
10-5100-50-50200	EMPLOYER PAID TAXES	15,560	22,406	27,319	13,637	49.92	13,682	33,716
10-5100-50-50255	WORKERS' COMPENSATION	156	168	170	1,067	627.43	(897)	1,807
10-5100-50-50325	HEALTH INSURANCE	24,481	31,040	45,185	17,269	38.22	27,916	41,396
10-5100-50-50335	HEALTH ASSISTANCE	-	-	260	4,500	1,730.77	(4,240)	4,500
10-5100-50-50410	EMPLOYER RETIREMENT CO	18,234	24,693	30,155	13,281	44.04	16,874	34,883
10-5100-50-50520	EMPLOYEE EDUCATION	2,703	4,588	5,360	1,898	35.42	3,462	7,000
10-5100-50-50521	COUNCIL EDUCATION	21,866	10,659	22,886	9,066	39.61	13,820	0
10-5100-50-50650	VEHICLE ALLOWANCE	4,098	7,200	13,000	5,815	44.73	7,185	7,500
10-5100-50-50700	REIMBURSABLE UNEMPLOYM	-	-	500	-	-	500	0
TOTAL PERSONNEL		298,109	389,016	498,583	287,518	57.67	211,065	571,529
OPERATING								
10-5100-51-51010	ADVER/NOTIFICATION/PUBLIC HEA	22,429	9,933	14,500	5,104	35.20	9,396	14,500
10-5100-51-51011	PRE-EMPLO SCREENING	67	1	50	1	2.00	49	50
10-5100-51-51012	ADMIN RENT	5,517	5,510	3,800	3,000	78.95	800	6,000
10-5100-51-51018	COMMUNITY PROGRAMS	-	94,396	300,000	15,092	5.03	284,908	0
10-5100-51-51043	CITY EVENTS	15,595	10,907	15,000	1,087	7.25	13,913	0
10-5100-51-51044	AUTHORIZE.NET FEES	151	330	210	120	57.14	90	210
10-5100-51-51160	ELECTION EXPENSES	47,690	20,792	7,000	24,618	351.68	(17,618)	0
10-5100-51-51335	INSURANCE-PROPERTY, CA	990	1,106	1,110	1,191	107.30	(81)	8,000
10-5100-51-51339	INSURANCE-SPECIAL EVENTS	-	424	180	-	-	180	180
10-5100-51-51480	MEETING EXPENSES	8,491	6,578	7,500	3,223	42.98	4,277	3,000
10-5100-51-51485	MISCELLANEOUS	79,783	437,528	45,000	68,566	152.37	(23,566)	45,000
10-5100-51-51602	PENALTIES & INTEREST	-	-	150	70	46.69	80	150
10-5100-51-51603	PERIODICALS AND PUBLIC	422	81	200	1,670	834.75	(1,470)	200
10-5100-51-51625	POSTAGE/DELIVERY	652	622	500	186	37.10	315	500
10-5100-51-51634	EDC BEAUTIFICATION	10,500	-	-	-	-	-	0
10-5100-51-51635	PROFESSIONAL & MEMBERS	15,395	18,214	9,500	2,736	28.80	6,764	9,500
10-5100-51-51746	SUPPLIES-OFFICE	10,607	4,180	7,562	2,945	38.94	4,617	7,562

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10-5100-51-51747	COVID 19 SUPPLIES	8,670	1,420	-	-	-	-	0	
10-5100-51-51780	STAFF TRAVEL	6,999	6,366	2,100	2,612	124.37	(512)	5,000	
10-5100-51-51790	COUNCIL TRAVEL	-	-	5,000	-	-	5,000	0	
10-5100-51-51813	UTILITIES-ELECTRIC BLU	12,007	11,947	11,522	5,543	48.11	5,979	11,522	
10-5100-51-51817	UTILITIES-NATURAL GAS	1,273	1,420	1,415	993	70.16	422	1,626	
10-5100-51-52110	OFFICE EQUIPMENT LEASE	6,296	4,705	5,500	3,078	55.97	2,422	5,500	
TOTAL OPERATING		253,534	636,457	437,799	141,834	32.40	295,965	118,500	
REPAIRS & MAINTENANCE									
10-5100-52-52010	BUILDING REPAIRS & MAINT	25,714	40,622	35,000	95	0.27	34,905	35,000	
10-5100-52-52012	CLEANING & MAINTENANCE	3,680	3,700	3,600	2,070	57.51	1,530	3,600	
TOTAL REPAIRS & MAINTENANCE		29,394	44,322	38,600	2,165	5.61	36,435	38,600	
CONTRACTED SERVICES									
10-5100-54-51165	ENG/PLAN LEGAL SERVICES	158,589	373,766	180,000	128,891	71.61	51,109	180,000	
10-5100-54-51440	LEGAL FEES	66,203	168,782	65,000	29,344	45.14	35,656	65,000	
10-5100-54-51441	JUSTFOIA	4,303	3,625	5,000	8,171	163.42	(3,171)	9,835	
10-5100-54-51442	MEETING/AGENDA MANAGEMENT	5,767	3,800	3,800	-	-	3,800	3,800	
10-5100-54-51443	LASERFISCHE/CDI	-	-	80,000	84,997	106.25	(4,997)	67,629	
10-5100-54-51502	SALES TAX REBATE GREENV	207,002	272,889	360,000	-	-	360,000	360,000	
10-5100-54-51503	AD VALOREM REBATE GREENV	79,026	79,444	153,000	-	-	153,000	153,000	
10-5100-54-51504	MUNICODE	2,248	11,392	15,000	-	-	15,000	15,000	
10-5100-54-51520	R.O.W. PURCHASE	67,127	342,470	100,000	409,094	409.09	(309,094)	100,000	
10-5100-54-51590	DOCUMENT STORAGE/DESTRUCTI	3,842	976	4,500	874	19.43	3,626	4,000	
10-5100-54-51760	TAXING DISTRICT FEES	47,330	57,521	56,000	37,838	67.57	18,162	56,000	
10-5100-54-51998	NEEDS ASSESSMENT	3,012	90,661	10,000	3,904	39.04	6,096	10,000	
10-5100-54-51999	GRANT WRITER SERVICE	3,000	16,000	20,000	6,500	32.50	13,500	20,000	
TOTAL CONTRACTED SERVICES		647,448	1,421,326	1,052,300	709,613	67.43	342,687	1,044,264	
TOTAL ADMINISTRATION EXPENDITURES		1,228,485	2,491,121	2,027,282	1,141,131	56.29	886,151	1,772,893	

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

FINANCE EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5150-50-50010	SALARIES	413,800	451,273	562,544	155,959	27.72	406,585	698,081
10-5150-50-50050	OVERTIME	1,180	1,492	8,000	668	8.35	7,332	4,413
10-5150-50-50075	LONGEVITY	4,100	4,300	5,000	2,500	50.00	2,500	3,800
10-5150-50-50200	EMPLOYER PAID TAXES	30,806	33,929	43,726	9,733	22.26	33,993	54,031
10-5150-50-50255	WORKERS' COMPENSATION	430	486	600	1,205	200.84	(605)	13,399
10-5150-50-50325	HEALTH INSURANCE	43,474	57,953	84,111	21,683	25.78	62,428	83,473
10-5150-50-50410	EMPLOYER RETIREMENT CO	35,533	38,930	47,018	13,089	27.84	33,929	54,967
10-5150-50-50520	EMPLOYEE EDUCATION	773	1,411	5,000	50	1.00	4,950	5,000
10-5150-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
TOTAL PERSONNEL		530,095	589,774	761,499	204,887	26.91	556,612	917,165
OPERATING								
10-5150-51-51010	ADVER/POSTING/PUBLIC HEARING	2,665	326	4,500	40	0.90	4,460	4,500
10-5150-51-51011	PRE-EMPLOYMENT SCREEN	3	-	100	1	1.00	99	100
10-5150-51-51042	CREDIT CARD MERCHANT SVCS	150,256	178,952	150,000	75,198	50.13	74,802	75,000
10-5150-51-51080	CASH SHORT & OVER	(692)	206	500	-	-	500	100
10-5150-51-51335	INSURANCE-PROPERTY, CA	2,563	2,875	3,305	1,306	39.52	1,999	3,300
10-5150-51-51338	INSURANCE LIABILITY	83	80	110	534	485.73	(424)	1,000
10-5150-51-51480	MEETING EXPENSES	287	562	500	-	-	500	500
10-5150-51-51485	MISCELLANEOUS	492	705	1,250	229	18.35	1,021	1,250
10-5150-51-51602	PENALTIES & INTEREST	-	-	600	-	-	600	600
10-5150-51-51603	PERIODICALS AND PUBLIC	-	681	100	704	703.50	(604)	1,000
10-5150-51-51625	POSTAGE/DELIVERY	68,023	81,492	60,000	34,842	58.07	25,158	50,000
10-5150-51-51635	PROFESSIONAL & MEMBERS	-	179	240	-	-	240	240
10-5150-51-51746	SUPPLIES-OFFICE	4,429	2,825	3,500	1,026	29.31	2,474	3,500
10-5150-51-51780	TRAVEL	1,279	876	5,000	494	9.89	4,506	5,000
10-5150-51-52110	OFFICE EQUIPMENT LEASE	5,405	3,814	3,475	2,098	60.38	1,377	3,600
10-5150-51-52340	VEHICLE FUEL & OIL	4,854	3,226	4,500	1,657	36.83	2,843	4,500
TOTAL OPERATING		239,647	276,799	237,680	118,130	49.70	119,550	154,190

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

10-5150-52-52320	VEHICLE REPAIRS & MAINT	1,060	11,371	3,000	6,934	231.12	(3,934)	5,000
TOTAL REPAIRS & MAINTENANCE		1,060	11,371	3,000	6,934	231.12	(3,934)	5,000

CONTRACTED SERVICES

10-5150-54-51000	ACCOUNTING & AUDITING	43,469	43,752	55,000	-	-	55,000	55,000
10-5150-54-51315	PAYROLL SERVICE	9,930	-	-	4,794	-	(4,794)	6,000
10-5150-54-51440	LEGAL FEES	5,700	885	6,500	-	-	6,500	6,500
10-5150-54-51590	DOCUMENT STORAGE	1,121	1,641	1,700	682	40.14	1,018	1,800
TOTAL CONTRACTED SERVICES		60,220	46,278	63,200	5,476	8.66	57,724	69,300

DEBT PAYMENTS

10-5150-55-52310	VEHICLE LEASE EXPENSE	-	5,052	20,000	12,097	60.49	7,903	25,000
TOTAL DEBT PAYMENTS		-	5,052	20,000	12,097	60.49	7,903	25,000

TOTAL FINANCE EXPENDITURES		831,022	929,272	1,085,379	347,524	32.02	737,855	1,170,655
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

STREET EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5225-50-50010	SALARIES	256,034	323,941	474,066	208,199	43.92	265,867	515,510
10-5225-50-50050	OVERTIME	12,803	16,046	14,222	3,529	24.82	10,693	14,552
10-5225-50-50075	LONGEVITY	4,700	5,100	5,700	1,100	19.30	4,600	6,700
10-5225-50-50200	EMPLOYER PAID TAXES	20,452	25,752	37,790	15,950	42.21	21,840	41,062
10-5225-50-50255	WORKERS' COMPENSATION	12,992	14,431	14,000	10,624	75.88	3,376	30,649
10-5225-50-50325	HEALTH INSURANCE	43,479	53,113	84,111	36,760	43.70	47,351	75,126
10-5225-50-50410	EMPLOYER RETIREMENT CO	23,199	28,822	40,248	17,473	43.41	22,775	41,774
10-5225-50-50520	EMPLOYEE EDUCATION	3,087	1,856	3,500	924	26.40	2,576	3,500
10-5225-50-50700	REIMB UNEMPLOYMENT	-	-	2,000	-	-	2,000	0
TOTAL PERSONNEL		376,747	469,062	675,637	294,559	43.60	381,078	728,873
OPERATING								
10-5225-51-51011	PRE-EMPLOYMENT SCREENING	-	1	200	2	1.00	198	200
10-5225-51-51335	INSURANCE-PROPERTY, CA	4,760	10,710	4,800	5,249	109.34	(449)	10,000
10-5225-51-51338	INSURANCE LIABILITY	1,901	1,672	1,910	1,298	67.96	612	2,500
10-5225-51-51610	LICENSES	213	300	-	97	-	(97)	200
10-5225-51-51620	PHYSICALS/DRUG TESTING	63	101	200	-	-	200	200
10-5225-51-51740	SUPPLIES-MATERIALS	60,823	69,231	45,000	42,714	94.92	2,286	45,000
10-5225-51-51741	SUPPLIES-CHEMICALS	-	-	4,000	271	6.77	3,729	4,000
10-5225-51-51746	SUPPLIES OFFICE	19	-	500	-	-	500	500
10-5225-51-51780	TRAVEL	-	-	100	30	30.07	70	500
10-5225-51-51800	UNIFORMS & ACCESSORIES	3,415	3,646	6,960	1,739	24.99	5,221	8,100
10-5225-51-51813	UTILITIES-ELECTRIC BLU	114,335	139,784	120,000	84,976	70.81	35,024	120,000
10-5225-51-51815	UTILITIES-ELECTRIC TX	14,473	14,641	20,000	10,336	51.68	9,664	20,000
10-5225-51-52340	FUEL & OIL	31,391	25,621	25,000	14,825	59.30	10,175	30,000
10-5225-51-52440	EQUIPMENT RENTAL	-	330	5,000	555	11.11	4,445	5,000
10-5225-51-54020	STREET SIGNS	16,764	6,951	15,000	3,850	25.67	11,150	15,000
TOTAL OPERATING		248,156	272,988	248,670	165,942	66.73	82,728	261,200

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

10-5225-52-52010	BUILDING REPAIRS & MAINT	12,115	1,010	10,000	-	-	10,000	10,000
10-5225-52-52320	VEH REPAIRS & MAINTENANCE	20,841	18,052	20,000	6,056	30.28	13,944	20,000
10-5225-52-52430	MACHINERY EQUIP-REPAIR	11,351	12,196	10,000	7,004	70.04	2,996	12,000
10-5225-52-54010	STREET REPAIRS & MAINT	197,163	122,418	150,000	18,202	12.13	131,798	150,000
TOTAL REPAIRS & MAINTENANCE		241,471	153,677	190,000	31,262	16.45	158,738	192,000

CONTRACTED SERVICES

10-5225-54-51165	ENGINEERING/PLANNING S	84,552	168,791	169,000	950,696	562.54	(781,696)	125,000
10-5225-54-51166	STREET CONTRACTED REPAIRS	823,932	420,381	800,000	6,810	0.85	793,190	800,000
10-5225-54-51167	DRAINAGE STUDY	21,746	31,895	213,800	3,218	1.50	210,583	200,000
10-5225-54-54100	TRASH COLLECTION FEES	1,421,286	1,724,313	1,600,000	847,063	52.94	752,937	1,680,000
TOTAL CONTRACTED SERVICES		2,351,517	2,345,380	2,782,800	1,807,786	64.96	975,014	2,805,000

DEBT PAYMENTS

10-5225-55-52310	VEHICLE LEASE EXPENSE	45,115	159,001	119,899	193,300	161.22	(73,401)	65,000
10-5225-55-52410	MACHINERY EQUIPMENT LE	41,054	552,028	115,403	11,314	9.80	104,089	20,000
TOTAL DEBT PAYMENTS		86,169	711,029	235,302	204,614	86.96	30,688	85,000

CAPITAL OUTLAY < \$5K

10-5225-57-52400	MACHINERY EQUIPMENT-PU	-	227,545	5,000	-	-	5,000	5,000
10-5225-57-52450	TOOLS	5,353	2,699	5,000	1,362	27.24	3,638	5,000
TOTAL CAPITAL OUTLAY < \$5K		5,353	230,244	10,000	1,362	13.62	8,638	10,000

CAPITAL OUTLAY > \$5K

10-5225-58-52400	MACHINERY EQUIPMENT-PU	34,150	7,362	10,000	-	-	10,000	170,000
TOTAL CAPITAL OUTLAY > \$5K		34,150	7,362	10,000	-	-	10,000	170,000

TOTAL STREET EXPENDITURES		3,343,562	4,189,741	4,152,409	2,505,525	60.34	1,646,884	4,252,073
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

DEVELOPMENT SERVICES EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5300-50-50010	SALARIES	370,194	499,182	720,835	291,716	40.47	429,119	746,129
10-5300-50-50050	OVERTIME	211	249	3,253	47	1.46	3,206	5,468
10-5300-50-50075	LONGEVITY	2,300	3,100	4,100	2,500	60.98	1,600	4,700
10-5300-50-50200	EMPLOYER PAID TAXES	27,013	36,875	55,706	21,307	38.25	34,399	57,857
10-5300-50-50255	WORKERS' COMPENSATION	443	500	500	3,573	714.62	(3,073)	4,617
10-5300-50-50325	HEALTH INSURANCE	35,075	57,528	93,456	37,479	40.10	55,977	83,473
10-5300-50-50410	EMPLOYER RETIREMENT CO	31,531	42,085	59,777	24,328	40.70	35,449	58,859
10-5300-50-50520	EMPLOYEE EDUCATION	1,910	3,445	4,600	2,481	53.93	2,119	4,600
10-5300-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
10-5300-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		468,677	642,965	948,227	383,431	40.44	564,796	965,702
OPERATING								
10-5300-51-51011	PRE-EMPLOYMENT SCREENING	63	5	100	-	-	100	100
10-5300-51-51042	CREDIT CARD MERCHANT	68,237	56,259	66,500	22,288	33.52	44,212	66,500
10-5300-51-51330	BLDG INSPECTION FEES	52,240	50,630	75,000	4,830	6.44	70,170	75,000
10-5300-51-51331	SUB DIV & INSP. FEES	6,744	-	10,000	-	-	10,000	10,000
10-5300-51-51332	OVERPAYMENT/REFUNDS	15,984	7,618	10,500	-	-	10,500	0
10-5300-51-51335	INSURANCE-PROPERTY, CA	1,248	1,407	1,248	776	62.15	472	1,500
10-5300-51-51338	INSURANCE LIABILITY	689	619	690	1,031	149.48	(341)	1,500
10-5300-51-51485	MISCELLANEOUS	5,069	16,607	16,282	91	0.56	16,191	5,000
10-5300-51-51603	POSTING & NOTIFICATION	5,184	12,997	9,000	1,466	16.28	7,534	15,000
10-5300-51-51610	PERMITS & LICENSES	-	-	120	55	45.83	65	0
10-5300-51-51611	TRAVIS CO RECORDATION FEES	-	1,000	2,500	2,000	80.00	500	2,500
10-5300-51-51625	POSTAGE/DELIVERY	1,049	2,460	1,475	113	7.66	1,362	1,500
10-5300-51-51635	PROF/MEMBERSHIP DUES	940	1,973	2,000	804	40.20	1,196	2,000
10-5300-51-51746	SUPPLIES-OFFICE	2,557	6,034	3,000	3,237	107.91	(237)	4,000
10-5300-51-51780	TRAVEL	1,925	-	7,000	1,431	20.44	5,569	7,000
10-5300-51-51800	UNIFORMS & ACCESSORIES	184	73	2,000	765	38.25	1,235	1,500
10-5300-51-52110	OFFICE EQUIP LEASES	-	-	2,500	840	33.62	1,660	1,000
10-5300-51-52340	VEHICLE FUEL & OIL	7,505	5,929	10,000	3,148	31.48	6,852	10,000
TOTAL OPERATING		169,618	163,611	219,915	42,875	19.50	177,040	204,100

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

10-5300-52-52320	VEHICLE REPAIRS & MAIN	1,216	12,562	4,400	632	14.35	3,768	4,000
TOTAL REPAIRS & MAINTENANCE		1,216	12,562	4,400	632	14.35	3,768	4,000

CONTRACTED SERVICES

10-5300-54-51165	ENG/PLANNING SERVICES	285,348	328,778	200,000	151,455	75.73	48,545	250,000
10-5300-54-51166	FEE SCHEDULE STUDY	4,420	17,480	10,000	-	-	10,000	0
10-5300-54-51440	LEGAL FEES	65,515	62,963	50,000	9,494	18.99	40,506	60,000
10-5300-54-51450	COMPREHENSIVE PLANNING SVC	-	135,000	50,000	-	-	50,000	130,000
TOTAL CONTRACTED SERVICES		355,283	544,221	310,000	160,949	51.92	149,051	440,000

DEBT PAYMENTS

10-5300-55-52310	VEHICLE LEASE EXPENSE	6,458	11,676	28,500	25,304	88.79	3,196	28,500
TOTAL DEBT PAYMENTS		6,458	11,676	28,500	25,304	88.79	3,196	28,500

TOTAL DEVELOPMENT SERVICES EXPENDITURES		1,001,252	1,375,035	1,511,042	613,191	40.58	897,851	1,642,302
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

PARKS EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5400-50-50010	SALARIES	229,515	328,592	427,452	207,974	48.65	219,478	448,948
10-5400-50-50050	OVERTIME	5,882	14,724	12,824	3,130	24.41	9,694	13,140
10-5400-50-50075	LONGEVITY	3,800	2,900	3,600	900	25.00	2,700	4,900
10-5400-50-50200	EMPLOYER PAID TAXES	17,834	26,351	33,956	16,121	47.48	17,835	35,725
10-5400-50-50255	WORKERS' COMPENSATION	6,492	7,215	7,220	3,945	54.63	3,275	15,971
10-5400-50-50325	HEALTH INSURANCE	38,444	65,069	84,111	41,444	49.27	42,667	75,126
10-5400-50-50410	EMPLOYER RETIREMENT CO	20,295	28,901	36,165	17,373	48.04	18,793	36,343
10-5400-50-50520	EMPLOYEE EDUCATION	77	264	800	-	-	800	800
10-5400-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		322,340	474,016	606,628	290,887	47.95	315,741	630,953
OPERATING								
10-5400-51-51011	PRE-EMPLOYMENT SCREENING	265	2	20	1	5.00	19	20
10-5400-51-51335	INSURANCE - PROPERTY, CA	48	-	-	3,143	-	(3,143)	12,000
10-5400-51-51338	INSURANCE-LIABILITY	-	-	-	316	-	(316)	1,200
10-5400-51-51485	MISCELLANEOUS	76	-	100	-	-	100	100
10-5400-51-51610	LICENSES	-	-	100	-	-	100	100
10-5400-51-51620	PHYSICALS/DRUG TESTING	-	1	200	-	-	200	200
10-5400-51-51635	PROFESSIONAL & MEMBERSHIP DL	-	-	-	-	-	-	0
10-5400-51-51640	DUES & SUBSCRIPTIONS	(35)	-	-	-	-	-	0
10-5400-51-51740	SUPPLIES-CHEMICAL & MATERIALS	23,769	15,447	30,000	10,723	35.74	19,277	30,000
10-5400-51-51780	TRAVEL	-	-	100	1,096	1,095.76	(996)	100
10-5400-51-51800	UNIFORMS & ACCESSORIES	2,577	3,867	7,830	3,142	40.12	4,688	9,000
10-5400-51-51813	UTILITIES-ELECTRIC BLU	1,142	1,184	1,200	624	51.99	576	1,200
10-5400-51-52340	FUEL & OIL	9,480	19,196	13,000	9,713	74.72	3,287	19,580
10-5400-51-52440	EQUIPMENT RENTAL	536	-	1,500	-	-	1,500	1,500
10-5400-51-54020	PARKS SIGNS	550	230	600	36	6.00	564	10,000
TOTAL OPERATING		38,408	39,926	54,650	28,794	52.69	25,856	85,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

10-5400-52-52010	BUILDING REPAIRS & MAI	1,885	397	5,000	220	4.40	4,780	5,000
10-5400-52-52320	VEH REPAIRS & MAINTENA	2,784	5,388	6,000	2,560	42.66	3,440	7,000
10-5400-52-52430	MACHINERY EQUIP-REPAIR	9,588	13,202	10,000	7,477	74.77	2,523	12,000
10-5400-52-54015	PARK REPAIRS /MAINTENAN	374,557	109,865	300,000	4,606	1.54	295,394	300,000
10-5400-52-54016	CEMETARY REPAIRS/MAINTENANC	6,660	12,000	20,000	6,500	32.50	13,500	20,000
10-5400-52-54017	TIMMERMAN REPAIRS/MAINTENA	72,485	9,562	-	-	-	-	0
TOTAL REPAIRS & MAINTENANCE		467,959	150,413	341,000	21,363	6.26	319,637	344,000

CONTRACTED SERVICES

10-5400-54-51165	ENGINEERING/PLANNING S	1,518	10,132	11,000	-	-	11,000	81,000
10-5400-54-51440	LEGAL FEES	-	5,325	1,000	-	-	1,000	5,000
TOTAL CONTRACTED SERVICES		1,518	15,457	12,000	-	-	12,000	86,000

DEBT PAYMENTS

10-5400-55-52310	VEHICLE LEASE EXPENSE	32,371	6,458	45,000	6,458	14.35	38,542	75,300
10-5400-55-52410	MACHINERY EQUIPMENT LE	-	-	9,518	-	-	9,518	0
TOTAL DEBT PAYMENTS		32,371	6,458	54,518	6,458	11.85	48,060	75,300

GRANT EXPENDITURES

10-5400-56-58000	GRANT EXPENDITURES	-	-	10,000	-	-	10,000	10,000
TOTAL GRANT EXPENDITURES		-	-	10,000	-	-	10,000	10,000

CAPITAL OUTLAY < \$5K

10-5400-57-52400	MACHINERY EQUIPMENT-PU	184	4,758	7,500	912	12.16	6,588	7,500
10-5400-57-52450	TOOLS	532	1,016	750	223	29.74	527	700
TOTAL CAPITAL OUTLAY < \$5K		716	5,774	8,250	1,135	13.76	7,115	8,200

CAPITAL OUTLAY > \$5K

10-5400-58-52400	MACHINERY EQUIPMENT-PU	209,951	13,393	25,000	-	-	25,000	50,000
TOTAL CAPITAL OUTLAY > \$5K		209,951	13,393	25,000	-	-	25,000	50,000

TOTAL PARKS EXPENDITURES		1,073,263	705,436	1,112,046	348,636	31.35	763,410	1,289,453
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MUNICIPAL COURT EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>PERSONNEL</u>								
10-5500-50-50010	SALARIES	144,164	157,225	241,407	62,415	25.85	178,992	212,696
10-5500-50-50050	OVERTIME	5,670	6,568	2,414	5,603	232.12	(3,189)	1,501
10-5500-50-50075	LONGEVITY	1,500	1,900	2,200	-	-	2,200	600
10-5500-50-50150	MUNICIPAL JUDGES SALAR	23,287	28,733	27,192	14,466	53.20	12,726	27,874
10-5500-50-50200	EMPLOYER PAID TAXES	12,877	14,676	18,821	6,167	32.77	12,654	18,564
10-5500-50-50255	WORKERS' COMPENSATION	342	389	389	198	50.82	191	995
10-5500-50-50325	HEALTH INSURANCE	22,644	25,689	37,383	11,291	30.20	26,092	33,389
10-5500-50-50410	EMPLOYER RETIREMENT CO	12,828	13,844	17,807	5,572	31.29	12,235	16,717
10-5500-50-50520	EMPLOYEE EDUCATION	685	1,200	3,000	-	-	3,000	5,000
10-5500-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		223,998	250,224	351,113	105,712	30.11	245,401	317,335
<u>OPERATING</u>								
10-5500-51-51011	PRE-EMPLOYMENT SCREENING	-	1	25	1	4.00	24	25
10-5500-51-51042	COURT TECHNOLOGY EXPEN	28,526	15,028	36,300	16,969	46.75	19,331	40,000
10-5500-51-51080	CASH SHORT (OVER)	-	-	100	-	-	100	150
10-5500-51-51485	MISCELLANEOUS	3,560	1,717	1,500	4,948	329.90	(3,448)	3,000
10-5500-51-51603	PERIODICALS & PUBLICAT	-	-	100	-	-	100	100
10-5500-51-51625	POSTAGE/DELIVERY	1,535	1,767	3,600	662	18.39	2,938	3,600
10-5500-51-51635	PROFESSIONAL & MEMBERS	165	165	320	165	51.56	155	400
10-5500-51-51746	SUPPLIES-OFFICE	3,379	2,282	4,500	1,010	22.45	3,490	5,000
10-5500-51-51780	TRAVEL	733	1,036	1,500	15	0.98	1,485	5,000
10-5500-51-52100	COURT SECURITY	1,001	401	1,900	-	-	1,900	1,900
10-5500-51-52110	OFFICE EQUIPMENT LEASE	2,356	2,346	2,400	1,970	82.09	430	3,825
TOTAL OPERATING		41,256	24,743	52,245	25,741	49.27	26,504	63,000

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CONTRACTED SERVICES

10-5500-54-51440	LEGAL FEES	31,581	28,438	37,000	8,400	22.70	28,600	37,000
10-5500-54-51595	COLLECTION FEES	32,788	38,414	32,000	11,846	37.02	20,154	32,000
10-5500-54-56010	STATE COURT COST	125,136	130,464	111,698	63,825	57.14	47,874	140,000
10-5500-54-56425	JURY EXPENSE	-	36	500	-	-	500	500
TOTAL CONTRACTED SERVICES		189,505	197,352	181,198	84,071	46.40	97,127	209,500

CAPITAL OUTLAY < \$5K

10-5500-57-56105	CAP OUTLAY-COURT SECUR	-	-	1,620	-	-	1,620	0
TOTAL CAPITAL OUTLAY < \$5K		-	-	1,620	-	-	1,620	0

CAPITAL OUTLAY > \$5K

10-5500-58-56105	CAP OUTLAY-COURT SECUR	-	7,890	6,000	-	-	6,000	0
10-5500-58-56108	CAP OUTLAY-COURT TECH	-	-	7,307	-	-	7,307	0
TOTAL CAPITAL OUTLAY > \$5K		-	7,890	13,307	-	-	13,307	0

TOTAL MUNICIPAL COURT EXPENSES		454,758	480,209	599,483	215,524	35.95	383,959	589,835
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POLICE EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5600-50-50010	SALARIES	2,409,134	2,565,644	3,523,077	1,556,872	44.19	1,966,205	3,997,994
10-5600-50-50011	COVID 19 SALARIES	3,267	-	-	-	-	-	0
10-5600-50-50012	HB2073 PD PAY	8,784	1,830	-	-	-	-	10,896
10-5600-50-50050	OVERTIME	149,199	262,102	202,824	99,805	49.21	103,019	231,852
10-5600-50-50075	LONGEVITY PAY	24,316	21,840	18,100	17,656	97.55	444	22,200
10-5600-50-50200	EMPLOYER PAID TAXES	192,075	213,893	286,416	124,205	43.37	162,211	325,282
10-5600-50-50255	WORKERS' COMPENSATION	45,282	56,860	85,000	48,255	56.77	36,745	175,713
10-5600-50-50325	HEALTH INSURANCE	261,168	306,025	467,913	200,226	42.79	267,687	434,061
10-5600-50-50326	TEAM BUILDING	-	85	4,300	-	-	4,300	0
10-5600-50-50335	HEALTH ASSISTANCE	-	10,500	-	-	-	-	0
10-5600-50-50410	EMPLOYER RETIREMENT CO	219,583	236,844	305,793	142,122	46.48	163,671	331,764
10-5600-50-50520	EMPLOYEE EDUCATION	41,232	59,693	70,000	27,284	38.98	42,716	70,000
10-5600-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		3,354,040	3,735,317	4,963,923	2,216,425	44.65	2,747,498	5,599,762
OPERATING								
10-5600-51-51010	ADVER/RECRUITING	-	-	20,000	251	1.26	19,749	20,000
10-5600-51-51335	INSURANCE-PROPERTY, CA	12,640	23,303	23,303	20,684	88.76	2,619	23,303
10-5600-51-51338	INSURANCE LIABILITY	76,818	55,875	55,875	27,550	49.31	28,325	56,197
10-5600-51-51485	MISCELLANEOUS	6,296	105,917	10,000	5,467	54.67	4,533	15,000
10-5600-51-51603	PERIODICALS & PUBLICAT	324	161	500	140	28.02	360	1,000
10-5600-51-51610	PERMITS & LICENSING	452	773	500	378	75.54	122	500
10-5600-51-51620	PHYSICALS/DRUG TESTING	6,406	5,292	6,000	1,490	24.83	4,510	5,000
10-5600-51-51625	POSTAGE/DELIVERY	1,781	1,637	4,000	297	7.43	3,703	4,000
10-5600-51-51635	PROFESSIONAL & MEMBERS	1,714	980	5,500	465	8.45	5,035	5,500
10-5600-51-51746	SUPPLIES-OFFICE	12,191	15,071	15,000	7,056	47.04	7,944	17,500
10-5600-51-51748	SUPPLIES-POLICE SPECIAL	11,853	15,629	25,000	3,732	14.93	21,268	30,000
10-5600-51-51780	TRAVEL	24,419	25,160	45,000	16,285	36.19	28,715	50,000
10-5600-51-51781	COMMUNITY PROGRAMS	-	4,849	5,000	4,443	88.86	557	10,000
10-5600-51-51782	SOCIAL RESOURCE MISCELLANEOU	-	370	5,000	383	7.67	4,617	5,000

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10-5600-51-51783	ANIMAL CONTROL MISCELLANEOU	-	19	15,000	38	0.25	14,962	20,000
10-5600-51-51784	K-9	-	-	80,000	26	0.03	79,974	50,000
10-5600-51-51785	CTRS	-	-	60,000	17	0.03	59,983	60,000
10-5600-51-51798	CRIME LAB	5,894	5,752	7,500	732	9.76	6,768	13,800
10-5600-51-51799	CID SPECIALTY EQUIPMENT	17,429	59,123	62,500	13,434	21.49	49,066	45,500
10-5600-51-51800	UNIFORMS & ACCESSORIES	53,735	49,521	50,000	26,448	52.90	23,552	50,000
10-5600-51-51801	SAFETY & ACCESSORIES	6,798	6,861	7,000	6,237	89.10	763	10,000
10-5600-51-51802	AMMO/RANGE	8,427	41,209	40,000	59	0.15	39,942	40,000
10-5600-51-51803	HONOR GUARD	-	100	4,000	213	5.32	3,787	4,000
10-5600-51-51804	CITIZEN POLICE ACADEMY	4,153	4,371	7,500	64	0.86	7,436	7,500
10-5600-51-51805	POLICE BANQUET	3,067	4,910	5,000	2,283	45.65	2,717	7,500
10-5600-51-51806	TRAFFIC SPECIALTY EQUP	5,931	10,558	25,000	4,989	19.96	20,011	25,000
10-5600-51-51813	UTILITIES-ELECTRIC BLU	9,358	9,114	12,000	4,666	38.89	7,334	12,000
10-5600-51-52110	OFFICE EQUIPMENT LEASE	7,645	8,640	16,500	4,335	26.27	12,165	16,500
10-5600-51-52340	FUEL & OIL	157,593	113,601	96,000	68,620	71.48	27,380	125,000
10-5600-51-57400	WRECKER SERVICE	1,170	558	1,200	1,001	83.42	199	1,500
TOTAL OPERATING		436,095	569,353	709,878	221,782	31.24	488,096	731,300
REPAIRS & MAINTENANCE								
10-5600-52-52010	BUILDING REPAIRS & MAI	26,462	8,959	17,500	3,760	21.48	13,740	20,000
10-5600-52-52012	CLEANING & MAINTENANCE	3,003	2,829	4,000	1,298	32.45	2,702	4,000
10-5600-52-52240	SOFTWARE ANNUAL FEES	-	-	-	-	-	-	67,500
10-5600-52-52320	VEHICLE REPAIRS & MAIN	92,715	98,176	75,000	62,866	83.82	12,134	95,000
10-5600-52-52321	VEHICLE DAMAGE	69,112	19,460	15,000	8,405	56.03	6,595	25,000
TOTAL REPAIRS & MAINTENANCE		191,292	129,424	111,500	76,328	68.46	35,172	211,500
CONTRACTED SERVICES								
10-5600-54-51440	LEGAL FEES	270	1,050	5,000	1,307	26.13	3,694	5,000
10-5600-54-51502	CONSULTING SERVICES	-	858	1,000	3,850	385.00	(2,850)	1,000
10-5600-54-51590	DESTRUCTION SERVICES	300	96	1,000	192	19.20	808	1,000
10-5600-54-57001	RRS EMERGENCY RADIO SYS	13,897	12,238	29,000	8,073	27.84	20,927	38,000
10-5600-54-57350	EMERGENCY DISPATCH SER	270,207	310,738	357,349	357,349	100.00	-	411,000
TOTAL CONTRACTED SERVICES		284,674	324,980	393,349	370,771	94.26	22,578	456,000

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DEBT PAYMENTS

10-5600-55-52310	VEHICLE LEASE EXPENSE	410,105	622,995	565,500	159,410	28.19	406,090	565,500
TOTAL DEBT PAYMENTS		410,105	622,995	565,500	159,410	28.19	406,090	565,500

CAPITAL OUTLAY < \$5K

10-5600-57-57100	ANIMAL CONTROL EQUIPMENT	476	-	-	-	-	-	-
10-5600-57-57101	OFFICE EQUIP PURCHASE	389	1,052	1,000	250	25.00	750	1,000
TOTAL CAPITAL OUTLAY < \$5K		865	1,052	1,000	250	25.00	750	1,000

CAPITAL OUTLAY > \$5K

10-5600-58-52101	PD CONSTRUCTION SITE	-	-	1,000	-	-	1,000	1,000
10-5600-58-52330	POLICE SPECIALTY EQUIP	20,390	244,938	227,189	170,298	74.96	56,891	283,110
10-5600-58-57300	POLICE COMMUNICATION E	26,063	367	86,000	165,000	191.86	(79,000)	174,890
10-5600-58-58000	GRANT EXPENDITURES	2,130	20,204	9,470	-	-	9,470	0
TOTAL CAPITAL OUTLAY > \$5K		48,583	265,509	323,659	335,298	103.60	(11,639)	459,000

TOTAL POLICE EXPENDITURES		4,725,654	5,648,628	7,068,809	3,380,263	47.82	3,688,546	8,024,062
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IT EXPENDITURES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
<u>PERSONNEL</u>								
10-5700-50-50010	SALARIES	135,128	192,604	229,987	119,787	52.08	110,200	253,473
10-5700-50-50050	OVERTIME	852	2,802	3,483	1,376	39.51	2,107	1,220
10-5700-50-50075	LONGEVITY PAY	900	400	700	200	28.57	500	1,100
10-5700-50-50200	EMPLOYER PAID TAXES	9,786	14,507	17,914	8,428	47.05	9,486	19,568
10-5700-50-50255	WORKERS' COMPENSATION	192	222	300	146	48.58	154	1,049
10-5700-50-50325	HEALTH INSURANCE	14,248	21,691	28,037	14,054	50.13	13,983	25,042
10-5700-50-50410	EMPLOYER RETIREMENT CO	11,601	16,344	19,527	9,945	50.93	9,582	19,907
10-5700-50-50520	EMPLOYEE EDUCATION	1,415	3,026	4,500	2,692	59.82	1,808	4,500
10-5700-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
10-5700-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		174,122	251,597	310,448	156,630	50.45	153,818	325,858
<u>OPERATING</u>								
10-5700-51-51485	MISCELLANEOUS	15	379	500	219	43.71	281	500
10-5700-51-51625	POSTAGE/DELIVERY	-	-	100	-	-	100	100
10-5700-51-51635	PROFESSIONAL/MEMBERSHIP	430	314	1,900	-	-	1,900	3,800
10-5700-51-51746	SUPPLIES-OFFICES	2,128	3,564	3,000	923	30.76	2,077	6,000
10-5700-51-51769	INTERNET SERVICE	92,599	96,629	110,000	18,165	16.51	91,835	150,000
10-5700-51-51770	TELEPHONE COMMUNICATION	7,405	9,749	5,100	28,981	568.26	(23,881)	7,000
10-5700-51-51775	WIRELESS COMMUNICATION	118,367	108,223	125,000	82,172	65.74	42,828	125,000
10-5700-51-51780	TRAVEL	240	2,287	6,000	-	-	6,000	6,000
TOTAL OPERATING		221,183	221,145	251,600	130,460	51.85	121,140	298,400
<u>REPAIRS & MAINTENANCE</u>								
10-5700-52-52000	COMPUTER R & M	232	16	-	-	-	-	0
10-5700-52-52011	BUILDING SECURITY	4,282	6,595	5,000	4,408	88.16	592	15,000
TOTAL REPAIRS & MAINTENANCE		4,514	6,611	5,000	4,408	88.16	592	15,000
<u>CONTRACTED SERVICES</u>								
10-5700-54-51440	LEGAL FEES	-	-	-	-	-	-	5,000
10-5700-54-51501	IT CONSULTING SERVICES	7,475	8,654	25,000	-	-	25,000	29,629
10-5700-54-52005	EMERGENCY NOTIFICATION	4,371	4,371	4,371	4,371	100.00	0	4,371
10-5700-54-52240	SOFTWARE ANNUAL FEES	205,935	266,274	245,000	145,108	59.23	99,892	400,000
TOTAL CONTRACTED SERVICES		217,781	279,299	274,371	149,479	54.48	124,892	439,000

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DEBT PAYMENTS

10-5700-57-52310	VEHICLE LEASE EXPENSE	-	-	-	2,868	-	(2,868)	6,000
TOTAL DEBT PAYMENTS		-	-	-	2,868	-	(2,868)	6,000

CAPITAL OUTLAY <\$5K

10-5700-57-52200	COMPUTER EQUIPMENT	72,394	51,019	45,000	4,483	9.96	40,517	50,000
TOTAL CAPITAL OUTLAY<\$5K		72,394	51,019	45,000	4,483	9.96	40,517	50,000

CAPITAL OUTLAY >\$5K

10-5700-58-52200	COMPUTER EQUIPMENT	16,794	30,205	109,884	74,063	67.40	35,821	115,000
TOTAL CAPITAL OUTLAY>5K		16,794	30,205	109,884	74,063	67.40	35,821	115,000

TOTAL IT EXPENDITURES		706,788	839,874	996,303	522,392	52.43	473,911	1,243,258
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		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
ECONOMIC DEV. SVCS		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5800-50-50010	SALARIES	144,792	120,578	125,565	63,453	50.53	62,112	131,861
10-5800-50-50075	LONGEVITY PAY	300	-	200	200	100.00	-	300
10-5800-50-50200	EMPLOYER PAID TAXES	11,140	9,934	9,621	4,884	50.76	4,737	10,110
10-5800-50-50255	WORKERS' COMPENSATION	82	100	200	53	26.56	147	542
10-5800-50-50325	HEALTH INSURANCE	4,303	7,327	9,346	283	3.03	9,063	8,347
10-5800-50-50410	EMPLOYER RETIREMENT CO	12,354	10,812	10,695	5,234	48.94	5,461	10,285
10-5800-50-50520	EMPLOYEE EDUCATION	1,235	1,831	12,985	45	0.35	12,940	5,000
10-5800-50-50650	VEHICLE ALLOWANCE	1,292	4,800	5,500	185	3.36	5,315	0
TOTAL PERSONNEL		175,499	155,381	174,112	74,337	42.69	99,775	166,446
OPERATING								
10-5800-51-51001	SESQUICENTENIAL EXPENSE	73,215	-	-	-	-	-	-
10-5800-51-51010	ADVERTISING	2,180	6,668	35,000	21,653	61.86	13,347	35,000
10-5800-51-51020	INCENTIVES	-	-	-	-	-	-	47,500
10-5800-51-51043	CITY EVENTS	44,531	-	-	-	-	-	0
10-5800-51-51480	MEETING EXPENSES	2,898	2,000	3,000	387	12.89	2,613	5,000
10-5800-51-51625	POSTAGE/DELIVERY	58	226	3,500	113	3.23	3,387	1,500
10-5800-51-51630	SUBSCRIPTIONS	1,967	8,085	5,800	2,544	43.86	3,256	6,500
10-5800-51-51635	PROFESSIONAL/MEMBERSHIP	1,774	5,385	25,000	3,686	14.74	21,314	25,000
10-5800-51-51746	SUPPLIES-OFFICES	2,381	2,086	3,000	415	13.83	2,585	3,000
10-5800-51-51780	TRAVEL	5,019	2,389	10,000	1,122	11.22	8,878	5,000
10-5800-51-51800	UNIFORMS & ACCESSORIES	-	10	1,000	-	-	1,000	2,000
TOTAL OPERATING		134,022	26,849	86,300	29,919	34.67	56,381	130,500
CONTRACTED SERVICES								
10-5800-54-51440	LEGAL FEES	-	-	50,000	-	-	50,000	50,000
10-5800-54-51501	CONSULTING SERVICES	11,175	28,100	356,000	60,286	16.93	295,715	325,000
TOTAL		11,175	28,100	406,000	60,286	14.85	345,715	375,000
TOTAL ECONOMIC DEV SVCS EXPENDITURES		320,696	210,330	666,412	164,542	24.69	501,870	671,946

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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
HUMAN RESOURCES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5810-50-50010	SALARIES	84,065	129,446	160,166	81,059	50.61	79,107	168,224
10-5810-50-50050	OVERTIME	32	838	1,532	691	45.09	841	1,610
10-5810-50-50075	LONGEVITY PAY	-	1,300	1,500	1,000	66.67	500	1,700
10-5810-50-50200	EMPLOYER PAID TAXES	6,059	10,709	12,485	6,096	48.83	6,389	13,122
10-5810-50-50255	WORKERS' COMPENSATION	-	-	200	26	12.96	174	703
10-5810-50-50325	HEALTH INSURANCE	40	16,702	18,691	9,353	50.04	9,338	16,695
10-5810-50-50410	EMPLOYER RETIREMENT CO	7,053	11,668	13,297	7,163	53.87	6,134	13,350
10-5810-50-50411	HR REQUIRED EDUCATION	25,325	1,795	10,000	-	-	10,000	10,000
10-5810-50-50520	EMPLOYEE EDUCATION	2,046	3,699	7,500	-	-	7,500	7,500
10-5810-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
TOTAL PERSONNEL		124,619	176,157	230,871	105,388	45.65	125,483	232,905
OPERATING								
10-5810-51-51010	EMPLOYMENT ADVERTISING	-	-	2,500	438	17.50	2,063	3,000
10-5810-51-51011	PRE-EMPLOYMENT SCREENING	-	-	100	-	-	100	100
10-5810-51-51041	EMPLOYEE APPRECIATION	12,026	18,044	25,000	16,544	66.18	8,456	30,000
10-5810-51-51060	MARKETING MATERIALS	-	-	15,000	1,086	7.24	13,914	10,000
10-5810-51-51480	MEETING EXPENSES	100	132	1,500	28	1.85	1,472	1,000
10-5810-51-51485	MISCELLANEOUS	5,138	31,228	3,500	47	1.33	3,453	3,500
10-5810-51-51603	PERIODICALS & PUBLICATIONS	-	29	2,500	-	-	2,500	2,000
10-5810-51-51635	PROFESSIONAL/MEMBERSHIP	934	1,641	5,000	340	6.80	4,660	3,000
10-5810-51-51746	SUPPLIES-OFFICES	2,275	5,002	3,000	1,481	49.38	1,519	3,000
10-5810-51-51780	TRAVEL	1,284	3,686	7,500	17	0.23	7,483	7,500
TOTAL OPERATING		21,756	59,762	65,600	19,981	30.46	45,619	63,100
CONTRACTED SERVICES								
10-5810-54-51440	LEGAL FEES	-	1,770	5,000	2,508	50.15	2,493	5,000
TOTAL CONTRACTED SERVICES		-	1,770	5,000	2,508	50.15	2,493	5,000
TOTAL HUMAN RESOURCES EXPENDITURES		146,375	237,689	301,471	127,876	42.42	173,595	301,005

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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
COMMUNITY DEV. SVCS								
PERSONNEL								
10-5811-50-50010	SALARIES	814	70,937	89,124	13,636	15.30	75,488	77,600
10-5811-50-50075	LONGEVITY PAY	-	-	-	-	-	-	100
10-5811-50-50200	EMPLOYER PAID TAXES	-	6,130	6,818	1,043	15.30	5,775	5,944
10-5811-50-50255	WORKERS' COMPENSATION	-	-	100	13	12.96	87	319
10-5811-50-50325	HEALTH INSURANCE	-	5,857	8,346	2,446	29.30	5,900	8,347
10-5811-50-50410	EMPLOYER RETIREMENT CO	-	6,709	7,261	1,103	15.19	6,158	6,047
10-5811-50-50520	EMPLOYEE EDUCATION	-	675	3,500	-	-	3,500	3,500
10-5811-50-50650	VEHICLE ALLOWANCE	-	3,323	5,500	-	-	5,500	0
TOTAL PERSONNEL		814	93,630	120,649	18,241	15.12	102,408	101,857
OPERATING								
10-5811-51-51001	SESQUICENTENNIAL EXP	-	570	-	-	-	-	-
10-5811-51-51010	ADVERTISING	-	2,701	20,000	28,210	141.05	(8,210)	69,700
10-5811-51-51011	SMALL BUSINESS RENTAL ASST	-	-	25,000	-	-	25,000	0
10-5811-51-51043	CITY EVENTS	-	115,224	100,000	137,969	137.97	(37,969)	313,198
10-5811-51-51480	MEETING EXPENSES	-	1,079	2,500	-	-	2,500	2,500
10-5811-51-51625	POSTAGE/DELIVERY	-	-	500	-	-	500	200
10-5811-51-51635	PROFESSIONAL/MEMBERSHIP	-	350	1,850	75	4.05	1,775	23,525
10-5811-51-51746	SUPPLIES-OFFICES	-	1,238	2,000	891	44.53	1,109	2,000
10-5811-51-51747	LEADERSHIP PROGRAM	-	78	-	-	-	-	22,200
10-5811-51-51780	TRAVEL	-	491	5,000	-	-	5,000	7,000
TOTAL OPERATING		-	121,730	156,850	167,144	106.56	(10,294)	440,323
TOTAL COMMUNITY DEV SVCS EXPENDITURES		814	215,360	277,499	185,385	66.81	92,114	542,180
TOTAL EXPENDITURES		13,832,671	17,322,697	19,798,135	9,551,989	48.25	10,246,146	22,113,600
REVENUES OVER/(UNDER) EXPENDITURES		6,147,282	2,373,685	(1)	7,113,693		(7,113,694)	0

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FY 2024-2025 Proposed Annual Budget

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20 -UTILITY FUND FINANCIAL SUMMARY							Proposed	Annual BUDGET FY 2024-25
REVENUE SUMMARY	FY 2021-22 #REF!	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE Y-T-D ACTUAL AS OF 03/31/2024		% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
WATER								
MISCELLANEOUS	0	493,926	525	45,610	8,687.62		(45,085)	10,000.00
WATER/SEWER CHARGES	3,678,433	3,914,721	3,527,371	2,047,171	58.04		1,480,200	4,149,190.00
TRANSFERS	0	0	0	0	-		0	-
TOTAL WATER	3,678,433	4,408,647	3,527,896	2,092,781	59.32		1,435,115	4,159,190.00
WASTEWATER								
WATER/SEWER CHARGES	3,138,623	4,018,766	3,059,651	1,832,050	59.88		1,227,602	3,535,000.00
TOTAL WASTEWATER	3,138,623	4,018,766	3,059,651	1,832,050	59.88		1,227,602	3,535,000.00
STORMWATER								
STORMWATER CHARGES	0	0	0	0	-		0	643,730.00
	0	0	0	0	-		0	643,730.00
TOTAL REVENUES	6,817,056	8,427,413	7,564,758	3,924,831	51.88		3,639,927	8,337,920.00

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FY2024-2025 PROPOSED ANNUAL BUDGET

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20 -UTILITY FUND REVENUES		50.00 % OF YEAR COMPLETE					Proposed	Annual Budget FY 2024-25
WATER REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
WATER CHARGES								
20-4250-42-42099	MISCELLANEOUS	0	493,926	525	45,610	8,687.62	(45,085)	10,000
TOTAL MISCELLANEOUS		0	493,926	525	45,610	8,687.62	-45,085	10,000
20-4250-43-42099	CREDIT CARD PAYMENT FEE	88,609	96,656	75,000	58,350	77.80	16,650	95,000
20-4250-43-43000	ADJUSTMENTS	0	0	0	0	-	0	0
20-4250-43-43010	WATER SALES	3,082,848	3,379,621	3,034,014	1,789,984	59.00	1,244,030	3,600,000
20-4250-43-43015	BULK WATER SALES	0	0	92	0	-	92	0
20-4250-43-43025	LATE FEES WATER	65,596	66,089	56,500	40,357	71.43	16,143	85,000
20-4250-43-43028	RETURN CHECK FEES	1,050	1,610	1,015	980	96.55	35	2,000
20-4250-43-43075	WATER TAP FEES	334,500	272,250	280,000	98,250	35.09	181,750	280,000
20-4250-43-43076	WATER METER FEE	0	98,495	250	0	-	250	250
20-4250-43-43080	CONNECTION CHARGES	105,830	0	80,500	59,250	73.60	21,250	86,940
TOTAL WATER CHARGES		3,678,433	3,914,721	3,527,371	2,047,171	58.04	1,480,200	4,149,190
TRANSFERS								
20-4250-49-50010	TRANSFER FROM CPF	0	0	0	0	-	0	0
TOTAL TRANSFERS		0	0	0	0	-	0	0
TOTAL WATER REVENUES		3,678,433	4,408,647	3,527,896	2,092,781	59.32	1,435,115	4,159,190
WASTEWATER REVENUES								
SEWER CHARGES								
20-4275-43-43110	SEWER SERVICE	2,750,154	3,640,891	2,774,651	1,614,498	58.19	1,160,154	3,200,000
20-4275-43-43125	LATE FEES SEWER	55,469	53,125	35,000	30,052	85.86	4,948	60,000
20-4275-43-43175	SEWER TAP FEES	333,000	324,750	250,000	187,500	75.00	62,500	275,000
TOTAL SEWER CHARGES		3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000
TOTAL WASTEWATER REVENUES		3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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NON-DEPARTMENTAL REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
TRANSFERS								
20-4275-49-50010	TRANSFER FROM CPF	0	0	977,211	0	-	977,211	0
TOTAL TRANSFERS		0	0	977,211	0	-	977,211	0
TOTAL NON-DEPARTMENTAL REVENUES		0	0	977,211	0	-	977,211	0
STORMWATER REVENUES								
STORMWATER CHARGES								
20-4285-45-43010	STORMWATER FEES	0	0	0	0	0.0	0	625,000
20-4285-45-43025	LATE FEES STORMWATER	0	0	0	0	0.0	0	18,730
TOTAL STORMWATER CHARGES		0	0	0	0	-	0	643,730
TOTAL REVENUES		6,817,056	8,427,413	7,564,758	3,924,831	51.88	3,639,927	8,337,920

FY 2024-2025 Proposed Annual Budget

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EXPENDITURE SUMMARY	50.00 % OF YEAR COMPLETE						Proposed	Annual BUDGET
	FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	BALANCE	REQUESTED
	ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET	2024-25 BUDGET
<u>PUBLIC WORKS</u>								
PERSONNEL	485,446	483,604	619,396	285,803	46.14	333,592		843,918
OPERATING	10,946	21,307	29,702	13,258	44.64	16,444		43,113
REPAIRS & MAINTENANCE	21,269	13,756	41,500	2,976	7.17	38,524		26,500
CONTRACTED SERVICES	34,064	120,893	31,445	15,093	48.00	16,352		55,345
TOTAL PUBLIC WORKS	551,725	647,193	731,543	330,389	45.16	401,154		995,876
<u>WATER</u>								
PERSONNEL	228,675	264,166	603,164	134,625	22.32	468,539		581,587
OPERATING	277,357	1,064,284	438,039	160,046	36.54	277,993		530,078
REPAIRS & MAINTENANCE	89,039	204,819	102,500	786,499	767.32	(683,999)		223,853
WATER/WASTEWATER	1,884,712	2,012,419	2,267,750	1,218,721	53.74	1,049,029		2,567,750
CONTRACTED SERVICES	9,361	115,048	138,300	40,864	29.55	97,436		100,500
DEBT PAYMENTS	81,618	61,295	129,308	66,137	51.15	63,172		132,630
CAPITAL OUTLAY < \$5K	1,727	8,705	8,000	473	5.91	7,527		78,425
CAPITAL OUTLAY > \$5K	28,009	331,944	848,058	8,700	1.03	839,358		119,200
TOTAL WATER	2,600,497	4,062,680	4,535,119	2,416,064	53.27	2,119,055		4,334,023
<u>WASTEWATER</u>								
PERSONNEL	162,265	205,304	468,982	226,602	48.32	242,380		633,347
OPERATING	495,209	427,288	533,412	382,775	71.76	150,637		585,520
REPAIRS & MAINTENANCE	43,305	224,792	92,000	193,647	210.49	(101,647)		199,000
WATER/WASTEWATER	253,803	71,507	80,500	44,621	55.43	35,879		87,500
CONTRACTED SERVICES	309,500	911,581	835,248	346,293	41.46	488,955		1,035,248
DEBT PAYMENTS	0	0	20,000	6,640	33.20	13,360		20,000
CAPITAL OUTLAY < \$5K	0	0	5,000	0	-	5,000		34,452
CAPITAL OUTLAY > \$5K	13,081	0	262,955	251,941	95.81	11,014		262,955
TOTAL WASTEWATER	1,277,163	1,840,471	2,298,097	1,452,519	63.21	845,578		2,858,022
<u>STORMWATER</u>								
CONTRACTED SERVICES	0	0	0	0	-	0		150,000
TOTAL STORMWATER	0	0	0	0	-	0		150,000
TOTAL EXPENDITURES 4,429,386 6,550,344 7,564,759 4,198,972 55.51 3,365,787 8,337,920								
REVENUES OVER/(UNDER) EXPENDITURES 2,387,670 1,877,069 (0) (274,141) 274,141 (0)								

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FY2024-2025 PROPOSED ANNUAL BUDGET

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**20 -UTILITY FUND
EXPENDITURES**

		50.00 % OF YEAR COMPLETE					Proposed	Annual Budget
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
PUBLIC WORKS EXPENDITURES		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
20-5200-50-50010	SALARIES	389,636	388,899	475,806	217,418	45.69	258,388	641,236
20-5200-50-50050	OVERTIME	0	0	743	8,889	1,195.92	(8,146)	2,517
20-5200-50-50075	LONGEVITY	4,600	2,600	3,100	1,800	58.06	1,300	4,300
20-5200-50-50200	EMPLOYER PAID TAXES	30,138	28,293	36,693	17,180	46.82	19,513	49,576
20-5200-50-50255	WORKERS' COMPENSATION	292	333	400	1,232	308.00	(832)	26,076
20-5200-50-50325	HEALTH INSURANCE	21,496	26,390	56,074	19,644	35.03	36,430	66,779
20-5200-50-50326	TEAM BUILDING	0	0	2,000	340	16.98	1,660	2,500
20-5200-50-50335	HEALTH ASSISTANCE	0	0	0	0	-	0	0
20-5200-50-50410	EMPLOYER RETIREMENT CO	33,945	32,876	39,079	18,800	48.11	20,279	50,435
20-5200-50-50520	EMPLOYEE EDUCATION	540	4,212	5,000	500	10.00	4,500	
20-5200-50-50650	VEHICLE ALLOWANCE	4,800	0	0	0	-	0	0
20-5200-50-50700	REIMBURSABLE UNEMPLOYMEN	0	0	500	0	-	500	500
TOTAL PERSONNEL		485,446	483,604	619,396	285,803	46.14	333,592	843,918
OPERATING								
20-5200-51-51010	ADVERTISING/POSTING/NOTIFIC	419	3,970	1,100	889	80.85	211	1,500
20-5200-51-51011	PRE-EMPLOYMENT SCREENING	2	0	65	0	-	65	65
20-5200-51-51012	SAFETY & ACCESSORIES	1,927	2,263	2,000	1,782	89.10	218	2,500
20-5200-51-51040	BAD DEBTS	0	0	0	0	-	0	0
20-5200-51-51480	MEETING EXPENSES	0	55	500	0	-	500	1,500
20-5200-51-51485	MISCELLANEOUS	1,809	2,167	2,000	1,401	70.05	599	2,000
20-5200-51-51610	PERMITS & LICENSES	0	156	200	100	50.00	100	200
20-5200-51-51620	PHYSICALS/DRUG TESTING	0	0	85	0	-	85	85
20-5200-51-51625	POSTAGE/DELIVERY	72	191	200	42	20.98	158	200
20-5200-51-51635	PROFESSIONAL & MEMBERS	0	1,010	2,000	0	-	2,000	2,500
20-5200-51-51743	SUPPLIES-EQUIPMENT	0	0	0	0	-	0	4,000
20-5200-51-51746	SUPPLIES-OFFICE	4,761	6,706	6,000	5,457	90.94	544	7,000
20-5200-51-51780	TRAVEL	-217	882	300	274	91.43	26	600
20-5200-51-51800	UNIFORMS & ACCESSORIES	495	552	1,500	115	7.70	1,385	7,700
20-5200-51-51813	UTILITIES-ELECTRIC BLU	0	0	5,489	0	-	5,489	5,000
20-5200-51-52110	OFFICE EQUIPMENT LEASE	1,678	3,355	8,263	3,198	38.70	5,066	8,263
TOTAL OPERATING		10,946	21,307	29,702	13,258	44.64	16,444	43,113

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REPAIRS & MAINTENANCE

20-5200-52-52010	BUILDING REPAIRS & MAINT	16,471	9,726	35,000	897	2.56	34,103	20,000
20-5200-52-52012	CLEANING & MAINTENANCE	4,798	4,031	6,500	2,079	31.98	4,421	6,500
TOTAL REPAIRS & MAINTENANCE		21,269	13,756	41,500	2,976	7.17	38,524	26,500

CONTRACTED SERVICES

20-5200-54-51001	CONSULTANT FEES - RATE STUDY	33,406	116,378	27,345	8,256	30.19	19,089	27,345
20-5200-54-51165	ENGINEERING/PLANNING SVCS	0	0	3,500	6,063	173.23	(2,563)	27,000
20-5200-54-51440	LEGAL FEES	658	4,515	600	773	128.89	(173)	1,000
TOTAL CONTRACTED SERVICES		34,064	120,893	31,445	15,093	48.00	16,352	55,345

DEBT PAYMENTS

20-5200-55-52310	VEHICLE LEASE EXPENSE	0	7,633	9,500	13,259	139.57	(3,759)	27,000
TOTAL DEBT PAYMENTS		0	7,633	9,500	13,259	139.57	(3,759)	27,000

TOTAL PUBLIC WORKS EXPENDITURES		551,725	647,193	731,543	330,389	45.16	401,154	995,876
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FY2024-2025 PROPOSED ANNUAL BUDGET

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WATER EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
20-5250-50-50010	SALARIES	153,801	163,591	423,610	79,443	18.75	344,167	413,136
20-5250-50-50050	OVERTIME	17,607	31,844	25,000	18,551	74.20	6,449	16,193
20-5250-50-50075	LONGEVITY PAY	1,000	1,300	1,600	1,200	75.00	400	1,400
20-5250-50-50200	EMPLOYER PAID TAXES	13,096	15,104	27,008	7,540	27.92	19,468	32,951
20-5250-50-50255	WORKERS' COMPENSATION	7,492	8,325	10,070	3,945	39.18	6,125	19,382
20-5250-50-50325	HEALTH INSURANCE	18,900	27,174	74,765	13,176	17.62	61,589	58,431
20-5250-50-50410	EMPLOYER RETIREMENT CO	14,730	16,528	36,111	8,153	22.58	27,958	31,021
20-5250-50-50520	EMPLOYEE EDUCATION	2,049	300	5,000	2,618	52.36	2,382	8,572
20-5250-50-50700	REIMB UNEMPLOYMENT	0	0	0	0	-	0	500
TOTAL PERSONNEL		228,675	264,166	603,164	134,625	22.32	468,539	581,587
OPERATING								
20-5250-51-51011	PRE-EMPLOYMENT SCREENING	2	0	200	0	-	200	200
20-5250-51-51335	INSURANCE-PROPERTY, CA	10,743	19,884	15,844	20,060	126.61	(4,217)	28,200
20-5250-51-51338	INSURANCE LIABILITY	3,293	2,872	4,640	1,802	38.83	2,838	4,640
20-5250-51-51485	MISCELLANEOUS	548	491,516	500	0	-	500	500
20-5250-51-51610	PERMITS & LICENSES	9,707	9,707	11,000	13,001	118.19	(2,001)	13,500
20-5250-51-51620	PHYSICALS/DRUG TESTING	0	0	200	0	-	200	200
20-5250-51-51635	PROFESSIONAL & MEMBERS	0	375	600	150	25.00	450	600
20-5250-51-51740	SUPPLIES - CHEMICALS & MATER	46,286	256,653	95,000	83,819	88.23	11,181	167,638
20-5250-51-51743	SUPPLIES-EQUIPMENT	10,087	38,669	40,000	0	-	40,000	40,000
20-5250-51-51747	METER PURCHASE	110,487	129,449	125,000	535	0.43	124,465	125,000
20-5250-51-51780	TRAVEL	0	227	1,000	2,136	213.57	(1,136)	1,000
20-5250-51-51800	UNIFORMS & ACCESSORIES	2,741	2,330	5,220	2,698	51.69	2,522	8,100
20-5250-51-51809	R.O.W FEES	689	14,388	25,000	1,425	5.70	23,575	25,000
20-5250-51-51810	UTILITIES-ELECTRIC AUS	39,921	34,468	45,000	13,913	30.92	31,087	45,000
20-5250-51-51813	UTILITIES-ELECTRIC BLU	24,149	17,701	23,335	6,783	29.07	16,552	20,000
20-5250-51-52340	FUEL & OIL	13,300	12,046	15,000	10,240	68.27	4,760	20,000
20-5250-51-52440	EQUIPMENT RENTAL	479	0	500	0	-	500	500
20-5250-51-53010	TESTING WATER	4,927	34,001	30,000	3,484	11.61	26,516	30,000
TOTAL OPERATING		277,357	1,064,284	438,039	160,046	36.54	277,993	530,078

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

20-5250-52-52010	BUILDING REPAIRS & MAI	1,013	0	15,000	0	-	15,000	20,000
20-5250-52-52320	VEHICLE REPAIRS & MAIN	7,723	10,064	7,500	7,076	94.35	424	10,000
20-5250-52-52430	MACHINERY EQUIPMENT-RE	10,830	2,918	20,000	5,035	25.18	14,965	20,000
20-5250-52-52460	REPAIRS-WELLS,PUMPS,MO	69,472	191,838	60,000	774,388	1,290.65	(714,388)	173,853
TOTAL REPAIRS & MAINTENANCE		89,039	204,819	102,500	786,499	767.32	(683,999)	223,853

WATER

20-5250-53-53030	WATER FEES-AUSTIN	353	417	500	237	47.42	263	500
20-5250-53-53040	WATER FEES-MANVILLE	495,974	560,859	532,250	215,906	40.56	316,344	532,250
20-5250-53-53050	WATER FEES-BLUEWATER	1,356,462	1,425,248	1,700,000	997,548	58.68	702,452	2,000,000
20-5250-53-53060	WELL ROYALTIES-FOWLER	22,876	17,498	25,000	4,082	16.33	20,918	25,000
20-5250-53-53070	WELL ROYALTIES-LEE	9,048	8,397	10,000	948	9.48	9,052	10,000
TOTAL WATER/WASTEWATER		1,884,712	2,012,419	2,267,750	1,218,721	53.74	1,049,029	2,567,750

CONTRACTED SERVICES

20-5250-54-51165	ENGINEERING/PLANNING S	9,349	115,048	137,500	40,489	29.45	97,011	100,000
20-5250-54-51440	LEGAL FEES	0	0	0	375	-	(375)	500
20-5250-54-51595	MVBA UTIL COLLECTION	12	0	800	0	-	800	0
TOTAL CONTRACTED SERVICES		9,361	115,048	138,300	40,864	29.55	97,436	100,500

DEBT PAYMENTS

20-5250-55-52310	VEHICLE LEASE EXPENSE	31,265	29,902	57,630	13,259	23.01	44,371	57,630
20-5250-55-52410	MACHINERY EQUIPMENT LE	50,352	31,392	71,679	52,878	73.77	18,801	75,000
TOTAL DEBT PAYMENTS		81,618	61,295	129,308	66,137	51.15	63,172	132,630

CAPITAL OUTLAY < \$5K

20-5250-57-52400	MACHINERY EQUIPMENT-PU	0	3,031	5,000	0	-	5,000	74,425
20-5250-57-52450	TOOLS	1,727	5,674	3,000	473	15.76	2,527	4,000
TOTAL CAPITAL OUTLAY < \$5K		1,727	8,705	8,000	473	5.91	7,527	78,425

CAPITAL OUTLAY > \$5K

20-5250-58-52400	MACHINERY EQUIPMENT-PU	28,009	98,104	49,000	8,700	17.76	40,300	119,200
20-5250-58-58004	WATER TANK PURCHASE	0	233,840	799,058	0	-	799,058	0
TOTAL CAPITAL OUTLAY > \$5K		28,009	331,944	848,058	8,700	1.03	839,358	119,200

TOTAL WATER EXPENDITURES		2,600,497	4,062,680	4,535,119	2,416,064	53.27	2,119,055	4,334,023
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

WASTEWATER EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
20-5275-50-50010	SALARIES	111,969	108,874	310,841	156,624	50.39	154,217	447,509
20-5275-50-50050	OVERTIME	6,893	40,622	35,747	9,137	25.56	26,610	18,336
20-5275-50-50075	LONGEVITY PAY	1,100	1,300	1,700	1,300	76.47	400	2,600
20-5275-50-50200	EMPLOYER PAID TAXES	8,880	11,570	26,644	12,774	47.94	13,870	35,836
20-5275-50-50255	WORKERS' COMPENSATION	2,992	3,330	3,600	3,026	84.06	574	21,080
20-5275-50-50325	HEALTH INSURANCE	18,936	23,850	56,074	28,924	51.58	27,150	66,779
20-5275-50-50410	EMPLOYER RETIREMENT CO	10,226	12,685	28,377	13,709	48.31	14,667	35,207
20-5275-50-50520	EMPLOYEE EDUCATION	1,269	3,074	5,500	1,109	20.16	4,391	5,500
20-5275-50-50700	REIMB UNEMPLOYMENT	0	0	500	0	-	500	500
TOTAL PERSONNEL		162,265	205,304	468,982	226,602	48.32	242,380	633,347
OPERATING								
20-5275-51-51011	PRE-EMPLOYMENT SCREENING	72	64	100	1	1.00	99	100
20-5275-51-51335	INSURANCE-PROPERTY, CA	15,097	16,911	20,000	12,735	63.67	7,265	20,000
20-5275-51-51338	INSURANCE LIABILITY	2,059	1,867	1,900	1,135	59.74	765	2,000
20-5275-51-51603	PERIODICALS & PUBLICAT	0	0	100	0	-	100	100
20-5275-51-51610	PERMITS & LICENSES	7,593	7,558	7,542	8,069	106.99	(527)	8,100
20-5275-51-51620	PHYSICALS/DRUG TESTING	0	0	120	2	1.67	118	120
20-5275-51-51635	PROFESSIONAL & MEMBERS	0	0	600	150	25.00	450	600
20-5275-51-51740	SUPPLIES CHEMICALS & MATERI	209,278	117,497	200,000	204,355	102.18	(4,355)	250,000
20-5275-51-51746	SUPPLIES-OFFICE	0	0	0	54	-	(54)	200
20-5275-51-51780	TRAVEL	0	0	500	0	-	500	500
20-5275-51-51800	UNIFORMS & ACCESSORIES	529	959	6,300	944	14.98	5,356	6,300
20-5275-51-51809	R.O.W. FEES	689	0	750	1,425	190.00	(675)	2,000
20-5275-51-51813	UTILITIES-ELECTRIC BLU	244,384	268,327	275,000	143,666	52.24	131,334	275,000
20-5275-51-51815	UTILITIES-ELECTRIC TX	9,444	11,844	15,000	6,804	45.36	8,196	15,000
20-5275-51-52340	FUEL & OIL	6,066	2,261	5,500	3,436	62.47	2,064	5,500
TOTAL OPERATING		495,209	427,288	533,412	382,775	71.76	150,637	585,520
REPAIRS & MAINTENANCE								
20-5275-52-52010	BUILDING REPAIRS & MAI	4,000	9,584	15,000	14,520	96.80	480	20,000
20-5275-52-52320	VEHICLE REPAIRS & MAIN	670	2,717	2,000	3,340	167.02	(1,340)	4,000
20-5275-52-52430	MACHINERY EQUIPMENT-RE	12,869	23,747	25,000	3,439	13.76	21,561	25,000
20-5275-52-52460	REPAIRS-LIFTSTATION,PUMPS,M	25,766	188,744	50,000	172,348	344.70	(122,348)	150,000
TOTAL REPAIRS & MAINTENANCE		43,305	224,792	92,000	193,647	210.49	(101,647)	199,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

WASTEWATER

20-5275-53-53010	TESTING WASTEWATER	49,947	47,450	65,000	40,349	62.07	24,651	72,000
20-5275-53-53040	WATER FEES-MANVILLE	34,715	24,057	15,500	4,272	27.56	11,228	15,500
20-5275-53-53160	WASTEWATER FEES-AUSTIN	169,141	0	0	0	-	0	0
TOTAL WATER/WASTEWATER		253,803	71,507	80,500	44,621	55.43	35,879	87,500

CONTRACTED SERVICES

20-5275-54-51165	ENGINEERING/PLANNING S	133,893	490,696	604,000	127,385	21.09	476,615	604,000
20-5275-54-51440	LEGAL FEES	0	1,248	1,248	0	-	1,248	1,248
20-5275-54-53150	SLUDGE DISPOSAL	175,607	419,636	230,000	218,908	95.18	11,092	430,000
TOTAL CONTRACTED SERVICES		309,500	911,581	835,248	346,293	41.46	488,955	1,035,248

DEBT PAYMENTS

20-5275-55-52310	VEHICLE LEASE EXPENSE	0	0	20,000	6,640	33.20	13,360	20,000
TOTAL DEBT PAYMENTS		0	0	20,000	6,640	33.20	13,360	20,000

CAPITAL OUTLAY < \$5K

20-5275-57-52400	MACHINERY EQUIPMENT-PURCH	0	0	5,000	0	-	5,000	34,452
TOTAL CAPITAL OUTLAY < \$5K		0	0	5,000	0	-	5,000	34,452

CAPITAL OUTLAY > \$5K

20-5275-58-52400	MACHINERY EQUIPMENT-PU	0	0	247,955	251,941	101.61	(3,986)	247,955
20-5275-58-52410	CAPITAL OUTLAY	13,081	0	15,000	0	-	15,000	15,000
TOTAL CAPITAL OUTLAY > \$5K		13,081	0	262,955	251,941	95.81	11,014	262,955

TOTAL WASTEWATER EXPENDITURES		1,277,163	1,840,471	2,298,097	1,452,519	63.21	845,578	2,858,022
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FY2024-2025 PROPOSED ANNUAL BUDGET

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STORMWATER EXPENDITURES	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
CONTRACTED SERVICES							
20-5285-54-51165 CONSULTANT FEES	0	0	0	0	-	0	150,000
TOTAL CONTRACTED SERVICES	0	0	0	0	-	0	150,000
TOTAL STORMWATER EXPENDITURES	0	0	0	0	-	0	150,000
TOTAL EXPENDITURES	4,429,386	6,550,344	7,564,759	4,198,972	55.51	3,365,787	8,337,920
REVENUES OVER/(UNDER) EXPENDITURES	2,387,670	1,877,069	0	-274,141		274,141	0

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FY 2024-2025 Proposed Annual Budget

Item 4.

30 -DEBT SERVICE FUND FINANCIAL SUMMARY

Proposed Annual BUDGET
FY 2024-25

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			REQUESTED 2024-25 BUDGET
				Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	
NON-DEPARTMENTAL							
TAXES	2,193,922	4,177,694	4,176,588	4,247,239	101.69	(70,651)	7,585,234.00
OTHER	2,010	13,330	12,109	8,160	67.39	3,948	13,000.00
TRANSFERS	0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL	2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234.00
TOTAL REVENUES	2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234.00

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			REQUESTED 2024-25 BUDGET
				Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	
NON-DEPARTMENTAL							
OPERATING	300	300	150	150	100.00	0	150.00
DEBT PAYMENTS	2,816,769	4,177,614	4,177,374	360,560	8.63	3,816,813	7,580,233.69
TRANSFERS	0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL	2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,383.69
TOTAL EXPENDITURES	2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,383.69
REVENUES OVER/(UNDER) EXPENDITURES	(621,137)	13,110	11,173	3,894,689		(3,883,516)	17,850.31

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FY2024-2025 PROPOSED ANNUAL BUDGET

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30 - DEBT SERVICE FUND REVENUES							Proposed	Annual BUDGET FY 2024-25
NON-DEPARTMENTAL REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
TAXES								
30-4999-40-40000	ADVALOREM TAXES - CURR	2,159,070	4,175,043	4,176,588	4,227,576	101.22	(50,988)	7,580,234
30-4999-40-40010	ADVALOREM TAXES - DELI	34,852	2,651	0	19,663	-	(19,663)	5,000
TOTAL TAXES		2,193,922	4,177,694	4,176,588	4,247,239	101.69	(70,651)	7,585,234
OTHER								
30-4999-48-48000	INTEREST INCOME	2,010	13,330	12,109	8,160	67.39	3,948	13,000
30-4999-48-49000	BOND PROCEEDS	0	0	0	0	-	0	-
TOTAL OTHER		2,010	13,330	12,109	8,160	67.39	3,948	13,000
TRANSFERS								
30-4999-49-5000	TRANSFER FROM GF	0	0	0	0	-	0	-
30-4999-49-50005	TRANSFER FROM GF	0	0	0	0	-	0	-
30-4999-49-50010	TRANSFER FROM UF	0	0	0	0	-	0	-
30-4999-49-60010	TRANSFER FROM CPF	0	0	0	0	-	0	-
TOTAL TRANSFERS		0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL REVENUES		2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234
TOTAL REVENUES		2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234

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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

30 -DEBT SERVICE FUND
EXPENDITURES

							Proposed	Annual BUDGET
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
NON-DEPARTMENTAL EXPENDITURES		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
OPERATING								
30-5999-51-51050	BANK ADMIN FEES	300	300	150	150	100.00	0	150
TOTAL OPERATING		300	300	150	150	100.00	0	150
DEBT PAYMENTS								
30-5999-55-53000	BOND ADMIN FEES	935	635	635	0	-	635	785
30-5999-55-59030	INTEREST - 2010 GO BONDS	2,411	0	0	0	-	0	-
30-5999-55-59031	INTEREST - 2012 GO BONDS	27,158	19,253	11,220	5,610	50.00	5,610	3,188
30-5999-55-59032	INTEREST - 2012 CO BONDS	20,314	17,118	13,944	6,900	49.48	7,044	10,583
30-5999-55-59033	INTEREST - 2015 GO BONDS	67,108	56,934	46,487	23,007	49.49	23,480	35,381
30-5999-55-59034	INTEREST - 2016 CO BONDS	329,531	312,127	294,265	147,133	50.00	147,133	275,945
30-5999-55-59035	INTEREST - 2021 CO BONDS	74,313	105,072	98,472	49,236	50.00	49,236	91,784
30-5999-55-59036	INTEREST - 2022 TAX NOTES	0	266,475	257,351	128,675	50.00	128,675	217,553
30-5999-55-59037	INTEREST - 2023 CO BONDS	0	0	0	0	-	0	1,812,250
30-5999-55-59038	INTEREST - 2024 CO BONDS	0	0	0	0	-	0	992,767
30-5999-55-59530	PRINCIPAL -2010 GO BOND	255,000	0	0	0	-	0	-
30-5999-55-59531	PRINCIPAL -2012 GO BOND	310,000	315,000	315,000	0	-	315,000	60,000
30-5999-55-59532	PRINCIPAL -2012 CO BOND	130,000	130,000	135,000	0	-	135,000	140,000
30-5999-55-59533	PRINCIPAL -2015 GO BOND	450,000	465,000	485,000	0	-	485,000	500,000
30-5999-55-59534	PRINCIPAL -2016 CO BOND	760,000	780,000	800,000	0	-	800,000	1,170,000
30-5999-55-59535	PRINCIPAL -2021 CO BOND	390,000	375,000	380,000	0	-	380,000	390,000
30-5999-55-59536	PRINCIPAL -2022 TAX NOTES	0	1,335,000	1,340,000	0	-	1,340,000	1,380,000
30-5999-55-59537	PRINCIPAL - 2023 CO BOND	0	0	0	0	-	0	500,000
30-5999-55-59538	PRINCIPAL - 2024 GO BOND	0	0	0	0	-	0	-
TOTAL DEBT PAYMENTS		2,816,769	4,177,614	4,177,374	360,560	8.63	3,816,813	7,580,234
TRANSFERS								
30-5999-59-60000	2010 GO BOND ISSUE COS	0	0	0	0	-	0	-
30-5999-60-15000	TRANSFER TO UF	0	0	0	0	-	0	-
TOTAL TRANSFERS		0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL EXPENDITURES		2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,384
TOTAL EXPENDITURES		2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,384
REVENUES OVER/(UNDER) EXPENDITURES		(621,137)	Page 57 13,110	11,173	3,894,689		(3,883,516)	17,850

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FY 2024-2025 Proposed Approved Annual Budget

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**40 -CAPITAL PROJECTS FUND
FINANCIAL SUMMARY**

**Proposed Annual BUDGET
FY 2024-25**

REVENUE SUMMARY	50.00 % OF YEAR COMPLETE						BUDGET BALANCE	REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET		
NON-DEPARTMENTAL								
OTHER	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	
TOTAL NON-DEPARTMENTAL	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	
TOTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	

EXPENDITURE SUMMARY							BUDGET BALANCE	REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET		
BOND PROJECTS								
CAPITAL OUTLAY > \$5K	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
TOTAL BOND PROJECTS	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
TOTAL EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
REVENUES OVER/(UNDER) EXPENDITURES	(248,559)	(879,114)	(316,955)	(27,161,268)		26,844,313	(18,474,333)	

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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

**40 -CAPITAL PROJECTS FUND
REVENUES**

							Proposed	Annual BUDGET FY 2024-25
				50.00 % OF YEAR COMPLETE				
NON-DEPARTMENTAL REVENUES	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE		REQUESTED 2024-25 BUDGET
OTHER								
40-4999-48-48000 INTEREST INCOME	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL OTHER	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL NON-DEPARTMENTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000

**40 -CAPITAL PROJECTS FUND
EXPENDITURES**

							Proposed	Annual BUDGET FY 2024-25
				50.00 % OF YEAR COMPLETE				
IMPACT FEE PROJECTS EXPENDITURES	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE		REQUESTED 2024-25 BUDGET
CAPITAL OUTLAY > \$5K								
40-5997-58-58006 2021 CO BOND EXPENSES	278,441	787,108	280,686	364,932	130.01	(84,246)		3,269,258
40-5997-58-58007 2022 TAX NOTE BOND EXP		569,011	382,337	208,772	54.60	173,565		8,288,485
40-5997-58-58008 2023 CO BOND EXPENSES	0	0	0	16,061,277	-	(16,061,277)		7,116,590
40-5997-58-58009 2024 CO BOND EXPENSES	0	0	0	11,147,075	-	(11,147,075)		1,000,000
TOTAL CAPITAL OUTLAY > \$5K	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
TOTAL BOND PROJECTS EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
TOTAL EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
REVENUES OVER/(UNDER) EXPENDITURES	(248,559)	(879,114)	(316,955)	(27,161,268)		26,844,313		(18,474,333)

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FY 2024-2025 Proposed Annual Budget

Item 4.

60 -SPECIAL REVENUE FUND FINANCIAL SUMMARY

Proposed Annual BUDGET
FY 2024-25

REVENUE SUMMARY	50.00 % OF YEAR COMPLETE							REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE		
ADMINISTRATION								
TAXES	81,215	225,987	212,652	55,616	26.2	157,036	268,104	
OTHER	0	858	15,452	31,823	205.9	(16,371)	114,000	
TOTAL ADMINISTRATION	81,215	226,844	228,104	87,439	38.3	140,665	382,104	
TOTAL REVENUES	81,215	226,844	228,104	87,439	38.3	140,665	382,104	
EXPENDITURE SUMMARY								
EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET	
ADMINISTRATION								
OPERATING	120,545	66,657	100,000	88,996	89.0	11,004	141,050	
TOTAL ADMINISTRATION	120,545	66,657	100,000	88,996	89.0	11,004	141,050	
TOTAL EXPENDITURES	120,545	66,657	100,000	88,996	89.0	11,004	141,050	
REVENUES OVER/(UNDER) EXPENDITURES	(39,330)	160,187	128,104	(1,557)		129,661	241,054	

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FY 2024-2025 Proposed Annual Budget

Item 4.

60 -SPECIAL REVENUE FUND							Proposed	Annual BUDGET
REVENUES							FY 2024-25	
		50.00 % OF YEAR COMPLETE						
ADMINISTRATION REVENUES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
TAXES								
60-4100-40-40020	MANOR HEIGHTS TIRZ TAX	0	128,104	128,104	0	-	128,104	128,104
60-4100-40-40030	HOTEL OCCUPANCY TAXES	76,458	71,069	65,110	38,139	58.58	26,971	120,000
60-4100-40-40031	LATE PENALTIES	0	5	0	0	-	0	0
60-4100-40-48000	HOT INTEREST INCOME	4,757	26,809	19,438	17,477	89.91	1,961	20,000
TOTAL TAXES		81,215	225,987	212,652	55,616	26.15	157,036	268,104
OTHER								
60-4100-48-48001	INTEREST INCOME - MH/TIRZ	0	858	15,427	2,139	13.86	13,288	4,000
60-4100-48-48002	INTEREST INCOME - RH	0	0	25	392	1,569.24	(367)	10,000
60-4100-48-48003	INTEREST INCOME - LAGOS	0	0	0	29,292	-	(29,292)	50,000
60-4100-48-48004	INTEREST INCOME - ENTRADA	0	0	0	0	-	0	50,000
TOTAL OTHER		0	858	15,452	31,823	205.95	(16,371)	114,000
TOTAL ADMINISTRATION REVENUES		81,215	226,844	228,104	87,439	38.33	140,665	382,104
TOTAL REVENUES		81,215	226,844	228,104	87,439	38.33	140,665	382,104

60 -SPECIAL REVENUE FUND							Proposed	Annual BUDGET
EXPENDITURES							FY 2024-25	
		50.00 % OF YEAR COMPLETE						
ADMINISTRATION EXPENDITURES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
OPERATING								
60-5100-51-51000	HOTEL OCCUPANCY EXPENDITURES	62,756	66,626	100,000	0	-	100,000	50,000
60-5100-51-51001	SESQUICENTENNIAL EXP	57,789	0	0	0	-	0	0
60-5100-51-51020	MANOR HEIGHTS/TIRZ EXPENDITURES	0	31	0	911	-	(911)	1,000
60-5100-51-51030	ROSE HILL PID EXPENDITURES	0	0	0	24,866	-	(24,866)	30,000
60-5100-51-51040	LAGOS PID EXPENDITURES	0	0	0	63,213	-	(63,213)	30,000
60-5100-51-51050	ENTRADA GLEN EXPENDITURES	0	0	0	0	-	0	30,000
60-5100-51-51485	MISCELLANEOUS	0	0	0	6	-	(6)	50
TOTAL OPERATING		120,545	66,657	100,000	88,996	89.00	11,004	141,050
TOTAL ADMINISTRATION EXPENDITURES		120,545	66,657	100,000	88,996	89.00	11,004	141,050
TOTAL EXPENDITURES		120,545	66,657	100,000	88,996	89.00	11,004	141,050
REVENUES OVER/(UNDER) EXPENDITURES		(39,330)	160,187	128,104	(1,557)		129,661	241,054

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FY 2024-2025 Proposed Annual Budget

Item 4.

**70 -CAPITAL IMPACT FEES FUND
FINANCIAL SUMMARY**

**Annual BUDGET
FY 2024-25**

50.00 % OF YEAR COMPLETE

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>WATER</u>							
OTHER	1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
TOTAL WATER OTHER	1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
<u>WASTEWATER</u>							
OTHER	4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL WASTEWATER OTHER	4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL REVENUES	5,768,600	2,668,814	2,338,796	3,099,247	132.51	(760,451)	2,874,358

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>WATER</u>							
REPAIRS & MAINTENANCE	4,454	261,769	454,544	0	-	454,544	454,544
CONTRACTED SERVICES	4,454	0	6,500	124,299	1,912.28	(117,799)	6,500
TOTAL WATER	4,454	261,769	461,044	124,299	26.96	336,746	461,044
<u>WASTEWATER</u>							
REPAIRS & MAINTENANCE	5,699,357	1,918,711	1,852,752	2,378,875	128.40	(526,123)	1,700,000
CONTRACTED SERVICES	21,183	0	25,000	0	-	25,000	25,000
TOTAL WASTEWATER	5,720,540	1,918,711	1,877,752	2,378,875	126.69	(501,123)	1,725,000
TOTAL EXPENDITURES	5,724,994	2,180,480	2,338,796	2,503,174	107.03	(164,378)	2,186,044

REVENUES OVER/(UNDER) EXPENDITURES	43,605	488,334	(0)	596,073	(596,073)	688,314
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

70 -CAPITAL IMPACT FEES FUND							Proposed	Annual BUDGET
REVENUES								FY 2024-25
		50.00 % OF YEAR COMPLETE						REQUESTED
WATER REVENUES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	2024-25 BUDGET
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	
OTHER								
70-4250-48-43090	CIF WATER	845,134	436,625	490,506	497,078	101.34	(6,572)	650,000
70-4250-48-43091	DR HORTONMH WATER FEE	216,630	186,970	144,358	62,958	43.61	81,400	144,358
70-4250-48-48000	INTEREST INCOME - WATER	3,302	32,116	21,580	60,708	281.32	(39,128)	50,000
TOTAL OTHER		1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
TOTAL WATER REVENUES		1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
WASTEWATER REVENUES								
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
OTHER								
70-4275-48-43190	CIF WASTEWATER	1,967,532	1,025,842	964,000	2,008,354	208.34	(1,044,354)	1,200,000
70-4275-48-43191	DDR HORTON MH WW FEES	1,198,142	969,258	717,852	390,879	54.45	326,973	750,000
70-4275-48-43192	KB HOMES OFFSITE WW	1,537,860	0	0	0	-	0	0
70-4275-48-48000	INTEREST INCOME - WASTEWATER	0	18,003	500	79,270	15,853.95	(78,770)	80,000
TOTAL OTHER		4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL WASTEWATER REVENUES		4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL REVENUES		5,768,600	2,668,814	2,338,796	3,099,247	132.51	(760,451)	2,874,358

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

70 -CAPITAL IMPACT FEES FUND								Proposed	Annual BUDGET
EXPENDITURES								FY 2024-25	
		50.00 % OF YEAR COMPLETE							
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED	
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET	
WATER EXPENDITURES									
REPAIRS & MAINTENANCE									
70-5250-52-53001	WATER IMPROVEMENTS	832,975	79,970	254,544	19,359	7.61	235,185	254,544	
70-5250-52-53002	DR HORTON MH 50% REPMNT	122,603	181,799	200,000	104,940	52.47	95,061	200,000	
TOTAL REPAIRS & MAINTENANCE		955,577	261,769	454,544	124,299	27.35	330,246	454,544	
CONTRACTED SERVICES									
70-5250-54-51165	IMPACT FEE STUDY - WAT	4,454	0	6,500	0	-	6,500	6,500	
TOTAL CONTRACTED SERVICES		4,454	0	6,500	0	-	6,500	6,500	
TOTAL WATER EXPENDITURES		960,031	261,769	461,044	124,299	26.96	336,746	461,044	
WASTEWATER EXPENDITURES									
REPAIRS & MAINTENANCE									
70-5275-52-53001	WASTEWATER IMPROVEMENTS	5,056,822	815,959	750,000	1,773,196	236.43	(1,023,196)	1,000,000	
70-5275-52-53002	DR HORTON MH 100% REPMNT	642,535	1,102,752	1,102,752	605,679	54.92	497,073	700,000	
TOTAL REPAIRS & MAINTENANCE		5,699,357	1,918,711	1,852,752	2,378,875	128.40	(526,123)	1,700,000	
CONTRACTED SERVICES									
70-5275-54-51165	IMPACT FEE STUDY - WW	21,183	0	25,000	0	-	25,000	25,000	
TOTAL CONTRACTED SERVICES		21,183	0	25,000	0	-	25,000	25,000	
TOTAL WASTEWATER EXPENDITURES		5,720,540	1,918,711	1,877,752	2,378,875	126.69	(501,123)	1,725,000	
TOTAL EXPENDITURES		6,680,572	2,180,480	2,338,796	2,503,174	107.03	(164,378)	2,186,044	
REVENUES OVER/(UNDER) EXPENDITURES		(911,972)	488,334	(0)	596,073		(596,073)	688,314	

City of Manor

New Positions
FY 24-25

General Fund	Fund 10	Sal&Ben
Administration	Assistant City Secretary	79,603.69
Finance	Sr. Accountant	109,041.33
Finance	PT Custodian	54,968.36
Streets	MS4 Inspector	80,240.80
Police	Police Clerk	65,184.62
	Total	389,038.80

Utility Fund	Fund 20	Sal&Ben
Public Works	PW Supervisor	95,484.05
Public Works	Utility Supervisor	103,765.62
Utility	Operator Crewman	73,622.79
Utility	Seasonal	18,015.78
Utility	Seasonal	18,015.78
Wastewater	W/WW Operator	73,622.79
Wastewater	Seasonal	18,015.78
	Total	400,542.59

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Debt Service Obligations 2024 AV Tax Year

BUDGET FY 2024-2025

CITY OF MANOR DEBT OBLIGATIONS			
	Purpose	Amount of Issue	Outstanding as of Oct 1, 2024
2012 Series GO Refunding	2001,2004 GO, & 2004 CO	3,510,000.00	125,000.00
2012 Certificate of Obligation	City Hall, PD Bldg., & PW Bldg.	1,835,000.00	425,000.00
2015 Series GO Refunding	2007 GO & 2007 CO	4,750,000.00	1,545,000.00
2016 Series CO Bond	W/WW Expansion & Streets	18,000,000.00	12,050,000.00
2021 CO Bond	W/WW Expansion	6,360,000.00	5,215,000.00
2022 Tax Note	W/WW Expansion	10,000,000.00	7,325,000.00
2023 Series Certificate of Obligations	W/WW Exp, P&R, Streets	36,245,000.00	36,245,000.00
2024 Series Certificate of Obligations	Infrastructure, Econ.Dev	15,000,000.00	15,000,000.00
Totals		95,700,000.00	77,930,000.00

Fiscal Year Oct 1, 2024 to Sept 30, 2025			
Principal Due	Interest Due	Fees	Total
60,000.00	3,187.50	150.00	63,337.50
140,000.00	10,582.50		150,582.50
500,000.00	35,380.50		535,380.50
1,170,000.00	275,945.00	635.00	1,446,580.00
390,000.00	91,784.00		481,784.00
1,380,000.00	217,552.50		1,597,552.50
500,000.00	1,812,250.00		2,312,250.00
	992,766.69		992,766.69
4,140,000.00	3,439,448.69	785.00	7,580,233.69

	2023-24	2024-25	Change
Total Taxable Property Value	2,101,439,419	2,256,097,556	154,658,137
Adjusted -Total I&S Fund Pymts (Debt Service)	4,177,524	7,580,234	3,402,710
I&S Rate for Ad Valorem Tax	0.1988	0.33599	0.13720

LESS YEAR END BALANCE FORWARD: 0.00

ADJUSTED 2024 DEBT SERVICE = 7,580,233.69

Previous Tax Year De Minimis Tax Rate 0.6789
Current Tax Year De Minimis Tax Rate 0.8537

CO S2023 Interest due 8/2024 \$ 1,188,030.56

Interest Earned:
Dec. 2023 44,410.29
Jan. 2024 124,863.54
Feb. 2024 105,072.70
Mar. 2024 105,469.24
Apr. 2024 116,819.07
May. 2024 110,144.77
Jun. 2024 97,413.93
Jul. 2024
704,193.54

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CITY OF MANOR
ANNUAL DEBT

YEAR	2012	2012	2015	2016	2021	2022	2023	2024	TOTALS
FY 23-24	326,220.00	148,944.00	531,487.00	1,094,265.00	478,472.00	1,597,350.50	1,188,030.56	-	5,364,769.06
FY 24-25	63,187.50	150,582.50	535,380.50	1,445,945.00	481,784.00	1,597,552.50	2,312,250.00	992,766.69	7,579,448.69
FY 25-26	66,657.50	147,096.50	538,930.50	1,449,152.00	479,920.00	1,596,566.50	2,287,250.00	906,763.00	7,472,336.00
FY 26-27		148,610.50	542,137.00	1,511,672.00	482,968.00	1,599,392.50	2,262,250.00	901,603.00	7,448,633.00
FY 27-28				2,207,131.00	480,840.00	1,595,882.00	2,237,250.00	896,433.00	7,417,536.00
FY 28-29				2,215,987.50	483,624.00	1,601,183.50	2,212,250.00	891,423.00	7,404,468.00
FY 29-30				2,223,584.50	486,232.00		1,862,250.00	1,351,453.00	5,923,519.50
FY 30-31				2,229,922.00	488,664.00		1,853,500.00	1,353,429.00	5,925,515.00
FY 31-32					485,920.00		3,789,750.00	1,648,143.50	5,923,813.50
FY 32-33					488,088.00		3,783,750.00	1,655,855.50	5,927,693.50
FY 33-34					490,080.00		3,787,750.00	1,655,350.50	5,933,180.50
FY 34-35					491,896.00		3,786,000.00	1,656,948.00	5,934,844.00
FY 35-36					493,536.00		3,783,500.00	1,660,032.00	5,937,068.00
FY 36-37							4,270,000.00	1,669,042.00	5,939,042.00
FY 37-38							4,275,750.00	1,663,460.00	5,939,210.00
FY 38-39							4,278,250.00	1,664,118.00	5,942,368.00
FY 39-40							4,277,250.00	1,665,016.00	5,942,266.00
FY 40-41							4,277,500.00	1,661,342.00	5,938,842.00
FY 41-42							4,273,500.00	1,663,200.00	5,936,700.00
	456,065.00	595,233.50	2,147,935.00	14,377,659.00	6,312,024.00	9,587,927.50	60,798,030.56	25,556,378.19	119,831,252.75
PRINCIPAL	3,510,000	1,835,000	4,750,000	18,000,000	6,360,000	10,000,000	36,245,000	15,000,000	
INTEREST	656,057.63	383,519.14	868,317.11	4,073,795.50	896,409.07	1,189,402.50	24,553,030.56	10,556,378.19	
AVG RATE	2.55%	2.49%	2.29%	2.90%	1.76%	2.97%	5%	5.27%	

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Ad Valorem Rate/Revenue Comparisons

2024	
Taxable Value	2,256,097,556
Projected Debt Service	7,580,234

PROPOSED RATE FY 2024-25

	0.6789	0.6677	0.8489	0.8537	0.8316	0.6711
	2023 (current) Ad Valorem Tax Rate	2024 AV Rate to... NNR Rate	2024 AV Rate to... Voter Approval Tax Rate	2024 AV Rate to... De Minimis Rate	2024 No New Rev M&O Rate	2024 Unused Increment Rate
Taxable Property Value	2,101,439,419	2,256,097,556	2,256,097,556	2,256,097,556	2,256,097,556	2,256,097,556
Debt Service (I&S)	0.1987 4,177,524	7,580,234 0.3359	7,580,234 0.3359	7,580,234 0.3359	7,580,234 0.3359	7,580,234 0.3359
Operations (O&M)	0.4802 10,091,112	7,485,732 0.3318	11,573,780 0.5130	11,682,073 0.5178	11,183,476 0.4957	10,657,805 0.4724
Total AV Revenues	14,268,636	15,065,965	19,154,014	19,262,307	18,763,709	18,238,039
Total AV Tax Rate	0.6789	0.6677	0.8489	0.8537	0.8316	0.8083
Change in O&M Revenues		(2,605,380.40)	1,482,668	1,590,961	1,092,363	566,693
Change in AV Tax Rate		-0.0112	0.1700	0.1748	0.1527	0.1294
Tax on average residence @ last year's value	275,301 1,869.02					
Tax on average residence @ this year's value		287,960 1,922.71	287,960 2,444.49	287,960 2,458.31	287,960 2,394.68	287,960 2,327.58
Difference		53.69	575.47	589.30	525.66	458.56

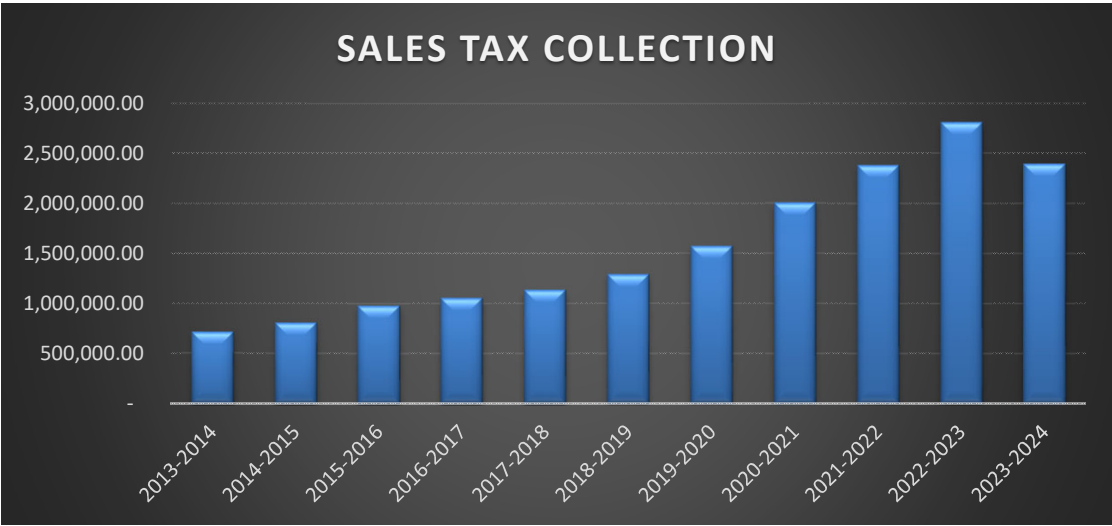
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CITY OF MANOR, TEXAS

SALES TAX COLLECTION

Item 4.

MONTH	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
OCTOBER	38,158.42	50,826.45	59,106.57	77,610.62	78,922.90	85,635.16	104,974.43	125,287.67	168,991.65	233,083.02	229,427.72
NOVEMBER	66,112.75	74,601.37	86,757.45	107,153.54	121,211.04	134,032.33	168,389.87	180,749.02	230,535.22	246,801.16	291,723.42
DECEMBER	45,780.00	54,657.19	61,497.73	75,889.63	74,524.93	92,065.56	129,343.45	135,150.83	180,169.06	215,096.18	234,020.67
JANUARY	37,090.97	51,893.12	66,159.11	79,356.52	74,043.24	97,291.36	107,442.85	136,037.45	162,109.77	204,671.68	214,428.47
FEBRUARY	69,479.81	87,247.63	100,062.86	123,840.63	119,952.05	125,880.97	180,654.14	206,067.64	242,001.95	277,846.74	302,279.21
MARCH	36,578.64	51,547.97	67,515.98	70,697.39	77,308.15	80,858.82	100,248.30	126,256.16	155,816.34	203,717.25	187,067.73
APRIL	52,802.71	62,405.67	69,426.22	77,547.91	72,412.04	84,775.72	103,086.20	128,067.51	142,233.99	196,960.34	196,462.68
MAY	79,826.51	87,340.46	99,207.74	107,093.55	119,886.82	140,262.19	154,261.48	214,025.27	236,012.90	257,267.97	289,324.80
JUNE	51,746.26	66,977.60	78,229.01	75,354.18	95,287.39	105,071.11	114,010.89	171,234.02	179,888.02	194,979.38	223,407.96
JULY	77,803.71	59,213.17	78,192.50	74,361.13	88,052.67	100,514.69	122,454.71	161,382.19	225,308.00	216,659.77	226,334.42
AUGUST	86,030.90	89,920.54	106,542.72	107,873.23	122,309.48	138,889.92	178,318.95	219,156.68	244,911.27	298,817.15	
SEPTEMBER	69,027.15	69,542.85	105,728.73	79,805.86	91,941.82	105,029.10	108,768.28	198,386.09	213,600.89	262,439.17	
TOTALS	710,437.83	806,174.02	978,426.62	1,056,584.19	1,135,852.53	1,290,306.93	1,571,953.55	2,001,800.53	2,381,579.06	2,808,339.81	2,394,477.08



NOTE: SALES TAX IS RECEIVED TWO MONTHS AFTER COLLECTION
 FOR EXAMPLE: OCTOBER SALES TAX IS RECEIVED IN DECEMBER

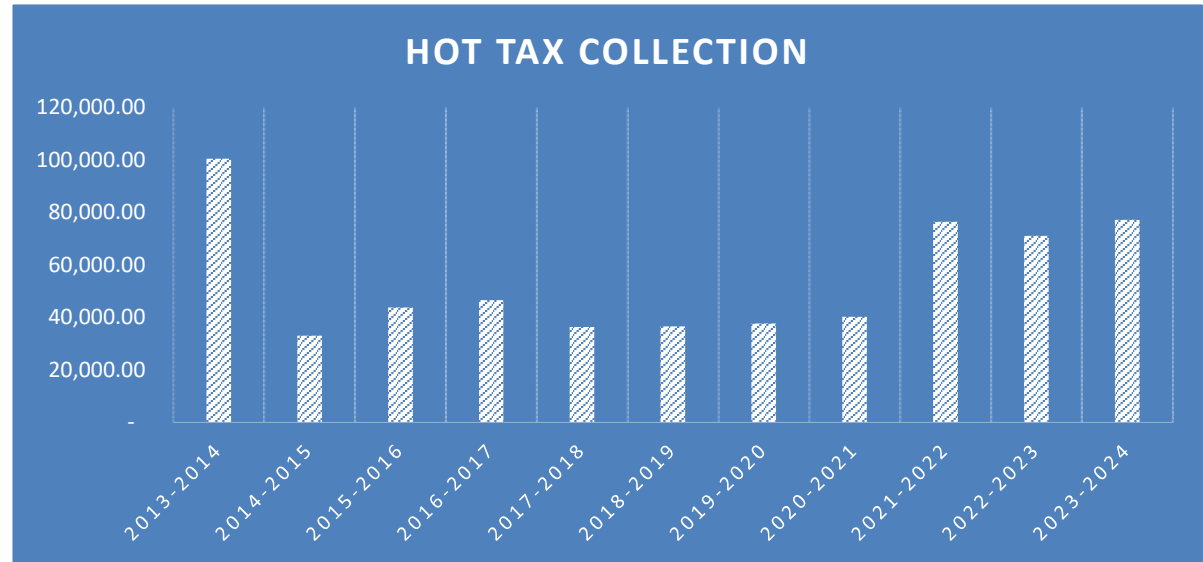
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CITY OF MANOR, TEXAS

HOT TAX COLLECTION

Item 4.

YEAR	
2013-2014	100,445.16
2014-2015	33,050.47
2015-2016	43,752.28
2016-2017	46,553.66
2017-2018	36,270.56
2018-2019	36,511.47
2019-2020	37,693.67
2020-2021	40,238.38
2021-2022	76,458.38
2022-2023	71,068.77
2023-2024	77,123.17
	599,165.97



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CITY OF MANOR
OBSERVATION NOTES

1. Accounting software (Incode) is Version 9 which is outdated. Version 10 has been ordered and implementation is schedule in the next few months.
2. Time cards are done manually in paper. Time and Attendance software is currently being implemented. This software is online and paperless.
3. Currently, bills are being outsourced to a third party to print and mail them out. The cost is about \$80,000 per year. We are implementing in-house printing and mailing. The bills would be postcard format. Annual costs would drop to about half of the current cost.
4. Audit firm has been auditing City's books for 13 years, it is recommended to rotate auditors every 5 years. We are working on RFP for current year. Due to all the discrepancies found. Audit for FY22-23 just started in June 2024.
5. Purchasing policy needs to be updated. Latest version is dated back to 2019.
6. Investment policy was outdated. Latest version was 2005. Council recently approved a recent version. I will be working with banks to invest funds for better return to the City investments.
7. Bank agreements(Frontier and Independent) expired on 11/2023. Council approved new agreements with expiration of 9/25. City will work on RFA for banking services at start of 2025
8. Majority of vendors in Incode do not have a W9 on file, therefore no 1099 form is provided to vendors at the end of the calendar year. We are contacting vendors to provide an updated W9 form to implement the forms 1099 in 2025
9. FY2022-2023 is out of balance which goes back to a few years. And it carries forward to current fiscal year. Many accounts with activity were changed to "inactive" and that affects the balances. I already changed the accounts back to active for the past five years.
10. Many accounts on the balance sheet, for all funds, are negative due to misclassification or erroneous account type.
11. Many accounts in the asset section of the balance sheet are set as liability account type in Incode. The account number was used incorrectly and that is why those accounts are in the asset section instead of the liability.
12. FY2023-2024 some of the payments are misclassified as expenses when should be in another category. For example, there is a large amount for purchase of land classified as expenses instead of an asset. Some projects are coded to the incorrect account.
13. Projects expenses are all posted in one account instead of having an account for each project to keep a uniformed balance of expenses. Spreadsheets are being created for each funding source and its respective projects to keep track of all the expenses and balances
14. All bank reconciliations for fiscal year 23-24 were not reconciled. Currently working on reconciling December 2023.
15. Outstanding checks for the general fund goes back to 2011; approximately 700 checks and a few deposits. One transaction is for 2016 bond in the amount of \$1.8 million. Outstanding items were cleared in the month of October 2023 reconciliation.
16. Most of the outstanding checks in the General Fund account are for utility refunds. Staff tried reaching out customers but weren't able to.
17. For credit cards, there are different cards currently used. I reached out to PNC Bank to obtain the P-cards for better track of expenses and also offers a rewards program. We can pay bills with that card to earn more rewards. PNC Bank approved the City with a \$420k monthly limit.
18. Ad Valorem Levy posting in Incode has not been a practice in previous years. We posted the Levy for FY23-24 to keep track of outstanding taxes.
19. Bonds proceeds were posted in "Fund Balance" account instead of revenue and liability. It's been corrected.
20. In August 2024, interest payment for CO S2023 in the amount of \$1.2m is due. The amount was not budgeted for, therefore we might have to use interest revenue and other funds to make the payment.

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July 19, 2024

CITY OF MANOR

THE HONORABLE DR. CHRISTOPHER HARVEY, MAYOR
PO BOX 387
MANOR, TX 78653

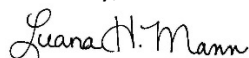
In accordance with Tax Code Section 26.01(a-1) enclosed is the **2024 Certified Net Taxable Value** for your taxing unit. The values in the Certified Estimate shall be used to calculate the no-new-revenue tax rate and the voter-approval tax rate, per Tax Code Section 26.04(c-2). The value remaining under protest is reported, pursuant to Tax Code Section 26.01(c), as the owner’s opinion of value or the preceding year’s value, whichever is lower. Therefore, it is a conservative estimate.

The information page included with your Certified Value is based on the last available worksheet (Tax Year 2024). It provides the information to assist you in completing the Truth in Taxation calculations and postings. Line 16 of the TNT worksheet 50-856, which covers taxes refunded for years preceding the prior tax year, has been provided for entities with a collection agreement with the Travis County Tax Office.

The calculated tax rates and hearing date information should be posted to the taxing unit portal maintained by the appraisal district, as required in Tax Code Section 26.17(e). For taxing units required to comply with Tax Code Section 26.04(e), the 26.17(e) postings should be completed by August 7, 2024. Please feel free to contact me if you have any questions or need additional information.

Approved Freeze Adjusted Taxable	\$2,265,459,419
Certification Percentage	93.66%
Section 26.01(c) Value Under Protest	\$136,814,892
Net Taxable Value	\$2,402,274,311

Sincerely,



Leana Mann, RPA, CCA, CGFO
Chief Appraiser
Lmann@tcadcentral.org
(512) 834-9317 Ext. 405

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Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).	\$2,082,482,309
2	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step.	\$ 0
3	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$2,082,482,309
4	Prior year total adopted tax rate.	0.678900 /\$100
5	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.	
	A. Original prior year ARB values:..... <u>\$99,402,787</u>	
	B. Prior year values resulting from final court decisions:..... <u>\$92,243,606</u>	
	C. Prior year value loss. Subtract B from A	\$7,159,181
6	Prior year taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. Prior year ARB certified value: <u>\$83,568,004</u>	
	B. Prior year disputed value: <u>\$8,356,800</u>	
	C. Prior year undisputed value. Subtract B from A.	\$75,211,204
7	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$82,370,385
8	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$2,164,852,694
9	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory.	\$ 0
10	Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use prior year market value: <u>\$8,134,208</u>	
	B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: <u>\$7,936,003</u>	
	C. Value loss. Add A and B	\$16,070,211
11	Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/ scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.	
	A. Prior year market value: <u>\$ 0</u>	
	B. Current year productivity or special appraised value: <u>\$22,446</u>	
	C. Value loss. Subtract B from A.	\$-22,446
12	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$16,047,765
13	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. 8 If the taxing unit has no captured appraised value in line 18D, enter 0.	\$147,980,240
14	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$2,001,241,293
15	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$13,586,427
16	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year.	\$46,561

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
17	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16.	\$13,632,988
18	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.</p> <p>A. Certified values:..... \$2,265,459,419</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: \$ 0</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:..... \$2,711,852</p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below:..... \$143,482,374</p> <p>E. Total current year value. Add A and B, then subtract C and D.</p>	\$2,041,011,756
19	<p>Total value of properties under protest or not included on certified appraisal roll.</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest:..... \$136,814,892</p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll:..... \$ 0</p> <p>C. Total value under protest or not certified. Add A and B.</p>	\$136,814,892
20	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the home- steads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling pro- vision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step.	\$ 0
21	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20.	\$2,177,826,648
22	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed.	\$ 0
23	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year.	\$214,746,445
24	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$214,746,445
25	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$1,963,080,203
26	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.	0.694500 /\$100

Notice of Public Hearing – Budget/Tax Rate Information

2023 Average appraised value of properties with a homestead exemption	\$354,162
2023 Total appraised value of all property	\$2,689,608,751
2023 Total appraised value of all new property	\$152,745,810
2023 Average taxable value of properties with a homestead exemption	\$275,301
2023 Total taxable value of all property	\$2,166,050,313
2023 Total taxable value of all new property	\$147,885,110
2024 Average appraised value of properties with a homestead exemption	\$324,697
2024 Total appraised value of all property	\$2,848,266,520
2024 Total appraised value of all new property	\$219,261,466
2024 Average taxable value of properties with a homestead exemption	\$287,960
2024 Total taxable value of all property	\$2,402,274,311
2024 Total taxable of all new property	\$214,746,445

	NOT UNDER REVIEW	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (7,089)	(Count) (777)	(Count) (7,866)
Land HS Value	187,113,866	11,707,133	198,820,999
Land NHS Value	314,221,227	32,005,692	346,226,919
Land Ag Market Value	89,865,950	2,164,856	92,030,806
Land Timber Market Value	0	0	0
Total Land Value	591,201,043	45,877,681	637,078,724
Improvement HS Value	1,550,952,916	107,698,838	1,658,651,754
Improvement NHS Value	494,465,942	26,422,684	520,888,626
Total Improvement	2,045,418,858	134,121,522	2,179,540,380
Market Value	2,636,619,901	179,999,203	2,816,619,104
BUSINESS PERSONAL PROPERTY	(341)	(13)	(354)
Market Value	69,304,995	3,104,503	72,409,498
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (7,430)	(Total Count) (790)	(Total Count) (8,220)
TOTAL MARKET	2,705,924,896	183,103,706	2,889,028,602
Ag Productivity	268,975	8,913	277,888
Ag Loss (-)	89,596,975	2,155,943	91,752,918
Timber Productivity	0	0	0
Timber Loss (-)	0	0	0
APPRAISED VALUE	2,616,327,921	180,947,763	2,797,275,684
	93.5%	6.9%	100.0%
HS CAP Limitation Value (-)	85,364,228	2,642,361	88,006,589
CB CAP Limitation Value (-)	22,906,294	3,232,127	26,138,421
NET APPRAISED VALUE	2,508,057,399	175,073,275	2,683,130,674
Total Exemption Amount	242,597,980	564,743	243,162,723
NET TAXABLE	2,265,459,419	174,508,532	2,439,967,951
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	2,265,459,419	174,508,532	2,439,967,951
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	2,265,459,419	174,508,532	2,439,967,951

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$16,564,942.42 = 2,439,967,951 * 0.678900 / 100)

<u>Tax Increment Refinance Zone</u>	<u>Tax Increment Loss</u>
01_05	221,735,811
Tax Increment Finance Value:	221,735,811
Tax Increment Finance Levy:	1,505,364.42

EXEMPTIONS Exemption	NOT UNDER REVIEW		UNDER REVIEW		TOTAL	
	Total	Count	Total	Count	Total	Count
Homestead Exemptions						
OV65-Local	4,534,248	482	160,000	16	4,694,248	498
OV65-State	0	0	0	0	0	0
OV65-Prorated	0	0	0	0	0	0
OV65S-Local	120,000	13	0	0	120,000	13
OV65S-State	0	0	0	0	0	0
OV65S-Prorated	0	0	0	0	0	0
DVHS	32,975,256	97	0	0	32,975,256	97
DVHS-Prorated	854,332	5	124,210	1	978,542	6
DVHSS-UD	307,059	1	0	0	307,059	1
Subtotal for Homestead Exemptions	38,790,895	598	284,210	17	39,075,105	615
Disabled Veterans Exemptions						
DV1	128,000	20	5,000	1	133,000	21
DV2	100,500	11	0	0	100,500	11
DV3	206,000	20	10,000	1	216,000	21
DV4	612,000	86	48,000	4	660,000	90
DV4S	0	1	0	0	0	1
Subtotal for Disabled Veterans Exemptions	1,046,500	138	63,000	6	1,109,500	144
Special Exemptions						
FR	2,206,909	1	0	0	2,206,909	1
PC	9,100	1	0	0	9,100	1
SO	2,485,219	175	217,533	13	2,702,752	188
Subtotal for Special Exemptions	4,701,228	177	217,533	13	4,918,761	190
Absolute Exemptions						
EX-XI	21,182	1	0	0	21,182	1
EX-XI-PRORATED	0	0	0	0	0	0
EX-XJ	11,825,745	1	0	0	11,825,745	1
EX-XJ-PRORATED	0	0	0	0	0	0
EX-XO	0	0	0	0	0	0
EX-XO-PRORATED	0	0	0	0	0	0
EX-XR	149,520	1	0	0	149,520	1
EX-XR-PRORATED	0	0	0	0	0	0
EX-XU	1,009,174	1	0	0	1,009,174	1
EX-XU-PRORATED	0	0	0	0	0	0
EX-XV	184,459,215	132	0	0	184,459,215	132
EX-XV-PRORATED	545,003	5	0	0	545,003	5
EX366	49,518	57	0	0	49,518	57
Subtotal for Absolute Exemptions	198,059,357	198	0	0	198,059,357	198

EXEMPTIONS Exemption	NOT UNDER REVIEW		UNDER REVIEW		TOTAL	
	Total	Count	Total	Count	Total	Count
Other Exemptions						
CC	0	1	0	0	0	1
Subtotal for Other Exemptions	0	1	0	0	0	1
Total:	242,597,980	1,112	564,743	36	243,162,723	1,148

New Value

Total New Market Value: \$219,261,466
Total New Taxable Value: \$214,746,445

Exemption Loss

New Absolute Exemptions

Exemption	Description	Count	Last Year Market Value
EX-XU	11.23 Miscellaneous Exemptions	1	1,033,376
EX-XV	Other Exemptions (including public property, reli...	8	7,100,832
Absolute Exemption Value Loss:		9	8,134,208

New Partial Exemptions

Exemption	Description	Count	Partial Exemption Amt
CC	Childcare	1	0
DV1	Disabled Veterans 10% - 29%	2	10,000
DV3	Disabled Veterans 50% - 69%	2	22,000
DV4	Disabled Veterans 70% - 100%	9	72,000
DVHS	Disabled Veteran Homestead	14	4,030,055
FR	FREEPORT	1	2,206,909
OV65	Over 65	18	160,000
SO	Solar (Special Exemption)	92	1,435,039
Partial Exemption Value Loss:		139	7,936,003
Total NEW Exemption Value			16,070,211

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amt
Increased Exemption Value Loss:		0	0
Total Exemption Value Loss:			16,070,211

New Special Use (Ag/Timber)

Count	2023 Market Value	2024 Market Value	2024 Special Use	Loss
2	0	null	22,446	22,446

Average Homestead Value

Category	Count of HS	Average Market	Average Exemption	Average Taxable
A Only	4,028	324,697	8,248	287,960
A & E	4,039	325,500	8,225	288,142

Property Under Review - Lower Value Used

Count	Market Value	Lower Market Value	Estimated Lower Taxable Value
790	183,103,706	142,341,624	136,814,892

Not Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	5,654		82,774,921	1,678,714,493	1,554,455,283
B	Multifamily Residential	18		34,878,196	207,131,979	206,936,122
C1	Vacant Lots and Tracts	649		0	92,284,688	90,868,155
D1	Qualified Open-Space Land	46	2,149.37	0	89,865,950	266,905
E	Rural Land,Not Qualified for Open-Space Land	81		1,565,620	63,388,722	49,281,533
ERROR	ERROR	22		0	7,975,325	7,975,325
F1	Commercial Real Property	99		15,116,007	218,159,277	214,971,607
F2	Industrial Real Property	9		0	2,116,681	1,973,864
J4	Telephone Companies (including Co-ops)	3		0	1,032,743	1,032,743
L1	Commercial Personal Property	240		0	44,403,289	42,187,280
L2	Industrial and Manufacturing Personal Property	8		0	7,369,966	7,369,966
M1	Mobile Homes	46		21,552	1,041,908	901,946
O	Residential Inventory	750		54,640,496	79,471,876	79,047,829
S	Special Inventory	7		0	8,190,861	8,190,861
XB	Income Producing Tangible Personal	57		0	49,518	0
XI	Youth Spiritual, Mental and Physical	1		0	21,182	0
XJ	Private Schools (§11.21)	1		0	11,825,745	0
XR	Nonprofit Water or Wastewater Corporation	1		0	267,000	0
XU	MiscellaneousExemptions (§11.23)	1		0	1,009,174	0
XV	Other Totally Exempt Properties (including	134		0	191,604,519	0
Totals:			2,149.37	188,996,792	2,705,924,896	2,265,459,419

Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	358		14,013,598	110,229,496	107,023,310
B	Multifamily Residential	3		2,011,083	2,549,960	2,548,083
C1	Vacant Lots and Tracts	40		0	5,167,764	4,893,948
D1	Qualified Open-Space Land	4	58.6	0	2,164,856	6,980
E	Rural Land,Not Qualified for Open-Space Land	5		8,434	1,066,378	824,290
F1	Commercial Real Property	25		2,765,546	33,235,812	30,883,792
F2	Industrial Real Property	7		0	4,122,303	3,895,202
L1	Commercial Personal Property	13		0	3,104,503	3,104,503
M1	Mobile Homes	1		0	5,850	5,850
O	Residential Inventory	366		11,466,013	21,456,784	21,322,574
Totals:			58.6	30,264,674	183,103,706	174,508,532

Grand Totals

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	6,012		96,788,519	1,788,943,989	1,661,478,593
B	Multifamily Residential	21		36,889,279	209,681,939	209,484,205
C1	Vacant Lots and Tracts	689		0	97,452,452	95,762,103
D1	Qualified Open-Space Land	50	2,207.98	0	92,030,806	273,885
E	Rural Land,Not Qualified for Open-Space Land	86		1,574,054	64,455,100	50,105,823
ERROR	ERROR	22		0	7,975,325	7,975,325
F1	Commercial Real Property	124		17,881,553	251,395,089	245,855,399
F2	Industrial Real Property	16		0	6,238,984	5,869,066
J4	Telephone Companies (including Co-ops)	3		0	1,032,743	1,032,743
L1	Commercial Personal Property	253		0	47,507,792	45,291,783
L2	Industrial and Manufacturing Personal Property	8		0	7,369,966	7,369,966
M1	Mobile Homes	47		21,552	1,047,758	907,796
O	Residential Inventory	1,116		66,106,509	100,928,660	100,370,403
S	Special Inventory	7		0	8,190,861	8,190,861
XB	Income Producing Tangible Personal	57		0	49,518	0
XI	Youth Spiritual, Mental and Physical	1		0	21,182	0
XJ	Private Schools (§11.21)	1		0	11,825,745	0
XR	Nonprofit Water or Wastewater Corporation	1		0	267,000	0
XU	MiscellaneousExemptions (§11.23)	1		0	1,009,174	0
XV	Other Totally Exempt Properties (including	134		0	191,604,519	0
Totals:			2,207.98	219,261,466	2,889,028,602	2,439,967,951

Rank	Owner ID	Taxpayer Name	Market Value	Taxable Value
1	1832172	GRASSDALE AT MANOR LLC	\$59,500,000	\$59,500,000
2	1915547	CV QOZP PROSE MANOR LLC	\$58,500,000	\$58,500,000
3	1852211	MANOR GRAND LLC	\$44,858,579	\$44,858,579
4	1945087	CH DOF I-RANGEWATER MF AUSTIN	\$40,981,545	\$40,981,545
5	1921798	HILL LANE OWNER LLC	\$25,849,388	\$25,849,388
6	2002503	ALLEGRA AUSTIN LLC	\$17,724,387	\$17,724,387
7	1303248	WAL-MART REAL ESTATE BUSINESS	\$14,134,788	\$14,134,788
8	1285824	SHADOWGLEN DEVELOPMENT	\$12,982,735	\$12,982,735
9	2003709	MC RETAIL LP	\$11,813,472	\$11,813,472
10	1596998	CUBE HHF LP	\$9,830,946	\$9,830,946
11	1657781	GREENVIEW MANOR COMMONS SW LP	\$9,564,811	\$9,564,811
12	1898399	SAI GEETA LLC	\$9,200,000	\$9,200,000
13	1980330	GG B2R PECAN PRESIDENTIAL	\$8,749,217	\$8,749,217
14	1744121	ASC MEDICAL 8 HOLDINGS LLC	\$8,286,581	\$8,286,581
15	1874222	FORESTAR REAL ESTATE GROUP INC	\$9,364,176	\$8,220,326
16	176360	COTTONWOOD HOLDINGS LTD	\$8,077,299	\$8,055,400
17	1968121	GG B2R PECAN PRESIDENTIAL HEIGHTS	\$7,947,011	\$7,947,011
18	509731	HOME DEPOT USA INC	\$7,893,072	\$7,893,072
19	1955354	GCP XXXI LTD	\$7,699,666	\$7,699,666
20	109336	RIVER CITY PARTNERS LTD	\$7,511,318	\$7,511,318
Total			\$380,468,991	\$379,303,242

2024 Truth in Taxation Calculations
City of Manor

Data Input Summary
July 25, 2024

Item 4.

A. 2024 PROPERTY VALUES:	CERTIFIED VALUE.....	\$	2,265,459,419
	PROTESTED VALUE.....	\$	136,814,892
	UNLISTED VALUE.....	\$	0
	2024 TOTAL TAXABLE VALUE.....	\$	2,402,274,311
B. 2023 TOTAL TAXABLE VALUE.....		\$	2,082,482,309
C. 2023 TAXABLE VALUE OVER-65 & DISABLED CEILINGS.....		\$	0
D. 2023 TAXABLE VALUE LOST ON COURT APPEALS.....		\$	7,159,181
D1. ORIGINAL 2023 ARB VALUES.....		\$	99,402,787
D2. 2023 VALUES RESULTING FROM FINAL COURT DECISIONS.....		\$	92,243,606
E. 2023 UNDISPUTED TAXABLE VALUE SUBJECT TO CH 42 APPEAL AS OF JULY 2.....		\$	75,211,204
E1. 2023 ARB CERTIFIED VALUES.....		\$	83,568,004
E2. 2023 DISPUTED VALUE.....		\$	8,356,800
F. 2023 DEANNEXED TAX VALUE.....		\$	0
G. 2023 TAXABLE VALUE BECOMING EXEMPT IN 2024.....		\$	16,070,211
G1. ABSOLUTE EXEMPTIONS.....		\$	8,134,208
G2. PARTIAL EXEMPTIONS AND AMOUNT EXEMPT DUE TO AN INCREASE.....		\$	7,936,003
H. 2023 TAXABLE VALUE LOST ON SPECIAL APPRAISAL.....		\$	(22,446)
H1. 2023 MARKET VALUE.....		\$	0
H2. 2023 PRODUCTIVITY VALUE.....		\$	22,446
I. 2024 TAXABLE VALUE POLLUTION CONTROL EXEMPTION.....		\$	2,711,852
J. 2024 TAXABLE VALUE OVER-65 & DISABLED CEILINGS.....		\$	0
K. 2024 TAX. VALUE OF PROP. ANNEXED > JAN. 1, 2023.....		\$	0
L. 2024 TAX. VALUE OF NEW IMP. ADDED > JAN. 1, 2023.....		\$	214,746,445
M. 2023 TAX RATES..... M & O.....		\$	0.4802 /\$100
I & S.....		\$	0.1987 /\$100
TOTAL TAX RATE.....		\$	0.6789 /\$100
N. M&O YEAR END FUND BALANCE.....		\$	0
O. I&S YEAR END FUND BALANCE.....		\$	0
P. 2024 TOTAL DEBT SERVICE NEEDED.....		\$	7,580,233.69
AMOUNT PAID FROM FUNDS IN SCHEDULE A.....		\$	0.00
AMOUNT PAID FROM OTHER SOURCES.....		\$	0.00
ADJUSTED 2024 DEBT SERVICE.....		\$	7,580,233.69
Q. 2023 EXCESS DEBT TAX COLLECTIONS.....		\$	0
R. CERTIFIED 2024 ANTICIPATED COLLECTION RATE.....		%	100.00%
R1. 2023 ACTUAL COLLECTION RATE.....		%	99.00%
R2. 2022 ACTUAL COLLECTION RATE.....		%	100.00%
R3. 2021 ACTUAL COLLECTION RATE.....		%	100.00%
S. FUNCTION OR ACTIVITY TRANSFER (+/-).....		\$	0
T. REFUNDS FOR TAX YEARS PRIOR TO 2023.....		\$	46,561.14
M&O PORTION.....		\$	32,933.66
U. TCEQ CERTIFIED POLLUTION CONTROL EXPENSES.....		\$	0
V. 2023 TAXES IN TAX INCREMENT FINANCING (TIF).....		\$	307,728.32
W. 2023 TIF CAPTURED APPRAISED VALUE.....		\$	147,962,769.00
2024 TIF CAPTURED APPRAISED VALUE.....		\$	143,464,903
X. ENHANCED INDIGENT HEALTH CARE EXPENDITURES.....		\$	0
Y. INCREASED AMOUNT OF INDIGENT HEALTH CARE.....		\$	0

Z. UNUSED INCREMENT RATE WORKSHEET		
Z1. 2023 VOTER-APPROVAL TAX RATE (LINE 67).....	\$	0.6711 /\$100
2022 VOTER-APPROVAL TAX RATE (LINE 67).....	\$	0.7355 /\$100
2021 VOTER-APPROVAL TAX RATE (LINE 67).....	\$	0.7667 /\$100
Z2. 2023 UNUSED INCREMENT RATE (LINE 66).....	\$	0.0000 /\$100
2022 UNUSED INCREMENT RATE (LINE 66).....	\$	0.0000 /\$100
2021 UNUSED INCREMENT RATE (LINE 66).....	\$	0.0054 /\$100
Z3. 2023 ADOPTED TAX RATE.....	\$	0.6789 /\$100
2022 ADOPTED TAX RATE.....	\$	0.7470 /\$100
2021 ADOPTED TAX RATE.....	\$	0.7827 /\$100
Z4. 2023 TOTAL TAXABLE VALUE.....	\$	2,101,439,419
2022 TOTAL TAXABLE VALUE.....	\$	1,754,276,050
2021 TOTAL TAXABLE VALUE.....	\$	1,217,505,804

RATE ADJUSTMENTS

Additional rate for unused increment rate 0.0000

No-new-revenue Tax Rate 0.6677

No-new-revenue M & O Tax Rate 0.4957

Voter-Approval M & O Tax Rate 0.5130

Debt Rate 0.3359

Schedule A Funds Needed for Above Debt Rate 2,002.00

Debt Rate Reduction Using Above Schedule A Funds 0.0000

Unadjusted Voter-Approval Rate 0.8489

Voter-Approval Rate adjusted for unused increment rate 0.8489

Voter-Approval Rate: 0.8489

De minimus Rate: 0.8537

Statement of Increase/Decrease: INCREASE by 320,217

City of Manor

2024
NO NEW REVENUE TAX RATE WORKSHEET

1. 2023 total taxable value. Enter the amount of 2023 taxable value on the 2023 tax roll today. Include any adjustments since last year's certification; exclude the Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).	\$	2,082,482,309
2. 2023 tax ceilings.	\$	0
3. Preliminary 2023 adjusted taxable value. Subtract Line 2 from Line 1.	\$	2,082,482,309
4. 2023 total adopted tax rate.	\$	0.6789 /\$100
5. 2023 taxable value lost because court appeals of ARB decisions reduced 2023 appraised value.		
A. Original 2023 ARB values:	\$	99,402,787
B. 2023 values resulting from final court decisions:	-\$	92,243,606
C. 2023 value loss. Subtract B from A:	\$	7,159,181
6. 2023 taxable value subject to an appeal under Chapter 42, as of July 25.		
A. 2023 ARB certified value:	\$	83,568,004
B. 2023 disputed value:	-\$	8,356,800
C. 2023 undisputed value. Subtract B from A.	\$	75,211,204
7. 2023 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$	82,370,385
8. 2023 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$	2,164,852,694
9. 2023 taxable value of property in territory the unit deannexed after Jan. 1, 2023. Enter the 2023 value of property in deannexed territory.	\$	0
10. 2023 taxable value lost because property first qualified for an exemption in 2024. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, or temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2024 does not create a new exemption or reduce taxable value.		
A. Absolute exemptions.		
Use 2023 market value:	\$	8,134,208
B. Partial exemptions. 2024 exemption amount or 2024 percentage exemption times 2023 value:	+\$	7,936,003
C. Value loss. Add A and B.	\$	16,070,211

11. **2023 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special in 2024.** Use only properties that qualified in 2024 for the first time; do not use properties that qualified in 2023.
- A. 2023 market value:** \$ 0
- B. 2024 productivity or special appraised value:** -\$ 22,446
- C. Value loss.** Subtract B from A. \$ (22,446)
12. **Total adjustments for lost value.** Add Lines 9, 10C, and 11C. \$ 16,047,765
13. **2023 captured value of property in a TIF.** Enter the total value of 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2023 taxes were deposited into the tax increment fund. If the taxing unit has no captured appraised value in line 18D, enter 0. \$ 147,962,769
14. **2023 total value.** Subtract Line 12 and Line 13 from Line 8. \$ 2,000,842,160
15. **Adjusted 2023 total levy.**
Multiply Line 4 by Line 14 and divide by \$100. \$ 13,583,717.42
16. **Taxes refunded for years preceding tax year 2023.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2023. Types of refunds include court decisions, Tax Code Section 25.25 (b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding tax year 2023. \$ 46,561.14
17. **Adjusted 2023 levy with refunds and TIF adjustment.**
Add Lines 15 and 16. \$ 13,630,278.56
18. **Total 2024 taxable value on the 2024 certified appraisal roll today.**
This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.
- A. Certified values:** \$ 2,265,459,419
- B. Counties:** Include railroad rolling stock values certified by the Comptroller's office. +\$ 0
- C. Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property -\$ 2,711,852
- D. Tax increment financing:** Deduct the 2024 captured appraised value of property taxable by a taxing unit in a tax increment zone for which the 2024 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. -\$ 143,464,903
- E. Total 2024 value.** Add A and B, then subtract C and D. \$ 2,119,282,664

19. **Total value of properties under protest or not included on certified appraisal roll.**

A. 2024 taxable value of properties under protest. The chief appraiser certified a list of properties still under ARB protest. The list shows the district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values.

Enter the total value under protest. \$ 136,814,892

B. 2024 value of properties not under protest or included on certified appraisal roll.

The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties are also not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value, and exemptions for the preceding year and a reasonable estimate of the market value, appraised value, and exemptions for the current year. Use the lower market, appraised, or taxable value (as appropriate).

Enter the total value not on the certified roll. +\$ 0.00

C. Total value under protest or not certified. Add A and B. \$ 136,814,892

20. **2024 tax ceilings.** \$ 0

21. **2024 total taxable value.**
Add Lines 18E and 19C. Subtract Line 20. \$ 2,256,097,556

22. **Total 2024 taxable value of properties in territory annexed after Jan. 1, 2023.**
Include both real and personal property. Enter the 2024 value of property in territory annexed. \$ 0

23. **Total 2024 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2023. An improvement is a building, structure, fixture, or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2023 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2024. \$ 214,746,445

24. **Total adjustments to the 2024 taxable value.**
Add Lines 22 and 23. \$ 214,746,445

25. **Adjusted 2024 taxable value.**
Subtract Line 24 from Line 21. \$ 2,041,351,111

26. **2024 NNR tax rate.**
Divide Line 17 by Line 25 and multiply by \$100. \$ 0.6677 /\$100

27. **COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2024 county NNR tax rate. \$ N/A

City of Manor

2024
VOTER-APPROVAL TAX RATE WORKSHEET

28. 2023 M&O tax rate.	\$	0.4802	/\$100
29. 2023 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the NNR Tax Rate Worksheet.	\$	2,164,852,694	
30. Total 2023 M&O levy. Multiply Line 28 by Line 29, and divide by \$100.	\$	10,395,622.64	
31. Adjusted 2023 levy for calculating NNR M&O rate.			
A. M&O taxes refunded for years preceding tax year 2023. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections, and Tax Code 31.11 payment errors. Do not include refunds for tax year 2023. This line only applies to tax years preceding tax year 2023.			
	+\$	32,933.66	
B. 2023 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2024 captured appraised value in Line 18D, enter 0.			
	-\$	307,728.32	
C. 2023 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. Other taxing units, enter 0.			
	+/- \$	0.00	
D. 2023 M&O levy adjustments. Subtract B from A. For a taxing unit with C, subtract if discontinuing function and add if receiving function.			
	\$	(274,794.66)	
E. Add Line 30 to Line 31D.	\$	10,120,827.97	
32. Adjusted 2024 taxable value. Enter the amount in Line 25 of the NNR Tax Rate Worksheet.	\$	2,041,351,111	
33. 2024 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$	0.4957	/\$100
34. Rate adjustment for state criminal justice mandate.			
A. 2024 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.			
	\$	0.00	
B. 2023 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.			
	-\$	0.00	
C. Subtract B from A and divide by Line 32, and multiply by \$100.	\$	0.0000	
D. Enter the rate calculated in C. If not applicable, enter 0.	\$	0.0000	/\$100

35. **Rate adjustment for indigent health care expenditures.**

A. 2024 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose.
\$ 0.00

B. 2023 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2023, less any state assistance received for the same purpose.
\$ 0.00

C. Subtract B from A and divide by Line 32, and multiply by \$100.
\$ 0.0000

D. Enter the rate calculated in C. If not applicable, enter 0. \$ 0.0000 /\$100

36. **Rate adjustment for county indigent defense compensation.**

A. 2024 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose.
\$ 0.00

B. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2023, less any state grants received by the county for the same purpose.
\$ 0.00

C. Subtract B from A and divide by Line 32, and multiply by \$100.
\$ 0.0000

D. Multiply B by 0.05 and divide by Line 32 and multiply \$100.
\$ 0.0000

E. Enter the lesser of C and D. If not applicable, enter 0. \$ 0.0000 /\$100

37. **Rate adjustment for county hospital expenditures.**

A. 2024 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024.
\$ 0.00

B. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2023.
\$ 0.00

C. Subtract B from A and divide by Line 32 and multiply by \$100.
\$ 0.0000

D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.
\$ 0.0000

E. Enter the lesser of C and D. If not applicable, enter 0. \$ 0.0000 /\$100

38. **Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code, which only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.
- A. Amount appropriated for public safety in 2023. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year
- \$ 0.00
- B. Expenditures for public safety in 2023. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.
- \$ 0.00
- C. Subtract B from A and divide by Line 32 and multiply by \$100.
- \$ 0.0000
- D. Enter the rate calculated in C. If not applicable, enter 0. \$ 0.0000 /\$100
39. **Adjusted 2024 NNR M&O rate.**
Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D. \$ 0.4957
40. **Adjustment for 2023 sales tax specifically to reduce property taxes.** Cities, counties, and hospital districts that collected and spent additional sales tax on M&O expenses in 2023 should complete this line. These entities will deduct the sales tax gain rate for 2024 in Section 3. Other taxing units, enter zero.
- A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2023, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.
- \$ 0.00
- B. Divide Line 40A by Line 32 and multiply by \$100 \$ 0.0000 /\$100
- C. Add Line 40B to Line 39. \$ 0.4957 /\$100
41. **2024 voter-approval M&O rate.**
Enter the rate as calculated by the appropriate scenario below:
- Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.
- or-
- Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035
- or-
- D41. Disaster Line 41: 2024 voter-approval M&O rate for a taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for a property located in the taxing unit, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of
- 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or
 - 2) the third year after the tax year in which the disaster occurred.
- If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41). \$ 0.5130 /\$100

42. **Total 2024 debt to be paid with property taxes and additional sales tax revenue.**

Debt means the interest and principal that will be paid on debts that:

- (1) are paid by property taxes,
- (2) are secured by property taxes,
- (3) are scheduled for payment over a period longer than one year, and
- (4) are not classified in the unit's budget as M&O expenses.

A. Debt also includes contractual payments to other taxing units that have incurred debt on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2024, verify if it meets the amended definition of debt before including it here.

Enter debt amount. \$ 7,580,233.69

B. Subtract unencumbered fund amount used to reduce total debt.

-\$ 0.00 \$

C. Subtract certified amount spent from sales tax to reduce debt (enter 0 if none).

-\$ 0.00

D. Subtract amount paid from other resources.

\$ 0.00

E. Adjusted debt. Subtract B, C, and D from A.

\$ 7,580,233.69

43. **Certified 2023 excess debt collections.**

Enter the amount certified by the collector.

\$ 0.00

44. **Adjusted 2024 debt.** Subtract Line 43 from Line 42E.

\$ 7,580,233.69

45. **2024 anticipated collection rate.**

A. Enter the 2024 anticipated collection rate certified by the collector.

100.00%

B. Enter the 2023 actual collection rate.

99%

C. Enter the 2022 actual collection rate.

100%

D. Enter the 2021 actual collection rate.

100%

E. If the anticipated collection rate is lower than the actual collection rates in B, C, and D, enter the lowest rate from B, C, and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Not the rate can be greater than 100%.

100%

46. **2024 debt adjusted for collections.**

Divide Line 44 by Line 45E.

\$ 7,580,233.69

47. **2024 total taxable value.**

Enter the amount on Line 21 on the NNR Tax Rate Worksheet.

\$ 2,256,097,556

48. **2024 debt tax rate.** Divide Line 46 by Line 47 and multiply by \$100.

\$ 0.3359 /\$100

49. **2024 voter-approval tax rate.** Add Lines 41 and 48.

-or-

D49. Disaster Line 49: 2024 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41.

\$ 0.8489 /\$100

50. **COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2024 county voter-approval tax rate.

\$ N/A

City of Manor

2024
ADDITIONAL SALES TAX WORKSHEET

51. **Taxable sales.** For taxing units that adopted the sales tax in November 2023 or May 2024, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before Nov 2023, skip this line. \$
52. **Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.
- UNITS THAT ADOPTED THE SALES TAX IN NOVEMBER OR MAY 2024.**
Multiply the amount on Line 51 by the sales tax rate (.01, .005, or .0025, as applicable) and multiply the result by .95.
- OR -
- UNITS THAT ADOPTED THE SALES TAX BEFORE NOVEMBER 2023.**
Enter the sales tax revenue for the previous four quarters. Do NOT multiply by .95. \$ 0.00
53. **2024 total taxable value.**
Enter the amount from Line 21 of the NNR Tax Rate Worksheet. \$ 2,256,097,556
54. **Sales tax adjustment rate.**
Divide Line 52 by Line 53 and multiply by \$100. \$ 0.0000 /\$100
55. **2024 NNR tax rate, unadjusted for sales tax.**
Enter the rate from Line 26 or 27, as applicable, on the NNR Tax Rate Worksheet. \$ 0.6677 /\$100
56. **2024 NNR tax rate, adjusted for sales tax.**
Units that adopted the sales tax in November 2023 or in May 2024: Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before Nov 2023. \$ 0.6677 /\$100
57. **2024 voter-approval tax rate, unadjusted for sales tax.**
Enter the rate from Line 49, Line D49 (disaster) or Line 50, as applicable, on the NNR Tax Rate Worksheet. \$ 0.8489 /\$100
58. **2024 voter-approval tax rate, adjusted for sales tax.**
Subtract Line 54 from Line 57. \$ 0.8489 /\$100

City of Manor

2024
VOTER-APPROVAL RATE ADJUSTMENT FOR FOR POLLUTION CONTROL

59. **Certified expenses from TCEQ.** Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter. \$ 0.00
60. **2024 total taxable value.**
Enter the amount from Line 21 of the NNR Tax Rate Worksheet. \$ 2,256,097,556
61. **Additional rate for pollution control.**
Divide Line 59 by Line 60 and multiply by \$100. \$ 0.0000 /\$100
62. **2024 voter-approval tax rate, adjusted for pollution control.**
Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), or Line 58 (taxing units with the additional sales tax). \$ 0.8489 /\$100

VOTER-APPROVAL RATE ADJUSTMENT FOR UNUSED INCREMENT RATE

63. **Year 3 Forgone Revenue Amount.** Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value.
- | | | | |
|---------------------------------------------------------------------------|---------------|----|---|
| A. Voter-approval tax rate, adjusted for unused increment rate (Line 67). | 0.6711 | | |
| B. Unused increment rate (Line 66). | 0.0000 | | |
| C. Subtract B from A. | 0.6711 | | |
| D. Adopted Tax Rate. | 0.6789 | | |
| E. Subtract D from C. | (0.0078) | | |
| F. 2023 Total Taxable Value (Line 60). | 2,101,439,419 | | |
| G. Multiply E by F and divide the results by \$100 | | \$ | 0 |
64. **Year 2 Forgone Revenue Amount.** Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value.
- | | | | |
|---------------------------------------------------------------------------|---------------|----|---|
| A. Voter-approval tax rate, adjusted for unused increment rate (Line 67). | 0.7355 | | |
| B. Unused increment rate (Line 66). | 0.0000 | | |
| C. Subtract B from A. | 0.7355 | | |
| D. Adopted Tax Rate. | 0.7470 | | |
| E. Subtract D from C. | (0.0115) | | |
| F. 2022 Total Taxable Value (Line 60). | 1,754,276,050 | | |
| G. Multiply E by F and divide the results by \$100 | | \$ | 0 |
65. **Year 1 Forgone Revenue Amount.** Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value.
- | | | | |
|---------------------------------------------------------------------------|---------------|----|---|
| A. Voter-approval tax rate, adjusted for unused increment rate (Line 67). | 0.7667 | | |
| B. Unused increment rate (Line 66). | 0.0054 | | |
| C. Subtract B from A. | 0.7613 | | |
| D. Adopted Tax Rate. | 0.7827 | | |
| E. Subtract D from C. | (0.0214) | | |
| F. 2021 Total Taxable Value (Line 60). | 1,217,505,804 | | |
| G. Multiply E by F and divide the results by \$100 | | \$ | 0 |
66. **Total Foregone Revenue Amount.** Add Lines 63G, 64G, and 65G. \$ 0
67. **2024 unused increment rate.** Divide Line 66 by Line 21 of the NNR Worksheet. Multiply the result by 100. \$ 0.0000 /\$100
68. **2024 voter-approval tax rate, adjusted for unused increment rate.** Add Line 67 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units

with pollution control). \$ 0.8489 /\$100

City of Manor

2024
DE MINIMIS RATE

**THIS SECTION SHOULD ONLY BE COMPLETED BY A TAXING UNIT THAT IS A MUNICIPALITY OF LESS TH
TAXING UNIT THAT DOES NOT MEET THE DEFINITION OF A SPECIAL TAXING UNIT. (Texas Tax Code Sectio

- 69. **Adjusted 2024 NNR M&O tax rate.**
Enter the rate from Line 39 of the Voter-Approval Tax Rate Worksheet. \$ 0.4957 /\$100
- 70. **2024 total taxable value.**
Enter the amount on Line 21 of the NNR Tax Rate Worksheet. \$ 2,256,097,556
- 71. **Rate necessary to impose \$500,000 in taxes.**
Divide \$500,000 by Line 70 and multiply by \$100. \$ 0.0221 /\$100
- 72. **2024 debt rate.**
Enter the rate from Line 48 of the Voter-Approval Tax Rate Worksheet. \$ 0.3359 /\$100
- 73. **De minimus rate.** Add Lines 69, 71, and 72. \$ 0.8537 /\$100

City of Manor

2024
TOTAL TAX RATE

No-new-revenue tax rate
As applicable, enter the 2024 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$ 0.6677 /\$100

Voter-approval tax rate.
As applicable, enter the 2024 voter-approval tax rate from: Line 49, Line D49 (disaster) Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), or Line 68 (adjusted for unused increment). \$ 0.8489 /\$100

De minimis rate
If applicable, enter the de minim rate from Line 73. \$ 0.8537 /\$100

NOTICE OF TAX RATE, ESTIMATED UNENCUMBERED FUND BALANCES, AND DEBT SERVICE

I, Bruce Elfant, Tax Assessor-Collector for Travis County, in accordance with Sec. 26.04, Texas Property Tax Code, provide this notice on 2024 property tax rates for your jurisdiction. This notice presents information about two tax rates. The No-New-Revenue tax rate would impose the same amount of taxes as last year if you compare the properties taxed in both years. The Voter-Approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as they are required by state law. The rates are given per \$100 of property value.

THIS YEAR'S NO-NEW-REVENUE TAX RATE:

Last year's adjusted taxes (after subtracting taxes on lost property).....	\$	13,630,278.56	
/ This year's adjusted tax base (after subtracting value of new property).....	\$	2,041,351,111	
= This year's no-new-revenue tax rate.....	\$	0.6677	/\$100

THIS YEAR'S VOTER-APPROVAL TAX RATE:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures).....	\$	10,120,827.97	
/ This year's adjusted tax base.....	\$	2,041,351,111	
= This year's no-new-revenue operating rate.....	\$	0.0000	/\$100
x 1.035 = This year's maximum operating rate.....	\$	0.0000	/\$100
+ This year's debt rate.....	\$	0.3359	/\$100
= This year's voter-approval rate.....	\$	0.8489	/\$100

Schedule A: Unencumbered Fund Balances:

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Maintenance & Operations	\$	0
Interest & Sinking (Debt)	\$	0
Total	\$	0

Schedule B, 2024 Debt Service, Parts 1 and 2, are attached

_____ Bruce Elfant Travis County Tax Assessor-Collector	Prepared By: _____ Christina Cerda
---------------------------------------------------------------	---------------------------------------

Schedule B, 2024 Debt Service, Part 2 July 25, 2024

Total Required for 2024 Debt Service.....	\$	7,580,233.69
- Amount (if any) paid from funds listed in Schedule A.....	\$	0.00
- Amount (if any) paid from other resources.....	\$	0.00
- Excess collections last year.....	\$	0.00
= Total to be paid from taxes in 2024.....	\$	7,580,233.69
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2024.....	\$	0.00
= Total Debt Levy.....	\$	0.00

Schedule B, 2024 Debt Services, Part 1

July 25, 2024

DESCRIPTION	PRINCIPAL	INTEREST	OTHER	TOTALS
2012 GO Bond	60,000.00	3,187.50	150.00	63,337.50
2012 CO Bond	140,000.00	10,582.50	0.00	150,582.50
2015 GO Bond	500,000.00	35,380.50	0.00	535,380.50
2016 CO Bond	1,170,000.00	275,945.00	635.00	1,446,580.00
2021 CO Bond	390,000.00	91,784.00	0.00	481,784.00
2022 Tax Note	1,380,000.00	217,552.50	0.00	1,597,552.50
2023 CO Bond	500,000.00	1,812,250.00	0.00	2,312,250.00
2024 GO Bond	0.00	992,766.69	0.00	992,766.69
TOTALS	4,140,000.00	3,439,448.69	785.00	7,580,233.69

2024 Truth in Taxation Calculations
 City of Manor TIRZ

Data Input Detail

Item 4.

	Manor Heights TIRZ	Total
2023 Taxes in Tax Increment Fund	307,728.32	307,728.32
2023 Value	148,489,724	148,489,724
2023 Captured Appraised Value	147,962,769	147,962,769
TIRZ Base Value	526,955	526,955
2024 Value	222,653,614	222,653,614
New Construction Value	78,661,756	78,661,756
2024 Captured Appraised Value	143,464,903	143,464,903

WASTEWATER MASTER PLAN CITY OF MANOR, TEXAS

Final Report

JUNE 2024



GBA

TBPE Firm No. 4242
9601 Amberglen Blvd, Ste. 109
Austin, TX 78729
www.gbateam.com

GBA PN 15320

City of Manor, Texas
Wastewater Master Plan
June 2024

Prepared for:

City of Manor, Texas

Prepared by:

GBA
TBPE Firm No. 4242
9601 Amberglen Blvd, Ste. 109
Austin, TX 78729



PN: 15320

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Acronyms and Abbreviations

ADDF	Average Daily Dry-Weather Flow
CCI	Construction Cost Index
CCN	Certificate of Convenience and Necessity
CCTV	Closed-Circuit Television
CIF	Community Impact Fee
CIP	Capital Improvement Plan
CIPP	Cured-in-Place Pipe
CIWEM	Chartered Institution of Water and Environmental Management
CNO	Could Not Open
CNL	Could Not Locate
ENR	Engineering News-Record
EPA	United States Environmental Protection Agency
ETJ	Extraterritorial Jurisdiction
FM	Farm-To-Market Road, Flow Meter, or Force Main (depending on context)
fps	Feet Per Second
I/I	Inflow and Infiltration
GIS	Geographic Information System
LF	Linear Feet
LS	Lift Station
LUE	Living Unit Equivalent
MG	Million Gallons
MGD	Million Gallons Per Day
MUD	Municipal Utility District
O&M	Operations & Maintenance
OPCC	Opinion of Probable Construction Cost
PCSWMM	Modeling Software running EPA's Storm Water Management Model (SWMM)
PDWF	Peak Dry Weather Flow
PVC	Polyvinyl Chloride
PWWF	Peak Wet Weather Flow
RDII	Rainfall Dependent Inflow and Infiltration
ROW	Right-of-Way
SRTC	Sensitivity-Based Radio Tuning Calibration
TCEQ	Texas Commission on Environmental Quality
UCM	Austin Utilities Criteria Manual
WWTP	Wastewater Treatment Plant

0 EXECUTIVE SUMMARY

The City of Manor (City) retained GBA to prepare a Wastewater Master Plan for the next 15-year period. The purpose of this plan is to guide the City towards a wastewater system that supports and serves the City's evolving needs and continued growth. Goals completed as part of this plan include the following:

- Collected manhole data in the field for sewers 12 inches or greater to develop the hydraulic model network and collect asset information.
- Developed growth areas and projected wastewater flows using the City-provided annual population growth rate of 7%.
- Established planning-level design criteria for existing and future infrastructure.
- Developed and calibrated a hydraulic model of the existing collection system in PCSWMM calibrated to 2022 flow monitoring data.
- Conducted model simulations for existing conditions, 5-year growth conditions, and 15-year growth conditions to identify necessary improvements to meet established design criteria.
- Conceptualized sewer extensions to accommodate growth in the future service areas and developed estimated costs.
- Developed a list of projects to address existing and future wastewater infrastructure needs, along with estimated costs, for present day, 5-year, and 15-year growth conditions.

A 5-year, 6-hour design storm event was utilized in the calibrated, hydraulic model to estimate peak wet weather flows in the existing wastewater collection system. This design storm method was selected based on established practices in modeling by the City of Austin and other nearby municipalities, and to provide a balance of conservatism and practicality when estimating inflow and infiltration (I/I) in the existing system. Design criteria from the Austin Utility Criteria Manual (UCM) was used to estimate design flows for extension projects that would extend City sewer service beyond current service limits.

The hydraulic model developed for this plan was calibrated to Fall 2022 flow monitoring data, which demonstrated excessive levels of inflow and infiltration (I/I) in the City's existing sewer system. To address condition and capacity concerns in the existing sewers, the City is currently engaged in I/I mitigation efforts. It is important to note that these I/I mitigation efforts have the potential to reduce peak wet weather flows in the existing system, but I/I mitigation should not be solely relied upon for solving capacity issues. If peak wet weather flows are reduced, then relief or upsizing projects may be delayed or avoided. However, the degree of I/I reduction that can be achieved is not certain. To determine if a relief project can be delayed or avoided, targeted post-rehabilitation flow monitoring will be required to confirm actual flow conditions after I/I reduction projects have been implemented.

If the city can mitigate inflow and infiltration (I/I), it may alleviate capacity concerns within the current system. However, the model simulations identified three project areas that are not currently sized to adequately convey peak flows during 5-year, 6-hour design storm conditions. These three projects are the Llano Street and Lampasas Street Interceptor, Pyrite Road Interceptor, and US-290 Interceptor. There are additional areas within the existing sewer system that will need relief or upsizing by the 15-year time horizon, including both existing Cottonwood Creek interceptors.

Regarding treatment facilities, the establishment of the East Travis Regional Wastewater Treatment Plant (WWTP) by the 15-year time horizon is imperative to serve the growth anticipated in East Manor. In addition, the Cottonwood Creek WWTP will need to be expanded to Phase 3 (0.6 MGD) by the 5-year time horizon, with its future operation dependent upon the phasing and capacity needs at the East Travis Regional WWTP. Similarly, the Wilbarger WWTP will require expansion to a minimum of 2.0 MGD by the 5-year time horizon.

Once the East Travis Regional WWTP is built, it is recommended to decommission existing lift stations 6 (Stonewater), 8 (Presidential Glen Ph. 4B), and 9 (Presidential Heights), rerouting these lift stations' flows via gravity sewer to the proposed regional plant. Decommissioning these lift stations would reduce capacity risks along the existing FM973 and US-290 interceptors, eliminate operations and maintenance (O&M) costs for these lift stations, and reduce capacity needs at Wilbarger WWTP. This could assist in delaying expansion of Wilbarger WWTP beyond 2.0 MGD. Eliminating these lift stations would also improve wastewater quality and reduce risk of H₂S production by eliminating hydraulic detention time in lift station wet wells and force mains.

Manor is growing rapidly and is expected to continue growing over the next 15 years. A majority of this growth is expected to occur in the eastern portions of the City and Travis County. Manor's wastewater system is currently comprised of approximately 335,000 feet of gravity sewer main, 1,370 manholes, 38,000 feet of force main, 13 lift stations, and 2 wastewater treatment plants. To provide wastewater service in the growing eastern region, a network of additional extension interceptors, lift stations, and force main will be required to collect and convey flows to the treatment plants. These extension projects have been conceptualized and summarized for this report.

A summary of recommended projects at each time horizon is presented in Table 0-1. A complete list of identified projects is presented in Table 0-2 and a map of all projects is presented in Figure 0-1. For a more detailed summary of identified projects, please refer to Section 7.

Table 0-1: Summary of Recommended Projects

Projects Time Horizon	Gravity Sewer			Lift Stations & Force Main		Treatment Capacity	Capital Costs (\$M)
	III Mitigation	Relief and Upsizing	Extensions for Growth	Lift Stations, Force Main	Decommission Lift Stations		
Present Day	Continue	3 Projects, 7,000 LF	-	-	-	-	\$9M Relief/Upsizing, \$11M III Mitigation (spread out over 15 yrs)
5-year	Continue	-	1 Project, 6,600 LF	1 New LS, 3,800 LF FM	-	Expand Cottonwood & Wilbarger	\$10M Extensions (Gravity, LS, FM) \$31M Treatment
15-year	Continue	4 Projects, 16,000 LF	16 Projects, 83,600 LF	2 New LS, 7,100 LF FM	Decommission up to 5 LS	Regional WWTP (1.5 MGD)	\$23M Relief/Upsizing \$147M Extensions (Gravity, LS, FM) \$58M Treatment
Total	>40,000 LF Pipe Rehabilitated	7 Projects, 23,000 LF	17 Projects, 90,200 LF	3 New LS, 10,900 LF FM	Decommission up to 5 LS	Expand 2 WWTPs, Build Regional Plant	\$289M Over 15 Years

Manor, TX Wastewater Master Plan
Table 0-2: Overall Project List

Project ID	Infrastructure Type	Time Horizon	Current CIP Project ID	Project Name	Type of Improvement	Pipe Diameter (in) ⁽¹⁾	Total Length of Pipe (ft)	Lift Station or WWTP Flow Rate (mgd)	Planning-Level Construction OPCC without Contingency	Capital Cost (30% Contingency, 20% Engr./Survey) ⁽³⁾
WW.00.01	Existing/Relief	Present Day	-	Llano St and Lampasas St Interceptors ⁽²⁾	Exist. Gravity Relief/Upsizing	18"-36"	4,060	-	\$3,405,040	\$5,652,000
WW.00.02	Existing/Relief	Present Day	-	Pyrite Rd Gravity Sewer (upstream of LS06) - // Mitigation Potential	Exist. Gravity Relief/Upsizing	18"	930	-	\$584,010	\$911,000
WW.00.03	Existing/Relief	Present Day	CIP-4	US 290 Interceptor (Still Necessary even if LS06/08/09 are Decommissioned)	Exist. Gravity Relief/Upsizing	24"	2,030	-	\$1,596,488	\$2,491,000
WW.00.04	Existing/Relief	Present Day	-	Rehabilitation and // Mitigation in Existing Sewers	Rehabilitation	-	40,440	-	\$7,279,200	\$11,356,000
WW.05.01	Treatment	5-Year	S-31	Cottonwood WWTP Expansion Ph. 3 (Expansion from 0.4 to 0.6 MGD)	Exist. WWTP Expansion	-	-	0.2	\$3,260,000	\$5,086,000
WW.05.02	Treatment	5-Year	-	Wilbarger WWTP Expansion (Expansion from 1.33 to 2.0 MGD)	Exist. WWTP Expansion	-	-	0.67	\$16,750,000	\$26,130,000
WW.05.03	New/Extension	5-Year	S-36	Manor Springs Lift Station Improvements	New LS to Serve Growth	6"(F)	3,760(F)	0.5	\$1,606,289	\$2,506,000
WW.05.04	New/Extension	5-Year	S-23	Voelker Ln. Wastewater Improvements	New Gravity to Serve Growth	12"	6,560	-	\$4,595,771	\$7,169,000
WW.15.01	Treatment	15-Year	S-39/40/41	East Travis Regional WWTP	New WWTP to Serve Growth	-	-	1.5	\$37,403,000	\$58,349,000
WW.15.02	Existing/Relief	15-Year	Dev. Agr.	Lift Station 1 (Las Entradas) and O09-006_O09-005	Exist. LS Expansion	18"	260	-	\$164,430	\$257,000
WW.15.03	Existing/Relief	15-Year	S-18	West Cottonwood Creek Existing Interceptor	Exist. Gravity Relief/Upsizing	24"-27"	8,500	-	\$8,236,967	\$12,850,000
WW.15.04	Existing/Relief	15-Year	S-16	East Cottonwood Creek Existing Interceptor	Exist. Gravity Relief/Upsizing	27"-33"	3,070	-	\$3,392,810	\$5,293,000
WW.15.05	Existing/Relief	15-Year	-	FM973 Interceptor (Not Necessary if LS06 is Decommissioned)	Exist. Gravity Relief/Upsizing	18"	4,220	-	\$2,658,600	\$4,147,000
WW.15.06	New/Extension	15-Year	S-38	South Cottonwood Creek Wastewater Interceptor Improvements Phase 1 ⁽²⁾	New Gravity to Serve Growth	39"-45"	7,960	-	\$15,366,210	\$25,508,000
WW.15.07	New/Extension	15-Year	S-38	South Cottonwood Creek Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	36"	8,910	-	\$13,811,117	\$21,545,000
WW.15.08	New/Extension	15-Year	S-23	Willow Creek Wastewater and Lift Station Improvements	New Gravity/LS to Serve Growth	24"(G), 6"(F)	2,160(G/F)	0.65	\$1,642,456	\$2,562,000
WW.15.09	New/Extension	15-Year	-	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	24"	5,210	-	\$5,424,105	\$8,462,000
WW.15.10	New/Extension	15-Year	-	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	15"-21"	7,710	-	\$6,455,271	\$10,070,000
WW.15.11	New/Extension	15-Year	-	East US290 Wastewater Improvements	New Gravity to Serve Growth	15"	2,920	-	\$2,219,654	\$3,463,000
WW.15.12	New/Extension	15-Year	-	North Cottonwood Creek East Tributary Wastewater Interceptor Improvements	New Gravity to Serve Growth	15"-18"	8,480	-	\$6,720,382	\$10,484,000
WW.15.13	New/Extension	15-Year	-	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	27"	7,390	-	\$8,791,977	\$13,715,000
WW.15.14	New/Extension	15-Year	-	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	27"	3,590	-	\$4,424,675	\$6,902,000
WW.15.15	New/Extension	15-Year	-	Littig Rd. Wastewater Improvements ⁽²⁾	New Gravity to Serve Growth	12"	8,510	-	\$5,961,816	\$9,897,000
WW.15.16	New/Extension	15-Year	-	North Cottonwood Creek Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	21"-24"	7,238	-	\$7,379,755	\$11,512,000
WW.15.17	New/Extension	15-Year	-	North Cottonwood Creek Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	12"-18"	10,367	-	\$8,035,168	\$12,535,000
WW.15.18	New/Extension	15-Year	-	South Wilbarger Creek Lift Station Improvements	New LS to Serve Growth	4"(F)	5,040(F)	0.25	\$1,287,296	\$2,008,000
WW.15.19	New/Extension	15-Year	-	Lift Station #6 (Stonewater) Decommissioning	New Gravity to Abandon LS	18"	3,300	-	\$3,134,355	\$4,890,000
WW.15.20	New/Extension	15-Year	-	Lift Station #8 (Presidential Glen Ph. 4B) Decommissioning	New Gravity to Abandon LS	12"	1,400	-	\$1,281,253	\$1,999,000
WW.15.21	New/Extension	15-Year	-	Lift Station #9 (Presidential Heights) Decommissioning	New Gravity to Abandon LS	12"	500	-	\$650,448	\$1,015,000

Notes:

- 1) For pipe diameters and lengths, gravity main is assumed, except where (F) indicates force main, and (G) indicates gravity main.
- 2) Select projects include an additional 10% contingency for railroad crossings to account for additional costs (permitting, extra boring length, etc.).
- 3) For new/extension projects not within the ROW or an existing easement, a unit cost of \$87,900/acre was utilized for easement cost estimates.

The easement unit cost includes survey, easement acquisition, engineering fees, condemnation/attorney fees, and ROW agent fees.
LS06, LS08, and LS09 are recommended to be decommissioned and re-routed by gravity towards East Travis Regional WWTP once it is built. This reduces burden on Wilbarger WWTP and the FM973 interceptor, and reduces LS O&M costs.
Projects Not Included: The above list does not include Bell Farms LS upgrades (LS04), Carriage Hills LS or interceptor upgrades, Cottonwood Cr. WWTP Ph. 2 expansion to 0.4 MGD (developer-funded), or other projects currently in-progress.

Time Horizon	Capital Cost
Present Day	\$ 20,410,000
5-Year	\$ 40,891,000
15-Year	\$ 227,463,000
Total, All Projects	\$ 288,764,000



City of Manor Travis County, TX

FIGURE 0-1:
OVERALL PROJECTS

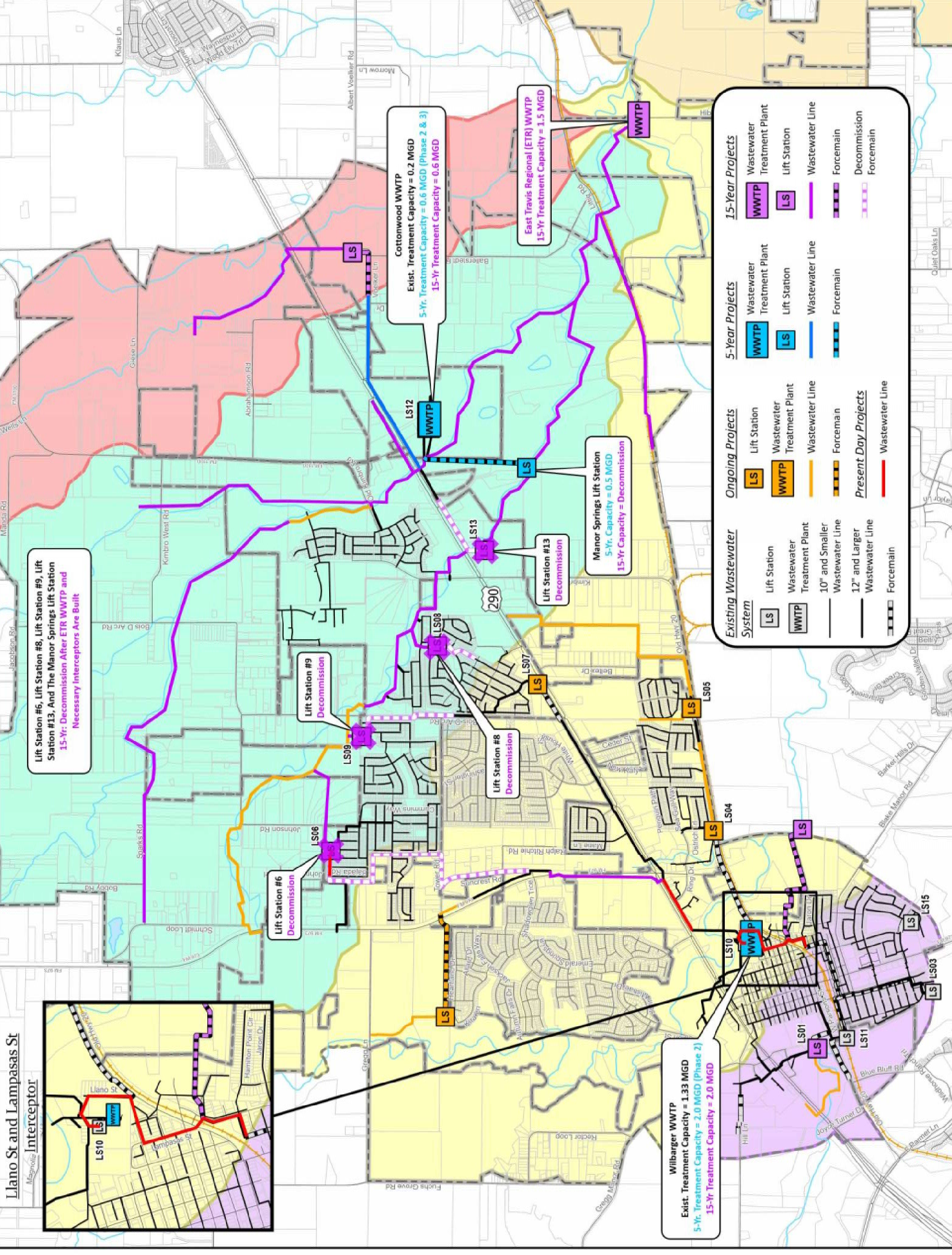


Legend

- Road
- Railroad
- Creek/Stream/River
- Lake
- Manor City Limits
- Manor ETJ
- Wastewater Basin
- Cottonwood Creek
- Gilleland Creek
- Lower Willbarger Creek
- Upper Willbarger Creek
- Willow Creek



Date: 5/6/2024



Existing Wastewater System	Ongoing Projects	5-Year Projects	15-Year Projects
LS	LS	WWTP	WWTP
WWTP	WWTP	LS	LS
Wastewater Treatment Plant	Wastewater Treatment Plant	Wastewater Treatment Plant	Wastewater Treatment Plant
10" and Smaller Wastewater Line	Wastewater Line	Wastewater Line	Wastewater Line
12" and Larger Wastewater Line	Wastewater Line	Wastewater Line	Wastewater Line
Forcemain	Forcemain	Forcemain	Forcemain
	Decommission Forcemain		
	Decommission Wastewater Line		



1 INTRODUCTION

1.1 Purpose

The purpose of this report is to update the City of Manor’s wastewater master plan, providing a guide towards a wastewater system that beneficially supports and serves the City’s evolving needs and continued growth. The existing master plan was developed in 2008 and was intended to forecast wastewater collection and treatment system needs for the city within a 10-year planning period. Growth within the city over the intervening period has occurred at a much more rapid rate than previously anticipated, prompting the need to update the plan and re-project flows for a 15-year period.

This master plan evaluates the projected wastewater demands for the next 15 years and introduces alternative strategies and timelines for addressing the potential need for system capacity improvements. In addition, this report provides planning-level estimates of the probable costs for the proposed alternatives. A flow monitoring and inflow and infiltration (I/I) study was performed under a separate project which culminated in a report titled *2023 Inflow & Infiltration Investigations Project – Preliminary Engineering Report*. The flow monitoring data was collected in the Fall of 2022 for that study and was used to model and evaluate the existing system’s capacities.

1.2 Scope

The scope of this wastewater master planning project encompassed field data collection, hydraulic modeling of the collection system, growth projections, and proposed infrastructure improvements to meet current and future demands. This Master Plan study and its recommendations are focused on sanitary sewer interceptors with a diameter of 12 inches or greater. The adequacy of existing sewer lines with diameters less than 12 inches will depend on the specifics of new developments that connect to them and may require analysis on a case-by-case basis. Regarding wastewater treatment, this study is focused only on treatment capacity needs and does not cover specific treatment processes or technologies.

The study began with a survey of manholes connected to sewer mains with diameters of 12 inches and greater. The manhole survey data was assembled in GIS and then used to develop a hydraulic model of the collection system using the PCSWMM software. The hydraulic model was used to evaluate both the current capacity of the existing infrastructure as well as options for system improvements. Models of the existing system and future systems for the 5 and 15-year time horizons were developed. These models were evaluated to determine infrastructure needs required to serve current and future flows. Finally, a list of proposed improvements, including anticipated timing and cost, was created based on the analysis.

A summary of major tasks completed for this report is provided below:

- Collected physical data in the field for sewers 12 inches or greater to develop the hydraulic model network and collect asset information.
- Developed a hydraulic model of the existing collection system in PCSWMM and calibrated the model to align with actual flow data gathered during the Fall 2022 flow monitoring season.

- Developed flow projections for five-year and fifteen-year time horizons based on City-provided population and land use projections.
- Performed model simulations of the existing conditions, five-year growth conditions, and fifteen-year growth conditions to identify needed sewer system improvements.
- Selected design criteria consistent with current, local design requirements to be used for planning-level sizing and costing of improvements.
- Developed conceptual projects to serve new growth outside of the existing system with extension sewers, lift stations, and force main.
- Developed a comprehensive report detailing the work completed, analyses, and recommended improvements for the City’s sanitary sewer system.

2 PLANNING INFORMATION, DATA COLLECTION AND ASSUMPTIONS

2.1 Wastewater Service Area

The City of Manor is in the eastern part of Travis County, Texas, along U.S. Highway 290. The City of Manor's existing wastewater service area is limited to its current Certificate of Convenience and Necessity (CCN) boundaries, which generally includes areas within City limits, approximately 10 square miles, and portions of its Extra-Territorial Jurisdiction (ETJ), encompassing approximately 20 square miles. Manor's wastewater system is currently comprised of approximately 335,000 feet of gravity sewer main, 1,370 manholes, 38,000 feet of force main, 13 lift stations, and 2 wastewater treatment plants. Figure 2-1 provides a map of Manor's existing wastewater system.

The extent of this report's study area generally follows Manor's extra-territorial jurisdiction (ETJ), as shown in Figure 2-1. The approximately 30 square mile study area includes portions of the Gilleland Creek Basin, Upper Wilbarger Creek Basin, Cottonwood Creek Basin, and Willow Creek Basin. The existing wastewater service area is served by the City's Wilbarger Wastewater Treatment Plant (WWTP) and the City's Cottonwood Creek WWTP. The Wilbarger WWTP serves portions of the Gilleland Creek Basin, Upper Wilbarger Creek Basin, and Cottonwood Creek Basin (namely Lift Stations 6, 8, and 9), while the Cottonwood Creek WWTP serves only the Cottonwood Creek Basin currently.

Most of the wastewater generated in the service area is currently treated at the Wilbarger WWTP, located on Llano Street off of Old Highway 20 on the southwestern side of the City. In 2020, the Wilbarger WWTP was expanded from 0.5 MGD to 1.33 MGD, which included a new onsite lift station (LS10), a new public works building, and provisions for future expansion up to 2.0 MGD. The Wilbarger WWTP is critical to maintaining wastewater service in the western portion of the City, particularly as rapid growth occurs in and around Manor.

The Cottonwood Creek Basin (approximately north and east of Paseo De Presidente Boulevard and Tower Road) is primarily served by the Cottonwood Creek WWTP, which is currently permitted for an average annual discharge of 0.2 MGD. The existing permit allows for permitted capacities of 0.2, 0.4, and 0.5 MGD, but amended phasing of 0.2, 0.4, 0.6 and 0.8 MGD capacities have been applied for at the Texas Commission on Environmental Quality (TCEQ), and a draft permit has been issued. Presently, Phase 2 expansion of the Cottonwood Creek WWTP is fully designed and set to begin upon confirmation that flows have reached a level appropriate to trigger the expansion. Phase 2 expansion will increase the Cottonwood Creek WWTP's capacity to 0.4 MGD. Other phases of expansion are planned for Cottonwood Creek WWTP (0.6 MGD at Phase 3, 0.8 MGD at Phase 4), and the timing and necessity of these phases is explored in Section 6 of this report.



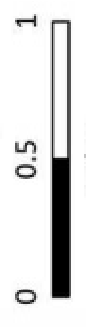
**City of Manor
Travis County, TX**

**FIGURE 2-1: EXISTING
WASTEWATER SYSTEM**

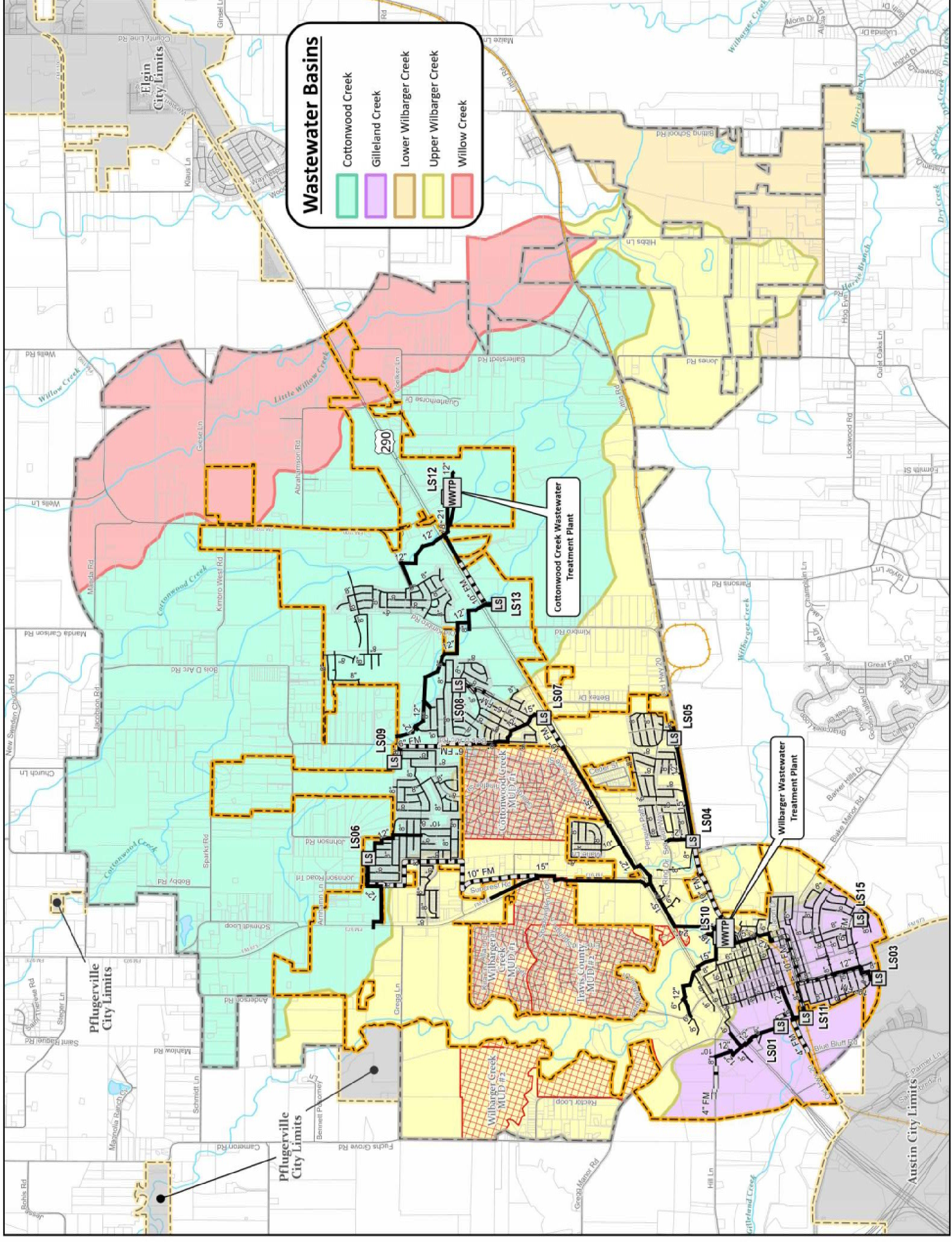


Legend

- Lift Station
- Wastewater Treatment Plant
- 10" and Smaller Wastewater Line
- 12" and Larger Wastewater Line
- Forcemain
- Road
- Railroad
- Creek/Stream/River
- Lake
- Manor City Limits
- Manor ETJ



Date: 5/2/2024



Wastewater Basins

- Cottonwood Creek
- Gilleland Creek
- Lower Wilbarger Creek
- Upper Wilbarger Creek
- Willow Creek

2.2 Municipal Utility Districts

A Municipal Utility District (MUD) is a special district that functions as an independent, limited government. MUDs provide developers an alternate way to finance infrastructure, such as water, sewer, drainage, and road facilities. There are MUDs directly adjacent to or encapsulated by Manor's city limits that have residents that are excluded from Manor's population numbers and wastewater service. The MUDs that comprise the ShadowGlen (Wilbarger Creek MUD #1 and #2 and Travis County MUD #2) and Presidential Meadows (Cottonwood Creek MUD #1) developments have an estimated combined total of nearly 4,000 single and multi-family units and a population of over 13,000. The Metro H2O WWTP is owned and operated by the MUDs and serves the MUDs wastewater treatment needs. These MUDs have been able to send flow to Manor's wastewater system only during agreed upon emergency circumstances through a system interconnect.

Prior to and during the Fall 2022 flow monitoring period (August to December 2022), the Wilbarger WWTP received flow from the ShadowGlen and Presidential Meadows MUDs because the WWTP that would typically treat MUD flows was failing and a new plant was under construction. These MUDs are now served by the new Metro H2O WWTP. The route by which the Presidential Meadows MUD contributes flow to Manor's wastewater system has not been confirmed, though the City believes the flow from this MUD was received during the flow monitoring period via a MUD system backup from the Metro H2O plant to the interconnect. Because these MUDs contributed flow to Manor's system during the flow monitoring period, the flows from the MUDs needed to be accounted for during model calibration. The model was calibrated using flow monitoring data, so the MUD contribution needed to be included in the model during calibration but removed during future growth modeling.

2.3 Future Land Use Assumptions

Future land use assumptions were used to develop projections of future wastewater flow contributions in the collection system model. The future land use assumptions were provided by the City in the "Future Land Use Map" of the City's *Destination 2050 Comprehensive Plan* report. A copy of this map is provided in Figure 2-2. This map provides approximate locations of various land use types across the City of Manor. These land uses provide information on the types, potential densities, and locations of future development. The City also provided information regarding the planned and in-progress developments in the form of a map, a copy of which is provided in Figure 2-3. This map was used to estimate which parcels were most likely to develop within the 5-year time horizon.

Future land use assumptions are important factors for projecting future wastewater flows and identifying the required infrastructure to serve planned growth. Future land use assumptions do not represent zoning regulations or requirements, and actual future land use may vary from these assumptions. Rather, these land use assumptions are a best approximation of the types of developments and densities the City may support in the future.

Table 2-1 provides the development density assumptions in terms of Living Unit Equivalent (LUE) per acre for each land use type assigned by the Comprehensive Plan. An LUE is a planning tool that estimates the typical flow of water or wastewater used/produced by a single-family residence.

These density estimates were developed as part of the City's latest Community Impact Fee (CIF) study. For the purposes of this study, one (1) LUE was assumed to represent 3 persons (or population equivalents) and produce 200 gallons per day (gpd) of wastewater. The 200 gpd/LUE wastewater production rate is an average rate developed based on flow monitoring.

Table 2-1: Density Assumptions for Future Land Use Types

Land Use Category	Category Abbreviation	Density Assumption (LUE/acre)
Commercial (Corridor)	C	2
Community Mixed Use	CMU	5
Downtown Mixed Use	DMU	4
Employment	E	1
High Density Single Family	SF-4	5
Mixed Density Neighborhood	MDNB	4
Multi-Family	MF	10
Neighborhood	NB	4
Neighborhood Mixed Use	NMU	5
Parks/Open Space	OS	0
Public/Semi-Public	P/SP	1

By applying both the LUE/acre density from Table 2-1 and the 200 gpd/LUE flow estimate to a given land area (in acres), an approximate wastewater production can be estimated for all land uses shown on the future land use map. The estimated wastewater production was then used in the hydraulic model of the collection system. Please refer to Section 4.2 for further discussion of the flow projections and distributions of flow.

Figure 2-2: Future Land Use Map from City's Comprehensive Plan

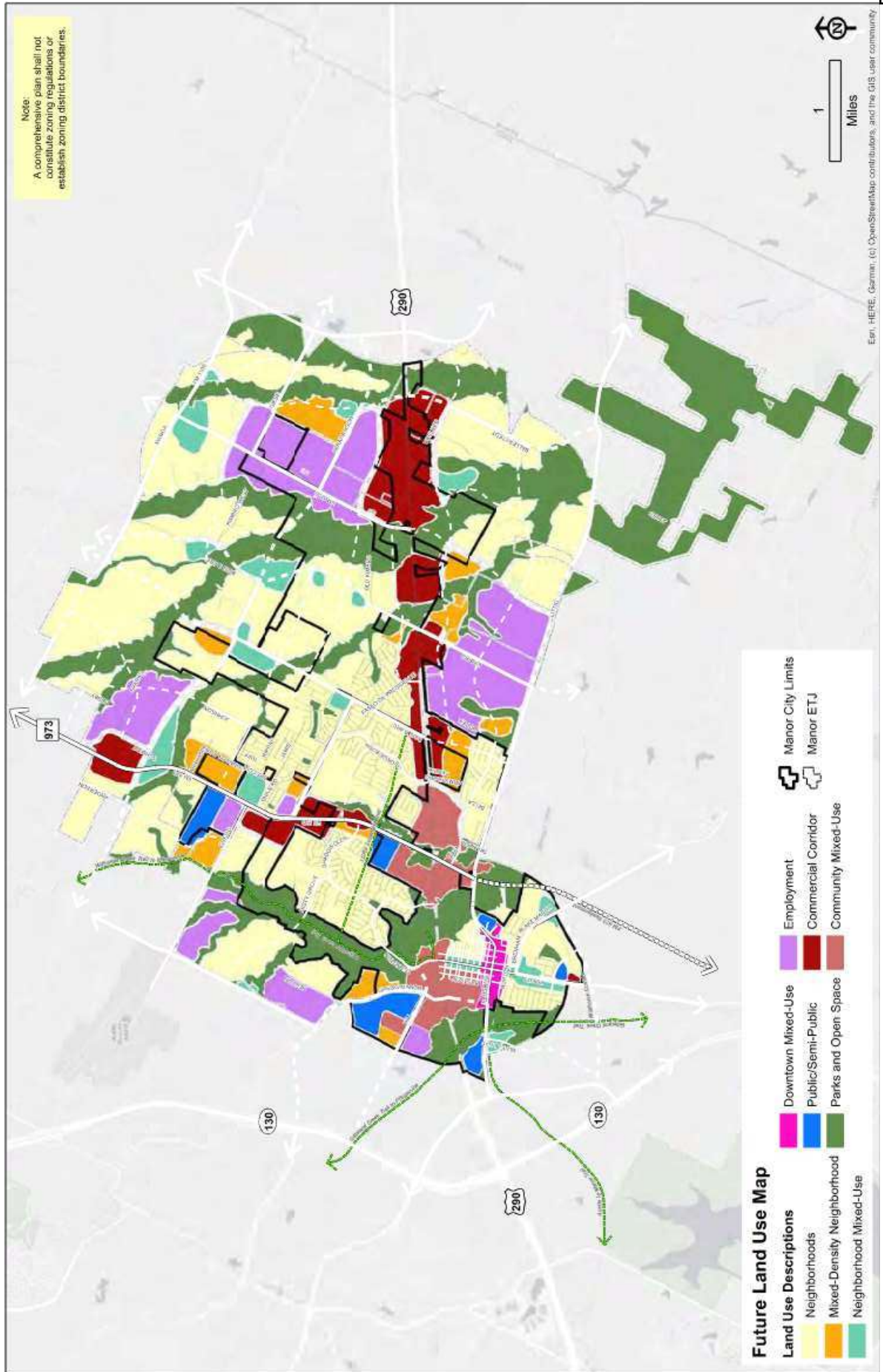
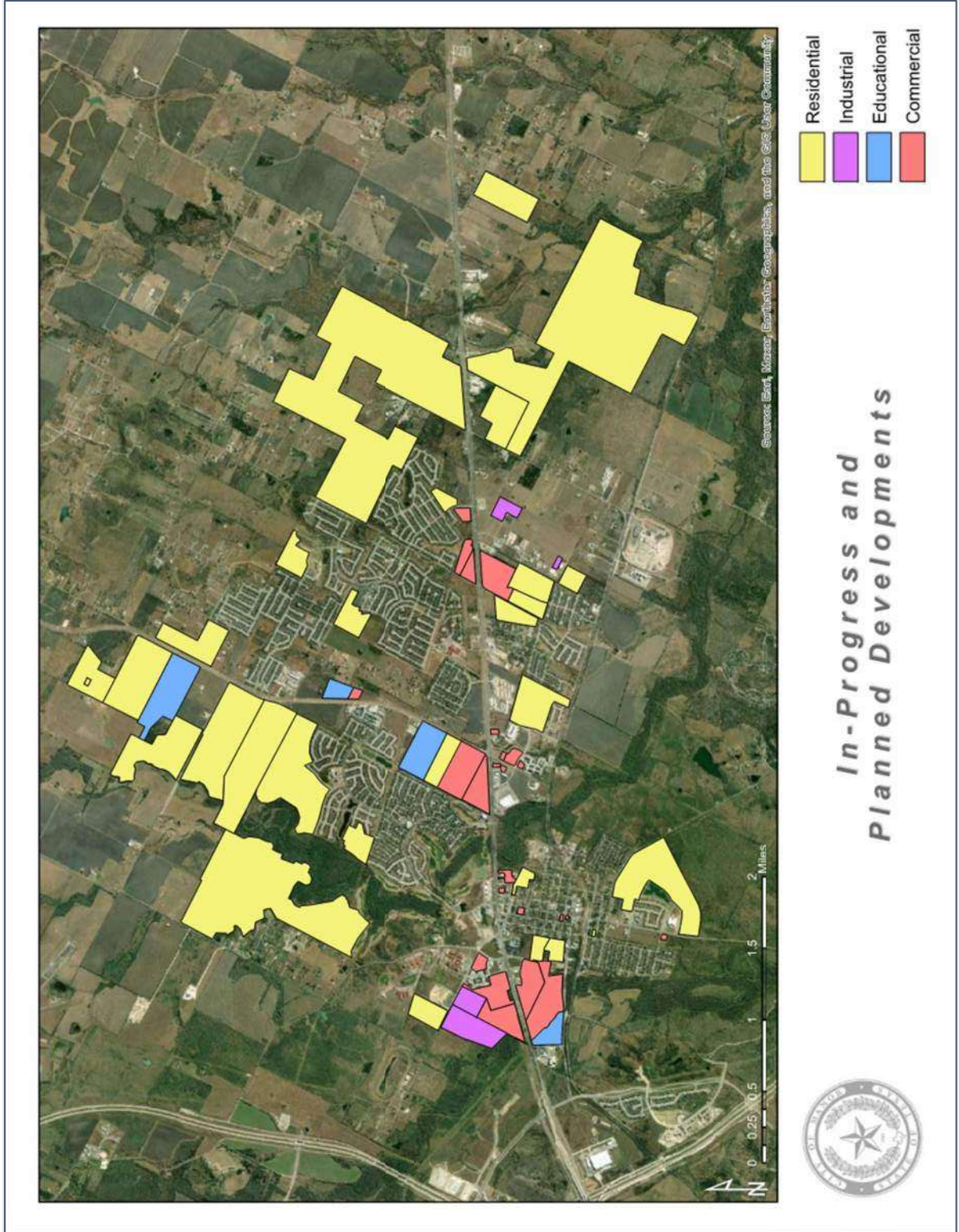


Figure 2-3: In-Progress and Planned Development Map (Spring 2023)



2.4 Population Projections

The population projections utilized for this report were determined by the City and held at a constant 7% annual growth rate for population and LUEs throughout the 15-year time horizon. The chosen growth rate is also being used as part of other ongoing planning studies (e.g., the most recent Rate Study and Water Master Plan) for the City to ensure consistency and alignment across the studies. The present number of LUEs within City limits was estimated at 6,845 based on a count of developed parcels. The population projections below are representative of population within City limits. It was assumed for this report that as the City provides wastewater service to more area, that area will be annexed into City limits over time.

Table 2-2: Population and LUE Projections Assuming 7% Annual Growth Rate

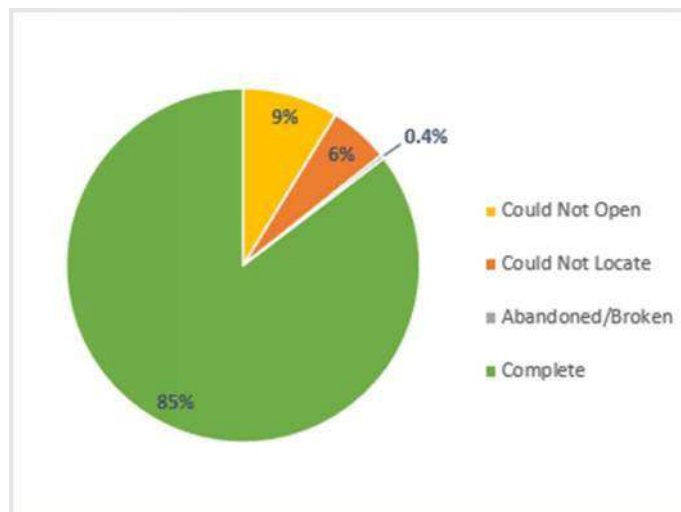
Planning Time Horizon	Year	Present and Projected Populations ¹	Projected No. of LUEs ²
Present	2023	20,535	6,845
5-year	2028	28,800	9,600
15-year	2038	56,700	18,900

1) Projected populations rounded to nearest 100 persons
 2) Assumed 3 persons per LUE

2.5 Manhole Survey

GBA field staff attempted survey and inspection of 273 City-owned manholes to create a hydraulic model of the existing wastewater collection system. Among these 273 manholes with attempted inspections, 233 were completed successfully, 24 were unable to be opened (i.e., Could Not Open or “CNO”), 15 manholes could not be located (i.e., Could Not Locate or “CNL”), and 1 manhole was abandoned. Figure 2-4 shows a pie chart and relative percentages of each inspection result. Manhole survey summary maps are provided in Appendix A.

Figure 2-4: Manhole Survey and Inspection Summary



The data collected during manhole inspections include X and Y coordinates, rim elevations, depths, and manhole cover sizes, as well as rim-to-invert depths and diameters of incoming and outgoing pipes. Manholes that were located but not able to be opened were considered partially inspected, as location and rim elevation data could still be collected. After GBA's initial attempt to locate and open each manhole, a list of CNO and CNL manholes was provided to City operations staff. City staff were able to open 23 manholes that were originally CNO and locate 6 manholes that were originally CNL, providing manhole depth measurements for use in the model.

2.6 Planning-Level Design Criteria

To model, size, and plan for new wastewater infrastructure, planning-level design criteria were established for this study. It is important to note that all sizing of improvements for this study are conceptual only; actual designs may vary from the conceptual designs presented in this report. Table 2-3 provides a summary of the criteria used to guide this study. This table is broken into three sections:

- (1) Existing Infrastructure Flow Calculations (Modeled System),
- (2) Future Infrastructure Flow Calculations (Extensions to Serve Growth Areas), and
- (3) Conceptual Sizing of New Infrastructure (Relief, Replacement or Extensions).

2.6.1 Definitions

Below is a list of basic definitions used to describe planning and design criteria:

- **ADDF:** Average Daily Dry Weather Flow is the normal wastewater flow generated in the sanitary sewer system during dry weather conditions. This flow includes wastewater production and permanent infiltration naturally present during dry conditions. This flow does not include rainfall-induced infiltration and inflow.
- **PDWF:** Peak Dry Weather Flow is the instantaneous peak flow generated in the sanitary sewer system over the course of a 24-hour period, during dry weather conditions. This peak is a natural outcome of increased wastewater production at times of peak usage throughout the day. In primarily residential areas, there is typically a peak in the morning and/or a peak in the evening.
- **PWWF:** Peak Wet Weather Flow is the instantaneous peak flow generated in the sanitary sewer system during wet weather conditions. This peak is an outcome of increased inflow and infiltration entering the sewer system during or directly after a rainfall event.
- **I/I:** Inflow and Infiltration is rainfall-induced flow entering the sanitary sewer system. Infiltration generally enters sewers through underground defects such as defective pipes, pipe joints, and manholes. Inflow generally enters from above-ground sources, such as private sewer laterals, downspouts, foundation drains, yard and area drains, storm sump pumps, manhole covers, and cross connections from storm drains.
- **Surcharge:** Surcharge is generally defined as the situation in which the entrance and exit of a gravity sewer pipe are submerged by flow, and the pipe is flowing full and under pressure. Surcharge conditions are generally not ideal, and either indicate an immediate pipe capacity restriction or a downstream bottleneck.
- **Critical Surcharge:** Surcharge levels that are at higher risk of causing a sanitary sewer overflow (SSO).

2.6.2 Flow Calculations

The PCSWMM design storm model of the existing system was primarily used to identify necessary capacity improvements for the City's *existing sewers*, at the present, 5-year, and 15-year time horizons. For sewer extensions, the Austin Utilities Criteria Manual (UCM) guidance and GIS analysis were primarily used to conceptually size the *future sewer extensions* needed to serve growth areas outside of City limits, at the 5-year and 15-year time horizons. Therefore, flow calculations for the existing infrastructure (interceptors and lift stations) modeled in PCSWMM differed from flow calculations for future infrastructure (sewer extensions), which were not modeled in PCSWMM.

Flows from future growth were still plugged into the PCSWMM model of the existing system for future growth scenario modeling in order to demonstrate impacts of growth on the existing sewers. To represent peak wet weather flows from future growth in the PCSWMM model, the synthetic unit hydrograph based on data from flow meter Basin 2C of the 2022 flow monitoring period was assigned to future growth model nodes. Basin 2C was chosen as a representative basin for new growth areas because the sewers in this basin were primarily built within the last 10-20 years, and it demonstrated an average level of I/I for Manor's collection system. (Please see Figure 3-1 for a map of Fall 2022 flow monitoring basins.)

2.6.3 Design Storm

The 5-year, 6-hour design storm was chosen because there is precedence for its use in modeling by the City of Austin and other cities in the Central Texas area. It also represents a moderately conservative storm event to plan for, particularly for systems demonstrating higher levels of I/I. Storm events with higher recurrence intervals (such as 10-year, 25-year, or 50-year) may be overly burdensome to ratepayers of systems with high I/I levels, but storms with lower recurrence intervals (such as 1-year or 2-year) may be insufficient for predicting areas at higher risk of sanitary overflows and backups.

2.6.4 Critical Surcharge

The calibrated PCSWMM model was used to identify locations in the existing system with potential for surcharge under design storm conditions. Not all surcharge of existing sewers requires immediate mitigation, however. To identify higher risk surcharge, critical surcharge criteria were developed to help identify the need for capacity improvement projects. The two-part criteria used during this study is stated in terms of surcharge above the crown of pipe and in terms of minimum "freeboard" (or the distance between maximum surcharge level and manhole rim). This criteria is based on similar criteria used by the Environmental Protection Agency (EPA) in recent sewer consent decrees. It is important to note that this is a criteria for judging the severity of surcharge, not a pipe sizing tool. New gravity sewers (relief, replacement, or extensions) should not be designed to surcharge under design flow conditions.

Levels of surcharge predicted by the hydraulic model will vary widely across the system and depend on factors such as design storm intensity, existing pipe capacities, projected upstream flows and infiltration and inflow (I/I), and downstream bottlenecks. Some sewer agencies allow surcharge in their systems to specified levels (e.g., "surcharge up to 100% of pipe diameter over

the crown of pipes”), while other agencies do not allow any surcharge in their systems.

Surcharge may not be acceptable at locations where sewers are relatively shallow (e.g., less than 10 vertical feet from the surface) because of the increased risk of overflow. Surcharge may be more acceptable in locations with particularly deep sewers (e.g., 20 feet or more below the surface) because of the lower risk of overflow. Therefore, it is sometimes pragmatic to allow some surcharge in the existing system before relief sewers are deemed necessary. However, as mentioned previously, all new or relief sewers should be designed for no resulting surcharge during design flow conditions.

2.6.5 Conceptual Pipe Sizing

The Austin UCM Q65/Q85 method of pipe sizing requires pipes be sized to either reach a maximum of 65% of their full capacity during peak dry weather flows (PDWF), or 85% of their capacity during peak wet weather flows (PWWF). This method of sizing provides a safety factor to account for higher than anticipated I/I during a storm event. During peak wet weather storms, Austin UCM requires that pipes be designed such that the peak wet weather flow (PWWF) shall not exceed 85% of the capacity of the pipe flowing full for all pipes 15 inches in diameter and below, and 80% of the capacity for all pipes 18 inches and above. Based on flow monitoring, Manor’s wastewater system has a history of surcharging and backup during storm events, so this excess 15%-20% capacity would help to reduce risk of excessive surcharging and overflow. Designing the system with additional capacity provides flexibility for accommodating increased wastewater flows associated with population growth and denser development.

The City of Manor has historically sized pipes to reach full flow (Q_{full}) capacity during peak wet weather events. This is a less conservative method that will still accommodate storm events without providing as much safety factor for growth or increased I/I. Allowing pipes to reach full capacity during the design flow reduces costs by requiring smaller pipe sizes but leaves less room for accommodating future growth and expansion. Backup and surcharging are a greater risk to a system sized using this method. Because of Manor’s rapid growth and higher rates of I/I, the more conservative Austin UCM Q65/Q85 approach was chosen for this study and is recommended for future designs.

Table 2-3: Planning-Level Design Criteria

Criteria	Value or Range
Existing Infrastructure Flow Calculations (Modeled System)	
Average Daily Dry Weather Flow (ADDF)	Model Calibrated to Flow Meter Data
Peak Dry Weather Flows (PDWF)	Model Calibrated to Flow Meter Data
Modeled I/I for Existing System ⁽¹⁾	RTK Unit Hydrograph Calibrated to Respective Flow Meter Basin
Modeled I/I for Growth ⁽²⁾	RTK Unit Hydrograph Calibrated to Flow Meter Basin 2C (representative of new development)
Peak Wet Weather Flows (PWWF)	Design Storm Model (PDWF + I/I)
Design Storm ⁽³⁾	5-year, 6-hour Event (4.1 inches)
Critical Surge Criteria ⁽⁴⁾	Flow Depths > 24" above crown of pipe Flow Depths ≤ 36" below manhole rim
Future Infrastructure Flow Calculations (Extensions to Serve Growth Areas)	
Average Daily Dry Weather Flow (ADDF) ⁽⁵⁾	200 gpd/LUE
Peak Dry Weather Flows (PDWF) ⁽⁶⁾	$Q = \left[\frac{(18 + (0.0206 * ADDF)^{0.5})}{(4 + 0.0206 * ADDF)^{0.5}} \right] * ADDF$
Peak Wet Weather Flows (PWWF) ⁽⁶⁾	Q = PDWF + 750 gpd/acre
Conceptual Sizing of New Infrastructure (Relief, Replacement or Extensions)	
Peak Flow Conveyance Criteria ⁽⁷⁾	Austin UCM Q65/Q85
Gravity Pipe Capacity	Manning's Equation
Manning's Coefficient (n)	0.013
Gravity Pipe Velocity ⁽⁸⁾	2-10 fps
Lift Station Capacity	Maximum 2-hr Peak Flow from Model
Force Main Velocity	3-6 fps

Notes:

- 1) Inflow and Infiltration (I/I) in the existing system was estimated using synthetic unit hydrographs (calibrated using the RTK method) for each flow meter basin.
- 2) Flows from new growth areas were plugged into the existing system during growth scenario modeling. To represent flows from growth in the model, flow meter basin 2C's synthetic unit hydrograph was used. Basin 2C was chosen because it is considered an acceptable representation of I/I in Manor's newer sewer basins.
- 3) Precipitation frequency estimates for design storm provided by NOAA Atlas 14.
- 4) Based on criteria used in recent EPA Consent Decrees. This criterion defines high risk (critical) surcharge levels in the existing sewer system and was used to define the necessity of capacity improvement projects for existing gravity sewers. It is important to note that new gravity sewers (relief, replacement or extensions) will NOT be designed to surcharge under design flow conditions.
- 5) Estimated from wastewater flow monitoring data.
- 6) Sourced from Austin Utilities Criteria Manual (UCM), which is commonly used and accepted throughout the Austin metropolitan area.
- 7) Sourced from Austin Utilities Criteria Manual (UCM). All gravity sewer projects were conceptually sized to reach a maximum of 80 to 85% of their capacity during peak wet weather flows (PWWF), depending on pipe diameter.
- 8) Texas Commission on Environmental Quality (TCEQ Chapter 217) design standards.

2.7 Cost Data

Planning level cost equations and tables were developed using past wastewater project data from the Austin metropolitan area and other commonly referenced guidance documents, such as those developed by the EPA. Costs should be considered planning-level only and may not reflect costs of actual construction. ENR Construction Cost Index (CCI) data were used for the Dallas metropolitan area (the closest metropolitan area to Manor with CCI indices) to adjust historical cost data for inflation to better reflect present-day costs. All referenced cost equations were adjusted to account for inflation using the February 2024 CCI for Dallas (CCI = 7824. Please see enr.com/economics/historical_indices for more information regarding ENR CCI values).

The following cost equations were developed to represent lump sum construction costs for typical wastewater improvement projects and may not be representative of more unique situations. Cost equations were generally fit to ENR-adjusted construction bid costs from multiple Central Texas wastewater projects bid within the past five years. If an identified project was already designed or estimated (e.g., Cottonwood Creek WWTP Expansion Phase 3), then the most recent opinion of probable cost was used instead of the cost equations below. The cost equations are representative of construction costs and do not include other soft costs or contingencies (such as easement acquisition, financing, legal, or insurance costs). To estimate a capital cost for each project, a 30% factor was applied to the construction cost to account for soft costs such as engineering design and survey, and then another 20% contingency factor was applied to account for unanticipated costs and scope changes. A summary of the cost equations is presented in Table 2-4 below.

Table 2-4: Planning-Level Construction Cost Equations

Project Type	General Cost Equation	Units
Gravity Sewer	$y = 322 * 1.038^x$	y is \$/LF, x is diameter (in)
Steel Encasement	$y = 50x$	y is \$/LF, x is casing diam. (in)
Force Main	$y = 18x$	y is \$/LF, x is diameter (in)
Lift Station	$y = 1,500,000 * (x^{0.62})$	y is \$, x is capacity (MGD)
Treatment	$y = 25x$	y is \$, x is capacity (gpd)

3 EXISTING COLLECTION SYSTEM

3.1 Current Capacities and Projections

Table 3-1 describes the primary interceptor corridors serving Manor. Table 3-2 provides a summary of known information regarding Manor's lift stations, including those lift stations that were modeled. Previously decommissioned lift stations (LS02 at Wilbarger WWTP and LS14 at Manor Heights) are not included in the table or model. Modeled interceptors and lift stations are shown in Figure 4-2.

Table 3-1. Summary of Major Interceptor Corridors

Corridor Name	Pipe Diameter Range	Approx. Length (ft)	Corridor Description
Old Manor	12"-18"	16,600	<ul style="list-style-type: none"> • Old Manor encompasses all of the interceptors from Flow Meter Basins 1, 3, 4, 8, and 13 (see Figure 3-1) • Flows combine with the flows from Old Hwy 20 before reaching the Llano street interceptor then the Wilbarger WWTP
FM973 and Stonewater	15"	7,400	<ul style="list-style-type: none"> • Receives flows from the Stonewater Basin and Manor High School • Flows into the US-290 Interceptor • Includes LS06 and associated force main
US-290 and Presidential Glen	12"-24"	14,600	<ul style="list-style-type: none"> • Receives flow from FM973, Presidential Heights, Presidential Glen, Greenbury, and Stonewater. • Flows directly into the Wilbarger WWTP • The 24" line also received flow from the Wilbarger Creek MUD #1 and Travis County MUD #2 during the 2022 Flow Monitoring Period • Includes LS06, LS07, LS08, and LS09
Cottonwood Creek Basin	12"-21"	31,900	<ul style="list-style-type: none"> • Consists of the East and West Cottonwood Creek Interceptors • Flows from these interceptors are the only flows that the Cottonwood Creek WWTP currently treats • Includes LS12 and LS13
Old Hwy 20	18"	2,800	<ul style="list-style-type: none"> • Consists of Carriage Hills Lift Station (LS05) and Bell Farms Lift Station (LS04) • Flows from interceptors are primarily from subdivisions along Old Hwy 20 • There is planned development upstream of the Carriage Hills Lift Station (Manor Commercial Park)

Table 3-2. Summary of Lift Stations

ID	Name/ Location	Modeled	No. of Pumps	Firm Capacity (gpm)	Force Main Diam. (in)	Force Main Length (ft)	Description
LS01	Las Entradas	Yes	2	200	4	980	Serves old high school and areas along Gregg Manor Rd. Developer agreement (Las Entradas) will expand this LS for growth.
LS03	Wildhorse Creek	Yes	2	1075	10	6,390	Serves Wildhorse Creek subdivision southwest of Old Manor. Force main combines with LS11's on S Bastrop St.
LS04	Bell Farms	Yes	2	1600	10	4,040	Serves Bell Farms subdivision and adjacent properties along Old Hwy 20. Currently undergoing capacity improvements; capacity shown reflects upgrades.
LS05	Carriage Hills	Yes	2	650	6	510	Serves Carriage Hills subdivision on Old Hwy 20; will be expanded to serve areas east (e.g., Manor Commercial Park). Design of expansion complete.
LS06	Stonewater	Yes	2	1100	10	11,030	Serves Stonewater subdivision and new high school.
LS07	US-290 (Pres. Glen)	Yes	2	1060	10	1,550	Serves Presidential Glen subdivision (Phase 1). Currently undergoing capacity improvements; capacity shown reflects upgrades.
LS08	Woodrow Wilson St.	No	2	415	6	1,800	Serves Presidential Glen subdivision (Phase 4B). Not included in model due to its size and location.
LS09	Presidential Heights	Yes	2	470	6	3,900	Serves Presidential Heights neighborhood.
LS10	Wilbarger WWTP	No	3	1675	18	440	Serves Wilbarger Creek WWTP, delivering flow to the headworks. Not included in collection system model because the WWTP was not modeled.
LS11	Carrie Manor	Yes	2	806	10	4,290	Serves portion of Old Manor. Force main combines with LS3's on S Bastrop St.
LS12	Cottonwood Cr. WWTP	Yes	2	555	8	260	Serves WWTP and east interceptor of Cottonwood Creek Basin.
LS13	Old Kimbro Rd.	Yes	2	944	10	2,620	Serves west interceptor of Cottonwood Creek Basin.
LS15	Lagos	No	2	311	6	750	Serves Lagos development (Phases 4 and 5) in the southwest part of Manor. Not included in model due to its size and location.

3.2 Flow Characteristics

Prior to the wastewater master plan study, a flow analysis was performed under a separate project to better understand the City's wastewater system and flow conditions. During the Fall 2022 flow monitoring project, the system was separated into 12 interconnected drainage basins with a total length of gravity wastewater pipes of approximately 67,500 linear feet. Flow meters were strategically located to measure flows generated by these basins. Please see Figure 3-1 to see the layout of flow meter locations and basins.

During the Fall 2022 flow monitoring period (8/22/2022-12/16/2022), the City experienced overall rainfall that was comparable to historical averages, with a total depth of rainfall of 11.6 inches. Of the 12 meter locations, 8 meters experienced surcharge during the flow monitoring period. Flow meters 1, 2, 3, 4, 8, and 10 all exhibited surcharge due to backup caused by downstream restriction. Flow meters 2A, 2C, and 3 exhibited surcharge due to pressurized flow caused by lack of capacity. Recommendations provided in the report titled *2023 Inflow & Infiltration Investigations Project – Preliminary Engineering Report* included CCTV inspections and smoke testing in Flow Meter Basins 1, 2B, 3, 4, 8, 10, and 13 to address the excessive inflow and infiltration conditions.

The flow meter data and analysis results were used to assist in the calibration of the PCSWMM model developed for this project. The flow monitoring results of the City's sanitary sewer system provided useful data in respect to ADDF and infiltration and inflow (I/I). The flow meter reactions were varied for the rainfall events, however all meters reacted to several of the rain events, with increased flows indicating I/I. The flow monitoring sites also provided insight into the capacity limitations of the system. For more information about flow characteristics and I/I conditions, please refer to the report titled *2023 Inflow & Infiltration Investigations Project – Preliminary Engineering Report*.

City of Manor Travis County, TX

FIGURE 3-1: FALL 2022
FLOW MONITORING MAP



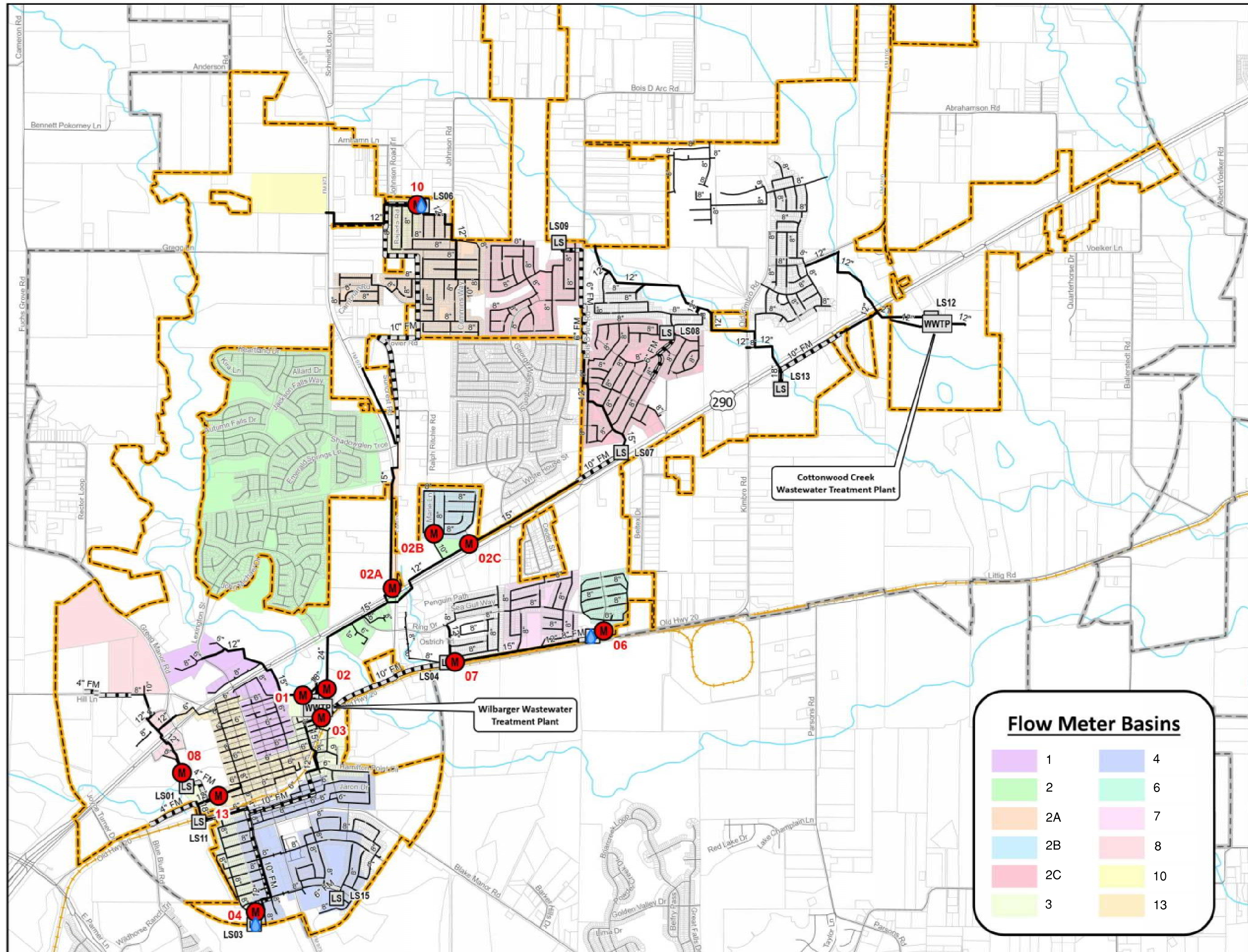
Legend

- Rain Gauge
- Flow Meter
- Lift Station
- Wastewater Treatment Plant
- 10" and Smaller Wastewater Line
- 12" and Larger Wastewater Line
- Forcemain
- Manor City Limits
- Manor ETJ
- Road
- Railroad
- Creek/Stream/River
- Lake

Flow Meter Basins

1	4
2	6
2A	7
2B	8
2C	10
3	13

0 0.5 1
Miles
Date: 5/1/2024



3.3 Review of Proposed Infrastructure Projects

Table 3-3 lists and describes all wastewater capital improvement projects (CIP) listed under the most recent FY2024 CIP document provided by the City. These projects were taken into consideration when analyzing the design storm model runs.

Table 3-3. Status of Ongoing or Planned Wastewater Projects from February 2023 CIF

Project Name	CIP PN / GBA PN	Description	Status
West Cottonwood Gravity Line, Phase 2	S-18	Serves West Cottonwood Sub-Basin up to Bois D'Arc Ln, 21" and 24" gravity wastewater line sized for ultimate capacity.	Under Construction
Willow Lift Station and Force Main	S-23	Lift station and force main to serve 220 LUEs in Willow Basin along US-290.	Pending
Expand Cottonwood WWTP to 0.40 MGD Capacity	S-30	New treatment plant capacity to serve additional growth.	Pending
Expand Cottonwood WWTP to 0.60 MGD Capacity	S-31	New treatment plant capacity to serve additional growth.	Pending
Wilbarger Basin Gravity Line to Lift Station (off Gregg Lane)	S-33	New wastewater line to serve growth along Gregg Lane.	Pending
Wilbarger Basin Lift Station and Force Main (off Gregg Lane)	S-34	New lift station and force main to serve growth along Gregg Lane.	Pending
Gravity line from City Limits to tie in to Wastewater line to Cottonwood	S-35	New gravity wastewater line to extend wastewater service to City Limits for future growth.	Under Construction
Lift Station and Force main to Cottonwood WWTP	S-36	New lift station and force main to serve areas south of US Hwy 290 along Old Kimbro Road.	Pending
Expand Cottonwood WWTP to 0.80 MGD Capacity	S-37	New treatment plant capacity to serve additional growth.	Pending

Table 3-3 Continued

Project Name	CIP PN / GBA PN	Description	Status
East Travis County Regional WWTP - with Elgin - Phase 1 - 1.1 MGD and 39" trunk main	S-38	Build new plant at Regional Site, road, and electrical improvements	Pending
Bell Farms Lift Station Expansion	CIP-2	Upgrades at existing lift station.	Under Construction, Nearing Completion
Presidential Glen Lift Station Expansion	CIP-3	Upgrades at existing lift station.	Under Construction, Nearing Completion
US-290 WW Line Expansion	CIP-4	Expand existing wastewater line along US-290 to serve growth.	Pending

4 MODEL DEVELOPMENT

4.1 Introduction

A hydraulic model of the City's sanitary sewer network was developed using GIS and data collected during the manhole survey. The PCSWMM modeling software by Computational Hydraulics International (CHI) was used to create the model. The model was used to determine the impact of population growth on the existing sanitary sewer network. The future growth scenarios modeled for this study were the 5-year and 15-year growth conditions. Section 4.2 provides further detail on growth projections utilized in the model for both time horizons.

4.2 Flow Projections

The overall goal for developing flow projections was to spatially assign growth across Manor's ETJ in a logical manner to align with the City's 7% annual growth rate assumption for the 5- and 15-year time horizons (Table 2-2). As previously mentioned, growth projections were developed based on the future land use map (Figure 2-2) from the City's Comprehensive Plan, as well as the planned and in-progress developments map supplied by the City (Figure 2-3). LUE/acre assumptions for each future land use type, as outlined in Table 2-1, were used to estimate the potential wastewater production for any given parcel. Because the Manor Comprehensive Plan excluded floodplain from developable land area, the same assumption was used for this analysis.

To estimate a zone of growth for the 5-year time horizon, the City's planned and in-progress development map was used. After overlaying the land use assumptions and LUE/acre estimates, a factor of 0.4 (or 40%) was required to align land use and LUE/ac assumptions with the 7% annual population growth assumption. This means that 40% of the developable (non-floodplain) land area within all the planned and in-progress tracts are assumed to be developed by the 5-year time horizon. This provided the necessary geographical information to input growth into the model. The area assumed to be 40% developed by the 5-year time horizon is shown in dark red in Figure 4-1. The floodplain boundaries are also shown to indicate those areas that were considered undevelopable for the purposes of this study.

To estimate a zone of growth for the 15-year time horizon, it was assumed that more lots would be developed around and near the current city limits and the planned and in-progress lots. To align with the 7% annual growth rate assumption, it was assumed that 100% of the current planned and in progress lots are developed by the 15-year time horizon, and 40% of the remainder of the 15-year growth zone is developed by the 15-year time horizon. The area assumed to be 40% developed by the 15-year time horizon is shown in light red/pink in Figure 4-1. The dark red area is assumed to be 100% developed by the 15-year time horizon.

City of Manor Travis County, TX

FIGURE 4-1: GROWTH
AREA DEVELOPMENT MAP



Legend

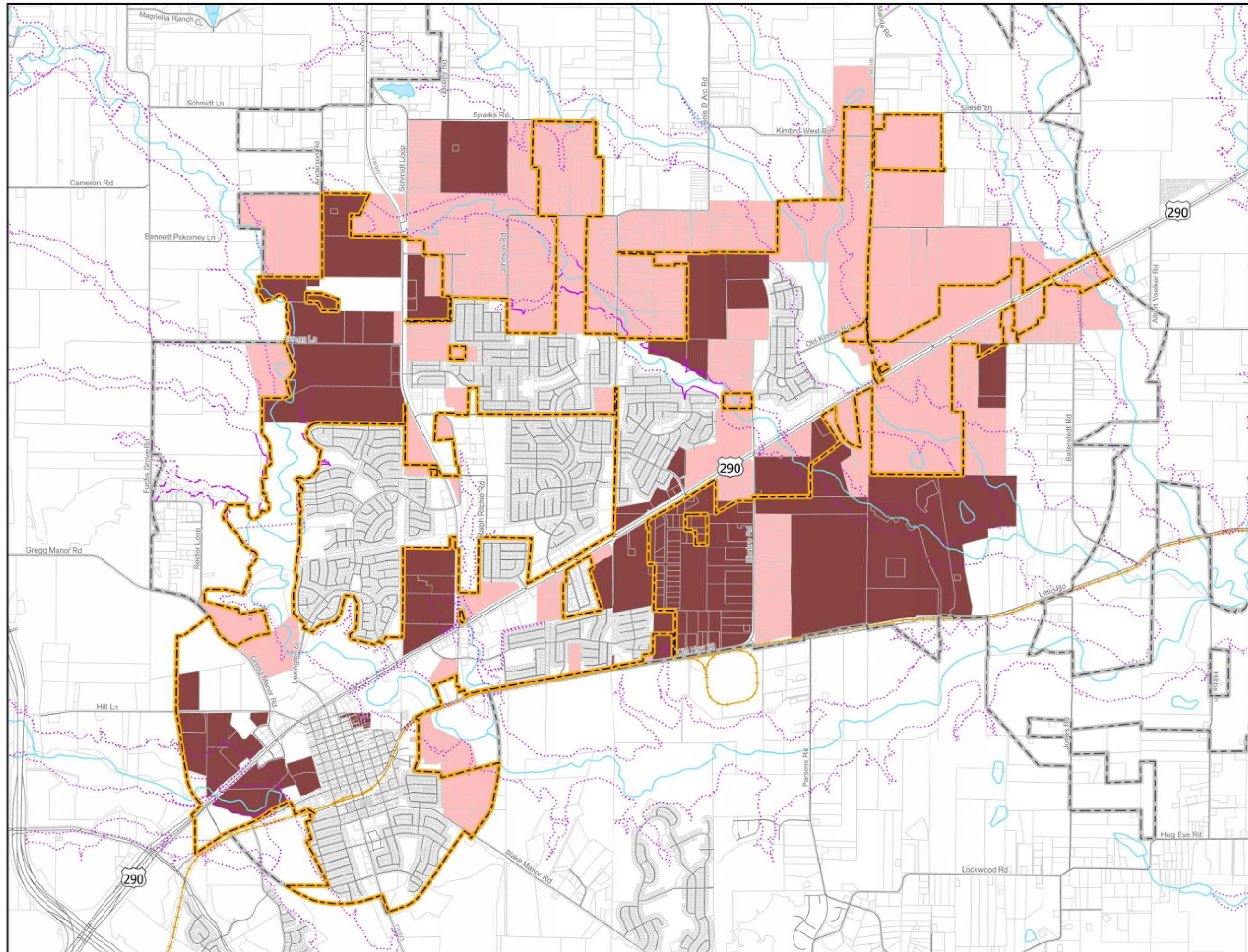
- 5-Year 40% Developed,
15-Year 100% Developed
- 15-Year 40% Developed
- Road
- Railroad
- Creek/Stream/River
- Lake
- Floodplain
- Manor City Limits
- Manor ETJ



0 0.6 1.2

Miles

Date: 5/1/2024



4.3 Existing System Model Network Development and Flow Assignment

The model network was developed using existing GIS and the data collected during the manhole survey. In cases of missing data, values were retrieved from city-provided GIS data, record drawings, or interpolated between known data points. Only pipes 12 inches or greater in diameter were included in this model. Figure 4-2 shows the modeled collection system.

The twelve flow meter locations from the 2022 I/I Reduction project were imported into the appropriate manholes in the model, as well as their respective basins. Parcels encompassed in the flow metering basins were imported into the model as subcatchments. Every parcel was assigned a receiving manhole and a living unit equivalent (LUE) count, resulting in each receiving manhole being assigned a total LUE count. The LUE count was utilized to account for variations in wastewater generation from single-family homes, apartments, schools, restaurants, retail properties, and other property types. The sewer shed areas for each flow meter basin were distributed among the manholes based on a weighted system, accounting for the number of LUEs assigned to each manhole.

In summary, the built model network included 273 manholes, 66,000 linear feet of gravity sewer, 32,900 linear feet of force main, and 10 lift stations (Figure 4-2). The lengths of modeled gravity sewers and force main are summarized according to diameter and corresponding flow metering basin in Table 4-1.



City of Manor Travis County, TX

FIGURE 4-2: MODELED
WASTEWATER SYSTEM MAP

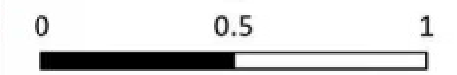


Wastewater Basins

- Cottonwood Creek
- Gilleland Creek
- Upper Wilbarger Creek
- Willow Creek

Legend

- Modeled Lift Station
- Lift Station
- Wastewater Treatment Plant (Not Modeled)
- Modeled Wastewater Line
- 10" and Smaller Wastewater Line
- 12" and Larger Wastewater Line
- Forcemain
- Road
- Railroad
- Creek/Stream/River
- Lake
- Manor City Limits
- Manor ETJ



Miles

Date: 5/1/2024

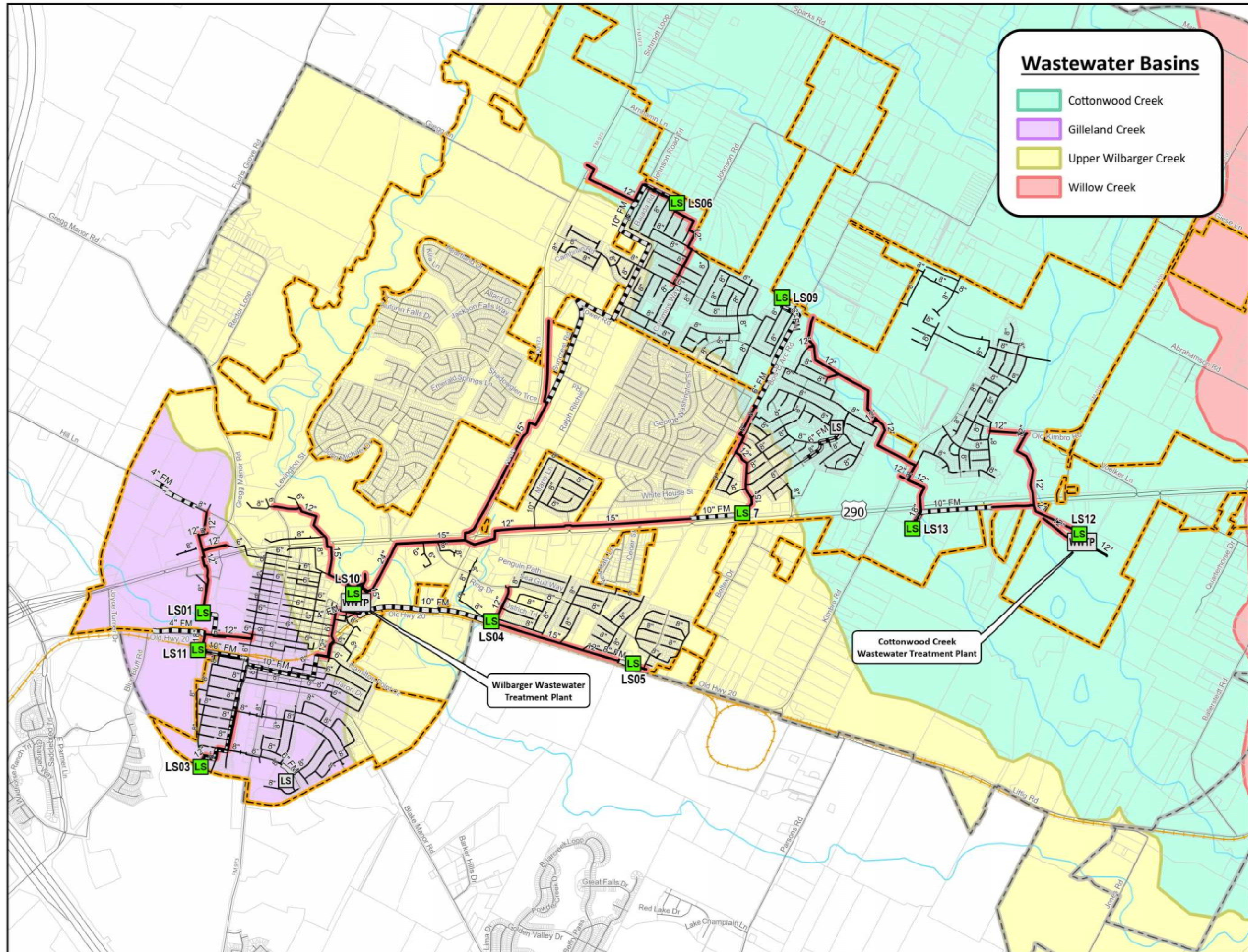


Table 4-1: Modeled Pipes by Diameter

Flow Meter Basin	Gravity Main						Force Main				
	12"	15"	18"	21"	24"	Totals	4"	6"	8"	10"	Totals
1	1,340	2,612				3,953					
2	1,567	4,145			1,508	7,219					
2A		10,147				10,147				11,026	11,026
2B											
2C	3,086	4,252				7,337		3,900		1,553	5,453
3	2,816	1,502	576			4,893	980		7,999		8,979
4			2,062			2,062					
6											
7	1,434	2,482				3,915			511		511
8	3,587					3,587					
10	3,554					3,553					
13	845					845					
Unmetered: Cottonwood Creek	13,176		562	1,625		15,360		256	2,622		2,878
Unmetered: All Else	1,096	1,566			500	3,163				4,038	4,038
Totals	32,500	26,705	3,120	1,625	2,008	66,034	980	4,157	11,132	16,617	32,885

* All lengths in linear feet

4.4 Model Calibration

4.4.1 Dry Weather Calibration

Average daily dry weather flows (ADDF) for each flow monitoring basin were retrieved from the 2022 Flow Monitoring Report by averaging the flows from Sep 27, 2022 - Oct 4, 2022, which was the driest week of the flow monitoring period. The ADDF was then normalized by dividing them by the total number of Living Unit Equivalents (LUEs) within each respective basin, yielding a unit flow per LUE value for each flow metering basin (Table 4-2). To distribute flows throughout the system, the average flow entering each manhole was determined by multiplying the unit flow per LUE by the number of estimated LUEs served by that particular manhole.

Table 4-2: Unit Flow per LUE

Flow Metering Basin	Estimated No. of LUEs Upstream of Meter	Avg. Daily Dry Weather Flow (MGD)	Estimated ADDF/LUE (gpd/LUE)
1	103	0.045	436
2	2,267	0.386	170
2A	1,070	0.129	121
2B	303	0.069	228
2C	1,570	0.189	120
3	360	0.130	360
4	819	0.171	209
6	240	0.051	211
7	419	0.1874	447
8	15	0.065	4,333 ⁽¹⁾
10	201	0.064	317
13	290	0.023	80

1) An abnormally high ADDF per LUE was estimated for Basin 8 due to the challenge of estimating exact LUE counts in basins primarily comprised of multi-family residential and commercial land uses.

Time patterns were created by using the Time Pattern Creator tool in PCSWMM. Hourly and weekend time patterns were generated based off the dry weather period used for calibration. The outputs of the time pattern creator are hourly multipliers, in which the hourly time pattern has hourly multipliers that are applied to weekdays, while the weekend time pattern has hourly multipliers which are utilized on the weekend. Figure 4-3 shows an example of an hourly time pattern created by PCSWMM. The hourly and weekend time patterns were created for each flow meter basin and assigned to the manholes within their respective flow meter basins.

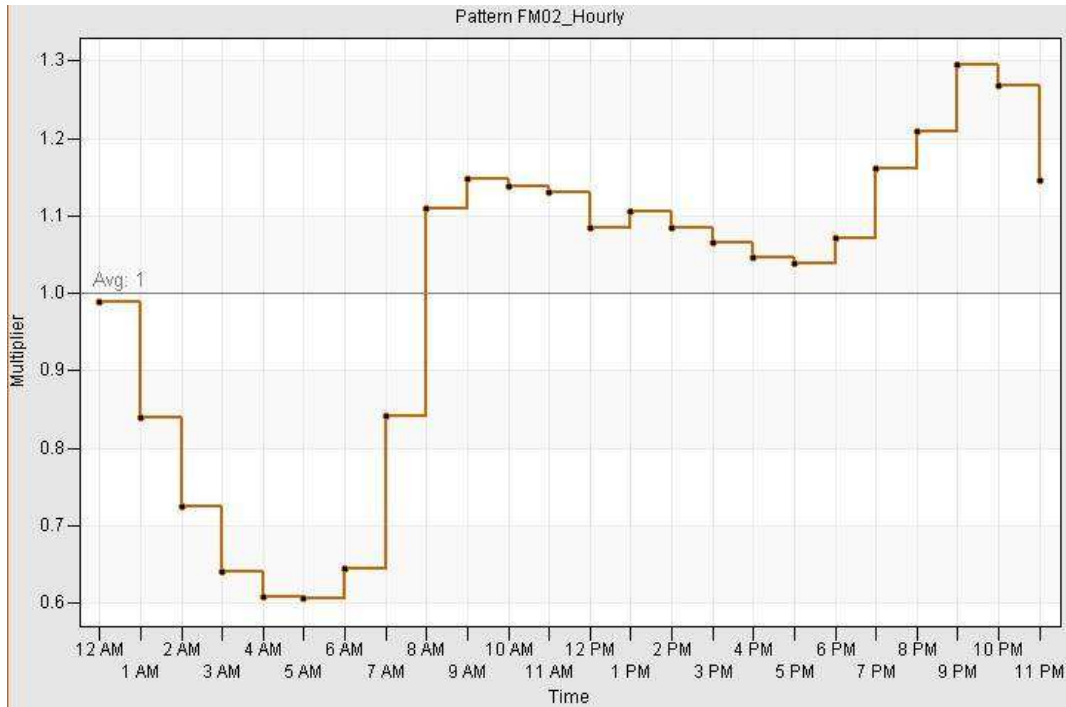


Figure 4-3: Hourly Time Pattern

The model was run after inputting the average flows and time patterns to the manholes, and the model results were compared to the flow meter data. ADDF measured by flow meter data was compared against ADDF calculated by the model. Total volumes for the dry weather period (measured versus modeled) were also compared (Table 4-3). The hydrographs showing modeled and metered flow for the dry weather period for each flow meter are provided in Appendix B.

Table 4-3: Dry Weather Calibration Results

Flow Meter	Metered ADDF (MGD)	Modeled ADDF (MGD)	Diff (MGD)	% Diff	Metered Total Volume (MG)	Modeled Total Volume (MG)	Diff (MG)	% Diff
1	0.31	0.31	0.00	0%	0.04	0.05	0.01	19%
2	5.78	5.86	0.08	1%	0.84	0.90	0.07	8%
2A	1.32	1.35	0.03	2%	0.19	0.24	0.05	26%
2B	0.48	0.48	0.00	0%	0.07	0.07	0.00	2%
2C	1.29	1.32	0.03	2%	0.19	0.20	0.01	7%
3	2.69	2.72	0.03	1%	0.39	0.43	0.04	9%
4	1.20	1.19	-0.01	0%	0.17	0.18	0.00	3%
6	0.35	0.35	0.00	0%	0.05	0.05	0.00	6%
7	1.66	1.66	0.00	0%	0.24	0.27	0.04	15%
8	0.45	0.45	0.00	0%	0.07	0.07	0.01	8%
10	0.45	0.44	0.00	0%	0.06	0.07	0.00	7%
13	0.16	0.16	0.00	0%	0.02	0.03	0.01	28%
Total	16.15	13.32	0.17	1%	2.33	2.57	0.23	10%

4.4.2 Wet Weather Calibration

The RTK Hydrograph method was chosen to model rainfall dependent inflow and infiltration (RDII) in PCSWMM. RDII is produced as groundwater and stormwater enter through defects in the sanitary network. A RTK unit hydrograph was used to define the proportion of rainfall falling on the basin that enters the sewer system as RDII and the timeframe this rainfall enters the system during and after the storm event. The RTK unit hydrograph is a combination of three separate unit hydrograph triangles which represent slow, medium, and fast responses of flow entering a sanitary network (Figure 4-4). Each response represents RDII that enters a system during and after a rainfall event. The R value symbolizes the fraction of rainfall that is entering the system, which is shown in the figure as the magnitude of the peak, T is the time to peak, and K is the falling limb ratio, which predicts how long the system will respond to a storm event. The slow response can be associated with slow infiltration, which occurs immediately following a rain event and can persist for several hours or even days. The medium response is associated with moderate infiltration that occurs during and soon after an event, when soil surrounding a pipe becomes saturated and starts infiltrating. The fast response time is associated with rapid inflow that enters the system through more direct connections and pathways (such as cracks or holes in manhole frames and covers).

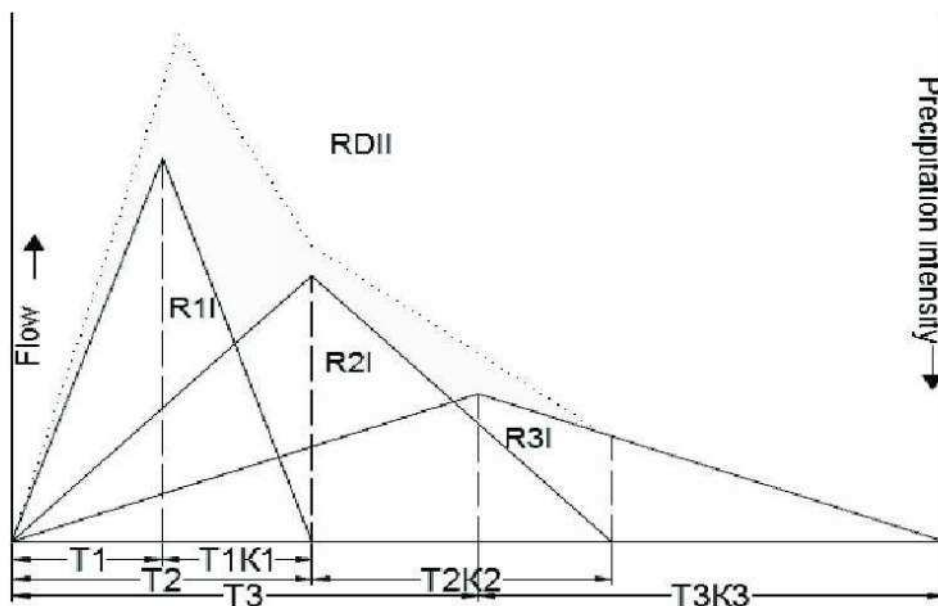


Figure 4-4: RTK Hydrograph

A unit hydrograph was developed for each flow monitoring basin, featuring unique sets of short-, medium-, and long-term R, T, and K values, along with an assigned rain gage. The City of Manor had a total of three rain gages collecting rainfall during the flow monitoring period, as illustrated in Figure 3-1. The Thiessen polygon method was utilized to establish a hypothetical rain gage for each flow monitoring basin, determined by the proximity of the basin to the nearest rain gages.

The Sensitivity-based Radio Tuning Calibration (SRTC) tool in PCSWMM was applied to calibrate modeled data with observed flow meter data. The SRTC tool establishes sensitivity gradients for short, medium, and long-term R, T, and K values, allowing for simultaneous observation of effects across multiple wet weather events. Initial unit hydrographs were generated by estimating R, T, and K values based on computed and observed data from the dry weather calibrated model results. Subsequently, an iterative approach was adopted, adjusting R, T, and K values for each flow meter until the weighted averages of the peaks and total volumes for all observed and usable wet weather responses were within the ranges suggested by the Chartered Institution of Water and Environmental Management (CIWEM): -15% to +25% for peak flow, and -10% to +20% for total volume (Table 4-4). In addition, 45-degree plots were prepared to visually demonstrate how the model's predictions are aligning with the metered flow data (Appendix C).

Table 4-4 shows the wet weather calibration results, including percent differences between the modeled and metered volumes and peak flows for each significant storm response observed during the 2022 flow monitoring period. One storm that was ultimately excluded from consideration during calibration was the November 25, 2022. It was discussed with the City during a model review meeting held on December 7, 2023 that the sewer system's dramatic response to the November 25, 2022 storm was most likely attributed to several compounding factors, including wetter soil conditions from smaller storm events occurring in the weeks prior to November 25, as well as the contribution of excessive flows from the Municipal Utility Districts (MUDs) connected to Manor's sewers during the flow monitoring period.

It was uncertain whether one of the largest MUDs was sending flows to Manor's system regularly or only during larger storm events. These MUDs are no longer contributing flow to Manor's system however, and should not dictate model calibration or analysis. The City also expressed concern that the calibration was overly conservative. After discussing the factors that led to abnormal peak flows during the November 25, 2022 storm event, it was decided that an alternate calibration approach would be more representative of typical storm events observed in the Manor sewer system. The alternate calibration approach results in a better match between metered peaks and modeled peaks for the other storm events that occurred throughout the Fall 2022 flow monitoring period.

Flow meter Basins 2A and 10 have total volume percent differences that exceed the CIWEM acceptable range. This can be attributed to the October 16, 2022 storm that caused a lower-than-average response in these basins. As stated above, the model is calibrated to represent more typical storm events in the Manor sewer system. Similarly, flow meter Basin 13 has a total peak flow percent difference that falls slightly below the CIWEM acceptable range. This is because Basin 13 had three storms in November that caused a higher-than-average response. Excursions like these from the acceptable ranges may be unavoidable in situations where flow meter data does not align as expected with rainfall data.

Table 4-4: Wet Weather Calibration Results

Flow Meter	Basin Area (Acres)	No. of Storm Events with Observable Responses	Weighted Avg. % Difference, Total Volume	Weighted Avg. % Difference, Peak Flow
1	118	7	8%	5%
2	760	7	20%	-4%
2A	215	6	39%*	13%
2B	58	8	8%	-4%
2C	354	8	1%	-12%
3	117	7	19%	-14%
4	258	7	15%	-9%
6	50	6	13%	2%
7	100	6	19%	-6%
8	136	8	16%	25%
10	93	4	27%*	10%
13	100	11	-3%	-19%*
Acceptable Range (CIWEM), % Difference			-10% to +20%	-15% to +25%
*Excursions from the acceptable range are noted with an asterisk. Excursions are typically caused by basins with lower flows or erratic flow monitoring data, which can present challenges to achieving ideal calibration. Overall, the calibration is adequate for planning-level purposes.				

4.5 Future Growth Model Development

The future growth projections were incorporated into the model by importing the number of LUEs and the sewershed area into the nearest downstream, modeled manhole (Refer to Section 4.2 for more insight to the development of growth projections). The nearest downstream manhole was determined by the future growth area's location and topography. Extension interceptor lines were conceptualized and included in the final plan as extension projects (Section 7.10) to serve new growth and tie into the existing infrastructure, but these lines were not included in the model. Only projected flows from these extensions were incorporated into the model. The future growth models did not include planned or ongoing improvements; however, known improvements were considered when developing recommendations.

5 MODEL RESULTS ANALYSIS

5.1 Overview of Modeling Results

The existing model, 5-year growth model, and 15-year growth model were simulated with the 5-year, 6-hr design storm (see Section 2.6.3 for more information regarding the design storm). This chapter provides an analysis of the results derived from these simulations. In the maps illustrating the results (Figure 5-1 through Figure 5-3), only manholes meeting the critical surcharge criteria outlined in Section 2.6.4 are depicted as orange circles. The red circles denote manholes experiencing flooding during the simulation period. While the model might indicate flooding, it does not imply that the system will actually flood. It is recommended that further on-site evaluation and data collection (e.g., checking manholes for evidence of surcharge, targeted flow monitoring) be conducted before initiating any project based on modeling results.

To represent pipes in the maps, orange lines symbolize pipes undergoing surcharge during peak wet weather conditions due to backup, stemming from downstream restrictions such as undersized pipes or inadequate lift station capacity. Red lines represent pipes experiencing surcharge due to capacity limitations, indicative of undersized pipe during peak wet weather conditions. When evaluating projects, pipes surcharging due to backup are of lesser concern compared to those surcharging due to capacity limitations.

5.2 Existing System Design Storm Results

The analysis of the existing system under the 5-year design storm reveals three areas of concern (Figure 5-1).

- The Llano St. and Lampasas St. Interceptors receive flows from most of Old Manor before flowing into Wilbarger Creek WWTP, making it an important corridor. This stretch of sewer also has relatively shallow manholes, making it prone to surcharge..
- The Pyrite Road Interceptor that flows into the Stonewater Lift Station (LS06) is undersized when the design storm is run under existing conditions. This interceptor is located in Basin 10 which demonstrated particularly high rates of inflow during Fall 2022 Flow monitoring. Therefore, a potential alternative approach to upsizing the wastewater line would be to mitigate I/I in the upstream system.
- The US-290 interceptor receives flow from FM973, Presidential Heights, Presidential Glen, and Greenbury. This project is of lower priority due to lower levels of surcharge in the existing conditions scenario, but may become a bigger issue as more development occurs upstream.
- LS03, also known as the Wildhorse Creek Lift Station, demonstrated some backup issues in the existing conditions model. However, upon further investigation, these issues are not expected to occur due to recent upgrades at this facility. Because LS03 was recently upgraded, it was assumed that these model results were of little concern. I/I in Old Manor should, however, be further investigated and mitigated so that issues do not arise at LS03 and other lift stations serving the older, downtown area.

Figure 5-1: Existing System Design Storm Modeling Results (Map Exported from PCSWMM Software)

Legend

Junctions

- Critical Surge
- Flooding

Storages

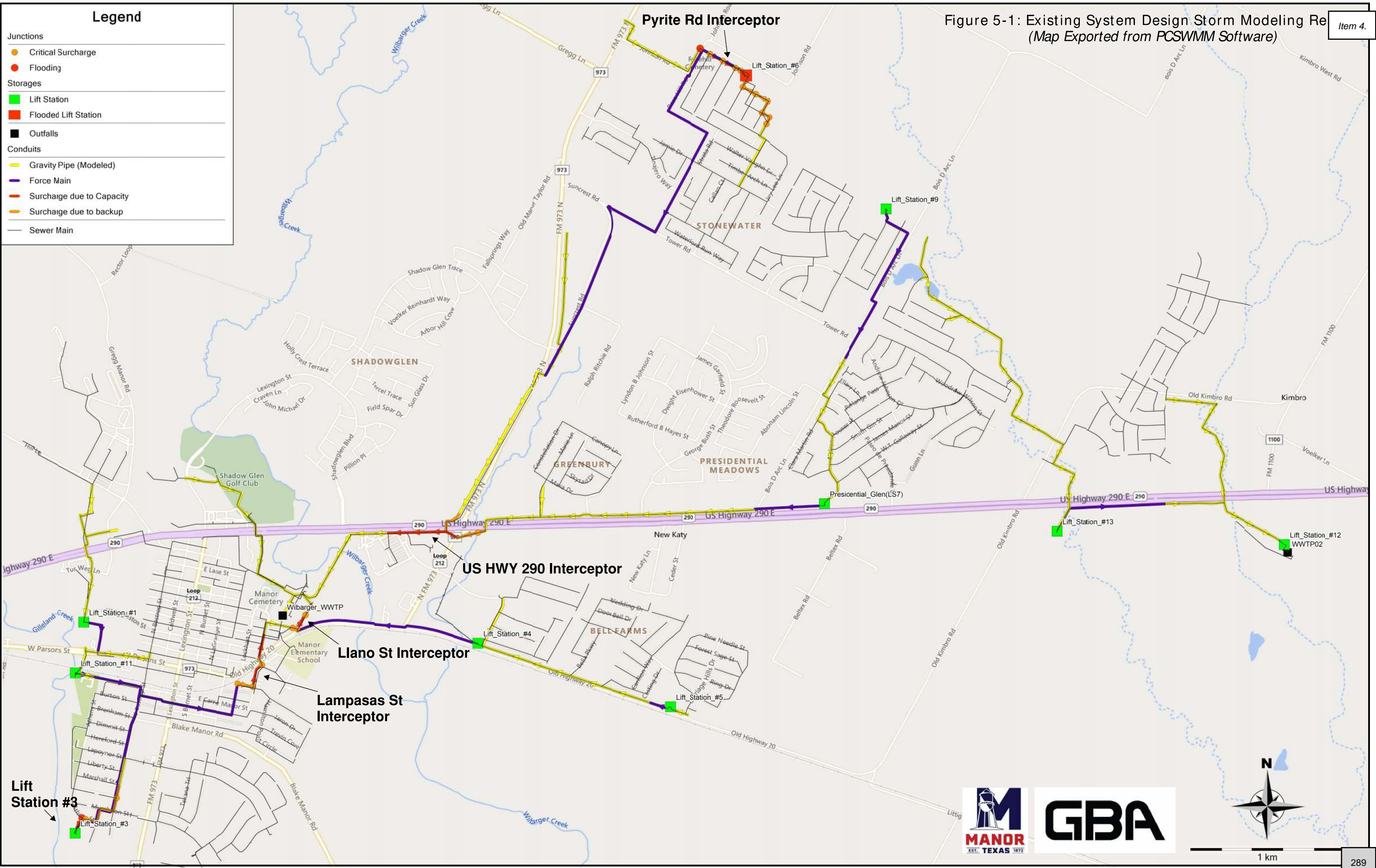
- Lift Station
- Flooded Lift Station

Outfalls

- Outfalls

Conduits

- Gravity Pipe (Modeled)
- Force Main
- Surcharge due to Capacity
- Surcharge due to backup
- Sewer Main



1 km

5.3 5-year System Design Storm Results

The results from the 5-year growth model simulation conducted with the design storm are presented in Figure 5-2. The two projects that were identified as areas of concern in the 5-year growth scenario are already undergoing improvements.

- The Old Hwy 20 Interceptor serves Carriage Hills and Bell Farms along with some unmetered properties along Simmer Run. LS04 is also shown to be undersized and cannot keep up with the flows coming from contributing basins, though there is an ongoing project to upgrade this facility. Lift station improvements and pipe bursting from Carriage Hills are under design and being reviewed by TCEQ. Therefore, no projects were identified to address these model concerns.
- The FM973 interceptor is surcharging due to backup from the US-290 Interceptor but is not critical in the 5-year growth scenario. However, it does become more critical in the 15-year growth scenario.

Figure 5-2: 5-year System Design Storm Modeling Results (Map Exported from PCSWMM Software)

Legend

Junctions

- Flooding
- Critical Surge
- ▲ Future Growth Connection

Storages

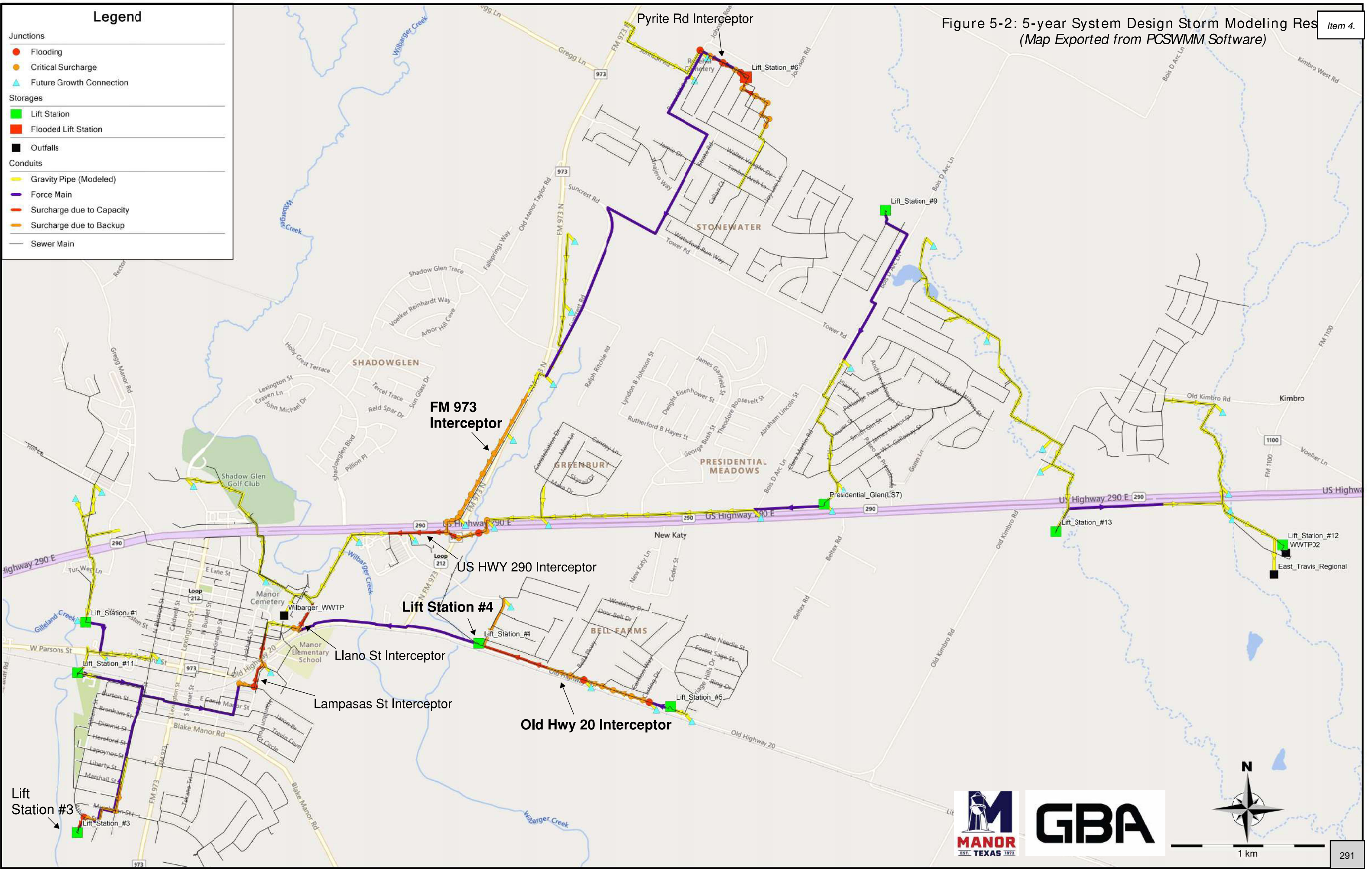
- Lift Station
- Flooded Lift Station

Outfalls

- Outfalls

Conduits

- Gravity Pipe (Modeled)
- Force Main
- Surcharge due to Capacity
- Surcharge due to Backup
- Sewer Main



5.4 15-year System Design Storm Results

Similar to the 5-year growth model findings, the previously identified areas of concern have shown exacerbation in terms of surcharging and flooding (Figure 5-3). With the integration of the 15-year growth projection into the model, multiple areas in the wastewater system will be undersized unless improvements are made.

- Lift Station 1, also known as Las Entradas or Old High School Lift Station, and the pipe immediately following the lift station create backup in the 15-year growth scenario (Figure 5-3). However, there is an agreement that requires the developer to expand this LS to accommodate future growth.
- The FM973 Interceptor shows flooding and undersized pipes in the 15-year growth scenario. This project will not be necessary if Lift Station 6 is decommissioned, however.
- Both the East and West Cottonwood Creek interceptors are unable to accommodate for projected 15-year growth. These interceptors were not monitored in the 2022 Flow Monitoring Period; however, the growth projections in the Cottonwood Creek Basin are significant enough to warrant improvements.
- Another project identified during the 15-year future growth scenario was the decommissioning of Lift Stations 6, 8, and 9. This would come after the addition of the East Travis Regional Plant. Flows directed toward these lift stations would be redirected through the addition of an interceptor to flow by gravity to the new treatment plant. This would alleviate capacity concerns created by these three lift stations, removing the need for improvements along FM973 and reducing flows to the Wilbarger WWTP.

Figure 5-3: 15-year System Design Storm Modeling Results (Map Exported from PCSWMM Software)

Legend

Junctions

- Flooding
- Critical Surge
- ▲ Future Growth Connection

Storages

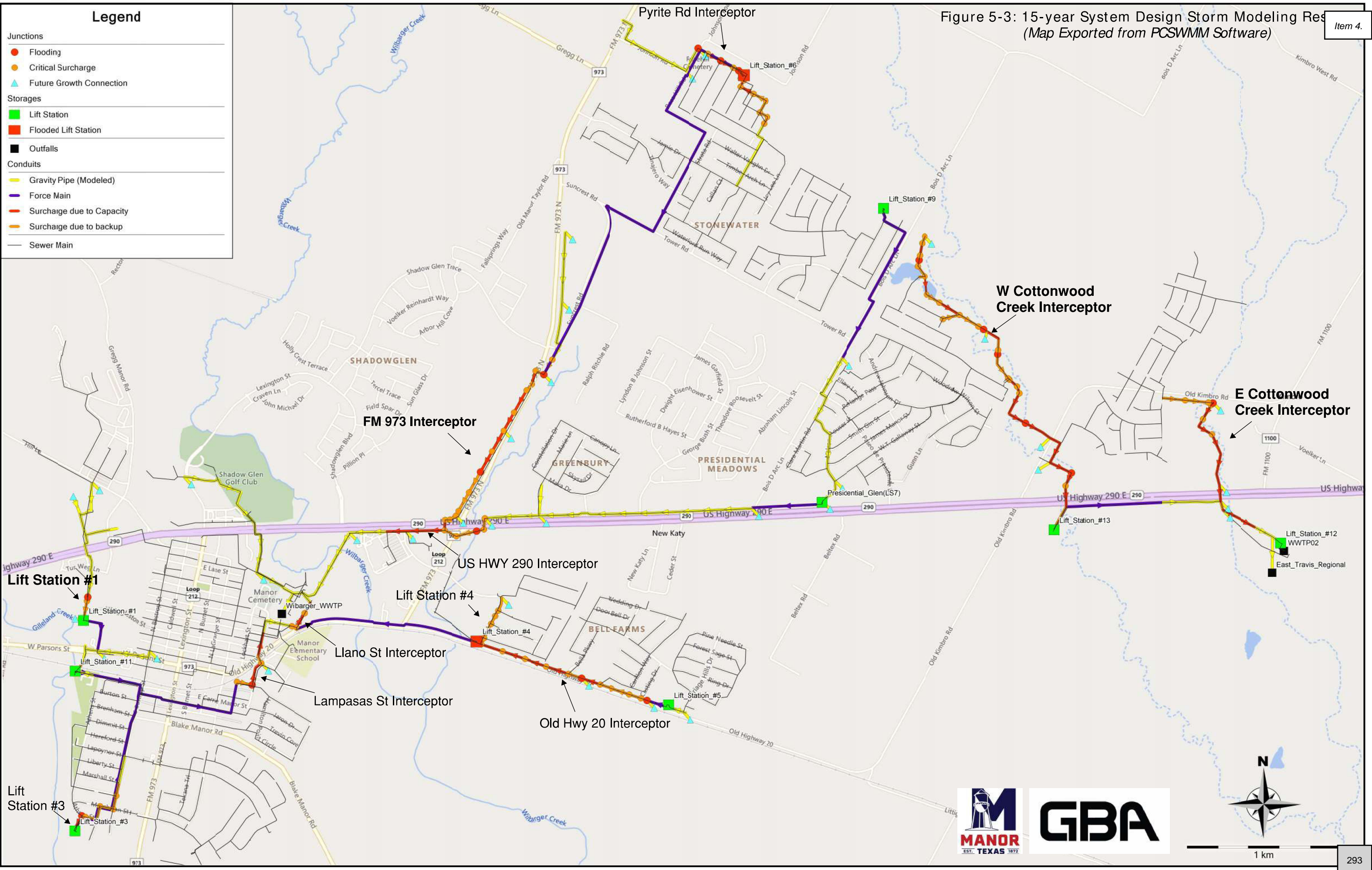
- Lift Station
- Flooded Lift Station

Outfalls

- Outfalls

Conduits

- Gravity Pipe (Modeled)
- Force Main
- Surge due to Capacity
- Surge due to backup
- Sewer Main



1 km

5.5 15-year System Free Flow Results

A free flow model scenario was developed for the 15-year growth conditions whereby pipe capacities were increased until no surcharging or flooding was predicted in the model under 5-year, 6-hour design storm conditions. In the previous non-free flow design storm models, flood loss and surcharging diminish peak flows progressing downstream of any bottlenecks. The free flow analysis assumes that any flow entering the system will flow through the system and to the outfall without encountering restrictions or flood loss. This model scenario enables a comparison between a) the maximum 15-year free flow peaks that could be experienced without upstream flow restrictions and b) the existing full flow capacity of every modeled pipe. Additionally, this analysis facilitates the identification of capacity concerns not highlighted in the non-free flow design storm models, either due to flood loss, surcharging, or other flow restrictions upstream. The findings from the free flow analysis significantly influence the identification and delineation of necessary projects and their extents. The map depicted in Figure 5-4 denotes pipes in red where the maximum 15-year free flow capacity exceeds the existing pipe's full flow capacity.

Figure 5-4: 15-year System Free Flow Modeling Results
(Map Exported from PCSWMM Software)

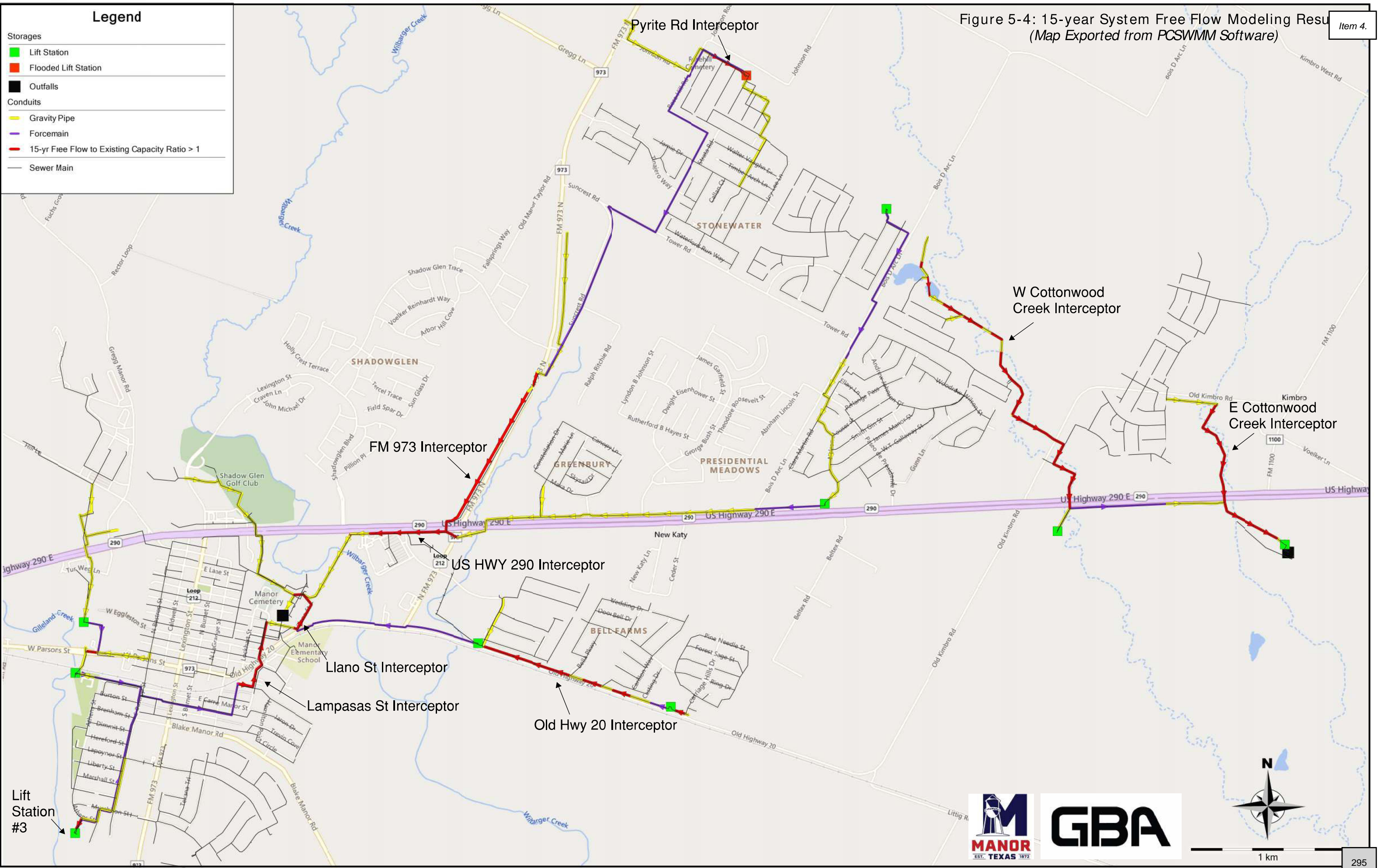
Legend

Storages

- Lift Station
- Flooded Lift Station
- Outfalls

Conduits

- Gravity Pipe
- Forcemain
- 15-yr Free Flow to Existing Capacity Ratio > 1
- Sewer Main



1 km

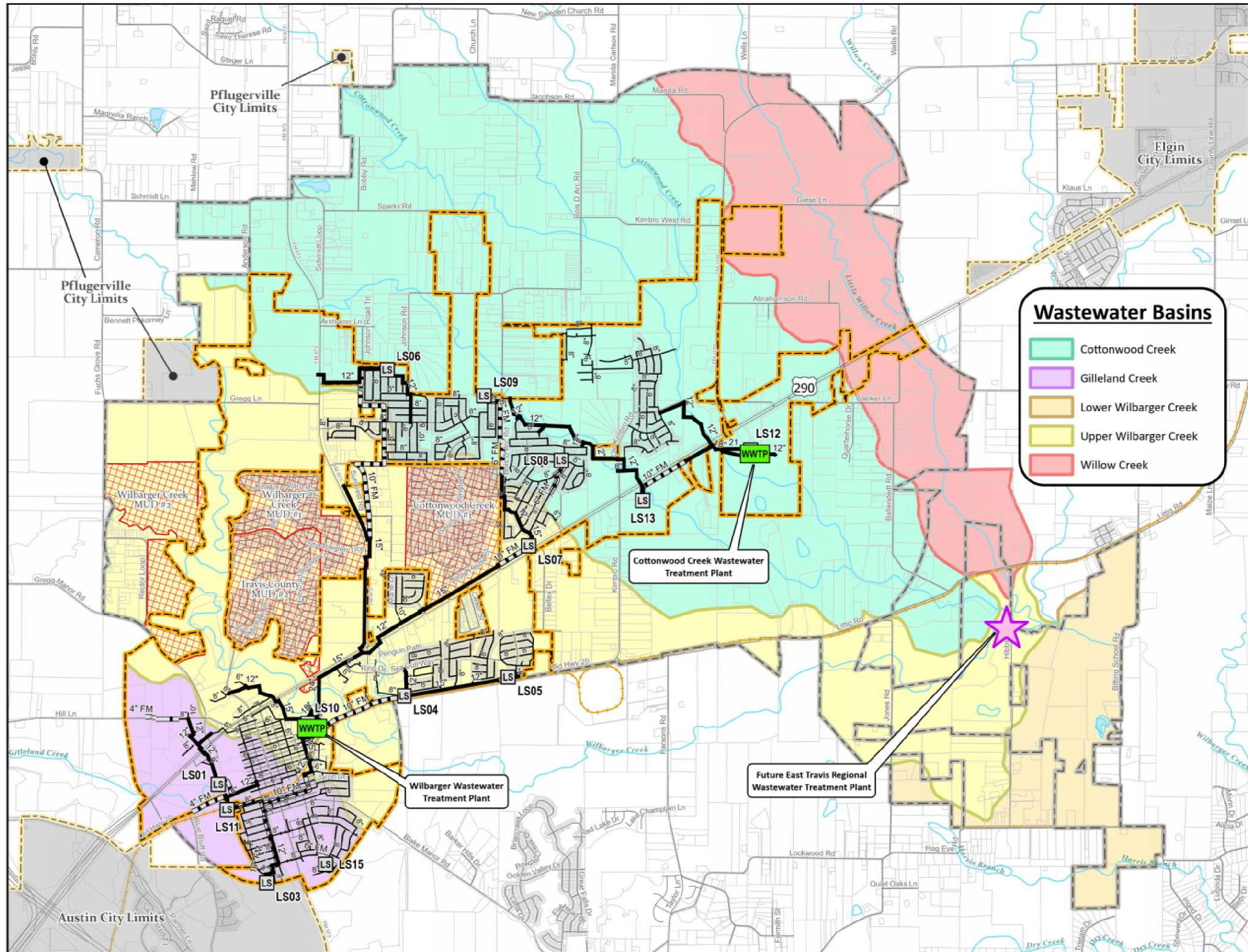
6 TREATMENT CAPACITY ANALYSIS

The City of Manor currently operates two wastewater treatment plants (WWTPs): the Wilbarger WWTP and the Cottonwood Creek WWTP. A third WWTP has previously been proposed southeast of the Cottonwood Creek WWTP. The third WWTP would be located near the confluence of the Cottonwood Creek, Willow Creek, and Wilbarger Creek, south of Littig Road. This proposed WWTP is referred to in this report as the East Travis Regional WWTP, and it would be strategically located to serve a large area within Manor's eastern ETJ and potentially other municipalities within the region. A map showing the locations of each WWTP is provided in Figure 6-1.

This section describes the projected capacity allocations and phasing for each of the three WWTPs at the 5-year and 15-year time horizons. To assess future treatment plant capacity needs and establish logical timing of expansions, rated plant capacities were compared against flow projections developed during collection system modeling. It is important to note that exact timing of capacity expansions will be dictated by actual influent flows to the WWTPs. TCEQ Chapter 217 Rules require that plant expansion design commence at 75% of permitted phase capacity and construction start at 90% of permitted phase capacity. Therefore, monitoring of WWTP influent flows will be essential to ensure adequate capacity is available as the City grows.

City of Manor Travis County, TX

FIGURE 6-1: WASTEWATER
TREATMENT PLANT SITES



Wastewater Basins

- Cottonwood Creek
- Gilleland Creek
- Lower Wilbarger Creek
- Upper Wilbarger Creek
- Willow Creek

Legend

- LS Lift Station
- WWTP Wastewater Treatment Plant
- 10" and Smaller Wastewater Line
- 12" and Larger Wastewater Line
- Forcemain
- Road
- Railroad
- Creek/Stream/River
- Lake
- Manor City Limits
- Manor ETJ

0 0.5 1
Miles
Date: 5/3/2024

6.1 East Travis Regional Wastewater Treatment Plant (Future Plant)

The East Travis Regional WWTP is essential for serving future growth in the eastern reaches of Manor's ETJ. This treatment plant is proposed to be located near the intersection of Littig Road and Ballerstedt Road, near the confluence of Cottonwood Creek, Wilbarger Creek, and Willow Creek. The new WWTP would be situated at the downstream end of the three primary drainage basins within Manor's ETJ.

The East Travis Regional WWTP was conceptualized as part of previous studies, including Manor's 2008 Wastewater Master Plan Update, and has been included in the City's most recent 10-year wastewater CIP. The plant would be strategically located to ultimately serve a larger area than the current Cottonwood Creek WWTP and is anticipated to eventually allow the Cottonwood Creek WWTP to either be repurposed for wastewater reuse or decommissioned entirely. Recent planning efforts for the East Travis Regional WWTP have assumed an initial capacity of 1.5 MGD. Upon analyzing population and flow projections developed for this report, it was determined that a 1.5 MGD capacity would be required at minimum by the 15-year time horizon to serve growth, and it may be strategic to design the facility to handle additional capacity above 1.5 MGD (e.g., 2.0 MGD) to defer further upgrades.

6.2 Cottonwood Creek Wastewater Treatment Plant

The Cottonwood Creek WWTP currently has a capacity of 0.2 MGD and is located south of the intersection of US-290 and FM1100. This WWTP was designed to be phased from 0.2 MGD up to a maximum of 0.8 MGD in four separate phases. Presently, Phase 2 expansion of the Cottonwood Creek WWTP is fully designed and set to begin upon confirmation that flows have reached a level appropriate to trigger the expansion. Phase 2 expansion will increase the Cottonwood Creek WWTP's capacity to 0.4 MGD. The other phases of expansion that are planned for Cottonwood Creek WWTP are Phase 3 (0.6 MGD Total) and Phase 4 (0.8 MGD Total).

Upon analyzing population and flow projections developed for this report, it was determined that Phase 2 and 3 of the expansion will need to occur within the next five years to serve projected growth. It was also concluded that Phase 4 may be unnecessary, as the East Travis Regional WWTP will be a more permanent location for the City to invest in additional treatment capacity. Regardless, the 0.8 MGD permitted capacity will ensure sufficient capacity within the basin to serve growth if the regional plant cannot be constructed and commissioned before the Phase 3 (0.6 MGD) plant capacity is reached.

The Cottonwood Creek WWTP was conceptualized as a temporary facility that would provide service in Manor's eastern reaches prior to the construction of a much larger and more permanent facility (the East Travis Regional WWTP). Despite it being designed for a shorter life cycle, the Cottonwood Creek WWTP will still serve a critical role in phasing the East Travis Regional WWTP. Due to its location upstream of the proposed site of the regional WWTP, the Cottonwood Creek WWTP will be able to reduce the total influent flow reaching the East Travis Regional plant, which could be strategic during high flow events or during regional plant startup and maintenance. In this way, the Cottonwood Creek WWTP will provide the City some treatment redundancy and operational flexibility when determining how much influent flow to

allocate to either facility. For this reason, it is recommended that the Cottonwood Creek WWTP remain in service at least until the East Travis Regional WWTP has adequate capacity and redundancy to serve the entire Cottonwood Creek basin. This may require the Cottonwood Creek WWTP to remain in service beyond the initial construction of 1.5 MGD at the regional facility.

It is also important to note that Phase 3 expansion of the Cottonwood Creek WWTP will permit the City to delay construction of the East Travis Regional plant until average daily flows increase beyond 0.6 MGD. However, once the East Travis Regional WWTP is online, this additional capacity should eliminate the need for Phase 4 expansion of the Cottonwood Creek WWTP.

6.3 Wilbarger Wastewater Treatment Plant

The Wilbarger WWTP, located in Old Manor at the intersection of Llano Street and Old Highway 20, is permitted to be expanded from 1.33 MGD to 2.0 MGD. Average daily dry weather flows at Wilbarger WWTP from January to April 2024 were approximately 1 MGD, or 75% of the current 1.33 MGD capacity. As mentioned previously, the TCEQ Chapter 217 Rules require that plant expansion design commence at 75% of permitted phase capacity and construction start at 90% of permitted phase capacity. Design of the Wilbarger WWTP expansion has begun, and construction of the expansion will be essential within the next five years to keep up with projected growth. However, the timing of further expansions beyond 2.0 MGD will depend on several factors.

Expanding Wilbarger WWTP beyond 2.0 MGD is expected to be more costly than expanding from 1.33 to 2.0 MGD. The current design and layout of multiple ancillary systems (such as the on-site lift station, chemical feed systems, yard and outfall piping, electrical service, etc.) generally allows for efficient expansion to the 2.0 MGD capacity. However, expansion beyond the 2.0 MGD capacity would require these systems to be increased in capacity beyond the current design provisions. This may mean duplicate systems or wholesale replacement of existing equipment with larger capacity equipment, thus reducing or negating economies of scale. Increasing the permitted capacity beyond the current 2.0 MGD would also require a major permit amendment through the TCEQ. The permit amendment process typically takes a minimum of a year and can extend up to three years if the application is protested and a case referred to the State Office of Administrative Hearings. The expansion beyond 2.0 MGD may also require the City to acquire additional land around the current plant to accommodate the expansion. For these reasons, expansion of Wilbarger WWTP beyond 2.0 MGD would be costly, and any opportunity to postpone or indefinitely avoid such an expansion would be preferable.

6.4 Decommissioning Lift Stations 6, 8, and 9

To delay expansion of Wilbarger WWTP beyond 2.0 MGD, it is recommended that the City decommission lift stations 6 (Stonewater), 8 (Presidential Glen Ph. 4B), and 9 (Presidential Heights), rerouting their flows via gravity sewer to the proposed East Travis Regional WWTP once it is built. This would shift an estimated 0.5-0.6 MGD of ADDF away from the Wilbarger WWTP toward the new East Travis Regional WWTP. This decommissioning effort is expected to eliminate the need for expansion of Wilbarger WWTP beyond 2.0 MGD within the 15-year planning window of this study. However, it is not known whether this would permanently eliminate the need for expansion beyond 2.0 MGD, because the City's growth within the

Wilbarger Creek and Gilleland Creek basins may eventually exceed the projections developed for this study. With the recent adoption of Senate Bill 2038 which allows de-annexation from adjacent municipal ETJs, there is increased potential for growth to exceed what has been projected for this study.

Decommissioning lift stations 6, 8, and 9 would have multiple benefits besides delaying further expansion at Wilbarger WWTP. Operations and maintenance costs associated with these lift stations would be eliminated, which could equate to several hundred thousand dollars saved each year. Also, based on hydraulic modeling of the 15-year growth condition, it is anticipated that a costly upsizing project of the existing interceptor paralleling FM973 would be required in the future if LS06 (Stonewater) remains in service. If LS06 is eliminated though, the interceptor along FM973 is expected to have adequate capacity throughout the 15-year planning period. The costs associated with decommissioning lift stations 6, 8, and 9 would entail lift station decommissioning expenses, the cost of gravity sewer to convey flows to the East Travis Regional WWTP, and the cost of additional capacity required at East Travis Regional WWTP.

Another potential benefit of eliminating these lift stations would be the improvement of wastewater quality and reduction of H₂S production. By eliminating hydraulic detention time in lift station wet wells and force mains, wastewater quality issues, odor concerns, and maintenance concerns may be avoided.

6.5 Projected Capacity Allocations

Table 6-1 summarizes the approximate capacities being planned for each WWTP, as well as projected average daily flows, for each planning horizon.

As is shown in Table 6-1, present day ADDF estimates for Wilbarger WWTP and Cottonwood Creek WWTP are 1 MGD and 0.05 MGD respectively and are based on influent flow data from the first quarter of 2024 as provided by the City. By the 5-year time horizon, the Wilbarger WWTP must be expanded to 2 MGD to serve the projected growth in flows. Also, the Cottonwood Creek WWTP must be expanded to 0.6 MGD (Phase 3) by the 5-year time horizon.

The 15-year time horizon is split into two separate scenarios: Scenario 1, in which it is assumed that no decommissioning of lift stations has taken place; and Scenario 2, in which it is assumed that lift stations 6, 8, and 9 have been decommissioned and flows rerouted to East Travis Regional WWTP. It is assumed that the East Travis Regional WWTP will be fully operational by the 15-year time horizon in either scenario, and that the East Travis Regional WWTP will treat all flows in excess of the Cottonwood Creek WWTP's 0.6 MGD capacity. It is recommended that the City decommission lift stations 6, 8, and 9 because by the 15-year time horizon, ADDF at Wilbarger WWTP is projected to exceed the 2 MGD capacity in Scenario 1.

It is important to note that in Scenario 2 of the 15-year time horizon, in which lift stations 6, 8, and 9 are decommissioned, the projected ADDF for Wilbarger WWTP is approximately 1.6 MGD, or 80% of its 2 MGD capacity, and the projected ADDF for East Travis Regional WWTP is approximately 1.4 MGD, or 93% of its 1.5 MGD capacity. For these reasons, it is anticipated that expansion of Wilbarger WWTP and East Travis Regional WWTP beyond their 15-year capacities may be required just outside this study's 15-year planning window. This is dependent

on growth continuing at projected rates however, and actual rates of growth will dictate actual timing and necessity of expansions. To delay or avoid further expansion of Wilbarger WWTP beyond 2 MGD, the City may need to reconsider further ETJ releases (as allowed under recent Senate Bill 2038) from the City of Austin that could be served by the Wilbarger plant, as these areas are not accounted for in this study and could increase capacity needs above 2 MGD.

Table 6-1: Projected Treatment Capacity Allocations

Time Horizon	Wilbarger WWTP		Cottonwood Cr. WWTP		East Travis Regional WWTP		Total, All WWTPs	
	Anticipated Capacity (MGD)	Projected ADDF (MGD)	Anticipated Capacity (MGD)	Projected ADDF (MGD)	Anticipated Capacity (MGD)	Projected ADDF (MGD)	Anticipated Capacity (MGD)	Projected ADDF (MGD)
Present ⁽¹⁾	1.33	1.0	0.2	0.05	-	-	1.5	1.1
5-year	2.0	1.3	0.6	0.4	-	-	2.6	1.7
15-year:								
Scenario 1, No LS Decomm. ⁽²⁾	2.0	2.1	0.6	0.6 ⁽⁴⁾	1.5	0.9	4.1	3.6
Scenario 2, LS 6,8,9 Decomm. ⁽³⁾	2.0	1.6	0.6	0.6 ⁽⁴⁾	1.5	1.4	4.1	3.6

Notes:

(1) Present ADDF estimates are based on recent (Jan-Apr 2024) plant influent flow data provided by City.

(2) This scenario represents the 15-year time horizon assuming no lift stations have been decommissioned.

(3) This scenario represents the 15-year time horizon assuming lift stations 6, 8, and 9 have been decommissioned and flows rerouted to East Travis Regional.

(4) It is assumed that by the 15-year time horizon, Cottonwood Creek WWTP will reach its 0.6 MGD capacity and the remainder of flow in the Cottonwood Cr. Basin will be treated at East Travis Regional.

6.6 Recommended Treatment Capacity Projects

Below is a summary of projects recommended for each WWTP based on the capacity analysis described above:

- 1) Wilbarger WWTP
 - a. Within 5 Years: Expand to 2 MGD
 - b. Beyond this study (>15 Years): Potential for Expansion Beyond 2 MGD
- 2) Cottonwood Creek WWTP
 - a. Within 5 Years: Expand to 0.6 MGD (Execute Phases 2 and 3)
 - b. Beyond this study (>15 Years): Potential for Decommissioning or Reuse
- 3) East Travis Regional WWTP
 - a. Within 15 Years: Design and Construct 1.5 MGD Facility
 - b. Beyond this study (>15 Years): Potential for Expansion Beyond 1.5 MGD

7 OVERALL RECOMMENDATIONS AND CONCLUSIONS

This section outlines the conceptual projects identified from modeling, as well as the planning-level costs estimated for each identified project.

7.1 Development of Planning Level Opinion of Probable Costs

All planning-level costs of projects are in February 2024 dollars and include the opinion of probable construction cost (OPCC), along with a 20% construction contingency, a 30% factor for engineering and other soft costs, and an additional 10% contingency for projects involving railroad crossings. The inclusion of the railroad crossing contingency is due to additional engineering costs for obtaining permits and additional construction costs due to longer bores.

The estimated unit cost for acquiring easements for new infrastructure projects outside of existing right-of-way (ROW) or pre-existing easements was approximately \$88,000 per acre. This unit cost was determined by averaging the expenses of recent utility infrastructure easements in Central Texas for both developed and undeveloped areas and includes easement survey costs, engineering, ROW agent, condemnation, attorney fees, and easement acquisition costs.

All OPCCs are considered planning-level, and actual costs may vary significantly depending on final design, project scope and bidding environment. Planning-level construction cost estimates for both new and existing infrastructure projects were estimated based on the following assumptions:

- Gravity Lines: Gravity pipe construction costs generally cover excavation, pipe, ditch checks, manholes, extra depth, erosion control, restoration, and mobilization. The gravity pipe construction estimates also assume that 10% of gravity line length will be encased with a steel casing to account for roadway and stream crossings.
- Lift Stations: The cost for lift station construction generally covers erosion control, site work, wet well, pumps, site piping, electrical work, controls, jib crane, hoist, fencing, access road, restoration, and appurtenances. The lift station unit costs were calculated based on averaging construction costs from past lift station projects.
- Force Mains: Force main construction costs generally cover excavation, pipe, erosion control, and restoration.

7.2 Field Investigations Prior to Design

To confirm a relief project’s urgency and necessity, field investigations and targeted flow metering are recommended before initiating design and construction. The hydraulic model is most accurate nearest the meter locations used for model calibration. Locations in the model that are relatively far upstream or downstream from a meter location are more likely to be imprecise in terms of flow predictions. Many site-specific factors in the collection system can impact flow conditions at a particular location that may not be readily apparent from flow data collected far downstream of that location (such as branching interceptors or diversions). Also, timing and scale of future growth may vary from growth projections assumed in this report, which may drastically change the necessity of projects listed below under future time horizons. Therefore, it is in the City’s best interest to confirm and corroborate model results and project necessity before embarking on a costly relief or replacement project.

Table 7-1 describes the primary benefits and costs of performing targeted field investigations and flow monitoring prior to relief project implementation. Overall, these investigations are highly recommended and can help confirm the necessity and urgency of a project identified from modeling.

Table 7-1: Benefits and Costs of Targeted Investigations Prior to Relief Design

Benefits	Costs
+ Verify site-specific flow conditions necessitate a project at all, potentially saving City budget if a project is eliminated, postponed, or reduced in scope + Determine level of risk of postponing a project if flow conditions are not as concerning as originally predicted/modeled + Verify presence or absence of surcharge evidence (rags, high water marks, high water levels) + Verify site-specific hydraulics for fine-tuned modeling, such as diameters or pipe inverts that could not be collected during initial manhole inspections	- Additional costs of performing field investigations, flow monitoring and any supplementary modeling - Delays timeline toward project completion if project is essential

7.3 Ongoing I/I Mitigation

The City of Manor is currently engaged in I/I mitigation efforts. It is important to note that the impacts of these I/I mitigation efforts could result in lower peak wet weather flows in the interceptors. If peak wet weather flows are reduced from what has been projected for this plan, then relief or upsizing projects may be delayed or avoided. To determine whether a relief project can be delayed or avoided, however, will require targeted, post-rehabilitation flow monitoring to confirm actual flow conditions after I/I reduction projects have been implemented.

7.4 Recommended Model Calibration Updates

As a wastewater system grows and improves, it is important that the associated hydraulic model accounts for such changes over time. The current calibration is not final and should be updated when new flow monitoring data becomes available. It is typically recommended that new flow monitoring data be collected and the hydraulic model re-calibrated at least once every five years.

Modeling a system such as Manor's is an ongoing, collaborative process to account for the dynamics of a growing city. Now that the model is fully developed, the City will have opportunities to re-calibrate the model to new flow meter data collected in the future. As the City performs I/I reduction projects, the future flow meter data will ideally reflect a reduction in I/I. This new flow meter data can be used to re-calibrate the model, which could in turn reduce modeled peak flows during storm events. If the modeled peak flows are reduced based on new flow data, then the flows used for sizing relief projects or new sewer projects may also be reduced accordingly. This would reduce expenses for the City by reducing required pipe sizes. Therefore, it is in the City's best interest to perform regular flow monitoring and re-calibration of the hydraulic model to ensure the most up-to-date information is being used to guide CIP decision making.

7.5 Project Summary

Table 7-2 and Figure 7-1 present a summary of all projects identified as part of this collection system master planning project. Further descriptions of the recommended projects are provided in the sections below. IDs for each project (e.g., "WW.00.01") are formatted such that the middle two digits represent the time horizon by which the project becomes necessary ("00" for present day, "05" for 5-year growth conditions, etc.), and the second two digits represent a unique project number for that time horizon. Though parts of the existing system are overloaded and need relief prior to the 15-year growth horizon, all sizing recommendations are based on the 15-year growth condition flows.

Project ID	Infrastructure Type	Time Horizon	Current CIP Project ID	Project Name	Type of Improvement	Pipe Diameter (in) ⁽¹⁾	Total Length of Pipe (ft)	Lift Station or WWTP Flow Rate (mgd)	Planning-Level Construction OPCC without Contingency	Capital Cost (30% Contingency, 20% Engr./Survey) ⁽³⁾
WW.00.01	Existing/Relief	Present Day	-	Llano St and Lampasas St Interceptors ⁽²⁾	Exist. Gravity Relief/Upsizing	18"-36"	4,060	-	\$3,405,040	\$5,652,000
WW.00.02	Existing/Relief	Present Day	-	Pyrite Rd Gravity Sewer (upstream of LS06) - I/I Mitigation Potential	Exist. Gravity Relief/Upsizing	18"	930	-	\$584,010	\$911,000
WW.00.03	Existing/Relief	Present Day	CIP-4	US 290 Interceptor (Still Necessary even if LS06/08/09 are Decommissioned)	Exist. Gravity Relief/Upsizing	24"	2,030	-	\$1,596,488	\$2,491,000
WW.00.04	Existing/Relief	Present Day	-	Rehabilitation and I/I Mitigation in Existing Sewers	Rehabilitation	-	40,440	-	\$7,279,200	\$11,356,000
WW.05.01	Treatment	5-Year	S-31	Cottonwood WWTP Expansion Ph. 3 (Expansion from 0.4 to 0.6 MGD)	Exist. WWTP Expansion	-	-	0.2	\$3,260,000	\$5,086,000
WW.05.02	Treatment	5-Year	-	Wilbarger WWTP Expansion (Expansion from 1.33 to 2.0 MGD)	Exist. WWTP Expansion	-	-	0.67	\$16,750,000	\$26,130,000
WW.05.03	New/Extension	5-Year	S-36	Manor Springs Lift Station Improvements	New LS to Serve Growth	6"(F)	3,760(F)	0.5	\$1,606,289	\$2,506,000
WW.05.04	New/Extension	5-Year	S-23	Voelker Ln. Wastewater Improvements	New Gravity to Serve Growth	12"	6,560	-	\$4,595,771	\$7,169,000
WW.15.01	Treatment	15-Year	S-39/40/41	East Travis Regional WWTP	New WWTP to Serve Growth	-	-	1.5	\$37,403,000	\$58,349,000
WW.15.02	Existing/Relief	15-Year	Dev. Agr.	Lift Station 1 (Las Entradas) and O09-006_O09-005	Exist. LS Expansion	18"	260	-	\$164,430	\$257,000
WW.15.03	Existing/Relief	15-Year	S-18	West Cottonwood Creek Existing Interceptor	Exist. Gravity Relief/Upsizing	24"-27"	8,500	-	\$8,236,967	\$12,850,000
WW.15.04	Existing/Relief	15-Year	S-16	East Cottonwood Creek Existing Interceptor	Exist. Gravity Relief/Upsizing	27"-33"	3,070	-	\$3,392,810	\$5,293,000
WW.15.05	Existing/Relief	15-Year	-	FM973 Interceptor (Not Necessary if LS06 is Decommissioned)	Exist. Gravity Relief/Upsizing	18"	4,220	-	\$2,658,600	\$4,147,000
WW.15.06	New/Extension	15-Year	S-38	South Cottonwood Creek Wastewater Interceptor Improvements Phase 1 ⁽²⁾	New Gravity to Serve Growth	39"-45"	7,960	-	\$15,366,210	\$25,508,000
WW.15.07	New/Extension	15-Year	S-38	South Cottonwood Creek Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	36"	8,910	-	\$13,811,117	\$21,545,000
WW.15.08	New/Extension	15-Year	S-23	Willow Creek Wastewater and Lift Station Improvements	New Gravity/LS to Serve Growth	24"(G), 6"(F)	2,160(G/F)	0.65	\$1,642,456	\$2,562,000
WW.15.09	New/Extension	15-Year	-	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	24"	5,210	-	\$5,424,105	\$8,462,000
WW.15.10	New/Extension	15-Year	-	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	15"-21"	7,710	-	\$6,455,271	\$10,070,000
WW.15.11	New/Extension	15-Year	-	East US290 Wastewater Improvements	New Gravity to Serve Growth	15"	2,920	-	\$2,219,654	\$3,463,000
WW.15.12	New/Extension	15-Year	-	North Cottonwood Creek East Tributary Wastewater Interceptor Improvements	New Gravity to Serve Growth	15"-18"	8,480	-	\$6,720,382	\$10,484,000
WW.15.13	New/Extension	15-Year	-	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	27"	7,390	-	\$8,791,977	\$13,715,000
WW.15.14	New/Extension	15-Year	-	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	27"	3,590	-	\$4,424,675	\$6,902,000
WW.15.15	New/Extension	15-Year	-	Littig Rd. Wastewater Improvements ⁽²⁾	New Gravity to Serve Growth	12"	8,510	-	\$5,961,816	\$9,897,000
WW.15.16	New/Extension	15-Year	-	North Cottonwood Creek Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	21"-24"	7,238	-	\$7,379,755	\$11,512,000
WW.15.17	New/Extension	15-Year	-	North Cottonwood Creek Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	12"-18"	10,367	-	\$8,035,168	\$12,535,000
WW.15.18	New/Extension	15-Year	-	South Wilbarger Creek Lift Station Improvements	New LS to Serve Growth	4"(F)	5,040(F)	0.25	\$1,287,296	\$2,008,000
WW.15.19	New/Extension	15-Year	-	Lift Station #6 (Stonewater) Decommissioning	New Gravity to Abandon LS	18"	3,300	-	\$3,134,355	\$4,890,000
WW.15.20	New/Extension	15-Year	-	Lift Station #8 (Presidential Glen Ph. 4B) Decommissioning	New Gravity to Abandon LS	12"	1,400	-	\$1,281,253	\$1,999,000
WW.15.21	New/Extension	15-Year	-	Lift Station #9 (Presidential Heights) Decommissioning	New Gravity to Abandon LS	12"	500	-	\$650,448	\$1,015,000

Notes:

- 1) For pipe diameters and lengths, gravity main is assumed, except where (F) indicates force main, and (G) indicates gravity main.
- 2) Select projects include an additional 10% contingency for railroad crossings to account for additional costs (permitting, extra boring length, etc.).
- 3) For new/extension projects not within the ROW or an existing easement, a unit cost of \$87,900/acre was utilized for easement cost estimates.

The easement unit cost includes survey, easement acquisition, engineering fees, condemnation/attorney fees, and ROW agent fees.

LS06, LS08, and LS09 are recommended to be decommissioned and re-routed by gravity towards East Travis Regional WWTP once it is built. This reduces burden on Wilbarger WWTP and the FM973 interceptor, and reduces LS O&M costs.

Projects Not Included: The above list does not include Bell Farms LS upgrades (LS04), Carriage Hills LS or interceptor upgrades, Cottonwood Cr. WWTP Ph. 2 expansion to 0.4 MGD (developer-funded), or other projects currently in-progress.

Time Horizon	Capital Cost
Present Day	\$ 20,410,000
5-Year	\$ 40,891,000
15-Year	\$ 227,463,000
Total, All Projects	\$ 288,764,000

**City of Manor
Travis County, TX**

**FIGURE 7-1:
OVERALL PROJECTS**



Legend

- Road
- Railroad
- Creek/Stream/River
- Lake
- Manor City Limits
- Manor ETJ
- Wastewater Basin**
- Cottonwood Creek
- Gilleland Creek
- Lower Wilbarger Creek
- Upper Wilbarger Creek
- Willow Creek



0 0.5 1

Miles

Date: 5/6/2024

Lift Station #6, Lift Station #8, Lift Station #9, Lift Station #13, And The Manor Springs Lift Station
15-Yr: Decommission After ETR WWTP and Necessary Interceptors Are Built

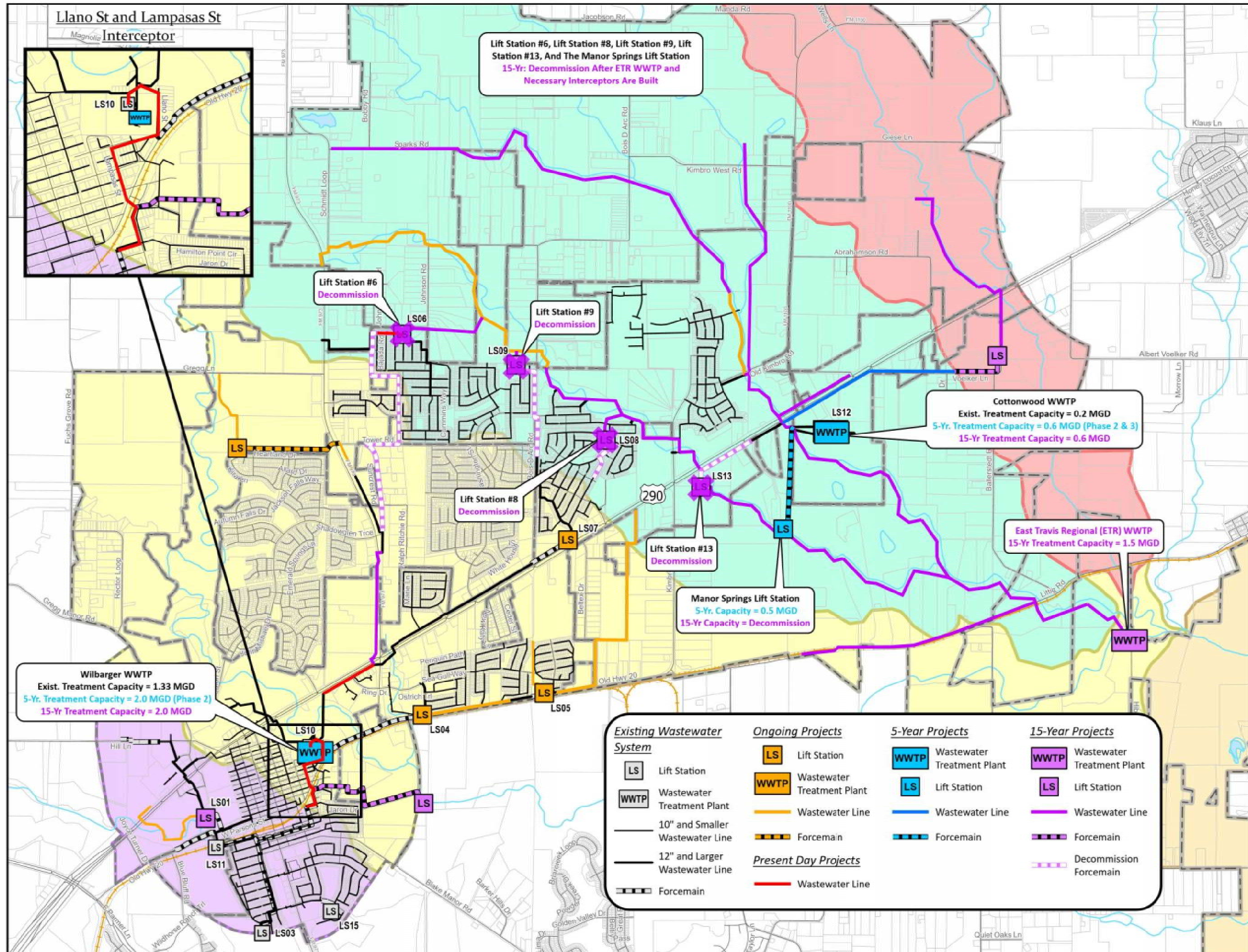
Cottonwood WWTP
Exist. Treatment Capacity = 0.2 MGD
5-Yr. Treatment Capacity = 0.6 MGD (Phase 2 & 3)
15-Yr Treatment Capacity = 0.6 MGD

East Travis Regional (ETR) WWTP
15-Yr Treatment Capacity = 1.5 MGD

Manor Springs Lift Station
5-Yr. Capacity = 0.5 MGD
15-Yr Capacity = Decommission

Wilbarger WWTP
Exist. Treatment Capacity = 1.33 MGD
5-Yr. Treatment Capacity = 2.0 MGD (Phase 2)
15-Yr Treatment Capacity = 2.0 MGD

Existing Wastewater System	Ongoing Projects	5-Year Projects	15-Year Projects
Lift Station	Lift Station	Wastewater Treatment Plant	Wastewater Treatment Plant
Wastewater Treatment Plant	Wastewater Treatment Plant	Lift Station	Lift Station
10" and Smaller Wastewater Line	Wastewater Line	Wastewater Line	Wastewater Line
12" and Larger Wastewater Line	Forcemain	Forcemain	Forcemain
Forcemain	Present Day Projects		Decommission Forcemain
	Wastewater Line		



7.6 Present Day Projects

Present day projects (those requiring attention under existing conditions) are presented in Figure 7-2, along with ongoing projects. Further description of present-day projects is provided below.

Llano St. and Lampasas St. Interceptor (WW.00.01)

The Llano St. and Lampasas St. Interceptor was predicted to severely surcharge under peak wet weather flows during the existing system design storm model run. It is recommended as the top priority relief project due to the higher risk of overflow (Refer to Section 7.9 for more information outlining the methodology in prioritizing relief-type projects). The 4,060 ft stretch of pipe runs through Old Manor, from the terminus of the LS03 and LS11 combined force main, to the Wilbarger WWTP, making it a crucial segment of sewer in Old Manor. The interceptor currently has pipe sizes ranging from 12" – 24" and is proposed to be upsized to 18" – 36" diameter pipes to adequately convey peak flows.

Pyrite Rd. Interceptor (WW.00.02)

The Pyrite Rd. Interceptor was shown to severely surcharge in the existing system design storm model. The stretch of pipe that is proposed to be improved is approximately 930 ft in length and serves Manor High School and portions of the Stonewater subdivision (Figure 7-2). The existing pipe segment has a 12" diameter and is proposed to be upsized to 18" based on modeling results.

This project may be avoided or delayed if I/I mitigation efforts are successful in Basin 10. Fall 2022 flow data for meter basin 10 informed the model calibration for this portion of the system, and this flow meter basin demonstrated abnormally high peaks during Fall 2022 storm events. If peak flows in this basin are reduced through I/I mitigation efforts and future flow monitoring confirms this, a project along Pyrite Rd. may be avoided.

US-290 Interceptor (WW.00.03)

The US-290 Interceptor was shown to have undersized pipes and moderate surcharging in the existing system design storm model. The stretch of pipe that is proposed to be improved is approximately 2,090 ft in length and conveys flows from FM973, Presidential Heights, Presidential Glen, and Greenbury to the Wilbarger WWTP (Figure 7-2). The existing pipe has diameters ranging from 12" – 15" and is proposed to be upsized to 24".

Rehabilitation and I/I Mitigation in Existing Sewers (WW.00.04)

The City is committed to rehabilitating its existing gravity sewers and mitigating I/I. Potential rehabilitation methods include Cured-in-Place Pipe (CIPP), pipe bursting, and manhole lining, depending on condition. For a planning-level estimate of possible rehabilitation costs, it was assumed that one third of the total sewer line in the seven high-risk basins (1, 2B, 3, 4, 8, 10, and 13) identified during I/I investigations will need rehabilitation, roughly 40,000 LF. A unit cost of \$180/LF of pipe rehabilitated was used, which is estimated from past I/I reduction projects GBA has designed and observed.



City of Manor Travis County, TX

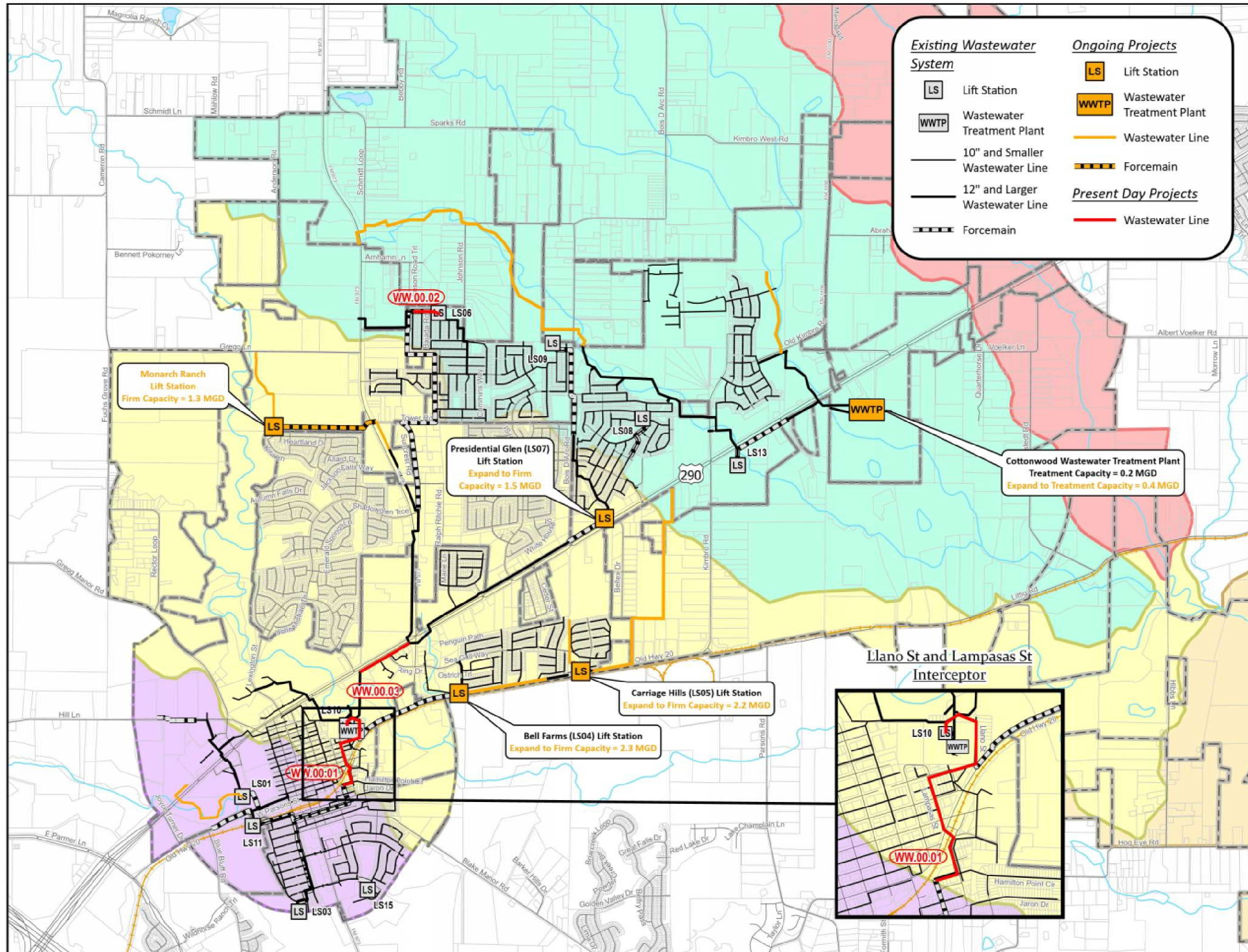
FIGURE 7-2: ONGOING & PRESENT DAY PROJECTS



Existing Wastewater System		Ongoing Projects	
LS	Lift Station	LS	Lift Station
WWTP	Wastewater Treatment Plant	WWTP	Wastewater Treatment Plant
	10" and Smaller Wastewater Line		Wastewater Line
	12" and Larger Wastewater Line		Forcemain
	Forcemain	Present Day Projects	
			Wastewater Line

Legend

- Road
- Railroad
- Creek/Stream/River
- Lake
- Manor City Limits
- Manor ETJ
- Wastewater Basin**
- Cottonwood Creek
- Gilleland Creek
- Lower Wilbarger Creek
- Upper Wilbarger Creek
- Willow Creek



Miles

Date: 5/6/2024



7.7 5-year Projects

Five-year projects (projects requiring attention under 5-year growth conditions) are presented in Figure 7-3. Further description of 5-year projects is provided below.

Cottonwood WWTP Expansion Ph. 3 (WW.05.01)

Phase 3 of the Cottonwood Creek WWTP expansion will increase its capacity to 0.6 MGD. This phase, along with Phase 2, is crucial within the next five years to accommodate anticipated population growth in the Cottonwood Creek Basin. The Cottonwood Creek WWTP will play a vital role in phasing in the larger East Travis Regional WWTP. Its strategic location upstream of the proposed regional plant allows for operational flexibility during peak events or plant maintenance. It is recommended that Cottonwood Creek WWTP continues operating until the East Travis Regional WWTP achieves adequate capacity and redundancy. Additionally, Phase 3 expansion will enable the City to postpone construction of the regional plant until average daily flows are close to surpassing 0.6 MGD. Completion of the regional facility is expected to eliminate the need for Phase 4 expansion of the Cottonwood Creek WWTP.

Wilbarger WWTP Expansion Ph. 2 (WW.05.02)

Phase 2 expansion of the Wilbarger WWTP, which would increase capacity from 1.33 MGD to 2.0 MGD, is crucial for keeping pace with projected growth. Current average daily flows to the plant are approximately 75% of the current capacity. The TCEQ Chapter 217 Rules mandate that expansion design begins at 75% capacity and construction starts at 90%. While the current design allows for efficient expansion to 2.0 MGD, further expansion beyond 2.0 MGD would incur significantly higher costs due to the need for increased capacity in ancillary systems, potential permit amendments, and land acquisition. Any opportunity to delay or avoid expansion beyond 2.0 MGD would be advantageous due to these factors.

Extension Projects Summary

There are two future extension projects proposed for the five-year time horizon. The Manor Springs Lift Station (WW.05.03) is proposed due to developer interest in the parcels located north of Littig Rd and east of Old Kimbro Rd. This lift station would be required to provide wastewater service to these parcels and temporarily convey flows to the Cottonwood Creek WWTP. The other five-year extension project includes a 12" gravity extension to serve development along Voelker Ln. and East US-290 (WW.05.04). For a summary of all extension projects, please see Table 7-4.

Two projects identified in the 5-year design storm modeling are either fully designed or being constructed. Therefore, these projects are not being added to the recommended project list for this master plan. They include the Old Hwy 20 Interceptor and LS04 (Bell Farms), both of which serve the Bell Farms and Carriage Hills subdivisions. These sewers and lift stations were shown to be undersized in the 5-year growth condition model, and are currently being addressed as part of ongoing projects.

City of Manor Travis County, TX

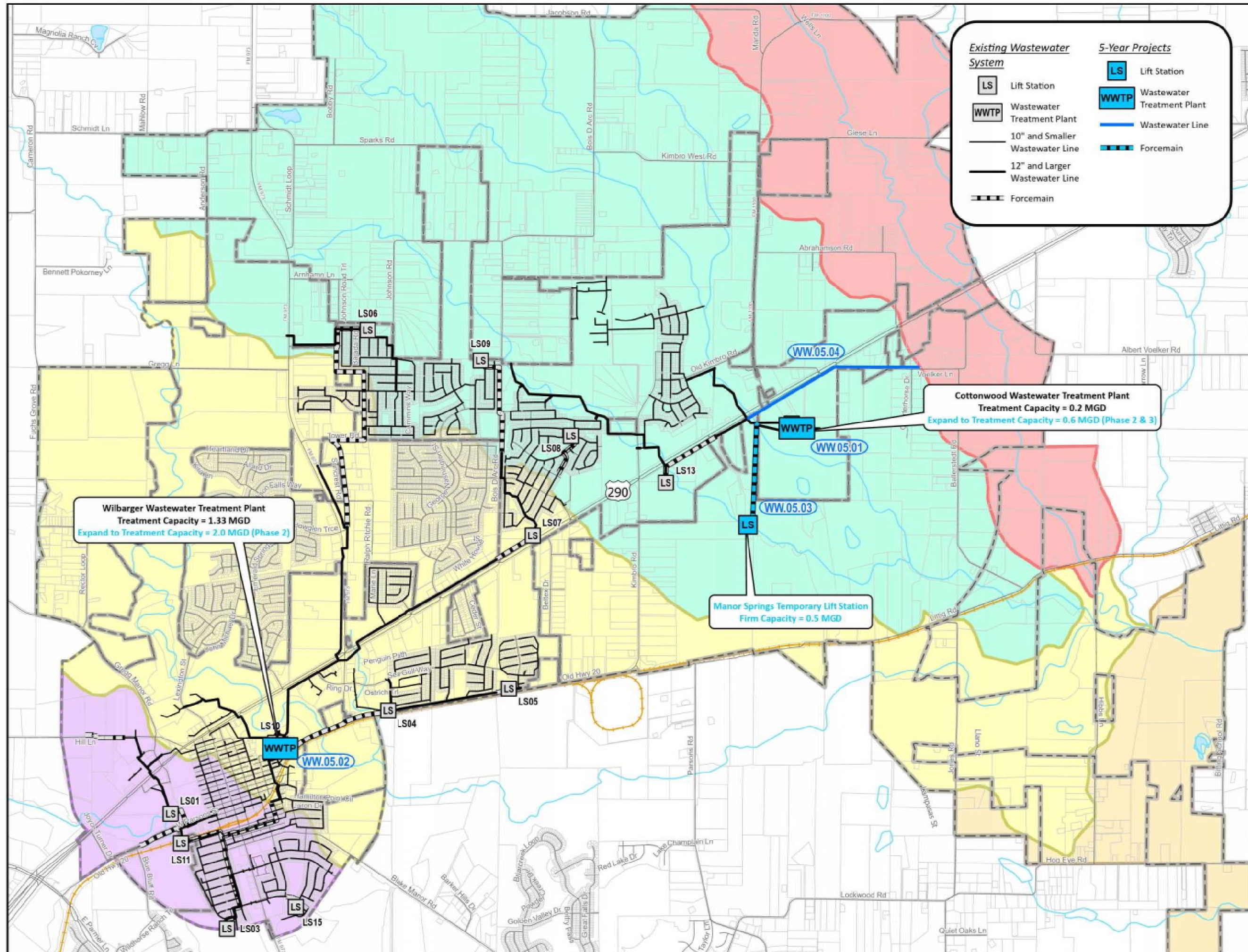
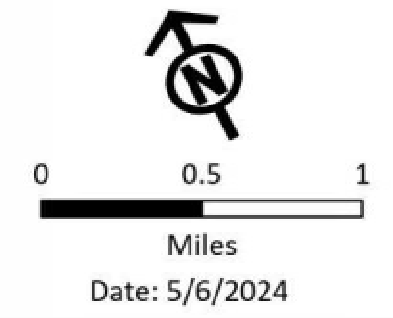
FIGURE 7-3:
5-YEAR PROJECTS

Existing Wastewater System		5-Year Projects	
LS	Lift Station	LS	Lift Station
WWTP	Wastewater Treatment Plant	WWTP	Wastewater Treatment Plant
—	10" and Smaller Wastewater Line	—	Wastewater Line
—	12" and Larger Wastewater Line	—	Forcemain
—	Forcemain		



Legend

- Road
 - Railroad
 - Creek/Stream/River
 - Lake
 - Manor City Limits
 - Manor ETJ
- Wastewater Basin**
- Cottonwood Creek
 - Gilleland Creek
 - Lower Wilbarger Creek
 - Upper Wilbarger Creek
 - Willow Creek



Wilbarger Wastewater Treatment Plant
Treatment Capacity = 1.33 MGD
Expand to Treatment Capacity = 2.0 MGD (Phase 2)

Cottonwood Wastewater Treatment Plant
Treatment Capacity = 0.2 MGD
Expand to Treatment Capacity = 0.6 MGD (Phase 2 & 3)

Manor Springs Temporary Lift Station
Firm Capacity = 0.5 MGD

7.8 15-year Projects

Fifteen-year projects (projects requiring attention under 15-year growth conditions) are presented in Figure 7-4. Further description of 15-year projects is provided below.

East Travis Regional WWTP (WW.15.01)

The East Travis Regional WWTP is crucial for accommodating future growth in Manor's eastern areas. It is proposed near the intersection of Littig Road and Ballerstedt Road, at the confluence of Cottonwood Creek, Wilbarger Creek, and Willow Creek drainage basins. This WWTP has been conceptualized as part of previous studies and included in the city's recent 10-year wastewater CIP. This plant will serve a larger area than the current Cottonwood Creek WWTP, potentially allowing the City to phase out or repurpose the Cottonwood Creek WWTP. An initial capacity of 1.5 MGD is assumed for the first phase of the regional plant, but additional capacity beyond 1.5 MGD may be required soon after the 15-year time horizon, depending on actual growth conditions.

LS01 Expansion (WW.15.02)

LS01, also referred to as the “Old High School” or “Las Entradas” Lift Station, was shown to be undersized in the 15-year growth conditions model. The 15-year free flow model scenario shows that if this lift station is upsized, then the pipe immediately downstream of the lift station, O09-006_O09-005, may be undersized due to the increase in flow. The downstream pipe currently has a diameter of 12” and it is recommended to be upsized to a diameter of 18”. As previously stated, there is an agreement with the developer that states that they are responsible for the expansion of this lift station.

West Cottonwood Creek Interceptor (WW.15.03)

The West Cottonwood Creek Interceptor was predicted to surcharge during the 15-year growth conditions model run. The 8,050 ft stretch of existing pipe receives flows from the West portion of the Cottonwood Creek basin north of US-290 and flows into LS13 before being pumped east to the Cottonwood Creek WWTP (Figure 7-4). The interceptor currently has pipe sizes ranging from 12” – 18” and is proposed to be upsized to 24” – 27” diameter pipes to convey future flows.

East Cottonwood Creek Interceptor (WW.15.04)

The East Cottonwood Creek Interceptor was predicted to undergo surcharging during the 15-year growth conditions model run. The 3,070 ft stretch of pipe receives flows from the East portion of the Cottonwood Creek Basin north of US-290 (Figure 7-4). The interceptor currently has pipe sizes ranging from 12” – 21” and is proposed to be upsized to 27” – 33” diameter pipes to convey future flows.

FM973 Interceptor (WW.15.05)

The FM973 Interceptor was shown to have undersized pipes and flooding in the 15-year growth conditions model. The stretch of pipe that is proposed to be improved is

approximately 4,220 ft in length and receives and conveys flows from Stonewater, Manor High School, and other growth areas along FM973 (Figure 7-4). The existing pipe segment has a diameter of 15” and is proposed to be upsized to 18”.

IMPORTANT: If LS06 (Stonewater) is decommissioned and its flows are rerouted to the proposed East Travis Regional Plant, the FM973 improvements may not be necessary within the planning window of this study, based on modeling results and growth assumptions.

Extension Projects Summary

A majority of the 15-year extension projects are located in the Cottonwood Creek basin due to anticipation of growth in the eastern portions of the City. These projects include approximately 70,000 LF of gravity sewer extensions to serve new growth. In addition, lift stations 6, 8, and 9 are proposed to be decommissioned to alleviate pressure on the Wilbarger WWTP and reduce operational costs, rerouting flows by gravity to the East Travis Regional WWTP (WW.15.19 – WW.15.21). LS13 and the Manor Springs Lift Station and are also proposed to be decommissioned by the 15-year time horizon, assuming the East Travis Regional WWTP and the necessary gravity interceptors are built to allow for decommissioning (WW.15.01, WW.15.06, WW.15.13, WW.15.14).

Growth anticipated in the Willow Creek basin may necessitate the construction of approximately 13,000 LF of gravity interceptor and a roughly 0.65 MGD lift station (WW.15.08, WW.15.09, WW.15.10).

Approximately 8,500 LF of gravity sewer is proposed to serve development along Littig Rd and Kimbro Rd and ultimately convey flows to East Travis Regional WWTP via the South Cottonwood Creek Interceptor (WW.15.15).

The South Wilbarger Creek Lift Station is proposed to serve the southwest portion of the Upper Wilbarger Creek basin within city limits, with an associated capacity of roughly 0.25 MGD (WW.15.18).

For a summary of all extension projects, please see Table 7-4.

City of Manor Travis County, TX

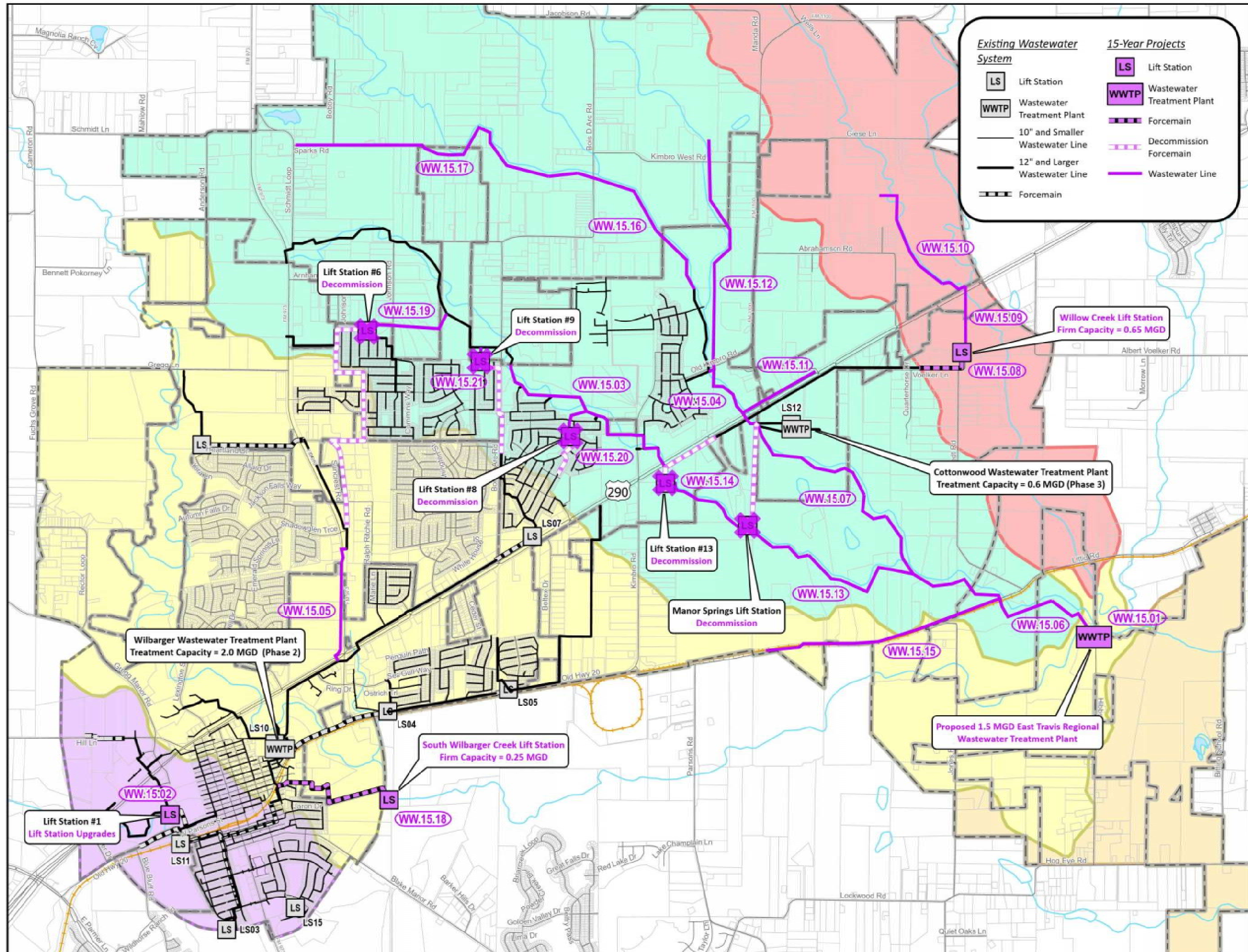
FIGURE 7-4:
15-YEAR PROJECTS



Existing Wastewater System		15-Year Projects	
LS	Lift Station	LS	Lift Station
WWTP	Wastewater Treatment Plant	WWTP	Wastewater Treatment Plant
—	10" and Smaller Wastewater Line	—	Forcemain
—	12" and Larger Wastewater Line	—	Decommission Forcemain
—	Forcemain	—	Wastewater Line

Legend

- Road
 - Railroad
 - Creek/Stream/River
 - Lake
 - Manor City Limits
 - Manor ETJ
- Wastewater Basin**
- Cottonwood Creek
 - Gilleland Creek
 - Lower Wilbarger Creek
 - Upper Wilbarger Creek
 - Willow Creek



Miles
Date: 5/6/2024

7.9 Relief Project Prioritization

Relief-type projects for existing interceptors were prioritized based on various factors, such as the number of manholes meeting critical surcharge criteria, total flood loss, and the maximum ratio of 15-year free flow capacity to the existing pipe's full flow capacity. Table 7-3 presents these factors for each relief-type project, which were then ranked within each time horizon. Future extension projects were not prioritized in this way because they were not modeled and are heavily driven by development demands. Relief-type projects are more dependent on modeling results and the condition and capacity of existing interceptors. Extension-type projects should proceed as development requires them, while relief-type projects should proceed after modeling and monitoring confirm increased capacity risks in the existing sewers.

Table 7-3: Existing Infrastructure Project Prioritization

Project ID	Project Name	Time Horizon	Total Flood Volume ⁽¹⁾ (MG)	No. of MHs Exceeding Surcharge Criteria ⁽¹⁾	Max. 15-year Free Flow-to-Existing Capacity Ratio	Relief Project Priority Rank
WW.00.01	Llano/Lampasas St Interceptor	Present Day	0	6	4.0	1
WW.00.02	Pyrite Rd Interceptor	Present Day	0	7	2.3	2
WW.00.03	US-290 Interceptor	Present Day	0	1	4.0	3
WW.15.03	West Cottonwood Creek Interceptor	15-year	0.08	20	2.7	4
WW.15.02	FM973 Interceptor	15-year	0.07	12	1.3	5
WW.15.04	East Cottonwood Creek Interceptor	15-year	0	7	2.9	6
WW.15.01	Lift Station 1 Expansion	15-year	N/A	N/A	N/A	7

(1): Data presented is derived from the model corresponding to the designated time horizon for each project.

IMPORTANT: Actual order of project implementation will depend on actual growth conditions and confirmation of project needs based on flow monitoring and investigation.

7.10 Extension Projects Summary

Table 7-4 provides further description of extension-type projects conceptualized for the plan. Extension-type projects are those that extend City sewer service out beyond current service limits with new interceptors, lift stations, and force main. These projects are primarily development and growth driven.

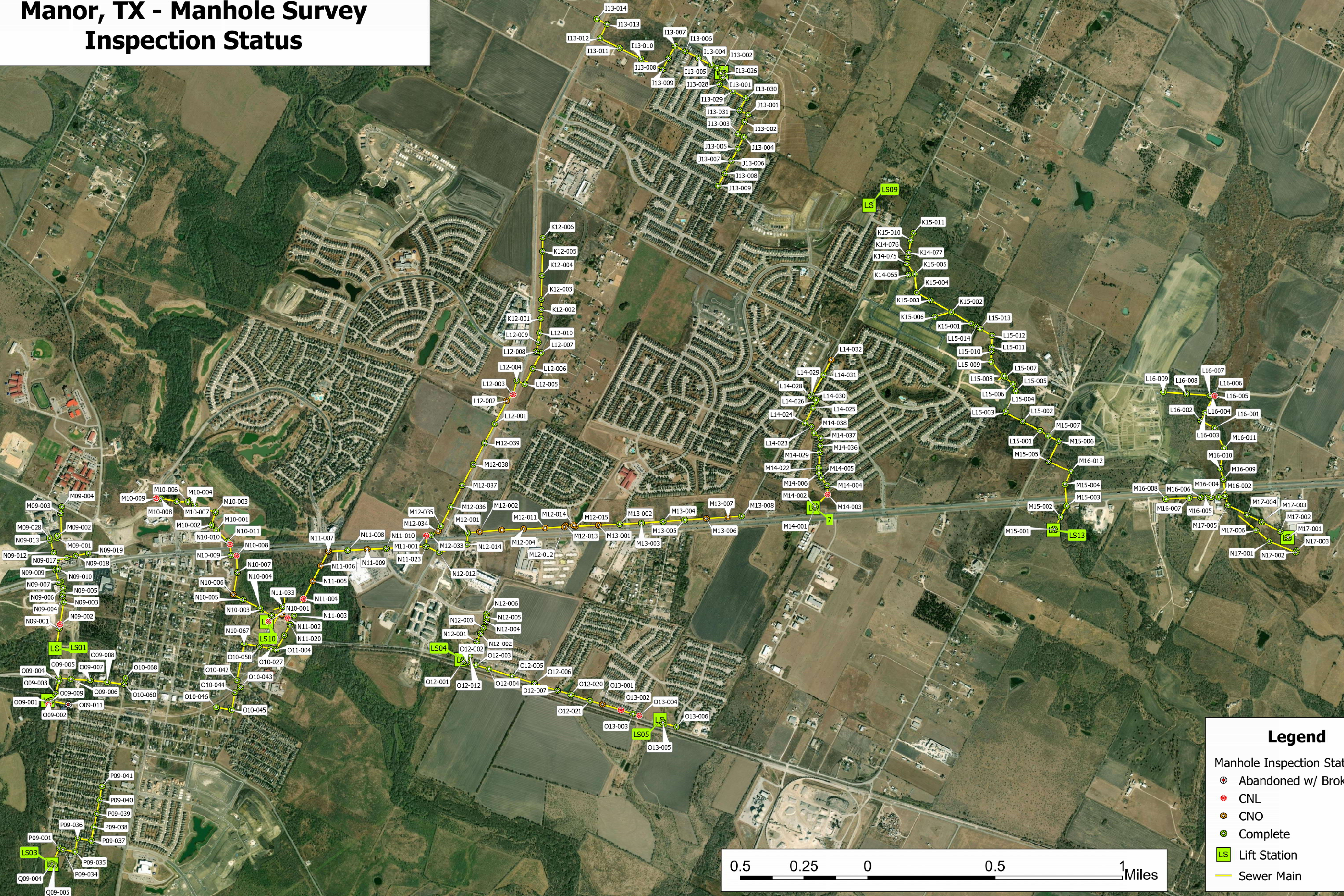
Manor, TX Wastewater Master Plan
Table 7-4: Extension Projects Summary

Item 4.

Project ID	Project Name	Time Horizon	Project Description
WW.05.03	Manor Springs Lift Station Improvements	5-year	This project includes a temporary 0.5 MGD Lift Station and a 12" Forcemain that will discharge into the Cottonwood Creek Wastewater Interceptor. Flows will go the Cottonwood Creek WWTP until the East Travis Regional WWTP is built. The temporary Lift Station will be decommissioned once the East Travis Regional WWTP and wastewater interceptors are built.
WW.05.04	Voelker Ln. Wastewater Improvements	5-year	This project includes a 12" Gravity Main that will discharge into the Cottonwood Creek Wastewater interceptor. This wastewater line will serve development along Voelker Ln. and East US-290.
WW.15.06	South Cottonwood Creek Wastewater Interceptor Improvements Phase 1	15-year	This interceptor includes a 39", 42" and 45" Gravity Main in the Cottonwood Creek basin. The interceptor will run from the Cottonwood Creek WWTP to the East Travis Regional WWTP.
WW.15.07	South Cottonwood Creek Wastewater Interceptor Improvements Phase 2	15-year	This interceptor includes a 36" Gravity Main in the Cottonwood Creek basin. The interceptor will run from the Cottonwood Creek WWTP to the East Travis Regional WWTP.
WW.15.08	Willow Creek Lift Station Improvements	15-year	This project includes a temporary 0.65 MGD Lift Station, a 6" Forcemain, and a 27" Gravity Main that will discharge into the Cottonwood Creek Wastewater Interceptor. Flows will go the Cottonwood Creek WWTP until the East Travis Regional WWTP is built. The temporary Lift Station will be decommissioned once the East Travis Regional WWTP and wastewater interceptors are built.
WW.15.09	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 1	15-year	This interceptor includes a 24" Gravity Main in the Willow Creek basin. The interceptor will connect to the temporary Willow Creek Lift Station.
WW.15.10	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 2	15-year	This interceptor includes a 15", 18", and 21" Gravity Main in the Willow Creek basin.
WW.15.11	East US-290 Wastewater Improvements	15-year	This project includes a 15" Gravity Main on the Cottonwood Creek basin. This wastewater will serve development along East US-290.
WW.15.12	North Cottonwood Creek East Tributary Wastewater Interceptor Improvements	15-year	This interceptor includes a 15" and 18" Gravity Main in the Cottonwood Creek basin.
WW.15.13	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 1	15-year	This interceptor includes a 27" Gravity Main in the Cottonwood Creek basin. The interceptor will connect to the North Cottonwood Creek West Tributary Wastewater Interceptor and relieve flows going to the Cottonwood Creek WWTP. This project will also include the decommissioning of the Manor Springs Lift Station after completion of this interceptor.
WW.15.14	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 2	15-year	This interceptor includes a 27" Gravity Main in the Cottonwood Creek basin. This project will also include the decommissioning of Lift Station #13 after completion of this interceptor.
WW.15.15	Littig Rd. Wastewater Improvements	15-year	This project includes a 12" Gravity Main that will discharge into the South Cottonwood Creek Interceptor. This wastewater main will serve development along Littig and Kimbro Rd.
WW.15.16	North Cottonwood Creek Wastewater Interceptor Improvements Phase 1	15-year	This interceptor includes a 21" and 24" Gravity Main in the Cottonwood Creek basin.
WW.15.17	North Cottonwood Creek Wastewater Interceptor Improvements Phase 2	15-year	This interceptor includes a 12" and 18" Gravity Main in the Cottonwood Creek basin.
WW.15.18	South Wilbarger Creek Lift Station Improvements	15-year	This project includes a 0.25 MGD Lift Station and a 4" Forcemain serving the south western portion of the Upper Wilbarger Creek basin within city limits.
WW.15.19	Lift Station #6 Decommissioning	15-year	This project includes decommissioning Lift Station #6 and a 18" Gravity Main connecting to the North Cottonwood Creek West Tributary Interceptor.
WW.15.20	Lift Station #8 Decommissioning	15-year	This project includes decommissioning Lift Station #8 and a 12" Gravity Main connecting to the North Cottonwood Creek West Tributary Interceptor.
WW.15.21	Lift Station #9 Decommissioning	15-year	This project includes decommissioning Lift Station #9 and a 12" Gravity Main connecting to the North Cottonwood Creek West Tributary Interceptor.

Appendix A: Manhole Survey Summary Maps

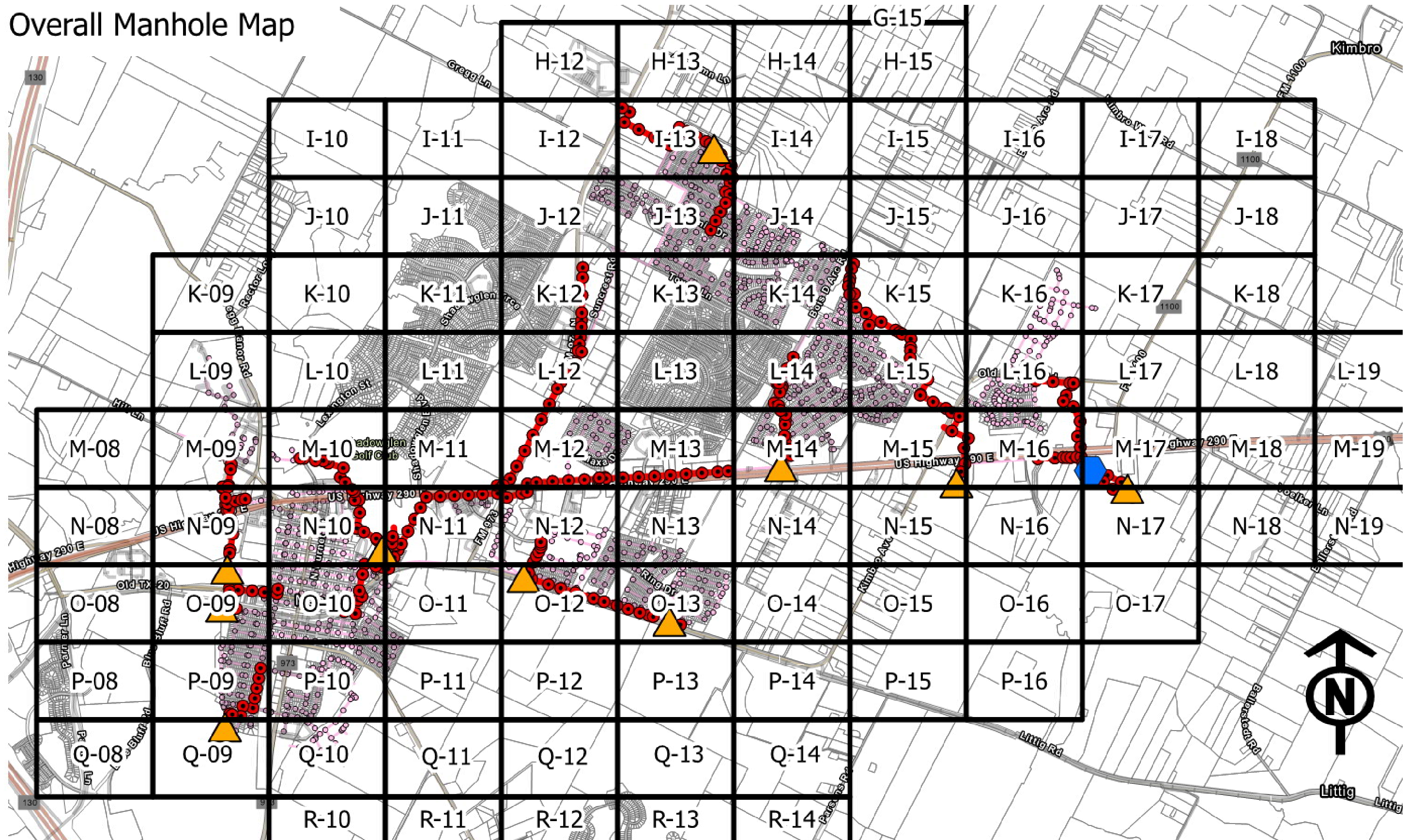
Manor, TX - Manhole Survey Inspection Status



Legend


- Manhole Inspection Status
- Abandoned w/ Broken Lid
 - CNL
 - CNO
 - Complete
 - Lift Station
 - Sewer Main

Overall Manhole Map




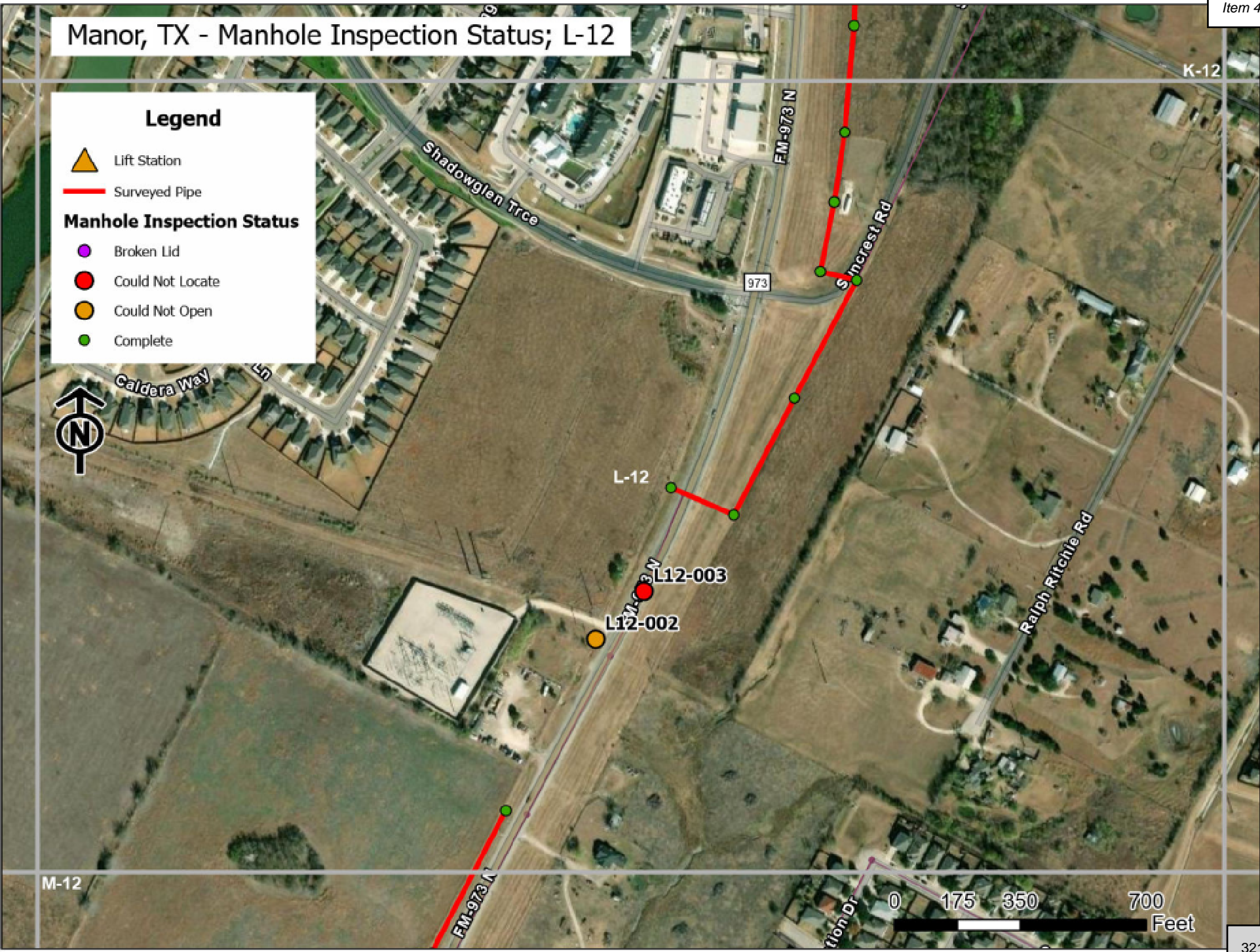
Manor, TX - Manhole Inspection Status; L-12

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; L-14

Legend

-  Lift Station
-  Surveyed Pipe

Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete



Manor, TX - Manhole Inspection Status; L-16

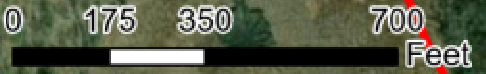
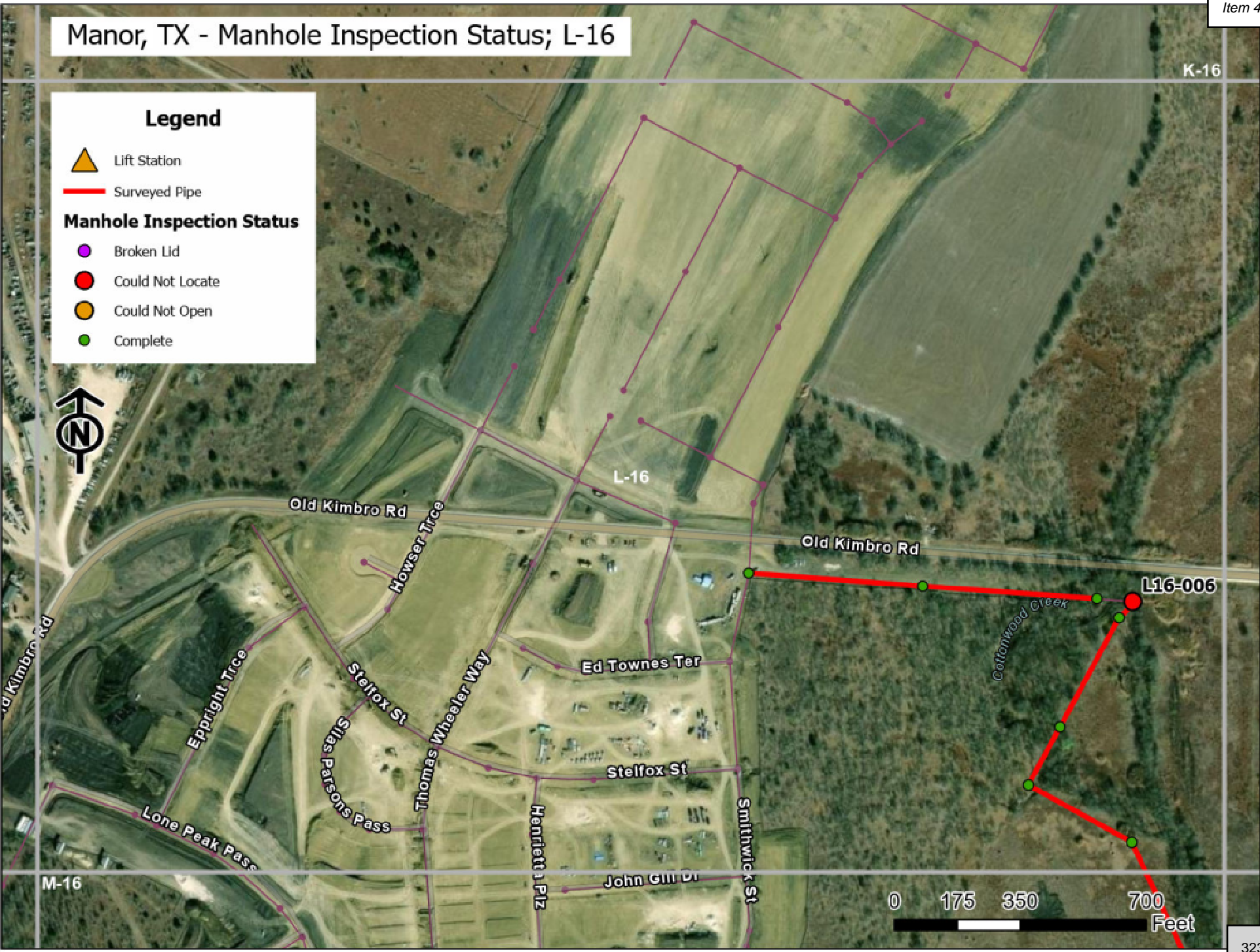
K-16

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







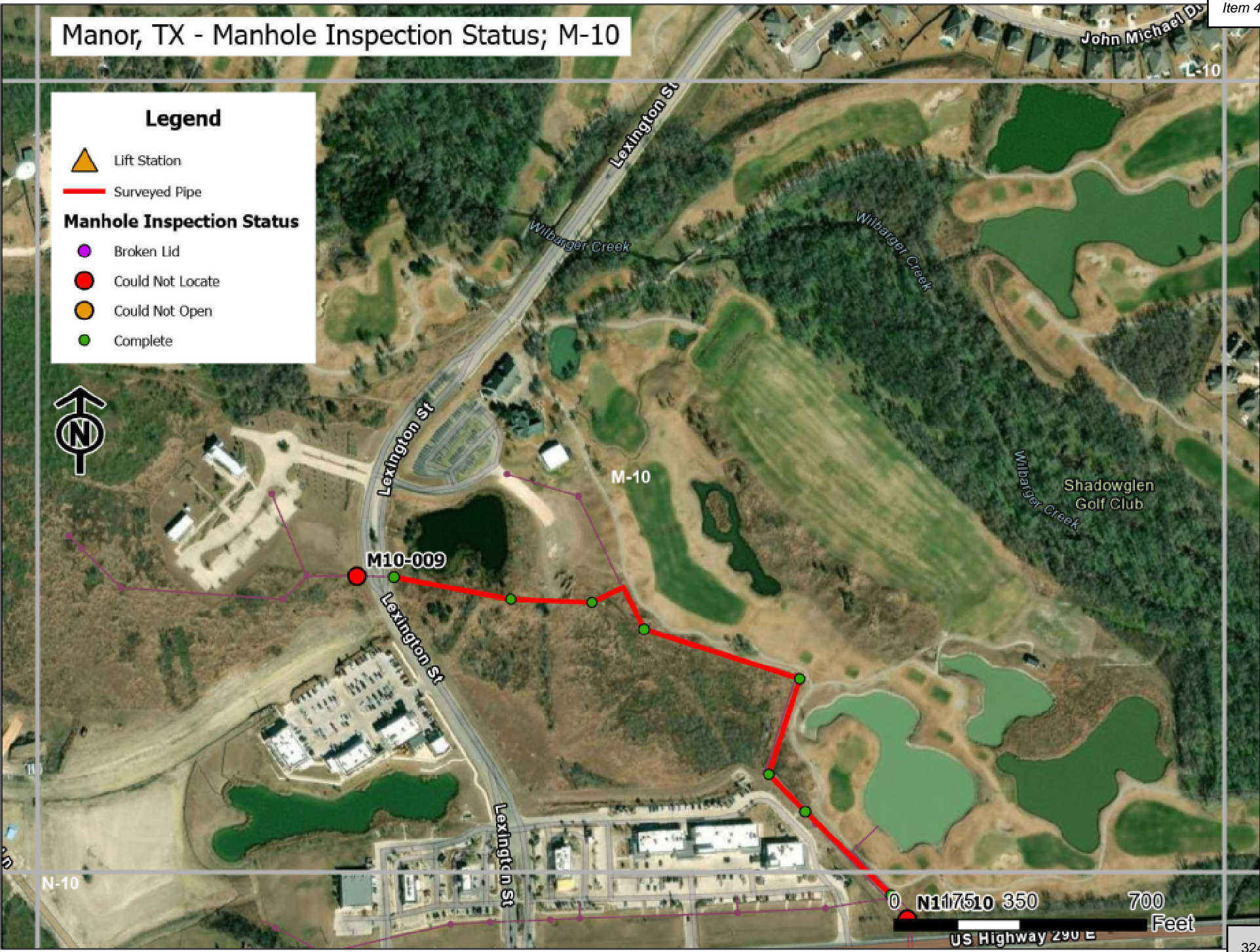
Manor, TX - Manhole Inspection Status; M-10

Legend

-  Lift Station
-  Surveyed Pipe

Manhole Inspection Status



-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; M-11

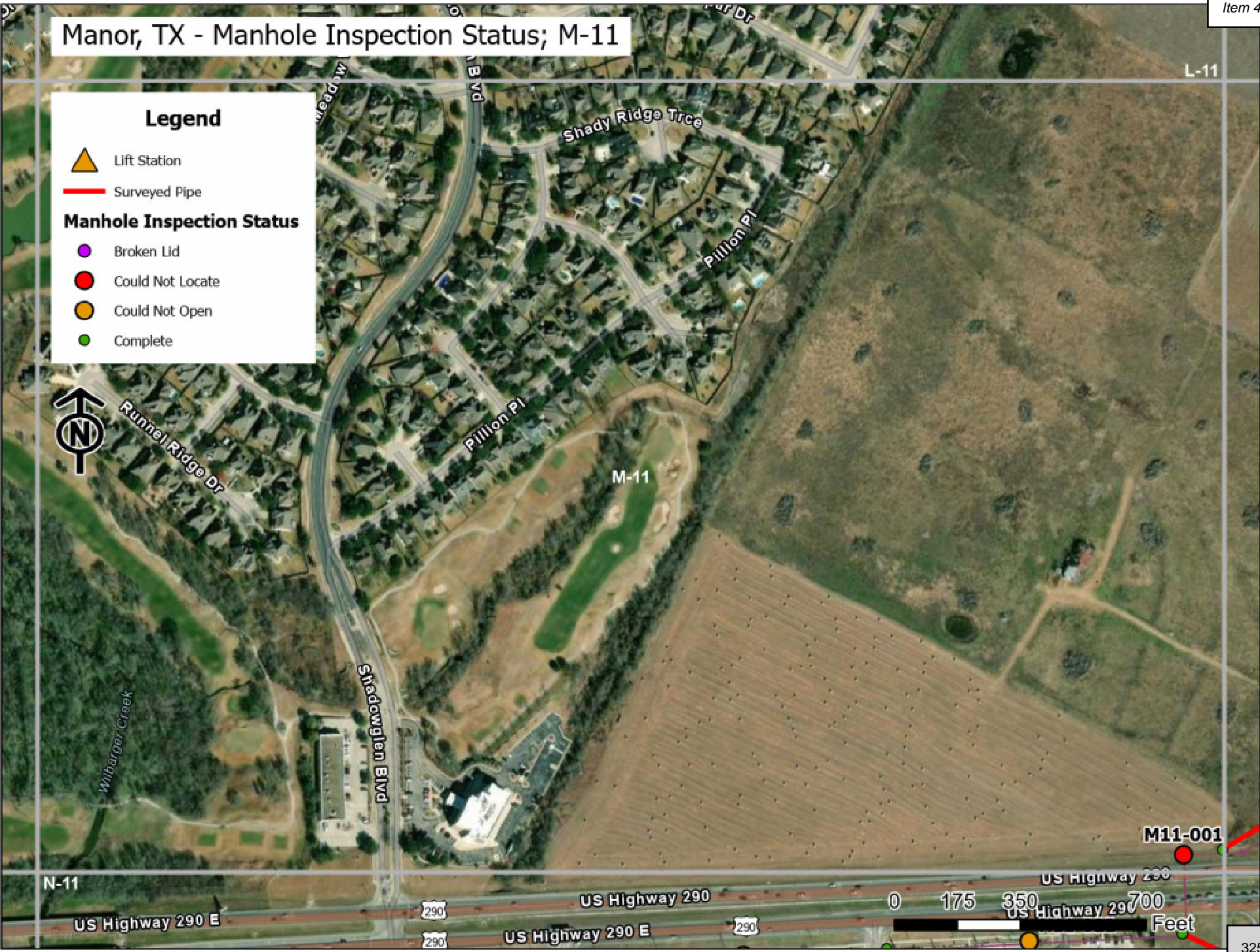
L-11

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







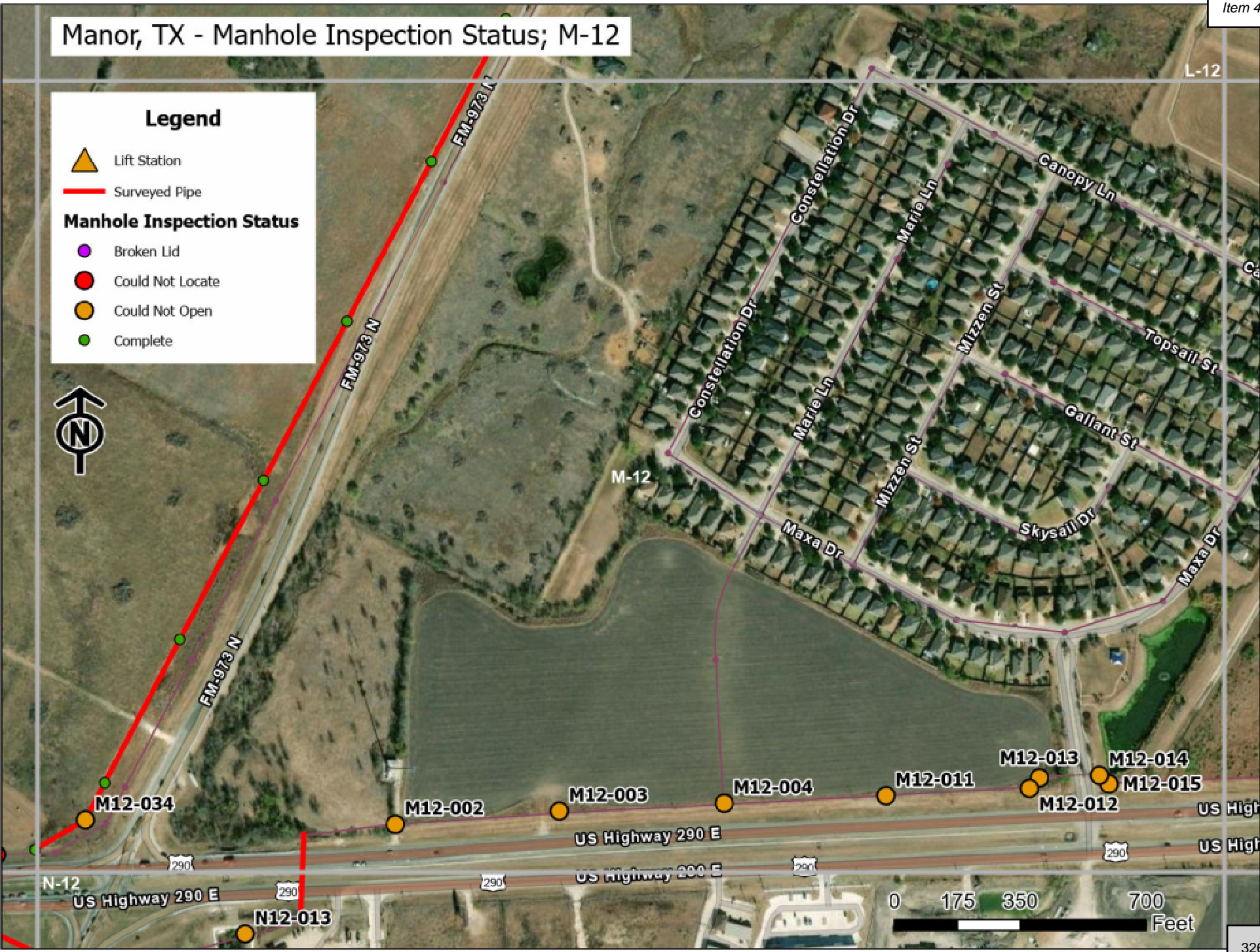
Manor, TX - Manhole Inspection Status; M-12

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; M-13

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







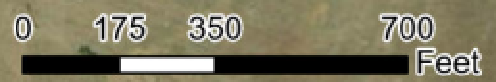
Manor, TX - Manhole Inspection Status; M-14

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete





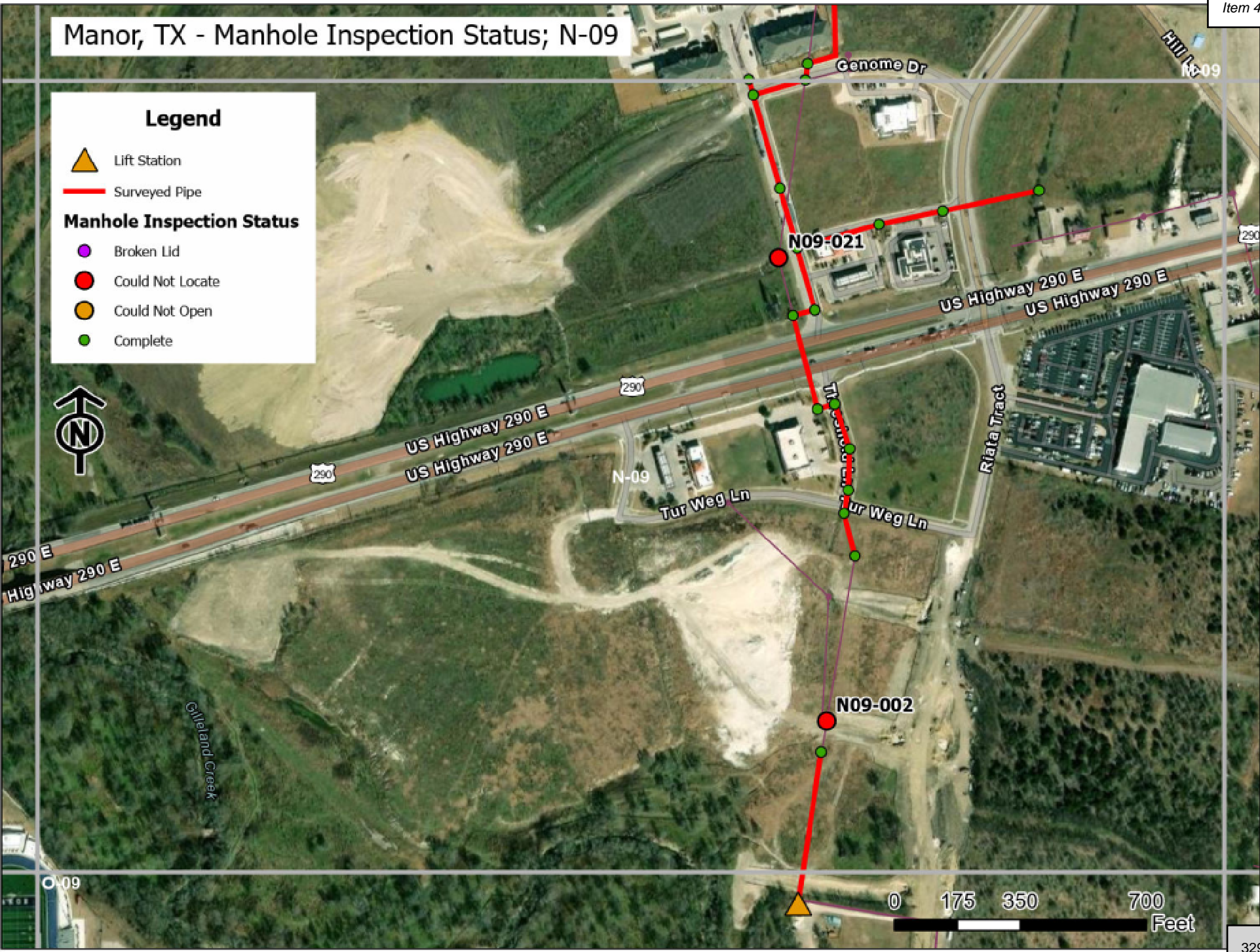
Manor, TX - Manhole Inspection Status; N-09

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; N-10

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; N-11

Legend

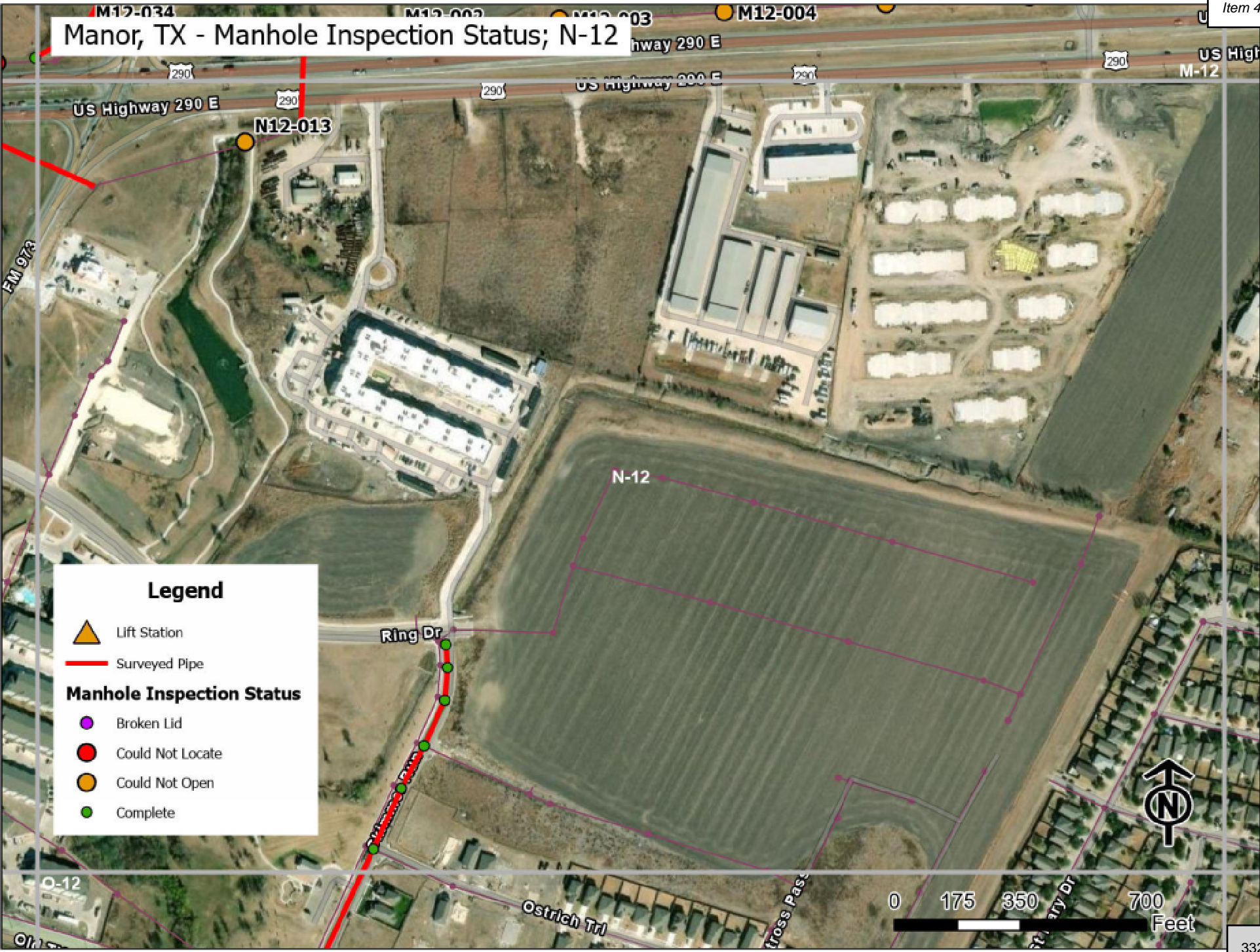
-  Lift Station
-  Surveyed Pipe

Manhole Inspection Status



-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; N-12



Legend



-  Lift Station
-  Surveyed Pipe

Manhole Inspection Status





-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete

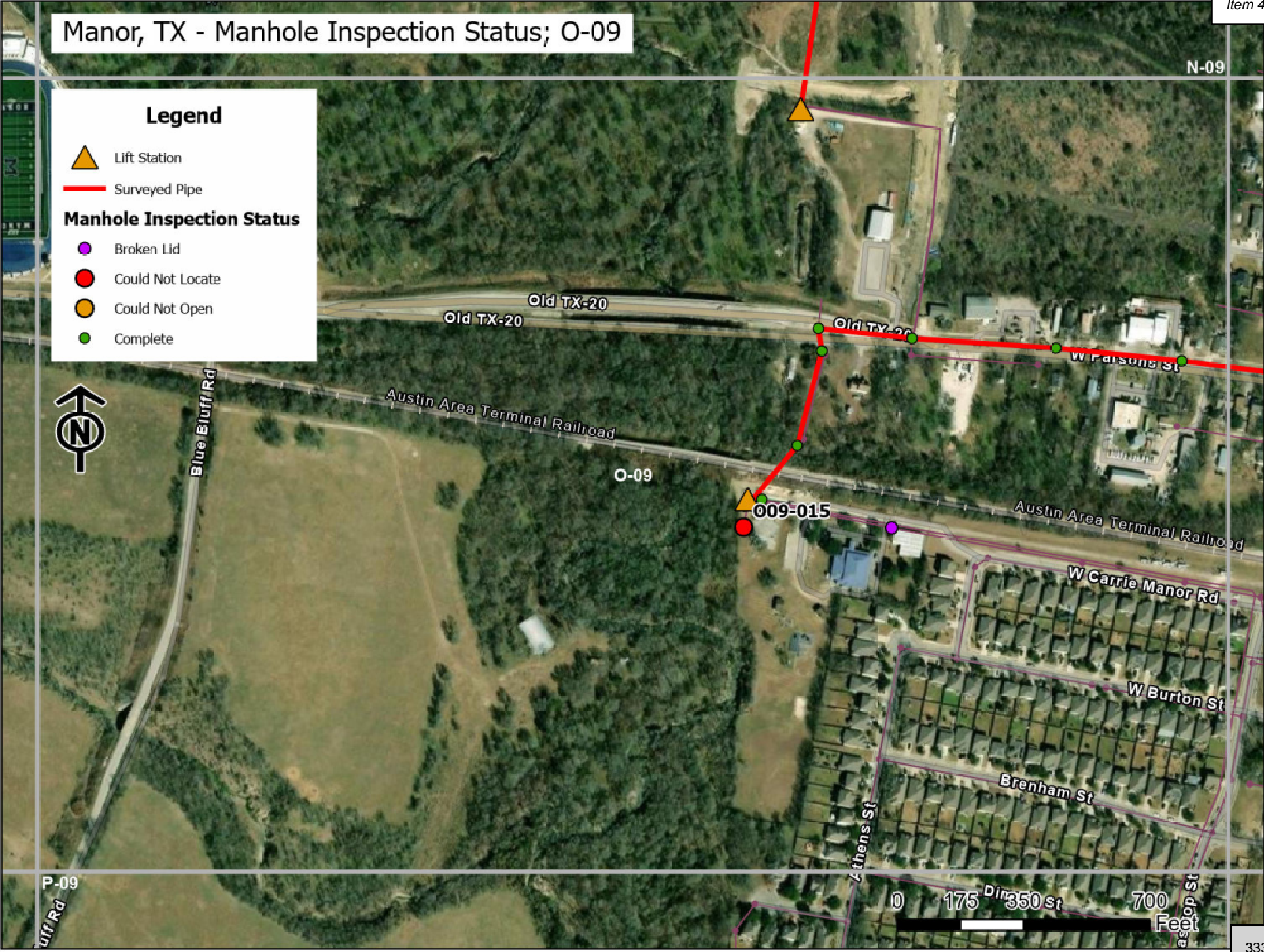
Manor, TX - Manhole Inspection Status; O-09

Legend

-  Lift Station
-  Surveyed Pipe



Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; O-10

Legend

-  Lift Station
-  Surveyed Pipe

Manhole Inspection Status


-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete







Manor, TX - Manhole Inspection Status; O-13

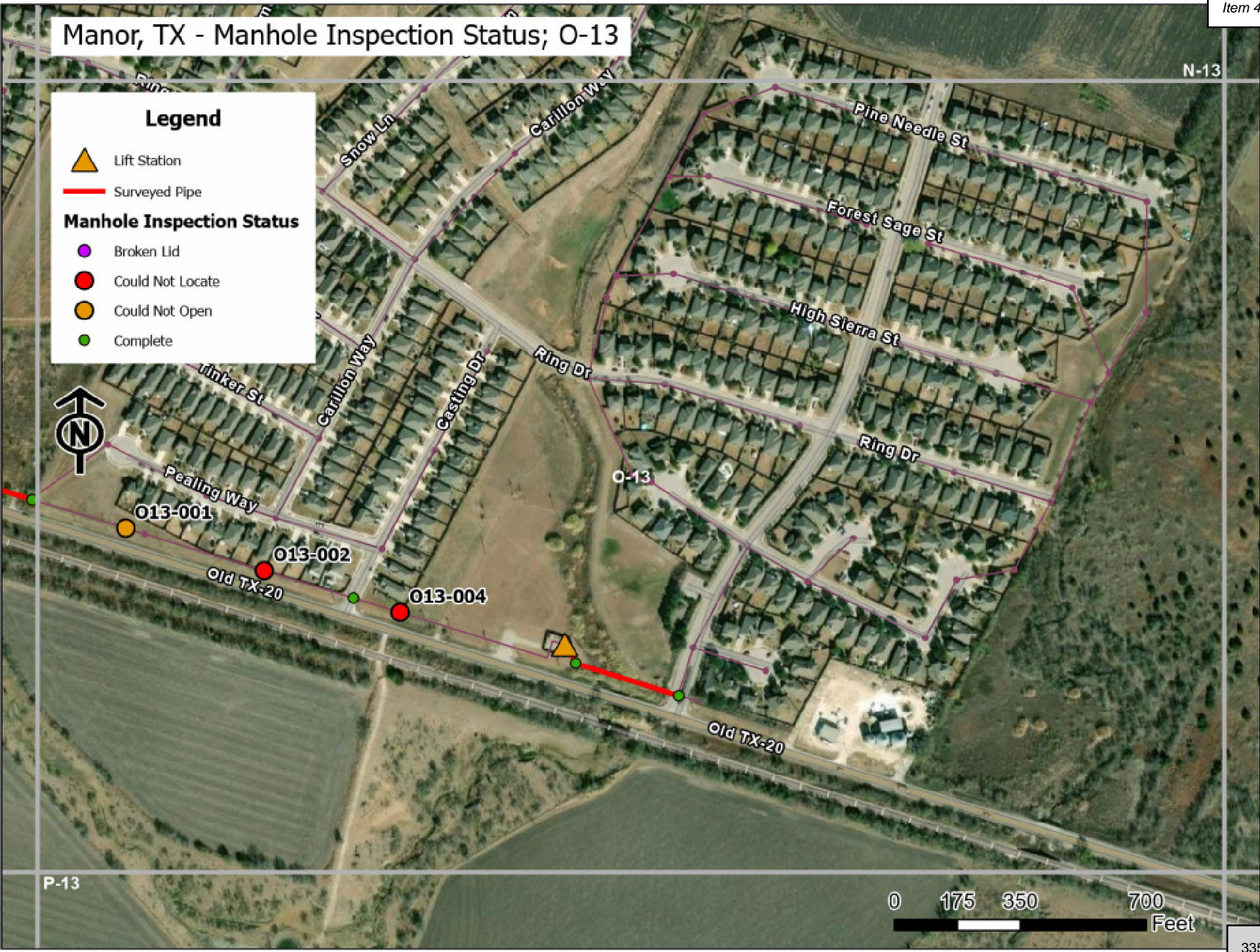
N-13

Legend

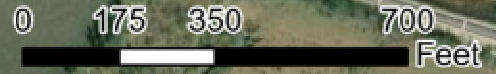
-  Lift Station
-  Surveyed Pipe

Manhole Inspection Status

-  Broken Lid
-  Could Not Locate
-  Could Not Open
-  Complete



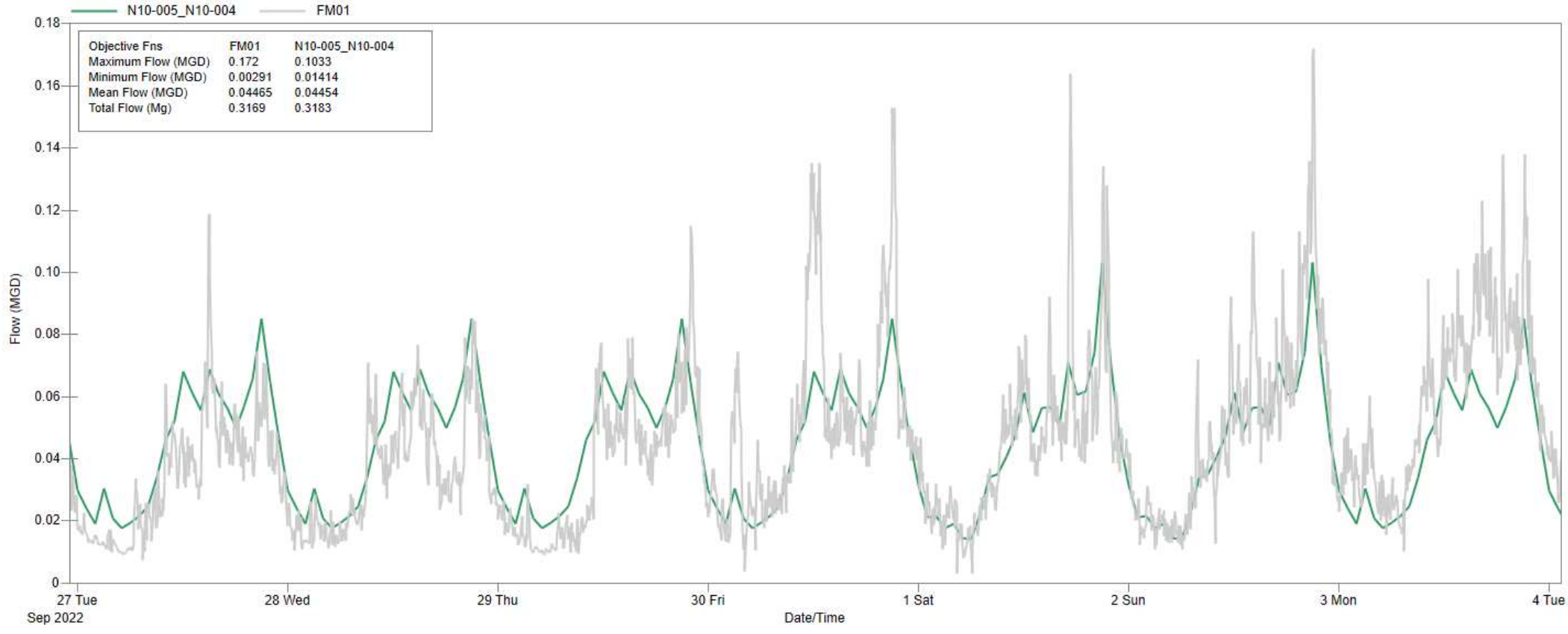
P-13



Appendix B: Dry Weather Calibration Summary

Model: Meter:

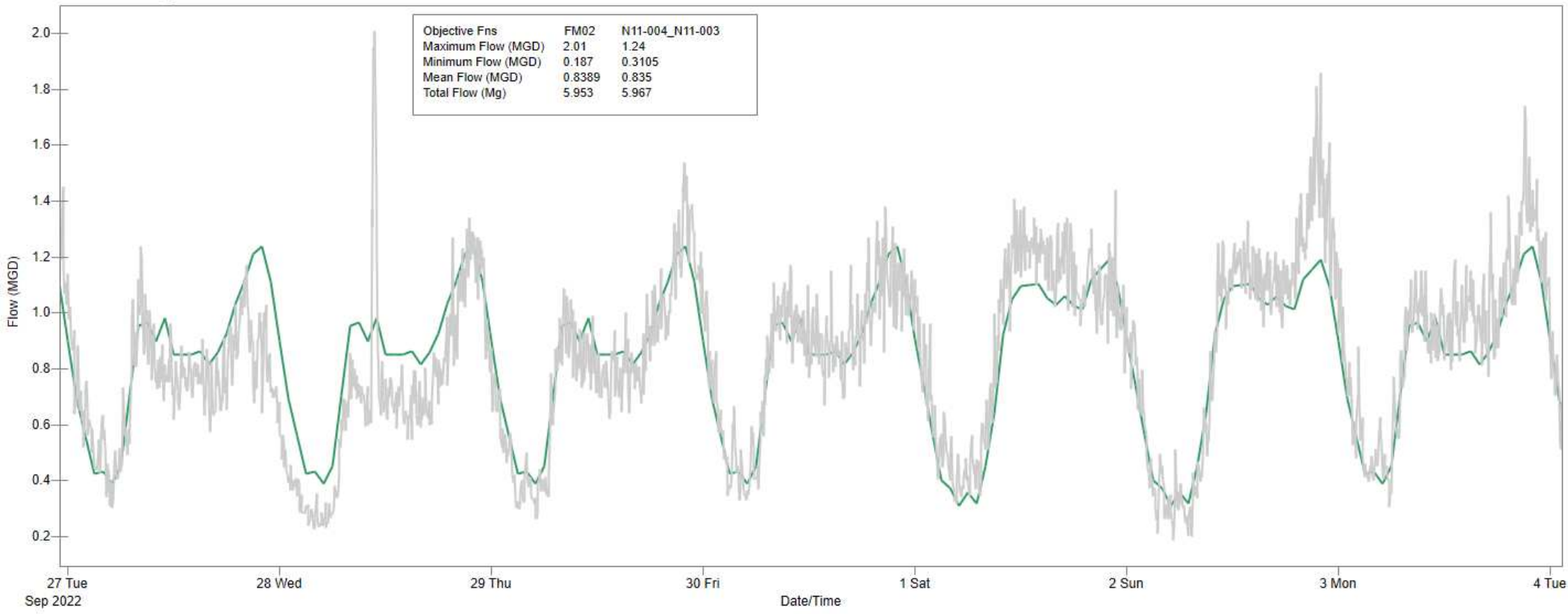
Objective Fns	FM01	N10-005_N10-004
Maximum Flow (MGD)	0.172	0.1033
Minimum Flow (MGD)	0.00291	0.01414
Mean Flow (MGD)	0.04465	0.04454
Total Flow (Mg)	0.3169	0.3183



Model: Meter:

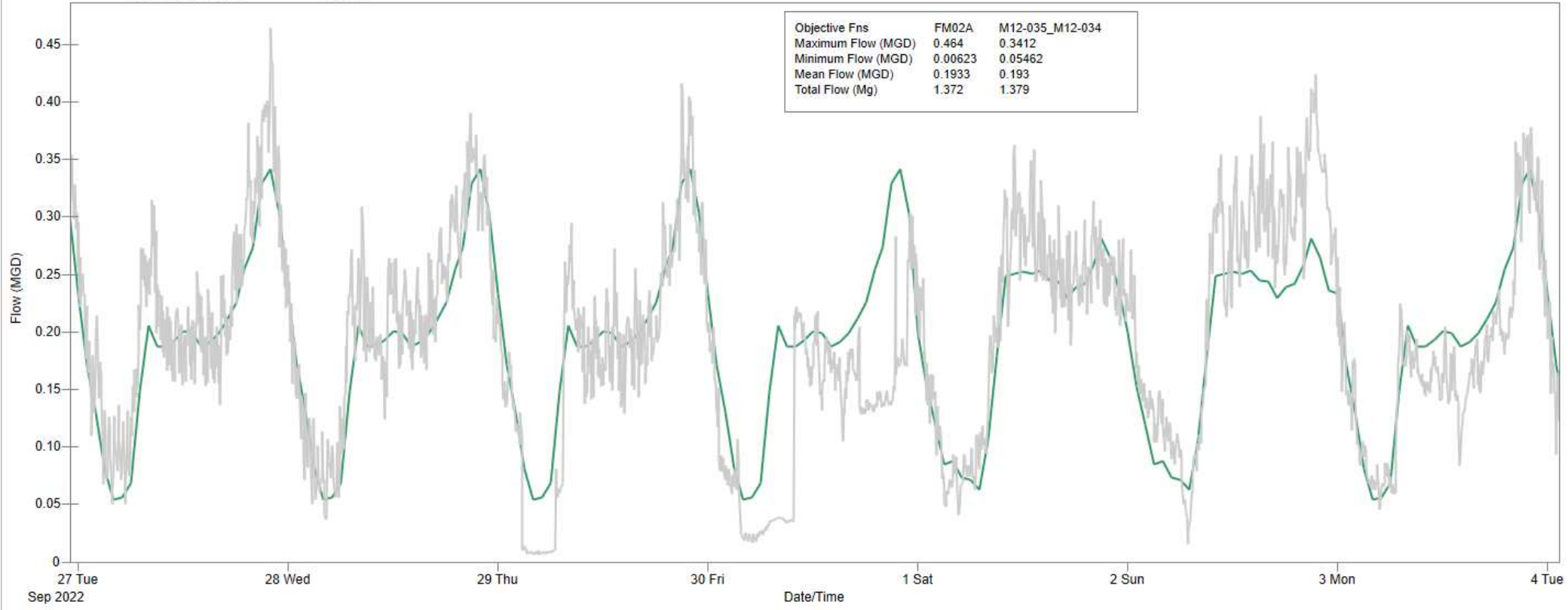
N11-004_N11-003 FM02

Objective Fns	FM02	N11-004_N11-003
Maximum Flow (MGD)	2.01	1.24
Minimum Flow (MGD)	0.187	0.3105
Mean Flow (MGD)	0.8389	0.835
Total Flow (Mg)	5.953	5.967



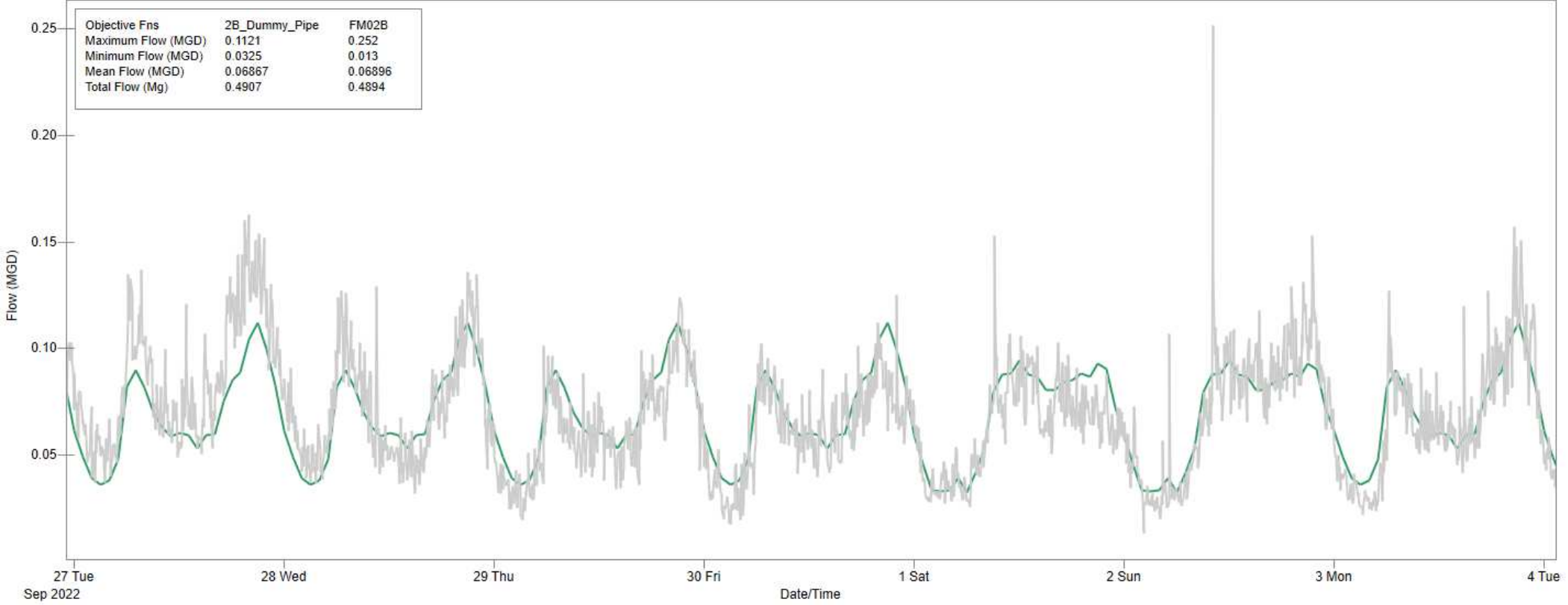
Model: Meter:

— M12-035_M12-034 — FM02A



Model: 2B_Dummy_Pipe
Meter: FM02B

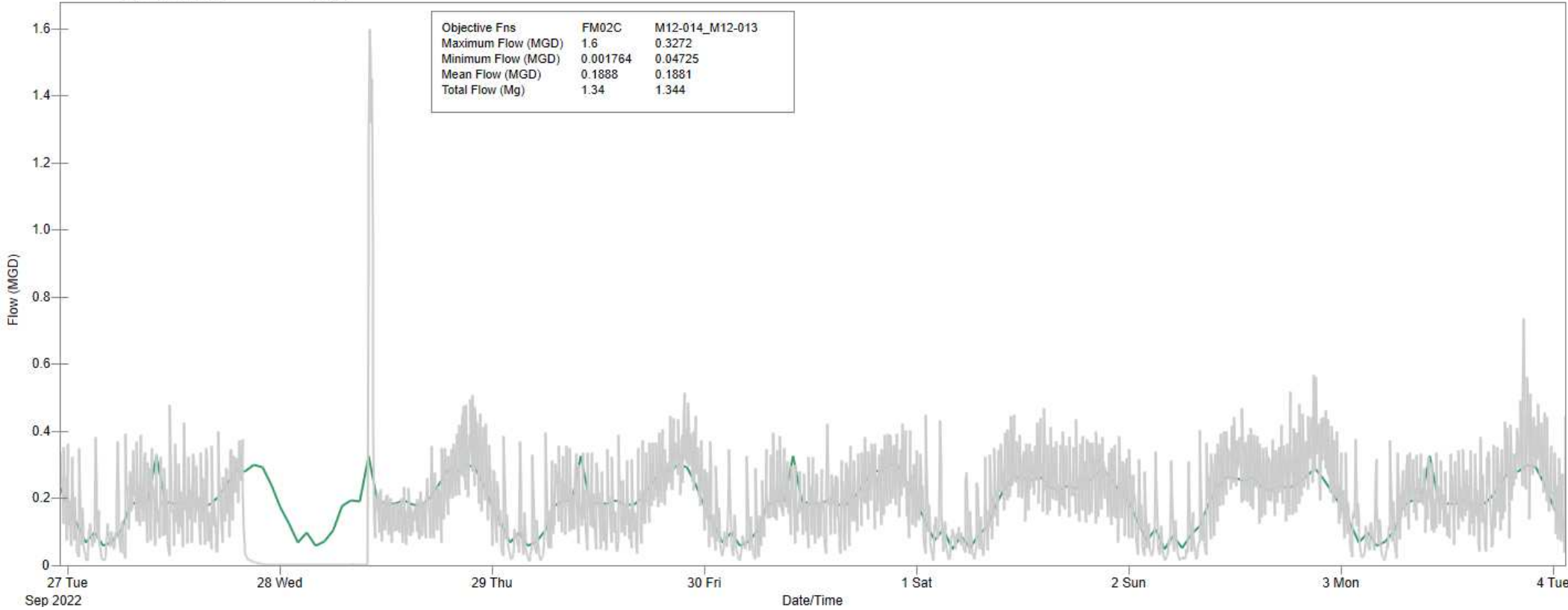
Objective Fns	2B_Dummy_Pipe	FM02B
Maximum Flow (MGD)	0.1121	0.252
Minimum Flow (MGD)	0.0325	0.013
Mean Flow (MGD)	0.06867	0.06896
Total Flow (Mg)	0.4907	0.4894

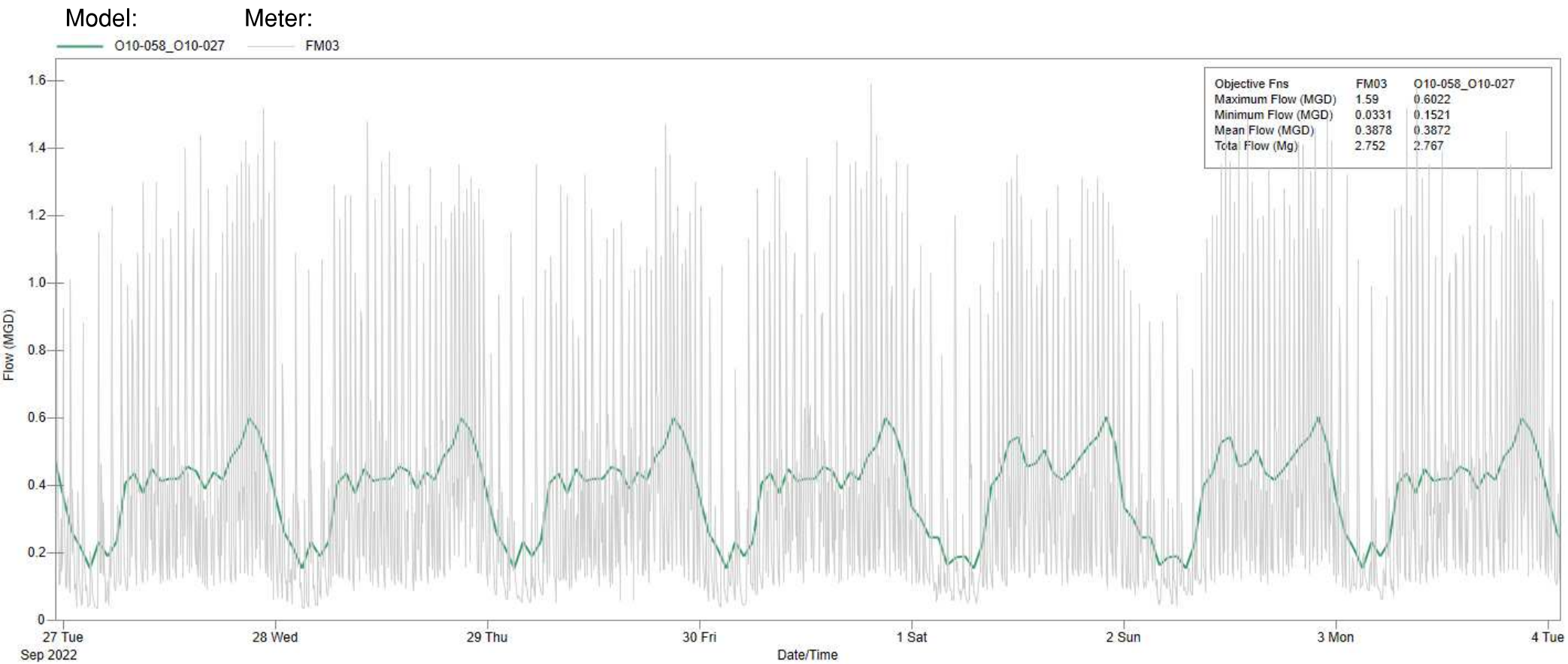


Model: Meter:

M12-014_M12-013 FM02C

Objective Fns	FM02C	M12-014_M12-013
Maximum Flow (MGD)	1.6	0.3272
Minimum Flow (MGD)	0.001764	0.04725
Mean Flow (MGD)	0.1888	0.1881
Total Flow (Mg)	1.34	1.344



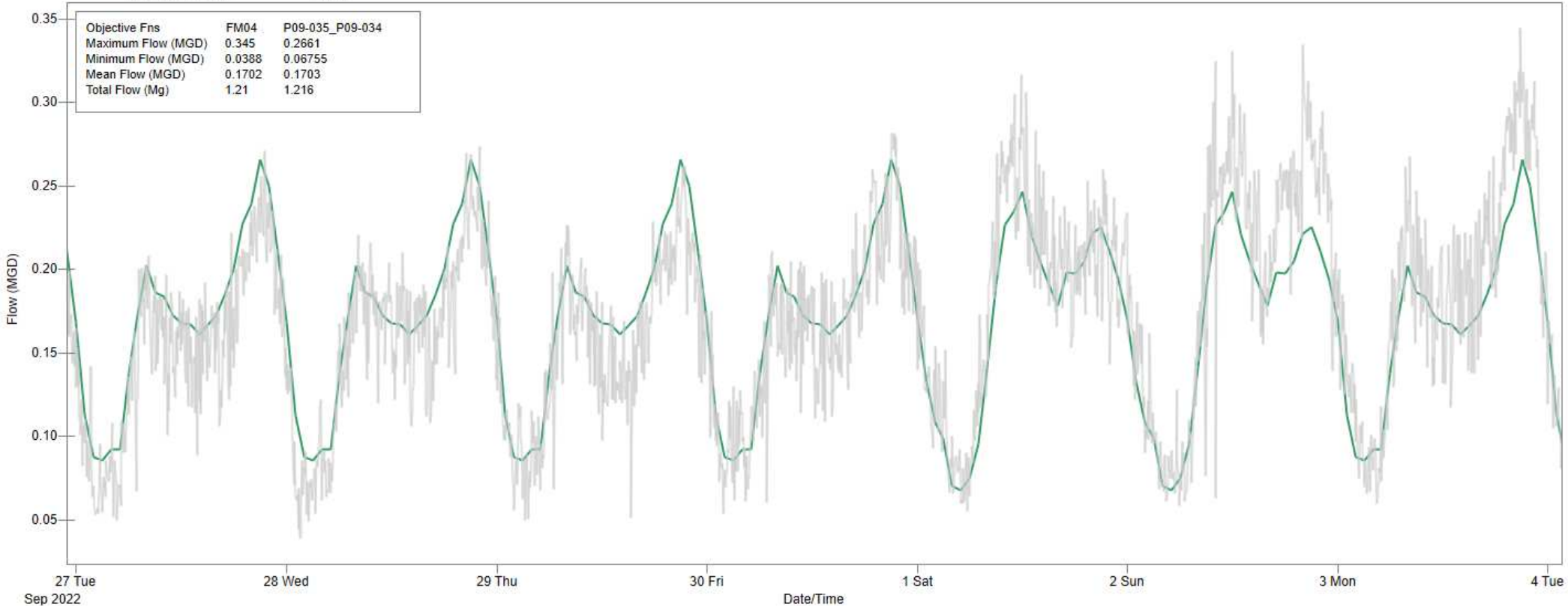


*Spikes in metered flows are indicative of lift station flow characteristics. FM03 is located downstream of several lift stations, namely LS03 (Wildhorse Creek LS) and LS11 (Carrie Manor LS). Model are reflective of average flows rather than erratic spikes.

Model: Meter:

P09-035_P09-034 FM04

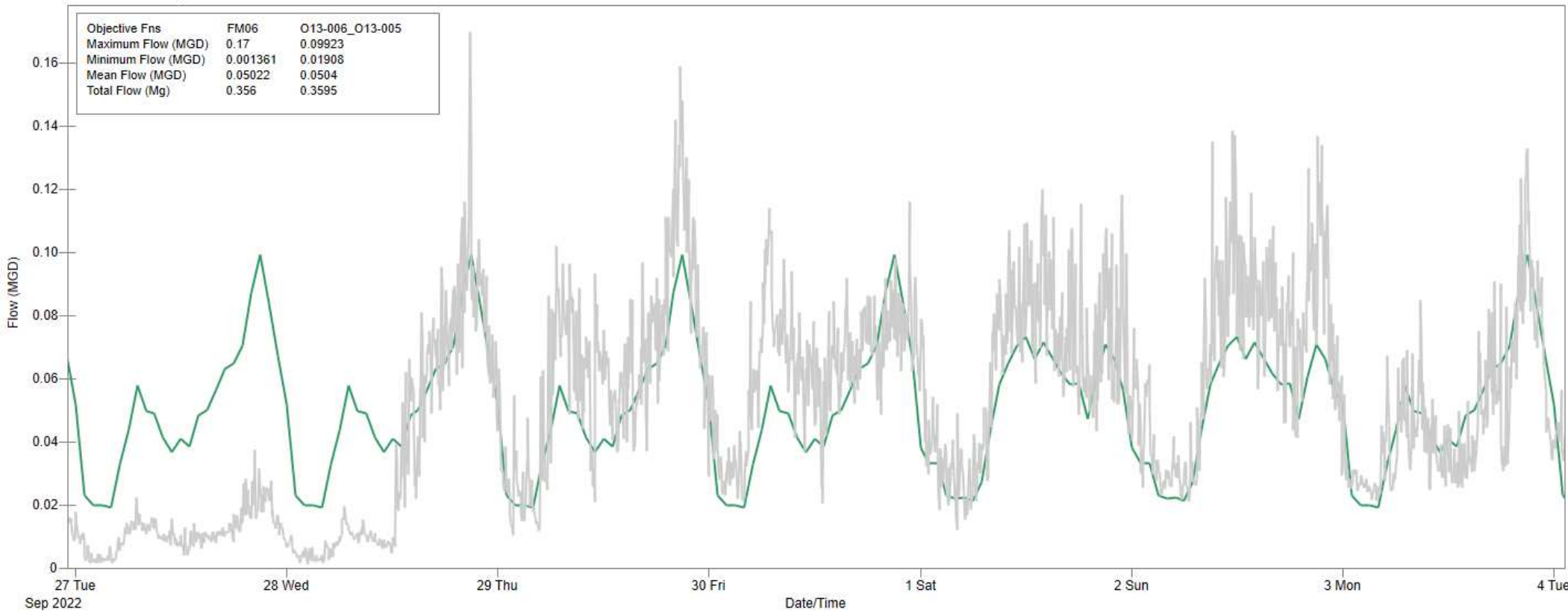
Objective Fns	FM04	P09-035_P09-034
Maximum Flow (MGD)	0.345	0.2661
Minimum Flow (MGD)	0.0388	0.06755
Mean Flow (MGD)	0.1702	0.1703
Total Flow (Mg)	1.21	1.216



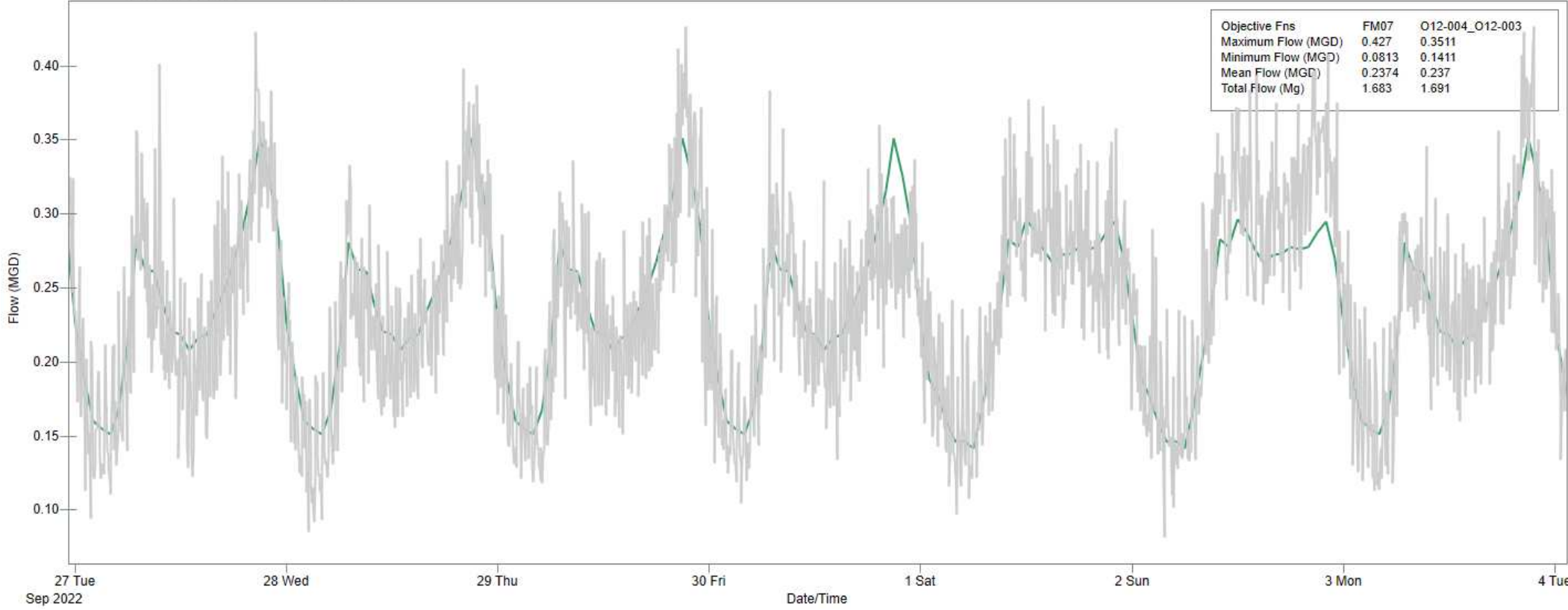
Model: Meter:

— O13-006_O13-005 — FM06

Objective Fns	FM06	O13-006_O13-005
Maximum Flow (MGD)	0.17	0.09923
Minimum Flow (MGD)	0.001361	0.01908
Mean Flow (MGD)	0.05022	0.0504
Total Flow (Mg)	0.356	0.3595



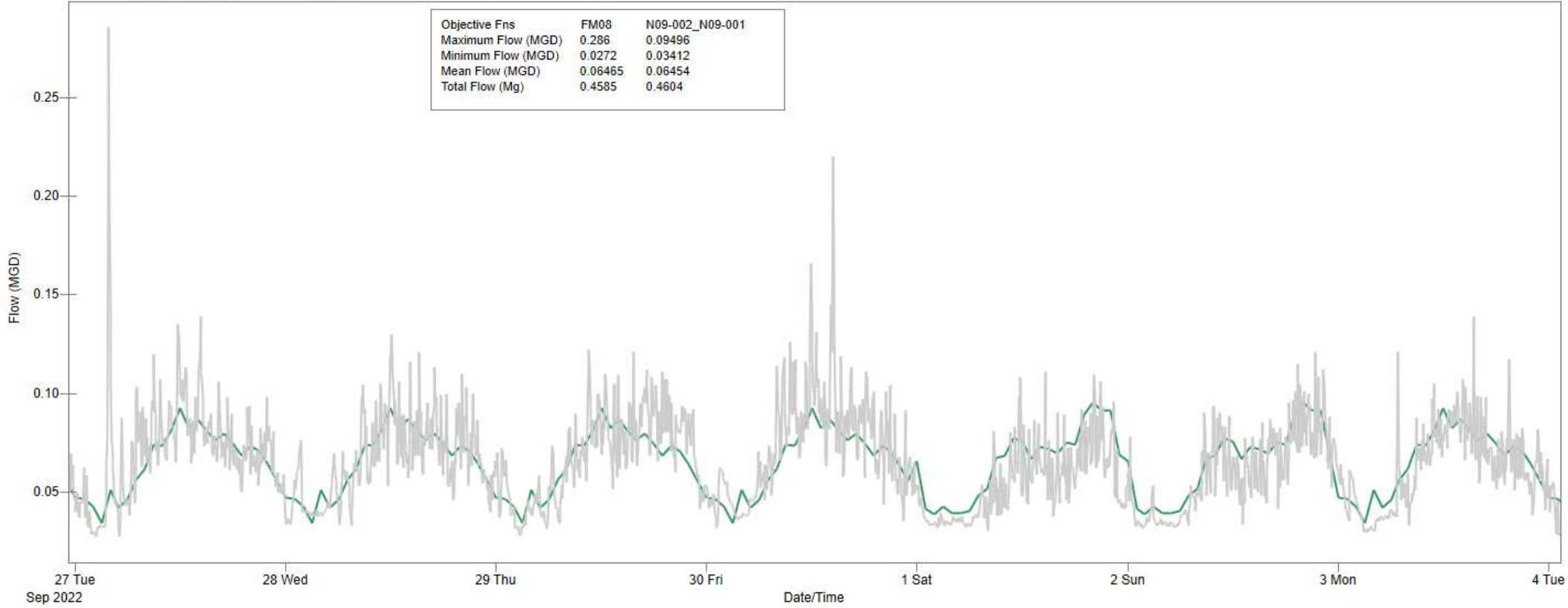
Model: O12-004_O12-003
Meter: FM07



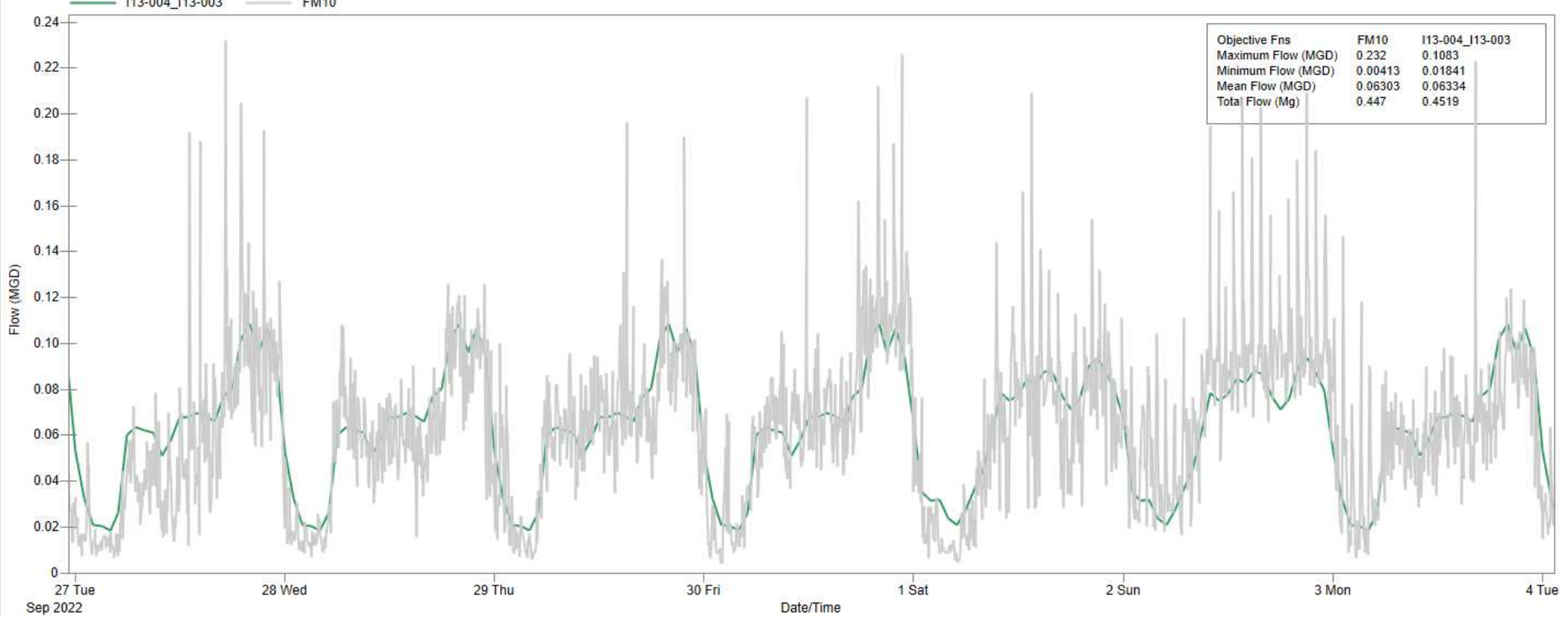
Model: Meter:

N09-002_N09-001 FM08

Objective Fns	FM08	N09-002_N09-001
Maximum Flow (MGD)	0.286	0.09496
Minimum Flow (MGD)	0.0272	0.03412
Mean Flow (MGD)	0.06465	0.06454
Total Flow (Mg)	0.4585	0.4604



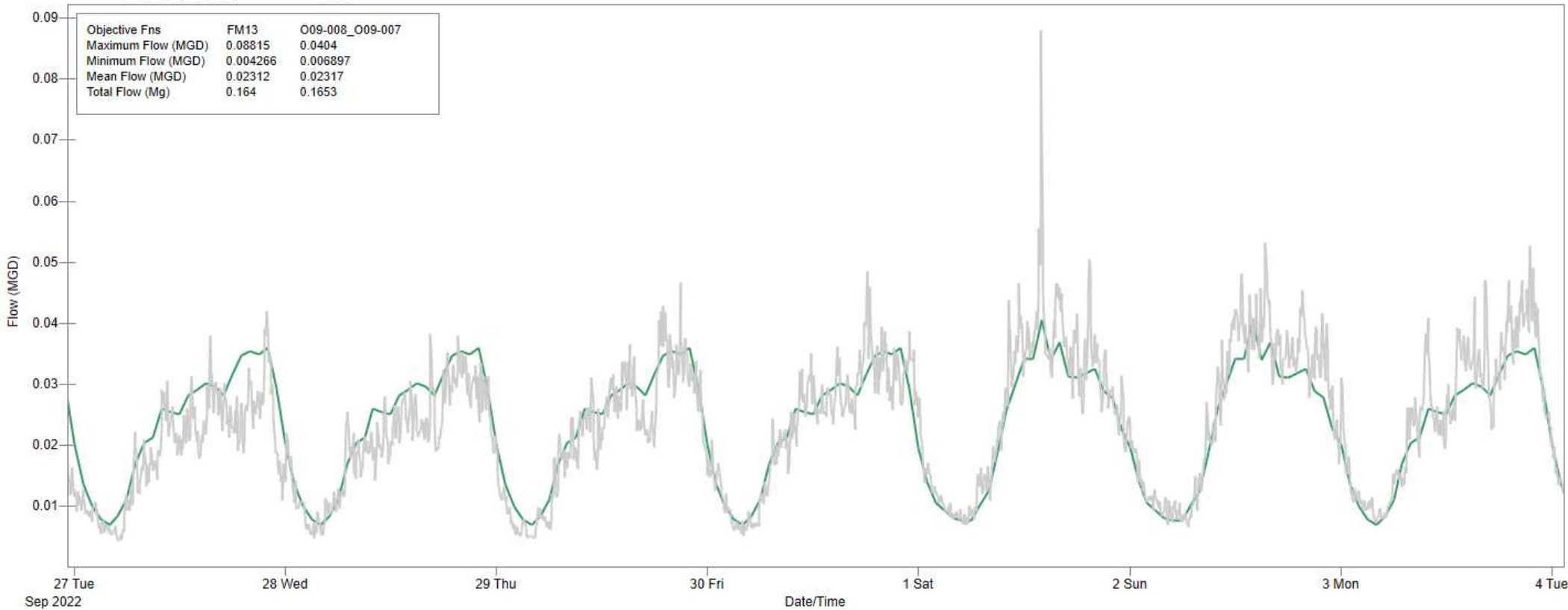
Model: I13-004_I13-003 Meter: FM10



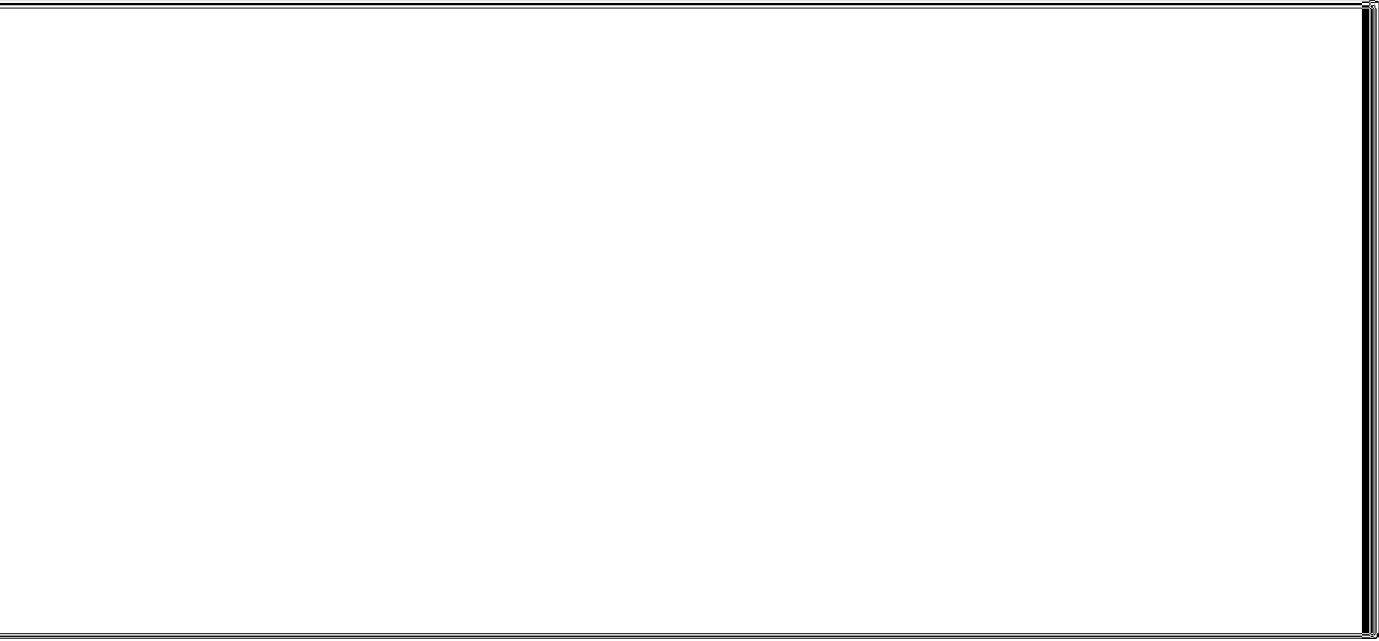
Model: Meter:

O09-008_O09-007 FM13

Objective Fns	FM13	O09-008_O09-007
Maximum Flow (MGD)	0.08815	0.0404
Minimum Flow (MGD)	0.004266	0.006897
Mean Flow (MGD)	0.02312	0.02317
Total Flow (Mg)	0.164	0.1653



Appendix C: Wet Weather Calibration Summary



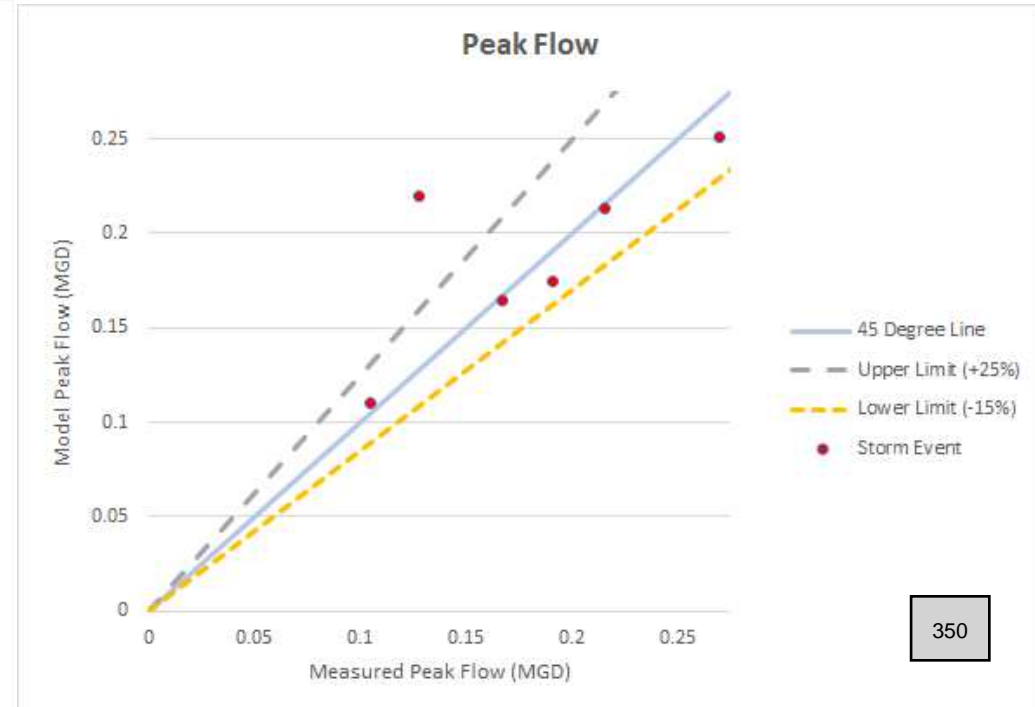
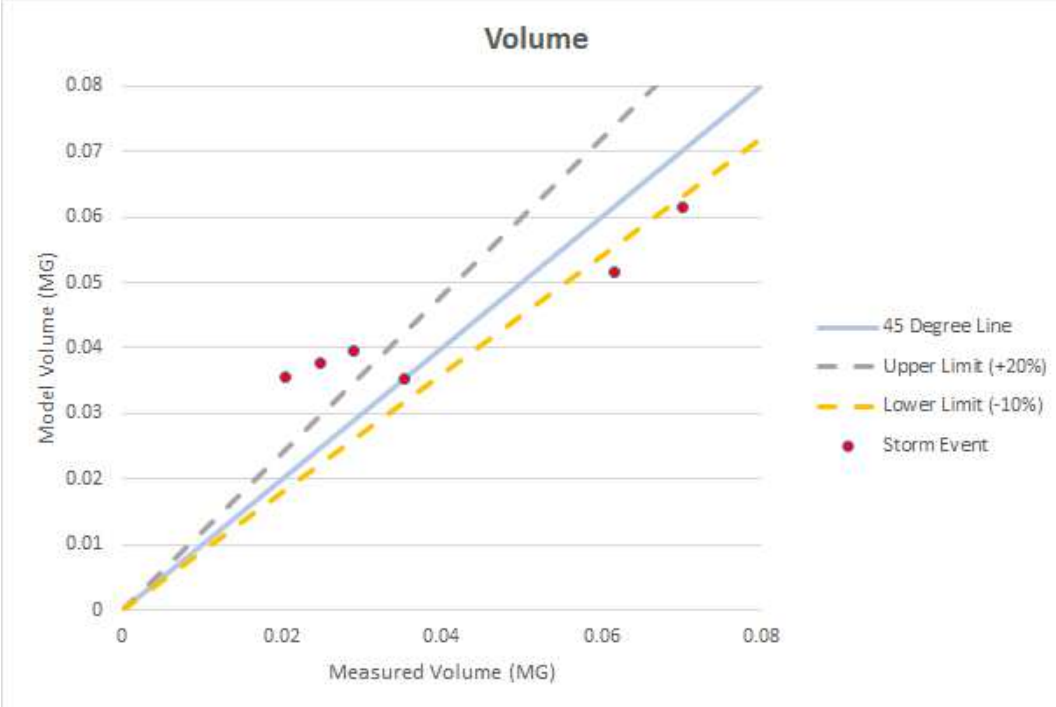
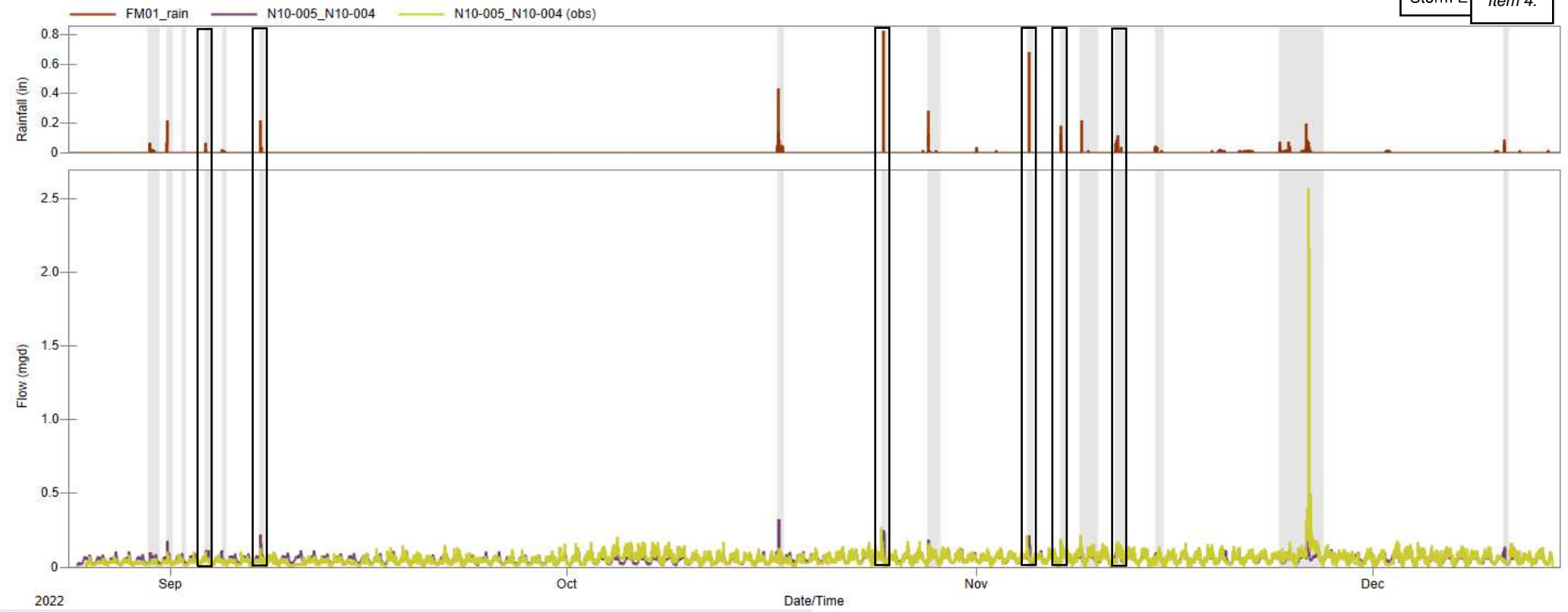
FM01

Rain Gage

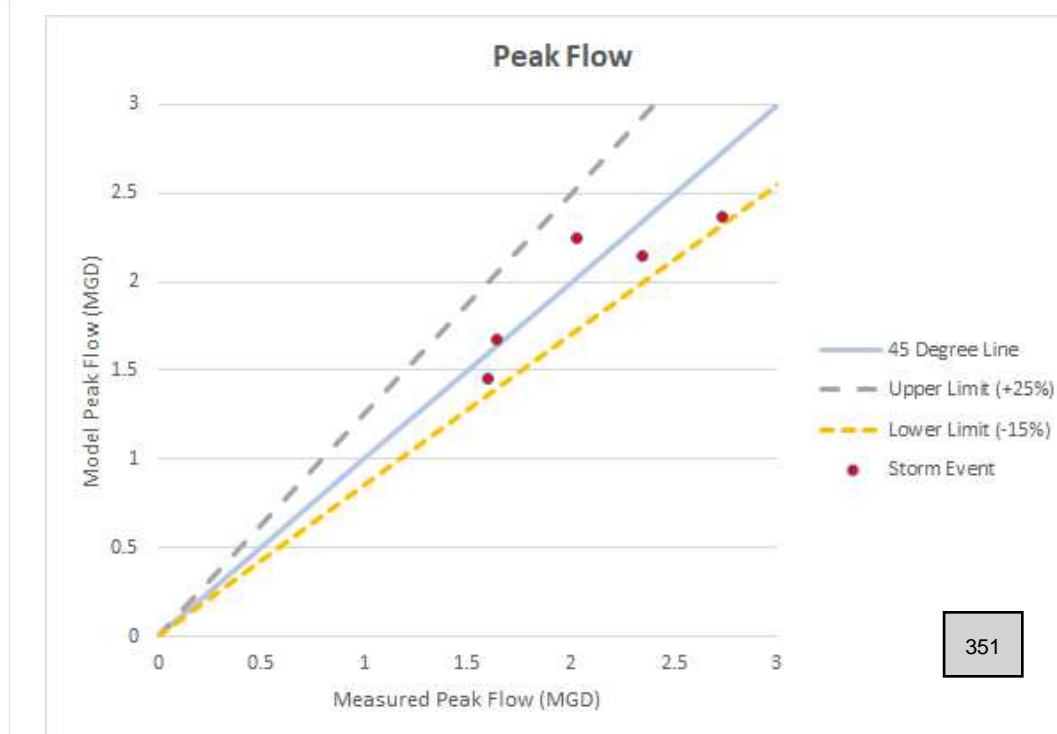
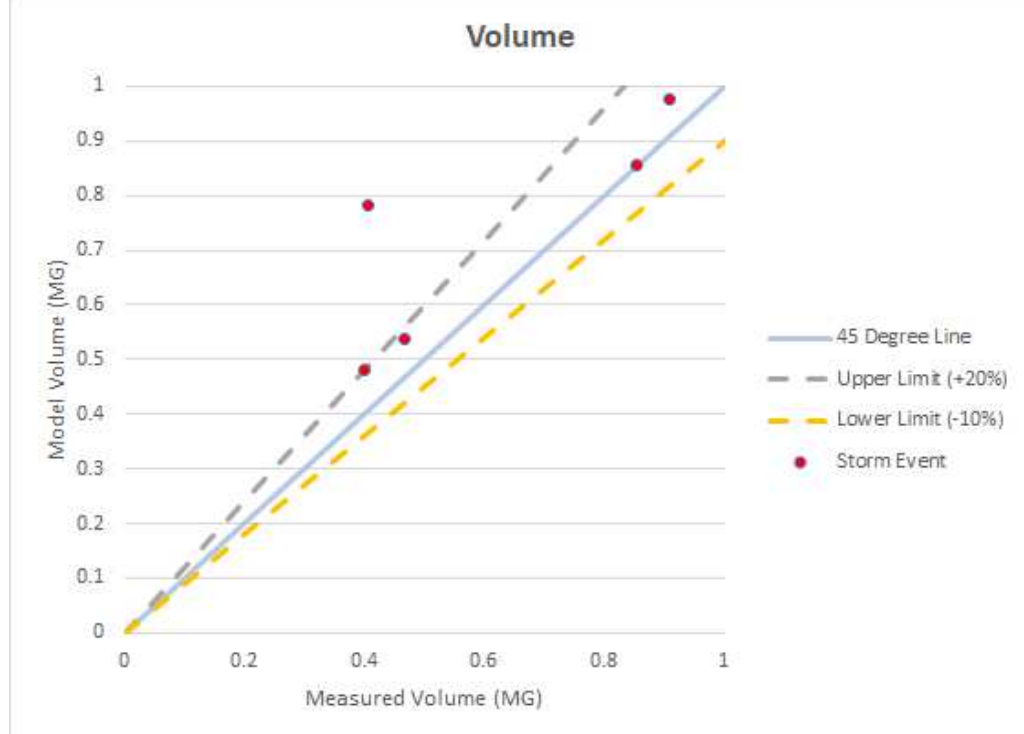
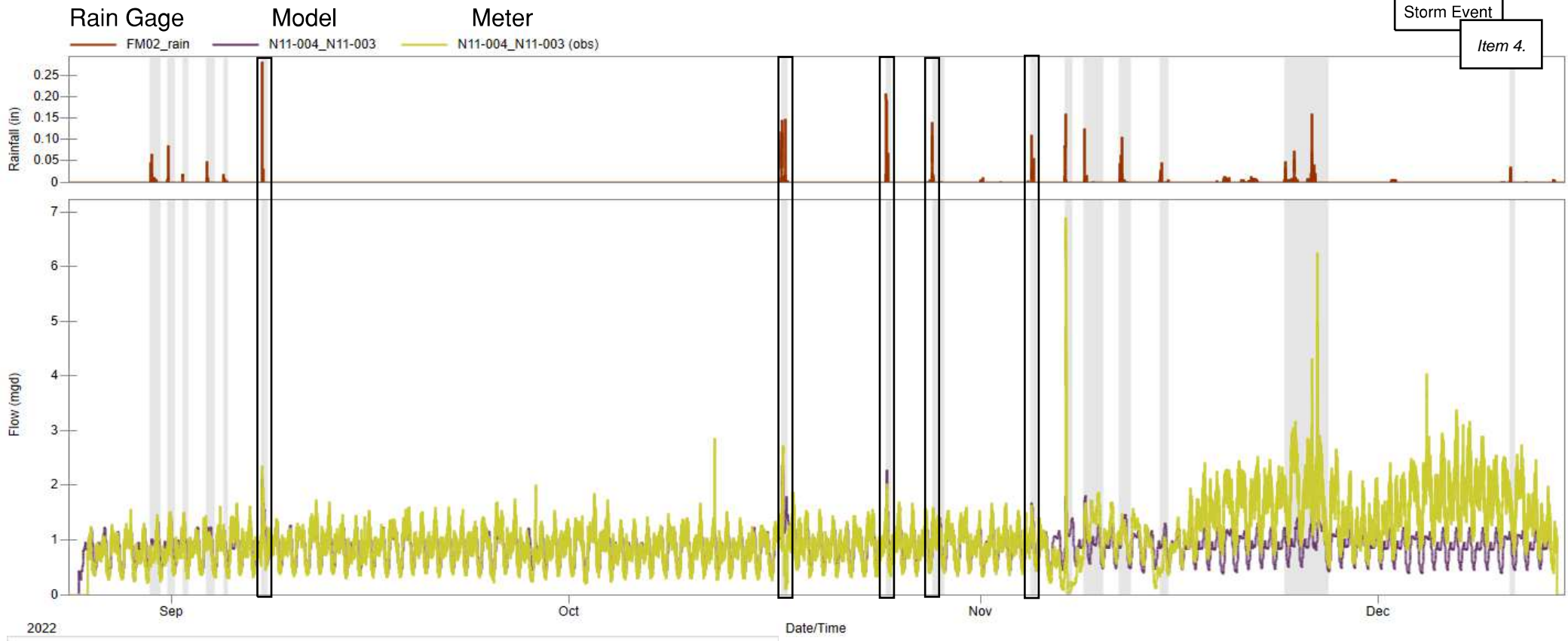
Model

Meter

Storm E *Item 4.*



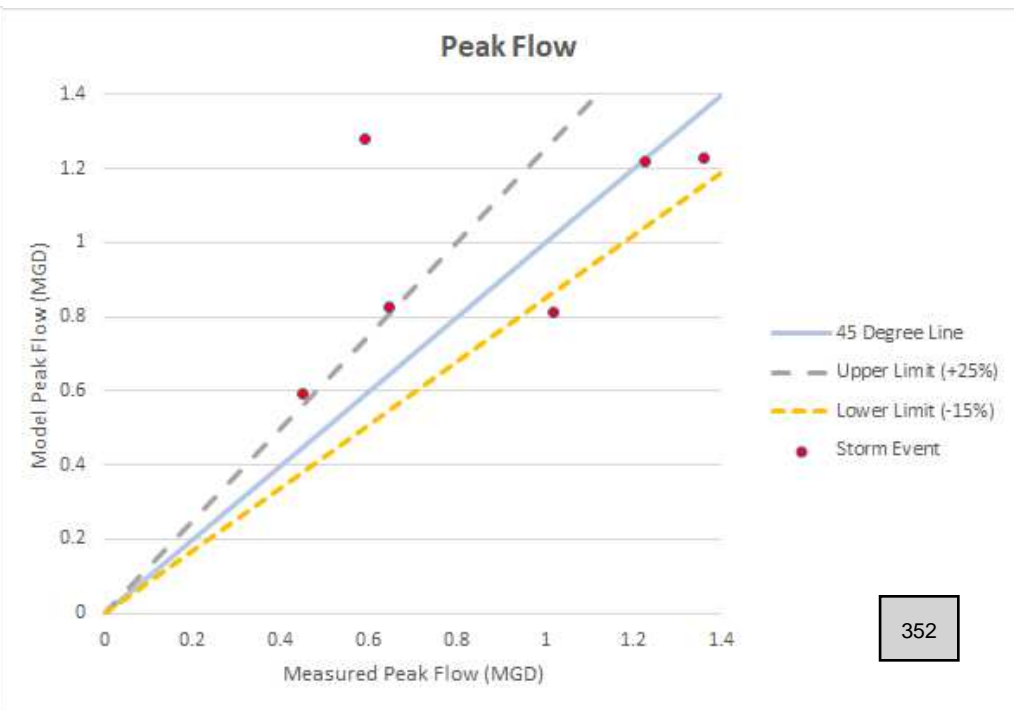
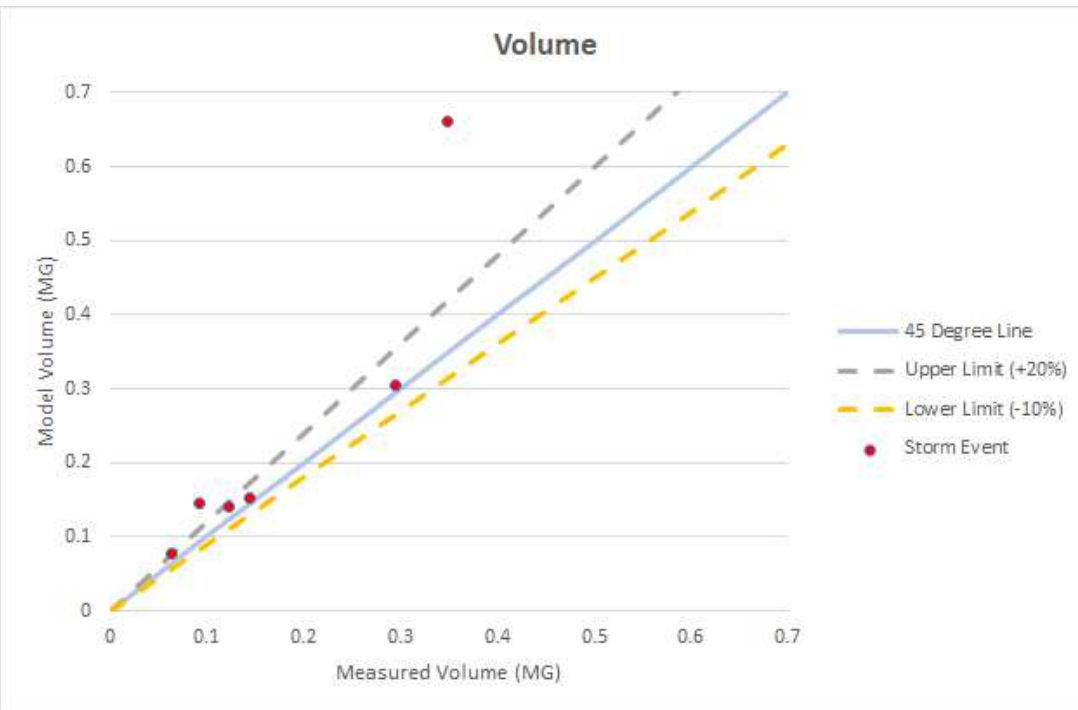
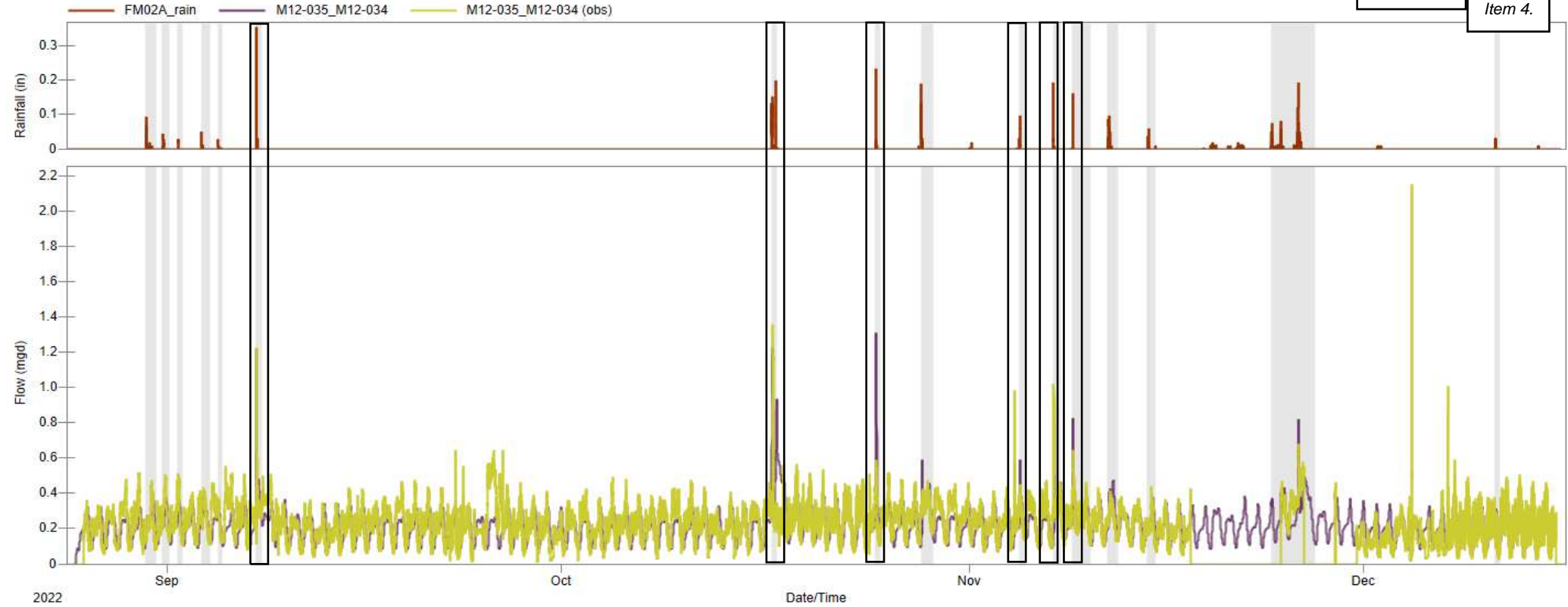
FM02



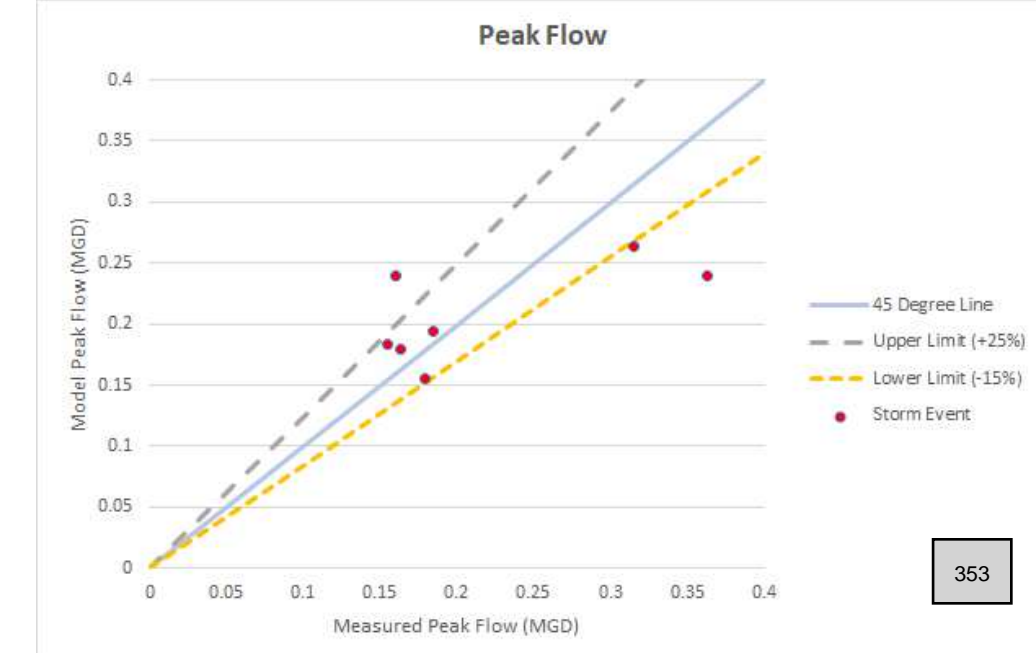
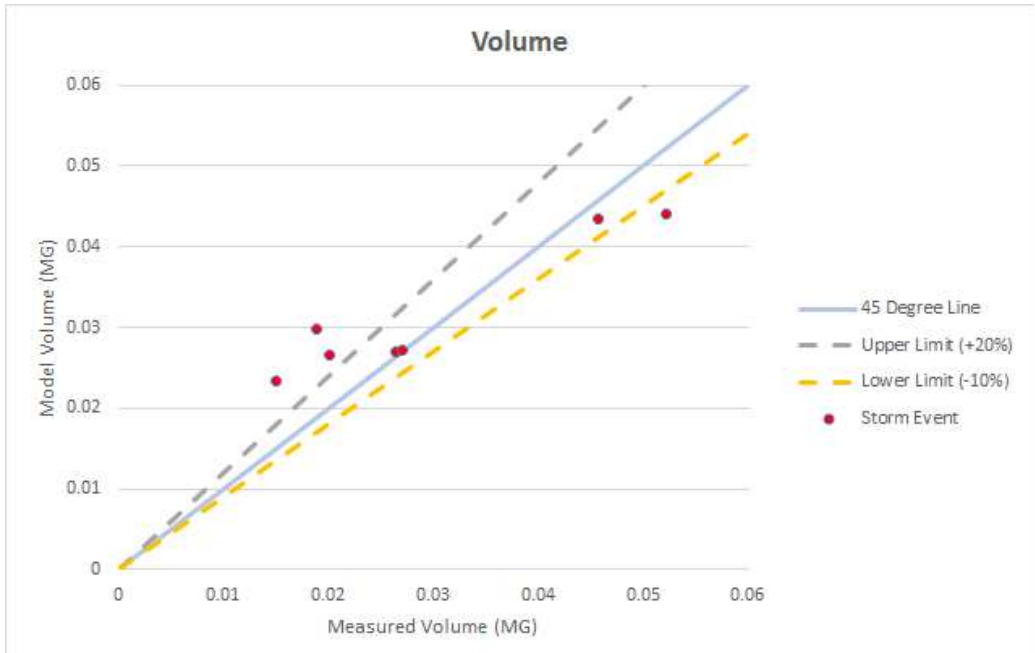
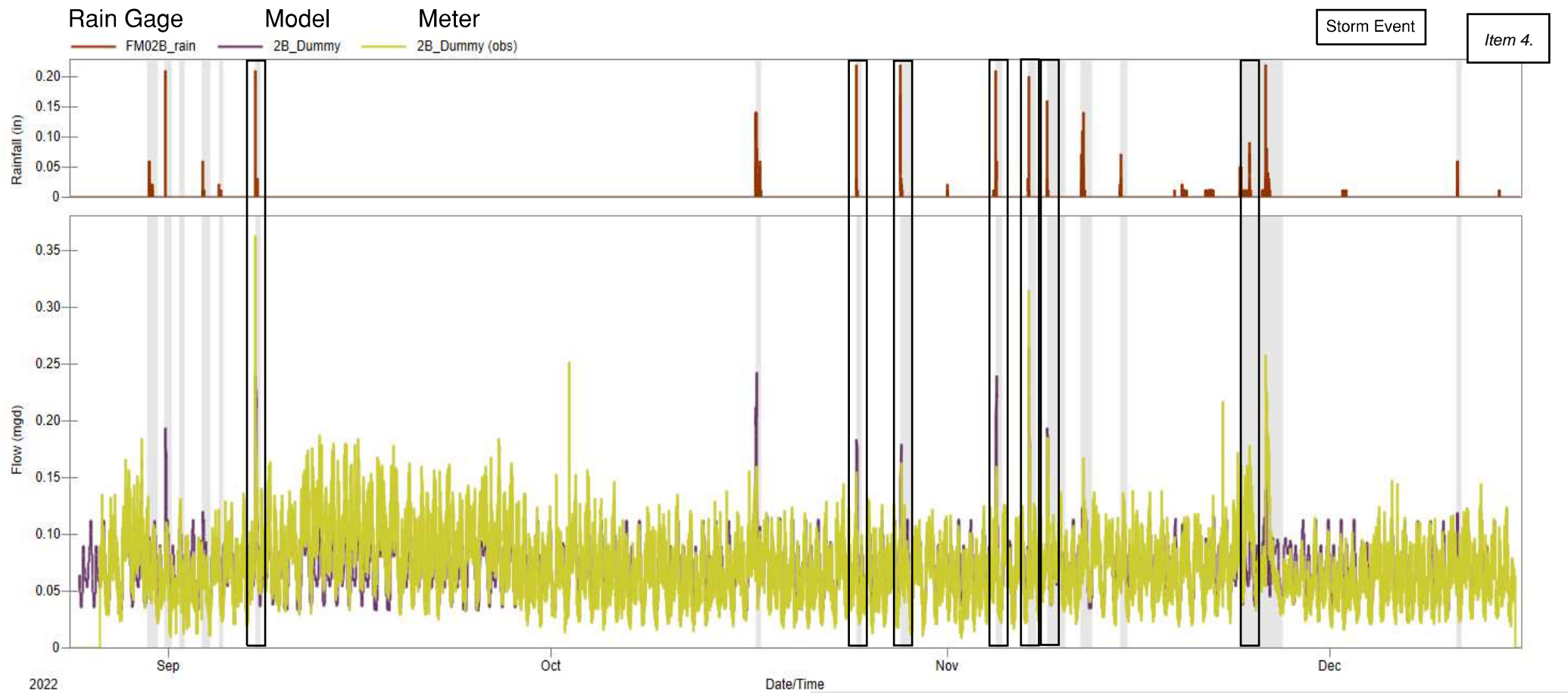
FM02A

Rain Gage Model Meter

Storm Event *Item 4.*



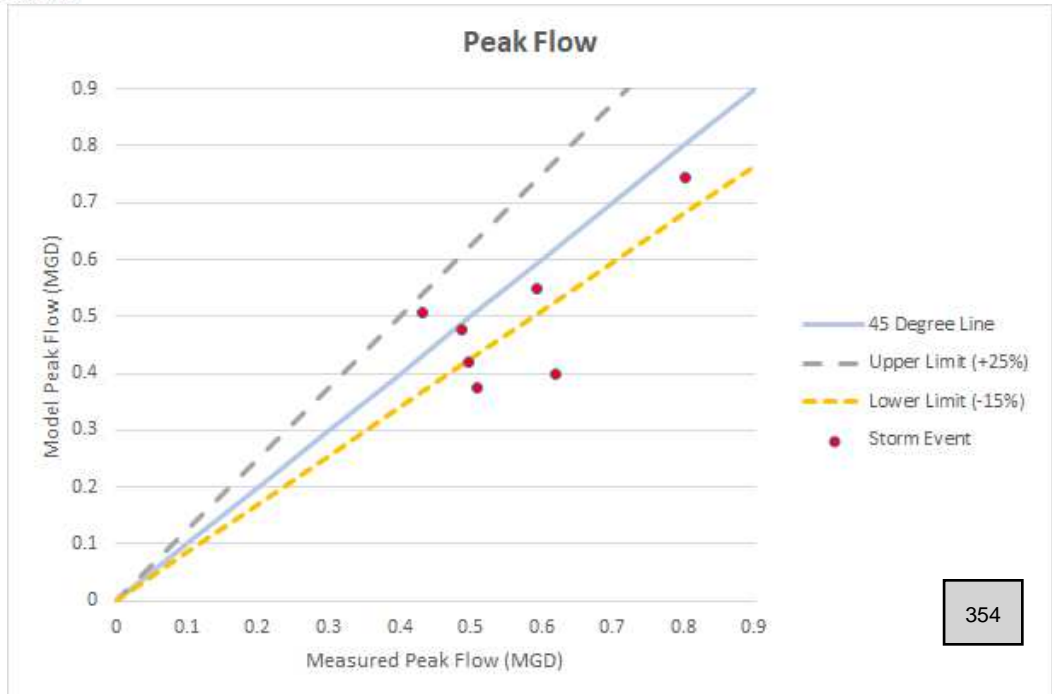
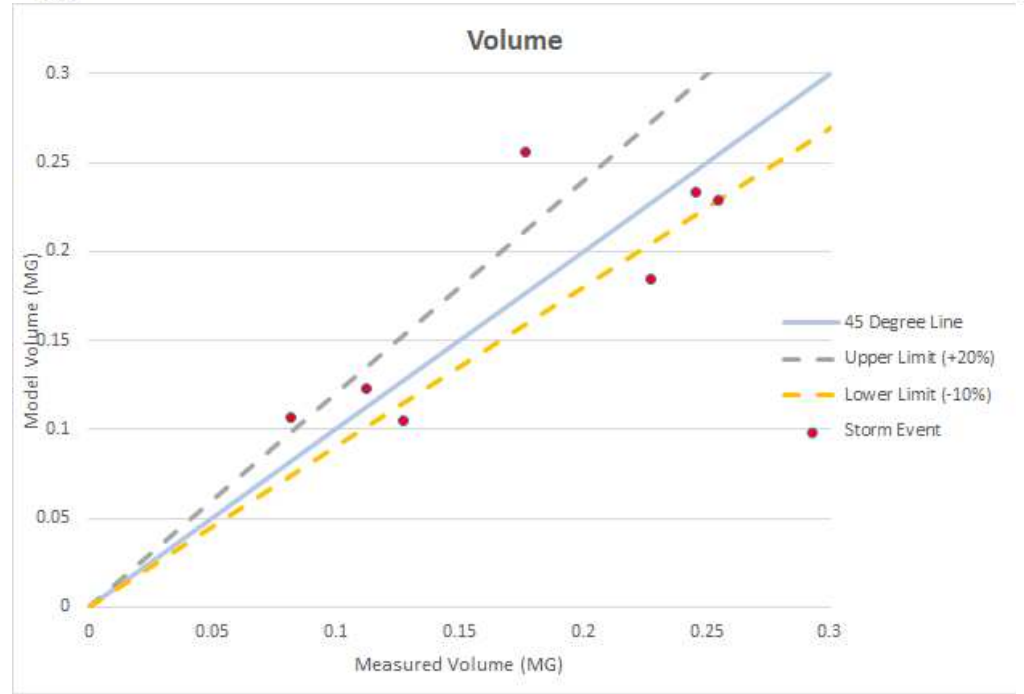
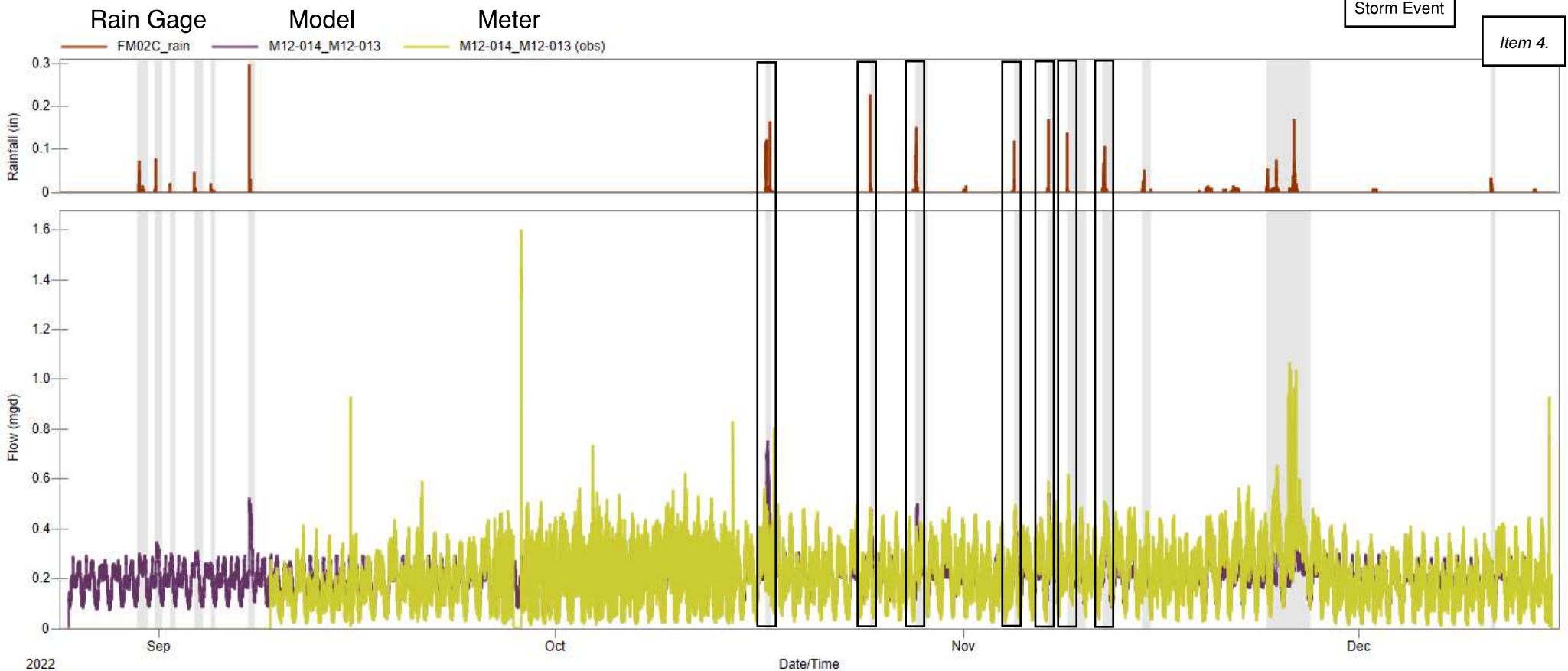
FM02B

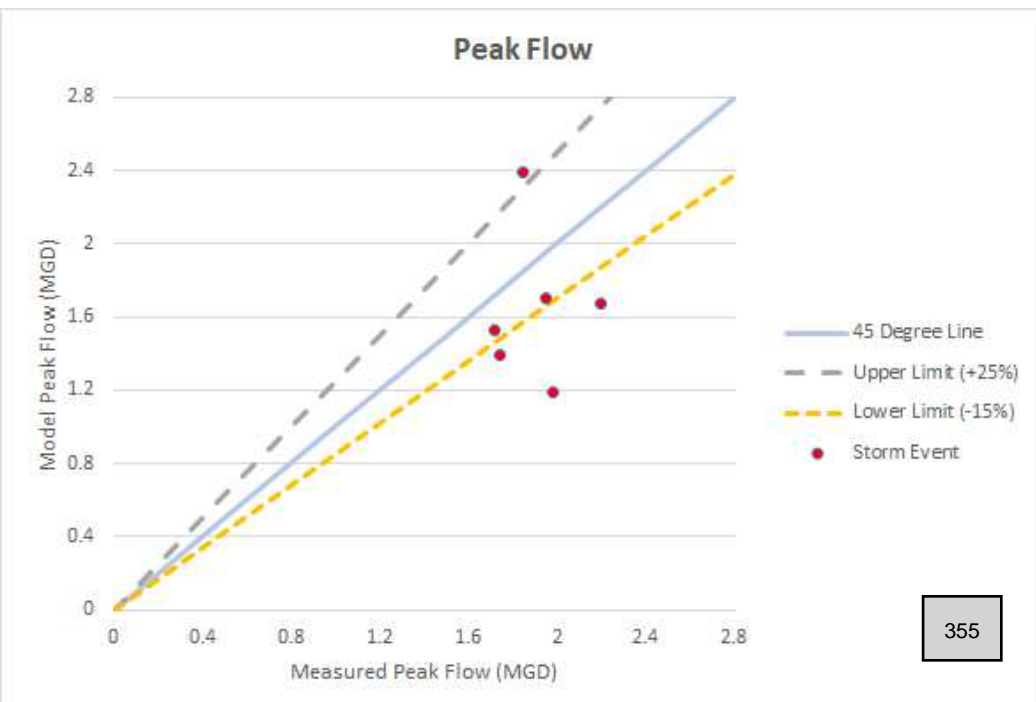
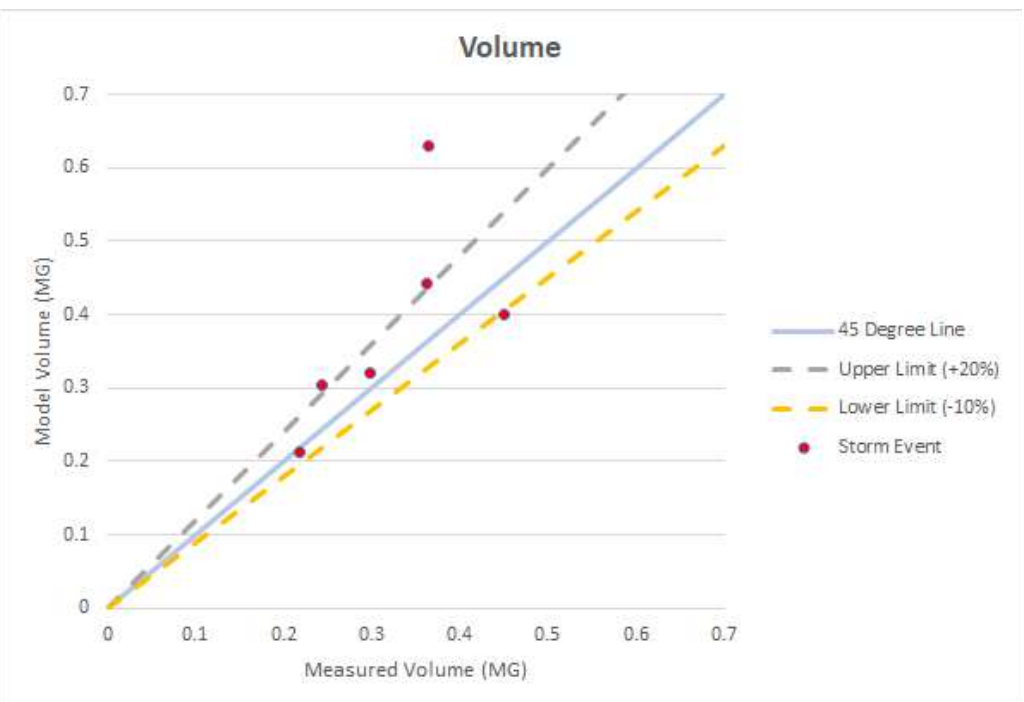
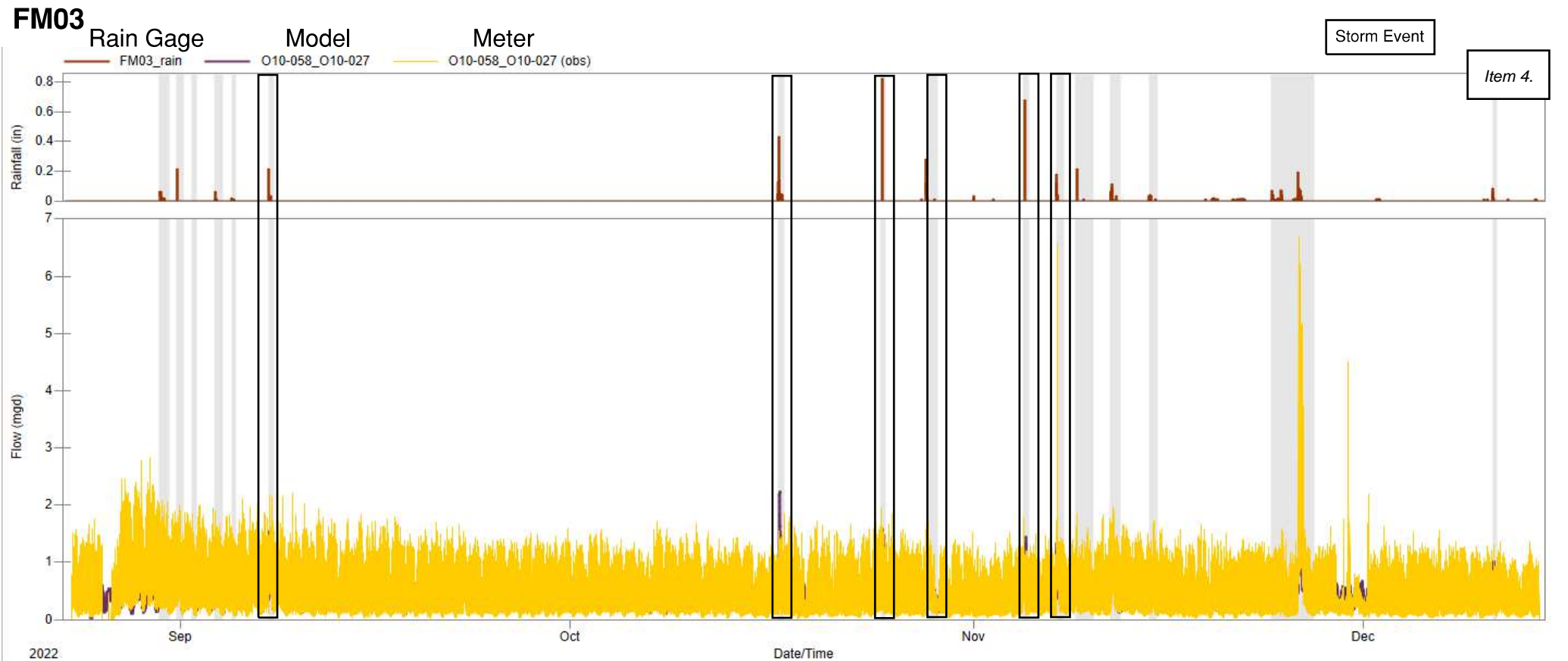


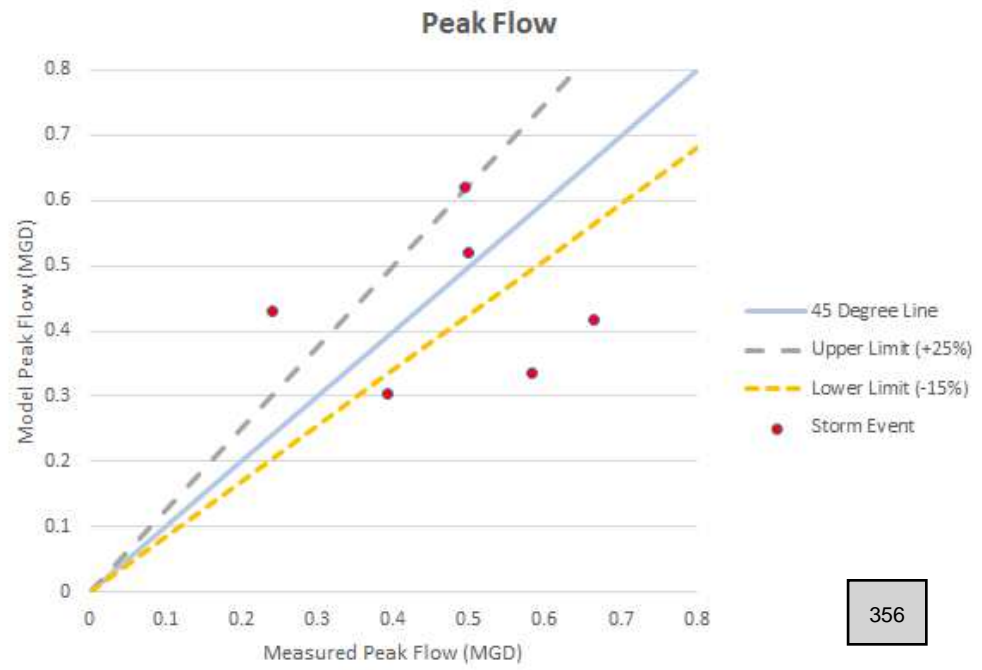
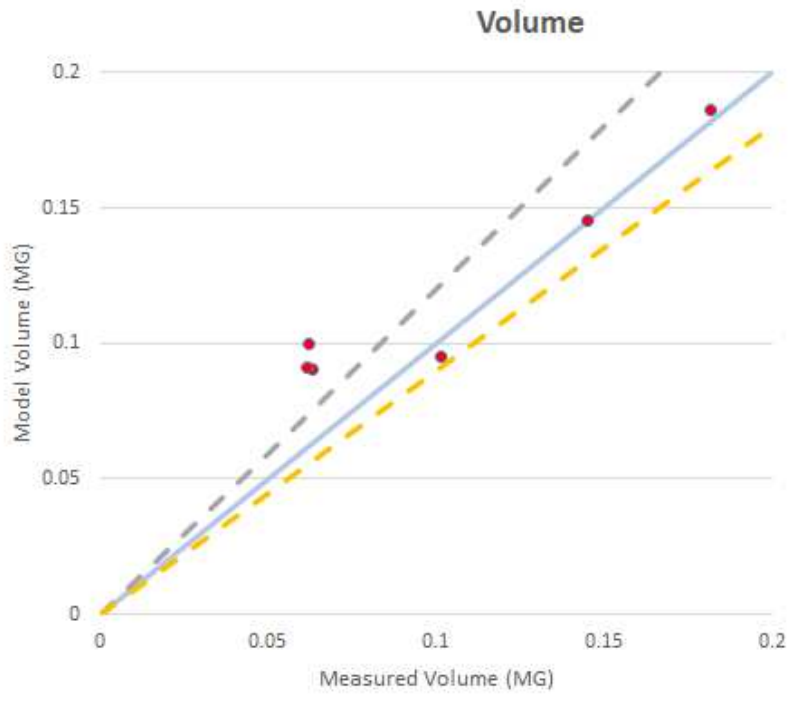
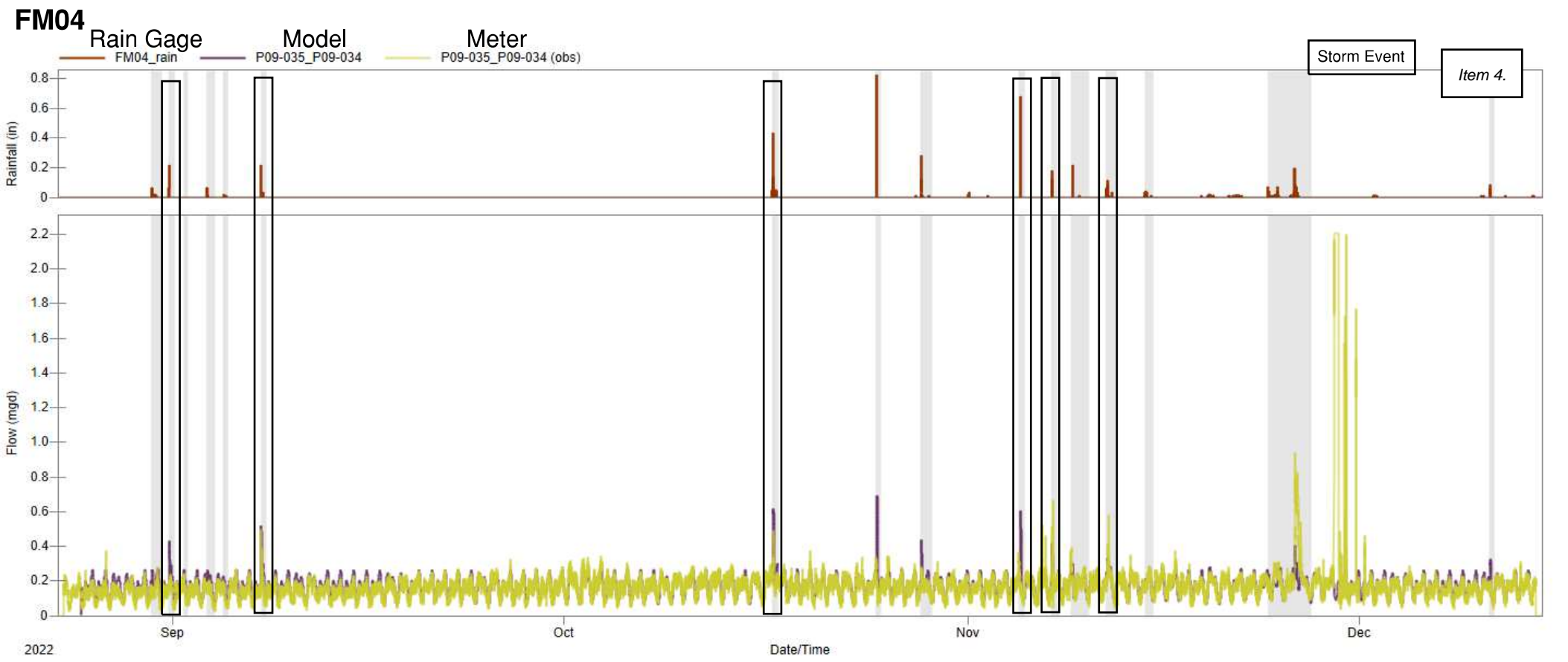
FM02C

Storm Event

Item 4.





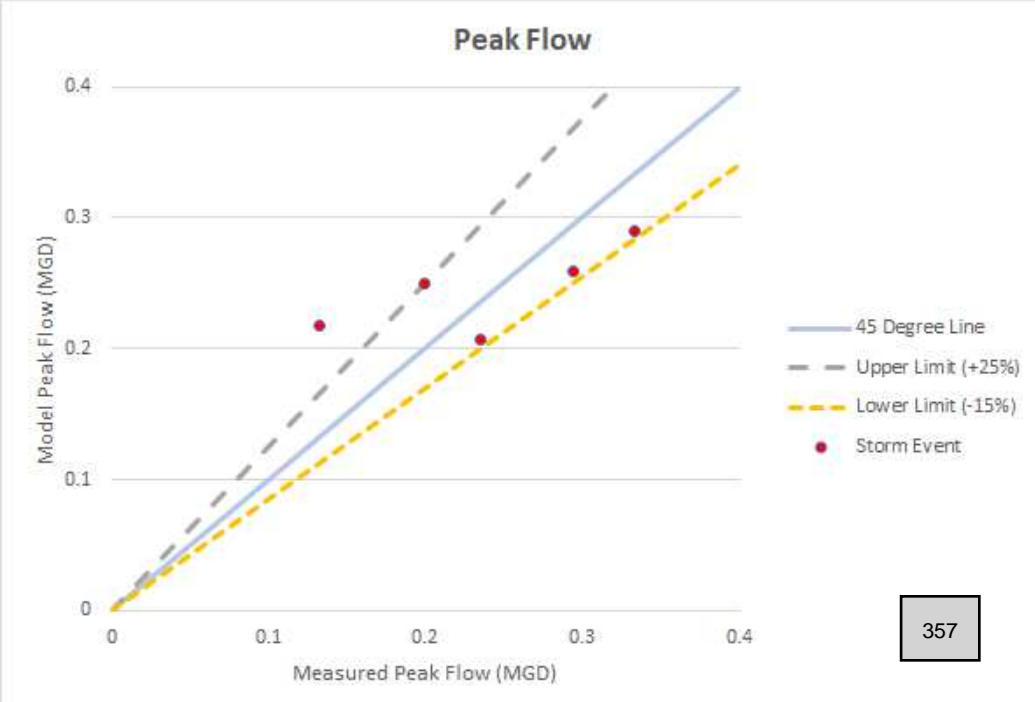
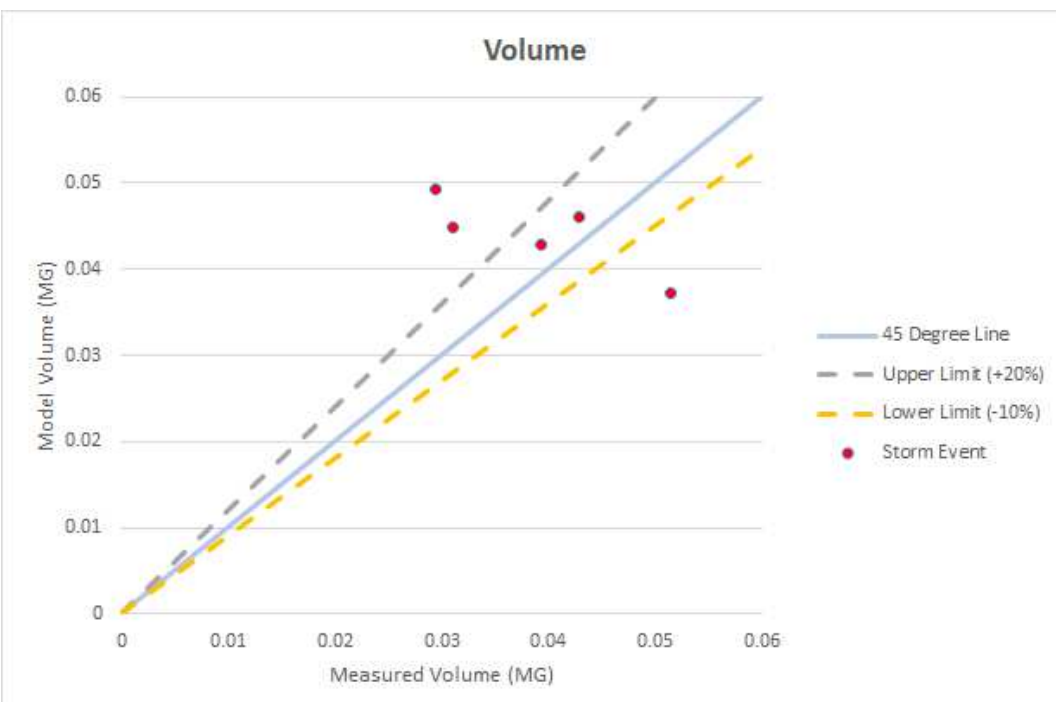
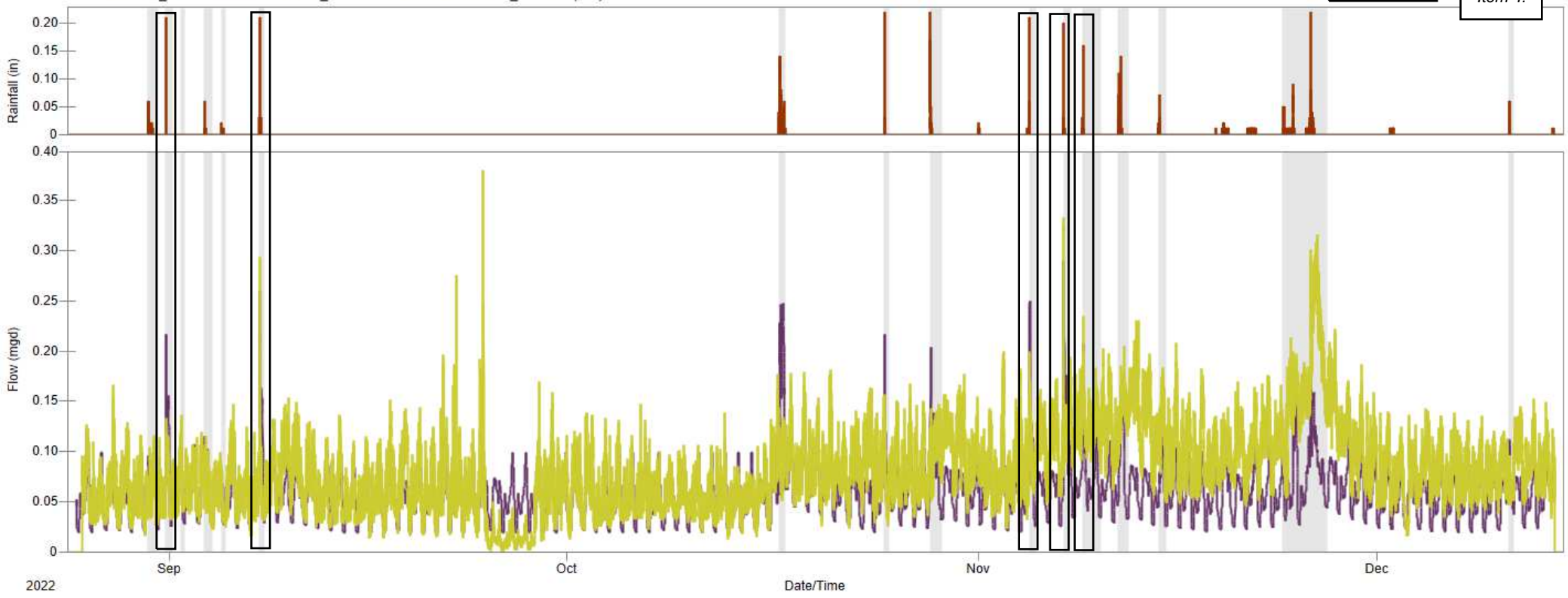


FM06

Rain Gage Model Meter

FM06_rain O13-006_O13-005 O13-006_O13-005 (obs)

Storm Event Item 4.



FM07

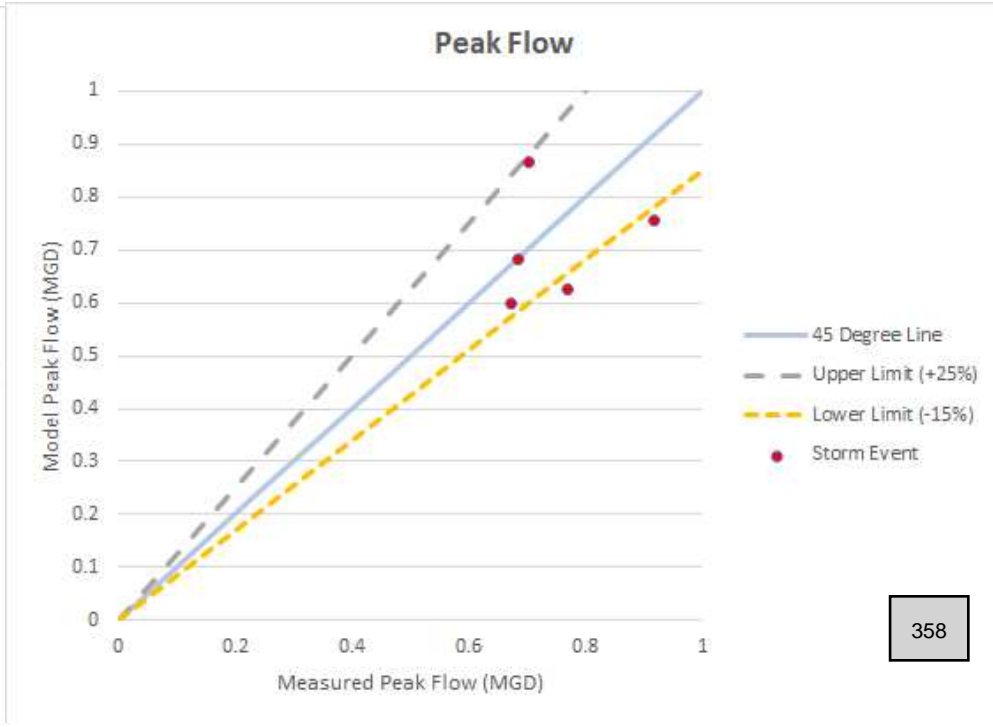
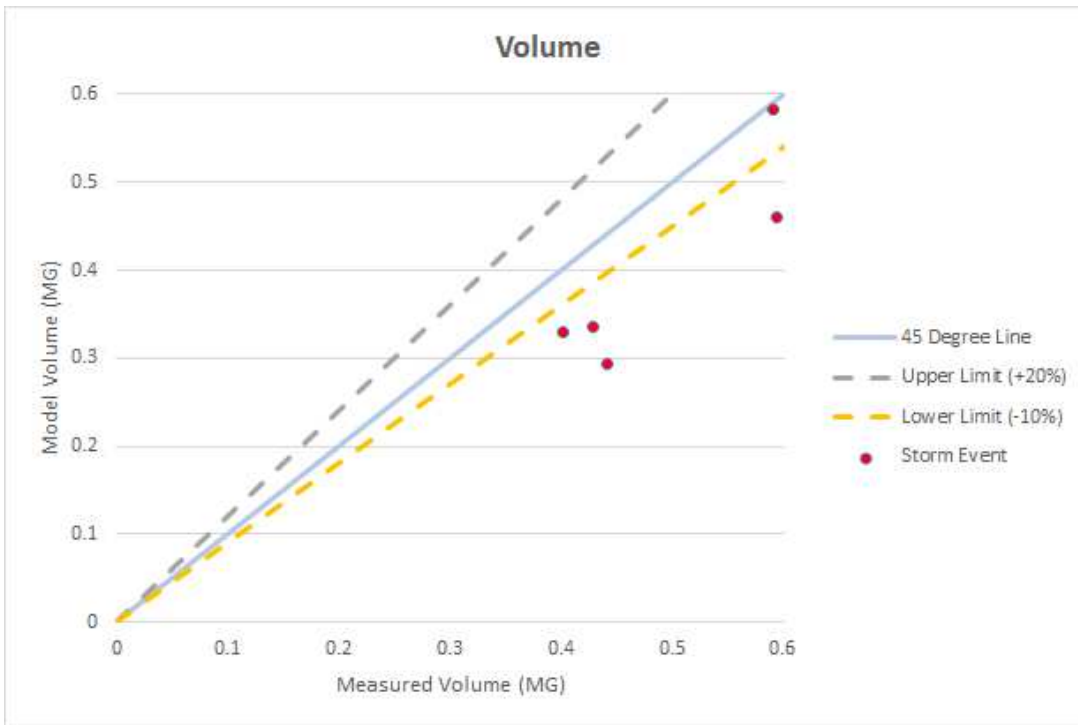
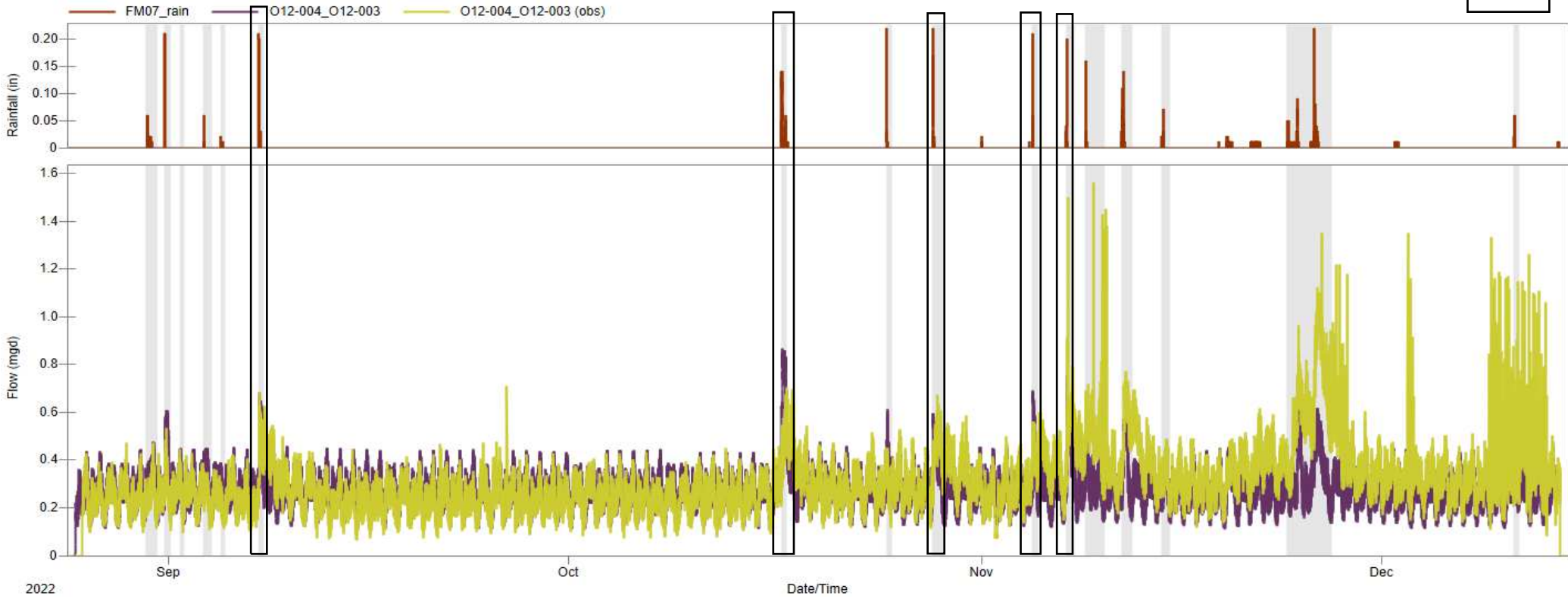
Rain Gage

Model

Meter

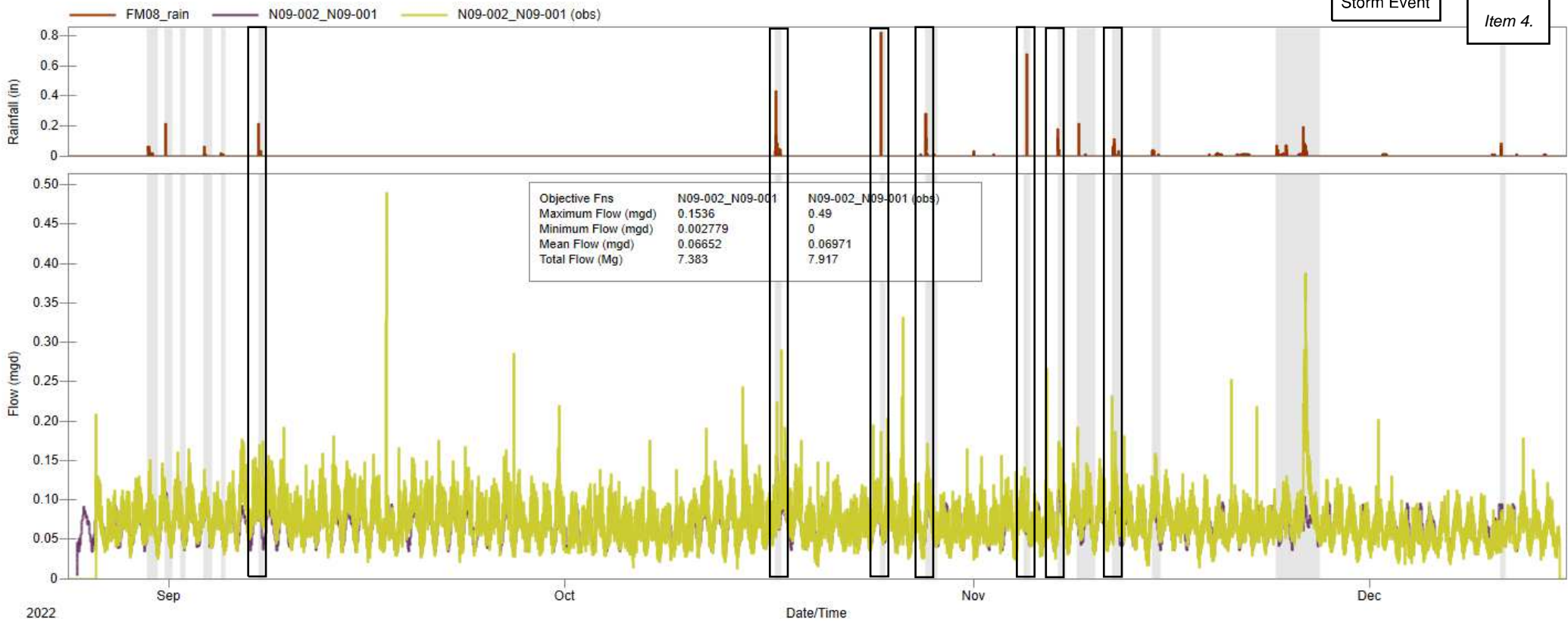
Storm Event

Item 4.

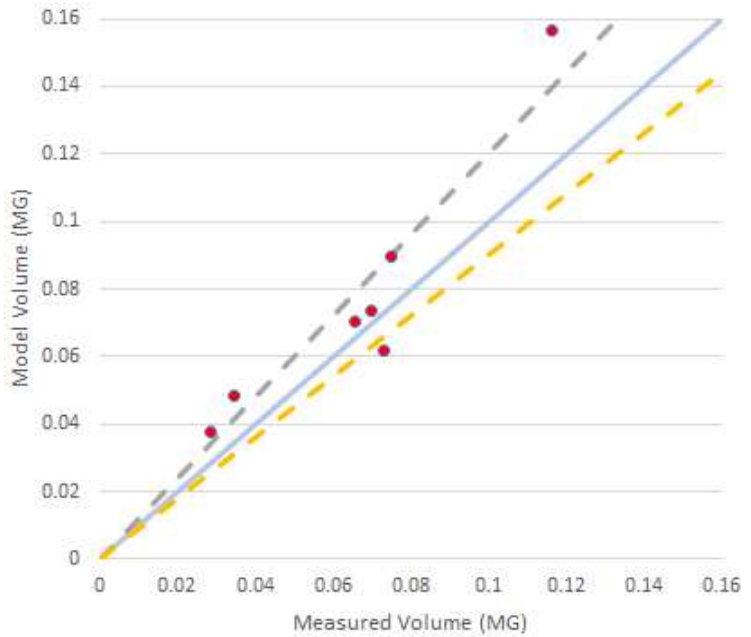


Storm Event

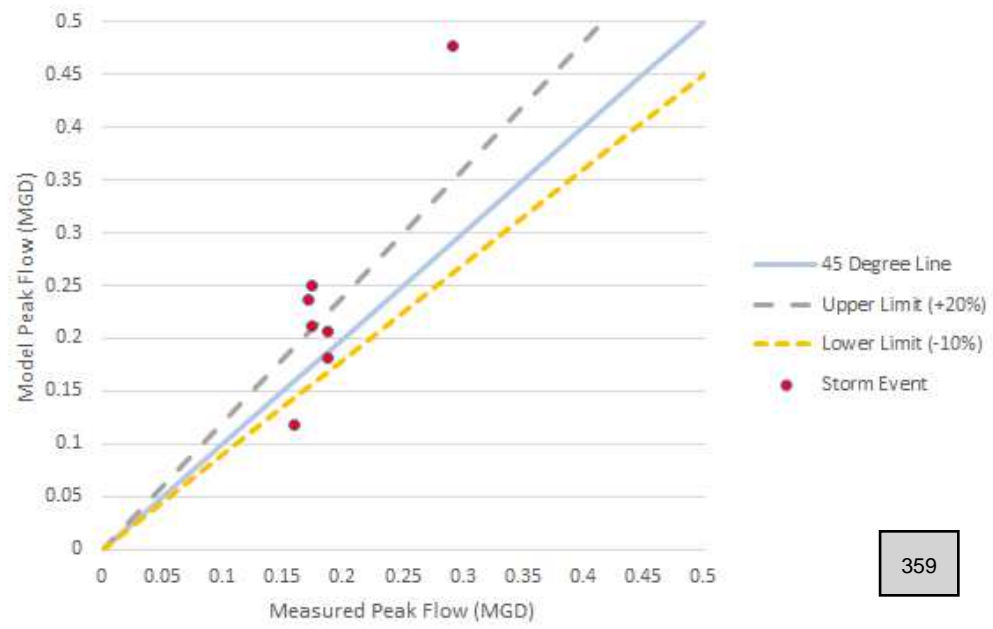
Item 4.



Volume



Peak Flow

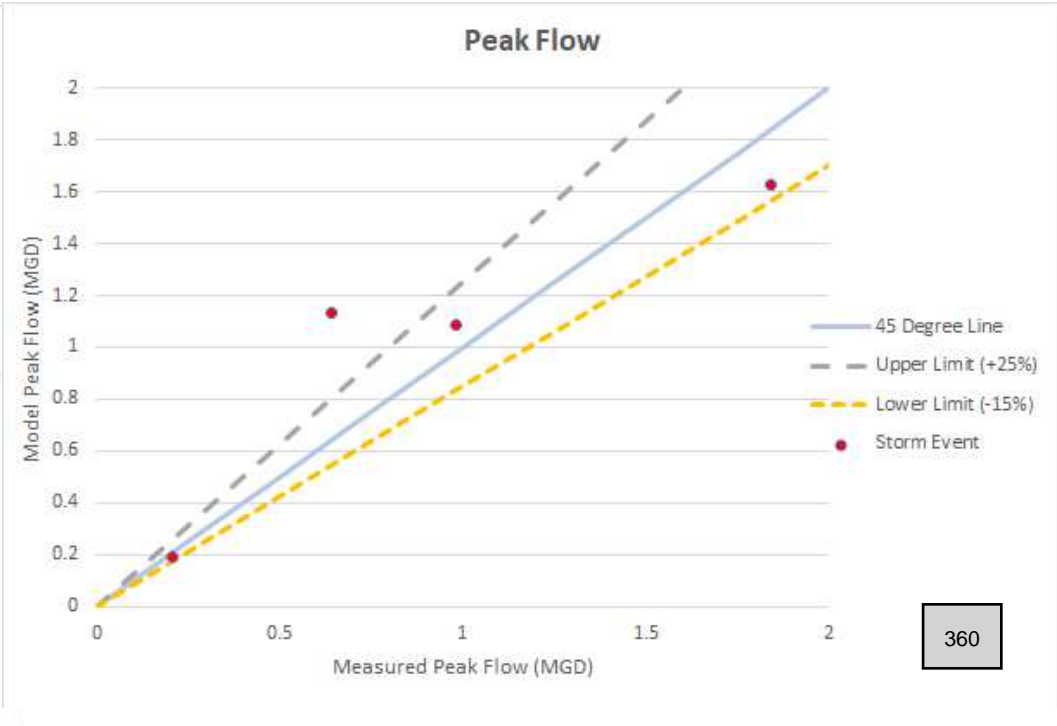
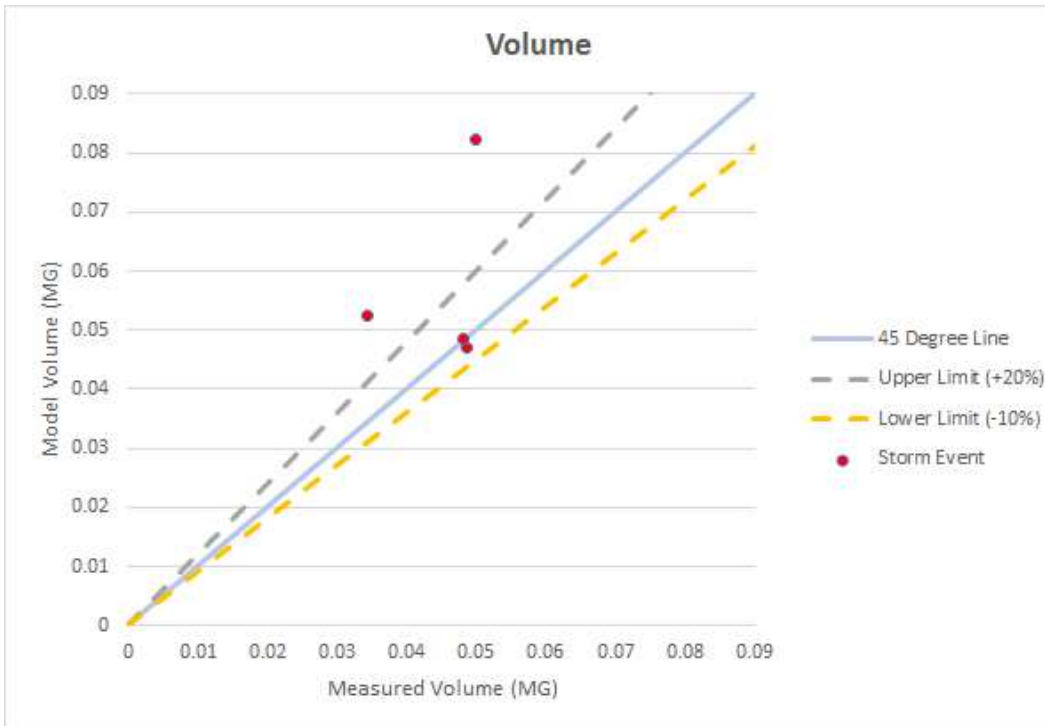
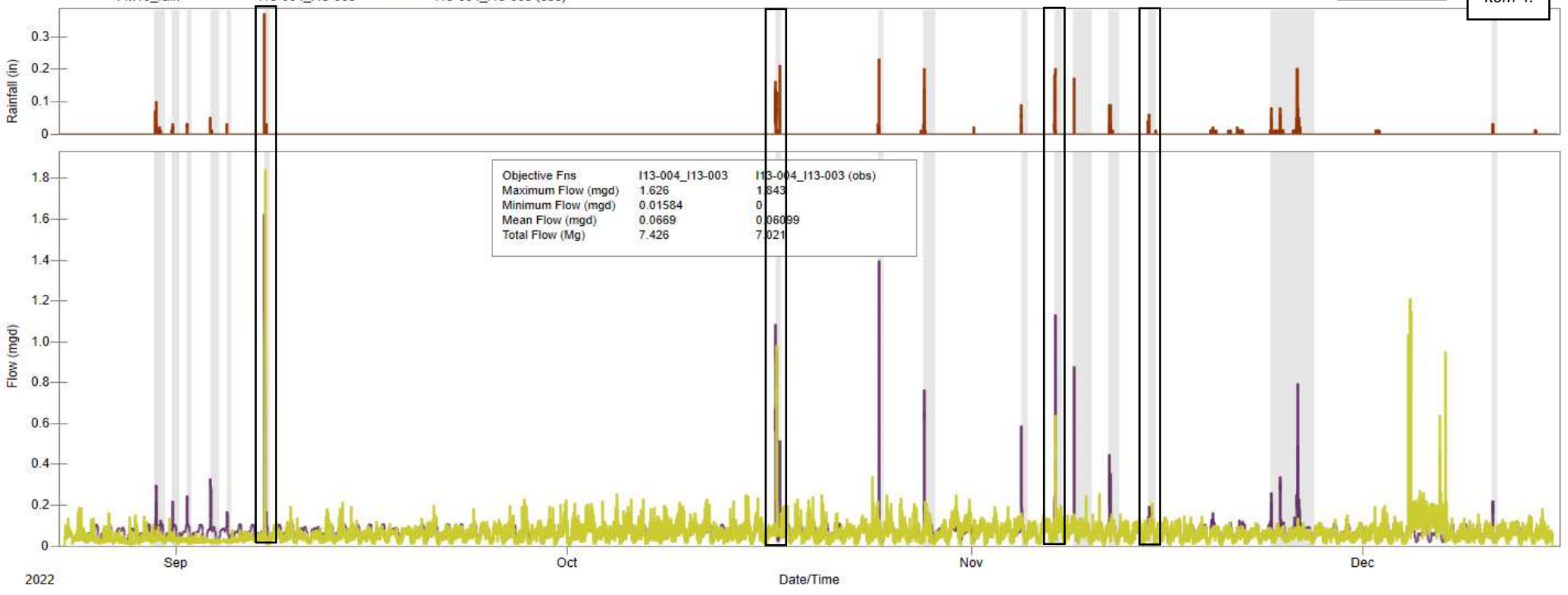


FM10

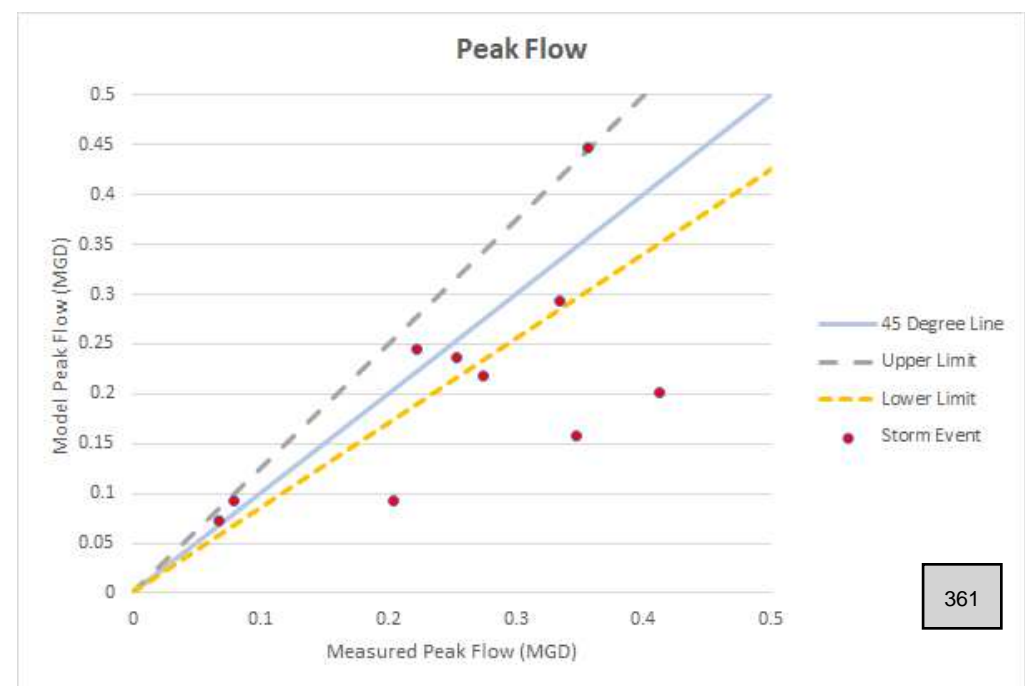
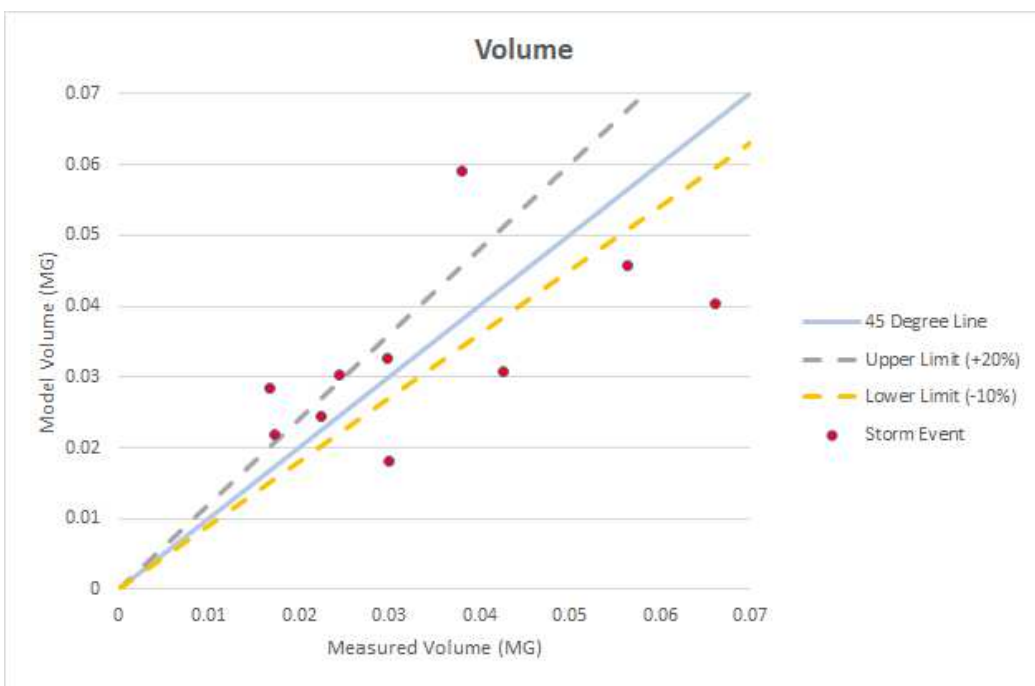
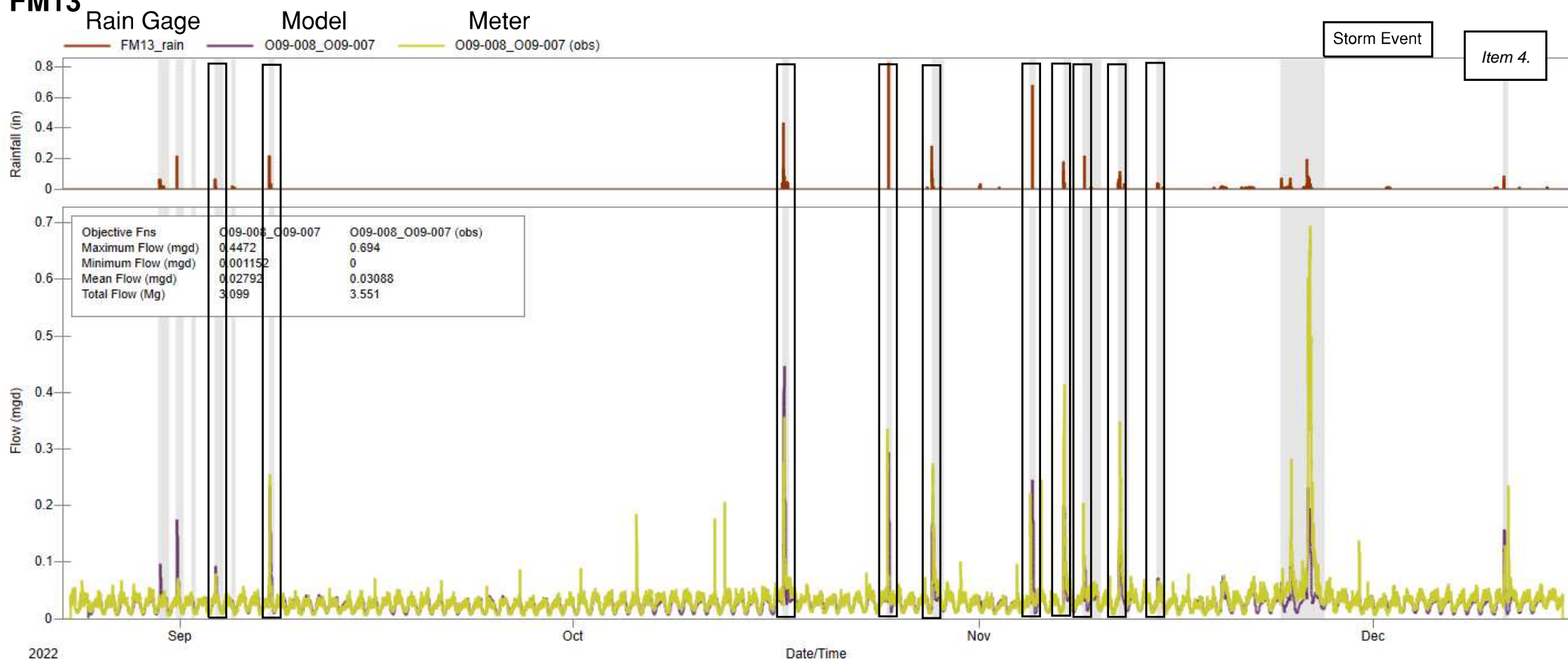
Rain Gage Model Meter

FM10_rain I13-004_I13-003 I13-004_I13-003 (obs)

Storm Event Item 4.

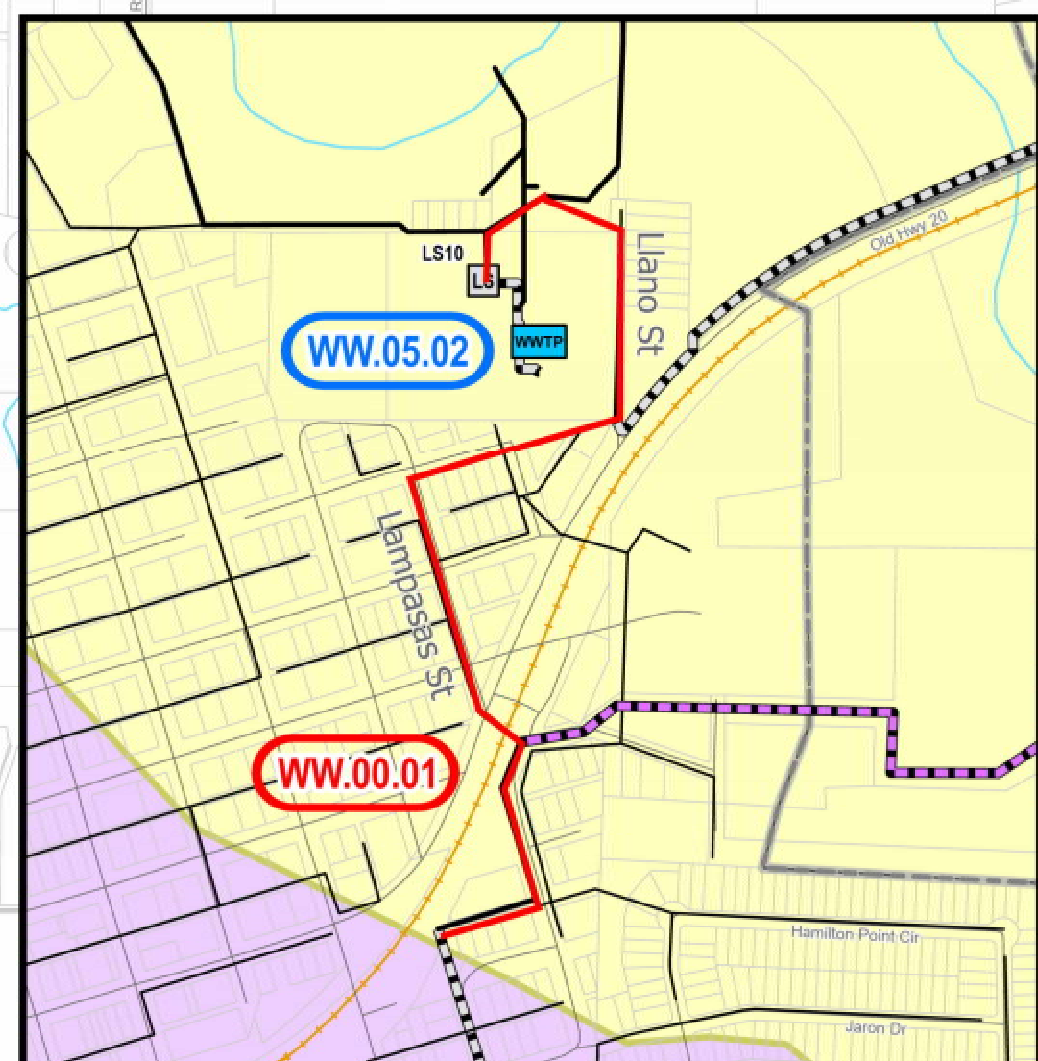


FM13



Appendix D: Overall Projects Map (24"x36") and Project List (11"x17")

Llano St and Lampasas St Interceptor



Lift Station #6, Lift Station #8, Lift Station #9, Lift Station #13, And The Manor Springs Lift Station
15-Yr: Decommission After ETR WWTP and Necessary Interceptors Are Built

Legend

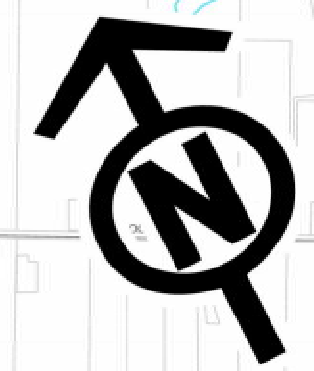
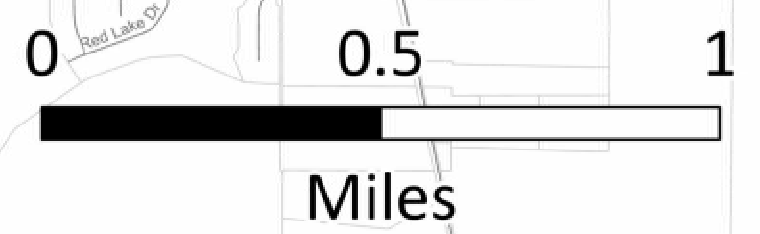
- Road
- Railroad
- Creek/Stream/River
- Lake
- Manor City Limits
- Manor ETJ
- Wastewater Basin**
 - Cottonwood Creek
 - Gilleland Creek
 - Lower Wilbarger Creek
 - Upper Wilbarger Creek
 - Willow Creek
- Existing Wastewater System**
 - Lift Station
 - Wastewater Treatment Plant
 - 10" and Smaller Wastewater Line
 - 12" and Larger Wastewater Line
 - Forcemain
- Ongoing Projects**
 - Lift Station
 - Wastewater Treatment Plant
 - Wastewater Line
 - Forcemain
- Present Day Projects**
 - Wastewater Line
- 5-Year Projects**
 - Wastewater Treatment Plant
 - Lift Station
 - Wastewater Line
 - Forcemain
- 15-Year Projects**
 - Wastewater Treatment Plant
 - Lift Station
 - Wastewater Line
 - Forcemain
 - Decommission Forcemain

Cottonwood WWTP
Exist. Treatment Capacity = 0.2 MGD
5-Yr. Treatment Capacity = 0.6 MGD (Phase 2 & 3)
15-Yr Treatment Capacity = 0.6 MGD

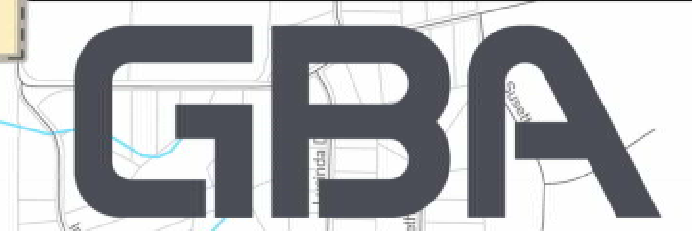
Wilbarger WWTP
Exist. Treatment Capacity = 1.33 MGD
5-Yr. Treatment Capacity = 2.0 MGD (Phase 2)
15-Yr Treatment Capacity = 2.0 MGD

Manor Springs Lift Station
5-Yr. Capacity = 0.5 MGD
15-Yr Capacity = Decommission

East Travis Regional (ETR) WWTP
15-Yr Treatment Capacity = 1.5 MGD



OVERALL PROJECTS MAP



Project ID	Infrastructure Type	Time Horizon	Current CIP Project ID	Project Name	Type of Improvement	Pipe Diameter (in) ⁽¹⁾	Total Length of Pipe (ft)	Lift Station or WWTP Flow Rate (mgd)	Planning-Level Construction OPCC without Contingency	Capital Cost (30% Contingency, 20% Engr./Survey) ⁽³⁾
WW.00.01	Existing/Relief	Present Day	-	Llano St and Lampasas St Interceptors ⁽²⁾	Exist. Gravity Relief/Upsizing	18"-36"	4,060	-	\$3,405,040	\$5,652,000
WW.00.02	Existing/Relief	Present Day	-	Pyrite Rd Gravity Sewer (upstream of LS06) - I/I Mitigation Potential	Exist. Gravity Relief/Upsizing	18"	930	-	\$584,010	\$911,000
WW.00.03	Existing/Relief	Present Day	CIP-4	US 290 Interceptor (Still Necessary even if LS06/08/09 are Decommissioned)	Exist. Gravity Relief/Upsizing	24"	2,030	-	\$1,596,488	\$2,491,000
WW.00.04	Existing/Relief	Present Day	-	Rehabilitation and I/I Mitigation in Existing Sewers	Rehabilitation	-	40,440	-	\$7,279,200	\$11,356,000
WW.05.01	Treatment	5-Year	S-31	Cottonwood WWTP Expansion Ph. 3 (Expansion from 0.4 to 0.6 MGD)	Exist. WWTP Expansion	-	-	0.2	\$3,260,000	\$5,086,000
WW.05.02	Treatment	5-Year	-	Wilbarger WWTP Expansion (Expansion from 1.33 to 2.0 MGD)	Exist. WWTP Expansion	-	-	0.67	\$16,750,000	\$26,130,000
WW.05.03	New/Extension	5-Year	S-36	Manor Springs Lift Station Improvements	New LS to Serve Growth	6"(F)	3,760(F)	0.5	\$1,606,289	\$2,506,000
WW.05.04	New/Extension	5-Year	S-23	Voelker Ln. Wastewater Improvements	New Gravity to Serve Growth	12"	6,560	-	\$4,595,771	\$7,169,000
WW.15.01	Treatment	15-Year	S-39/40/41	East Travis Regional WWTP	New WWTP to Serve Growth	-	-	1.5	\$37,403,000	\$58,349,000
WW.15.02	Existing/Relief	15-Year	Dev. Agr.	Lift Station 1 (Las Entradas) and O09-006_O09-005	Exist. LS Expansion	18"	260	-	\$164,430	\$257,000
WW.15.03	Existing/Relief	15-Year	S-18	West Cottonwood Creek Existing Interceptor	Exist. Gravity Relief/Upsizing	24"-27"	8,500	-	\$8,236,967	\$12,850,000
WW.15.04	Existing/Relief	15-Year	S-16	East Cottonwood Creek Existing Interceptor	Exist. Gravity Relief/Upsizing	27"-33"	3,070	-	\$3,392,810	\$5,293,000
WW.15.05	Existing/Relief	15-Year	-	FM973 Interceptor (Not Necessary if LS06 is Decommissioned)	Exist. Gravity Relief/Upsizing	18"	4,220	-	\$2,658,600	\$4,147,000
WW.15.06	New/Extension	15-Year	S-38	South Cottonwood Creek Wastewater Interceptor Improvements Phase 1 ⁽²⁾	New Gravity to Serve Growth	39"-45"	7,960	-	\$15,366,210	\$25,508,000
WW.15.07	New/Extension	15-Year	S-38	South Cottonwood Creek Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	36"	8,910	-	\$13,811,117	\$21,545,000
WW.15.08	New/Extension	15-Year	S-23	Willow Creek Wastewater and Lift Station Improvements	New Gravity/LS to Serve Growth	24"(G), 6"(F)	2,160(G/F)	0.65	\$1,642,456	\$2,562,000
WW.15.09	New/Extension	15-Year	-	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	24"	5,210	-	\$5,424,105	\$8,462,000
WW.15.10	New/Extension	15-Year	-	Willow Creek West Tributary Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	15"-21"	7,710	-	\$6,455,271	\$10,070,000
WW.15.11	New/Extension	15-Year	-	East US290 Wastewater Improvements	New Gravity to Serve Growth	15"	2,920	-	\$2,219,654	\$3,463,000
WW.15.12	New/Extension	15-Year	-	North Cottonwood Creek East Tributary Wastewater Interceptor Improvements	New Gravity to Serve Growth	15"-18"	8,480	-	\$6,720,382	\$10,484,000
WW.15.13	New/Extension	15-Year	-	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	27"	7,390	-	\$8,791,977	\$13,715,000
WW.15.14	New/Extension	15-Year	-	South Cottonwood Creek West Tributary Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	27"	3,590	-	\$4,424,675	\$6,902,000
WW.15.15	New/Extension	15-Year	-	Littig Rd. Wastewater Improvements ⁽²⁾	New Gravity to Serve Growth	12"	8,510	-	\$5,961,816	\$9,897,000
WW.15.16	New/Extension	15-Year	-	North Cottonwood Creek Wastewater Interceptor Improvements Phase 1	New Gravity to Serve Growth	21"-24"	7,238	-	\$7,379,755	\$11,512,000
WW.15.17	New/Extension	15-Year	-	North Cottonwood Creek Wastewater Interceptor Improvements Phase 2	New Gravity to Serve Growth	12"-18"	10,367	-	\$8,035,168	\$12,535,000
WW.15.18	New/Extension	15-Year	-	South Wilbarger Creek Lift Station Improvements	New LS to Serve Growth	4"(F)	5,040(F)	0.25	\$1,287,296	\$2,008,000
WW.15.19	New/Extension	15-Year	-	Lift Station #6 (Stonewater) Decommissioning	New Gravity to Abandon LS	18"	3,300	-	\$3,134,355	\$4,890,000
WW.15.20	New/Extension	15-Year	-	Lift Station #8 (Presidential Glen Ph. 4B) Decommissioning	New Gravity to Abandon LS	12"	1,400	-	\$1,281,253	\$1,999,000
WW.15.21	New/Extension	15-Year	-	Lift Station #9 (Presidential Heights) Decommissioning	New Gravity to Abandon LS	12"	500	-	\$650,448	\$1,015,000

Notes:

- 1) For pipe diameters and lengths, gravity main is assumed, except where (F) indicates force main, and (G) indicates gravity main.
- 2) Select projects include an additional 10% contingency for railroad crossings to account for additional costs (permitting, extra boring length, etc.).
- 3) For new/extension projects not within the ROW or an existing easement, a unit cost of \$87,900/acre was utilized for easement cost estimates.

The easement unit cost includes survey, easement acquisition, engineering fees, condemnation/attorney fees, and ROW agent fees.

LS06, LS08, and LS09 are recommended to be decommissioned and re-routed by gravity towards East Travis Regional WWTP once it is built. This reduces burden on Wilbarger WWTP and the FM973 interceptor, and reduces LS O&M costs.

Projects Not Included: The above list does not include Bell Farms LS upgrades (LS04), Carriage Hills LS or interceptor upgrades, Cottonwood Cr. WWTP Ph. 2 expansion to 0.4 MGD (developer-funded), or other projects currently in-progress.

Time Horizon	Capital Cost
Present Day	\$ 20,410,000
5-Year	\$ 40,891,000
15-Year	\$ 227,463,000
Total, All Projects	\$ 288,764,000

City of Manor, Texas

Capital Improvement Program

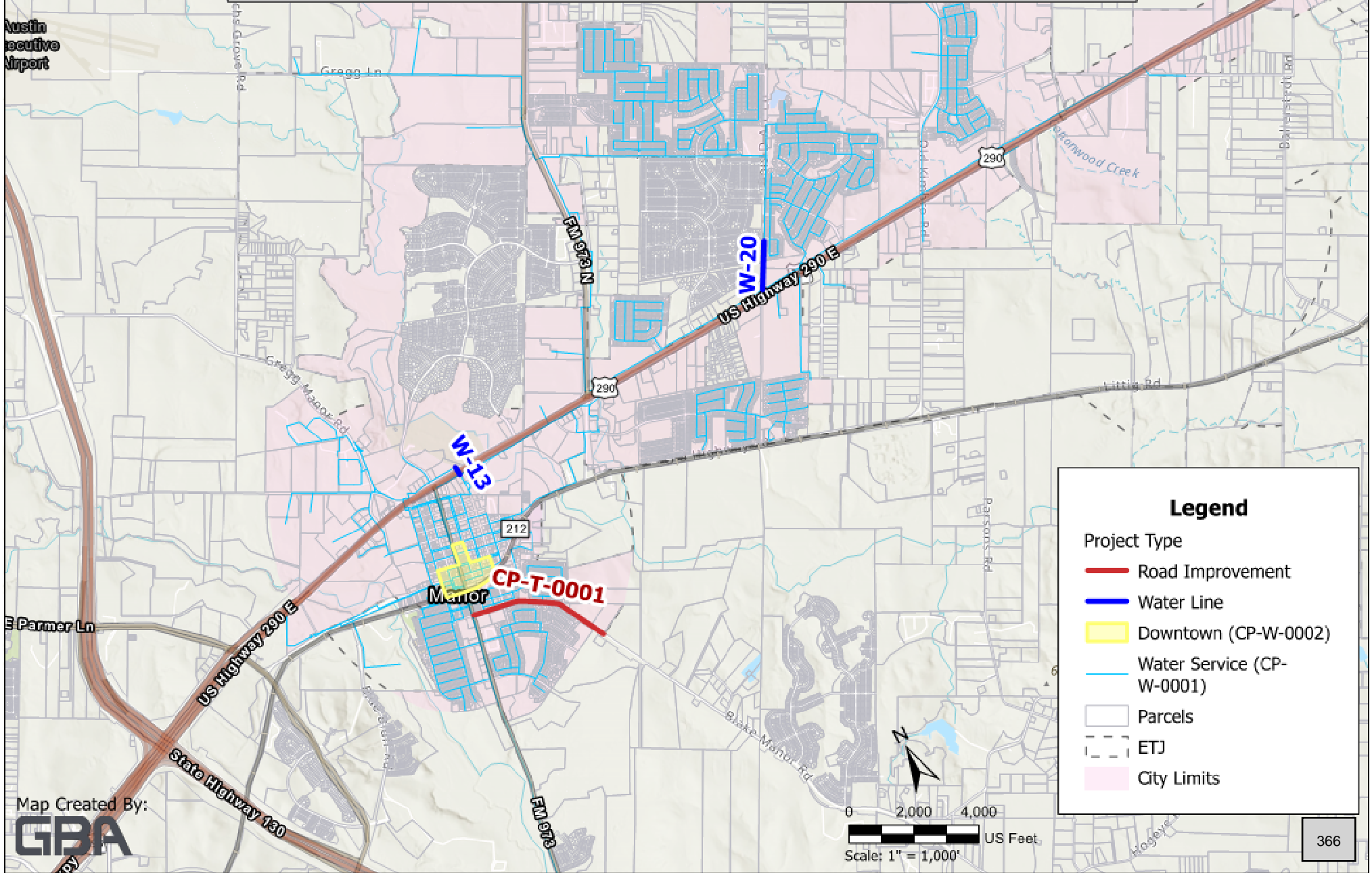
Fiscal Year 2024





CITY OF MANOR PRIORITY PROJECTS 2024: Option 1 Location Map

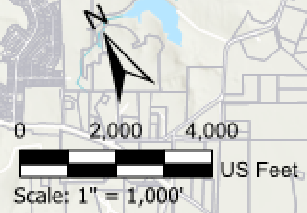
Item 4.



Legend

Project Type

- Road Improvement (Red line)
- Water Line (Blue line)
- Downtown (CP-W-0002) (Yellow fill)
- Water Service (CP-W-0001) (Light blue fill)
- Parcels (Thin grey outline)
- ETJ (Dashed black line)
- City Limits (Pink fill)



Map Created By:
GBA

CITY OF MANOR PRIORITY PROJECTS - OPTION 1

Color Code:	Projects from 2023 Bond Project List	
	Projects from Wastewater Master Plan	
	Projects from Water Master Plan	



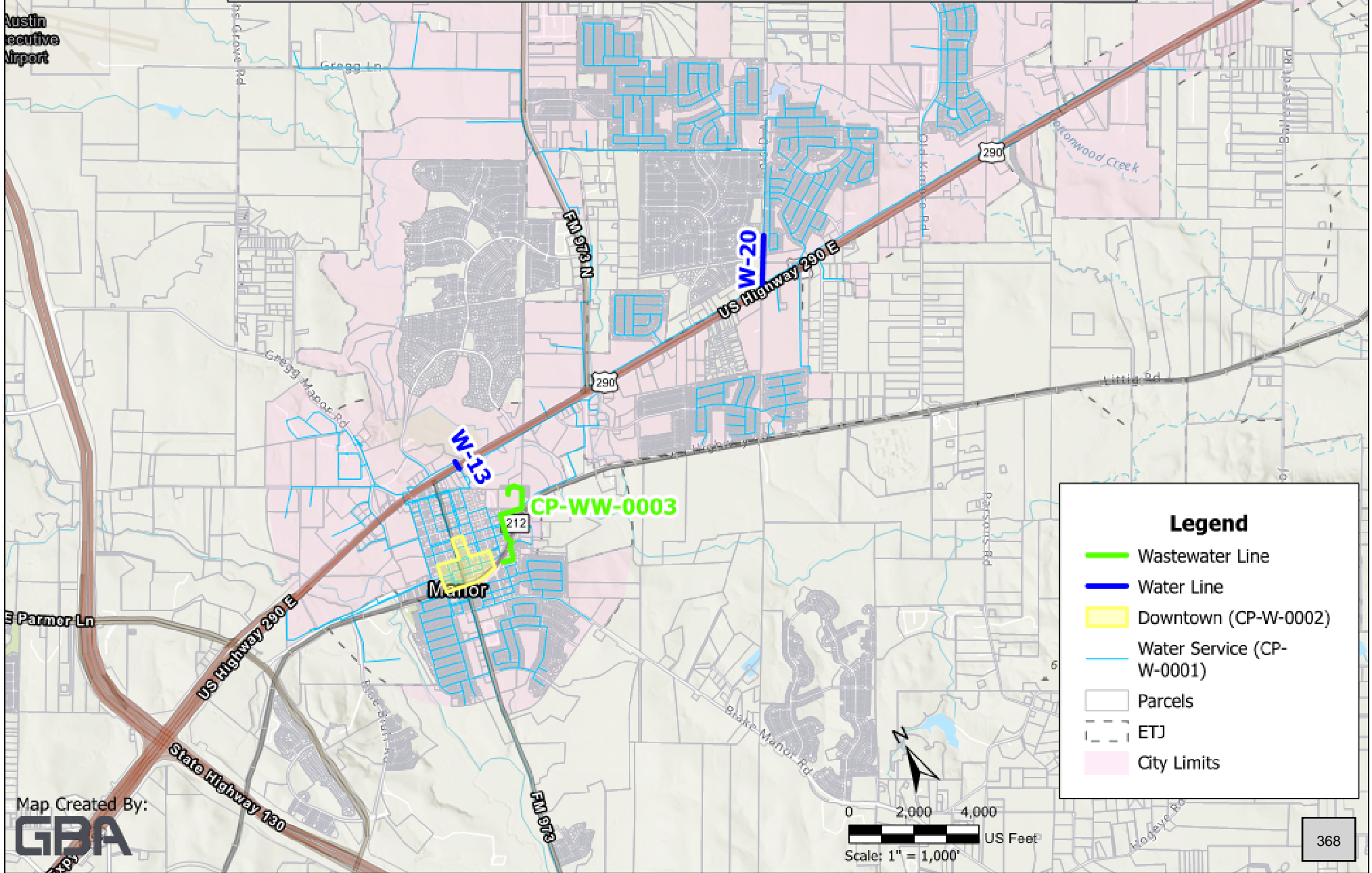
Priority	Project ID	Type	Project Title	Project Description	Project Costs				Origin	Funding Source
					FY 2024	FY 2025	FY 2026	Total Cost		
1	CP-W-0002	Water	Waterline Upsizing Project	This project involves the replacement of the existing 12" waterline with a 16" waterline between the intermediate tank to downtown.	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00	Water Master Plan	TBD
2	CP-W-0004	Water	Alternative Water Options Research Project	This project will research alternative water sources for the City that were introduced in the Water Master Plan.	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	Water Master Plan	TBD
3	W-13	Water	US 290 Crossing at Golf Course	This water line project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesale supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00	2023 Bond Project List	2023 Certificates of Obligation
4	W-20	Water	Bois d'Arc 16" Waterline	This connecting line will complete a water line loop along Bois de' Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00	2023 Bond Project List	2023 Certificates of Obligation
5	CP-W-0001	Water	Water Master Plan (Water Supply)	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00	2023 Bond Project List	2023 Certificates of Obligation
6A	CP-T-0001	Transportation	Brenham Road (Blake Manor) Improvements	Project is for improvement and expansion of Brenham Road (Blake Manor Road) from Lexington Street (FM973), with the option to extend from Bastrop Street, east to the City Limits from a 2-lane road to a 3-lane road, including drainage and SUP improvements to transition from County road improvements east of Manor into Manor.	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00	2023 Bond Project List	2023 Certificates of Obligation
Total Cost					\$ 979,590.00	\$ 3,796,315.00	\$ 29,102,089.00	\$ 33,877,994.00		



CITY OF MANOR PRIORITY PROJECTS 2024: Option 2 Location Map

Item 4.

Austin Executive Airport



Legend

- Wastewater Line
- Water Line
- Downtown (CP-W-0002)
- Water Service (CP-W-0001)
- Parcels
- ETJ
- City Limits

Map Created By:
GBA

0 2,000 4,000
US Feet
Scale: 1" = 1,000'

368

CITY OF MANOR PRIORITY PROJECTS - OPTION 2

Color Code:	Projects from 2023 Bond Project List	
	Projects from Wastewater Master Plan	
	Projects from Water Master Plan	

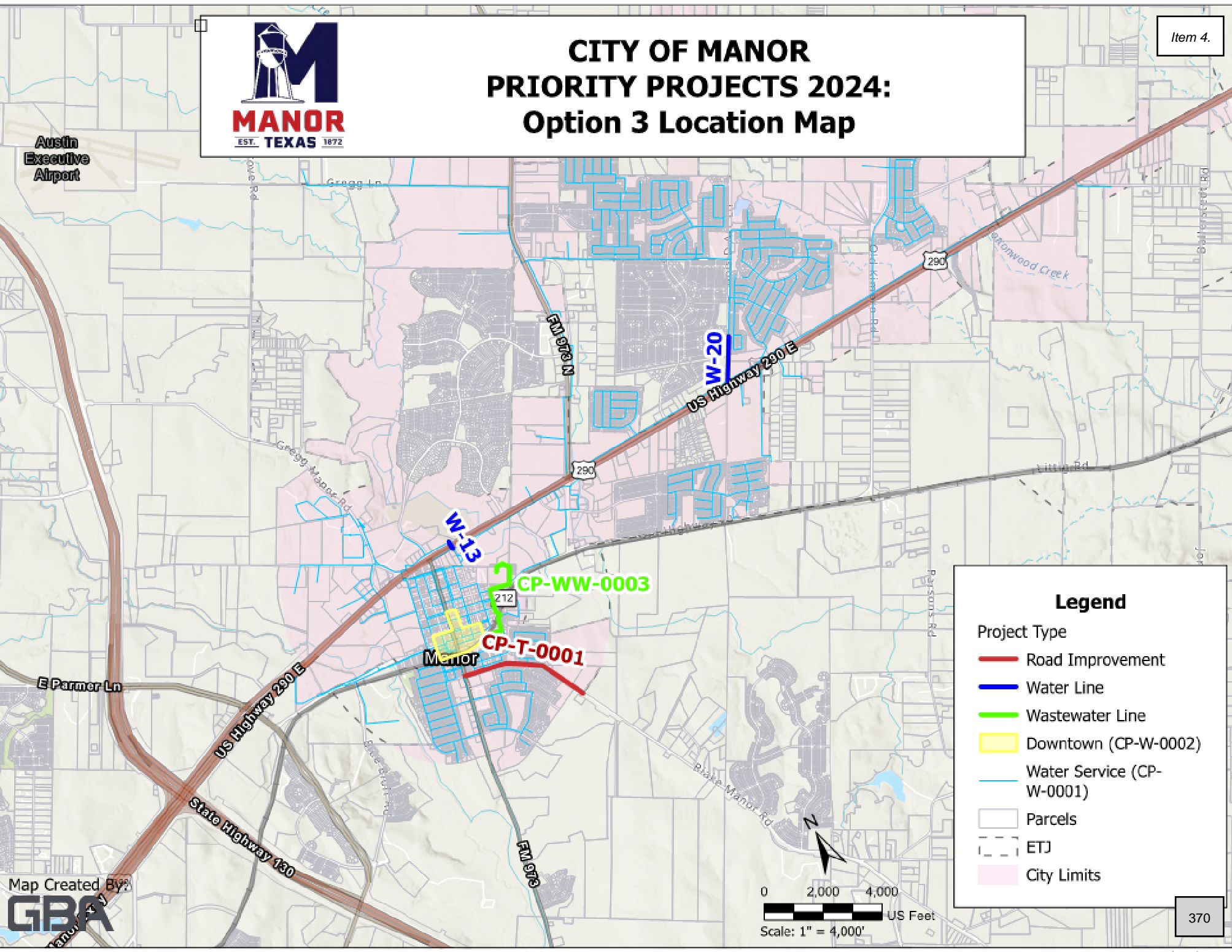


Priority	Project ID	Type	Project Title	Project Description	Project Costs				Origin	Funding Source
					FY 2024	FY 2025	FY 2026	Total Cost		
1	CP-W-0002	Water	Waterline Upsizing Project	This project involves the replacement of the existing 12" waterline with a 16" waterline between the intermediate tank to downtown.	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00	Water Master Plan	TBD
2	CP-W-0004	Water	Alternative Water Options Research Project	This project will research alternative water sources for the City that were introduced in the Water Master Plan.	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	Water Master Plan	TBD
3	W-13	Water	US 290 Crossing at Golf Course	This water line project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesale supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00	2023 Bond Project List	2023 Certificates of Obligation
4	W-20	Water	Bois d'Arc 16" Waterline	This connecting line will complete a water line loop along Bois de' Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00	2023 Bond Project List	2023 Certificates of Obligation
5	CP-W-0001	Water	Water Master Plan (Water Supply)	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00	2023 Bond Project List	2023 Certificates of Obligation
6B	CP-WW-0003	Wastewater	Llano St and Lampasas St Interceptors	The project involves the upgrade/upsized of existing gravity relief pipes, with pipe diameters ranging from 18" to 36". The total length of pipe to be installed is 4,060 feet.	\$ 300,000.00	\$ 580,000.00	\$ 4,427,000.00	\$ 5,312,000.00	Present CIP Project List (WWMP)	TBD
Total Cost					\$ 1,128,000.00	\$ 4,117,000.00	\$ 28,679,000.00	\$ 33,929,000.00		



CITY OF MANOR PRIORITY PROJECTS 2024: Option 3 Location Map

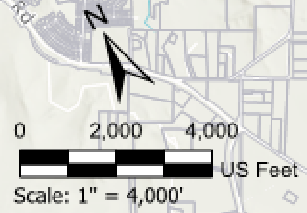
Austin
Executive
Airport



Legend

- Project Type
 - Road Improvement (Red line)
 - Water Line (Blue line)
 - Wastewater Line (Green line)
 - Downtown (CP-W-0002) (Yellow area)
 - Water Service (CP-W-0001) (Light blue area)
- Parcels (Thin grey outline)
- ETJ (Dashed line)
- City Limits (Pink shaded area)

Map Created By:
GBA



CITY OF MANOR PRIORITY PROJECTS - OPTION 3

Color Code:	Projects from 2023 Bond Project List	
	Projects from Wastewater Master Plan	
	Projects from Water Master Plan	




Priority	Project ID	Type	Project Title	Project Description	Project Costs				Origin	Funding Source
					FY 2024	FY 2025	FY 2026	Total Cost		
1	CP-W-0002	Water	Waterline Upsizing Project	This project involves the replacement of the existing 12" waterline with a 16" waterline between the intermediate tank to downtown.	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00	Water Master Plan	TBD
2	CP-W-0004	Water	Alternative Water Options Research Project	This project will research alternative water sources for the City that were introduced in the Water Master Plan.	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	Water Master Plan	TBD
3	W-13	Water	US 290 Crossing at Golf Course	This water line project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesale supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00	2023 Bond Project List	2023 Certificates of Obligation
4	W-20	Water	Bois d'Arc 16" Waterline	This connecting line will complete a water line loop along Bois de' Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00	2023 Bond Project List	2023 Certificates of Obligation
5	CP-W-0001	Water	Water Master Plan (Water Supply)	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00	2023 Bond Project List	2023 Certificates of Obligation
6A	CP-T-0001	Transportation	Brenham Road (Blake Manor) Improvements	Project is for improvement and expansion of Brenham Road (Blake Manor Road) from Lexington Street (FM973), with the option to extend from Bastrop Street, east to the City Limits from a 2-lane road to a 3-lane road, including drainage and SUP improvements to transition from County road improvements east of Manor into Manor.	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00	2023 Bond Project List	2023 Certificates of Obligation
6B	CP-WW-0003	Wastewater	Llano St and Lampasas St Interceptors	The project involves the upgrade/upsizes of existing gravity relief pipes, with pipe diameters ranging from 18" to 36". The total length of pipe to be installed is 4,060 feet.	\$ 300,000.00	\$ 580,000.00	\$ 4,427,000.00	\$ 5,312,000.00	Present CIP Project List (WWMP)	TBD
Total Cost					\$ 1,279,590.00	\$ 4,376,315.00	\$ 33,529,089.00	\$ 39,189,994.00		

City of Manor, Texas
Capital Improvement Program
Fiscal Year 2024

Project Type: Water

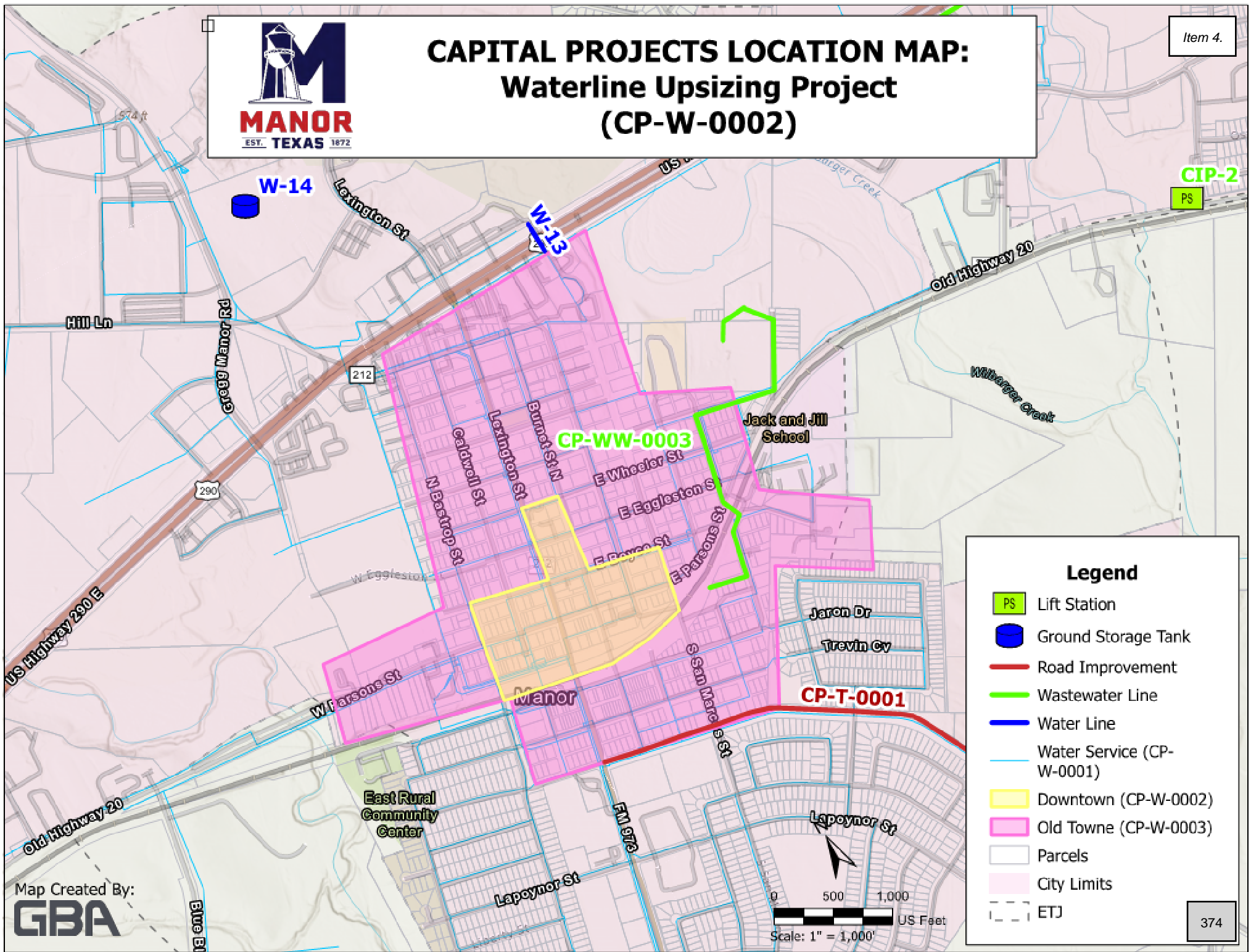


CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM					
PROJECT ID:	CP-W-0002				
TYPE:	Water				
PROJECT TITLE:	Waterline Upsizing Project				
ADDRESS:					
LOCATION:	Downtown Manor				
DESCRIPTION:	This project involves the replacement of the existing 12" waterline with a 16" waterline between the intermediate tank to downtown.				
SCHEDULE	START	END	PROJECT NEED/BENEFITS		
PRELIM DESIGN			<ul style="list-style-type: none"> Improved water flow and pressure. Reduced risk of leaks and breaks. Enhanced system reliability and resilience. 		
FINAL DESIGN					
PERMITTING					
CONSTRUCTION					
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>					
PROJECT COSTS		FY 2024	FY 2025	FY 2026	TOTAL
Design Phase			\$ 555,000.00		\$ 555,000.00
Management					\$ -
Construction				\$ 3,700,000.00	\$ 3,700,000.00
Inspection/Testing					\$ -
Contingencies					\$ -
Other					\$ -
Total Estimated Cost		\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
PROJECT BUDGET		FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE					
		\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
Total Revenues		\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
EXPENDITURE					
		\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
Total Expenditures		\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00



CAPITAL PROJECTS LOCATION MAP: Waterline Upsizing Project (CP-W-0002)

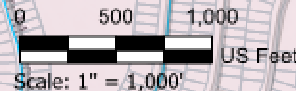
Item 4.




Legend


- PS Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Parcels
- City Limits
- ETJ

Map Created By:
GBA



374

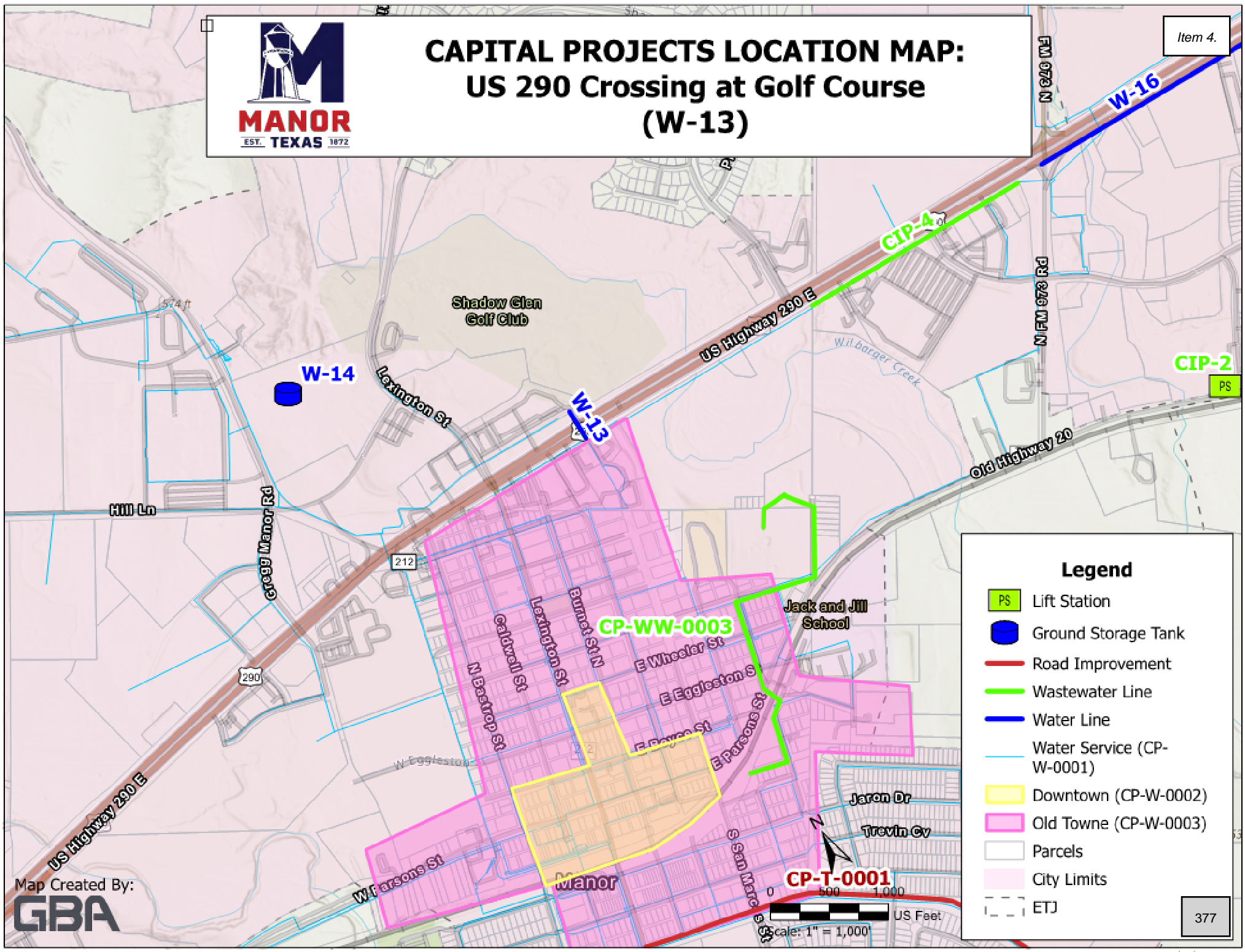
CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-W-0004			
TYPE:	Water			
PROJECT TITLE:	Alternative Water Options Research Project			
ADDRESS:				
LOCATION:	City of Manor			
DESCRIPTION:	This project will research alternative water sources for the City that were introduced in the Water Master Plan.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Diversification of water supply. Increased resilience to drought and water shortages. Potential cost savings. 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase				\$ -
Management				\$ -
Construction				\$ -
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
Total Revenues	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
EXPENDITURE				
	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
Total Expenditures	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00

CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	W-13			
TYPE:	Water			
PROJECT TITLE:	US 290 Crossing at Golf Course			
ADDRESS:	US-290, Manor, TX 78653			
LOCATION:	Across US HWY 290, next to the Shadow Glen Golf Club			
DESCRIPTION:	This water line project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesale supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Support for future growth and development Improved conveyance and increased flow capacity 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
For Non-Utility Projects, check all that apply: <input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer). <input type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure. <input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase		\$ 48,000.00		\$ 48,000.00
Management			\$ 20,000.00	\$ 20,000.00
Construction			\$ 532,000.00	\$ 532,000.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
Total Revenues	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
EXPENDITURE				
US 290 Crossing at Golf Course	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
Total Expenditures	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00



CAPITAL PROJECTS LOCATION MAP: US 290 Crossing at Golf Course (W-13)

Item 4.




Legend

- PS Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Parcels
- City Limits
- ETJ

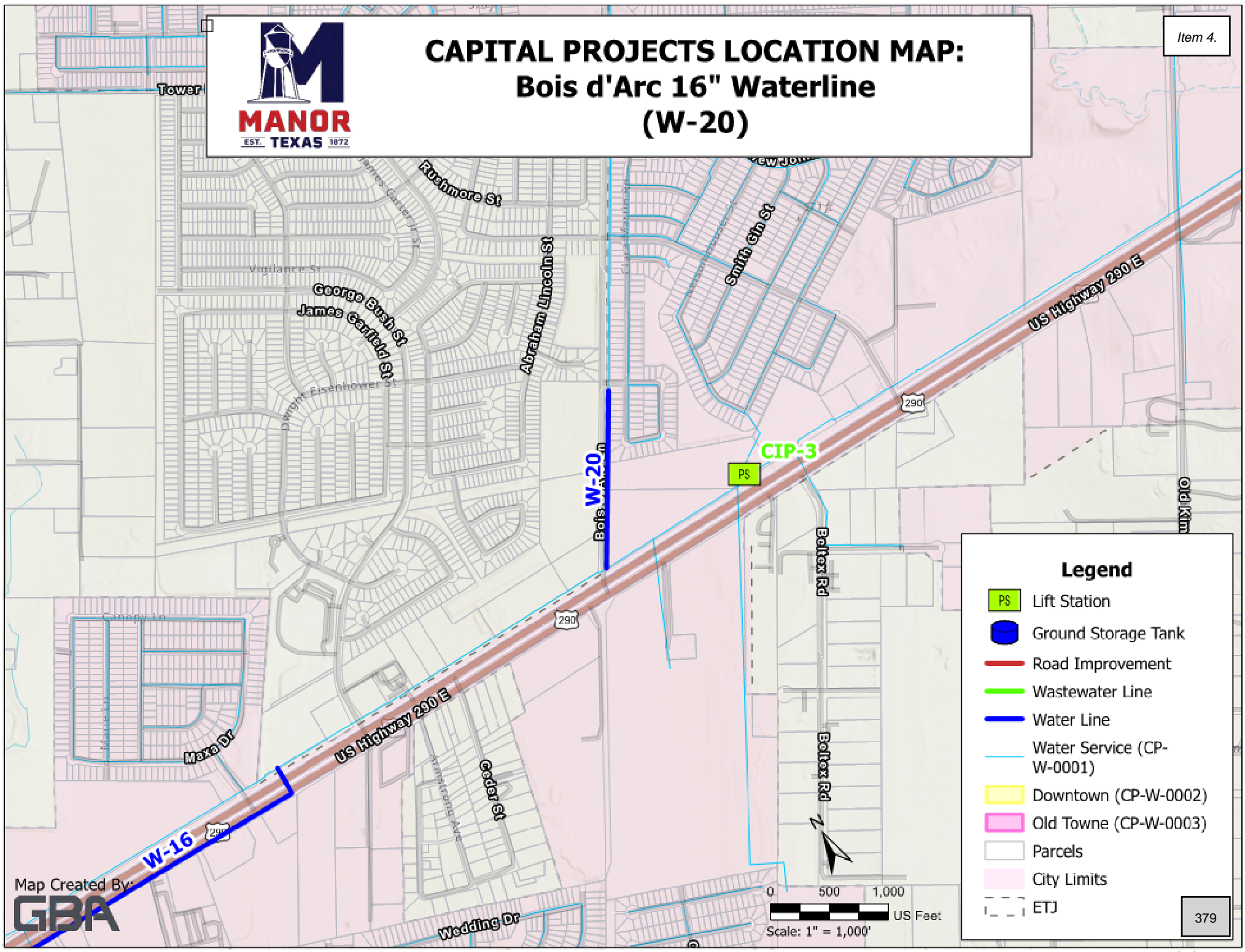
Map Created By:
GBA

Scale: 1" = 1,000
US Feet

CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	W-20			
TYPE:	Water			
PROJECT TITLE:	Bois d'Arc 16" Waterline			
ADDRESS:	Bois d'Arc Rd, Manor, TX 78653			
LOCATION:	Bois d'Arc Rd, between President Meadows and Presidential Glen			
DESCRIPTION:	This connecting line will complete a water line loop along Bois de' Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Improved water quality and system reliability Enhanced distribution system capacity for population growth in the area 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
For Non-Utility Projects, check all that apply: <input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer). <input type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure. <input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 120,000.00			\$ 120,000.00
Management		\$ 50,000.00		\$ 50,000.00
Construction	\$ 208,000.00	\$ 1,134,000.00		\$ 1,342,000.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
Total Revenues	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
EXPENDITURE				
Bois d'Arc 16" Waterline	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
Total Expenditures	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00



CAPITAL PROJECTS LOCATION MAP: Bois d'Arc 16" Waterline (W-20)




Legend

- PS Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Parcels
- City Limits
- ETJ

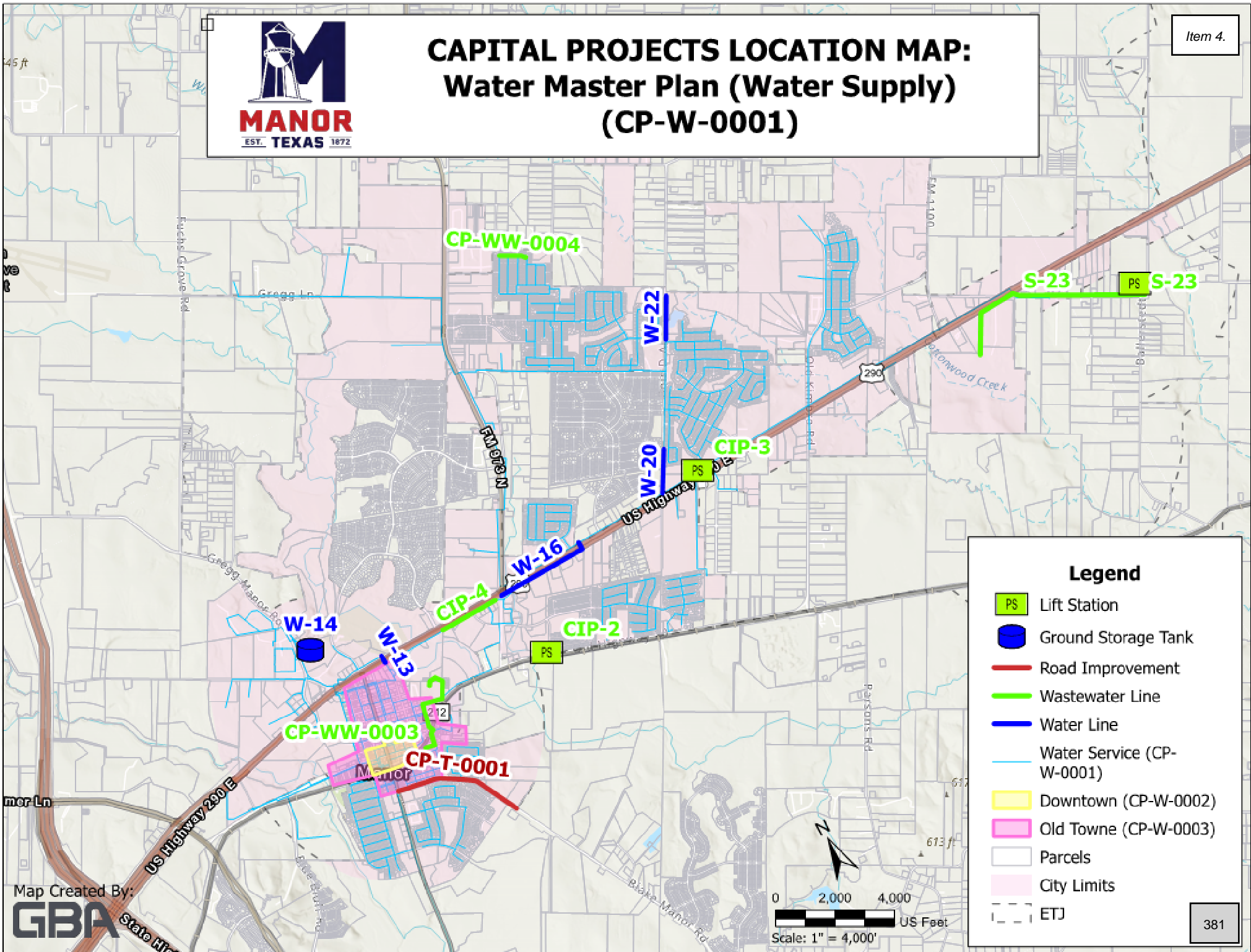
Map Created By:
GBA

0 500 1,000
US Feet
Scale: 1" = 1,000'

CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-W-0001 (15317)			
TYPE:	Water			
PROJECT TITLE:	Water Master Plan (Water Supply)			
ADDRESS:				
LOCATION:	All Manor water service areas			
DESCRIPTION:	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Provides guidance on future water supply options Ensures the availability of adequate water supplies Provides a foundation in which the City can effectively plan for, engineer, and construct necessary infrastructure for future water supply needs 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 250,000.00	\$ 1,750,000.00		\$ 2,000,000.00
Management				\$ -
Construction			\$ 20,000,000.00	\$ 20,000,000.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
Total Revenues	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
EXPENDITURE				
Water Master Plan (Water Supply)	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
Total Expenditures	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00



CAPITAL PROJECTS LOCATION MAP: Water Master Plan (Water Supply) (CP-W-0001)



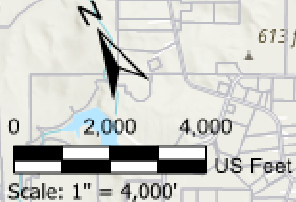
Map Created By:



State High

Legend


- PS Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Parcels
- City Limits
- ETJ



City of Manor, Texas
Capital Improvement Program
Fiscal Year 2024

Project Type: Wastewater

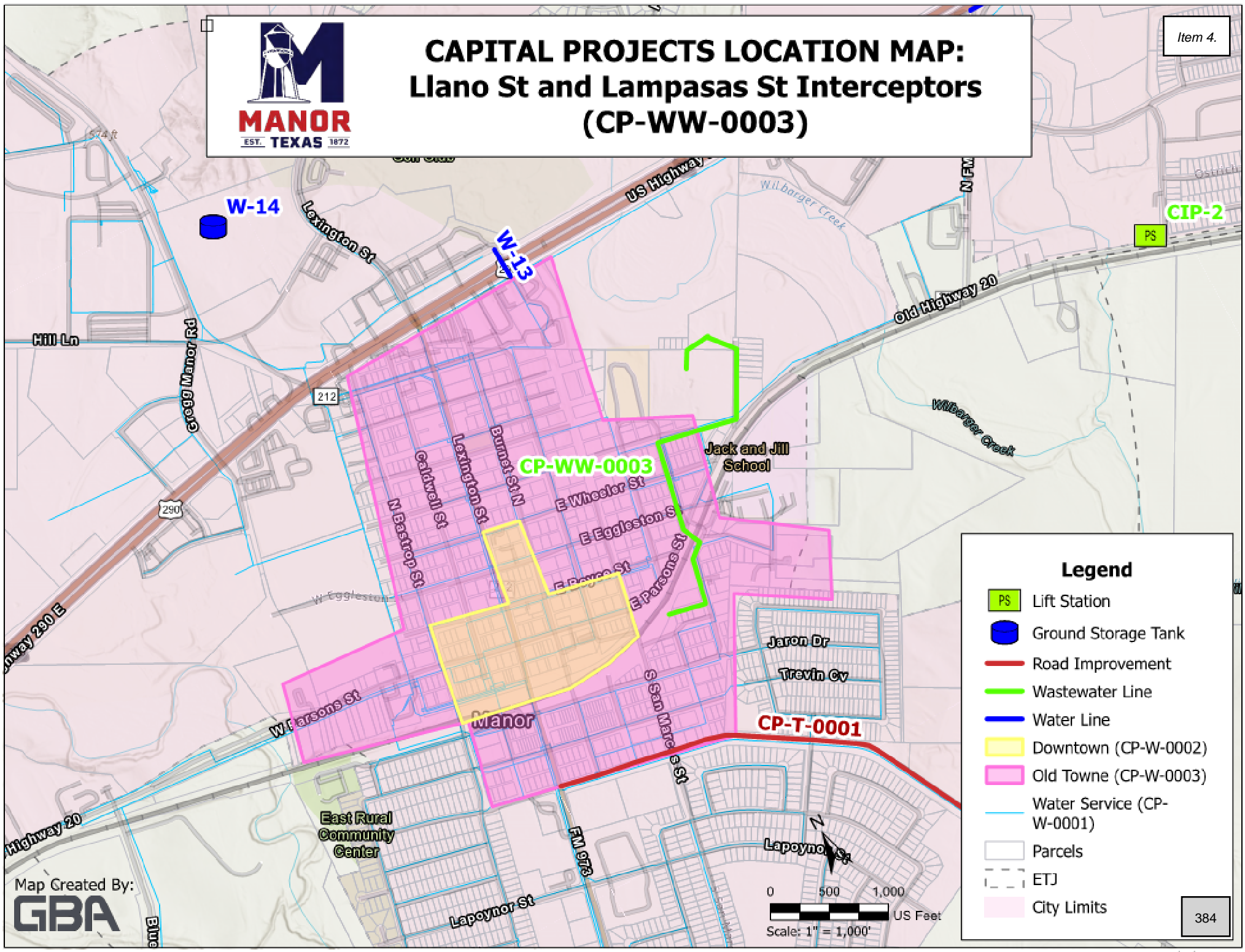


CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM					
PROJECT ID:	CP-WW-0003				
TYPE:	Wastewater				
PROJECT TITLE:	Llano St and Lampasas St Interceptors				
ADDRESS:					
LOCATION:	Llano St and Lampasas St				
DESCRIPTION:	The project involves the upgrade/upsized of existing gravity relief pipes, with pipe diameters ranging from 18" to 36". The total length of pipe to be installed is 4,060 feet.				
SCHEDULE	START	END	PROJECT NEED/BENEFITS		
PRELIM DESIGN			<ul style="list-style-type: none"> Improved system capacity that will help accommodate current and future wastewater flows, reducing the risk of overflows and backups 		
FINAL DESIGN					
PERMITTING					
CONSTRUCTION					
For Non-Utility Projects, check all that apply: <input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer). <input type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure. <input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.					
PROJECT COSTS		FY 2024	FY 2025	FY 2026	TOTAL
Design Phase		\$ 300,000.00	\$ 580,000.00		\$ 880,000.00
Management					\$ -
Construction				\$ 3,405,040.00	\$ 3,405,040.00
Inspection/Testing					\$ -
Contingencies				\$ 1,026,960.00	\$ 1,026,960.00
Other					\$ -
Total Estimated Cost		\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
PROJECT BUDGET		FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE					
		\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
Total Revenues		\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
EXPENDITURE					
		\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
Total Expenditures		\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00



CAPITAL PROJECTS LOCATION MAP: Llano St and Lampasas St Interceptors (CP-WW-0003)

Item 4.



Legend

- PS Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Water Service (CP-W-0001)
- Parcels
- ETJ
- City Limits


Map Created By:
GBA

0 500 1,000
US Feet
Scale: 1" = 1,000'

City of Manor, Texas
Capital Improvement Program
Fiscal Year 2024

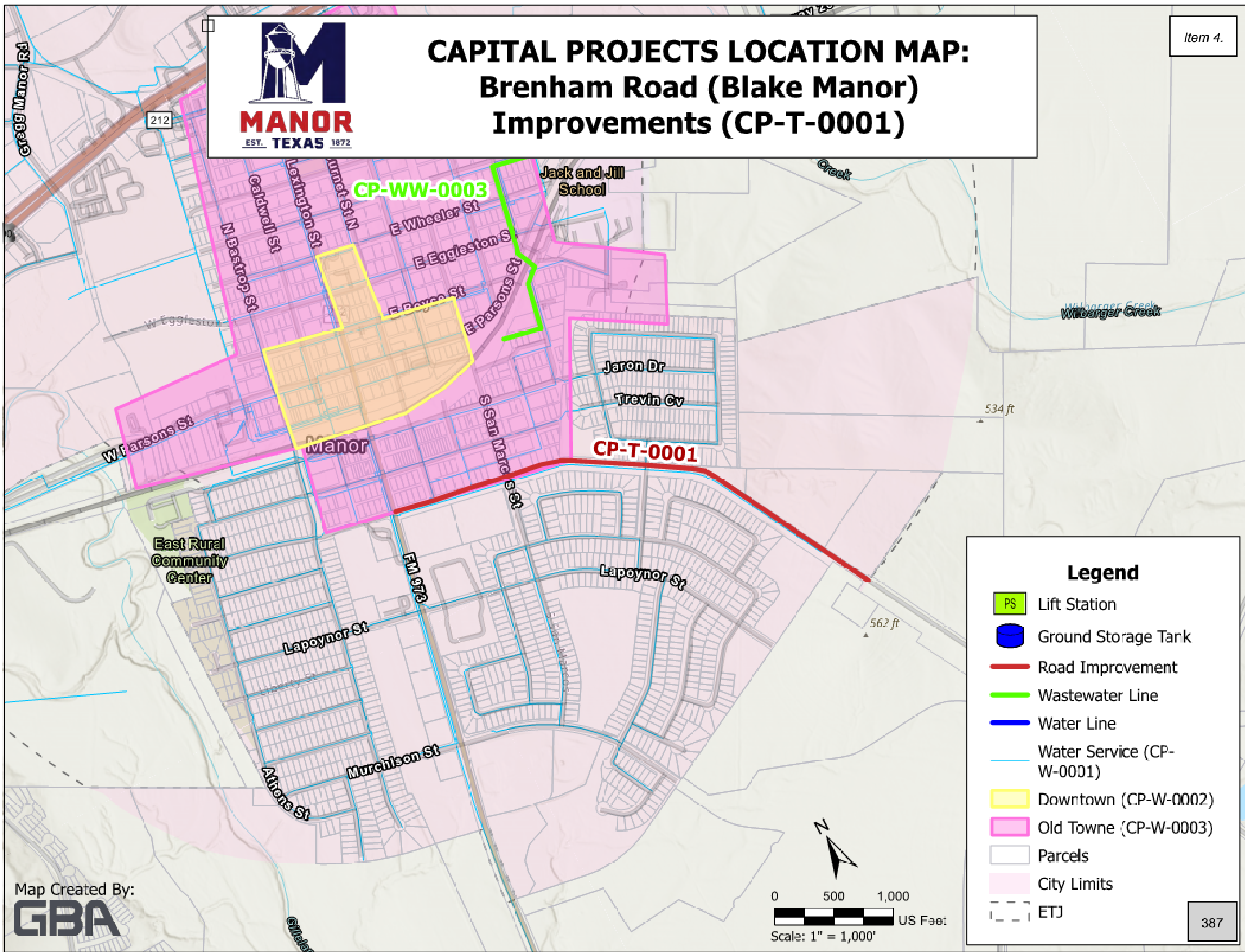
Project Type: Transportation



CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-T-0001			
TYPE:	Transportation			
PROJECT TITLE:	Brenham Road (Blake Manor) Improvements			
ADDRESS:	E Brenham St Manor, TX 78653			
LOCATION/LIMITS:	Brenham Road (Blake Manor Road) from Bastrop Street east to the City Limits			
DESCRIPTION:	Project is for improvement and expansion of Brenham Road (Blake Manor Road) from Lexington Street (FM973), with the option to extend from Bastrop Street, east to the City Limits from a 2-lane road to a 3-lane road, including drainage and SUP improvements to transition from County road improvements east of Manor into Manor.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN	2024	2025	<ul style="list-style-type: none"> Enhanced traffic operations and safety Improved drainage to mitigate flooding Upgraded shared use paths Improved continuity with County segment 	
FINAL DESIGN	2025	2026		
PERMITTING	2026	2026		
CONSTRUCTION	2026	2027		
For Non-Utility Projects, check all that apply: <input checked="" type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer). <input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure. <input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 151,590.00	\$ 259,315.00		\$ 410,905.00
Management			\$ 63,490.00	\$ 63,490.00
Construction			\$ 4,786,599.00	\$ 4,786,599.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
Total Revenues	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
EXPENDITURE				
Brenham Road (Blake Manor ...	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
Total Expenditures	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00



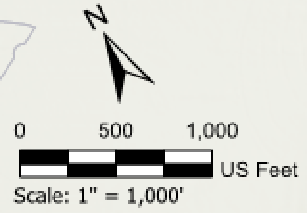
CAPITAL PROJECTS LOCATION MAP: Brenham Road (Blake Manor) Improvements (CP-T-0001)



Legend

- PS Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Parcels
- City Limits
- ETJ

Map Created By:
GBA





**CITY COUNCIL
REGULAR SESSION MINUTES
AUGUST 7, 2024**

**This meeting was live-streamed on Manor's YouTube Channel
You can access the meeting at <https://www.cityofmanor.org/page/livestream>**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3 (Absent)
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Scott Jones, Economic Development Director
Tracey Vasquez, HR Director
Yalondra V. Santana, Heritage & Tourism Manager
Michael Burrell, Planner
Mathew Woodard, Public Works Director
Veronica Rivera, Assistant City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Harvey at 7:00 p.m. on Wednesday, August 7, 2024, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

INVOCATION

Mayor Harvey gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Harvey led the Pledge of Allegiance.

EVENTS/ANNOUNCEMENTS

A. Back to School Haircut Event, Sunday, August 11, 2024, at The Lab Barbershop, 201 E. Parsons St., Manor, Texas.

Heritage & Tourism Manager Valderrama announced the upcoming Back to School Haircut Event, on Sunday, August 11, 2024, at The Lab Barbershop.

PUBLIC COMMENTS

Robert Battaile, 502 E. Eggleston St., Manor, Texas, submitted a speaker card and expressed his concerns and opposition to Agenda Items No. 8,10,12,13,14, and 15.

Jay Howard with Texas Disposal Systems submitted a speaker card and spoke in regard to Item No. 9.

Rick Fraumann with Texas Disposal Systems submitted a speaker card and spoke in regard to Item No. 9.

Debbie Young with Manor Arts Council submitted a speaker card and gave an update on the picket fence art park.

No one else appeared at this time.

CONSENT

- 1. Consideration, discussion, and possible action to approve the City Council Minutes of July 31, 2024, City Council Workshop.**
- 2. Consideration, discussion, and possible action on accepting the 2024 Third Quarter City Council Committee Reports.**
 - **Park Committee**
 - **Economic Development Committee**
 - **Community Collaborative Committee**
 - **HealthCare Committee**
 - **Public Safety Committee**
- 3. Consideration, discussion, and possible action on a Joint Agreement with Travis County for the November 5, 2024, General Election; and Authorize the Mayor to execute the agreement.**

4. **Consideration, discussion, and possible action on a Resolution ordering the November 5, 2024, General Election to elect a Mayor and three (3) Council Members of the City Council (Place Nos. 1, 3, and 5); and Authorize the Mayor to execute the Notice of General Election.**
5. **Consideration, discussion, and possible action on a Resolution authorizing the acquisition of an accessible voting system in compliance with state and federal laws through a service agreement with Travis County.**
6. **Consideration, discussion, and possible action on the insurance policies for dental, life, vision, and short-term disability for FY 2024-2025 between the City of Manor and Renaissance Life and Health Insurance Company of America.**
7. **Consideration, discussion, and possible action on the insurance policies for health benefits for FY 2024-2025 between the City of Manor and United Healthcare Insurance Company.**

MOTION: Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill to approve the consent agenda.

There was no further discussion.

Motion to approve carried 6-0

REGULAR AGENDA

8. **Consideration, discussion, and possible action on approval of contractor and construction contract for the overlay of Lexington Street from Murray to US290.**

The city staff recommended that the City Council approve the proposal to complete the milling, patchwork, pavement overlay, and stripping of Lexington Street from Murray to US Hwy 290 and authorize the City Manager to execute the contract after legal review.

Public Works Director Woodard discussed the proposed contract.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Weir to approve the proposal to complete the milling, patchwork, pavement overlay, and stripping of Lexington Street from Murray to US Hwy 290 and authorize the City Manager to execute the contract after legal review.

A discussion was held regarding the clarification of the patchwork area.

A discussion was held regarding the notification to the community regarding road closures. There was no further discussion.

Motion to approve carried 6-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 7:29 p.m. on Wednesday, August 7, 2024, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel* at 7:29 p.m. on Wednesday, August 7, 2024.

The Executive Session was adjourned at 7:55 p.m. on Wednesday, August 7, 2024.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 7:55 p.m. on Wednesday, August 7, 2024.

9. Consideration, discussion, and possible action on the City of Manor's Request for Proposals Solid Waste & Recycling Services RFP# 2024-07 and the submitted proposals.

The city staff recommended that the City Council reject all proposals submitted under the City of Manor's request for proposals Solid Waste & Recycling Services RFP#2024-07 and that a new Request for Proposals for the collection, transportation, and disposal of solid waste and recyclable materials be issued.

Economic Development Director Jones discussed the reasons for rejecting all proposals for Solid Waste & Recycling Services RFP#2024-07.

A discussion was held regarding releasing the correct RFP after a final review.

A discussion was held regarding the tentative schedule for the new RFP process.

A discussion was held regarding the draft contract that would be provided with the new RFP.

A discussion was held regarding the start of the service date.

MOTION: Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill to approve the first reading of an ordinance rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2).

There was no further discussion.

Motion to approve carried 5-1 (Mayor Harvey voted against)

10. Consideration, discussion, and possible action on a Resolution establishing a city sponsorship program; approving the policy and agreement; approving the application process; approving the amount of funding allocated for events and providing for related matters.

The city staff recommended that the City Council approve Resolution No. 2024-26 establishing the City of Manor sponsorship Program; approving the policy and agreement; approving the application process; approving the amount of funding allocated for events and providing for related matters.

Heritage & Tourism Manager Valderrama discussed the proposed sponsorship program.

A discussion was held regarding the council's concerns about the city's liability.

A discussion was held regarding the city's eligibility process requirements for applicants to apply for the sponsorship.

Mayor Harvey expressed his concerns and requested that city staff present additional information at a later date to be considered. He stated that the council would have additional time to review and discuss the matter further.

City Manager Moore discussed the city staff's concerns regarding requests and current processes.

Mayor Harvey requested a workshop for further discussion.

MOTION: Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill to postpone this item until a later date with the direction that was given.

There was no further discussion.

Motion to postpone carried 6-0

11. Consideration, discussion, and possible action on a Website Services Agreement with CivicPlus.

The city staff recommended that the City Council approve a new website services agreement with CivicPlus as presented.

City Manager Moore discussed the proposed agreement.

Heritage & Tourism Manager Valderrama discussed the website's new modules and upgrades.

A discussion was held regarding training and the new launch date.

A discussion was held regarding the Police Department's platform.

A discussion was held regarding security features.

MOTION: Upon a motion made by Council Member Wallace and seconded by Council Member Moreno to approve a new website services agreement with CivicPlus as presented.

A discussion was held regarding viewing the police website vs the city's website.

There was no further discussion.

Motion to approve carried 5-1 (Council Member Deja Hill voted against)

12. Second and Final Reading: Consideration, discussion, and possible action on an Ordinance rezoning the Monarch Ranch Subdivision, being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD). Applicant: SEC Planning; Owner: Blackburn Group

The city staff recommended that the City Council approve the second and final reading of Ordinance No. 755 rezoning the Monarch Ranch Subdivision being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD) with P&Z Commission modifications.

City Planner Burrell discussed the proposed rezoning request.

A discussion was held regarding the density of the proposed home development.

Rick Hanna with Blackburn Group discussed the proposed rezoning request and the dwelling unit sizes.

Mark Baker with SEC Planning submitted a speaker card in support of this item; however, he did not wish to speak but was available to answer any questions posed by the City Council.

Ordinance No. 755: An Ordinance of the City of Manor, Texas, Amending Ordinances Nos. 636 and 681 to Modify the Planned Unit Development Site Plan for the Monarch Ranch Final Planned Unit Development; Rezoning From Planned Unit Development (PUD) to Planned Unit Development (PUD); Making Findings of Fact; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Moreno to approve the second and final reading of Ordinance No. 755 rezoning the Monarch Ranch Subdivision being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD).

MOTION: Upon an amendment motion made by Council Member Weir and seconded by Council Member Moreno to approve the second and final reading of Ordinance No. 755 rezoning the Monarch Ranch Subdivision being 134.53 acres, more or less, and located at the southwest corner of the intersection at Gregg Lane and FM 973, Manor, TX from Planned Unit Development (PUD) to Planned Unit Development (PUD) with P&Z Commission modifications.

There was no further discussion.

Motion to approve carried 5-1 (Council Member Deja Hill voted against)

13. Consideration, discussion, and possible action on the Third Amendment to the Development Agreement Establishing Development Standards for Monarch Ranch.

The city staff recommended that the City Council approve the Third Amendment to the Development Agreement Establishing Development Standards for Monarch Ranch.

City Planner Burrell discussed the proposed amendment to the development agreement establishing development standards.

Mark Baker with SEC Planning discussed the masonry requirements.

A discussion was held regarding the home images of the development.

A discussion was held regarding the zoning code requirements.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to table Item No. 13.

There was no further discussion.

Motion to table carried 6-0

14. Second and Final Reading: Consideration, discussion, and possible action on an Ordinance rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2). Applicant: MWSW LLP; Owner: DD&B Construction Inc.

The city staff recommended that the City Council approve the second and final reading of Ordinance No. 756 rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2).

City Planner Burrell discussed the proposed amendment agreement.

Ordinance No. 756: An Ordinance of the City of Manor, Texas, Amending the Zoning Ordinance by Rezoning a Parcel of Land From Light Commercial (C-1) to Multi-Family 25 (Mf-2); Making Findings of Fact; and Providing for Related Matters.

MOTION: Upon a motion made by Council Member Moreno and seconded by Council Member Wallace to approve the second and final reading of Ordinance No. 756 rezoning one (1) lot on 0.31 acres, more or less, and being located near the intersection of Gregg Manor Road and West Eggleston Street, Manor, TX from (C-1) Light Commercial to Multi-Family 25 (MF-2).

There was no further discussion.

Motion to approve carried 6-0

13. Consideration, discussion, and possible action on the Third Amendment to the Development Agreement Establishing Development Standards for Monarch Ranch.

The city staff recommended that the City Council approve the Third Amendment to the Development Agreement Establishing Development Standards for Monarch Ranch.

City Attorney Rivera discussed the city's code regulations. She advised if the council would like to reduce the percentage of masonry restrictions they would need to request an amendment to the code.

MOTION: Upon a motion made by Council Member Wallace and seconded by Mayor Pro Tem Emily Hill to approve the Third Amendment to the Development Agreement Establishing Development Standards for Monarch Ranch.

There was no further discussion.

Motion to approve carried 6-0

15. Consideration, discussion, and possible action on authorizing a letter of support to the Central Texas Regional Mobility Authority for U.S. 290 Highway Improvements.

The city staff recommended that the City Council approve and authorize a letter of support to the Central Texas Regional Mobility Authority for U.S. Hwy 290 Highway Improvements.

City Manager Moore discussed the proposed support letter.

MOTION: Upon a motion made by Council Member Moreno allace and seconded by Council Member Weir to approve and authorize a letter of support to the Central Texas Regional Mobility Authority for U.S. Hwy 290 Highway Improvements.

There was no further discussion.

Motion to approve carried 6-0

Mayor Harvey adjourned the regular session of the Manor City Council into Executive Session at 9:30 p.m. on Wednesday, August 7, 2024, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.072, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel and to deliberate the purchase of real property; Sections 551.071 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding Shadowglen PUD; Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Hibbs Lane Parcel; and Section 551.071 Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding the Vaughn 347 acre tract* at 9:30 p.m. on Wednesday, August 7, 2024.

The Executive Session was adjourned at 10:48 p.m. on Wednesday, August 7, 2024.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 10:48 p.m. on Wednesday, August 7, 2024.

ADJOURNMENT

The Regular Session of the Manor City Council was Adjourned at 10:48 p.m. on Wednesday, August 7, 2024.

The Manor City Council approved these minutes on September 4, 2024.

APPROVED:

Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

Draft Minutes



**CITY COUNCIL
WORKSHOP SESSION MINUTES
AUGUST 20, 2024**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
 Anne Weir, Place 2 (Arrived at 6:45 p.m.)
 Maria Amezcua, Place 3 (arrived at 6:28 p.m.)
 Sonia Wallace, Place 4
 Aaron Moreno, Place 5
 Deja Hill, Place 6

CITY STAFF:

Scott Moore, City Manager
 Lluvia T. Almaraz, City Secretary
 Ryan Phipps, Chief of Police
 Scott Dunlop, Development Services Director
 Belen Peña, Finance Director
 Matt Woodard, Public Works Director
 Yalondra V. Santana, Heritage & Tourism Manager
 Pauline Grey, P.E., City Engineer

WORKSHOP SESSION – 6:00 P.M.

With a quorum of the Council Members present, the workshop session of the Manor City Council was called to order by Mayor Harvey at 6:15 p.m. on Tuesday, August 20, 2024, in the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

A. Discussion of the Proposed FY24-25 Annual Budget

The attached proposed budget was presented and discussed.

A discussion was held regarding the attached Q&A.

Finance Director Peña discussed her findings and explained how she was in the process of moving amounts that had not been placed in the correct line items. She stated that she would be providing a new monthly report that would include additional account information.

A discussion was held regarding the city’s cemetery survey and new software to manage records.

A discussion was held regarding an ordinance to be provided to the council to be considered regarding the cemetery management procedures.

A discussion was held regarding wastewater fees.

A discussion was held regarding the increase of certain items.

A discussion was held regarding a summary narrative to be provided to the council regarding the increase of certain line items.

There was no action taken.

ADJOURNMENT

The Manor City Council Workshop Session Adjourned at 7:06 p.m. on Tuesday, August 20, 2024.

The Manor City Council approved these minutes on September 4, 2024.

APPROVED:

Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary



PROPOSED BUDGET

FISCAL YEAR 2024-2025

PREPARED BY: FINANCE DEPARTMENT

WORKSHOP 7/31/2024

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FY 2024-2025 Proposed Annual Budget

Item 4.

**10 -GENERAL FUND
FINANCIAL SUMMARY**

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	50.00 % OF YEAR COMPLETE			Proposed	Annual BUDGET FY 2024-25
			FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>ADMINISTRATION</u>							
TAXES	10,665,656	12,574,806	13,927,200	12,225,431	87.78	1,701,769	15,643,100
MISCELLANEOUS	3,268,638	(121,657)	31,810	38,359	120.59	(6,549)	36,900
PERMITS/LICENSES	3,975	420	6,290	60	0.95	6,230	6,300
OTHER	157,345	1,731,667	1,242,646	882,606	71.03	360,040	1,485,000
TOTAL ADMINISTRATION	14,095,614	14,185,236	15,207,946	13,146,456	86.44	2,061,490	17,171,300
<u>STREET</u>							
MISCELLANEOUS	105,018	586,479	187,474	8,752	4.67	178,722	174,000
SANITATION CHARGES	1,470,042	1,663,397	1,120,000	885,773	79.09	234,227	1,775,000
TOTAL STREET	1,575,059	2,249,876	1,307,474	894,525	68.42	412,949	1,949,000
<u>DEVELOPMENT SERVICES</u>							
MISCELLANEOUS	51,078	53,299	54,310	20,182	37.16	34,128	42,000
PERMITS/LICENSES	3,550,779	2,476,132	2,374,211	1,928,130	81.21	446,081	2,303,100
TOTAL DEVELOPMENT SERVICES	3,601,857	2,529,430	2,428,521	1,948,313	80.23	480,208	2,345,100
<u>PARKS/RECREATIONS</u>							
MISCELLANEOUS	40,000	40,000	0	0	0.00	0	-
TOTAL PARKS/RECREATION	40,000	40,000	0	0	0.00	0	-
<u>COURT</u>							
MISCELLANEOUS	2,294	2,236	1,400	1,860	132.86	(460)	2,000
COURT FEES	523,039	529,897	419,037	466,603	111.35	(47,566)	531,200
TOTAL COURT	525,333	532,133	420,437	468,463	111.42	(48,026)	533,200

FY 2024-2025 Proposed Annual Budget

Item 4.

<u>POLICE</u>							
MISCELLANEOUS	66,004	97,331	42,513	44,193	103.95	(1,680)	35,000
POLICE CHARGES/FEES	74,953	62,377	76,138	163,732	215.05	(87,594)	72,000
TOTAL POLICE	140,956	159,707	118,651	207,925	175.24	(89,274)	107,000
<u>ECONOMIC DEV. SERVICES</u>							
TAXES	1,132	0	0	0	0.00	0	-
TOTAL ECONOMIC DEV. SERVICES	1,132	0	0	0	0.00	0	-
<u>COMMUNITY DEV. SERV.</u>							
PERMITS/LICENSES	0	0	0	0	0.00	0	8,000
TOTAL COMM. DEV. SERVICES	0	0	0	0	0.00	0	8,000
<u>NON-DEPARTMENTAL</u>							
TRANSFERS	0	0	315,105	0	0.00	315,105	-
TOTAL NON-DEPARTMENTAL	0	0	315,105	0	0.00	315,105	-
<hr/>							
TOTAL REVENUES	19,979,952	19,696,382	19,798,134	16,665,682	84	3,132,452	22,113,600

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

**10 -GENERAL FUND
REVENUES**

		50.00 % OF YEAR COMPLETE					Proposed	Annual Budget
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
ADMINISTRATION REVENUES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
TAXES								
10-4100-40-40000	AD VALOREM TAXES - CURRENT	7,254,552	8,787,133	10,271,817	10,217,836	99.47	53,981	11,682,073
10-4100-40-40010	AD VALOREM TAXES - PRIOR	81,418	13,158	35,000	12,245	34.99	22,755	25,000
10-4100-40-40015	RENDITION PAYMENTS	-	-	-	-	-	-	0
10-4100-40-40016	VEHICLE DEALER INVENTORY	13,291	7,188	7,188	-	-	7,188	2,000
10-4100-40-40020	AD VALOREM TAXES P&I	73,682	31,374	50,000	33,760	67.52	16,240	50,000
10-4100-40-40025	SALES TAX COMPTROLLER	2,381,579	2,808,340	2,561,190	1,458,947	56.96	1,102,243	2,900,000
10-4100-40-40040	FRANCHISE TAX-ELECTRIC	354,850	409,658	430,000	262,309	61.00	167,691	430,000
10-4100-40-40043	FRANCHISE TAX-CABLE TE	134,899	100,060	96,000	45	0.05	95,955	96,000
10-4100-40-40044	FRANCHISE PEG TAX - CABLE TV	26,644	13,689	13,700	35,731	260.81	(22,031)	13,700
10-4100-40-40045	FRANCHISE TAX-GAS/PROP	40,544	59,684	60,000	15,130	25.22	44,870	60,000
10-4100-40-40047	FRANCHISE TAX-TELEPHONE	17,192	67,311	60,000	54,128	90.21	5,872	60,000
10-4100-40-40050	FRANCHISE TAX-SOLID WASTE	265,003	245,414	318,000	129,137	40.61	188,863	300,000
10-4100-40-40051	SIGN KIOSK FEES	3,285	3,750	4,000	2,695	67.38	1,305	4,000
10-4100-40-40060	MIXED BEVERAGE TAXES	15,469	26,638	18,000	2,021	11.23	15,979	18,000
10-4100-40-40061	OPEN RECORD FEES	3,250	1,410	2,305	1,445	62.71	860	2,327
TOTAL TAXES		10,665,656	12,574,806	13,927,200	12,225,431	87.78	1,701,769	15,643,100
MISCELLANEOUS								
10-4100-42-42070	CITY MERCH	2,750	2,084	2,000	199	9.95	1,801	2,000
10-4100-42-42099	MISCELLANEOUS	3,265,888	(135,081)	20,000	33,570	167.85	(13,570)	25,000
10-4100-42-42100	GRANTS	-	-	-	-	-	-	0
10-4100-42-42200	VERIZON LEASE AGREEMENT	-	11,340	9,810	4,590	46.79	5,220	9,900
10-4100-42-42500	DONATIONS	-	-	-	-	-	-	0
10-4100-42-48100	UNCLAIMED PROPERTY	-	-	-	-	-	-	0
TOTAL MISCELLANEOUS		3,268,638	(121,657)	31,810	38,359	120.59	(6,549)	36,900

FY2024-2025 PROPOSED ANNUAL BUDGET

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PERMITS/LICENSES

10-4100-45-42010	PERMITS-PET	100	30	440	-	-	440	450
10-4100-45-42020	HEALTH PERMITS	-	-	-	-	-	-	0
10-4100-45-42040	PERMITS- CITY MISC	-	40	150	-	-	150	150
10-4100-45-42050	LICENSES- ALCHOLIC BEV	3,875	350	5,700	60	1.05	5,640	5,700
TOTAL PERMITS/LICENSES		3,975	420	6,290	60	0.95	6,230	6,300

OTHER

10-4100-48-42050	NOTARY FEES	322	162	129	-	-	129	130
10-4100-48-48000	INTEREST INCOME	157,023	1,731,505	1,242,517	882,606	71.03	359,911	1,484,870
TOTAL OTHER		157,345	1,731,667	1,242,646	882,606	71.03	360,040	1,485,000

TOTAL ADMINISTRATION REVENUES	14,095,614	14,185,236	15,207,946	13,146,456	86.44	2,061,490	17,171,300
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STREET REVENUES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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MISCELLANEOUS

10-4225-42-42098	CAP METRO BCT	84,500	84,500	169,000	-	-	169,000	169,000
10-4225-42-42099	MISCELLANEOUS	20,518	501,979	18,474	8,752	47.37	9,722	5,000
TOTAL MISCELLANEOUS		105,018	586,479	187,474	8,752	4.67	178,722	174,000

SANITATION CHARGES

10-4225-44-44010	SOLID WASTE REVENUE	1,445,928	1,637,789	1,100,000	871,604	79.24	228,396	1,750,000
10-4225-44-44025	LATE FEES TRASH	24,113	25,608	20,000	14,169	70.85	5,831	25,000
TOTAL SANITATION CHARGES		1,470,042	1,663,397	1,120,000	885,773	79.09	234,227	1,775,000

TOTAL STREET REVENUES	1,575,059	2,249,876	1,307,474	894,525	68.42	412,949	1,949,000
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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
DEVELOPMENT SERVICES REVENUES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
MISCELLANEOUS								
10-4300-42-42090	TECHNOLOGY FEES	40,530.00	31,939	34,000	16,020	47.12	17,980	34,000
10-4300-42-42091	ONLINE PAYMENT FEE	5,028.00	5,260	4,310	2,964	68.77	1,346	5,000
10-4300-42-42092	FILMING PROJECT FEES	100.00	-	-	-	-	-	0
10-4300-42-42099	MISCELLANEOUS	5,000.00	15,000	15,000	1,198	7.99	13,802	2,000
10-4300-42-42100	RETURN CHECK FEE	420.00	1,100	1,000	-	-	1,000	1,000
TOTAL MISCELLANEOUS		51,078	53,299	54,310	20,182	37.16	34,128	42,000
PERMITS/LICENSES								
10-4300-45-42040	PERMITS-CITY MISC.	-	-	-	-	-	-	0
10-4300-45-44095	SIGN PERMITS	1,686	3,423	3,083	1,802	58.44	1,281	3,000
10-4300-45-44096	SITE PLAN	28,061	31,384	26,936	28,661	106.40	(1,725)	30,000
10-4300-45-44097	NOTIFICATIONS	7,975	11,285	7,525	4,730	62.86	2,795	8,000
10-4300-45-45000	DEVELOPER FUNDINGS	-	-	-	-	-	-	0
10-4300-45-45050	PLAT AND PLAN FEES	171,739	95,195	160,000	82,195	51.37	77,805	125,000
10-4300-45-45075	BLDG. PLAN REVIEW	-	-	100	-	-	100	0
10-4300-45-45076	SUBDIVISION TEST & INSP	542,181	552,681	565,000	525,795	93.06	39,205	475,000
10-4300-45-45077	ZONING	8,130	15,088	9,217	3,356	36.41	5,861	9,000
10-4300-45-45100	BUILDING PERMITS	1,985,122	1,102,307	1,000,000	922,505	92.25	77,495	1,000,000
10-4300-45-45101	R.O.W. PERMITS	1,800	1,500	2,250	637	28.29	1,613	1,500
10-4300-45-45102	GAMING MACHINES	-	-	-	1,600	-	(1,600)	1,600
10-4300-45-45200	BUILDINGS INSPECTION FEES	799,085	663,269	600,000	356,850	59.48	243,150	600,000
10-4300-45-45500	PROFESSIONAL DEPOSIT FEES	-	-	100	-	-	100	0
10-4300-45-45501	W/WW FEASIBILITY STUDY	5,000	-	-	-	-	-	50,000
TOTAL PERMITS/LICENSES		3,550,779	2,476,132	2,374,211	1,928,130	81.21	446,081	2,303,100
TOTAL DEVELOPMENT SERVICES REVENUES		3,601,857	2,529,430	2,428,521	1,948,313	80.23	480,208	2,345,100

FY2024-2025 PROPOSED ANNUAL BUDGET

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PARKS/RECREATION		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS								
10-4400-42-42101	PARK LAND MAINT PMNTS	40,000	40,000	-	-	-	-	0
TOTAL MISCELLANEOUS		40,000	40,000	-	-	-	-	0
TOTAL PARKS REVENUES		40,000	40,000	-	-	-	-	0

COURT REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
10-4500-42-42090	ONLINE PAYMENT FEES	2,294	2,236	1,400	1,860	132.86	(460)	2,000
TOTAL MISCELLANEOUS		2,294	2,236	1,400	1,860	132.86	(460)	2,000
COURT FEES								
10-4500-46-46100	COURT TECHNOLOGY FEE	6,842	7,142	12,000	6,912	57.60	5,088	12,000
10-4500-46-46200	COURT BUILDING SECURITY	7,815	8,292	8,600	8,259	96.03	341	9,000
10-4500-46-46300	COURT COSTS EARNED	501,178	506,584	393,028	443,178	112.76	(50,150)	500,000
10-4500-46-46301	JUVENILE CASE MGR FUND	7,063	7,724	5,303	8,092	152.60	(2,789)	10,000
10-4500-46-46302	JURY FUND	141	155	106	162	152.59	(56)	200
TOTAL COURT FEES		523,039	529,897	419,037	466,603	111.35	(47,566)	531,200
TOTAL COURT REVENUES		525,333	532,133	420,437	468,463	111.42	(48,026)	533,200

POLICE REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
MISCELLANEOUS								
10-4600-42-41015	GRANT PROCEEDS - POLIC	1,064	5,380	22,513	-	-	22,513	5,000
10-4600-42-42099	MISCELLANEOUS	64,940	91,951	20,000	44,193	220.97	(24,193)	30,000
TOTAL MISCELLANEOUS		66,004	97,331	42,513	44,193	103.95	(1,680)	35,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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POLICE CHARGES/FEES

10-4600-47-47000	ASSET SEIZURES	-	-	1,250	-	-	1,250	0
10-4600-47-47009	ALARM PERMIT	7,780	5,985	7,000	3,410	48.71	3,590	5,000
10-4600-47-47010	POLICE REPORTS	6	-	-	-	-	-	0
10-4600-47-47011	FINGER PRINTING	350	165	190	10	5.26	180	190
10-4600-47-47110	MOTOR VEHICLE DISB	14,958	16,888	12,288	8,155	66.37	4,133	15,810
10-4600-47-47200	WARRANT AND FTA FEES	31	62	2,410	112	4.66	2,298	8,000
10-4600-47-47310	IMPOUNDS	24,420	25,725	23,000	33,165	144.20	(10,165)	23,000
10-4600-47-47325	AUCTIONS	-	-	-	99,563	-	(99,563)	5,000
10-4600-47-47400	POLICE CAR RENTAL INCO	27,407	13,551	30,000	19,316	64.39	10,684	15,000
TOTAL POLICE CHARGES/FEES		74,953	62,377	76,138	163,732	215.05	(87,594)	72,000

TOTAL POLICE REVENUES	140,956	159,707	118,651	207,925	175.24	(89,274)	107,000
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ECONOMIC DEV. SERVICES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2020-21 CURR. BUDGET	YTD ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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<u>TAXES</u>							
10-4800-40-40040	EVENT FEES	1,132	-	-	-	-	0
TOTAL ECONOMIC DEV. SERVICES		1,132	-	-	-	-	-

TOTAL ECONOMIC DEV. SVCS REVENUE	1,132	-	-	-	-	-	0
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COMMUNITY DEV. SERVICES	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
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<u>PERMITS/LICENSES</u>							
10-4811-45-42040	VENDORS FEES	-	-	-	-	-	8,000
TOTAL PERMITS/LICENSES		-	-	-	-	-	8,000

TOTAL COMMUNITY DEV. SVCS REVENUE	-	-	-	-	-	-	8,000
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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
NON-DEPARTMENTAL								
TRANSFERS								
10-4999-49-50005	TRANSFERS IN	-	-	315,105	-	-	315,105	0
10-4999-49-50010	TRANSFERS FROM CPF	-	-	-	-	-	-	0
10-4999-49-59000	TRANSFERS FROM UF	-	-	-	-	-	-	0
TOTAL TRANSFERS		-	-	315,105	-	-	315,105	0
TOTAL NON-DEPARTMENTAL REVENUES		-	-	315,105	-	-	315,105	0
TOTAL REVENUES		19,979,952	19,696,382	19,798,134	16,665,682	84.18	3,132,452	22,113,600

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**10 -GENERAL FUND
FINANCIAL SUMMARY**

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	Proposed BUDGET BALANCE	Annual BUDGET FY 2024-25 REQUESTED 2024-25 BUDGET
<u>COUNCIL</u>							
PERSONNEL	0	0	0	0	0.0	0	260,938
OPERATING	0	0	360,000	0	0.0	360,000	353,000
TOTAL COUNCIL	0	0	360,000	0	0.0	360,000	613,938
<u>ADMINISTRATION</u>							
PERSONNEL	298,109	389,016	498,583	287,518	57.7	211,065	571,529
OPERATING	253,534	636,457	437,799	141,834	32.4	295,965	118,500
REPAIRS & MAINTENANCE	29,394	44,322	38,600	2,165	5.6	36,435	38,600
CONTRACTED SERVICES	647,448	1,421,326	1,052,300	709,613	67.4	342,687	1,044,264
TOTAL ADMINISTRATION	1,228,485	2,491,121	2,027,282	1,141,131	56.3	886,151	1,772,893
<u>FINANCE</u>							
PERSONNEL	530,095	589,774	761,499	204,887	26.9	556,612	917,165
OPERATING	239,647	276,799	237,680	118,130	49.7	119,550	154,190
REPAIRS & MAINTENANCE	1,060	11,371	3,000	6,934	231.1	(3,934)	5,000
CONTRACTED SERVICES	60,220	46,278	63,200	5,476	8.7	57,724	69,300
DEBT PAYMENTS	0	5,052	20,000	12,097	60.5	7,903	25,000
TOTAL FINANCE	831,022	929,272	1,085,379	347,524	32.0	737,855	1,170,655
<u>STREET</u>							
PERSONNEL	376,747	469,062	675,637	294,559	43.6	381,078	728,873
OPERATING	248,156	272,988	248,670	165,942	66.7	82,728	261,200
REPAIRS & MAINTENANCE	241,471	153,677	190,000	31,262	16.5	158,738	192,000
CONTRACTED SERVICES	2,351,517	2,345,380	2,782,800	1,807,786	65.0	975,014	2,805,000
DEBT PAYMENTS	86,169	711,029	235,302	204,614	87.0	30,688	85,000
CAPITAL OUTLAY < \$5K	5,353	230,244	10,000	1,362	13.6	8,638	10,000
CAPITAL OUTLAY > \$5K	34,150	7,362	10,000	0	0.0	10,000	170,000
TOTAL STREET	3,343,562	4,189,741	4,152,409	2,505,525	60.3	1,646,884	4,252,073

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DEVELOPMENT SERVICES

PERSONNEL	468,677	642,965	948,227	383,431	40.4	564,796	965,702
OPERATING	169,618	163,611	219,915	42,875	19.5	177,040	204,100
REPAIRS & MAINTENANCE	1,216	12,562	4,400	632	14.4	3,768	4,000
CONTRACTED SERVICES	355,283	544,221	310,000	160,949	51.9	149,051	440,000
DEBT PAYMENTS	6,458	11,676	28,500	25,304	88.8	3,196	28,500
TOTAL DEVELOPMENT SERVICES	1,001,252	1,375,035	1,511,042	613,191	40.6	897,851	1,642,302

PARKS

PERSONNEL	322,340	474,016	606,628	290,887	48.0	315,741	630,953
OPERATING	38,408	39,926	54,650	28,794	52.7	25,856	85,000
REPAIRS & MAINTENANCE	467,959	150,413	341,000	21,363	6.3	319,637	344,000
CONTRACTED SERVICES	1,518	15,457	12,000	0	0.0	12,000	86,000
DEBT PAYMENTS	32,371	6,458	54,518	6,458	11.8	48,060	75,300
GRANT EXPENDITURES	0	0	10,000	0	0.0	10,000	10,000
CAPITAL OUTLAY < \$5K	716	5,774	8,250	1,135	13.8	7,115	8,200
CAPITAL OUTLAY > \$5K	209,951	13,393	25,000	0	0.0	25,000	50,000
TOTAL PARKS	1,073,263	705,436	1,112,046	348,636	132.5	763,410	1,289,453

COURT

PERSONNEL	223,998	250,224	351,113	105,712	30.1	245,401	317,335
OPERATING	41,256	24,743	52,245	25,741	49.3	26,504	63,000
CONTRACTED SERVICES	189,505	197,352	181,198	84,071	46.4	97,127	209,500
CAPITAL OUTLAY < \$5K	0	0	1,620	0	0.0	1,620	-
CAPITAL OUTLAY > \$5K	0	7,890	13,307	0	0.0	13,307	-
TOTAL COURT	454,758	480,209	599,483	215,524	36.0	383,959	589,835

POLICE

PERSONNEL	3,354,040	3,735,317	4,963,923	2,216,425	44.7	2,747,498	5,599,762
OPERATING	436,095	569,353	709,878	221,782	31.2	488,096	731,300
REPAIRS & MAINTENANCE	191,292	129,424	111,500	76,328	68.5	35,172	211,500
CONTRACTED SERVICES	284,674	324,980	393,349	370,771	94.3	22,578	456,000
DEBT PAYMENTS	410,105	622,995	565,500	159,410	28.2	406,090	565,500
CAPITAL OUTLAY < \$5K	865	1,052	1,000	250	25.0	750	1,000
CAPITAL OUTLAY > \$5K	48,583	265,509	323,659	335,298	103.6	(11,639)	459,000
TOTAL POLICE	4,725,654	5,648,628	7,068,809	3,380,263	47.8	3,688,546	8,024,062

FY 2024-2025 Proposed Annual Budget

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INFORMATION TECHNOLOGY (I.T.)

PERSONNEL	174,122	251,597	310,448	156,630	50.5	153,818	325,858
OPERATING	221,183	221,145	251,600	130,460	51.9	121,140	298,400
REPAIRS & MAINTENANCE	4,514	6,611	5,000	4,408	88.2	592	15,000
CONTRACTED SERVICES	217,781	279,299	274,371	149,479	54.5	124,892	439,000
DEBT PAYMENTS	0	0		2,868	0.0	(2,868)	
CAPITAL OUTLAY < \$5K	72,394	51,019	45,000	4,483	10.0	40,517	50,000
CAPITAL OUTLAY > \$5K	16,794	30,205	109,884	74,063	67.4	35,821	115,000
TOTAL I.T.	706,788	839,874	996,303	522,392	52.4	473,911	1,243,258

ECONOMIC DEV. SVCS

PERSONNEL	175,499	155,381	174,112	74,337	42.7	99,775	166,446
OPERATING	134,022	26,849	86,300	29,919	34.7	56,381	130,500
CONTRACT SERVICES	11,175	28,100	406,000	60,286	14.8	345,715	375,000
TOTAL ECONOMIC DEV SVCS	320,696	210,330	666,412	164,542	24.7	501,870	671,946

HUMAN RESOURCES

PERSONNEL	124,619	176,157	230,871	105,388	45.6	125,483	232,905
OPERATING	21,756	59,762	65,600	19,981	30.5	45,619	63,100
CONTRACTED SERVICES	0	1,770	5,000	2,508	50.2	2,493	5,000
TOTAL HUMAN RESOURCES	146,375	237,689	301,471	127,876	42.4	173,595	301,005

COMMUNITY DEV. SVCS

PERSONNEL	814	93,630	120,649	18,241	15.1	102,408	101,857
OPERATING	0	121,730	156,850	167,144	106.6	(10,294)	440,323
TOTAL COMMUNITY DEV	814	215,360	277,499	185,385	66.8	92,114	542,180

TOTAL EXPENDITURES	13,832,671	17,322,697	19,798,135	9,551,989	48.25	10,246,146	22,113,600
REVENUES OVER/(UNDER) EXPENDITURES	6,147,282	2,373,685	(1)	7,113,693		(7,113,694)	0

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FY2024-2025 PROPOSED ANNUAL BUDGET

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10 -GENERAL FUND
DEPARTMENTAL EXPENDITURES

Proposed Annual Budget
FY 2024-25

		50.00 % OF YEAR COMPLETE						
COUNCIL EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5175-50-50010	SALARIES	-	-	-	-	-	-	222,000
10-5175-50-50200	EMPLOYER PAID TAXES	-	-	-	-	-	-	16,983
10-5175-50-50255	WORKERS' COMPENSATION	-	-	-	-	-	-	955
10-5175-50-50521	COUNCIL EDUCATION	-	-	-	-	-	-	21,000
TOTAL PERSONNEL		-	-	-	-	-	-	260,938
OPERATING								
10-5175-51-51018	COMMUNITY PROGRAMS	-	-	-	-	-	-	300,000
10-5175-51-51160	ELECTION EXPENSES	-	-	-	-	-	-	20,000
10-5175-51-51480	MEETING EXPENSES	-	-	-	-	-	-	7,500
10-5175-51-51746	SUPPLIES-OFFICE	-	-	-	-	-	-	500
10-5175-51-51790	COUNCIL TRAVEL	-	-	-	-	-	-	25,000
TOTAL OPERATING		-	-	-	-	-	-	353,000
TOTAL COUNCIL EXPENSES		-	-	-	-	-	-	613,938

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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
ADMINISTRATION EXPENDITURES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5100-50-50010	SALARIES	209,421	287,563	352,040	220,186	62.55	131,854	438,435
10-5100-50-50050	OVERTIME	589	-	708	-	-	708	1,092
10-5100-50-50075	LONGEVITY	1,000	700	1,000	800	80.00	200	1,200
10-5100-50-50200	EMPLOYER PAID TAXES	15,560	22,406	27,319	13,637	49.92	13,682	33,716
10-5100-50-50255	WORKERS' COMPENSATION	156	168	170	1,067	627.43	(897)	1,807
10-5100-50-50325	HEALTH INSURANCE	24,481	31,040	45,185	17,269	38.22	27,916	41,396
10-5100-50-50335	HEALTH ASSISTANCE	-	-	260	4,500	1,730.77	(4,240)	4,500
10-5100-50-50410	EMPLOYER RETIREMENT CO	18,234	24,693	30,155	13,281	44.04	16,874	34,883
10-5100-50-50520	EMPLOYEE EDUCATION	2,703	4,588	5,360	1,898	35.42	3,462	7,000
10-5100-50-50521	COUNCIL EDUCATION	21,866	10,659	22,886	9,066	39.61	13,820	0
10-5100-50-50650	VEHICLE ALLOWANCE	4,098	7,200	13,000	5,815	44.73	7,185	7,500
10-5100-50-50700	REIMBURSABLE UNEMPLOYM	-	-	500	-	-	500	0
TOTAL PERSONNEL		298,109	389,016	498,583	287,518	57.67	211,065	571,529
OPERATING								
10-5100-51-51010	ADVER/NOTIFICATION/PUBLIC HEA	22,429	9,933	14,500	5,104	35.20	9,396	14,500
10-5100-51-51011	PRE-EMPLO SCREENING	67	1	50	1	2.00	49	50
10-5100-51-51012	ADMIN RENT	5,517	5,510	3,800	3,000	78.95	800	6,000
10-5100-51-51018	COMMUNITY PROGRAMS	-	94,396	300,000	15,092	5.03	284,908	0
10-5100-51-51043	CITY EVENTS	15,595	10,907	15,000	1,087	7.25	13,913	0
10-5100-51-51044	AUTHORIZE.NET FEES	151	330	210	120	57.14	90	210
10-5100-51-51160	ELECTION EXPENSES	47,690	20,792	7,000	24,618	351.68	(17,618)	0
10-5100-51-51335	INSURANCE-PROPERTY, CA	990	1,106	1,110	1,191	107.30	(81)	8,000
10-5100-51-51339	INSURANCE-SPECIAL EVENTS	-	424	180	-	-	180	180
10-5100-51-51480	MEETING EXPENSES	8,491	6,578	7,500	3,223	42.98	4,277	3,000
10-5100-51-51485	MISCELLANEOUS	79,783	437,528	45,000	68,566	152.37	(23,566)	45,000
10-5100-51-51602	PENALTIES & INTEREST	-	-	150	70	46.69	80	150
10-5100-51-51603	PERIODICALS AND PUBLIC	422	81	200	1,670	834.75	(1,470)	200
10-5100-51-51625	POSTAGE/DELIVERY	652	622	500	186	37.10	315	500
10-5100-51-51634	EDC BEAUTIFICATION	10,500	-	-	-	-	-	0
10-5100-51-51635	PROFESSIONAL & MEMBERS	15,395	18,214	9,500	2,736	28.80	6,764	9,500
10-5100-51-51746	SUPPLIES-OFFICE	10,607	4,180	7,562	2,945	38.94	4,617	7,562

FY2024-2025 PROPOSED ANNUAL BUDGET

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10-5100-51-51747	COVID 19 SUPPLIES	8,670	1,420	-	-	-	-	0
10-5100-51-51780	STAFF TRAVEL	6,999	6,366	2,100	2,612	124.37	(512)	5,000
10-5100-51-51790	COUNCIL TRAVEL	-	-	5,000	-	-	5,000	0
10-5100-51-51813	UTILITIES-ELECTRIC BLU	12,007	11,947	11,522	5,543	48.11	5,979	11,522
10-5100-51-51817	UTILITIES-NATURAL GAS	1,273	1,420	1,415	993	70.16	422	1,626
10-5100-51-52110	OFFICE EQUIPMENT LEASE	6,296	4,705	5,500	3,078	55.97	2,422	5,500
TOTAL OPERATING		253,534	636,457	437,799	141,834	32.40	295,965	118,500
REPAIRS & MAINTENANCE								
10-5100-52-52010	BUILDING REPAIRS & MAINT	25,714	40,622	35,000	95	0.27	34,905	35,000
10-5100-52-52012	CLEANING & MAINTENANCE	3,680	3,700	3,600	2,070	57.51	1,530	3,600
TOTAL REPAIRS & MAINTENANCE		29,394	44,322	38,600	2,165	5.61	36,435	38,600
CONTRACTED SERVICES								
10-5100-54-51165	ENG/PLAN LEGAL SERVICES	158,589	373,766	180,000	128,891	71.61	51,109	180,000
10-5100-54-51440	LEGAL FEES	66,203	168,782	65,000	29,344	45.14	35,656	65,000
10-5100-54-51441	JUSTFOIA	4,303	3,625	5,000	8,171	163.42	(3,171)	9,835
10-5100-54-51442	MEETING/AGENDA MANAGEMENT	5,767	3,800	3,800	-	-	3,800	3,800
10-5100-54-51443	LASERFISCHE/CDI	-	-	80,000	84,997	106.25	(4,997)	67,629
10-5100-54-51502	SALES TAX REBATE GREENV	207,002	272,889	360,000	-	-	360,000	360,000
10-5100-54-51503	AD VALOREM REBATE GREENV	79,026	79,444	153,000	-	-	153,000	153,000
10-5100-54-51504	MUNICODE	2,248	11,392	15,000	-	-	15,000	15,000
10-5100-54-51520	R.O.W. PURCHASE	67,127	342,470	100,000	409,094	409.09	(309,094)	100,000
10-5100-54-51590	DOCUMENT STORAGE/DESTRUCTI	3,842	976	4,500	874	19.43	3,626	4,000
10-5100-54-51760	TAXING DISTRICT FEES	47,330	57,521	56,000	37,838	67.57	18,162	56,000
10-5100-54-51998	NEEDS ASSESSMENT	3,012	90,661	10,000	3,904	39.04	6,096	10,000
10-5100-54-51999	GRANT WRITER SERVICE	3,000	16,000	20,000	6,500	32.50	13,500	20,000
TOTAL CONTRACTED SERVICES		647,448	1,421,326	1,052,300	709,613	67.43	342,687	1,044,264
TOTAL ADMINISTRATION EXPENDITURES		1,228,485	2,491,121	2,027,282	1,141,131	56.29	886,151	1,772,893

FY2024-2025 PROPOSED ANNUAL BUDGET

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FINANCE EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5150-50-50010	SALARIES	413,800	451,273	562,544	155,959	27.72	406,585	698,081
10-5150-50-50050	OVERTIME	1,180	1,492	8,000	668	8.35	7,332	4,413
10-5150-50-50075	LONGEVITY	4,100	4,300	5,000	2,500	50.00	2,500	3,800
10-5150-50-50200	EMPLOYER PAID TAXES	30,806	33,929	43,726	9,733	22.26	33,993	54,031
10-5150-50-50255	WORKERS' COMPENSATION	430	486	600	1,205	200.84	(605)	13,399
10-5150-50-50325	HEALTH INSURANCE	43,474	57,953	84,111	21,683	25.78	62,428	83,473
10-5150-50-50410	EMPLOYER RETIREMENT CO	35,533	38,930	47,018	13,089	27.84	33,929	54,967
10-5150-50-50520	EMPLOYEE EDUCATION	773	1,411	5,000	50	1.00	4,950	5,000
10-5150-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
TOTAL PERSONNEL		530,095	589,774	761,499	204,887	26.91	556,612	917,165
OPERATING								
10-5150-51-51010	ADVER/POSTING/PUBLIC HEARING	2,665	326	4,500	40	0.90	4,460	4,500
10-5150-51-51011	PRE-EMPLOYMENT SCREEN	3	-	100	1	1.00	99	100
10-5150-51-51042	CREDIT CARD MERCHANT SVCS	150,256	178,952	150,000	75,198	50.13	74,802	75,000
10-5150-51-51080	CASH SHORT & OVER	(692)	206	500	-	-	500	100
10-5150-51-51335	INSURANCE-PROPERTY, CA	2,563	2,875	3,305	1,306	39.52	1,999	3,300
10-5150-51-51338	INSURANCE LIABILITY	83	80	110	534	485.73	(424)	1,000
10-5150-51-51480	MEETING EXPENSES	287	562	500	-	-	500	500
10-5150-51-51485	MISCELLANEOUS	492	705	1,250	229	18.35	1,021	1,250
10-5150-51-51602	PENALTIES & INTEREST	-	-	600	-	-	600	600
10-5150-51-51603	PERIODICALS AND PUBLIC	-	681	100	704	703.50	(604)	1,000
10-5150-51-51625	POSTAGE/DELIVERY	68,023	81,492	60,000	34,842	58.07	25,158	50,000
10-5150-51-51635	PROFESSIONAL & MEMBERS	-	179	240	-	-	240	240
10-5150-51-51746	SUPPLIES-OFFICE	4,429	2,825	3,500	1,026	29.31	2,474	3,500
10-5150-51-51780	TRAVEL	1,279	876	5,000	494	9.89	4,506	5,000
10-5150-51-52110	OFFICE EQUIPMENT LEASE	5,405	3,814	3,475	2,098	60.38	1,377	3,600
10-5150-51-52340	VEHICLE FUEL & OIL	4,854	3,226	4,500	1,657	36.83	2,843	4,500
TOTAL OPERATING		239,647	276,799	237,680	118,130	49.70	119,550	154,190

FY2024-2025 PROPOSED ANNUAL BUDGET

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REPAIRS & MAINTENANCE

10-5150-52-52320	VEHICLE REPAIRS & MAINT	1,060	11,371	3,000	6,934	231.12	(3,934)	5,000
TOTAL REPAIRS & MAINTENANCE		1,060	11,371	3,000	6,934	231.12	(3,934)	5,000

CONTRACTED SERVICES

10-5150-54-51000	ACCOUNTING & AUDITING	43,469	43,752	55,000	-	-	55,000	55,000
10-5150-54-51315	PAYROLL SERVICE	9,930	-	-	4,794	-	(4,794)	6,000
10-5150-54-51440	LEGAL FEES	5,700	885	6,500	-	-	6,500	6,500
10-5150-54-51590	DOCUMENT STORAGE	1,121	1,641	1,700	682	40.14	1,018	1,800
TOTAL CONTRACTED SERVICES		60,220	46,278	63,200	5,476	8.66	57,724	69,300

DEBT PAYMENTS

10-5150-55-52310	VEHICLE LEASE EXPENSE	-	5,052	20,000	12,097	60.49	7,903	25,000
TOTAL DEBT PAYMENTS		-	5,052	20,000	12,097	60.49	7,903	25,000

TOTAL FINANCE EXPENDITURES		831,022	929,272	1,085,379	347,524	32.02	737,855	1,170,655
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STREET EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5225-50-50010	SALARIES	256,034	323,941	474,066	208,199	43.92	265,867	515,510
10-5225-50-50050	OVERTIME	12,803	16,046	14,222	3,529	24.82	10,693	14,552
10-5225-50-50075	LONGEVITY	4,700	5,100	5,700	1,100	19.30	4,600	6,700
10-5225-50-50200	EMPLOYER PAID TAXES	20,452	25,752	37,790	15,950	42.21	21,840	41,062
10-5225-50-50255	WORKERS' COMPENSATION	12,992	14,431	14,000	10,624	75.88	3,376	30,649
10-5225-50-50325	HEALTH INSURANCE	43,479	53,113	84,111	36,760	43.70	47,351	75,126
10-5225-50-50410	EMPLOYER RETIREMENT CO	23,199	28,822	40,248	17,473	43.41	22,775	41,774
10-5225-50-50520	EMPLOYEE EDUCATION	3,087	1,856	3,500	924	26.40	2,576	3,500
10-5225-50-50700	REIMB UNEMPLOYMENT	-	-	2,000	-	-	2,000	0
TOTAL PERSONNEL		376,747	469,062	675,637	294,559	43.60	381,078	728,873
OPERATING								
10-5225-51-51011	PRE-EMPLOYMENT SCREENING	-	1	200	2	1.00	198	200
10-5225-51-51335	INSURANCE-PROPERTY, CA	4,760	10,710	4,800	5,249	109.34	(449)	10,000
10-5225-51-51338	INSURANCE LIABILITY	1,901	1,672	1,910	1,298	67.96	612	2,500
10-5225-51-51610	LICENSES	213	300	-	97	-	(97)	200
10-5225-51-51620	PHYSICALS/DRUG TESTING	63	101	200	-	-	200	200
10-5225-51-51740	SUPPLIES-MATERIALS	60,823	69,231	45,000	42,714	94.92	2,286	45,000
10-5225-51-51741	SUPPLIES-CHEMICALS	-	-	4,000	271	6.77	3,729	4,000
10-5225-51-51746	SUPPLIES OFFICE	19	-	500	-	-	500	500
10-5225-51-51780	TRAVEL	-	-	100	30	30.07	70	500
10-5225-51-51800	UNIFORMS & ACCESSORIES	3,415	3,646	6,960	1,739	24.99	5,221	8,100
10-5225-51-51813	UTILITIES-ELECTRIC BLU	114,335	139,784	120,000	84,976	70.81	35,024	120,000
10-5225-51-51815	UTILITIES-ELECTRIC TX	14,473	14,641	20,000	10,336	51.68	9,664	20,000
10-5225-51-52340	FUEL & OIL	31,391	25,621	25,000	14,825	59.30	10,175	30,000
10-5225-51-52440	EQUIPMENT RENTAL	-	330	5,000	555	11.11	4,445	5,000
10-5225-51-54020	STREET SIGNS	16,764	6,951	15,000	3,850	25.67	11,150	15,000
TOTAL OPERATING		248,156	272,988	248,670	165,942	66.73	82,728	261,200

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REPAIRS & MAINTENANCE

10-5225-52-52010	BUILDING REPAIRS & MAINT	12,115	1,010	10,000	-	-	10,000	10,000
10-5225-52-52320	VEH REPAIRS & MAINTENANCE	20,841	18,052	20,000	6,056	30.28	13,944	20,000
10-5225-52-52430	MACHINERY EQUIP-REPAIR	11,351	12,196	10,000	7,004	70.04	2,996	12,000
10-5225-52-54010	STREET REPAIRS & MAINT	197,163	122,418	150,000	18,202	12.13	131,798	150,000
TOTAL REPAIRS & MAINTENANCE		241,471	153,677	190,000	31,262	16.45	158,738	192,000

CONTRACTED SERVICES

10-5225-54-51165	ENGINEERING/PLANNING S	84,552	168,791	169,000	950,696	562.54	(781,696)	125,000
10-5225-54-51166	STREET CONTRACTED REPAIRS	823,932	420,381	800,000	6,810	0.85	793,190	800,000
10-5225-54-51167	DRAINAGE STUDY	21,746	31,895	213,800	3,218	1.50	210,583	200,000
10-5225-54-54100	TRASH COLLECTION FEES	1,421,286	1,724,313	1,600,000	847,063	52.94	752,937	1,680,000
TOTAL CONTRACTED SERVICES		2,351,517	2,345,380	2,782,800	1,807,786	64.96	975,014	2,805,000

DEBT PAYMENTS

10-5225-55-52310	VEHICLE LEASE EXPENSE	45,115	159,001	119,899	193,300	161.22	(73,401)	65,000
10-5225-55-52410	MACHINERY EQUIPMENT LE	41,054	552,028	115,403	11,314	9.80	104,089	20,000
TOTAL DEBT PAYMENTS		86,169	711,029	235,302	204,614	86.96	30,688	85,000

CAPITAL OUTLAY < \$5K

10-5225-57-52400	MACHINERY EQUIPMENT-PU	-	227,545	5,000	-	-	5,000	5,000
10-5225-57-52450	TOOLS	5,353	2,699	5,000	1,362	27.24	3,638	5,000
TOTAL CAPITAL OUTLAY < \$5K		5,353	230,244	10,000	1,362	13.62	8,638	10,000

CAPITAL OUTLAY > \$5K

10-5225-58-52400	MACHINERY EQUIPMENT-PU	34,150	7,362	10,000	-	-	10,000	170,000
TOTAL CAPITAL OUTLAY > \$5K		34,150	7,362	10,000	-	-	10,000	170,000

TOTAL STREET EXPENDITURES		3,343,562	4,189,741	4,152,409	2,505,525	60.34	1,646,884	4,252,073
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DEVELOPMENT SERVICES EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5300-50-50010	SALARIES	370,194	499,182	720,835	291,716	40.47	429,119	746,129
10-5300-50-50050	OVERTIME	211	249	3,253	47	1.46	3,206	5,468
10-5300-50-50075	LONGEVITY	2,300	3,100	4,100	2,500	60.98	1,600	4,700
10-5300-50-50200	EMPLOYER PAID TAXES	27,013	36,875	55,706	21,307	38.25	34,399	57,857
10-5300-50-50255	WORKERS' COMPENSATION	443	500	500	3,573	714.62	(3,073)	4,617
10-5300-50-50325	HEALTH INSURANCE	35,075	57,528	93,456	37,479	40.10	55,977	83,473
10-5300-50-50410	EMPLOYER RETIREMENT CO	31,531	42,085	59,777	24,328	40.70	35,449	58,859
10-5300-50-50520	EMPLOYEE EDUCATION	1,910	3,445	4,600	2,481	53.93	2,119	4,600
10-5300-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
10-5300-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		468,677	642,965	948,227	383,431	40.44	564,796	965,702
OPERATING								
10-5300-51-51011	PRE-EMPLOYMENT SCREENING	63	5	100	-	-	100	100
10-5300-51-51042	CREDIT CARD MERCHANT	68,237	56,259	66,500	22,288	33.52	44,212	66,500
10-5300-51-51330	BLDG INSPECTION FEES	52,240	50,630	75,000	4,830	6.44	70,170	75,000
10-5300-51-51331	SUB DIV & INSP. FEES	6,744	-	10,000	-	-	10,000	10,000
10-5300-51-51332	OVERPAYMENT/REFUNDS	15,984	7,618	10,500	-	-	10,500	0
10-5300-51-51335	INSURANCE-PROPERTY, CA	1,248	1,407	1,248	776	62.15	472	1,500
10-5300-51-51338	INSURANCE LIABILITY	689	619	690	1,031	149.48	(341)	1,500
10-5300-51-51485	MISCELLANEOUS	5,069	16,607	16,282	91	0.56	16,191	5,000
10-5300-51-51603	POSTING & NOTIFICATION	5,184	12,997	9,000	1,466	16.28	7,534	15,000
10-5300-51-51610	PERMITS & LICENSES	-	-	120	55	45.83	65	0
10-5300-51-51611	TRAVIS CO RECORDATION FEES	-	1,000	2,500	2,000	80.00	500	2,500
10-5300-51-51625	POSTAGE/DELIVERY	1,049	2,460	1,475	113	7.66	1,362	1,500
10-5300-51-51635	PROF/MEMBERSHIP DUES	940	1,973	2,000	804	40.20	1,196	2,000
10-5300-51-51746	SUPPLIES-OFFICE	2,557	6,034	3,000	3,237	107.91	(237)	4,000
10-5300-51-51780	TRAVEL	1,925	-	7,000	1,431	20.44	5,569	7,000
10-5300-51-51800	UNIFORMS & ACCESSORIES	184	73	2,000	765	38.25	1,235	1,500
10-5300-51-52110	OFFICE EQUIP LEASES	-	-	2,500	840	33.62	1,660	1,000
10-5300-51-52340	VEHICLE FUEL & OIL	7,505	5,929	10,000	3,148	31.48	6,852	10,000
TOTAL OPERATING		169,618	163,611	219,915	42,875	19.50	177,040	204,100

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

10-5300-52-52320	VEHICLE REPAIRS & MAIN	1,216	12,562	4,400	632	14.35	3,768	4,000
TOTAL REPAIRS & MAINTENANCE		1,216	12,562	4,400	632	14.35	3,768	4,000

CONTRACTED SERVICES

10-5300-54-51165	ENG/PLANNING SERVICES	285,348	328,778	200,000	151,455	75.73	48,545	250,000
10-5300-54-51166	FEE SCHEDULE STUDY	4,420	17,480	10,000	-	-	10,000	0
10-5300-54-51440	LEGAL FEES	65,515	62,963	50,000	9,494	18.99	40,506	60,000
10-5300-54-51450	COMPREHENSIVE PLANNING SVC	-	135,000	50,000	-	-	50,000	130,000
TOTAL CONTRACTED SERVICES		355,283	544,221	310,000	160,949	51.92	149,051	440,000

DEBT PAYMENTS

10-5300-55-52310	VEHICLE LEASE EXPENSE	6,458	11,676	28,500	25,304	88.79	3,196	28,500
TOTAL DEBT PAYMENTS		6,458	11,676	28,500	25,304	88.79	3,196	28,500

TOTAL DEVELOPMENT SERVICES EXPENDITURES		1,001,252	1,375,035	1,511,042	613,191	40.58	897,851	1,642,302
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

PARKS EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
10-5400-50-50010	SALARIES	229,515	328,592	427,452	207,974	48.65	219,478	448,948
10-5400-50-50050	OVERTIME	5,882	14,724	12,824	3,130	24.41	9,694	13,140
10-5400-50-50075	LONGEVITY	3,800	2,900	3,600	900	25.00	2,700	4,900
10-5400-50-50200	EMPLOYER PAID TAXES	17,834	26,351	33,956	16,121	47.48	17,835	35,725
10-5400-50-50255	WORKERS' COMPENSATION	6,492	7,215	7,220	3,945	54.63	3,275	15,971
10-5400-50-50325	HEALTH INSURANCE	38,444	65,069	84,111	41,444	49.27	42,667	75,126
10-5400-50-50410	EMPLOYER RETIREMENT CO	20,295	28,901	36,165	17,373	48.04	18,793	36,343
10-5400-50-50520	EMPLOYEE EDUCATION	77	264	800	-	-	800	800
10-5400-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		322,340	474,016	606,628	290,887	47.95	315,741	630,953
OPERATING								
10-5400-51-51011	PRE-EMPLOYMENT SCREENING	265	2	20	1	5.00	19	20
10-5400-51-51335	INSURANCE - PROPERTY, CA	48	-	-	3,143	-	(3,143)	12,000
10-5400-51-51338	INSURANCE-LIABILITY	-	-	-	316	-	(316)	1,200
10-5400-51-51485	MISCELLANEOUS	76	-	100	-	-	100	100
10-5400-51-51610	LICENSES	-	-	100	-	-	100	100
10-5400-51-51620	PHYSICALS/DRUG TESTING	-	1	200	-	-	200	200
10-5400-51-51635	PROFESSIONAL & MEMBERSHIP DL	-	-	-	-	-	-	0
10-5400-51-51640	DUES & SUBSCRIPTIONS	(35)	-	-	-	-	-	0
10-5400-51-51740	SUPPLIES-CHEMICAL & MATERIALS	23,769	15,447	30,000	10,723	35.74	19,277	30,000
10-5400-51-51780	TRAVEL	-	-	100	1,096	1,095.76	(996)	100
10-5400-51-51800	UNIFORMS & ACCESSORIES	2,577	3,867	7,830	3,142	40.12	4,688	9,000
10-5400-51-51813	UTILITIES-ELECTRIC BLU	1,142	1,184	1,200	624	51.99	576	1,200
10-5400-51-52340	FUEL & OIL	9,480	19,196	13,000	9,713	74.72	3,287	19,580
10-5400-51-52440	EQUIPMENT RENTAL	536	-	1,500	-	-	1,500	1,500
10-5400-51-54020	PARKS SIGNS	550	230	600	36	6.00	564	10,000
TOTAL OPERATING		38,408	39,926	54,650	28,794	52.69	25,856	85,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

10-5400-52-52010	BUILDING REPAIRS & MAI	1,885	397	5,000	220	4.40	4,780	5,000
10-5400-52-52320	VEH REPAIRS & MAINTENA	2,784	5,388	6,000	2,560	42.66	3,440	7,000
10-5400-52-52430	MACHINERY EQUIP-REPAIR	9,588	13,202	10,000	7,477	74.77	2,523	12,000
10-5400-52-54015	PARK REPAIRS /MAINTENAN	374,557	109,865	300,000	4,606	1.54	295,394	300,000
10-5400-52-54016	CEMETARY REPAIRS/MAINTENANC	6,660	12,000	20,000	6,500	32.50	13,500	20,000
10-5400-52-54017	TIMMERMAN REPAIRS/MAINTENA	72,485	9,562	-	-	-	-	0
TOTAL REPAIRS & MAINTENANCE		467,959	150,413	341,000	21,363	6.26	319,637	344,000

CONTRACTED SERVICES

10-5400-54-51165	ENGINEERING/PLANNING S	1,518	10,132	11,000	-	-	11,000	81,000
10-5400-54-51440	LEGAL FEES	-	5,325	1,000	-	-	1,000	5,000
TOTAL CONTRACTED SERVICES		1,518	15,457	12,000	-	-	12,000	86,000

DEBT PAYMENTS

10-5400-55-52310	VEHICLE LEASE EXPENSE	32,371	6,458	45,000	6,458	14.35	38,542	75,300
10-5400-55-52410	MACHINERY EQUIPMENT LE	-	-	9,518	-	-	9,518	0
TOTAL DEBT PAYMENTS		32,371	6,458	54,518	6,458	11.85	48,060	75,300

GRANT EXPENDITURES

10-5400-56-58000	GRANT EXPENDITURES	-	-	10,000	-	-	10,000	10,000
TOTAL GRANT EXPENDITURES		-	-	10,000	-	-	10,000	10,000

CAPITAL OUTLAY < \$5K

10-5400-57-52400	MACHINERY EQUIPMENT-PU	184	4,758	7,500	912	12.16	6,588	7,500
10-5400-57-52450	TOOLS	532	1,016	750	223	29.74	527	700
TOTAL CAPITAL OUTLAY < \$5K		716	5,774	8,250	1,135	13.76	7,115	8,200

CAPITAL OUTLAY > \$5K

10-5400-58-52400	MACHINERY EQUIPMENT-PU	209,951	13,393	25,000	-	-	25,000	50,000
TOTAL CAPITAL OUTLAY > \$5K		209,951	13,393	25,000	-	-	25,000	50,000

TOTAL PARKS EXPENDITURES		1,073,263	705,436	1,112,046	348,636	31.35	763,410	1,289,453
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

MUNICIPAL COURT EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>PERSONNEL</u>								
10-5500-50-50010	SALARIES	144,164	157,225	241,407	62,415	25.85	178,992	212,696
10-5500-50-50050	OVERTIME	5,670	6,568	2,414	5,603	232.12	(3,189)	1,501
10-5500-50-50075	LONGEVITY	1,500	1,900	2,200	-	-	2,200	600
10-5500-50-50150	MUNICIPAL JUDGES SALAR	23,287	28,733	27,192	14,466	53.20	12,726	27,874
10-5500-50-50200	EMPLOYER PAID TAXES	12,877	14,676	18,821	6,167	32.77	12,654	18,564
10-5500-50-50255	WORKERS' COMPENSATION	342	389	389	198	50.82	191	995
10-5500-50-50325	HEALTH INSURANCE	22,644	25,689	37,383	11,291	30.20	26,092	33,389
10-5500-50-50410	EMPLOYER RETIREMENT CO	12,828	13,844	17,807	5,572	31.29	12,235	16,717
10-5500-50-50520	EMPLOYEE EDUCATION	685	1,200	3,000	-	-	3,000	5,000
10-5500-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		223,998	250,224	351,113	105,712	30.11	245,401	317,335
<u>OPERATING</u>								
10-5500-51-51011	PRE-EMPLOYMENT SCREENING	-	1	25	1	4.00	24	25
10-5500-51-51042	COURT TECHNOLOGY EXPEN	28,526	15,028	36,300	16,969	46.75	19,331	40,000
10-5500-51-51080	CASH SHORT (OVER)	-	-	100	-	-	100	150
10-5500-51-51485	MISCELLANEOUS	3,560	1,717	1,500	4,948	329.90	(3,448)	3,000
10-5500-51-51603	PERIODICALS & PUBLICAT	-	-	100	-	-	100	100
10-5500-51-51625	POSTAGE/DELIVERY	1,535	1,767	3,600	662	18.39	2,938	3,600
10-5500-51-51635	PROFESSIONAL & MEMBERS	165	165	320	165	51.56	155	400
10-5500-51-51746	SUPPLIES-OFFICE	3,379	2,282	4,500	1,010	22.45	3,490	5,000
10-5500-51-51780	TRAVEL	733	1,036	1,500	15	0.98	1,485	5,000
10-5500-51-52100	COURT SECURITY	1,001	401	1,900	-	-	1,900	1,900
10-5500-51-52110	OFFICE EQUIPMENT LEASE	2,356	2,346	2,400	1,970	82.09	430	3,825
TOTAL OPERATING		41,256	24,743	52,245	25,741	49.27	26,504	63,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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CONTRACTED SERVICES

10-5500-54-51440	LEGAL FEES	31,581	28,438	37,000	8,400	22.70	28,600	37,000
10-5500-54-51595	COLLECTION FEES	32,788	38,414	32,000	11,846	37.02	20,154	32,000
10-5500-54-56010	STATE COURT COST	125,136	130,464	111,698	63,825	57.14	47,874	140,000
10-5500-54-56425	JURY EXPENSE	-	36	500	-	-	500	500
TOTAL CONTRACTED SERVICES		189,505	197,352	181,198	84,071	46.40	97,127	209,500

CAPITAL OUTLAY < \$5K

10-5500-57-56105	CAP OUTLAY-COURT SECUR	-	-	1,620	-	-	1,620	0
TOTAL CAPITAL OUTLAY < \$5K		-	-	1,620	-	-	1,620	0

CAPITAL OUTLAY > \$5K

10-5500-58-56105	CAP OUTLAY-COURT SECUR	-	7,890	6,000	-	-	6,000	0
10-5500-58-56108	CAP OUTLAY-COURT TECH	-	-	7,307	-	-	7,307	0
TOTAL CAPITAL OUTLAY > \$5K		-	7,890	13,307	-	-	13,307	0

TOTAL MUNICIPAL COURT EXPENSES		454,758	480,209	599,483	215,524	35.95	383,959	589,835
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

POLICE EXPENDITURES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5600-50-50010	SALARIES	2,409,134	2,565,644	3,523,077	1,556,872	44.19	1,966,205	3,997,994
10-5600-50-50011	COVID 19 SALARIES	3,267	-	-	-	-	-	0
10-5600-50-50012	HB2073 PD PAY	8,784	1,830	-	-	-	-	10,896
10-5600-50-50050	OVERTIME	149,199	262,102	202,824	99,805	49.21	103,019	231,852
10-5600-50-50075	LONGEVITY PAY	24,316	21,840	18,100	17,656	97.55	444	22,200
10-5600-50-50200	EMPLOYER PAID TAXES	192,075	213,893	286,416	124,205	43.37	162,211	325,282
10-5600-50-50255	WORKERS' COMPENSATION	45,282	56,860	85,000	48,255	56.77	36,745	175,713
10-5600-50-50325	HEALTH INSURANCE	261,168	306,025	467,913	200,226	42.79	267,687	434,061
10-5600-50-50326	TEAM BUILDING	-	85	4,300	-	-	4,300	0
10-5600-50-50335	HEALTH ASSISTANCE	-	10,500	-	-	-	-	0
10-5600-50-50410	EMPLOYER RETIREMENT CO	219,583	236,844	305,793	142,122	46.48	163,671	331,764
10-5600-50-50520	EMPLOYEE EDUCATION	41,232	59,693	70,000	27,284	38.98	42,716	70,000
10-5600-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		3,354,040	3,735,317	4,963,923	2,216,425	44.65	2,747,498	5,599,762
OPERATING								
10-5600-51-51010	ADVER/RECRUITING	-	-	20,000	251	1.26	19,749	20,000
10-5600-51-51335	INSURANCE-PROPERTY, CA	12,640	23,303	23,303	20,684	88.76	2,619	23,303
10-5600-51-51338	INSURANCE LIABILITY	76,818	55,875	55,875	27,550	49.31	28,325	56,197
10-5600-51-51485	MISCELLANEOUS	6,296	105,917	10,000	5,467	54.67	4,533	15,000
10-5600-51-51603	PERIODICALS & PUBLICAT	324	161	500	140	28.02	360	1,000
10-5600-51-51610	PERMITS & LICENSING	452	773	500	378	75.54	122	500
10-5600-51-51620	PHYSICALS/DRUG TESTING	6,406	5,292	6,000	1,490	24.83	4,510	5,000
10-5600-51-51625	POSTAGE/DELIVERY	1,781	1,637	4,000	297	7.43	3,703	4,000
10-5600-51-51635	PROFESSIONAL & MEMBERS	1,714	980	5,500	465	8.45	5,035	5,500
10-5600-51-51746	SUPPLIES-OFFICE	12,191	15,071	15,000	7,056	47.04	7,944	17,500
10-5600-51-51748	SUPPLIES-POLICE SPECIAL	11,853	15,629	25,000	3,732	14.93	21,268	30,000
10-5600-51-51780	TRAVEL	24,419	25,160	45,000	16,285	36.19	28,715	50,000
10-5600-51-51781	COMMUNITY PROGRAMS	-	4,849	5,000	4,443	88.86	557	10,000
10-5600-51-51782	SOCIAL RESOURCE MISCELLANEOU	-	370	5,000	383	7.67	4,617	5,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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10-5600-51-51783	ANIMAL CONTROL MISCELLANEOU	-	19	15,000	38	0.25	14,962	20,000
10-5600-51-51784	K-9	-	-	80,000	26	0.03	79,974	50,000
10-5600-51-51785	CTRS	-	-	60,000	17	0.03	59,983	60,000
10-5600-51-51798	CRIME LAB	5,894	5,752	7,500	732	9.76	6,768	13,800
10-5600-51-51799	CID SPECIALTY EQUIPMENT	17,429	59,123	62,500	13,434	21.49	49,066	45,500
10-5600-51-51800	UNIFORMS & ACCESSORIES	53,735	49,521	50,000	26,448	52.90	23,552	50,000
10-5600-51-51801	SAFETY & ACCESSORIES	6,798	6,861	7,000	6,237	89.10	763	10,000
10-5600-51-51802	AMMO/RANGE	8,427	41,209	40,000	59	0.15	39,942	40,000
10-5600-51-51803	HONOR GUARD	-	100	4,000	213	5.32	3,787	4,000
10-5600-51-51804	CITIZEN POLICE ACADEMY	4,153	4,371	7,500	64	0.86	7,436	7,500
10-5600-51-51805	POLICE BANQUET	3,067	4,910	5,000	2,283	45.65	2,717	7,500
10-5600-51-51806	TRAFFIC SPECIALTY EQUP	5,931	10,558	25,000	4,989	19.96	20,011	25,000
10-5600-51-51813	UTILITIES-ELECTRIC BLU	9,358	9,114	12,000	4,666	38.89	7,334	12,000
10-5600-51-52110	OFFICE EQUIPMENT LEASE	7,645	8,640	16,500	4,335	26.27	12,165	16,500
10-5600-51-52340	FUEL & OIL	157,593	113,601	96,000	68,620	71.48	27,380	125,000
10-5600-51-57400	WRECKER SERVICE	1,170	558	1,200	1,001	83.42	199	1,500
TOTAL OPERATING		436,095	569,353	709,878	221,782	31.24	488,096	731,300
REPAIRS & MAINTENANCE								
10-5600-52-52010	BUILDING REPAIRS & MAI	26,462	8,959	17,500	3,760	21.48	13,740	20,000
10-5600-52-52012	CLEANING & MAINTENANCE	3,003	2,829	4,000	1,298	32.45	2,702	4,000
10-5600-52-52240	SOFTWARE ANNUAL FEES	-	-	-	-	-	-	67,500
10-5600-52-52320	VEHICLE REPAIRS & MAIN	92,715	98,176	75,000	62,866	83.82	12,134	95,000
10-5600-52-52321	VEHICLE DAMAGE	69,112	19,460	15,000	8,405	56.03	6,595	25,000
TOTAL REPAIRS & MAINTENANCE		191,292	129,424	111,500	76,328	68.46	35,172	211,500
CONTRACTED SERVICES								
10-5600-54-51440	LEGAL FEES	270	1,050	5,000	1,307	26.13	3,694	5,000
10-5600-54-51502	CONSULTING SERVICES	-	858	1,000	3,850	385.00	(2,850)	1,000
10-5600-54-51590	DESTRUCTION SERVICES	300	96	1,000	192	19.20	808	1,000
10-5600-54-57001	RRS EMERGENCY RADIO SYS	13,897	12,238	29,000	8,073	27.84	20,927	38,000
10-5600-54-57350	EMERGENCY DISPATCH SER	270,207	310,738	357,349	357,349	100.00	-	411,000
TOTAL CONTRACTED SERVICES		284,674	324,980	393,349	370,771	94.26	22,578	456,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

DEBT PAYMENTS

10-5600-55-52310	VEHICLE LEASE EXPENSE	410,105	622,995	565,500	159,410	28.19	406,090	565,500
TOTAL DEBT PAYMENTS		410,105	622,995	565,500	159,410	28.19	406,090	565,500

CAPITAL OUTLAY < \$5K

10-5600-57-57100	ANIMAL CONTROL EQUIPMENT	476	-	-	-	-	-	-
10-5600-57-57101	OFFICE EQUIP PURCHASE	389	1,052	1,000	250	25.00	750	1,000
TOTAL CAPITAL OUTLAY < \$5K		865	1,052	1,000	250	25.00	750	1,000

CAPITAL OUTLAY > \$5K

10-5600-58-52101	PD CONSTRUCTION SITE	-	-	1,000	-	-	1,000	1,000
10-5600-58-52330	POLICE SPECIALTY EQUIP	20,390	244,938	227,189	170,298	74.96	56,891	283,110
10-5600-58-57300	POLICE COMMUNICATION E	26,063	367	86,000	165,000	191.86	(79,000)	174,890
10-5600-58-58000	GRANT EXPENDITURES	2,130	20,204	9,470	-	-	9,470	0
TOTAL CAPITAL OUTLAY > \$5K		48,583	265,509	323,659	335,298	103.60	(11,639)	459,000

TOTAL POLICE EXPENDITURES		4,725,654	5,648,628	7,068,809	3,380,263	47.82	3,688,546	8,024,062
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

IT EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>PERSONNEL</u>								
10-5700-50-50010	SALARIES	135,128	192,604	229,987	119,787	52.08	110,200	253,473
10-5700-50-50050	OVERTIME	852	2,802	3,483	1,376	39.51	2,107	1,220
10-5700-50-50075	LONGEVITY PAY	900	400	700	200	28.57	500	1,100
10-5700-50-50200	EMPLOYER PAID TAXES	9,786	14,507	17,914	8,428	47.05	9,486	19,568
10-5700-50-50255	WORKERS' COMPENSATION	192	222	300	146	48.58	154	1,049
10-5700-50-50325	HEALTH INSURANCE	14,248	21,691	28,037	14,054	50.13	13,983	25,042
10-5700-50-50410	EMPLOYER RETIREMENT CO	11,601	16,344	19,527	9,945	50.93	9,582	19,907
10-5700-50-50520	EMPLOYEE EDUCATION	1,415	3,026	4,500	2,692	59.82	1,808	4,500
10-5700-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
10-5700-50-50700	REIMB UNEMPLOYMENT	-	-	500	-	-	500	0
TOTAL PERSONNEL		174,122	251,597	310,448	156,630	50.45	153,818	325,858
<u>OPERATING</u>								
10-5700-51-51485	MISCELLANEOUS	15	379	500	219	43.71	281	500
10-5700-51-51625	POSTAGE/DELIVERY	-	-	100	-	-	100	100
10-5700-51-51635	PROFESSIONAL/MEMBERSHIP	430	314	1,900	-	-	1,900	3,800
10-5700-51-51746	SUPPLIES-OFFICES	2,128	3,564	3,000	923	30.76	2,077	6,000
10-5700-51-51769	INTERNET SERVICE	92,599	96,629	110,000	18,165	16.51	91,835	150,000
10-5700-51-51770	TELEPHONE COMMUNICATION	7,405	9,749	5,100	28,981	568.26	(23,881)	7,000
10-5700-51-51775	WIRELESS COMMUNICATION	118,367	108,223	125,000	82,172	65.74	42,828	125,000
10-5700-51-51780	TRAVEL	240	2,287	6,000	-	-	6,000	6,000
TOTAL OPERATING		221,183	221,145	251,600	130,460	51.85	121,140	298,400
<u>REPAIRS & MAINTENANCE</u>								
10-5700-52-52000	COMPUTER R & M	232	16	-	-	-	-	0
10-5700-52-52011	BUILDING SECURITY	4,282	6,595	5,000	4,408	88.16	592	15,000
TOTAL REPAIRS & MAINTENANCE		4,514	6,611	5,000	4,408	88.16	592	15,000
<u>CONTRACTED SERVICES</u>								
10-5700-54-51440	LEGAL FEES	-	-	-	-	-	-	5,000
10-5700-54-51501	IT CONSULTING SERVICES	7,475	8,654	25,000	-	-	25,000	29,629
10-5700-54-52005	EMERGENCY NOTIFICATION	4,371	4,371	4,371	4,371	100.00	0	4,371
10-5700-54-52240	SOFTWARE ANNUAL FEES	205,935	266,274	245,000	145,108	59.23	99,892	400,000
TOTAL CONTRACTED SERVICES		217,781	279,299	274,371	149,479	54.48	124,892	439,000

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DEBT PAYMENTS

10-5700-57-52310	VEHICLE LEASE EXPENSE	-	-	-	2,868	-	(2,868)	6,000
TOTAL DEBT PAYMENTS		-	-	-	2,868	-	(2,868)	6,000

CAPITAL OUTLAY <\$5K

10-5700-57-52200	COMPUTER EQUIPMENT	72,394	51,019	45,000	4,483	9.96	40,517	50,000
TOTAL CAPITAL OUTLAY<\$5K		72,394	51,019	45,000	4,483	9.96	40,517	50,000

CAPITAL OUTLAY >\$5K

10-5700-58-52200	COMPUTER EQUIPMENT	16,794	30,205	109,884	74,063	67.40	35,821	115,000
TOTAL CAPITAL OUTLAY>5K		16,794	30,205	109,884	74,063	67.40	35,821	115,000

TOTAL IT EXPENDITURES		706,788	839,874	996,303	522,392	52.43	473,911	1,243,258
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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
ECONOMIC DEV. SVCS		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5800-50-50010	SALARIES	144,792	120,578	125,565	63,453	50.53	62,112	131,861
10-5800-50-50075	LONGEVITY PAY	300	-	200	200	100.00	-	300
10-5800-50-50200	EMPLOYER PAID TAXES	11,140	9,934	9,621	4,884	50.76	4,737	10,110
10-5800-50-50255	WORKERS' COMPENSATION	82	100	200	53	26.56	147	542
10-5800-50-50325	HEALTH INSURANCE	4,303	7,327	9,346	283	3.03	9,063	8,347
10-5800-50-50410	EMPLOYER RETIREMENT CO	12,354	10,812	10,695	5,234	48.94	5,461	10,285
10-5800-50-50520	EMPLOYEE EDUCATION	1,235	1,831	12,985	45	0.35	12,940	5,000
10-5800-50-50650	VEHICLE ALLOWANCE	1,292	4,800	5,500	185	3.36	5,315	0
TOTAL PERSONNEL		175,499	155,381	174,112	74,337	42.69	99,775	166,446
OPERATING								
10-5800-51-51001	SESQUICENTENIAL EXPENSE	73,215	-	-	-	-	-	-
10-5800-51-51010	ADVERTISING	2,180	6,668	35,000	21,653	61.86	13,347	35,000
10-5800-51-51020	INCENTIVES	-	-	-	-	-	-	47,500
10-5800-51-51043	CITY EVENTS	44,531	-	-	-	-	-	0
10-5800-51-51480	MEETING EXPENSES	2,898	2,000	3,000	387	12.89	2,613	5,000
10-5800-51-51625	POSTAGE/DELIVERY	58	226	3,500	113	3.23	3,387	1,500
10-5800-51-51630	SUBSCRIPTIONS	1,967	8,085	5,800	2,544	43.86	3,256	6,500
10-5800-51-51635	PROFESSIONAL/MEMBERSHIP	1,774	5,385	25,000	3,686	14.74	21,314	25,000
10-5800-51-51746	SUPPLIES-OFFICES	2,381	2,086	3,000	415	13.83	2,585	3,000
10-5800-51-51780	TRAVEL	5,019	2,389	10,000	1,122	11.22	8,878	5,000
10-5800-51-51800	UNIFORMS & ACCESSORIES	-	10	1,000	-	-	1,000	2,000
TOTAL OPERATING		134,022	26,849	86,300	29,919	34.67	56,381	130,500
CONTRACTED SERVICES								
10-5800-54-51440	LEGAL FEES	-	-	50,000	-	-	50,000	50,000
10-5800-54-51501	CONSULTING SERVICES	11,175	28,100	356,000	60,286	16.93	295,715	325,000
TOTAL		11,175	28,100	406,000	60,286	14.85	345,715	375,000
TOTAL ECONOMIC DEV SVCS EXPENDITURES		320,696	210,330	666,412	164,542	24.69	501,870	671,946

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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
HUMAN RESOURCES		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
10-5810-50-50010	SALARIES	84,065	129,446	160,166	81,059	50.61	79,107	168,224
10-5810-50-50050	OVERTIME	32	838	1,532	691	45.09	841	1,610
10-5810-50-50075	LONGEVITY PAY	-	1,300	1,500	1,000	66.67	500	1,700
10-5810-50-50200	EMPLOYER PAID TAXES	6,059	10,709	12,485	6,096	48.83	6,389	13,122
10-5810-50-50255	WORKERS' COMPENSATION	-	-	200	26	12.96	174	703
10-5810-50-50325	HEALTH INSURANCE	40	16,702	18,691	9,353	50.04	9,338	16,695
10-5810-50-50410	EMPLOYER RETIREMENT CO	7,053	11,668	13,297	7,163	53.87	6,134	13,350
10-5810-50-50411	HR REQUIRED EDUCATION	25,325	1,795	10,000	-	-	10,000	10,000
10-5810-50-50520	EMPLOYEE EDUCATION	2,046	3,699	7,500	-	-	7,500	7,500
10-5810-50-50650	VEHICLE ALLOWANCE	-	-	5,500	-	-	5,500	0
TOTAL PERSONNEL		124,619	176,157	230,871	105,388	45.65	125,483	232,905
OPERATING								
10-5810-51-51010	EMPLOYMENT ADVERTISING	-	-	2,500	438	17.50	2,063	3,000
10-5810-51-51011	PRE-EMPLOYMENT SCREENING	-	-	100	-	-	100	100
10-5810-51-51041	EMPLOYEE APPRECIATION	12,026	18,044	25,000	16,544	66.18	8,456	30,000
10-5810-51-51060	MARKETING MATERIALS	-	-	15,000	1,086	7.24	13,914	10,000
10-5810-51-51480	MEETING EXPENSES	100	132	1,500	28	1.85	1,472	1,000
10-5810-51-51485	MISCELLANEOUS	5,138	31,228	3,500	47	1.33	3,453	3,500
10-5810-51-51603	PERIODICALS & PUBLICATIONS	-	29	2,500	-	-	2,500	2,000
10-5810-51-51635	PROFESSIONAL/MEMBERSHIP	934	1,641	5,000	340	6.80	4,660	3,000
10-5810-51-51746	SUPPLIES-OFFICES	2,275	5,002	3,000	1,481	49.38	1,519	3,000
10-5810-51-51780	TRAVEL	1,284	3,686	7,500	17	0.23	7,483	7,500
TOTAL OPERATING		21,756	59,762	65,600	19,981	30.46	45,619	63,100
CONTRACTED SERVICES								
10-5810-54-51440	LEGAL FEES	-	1,770	5,000	2,508	50.15	2,493	5,000
TOTAL CONTRACTED SERVICES		-	1,770	5,000	2,508	50.15	2,493	5,000
TOTAL HUMAN RESOURCES EXPENDITURES		146,375	237,689	301,471	127,876	42.42	173,595	301,005

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FY2024-2025 PROPOSED ANNUAL BUDGET

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		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ACTUAL	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
COMMUNITY DEV. SVCS								
PERSONNEL								
10-5811-50-50010	SALARIES	814	70,937	89,124	13,636	15.30	75,488	77,600
10-5811-50-50075	LONGEVITY PAY	-	-	-	-	-	-	100
10-5811-50-50200	EMPLOYER PAID TAXES	-	6,130	6,818	1,043	15.30	5,775	5,944
10-5811-50-50255	WORKERS' COMPENSATION	-	-	100	13	12.96	87	319
10-5811-50-50325	HEALTH INSURANCE	-	5,857	8,346	2,446	29.30	5,900	8,347
10-5811-50-50410	EMPLOYER RETIREMENT CO	-	6,709	7,261	1,103	15.19	6,158	6,047
10-5811-50-50520	EMPLOYEE EDUCATION	-	675	3,500	-	-	3,500	3,500
10-5811-50-50650	VEHICLE ALLOWANCE	-	3,323	5,500	-	-	5,500	0
TOTAL PERSONNEL		814	93,630	120,649	18,241	15.12	102,408	101,857
OPERATING								
10-5811-51-51001	SESQUICENTENNIAL EXP	-	570	-	-	-	-	-
10-5811-51-51010	ADVERTISING	-	2,701	20,000	28,210	141.05	(8,210)	69,700
10-5811-51-51011	SMALL BUSINESS RENTAL ASST	-	-	25,000	-	-	25,000	0
10-5811-51-51043	CITY EVENTS	-	115,224	100,000	137,969	137.97	(37,969)	313,198
10-5811-51-51480	MEETING EXPENSES	-	1,079	2,500	-	-	2,500	2,500
10-5811-51-51625	POSTAGE/DELIVERY	-	-	500	-	-	500	200
10-5811-51-51635	PROFESSIONAL/MEMBERSHIP	-	350	1,850	75	4.05	1,775	23,525
10-5811-51-51746	SUPPLIES-OFFICES	-	1,238	2,000	891	44.53	1,109	2,000
10-5811-51-51747	LEADERSHIP PROGRAM	-	78	-	-	-	-	22,200
10-5811-51-51780	TRAVEL	-	491	5,000	-	-	5,000	7,000
TOTAL OPERATING		-	121,730	156,850	167,144	106.56	(10,294)	440,323
TOTAL COMMUNITY DEV SVCS EXPENDITURES		814	215,360	277,499	185,385	66.81	92,114	542,180
TOTAL EXPENDITURES		13,832,671	17,322,697	19,798,135	9,551,989	48.25	10,246,146	22,113,600
REVENUES OVER/(UNDER) EXPENDITURES		6,147,282	2,373,685	(1)	7,113,693		(7,113,694)	0

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20 -UTILITY FUND FINANCIAL SUMMARY							Proposed	Annual BUDGET FY 2024-25
REVENUE SUMMARY	FY 2021-22 #REF!	FY 2022-23 ACTUAL	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE Y-T-D ACTUAL AS OF 03/31/2024		% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
WATER								
MISCELLANEOUS	0	493,926	525	45,610	8,687.62		(45,085)	10,000.00
WATER/SEWER CHARGES	3,678,433	3,914,721	3,527,371	2,047,171	58.04		1,480,200	4,149,190.00
TRANSFERS	0	0	0	0	-		0	-
TOTAL WATER	3,678,433	4,408,647	3,527,896	2,092,781	59.32		1,435,115	4,159,190.00
WASTEWATER								
WATER/SEWER CHARGES	3,138,623	4,018,766	3,059,651	1,832,050	59.88		1,227,602	3,535,000.00
TOTAL WASTEWATER	3,138,623	4,018,766	3,059,651	1,832,050	59.88		1,227,602	3,535,000.00
STORMWATER								
STORMWATER CHARGES	0	0	0	0	-		0	643,730.00
	0	0	0	0	-		0	643,730.00
TOTAL REVENUES	6,817,056	8,427,413	7,564,758	3,924,831	51.88		3,639,927	8,337,920.00

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FY2024-2025 PROPOSED ANNUAL BUDGET

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20 -UTILITY FUND REVENUES		50.00 % OF YEAR COMPLETE					Proposed	Annual Budget
		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
WATER REVENUES								
WATER CHARGES								
20-4250-42-42099	MISCELLANEOUS	0	493,926	525	45,610	8,687.62	(45,085)	10,000
TOTAL MISCELLANEOUS		0	493,926	525	45,610	8,687.62	-45,085	10,000
20-4250-43-42099	CREDIT CARD PAYMENT FEE	88,609	96,656	75,000	58,350	77.80	16,650	95,000
20-4250-43-43000	ADJUSTMENTS	0	0	0	0	-	0	0
20-4250-43-43010	WATER SALES	3,082,848	3,379,621	3,034,014	1,789,984	59.00	1,244,030	3,600,000
20-4250-43-43015	BULK WATER SALES	0	0	92	0	-	92	0
20-4250-43-43025	LATE FEES WATER	65,596	66,089	56,500	40,357	71.43	16,143	85,000
20-4250-43-43028	RETURN CHECK FEES	1,050	1,610	1,015	980	96.55	35	2,000
20-4250-43-43075	WATER TAP FEES	334,500	272,250	280,000	98,250	35.09	181,750	280,000
20-4250-43-43076	WATER METER FEE	0	98,495	250	0	-	250	250
20-4250-43-43080	CONNECTION CHARGES	105,830	0	80,500	59,250	73.60	21,250	86,940
TOTAL WATER CHARGES		3,678,433	3,914,721	3,527,371	2,047,171	58.04	1,480,200	4,149,190
TRANSFERS								
20-4250-49-50010	TRANSFER FROM CPF	0	0	0	0	-	0	0
TOTAL TRANSFERS		0	0	0	0	-	0	0
TOTAL WATER REVENUES		3,678,433	4,408,647	3,527,896	2,092,781	59.32	1,435,115	4,159,190
WASTEWATER REVENUES								
SEWER CHARGES								
20-4275-43-43110	SEWER SERVICE	2,750,154	3,640,891	2,774,651	1,614,498	58.19	1,160,154	3,200,000
20-4275-43-43125	LATE FEES SEWER	55,469	53,125	35,000	30,052	85.86	4,948	60,000
20-4275-43-43175	SEWER TAP FEES	333,000	324,750	250,000	187,500	75.00	62,500	275,000
TOTAL SEWER CHARGES		3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000
TOTAL WASTEWATER REVENUES		3,138,623	4,018,766	3,059,651	1,832,050	59.88	1,227,602	3,535,000

FY2024-2025 PROPOSED ANNUAL BUDGET

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NON-DEPARTMENTAL REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
TRANSFERS								
20-4275-49-50010	TRANSFER FROM CPF	0	0	977,211	0	-	977,211	0
TOTAL TRANSFERS		0	0	977,211	0	-	977,211	0
TOTAL NON-DEPARTMENTAL REVENUES		0	0	977,211	0	-	977,211	0
STORMWATER REVENUES								
STORMWATER CHARGES								
20-4285-45-43010	STORMWATER FEES	0	0	0	0	0.0	0	625,000
20-4285-45-43025	LATE FEES STORMWATER	0	0	0	0	0.0	0	18,730
TOTAL STORMWATER CHARGES		0	0	0	0	-	0	643,730
TOTAL REVENUES		6,817,056	8,427,413	7,564,758	3,924,831	51.88	3,639,927	8,337,920

FY 2024-2025 Proposed Annual Budget

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EXPENDITURE SUMMARY	Proposed						Annual BUDGET FY 2024-25
	50.00 % OF YEAR COMPLETE						REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	
PUBLIC WORKS							
PERSONNEL	485,446	483,604	619,396	285,803	46.14	333,592	843,918
OPERATING	10,946	21,307	29,702	13,258	44.64	16,444	43,113
REPAIRS & MAINTENANCE	21,269	13,756	41,500	2,976	7.17	38,524	26,500
CONTRACTED SERVICES	34,064	120,893	31,445	15,093	48.00	16,352	55,345
TOTAL PUBLIC WORKS	551,725	647,193	731,543	330,389	45.16	401,154	995,876
WATER							
PERSONNEL	228,675	264,166	603,164	134,625	22.32	468,539	581,587
OPERATING	277,357	1,064,284	438,039	160,046	36.54	277,993	530,078
REPAIRS & MAINTENANCE	89,039	204,819	102,500	786,499	767.32	(683,999)	223,853
WATER/WASTEWATER	1,884,712	2,012,419	2,267,750	1,218,721	53.74	1,049,029	2,567,750
CONTRACTED SERVICES	9,361	115,048	138,300	40,864	29.55	97,436	100,500
DEBT PAYMENTS	81,618	61,295	129,308	66,137	51.15	63,172	132,630
CAPITAL OUTLAY < \$5K	1,727	8,705	8,000	473	5.91	7,527	78,425
CAPITAL OUTLAY > \$5K	28,009	331,944	848,058	8,700	1.03	839,358	119,200
TOTAL WATER	2,600,497	4,062,680	4,535,119	2,416,064	53.27	2,119,055	4,334,023
WASTEWATER							
PERSONNEL	162,265	205,304	468,982	226,602	48.32	242,380	633,347
OPERATING	495,209	427,288	533,412	382,775	71.76	150,637	585,520
REPAIRS & MAINTENANCE	43,305	224,792	92,000	193,647	210.49	(101,647)	199,000
WATER/WASTEWATER	253,803	71,507	80,500	44,621	55.43	35,879	87,500
CONTRACTED SERVICES	309,500	911,581	835,248	346,293	41.46	488,955	1,035,248
DEBT PAYMENTS	0	0	20,000	6,640	33.20	13,360	20,000
CAPITAL OUTLAY < \$5K	0	0	5,000	0	-	5,000	34,452
CAPITAL OUTLAY > \$5K	13,081	0	262,955	251,941	95.81	11,014	262,955
TOTAL WASTEWATER	1,277,163	1,840,471	2,298,097	1,452,519	63.21	845,578	2,858,022
STORMWATER							
CONTRACTED SERVICES	0	0	0	0	-	0	150,000
TOTAL STORMWATER	0	0	0	0	-	0	150,000
TOTAL EXPENDITURES	4,429,386	6,550,344	7,564,759	4,198,972	55.51	3,365,787	8,337,920
REVENUES OVER/(UNDER) EXPENDITURES	2,387,670	1,877,069	(0)	(274,141)	274,141	(0)	(0)

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FY2024-2025 PROPOSED ANNUAL BUDGET

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**20 -UTILITY FUND
EXPENDITURES**

		50.00 % OF YEAR COMPLETE					Proposed	Annual Budget
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
PUBLIC WORKS EXPENDITURES		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
PERSONNEL								
20-5200-50-50010	SALARIES	389,636	388,899	475,806	217,418	45.69	258,388	641,236
20-5200-50-50050	OVERTIME	0	0	743	8,889	1,195.92	(8,146)	2,517
20-5200-50-50075	LONGEVITY	4,600	2,600	3,100	1,800	58.06	1,300	4,300
20-5200-50-50200	EMPLOYER PAID TAXES	30,138	28,293	36,693	17,180	46.82	19,513	49,576
20-5200-50-50255	WORKERS' COMPENSATION	292	333	400	1,232	308.00	(832)	26,076
20-5200-50-50325	HEALTH INSURANCE	21,496	26,390	56,074	19,644	35.03	36,430	66,779
20-5200-50-50326	TEAM BUILDING	0	0	2,000	340	16.98	1,660	2,500
20-5200-50-50335	HEALTH ASSISTANCE	0	0	0	0	-	0	0
20-5200-50-50410	EMPLOYER RETIREMENT CO	33,945	32,876	39,079	18,800	48.11	20,279	50,435
20-5200-50-50520	EMPLOYEE EDUCATION	540	4,212	5,000	500	10.00	4,500	
20-5200-50-50650	VEHICLE ALLOWANCE	4,800	0	0	0	-	0	0
20-5200-50-50700	REIMBURSABLE UNEMPLOYMEN	0	0	500	0	-	500	500
TOTAL PERSONNEL		485,446	483,604	619,396	285,803	46.14	333,592	843,918
OPERATING								
20-5200-51-51010	ADVERTISING/POSTING/NOTIFIC	419	3,970	1,100	889	80.85	211	1,500
20-5200-51-51011	PRE-EMPLOYMENT SCREENING	2	0	65	0	-	65	65
20-5200-51-51012	SAFETY & ACCESSORIES	1,927	2,263	2,000	1,782	89.10	218	2,500
20-5200-51-51040	BAD DEBTS	0	0	0	0	-	0	0
20-5200-51-51480	MEETING EXPENSES	0	55	500	0	-	500	1,500
20-5200-51-51485	MISCELLANEOUS	1,809	2,167	2,000	1,401	70.05	599	2,000
20-5200-51-51610	PERMITS & LICENSES	0	156	200	100	50.00	100	200
20-5200-51-51620	PHYSICALS/DRUG TESTING	0	0	85	0	-	85	85
20-5200-51-51625	POSTAGE/DELIVERY	72	191	200	42	20.98	158	200
20-5200-51-51635	PROFESSIONAL & MEMBERS	0	1,010	2,000	0	-	2,000	2,500
20-5200-51-51743	SUPPLIES-EQUIPMENT	0	0	0	0	-	0	4,000
20-5200-51-51746	SUPPLIES-OFFICE	4,761	6,706	6,000	5,457	90.94	544	7,000
20-5200-51-51780	TRAVEL	-217	882	300	274	91.43	26	600
20-5200-51-51800	UNIFORMS & ACCESSORIES	495	552	1,500	115	7.70	1,385	7,700
20-5200-51-51813	UTILITIES-ELECTRIC BLU	0	0	5,489	0	-	5,489	5,000
20-5200-51-52110	OFFICE EQUIPMENT LEASE	1,678	3,355	8,263	3,198	38.70	5,066	8,263
TOTAL OPERATING		10,946	21,307	29,702	13,258	44.64	16,444	43,113

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

20-5200-52-52010	BUILDING REPAIRS & MAINT	16,471	9,726	35,000	897	2.56	34,103	20,000
20-5200-52-52012	CLEANING & MAINTENANCE	4,798	4,031	6,500	2,079	31.98	4,421	6,500
TOTAL REPAIRS & MAINTENANCE		21,269	13,756	41,500	2,976	7.17	38,524	26,500

CONTRACTED SERVICES

20-5200-54-51001	CONSULTANT FEES - RATE STUDY	33,406	116,378	27,345	8,256	30.19	19,089	27,345
20-5200-54-51165	ENGINEERING/PLANNING SVCS	0	0	3,500	6,063	173.23	(2,563)	27,000
20-5200-54-51440	LEGAL FEES	658	4,515	600	773	128.89	(173)	1,000
TOTAL CONTRACTED SERVICES		34,064	120,893	31,445	15,093	48.00	16,352	55,345

DEBT PAYMENTS

20-5200-55-52310	VEHICLE LEASE EXPENSE	0	7,633	9,500	13,259	139.57	(3,759)	27,000
TOTAL DEBT PAYMENTS		0	7,633	9,500	13,259	139.57	(3,759)	27,000

TOTAL PUBLIC WORKS EXPENDITURES		551,725	647,193	731,543	330,389	45.16	401,154	995,876
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

WATER EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
20-5250-50-50010	SALARIES	153,801	163,591	423,610	79,443	18.75	344,167	413,136
20-5250-50-50050	OVERTIME	17,607	31,844	25,000	18,551	74.20	6,449	16,193
20-5250-50-50075	LONGEVITY PAY	1,000	1,300	1,600	1,200	75.00	400	1,400
20-5250-50-50200	EMPLOYER PAID TAXES	13,096	15,104	27,008	7,540	27.92	19,468	32,951
20-5250-50-50255	WORKERS' COMPENSATION	7,492	8,325	10,070	3,945	39.18	6,125	19,382
20-5250-50-50325	HEALTH INSURANCE	18,900	27,174	74,765	13,176	17.62	61,589	58,431
20-5250-50-50410	EMPLOYER RETIREMENT CO	14,730	16,528	36,111	8,153	22.58	27,958	31,021
20-5250-50-50520	EMPLOYEE EDUCATION	2,049	300	5,000	2,618	52.36	2,382	8,572
20-5250-50-50700	REIMB UNEMPLOYMENT	0	0	0	0	-	0	500
TOTAL PERSONNEL		228,675	264,166	603,164	134,625	22.32	468,539	581,587
OPERATING								
20-5250-51-51011	PRE-EMPLOYMENT SCREENING	2	0	200	0	-	200	200
20-5250-51-51335	INSURANCE-PROPERTY, CA	10,743	19,884	15,844	20,060	126.61	(4,217)	28,200
20-5250-51-51338	INSURANCE LIABILITY	3,293	2,872	4,640	1,802	38.83	2,838	4,640
20-5250-51-51485	MISCELLANEOUS	548	491,516	500	0	-	500	500
20-5250-51-51610	PERMITS & LICENSES	9,707	9,707	11,000	13,001	118.19	(2,001)	13,500
20-5250-51-51620	PHYSICALS/DRUG TESTING	0	0	200	0	-	200	200
20-5250-51-51635	PROFESSIONAL & MEMBERS	0	375	600	150	25.00	450	600
20-5250-51-51740	SUPPLIES - CHEMICALS & MATER	46,286	256,653	95,000	83,819	88.23	11,181	167,638
20-5250-51-51743	SUPPLIES-EQUIPMENT	10,087	38,669	40,000	0	-	40,000	40,000
20-5250-51-51747	METER PURCHASE	110,487	129,449	125,000	535	0.43	124,465	125,000
20-5250-51-51780	TRAVEL	0	227	1,000	2,136	213.57	(1,136)	1,000
20-5250-51-51800	UNIFORMS & ACCESSORIES	2,741	2,330	5,220	2,698	51.69	2,522	8,100
20-5250-51-51809	R.O.W FEES	689	14,388	25,000	1,425	5.70	23,575	25,000
20-5250-51-51810	UTILITIES-ELECTRIC AUS	39,921	34,468	45,000	13,913	30.92	31,087	45,000
20-5250-51-51813	UTILITIES-ELECTRIC BLU	24,149	17,701	23,335	6,783	29.07	16,552	20,000
20-5250-51-52340	FUEL & OIL	13,300	12,046	15,000	10,240	68.27	4,760	20,000
20-5250-51-52440	EQUIPMENT RENTAL	479	0	500	0	-	500	500
20-5250-51-53010	TESTING WATER	4,927	34,001	30,000	3,484	11.61	26,516	30,000
TOTAL OPERATING		277,357	1,064,284	438,039	160,046	36.54	277,993	530,078

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

REPAIRS & MAINTENANCE

20-5250-52-52010	BUILDING REPAIRS & MAI	1,013	0	15,000	0	-	15,000	20,000
20-5250-52-52320	VEHICLE REPAIRS & MAIN	7,723	10,064	7,500	7,076	94.35	424	10,000
20-5250-52-52430	MACHINERY EQUIPMENT-RE	10,830	2,918	20,000	5,035	25.18	14,965	20,000
20-5250-52-52460	REPAIRS-WELLS,PUMPS,MO	69,472	191,838	60,000	774,388	1,290.65	(714,388)	173,853
TOTAL REPAIRS & MAINTENANCE		89,039	204,819	102,500	786,499	767.32	(683,999)	223,853

WATER

20-5250-53-53030	WATER FEES-AUSTIN	353	417	500	237	47.42	263	500
20-5250-53-53040	WATER FEES-MANVILLE	495,974	560,859	532,250	215,906	40.56	316,344	532,250
20-5250-53-53050	WATER FEES-BLUEWATER	1,356,462	1,425,248	1,700,000	997,548	58.68	702,452	2,000,000
20-5250-53-53060	WELL ROYALTIES-FOWLER	22,876	17,498	25,000	4,082	16.33	20,918	25,000
20-5250-53-53070	WELL ROYALTIES-LEE	9,048	8,397	10,000	948	9.48	9,052	10,000
TOTAL WATER/WASTEWATER		1,884,712	2,012,419	2,267,750	1,218,721	53.74	1,049,029	2,567,750

CONTRACTED SERVICES

20-5250-54-51165	ENGINEERING/PLANNING S	9,349	115,048	137,500	40,489	29.45	97,011	100,000
20-5250-54-51440	LEGAL FEES	0	0	0	375	-	(375)	500
20-5250-54-51595	MVBA UTIL COLLECTION	12	0	800	0	-	800	0
TOTAL CONTRACTED SERVICES		9,361	115,048	138,300	40,864	29.55	97,436	100,500

DEBT PAYMENTS

20-5250-55-52310	VEHICLE LEASE EXPENSE	31,265	29,902	57,630	13,259	23.01	44,371	57,630
20-5250-55-52410	MACHINERY EQUIPMENT LE	50,352	31,392	71,679	52,878	73.77	18,801	75,000
TOTAL DEBT PAYMENTS		81,618	61,295	129,308	66,137	51.15	63,172	132,630

CAPITAL OUTLAY < \$5K

20-5250-57-52400	MACHINERY EQUIPMENT-PU	0	3,031	5,000	0	-	5,000	74,425
20-5250-57-52450	TOOLS	1,727	5,674	3,000	473	15.76	2,527	4,000
TOTAL CAPITAL OUTLAY < \$5K		1,727	8,705	8,000	473	5.91	7,527	78,425

CAPITAL OUTLAY > \$5K

20-5250-58-52400	MACHINERY EQUIPMENT-PU	28,009	98,104	49,000	8,700	17.76	40,300	119,200
20-5250-58-58004	WATER TANK PURCHASE	0	233,840	799,058	0	-	799,058	0
TOTAL CAPITAL OUTLAY > \$5K		28,009	331,944	848,058	8,700	1.03	839,358	119,200

TOTAL WATER EXPENDITURES		2,600,497	4,062,680	4,535,119	2,416,064	53.27	2,119,055	4,334,023
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

WASTEWATER EXPENDITURES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
PERSONNEL								
20-5275-50-50010	SALARIES	111,969	108,874	310,841	156,624	50.39	154,217	447,509
20-5275-50-50050	OVERTIME	6,893	40,622	35,747	9,137	25.56	26,610	18,336
20-5275-50-50075	LONGEVITY PAY	1,100	1,300	1,700	1,300	76.47	400	2,600
20-5275-50-50200	EMPLOYER PAID TAXES	8,880	11,570	26,644	12,774	47.94	13,870	35,836
20-5275-50-50255	WORKERS' COMPENSATION	2,992	3,330	3,600	3,026	84.06	574	21,080
20-5275-50-50325	HEALTH INSURANCE	18,936	23,850	56,074	28,924	51.58	27,150	66,779
20-5275-50-50410	EMPLOYER RETIREMENT CO	10,226	12,685	28,377	13,709	48.31	14,667	35,207
20-5275-50-50520	EMPLOYEE EDUCATION	1,269	3,074	5,500	1,109	20.16	4,391	5,500
20-5275-50-50700	REIMB UNEMPLOYMENT	0	0	500	0	-	500	500
TOTAL PERSONNEL		162,265	205,304	468,982	226,602	48.32	242,380	633,347
OPERATING								
20-5275-51-51011	PRE-EMPLOYMENT SCREENING	72	64	100	1	1.00	99	100
20-5275-51-51335	INSURANCE-PROPERTY, CA	15,097	16,911	20,000	12,735	63.67	7,265	20,000
20-5275-51-51338	INSURANCE LIABILITY	2,059	1,867	1,900	1,135	59.74	765	2,000
20-5275-51-51603	PERIODICALS & PUBLICAT	0	0	100	0	-	100	100
20-5275-51-51610	PERMITS & LICENSES	7,593	7,558	7,542	8,069	106.99	(527)	8,100
20-5275-51-51620	PHYSICALS/DRUG TESTING	0	0	120	2	1.67	118	120
20-5275-51-51635	PROFESSIONAL & MEMBERS	0	0	600	150	25.00	450	600
20-5275-51-51740	SUPPLIES CHEMICALS & MATERI	209,278	117,497	200,000	204,355	102.18	(4,355)	250,000
20-5275-51-51746	SUPPLIES-OFFICE	0	0	0	54	-	(54)	200
20-5275-51-51780	TRAVEL	0	0	500	0	-	500	500
20-5275-51-51800	UNIFORMS & ACCESSORIES	529	959	6,300	944	14.98	5,356	6,300
20-5275-51-51809	R.O.W. FEES	689	0	750	1,425	190.00	(675)	2,000
20-5275-51-51813	UTILITIES-ELECTRIC BLU	244,384	268,327	275,000	143,666	52.24	131,334	275,000
20-5275-51-51815	UTILITIES-ELECTRIC TX	9,444	11,844	15,000	6,804	45.36	8,196	15,000
20-5275-51-52340	FUEL & OIL	6,066	2,261	5,500	3,436	62.47	2,064	5,500
TOTAL OPERATING		495,209	427,288	533,412	382,775	71.76	150,637	585,520
REPAIRS & MAINTENANCE								
20-5275-52-52010	BUILDING REPAIRS & MAI	4,000	9,584	15,000	14,520	96.80	480	20,000
20-5275-52-52320	VEHICLE REPAIRS & MAIN	670	2,717	2,000	3,340	167.02	(1,340)	4,000
20-5275-52-52430	MACHINERY EQUIPMENT-RE	12,869	23,747	25,000	3,439	13.76	21,561	25,000
20-5275-52-52460	REPAIRS-LIFTSTATION,PUMPS,M	25,766	188,744	50,000	172,348	344.70	(122,348)	150,000
TOTAL REPAIRS & MAINTENANCE		43,305	224,792	92,000	193,647	210.49	(101,647)	199,000

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

WASTEWATER

20-5275-53-53010	TESTING WASTEWATER	49,947	47,450	65,000	40,349	62.07	24,651	72,000
20-5275-53-53040	WATER FEES-MANVILLE	34,715	24,057	15,500	4,272	27.56	11,228	15,500
20-5275-53-53160	WASTEWATER FEES-AUSTIN	169,141	0	0	0	-	0	0
TOTAL WATER/WASTEWATER		253,803	71,507	80,500	44,621	55.43	35,879	87,500

CONTRACTED SERVICES

20-5275-54-51165	ENGINEERING/PLANNING S	133,893	490,696	604,000	127,385	21.09	476,615	604,000
20-5275-54-51440	LEGAL FEES	0	1,248	1,248	0	-	1,248	1,248
20-5275-54-53150	SLUDGE DISPOSAL	175,607	419,636	230,000	218,908	95.18	11,092	430,000
TOTAL CONTRACTED SERVICES		309,500	911,581	835,248	346,293	41.46	488,955	1,035,248

DEBT PAYMENTS

20-5275-55-52310	VEHICLE LEASE EXPENSE	0	0	20,000	6,640	33.20	13,360	20,000
TOTAL DEBT PAYMENTS		0	0	20,000	6,640	33.20	13,360	20,000

CAPITAL OUTLAY < \$5K

20-5275-57-52400	MACHINERY EQUIPMENT-PURCH	0	0	5,000	0	-	5,000	34,452
TOTAL CAPITAL OUTLAY < \$5K		0	0	5,000	0	-	5,000	34,452

CAPITAL OUTLAY > \$5K

20-5275-58-52400	MACHINERY EQUIPMENT-PU	0	0	247,955	251,941	101.61	(3,986)	247,955
20-5275-58-52410	CAPITAL OUTLAY	13,081	0	15,000	0	-	15,000	15,000
TOTAL CAPITAL OUTLAY > \$5K		13,081	0	262,955	251,941	95.81	11,014	262,955

TOTAL WASTEWATER EXPENDITURES		1,277,163	1,840,471	2,298,097	1,452,519	63.21	845,578	2,858,022
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FY2024-2025 PROPOSED ANNUAL BUDGET

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STORMWATER EXPENDITURES	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
CONTRACTED SERVICES							
20-5285-54-51165 CONSULTANT FEES	0	0	0	0	-	0	150,000
TOTAL CONTRACTED SERVICES	0	0	0	0	-	0	150,000
TOTAL STORMWATER EXPENDITURES	0	0	0	0	-	0	150,000
TOTAL EXPENDITURES	4,429,386	6,550,344	7,564,759	4,198,972	55.51	3,365,787	8,337,920
REVENUES OVER/(UNDER) EXPENDITURES	2,387,670	1,877,069	0	-274,141		274,141	0

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FY 2024-2025 Proposed Annual Budget

Item 4.

30 -DEBT SERVICE FUND FINANCIAL SUMMARY

Proposed Annual BUDGET
FY 2024-25

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			REQUESTED 2024-25 BUDGET
				Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	
NON-DEPARTMENTAL							
TAXES	2,193,922	4,177,694	4,176,588	4,247,239	101.69	(70,651)	7,585,234.00
OTHER	2,010	13,330	12,109	8,160	67.39	3,948	13,000.00
TRANSFERS	0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL	2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234.00
TOTAL REVENUES	2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234.00

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			REQUESTED 2024-25 BUDGET
				Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	
NON-DEPARTMENTAL							
OPERATING	300	300	150	150	100.00	0	150.00
DEBT PAYMENTS	2,816,769	4,177,614	4,177,374	360,560	8.63	3,816,813	7,580,233.69
TRANSFERS	0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL	2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,383.69
TOTAL EXPENDITURES	2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,383.69
REVENUES OVER/(UNDER) EXPENDITURES	(621,137)	13,110	11,173	3,894,689		(3,883,516)	17,850.31

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FY2024-2025 PROPOSED ANNUAL BUDGET

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30 - DEBT SERVICE FUND REVENUES							Proposed	Annual BUDGET FY 2024-25
NON-DEPARTMENTAL REVENUES		FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
TAXES								
30-4999-40-40000	ADVALOREM TAXES - CURR	2,159,070	4,175,043	4,176,588	4,227,576	101.22	(50,988)	7,580,234
30-4999-40-40010	ADVALOREM TAXES - DELI	34,852	2,651	0	19,663	-	(19,663)	5,000
TOTAL TAXES		2,193,922	4,177,694	4,176,588	4,247,239	101.69	(70,651)	7,585,234
OTHER								
30-4999-48-48000	INTEREST INCOME	2,010	13,330	12,109	8,160	67.39	3,948	13,000
30-4999-48-49000	BOND PROCEEDS	0	0	0	0	-	0	-
TOTAL OTHER		2,010	13,330	12,109	8,160	67.39	3,948	13,000
TRANSFERS								
30-4999-49-5000	TRANSFER FROM GF	0	0	0	0	-	0	-
30-4999-49-50005	TRANSFER FROM GF	0	0	0	0	-	0	-
30-4999-49-50010	TRANSFER FROM UF	0	0	0	0	-	0	-
30-4999-49-60010	TRANSFER FROM CPF	0	0	0	0	-	0	-
TOTAL TRANSFERS		0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL REVENUES		2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234
TOTAL REVENUES		2,195,932	4,191,024	4,188,697	4,255,400	101.59	(66,703)	7,598,234

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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

**30 -DEBT SERVICE FUND
EXPENDITURES**

		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	Proposed	Annual BUDGET
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BUDGET	FY 2024-25
NON-DEPARTMENTAL EXPENDITURES								REQUESTED
							BALANCE	2024-25 BUDGET
OPERATING								
30-5999-51-51050	BANK ADMIN FEES	300	300	150	150	100.00	0	150
TOTAL OPERATING		300	300	150	150	100.00	0	150
DEBT PAYMENTS								
30-5999-55-53000	BOND ADMIN FEES	935	635	635	0	-	635	785
30-5999-55-59030	INTEREST - 2010 GO BONDS	2,411	0	0	0	-	0	-
30-5999-55-59031	INTEREST - 2012 GO BONDS	27,158	19,253	11,220	5,610	50.00	5,610	3,188
30-5999-55-59032	INTEREST - 2012 CO BONDS	20,314	17,118	13,944	6,900	49.48	7,044	10,583
30-5999-55-59033	INTEREST - 2015 GO BONDS	67,108	56,934	46,487	23,007	49.49	23,480	35,381
30-5999-55-59034	INTEREST - 2016 CO BONDS	329,531	312,127	294,265	147,133	50.00	147,133	275,945
30-5999-55-59035	INTEREST - 2021 CO BONDS	74,313	105,072	98,472	49,236	50.00	49,236	91,784
30-5999-55-59036	INTEREST - 2022 TAX NOTES	0	266,475	257,351	128,675	50.00	128,675	217,553
30-5999-55-59037	INTEREST - 2023 CO BONDS	0	0	0	0	-	0	1,812,250
30-5999-55-59038	INTEREST - 2024 CO BONDS	0	0	0	0	-	0	992,767
30-5999-55-59530	PRINCIPAL -2010 GO BOND	255,000	0	0	0	-	0	-
30-5999-55-59531	PRINCIPAL -2012 GO BOND	310,000	315,000	315,000	0	-	315,000	60,000
30-5999-55-59532	PRINCIPAL -2012 CO BOND	130,000	130,000	135,000	0	-	135,000	140,000
30-5999-55-59533	PRINCIPAL -2015 GO BOND	450,000	465,000	485,000	0	-	485,000	500,000
30-5999-55-59534	PRINCIPAL -2016 CO BOND	760,000	780,000	800,000	0	-	800,000	1,170,000
30-5999-55-59535	PRINCIPAL -2021 CO BOND	390,000	375,000	380,000	0	-	380,000	390,000
30-5999-55-59536	PRINCIPAL -2022 TAX NOTES	0	1,335,000	1,340,000	0	-	1,340,000	1,380,000
30-5999-55-59537	PRINCIPAL - 2023 CO BOND	0	0	0	0	-	0	500,000
30-5999-55-59538	PRINCIPAL - 2024 GO BOND	0	0	0	0	-	0	-
TOTAL DEBT PAYMENTS		2,816,769	4,177,614	4,177,374	360,560	8.63	3,816,813	7,580,234
TRANSFERS								
30-5999-59-60000	2010 GO BOND ISSUE COS	0	0	0	0	-	0	-
30-5999-60-15000	TRANSFER TO UF	0	0	0	0	-	0	-
TOTAL TRANSFERS		0	0	0	0	-	0	-
TOTAL NON-DEPARTMENTAL EXPENDITURES		2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,384
TOTAL EXPENDITURES		2,817,069	4,177,914	4,177,524	360,710	8.63	3,816,813	7,580,384
REVENUES OVER/(UNDER) EXPENDITURES		(621,137)	Page 57 13,110	11,173	3,894,689		(3,883,516)	17,850

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FY 2024-2025 Proposed Approved Annual Budget

Item 4.

**40 -CAPITAL PROJECTS FUND
FINANCIAL SUMMARY**

**Proposed Annual BUDGET
FY 2024-25**

REVENUE SUMMARY	50.00 % OF YEAR COMPLETE						BUDGET BALANCE	REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET		
NON-DEPARTMENTAL								
OTHER	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	
TOTAL NON-DEPARTMENTAL	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	
TOTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)	1,200,000	

EXPENDITURE SUMMARY							BUDGET BALANCE	REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET		
BOND PROJECTS								
CAPITAL OUTLAY > \$5K	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
TOTAL BOND PROJECTS	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
TOTAL EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)	19,674,333	
REVENUES OVER/(UNDER) EXPENDITURES	(248,559)	(879,114)	(316,955)	(27,161,268)		26,844,313	(18,474,333)	

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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

**40 -CAPITAL PROJECTS FUND
REVENUES**

	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			Proposed	Annual BUDGET
				Y-T-D ACTUAL	% OF	BUDGET	BALANCE	FY 2024-25
				AS OF 03/31/2024	BUDGET			REQUESTED
NON-DEPARTMENTAL REVENUES								2024-25 BUDGET
OTHER								
40-4999-48-48000 INTEREST INCOME	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL OTHER	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL NON-DEPARTMENTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000
TOTAL REVENUES	29,882	477,004	346,068	620,789	179.38	(274,721)		1,200,000

**40 -CAPITAL PROJECTS FUND
EXPENDITURES**

	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	50.00 % OF YEAR COMPLETE			Proposed	Annual BUDGET
				Y-T-D ACTUAL	% OF	BUDGET	BALANCE	FY 2024-25
				AS OF 03/31/2024	BUDGET			REQUESTED
IMPACT FEE PROJECTS EXPENDITURES								2024-25 BUDGET
CAPITAL OUTLAY > \$5K								
40-5997-58-58006 2021 CO BOND EXPENSES	278,441	787,108	280,686	364,932	130.01	(84,246)		3,269,258
40-5997-58-58007 2022 TAX NOTE BOND EXP		569,011	382,337	208,772	54.60	173,565		8,288,485
40-5997-58-58008 2023 CO BOND EXPENSES	0	0	0	16,061,277	-	(16,061,277)		7,116,590
40-5997-58-58009 2024 CO BOND EXPENSES	0	0	0	11,147,075	-	(11,147,075)		1,000,000
TOTAL CAPITAL OUTLAY > \$5K	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
TOTAL BOND PROJECTS EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
TOTAL EXPENDITURES	278,441	1,356,119	663,023	27,782,056	4,190.21	(27,119,033)		19,674,333
REVENUES OVER/(UNDER) EXPENDITURES	(248,559)	(879,114)	(316,955)	(27,161,268)		26,844,313		(18,474,333)

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FY 2024-2025 Proposed Annual Budget

Item 4.

60 -SPECIAL REVENUE FUND FINANCIAL SUMMARY

Proposed Annual BUDGET
FY 2024-25

REVENUE SUMMARY	50.00 % OF YEAR COMPLETE							REQUESTED 2024-25 BUDGET
	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE		
ADMINISTRATION								
TAXES	81,215	225,987	212,652	55,616	26.2	157,036		268,104
OTHER	0	858	15,452	31,823	205.9	(16,371)		114,000
TOTAL ADMINISTRATION	81,215	226,844	228,104	87,439	38.3	140,665		382,104
TOTAL REVENUES	81,215	226,844	228,104	87,439	38.3	140,665		382,104
EXPENDITURE SUMMARY								
EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE		REQUESTED 2024-25 BUDGET
ADMINISTRATION								
OPERATING	120,545	66,657	100,000	88,996	89.0	11,004		141,050
TOTAL ADMINISTRATION	120,545	66,657	100,000	88,996	89.0	11,004		141,050
TOTAL EXPENDITURES	120,545	66,657	100,000	88,996	89.0	11,004		141,050
REVENUES OVER/(UNDER) EXPENDITURES	(39,330)	160,187	128,104	(1,557)		129,661		241,054

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FY 2024-2025 Proposed Annual Budget

Item 4.

60 -SPECIAL REVENUE FUND							Proposed	Annual BUDGET
REVENUES							FY 2024-25	
		50.00 % OF YEAR COMPLETE						
ADMINISTRATION REVENUES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
TAXES								
60-4100-40-40020	MANOR HEIGHTS TIRZ TAX	0	128,104	128,104	0	-	128,104	128,104
60-4100-40-40030	HOTEL OCCUPANCY TAXES	76,458	71,069	65,110	38,139	58.58	26,971	120,000
60-4100-40-40031	LATE PENALTIES	0	5	0	0	-	0	0
60-4100-40-48000	HOT INTEREST INCOME	4,757	26,809	19,438	17,477	89.91	1,961	20,000
TOTAL TAXES		81,215	225,987	212,652	55,616	26.15	157,036	268,104
OTHER								
60-4100-48-48001	INTEREST INCOME - MH/TIRZ	0	858	15,427	2,139	13.86	13,288	4,000
60-4100-48-48002	INTEREST INCOME - RH	0	0	25	392	1,569.24	(367)	10,000
60-4100-48-48003	INTEREST INCOME - LAGOS	0	0	0	29,292	-	(29,292)	50,000
60-4100-48-48004	INTEREST INCOME - ENTRADA	0	0	0	0	-	0	50,000
TOTAL OTHER		0	858	15,452	31,823	205.95	(16,371)	114,000
TOTAL ADMINISTRATION REVENUES		81,215	226,844	228,104	87,439	38.33	140,665	382,104
TOTAL REVENUES		81,215	226,844	228,104	87,439	38.33	140,665	382,104

ADMINISTRATION EXPENDITURES							Proposed	Annual BUDGET
OPERATING							FY 2024-25	
		50.00 % OF YEAR COMPLETE						
ADMINISTRATION EXPENDITURES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
60-5100-51-51000	HOTEL OCCUPANCY EXPENDITURES	62,756	66,626	100,000	0	-	100,000	50,000
60-5100-51-51001	SESQUICENTENNIAL EXP	57,789	0	0	0	-	0	0
60-5100-51-51020	MANOR HEIGHTS/TIRZ EXPENDITURES	0	31	0	911	-	(911)	1,000
60-5100-51-51030	ROSE HILL PID EXPENDITURES	0	0	0	24,866	-	(24,866)	30,000
60-5100-51-51040	LAGOS PID EXPENDITURES	0	0	0	63,213	-	(63,213)	30,000
60-5100-51-51050	ENTRADA GLEN EXPENDITURES	0	0	0	0	-	0	30,000
60-5100-51-51485	MISCELLANEOUS	0	0	0	6	-	(6)	50
TOTAL OPERATING		120,545	66,657	100,000	88,996	89.00	11,004	141,050
TOTAL ADMINISTRATION EXPENDITURES		120,545	66,657	100,000	88,996	89.00	11,004	141,050
TOTAL EXPENDITURES		120,545	66,657	100,000	88,996	89.00	11,004	141,050
REVENUES OVER/(UNDER) EXPENDITURES		(39,330)	160,187	128,104	(1,557)		129,661	241,054

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FY 2024-2025 Proposed Annual Budget

Item 4.

**70 -CAPITAL IMPACT FEES FUND
FINANCIAL SUMMARY**

**Annual BUDGET
FY 2024-25**

50.00 % OF YEAR COMPLETE

REVENUE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>WATER</u>							
OTHER	1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
TOTAL WATER OTHER	1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
<u>WASTEWATER</u>							
OTHER	4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL WASTEWATER OTHER	4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL REVENUES	5,768,600	2,668,814	2,338,796	3,099,247	132.51	(760,451)	2,874,358

EXPENDITURE SUMMARY	FY 2021-22 ACTUAL	FY 2022-23 ORIG. BUDGET	FY 2023-24 CURR. BUDGET	Y-T-D ACTUAL AS OF 03/31/2024	% OF BUDGET	BUDGET BALANCE	REQUESTED 2024-25 BUDGET
<u>WATER</u>							
REPAIRS & MAINTENANCE	4,454	261,769	454,544	0	-	454,544	454,544
CONTRACTED SERVICES	4,454	0	6,500	124,299	1,912.28	(117,799)	6,500
TOTAL WATER	4,454	261,769	461,044	124,299	26.96	336,746	461,044
<u>WASTEWATER</u>							
REPAIRS & MAINTENANCE	5,699,357	1,918,711	1,852,752	2,378,875	128.40	(526,123)	1,700,000
CONTRACTED SERVICES	21,183	0	25,000	0	-	25,000	25,000
TOTAL WASTEWATER	5,720,540	1,918,711	1,877,752	2,378,875	126.69	(501,123)	1,725,000
TOTAL EXPENDITURES	5,724,994	2,180,480	2,338,796	2,503,174	107.03	(164,378)	2,186,044

REVENUES OVER/(UNDER) EXPENDITURES	43,605	488,334	(0)	596,073		(596,073)	688,314
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FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

70 -CAPITAL IMPACT FEES FUND							Proposed	Annual BUDGET
REVENUES								FY 2024-25
		50.00 % OF YEAR COMPLETE						REQUESTED
WATER REVENUES		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	2024-25 BUDGET
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	
OTHER								
70-4250-48-43090	CIF WATER	845,134	436,625	490,506	497,078	101.34	(6,572)	650,000
70-4250-48-43091	DR HORTONMH WATER FEE	216,630	186,970	144,358	62,958	43.61	81,400	144,358
70-4250-48-48000	INTEREST INCOME - WATER	3,302	32,116	21,580	60,708	281.32	(39,128)	50,000
TOTAL OTHER		1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
TOTAL WATER REVENUES		1,065,066	655,710	656,444	620,744	94.56	35,700	844,358
WASTEWATER REVENUES								
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET
OTHER								
70-4275-48-43190	CIF WASTEWATER	1,967,532	1,025,842	964,000	2,008,354	208.34	(1,044,354)	1,200,000
70-4275-48-43191	DDR HORTON MH WW FEES	1,198,142	969,258	717,852	390,879	54.45	326,973	750,000
70-4275-48-43192	KB HOMES OFFSITE WW	1,537,860	0	0	0	-	0	0
70-4275-48-48000	INTEREST INCOME - WASTEWATER	0	18,003	500	79,270	15,853.95	(78,770)	80,000
TOTAL OTHER		4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL WASTEWATER REVENUES		4,703,534	2,013,103	1,682,352	2,478,503	147.32	(796,151)	2,030,000
TOTAL REVENUES		5,768,600	2,668,814	2,338,796	3,099,247	132.51	(760,451)	2,874,358

FY2024-2025 PROPOSED ANNUAL BUDGET

Item 4.

70 -CAPITAL IMPACT FEES FUND								Proposed	Annual BUDGET
EXPENDITURES								FY 2024-25	
		50.00 % OF YEAR COMPLETE							
		FY 2021-22	FY 2022-23	FY 2023-24	Y-T-D ACTUAL	% OF	BUDGET	REQUESTED	
		ACTUAL	ORIG. BUDGET	CURR. BUDGET	AS OF 03/31/2024	BUDGET	BALANCE	2024-25 BUDGET	
WATER EXPENDITURES									
REPAIRS & MAINTENANCE									
70-5250-52-53001	WATER IMPROVEMENTS	832,975	79,970	254,544	19,359	7.61	235,185	254,544	
70-5250-52-53002	DR HORTON MH 50% REPMNT	122,603	181,799	200,000	104,940	52.47	95,061	200,000	
TOTAL REPAIRS & MAINTENANCE		955,577	261,769	454,544	124,299	27.35	330,246	454,544	
CONTRACTED SERVICES									
70-5250-54-51165	IMPACT FEE STUDY - WAT	4,454	0	6,500	0	-	6,500	6,500	
TOTAL CONTRACTED SERVICES		4,454	0	6,500	0	-	6,500	6,500	
TOTAL WATER EXPENDITURES		960,031	261,769	461,044	124,299	26.96	336,746	461,044	
WASTEWATER EXPENDITURES									
REPAIRS & MAINTENANCE									
70-5275-52-53001	WASTEWATER IMPROVEMENTS	5,056,822	815,959	750,000	1,773,196	236.43	(1,023,196)	1,000,000	
70-5275-52-53002	DR HORTON MH 100% REPMNT	642,535	1,102,752	1,102,752	605,679	54.92	497,073	700,000	
TOTAL REPAIRS & MAINTENANCE		5,699,357	1,918,711	1,852,752	2,378,875	128.40	(526,123)	1,700,000	
CONTRACTED SERVICES									
70-5275-54-51165	IMPACT FEE STUDY - WW	21,183	0	25,000	0	-	25,000	25,000	
TOTAL CONTRACTED SERVICES		21,183	0	25,000	0	-	25,000	25,000	
TOTAL WASTEWATER EXPENDITURES		5,720,540	1,918,711	1,877,752	2,378,875	126.69	(501,123)	1,725,000	
TOTAL EXPENDITURES		6,680,572	2,180,480	2,338,796	2,503,174	107.03	(164,378)	2,186,044	
REVENUES OVER/(UNDER) EXPENDITURES		(911,972)	488,334	(0)	596,073		(596,073)	688,314	

City of Manor

New Positions
FY 24-25

General Fund	Fund 10	Sal&Ben
Administration	Assistant City Secretary	79,603.69
Finance	Sr. Accountant	109,041.33
Finance	PT Custodian	54,968.36
Streets	MS4 Inspector	80,240.80
Police	Police Clerk	65,184.62
	Total	389,038.80

Utility Fund	Fund 20	Sal&Ben
Public Works	PW Supervisor	95,484.05
Public Works	Utility Supervisor	103,765.62
Utility	Operator Crewman	73,622.79
Utility	Seasonal	18,015.78
Utility	Seasonal	18,015.78
Wastewater	W/WW Operator	73,622.79
Wastewater	Seasonal	18,015.78
	Total	400,542.59

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Debt Service Obligations 2024 AV Tax Year

BUDGET FY 2024-2025

CITY OF MANOR DEBT OBLIGATIONS			
	Purpose	Amount of Issue	Outstanding as of Oct 1, 2024
2012 Series GO Refunding	2001,2004 GO, & 2004 CO	3,510,000.00	125,000.00
2012 Certificate of Obligation	City Hall, PD Bldg., & PW Bldg.	1,835,000.00	425,000.00
2015 Series GO Refunding	2007 GO & 2007 CO	4,750,000.00	1,545,000.00
2016 Series CO Bond	W/WW Expansion & Streets	18,000,000.00	12,050,000.00
2021 CO Bond	W/WW Expansion	6,360,000.00	5,215,000.00
2022 Tax Note	W/WW Expansion	10,000,000.00	7,325,000.00
2023 Series Certificate of Obligations	W/WW Exp, P&R, Streets	36,245,000.00	36,245,000.00
2024 Series Certificate of Obligations	Infrastructure, Econ.Dev	15,000,000.00	15,000,000.00
Totals		95,700,000.00	77,930,000.00

Fiscal Year Oct 1, 2024 to Sept 30, 2025			
Principal Due	Interest Due	Fees	Total
60,000.00	3,187.50	150.00	63,337.50
140,000.00	10,582.50		150,582.50
500,000.00	35,380.50		535,380.50
1,170,000.00	275,945.00	635.00	1,446,580.00
390,000.00	91,784.00		481,784.00
1,380,000.00	217,552.50		1,597,552.50
500,000.00	1,812,250.00		2,312,250.00
	992,766.69		992,766.69
4,140,000.00	3,439,448.69	785.00	7,580,233.69

	2023-24	2024-25	Change
Total Taxable Property Value	2,101,439,419	2,256,097,556	154,658,137
Adjusted -Total I&S Fund Pymts (Debt Service)	4,177,524	7,580,234	3,402,710
I&S Rate for Ad Valorem Tax	0.1988	0.33599	0.13720

LESS YEAR END BALANCE FORWARD: 0.00

ADJUSTED 2024 DEBT SERVICE = 7,580,233.69

Previous Tax Year De Minimis Tax Rate 0.6789
Current Tax Year De Minimis Tax Rate 0.8537

CO S2023 Interest due 8/2024 \$ 1,188,030.56

Interest Earned:
Dec. 2023 44,410.29
Jan. 2024 124,863.54
Feb. 2024 105,072.70
Mar. 2024 105,469.24
Apr. 2024 116,819.07
May. 2024 110,144.77
Jun. 2024 97,413.93
Jul. 2024
704,193.54

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CITY OF MANOR
ANNUAL DEBT

YEAR	2012	2012	2015	2016	2021	2022	2023	2024	TOTALS
FY 23-24	326,220.00	148,944.00	531,487.00	1,094,265.00	478,472.00	1,597,350.50	1,188,030.56	-	5,364,769.06
FY 24-25	63,187.50	150,582.50	535,380.50	1,445,945.00	481,784.00	1,597,552.50	2,312,250.00	992,766.69	7,579,448.69
FY 25-26	66,657.50	147,096.50	538,930.50	1,449,152.00	479,920.00	1,596,566.50	2,287,250.00	906,763.00	7,472,336.00
FY 26-27		148,610.50	542,137.00	1,511,672.00	482,968.00	1,599,392.50	2,262,250.00	901,603.00	7,448,633.00
FY 27-28				2,207,131.00	480,840.00	1,595,882.00	2,237,250.00	896,433.00	7,417,536.00
FY 28-29				2,215,987.50	483,624.00	1,601,183.50	2,212,250.00	891,423.00	7,404,468.00
FY 29-30				2,223,584.50	486,232.00		1,862,250.00	1,351,453.00	5,923,519.50
FY 30-31				2,229,922.00	488,664.00		1,853,500.00	1,353,429.00	5,925,515.00
FY 31-32					485,920.00		3,789,750.00	1,648,143.50	5,923,813.50
FY 32-33					488,088.00		3,783,750.00	1,655,855.50	5,927,693.50
FY 33-34					490,080.00		3,787,750.00	1,655,350.50	5,933,180.50
FY 34-35					491,896.00		3,786,000.00	1,656,948.00	5,934,844.00
FY 35-36					493,536.00		3,783,500.00	1,660,032.00	5,937,068.00
FY 36-37							4,270,000.00	1,669,042.00	5,939,042.00
FY 37-38							4,275,750.00	1,663,460.00	5,939,210.00
FY 38-39							4,278,250.00	1,664,118.00	5,942,368.00
FY 39-40							4,277,250.00	1,665,016.00	5,942,266.00
FY 40-41							4,277,500.00	1,661,342.00	5,938,842.00
FY 41-42							4,273,500.00	1,663,200.00	5,936,700.00
	456,065.00	595,233.50	2,147,935.00	14,377,659.00	6,312,024.00	9,587,927.50	60,798,030.56	25,556,378.19	119,831,252.75
PRINCIPAL	3,510,000	1,835,000	4,750,000	18,000,000	6,360,000	10,000,000	36,245,000	15,000,000	
INTEREST	656,057.63	383,519.14	868,317.11	4,073,795.50	896,409.07	1,189,402.50	24,553,030.56	10,556,378.19	
AVG RATE	2.55%	2.49%	2.29%	2.90%	1.76%	2.97%	5%	5.27%	

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Ad Valorem Rate/Revenue Comparisons

2024	
Taxable Value	Projected Debt Service
2,256,097,556	7,580,234

PROPOSED RATE FY 2024-25

	0.6789	0.6677	0.8489	0.8537	0.8316	0.6711
	2023 (current) Ad Valorem Tax Rate	2024 AV Rate to... NNR Rate	2024 AV Rate to... Voter Approval Tax Rate	2024 AV Rate to... De Minimis Rate	2024 No New Rev M&O Rate	2024 Unused Increment Rate
Taxable Property Value	2,101,439,419	2,256,097,556	2,256,097,556	2,256,097,556	2,256,097,556	2,256,097,556
Debt Service (I&S)	0.1987 4,177,524	7,580,234 0.3359	7,580,234 0.3359	7,580,234 0.3359	7,580,234 0.3359	7,580,234 0.3359
Operations (O&M)	0.4802 10,091,112	7,485,732 0.3318	11,573,780 0.5130	11,682,073 0.5178	11,183,476 0.4957	10,657,805 0.4724
Total AV Revenues	14,268,636	15,065,965	19,154,014	19,262,307	18,763,709	18,238,039
Total AV Tax Rate	0.6789	0.6677	0.8489	0.8537	0.8316	0.8083
Change in O&M Revenues		(2,605,380.40)	1,482,668	1,590,961	1,092,363	566,693
Change in AV Tax Rate		-0.0112	0.1700	0.1748	0.1527	0.1294
Tax on average residence @ last year's value	275,301 1,869.02					
Tax on average residence @ this year's value		287,960 1,922.71	287,960 2,444.49	287,960 2,458.31	287,960 2,394.68	287,960 2,327.58
Difference		53.69	575.47	589.30	525.66	458.56

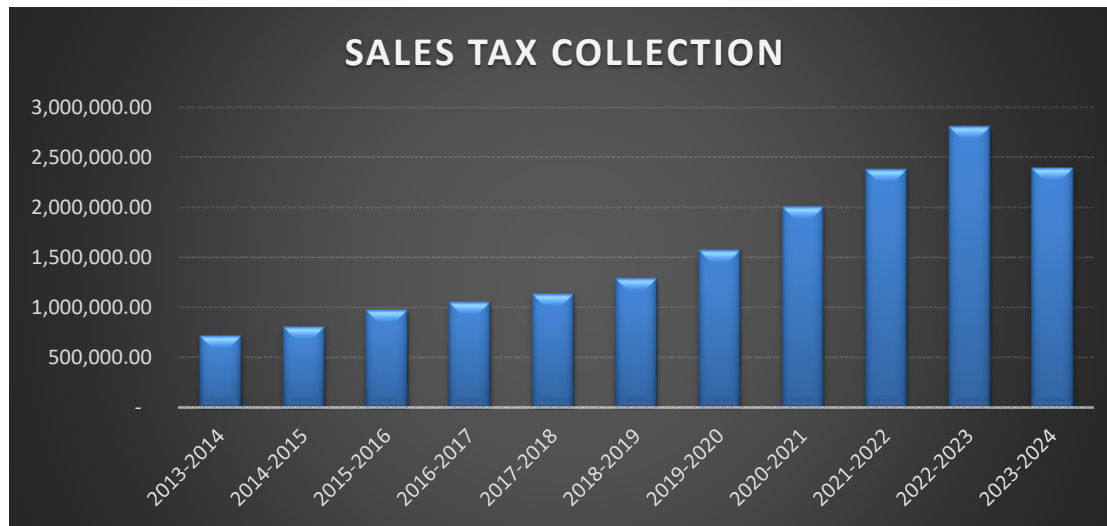
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CITY OF MANOR, TEXAS

SALES TAX COLLECTION

Item 4.

MONTH	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
OCTOBER	38,158.42	50,826.45	59,106.57	77,610.62	78,922.90	85,635.16	104,974.43	125,287.67	168,991.65	233,083.02	229,427.72
NOVEMBER	66,112.75	74,601.37	86,757.45	107,153.54	121,211.04	134,032.33	168,389.87	180,749.02	230,535.22	246,801.16	291,723.42
DECEMBER	45,780.00	54,657.19	61,497.73	75,889.63	74,524.93	92,065.56	129,343.45	135,150.83	180,169.06	215,096.18	234,020.67
JANUARY	37,090.97	51,893.12	66,159.11	79,356.52	74,043.24	97,291.36	107,442.85	136,037.45	162,109.77	204,671.68	214,428.47
FEBRUARY	69,479.81	87,247.63	100,062.86	123,840.63	119,952.05	125,880.97	180,654.14	206,067.64	242,001.95	277,846.74	302,279.21
MARCH	36,578.64	51,547.97	67,515.98	70,697.39	77,308.15	80,858.82	100,248.30	126,256.16	155,816.34	203,717.25	187,067.73
APRIL	52,802.71	62,405.67	69,426.22	77,547.91	72,412.04	84,775.72	103,086.20	128,067.51	142,233.99	196,960.34	196,462.68
MAY	79,826.51	87,340.46	99,207.74	107,093.55	119,886.82	140,262.19	154,261.48	214,025.27	236,012.90	257,267.97	289,324.80
JUNE	51,746.26	66,977.60	78,229.01	75,354.18	95,287.39	105,071.11	114,010.89	171,234.02	179,888.02	194,979.38	223,407.96
JULY	77,803.71	59,213.17	78,192.50	74,361.13	88,052.67	100,514.69	122,454.71	161,382.19	225,308.00	216,659.77	226,334.42
AUGUST	86,030.90	89,920.54	106,542.72	107,873.23	122,309.48	138,889.92	178,318.95	219,156.68	244,911.27	298,817.15	
SEPTEMBER	69,027.15	69,542.85	105,728.73	79,805.86	91,941.82	105,029.10	108,768.28	198,386.09	213,600.89	262,439.17	
TOTALS	710,437.83	806,174.02	978,426.62	1,056,584.19	1,135,852.53	1,290,306.93	1,571,953.55	2,001,800.53	2,381,579.06	2,808,339.81	2,394,477.08



NOTE: SALES TAX IS RECEIVED TWO MONTHS AFTER COLLECTION
 FOR EXAMPLE: OCTOBER SALES TAX IS RECEIVED IN DECEMBER

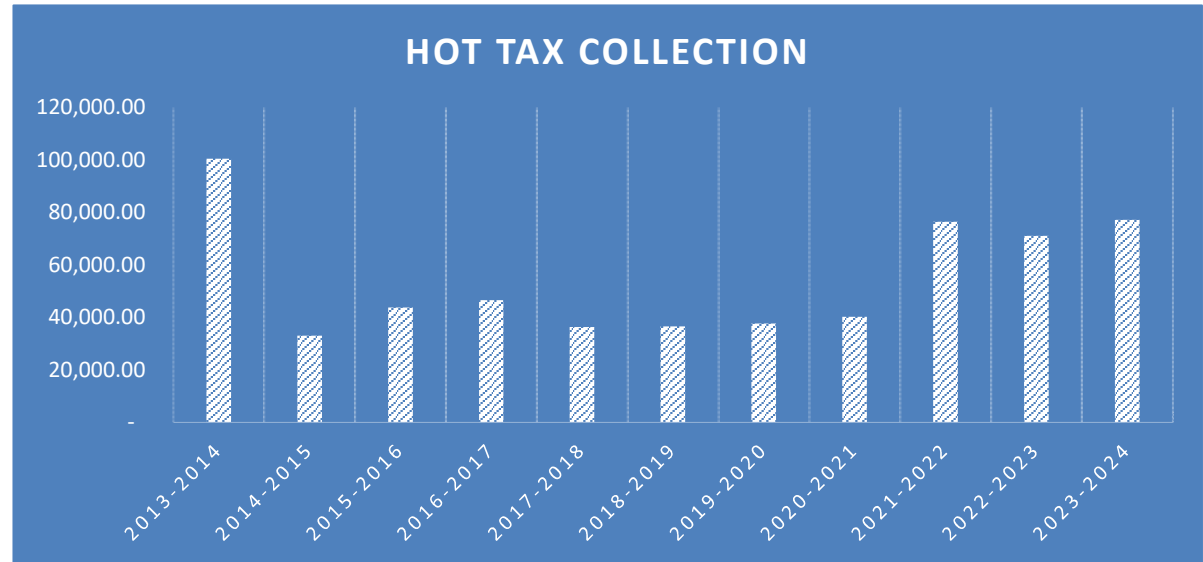
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CITY OF MANOR, TEXAS

HOT TAX COLLECTION

Item 4.

YEAR	
2013-2014	100,445.16
2014-2015	33,050.47
2015-2016	43,752.28
2016-2017	46,553.66
2017-2018	36,270.56
2018-2019	36,511.47
2019-2020	37,693.67
2020-2021	40,238.38
2021-2022	76,458.38
2022-2023	71,068.77
2023-2024	77,123.17
599,165.97	



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CITY OF MANOR
OBSERVATION NOTES

1. Accounting software (Incode) is Version 9 which is outdated. Version 10 has been ordered and implementation is schedule in the next few months.
2. Time cards are done manually in paper. Time and Attendance software is currently being implemented. This software is online and paperless.
3. Currently, bills are being outsourced to a third party to print and mail them out. The cost is about \$80,000 per year. We are implementing in-house printing and mailing. The bills would be postcard format. Annual costs would drop to about half of the current cost.
4. Audit firm has been auditing City's books for 13 years, it is recommended to rotate auditors every 5 years. We are working on RFP for current year. Due to all the discrepancies found. Audit for FY22-23 just started in June 2024.
5. Purchasing policy needs to be updated. Latest version is dated back to 2019.
6. Investment policy was outdated. Latest version was 2005. Council recently approved a recent version. I will be working with banks to invest funds for better return to the City investments.
7. Bank agreements(Frontier and Independent) expired on 11/2023. Council approved new agreements with expiration of 9/25. City will work on RFA for banking services at start of 2025
8. Majority of vendors in Incode do not have a W9 on file, therefore no 1099 form is provided to vendors at the end of the calendar year. We are contacting vendors to provide an updated W9 form to implement the forms 1099 in 2025
9. FY2022-2023 is out of balance which goes back to a few years. And it carries forward to current fiscal year. Many accounts with activity were changed to "inactive" and that affects the balances. I already changed the accounts back to active for the past five years.
10. Many accounts on the balance sheet, for all funds, are negative due to misclassification or erroneous account type.
11. Many accounts in the asset section of the balance sheet are set as liability account type in Incode. The account number was used incorrectly and that is why those accounts are in the asset section instead of the liability.
12. FY2023-2024 some of the payments are misclassified as expenses when should be in another category. For example, there is a large amount for purchase of land classified as expenses instead of an asset. Some projects are coded to the incorrect account.
13. Projects expenses are all posted in one account instead of having an account for each project to keep a uniformed balance of expenses. Spreadsheets are being created for each funding source and its respective projects to keep track of all the expenses and balances
14. All bank reconciliations for fiscal year 23-24 were not reconciled. Currently working on reconciling December 2023.
15. Outstanding checks for the general fund goes back to 2011; approximately 700 checks and a few deposits. One transaction is for 2016 bond in the amount of \$1.8 million. Outstanding items were cleared in the month of October 2023 reconciliation.
16. Most of the outstanding checks in the General Fund account are for utility refunds. Staff tried reaching out customers but weren't able to.
17. For credit cards, there are different cards currently used. I reached out to PNC Bank to obtain the P-cards for better track of expenses and also offers a rewards program. We can pay bills with that card to earn more rewards. PNC Bank approved the City with a \$420k monthly limit.
18. Ad Valorem Levy posting in Incode has not been a practice in previous years. We posted the Levy for FY23-24 to keep track of outstanding taxes.
19. Bonds proceeds were posted in "Fund Balance" account instead of revenue and liability. It's been corrected.
20. In August 2024, interest payment for CO S2023 in the amount of \$1.2m is due. The amount was not budgeted for, therefore we might have to use interest revenue and other funds to make the payment.

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July 19, 2024

CITY OF MANOR

THE HONORABLE DR. CHRISTOPHER HARVEY, MAYOR
PO BOX 387
MANOR, TX 78653

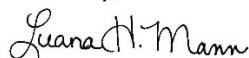
In accordance with Tax Code Section 26.01(a-1) enclosed is the **2024 Certified Net Taxable Value** for your taxing unit. The values in the Certified Estimate shall be used to calculate the no-new-revenue tax rate and the voter-approval tax rate, per Tax Code Section 26.04(c-2). The value remaining under protest is reported, pursuant to Tax Code Section 26.01(c), as the owner’s opinion of value or the preceding year’s value, whichever is lower. Therefore, it is a conservative estimate.

The information page included with your Certified Value is based on the last available worksheet (Tax Year 2024). It provides the information to assist you in completing the Truth in Taxation calculations and postings. Line 16 of the TNT worksheet 50-856, which covers taxes refunded for years preceding the prior tax year, has been provided for entities with a collection agreement with the Travis County Tax Office.

The calculated tax rates and hearing date information should be posted to the taxing unit portal maintained by the appraisal district, as required in Tax Code Section 26.17(e). For taxing units required to comply with Tax Code Section 26.04(e), the 26.17(e) postings should be completed by August 7, 2024. Please feel free to contact me if you have any questions or need additional information.

Approved Freeze Adjusted Taxable	\$2,265,459,419
Certification Percentage	93.66%
Section 26.01(c) Value Under Protest	\$136,814,892
Net Taxable Value	\$2,402,274,311

Sincerely,



Leana Mann, RPA, CCA, CGFO
Chief Appraiser
Lmann@tcadcentral.org
(512) 834-9317 Ext. 405

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Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).	\$2,082,482,309
2	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step.	\$ 0
3	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$2,082,482,309
4	Prior year total adopted tax rate.	0.678900 /\$100
5	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value. A. Original prior year ARB values:..... \$99,402,787 B. Prior year values resulting from final court decisions:..... \$92,243,606 C. Prior year value loss. Subtract B from A	\$7,159,181
6	Prior year taxable value subject to an appeal under Chapter 42, as of July 25. A. Prior year ARB certified value: \$83,568,004 B. Prior year disputed value: \$8,356,800 C. Prior year undisputed value. Subtract B from A.	\$75,211,204
7	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$82,370,385
8	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$2,164,852,694
9	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory.	\$ 0
10	Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use prior year market value: \$8,134,208 B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: \$7,936,003 C. Value loss. Add A and B	\$16,070,211
11	Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/ scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year. A. Prior year market value:..... \$ 0 B. Current year productivity or special appraised value: \$22,446 C. Value loss. Subtract B from A.	-\$22,446
12	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$16,047,765
13	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. 8 If the taxing unit has no captured appraised value in line 18D, enter 0.	\$147,980,240
14	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$2,001,241,293
15	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$13,586,427
16	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year.	\$46,561

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
17	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16.	\$13,632,988
18	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.</p> <p>A. Certified values:..... \$2,265,459,419</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: \$ 0</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:..... \$2,711,852</p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below:..... \$143,482,374</p> <p>E. Total current year value. Add A and B, then subtract C and D.</p>	\$2,041,011,756
19	<p>Total value of properties under protest or not included on certified appraisal roll.</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest:..... \$136,814,892</p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll:..... \$ 0</p> <p>C. Total value under protest or not certified. Add A and B.</p>	\$136,814,892
20	Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the home- steads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling pro- vision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step.	\$ 0
21	Current year total taxable value. Add Lines 18E and 19C. Subtract Line 20.	\$2,177,826,648
22	Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed.	\$ 0
23	Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year.	\$214,746,445
24	Total adjustments to the current year taxable value. Add Lines 22 and 23.	\$214,746,445
25	Adjusted current year taxable value. Subtract Line 24 from Line 21.	\$1,963,080,203
26	Current year NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.	0.694500 /\$100

Notice of Public Hearing – Budget/Tax Rate Information

2023 Average appraised value of properties with a homestead exemption	\$354,162
2023 Total appraised value of all property	\$2,689,608,751
2023 Total appraised value of all new property	\$152,745,810
2023 Average taxable value of properties with a homestead exemption	\$275,301
2023 Total taxable value of all property	\$2,166,050,313
2023 Total taxable value of all new property	\$147,885,110
2024 Average appraised value of properties with a homestead exemption	\$324,697
2024 Total appraised value of all property	\$2,848,266,520
2024 Total appraised value of all new property	\$219,261,466
2024 Average taxable value of properties with a homestead exemption	\$287,960
2024 Total taxable value of all property	\$2,402,274,311
2024 Total taxable of all new property	\$214,746,445

	NOT UNDER REVIEW	UNDER REVIEW	TOTAL
REAL PROPERTY & MFT HOMES	(Count) (7,089)	(Count) (777)	(Count) (7,866)
Land HS Value	187,113,866	11,707,133	198,820,999
Land NHS Value	314,221,227	32,005,692	346,226,919
Land Ag Market Value	89,865,950	2,164,856	92,030,806
Land Timber Market Value	0	0	0
Total Land Value	591,201,043	45,877,681	637,078,724
Improvement HS Value	1,550,952,916	107,698,838	1,658,651,754
Improvement NHS Value	494,465,942	26,422,684	520,888,626
Total Improvement	2,045,418,858	134,121,522	2,179,540,380
Market Value	2,636,619,901	179,999,203	2,816,619,104
BUSINESS PERSONAL PROPERTY	(341)	(13)	(354)
Market Value	69,304,995	3,104,503	72,409,498
OIL & GAS / MINERALS	(0)	(0)	(0)
Market Value	0	0	0
OTHER (Intangibles)	(0)	(0)	(0)
Market Value	0	0	0
	(Total Count) (7,430)	(Total Count) (790)	(Total Count) (8,220)
TOTAL MARKET	2,705,924,896	183,103,706	2,889,028,602
Ag Productivity	268,975	8,913	277,888
Ag Loss (-)	89,596,975	2,155,943	91,752,918
Timber Productivity	0	0	0
Timber Loss (-)	0	0	0
APPRAISED VALUE	2,616,327,921	180,947,763	2,797,275,684
	93.5%	6.9%	100.0%
HS CAP Limitation Value (-)	85,364,228	2,642,361	88,006,589
CB CAP Limitation Value (-)	22,906,294	3,232,127	26,138,421
NET APPRAISED VALUE	2,508,057,399	175,073,275	2,683,130,674
Total Exemption Amount	242,597,980	564,743	243,162,723
NET TAXABLE	2,265,459,419	174,508,532	2,439,967,951
TAX LIMIT/FREEZE ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (I&S)	2,265,459,419	174,508,532	2,439,967,951
CHAPTER 313 ADJUSTMENT	0	0	0
LIMIT ADJ TAXABLE (M&O)	2,265,459,419	174,508,532	2,439,967,951

APPROX TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 \$16,564,942.42 = 2,439,967,951 * 0.678900 / 100)

<u>Tax Increment Refinance Zone</u>	<u>Tax Increment Loss</u>
01_05	221,735,811
Tax Increment Finance Value:	221,735,811
Tax Increment Finance Levy:	1,505,364.42

EXEMPTIONS Exemption	NOT UNDER REVIEW		UNDER REVIEW		TOTAL	
	Total	Count	Total	Count	Total	Count
Homestead Exemptions						
OV65-Local	4,534,248	482	160,000	16	4,694,248	498
OV65-State	0	0	0	0	0	0
OV65-Prorated	0	0	0	0	0	0
OV65S-Local	120,000	13	0	0	120,000	13
OV65S-State	0	0	0	0	0	0
OV65S-Prorated	0	0	0	0	0	0
DVHS	32,975,256	97	0	0	32,975,256	97
DVHS-Prorated	854,332	5	124,210	1	978,542	6
DVHSS-UD	307,059	1	0	0	307,059	1
Subtotal for Homestead Exemptions	38,790,895	598	284,210	17	39,075,105	615
Disabled Veterans Exemptions						
DV1	128,000	20	5,000	1	133,000	21
DV2	100,500	11	0	0	100,500	11
DV3	206,000	20	10,000	1	216,000	21
DV4	612,000	86	48,000	4	660,000	90
DV4S	0	1	0	0	0	1
Subtotal for Disabled Veterans Exemptions	1,046,500	138	63,000	6	1,109,500	144
Special Exemptions						
FR	2,206,909	1	0	0	2,206,909	1
PC	9,100	1	0	0	9,100	1
SO	2,485,219	175	217,533	13	2,702,752	188
Subtotal for Special Exemptions	4,701,228	177	217,533	13	4,918,761	190
Absolute Exemptions						
EX-XI	21,182	1	0	0	21,182	1
EX-XI-PRORATED	0	0	0	0	0	0
EX-XJ	11,825,745	1	0	0	11,825,745	1
EX-XJ-PRORATED	0	0	0	0	0	0
EX-XO	0	0	0	0	0	0
EX-XO-PRORATED	0	0	0	0	0	0
EX-XR	149,520	1	0	0	149,520	1
EX-XR-PRORATED	0	0	0	0	0	0
EX-XU	1,009,174	1	0	0	1,009,174	1
EX-XU-PRORATED	0	0	0	0	0	0
EX-XV	184,459,215	132	0	0	184,459,215	132
EX-XV-PRORATED	545,003	5	0	0	545,003	5
EX366	49,518	57	0	0	49,518	57
Subtotal for Absolute Exemptions	198,059,357	198	0	0	198,059,357	198

EXEMPTIONS Exemption	NOT UNDER REVIEW		UNDER REVIEW		TOTAL	
	Total	Count	Total	Count	Total	Count
Other Exemptions						
CC	0	1	0	0	0	1
Subtotal for Other Exemptions	0	1	0	0	0	1
Total:	242,597,980	1,112	564,743	36	243,162,723	1,148

New Value

Total New Market Value: \$219,261,466
Total New Taxable Value: \$214,746,445

Exemption Loss

New Absolute Exemptions

Exemption	Description	Count	Last Year Market Value
EX-XU	11.23 Miscellaneous Exemptions	1	1,033,376
EX-XV	Other Exemptions (including public property, reli...	8	7,100,832
Absolute Exemption Value Loss:		9	8,134,208

New Partial Exemptions

Exemption	Description	Count	Partial Exemption Amt
CC	Childcare	1	0
DV1	Disabled Veterans 10% - 29%	2	10,000
DV3	Disabled Veterans 50% - 69%	2	22,000
DV4	Disabled Veterans 70% - 100%	9	72,000
DVHS	Disabled Veteran Homestead	14	4,030,055
FR	FREEPORT	1	2,206,909
OV65	Over 65	18	160,000
SO	Solar (Special Exemption)	92	1,435,039
Partial Exemption Value Loss:		139	7,936,003
Total NEW Exemption Value			16,070,211

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amt
Increased Exemption Value Loss:		0	0
Total Exemption Value Loss:			16,070,211

New Special Use (Ag/Timber)

Count	2023 Market Value	2024 Market Value	2024 Special Use	Loss
2	0	null	22,446	22,446

Average Homestead Value

Category	Count of HS	Average Market	Average Exemption	Average Taxable
A Only	4,028	324,697	8,248	287,960
A & E	4,039	325,500	8,225	288,142

Property Under Review - Lower Value Used

Count	Market Value	Lower Market Value	Estimated Lower Taxable Value
790	183,103,706	142,341,624	136,814,892

Not Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	5,654		82,774,921	1,678,714,493	1,554,455,283
B	Multifamily Residential	18		34,878,196	207,131,979	206,936,122
C1	Vacant Lots and Tracts	649		0	92,284,688	90,868,155
D1	Qualified Open-Space Land	46	2,149.37	0	89,865,950	266,905
E	Rural Land,Not Qualified for Open-Space Land	81		1,565,620	63,388,722	49,281,533
ERROR	ERROR	22		0	7,975,325	7,975,325
F1	Commercial Real Property	99		15,116,007	218,159,277	214,971,607
F2	Industrial Real Property	9		0	2,116,681	1,973,864
J4	Telephone Companies (including Co-ops)	3		0	1,032,743	1,032,743
L1	Commercial Personal Property	240		0	44,403,289	42,187,280
L2	Industrial and Manufacturing Personal Property	8		0	7,369,966	7,369,966
M1	Mobile Homes	46		21,552	1,041,908	901,946
O	Residential Inventory	750		54,640,496	79,471,876	79,047,829
S	Special Inventory	7		0	8,190,861	8,190,861
XB	Income Producing Tangible Personal	57		0	49,518	0
XI	Youth Spiritual, Mental and Physical	1		0	21,182	0
XJ	Private Schools (§11.21)	1		0	11,825,745	0
XR	Nonprofit Water or Wastewater Corporation	1		0	267,000	0
XU	MiscellaneousExemptions (§11.23)	1		0	1,009,174	0
XV	Other Totally Exempt Properties (including	134		0	191,604,519	0
Totals:			2,149.37	188,996,792	2,705,924,896	2,265,459,419

Under Review

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	358		14,013,598	110,229,496	107,023,310
B	Multifamily Residential	3		2,011,083	2,549,960	2,548,083
C1	Vacant Lots and Tracts	40		0	5,167,764	4,893,948
D1	Qualified Open-Space Land	4	58.6	0	2,164,856	6,980
E	Rural Land,Not Qualified for Open-Space Land	5		8,434	1,066,378	824,290
F1	Commercial Real Property	25		2,765,546	33,235,812	30,883,792
F2	Industrial Real Property	7		0	4,122,303	3,895,202
L1	Commercial Personal Property	13		0	3,104,503	3,104,503
M1	Mobile Homes	1		0	5,850	5,850
O	Residential Inventory	366		11,466,013	21,456,784	21,322,574
Totals:			58.6	30,264,674	183,103,706	174,508,532

Grand Totals

Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-family Residential	6,012		96,788,519	1,788,943,989	1,661,478,593
B	Multifamily Residential	21		36,889,279	209,681,939	209,484,205
C1	Vacant Lots and Tracts	689		0	97,452,452	95,762,103
D1	Qualified Open-Space Land	50	2,207.98	0	92,030,806	273,885
E	Rural Land,Not Qualified for Open-Space Land	86		1,574,054	64,455,100	50,105,823
ERROR	ERROR	22		0	7,975,325	7,975,325
F1	Commercial Real Property	124		17,881,553	251,395,089	245,855,399
F2	Industrial Real Property	16		0	6,238,984	5,869,066
J4	Telephone Companies (including Co-ops)	3		0	1,032,743	1,032,743
L1	Commercial Personal Property	253		0	47,507,792	45,291,783
L2	Industrial and Manufacturing Personal Property	8		0	7,369,966	7,369,966
M1	Mobile Homes	47		21,552	1,047,758	907,796
O	Residential Inventory	1,116		66,106,509	100,928,660	100,370,403
S	Special Inventory	7		0	8,190,861	8,190,861
XB	Income Producing Tangible Personal	57		0	49,518	0
XI	Youth Spiritual, Mental and Physical	1		0	21,182	0
XJ	Private Schools (§11.21)	1		0	11,825,745	0
XR	Nonprofit Water or Wastewater Corporation	1		0	267,000	0
XU	MiscellaneousExemptions (§11.23)	1		0	1,009,174	0
XV	Other Totally Exempt Properties (including	134		0	191,604,519	0
Totals:			2,207.98	219,261,466	2,889,028,602	2,439,967,951

Rank	Owner ID	Taxpayer Name	Market Value	Taxable Value
1	1832172	GRASSDALE AT MANOR LLC	\$59,500,000	\$59,500,000
2	1915547	CV QOZP PROSE MANOR LLC	\$58,500,000	\$58,500,000
3	1852211	MANOR GRAND LLC	\$44,858,579	\$44,858,579
4	1945087	CH DOF I-RANGEWATER MF AUSTIN	\$40,981,545	\$40,981,545
5	1921798	HILL LANE OWNER LLC	\$25,849,388	\$25,849,388
6	2002503	ALLEGRA AUSTIN LLC	\$17,724,387	\$17,724,387
7	1303248	WAL-MART REAL ESTATE BUSINESS	\$14,134,788	\$14,134,788
8	1285824	SHADOWGLEN DEVELOPMENT	\$12,982,735	\$12,982,735
9	2003709	MC RETAIL LP	\$11,813,472	\$11,813,472
10	1596998	CUBE HHF LP	\$9,830,946	\$9,830,946
11	1657781	GREENVIEW MANOR COMMONS SW LP	\$9,564,811	\$9,564,811
12	1898399	SAI GEETA LLC	\$9,200,000	\$9,200,000
13	1980330	GG B2R PECAN PRESIDENTIAL	\$8,749,217	\$8,749,217
14	1744121	ASC MEDICAL 8 HOLDINGS LLC	\$8,286,581	\$8,286,581
15	1874222	FORESTAR REAL ESTATE GROUP INC	\$9,364,176	\$8,220,326
16	176360	COTTONWOOD HOLDINGS LTD	\$8,077,299	\$8,055,400
17	1968121	GG B2R PECAN PRESIDENTIAL HEIGHTS	\$7,947,011	\$7,947,011
18	509731	HOME DEPOT USA INC	\$7,893,072	\$7,893,072
19	1955354	GCP XXXI LTD	\$7,699,666	\$7,699,666
20	109336	RIVER CITY PARTNERS LTD	\$7,511,318	\$7,511,318
Total			\$380,468,991	\$379,303,242

2024 Truth in Taxation Calculations
 City of Manor

Data Input Summary
 July 25, 2024

Item 4.

A. 2024 PROPERTY VALUES:	CERTIFIED VALUE.....	\$	2,265,459,419
	PROTESTED VALUE.....	\$	136,814,892
	UNLISTED VALUE.....	\$	0
	2024 TOTAL TAXABLE VALUE.....	\$	2,402,274,311
B. 2023 TOTAL TAXABLE VALUE.....		\$	2,082,482,309
C. 2023 TAXABLE VALUE OVER-65 & DISABLED CEILINGS.....		\$	0
D. 2023 TAXABLE VALUE LOST ON COURT APPEALS.....		\$	7,159,181
D1. ORIGINAL 2023 ARB VALUES.....		\$	99,402,787
D2. 2023 VALUES RESULTING FROM FINAL COURT DECISIONS.....		\$	92,243,606
E. 2023 UNDISPUTED TAXABLE VALUE SUBJECT TO CH 42 APPEAL AS OF JULY 2.....		\$	75,211,204
E1. 2023 ARB CERTIFIED VALUES.....		\$	83,568,004
E2. 2023 DISPUTED VALUE.....		\$	8,356,800
F. 2023 DEANNEXED TAX VALUE.....		\$	0
G. 2023 TAXABLE VALUE BECOMING EXEMPT IN 2024.....		\$	16,070,211
G1. ABSOLUTE EXEMPTIONS.....		\$	8,134,208
G2. PARTIAL EXEMPTIONS AND AMOUNT EXEMPT DUE TO AN INCREASE.....		\$	7,936,003
H. 2023 TAXABLE VALUE LOST ON SPECIAL APPRAISAL.....		\$	(22,446)
H1. 2023 MARKET VALUE.....		\$	0
H2. 2023 PRODUCTIVITY VALUE.....		\$	22,446
I. 2024 TAXABLE VALUE POLLUTION CONTROL EXEMPTION.....		\$	2,711,852
J. 2024 TAXABLE VALUE OVER-65 & DISABLED CEILINGS.....		\$	0
K. 2024 TAX. VALUE OF PROP. ANNEXED > JAN. 1, 2023.....		\$	0
L. 2024 TAX. VALUE OF NEW IMP. ADDED > JAN. 1, 2023.....		\$	214,746,445
M. 2023 TAX RATES..... M & O.....		\$	0.4802 /\$100
I & S.....		\$	0.1987 /\$100
TOTAL TAX RATE.....		\$	0.6789 /\$100
N. M&O YEAR END FUND BALANCE.....		\$	0
O. I&S YEAR END FUND BALANCE.....		\$	0
P. 2024 TOTAL DEBT SERVICE NEEDED.....		\$	7,580,233.69
AMOUNT PAID FROM FUNDS IN SCHEDULE A.....		\$	0.00
AMOUNT PAID FROM OTHER SOURCES.....		\$	0.00
ADJUSTED 2024 DEBT SERVICE.....		\$	7,580,233.69
Q. 2023 EXCESS DEBT TAX COLLECTIONS.....		\$	0
R. CERTIFIED 2024 ANTICIPATED COLLECTION RATE.....		%	100.00%
R1. 2023 ACTUAL COLLECTION RATE.....		%	99.00%
R2. 2022 ACTUAL COLLECTION RATE.....		%	100.00%
R3. 2021 ACTUAL COLLECTION RATE.....		%	100.00%
S. FUNCTION OR ACTIVITY TRANSFER (+/-).....		\$	0
T. REFUNDS FOR TAX YEARS PRIOR TO 2023.....		\$	46,561.14
M&O PORTION.....		\$	32,933.66
U. TCEQ CERTIFIED POLLUTION CONTROL EXPENSES.....		\$	0
V. 2023 TAXES IN TAX INCREMENT FINANCING (TIF).....		\$	307,728.32
W. 2023 TIF CAPTURED APPRAISED VALUE.....		\$	147,962,769.00
2024 TIF CAPTURED APPRAISED VALUE.....		\$	143,464,903
X. ENHANCED INDIGENT HEALTH CARE EXPENDITURES.....		\$	0
Y. INCREASED AMOUNT OF INDIGENT HEALTH CARE.....		\$	0

Z. UNUSED INCREMENT RATE WORKSHEET		
Z1. 2023 VOTER-APPROVAL TAX RATE (LINE 67).....	\$	0.6711 /\$100
2022 VOTER-APPROVAL TAX RATE (LINE 67).....	\$	0.7355 /\$100
2021 VOTER-APPROVAL TAX RATE (LINE 67).....	\$	0.7667 /\$100
Z2. 2023 UNUSED INCREMENT RATE (LINE 66).....	\$	0.0000 /\$100
2022 UNUSED INCREMENT RATE (LINE 66).....	\$	0.0000 /\$100
2021 UNUSED INCREMENT RATE (LINE 66).....	\$	0.0054 /\$100
Z3. 2023 ADOPTED TAX RATE.....	\$	0.6789 /\$100
2022 ADOPTED TAX RATE.....	\$	0.7470 /\$100
2021 ADOPTED TAX RATE.....	\$	0.7827 /\$100
Z4. 2023 TOTAL TAXABLE VALUE.....	\$	2,101,439,419
2022 TOTAL TAXABLE VALUE.....	\$	1,754,276,050
2021 TOTAL TAXABLE VALUE.....	\$	1,217,505,804

RATE ADJUSTMENTS

Additional rate for unused increment rate 0.0000

No-new-revenue Tax Rate

0.6677

No-new-revenue M & O Tax Rate

0.4957

Voter-Approval M & O Tax Rate

0.5130

Debt Rate

0.3359

Schedule A Funds Needed for Above Debt Rate

2,002.00

Debt Rate Reduction Using Above Schedule A Funds

0.0000

Unadjusted Voter-Approval Rate 0.8489

Voter-Approval Rate adjusted for unused increment rate 0.8489

Voter-Approval Rate: 0.8489

De minimus Rate: 0.8537

Statement of Increase/Decrease: INCREASE by 320,217

City of Manor

2024
NO NEW REVENUE TAX RATE WORKSHEET

1. 2023 total taxable value. Enter the amount of 2023 taxable value on the 2023 tax roll today. Include any adjustments since last year's certification; exclude the Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).	\$	2,082,482,309
2. 2023 tax ceilings.	\$	0
3. Preliminary 2023 adjusted taxable value. Subtract Line 2 from Line 1.	\$	2,082,482,309
4. 2023 total adopted tax rate.	\$	0.6789 /\$100
5. 2023 taxable value lost because court appeals of ARB decisions reduced 2023 appraised value.		
A. Original 2023 ARB values:	\$	99,402,787
B. 2023 values resulting from final court decisions:	-\$	92,243,606
C. 2023 value loss. Subtract B from A:	\$	7,159,181
6. 2023 taxable value subject to an appeal under Chapter 42, as of July 25.		
A. 2023 ARB certified value:	\$	83,568,004
B. 2023 disputed value:	-\$	8,356,800
C. 2023 undisputed value. Subtract B from A.	\$	75,211,204
7. 2023 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$	82,370,385
8. 2023 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$	2,164,852,694
9. 2023 taxable value of property in territory the unit deannexed after Jan. 1, 2023. Enter the 2023 value of property in deannexed territory.	\$	0
10. 2023 taxable value lost because property first qualified for an exemption in 2024. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, or temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2024 does not create a new exemption or reduce taxable value.		
A. Absolute exemptions.		
Use 2023 market value:	\$	8,134,208
B. Partial exemptions. 2024 exemption amount or 2024 percentage exemption times 2023 value:	+\$	7,936,003
C. Value loss. Add A and B.	\$	16,070,211

<p>11. 2023 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special in 2024. Use only properties that qualified in 2024 for the first time; do not use properties that qualified in 2023.</p>			
A. 2023 market value:	\$		0
B. 2024 productivity or special appraised value:	-\$		22,446
C. Value loss. Subtract B from A.			\$ (22,446)
<p>12. Total adjustments for lost value. Add Lines 9, 10C, and 11C.</p>			
			\$ 16,047,765
<p>13. 2023 captured value of property in a TIF. Enter the total value of 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2023 taxes were deposited into the tax increment fund. If the taxing unit has no captured appraised value in line 18D, enter 0.</p>			
			\$ 147,962,769
<p>14. 2023 total value. Subtract Line 12 and Line 13 from Line 8.</p>			
			\$ 2,000,842,160
<p>15. Adjusted 2023 total levy. Multiply Line 4 by Line 14 and divide by \$100.</p>			
			\$ 13,583,717.42
<p>16. Taxes refunded for years preceding tax year 2023. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2023. Types of refunds include court decisions, Tax Code Section 25.25 (b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2023. This line applies only to tax years preceding tax year 2023.</p>			
			\$ 46,561.14
<p>17. Adjusted 2023 levy with refunds and TIF adjustment. Add Lines 15 and 16.</p>			
			\$ 13,630,278.56
<p>18. Total 2024 taxable value on the 2024 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.</p>			
A. Certified values:	\$		2,265,459,419
B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	+ \$		0
C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	-\$		2,711,852
D. Tax increment financing: Deduct the 2024 captured appraised value of property taxable by a taxing unit in a tax increment zone for which the 2024 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.	-\$		143,464,903
E. Total 2024 value. Add A and B, then subtract C and D.			\$ 2,119,282,664

19. **Total value of properties under protest or not included on certified appraisal roll.**

A. 2024 taxable value of properties under protest. The chief appraiser certified a list of properties still under ARB protest. The list shows the district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values.

Enter the total value under protest. \$ 136,814,892

B. 2024 value of properties not under protest or included on certified appraisal roll.

The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties are also not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value, and exemptions for the preceding year and a reasonable estimate of the market value, appraised value, and exemptions for the current year. Use the lower market, appraised, or taxable value (as appropriate).

Enter the total value not on the certified roll. +\$ 0.00

C. Total value under protest or not certified. Add A and B. \$ 136,814,892

20. **2024 tax ceilings.** \$ 0

21. **2024 total taxable value.** \$ 2,256,097,556
Add Lines 18E and 19C. Subtract Line 20.

22. **Total 2024 taxable value of properties in territory annexed after Jan. 1, 2023.**
Include both real and personal property. Enter the 2024 value of property in territory annexed. \$ 0

23. **Total 2024 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2023. An improvement is a building, structure, fixture, or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2023 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2024. \$ 214,746,445

24. **Total adjustments to the 2024 taxable value.**
Add Lines 22 and 23. \$ 214,746,445

25. **Adjusted 2024 taxable value.** \$ 2,041,351,111
Subtract Line 24 from Line 21.

26. **2024 NNR tax rate.** \$ 0.6677 /\$100
Divide Line 17 by Line 25 and multiply by \$100.

27. **COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2024 county NNR tax rate. \$ N/A

City of Manor

2024
VOTER-APPROVAL TAX RATE WORKSHEET

28. 2023 M&O tax rate.	\$	0.4802	/\$100
29. 2023 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the NNR Tax Rate Worksheet.	\$	2,164,852,694	
30. Total 2023 M&O levy. Multiply Line 28 by Line 29, and divide by \$100.	\$	10,395,622.64	
31. Adjusted 2023 levy for calculating NNR M&O rate.			
A. M&O taxes refunded for years preceding tax year 2023. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections, and Tax Code 31.11 payment errors. Do not include refunds for tax year 2023. This line only applies to tax years preceding tax year 2023.			
	+\$	32,933.66	
B. 2023 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2024 captured appraised value in Line 18D, enter 0.			
	-\$	307,728.32	
C. 2023 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. Other taxing units, enter 0.			
	+/- \$	0.00	
D. 2023 M&O levy adjustments. Subtract B from A. For a taxing unit with C, subtract if discontinuing function and add if receiving function.			
	\$	(274,794.66)	
E. Add Line 30 to Line 31D.	\$	10,120,827.97	
32. Adjusted 2024 taxable value. Enter the amount in Line 25 of the NNR Tax Rate Worksheet.	\$	2,041,351,111	
33. 2024 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$	0.4957	/\$100
34. Rate adjustment for state criminal justice mandate.			
A. 2024 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.			
	\$	0.00	
B. 2023 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.			
	-\$	0.00	
C. Subtract B from A and divide by Line 32, and multiply by \$100.	\$	0.0000	
D. Enter the rate calculated in C. If not applicable, enter 0.	\$	0.0000	/\$100

35. **Rate adjustment for indigent health care expenditures.**

A. 2024 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose.

\$ 0.00

B. 2023 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2023, less any state assistance received for the same purpose.

\$ 0.00

C. Subtract B from A and divide by Line 32, and multiply by \$100.

\$ 0.0000

D. Enter the rate calculated in C. If not applicable, enter 0.

\$ 0.0000 /\$100

36. **Rate adjustment for county indigent defense compensation.**

A. 2024 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose.

\$ 0.00

B. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2023, less any state grants received by the county for the same purpose.

\$ 0.00

C. Subtract B from A and divide by Line 32, and multiply by \$100.

\$ 0.0000

D. Multiply B by 0.05 and divide by Line 32 and multiply \$100.

\$ 0.0000

E. Enter the lesser of C and D. If not applicable, enter 0.

\$ 0.0000 /\$100

37. **Rate adjustment for county hospital expenditures.**

A. 2024 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024.

\$ 0.00

B. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2023.

\$ 0.00

C. Subtract B from A and divide by Line 32 and multiply by \$100.

\$ 0.0000

D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.

\$ 0.0000

E. Enter the lesser of C and D. If not applicable, enter 0.

\$ 0.0000 /\$100

38. **Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code, which only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.
- A. Amount appropriated for public safety in 2023. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year
- \$ 0.00
- B. Expenditures for public safety in 2023. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.
- \$ 0.00
- C. Subtract B from A and divide by Line 32 and multiply by \$100.
- \$ 0.0000
- D. Enter the rate calculated in C. If not applicable, enter 0. \$ 0.0000 /\$100
39. **Adjusted 2024 NNR M&O rate.**
Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D. \$ 0.4957
40. **Adjustment for 2023 sales tax specifically to reduce property taxes.** Cities, counties, and hospital districts that collected and spent additional sales tax on M&O expenses in 2023 should complete this line. These entities will deduct the sales tax gain rate for 2024 in Section 3. Other taxing units, enter zero.
- A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2023, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.
- \$ 0.00
- B. Divide Line 40A by Line 32 and multiply by \$100 \$ 0.0000 /\$100
- C. Add Line 40B to Line 39. \$ 0.4957 /\$100
41. **2024 voter-approval M&O rate.**
Enter the rate as calculated by the appropriate scenario below:
- Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.
- or-
- Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035
- or-
- D41. Disaster Line 41: 2024 voter-approval M&O rate for a taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for a property located in the taxing unit, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of
- 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or
 - 2) the third year after the tax year in which the disaster occurred.
- If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41). \$ 0.5130 /\$100

42. **Total 2024 debt to be paid with property taxes and additional sales tax revenue.**
 Debt means the interest and principal that will be paid on debts that:
 (1) are paid by property taxes,
 (2) are secured by property taxes,
 (3) are scheduled for payment over a period longer than one year, and
 (4) are not classified in the unit's budget as M&O expenses.
- A. Debt** also includes contractual payments to other taxing units that have incurred debt on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2024, verify if it meets the amended definition of debt before including it here.
- | | | |
|--------------------------------------------------------------------------------------------|-----|--------------|
| Enter debt amount. | \$ | 7,580,233.69 |
| B. Subtract unencumbered fund amount used to reduce total debt. | -\$ | 0.00 \$ |
| C. Subtract certified amount spent from sales tax to reduce debt (enter 0 if none). | -\$ | 0.00 |
| D. Subtract amount paid from other resources. | \$ | 0.00 |
| E. Adjusted debt. Subtract B, C, and D from A. | \$ | 7,580,233.69 |
43. **Certified 2023 excess debt collections.**
 Enter the amount certified by the collector. \$ 0.00
44. **Adjusted 2024 debt.** Subtract Line 43 from Line 42E. \$ 7,580,233.69
45. **2024 anticipated collection rate.**
- | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------|
| A. Enter the 2024 anticipated collection rate certified by the collector. | | 100.00% |
| B. Enter the 2023 actual collection rate. | | 99% |
| C. Enter the 2022 actual collection rate. | | 100% |
| D. Enter the 2021 actual collection rate. | | 100% |
| E. If the anticipated collection rate is lower than the actual collection rates in B, C, and D, enter the lowest rate from B, C, and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Not the rate can be greater than 100%. | | 100% |
46. **2024 debt adjusted for collections.**
 Divide Line 44 by Line 45E. \$ 7,580,233.69
47. **2024 total taxable value.**
 Enter the amount on Line 21 on the NNR Tax Rate Worksheet. \$ 2,256,097,556
48. **2024 debt tax rate.** Divide Line 46 by Line 47 and multiply by \$100. \$ 0.3359 /\$100
49. **2024 voter-approval tax rate.** Add Lines 41 and 48.
 -or-
D49. Disaster Line 49: 2024 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. \$ 0.8489 /\$100
50. **COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2024 county voter-approval tax rate. \$ N/A

City of Manor

2024
ADDITIONAL SALES TAX WORKSHEET

51. **Taxable sales.** For taxing units that adopted the sales tax in November 2023 or May 2024, enter the Comptroller's estimate of taxable sales for the previous four quarters. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before Nov 2023, skip this line. \$
52. **Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.
- UNITS THAT ADOPTED THE SALES TAX IN NOVEMBER OR MAY 2024.**
Multiply the amount on Line 51 by the sales tax rate (.01, .005, or .0025, as applicable) and multiply the result by .95.
- OR -
- UNITS THAT ADOPTED THE SALES TAX BEFORE NOVEMBER 2023.**
Enter the sales tax revenue for the previous four quarters. Do NOT multiply by .95. \$ 0.00
53. **2024 total taxable value.**
Enter the amount from Line 21 of the NNR Tax Rate Worksheet. \$ 2,256,097,556
54. **Sales tax adjustment rate.**
Divide Line 52 by Line 53 and multiply by \$100. \$ 0.0000 /\$100
55. **2024 NNR tax rate, unadjusted for sales tax.**
Enter the rate from Line 26 or 27, as applicable, on the NNR Tax Rate Worksheet. \$ 0.6677 /\$100
56. **2024 NNR tax rate, adjusted for sales tax.**
Units that adopted the sales tax in November 2023 or in May 2024: Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before Nov 2023. \$ 0.6677 /\$100
57. **2024 voter-approval tax rate, unadjusted for sales tax.**
Enter the rate from Line 49, Line D49 (disaster) or Line 50, as applicable, on the NNR Tax Rate Worksheet. \$ 0.8489 /\$100
58. **2024 voter-approval tax rate, adjusted for sales tax.**
Subtract Line 54 from Line 57. \$ 0.8489 /\$100

City of Manor

2024
VOTER-APPROVAL RATE ADJUSTMENT FOR FOR POLLUTION CONTROL

59. **Certified expenses from TCEQ.** Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter. \$ 0.00
60. **2024 total taxable value.**
Enter the amount from Line 21 of the NNR Tax Rate Worksheet. \$ 2,256,097,556
61. **Additional rate for pollution control.**
Divide Line 59 by Line 60 and multiply by \$100. \$ 0.0000 /\$100
62. **2024 voter-approval tax rate, adjusted for pollution control.**
Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), or Line 58 (taxing units with the additional sales tax). \$ 0.8489 /\$100

VOTER-APPROVAL RATE ADJUSTMENT FOR UNUSED INCREMENT RATE

63. **Year 3 Forgone Revenue Amount.** Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value.
- | | | | |
|---------------------------------------------------------------------------|---------------|----|---|
| A. Voter-approval tax rate, adjusted for unused increment rate (Line 67). | 0.6711 | | |
| B. Unused increment rate (Line 66). | 0.0000 | | |
| C. Subtract B from A. | 0.6711 | | |
| D. Adopted Tax Rate. | 0.6789 | | |
| E. Subtract D from C. | (0.0078) | | |
| F. 2023 Total Taxable Value (Line 60). | 2,101,439,419 | | |
| G. Multiply E by F and divide the results by \$100 | | \$ | 0 |
64. **Year 2 Forgone Revenue Amount.** Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value.
- | | | | |
|---------------------------------------------------------------------------|---------------|----|---|
| A. Voter-approval tax rate, adjusted for unused increment rate (Line 67). | 0.7355 | | |
| B. Unused increment rate (Line 66). | 0.0000 | | |
| C. Subtract B from A. | 0.7355 | | |
| D. Adopted Tax Rate. | 0.7470 | | |
| E. Subtract D from C. | (0.0115) | | |
| F. 2022 Total Taxable Value (Line 60). | 1,754,276,050 | | |
| G. Multiply E by F and divide the results by \$100 | | \$ | 0 |
65. **Year 1 Forgone Revenue Amount.** Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value.
- | | | | |
|---------------------------------------------------------------------------|---------------|----|---|
| A. Voter-approval tax rate, adjusted for unused increment rate (Line 67). | 0.7667 | | |
| B. Unused increment rate (Line 66). | 0.0054 | | |
| C. Subtract B from A. | 0.7613 | | |
| D. Adopted Tax Rate. | 0.7827 | | |
| E. Subtract D from C. | (0.0214) | | |
| F. 2021 Total Taxable Value (Line 60). | 1,217,505,804 | | |
| G. Multiply E by F and divide the results by \$100 | | \$ | 0 |
66. **Total Foregone Revenue Amount.** Add Lines 63G, 64G, and 65G. \$ 0
67. **2024 unused increment rate.** Divide Line 66 by Line 21 of the NNR Worksheet. Multiply the result by 100. \$ 0.0000 /\$100
68. **2024 voter-approval tax rate, adjusted for unused increment rate.** Add Line 67 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units

with pollution control). \$ 0.8489 /\$100

City of Manor

2024
DE MINIMIS RATE

**THIS SECTION SHOULD ONLY BE COMPLETED BY A TAXING UNIT THAT IS A MUNICIPALITY OF LESS TH
TAXING UNIT THAT DOES NOT MEET THE DEFINITION OF A SPECIAL TAXING UNIT. (Texas Tax Code Sectio

- 69. **Adjusted 2024 NNR M&O tax rate.**
Enter the rate from Line 39 of the Voter-Approval Tax Rate Worksheet. \$ 0.4957 /\$100
- 70. **2024 total taxable value.**
Enter the amount on Line 21 of the NNR Tax Rate Worksheet. \$ 2,256,097,556
- 71. **Rate necessary to impose \$500,000 in taxes.**
Divide \$500,000 by Line 70 and multiply by \$100. \$ 0.0221 /\$100
- 72. **2024 debt rate.**
Enter the rate from Line 48 of the Voter-Approval Tax Rate Worksheet. \$ 0.3359 /\$100
- 73. **De minimus rate.** Add Lines 69, 71, and 72. \$ 0.8537 /\$100

City of Manor

2024
TOTAL TAX RATE

No-new-revenue tax rate
As applicable, enter the 2024 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$ 0.6677 /\$100

Voter-approval tax rate.
As applicable, enter the 2024 voter-approval tax rate from: Line 49, Line D49 (disaster) Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), or Line 68 (adjusted for unused increment). \$ 0.8489 /\$100

De minimis rate
If applicable, enter the de minim rate from Line 73. \$ 0.8537 /\$100

NOTICE OF TAX RATE, ESTIMATED UNENCUMBERED FUND BALANCES, AND DEBT SERVICE

I, Bruce Elfant, Tax Assessor-Collector for Travis County, in accordance with Sec. 26.04, Texas Property Tax Code, provide this notice on 2024 property tax rates for your jurisdiction. This notice presents information about two tax rates. The No-New-Revenue tax rate would impose the same amount of taxes as last year if you compare the properties taxed in both years. The Voter-Approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as they are required by state law. The rates are given per \$100 of property value.

THIS YEAR'S NO-NEW-REVENUE TAX RATE:

Last year's adjusted taxes (after subtracting taxes on lost property).....	\$	13,630,278.56	
/ This year's adjusted tax base (after subtracting value of new property).....	\$	2,041,351,111	
= This year's no-new-revenue tax rate.....	\$	0.6677	/\$100

THIS YEAR'S VOTER-APPROVAL TAX RATE:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures).....	\$	10,120,827.97	
/ This year's adjusted tax base.....	\$	2,041,351,111	
= This year's no-new-revenue operating rate.....	\$	0.0000	/\$100
x 1.035 = This year's maximum operating rate.....	\$	0.0000	/\$100
+ This year's debt rate.....	\$	0.3359	/\$100
= This year's voter-approval rate.....	\$	0.8489	/\$100

Schedule A: Unencumbered Fund Balances:

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Maintenance & Operations	\$	0
Interest & Sinking (Debt)	\$	0
Total	\$	0

Schedule B, 2024 Debt Service, Parts 1 and 2, are attached

_____ Bruce Elfant Travis County Tax Assessor-Collector	Prepared By: _____ Christina Cerda
---------------------------------------------------------------	---------------------------------------

Schedule B, 2024 Debt Service, Part 2 July 25, 2024

Total Required for 2024 Debt Service.....	\$	7,580,233.69
- Amount (if any) paid from funds listed in Schedule A.....	\$	0.00
- Amount (if any) paid from other resources.....	\$	0.00
- Excess collections last year.....	\$	0.00
= Total to be paid from taxes in 2024.....	\$	7,580,233.69
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2024.....	\$	0.00
= Total Debt Levy.....	\$	0.00

Schedule B, 2024 Debt Services, Part 1

July 25, 2024

DESCRIPTION	PRINCIPAL	INTEREST	OTHER	TOTALS
2012 GO Bond	60,000.00	3,187.50	150.00	63,337.50
2012 CO Bond	140,000.00	10,582.50	0.00	150,582.50
2015 GO Bond	500,000.00	35,380.50	0.00	535,380.50
2016 CO Bond	1,170,000.00	275,945.00	635.00	1,446,580.00
2021 CO Bond	390,000.00	91,784.00	0.00	481,784.00
2022 Tax Note	1,380,000.00	217,552.50	0.00	1,597,552.50
2023 CO Bond	500,000.00	1,812,250.00	0.00	2,312,250.00
2024 GO Bond	0.00	992,766.69	0.00	992,766.69
TOTALS	4,140,000.00	3,439,448.69	785.00	7,580,233.69

2024 Truth in Taxation Calculations
 City of Manor TIRZ

Data Input Detail

Item 4.

	Manor Heights TIRZ	Total
2023 Taxes in Tax Increment Fund	307,728.32	307,728.32
2023 Value	148,489,724	148,489,724
2023 Captured Appraised Value	147,962,769	147,962,769
TIRZ Base Value	526,955	526,955
2024 Value	222,653,614	222,653,614
New Construction Value	78,661,756	78,661,756
2024 Captured Appraised Value	143,464,903	143,464,903

**FY2024-2025 Proposed Budget
Questions and Responses**

Item 4.

Question No.	Page #:	Department/Section	Question	Response
1	1	Parks/Recreations	Are we not expecting revenue from this area? As we had 40k in 2021, and 40k in the actual year	5 yr agreement with developer*
2	1	Court Community Dev. Services	Can we please not use this category (Misc)? Or can we please know what this covers	The Finance Department will create a Chart of Account that will be restructurd to includes credit card (CC) fees
3	2	Community Dev. Services	What are we doing differently that we are now receiving 8k?	Fees from vendors/events/sponsorships**
4	3	Taxes	I know vehicle production has lessened since COVID however, do we expect that much of a drop in inventory?	every year varies
5	3	Misc.	What does this encompass?	Merch.sales, leases, rentals
6	4	Permits & Licences	We can revisit this but we had talked about bringing pet licences back to council to review.	This inquiry has been noted
7	5	Development Services	Misc. What does this cover? please provide examples	Reimbursements, a few were incorrectly posted to this acct
8	6	Parks/Recreation	is there a reason why we included Misc in other departments, but in this one?	Refer to first question*
9	7	Police	Are we expecting that much of an increase?	which line item?
10	7	Community Dev. Services	What are we doing differently that we are now receiving 8k?	Refer to third question**
11	8	Non-Departmental	Are we no longer receiving transfers? Or was this a one off item?	That was the amount that was "plug-in" to balance budget
	Page #:	Department/Section	Question	Response
12	9	Council	What is the reason for the increase here?Both in Personel and Operating	City Council expenses were under Admin, new dept was created
13	9	Finance	How many people do we have in this department that the increase from current to next years budget is doubled?	adding a Staff Accountant and P/T Custodian, currently 9 positions (includes Utility staff)
14	9	Finance	What qualifies for repairs and Maint?	Meter Readers trucks
15	9	Street	Debt payments- Please xplain the change frombudget LY\$235, Actual \$711,029 and Budget24-25-\$85k	it is for vehicles but in FY22-23 it was high due to purchase of excavator and grader
16	9	Street	Captal Outlay>\$5k- What projects does this cover?	any purchase of equipment over \$5k. Budget is for backhoe***
17	10	Development Services	Can we please show how we decided on \$440k? LYwas 355K and current is 310K	this year is for engineering, legal fees and comprehensive plan
18	10	Police	Repairs&Maint- What does this cover?	Police Department building and fleet
19	11	Economic Dev. Services	Contracted Services- Why the 63% increase? from YTD to Requested budget	consulting fees such as surveys, branding/logo, TIRZ Consulting, downtown plan
20	11	Community Dev. Services	Why such a high increase if historically we use 11-30k in Contract services	which line item?
21	11	Community Dev. Services	Why such a high increase? 180%	increase in city events. More events were added. We cannot depend on sponsorships
22	13	Council	Where did we move these sections from?	From Administration
23	15	Personnel	why the 900+% increase on Workers' Comp?	it was not properly budget or account for
24	15	Personnel	What is Health Assistance? and are we planning on using this moving forward? 1630.77% increase	EAP mental wellness benefits for employees citywide
25	15	Personnel	Where did this section get moved to and why?-Council Education	was moved to City Council Page 13
26	15	Operating	What does Misc. cover? Please provide examples, I'd like to know how we are so over YTD	shredding docs, water, and some misclassified accounts that were corrected
27	16	Operating	Where was moved to and why?	which line item?
28	17	Finance	Vehicle allowance- Is this no longer being used?	it was approved last year but not paid, it was removed this year to reduce costs
29	17	Finance	Operating-CC Merchant svcs- why the drastic reduction? what are we doing differently	working to find new merchant that will eventually reduce costs
30	17	Finance	Postage/Delivery- why the drastic reduction? what are we doing differently	implementing in-house bill processing instead of outsourcing

**FY2024-2025 Proposed Budget
Questions and Responses**

Item 4.

Question No.	Page #:	Department/Section	Question	Response
	Page #:	Department/Section	Question	Response
31	18	Contracted Services	Why did are we not currently using this service? and why are we starting to use it?	paying contractor
32	19	Personnel	why the 112% increase on Workers' Comp?	it was not properly budgeted or accounted for
33	19	Operating	supplies/materials Are we expecting a decrease? if so, how	these are materials for streets repairs
34	20	Repairs &Maintenance	YTD expense is 1k will we continue to budget 10k?	yes, it is for building/vehicle repairs
35	20	Debt Payment	Vehicle lease expense- ytd 159k RBudget: 65k How are we expecting that decrease?	some vehicles were paid off
36	20	Capital Outlay <5K	Machinery Equipment YTD 227k what happened here?	a Tree Chipper and Bucket Truck were purchased
37	20	Capital Outlay >5K	from YTD\$7k to Requested 170k. Why?	Refer to Question No. 16, budgeting for backhoe***
38	21	Personnel	Are we expecting more OT?	OT is calculated as a percentage (1.5%) of regular wages and depends on dept needs
39	21	Operating	Misc. What does this cover? please provide examples ytd 16k Requested: 5k	FY22-23 5 workstations w/chairs were purchased, misclassified expense
40	22	Contracted Services	Fee schedule study- Are we done with this, since Requested is \$0	we will budget for an update in FY25-26
41	23	Personnel	why the 121% increase on Workers' Comp?	it was not properly budgeted or accounted for
42	23	Operating	Insurance- historically close to under \$100 Requested: \$ 12k why?	misclassified/not properly budget for
43	23	Operating	Park Signs: historically under \$600 Requested 10k why?	need replacements
44	24	Repairs &Maintenance	Timmerman- Are we expecting no repairs or maint?	it falls under Park Repair/Maintenance
45	24	Contracted Services	why the increase from 11k to 81k?	\$70k for Cemetary survey
46	24	Debt Payment	ytd expense is \$6k are we expecting more since requested is:50k	it was not properly budgeted or accounted for-vehicles
47	24	Capital Outlay >5K	ytd is 13k, current budget: 25k, requested \$50k why?	budget to purchase mowers, box trailers to transport equipment to job sites
48	25	Operating	Travel- increase from 1500 to 5k. Are we planning more travel? is this for increase in emp education?	this is the standard for travel. Dept has nine(9) employees
49	26	Capital Outlay >5K	Are we done with these projects? Requested is \$0	yes for this Fiscal Year (FY)
	Page #:	Department/Section	Question	Response
50	27	Personnel	What is HB2073? How is it calculated?	amount has been adjusted to \$0 it was during covid
51	27	Personnel	Why from YTD\$85, Current Budget: \$4,300 to Requested:\$0	amount has been adjusted to \$2500
52	27	Personnel	Health Assistance- Is this department not getting this benefit?	it is under Administration
53	27	Operating	Misc. Can we explain the overage from budgeted to YTD? What does it cover?	meals, recruiting, Christmas decorations, uniforms, car washes
54	27	Operating	I would like to know what exciting plans we have that community programs doubled.	expanding PD programs
55	27	Operating	Social Resource- What does this include? YTD \$370 Budgeted:\$5k	interpreting svcs, evidence supplies, property packaging
56	28	Police	Animal Control Misc- What is included?5k increase	kennel costs
57	28	Police	K-9 where are we on this since YTD is \$0	purchased was in May 2024
58	28	Police	What is CTRS ytd\$0	that amount was last year's FY22-23 (central tx regional swat)
59	28	Police	Repairs&Maint- Software annual fees. wtd \$0 requesting 67,500 why? What changed?	19 mdc licenses, annual investigative software fe and DA lab access
60	29	Police	Police Communications- Is this the switch to the new system/radios?	annual radio payment and additional equipment for hand held radios
61	31	I.T	Workers' increase?	it was not properly budgeted or accounted for
62	31	Operating	Memberships doubled, are we planning on more?	yes

**FY2024-2025 Proposed Budget
Questions and Responses**

Item 4.

Question No.	Page #:	Department/Section	Question	Response
63	31	Operating	Telephone- YTD is 9700 but only requesting \$7k are we at a new rate/new provider?	expenses misclassified
64	31	Repairs & Maintenance	Building Security- What upgrade are we planning? YTD 6595 ,Requested 15k	New Camera System maintenance
65	31	Contracted Services	Legal Fees-why are we going from \$0 to 5k?	fees were in Administration, splitting in depts
66	31	Contracted Services	What is the increase for from YTD \$266k to Requested 400K?	implementing new software
67	32	Debt Payment	From 0 to 6k why?	a vehicle that was not budgeted for in the current Fiscal Year (FY)
68	32	Debt Payment	Computer Equipment YTD 30K to requested 115K why?	to keep up with the grow and equipment that hasn't been replaced for years
	Page #:	Department/Section	Question	Response
69	33	Personnel	Workers' Comp increase?	it was not properly budgeted or accounted for
70	33	Contracted Services	Legal Fees-why are we going from \$0 to 50k?	in past years legal fees for this dept were charged to Administration
71	35	Debt Payment	Workers' compensation YTD=0 why?	it was not properly budgeted or accounted for
72	35	Debt Payment	vehicle allowance- Is this no longer being used?	amount has been adjusted to \$4,800
73	37	Community Dev. Services	vehicle allowance- Is this no longer being used?	it was approved last year but not paid, it was removed this year to reduce costs
74	37	Operating	Advertising- 20k to 69,700?	for the events that were requested to be added
75	37	Operating	City events budget trippled why? what is planned?	to properly budget for the events that were added, we are not relying on sponsors
76	37	Operating	Prof memberships- from YTD \$350 CY Budget \$1850 to Requested: \$23,525 why such a big difference?	memberships and date collector system for events
77	37	Operating	Leadership program 0 to \$22,200 why?	bank loan for purchase of equipment was posted to this account incorrectly
78	39	Misc.	What is expected to go from 500k to 10,000?	bank loan for purchase of equipment was posted to this account incorrectly
79	41	Misc.	500k to Requested 10k why?	same as above Question No. 78
80	42	Non-Departmental	Transfer from CDP CY977,211 did this not happen?	this amount was a "plug in" to balance the budget as it was not budget in the CP fund
81	43	Personnel	Are we filling a position?	yes, PW supervisor and UT supervisor
82	43	Personnel	YTD is 120k but requested is only 55k? Are we expecting less work to be contracted?	expenses misclassified
83	43	Operating	Requested is only 50% of YTD why?	same as above Question No. 78 -payment for equipment from this loan posted to this account
84	43	Personnel	Are we adding more personnel?	yes, operator and two seasonal
85	43	Contracted Services	Stormwater why 150k?	consulting fees for Stormwater
	Page #:	Department/Section	Question	Response
86	45	Personnel	Are we adding more personnel?	yes, ww operator and ww seasonal
87	45	Personnel	Workers' Comp from CY \$400 to \$26, 076	it was not properly budget or account for plus new positions and rates update
88	45	Personnel	Team building-why do we have YTD\$0	that amount was last year FY2022-23
89	46	Contracted Services	Engineering from CY \$3,500 to Requested: 27k why?	GIS software setup
90	46	Debt Payment	Vehicle lease from CY 9,500 to 27k why?	new units were added to fleet

***FY2024-2025 Proposed Budget
Questions and Responses***

Item 4.

Question No.	Page #:	Department/Section	Question	Response
91	47	Personnel	Workers' Compensation from CY 10K to Requested \$19K why?	it was not properly budget or account for plus new positions and rates update
92	47	Operating	Insurance increase by 10K why?	increase in cost for property insurance
93	48	Repairs & Maintenance	YTD is \$0 but Requesting \$20k	fence repairs, paint building and HVAC work
94	48	Capital Outlay <5K	what machinery are we purchasing CY5K to Requested 74K	accessories for all units and adding light to water tower
95	49	Personnel	Workers' Compensation from 3,600 to Requested 21K	it was not properly budgeted or accounted for plus new positions and rates update
96	51	Contracted Services	Consultant fee from \$0 to \$150K why?	consulting fees for stormwater refer to above Question No. 85



**CITY COUNCIL
REGULAR SESSION MINUTES
AUGUST 21, 2024**

This meeting was live-streamed on Manor's YouTube Channel
<https://www.youtube.com/@cityofmanorsocial/streams>

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
 Anne Weir, Place 2 (Absent)
 Maria Amezcua, Place 3 (Absent)
 Sonia Wallace, Place 4 (Absent)
 Aaron Moreno, Place 5 (Absent)
 Deja Hill, Place 6 (Absent)

CITY STAFF:

Scott Moore, City Manager
 Lluvia T. Almaraz, City Secretary
 Ryan Phipps, Chief of Police
 Scott Dunlop, Development Services Director
 Scott Jones, Economic Development Director
 Tracey Vasquez, HR Director
 Yalondra V. Santana, Heritage & Tourism Manager
 Belen Peña, Finance Director

REGULAR SESSION – 7:00 P.M.

With no quorum of the Council Members present, the regular session of the Manor City Council was canceled by Mayor Harvey at 7:01 p.m. on Wednesday, August 21, 2024, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The following items were non-discretionary; therefore, they are statutorily approved. No action was needed.

PUBLIC HEARINGS

1. **Conduct a public hearing on a Subdivision Concept Plan for the Manor Heights Subdivision Phases 2, 3, 4, 5, and 6, being one thousand three hundred and ninety-five (1,395) lots on 477.8 acres, more or less, and located at the northeast intersection of US HWY 290 and Old Kimbro Rd., Manor, Texas.**
Applicant: Kimley-Horn & Associates
Owner: RHOF LLC
Submitted by: Scott Dunlop, Development Services Director

2. **Conduct a public hearing on a Subdivision Concept Plan for the Ventura Subdivision, being one (1) lot on 15.48 acres, more or less, and located near the intersection of Tower Rd. and Suncrest Rd., specifically 12100 Tower Rd., Manor, Texas.**
Applicant: Kimley-Horn
Owner: Kenneth and Suanna Tumlinson
Submitted by: Scott Dunlop, Development Services Director

REGULAR AGENDA

7. **Consideration, discussion, and possible action on a Subdivision Concept Plan for the Manor Heights Subdivision Phases 2, 3, 4, 5, and 6, being one thousand three hundred and ninety-five (1,395) lots on 477.8 acres, more or less, and located at the northeast intersection of US HWY 290 and Old Kimbro Rd., Manor, Texas.**
Applicant: Kimley-Horn & Associates
Owner: RHOF LLC
Submitted by: Scott Dunlop, Development Services Director

8. **Consideration, discussion, and possible action on a Subdivision Concept Plan for the Ventura Subdivision, being one (1) lot on 15.48 acres, more or less, and located near the intersection of Tower Rd. and Suncrest Rd., specifically 12100 Tower Rd., Manor, Texas.**
Applicant: Kimley-Horn
Owner: Kenneth and Suanna Tumlinson
Submitted by: Scott Dunlop, Development Services Director

The Manor City Council approved these minutes on September 4, 2024.

APPROVED:

Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary

Draft Minutes



**CITY COUNCIL
WORKSHOP SESSION MINUTES
AUGUST 27, 2024**

PRESENT:

Dr. Christopher Harvey, Mayor

COUNCIL MEMBERS:

Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2 (arrived at 6:48 p.m.)
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Deja Hill, Place 6 (Absent)

CITY STAFF:

Scott Moore, City Manager
Lluvia T. Almaraz, City Secretary
Ryan Phipps, Chief of Police
Veronica Rivera, Assistant City Attorney

WORKSHOP SESSION – 6:30 P.M.

With a quorum of the Council Members present, the workshop session of the Manor City Council was called to order by Mayor Harvey at 6:32 p.m. on Tuesday, August 27, 2024, in the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

Mayor Harvey adjourned the Manor City Council workshop session into Executive Session at 6:33 p.m. on Tuesday, August 27, 2024, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The Manor City Council convened into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in *Sections 551.071 and 551.076 Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding public safety and the deployment and implementation of security personnel or devices, at 6:33 p.m. on Tuesday, August 27, 2024.*

The Executive Session was adjourned at 9:18 p.m. on Tuesday, August 27, 2024.

OPEN SESSION

The City Council reconvened into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and took action on item(s) discussed during the Closed Executive Session at 9:18 p.m. on Tuesday, August 27, 2024.

There was no action taken.

ADJOURNMENT

The Manor City Council Workshop Session Adjourned at 9:18 p.m. on Tuesday, August 27, 2024.

The Manor City Council approved these minutes on September 4, 2024.

APPROVED:

Dr. Christopher Harvey
Mayor

ATTEST:

Lluvia T. Almaraz, TRMC
City Secretary



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on accepting the July 2024 City Council Monthly Reports.

BACKGROUND/SUMMARY:

- Dr. Christopher Harvey - Mayor
- Emily Hill – Mayor Pro Tem
- Anne Weir – Council Member, Place 2
- Maria Amezcua – Council Member, Place 3
- Sonia Wallace – Council Member, Place 4
- Aaron Moreno – Council Member, Place 5
- Deja Hill – Council Member, Place 6

LEGAL REVIEW: Not Applicable

FISCAL IMPACT: Not Applicable

PRESENTATION: No

ATTACHMENTS: Yes

- July 2024 City Council Monthly Reports

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve and accept the July 2024 City Council Monthly Reports.

Manor City Council Monthly Report

Name: Dr. Christopher Harvey Place/Position Mayor

Start Date: July 1, 2024 End Date: July 31, 2024

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
Regular Meeting	3	
Budget Workshop	31	

Other Meetings

Type	Date	Description
4 th of July Event	4	Community Celebration – 4 th of July
Meeting w/Councilmember	4	Discussion on community events for the upcoming year
Reading on the Go Bus	10	Mobile Library for youth
WONIK Signing Day	11	Letter of support for South Korean company WONIK, for CHIPS ACT funds

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary

Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
Community Collaborative	Y	24		

Other

Type	Date	Description

- Please submit any backup material for Tier 2 that supports your community involvement and attendance.

* Quarterly Committee Reports Due October, January, April, July

TIER 4

Tier	Meeting Criteria and Compensation Guidelines
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

Regional Meetings

Group Name	Date	Description
African American Mayors Association	31	Talk about committees I would serve on to shape policy that would impact the region

Other

Type of Meeting	Date	Description

- Please submit any backup material for Tier 4 that supports your community involvement and attendance.

Manor City Council Monthly Report

Name: Emily Hill Place/Position Mayor Pro Tem

Start Date: July 1, 2024 End Date: July 31, 2024

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
City Council Regular Meeting	07/17/2024	Regular meeting

Other Meetings

Type of Meeting	Date	Description
CC Budget Workshop	07/31/2024	Discussing over the budget for the upcoming year

Other

Type	Date	Description

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary

Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
Community Collaborative Committee	No	07/24/2024	N/a	To discuss community efforts and collaborations with entities and citizens

Committee Name	Chair (Yes or No)	Meeting Date	Quarterly Report Date	Description

Other

Type	Date	Description

- Please submit any backup material for Tier 2 that supports your community involvement and attendance.
- * Quarterly Committee Reports Due October, January, April, July

TIER 4

Tier	Meeting Criteria and Compensation Guidelines
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

Regional Meetings

Group Name	Date	Description
TML Region 10 Board Meeting	07/23/2024	Meeting with the board to discuss upcoming officer changes and a hosting city for a region 10 meeting

Other

Type of Meeting	Date	Description

- Please submit any backup material for Tier 4 that supports your community involvement and attendance.

Manor City Council Monthly Report

Name: Anne Weir Place/Position City Council P1.2

Start Date: July 1, 2024 End Date: July 31, 2024

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
III	*Request budget funding as necessary Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
IV	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
City Council Meeting	July 3, 2024	Business affairs of the city
City Council Meeting	July 17, 2024	Business affairs of the city

Other Meetings

Type of Meeting	Date	Description

Other

Type	Date	Description
Fourth of July City-Wide Celebration	July 4, 2024	Community Celebration of America's Independence Day
City Council Budget Meeting/Workshop	July 31, 2024	FY 2024-25 Proposed Budget Tax Rate Analysis Summary Presented

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary

Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
HEALTH COMMITTEE	YES	July 10, 2024	No	Round Table discussion with Stakeholders on Survey

Committee Name	Chair (Yes or No)	Meeting Date	Quarterly Report Date	Description

Other

Type	Date	Description
Manor Lions Club Symposium	July 20, 2024	Manor Lions Club hosted the 1st Symposium for District 253 FY 24-25

- Please submit any backup material for Tier 2 that supports your community involvement and attendance.

* Quarterly Committee Reports Due October, January, April, July

Manor City Council Quarterly Report

Name **Maria Amezcua** Place/Position **Place 3**

Start Date: **July 1st, 2024** End Date: **July 31st, 2024**

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Dates	Notes
Regular Scheduled City Council Meetings	07/03/2024 07/17/2024	Absent- Family Emergency Regular Scheduled Meeting
Special Called Council Meetings	07/31/2024	Budget Workshop
Public Finance Corporation (PFC)		
Tax Increment Reinvestment Zone (TIRZ)		
Public Improvement District (PID)		

City Council Budget Workshop	7/31/2024	7:00 PM		
City Council Regular Meeting	7/17/2024	7:00 PM		
City Council Regular Meeting	7/3/2024	7:00 PM		

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

TIER 2

Tier	Meeting Criteria and Compensation Guidelines
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary

Committee Meetings (minimum of 2 and Chair of 1)

Committee Name	Chair (Yes or No)	Meeting Date	*Quarterly Report Date	Description
Capital Improvements	No			
Tree Advisory	Yes	7/8/2024		First Meeting

Committee Name	Chair (Yes or No)	Meeting Date	Quarterly Report Date	Description

Other

Type	Date	Description

- Please submit any backup material for Tier 2 that supports your community involvement and attendance.

* Quarterly Committee Reports Due October, January, April, July

TIER 3

Tier	Meeting Criteria and Compensation Guidelines
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours

State/County Meetings

Type of Meeting	Date	Description

Community Meetings (minimum of 2)

Individual/ Group	Date	Description
HOA:	7/1/24	Regular Meeting- Not enough residents for quorum. Hoa board had a meeting afterwards to plan another Annual Meeting in August.
ESD:		
EMS:		
Other:		

Other

-



Jul 8, 2024 04:59 pm

Annual Meeting Recap/Reschedule date

Dear Residents,

The annual meeting held on 7/1/24 fell short of quorum by 8 owners. We had a total of 38 owners present via zoom, in person, online digital vote/proxy and needed 46 owners to meet quorum and hold the annual meeting. With that said, the meeting was adjourned and will reconvene via Zoom on August 6th, 2024 at 7pm.

TIER 4

Tier	Meeting Criteria and Compensation Guidelines
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

Regional Meetings

Group Name	Date	Description

Other

Type of Meeting	Date	Description

- Please submit any backup material for Tier 4 that supports your community involvement and attendance.

Manor City Council Monthly Report

Name: Sonia Wallace Place/Position Council Member 4

Start Date: July 01, 2024 End Date: July 31, 2024

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
Council Meeting	07/03/24 07/17/24	

Other Meetings

Type of Meeting	Date	Description
Budget Workshop	7/31/2024	

Other

Type	Date	Description

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

Manor City Council Monthly Report

Name: Aaron Moreno Place/Position Council Member Place 5

Start Date: 7/1/24 End Date: 7/31/24

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 6 meetings per year, and provide meeting notes/reports to the City Council (Quarterly)
	*Request budget funding as necessary
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
	*Participate/Speak at TML Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours
IV	TML Region - 10 Involvement, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and provide an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions/Workshops

Type of Meeting	Date	Description
City Council Regular Meeting	7/3/24	Attended the regular city council meeting.
City Council Regular Meeting	7/17/24	Attended the regular city council meeting.

Other Meetings

Type of Meeting	Date	Description
CC budget workshop	7/31/24	Attended the city council workshop.

Other

Type	Date	Description
4 th of July	7/4/24	Attended our 4 th of July Celebration.

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.

Manor City Council Monthly Report

Name: Deja Hill Place/Position Place 6

Start Date: July 1, 2024 End Date: July 31, 2024

A completed form MUST be turned in monthly report-submission deadline provided by the City Secretary, or compensation for the prior month will be forfeited.

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)
II	Committee Meetings - Serve on at least two (2) committees, Chair at least one (1) committee, Host a minimum of 4 meetings per year, and provide meeting notes/reports to the City Council on the second regular council meeting of the month (Quarterly – October, January, April, July)
III	Schedule/attend meetings Travis County Commissioner Precinct No. 1/County Judge, State Representatives, U.S. Congressman, Host two (2) Community Meetings, and Attend/Engage H.O.A. at least one (1) event
IV	*Participate/Speak at the Texas Municipal League (TML) Annual Conference, Policy Summit, or other large TML event, and earn at least 8-16 TML credit hours per year TML Region - 10 Board Member, State Board Appointments, CAPCOG, CapMetro, TEDC, CAMPO, CTRMA, and Austin Health, etc. Memberships approved by City Council
	*Active attendance and participation and providing an update to City Council is a requirement

TIER 1

Tier	Meeting Criteria and Compensation Guidelines
I	Regular Scheduled City Council Meetings (1st & 3rd Wednesday), Special Called Council Meetings/Workshops, Public Finance Corporation (PFC), Tax Increment Reinvestment Zone (TIRZ), Public Improvement District (PID), and other authorized public meetings (joint meetings with MISD and other state and local government agencies)

City Council Meetings/Special Called Sessions

Type of Meeting	Date	Description
City Council	7/3/2024	Regular Meeting
City Council	7/17/2024	Regular Meeting

City Council Workshops

Type of Meeting	Date	Description
City Council Budget Workshop	7/31/2024	Budget

Other

Type	Date	Description

- Please submit any backup material for Tier 1 that supports your community involvement and attendance.



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on accepting the July 2024 Departmental Reports.

BACKGROUND/SUMMARY:

- Finance – Belen Peña, Finance Director
- Police – Ryan Phipps, Chief of Police
- Travis County ESD No. 12 – Chris McKenzie, Interim Fire Chief
- Economic Development – Scott Jones, Economic Development Director
- Development Services – Scott Dunlop, Development Services Director
- Community Development – Yalondra Valderrama Santana, Heritage & Tourism Manager
- Municipal Court – Sofi Duran, Court Administrator
- Public Works – Matt Woodard, Director of Public Works
- Human Resources – Tracey Vasquez, HR Manager
- IT – Phil Green, IT Director
- Administration – Lluvia T. Almaraz, City Secretary

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: Not Applicable
PRESENTATION: No
ATTACHMENTS: Yes

- July 2024 Department Monthly Reports

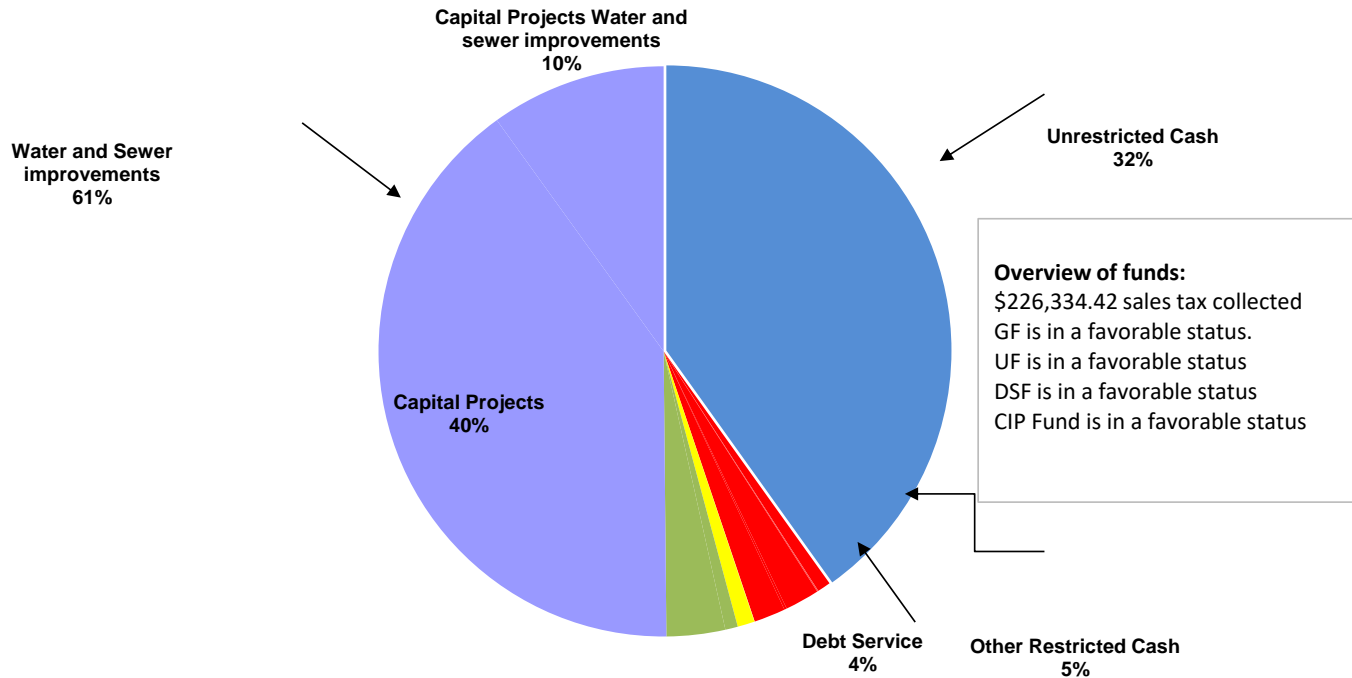
STAFF RECOMMENDATION:

The city staff recommends that the City Council approve and accept the July 2024 Departmental Reports.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**

CITY OF MANOR, TEXAS
CASH AND INVESTMENTS
 As Of July, 2024

CASH AND INVESTMENTS	GENERAL FUND	UTILITY FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	TOTAL
Unrestricted:						
Cash for operations	24,319,696	13,669,534				37,989,229
Restricted:						
Tourism				717,782		717,782
Court security and technology	66,969					66,969
Rose Hill PID				1,848,998		1,848,998
Manor Heights TIRZ				130,403		130,403
Lagos PID				1,696,142		1,696,142
Entrada Glen PID				20,140		20,140
Customer Deposits		914,157				914,157
Park	672,463					672,463
Debt service			3,146,010			3,146,010
Capital Projects					38,076,221	38,076,221
Water and sewer improvements				9,419,400		9,419,400
TOTAL CASH AND INVESTMENTS	\$ 25,059,127	\$ 14,583,691	\$ 3,146,010	\$ 13,832,865	\$ 38,076,221	\$ 94,697,913









Manor Police Department

Monthly Report July 2024



Manor Police Department By The Numbers

	1908 Number of calls for service	62 Average calls per day
	Total Training Hours	1163
	Mental Health Calls	6
	Juvenile Detentions	7

* Includes academy training hours

Interactions



5

Community Events

0

Hosted Events

5

External Events



0:03:14

Average response time



2.5

The average number of people an officer interacts with per call.

1.67

The average number of people an officer interacts with per stop.



2613

The estimated number people officers interact with on calls alone.

1,628

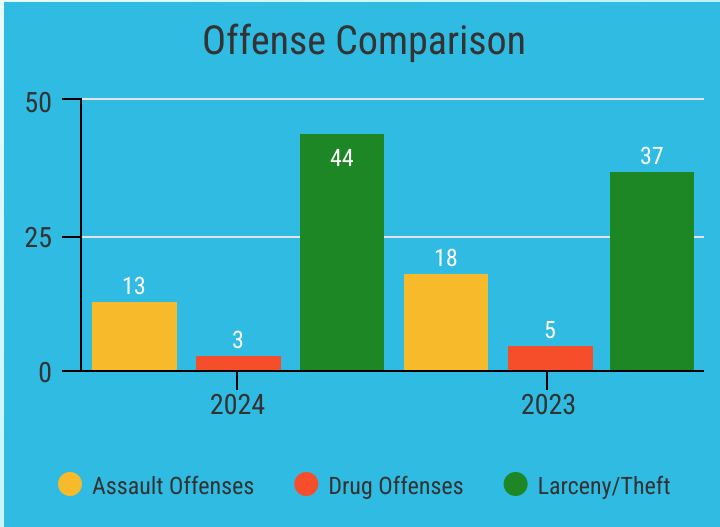
The estimated number people officers interact with on stops alone.

4,241

The estimated number people officers interact with total.

Criminal Offenses

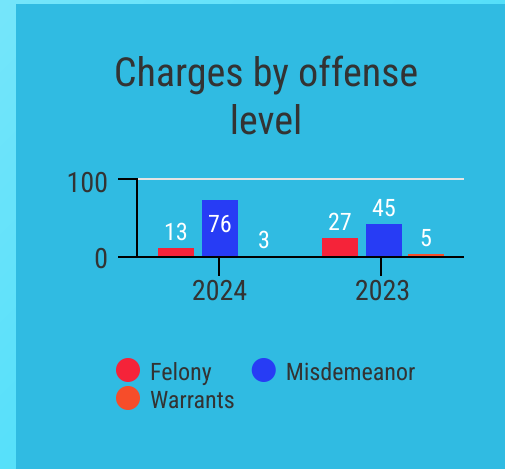
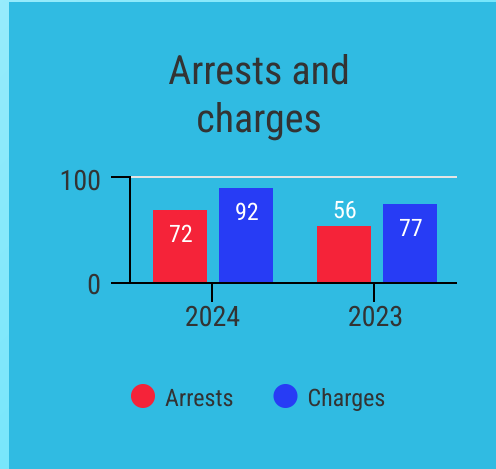
National Incident Based Reporting System



Offense Group	2024	2023
Group A	73	86
Group B	91	68

Crime Type	2024	2023
Persons	13	25
Property	64	55
Fraud	5	6
Crimes against Children	1	2
Other	106	95

Incident Reports, Total Offenses, and Arrests

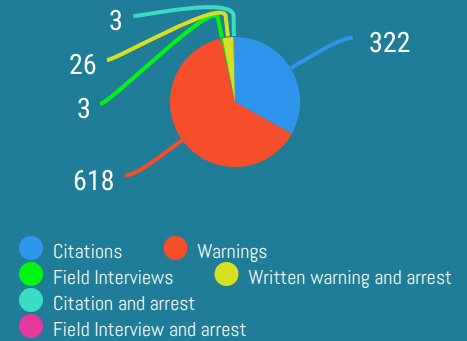


*Group A offenses are 22 offense categories, including but not limited to assaultive offenses, sex offenses, larceny, arson, and prostitution, where extensive data is collected.
 Group B offenses consist of 11 offense categories, including but not limited to bad checks, DWI, non-violent family offenses, and all other offenses, where only arrest data is collected.

Traffic Enforcement Analysis



975
Total traffic stops
conducted



32

Traffic stops resulting in a citation with an arrest, traffic stops resulting in a warning with an arrest, and field interviews that resulted in an arrest. 3.31% of all stops resulted in an arrest



**52 searches
out of 975
stops**

Officers conducted a search of the vehicle based on consent, contraband in plain view, incident to arrest, inventory, or probable cause. 5.33% of all stops resulted in a search

CONTRABAND

22

Contraband, such as alcohol and drugs, was discovered as a result of the stop. 42% of searches produced contraband

Traffic Enforcement Analysis



Crashes & DWI

Responded to
65

0
Involving Alcohol
or Drugs

33
DWI
Arrests

DWI Arrests by the numbers*



Manor Police Department DWI Profile - July 2024





Travis County Emergency Services District No.12

Item 6.

Office of the Fire Chief

11200 Gregg Lane. • PO Box 846
 Manor, Texas 78653
 O: 512-272-4502 • F: 512-428-5114

Operational/Prevention Summary – July 2024

Calls - Month

2024 - 419 (+3.2%)
 2023 - 406 (+0.5%)
 2022 - 404

Calls by Unit

Eng1201 - 103
 Eng1202 - 86
 Bat1201 - 34
 SQ1203 - 134
 SQ1205 - 13
 (5days)

Calls - CYTD

2024 - 2899 (+2.3%)
 2023 - 2832 (+4.1%)
 2022 - 2719

AVG Response Time - Month

9 min, 16 sec

AVG Response Time - CYTD

8 min, 57 sec

Aiding Departments	Month Received	Month Given	CYTD Received	CYTD Given
Austin FD	4	2	31	13
Bastrop Co. ESDs	0	1	0	2
BT1/ESD 13	0	0	0	1
Elgin VFD	0	1	0	1
TC ESD 2	3	10	28	72
TC ESD 11	1	0	17	1
TC ESD 9/6/3	0	0	0	0
WILCO Dept's	0	0	0	1
-----	-----	-----	-----	-----
TOTAL	8	14	76	91

Incident by Type

100 Fire.....	88	200 Rupture/Explosion...	0	300 EMS/Rescue	272
400 Hazardous Condition.	10	500 Service Call.....	20	600 Good Intent.	17
700 False Calls.....	11	900 Other.....	1	800 Nat. Disaster	0

Training and Events

- DCPE Cardiac
- TAC Cyber Security Training
- ADPO class with ESD1
- ADPO skills testing
- Aflac open enroll
- TCG presentation
- Ghost Town event

Awards and Recognition

- FE. Fritsche 4yrs.
- FL. Gatica 6yrs.
- FE. Bah 6yrs.



Travis County Emergency Services District No.12

Item 6.

Office of the Fire Chief

11200 Gregg Lane. • PO Box 846

Manor, Texas 78653

O: 512-272-4502 • F: 512-428-5114

Operational/Prevention Summary – July 2024

Prevention Division Activities (ESD/CoM)

Builder Developer Mtgs.....0 (0/0)	Site Visits.....52
Reviews.....39 (20/19)	Initial Inspections62 (34/28)
Under Review.....21 (12/9)	Reinspection.....3 (1/2)
Re-submittals.....22 (8/14)	Residential Inspections.....0 (0/0)
Approvals / Permits Issued.....26 (10/16)	Investigation Responses.....2 (2/0)
Awaiting Response from Applicant.....9 (3/6)	Hydrant Inspections/Tests.....8
Review Turn-Around (AVG last 30 days) 7 days	

###



MEMO

To: Mayor and City Council Members

From: Scott Jones, Economic Development Director

Date: August 21, 2024

RE: **July 13 to August 16 Economic Development Department Activity**

-
- Completed Wonik's Korea visit reporting to Manor Journal and Austin Business Journal; secured press release information and link to YouTube project video;
 - Referred developer Todd Roazen to Development Services Department for process info; discussed future land acquisition and Fairfield Inn with Huma Patel; met and reviewed potential industrial development of 155 acres south of Parsons and commercial/retail development of portion of the 80 acre Ginsel tract with Reddy brothers;
 - Responded to Opportunity Austin Project Bannister (Ryan's Quarter Crossing vacant 108K sf space); discussed future project management of city facilities with HKM;
 - Toured 236 acre with Hunden Partners, met with city staff and stakeholders, conducted interviews and discussed concepts/strategies for future property development scenarios;
 - Virtual meeting with BuildBlock regarding Boyce St. downtown development incentives;
 - China Stone/Big Plan-Fang Fang introductory meeting to assist in political partner relationship-building for future EV battery manufacturing startup venture in Manor;
 - Met with Dalfen and legal re: Austin dis-annexation requirements for Manor Downs property;
 - Manor water supply meeting with Kim Keefer of Pape-Dawson to explore future Manor water resources with Manville, Aqua and others;
 - Solid Waste & Recycling RFP: work and legal approval of new RFP and contract, rejection of old RFP by Council, inclusion of new terms for updated customer totals/CPI increases/residential franchise fee language, re-solicitation of all due 8/27;
 - Met w/5F Mechanical to assess 900-B documentation for potential use in WWTP grant application; completed two 900-B applications from Bluebonnet Electric and WalMart;
 - Reviewed and commented on Catalyst Commercial's draft Downtown Plan;
 - Toured Ultra Clean Technology's new high-tech clean room manufacturing facility for the semi-conductor industry in Manor;
 - Meeting with BGE on TxDOT planning of FM973 N. of US290;
 - Solicited and responded to industrial and retail property search inquires from several entities; attended Manor Chamber of Commerce meeting;
 - Attended 2 Regular Council Meetings, 1 PFC Meeting, 2 Budget Workshops, 3 City Staff Meetings.

**DEVELOPMENT SERVICES DEPARTMENT REPORT
PROJECT VALUATION AND FEE REPORT**

July 1-31, 2024

Description	Projects	Valuation	Fees	Detail
Commercial / Education				
Certificate of Occupancy (C)	1	\$5,237.00	\$190.00	Purple Beauty Salon & Barber Shop
Electrical (C)	1	\$9,000.00	\$413.00	
Irrigation (C)	3	\$137,000.00	\$25,474.50	
New (C)	1	\$191,700.00	\$27,369.75	Dutch Bros Coffee
Plumbing (C)	1	\$1,800.00	\$313.00	
Remodel/Repair (C)	2	\$18,500.00	\$2,353.00	
Sign (C)	2	\$69,000.00	\$476.00	
Temporary Sign (C)	1	\$0.00	\$38.00	
Totals	12	\$432,237.00	\$56,627.25	
Residential				
Deck/Patio (R)	2	\$51,700.00	\$306.00	
Electrical (R)	4	\$117,989.27	\$552.00	
Fence (R)	1	\$2,790.00	\$108.00	
Foundation Repair (R)	6	\$112,328.00	\$738.00	
Irrigation (R)	24	\$49,300.00	\$3,312.00	
Mechanical-HVAC (R)	1	\$13,266.00	\$138.00	
New (R)	52	\$16,584,183.30	\$601,297.75	
Plumbing (R)	6	\$13,015.00	\$931.00	
Right of Way (R)	1	\$0.00	\$0.00	
Totals	97	\$16,944,571.57	\$607,382.75	
Grand Totals	109	\$17,376,808.57	\$664,010.00	

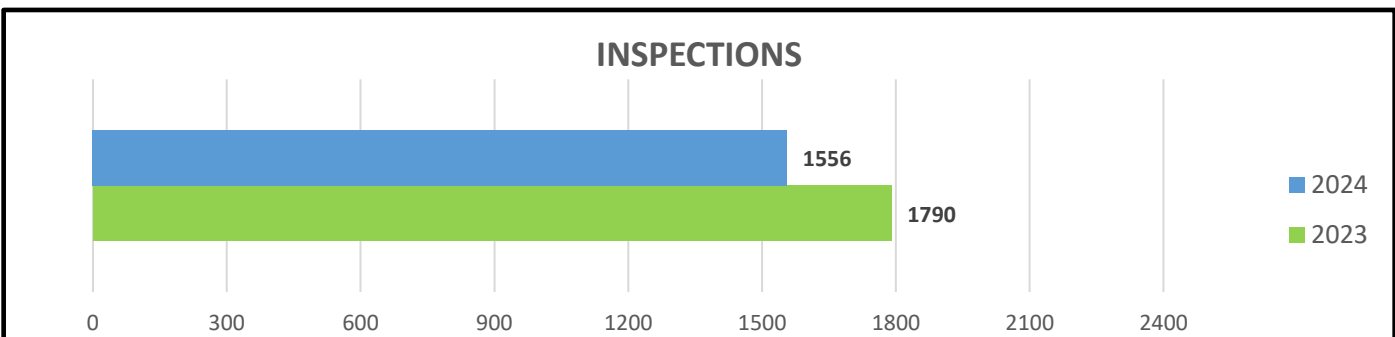
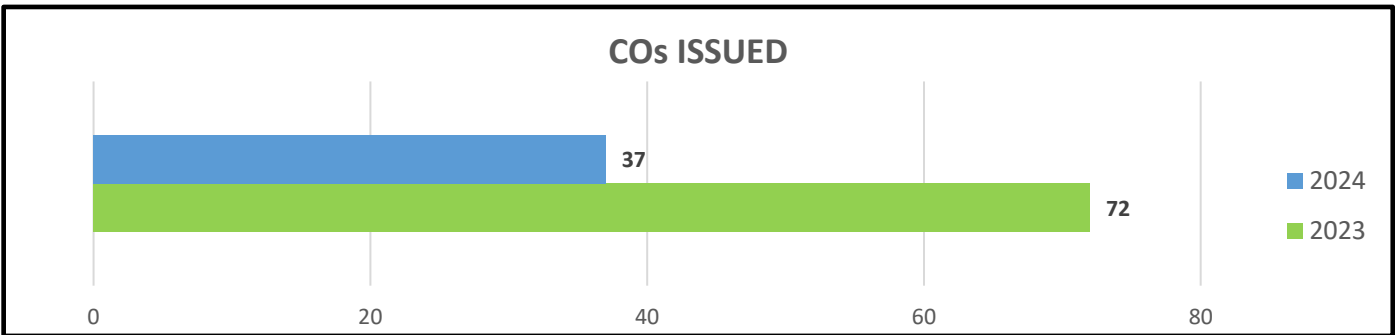
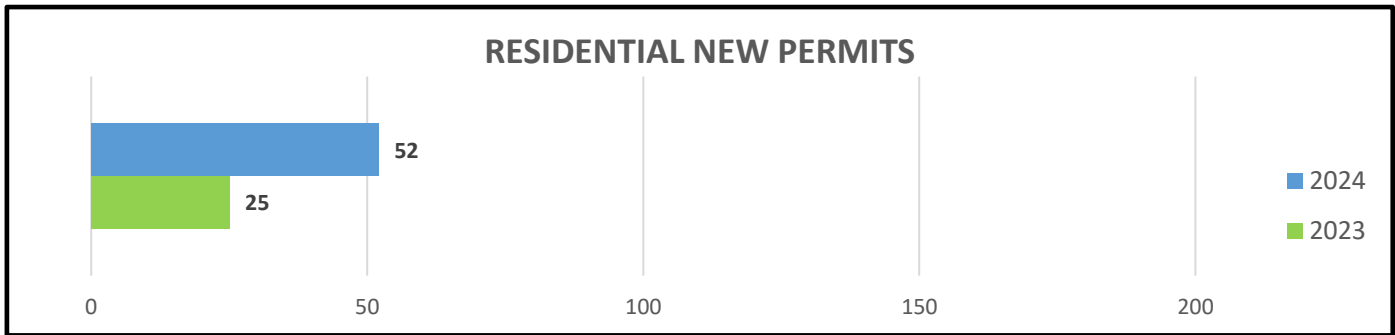
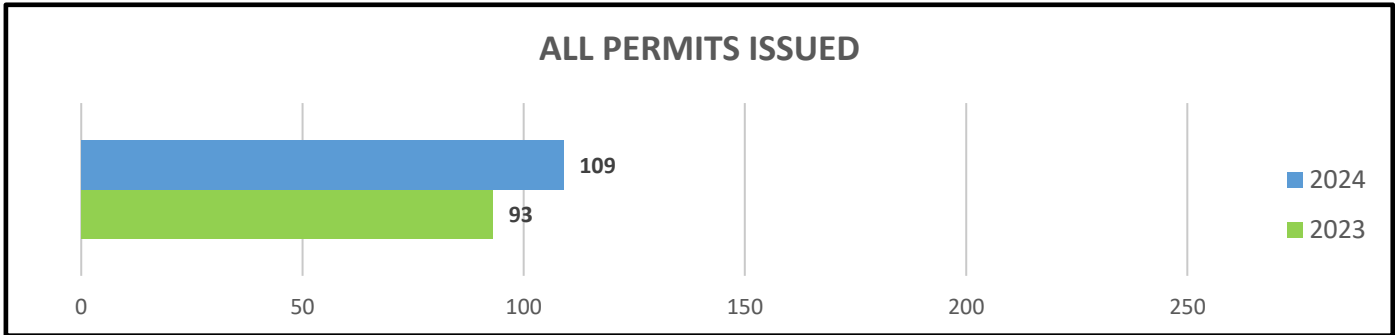
Total Certificate of Occupancies Issued: 37
 Total Inspections(Comm & Res): 1,556
 Scott Dunlop, Development Services Director





July 2024

DEPARTMENT OF DEVELOPMENT SERVICES
SCOTT DUNLOP, DIRECTOR



*Charts displayed at different scales



**People. Principles.
Purpose. Partnerships.**

MEMO

To: Mayor and City Council Members
From: Yalondra M. Valderrama Santana, Heritage & Tourism Manager
Date: August 21, 2024
RE: **Community Development Department July Report**

EVENTS

4th of July Celebration – Coordinated Event

Thur., July 4th from 4pm to 10pm
East Manor Development No. 1, 15317 Us Hwy 290 E. Manor
Approximate Attendees = 5,500
After Action Report (AAR) Attached

COMMUNITY COLLABORATION

- Manor ISD Reading on the Go Bus – July 10th & July 17th
- Keep Manor Beautiful Meeting -July 15th

TRAINING, EDUCATION, SEMINARS, WORKSHOPS, WEBINARS, ETC.

- NRPA Leadership Development Network Webinar – July 10th
- The Economic Development Benefits of Community EV Charging – July 24th
- Social Media and the Legal Landscape – July 25th

COUNCIL MEETINGS

- City Council Meeting – July 3rd
- City Council Meeting – July 17th

OTHER MEETINGS

- Staff weekly meetings
- EMD#1 Property Tour – July 1st
- Final 4th of July Planning Meeting – July 2nd
- 4th July Supply Shopping – July 3rd
- Public Tree Advisory Committee Meeting – July 8th
- Golden Shovel Demo Presentation – July 8th
- Xplor Recreation Demo Presentation – July 11th
- CivicPlus City Website Proposal Meeting- July 12th
- 4th of July After Action Meeting – July 15th



**People. Principles.
Purpose. Partnerships.**

MEMO

- Place.ai Proposal Meeting – July 15th
- Staff Meeting with Hunden Partners – July 17th
- HUMNA sponsorship proposal meeting – July 18th
- SML meeting – July 24th
- Community Collaboration Committee Meeting -July 24th
- Meeting with Richard from Wino Fest – July 25th
- Central Texas Learning Festival Meeting – July 30th

COMMUNITY PROGRAMS AND ENGAGEMENT

- Manor Youth Advisory Commission
 - Adopted by City Council on July 3, 2024
 - Appointed Manor Youth Advisory Commission liaison by Scott Moore, City Manager, on Monday, July 29, 2024.
 - Schedule 1st recruitment event at the Manor ISD Back-to-School Bash
 - Created all the marketing materials for the program

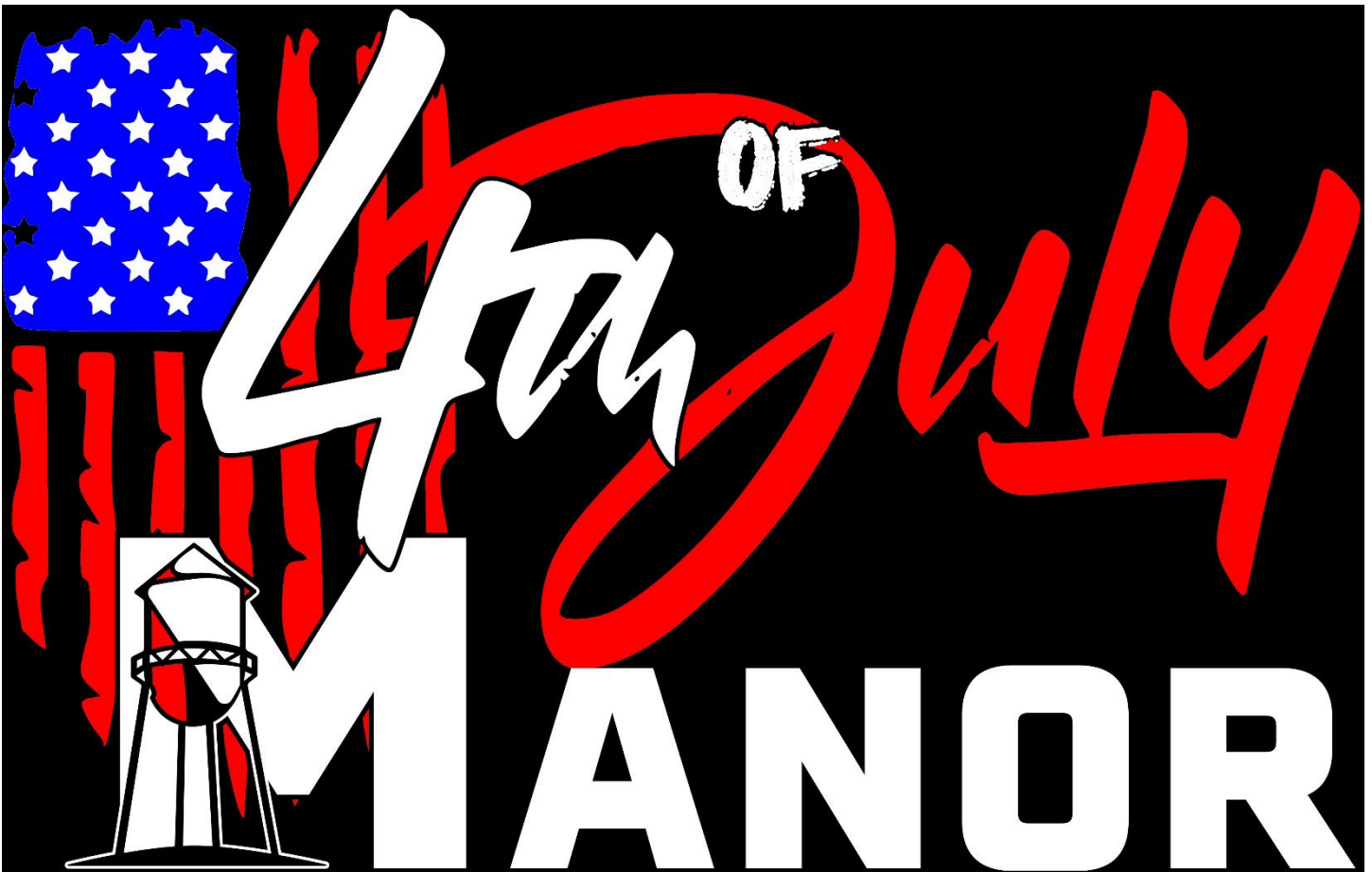
OTHER

- Update and draft ordinances for Parks and Special Events
- Draft ordinance for Social Media Policy
- Update Park & Amenities Reservation Application
- Create the City Sponsorship Program and its application process, policies, and agreement
- Create marketing materials and schedule weekly social media posts for the city
- Community Development FY 2024-2025 Budget
- FY 24-25 City Events Schedule
- Coordinating Mayor's Ball Event
- Daily duties as the Heritage & Tourism Manager



4th of July

Thursday, July 4, 2024 from 4:00pm to 10:00pm
East Manor Development #1, 15317 US HWY 290E. Manor TX



Yalondra Valderrama Santana,
Heritage & Tourism Manager

I. Overview

- *Description:* The 4th of July Celebration is a fun, family-friendly, FREE event to celebrate the United States' Declaration of Independence. There will be a firework show, games, arts & crafts, food trucks, vendors, live music, photobooths, Bouncy Houses, and more.
- *Target Audience:* Families in the Manor Community & surrounding areas
- *Estimated Expected Attendees:* 2,500

II. Timeline & Program

Day	Time	Details	Areas	POC
2-Jul	8:00am	Viking delivering fencing	Fence	Lance
3-Jul		King Portable Thrones delivery	Restroom	Lance
		United Rentals delivering	Light Towers	Lance
		Kenfield Golf Cars delivery	Golf Cars	Lance
	9am	Noble Party Rental delivering	Tents	Yalondra
		PD Trailers	PD Area	Offi. Lout
4-Jul	10:00am-9:30am	Staff start arriving		
	10:00am	Stage-Lance Stacy	Stage	Lance S.
		Kwik Ice delivery	Ice Trailer	Lance
		Bouncy Houses	Kids Zone	Yalondra
		Lone Star Draft Arrival	Beer Garden	Alex
	12:30pm-3:30pm	Food Vendors Arrival	Food	Yalondra
		Market Vendors Arrival	Food	Yalondra
	3:00pm	PD Arrival	PD Area	Offi. Allen
		Travis County ESD Arrival	ESD Area	McKenzie/Kassidy
	3:30pm-3:45pm	Final Walththrough	All	Yalondra
	4:00pm	Event Open		
	5:00pm-6:30pm	Welcoming by Mayor Dr. Chris Harvey	Stage	Yalondra
		Invocation by Pastor David		
		4th of July Proclamation		
		Presentation of Color Ceremony		
National Anthems by Tavian Mghee				
5:30pm	Sky Diving Show by Skydive Skylark			
6:00pm-8:00pm	Super Heroes Show and Meet & Greet			
7:30pm-9:00pm	Rewind Band			
9:30pm-10:00pm	Firework Show	Fireworks	Lance	
10:00pm-11:00pm	Teardown	All	All	

III. Planning

Planning Areas	Tasks	Done/Confirm By	POC	Details
Permit	TABC Temporary Event Permit	6/24/2024		Lone Star Draft and the Grand Lady got it DONE

	Travis County ESD12 - Fire Permit	7/1/2024		DONE
Marketing	SD Flier	5/6/2024	Yalondra	DONE Added to the scheduled posts on 5.23.2024
	Detail Flier	6/3/2024		DONE on 6.6.2024
	Social Media	ASAP		Send details to post on the event calendar to Scott Dunlop on 2.14.2024 DONE
	City Wesite	5/6/2024		Send details to post on the event calendar to Scott Dunlop on 2.14.2024 DONE
	Advertising Groups	5/20/2024		Agreement CONFIRMED with Townsquare Media = \$3,720 Sent Invoice and Vendor W-9 to Gracie on 2.20.2024
	Printed Marketing	6/3/2024		DONE
	Video	6/24/2024		Agreement CONFIRMED with Adam = \$2800 Promotional video, event day videos and photos Sent Invoice to Gracie on 2.20.2024
	VIP Invitations	6/10/2024		DONE Sent on 2.12.2024
Actractions	Firework Show	2/1/2024	Yalondra	CONFIRMED with USG Pyrotechnics by = \$20000 Sent Invoice to Gracie
	Photo Booth	6/3/2024		CONFIRMED with Captured Charms Photo Booths = \$500 Send to Gracie
Activities	Yard Games	5/31/2024	Yalondra	In inventory: Corn hole, football toss, soccer
	Face Painting			CONFIRMED by Lisa = \$1,800 3 face painters from 4pm to 9pm Send to Gracie
	Gaming: Arcade		Yalondra	CONFIRMED Neon City Arcade = \$300/6 hours Send to Gracie
	Bouncy House			CONFIRMED with Amazi Party Rental = \$7,632 Send to Gracie
Entertainment	Sound/DJ/MC	5/28/2024	Yalondra	CONFIRMED Lance Stacy = \$5000 Includes stage, sound equipment, DJ, & MC

	Music/Artist			CONFIRMED with TSE - R
	Stage			Party Band = \$3000
	Super Heros Show, Meet & Greet			CONFIRMED Lance Stacy = \$5000 Includes stage, sound equipment, DJ, & MC
	Skydiving Jump Demonstration			CONFIRMED with Lone Star Character Entertainment = \$755 Quote by Texas Skydiving = \$2,00 (4 jumpers, one flying a 20'x50' American flag banner, and the others flying smoke and/or streamers) - <i>No response from vendor</i>
	National Anthem			CONFIRMED with Skydive Skylark = \$2,500 (3 jumpers, one flying a 20'x50' American flag banner, and the others flying smoke and/or streamers) Sent Invoice to Gracie Waiting on W9
	Invocation			E-mail Kellen (Manor ISD)
	Color Guard/Red, White & Blue Display			Pastor David CONFIRMED on 7.2.2024
				E-mail Mr. Mr. Garcia (Manor ISD)
Vendors	Food Truck	6/3/2024	Yalondra	E-Mail sent on 7.2.2024 DONE
	Market Vendors (Non-Food Vendors)	6/3/2024		E-Mail sent on 7.2.2024 DONE
	Event Detail E-mail	7/1/2024		E-Mail sent on 7.2.2024 DONE
	Alcohol Vendor	6/3/2024		CONFIRMED with Lone Star Draft
	Sitting Area	6/17/2024		CONFIRMED with Noble Party Rentals = \$1,827.24 Includes a 30x30 tent, 8 (60" round tables) & 64 chairs
Sponsorship	Find Sponsors	5/27/2024	Yalondra	Agreement & send DONE *See sponsorship spreadsheet for details
Saftey Plan	First Aid Station	6/10/2024	FD	CONFIRMED
	Lost Child		PD: Off. Tate	Working with on it
	Traffic Control			CONFIRMED
	Security			
Layout	Full Event Map	6/28/2024	Yalondra	1st Draft on 5.22.2024
	Vendor Map			Final walkthrough on 6.27.2024

Transportation	Shuttlers	6/21/2024	S. Moore	CONFIRMED by Mr. Moore CapMetro	Item 6.
	Map for Pick Up Locations				
Miscellaneous	Staff T-Shirts	6/14/2024	Tracey/Yalondra	Baby J's T-Shirt Logo Design CONFIRMED Tracey ordered DONE	
	Event Signs	6/3/2024	Yalondra	Ordered with Ideal Signs -Banner Received on 6.7.2024 DONE	
	Event Timeline	6/3/2024	Yalondra	DONE and sent to the team on 6.27.2024	
	Event Program	6/28/2024			
	Trash Cans	6/3/2024	Lance	In-House - all DONE	
	Light Towers			In House - 8 Renting - 10 with United Rentals = \$3,965.31 DONE	
	Port-a-Poties			CONFIRMED with Kings Portable Thrones = \$2,240.40 4 handicaps, 8 regulars & 8 hand washing stations	
	Golf Carts			CONFIRMED with Kenfield Golf Cars = \$750 Sent to Gracie	
	Fence			CONFIRMED with Viking Rentals = \$3,899.30 (2,500' fenceing)	
	Generator			PW has it for stage	
	Water for Public			6/12/2024	2 Pallets DONE
	Ice Trailer			6/28/2024	CONFIRMED by Kwik Ice for \$1,575_4.11.2024
	Fans			6/4/2024	CONFIRMED with Bluebonnet donation
	City Info. Tent			6/28/2024	Tracey
	Staff Area	6/28/2024	Yalondra	Inside EMD #1 Building DONE	
	Walkie Takies	6/28/2024		CONFIRMED by New Communications = \$475 for 25 radios Received_7.2.2024	
Cooling Tent	6/28/2024	CONFIRMED with Noble Party Rentals = \$1,827.24 Includes a 30x30 tent, 8 (60" round tables) & 64 chairs			

IV. Marketing

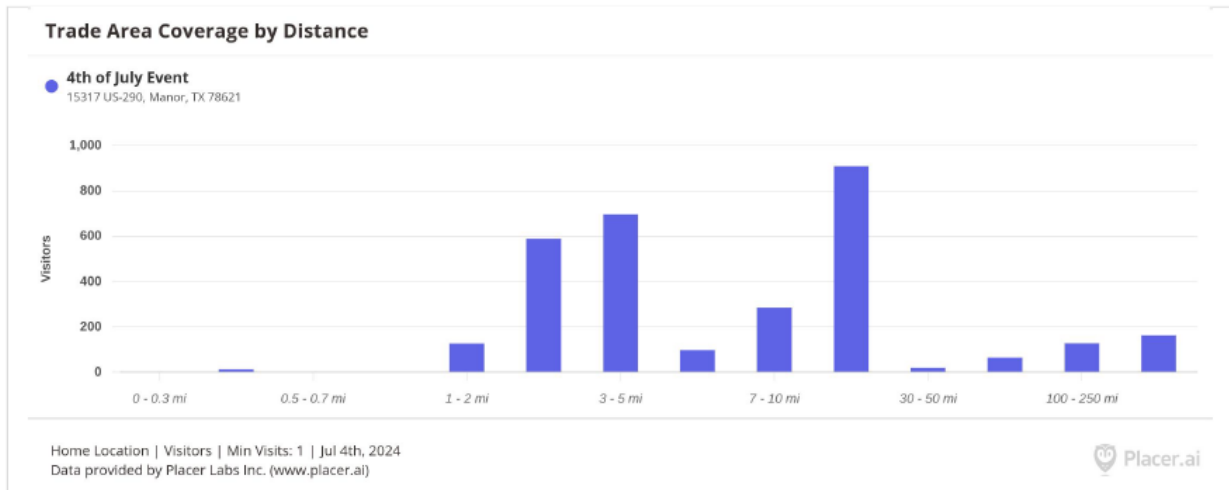
- Programmatic Audio
 - 48.1K audio commercial interaction through various apps
- Digital Ads
 - Over 45.5K digital ad interaction through various apps
- Radio Ads through B106 & 103.1 Kiss
 - Over 57.7K audience interaction in 1 week
- Flyers
- Social Media
- Austin/Manor Area Event Websites
- City Website

V. Event Data

- Attendees Report:
 - Total Attendees by Clicker = ~5.5K
 - Total Vehicles = ~1.9K
 - Total Cellular Report Attendees = 3.9K

Trade Area

Jul 4 - Jul 4, 2024



- Weather:
 - Temperature: 73°/50°
 - Sunny, windy and hot

Thu 04 | Day

99°

Record High
102°

Average High
94°

Sunrise
6:34 am

Sunset
8:37 pm

Thu 04 | Night

79°

Record Low
66°

Average Low
73°

Moonrise
4:59 am

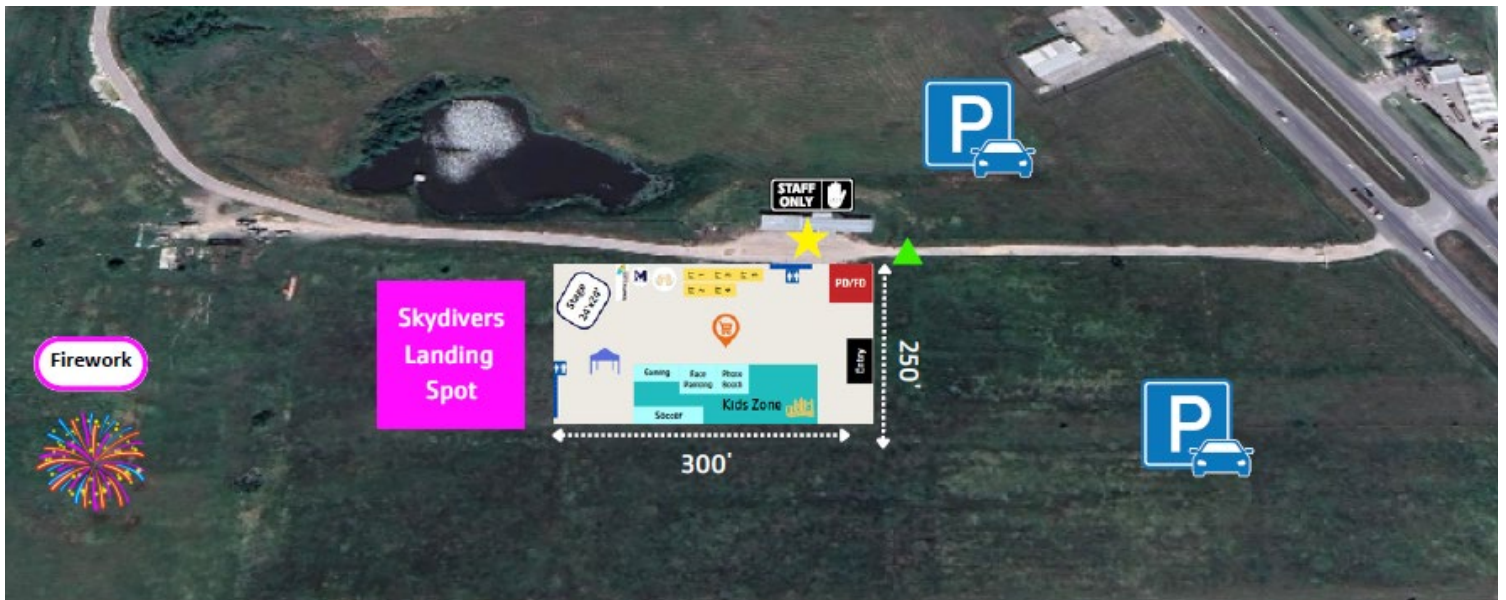
Moonset
8:00 pm

● Waning Crescent

VI. Staff

- Number of Staff
 - Street/Parks = 17
 - Waste Dept. = 2
 - City Hall = 2
 - Police Department = 15
 - In-Duty = 10
 - Fire Department = 6
 - Community Development Departments = 1
- Staff Duties
 - Stage
 - Bouncy House Area
 - Vendor
 - Trash
 - Water & Ice Refills
 - City Tent
 - Set-Up & Teardown
 - First Aide Area
 - Safety
- Food & Refreshments
 - Dominos Pizza = 16 boxes
 - Street Treats
 - Gelu Italian Ice
 - Dominos
 - El Bandido
 - Snacks: chips, bars, crackers, & goldfish
 - Drinks & water
- Staff T-Shirts = 75

VII. [Map & Layout](#)



VIII. Kids Zone Area

- Bouncy Houses
 - Amazin Party Rental = 4 Bouncy Houses
- Face Painting
 - Lisa's Face Painting = 3 Artists
- Mobile Arcade
 - Neon City Arcade
- Photo Booth

IX. Market & Food Truck Area

- Total Vendors = 30
 - Food Vendors = 6
 - Food Trucks = 7
 - Art & Crafts = 5
 - Specialty = 1
 - Commercial/Businesses = 6
 - Non-Profit = 5

0000#	Business	POC	Vendor Type
1	N'Less Body Care	Nicole Booker	Art & Crafts
2	Yareli Pradise	Yareli Contreras	Art & Crafts
3	*Manor Area Youth Association	Robin	Non-Profit/Community Group
4	Commons at Manor	Valencia Williams	Commercial/Business
5	Mari's Ballon Bar LLC	Marison Vasquez	Food - Carnival Food
6	South Africa Food Affair	Devan Naidoo	Food Truck VIN: 5B4LFG2EXB3442966
7	Street Treats	Gary Pena & Debora Tellez-Pena	Food Truck VIN: IGBHP32R0X3306785
8	Texas Empowerment Academy	Shannon Kennard	Non-Profit/Community Group
9	KT's Boutique	Iris Tinajero	Commercial/Business
10	Mirchi Boyz	Ishtiaq Uddin	Food Truck VIN: 6018249Y
11	Whats the Tea?	Jasmine Carter	Food - Cottage
12	El Bandido Suelto LLC	Bianca Castillo	Food Truck VIN: 5JW0E1423PF044272
13	The Ojedas	Yuly Ojeda	Commercial/Business
14	Taylor Embroidery	Ashlynn Taylor	Commercial/Business
15	Gelu Italian Ice	Blair Mosley	Food Truck VIN: 4A9BC1426NH185149
16	Frostie Bites	Patrick Baltzor	Food - Cottage
17	*Linda Rae Clark Designs	Rae Downing	Art & Crafts
18	*Elemental Engravings	Tony Goodman	Art & Crafts
19	Sno Ball Dude LLC	John Jonse	Food Truck VIN: 4D6EB162XDC033325
20	Compass Rose Destiny	Dora Negrete	Non-Profit/Community Group
21	I Juan Tacos	Gabriel Cruz	Food Truck VIN: 4UZAARDU8FCGR5837
22	Healing with Horses Ranch	Rebekah Fookes	Non-Profit/Community Group
23	Humana	Virginia Chirinos	Commercial/Business

24	Deborah's Designs	Deborah Pearce	Art & Crafts
25	*Keep'n It Sweet Lemonade	Charlotte Nelson	Food Tent
26	Zirentart	Evenlyn Reategui-Zirena	Specialty
27	*Lippi Lipgloss = Accessories	Shantai Bonner	Commercial/Business
28	Sam's Sweets	Samantha Smith	Food - Cottage
29	American Legion Post 331 + Auxilliary Unit 331	Jenise Baker	Non-Profit/Community Group
30	Dulce Paleta	Esmeralda Santamaria	Food - Cottage

- Total Attended = 21
 - N'Less Body Care
 - Whats the Tea?
 - KT's Boutique
 - Healing with Horses Ranch
 - American Legion Post 331 + Auxilliary Unit 331
 - The Ojedas
 - Frostie Bites
 - Zirentart
 - *Linda Rae Clark Designs
 - *Elemental Engravings
 - Dulce Paleta
 - *Lippi Lipgloss = Accessories
 - *Keep'n It Sweet Lemonade
 - Sam's Sweets
 - Humana
 - Compass Rose Destiny
 - Mari's Ballon Bar LLC
 - Street Treats
 - El Bandido Suelto LLC
 - Gelu Italian Ice
 - I Juan Tacos
- Cancelled/Excused Vendors = 4
 - Manor Area Youth Association
 - Mirchi Boyz
 - Sno Ball Dude LLC
 - Deborah's Designs
- No Show/No Call Vendors = 5
 - Yareli Pradise
 - Taylor Embroidery
 - Commons at Manor
 - Texas Empowerment Academy
 - South Africa Food Affair

X. Entertainment

- Sky Diving Show by Skydive Skylark
- Superheroes Show and Meet & Greet
- Rewind Band
- Firework Show

XI. Contracted Vendors

Business	POC	Phone	E-Mail	Services
Neon City Arcade	Cody Wright	(512) 659-7154	neoncitytexas@gmail.com	Mobile Arcade
Amanzi Party Rentals	Heather	(512) 850-9168	heather@amanzipartyrentals.com	Bouncy House
	Adam Grumbo		adam@adamgrumbo.com	Video/Photographer
Lisa's Face Painting	Lisa Eklund	(806) 671-9854	lisa@lisasfacepainting.com	Face Painting
Lance Stacy Pro Sound	Lance Stacy		lancestacyprosound@gmail.com	Stage/DJ/Music
Noble Party Rental		(512) 850-1530	customerservice@noblepartyrental.com	Tent, chairs, & tables
King's Portable Thrones		(512) 581-5581	kingsportablethrones@yahoo.com	Portable Restroom
Viking Rentals	Jesus Lumbreras	(512) 633-2678	jesus@vikingfence.com	Fences
Kenfield Golf Cars	Kaleb Mullen	(512) 258-8515	kaleb.mullen@kenfieldgolfcars.net	Golf Cars
Kwik Ice	James	(512) 459-5945	james@kwikice.com	Ice Trailer
TSE	Mark Nix	(254) 7173078	marknix@tseentertainment.com	Music Acts
	Glenda Black	(512) 762-0603	glendablack@tseentertainment.com	
Lone Star Character Entertainment	Adam Stone	(410) 504-9864	info@lonestarcharacters.com	Super Heroes
United Rentals		(361) 494-1301	hestrada@ur.com	Light Tower
USG Pyrotechnics	David Freston	(512) 820-5973	usgpyrotechnics@gmail.com	Fireworks
Lone Star Drafts/The Grand Lady	Alex Akin	(469) 708-9375	alex@lonestardrafts.com	Beer Garden
Capture Charms Photo Booth	Mandi Lavan		allinthehustlellc@gmail.com	Photo Booth
Skydive Skylark	Anthony Maschek		anthony@skydiveskylark.com	Skydiving Show
Townsquare Media	Shelly Freitag		Shelly.Freitag@townsquaremedia.com	Media
	Piggie	(309) 502-9815	Piggie@townsquaremedia.com	
Manor New Tech High School	Tavian Mghee	(737) 354-5737	taviananthonymcgee@gmail.com	National Anthem Singer

XII. Financials

Item 6.

Account#	Vendor	Item	Price	Quantity	Total	Payment Method	Confirmed
10-5811-51-51010	Adam Grumbo Films	Videographer & Photographer	\$2,800.00	1	\$2,800.00	Check	Yes
10-5811-51-51010	Ideal Signs	Banner	\$90.00	1	\$90.00	Check	Yes
10-5811-51-51010	Ideal Signs	Pole Banners	\$120.00	10	\$1,200.00	Check	Yes
10-5811-51-51010	Ideal Signs	Event Signs	\$32.00	6	\$192.00	Check	Yes
10-5811-51-51010	Manor Journal	1/4 pg Color Ad	\$165.00	1	\$165.00	Check	Yes
10-5811-51-51010	Townsquare Media	Marketing Programmatic Audio	\$3,720.00	1	\$3,720.00	Check	Yes
10-5811-51-51043	Lance Stacy	Sound/DJ/Stage/MC	\$5,000.00	1	\$5,000.00	Check	Yes
10-5811-51-51043	Kwik Ice	4,000lb-Ice & Ice Trailer Rental	\$1,575.00	1	\$1,575.00	Check	Yes
10-5811-51-51043	Kings Portable Thrones	4 HC, 8 R & 8 HW Stations	\$2,240.40	1	\$2,240.40	Check	Yes
10-5811-51-51043	Noble Party Rental	Tent, chairs & tables	\$1,827.24	1	\$1,827.24	Check	Yes
10-5811-51-51043	Viking Rentals	2,500' Fencing	\$3,899.30	1	\$3,899.30	Check	Yes
10-5811-51-51043	Kenfield Golf Cars	Golf Cars: 3 cars with 6 passengers	\$750.00	1	\$750.00	Check	Yes
10-5811-51-51043	New Communications	25 Walki Talkies	\$475.00	1	\$475.00	Check	Yes
10-5811-51-51043	United Rental	Light Towers - 10	\$2,847.07	1	\$2,847.07	Check	Yes
10-5811-51-51043	Neon City Arcade	Gaming	\$300.00	1	\$300.00	Check	Yes
10-5811-51-51043	Capture Charms Photo Booth	Photo Booth	\$500.00	1	\$500.00	Check	Yes
10-5811-51-51043	TSE	Music Shows - Rewind Party Band	\$3,000.00	1	\$3,000.00	Check	Yes
10-5811-51-51043	Amazin Party Rental	Bouncies - Water SLides	\$7,632.00	1	\$7,632.00	Check	Yes
10-5811-51-51043	USG Pyrotechnics	Fireworks	\$20,000.00	1	\$20,000.00	Check	Yes
10-5811-51-51043	Skydive Skylark	Skydiving Show	\$2,500.00	1	\$2,500.00	Check	Yes
10-5811-51-51043	Lisa Face Paintin g	Face Painting (3 artist)	\$1,800.00	1	\$1,800.00	Check	Yes

10-5811-51-51043	Lone Star Character Entertainment	Super Heroes Characters-Meet&Greet755	\$755.00	1	\$755.00	CC	Yes
10-5811-51-51480	Walmart	Snacks. Drinks & batteries	\$226.86	1	\$226.86	CC	Yes
10-5811-51-51480	Street Treats	Staff Food	\$13.50	1	\$13.50	CC	Yes
10-5811-51-51480	Gelu Italian Ice	Staff Food	\$40.00	1	\$40.00	CC	Yes
10-5811-51-51480	Dominos	Staff Lunch	\$210.44	1	\$210.44	CC	Yes
10-5811-51-51480	El Bandido	Staff Food	\$240.86	1	\$240.86	CC	Yes
10-5811-51-51746	Amazon	Traffic Lights - 12	\$68.75	1	\$68.75	CC	Yes
					\$0.00		
			\$62,828.42	42	\$64,068.42		

Revenue	
Revenue Source	Total
Vendor Fees	\$775.00
	\$775.00
Summary	
Expense	\$64,068.42
Sponsorships	\$0.00
Revenue	\$775.00
Total	-\$63,293.42

XIII. Sponsorship

- Bluebonnet: donated the fans

XIV. What went well?

- Planning process and timeline worked.
- Kids' zone area was well-managed and organized.
- Vendor area setup was well-managed and ran smoothly throughout the event.
- The stage looked amazing and everyone loved it.
- Artists performing did a great job
- Kids zone area was well-managed and organized
- Teardown went smoothly and everyone did a great job in their area
- Face painting was very popular
- Superheroes show was a success. All kids had a lot of fun. The cooperation between the superheroes and FD/DP was incredible and they did a great job.
- Program works perfectly with the event and timeline

- Marketing was successful and managed to reach over 60.5K people per w
- All staff and contracted vendors were on time
- Food Truck area was organized and well-managed.
- Travis County ESD and Police Department area ran smoothly and with minimal incidents.
- Entertainment program was on time at all times and was well managed by staff and stage vendor.
- Radios worked great for fast and efficient communication during the event.
- Parking was managed accordingly and smoothly, with the exception of the last hour before the fireworks show, when we were overwhelmed by the number of last-minute arrivals. But nonetheless, the staff did a great job adjusting and utilizing the resources we had.
- Having staff using the traffic light stick was a great idea and it worked.
- Bottles of water for attendees were distributed accordingly and in a timely manner.
- Townsquare Media did a great job with the marketing.
- Social Media campaign was successful, and the followers were very interactive.
- Restroom area was kept clean by the vendor.
- Fireworks show was a success with no incidents.
- Beer Garden ran smoothly and was a success.

XV. What can be improved?

Areas to Improve	Recommendations
Parking Area – Overwhelmed with last-minute arrival around 8 PM. It took almost 2 hours to evacuate the parking lot.	<ul style="list-style-type: none"> • More entrance/exit areas • More staff are needed to manage the parking area, especially after 6 PM. Consider having 2 shifts of staff to give better breaks and dinner time. • More and bigger directional signs • Utilize an electronic sign to direct attendees to the parking exit. • Have a designated emergency entry/exit for PD & FD. • Have CapMetro provide shuttlers • Post Entry/Exit routes through marketing to help direct people • Earlier lunch/dinner time for all staff • Have at least 15 to 18 staff working the parking area • More Walkie-Talkies
Emergency Plan	<ul style="list-style-type: none"> • We need a full IAP (In-Action Plan)
Food/Market Vendors	<ul style="list-style-type: none"> • More food trucks with a variety of food
Event Venue Entry	<ul style="list-style-type: none"> • Restriction signs need to be bigger and add NO TENTS allowed. • Have a designated exit away from the entry area

	<ul style="list-style-type: none"> • Staff need to stay in their designated area, if staff needs to assist in another area, staff needs to communicate with everyone. • Have at least 4 staff working the entry area
Inside Event Venue	<ul style="list-style-type: none"> • Make sure to have all supplies to run the event including trash bags. • Have at least 6-8 staff working the inside • Make sure to keep up with refilling the water and ice, and changing the trash • More Walkie-Talkies
	<ul style="list-style-type: none"> •

XVI. Recommendations for Next Year:

- Use the same event timeline
- Kids Zone:
 - Arts & Crafts
 - More bouncy houses
 - Mobile Arcade
 - Add free teenager activities and attractions
 - Have superheroes for kids
 - Photo boot
- Entertainment:
 - Teens popular band/music show
 - Magic Show
 - Sky Dicing Show
 - Use the same or similar music genre band
 - Add more music
 - Battle of the band
 - Firework show
- Attraction Ideas:
 - Adult games
 - Carnival
 - Competition
 - Car show
- Food/Market Vendors
 - More food trucks
- Giveaways
 - More t-shirts
 - Add giveaways such as sunglasses, kids toys, etc.
 - Get adult-friendly giveaways
- Use the same layout but expand the event area to at least 500' x 400' (similar to ManorPalooza square-footage)
- More 4th of July branding signs and marketing
- Use the same or similar marketing strategies
- Use the same stage and stage set-up
- Start looking for sponsors at least 9-months in advance
- Get more and bigger directional signs

- Add to marketing event direction with entry/exit instructions
- Sale tickets for VIP area

XVII. Next Year Event:

4th of July

Friday, July 4, 2025 from 4pm to 10pm

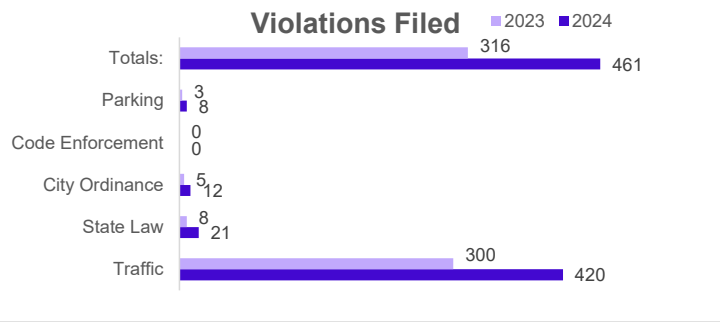
East Manor Development #1, 15317 US HWY 290E. Manor TX



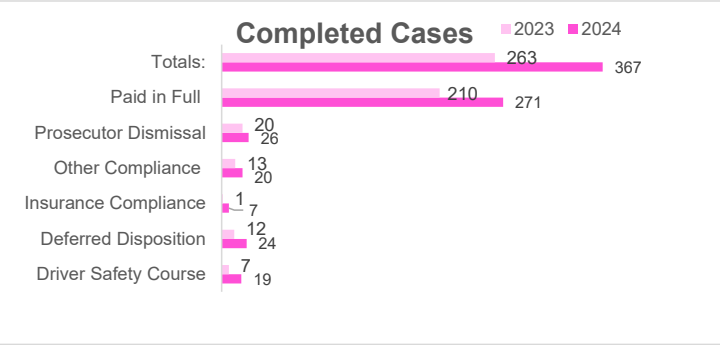
"Striving to provide efficient, fair, and impartial justice to all while providing a high level of integrity, professionalism, and customer service."

JULY 2024 Court Report

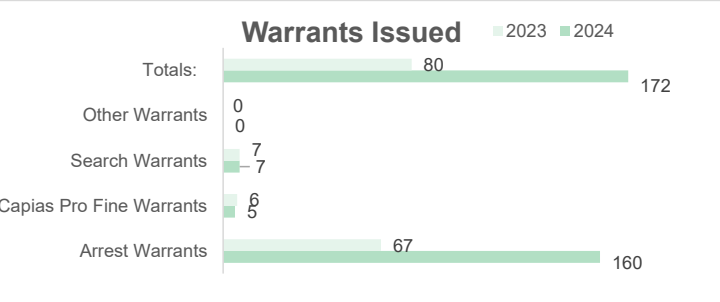
Violations Filed	2024	2023
Traffic	420	300
State Law	21	8
City Ordinance	12	5
Code Enforcement	0	0
Parking	8	3
Totals:	461	316



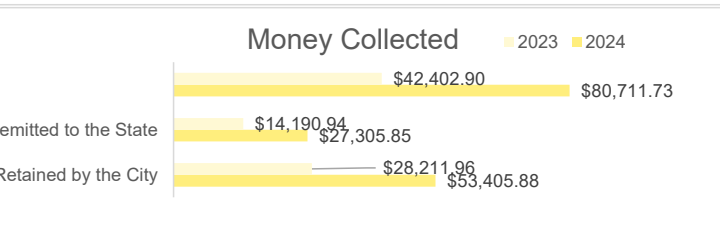
Completed Cases	2024	2023
Driver Safety Course	19	7
Deferred Disposition	24	12
Insurance Compliance	7	1
Other Compliance	20	13
Prosecutor Dismissal	26	20
Paid in Full	271	210
Totals:	367	263



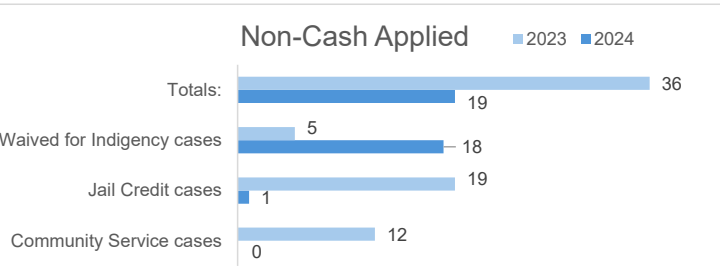
Warrants Issued	2024	2023
Arrest Warrants	160	67
Capias Pro Fine Warrants	5	6
Search Warrants	7	7
Other Warrants	0	0
Totals:	172	80



Money Collected	2024	2023
Retained by the City	\$53,405.88	\$28,211.96
Remitted to the State	\$27,305.85	\$14,190.94
Totals:	\$80,711.73	\$42,402.90



Non-Cash Applied	2024	2023
Community Service cases	0	12
Jail Credit cases	1	19
Waived for Indigency cases	18	5
Totals:	19	36





MEMO

To: Mayor and City Council Members
From: Matt Woodard, Director of Public Works
Date: August 21, 2024
RE: **July Monthly Report**

Public Works Department

Street and Public, Parks, and Maintenance Department

In July, the Public Parks and Maintenance Department mowed all city facilities, alleys, and right of way. They cleaned and maintained all city facilities and parks. They performed all maintenance on city vehicles and heavy equipment, and the Street Department repaired streets, curbs, and signs.

Water and Wastewater Department

In July, the Water Department performed daily maintenance on the water system, repaired water mains, set water meters, and tested the water daily. The Wastewater Department performed daily maintenance on the wastewater plant.

The newly constructed intermitted tank has been filled and tested and is now operational. Utility operators set 14 automatic hydrant flushers to do our monthly flushing per TCEQ.

During a one-year warranty inspection, the city operators found concrete in the wastewater line for Manor Heights Ph 3 Section 1. They also found a hole in seven main lines that needed repair. The contractors who installed the pipe will be notified to come out and fix the abrasions. Twenty-four maintenance holes will need to be repaired due to cracks and recoated.

Water Production & Purchase

In July, 23 % of the water we supplied to our residents was from our wells, and we purchased 77 % from EPCOR and Manville WSC.

Population

City of Manor- 21,714

Shadowglen- 7,108

CITY OF MANOR
CAPITAL PROJECT STATUS REPORT
PUBLIC WORKS DEPARTMENT
July 17th, 2024

PROJECT NAME	PROJECT DESCRIPTION	MONTHLY ACTIVITY	PERCENT CONSTRUCTION COMPLETE/PHASE
Bastrop/Parsons Gravity Main 14627 – Addendum #56	12" gravity wastewater main The contractor is Guerra Underground, LLC	Provided information to the city of what has been paid and change orders. Waiting on City Legal to respond. Trench repair complete; contractor wants additional money for additional work that needed to be done to complete repairs. Bastrop has not been paved yet.	99%
Cottonwood Creek Phase 2 Wastewater Line Extension 14693 - SOW No. 5	The northern extension of the gravity wastewater line in Cottonwood Creek Basin The contractor is R Construction	Punchlist completed waiting on administration documents for final acceptance and release of retainage/final pay app.	99%
Manor Commercial Park WW Collection System 15072 – SOW No. 7	Phased wastewater collection system improvements for the Beltex area	Phase 1 is on CIVCAST. The bid opening is July 30th. Submitted additional information per TCEQ comments 3/8 (review period is 100-150 days).	Construction Documents
Gregg Manor Road GST and Pressurization Facilities 15110 - SOW No. 10	Ground storage tank and water pressurization facilities for the EPCOR water delivery point The contractor is CC Carlton	Construction is underway. Reviewing submittals. Reviewing pay app #6.	Construction Phase
FM 973 and US 290 Water Lines, CIP W-15 & W-16 15110.01 - SOW No. 10	Water line extensions along FM973 and US 290	Acquiring easements. Plata Holding Parcel is being re-appraised for 30' PUE.	Working on easement acquisition and addressing issues/concerns about easements from property owners.
Bell Farms and Presidential Glen LS Imp, CIP-2 & CIP-3 15110.02 - SOW No. 10	Upgrades to the Bell Farms and Presidential Glen lift stations to provide capacity for new growth The contractor is JM Pipeline	Bell Farms Lift Station has a few remaining items. Driveway. Additional items: area lighting, hoist, and groundwork. Tac Pac – DFS, T Morales, City staff to troubleshoot. Repair fencing. Weighted floats to be installed. Presidential Glen has most of the electrical work done, working on Tac Pac Unit. The bypass has been	Construction documents 100%. Bid phase 100% Construction phase 98%

		<p>removed. Fence. Working on access easement on West Elgin property.</p> <p>Weekly meetings with contractors.</p> <p>Change order (deduct) to be submitted shortly.</p>	
Cottonwood Creek West Tributary WW Improvements 15128 - SOW No. 12	<p>Wastewater CIP Line in Cottonwood Creek West Tributary Basin</p> <p>The contractor is Santa Clara Construction</p>	<p>Final walkthrough conducted July 2nd, minimal punch list items. CCTV footage received for review. Revegetation to occur in October.</p> <p>The pipe bedding and true-up change orders are to be submitted shortly.</p>	Construction phase 99%
Cottonwood Creek WWTP Phase II Expansion 15283 - SOW No. 9	Developer-funded expansion of the plant	Plans and specs are sealed and ready for publication in August. Plans sent to the city along with responses to upgrade requests. Some operational issues.	Construction Documents 100%
Cottonwood Creek WWTP Phase III Grant Project 15130 - SOW No. 9A	Grant-funded expansion of the Cottonwood Wastewater Treatment Plant	Nearing 90% submittal for plans.	Design Phase Engineering
Wastewater Collection and Treatment Master Plan 15320 - SOW No. 14	Major Goals: Develop & calibrate sewer model; Use model to estimate timing & location of capacity needs; develop improvements to address capacity needs	Revised Report Submitted 6/17. Plan to be reviewed with combined Capital Committee and Council at workshop the week of August 12. Date and time of workshop TBD.	Completed
Water Distribution System Master Plan 15317 - SOW No. 15	Contract approved at September 7 Council Meeting.	Replied to Raftelis email, currently addressing comments and updating the water model. Finalizing report.	Report Phase – making revisions based on City and Raftelis comments.
2022 Community Impact Fee (CIF) Program Update 15312 - SOW No. 18	Update to the impact fee program	<p>Meeting held July 10th; Preparing engineering report and fee recommendation for the August meeting.</p> <p>At the request of the AC will look into impact fees for Hutto as well as</p>	The next meeting will be on July 10

		different scenarios on credit amounts for developers.	
Gregg Lane Ground Storage Tank and Pressurization Facility 15318 - SOW No. 20	Contract approved at September 7 Council Meeting.	Revising the site layout based on grading provided by the project engineer. The proposed subdivision is being modified resulting in required revisions to PUD, Concept Plan, and Preliminary Plat. After discussions with City Staff, two 250,000-gallon tanks will be installed instead of one 500,000-gallon tank.	Construction documents at 60%
FY2022 Tax Note-Funded Water, Wastewater, and Roadway Improvement Project XXXXX - SOW No. 23	Contract approved at September 7 Council Meeting.	Currently working on finalizing FM 973 N waterline plans and obtaining easements. July 17 th council meeting, preparing construction plan for the city to review. The project includes 973 Water Line, Cottonwood Creek Phase 3, and Hill Lane Improvements. Hill lane – construct Entrada entrance first, update on a drainage easement location for outfall.	Construction plans are being worked on. Finalizing plans to go out for bid in August.
Cottonwood Creek WWTP Permit Amendment 15402.00 - SOW No. 24	Permit Amendment to expand permit from 0.5 MGD to 0.8 MGD	The comment period ended on 3/25/2024. A total of 2 comments and 12 hearing requests have been received. Waiting to hear back from TCEQ legal staff.	Permit Comment
FY2022 Cap Metro Paving Project 15451 – SOW No. 25	Paving project improvements using allocated Cap Metro Funding The contractor is Smith Paving	Preparing draft change order for additional streets Construction is almost complete.	Preparing draft change order for additional streets.
One-Time BCT Cap Metro Funding Paving Project 15452 – SOW No.26	Paving project improvements using allocated one-time funding from Cap Metro The contractor is Lonestar Paving	Waiting on contractor close-out documents. Work is 100% complete.	Waiting on closeout documentation from contractor.

2024 SSES	SSES investigations in the next leakiest basin from the 2022 flow monitoring	Waiting on CCTV to be able to start	Fieldwork is ongoing, and CCTV is the only task remaining. Anticipating a draft report by the end of August unless CCTV gets held up any more.
Wilbarger Creek WWTP Expansion	Expansion of the existing Wilbarger WWTP from 1.33 to 2.0 MGD, sludge digestion, thickening, and dewatering.	30% design level plans were submitted to the City on 7/19/24. Meeting scheduled for 8/9/24 to discuss review comments with the City.	30% Design Level
East Travis Regional WWTP Permit	Permitting of Manor's 98-Acre site for East Travis Regional WWTP	Pre-application work commenced	

Streets and Parks Monthly Report July 2024

Daily Duties and Projects 7-1-2023 / 7-31-2023

Streets Maintenance

Prepped and repaired water cut with asphalt on Jessie St.

Installed new dead-end barricade on E. Burton St.

Cut and removed a dead tree in front of the cemetery on N. Lampasas St.

Replaced damaged post for the flood gate on Lexington St. at the golf course.

Repaired damaged No Outlet sign at Callan Ct. and Jamie Dr.

Stop sign repair at Threshold Ln. and Tur Weg Ln.

Stop sign repair at Breccia Rd. and Inselberg Dr.

Set up and take down for the 4th of July Event.

Pothole repairs at Lapoynor St, Suncrest Rd, Stone Ridge, N. La Grange St, Bois D Arc, Johnson Rd, Tower RD, Timber Arch, Walter Vaughn, Wedding Dr, Carriage Hills Dr, and Gregg Manor Rd.

Crack sealed Ring Dr, Bella Pkwy, Tinker St, and Forest Sage St.

Trimmed tree on the island at Brenham St. and Bastrop St.

Worked the 4th of July Event at the E. Manor Development #1.

Parks Maintenance

Set up and take down for the 4th of July Event.

Worked the 4th of July Event at the E. Manor Development #1.

Trimmed trees on Bella Parkway.

Mowed and trimmed E. Manor Development # 1 for the 4th of July Event.

Mowed the cemetery for the 4th of July.

Power washed City Hall twice on the South and East sides of the building.

Weekly irrigation checks.

Playground and playscape monthly safety checks.

Scheduled weekly Park mowing maintenance.

Friday Afternoons Bulk Drop Off for city residence.

Scheduled weekly Park rounds at park facilities.

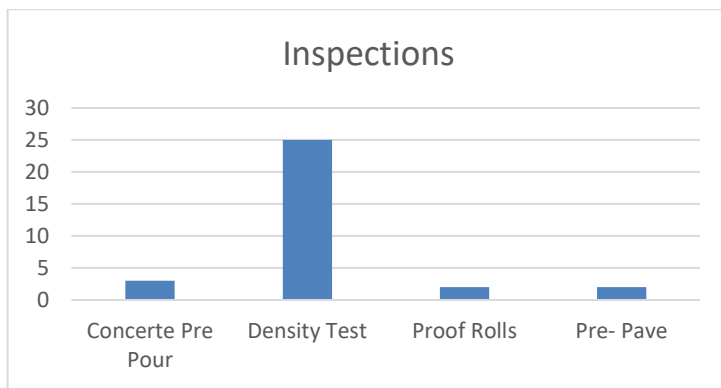
Scheduled weekly (ROW) Right of Way mowing.

Weekly vehicle and equipment check and maintenance.

MS4 Storm drain inspections monitored New/Construction under warranty

704 - inspections are done this month.

2 - MS4 reports summited this month as required by TCEQ.



Inspections/Warranties/New subdivision Walkthroughs and Pre-Construction meetings.

Presidential Heights Phase 3- 2-year walkthrough has been done, contractor in process of repairs. October 2021 still waiting.

Presidential Heights Phase 5 – 2 -year walkthrough has been done, contractor in process of repairs. September 2022.

Presidential Heights Phase 4 – 2 year walkthrough has been done, contractor in process of repairs. November 2021 still waiting.

Manor Heights – Phase II Sec. 1B and 2B Contractor in building process.

Manor Heights – Phase II Sec.2 Contractor in the building process.

Manor Heights – Phase III Sec. 1- Homes are being built.

Manor Heights Phase III Sec. 2 – Homes are being built.

Manor Heights Phase 4 – Development process.

LA Mexicana – Development process.

Manor Crossing (Butler Tract) Development process.

Logos Phase 3- Waiting on homes to be built.

Logos Phase 4 - Homes are being built.

Logos Phase 5 - Homes are being built.

Palomino Subdivision – Homes are being built.

Development process.

Presidential Glen Commercial WW – In the building process.

The LEX at FM 973 & Murchison – Has not started.

Manor Heights Medium Density -Not started.

Holley Smith Phase 1A – Development process.

9910 Hill Lane apartments - Building process

The View at Manor apartments – Development process.

Village at Manor Commons Phase 3 – Building process.

Eggleston Extension – Closed. Opening pending.

Presidential Glen Townhomes – Not started.

Las Entradas Section 3- Waiting to be built.

Rapid Express Car Wash -Building process.

Las Entradas Section 4 – Waiting to be built.

Cap Metro Contracted roads are in the process of being prepped for paving.

109 Lexington apartments – Building process.

Manor Town Apartments Phase 2 –

Cemetery Report

July 1, 2024- Monitored the cemetery.

July 3, 2024 – Monitored the cemetery.

July 5, 2024 – Met with family for a burial site. The funeral is scheduled for July 18th.

July 9, 2024 – Monitored cemetery.

July 11, 2024 – Monitored the cemetery.

July 13, 2024 – Cleaned cemetery. Moved trash bags to the exit area and trimmed crepe myrtle.

July 15, 2024 - Monitored the cemetery.

July 17, 2024 - Monitored the cemetery.

July 19, 2024 – Monitored the cemetery.

July 21, 2024 – Met with family for burial of ashes.

July 23, 2024 - Monitored the cemetery.

July 26, 2024 - Monitored the cemetery.

July 27, 2024 – Monitored the cemetery.

July 29, 2024 – Monitored the cemetery.

WATER/ WASTEWATER MONTHLY REPORT JULY

WASTEWATER	TASK COMPLETED
SERVICE CALLS	5
SEWER BACKUPS	3
LIF STATION CALLS	5
LIFT STATION WORK	
MANHOLES REPAIRED	4
CAMERA LINES	44
TAPS	
LINES REPAIRED	2
LINES LOCATED	6
LINES CLEANED	
MANHOLES PLUS LINES CLEANED	43
SEWER SMELL	
JOBSITE CLEANUP AND RESTORATION	2
BUILDING MAINTENANCE	
SCADA TROUBLESHOOTING	4
WATER	TASK COMPLETED
SERVICE CALLS	22
WATER LEAKS SERVICE LEAKS	
CUSTOMER LEAKS	9
WATER MAIN REPAIRS	1
WATER LINE REPLACEMENT	
HYDRANT MAINTENANCE	INSTALLED AUTO FLUSHERS
HYDRANT FLUSHED	50
HYDRANT REPAIR/REPLACED	
ISOLATION VALVE MAINTENANCE	2
ANGLE STOPS REPLACED	
LINES LOCATED	6
WHOLESALE BROWN WATER	1
BROWN WATER	
WATER PRESSURE/ FROZEN CUSTOMER PIPES	
WATER TURN ON/OFF	10
BAC T SAMPLES	21
JOBSITE CLEANUP AND RESTORATION	2
METER INSTALL	
INSPECTIONS	
SITES	401
MANHOLES INSPECTED	335
CONSTRUCTION METER SET	2
CONSTRUCTION BAC T	2
WATER SERVICES INSTALLED	137



MEMO

To: Mayor and City Council Members
From: Tracey Vasquez, Human Resources Director
Meeting Date: August 21, 2024
RE: July 2024

Meetings and Events:

HR Workshop Roundtable Meeting

July 11, 2024
July 25, 2025

Staff Meetings

July 2, 2024
July 9, 2024
July 30, 2024

City Events:

4th of July

City Council Meetings

July 3, 2024
July 17, 2024

City Council Budget Workshop

July 31, 2024

July 2024

- July 1- Health Benefits meeting with all staff.
- July 3- FY Budget meeting with the Finance Director and City Manager regarding departmental financial portions to staffing, vehicles, and mobile equipment, liability coverage, workers' compensation, errors & omission of real property, and vehicle coverage.
- July 9- Insight implementation with NEOGOV.
- July 10- AFLAC meetings with staff regarding short-term disability cancellations and updating current policies.



MEMO

- July 10- Welcome meeting with Kayla Hoover at Tyler Technologies with the implementation process regarding the ERP Human Resources module and Time and Attendance.
- July 10- Phone conference with attorneys regarding pre-suit notification.
- July 11- FMLA assistance with current employee for leave time.
- July 15- After the action meeting for July 4th.
- July 16- Implementation kickoff meeting with Renaissance Group.
- July 17- Budget review with the Finance Director and City Manager.
- July 18- Implementation meeting with UHC and HUB.
- July 18- VS internship meeting with the Case Manager.
- July 23- Meeting with Cap Metro representative and the City Manager regarding transportation to and from the local area schools for the International Teacher Interns residing in the City of Manor for the upcoming school year.
- July 24- TDEM kick-off meeting for the newly awarded generator grant.
- July 25- Tyler Technologies follow-up meeting for implementation.
- July 30- Work Shield demo meeting.
- July 30- NEOGOV partners meeting.
- July 31- HUB and iSolve implementation meeting for third-party COBRA and FSA.
- July 31- VS Internship meeting with the Case Manager.

Day-to-day Human Resources and Finance department operations regarding accounts payable, bank records, payroll, departmental projects and reports, property, liability, and worker's comp insurance. Assisted employees with specific needs regarding benefits claims, FMLA, and training schedules.



MEMO

To: Mayor and City Council Members

From: Phil Green, IT Director

Date: August 21, 2024

RE: **July Monthly Report**

The following are accomplishments from June.

1. AT&T has finished all the fiber work and will now start the network installation and configuration. Cutover scheduled for 8/17.
2. Roll out new surveillance cameras. Scheduled to begin week of 8/12
3. Swagit! Install - Completed
4. Test a camera system for the well sites for Public Works. One for Public Works installed and being evaluated.
5. 94 Tickets opened for the month, and 92 of those closed. Top contributors PD = 18, City Hall = 65, Public Works = 11. No tickets are waiting for customer response or contractor fulfillment.



MEMO

To: Mayor and City Council Members
 From: Lluvia T. Almaraz, City Secretary
 Date: August 21, 2024
 Re: **July 2024 – Monthly Report**

City Records Obtained and Processed:

ACTIVITY	DESCRIPTION	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec
City Council Agendas	City Council meetings and workshop agendas prepared and posted in accordance with the Local Government Code.	4	4	2	3	3	3	3					
Council Minutes	Minutes recorded, prepared, approved, archived	6	4	2	2	3	3	3					
Ordinances	Ordinances written, processed, &/or published and forwarded to Municode for Code Supplement	0	3	5	2	7	8	2					
Resolutions	Resolutions written and processed	2	1	2	8	3	2	5					
Proclamations /Recognitions	Proclamations & Recognitions, written & presented	0	1	1	1	3	0	0					
Deeds/ Easements	Executed and Recorded	3	7	1	4	7	0	3					
Annexations	Prepared & Recorded	0	0	0	0	0	1	1					
Public Improvement Districts	Agreements approved & and executed	0	0	0	0	0	0	0					
Contracts & Agreements	Contracts and agreements approved and executed	4	19	5	9	6	14	7					
Bids	Bids advertised, received, tabulated, awarded, recorded	0	0	0	0	1	0	1					



MEMO

Boards & Commissions appointments	Board appointments implemented and completed; appointments recorded	0	0	0	0	0	0	0					
Alcohol Permits	New Alcohol permit certificate or renewed	2	1	1	1	2	0	0					
Records Management Program	Boxes of documents accessioned to storage in accordance with the retention schedule	0	0	0	0	0	0	0					
Records Manager Program	Shred Day Event 4/13/2024	0	0	0	100 +	0	0	0					
Open Records Requests	Number of Open Records Requests processed (within 10 days as required) Police Requests	21	16	40	42	32	44	50					
	Number of Open Records Requests processed (within 10 days as required) General Requests	19	30	32	25	22	29	25					

COUNCIL MEETINGS

- Council Regular Meetings – July 3rd and July 17th
- City Council Budget Workshop – July 31st

OTHER MEETINGS

- GTS Technology Solutions – Shred Day Event Meeting – July 1st
- Staff Meeting – July 2nd
- Staff Meeting – July 9th
- Municode Agenda Software Meeting – July 17th
- NTMCA Chapter Meeting – July 18th
- TML Region 10 Board Meeting – July 23rd
- Staff Meeting – July 30th



MEMO

TRAINING/EDUCATION/SEMINARS/WEBINARS

- CDI/ Laserfiche Folder Structure Training – July 11th
- CDI/ Laserfiche Folder Structure Training – July 25th

OTHER

- Ongoing daily duties and responsibilities include Election Administration, Records Management Administration, Public Information Processes, Open Meetings Compliance, Boards and Commission processes, City Council Committees processes, Alcohol Beverage City Permits processes, Mayor and City Council administrative support, Administrative and Official duties, and Customer Service.

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Michael Burrell, Interim Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an Amendment to Sidewalk, Trail, and Recreational Easement.

BACKGROUND/SUMMARY:

The City Council previously approved the Development Agreement (EntradaGlen) which contemplated the Developer conveying a trail easement along Gilleland Creek to Travis County. Under the Development Agreement parkland will be dedicated to the City and at that time the easement will be assigned to the City, therefore the trail easement which was conveyed under Document No. 2022119832 required the City to acknowledge and approve the trail easement conveyance. Travis County and Developer now wish to amend the trail easement to include additional land and the City is being asked to acknowledge and approve the amendment to the easement. City staff are in agreement with the request and the attached easement amendment is provided for City Council consideration.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney

FISCAL IMPACT:

PRESENTATION: No

ATTACHMENTS: Yes

- Amendment to Sidewalk, Trail, and Recreational Easement
- Original Easement Document No. 2022119832

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the Amendment to Sidewalk, Trail, and Recreational Easement and authorize the City Manager to execute and acknowledge the amendment on behalf of the City.

PLANNING & ZONING COMMISSION:	N/A	Recommend Approval	Disapproval	None
	X			

NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver’s license number.

**AMENDMENT TO SIDEWALK, TRAIL, AND
RECREATIONAL EASEMENT**

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF TRAVIS §

THIS AMENDMENT TO SIDEWALK, TRAIL, AND RECREATIONAL EASEMENT AGREEMENT (the “**Amendment**”) is made an entered into as of _____, 2024 (the “**Effective Date**”), by, between and among LAS ENTRADAS DEVELOPMENT CORPORATION, a Texas for-profit corporation (“**Grantor**”), and TRAVIS COUNTY, Texas a political subdivision of the State of Texas (“**Grantee**”).

Recitals

WHEREAS, Grantor granted Grantee an easement pursuant to that certain Sidewalk, Trail and Recreational Easement dated June 2, 2022 and recorded in Document No. 2022119832, Official Public Records of Travis County, Texas (the “**Easement**”); and

WHEREAS, Grantor and Grantee desire to amend the Easement in certain respects.

NOW, THEREFORE, Grantor and Grantee, as of the Effective Date, hereby agree as follows:

Agreement

- 1. “**Property**” and “**Easement Tract**”, as defined on page 1 of the Easement, is hereby amended to read as follows:

Property: The approximately 34.278-acre parcel of land and the approximately 4.203-acre parcel of land out of the James Manor Survey No. 40 situated in Travis County, Texas, depicted in attached Exhibits “A”, “B-1”, “B-2” and “C”, attached hereto and incorporated herein for all purposes.

Easement Tract: The approximately 34.278-acre parcel of land and the approximately 4.203-acre parcel of land out of the James Manor Survey No. 40 situated in Travis County, Texas, depicted in attached Exhibits “A”, “B-1”, “B-2” and “C”, attached hereto and incorporated herein for all purposes.

- 2. Exhibit “A” attached to the Easement is hereby deleted in its entirety and Exhibit “A” attached to this Amendment is hereby substituted therefor.

3. Exhibit “B-1” attached to the Easement is hereby deleted in its entirety and Exhibit “B-1” attached to this Amendment is hereby substituted therefor.
4. Exhibit “B-2” attached to the Easement is hereby deleted in its entirety and Exhibit “B-2” attached to this Amendment is hereby substituted therefor.
5. Exhibit “C” attached to this Amendment is hereby added in its entirety.
6. Except as provided in this Amendment, all other terms and conditions of the Easement remain in full force and effect.
7. The Easement recorded in Document No. 2022119832 of the Official Public Records of Travis County, Texas allowed Grantor the right to replace the Easement with a revised easement tract (“Replacement Easement”); however, this Amendment is not intended to act as a Replacement Easement under that provision.

--- The remainder of this page is intentionally blank ---

This Amendment is executed as of the dates set forth below and is effective upon approval by the County as of the Effective Date stated above.

GRANTEE:
TRAVIS COUNTY, a political subdivision of the State of Texas

By: _____
Andy Brown, Travis County Judge

Date: _____

ACKNOWLEDGMENT

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

Before me, the undersigned notary, on this day personally appeared Andy Brown, Judge of Travis County, a political subdivision of the State of Texas, known to me through valid identification to be the person whose name is described to the preceding instrument and acknowledged to me that the person executed the instrument in the person’s official capacity for the purposes and consideration expressed in the instrument.

This instrument was acknowledged before me on the _____ day of _____, 2024.

Notary Public for the State of _____

My Commission Expires: _____

(Printed Name of Notary)

GRANTOR:

Las Entradas Development Corporation,
a Texas for-profit corporation

By: _____
Peter A. Dwyer
Title: President
9900 US Highway 290 E
Manor, Texas 78653-9720

ACKNOWLEDGMENT

STATE OF TEXAS §

COUNTY OF TRAVIS §

Before me, the undersigned notary, on this day personally appeared Peter A. Dwyer, President of Las Entradas Development Corporation, a Texas for-profit corporation, known to me through valid identification to be the person whose name is described to the preceding instrument and acknowledged to me that the person executed the instrument in the person’s official capacity for the purposes and consideration expressed in the instrument.

This instrument was acknowledged before me on the _____ day of _____, 2024.

Notary Public for the State of _____
My Commission Expires: _____

(Printed Name of Notary)

ACKNOWLEDGED AND ACCEPTED:

City of Manor,
a Texas Municipal corporation

By: _____
Scott Moore
Title: City Manager

ACKNOWLEDGMENT

STATE OF TEXAS §

COUNTY OF TRAVIS §

Before me, the undersigned notary, on this day personally appeared Scott Moore, City Manager, on behalf of the City of Manor, a Texas Municipal corporation, known to me through valid identification to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.

This instrument was acknowledged before me on the _____ day of _____, 2024.

Notary Public for the State of _____
My Commission Expires: _____

(Printed Name of Notary)

AFTER RECORDING, PLEASE RETURN TO:

Travis County Parks
Attn: Janet Coles
P.O. Box 1748
Austin, Texas 78767

EXHIBIT "A"
Property - Southern Parkland and Northern Parkland Tracts

**LAS ENTRADAS BLANKET
TRAIL EASEMENT**



NOTES

1. LAMPYUAN AS SHOWN IN FINAL & LATEST VERSION
2. FLOOR PLAN LAYOUT FOR THE CLAIM CASE NO. 2018-01-0010

PREPARED BY: [UNRECOGNIZABLE]

Kimley-Horn

10111A Highway 101
 Suite 100
 Charlotte, NC 28226
 704.366.1111
 kimley-horn.com

A L

EXHIBIT "B-1" Southern Trail Easement Legal Description


A METES AND BOUNDS DESCRIPTION OF A 30.634 ACRE TRACT OF LAND

BEING a 30.634 acre (1,334,407 square feet) tract of land situated in the James Manor Survey No. 40, Abstract No. 546, Travis County, Texas; being a portion of that certain 105.170 acre tract described in instrument to Las Entradas Development Corporation in Document No. 2007062485 of the Official Public Records of Travis County (remainder); and being more particularly described as follows:

COMMENCING at an iron rod with cap stamped "CAPITAL SURVEYING CO INC" found on the north right-of-way line of Parsons Street also known as Old Highway 20 (variable width public right-of-way), marking the southwest corner of said 105.170 acre tract and the most southerly southeast corner of that certain 18.98 acre tract described in instrument to Manor Independent School District in Volume 5173, Page 1425 of the Dead Records of Travis County, from which an iron rod with cap found on the common line of said north right-of-way line and said 105.170 acre tract bears South 86°48'59" East a distance of 67.28 feet and North 83°51'51" East a distance of 672.07 feet.

THENCE, crossing said 105.170 acre tract, the following twenty-five (25) courses and distances:

1. North 68°46'21" East, 460.40 feet to a point for the POINT OF BEGINNING being a southerly corner of the herein described tract;
2. North 71°09'22" West, 627.65 feet to a point for corner;
3. North 43°07'29" West, 144.45 feet to a point for corner;
4. North 21°41'25" West, 281.28 feet to a point for a point of curvature;
5. in a northwesterly direction along a tangent curve to the left, having a radius of 600.00 feet, a chord of North 40°23'41" West, 384.82 feet, a central angle of 37°24'31", and an arc length of 391.74 feet to a point for a point of tangency;
6. North 59°05'56" West, 258.77 feet to a point for corner;
7. North 22°42'05" West, 74.01 feet to a point for the most northerly northwest corner of the herein described tract;
8. North 74°02'48" East, 500.07 feet to a point for the most northerly northeast corner of the herein described tract;
9. South 73°19'27" East, 243.22 feet to a point for a point of curvature;
10. in a southeasterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of South 58°01'40" East, 158.27 feet, a central angle of 30°35'24", and an arc length of 160.17 feet to a point for a point of tangency;
11. South 42°43'58" East, 82.88 feet to a point for a point of curvature;
12. in a southeasterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of South 28°37'09" East, 146.31 feet, a central angle of 28°13'37", and an arc length of 147.80 feet to a point for a point of tangency;
13. South 14°30'21" East, 37.51 feet to a point for a point of curvature;
14. in a southeasterly direction along a tangent curve to the left, having a radius of 350.00 feet, a chord of South 62°30'28" East, 520.22 feet, a central angle of 96°00'14", and an arc length of 566.46 feet to a point for a point of tangency;
15. North 69°29'24" East, 243.26 feet to a point for a point of curvature;
16. in an easterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of North 83°58'20" East, 150.05 feet, a central angle of 28°57'51", and an arc length of 151.66 feet to a point for a point of tangency;
17. South 81°32'45" East, 326.82 feet to a point for corner;
18. South 45°49'24" East, 77.85 feet to a point for corner;
19. South 04°43'51" East, 170.23 feet to a point for corner;
20. North 80°21'22" West, 80.23 feet to a point for corner;
21. South 08°48'40" East, 414.93 feet to a point for corner;
22. South 11°31'13" East, 122.27 feet to a point for the most southerly southeast corner of the herein described tract;
23. North 66°45'04" West, 588.89 feet to a point for corner;
24. North 36°17'23" West, 222.88 feet to a point for corner;
25. South 61°09'39" West, 226.18 feet to the POINT OF BEGINNING, and containing 30.634 acres of land in Travis County, Texas. The basis of bearing for this description is the Texas State Plane Coordinate System Grid, Central Zone (FIPS 4200) (NAD83). All distances are on the Surface and shown in U.S. Survey Feet. To convert grid distances to surface, apply the combined SURFACE to GRID scale factor of 0.99992337881. This document was prepared in the office of Kimley-Horn and Associates, Inc. in San Antonio, Texas.



JOHN G. MOSIER
REGISTERED PROFESSIONAL
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601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
PH. 210-541-9166
greg.mosier@kimley-horn.com

John G. Mosier
2-18-2022

**EXHIBIT OF A
30.634 ACRE
TRAIL EASEMENT
JAMES MANOR SURVEY NO. 40,
ABSTRACT NO. 546
TRAVIS COUNTY, TEXAS**

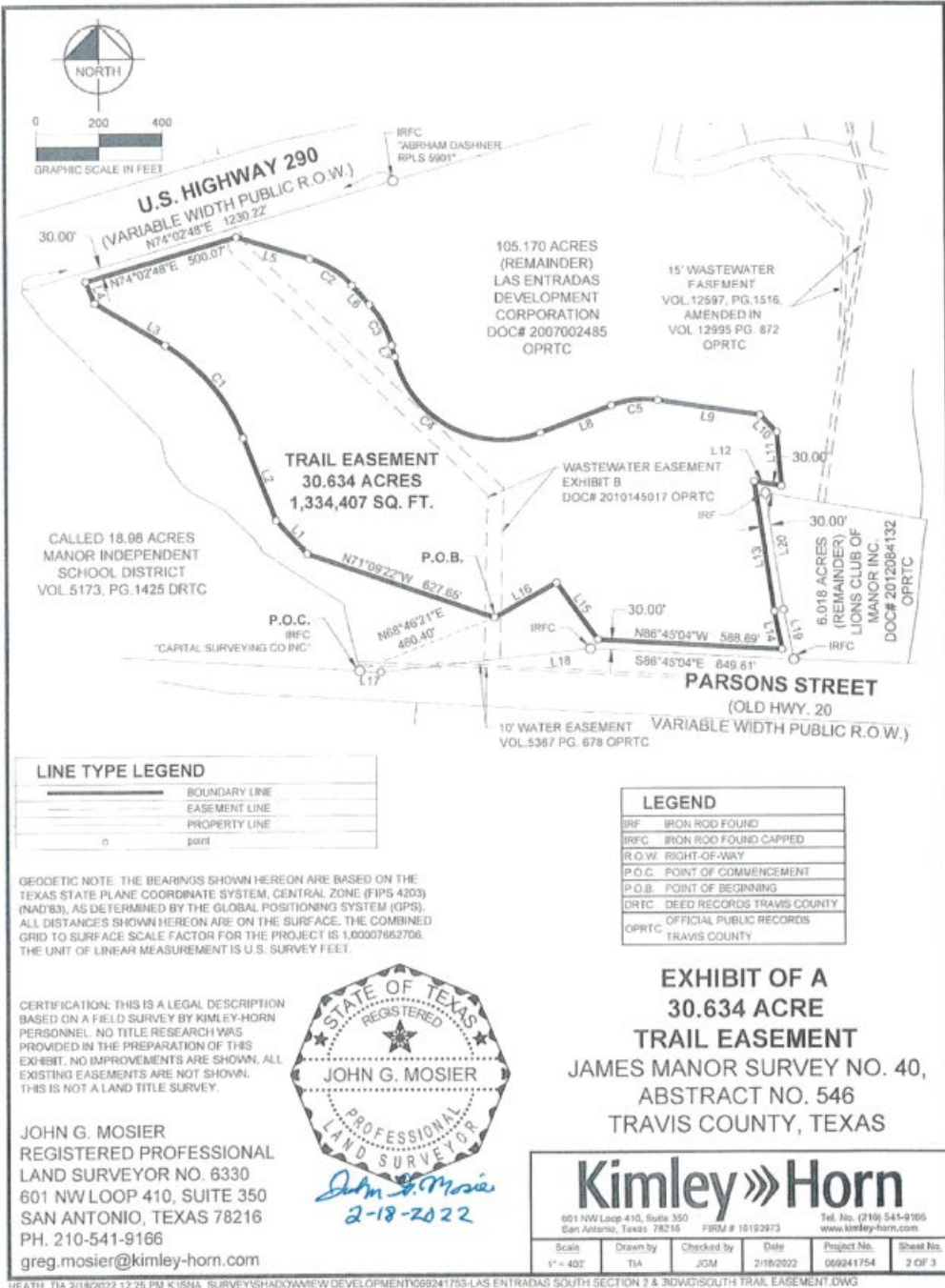
Kimley»Horn

601 NW Loop 410 Suite 350 San Antonio, Texas 78216 Tel. No. (210) 541-9166 www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	TJA	JGM	2/18/2022	069241754	1 OF 3

{W1082618.8}

Exhibit "B-1"- Page 1



{W1082618.8}

Exhibit "B-1"- Page 2

Amendment to Sidewalk, Trail, and Recreational Easement
Las Entradas Development Corporation

LINE TABLE			LINE TABLE		
NO.	BEARING	LENGTH	NO.	BEARING	LENGTH
L1	N43°07'29"W	144.45'	L11	S04°43'51"E	170.23'
L2	N21°41'25"W	281.28'	L12	N80°21'22"W	90.23'
L3	N58°05'36"W	258.77'	L13	S08°48'40"E	414.93'
L4	N22°42'05"W	74.01'	L14	S11°31'13"E	122.27'
L5	S73°19'22"E	243.22'	L15	N36°17'33"W	222.88'
L6	S42°43'58"E	82.88'	L16	S61°08'39"W	226.18'
L7	S14°30'21"E	37.51'	L17	S86°48'29"E	67.28'
L8	N69°29'24"E	243.25'	L18	N83°51'51"E	672.07'
L9	S81°32'45"E	326.82'	L19	N11°31'13"W	160.49'
L10	S45°49'24"E	77.85'	L20	N08°48'40"W	372.59'

CURVE TABLE					
NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD
C1	37°24'31"	600.00'	391.74'	N40°23'41"W	384.82'
C2	30°35'24"	300.00'	160.17'	S58°01'40"E	158.27'
C3	28°13'37"	300.00'	147.80'	S28°37'09"E	146.31'
C4	96°00'14"	350.00'	586.46'	S62°30'28"E	520.22'
C5	28°57'51"	300.00'	151.68'	N83°58'20"E	150.05'

GEODETIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.00007662705. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.



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 greg.mosier@kimley-horn.com

EXHIBIT OF A
 30.634 ACRE
 TRAIL EASEMENT
 JAMES MANOR SURVEY NO. 40,
 ABSTRACT NO. 546
 TRAVIS COUNTY, TEXAS

Kimley»Horn		601 NW Loop 410, Suite 350 San Antonio, Texas 78216		FIRM # 10193973		Tel. No. (210) 541-9166 www.kimley-horn.com	
Scale	Drawn by	Checked by	Date	Project No.	Sheet No.		
N/A	TIA	JGM	2/16/2022	089241754	3 OF 3		

HEATH, TIA 2/16/2022 12:25 PM K45NA_SURVEY\SHADOW\NEW DEVELOPMENT\069241753-LAS ENTRADAS SOUTH SECTION 2 & 3\DWG\SOUTH TRAIL EASEMENT.DWG

EXHIBIT "B-2"
Northern Trail Easement Legal Description

A METES AND BOUNDS
DESCRIPTION OF A
3.644 ACRE TRACT OF LAND

BEING a 3.644 acre (158,737 square feet) tract of land situated in the James Manor Survey No. 40, Abstract No. 546, Travis County, Texas, being a part of the remaining portion of that certain 104.825 acre tract described in instrument to Las Entradas Development Corporation in Document No. 2007002485 of the Official Public Records of Travis County; and being more particularly described as follows:

COMMENCING at a concrete monument that has been disturbed found on the north right-of-way line of U.S. Highway 290 (variable width R.O.W.) marking the southwest corner of said 104.825 acre tract, a point on the east boundary line of that certain Tract 3, a called 275.66 acre tract described in instrument to Butler Family Partnership, LTD., in Volume 12271, Page 872 of the Official Public Record of Travis County, Texas, from which a 5/8 inch iron pipe found marking the northwest corner of said 104.825 acre tract, the northeast corner of said 275.66 acre tract, and a point on the south line of Hill Lane (variable width R.O.W.) bears North 27°28'12" East, a distance of 3034.66 feet;

THENCE, crossing said 104.825 acre tract, the following four (4) courses and distances

1. North 50°45'43" East, 75.74 feet to a point for the **POINT OF BEGINNING (P.O.B.)** being the west corner of the herein described tract;
2. North 27°28'12" East, 810.67 feet to a point for the north corner of the herein described tract;
3. South 14°09'29" East, 589.53 feet to a point for the east corner of the herein described tract;
4. South 74°05'42" West, 538.77 feet to the **POINT OF BEGINNING**, and containing 3.644 acres of land in Travis County, Texas. The basis of bearing for this description is the Texas State Plane Coordinate System Grid, Central Zone (FIPS 4203) (NAD'83). All distances are on the Surface and shown in U.S. Survey Feet. To convert grid distances to surface, apply the combined SURFACE to GRID scale factor of 0.99992337881 This document was prepared in the office of Kimley-Horn and Associates, Inc. in San Antonio, Texas.

JOHN G. MOSIER
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PH. 210-541-9166
greg.mosier@kimley-horn.com

EXHIBIT OF A
3.644 ACRE
TRAIL EASEMENT
JAMES MANOR SURVEY NO. 40,
ABSTRACT NO.546
TRAVIS COUNTY, TEXAS

Kimley»Horn

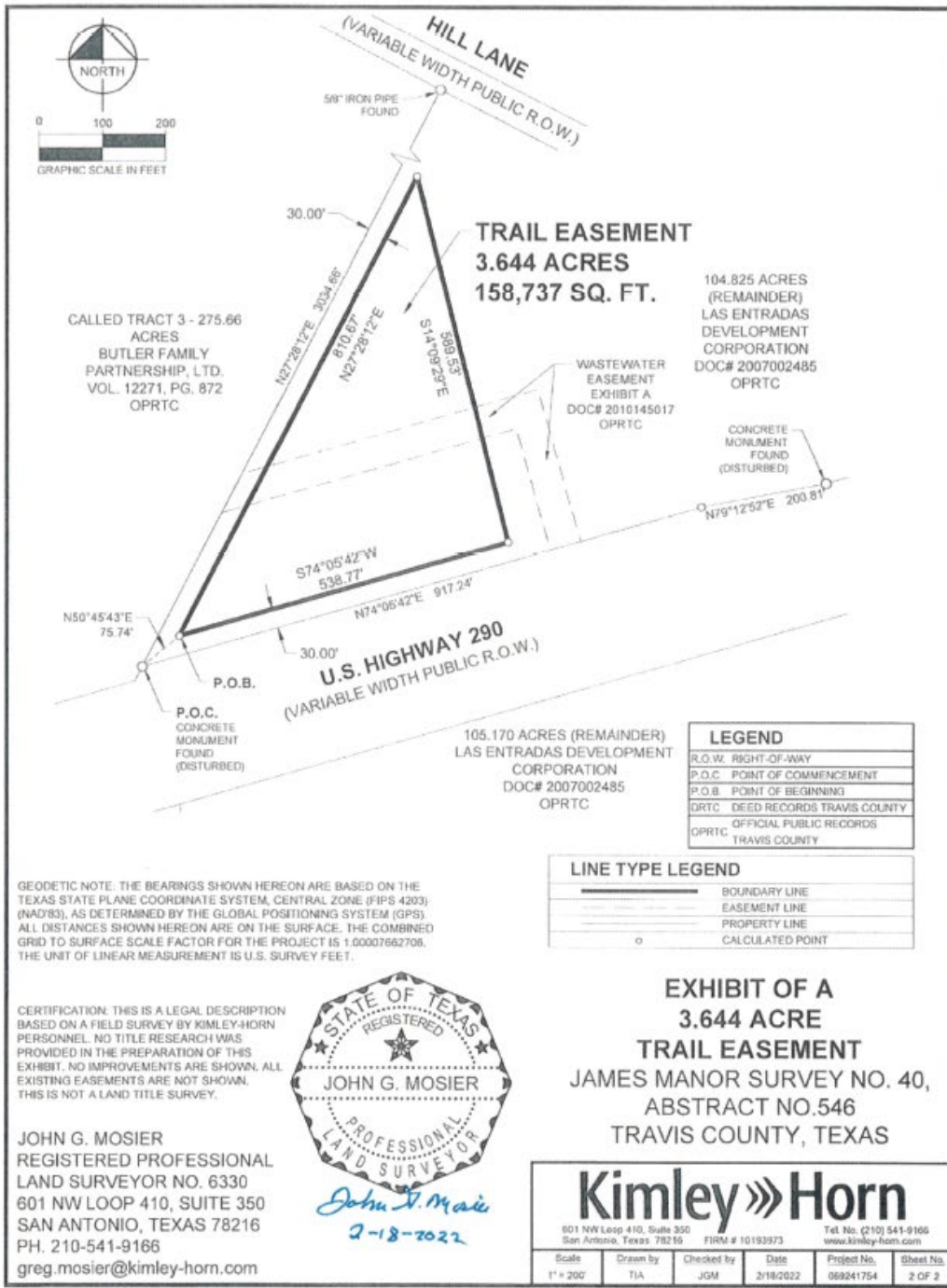
601 NW Loop 410, Suite 350 San Antonio, Texas, 78216 FIRM # 16180973 Tel. No. 210-541-9166 www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	TIA	JGM	2/18/2022	060241754	1 OF 2

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{W1082618.8}

Exhibit "B-2", Page 1



{W1082618.8}

Exhibit "B-2", Page 2

Page 11 of 15

Amendment to Sidewalk, Trail, and Recreational Easement
Las Entradas Development Corporation

Exhibit C
4.203-acre Tract Legal Description

4.203 Acres
Page 1 of 2

James Manor Survey No. 40, Abst. No. 546
August 8, 2005
05530.10

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

FIELDNOTE DESCRIPTION of a 4.203 acre tract of land out of the James Manor Survey No. 40, Abstract No. 546, Travis County, Texas, being a portion of the remainder of that 305.66 acre tract, SAVE AND EXCEPT parcels 1 through 32, conveyed to Ben Russell Eppright, Jr. (50% interest) and the Nancy E. Nordquist Trust (50% interest) by deed recorded in Volume 12844, Page 798 of the Real Property Records of Travis County, Texas and also SAVE AND EXCEPT a portion of U.S. Highway 290 as conveyed in Volume 678, Page 263 of the Deed Records of Travis County, Texas and a portion of Old Highway 20 (Parsons Street) of which no recording information could be found; the said 4.203 acre tract is more particularly described as follows:

BEGINNING at a ½” iron rod set, with plastic cap marked “Capital Surveying Co., Inc.”, on the south line of the said 305.66 acre tract, being a point on the north line of that railroad right-of-way as conveyed to the City of Austin by Quitclaim Deed in Volume 9837, Page 414 of the said Real Property Records, being the southwest corner of that 0.32 acre tract, conveyed to Ambus Habbit and Fuminer Habbit by deed recorded in Volume 2136, Page 549 of the said Deed Records, and being the southeast corner of the herein described tract, from which a car axle found bears S88°28’07”E, 64.39 feet;

THENCE N79°53’00”W, with the south line of the said 305.66 acre tract, being the north line of the said railroad right-of-way, for a distance of 1226.63 feet to a calculated point for the southwest corner of the herein described tract, being the southeast corner of that certain tract conveyed to Lawrence C. Bates and Cheryl Ann Bates by deed recorded in Volume 9447, Page 797 of the said Real Property Records, from which a ½” iron rod found bears S07°03’26”W, 0.35 feet;

THENCE, N07°03’26”E, across the said 305.66 acre tract, with the east line of the said Bates tract, at a distance of 71.83 feet pass a ½” iron rod found, for a total distance of 73.20 feet to a calculated point on the existing south right-of-way line of Parsons Street (Old Highway 20, right-of-way varies), for the northwest corner of the herein described tract;

THENCE, continuing across the said 305.66 acre tract, with the south right-of-way line of Parsons Street, for the following three (3) courses:

- 1) S86°48’29”E, 1032.66 feet to a ½” iron rod set for an angle point;
- 2) N89°22’40”E, 150.33 feet to a ½” iron rod set for an angle point;

4.203 Acres
Page 2 of 2

James Manor Survey No. 40, Abst. No. 546
August 8, 2005
05530.10

- 3) S86°48'29"E, 58.13 feet to a 1/2" iron rod set for the northeast corner of the herein described tract, being the northwest corner of the said 0.32 acre tract, from which a 1/2" iron rod found for the northeast corner of the aforesaid 0.32 acre tract, bears S85°56'35"E, 50.01 feet;

THENCE, S10°07'00"W, continuing across the said 305.66 acre tract, with the west line of the said 0.32 acre tract, for a distance of 232.62 feet to the POINT OF BEGINNING, CONTAINING within these metes and bounds 4.203 acres of land area.

Notes: "1/2" iron rod set" denotes an iron rod set with plastic cap marked "Capital Surveying Co., Inc."

Basis of Bearing is the State Plane Coordinate System, Central Zone, NAD 83.

The Parsons Street (Old Highway 20) right-of-way was partially determined using centerline construction plans obtained from Travis County. No recording or strip-map information was found for this section of the roadway.

That I, Gregory A. Way, a Registered Professional Land Surveyor, do hereby certify that the above description is true and correct to the best of my knowledge and that the property described herein was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas this the 8th day of August 2005.



Gregory A. Way

 GREGORY A. WAY
 Registered Professional Land Surveyor
 No. 4567 - State of Texas

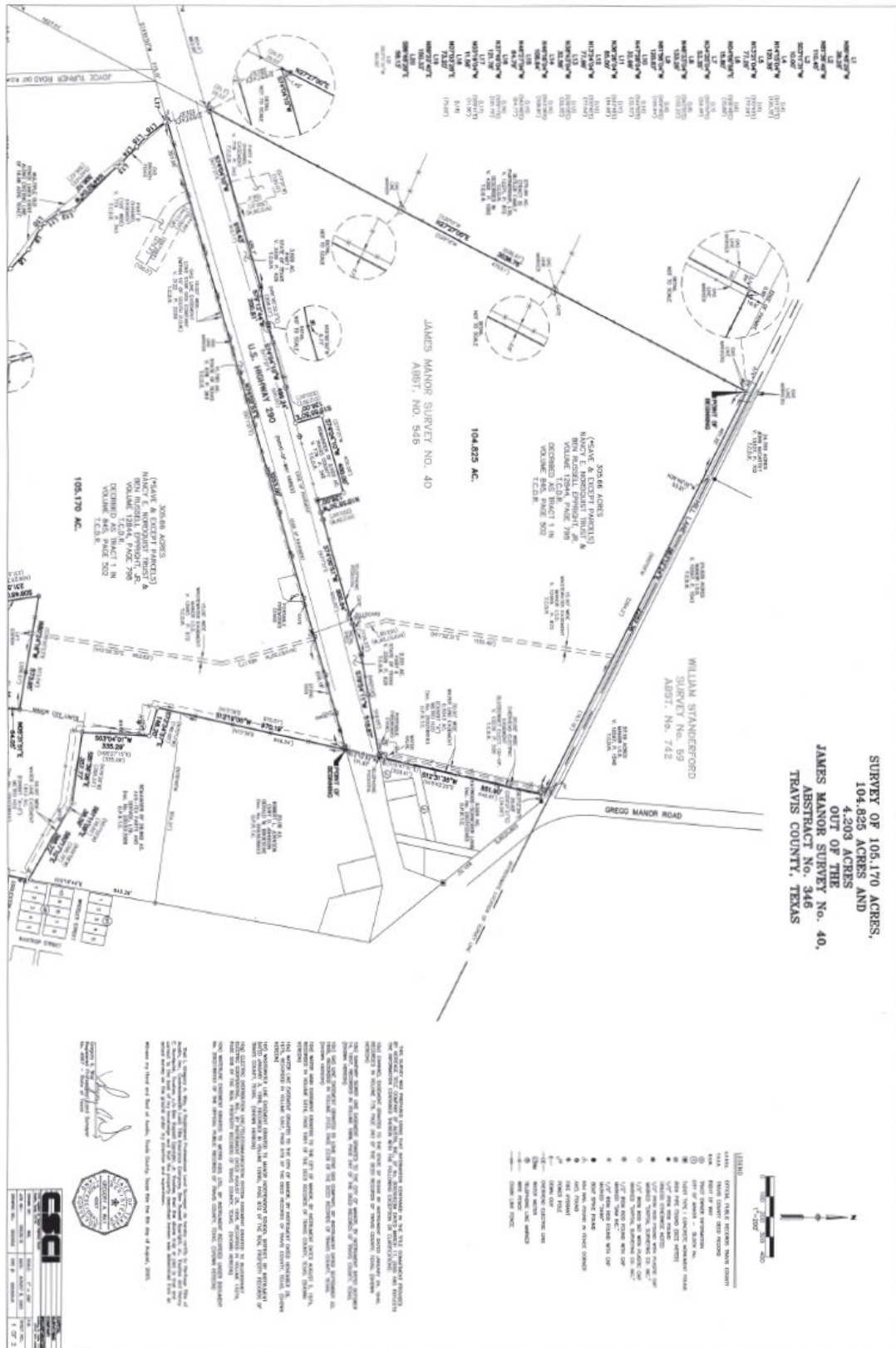


Exhibit C - Page 3

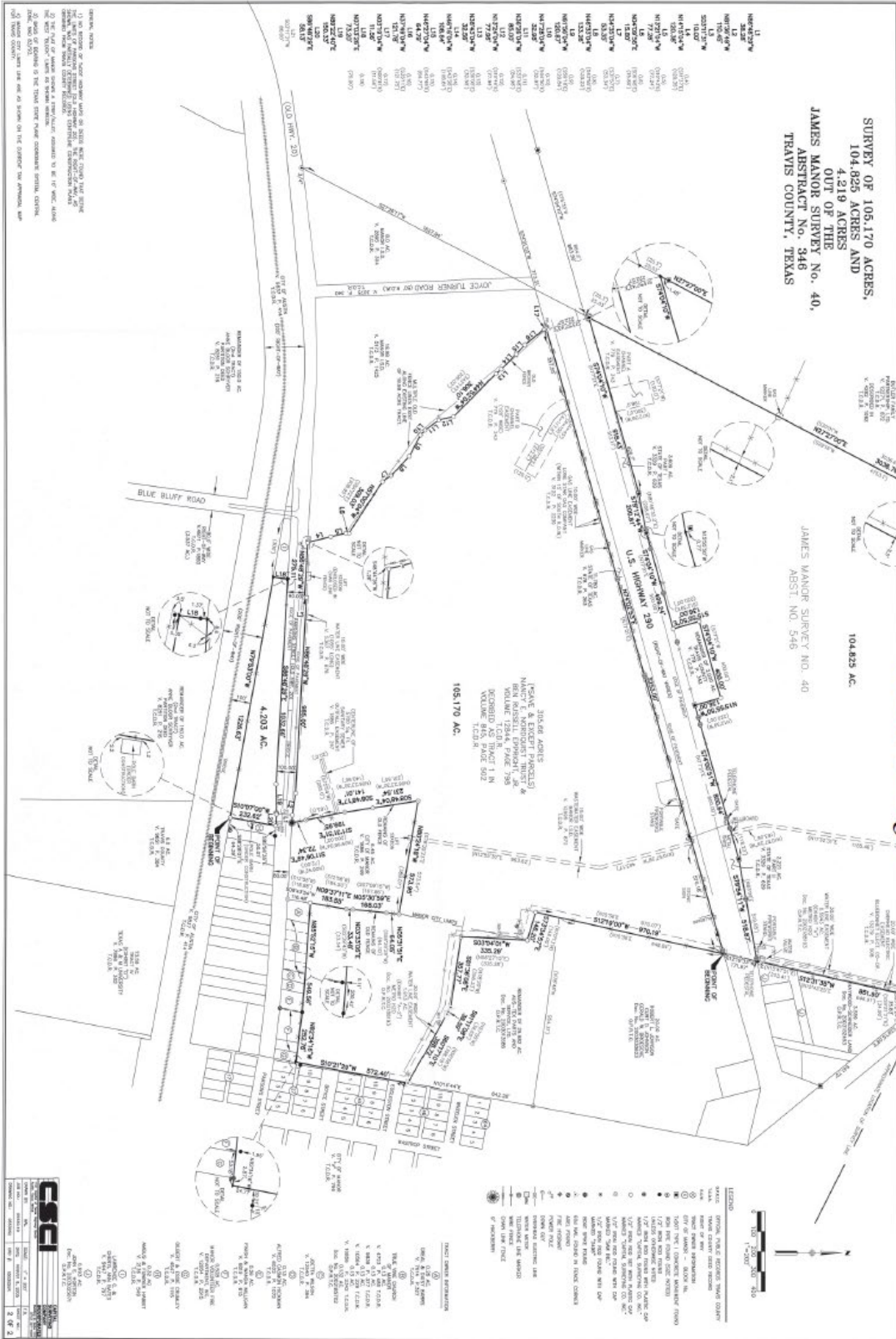


Exhibit C - Page 4



NOTICE OF CONFIDENTIALITY RIGHTS: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your Social Security number or your driver's license number.

SIDEWALK, TRAIL, AND RECREATIONAL EASEMENT

Date: 6-2-2022

Project Name: GILLELAND CREEK GREENWAY
Grantor: LAS ENTRADAS DEVELOPMENT CORPORATION, a Texas corporation

Grantor's Address: 9900 Hwy 290 E
Manor, Texas 78653

County/Grantee: TRAVIS COUNTY, TEXAS, a political subdivision of the State of Texas.

County's Address: P.O. Box 1748
Austin, Travis County, Texas 78767

Property: The approximately 34.397-acre parcel of land situated in Travis County, Texas, depicted in the attached **Exhibit "A"** as the "Southern Parkland" and "Northern Parkland" tracts.

Easement Tract: The 30.634-acre tract and the 3.644-acre tract comprising the approximately 34.397-acre parcel of land situated in Travis County, Texas, more particularly described and depicted in the attached **Exhibits "B-1" and "B-2"**.

Easement Duration: Perpetual, unless amended by Travis County.

Easement Purpose: upgrade, To install, construct, operate, use, maintain, repair, modify, monitor, inspect, replace, make connections with, and remove the Facilities.

Facilities: Walkways, sidewalks, multi-use trails, and promenade structures with all associated steps, stairs, ramps, tunnels, walls, and other appurtenances which provide public connectivity and an area for other recreational activities as determined by the County in its reasonable discretion.

Permitted Encumbrances: Any easements, liens, encumbrances, and other matters not subordinated to the Easement Tract and of record in the Real

Property Records of the Texas county in which the Easement Tract is located that are valid, existing, and affect the Easement Tract as of the Date.

Prohibited Activity:

Installation, construction, operation, use, maintenance, repair, modification, upgrade, and replacement of any structure, building, retaining wall, fence which is installed other than parallel to the Facilities, detention or water quality control, rainwater harvesting system, or other similar improvement in the Easement Tract.

Repairable Improvements:

Irrigation systems which are installed perpendicular to the Facilities, barbed-wire, chain-link or wooden fences which are installed parallel to the Facilities, and asphalt or concrete walkways, driveways, parking areas, or access roads at grade level that do not interfere in any material way or are not inconsistent with the rights granted the County under this Easement for the Easement Purpose as determined by the County in its reasonable discretion.

Grantor, in consideration of the terms of that certain EntradaGlen Development Agreement between Grantor, Cottonwood Holdings, Ltd. and the City of Manor, Texas (the "City") dated July 7, 2021 (the "Development Agreement") and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by Grantor, **GRANTS, SELLS, AND CONVEYS** to the County a non-exclusive easement in, over, under, on, and across the Easement Tract for the Easement Purpose as may be necessary or desirable subject to the Permitted Encumbrances, together with (i) the right of ingress and egress at all times over, on, and across the Easement Tract for use of the Easement Tract for the Easement Purpose by the Grantee and the General Public, (ii) the right to require the elimination of any encroachments in the Easement Tract that interfere in any material way or are inconsistent with the rights granted the County under this instrument for the Easement Purpose as determined by the County in its reasonable discretion, and (iii) any and all rights and appurtenances pertaining to use of the Easement Tract (collectively, the "**Easement**").

The parties to this Easement acknowledge that the Easement Tract is located within a public improvement district (the "EntradaGlen PID") created by the City by Resolution No. 2020-16. The rights and obligations herein are granted subject to, and shall be exercised in accordance with, the rights and obligations of Grantor and the City associated with the EntradaGlen PID and the Development Agreement.

The parties further acknowledge that the City shall have the right to access and use any portion of the Easement Tract for any and all purposes that do not interfere with the use of the Easement Tract by Grantee.

After final construction and installation of the Facilities, the Easement hereby granted shall be limited to an area extending five feet on all sides of the actual installed location of the Facilities.

and this Easement shall no longer be in force or effect thereafter as to those portions of the Property outside the Easement.

GRANTOR reserves the right to replace this Easement with a replacement easement, in a form acceptable to the City, containing a surveyed metes and bounds description of the revised Easement Tract ("Replacement Easement"). The survey and metes and bounds description shall be prepared at Grantor's expense. This Easement shall remain in full force and effect until such time as the Replacement Easement has been recorded by Grantor.

TO HAVE AND TO HOLD the Easement to the County, and County's successors and assigns for the Easement Duration and Easement Purpose; provided, however, Grantor reserves the right to enter upon and use any portion of the Easement Tract, but in no event shall Grantor enter upon or use any portion of the Easement Tract for any Non-Permitted Activity or in any other manner that interferes in any material way or is inconsistent with the rights granted the County under this Easement for the Easement Purpose as determined by County in its reasonable discretion. County shall be obligated to restore or replace to a good and functioning condition as determined by the County in its reasonable discretion only the Repairable Improvements which have been removed, relocated, altered, damaged, or destroyed as a result of County's use of the Easement Tract. This easement is made and accepted subject to all easements, covenants, restrictions, liens, and other encumbrances of record in Travis County, Texas affecting the Easement Tract.

Grantor binds Grantor and Grantor's heirs, successors, and assigns to **WARRANT AND FOREVER DEFEND** the title to the Easement, subject to the Permitted Encumbrances, to the County against every person whomsoever lawfully claiming or to claim the Easement Tract or any part of the Easement Tract when the claim is by, through or under Grantor, but not otherwise.

Except where the context otherwise requires, *Grantor* includes *Grantor's heirs, successors, and assigns* and *County* includes *County's employees, agents, consultants, contractors, successors, and assigns*; and where the context requires, singular nouns and pronouns include the plural.

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Executed effective the Date first above stated.

Grantor:

Las Entradas Development Corporation,
a Texas corporation

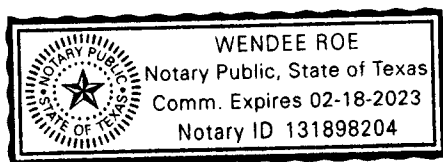
By: *Pudent* 5/4/2022
Peter A. Dwyer
Title: President

STATE OF TEXAS §
COUNTY OF TRAVIS §

Before me, the undersigned notary, on this day personally appeared Peter A. Dwyer, President of Las Entradas Development Corporation, a Texas corporation known to me through valid identification to be the person whose name is subscribed to the preceding instrument and acknowledged to me that the person executed the instrument in the person's official capacity for the purposes and consideration expressed in the instrument.

Given under my hand and seal of office on May 4, 2022

[Seal]



Notary Public, State of Texas

Wendee Roe
Name (typed or printed)

My Commission expires: 02-18-2023

Wendee Roe

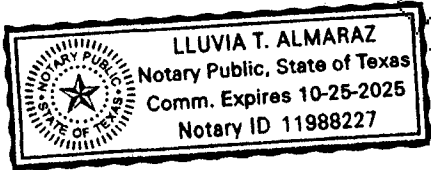
ACKNOWLEDGED AND ACCEPTED:

City of Manor, a Texas Municipal corporation

By: Scott Moore
Scott Moore, City Manager

THE STATE OF TEXAS §
§
COUNTY OF TRAVIS §

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this the 2nd day of June, 2022, personally appeared Scott Moore, City Manager, on behalf of the City of Manor, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged that he executed the same for the purposes and consideration therein expressed and in the capacity therein stated.



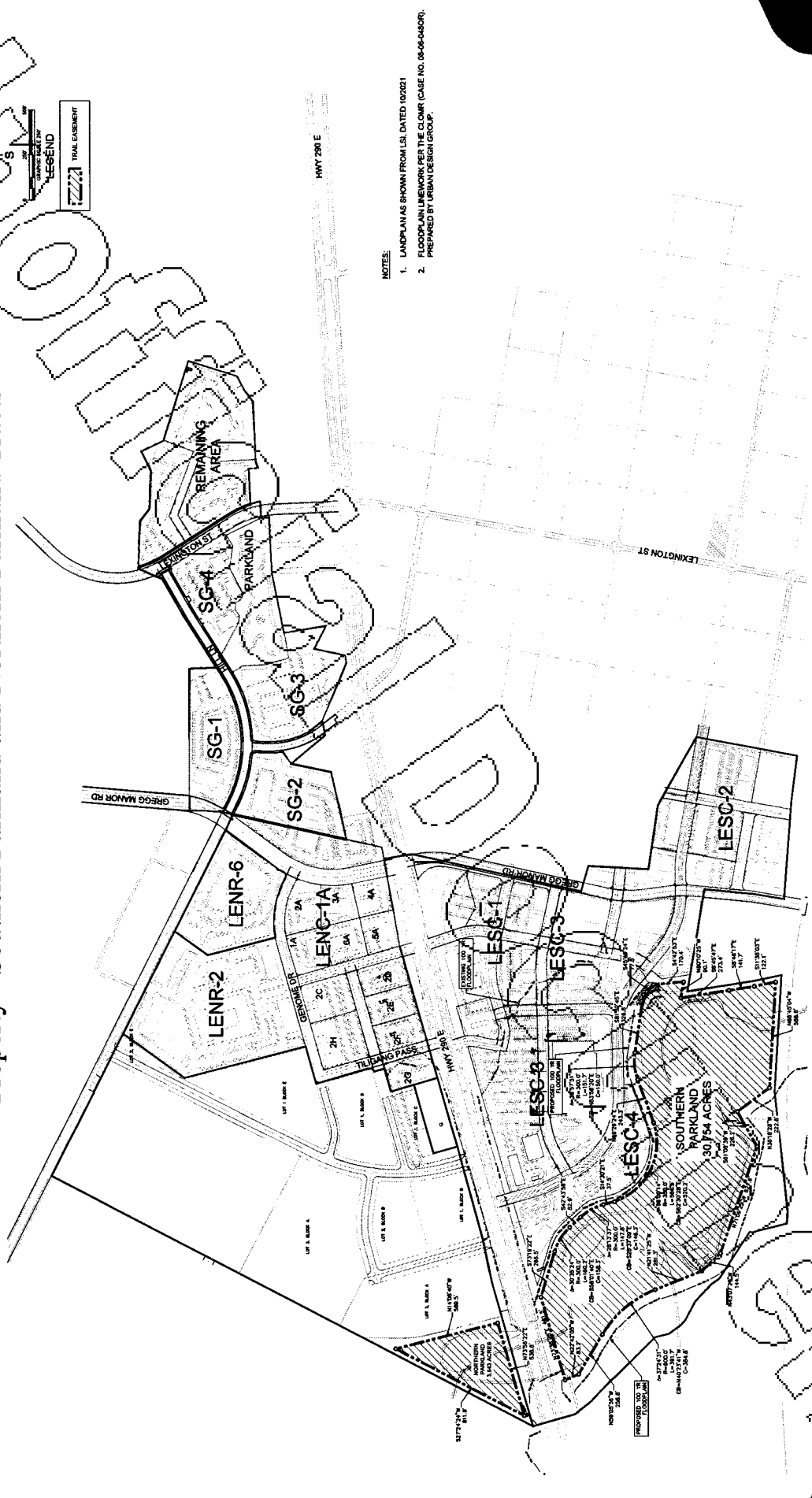
Lluvia T. Almaraz
Notary Public - State of Texas

AFTER RECORDING, PLEASE RETURN TO:

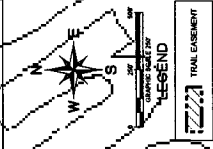
Travis County Parks
Attn: Janet Coles
P.O. Box 1748
Austin, Texas
78767

EXHIBIT "A"

Property - Southern Parkland and Northern Parkland Tracts



- NOTES:
1. LANDPLAN AS SHOWN FROM LSI, DATED 10/20/21
 2. FLOODPLAIN LINEWORK PER THE CDMR (CASE NO. 08-06-0400R); PREPARED BY URBAN DESIGN GROUP.



LAS ENTRADAS BLANKET TRAIL EASEMENT

EXHIBIT "B-1"
Southern Trail Easement Legal Description

**A METES AND BOUNDS
DESCRIPTION OF A
30.634 ACRE TRACT OF LAND**

BEING a 30.634 acre (1,334,407 square feet) tract of land situated in the James Manor Survey No. 40, Abstract No. 546, Travis County, Texas; being a portion of that certain 105.170 acre tract described in instrument to Las Entradas Development Corporation in Document No. 2007002485 of the Official Public Records of Travis County (remainder); and being more particularly described as follows.

COMMENCING at an iron rod with cap stamped "CAPITAL SURVEYING CO INC" found on the north right-of-way line of Parsons Street also known as Old Highway 20, (variable width public right-of-way), marking the southwest corner of said 105.170 acre tract and the most southerly southeast corner of that certain 18.98 acre tract described in instrument to Manor Independent School District in Volume 5173, Page 1425 of the Deed Records of Travis County, from which an iron rod with cap found on the common line of said north right-of-way line and said 105.170 acre tract bears South 86°48'29" East a distance of 67.28 feet and North 83°51'51" East a distance of 672.07 feet.

THENCE crossing said 105.170 acre tract, the following twenty-five (25) courses and distances:

1. North 68°46'21" East, 460.40 feet to a point for the **POINT OF BEGINNING** being a southerly corner of the herein described tract;
2. North 71°09'22" West, 627.65 feet to a point for corner;
3. North 43°07'28" West, 347.75 feet to a point for corner;
4. North 21°41'25" West, 281.28 feet to a point for a point of curvature;
5. in a northwesterly direction along a tangent curve to the left, having a radius of 600.00 feet, a chord of North 40°23'41" West, 344.82 feet, a central angle of 37°24'31", and an arc length of 391.74 feet to a point for a point of tangency;
6. North 59°05'56" West, 256.77 feet to a point for corner;
7. North 22°42'05" West, 74.81 feet to a point for the most northerly northwest corner of the herein described tract;
8. North 74°02'48" East, 500.07 feet to a point for the most northerly northeast corner of the herein described tract;
9. South 73°19'22" East, 243.22 feet to a point for a point of curvature;
10. in a southeasterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of South 58°01'40" East, 158.22 feet, a central angle of 30°35'24", and an arc length of 160.17 feet to a point for a point of tangency;
11. South 42°43'58" East, 82.88 feet to a point for a point of curvature;
12. in a southeasterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of South 28°37'09" East, 146.31 feet, a central angle of 28°13'37", and an arc length of 147.80 feet to a point for a point of tangency;
13. South 14°30'21" East, 37.51 feet to a point for a point of curvature;
14. in a southeasterly direction along a tangent curve to the left, having a radius of 350.00 feet, a chord of South 62°30'28" East, 520.22 feet, a central angle of 96°00'14", and an arc length of 586.46 feet to a point for a point of tangency;
15. North 69°29'24" East, 243.26 feet to a point for a point of curvature;
16. in an easterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of North 83°58'20" East, 150.05 feet, a central angle of 28°57'51", and an arc length of 151.66 feet to a point for a point of tangency;
17. South 81°32'45" East, 326.82 feet to a point for corner;
18. South 45°49'24" East, 77.85 feet to a point for corner;
19. South 04°43'51" East, 170.23 feet to a point for corner;
20. North 80°21'22" West, 90.23 feet to a point for corner;
21. South 08°48'40" East, 414.93 feet to a point for corner;
22. South 11°31'13" East, 122.27 feet to a point for the most southerly southeast corner of the herein described tract;
23. North 86°45'04" West, 588.69 feet to a point for corner;
24. North 36°17'23" West, 222.88 feet to a point for corner;
25. South 61°08'39" West, 226.18 feet to the **POINT OF BEGINNING**, and containing 30.634 acres of land in Travis County, Texas. The basis of bearing for this description is the Texas State Plane Coordinate System Grid, Central Zone (NAD83) (FIPS 4203) (NAD83). All distances are on the Surface and shown in U.S. Survey Feet. To convert grid distances to surface, apply the combined SURFACE to GRID scale factor of 0.99992337881. This document was prepared in the office of Kimley-Horn and Associates, Inc. in San Antonio, Texas.



John G. Mosier
2-18-2022

JOHN G. MOSIER
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6330
601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
PH. 210-541-9166
greg.mosier@kimley-horn.com

**EXHIBIT OF A
30.634 ACRE
TRAIL EASEMENT
JAMES MANOR SURVEY NO. 40,
ABSTRACT NO. 546
TRAVIS COUNTY, TEXAS**

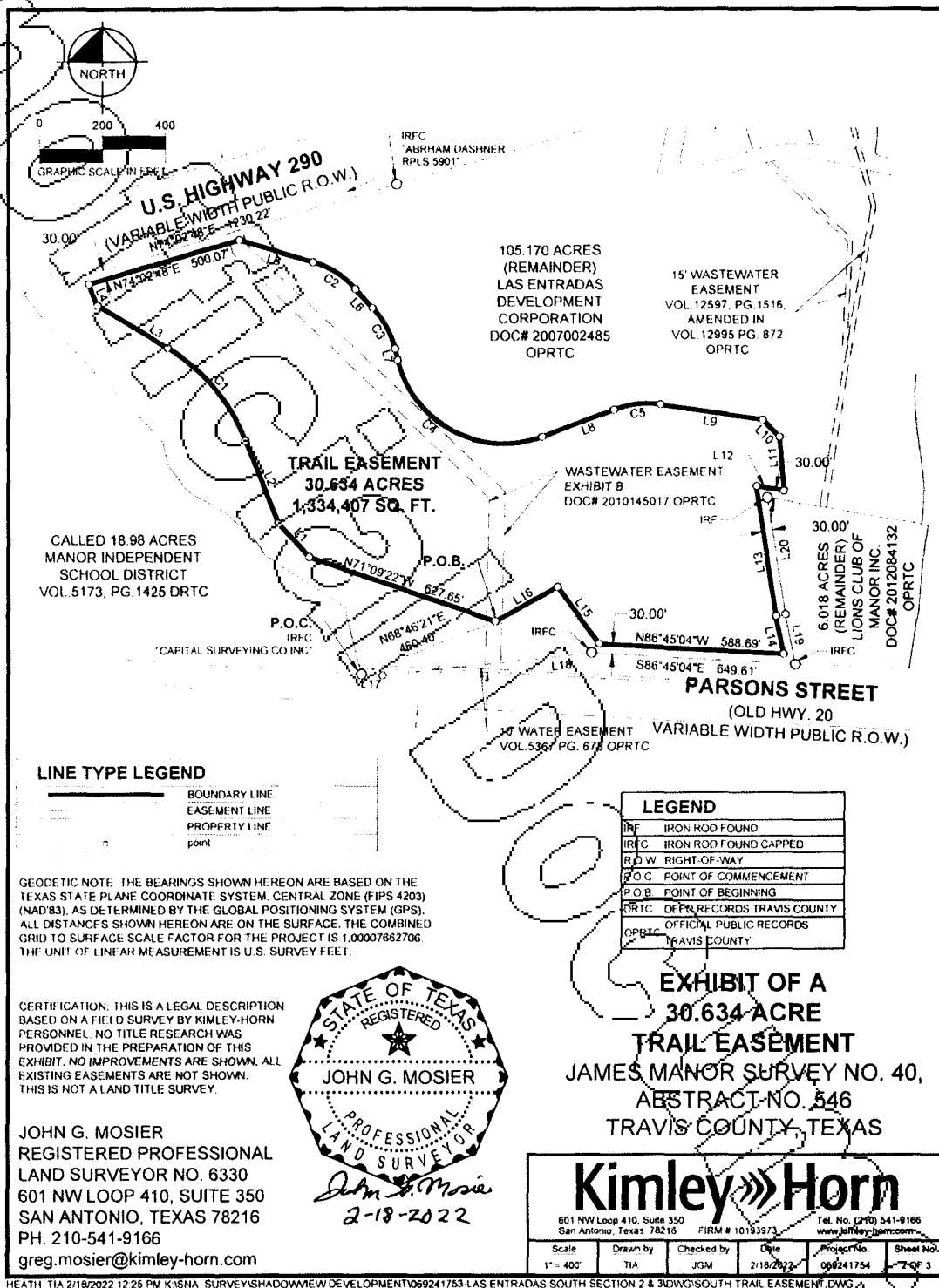
Kimley»Horn

601 NW Loop 410, Suite 350
San Antonio, Texas 78216 FIRM # 10192073 Tel. (210) 541-9166
www.kimleyhorn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	TIA	JGM	2/18/2022	069241754	1 OF 3

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Item 7.



LINE TYPE LEGEND

	BOUNDARY LINE
	EASEMENT LINE
	PROPERTY LINE
	point

LEGEND	
IRF	IRON ROD FOUND
IRFC	IRON ROD FOUND CAPPED
R.O.W	RIGHT-OF-WAY
P.O.C	POINT OF COMMENCEMENT
P.O.B	POINT OF BEGINNING
OPRC	OFFICIAL PUBLIC RECORDS TRAVIS COUNTY
OPRTC	OFFICIAL PUBLIC RECORDS TRAVIS COUNTY

GEODETIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD'83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.00007862706. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.

CERTIFICATION. THIS IS A LEGAL DESCRIPTION BASED ON A FIELD SURVEY BY KIMLEY-HORN PERSONNEL. NO TITLE RESEARCH WAS PROVIDED IN THE PREPARATION OF THIS EXHIBIT. NO IMPROVEMENTS ARE SHOWN. ALL EXISTING EASEMENTS ARE NOT SHOWN. THIS IS NOT A LAND TITLE SURVEY.



JOHN G. MOSIER
 REGISTERED PROFESSIONAL
 LAND SURVEYOR NO. 6330
 601 NW LOOP 410, SUITE 350
 SAN ANTONIO, TEXAS 78216
 PH. 210-541-9166
 greg.mosier@kimley-horn.com

EXHIBIT OF A
30.634-ACRE
TRAIL EASEMENT
 JAMES MANOR SURVEY NO. 40,
 ABSTRACT NO. 546
 TRAVIS COUNTY, TEXAS

Kimley»Horn

601 NW Loop 410, Suite 350 San Antonio, Texas 78216 FIRM # 10193973 Tel. No. (210) 541-9166 www.kimleyhorn.com

Scale 1" = 400'	Drawn by TIA	Checked by JGM	Date 2/18/2022	Project No. 060241754	Sheet No. 2 OF 3
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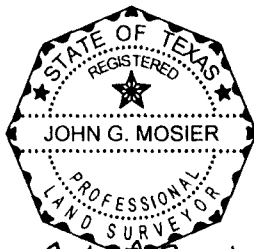
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Item 7.

LINE TABLE			LINE TABLE		
NO.	BEARING	LENGTH	NO.	BEARING	LENGTH
L1	N43°07'29"W	144.45'	L11	S04°43'51"E	170.23'
L2	N21°41'25"W	281.28'	L12	N80°21'22"W	90.23'
L3	N59°05'56"W	258.77'	L13	S08°48'40"E	414.93'
L4	N22°42'05"W	74.01'	L14	S11°31'13"E	122.27'
L5	S73°19'22"E	243.22'	L15	N36°17'33"W	222.88'
L6	S42°43'58"E	82.88'	L16	S61°08'39"W	226.18'
L7	S14°30'21"E	37.51'	L17	S86°48'29"E	67.28'
L8	N69°29'24"E	243.26'	L18	N83°51'51"E	672.07'
L9	S81°32'45"E	326.82'	L19	N11°31'13"W	160.49'
L10	S45°49'24"E	77.85'	L20	N08°48'40"W	372.59'

CURVE TABLE					
NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD
C1	37°24'51"	606.00'	391.74'	N40°23'41"W	384.82'
C2	30°35'24"	300.00'	160.17'	S58°01'40"E	158.27'
C3	28°13'37"	300.00'	147.80'	S28°37'09"E	146.31'
C4	96°00'14"	350.00'	586.46'	S82°30'78"E	520.22'
C5	28°57'51"	300.00'	151.66'	N83°58'20"E	150.05'

GEODETIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.00007662706. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.



JOHN G. MOSIER
 REGISTERED PROFESSIONAL
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 601 NW LOOP 410, SUITE 350
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 greg.mosier@kimley-horn.com

John G. Mosier
 2-18-2022

EXHIBIT OF A
30.634-ACRE
TRAIL EASEMENT
 JAMES MANOR SURVEY NO. 40,
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 TRAVIS COUNTY, TEXAS

Kimley»Horn
 601 NW Loop 410, Suite 350 San Antonio, Texas 78216 FIRM # 10193973 Tel. No. (210) 541-9166 www.kimleyhorn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	TIA	JGM	2/18/2022	069241/54	3 OF 3

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EXHIBIT "B-2"
Northern Trail Easement Legal Description

**A METES AND BOUNDS
DESCRIPTION OF A
3.644 ACRE TRACT OF LAND**

BEING a 3.644 acre (158,731 square feet) tract of land situated in the James Manor Survey No. 40, Abstract No. 546, Travis County, Texas, being a part of the remaining portion of that certain 104.825 acre tract described in instrument to Las Entradas Development Corporation in Document No. 2007002485 of the Official Public Records of Travis County; and being more particularly described as follows:

COMMENCING at a concrete monument that has been disturbed found on the north right-of-way line of U.S. Highway 290 (variable width R.O.W.) marking the southwest corner of said 104.825 acre tract, a point on the east boundary line of that certain Tract 3, a called 275.66 acre tract described in instrument to Butler Family Partnership, LTD., in Volume 12271, Page 872 of the Official Public Record of Travis County, Texas, from which a 5/8 inch iron pipe found marking the northwest corner of said 104.825 acre tract, the northeast corner of said 275.66 acre tract, and a point on the south line of Hill Lane (variable width R.O.W.) bears North 27°28'12" East, a distance of 3034.66 feet.

THENCE, crossing said 104.825 acre tract, the following four (4) courses and distances

1. North 50°45'49" East, 75.74 feet to a point for the **POINT OF BEGINNING (P.O.B.)** being the west corner of the herein described tract;
2. North 27°28'12" East, 810.67 feet to a point for the north corner of the herein described tract;
3. South 14°09'29" East, 589.53 feet to a point for the east corner of the herein described tract;
4. South 74°05'42" West, 538.77 feet to the **POINT OF BEGINNING**, and containing 3.644 acres of land in Travis County, Texas. The basis of bearing for this description is the Texas State Plane Coordinate System Grid, Central Zone (FIPS 4203) (NAD'83). (All distances are on the Surface and shown in U.S. Survey Feet. To convert grid distances to surface, apply the combined SURFACE to GRID scale factor of 0.99992337881 This document was prepared in the office of Kimley-Horn and Associates, Inc. in San Antonio, Texas.



JOHN G. MOSIER
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6330
601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
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John G. Mosier
2-18-2022

**EXHIBIT OF A
3.644 ACRE
TRAIL EASEMENT
JAMES MANOR SURVEY NO. 40,
ABSTRACT NO. 546
TRAVIS COUNTY, TEXAS**

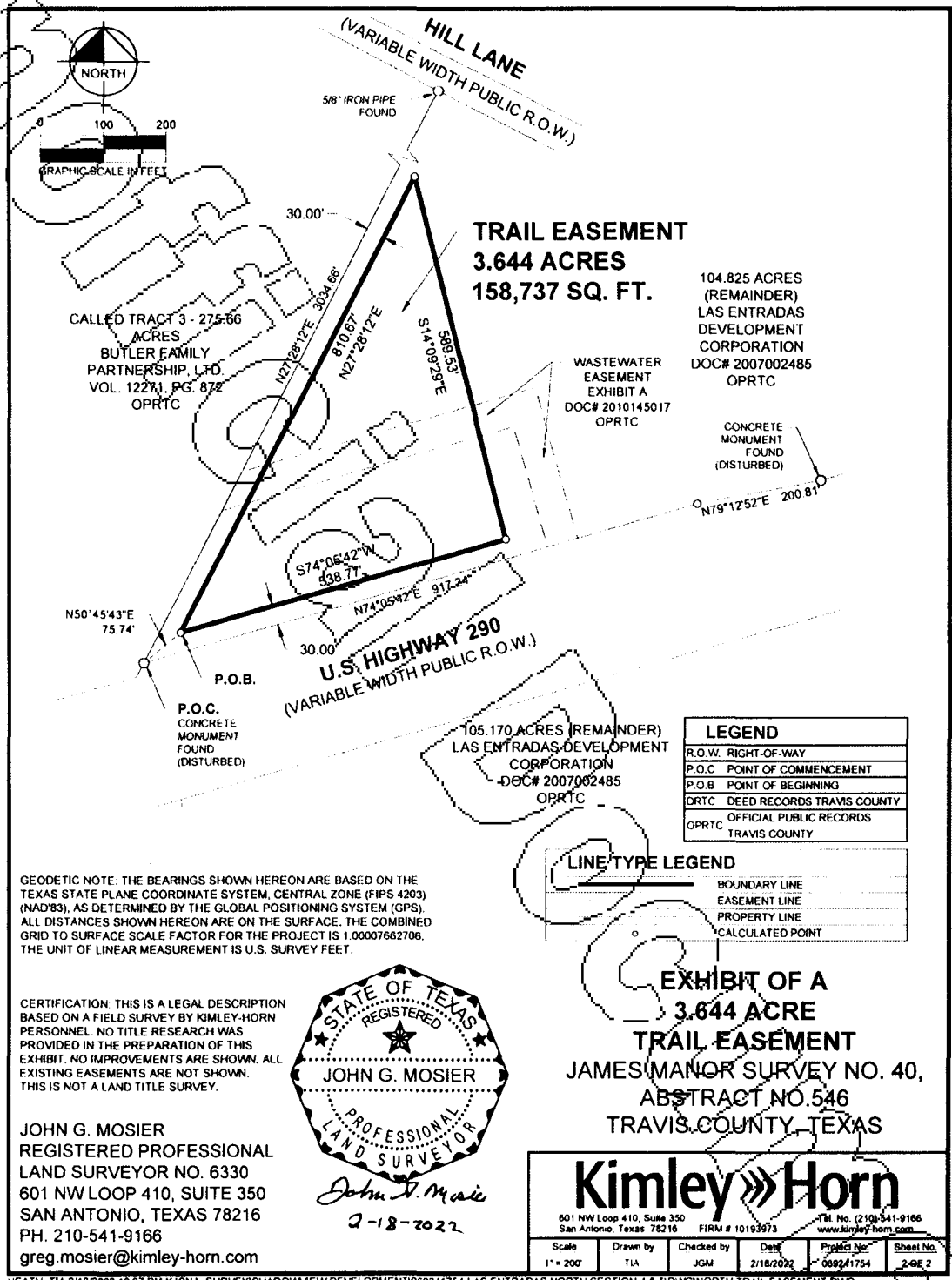
Kimley»Horn

601 NW Loop 410, Suite 350 San Antonio, Texas 78216 FIRM # 10119873 Tel. 210 (210) 541-9166 www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	TIA	JGM	2/18/2022	069241754	1 OF 2

HEATH TIA 2/18/2022 12:26 PM K:\SNA_SURVEY\SHADOWVIEW DEVELOPMENT\069241754-LAS ENTRADAS NORTH SECTION 4 & S10WGNORTH TRAIL EASEMENT.DWG

Item 7.



GEODETIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD'83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.00007662706. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.

CERTIFICATION: THIS IS A LEGAL DESCRIPTION BASED ON A FIELD SURVEY BY KIMLEY-HORN PERSONNEL. NO TITLE RESEARCH WAS PROVIDED IN THE PREPARATION OF THIS EXHIBIT. NO IMPROVEMENTS ARE SHOWN. ALL EXISTING EASEMENTS ARE NOT SHOWN. THIS IS NOT A LAND TITLE SURVEY.

JOHN G. MOSIER
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 greg.mosier@kimley-horn.com



John G. Mosier
 2-18-2022

LEGEND	
	R.O.W. RIGHT-OF-WAY
	P.O.C. POINT OF COMMENCEMENT
	P.O.B. POINT OF BEGINNING
	DRTC DEED RECORDS TRAVIS COUNTY
	OPRTC OFFICIAL PUBLIC RECORDS TRAVIS COUNTY

LINE TYPE LEGEND	
	BOUNDARY LINE
	EASEMENT LINE
	PROPERTY LINE
	CALCULATED POINT

EXHIBIT OF A
 3.644 ACRE
 TRAIL EASEMENT
 JAMES MANOR SURVEY NO. 40,
 ABSTRACT NO. 546
 TRAVIS COUNTY, TEXAS

Kimley Horn
 601 NW Loop 410, Suite 350 San Antonio, Texas 78216 FIRM # 10193973 Tel. No. (210) 541-9166 www.kimleyhorn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
1" = 200'	TJA	JGM	2/18/2022	069241754	2-OF-2

HEATH: TIA 2/18/2022 12:27 PM K:\SNA_SURVEY\SHADOWVIEW\DEVELOPMENT\069241754-LAS ENTRADAS NORTH SECTION 4 & 5\DWG\NORTH TRAIL EASEMENT.DWG



5900 Shepherd Mountain Cove
 Building 2, Suite 200
 Austin, TX 78730
 (512) 454-4500
www.independencetitle.com

OWNERSHIP & ENCUMBRANCE REPORT

INVOICE NO. 20220141

(THIS IS NOT TITLE INSURANCE COVERAGE)

Independence Title Company has made a search of the record of the County Clerk of Travis County, Texas, as to the following described property:

Tract 1: Being a 30.634 acre (1,334,407 square feet) tract of land situated in the JAMES A. MANOR SURVEY NO. 40, ABSTRACT NO. 546, Travis County, being a portion of that certain 105.170 acres of land described in instrument to Las Entradas Development Corporation in Document No. 2007002485, Official Public Records, Travis County, Texas.

Tract 2: Being a 3.644 acre (158,737 square feet) tract of land situated in the JAMES A. MANOR SURVEY NO. 40, ABSTRACT NO. 546, Travis County, and being part of that certain 104.825 acre tract described in instrument to Las Entradas Development Corporation in Document No. 2007002485, Official Public Records, Travis County, Texas.

1. The last recorded document purporting to transfer title to the land described herein shows the following:

Purported owner(s):

Las Entradas Development Corporation, a Texas corporation

2. The following Monetary lien(s) and applicable recorded items, if any, affecting the subject property:

Deed of Trust:

Recorded: Document No. 2020024121, Official Public Records, Travis County, Texas
 Grantor: Las Entradas Development Corporation
 Trustee: John N. Gambrell
 Beneficiary: Bank Ozk
 Amount: \$6,350,000.00

3. The following Involuntary lien(s) and applicable recorded items, if any, affecting parties with similar or like names as the purported owners: (Where no outstanding liens appear of record, state that the item is deleted.)

This section is hereby deleted; no liens found of record.

The records were checked from January 4, 2007 to the certification date of February 28, 2022 and executed this day of March 14, 2022.

WITNESS the signature of **Independence Title Company** at its office in the City of Austin, Travis County, Texas.

Patsy Boyd
Patsy Boyd, Customer Service Representative

This report is issued with the express understanding, evidenced by the acceptance of same, that Independence Title Company does not undertake herein to give or express any opinion as to the validity of the title to the property above described, nor as to the validity of any of the instruments reported on herein, including the purported deed(s) establishing the record owner(s) in Item 1 above; but is simply reporting briefly herein as to certain instruments found of record pertaining to said property. It is expressly understood and agreed that this report is neither a guaranty nor warranty of title. By acceptance of this report, it is understood and agreed that the liability of Independence Title Company is expressly limited to the consideration paid for same. Our search has been limited to the above matters and the above time period; and we have not searched for, nor have reflected herein, any other instruments which may affect title to the subject property. In addition, the information reflected on this report may not be reproduced or regenerated for the purpose of distribution to any party(s) other than those reflected herein. In addition, this report is intended for the sole benefit of the party named herein and may not be re-distributed.

**LIENHOLDER CONSENT AND SUBORDINATION TO GRANT OF SIDEWALK,
TRAIL, AND RECREATIONAL EASEMENT**

STATE OF TEXAS §

COUNTY OF TRAVIS §

Recitals:

Las Entradas Development Corporation, a Texas corporation, is the Owner ("Owner") of the following property:

That tract of land situated in Travis County, Texas described in the attached and incorporated **EXHIBIT "1"** ("Property").

Bank OZK ("Lienholder") holds a lien against the Property under the following described documents:

Deed of Trust, Security Agreement and Financing Statement dated February 12, 2020, filed in the Official Public Records, Travis County, Texas Document No. 2020024121 in the amount of \$6,350,000.00 between Owner and Lienholder.

Owner has granted to Travis County, Texas ("County") a sidewalk, trail, and recreational easement against and running with the portion of the Property described in **Exhibits "2-A" and "2-B"** ("Easement").

Agreement

In consideration of \$10, and other good and valuable consideration, the receipt of which is acknowledged, the Lienholder agrees as follows:

1. Lienholder consents to the grant of the Easement against and running with the Property on which it has the lien, which is executed contemporaneously herewith.
2. Lienholder subordinates all of its liens on this Property to the rights granted and the obligations set forth in the Easement and to rights and interests of the County, its successors and assigns, and any foreclosure of its liens will not extinguish the Easement or County's rights and interests in the Easement.
3. Lienholder affirms that the undersigned has the authority to bind the Lienholder, and that all corporate acts necessary to bind the Lienholder have been taken.

Executed on May 24, 2022.

BANK OZK
By: [Signature]
Name: Rick Eades
Title: SVP

ACKNOWLEDGMENT

STATE OF Texas §
COUNTY OF Williamson §

Before me Nicole Vaughan (Notary name), Notary Public, on this day personally appeared Rick Eades (signer's name), SVP (title) of Bank OZK, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 24 day of May, 2022.



[Signature]
Notary Public, State of Texas

EXHIBIT "1"
Property

~~2020024121 Page 24 of 35~~

ABRAM DASHNER, RPLS, LLC
TEXAS REGISTERED PROFESSIONAL LAND SURVEYOR 5901
TBPLS FIRM NO. 10194420
rpl5901@gmail.com 512-905-4369

82.665 ACRES
JAMES MANOR SURVEY NO. 40, ABS. 546
MANOR, TRAVIS COUNTY, TEXAS

FILE NO. 2020.005
PROJECT: 064-01
DATE: 01/16/2020

DESCRIPTION

82.665 ACRES OUT OF THE JAMES MANOR SURVEY NO. 40, ABSTRACT NO. 546, SITUATED IN TRAVIS COUNTY, TEXAS, AND BEING A PORTION OF THAT CERTAIN 104.825 ACRE TRACT CONVEYED TO LAS ENTRADAS DEVELOPMENT CORPORATION, BY DEED OF RECORD IN DOCUMENT NO. 2007002485, OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, SAID 82.665 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, at a 3/4-inch iron pipe found in the southwest right-of-way line of Hill Lane (r.o.w. varies), being the northeast corner of that certain 275.66 acre tract conveyed to Butler Family Partnership, Ltd., by Deed of record in 12271, Page 872, of the Real Property Records of Travis County, Texas, for the northwesterly corner of said 104.825 acre tract and hereof;

THENCE, S63°13'04"E, along said southwest right-of-way line, being the north line of said 104.825 acre tract a distance of 2148.72 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the intersection of said southwest right-of-way line and the west right-of-way line of Gregg Manor Road (100' r.o.w.), for the northeasterly corner hereof;

THENCE, leaving said southwest right-of-way line, over and across said 104.825 acre tract, along said west right-of-way line of Gregg Manor Road, the following two (2) courses and distances:

1. S86°14'29"W, a distance of 343.78 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the left;
2. Along said curve, having a radius of 550.00 feet, a central angle of 05°49'29", an arc length of 55.91 feet, and a chord which bears S33°26'35"W, a distance of 55.89 feet to a 1/2-inch iron rod found at the point of reverse curvature of a curve to the right, being the intersection of said west right-of-way line and the north right-of-way line of Genome Drive (60' r.o.w.), as dedicated by Las Entradas North Section 4's subdivision of record in Document No. 201200182, of said Official Public Records;

THENCE, leaving said right-of-way line of Gregg Manor Road, continuing over and across said 104.825 acre tract, along said north right-of-way line of Genome Drive, the following four (4) courses and distances:

EXHIBIT
PAGE 1 OF 15 PAGES

~~20202449 Page 23 of 35~~

1. Along said curve to the right, having a radius of 25.00 feet, a central angle of 86°09'23", an arc length of 37.59 feet, and a chord which bears S72°58'50"W, a distance of 34.15 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of tangency of said curve;
2. N63°14'15"W, a distance of 32.45 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the left;
3. Along said curve, having a radius of 500.00 feet, a central angle of 40°48'34", an arc length of 356.13 feet, and a chord which bears N85°36'38"W, a distance of 348.85 feet to a 1/2-inch iron rod found at the point of tangency of said curve;
4. S74°14'30"W, a distance of 271.98 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the northwesterly terminus of said Genome Drive, being the northwest corner of said Las Entradas North Section 1;

THENCE, S15°35'20"E, continuing over and across said 104.825 acre tract, along the west line of said Las Entradas North Section 1, being the west line of said Genome Drive, a distance of 60.00 feet to a 1/2-inch iron rod found at the beginning of a non-tangent curve to the right, being the intersection of the south right-of-way line of said Genome Drive and the west right-of-way line of Tillgang Pass (60' r.o.w.), as dedicated by said Las Entradas North Section 1;

THENCE, continuing over and across said 104.825 acre tract, along said west right-of-way line of Tillgang Pass, being the west line of said Las Entradas North Section 1, the following three (3) courses and distances:

1. Along said curve, having a radius of 25.00 feet, a central angle of 90°36'00", an arc length of 39.53 feet, and a chord which bears S60°48'09"E, a distance of 35.54 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the end of said curve;
2. S15°57'33"E, a distance of 551.00 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the right;
3. Along said curve, having a radius of 25.00 feet, a central angle of 90°00'54", an arc length of 39.28 feet, and a chord which bears S29°02'36"W, a distance of 35.36 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the south line of said 104.825 acre tract, being the southwest corner of said Las Entradas North Section 1, also being the intersection of said west right-of-way line and the north right-of-way line of U.S. 290 (r.o.w. varies);

THENCE, along said north right-of-way line of U.S. 290, being the south line of said 104.825 acre tract, the following seven (7) courses and distances:

1. S73°58'55"W, a distance of 676.67 feet to a TxDOT Type 1 concrete monument found, for an angle point;
2. N15°52'54"W, a distance of 135.73 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for an angle point;

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PAGE 2 OF 3 PAGES

~~2020034421 Page 26 of 35~~

- 3. S74°07'06"W, a distance of 400.00 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for an angle point;
- 4. S15°52'54"E, a distance of 136.00 feet to a 1/2-inch iron rod found, for an angle point;
- 5. S74°06'59"W, a distance of 498.70 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for an angle point;
- 6. S79°15'40"W, a distance of 200.81 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for an angle point;
- 7. S74°07'06"W, a distance of 86.77 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for the southwesterly corner hereof;

THENCE, leaving said north right-of-way line, over and across said 104.825 acre tract, the following three (3) courses and distances:

- 1. N14°43'51"W, a distance of 370.42 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the right;
- 2. Along said curve, having a radius of 400.20 feet, a central angle of 16°33'12", an arc length of 115.62 feet, and a chord which bears N05°57'14"W, a distance of 115.22 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of tangency of said curve;
- 3. N00°31'43"E, a distance of 647.71 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set in the west line of said 104.825 acre tract, being the east line of said 275.66 acre tract, for an angle point.

THENCE, N27°26'53"E, along the east line of said 275.66 acre tract, being the west line of said 104.825 acre tract, a distance of 1513.89 feet to the POINT OF BEGINNING, and containing 82.665 acres (3,600,897 square feet) of land, more or less.

BEARING BASIS: TEXAS COORDINATE SYSTEM, NAD 83 (2011), CENTRAL ZONE, UTILIZING THE LEICA SMARTNET CONTINUALLY OPERATING REFERENCE NETWORK.

I HEREBY CERTIFY THAT THE ABOVE DESCRIPTION WAS PREPARED BASED UPON A FIELD SURVEY PERFORMED UNDER MY SUPERVISION DURING THE MONTH OF JANUARY, 2020, AND IS TRUE AND CORRECT TO THE BEST OF MY ABILITIES.

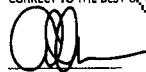

 ABRAM C. DASHNER
 TEXAS RPLS 5901
 TBPLS FIRM NO. 10194420



EXHIBIT A-1
PAGE 3 OF 3 PAGES

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ABRAM DASHNER, RPLS, LLC
 TEXAS REGISTERED PROFESSIONAL LAND SURVEYOR 5901
 TBPLS FIRM NO. 10194420
 rpls5901@gmail.com 512-905-4369

23.980 ACRES FILE NO. 2020.006
 JAMES MANOR SURVEY NO. 40, ABS. 546 PROJECT: 064-01
 MANOR, TRAVIS COUNTY, TEXAS DATE: 01/16/2020

DESCRIPTION

23.980 ACRES OUT OF THE JAMES MANOR SURVEY NO. 40, ABSTRACT NO. 546, SITUATED IN TRAVIS COUNTY, TEXAS, AND BEING A PORTION OF THAT CERTAIN 105.170 ACRE TRACT CONVEYED TO LAS ENTRADAS DEVELOPMENT CORPORATION, BY DEED OF RECORD IN DOCUMENT NO. 2007002485, OF THE OFFICIAL-PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, SAID 23 980 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, at a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set within said 105.170 acre tract, being the intersection of the west line of a forty-foot (40') private roadway (commonly called "Gregg Manor Road") and the south line of a 50-foot (50') private roadway (commonly called "Tur Weg Lane"), being an angle point in the south line of Lot 1, Block A, Las Entradas South Section 1, a subdivision of record in Document No. 201200083, of said Official Public Records, for the northeasterly corner hereof;

THENCE, over and across said 105.170 acre tract, the following twelve (12) courses and distances:

1. S12°18'00"W, a distance of 506.89 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the left;
2. Along said curve, having a radius of 645.00 feet, a central angle of 19°59'09", an arc length of 224.39 feet, and a chord which bears S02°19'24"W, a distance of 223.85 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of tangency of said curve;
3. S07°40'11"E, a distance of 140.56 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the right;
4. Along said curve, having a radius of 555.00 feet, a central angle of 02°06'26", an arc length of 20.41 feet, and a chord which bears S06°36'58"E, a distance of 20.41 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set (to be replaced by a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap) at the end of said curve, for the southeasterly corner hereof;
5. N85°09'31"W, a distance of 8.56 feet to a calculated point at the beginning of a non-tangent curve to the right;

EXHIBIT A-2
 PAGE 1 OF 2 PAGES

~~2020024484 Page 20 of 30~~

- 6. Along said curve, having a radius of 471.59 feet, a central angle of 34°13'16", an arc length of 281.67 feet, and a chord which bears N67°17'15"W, a distance of 277.50 feet to a calculated point at the end of said curve;
- 7. N50°10'36"W, a distance of 509.35 feet to a calculated point at the point of curvature of a curve to the left;
- 8. Along said curve, having a radius of 328.41 feet, a central angle of 56°06'18", an arc length of 321.59 feet, and a chord which bears N78°13'46"W, a distance of 308.89 feet to a calculated point at the point of tangency of said curve;
- 9. S73°43'04"W, a distance of 209.58 feet to a calculated point at the point of curvature of a curve to the right;
- 10. Along said curve, having a radius of 271.59 feet, a central angle of 75°35'32", an arc length of 358.32 feet, and a chord which bears N68°29'51"W, a distance of 332.89 feet to a calculated point at the point of tangency of said curve;
- 11. N30°41'26"W, a distance of 368.08 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the beginning of a non-tangent curve to the right;
- 12. Along said curve, having a radius of 271.59 feet, a central angle of 09°48'54", an arc length of 46.52 feet, and a chord which bears N25°46'09"W, a distance of 46.47 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set in the north line of said 105.170 acre tract, being the south right-of-way line of U.S. 290 (r.o.w. varies), for the northwesterly corner hereof;

THENCE, N74°02'53"E, along said south right-of-way line, being the north line of said 105.170 acre tract, a distance of 884.42 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the northwest corner of said Block 1, Block A, being the northwest terminus of a 60-foot (60') private roadway (commonly called "SinRage Drive");

THENCE, leaving said south right-of-way line, over and across said 105.170 acre tract, along the west and south lines of said Lot 1, Block A, the following nine (9) courses and distances:

- 1. Along a non-tangent curve to the right, having a radius of 15.00 feet, a central angle of 102°45'56", an arc length of 26.80 feet, and a chord which bears S54°34'30"E, a distance of 23.44 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of compound curvature of a curve to the right;
- 2. Along said curve, having a radius of 156.00 feet, a central angle of 15°30'48", an arc length of 40.61 feet, and a chord which bears S04°33'29"W, a distance of 40.49 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of tangency of said curve;
- 3. S12°18'52"W, a distance of 165.24 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the southwest corner of said Lot 1, for an angle point;


EXHIBITS A-2
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- 4. $S77^{\circ}41'08"E$, a distance of 66.69 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the left;
- 5. Along said curve, having a radius of 225.00 feet, a central angle of $29^{\circ}48'19"$, an arc length of 117.05 feet, and a chord which bears $N87^{\circ}24'42"E$, a distance of 115.73 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of tangency of said curve;
- 6. $N72^{\circ}30'33"E$, a distance of 114.41 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the right;
- 7. Along said curve, having a radius of 550.00 feet, a central angle of $29^{\circ}48'25"$, an arc length of 286.13 feet, and a chord which bears $N87^{\circ}24'46"E$, a distance of 282.91 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of tangency of said curve;
- 8. $S77^{\circ}41'00"E$, a distance of 358.75 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the right;
- 9. Along said curve, having a radius of 25.00 feet, a central angle of $90^{\circ}00'54"$, an arc length of 39.28 feet, and a chord which bears $S32^{\circ}41'00"E$, a distance of 35.36 feet to the POINT OF BEGINNING, and containing 23.980 acres (1,044,576 square feet) of land, more or less.

BEARING BASIS: TEXAS COORDINATE SYSTEM, NAD 83(2011), CENTRAL ZONE, UTILIZING THE LEICA SMARTNET CONTINUALLY OPERATING REFERENCE NETWORK.

I HEREBY CERTIFY THAT THE ABOVE DESCRIPTION WAS PREPARED BASED UPON A FIELD SURVEY PERFORMED UNDER MY SUPERVISION DURING THE MONTH OF JANUARY, 2020, AND IS TRUE AND CORRECT TO THE BEST OF MY ABILITIES.


 ABRAM C. DASHNER
 TEXAS RPLS 5901
 TBPLS FIRM NO. 10194428



EXHIBITS: A-2
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ABRAM DASHNER, RPLS, LLC
TEXAS REGISTERED PROFESSIONAL LAND SURVEYOR 5901
TBPLS FIRM NO. 10194420
rdas901@gmail.com 512-905-4369

14.095 ACRES
JAMES MANOR SURVEY NO. 40, ABS. 546
MANOR, TRAVIS COUNTY, TEXAS

FILE NO. 2020.007
PROJECT: 064-01
DATE: 01/16/2020

DESCRIPTION

14.095 ACRES OUT OF THE JAMES MANOR SURVEY NO. 40, ABSTRACT NO. 546, SITUATED IN TRAVIS COUNTY, TEXAS, AND BEING A PORTION OF THAT CERTAIN 105.170 ACRE TRACT CONVEYED TO LAS ENTRADAS DEVELOPMENT CORPORATION, BY DEED OF RECORD IN DOCUMENT NO. 2007002485, OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, SAID 14.095 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING, at a 1/2-inch iron rod found at an angle point in the east line of said 105.170 acre tract, being an angle point in the west line of that certain 9.973 acre tract conveyed to Manor Apartments, LLC, by Deed of record in Document No. 2019137031, of said Official Public Records, for the northeasterly corner hereof;

THENCE $503^{\circ}07'08''$ W, along the west line of said 9.973 acre tract, being the east line of said 105.170 acre tract, a distance of 435.80 feet to a 1/2-inch iron rod found at the southwest corner of said 9.973 acre tract, for an angle point;

THENCE, along the south line of said 9.973 acre tract, being the east line of said 105.170 acre tract, the following three (3) courses and distances:

1. $58^{\circ}35'50''$ E, a distance of 357.77 feet to a 60D nail found, for an angle point;
2. $56^{\circ}03'59''$ E, a distance of 38.51 feet to a 60D nail found, for an angle point;
3. $36^{\circ}23'18''$ E, a distance of 398.76 feet to a 60D nail found at the southeast corner of said 9.973 acre tract, being in the west line of the City of Manor, a subdivision of record in Volume V, Page 796, of the Deed Records of Travis County, Texas, for an angle point;

EXHIBIT A-3
PAGE 1 OF 2 PAGES

~~2022084421 Page 23 of 26~~

THENCE, S10°19'41"W, along the west line of said City of Manor, being the east line of said 105.170 acre tract, a distance of 572.40 feet to a calculated point at the southeast corner of said 105.170 acre tract, for the southeasterly corner hereof;

THENCE, along the south line of said 105.170 acre tract, the following two (2) courses and distances:

1. N82°15'53"W, a distance of 252.68 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for an angle point;

N86°02'28"W, a distance of 534.52 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for the southwesterly corner hereof;

THENCE, over and across said 105.170 acre tract, the following seven (7) courses and distances:

1. N09°37'11"E, a distance of 182.88 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for an angle point;
2. N03°33'06"E, a distance of 34.02 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set, for an angle point;
3. N05°31'20"E, a distance of 280.78 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the beginning of a non-tangent curve to the left;
4. Along said curve, having a radius of 645.00 feet, a central angle of 13°12'04", an arc length of 148.81 feet, and a chord which bears N01°04'10"W, a distance of 148.28 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the end of said curve;
5. N07°40'11"W, a distance of 140.56 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of curvature of a curve to the right;
6. Along said curve, having a radius of 555.00 feet, a central angle of 19°59'11", an arc length of 198.60 feet, and a chord which bears N02°19'24"E, a distance of 192.62 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set at the point of tangency of said curve;
7. N12°19'00"E, a distance of 251.73 feet to a 1/2-inch iron rod with "Dashner RPLS 5901" stainless steel cap set in the east line of said 105.170 acre tract, being the west line of said 9.973 acre tract, for the northwesterly corner hereof; from which a 1/2-inch iron rod found at an angle point in said west line bears N73°46'27"W, a distance of 50.95 feet;

EXHIBIT A-3
PAGE 2 OF 3 PAGES

2020024121 Page 24 of 36

THENCE, S73°46'17"E, along the west line of said 9.973 acre tract, being the east line of said 105.170 acre tract, a distance of 95.67 feet to the POINT OF BEGINNING, and containing 14.095 acres (613,990 square feet) of land, more or less.

BEARING BASIS: TEXAS COORDINATE SYSTEM, NAD 83(2011), CENTRAL ZONE, UTILIZING THE LEICA SMARTNET CONTINUALLY OPERATING REFERENCE NETWORK.

I HEREBY CERTIFY THAT THE ABOVE DESCRIPTION WAS PREPARED BASED UPON A FIELD SURVEY PERFORMED UNDER MY SUPERVISION DURING THE MONTH OF JANUARY, 2020, AND IS TRUE AND CORRECT TO THE BEST OF MY ABILITIES.


ABRAM C. DASHNER
TEXAS S.P.L.S. 5901
TDP.L.S. FIRM NO. 10194420



EXHIBIT 4-3
PAGE 2 OF 21 PAGES

Unofficial Survey Document

Exhibit 2-A

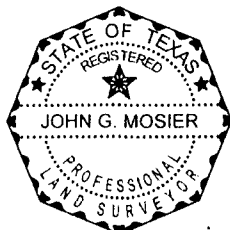
**A METES AND BOUNDS
DESCRIPTION OF A
30.634 ACRE TRACT OF LAND**

BEING a 30.634 acre (1,334,407 square feet) tract of land situated in the James Manor Survey No. 40, Abstract No. 546, Travis County, Texas; being a portion of that certain 105.170 acre tract described in instrument to Las Entradas Development Corporation in Document No. 2007002485 of the Official Public Records of Travis County (remainder), and being more particularly described as follows:

COMMENCING at an iron rod with cap stamped "CAPITAL SURVEYING CO INC" found on the north right-of-way line of Parsons Street also known as Old Highway 20 (variable width public right-of-way), marking the southwest corner of said 105.170 acre tract and the most southerly southeast corner of that certain 18.86 acre tract described in instrument to Manor Independent School District in Volume 5173, Page 1425 of the Deed Records of Travis County, from which an iron rod with cap found on the common line of said north right-of-way line and said 105.170 acre tract bears South 86°18'29" East a distance of 67.28 feet and North 83°51'51" East a distance of 672.07 feet.

THENCE, crossing said 105.170 acre tract, the following twenty-five (25) courses and distances:

1. North 58°46'21" East, 460.40 feet to a point for the **POINT OF BEGINNING** being a southerly corner of the herein described tract;
2. North 71°39'22" West, 527.65 feet to a point for corner;
3. North 43°07'29" West, 144.45 feet to a point for corner;
4. North 21°41'25" West, 281.28 feet to a point for a point of curvature;
5. in a northwesterly direction along a tangent curve to the left, having a radius of 600.00 feet, a chord of North 48°23'41" West, 384.82 feet, a central angle of 37°24'31", and an arc length of 391.74 feet to a point for a point of tangency;
6. North 59°08'56" West, 258.71 feet to a point for corner;
7. North 22°48'05" West, 74.01 feet to a point for the most northerly northwest corner of the herein described tract;
8. North 74°02'48" East, 600.07 feet to a point for the most northerly northeast corner of the herein described tract;
9. South 73°19'22" East, 243.22 feet to a point for a point of curvature;
10. in a southeasterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of South 58°01'40" East, 158.27 feet, a central angle of 30°35'24", and an arc length of 160.17 feet to a point for a point of tangency;
11. South 42°43'58" East, 62.88 feet to a point for a point of curvature;
12. in a southeasterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of South 28°37'09" East, 146.31 feet, a central angle of 28°43'37", and an arc length of 147.80 feet to a point for a point of tangency;
13. South 14°30'21" East, 37.51 feet to a point for a point of curvature;
14. in a southeasterly direction along a tangent curve to the left, having a radius of 350.00 feet, a chord of South 62°30'28" East, 520.22 feet, a central angle of 96°00'14", and an arc length of 586.46 feet to a point for a point of tangency;
15. North 69°29'24" East, 243.28 feet to a point for a point of curvature;
16. in an easterly direction along a tangent curve to the right, having a radius of 300.00 feet, a chord of North 83°58'20" East, 150.05 feet, a central angle of 28°57'51", and an arc length of 151.66 feet to a point for a point of tangency;
17. South 81°32'45" East, 326.82 feet to a point for corner;
18. South 45°49'24" East, 77.85 feet to a point for corner;
19. South 04°43'51" East, 170.23 feet to a point for corner;
20. North 80°21'22" West, 90.23 feet to a point for corner;
21. South 08°48'40" East, 414.93 feet to a point for corner;
22. South 11°31'13" East, 122.27 feet to a point for the most southerly southeast corner of the herein described tract;
23. North 86°45'04" West, 588.69 feet to a point for corner;
24. North 36°17'23" West, 222.88 feet to a point for corner;
25. South 61°08'39" West, 226.18 feet to the **POINT OF BEGINNING** and containing 30.634 acres of land in Travis County, Texas. The basis of bearing for this description is the Texas State Plane Coordinate System Grid, Central Zone (FIPS 4203) (NAD'83). All distances are on the Surface and shown in U.S. Survey Feet. To convert grid distances to surface, apply the combined SURFACE to GRID scale factor of 0.9992337881 This document was prepared in the office of Kimley-Horn and Associates, Inc. in San Antonio, Texas.



John G. Mosier
2-18-2022

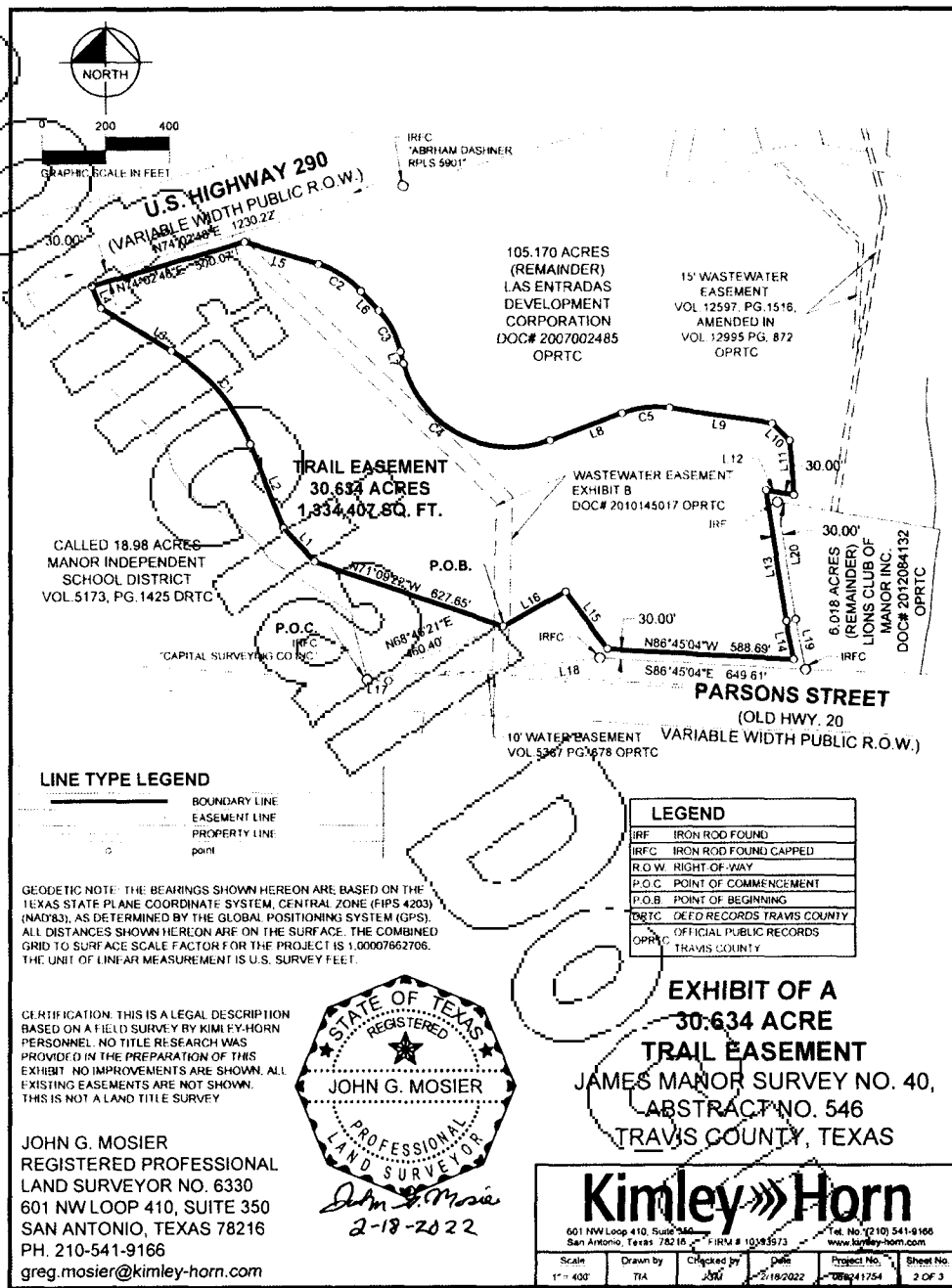
JOHN G. MOSIER
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6330
601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
PH. 210-541-9166
greg.mosier@kimley-horn.com

**EXHIBIT OF A
30.634 ACRE
TRAIL EASEMENT
JAMES MANOR SURVEY NO. 40,
ABSTRACT NO. 546
TRAVIS COUNTY, TEXAS**

Kimley»Horn
601 NW Loop 410, Suite 350 San Antonio, Texas 78216 PH: 210-541-9166 www.kimley-horn.com

Scale: N/A	Drawn by: TIA	Checked by: JGM	Date: 2/18/2022	Project No.: 066241754	Sheet No.: 3 of 3
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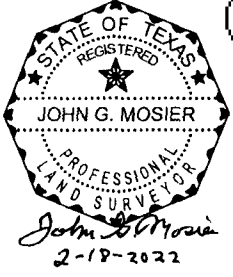


Item 7.

LINE TABLE			LINE TABLE		
NO.	BEARING	LENGTH	NO.	BEARING	LENGTH
L1	N43°07'29"W	144.45'	L11	S04°43'51"E	170.23'
L2	N21°41'25"W	281.28'	L12	N80°21'22"W	90.23'
L3	N59°05'58"W	258.77'	L13	S08°48'40"E	414.93'
L4	N22°42'05"W	74.01'	L14	S11°31'13"E	122.27'
L5	S73°19'22"E	243.22'	L15	N36°17'33"W	222.88'
L6	S42°43'58"E	82.88'	L16	S61°08'39"W	226.18'
L7	S14°30'21"E	37.51'	L17	S86°48'29"E	67.28'
L8	N69°29'24"E	243.26'	L18	N83°51'51"E	672.07'
L9	S88°32'45"E	326.82'	L19	N11°31'13"W	160.49'
L10	S46°49'24"E	77.85'	L20	N08°48'40"W	372.59'

CURVE TABLE					
NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD
C1	27°24'31"	600.00'	391.74'	N40°23'41"W	384.82'
C2	30°35'24"	300.00'	160.17'	S58°01'40"E	158.27'
C3	28°13'37"	300.00'	147.80'	S28°37'09"E	146.31'
C4	96°00'14"	350.00'	586.46'	S62°30'28"E	520.22'
C5	28°57'51"	300.00'	151.66'	N83°58'29"E	150.05'

GEODETIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.00007862706. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.



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EXHIBIT OF A
30.634 ACRE
TRAIL EASEMENT
 JAMES MANOR SURVEY NO. 40,
 ABSTRACT NO. 546
 TRAVIS COUNTY, TEXAS

Kimley»Horn
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Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	TJA	JGM	2/18/2022	099241754	3 OF 3

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Exhibit 2-B

**METES AND BOUNDS
DESCRIPTION OF A
3.644 ACRE TRACT OF LAND**

BEING a 3.644 acre (158,737 square feet) tract of land situated in the James Manor Survey No. 40, Abstract No. 546, Travis County, Texas, being a part of the remaining portion of that certain 104.825 acre tract described in instrument to Las Entradas Development Corporation in Document No. 2007002485 of the Official Public Records of Travis County; and being more particularly described as follows:

COMMENCING at a concrete monument that has been disturbed found on the north right-of-way line of U.S. Highway 290 (variable width R.O.W.) marking the southwest corner of said 104.825 acre tract, a point on the east boundary line of that certain Tract 3, a called 275.66 acre tract described in instrument to Butler Family Partnership, LTD., in Volume 12271, Page 872 of the Official Public Record of Travis County, Texas, from which a 5/8 inch iron pipe found marking the northwest corner of said 104.825 acre tract, the northeast corner of said 275.66 acre tract, and a point on the south line of Hill Lane (variable width R.O.W.) bears North 27°28'12" East, a distance of 3034.66 feet;

THENCE, crossing said 104.825 acre tract, the following four (4) courses and distances.

1. North 50°45'43" East, 75.74 feet to a point for the **POINT OF BEGINNING (P.O.B.)** being the west corner of the herein described tract.
2. North 27°28'12" East, 819.67 feet to a point for the north corner of the herein described tract;
3. South 14°09'29" East, 588.53 feet to a point for the east corner of the herein described tract;
4. South 74°05'42" West, 538.77 feet to the **POINT OF BEGINNING**, and containing 3.644 acres of land in Travis County, Texas. The basis of bearing for this description is the Texas State Plane Coordinate System Grid, Central Zone (FIPS 4203) (NAD 83). All distances are on the Surface and shown in U.S. Survey Feet. To convert grid distances to surface, apply the combined SURFACE to GRID scale factor of 0.99992337881 This document was prepared in the office of Kimley-Horn and Associates, Inc. in San Antonio, Texas.



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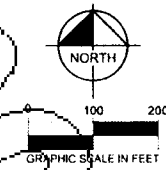
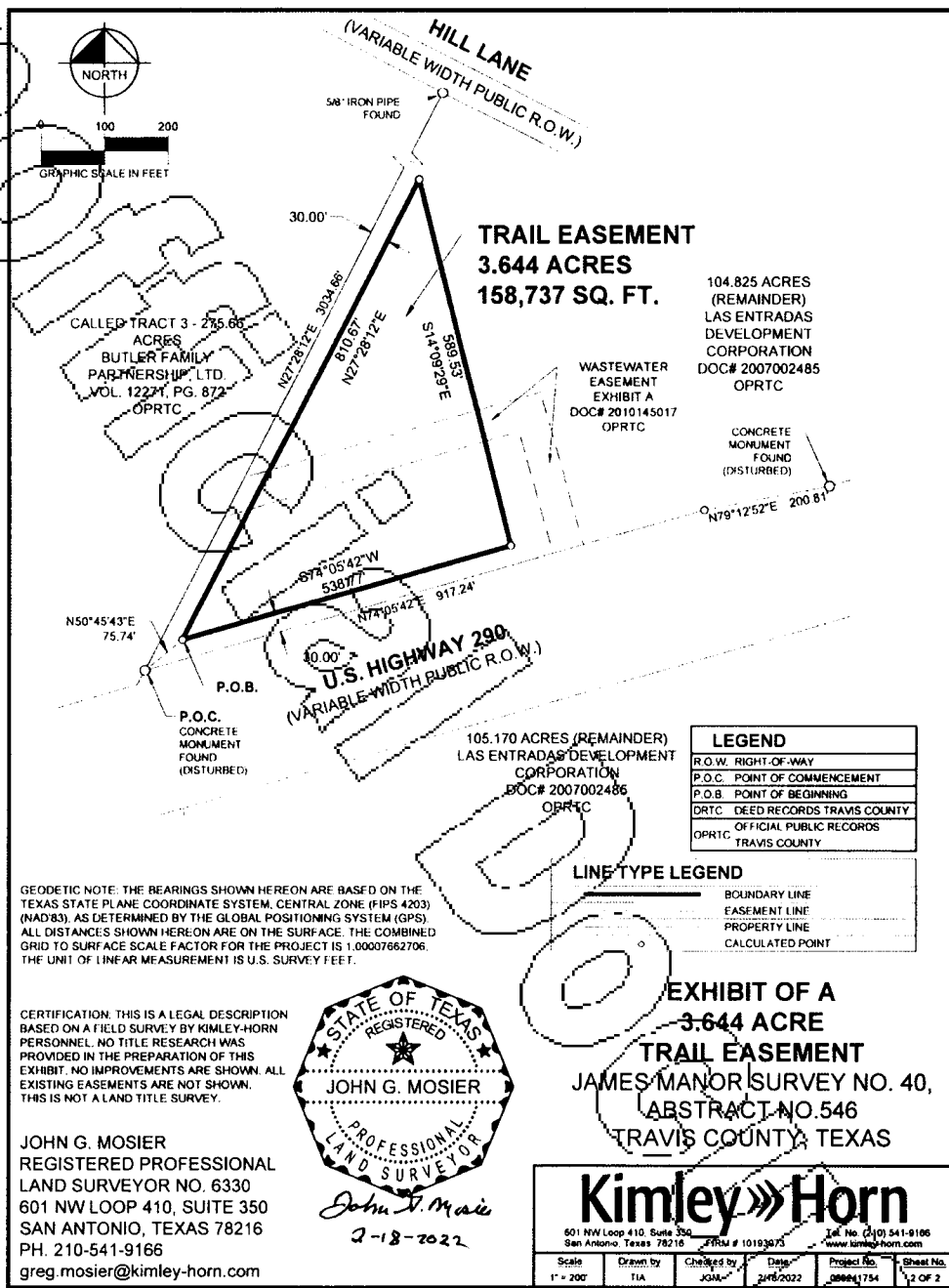
John G. Mosier
2-18-2022

**EXHIBIT OF A
3.644 ACRE
TRAIL EASEMENT
JAMES MANOR SURVEY NO. 40,
ABSTRACT NO. 546
TRAVIS COUNTY, TEXAS**

Kimley»Horn
601 NW Loop 410, Suite 350 San Antonio, Texas 78216 File No. 10193873 Tel. No. (210) 541-9166 www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
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CALLER TRACT 3 - 275.65 ACRES
 BUTLER FAMILY PARTNERSHIP, LTD.
 VOL. 12274, PG. 872
 OPRTC

TRAIL EASEMENT
3.644 ACRES
158,737 SQ. FT.

104.825 ACRES (REMAINDER)
 LAS ENTRADAS DEVELOPMENT CORPORATION
 DOC# 2007002485
 OPRTC

WASTEWATER EASEMENT EXHIBIT A
 DOC# 2010145017
 OPRTC

CONCRETE MONUMENT FOUND (DISTURBED)

P.O.B.
 P.O.C.
 CONCRETE MONUMENT FOUND (DISTURBED)

105.170 ACRES (REMAINDER)
 LAS ENTRADAS DEVELOPMENT CORPORATION
 DOC# 2007002486
 OPRTC

LEGEND	
---	R.O.W. RIGHT-OF-WAY
○	P.O.C. POINT OF COMMENCEMENT
○	P.O.B. POINT OF BEGINNING
---	DRTC DEED RECORDS TRAVIS COUNTY
---	OPRTC OFFICIAL PUBLIC RECORDS TRAVIS COUNTY

LINE TYPE LEGEND	
---	BOUNDARY LINE
---	EASEMENT LINE
---	PROPERTY LINE
○	CALCULATED POINT

GEODETTIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.00037662706. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.

CERTIFICATION: THIS IS A LEGAL DESCRIPTION BASED ON A FIELD SURVEY BY KIMLEY-HORN PERSONNEL. NO TITLE RESEARCH WAS PROVIDED IN THE PREPARATION OF THIS EXHIBIT. NO IMPROVEMENTS ARE SHOWN. ALL EXISTING EASEMENTS ARE NOT SHOWN. THIS IS NOT A LAND TITLE SURVEY.



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 greg.mosier@kimley-horn.com

EXHIBIT OF A
3.644 ACRE
TRAIL EASEMENT
 JAMES MANOR SURVEY NO. 40,
 ABSTRACT NO. 546
 TRAVIS COUNTY, TEXAS

Kimley»Horn
 601 NW Loop 410, Suite 350 San Antonio, Texas 78216
 Tel. No. (210) 541-9166 www.kimley-horn.com

Scale: 1" = 200'	Drawn by: TIA	Checked by: JGM	Date: 2/18/2022	Project No.: 08041754	Sheet No.: 2 OF 2
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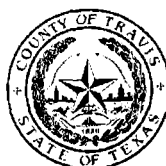
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Item 7.

Unofficial Document

Recorders Memorandum-At the time of recordation this instrument was found to be inadequate for the best reproduction, because of illegibility, carbon or photocopy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

**FILED AND RECORDED
OFFICIAL PUBLIC RECORDS**



Rebecca Guerrero
Rebecca Guerrero, County Clerk
Travis County, Texas

2022119832

Jul 11, 2022 02:08 PM

Fee: \$142.00

ANDERSOND

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Scott Jones, Economic Development Director
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a franchise Ordinance for Municipal Solid Waste Collection, Transportation, and Disposal (Residential, Commercial, Industrial, and Recycling).

BACKGROUND/SUMMARY:

City issued a Request for Proposals for the collection, transportation, and disposal of solid waste and recyclable materials with the assistance of the City’s consultant, Solid Waste Specialists (SWS). The City’s current solid waste contract expires on December 31, 2024. Proposals were submitted and reviewed by City staff and SWS. City staff and SWS recommend that Frontier Waste Solutions should be selected as the contractor for the collection, transportation, and disposal of the City’s solid waste and recyclable materials and the City Council adopt the franchise ordinance.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT:
PRESENTATION: No
ATTACHMENTS: Yes

- Solid Waste Franchise Ordinance

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the first reading of an ordinance for a franchise with Frontier Waste Solutions for the Municipal Solid Waste Collection, Transportation and Disposal Contract (Residential, Commercial, Industrial, and Recycling); and authorize the City Manager to execute the final negotiated contract.

CITY COUNCIL: **Recommend Approval** **Disapproval** **None**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF MANOR, TEXAS APPROVING AN EXCLUSIVE FRANCHISE AGREEMENT WITH FRONTIER WASTE SOLUTIONS FOR THE COLLECTION, TRANSPORTATION, AND DISPOSAL OF MUNICIPAL SOLID WASTE (RESIDENTIAL, COMMERCIAL, INDUSTRIAL AND RECYCLING) IN THE CITY OF MANOR; GRANTING FRONTIER WASTE SOLUTIONS CERTAIN POWERS, LICENSES AND PRIVILEGES TO USE THE STREETS, AVENUES, EASEMENTS, RIGHTS-OF-WAY, ALLEYS, HIGHWAYS, SIDEWALKS, AND BRIDGES IN SAID CITY; PRESCRIBING CERTAIN RIGHTS, DUTIES, TERMS AND CONDITIONS; PROVIDING FOR THE PAYMENT TO THE CITY OF A PERCENTAGE OF GROSS RECEIPTS OF GRANTEE FROM ITS OPERATIONS; APPROVING THE ESTABLISHMENT OF A FRANCHISE FEE ON SOLID WASTE SERVICES CHARGED BY THE CITY OF MANOR TO ITS CUSTOMERS; PROVIDING A SEVERABILITY CLAUSE, PROVIDING SAVINGS, EFFECTIVE DATE AND OPEN MEETINGS CLAUSES, AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the City of Manor, Texas (the “City”) is a home-rule municipality; and

WHEREAS, the City has certain expenses related to the upkeep and maintenance of the City’s streets; and

WHEREAS, the City provides for and maintains roads, alleys, and rights-of-way that are used for the collection of solid waste from a portion of the monies from solid waste collections; and

WHEREAS, the City issued a request for proposals for municipal solid waste collection services; and

WHEREAS, the City reviewed the responsive proposals, evaluated the proposals, and chose a preferred provider, Frontier Waste Solutions (the “Company”);

WHEREAS, the “Company operates a garbage and refuse collection business; and

WHEREAS, the City has negotiated the terms and conditions of a franchise agreement with the Company; and

WHEREAS, the City Council of the City (the “City Council”) has determined it is in the best interest of the City to offer the Company a franchise on the terms and conditions set forth in this ordinance; and

ORDINANCE NO. _____

Page 2

WHEREAS, the City desires to approve an exclusive franchise agreement designating the Company as the municipal solid waste service provider for the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS, THAT:

SECTION 1. Findings. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

SECTION 2. Creation of a Franchise Fee. The City Council hereby approves the creation of a franchise fee or a fee for use of City owned property. That fee established herein shall be ten percent (10%) of the gross revenues resulting from solid waste collection on each solid waste charge on every customer account serviced by the City. The fee will be utilized for maintenance, construction, or repair of public streets, purchase of materials, supplies, or labor in any city department which is financed through the General Fund of the City provided that department of the City directly or indirectly provides for roads, alleys or rights-of-way of the City. Actions of the City Administrator and designees in increasing or decreasing the established franchise fee annually are hereby approved.

SECTION 3. Approval of Franchise Agreement. The City Council approves and incorporates herein the attached Municipal Solid Waste Collection, Transportation and Disposal Contract (Residential, Commercial, Industrial, and Recycling) (the “Franchise Agreement”) with Frontier Waste Solutions for the collection, transportation, and disposal of municipal solid waste (Residential, Commercial, Industrial, and Recycling), in the City of Manor, Texas.

SECTION 4. Conflicting Ordinances. All ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance as adopted herein are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this ordinance and any other code or ordinance of the City, the terms and provisions of this ordinance shall govern.

SECTION 5. Savings Clause. All rights and remedies of the City of Manor are expressly saved as to any and all requirements of the provisions of any ordinances affecting council compensation within the City which have accrued at the time of the effective date of this ordinance.

SECTION 6. Effective Date. This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Tex. Loc. Gov't. Code and the City Charter.

SECTION 7. Severability. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, sentence, paragraph, or section of this Ordinance should be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the

ORDINANCE NO. _____

Page 3

remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such invalid phrase, clause, sentence, paragraph or section. If any provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, the invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 8. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

[signatures follow on next page]

ORDINANCE NO. _____

Page 4

PASSED AND APPROVED FIRST READING on this the 4th day of September 2024.

PASSED AND APPROVED SECOND AND FINAL READING on this the ___ day of September 2024.

THE CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia T. Almaraz, City Secretary

ORDINANCE NO. _____

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[INSERT CONTRACT]

**MUNICIPAL SOLID WASTE COLLECTION,
TRANSPORTATION AND DISPOSAL CONTRACT
(Residential, Commercial, Industrial, and Recycling)**

This **Solid Waste and Recyclable Materials Collection, Transportation, Disposal, and Processing Contract** (“**Contract**”), is entered as of the Effective Date by and between the **City of Manor** (hereinafter called “**City**”), a Texas home rule municipality, and **Frontier Waste Solutions** (hereinafter called “**Contractor**”), a Texas Corporation, acting by and through their duly qualified representatives. (City and Contractor collectively referred to herein as “**Parties**” and individually as “**Party**.”)

RECITALS

WHEREAS, City has found and determined that the public health and safety of City will be promoted and preserved by establishing an arrangement for the collection, transportation, and disposal of Solid Waste kept and accumulated by residential and multi-family neighborhoods; and

WHEREAS Contractor is engaged in the business of collection and Recycling of Solid Waste and is familiar with City’s requirements and its Solid Waste services; and

WHEREAS, City has determined Contractor to be qualified to provide Solid Waste collection, transportation, and disposal service upon the terms and conditions and for the consideration set forth in this Contract; and

WHEREAS, City has determined through a competitive process in accordance with state law that Contractor provides the best value for Solid Waste services for City’s residents; and

WHEREAS City desires to grant to Contractor the exclusive right to operate and maintain the service of collection, transportation, and disposal of residential, commercial garbage and trash, and residential recycling, over, upon, along, and across City’s present and future streets, alleys, bridges, and public properties subject to the terms of this Contract; and

WHEREAS Contractor desires to operate and maintain the service of collection and transportation of residential and commercial garbage and trash, and residential recycling, over, upon, along, and across City’s present and future streets, alleys, bridges, and public properties subject to the terms of this Contract.

WHEREAS Contractor has agreed to reimburse City for the development of the RFP and other Contract Documents in accordance with Section 8.1(f) of this Contract.

NOW, THEREFORE, for and in consideration of the mutual covenants, promises, and undertakings herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and confessed, the Parties agree as follows:

I. GRANT OF CONTRACT AND FRANCHISE; TERM

1.1 **Grant of Contract and Franchise.** To the extent allowed by law, City hereby grants to Contractor:

- (a) The sole right, duty, and privilege within City’s Limits to conduct business for the purpose of collection and transportation, disposal and/or Processing of Waste Materials, Construction and Demolition Debris, and Recyclable Materials during the Term of this Contract from all Residential, Commercial, and Industrial Customers located within City’s incorporated limits; with the exceptions listed below; and

(b) The sole right, duty, and privilege to collect Waste Materials and Recyclable Materials during the Term of this Contract from all Municipal Facilities.

1.2 **Initial Term.** The Initial Term of this Contract shall commence on January 1, 2025 (the “**Commencement Date**”) and shall end on December 31, 2030 (the “**Expiration Date**”), unless otherwise terminated earlier or extended as provided herein.

1.3 **Extension Term.** City may extend the Initial Term for five (5) additional one (1) year terms beginning January 1, 2030 (an “**Extension Term**”) upon the same terms and conditions set forth in this Agreement. Notice of the extension of the Term of this Contract for the first Extension Term must be delivered in writing by City to Contractor on or before November 1, 2029. Notwithstanding anything regarding City’s exercise of the Extension Terms, the Parties agree that City may, at any time prior to or after the expiration of the Initial Term and, if applicable, the first Extension Term, solicit bids or proposals for contracting for the collection of Waste Materials or such other services provided for herein for a period commencing after the Expiration Day, as original established and/or extended by the first Extension Term, if applicable.

II. DEFINITIONS

The words and phrases used in this Contract shall have the following meanings unless the context indicates a different meaning:

“**Brush**” means any cuttings or trimmings from trees, shrubs, lawns, and similar materials not exceeding four (4) feet in length or four inches (4”) in diameter. The term "Brush" specifically excludes debris resulting from the services of a Commercial Service Provider.

“**Bulky Waste**” means large rubbish items including, but not limited to, White Goods, bicycles, furniture, rugs, mattresses, televisions, fence material, auto parts, and other similar oversized items which are customary to ordinary housekeeping operations of a Residential Unit.

“**Business Day**” means a day that is not a Saturday, Sunday, or Holiday.

“**City**” The City of Manor, Texas.

“**City Facility**” means a property owned, leased, and/or operated by City.

“**Collection**” means the act of removing from a Customer’s property (i) Waste in any form for transport to a Disposal Facility, and (ii) Recyclables for transport to a Recycling Facility.

“**Collection Area**” means that portion of City’s corporate limits in which Contractor provides collection services as described in the Contract Documents.

“**Commercial Unit**” means a commercial business or establishment, including, but not limited to, a store, office, restaurant, warehouse, and other nonmanufacturing facility, premises, location, or entity, public or private, within City’s corporate limits.

“**Commercial Waste**” means all types of Solid Waste generated by Commercial Units, excluding Residential Waste and Industrial Waste.

“Commercial Service Provider” means a person or business entity that provides for compensation tree limb cutting and removal, or complete tree and stump removal services.

“Compactor Unit” means a mechanical unit that receives, compacts, and reduces the volume of municipal waste, refuse, or garbage, whether stationary or mobile.

“Construction and Demolition Debris” means non-compatible waste building materials resulting from construction, remodeling, repair, or demolition operations at a Residential Unit, Municipal Facility, or large commercial and industrial unit, including but not limited to carpet, cartons, concrete, excelsior, gypsum board, metal, paper, plastic, rubber, and wood products. Construction debris does not include Hazardous Waste.

“CPI” means the Consumer Price Index, U.S. City Average, All Urban Consumers, Garbage and Trash Collection, Not Seasonally Adjusted. Base Period December 1983=100), <https://www.bls.gov/news.release/cpi.t02.htm>, published by the United States Department of Labor, Bureau of Labor Statistics (**“BLS”**); or, if the BLS ceases to publish the CPI, such other index the Parties agree provides an equally authoritative measure of inflation and the change in the purchasing power of the U.S. dollar as it relates to the provision of solid waste collection services in the United States.

“Container” means a receptacle with a capacity not greater than 95 gallons, constructed of plastic, metal, or fiberglass, having handles of adequate strength for lifting, the mouth of which has a diameter greater than or equal to that of the base.

“Contract Administrator” means City’s City Manager or the City Manager’s designee responsible for actively interacting with Contractor to achieve this Contract’s objectives; monitoring this Contract to ensure Contractor compliance; receiving and maintaining Contractor reports; addressing Contract related problems on behalf of City; incorporating necessary modifications or changes into this Contract; mediating and expediting timely resolution of customer/Contractor issues, and other duties necessary to implement this Contract.

“Contract Documents” means, collectively, (a) this Contract, all Exhibits attached hereto, and any amendments to this Contract; (b) the RFP, and (c) Contractor’s Proposal.

“Contract Year” means each twelve-month period during the Term of this Contract beginning on January 1st.

“Contractor’s Proposal” means Contractor’s response to the RFP dated and submitted _____, and consisting of _____ pages, and supplemental submission dated _____, and submitted _____, consisting of _____ pages, the original of which is retained in the office of City’s City Secretary in hardbound or electronic format and is incorporated herein by reference.

“Curbside” means (i) in the case of a street or highway with a defined asphalt or concrete curb establishing a vertical boundary separation between a roadway and an adjacent lot or tract, the area within three (3) feet of the curb that provides primary access to the Unit as designated by City; and (ii) in the case of a street or highway that is not constructed with a curb, the area within three (3) feet of the edge of the paved area of the street or highway that provides primary access to the Unit as designated by City; and (iii) with respect to a Unit where the placement of Waste for collection at defined in (i) or (ii), whichever is applicable, interferes with or endangers the movement of vehicles or pedestrians, such other place as close to the Unit’s adjacent roadway as approved by the Contract Administrator.

“Customer” means the owner or tenant of a Unit located within City and identified by City as being eligible for and in need of the services provided by Contractor under this Contract.

“Detachable Container” (also referred to as “dumpster”) means a watertight, all-metal container, equipped with a tight-fitting metal or plastic cover, and plugged to prevent drainage of leachate. The term shall also apply to containers of larger sizes (i.e., “roll-offs”).

“Disposal Facility” means a Class 1 Municipal Solid Waste landfill permitted by the TCEQ identified in Contractor’s response to the RFP or such other permitted Class 1 Municipal Solid Waste landfill as may be approved by City during the term of this Contract, which approval shall not be unreasonably withheld, delayed, or denied.

“Disaster Event” means an event or occurrence, including, but not limited to, wildfires, storms, floods, fires, tornados, earthquakes, train derailments, airplane crashes, and similar events determined by the City Manager to have caused widespread damage and destruction to personal property.

“Disaster Debris” means Waste Materials, including building materials, sediments, vegetative debris, personal property, and other materials resulting from a Disaster Event that are generated by anyone affected by a Disaster Event.

“Disaster Management Plan” means Contractor’s operational policies and procedures that will be implemented to collect, remove, and properly dispose of Disaster Debris when an event or occurrence is determined by City to be a Disaster Event, and when Contractor is selected to provide such additional services in accordance with the rates in Exhibit A.

“Disposal” means the disposition, injection, dumping, spilling, leaking, or placing of Solid Waste into or on the land or water in a manner that the Solid Waste or a constituent of the Solid Waste enters the environment, is emitted into the air, or is discharged to the waters of the State of Texas.

“Excluded Waste” means Large Dead Animals, Hazardous Waste, Offal Waste, Stable Matter, Vegetable Waste, Construction and Demolition Debris, Special Waste, and other types of Waste expressly excluded from this Contract.

“Food Waste” means vegetable and other food scraps, including meat, dairy products, grease, and bones; paper which has been contaminated with food, fat, or grease; and compostable paper including paper towels, paper plates, tissue, and waxed paper.

“Garbage” means Municipal Solid Waste (MSW) consisting of putrescible or animal and vegetable waste materials resulting from the handling, preparation, cooking, and consumption of food, including waste materials from markets, storage facilities, handling and sale of produce and other food products, and all Dead Animals of less than ten pounds (10 lbs.) in weight, except those slaughtered for human consumption.

“Generator” means a person or municipality that produces or creates Municipal Solid Waste.

“Hazardous Waste” means any Solid Waste identified or listed as hazardous waste by the administrator of the Environmental Protection Agency under the Federal Solid Waste Disposal Act as amended by RCRA, (42 U.S.C. S6901, et, seq., as amended).

“Holiday” means New Year’s Day, Thanksgiving Day, and Christmas Day.

“Industrial Unit” means an industrial business or establishment, including manufacturing facilities, premises, locations, or entities, public or private, within the corporate limits of City.

“Industrial Waste” means Solid Waste resulting from or incidental to any process of industry or manufacturing, mining, or agricultural operations.

“Large Dead Animals” means animals or portions thereof equal to or greater than 10 pounds in weight that have expired from any cause, except those slaughtered or killed for human use.

“Medical Waste” means Waste generated by healthcare-related facilities and associated with healthcare activities, not including Garbage or Rubbish generated from offices, kitchens, or other non-health-care activities. The term includes Special Waste from health care-related facilities which is comprised of animal waste, bulk blood, and blood products, microbiological waste, pathological waste, and sharps as those terms are defined in 25 TAC §1.132 (relating to Definitions).

“Municipal Solid Waste (MSW): means wastes consisting of everyday items such as product packaging, grass clippings, furniture, clothing, bottles and cans, food scraps, newspapers, appliances, consumer electronics, and batteries. These wastes come from homes; institutions such as schools and hospitals; and commercial sources such as restaurants and small businesses. Municipal Solid Waste does not include municipal wastewater treatment sludges, industrial process wastes, automobile bodies, combustion ash, or construction and demolition debris. The term does not include source-separated recyclable materials.

“Non-Recyclables” means any materials in Single Stream Materials or Recyclables that are not Recyclables.

“Offal Waste” means waste animal (land or marine) matter from establishments such as butcher shops, slaughterhouses, food processing, and packing plants, rendering plants, and fertilizer plants.

“Performance Bond” means a corporate surety bond that guarantees compensation to City if it must assume the obligations and/or duties of Contractor to continue the service as defined in the Contract Documents.

“Permit” means a permit issued by the State of Texas to operate a municipal solid waste landfill or processing facility, or to beneficially use municipal waste. The term includes a general permit, permit-by-rule, permit modification, permit reissuance, and permit renewal.

“Poly Cart” means a 95-gallon poly cart plastic container provided by Contractor, clearly marked for MSW or Recycling, equipped with wheels, handles, and a tight-fitting cover, capable of being mechanically unloaded into Contractor’s collection vehicles. The terms “Cart” and “Wheeled Container” shall be considered interchangeable.

“Processing” means recycling of Single Stream Materials at a properly permitted Recycling Facility.

“Recyclable Material” or **“Recyclables”** means a material that has been recovered or diverted from the non-hazardous waste stream for purposes of reuse, recycling, or reclamation, a substantial portion of which is consistently used in the manufacture of products that may otherwise be produced using raw or virgin materials. Recyclable Material is not Solid Waste. However, Recyclable Material may become Solid Waste at such time, if any, as it is abandoned or disposed of rather than recycled, whereupon it will be Solid Waste, with respect to the party abandoning or disposing of such material. “

“Residential Recyclables” include, but are not limited to, juice boxes, glass containers (clear, brown, green), tin-steel cans, paper board, cardboard, magazines, aluminum cans, newspapers, junk mail, phone books, office paper, and plastics all codes (#1 through #7, except for # 6, which is Styrofoam products).

“Recycle” or **“Recycling”** means the collection, separation, recovery, and sale or reuse of metals, glass, paper, leaf waste, or plastics, and other materials which would otherwise be disposed or processed as municipal waste or the mechanized separation and treatment of municipal waste and creation and recovery of reusable materials other than a fuel for the operation of energy.

“Recycling Facility” means a facility employing a technology that is a process that separates or classifies municipal waste and creates or recovers reusable materials that can be sold to or reused by a manufacturer as a substitute for or a supplement to virgin raw materials. The term “Recycling Facility” shall not mean transfer stations, municipal solid waste landfills, or resource recovery facilities.

“Refuse” means the same as Rubbish.

“Request for Proposal” or **“RFP”** means City’s “Request for Proposals for Solid Waste & Recycling Services” issued Frontier Waste Solutions, a true and correct copy of which is on file in the office of City’s City Secretary and incorporated herein by reference.

“Residential Curbside Recycling” means the collection of Recyclable Materials placed at Curbside by Customers residing in Single-Family Structures for collection, the delivery of such materials to a Recycling Facility, and the subsequent recycling of the collected materials.

“Residential Unit” means a residential dwelling occupied by a person or group of persons comprising not more than four families. A Residential Unit shall be deemed occupied when either water or domestic light and power services are being supplied to the Residential Unit. Each condominium dwelling, whether of single or multi-level construction, consisting of four units, shall be treated as a separate Residential Unit.

“Residential Waste” means all Refuse, Garbage, Rubbish, Brush, and Bulky, and other Solid Waste generated by a Customer at a Residential Unit.

“Roll-off Container” means a Container provided to a Commercial Unit or Industrial Unit by Contractor measuring 20, 30, or 40 cubic yards, intended for high-volume refuse generating Commercial Units or Industrial Units, and capable of collection and transport to a Municipal Solid Waste Landfill by loading of the Container onto the rear of transporting vehicle, but excluding a Stationary Compactor.

“Rubbish” means non-putrescible Solid Waste (excluding ashes), consisting of both combustible and noncombustible waste materials. Combustible rubbish includes paper, rags, cartons, wood, excelsior, furniture, rubber, plastics, yard trimmings, leaves, or similar materials; noncombustible rubbish includes glass, crockery, tin cans, aluminum cans, metal furniture, and similar materials that will not burn at ordinary incinerator temperatures (1,600 degrees Fahrenheit to 1,800 degrees Fahrenheit).

“Small Business Garbage Generator” means a commercial business, which generates no more than one (1) cubic yard of Solid Waste per week.

“Solid Waste” means Garbage, Rubbish, Refuse, sludge from a wastewater treatment plant, water supply treatment plant, or air pollution control facility, and other discarded material, including solid, liquid, semi-solid, or contained gaseous material resulting from industrial, municipal, commercial, mining, and agricultural operations and from community and institutional activities. The term does not include: a) Solid or dissolved material in domestic sewage, or solid or dissolved material in irrigation return flows, or

industrial discharges subject to regulation by permit issued under Texas Water Code, Chapter 26; b) Solid, dirt, rock, sand, and other natural or man-made inert solid materials used to fill land if the object of the fill is to make the land suitable for the construction of surface improvement; c) Waste materials that result from activities associated with the exploration, development, or production of oil or gas or geothermal resources and other substance or material regulated by the Railroad Commission of Texas under Natural Resources Code, §91.101, unless the waste, substance, or material results from activities associated with gasoline plants, natural gas liquids processing plants, pressure maintenance plants, or re-pressurizing plants and is hazardous waste as defined by the administrator of the EPA under the federal Solid Waste Disposal Act, as amended by RCRA, as amended (42 USC, SS6901 et seq.), or d) Unacceptable Waste.

“Special Waste” means Waste that requires special handling and management due to the nature of the waste, including, but not limited to, the following: (A) containerized waste (e.g. a drum, barrel, portable tank, box, pail, etc.), (B) waste transported in a bulk tanker, (C) liquid waste, (D) sludge waste, (E) waste from an industrial process, (F) waste from a pollution control process, (G) Residue and debris from the cleanup of a spill or release of a chemical, or (H) any other waste defined by Texas law, rule or regulation as "Special Waste".

“Stable Matter” means all manure and other waste matter normally accumulated in or about a stable, or any animal, livestock, or poultry enclosure, and resulting from the keeping of animals, poultry, or livestock.

“Structure” means all single-family homes, multi-family dwellings, and Small Businesses, included in the specifications, and City Facilities that City may at its sole discretion include in this Contract.

“Unacceptable Waste” means any Waste, the acceptance, and handling of which by Contractor would cause a violation of any permit, or any legal or regulatory requirement, substantial damage to Contractor's equipment or facilities, or present a danger to the health or safety of the public or Contractor's employees, including, but not limited to, Hazardous Waste, Special Waste (except as otherwise provided herein), untreated Medical Waste, Dead Animals weighing ten pounds (10 lbs.) or greater, solid or dissolved material in domestic sewage, or solid or dissolved material in irrigation return flows, or industrial discharges subject to regulation by permit, soil, dirt, rock, sand, and other natural or man-made inert solid materials used to fill land if the object of the fill is to make the land suitable for the construction of surface improvements.

“Unit” means, collectively, Residential Units, Commercial Units, and Industrial Units.

“Unusual Accumulation” means any Residential Unit Waste placed curbside for collection which does not meet the specifications defined by this Agreement for regular garbage, bulky waste, and brush waste. Contractor has the right to take photographic evidence of Unusual Accumulations, and the option to provide for the collection of Unusual Accumulations for a fee after inspection and pricing by Contractor supervision.

“Vegetable Waste” is excluded from this contract and means putrescible solid waste resulting from the processing of plants for food by a commercial establishment such as canneries. This definition does not include waste products resulting from the preparation and consumption of food in places such as cafeterias and restaurants.

“Waste” or **“Waste Materials”** means all Residential Waste, Commercial Waste, and Industrial Waste to be collected by Contractor pursuant to this Contract. The term "Waste" specifically excludes Unacceptable Waste.

“**White Goods**” means refrigerators, stoves and ranges, water heaters, clothes washers and dryers, freezers, swing sets, bicycles (without tires) scrap metal, copper, and other similar domestic and commercial large appliances.

“**Yard Waste**” means accumulations of lawn, grass, or shrubbery cuttings or clippings, dry leaf rakings, small tree branches (not to exceed 4 feet in length), bushes or shrubs, green leaf cuttings, fruits, or other matter usually created by refuse in the care of lawns and yards, except large branches, trees, bulky or non-combustible materials not susceptible to normal loading and collection in “load packer” type sanitation equipment used for regular collections from domestic households. Notwithstanding the foregoing, all trees, shrubs, and brush trimmings must be cut, tied, and placed in Bundles or Brown Kraft Bags.

III. RATES

- 3.1 Base Rates.** For the services provided by Contractor pursuant to this Contract, Contractor is authorized to charge and shall receive from City the rates set forth on **Exhibit A** attached hereto and incorporated herein by reference (“**Base Rates**”). The Base Rates are subject to adjustment from time to time as provided in Section 3.2., below.
- 3.2 Modification of Rates.** Base Rates charged by Contractor for services will remain fixed and will not be adjusted until October 1, 2025. Commencing on October 1, 2025, and continuing annually on the first day of each Contract Year thereafter, Contractor may adjust the Base Rates (each an “**Annual Adjustment**”), subject to the following:
- (a) Not later than the later of (i) July 1st prior to the effective date of the Annual Adjustment, and (ii) the fifth (5th) business day after publication of the CPI described in Section 3.2(b)(1), below, Contractor must provide City written notice of the new schedule of Base Rates for the immediately following Contract Year based on the Annual Adjustment, which notice must include a copy of the new Base Rates schedule (the “**Adjustment Notice**”);
 - (b) Each Annual Adjustment shall not result in an increase in the Base Rates exceeding the lesser of:
 - (1) The percentage increase in the CPI for the twelve-month period ending on the May 31st immediately prior to the effective date of the Annual Adjustment; and
 - (2) Five Percent (5%) of the then current Base Rates.
 - (c) If the percentage change in the CPI for the twelve-month period ending on the May 31st before the effective date of the Annual Adjustment would result in a decrease in the Base Rates, the Base Rates shall remain unchanged for the immediately following Contract Year.
 - (d) If Contractor fails to timely deliver the Adjustment Notice as provided in Section 3.2(a), the Base Rates shall not be adjusted for the immediately following Contract Year; and
 - (e) If no Annual Adjustment is applied to a Contract Year following Contractor’s failure to timely deliver an Adjustment Notice to City, the Annual Adjustment for the following Contract Year shall continue to be based on the percentage change in CPI for the twelve-month period ending on the May 31st prior to the first day of the next Contract Year (i.e., there is not “catch-up” for the missed increase).

- 3.3 **Regulatory Rate Adjustment.** Contractor may petition City at any time for additional payment rate adjustments on the basis of certain unusual and unanticipated changes in the cost of operations, including, but not limited to, new or revised Federal or State laws, ordinances, or regulations that place a direct fee or tax per ton on municipal solid waste generated by City. The increase per month shall be calculated using the annual reported waste generation data per account in City. City shall have the right, as a condition for its approval, to demand inspections by itself or by an independent auditor of pertinent records that demonstrate the need for an adjustment to the payment rates. If City shall fail to approve such requested increase within sixty (60) days after receipt of such request, Contractor shall have the right to terminate the Contract not earlier than 180 days after providing written notice to City.

IV. SERVICE SPECIFICATIONS

- 4.1 **General/ Service Contracts.** The work to be performed by Contractor pursuant to this Contract consists of collection, transportation, and disposal, at its own expense, of Waste and Recyclable Materials collected from Residential Units, and Commercial Waste and Industrial Waste collected from Commercial Units and Industrial Units, within the corporate limits of City as the present and future boundaries exist, and the furnishing of all labor, methods or processes, tools, equipment and transportation necessary to meet the requirements of this Contract.

4.2 **Residential Solid Waste Collection:**

- a. Contractor will provide one (1) time per week collection of Acceptable Waste with the Contractor supplying one 95-gallon poly cart per residence.
- b. The Cart will be placed at the curb by 7:00 a.m. on the designated collection day. Residents are required to place their cart(s) next to the curb in front of the residence for pickup. It is the City's intention to continue all residential collection at the same location residence has used for set-out in the past.
- c. All materials to be collected shall be placed within the Cart. Collections shall be made from Residences on a regular schedule on the same day and at approximately the same time each week. This service will be provided Monday through Friday.
- d. Contractor is not responsible for collecting Carts weighing more than 170 pounds. Contractor shall collect Carts/Containers that are placed Curbside or at the front of the home in the area of the drainage ditch (the exception being for Special Needs). Contractor shall be responsible for providing notice first to the Customer and then to City staff if they believe the cart is not prepared and/or located correctly by a Customer. However, City shall be the sole and final judge as to such conditions and locations.
- e. Collection of waste materials should not start before 7:00 AM or continue after 7:00 PM on the same day. Exceptions to collection hours shall be affected only upon the mutual agreement of City and Contractor, or when Contractor reasonably determines that an exception is necessary to complete collection on an existing collection route due to unusual circumstances.
- f. Residential Unit and Municipal Facilities collection routes shall be established by Contractor. Contractor shall submit a map designating the Residential Unit and Municipal Facilities collection routes to City at least two (2) weeks in advance of the commencement date for such route collection activity. Contractor shall communicate route day changes via direct mailings at its own expense, a map of the Residential Unit collection routes of such

size to clearly show all pertinent information. Contractor may from time to time make changes in routes or days of collection affecting Residential Units or municipal facilities provided such changes in routes or days of collection are submitted to City at least two (2) weeks in advance of the commencement date for such changes. Contractor shall properly give written notice to the affected Residential Units.

4.3 Residential Collection not covered under the Base Rates. The following are not covered under the Base Rates:

- (a) The collection or disposal of Excluded Materials, and
- (b) The collection or disposal of any increased volume resulting from a flood, hurricane, tornado, ice storm, or similar or different Act of God over which Contractor has no control. In the event of such a flood, hurricane, tornado, ice storm, or other Act of God, Contractor and City may negotiate the work to be performed by Contractor under the Disaster Management Plan provided by Contractor, utilizing the rates for equipment, labor, and disposal rates provided in Exhibit A to this Contract.

4.4 Residential Collection of Recyclable Materials. Contractor shall provide one collection Every Other Week, on the same day that MSW is collected, of Recyclable Materials placed in the Residential Unit’s Contractor-supplied Recycling Cart. Contractor shall not be required to collect any Recyclable Materials from a Residential Unit that are not placed in the Residential Unit’s designated Recycling Container. Contractor may, but is not required to, treat as trash any Recyclable Materials placed at the Curbside but not in the Recycling Container.

4.5 Changes in Recycling Market Conditions. If market conditions develop that limit or inhibit Contractor from selling some or all of the collected Contractor may give written notice to City of (i) a need to redefine Acceptable Recycling Material and Non-Recyclables, (ii) update the Processing facility’s Average Commodity Mix, (iii) suspend or discontinue any or all Recycling services, or (iv) dispose of Acceptable Recycling Material (as currently defined) at the Disposal Facility and update the pricing to City accordingly. Such actions may be reversed, upon approval from City, if market conditions dictate.

4.6 Acceptable Recycling Material. Recyclables that are eligible for collection (“Acceptable Recycling Materials”) must be dry, loose (not bagged), un-shredded, and empty, and shall include only the following:

Aluminum cans	Newspaper
PET bottles with the symbol #1 – with screw tops only	Mail
HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, shampoo bottles, etc.)	Uncoated paperboard (ex. cereal boxes; food and snack boxes)
PP plastic bottles and tubs with symbol # 5 - empty	Uncoated printing, writing, and office paper
Steel and tin cans	Corrugated containers/cardboard (uncoated)
	Magazines, glossy inserts, and pamphlets

Plastics not listed above including but not limited to those with symbols #3, #4, #7	Cartons, Aseptic Containers
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4.7 **Non-Recyclables.** Waste that is not eligible for recycling and shall not be treated and collected as Acceptable Recycling Materials (“**Non-Recyclables**”) include, but are not limited, to the following:

Plastic bags and bagged materials (even if containing Recyclables)	Microwavable trays
Porcelain and ceramics	Mirrors, window, or auto glass
Light bulbs	Coated cardboard
Soiled paper, including paper plates, cups, and pizza boxes	
Expanded polystyrene and #6 plastics	Coat hangers
Glass and metal cookware/bake ware	Household appliances and electronics
Hoses, cords, wires	Yard waste, construction debris, and wood
Flexible plastic or film packaging and multi-laminated materials	Needles, syringes, IV bags, or other medical supplies
Food waste and liquids, containers containing such items	Textiles, cloth, or any fabric (bedding, pillows, sheets, etc.)
Excluded Materials or containers which contained Excluded Materials	Napkins, paper towels, tissue, paper plates, paper cups, and plastic utensils
Any paper Recyclable materials or pieces of paper Recyclables less than 4” in size in any dimension	Propane tanks, batteries

4.8 **Residential Brush/Bulk Collection:** Contractor will collect (i) Brush and (ii) Bulky Materials once per week on the same day the Residential Unit receives MSW and Recycling collection. Contractor shall not be obligated to collect Brush Materials set out for collection that:

- (a) Contains limbs exceeding four (4) feet in length or four (4”) in diameter, or debris resulting from the services of a Commercial Tree Service Provider.
- (b) Is not stacked at the curb in such a manner that Contractor’s employee can reasonably and safely lift the material into the collection vehicle.
- (c) Is not Debris resulting from the services of a Commercial Tree Service Provider.
- (d) Does not consist of more than three (3) cubic yards of Brush and Bulky materials per collection.
- (e) Is a White Good or other appliance designed to contain freon or other refrigerant materials that has not been tagged certifying that all refrigerants have been removed by a certified refrigerant technician prior to their placement for collection as required by Section 4.12.

4.9 **White Goods.** White Goods such as a freezer, refrigerator, water cooler, dehumidifier, air conditioner, and any other appliances containing refrigerants must be tagged certifying that all refrigerants have been removed by a certified refrigerant technician prior to their placement for collection. Contractor shall not except for collection refrigerators or other devices known to contain

chloroflouro-carbons (CFCs) unless the Residential Customer establishes the item is free of CFCs by providing a written certification of CFC removal and may be lawfully disposed or recycled at Disposal Facilities.

- 4.10 Residential Unusual Accumulation Collection.** When a customer desires a collection of more material than the weekly limit for MSW or Brush and Bulk, the Customer may request an Unusual Accumulations Collection, which Contractor may perform subject to Customer's payment of a fee for such collection to Contractor reflecting a cost per hour for the use of the Collection vehicle, plus applicable disposal, as set forth in Exhibit A hereto. Any additional fees that might be charged by Contractor to a Customer for services that will be rendered over and above the requirements of the Contract will be determined after visual inspection by Contractor's supervisor, and such fees must be approved by the Customer prior to commencing work.
- 4.11 Disaster Debris Collection.** When City determines that an event or occurrence is a Disaster Event, City may request Contractor to collect Disaster Debris placed for collection from Single Family Residential Units and City Facilities within the Collection Area. Notwithstanding Section 1.1 to the contrary, City shall have the right to contract with a third-party to provide Disaster Debris Collection in addition to or in lieu of Contractor providing collection services. If City elects to use the services of Contractor to collect these additional materials resulting from the Disaster Event, City shall grant Contractor variances in routes and Exhibits, as deemed necessary.
- 4.12 Residential Carts.** Contractor agrees to provide one (1) new Poly Cart for placement of Waste ("Waste Cart") and one (1) new Cart for Recyclable Materials ("Recycling Cart") to each Residential Unit (Waste Carts and Recycling Carts collectively being "Carts") not later than five (5) days prior to the Commencement Date. Upon written notice from City, Contractor agrees to provide one (1) new Waste Cart and one (1) new Recycling Cart to new Residential Units constructed within City during the Term of the Contract. New Carts will be delivered to the Residential Unit with written instructions for proper use, including information regarding any actions taken by a Resident that may void manufacturer warranties, such as the placement of hot ashes in the Cart. New Recycling Carts and replacement lids for existing Recycling Carts will have recycling guidelines heat molded on the top of the lid determined by Contractor subject to City's approval, which approval shall not be unreasonably withheld or delayed.
- (a) Contractor shall not be required to collect any Waste or Recyclable Materials that are not placed in the designated Cart or within bags as provided in Section 4.2, bags of Waste Materials exceeding ten (10) placed for collection on a single collection day, any Waste or Recyclable Materials from a Cart that weighs more than 170 pounds, or a Cart and/or bags that are not properly placed Curbside; provided, however, prior to refusing to collect any Waste from a Residential Customer because such Waste is not properly prepared (i.e. placed in a Poly Cart or bagged) and/or placed at Curbside, Contractor shall notify the Residential Customer and then the City Manager if it believes the Waste is not prepared and/or located correctly by the Residential Customer, in which case the City Manager shall be the sole and final judge as to whether or not such Waste was properly placed for collection and should be collected; and
 - (b) Carts shall remain at the location of the Residential Unit were delivered by Contractor. Should a Cart be lost or stolen from a Residential Unit, Contractor shall provide a replacement Cart. Contractor shall assess a \$75.00 charge to the Resident for new replacement carts and shall look solely to the Resident to pay such charge. If a Cart is damaged while at a Residential Unit, the Residential Customer shall contact Contractor

directly to request a replacement Cart. Contractor shall replace a damaged Cart with a reconditioned Cart at no additional charge.

Contractor will be responsible for promptly responding to requests from and delivering Carts to Residential Customers who need a damaged Cart replaced. Contractor shall deliver a reconditioned Cart not later than five (5) business days after written notice from City or the Customer. Reconditioned Carts must be cleaned prior to delivery to the Customer. Damaged Carts shall be removed at the same time a reconditioned or replacement Cart is delivered.

- 4.14 Special Needs Waste Cart Placement for Collection Assistance.** If the City Manager determines that all residents of a Residential Unit are physically disabled or because of age or verified physical limitations cannot safely move their Carts to the curb for collection, Contractor personnel will collect the Carts at the side yard or garage door and return to the same place once emptied (“**Special Needs Collection**”). All requests for Special Needs Collection will be considered by Contractor and the decision on whether to provide Special Needs Collection to a Customer forwarded by Contractor to the City Manager and Residential Customer. The City Manager may either approve or reject a contractor’s determination to not provide Special Needs Collection for a qualified Residential Customer. The rate for Special Needs Collection shall be the same as a regular collection.
- 4.15 Right to Reject Unacceptable Waste.** Contractor may, in its sole discretion, reject Unacceptable Waste placed curbside for collection by a Customer, in which case neither title to, nor liability for, such Unacceptable Waste shall pass to Contractor.
- 4.16 Adding Residential Customers.** Contractor will establish New Residential Customer Service not later than the next collection day for the subject Residential Unit following receipt of the written request for such commencement of service from City.
- 4.17 Small Businesses Garbage Collection.** Collections from all Small Business Garbage Generators shall be performed at least weekly on the same day and at approximately the same time each week using 95-gallon Carts provided by Contractor. If a Small Business Garbage Generator elects to receive Recycling Service, Contractor shall provide one 95-gallon Recycling Cart to be collected once per week on the same day as the collection of the Waste Cart. Contractor is not responsible for collecting Carts weighing more than 170 pounds from Small Business Garbage Generators. Contractor shall notify the Small Business Garbage Generator and the City Manager if Contractor believes the Small Business Garbage Generator’s Waste is not prepared and/or located in an area accessible to the Collection Vehicle; provided; however, the City Manager’s determination shall final as to such conditions and locations and whether the collection should proceed.
- 4.18 Detachable Containers-Generally.**
- (a) Prior to the Commencement Date, Contractor shall provide New Detachable Containers and, if applicable, New Compactor Units, to all Commercial and Industrial Units receiving collection service under the Contract.
 - (b) Detachable Containers will be standard Containers capable of being serviced by front load, collection vehicles, and/or vehicles compatible with compactor and open-top containers.
 - (c) Detachable Containers shall be painted a uniform color, bear Contractor’s name and telephone number, and bear a serial number coded for Container size.

- (d) Detachable Containers (Dumpsters) placed for the collection of wet or odorous wastes shall be painted or changed out at least once every 2-1/2 years, upon Customer or City request.
- (e) Contractor-Owned Roll-Off Compactor containers shall be steam cleaned or changed out, for an agreed-upon fee between the Customer and Contractor.
- (f) Detachable Containers shall be located on the Customer's property at a location approved by the City Manager and convenient for collection by Contractor. The City Manager, whose decision shall be final and binding, shall mediate any disagreements over Detachable Container placement and collection.
- (g) Contractor is not required to collect from Detachable Containers if access across the Customer's private property is blocked.

4.19 Commercial Unit Collection. Subject to the limitations of collection days and times in Section 5.2, Contractor shall make at least two (2) weekly collections at all Commercial Units on a regular schedule on the same days and approximately the same times each week subject to the terms of the Contract Documents and at sufficient additional intervals necessary to perform adequate services and to protect the environment unless otherwise approved in advance by City. If a Commercial Unit's Waste is exclusively non-putrescible and of sufficiently low volume such that the Waste generated by the Commercial Customer does not exceed the volume of the Commercial Customer's Containers between collections, once-a-week collection is permitted. Contractor shall not be required to perform the collection of Commercial Units during emergencies resulting from Acts of God or when the Commercial Customer has failed to pay Contractor for the services received. Dumpsters will be located at a place convenient and safely serviceable to the Contractor and the Commercial Unit Customer.

4.20 Detachable Container Maintenance.

- (a) Contractor shall be responsible for the maintenance and repair of Contractor's Detachable Containers damaged due to Contractor's negligence.
- (b) Contractor shall repair or replace not later than one (1) business day any Detachable Container after the City Manager notifies Contractor of a determination that the Detachable Container does not comply with ordinance standards or constitutes a health or safety hazard.
- (c) Contractor shall graffiti from its Detachable Containers not later than five (5) business days after notification by City or a Customer of the existence of the graffiti. Contractor shall keep a record of the locations of Detachable Containers containing graffiti, take a photograph of the graffiti prior to its removal, and provide such location information and photographs to City as part of the Monthly Report.
- (d) Each Detachable Container to be placed at a City Facility is subject to inspection by City and approval as to appearance and condition before placement at any City Facility. A Detachable Container shall be reconditioned and repainted, if necessary, before being located at a City Facility that has not used it earlier. Contractor shall clean and/or repaint a Detachable Container showing excessively damaged paint and/or an accumulation of waste residue within the Detachable Container not later than thirty (30) days after delivery of a written request by City.

- 4.21 Overloaded Containers.** No commercial container, dumpster, or roll-off container should be overloaded to the point where the lid or covers will not close, or the tarp will not properly cover the load. Contractor may decline to empty an overloaded container until the Customer unloads the dumpster or roll-off container to the point where the lid(s) will close, or where the load may be safely tarped prior to transport.
- 4.22 Stationary Compactor Units.** The purchase, lease, installation, maintenance, and repair of Stationary Compactor Units or any related parts or accessories, as well as the Detachable Container, will be by agreement between Contractor and the property owner and/or authorized property manager of the property where the Stationary Compactor Unit(s) will be placed. Contractor's agreement with Customers using Stationary Compactor Units shall provide for the collection and transport of the Compactor Unit's Detachable Container. The rental of a Detachable Container shall be in accordance with the Roll-Off Rates set forth in Exhibit A attached hereto.
- 4.23 Excluded Waste.**
- (a) Contractor has no obligation to collect Excluded Waste pursuant to this Contract. Unless otherwise provided in this Contract, City has no obligation to pay Contractor for the collection of Excluded Waste.
 - (b) If Excluded Waste is discovered before it is collected by Contractor, Contractor may refuse to collect the entire bin, container, bag, or bundle of waste containing the Excluded Waste. Contractor shall contact City upon the discovery of Excluded Waste that has been placed for collection. City shall be responsible for taking any appropriate action to ensure that such Excluded Waste is removed and properly disposed of by the depositor or generator of the Excluded Waste.
 - (c) If any Excluded Waste is not discovered by Contractor before it is collected, Contractor may, in its sole discretion, remove, transport, and dispose of such Excluded Waste at a location authorized to accept such Excluded Waste in accordance with all applicable laws and charge the generator of such Excluded Waste all direct and indirect costs incurred due to removal, remediation, handling, transportation, delivery, and disposal of such Excluded Waste. City will reasonably assist Contractor in determining the identity of the depositor or generator of the Excluded Waste to enable Contractor to collect from the depositor or generator the cost incurred by Contractor in connection with such Excluded Waste.
 - (d) Contractor releases and holds City harmless from any liability for any cost incurred by Contractor in connection with such Excluded Waste, except to the extent that such Excluded Waste is determined to be deposited or generated by City.

V. COLLECTION OPERATIONS – GENERAL PROVISIONS

- 5.1 Disposal:** Contractor shall deliver all Waste collected pursuant to this Contract to a Disposal Facility.
- 5.2 Hours of Collection.**
- (a) Unless otherwise agreed by the Contract Administrator in accordance with Section 5.2(c), collection of Waste from Residential Customers shall not start before 7:00 A.M. Central Time or continue after 7:00 P.M. Central Time on the same day in any residentially zoned area of City's corporate limits or otherwise within 500 feet of a Residential Unit Collection

from Residential Units shall not occur on Sundays unless authorized in writing by the Contract Administrator following a weather-related event (e.g. winter storm event) or other circumstance that has resulted in Contractor being unable to perform regular collections on scheduled days.

- (b) Unless otherwise agreed by the Contract Administrator in accordance with Section 5.2(c), collection of Waste from Commercial and Industrial Customers shall be performed on a regular schedule on the same days and approximately the same times each week, Monday through Saturday between the hours of 5:00 A.M. Central Time and 7:00 P.M. Central Time; provided, however, unless otherwise approved by the Contract Administrator, which approval shall not be unreasonably withheld, collection from a Commercial or Industrial Customer shall not occur before 7:00 A.M. Central Time if the location where the collection will occur is within 500 feet of a Residential Unit.
- (c) Notwithstanding the foregoing to the contrary, collection on all routes will be completed no later than 7:00 P.M. Central Time each service day unless:
 - (1) Contractor provides written notice to the City Manager with a description and justification of the unusual circumstances prior to the collection that justifies a later completion time for the route or Customer identified in the request; and
 - (2) The City Manager determines that the collection will not result in a violation of City's ordinances, including those regarding excessive noise; and
 - (3) The City Manager approves the later completion time in writing.

5.3 Collection Routes. Contractor shall work with City staff to develop routes prior to the Commencement Date. Contractor may request changes to collection routes that are determined to be more efficient than those that would otherwise be in effect on the Commencement Date or to which the Parties later agree; provided, however, no change in collection routes shall be made unless:

- (a) such change has been approved in writing by the City Manager, which shall not be unreasonably withheld or delayed; and
- (b) if the change will require a change in the days Waste Materials and/or Recyclable Materials are collected from a Residential Customer, Contractor has provided written notice to each Residential Customer whose collection dates will change not later than fifteen (15) days prior to the date the new collection dates become effective.

5.4 Holidays. The following shall be holidays for purposes of this contract: New Year's Day, Thanksgiving Day, and Christmas Day. Contractor may, at Contractor's option, suspend collection on a Holiday. If Contractor elects not to provide collection services on a Holiday, Contractor shall notify City not less than two (2) weeks in advance of the Holiday of the dates that collection will occur for those Customers whose regular collection day falls on the Holiday on which a collection did not occur, provided such delayed collection shall be not later than the next business day following the Holiday unless otherwise agreed by the Contract Administrator.

5.5 Complaints. Customer complaints, including complaints for missed collections, shall be directed to Contractor. At the end of each business day (and, in the case of complaints received on a

Saturday, Sunday, or a Holiday, on the immediately following business day), Contractor shall email to City a summary of Customer complaints received on that day setting forth at least the following relating to each complaint:

- (a) The address of the Customer making the complaint.
- (b) The time the call or e-mail was received from the Customer.
- (c) Whether the Customer is a Residential, Commercial, or Industrial Customer.
- (d) A summary of the follow-up action taken by Contractor to resolve open complaints from the same or prior days, including the date of the original complaint, the date(s) and time(s) of subsequent communications with the Customer regarding the complaint, the name of Contractor's employee(s) who interacted with the Customer regarding the complaint, a summary of the contents of the communications between Contractor's employee(s) and the Customer, and the date when Contractor has deemed the complaint to be resolved and closed.

5.6 Collection Vehicles and Equipment. All vehicles, facilities, equipment, and property used in the performance of this Contract shall be provided by Contractor and comply with the following:

- (a) All vehicles shall be not older than four (4) model years on the Commencement Date and not older than ten 10 model years at any time during the term of this Agreement.
- (b) All vehicles shall be kept in good operating order and a clean and sanitary condition with the interior of the cab free of clutter.
- (c) All collection equipment shall be operated and maintained in compliance with all applicable state and federal safety standards.
- (d) Contractor shall obtain and maintain current all required operating permits and registrations for the collection vehicles.
- (e) Collection vehicles shall be painted in Contractor's color schemes. Vehicle numbers, at least six-inch (6.0") high shall be painted on each side of the rear of the vehicle in a contrasting color from the body color.
- (f) No advertising shall be permitted on the collection vehicle other than the name and address of Contractor.
- (g) Contractor shall place the appropriate customer service telephone number on all collection trucks.
- (h) The type, number, and capacity of collection vehicles shall be sufficient to service all Structures at the frequency and level of collection specified in the Contract and capable of handling, in the safest and most efficient method available, the Carts, Containers, and material specified for each structure on its route.
- (i) All vehicles shall be operated in conformity with applicable federal and state laws and regulations.

- (j) All vehicles used by Contractor's management personnel, including route supervisors, shall be equipped with cell phones with voice mail so they can be contacted by City.
- (k) Collection vehicles will be equipped with two-way communication devices so that Contractor's staff and the driver may communicate during the route collection; and
- (l) All collection vehicles shall be equipped with Global Position System ("**GPS**") tracking equipment to allow for tracking and locating collection vehicles, which tracking information can be stored and retrieved by Contractor and is provided to City upon written request

Contractor shall furnish to City an inventory of all equipment and vehicles to be used pursuant to this Contract (the "**Equipment Inventory**"). Contractor shall provide City with an updated Equipment Inventory not later than ten (10) business days after Contractor adds and/or deletes a vehicle or piece of equipment that is being used in City unless the addition or deletion is only for a temporary period to allow for the repair of a vehicle or piece of equipment on the Equipment Inventory that has been temporarily removed from service. Contractor may use replacement and/or additional equipment and vehicles for a period not exceeding fifteen (15) consecutive days or sixty (60) days during any Contract Year without updating the Equipment Inventory if the use of such equipment and/or vehicles is reasonably necessary to maintain a consistent level of collection services as required by this Contract during a period of an abnormally high volume of Waste needing to be collected or to cover extra collections as the result of a Holiday collection schedule. Contractor may include on the Equipment Inventory equipment or vehicles Contractor intends to regularly use for collection during such temporary periods of high volume or during Holiday collection schedules provided such equipment and/or vehicles are identified as "standby" or "reserve" equipment or vehicles on the Equipment Inventory.

5.7 Spillage: Contractor shall not litter premises in the process of making collections. In the event of spillage by Contractor, Contractor will be responsible for the cleanup of any spills including, but not limited to, garbage, fuel, oil, and other fluids from Contractor's vehicles or resulting from the collection of Waste Material. Contractor shall not be responsible for the collection of any scattered Waste that has not been caused by Contractor's employees.

5.8 Point of Contact: All dealings and contacts between Contractor and City shall be directed between the Public Sector representative of Contractor, or such other individual identified by Contractor, and the Contract Administrator.

5.9 Contractor's Employees.

- (a) Contractor's officers, employees, or agents assigned to perform collection services to Customers pursuant to this Contract shall:
 - (1) at all times when collecting Waste Materials and/or Recyclable Materials, wear uniforms and carry identification cards and/or badges bearing the name and photo of the officer or employee and identifying the person as an officer or employee of Contractor.
 - (2) possess at all times the appropriate State of Texas operator's license for the vehicle being operated when driving any vehicles used in connection with the performance of this Contract.

- (3) never identify themselves, or in any way represent themselves, as being employees or agents of City.
 - (4) not possess or consume alcoholic beverages or controlled substances while on duty or in the course of performing duties under this Contract, and Contractor shall maintain and enforce a policy consistent with this prohibition.
 - (5) interact with Customers and other members of the public in a neat, orderly, courteous, helpful, and impartial manner and refrain from belligerent behavior and/or profanity when interacting with Customers.
 - (6) conduct collection services with as little noise and as little disturbance to Customer as reasonably possible taking into consideration the noise customarily generated by the normal operation of Collection Vehicles and other collection equipment.
 - (7) not disturb or otherwise unreasonably interfere with a customer's property that is adjacent to where the Customer's container(s) are located for collection; and
 - (8) take reasonable precautions to prevent damage to property, including lawns, shrubs, flowers, and other plants while performing Collection Services.
- (b) Contractor shall be solely responsible for managing and disciplining Contractor's employees. If Contractor receives a report alleging one or more of Contractor's employee(s) was wanton, discourteous, belligerent, profane, or in any way intimidating, either physically or verbally, or appeared to be under the influence of drugs or alcohol, Contractor shall submit a written report to City providing the details of the incident, which report shall include: the nature of the incident, time, date, and location of the incident; name, address, and telephone number of the person alleging the violation; the name and title Contractor's officer(s) and/or employee(s) involved in the incident; and what disciplinary action, if any, was taken by Contractor. If an employee of Contractor is the subject of repeated allegations or a single egregious allegation of the type described above, such employee shall be removed from an assignment from providing Collection Services under this Contract not later than ten (10) days after receipt of City's written request for such removal, which removal shall continue for the duration of the Term of this Contract (including Initial Term and any Extended Term) unless otherwise agreed in writing by the Contract Administrator.

VI. REPORTING REQUIREMENTS

- 6.1 Reports Generally; Format.** Contractor shall provide to City the reports or notifications to the City's Contract Administrator described in this Article VI in addition to any daily reports required by this Contract. If not established by an outside authority, the Parties shall agree on the required report format, provided each report contains at least the information required by Article VI. All information provided in the reports delivered by Contractor to City pursuant to this Article VI becomes the property of City. City shall have the right to use the data from the reports provided by Contractor for whatever purposes City deems appropriate.
- 6.2 Monthly Reports.** Not later than the tenth (10th) of each month during the term of this Contract, Contractor shall deliver to the City Manager in the agreed format a report relating to the collection activity during the prior calendar month ("Monthly Reports"). Monthly Reports shall include route-

by-route information regarding Participation Rates, Recycling Rates, and Tonnage Collected and contain, as a minimum, the following information:

- (a) Number of Residential Units served.
- (b) Number of Commercial Units served.
- (c) Tonnage of Waste collected during the month and delivered to the Disposal Facility, broken down by collection from Residential Units, Commercial Units, and Industrial Units.
- (d) Tonnage of Residential Recycling Materials collected and delivered to the Disposal Facility.
- (e) Tonnage of Residential Bulk and Brush collected.
- (f) Tonnage of Waste collected from Commercial Units.
- (g) Tonnage of Waste collected from Roll Off Units.
- (h) Residential Recycling Participation Rate, being the percentage of Residential Units participating in recycling collection services.
- (i) Summary of motor vehicle accidents or moving violations involving Contractor's vehicles occurring while providing services under the Contract during the month.
- (j) Summary of property damage claims or personal injury claims received by Contractor during the month as a result of providing services under the Contract, even if the events giving rise to such claim occurred in a prior month; and
- (k) List of Customer complaints received by Contractor either directly or forwarded by City, arranged and listed by category, including the date the complaint was received, the address of the complainant, the address of the property about which the complaint was made (if different than Customer's address, name of the complainant, nature of the complaint, how the complaint was resolved, the date the complaint was resolved when the complainant was contacted about the resolution of the complaint, and if the complaint has not been resolved as of the date of the Monthly Report, when and how Contractor expects the complaint to be resolved.
- (l) Residential and Commercial Franchise Fees reimbursed to City and breakdown.

6.3 Annual Reports. No later than November 1st after the end of each Contract Year, Contractor shall submit to the Contract Administrator an annual report (the "**Annual Report**") covering the immediately preceding Contract Year and include at least the following information:

- (a) A collated summary of the information contained in the monthly reports, including reconciliation of any and/or adjustments from prior reports.
- (b) A discussion of highlights and other noteworthy experiences, along with measures to resolve problems, increase efficiency, and increase participation.

- (c) A description of all public information programs undertaken with audiences reached and media used; and
- (d) With respect to the final Annual Report, including all information required for the Monthly Report relating to the last calendar month prior to the date of termination of the Contract.

The obligation to submit the Annual Report for the last Contract Year shall survive the termination or expiration of this Contract. City may withhold payment of balances due to Contractor at the end of the Contract until such final report is received and accepted by City. Contractor shall cooperate fully with providing information relevant to reporting requirements. The reporting requirements are part of the material consideration and failure to comply with reporting requirements shall constitute a material default and shall be subject to penalties and/or termination of this Contract.

VII. PUBLIC EDUCATION CAMPAIGN SERVICE AND CITY FACILITY SERVICE

7.1 **Public Education Campaign.** To inform and educate Residential Customers regarding Contractor's commencement of services under this Contract, Contractor shall, at Contractor's cost:

- (a) Distribute a professionally prepared brochure to each Residence at least one (1) time approximately four (4) weeks before the commencement of collection by Contractor, which brochure shall, as a minimum, describe the upcoming changeover in the provider of Waste Material, Recyclable Material, Bulk and Brush collection services to Residential Customers, the date Contractor will start providing such services, Contractor's contact information to be used by Residential Customers wishing to ask questions or lodge complaints, and any other relevant information necessary to enhance community education;
- (b) Provide to City a sufficient number of additional copies of the above-described brochure to allow City to provide to people requesting such information; and
- (c) Coordinate with and supply all information reasonably requested by City's Director of Marketing & Communication and Public Works Director to facilitate City's efforts to notify Residential Customers of this transition.
- (d) Contractor shall provide an annual contribution of Twelve Thousand Dollars (\$12,000) to promote optimum participation in all environmental programs. Payment shall be made on February 1 of each year of the contract term.

7.2 **City Facilities and Special Events.** Contractor agrees to provide Dumpster(s), Poly Carts, and/or Roll-Offs for the Special Events and at City Facilities set forth in Exhibit B attached hereto and incorporated herein by this reference. The type of equipment and frequency of collection is set out in Exhibit B and may be adjusted as agreed to by City and Contractor. Necessary increases in service as agreed to between City and Contractor to existing City Facilities will be added to the Exhibit and serviced at no charge. Any additional events not listed in Exhibit B or necessary increases in service to events listed in Exhibit B will be serviced by Contractor at a charge.

VIII. CONTRACTOR RESPONSIBILITIES

8.1 Generally. In providing the Collection Services required by this Contract, Contractor's responsibilities shall include:

- (a) Furnishing all skill, labor, equipment, materials, supplies, and utility services required for providing all services in accordance with this Contract.
- (b) All actions and activities of its subcontractors.
- (c) Supplying all records and information required by this Contract.
- (d) Securing at Contractor's expense all governmental permits and licenses and required regulatory approvals, including those required by City ordinances.
- (e) Paying all applicable taxes and Franchise fees.
- (f) Paying to City not later than the thirtieth (30th) day after the Effective Date the one-time reimbursement of City's costs for the development of the RFP and the Contract Documents including, but not limited to, this Contract, the estimated total of which is \$39,940.
- (g) Complying with applicable laws and regulations.
- (h) Performing all work in a timely, thorough, and professional manner.
- (i) Disposing of all collected MSW at a permitted MSW Landfill.
- (j) Processing and marketing Recyclable Materials collected by Contractor from Residential Units.
- (k) All wage increases for Contractor's collectors or other employees, any benefits or added costs resulting from changes in technology, laws, and regulations, labor practices, availability of equipment, and other business risks that may affect the performance of this Contract; and
- (l) Collecting all missed collections for any service provided within 24 hours after being notified of the missed collections, including picking up on Saturday if notified of a missed collection on a Friday; provided, however, missed pick-ups for which Contractor receives a notification on a Saturday will be collected on the immediately following Monday.

8.2 Contractor's Office. Contractor shall maintain an office or such other facilities through which it can be contacted by direct visit or by local (toll-free) call from anywhere in the City on regular collection days, as follows: (i) Monday through Friday between 7:00 A.M. and 7:00 P.M. Central Time; and (ii) Saturday between 9:00 A.M. and 3:00 P.M. Central Time. Such office shall be staffed by a responsible person in charge and an adequate number of additional staff available to answer the phone from 7:00 a.m. to 7:00 p.m. on regular collection days. When the collection is postponed one day for scheduled or unscheduled reasons, Contractor's customer service personnel must be available to answer phones on all days during which collection service is provided. An informative recording answering frequently asked questions shall be available at all other hours, thereby providing a 24-hour, 7-day per week customer service line.

8.3 Newsworthy and Emergency Notifications. Contractor must contact Contract Administrator as soon as reasonably practical and, in no case, later than 24 hours after the occurrence of one of the following:

- (a) any news coverage or sudden event that could impact the service Contractor provides to City pursuant to this Contract.
- (b) any news coverage or sudden event that is reasonably anticipated to result in Customer phone calls to City.
- (c) an environmental emergency or incident, including spills, which involves Contractor, a related business of Contractor, or one or more of Contractor's employees that occurs within City.
- (d) a motor vehicle accident that occurred while providing services under the Contract.
- (e) personal injury accidents which occurred while providing services under the Contract; and/or
- (f) property damages that occurred while providing services under the Contract.

8.4 Street Damages. Contractor shall be responsible for the repair of damage to paved surfaces on public streets, alleys, bridges, or easements when such damage is caused by Contractor's negligent or inappropriate operation of its collection equipment. Contractor shall not be responsible for normal wear and tear of public rights of way or regular maintenance of such rights of way. Substantiation of cause shall be determined by the mutual agreement of City and Contractor. At no time shall Contractor operate a vehicle in City's Limits that:

- (a) is loaded to the extent that the load exceeds the weight allowed by law for the rating of said vehicle; or
- (b) is loaded to the extent that the combined weight of the load and vehicle exceeds the weight allowed on the public streets, alleys, thoroughfares, bridges, or easements on which the vehicle is traveling if such street, alley, or bridge has received a weight limitation rating.

Contractor shall, not later than forty-five (45) days following written demand, reimburse City for all costs related to City's repair of damages determined to be Contractor's responsibility. Notwithstanding anything in this Section 8.4 to the contrary, Contractor shall not be responsible for damage which is not negligently or willfully caused by Contractor to any private pavement or accompanying sub-surface, or any drive approach connecting said private pavement to a public street or alley, of any route reasonably necessary to perform the services in the Contract.

8.5 City Facilities. Contractor shall not charge City for collection services from City Facilities as described in Exhibit "A" or from any additional City Facilities that City may add.

8.6 Enforcement. Contractor has the right to seek an injunction against any third party which is believed to be infringing upon the rights of Contractor to this Contract, including Contractor's right to be the sole provider of Waste and Recyclable Materials collection within City per this Contract.

- 8.7 Damage to Property.** Contractor shall take all necessary precautions to protect public and private property during the performance of this Contract. Contractor shall repair or replace any private or public property which is damaged by Contractor's officers or employees. Such property damages shall be resolved by Contractor either by repair or replacement, at no charge to the property owner, within forty-eight (48) hours of the earlier of knowledge of or notice to Contractor of such damage unless a longer period of time is approved in writing by the City Manager and any replacement of property shall be accomplished with property of the same or equivalent value at the time of the damage. If Contractor fails to address the repair and replacement of damaged property within forty-eight (48) hours of earlier knowledge of or notice to Contractor of such damage or the longer period of time approved in writing by the City Manager, the City Manager may, but shall not be obligated to, cause the repair or replacement of such damaged property and the cost of doing so shall be deducted from any payment to be made to Contractor by City. Notwithstanding anything to the contrary, Contractor shall not be liable for any damages to pavement, curbing, or other driving surfaces to the extent that such damages result solely from the normal and legally allowable weight of its trucks and equipment on the surfaces as necessary to perform the Services.

IX. LIQUIDATED DAMAGES

- 9.1 Generally.** Acceptable performance standards pursuant to this Contract include the provision of daily servicesⁱ on a timely basis with minimal interruptions, Contractor being environmentally responsible while providing such daily services, and Contractor responding promptly to both residential and commercial Customers and resolving any complaints relating to the failure to promptly and correctly providing such daily services. For failure in meeting acceptable performance standards, Contractor will be liable to City for Liquidated Damages as set forth in Section 9. City may charge Liquidated Damages to Contractor as set forth in Section 9.2 on a monthly basis and shall, at the end of each month during the term of the Contract, notify Contractor in writing of the amount of Liquidated Damages assessed for such month, if any. If Contractor wishes to contest any Liquidated Damages assessment, Contractor will request in writing a meeting with the City Manager or designee to attempt to resolve the issue. The decision of the City Manager shall be final.
- 9.2 Liquidated Damages Assessed.** City may assess liquidated damages to Contractor as follows:
- (a) Missed collection: \$100 per missed collection in excess of five (5) missed collections on the same collection day. A missed collection occurs when a customer reports a missed collection, the address was not reported by Contractor as an unacceptable set-out, and Contractor cannot provide data demonstrating the collection vehicle traveled on the street and collections occurred on the street on the day on which the complaint relates.
 - (b) If a missed collection has not been collected within the time required by Section 8.1(k): \$100 per occurrence per day.
 - (c) \$500 per incident for Contractor failing to collect Waste on a block containing Residential Units. A missed Residential Unit block is where three (3) Residential Units on one side of a street between cross streets, or an entire cul-de-sac, report a missed collection. A missed Residential Unit block occurs when the addresses reporting missed collections were not reported by Contractor as unacceptable setouts, and Contractor cannot provide data demonstrating the collection vehicle traveled on the block during the day of the complaint:
 - (d) Commencement of residential collection prior to 7:00 a.m. or operating within City after 7:00 p.m. except as expressly permitted: \$250 per route per occurrence.

- (e) Commencement of commercial collection within 500 feet of a Residential Unit prior to 7:00 a.m., commencement in other areas prior to 5:00 a.m., or operating within City after 7:00 p.m. except as expressly permitted: \$250 per route per occurrence.
- (f) Failure to complete a majority (50%) of the collections on a given day: \$5,000 for each incident (unless Contractor has reported to City that collections cannot be made due to unsafe conditions (roadway freezing, etc.)).
- (g) Failure to maintain a vehicle in a manner consistent with the Contract: \$100 for each incident.
- (h) Failure to clean up spilled Solid Waste or Recyclables resulting from Contractor loading and/or transporting within two (2) hours of notification: \$250 per impacted address.
- (i) Failure to resolve properly reported bona fide Customer complaints within one ~~business~~ day: \$200 for each incident.
- (j) Failure to submit an accurate Monthly or Annual report in the specified format, as required by the Contract: \$250 per report per calendar day delinquent.
- (k) Failure to submit accurate accounting invoices and/ or complaint reports in the specified format: Non-payment until an accurate accounting is submitted.
- (l) Failure to return carts and containers to approximately original collection location: \$50 each incident, for each affected address.
- (m) Failure to leave a public education notice when material that is inappropriately prepared is not collected: \$50 each incident.
- (n) Failure to be prepared to perform services on or after the Commencement Date: \$ 5,000 per calendar day on and after the Commencement Date the services are not being performed by Contractor.
- (o) Failure to deliver or replace carts for any reason within five (5) business days of written notification: \$50 per incident per affected address:
- (p) Contractor commingling Recyclable Materials with MSW: \$ 1,000 for each incident.
- (q) Disposal of Recyclable Materials to a site other than a proper recycling facility: \$ 2,000 for each incident.

9.3 Liquidated Damages and Not Penalty. Because Contractor's failure to perform the specific tasks described in Section 9.2 and the damages that would be incurred by City being required to assist Customers in handling and resolving complaints (which Residential Customers are citizens and/or property owners located in City's Limits), cannot be reasonably estimated and calculated by the Parties, and because the precise nature and amount of damages that may be incurred cannot be reasonably foreseen by the Parties, City and Contractor agree that the amount assessed in accordance with Section 9.2 constitute liquidated damages and not a penalty.

X. CITY'S REPRESENTATIONS AND WARRANTIES

City hereby makes the following representations and warranties to and for the benefit of, Contractor:

- (a) City is a home rule municipality duly organized and validly existing under the Constitution and laws of the State of Texas, with full legal right, power, and authority to enter into and perform its obligations under this Contract.
- (b) City has duly authorized the execution and delivery of this Contract, and this Contract constitutes a legal, valid, and binding obligation of City that is enforceable against City according to its terms.
- (c) To the best of City's knowledge, information, investigation, or belief, no action, suit, or proceeding, at law or in equity, before or by any court or governmental authority, commission, Council, agency, or instrumentality is pending against City wherein an unfavorable decision, ruling or finding, in any single case or in the aggregate, would materially adversely affect the performance by Contractor of its obligations hereunder or in connection with the obligations, undertakings, and transactions contemplated hereby, or which, in any way, would adversely affect the validity or enforceability of this Contract or any other contract or instrument entered into by City in connection with the obligations, undertakings, transactions contemplated hereby; and
- (d) To the best of City's knowledge, information, investigation, or belief, as of the Commencement Date, City has the legal right and authority to grant this exclusive franchise and shall defend, and use reasonable efforts to uphold this Contract, and City's right to adopt and/or enforce this exclusive franchise if City's right to adopt and/or enforce this exclusive franchise or enter into this Contract is ever challenged, litigated or disputed during the term of the Contract. City acknowledges that this is an essential term of the Contract that Contractor is relying upon in entering into the Contract. Contractor's sole and exclusive remedy with respect to a determination after the Effective Date that City's legal rights and authority as set forth in this paragraph (d) are not accurate shall be as set forth in Section 17.05, below.

XI. CUSTOMER BILLING AND PAYMENTS TO CONTRACTOR

11.1 Residential Customer Billing; Payment for Service.

City shall provide billing for Residential Customers during the term of this Contract. Billing for Residential Customers shall consist of the Rate charged by the Contractor plus a ten percent (10%) franchise fee.

Not later than the 5th day of each calendar month during the Term of this Contract, Contractor shall obtain from City a count of Residential Units billed for collection services in the prior calendar month.

Based on the number of Residential Customers reported by City, Contractor shall deliver to City an invoice setting forth sums due by City to Contractor for services rendered to Residential Customers under this Agreement inclusive of the ten percent (10%) franchise fee.

11.2 Non-Paying Customers.

City shall notify Contractor in writing of any Residential Customer that has failed to pay City for waste collection services. Upon written direction from City, Contractor shall cease servicing such delinquent

Residential Unit until notified by City to resume service. Contractor shall have the right to cease servicing any Commercial Unit or Industrial Unit that is delinquent in payment to Contractor.

11.3 Commercial Customer Billing.

Contractor shall be solely responsible for billing and bill collection services to Commercial Units and Industrial Units. City shall not be obligated to pay Contractor for Commercial Collection services provided by Contractor to Commercial Units or Industrial Units. Not later than the tenth (10th) day of each calendar month during the Term of this Contract, Contractor shall provide to City a report showing the individual billings to Commercial Units and Industrial Units for collection and other services provided to Commercial and Industrial Customers within the City during the immediately prior calendar month, including the services rendered, the rate for such service, and the amount of payments received by Contractor for such services during the calendar month covered by the report.

11.4 Industrial Customer Billing.

Contractor shall be solely responsible for billing and bill collection services to Industrial Units. City shall not be obligated to pay Contractor for Collection services provided by Contractor to Industrial Units. Not later than the tenth (10th) day of each calendar month during the Term of this Contract, Contractor shall provide to City a report showing the individual billings to Industrial Units for collection and other services provided to Industrial Customers within the City during the immediately prior calendar month, including the services rendered, the rate for such service, and the amount of payments received by Contractor for such services during the calendar month covered by the report.

11.5 Franchise fee.

Contractor shall pay to City a franchise fee equal to ten percent (10 %) of all amounts paid by Residential customers, and twelve (12%) of all amounts paid by Commercial and Industrial Customers within the City to whom Contractor provides services pursuant to the authority granted by this Contract (“the Franchise Fee”).

The Franchise Fee constitutes a payment to City for the right of Contractor to use City’s streets, alleys, and rights-of-way in providing the services described in this Contract. Contractor shall have the right to pass the Franchise Fee through to Customers, provided the amount of the Franchise Fee passed through to each Customer does not exceed twelve percent (12%) of the amounts billed to the Commercial and Industrial Customer and ten percent (10%) of the amounts billed to the Residential Customer, excluding any state and local sales and use taxes. Contractor shall pay the Franchise Fee to City as follows:

- (a) Franchise Fees attributable to the provision of services to Residential Customers shall be paid to City not later than ten (10) days after City pays Contractor for services invoiced; and
- (b) Franchise Fees attributable to the provision of services to Commercial and Industrial Customers shall be paid not later than the last day of the calendar month following the month for which services have been paid to Contractor, regardless of the month in which the services were actually provided. By way of example only to illustrate the intent of the previous sentence, Contractor shall pay Franchise Fees to City not later than April 30, 2025, for payments received by Contractor during the month of March 2025 for services provided to Commercial and Industrial Customers, regardless of the date the services were provided.

Contractor shall remain liable for the payment of Franchise Fees after termination of this Contract for any and all services provided prior to termination of this Contract. City may, at its sole option, deduct from the amount due and payable to Contractor any Franchise Fee amounts if Contractor fails to pay the Franchise

Fee on or before the 15th day after such payment is due. Franchise Fees shall be due and payable on all services provided by Contractor within the City pursuant to this Contract regardless of Contractor's failure to elect to pass through the cost of the Franchise Fee to Customers.

XII. TITLE TO WASTE MATERIAL

Title to Waste Materials and Recyclable Materials shall pass to Contractor when placed in Contractor's collection vehicle. Title to and liability for any Unacceptable Waste shall remain with the Customer, Generator, or depositor of such waste and shall at no time pass to Contractor. City will provide all reasonable assistance to Contractor to investigate and determine the identity of the depositor or Generator of the Unacceptable Waste and to collect the costs incurred by Contractor in connection with such Unacceptable Waste. City is not responsible for costs associated with Unacceptable Waste, except to the extent that such Unacceptable Waste was placed for collection by City in violation of this Contract.

XIII. CONTRACTOR'S PROPERTY

All containers, trucks, and any other equipment that Contractor furnishes under this Contract shall remain Contractor's property.

XIV. RECORDKEEPING / RIGHT TO INSPECT

Contractor shall maintain all records generated in connection with the performance of its obligations and/or provision of Services under this Contract for a period of at least four (4) years after submission of the last Monthly Report. City retains the right to examine, inspect, audit, and copy, regardless of location, all documents, records, files, data, and information generated or utilized by Contractor in the performance of its obligations and/or provision of Services under this Contract. In addition to the Monthly Reports and Annual Reports, City may request periodic reports pursuant to services rendered regarding information not contained in the Monthly Reports or Annual Reports. Such reports must be provided in a reasonable and timely manner, but in no case later than fifteen (15) business days following receipt of the written request unless the request specifies a later deadline. City may withhold making payments due to Contractor pursuant to this Contract if any report required to be made pursuant to this Contract has not been delivered to City on or before the fifth (5th) day following the date that such report is required to be delivered to City pursuant to this Contract and may continue to be withheld until the second business day after such report is delivered.

XV. TERMINATION OF CONTRACT

15.1 Termination by Default. If City notifies Contractor of a failure of Contractor to perform a material provision of this Contract and Contractor has failed to cure such failure on or before the thirtieth (30th) day following such notice, or if such failure can be cured, but cannot be reasonably cured within said thirty (30) days, then by the date such failure should reasonably be cured, but in no case later than ninety (90) days after delivery of the notice from City, City may terminate this Contract by delivery of written notice to Contractor. Upon such termination under this section 15.1, in the event such termination occurs during the Initial Term, City, as its sole and exclusive remedy, may exercise its rights under Contractor's performance bond, if applicable, and procure the services of another waste collection services provider to complete the work covered under this Contract for the

remainder of the time period covered by the Initial Term. Except for such right during the Initial Term, following any such termination, neither Party shall have any further obligation under this Contract, but the Parties expressly reserve all claims for damages resulting from said uncured default and claims for personal injuries or property damage and the right to be indemnified therefor as expressly provided in this Contract and arising prior to such termination date.

- 15.2 Termination for Insolvency, Bankruptcy, Assignment to Creditors.** City may, without further notice, terminate this Contract immediately if Contractor (i) petitions for reorganization under the Bankruptcy Code or is adjudged bankrupt; (ii) becomes insolvent or a receiver is appointed due to insolvency; (iii) makes a general assignment or sale of its assets or business for the benefit of creditors if Contractor ceases providing the collection of Waste Materials pursuant to this Contract and Contractor (if Contractor is a debtor-in-possession) or the trustee of the bankruptcy estate fails to ratify and continue performance of this Contract within the required period set forth in the Bankruptcy Code.
- 15.3 Termination by Mutual Agreement.** If City and Contractor mutually agree in writing, this Contract may be terminated on the terms and date stipulated in the writing.
- 15.4. Termination for Non-Appropriation of Funds.** Contractor acknowledges and understands that City is prohibited by law from entering into contractual obligations for the expenditure of funds beyond the current fiscal year. City may, upon written notice to Contractor, terminate this Contract on any September 30th occurring during the Term of this Contract if City fails to appropriate funds in City's Annual Budget for the immediately following fiscal year commencing October 1st for the purpose of providing residential solid waste collection services to Residential Customers. This Contract is not, and shall not be construed, as (a) an obligation payable in any fiscal year beyond the fiscal year for which funds are lawfully appropriate; or (b) an obligation creating a pledge of, or a lien on, City's tax or general revenues resulting in the creation of a debt.
- 15.6 Right of Contractor to Terminate.** If City is temporarily or permanently enjoined by a court of competent jurisdiction from entering this Contract or otherwise granting to Contractor an exclusive contract and franchise for the Residential Waste Collection services to be provided herein, or an amendment to State law makes this Contract unlawful to the extent that the Contract grants an exclusive contractual right to Contractor to perform Residential Waste Collection services, Contractor may, upon not less than ten (10) days written notice to City:
- (a) to terminate this Contract, in which case Contractor shall refund to City any installment of the fees paid by City in advance of the provision of services, if any, prorated for the remaining portion of the month after the date of termination; or
 - (b) to continue to perform the services pursuant to this Contract, in which case the Parties will negotiate in good faith an equitable adjustment in the Annual Contract Fee.

If such injunction is applicable to any services provided under this Contract other than Residential Waste Collection services, Contractor shall have the right to terminate the provision of such other services pursuant to this Contract but shall not be authorized to terminate the provision of Residential Waste Collection services or continue providing such services on a non-exclusive basis. Following any termination pursuant to this Section 17.05, neither Party shall have any further obligation under this Contract other than for claims for personal injuries or property damage and the right to be indemnified therefor as expressly provided in this Contract and arising prior to such termination date.

XVI. DEFENSE OF SUITS

If any action in court is brought against City, or any officer or agent of City, for the failure, omission, or neglect of Contractor to perform any of the covenants, acts, matters, or things under this Contract; or for injury or damage caused by the alleged negligence of Contractor or his/her subcontractors or his/her or their agents, or in connection with any claim based on lawful demands of subcontractors, workmen, material men, or suppliers Contractor shall indemnify and save harmless City and its officers and agents, from all losses, damages, costs, expenses, judgments, or decrees arising out of such action.

XVII. OSHA, HEALTH, AND ENVIRONMENTAL LAWS

Contractor shall comply with the federal Occupation Safety and Health Act of 1970, as amended ("OSHA") and the regulations promulgated under the Act and with standards and regulations issued to implement these statutes from time to time. Contractor is also responsible for meeting all pertinent local, state, and federal health and environmental laws, regulations, and standards.

XVIII. INSURANCE

18.1 Insurance Types and Limits. During the Term of this Contract, Contractor shall maintain in full force and effect insurance coverage with the minimum limits as follows:

- (a) Commercial General Liability insurance for bodily injury, death, and property damage insuring against all claims, demands or actions relating to Contractor's performance of services pursuant to this Contract, with a minimum combined single limit of not less than \$1,000,000 per occurrence and not less than \$2,000,000 aggregate, for injury to persons (including death), and for property damage via blanket form endorsement.
- (b) Automobile liability insurance with not less than \$1,000,000 combined single limit, covering any vehicles owned and/or operated by Contractor, its officers, agents, and employees, and used in the performance of this Contract via blanket form endorsement; and
- (c) Statutory Worker's Compensation Insurance or equivalent or other State-approved program covering all of Contractor's employees involved in the provision of services under this Contract

All insurance companies providing the required insurance shall either be authorized to transact business in Texas and rated at least "A" by AM Best or other equivalent rating service or approved by the City Manager.

Provided Contractor maintains at least the types of coverage and minimum coverage limits described above, Contractor shall secure and maintain throughout the Term of this Contract insurance of such types and in such amounts as may be necessary to protect itself and the interest of City against all hazards or risks of loss as hereinafter specified. It shall be the responsibility of the Contractor to maintain adequate insurance coverage at all times. Failure of the Contractor to maintain adequate coverage shall not relieve Contractor of any contractual responsibility or obligation.

18.2 Required Endorsements. All insurance and certificate(s) of insurance shall be endorsed to contain the following:

- (a) Name City, its officers, agents, and employees as additional insureds as to all applicable coverage with the exception of Workers Compensation Insurance.

- (b) Provide for a waiver of subrogation against City for injuries, including death, property damage, or any other loss to the extent the same is covered by the proceeds of insurance; and
- (c) No insurance policy shall not be canceled, non-renewed, or coverage thereunder reduced unless City has received notice of cancellation, non-renewal, or reduction in coverage, in each such case (except for notice of cancellation due to non-payment of premiums) such notice to be sent to City not later than thirty (30) calendar days (or the maximum period of calendar days permitted under applicable law, if less than thirty (30) calendar days) prior to the effective date of such cancellation, non-renewal, or reduction in coverage, as applicable. If any insurance policy required to be carried by or on behalf of Contractor pursuant to this Contract is to be canceled due to non-payment of premiums, the requirements of the preceding sentence shall apply except that the notice shall be sent to City on the earliest possible date but in no event less than ten (10) calendar days prior to the effective date of such cancellation.

A certificate of insurance evidencing the required insurance shall be submitted to City prior to the Commencement Date and not later than thirty (30) days prior to the commencement of each Extension Term.

XIX. PERFORMANCE BOND

Contractor shall deliver to City a performance bond in the amount equal to one hundred percent (100%) of the annual value of the Contract, executed by a good and sufficient corporate surety eligible to conduct business in Texas, and conditioned that Contractor shall well, truly, and faithfully perform its obligations under this Contract and shall satisfy all claims and demands of any kind incurred under the Contract, including, but not limited to, the payment of all amounts owed by Contractor to City or landfills, and Contractor shall fully indemnify and save harmless City from all costs and damage which City may suffer by Contractor's failure to pay such amounts owed and shall reimburse and repay City all outlay and expense which City may incur in making good any such payment default, then the obligation shall be void; otherwise, to remain in full force and effect. Said performance bond will be renewed annually for the term of the Contract. The performance bond shall be in a form reasonably acceptable to City. Contractor shall pay any and all premiums for the bond. A certificate from the surety showing that the bond premiums are paid in full shall be submitted to City on an annual basis for the Term of the Contract.

XX. INDEMNITY

CONTRACTOR AGREES TO AND SHALL INDEMNIFY, DEFEND, AND HOLD CITY AND CITY'S ELECTED AND APPOINTED OFFICERS, EMPLOYEES, AND AGENTS(COLLECTIVELY, THE "CITY INDEMNITEES"), FREE AND HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, LIABILITIES, DEMANDS, LOSSES, DAMAGES, COSTS OR EXPENSE OF ALL TYPES TO ANY PERSON OR ENTITY (INCLUDING, BUT NOT LIMITED TO, ALL CLAIMS FOR MONETARY DAMAGES, CLAIMS AT LAW, CLAIMS IN EQUITY, AND REASONABLE ATTORNEYS' FEES) ARISING OUT OF, RESULTING FROM, OR OCCURRING IN CONNECTION WITH CONTRACTOR'S PERFORMANCE OF THE SERVICES UNDER THIS CONTRACT WHICH ARE CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT, STRICT LIABILITY OR OTHER ACT OR OMISSION OF CONTRACTOR, ANY SUBCONTRACTOR OR SUPPLIER OF CONTRACTOR, THEIR RESPECTIVE AGENTS OR EMPLOYEES OR ANY OTHER PARTY FOR WHOM ANY OF THEM MAY BE LIABLE. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS CONTRACT, TO THE

EXTENT THAT ANY EMPLOYEE OR CONTRACTOR ASSERTS A CLAIM AGAINST ONE OR MORE OF THE CITY INDEMNITEES THAT WOULD HAVE BEEN BARRED UNDER WORKERS' COMPENSATION INSURANCE, CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR AND SHALL DEFEND, INDEMNIFY AND HOLD THE CITY INDEMNITEE(S) FREE AND HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, LIABILITIES, DEMANDS, LOSSES, DAMAGES, COSTS OR EXPENSE FOR ANY SUCH CLAIMS NOTWITHSTANDING THE FACT THAT CONTRACTOR IS A NON-SUBSCRIBER TO WORKERS' COMPENSATION INSURANCE IN THE STATE OF TEXAS. THE INDEMNITY AND HOLD HARMLESS PROVISIONS OF THIS CONTRACT SHALL ALSO APPLY TO CLAIMS ARISING FROM ACCIDENTS TO CONTRACTOR, ITS AGENTS, OR EMPLOYEES, WHETHER OCCASIONED BY CONTRACTOR OR ITS EMPLOYEES. IN THE EVENT OF JOINT OR CONCURRENT NEGLIGENCE OF BOTH CONTRACTOR AND ONE OR MORE OF THE CITY INDEMNITEES, RESPONSIBILITY, IF ANY, SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO CONTRACTOR OR CITY UNDER TEXAS LAW, IT BEING THE INTENT THAT CITY SHALL BE RESPONSIBLE FOR THE NEGLIGENCE APPORTIONED TO THE CITY INDEMNITEE(S) AND CONTRACTOR SHALL HAVE NO INDEMNIFICATION OBLIGATIONS UNDER THIS CONTRACT TO THE EXTENT OF THE CITY INDEMNITEE'S NEGLIGENCE. CONTRACTOR'S INDEMNIFICATION OBLIGATION PURSUANT TO THIS ARTICLE XVII SHALL NOT BE LIMITED IN ANY WAY BY ANY LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE UNDER THE WORKERS' OR WORKMEN'S COMPENSATION ACTS, DISABILITY ACTS OR OTHER EMPLOYEE BENEFIT ACTS OR TO THE LIMITS OF ANY INSURANCE COVERAGE.

XXI. MISCELLANEOUS

- 21.1 Entire Agreement; Priority of Documents.** This Contract, along with the Contract Documents, constitutes the sole and only agreement between the Parties and supersedes any prior understandings and/or written or oral agreements between the Parties with respect to this subject matter of this Contract. Any irreconcilable conflict between or among any of the Contract Documents shall be resolved in the following order of priority from first to last unless the provision in the lower priority Contract Document indicates otherwise by use of the phrase "notwithstanding anything in the Contract Documents to the contrary" or similar phrase: (i) this Contract, including any subsequent amendments to this Contract, (ii) the RFP; and (iii) Contractor's Response to the RFP.
- 21.2 Assignment.** Contractor may not assign this Contract without City's prior written consent. In the event of an assignment by Contractor to which City has consented, the assignee shall agree in writing with City to personally assume, perform, and be bound by all the covenants, and obligations contained in this Contract. Notwithstanding the foregoing, Contractor may assign this Contract upon written notice, but without the City's consent, to a parent company or any of Contractor's subsidiaries or to any person or entity who purchases any operations from Contractor, but only so long as such person or entity agrees to assume all of Contractor's obligations and liabilities regarding the performance of this Contract. In addition, Contractor may make a collateral assignment of this Contract to any lender as security for a loan made by a lender to Contractor without the consent of City.
- 21.3 Successors and Assigns.** Subject to the provisions regarding assignment, this Contract shall be binding on and inure to the benefit of the Parties to it and their respective successors and assigns.

21.4 **Governing Law.** The laws of the State of Texas shall govern this Contract; and the venue for any action concerning this Contract shall be in the state district courts of Harris County, Texas. The Parties agree to submit to the personal jurisdiction of said Court.

21.5 **Amendments.** This Contract may be amended only by the written agreement of the Parties.

21.6 **Severability.** If any one or more of the provisions contained in this Contract, inclusive of the Contract Documents, shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

21.7 **Independent Contractor.** All services to be performed by Contractor pursuant to this Contract shall be in the capacity of an independent contractor, and not as an agent or employee of City. Contractor shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Contract.

21.8 **Notice.** Any notice required or permitted to be delivered hereunder may be sent by first-class mail or overnight courier to the address specified below, or to such other address as either Party may designate in writing, and shall be deemed received three (3) days after being placed in the U.S. mail, first-class postage prepaid or on the date of confirmed delivery by overnight courier as evidenced on the receipt therefor:

If intended for City:

City Manager
105 E. Eggleston St.
Manor, TX 78653

smoore@manortx.gov

With Copy to:

Knight Law Firm. LLP
223 W. Anderson Ln., Ste. A-105
Austin, TX 78752

psaenz@cityattorneytexas.com

If intended for Contractor:

ATTN: General Manager

21.9 **Counterparts.** This Contract may be executed by the Parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties.

21.10 **Compliance with Federal, State & Local Laws.** The Parties shall comply in the performance of Services under the terms of this Contract with all applicable laws, ordinances and regulations, judicial decrees or administrative orders, ordinances, and codes of federal, state, and local governments, including all applicable federal clauses.

- 21.11 Force Majeure.** No Party will be liable for any default or delay in the performance of its obligations under this Contract, including any obligation of Contractor to pay liquidated damages pursuant to Sections 9.01 and 9.02, if and to the extent such default or delay is caused, directly or indirectly, by a Disaster Event, riots, civil disorders, acts of terrorism, compliance with laws or governmental orders, inability to access a container, fires, inclement weather, acts of God, epidemic or pandemic, or any similar cause beyond the reasonable control of such Party, provided the non-performing Party is without fault in causing such default or delay. The non-performing Party agrees to provide written notice of the Force Majeure delay to the other Party as soon as possible but in no event later than 24 hours after the earlier of the Party's first knowledge of or the first occurrence of the Force Majeure and further agrees to use commercially reasonable efforts to recommence performance as soon as possible.
- 21.12. Proposal Representations.** Contractor expressly acknowledges that City has entered this Contract in express reliance on the truth of the statements and representations set forth in the Proposal (response to RFP) submitted to City by Contractor and agrees that the representations made by Contractor in the Proposal are true and correct as of the Effective Date.
- 21.13 Confidentiality Regarding Waste Material.** Contractor has no confidentiality obligation with respect to any Waste Materials or Recyclable Materials collected pursuant to this Contract.
- 21.14 No Waiver for Delay.** The failure or delay on the part of either Party to exercise any right, power, privilege, or remedy under this Contract shall not constitute a waiver thereof. No modification or waiver by either Party of any provision shall be deemed to have been made unless made in writing. Any waiver by a Party for one or more similar events shall not be construed to apply to any other events whether similar or not.
- 21.15 Effective Date.** The effective date of this Contract is the date upon which it is signed by the authorized representatives of both Parties (the "**Effective Date**").
- 21.16 Non-discrimination.** In the provision of services hereunder or the performance of this Contract, Contractor shall not discriminate against any person because of race, sex, age, creed, color, religion, or national origin.
- 21.17 Compliance with Federal Immigration Laws.** Contractor agrees at all times to comply with Federal Immigration laws with respect to employment and to make available during Contractor's regular business hours on request of City, employee documentation verifying an employee's status to be employed by an employer in the United States. Contractor agrees to verify current and future employee's status by utilizing the E-Verify internet-based system as operated by the United States Department of Homeland Security, or I-9 verification.
- 21.18 Statutory Verifications.** Contractor verifies that:
- (a) To the extent this Contract constitutes a contract for goods or services within the meaning of Section 2271.002 of the Texas Government Code, as amended, solely for purposes of compliance with Chapter 2270 of the Texas Government Code, and subject to applicable Federal law, the Consultant represents that neither the Consultant nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Consultant (i) boycotts Israel or (ii) will boycott Israel through the term of this Agreement. The terms "boycotts Israel" and "boycott Israel" as used in this paragraph have the meanings assigned

to the term “boycott Israel” in Section 808.001 of the Texas Government Code, as amended.

- (b) To the extent the Contract constitutes a governmental contract within the meaning of Section 2252.151 of the Texas Governmental Code, as amended, solely for the purposes of compliance with Chapter 2252 of the Texas Governmental Code, and except to the extent otherwise required by applicable federal law, Consultant represents that the Consultant nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Consultant is a company listed by the Texas Comptroller Public Accounts under Sections 2270.0201, or 2252.153 of the Texas Government Code.
- (c) The Consultant hereby verifies that it and its parent’s company, wholly or majority-owned subsidiaries, and other affiliates, if any, do not boycott energy companies and will not boycott energy companies during the term of the Agreement. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code, and to the extent such section is not inconsistent with a governmental entity’s constitutional or statutory duties related to the issuance, incurrence, or management of debt obligations or the deposit, custody, management, borrowing or investment of funds. As used in the foregoing verification, “boycott energy company” means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil-based energy and does not commit or pledge to meet environmental standards beyond federal and state law: or (B) does business with a company described as by the preceding statement in (A).
- (d) The Consultant hereby verifies that it and its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association during the term of this Agreement. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code. As used in the foregoing verification, “discriminate against a firearm entity or firearm trade association” means: (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; but does not include (a) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; or (b) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency; or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association.

21.19 Form 1295. In compliance with the State of Texas Government Code, Section 2252.908, if applicable, the City requires that Contractor must complete the online Form 1295 –

“Certificate of Interested Parties” – and must provide a signed and notarized printed copy of the form and a separate certification of filing. The form can be found at www.ethics.state.tx.us. Form 1295 is also required for any and all contract amendments, extensions or renewals. Prior to execution of this Contract and any payment to Contractor hereunder, Contractor shall provide proof of submission to the City Secretary that the appropriate Form 1295 documentation has been submitted.

Signatures on Following Page

DRAFT

SIGNED AND AGREED on _____, 2024.

CITY OF MANOR, TEXAS

By: _____
Scott Moore, City Manager

ATTEST:

Lluvia Almaraz, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Veronica Rivera, Assistant City Attorney

SIGNED AND AGREED on _____, 2024.

By: _____

Name: _____

Title: _____

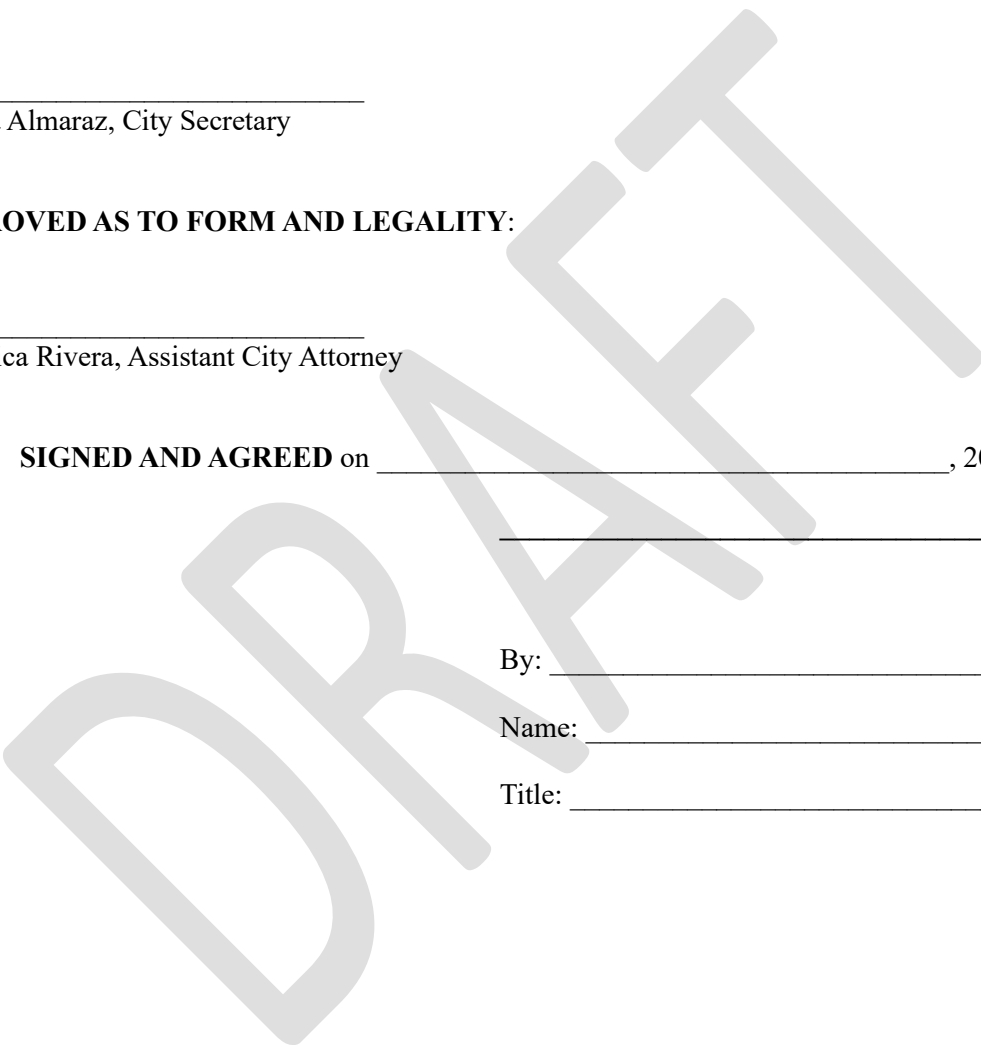


EXHIBIT A

RESIDENTIAL RATES

1 x per week MSW Collection in Contractor-Supplied 95-gallon Cart with all waste in cart

Every Other Week Recycling Collection in Contractor-Supplied 95-gallon Cart

1 x week Brush/Bulky Materials Collection (max. 3 cubic yards per collection)

Total Price per home per month \$

Rate per cart for extra MSW cart \$

Rate per cart for extra Recycling cart \$

Replacement Cart Purchase

Price for replacement solid waste cart (one-time fee) \$

Price for replacement recycling cart (one-time fee) \$

Rates for Collection of Unusual Accumulations – Any Option

Rate per hour for Vehicle (any type) and Crew* \$

Disposal fee per yard collected \$

***Fee to be determined by estimated time servicing the home, not portal-to-portal for each home**

Disaster Management Rates – Any Option

Rate per Hour for Roll Off Truck and Container \$

Rate per Hour for Grapple Truck \$

Rate per Hour for Rear Load Truck and Crew \$

Disposal Fee per ton collected \$

Small Commercial with Contractor-supplied 95-gallon Poly Carts

One Cart once per week \$

Each Additional Cart (s) Once Per Week \$

COMMERCIAL FRONT LOAD RATES

All Fees include disposal costs.

Size	1x	2x	3x	4x	5x	6x	extra
2 yard							
3 yard							
4 yard							
6 yard							
8 yard							

Casters (fee per month per container) \$ per month
 Locks (fee per collection per container) \$ per collection
 Enclosures (fee per collection per container) \$ no charge

Roll-Off – Temporary- EXCLUSIVE TO CONTRACTOR

	Delivery	Daily Rental	Haul Rate	Disposal per Ton
10 yard				
15 yard				
20 yard				
30 yard				
40 yard				

Roll-Off – Permanent- EXCLUSIVE TO CONTRACTOR

	Delivery	Daily Rental	Haul Rate	Disposal per Ton
20 yard				
30 yard				
40 yard				

Roll-Off – Compactor – EXCLUSIVE TO CONTRACTOR

	Monthly Rental	Haul Rate	Disposal per Ton
30 yd SC**			
35 yd SC**			
40 cubic yard Receiving Container			

Relocate/Block Fee \$

EXHIBIT “B”

City Facilities at No Charge (Future City facilities will be provided free of charge)

City Hall	105 Eggleston	1	8YD	1X-WK
Public Works	416 Greg Lane	1	4YD	1X-WK
Police Department	402 W. Parsons	1	95-Gal Trash	1X-WK
Police Department	402 W. Parsons	1	95-Gal Recycle	1X-WK
MANOR CITY YARD	400 W PARSONS	1	8YD	1X-WK

City Facilities Roll-Off Services

SERVICE NAME	STREET	QTY	SIZE	AVERAGE HAULS PER MONTH
Public Works	547 Llano St	2	40yd	2-3
City of Manor	15317 HWY 290	1	20 yd	New location added 2/22/24

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Frank T. Phelan, P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on Statement of Work No. 34 to the Master Services Agreement with George Butler Associates, Inc. for the Emergency Generator Improvements Project at City Hall and the Police Station.

BACKGROUND AND SUMMARY:

This proposal is for the professional engineering services for design, bidding and construction phases for the installation of emergency generators at City Hall and the Police Station. Project is to be funded primarily by a grant through Texas Department of Emergency Management.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney

FISCAL IMPACT: Yes

PRESENTATION: Yes

ATTACHMENTS: Yes

- SOW #34

STAFF RECOMMENDATION:

The city staff recommends that the City Council approve the proposed Statement of Work No. 34 to the Master Services Agreement with George Butler Associates, Inc. for the Emergency Generator Improvements Project in the amount of \$48,600.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**

EXHIBIT A

Statement of Work (SOW) No. 34

TO MASTER SERVICES AGREEMENT

Statement of Work No. 34 (“SOW”) to the Master Services Agreement between the City of Manor, Texas, as CITY, and George Butler Associates, Inc., as ENGINEER, dated October 7, 2020.

Through this SOW, CITY hereby authorizes ENGINEER to undertake the work assignment described below, said assignment to be performed within the terms and conditions defined in said Master Services Agreement, except as modified herein.

ASSIGNMENT: Professional Engineering Services to conduct design, bidding and construction phase services for the installation of emergency generator sets at the City Hall and the Police Department.

SCOPE OF SERVICES:

TASK 1: PROJECT MANAGEMENT

Coordinate project goals and align CITY and ENGINEER expectations and purposes. Subtasks will include:

- SUBTASK 1: Kickoff Meeting
- SUBTASK 2: Schedule Maintenance
- SUBTASK 3: Progress Meetings
- SUBTASK 4: Invoices and Progress Reports
- SUBTASK 5: Principal Oversight

TASK 2: CONSTRUCTION DOCUMENT PHASE

SUBTASK 1: Review field investigation, survey, and other data for performance of detailed designs, as required.

SUBTASK 2: Prepare drawings for construction of the project.

SUBTASK 3: Prepare technical specifications for construction of the project.

SUBTASK 4: Prepare contract documents for construction of the project.

TASK 3: BIDDING PHASE

SUBTASK 1: Advertise the project for competitive bids.

SUBTASK 2: Conduct pre-bid conference.

SUBTASK 3: Conduct bid opening, evaluate bids received, tabulate bids, and issue recommendation of award to CITY.

SUBTASK 4: Prepare all contract documents for execution by CITY and successful bidder and prepare notice of award.

SUBTASK 5: Furnish up to three (3) sets of construction documents to successful bidder.

TASK 4: CONSTRUCTION PHASE

SUBTASK 1: Review required bonding and insurance requirements and prepare notice to proceed.

SUBTASK 2: Conduct pre-construction conference and review contract requirements.

SUBTASK 3: Perform submittal review and approval in accordance with construction documents.

SUBTASK 4: Conduct periodic observations of construction progress and prepare record copies of inspections.

SUBTASK 5: Review field testing reports.

SUBTASK 6: Issue construction-related decisions to contractor on proceeding with alternative or unit price work items.

SUBTASK 7: Review contractor's pay requests for accurate progress representation and make recommendations to CITY for payment.

SUBTASK 8: Conduct a final inspection of all completed work and quantities, and issue recommendations for final payment.

SUBTASK 9: Issue a certificate of substantial construction compliance and closeout documents.

SUBTASK 10: Prepare record construction drawings to reflect any adjustments.

ADDITIONAL SERVICES:

Services specifically excluded under this SOW include:

1. Grant administration services.
2. Easement acquisition services.
3. Re-designs after first approval or due to changes in regulatory criteria or CLIENT options.
4. Topographic, geotechnical or boundary surveys or survey corrections, easement surveys and field notes/descriptions.
5. Design or survey services for other improvements, conveyances, or utilities other than listed.
6. Site development plans.
7. Permitting not specifically listed, payment of review fees, filing fees, permit fees, advertising fees, service commitment charges, aid to construction or other similar charges.
8. Inspection or testing services.
9. SWPPP or TPDES permits.
10. Permitting Support.
11. Construction phase services not specifically listed.
12. Any designs or reports not specifically listed.
13. Additional meetings and site visits not specifically listed.
14. Any other service not specifically listed.

COMPENSATION:

TASK 1. PROJECT MANAGEMENT FEE:	\$ 3,500
TASK 2. CONSTRUCTION DOCUMENT PHASE FEE:	\$28,400
TASK 3. BIDDING PHASE FEE:	\$ 3,800
TASK 4. CONSTRUCTION PHASE FEE:	\$12,900
TOTAL	\$48,600

CITY OF MANOR, TEXAS
INC.

GEORGE BUTLER ASSOCIATES,

By: _____



By: _____

Date: _____

Date: 8/28/2024

AGENDA ITEM NO.

**AGENDA ITEM SUMMARY FORM**

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Michael Burrell, Interim Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Resolution of the City of Manor, Texas approving and authorizing the Newhaven Public Improvement District Financing Agreement.

BACKGROUND/SUMMARY:

The City, on April 19, 2023, entered into a Development Agreement with Gregg Lane Dev, LLC (the “Developer”) for the development of a residential community, which was amended on July 19, 2023, in connection with the yet-to-be-created Newhaven Public Improvement District (the “District”) Also in July 2023, the City authorized the creation of the District which will be developed as a master-planned mixed-use development with approximately 271 dwelling units and 2.5 acres planned for commercial uses. Many of the public improvements that are needed for the initial phase of the development have been or are expected to be accepted soon by the City. The Financing Agreement (the “Agreement”) that is considered with this item establishes the mechanism by which portions of the public improvements within the District will be paid for with PID Special Assessment Revenue Bonds.

In general terms, the Agreement states that the City will use its best efforts to levy PID assessments against property within the District, establishes the method of approving payments on invoices submitted by the Developer, and sets the requirements that must be met by the Developer before PID bonds will be issued.

The Agreement does not require the waiver of any provisions of the City’s PID Policy.

LEGAL REVIEW: Yes, Gregory Miller, Bond Counsel
FISCAL IMPACT: The amounts to be paid under this Agreement will be funded from assessment revenues and not from the City’s general or operating fund.
PRESENTATION: No
ATTACHMENTS: Yes

- Resolution No. 2024-27
- Financing Agreement

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 2024-27 of the City of Manor, Texas approving and authorizing the Newhaven Public Improvement District Financing Agreement.

RESOLUTION NO. 2024-27

**A RESOLUTION OF THE CITY OF MANOR, TEXAS APPROVING AND
AUTHORIZING THE NEWHAVEN PUBLIC IMPROVEMENT DISTRICT
FINANCING AGREEMENT**

WHEREAS, the City entered into a Development Agreement with Gregg Lane Dev, LLC, a Texas limited liability company ("Developer"), on April 19, 2023, and amended on July 19, 2023, that stated the intent and expectation of the parties that the City would reimburse Developer, or their successors in interest, for the costs of the construction of certain public improvements constructed for the benefit of the District; and

WHEREAS, the City of Manor, Texas (the "City"), pursuant to and in accordance with the terms, provisions and requirements of the Public Improvement District Assessment Act, Chapter 372, Texas Local Government Code (the "PID Act"), authorized the creation of the "Newhaven Public Improvement District" (the "District") pursuant to Resolution No. 2023-28, adopted by the Manor City Council (the "City Council") on July 19, 2023; and

WHEREAS, in connection with the development of the property within the District and the planned issuance of special assessment revenue bonds for the Newhaven Public Improvement District, the City Council intends to approve the forms, terms, and/or provisions of a Financing Agreement to be by and between the City and Developer; and

WHEREAS, this Resolution and the Financing Agreement approved by it, are in furtherance of the intentions of the parties to the Development Agreement; and

WHEREAS, the meeting at which this Resolution is considered is open to the public as required by law, and the public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS:

Section 1. Findings. The findings and determinations set forth in the preamble hereof are hereby incorporated by reference for all purposes as if set forth in full herein.

Section 2. Approval of Financing Agreement. The Newhaven Public Improvement District Financing Agreement (the "Financing Agreement"), between the City of Manor, Texas and Developer, is hereby approved in substantially the form attached hereto as Exhibit A, and the Mayor of the City (the "Mayor") is hereby authorized and directed to execute and deliver the Financing Agreement, with such changes as may be required by the Mayor to carry out the purposes of this Resolution, such approval to be evidenced by the execution thereof. The Mayor's signature on the Financing Agreement may be attested to by the City Secretary.

Section 3. Additional Actions. The Mayor, City Manager, Finance Director, and City Secretary of the City are hereby authorized and directed to take all actions on behalf of the City necessary or desirable to carry out the intent and purposes of this Resolution. The Mayor, City Manager, Finance Director, and City Secretary of the City, or any designee serving in the absence of the aforementioned officials, are hereby directed to execute and deliver any and all certificates,

agreements, notices, instruction letters, requisitions, and other documents which may be necessary or advisable in the carrying out of the purposes and intent of this Resolution.

Section 4. Governing Law. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. Effect of Headings. The section headings herein are for convenience only and shall not affect the construction hereof.

Section 6. Severability. If any provision of this Resolution or the application thereof to any circumstance shall be held to be invalid, the remainder of this Resolution or the application thereof to other circumstances shall nevertheless be valid, and this governing body hereby declares that this Resolution would have been enacted without such invalid provision.

Section 7. Construction of Terms. If appropriate in the context of this Resolution, words of the singular number shall be considered to include the plural, words of the plural number shall be considered to include the singular, and words of the masculine, feminine or neuter gender shall be considered to include the other genders.

Section 8. Effective Date. This resolution shall be effective as of the date of its approval.

[Execution page follows]

PASSED AND APPROVED on the 4th day of September 2024.

Dr. Christopher Harvey
Mayor, City of Manor, Texas

ATTEST:

Lluvia T. Almaraz
City Secretary

EXHIBIT A
FINANCING AGREEMENT
NEWHAVEN PUBLIC IMPROVEMENT DISTRICT

NEWHAVEN PUBLIC IMPROVEMENT DISTRICT
FINANCING AGREEMENT

BY AND BETWEEN

GREGG LANE DEV, LLC, A TEXAS LIMITED LIABILITY COMPANY

AND

THE CITY OF MANOR, TEXAS

NEWHAVEN PUBLIC IMPROVEMENT DISTRICT FINANCING AGREEMENT

This Newhaven Public Improvement District Financing Agreement (this “**Agreement**”), dated as of _____, 2024 (the “**Effective Date**”), is entered into by and between Gregg Lane Dev, LLC, a Texas limited liability company (including its Designated Successors and Assigns (defined below), the “**Owner**”), and the City of Manor, Texas (the “**City**”), a home-rule municipal corporation of the State of Texas. The Owner and the City are sometimes collectively referred to herein as the “**Parties**”, or, each individually, as the “**Party**”. Unless otherwise defined herein, capitalized terms used herein are set forth in Exhibit “A”, attached hereto, and made a part hereof and in the Service and Assessment Plan.

Recitals:

WHEREAS, the Owner owns a total of approximately 90.35 acres of land located within the City (the “**Property**”), which Property is more particularly described in Exhibit “B”, attached hereto and made a part hereof;

WHEREAS, the Owner and the City entered into a Development Agreement (Newhaven), effective April 19, 2023, which was amended by that certain First Amendment to Development Agreement (Newhaven), effective July 19, 2023 (collectively and as may be further amended, the “**Development Agreement**”) pertaining to development matters with respect to the Property;

WHEREAS, it is intended that the Property will be developed as a master planned mixed use development with approximately 271 dwelling units and 2.5 acres planned for commercial uses, in accordance with the Development Agreement and the Planned Unit Development Zoning (as may be further amended, the “**PUD**”), adopted by the City Council of the City (the “**City Council**”) pursuant to Ordinance No. 698 on April 19, 2023 and as amended pursuant to Ordinance No. 737 on April 3, 2024 (the “**Project**”);

WHEREAS, on July 19, 2023, the City Council passed and approved Resolution No. 2023-28 (the “**Creation Resolution**”) authorizing the formation of the Newhaven Public Improvement District (the “**District**”), in accordance with Chapter 372 of the Local Government Code (the “**PID Act**”), covering approximately 90.35 contiguous acres within the City’s corporate limits, which land is described in the District’s Creation Resolution;

WHEREAS, contemporaneously herewith, pursuant to a Resolution adopted by the City Council, Owner and the City entered into that certain Newhaven Public Improvement District Reimbursement Agreement, as authorized by Section 372.023(d)(1) of the PID Act (the “**Acquisition and Reimbursement Agreement**”);

WHEREAS, pursuant to the terms of this Agreement, the City has agreed that the Authorized Improvements provide a special benefit to the City;

WHEREAS, the Owner intends to construct or have its Designated Successors and Assigned construct certain Authorized Improvements over time to serve property located in the

District (or portions thereof) and cause ownership of those improvements to vest with the City in accordance with the terms and provisions of this Agreement;

WHEREAS, the City intends to (upon satisfaction of the conditions and in accordance with the terms set forth in this Agreement) levy Special Assessments on all or a portion of the property located within the District and issue bonds in one or more series for payment of costs associated with construction and/or acquisition of the Authorized Improvements included in a service and assessment plan to be approved by the City Council, as such plan may be amended from time to time (the “Service and Assessment Plan”);

WHEREAS, the lesser of \$3.26 or a PID rate of \$0.30 per \$100.00 of assessed value shall be the maximum aggregate Tax Equivalent Assessment Rate of Special Assessments (including the Annual Installment) plus all ad valorem taxes levied by all political subdivisions within the District, and \$10,000,000 is the maximum aggregate par amount of PID Bonds that may be issued to finance, fund or reimburse eligible Authorized Improvements constructed by the Owner;

WHEREAS, the City, subject to the consent and approval of the City Council, the satisfaction of all conditions for the issuance of PID Bonds and Owner’s compliance with the Development Agreement, as applicable to the construction of the Authorized Improvements, and in accordance with the terms of this Agreement and any other legal requirements, will consider: (i) the adoption of a Service and Assessment Plan on all or a portion of the property located within the District; (ii) the adoption of any Assessment Ordinance; and (iii) authorizing the issuance of PID Bonds, in one or more series at the City's sole discretion, for the District for the purpose of financing the costs of the Authorized Improvements within the District and paying associated costs as described herein;

WHEREAS, the City will, upon satisfaction of the conditions and in accordance with the terms set forth in this Agreement, accept the Authorized Improvements, or Segments thereof, provided for in this Agreement and the Owner will be paid or reimbursed for the costs of the Authorized Improvements, or Segments thereof, solely from Special Assessments or from the proceeds of the PID Bonds, for the costs of acquisition, construction and improvement of the Authorized Improvements or Segments thereof that are completed, dedicated to and accepted by the City subject to the terms and limitations set forth herein;

WHEREAS, the City agrees to pay or reimburse the Owner for the Actual Costs of the Authorized Improvements from the proceeds of PID Bonds or Assessment Revenues derived from levy of Special Assessments on property located within the District in accordance with the terms and provisions of this Agreement. Subject to the limitations of the PID Act and the City Charter of the City (the “City Charter”), the City has the authority to issue, from time to time, one or more series of PID Bonds, the proceeds of which will be used to pay the costs of Authorized Improvements, or Segments thereof, including indebtedness to pay capitalized interest and a reserve fund permitted by the PID Act for revenue bonds issued under the PID Act and indebtedness issued to pay the City’s costs of issuance in accordance with this Agreement; and

WHEREAS, the City has determined that it is in its best interests to enter into this Agreement with the Owner for the construction and/or acquisition of the Authorized

Improvements, or Segments thereof, which will result in the efficient and effective implementation of each Service and Assessment Plan.

NOW, THEREFORE, for and in consideration of the mutual agreements, covenants, and conditions contained herein, and other good and valuable consideration, the parties hereto agree as follows:

ARTICLE I. SCOPE OF AGREEMENT

Section 1.01. Definitions.

Definitions used herein are set forth in Exhibit "A", attached hereto and made a part hereof.

Section 1.02. Overview of Agreement

This Agreement establishes provisions for the apportionment, levying, and collection of Special Assessments on the Property (Article II), the construction of Authorized Improvements to be acquired by the City (Article III), the payment of Authorized Improvements within the District (Article IV), the issuance of bonds for the financing of the Authorized Improvements (Article V), representations, warranties, and indemnification (Article VI), default and remedies (Article VII), and general provisions (Article VIII).

ARTICLE II. APPORTIONMENT, LEVY AND COLLECTION OF SPECIAL ASSESSMENTS

Section 2.01. Preliminary Matters

(a) The recitals set forth in the preamble of this Agreement are hereby incorporated into this Agreement as if fully set forth herein.

(b) On July 19, 2023, the City authorized the formation of the District by Resolution No. 2023-28. The District includes all of the Property.

(c) Special Assessments on any portion of the Property will bear a direct proportional relationship to and be less than or equal to the special benefit of the Authorized Improvements within the District.

(d) Special Assessments on any portion of the Property may be adjusted in connection with subsequent PID Bond issues or otherwise so long as the Special Assessments are determined in accordance with the Service and Assessment Plan and the PID Act.

(e) The Property may also be subject to an Owners Association assessment.

(f) Following preparation of the initial Service and Assessment Plan acceptable in form and substance to the City and to the Owner with respect to the matters therein that require approval by the Owner as provided in this Agreement, the City Council shall, by resolution approve the preliminary Service and Assessment Plan and call a public hearing on the levy of Special

Assessments. After conducting the public hearing, the City Council may consider approval of an Assessment Ordinance relating to the Service and Assessment Plan. If an Assessment Ordinance is adopted, the City shall use reasonable efforts to expeditiously initiate and approve all necessary documents and orders required to effectuate the Service and Assessment Plan and Assessment Ordinance. The City Council, by order, will update, amend and/or restate the Service and Assessment Plan each time Special Assessments are levied.

Section 2.02. Apportionment and Levy of Special Assessments

(a) The City shall use its best efforts to initiate and approve all necessary documents and ordinances required to effectuate this Agreement and to levy Special Assessments. The Owner acknowledges and agrees that a Service and Assessment Plan must meet the requirements of Texas Local Government Code § 372.013 and § 372.014 and be presented to the City Council for review and approval prior to a series of PID Bonds being issued. A Service and Assessment Plan will be modified as required to comply with the requirements of the PID Act and the Texas Attorney General’s Office. The annual indebtedness defined by the Service and Assessment Plan shall be consistent with the terms for the issuance of PID Bonds as set forth in this Agreement. The Developer will be provided with the initial draft Service and Assessment Plan and any updates a minimum of four (4) weeks prior to consideration by City Council and be given an opportunity to review and revise said plan or update.

(b) The City shall use its best efforts to levy Special Assessments on the Assessed Parcels in accordance herewith and with each Service and Assessment Plan. It is contemplated that the City will issue multiple series of PID Bonds, to pay or reimburse the Owner for a portion of the Actual Costs of the Authorized Improvements. The Parties anticipate that the Actual Cost to construct the Authorized Improvements will be greater than the net proceeds of the PID Bonds or the Assessment Revenues available for reimbursement of the costs of the Authorized Improvements and the Owner shall fund the difference.

(c) Prior to or in connection with the issuance of PID Bonds, the Owner may submit to the City one or more Special Assessment Levy Requests to finance the costs of Authorized Improvements in accordance with Section 4.02 hereof. Upon the receipt of an Assessment Levy Request, the City Council will consider the adoption of an Assessment Ordinance, which levies Special Assessments on property located in the District in accordance herewith and with the Service and Assessment Plan. The City’s apportionment of the costs of Authorized Improvements and levy of Special Assessments will be made in accordance with the PID Act.

Section 2.03. Collection of Special Assessments

(a) So long as the City is obligated to reimburse the Owner for the costs of the Authorized Improvements hereunder or any PID Bonds are outstanding, the City covenants and agrees that it shall, as authorized by the PID Act and other applicable law, continuously collect or cause to be collected Special Assessments levied pursuant to an Assessment Ordinance. The Annual Installment of such Special Assessments will be updated at least annually in a Service and Assessment Plan pursuant to the terms of the PID Act in the manner and to the maximum extent permitted by applicable law. The City will deposit or cause to be deposited the respective Assessment Revenues into a segregated account, or if PID Bonds have been issued, then

transferred to the Trustee and deposited in the funds and accounts in the priority set forth in the respective Indenture.

(b) Further notwithstanding anything to the contrary contained herein, the City covenants to use diligent, good faith efforts to contract with the Travis County Tax Assessor-Collector for the collection of the Special Assessments such that the Special Assessments will be included on the ad valorem tax bill(s) for the Assessed Parcels and will be collected as part of and in the same manner as ad valorem taxes.

(c) Owner will be reimbursed for Actual Costs associated with Authorized Improvements from Special Assessments collected by the City and held by the City pursuant to an applicable Acquisition and Reimbursement Agreement or, if PID Bonds are issued, from the proceeds of PID Bonds, until Owner is fully reimbursed by Special Assessments and/or the proceeds of PID Bonds. The balance of any reimbursement obligation due to Owner under an Acquisition and Reimbursement Agreement will be subordinate to payment of the applicable PID Bonds.

Section 2.04. Approval and Recordation of Special Assessments through Landowner Agreement and Recording of the Service and Assessment Plan.

(a) Concurrently with the levy of the Special Assessments for the District, the Owner, any other owners of land within the District, and the City, shall execute a “Landowner Agreement” (herein so called) in which the Owner and other owners, if applicable, (collectively, the “Landowners”) shall ratify, confirm, accept, agree to and approve: (a) the apportionment of assessments in the Service and Assessment Plan and the levy of the Special Assessments for the District by the City; (b) the Home Buyer Disclosure Program; and (c) the creation of the District, the boundaries of the District, and the boundaries of the applicable Assessed Parcels. The Landowner Agreement further shall: (A) evidence the Landowners’ intent that all Special Assessments be covenants running with the land that (i) shall bind any and all current and successor owners of the Property to the Special Assessments, including applicable interest thereon, as and when due and payable thereunder and (ii) provide that subsequent purchasers of such property take their title subject to and expressly assume the terms and provisions of the Special Assessments; and (B) provide that the liens created by the levy of the Special Assessments are a first and prior lien on the Property, subject only to liens for State, municipality, county or school district ad valorem taxes.

(b) After the Landowner Agreement is fully executed, the Owner shall file the Landowner Agreement in the Official Public Records of the County.

(c) Further, in accordance with the PID Act, the City shall file a copy of the Service and Assessment Plan and any updates thereto with the County Clerk, within seven (7) days of approval.

Section 2.05 Reimbursement of Actual Costs.

(a) Notwithstanding anything to the contrary contained herein, the Parties hereby acknowledge and agree that the Actual Costs expended by the Owner to construct the Authorized Improvements may not be fully reimbursed from the Assessment Revenues or the proceeds of PID Bonds. The Actual Costs expended by the Owner, but not funded by a series of PID Bonds, are

payable solely from available Assessment Revenues pursuant to the applicable Acquisition and Reimbursement Agreement; provided, however that sufficient Assessment Revenues are available to make the payments.

(b) The Owner reimbursement provisions contained in this Section 2.05 shall not, under any circumstances, give rise to or create (i) a charge against the general credit or taxing power of the City or (ii) a debt or other obligation of the City payable from any source other than proceeds from the PID Bonds and Assessment Revenues.

ARTICLE III. CONSTRUCTION AND ACQUISITION

Section 3.01. Acquisition of Authorized Improvements

With respect to those Authorized Improvements to be dedicated and owned by the City, the Owner will dedicate such Authorized Improvements to the City upon completion of the Authorized Improvements, and the City will accept dedication of such Authorized Improvements after confirming that such Authorized Improvements have been completed in accordance with this Agreement. The City's Applicable Regulations shall govern the procedure for inspection, dedication, and acceptance of such Authorized Improvements being conveyed to the City.

Section 3.02. Designation of Construction Manager, Construction Engineers

(a) The City hereby designates the Owner, or its assignees, as the Construction Manager with full responsibility for the design, the designation of easement locations, facilities site designations and acquisitions, supervision of construction, and the bidding and letting of construction contracts for the construction of the Authorized Improvements in accordance with the provisions of this Agreement.

(b) Except as otherwise provided herein, inspection of the construction of any Authorized Improvement being conveyed to the City will be by the City's Construction Representative or its designee. Any City inspection of an Authorized Improvement being conveyed to the City will be in accordance with any requirements of the City.

(c) The Owner shall be entitled to a separate Construction Management Fee for the construction of each Authorized Improvement (or Segment thereof), unless Owner contracts with a third party to act as the Construction Manager with respect to construction of the Authorized Improvements. The Construction Management Fee is part of Actual Costs and will be paid to Owner from Assessment Revenues or Bond Proceeds, as applicable.

(d) The City shall cooperate with the Owner in connection with the Owner's services as Construction Manager.

(e) The Owner shall designate the consulting engineers for the Authorized Improvements for the compensation specified by the Owner. Any fees paid to a consulting engineer must be reasonable and customary.

Section 3.03. Designation of Construction Manager Subcontractor

The City acknowledges and agrees that Owner may subcontract out all or some of the duties of Construction Manager to a third party. Owner may designate an individual, company, or partnership or other entity as a subcontractor for construction management services for one or more Authorized Improvements or distinct Segments, provided that such designee has the technical capacity, experience, and expertise to perform such construction management duties or obligations. Owner may make such designation under the same terms as set out in Section 8.03(a) of this Agreement.

Section 3.04. Mandatory Owners Association.

(a) Prior to the sale of any platted lots within the District, the Managing Developer shall create an Owners Association for the Property, and shall establish bylaws, rules, regulations and restrictive covenants (collectively the “**Association Regulations**”) to assure the Owners Association performs and accomplishes the duties and purposes required to be performed and accomplished by the Owners Association pursuant to this Section.

(b) The Owners Association will have a binding, continuing responsibility for the maintenance, repair and operation of the HOA-Maintained Improvements. The Association Regulations shall establish periodic Owners Association dues and assessments, to be charged and paid by the lot owners within the Property, that are and will be sufficient to (i) pay the Owners Association’s Annual Installments of Special Assessments (if any), (ii) maintain the HOA-Maintained Improvements and (iii) to provide funds required for the management and operation of the Owners Association.

(c) The Owners Association dues and assessments that are established, maintained and collected by the Owners Association shall be in addition to, and not in lieu of, any and all other fees, charges and Special Assessments that will be applicable to the Property.

Section 3.05. Maintenance of Project, Warranties

Unless otherwise provided for the Owner shall maintain each Authorized Improvement, or Segment thereof, in good and safe condition in accordance with all Applicable Regulations until such Authorized Improvement, or Segment thereof, is accepted by the City. The City’s acceptance of Authorized Improvements, or Segment thereof, shall be in accordance with all Applicable Regulations and procedures for the acceptance of subdivision improvements. Prior to such acceptance, the Owner shall be responsible for performing any required maintenance on such Authorized Improvement, or Segment thereof. On or before the acceptance by the City of an Authorized Improvement, or Segment thereof, the Owner shall assign to the City all of the Owner’s rights in any warranties, guarantees, maintenance obligations or other evidences of contingent obligations of third persons with respect to such Authorized Improvement, or Segment thereof, and shall provide the City with a two year maintenance bond from the date of final acceptance of the Authorized Improvements, or Segment thereof, that guarantee the costs of any repairs which may become necessary to any part of the construction work performed in connection with the Authorized Improvements, or Segment thereof, for each Authorized Improvement to be accepted

by the City. Other than the requirement to provide such maintenance bond, the Owner shall have no further liability to the City for the upkeep, maintenance, operation, or status of the Authorized Improvements once accepted by the City.

Section 3.06. Sales and Use Tax Exemptions

(a) The Parties understand that, as municipally and publicly owned and acquired properties, all costs of materials, other properties and services used in constructing the Authorized Improvements to be acquired by the City are exempt under the current Tax Code from sales and use taxes levied by the State of Texas, or by any county, city, special district, or other political subdivision of the State, as set forth in Texas Tax Code Section 151.309 and 34 Tex. Admin. Code sec. 3.291.

(b) Upon request of the Owner, and to the extent provided by law, the City will provide such certifications to the Owner and/or to suppliers and contractors as may be required to assure the exemptions claimed herein.

(c) The City and the Owner shall cooperate in structuring the construction contracts for the Authorized Improvements to comply with requirements (including those set forth in 34 Tex. Admin. Code sec. 3.291) for exemption from sales and use taxes.

Section 3.07. Regulatory Requirements

(a) Notwithstanding anything to the contrary contained herein, the Owners shall be responsible for the costs of designing, constructing, and obtaining the City's acceptance of the Authorized Improvements, in accordance with all Applicable Regulations, the City-approved plans and specifications, and "Recognized and Generally Accepted Good Engineering Practices," as such term is defined and interpreted by the Federal Occupational Safety and Health Administration.

(b) With respect to the construction of the Authorized Improvements, it is understood that their construction will be exempt from any public bidding or other purchasing and procurement policies pursuant to the current Texas Local Government Code, Section 252.022(a)(9), which states that an expenditure is exempt from such policies for "paving drainage, street widening, and other public improvements, or related matters, if at least one third of the cost is to be paid by or through Special Assessments levied on Property that will benefit from the improvements." The Owner will request bids from at least three (3) independent, competent contractors for the construction of the Authorized Improvements and provide copies of the bids to the City.

Section 3.08. Additional Requirements for Authorized Improvements

(a) The Construction Manager will maintain an ongoing monthly updated accounting of funds disbursed, work progress and remaining funding needed to complete each applicable Authorized Improvement. The Construction Manager will provide such monthly reports to the Owner, the City Construction Representative, the PID Administrator, the Financial Advisor, and the Trustee, as applicable.

(b) After bids and construction contracts have been executed for the applicable Authorized Improvements, all change orders or costs increases for such applicable Authorized Improvements must be approved by the Owner, Construction Manager and the City Construction Representative, to the extent any such change order is in excess of \$100,000.00 for any Segment of such applicable Authorized Improvement. The Construction Manager shall provide copies of all approved change orders to the Financial Advisor and, as applicable, the Trustee, within ten (10) days after approval.

ARTICLE IV. PAYMENT FOR AUTHORIZED IMPROVEMENTS

Section 4.01. Overall Requirements

(a) The City shall not be obligated to provide funds for any Authorized Improvement except from Assessment Revenues or, if PID Bonds are issued, the proceeds of the PID Bonds. The City makes no warranty, either express or implied, that the proceeds of the PID Bonds available for the payment of the Actual Cost of the Authorized Improvements to be constructed for or acquired by the City will be sufficient for the construction or acquisition of all of those particular Authorized Improvements. The Parties anticipate that the Actual Cost to construct the Authorized Improvements may be greater than the proceeds of the PID Bonds available for Authorized Improvements.

(b) Upon written acceptance of an Authorized Improvement, and subject to any applicable maintenance-bond period, the City shall be responsible for all operation and maintenance of such Authorized Improvement, including all costs thereof and relating thereto.

(c) The Parties hereby acknowledge and agree that:

(1) Owner will construct or cause the construction of the applicable Authorized Improvements.

(2) Authorized Improvements are initially intended to be constructed pursuant to one or more Acquisition and Reimbursement Agreements and paid for by the Owner prior to the levy of Special Assessments and the issuance of the PID Bonds intended to fund the Actual Costs of such Authorized Improvements. Such funding of the Authorized Improvements will be governed by the applicable Acquisition and Reimbursement Agreement and Section 4.02 of this Agreement.

(3) Within sixty (60) days of receipt of an Assessment Levy Request, the City will consider the adoption of an Assessment Ordinance that (i) approves a Service and Assessment Plan (or amendment or update thereof) identifying the Special Assessments applicable to the District, (ii) levies said Special Assessments, and (iii) establishes the timeframe for collection of said Special Assessments. The City will levy and collect such Special Assessments in accordance with the approved Service and Assessment Plan, as amended or updated, and the applicable Assessment Ordinance, as further provided in this Agreement.

(4) Upon satisfying the conditions precedent described in Section 5.01 of this Agreement, the City Council intends to consider the issuance of the PID Bonds to refinance any unpaid Reimbursement Obligation Balance under an Acquisition and Reimbursement Agreement and, if applicable, to finance the Actual Costs of any Authorized Improvement not completed at the time of PID Bond issuance. Such funding of the Authorized Improvements will be governed by the Indenture and Section 4.03 of this Agreement.

(5) The maximum aggregate Tax Equivalent Assessment Rate of Special Assessments (including the Annual Installment) plus all ad valorem taxes levied by all political subdivisions within the District shall be the lesser of \$3.26 or a PID rate of \$0.30 per \$100.00 of assessed value, but Owner may voluntarily elect to have the Tax Equivalent Assessment Rate of Special Assessments be less than the lesser of \$3.26 or \$0.30 per \$100.00 of assessed value, and this shall not require approval by City Council.

Section 4.02. Payments for Authorized Improvements Prior the Issuance of PID Bonds

(a) Upon the approval of an Assessment Ordinance and prior to the issuance of a series of PID Bonds, the City shall bill the Special Assessments and collect the Assessment Revenues from the Assessed Parcels.

(b) Subject to Section 4.02(a) above, the costs of the Authorized Improvements will be initially funded through the applicable Acquisition and Reimbursement Agreement. Pursuant to the terms of such Acquisition and Reimbursement Agreement, the Owner shall dedicate or convey, and the City or the Owners Association, as applicable, shall accept or acquire, as more particularly described in Article III of this Agreement, the Authorized Improvement, after such Authorized Improvement is completed. The general process for funding the Authorized Improvements before the issuance of PID Bonds is described in this Section 4.02(b), and more specifically described in the Acquisition and Reimbursement Agreement.

(c) Pursuant to an Acquisition and Reimbursement Agreement, the City will reimburse the Owner for Actual Costs incurred in connection with the applicable Authorized Improvements until PID Bonds are issued to reimburse the Owner for the Actual Costs of the Authorizing Improvements benefiting the District, the proceeds of which equal the Reimbursement Obligation (defined in the applicable Acquisition and Reimbursement Agreement), less any amounts required for reserves and any other costs or expenses associated with issuing the PID Bonds, and less any payments made from the Trustee pursuant to the applicable Acquisition and Reimbursement Agreement. The Owner will be reimbursed for only those Actual Costs for which Assessment Revenues or Bond Proceeds are available.

(d) Following receipt of an Assessment Levy Request, the City shall consider the adoption of an Assessment Ordinance for the District. The City will collect the Special Assessments in accordance with a Service and Assessment Plan and the applicable Assessment Ordinance. Upon collection of such Special Assessments, the City will transfer or cause to be transferred the Assessment Revenues such that the Assessment Revenues will be held in a designated account separate from the City's other accounts (referred to herein as the "Operating Account"), such funds to be used to reimburse the Owner for the Actual Costs of the applicable Authorized Improvements pursuant to the terms of the applicable Acquisition and

Reimbursement Agreement, or, if PID Bonds have been issued, then transferred to the Trustee and deposited in the proper funds and accounts in the priority set forth in the applicable Indenture. Assessment Revenues shall only be used to pay Actual Costs of the Authorized Improvements in accordance with this Agreement.

(e) Pursuant to an Acquisition and Reimbursement Agreement, the Owner may submit a Certification for Payment, in the form provided in Exhibit “C”, to the City for payment of the Actual Costs of an Authorized Improvement from funds then available in the appropriate subaccount of the Operating Account held by the City.

Section 4.03. Payments for Authorized Improvements Upon the Issuance of PID Bonds

(a) As more particularly described in Section 5.01 hereof, upon receipt of a Bond Issuance Request, the City will consider the adoption of a resolution or ordinance consenting to the issuance of PID Bonds to reimburse the Owner for Actual Costs of those Authorized Improvements that are complete at the time of bond issue less any amounts already reimbursed to Owner pursuant to an Acquisition and Reimbursement Agreement.

(b) The proceeds from the issuance of the PID Bonds remaining after payment of amounts under Section 4.02 of this Agreement (if applicable) will be held by the Trustee in various segregated accounts under the Project Fund established pursuant to an Indenture. Those sums held in the various segregated accounts will be advanced to the Owner by the Trustee to fund the Actual Costs (as more particularly specified herein and in a Service and Assessment Plan) upon receipt of a completed Certification for Payment in the form as attached hereto in Exhibit “C.” At least ten (10) calendar days prior to the time of the closing of a series of PID Bonds, the Owner may submit a Closing Disbursement Request substantially in the form attached hereto in Exhibit “D.” executed by the Construction Manager, and if the request pertains to items subject to a seal of the Project Engineer, such request shall be additionally executed by the Project Engineer as to such items, to the City Construction Representative to be reimbursed for those Owner Expended Funds accrued to date of such Closing Disbursement Request and not previously reimbursed. The City Construction Representative shall conduct a review to verify the Owner Expended Funds specified in such Closing Disbursement Request. Prior to disbursement of proceeds, the City Construction Representative will sign the Closing Disbursement Request and deliver said Closing Disbursement Request to the Trustee. At the closing of a series of PID Bonds, the Owner shall be reimbursed an amount equal to the applicable Owner Expended Funds in accordance with the procedures set forth in this Section 4.03.

(c) Any Authorized Improvements that have not been (i) reimbursed at the closing of the PID Bonds, (ii) completed by Owner, or (iii) accepted by the City by the time the PID Bonds are issued, will be payable periodically as construction progresses. The procedures for such progress payments are contained in this Section 4.03 and the Indenture. Such payments shall be made by the Trustee no more frequently than monthly and within five (5) business days of the Trustee’s receipt of the completed Certification for Payment from the Construction Manager. If the City Construction Representative disapproves any Certification for Payment, the City shall provide a written explanation of the reasons for such disapproval so that if the Certification for Payment is revised in accordance with the City Construction Representative’s comments, the

Certification for Payment can be submitted to the Trustee for payment.

(d) The general process for funding of Authorized Improvements from funds on deposit in a Project Fund is as follows:

(1) the Owner shall deliver to the City's Construction Representative and the City Engineer the following:

(i) a Certification for Payment substantially in the form attached hereto as Exhibit "C" executed by the Construction Manager and the Project Engineer evidencing the Actual Costs;

(ii) evidence of the acceptance by the City of those Authorized Improvements to be funded by the respective series of PID Bonds and the conveyance to the City (for completed Authorized Improvements only);

(iii) a certification that all bills for work on, or materials provided for, the Authorized Improvements have been paid; and

(iv) evidence that there are no liens for the work on, or materials provided for, the applicable Authorized Improvements, receipts for payment and verification in form acceptable that any subcontractors have been paid.

(2) After the Certification for Payment is submitted to the City Construction Representative, the City shall (i) conduct a review to confirm those Authorized Improvements to be funded by proceeds of a series of PID Bonds were constructed in accordance with the plans therefor (for completed Authorized Improvements only), and (ii) the City will verify the Actual Costs of Authorized Improvements specified in such Certification for Payment. The City agrees to conduct such review and cost verification in a manner consistent with the City's standard operating procedures after the Certification for Payment is submitted to the City, and the Owner agrees to cooperate with the City in conducting each such review and to provide the City with such additional information and documentation as is reasonably necessary for the City to conclude each such review. Upon confirmation by the City Construction Representative that Authorized Improvements to be funded by the PID Bonds have been constructed in accordance with the plans therefor and this Agreement (for completed Authorized Improvements only), and verification and approval by the PID Administrator of the applicable Certification for Payment, the City shall within thirty (30) calendar days after receipt of the applicable Certification for Payment accept those Authorized Improvements not previously accepted by the City Construction Representative, and shall sign the Certification for Payment and forward the executed Certification for Payment to the Trustee for payment. Other than the PID Administrator's approval of the applicable Certification for Payment, City approval is not required for the Owner's application of cost savings in completing any one Authorized Improvement that the City has accepted towards overages in the costs of a different Authorized Improvement.

(e) In addition to the submitted items required in 4.03(d) above, in order to obtain the final progress payment for an Authorized Improvement funded by a series of PID Bonds pursuant

to this Section 4.03, the Owner shall have provided to the City an assignment of the warranties and guaranties, if applicable, and a two-year maintenance bond for such Authorized Improvement. Upon receipt of a Bond Issuance Request, the City will consider the issuance of the PID Bonds, subject to meeting the requirements and conditions stated in the Development Agreement, as applicable, Section 5.01 hereof, and State law, to reimburse the Owner for Actual Costs of those Authorized Improvements that are complete at the time of bond issue and those Authorized Improvements to be completed after bond issue and reimbursed by progress payments. The City will use diligent, reasonable and good faith efforts, subject to meeting the requirements and conditions stated herein and State law, to issue PID Bonds within four (4) to six (6) months after receiving a Bond Issuance Request from Owner.

(f) Once PID Bonds are issued pursuant to Article V hereof, the City shall bill, collect, and deposit into the Pledged Revenue Fund all Assessment Revenues constituting “pledged revenues” as defined in the Indenture. The City shall also deposit the proceeds of the PID Bonds and any other funds authorized by the applicable Indenture into the Project Fund. Funds in the Project Fund shall only be used to pay Actual Costs of the Authorized Improvements in accordance with the Indenture. When PID Bonds are issued, the proceeds of the PID Bonds shall be used to pay or reimburse the Owner for Actual Costs incurred in constructing the Authorized Improvements that are or will be dedicated and transferred to and accepted by the City. The Owner is responsible for Actual Costs of Authorized Improvements not paid from proceeds of the PID Bonds from the Pledged Revenue Fund, and any cost overruns (after applying cost savings). The lack of proceeds of the PID Bonds or the availability of other funds in the Pledged Revenue Fund or the Project Fund shall not diminish the obligation of the Owner to pay the Actual Costs of the Authorized Improvements.

(g) At least thirty (30) calendar days prior to the time of the closing of the PID Bonds, Owner may submit a Closing Disbursement Request (including any supporting documentation requested by the City) substantially in the form attached hereto in Exhibit “E” executed by the Construction Manager and the Project Engineer to the City Construction Representative to be reimbursed for those Owner Expended Funds accrued to date of such Closing Disbursement Request and not previously reimbursed. The City shall conduct a review to verify the Owner Expended Funds specified in such Closing Disbursement Request. Prior to disbursement of proceeds, City Construction Representative will sign the Closing Disbursement Request and deliver said Closing Disbursement Request to the Trustee. At the closing of the PID Bonds, Owner shall be reimbursed an amount equal to the applicable Owner Expended Funds.

(h) Any Authorized Improvements that have not been completed by Owner by the time the PID Bonds are issued, will be payable periodically as construction progresses. The procedures for such progress payments are contained in this Section 4.03 and the Indenture. Such payments shall be made by Trustee no more frequently than monthly and within five (5) business days of the Trustee’s receipt of the completed Certification for Payment from the City Construction Representative. If the City disapproves any Certification for Payment, the City shall provide a written explanation of the reasons for such disapproval so that if the Certification for Payment is revised in accordance with City’s comments, the Certification for Payment can be approved. Notwithstanding anything to the contrary contained herein, if the Quarterly Accounting provided by the Construction Manager for a particular Authorized Improvement shows there are not enough

funds in the segregated account to fund the remaining design and construction Actual Costs of that Authorized Improvement after taking into consideration any contingencies, the City Construction Representative shall not be obligated to authorize payments of a Certification for Payment until such time as Owner provides evidence satisfactory to the City Construction Representative that Owner has or will provide funds in an amount sufficient to fully fund the remaining design and construction Actual Costs of that Authorized Improvement. Furthermore, notwithstanding anything contained herein to the contrary, in the event a subcontractor supplying labor or materials for the Authorized Improvements claims that the subcontractor has not been paid for such labor or materials, the City Construction Representative shall not be obligated to authorize payment of a Certification for Payment until such claim is resolved.

(i) The general process for funding of Authorized Improvements from funds on deposit in the Project Fund is as follows:

(1) the Owner shall deliver to the City Construction Representative and the City Engineer the following:

(i) a Certification for Payment substantially in the form attached hereto as Exhibit "D" executed by the Construction Manager and the Project Engineer evidencing the Actual Costs,

(ii) evidence of the acceptance by the City of those Authorized Improvements to be funded by the PID Bond in question and the conveyance to the City (for Completed Authorized Improvements only), and

(iii) waivers of liens for the work on the applicable Authorized Improvements through the previous Certification for Payment, receipts for payment and verification in form acceptable that any subcontractors have been paid.

(2) After the Certification for Payment is submitted to the City Construction Representative, the City shall conduct a review to confirm those Authorized Improvements to be funded by proceeds of the PID Bonds were constructed in accordance with the plans therefor (for Completed Authorized Improvements only) and to verify the Actual Costs of Authorized Improvements specified in such Certification for Payment. The City agrees to conduct such review in an expeditious manner after the Certification for Payment is submitted to the City and the Owner agrees to cooperate with the City in conducting each such review and to provide the City with such additional information and documentation as is reasonably necessary for the City to conclude each such review. Upon confirmation by the City that Authorized Improvements to be funded by the PID Bonds have been constructed in accordance with the plans therefor and this Agreement (for Completed Authorized Improvements only), verification and approval of the Actual Costs of those Authorized Improvements, the City shall within thirty (30) calendar days thereafter accept those Authorized Improvements not previously accepted by the City and the City Construction Representative shall sign the Certification for Payment and forward the same to the City Manager. The City Manager shall then have up to ten (10) business days to forward the executed Certification for Payment to the Trustee for payment.

(j) In addition to the submitted items required in 4.03(i) above, in order to obtain the final progress payment for an Authorized Improvement funded by the PID Bonds pursuant to this Section 4.03, the Owner shall have provided to the City an assignment of the warranties and

guaranties, if applicable, and a two-year maintenance bond for such Authorized Improvement.

Section 4.04. Assignment of Right to Payment of Unreimbursed Costs

Owner's right, title and interest into the payments of unreimbursed Actual Costs shall be the sole and exclusive property of Owner (or its Transferee (as defined below) and no other third party shall have any claim or right to such funds unless Owner transfers its rights to its unreimbursed Actual Costs to a Transferee in writing and otherwise in accordance with the requirements set forth herein. Owner has the right to convey, transfer, assign, mortgage, pledge, or otherwise encumber, in whole or in part without the consent of (but with notice to) the City, all or any portion of Owner's right, title, or interest under this Agreement to receive payment of its unreimbursed Actual Costs, including either Bond Proceeds or Assessment Revenues, (a "Transfer," and the person or entity to whom the transfer is made, a "Transferee"); provided, however, that no such conveyance, transfer, assignment, mortgage, pledge or other encumbrance shall be made without the prior written approval of the City Council if such conveyance, transfer, assignment, mortgage, pledge or other encumbrance would result in the payments hereunder being pledged to the payment of debt service on public securities issued by any other state of the United States or political subdivision thereof. Notwithstanding the foregoing, no Transfer shall be effective until written notice of the Transfer, including the name and address of the Transferee, is provided to the City. The City may rely conclusively on any written notice of a Transfer provided by the Owner without any obligation to investigate or confirm the Transfer. A Transferee shall be responsible for all continuing disclosure requirements and obligations as agreed to by the Owner and the City in the Disclosure Agreement of Owner.

ARTICLE V. PID BONDS

Section 5.01. Issuance of PID Bonds

Subject to the satisfaction of conditions set forth in this Article V, the City may issue PID Bonds solely for the purposes of acquiring or constructing Authorized Improvements. The Owner may request issuance of PID Bonds by filing with the City a list of the Authorized Improvements to be funded with the PID Bonds and the estimated costs of such Authorized Improvements. The issuance of PID Bonds is subject to all of the following conditions.

- (a) The City has evaluated and determined that there will be no negative impact on the City's creditworthiness, bond rating, access to or cost of capital, or potential for liability.
- (b) The City has determined that the PID Bonds assessment level, structure, terms, conditions and timing of the issuance of the PID Bonds are reasonable for the Actual Costs to be financed and that there is sufficient security for the PID Bonds to be creditworthy.
- (c) All costs incurred by the City that are associated with the administration of the District shall be paid out of special assessment revenue levied against property within the District. City administration costs shall include those associated with continuing disclosure, compliance with federal tax law, agent fees, regulatory reporting and legal and financial reporting requirements.

(d) The adoption of a Service and Assessment Plan and an Assessment Ordinance levying Special Assessments on all or any portion of the Property benefitted by such Authorized Improvements in amounts sufficient to pay all costs related to such District.

(e) The City has formed and utilized its own financing team including, but not limited to, Bond Counsel, Financial Advisor, PID Administrator, and underwriters related to the issuance of PID Bonds and bond financing proceedings.

(f) The City has chosen and utilized its own continuing disclosure consultant and arbitrage rebate consultant, if applicable or required. Any and all costs incurred by these activities will be included in City administration costs recouped from Assessment Revenue. The continuing disclosure will be divided into City disclosure and Owner disclosure, and neither Party will be responsible or liable for the other Party's disclosure, but the City's disclosures professional will be used for both disclosures.

(g) The aggregate principal amount of PID Bonds issued and to be issued shall not exceed \$10,000,000.

(h) Each series of PID Bonds shall be in an amount estimated to be sufficient to fund the Authorized Improvements or portions thereof for which such PID Bonds are being issued.

(i) Delivery by the Owner to the City of a certification or other evidence from an independent appraiser acceptable to the City confirming that the special benefits conferred on the properties being assessed for the Authorized Improvements increase the value of the property by an amount at least equal to the amount assessed against such property.

(j) Approval by the Texas Attorney General of the PID Bonds and registration of the PID Bonds by the Comptroller of Public Accounts of the State of Texas.

(k) The Owner is current on all taxes, assessments, fees and obligations to the City including without limitation payment of Special Assessments.

(l) The Owner is not in default under this Agreement or, with respect to the Property, any other agreement to which Owner and the City are parties.

(m) No outstanding PID Bonds are in default and no reserve funds established for outstanding PID Bonds have been drawn upon that have not been replenished.

(n) The PID Administrator has certified that the specified portions of the costs of the Authorized Improvements to be paid from the proceeds of the PID Bonds are eligible to be paid with the proceeds of such PID Bonds.

(o) The Authorized Improvements to be financed by the PID Bonds have been or will be constructed according to the City's required standards for similar developments including without limitation any Applicable Regulations.

(p) The City has determined that the amount of proposed Special Assessments and the structure, terms, conditions and timing of the issuance of the PID Bonds are reasonable for

the project costs to be financed and the degree of development activity within the PID, and that there is sufficient security for the PID Bonds to be creditworthy.

(q) Unless otherwise approved by City Council at the time of issuance of a series of PID Bonds, the maturity for a series of PID Bonds shall not exceed a 30 fiscal year amortization from the date of issuance.

(r) The final maturity for any PID Bonds shall be not later than 30 years from the Effective Date.

(s) The City has determined that the PID Bonds meet all regulatory and legal requirements applicable to the issuance of the PID Bonds.

(t) If the applicable portion of Authorized Improvements has not already been constructed and to the extent proceeds from a series of PID Bonds are insufficient to fund such Actual Costs, Owner shall, at the time of closing of the PID Bonds, provide a completion guarantee or other similar type of credit support in the amount of the difference between the Actual Costs and the Bond Proceeds available to fund such Actual Costs related to the applicable Authorized Improvement, or Segment thereof (without limiting any other provision, in the event Owner does not or cannot provide such funding, the City shall not be required to sell such PID Bonds, and Owner shall reimburse the City for all expenses and liabilities incurred by the City in connection with the proposed issuance of the PID Bonds).

(u) No information regarding the City, including without limitation financial information, shall be included in any offering document relating to PID Bonds without the consent of the City.

(v) The Owner agrees to provide periodic information and notices of material events regarding the Owner and the Owner's development within the District in accordance with Securities and Exchange Commission Rule 15c2-12 and any continuing disclosure agreements executed by the Owner in connection with the issuance of PID Bonds.

(w) The Owner is not in default under any Continuing Disclosure Agreement related to an issuance of PID Bonds to which it is a party.

(x) Bonds issued for the purpose of refunding any outstanding PID Bonds shall be issued in a principal amount less than or equal to the outstanding Special Assessments levied as security for the PID Bonds being refunded thereby.

(y) The maximum aggregate Tax Equivalent Assessment Rate of Special Assessments (including the Annual Installment) plus all ad valorem taxes levied by all political subdivisions within the District shall be the lesser of a combined tax rate of \$3.26 or a PID rate of \$0.30 per \$100.00 of taxable assessed valuation. Notwithstanding the foregoing, (i) Owner may voluntarily elect to have the Tax Equivalent Assessment Rate of Special Assessments be less than the lesser of \$3.26 or \$0.30 per \$100.00, and this shall not require approval by City Council; and (ii) the Tax Equivalent Assessment Rate of Special Assessments may exceed the lesser of a combined tax rate of \$3.26 or a PID rate of \$0.30 per \$100.00 taxable assessed valuation if approved by the City Council.

(z) Owner has completed and the City has accepted the Authorized Improvements, or Segment thereof, for any previous phase of the Property.

(aa) The value to lien shall be at least 3:1 for PID Bonds, unless otherwise agreed to by the City and in accordance with an Indenture.

(bb) The Owner and the City shall have entered into an Acquisition and Reimbursement Agreement that provides for the Owner's construction of certain Authorized Improvements, or Segments thereof, and the City's reimbursement to the Owner of certain Actual Costs.

(cc) The applicable requirements of any Indenture for bonds previously issued for the District are satisfied.

Section 5.02. Disclosure Information

Prior to the issuance of PID Bonds by the City, the Owner agrees to provide all relevant information, including financial information, that is reasonably necessary in order to provide potential bond investors with a true and accurate offering document for any PID Bonds. The Owner agrees, represents, and warrants that any information provided by the Owner for inclusion in a disclosure document for an issue of PID Bonds will not, to the Owner's actual knowledge, contain any untrue statement of a material fact or omit any statement of material fact required to be stated therein or necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading, and the Owner further agrees that it will provide a certification to such effect as of the date of the closing of any PID Bonds.

Section 5.03. Qualified Tax-Exempt Status

(a) Generally, in any calendar year in which PID Bonds are issued, the Owner agrees to pay the City its actual additional costs ("Additional Costs") the City may incur in the issuance of its own public securities or obligations on its own taxing power of municipal revenues (the "City Obligations"), as described in this section, if the City Obligations are deemed not to qualify for the designation of qualified tax-exempt obligations ("QTEO"), as defined in section 265(b)(3) of the Internal Revenue Code ("IRC") as amended, as a result of the issuance of PID Bonds by the City in any given year. The City agrees to deposit all funds for the payment of such Additional Costs received under this section into a segregated account of the City, and such funds shall remain separate and apart from all other funds and accounts of the City until December 31 of the calendar year in which the PID Bonds are issued, at which time the City is authorized to utilize such funds for any purpose permitted by law. On or before January 15th of the following calendar year, the final Additional Costs shall be calculated. By January 31st of such year, any funds in excess of the final Additional Costs that remain in such segregated account on December 31st of the preceding calendar year shall be refunded to the Owner and any deficiencies in the estimated Additional Costs paid to the City by the Owner shall be remitted to the City by the Owner.

(b) Issuance of PID Bonds prior to City Obligations. In the event the City issues PID Bonds prior to the issuance of City Obligations, the City, with assistance from its Financial Advisor, shall estimate the Additional Costs based on the market conditions as they exist approximately thirty (30) days prior to the date of the pricing of the PID Bonds (the "Estimated

Costs”). The Estimated Costs are an estimate of the increased cost to the City to issue its City Obligations as non QTEO. Promptly following the determination of the Estimated Costs, the City shall provide a written invoice to the Owner in an amount less than or equal to the Estimated Costs. The Owner, in turn, shall remunerate to the City the amount shown on said invoice on or before the earlier of: (i) fifteen (15) business days after the date of said invoice, or (ii) five (5) business days prior to pricing the PID Bonds. The City shall not be required to price or sell any series of PID Bonds until the Owner has paid the invoice of Estimated Costs related to the PID Bonds then being issued.

(c) Upon the City’s approval of the City Obligations, the Financial Advisor shall calculate the Additional Costs to the City of issuing its City Obligations as non QTEO. The City will, within five (5) business days of the issuance of the City Obligations, provide written notice to the Owner of the amount of the Additional Costs. In the event the Additional Costs are less than the Estimated Costs, the City will refund to the Owner the difference between the Additional Costs and the Estimated Costs within fifteen (15) business days of the date of the City’s notice to the Owner required under this paragraph. If the Additional Costs are more than the Estimated Costs, the Owner will pay to the City the difference between the Additional Costs and the Estimated Costs within fifteen (15) business days of the date of the City’s notice required under this paragraph. If the Owner does not pay the City the difference between the Additional Costs and the Estimated Costs within fifteen (15) business days of the date of the City’s notice required under this paragraph, the Owner shall not be paid any reimbursement amounts under any PID reimbursement agreement related to the Property until such payment of Additional Costs is made in full.

(d) Issuance of City Obligations prior to PID Bonds.

(1) In the event the City issues City Obligations prior to the issuance of PID Bonds, the City, with assistance from the Financial Advisor, shall calculate the Estimated Costs based on the market conditions as they exist twenty (20) days prior to the date of the pricing of the City Obligations. Promptly following the determination of the Estimated Costs, the City shall provide a written invoice to the Owner: (1) in an amount less than or equal to the Estimated Costs, and (2) that includes the pricing date for such City Obligations. The Owner, in turn, shall remunerate to the City the amount shown on said invoice at least fifteen (15) days prior to the pricing date indicated on the invoice. If the Owner fails to pay the Estimated Costs as required under this paragraph, the City, at its option, may elect to designate the City Obligations as QTEO, and the City shall not be required to issue any PID Bonds in such calendar year.

(2) Upon the City’s approval of the City Obligations, the Financial Advisor shall calculate the Additional Costs to the City of issuing non QTEO City Obligations. The City will, within five (5) business days of the issuance of the City Obligations, provide written notice to the Owner of the Additional Costs. In the event the Additional Costs are less than the Estimated Costs, the City will refund to the Owner the difference between the Additional Costs and the Estimated Costs within fifteen (15) business days of the date of the City’s notice to the Owner. If the Additional Costs are more than the Estimated Costs, the Owner will pay to the City the difference between the Additional Costs and the Estimated Costs within fifteen (15) business days of the date of the City’s notice. If the

Owner does not pay to the City the difference between the Additional Costs and the Estimated Costs as required under this paragraph, then the Owner shall not be paid any reimbursement amounts under any Acquisition and Reimbursement Agreement related to the Property until such payment of Additional Costs is made in full.

(e) To the extent any Owner(s) or property owner(s) (including the Owner, as applicable) has (have) paid Additional Costs for any particular calendar year, any such Additional Costs paid subsequently by a developer or property owner (including the Owner, as applicable) to the City applicable to the same calendar year shall be reimbursed by the City to the developer(s) or property owner(s) (including the Owner, as applicable) as necessary so as to put all developers and property owners (including the Owner, if applicable) so paying for the same calendar year in the proportion set forth in subsection (f), below, said reimbursement to be made by the City within fifteen (15) business days after its receipt of such subsequent payments of such Additional Costs.

(f) The City shall charge Additional Costs attributable to any other developer or property owner on whose behalf the City has issued debt in the same manner as described in this section, and the Owner shall only be liable for its portion of the Additional Costs under this provision, and if any Additional Costs in excess of the Owner's portion has already been paid to the City under this provision, then such excess of Additional Costs shall be reimbursed to the Owner. The portion owed by the Owner shall be determined by dividing the total proceeds from any debt issued on behalf of the Owner in such calendar year by the total proceeds from any debt issued by the City pursuant to the PID Act for the benefit of all developers (including the Owner) in such calendar year.

Section 5.04. Tax Certificate

If in connection with the issuance of PID Bonds, the City is required to deliver a certificate as to tax exemption (a "Tax Certificate") to satisfy requirements of the Internal Revenue Code, the Owner agrees to provide, or cause to be provided, such facts and estimates as the City reasonably considers necessary to enable it to execute and deliver its Tax Certificate. The Owner represents that such facts and estimates will be based on its reasonable expectations on the date of issuance of the PID Bonds and will be, to the best of the knowledge of the officers of the Owner providing such facts and estimates, true, correct and complete as of such date. To the extent that it exercises control or direction over the use or investment of the Bond Proceeds (including, but not limited to, the use of the Authorized Improvements), the Owner further agrees that it will not knowingly make, or permit to be made, any use or investment of such funds that would cause any of the covenants or agreements of the City contained in a Tax Certificate to be violated or that would otherwise have an adverse effect on the tax-exempt status of the interest payable on the PID Bonds for federal income tax purposes.

Section 5.05. Special Obligations

THE PID BONDS ARE SPECIAL OBLIGATIONS OF THE CITY SECURED SOLELY BY PLEDGED REVENUES (AS DEFINED IN AN INDENTURE) AND ANY OTHER FUNDS HELD UNDER AN INDENTURE, AS AND TO THE EXTENT PROVIDED IN SUCH INDENTURE. THE PID BONDS DO NOT GIVE RISE TO A

CHARGE AGAINST THE GENERAL CREDIT OR TAXING POWERS OF THE CITY AND ARE NOT SECURED EXCEPT AS PROVIDED IN AN INDENTURE. THE OWNERS OF PID BONDS SHALL NEVER HAVE THE RIGHT TO DEMAND PAYMENT THEREOF OUT OF ANY FUNDS OF THE CITY OTHER THAN THE PLEDGED REVENUES AND ANY OTHER FUNDS HELD UNDER AN INDENTURE, AS AND TO THE EXTENT PROVIDED IN SUCH INDENTURE. THE CITY SHALL HAVE NO LEGAL OR MORAL OBLIGATION TO THE OWNERS OF PID BONDS TO PAY THE BONDS OUT OF ANY FUNDS OF THE CITY OTHER THAN THE PLEDGED REVENUES. NONE OF THE CITY, NOR ANY OF ITS ELECTED OR APPOINTED OFFICIALS NOR ANY OF ITS OFFICERS, EMPLOYEES, CONSULTANTS OR REPRESENTATIVES SHALL INCUR ANY LIABILITY HEREUNDER TO THE OWNER OR ANY OTHER PARTY IN THEIR INDIVIDUAL CAPACITIES BY REASON OF THIS AGREEMENT OR THEIR ACTS OR OMISSIONS UNDER THIS AGREEMENT.

Section 5.06. Project Fund

The City hereby covenants and agrees that if PID Bonds are issued, the Indenture will establish a Project Fund as a separate fund to be held by the Trustee under the Indenture. The portion of the proceeds of the PID Bonds issued to pay Actual Costs of Authorized Improvements and Bond Issuance Costs shall be deposited upon issuance into separate accounts within the Project Fund, which will be held by the Trustee under the Indenture.

Section 5.07. Denomination, Maturity, Interest, and Security for Bonds

(a) Each series of PID Bonds shall be finally authorized by the City Council and shall be issued in the denominations, shall mature and be prepaid, shall bear interest, and shall be secured by and payable solely from the PID Bond Security, all to be as described and provided in the PID Bond Ordinance or Indenture, as applicable.

(b) The final and adopted versions of the PID Bond Ordinance and the Indenture (and all documents incorporated or approved therein) shall contain provisions relating to the withdrawal, application, and uses of the proceeds of the PID Bonds when and as issued and delivered and otherwise contain such terms and provisions as are mutually approved by the City and the Owner.

Section 5.08. Sale of PID Bonds

The PID Bonds, if issued by the City, shall be marketed and sold through a negotiated sale to an underwriter selected by the City with the cooperation and assistance of the Owner in all respects, with respect to the preparation of marketing documents, such as preliminary and final official statements or in such other marketing and/or sales method mutually agreed upon by the City and the Owner. The Owner agrees to fully cooperate with City with respect to the preparation of the offering document.

ARTICLE VI. REPRESENTATIONS, WARRANTIES, AND INDEMNIFICATION

Section 6.01. Representations and Warranties of City

The City makes the following covenants, representations and warranties for the benefit of the Owner:

(a) The City is a home-rule municipal corporation of the State of Texas, duly incorporated, organized and existing under the Constitution and general laws of the State, and has full legal right, power and authority under the PID Act and other applicable law (i) to enter into, execute and deliver this Agreement, (ii) to adopt an Assessment Ordinance, and (iii) to carry out and consummate the transactions contemplated by this Agreement.

(b) The City will not unreasonably condition, delay, or withhold consideration, documentation, and approval of an Assessment Levy Request or Bond Issuance Request.

(c) The City will not unreasonably condition, delay, or withhold final acceptance of any of the Authorized Improvements.

(d) The City will maintain proper books of record and account for all costs incurred by the City that are associated with the administration of the District, including, but not limited to, those costs associated with continuing disclosure, compliance with federal tax law, agent fees, consultant fees, regulatory reporting and legal and financial reporting requirements. The City covenants that such accounting books will be maintained in accordance with generally accepted accounting practices and will be available for inspection by the Owner or its agent at any reasonable time during regular business hours upon at least 72 hours' notice.

(e) The City will deliver a Tax Certificate as a condition of the issuance of each series of PID Bonds.

(f) The City will not unreasonably condition, delay, or withhold execution a Certification for Payment once the conditions outlined in Section 4.03(d)(2)(i)-(ii) have been met.

Section 6.02. Covenants, Representation, and Warranties of Owner

The Owner makes the following representations, warranties and covenants for the benefit of the City:

(a) The Owner represents and warrants that it is a limited liability company duly organized and validly existing under the laws of the State of Texas, is in compliance with the laws of the State of Texas and has the power and authority to own its properties and assets and to carry on its business as now being conducted and as now contemplated.

(b) The Owner represents and warrants that the Owner has the power and authority to enter into this Agreement, and has taken all action necessary to cause this Agreement to be executed and delivered, and this Agreement has been duly and validly executed and delivered on behalf of the Owner.

(c) The Owner represents and warrants that this Agreement is valid and enforceable obligation of the Owner and is enforceable against the Owner in accordance with its terms, subject to bankruptcy, insolvency, reorganization, or other similar laws affecting the enforcement of creditors' rights in general and by general equity principles.

(d) The Owner covenants that once it commences construction of an Authorized Improvement (or a Segment thereof) it will use its reasonable and diligent efforts to do all things which may be lawfully required of it in order to cause such Authorized Improvements (or Segment thereof) to be completed in accordance with this Agreement.

(e) The Owner covenants that it will not commit or knowingly permit any act in, upon or to the Property or the Project in violation of any law, ordinance, rule, regulation, or order of any governmental authority or any covenant, condition, or restriction now or hereafter affecting the Property or the Project.

(f) The Owner represents and warrants that (i) it will not request payment from the City for the acquisition or financing of any Authorized Improvements that are not part of the Project, and (ii) it will diligently follow all procedures set forth in this Agreement, including each Certification for Payment.

(g) For a period of four (4) years after (i) the final Acceptance Date of each applicable Authorized Improvement, or (ii) claims filed upon completion, whichever is later, the Owner covenants to maintain proper books of record and account for the Authorized Improvements and all costs related thereto. The Owner covenants that such accounting books will be maintained in accordance with sound accounting practices. The Owner shall provide copies (including electronic copies in a form acceptable to the City if electronic copies are requested) of such records to the City upon written request to the Owner, and those copies shall be provided no later than ten (10) business days after receipt of a written request from the City at a cost that is no more than the rates applicable to copies provided pursuant to the Texas Public Information Act.

(h) The Owner agrees to provide the information required pursuant to an Owner Continuing Disclosure Agreement executed by the Owner in connection with the PID Bonds.

(i) The Owner covenants to provide, or cause to be provided, such facts and estimates as the City reasonably considers necessary to enable it to execute and deliver its Tax Certificate. The Owner further covenants that (i) such facts and estimates will be based on its reasonable expectations on the date of issuance of the PID Bonds and will be, to the best of the knowledge of the officers of the Owner providing such facts and estimates, true, correct, and complete as of that date, and (ii) the Owner will make reasonable inquiries to ensure such truth, correctness, and completeness. The Owner covenants that it will not make, or (to the extent that it exercises control or direction) permit to be made, any use or investment of the Bond Proceeds that would cause any of the covenants or agreements of the City contained in the Tax Certificate to be violated or that would otherwise have an adverse effect on the tax-exempt status of the interest payable on the PID Bonds for federal income tax purposes.

(j) The Owner agrees not to take any action or actions to reduce the total amount of such Special Assessments to be levied as of the Effective Date.

Section 6.03. Buyer Disclosures

The Owner shall comply with Chapter 5 of the Property Code, as amended, and shall contractually obligate (and promptly provide written evidence of such contractual provisions to the City) any party who purchases any Parcel owned by the Owner, or any portion thereof, to comply with the notice requirements set forth in Chapter 5 of the Property Code regarding any subsequent sale or conveyance of the Parcel. The Owner's compliance obligation shall terminate as to each Lot (as defined in the Service and Assessment Plan) if and when there is a sale of a Lot to a purchaser.

Section 6.04. Indemnification and Hold Harmless by Owner

(a) THE OWNER WILL (WITHOUT USING ANY ASSESSMENT REVENUES OR BOND PROCEEDS) DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY AND ITS OFFICIALS, EMPLOYEES, OFFICERS, REPRESENTATIVES, AND AGENTS (INDIVIDUALLY, AN "INDEMNIFIED PARTY," AND COLLECTIVELY, THE "INDEMNIFIED PARTIES") AGAINST AND FROM, AND WILL PAY TO THE INDEMNIFIED PARTIES, ALL WITHOUT WAIVING ANY SOVEREIGN OR GOVERNMENTAL IMMUNITY AVAILABLE TO ANY INDEMNIFIED PARTY UNDER TEXAS OR FEDERAL LAW, AND WITHOUT WAIVING ANY DEFENSES OR REMEDIES UNDER TEXAS OR FEDERAL LAW, THE AMOUNT OF, ALL ACTIONS, DAMAGES, CLAIMS, LOSSES, FEES, FINES, PENALTIES, OR EXPENSE OF ANY TYPE, WHETHER OR NOT INVOLVING A THIRD-PARTY CLAIM (COLLECTIVELY, "DAMAGES"), ARISING DIRECTLY OR INDIRECTLY, FROM:

(1) THE BREACH OF ANY PROVISION OF THIS AGREEMENT BY THE OWNER;

(2) THE NEGLIGENT DESIGN, ENGINEERING, OR CONSTRUCTION BY THE OWNER OF ANY AUTHORIZED IMPROVEMENT;

(3) THE OWNER'S NONPAYMENT UNDER CONTRACTS WITH THE GENERAL CONTRACTOR OR SUBCONTRACTORS FOR ANY AUTHORIZED IMPROVEMENT UNDER THIS AGREEMENT;

(4) ANY CLAIMS AGAINST ONE OR MORE OF THE INDEMNIFIED PARTIES RELATING TO ANY AUTHORIZED IMPROVEMENT ACQUIRED UNDER THIS AGREEMENT; AND

(5) ANY THIRD-PARTY CLAIMS RELATING TO ANY AUTHORIZED IMPROVEMENT ACQUIRED UNDER THIS AGREEMENT.

(b) THE OWNER WILL DEFEND THE INDEMNIFIED PARTIES AGAINST ALL CLAIMS DESCRIBED IN THIS SECTION, AND THE INDEMNIFIED PARTIES WILL REASONABLY COOPERATE AND ASSIST IN PROVIDING SUCH DEFENSE.

(c) THE INDEMNIFIED PARTIES WILL HAVE THE RIGHT TO APPROVE OR SELECT DEFENSE COUNSEL TO BE RETAINED BY THE OWNER IN FULFILLING ITS

OBLIGATIONS HEREUNDER.

(d) THE INDEMNIFIED PARTIES RESERVE THE RIGHT, BUT ARE NOT REQUIRED, TO PROVIDE A PORTION OR ALL OF ITS OWN DEFENSE AT THEIR OWN EXPENSE.

(e) THE OWNER SHALL RETAIN INDEMNIFIED PARTY-APPROVED DEFENSE COUNSEL WITHIN 10 BUSINESS DAYS OF WRITTEN NOTICE THAT THE CITY IS INVOKING ITS RIGHT TO INDEMNIFICATION, AND IF THE OWNER DOES NOT DO SO, THE INDEMNIFIED PARTY MAY RETAIN ITS OWN DEFENSE COUNSEL AND THE OWNER WILL BE LIABLE FOR ALL SUCH COSTS.

ARTICLE VII. THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT INDEFINITELY, SUBJECT TO APPROPRIATE STATUTES OF LIMITATIONS, AS THEY MAY BE TOLLED OR EXTENDED BY AGREEMENT OR OPERATION OF LAW. DEFAULT AND REMEDIES

Section 7.01. Default

A Party shall be deemed in default under this Agreement (which shall be deemed a breach hereunder) if such Party fails to materially perform, observe or comply with any of its covenants, agreements or obligations hereunder or breaches or violates any of its representations contained in this Agreement.

Section 7.02. Breach

Before any failure of any Party to perform its obligations under this Agreement shall be deemed to be a breach of this Agreement, the Party claiming such failure shall notify, in writing, the Party alleged to have failed to perform of the alleged failure and shall demand performance. No breach of this Agreement may be found to have occurred if performance has commenced to the reasonable satisfaction of the complaining Party within thirty (30) days of the receipt of such notice (or five (5) days in the case of a monetary default), subject, however, in the case of non-monetary default, to the terms and provisions of Section 7.03 below. Upon a breach of this Agreement, the non-defaulting Party in any court of competent jurisdiction, by an action or proceeding at law or in equity, may secure the specific performance of the covenants and agreements herein contained (and/or an action for mandamus as and if appropriate). Except as otherwise set forth herein, no action taken by a Party pursuant to the provisions of this Article VII or pursuant to the provisions of any other Section of this Agreement shall be deemed to constitute an election of remedies and all remedies set forth in this Agreement shall be cumulative and non-exclusive of any other remedy either set forth herein or available to any Party at law or in equity. Each of the Parties shall have the affirmative obligation to mitigate its damages in the event of a default by the other Party. Notwithstanding any provision contained herein to the contrary, the Owner shall not be required to construct any portion of the Authorized Improvements (or take any other action related to or in furtherance of same) while the City is in default under this Agreement.

Section 7.03. Force Majeure

Notwithstanding any provision in this Agreement to the contrary, if the performance of any

covenant or obligation to be performed hereunder by any Party is delayed as a result of circumstances which are beyond the reasonable control of such Party (which circumstances may include, without limitation, pending litigation, acts of God, war, acts of civil disobedience, widespread pestilence, fire or other casualty, shortage of materials, any pandemic or other event declared a disaster (including a disaster declared by the County Judge of the County) adverse weather conditions such as, by way of illustration and not limitation, severe rain storms, drought, or tornadoes, labor action, strikes, changes in the law affecting the obligations of the Parties hereunder, or similar acts) (each, a “Force Majeure”), the time for such performance shall be extended by the amount of time of the delay directly caused by and relating to such uncontrolled circumstances. The Party claiming delay of performance as a result of any of the foregoing Force Majeure events shall deliver written notice of the commencement of any such delay resulting from such Force Majeure event not later than seven (7) days after the claiming Party becomes aware of the same, and if the claiming Party fails to so notify the other Party of the occurrence of a Force Majeure event causing such delay, the claiming Party shall not be entitled to avail itself of the provisions for the extension of performance contained in this Article. Notwithstanding any provision to the contrary, Force Majeure will not excuse any obligation to make payment under this Agreement unless the event of Force Majeure affects the ability of financial institutions generally to transfer funds in the normal course of business.

Section 7.04. No Waiver

No provision of this Agreement shall affect or waive any sovereign or governmental immunity available to the City and/or its elected officials, officers, employees, and agents under federal or State law nor waive any defenses or remedies at law available to the City or its elected officials, employees, and agents under federal or State law.

ARTICLE VIII. GENERAL PROVISIONS

Section 8.01. Notices

Any notice, communication, or disbursement required to be given or made hereunder shall be in writing and shall be given or made by facsimile, hand delivery, overnight courier, or by United States mail, certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below or at such other addresses as any be specified in writing by any Party hereto to the other parties hereto. Each notice which shall be mailed or delivered in the manner described above shall be deemed sufficiently given, served, sent, and received for all purpose at such time as it is received by the addressee (with return receipt, the delivery receipt or the affidavit of messenger being deemed conclusive evidence of such receipt) at the following addresses:

If to City: City of Manor
Attn: City Manager
105 East Eggleston Street
Manor, Texas 78653

With a copy to: The Knight Law Firm, LLP
Attn: Paige Saenz/Veronica Rivera

223 West Anderson Lane, Suite A-105
Austin, Texas 78752

If to Owner: Greg Lane Dev, LLC
101 Parklane Blvd., Suite 102
Sugar Land, Texas 77478

With a copy to: Metcalfe Wolff Stuart & Williams, LLP
Attn: Talley Williams
221 W. 6th, Suite 1300
Austin, Texas 78701

Section 8.02. Fee Arrangement /Administration of District

(a) The Owner agrees that it will pay all reasonable City costs and expenses (including the City's third-party advisors and consultants) related to the creation and administration of the District, including this Agreement, as well as costs and expenses relating to the development and review of the Service and Assessment Plan, including any applicable Acquisition and Reimbursement Agreement (including legal fees and financial advisory fees) ("**City PID Costs**"). To the extent that City PID Costs have not previously been paid by the Owner, prior to closing of any PID Bonds, the City shall (i) submit to the Owner and the Trustee invoices and other supporting documentation evidencing the City PID Costs and (ii) direct the Trustee to pay these fees, as applicable, to the City or on behalf of the City from proceeds of the applicable PID Bonds.

(b) In addition to any City PID Costs pursuant to the preceding sentences, all fees of legal counsel related to the issuance of the applicable PID Bonds, including fees for the review of the District creation and District administration documentation, the preparation of customary bond documents and the obtaining of Attorney General approval for the applicable PID Bonds, will be paid at closing from proceeds of the applicable PID Bonds.

(c) Notwithstanding the foregoing, Owner and the City have entered into that certain Professional Services Agreement, dated June 7, 2023 (as amended, the "**Deposit Agreement**") where Owner agreed to pay the City PID Costs. All City PID Costs paid by the Owner pursuant to the Deposit Agreement prior to the closing of the applicable PID Bonds shall be included in invoices paid at closing from proceeds of the PID Bonds.

(d) The Owner shall be solely responsible for the costs associated with the issuance of any Parity Bonds. The terms of subparagraph (a) above shall apply to the Owner in the event that any Parity Bonds are issued.

(e) The City may hire an Administrator of its choosing, and the Administrator's duties shall include general administration of the PID. The City hereby agrees to include the following terms in the agreement for services entered into with the Administrator:

(1) The City will work with the Administrator to use good faith efforts to maintain reasonable Annual Collection Costs, as such term will defined in the Service and Assessment Plan. Any increase to such fee shall be for additional services provided, and in no case

shall increase by more than 2% annually.

(2) The Administrator shall be responsible for preparation of the Service and Assessment Plan and any annual updates or amendments thereto. The Administrator shall be required by the City to provide all final copies of the Service and Assessment Plan, including amendments and annual updates thereto, to the Owner, at the same time such copies are provided to the City Council.

Section 8.03. Assignment

(a) Subject to the preceding Section 4.04 of this Agreement and to subsection (b) below, Owner may, in its sole and absolute discretion, transfer or assign its rights or obligations under this Agreement with respect to all or part of the Project from time to time to an Affiliate without the consent of the City. Prior to the issuance of the initial PID Bonds, however, Owner shall not transfer or assign its rights or obligations under this Agreement with respect to all or part of the Project to a non-affiliated entity without the prior consent of the City Council, not to be unreasonably withheld conditioned or delayed. After the issuance of the initial PID Bonds, the Owner may not transfer or assign its rights or obligations under this Agreement to any party without the City Council's consent, not to be unreasonably withheld conditioned or delayed. Owner shall provide the City thirty (30) days prior written notice of any such assignment. Upon consent by City Council of such assignment or partial assignment, Owner shall be fully released from any and all future obligations under this Agreement and shall have no liability for such obligations with respect to this Agreement for the part of the Project so assigned. Notwithstanding the above, City's execution of this Agreement shall constitute the City's consent to the Owner's assignment of this Agreement, in whole or in part, to a regional or national homebuilder.

(b) The City hereby acknowledges and agrees that Owner shall have the right to make a collateral assignment of any reimbursements and/or proceeds under this Agreement to any lender on the Project and the City shall execute any documentation reasonably requested by such lender evidencing such fact.

(c) Any sale of a portion of the Property or assignment of any right hereunder shall not be deemed a sale or assignment to a Designated Successor or Assign unless the conveyance or transfer instrument effecting such sale or assignment expressly states that the sale or assignment is to a Designated Successor or Assign.

(d) Any sale of a portion of the Property or assignment of any right hereunder shall not be deemed a Transfer unless the conveyance or transfer instrument effecting such sale or assignment expressly states that the sale or assignment is deemed to be a Transfer.

Section 8.04. Term of Agreement

This Agreement shall terminate on the date on which the City and Owner discharge all of their obligations hereunder. In the case of any termination of this Agreement and/or dissolution of the District, the obligation of any Party to pay any Actual Costs expended prior to the termination of this Agreement and/or dissolution of the District and remaining unpaid will survive such termination and/or dissolution; provided however, that any payment obligation of the City shall be

payable solely from Assessment Revenues or, if PID Bonds are issued, the proceeds of such bonds.

Section 8.05. Construction of Certain Terms

For all purposes of this Agreement, except as otherwise expressly provided or unless the context otherwise requires, the following rules of construction shall apply:

- (a) Words importing a gender include any gender.
- (b) Words importing the singular include the plural and vice versa.
- (c) A reference to a document includes an amendment, supplement, or addition to, or replacement, substitution, or novation of, that document but, if applicable, only if such amendment, supplement, addition, replacement, substitution, or novation is permitted by and in accordance with that applicable document.
- (d) Any term defined herein by reference to another instrument or document shall continue to have the meaning ascribed thereto whether or not such other instrument or document remains in effect.
- (e) A reference to any Party includes, with respect to Owner, its Designated Successors and Assigns, and reference to any Party in a particular capacity excludes such Party in any other capacity or individually.
- (f) All references in this Agreement to designated "Articles," "Sections," and other subdivisions are to the designated Articles, Sections, and other subdivisions of this Agreement. All references in this Agreement to "Exhibits" are to the designated Exhibits to this Agreement.
- (g) The words "herein," "hereof," "hereto," "hereby," "hereunder," and other words of similar import refer to this Agreement as a whole and not to the specific Section or provision where such word appears.
- (h) The words "including" and "includes," and words of similar import, are deemed to be followed by the phrase "without limitation."
- (i) Unless the context otherwise requires, a reference to the "Property," the "Authorized Improvements," or the "District" is deemed to be followed by the phrase "or a portion thereof."
- (j) Every "request," "order," "demand," "direction," "application," "appointment," "notice," "statement," "certificate," "consent," "approval," "waiver," "identification," or similar action under this Agreement by any Party shall, unless the form of such instrument is specifically provided, be in writing duly signed by a duly authorized representative of such Party.
- (k) The Parties hereto acknowledge that each such party and their respective counsel have participated in the drafting and revision of this Agreement. Accordingly, the Parties agree that any rule of construction that disfavors the drafting party shall not apply in the interpretation of this Agreement.

Section 8.06. Table of Contents; Titles and Headings

The titles of the articles and the headings of the sections of this Agreement are solely for convenience of reference, are not a part of this Agreement, and shall not be deemed to affect the meaning, construction, or effect of any of its provisions.

Section 8.07. Amendments

This Agreement may be amended, modified, revised or changed by written instrument executed by the Parties. The Owner acknowledges that no officer, agent, employee, or representative of the City has any authority to change the terms of this Agreement unless expressly granted that authority by the City Council.

Section 8.08. Time

In computing the number of days for purposes of this Agreement, all days will be counted, including Saturdays, Sundays, and legal holidays; however, if the final day of any time period falls on a Saturday, Sunday, or legal holiday, then the final day will be deemed to be the next day that is not a Saturday, Sunday, or legal holiday.

Section 8.09. Counterparts

This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original, and all of which will together constitute the same instrument. Signatures transmitted electronically by email in a “PDF” format shall have the same force and effect as original signatures in this Agreement.

Section 8.10. Entire Agreement

This Agreement contains the entire agreement of the Parties.

Section 8.11. Severability; Waiver

If any provision of this Agreement is illegal, invalid, or unenforceable, under present or future laws, it is the intention of the parties that the remainder of this Agreement not be affected and, in lieu of each illegal, invalid, or unenforceable provision, a provision be added to this Agreement which is legal, valid, and enforceable and is as similar in terms to the illegal, invalid, or enforceable provision as is possible.

Any failure by a Party to insist upon strict performance by the other party of any material provision of this Agreement will not be deemed a waiver or of any other provision, and such Party may at any time thereafter insist upon strict performance of any and all of the provisions of this Agreement.

Section 8.12. Owner as Independent Contractor

In performing under this Agreement, it is mutually understood that the Owner is acting as an independent contractor, and not an agent of the City.

Section 8.13. Supplemental Agreements

Other agreements and details concerning the obligations of the Parties under and with respect to this Agreement are/or will be included in the Service and Assessment Plan, the Assessment Ordinance, PID Bond Ordinance and/or Indenture. The Owner will provide any continuing disclosures required under the Indenture and will execute a separate agreement outlining Owner's continuing disclosure obligations, if required.

Section 8.14. City's Acceptance of Authorized Improvements

The City hereby agrees that it will not unreasonably withhold the final acceptance of any of the Authorized Improvements and will work with the Owner in good faith to expedite review and acceptance of such Authorized Improvements.

Section 8.15. Audit

The City Construction Representative, City Manager, Director of Finance of the City, or any other City official or employee duly designated by the City Manager, shall have the right, during normal business hours and upon the giving of three (3) business days' prior written notice to an Owner, to review all books and records of the Owner pertaining to costs and expenses incurred by the Owner with respect to any of the Authorized Improvements and any bids taken or received for the construction thereof or materials therefor.

Section 8.16. Venue

This Agreement shall be construed under and in accordance with the laws of the State of Texas. All obligations of the parties created hereunder are performable in Travis County, Texas, and venue for any action arising hereunder shall be in Travis County, Texas.

Section 8.17. Verifications of Statutory Representations and Covenants.

The Owner makes the following representations and covenants pursuant to Chapters 2252, 2271, 2274, and 2276, Texas Government Code, as heretofore amended (the "Government Code"), in entering into this Agreement. As used in such verifications, "affiliate" means an entity that controls, is controlled by, or is under common control with the Owner within the meaning of SEC Rule 405, 17 C.F.R. § 230.405, and exists to make a profit. Liability for breach of any such verification during the term of this Agreement shall survive until barred by the applicable statute of limitations, and shall not be liquidated or otherwise limited by any provision of this Agreement, notwithstanding anything in this Agreement to the contrary.

(a) Not a Sanctioned Company. The Owner represents that neither it nor any of its parent company, wholly- or majority-owned subsidiaries, and other affiliates is a company identified on a list prepared and maintained by the Texas Comptroller of Public Accounts under Section 2252.153 or Section 2270.0201, Government Code. The foregoing representation excludes the Owner and each of its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, that the United States government has affirmatively declared to be excluded from its federal sanctions regime relating to Sudan or Iran or any federal sanctions regime relating to a

foreign terrorist organization.

(b) No Boycott of Israel. The Owner hereby verifies that it and its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not boycott Israel and will not boycott Israel during the term of this Agreement. As used in the foregoing verification, “boycott Israel” has the meaning provided in Section 2271.001, Government Code.

(c) No Discrimination Against Firearm Entities. The Owner hereby verifies that it and its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate against a firearm entity or firearm trade association during the term of this Agreement. As used in the foregoing verification, “discriminate against a firearm entity or firearm trade association” has the meaning provided in Section 2274.001(3), Government Code.

(d) No Boycott of Energy Companies. The Owner hereby verifies that it and its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not boycott energy companies and will not boycott energy companies during the term of this Agreement. As used in the foregoing verification, “boycott energy companies” has the meaning provided in Section 2276.001(1), Government Code.

(e) Submitted herewith is a completed Form 1295 in connection with the Owner’s participation in the execution of this Agreement generated by the Texas Ethics Commission’s (the “TEC”) electronic filing application in accordance with the provisions of Section 2252.908 of the Texas Government Code and the rules promulgated by the TEC (the “Form 1295”). The City hereby confirms receipt of the Form 1295 from the Owner. The Owner and the City understand and agree that, with the exception of information identifying the City and the contract identification number, neither the City nor its consultants are responsible for the information contained in the Form 1295; that the information contained in the Form 1295 has been provided solely by the Owner; and, neither the City nor its consultants have verified such information.

Section 8.18. Notification

If any Party receives notice or becomes aware of any claim or other action, including proceedings before an administrative agency, which is made or brought by any person, firm, corporation, or other entity against a Party in relation to this Agreement, the Party receiving such notice must give written notice to the other Parties of the claim or other action within three business days after being notified of it or the threat of it; the name and address of the person, firm, corporation or other entity that made or threatened to make a claim or that instituted or threatened to institute any type of action or proceeding; the basis of the claim, action, or proceeding; the court or administrative tribunal, if any, where the claim, action, or proceeding was instituted; and the name or names of any person against whom this claim is being made or threatened. This written notice must be given in the manner provided in this Agreement. Except as otherwise directed, the notifying Party must furnish to the other Parties copies of all pertinent papers received by that Party with respect to these claims or actions.

Section 8.19. Texas Public Information Act

The Parties agree that this Agreement, all performance under this Agreement, and all information obtained by City in connection with this Agreement is subject to applicable provisions of the Texas Public Information Act, Texas Government Code Chapter 552, and all legal authorities relating to the Texas Public Information Act, including decisions and letter rulings issued by the Texas Attorney General’s Office; and the Owner agrees to provide City, citizens, public agencies, and other interested parties with reasonable access to all records pertaining to this Agreement subject to and in accordance with the Texas Public Information Act. Notwithstanding any provision to the contrary, nothing in this Agreement requires a Party to waive any applicable exceptions to disclosure under the Texas Public Information Act.

Section 8.20. Correction of Technical Errors

If, by reason of inadvertence, and contrary to the intention of the Parties, errors are made in this Agreement in the legal descriptions or the references thereto or within any exhibit with respect to the legal descriptions, in the boundaries of any parcel in any map or drawing which is an exhibit, or in the typing of this Agreement or any of its exhibits or any other similar matters, the Parties by mutual agreement may correct such error by memorandum executed by them without the necessity of amendment of this Agreement.

Section 8.21. No Third-Party Beneficiary

This Agreement is solely for the benefit of the Parties, and neither the City nor the Owner intends by any provision of this Agreement to create any rights in any third-party beneficiaries or to confer any benefit upon or enforceable rights under this Agreement or otherwise upon anyone other than the City and the Owner.

Section 8.22. Exhibits

The following exhibits are attached to and incorporated into this Agreement for all purposes:

- Exhibit A - Definitions
- Exhibit B - Property Description
- Exhibit C - Proposed Authorized Improvements
- Exhibit D - Form of Certification for Payment
- Exhibit E - Form of Closing Disbursement Request
- Exhibit F - Home Buyer Disclosure Program

[Signature Pages Follow]

CITY:

CITY OF MANOR, TEXAS

By: _____
Dr. Christopher Harvey, Mayor
CITY OF MANOR

ATTEST:

Lluvia T. Almaraz, City Secretary
CITY OF MANOR

[CITY SEAL]

OWNER:

GREGG LANE DEV, LLC,
a Texas limited liability company

By: Gregg Lane Manager, LLC,
a Texas limited liability company,
its Manager

By: SVAG Asset Management LLC,
A Texas limited liability company,
its Manager

By: _____
Name: Sudharshan Vembutty
Title: Manager

Exhibit “A”
DEFINITIONS

Unless the context requires otherwise, and in addition to the terms defined above, each of the following terms and phrases used in this Agreement has the meaning ascribed thereto below:

“**Acceptance Date**” means, with respect to an Authorized Improvement or Segment, the date that the Actual Cost thereof is paid to the Owner pursuant to the terms hereof.

“**Acquisition and Reimbursement Agreement**” means that certain [Newhaven Public Improvement District Reimbursement Agreement] entered into on [_____] , 2024, by and between the Owner and the City.

“**Actual Cost(s)**” means, with respect to the Authorized Improvements, the Owner’s demonstrated, reasonable, allocable, and allowable costs of constructing such Authorized Improvement, as specified in a payment request in a form that has been reviewed and approved by the City and in an amount not to exceed the amount for each Authorized Improvements as set forth in the Service and Assessment Plan (subject to cost overruns). Actual Costs may include (a) the costs incurred by or on behalf of the Owner (either directly or through affiliates) for the design, planning, financing, administration/management, acquisition, installation, construction and/or implementation of such Authorized Improvements, (b) the fees paid for obtaining permits, licenses or other governmental approvals for such Authorized Improvements, (c) Construction Management Fee, (d) the costs incurred by or on behalf of the Owner for external professional costs, such as engineering, geotechnical, surveying, land planning, architectural landscapers, advertising, marketing and research studies, appraisals, legal, accounting and similar professional services, (e) all labor, bonds and materials, including equipment and fixtures, by contractors, builders and materialmen in connection with the acquisition, construction or implementation of the Authorized Improvements, (f) all related permitting and public approval expenses, architectural, engineering, and consulting fees, financing charges, taxes, governmental fees and charges, insurance premiums, and all payments for Annual Collection Costs after the date of a resolution authorizing such reimbursement, plus Interest, if any, at the lower of (x) the maximum interest rate permitted by the PID Act or (y) the interest rate of the Bonds calculated from the respective dates of the expenditures until the date of reimbursement therefore. “**Actual Cost(s)**” with respect to the Wastewater Facilities constructed by the City means Owner's share of the cost thereof, to the extent and at the time required to be paid by the Owner to the City.

“**Administrator**” or “**PID Administrator**” shall mean P3Works, LLC, or any subsequent person or entity designated by the City.

“**Affiliate**” means an entity which is controlled by, controls, or is under common control with Owner.

“**Agreement**” has the meaning given in the recitals to this Agreement.

“**Annual Collection Costs**” means the administrative, organization, maintenance and operation costs and expenses associated with, or incident to, the administration, organization,

maintenance and operation of the District, including, but not limited to, the costs of (i) legal counsel, engineers, accountants, financial advisors, investment bankers or other consultants and advisors, (ii) creating and organizing the District and preparing the assessment roll, (iii) computing, levying, collecting and transmitting the Special Assessments or the installments thereof, (iv) maintaining the record of installments, payments and reallocations and/or cancellations of the Assessments, (v) issuing, paying and redeeming the PID Bonds, (vi) investing or depositing the Special Assessments, (vii) complying with the PID Act with respect to the PID Bonds, (viii) paying the paying agent/registrars' and trustee's fees and expenses (including the fees and expenses of its legal counsel), and (ix) administering the construction of the Authorized Improvements, in accordance with the terms of this Agreement.

“Annual Installment” shall have the meaning given in the Service and Assessment Plan.

“Applicable Rules” shall mean the City's ordinances, rules and regulations, the City Charter, and other local, state, and federal laws and regulations that apply to the Property and the development thereof, as they exist on the Effective Date.

“Appraisal” means each appraisal of the Property (or applicable component thereof, as required by Section 2.01(j) hereof.

“Assessed Property” shall have the meaning given in the Service and Assessment Plan.

“Assessment Ordinance” means each ordinance, resolution or order adopted by the City Council levying the Special Assessments on the Property, as required by Article II of this Agreement.

“Assessment Revenues” means money collected by or on behalf of the City from any one or more of the following: (i) an Assessment levied against an assessed parcel, or Annual Installment payment thereof, including any interest on such Assessment or Annual Installment thereof during any period of delinquency, (ii) a Prepayment, (iii) Delinquent Collection Costs (as defined in the Indenture), and (iv) Foreclosure Proceeds (as defined in the Indenture).

“Association Regulations is defined in Section 3.04 of this Agreement.

“Attorney General” means the Texas Attorney General's Office.

“Authorized Improvements” means the improvements authorized by Section 372.003 of the PID Act, as further described in the Service and Assessment Plan. The Authorized Improvements contemplated for this Project are listed on Exhibit “C” attached hereto.

“Bond Counsel” means Bickerstaff Heath Delgado Acosta LLP.

“Bond Issuance Costs” means costs relating to the authorization, sale and issuance of the PID Bonds including, printing costs, costs of reproducing and binding documents, closing costs, filing and recording fees, initial fees, expenses and charges of the Trustee, including its first annual administration fee, expenses incurred by the City or Owners in connection with the issuance of the PID Bonds (provided such expenses are defined as “issuance costs” under the Tax Code), the SAP Consultant's fees, bond (underwriter's) discount or underwriting fee, legal fees and charges,

including Bond Counsel, charges for execution, transportation and safekeeping of the PID Bonds and other costs, charges and fees in connection with the issuance of the PID Bonds.

“Bond Issuance Request” means written request made by Owner to the City in good faith as evidenced by Owner’s expenditure of necessary amounts for market studies, financial analysis, legal counsel, and other professional services and due diligence necessary to support the request.

“Bond Proceeds” shall have the meaning given in Section 5.01(g) hereof.

“Certification for Payment” means the certificate (whether one or more) in substantially the same form as Exhibit “D” attached hereto.

“City” means the City of Manor, Texas.

“City Charter” shall have the meaning given in the recitals of this Agreement.

“City Construction Representative” means the City Engineer or such other person selected by the City to oversee the construction of the Authorized Improvements on behalf of the City.

“City Council” means the City Council of the City of Manor, Texas.

“City Engineer” means the City Engineer of the City of Manor, Texas.

“City Manager” means the City Manager of the City of Manor, Texas.

“City PID Costs” shall have the meaning given in Section 8.02(a) of this Agreement.

“Closing Disbursement Request” means the request (whether one or more) in substantially the same form as Exhibit “E” attached hereto.

“Completed Authorized Improvements” means any Authorized Improvement that has been 100% completed, dedicated and conveyed by the Owner and accepted by the City.

“Construction Management Fee” means 4% of the costs incurred by or on behalf of Owner for the construction of each Segment. The Construction Management Fee is part of the Actual Costs.

“Construction Manager” means initially the Owner, and thereafter subject to change in accordance with Article III of this Agreement. The City acknowledges and agrees that (i) the Owner intends to subcontract out the duties of Construction Manager to a third party and (ii) Owner’s hiring of the initial subcontractor to serve as the Construction Manager shall not be deemed a change in the Construction Manager pursuant to the terms and conditions of Article III of this Agreement.

“County” means Travis County, Texas.

“Delinquent Collection Costs” means interest, penalties and expenses incurred or imposed with respect to any delinquent installment of an Assessment, or an Annual Installment

thereof, in accordance with the PID Act which includes the Actual Costs related to pursuing collection of such delinquent Assessment, or an Annual Installment thereof, and the Actual Costs related to foreclosing the lien against the Assessed Property, including attorney's fees to the extent permitted under State law.

“Deposit Agreement” shall have the meaning given in Section 8.02(b) of this Agreement.

“Designated Successors and Assigns” shall mean (i) an entity to which Owner assigns (in writing) its rights and obligations contained in this Agreement pursuant to Section 8.03 related to all or a portion of the Property, (ii) any entity which is the successor by merger or otherwise to all or substantially all of Owner's assets and liabilities including, but not limited to, any merger or acquisition pursuant to any public offering or reorganization to obtain financing and/or growth capital; or (iii) any entity which may have acquired all of the outstanding stock or ownership of assets of Owner.

“Development Agreement” has the meaning given in the recitals of this Agreement.

“District” has the meaning given in the recitals to this Agreement.

“Effective Date” has the meaning given in the recitals to this Agreement.

“End User” means any owner of a fully developed and improved lot.

“Financial Advisor” shall mean initially Belen Peña.

“Force Majeure” shall mean delays due to strikes, acts of God, inability to obtain labor or materials, litigation, enemy action, civil commotion, fire, rain or windstorm, governmental action or inaction, or similar causes, provided such similar causes are beyond the reasonable control of the party whose obligations are affected by such acts.

“HOA-Maintained Improvements” means the Authorized Improvements to be maintained by the Owners Association in accordance with this Agreement.

“Home Buyer Disclosure Program” means the disclosure program, administered by the Administrator as set forth in a document in substantially the same form as Exhibit “F” attached hereto, that establishes a mechanism to disclose to each End User the terms and conditions under which their lot is burdened by the District.

“Indenture” means the applicable Indenture of Trust between the City and a trustee relating to the issuance of a series of PID Bonds for financing costs of Authorized Improvements, as it may be amended from time to time.

“Interest” shall mean the interest rate charged for the PID Bonds or such other interest rate as may be required by applicable law.

“Landowner” shall mean the owner(s) of the Property, which is currently the Owner.

“Landowner Agreement” shall have the meaning given in Section 2.04 hereof.

“Lot” means (i) for any portion of the Property for which a subdivision plat has been recorded in the official public records of the County, a tract of land described as a “lot” in such subdivision plat, and (ii) for any portion of the Property for which a subdivision plat has not been recorded in the official public records of the County, a tract of land anticipated to be described as a “lot” in a final recorded subdivision plat.

“Maximum Assessment” shall have the meaning given in the Service and Assessment Plan.

“Maximum Equivalent Tax Rate” means, for each lot classification identified in the Service and Assessment Plan, \$0.30 per \$100 of estimated buildout value. The estimated buildout value for a lot classification shall be determined by the Administrator and confirmed by the City Council by considering such factors as density, lot size, proximity to amenities, view premiums, location, market conditions, historical sales, builder contracts, discussions with homebuilders, reports from third party consultants, information provided by the Owner, or any other information that may help determine buildout value.

“Operating Account” shall have the meaning given in the Acquisition and Reimbursement Agreement.

“Owner” has the meaning given in the recitals to this Agreement.

“Owner Continuing Disclosure Agreement” shall have the meaning given in the Indenture or any purchase agreement relating to the sale of the PID Bonds.

“Owner Expended Funds” means Actual Costs expended by the Owner for the establishment, administration, and operation of the District.

“Owners Association” means a homeowner’s association or property owner’s association.

“Parity Bonds” means any PID Bonds issued subsequent to the initial PID Bonds and secured on a parity basis therewith.

“Party” means the Owner or the City, as parties to this Agreement, and “Parties” means collectively, the Owner and the City.

“PID Act” means Chapter 372, Local Government Code.

“PID Bond Ordinance” means and refers to the order(s) or ordinances of the City Council that will authorize and approve the issuance and sale of the PID Bonds and provide for their security and payment, either under the terms of the bond order or a trust indenture related to the PID Bonds.

“PID Bond Security” means the funds that are to be pledged in or pursuant to the PID Bond Ordinance or the Indenture to the payment of the debt service requirements on the PID Bonds, consisting of the Special Assessments, including earnings and income derived from the investment or deposit of Special Assessments in the special funds or accounts created and

established for the payment and security of the PID Bonds, unless such earnings are required to be deposited into a rebate fund for payment to the federal government.

“PID Bonds” means the special assessment revenue bonds to be issued by the City, in one or more series, to finance the Authorized Improvements that confer special benefit on the land within the District, which may include funds for any required reserves and amounts necessary to pay the Bond Issuance Costs, and to be secured by the revenues and funds pledged under an Indenture, consisting primarily of the Special Assessments, pursuant to the authority granted in the PID Act, and as described by this Agreement for the purposes of (i) financing the costs of Authorized Improvements and related costs and (ii) reimbursing the Owner for Actual Costs paid prior to the issuance of the PID Bonds. This term is used to collectively refer the initial PID Bonds as well as any Parity Bonds throughout this Agreement.

“Pledged Revenue Fund” means the separate and unique fund established by the City under such name pursuant to the Indenture wherein the Assessment Revenues are deposited.

“Prepayment” means the payment of all or a portion of an Assessment before the due date thereof. Amounts received at the time of a Prepayment that represent a payment of principal, interest or penalties on a delinquent installment of an Assessment are not to be considered a Prepayment, but rather are to be treated as the payment of the regularly scheduled Assessment.

“Project” has the meaning given in the recitals to this Agreement.

“Project Engineer” means the civil engineer or firm of civil engineers selected by the Owner to perform the duties set forth herein, which is currently Kimley-Horn. Owner reserves the right to replace the Project Engineer at any time in Owner’s sole discretion.

“Project Fund” means the separate and unique fund established by the City under such name pursuant to the Indenture as described in Section 5.02 hereof.

“Property” has the meaning given in the recitals to this Agreement.

“PUD” has the meaning given in the recitals to this Agreement.

“Regulatory Requirements” means the requirements and provisions of the City over the Authorized Improvements, as adjusted by the PUD and Development Agreement.

“Reimbursement Obligation Balance” has the meaning given to such term in the applicable Acquisition and Reimbursement Agreement.

“SAP Consultant” means Development Planning & Financing Group, Inc.

“Segment” or “Segments” means the discrete portions of the Authorized Improvements identified as such.

“Service and Assessment Plan” means the Newhaven Public Improvement District Service and Assessment Plan (as such plan is amended, supplemented, and updated from time to time), to be initially adopted by the City Council in the initial Assessment Ordinance for the

purpose of assessing allocated costs against property located within the boundaries of the District having terms, provisions and findings approved and agreed to by the Owner, as required by Article II of this Agreement.

“**Special Assessment(s)**” means the assessments levied against properties in the District, as provided for in an Assessment Ordinance, including any supplemental assessments or reallocation of assessments levied in accordance with Sections 372.019 and 372.020 of the PID Act.

“**State**” means the State of Texas.

“**Tax Certificate**” shall have the meaning given in Section 5.01(g) hereof.

“**Tax Code**” means the Internal Revenue Code of 1986, as amended, including applicable regulations, published rulings and court decisions.

“**Transfer**” shall have the meaning given in Section 2.05 hereof.

“**Transferee**” shall have the meaning given in Section 2.05 hereof.

“**Trustee**” means the trustee under the Indenture, and any successor thereto permitted under such Indenture and any other Trustee under a future Indenture.

“**Underwriter**” means FMSbonds, Inc., or its successor.

Exhibit "B"

PROPERTY DESCRIPTION

EXHIBIT B
PROPERTY DESCRIPTION



Professional Land Surveying, Inc.
Surveying and Mapping

Office: 512-443-1724
Fax: 512-389-0943

3500 McCall Lane
Austin, Texas 78744

30.580 ACRES
SUMNER BACON SURVEY No. 62, ABSTRACT No. 63
TRAVIS COUNTY, TEXAS

A DESCRIPTION OF 30.580 ACRES OUT OF THE SUMNER BACON SURVEY NO. 62, ABSTRACT NO. 63, IN TRAVIS COUNTY, TEXAS, BEING A WESTERN PORTION OF THAT CERTAIN CALLED 39.4 ACRE TRACT DESCRIBED IN DEED RECORDED IN DOCUMENT NO. 2004009801 OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS; SAID 30.580 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES & BOUNDS AS FOLLOWS:

BEGINNING at a 1/2" rebar with 'CHAPARRAL' cap set in the north line of a 60.292 acre tract described in Document No. 2013001967 of the Official Public Records of Travis County, Texas, same being the south line of said 39.4 acre tract, from which a 1/2" rebar found for the northernmost northeast corner of the 60.292, same being an angle point in the south line of the 39.4 acre tract, bears South 61°38'05" East a distance of 575.95 feet;

THENCE North 61°37'58" West with the south line of the 39.4 acre tract, same being the north line of the 60.292 acre tract, passing a 1/2" rebar found at a distance of 648.82 feet, and continuing 20.62 feet, for total distance of 669.44 feet to a calculated point in the approximate centerline of Wilbarger Creek, also being the west line of the 39.4 acres and the being also the east line of an 85.769 acre tract described Document No. 2008118667 of the Official Public Records of Travis County, Texas;

THENCE with the approximate centerline of Wilbarger Creek, being the west line of the 39.4 acre tract and the east line of 85.796 acres described in Document No. 2008118667 of the Official Public Records of Travis County, Texas, the following forty (40) courses:

1. North 00°28'28" East, a distance of 9.07 feet to a to a calculated point;
2. North 05°17'24" West, a distance of 31.85 feet to a to a calculated point;
3. North 01°00'43" West, a distance of 39.99 feet to a to a calculated point;
4. North 13°37'54" West, a distance of 36.17 feet to a to a calculated point;
5. North 03°30'27" West, a distance of 43.17 feet to a to a calculated point;
6. North 10°14'35" West, a distance of 42.68 feet to a to a calculated point;

1662-001-30.580 AC

7. North 22°31'57" West, a distance of 57.70 feet to a to a calculated point;
8. North 44°39'48" West, a distance of 45.77 feet to a to a calculated point;
9. North 54°56'29" West, a distance of 58.93 feet to a to a calculated point;
10. North 82°53'28" West, a distance of 51.24 feet to a to a calculated point;
11. South 71°16'10" West, a distance of 39.96 feet to a to a calculated point;
12. South 66°38'21" West, a distance of 51.94 feet to a to a calculated point;
13. North 89°22'53" West, a distance of 39.25 feet to a to a calculated point;
14. North 83°41'50" West, a distance of 51.08 feet to a to a calculated point;
15. North 89°13'01" West, a distance of 53.52 feet to a to a calculated point;
16. North 76°23'07" West, a distance of 54.75 feet to a to a calculated point;
17. North 76°02'03" West, a distance of 65.60 feet to a to a calculated point;
18. North 78°19'56" West, a distance of 54.07 feet to a to a calculated point;
19. South 73°52'38" West, a distance of 52.35 feet to a to a calculated point;
20. North 82°54'47" West, a distance of 58.96 feet to a to a calculated point;
21. North 48°39'03" West, a distance of 54.65 feet to a to a calculated point;
22. North 21°40'43" West, a distance of 61.82 feet to a to a calculated point;
23. North 00°14'42" East, a distance of 52.83 feet to a to a calculated point;
24. North 08°20'31" East, a distance of 53.76 feet to a to a calculated point;
25. North 08°21'04" East, a distance of 38.04 feet to a to a calculated point;
26. North 12°10'56" West, a distance of 48.92 feet to a to a calculated point;
27. North 26°26'40" West, a distance of 51.72 feet to a to a calculated point;
28. North 09°59'30" West, a distance of 51.78 feet to a to a calculated point;
29. North 09°26'58" West, a distance of 65.60 feet to a to a calculated point;

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- 30. North 23°17'46" East, a distance of 51.71 feet to a to a calculated point;
- 31. North 34°54'31" East, a distance of 42.87 feet to a to a calculated point;
- 32. North 48°43'04" East, a distance of 60.00 feet to a to a calculated point;
- 33. South 79°51'17" East, a distance of 39.39 feet to a to a calculated point;
- 34. South 58°38'03" East, a distance of 48.87 feet to a to a calculated point;
- 35. North 59°05'59" East, a distance of 54.70 feet to a to a calculated point;
- 36. North 00°19'10" East, a distance of 38.05 feet to a to a calculated point;
- 37. North 15°36'04" West, a distance of 56.41 feet to a to a calculated point;
- 38. North 06°24'18" East, a distance of 49.34 feet to a to a calculated point;
- 39. North 34°41'25" East, a distance of 55.35 feet to a to a calculated point;
- 40. North 08°45'25" West, a distance of 12.36 feet to a to a calculated point;

THENCE South 70°46'58" East, a distance of 13.00, to a 1/2" rebar found for an angle point in the west line of the 39.4 acres, same being the east line of the 85.796 acres;

THENCE North 22°06'01" East, a distance of 137.89 feet to a 1/2" rebar with 'CHAPARRAL' cap found for the northwest corner of the 39.4 acre tract, same being an interior corner of the 85.796 acre tract;

THENCE South 62°49'58" East, with the north line of the 39.4 acre tract, same being a south line of the 85.796 acre tract, a distance of 155.36 feet to a 1/2" rebar found for an angle point on the north line of the 39.4 acre tract, also being the southernmost northeast corner of the 85.796 acre tract, also being the southwest corner of a 170 acre tract described in Volume 8293, Page 104 of the Deed Records of Travis County, Texas;

THENCE South 62°31'16" East, continuing with the north line of the 39.4 acre tract, same being the south line of said 170 acre tract, being the south line of a 57.215 acre tract described in Document No. 2002251950 of the Official Public Records of Travis County, Texas; also being the south line of 39.00 acres described in Volume 8947, Page 802 of the Real Property Records of Travis County, Texas; a distance of 1513.14 feet to a 1/2" iron pipe found in the south line of the 39.00 acre tract, for the most northernmost corner of the 39.4 acre tract, same being the northwest corner of a 3.56 acre tract described in Document No. 2009010572 of the Official Public Records of Travis County, Texas;

1662-001-30.580 AC

THENCE South 27°51'31" West, with an east line of the 39.4 acre tract, same being the west line of said 3.56 acre tract, also being the west line of a 75.37 acre tract described in Document No. 2008031946 of the Official Public Records of Travis County, Texas, passing a 1/2" iron pipe found for the most westerly southwest corner of said 75.37 acre tract at a distance of 548.40 feet and continuing 321.78 feet, for a total distance of 870.18 feet to the **POINT OF BEGINNING**, containing 30.580 acres of land, more or less.

Surveyed on the ground on August 3, 2020.

Bearing Basis: The Texas Coordinate System of 1983 (NAD83), Central Zone, based on GPS solutions from the National Geodetic Survey (NGS) On-line Positioning User Service (OPUS).

Attachments: Drawing 1662-001-30.580ac

Paul J. Flugel 1-6-2021
Paul J. Flugel
Registered Professional Land Surveyor
State of Texas No. 5096
TBPLS Firm No. 10124500



1662-001-30.580 AC



Professional Land Surveying, Inc.
Surveying and Mapping

Office: 512-443-1724
Fax: 512-389-0943

3500 McCall Lane
Austin, Texas 78744

59.765 ACRES
SUMNER BACON SURVEY No. 62, ABSTRACT No. 63
TRAVIS COUNTY, TEXAS

A DESCRIPTION OF 59.765 ACRES, BEING A PORTION OF THAT CERTAIN TRACT OF LAND STATED TO CONTAIN 60.292 ACRES, MORE OR LESS, OUT OF THE SUMNER BACON SURVEY NO. 62, ABSTRACT NO. 63, IN TRAVIS COUNTY, TEXAS AS DESCRIBED IN DISTRIBUTION DEED RECORDED IN DOCUMENT NO. 2020120760 OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS, AND BEING THE SAME LAND CONVEYED TO THE CARRILLO FAMILY PARTNERSHIP IN DOCUMENT NO. 2013001967, OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY, TEXAS; SAID 59.765 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES & BOUNDS AS FOLLOWS:

BEGINNING at a 1/2" rebar found in the north right-of-way of Gregg Lane (variable width right-of-way), being the southeast corner of said 60.292 acre tract, and also the southwest corner of a 15.74 acre tract described in Document No. 2016051094 of the Official Public Records of Travis County, Texas, from which a TxDot Type II disk found in the north right-of-way of Gregg Lane, for the southeast corner of a 36.14 acre tract described in Document No. 2014113251 of the Official Public Records of Travis County, Texas bears South 62°01'41" East a distance of 1995.25 feet;

THENCE North 62°17'26" West, with the south line of the 60.292 acre tract, same being the north right-of-way line of Gregg Lane, a distance of 2133.10 feet to a calculated point in the approximate centerline of Wilbarger Creek;

THENCE with the approximate centerline of Wilbarger Creek, being the west line of said 60.292 acre tract, and the east line of an 85.796 acre tract described Document No. 2008118667 of the Official Public records of Travis County, Texas, the following thirty-two (32) courses:

1. North 73°18'55" East, a distance of 46.89 feet to a to a calculated point;
2. North 65°28'25" East, a distance of 50.67 feet to a to a calculated point;
3. North 51°10'42" East, a distance of 48.58 feet to a to a calculated point;
4. North 48°30'24" East, a distance of 46.23 feet to a to a calculated point;
5. North 49°14'49" East, a distance of 52.77 feet to a to a calculated point;

1662-001-59.765 ACS

6. North 45°14'55" East, a distance of 55.96 feet to a to a calculated point;
7. North 43°43'26" East, a distance of 52.86 feet to a to a calculated point;
8. North 41°05'22" East, a distance of 48.00 feet to a to a calculated point;
9. North 32°42'55" East, a distance of 42.39 feet to a to a calculated point;
10. North 36°20'34" East, a distance of 43.28 feet to a to a calculated point;
11. North 24°58'46" East, a distance of 45.09 feet to a to a calculated point;
12. North 20°50'58" East, a distance of 58.26 feet to a to a calculated point;
13. North 11°43'28" East, a distance of 55.36 feet to a to a calculated point;
14. North 12°03'40" East, a distance of 59.87 feet to a to a calculated point;
15. North 11°44'50" East, a distance of 49.40 feet to a to a calculated point;
16. North 20°31'26" East, a distance of 49.47 feet to a to a calculated point;
17. North 26°12'00" East, a distance of 48.98 feet to a to a calculated point;
18. North 19°47'54" East, a distance of 56.22 feet to a to a calculated point;
19. North 08°36'09" East, a distance of 45.62 feet to a to a calculated point;
20. North 32°55'35" East, a distance of 52.23 feet to a to a calculated point;
21. North 47°27'44" East, a distance of 55.81 feet to a to a calculated point;
22. North 45°04'59" East, a distance of 51.38 feet to a to a calculated point;
23. North 43°53'12" East, a distance of 32.75 feet to a to a calculated point;
24. North 08°50'46" East, a distance of 41.41 feet to a to a calculated point;
25. North 05°45'16" West, a distance of 32.84 feet to a to a calculated point;
26. North 01°15'08" East, a distance of 35.86 feet to a to a calculated point;
27. North 14°04'03" East, a distance of 26.74 feet to a to a calculated point;
28. North 34°11'10" East, a distance of 54.41 feet to a to a calculated point;

- 29. North 26°59'21" East, a distance of 41.68 feet to a to a calculated point;
- 30. North 36°09'53" East, a distance of 43.97 feet to a to a calculated point;
- 31. North 25°00'27" East, a distance of 44.74 feet to a to a calculated point;
- 32. North 00°27'57" East, a distance of 24.90 feet to a to a calculated point for the northwest corner of the 60.292 acre tract, being the southwest corner of a 39.4 acre tract described in Document No. 2004009801 of the Official Public Records of Travis County, Texas ;

THENCE South 61°38'01" East with the south line of said 39.4 acre tract, same being the north line of the 60.292 acre tract, passing a 1/2" rebar at 20.62 feet, and continuing for a total distance of 1100.33 feet to a 1/2 " rebar with 'Chaparral' cap set;

THENCE South 00°41'52" East, crossing the 60.292 acre tract a distance of 308.96 feet to a 1/2" rebar found for an interior corner of the 60.292 acre tract, same being the southernmost southwest corner of the 39.4 acre tract;

THENCE South 62°04'50" East with the north line of the 60.292 acre tract, same being the south line of the 39.4 acre tract, a distance of 551.18 feet to a 1/2" rebar found with plastic cap for the southeast corner of the 39.4 acre tract;

THENCE South 61°50'55" East, continuing with the north line of the 60.292 acre tract, a distance of 250.39 feet to a 2" iron pipe found in for the northeast corner of the 60.292 acre tract, same being the northwest corner of said 15.74 acre tract;

THENCE South 27°32'42" West, with the east line of the 60.292 acre tract, same being the west line of said 15.74 acre tract, a distance of 1131.13 feet to the **POINT OF BEGINNING**; containing 59.765 acres of land, more or less;

Surveyed on the ground on August 3, 2020.

Bearing Basis: The Texas Coordinate System of 1983 (NAD83), Central Zone, based on GPS solutions from the National Geodetic Survey (NGS) On-line Positioning User Service (OPUS).

Attachments: Drawing 1662-001-59.765ac

Paul J. Flugel 1-18-2021

Paul J. Flugel
Registered Professional Land Surveyor
State of Texas No. 5096
TBPLS Firm No. 10124500



1662-001-59.765 ACS

Exhibit “C”

PROPOSED AUTHORIZED IMPROVEMENTS

- Landscaping
- Drainage
- Paving
- Earthwork and Demolition

Exhibit “D”
FORM OF CERTIFICATION FOR PAYMENT
(Design – Newhaven)

_____ (“Construction Manager”) hereby requests payment for the percentage of design costs completed (the “Design Costs”) described in Attachment A attached hereto. Capitalized undefined terms shall have the meanings ascribed thereto in the Newhaven Public Improvement District Financing and Reimbursement Agreement between Gregg Lane Dev, LLC, a Texas limited liability company, and the City of Manor (the “City”), dated as of _____ (the “Finance Agreement”). In connection with this Certification for Payment, the undersigned, in his or her capacity as the _____ of Construction Manager, to his or her knowledge, hereby represents and warrants to the City as follows:

1. He (she) is a duly authorized representative of Construction Manager, qualified to execute this request for payment on behalf of the Construction Manager and knowledgeable as to the matters forth herein.
2. The design work described in Attachment A has been completed in the percentages stated therein.
3. The true and correct Design Costs for which payment is requested is set forth in Attachment A and payment for such requested amounts and purposes has not been subject to any previously submitted request for payment.
4. Attached hereto as Attachment B is a true and correct copy of a bills-paid affidavit evidencing that any contractor or subcontractor having performed design work described in Attachment A has been paid in full for all work completed through the previous Certification for Payment.
5. Attached hereto as Attachment C are invoices, receipts, worksheets, and other evidence of costs which are in sufficient detail to allow the City to verify the Design Costs for which payment is requested.

[Signature Page Follows]

SIGNATURE PAGE TO
FORM OF CERTIFICATION FOR PAYMENT

Date : _____

[Construction Manager Signature Block to be added]

APPROVAL BY THE CITY

The Design described in Attachment A has been reviewed, verified, and approved by the City Construction Representative. Payment of the Design Costs is hereby approved.

Date: _____

CITY OF MANOR, TEXAS

By: _____

ATTACHMENT B TO CERTIFICATION OF PAYMENT (DESIGN)

[attached – bills paid affidavit]

ATTACHMENT C TO CERTIFICATION OF PAYMENT (DESIGN)

[attached – receipts]

FORM OF CERTIFICATION FOR PAYMENT
(Construction – Newhaven)

_____ (“Construction Manager”) hereby requests payment of the Actual Cost of the work described in Attachment A attached hereto (the “Draw Actual Costs”). Capitalized undefined terms shall have the meanings ascribed thereto in the Newhaven Public Improvement District Financing and Reimbursement Agreement between Gregg Lane Dev, LLC, a Texas limited liability company, and the City of Manor (the “City”) dated as of _____. In connection with this Certification for Payment, the undersigned, in his or her capacity as the _____ of Construction Manager, to his or her knowledge, hereby represents and warrants to the City as follows:

1. He (she) is a duly authorized representative of Construction Manager, qualified to execute this request for payment on behalf of the Construction Manager and knowledgeable as to the matters forth herein.
2. The true and correct Draw Actual Costs for which payment is requested is set forth in Attachment A and payment for such requested amounts and purposes has not been subject to any previously submitted request for payment.
3. Attached hereto as Attachment B is a true and correct copy of a bills paid affidavit evidencing that any contractor or subcontractor having performed work on a Segment described in Attachment A has been paid in full for all work completed through the previous Certification for Payment.
4. Attached hereto as Attachment C are invoices, receipts, worksheets and other evidence of costs which are in sufficient detail to allow the City to verify the Draw Actual Costs of each Segment for which payment is requested.

[Signature Page Follows]

SIGNATURE PAGE TO
FORM OF CERTIFICATION FOR PAYMENT

Date : _____

[Construction Manager Signature Block to
Be inserted]

JOINDER OF PROJECT ENGINEER

The undersigned Project Engineer joins this Certification for Payment solely for the purposes of certifying that the representations made by Construction Manager in Paragraph 2 above are true and correct in all material respects.

Project Engineer

APPROVAL BY THE CITY

The Draw Actual Costs of each Segment described in Attachment A has been reviewed, verified and approved by the City Construction Representative of the City. Payment of the Draw Actual Costs of each such Segment is hereby approved.

Date: _____

CITY OF MANOR, TEXAS

By: _____

ATTACHMENT A TO CERTIFICATION OF PAYMENT (CONSTRUCTION)

Jurisdiction Name: Travis County
 Ball's Fortuna Public Improvement District
 Certification of Payment #:
 Date:

Reimbursement Detail						Required Documents (Completed By Administrator)			Allocation to Project Accounts		
Vendor	Description of Work	Invoice Number	Check Number	Date Paid	Amount	Invoice	Cancelled Check	Lien Release or All Bills Paid Affidavit	Project Category #1	Project Category #2	Project Category
					\$ -				\$ -	\$ -	\$ -
					\$ -				\$ -	\$ -	\$ -
					\$ -				\$ -	\$ -	\$ -
					\$ -				\$ -	\$ -	\$ -
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					\$ -				\$ -	\$ -	\$ -
					\$ -				\$ -	\$ -	\$ -
						Total		(1)	\$ -	\$ -	\$ -
						Original Budget		(2)	\$ -	\$ -	\$ -
						Budget Revisions		(3)	\$ -	\$ -	\$ -
						Revised Budget		(4) = (2) + (3)	\$ -	\$ -	\$ -
						LESS: Drawn to Date		(5)	\$ -	\$ -	\$ -
						LESS: This Draw		= (1)	\$ -	\$ -	\$ -
						Remaining Budget		(6) = (4) - (5) - (1)	\$ -	\$ -	\$ -

ATTACHMENT B TO CERTIFICATION OF PAYMENT (CONSTRUCTION)

[bills paid affidavit – attached]

ATTACHMENT C TO CERTIFICATION OF PAYMENT (CONSTRUCTION)

[receipts – attached]

Exhibit “E”

FORM OF CLOSING DISBURSEMENT REQUEST

The undersigned is a lawfully authorized representative for Gregg Lane Dev, LLC, a Texas limited liability company, (the “Owner”) and requests payment from the [] Costs of Issuance Account of the Project Fund (as defined in the Newhaven Public Improvement District Financing and Reimbursement Agreement between Owner and the City of Manor, Texas (the “City”)) from _____ (the “Trustee”) in the amount of _____ (\$ _____) to be transferred from the [_____ Costs of Issuance Account of the Project Fund] upon the delivery of the [_____ Bonds] for costs incurred in the establishment, administration, and operation of the Newhaven Public Improvement District (the “District”), as follows.

In connection to the above referenced payment, the Owner represents and warrants to the City as follows:

1. The undersigned is a duly authorized officer of the Owner, is qualified to execute this Closing Disbursement Request on behalf of the Owner, and is knowledgeable as to the matters set forth herein.

2. The payment requested for the below referenced establishment, administration, and operation of the District at the time of the delivery of the Bonds has not been the subject of any prior payment request submitted to the City.

3. The amount listed for the below itemized costs is a true and accurate representation of the Actual Costs incurred by Owner with the establishment of the District at the time of the delivery of the Bonds, and such costs are in compliance with the Service and Assessment Plan. The itemized costs are as follows:

[insert itemized list of costs here]

TOTAL REQUESTED: \$ _____

4. The Owner is in compliance with the terms and provisions of the Newhaven Public Improvement District Financing and Reimbursement Agreement, the Indenture, and the Service and Assessment Plan.

5. All conditions set forth in the Indenture and [the Acquisition and Reimbursement Agreement for _____] for the payment hereby requested have been satisfied.

6. The Owner agrees to cooperate with the City in conducting its review of the requested payment, and agrees to provide additional information and documentation as is reasonably necessary for the City to complete its review.

Payments requested hereunder shall be made as directed below:

[Information regarding Payee, amount, and deposit instructions]

I hereby declare that the above representations and warranties are true and correct.

[GREGG LANE DEV, LLC,
a Texas limited liability company

By: Gregg Lane Manager, LLC,
a Texas limited liability company,
its Manager

By: SVAG Asset Management LLC,
A Texas limited liability company,
its Manager

By: _____
Name: Sudharshan Vembutty
Title: Manager]

APPROVAL OF REQUEST BY CITY

The City is in receipt of the attached Closing Disbursement Request. After reviewing the Closing Disbursement Request, the City approves the Closing Disbursement Request and shall include said payments in the City Certificate submitted to the Trustee directing payments to be made from the [____] Costs of Issuance Account upon delivery of the Bonds.

CITY OF MANOR, TEXAS

By: _____
Name: _____
Title: _____

Exhibit “F”**HOME BUYER DISCLOSURE PROGRAM**

1. A Builder¹ for an Assessed Property shall provide each residential homebuyer with the “Notice of Obligation to Pay Public Improvement District Assessment to the City”, the form of which is attached hereto.
2. A Builder for an Assessed Property shall provide evidence of compliance with 1 above, signed by such residential homebuyer, to the City upon receipt of written request by the City or the Builder which sets forth the County’s mailing address and other contact information.
3. A Builder for an Assessed Property shall prominently display signage provided by the Owner or the Administrator in the Builder’s model homes, if any, located within the Property.
4. If prepared and provided by the City and approved by Owner (such approval not to be unreasonably withheld), a Builder for an Assessed Property shall distribute informational brochures about the existence and effect of the District in prospective homebuyer sales packets.
5. A Builder shall include Special Assessments in estimated property taxes, if such Builder estimates monthly ownership Actual Costs for prospective homebuyers for an Assessed Property.
6. The Owner must post signage along the main entry/exits located at the boundaries of the District that identifies the area as a public improvement district. All signage shall be clearly visible to all motorists entering and exiting the District.

¹ Builder” means a commercial builder who is in the business of constructing and/or selling residences to individual home buyers.

NEWHAVEN PID – LOT TYPE [___]: HOMEBUYER DISCLOSURE

**NOTICE OF OBLIGATION TO PAY
PUBLIC IMPROVEMENT DISTRICT ASSESSMENTS
TO THE CITY OF MANOR, TEXAS**

CONCERNING THE PROPERTY AT:

STREET ADDRESS

**OUTSTANDING PRINCIPAL OF ASSESSMENT FOR AUTHORIZED
IMPROVEMENT: \$[_____]**

As the purchaser of the real property located at the street address set forth above, you are obligated to pay assessments to Travis County, Texas, for the Actual Costs of a portion of Authorized Improvements (the “**Authorized Improvements**”), undertaken for the benefit of the property within the “Newhaven Public Improvement District” (the “**District**”), also known as “Newhaven”, created under Subchapter A, Chapter 372, Local Government Code, as amended.

THE OUTSTANDING PRINCIPAL OF THE ASSESSMENT AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS IS [\$ _____], WHICH MAY BE PAID IN FULL AT ANY TIME; HOWEVER, IF NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS WHICH MAY VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION ACTUAL COSTS, ADMINISTRATIVE ACTUAL COSTS, AND DELINQUENCY ACTUAL COSTS.

An estimate of the annual installments is attached; **however, it is only an estimate and is subject to change.** The exact amount of the annual installments, including the annual installments thereof, will be approved each year by the City Council of the City of Manor, Texas in the Annual Service Plan Update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor, Texas.

You may ask your mortgage company to include the Annual Installments in your monthly escrow payment.

Your failure to pay any assessment, or any annual installment thereof, may result in penalties and interest being added to what you owe and could result in a lien on and the foreclosure of your property.

The undersigned purchaser acknowledges receipt of the foregoing notice prior to the effective date of a binding contract for the purchase of the real property at the street address set forth above.

IN WITNESS WHEREOF, I have signed this certificate on the date specified below my signature.

PURCHASER:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

STATE OF TEXAS §

§

TRAVIS COUNTY §

§

The foregoing instrument was acknowledged before me by _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed, in the capacity stated and as the act and deed of the above-referenced entities as an authorized signatory of said entities.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas

STATE OF TEXAS §

§

TRAVIS COUNTY §

§

The foregoing instrument was acknowledged before me by _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed, in the capacity stated and as the act and deed of the above-referenced entities as an authorized signatory of said entities.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas

PROJECTED ANNUAL INSTALLMENTS – LOT TYPE [__]

[WILL INSERT SCHEDULE OF PROJECTED ANNUAL INSTALLMENTS ONCE
FINALIZED]



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a resolution supporting a Submission of a U.S. Economic Development Administration (EDA) - Public Works Assistance Grant Application.

BACKGROUND/SUMMARY:

The Federal 2024 grant year opened on October 1, 2023. This year, the U.S. Department of Commerce under the Economic Development Administration (EDA) has funded its traditional public works and economic assistance grant. This competitive grant program is eligible to applicants, including cities, that qualify under the federal distress definition. As part of the program EDA provides infrastructure funding to assist communities among other things, leading to the creation and retention of jobs and increased private investment, advancing innovation, enhancing the manufacturing capacities of regions, providing workforce development opportunities, and growing ecosystems that attract foreign direct investment.

In working with EDA, City Administration has determined that Manor, meets the federal distress definition in this area and is eligible for application. City Administration and City Engineer have worked thoroughly to identify and prepare a potential project for funding: Cottonwood Creek Wastewater Treatment Facility, Phase 3. Based on engineering estimates and land use projections, this component of the project will directly serve the wastewater needs of commercial and industrial development slated for the Cottonwood Creek watershed.

The total construction cost for Cottonwood Creek Phase 3 is \$3,583,585.08, bringing the overall project cost to \$4,422,227.85. The City of Manor is requesting \$2,799,776.64 in grant funds from EDA, which will be dedicated to partial construction of critical components of the project. As part of the application City of Manor will be required to provide a 20% match, that is calculated to be \$1,622,451.21. Per EDA's grant guidelines, at the time of submittal the local-match will need to be committed, unencumbered and available at the time of application.

The EDA Public Works and economic assistance grant is a competitive application. Through this grant, the EDA is seeking to make an investment in a distressed area that will spur job creation, creation of new companies, industry expansion and overall greater commercial development. With the way that the Cottonwood Creek wastewater treatment plant is designed, Phase 3 of the project will support and facilitate the majority of Manor's existing and future commercial land uses and business owners including the planned industrial and business park areas.

City administration along with the City Engineer, City Planning Department and Economic Development office is collaborating to develop this application with a target submittal timeline of early December. Notice from EDA is anticipated by early Fall 2024.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes
PRESENTATION: No
ATTACHMENTS: Yes

- Resolution No. 2024-28
- EDA Application Budget Narrative

STAFF RECOMMENDATION:

Staff recommends that the City Council approve Resolution No 2024-28 supporting a Submission of a U.S. Economic Development Administration (EDA) - Public Works Assistance Grant Application.

PLANNING & ZONING COMMISSION:	N/A	Recommend	Disapproval	None
	X	Approval		

RESOLUTION NO. 2024-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS SUPPORTING THE CITY OF MANOR'S SUBMISSION OF A U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) - PUBLIC WORKS ASSISTANCE GRANT APPLICATION; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U.S. Economic Development Administration (EDA) has a long-standing mission to lead the federal economic development agenda by working with communities to catalyze locally developed strategies to build capacity for economic development based on local business conditions and needs; and

WHEREAS, the City of Manor, Texas ("City") is submitting an EDA public works and economic adjustment grant application to facilitate a portion of the Cottonwood Creek Wastewater Treatment Plant- Phase 3; and

WHEREAS, Phase 3 of the Cottonwood Creek Wastewater Treatment Plant will support the majority of existing and planned commercial and industrial development in the City; and

WHEREAS, the scope of the Cottonwood Wastewater Treatment Plant is identified in the City's long range Capital Improvement Plan and deemed critical to the City's infrastructure plan and is critical to the long term recovery and economic prosperity of the City; and

WHEREAS, upon completion the utility connections will provide competitive utility service to businesses and the manufacturing industry in eastern Travis County and Central Texas that could not be directly and timely realized; and

WHEREAS, the City is set to provide a local match as part of the grant application, which is available, unencumbered, and committed to this project; and

WHEREAS, the City Council of the City of Manor, Texas (the "City Council") has determined that it is in the best interest of the City to submit an EDA Public Works and Economic Adjustment grant.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS:

Section 1. The City Council hereby approves the recitals contained in the preamble of this Resolution and finds that all the recitals are true and correct and incorporate the same in the body of this Resolution as findings of fact.

Section 2. The City Council hereby supports the submission of an EDA Public Works and Economic Adjustment grant.

- Section 3.** The City Council hereby authorizes the City Manager to execute all necessary documentation regarding this grant.

- Section 4.** The City Council hereby directs the City Manager to create a dedicated budget line item for the EDA matching funds from this day forward and that funds are available, unencumbered and committed to the local match for this project.

- Section 5.** If any section, article, paragraph, sentence, clause, phrase or word in this resolution or application thereof to any persons or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this resolution; and the City Council hereby declares it would have passed such remaining portions of the resolution despite such invalidity, which remaining portions shall remain in full force and effect.

- Section 6.** This resolution shall take effect immediately from and after its passage, and it is duly resolved.

PASSED AND ADOPTED by the City Council of Manor, Texas, at a regular meeting on the 4th day of September 2024, at which a quorum was present, and for which due notice was given pursuant to Government Code, Chapter 551.

THE CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia T. Almaraz,
City Secretary

City of Manor

Cottonwood Creek WWTP Expansion Phase 3

ID# WS00987445

Budget Narrative

Budget Table for Total Project Cost

Task	Cost Classification	Units	Quantity	Estimated Cost
Mobilization	Construction	1	LS	\$155,133.55
Subtotal				\$155,133.55

Erosion Controls

Silt Fence	Site Work	1	LS	\$11,661.20
Restoration & Revegetation	Site Work	1	LS	\$5,965.96
Stabilized Construction Entrance	Site Work	1	LS	\$4,297.08
Concrete Washout Area	Site Work	1	LS	\$2,148.54
Stormwater Pollution Prevention Plan	Site Work	1	LS	\$3,222.81
24" Rock Rip-Rap	Site Work	1	LS	\$36,525.16
Subtotal				\$63,820.74

Miscellaneous Site improvements

4' Sidewalk	Misc.	1	LS	\$21,485.39
Tagging/Signage	Misc.	1	LS	\$13,000.00
Trench Safety Program	Misc.	1	LS	\$15,000.00
6"/8" Drain to Wet Well	Misc.	1	LS	\$10,742.69
Pipe Insulation	Misc.	1	LS	\$13,965.50
Ribbon Curb	Misc.	1	LS	\$7,000.00
Subtotal				\$81,193.59

Lift Station Improvements

Pumps	Equipment	1	LS	\$200,000.00
Subtotal				\$200,000.00

Wastewater Treatment Plant Improvements

Blowers - F/R/P Slab	Construction	1	LS	\$13,000.00
Structural base- Excavate and place fill	Construction	1	LS	\$327,000.00
Handrail	Equipment	1	LS	\$41,000.00
Tanks and walkways	Equipment	1	LS	\$981,000.00

Water Reclamation Station	Equipment	1	LS	\$100,000.00
8" DIP, Raw Sewage	Equipment	1	LS	\$15,000.00
8" Knife Valve	Equipment	1	LS	\$3,000.00
Blowers	Equipment	1	LS	\$237,000.00
Clarifier	Equipment	1	LS	\$327,000.00
Grout Clarifier	Equipment	1	LS	\$6,000.00
Clarifier metal walkway and stairs	Equipment	1	LS	\$32,000.00
6" DIP piping for Sludge Draw-Off	Equipment	1	LS	\$8,000.00
Sludge Draw-off	Equipment	1	LS	\$50,000.00
Chlorine Contact Basin Diffusers	Equipment	1	LS	\$10,000.00
Chemical Feed System	Equipment	1	LS	\$15,000.00
Chemical Storage Tank	Equipment	1	LS	\$25,000.00
1" Chemical feed Lines	Equipment	1	LS	\$40,000.00
NPW piping and connection to existing system	Equipment	1	LS	\$26,856.74
NPW Hose Bib with Hose Rack	Equipment	1	LS	\$1,000.00
4" PVC	Equipment	1	LS	\$9,000.00
Subtotal				\$2,266,856.74

Electrical

Mobilization Electrical sub	Construction	1	LS	\$81,800.00
Switchgear Installation	Construction	1	LS	\$32,000
Lighting Installation	Construction	1	LS	\$11,000
Light Fixtures	Equipment	1	LS	\$49,000
DB9 - EMCC to Clarifier Panel	Equipment	1	LS	\$23,000
DB10 - EMCC to Filter CP3	Equipment	1	LS	\$29,000
DB12 - EMCC to Blower Structure	Equipment	1	LS	\$40,000
DB14 - MCC to Blower Structure	Equipment	1	LS	\$43,000
DB17 - Chlorine Contact Meter to Office	Equipment	1	LS	\$11,000
Switchgear	Equipment	1	LS	\$161,000
Airlift Solenoids & Panel	Equipment	1	LS	\$10,000
Subtotal				\$490,800.00

Construction Cost Subtotal	\$3,257,804.61
Contingencies (10% of Construction Cost Subtotal)	\$325,780.46
Admin/Legal Fees (10% of Total Grant Award)	\$349,972.08
Architectural/Engineering Fees (15% of Construction Cost Subtotal)	\$488,670.69
Project Total	\$4,422,227.85

Budget Timeline

Cost Classification	Total Cost	2024	2025
Administrative and legal expenses	\$349,972.08	0	\$349,972.08
Land, structures, rights-of-way, appraisals, etc.	0	0	0
Relocation expenses and payments	0	0	0
Architectural and engineering fees	\$488,670.69	\$366,503.02	\$122,167.67
Other architectural and engineering fees	0	0	0
Project inspection fees	0	0	0
Site work	\$63,820.74	0	\$63,820.74
Demolition and removal	0	0	0
Construction	\$619,933.55	0	\$619,933.55
Equipment	\$2,492,856.74	0	\$2,492,856.74
Miscellaneous	\$81,193.59	0	\$81,193.59
Subtotal	\$4,096,447.39	\$366,503.02	\$3,729,944.37
Contingencies	\$325,780.46	0	\$325,780.46
Subtotal	\$4,422,227.85	\$366,503.02	\$4,055,724.83
Project (program) income	0	0	0
Total Project Cost	\$4,422,227.85	\$366,503.02	\$4,055,724.83

Budget Breakdown

- **Contingencies – \$325,780.46**
 - Contingencies are estimated at 10% of the Construction Cost Subtotal. When added to the subtotal, the result is the Total Construction Cost as shown in Appendix D of the Preliminary Engineering Report.
 - This 10% estimate is based on the standard practice recommended by GBA for typical projects in Manor. Contingencies serve as a financial buffer to address unexpected challenges that may arise during the project, helping to keep it on schedule and within budget. Additionally, the contingency supports effective risk management by providing the flexibility to manage unforeseen issues without compromising the project's quality or scope.
- **Administrative and Legal Expenses – \$349,972.08**
 - Administrative and Legal Expenses are estimated at 10% of the total grant award.
 - The services included, but not limited to, in this expense are the following:
 - Project Management Services
 - Financial Management Services
 - Construction Management Services

- Assistance meeting Fair Housing and Equal Opportunity Requirements
 - Assistance with Audit/Close-Out Procedures
- **Land, Structures, Rights-of-Way, Appraisals, etc. – \$0**
 - No costs are allocated for land acquisition, structures, rights-of-way, or appraisals in this project because the property where the work will be completed is owned by the City of Manor. This property already houses the current phases of the Cottonwood Creek WWTP, eliminating the need for additional expenditures in this category.
- **Relocation Expenses and Payments – \$0**
 - No costs are allocated for relocation expenses and payments because this project does not require any relocation activities. The work will be conducted entirely on existing property, making these expenses unnecessary.
- **Architectural and Engineering Fees – \$488,670.69**
 - Architectural and Engineering Fees are estimated at 15% of the Construction Cost Subtotal.
 - The City of Manor has retained GBA to provide engineering design services and to assist with the bidding and construction of the new treatment train for the Phase 3 expansion.
 - The Professional Engineering Services that will be provided by GBA include the following:
 - Project Management Services: This includes conducting progress meetings, preparing progress reports, and providing principal oversight throughout the project.
 - Preliminary Engineering Services: This encompasses the initial phase of project development, including the collection of relevant maps, drawings, and specifications; defining project criteria; reviewing field investigations, surveying, and mapping; identifying major project components and design methodologies; and create a preliminary design and develop an opinion of probable cost.
 - Construction Document Phase Services: This phase involves reviewing field investigations, surveys, and other data to perform detailed designs, develop technical specifications, and create contract documents.
 - Permitting Services: These services include submittals to the Texas Commission on Environmental Quality (TCEQ) and finalizing plans to ensure compliance with regulatory requirements.
 - Bidding Phase Services: This includes assisting with the bidding process, issuing bid documents, corresponding with potential bidders, and verifying bid tabulations and qualifications.
 - Construction Phase Services: These services encompass conducting a pre-construction conference, reviewing contract documents, performing periodic observations of construction progress, reviewing field testing reports, evaluating contractor's pay requests, and conducting a final inspection of all completed work, culminating in the preparation of record construction drawings.

- Grant Application Assistance: This includes creating an environmental narrative and updating the preliminary engineering report to meeting grant requirements.
- **Other Architectural and Engineering Fees – \$0**
 - No costs are allocated for other architectural and engineering fees because the scope of this project does not require additional architectural or engineering services beyond those already accounted for in Architectural and Engineering Fees. All necessary design and engineering tasks are covered under the primary architectural and engineering fees category.
- **Project Inspection Fees – \$0**
 - No costs are allocated for project inspection fees as the City will supply inspection with City resources.
- **Site Work – \$63,820.74**
 - This estimate includes all parts of the erosion controls provided in the Construction Cost Estimate from Appendix D of the Preliminary Engineering Report. This estimate includes the following items:
 - Silt Fence – \$11,661.20
 - This cost accounts for the installation of silt fencing, a temporary barrier designed to prevent soil erosion and sediment runoff from the construction site.
 - Restoration & Revegetation – \$5,965.96
 - After construction is complete, the site will undergo restoration and revegetation to stabilize the soil and restore the area to its pre-construction condition.
 - Stabilized Construction Entrance – \$4,297.08
 - A stabilized construction entrance will be created to minimize the tracking of mud and debris onto public roads by construction vehicles. This entrance typically consists of a layer of large aggregate, reducing the environmental impact and maintaining cleanliness.
 - Concrete Washout Area – \$2,148.54
 - This area is designated for the cleaning of concrete trucks and equipment, ensuring that wastewater is contained and does not pollute the surrounding environment. The concrete washout area helps comply with environmental regulations and protects water quality.
 - Stormwater Pollution Prevention Plan (SWPPP) – \$3,222.81
 - The SWPPP outlines specific practices and measures to prevent stormwater contamination during construction. It includes strategies for managing runoff, controlling erosion, and mitigating potential pollution sources, ensuring compliance with environmental standards.
 - 24" Rock Rip-Rap – \$36,525.16

- The installation of 24-inch rock rip-rap is included to protect the construction site from erosion, particularly in areas subject to water flow.
- The costs associated with each item were estimated using historical data from previous projects conducted by GBA in Texas. These costs have been updated to reflect current prices using the Engineering News-Record (ENR) Construction Cost Index factors, ensuring accuracy and relevance.
- **Demolition and Removal – \$0**
 - No costs are allocated for demolition and removal as these activities are not required for this project.
- **Construction – \$619,933.55**
 - This estimate includes mobilization, wastewater treatment plant improvements, and electrical components provided in the Construction Cost Estimate from Appendix D of the Preliminary Engineering Report. This estimate includes the following items:
 - **Blowers - Foundation, Riser, and Pad (F/R/P Slab) – \$13,000.00**
 - This cost covers the construction of the foundation, riser, and pad for the blowers, essential for ensuring the stability and proper functioning of these blowers. The foundation must be robust enough to support the heavy equipment and resist vibrations.
 - **Structural Base – Excavation and Fill Placement – \$327,000.00**
 - The structural base involves extensive excavation and the placement of fill to create a stable foundation for the wastewater treatment plant improvements. This process is crucial for maintaining the integrity of the plant’s infrastructure. The high cost is justified by the need for precision and the use of high-quality materials to ensure the long-term stability of the structure.
 - **Electrical Subcontractor Mobilization – \$81,800.00**
 - This covers the mobilization of the electrical subcontractor, including the transportation of equipment, materials, and personnel to the site.
 - **Switchgear Installation – \$32,000.00**
 - The installation of switchgear is a critical component of the electrical system, managing the distribution and control of electrical power throughout the plant. This cost reflects the need for precise installation by experienced technicians.
 - **Lighting Installation – \$11,000.00**
 - This cost covers the installation of lighting throughout the facility, ensuring adequate visibility for operations and maintenance activities. Proper lighting is essential for safety and efficiency.
 - **General Mobilization – \$155,133.55**

- Includes all preparatory activities necessary to begin construction, such as site setup, transportation of construction materials, and establishment of temporary facilities.
 - The costs associated with each item were estimated using historical data from previous projects conducted by GBA in Texas. These costs have been updated to reflect current prices using the Engineering News-Record (ENR) Construction Cost Index factors, ensuring accuracy and relevance.
- **Equipment – \$2,492,856.74**
 - This estimate includes all equipment necessary for the project, from lift station improvements to wastewater treatment plant improvements to electrical work. It is important to note that installation cost is already included in the equipment cost. These estimates are from Appendix D of the Preliminary Engineering Report, and includes the following items:
 - Pumps – \$200,000.00
 - The cost for pumps includes both the acquisition and installation of high-capacity units necessary for the efficient operation of the lift station. These pumps are crucial for moving large volumes of wastewater, and the expense reflects the need for equipment capable of continuous operation under demanding conditions.
 - Handrail – \$41,000.00
 - Handrails are essential for ensuring safety across the plant, particularly in elevated or hazardous areas. The handrails need to be designed to withstand the environmental conditions typical of wastewater facilities.
 - Tanks and Walkways – \$981,000.00
 - This covers the purchase and installation of tanks and associated walkways. The tanks are vital for storage, while the walkways provide safe access for maintenance and monitoring. The high cost is due to the scale of the infrastructure and the need for durable materials that meet regulatory standards.
 - Water Reclamation Station – \$100,000.00
 - The water reclamation station is an essential component of the plant that will serve as a distribution center for the reclaimed water. The reclaimed water will be either redirected back to the plant as process water, discharged to the receiving water body, or utilized as construction process water.
 - 8" DIP, Raw Sewage – \$15,000.00
 - This cost covers the installation of 8-inch ductile iron piping (DIP) for raw sewage transport. The piping must be robust and corrosion-resistant to handle the abrasive and corrosive nature of raw sewage, ensuring long-term reliability and minimal maintenance.
 - 8" Knife Valve – \$3,000.00

- Knife valves are essential for controlling the flow of sewage through the system.
- Blowers – \$237,000.00
 - Blowers play a key role in aeration processes within the treatment plant, essential for promoting microbial activity in the breakdown of organic matter. The cost reflects the need for high-performance, energy-efficient blowers that are capable of continuous operation.
- Clarifier – \$327,000.00
 - The clarifier is a critical component for settling and removing suspended solids from the wastewater.
- Clarifier Grouting – \$6,000.00
 - Placement of grout on the bottom of the clarifier to facilitate solids removal.
- Clarifier Metal Walkway and Stairs – \$32,000.00
 - The metal walkway and stairs provide access to the clarifier for maintenance and monitoring. The cost includes materials chosen for durability and resistance to corrosion.
- 6" DIP Piping for Sludge Draw-Off – \$8,000.00
 - This piping is crucial for the effective removal of sludge from the treatment process.
- Sludge Draw-Off – \$50,000.00
 - Piping, valving, and quick connect to remove excess solids from the wastewater treatment processes.
- Chlorine Contact Basin Diffusers – \$10,000.00
 - Diffusers in the chlorine contact basin ensure proper mixing and distribution of chlorine, which is essential for disinfection.
- Chemical Feed System – \$15,000.00
 - The chemical feed system is responsible for accurately dosing chemicals into the treatment process. This cost includes metering equipment and controls necessary for maintaining chemical balance, crucial for effective treatment.
- Chemical Storage Tank – \$25,000.00
 - Storage tanks for chemicals must be robust and resistant to corrosion. This cost includes high-quality tanks designed to safely store treatment chemicals, ensuring compliance with safety and environmental regulations.
- 1" Chemical Feed Lines – \$40,000.00
 - These feed lines are essential for delivering chemicals to various parts of the treatment process. The cost reflects the need for materials that ensure consistent and reliable operation.
- NPW Piping and Connection to Existing System – \$26,856.74

- Non-potable water (NPW) piping and its connection to the existing system are crucial for supplying water to various processes within the plant.
- NPW Hose Bib with Hose Rack – \$1,000.00
 - This item provides convenient access to non-potable water for various maintenance and operational tasks.
- 4" PVC – \$9,000.00
 - PVC piping is used for various low-pressure applications within the plant.
- Light Fixtures – \$49,000.00
 - Adequate lighting is critical for safe and efficient plant operation.
- DB9 - EMCC to Clarifier Panel – \$23,000.00
 - This duct bank provides the electrical connection from the EMCC (Emergency Motor Control Center) to the clarifier panel.
- DB10 - EMCC to Filter CP3 – \$29,000.00
 - This duct bank ensures power and control for the filter system, critical for maintaining water quality.
- DB12 - EMCC to Blower Structure – \$40,000.00
 - This duct bank provides the electrical connection to the blower structure and is essential for powering the blowers, which are critical to the aeration process.
- DB14 - MCC to Blower Structure – \$43,000.00
 - This cost includes the duct bank connection from the Motor Control Center (MCC) to the blower structure, providing power and control for the blowers.
- DB17 - Chlorine Contact Meter to Office – \$11,000.00
 - This duct bank provides the connection of the chlorine contact meter to the office for monitoring and control.
- Switchgear – \$161,000.00
 - The switchgear is a critical component for managing the distribution and control of electrical power within the plant.
- Airlift Solenoids & Panel – \$10,000.00
 - Airlift solenoids and their associated control panel are for the operation of airlift pump systems that are used for return activated sludge, sludge wasting, scum wasting and decanting.
- The costs associated with each item were estimated using historical data from previous projects conducted by GBA in Texas. These costs have been updated to reflect current prices using the Engineering News-Record (ENR) Construction Cost Index factors, ensuring accuracy and relevance.
- **Miscellaneous – \$81,193.59**

- This estimate includes all miscellaneous construction components necessary for the project. These estimates are from Appendix D of the Preliminary Engineering Report, and includes the following items:
 - 4' Sidewalk – \$21,485.39
 - The cost for the 4-foot sidewalk includes materials and installation. The sidewalk is crucial for providing safe pedestrian access around the facility, meeting ADA compliance standards, and ensuring ease of maintenance and inspection activities.
 - Tagging/Signage – \$13,000.00
 - Tagging and signage are necessary for clear identification of facility components, safety instructions, and directional guidance. This cost includes the installation of durable, weather-resistant signs and tags that comply with industry standards.
 - Trench Safety Program – \$15,000.00
 - The trench safety program is an essential component of the project, ensuring the safety of workers during excavation activities. This cost covers the implementation of safety measures, including trench shoring, sloping, and protective systems, all designed to prevent accidents and comply with OSHA regulations.
 - 6"/8" Drain to Wet Well – \$10,742.69
 - The installation of 6- and 8-inch drains to the wet well is vital for managing wastewater flow and preventing overflow or flooding.
 - Pipe Insulation – \$13,965.50
 - Pipe insulation is necessary to protect piping from temperature fluctuations, reduce energy loss, and prevent condensation. This cost includes the purchase and installation of insulation materials designed to withstand the specific environmental conditions of the facility.
 - Ribbon Curb – \$7,000.00
 - The ribbon curb serves both functional and aesthetic purposes, providing a boundary that helps direct water flow, protect landscaping, and enhance the overall appearance of the facility. The cost covers materials and installation.
- The costs associated with each item were estimated using historical data from previous projects conducted by GBA in Texas. These costs have been updated to reflect current prices using the Engineering News-Record (ENR) Construction Cost Index factors, ensuring accuracy and relevance.

Item 11.

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an Ordinance approving the 2024 Annual Update to the Service and Assessment Plan and Assessment Roll for the Lagos Public Improvement District Including the Collection of the 2024 Annual Installments.

BACKGROUND/SUMMARY:

The City Council previously approved the creation of the Lagos Public Improvement District. Pursuant to state statute, a service and assessment plan (SAP) must be reviewed and updated annually by ordinance. P3Works, the City’s PID Administrator and Consultant, prepared the 2024 updated SAP. The attached document serves as the required annual SAP update, which also includes the assessment roll for 2024.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney

FISCAL IMPACT:

PRESENTATION: No

ATTACHMENTS: Yes

- Ordinance No. 757
- Lagos PID 2024 Annual Service Plan Update

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 757 approving the Lagos Public Improvement District 2024 Annual Service Plan Update including the collection of the 2024 annual installments.

CITY COUNCIL: **Recommend Approval** **Disapproval** **None**

ORDINANCE NO. 757

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS APPROVING THE 2024 ANNUAL UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR THE LAGOS PUBLIC IMPROVEMENT DISTRICT INCLUDING THE COLLECTION OF THE 2024 ANNUAL INSTALLMENTS.

WHEREAS, on March 20, 2019, the City of Manor City Council (the “City Council”) passed and approved Resolution No. 2019-02 authorizing the creation of the Lagos Public Improvement District (the “District”) in accordance with the Public Improvement District Assessment Act (the “Act”), which authorization was effective upon publication as required by the Act; and

WHEREAS, the purpose of the District is to finance the actual costs of authorized improvements that confer a special benefit on approximately 173 acres located within the City of Manor, Texas (the “City”); and

WHEREAS, on October 2, 2019, the City Council adopted and approved Ordinance No. 556 which approved the 2019 Service and Assessment Plan (the “SAP”) and assessment roll for the District and levied assessments to finance the authorized improvements to be constructed for the benefit of the land within the District; and

WHEREAS, on December 18, 2019, the City Council adopted and approved Ordinance No. 563 which approved the December 2019 Annual Service Plan (the “December 2019 SAP”) for the District, which issued bonds for the major improvement area within the District; and

WHEREAS, on June 17, 2020, the City Council approved the 2020 Annual Service Plan Update for the District via certified minutes and updated the Assessment Roll for 2020; and

WHEREAS, on August 18, 2021, the City Council approved the 2021 Annual Service Plan Update for the District via certified minutes and updated the Assessment Roll for 2021; and

WHEREAS, on April 6, 2022, the City Council approved the 2022 Service and Assessment Plan by adopting Ordinance No. 642 (the “2022 SAP”), which served to amend and restate the 2019 Service and Assessment Plan in its entirety for the purposes of levying Improvement Area #1 assessments and updating the Assessment Roll for 2022; and

WHEREAS, on August 2, 2023, the City Council approved the 2023 Annual Service Plan Update for the District by adopting Ordinance No. 711 (the “2023 SAP”) which approved the levy of Assessments for Assessed Property within the District and approved the Assessment Roll for 2023; and

WHEREAS, the 2023 SAP identified the authorized improvements to be constructed for the benefit of the assessed property within the District, set forth the costs of the authorized improvements, the indebtedness to be incurred for such authorized improvements, and the manner of assessing the property in the District for the costs of such authorized improvements based on the benefit provided to the assessed property in the District; and

WHEREAS, the 2023 SAP and assessment roll is required to be reviewed and updated annually as described in Sections 372.013 and 372.014 of the Act; and

WHEREAS, the City Council now desires to proceed with the adoption of this Ordinance for the 2024 Annual Service Plan Update and the updated assessment roll attached thereto, in conformity with the requirements of the Act; and

WHEREAS, the City Council finds the passage of this Ordinance to be in the best interest for the citizens of Manor, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS:

SECTION 1: That all matters stated in the preamble are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 2: That the Lagos Public Improvement District 2024 Annual Service Plan Update and updated Assessment Roll attached hereto as Exhibit A are hereby accepted as provided.

SECTION 3: If any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 4: That this Ordinance shall be cumulative of all other City Ordinances and all other provisions of other Ordinances adopted by the City which are inconsistent with the terms or provisions of this Ordinance are hereby repealed.

SECTION 5: This Ordinance shall take effect immediately from and after its passage and in accordance with the provisions of the Act, and it is accordingly so ordained.

SECTION 6: It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED on this 4th day of September 2024.

THE CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia T. Almaraz, City Secretary

APPROVED AS TO FORM:

Veronica Rivera, Assistant City Attorney

AFTER RECORDING RETURN TO:

City of Manor
Attn: City Secretary
105 E. Eggleston Street
Manor, TX 78653

Exhibit A
2024 Annual Service Plan Update



LAGOS
PUBLIC IMPROVEMENT DISTRICT
2024 ANNUAL SERVICE PLAN UPDATE

SEPTEMBER 4, 2024

INTRODUCTION

Capitalized terms used in this 2024 Annual Service Plan Update shall have the meanings set forth in the 2022 Amended and Restated Service and Assessment Plan (the “2022 A&R SAP”).

The District was created pursuant to the PID Act by Resolution on March 20, 2019, by the City Council to finance certain Authorized Improvements for the benefit of the property in the District.

On October 2, 2019, the City approved the 2019 Service and Assessment Plan for the District by adopting Ordinance No. 556 which approved the levy of Assessments for Assessed Property within the District and approved the Assessment Rolls.

On December 18, 2019, the City Council approved the December 2019 Annual Service Plan for the District by Ordinance No. 563, which issued Bonds for the Major Improvement Area.

On June 17, 2020, the City Council approved the 2020 Annual Service Plan Update for the District via certified minutes which updated the Assessment Roll for 2020.

On August 18, 2021, the City Council approved the 2021 Annual Service Plan Update for the District via certified minutes which updated the Assessment Roll for 2021.

On April 6, 2022, the City Council approved the 2022 SAP by adopting an Ordinance No. 642, which served to amend and restate the 2019 Service and Assessment Plan in its entirety for the purposes of (1) levying Improvement Area #1 Assessments, and (2) updating the Assessment Rolls.

On August 2, 2023, the City approved the 2023 Annual Service Plan Update for the District by adopting Ordinance No. 711 which approved the levy of Assessments for Assessed Property within the District and approved the Assessment Rolls.

The 2022 A&R SAP identified the Authorized Improvements to be constructed for the benefit of the Assessed Property within the District, the costs of the Authorized Improvements, the indebtedness to be incurred for the Authorized Improvements, and the manner of assessing the property in the District for the costs of the Authorized Improvements. Pursuant to the PID Act, the 2022 A&R SAP must be reviewed and updated annually. This document is the Annual Service Plan Update for 2024.

The City Council also adopted an Assessment Roll identifying the Assessments on each Lot within the District, based on the method of assessment identified in the 2022 A&R SAP. This 2024 Annual Service Plan Update also updates the Assessment Roll for 2024.

PARCEL SUBDIVISION

- The Final Plat for Lagos Phase 1 was approved by the City Council on December 13, 2017, consisting of 118 Residential Lots within Travis County, and was recorded in the official public records of Travis County on March 16, 2018. 111 units are classified as Lot Type 1, 7 units are classified as Lot Type 2, and 3 Lots are Non-Benefited Property.
- The Final Plat for Lagos Manor Phase 2 was approved by the City Council on April 14, 2021, consisting of 116 Residential Lots, 2 commercial Lots, and 6 Non-Benefited Lots within Travis County, and was recorded in the official public records of Travis County on May 25, 2021. 98 units are classified as Lot Type 1, 18 units are classified as Lot Type 2, 1 Lot is classified as Phase 1 Commercial, 1 Lot is classified as Phase 2 Commercial, and 6 Lots are Non-Benefited Property.
- The Final Plat for Lagos Phase 3 was approved by the City Council on October 20, 2021, consisting of 152 Residential Lots, and 2 Non-Benefited Lots within Travis County, and was recorded in the official public records of Travis County on September 6, 2022. All 152 Residential units are classified as Lot Type 5.
- The Final Plat for Lagos Phase 4 & 5 was approved by City Council on August 11, 2021, consisting of 111 Residential Lots, and 7 Non-Benefited Lots within Travis County, and was recorded in the official public records of Travis County on March 15, 2022. All 111 Residential units are classified as Lot Type 5.

DISTRICT LOT TYPES

On October 16, 2023, a homebuilder within the District made prepayments on 115 lots within Phase 2 of the District. Prior to these prepayments all 115 lots were classified as Lot Type 5. Following the application of these prepayments the affected lots were re-classified as either Lot Type 7, Lot Type 8, or Lot Type 9, depending on the amount of Assessment remaining on each lot. See below for the definition of each lot type:

- **“Lot Type 7”** means a lot within Phase 2 of the District, which, as of the date of this 2024 Annual SAP Update, has a total outstanding Assessment of \$2,945.25
- **“Lot Type 8”** means a lot within Phase 2 of the District, which, as of the date of this 2024 Annual SAP Update, has a total outstanding Assessment of \$10,153.72
- **“Lot Type 9”** means a lot within Phase 2 of the District, which, as of the date of this 2024 Annual SAP Update, has a total outstanding Assessment of \$3,144.78

See sections **Prepayment of Assessment in Full** and **Partial Prepayment of Assessments** for more information.

LOT AND HOME SALES

Major Improvement Area

Per the quarterly report dated March 31, 2024, the lot ownership composition is provided below:

- Developer Owned:
 - Lot Type 1: 0 Lots
 - Lot Type 2: 0 Lots
 - Lot Type 3: 0 Lots
- Homebuilder Owned:
 - Lot Type 1: 1 Lots
 - Lot Type 2: 0 Lots
 - Lot Type 3: 0 Lots
- End-User Owned:
 - Lot Type 1: 110 Lots
 - Lot Type 2: 7 Lots
 - Lot Type 3: 74 Lots

Improvement Area #1

Per the quarterly report for Major Improvement Area Bonds dated March 31, 2024, the lot ownership composition is provided below:

- Developer Owned:
 - Lot Type 5: 0 Lots
- Homebuilder Owned:
 - Lot Type 5: 215 Lots
- End-User Owned:
 - Lot Type 5: 164 Lots

See **Exhibit C** for the buyer disclosure

AUTHORIZED IMPROVEMENTS

Major Improvement Area

The Landowner has completed the Authorized Improvements listed in the 2022 A&R SAP and they were dedicated to the City on February 26, 2018.

Improvement Area #1

The Landowner has completed the Authorized Improvements listed in the 2022 A&R SAP and they were dedicated to the City on July 14, 2022.

OUTSTANDING ASSESSMENT

Major Improvement Area

Net the principal bond payment due September 15, the Major Improvement Area has an outstanding Assessment of \$2,637,915.97. The outstanding Assessment is less than the \$2,760,000.00 in outstanding Major Improvement Area Bonds due to prepayment of Assessment for which Major Improvement Area Bonds have not yet been redeemed.

Improvement Area #1

Improvement Area #1 has an outstanding Assessment of \$5,312,002.56.

ANNUAL INSTALLMENT DUE 1/31/2025

Major Improvement Area

- **Principal and Interest** – The total principal and interest required for the Major Improvement Area Annual Installment is \$193,943.76.
- **Additional Interest** – The total Additional Interest Reserve Requirement, as defined in the Indenture, is equal to \$151,800.00 and has not been met. As such, the Additional Interest Account will be funded with Additional Interest on the outstanding Assessments, resulting in an Additional Interest amount due of \$13,800.00.
- **Annual Collection Costs** – The cost of administering the District and collecting the Annual Installments for the Major Improvement Area shall be paid for on a pro rata basis by each Parcel based on the amount of outstanding Assessment remaining on

the Parcel. The total Annual Collection Cost budgeted for the Annual Installment is \$21,711.23.

Annual Collection Costs Breakdown Major Improvement Area		
P3Works Administration	\$	13,792.53
City Auditor	\$	736.50
Filing Fees	\$	294.60
County Collections	\$	593.00
Miscellaneous	\$	294.60
PID Trustee Fees	\$	3,000.00
Dissemination Agent	\$	500.00
Arbitrage Calculation	\$	2,500.00
Total Annual Collection Costs	\$	21,711.23

Major Improvement Area Due January 31, 2025		
Principal	\$	70,000.00
Interest	\$	123,943.76
Additional Interest	\$	13,800.00
Annual Collection Costs	\$	21,711.23
Total Installment	\$	229,454.99

See the limited offering memorandum for the pay period for the Major Improvement Area. See **Exhibit B-1** for the debt service schedule for the Major Improvement Area Bonds as shown in the limited offering memorandum.

Improvement Area #1

- **Principal and Interest** – The total principal and interest required for the Improvement Area #1 Annual Installment is \$330,219.32.
- **Annual Collection Costs** – The cost of administering the District and collecting the Improvement Area #1 Annual Installments shall be paid for on a pro rata basis by each Parcel based on the amount of outstanding Assessment remaining on the Parcel. The total Annual Collection Cost budgeted for the Annual Installment is \$36,596.77.

Annual Collection Costs Breakdown Improvement Area #1		
P3Works Administration	\$	33,025.47
City Auditor	\$	1,763.50
Filing Fees	\$	705.40
County Collections	\$	397.00
Miscellaneous	\$	705.40
Total Annual Collection Costs	\$	36,596.77

Improvement Area #1 Due January 31, 2025		
Principal	\$	91,179.20
Interest	\$	239,040.12
Annual Collection Costs	\$	36,596.77
Total Installment	\$	366,816.09

Please contact P3Works for the pay period for Improvement Area #1. See **Exhibit B-2** for the reimbursement schedule for Improvement Area #1.

PREPAYMENT OF ASSESSMENTS IN FULL

Major Improvement Area

The following is a list of all Parcels or Lots that have made a Prepayment in full within the Major Improvement Area.

Major Improvement Area			
Property ID	Address	Lot Type	Date Paid in Full
956101	13121 Cerro Castellan Trace	5	6/29/2023

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Improvement Area #1

The following is a list of all Parcels or Lots that have made a Prepayment in full within Improvement Area #1.

Improvement Area #1				
Property ID	Address	Lot Type	Date Paid in Full	
956101	13121 CERRO CASTELLAN TRC	5	6/29/2023	
956013	12900 CERRO CASTELLAN TRC	7	10/16/2023	
956012	12904 CERRO CASTELLAN TRC	7	10/16/2023	
956011	12908 CERRO CASTELLAN TRC	7	10/16/2023	
956010	12912 CERRO CASTELLAN TRC	7	10/16/2023	
956009	12916 CERRO CASTELLAN TRC	7	10/16/2023	
956112	12924 LAPOYNOR ST	7	10/16/2023	
956089	12925 CERRO CASTELLAN TRC	7	10/16/2023	
956111	13000 LAPOYNOR ST	7	10/16/2023	
956019	13000 TEXANA TRL	7	10/16/2023	
956090	13001 CERRO CASTELLAN TRC	7	10/16/2023	
956054	13001 TEXANA TRL	7	10/16/2023	
956110	13004 LAPOYNOR ST	7	10/16/2023	
956018	13004 TEXANA TRL	7	10/16/2023	
956091	13005 CERRO CASTELLAN TRC	7	10/16/2023	
956055	13005 TEXANA TRL	7	10/16/2023	
956109	13008 LAPOYNOR ST	7	10/16/2023	
956017	13008 TEXANA TRL	7	10/16/2023	
956092	13009 CERRO CASTELLAN TRC	7	10/16/2023	
956056	13009 TEXANA TRL	7	10/16/2023	
956108	13012 LAPOYNOR ST	7	10/16/2023	
956016	13012 TEXANA TRL	7	10/16/2023	
956093	13013 CERRO CASTELLAN TRC	7	10/16/2023	
956057	13013 TEXANA TRL	7	10/16/2023	
956107	13016 LAPOYNOR ST	7	10/16/2023	
956094	13017 CERRO CASTELLAN TRC	7	10/16/2023	
956106	13020 LAPOYNOR ST	7	10/16/2023	
956095	13021 CERRO CASTELLAN TRC	7	10/16/2023	
956105	13100 LAPOYNOR ST	7	10/16/2023	
956096	13101 CERRO CASTELLAN TRC	7	10/16/2023	
956104	13104 LAPOYNOR ST	7	10/16/2023	
956097	13105 CERRO CASTELLAN TRC	7	10/16/2023	
956103	13108 LAPOYNOR ST	7	10/16/2023	
956098	13109 CERRO CASTELLAN TRC	7	10/16/2023	
956122	13112 LAPOYNOR ST	7	10/16/2023	
956099	13113 CERRO CASTELLAN TRC	7	10/16/2023	
956120	13120 LAPOYNOR ST	7	10/16/2023	
956088	600 S SAN MARCOS ST	7	10/16/2023	
956058	601 S SAN MARCOS ST	7	10/16/2023	
956087	604 S SAN MARCOS ST	7	10/16/2023	
956059	605 S SAN MARCOS ST	7	10/16/2023	
956086	608 S SAN MARCOS ST	7	10/16/2023	
956060	609 S SAN MARCOS ST	7	10/16/2023	
956061	613 S SAN MARCOS ST	7	10/16/2023	
956015	13016 TEXANA TRL	9	10/16/2023	
956014	13020 TEXANA TRL	9	10/16/2023	
956100	13117 CERRO CASTELLAN TRC	9	10/16/2023	
956085	612 S SAN MARCOS ST	9	10/16/2023	

PARTIAL PREPAYMENT OF ASSESSMENTS

Major Improvement Area

The following is a list of all Parcels or Lots that made a partial prepayment within the Major Improvement Area.

Major Improvement Area			
Parcel/Property ID	Lot Type	Amount Paid	Date Paid
Phase 1 Cluster Lots Parcel	3	\$ 56,801.50	12/5/2022
956013	7	\$ 1,315.30	10/16/2023
956012	7	\$ 1,315.30	10/16/2023
956011	7	\$ 1,315.30	10/16/2023
956010	7	\$ 1,315.30	10/16/2023
956009	7	\$ 1,315.30	10/16/2023
956112	7	\$ 1,315.30	10/16/2023
956089	7	\$ 1,315.30	10/16/2023
956111	7	\$ 1,315.30	10/16/2023
956019	7	\$ 1,315.30	10/16/2023
956090	7	\$ 1,315.30	10/16/2023
956054	7	\$ 1,315.30	10/16/2023
956110	7	\$ 1,315.30	10/16/2023
956018	7	\$ 1,315.30	10/16/2023
956091	7	\$ 1,315.30	10/16/2023
956055	7	\$ 1,315.30	10/16/2023
956109	7	\$ 1,315.30	10/16/2023
956017	7	\$ 1,315.30	10/16/2023
956092	7	\$ 1,315.30	10/16/2023
956056	7	\$ 1,315.30	10/16/2023
956108	7	\$ 1,315.30	10/16/2023
956016	7	\$ 1,315.30	10/16/2023
956093	7	\$ 1,315.30	10/16/2023
956057	7	\$ 1,315.30	10/16/2023
956107	7	\$ 1,315.30	10/16/2023
956094	7	\$ 1,315.30	10/16/2023
956106	7	\$ 1,315.30	10/16/2023
956095	7	\$ 1,315.30	10/16/2023
956105	7	\$ 1,315.30	10/16/2023
956096	7	\$ 1,315.30	10/16/2023
956104	7	\$ 1,315.30	10/16/2023
956097	7	\$ 1,315.30	10/16/2023
956103	7	\$ 1,315.30	10/16/2023
956098	7	\$ 1,315.30	10/16/2023
956122	7	\$ 1,315.30	10/16/2023
956099	7	\$ 1,315.30	10/16/2023
956120	7	\$ 1,315.30	10/16/2023
956088	7	\$ 1,315.30	10/16/2023
956058	7	\$ 1,315.30	10/16/2023
956087	7	\$ 1,315.30	10/16/2023
956059	7	\$ 1,315.30	10/16/2023
956086	7	\$ 1,315.30	10/16/2023
956060	7	\$ 1,315.30	10/16/2023
956061	7	\$ 1,315.30	10/16/2023
956015	9	\$ 1,115.77	10/16/2023
956014	9	\$ 1,115.77	10/16/2023
956100	9	\$ 1,115.77	10/16/2023
956085	9	\$ 1,115.77	10/16/2023

Improvement Area #1

The following is a list of all Parcels or Lots that made a partial prepayment within Improvement Area #1.

Improvement Area #1				
Property ID	Lot Type	Amount Paid	Date Paid	
956044	8	\$ 8,018.32	10/16/2023	
956114	8	\$ 8,018.32	10/16/2023	
956043	8	\$ 8,018.32	10/16/2023	
956115	8	\$ 8,018.32	10/16/2023	
956084	8	\$ 8,018.32	10/16/2023	
956042	8	\$ 8,018.32	10/16/2023	
956116	8	\$ 8,018.32	10/16/2023	
956083	8	\$ 8,018.32	10/16/2023	
956041	8	\$ 8,018.32	10/16/2023	
956117	8	\$ 8,018.32	10/16/2023	
956067	8	\$ 8,018.32	10/16/2023	
956082	8	\$ 8,018.32	10/16/2023	
956040	8	\$ 8,018.32	10/16/2023	
956118	8	\$ 8,018.32	10/16/2023	
956068	8	\$ 8,018.32	10/16/2023	
956081	8	\$ 8,018.32	10/16/2023	
956039	8	\$ 8,018.32	10/16/2023	
956119	8	\$ 8,018.32	10/16/2023	
956069	8	\$ 8,018.32	10/16/2023	
956038	8	\$ 8,018.32	10/16/2023	
956078	8	\$ 8,018.32	10/16/2023	
956080	8	\$ 8,018.32	10/16/2023	
956052	8	\$ 8,018.32	10/16/2023	
956037	8	\$ 8,018.32	10/16/2023	
956022	8	\$ 8,018.32	10/16/2023	
956062	8	\$ 8,018.32	10/16/2023	
955999	8	\$ 8,018.32	10/16/2023	
956070	8	\$ 8,018.32	10/16/2023	
956023	8	\$ 8,018.32	10/16/2023	
956077	8	\$ 8,018.32	10/16/2023	
956079	8	\$ 8,018.32	10/16/2023	
956051	8	\$ 8,018.32	10/16/2023	
956036	8	\$ 8,018.32	10/16/2023	
956024	8	\$ 8,018.32	10/16/2023	
956063	8	\$ 8,018.32	10/16/2023	
956000	8	\$ 8,018.32	10/16/2023	
956071	8	\$ 8,018.32	10/16/2023	
956076	8	\$ 8,018.32	10/16/2023	
956050	8	\$ 8,018.32	10/16/2023	
956035	8	\$ 8,018.32	10/16/2023	
956025	8	\$ 8,018.32	10/16/2023	
956064	8	\$ 8,018.32	10/16/2023	
956001	8	\$ 8,018.32	10/16/2023	
956072	8	\$ 8,018.32	10/16/2023	
956075	8	\$ 8,018.32	10/16/2023	
956049	8	\$ 8,018.32	10/16/2023	
956034	8	\$ 8,018.32	10/16/2023	
956026	8	\$ 8,018.32	10/16/2023	

Improvement Area #1				
Property ID	Lot Type	Amount Paid	Date Paid	
956065	8	\$ 8,018.32	10/16/2023	
956002	8	\$ 8,018.32	10/16/2023	
956073	8	\$ 8,018.32	10/16/2023	
956027	8	\$ 8,018.32	10/16/2023	
956074	8	\$ 8,018.32	10/16/2023	
956048	8	\$ 8,018.32	10/16/2023	
956121	8	\$ 8,018.32	10/16/2023	
956033	8	\$ 8,018.32	10/16/2023	
956028	8	\$ 8,018.32	10/16/2023	
956066	8	\$ 8,018.32	10/16/2023	
956003	8	\$ 8,018.32	10/16/2023	
956047	8	\$ 8,018.32	10/16/2023	
956032	8	\$ 8,018.32	10/16/2023	
956029	8	\$ 8,018.32	10/16/2023	
956004	8	\$ 8,018.32	10/16/2023	
956046	8	\$ 8,018.32	10/16/2023	
956031	8	\$ 8,018.32	10/16/2023	
956030	8	\$ 8,018.32	10/16/2023	
956102	8	\$ 8,018.32	10/16/2023	
956045	8	\$ 8,018.32	10/16/2023	

EXTRAORDINARY OPTIONAL REDEMPTIONS

No extraordinary optional redemptions have occurred within the District.

SERVICE PLAN – FIVE YEAR BUDGET FORECAST

The PID Act requires the annual indebtedness and projected costs for the Authorized Improvements to be reviewed and updated in the Annual Service Plan Update, and the projection shall cover a period of not less than five years.

		Major Improvement Area				
Annual Installment Due		1/31/2025	1/31/2026	1/31/2027	1/31/2028	1/31/2029
Principal		\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 75,000.00	\$ 75,000.00
Interest		\$ 123,943.76	\$ 121,318.76	\$ 118,431.26	\$ 115,543.76	\$ 112,450.00
	(1)	\$ 193,943.76	\$ 191,318.76	\$ 188,431.26	\$ 190,543.76	\$ 187,450.00
Additional Interest	(2)	\$ 13,800.00	\$ 13,450.00	\$ 13,100.00	\$ 12,750.00	\$ 12,375.00
Annual Collection Costs	(3)	\$ 21,711.23	\$ 22,145.45	\$ 22,588.36	\$ 23,040.13	\$ 23,500.93
Total Annual Installment	(4) = (1) + (2) + (3)	\$ 229,454.99	\$ 226,914.21	\$ 224,119.62	\$ 226,333.89	\$ 223,325.93

Improvement Area #1						
Annual Installment Due	1/31/2025	1/31/2026	1/31/2027	1/31/2028	1/31/2029	
Principal	\$ 91,179.20	\$ 95,249.70	\$ 99,320.20	\$ 104,204.80	\$ 108,275.30	
Interest	\$ 239,040.12	\$ 234,937.05	\$ 230,650.81	\$ 226,181.41	\$ 221,492.19	
(1)	\$ 330,219.32	\$ 330,186.75	\$ 329,971.02	\$ 330,386.21	\$ 329,767.49	
Annual Collection Costs	(2) \$ 36,596.77	\$ 37,328.71	\$ 38,075.28	\$ 38,836.79	\$ 39,613.52	
Total Annual Installment	(3) = (1) + (2)	\$ 366,816.09	\$ 367,515.46	\$ 368,046.30	\$ 369,222.99	\$ 369,381.01

ASSESSMENT ROLL

The list of current Parcels or Lots within the District, the corresponding total Assessments, and current Annual Installment are shown on the Assessment Rolls attached hereto as **Exhibit A-1 & Exhibit A-2**. The Parcels or Lots shown on the Assessment Rolls will receive the bills for the 2024 Annual Installments which will be delinquent if not paid by January 31, 2025.

EXHIBIT A-1 – MAJOR IMPROVEMENT AREA ASSESSMENT ROLL

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
906078	02316201010000	Non-Benefited		\$ -	\$ -
906079	02316201020000	1		\$ 3,177.12	\$ 264.13
906080	02316201030000	1		\$ 3,177.12	\$ 264.13
906081	02316201040000	1		\$ 3,177.12	\$ 264.13
906082	02316201050000	1		\$ 3,177.12	\$ 264.13
906083	02316201060000	1		\$ 3,177.12	\$ 264.13
906084	02316201070000	1		\$ 3,177.12	\$ 264.13
906085	02316201080000	1		\$ 3,177.12	\$ 264.13
906086	02316201090000	1		\$ 3,177.12	\$ 264.13
906087	02316201100000	1		\$ 3,177.12	\$ 264.13
906088	02316201110000	1		\$ 3,177.12	\$ 264.13
906089	02316201120000	1		\$ 3,177.12	\$ 264.13
906090	02316201130000	1		\$ 3,177.12	\$ 264.13
906091	02316201140000	1		\$ 3,177.12	\$ 264.13
906092	02316201150000	1		\$ 3,177.12	\$ 264.13
906093	02316201160000	1		\$ 3,177.12	\$ 264.13
906094	02316201170000	1		\$ 3,177.12	\$ 264.13
906095	02316201180000	1		\$ 3,177.12	\$ 264.13
906096	02316201190000	1		\$ 3,177.12	\$ 264.13
906097	02316201200000	1		\$ 3,177.12	\$ 264.13
906098	02316201210000	1		\$ 3,177.12	\$ 264.13
906101	02336221020000	Non-Benefited		\$ -	\$ -
906102	02336221030000	1		\$ 3,177.12	\$ 264.13
906103	02336221040000	1		\$ 3,177.12	\$ 264.13
906104	02336221050000	1		\$ 3,177.12	\$ 264.13
906105	02336221060000	1		\$ 3,177.12	\$ 264.13
906106	02336221070000	1		\$ 3,177.12	\$ 264.13
906107	02316202010000	1		\$ 3,177.12	\$ 264.13
906108	02316202020000	1		\$ 3,177.12	\$ 264.13
906109	02316202030000	1		\$ 3,177.12	\$ 264.13
906110	02316202040000	1		\$ 3,177.12	\$ 264.13
906111	02316202050000	1		\$ 3,177.12	\$ 264.13
906112	02316202060000	1		\$ 3,177.12	\$ 264.13
906113	02316202070000	1		\$ 3,177.12	\$ 264.13
906114	02316202080000	1		\$ 3,177.12	\$ 264.13
906115	02316202090000	1		\$ 3,177.12	\$ 264.13
906116	02316202100000	1		\$ 3,177.12	\$ 264.13
906117	02316202110000	1		\$ 3,177.12	\$ 264.13
906118	02315908010000	1		\$ 3,177.12	\$ 264.13
906119	02315908020000	1		\$ 3,177.12	\$ 264.13
906120	02315908030000	1		\$ 3,177.12	\$ 264.13
906121	02315908040000	1		\$ 3,177.12	\$ 264.13
906122	02315908050000	1		\$ 3,177.12	\$ 264.13
906123	02315908060000	1		\$ 3,177.12	\$ 264.13
906124	02315908070000	1		\$ 3,177.12	\$ 264.13
906125	02315908080000	1		\$ 3,177.12	\$ 264.13
906126	02315908090000	1		\$ 3,177.12	\$ 264.13
906127	02315908100000	1		\$ 3,177.12	\$ 264.13
906128	02315908110000	1		\$ 3,177.12	\$ 264.13
906129	02315908120000	1		\$ 3,177.12	\$ 264.13
906130	02315908130000	1		\$ 3,177.12	\$ 264.13
906131	02315908140000	1		\$ 3,177.12	\$ 264.13
906132	02315908150000	1		\$ 3,177.12	\$ 264.13
906133	02315908160000	1		\$ 3,177.12	\$ 264.13
906134	02315908170000	1		\$ 3,177.12	\$ 264.13
906135	02315908180000	1		\$ 3,177.12	\$ 264.13
906136	02315908190000	1		\$ 3,177.12	\$ 264.13
906137	02315908200000	Non-Benefited		\$ -	\$ -
906138	02315908210000	1		\$ 3,177.12	\$ 264.13
906139	02315908220000	1		\$ 3,177.12	\$ 264.13

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
906140	02315908230000	1		\$ 3,177.12	\$ 264.13
906141	02315908240000	1		\$ 3,177.12	\$ 264.13
906142	02315908250000	1		\$ 3,177.12	\$ 264.13
906143	02315908260000	1		\$ 3,177.12	\$ 264.13
906144	02315908270000	1		\$ 3,177.12	\$ 264.13
906145	02336222010000	1		\$ 3,177.12	\$ 264.13
906146	02336222020000	1		\$ 3,177.12	\$ 264.13
906147	02336222030000	1		\$ 3,177.12	\$ 264.13
906148	02336222040000	1		\$ 3,177.12	\$ 264.13
906149	02336222050000	1		\$ 3,177.12	\$ 264.13
906150	02336222060000	1		\$ 3,177.12	\$ 264.13
906151	02336222070000	1		\$ 3,177.12	\$ 264.13
906152	02336222080000	1		\$ 3,177.12	\$ 264.13
906153	02336222090000	1		\$ 3,177.12	\$ 264.13
906154	02316203010000	1		\$ 3,177.12	\$ 264.13
906155	02316203020000	1		\$ 3,177.12	\$ 264.13
906156	02316203030000	1		\$ 3,177.12	\$ 264.13
906157	02316203040000	1		\$ 3,177.12	\$ 264.13
906158	02316203050000	1		\$ 3,177.12	\$ 264.13
906159	02316203060000	1		\$ 3,177.12	\$ 264.13
906160	02316203070000	1		\$ 3,177.12	\$ 264.13
906161	02316203080000	1		\$ 3,177.12	\$ 264.13
906162	02316203090000	1		\$ 3,177.12	\$ 264.13
906163	02316203100000	1		\$ 3,177.12	\$ 264.13
906164	02316203110000	1		\$ 3,177.12	\$ 264.13
906165	02316203120000	1		\$ 3,177.12	\$ 264.13
906166	02316203130000	1		\$ 3,177.12	\$ 264.13
906167	02316203140000	1		\$ 3,177.12	\$ 264.13
906168	02316203150000	2		\$ 3,353.63	\$ 278.81
906169	02316203160000	2		\$ 3,353.63	\$ 278.81
906170	02316203170000	2		\$ 3,353.63	\$ 278.81
906171	02316203180000	1		\$ 3,177.12	\$ 264.13
906172	02316203190000	1		\$ 3,177.12	\$ 264.13
906173	02316203200000	1		\$ 3,177.12	\$ 264.13
906174	02316203210000	1		\$ 3,177.12	\$ 264.13
906175	02316203220000	1		\$ 3,177.12	\$ 264.13
906176	02316203230000	1		\$ 3,177.12	\$ 264.13
906177	02316203240000	1		\$ 3,177.12	\$ 264.13
906178	02316203250000	1		\$ 3,177.12	\$ 264.13
906179	02316203260000	1		\$ 3,177.12	\$ 264.13
906180	02316203270000	1		\$ 3,177.12	\$ 264.13
906181	02316203280000	1		\$ 3,177.12	\$ 264.13
906182	02315909010000	1		\$ 3,177.12	\$ 264.13
906183	02315909020000	1		\$ 3,177.12	\$ 264.13
906184	02315909030000	1		\$ 3,177.12	\$ 264.13
906185	02315909040000	1		\$ 3,177.12	\$ 264.13
906186	02315909050000	1		\$ 3,177.12	\$ 264.13
906187	02315909060000	1		\$ 3,177.12	\$ 264.13
906188	02315909070000	1		\$ 3,177.12	\$ 264.13
906189	02315909080000	1		\$ 3,177.12	\$ 264.13
906190	02315909090000	1		\$ 3,177.12	\$ 264.13
906191	02315909100000	1		\$ 3,177.12	\$ 264.13
906192	02315909110000	2		\$ 3,353.63	\$ 278.81
906193	02315909120000	2		\$ 3,353.63	\$ 278.81
906194	02315909130000	2		\$ 3,353.63	\$ 278.81
906195	02316204010000	2		\$ 3,353.63	\$ 278.81
906196	02316204020000	1		\$ 3,177.12	\$ 264.13
906197	02316204030000	1		\$ 3,177.12	\$ 264.13
906198	02316204040000	1		\$ 3,177.12	\$ 264.13
906199	02316204050000	1		\$ 3,177.12	\$ 264.13

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
906200	02316204060000	1		\$ 3,177.12	\$ 264.13
955999	02316201220000	8		\$ 4,260.55	\$ 354.20
956000	02316201230000	8		\$ 4,260.55	\$ 354.20
956001	02316201240000	8		\$ 4,260.55	\$ 354.20
956002	02316201250000	8		\$ 4,260.55	\$ 354.20
956003	02316201260000	8		\$ 4,260.55	\$ 354.20
956004	02316201270000	8		\$ 4,260.55	\$ 354.20
956005	02316201280000	Non-Benefited		\$ -	\$ -
956006	02336223010000	4		\$ 130,550.99	\$ 10,853.47
956007	02336223020000	6		\$ 63,219.42	\$ 5,255.80
956008	02336223030000	Non-Benefited		\$ -	\$ -
956009	02336223040000	7		\$ 2,945.25	\$ 244.86
956010	02336223050000	7		\$ 2,945.25	\$ 244.86
956011	02336223060000	7		\$ 2,945.25	\$ 244.86
956012	02336223070000	7		\$ 2,945.25	\$ 244.86
956013	02336223080000	7		\$ 2,945.25	\$ 244.86
956014	02336223090000	9		\$ 3,144.78	\$ 261.44
956015	02336223100000	9		\$ 3,144.78	\$ 261.44
956016	02336223110000	7		\$ 2,945.25	\$ 244.86
956017	02336223120000	7		\$ 2,945.25	\$ 244.86
956018	02336223130000	7		\$ 2,945.25	\$ 244.86
956019	02336223140000	7		\$ 2,945.25	\$ 244.86
956020	02336223150000	Non-Benefited		\$ -	\$ -
956021	02336224010000	Non-Benefited		\$ -	\$ -
956022	02336224020000	8		\$ 4,260.55	\$ 354.20
956023	02336224030000	8		\$ 4,260.55	\$ 354.20
956024	02336224040000	8		\$ 4,260.55	\$ 354.20
956025	02336224050000	8		\$ 4,260.55	\$ 354.20
956026	02336224060000	8		\$ 4,260.55	\$ 354.20
956027	02336224070000	8		\$ 4,260.55	\$ 354.20
956028	02336224080000	8		\$ 4,260.55	\$ 354.20
956029	02336224090000	8		\$ 4,260.55	\$ 354.20
956030	02336224100000	8		\$ 4,260.55	\$ 354.20
956031	02336224110000	8		\$ 4,260.55	\$ 354.20
956032	02336224120000	8		\$ 4,260.55	\$ 354.20
956033	02336224130000	8		\$ 4,260.55	\$ 354.20
956034	02336224140000	8		\$ 4,260.55	\$ 354.20
956035	02336224150000	8		\$ 4,260.55	\$ 354.20
956036	02336224160000	8		\$ 4,260.55	\$ 354.20
956037	02336224170000	8		\$ 4,260.55	\$ 354.20
956038	02336224180000	8		\$ 4,260.55	\$ 354.20
956039	02336224190000	8		\$ 4,260.55	\$ 354.20
956040	02336224200000	8		\$ 4,260.55	\$ 354.20
956041	02336224210000	8		\$ 4,260.55	\$ 354.20
956042	02336224220000	8		\$ 4,260.55	\$ 354.20
956043	02336224230000	8		\$ 4,260.55	\$ 354.20
956044	02336224240000	8		\$ 4,260.55	\$ 354.20
956045	02336224250000	8		\$ 4,260.55	\$ 354.20
956046	02336224260000	8		\$ 4,260.55	\$ 354.20
956047	02336224270000	8		\$ 4,260.55	\$ 354.20
956048	02336224280000	8		\$ 4,260.55	\$ 354.20
956049	02336224290000	8		\$ 4,260.55	\$ 354.20
956050	02336224300000	8		\$ 4,260.55	\$ 354.20
956051	02336224310000	8		\$ 4,260.55	\$ 354.20
956052	02336224320000	8		\$ 4,260.55	\$ 354.20
956053	02336224330000	Non-Benefited		\$ -	\$ -
956054	02336225010000	7		\$ 2,945.25	\$ 244.86
956055	02336225020000	7		\$ 2,945.25	\$ 244.86
956056	02336225030000	7		\$ 2,945.25	\$ 244.86
956057	02336225040000	7		\$ 2,945.25	\$ 244.86

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
956058	02336225050000	7		\$ 2,945.25	\$ 244.86
956059	02336225060000	7		\$ 2,945.25	\$ 244.86
956060	02336225070000	7		\$ 2,945.25	\$ 244.86
956061	02336225080000	7		\$ 2,945.25	\$ 244.86
956062	02336226010000	8		\$ 4,260.55	\$ 354.20
956063	02336226020000	8		\$ 4,260.55	\$ 354.20
956064	02336226030000	8		\$ 4,260.55	\$ 354.20
956065	02336226040000	8		\$ 4,260.55	\$ 354.20
956066	02336226050000	8		\$ 4,260.55	\$ 354.20
956067	02336226060000	8		\$ 4,260.55	\$ 354.20
956068	02336226070000	8		\$ 4,260.55	\$ 354.20
956069	02336226080000	8		\$ 4,260.55	\$ 354.20
956070	02336226090000	8		\$ 4,260.55	\$ 354.20
956071	02336226100000	8		\$ 4,260.55	\$ 354.20
956072	02336226110000	8		\$ 4,260.55	\$ 354.20
956073	02336226120000	8		\$ 4,260.55	\$ 354.20
956074	02336226130000	8		\$ 4,260.55	\$ 354.20
956075	02336226140000	8		\$ 4,260.55	\$ 354.20
956076	02336226150000	8		\$ 4,260.55	\$ 354.20
956077	02336226160000	8		\$ 4,260.55	\$ 354.20
956078	02336226170000	8		\$ 4,260.55	\$ 354.20
956079	02336226180000	8		\$ 4,260.55	\$ 354.20
956080	02336226190000	8		\$ 4,260.55	\$ 354.20
956081	02336226200000	8		\$ 4,260.55	\$ 354.20
956082	02336226210000	8		\$ 4,260.55	\$ 354.20
956083	02336226220000	8		\$ 4,260.55	\$ 354.20
956084	02336226230000	8		\$ 4,260.55	\$ 354.20
956085	02336227010000	9		\$ 3,144.78	\$ 261.44
956086	02336227020000	7		\$ 2,945.25	\$ 244.86
956087	02336227030000	7		\$ 2,945.25	\$ 244.86
956088	02336227040000	7		\$ 2,945.25	\$ 244.86
956089	02336227050000	7		\$ 2,945.25	\$ 244.86
956090	02336227060000	7		\$ 2,945.25	\$ 244.86
956091	02336227070000	7		\$ 2,945.25	\$ 244.86
956092	02336227080000	7		\$ 2,945.25	\$ 244.86
956093	02336227090000	7		\$ 2,945.25	\$ 244.86
956094	02336227100000	7		\$ 2,945.25	\$ 244.86
956095	02336227110000	7		\$ 2,945.25	\$ 244.86
956096	02336227120000	7		\$ 2,945.25	\$ 244.86
956097	02336227130000	7		\$ 2,945.25	\$ 244.86
956098	02336227140000	7		\$ 2,945.25	\$ 244.86
956099	02336227150000	7		\$ 2,945.25	\$ 244.86
956100	02336227160000	9		\$ 3,144.78	\$ 261.44
956101	02336227170000	5	[b]	\$ -	\$ -
956102	02336227180000	8		\$ 4,260.55	\$ 354.20
956103	02336227190000	7		\$ 2,945.25	\$ 244.86
956104	02336227200000	7		\$ 2,945.25	\$ 244.86
956105	02336227210000	7		\$ 2,945.25	\$ 244.86
956106	02336227220000	7		\$ 2,945.25	\$ 244.86
956107	02336227230000	7		\$ 2,945.25	\$ 244.86
956108	02336227240000	7		\$ 2,945.25	\$ 244.86
956109	02336227250000	7		\$ 2,945.25	\$ 244.86
956110	02336227260000	7		\$ 2,945.25	\$ 244.86
956111	02336227270000	7		\$ 2,945.25	\$ 244.86
956112	02336227280000	7		\$ 2,945.25	\$ 244.86
956113	02336228010000	Non-Benefited		\$ -	\$ -
956114	02336228020000	8		\$ 4,260.55	\$ 354.20
956115	02336228030000	8		\$ 4,260.55	\$ 354.20
956116	02336228040000	8		\$ 4,260.55	\$ 354.20
956117	02336228050000	8		\$ 4,260.55	\$ 354.20

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
956118	02336228060000	8		\$ 4,260.55	\$ 354.20
956119	02336228070000	8		\$ 4,260.55	\$ 354.20
956120	02316205010000	7		\$ 2,945.25	\$ 244.86
956121	02316205020000	8		\$ 4,260.55	\$ 354.20
956122	02316205030000	7		\$ 2,945.25	\$ 244.86
959941	02335924020000	3		\$ 2,677.79	\$ 222.62
959942	02335924030000	3		\$ 2,677.79	\$ 222.62
959943	02335924040000	3		\$ 2,677.79	\$ 222.62
959944	02335924050000	3		\$ 2,677.79	\$ 222.62
959945	02335924060000	3		\$ 2,677.79	\$ 222.62
959946	02335924070000	3		\$ 2,677.79	\$ 222.62
959947	02335924080000	3		\$ 2,677.79	\$ 222.62
959948	02335924090000	3		\$ 2,677.79	\$ 222.62
959949	02335924100000	3		\$ 2,677.79	\$ 222.62
959950	02335924110000	3		\$ 2,677.79	\$ 222.62
959951	02335924120000	3		\$ 2,677.79	\$ 222.62
959952	02335924130000	3		\$ 2,677.79	\$ 222.62
959953	02335924140000	3		\$ 2,677.79	\$ 222.62
959954	02335924150000	3		\$ 2,677.79	\$ 222.62
959955	02335924160000	3		\$ 2,677.79	\$ 222.62
959956	02335924170000	3		\$ 2,677.79	\$ 222.62
959957	02335924180000	3		\$ 2,677.79	\$ 222.62
959958	02335924190000	3		\$ 2,677.79	\$ 222.62
959959	02335924200000	3		\$ 2,677.79	\$ 222.62
959960	02335924210000	3		\$ 2,677.79	\$ 222.62
959961	02335924220000	3		\$ 2,677.79	\$ 222.62
959962	02335924230000	3		\$ 2,677.79	\$ 222.62
959963	02335924240000	3		\$ 2,677.79	\$ 222.62
959964	02335924250000	3		\$ 2,677.79	\$ 222.62
959965	02335924260000	3		\$ 2,677.79	\$ 222.62
959966	02335924270000	3		\$ 2,677.79	\$ 222.62
959967	02335924280000	3		\$ 2,677.79	\$ 222.62
959968	02335924290000	3		\$ 2,677.79	\$ 222.62
959969	02335924300000	3		\$ 2,677.79	\$ 222.62
959970	02335924310000	3		\$ 2,677.79	\$ 222.62
959971	02335924320000	3		\$ 2,677.79	\$ 222.62
959972	02335924330000	3		\$ 2,677.79	\$ 222.62
959973	02335924340000	3		\$ 2,677.79	\$ 222.62
959974	02335924350000	3		\$ 2,677.79	\$ 222.62
959975	02335924360000	3		\$ 2,677.79	\$ 222.62
959976	02335924370000	3		\$ 2,677.79	\$ 222.62
959977	02335924380000	3		\$ 2,677.79	\$ 222.62
959978	02335924390000	3		\$ 2,677.79	\$ 222.62
959979	02335924400000	3		\$ 2,677.79	\$ 222.62
959980	02335924410000	3		\$ 2,677.79	\$ 222.62
959981	02335924420000	3		\$ 2,677.79	\$ 222.62
959982	02335924430000	3		\$ 2,677.79	\$ 222.62
959983	02335924440000	3		\$ 2,677.79	\$ 222.62
959984	02335924450000	3		\$ 2,677.79	\$ 222.62
959985	02335924460000	3		\$ 2,677.79	\$ 222.62
959986	02335924470000	3		\$ 2,677.79	\$ 222.62
959987	02335924480000	3		\$ 2,677.79	\$ 222.62
959988	02335924490000	3		\$ 2,677.79	\$ 222.62
959989	02335924500000	3		\$ 2,677.79	\$ 222.62
959990	02335924510000	3		\$ 2,677.79	\$ 222.62
959991	02335924520000	3		\$ 2,677.79	\$ 222.62
959992	02335924530000	3		\$ 2,677.79	\$ 222.62
959993	02335924540000	3		\$ 2,677.79	\$ 222.62
959994	02335924550000	3		\$ 2,677.79	\$ 222.62
959995	02335924560000	3		\$ 2,677.79	\$ 222.62

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
959996	02335924570000	3		\$ 2,677.79	\$ 222.62
959997	02335924580000	3		\$ 2,677.79	\$ 222.62
959998	02335924590000	3		\$ 2,677.79	\$ 222.62
959999	02335924600000	3		\$ 2,677.79	\$ 222.62
960000	02335924610000	3		\$ 2,677.79	\$ 222.62
960001	02335924620000	3		\$ 2,677.79	\$ 222.62
960002	02335924630000	3		\$ 2,677.79	\$ 222.62
960003	02335924640000	3		\$ 2,677.79	\$ 222.62
960004	02335924650000	3		\$ 2,677.79	\$ 222.62
960005	02335924660000	3		\$ 2,677.79	\$ 222.62
960006	02335924670000	3		\$ 2,677.79	\$ 222.62
960007	02335924680000	3		\$ 2,677.79	\$ 222.62
960008	02335924690000	3		\$ 2,677.79	\$ 222.62
960009	02335924700000	3		\$ 2,677.79	\$ 222.62
960010	02335924710000	3		\$ 2,677.79	\$ 222.62
960011	02335924720000	3		\$ 2,677.79	\$ 222.62
960012	02335924730000	3		\$ 2,677.79	\$ 222.62
960013	02335924740000	3		\$ 2,677.79	\$ 222.62
960014	02335924750000	3		\$ 2,677.79	\$ 222.62
967062	02316213010000	Non-Benefited		\$ -	\$ -
967063	02316213020000	Non-Benefited		\$ -	\$ -
967064	02316213030000	5		\$ 4,260.55	\$ 354.20
967065	02316213040000	5		\$ 4,260.55	\$ 354.20
967066	02316213050000	5		\$ 4,260.55	\$ 354.20
967067	02316213060000	5		\$ 4,260.55	\$ 354.20
967068	02316213070000	5		\$ 4,260.55	\$ 354.20
967069	02316213080000	5		\$ 4,260.55	\$ 354.20
967070	02316213090000	5		\$ 4,260.55	\$ 354.20
967071	02316213100000	5		\$ 4,260.55	\$ 354.20
967072	02316213110000	5		\$ 4,260.55	\$ 354.20
967073	02316213120000	5		\$ 4,260.55	\$ 354.20
967074	02316213130000	5		\$ 4,260.55	\$ 354.20
967075	02316206010000	Non-Benefited		\$ -	\$ -
967076	02316206020000	5		\$ 4,260.55	\$ 354.20
967077	02316206030000	5		\$ 4,260.55	\$ 354.20
967078	02316206040000	5		\$ 4,260.55	\$ 354.20
967079	02316206050000	5		\$ 4,260.55	\$ 354.20
967080	02316206060000	5		\$ 4,260.55	\$ 354.20
967081	02316206070000	5		\$ 4,260.55	\$ 354.20
967082	02316206080000	5		\$ 4,260.55	\$ 354.20
967083	02316213140000	5		\$ 4,260.55	\$ 354.20
967084	02316213150000	5		\$ 4,260.55	\$ 354.20
967085	02316213160000	5		\$ 4,260.55	\$ 354.20
967086	02316213170000	5		\$ 4,260.55	\$ 354.20
967087	02316213180000	5		\$ 4,260.55	\$ 354.20
967088	02316213190000	5		\$ 4,260.55	\$ 354.20
967089	02316213200000	5		\$ 4,260.55	\$ 354.20
967090	02316213210000	5		\$ 4,260.55	\$ 354.20
967091	02316213220000	5		\$ 4,260.55	\$ 354.20
967092	02316213230000	5		\$ 4,260.55	\$ 354.20
967093	02316207010000	Non-Benefited		\$ -	\$ -
967094	02316207020000	5		\$ 4,260.55	\$ 354.20
967095	02316207030000	5		\$ 4,260.55	\$ 354.20
967096	02316207040000	5		\$ 4,260.55	\$ 354.20
967097	02316207050000	5		\$ 4,260.55	\$ 354.20
967098	02316207060000	5		\$ 4,260.55	\$ 354.20
967099	02316207070000	5		\$ 4,260.55	\$ 354.20
967100	02316207080000	5		\$ 4,260.55	\$ 354.20
967101	02316207090000	5		\$ 4,260.55	\$ 354.20
967102	02316207100000	5		\$ 4,260.55	\$ 354.20

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967103	02316207110000	5		\$ 4,260.55	\$ 354.20
967104	02316207120000	5		\$ 4,260.55	\$ 354.20
967105	02316207130000	5		\$ 4,260.55	\$ 354.20
967106	02316207140000	5		\$ 4,260.55	\$ 354.20
967107	02316207150000	5		\$ 4,260.55	\$ 354.20
967108	02316207160000	5		\$ 4,260.55	\$ 354.20
967109	02316207170000	5		\$ 4,260.55	\$ 354.20
967110	02316207180000	5		\$ 4,260.55	\$ 354.20
967111	02316207190000	5		\$ 4,260.55	\$ 354.20
967112	02316207200000	5		\$ 4,260.55	\$ 354.20
967113	02316208010000	5		\$ 4,260.55	\$ 354.20
967114	02316208020000	5		\$ 4,260.55	\$ 354.20
967115	02316209010000	5		\$ 4,260.55	\$ 354.20
967116	02316209020000	5		\$ 4,260.55	\$ 354.20
967117	02316209030000	5		\$ 4,260.55	\$ 354.20
967118	02316209040000	5		\$ 4,260.55	\$ 354.20
967119	02316209050000	5		\$ 4,260.55	\$ 354.20
967120	02316209060000	5		\$ 4,260.55	\$ 354.20
967121	02316209070000	5		\$ 4,260.55	\$ 354.20
967122	02316209080000	5		\$ 4,260.55	\$ 354.20
967123	02316209090000	5		\$ 4,260.55	\$ 354.20
967124	02316209100000	5		\$ 4,260.55	\$ 354.20
967125	02316209110000	5		\$ 4,260.55	\$ 354.20
967126	02316209120000	5		\$ 4,260.55	\$ 354.20
967127	02316209130000	5		\$ 4,260.55	\$ 354.20
967128	02316209140000	5		\$ 4,260.55	\$ 354.20
967129	02316209150000	5		\$ 4,260.55	\$ 354.20
967130	02316209160000	5		\$ 4,260.55	\$ 354.20
967131	02316209170000	5		\$ 4,260.55	\$ 354.20
967132	02316209180000	5		\$ 4,260.55	\$ 354.20
967133	02316209190000	5		\$ 4,260.55	\$ 354.20
967134	02316209200000	5		\$ 4,260.55	\$ 354.20
967135	02316209210000	5		\$ 4,260.55	\$ 354.20
967136	02316209220000	5		\$ 4,260.55	\$ 354.20
967137	02316209230000	5		\$ 4,260.55	\$ 354.20
967138	02316209240000	5		\$ 4,260.55	\$ 354.20
967139	02316209250000	5		\$ 4,260.55	\$ 354.20
967140	02316209260000	5		\$ 4,260.55	\$ 354.20
967141	02316209270000	5		\$ 4,260.55	\$ 354.20
967142	02316209280000	5		\$ 4,260.55	\$ 354.20
967143	02316209290000	5		\$ 4,260.55	\$ 354.20
967144	02316209300000	5		\$ 4,260.55	\$ 354.20
967145	02316209310000	5		\$ 4,260.55	\$ 354.20
967146	02316210290000	5		\$ 4,260.55	\$ 354.20
967147	02316210300000	5		\$ 4,260.55	\$ 354.20
967148	02316210310000	5		\$ 4,260.55	\$ 354.20
967149	02316210320000	5		\$ 4,260.55	\$ 354.20
967150	02316210330000	5		\$ 4,260.55	\$ 354.20
967151	02316210340000	5		\$ 4,260.55	\$ 354.20
967152	02316201290000	5		\$ 4,260.55	\$ 354.20
967153	02316201300000	5		\$ 4,260.55	\$ 354.20
967154	02316201310000	5		\$ 4,260.55	\$ 354.20
967155	02316201320000	5		\$ 4,260.55	\$ 354.20
967156	02316201330000	5		\$ 4,260.55	\$ 354.20
967157	02316201340000	5		\$ 4,260.55	\$ 354.20
967158	02316201350000	5		\$ 4,260.55	\$ 354.20
967159	02316201360000	5		\$ 4,260.55	\$ 354.20
967160	02316201370000	5		\$ 4,260.55	\$ 354.20
967161	02316201380000	5		\$ 4,260.55	\$ 354.20
967162	02316201390000	5		\$ 4,260.55	\$ 354.20

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967163	02316201400000	5		\$ 4,260.55	\$ 354.20
967164	02316201410000	5		\$ 4,260.55	\$ 354.20
967165	02316201420000	5		\$ 4,260.55	\$ 354.20
967166	02316201430000	5		\$ 4,260.55	\$ 354.20
967167	02316201440000	5		\$ 4,260.55	\$ 354.20
967168	02316201450000	5		\$ 4,260.55	\$ 354.20
967169	02316201460000	5		\$ 4,260.55	\$ 354.20
967170	02316201470000	5		\$ 4,260.55	\$ 354.20
967171	02316201480000	5		\$ 4,260.55	\$ 354.20
967172	02316201490000	5		\$ 4,260.55	\$ 354.20
967173	02316201500000	5		\$ 4,260.55	\$ 354.20
967174	02316201510000	5		\$ 4,260.55	\$ 354.20
967175	02316201520000	Non-Benefited		\$ -	\$ -
967176	02316201530000	5		\$ 4,260.55	\$ 354.20
967177	02316201540000	5		\$ 4,260.55	\$ 354.20
967178	02316201550000	Non-Benefited		\$ -	\$ -
967181	02315910020000	Commercial		\$ 81,747.61	\$ 6,796.16
967183	02336229010000	5		\$ 4,260.55	\$ 354.20
967184	02336230010000	5		\$ 4,260.55	\$ 354.20
967185	02336230020000	5		\$ 4,260.55	\$ 354.20
967186	02336230030000	5		\$ 4,260.55	\$ 354.20
967187	02336230040000	5		\$ 4,260.55	\$ 354.20
967188	02336230050000	5		\$ 4,260.55	\$ 354.20
967189	02336230060000	5		\$ 4,260.55	\$ 354.20
967190	02336230070000	5		\$ 4,260.55	\$ 354.20
967191	02336230080000	5		\$ 4,260.55	\$ 354.20
967192	02336230090000	5		\$ 4,260.55	\$ 354.20
967193	02336231010000	5		\$ 4,260.55	\$ 354.20
967194	02336231020000	5		\$ 4,260.55	\$ 354.20
967195	02336231030000	5		\$ 4,260.55	\$ 354.20
967196	02336231040000	5		\$ 4,260.55	\$ 354.20
967197	02336231050000	5		\$ 4,260.55	\$ 354.20
967198	02336231060000	5		\$ 4,260.55	\$ 354.20
967199	02336231070000	5		\$ 4,260.55	\$ 354.20
967200	02336231080000	5		\$ 4,260.55	\$ 354.20
967201	02336231090000	5		\$ 4,260.55	\$ 354.20
967202	02336231100000	5		\$ 4,260.55	\$ 354.20
967203	02336231110000	5		\$ 4,260.55	\$ 354.20
967204	02336231120000	5		\$ 4,260.55	\$ 354.20
967205	02336231130000	5		\$ 4,260.55	\$ 354.20
967206	02336231140000	5		\$ 4,260.55	\$ 354.20
967207	02336231150000	5		\$ 4,260.55	\$ 354.20
967208	02336231160000	5		\$ 4,260.55	\$ 354.20
967209	02336231170000	5		\$ 4,260.55	\$ 354.20
967210	02336231180000	5		\$ 4,260.55	\$ 354.20
967211	02316210010000	5		\$ 4,260.55	\$ 354.20
967212	02316210020000	5		\$ 4,260.55	\$ 354.20
967213	02316210030000	5		\$ 4,260.55	\$ 354.20
967214	02316210040000	5		\$ 4,260.55	\$ 354.20
967215	02316210050000	5		\$ 4,260.55	\$ 354.20
967216	02316210060000	5		\$ 4,260.55	\$ 354.20
967217	02316210070000	5		\$ 4,260.55	\$ 354.20
967218	02316210080000	5		\$ 4,260.55	\$ 354.20
967219	02316210090000	5		\$ 4,260.55	\$ 354.20
967220	02316210100000	5		\$ 4,260.55	\$ 354.20
967221	02316210110000	5		\$ 4,260.55	\$ 354.20
967222	02316210120000	5		\$ 4,260.55	\$ 354.20
967223	02316210130000	5		\$ 4,260.55	\$ 354.20
967224	02316210140000	5		\$ 4,260.55	\$ 354.20
967225	02316210150000	5		\$ 4,260.55	\$ 354.20

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967226	02316210160000	5		\$ 4,260.55	\$ 354.20
967227	02316210170000	5		\$ 4,260.55	\$ 354.20
967228	02316210180000	5		\$ 4,260.55	\$ 354.20
967229	02316210190000	5		\$ 4,260.55	\$ 354.20
967230	02316210200000	5		\$ 4,260.55	\$ 354.20
967231	02316210210000	5		\$ 4,260.55	\$ 354.20
967232	02316210220000	5		\$ 4,260.55	\$ 354.20
967233	02316210230000	5		\$ 4,260.55	\$ 354.20
967234	02316210240000	5		\$ 4,260.55	\$ 354.20
967235	02316210250000	5		\$ 4,260.55	\$ 354.20
967236	02316210260000	5		\$ 4,260.55	\$ 354.20
967237	02316210270000	5		\$ 4,260.55	\$ 354.20
967238	02316210280000	5		\$ 4,260.55	\$ 354.20
967240	02316212010000	5		\$ 4,260.55	\$ 354.20
967241	02316212020000	5		\$ 4,260.55	\$ 354.20
967242	02316212030000	5		\$ 4,260.55	\$ 354.20
967243	02316212040000	5		\$ 4,260.55	\$ 354.20
967244	02316212050000	5		\$ 4,260.55	\$ 354.20
967245	02316212060000	5		\$ 4,260.55	\$ 354.20
967246	02316212070000	5		\$ 4,260.55	\$ 354.20
967247	02316212080000	5		\$ 4,260.55	\$ 354.20
967248	02316212090000	5		\$ 4,260.55	\$ 354.20
967249	02316212100000	5		\$ 4,260.55	\$ 354.20
967250	02316212110000	5		\$ 4,260.55	\$ 354.20
967251	02316212120000	5		\$ 4,260.55	\$ 354.20
967252	02316212130000	5		\$ 4,260.55	\$ 354.20
967253	02316212140000	5		\$ 4,260.55	\$ 354.20
967254	02316212150000	5		\$ 4,260.55	\$ 354.20
967255	02316212160000	5		\$ 4,260.55	\$ 354.20
967256	02316212170000	5		\$ 4,260.55	\$ 354.20
967257	02316212180000	5		\$ 4,260.55	\$ 354.20
967258	02316212190000	5		\$ 4,260.55	\$ 354.20
967259	02316211010000	Commercial		\$ 106,251.39	\$ 8,833.30
967260	02316211020000	Non-Benefited		\$ -	\$ -
967261	02316211030000	5		\$ 4,260.55	\$ 354.20
967262	02316211040000	5		\$ 4,260.55	\$ 354.20
967263	02316211050000	5		\$ 4,260.55	\$ 354.20
967264	02316211060000	5		\$ 4,260.55	\$ 354.20
967265	02316211070000	5		\$ 4,260.55	\$ 354.20
967266	02316211080000	5		\$ 4,260.55	\$ 354.20
967267	02316211090000	5		\$ 4,260.55	\$ 354.20
967268	02316211100000	5		\$ 4,260.55	\$ 354.20
967269	02316211110000	5		\$ 4,260.55	\$ 354.20
967270	02316211120000	5		\$ 4,260.55	\$ 354.20
967271	02316211130000	5		\$ 4,260.55	\$ 354.20
967272	02316211140000	5		\$ 4,260.55	\$ 354.20
967273	02316211150000	5		\$ 4,260.55	\$ 354.20
967274	02316211160000	5		\$ 4,260.55	\$ 354.20
967275	02316211170000	5		\$ 4,260.55	\$ 354.20
967276	02316211180000	5		\$ 4,260.55	\$ 354.20
967277	02316211190000	5		\$ 4,260.55	\$ 354.20
967278	02316211200000	5		\$ 4,260.55	\$ 354.20
967279	02316211210000	5		\$ 4,260.55	\$ 354.20
967280	02316211220000	5		\$ 4,260.55	\$ 354.20
967281	02316211230000	5		\$ 4,260.55	\$ 354.20
967282	02316211240000	5		\$ 4,260.55	\$ 354.20
967283	02316211250000	5		\$ 4,260.55	\$ 354.20
967284	02316211260000	5		\$ 4,260.55	\$ 354.20
967285	02316211270000	5		\$ 4,260.55	\$ 354.20
967286	02316211280000	5		\$ 4,260.55	\$ 354.20

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967287	02336231190000	Non-Benefited		\$ -	\$ -
967292	02316209320000	5		\$ 4,260.55	\$ 354.20
967293	02316209330000	5		\$ 4,260.55	\$ 354.20
967294	02316209340000	5		\$ 4,260.55	\$ 354.20
967295	02316209350000	5		\$ 4,260.55	\$ 354.20
967296	02316209360000	5		\$ 4,260.55	\$ 354.20
967297	02316209370000	5		\$ 4,260.55	\$ 354.20
967298	02316209380000	5		\$ 4,260.55	\$ 354.20
967299	02316209390000	5		\$ 4,260.55	\$ 354.20
967300	02316209400000	5		\$ 4,260.55	\$ 354.20
967301	02316209410000	5		\$ 4,260.55	\$ 354.20
967302	02316209420000	5		\$ 4,260.55	\$ 354.20
967303	02316209430000	5		\$ 4,260.55	\$ 354.20
967304	02316209440000	5		\$ 4,260.55	\$ 354.20
967305	02316209450000	5		\$ 4,260.55	\$ 354.20
967306	02316209460000	5		\$ 4,260.55	\$ 354.20
967307	02316209470000	5		\$ 4,260.55	\$ 354.20
967308	02316208030000	5		\$ 4,260.55	\$ 354.20
967309	02316208040000	5		\$ 4,260.55	\$ 354.20
967310	02316208050000	5		\$ 4,260.55	\$ 354.20
967311	02316208060000	5		\$ 4,260.55	\$ 354.20
967312	02316208070000	5		\$ 4,260.55	\$ 354.20
967313	02316208080000	5		\$ 4,260.55	\$ 354.20
967314	02316208090000	5		\$ 4,260.55	\$ 354.20
967315	02316208100000	5		\$ 4,260.55	\$ 354.20
967316	02316208110000	5		\$ 4,260.55	\$ 354.20
967317	02316208120000	5		\$ 4,260.55	\$ 354.20
967318	02316208130000	5		\$ 4,260.55	\$ 354.20
967319	02316208140000	5		\$ 4,260.55	\$ 354.20
967320	02316208150000	5		\$ 4,260.55	\$ 354.20
967321	02316208160000	5		\$ 4,260.55	\$ 354.20
967322	02316208170000	5		\$ 4,260.55	\$ 354.20
967323	02316208180000	5		\$ 4,260.55	\$ 354.20
967324	02316208190000	5		\$ 4,260.55	\$ 354.20
967325	02316208200000	5		\$ 4,260.55	\$ 354.20
967326	02316208210000	5		\$ 4,260.55	\$ 354.20
967327	02316208220000	5		\$ 4,260.55	\$ 354.20
967328	02316208230000	5		\$ 4,260.55	\$ 354.20
967329	02316208240000	5		\$ 4,260.55	\$ 354.20
967330	02316208250000	5		\$ 4,260.55	\$ 354.20
967331	02316208260000	5		\$ 4,260.55	\$ 354.20
967332	02316208270000	5		\$ 4,260.55	\$ 354.20
967333	02316207210000	5		\$ 4,260.55	\$ 354.20
967334	02316207220000	5		\$ 4,260.55	\$ 354.20
967335	02316207230000	5		\$ 4,260.55	\$ 354.20
967336	02316207240000	5		\$ 4,260.55	\$ 354.20
967337	02316207250000	5		\$ 4,260.55	\$ 354.20
967338	02316207260000	5		\$ 4,260.55	\$ 354.20
967339	02316207270000	5		\$ 4,260.55	\$ 354.20
967340	02316207280000	5		\$ 4,260.55	\$ 354.20
967341	02316207290000	5		\$ 4,260.55	\$ 354.20
967342	02316207300000	5		\$ 4,260.55	\$ 354.20
967343	02316207310000	IA#1 Cluster		\$ 132,387.45	\$ 11,006.15
Total				\$ 2,637,915.97	\$ 219,303.80

[a] Totals may not match what is shown in the debt service schedule due to rounding.

[b] Assessment has been fully prepaid.

EXHIBIT A-2 – IMPROVEMENT AREA #1 ASSESSMENT ROLL

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
955999	02316201220000	8		\$ 5,893.17	\$ 406.95
956000	02316201230000	8		\$ 5,893.17	\$ 406.95
956001	02316201240000	8		\$ 5,893.17	\$ 406.95
956002	02316201250000	8		\$ 5,893.17	\$ 406.95
956003	02316201260000	8		\$ 5,893.17	\$ 406.95
956004	02316201270000	8		\$ 5,893.17	\$ 406.95
956005	02316201280000	Non-Benefited		\$ -	\$ -
956007	02336223020000	6		\$ 206,423.14	\$ 14,254.39
956008	02336223030000	Non-Benefited		\$ -	\$ -
956009	02336223040000	7	[b]	\$ -	\$ -
956010	02336223050000	7	[b]	\$ -	\$ -
956011	02336223060000	7	[b]	\$ -	\$ -
956012	02336223070000	7	[b]	\$ -	\$ -
956013	02336223080000	7	[b]	\$ -	\$ -
956014	02336223090000	9	[b]	\$ -	\$ -
956015	02336223100000	9	[b]	\$ -	\$ -
956016	02336223110000	7	[b]	\$ -	\$ -
956017	02336223120000	7	[b]	\$ -	\$ -
956018	02336223130000	7	[b]	\$ -	\$ -
956019	02336223140000	7	[b]	\$ -	\$ -
956020	02336223150000	Non-Benefited		\$ -	\$ -
956021	02336224010000	Non-Benefited		\$ -	\$ -
956022	02336224020000	8		\$ 5,893.17	\$ 406.95
956023	02336224030000	8		\$ 5,893.17	\$ 406.95
956024	02336224040000	8		\$ 5,893.17	\$ 406.95
956025	02336224050000	8		\$ 5,893.17	\$ 406.95
956026	02336224060000	8		\$ 5,893.17	\$ 406.95
956027	02336224070000	8		\$ 5,893.17	\$ 406.95
956028	02336224080000	8		\$ 5,893.17	\$ 406.95
956029	02336224090000	8		\$ 5,893.17	\$ 406.95
956030	02336224100000	8		\$ 5,893.17	\$ 406.95
956031	02336224110000	8		\$ 5,893.17	\$ 406.95
956032	02336224120000	8		\$ 5,893.17	\$ 406.95
956033	02336224130000	8		\$ 5,893.17	\$ 406.95
956034	02336224140000	8		\$ 5,893.17	\$ 406.95
956035	02336224150000	8		\$ 5,893.17	\$ 406.95
956036	02336224160000	8		\$ 5,893.17	\$ 406.95
956037	02336224170000	8		\$ 5,893.17	\$ 406.95
956038	02336224180000	8		\$ 5,893.17	\$ 406.95
956039	02336224190000	8		\$ 5,893.17	\$ 406.95
956040	02336224200000	8		\$ 5,893.17	\$ 406.95
956041	02336224210000	8		\$ 5,893.17	\$ 406.95
956042	02336224220000	8		\$ 5,893.17	\$ 406.95
956043	02336224230000	8		\$ 5,893.17	\$ 406.95
956044	02336224240000	8		\$ 5,893.17	\$ 406.95
956045	02336224250000	8		\$ 5,893.17	\$ 406.95
956046	02336224260000	8		\$ 5,893.17	\$ 406.95
956047	02336224270000	8		\$ 5,893.17	\$ 406.95
956048	02336224280000	8		\$ 5,893.17	\$ 406.95
956049	02336224290000	8		\$ 5,893.17	\$ 406.95
956050	02336224300000	8		\$ 5,893.17	\$ 406.95
956051	02336224310000	8		\$ 5,893.17	\$ 406.95
956052	02336224320000	8		\$ 5,893.17	\$ 406.95
956053	02336224330000	Non-Benefited		\$ -	\$ -
956054	02336225010000	7	[b]	\$ -	\$ -
956055	02336225020000	7	[b]	\$ -	\$ -
956056	02336225030000	7	[b]	\$ -	\$ -
956057	02336225040000	7	[b]	\$ -	\$ -
956058	02336225050000	7	[b]	\$ -	\$ -
956059	02336225060000	7	[b]	\$ -	\$ -

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
956060	02336225070000	7	[b]	\$ -	\$ -
956061	02336225080000	7	[b]	\$ -	\$ -
956062	02336226010000	8		\$ 5,893.17	\$ 406.95
956063	02336226020000	8		\$ 5,893.17	\$ 406.95
956064	02336226030000	8		\$ 5,893.17	\$ 406.95
956065	02336226040000	8		\$ 5,893.17	\$ 406.95
956066	02336226050000	8		\$ 5,893.17	\$ 406.95
956067	02336226060000	8		\$ 5,893.17	\$ 406.95
956068	02336226070000	8		\$ 5,893.17	\$ 406.95
956069	02336226080000	8		\$ 5,893.17	\$ 406.95
956070	02336226090000	8		\$ 5,893.17	\$ 406.95
956071	02336226100000	8		\$ 5,893.17	\$ 406.95
956072	02336226110000	8		\$ 5,893.17	\$ 406.95
956073	02336226120000	8		\$ 5,893.17	\$ 406.95
956074	02336226130000	8		\$ 5,893.17	\$ 406.95
956075	02336226140000	8		\$ 5,893.17	\$ 406.95
956076	02336226150000	8		\$ 5,893.17	\$ 406.95
956077	02336226160000	8		\$ 5,893.17	\$ 406.95
956078	02336226170000	8		\$ 5,893.17	\$ 406.95
956079	02336226180000	8		\$ 5,893.17	\$ 406.95
956080	02336226190000	8		\$ 5,893.17	\$ 406.95
956081	02336226200000	8		\$ 5,893.17	\$ 406.95
956082	02336226210000	8		\$ 5,893.17	\$ 406.95
956083	02336226220000	8		\$ 5,893.17	\$ 406.95
956084	02336226230000	8		\$ 5,893.17	\$ 406.95
956085	02336227010000	9	[b]	\$ -	\$ -
956086	02336227020000	7	[b]	\$ -	\$ -
956087	02336227030000	7	[b]	\$ -	\$ -
956088	02336227040000	7	[b]	\$ -	\$ -
956089	02336227050000	7	[b]	\$ -	\$ -
956090	02336227060000	7	[b]	\$ -	\$ -
956091	02336227070000	7	[b]	\$ -	\$ -
956092	02336227080000	7	[b]	\$ -	\$ -
956093	02336227090000	7	[b]	\$ -	\$ -
956094	02336227100000	7	[b]	\$ -	\$ -
956095	02336227110000	7	[b]	\$ -	\$ -
956096	02336227120000	7	[b]	\$ -	\$ -
956097	02336227130000	7	[b]	\$ -	\$ -
956098	02336227140000	7	[b]	\$ -	\$ -
956099	02336227150000	7	[b]	\$ -	\$ -
956100	02336227160000	9	[b]	\$ -	\$ -
956101	02336227170000	5	[b]	\$ -	\$ -
956102	02336227180000	8		\$ 5,893.17	\$ 406.95
956103	02336227190000	7	[b]	\$ -	\$ -
956104	02336227200000	7	[b]	\$ -	\$ -
956105	02336227210000	7	[b]	\$ -	\$ -
956106	02336227220000	7	[b]	\$ -	\$ -
956107	02336227230000	7	[b]	\$ -	\$ -
956108	02336227240000	7	[b]	\$ -	\$ -
956109	02336227250000	7	[b]	\$ -	\$ -
956110	02336227260000	7	[b]	\$ -	\$ -
956111	02336227270000	7	[b]	\$ -	\$ -
956112	02336227280000	7	[b]	\$ -	\$ -
956113	02336228010000	Non-Benefited		\$ -	\$ -
956114	02336228020000	8		\$ 5,893.17	\$ 406.95
956115	02336228030000	8		\$ 5,893.17	\$ 406.95
956116	02336228040000	8		\$ 5,893.17	\$ 406.95
956117	02336228050000	8		\$ 5,893.17	\$ 406.95
956118	02336228060000	8		\$ 5,893.17	\$ 406.95
956119	02336228070000	8		\$ 5,893.17	\$ 406.95

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
956120	02316205010000	7	[b]	\$ -	\$ -
956121	02316205020000	8		\$ 5,893.17	\$ 406.95
956122	02316205030000	7	[b]	\$ -	\$ -
967062	02316213010000	Non-Benefited		\$ -	\$ -
967063	02316213020000	Non-Benefited		\$ -	\$ -
967064	02316213030000	5		\$ 13,911.49	\$ 960.65
967065	02316213040000	5		\$ 13,911.49	\$ 960.65
967066	02316213050000	5		\$ 13,911.49	\$ 960.65
967067	02316213060000	5		\$ 13,911.49	\$ 960.65
967068	02316213070000	5		\$ 13,911.49	\$ 960.65
967069	02316213080000	5		\$ 13,911.49	\$ 960.65
967070	02316213090000	5		\$ 13,911.49	\$ 960.65
967071	02316213100000	5		\$ 13,911.49	\$ 960.65
967072	02316213110000	5		\$ 13,911.49	\$ 960.65
967073	02316213120000	5		\$ 13,911.49	\$ 960.65
967074	02316213130000	5		\$ 13,911.49	\$ 960.65
967075	02316206010000	Non-Benefited		\$ -	\$ -
967076	02316206020000	5		\$ 13,911.49	\$ 960.65
967077	02316206030000	5		\$ 13,911.49	\$ 960.65
967078	02316206040000	5		\$ 13,911.49	\$ 960.65
967079	02316206050000	5		\$ 13,911.49	\$ 960.65
967080	02316206060000	5		\$ 13,911.49	\$ 960.65
967081	02316206070000	5		\$ 13,911.49	\$ 960.65
967082	02316206080000	5		\$ 13,911.49	\$ 960.65
967083	02316213140000	5		\$ 13,911.49	\$ 960.65
967084	02316213150000	5		\$ 13,911.49	\$ 960.65
967085	02316213160000	5		\$ 13,911.49	\$ 960.65
967086	02316213170000	5		\$ 13,911.49	\$ 960.65
967087	02316213180000	5		\$ 13,911.49	\$ 960.65
967088	02316213190000	5		\$ 13,911.49	\$ 960.65
967089	02316213200000	5		\$ 13,911.49	\$ 960.65
967090	02316213210000	5		\$ 13,911.49	\$ 960.65
967091	02316213220000	5		\$ 13,911.49	\$ 960.65
967092	02316213230000	5		\$ 13,911.49	\$ 960.65
967093	02316207010000	Non-Benefited		\$ -	\$ -
967094	02316207020000	5		\$ 13,911.49	\$ 960.65
967095	02316207030000	5		\$ 13,911.49	\$ 960.65
967096	02316207040000	5		\$ 13,911.49	\$ 960.65
967097	02316207050000	5		\$ 13,911.49	\$ 960.65
967098	02316207060000	5		\$ 13,911.49	\$ 960.65
967099	02316207070000	5		\$ 13,911.49	\$ 960.65
967100	02316207080000	5		\$ 13,911.49	\$ 960.65
967101	02316207090000	5		\$ 13,911.49	\$ 960.65
967102	02316207100000	5		\$ 13,911.49	\$ 960.65
967103	02316207110000	5		\$ 13,911.49	\$ 960.65
967104	02316207120000	5		\$ 13,911.49	\$ 960.65
967105	02316207130000	5		\$ 13,911.49	\$ 960.65
967106	02316207140000	5		\$ 13,911.49	\$ 960.65
967107	02316207150000	5		\$ 13,911.49	\$ 960.65
967108	02316207160000	5		\$ 13,911.49	\$ 960.65
967109	02316207170000	5		\$ 13,911.49	\$ 960.65
967110	02316207180000	5		\$ 13,911.49	\$ 960.65
967111	02316207190000	5		\$ 13,911.49	\$ 960.65
967112	02316207200000	5		\$ 13,911.49	\$ 960.65
967113	02316208010000	5		\$ 13,911.49	\$ 960.65
967114	02316208020000	5		\$ 13,911.49	\$ 960.65
967115	02316209010000	5		\$ 13,911.49	\$ 960.65
967116	02316209020000	5		\$ 13,911.49	\$ 960.65
967117	02316209030000	5		\$ 13,911.49	\$ 960.65
967118	02316209040000	5		\$ 13,911.49	\$ 960.65

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967119	02316209050000	5		\$ 13,911.49	\$ 960.65
967120	02316209060000	5		\$ 13,911.49	\$ 960.65
967121	02316209070000	5		\$ 13,911.49	\$ 960.65
967122	02316209080000	5		\$ 13,911.49	\$ 960.65
967123	02316209090000	5		\$ 13,911.49	\$ 960.65
967124	02316209100000	5		\$ 13,911.49	\$ 960.65
967125	02316209110000	5		\$ 13,911.49	\$ 960.65
967126	02316209120000	5		\$ 13,911.49	\$ 960.65
967127	02316209130000	5		\$ 13,911.49	\$ 960.65
967128	02316209140000	5		\$ 13,911.49	\$ 960.65
967129	02316209150000	5		\$ 13,911.49	\$ 960.65
967130	02316209160000	5		\$ 13,911.49	\$ 960.65
967131	02316209170000	5		\$ 13,911.49	\$ 960.65
967132	02316209180000	5		\$ 13,911.49	\$ 960.65
967133	02316209190000	5		\$ 13,911.49	\$ 960.65
967134	02316209200000	5		\$ 13,911.49	\$ 960.65
967135	02316209210000	5		\$ 13,911.49	\$ 960.65
967136	02316209220000	5		\$ 13,911.49	\$ 960.65
967137	02316209230000	5		\$ 13,911.49	\$ 960.65
967138	02316209240000	5		\$ 13,911.49	\$ 960.65
967139	02316209250000	5		\$ 13,911.49	\$ 960.65
967140	02316209260000	5		\$ 13,911.49	\$ 960.65
967141	02316209270000	5		\$ 13,911.49	\$ 960.65
967142	02316209280000	5		\$ 13,911.49	\$ 960.65
967143	02316209290000	5		\$ 13,911.49	\$ 960.65
967144	02316209300000	5		\$ 13,911.49	\$ 960.65
967145	02316209310000	5		\$ 13,911.49	\$ 960.65
967146	02316210290000	5		\$ 13,911.49	\$ 960.65
967147	02316210300000	5		\$ 13,911.49	\$ 960.65
967148	02316210310000	5		\$ 13,911.49	\$ 960.65
967149	02316210320000	5		\$ 13,911.49	\$ 960.65
967150	02316210330000	5		\$ 13,911.49	\$ 960.65
967151	02316210340000	5		\$ 13,911.49	\$ 960.65
967152	02316201290000	5		\$ 13,911.49	\$ 960.65
967153	02316201300000	5		\$ 13,911.49	\$ 960.65
967154	02316201310000	5		\$ 13,911.49	\$ 960.65
967155	02316201320000	5		\$ 13,911.49	\$ 960.65
967156	02316201330000	5		\$ 13,911.49	\$ 960.65
967157	02316201340000	5		\$ 13,911.49	\$ 960.65
967158	02316201350000	5		\$ 13,911.49	\$ 960.65
967159	02316201360000	5		\$ 13,911.49	\$ 960.65
967160	02316201370000	5		\$ 13,911.49	\$ 960.65
967161	02316201380000	5		\$ 13,911.49	\$ 960.65
967162	02316201390000	5		\$ 13,911.49	\$ 960.65
967163	02316201400000	5		\$ 13,911.49	\$ 960.65
967164	02316201410000	5		\$ 13,911.49	\$ 960.65
967165	02316201420000	5		\$ 13,911.49	\$ 960.65
967166	02316201430000	5		\$ 13,911.49	\$ 960.65
967167	02316201440000	5		\$ 13,911.49	\$ 960.65
967168	02316201450000	5		\$ 13,911.49	\$ 960.65
967169	02316201460000	5		\$ 13,911.49	\$ 960.65
967170	02316201470000	5		\$ 13,911.49	\$ 960.65
967171	02316201480000	5		\$ 13,911.49	\$ 960.65
967172	02316201490000	5		\$ 13,911.49	\$ 960.65
967173	02316201500000	5		\$ 13,911.49	\$ 960.65
967174	02316201510000	5		\$ 13,911.49	\$ 960.65
967175	02316201520000	Non-Benefited		\$ -	\$ -
967176	02316201530000	5		\$ 13,911.49	\$ 960.65
967177	02316201540000	5		\$ 13,911.49	\$ 960.65
967178	02316201550000	Non-Benefited		\$ -	\$ -

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967181	02315910020000	Commercial		\$ 266,921.13	\$ 18,432.03
967183	02336229010000	5		\$ 13,911.49	\$ 960.65
967184	02336230010000	5		\$ 13,911.49	\$ 960.65
967185	02336230020000	5		\$ 13,911.49	\$ 960.65
967186	02336230030000	5		\$ 13,911.49	\$ 960.65
967187	02336230040000	5		\$ 13,911.49	\$ 960.65
967188	02336230050000	5		\$ 13,911.49	\$ 960.65
967189	02336230060000	5		\$ 13,911.49	\$ 960.65
967190	02336230070000	5		\$ 13,911.49	\$ 960.65
967191	02336230080000	5		\$ 13,911.49	\$ 960.65
967192	02336230090000	5		\$ 13,911.49	\$ 960.65
967193	02336231010000	5		\$ 13,911.49	\$ 960.65
967194	02336231020000	5		\$ 13,911.49	\$ 960.65
967195	02336231030000	5		\$ 13,911.49	\$ 960.65
967196	02336231040000	5		\$ 13,911.49	\$ 960.65
967197	02336231050000	5		\$ 13,911.49	\$ 960.65
967198	02336231060000	5		\$ 13,911.49	\$ 960.65
967199	02336231070000	5		\$ 13,911.49	\$ 960.65
967200	02336231080000	5		\$ 13,911.49	\$ 960.65
967201	02336231090000	5		\$ 13,911.49	\$ 960.65
967202	02336231100000	5		\$ 13,911.49	\$ 960.65
967203	02336231110000	5		\$ 13,911.49	\$ 960.65
967204	02336231120000	5		\$ 13,911.49	\$ 960.65
967205	02336231130000	5		\$ 13,911.49	\$ 960.65
967206	02336231140000	5		\$ 13,911.49	\$ 960.65
967207	02336231150000	5		\$ 13,911.49	\$ 960.65
967208	02336231160000	5		\$ 13,911.49	\$ 960.65
967209	02336231170000	5		\$ 13,911.49	\$ 960.65
967210	02336231180000	5		\$ 13,911.49	\$ 960.65
967211	02316210010000	5		\$ 13,911.49	\$ 960.65
967212	02316210020000	5		\$ 13,911.49	\$ 960.65
967213	02316210030000	5		\$ 13,911.49	\$ 960.65
967214	02316210040000	5		\$ 13,911.49	\$ 960.65
967215	02316210050000	5		\$ 13,911.49	\$ 960.65
967216	02316210060000	5		\$ 13,911.49	\$ 960.65
967217	02316210070000	5		\$ 13,911.49	\$ 960.65
967218	02316210080000	5		\$ 13,911.49	\$ 960.65
967219	02316210090000	5		\$ 13,911.49	\$ 960.65
967220	02316210100000	5		\$ 13,911.49	\$ 960.65
967221	02316210110000	5		\$ 13,911.49	\$ 960.65
967222	02316210120000	5		\$ 13,911.49	\$ 960.65
967223	02316210130000	5		\$ 13,911.49	\$ 960.65
967224	02316210140000	5		\$ 13,911.49	\$ 960.65
967225	02316210150000	5		\$ 13,911.49	\$ 960.65
967226	02316210160000	5		\$ 13,911.49	\$ 960.65
967227	02316210170000	5		\$ 13,911.49	\$ 960.65
967228	02316210180000	5		\$ 13,911.49	\$ 960.65
967229	02316210190000	5		\$ 13,911.49	\$ 960.65
967230	02316210200000	5		\$ 13,911.49	\$ 960.65
967231	02316210210000	5		\$ 13,911.49	\$ 960.65
967232	02316210220000	5		\$ 13,911.49	\$ 960.65
967233	02316210230000	5		\$ 13,911.49	\$ 960.65
967234	02316210240000	5		\$ 13,911.49	\$ 960.65
967235	02316210250000	5		\$ 13,911.49	\$ 960.65
967236	02316210260000	5		\$ 13,911.49	\$ 960.65
967237	02316210270000	5		\$ 13,911.49	\$ 960.65
967238	02316210280000	5		\$ 13,911.49	\$ 960.65
967240	02316212010000	5		\$ 13,911.49	\$ 960.65
967241	02316212020000	5		\$ 13,911.49	\$ 960.65
967242	02316212030000	5		\$ 13,911.49	\$ 960.65

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967243	02316212040000	5		\$ 13,911.49	\$ 960.65
967244	02316212050000	5		\$ 13,911.49	\$ 960.65
967245	02316212060000	5		\$ 13,911.49	\$ 960.65
967246	02316212070000	5		\$ 13,911.49	\$ 960.65
967247	02316212080000	5		\$ 13,911.49	\$ 960.65
967248	02316212090000	5		\$ 13,911.49	\$ 960.65
967249	02316212100000	5		\$ 13,911.49	\$ 960.65
967250	02316212110000	5		\$ 13,911.49	\$ 960.65
967251	02316212120000	5		\$ 13,911.49	\$ 960.65
967252	02316212130000	5		\$ 13,911.49	\$ 960.65
967253	02316212140000	5		\$ 13,911.49	\$ 960.65
967254	02316212150000	5		\$ 13,911.49	\$ 960.65
967255	02316212160000	5		\$ 13,911.49	\$ 960.65
967256	02316212170000	5		\$ 13,911.49	\$ 960.65
967257	02316212180000	5		\$ 13,911.49	\$ 960.65
967258	02316212190000	5		\$ 13,911.49	\$ 960.65
967259	02316211010000	Commercial		\$ 346,930.52	\$ 23,957.01
967260	02316211020000	Non-Benefited		\$ -	\$ -
967261	02316211030000	5		\$ 13,911.49	\$ 960.65
967262	02316211040000	5		\$ 13,911.49	\$ 960.65
967263	02316211050000	5		\$ 13,911.49	\$ 960.65
967264	02316211060000	5		\$ 13,911.49	\$ 960.65
967265	02316211070000	5		\$ 13,911.49	\$ 960.65
967266	02316211080000	5		\$ 13,911.49	\$ 960.65
967267	02316211090000	5		\$ 13,911.49	\$ 960.65
967268	02316211100000	5		\$ 13,911.49	\$ 960.65
967269	02316211110000	5		\$ 13,911.49	\$ 960.65
967270	02316211120000	5		\$ 13,911.49	\$ 960.65
967271	02316211130000	5		\$ 13,911.49	\$ 960.65
967272	02316211140000	5		\$ 13,911.49	\$ 960.65
967273	02316211150000	5		\$ 13,911.49	\$ 960.65
967274	02316211160000	5		\$ 13,911.49	\$ 960.65
967275	02316211170000	5		\$ 13,911.49	\$ 960.65
967276	02316211180000	5		\$ 13,911.49	\$ 960.65
967277	02316211190000	5		\$ 13,911.49	\$ 960.65
967278	02316211200000	5		\$ 13,911.49	\$ 960.65
967279	02316211210000	5		\$ 13,911.49	\$ 960.65
967280	02316211220000	5		\$ 13,911.49	\$ 960.65
967281	02316211230000	5		\$ 13,911.49	\$ 960.65
967282	02316211240000	5		\$ 13,911.49	\$ 960.65
967283	02316211250000	5		\$ 13,911.49	\$ 960.65
967284	02316211260000	5		\$ 13,911.49	\$ 960.65
967285	02316211270000	5		\$ 13,911.49	\$ 960.65
967286	02316211280000	5		\$ 13,911.49	\$ 960.65
967287	02336231190000	Non-Benefited		\$ -	\$ -
967292	02316209320000	5		\$ 13,911.49	\$ 960.65
967293	02316209330000	5		\$ 13,911.49	\$ 960.65
967294	02316209340000	5		\$ 13,911.49	\$ 960.65
967295	02316209350000	5		\$ 13,911.49	\$ 960.65
967296	02316209360000	5		\$ 13,911.49	\$ 960.65
967297	02316209370000	5		\$ 13,911.49	\$ 960.65
967298	02316209380000	5		\$ 13,911.49	\$ 960.65
967299	02316209390000	5		\$ 13,911.49	\$ 960.65
967300	02316209400000	5		\$ 13,911.49	\$ 960.65
967301	02316209410000	5		\$ 13,911.49	\$ 960.65
967302	02316209420000	5		\$ 13,911.49	\$ 960.65
967303	02316209430000	5		\$ 13,911.49	\$ 960.65
967304	02316209440000	5		\$ 13,911.49	\$ 960.65
967305	02316209450000	5		\$ 13,911.49	\$ 960.65
967306	02316209460000	5		\$ 13,911.49	\$ 960.65

Property ID	Geographic ID	Lot Type	Note	Outstanding Assessment [a]	Annual Installment Due 1/31/2025 [a]
967307	02316209470000	5		\$ 13,911.49	\$ 960.65
967308	02316208030000	5		\$ 13,911.49	\$ 960.65
967309	02316208040000	5		\$ 13,911.49	\$ 960.65
967310	02316208050000	5		\$ 13,911.49	\$ 960.65
967311	02316208060000	5		\$ 13,911.49	\$ 960.65
967312	02316208070000	5		\$ 13,911.49	\$ 960.65
967313	02316208080000	5		\$ 13,911.49	\$ 960.65
967314	02316208090000	5		\$ 13,911.49	\$ 960.65
967315	02316208100000	5		\$ 13,911.49	\$ 960.65
967316	02316208110000	5		\$ 13,911.49	\$ 960.65
967317	02316208120000	5		\$ 13,911.49	\$ 960.65
967318	02316208130000	5		\$ 13,911.49	\$ 960.65
967319	02316208140000	5		\$ 13,911.49	\$ 960.65
967320	02316208150000	5		\$ 13,911.49	\$ 960.65
967321	02316208160000	5		\$ 13,911.49	\$ 960.65
967322	02316208170000	5		\$ 13,911.49	\$ 960.65
967323	02316208180000	5		\$ 13,911.49	\$ 960.65
967324	02316208190000	5		\$ 13,911.49	\$ 960.65
967325	02316208200000	5		\$ 13,911.49	\$ 960.65
967326	02316208210000	5		\$ 13,911.49	\$ 960.65
967327	02316208220000	5		\$ 13,911.49	\$ 960.65
967328	02316208230000	5		\$ 13,911.49	\$ 960.65
967329	02316208240000	5		\$ 13,911.49	\$ 960.65
967330	02316208250000	5		\$ 13,911.49	\$ 960.65
967331	02316208260000	5		\$ 13,911.49	\$ 960.65
967332	02316208270000	5		\$ 13,911.49	\$ 960.65
967333	02316207210000	5		\$ 13,911.49	\$ 960.65
967334	02316207220000	5		\$ 13,911.49	\$ 960.65
967335	02316207230000	5		\$ 13,911.49	\$ 960.65
967336	02316207240000	5		\$ 13,911.49	\$ 960.65
967337	02316207250000	5		\$ 13,911.49	\$ 960.65
967338	02316207260000	5		\$ 13,911.49	\$ 960.65
967339	02316207270000	5		\$ 13,911.49	\$ 960.65
967340	02316207280000	5		\$ 13,911.49	\$ 960.65
967341	02316207290000	5		\$ 13,911.49	\$ 960.65
967342	02316207300000	5		\$ 13,911.49	\$ 960.65
967343	02316207310000	Cluster		\$ 432,269.60	\$ 29,850.03
Total				\$ 5,312,001.82	\$ 366,817.00

[a] Totals may not match what is shown in the Annual Installment schedule for Improvement Area #1 due to rounding.

[b] Assessment has been fully prepaid.

EXHIBIT B-1 – MAJOR IMPROVEMENT AREA DEBT SERVICE SCHEDULE

Period Ending	Principal	Coupon	Interest	Debt Service
09/15/2020	110,000	3.750%	88,956.65	198,956.65
09/15/2021	60,000	3.750%	133,318.76	193,318.76
09/15/2022	60,000	3.750%	131,068.76	191,068.76
09/15/2023	65,000	3.750%	128,818.76	193,818.76
09/15/2024	65,000	3.750%	126,381.26	191,381.26
09/15/2025	70,000	3.750%	123,943.76	193,943.76
09/15/2026	70,000	4.125%	121,318.76	191,318.76
09/15/2027	70,000	4.125%	118,431.26	188,431.26
09/15/2028	75,000	4.125%	115,543.76	190,543.76
09/15/2029	75,000	4.125%	112,450.00	187,450.00
09/15/2030	80,000	4.125%	109,356.26	189,356.26
09/15/2031	80,000	4.500%	106,056.26	186,056.26
09/15/2032	85,000	4.500%	102,456.26	187,456.26
09/15/2033	90,000	4.500%	98,631.26	188,631.26
09/15/2034	95,000	4.500%	94,581.26	189,581.26
09/15/2035	95,000	4.500%	90,306.26	185,306.26
09/15/2036	100,000	4.500%	86,031.26	186,031.26
09/15/2037	105,000	4.500%	81,531.26	186,531.26
09/15/2038	110,000	4.500%	76,806.26	186,806.26
09/15/2039	115,000	4.500%	71,856.26	186,856.26
09/15/2040	120,000	4.500%	66,681.26	186,681.26
09/15/2041	125,000	4.625%	61,281.26	186,281.26
09/15/2042	130,000	4.625%	55,500.00	185,500.00
09/15/2043	135,000	4.625%	49,487.50	184,487.50
09/15/2044	140,000	4.625%	43,243.76	183,243.76
09/15/2045	145,000	4.625%	36,768.76	181,768.76
09/15/2046	150,000	4.625%	30,062.50	180,062.50
09/15/2047	160,000	4.625%	23,125.00	183,125.00
09/15/2048	165,000	4.625%	15,725.00	180,725.00
09/15/2049	175,000	4.625%	8,093.76	183,093.76
	3,120,000		2,507,813.13	5,627,813.13

EXHIBIT B-2 – IMPROVEMENT AREA #1 ANNUAL INSTALLMENT SCHEDULE

Annual Installments Due 1/31	Principal	Interest ¹	Annual Collection Costs	Total Annual Installment
2025	\$ 91,179.20	\$ 239,040.12	\$ 36,596.77	\$ 366,816.09
2026	\$ 95,249.70	\$ 234,937.05	\$ 37,328.71	\$ 367,515.46
2027	\$ 99,320.20	\$ 230,650.81	\$ 38,075.28	\$ 368,046.30
2028	\$ 104,204.80	\$ 226,181.41	\$ 38,836.79	\$ 369,222.99
2029	\$ 108,275.30	\$ 221,492.19	\$ 39,613.52	\$ 369,381.01
2030	\$ 113,159.90	\$ 216,619.80	\$ 40,405.79	\$ 370,185.49
2031	\$ 118,858.60	\$ 211,527.61	\$ 41,213.91	\$ 371,600.11
2032	\$ 123,743.20	\$ 206,178.97	\$ 42,038.19	\$ 371,960.35
2033	\$ 129,441.90	\$ 200,610.52	\$ 42,878.95	\$ 372,931.37
2034	\$ 135,140.60	\$ 194,785.64	\$ 43,736.53	\$ 373,662.77
2035	\$ 141,653.40	\$ 188,704.31	\$ 44,611.26	\$ 374,968.97
2036	\$ 148,166.20	\$ 182,329.91	\$ 45,503.48	\$ 375,999.59
2037	\$ 154,679.00	\$ 175,662.43	\$ 46,413.55	\$ 376,754.98
2038	\$ 161,191.80	\$ 168,701.87	\$ 47,341.82	\$ 377,235.50
2039	\$ 168,518.70	\$ 161,448.24	\$ 48,288.66	\$ 378,255.61
2040	\$ 175,845.60	\$ 153,864.90	\$ 49,254.43	\$ 378,964.94
2041	\$ 183,986.60	\$ 145,951.85	\$ 50,239.52	\$ 380,177.97
2042	\$ 192,127.60	\$ 137,672.45	\$ 51,244.31	\$ 381,044.37
2043	\$ 201,082.70	\$ 129,026.71	\$ 52,269.20	\$ 382,378.61
2044	\$ 210,037.80	\$ 119,977.99	\$ 53,314.58	\$ 383,330.37
2045	\$ 219,807.00	\$ 110,526.29	\$ 54,380.88	\$ 384,714.17
2046	\$ 229,576.20	\$ 100,634.97	\$ 55,468.49	\$ 385,679.67
2047	\$ 240,159.50	\$ 90,304.04	\$ 56,577.86	\$ 387,041.41
2048	\$ 250,742.80	\$ 79,496.87	\$ 57,709.42	\$ 387,949.09
2049	\$ 262,140.20	\$ 68,213.44	\$ 58,863.61	\$ 389,217.25
2050	\$ 399,723.10	\$ 56,417.13	\$ 60,040.88	\$ 516,181.12
2051	\$ 417,633.30	\$ 38,429.59	\$ 61,241.70	\$ 517,304.59
2052	\$ 436,357.60	\$ 19,636.09	\$ 62,466.53	\$ 518,460.23
Total	\$ 5,312,002.56	\$ 4,309,023.21	\$ 1,355,954.62	\$ 10,976,980.39

¹ Interest is calculated at a 4.50% rate.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

EXHIBIT C – BUYER DISCLOSURES

Buyer disclosures for the following Lot Types are found in this Exhibit:

- Lot Type 1
- Lot Type 2
- Lot Type 3
- Lot Type 4
- Lot Type 5
- Lot Type 6
- Lot Type 7
- Lot Type 8
- Lot Type 9
- Unplatted Cluster Parcel (Property 967343)
- Commercial Parcel (Property 967259)
- Commercial Parcel (Property 967181)

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 1 BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 1 PRINCIPAL ASSESSMENT: \$3,177.12

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 1

Annual Installments Due	Principal	Interest ¹	Additional Interest	Annual Collection Costs	Total Annual Installment
1/31/2025	\$ 80.58	\$ 142.68	\$ 15.89	\$ 24.99	\$ 264.13
1/31/2026	\$ 80.58	\$ 139.65	\$ 15.48	\$ 25.49	\$ 261.21
1/31/2027	\$ 80.58	\$ 136.33	\$ 15.08	\$ 26.00	\$ 257.99
1/31/2028	\$ 86.33	\$ 133.01	\$ 14.68	\$ 26.52	\$ 260.54
1/31/2029	\$ 86.33	\$ 129.44	\$ 14.25	\$ 27.05	\$ 257.08
1/31/2030	\$ 92.09	\$ 125.88	\$ 13.81	\$ 27.59	\$ 259.38
1/31/2031	\$ 92.09	\$ 122.08	\$ 13.35	\$ 28.15	\$ 255.67
1/31/2032	\$ 97.85	\$ 117.94	\$ 12.89	\$ 28.71	\$ 257.39
1/31/2033	\$ 103.60	\$ 113.54	\$ 12.40	\$ 29.28	\$ 258.83
1/31/2034	\$ 109.36	\$ 108.88	\$ 11.89	\$ 29.87	\$ 259.99
1/31/2035	\$ 109.36	\$ 103.95	\$ 11.34	\$ 30.47	\$ 255.12
1/31/2036	\$ 115.11	\$ 99.03	\$ 10.79	\$ 31.07	\$ 256.01
1/31/2037	\$ 120.87	\$ 93.85	\$ 10.22	\$ 31.70	\$ 256.63
1/31/2038	\$ 126.62	\$ 88.41	\$ 9.61	\$ 32.33	\$ 256.98
1/31/2039	\$ 132.38	\$ 82.72	\$ 8.98	\$ 32.98	\$ 257.05
1/31/2040	\$ 138.14	\$ 76.76	\$ 8.32	\$ 33.64	\$ 256.85
1/31/2041	\$ 143.89	\$ 70.54	\$ 7.63	\$ 34.31	\$ 256.37
1/31/2042	\$ 149.65	\$ 63.89	\$ 6.91	\$ 35.00	\$ 255.44
1/31/2043	\$ 155.40	\$ 56.97	\$ 6.16	\$ 35.70	\$ 254.22
1/31/2044	\$ 161.16	\$ 49.78	\$ 5.38	\$ 36.41	\$ 252.73
1/31/2045	\$ 166.91	\$ 42.33	\$ 4.58	\$ 37.14	\$ 250.95
1/31/2046	\$ 172.67	\$ 34.61	\$ 3.74	\$ 37.88	\$ 248.90
1/31/2047	\$ 184.18	\$ 26.62	\$ 2.88	\$ 38.64	\$ 252.32
1/31/2048	\$ 189.94	\$ 18.10	\$ 1.96	\$ 39.41	\$ 249.41
1/31/2049	\$ 201.45	\$ 9.32	\$ 1.01	\$ 40.20	\$ 251.97
Total	\$ 3,177.12	\$ 2,186.31	\$ 239.21	\$ 800.52	\$ 6,403.15

¹ Interest is calculated at the rate of the Major Improvement Area Bonds.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2 BUYER DISCLOSURE**NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT**

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2 PRINCIPAL ASSESSMENT: \$3,353.63

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within **Lagos Public Improvement District** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2

Annual Installments Due	Principal	Interest ¹	Additional Interest	Annual Collection Costs	Total Annual Installment
1/31/2025	\$ 85.06	\$ 150.60	\$ 16.77	\$ 26.38	\$ 278.81
1/31/2026	\$ 85.06	\$ 147.41	\$ 16.34	\$ 26.91	\$ 275.72
1/31/2027	\$ 85.06	\$ 143.90	\$ 15.92	\$ 27.45	\$ 272.32
1/31/2028	\$ 91.13	\$ 140.40	\$ 15.49	\$ 28.00	\$ 275.01
1/31/2029	\$ 91.13	\$ 136.64	\$ 15.04	\$ 28.56	\$ 271.36
1/31/2030	\$ 97.21	\$ 132.88	\$ 14.58	\$ 29.13	\$ 273.79
1/31/2031	\$ 97.21	\$ 128.87	\$ 14.09	\$ 29.71	\$ 269.88
1/31/2032	\$ 103.28	\$ 124.49	\$ 13.61	\$ 30.30	\$ 271.69
1/31/2033	\$ 109.36	\$ 119.85	\$ 13.09	\$ 30.91	\$ 273.20
1/31/2034	\$ 115.43	\$ 114.92	\$ 12.55	\$ 31.53	\$ 274.43
1/31/2035	\$ 115.43	\$ 109.73	\$ 11.97	\$ 32.16	\$ 269.29
1/31/2036	\$ 121.51	\$ 104.54	\$ 11.39	\$ 32.80	\$ 270.24
1/31/2037	\$ 127.58	\$ 99.07	\$ 10.78	\$ 33.46	\$ 270.89
1/31/2038	\$ 133.66	\$ 93.33	\$ 10.15	\$ 34.13	\$ 271.26
1/31/2039	\$ 139.73	\$ 87.31	\$ 9.48	\$ 34.81	\$ 271.33
1/31/2040	\$ 145.81	\$ 81.02	\$ 8.78	\$ 35.51	\$ 271.12
1/31/2041	\$ 151.89	\$ 74.46	\$ 8.05	\$ 36.22	\$ 270.61
1/31/2042	\$ 157.96	\$ 67.44	\$ 7.29	\$ 36.94	\$ 269.63
1/31/2043	\$ 164.04	\$ 60.13	\$ 6.50	\$ 37.68	\$ 268.35
1/31/2044	\$ 170.11	\$ 52.54	\$ 5.68	\$ 38.43	\$ 266.77
1/31/2045	\$ 176.19	\$ 44.68	\$ 4.83	\$ 39.20	\$ 264.89
1/31/2046	\$ 182.26	\$ 36.53	\$ 3.95	\$ 39.98	\$ 262.72
1/31/2047	\$ 194.41	\$ 28.10	\$ 3.04	\$ 40.78	\$ 266.33
1/31/2048	\$ 200.49	\$ 19.11	\$ 2.07	\$ 41.60	\$ 263.26
1/31/2049	\$ 212.64	\$ 9.83	\$ 1.06	\$ 42.43	\$ 265.97
Total	\$ 3,353.63	\$ 2,307.77	\$ 252.49	\$ 844.99	\$ 6,758.88

¹ Interest is calculated at the rate of the Major Improvement Area Bonds.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 3 BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 3 PRINCIPAL ASSESSMENT: \$2,677.79

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within **Lagos Public Improvement District** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 3

Annual Installments Due	Principal	Interest ¹	Additional Interest	Annual Collection Costs	Total Annual Installment
1/31/2025	\$ 67.92	\$ 120.25	\$ 13.39	\$ 21.06	\$ 222.62
1/31/2026	\$ 67.92	\$ 117.71	\$ 13.05	\$ 21.49	\$ 220.16
1/31/2027	\$ 67.92	\$ 114.90	\$ 12.71	\$ 21.92	\$ 217.44
1/31/2028	\$ 72.77	\$ 112.10	\$ 12.37	\$ 22.35	\$ 219.59
1/31/2029	\$ 72.77	\$ 109.10	\$ 12.01	\$ 22.80	\$ 216.67
1/31/2030	\$ 77.62	\$ 106.10	\$ 11.64	\$ 23.26	\$ 218.62
1/31/2031	\$ 77.62	\$ 102.90	\$ 11.25	\$ 23.72	\$ 215.49
1/31/2032	\$ 82.47	\$ 99.40	\$ 10.87	\$ 24.20	\$ 216.94
1/31/2033	\$ 87.32	\$ 95.69	\$ 10.45	\$ 24.68	\$ 218.15
1/31/2034	\$ 92.17	\$ 91.76	\$ 10.02	\$ 25.17	\$ 219.13
1/31/2035	\$ 92.17	\$ 87.62	\$ 9.56	\$ 25.68	\$ 215.02
1/31/2036	\$ 97.02	\$ 83.47	\$ 9.10	\$ 26.19	\$ 215.78
1/31/2037	\$ 101.87	\$ 79.10	\$ 8.61	\$ 26.71	\$ 216.30
1/31/2038	\$ 106.72	\$ 74.52	\$ 8.10	\$ 27.25	\$ 216.59
1/31/2039	\$ 111.57	\$ 69.72	\$ 7.57	\$ 27.79	\$ 216.65
1/31/2040	\$ 116.43	\$ 64.70	\$ 7.01	\$ 28.35	\$ 216.48
1/31/2041	\$ 121.28	\$ 59.46	\$ 6.43	\$ 28.92	\$ 216.08
1/31/2042	\$ 126.13	\$ 53.85	\$ 5.82	\$ 29.50	\$ 215.29
1/31/2043	\$ 130.98	\$ 48.01	\$ 5.19	\$ 30.09	\$ 214.27
1/31/2044	\$ 135.83	\$ 41.96	\$ 4.54	\$ 30.69	\$ 213.01
1/31/2045	\$ 140.68	\$ 35.67	\$ 3.86	\$ 31.30	\$ 211.51
1/31/2046	\$ 145.53	\$ 29.17	\$ 3.15	\$ 31.93	\$ 209.78
1/31/2047	\$ 155.23	\$ 22.44	\$ 2.43	\$ 32.57	\$ 212.66
1/31/2048	\$ 160.09	\$ 15.26	\$ 1.65	\$ 33.22	\$ 210.21
1/31/2049	\$ 169.79	\$ 7.85	\$ 0.85	\$ 33.88	\$ 212.37
Total	\$ 2,677.79	\$ 1,842.70	\$ 201.61	\$ 674.70	\$ 5,396.81

¹ Interest is calculated at the rate of the Major Improvement Area Bonds.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 4 BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 4 PRINCIPAL ASSESSMENT: \$130,550.99

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within **Lagos Public Improvement District** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§
§
§

COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

§

COUNTY OF _____

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The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 4

Annual Installments Due	Principal	Interest ¹	Additional Interest Reserve	Annual Collection Costs	Total Annual Installment
1/31/2025	\$ 3,311.08	\$ 5,862.67	\$ 652.75	\$ 1,026.96	\$ 10,853.47
1/31/2026	\$ 3,311.08	\$ 5,738.51	\$ 636.20	\$ 1,047.50	\$ 10,733.29
1/31/2027	\$ 3,311.08	\$ 5,601.93	\$ 619.64	\$ 1,068.45	\$ 10,601.10
1/31/2028	\$ 3,547.58	\$ 5,465.34	\$ 603.09	\$ 1,089.82	\$ 10,705.84
1/31/2029	\$ 3,547.58	\$ 5,319.01	\$ 585.35	\$ 1,111.62	\$ 10,563.56
1/31/2030	\$ 3,784.09	\$ 5,172.67	\$ 567.61	\$ 1,133.85	\$ 10,658.22
1/31/2031	\$ 3,784.09	\$ 5,016.58	\$ 548.69	\$ 1,156.53	\$ 10,505.88
1/31/2032	\$ 4,020.59	\$ 4,846.29	\$ 529.77	\$ 1,179.66	\$ 10,576.32
1/31/2033	\$ 4,257.10	\$ 4,665.37	\$ 509.67	\$ 1,203.25	\$ 10,635.38
1/31/2034	\$ 4,493.60	\$ 4,473.80	\$ 488.38	\$ 1,227.32	\$ 10,683.10
1/31/2035	\$ 4,493.60	\$ 4,271.58	\$ 465.92	\$ 1,251.86	\$ 10,482.97
1/31/2036	\$ 4,730.11	\$ 4,069.37	\$ 443.45	\$ 1,276.90	\$ 10,519.83
1/31/2037	\$ 4,966.61	\$ 3,856.52	\$ 419.80	\$ 1,302.44	\$ 10,545.37
1/31/2038	\$ 5,203.12	\$ 3,633.02	\$ 394.96	\$ 1,328.49	\$ 10,559.59
1/31/2039	\$ 5,439.62	\$ 3,398.88	\$ 368.95	\$ 1,355.06	\$ 10,562.51
1/31/2040	\$ 5,676.13	\$ 3,154.10	\$ 341.75	\$ 1,382.16	\$ 10,554.14
1/31/2041	\$ 5,912.64	\$ 2,898.67	\$ 313.37	\$ 1,409.80	\$ 10,534.48
1/31/2042	\$ 6,149.14	\$ 2,625.21	\$ 283.81	\$ 1,438.00	\$ 10,496.16
1/31/2043	\$ 6,385.65	\$ 2,340.81	\$ 253.06	\$ 1,466.76	\$ 10,446.28
1/31/2044	\$ 6,622.15	\$ 2,045.48	\$ 221.13	\$ 1,496.09	\$ 10,384.85
1/31/2045	\$ 6,858.66	\$ 1,739.20	\$ 188.02	\$ 1,526.02	\$ 10,311.90
1/31/2046	\$ 7,095.16	\$ 1,421.99	\$ 153.73	\$ 1,556.54	\$ 10,227.42
1/31/2047	\$ 7,568.17	\$ 1,093.84	\$ 118.25	\$ 1,587.67	\$ 10,367.93
1/31/2048	\$ 7,804.68	\$ 743.81	\$ 80.41	\$ 1,619.42	\$ 10,248.32
1/31/2049	\$ 8,277.69	\$ 382.84	\$ 41.39	\$ 1,651.81	\$ 10,353.73
Total	\$ 130,550.99	\$ 89,837.48	\$ 9,829.17	\$ 32,893.99	\$ 263,111.62

¹ Interest is calculated at the rate of the Major Improvement Area Bonds.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 5 BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 5 PRINCIPAL ASSESSMENT: \$18,172.04

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 5

Annual Installments Due	Major Improvement Area Bonds			Improvement Area #1 Reimbursement Obligation		Annual Collection Costs	Total Annual Installment
	Principal	Interest ¹	Additional Interest	Principal	Interest ²		
2025	\$ 108.06	\$ 191.33	\$ 21.30	\$ 238.79	\$ 626.02	\$ 129.36	\$ 1,314.85
2026	\$ 108.06	\$ 187.28	\$ 20.76	\$ 249.45	\$ 615.27	\$ 131.94	\$ 1,312.76
2027	\$ 108.06	\$ 182.82	\$ 20.22	\$ 260.11	\$ 604.05	\$ 134.58	\$ 1,309.84
2028	\$ 115.78	\$ 178.36	\$ 19.68	\$ 272.90	\$ 592.34	\$ 137.28	\$ 1,316.34
2029	\$ 115.78	\$ 173.59	\$ 19.10	\$ 283.56	\$ 580.06	\$ 140.02	\$ 1,312.11
2030	\$ 123.49	\$ 168.81	\$ 18.52	\$ 296.35	\$ 567.30	\$ 142.82	\$ 1,317.30
2031	\$ 123.49	\$ 163.72	\$ 17.91	\$ 311.28	\$ 553.97	\$ 145.68	\$ 1,316.04
2032	\$ 131.21	\$ 158.16	\$ 17.29	\$ 324.07	\$ 539.96	\$ 148.59	\$ 1,319.28
2033	\$ 138.93	\$ 152.25	\$ 16.63	\$ 338.99	\$ 525.37	\$ 151.56	\$ 1,323.75
2034	\$ 146.65	\$ 146.00	\$ 15.94	\$ 353.92	\$ 510.12	\$ 154.59	\$ 1,327.22
2035	\$ 146.65	\$ 139.40	\$ 15.21	\$ 370.97	\$ 494.19	\$ 157.69	\$ 1,324.11
2036	\$ 154.37	\$ 132.80	\$ 14.47	\$ 388.03	\$ 477.50	\$ 160.84	\$ 1,328.01
2037	\$ 162.09	\$ 125.86	\$ 13.70	\$ 405.09	\$ 460.04	\$ 164.06	\$ 1,330.83
2038	\$ 169.80	\$ 118.56	\$ 12.89	\$ 422.14	\$ 441.81	\$ 167.34	\$ 1,332.55
2039	\$ 177.52	\$ 110.92	\$ 12.04	\$ 441.33	\$ 422.81	\$ 170.68	\$ 1,335.31
2040	\$ 185.24	\$ 102.93	\$ 11.15	\$ 460.52	\$ 402.95	\$ 174.10	\$ 1,336.90
2041	\$ 192.96	\$ 94.60	\$ 10.23	\$ 481.84	\$ 382.23	\$ 177.58	\$ 1,339.43
2042	\$ 200.68	\$ 85.67	\$ 9.26	\$ 503.16	\$ 360.55	\$ 181.13	\$ 1,340.45
2043	\$ 208.40	\$ 76.39	\$ 8.26	\$ 526.61	\$ 337.91	\$ 184.75	\$ 1,342.32
2044	\$ 216.11	\$ 66.75	\$ 7.22	\$ 550.06	\$ 314.21	\$ 188.45	\$ 1,342.81
2045	\$ 223.83	\$ 56.76	\$ 6.14	\$ 575.65	\$ 289.45	\$ 192.22	\$ 1,344.05
2046	\$ 231.55	\$ 46.41	\$ 5.02	\$ 601.23	\$ 263.55	\$ 196.06	\$ 1,343.82
2047	\$ 246.99	\$ 35.70	\$ 3.86	\$ 628.95	\$ 236.50	\$ 199.98	\$ 1,351.97
2048	\$ 254.71	\$ 24.27	\$ 2.62	\$ 656.67	\$ 208.19	\$ 203.98	\$ 1,350.45
2049	\$ 270.14	\$ 12.49	\$ 1.35	\$ 686.51	\$ 178.64	\$ 208.06	\$ 1,357.21
2050	\$ -	\$ -	\$ -	\$ 1,046.83	\$ 147.75	\$ 157.24	\$ 1,351.82
2051	\$ -	\$ -	\$ -	\$ 1,093.73	\$ 100.64	\$ 160.38	\$ 1,354.76
2052	\$ -	\$ -	\$ -	\$ 1,142.77	\$ 51.42	\$ 163.59	\$ 1,357.78
Total	\$ 4,260.55	\$ 2,931.86	\$ 320.78	\$ 13,911.49	\$ 11,284.81	\$ 4,624.58	\$ 37,334.07

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

² Interest is calculated at a 4.50% rate.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 6 BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 6 PRINCIPAL ASSESSMENT: \$269,642.56

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 6

	Major Improvement Area Bonds			Improvement Area #1 Reimbursement Obligation			
Annual Installments Due	Principal	Interest ¹	Additional Interest	Principal	Interest ²	Annual Collection Costs	Total Annual Installment
2025	\$ 1,603.39	\$ 2,839.00	\$ 316.10	\$ 3,543.20	\$ 9,289.04	\$ 1,919.45	\$ 19,510.19
2026	\$ 1,603.39	\$ 2,778.88	\$ 308.08	\$ 3,701.38	\$ 9,129.60	\$ 1,957.84	\$ 19,479.17
2027	\$ 1,603.39	\$ 2,712.74	\$ 300.06	\$ 3,859.56	\$ 8,963.04	\$ 1,997.00	\$ 19,435.78
2028	\$ 1,717.92	\$ 2,646.60	\$ 292.05	\$ 4,049.37	\$ 8,789.36	\$ 2,036.94	\$ 19,532.23
2029	\$ 1,717.92	\$ 2,575.73	\$ 283.46	\$ 4,207.55	\$ 8,607.13	\$ 2,077.67	\$ 19,469.47
2030	\$ 1,832.45	\$ 2,504.87	\$ 274.87	\$ 4,397.37	\$ 8,417.79	\$ 2,119.23	\$ 19,546.57
2031	\$ 1,832.45	\$ 2,429.28	\$ 265.70	\$ 4,618.82	\$ 8,219.91	\$ 2,161.61	\$ 19,527.77
2032	\$ 1,946.97	\$ 2,346.82	\$ 256.54	\$ 4,808.63	\$ 8,012.07	\$ 2,204.85	\$ 19,575.88
2033	\$ 2,061.50	\$ 2,259.21	\$ 246.81	\$ 5,030.08	\$ 7,795.68	\$ 2,248.94	\$ 19,642.22
2034	\$ 2,176.03	\$ 2,166.44	\$ 236.50	\$ 5,251.53	\$ 7,569.32	\$ 2,293.92	\$ 19,693.75
2035	\$ 2,176.03	\$ 2,068.52	\$ 225.62	\$ 5,504.62	\$ 7,333.00	\$ 2,339.80	\$ 19,647.59
2036	\$ 2,290.56	\$ 1,970.60	\$ 214.74	\$ 5,757.70	\$ 7,085.30	\$ 2,386.60	\$ 19,705.49
2037	\$ 2,405.09	\$ 1,867.52	\$ 203.29	\$ 6,010.79	\$ 6,826.20	\$ 2,434.33	\$ 19,747.21
2038	\$ 2,519.61	\$ 1,759.29	\$ 191.26	\$ 6,263.87	\$ 6,555.71	\$ 2,483.01	\$ 19,772.77
2039	\$ 2,634.14	\$ 1,645.91	\$ 178.66	\$ 6,548.60	\$ 6,273.84	\$ 2,532.67	\$ 19,813.83
2040	\$ 2,748.67	\$ 1,527.37	\$ 165.49	\$ 6,833.32	\$ 5,979.15	\$ 2,583.33	\$ 19,837.34
2041	\$ 2,863.20	\$ 1,403.68	\$ 151.75	\$ 7,149.68	\$ 5,671.65	\$ 2,634.99	\$ 19,874.95
2042	\$ 2,977.73	\$ 1,271.26	\$ 137.43	\$ 7,466.03	\$ 5,349.92	\$ 2,687.69	\$ 19,890.06
2043	\$ 3,092.25	\$ 1,133.54	\$ 122.54	\$ 7,814.03	\$ 5,013.95	\$ 2,741.45	\$ 19,917.76
2044	\$ 3,206.78	\$ 990.52	\$ 107.08	\$ 8,162.02	\$ 4,662.32	\$ 2,796.28	\$ 19,925.00
2045	\$ 3,321.31	\$ 842.21	\$ 91.05	\$ 8,541.65	\$ 4,295.02	\$ 2,852.20	\$ 19,943.44
2046	\$ 3,435.84	\$ 688.60	\$ 74.44	\$ 8,921.28	\$ 3,910.65	\$ 2,909.25	\$ 19,940.05
2047	\$ 3,664.89	\$ 529.69	\$ 57.26	\$ 9,332.54	\$ 3,509.19	\$ 2,967.43	\$ 20,061.01
2048	\$ 3,779.42	\$ 360.19	\$ 38.94	\$ 9,743.81	\$ 3,089.23	\$ 3,026.78	\$ 20,038.37
2049	\$ 4,008.48	\$ 185.39	\$ 20.04	\$ 10,186.71	\$ 2,650.76	\$ 3,087.32	\$ 20,138.69
2050	\$ -	\$ -	\$ -	\$ 15,533.14	\$ 2,192.36	\$ 2,333.17	\$ 20,058.67
2051	\$ -	\$ -	\$ -	\$ 16,229.13	\$ 1,493.36	\$ 2,379.84	\$ 20,102.33
2052	\$ -	\$ -	\$ -	\$ 16,956.75	\$ 763.05	\$ 2,427.43	\$ 20,147.24
Total	\$ 63,219.42	\$ 43,503.87	\$ 4,759.78	\$ 206,423.14	\$ 167,447.61	\$ 68,621.02	\$ 553,974.84

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

² Interest is calculated at a 4.50% rate.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 7 BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 7 PRINCIPAL ASSESSMENT: \$2,945.25

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within **Lagos Public Improvement District** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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§
§

COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 7

Major Improvement Area Bonds				Improvement Area #1 Reimbursement Obligation		Annual Collection Costs	Total Annual Installment
Annual Installments Due	Principal	Interest ¹	Additional Interest	Principal	Interest		
2025	\$ 74.70	\$ 132.26	\$ 14.73	\$ -	\$ -	\$ 23.17	\$ 244.86
2026	\$ 74.70	\$ 129.46	\$ 14.35	\$ -	\$ -	\$ 23.63	\$ 242.14
2027	\$ 74.70	\$ 126.38	\$ 13.98	\$ -	\$ -	\$ 24.10	\$ 239.16
2028	\$ 80.03	\$ 123.30	\$ 13.61	\$ -	\$ -	\$ 24.59	\$ 241.53
2029	\$ 80.03	\$ 120.00	\$ 13.21	\$ -	\$ -	\$ 25.08	\$ 238.32
2030	\$ 85.37	\$ 116.70	\$ 12.81	\$ -	\$ -	\$ 25.58	\$ 240.45
2031	\$ 85.37	\$ 113.17	\$ 12.38	\$ -	\$ -	\$ 26.09	\$ 237.01
2032	\$ 90.71	\$ 109.33	\$ 11.95	\$ -	\$ -	\$ 26.61	\$ 238.60
2033	\$ 96.04	\$ 105.25	\$ 11.50	\$ -	\$ -	\$ 27.15	\$ 239.94
2034	\$ 101.38	\$ 100.93	\$ 11.02	\$ -	\$ -	\$ 27.69	\$ 241.01
2035	\$ 101.38	\$ 96.37	\$ 10.51	\$ -	\$ -	\$ 28.24	\$ 236.50
2036	\$ 106.71	\$ 91.81	\$ 10.00	\$ -	\$ -	\$ 28.81	\$ 237.33
2037	\$ 112.05	\$ 87.00	\$ 9.47	\$ -	\$ -	\$ 29.38	\$ 237.91
2038	\$ 117.38	\$ 81.96	\$ 8.91	\$ -	\$ -	\$ 29.97	\$ 238.23
2039	\$ 122.72	\$ 76.68	\$ 8.32	\$ -	\$ -	\$ 30.57	\$ 238.29
2040	\$ 128.05	\$ 71.16	\$ 7.71	\$ -	\$ -	\$ 31.18	\$ 238.10
2041	\$ 133.39	\$ 65.39	\$ 7.07	\$ -	\$ -	\$ 31.81	\$ 237.66
2042	\$ 138.73	\$ 59.23	\$ 6.40	\$ -	\$ -	\$ 32.44	\$ 236.79
2043	\$ 144.06	\$ 52.81	\$ 5.71	\$ -	\$ -	\$ 33.09	\$ 235.67
2044	\$ 149.40	\$ 46.15	\$ 4.99	\$ -	\$ -	\$ 33.75	\$ 234.28
2045	\$ 154.73	\$ 39.24	\$ 4.24	\$ -	\$ -	\$ 34.43	\$ 232.64
2046	\$ 160.07	\$ 32.08	\$ 3.47	\$ -	\$ -	\$ 35.12	\$ 230.73
2047	\$ 170.74	\$ 24.68	\$ 2.67	\$ -	\$ -	\$ 35.82	\$ 233.90
2048	\$ 176.07	\$ 16.78	\$ 1.81	\$ -	\$ -	\$ 36.53	\$ 231.20
2049	\$ 186.75	\$ 8.64	\$ 0.93	\$ -	\$ -	\$ 37.27	\$ 233.58
Total	\$ 2,945.25	\$ 2,026.75	\$ 221.75	\$ -	\$ -	\$ 742.09	\$ 5,935.84

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 8 BUYER DISCLOSURE

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 8 PRINCIPAL ASSESSMENT: \$10,153.72

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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§
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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 8

Annual Installments Due	Major Improvement Area Bonds			Improvement Area #1 Reimbursement Obligation		Annual Collection Costs	Total Annual Installment
	Principal	Interest ¹	Additional Interest	Principal	Interest ²		
2025	\$ 108.06	\$ 191.33	\$ 21.30	\$ 101.15	\$ 265.19	\$ 74.12	\$ 761.15
2026	\$ 108.06	\$ 187.28	\$ 20.76	\$ 105.67	\$ 260.64	\$ 75.60	\$ 758.01
2027	\$ 108.06	\$ 182.82	\$ 20.22	\$ 110.19	\$ 255.89	\$ 77.11	\$ 754.28
2028	\$ 115.78	\$ 178.36	\$ 19.68	\$ 115.61	\$ 250.93	\$ 78.65	\$ 759.00
2029	\$ 115.78	\$ 173.59	\$ 19.10	\$ 120.12	\$ 245.72	\$ 80.23	\$ 754.54
2030	\$ 123.49	\$ 168.81	\$ 18.52	\$ 125.54	\$ 240.32	\$ 81.83	\$ 758.52
2031	\$ 123.49	\$ 163.72	\$ 17.91	\$ 131.86	\$ 234.67	\$ 83.47	\$ 755.12
2032	\$ 131.21	\$ 158.16	\$ 17.29	\$ 137.28	\$ 228.74	\$ 85.14	\$ 757.81
2033	\$ 138.93	\$ 152.25	\$ 16.63	\$ 143.60	\$ 222.56	\$ 86.84	\$ 760.82
2034	\$ 146.65	\$ 146.00	\$ 15.94	\$ 149.93	\$ 216.10	\$ 88.58	\$ 763.19
2035	\$ 146.65	\$ 139.40	\$ 15.21	\$ 157.15	\$ 209.35	\$ 90.35	\$ 758.11
2036	\$ 154.37	\$ 132.80	\$ 14.47	\$ 164.38	\$ 202.28	\$ 92.15	\$ 760.45
2037	\$ 162.09	\$ 125.86	\$ 13.70	\$ 171.60	\$ 194.88	\$ 94.00	\$ 762.12
2038	\$ 169.80	\$ 118.56	\$ 12.89	\$ 178.83	\$ 187.16	\$ 95.88	\$ 763.12
2039	\$ 177.52	\$ 110.92	\$ 12.04	\$ 186.96	\$ 179.11	\$ 97.79	\$ 764.35
2040	\$ 185.24	\$ 102.93	\$ 11.15	\$ 195.08	\$ 170.70	\$ 99.75	\$ 764.86
2041	\$ 192.96	\$ 94.60	\$ 10.23	\$ 204.12	\$ 161.92	\$ 101.75	\$ 765.57
2042	\$ 200.68	\$ 85.67	\$ 9.26	\$ 213.15	\$ 152.73	\$ 103.78	\$ 765.28
2043	\$ 208.40	\$ 76.39	\$ 8.26	\$ 223.08	\$ 143.14	\$ 105.86	\$ 765.13
2044	\$ 216.11	\$ 66.75	\$ 7.22	\$ 233.02	\$ 133.10	\$ 107.97	\$ 764.18
2045	\$ 223.83	\$ 56.76	\$ 6.14	\$ 243.86	\$ 122.62	\$ 110.13	\$ 763.33
2046	\$ 231.55	\$ 46.41	\$ 5.02	\$ 254.69	\$ 111.65	\$ 112.33	\$ 761.65
2047	\$ 246.99	\$ 35.70	\$ 3.86	\$ 266.43	\$ 100.18	\$ 114.58	\$ 767.75
2048	\$ 254.71	\$ 24.27	\$ 2.62	\$ 278.18	\$ 88.19	\$ 116.87	\$ 764.85
2049	\$ 270.14	\$ 12.49	\$ 1.35	\$ 290.82	\$ 75.68	\$ 119.21	\$ 769.70
2050	\$ -	\$ -	\$ -	\$ 443.46	\$ 62.59	\$ 66.61	\$ 572.65
2051	\$ -	\$ -	\$ -	\$ 463.33	\$ 42.63	\$ 67.94	\$ 573.90
2052	\$ -	\$ -	\$ -	\$ 484.10	\$ 21.78	\$ 69.30	\$ 575.18
Total	\$ 4,260.55	\$ 2,931.86	\$ 320.78	\$ 5,893.17	\$ 4,780.46	\$ 2,577.80	\$ 20,764.62

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

² Interest is calculated at a 4.50% rate.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

LAGOS PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 9 BUYER DISCLOSURE**NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT**

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 9 PRINCIPAL ASSESSMENT: \$3,144.78

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§
§
§

COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

§
§
§

COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 9

Major Improvement Area Bonds				Improvement Area #1 Reimbursement Obligation		Annual Collection Costs	Total Annual Installment
Annual Installments Due	Principal	Interest ¹	Additional Interest	Principal	Interest		
2025	\$ 79.76	\$ 141.22	\$ 15.72	\$ -	\$ -	\$ 24.74	\$ 261.44
2026	\$ 79.76	\$ 138.23	\$ 15.33	\$ -	\$ -	\$ 25.23	\$ 258.55
2027	\$ 79.76	\$ 134.94	\$ 14.93	\$ -	\$ -	\$ 25.74	\$ 255.36
2028	\$ 85.46	\$ 131.65	\$ 14.53	\$ -	\$ -	\$ 26.25	\$ 257.89
2029	\$ 85.46	\$ 128.13	\$ 14.10	\$ -	\$ -	\$ 26.78	\$ 254.46
2030	\$ 91.15	\$ 124.60	\$ 13.67	\$ -	\$ -	\$ 27.31	\$ 256.74
2031	\$ 91.15	\$ 120.84	\$ 13.22	\$ -	\$ -	\$ 27.86	\$ 253.07
2032	\$ 96.85	\$ 116.74	\$ 12.76	\$ -	\$ -	\$ 28.42	\$ 254.77
2033	\$ 102.55	\$ 112.38	\$ 12.28	\$ -	\$ -	\$ 28.98	\$ 256.19
2034	\$ 108.24	\$ 107.77	\$ 11.76	\$ -	\$ -	\$ 29.56	\$ 257.34
2035	\$ 108.24	\$ 102.90	\$ 11.22	\$ -	\$ -	\$ 30.16	\$ 252.52
2036	\$ 113.94	\$ 98.03	\$ 10.68	\$ -	\$ -	\$ 30.76	\$ 253.41
2037	\$ 119.64	\$ 92.90	\$ 10.11	\$ -	\$ -	\$ 31.37	\$ 254.02
2038	\$ 125.34	\$ 87.51	\$ 9.51	\$ -	\$ -	\$ 32.00	\$ 254.36
2039	\$ 131.03	\$ 81.87	\$ 8.89	\$ -	\$ -	\$ 32.64	\$ 254.44
2040	\$ 136.73	\$ 75.98	\$ 8.23	\$ -	\$ -	\$ 33.29	\$ 254.23
2041	\$ 142.43	\$ 69.82	\$ 7.55	\$ -	\$ -	\$ 33.96	\$ 253.76
2042	\$ 148.12	\$ 63.24	\$ 6.84	\$ -	\$ -	\$ 34.64	\$ 252.84
2043	\$ 153.82	\$ 56.39	\$ 6.10	\$ -	\$ -	\$ 35.33	\$ 251.64
2044	\$ 159.52	\$ 49.27	\$ 5.33	\$ -	\$ -	\$ 36.04	\$ 250.16
2045	\$ 165.21	\$ 41.89	\$ 4.53	\$ -	\$ -	\$ 36.76	\$ 248.40
2046	\$ 170.91	\$ 34.25	\$ 3.70	\$ -	\$ -	\$ 37.49	\$ 246.36
2047	\$ 182.31	\$ 26.35	\$ 2.85	\$ -	\$ -	\$ 38.24	\$ 249.75
2048	\$ 188.00	\$ 17.92	\$ 1.94	\$ -	\$ -	\$ 39.01	\$ 246.87
2049	\$ 199.40	\$ 9.22	\$ 1.00	\$ -	\$ -	\$ 39.79	\$ 249.41
Total	\$ 3,144.78	\$ 2,164.05	\$ 236.77	\$ -	\$ -	\$ 792.37	\$ 6,337.97

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

**LAGOS PUBLIC IMPROVEMENT DISTRICT – UNPLATTED CLUSTER PARCEL
(PROPERTY 967343) BUYER DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

UNPLATTED CLUSTER PARCEL PRINCIPAL ASSESSMENT: \$564,657.05

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - UNPLATTED CLUSTER PARCEL

Annual Installments Due	Major Improvement Area Bonds			Improvement Area #1 Reimbursement Obligation		Annual Collection Costs	Total Annual Installment
	Principal	Interest ¹	Additional Interest	Principal	Interest ²		
2025	\$ 3,357.65	\$ 5,945.14	\$ 661.94	\$ 7,419.80	\$ 19,452.13	\$ 4,019.51	\$ 40,856.18
2026	\$ 3,357.65	\$ 5,819.23	\$ 645.15	\$ 7,751.04	\$ 19,118.24	\$ 4,099.90	\$ 40,791.22
2027	\$ 3,357.65	\$ 5,680.73	\$ 628.36	\$ 8,082.28	\$ 18,769.44	\$ 4,181.90	\$ 40,700.37
2028	\$ 3,597.49	\$ 5,542.23	\$ 611.57	\$ 8,479.77	\$ 18,405.74	\$ 4,265.54	\$ 40,902.33
2029	\$ 3,597.49	\$ 5,393.83	\$ 593.59	\$ 8,811.01	\$ 18,024.15	\$ 4,350.85	\$ 40,770.91
2030	\$ 3,837.32	\$ 5,245.43	\$ 575.60	\$ 9,208.50	\$ 17,627.66	\$ 4,437.86	\$ 40,932.37
2031	\$ 3,837.32	\$ 5,087.14	\$ 556.41	\$ 9,672.24	\$ 17,213.27	\$ 4,526.62	\$ 40,893.01
2032	\$ 4,077.15	\$ 4,914.46	\$ 537.22	\$ 10,069.73	\$ 16,778.02	\$ 4,617.15	\$ 40,993.74
2033	\$ 4,316.98	\$ 4,730.99	\$ 516.84	\$ 10,533.47	\$ 16,324.89	\$ 4,709.50	\$ 41,132.66
2034	\$ 4,556.81	\$ 4,536.73	\$ 495.25	\$ 10,997.20	\$ 15,850.88	\$ 4,803.69	\$ 41,240.57
2035	\$ 4,556.81	\$ 4,331.67	\$ 472.47	\$ 11,527.19	\$ 15,356.00	\$ 4,899.76	\$ 41,143.91
2036	\$ 4,796.65	\$ 4,126.62	\$ 449.69	\$ 12,057.18	\$ 14,837.28	\$ 4,997.76	\$ 41,265.16
2037	\$ 5,036.48	\$ 3,910.77	\$ 425.70	\$ 12,587.16	\$ 14,294.71	\$ 5,097.71	\$ 41,352.53
2038	\$ 5,276.31	\$ 3,684.12	\$ 400.52	\$ 13,117.15	\$ 13,728.29	\$ 5,199.67	\$ 41,406.05
2039	\$ 5,516.14	\$ 3,446.69	\$ 374.14	\$ 13,713.38	\$ 13,138.01	\$ 5,303.66	\$ 41,492.03
2040	\$ 5,755.98	\$ 3,198.46	\$ 346.56	\$ 14,309.61	\$ 12,520.91	\$ 5,409.73	\$ 41,541.26
2041	\$ 5,995.81	\$ 2,939.45	\$ 317.78	\$ 14,972.10	\$ 11,876.98	\$ 5,517.93	\$ 41,620.03
2042	\$ 6,235.64	\$ 2,662.14	\$ 287.80	\$ 15,634.58	\$ 11,203.24	\$ 5,628.29	\$ 41,651.68
2043	\$ 6,475.47	\$ 2,373.74	\$ 256.62	\$ 16,363.31	\$ 10,499.68	\$ 5,740.85	\$ 41,709.67
2044	\$ 6,715.31	\$ 2,074.25	\$ 224.24	\$ 17,092.04	\$ 9,763.33	\$ 5,855.67	\$ 41,724.84
2045	\$ 6,955.14	\$ 1,763.67	\$ 190.67	\$ 17,887.02	\$ 8,994.19	\$ 5,972.78	\$ 41,763.46
2046	\$ 7,194.97	\$ 1,441.99	\$ 155.89	\$ 18,682.00	\$ 8,189.27	\$ 6,092.24	\$ 41,756.36
2047	\$ 7,674.63	\$ 1,109.22	\$ 119.92	\$ 19,543.22	\$ 7,348.58	\$ 6,214.08	\$ 42,009.66
2048	\$ 7,914.47	\$ 754.27	\$ 81.54	\$ 20,404.45	\$ 6,469.14	\$ 6,338.36	\$ 41,962.23
2049	\$ 8,394.13	\$ 388.23	\$ 41.97	\$ 21,331.93	\$ 5,550.94	\$ 6,465.13	\$ 42,172.33
2050	\$ -	\$ -	\$ -	\$ 32,527.87	\$ 4,591.00	\$ 4,885.89	\$ 42,004.76
2051	\$ -	\$ -	\$ -	\$ 33,985.33	\$ 3,127.25	\$ 4,983.61	\$ 42,096.19
2052	\$ -	\$ -	\$ -	\$ 35,509.04	\$ 1,597.91	\$ 5,083.28	\$ 42,190.23
Total	\$ 132,387.45	\$ 91,101.22	\$ 9,967.43	\$ 432,269.60	\$ 350,651.14	\$ 143,698.91	\$ 1,160,075.74

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

² Interest is calculated at a 4.50% rate.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

**LAGOS PUBLIC IMPROVEMENT DISTRICT – COMMERCIAL PARCEL (PROPERTY
967259) BUYER DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

COMMERCIAL PARCEL (967259) PRINCIPAL ASSESSMENT: \$453,181.91

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

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COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - COMMERCIAL PARCEL (967259)

Annual Installments Due	Major Improvement Area Bonds			Improvement Area #1 Reimbursement Obligation		Annual Collection Costs	Total Annual Installment
	Principal	Interest ¹	Additional Interest	Principal	Interest ²		
2025	\$ 2,694.78	\$ 4,771.45	\$ 531.26	\$ 5,954.98	\$ 15,611.87	\$ 3,225.98	\$ 32,790.31
2026	\$ 2,694.78	\$ 4,670.39	\$ 517.78	\$ 6,220.82	\$ 15,343.90	\$ 3,290.49	\$ 32,738.18
2027	\$ 2,694.78	\$ 4,559.23	\$ 504.31	\$ 6,486.67	\$ 15,063.96	\$ 3,356.30	\$ 32,665.26
2028	\$ 2,887.27	\$ 4,448.07	\$ 490.84	\$ 6,805.69	\$ 14,772.06	\$ 3,423.43	\$ 32,827.35
2029	\$ 2,887.27	\$ 4,328.97	\$ 476.40	\$ 7,071.53	\$ 14,465.81	\$ 3,491.90	\$ 32,721.88
2030	\$ 3,079.75	\$ 4,209.87	\$ 461.96	\$ 7,390.55	\$ 14,147.59	\$ 3,561.74	\$ 32,851.46
2031	\$ 3,079.75	\$ 4,082.84	\$ 446.56	\$ 7,762.74	\$ 13,815.01	\$ 3,632.97	\$ 32,819.87
2032	\$ 3,272.23	\$ 3,944.25	\$ 431.17	\$ 8,081.75	\$ 13,465.69	\$ 3,705.63	\$ 32,900.72
2033	\$ 3,464.72	\$ 3,797.00	\$ 414.80	\$ 8,453.94	\$ 13,102.01	\$ 3,779.74	\$ 33,012.21
2034	\$ 3,657.20	\$ 3,641.08	\$ 397.48	\$ 8,826.12	\$ 12,721.58	\$ 3,855.34	\$ 33,098.81
2035	\$ 3,657.20	\$ 3,476.51	\$ 379.19	\$ 9,251.48	\$ 12,324.41	\$ 3,932.45	\$ 33,021.24
2036	\$ 3,849.69	\$ 3,311.94	\$ 360.91	\$ 9,676.84	\$ 11,908.09	\$ 4,011.09	\$ 33,118.55
2037	\$ 4,042.17	\$ 3,138.70	\$ 341.66	\$ 10,102.19	\$ 11,472.63	\$ 4,091.32	\$ 33,188.67
2038	\$ 4,234.66	\$ 2,956.80	\$ 321.45	\$ 10,527.55	\$ 11,018.03	\$ 4,173.14	\$ 33,231.63
2039	\$ 4,427.14	\$ 2,766.24	\$ 300.28	\$ 11,006.07	\$ 10,544.30	\$ 4,256.61	\$ 33,300.63
2040	\$ 4,619.63	\$ 2,567.02	\$ 278.14	\$ 11,484.60	\$ 10,049.02	\$ 4,341.74	\$ 33,340.14
2041	\$ 4,812.11	\$ 2,359.14	\$ 255.04	\$ 12,016.29	\$ 9,532.21	\$ 4,428.57	\$ 33,403.37
2042	\$ 5,004.59	\$ 2,136.58	\$ 230.98	\$ 12,547.98	\$ 8,991.48	\$ 4,517.14	\$ 33,428.76
2043	\$ 5,197.08	\$ 1,905.11	\$ 205.96	\$ 13,132.85	\$ 8,426.82	\$ 4,607.49	\$ 33,475.31
2044	\$ 5,389.56	\$ 1,664.75	\$ 179.97	\$ 13,717.71	\$ 7,835.84	\$ 4,699.64	\$ 33,487.48
2045	\$ 5,582.05	\$ 1,415.48	\$ 153.03	\$ 14,355.75	\$ 7,218.55	\$ 4,793.63	\$ 33,518.48
2046	\$ 5,774.53	\$ 1,157.31	\$ 125.11	\$ 14,993.78	\$ 6,572.54	\$ 4,889.50	\$ 33,512.78
2047	\$ 6,159.50	\$ 890.24	\$ 96.24	\$ 15,684.98	\$ 5,897.82	\$ 4,987.29	\$ 33,716.08
2048	\$ 6,351.99	\$ 605.36	\$ 65.44	\$ 16,376.18	\$ 5,191.99	\$ 5,087.04	\$ 33,678.01
2049	\$ 6,736.95	\$ 311.58	\$ 33.68	\$ 17,120.56	\$ 4,455.07	\$ 5,188.78	\$ 33,846.62
2050	\$ -	\$ -	\$ -	\$ 26,106.19	\$ 3,684.64	\$ 3,921.31	\$ 33,712.14
2051	\$ -	\$ -	\$ -	\$ 27,275.92	\$ 2,509.86	\$ 3,999.74	\$ 33,785.52
2052	\$ -	\$ -	\$ -	\$ 28,498.81	\$ 1,282.45	\$ 4,079.73	\$ 33,860.99
Total	\$ 106,251.39	\$ 73,115.93	\$ 7,999.65	\$ 346,930.52	\$ 281,425.25	\$ 115,329.73	\$ 931,052.46

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

² Interest is calculated at a 4.50% rate.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**LAGOS PUBLIC IMPROVEMENT DISTRICT – COMMERCIAL PARCEL (PROPERTY
967181) BUYER DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

COMMERCIAL PARCEL (967181) PRINCIPAL ASSESSMENT: \$348,668.75

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within ***Lagos Public Improvement District*** (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the District. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§
§
§

COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS

§
§
§

COUNTY OF _____

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included a separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - COMMERCIAL PARCEL (967181)

Annual Installments Due	Major Improvement Area Bonds			Improvement Area #1 Reimbursement Obligation		Annual Collection Costs	Total Annual Installment
	Principal	Interest ¹	Additional Interest	Principal	Interest ²		
2025	\$ 2,073.31	\$ 3,671.05	\$ 408.74	\$ 4,581.63	\$ 12,011.45	\$ 2,482.00	\$ 25,228.18
2026	\$ 2,073.31	\$ 3,593.30	\$ 398.37	\$ 4,786.17	\$ 11,805.28	\$ 2,531.64	\$ 25,188.07
2027	\$ 2,073.31	\$ 3,507.78	\$ 388.00	\$ 4,990.71	\$ 11,589.90	\$ 2,582.27	\$ 25,131.97
2028	\$ 2,221.40	\$ 3,422.26	\$ 377.64	\$ 5,236.15	\$ 11,365.32	\$ 2,633.92	\$ 25,256.69
2029	\$ 2,221.40	\$ 3,330.62	\$ 366.53	\$ 5,440.69	\$ 11,129.69	\$ 2,686.59	\$ 25,175.53
2030	\$ 2,369.50	\$ 3,238.99	\$ 355.42	\$ 5,686.14	\$ 10,884.86	\$ 2,740.33	\$ 25,275.23
2031	\$ 2,369.50	\$ 3,141.25	\$ 343.58	\$ 5,972.49	\$ 10,628.98	\$ 2,795.13	\$ 25,250.93
2032	\$ 2,517.59	\$ 3,034.62	\$ 331.73	\$ 6,217.93	\$ 10,360.22	\$ 2,851.04	\$ 25,313.13
2033	\$ 2,665.68	\$ 2,921.33	\$ 319.14	\$ 6,504.29	\$ 10,080.41	\$ 2,908.06	\$ 25,398.91
2034	\$ 2,813.78	\$ 2,801.37	\$ 305.81	\$ 6,790.64	\$ 9,787.72	\$ 2,966.22	\$ 25,465.54
2035	\$ 2,813.78	\$ 2,674.75	\$ 291.74	\$ 7,117.90	\$ 9,482.14	\$ 3,025.54	\$ 25,405.86
2036	\$ 2,961.87	\$ 2,548.13	\$ 277.68	\$ 7,445.16	\$ 9,161.84	\$ 3,086.05	\$ 25,480.73
2037	\$ 3,109.96	\$ 2,414.85	\$ 262.87	\$ 7,772.42	\$ 8,826.81	\$ 3,147.77	\$ 25,534.68
2038	\$ 3,258.06	\$ 2,274.90	\$ 247.32	\$ 8,099.68	\$ 8,477.05	\$ 3,210.73	\$ 25,567.73
2039	\$ 3,406.15	\$ 2,128.29	\$ 231.03	\$ 8,467.84	\$ 8,112.56	\$ 3,274.94	\$ 25,620.81
2040	\$ 3,554.24	\$ 1,975.01	\$ 214.00	\$ 8,836.01	\$ 7,731.51	\$ 3,340.44	\$ 25,651.21
2041	\$ 3,702.34	\$ 1,815.07	\$ 196.22	\$ 9,245.08	\$ 7,333.89	\$ 3,407.25	\$ 25,699.86
2042	\$ 3,850.43	\$ 1,643.84	\$ 177.71	\$ 9,654.16	\$ 6,917.86	\$ 3,475.40	\$ 25,719.40
2043	\$ 3,998.52	\$ 1,465.76	\$ 158.46	\$ 10,104.14	\$ 6,483.42	\$ 3,544.90	\$ 25,755.21
2044	\$ 4,146.62	\$ 1,280.82	\$ 138.47	\$ 10,554.12	\$ 6,028.74	\$ 3,615.80	\$ 25,764.57
2045	\$ 4,294.71	\$ 1,089.04	\$ 117.73	\$ 11,045.01	\$ 5,553.80	\$ 3,688.12	\$ 25,788.42
2046	\$ 4,442.81	\$ 890.41	\$ 96.26	\$ 11,535.90	\$ 5,056.77	\$ 3,761.88	\$ 25,784.04
2047	\$ 4,738.99	\$ 684.93	\$ 74.05	\$ 12,067.70	\$ 4,537.66	\$ 3,837.12	\$ 25,940.45
2048	\$ 4,887.09	\$ 465.75	\$ 50.35	\$ 12,599.50	\$ 3,994.61	\$ 3,913.86	\$ 25,911.16
2049	\$ 5,183.27	\$ 239.73	\$ 25.92	\$ 13,172.20	\$ 3,427.64	\$ 3,992.14	\$ 26,040.89
2050	\$ -	\$ -	\$ -	\$ 20,085.56	\$ 2,834.89	\$ 3,016.98	\$ 25,937.42
2051	\$ -	\$ -	\$ -	\$ 20,985.52	\$ 1,931.04	\$ 3,077.32	\$ 25,993.88
2052	\$ -	\$ -	\$ -	\$ 21,926.40	\$ 986.69	\$ 3,138.86	\$ 26,051.94
Total	\$ 81,747.61	\$ 56,253.88	\$ 6,154.77	\$ 266,921.13	\$ 216,522.74	\$ 88,732.30	\$ 716,332.43

¹ Interest is calculated at the actual rate of the Major Improvement Area Bonds.

² Interest is calculated at a 4.50% rate.

Note: The figures shown above are estimates only and subject to change in annual service plan updates. Changes in Annual Collection Costs, reserve fund requirements, interest earnings, or other available offsets could increase or decrease the amounts shown.

Annual Installment Schedule to Notice of Obligation to Pay Improvement District Assessment

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on an Ordinance approving the 2024 Annual Update to the Service and Assessment Plan and Assessment Roll for the Rose Hill Public Improvement District Including the Collection of the 2024 Annual Installments.

BACKGROUND/SUMMARY:

The City Council previously approved the creation of the Rose Hill Public Improvement District. Pursuant to state statute, a service and assessment plan (SAP) must be reviewed and updated annually. P3Works, the City’s PID Administrator and Consultant, prepared the 2024 updated SAP. The attached document serves as the required annual SAP update, which also includes the assessment roll for 2024.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT:
PRESENTATION: No
ATTACHMENTS: Yes

- Ordinance No. 758
- Lagos PID 2024 Annual Service Plan Update

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 758 approving the Rose Hill Public Improvement District 2024 Annual Service Plan Update including the collection of the 2024 annual installments.

CITY COUNCIL:	N/A	Recommend	Disapproval	None
	X	Approval		

ORDINANCE NO. 758

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS APPROVING THE 2024 ANNUAL UPDATE TO THE SERVICE AND ASSESSMENT PLAN AND ASSESSMENT ROLL FOR THE ROSE HILL PUBLIC IMPROVEMENT DISTRICT INCLUDING THE COLLECTION OF THE 2024 ANNUAL INSTALLMENTS.

WHEREAS, on June 25, 2003, the City of Manor City Council (the “City Council”) passed and approved Resolution No. 2003-15 (the “Original Creation Resolution”) authorizing the creation of the Rose Hill Public Improvement District (the “District”) in accordance with the Public Improvement District Assessment Act (the “Act”); and

WHEREAS, on July 16, 2003, the City Council adopted Ordinance No. 227 (“Original Assessment Ordinance”), which levied assessments on property located within the District to finance the authorized improvements for the benefit of the property in the District; and

WHEREAS, on September 20, 2006, the City adopted Resolution No. 2006-14 (the “Amended Resolution”) which added a certain 53.17 acres of land to the District and recalculated and established the assessment against lots located within the District; and

WHEREAS, on October 21, 2009, the City adopted and approved Ordinance No. 378 which reassessed the payment of Assessments regarding the addition of land to the PID, including an Assessment Roll, and levied Assessments on property within the PID to finance the Authorized Improvements for the benefit of such property; and

WHEREAS, On August 18, 2021, the City Council adopted and approved the Amended and Restated Service and Assessment Plan (the “SAP”) which updated the Assessment Roll for 2021; and

WHEREAS, On August 17, 2022, the City Council approved the 2022 Amended and Restated Service and Assessment Plan by adopting Ordinance No. 669, which served to amend and restate the 2021 Service and Assessment Plan (the “2022 SAP”) and which updated the Assessment Roll for 2022; and

WHEREAS, On August 2, 2023, the City approved the 2023 Annual Service Plan Update for the District by adopting Ordinance No. 712 (the “2023 SAP”) which approved the levy of Assessments for Assessed Property within the District and approved the Assessment Roll for 2023; and

WHEREAS, the 2023 SAP identified the authorized improvements to be constructed for the benefit of the assessed property within the District, set forth the costs of the authorized improvements, the indebtedness to be incurred for such authorized improvements, and the manner of assessing the property in the District for the costs of such authorized improvements based on the benefit provided to the assessed property in the District; and

WHEREAS, the 2023 SAP and assessment roll is required to be reviewed and updated annually as described in Sections 372.013 and 372.014 of the Act; and

WHEREAS, the City Council now desires to proceed with the adoption of this Ordinance for the annual updated 2023 Service and Assessment Plan and the updated assessment roll attached thereto, in conformity with the requirements of the Act; and

WHEREAS, the City Council finds the passage of this Ordinance to be in the best interest for the citizens of Manor, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANOR, TEXAS:

SECTION 1: That all matters stated in the preamble are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 2: That the Rose Hill Public Improvement District 2024 Annual Service Plan Update and updated Assessment Roll attached hereto as Exhibit A are hereby accepted as provided.

SECTION 3: If any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 4: That this Ordinance shall be cumulative of all other City Ordinances and all other provisions of other Ordinances adopted by the City which are inconsistent with the terms or provisions of this Ordinance are hereby repealed.

SECTION 5: This Ordinance shall take effect immediately from and after its passage and in accordance with the provisions of the Act, and it is accordingly so ordained.

SECTION 6: It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED on this 4th day of September 2024.

THE CITY OF MANOR, TEXAS

Dr. Christopher Harvey, Mayor

ATTEST:

Lluvia T. Almaraz, City Secretary

APPROVED AS TO FORM:

Veronica Rivera, Assistant City Attorney

AFTER RECORDING RETURN TO:

City of Manor
Attn: City Secretary
105 E. Eggleston Street
Manor, TX 78653

Exhibit A
2024 Annual Service Plan Update



ROSE HILL
PUBLIC IMPROVEMENT DISTRICT
2024 ANNUAL SERVICE PLAN UPDATE

SEPTEMBER 4, 2024

INTRODUCTION

Capitalized terms used in this 2024 Annual Service Plan Update shall have the meanings set forth in the 2022 Amended and Restated Service and Assessment Plan (the “2022 A&R SAP”).

The District was created pursuant to the PID Act by Resolution No. 2003-15 on June 25, 2003 by the City Council to finance certain Authorized Improvements for the benefit of the property in the District.

The Management Agreement between the City and Kevin McCright (“PID Manager”) was approved and effective June 26, 2003. The Management Agreement directed the management of the PID and the reimbursement obligations of PID.

On July 2, 2003, the City Council adopted Ordinance No. 226 (“Method of Assessment Ordinance”), which determined the method of assessing individual parcels within the District.

On July 16, 2003, the City Council adopted Ordinance No. 227 (“Original Assessment Ordinance”), which levied Assessments on property located within the District to finance the Authorized Improvements for the benefit of such property.

On February 28, 2006, the PID Manager sent the City the 2005 PID Management Report, which summarized the Assessment Roll for 2005.

On September 20, 2006, the City adopted Resolution No. 2006-14 (the “Amended Resolution”) which added a certain 53.17 acres of land to the PID and recalculated and established the Assessment against Lots located within the District.

On October 4, 2006, the City Council adopted Ordinance No. 311, which assessed cost services and improvements related to the District.

On November 1, 2006, the City Council adopted Ordinance No. 313, which closed public hearings and levied Assessments.

On October 21, 2009, the City adopted and approved Ordinance No. 378 which reassessed the payment of Assessments regarding the addition of land to the PID, including an Assessment Roll, and levied Assessments on property within the PID to finance the Authorized Improvements for the benefit of such property.

The PID Manager sent to the city the 2007-2019 PID Management Reports which summarized the Assessment Rolls for 2008-2020.

The City and the Owner entered into the PID Reimbursement Agreement, effective June 2, 2021.

On August 18, 2021, the City Council approved the 2021 Amended and Restated Service and Assessment Plan for the District which updated the Assessment Roll for 2021.

On August 17, 2022, the City Council approved the 2022 Amended and Restated Service and Assessment Plan by adopting Ordinance No. 669, which served to amend and restate the 2021 Service and Assessment Plan.

The 2022 A&R SAP identified the Authorized Improvements to be constructed for the benefit of the Assessed Property within the District, the costs of the Authorized Improvements, the indebtedness to be incurred for the Authorized Improvements, and the manner of assessing the property in the District for the costs of the Authorized Improvements. Pursuant to the PID Act, the 2022 A&R SAP must be reviewed and updated annually. This document is the Annual Service Plan Update for 2024.

The City Council also adopted an Assessment Roll identifying the Assessments on each Lot within the District, based on the method of assessment identified in the 2022 A&R SAP. This 2024 Annual Service Plan Update also updates the Assessment Roll for 2024.

PARCEL SUBDIVISION

Per the 2019 PID Management Report, the Parcels within the District were subdivided and recorded as described below. The District was developed into 1204 single-family residential units.

Stonewater – Phase 1

The Final Plat of Stonewater Phase 1 was approved on December 21, 2004 and recorded on September 16, 2005 by Travis County consists of 228 residential Lots.

Stonewater – Phase 1A

Stonewater Phase 1A was accepted by the City on August 29, 2013 and consists of 79 residential Lots.

Stonewater – Phase 2

Stonewater Phase 2 was accepted by the City on July 6, 2016 and consists of a total of 115 residential Lots, including 10 residential Lots that were re-subdivided from Lot 132 Block H and accepted by the City on July 12, 2017.

Stonewater – Phase 3

Stonewater Phase 3 was accepted by the City on February 02, 2016 and consists of 62 residential Lots¹.

Stonewater – Phase 4

Stonewater Phase 4 was accepted by the City on May 13, 2015 and consists of 86 residential Lots.

Stonewater – Phase 5

Stonewater Phase 5 was accepted by the City on August 19, 2015 and consists of 89 residential Lots.

Stonewater – Phase 6

Stonewater Phase 6 was accepted by the City on January 5, 2015 and consists of 74 residential Lots.

Stonewater – Phase 7

Stonewater Phase 7 was accepted by the City on July 6, 2016 and consists of 41 residential Lots.

Stonewater – Phase 8

Stonewater Phase 8 was accepted by the City on consists of a total of 73 residential Lots. Phase 8 was amended to subdivide 4 residential Lots from Lot(s) 105 through 108 Block Q, which was accepted by the city on January 24, 2018.

Stonewater North – Phase 1

Stonewater North Phase 1 was accepted by the City on November 14, 2018 and consists of 93 residential Lots.

Stonewater North – Phase 2

Stonewater North Phase 2 was accepted by the City on March 11, 2020 and consists of 162 residential Lots.

Stonewater North – Phase 3

Stonewater North Phase 3 was accepted by the City on March 13, 2019 and consists of 102 residential Lots.

¹ Plat shows 63 lots but one lot was sold to a homeowners association as an easement tract.

OUTSTANDING ASSESSMENT

The District has an outstanding Assessment of \$7,353,679.72 on 1,204 Lots currently categorized as Lot Type 2007 through Lot Type 2023.

See **Exhibit B** for the projected Annual Installment schedule per Lot for the District.

ANNUAL INSTALLMENT DUE 1/31/2025

- ***Lots with Certificates of Occupancy***
 - The Annual Installment for Lots that have been issued a Certificate of Occupancy on or before December 31, 2023 including Lot Type 2007 Lots through Lot Type 2023 Lots shall include interest on the unpaid principal amount of the Assessment at a rate of 5.00% per annum, simple interest. The total Annual Installment due January 31, 2025, for Lots with Certificates of Occupancy, is \$567,360.00.
- ***Lots without Certificates of Occupancy***
 - There are no Lots without Certificates of Occupancy. The total Annual Installment due January 31, 2025, for Lots without Certificates of Occupancy, is \$0.00.
- ***Principal and Interest²*** – The total principal and interest required for the Annual Installment is \$549,630.00.
- ***Annual Collection Costs*** – The Annual Installment includes an additional \$15.00 per Lot for a total of \$17,730.00 to be applied toward Annual Collection Costs. After Annual Installments have been collected, actual Annual Collection Costs are deducted from the amount paid to the Owner.

² The Annual Installment covers the period January 1, 2024 to December 31, 2025 and is due by January 31, 2025.

Due January 31, 2025	
Lots with Certificate of Occupancy	
Principal	\$ 181,946.01
Interest	\$ 367,683.99
Annual Collection Costs	\$ 17,730.00
Total	\$ 567,360.00 ⁽¹⁾

Notes:

⁽¹⁾ After Assessments have been collected, Annual Collection Costs are deducted from the amount paid to the Developer.

See **Exhibit C** for the buyer disclosures.

PREPAYMENT OF ASSESSMENTS IN FULL

The following is a list of all Parcels or Lots that made a Prepayment in full within the District.

Count	Property ID	Address	Prepayment Date
1	710445	12322 Jamie Dr	8/22/2013
2	710472	12313 Jamie Dr	4/23/2018
3	710526	14406 Pebble Run Path	2/22/2017
4	710540	14300 Pebble Run Path	1/10/2015
5	710564	12416 Stoneridge Gap Ln	2/28/2018
6	710605	12317 Stoneridge Gap Ln	1/31/2018
7	710623	12400 Waterford Run Way	10/9/2018
8	710662	12410 Jamie Dr	1/10/2015
9	710670	14505 Joy Lee Ln	9/15/2017
10	710685	14413 Joy Lee Ln	5/27/2016
11	842774	12406 Walter Vaughn Dr	5/31/2018
12	858197	12119 Walter Vaughn Dr	5/20/2019
13	866150	14506 Almodine Rd	8/28/2019
14	866179	14514 Callan Crt	9/20/2019
15	888845	12104 Greywacke Dr	7/22/2018
16	922613	14914 Shalestone Way	7/22/2020
17	710598	12303 Stoneridge Gap Ln	1/5/2021
18	884174	14437 Estuary Rd	1/12/2021
19	888837	12203 Stoneridge Gap Ln	4/19/2021
20	878088	14518 Pernella Rd	9/7/2021
21	866186	14503 Callan Crt	3/1/2023
22	922603	15013 Shalestone Way	5/12/2023

PARTIAL PREPAYMENT OF ASSESSMENTS

No partial prepayments of Assessments have occurred within the District.

SERVICE PLAN – FIVE YEAR BUDGET FORECAST

The PID Act requires the annual indebtedness and projected costs for the Authorized Improvements to be reviewed and updated in the Annual Service Plan Update, and the projection shall cover a period of not less than five years.

Five Year Service Plan					
Annual Installments Due	1/31/2025	1/31/2026	1/31/2027	1/31/2028	1/31/2029
Lots with Certificates of Occupancy⁽¹⁾					
Principal	\$ 181,946.01	\$ 191,043.31	\$ 200,595.48	\$ 210,625.25	\$ 221,156.52
Interest	\$ 367,683.99	\$ 358,586.69	\$ 349,034.52	\$ 339,004.75	\$ 328,473.48
Annual Collection Costs	\$ 17,730.00	\$ 17,730.00	\$ 17,730.00	\$ 17,730.00	\$ 17,730.00
Total	\$ 567,360.00	\$ 567,360.00	\$ 567,360.00	\$ 567,360.00	\$ 567,360.00

Notes:

⁽¹⁾ Certificates of Occupancy have been issued for all single family residential lots in the District.

ASSESSMENT ROLL

The list of current Parcels or Lots within the District, the corresponding total Assessments, and current Annual Installment are shown on the Assessment Roll attached hereto as **Exhibit A**. The Parcels or Lots shown on the Assessment Roll will receive the bills for the 2024 Annual Installments which will be delinquent if not paid by January 31, 2025.

EXHIBIT A – ASSESSMENT ROLL

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
710437	02457201010000	Non-Benefitted Property	\$ -	\$ -
710438	02457201020000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710439	02457201030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710440	02457201040000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710441	02457201050000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710442	02457202010000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710443	02457202020000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710444	02457202030000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710445	02457202040000	Prepaid	\$ -	\$ -
710446	02457202050000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710447	02457202060000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710448	02457202070000	Non-Benefitted Property	\$ -	\$ -
710450	02457204010000	Non-Benefitted Property	\$ -	\$ -
710451	02457204020000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710452	02457204030000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710453	02457204040000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710454	02457204050000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710455	02457204060000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710456	02457204070000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710457	02457204080000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710458	02457204090000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710459	02457204100000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710460	02457204110000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710461	02457204120000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710462	02457204130000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710463	02457204140000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710464	02457204150000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710465	02457204160000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710467	02457204170000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710468	02457204180000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710469	02457203010000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710470	02457203020000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710471	02457203030000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710472	02457203040000	Prepaid	\$ -	\$ -
710473	02457203050000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710474	02457203060000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710475	02457203070000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710477	02457203080000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710478	02457203090000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710479	02457203100000	Lot Type 2009	\$ 4,730.52	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
710480	02457203110000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710481	02457203120000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710482	02457203130000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710483	02457203140000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710484	02457203150000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710485	02457203160000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710486	02457203170000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710487	02457203180000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710488	02457203190000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710489	02457203200000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710490	02457203210000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710491	02457203220000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710492	02457203230000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710493	02457203240000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710494	02457203250000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710495	02457203260000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710496	02457203270000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710497	02457203280000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710499	02457203290000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710500	02457203300000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710501	02457203310000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710502	02457203320000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710503	02457203330000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710504	02457203340000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710505	02457203350000	Non-Benefitted Property	\$ -	\$ -
710506	02457203360000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710507	02457203370000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710508	02457203380000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710509	02457203390000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710510	02457203400000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710511	02457203410000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710512	02457203420000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710513	02457203430000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710514	02457203440000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710515	02457203450000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710516	02457203460000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710517	02457203470000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710518	02457203480000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710519	02457203490000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710520	02457203500000	Lot Type 2009	\$ 4,730.52	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
710521	02457203510000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710522	02457203520000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710523	02457203530000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710524	02457203540000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710525	02457203550000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710526	02457203560000	Prepaid	\$ -	\$ -
710527	02457203570000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710528	02457203580000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710529	02457203590000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710530	02457203600000	Non-Benefitted Property	\$ -	\$ -
710531	02457203610000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710532	02457203620000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710533	02457203630000	Lot Type 2011	\$ 5,155.34	\$ 480.00
710534	02457203640000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710535	02457203650000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710536	02457203660000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710537	02457203670000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710538	02457203680000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710539	02457203690000	Non-Benefitted Property	\$ -	\$ -
710540	02437201010000	Prepaid	\$ -	\$ -
710541	02437201020000	Non-Benefitted Property	\$ -	\$ -
710542	02437202010000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710543	02437202020000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710544	02437202030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710545	02437202040000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710546	02437202050000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710547	02437202060000	Non-Benefitted Property	\$ -	\$ -
710548	02437202070000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710549	02437202080000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710550	02437202090000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710551	02437202100000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710552	02437205010000	Non-Benefitted Property	\$ -	\$ -
710553	02437205020000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710554	02437205030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710555	02437205040000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710556	02437205050000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710557	02437205060000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710558	02437205070000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710559	02437205080000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710560	02437205090000	Lot Type 2016	\$ 6,052.55	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
710561	02437205100000	Lot Type 2016	\$ 6,052.55	\$ 480.00
710562	02437205110000	Lot Type 2016	\$ 6,052.55	\$ 480.00
710563	02437205120000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710564	02437205130000	Prepaid	\$ -	\$ -
710565	02437205140000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710566	02437205150000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710567	02437205160000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710568	02437205170000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710569	02437205180000	Lot Type 2010	\$ 4,948.11	\$ 480.00
710570	02437205190000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710571	02437205200000	Non-Benefitted Property	\$ -	\$ -
710573	02437205210000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710574	02437205220000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710575	02437205230000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710576	02437205240000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710577	02437205250000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710578	02437205260000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710579	02437205270000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710580	02437205280000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710581	02437203010000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710582	02437203020000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710583	02437203030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710584	02437203040000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710585	02437203050000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710586	02437203060000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710587	02437203070000	Non-Benefitted Property	\$ -	\$ -
710588	02437203080000	Lot Type 2017	\$ 6,207.19	\$ 480.00
710589	02437203090000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710590	02437203100000	Lot Type 2017	\$ 6,207.19	\$ 480.00
710591	02437203110000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710592	02437203120000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710593	02437203130000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710594	02437203140000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710595	02437203150000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710596	02437204010000	Non-Benefitted Property	\$ -	\$ -
710597	02437204020000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710598	02437204030000	Prepaid	\$ -	\$ -
710599	02437204040000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710600	02437204050000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710601	02437204060000	Lot Type 2014	\$ 5,719.69	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
710602	02437204070000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710603	02437204080000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710604	02437204090000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710605	02437204100000	Prepaid	\$ -	\$ -
710606	02437204110000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710607	02437204120000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710608	02437204130000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710609	02437204140000	Lot Type 2011	\$ 5,155.34	\$ 480.00
710610	02437204150000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710611	02437204160000	Lot Type 2013	\$ 5,540.67	\$ 480.00
710612	02437204170000	Lot Type 2012	\$ 5,352.71	\$ 480.00
710613	02437204180000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710614	02437204190000	Non-Benefitted Property	\$ -	\$ -
710615	02437204200000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710616	02437204210000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710617	02437204220000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710618	02437204230000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710619	02437204240000	Lot Type 2013	\$ 5,540.67	\$ 480.00
710620	02437204250000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710621	02437204260000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710622	02437204270000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710623	02437204280000	Prepaid	\$ -	\$ -
710624	02437204290000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710625	02437204300000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710626	02437204310000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710627	02437204320000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710628	02437204330000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710629	02437204340000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710630	02437204350000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710631	02437204360000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710632	02437206010000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710633	02437206020000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710634	02437206030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710635	02437206040000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710636	02437206050000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710637	02437206060000	Lot Type 2016	\$ 6,052.55	\$ 480.00
710638	02437206070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
710639	02437206080000	Lot Type 2019	\$ 6,494.73	\$ 480.00
710640	02437206090000	Non-Benefitted Property	\$ -	\$ -
710641	02437207010000	Non-Benefitted Property	\$ -	\$ -

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
710642	02437207020000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710643	02437207030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710644	02437207040000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710645	02437207050000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710646	02437207060000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710647	02437207070000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710648	02437207080000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710649	02437207090000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710650	02437207100000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710651	02437207110000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710652	02437207120000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710653	02437207130000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710654	02437207140000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710655	02437207150000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710656	02437207160000	Lot Type 2015	\$ 5,890.18	\$ 480.00
710657	02437207170000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710658	02437207180000	Lot Type 2014	\$ 5,719.69	\$ 480.00
710660	02457501010000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710661	02457501020000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710662	02457501030000	Prepaid	\$ -	\$ -
710663	02457501040000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710664	02457501050000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710665	02457501060000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710666	02457501070000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710667	02457502010000	Non-Benefitted Property	\$ -	\$ -
710668	02457502020000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710669	02457502030000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710670	02457502040000	Prepaid	\$ -	\$ -
710671	02457503010000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710672	02457503020000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710673	02457503030000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710674	02457503040000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710675	02457503050000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710676	02457503060000	Lot Type 2011	\$ 5,155.34	\$ 480.00
710677	02457503070000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710678	02457503080000	Lot Type 2007	\$ 4,262.14	\$ 480.00
710679	02457503090000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710680	02457503100000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710681	02457503110000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710682	02457503120000	Lot Type 2008	\$ 4,502.04	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
710683	02457503130000	Lot Type 2008	\$ 4,502.04	\$ 480.00
710684	02457503140000	Lot Type 2009	\$ 4,730.52	\$ 480.00
710685	02457503150000	Prepaid	\$ -	\$ -
710686	02457503160000	Lot Type 2008	\$ 4,502.04	\$ 480.00
842732	02457205010000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842733	02457205020000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842734	02457205030000	Non-Benefitted Property	\$ -	\$ -
842735	02457205040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
842736	02457205050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
842738	02457502430000	Non-Benefitted Property	\$ -	\$ -
842739	02457502440000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842740	02457502050000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842741	02457502060000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842742	02457502070000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842743	02457502080000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842744	02457502090000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842745	02457502100000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842746	02457502110000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842747	02457502120000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842748	02457502130000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842749	02457502140000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842750	02457502150000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842751	02457502160000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842752	02457502170000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842753	02457502180000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842754	02457502190000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842755	02457502200000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842756	02457502210000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842757	02457502220000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842758	02457502230000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842759	02457502240000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842760	02457502250000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842761	02457502260000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842762	02457502270000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842763	02457502280000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842764	02457502290000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842765	02457502300000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842766	02457502310000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842767	02457502320000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842768	02457502330000	Lot Type 2015	\$ 5,890.18	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
842769	02457502340000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842770	02457502350000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842771	02457502360000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842772	02457502370000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842773	02457502380000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842774	02457502390000	Prepaid	\$ -	\$ -
842775	02457502400000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842776	02457502410000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842777	02457502420000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842778	02457207010000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842779	02457207020000	Lot Type 2016	\$ 6,052.55	\$ 480.00
842780	02457207030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842781	02457207040000	Non-Benefitted Property	\$ -	\$ -
842782	02457504010000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842783	02457504020000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842784	02457504030000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842785	02457504040000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842786	02457504050000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842787	02457504060000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842788	02457504070000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842789	02457504080000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842790	02457504090000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842791	02457504100000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842792	02457504110000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842793	02457504120000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842794	02457504130000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842795	02457504140000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842796	02457504150000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842797	02457504160000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842798	02457504170000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842799	02457504180000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842800	02457504190000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842801	02457504200000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842802	02457206010000	Non-Benefitted Property	\$ -	\$ -
842803	02457201060000	Non-Benefitted Property	\$ -	\$ -
842804	02457202080000	Non-Benefitted Property	\$ -	\$ -
842805	02457202090000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842806	02457202100000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842807	02457202110000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842808	02457202120000	Lot Type 2015	\$ 5,890.18	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
842809	02457202130000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842810	02457501080000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842811	02457501090000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842812	02457501100000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842813	02457501110000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842814	02457501120000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842815	02457501130000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842816	02457501140000	Lot Type 2015	\$ 5,890.18	\$ 480.00
842817	02457501150000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858170	02457205070000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858171	02457205080000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858172	02457205090000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858173	02457205100000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858174	02457205110000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858175	02457205120000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858176	02457205130000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858177	02457205140000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858178	02457205150000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858179	02457205160000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858180	02457205170000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858181	02457205180000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858182	02457205190000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858183	02457205200000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858184	02457205210000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858185	02457205220000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858186	02457205230000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858187	02457205240000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858188	02457205250000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858189	02457205260000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858190	02457201080000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858191	02457201090000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858192	02457201100000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858193	02457201110000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858194	02457201120000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858195	02457201130000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858196	02457201140000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858197	02457201150000	Prepaid	\$ -	\$ -
858198	02457201160000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858199	02457201170000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858200	02457201180000	Lot Type 2016	\$ 6,052.55	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
858201	02457201190000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858202	02457201200000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858203	02457201210000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858204	02457201220000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858205	02457201230000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858206	02457201240000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858207	02457201250000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858208	02457201260000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858209	02457201270000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858210	02457201280000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858211	02457201290000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858212	02457201300000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858213	02457201310000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858214	02457201320000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858215	02457201330000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858216	02457201340000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858217	02457201350000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858218	02457201360000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858219	02457201370000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858220	02457201380000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858221	02457201390000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858222	02457201400000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858223	02457201410000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858224	02457201420000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858225	02457201430000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858226	02457201440000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858227	02457201450000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858228	02457201460000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858229	02457201470000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858230	02457201480000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858231	02457201490000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858232	02457201500000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858233	02457201510000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858234	02457201520000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858235	02457201530000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858236	02457201540000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858237	02457201550000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858238	02457201560000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858239	02457201570000	Lot Type 2016	\$ 6,052.55	\$ 480.00
858240	02457201580000	Lot Type 2016	\$ 6,052.55	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾		Installment Due	
			⁽³⁾		1/31/2025 ^{(3), (4)}	
858241	02457201590000	Lot Type 2016	\$	6,052.55	\$	480.00
858242	02457201600000	Lot Type 2016	\$	6,052.55	\$	480.00
858243	02457201610000	Lot Type 2016	\$	6,052.55	\$	480.00
866124	02457209140000	Lot Type 2017	\$	6,207.19	\$	480.00
866125	02457209150000	Lot Type 2017	\$	6,207.19	\$	480.00
866126	02457209160000	Lot Type 2017	\$	6,207.19	\$	480.00
866127	02457209170000	Lot Type 2017	\$	6,207.19	\$	480.00
866128	02457209180000	Lot Type 2017	\$	6,207.19	\$	480.00
866129	02457209190000	Lot Type 2017	\$	6,207.19	\$	480.00
866130	02457209200000	Lot Type 2017	\$	6,207.19	\$	480.00
866131	02457209210000	Lot Type 2017	\$	6,207.19	\$	480.00
866132	02457209220000	Lot Type 2017	\$	6,207.19	\$	480.00
866133	02457209230000	Lot Type 2017	\$	6,207.19	\$	480.00
866134	02457209240000	Lot Type 2017	\$	6,207.19	\$	480.00
866135	02457209250000	Lot Type 2017	\$	6,207.19	\$	480.00
866136	02457209260000	Lot Type 2017	\$	6,207.19	\$	480.00
866137	02457209270000	Lot Type 2017	\$	6,207.19	\$	480.00
866138	02457209280000	Lot Type 2017	\$	6,207.19	\$	480.00
866139	02457209290000	Lot Type 2017	\$	6,207.19	\$	480.00
866140	02457209300000	Lot Type 2017	\$	6,207.19	\$	480.00
866141	02457209310000	Lot Type 2017	\$	6,207.19	\$	480.00
866142	02457209320000	Lot Type 2017	\$	6,207.19	\$	480.00
866143	02457209330000	Lot Type 2017	\$	6,207.19	\$	480.00
866144	02457209340000	Lot Type 2017	\$	6,207.19	\$	480.00
866145	02457209350000	Lot Type 2017	\$	6,207.19	\$	480.00
866146	02457209360000	Lot Type 2017	\$	6,207.19	\$	480.00
866147	02457209370000	Lot Type 2017	\$	6,207.19	\$	480.00
866148	02457209010000	Lot Type 2017	\$	6,207.19	\$	480.00
866149	02457209020000	Lot Type 2017	\$	6,207.19	\$	480.00
866150	02457209030000	Prepaid	\$	-	\$	-
866151	02457209040000	Lot Type 2017	\$	6,207.19	\$	480.00
866152	02457209050000	Lot Type 2017	\$	6,207.19	\$	480.00
866153	02457209060000	Lot Type 2017	\$	6,207.19	\$	480.00
866154	02457209070000	Lot Type 2017	\$	6,207.19	\$	480.00
866155	02457209080000	Lot Type 2017	\$	6,207.19	\$	480.00
866156	02457209090000	Lot Type 2017	\$	6,207.19	\$	480.00
866157	02457209100000	Lot Type 2017	\$	6,207.19	\$	480.00
866158	02457209110000	Lot Type 2017	\$	6,207.19	\$	480.00
866159	02457209120000	Lot Type 2017	\$	6,207.19	\$	480.00
866160	02457209130000	Lot Type 2017	\$	6,207.19	\$	480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
866161	02457208030000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866162	02457208040000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866163	02457208050000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866164	02457208060000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866165	02457208070000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866166	02457208080000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866167	02457208090000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866168	02457208100000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866169	02457208110000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866170	02457208120000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866171	02457208130000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866172	02457208140000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866173	02457208150000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866174	02457208160000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866175	02457208170000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866176	02457208180000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866177	02457208190000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866178	02457208010000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866179	02457208020000	Prepaid	\$ -	\$ -
866180	02457203700000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866181	02457203710000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866182	02457203720000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866183	02457203730000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866184	02457203740000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866185	02457203750000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866186	02457203760000	Prepaid	\$ -	\$ -
866187	02457203770000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866188	02457203780000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866189	02457203790000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866190	02457203800000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866191	02457203810000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866192	02457203820000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866193	02457203830000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866194	02457203840000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866195	02457203850000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866196	02457203860000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866197	02457203870000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866198	02457203880000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866199	02457203890000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866200	02457203900000	Lot Type 2017	\$ 6,207.19	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
866201	02457203910000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866202	02457203920000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866203	02457203930000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866204	02457203940000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866205	02457203950000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866206	02457203960000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866207	02457203970000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866208	02457203980000	Lot Type 2017	\$ 6,207.19	\$ 480.00
866209	02457203990000	Lot Type 2017	\$ 6,207.19	\$ 480.00
877923	02476905010000	Non-Benefitted Property	\$ -	\$ -
877924	02476905020000	Non-Benefitted Property	\$ -	\$ -
877925	02476906010000	Non-Benefitted Property	\$ -	\$ -
877926	02457210010000	Non-Benefitted Property	\$ -	\$ -
877927	02457209390000	Non-Benefitted Property	\$ -	\$ -
877928	02457209400000	Non-Benefitted Property	\$ -	\$ -
877931	02457211020000	Non-Benefitted Property	\$ -	\$ -
877932	02457209410000	Non-Benefitted Property	\$ -	\$ -
877933	02457209420000	Non-Benefitted Property	\$ -	\$ -
877934	02457209430000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877935	02457209440000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877936	02457209450000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877937	02457209460000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877938	02457209470000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877939	02457209480000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877940	02457209490000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877941	02457209500000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877942	02457209510000	Non-Benefitted Property	\$ -	\$ -
877943	02457209520000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877944	02457209530000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877945	02457209540000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877946	02457209550000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877947	02457209560000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877948	02457209570000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877949	02457209580000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877950	02457209590000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877951	02457209600000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877952	02457209610000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877953	02457209620000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877954	02457209630000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877955	02457209640000	Lot Type 2018	\$ 6,354.47	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
877956	02457209650000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877957	02457209660000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877958	02457209670000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877959	02457209680000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877960	02457209690000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877961	02457209700000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877962	02457209710000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877963	02457209720000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877964	02457209730000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877965	02457209740000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877966	02457209750000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877967	02457209760000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877968	02457201620000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877969	02457201630000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877970	02457201640000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877971	02457201650000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877972	02457201660000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877973	02457201670000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877974	02457201680000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877975	02457201690000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877976	02457201700000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877977	02457201710000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877978	02457201720000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877979	02457201730000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877980	02457201740000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877981	02457201750000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877982	02457201760000	Lot Type 2021	\$ 6,755.54	\$ 480.00
877983	02457201770000	Lot Type 2021	\$ 6,755.54	\$ 480.00
877984	02457212010000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877985	02457212020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877986	02457212030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877987	02457212040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877988	02457212050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877989	02457212060000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877990	02457212070000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877991	02457212080000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877992	02457212090000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877993	02457212100000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877994	02457212110000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877995	02457212120000	Lot Type 2018	\$ 6,354.47	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
877996	02457212130000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877997	02457212140000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877998	02457212150000	Lot Type 2018	\$ 6,354.47	\$ 480.00
877999	02457212160000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878000	02457212170000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878001	02457212180000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878002	02457212190000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878003	02457212200000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878004	02457212210000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878005	02457212220000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878006	02457212230000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878007	02457212240000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878008	02457212250000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878009	02457212260000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878010	02457212270000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878011	02457212280000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878012	02457212290000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878014	02457212300000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878015	02457212310000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878016	02457212320000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878017	02457212330000	Non-Benefitted Property	\$ -	\$ -
878018	02457213010000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878019	02457213020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878020	02457213030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878021	02457213040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878022	02457213050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878023	02457213060000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878024	02457213070000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878025	02457213080000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878026	02457213090000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878027	02457213100000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878028	02457213110000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878029	02457213120000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878030	02457213130000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878031	02457213140000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878032	02457213150000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878033	02457213160000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878034	02457213170000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878035	02457213180000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878036	02457213190000	Lot Type 2018	\$ 6,354.47	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
878038	02476901010000	Non-Benefitted Property	\$ -	\$ -
878039	02456902010000	Non-Benefitted Property	\$ -	\$ -
878041	02476901020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878042	02476901030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878043	02476901040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878044	02476902010000	Lot Type 2020	\$ 6,628.32	\$ 480.00
878045	02476902020000	Lot Type 2020	\$ 6,628.32	\$ 480.00
878046	02476902030000	Non-Benefitted Property	\$ -	\$ -
878047	02476902040000	Non-Benefitted Property	\$ -	\$ -
878048	02476901050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878049	02476901060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878050	02476901070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878051	02476901080000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878052	02476901090000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878053	02476901100000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878054	02476901110000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878055	02476901120000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878056	02476901130000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878057	02476901140000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878058	02476901150000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878059	02476901160000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878060	02476901170000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878061	02476901180000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878062	02476901190000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878063	02476903010000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878064	02476903020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878065	02476903030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878066	02476903040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878067	02476903050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878069	02476904010000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878070	02476904020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878071	02476904030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878072	02476904040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878073	02476904050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878074	02476904060000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878075	02476904070000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878076	02476904080000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878077	02476904090000	Lot Type 2018	\$ 6,354.47	\$ 480.00
878078	02476904100000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878079	02476904110000	Lot Type 2019	\$ 6,494.73	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
878080	02476904120000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878081	02476904130000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878082	02476904140000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878083	02476904150000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878084	02476904160000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878085	02476904170000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878086	02476902050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878087	02476902060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
878088	02476902070000	Prepaid	\$ -	\$ -
878089	02476902080000	Lot Type 2020	\$ 6,628.32	\$ 480.00
878090	02476902090000	Non-Benefitted Property	\$ -	\$ -
884134	02476905030000	Non-Benefitted Property	\$ -	\$ -
884135	02476905040000	Lot Type 2023	\$ 6,992.10	\$ 480.00
884136	02476905050000	Lot Type 2020	\$ 6,628.32	\$ 480.00
884137	02476905060000	Lot Type 2023	\$ 6,992.10	\$ 480.00
884138	02476905070000	Lot Type 2022	\$ 6,876.71	\$ 480.00
884139	02456903010000	Lot Type 2023	\$ 6,992.10	\$ 480.00
884140	02456903020000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884141	02456903030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884142	02456903040000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884143	02456904010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884144	02456904020000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884145	02456904030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884146	02456904040000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884147	02456904050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884148	02456904060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884149	02456904070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884150	02456904080000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884151	02456904090000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884152	02456904100000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884153	02456904110000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884154	02456904120000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884155	02456904130000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884156	02456904140000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884157	02456904150000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884158	02456904160000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884159	02456904170000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884160	02456904180000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884161	02456904190000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884162	02456904200000	Lot Type 2019	\$ 6,494.73	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
884163	02456904210000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884164	02456905010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884165	02456905020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884166	02456905030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884167	02456905040000	Non-Benefitted Property	\$ -	\$ -
884168	02456905050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884169	02456905060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884170	02456905070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884171	02456905080000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884172	02456905090000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884173	02456905100000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884174	02456905110000	Prepaid	\$ -	\$ -
884175	02456906010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884176	02456906020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884177	02456906030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884178	02456906040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884179	02456906050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884180	02456906060000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884181	02456906070000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884182	02456906080000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884183	02456906090000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884184	02456906100000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884185	02456906110000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884186	02456906120000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884187	02476906020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884188	02476906030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884189	02476906040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884190	02476906050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884191	02476906060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884192	02476906070000	Non-Benefitted Property	\$ -	\$ -
884193	02476907010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884194	02476907020000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884195	02456907010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884196	02456907020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884197	02456907030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884198	02456907040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884199	02456907050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884200	02456907060000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884201	02456907070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884202	02456907080000	Lot Type 2018	\$ 6,354.47	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
884203	02456907090000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884204	02456907100000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884205	02456907110000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884206	02456907120000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884207	02456907130000	Lot Type 2018	\$ 6,354.47	\$ 480.00
884208	02456907140000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884209	02456907150000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884210	02456907160000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884211	02456907170000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884212	02456907180000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884213	02456907190000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884214	02456907200000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884215	02456907210000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884216	02456907220000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884217	02456907230000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884218	02456907240000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884219	02456907250000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884220	02456907260000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884221	02456907270000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884222	02456907280000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884223	02456907290000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884224	02456907300000	Lot Type 2019	\$ 6,494.73	\$ 480.00
884225	02456907310000	Lot Type 2019	\$ 6,494.73	\$ 480.00
888821	02437203160000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888822	02437203170000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888823	02437203180000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888824	02437203190000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888825	02437203200000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888826	02457214010000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888827	02457214020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888828	02457214030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888829	02457214040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888830	02457214050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888831	02457214060000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888832	02457214070000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888833	02457214080000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888834	02457214090000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888835	02457214100000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888836	02457214110000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888837	02457214120000	Prepaid	\$ -	\$ -

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
888838	02457214130000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888839	02457209770000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888840	02457209780000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888841	02457209790000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888842	02457209800000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888843	02457209810000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888844	02457209820000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888845	02457209830000	Prepaid	\$ -	\$ -
888846	02457209840000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888847	02457209850000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888848	02457209860000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888849	02457209870000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888850	02457209880000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888851	02457209890000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888852	02457209900000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888853	02457209910000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888854	02457209920000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888855	02457209930000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888856	02457209940000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888857	02457209950000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888858	02457209960000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888859	02457209970000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888860	02457209980000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888861	02457209990000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888862	02457215010000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888863	02457215020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888864	02457215030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888865	02457215040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888866	02457215050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888867	02457216010000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888868	02457216020000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888869	02457216030000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888870	02457216040000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888871	02457216050000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888872	02457216060000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888873	02457216070000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888874	02457216080000	Lot Type 2019	\$ 6,494.73	\$ 480.00
888875	02437206110000	Non-Benefitted Property	\$ -	\$ -
888876	02437206120000	Non-Benefitted Property	\$ -	\$ -
888877	02437206130000	Non-Benefitted Property	\$ -	\$ -

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
888878	02437206140000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888879	02437206150000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888880	02437206160000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888881	02437206170000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888882	02437206180000	Lot Type 2019	\$ 6,494.73	\$ 480.00
888883	02437206190000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888884	02437206200000	Lot Type 2018	\$ 6,354.47	\$ 480.00
888885	02437206210000	Lot Type 2018	\$ 6,354.47	\$ 480.00
894378	02457201780000	Lot Type 2020	\$ 6,628.32	\$ 480.00
894379	02457201790000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894380	02457201800000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894381	02457201810000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894382	02457201820000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894383	02457201830000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894384	02457201840000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894385	02457201850000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894386	02457201860000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894387	02457201870000	Lot Type 2020	\$ 6,628.32	\$ 480.00
894388	02457205270000	Non-Benefitted Property	\$ -	\$ -
894389	02457205280000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894390	02457205290000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894391	02457205300000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894392	02457205310000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894393	02457205320000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894394	02457205330000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894395	02457205340000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894396	02457205350000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894397	02457205360000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894398	02457205370000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894399	02457205380000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894400	02457205390000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894401	02457205400000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894402	02457205410000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894403	02457205420000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894404	02457205430000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894405	02457205440000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894406	02477201010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894407	02477201020000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894408	02477201030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894409	02477201040000	Lot Type 2019	\$ 6,494.73	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
894410	02477201050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894411	02477201060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894412	02457502450000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894413	02457502460000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894414	02457502470000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894415	02457502480000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894416	02457502490000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894417	02457502500000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894418	02457217010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894419	02457217020000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894420	02457217030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894421	02457217040000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894422	02457217050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894423	02457217060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894424	02457217070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894425	02477202010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894426	02477202020000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894427	02477202030000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894428	02477202040000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894429	02477202050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894430	02477202060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894431	02477202070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894432	02477202080000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894433	02477202090000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894434	02477202100000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894435	02477202110000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894436	02477202120000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894437	02477202130000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894438	02477203010000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894439	02457212340000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894440	02457212350000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894441	02457212360000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894442	02457212370000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894443	02457212380000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894444	02457212390000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894445	02457212400000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894446	02457212410000	Lot Type 2020	\$ 6,628.32	\$ 480.00
894447	02457212420000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894448	02457212430000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894449	02457212440000	Lot Type 2019	\$ 6,494.73	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
894450	02457212450000	Lot Type 2019	\$ 6,494.73	\$ 480.00
894451	02457212460000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897067	02457211030000	Non-Benefitted Property	\$ -	\$ -
897068	02457211040000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897069	02457211050000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897070	02457211060000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897071	02457211070000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897072	02457211080000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897073	02457211090000	Lot Type 2020	\$ 6,628.32	\$ 480.00
897074	02457211100000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897075	02457211110000	Lot Type 2020	\$ 6,628.32	\$ 480.00
897076	02457211120000	Lot Type 2019	\$ 6,494.73	\$ 480.00
897077	02457211130000	Lot Type 2019	\$ 6,494.73	\$ 480.00
914734	02477202140000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914735	02477202150000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914736	02477202160000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914737	02477202170000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914739	02477202180000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914740	02477202190000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914741	02477202200000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914742	02477202210000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914743	02477202220000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914744	02477202230000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914745	02477202240000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914746	02477202250000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914747	02477202260000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914748	02477202270000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914749	02477202280000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914750	02477202290000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914751	02477202300000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914752	02477202310000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914753	02477202320000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914754	02477202330000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914755	02477202340000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914756	02477202350000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914757	02477202360000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914758	02477202370000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914759	02477202380000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914760	02477202390000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914761	02477202400000	Lot Type 2021	\$ 6,755.54	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
914762	02477202410000	Lot Type 2023	\$ 6,992.10	\$ 480.00
914763	02477202420000	Lot Type 2023	\$ 6,992.10	\$ 480.00
914764	02477204010000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914765	02477204020000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914766	02477204030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914767	02477204040000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914768	02477204050000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914769	02477204060000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914770	02477205010000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914771	02477205020000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914772	02477205030000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914773	02477205040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914774	02477205050000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914775	02477205060000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914776	02477205070000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914777	02477205080000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914778	02477205090000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914779	02477205100000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914780	02477205110000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914781	02477205120000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914782	02477205130000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914783	02477205140000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914784	02477205150000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914785	02477205160000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914786	02477205170000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914793	02477203030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914794	02477203040000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914795	02477203050000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914796	02477203060000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914797	02477203070000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914798	02477203080000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914799	02477203090000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914800	02477203100000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914801	02477203110000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914802	02477203120000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914803	02477203130000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914804	02477203140000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914805	02477203150000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914806	02477203160000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914807	02477203170000	Lot Type 2020	\$ 6,628.32	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
914808	02477203180000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914809	02477203190000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914810	02477203200000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914811	02477203210000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914812	02477203220000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914813	02477203230000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914814	02477203240000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914815	02477203250000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914816	02477203260000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914817	02477203270000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914818	02477203280000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914819	02477203290000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914820	02477203300000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914821	02477203310000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914822	02477203320000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914823	02477203330000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914824	02477203340000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914825	02477203350000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914826	02477203360000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914827	02477203370000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914828	02477203380000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914829	02477203390000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914830	02477203400000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914831	02477203410000	Lot Type 2020	\$ 6,628.32	\$ 480.00
914832	02477203420000	Lot Type 2021	\$ 6,755.54	\$ 480.00
914833	02477203430000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922591	02477501010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922592	02477501020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922593	02477501030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922594	02477501040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922595	02477501050000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922596	02477501060000	Non-Benefitted Property	\$ -	\$ -
922597	02477502010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922598	02477502020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922599	02477502030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922600	02477502040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922601	02477502050000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922602	02477502060000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922603	02477502070000	Prepaid	\$ -	\$ -
922604	02477502080000	Non-Benefitted Property	\$ -	\$ -

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
922605	02477503010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922606	02477503020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922607	02477503030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922608	02477503040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922609	02477503050000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922610	02477503060000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922611	02477503070000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922612	02477503080000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922613	02477503090000	Prepaid	\$ -	\$ -
922614	02477503100000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922615	02477206010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922616	02477206020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922617	02477206030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922618	02477207010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922619	02477207020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922620	02477207030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922621	02477207040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922622	02477207050000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922623	02477207060000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922624	02477207070000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922625	02477207080000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922626	02477207090000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922627	02477207100000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922628	02477207110000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922629	02477207120000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922630	02477207130000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922631	02477207140000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922632	02477207150000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922633	02477207160000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922634	02477207170000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922635	02477207180000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922636	02477207190000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922637	02477207200000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922638	02477207210000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922639	02477207220000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922640	02477208010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922641	02477208020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922642	02477208030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922643	02477208040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922644	02477208050000	Lot Type 2021	\$ 6,755.54	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
922645	02477208060000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922646	02477208070000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922647	02477208080000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922648	02477208090000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922649	02477208100000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922650	02477208110000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922651	02477208120000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922652	02477208130000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922653	02477208140000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922654	02477208150000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922655	02477208160000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922657	02477208170000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922658	02477208180000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922659	02477208190000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922660	02477208200000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922661	02477208210000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922662	02477208220000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922663	02477208230000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922664	02477208240000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922665	02477208250000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922666	02477208260000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922667	02477208270000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922668	02477208280000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922669	02477208290000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922670	02477208300000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922671	02477208310000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922672	02477208320000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922673	02477209010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922674	02477209020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922675	02477209030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922676	02477209040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922677	02477209050000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922678	02477209060000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922679	02477209070000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922680	02477209080000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922681	02477209090000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922682	02477209100000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922683	02477209110000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922684	02477209120000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922685	02477209130000	Lot Type 2021	\$ 6,755.54	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
922686	02477209140000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922687	02477209150000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922688	02477209160000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922689	02477209170000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922690	02477209180000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922691	02477209190000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922692	02477209200000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922693	02477210010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922694	02477210020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
922695	02477210030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938598	02477204070000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938599	02477204080000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938600	02477204090000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938601	02477204100000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938602	02477204110000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938603	02477204120000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938604	02477204130000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938605	02477204140000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938606	02477204150000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938607	02477204160000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938608	02477204170000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938609	02477204180000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938610	02477204190000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938611	02477204200000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938612	02477204210000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938613	02477204220000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938614	02477204230000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938615	02477204240000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938616	02477204250000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938617	02477204260000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938618	02477204270000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938619	02477204280000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938620	02477204290000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938621	02477204300000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938622	02477204310000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938623	02477204320000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938624	02477204330000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938625	02477204340000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938626	02477204350000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938627	02477204360000	Lot Type 2021	\$ 6,755.54	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
938628	02477204370000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938629	02477204380000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938630	02477204390000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938631	02477204400000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938632	02477204410000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938633	02477204420000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938634	02477204430000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938635	02477204440000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938636	02477204450000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938637	02477204460000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938638	02477204470000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938639	02477204480000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938640	02477204490000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938641	02477204500000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938642	02477204510000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938643	02477204520000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938644	02477204530000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938645	02477204540000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938646	02477204550000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938647	02477204560000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938648	02477204570000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938649	02477204580000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938650	02477204590000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938652	02477205180000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938653	02477205190000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938654	02477205200000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938655	02477205210000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938656	02477205220000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938657	02477205230000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938658	02477205240000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938659	02477205250000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938660	02477205260000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938661	02477205270000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938662	02477205280000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938663	02477205290000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938664	02477205300000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938665	02477205310000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938666	02477205320000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938667	02477205330000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938668	02477205340000	Lot Type 2021	\$ 6,755.54	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
938669	02477205350000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938670	02477205360000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938671	02477205370000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938672	02477205380000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938673	02477205390000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938674	02477205400000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938675	02477205410000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938676	02477205420000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938677	02477205430000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938678	02477205440000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938679	02477205450000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938680	02477205460000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938681	02477205470000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938682	02477205480000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938683	02477205490000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938684	02477205500000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938685	02477205510000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938686	02477205520000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938687	02477205530000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938688	02477205540000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938689	02477205550000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938690	02477205560000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938691	02477205570000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938692	02477205580000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938693	02477205590000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938694	02477205600000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938697	02477209210000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938698	02477209220000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938699	02477209230000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938700	02477209240000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938701	02477209250000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938702	02477209260000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938703	02477209270000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938704	02477209280000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938705	02477209290000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938706	02477209300000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938707	02477209310000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938708	02477209320000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938709	02477209330000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938710	02477209340000	Lot Type 2021	\$ 6,755.54	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
938711	02477209350000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938712	02477209360000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938713	02477209370000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938714	02477209380000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938715	02477209390000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938716	02477209400000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938717	02477209410000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938718	02477209420000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938719	02477209430000	Non-Benefitted Property	\$ -	\$ -
938720	02477209440000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938721	02477209450000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938722	02477211010000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938723	02477211020000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938724	02477211030000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938725	02477211040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938726	02477211050000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938727	02477211060000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938728	02477211070000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938729	02477211080000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938730	02477211090000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938731	02477211100000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938732	02477211110000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938733	02477211120000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938734	02477211130000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938735	02477211140000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938737	02477211150000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938738	02477211160000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938739	02477211170000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938740	02477211180000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938741	02477211190000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938742	02477211200000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938743	02477211210000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938744	02477211220000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938745	02477211230000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938746	02477211240000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938747	02477211250000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938748	02477211260000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938749	02477211270000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938750	02477211280000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938751	02477211290000	Lot Type 2022	\$ 6,876.71	\$ 480.00

Property ID ⁽¹⁾	Geographic ID	Lot Type	Outstanding Assessment ⁽²⁾ ⁽³⁾	Installment Due 1/31/2025 ^{(3), (4)}
938752	02477211300000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938753	02477211310000	Non-Benefitted Property	\$ -	\$ -
938754	02477211320000	Non-Benefitted Property	\$ -	\$ -
938756	02477210040000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938757	02477210050000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938758	02477210060000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938759	02477210070000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938760	02477210080000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938761	02477210090000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938762	02477210100000	Non-Benefitted Property	\$ -	\$ -
938763	02477210110000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938764	02477210120000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938765	02477210130000	Lot Type 2022	\$ 6,876.71	\$ 480.00
938766	02477210140000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938767	02477210150000	Lot Type 2021	\$ 6,755.54	\$ 480.00
938768	02477210160000	Lot Type 2021	\$ 6,755.54	\$ 480.00
Total			\$ 7,353,679.72	\$ 567,360.00

Notes:

- ⁽¹⁾ Property IDs based on preliminary Travis County Appraisal District data and may be updated based on certified data when available.
- ⁽²⁾ Outstanding Assessment prior to 1/31/2025 Annual Installment.
- ⁽³⁾ Totals may not match the total outstanding Assessment or Annual Installment due to rounding.
- ⁽⁴⁾ The Annual Installment covers the period January 1, 2025 to December 31, 2025 and is due by January 31, 2025.

EXHIBIT B – PROJECTED ANNUAL INSTALLMENT SCHEDULE

Year	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
1	\$ 7,102.00	\$ 109.90	\$ 355.10	\$ 15.00	\$ 480.00
2	\$ 6,992.10	\$ 115.40	\$ 349.61	\$ 15.00	\$ 480.00
3	\$ 6,876.71	\$ 121.16	\$ 343.84	\$ 15.00	\$ 480.00
4	\$ 6,755.54	\$ 127.22	\$ 337.78	\$ 15.00	\$ 480.00
5	\$ 6,628.32	\$ 133.58	\$ 331.42	\$ 15.00	\$ 480.00
6	\$ 6,494.73	\$ 140.26	\$ 324.74	\$ 15.00	\$ 480.00
7	\$ 6,354.47	\$ 147.28	\$ 317.72	\$ 15.00	\$ 480.00
8	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total	\$ 7,102.00	\$ 6,648.37	\$ 450.00	\$ 14,200.37	

Note: The figures shown above are estimates only and subject to change in Annual Service Plan Updates. Changes in Annual Collection Costs or other available offsets could increase or decrease the amounts shown.

EXHIBIT C – BUYER DISCLOSURES

Forms of the homebuyer disclosures for the following Lot Types are found in this exhibit:

- Lot Type 2007
- Lot Type 2008
- Lot Type 2009
- Lot Type 2010
- Lot Type 2011
- Lot Type 2012
- Lot Type 2013
- Lot Type 2014
- Lot Type 2015
- Lot Type 2016
- Lot Type 2017
- Lot Type 2018
- Lot Type 2019
- Lot Type 2020
- Lot Type 2021
- Lot Type 2022
- Lot Type 2023

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2007 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2007 PRINCIPAL ASSESSMENT: \$4,262.14

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§

§

COUNTY OF _____

§

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2007

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
18	1/31/2025	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2026	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2027	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2028	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2029	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2030	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2031	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2032	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2033	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2034	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2035	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2036	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2037	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 4,262.14	\$ 1,583.23	\$ 195.00	\$ 6,040.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2008 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2008 PRINCIPAL ASSESSMENT: \$4,502.04

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2008

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
17	1/31/2025	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2026	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2027	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2028	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2029	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2030	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2031	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2032	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2033	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2034	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2035	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2036	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2037	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2038	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 4,502.04	\$ 1,808.33	\$ 210.00	\$ 6,520.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2009 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2009 PRINCIPAL ASSESSMENT: \$4,730.52

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within **Rose Hill Public Improvement District** (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2009

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
16	1/31/2025	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2026	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2027	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2028	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2029	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2030	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2031	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2032	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2033	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2034	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2035	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2036	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2037	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2038	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2039	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 4,730.52	\$ 2,044.85	\$ 225.00	\$ 7,000.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2010 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2010 PRINCIPAL ASSESSMENT: \$4,948.11

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within **Rose Hill Public Improvement District** (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2010

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
15	1/31/2025	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2026	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2027	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2028	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2029	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2030	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2031	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2032	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2033	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2034	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2035	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2036	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2037	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2038	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2039	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2040	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 4,948.11	\$ 2,292.26	\$ 240.00	\$ 7,480.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2011 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2011 PRINCIPAL ASSESSMENT: \$5,155.34

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within **Rose Hill Public Improvement District** (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§

§

COUNTY OF _____

§

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2011

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
14	1/31/2025	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2026	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2027	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2028	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2029	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2030	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2031	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2032	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2033	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2034	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2035	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2036	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2037	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2038	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2039	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2040	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2041	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 5,155.34	\$ 2,550.03	\$ 255.00	\$ 7,960.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2012 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2012 PRINCIPAL ASSESSMENT: \$5,352.71

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within **Rose Hill Public Improvement District** (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2012

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
13	1/31/2025	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2026	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2027	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2028	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2029	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2030	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2031	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2032	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2033	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2034	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2035	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2036	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2037	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2038	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2039	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2040	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2041	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2042	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 5,352.71	\$ 2,817.66	\$ 270.00	\$ 8,440.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2013 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2013 PRINCIPAL ASSESSMENT: \$5,540.67

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2013

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
12	1/31/2025	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2026	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2027	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2028	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2029	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2030	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2031	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2032	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2033	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2034	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2035	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2036	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2037	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2038	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2039	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2040	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2041	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2042	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2043	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 5,540.67	\$ 3,094.70	\$ 285.00	\$ 8,920.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2014 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2014 PRINCIPAL ASSESSMENT: \$5,719.69

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within **Rose Hill Public Improvement District** (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2014

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
11	1/31/2025	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2026	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2027	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2028	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2029	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2030	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2031	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2032	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2033	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2034	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2035	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2036	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2037	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2038	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2039	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2040	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2041	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2042	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2043	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2044	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 5,719.69	\$ 3,380.68	\$ 300.00	\$ 9,400.37

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2015 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2015 PRINCIPAL ASSESSMENT: \$5,890.18

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§

§

COUNTY OF _____

§

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2015

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
10	1/31/2025	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2026	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2027	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2028	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2029	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2030	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2031	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2032	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2033	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2034	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2035	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2036	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2037	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2038	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2039	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2040	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2041	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2042	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2043	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2044	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2045	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 5,890.18	\$ 3,675.19	\$ 315.00	\$ 9,880.37

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2016 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2016 PRINCIPAL ASSESSMENT: \$6,052.55

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2016

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
9	1/31/2025	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2026	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2027	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2028	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2029	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2030	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2031	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2032	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2033	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2034	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2035	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2036	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2037	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2038	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2039	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2040	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2041	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2042	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2043	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2044	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2045	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2046	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,052.55	\$ 3,977.82	\$ 330.00	\$ 10,360.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2017 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2017 PRINCIPAL ASSESSMENT: \$6,207.19

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2017

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
8	1/31/2025	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	1/31/2026	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2027	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2028	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2029	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2030	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2031	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2032	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2033	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2034	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2035	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2036	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2037	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2038	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2039	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2040	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2041	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2042	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2043	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2044	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2045	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2046	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2047	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,207.19	\$ 4,288.18	\$ 345.00	\$ 10,840.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2018 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2018 PRINCIPAL ASSESSMENT: \$6,354.47

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2018

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
7	1/31/2025	\$ 6,354.47	\$ 147.28	\$ 317.72	\$ 15.00	\$ 480.00
8	1/31/2026	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	1/31/2027	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2028	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2029	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2030	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2031	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2032	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2033	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2034	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2035	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2036	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2037	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2038	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2039	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2040	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2041	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2042	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2043	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2044	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2045	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2046	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2047	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2048	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,354.47	\$ 4,605.90	\$ 360.00	\$ 11,320.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2019 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2019 PRINCIPAL ASSESSMENT: \$6,494.73

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2019

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
6	1/31/2025	\$ 6,494.73	\$ 140.26	\$ 324.74	\$ 15.00	\$ 480.00
7	1/31/2026	\$ 6,354.47	\$ 147.28	\$ 317.72	\$ 15.00	\$ 480.00
8	1/31/2027	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	1/31/2028	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2029	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2030	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2031	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2032	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2033	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2034	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2035	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2036	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2037	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2038	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2039	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2040	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2041	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2042	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2043	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2044	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2045	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2046	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2047	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2048	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2049	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,494.73	\$ 4,930.64	\$ 375.00	\$ 11,800.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2020 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2020 PRINCIPAL ASSESSMENT: \$6,628.32

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§

§

COUNTY OF _____

§

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2020

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
5	1/31/2025	\$ 6,628.32	\$ 133.58	\$ 331.42	\$ 15.00	\$ 480.00
6	1/31/2026	\$ 6,494.73	\$ 140.26	\$ 324.74	\$ 15.00	\$ 480.00
7	1/31/2027	\$ 6,354.47	\$ 147.28	\$ 317.72	\$ 15.00	\$ 480.00
8	1/31/2028	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	1/31/2029	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2030	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2031	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2032	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2033	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2034	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2035	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2036	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2037	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2038	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2039	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2040	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2041	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2042	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2043	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2044	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2045	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2046	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2047	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2048	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2049	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2050	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,628.32	\$ 5,262.05	\$ 390.00	\$ 12,280.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2021 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2021 PRINCIPAL ASSESSMENT: \$6,755.54

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§

§

COUNTY OF _____

§

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2021

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
4	1/31/2025	\$ 6,755.54	\$ 127.22	\$ 337.78	\$ 15.00	\$ 480.00
5	1/31/2026	\$ 6,628.32	\$ 133.58	\$ 331.42	\$ 15.00	\$ 480.00
6	1/31/2027	\$ 6,494.73	\$ 140.26	\$ 324.74	\$ 15.00	\$ 480.00
7	1/31/2028	\$ 6,354.47	\$ 147.28	\$ 317.72	\$ 15.00	\$ 480.00
8	1/31/2029	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	1/31/2030	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2031	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2032	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2033	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2034	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2035	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2036	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2037	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2038	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2039	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2040	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2041	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2042	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2043	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2044	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2045	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2046	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2047	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2048	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2049	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2050	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2051	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,755.54	\$ 5,599.83	\$ 405.00	\$ 12,760.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2022 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2022 PRINCIPAL ASSESSMENT: \$6,876.71

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

¹ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County when updating for the Current Information of Obligation to Pay Improvement District Assessment.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

² To be included in copy of the notice required by Section 5.014, Tex. Prop. Code, to be executed by seller in accordance with Section 5.014(a-1), Tex. Prop. Code.

[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above. The undersigned purchaser acknowledged the receipt of this notice including the current information required by Section 5.0143, Texas Property Code, as amended.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS

§

§

COUNTY OF _____

§

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

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Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2022

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
3	1/31/2025	\$ 6,876.71	\$ 121.16	\$ 343.84	\$ 15.00	\$ 480.00
4	1/31/2026	\$ 6,755.54	\$ 127.22	\$ 337.78	\$ 15.00	\$ 480.00
5	1/31/2027	\$ 6,628.32	\$ 133.58	\$ 331.42	\$ 15.00	\$ 480.00
6	1/31/2028	\$ 6,494.73	\$ 140.26	\$ 324.74	\$ 15.00	\$ 480.00
7	1/31/2029	\$ 6,354.47	\$ 147.28	\$ 317.72	\$ 15.00	\$ 480.00
8	1/31/2030	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	1/31/2031	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2032	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2033	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2034	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2035	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
14	1/31/2036	\$ 5,155.34	\$ 207.23	\$ 257.77	\$ 15.00	\$ 480.00
15	1/31/2037	\$ 4,948.11	\$ 217.59	\$ 247.41	\$ 15.00	\$ 480.00
16	1/31/2038	\$ 4,730.52	\$ 228.47	\$ 236.53	\$ 15.00	\$ 480.00
17	1/31/2039	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2040	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
19	1/31/2041	\$ 4,010.25	\$ 264.49	\$ 200.51	\$ 15.00	\$ 480.00
20	1/31/2042	\$ 3,745.76	\$ 277.71	\$ 187.29	\$ 15.00	\$ 480.00
21	1/31/2043	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2044	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2045	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2046	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2047	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2048	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2049	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2050	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2051	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2052	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,876.71	\$ 5,943.67	\$ 420.00	\$ 13,240.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

**ROSE HILL PUBLIC IMPROVEMENT DISTRICT – LOT TYPE 2023 BUYER
DISCLOSURE**

NOTICE OF OBLIGATIONS RELATED TO PUBLIC IMPROVEMENT DISTRICT

A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code (except for public improvement districts described under Section 372.005), or Chapter 382, Local Government Code, shall first give to the purchaser of the property this written notice, signed by the seller.

For the purposes of this notice, a contract for the purchase and sale of real property having a performance period of less than six months is considered a sale requiring the notice set forth below.

This notice requirement does not apply to a transfer:

- 1) under a court order or foreclosure sale;
- 2) by a trustee in bankruptcy;
- 3) to a mortgagee by a mortgagor or successor in interest or to a beneficiary of a deed of trust by a trustor or successor in interest;
- 4) by a mortgagee or a beneficiary under a deed of trust who has acquired the land at a sale conducted under a power of sale under a deed of trust or a sale under a court-ordered foreclosure or has acquired the land by a deed in lieu of foreclosure;
- 5) by a fiduciary in the course of the administration of a decedent's estate, guardianship, conservatorship, or trust;
- 6) from one co-owner to another co-owner of an undivided interest in the real property;
- 7) to a spouse or a person in the lineal line of consanguinity of the seller;
- 8) to or from a governmental entity; or
- 9) of only a mineral interest, leasehold interest, or security interest.

The following notice shall be given to a prospective purchaser before the execution of a binding contract of purchase and sale, either separately or as an addendum or paragraph of a purchase contract. In the event a contract of purchase and sale is entered into without the seller having provided the required notice, the purchaser, subject to certain exceptions, is entitled to terminate the contract.

A separate copy of this notice shall be executed by the seller and the purchaser and must be filed in the real property records of the county in which the property is located at the closing of the purchase and sale of the property.

AFTER RECORDING¹ RETURN TO:

NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT TO
THE CITY OF MANOR, TEXAS
CONCERNING THE FOLLOWING PROPERTY

STREET ADDRESS

LOT TYPE 2023 PRINCIPAL ASSESSMENT: \$6,992.10

As the purchaser of the real property described above, you are obligated to pay assessments to the City of Manor, Texas, for the costs of a portion of a public improvement or services project (the "Authorized Improvements") undertaken for the benefit of the property within *Rose Hill Public Improvement District* (the "District") created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Manor. The exact amount of each annual installment will be approved each year by the Manor City Council in the annual service plan update for the district. More information about the assessments, including the amounts and due dates, may be obtained from the City of Manor.

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

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[The undersigned purchaser acknowledges receipt of this notice before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

The undersigned seller acknowledges providing this notice to the potential purchaser before the effective date of a binding contract for the purchase of the real property at the address described above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER]²

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DATE:

DATE:

SIGNATURE OF PURCHASER

SIGNATURE OF PURCHASER

STATE OF TEXAS §

§

COUNTY OF _____ §

The foregoing instrument was acknowledged before me by _____ and _____, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument, and acknowledged to me that he or she executed the same for the purposes therein expressed.

Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]³

³ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

[The undersigned seller acknowledges providing a separate copy of the notice required by Section 5.014 of the Texas Property Code including the current information required by Section 5.0143, Texas Property Code, as amended, at the closing of the purchase of the real property at the address above.

DATE:

DATE:

SIGNATURE OF SELLER

SIGNATURE OF SELLER

STATE OF TEXAS §

§

COUNTY OF _____ §

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Given under my hand and seal of office on this _____, 20__.

Notary Public, State of Texas]⁴

⁴ To be included in separate copy of the notice required by Section 5.0143, Tex. Prop. Code, to be executed at the closing of the purchase and sale and to be recorded in the deed records of Travis County.

ANNUAL INSTALLMENTS - LOT TYPE 2023

Year	Annual Installment Due	Outstanding Principal	Principal	Interest	Annual Collection Costs	Total Annual Installment
2	1/31/2025	\$ 6,992.10	\$ 115.40	\$ 349.61	\$ 15.00	\$ 480.00
3	1/31/2026	\$ 6,876.71	\$ 121.16	\$ 343.84	\$ 15.00	\$ 480.00
4	1/31/2027	\$ 6,755.54	\$ 127.22	\$ 337.78	\$ 15.00	\$ 480.00
5	1/31/2028	\$ 6,628.32	\$ 133.58	\$ 331.42	\$ 15.00	\$ 480.00
6	1/31/2029	\$ 6,494.73	\$ 140.26	\$ 324.74	\$ 15.00	\$ 480.00
7	1/31/2030	\$ 6,354.47	\$ 147.28	\$ 317.72	\$ 15.00	\$ 480.00
8	1/31/2031	\$ 6,207.19	\$ 154.64	\$ 310.36	\$ 15.00	\$ 480.00
9	1/31/2032	\$ 6,052.55	\$ 162.37	\$ 302.63	\$ 15.00	\$ 480.00
10	1/31/2033	\$ 5,890.18	\$ 170.49	\$ 294.51	\$ 15.00	\$ 480.00
11	1/31/2034	\$ 5,719.69	\$ 179.02	\$ 285.98	\$ 15.00	\$ 480.00
12	1/31/2035	\$ 5,540.67	\$ 187.97	\$ 277.03	\$ 15.00	\$ 480.00
13	1/31/2036	\$ 5,352.71	\$ 197.36	\$ 267.64	\$ 15.00	\$ 480.00
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17	1/31/2040	\$ 4,502.04	\$ 239.90	\$ 225.10	\$ 15.00	\$ 480.00
18	1/31/2041	\$ 4,262.14	\$ 251.89	\$ 213.11	\$ 15.00	\$ 480.00
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21	1/31/2044	\$ 3,468.05	\$ 291.60	\$ 173.40	\$ 15.00	\$ 480.00
22	1/31/2045	\$ 3,176.45	\$ 306.18	\$ 158.82	\$ 15.00	\$ 480.00
23	1/31/2046	\$ 2,870.28	\$ 321.49	\$ 143.51	\$ 15.00	\$ 480.00
24	1/31/2047	\$ 2,548.79	\$ 337.56	\$ 127.44	\$ 15.00	\$ 480.00
25	1/31/2048	\$ 2,211.23	\$ 354.44	\$ 110.56	\$ 15.00	\$ 480.00
26	1/31/2049	\$ 1,856.79	\$ 372.16	\$ 92.84	\$ 15.00	\$ 480.00
27	1/31/2050	\$ 1,484.63	\$ 390.77	\$ 74.23	\$ 15.00	\$ 480.00
28	1/31/2051	\$ 1,093.86	\$ 410.31	\$ 54.69	\$ 15.00	\$ 480.00
29	1/31/2052	\$ 683.56	\$ 430.82	\$ 34.18	\$ 15.00	\$ 480.00
30	1/31/2053	\$ 252.73	\$ 252.73	\$ 12.64	\$ 15.00	\$ 280.37
Total			\$ 6,992.10	\$ 6,293.27	\$ 435.00	\$ 13,720.37

Annual Installment Schedule to Notice
of Obligation to Pay Improvement District Assessment

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Michael Burrell, Interim Director
DEPARTMENT: Development Services

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Supplement to the Agreement for Street Lighting Service By and Between Oncor Electric Delivery Company and the City of Manor for street lighting in the New Haven Subdivision Phase 1.

BACKGROUND/SUMMARY:

This supplement to the city’s agreement with Oncor for street lighting allows Oncor to place and maintain street lights in the city’s right-of-way within the New Haven Subdivision Phase 1. Similar agreements have been approved for other subdivisions served by Oncor including Palomino and Stonewater.

LEGAL REVIEW: NA
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Supplement to Agreement for Street Lighting

STAFF RECOMMENDATION:

The City Staff recommends that the City Council approve a Supplement to the Agreement for Street Lighting Service By and Between Oncor Electric Delivery Company and the City of Manor for street lighting in the New Haven Subdivision Phase 1 and authorize the City Manager to execute.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**



August 20, 2024

Tracking Number: --
WO: 23142029

Oncor Electric Delivery
Lauren Simpson
3487 County Road 100
Hutto, Texas 78634
Office (512) 244.5619
Cell: (512) 592.8334

City of Manor
ATTN: Whom it May Concern

RE: New Streetlight Installation for Newhaven Phase 1, Manor

Enclosed please find an executable copy, via DocuSign, of the Streetlight Supplement with Oncor Electric Company LLC, a Delaware limited liability company for the provision of discretionary services for the above referenced project. Please execute the Streetlight Supplement, and return to your project manager, Lauren Simpson, at your earliest convenience.

If any additional information is required, please feel free to contact me.

Sincerely,

DocuSigned by:
Lauren Simpson
61651DB12FCA445...

Lauren Simpson
New Construction Manager
Oncor | New Construction Management | PMDS



EXHIBIT "A" – Registered

WR #: 23142029 Project Name: Newhaven Phase 1, Manor

SUPPLEMENT TO THE AGREEMENT FOR STREET LIGHTING SERVICE BY AND BETWEEN ONCOR ELECTRIC DELIVERY COMPANY AND City of Manor

This Supplement ("Supplement") to the Agreement for Street Lighting Service dated 06/29/2004 ("Agreement"), is made and entered into this 20th day of August, 2024, by Oncor Electric Delivery Company LLC, a Delaware limited liability company ("Company") and City of Manor ("Customer") both hereinafter referred to as the "Parties." In consideration of the mutual promises and undertakings herein set forth, the Parties hereby agree to amend the Agreement as follows:

- 1. The following Request for Street Lighting Service is hereby added to the Agreement: Request for Street Lighting Service dated 08/20/2024, attached hereto.
2. This Supplement shall become effective upon execution by the Parties.
3. This Supplement is subject to the terms and conditions of the Agreement.
4. If Customer has arranged for its designated agent or representative ("Customer's Agent") to pay to Company the contribution-in-aid-of-construction ("CIAC") referenced in the Agreement, then Customer's Agent shall execute this Amendment for the sole purpose of establishing such agent's agreement to pay such CIAC.
5. Except as otherwise provided herein, the Agreement shall continue in full force and effect in accordance with its terms.

IN WITNESS HEREOF, the Parties have caused this Supplement to be executed in several counterparts, each of which shall be deemed an original but all shall constitute one and the same instrument.

ONCOR ELECTRIC DELIVERY COMPANY

City of Manor

DocuSigned by: Lauren Simpson
61651DB12FCA446...
Signature - Oncor Representative
Lauren Simpson

Signature - Customer Representative

Printed Name - Oncor Representative
New Construction Manager

Printed Name - Customer Representative

Title - Oncor Representative
08/20/2024 | 10:28:39 AM CDT

Title - Customer Representative

Date Signed - Oncor Representative

Date Signed - Customer Representative

For CIAC purposes only pursuant to Section (4) above

Signature - Customer's Agent

Printed Name - Customer's Agent

Title - Customer's Agent

Date Signed - Customer's Agent



EXHIBIT “B” – WR

Item 14.

REQUEST FOR STREET LIGHTING SERVICE

Actions: *A*-Addition *R*-Removal *RL*-Relocation *S*-Service (Schedule D – Only)

ESID Premise	Action	Order required from CR to Energize – Yes/No (For New ESID Only)	Qty	Wattage	Lamp Type	Rate Schedule**	Identifying Luminaire/ Pole Type	Location (Address, etc.) (See Attached Sketch)
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3037986-09753689
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038018-09753642
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038060-09753721
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038071-09753858
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038076-09753614
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038076-09753787
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038086-09753662
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038117-09753837
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038124-09753584
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038131-09753780
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038138-09753637
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038144-09753881
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038166-09753669

7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038174-09753734
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038221-09753778
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038239-09753843
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038267-09753670
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038279-09753873
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038283-09753737
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038324-09753779
7881213	A	No	1	55	LC	A	25ft Round Steel, Embedded Base	3038340-09753851

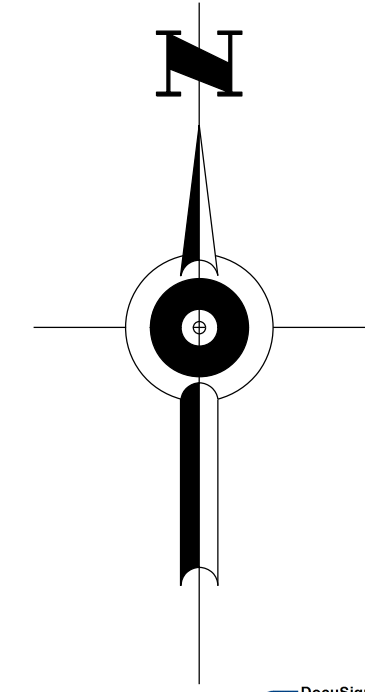
Comments:
Newhaven Phase 1, Manor

****Unmetered Facilities -- Schedule A (Group 1 or 2), B (Group 1 or 2), C (Group 1 or 2), or D; R (Rectangular); P (Post-Top); H (Historical) ; CLOSED/REMOVE ONLY I (Incandescent); W (Wallpack Mercury Vapor); Metered Facilities – Non-Company-Owned; or Metered Facilities – Company-Owned (closed to new installations)**

1. Customer or Developer agrees to pay Company contribution-in-aid-of-construction in the amount of \$ 0.00.
2. If Company is prevented from installing the requested facilities by any event of force majeure as defined in Section 5.2.4 of Company’s Tariff for Retail Delivery Service, Company will return to Customer or Developer as appropriate, without interest, the entire amount of Customer or Developer’s contribution-in-aid-of-construction payment, thereby terminating this supplement and Company’s obligation to provide facilities requested herein.



Designed by
BALZ
Ryan McBee
President
DUCT
07/26/2024 | 4:17:05 PM CDT



Designed by
Travis Janik
11814000000000000000

DESIGN CONCURRENCE

APPROVED AS DESIGNED DATE: 07/26/2024 | 3:29:14 PM CDT

CHANGES AS REQUESTED DATE: _____

NAME: Travis Janik

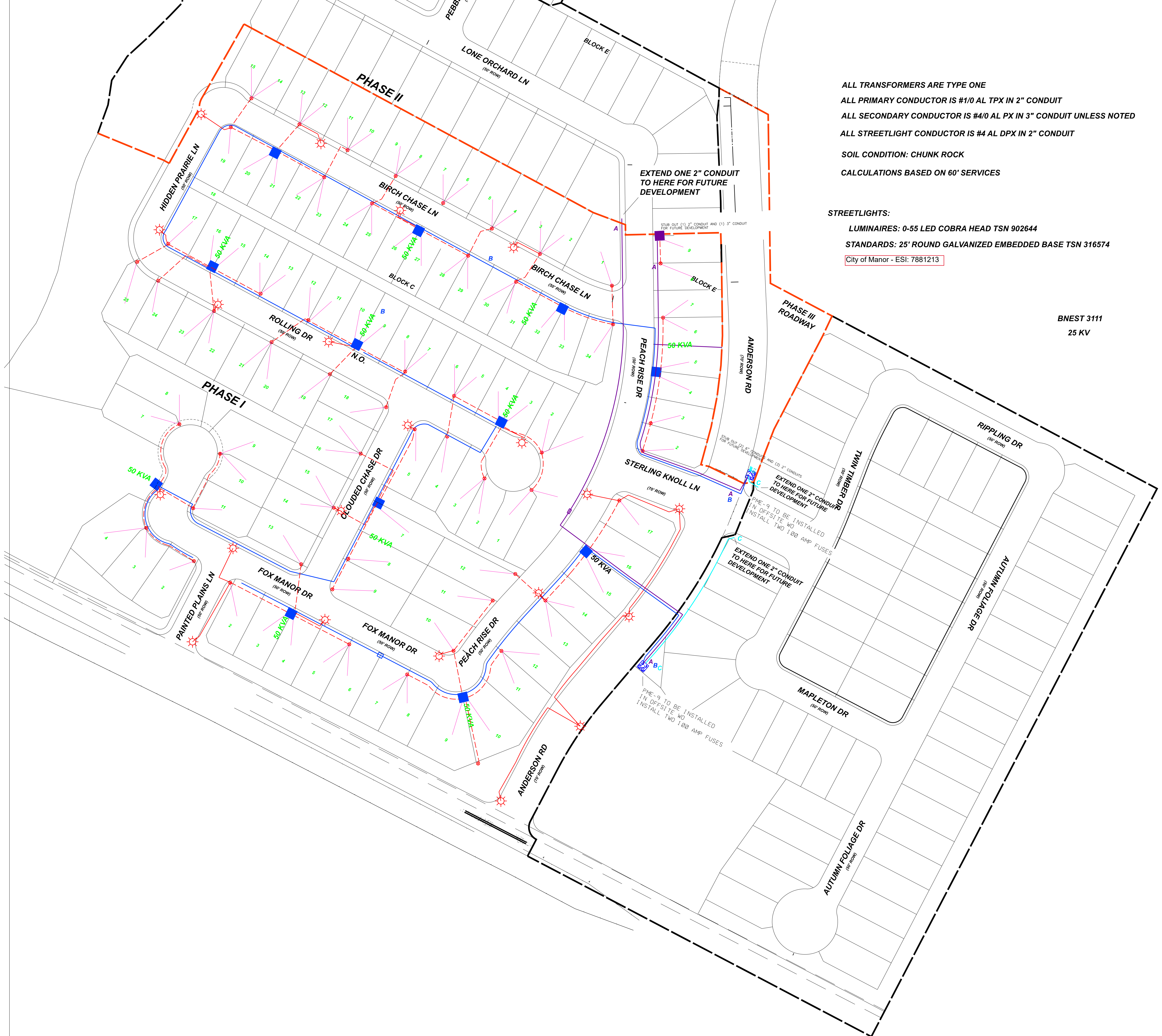
TITLE: Land Development Manager ATX Elgin Dev LLC

ALL TRANSFORMERS ARE TYPE ONE
 ALL PRIMARY CONDUCTOR IS #1/0 AL TPX IN 2" CONDUIT
 ALL SECONDARY CONDUCTOR IS #4/0 AL PX IN 3" CONDUIT UNLESS NOTED
 ALL STREETLIGHT CONDUCTOR IS #4 AL DPX IN 2" CONDUIT

SOIL CONDITION: CHUNK ROCK
 CALCULATIONS BASED ON 60' SERVICES

STREETLIGHTS:
 LUMINAIRES: 0-55 LED COBRA HEAD TSN 902644
 STANDARDS: 25' ROUND GALVANIZED EMBEDDED BASE TSN 316574
 City of Manor - ESI: 7881213

BNEST 3111
25 KV



CROSSING SLEEVE INFORMATION

ONCOR Conduit	REQUIRES	SLEEVE
1 IN.	REQUIRES	2 IN. SLEEVE
2 IN.	REQUIRES	4 IN. SLEEVE
3 IN.	REQUIRES	6 IN. SLEEVE
4 IN.	REQUIRES	6 IN. SLEEVE
6 IN.	REQUIRES	10 IN. SLEEVE

If crossing sleeves are to be installed place sleeves at all street crossing, and any other location where open trenching might be hindered.

ELECTRICAL FACILITIES LEGEND

- SECONDARY BOX
- STREET LIGHT
- TRANSFORMER PAD
- SWITCHGEAR PAD
- PULL BOX
- EXISTING ONCOR POLE
- PROPOSED ONCOR POLE
- DOWNGUY
- OVERHEAD TRANSFORMER

PRIMARY CONDUIT	SIZE	SECONDARY CONDUIT
	1 IN.	
	2 IN.	
	3 IN.	
	4 IN.	
	6 IN.	
	EASEMENT LINE	

ONCOR ELECTRIC DELIVERY
DISTRIBUTION PROJECT MANAGEMENT AND DESIGN SERVICES

PROJ. NAME : NEWHAVEN PH 1
 LOCATION : MANOR
 PROJ. MGR. : LAUREN SIMPSON
 DESIGNER : MELINDA WOLFINBARGER
 WO # : 23142029
 PLOT SCALE :

REV: 7-19-2024
 REV: 7-2-2024
 REV: 6-7-2024
 DATE: 12-8-2023

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Tyler Shows EIT.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to award a Construction Contract for the Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5 Improvements Phase 1 Project.

BACKGROUND/SUMMARY:

Bids were publicly opened and read on July 30th, 2024 for the referenced project. The project consists of installing a wastewater line with associated manholes, boring, pipe bursting, additional wet well installation, and other appurtenant work. As reflected on the attached Bid Tabulation, six bids were received. The low bidder was Packsaddle Management, LLC. The process of verifying the Contractor's qualifications is complete. Based on submitted project information, project references and previous work Packsaddle Management, LLC has extensive experience with wastewater line and heavy civil installation. A recommendation for an award can be made. Award the base bid of \$2,286,295.00.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes, The Coronavirus State and Local Fiscal Recovery Funds (SLFRF)
PRESENTATION: No
ATTACHMENTS: Yes

- Recommendation of Award
- Bid Tabulation

STAFF RECOMMENDATION:

The City Staff recommends that the City Council approve the Construction Contract for the Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5 Improvements Phase 1 project to Packsaddle Management, LLC in the amount of \$2,286,295.00 for the base bid.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**



Mailing Address:
9601 Amberglen Blvd. #109
Austin, Tx 78729

September 4, 2024

Honorable Dr. Christopher Harvey, Mayor
City of Manor
105 E Eggleston St
Manor, TX 78653

Re: Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5
Improvements Phase 1 – SOW No. 7
Letter of Award Recommendation

Dear Mayor Harvey:

Bids were publicly opened and read on July 30, 2024, for the above-referenced project. As reflected on the attached Bid Tabulation, six (6) bids were received. The lowest, responsive, responsible bidder is Packsaddle Management, LLC. We have contacted this bidder and confirmed he wants the contract at the amount bid.

As a result of our evaluation, and verification of contractor references, we hereby recommend the City award a construction contract to Packsaddle Management, LLC. in the amount of \$2,286,295.00 for all Base Bid work, with final amounts dependent on actual installed quantities.

We have prepared a Notice of Award for reference and an Agreement for execution by you in the event the City Council votes to follow this recommendation. Once the Contractor signs the Agreement and all bond and insurance requirements have been satisfied, a Notice to Proceed will be issued. Under the General Conditions of the Agreement, the Contractor shall begin construction within ten (10) days of the Notice to Proceed and substantially complete the project within one hundred and fifty (150) calendar days, and one hundred and eighty (180) calendar days for completion of all work detailed in the contract documents, excluding any justified delays. Please call if you should have any questions in this regard.

Sincerely,

Pauline Gray, P.E.
PG/s
Enclosure

PN: 15072.00



1500 County Road
Leander, TX 78641

Mailing Address:
9601 Amberglen Blvd. #109

NOTICE OF AWARD

TO: Packsaddle Management, LLC

PROJECT DESCRIPTION: Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5 Improvements Phase 1 Project

OWNER: City of Manor

The OWNER has considered the BID submitted by you for the above-described PROJECT in response to its INVITATION TO BID and INSTRUCTIONS TO BIDDERS. You are hereby notified that your BID has been accepted for Base Bid work items in the amount of \$2,286,295.00.

You are required by the INSTRUCTIONS TO BIDDERS to execute the AGREEMENT and furnish the required Contractor’s Performance BOND, Payment BOND, and Certificate(s) of INSURANCE within ten (10) days from the date of this NOTICE to you.

If you fail to execute said AGREEMENT and to furnish said BONDS and INSURANCE Certificate(s) within ten (10) days from the date of this NOTICE, the OWNER will be entitled to consider all your rights arising out of the OWNER’S acceptance of your BID as abandoned and as a forfeiture of your BID SECURITY. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 16th day of September 2024.

OWNER: City of Manor

By: _____

Pauline Gray, P.E.
GBA, Inc.
Engineer for OWNER

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

CONTRACTOR: Packsaddle Management, LLC

this the _____ day of _____, 2024.

By: _____

Title: _____

AGREEMENT

THE STATE OF TEXAS

§
§

KNOW ALL BY THESE PRESENTS:

COUNTY OF TRAVIS

§

THIS AGREEMENT is made and entered into on this ___ day of the month of _____, 20___, by and between the **City of Manor, Texas**, a home-rule city and municipal corporation with principal offices located at 105 E. Eggleston St., Manor, Texas, Travis County, Texas, (hereinafter referred to as "**Owner**" or the "**City**"), and **Packsaddle Management, LLC** with principal offices located P.O. Box 4385 Horseshoe Bay, Texas 78657 (hereinafter referred to as "**Contractor**").

That, for and in consideration of the mutual terms, conditions and covenants of this Agreement and the accompanying documents between Owner and Contractor and for and in consideration of payments as set forth therein, Contractor hereby agrees to commence and complete the following Project: **Manor Commercial Park Wastewater Collection System and Carriage Hills Lift Station #5 Improvements Phase 1** (hereinafter, the "Project"), consisting of furnishing all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to construct and complete the **Project** together with any and all extra work as described in the drawings, maps, plans, and specifications, in accordance with Instructions to Bidders, the Notices to Bidders, the General Conditions, the Special Conditions, the Bid Proposal, technical specifications, maps and plans, Performance bond, Payment bond, and other drawings and printed or written explanatory matter thereof, and the addenda thereof, all as approved by the Owner, all of which are made a part hereof, attached hereto as Exhibit A and incorporated into this Agreement, and collectively evidence and constitute the entire contract (the "**Contract Documents**").

Contractor hereby agrees to commence Work within ten (10) calendar days following the date contained in the Notice to Proceed issued by Owner, and Contractor hereby agrees to substantially complete same within **ONE HUNDRED AND FIFTY (150)** calendar days, and **ONE HUNDRED AND EIGHTY (180)** calendar days for completion of all work detailed in the Contract Documents, after the date contained in the Notice to Proceed.

Waiver of any breach of this Agreement shall not constitute waiver of any subsequent breach.

Owner agrees to pay Contractor from available funds for satisfactory performance of this Agreement the price or prices as shown in the Bid Proposal submitted by the Contractor for the Project, which forms a part of this contract and has been approved by the Owner, in the total amount of **\$2,286,295.00** subject to proper additions and deductions (the "**Contract Amount**"), all as provided in the General Conditions and Special Conditions of the Contract Documents, and Owner agrees to make payments on account thereof as provided therein. Lack of funds shall render this Agreement null and void to the extent funds are not available.

Contractor agrees that time is of the essence in this Agreement and for each calendar day of delay beyond the time established for completion of the work specified in the Contract Documents the Owner may withhold from Contractor's compensation the sum of One Thousand and Five Hundred Dollars (\$1500.00) as stipulated damages for the delay.

Although drawn by Owner, both parties hereto expressly agree and assert that in the event of any dispute over its meaning or application, this Agreement shall be interpreted reasonably and fairly, and neither more strongly for nor against either party.

This Agreement is to be governed by and shall be construed in accordance with the laws of the State of Texas without regard to conflicts of law principles, thereof. Proper venue for any dispute or litigation shall be only in Travis County, Texas.

This Agreement and all rights and obligations contained herein may not be assigned by Contractor without the prior written approval of the City. However, Contractor shall have the right to employ such assistance as may be required for the performance of the project, including the use of subcontractors, which employment shall not be deemed an assignment of the Contractors' rights and duties hereunder.

To the extent this Agreement constitutes a contract for goods or services within the meaning of Section 2270.002 of the Texas Government Code, as amended, solely for purposes of compliance with Chapter 2270 of the Texas Government Code, and subject to applicable Federal law, Contractor represents that neither Contractor nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Contractor (i) boycotts Israel or (ii) will boycott Israel through the term of this Agreement. The terms "boycotts Israel" and "boycott Israel" as used in this paragraph have the meanings assigned to the term "boycott Israel" in Section 808.001 of the Texas Government Code, as amended.

To the extent this Agreement constitute a governmental contract within the meaning of Section 2252.151 of the Texas Government Code, as amended, solely for purposes of compliance with Chapter 2252 of the Texas Government Code, and except to the extent otherwise required by applicable federal law, Contractor represents that Contractor nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Contractor is a company listed by the Texas Comptroller of Public Accounts under Sections 2270.0201, or 2252.153 of the Texas Government Code.

Contractor hereby verifies that it and its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not boycott energy companies and will not boycott energy companies during the term of this Agreement. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code, and to the extent such Section is not inconsistent with a governmental entity's constitutional or statutory duties related to the issuance, incurrence, or management of debt obligations or the deposit, custody, management, borrowing, or investment of funds. As used in the foregoing verification, "boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described by the preceding statement in (A).

Contractor hereby verifies that it and its parent company, wholly- or majority-owned subsidiaries, and other affiliates, if any, do not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association during the term of this Agreement. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code. As used in the foregoing verification, "discriminate against a firearm entity or firearm trade association" means: (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; but does not include (a) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; or (b) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency; or for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association.

Texas law requires that business entities, as defined in Texas Government Code, Section 2252.908, who contract with the City complete the on-line of Form 1295 "Certificate of Interested Parties" as promulgated by the Texas Ethics Commission (<https://www.ethics.state.tx.us/filinginfo/1295/>). Form

1295 is also required for any and all contract amendments, extensions or renewals. Prior to any payment to Contractor hereunder, Contractor shall provide proof of submission to the City Secretary that the appropriate Form 1295 documentation has been submitted.

IN WITNESS WHEREOF, both parties have caused this Agreement to be signed in their respective corporate names by duly authorized representatives, and the parties hereby bind themselves, their successors and assigns for the faithful and full performance of the terms and provisions hereof.

EXECUTED on the latest date of the signatories indicated below.

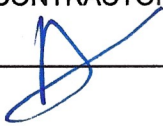
OWNER

CONTRACTOR

By: _____

By: _____

Mayor, City of _____, Texas



Printed Name: _____

Printed Name: MACK Smith

Title: MANAGER

Date Signed: _____

Date Signed: 8/28/2024

ATTEST:

By: _____

City Secretary, City of _____

Bid Tabulation

Bid Date: July 30, 2024

Project: Manor Commercial Park Wastewater Collection System & Carriage Hills Lift Station #5 Improvements Phase 1

Checked By: Tyler Shows, EIT

Item No.	Description	Quantity	Units	Pacsaddle Management		Skyblue Utilities, Inc.		Bell Contractors, Inc.	
				Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost
1	SILT FENCE	9,573	LF	\$ 4.00	\$ 38,292.00	\$ 3.16	\$ 30,250.68	\$ 3.68	\$ 35,228.64
2	Revegetation and Temporary Irrigation of Revegetation	1	LS	\$ 55,000.00	\$ 55,000.00	\$ 34,500.00	\$ 34,500.00	\$ 54,490.86	\$ 54,490.86
3	Stabilized Construction Entrance	3	EA	\$ 1,400.00	\$ 4,200.00	\$ 2,300.00	\$ 6,900.00	\$ 2,875.00	\$ 8,625.00
4	SWPPP	1	LS	\$ 7,000.00	\$ 7,000.00	\$ 5,750.00	\$ 5,750.00	\$ 7,475.00	\$ 7,475.00
5	Mobilization	1	LS	\$ 52,500.00	\$ 52,500.00	\$ 115,000.00	\$ 115,000.00	\$ 103,634.94	\$ 103,634.94
6	Clearing/Grubbing	1	LS	\$ 35,880.00	\$ 35,880.00	\$ 57,500.00	\$ 57,500.00	\$ 48,875.00	\$ 48,875.00
Wastewater Line Improvements									
7	Connection to an Existing Wastewater Line	1	EA	\$ 3,315.00	\$ 3,315.00	\$ 5,379.80	\$ 5,379.80	\$ 9,268.38	\$ 9,268.38
8	12" SDR-26 WW LINE (12'-14') DEPTH	1,502	LF	\$ 97.00	\$ 145,694.00	\$ 109.38	\$ 164,288.76	\$ 103.36	\$ 155,246.72
9	12" SDR-26 WW LINE (14'-16') DEPTH	1,836	LF	\$ 107.00	\$ 196,452.00	\$ 115.13	\$ 211,378.68	\$ 110.12	\$ 202,180.32
10	12" SDR-26 WW LINE (16'-18') DEPTH	1,881	LF	\$ 117.00	\$ 220,077.00	\$ 120.88	\$ 227,375.28	\$ 119.08	\$ 223,989.48
11	12" SDR-26 WW LINE (18'-20') DEPTH	875	LF	\$ 127.00	\$ 111,125.00	\$ 155.38	\$ 135,957.50	\$ 131.79	\$ 115,316.25
12	12" SDR-26 WW LINE (20'-22') DEPTH	740	LF	\$ 137.00	\$ 101,380.00	\$ 212.88	\$ 157,531.20	\$ 150.57	\$ 111,421.80
13	12" SDR-26 WW LINE (22'-24') DEPTH	848	LF	\$ 147.00	\$ 124,656.00	\$ 385.38	\$ 326,802.24	\$ 182.25	\$ 154,548.00
14	12" SDR-26 WW LINE (24'-26') DEPTH	330	LF	\$ 157.00	\$ 51,810.00	\$ 615.38	\$ 203,075.40	\$ 245.70	\$ 81,081.00
15	12" SDR -26 ASTM D2241 WW Line (12'-14') Depth	380	LF	\$ 103.00	\$ 39,140.00	\$ 115.10	\$ 43,738.00	\$ 110.93	\$ 42,153.40
16	12" SDR -26 ASTM D2241 WW Line (22'-24') Depth	113	LF	\$ 153.00	\$ 17,289.00	\$ 391.10	\$ 44,194.30	\$ 120.87	\$ 13,658.31
17	12" SDR -26 ASTM D2241 WW Line (24'-26') Depth	236	LF	\$ 163.00	\$ 38,468.00	\$ 621.10	\$ 146,579.60	\$ 125.83	\$ 29,695.88
18	Cleanout Service connection w/ Concrete Diamond encasing for Gravity Sewer Connection	7	EA	\$ 1,795.00	\$ 12,565.00	\$ 3,925.13	\$ 27,475.91	\$ 3,429.69	\$ 24,007.83
19	Stub out w/ Cap and plug for Gravity Sewer Connection	3	EA	\$ 1,240.00	\$ 3,720.00	\$ 3,301.04	\$ 9,903.12	\$ 1,585.47	\$ 4,756.41
20	4' WW Manhole (0-10') Standard Depth w/ Coating and joint seals	17	EA	\$ 8,900.00	\$ 151,300.00	\$ 9,063.97	\$ 154,087.49	\$ 10,469.88	\$ 177,987.96
21	5' WW Manhole (0-10') Standard Depth w/ Coating and joint seals	10	EA	\$ 12,850.00	\$ 128,500.00	\$ 13,409.82	\$ 134,098.20	\$ 19,212.51	\$ 192,125.10
22	Extra Vertical Feet 4' Manhole w/ Coating and Joint Seals	97	LF	\$ 550.00	\$ 53,350.00	\$ 552.00	\$ 53,544.00	\$ 155.25	\$ 15,059.25
23	Extra Vertical Feet 5' Manhole w/ Coating and Joint Seals	128	LF	\$ 800.00	\$ 102,400.00	\$ 792.35	\$ 101,420.80	\$ 305.14	\$ 39,057.92
24	Bored 24" Steel Encasement Pipe Including 12" SDR-26 WW Line	100	LF	\$ 740.00	\$ 74,000.00	\$ 700.72	\$ 70,072.00	\$ 622.47	\$ 62,247.00
25	Boring Pit (30' X 10')	1	EA	\$ 7,145.00	\$ 7,145.00	\$ 4,600.00	\$ 4,600.00	\$ 6,325.00	\$ 6,325.00
26	Receiving Pit (10' X 10')	1	EA	\$ 7,145.00	\$ 7,145.00	\$ 2,300.00	\$ 2,300.00	\$ 4,025.00	\$ 4,025.00
27	Trench Safety	8,819	LF	\$ 2.00	\$ 17,638.00	\$ 4.60	\$ 40,567.40	\$ 5.73	\$ 50,532.87
28	Gravel Repair	1,832	LF	\$ 7.00	\$ 12,824.00	\$ 13.80	\$ 25,281.60	\$ 17.63	\$ 32,298.16
29	Remove and replace existing Irrigation system and landscaping (Page 9)	1	LS	\$ 35,000.00	\$ 35,000.00	\$ 23,000.00	\$ 23,000.00	\$ 40,250.00	\$ 40,250.00
30	Concrete Repair (Driveway, Curb and gutter, ect.)	271	SF	\$ 22.00	\$ 5,962.00	\$ 23.00	\$ 6,233.00	\$ 46.00	\$ 12,466.00
31	Wastewater manhole and line abandonment with Flowable Fill	24	CY	\$ 463.00	\$ 11,112.00	\$ 345.00	\$ 8,280.00	\$ 363.22	\$ 8,717.28
32	Temporarily Support the Electrical Poles	15	EA	\$ 500.00	\$ 7,500.00	\$ 2,300.00	\$ 34,500.00	\$ 1,755.54	\$ 26,333.10
33	Manhole Sign Delineators	27	EA	\$ 250.00	\$ 6,750.00	\$ 172.50	\$ 4,657.50	\$ 152.86	\$ 4,127.22
Miscellaneous									
34	8' Dia. Wet Well Expansion w/ Joint Seals	1	LS	\$ 105,000.00	\$ 105,000.00	\$ 383,559.74	\$ 383,559.74	\$ 246,915.66	\$ 246,915.66
35	Coating for the Wet Well (Exterior and Interior)	1,843	SF	\$ 32.00	\$ 58,976.00	\$ 18.72	\$ 34,500.96	\$ 11.46	\$ 21,120.78
36	15" SDR- 26 WW LINE (18' - 22') Depth	78	LF	\$ 195.00	\$ 15,210.00	\$ 287.55	\$ 22,428.90	\$ 96.73	\$ 7,544.94
37	8" PVC (Wet Well Vent Pipe with Mesh Screen)	5	LF	\$ 258.00	\$ 1,290.00	\$ 570.27	\$ 2,851.35	\$ 413.51	\$ 2,067.55
38	Pipe Bursting 12" to a 15" HDPE (SDR-13.5)	282	LF	\$ 535.00	\$ 150,870.00	\$ 616.85	\$ 173,951.70	\$ 416.73	\$ 117,517.86
39	4' WW Manhole (0-10') Standard Depth w/ Coating and Joint Seals	1	EA	\$ 8,900.00	\$ 8,900.00	\$ 9,757.16	\$ 9,757.16	\$ 10,583.06	\$ 10,583.06
40	Extra Vertical Feet 4' Manhole w/ Coating	8	LF	\$ 550.00	\$ 4,400.00	\$ 552.00	\$ 4,416.00	\$ 158.27	\$ 1,266.16
41	Coating for the Existing Manhole	23	LF	\$ 300.00	\$ 6,900.00	\$ 230.00	\$ 5,290.00	\$ 287.50	\$ 6,612.50
42	Slope Stabilization Matting	80	SY	\$ 17.00	\$ 1,360.00	\$ 4.60	\$ 368.00	\$ 109.35	\$ 8,748.00
43	12" Plug for wastewater Line Abandonment	4	EA	\$ 400.00	\$ 1,600.00	\$ 3,105.76	\$ 12,423.04	\$ 627.00	\$ 2,508.00
44	Bypass Pumping	1	LS	\$ 24,000.00	\$ 24,000.00	\$ 23,000.00	\$ 23,000.00	\$ 40,250.00	\$ 40,250.00
Miscellaneous									
45	TRAFFIC CONTROL PLAN	1	LS	\$ 11,000.00	\$ 11,000.00	\$ 5,750.00	\$ 5,750.00	\$ 30,187.50	\$ 30,187.50
46	10' Gate Installation	2	EA	\$ 6,800.00	\$ 13,600.00	\$ 5,175.00	\$ 10,350.00	\$ 2,875.00	\$ 5,750.00
47	Drain Field Repair	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 6,900.00	\$ 6,900.00	\$ 12,075.00	\$ 12,075.00
				\$ 2,286,295.00		\$ 3,311,769.31		\$ 2,610,352.09	

calculation error

Bid Tabulation

Bid Date: July 30, 2024

Project: Manor Commercial Park Wastewater Collection System & Carriage Hills Lift Station

Checked By: Tyler Shows, EIT

Item No.	Description	Aaron Concrete Contractors LLC		Joe Bland Construction		C.C. Carlton	
		Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost
1	SILT FENCE	\$ 6.00	\$ 57,438.00	\$ 5.00	\$ 47,865.00	\$ 5.00	\$ 47,865.00
2	Revegetation and Temporary Irrigation of Revegetation	\$ 75,000.00	\$ 75,000.00	\$ 68,500.00	\$ 68,500.00	\$ 42,500.00	\$ 42,500.00
3	Stabilized Construction Entrance	\$ 4,000.00	\$ 12,000.00	\$ 3,500.00	\$ 10,500.00	\$ 3,000.00	\$ 9,000.00
4	SWPPP	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00
5	Mobilization	\$ 100,000.00	\$ 100,000.00	\$ 45,000.00	\$ 45,000.00	\$ 99,500.00	\$ 99,500.00
6	Clearing/Grubbing	\$ 75,000.00	\$ 75,000.00	\$ 25,000.00	\$ 25,000.00	\$ 55,500.00	\$ 55,500.00
Wastewater Line Improvements							
7	Connection to an Existing Wastewater Line	\$ 7,500.00	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00	\$ 2,750.00	\$ 2,750.00
8	12" SDR-26 WW LINE (12'-14') DEPTH	\$ 116.00	\$ 174,232.00	\$ 75.00	\$ 112,650.00	\$ 75.00	\$ 112,650.00
9	12" SDR-26 WW LINE (14'-16') DEPTH	\$ 119.00	\$ 218,484.00	\$ 80.00	\$ 146,880.00	\$ 77.00	\$ 141,372.00
10	12" SDR-26 WW LINE (16'-18') DEPTH	\$ 125.00	\$ 235,125.00	\$ 85.00	\$ 159,885.00	\$ 84.00	\$ 158,004.00
11	12" SDR-26 WW LINE (18'-20') DEPTH	\$ 155.00	\$ 135,625.00	\$ 90.00	\$ 78,750.00	\$ 101.00	\$ 88,375.00
12	12" SDR-26 WW LINE (20'-22') DEPTH	\$ 170.00	\$ 125,800.00	\$ 110.00	\$ 81,400.00	\$ 168.00	\$ 124,320.00
13	12" SDR-26 WW LINE (22'-24') DEPTH	\$ 210.00	\$ 178,080.00	\$ 130.00	\$ 110,240.00	\$ 223.00	\$ 189,104.00
14	12" SDR-26 WW LINE (24'-26') DEPTH	\$ 255.00	\$ 84,150.00	\$ 150.00	\$ 49,500.00	\$ 308.00	\$ 101,640.00
15	12" SDR -26 ASTM D2241 WW Line (12'-14') Depth	\$ 123.00	\$ 46,740.00	\$ 80.00	\$ 30,400.00	\$ 75.00	\$ 28,500.00
16	12" SDR -26 ASTM D2241 WW Line (22'-24') Depth	\$ 237.00	\$ 26,781.00	\$ 155.00	\$ 17,515.00	\$ 225.00	\$ 25,425.00
17	12" SDR -26 ASTM D2241 WW Line (24'-26') Depth	\$ 300.00	\$ 70,800.00	\$ 165.00	\$ 38,940.00	\$ 660.00	\$ 155,760.00
18	Cleanout Service connection w/ Concrete Diamond encasing for Gravity Sewer Connection	\$ 12,000.00	\$ 84,000.00	\$ 3,500.00	\$ 24,500.00	\$ 2,950.00	\$ 20,650.00
19	Stub out w/ Cap and plug for Gravity Sewer Connection	\$ 7,500.00	\$ 22,500.00	\$ 1,500.00	\$ 4,500.00	\$ 2,250.00	\$ 6,750.00
20	4' WW Manhole (0-10') Standard Depth w/ Coating and joint seals	\$ 15,000.00	\$ 255,000.00	\$ 13,500.00	\$ 229,500.00	\$ 6,500.00	\$ 110,500.00
21	5' WW Manhole (0-10') Standard Depth w/ Coating and joint seals	\$ 20,000.00	\$ 200,000.00	\$ 18,800.00	\$ 168,000.00	\$ 9,500.00	\$ 95,000.00
22	Extra Vertical Feet 4' Manhole w/ Coating and Joint Seals	\$ 1,100.00	\$ 106,700.00	\$ 800.00	\$ 77,600.00	\$ 540.00	\$ 52,380.00
23	Extra Vertical Feet 5' Manhole w/ Coating and Joint Seals	\$ 1,350.00	\$ 172,800.00	\$ 900.00	\$ 115,200.00	\$ 675.00	\$ 86,400.00
24	Bored 24" Steel Encasement Pipe Including 12" SDR-26 WW Line	\$ 720.00	\$ 72,000.00	\$ 675.00	\$ 67,500.00	\$ 525.00	\$ 52,500.00
25	Boring Pit (30' X 10')	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	\$ 6,500.00	\$ 14,500.00	\$ 14,500.00
26	Receiving Pit (10' X 10')	\$ 7,500.00	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00	\$ 4,850.00	\$ 4,850.00
27	Trench Safety	\$ 8.00	\$ 70,552.00	\$ 5.00	\$ 44,095.00	\$ 1.00	\$ 8,819.00
28	Gravel Repair	\$ 48.00	\$ 87,936.00	\$ 8.00	\$ 14,656.00	\$ 21.50	\$ 39,388.00
29	Remove and replace existing Irrigation system and landscaping (Page 9)	\$ 65,000.00	\$ 65,000.00	\$ 45,000.00	\$ 45,000.00	\$ 147,500.00	\$ 147,500.00
30	Concrete Repair (Driveway, Curb and gutter, ect.)	\$ 83.00	\$ 22,493.00	\$ 95.00	\$ 25,745.00	\$ 41.00	\$ 11,111.00
31	Wastewater manhole and line abandonment with Flowable Fill	\$ 1,400.00	\$ 33,600.00	\$ 800.00	\$ 19,200.00	\$ 425.00	\$ 10,200.00
32	Temporarily Support the Electrical Poles	\$ 2,000.00	\$ 30,000.00	\$ 3,250.00	\$ 48,750.00	\$ 1,300.00	\$ 19,500.00
33	Manhole Sign Delineators	\$ 60.00	\$ 1,620.00	\$ 375.00	\$ 10,125.00	\$ 75.00	\$ 2,025.00
Miscellaneous							
34	8' Dia. Wet Well Expansion w/ Joint Seals	\$ 275,000.00	\$ 275,000.00	\$ 109,750.00	\$ 109,750.00	\$ 142,500.00	\$ 142,500.00
35	Coating for the Wet Well (Exterior and Interior)	\$ 30.00	\$ 55,290.00	\$ 8.00	\$ 14,744.00	\$ 47.00	\$ 86,621.00
36	15" SDR- 26 WW LINE (18' - 22') Depth	\$ 920.00	\$ 71,760.00	\$ 235.00	\$ 18,330.00	\$ 190.00	\$ 14,820.00
37	8" PVC (Wet Well Vent Pipe with Mesh Screen)	\$ 2,000.00	\$ 10,000.00	\$ 900.00	\$ 4,500.00	\$ 550.00	\$ 2,750.00
38	Pipe Bursting 12" to a 15" HDPE (SDR-13.5)	\$ 625.00	\$ 176,250.00	\$ 615.00	\$ 173,430.00	\$ 720.00	\$ 203,040.00
39	4' WW Manhole (0-10') Standard Depth w/ Coating and Joint Seals	\$ 29,000.00	\$ 29,000.00	\$ 11,950.00	\$ 11,950.00	\$ 7,200.00	\$ 7,200.00
40	Extra Vertical Feet 4' Manhole w/ Coating	\$ 1,300.00	\$ 10,400.00	\$ 550.00	\$ 4,400.00	\$ 550.00	\$ 4,400.00
41	Coating for the Existing Manhole	\$ 1,500.00	\$ 34,500.00	\$ 120.00	\$ 2,760.00	\$ 525.00	\$ 12,075.00
42	Slope Stabilization Matting	\$ 15.00	\$ 1,200.00	\$ 10.00	\$ 800.00	\$ 7.75	\$ 620.00
43	12" Plug for wastewater Line Abandonment	\$ 5,000.00	\$ 20,000.00	\$ 1,800.00	\$ 7,200.00	\$ 580.00	\$ 2,320.00
44	Bypass Pumping	\$ 30,000.00	\$ 30,000.00	\$ 92,500.00	\$ 92,500.00	\$ 74,500.00	\$ 74,500.00
Miscellaneous							
45	TRAFFIC CONTROL PLAN	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 17,550.00	\$ 17,550.00
46	10' Gate Installation	\$ 3,500.00	\$ 7,000.00	\$ 5,000.00	\$ 10,000.00	\$ 3,000.00	\$ 6,000.00
47	Drain Field Repair	\$ 30,000.00	\$ 30,000.00	\$ 13,500.00	\$ 13,500.00	\$ 23,900.00	\$ 23,900.00
			\$ 3,635,856.00		\$ 2,425,760.00		\$ 2,671,134.00

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Pauline M. Gray, P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a change order to the construction contract for the FY2022 Capital Metro Pavement Improvements project.

The project improvements consist of street reconstruction and resurfacing including excavation, subgrade preparation, flexible base, mill and overlay, and hot mix asphalt concrete in selected areas. The project included a base bid as well as an alternate bid item. A majority of the work has been completed but not all of the funds have been used. GBA met with City Staff, and it was decided that additional streets would be added to the project in order to use the allocated funds.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes
PRESENTATION: No
ATTACHMENTS: Yes

- Change Order No. 2
- Change Order Calculations

STAFF RECOMMENDATION:

The City Staff recommends that the City Council approve proposed Change Order No. 2 for the FY2022 Capital Metro Paving Project in the amount of \$330,909.80.

PLANNING & ZONING COMMISSION:	N/A	Recommend	Disapproval	None
	X	Approval		

CHANGE ORDER

ORDER NO.: 2
DATE: August 21, 2024
AGREEMENT DATE: August 2, 2023

NAME OF PROJECT: FY2022 Capital Metro Paving Improvements

OWNER: City of Manor

CONTRACTOR: Smith Paving, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS:

1. Justification:

Item No. 1 – Add item CO2.1 – 12” Flexible base (Caldwell between Wheeler and Eggleston) – 978 SY @ \$16.60/SY

Item No. 2 – Add item CO2.2 – Excavation of existing street (Caldwell between Wheeler and Eggleston) – 978 SY @ \$22.00/SY

Item No. 3 – Add item CO2.3 – 6” subgrade preparation (Caldwell between Eggleston and Wheeler) – 978 SY @ \$4.00/SY

Item No. 4 – Add item CO2.4 – 2” HMAC (Caldwell between Eggleston and Wheeler) – 978 SY @ \$15.75/SY

Item No. 5 – Add item CO2.5 – Installation of stop bar – 1 EA @ \$330.00/EA

Item No. 6 – Add item CO2.6 – Driveway Pavement Joint to existing driveways per detail, complete 4 EA @ \$950/EA

Item No. 7 – Add item CO2.7 – 12” Flexible base (Caldwell between Boyce and Parsons) – 770 SY @ \$16.60/SY

Item No. 8 – Add item CO2.8 – Excavation of existing street (Caldwell between Boyce and Parsons) – 770 SY @ \$22.00/SY

Item No. 9 – Add item CO2.9 – 6” subgrade preparation (Caldwell between Boyce and Parsons) – 770 SY @ \$4.00/SY

Item No. 10 – Add item CO2.10 – 2” HMAC (Caldwell between Boyce and Parsons) – 770 SY @ \$15.75/SY

Item No. 11 – Add item CO2.11 – Installation of stop bar –2 EA @ \$330.00/EA

- Item No. 12 – Add item CO2.12 – Driveway Pavement Joint to existing driveways per detail, complete 6 EA @ \$950/EA
- Item No. 13 – Add item CO2.13 – 12" Flexible base (Caldwell between Boyce and Eggleston) – 840 SY @ \$16.60/SY
- Item No. 14 – Add item CO2.14 – Excavation of existing street (Caldwell between Boyce and Eggleston) – 840 SY @ \$22.00/SY
- Item No. 15 – Add item CO2.15 – 6" subgrade preparation (Caldwell between Boyce and Eggleston) – 840 SY @ \$4.00/SY
- Item No. 16 – Add item CO2.16 – 2" HMAC (Caldwell between Boyce and Eggleston) – 840 SY @ \$15.75/SY
- Item No. 17 – Add item CO2.17 – Driveway Pavement Joint to existing driveways per detail, complete 4 EA @ \$950/EA
- Item No. 18 – Add item CO2.18 – 12" Flexible base (Caldwell between Wheeler and Browning) – 840 SY @ \$16.60/SY
- Item No. 19 – Add item CO2.19 – Excavation of existing street (Caldwell between Wheeler and Browning) – 840 SY @ \$22.00/SY
- Item No. 20 – Add item CO2.20 – 6" subgrade preparation (Caldwell between Wheeler and Browning) – 840 SY @ \$4.00/SY
- Item No. 21 – Add item CO2.21 – 2" HMAC (Caldwell between Wheeler and Browning) – 840 SY @ \$15.75/SY
- Item No. 22 – Add item CO2.22 – Driveway Pavement Joint to existing driveways per detail, complete 6 EA @ \$950/EA
- Item No. 23 – Add item CO2.23 – 12" Flexible base (Murray between Burnet and LaGrange) – 880 SY @ \$16.60/SY
- Item No. 24 – Add item CO2.24 – Excavation of existing street (Murray between Burnet and LaGrange) – 880 SY @ \$22.00/SY
- Item No. 25 – Add item CO2.25 – 6" subgrade preparation (Murray between Burnet and LaGrange) – 880 SY @ \$4.00/SY

- Item No. 26– Add item CO2.26 – 2” HMAC (Murray between Burnet and LaGrange) – 880 SY @ \$15.75/SY
- Item No. 27 – Add item CO2.27 – Driveway Pavement Joint to existing driveways per detail, complete 2 EA @ \$950/EA
- Item No. 28 – Add item CO2.28 – 12” Flexible base (Murray between Lexington and Burnet) – 880 SY @ \$16.60/SY
- Item No. 29 – Add item CO2.29 – Excavation of existing street (Murray between Lexington and Burnet) – 880 SY @ \$22.00/SY
- Item No. 30 – Add item CO2.30 – 6” subgrade preparation (Murray between Lexington and Burnet) – 880 SY @ \$4.00/SY
- Item No. 31– Add item CO2.31 – 2” HMAC (Murray between Lexington and Burnet) – 880 SY @ \$15.75/SY
- Item No. 32 – Add item CO2.32 – Driveway Pavement Joint to existing driveways per detail, complete 4 EA @ \$950/EA
- Item No. 33 – Add item CO2.33 – Additional traffic controls – 1 LS @ \$2500.

- 2. Change to CONTRACT PRICE:
Original CONTRACT PRICE: \$1,033,072.10
Current CONTRACT PRICE adjusted by previous CHANGE ORDER \$1,372,794.20
The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$330,909.80
New CONTRACT PRICE including this CHANGE ORDER will be: \$ 1,703,704.00
- 3. Change to CONTRACT TIME:
An additional 90 calendar days

Approvals Required:

To be effective, this order must be signed by all parties to the Agreement if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Recommended by: Pauline M. Gray, P.E. Signed: *Pauline M. Gray*
Engineer

Ordered by: _____ Signed: _____
Owner City of Manor

Accepted by: *Cosay Smith* Signed *Cosay Smith*
Contractor

Change Order Calculations - Change Order #2					
Item No.	Estimated Quantity	Unit	Description of Item	Unit Price	Total Item Cost
Caldwell - Wheeler to Eggleston					
CO2.1	978	SY	12" Flex base	\$16.60	\$16,234.80
CO2.2	978	SY	Excavation of existing street	\$22.00	\$21,516.00
CO2.3	978	SY	6" Subgrade Prep	\$4.00	\$3,912.00
CO2.4	978	SY	2" HMA Overlay	\$15.75	\$15,403.50
CO2.5	1	EA	Stop Bar	\$330.00	\$330.00
CO2.6	4	EA	Driveway/Street Pavement joint	\$950.00	\$3,800.00
Caldwell - Boyce to Parsons					
CO2.7	770	SY	12" Flex base	\$16.60	\$12,782.00
CO2.8	770	SY	Excavation of existing street	\$22.00	\$16,940.00
CO2.9	770	SY	6" Subgrade Prep	\$4.00	\$3,080.00
CO2.10	770	SY	2" HMA Overlay	\$15.75	\$12,127.50
CO2.11	2	EA	Stop Bar	\$330.00	\$660.00
CO2.12	6	EA	Driveway/Street Pavement joint	\$950.00	\$5,700.00
Caldwell - Boyce to Eggleston					
CO2.13	840	SY	12" Flex base	\$16.60	\$13,944.00
CO2.14	840	SY	Excavation of existing street	\$22.00	\$18,480.00
CO2.15	840	SY	6" Subgrade Prep	\$4.00	\$3,360.00
CO2.16	840	SY	2" HMA Overlay	\$15.75	\$13,230.00
CO2.17	4	EA	Driveway/Street Pavement joint	\$950.00	\$3,800.00
Caldwell - Wheeler to Browning					
CO2.18	840	SY	12" Flex base	\$16.60	\$13,944.00
CO2.19	840	SY	Excavation of existing street	\$22.00	\$18,480.00
CO2.20	840	SY	6" Subgrade Prep	\$4.00	\$3,360.00
CO2.21	840	SY	2" HMA Overlay	\$15.75	\$13,230.00
CO2.22	6	EA	Driveway/Street Pavement joint	\$950.00	\$5,700.00
Murray - Burnet to La Grange					
CO2.23	880	SY	12" Flex base	\$16.60	\$14,608.00
CO2.24	880	SY	Excavation of existing street	\$22.00	\$19,360.00
CO2.25	880	SY	6" Subgrade Prep	\$4.00	\$3,520.00
CO2.26	880	SY	2" HMA Overlay	\$15.75	\$13,860.00
CO2.27	2	EA	Driveway/Street Pavement joint	\$950.00	\$1,900.00
Murray - Lexington to Burnet					
CO2.28	880	SY	12" Flex base	\$16.60	\$14,608.00
CO2.29	880	SY	Excavation of existing street	\$22.00	\$19,360.00
CO2.30	880	SY	6" Subgrade Prep	\$4.00	\$3,520.00
CO2.31	880	SY	2" HMA Overlay	\$15.75	\$13,860.00
CO2.32	4	EA	Driveway/Street Pavement joint	\$950.00	\$3,800.00
Misc.					
CO2.33	1	LS	Traffic Controls	\$2,500.00	\$2,500.00
Total Change Order Amount					\$330,909.80
Contract Amount + CO #1					\$1,427,550.20
Total Change Order #1 and #2 + Contract					\$1,758,460.00
Budget					\$1,765,048.00
Remaining Funds					\$6,588.00

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Pauline M. Gray, P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action to submit project closeout documentation to Capital Metro for the One-Time Capital Metro BCT Funded Paving Improvements Project.

BACKGROUND/SUMMARY:

The project included milling, overlay, restriping, median work, and speed cushion installation. It was funded by a One-Time Payment from Capital Metro. Approximately 0.75 miles of City Streets were repaired with the project. Streets that were worked on were Lexington Street and Shadowglen Boulevard from the intersection with US 290 north to the City Limits.

LEGAL REVIEW: No
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- Draft Project Closeout letter
- Closeout Documentation to be attached to the project closeout letter

STAFF RECOMMENDATION:

City Staff recommends that the City Council approve the submittal project closeout documentation to Capital Metro for the One-Time Capital Metro BCT Funded Paving Improvements Project, and authorize the City Manager to request the remainder of the allocated funds for the One-Time Capital Metro BCT Funded Paving Improvements Project.

PLANNING & ZONING COMMISSION:	N/A	Recommend	Disapproval	None
	X	Approval		



August 21, 2024

Ms. Melanie Capesius
Government Relations and Compliance Manager
Capital Metropolitan Transportation Authority
2910 East Fifth Street
Austin, TX 78702

Re: BCT Suburban Communities Program
City of Manor One-Time BCT Funded Paving Project
City of Manor, Texas

Dear Ms. Capesius:

The City of Manor has recently completed our approved One-Time Funded BCT Paving Improvements Project, which consisted of street milling and overlay. The City of Manor staff inspected the completed street project along with the project engineer and found that the completed streets complied with our interlocal agreement and the Engineer’s plans and specifications.

As you recall, the city had requested to reserve \$713,490.00 of the \$1,585,190.00 one-time allocation funding. Please provide a written correspondence confirming the remaining funds to be allocated to the city for the current project are authorized to be released so that the city can prepare an invoice for the payment of the remaining approved one-time funds. We have prepared documentation pertaining to the cost of the project and photographs of the completed project that will be included with the final invoice.

If you have any questions or need additional information regarding the City of Manor’s participation in the BCT Suburban Communities Program, please let us know. Thank you for your time and assistance in reviewing and processing this request.

Sincerely,

Scott Moore, City Manager
City of Manor, Texas

Enclosures

CC: George Butler Associates

CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR THE
ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS
NOVEMBER 2023



Prepared By:

GEORGE BUTLER ASSOCIATES, INC.

Texas Registered Engineering Firm 4242

ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS
CITY OF MANOR, TEXAS

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CITY OF MANOR, TEXAS INVITATION TO BID

The City of Manor, Texas hereby invites the submission of sealed bids for the ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS. This project consists of milling, HMAC overlay, subgrade preparation, flexible base, pavement marker installation, stop bar installation, traffic control, and other appurtenant work.

Sealed bids will be received at Manor Public Works, 416 Gregg Street, Manor, Texas until 2:00 pm. on Tuesday, November 28, 2023. At such time and place, bids will be publicly opened and read aloud.

Bids shall be clearly identified on the lower-left corner of the envelope with "ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS". Bids received after the named closing date and time will be returned unopened.

Construction plans, bid documents, questions, and addendum will be processed through CIVCAST. Email: pgray@gbateam.com or contact Pauline M. Gray, P.E. at (737)247-7557 with any questions.

A 5% Bid Bond, 100% Performance and Payment Bonds, and Insurance requirements are required. Bidders shall comply with all bid requirements and specifications as defined by George Butler

The City of Manor reserves the right to reject any or all bids, and to waive any and all technicalities or formalities.

Publication Date: November 3, 2023

ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS
CITY OF MANOR

INSTRUCTIONS TO BIDDERS

SEALED PROPOSALS addressed to the CITY OF MANOR (hereinafter named the "Owner") for completion of the ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS ("Project") will be received at City of Manor Public Works, until 2:00 P.M. on Tuesday, November 28, 2023, and then be publicly opened and read aloud at that time and place.

The Owner may not accept this bid until it has received from the bidder a completed, signed, and notarized TEC Form 1295 complete with a certificate number assigned by the Texas Ethics Commission ("TEC"), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The undersigned understands that failure to provide said form complete with a certificate number assigned by the TEC will result in a non-conforming bid and will prohibit the Owner from considering this bid for acceptance.

Envelopes containing sealed proposals shall be clearly marked on the outside with the name and address of the bidder and the words:

ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS
CITY OF MANOR, TEXAS
TO BE OPENED AT 2:00 PM, TUESDAY, NOVEMBER 28, 2023

The Contractor's Proposal form, provided separately, contains spaces which to enter prices, or a computer-generated form, for BASE BID AND ALTERNATE BID Items. Bidders must enter a price for all Items. Award of a construction contract will be based on the most favorable combination of BASE BID AND ALTERNATIVE BID prices. The BASE BID will be the minimum amount of work awarded if a contract is awarded.

Each proposal shall be legibly printed in ink, or replaced with a computer-generated form, and attached to the Contractor's Proposal form provided. No alterations in proposals, or in the printed forms therefore, or erasures, interpolations, or otherwise will be acceptable unless signed or initialed by the bidder. No alteration in any proposal, or in the form on which it is submitted shall be made by any person after the proposal has been submitted by the bidder. Any and all addenda to the contract documents on which a proposal is based shall be acknowledged by the bidder's signature in the space provided on the proposal.

The bidder shall state all unit prices in written words, as well as in figures, and in case of a difference between written words and in figures, the written words shall be deemed correct.

1. **PROPOSAL GUARANTEE**: Each proposal shall be accompanied by a cashier's check or a certified check drawn on an acceptable bank, or an acceptable bid bond, in an amount not less than five percent (5%) of the total amount of the bid. The proposal guarantee shall be made payable without condition to Owner and the amount of the said proposal guarantee may be retained by the Owner as liquidated damages if the proposal covered thereby is accepted and a contract based thereon is awarded and the bidder should fail to enter into a contract in the form prescribed within ten (10) days after such award is made by the Owner.
2. **WITHDRAWAL OF BID**: No bidder may withdraw his proposal for a period of forty-five (45) days after the day of the bid opening. A bidder may withdraw his proposal at any time prior to the expiration of the period during which proposals may be submitted, by a written request signed in the same manner and by the same person who signed the proposal.

3. RETURN OF PROPOSAL GUARANTEE: The proposal guarantee of each unsuccessful bidder will be returned when his proposal is rejected. The proposal guarantee of the bidder to whom a contract is awarded will be returned when the successful bidder executes a contract and files a satisfactory bond. The proposal guarantee of the second lowest responsible bidder will be returned when the successful bidder executes a contract and files a satisfactory bond, which period shall not exceed forty-five (45) days from the day of the bid opening.
4. EXECUTION OF AGREEMENT: Bidders shall note the Agreement bound herein, and all provisions thereof. The successful bidder, upon notice of award of a contract for construction of the Project, will be required to execute the Agreement as bound herein.
5. ACCEPTANCE AND REJECTION OF BIDS: The Owner reserves the right to accept the bid which, in its judgment, is the lowest and best bid; to reject any or all bids; and to waive irregularities or formalities in any bid. Bids received after the specified time of closing will be returned unopened.
6. SIGNATURE OF BIDDERS: Each bidder shall sign his proposal using his usual signature and giving his full business address. Bids by partnerships shall be signed with the partnership name followed by the signature and designation of one of the partners or other authorized representatives. Bids by corporations shall be signed with the name of the corporation followed by the signature and designation of the president, secretary, or other person authorized to bind the corporation. The names of all persons signing should also be typed or printed below the word "President", "Secretary", "Agent", or other designation. When requested by the Owner, satisfactory evidence of the authority of the person signing shall be furnished.
7. INTERPRETATION OF CONTRACT DOCUMENTS: If any person who contemplates submitting a bid is in doubt as to the true meaning of any part of these specifications or other proposed contract documents he may submit to the Engineer (Jay Engineering Company, Inc., P.O. Box 1220, Leander, TX 78646) a written request for an interpretation thereof prior to 72 hours before the opening of bids. The person submitting the request will be responsible for its prompt delivery. Interpretation of the proposed contract documents will be made only by addendum. A copy of each addendum will be mailed or delivered to each person obtaining a set of contract documents. The Owner will not be responsible for any other explanations or interpretations of the proposed contract documents.
8. TIME FOR COMPLETION: The Contractor will be expected to start work upon issuance of a written work order by the Owner or Notice to Proceed by the Engineer and shall complete all work thereunder within the following times:

Base Bid – NINETY (90) calendar days

See Special Conditions for sequencing of the work. The time allowed is deemed sufficient for completion of the work considering materials availability, weather, and the work scope, but if weather conditions prevent proper and safe prosecution of the work, additional time will be allowed if justified and documented. The contractor must demonstrate continuous progress in the work if the weather allows.

9. QUALIFICATIONS OF BIDDERS: Bidders that have not recently performed work for the Owner, or that otherwise have no local performance record, must be prepared to submit qualification data within 48 hours after the scheduled opening of bids. If requested, bidders must submit satisfactory evidence that they have practical knowledge of the particular work bid upon and that they have adequate plant, appropriate technical expertise, and the necessary financial resources to complete the proposed work. Specific submittal data shall include:

- a) A current financial statement.
- b) The name, address, and telephone of the bidder's surety.
- c) The name, address, and telephone of financial references, including banks and trade accounts. Bank and financial reference authorizations may be required.
- d) A complete listing of projects completed within the past two years and a complete listing of projects in progress. The listing shall include for each project the location, amount of contract, and the name, address, and telephone of the project owner and engineer.

Each bidder must thereby show that former work performed by him has been handled in such a manner that there are no just or proper claims pending against such work. No bid submitted by a bidder who is engaged in any work which would impair his ability to finance the work covered by such bid or to provide suitable equipment for its proper prosecution and completion will be accepted. Bidders are expected to inform themselves regarding all local and site conditions pertaining to the work they will be doing.

10. **TEC FORM 1295:** Provision of Texas Ethics Commission Form 1295 ("TEC Form 1295") by Bidders: Effective January 1, 2016, pursuant to Texas Government Code § 2252.908 (the "Interested Party Disclosure Act" or the "Act"), the Owner may not award the contract to a bidder unless the bidder has provided to the Owner a completed, signed and notarized TEC Form 1295 which has been assigned a certificate number by the Texas Ethics Commission (the "TEC"). Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed, and notarized, and provided to the Owner. The TEC Form 1295 may accompany the bid or may be submitted separately but must be provided to the Owner before the award of the contract. For purposes of completing the TEC Form 1295, the entity's name is **CITY OF MANOR**; the contract ID number is **2023-74**, and the description of goods and services is **ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS**. Neither the Owner nor its consultants have the ability to verify the information included in a TEC Form 1295, and neither have an obligation nor undertake responsibility for advising any bidder with respect to the proper completion of the TEC Form 1295.
11. **RULES AND REGULATIONS:** The bidder's attention is directed to the fact that all applicable Federal and State Laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the work to be performed and services to be provided shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though written herein.
12. **BONDS:** Coincident with the execution of the contract, the contractor shall furnish good and sufficient surety bond in the full amount of the contract sum, guaranteeing the faithful performance of all the covenants, stipulations and agreements of the contract, the payment of all bills and obligations arising from the execution of the contract, which bills or obligations might or will in any manner become a claim against the Owner, and guaranteeing the work included in this contract against faulty materials or workmanship for one (1) year after the date of completion of contract and acceptance by the Owner. All provisions of the bonds shall be complete and in full accordance with Statutory requirements. The bonds shall be executed with the proper sureties through a company licensed and qualified to operate in the State and approved by the Owner. Bonds shall be signed by an agent resident in State and date of bond shall be the date of execution of the contract. If at any time during the continuance of the contract the surety of the Contractor's bond becomes irresponsible, the Owner shall have the right to require additional and sufficient sureties which the Contractor shall furnish to the satisfaction of the Owner within ten (10) days after notice to do so. In default thereof the contract may be suspended, and all payments or money due the Contractor withheld.

13. **INSURANCE:** The Contractor, and his subcontractors shall, when performing construction work under his supervision at the Project site, carry insurance as follows for the duration of such work:

- a) Statutory Workers Compensation.
- b) Comprehensive General Liability Insurance with minimum Bodily Injury limits of \$500,000 for each person and \$1,000,000 for each occurrence including coverage on same for independent contractors.
- c) Property Damage Insurance with minimum limits of \$300,000 for each occurrence including same coverage limits for independent contractors.
- d) Automobile Liability Insurance for all owner, non-owned, and hired vehicles with minimum limits for Bodily Injury of \$250,000 for each person and \$500,000 for each occurrence and Property Damage minimum limits of \$100,000 for each occurrence. Contractor shall require subcontractors to provide Automobile Insurance with same minimum limits.

Contractor shall not commence work at site under this contract until he has obtained all required insurance and until such insurance has been approved by the Owner. Certificates must be furnished within 72 hours of Notice of Award. The Contractor shall not allow any sub-contractors to commence work until all the insurance required has been obtained and approved. Approval of the insurance by the Owner and Engineer shall not relieve or decrease the liability of the Contractor hereunder.

The required insurance must be written by a company licensed to do business in Texas at the time the policy is issued. In addition, the company must be acceptable to the Owner.

The Contractor shall not cause any insurance to be canceled nor permit any insurance to lapse. All insurance certificates shall include a clause to the effect that the policy shall not be canceled or reduced, restricted or limited until ten (10) days after the Owner has received written notice as evidenced by return receipts of registered or certified letter. Certificates of insurance shall contain transcripts from the proper office of the Insurer, evidencing in particular those operations to which the insurance applies, the expiration date and the above-mentioned notice of cancellation clause.

All liability policies carried under these contracts shall also include the CITY OF MANOR, TEXAS as an additional insured.

For insurance purposes, the title of ownership of equipment and materials shall remain with the Contractor until final acceptance.

14. **BUILDERS RISK INSURANCE:** The Contractor shall maintain Builder's Risk Insurance (fire and extended coverage) on a 100% completed value basis on the insurable portions of the Project for the benefit of the Owner, the Contractor and all sub-contractors, as their interest may appear.

15. **SALES TAX:** The Contractor must possess an individual Texas Sales and Use Tax permit. The successful Contractor will be required to furnish a Separation of Costs document to the Owner. The Owner will then furnish an exemption certificate to the Contractor.

ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS
CITY OF MANOR

CONTRACTOR'S PROPOSAL

TO THE

CITY OF MANOR, TEXAS

FOR THE

ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS

Date: 11-28-2023, 2023

Proposal of Asphalt Inc LLC, dba Lone Star Paving Company (hereinafter called "Bidder") a (proprietorship)(corporation) organized and doing business under the laws of the state of Texas to the City of Manor, Texas (hereinafter called "City" or "Owner"):

GENTLEMEN:

The Bidder, in compliance with your advertisement and Instructions to Bidders for construction of the – ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS ("Project"); having examined the drawings and technical specifications with related documents, the site of the proposed work, and being familiar with all the conditions and requirements for construction of the proposed Project, including the availability of labor, materials and equipment for proper prosecution of the work, hereby proposes to furnish all labor, materials, plant and equipment to construct the Project in strict accordance with the Contract Documents and Specifications, within the time set forth herein and at the price(s) stated in the following schedule. The stated prices are sufficient to cover all expenses incurred in performing the work required under the Contract Documents of which this Proposal is a part.

Bidder acknowledges receipt of the following Addenda, as evidenced by the authorized signature(s) following:

ADDENDUM NO. N/A BY: N/A

ADDENDUM NO. _____ BY: _____

ADDENDUM NO. _____ BY: _____

ADDENDUM NO. _____ BY: _____

CONTRACTOR'S PROPOSAL (cont'd)

Bidder hereby agrees to commence work under this contract on or before a date to be specified in a written "Notice to Proceed" from the Owner and to fully complete the work within following times:

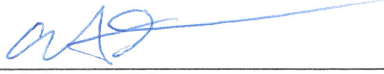
Base Bid – NINETY (90) calendar days

Upon receipt of a written notice to the acceptance of this bid, Bidder will execute the formal contract Agreement within ten (10) days and shall deliver the Surety Bonds and Insurance Certificate as required by the Instructions to Bidders.

Bid security as required by the Instructions to Bidders in the sum of 5%
(\$ _____) is hereto attached.

The bid security is to become the property of the Owner in the event the Proposal is accepted by the Owner and the Agreement and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

Respectfully Submitted,

By 
Alex Flores

Title Executive Vice President
Asphalt Inc., LLC dba
Lone Star Paving Company

Business Name
11675 Jollyville Rd.
Ste. 150

Austin, TX 78759
Address

512-428-5778
Telephone

(Corporate Seal,
if applicable)

Contractor's Proposal Bid Schedule					
Item No.	Estimated Quantity	Unit	Description of Item	Unit Price	Total Item Cost
Base Bid Items					
1	1	LS	Traffic Control Plan and controls, complete and in place, per Lump Sum.	\$ 10,500.00	\$ 10,500.00
2	2	EA	Project Sign including posts, installation and removal, complete and in place per Each.	\$ 1,650.00	\$ 3,300.00
Lexington Boulevard - North of US 290 to City Limits - Mill and Overlay					
3	19,678	SY	Milling Asphaltic Concrete Pavement	\$ 1.55	\$ 30,500.90
4	19,678	SY	2" HMAC Type D, PG 64-16 Pavement Overlay including prep work and prime/tack coat complete and in place, per Square Yard.	\$ 17.00	\$ 334,526.00
5	1	LS	Restriping of Roadway	\$ 20,000.00	\$ 20,000.00
6	3	EA	Wastewater Manhole Adjustment (18" max.) complete and in place,per Each.	\$ 2,500.00	\$ 7,500.00
7	6	EA	Pavement Markers - fire hydrants	\$ 9.25	\$ 55.50
8	1	LS	Installation of Speed Humps by Golf Cart Crossing	\$ 19,000.00	\$ 19,000.00
9	2	EA	New to existing pavement joints	\$ 107.00	\$ 214.00
10	8	EA	Driveway Pavement Joint to existing driveways per detail, complete and in place per Each.	\$ 27.00	\$ 216.00
Shadowglen Boulevard - North of US 290 to City Limits - Mill and Overlay					
11	6,365	SY	Milling Asphaltic Concrete Pavement	\$ 2.40	\$ 15,276.00
12	6,365	SY	2" HMAC Type D, PG 64-16 Pavement Overlay including prep work and prime/tack coat complete and in place, per Square Yard.	\$ 19.50	\$ 124,117.50
13	1	LS	Restriping of Roadway	\$ 9,000.00	\$ 9,000.00
14	2	EA	Wastewater Manhole Adjustment (18" max.) complete and in place,per Each.	\$ 2,500.00	\$ 5,000.00
15	4	EA	Pavement Markers - fire hydrants	\$ 9.25	\$ 37.00
16	1	EA	New to existing pavement joints	\$ 107.00	\$ 107.00
17	4	EA	Driveway Pavement Joint to existing driveways per detail, complete and in place per Each.	\$ 27.00	\$ 108.00
Total Base Bid =					\$ 579,457.90

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 2

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Asphalt Inc. LLC, dba Lone Star Paving Company
 Austin, TX United States

Certificate Number:
 2023-1098108

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 City of Manor

Date Filed:
 11/28/2023

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 2023-74
 ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Spinn, Steve	Austin, TX United States	X	
	Naivar, Joe	Austin, TX United States	X	
	Ramming, John	Austin, TX United States	X	
	Ohlendorf, Ryan	San Antonio, TX United States	X	
	Knox, Allen	Austin, TX United States	X	
	Playfair, Thomas	Austin, TX United States	X	
	Morisey, Greg	Austin, TX United States	X	
	Condon, Josh	Austin, TX United States	X	
	Carroll, Brian	Temple, TX United States		X
	Cabaza, Aaron	Austin, TX United States	X	
	Lundquist, Dean	Leander, TX United States	X	
	Asphalt Inc Employee Investments,	Austin, TX United States	X	
	Kaitlin Wheeler Heritage Trust,	Austin, TX United States	X	
	Patrick Wheeler Heritage Trust,	Austin, TX United States	X	
	Nolan Wheeler Heritage Trust,	Austin, TX United States	X	
	Wheeler, Jack	Austin, TX United States	X	

CERTIFICATE OF INTERESTED PARTIES

Item 17.

FORM 1295

2 of 2

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Asphalt Inc. LLC, dba Lone Star Paving Company
 Austin, TX United States

Certificate Number:
 2023-1098108

Date Filed:
 11/28/2023

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Manor

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2023-74
 ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

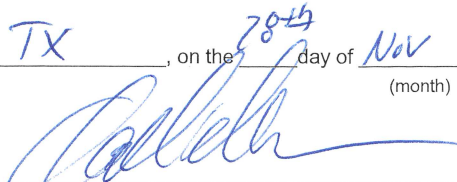
6 UNSWORN DECLARATION

My name is Andrew Warner, and my date of birth is 03/11/1981.

My address is 255 Taylor Point, Bulverde, TX, 78163, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of TX, on the 28th day of Nov, 2023.
(month) (year)



 Signature of authorized agent of contracting business entity
 (Declarant)

30200462

CNA SURETY

Performance Bond

Bond No. 30200462

CONTRACTOR:
(Name, legal status and address)
Asphalt, Inc. dba Lone Star Paving

11675 Jollyville Rd., Suite 119
Austin, TX 78759

OWNER:
(Name, legal status and address)
City of Manor

105 E. Eggleston St.
Manor, TX

SURETY: Continental Casualty Company: Illinois Corporation
(Name, legal status and principal place of business)

151 N. Franklin Street
17th Floor
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312-2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

CONSTRUCTION CONTRACT

Date: January 3, 2024

#: 579,457.90

Amount: Five Hundred Seventy-Nine Thousand, Four Hundred Fifty-Seven and 90/100

Description:

(Name and location)

One-Time Capital Metro BCT Funded Paving Improvements

BOND

Date: January 3, 2024

(Not earlier than Construction Contract Date)

#: 579,457.90

Amount: Five Hundred Seventy-Nine Thousand, Four Hundred Fifty-Seven and 90/100

Modifications to this Bond: None


See Section 16

CONTRACTOR AS PRINCIPAL

Company: *(Corporate Seal)*
Asphalt, Inc. dba Lone Star Paving

SURETY

Company: *(Corporate Seal)*
Continental Casualty Company

Signature: 
Name Alex Flores
and Title: Executive Vice President
(Any additional signatures appear on the last page of this Performance Bond.)

Signature: 
Name Brent M. Blonigan
and Title: Attorney-in-Fact



(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

Grayhawk Insurance
1820 N. Greenville Ave., Suite 200
Richardson, TX 75081
972-671-9105

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party:)

30200462

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

§ 2 If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Section 8.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after

- .1 the Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Section 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
- .2 the Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
- .3 the Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

§ 4 Failure on the part of the Owner to comply with the notice requirement in Section 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

§ 5 When the Owner has satisfied the conditions of Section 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

§ 5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

§ 5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

§ 5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Section 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

§ 5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:

- .1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
- .2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

§ 6 If the Surety does not proceed as provided in Section 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Section 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

30200462

§ 7 If the Surety elects to act under Section 5.1, 5.2 or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication, for

- .1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
- .2 additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Section 5; and
- .3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

§ 8 If the Surety elects to act under Section 5.1, 5.3 or 5.4, the Surety's liability is limited to the amount of this Bond.

§ 9 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors and assigns.

§ 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 11 Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

§ 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 14 Definitions

§ 14.1 **Balance of the Contract Price.** The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

§ 14.2 **Construction Contract.** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

§ 14.3 **Contractor Default.** Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

§ 14.4 **Owner Default.** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 14.5 **Contract Documents.** All the documents that comprise the agreement between the Owner and Contractor.

§ 15 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 16 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL	SURETY
Company: _____	Company: _____
<i>(Corporate Seal)</i>	<i>(Corporate Seal)</i>

Signature: _____	Signature: _____
Name and Title:	Name and Title:
Address	Address

30200462

CNA SURETY

Payment Bond

Bond No. 30200462

CONTRACTOR:

(Name, legal status and address)

Asphalt, Inc. dba Lone Star Paving

11675 Jollyville Rd., Suite 119
Austin, TX 78759

OWNER:

(Name, legal status and address)

City of Manor

105 E. Eggleston St.
Manor, TX

CONSTRUCTION CONTRACT

Date: January 3, 2024

\$ 579,457.90

Amount: Five Hundred Seventy-Nine Thousand, Four Hundred Fifty-Seven and 90/100

Description:

(Name and location)

One-Time Capital Metro BCT Funded Paving Improvements

SURETY: Continental Casualty Company: Illinois Corporation

(Name, legal status and principal place of business)

151 N. Franklin Street
17th Floor
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

AIA Document A312-2010 combines two separate bonds, a Performance Bond and a Payment Bond, into one form. This is not a single combined Performance and Payment Bond.

BOND

Date: January 3, 2024

(Not earlier than Construction Contract Date)

\$ 579,457.90

Amount: Five Hundred Seventy-Nine Thousand, Four Hundred Fifty-Seven and 90/100

Modifications to this Bond: None

See Section 18

CONTRACTOR AS PRINCIPAL

Company:

Asphalt, Inc. dba Lone Star Paving

(Corporate Seal)

SURETY

Company:

Continental Casualty Company

(Corporate Seal)

Signature: *[Signature]*

Name

Alex Flores

and Title:

Executive Vice President

(Any additional signatures appear on the last page of this Payment Bond.)

Signature: *[Signature]*

Name Brent M. Blonigan

and Title: Attorney-in-Fact



(FOR INFORMATION ONLY — Name, address and telephone)

AGENT or BROKER:

Grayhawk Insurance
1820 N. Greenville Ave., Suite 200
Richardson, TX 75081
972-671-9105

OWNER'S REPRESENTATIVE:

(Architect, Engineer or other party:)

30200462

§ 1 The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

§ 2 If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

§ 3 If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Section 13) of claims, demands, liens or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials or equipment furnished for use in the performance of the Construction Contract and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety.

§ 4 When the Owner has satisfied the conditions in Section 3, the Surety shall promptly and at the Surety's expense defend, indemnify and hold harmless the Owner against a duly tendered claim, demand, lien or suit.

§ 5 The Surety's obligations to a Claimant under this Bond shall arise after the following:

§ 5.1 Claimants, who do not have a direct contract with the Contractor,

- .1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
- .2 have sent a Claim to the Surety (at the address described in Section 13).

§ 5.2 Claimants, who are employed by or have a direct contract with the Contractor, have sent a Claim to the Surety (at the address described in Section 13).

§ 6 If a notice of non-payment required by Section 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Section 5.1.1.

§ 7 When a Claimant has satisfied the conditions of Sections 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

§ 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

§ 7.2 Pay or arrange for payment of any undisputed amounts.

§ 7.3 The Surety's failure to discharge its obligations under Section 7.1 or Section 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Section 7.1 or Section 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

§ 8 The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Section 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

§ 9 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

30200462

§ 10 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to, or give notice on behalf of, Claimants or otherwise have any obligations to Claimants under this Bond.

§ 11 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.

§ 12 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Section 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

§ 13 Notice and Claims to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

§ 14 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

§ 15 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

§ 16 Definitions

§ 16.1 Claim. A written statement by the Claimant including at a minimum:

- .1 the name of the Claimant;
- .2 the name of the person for whom the labor was done, or materials or equipment furnished;
- .3 a copy of the agreement or purchase order pursuant to which labor, materials or equipment was furnished for use in the performance of the Construction Contract;
- .4 a brief description of the labor, materials or equipment furnished;
- .5 the date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
- .6 the total amount earned by the Claimant for labor, materials or equipment furnished as of the date of the Claim;
- .7 the total amount of previous payments received by the Claimant; and
- .8 the total amount due and unpaid to the Claimant for labor, materials or equipment furnished as of the date of the Claim.

§ 16.2 Claimant. An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.

§ 16.3 Construction Contract. The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

30200462

§ 16.4 Owner Default. Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

§ 16.5 Contract Documents. All the documents that comprise the agreement between the Owner and Contractor.

§ 17 If this Bond is issued for an agreement between a Contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

§ 18 Modifications to this bond are as follows:

(Space is provided below for additional signatures of added parties, other than those appearing on the cover page.)

CONTRACTOR AS PRINCIPAL
Company:

(Corporate Seal)

SURETY
Company:

(Corporate Seal)

Signature: _____
Name and Title:
Address

Signature: _____
Name and Title:
Address

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company (herein called "the CNA Companies"), are duly organized and existing insurance companies having their principal offices in the City of Chicago, and State of Illinois, and that they do by virtue of the signatures and seals herein affixed hereby make, constitute and appoint

Brent M Blonigan, Rob J Dreiling, Kara Pierce, Raul F Campa, Debbie Palmer, Individually

of Richardson, TX, their true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on their behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of their insurance companies and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Laws and Resolutions, printed below, duly adopted, as indicated, by the Boards of Directors of the insurance companies.

In Witness Whereof, the CNA Companies have caused these presents to be signed by their Vice President and their corporate seals to be hereto affixed on this 30th day of November, 2023.



Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

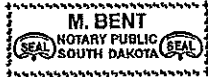
Larry Kasten, Vice President (with signature)

State of South Dakota, County of Minnehaha, ss:

On this 30th day of November, 2023, before me personally came Larry Kasten to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company described in and which executed the above instrument; that he knows the seals of said insurance companies; that the seals affixed to the said instrument are such corporate seals; that they were so affixed pursuant to authority given by the Boards of Directors of said insurance companies and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance companies.

My commission expires

March 2, 2026



M. Bent, Notary Public (with signature)

CERTIFICATE

I, D. Johnson, Assistant Secretary of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Laws and Resolutions of the Board of Directors of the insurance companies printed below are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance companies this 3rd day of January, 2024.



Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

D. Johnson, Assistant Secretary (with signature)

Authorizing By-Laws and Resolutions

ADOPTED BY THE BOARD OF DIRECTORS OF EACH OF CONTINENTAL CASUALTY COMPANY, NATIONAL FIRE INSURANCE COMPANY OF HARTFORD, and AMERICAN CASUALTY COMPANY OF READING, PENNSYLVANIA (as defined above, the "CNA Companies"):

This Power of Attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the Board of Directors of each of the above CNA Companies at a meeting held on May 12, 1995:

"RESOLVED: That any Senior or Group Vice President may authorize an officer to sign specific documents, agreements and instruments on behalf of the Company provided that the name of such authorized officer and a description of the documents, agreements or instruments that such officer may sign will be provided in writing by the Senior or Group Vice President to the Secretary of the Company prior to such execution becoming effective."

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above resolution to execute power of attorneys on behalf of each of the CNA Companies.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of each of the above Companies by unanimous written consent dated the 25th day of April, 2012:

"Whereas, the bylaws of the Company or specific resolution of the Board of Directors has authorized various officers (the "Authorized Officers") to execute various policies, bonds, undertakings and other obligatory instruments of like nature; and

Whereas, from time to time, the signature of the Authorized Officers, in addition to being provided in original, hard copy format, may be provided via facsimile or otherwise in an electronic format (collectively, "Electronic Signatures"); Now therefore be it resolved: that the Electronic Signature of any Authorized Officer shall be valid and binding on the Company."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of each of the above CNA Companies by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

State of Texas
Claim Notice Endorsement

To be attached to and form a part of Bond No. 30200462.

In accordance with Section 2253.021(f) of the Texas Government Code and Section 53.202(6) of the Texas Property Code any notice of claim to the named surety under this bond(s) should be sent to:

CNA Surety
151 North Franklin, 17th Floor
Chicago, IL 60606

Telephone: 1-877-672-6115

Figure: 28 TAC §1.601(a)(3)

1 IMPORTANT NOTICE

To obtain information or make a complaint:

2 You may contact Continental Casualty Company, National Fire Insurance Company of Hartford, American Casualty Company of Reading, PA and Continental Insurance Company at 312-822-5000.

3 You may call Continental Casualty Company, National Fire Insurance Company of Hartford, American Casualty Company of Reading, PA and Continental Insurance Company's toll-free telephone number for information or to make a complaint at:

1-877-672-6115

4 You may also write to Continental Casualty Company, National Fire Insurance Company of Hartford, American Casualty Company of Reading, PA and Continental Insurance Company at:

CNA Surety
151 North Franklin, 17th Floor
Chicago, IL 60606

5 You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-800-252-3439

6 You may write the Texas Department of Insurance:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 490-1007
Web: www.tdi.texas.gov
E-Mail: ConsumerProtection@tdi.texas.gov

7 PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should contact Continental Casualty Company, National Fire Insurance Company of Hartford, American Casualty Company of Reading, PA and Continental Insurance Company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

8 ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

Form F8277-6-2018

AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Puede comunicarse con Continental Casualty Company, National Fire Insurance Company de Hartford, American Casualty Company de Reading, PA y Continental Insurance Company al 312-822-5000.

Usted puede llamar al numero de telefono gratis de Continental Casualty Company, National Fire Insurance Company de Hartford, American Casualty Company de Reading, PA y Continental Insurance Company's para informacion o para someter una queja al:

1-877-672-6115

Usted tambien puede escribir a Continental Casualty Company, National Fire Insurance Company de Hartford, American Casualty Company de Reading, PA y Continental Insurance Company:

CNA Surety
151 North Franklin, 17th Floor
Chicago, IL 60606

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al:

1-800-252-3439

Puede escribir al Departamento de Seguros de Texas:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 490-1007
Web: www.tdi.texas.gov
E-Mail: ConsumerProtection@tdi.texas.gov

DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concierne a su prima o a un reclamo, debe comunicarse con el Continental Casualty Company, National Fire Insurance Company de Hartford, American Casualty Company de Reading, PA y Continental Insurance Company primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

UNA ESTE AVISO A SU POLIZA: Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.



Dear Policyholder,

Thank you for choosing Federated Insurance to handle your insurance and risk management needs. The attached certificate document(s) have been issued or updated.

Please feel free to contact us with any additional changes, additions or deletions that may be needed by contacting the Federated Client Contact Center at:

E-mail: clientcontactcenter@fedins.com

Phone: 1-888-333-4949

Fax: 507-446-4664

Thank you for your business!

Client Contact Center

Enclosed:
Certificate Document(s)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/09/2024

Item 17.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
FEDERATED MUTUAL INSURANCE COMPANY
HOME OFFICE: P.O. BOX 328
OWATONNA, MN 55060

CONTACT NAME: CLIENT CONTACT CENTER

PHONE (A/C, No, Ext): 888-333-4949

FAX (A/C, No): 507-446-4664

E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: FEDERATED MUTUAL INSURANCE COMPANY

13935

INSURED
ASPHALT INC LLC, LONE STAR PAVING COMPANY
PO BOX 200608
AUSTIN, TX 78720-0608

383-986-7

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: 3085

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS	
TR		INSR	WVD		(MM/DD/YYYY)	(MM/DD/YYYY)		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	N	N	9151293	01/19/2023	01/19/2024	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
							MED EXP (Any one person)	\$5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$2,000,000
	OTHER:						PRODUCTS & COMP/OP AGG	\$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO	N	N	9151293	01/19/2023	01/19/2024	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per Person)	
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per Accident)	
							PROPERTY DAMAGE (Per Accident)	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR	N	N	9151295	01/19/2023	01/19/2024	EACH OCCURRENCE	\$10,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$10,000,000
	DED <input type="checkbox"/> RETENTION							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	OTHER
							E.I. EACH ACCIDENT	
							E.I. DISEASE EA EMPLOYEE	
							E.I. DISEASE - POLICY LIMIT	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PROJECT: ONE-TIME CAPITAL METRO BCT FUNDED PAVING IMPROVEMENTS

CERTIFICATE HOLDER

383-986-7
CITY OF MANOR
105 E EGGLESTON ST
MANOR, TX 78653-3463

3085 0

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

TEXAS NOTICE OF MATERIAL CHANGE ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

In the event of cancellation or other material change of the policy, we will mail advance notice to the person or organization named in the Schedule. The number of days advance notice is shown in the Schedule.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

1. Number of days advance notice: 30
2. Notice will be mailed to: PER LIST ON FILE

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)
This endorsement, effective on 1/19/23 at 12:01 a.m. standard time, forms a part of:

Policy no. 0001299829 of Texas Mutual Insurance Company effective on 1/19/23

Issued to: ASPHALT INC LLC

DBA: LONE STAR PAVING

This is not a bill



Authorized representative

NCCI Carrier Code: 29939

1/17/23

TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. Specific Waiver

Name of person or organization

Blanket Waiver

Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations: ALL TEXAS OPERATIONS

3. Premium:

The premium charge for this endorsement shall be **2.00** percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Advance Premium: Included, see Information Page

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)
This endorsement, effective on 1/19/23 at 12:01 a.m. standard time, forms a part of:

Policy no. 0001299829 of Texas Mutual Insurance Company effective on 1/19/23

Issued to: ASPHALT INC LLC

DBA: LONE STAR PAVING

This is not a bill



Authorized representative

NCCI Carrier Code: 29939

1/17/23

**WORKERS' COMPENSATION AND
EMPLOYERS LIABILITY POLICY**

WC 42 03 08
Insured copy

TEXAS PARTNERS, OFFICERS AND OTHERS EXCLUSION ENDORSEMENT

The policy does not cover bodily injury to any person described in the Schedule.

The premium basis for the policy does not include the remuneration of such persons.

You will reimburse us for any payment we must make because of bodily injury to such persons.

Schedule

Name, title

JACK WHEELER, President

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)
This endorsement, effective on 1/19/23 at 12:01 a.m. standard time, forms a part of:

Policy no. 0001299829 of Texas Mutual Insurance Company effective on 1/19/23

Issued to: ASPHALT INC LLC

DBA: LONE STAR PAVING

This is not a bill



Authorized representative

NCCI Carrier Code: 29939

1/17/23

SEPARATION OF COSTS

Pursuant to the Instructions to Bidders, the proposal of the undersigned that has been submitted for performing this contract in full is hereby segregated as follows:

The amount of this bid that is charged for Skill and labor is: \$ 374900.55

The amount of this bid that is charged for materials and tangible personal property (not less than the actual cost of such materials) is \$ 273892.00

TOTAL \$ 648792.55

Lucy Dancy
Contractor Signature

(Note: This form to be completed only by lowest responsible bidder after he has been selected)

AFFIDAVIT OF BILLS PAID AND WAIVER OF CLAIMS

BEFORE ME, the undersigned authority, on this day personally appeared, Lone Star Paving, LLC hereinafter called CONTRACTOR to that certain contract entered into on the day of January 25, 2024 between the City of Manor, Texas and CONTRACTOR for the construction and completion of the improvements and/or additions upon the following described premises, to wit:

One Time Cap Metro BCT Funded Paving Improvement Project

Said Party being by me duly sworn states that the said improvements have been functionally completed in full compliance with the above-referenced Contract, Project Manuals, Project Plans, and Owner Directives. Deponent further states that he or she has paid all bills and claims for materials furnished and labor performed on said Contract and that there are no outstanding unpaid bills and claims for materials furnished and labor performed, or material furnished on said Contract and that there are no outstanding unpaid bills or legal claims for labor performed or materials furnished upon said job.

Lone Star Paving, LLC

By: *Tracy Rainey*

(Signature)

Tracy Rainey Project Manager

(Printed Name & Title)

Subscribed and sworn to before me, the undersigned authority, on the 29th day of July, 2024.

Notary: *Elizabeth L Spiars*

My Commission Expires: *05/21/2028*

NOTARY SEAL





1500 County Road 269
Leander, TX 78641

9601 Amberglen Blvd #109
Austin TX 78729

CHANGE ORDER

ORDER NO.: 1
DATE: February 20, 2024
AGREEMENT DATE: January 3, 2024

NAME OF PROJECT: One-Time Capital Metro BCT Funded Paving Improvements

OWNER: City of Manor

CONTRACTOR: Asphalt Inc, LLC dba Lone Star Paving Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

1. Justification:

Item No. 1 – Add item CO1.1 - Lexington Street – Remove curb and area in the existing median as shown in the attached exhibit, excavate 10” down in this area, and replace the removed area with 8” of type B PG64-22 (Black Base), install new curb in the adjusted median – 1 LS @ \$60,652.15/LS.

Item No. 2 – Add item CO1.2 – Add new pavement markings and delineators to Lexington St. as shown in the attached exhibit – 1 LS @ \$6,727.50/LS

Item No. 3 – Add item CO1.3 – Install 2” HMAC Type D, PG64-22 pavement overlay – 115 SY @ \$17.00/SY

2. Change to CONTRACT PRICE:

Original CONTRACT PRICE: \$579,457.90

Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$0.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$69,334.65

New CONTRACT PRICE including this CHANGE ORDER will be: \$648,792.55

3. Change to CONTRACT TIME:

The CONTRACT TIME will be increased by 10 calendar days. The date for completion of all work will be , May 8, 2024.



Approvals Required:

To be effective, this order must be signed by all parties to the Agreement if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Recommended by: Pauline M. Gray, P.E. Signed: *Pauline M. Gray*
Engineer

Ordered by: *Dr. Chris Harvey* Signed: *[Signature]*
Dr. Christopher Harvey, Mayor

Accepted by: Tracy Gainey Signed *Tracy Gainey*
Contractor

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO CONTRACTOR:

PROJECT:

Cap Metro BCT Paving Improvements

APP #:

1

Item 17.

City of Manor

PROJECT NO:

00-00540-36

CONTRACT DATE:

01/0/2024

APPLICATION DATE:

April 30, 2024

PERIOD FROM:

April 1, 2024

PERIOD TO:

April 30, 2024

Distribution to:

- OWNER
- ENGINEER
- G. C.
- ARCHITECT
- OTHER

FROM SUBCONTRACTOR:

ARCHITECT:

Lone Star Paving
P.O. Box 200608
Austin, TX 78720

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	579,457.90
2. Net change by Change Orders	\$	69,334.65
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	648,792.55
4. TOTAL COMPLETED & STORED TO DATE (Column H on G703)	\$	635,769.05
5. RETAINAGE:		
a. 0 % of Completed Work (Column F + G on G703)	\$	63,576.91
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column K of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	635,769.05
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Previous Application)	\$	0.00
8. CURRENT PAYMENT DUE	\$	635,769.05
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	13,023.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	69,334.65	0.00
TOTALS	69,334.65	0.00
NET CHANGES by Change Order	69,334.65	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents and that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

Lone Star Paving Company

By:

[Signature]

Date:

May 20, 2024

State of:

Texas

County of:

Travis

Subscribed and sworn to before me this

20th

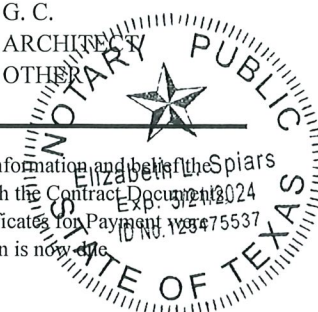
day of

May

Notary Public:

Elizabeth Spiars

My Commission expires: 05/21/2024



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ 635,769.05

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By:

Pauline M Gray

Date:

5/22/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

TO BE PAID WITH FUNDS RECEIVED FROM CAP METRO FOR THE ONE-TIME FUNDING

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	1
APPLICATION DATE:	4/30/2024
PERIOD TO:	4/30/2024
PROJECT NO:	12/10/2047

A ITEM NO.	B DESCRIPTION OF WORK	C ORIGINAL VALUE	D CHANGES IN VALUE	E REVISED VALUE (C + D)	F WORK COMPLETED		G	H MATERIALS PRESENTLY STORED (NOT IN F OR G)	I		J BALANCE TO FINISH (E - I)	K RETAINAGE (IF VARIABLE RATE)
					FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (F + G + H)	% (I ÷ E)		
	ORIGINAL CONTRACT											
1	Traffic Control Plan & Controls, Complete & In Place/Lump Sum	10,500.00		10,500.00	0.00	10,500.00			10,500.00		0.00	0.00
2	Project Sign Including Posts, Installation & removal. Complete & In Place/Each.	3,300.00		3,300.00	0.00	3,300.00			3,300.00		0.00	0.00
3	Lex/Blvd-Milling Asphaltic Concrete Pavement	30,500.90		30,500.90	0.00	30,500.90			30,500.90		0.00	0.00
4	Lex/Blvd 2" HMAC Ty D, Pavement Overlay Include Prep Work, Prime, Tack Coat/SY	334,526.00		334,526.00	0.00	334,526.00			334,526.00		0.00	0.00
5	Lex/Blvd-Restriping of Roadway	20,000.00		20,000.00	0.00	20,000.00			20,000.00		0.00	0.00
6	Lex/Blvd-WW Manhole Adj. (18" max), Complete and In Place/Each.	7,500.00		7,500.00	0.00	0.00			0.00		7,500.00	0.00
7	Lex-Blvd-Pavement Markers-Fire Hydrants	55.50		55.50	0.00	0.00			0.00		55.50	0.00
8	Lex-Bvld-Installation of Speed Humps by Golf Cart Crossing	19,000.00		19,000.00	0.00	19,000.00			19,000.00		0.00	0.00
9	Lex-Blvd-New to Existing Pavement Joints	214.00		214.00	0.00	214.00			214.00		0.00	0.00
10	Lex-Blvd-Drwy Pavement Joint to Existing Drwy's/Detail Complete & in Place/Each	216.00		216.00	0.00	0.00			0.00		216.00	0.00
11	Shadowglen-Milling Asphaltic Concrete Pavement	15,276.00		15,276.00	0.00	15,276.00			15,276.00		0.00	0.00
12	Shadowglen-2" HMAC Ty D, Pavement Overlay Include Prep Work, Prime, Tack Coat/SY	124,117.50		124,117.50	0.00	124,117.50			124,117.50		0.00	0.00
13	Shadowglen - Restriping of Roadway	9,000.00		9,000.00	0.00	9,000.00			9,000.00		0.00	0.00
14	Shadowglen-WW Manhole Adj. (18" max), Complete and In Place/Each.	5,000.00		5,000.00	0.00	0.00			0.00		5,000.00	0.00
15	Shadowglen-Pavement Markers-Fire Hydrants	37.00		37.00	0.00	0.00			0.00		37.00	0.00
16	Shadowglen-New to Existing Pavement Joints	107.00		107.00	0.00	0.00			0.00		107.00	0.00
17	Shadowglen-Drwy Pavement Joint to Existing Drwy's/Detail, Complete & In Place/Each	108.00		108.00	0.00	0.00			0.00		108.00	0.00
	CHANGE ORDER								0.00		0.00	0.00
CO1.1	Lexington St: Remove Median, Excavate 12", Replace With 10" TY B HMA, Replace Curb		60,652.15	60,652.15		60,652.15			60,652.15		0.00	0.00
CO1.2	Added Pavement Markings to Lexington		6,727.50	6,727.50		6,727.50			6,727.50		0.00	0.00
CO1.3	Install 2" HMAC TY D PG64-22 Pavement Overlay		1,955.00	1,955.00		1,955.00			1,955.00		0.00	0.00
									0.00		0.00	0.00
	Total Contract Amount	579,457.90	69,334.65	648,792.55	0.00	635,769.05	0.00	0.00	635,769.05		13,023.50	0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO CONTRACTOR:

City of Manor

PROJECT:

Cap Metro BCT Paving Improvements

APP #: 2

Item 17.

PROJECT NO: 00-00540-36

CONTRACT DATE: 01/0/2024

APPLICATION DATE: May 29, 2024

PERIOD FROM: May 1, 2024

PERIOD TO: May 31, 2024

Distribution to:

- OWNER
- ENGINEER
- G. C.
- ARCHITECT
- OTHER

FROM SUBCONTRACTOR:

Lone Star Paving

P.O. Box 200608

Austin, TX 78720

ARCHITECT:

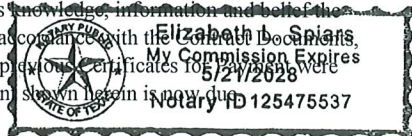
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	579,457.90
2. Net change by Change Orders	\$	69,334.65
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	648,792.55
4. TOTAL COMPLETED & STORED TO DATE (Column H on G703)	\$	645,889.30
5. RETAINAGE:		
a. 0 % of Completed Work (Column F + G on G703)	\$	64,588.93
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column K of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	645,889.30
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Previous Application)	\$	635,769.05
8. CURRENT PAYMENT DUE	\$	10,120.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	2,903.25

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	69,334.65	0.00
Total approved this Month	0.00	0.00
TOTALS	69,334.65	0.00
NET CHANGES by Change Order	69,334.65	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.



CONTRACTOR: Lone Star Paving Company

By: _____ Date: May 29, 2024

State of: Texas County of: Travis

Subscribed and sworn to before me this 29th day of May

Notary Public: Elizabeth L. Spiers

My Commission expires: 05/21/2028

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 10,120.25

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: By: Pauline M. Gray Date: 6/12/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: **1**
 APPLICATION DATE: **4/30/2024**
 PERIOD TO: **4/30/2024**
 PROJECT NO: **12/10/2047**

A ITEM NO.	B DESCRIPTION OF WORK	C ORIGINAL VALUE	D CHANGES IN VALUE	E REVISED VALUE (C + D)	G WORK COMPLETED		H MATERIALS PRESENTLY STORED (NOT IN FOR G)	I		J BALANCE TO FINISH (E - I)	K RETAINAGE (IF VARIABLE RATE)
					F FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (F + G + H)	% (I ÷ E)		
ORIGINAL CONTRACT											
1	Traffic Control Plan & Controls, Complete & In Place/Lump Sum	10,500.00		10,500.00	10,500.00	0.00		10,500.00		0.00	0.00
2	Project Sign Including Posts, Installation & removal. Complete & In Place/Each.	3,300.00		3,300.00	3,300.00	0.00		3,300.00		0.00	0.00
3	Lex/Blvd-Milling Asphaltic Concrete Pavement	30,500.90		30,500.90	30,500.90	0.00		30,500.90		0.00	0.00
4	Lex/Blvd 2" HMAc Ty D, Pavement Overlay Include Prep Work, Prime, Tack Coat/SY	334,526.00		334,526.00	334,526.00	0.00		334,526.00		0.00	0.00
5	Lex/Blvd-Restriping of Roadway	20,000.00		20,000.00	20,000.00	0.00		20,000.00		0.00	0.00
6	Lex/Blvd-WW Manhole Adj. (18" max), Complete and In Place/Each.	7,500.00		7,500.00	0.00	7,500.00		7,500.00		0.00	0.00
7	Lex-Blvd-Pavement Markers-Fire Hydrants	55.50		55.50	0.00	83.25		83.25		(27.75)	0.00
8	Lex-Bvld-Installation of Speed Humps by Golf Cart Crossing	19,000.00		19,000.00	19,000.00	0.00		19,000.00		0.00	0.00
9	Lex-Blvd-New to Existing Pavement Joints	214.00		214.00	214.00	0.00		214.00		0.00	0.00
10	Lex-Blvd-Drwy Pavement Joint to Existing Drwy's/Detail Complete & in Place/Each	216.00		216.00	0.00	0.00		0.00		216.00	0.00
11	Shadowglen-Milling Asphaltic Concrete Pavement	15,276.00		15,276.00	15,276.00	0.00		15,276.00		0.00	0.00
12	Shadowglen-2" HMAc Ty D, Pavement Overlay Include Prep Work, Prime, Tack Coat/SY	124,117.50		124,117.50	124,117.50	0.00		124,117.50		0.00	0.00
13	Shadowglen - Restriping of Roadway	9,000.00		9,000.00	9,000.00	0.00		9,000.00		0.00	0.00
14	Shadowglen-WW Manhole Adj. (18" max), Complete and In Place/Each.	5,000.00		5,000.00	0.00	2,500.00		2,500.00		2,500.00	0.00
15	Shadowglen-Pavement Markers-Fire Hydrants	37.00		37.00	0.00	37.00		37.00		0.00	0.00
16	Shadowglen-New to Existing Pavement Joints	107.00		107.00	0.00	0.00		0.00		107.00	0.00
17	Shadowglen-Drwy Pavement Joint to Existing Drwy's/Detail, Complete & In Place/Each	108.00		108.00	0.00	0.00		0.00		108.00	0.00
CHANGE ORDER											
CO1.1	Lexington St: Remove Median, Excavate 12", Replace With 10" TY B HMA, Replace Curb		60,652.15	60,652.15	60,652.15	0.00		60,652.15		0.00	0.00
CO1.2	Added Pavement Markings to Lexington		6,727.50	6,727.50	6,727.50	0.00		6,727.50		0.00	0.00
CO1.3	Install 2" HMAc TY D PG64-22 Pavement Overlay		1,955.00	1,955.00	1,955.00	0.00		1,955.00		0.00	0.00
								0.00		0.00	0.00
Total Contract Amount		579,457.90	69,334.65	648,792.55	635,769.05	10,120.25	0.00	645,889.30		2,903.25	0.00
Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity											
Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity											



1500 County Road
Leander, TX 78641

9601 Amberglen Blvd #109
Austin TX 78729

CHANGE ORDER

ORDER NO.: 2
DATE: February 20, 2024
AGREEMENT DATE: January 3, 2024

NAME OF PROJECT: One-Time Capital Metro BCT Funded Paving Improvements

OWNER: City of Manor

CONTRACTOR: Asphalt Inc, LLC dba Lone Star Paving Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

1. Justification:

Item No. 1 – Deduct Bid Item No. 10 - Driveway Pavement Joint to existing driveways per detail, 8 EA @ \$27/EA.

Item No. 2 – Deduct Bid Item No. 17 - Driveway Pavement Joint to existing driveways per detail, 4 EA @ \$27/EA.

Item No. 3 – Deduct Bid Item No. 14 - Wastewater Manhole Adjustment (18" max.,) 1 EA @ \$2500/EA.

2. Change to CONTRACT PRICE:

Original CONTRACT PRICE: \$579,457.90
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$648,792.55
The CONTRACT PRICE due to this CHANGE ORDER will be decreased by: \$\$2,824.00
New CONTRACT PRICE including this CHANGE ORDER will be: \$645,968.55

3. Change to CONTRACT TIME:

No additional time will be added to the contract.

Approvals Required:

To be effective, this order must be signed by all parties to the Agreement if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Recommended by: Pauline M. Gray, P.E. Signed: _____
Engineer

Ordered by: _____ Signed: _____
Owner City of Manor

Accepted by: _____ Signed _____
Contractor



















AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Pauline M. Gray, P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a change order to the construction contract for the One-Time BCT Funded Paving Improvements project.

The improvements consist of mill and overlay and hot mix asphalt concrete in selected areas. As reflected on the attached Bid Tabulation, five bids were received. The low bidder was Asphalt Inc., LLC dba Lone Star Paving Company. The process of verifying the Contractor’s qualifications has been completed. Based on submitted project information, previous work on similar types of projects, and project references Asphalt Inc., LLC dba Lone Star Paving Company has extensive experience with street paving improvements. The proposed change order is to reduce the contract amount of the project by \$2,824.00, due to the fact that some of the work did not need to be completed.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes
PRESENTATION: No
ATTACHMENTS: Yes

- Change Order No. 2

STAFF RECOMMENDATION:

The City staff recommends that the City Council approve Change Order No. 2 to the construction contract for the One-Time BCT Funded Paving Improvements Project.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**



1500 County Road
Leander, TX 78641

9601 Amberglen Blvd #109
Austin TX 78729

CHANGE ORDER

ORDER NO.: 2
DATE: February 20, 2024
AGREEMENT DATE: January 3, 2024

NAME OF PROJECT: One-Time Capital Metro BCT Funded Paving Improvements

OWNER: City of Manor

CONTRACTOR: Asphalt Inc, LLC dba Lone Star Paving Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

1. Justification:

Item No. 1 – Deduct Bid Item No. 10 - Driveway Pavement Joint to existing driveways per detail, 8 EA @ \$27/EA.

Item No. 2 – Deduct Bid Item No. 17 - Driveway Pavement Joint to existing driveways per detail, 4 EA @ \$27/EA.

Item No. 3 – Deduct Bid Item No. 14 - Wastewater Manhole Adjustment (18" max.,) 1 EA @ \$2500/EA.

2. Change to CONTRACT PRICE:

Original CONTRACT PRICE: \$579,457.90
Current CONTRACT PRICE adjusted by previous CHANGE ORDERS \$648,792.55
The CONTRACT PRICE due to this CHANGE ORDER will be decreased by: \$\$2,824.00
New CONTRACT PRICE including this CHANGE ORDER will be: \$645,968.55

3. Change to CONTRACT TIME:

No additional time will be added to the contract.

Approvals Required:

To be effective, this order must be signed by all parties to the Agreement if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Recommended by: Pauline M. Gray, P.E. Signed: *Pauline M Gray*
Engineer

Ordered by: _____ Signed: _____
Owner City of Manor

Accepted by: Tracy Gainey Signed *Tracy Gainey*
Contractor

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Frank T. Phelan P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on selecting the FY 2024 CIP project option for 2023 Certificates of Obligation funding and commencement.

BACKGROUND/SUMMARY:

In late November of 2023, the City of Manor issued the Series 2023 Certificates of Obligation to fund various land purchases and infrastructure projects. Proceeds from the issuance, amounting to \$40,000,000, were deposited into the construction fund. Of these proceeds, \$11,180,980 was allocated for the Parks portion of the CAYSA property, \$22,569,000 was designated for Water, Wastewater, Drainage, Road, and Infrastructure, and \$6,250,000 was slated for the purchase of the Timmerman and St. Mary's properties.

At the City Council meeting on February 21, 2024, the commencement of the Wilbarger Creek Wastewater Treatment Plant (WWTP) Expansion project was authorized. This project, part of the planned FY 2023 Certificates of Obligation (CO) project list, was budgeted at \$16,900,000. Following the allocation of funds for the Wilbarger WWTP Expansion project, approximately \$5,669,000 (exclusive of accrued interest) of the CO proceeds remain available for other water, wastewater, and roadway infrastructure improvements.

Since the February City Council meeting, the Capital Committee has convened five times to review CIP projects and provide options for the City Council's consideration. The projects evaluated by the Committee were drawn from the existing Community Impact Fee (CIF) Capital Improvements Plan (CIP) project list, priority projects from the draft Water and Wastewater Master Plans, and an identified priority roadway project. The Capital Committee members reviewed each project, including its need, benefit, budget, funding source, and priority. From all considered projects, seven were selected as the highest priority to be funded with the remaining Series 2023 CO proceeds. Four projects were from the original list of projects for the FY 2023 CO issuance and include three water projects and one roadway project. Two water projects were selected from the Water Master Plan draft, and one wastewater project was selected from the Wastewater Master Plan draft. Details for each priority project, including location, description, need, cost, and funding sources, are contained in the respective project charter pages in the FY2024 CIP plan (attached).

From the discussions, three combinations of project lists/budgets were derived as Options 1, 2, and 3 in the attached FY 2024 Capital Improvement Program package. Project Options are slated to fund two years' worth of project costs from the Series 2023 CO proceeds. The two-year totals for the three options are as follows:

- Option 1 - \$4,775,905
- Option 2 - \$5,245,000
- Option 3 - \$5,655,905

All three options are fundable with the remaining Series 2023 Certificate of Obligation proceeds. The Capital Committee recommends Option 2 in the amount of \$5,245,000, with the caveat that if a project were to be removed from the list for budgetary purposes, it should be 6B, CP-WW-0003 the Llano and Lampasas Street Interceptors.

The City Council and members of the Capital Committee held a workshop on August 5th. During this meeting, the Council directed staff to include a proposed waterline extension from the existing water main at the Manor Heights Development to the 236-acre E. Manor Development #1 (formerly Caysa Tract – see attached charter and map), which will allow for the accelerated economic development of the tract in the eastern portion of the City. This project is to be considered as an alternative in conjunction with the three previous options. This alternative, now considered Option 4, will total approximately \$1,500,000.

When considering Option 4, evaluation of the projects listed in Options 1-3 could consider delaying of a project that will have the least detrimental affect on the implementation of priority capital projects. Delay of the construction of the Bois de Arc water line would make available \$1,184,000 of the current proceeds for the E. Manor Development Water Line. Economic development funds could used to fund the remaining \$316,000 of costs to complete the E. Manor Development Water Line Project.

Given that FY24 is nearing 80% completion, project timings will need to be adjusted. All FY 2024 projects can be initiated in FY 2024 if authorized by Council action in August. These projects will roll into FY 2025. FY 2025 projects can still be initiated in FY 2025.

- LEGAL REVIEW:** No
- FISCAL IMPACT:** Yes – Projects will utilize the remaining Series 2023 Certificates of Obligation proceeds
- PRESENTATION:** Yes
- ATTACHMENTS:** Yes

- FY 2024 Capital Improvement Program Packet
- Charter and Map for E. Manor Development #1 Offsite Water Line

STAFF RECOMMENDATION:

City staff recommends that the City Council approve and select an option for the FY 2024 CIP Project for 2023 Certificates of Obligation funding and commencement.

PLANNING & ZONING COMMISSION:	N/A	Recommend Approval	Disapproval	None
	X			

City of Manor, Texas

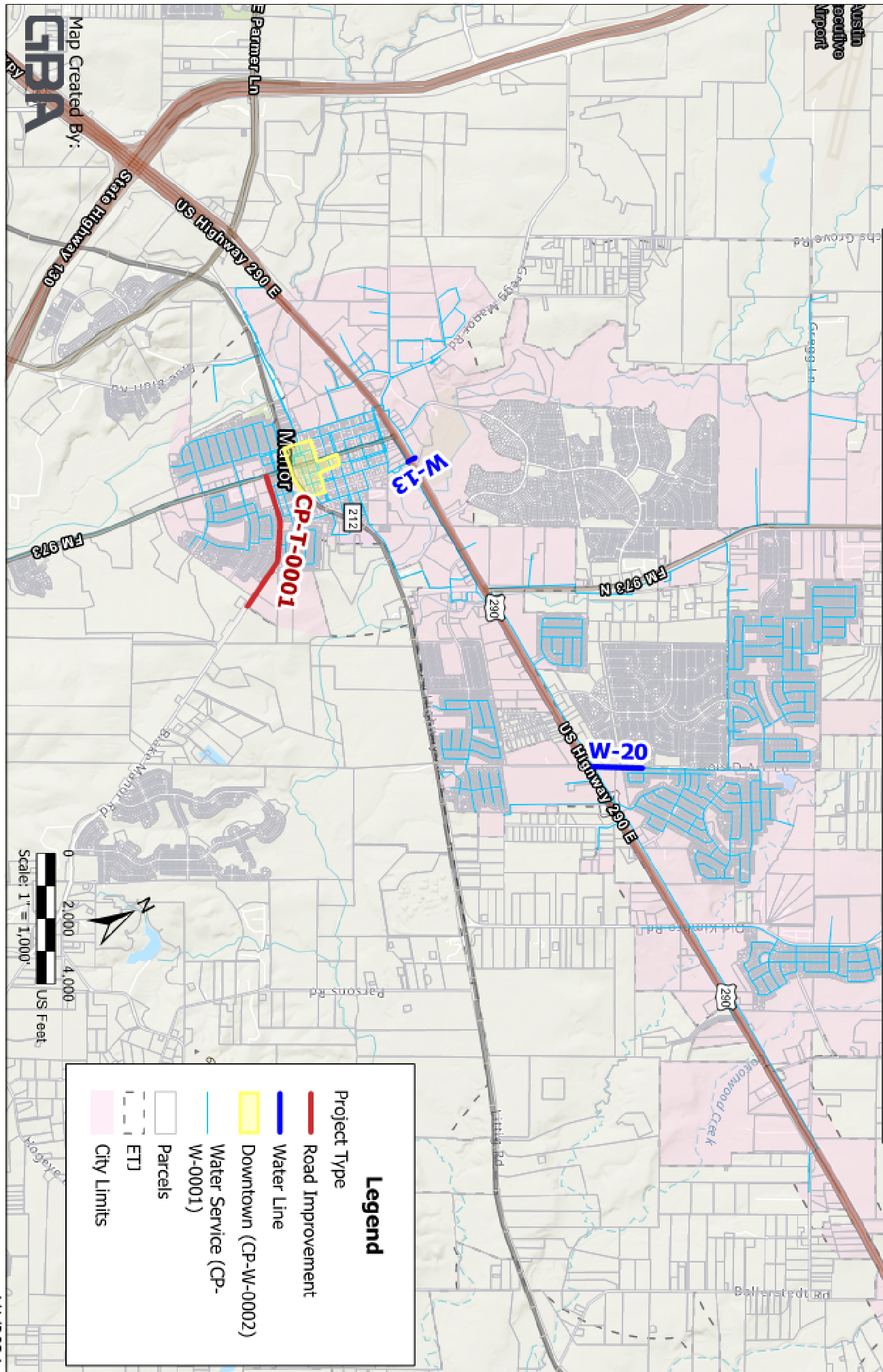
Capital Improvement Program

Fiscal Year 2024





CITY OF MANOR PRIORITY PROJECTS 2024: Option 1 Location Map



Legend

- Project Type
- Road Improvement (Red line)
- Water Line (Blue line)
- Downtown (Cp-W-0002) (Yellow shaded area)
- Water Service (Cp-W-0001) (Blue line)
- Parcels (Thin grey lines)
- ETJ (Dashed line)
- City Limits (Pink shaded area)



Map Created By:
GPBA

CITY OF MANOR PRIORITY PROJECTS - OPTION 1

Color Code:

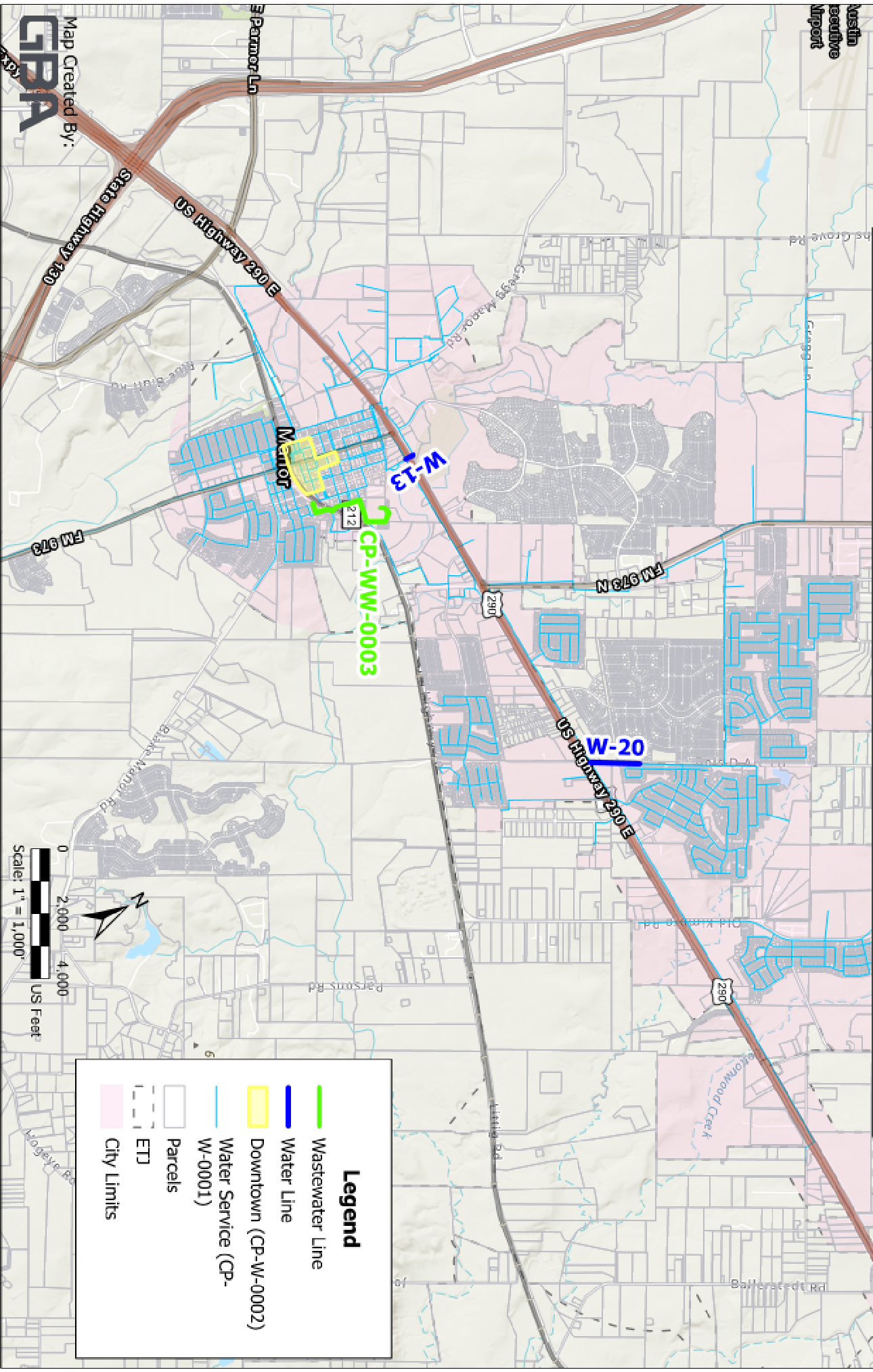
Projects from 2023 Bond Project List	
Projects from Wastewater Master Plan	
Projects from Water Master Plan	



Priority	Project ID	Type	Project Title	Project Description	Project Costs			Total Cost	Origin	Funding Source
					FY 2024	FY 2025	FY 2026			
1	CP-W-0002	Water	Waterline Upsizing Project	This project involves the replacement of the existing 12" waterline with a 16" waterline between the Intermediate tank to downtown. This project will research alternative water sources for the City that were introduced in the Water Master Plan.	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00	Water Master Plan	TBD
2	CP-W-0004	Water	Alternative Water Options Research Project	This waterline project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesale supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	Water Master Plan	TBD
3	W-13	Water	US 290 Crossing at Golf Course	This connecting line will complete a water line loop along Bois de Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00	2023 Bond Project List	2023 Certificates of Obligation
4	W-20	Water	Bois d'Arc 16" Waterline	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00	2023 Bond Project List	2023 Certificates of Obligation
5	CP-W-0001	Water	Water Master Plan (Water Supply)	Project is for improvement and expansion of Brenham Road (Blake Manor Road) from Lexington Street (FM973), with the option to extend from Bastrop Street, east to the City Limits from a 2-lane road to a 3-lane road, including drainage and SUP improvements to transition from County road improvements east of Manor into Manor.	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00	2023 Bond Project List	2023 Certificates of Obligation
6A	CP-T-0001	Transportation	Brenham Road (Blake Manor) Improvements		\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00	2023 Bond Project List	2023 Certificates of Obligation
Total Cost					\$ 979,590.00	\$ 3,796,315.00	\$ 29,102,089.00	\$ 33,877,994.00		



CITY OF MANOR PRIORITY PROJECTS 2024: Option 2 Location Map



Legend

- Wastewater Line
- Water Line
- Downtown (CP-W-0002)
- Water Service (CP-W-0001)
- Parcels
- ETL
- City Limits

Map Created By:
GPRA

CITY OF MANOR PRIORITY PROJECTS - OPTION 2

Color Code:

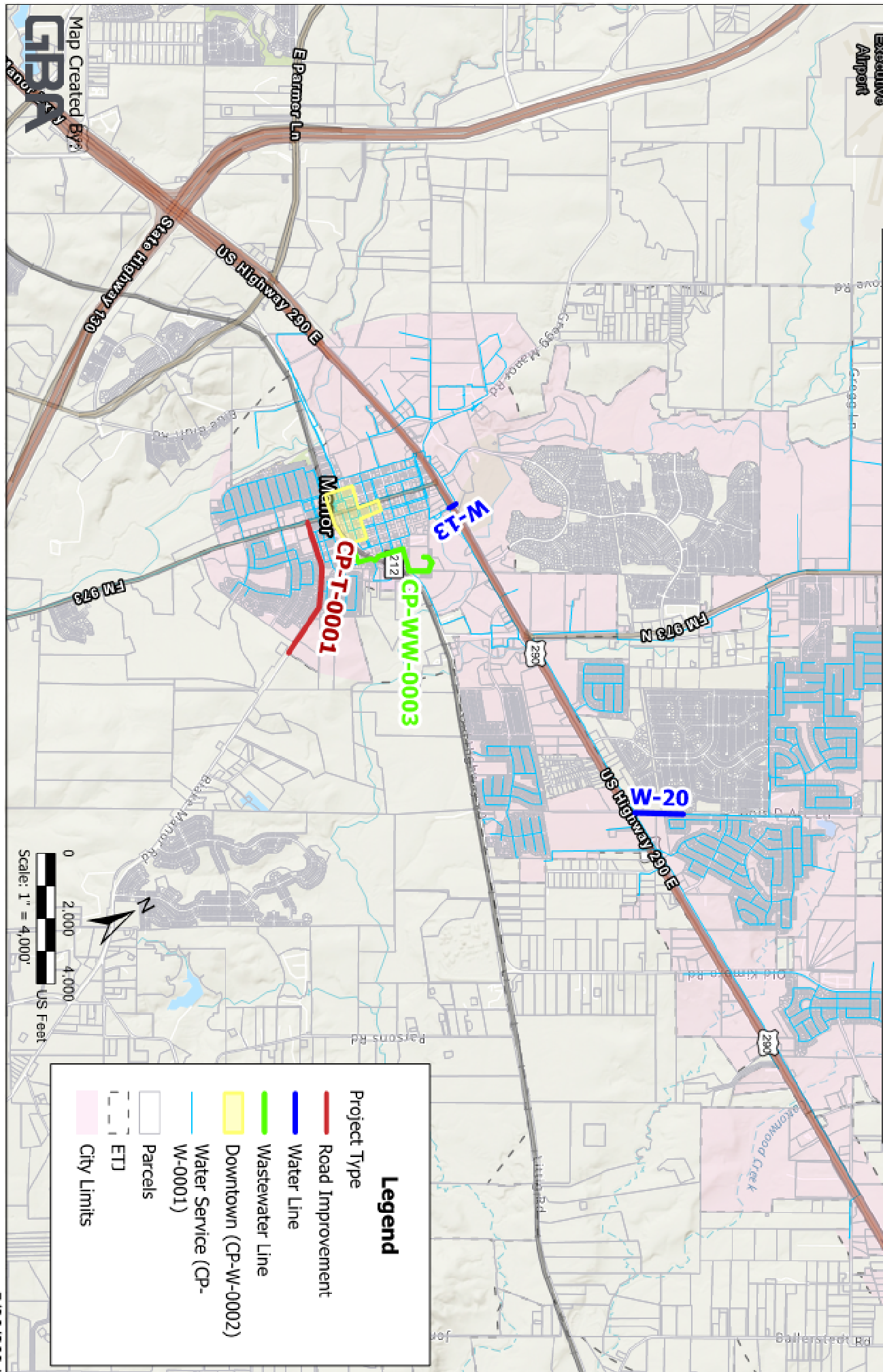
Projects from 2023 Bond Project List
Projects from Wastewater Master Plan
Projects from Water Master Plan



Priority	Project ID	Type	Project Title	Project Description	Project Costs			Total Cost	Origin	Funding Source
					FY 2024	FY 2025	FY 2026			
1	CP-W-0002	Water	Waterline Upsizing Project	This project involves the replacement of the existing 12" waterline with a 16" waterline between the Intermediate tank to downtown. This project will research alternative water sources for the City that were introduced in the Water Master Plan.	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00	Water Master Plan	TBD
2	CP-W-0004	Water	Alternative Water Options Research Project	This waterline project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesaler supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	Water Master Plan	TBD
3	W-13	Water	US 290 Crossing at Golf Course	This connecting line will complete a water line loop along Bois de Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00	2023 Bond Project List	2023 Certificates of Obligation
4	W-20	Water	Bois d'Arc 16" Waterline	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00	2023 Bond Project List	2023 Certificates of Obligation
5	CP-W-0001	Water	Water Master Plan (Water Supply)	The project involves the upgrade/upsizes of existing gravity relief pipes, with pipe diameters ranging from 18" to 36". The total length of pipe to be installed is 4,060 feet.	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00	2023 Bond Project List	2023 Certificates of Obligation
6B	CP-WW-0003	Wastewater	Llano St and Lampasas St Interceptors		\$ 300,000.00	\$ 580,000.00	\$ 4,427,000.00	\$ 5,312,000.00	Present CIP Project List (WWMP)	TBD
Total Cost					\$ 1,128,000.00	\$ 4,117,000.00	\$ 28,679,000.00	\$ 33,929,000.00		



CITY OF MANOR PRIORITY PROJECTS 2024: Option 3 Location Map



Legend

	Road Improvement
	Water Line
	Wastewater Line
	Downtown (CP-W-0002)
	Water Service (CP-W-0001)
	City Limits
	ETJ
	Parcels



Map Created By: **GPBA**

Austin Executive Airport

CITY OF MANOR PRIORITY PROJECTS - OPTION 3

Color Code:

Projects from 2023 Bond Project List
Projects from Wastewater Master Plan
Projects from Water Master Plan




Priority	Project ID	Type	Project Title	Project Description	Project Costs			Total Cost	Origin	Funding Source
					FY 2024	FY 2025	FY 2026			
1	CP-W-0002	Water	Waterline Upsizing Project	This project involves the replacement of the existing 12" waterline with a 16" waterline between the intermediate tank to downtown. This project will research alternative water sources for the City that were introduced in the Water Master Plan.	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00	Water Master Plan	TBD
2	CP-W-0004	Water	Alternative Water Options Research Project	This waterline project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesale supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	Water Master Plan	TBD
3	W-13	Water	US 290 Crossing at Golf Course	This connecting line will complete a water line loop along Bois de Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00	2023 Bond Project List	2023 Certificates of Obligation
4	W-20	Water	Bois d'Arc 16" Waterline	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00	2023 Bond Project List	2023 Certificates of Obligation
5	CP-W-0001	Water	Water Master Plan (Water Supply)	Project is for improvement and expansion of Brenham Road (Blake Manor Road) from Lexington Street (FM973), with the option to extend from Bastrop Street, east to the City Limits from a 2-lane road to a 3-lane road, including drainage and SUP improvements to transition from County road improvements east of Manor into Manor.	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00	2023 Bond Project List	2023 Certificates of Obligation
6A	CP-T-0001	Transportation	Brenham Road (Blake Manor) Improvements	The project involves the upgrade/upsizing of existing gravity relief pipes, with pipe diameters ranging from 18" to 36". The total length of pipe to be installed is 4,060 feet.	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00	2023 Bond Project List	2023 Certificates of Obligation
6B	CP-WW-0003	Wastewater	Llano St and Lampasas St Interceptors		\$ 300,000.00	\$ 580,000.00	\$ 4,427,000.00	\$ 5,312,000.00	Present CIP Project List (WWMP)	TBD
Total Cost					\$ 1,279,590.00	\$ 4,376,315.00	\$ 33,529,089.00	\$ 39,189,994.00		

City of Manor, Texas
Capital Improvement Program
Fiscal Year 2024

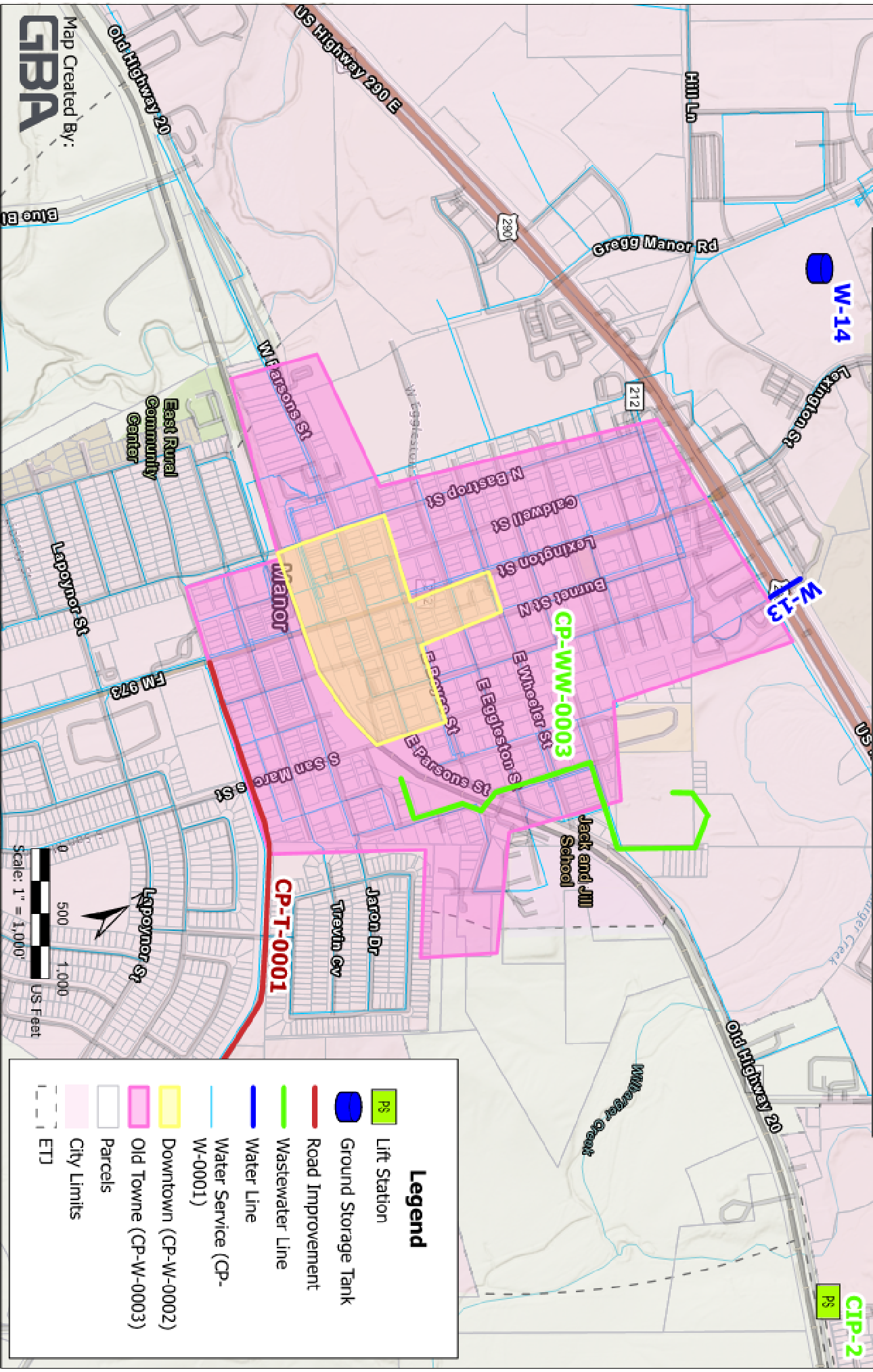
Project Type: Water



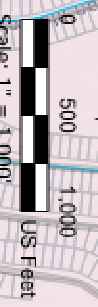
CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-W-0002			
TYPE:	Water			
PROJECT TITLE:	Waterline Upsizing Project			
ADDRESS:				
LOCATION:	Downtown Manor			
DESCRIPTION:	This project involves the replacement of the existing 12" waterline with a 16" waterline between the intermediate tank to downtown.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Improved water flow and pressure. Reduced risk of leaks and breaks. Enhanced system reliability and resilience. 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase		\$ 555,000.00		\$ 555,000.00
Management				\$ -
Construction			\$ 3,700,000.00	\$ 3,700,000.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
Total Revenues	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
EXPENDITURE				
	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00
Total Expenditures	\$ -	\$ 555,000.00	\$ 3,700,000.00	\$ 4,255,000.00



CAPITAL PROJECTS LOCATION MAP: Waterline Upsizing Project (CP-W-0002)





Map Created By:
GBA



Legend

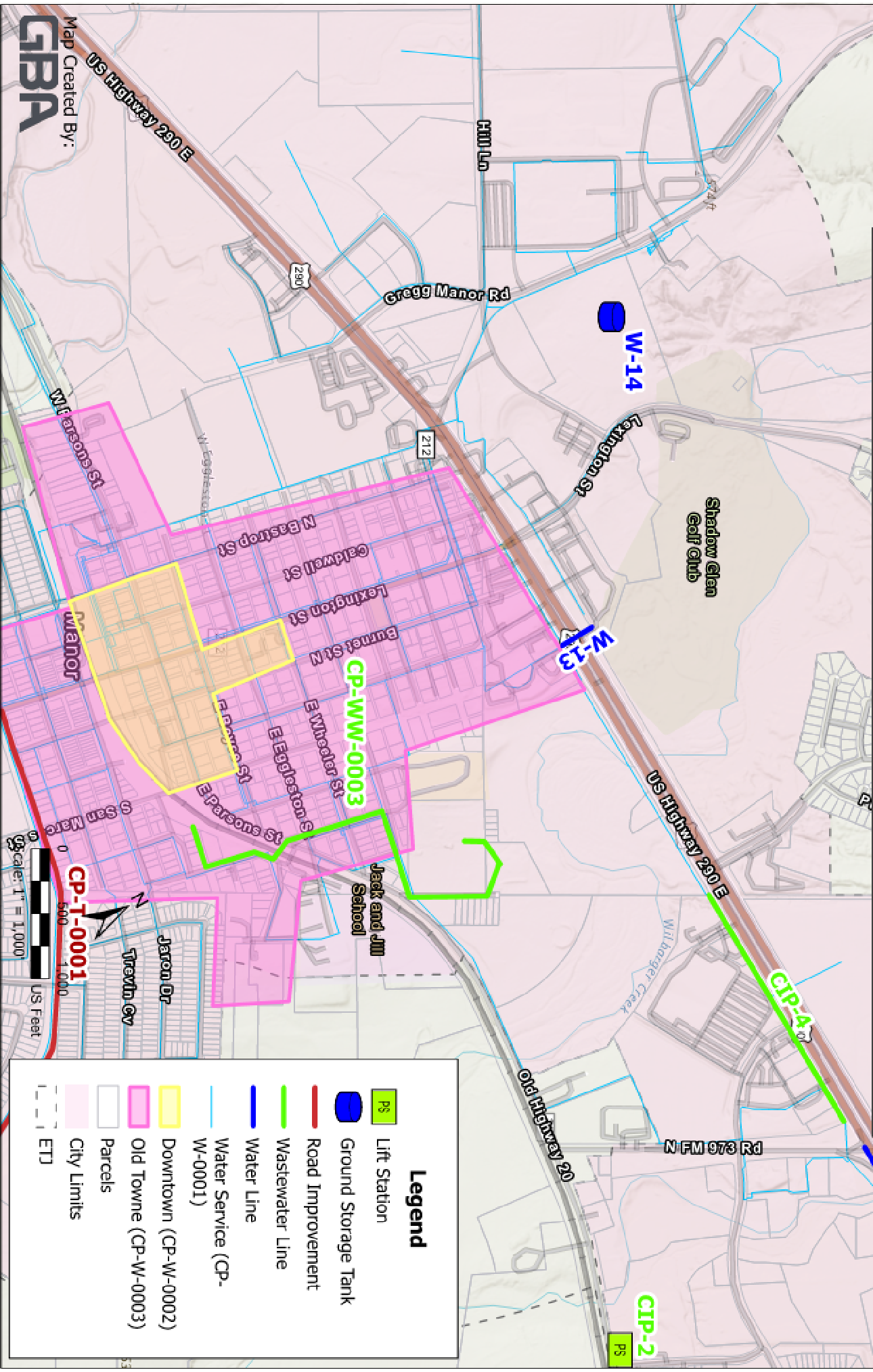
- Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Parcels
- City Limits
- ETJ

CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-W-0004			
TYPE:	Water			
PROJECT TITLE:	Alternative Water Options Research Project			
ADDRESS:				
LOCATION:	City of Manor			
DESCRIPTION:	This project will research alternative water sources for the City that were introduced in the Water Master Plan.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Diversification of water supply. Increased resilience to drought and water shortages. Potential cost savings. 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase				\$ -
Management				\$ -
Construction				\$ -
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
Total Revenues	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
EXPENDITURE				
	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
Total Expenditures	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00

CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	W-13			
TYPE:	Water			
PROJECT TITLE:	US 290 Crossing at Golf Course			
ADDRESS:	US-290, Manor, TX 78653			
LOCATION:	Across US HWY 290, next to the Shadow Glen Golf Club			
DESCRIPTION:	This water line project is necessary to provide adequate conveyance across US 290 from the Gregg Manor Road ground storage tank and pressurization facility to the south side of US 290. Manor will be able to receive more flow from the wholesale supplier at the take point at the new tank and pump station and needs additional capacity to convey the increased supply to downtown Manor. The crossing will also provide system resiliency by creating another connection from the north to the south side US 290.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Support for future growth and development Improved conveyance and increased flow capacity 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase		\$ 48,000.00		\$ 48,000.00
Management			\$ 20,000.00	\$ 20,000.00
Construction			\$ 532,000.00	\$ 532,000.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
Total Revenues	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
EXPENDITURE				
US 290 Crossing at Golf Course	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00
Total Expenditures	\$ -	\$ 48,000.00	\$ 552,000.00	\$ 600,000.00















CAPITAL PROJECTS LOCATION MAP: US 290 Crossing at Golf Course (W-13)



Map Created By:
GBA

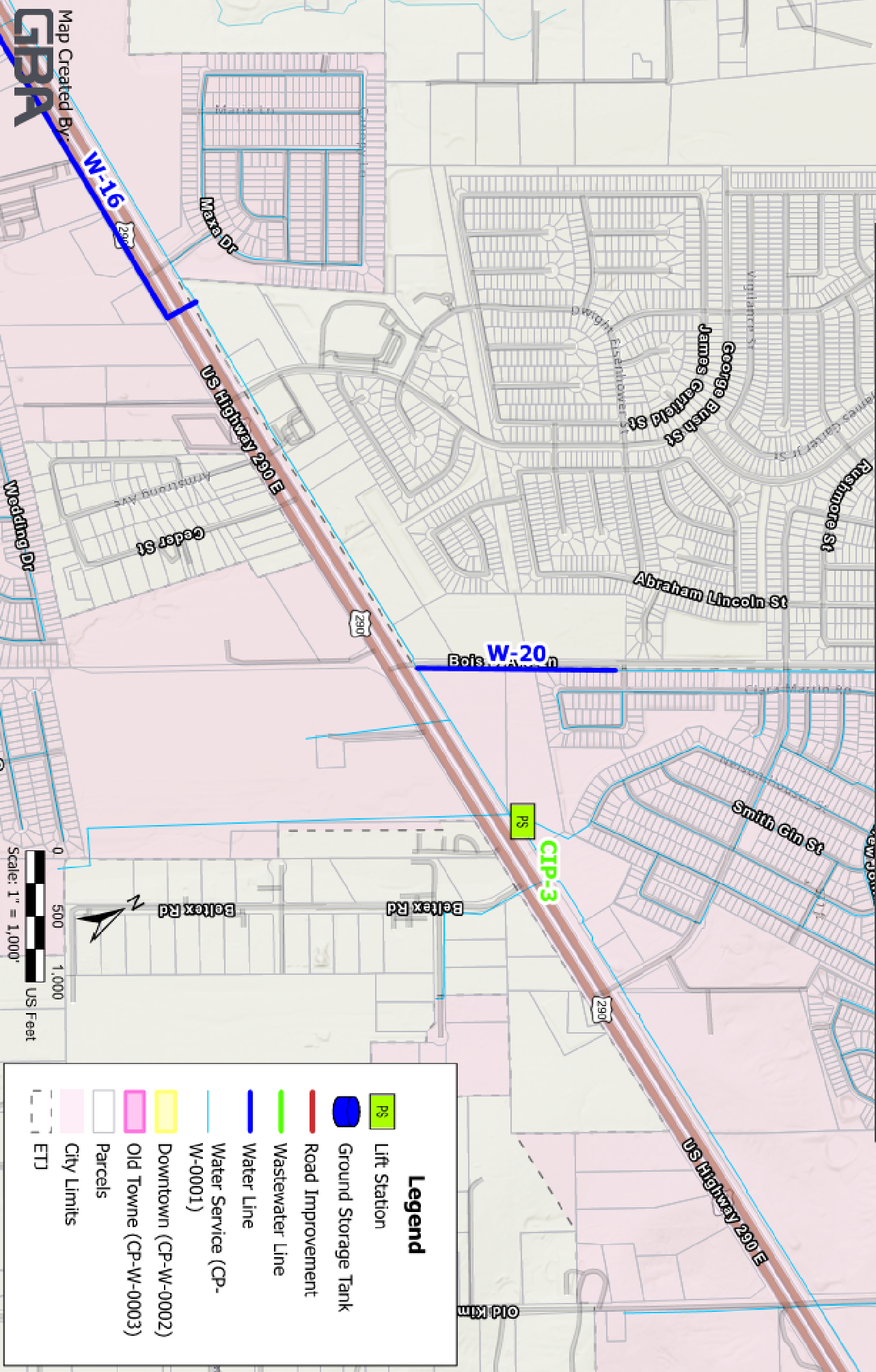
Legend

-  Lift Station
-  Ground Storage Tank
-  Road Improvement
-  Wastewater Line
-  Water Line
-  Water Service (CP-W-0001)
-  Downtown (CP-W-0002)
-  Old Towne (CP-W-0003)
-  Parcels
-  City Limits
-  ETJ

CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	W-20			
TYPE:	Water			
PROJECT TITLE:	Bois d'Arc 16" Waterline			
ADDRESS:	Bois d'Arc Rd, Manor, TX 78653			
LOCATION:	Bois d'Arc Rd, between President Meadows and Presidential Glen			
DESCRIPTION:	This connecting line will complete a water line loop along Bois de' Arc lane that will provide for improved water quality, system reliability and enhanced distribution system capacity for growth in the area.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Improved water quality and system reliability Enhanced distribution system capacity for population growth in the area 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 120,000.00			\$ 120,000.00
Management		\$ 50,000.00		\$ 50,000.00
Construction	\$ 208,000.00	\$ 1,134,000.00		\$ 1,342,000.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
Total Revenues	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
EXPENDITURE				
Bois d'Arc 16" Waterline	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00
Total Expenditures	\$ 328,000.00	\$ 1,184,000.00	\$ -	\$ 1,512,000.00



CAPITAL PROJECTS LOCATION MAP: Bois d'Arc 16" Waterline (W-20)




Map Created By: **GBRA**



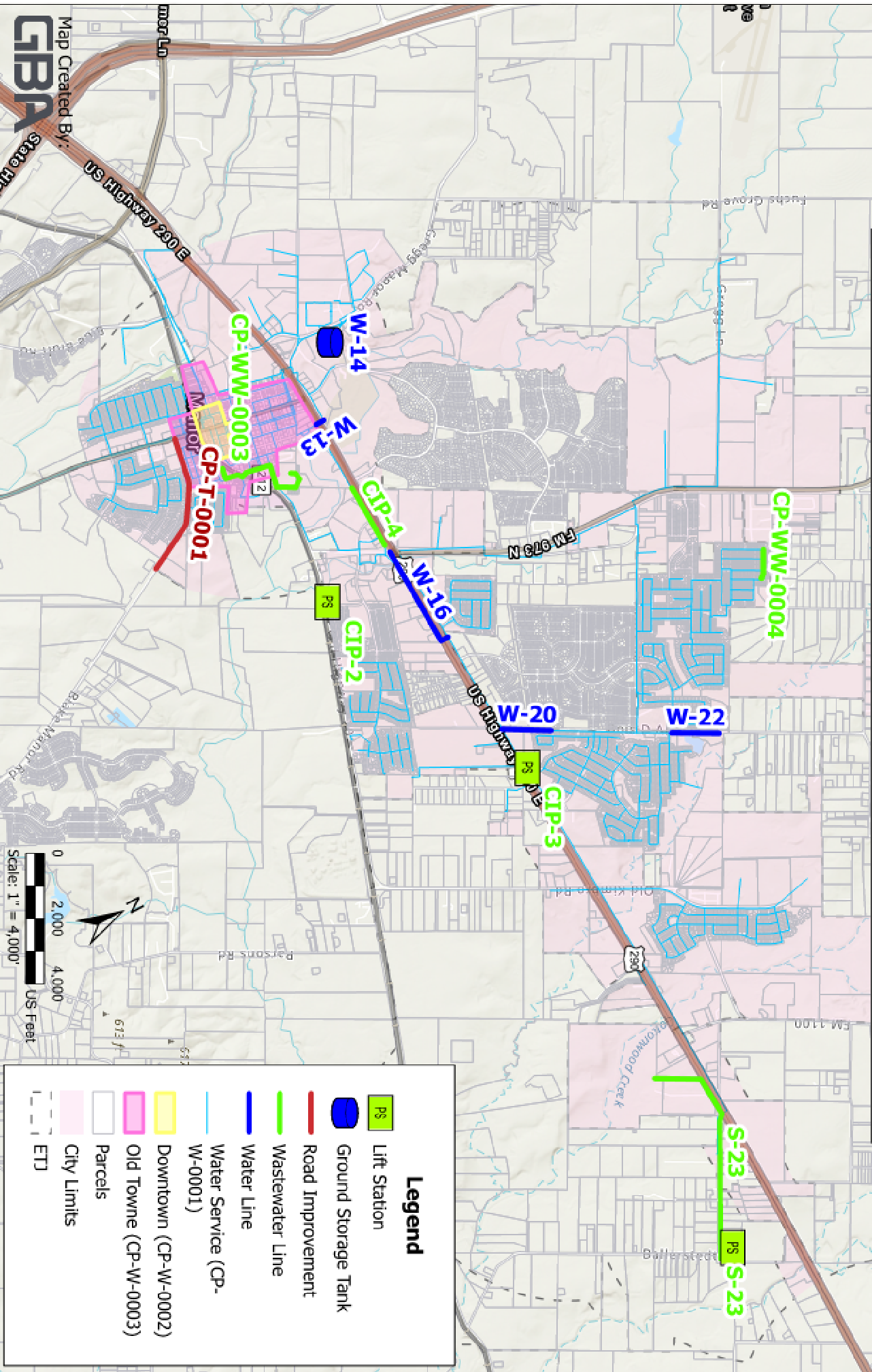
Legend

- Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Parcels
- City Limits
- ETJ

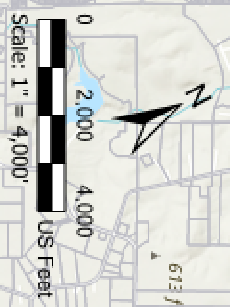
CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-W-0001 (15317)			
TYPE:	Water			
PROJECT TITLE:	Water Master Plan (Water Supply)			
ADDRESS:				
LOCATION:	All Manor water service areas			
DESCRIPTION:	The water master plan is to be completed this year. Adoption of the plan will include recommendations for water supply options. To allow sufficient time for planning, engineering and construction, preliminary engineering needs to begin in 2024 and design completed in 2025 to assure adequate water supplies when needed.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Provides guidance on future water supply options Ensures the availability of adequate water supplies Provides a foundation in which the City can effectively plan for, engineer, and construct necessary infrastructure for future water supply needs 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 250,000.00	\$ 1,750,000.00		\$ 2,000,000.00
Management				\$ -
Construction			\$ 20,000,000.00	\$ 20,000,000.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
Total Revenues	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
EXPENDITURE				
Water Master Plan (Water Supply)	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00
Total Expenditures	\$ 250,000.00	\$ 1,750,000.00	\$ 20,000,000.00	\$ 22,000,000.00



CAPITAL PROJECTS LOCATION MAP: Water Master Plan (Water Supply) (CP-W-0001)



Map Created By: **GBA**




Legend

- Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- City Limits
- Parcels
- ETJ

City of Manor, Texas
Capital Improvement Program
Fiscal Year 2024

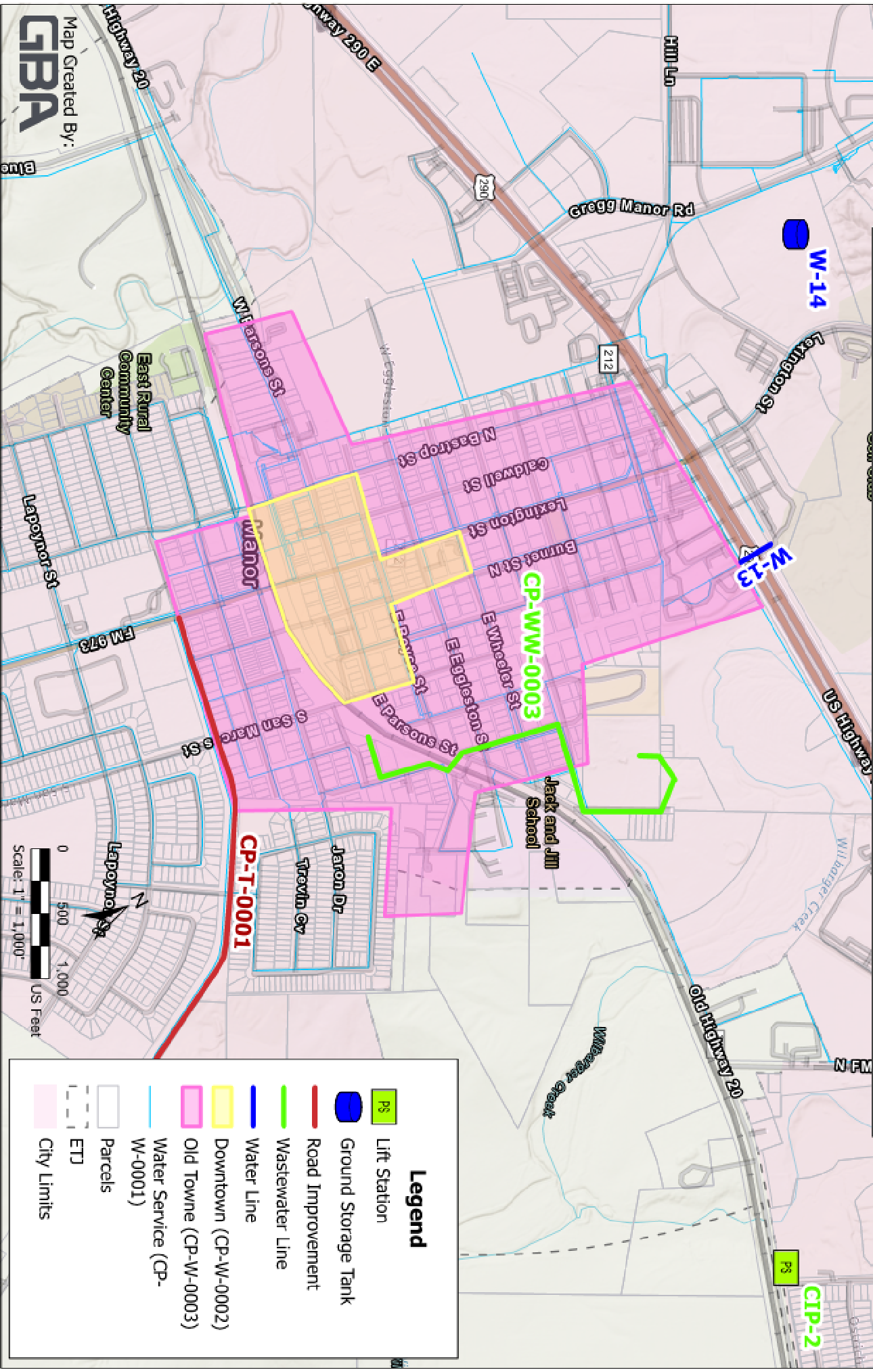
Project Type: Wastewater



CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-WW-0003			
TYPE:	Wastewater			
PROJECT TITLE:	Llano St and Lampasas St Interceptors			
ADDRESS:				
LOCATION:	Llano St and Lampasas St			
DESCRIPTION:	The project involves the upgrade/upsizes of existing gravity relief pipes, with pipe diameters ranging from 18" to 36". The total length of pipe to be installed is 4,060 feet.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Improved system capacity that will help accommodate current and future wastewater flows, reducing the risk of overflows and backups 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input checked="" type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 300,000.00	\$ 580,000.00		\$ 880,000.00
Management				\$ -
Construction			\$ 3,405,040.00	\$ 3,405,040.00
Inspection/Testing				\$ -
Contingencies			\$ 1,026,960.00	\$ 1,026,960.00
Other				\$ -
Total Estimated Cost	\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
	\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
Total Revenues	\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
EXPENDITURE				
	\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00
Total Expenditures	\$ 300,000.00	\$ 580,000.00	\$ 4,432,000.00	\$ 5,312,000.00



CAPITAL PROJECTS LOCATION MAP: Llano St and Lampasas St Interceptors (CP-WW-0003)



Map Created By:
GBRA




Legend

- Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- Water Service (CP-W-0001)
- Parcels
- ETD
- City Limits

City of Manor, Texas
Capital Improvement Program
Fiscal Year 2024

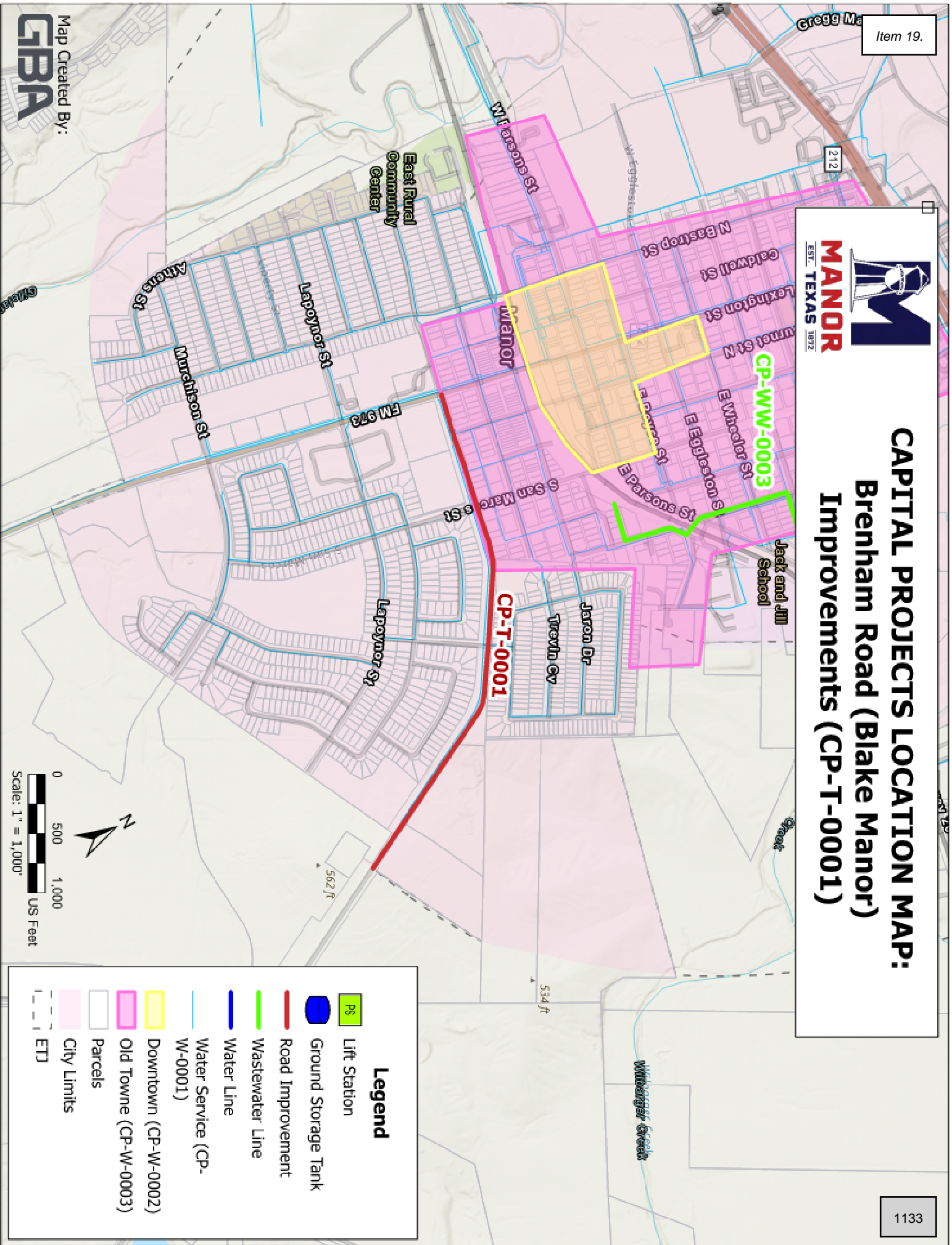
Project Type: Transportation



CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-T-0001			
TYPE:	Transportation			
PROJECT TITLE:	Brenham Road (Blake Manor) Improvements			
ADDRESS:	E Brenham St Manor, TX 78653			
LOCATION/LIMITS:	Brenham Road (Blake Manor Road) from Bastrop Street east to the City Limits			
DESCRIPTION:	Project is for improvement and expansion of Brenham Road (Blake Manor Road) from Lexington Street (FM973), with the option to extend from Bastrop Street, east to the City Limits from a 2-lane road to a 3-lane road, including drainage and SUP improvements to transition from County road improvements east of Manor into Manor.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN	2024	2025	<ul style="list-style-type: none"> Enhanced traffic operations and safety Improved drainage to mitigate flooding Upgraded shared use paths Improved continuity with County segment 	
FINAL DESIGN	2025	2026		
PERMITTING	2026	2026		
CONSTRUCTION	2026	2027		
For Non-Utility Projects, check all that apply: <input checked="" type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer). <input checked="" type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure. <input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 151,590.00	\$ 259,315.00		\$ 410,905.00
Management			\$ 63,490.00	\$ 63,490.00
Construction			\$ 4,786,599.00	\$ 4,786,599.00
Inspection/Testing				\$ -
Contingencies				\$ -
Other				\$ -
Total Estimated Cost	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
Total Revenues	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
EXPENDITURE				
Brenham Road (Blake Manor ...	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00
Total Expenditures	\$ 151,590.00	\$ 259,315.00	\$ 4,850,089.00	\$ 5,260,994.00



CAPITAL PROJECTS LOCATION MAP: Brenham Road (Blake Manor) Improvements (CP-T-0001)




Map Created By:
GBA



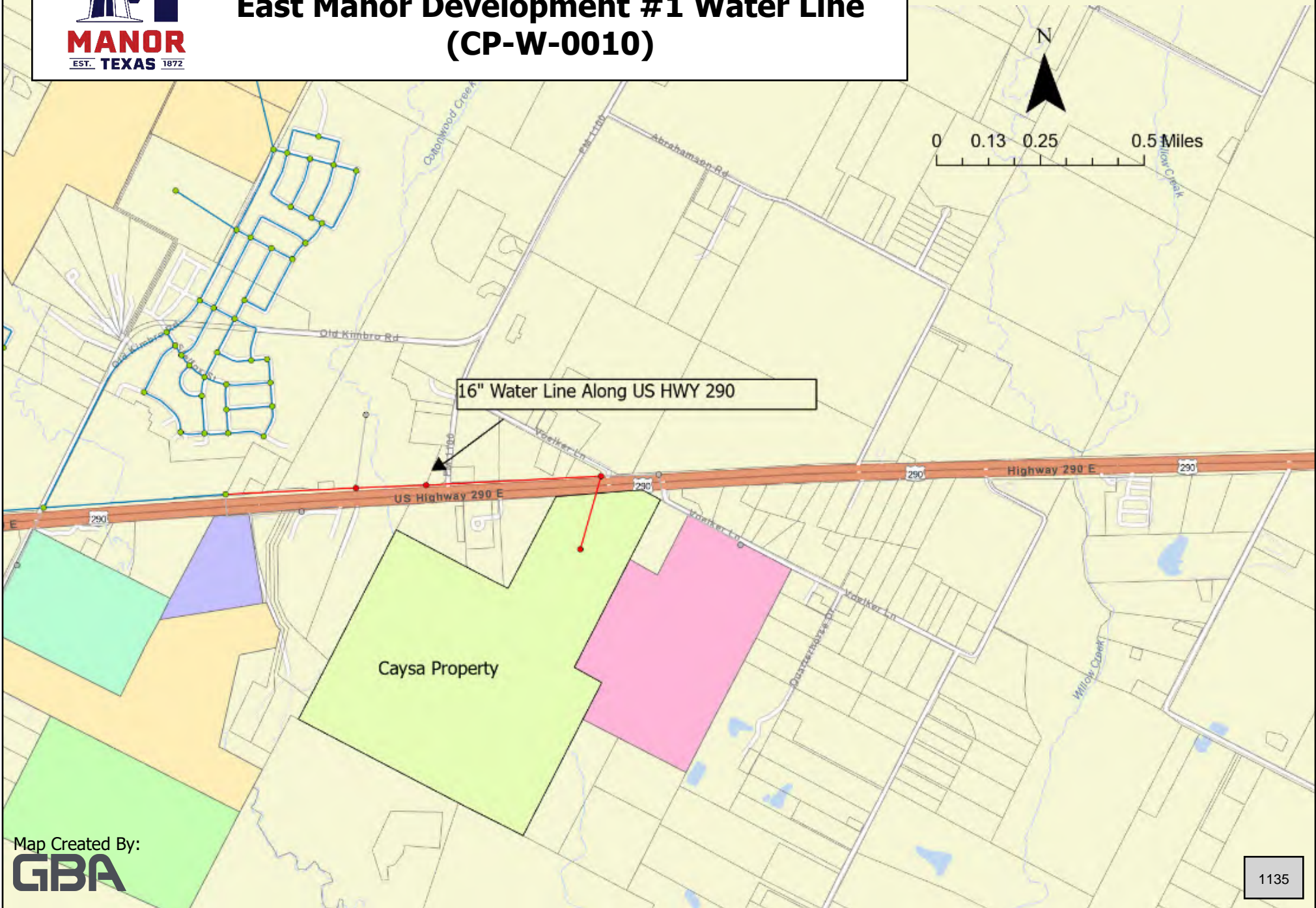
Legend

- Lift Station
- Ground Storage Tank
- Road Improvement
- Wastewater Line
- Water Line
- Water Service (CP-W-0001)
- Downtown (CP-W-0002)
- Old Towne (CP-W-0003)
- City Limits
- Parcels
- ETJ

CITY OF MANOR CAPITAL IMPROVEMENT PROGRAM				
PROJECT ID:	CP-W-0010			
TYPE:	Water			
PROJECT TITLE:	East Manor Development #1 Water Line			
ADDRESS:	US 290 East			
LOCATION:	From Manor Heights to E. Manor Development #1			
DESCRIPTION:	5,500 LF of 16" water line from Manor Heights to E. Manor Development #1 including bore under FM 1100 and US 290.			
SCHEDULE	START	END	PROJECT NEED/BENEFITS	
PRELIM DESIGN			<ul style="list-style-type: none"> Support for economic development along US 290 corridor to Manor Development #1 	
FINAL DESIGN				
PERMITTING				
CONSTRUCTION				
<p>For Non-Utility Projects, check all that apply:</p> <p><input type="checkbox"/> Project will also involve the need for NEW City Utility Infrastructure (Water, Storm, Sewer).</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES include cost for new utility infrastructure.</p> <p><input type="checkbox"/> Project Cost Estimate Below DOES NOT include cost for new utility infrastructure.</p>				
PROJECT COSTS	FY 2024	FY 2025	FY 2026	TOTAL
Design Phase	\$ 100,000.00			\$ 100,000.00
Management		\$ 65,000.00		\$ 65,000.00
Construction		\$ 1,100,000.00		\$ 1,100,000.00
Inspection/Testing				\$ -
Contingencies		\$ 110,000.00		\$ 110,000.00
Other (Easements)	\$ 125,000.00			\$ 125,000.00
Total Estimated Cost	\$ 225,000.00	\$ 1,275,000.00	\$ -	\$ 1,500,000.00
PROJECT BUDGET	FY 2024	FY 2025	FY 2026	TOTAL
FUNDING SOURCE				
2023 Certificates of Obligation	\$ 225,000.00	\$ 875,000.00	\$ -	\$ 1,100,000.00
Economic Development Funds		\$ 400,000.00		\$ 400,000.00
Total Revenues	\$ 225,000.00	\$ 1,275,000.00	\$ -	\$ 1,500,000.00
EXPENDITURE				
	\$ 225,000.00	\$ 1,275,000.00	\$ -	\$ 1,500,000.00
Total Expenditures	\$ 225,000.00	\$ 1,275,000.00	\$ -	\$ 1,500,000.00



CAPITAL PROJECTS LOCATION MAP: East Manor Development #1 Water Line (CP-W-0010)





AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Frank T. Phelan, P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Statement of Work No. 31 to the Master Services Agreement with George Butler Associates, Inc. for the East Travis Regional Wastewater Treatment Plant Permit Application.

BACKGROUND AND SUMMARY:

This proposal is for the preparation and submittal to the TCEQ a major discharge permit application for the East Travis Regional WWTP facility to be located on Property ID 73815 (ABS 1 Sur 22 Alexander A, 98.286 ACR.) The application is to be for a phased TPDES municipal discharge permit for the property with limits of: Interim Phase I of 1.5 MGD, Interim Phase II of 3.0 MGD and Ultimate Phase of 6.0 MGD.

The planned facility is part of the City’s Community Impact Fee Capital Improvements Project list as well as City’s Wastewater Master Plan and is a critical piece of infrastructure to the ongoing development of the City in accordance with the Comprehensive Master Plan.

LEGAL REVIEW: Yes, Veronica Rivera, Assistant City Attorney
FISCAL IMPACT: Yes
PRESENTATION: No
ATTACHMENTS: Yes Yes

- SOW No. 32

STAFF RECOMMENDATION:

It is the city staff’s recommendation that the City Council approve the Statement of Work No. 31 to the Master Services Agreement with George Butler Associates, Inc. for the East Travis Regional Wastewater Treatment Plant Permit Application in the amount of \$56,600.00.

PLANNING & ZONING COMMISSION: N/A Recommend Disapproval None
X Approval



EXHIBIT A

Statement of Work (SOW) No. 31

TO MASTER SERVICES AGREEMENT

Statement of Work No. 31 (“SOW”) to the Master Services Agreement between the City of Manor, Texas, as CITY, and George Butler Associates, Inc., as ENGINEER, dated October 7, 2020.

Through this SOW, CITY hereby authorizes ENGINEER to undertake the work assignment described below, said assignment to be performed within the terms and conditions defined in said Master Services Agreement, except as modified herein.

ASSIGNMENT: Professional Engineering Services for assisting the CITY in the assembly and submittal to TCEQ of a Texas Pollutant Discharge Elimination System (TPDES) permit for the proposed East Travis Regional Wastewater Treatment Plant.

STATEMENT OF WORK:

TASK 100: APPLICATION

ENGINEER will prepare and submit to the TCEQ a major discharge permit application for the East Travis Regional WWTP facility to be located on Property ID 73815 (ABS 1 Sur 22 Alexander A, 98.286 ACR.) The application is for a phased TPDES municipal discharge permit for the property with limits of: Interim Phase I of 1.5 MGD, Interim Phase II of 3.0 MGD and Ultimate Phase of 6.0 MGD. All mapping, evaluations, meetings and technical support services for application, through attendance at first hearing is included.

TASK 200: RESPONSE

Respond to reviewing entity comments.

ADDITIONAL SERVICES:

Services specifically excluded under this SOW include:

1. Additional meetings and site visits not specifically listed.
2. Any other service not specifically listed.

COMPENSATION:

TASK 100 FEE:	\$53,700.00
TASK 200 FEE:	\$2,900.00
TOTAL:	\$56,600.00



CITY OF MANOR, TEXAS

GEORGE BUTLER ASSOCIATES, INC.

By: _____

By: Frank T. Phelon

Date: _____

Date: 8/2/2024



1500 County Road
Leander, TX 78641

P.O. Box 2029
Leander, TX 78646-2029

EXHIBIT A

**Statement of Work (SOW) No. 32
TO MASTER SERVICES AGREEMENT**

Statement of Work No. 32 ("SOW") to the Master Services Agreement between the City of Manor, Texas, as CITY, and George Butler Associates, Inc., as ENGINEER, dated October 7, 2020.

Through this SOW, CITY hereby authorizes ENGINEER to undertake the work assignment described below, said assignment to be performed within the terms and conditions defined in said Master Services Agreement, except as modified herein.

ASSIGNMENT: Professional Engineering Services for assisting the CITY in the assembly and submittal to TCEQ of a permit renewal for permit No. WQ0012900001 for Wilbarger Creek Wastewater Treatment Plant.

STATEMENT OF WORK:

TASK 100: APPLICATION

ENGINEER will prepare and submit to the TCEQ a discharge permit renewal application for the existing Wilbarger Creek WWTP facility. The application is to renew the City's existing TCEQ permit that allows for up to a 2.0 MGD discharge from the plant. All mapping, evaluations, meetings and technical support services for application, through attendance at first hearing is included.

TASK 200: RESPONSE

Respond to reviewing entity comments.

ADDITIONAL SERVICES:

- Services specifically excluded under this SOW include:
- 1. Additional meetings and site visits not specifically listed.
- 2. Any other service not specifically listed.

COMPENSATION:

TASK 100 FEE:	\$34,300
TASK 200 FEE:	\$4,500
<i>TOTAL:</i>	<i>\$38,800</i>

CITY OF MANOR, TEXAS

GEORGE BUTLER ASSOCIATES, INC.

By: _____

By: Frank T. Phelon

Date: _____

Date: 8/21/2024

AGENDA ITEM NO. _____



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Pauline M. Gray, P.E.
DEPARTMENT: City Engineer

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on a Statement of Work No. 33 to the Master Services Agreement with George Butler Associates, Inc. for the Cottonwood Creek Wastewater Treatment Plant TCEQ permit renewal.

BACKGROUND AND SUMMARY:

This proposal for Statement of Work No. 33 is for the renewal of the City’s exiting discharge permit for the Cottonwood Creek Wastewater Treatment Plant. The TCEQ requires discharge permits to be renewed at five-year intervals. The current permit expires on June 18, 2025, City staff requested work begin to ensure the renewal will be submitted prior to the deadline.

LEGAL REVIEW: Yes
FISCAL IMPACT: Yes
PRESENTATION: No
ATTACHMENTS: Yes

- SOW No. 33

STAFF RECOMMENDATION:

It is the city staff’s recommendation that the City Council approve the proposed Statement of Work No. 33 to the Master Services Agreement with George Butler Associates, Inc. for the Cottonwood Creek WWTP Discharge Permit Renewal in the amount of \$18,680.00.

PLANNING & ZONING COMMISSION: **Recommend Approval** **Disapproval** **None**



1500 County Road
Leander, TX 78641

P.O. Box 2029
Leander, TX 78646-2029

EXHIBIT A

**Statement of Work (SOW) No. 33
TO MASTER SERVICES AGREEMENT**

Statement of Work No. 33 ("SOW") to the Master Services Agreement between the City of Manor, Texas, as CITY, and George Butler Associates, Inc., as ENGINEER, dated October 7, 2020.

Through this SOW, CITY hereby authorizes ENGINEER to undertake the work assignment described below, said assignment to be performed within the terms and conditions defined in said Master Services Agreement, except as modified herein.

ASSIGNMENT: Professional Engineering Services for assisting the CITY in the assembly and submittal to TCEQ of a permit renewal for permit No. WQ0014129002 for Cottonwood Creek Wastewater Treatment Plant.

STATEMENT OF WORK:

TASK 100: APPLICATION

ENGINEER will prepare and submit to the TCEQ a discharge permit renewal application for the existing Cottonwood Creek WWTP facility. The application is to renew the City's existing TCEQ permit that allows for up to a 0.60 MGD discharge from the plant. All mapping, evaluations, meetings and technical support services for application, through attendance at first hearing is included.

TASK 200: RESPONSE

Respond to reviewing entity comments.

ADDITIONAL SERVICES:

- Services specifically excluded under this SOW include:
1. Additional meetings and site visits not specifically listed.
 2. Any other service not specifically listed.

COMPENSATION:

TASK 100 FEE:	\$16,605
TASK 200 FEE:	\$2,075
<i>TOTAL:</i>	<i>\$18,680</i>

CITY OF MANOR, TEXAS

GEORGE BUTLER ASSOCIATES, INC.

By: _____

By: Frank T. Phelon

Date: _____

Date: 8/21/2024



AGENDA ITEM SUMMARY FORM

PROPOSED MEETING DATE: September 4, 2024
PREPARED BY: Scott Moore, City Manager
DEPARTMENT: Administration

AGENDA ITEM DESCRIPTION:

Consideration, discussion, and possible action on the Texas Municipal League (TML) Region 10 Director Election.

BACKGROUND/SUMMARY:

Previously, elections for regional directors were held at regional meetings. After changes to the TML Constitution were approved last year, these elections are now administered by TML centrally.

TML has 15 regions, and each has a seat on the Board. During even-numbered years, the even-numbered regions are up for election. Terms are two years, and new terms will begin on October 11, 2024, upon adjournment of the TML Annual Conference and end on November 13, 2026, upon adjournment of the TML Annual Conference.

Officials listed on the ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

TML REGIONAL BOARD DIRECTOR DUTIES

- Represents the region on the TML Board of Directors.
- Serves as the legislative grassroots coordinator for the region.
- Serves as communications link between the region and the TML Board and staff.
- Term of office: two years beginning on the last day of the TML Annual Conference. TML staff conducts elections (paper ballots) for even numbered regions in even years and odd number regions in odd years. (Article IV of the TML Constitution)

LEGAL REVIEW: Not Applicable
FISCAL IMPACT: No
PRESENTATION: No
ATTACHMENTS: Yes

- TML Region 10 Director Ballot and biography's

STAFF RECOMMENDATION:

Staff recommends that the City Council vote for Mayor Harvey as the Texas Municipal League (TML) Region 10 Director and authorize the City Manager to submit the casting vote on behalf of the city.



OFFICIAL BALLOT

Texas Municipal League (TML) Region 10 Director Election

This is the official ballot for the election of the Region 10 director of the TML Board of Directors. You received this ballot because you are the city’s primary contact person with TML. Each TML member city is entitled to one vote, which vote must be cast by a majority vote of the city’s governing body. Please record your city’s choice by placing an “X” in the square beside the candidate’s name or writing in the name of an eligible person in the space provided. You can only vote for one candidate.

The officials listed on this ballot have been nominated to serve a two-year term on the TML Board of Directors. A brief biography for each candidate is included after the ballot.

Ballots must reach the TML office by 5:00 p.m. Central Time on October 3, 2024. Ballots received after this date cannot be counted. **The ballot must be properly signed and mailed to: Rachael Pitts, Texas Municipal League, 1821 Rutherford Lane, Suite 400, Austin, TX 78754, or scanned and emailed to rpitts@tml.org. If the ballot is not signed, it will not be counted.**

Region 10 Director (select one)

- Dr. Christopher Harvey, Mayor, Manor
- Jimmy Jenkins, Councilmember, Smithville
- Na’Cole Thompson, Mayor Pro Tem, Leander

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the city named below.

Witness my hand, this _____ day of _____, 2024.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of City

Region 10 Director Candidate Biographies (printed on both sides)



Dr. Christopher Harvey, Mayor, Manor

I humbly submit this application for the Region 10 Regional Director position. I have lived in Region 10 all my life, being born and raised in Austin, now living in Manor. I am a graduate of Texas State University (Social Work), Concordia University at Austin (Master's in Education Administration), and the University of Mary Hardin-Baylor (Doctorate in Leadership in Education Administration). I am a leader in the field of Education. I am a man with Christian values and practices. I am a family man with a wife and three girls. My political affiliation is non-partisan. I value diversity, small business, and community. I believe that strong city leadership can change our country and the world. I have served my community on the Manor City Council since 2019. My colleagues in Region 10 will share that when I have had the floor, I didn't promote Manor, but the region.

My supporters in the Texas Legislature and US Congress will echo the sentiment. I am an advocate of regional planning. We've even embarked on a regional wastewater treatment plant and regional economic initiatives with Samsung, Tesla, Applied Materials, and the City of Austin. I have worked to build a relationship with Mayor Kirk Watson and we talk about regional employment, transportation needs (like US HWY 290, FM 973, and HWY 95). He is a supporter of regional planning. He called several Mayors to meet in Austin to answer the call of joining an association so that we can partner and build our area together. I shared this with my council and city staff. We believe in the work and made the financial and time commitments.



Jimmy Jenkins, Councilmember, Smithville

I am retired from American Airlines and returned home to Smithville in 2018. I was born in Wichita Falls and have been a tradesman all my life. After retirement, I wanted to keep my mind and body active. I started attending council meetings and ran for and was elected in 2023. Our small city is at the edge of the growth that is hitting Bastrop County, and over the next two to three years it will be at our doors. As a Smithville councilmember, I have been very active in TML, CARTPO, the Bastrop County Public Health Taskforce, and other related activities for the city. Managing our land use, working with officials to protect our city's ability to govern, and managing the city's infrastructure are top priorities. I have the privilege to be appointed to the 2024 TML Policy Summit. Working to protect our cities' rights to govern and promoting good legislation with other TML members will be a privilege. I am

a firm believer that working together with other cities and towns we can improve the lives of our constituents and make our cities better by the exchange of ideas and being good listeners. If I am chosen to serve, I will work hard for Region 10. Listening to ideas from member cities, promoting each other, and promoting ideas that the members put forth to TML leadership will be job one. Texas is a great place to live, raise a family, and to be from. Let's keep it that way. Thank you in advance for your consideration.

Region 10 Director Candidate Biographies (printed on both sides)



Na'Cole Thompson, Mayor Pro Tem, Leander

Na'Cole Thompson's dedication to public service, combined with her extensive experience, education, and recommendation from TML Director Mayor Christine DeLisle, make her a strong candidate for the Texas Municipal League Region 10 director, where she aims to represent and advocate for her region's interests at the state level. Na'Cole's active membership with the Texas Association of Black City Council Members, is a further testament to her advocacy for inclusive governance. As a native Austinite and notable figure, Na'Cole has proven herself to be a versatile leader with deep connections in her community. Currently serving her second term on the Leander City Council and as the mayor pro tem, she continues to demonstrate her commitment to her constituents. Na'Cole's community involvement extends outside city limits as she serves on the Capital Area Council of Governments (CAPCOG) General Assembly, where she contributes to regional strategies that benefit a wide range of communities. Additionally, Na'Cole serves as the board president of the Brushy Creek Regional Utility Authority, working closely with neighboring cities to ensure effective water resource management. On the Leander City Council, Na'Cole has been a proactive council liaison to the Leander Public Arts & Culture Commission, spearheading cultural enrichment through events such as the City's annual Juneteenth and Martin Luther King Jr. celebrations. Lastly, as a small business owner, Na'Cole brings a practical understanding of the challenges and opportunities facing local enterprises. Her educational background includes an MBA from Florida Metropolitan University and a bachelor's degree in communications from Baylor University, supplemented by her graduation from the Women's Entrepreneurship Certificate Program at Cornell University and the LBJ Women's Campaign School.