



# CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, October 08, 2024 at 5:00 PM  
COUNCIL CHAMBERS | 1901 5th Street

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## COUNCIL MEMBERS

**Mayor:** Robert K Nelson

**Mayor Pro Tem:** Becca Sitz

**Council Members:** Benjamin Flores, Jim Folse, Bradley Westmoreland, Blayne Finlay

### Vision Statement

*We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.*

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## AGENDA

**THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:**

*ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).*

### CALL TO ORDER AND CERTIFICATION OF QUORUM

#### INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Councilman Blayne Finlay*

#### MISSION STATEMENT

*The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.*

*Councilman Blayne Finlay*

#### APPROVAL OF AGENDA

#### PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in

response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

### **AWARDS & PROCLAMATIONS**

- 1. Proclamation ~ "Fire Prevention Week and Fire Prevention Month".**
- 2. Proclamation ~ "Domestic Violence Awareness Month".**
- 3. Recognition ~ City of Bay City employee promotions - Rhonda Clegg, Human Resource Director**

### **ACKNOWLEDGEMENT FROM CITY MANAGER**

### **ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS**

### **CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

- 4. City Council Budget Workshop minutes of August 20, 2024.**
- 5. City Council Special Called meeting minutes of September 17, 2024.**
- 6. City Council Regular Meeting minutes of September 24, 2024.**

### **DEPARTMENT REPORTS**

- 7. Municipal Court 4th Quarter Report. Katy Plunkett, Municipal Court Administrator/Magistrate**

### **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

- 8. Presentation ~ Present, discuss, and provide direction on support of YMCA activities. Jim Folse, Council Member**
- 9. Resolution ~ Discuss, Consider, and/ or Approve a Resolution of the City of Bay City, Texas, to authorize the Bay City Community Development Corporation to enter into a contract with Kimberly Willett DBA Next Level Barber Institute, for a term not to exceed two years and providing incentives not to exceed a total amount of \$70,000 over the term of the agreement. (First Reading) - Jessica Russell, Executive Director, BCCDC**
- 10. Bids ~ Discuss, consider, and/ or award the construction bid to the lowest qualified and responsible bidder for the Nile Valley Road Rehabilitation Project and authorize the Mayor and/ or City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and K-C Lease Service, Inc. DBA Matagorda Construction & Materials. Gabriel Lopez, Engineering Technician**

### **CLOSED / EXECUTIVE SESSION**

- 11. **Executive session pursuant to Texas Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager.**

**RECONVENE AND ACTION**

**ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER**

**ADJOURNMENT**

**AGENDA NOTICES:**

**Attendance By Other Elected or Appointed Officials:** It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

**CERTIFICATION OF POSTING**

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Friday, October 4, 2024 before 6:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.

**FIRE PREVENTION WEEK AND FIRE PREVENTION MONTH PROCLAMATION**

**WHEREAS**, in the United States, the first Presidential proclamation of Fire Prevention Week was made in 1925 by President Calvin Coolidge; and

**WHEREAS**, each year, during the month of October, Bay City Volunteer Fire Services takes this opportunity to remind the citizens of Matagorda County of the devastating impact fire has on each of us; and

**WHEREAS**, this year’s Fire Prevention Month Theme from the National Fire Prevention Association is “Smoke Alarms: Make Them Work for You” strives to educate everyone about the importance of having working smoke alarms in the home; and

**WHEREAS**, this year’s Fire Prevention Week is October 6 – October 12, and the month of October is Fire Prevention Month; and

**WHEREAS**, individual fire departments may be holding open houses to offer their communities the chance to see and talk to the first responders of their district and experience hands on opportunities; and

**WHEREAS**, the members of the fire departments, fire investigators, deputy coordinators, and EMS providers engage in many hours of fire prevention through open houses, school demonstrations, and festivals to share the information with the public, to use the week of October 6 through October 12 to educate their community on fire prevention,; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of the Fire Service providers by designating Fire Prevention Week;

**NOW, THEREFORE, BE IT PROCLAIMED**, that I, Robert K. Nelson, Mayor of the City of Bay City, Texas do hereby proclaim the week of October 6 through October 12, 2024 as **FIRE PREVENTION WEEK**, and the month of October as **FIRE PREVENTION MONTH** in the city of Bay City, Texas with the theme, “**Smoke Alarms: Make Them Work for You**”. I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

*In Witness Whereof, I have hereunto set my hand and seal this 8<sup>th</sup> day of October 2024.*

\_\_\_\_\_  
Robert K. Nelson

ATTEST:

\_\_\_\_\_  
Jeanna Thompson, City Secretary

**CITY OF BAY CITY, TEXAS  
OFFICE OF THE MAYOR  
PROCLAMATION**

ITEM #2.

In the **CITY OF BAY CITY** in recognition of the important work done by survivors, domestic violence programs and victim service providers, I urge all citizens to actively participate in the scheduled activities and programs sponsored by “The Crisis Center of Matagorda and Wharton County” and other community organizations to work toward the elimination of domestic violence.

- WHEREAS,** Domestic violence remains a pervasive issue across Bay City, Matagorda County, the United States and the world with implications for personal and community health.
- WHEREAS,** Domestic violence does not discriminate and touches all communities regardless of age, race, disability, gender identity, or socioeconomic status; and
- WHEREAS,** Domestic Violence Awareness Month is nationally recognized every October, and is an opportunity to help our community promote and protect the safety and freedom of all who seek refuge from this terrible crime; and
- WHEREAS,** The Crisis Center of Matagorda and Wharton County is dedicated to helping victims of domestic violence by providing free and confidential services such as: advocacy, education, shelter and resources. In the past year, the Crisis Center has provided services to 438 clients of domestic violence and 6,938 nights of shelter to adults and children. Through these programs, individuals and families can feel a sense of hope, safety, and protection; and
- WHEREAS,** Research shows incidents of domestic violence are reduced by creating communities where people are connected, supportive and care for one another. The City of Bay City encourages members of the community to work together to increase domestic violence awareness; and
- WHEREAS,** During the month of October, the Crisis Center will be promoting public awareness of domestic violence. On October 17<sup>th</sup> citizens can participate in “Go Purple Day”, a National Day of Action during Domestic Violence Awareness Month, by wearing purple as a symbol of peace, courage, survival, honor and personal dedication to domestic violence awareness. On October 24<sup>th</sup> the Center will host “Walk a Mile in Their Shoes,” a one mile walk from the Center on 6th Street to the county courthouse in support of victims and survivors.

**NOW, THEREFORE, I, ROBERT NELSON,** by the authority vested in me as Mayor of the Bay City, Texas, do hereby proclaim the

*Month of October 2024  
“Domestic Violence Awareness Month”  
in Bay City, Texas.*

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the official seal of the City of Bay City, Texas to be affixed on this 8th day of October, 2024.

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**ROBERT NELSON**  
MAYOR  
BAY CITY, TEXAS



## Human Resources Department PROMOTIONS for 4 Quarter

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Below is the breakdown of recent promotions for the third quarter of FY24.

### **Quarter 4 - FY24**

- **Communications and Cultural Arts**
  - Samantha Denbow - Communications and Cultural Arts Director
  - Amanda Garcia – Library and Cultural Arts Manager
- **Police**
  - Stephen Lunsford – Lieutenant
  - Robert Pierce Jr. – Sergeant
  - Richard Morales - Corporal

# CITY OF BAY CITY

MINUTES • AUGUST 20, 2024

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**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Budget Workshop**

**5:00 PM**

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**1901 5TH STREET  
BAY CITY TX,77414**



**Mayor**

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Robert K. Nelson

**Mayor Pro Tem**

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Becca Sitz

**Councilman**

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Jim Folse

**Councilman**

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Bradley Westmoreland

**Councilman**

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Blayne Finlay

**Councilman**

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Benjamin Flores

*We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.*

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**CALL TO ORDER**

This meeting was called to order at 5:06 p.m.

**CERTIFICATION OF QUORUM****PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Becca Sitz  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilman Blayne Finlay

**ABSENT**

Councilman Brad Westmoreland

**PUBLIC COMMENTS**

There were no public comments.

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL**

1. **Discuss, consider, and/or amend the Proposed Budget of the City of Bay City for the 2025 Fiscal Year.**

Interim City Manager, Scotty Jones, reviewed and explained the organization of the proposed budget manual. Mayor Pro Tem Becca Sitz discussed applying the extra dollars at the end of the year to paying down the highest long-term debts. She stated it would benefit everyone and asked that it be kept on the table, she would like to see something happen with that. Councilman Flores agreed. Interim City Manager, Scotty Jones, reviewed the budget schedule and tax rate required wording. She mentioned upcoming meetings: August 27, 2024 Council Workshop with Garver, she suggested September 17, 2024 as a Special Called meeting date for a Public Hearing, she will send council a place holder calendar invite, then September 24, 2024 there will be a council meeting to approve the city budget. Interim City Manager, Scotty Jones, thanked staff for their contributions and the council for actively serving. Councilman Blayne Finlay thanked Interim City Manager, Scotty Jones, Finance Manager, Jennifer Leverett and their team for all the long hours and hard work. Mayor Pro Tem Sitz stated staff makes her job easier and appreciates all they do. Mayor Robert K. Nelson mentioned October 12, 2024 is the Hazardous Waste Collection event, he and staff will be volunteering and encouraged the public to volunteer as well.

**ADJOURNMENT**

The meeting adjourned at 6:25 p.m.



**PASSED AND APPROVED**, this 8th day of October 2024.

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ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

\_\_\_\_\_  
JEANNA THOMPSON  
CITY SECRETARY

# CITY OF BAY CITY

MINUTES • SEPTEMBER 17, 2024

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COUNCIL  
CHAMBERS | 1901  
5th Street

City Council Special Called Meeting

5:00 PM

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1901 5TH STREET  
BAY CITY TX, 77414



**Mayor**

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Robert K. Nelson

**Mayor Pro Tem**

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Becca Sitz

**Councilman**

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Jim Folse

**Councilman**

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Bradley Westmoreland

**Councilman**

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Blayne Finlay

**Councilman**

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Benjamin Flores

**Vision Statement**

*We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.*

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**CALL TO ORDER**

The meeting was called to order by Robert K. Nelson at 5:00 p.m.

**CERTIFICATION OF QUORUM****PRESENT**

Mayor Pro Tem Becca Sitz  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilman Blayne Finlay

**ABSENT**

Mayor Robert K. Nelson  
Councilman Brad Westmoreland

**APPROVAL OF AGENDA**

Motion made by Councilman Flores to approve the agenda, Seconded by Councilman Folse. Voting Yea: Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Finlay. Motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**PUBLIC HEARING**

The Public Hearing began at 5:01 p.m.

Interim City Manager, Scotty Jones, stated that the budget is posted online, in the City Secretary's office, at the Library, and in the newspaper. She commented that there was no new revenue last year and this year's proposed rate dropped. The city has a robust capital plan and is looking into a lot of good things for next year. The city also has a great strategic plan we are looking forward to implementing. She invites our citizens to provide their input in the future.

- 1. Public Hearing ~ Conduct a public hearing to receive public comment on the Bay City Community Development Corporation proposed Operating Budget for Fiscal Year 2025.** Scotty Jones, Interim City Manager
- 2. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's Proposed Capital Improvement Program.** Scotty Jones, Interim City Manager
- 3. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's Proposed Budget for Fiscal Year 2025.** Scotty Jones, Interim City Manager

- 4. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's proposed Property (Ad Valorem) Tax Rate for Fiscal Year 2025.** Scotty Jones, Interim City Manager

No public comments. The public hearing closed at 5:07.

#### **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

- 5. Budget ~ Discuss, consider, and/or approve postponing the final Budget vote for Fiscal Year 2025 until September 24, 2024.** Scotty Jones, Interim City Manager

Motion made by Councilman Folse to postpone the final Budget vote for Fiscal Year 2025 until September 24, 2024. Seconded by Councilman Finlay. Voting Yea: Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Finlay. Motion carried.

- 6. Discuss and review Utility Rates.**

Interim City Manager, Scotty Jones, reviewed last year's option compared to the changes to this year's rates. It was selected and approved by council. Rates will be presented to council at the September 24, 2024, regular meeting.

- 7. Presentation: ~ Discuss, Consider, and adopt the Tourism department's strategic plan for FY2025-2027.**

Samantha Denbow, Communications and Cultural Arts Director presented the new Visit Bay City logo that will be used on all the new marketing materials. Councilman Folse appreciates how the logo is starting to envelope the whole county. Councilman Finlay stated that it seems that Tourism is on the right path to making great things happen. He also pointed out that the committee needs more energy, there is a lack of participation. Councilman Flores likes the logo. He thanked Tourism for their efforts and stated that he noticed more participation from the County side but wants to see even more participation. Mayor Pro Tem, Becca Sitz, feels like we have good volunteers, but we need more. She wants to find ways to encourage volunteers to do a lot of the work and not have that on the employees. She pointed out that coordination is very important to our City as we grow.

Motion made by Councilman Flores to adopt the Tourism department's strategic plan for FY2025-2027, Seconded by Councilman Folse. Voting Yea: Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Finlay. Motion carried.

#### **ADJOURNMENT**

Motion made by Councilman Finlay to adjourn, Seconded by Councilman Folse. Voting Yea: Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Finlay. Motion carried. The meeting adjourned at 5:28 p.m.

**PASSED AND APPROVED**, this 8th day of October 2024.

\_\_\_\_\_  
ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

\_\_\_\_\_  
JEANNA THOMPSON  
CITY SECRETARY

# CITY OF BAY CITY

MINUTES • SEPTEMBER 24, 2024

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COUNCIL  
CHAMBERS | 1901  
5th Street

City Council Regular Meeting

6:00 PM

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1901 5TH STREET  
BAY CITY TX,77414



**Mayor**

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Robert K. Nelson

**Mayor Pro Tem**

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Becca Sitz

**Councilman**

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Jim Folse

**Councilman**

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Bradley Westmoreland

**Councilman**

---

Blayne Finlay

**Councilman**

---

Benjamin Flores

*We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.*

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**CALL TO ORDER AND CERTIFICATION OF QUORUM**

This meeting was called to order at 6:28 p.m.

**PRESENT**

Mayor Robert K. Nelson  
Councilman Blayne Finlay  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilman Brad Westmoreland  
Mayor Pro Tem Becca Sitz

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Mayor Pro Tem Becca Sitz*

**MISSION STATEMENT**

*The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.*

*Mayor Pro Tem Becca Sitz*

**APPROVAL OF AGENDA**

Motion made by Councilman Folse to approve the agenda, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**AWARDS & PROCLAMATIONS**

1. **Proclamation ~ Proclamation recognizing October 5, 2024 as "Bay City Teachers' Day"**. Mayor Robert K. Nelson

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**ACKNOWLEDGEMENT FROM CITY MANAGER**

Scotty Jones, Interim City Manager, announced that Monday, September 30, 2024, there will be a virtual high school graduation for the Library's first year students. In addition, she announced other Parks and Recreation events, as well as National Night-Out on October 1, 2024.

**ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS**

Councilman Benjamin Flores submitted for consideration, for the \$150 stipend that Police Officers receive for shoes, that they have the flexibility to apply that to equipment and uniforms in the following years as well. Councilman Blayne Finlay mentioned that he drove through LeTulle Park and remarked that it looks good. He thanked Public Works for all their hard work. Nile Valley Road is functional now, but a work in progress. Councilman Brad Westmoreland spoke of a request to have the grass mowed at the retention pond in the back of the new section of the Del Norte subdivision. Councilman Jim Folsie voiced his concern of the state of the bridge at Nile Valley Road and the frequency of the large trucks that access the road. He requested there be monitoring. Mayor Pro Tem, Becca Sitz stated that there is graffiti popping up in many places throughout the City.

**CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

Motion made by Councilman Westmoreland to approve consent items, with changes, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

2. **City Council Workshop meeting minutes of June 18, 2024.**
3. **Regular Council Meeting minutes of July 23, 2024.**
4. **Regular Council Meeting minutes of August 27, 2024.**
5. **City Council Workshop meeting minutes of August 27, 2024.**
6. **Regular Council Meeting minutes of September 10, 2024.**
7. **Policy ~ Discuss, consider, and/or approve the Budgetary and Financial Management Policy.** Jennifer Leverett, Finance Director
8. **Resolution of the City of Bay City, Texas, adopting an Investment Policy.**

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

9. **Contract ~ Discuss, consider, and/or approve a contract between the City of Bay City, Texas and YMCA of the Golden Crescent, Victoria, Texas for the management of Valiant Pool.**



Interim City Manager, Scotty Jones stated the contract is between the City of Bay City and the YMCA only at this time. The City will not have any financial obligation with Valiant/ 16th Street pool during the duration of the contract. On page 2 of the contract, a change was made to number 14. The termination notice is now 60 days. Mayor Nelson stated that the gas at the pool does not currently cost the City, but the YMCA needs to be aware that they will be responsible for that cost. Councilman Flores stated his only concern is if the cost of demolition increases later, the YMCA covers that cost. Mayor Nelson suggested the City present the gas cost and the possibility of the cost in demolition increasing to the YMCA before an agreement is made. A base line cost for demolition was suggested to be \$160,000.

Motion made by Councilman Folsie to approve the contract between the City of Bay City, Texas and YMCA of the Golden Crescent, Victoria, Texas for the Management of Valiant Pool, with the condition of first providing the YMCA with the information of the gas costs and the chance of demolition costs increasing, before consideration, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

**10. Ordinance ~ An ordinance of the City Council of the City of Bay City, Texas. Amending Chapter 70 "Parks and Recreation", Section 70-25 "Use Permit" and Section 70-29 "Alcoholic Beverages"; Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date.**

Interim Director of Parks and Recreation, Kelly Penewitt, reviewed other City's ordinances for reference to special events. She noticed that most cities have ordinances for special events. The allowance of alcohol at special events at City parks and facilities will require security, which will need to be coordinated through the Bay City Police Department, with a notice of at least 60 days in advance. This will be noted through the rules and regulations. Outside of special events, alcohol will still not be allowed. Mayor Nelson recommends some revision and would like to review the ordinance more thoroughly. Council agrees to approve with the stipulation that the information on page 58 Section 70-29C be removed and reviewed to be added back after revisions are made.

Motion made by Councilman Flores to approve an ordinance of the City Council of the City of Bay City, Texas. Amending Chapter 70 "Parks and Recreation", Section 70-25 "Use Permit" and Section 70-29 "Alcoholic Beverages"; and removing the proposes Section 70-29(c), Providing for a cumulative & conflicts clause, providing for a severability clause; and providing for an effective date, with changes, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 11. Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City of Bay City, Texas, adopting a Fee Schedule attached hereto as Exhibit "A" and labeled "Appendix B" to be added to the Code of Ordinances of the City of Bay City, Texas; adopting fees and charges for various City services and consolidating those fees and charges for convenience; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date.**

Scotty Jones, Interim Finance Director, stated that the only change since last discussion was the addition of parks event permit fee and a deposit up to \$200 in the alcohol policy for parks and recreation events. Council discussed "up to \$200" and requested the fee schedule be revised to just read a flat \$200 deposit.

Motion made by Councilman Finlay to approve the Ordinance with correction of the alcohol deposit, adopting a Fee Schedule, Seconded by Councilman Folsie. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 12. Budget ~ Discuss, consider, and/or approve the Bay City Community Development Corporation's Budget for Fiscal Year 2025.**

Jessica Russell, BCCDC Executive Director, stated the only changes made were a few reductions in anticipation and preparedness, should funding be needed for the aquatic center.

Motion made by Councilman Folsie to approve the Bay City Community Development Corporation's Budget for Fiscal Year 2025, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 13. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas adopting the City of Bay City Five Year Capital Improvement Program.**

Scotty Jones, Interim City Manager, stated the City of Bay City Five Year Capital Improvement Program Public Hearing was held on September 17, 2024 at 5pm for the fiscal years 2025-2029. All the information from that hearing is available to the public.

Motion made by Councilman Flores to approve a Resolution of the City of Bay City, Texas adopting the City of Bay City Five Year Capital Improvement Program, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 14. Ordinance ~ An Ordinance adopting an Operating Budget for the City of Bay City, Texas for Fiscal Year 2025 and all designated, specified, noted, and indicated levies, rates, reserves, revenue provisions, and planned expenditure inherent, expressed, and included therein; providing for a cumulative clause: providing for severability: and providing for an effective date.** Scotty Jones, Interim City Manager

Councilman Westmoreland and Councilman Finlay thanked Interim City Manager, Scotty Jones and her team for the hard work on the city budget.

Motion made by Councilman Westmoreland to approve an Ordinance adopting an Operating Budget for the City of Bay City, Texas for Fiscal Year 2025 and all designated, specified, noted, and indicated levies, rates, reserves, revenue provisions, and planned expenditure inherent, expressed, and included therein; providing for a cumulative clause: providing for severability: and providing for an effective date, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 15. Budget ~ Consider, and/or approve a motion to ratify the Property Tax increase reflected in the Budget for the City of Bay City Fiscal Year 2025.** Scotty Jones, Interim City Manager

Motion made by Councilman Flores to approve ratifying the Property Tax increase reflected in the Budget for the City of Bay City Fiscal Year 2025, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 16. Ordinance ~ An Ordinance adopting the Tax Rate of \$0.56916 per \$100.00 of assessed valuation for the City of Bay City, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2025, levying a maintenance and operations rate of \$0.43447 and for the further purpose of creating a sinking fund to retire the principal and interest of the bond indebtedness of the City, levying a debt service rate of \$0.13469; providing for a lien on all real and personal property to secure payment of taxes due thereon; providing a severability clause herewith; and providing for an effective date.** Scotty Jones, Interim City Manager

Motion made by Councilman Finlay to approve the property tax rate be increased by the adoption of a tax rate of \$0.56916, which is effectively a 6.76 percent increase in the tax rate, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

**CLOSED / EXECUTIVE SESSION**

Council adjourned the regular session and went into executive session at 7:18 p.m.

- 17. Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation regarding Real Property).**

**RECONVENE AND ACTION**

Council reconvened back into a regular session at 7:31 p.m. and took no action on items in executive session.

**ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER**

There were no comments.

**ADJOURNMENT**

Motion made by Councilman Folse to adjourn, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried and the meeting adjourned at 7:32 p.m.

**PASSED AND APPROVED**, this 8th day of October 2024.

\_\_\_\_\_  
 ROBERT K. NELSON, MAYOR  
 CITY OF BAY CITY, TEXAS

\_\_\_\_\_  
 JEANNA THOMPSON  
 CITY SECRETARY

A photograph of a single-story municipal court building with a light-colored facade and a dark brown roof. The building features several arched windows with brick surrounds. A large tree with vibrant red flowers is in the foreground on the right. A red brick walkway with a metal ramp is visible on the left. The sky is blue with a few clouds.

# QUARTERLY UPDATE JULY-SEPT 2024

# CASH COLLECTIONS

Cash	Check	Money Order	Credit Card	Total
22,240.64	1,434.40	1,506.37	42,116.24	67,297.65

↑ \$409.88 from last quarter and  
↑ \$14,540.19 from same quarter of 2023

# CLERK STATS

Clerk	Cash	Check	Money Order	Credit Card	Total
Debbi	\$12,386.00	\$959.10	\$75.00	\$15,247.47	\$28,667.57
Ginger	\$6,834.16	\$234.00	\$750.04	\$17,628.64	\$25,446.84
Katy	\$75.00	\$0	\$0	\$0	\$75.00
Lillie	\$2,945.48	\$241.30	\$681.33	\$9,240.13	\$13,108.24
Totals	\$22,240.64	\$1,434.40	\$1,506.37	\$42,116.24	67,297.65

# NON-CASH COLLECTIONS



Jail Time	Waived	Community Service	Indigent	Total
\$41,390.60	\$1,476.28	\$6,002.80	\$6,298.72	\$55,168.40

↑ \$606.00 from last quarter and  
↑ \$5,459.02 from same quarter of 2023



# FILED CASES



Violations Filed	July	Aug	Sept	Total
Felony	22	24	23	69
A/B	36	40	38	114
State Law	25	11	17	53
Traffic	127	202	189	518
City Ordinance	12	5	4	21
Parking	0	0	0	0
Total	222	282	210	714

# ISSUED WARRANTS

Warrants Issued	July	Aug	Sept	Total
Class C	0	89	48	137
Felony	13	10	8	31
A/B Misd.	5	17	7	29
Total	18	116	63	197

DISPOSED CASES

Method	July	Aug	Sept	Total
Comm Serve	5	6	10	21
Dismissed DSC	4	6	7	17
Dismissed after Def.	2	2	0	4
Compliance Dismissal	6	17	1	24
Dismissed by Prosecutor	1	21	11	33
Jail Credit	36	37	27	100
Total	54	89	56	199

# CLEARED WARRANTS

Warrant Type	July	Aug	Sept	Total
Class C	35	25	41	101
Felony	5	17	19	41
A/B Misd.	5	20	7	32
Total	45	62	67	174

MAGISTRATIONS

	July	Aug	Sept	Total
Class A/B	5	41	36	82
Felonies	13	32	26	71
Req. For Counsel A/B	0	1	0	1
Req. for Counsel Fel.	2	1	0	3
Search Warrants	3	1	4	8
EPO's Issued	3	11	7	21
Ignition Interlock	5	1	3	9
Totals	31	88	76	195

THANK YOU



**YMCA Presentation**

Attached is the link to the video for viewing

<https://youtu.be/aJjnB3Bqh04?si=cJ0bpnT9QlwnA59b>





**CITY OF BAY CITY**  
1901 FIFTH STREET  
BAY CITY, TEXAS 77414  
(979) 245-2137  
FAX: (979) 323-1626

## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

**Requestor Name:** Jessica Russell **Date Submitted:** 09/17/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type:** BCCDC Staff **Meeting Date:** 09/24/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Executive Director, BCCDC  
*For City Staff Only*

**Agenda Location:** Discussion item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

**DISCUSS, CONSIDER, AND/OR APPROVE** A RESOLUTION OF THE CITY OF BAY CITY, TEXAS, TO AUTHORIZE THE BAY CITY COMMUNITY DEVELOPMENT CORPORATION TO ENTER INTO A CONTRACT WITH KIMBERLY WILLETT DBA NEXT LEVEL BARBER INSTITUTE, FOR A TERM NOT TO EXCEED TWO YEARS AND PROVIDING INCENTIVES NOT TO EXCEED A TOTAL AMOUNT OF \$70,000 OVER THE TERM OF THE AGREEMENT (FIRST READING)

### Executive Summary of Item:

#### Background:

Public Hearing

9/23/24 Discuss, consider, and/or approve a Business Resiliency Program Next Level Barber not to exceed \$70,000, LLC- Jessica Russell, BCCDC Executive Director.

#### Financial Implications:

The BCCDC to approve a project in which BCCDC will participate in Business Resiliency Project for Next Level Barber not to exceed \$70,000

**Recommendation:** Approve first reading of resolution.

**Attachments:** Resolution



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY OF BAY CITY, TEXAS, TO AUTHORIZE THE BAY CITY COMMUNITY DEVELOPMENT CORPORATION TO ENTER INTO A CONTRACT WITH KIMBERLY WILLETT DBA NEXT LEVEL BARBER INSTITUTE, FOR A TERM NOT TO EXCEED TWO YEARS AND PROVIDING INCENTIVES NOT TO EXCEED A TOTAL AMOUNT OF \$70,000 OVER THE TERM OF THE AGREEMENT (FIRST READING)

WHEREAS, the City of Bay City is a home rule city governed by its City Charter, and with a population of less than 20,000 inhabitants; and

WHEREAS, the Bay City Community Development Corporation, (BCCDC) is Type B development corporation established pursuant to the Texas Local Government Code Chapter 505, subchapter B; and

WHEREAS, in accordance with Texas Local Government Code Section 505.158 the BCCDC is authorized provide land, building, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the board of directors to promote new or expanded business development projects; and

WHEREAS, in accordance with Texas Local Government Code Section 505.158 in order for the BCCDC's action to become final for projects, which require an expenditure of more than \$50,000, the city council must adopt a resolution authorizing the project after giving the resolution at least two (2) separate readings; and

WHEREAS, the BCCDC has identified a proposed project by Kim Willett, dba Next Level Barber Institute, that will provide workforce training to barbers and whose graduates may also bring new business to Bay City, as a Project qualified to receive expenditures from the corporation;

WHEREAS, at its Regular Board Meeting held September 23, 2024, the BCCDC held a public hearing, and considered, and voted to approve an agreement that provides for the granting of incentives for the Project, over a term of two years that shall not exceed a total amount of \$70,000.00; and

WHEREAS, at the public hearing the BCCDC Executive Director described the project proposed by the grant applicant that it would invest over \$113,000.00 for a barber school at 3323 Ave F in Bay City, Texas, and maintain 3 jobs and create 1 new job during the term of the agreement; and

WHEREAS, the City Council finds that the proposed BCCDC grant will promote new or expanded business development:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS THAT:

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Authorization.** In accordance with Section 505.158 of the Texas Local Government Code, the City Council hereby authorizes the Project as described in the recitals above after all prerequisites have been satisfied.

PASSED AND APPROVED ON FIRST READING AT THE CITY OF BAY CITY, TEXAS ON \_\_\_\_\_, 2024, AND ON SECOND READING AT THE CITY OF BAY CITY, TEXAS ON \_\_\_\_\_, 2024.

APPROVED AND ADOPTED on \_\_\_\_\_, 2024.

\_\_\_\_\_  
ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

*ATTEST*

\_\_\_\_\_  
JEANNA THOMPSON, CITY SECRETARY  
CITY OF BAY CITY, TEXAS

APPROVED AS TO FORM:

\_\_\_\_\_  
ANNE MARIE ODEFY, CITY ATTORNEY



**CITY OF BAY CITY**  
1901 FIFTH STREET  
BAY CITY, TEXAS 77414  
(979) 245-2137  
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## AGENDA ITEM SUBMISSION FORM

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**Requestor Name:** Lopez, Gabriel **Date Submitted:** 10/02/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type:** City Staff **Meeting Date:** 10/08/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Engineering Technician  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

**DISCUSS, CONSIDER, AND/OR AWARD THE CONSTRUCTION BID TO THE LOWEST QUALIFIED AND RESPONSIBLE BIDDER FOR THE NILE VALLEY ROAD REHABILITATION PROJECT AND AUTHORIZE THE MAYOR AND/OR CITY MANAGER TO EXECUTE A CONTRACT APPROVED TO FORM BY THE CITY ATTORNEY BETWEEN THE CITY OF BAY CITY AND K-C LEASE SERVICE INC. DBA MATAGORDA CONSTRUCTION & MATERIALS.**

### Executive Summary of Item:

**Background:** The City of Bay City issued an Invitation to Bid (ITB) for the rehabilitation of a 0.25-mile section of Nile Valley Road. The bids were opened on September 24, 2024. Upon review, the lowest bid, submitted by M&M Asphalt Paving, was found incomplete due to missing pricing information, making the submission non-responsive to the requirements of the ITB. The next lowest responsive and responsible bidder, K-C Lease Service Inc. dba Matagorda Construction & Materials, submitted a bid of \$549,549.49, which aligns with the project's expectations and falls within a reasonable range of the engineer's estimate of \$533,000. Based on the engineer's recommendation, K-C Lease Service Inc. has demonstrated the capability to meet the project requirements.

**Financial Implications:** The engineer's estimate for the project was \$533,000. K-C Lease Service Inc.'s bid of \$549,549.49, while slightly above the estimate, remains competitive and within the budget allocated for the project. Awarding the contract will allow the City to proceed with construction without significant delays or additional costs.

**Community Sustainability:** The Nile Valley Road rehabilitation project will improve safety, reduce ongoing maintenance needs, and provide a more reliable route for vehicles traveling between Highway 35 and Highway 60. By addressing the road's deteriorated condition, this project supports long-term

sustainability through enhanced road conditions, reduced future maintenance costs, and improved transportation efficiency for both residents and businesses in the area.

**Recommendation:** Staff recommends that City Council award the Nile Valley Road Rehabilitation Project to K-C Lease Service Inc. dba Matagorda Construction & Materials for the bid amount of \$549,549.49, in accordance with the engineer's recommendation.

**Attachments:**

- Engineers Recommendation Letter
- Bid Tab

October 1, 2024

Mr. Herb Blomquist  
Director of Public Works  
City of Bay City  
1901 5<sup>th</sup> St.  
Bay City, Texas 77414

**Re: Nile Valley Road Rehab Project – Recommendation Letter**

Dear Herb:

We have reviewed the following five bids received for the Nile Valley Road Rehab Project on September 24, 2024:

<u>Contractor</u>	<u>Bid Amount</u>
Lester Contracting Inc.	\$629,290.25
K-C Lease Service Inc. dba Matagorda Construction & Materials	\$549,549.49
CK Newberry, LLC	\$703,865.00
Clark Construction of Texas, Inc.	\$781,303.09
MM Asphalt & Paving	Incomplete Bid

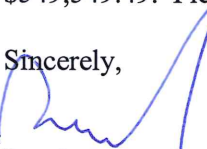
MM Asphalt & Paving was the apparent low bidder at the bid opening with a bid of \$546,574.72, however the bid had an error for the CR-250 Underseal (Bid Item #7) (see attached bid tab) and was incomplete. The MM bid did not include bid prices for seeding, watering, barricades and traffic handling, sediment control fencing, remove and replace signs, and striping. Therefore, I do not recommend awarding to MM Asphalt & Paving. K-C Lease Service Inc. dba Matagorda Construction & Materials (MCM) was the next low bidder at \$549,549.49 and had a complete bid. The Engineer's Estimate was \$533,000.

All bids were checked and were correct except for the MM bid as previously mentioned. The bid tabulation is attached.

The contract time was set at 150 days in the bid documents.

I have not worked with MCM, nor their asphalt sub, Vulcan Asphalt, before on an asphalt paving project. It is my understanding that Vulcan Materials bought out the company previously known as Primoris Construction, which was previously James Construction and named it Vulcan Asphalt. I requested a project and reference list from MCM and Vulcan and they both have lots of experience working on this type of project. Overall, comments from references were positive, especially for a smaller project like this one.

I recommend awarding this project to K-C Lease Service Inc. dba Matagorda Construction & Materials in the amount of \$549,549.49. Please let me know if you have any questions or need me to provide any other information.

Sincerely,  
  
Randy P. Janak, PE  
Vice President – Victoria Office

Attachment

**BID TABULATION**  
For  
City of Bay City - Nile Valley Road Rehabilitation Project

ITEM	DESCRIPTION	UNIT	EST QUANTITY	KC Lease Services		CK Newberry		Clark Construction of Texas, Inc		MM Asphalt & Paving		Lester Contracting	
				UNIT PRICE	AMOUNT BID (QTY. X UNIT PRICE)	UNIT PRICE	AMOUNT BID (QTY. X UNIT PRICE)	UNIT PRICE	AMOUNT BID (QTY. X UNIT PRICE)	UNIT PRICE	AMOUNT BID (QTY. X UNIT PRICE)	UNIT PRICE	AMOUNT BID (QTY. X UNIT PRICE)
1	164 Cell Fiber Mulch Seed (Perm)(Urban)(Clay)	SY	1,819	\$1.40	\$2,546.60	\$5.00	\$9,095.00	\$2.00	\$3,638.00	\$	\$	\$3.00	\$5,457.00
2	168 Vegetative Watering	MG	5	\$186.00	\$930.00	\$300.00	\$1,500.00	\$1,000.00	\$5,000.00	\$	\$	\$460.00	\$2,300.00
3	247 Flex Base (TY A) (GR 1-2) (Final Position)	CY	1,188	\$127.00	\$150,876.00	\$155.00	\$184,140.00	\$143.29	\$170,228.52	\$105.55	\$125,393.40	\$137.50	\$163,350.00
4	251 Salvage & Stockpile Ex Flex Base w/ ACP Surf (8")	SY	5,319	\$7.00	\$37,233.00	\$6.00	\$31,914.00	\$8.30	\$44,147.70	\$9.20	\$48,934.80	\$6.75	\$35,903.25
5	260 Lime Treat Subgrade Including Lime (8")(6% Lime by Unit Weight) (Final Position)	SY	5,622	\$19.00	\$106,818.00	\$16.00	\$89,952.00	\$18.44	\$103,669.68	\$11.52	\$64,765.44	\$15.00	\$84,330.00
6	Geogrid (Tensar HX 5.5 or Equivalent) Complete in Place	SY	5,622	\$2.00	\$11,244.00	\$5.00	\$28,110.00	\$6.22	\$34,968.84	\$3.80	\$21,363.60	\$5.00	\$28,110.00
7	316 Asph (RC 250) (Underseal) (Final Position)	GAL	1,324	\$8.00	\$10,592.00	\$7.00	\$9,268.00	\$15.10	\$19,992.40	\$5.43	\$7,188.96	\$7.75	\$10,261.00
8	316 Aggr (TY B, GR 5)(Underseal)(Final Position)	CY	42	\$285.00	\$11,970.00	\$500.00	\$21,000.00	\$714.28	\$29,999.76	\$140.96	\$5,920.32	\$665.00	\$27,930.00
9	340 D-GR HMA (SQ) TY C (Level-Up) (1.5")	TON	417	\$220.00	\$91,740.00	\$200.00	\$83,400.00	\$235.84	\$98,345.28	\$322.36	\$134,424.12	\$235.00	\$97,995.00
10	340 D-GR HMA (SQ) TY D (Surf) (1.5") PG 64-22	TON	413	\$220.00	\$90,860.00	\$220.00	\$90,860.00	\$237.57	\$98,116.41	\$322.36	\$133,134.68	\$237.50	\$98,087.50
11	500 Mobilization	LS	1	\$19,999.89	\$19,999.89	\$100,000.00	\$100,000.00	\$86,550.00	\$86,550.00	\$5,450.00	\$5,450.00	\$50,000.00	\$50,000.00
12	502 Barricades, Signs and Traffic Handling	LS	1	\$3,000.00	\$3,000.00	\$30,000.00	\$30,000.00	\$70,000.00	\$70,000.00	\$	\$	\$2,500.00	\$2,500.00
13	506 Temp Sediment Control Fence (Install)	LF	100	\$5.00	\$500.00	\$20.00	\$2,000.00	\$12.00	\$1,200.00	\$	\$	\$3.75	\$375.00
14	506 Temp Sediment Control Fence (Remove)	LF	100	\$2.22	\$222.00	\$10.00	\$1,000.00	\$5.00	\$500.00	\$	\$	\$2.00	\$200.00
15	644 Remove & Relocate Sm Rdsg Sign Assembly, Complete in Place	EA	4	\$500.00	\$2,000.00	\$500.00	\$2,000.00	\$750.00	\$3,000.00	\$	\$	\$200.00	\$800.00
16	666 Refl Pav Mrk Ty I (W)(4")(Solid)	EA	2,816	\$1.00	\$2,816.00	\$3.00	\$8,448.00	\$1.75	\$4,928.00	\$	\$	\$3.25	\$9,152.00
17	666 Refl Pav Mrk Ty I (Y)(4")(Solid)	LF	2,662	\$1.00	\$2,662.00	\$3.00	\$7,986.00	\$1.75	\$4,658.50	\$	\$	\$3.25	\$8,651.50
18	668 Prefab Pav Mrkr Ty C (W)(12")(Solid)	LF	116	\$15.00	\$1,740.00	\$12.00	\$1,392.00	\$10.00	\$1,160.00	\$	\$	\$18.00	\$2,088.00
19	668 Prefab Pav Mrkr Ty C (W)(24")(Solid)	LF	60	\$30.00	\$1,800.00	\$30.00	\$1,800.00	\$20.00	\$1,200.00	\$	\$	\$30.00	\$1,800.00
<b>BID TOTAL</b>					<b>\$549,549.49</b>		<b>\$703,865.00</b>		<b>\$781,303.09</b>		<b>\$546,575.32</b>		<b>\$629,290.25</b>

**\$5.43** unit price based on Amount Bid divided by Quantity. Unit Price shown in bid sheet is \$140.96 which appears to be a copy of unit price for Bid Item #8. Using the \$140.96 unit price gives a bid amount of \$186,631.04 which is significantly higher than the other bidder's price for that item.

**\$21,363.60** amount differs by \$0.63 from amount bid in bid sheet based on unit price times quantity.

**\$546,575.32** amount differs by \$0.63 from total amount bid in bid sheet due to discrepancy in Bid Item #6. Total bid amount also does not include all bid items since some were left blank.