



# Agenda

## City Council Regular Meeting

Folsom City Hall | City Council Chambers, First Floor

50 Natoma Street, Folsom, CA 95630

October 22, 2024, 6:30 PM

## Welcome to Your City Council Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

### Participation

If you would like to provide comments to the City Council, please:

- Fill out a blue speaker request form, located at the back table.
- Submit the form to the City Clerk before the item begins.
- When it's your turn, the City Clerk will call your name and invite you to the podium.
- Speakers generally have three minutes, unless the presiding officer (usually the mayor) changes that time.

### Reasonable Accommodations

In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (916) 461-6035, (916) 355-7328 (fax) or [CityClerkDept@folsom.ca.us](mailto:CityClerkDept@folsom.ca.us). Requests must be made as early as possible and at least two full business days before the start of the meeting.

### How to Watch

The City of Folsom provides three ways to watch a City Council meeting:

#### In Person



City Council meetings take place at City Hall, 50 Natoma Street

#### Online



Watch the livestream and replay past meetings on the city website, [www.folsom.ca.us](http://www.folsom.ca.us)

#### On TV



Watch live and replays of meetings on Sac Metro Cable TV, Channel 14

**More information about City Council meetings is available at the end of this agenda**



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**Folsom City Hall | City Council Chambers, First Floor**  
**50 Natoma Street, Folsom, CA 95630**  
[www.folsom.ca.us](http://www.folsom.ca.us)

**Tuesday, October 22, 2024 6:30 PM**

*Mike Kozlowski, Mayor*

*Sarah Aquino, Vice Mayor*  
*Rosario Rodriguez, Councilmember*

*YK Chalamcherla, Councilmember*  
*Anna Rohrbough, Councilmember*

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**AGENDA**

**CALL TO ORDER**

**ROLL CALL:**

**Councilmembers:** Rodriguez, Rohrbough, Aquino, Chalamcherla, Kozlowski

The City Council has adopted a policy that no new item will begin after 10:30 p.m. Therefore, if you are here for an item that has not been heard by 10:30 p.m., you may leave, as the item will be continued to a future Council meeting.

**PLEDGE OF ALLEGIANCE**

**BUSINESS FROM THE FLOOR:**

Members of the public are entitled to address the City Council concerning any item within the Folsom City Council's subject matter jurisdiction. Public comments are generally limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.

**AGENDA UPDATE**

**SCHEDULED PRESENTATIONS:**

- [1.](#) Presentation of the 11th Annual Folsom Community Service Day Results

## **CONSENT CALENDAR:**

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Councilmembers may pull an item for discussion.

- [2.](#) Resolution No. 11277 – A Resolution Authorizing the City Manager to Execute 1) Amendment No. 6 to the Agreement (Contract No. 174-21 13-052) with Superior, LLC (now known as CentralSquare Technologies) to Migrate the City’s Permit Tracking System from on Premise to the Cloud; and 2) an Agreement with Bluebeam for the Purchase of Bluebeam Revu Licenses for Electronic Plan Review
- [3.](#) Resolution No. 11278 – A Resolution Authorizing the City Manager to Execute a Construction Agreement with B&M Builders, Inc. for the North Granite Circle Drainage Improvement Project
- [4.](#) Resolution No. 11279 -A Resolution Authorizing the Police Department to Accept a Selective Traffic Enforcement Program Grant in the Amount of \$125,000 from the State of California Office of Traffic Safety and Appropriation of Funds

## **PUBLIC HEARING:**

- [5.](#) Resolution No. 11275 - A Resolution Amending Resolution No. 8792 with the Adoption of an Updated Community Facility Rental Fee Schedule with the Implementation of a Rental Fee Schedule on January 1, 2025, with an Annual Adjustment not to Exceed the Consumer Price Index (CPI) with 25% of Gross Revenue from the Community Facility Rental Fee Being Placed into a Maintenance, Replacement, and Renovation Fund for Infrastructure Needs in the Parks & Recreation Department (To be Postponed to 11/26/2024)
- [6.](#) Resolution No. 11276 - A Resolution to Amend Resolution No. 10697 with the Adoption of a New Resolution to Update the Folsom City Zoo Sanctuary Entrance Fee and Establishing a Fee Range for Fees to Enter the Facility, with 25% of Gross Revenue Being Placed into a Maintenance, Replacement, and Renovation Fund for Infrastructure Needs at the Folsom City Zoo Sanctuary (To be Postponed to 11/26/2024)

## **OLD BUSINESS:**

- [7.](#) Ordinance No. 1348 - An Ordinance of the City of Folsom Amending Sections 10.20.220 and 10.20.230 of the Folsom Municipal Code Pertaining to Parking in Alleys in the Historic District (Second Reading and Adoption) (Continued from 10/08/2024)

## **COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

### **CITY MANAGER REPORTS**

### **COUNCIL COMMENTS**

### **ADJOURNMENT**

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**NOTICE:** *Members of the public are entitled to directly address the City Council concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address Council on an issue, which is on this agenda, please complete a blue speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Mayor and then proceed to the podium. If you wish to address the City Council on any other item of interest to the public, when the Mayor asks if*

there is any "Business from the Floor," follow the same procedure described above. Please limit your comments to three minutes or less.

**NOTICE REGARDING CHALLENGES TO DECISIONS:** Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council, and to enforce the rules of the Council.

**PERSONS INTERESTED IN PROPOSING AN ITEM FOR THE CITY COUNCIL AGENDA SHOULD CONTACT A MEMBER OF THE CITY COUNCIL.**

This meeting of the Folsom City Council is recorded with closed captioning. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems and will be shown in its entirety on the Friday and Saturday following the meeting, both at 9 a.m. The recording will also be video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14. The City of Folsom provides live and archived webcasts of regular City Council meetings. The webcasts can be found on the online services page of the City's website [www.folsom.ca.us](http://www.folsom.ca.us).

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Any documents produced by the City and distributed to the City Council regarding any item on this agenda will be made available at the City Clerk's Counter at City Hall located at 50 Natoma Street, Folsom, California and at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours.



CITY OF  
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# Folsom City Council Staff Report

<b>MEETING DATE:</b>	10/22/2024
<b>AGENDA SECTION:</b>	Scheduled Presentations
<b>SUBJECT:</b>	Presentation of the 11 <sup>th</sup> Annual Folsom Community Service Day Results
<b>FROM:</b>	Parks and Recreation Department

**BACKGROUND / ISSUE**

The Community Service Day Steering Committee will provide a summary of Folsom’s largest day of volunteerism and the impacts it made in the community during the 11<sup>th</sup> Annual Folsom Community Service Day, that was held on Saturday, September 21, 2024.

The presentation will be delivered by Tom Hellmann, Recreation & Community Services Manager and Sandy Econome, Chair of the Folsom Community Service Day Steering Committee.

**RECOMMENDATION / CITY COUNCIL ACTION**

No action is requested of the City Council at this time.

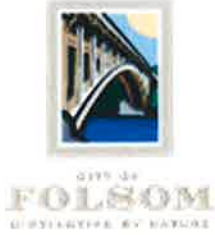
Submitted,

Kelly Gonzalez, Parks & Recreation Director

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to facilitate double-sided printing  
and minimize paper use.*



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## Folsom City Council Staff Report

<b>MEETING DATE:</b>	10/22/2024
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11277 – A Resolution Authorizing the City Manager to Execute 1) Amendment No. 6 to the Agreement (Contract No. 174-21 13-052) with Superior, LLC (now known as CentralSquare Technologies) to Migrate the City’s Permit Tracking System from on Premise to the Cloud; and 2) an Agreement with Bluebeam for the Purchase of Bluebeam Revu Licenses for Electronic Plan Review
<b>FROM:</b>	Community Development Department

**RECOMMENDATION / CITY COUNCIL ACTION**

Staff respectfully requests that the City Council approve Resolution No. 11277 – A Resolution Authorizing the City Manager to Execute 1) Amendment No. 6 to the Agreement (Contract No. 174-21 13-052) with Superior, LLC (now known as CentralSquare Technologies) to Migrate the City’s Permit Tracking System from on Premise to the Cloud; and 2) an Agreement with Bluebeam for the Purchase of Bluebeam Revu Licenses for Electronic Plan Review.

**BACKGROUND / ISSUE**

ComDev (formerly called TRAKiT) is the primary program that the Community Development Department uses to accept, review, track, and process development permit and project applications. This amendment to the City’s existing contract with Superior LLC (now known as Central Square Technologies or CST) is needed to move the electronic permitting and processing program (ComDev) from the City’s servers to Central Square’s servers in the cloud. This will reduce the need to upgrade existing servers and purchase new ones and it will also relieve the City’s Information Systems (IS) staff from having to maintain the system. The cost of the amendment is \$120,377.54. Amendment #6 includes several important items. These include:

1. Migration of the ComDev program from the City servers to CST’s servers;
2. A temporary integration with the City’s existing electronic plan review software, ProjectDox; and
3. Integration with Bluebeam Revu, the City’s future electronic plan review software.



The City currently uses two main software programs, ComDev and ProjectDox, and those software programs are installed and operated from the City's servers, which are based here at City Hall. ComDev is the primary program that the Community Development Department (CDD) uses for its review and processing of development applications. It allows customers to submit applications online, track the status of their application, pay their fees, receive their building permit or project approval letter, and schedule building inspections. The one part that ComDev does not include is electronic plan review.

The electronic review of development plans is done by another program called ProjectDox. ProjectDox communicates with ComDev, and it allows staff to review and mark up the plans and then stamp and issue the approved plans. Both programs are moving to the cloud, which means that programs are installed on off-site servers that are operated by Amazon Web Services (AWS).

The benefits of moving these software systems to the cloud is that the City no longer needs to purchase, maintain, and troubleshoot servers located at City Hall. This will also relieve City IS staff from having to assist City staff whenever there are issues with these programs. Once these systems are on the cloud, the City will no longer have to pay for support services. In addition, staff, including contract staff, building inspectors and others, can access the program anywhere. However, the cost associated with migrating to the cloud are significant – approximately \$90,000 per year per program.

Given the cost of moving these programs to the cloud, staff is recommending that only ComDev be migrated to the cloud. Staff are planning to replace ProjectDox with a less expensive program, called Bluebeam Revu since ProjectDox's parent company, Avolve Software, informed the City in early 2024 that starting in 2025 they will no longer support the on-premise version of ProjectDox that the City uses. Bluebeam Revu can do the same electronic plan review work as ProjectDox and can be integrated with ComDev. This is why CDD is also requesting that Council give the City Manager the authority to enter into a contract with Bluebeam to purchase Bluebeam Revu licenses. Bluebeam Revue is considerably less expensive than ProjectDox (approximately \$33,000 per year instead of \$90,000 per year).

The funding to cover these migration and upgrade costs was included as part of the Fiscal Year 2024/25 City budget which was approved in June 2024. In the approved budget, \$155,000 was authorized so that the Community Development Department could make this transition and replace ProjectDox with Bluebeam Revu. Table 1 shows the costs association with the migration and upgrade. Staff have included a \$10,000 contingency in the event that there are additional unforeseen costs necessary to ensure the system works correctly in the cloud. Sufficient funds are budgeted and available in the Community Development Department's operating budget to cover the cost of the \$10,000 contingency.



**Table 1  
Upgrade and Migration Costs**

<b>Services</b>	<b>Description</b>	<b>Fee</b>
1) ComDev Migration Setup	Professional services to manage transition from on-site to the cloud	\$31,500.80
2) ComDev Annual Software Subscription	Annual subscription to cloud-based ComDev program	\$85,588.00
3) ProjectDox Interface*	Temporary annual integration with ProjectDox	\$3,288.74
4) Bluebeam Revu Software	Annual subscription to Bluebeam Revu	\$33,000
<i>Subtotal</i>		\$153,377.54
<i>Contingency</i>		\$10,000.00
<b>Total Cost</b>		<b>\$163,377.54</b>

\*Notes: *ProjectDox will be replaced by Bluebeam Revu in mid-2025 as staff will need time to transition from ProjectDox to the new, less expensive Bluebeam software.*

Staff anticipates launching the new cloud-based ComDev system in December 2024 or January 2025. Once that system is working properly, staff will then transition away from ProjectDox and over to the new Bluebeam Revu electronic plan review software by June 2025. This new system will provide a single interface for customers as opposed to the double log-in required under the current system and the new system will be accessible anywhere there is internet service.

**POLICY / RULE**

Pursuant to Section 2.36.080 of the Folsom Municipal Code, contracts for services exceeding the City Manager’s contracting authority shall be awarded by the City Council. This amendment exceeds the City Manager’s contracting authority.

**ANALYSIS**

As discussed earlier in this report, the migration to the cloud will relieve IS staff of the maintenance duties needed for both the ComDev and ProjectDox systems and will reduce the need to regularly upgrade City servers for these programs. It will also allow City staff, contract staff, and inspectors to access the programs anywhere. Staff also believe that this will result in a system that will be easier to use for customers since it will only require customers to use one system and not two separate systems.

**FINANCIAL IMPACT**

If approved, the amendment with Superior/Central Square and the agreement to replace ProjectDox with Bluebeam Revu will cost \$153,377.54 along with a \$10,000 contingency for the migration of the ComDev system to the cloud for a total amount not-to-exceed \$163,377.54.

The funding to cover these migration and upgrade costs was included as part of the Fiscal Year 2024-25 City Operating budget which was approved in Resolution No. 11210 on June 25, 2024.

Sufficient funds are budgeted and available in the Community Development Department's operating budget to cover the cost of the contract amendment. Since the cloud-based ComDev and Bluebeam systems use a fee-for-service model, there will be ongoing, annual costs associated with these systems. After the first full year of use, the ongoing annual cost for ComDev will be \$89,867 and the cost will increase by five percent (5%) each year after that. For Bluebeam, the annual cost for their Bluebeam Revu system is anticipated to be \$33,000 per year. Combined these annual costs will total approximately \$123,000 per year, and will be appropriated through the annual budget adoption process.

As CDD staff described as part of the budget presentations in May and June 2024, most software programs are moving to the cloud and are adopting a fee-for-service model similar to that of Microsoft Office 365 where customers must pay an annual fee for the license to use the software. Staff evaluated other alternatives to ProjectDox that integrated with ComDev and found that Bluebeam Revu was the most cost-effective program.

### **ENVIRONMENTAL REVIEW**

The execution of an amendment to an existing contract for additional services for the migration of the ComDev development project and permitting software to the cloud is not considered a project under the California Environment Quality Act (CEQA) in accordance with CEQA Guidelines Section 15061(b)(3). As a result, this action is exempt from environmental review.

### **ATTACHMENTS**

1. Resolution No. 11277 – A Resolution Authorizing the City Manager to Execute 1) Amendment No. 6 to the Agreement (Contract No. 174-21 13-052) with Superior, LLC (now known as CentralSquare Technologies) to Migrate the City's Permit Tracking System from on Premise to the Cloud; and 2) an Agreement with Bluebeam for the Purchase of Bluebeam Revu Licenses for Electronic Plan Review.

Submitted,



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Pam Johns, Community Development Director

**RESOLUTION NO. 11277**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE 1) AMENDMENT NO. 6 TO THE AGREEMENT (CONTRACT NO. 174-21 13-052) WITH SUPERION, LLC (NOW KNOWN AS CENTRALSQUARE TECHNOLOGIES) TO MIGRATE THE CITY'S PERMIT TRACKING SYSTEM FROM ON PREMISE TO THE CLOUD; AND 2) AN AGREEMENT WITH BLUEBEAM FOR THE PURCHASE OF BLUEBEAM REVU LICENSES FOR ELECTRONIC PLAN REVIEW**

**WHEREAS**, the City Council approved a Software License and Services Agreement with SunGard Public Sector Inc. to provide a suite of software solutions for the City Finance Department and the Community Development Department to address finance, payroll, electronic project and permit tracking, and electronic plan check services on December 10, 2013; and

**WHEREAS**, on March 30, 2016, the previous City Manager executed Amendment #1 to the original Software License and Services Agreement with SunGard Public Sector Inc. to update component systems for land management and permitting to reflect changes in software, technology and nomenclature (ONESolution to TRAKiT/ComDev) with no budgetary change; and

**WHEREAS**, on November 13, 2018, the City Council approved Amendment #2 to the original Software License and Services Agreement with Superior LLC (formerly SunGard Public Sector Inc.) for \$98,230 to add additional software components and services necessary to provide enhanced customer service, including electronic payment option for customers, a citizen portal allowing customer access to project information, advanced GIS services, integration with the California State Licensing Board to validate contractor licenses, and the ability to schedule building inspections by phone; and

**WHEREAS**, in late 2018, the City was informed by Superior LLC that it would no longer provide electronic plan check services due to a change in its relationship with its third-party provider for electronic plan check services, Avolve Software; and therefore, Superior recommended that the City contract directly with Avolve; and

**WHEREAS**, the City and Superior LLC (now known as Central Square Technologies) executed Amendment #3 to the original Software License and Services Agreement that removed electronic plan check software and services from the original agreement, removed the \$80,080 in project management fees originally to be charged for these services, and credited back to the City a total of \$74,130.64, of which \$15,360 were project management fees and \$58,770.64 were maintenance fees previously paid by the City to Superior LLC; and

**WHEREAS**, on November 13, 2018, the City Council approved Resolution 10206 which amended the agreement (Amendment No. 4) to add 80 additional hours of project management services from Superior LLC to assist the City in the set up and installation of the new permitting software; and

**WHEREAS**, on August 24, 2021, Council approved Resolution No. 10646, which amended the agreement (Amendment # 5) to add additional user licenses, transfer historical data from the City prior system (NaviLine) into ComDev, and develop a custom GIS script to ensure that the land management system for ComDev and NaviLine had the most up to date address and parcel information; and

**WHEREAS**, City staff as part of the budget hearings in May and June 2024 notified City Council that both ComDev and ProjectDox were moving to a cloud-based fee-for-service model and that the Community Development Department had evaluated these programs and recommended only moving forward with a migration to the cloud-based ComDev system due to cost savings from no longer upgrading servers and paying for City staff to maintain the system, and the cost of migrating the ProjectDox system to the cloud.

**WHEREAS**, on January 23, 2024, the City received an end-of-life letter from Avolve Software stating that the company would no longer support the on-premise version of ProjectDox, which is the version of electronic plan review software that the City currently uses; and

**WHEREAS**, City staff searched for replacement plan review software that was compatible with ComDev and found that that Bluebeam Revu was less expensive and could be integrated with ComDev to do the required electronic plan review; and

**WHEREAS**, The funding to cover these migration and upgrade costs was included as part of the Fiscal Year 2024-25 City Operating budget which was approved in Resolution No. 11210 on June 25, 2024; and

**WHEREAS**, approval of the amendment to the agreement and the allocation of funding is exempt from the California Environmental Quality Act (CEQA).

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom:

1. Authorizes the City Manager or her designee to execute Amendment No. 6 to the Software License and Services Agreement with Superior LLC (now Central Square Technologies) for an amount not-to-exceed \$120,377.54
2. Authorizes the City Manager or her designee to execute an agreement with Bluebeam to purchase Bluebeam Revu software for electronic plan review for an amount not-to-exceed \$33,000
3. Authorizes the City Manager or her designee to establish a contingency for an amount not-to-exceed \$10,000 for the migration and upgrade project.

**PASSED AND ADOPTED** on this 22nd day of October 2024, by the following roll-call vote:

- AYES:** Councilmember(s)
- NOES:** Councilmember(s)
- ABSENT:** Councilmember(s)
- ABSTAIN:** Councilmember(s)

ATTEST:

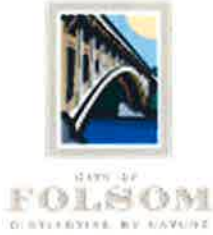
Michael D. Kozlowski, MAYOR

Christa Freemantle, CITY CLERK

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# Folsom City Council Staff Report

<b>MEETING DATE:</b>	10/22/2024
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11278 - A Resolution Authorizing the City Manager to Execute a Construction Agreement with B&M Builders, Inc. for the North Granite Circle Drainage Improvements Project
<b>FROM:</b>	Public Works Department

**RECOMMENDATION / CITY COUNCIL ACTION**

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11278 - A Resolution Authorizing the City Manager to Execute a Construction Agreement with B&M Builders, Inc. for the North Granite Circle Drainage Improvements Project.

**BACKGROUND / ISSUE**

The City of Folsom owns and maintains a storm drain system within the Folsom River Ridge neighborhood along Leidesdorff Street and North Granite Circle. The existing storm drain system collects runoff from Digger and Sharon Williams Rodeo Park, as well as adjacent residential private properties. The system consists of a rock-lined roadside ditch along North Granite Circle and Leidesdorff Street flowing east to west. An existing drain inlet within the ditch along North Granite Circle collects runoff and directs it via a storm drainpipe to the north to the outfall at State Parks property. Runoff that bypasses the drain inlet is intended to be contained in the roadside ditch and continue flowing west to an existing cross culvert near 289 Leidesdorff Street.

Recently the Public Works Department has become aware that the existing roadside ditch is impacted with sediment from numerous storm events that has reduced the flow conveyance capacity of the ditch and is causing runoff to encroach onto the street right of way. Additionally, users of the Johnny Cash Trail have established an unpaved bike path across a segment of the existing roadside ditch that has contributed to its reduced capacity.



Staff developed the proposed project to reestablish the roadside ditch and alleviate the ongoing localized street flooding during storm events. The project consists of removing rock and re-grading approximately 700 feet of existing ditch, placing new rip rap to minimize erosion, adding a new 12-inch drainage culvert under the unpaved bike path to allow runoff to flow continuously and unimpeded to the existing cross culvert, and adding fiber rolls along the slope between Rodeo Park and North Granite Circle to reduce the erosion of the hillside during storm events. Construction is expected to begin in early November 2024 and be completed by December 2024.

**POLICY / RULE**

Section 2.36.120 of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$73,209 or greater shall be awarded by the City Council.

**ANALYSIS**

Public Works staff prepared the bid package, and the project was advertised on September 13, 2024. On September 25, 2024, the Public Works Department received the following bids:

- B&M Builders, Inc. \$ 86,240.00
- Central Valley Engineering & Asphalt, Inc. \$ 93,269.00
- Martin General Engineering, Inc. \$ 97,715.00

The Engineer’s Estimate for this project was \$75,000. The Public Works Department has evaluated the bids received and recommends that the contract be awarded to the low-bidder, B&M Builders, Inc.

Staff will use the City’s standard Construction Agreement in a form acceptable to the City Attorney.

**FINANCIAL IMPACT**

The contract with B&M Builders, Inc. if approved would be authorized for \$86,240 with the project budgeted for a total of \$94,864, which will include a ten percent contingency amount of \$8,624 for potential change orders.

Localized Drainage Improvements (Project 7010) are included in the FY 2024-25 Capital Improvement Plan with a total project budget of \$150,000 funded through Measure A Fund (Fund 276). Total project expenditures to date including encumbrances total \$28,228, with a remaining project budget of \$121,772. Sufficient funds are budgeted and available for the cost of the construction agreement.

**ENVIRONMENTAL REVIEW**

This project has been deemed categorically exempt from environmental review under the California Environmental Quality Act (CEQA) per Section 15301, Existing Facilities, and Section 15302, Replacement or Reconstruction.

**ATTACHMENT**

Resolution No. 11278 - A Resolution Authorizing the City Manager to Execute a Construction Agreement with B&M Builders, Inc. for the North Granite Circle Drainage Improvements Project

Submitted,

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Mark Rackovan, PUBLIC WORKS DIRECTOR

**RESOLUTION NO. 11278**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION AGREEMENT WITH B&M BUILDERS, INC. FOR THE NORTH GRANITE CIRCLE DRAINAGE IMPROVEMENTS PROJECT**

**WHEREAS**, the City of Folsom desires to repair the existing deteriorated storm drain infrastructure along Leidesdorff Street and North Granite Circle; and

**WHEREAS**, the project was publicly advertised on September 13, 2024, and bids were received on September 25, 2024, with B&M Builders, Inc. being the lowest responsive and responsible bidder; and

**WHEREAS**, Localized Drainage Improvements,(Project 7010) are included in the FY 2024-25 Capital Improvement Plan with an available project budget of \$121,772, funded through Measure A Fund (Fund 276); and

**WHEREAS**, the contract will be in a form acceptable to the City Attorney:

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom authorizes the City Manager to execute a Construction Agreement with B&M Builders, Inc. for the North Granite Circle Drainage Improvements Project, in the amount of \$86,240, with the budgeted amount to include a ten percent contingency of \$8,624 for a total not-to-exceed amount of \$94,864.

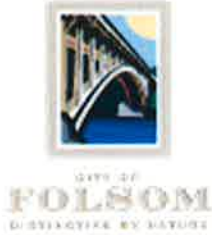
**PASSED AND ADOPTED** on this 22<sup>nd</sup> day of October 2024, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Michael D. Kozlowski, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK



## Folsom City Council Staff Report

<b>MEETING DATE:</b>	10/22/2024
<b>AGENDA SECTION:</b>	Consent Calendar
<b>SUBJECT:</b>	Resolution No. 11279 -A Resolution Authorizing the Police Department to Accept a Selective Traffic Enforcement Program Grant in the Amount of \$125,000 from the State of California Office of Traffic Safety and Appropriation of Funds
<b>FROM:</b>	Police Department

**RECOMMENDATION / CITY COUNCIL ACTION**

The Police Department requests the City Council approve Resolution No. 11279 - A Resolution Authorizing the Police Department to Accept a Selective Traffic Enforcement Program Grant in the Amount of \$125,000 from the State of California Office of Traffic Safety and Appropriation of Funds

**BACKGROUND / ISSUE**

The goal of the California Office of Traffic Safety’s statewide Selective Traffic Enforcement Program (STEP) is to reduce the number of people killed and injured in traffic collisions caused by driving under the influence, speed, red-light running, and other primary collision factors. Through a partnership with law enforcement, funding is provided to local jurisdictions to identify primary collision factors, conduct education and enforcement to reduce the number of fatal and injury related traffic collisions.

In an application to the State of California Office of Traffic Safety (OTS), the Folsom Police Department has requested overtime funding for conducting DUI, speed, right-of-way, traffic signals and signs, improper turning, pedestrian and bicycle violations to reduce or prevent injury and fatal collisions in the City of Folsom.

By accepting this grant, the Police Department agrees to participate and report data (as required) in the following campaigns; National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization or Summer Mobilization, National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Child Passenger Safety Week, and California’s Pedestrian Safety Month.

The Police Department will also send officers to training programs including NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE), Standardized Field Sobriety Testing (SFST), Drug Recognition Expert (DRE), and SFST instructor.

**POLICY / RULE**

This grant acceptance and appropriation of funds requires City Council approval.

**ANALYSIS**

The California OTS provides grant funding to reimburse law enforcement agencies for the cost of conducting selective enforcement geared at reducing fatal and injury collisions.

Since 2012, the Folsom Police Department has applied for grant funding from California OTS to provide directed enforcement towards the primary collision factors that have been the cause of injury and fatal traffic collisions in our community. These grants have provided additional officers in the field for enforcement of speed, rights-of-way, unsafe turning, DUI, and distracted driving violations, as well as education efforts in Folsom schools. By participating in the California OTS Selective Traffic Enforcement Program, the Folsom Police Department intends to continue its work in bringing awareness of the primary causes of collisions through enforcement and education in an effort to reduce the number of fatal and injury related traffic collisions in the City of Folsom.

**FINANCIAL IMPACT**

The United States Department of Transportation through the California Office of Traffic Safety (OTS) has awarded the City of Folsom the Selective Traffic Enforcement Program (STEP) grant funding in the amount of \$125,000 with no local matching funds requirement. State of California OTS will reimburse all overtime expenses generated by the Selective Traffic Enforcement Program. The Folsom Police Department estimates overtime costs to be approximately \$125,000. If accepted the STEP grant award would increase revenue estimates and appropriations by \$125,000 in the General Fund (Fund 010).

**ENVIRONMENTAL REVIEW**

n/a

**ATTACHMENTS**

Resolution No. 11279 - A Resolution Authorizing the Police Department to Accept a Selective Traffic Enforcement Program Grant in the Amount of \$125,000 from the State of California Office of Traffic Safety and Appropriation of Funds.

Submitted,

Richard Hillman, Chief of Police

**RESOLUTION NO. 11279**

**A RESOLUTION AUTHORIZING THE POLICE DEPARTMENT TO ACCEPT A SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT IN THE AMOUNT OF \$125,000 FROM THE STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY AND APPROPRIATION OF FUNDS**

**WHEREAS**, the City of Folsom Police Department is requesting the City Council authorize the acceptance of a grant titled “Selective Traffic Enforcement Program” for the Period of October 1, 2024 through September 30, 2025, from the California Office of Traffic Safety, in the amount of \$125,000; and

**WHEREAS**, selective enforcement of the primary causes of collisions are an effective way to deter motorists that would speed, drive while under the influence, or otherwise drive unsafe, thereby reducing fatal and injury collisions; and

**WHEREAS**, the grant monies will be used to reimburse personnel overtime costs associated with selective traffic enforcement and the training of officers in the detection, apprehension, and prosecution of impaired drivers; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Folsom hereby authorizes the acceptance of the grant titled “Selected Traffic Enforcement Program” from the United States Department of Transportation through the State of California Officer of Traffic Safety in the amount of \$125,000. The City Manager or her designee is hereby authorized and empowered to accept and execute in the name of the City of Folsom all necessary contacts, agreements, amendments, and payment requests hereto for the purposes of accepting and fulfilling the requirements of the grant titled “Selected Traffic Enforcement Program”

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Folsom authorizes the Finance Director to increase revenue estimates and appropriate the grant amount of \$125,000 in the General Fund (Fund 010).

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of October 2024, by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Michael D. Kozlowski, MAYOR

ATTEST:

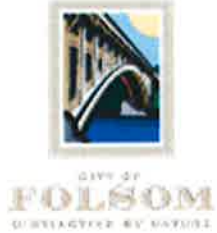
\_\_\_\_\_  
Christa Freemantle, CITY CLERK

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CITY OF  
**FOLSOM**  
DISTINCTIVE BY NATURE





# Folsom City Council Staff Report

<b>MEETING DATE:</b>	10/22/2024
<b>AGENDA SECTION:</b>	Public Hearing
<b>SUBJECT:</b>	Resolution No. 11275 - A Resolution Amending Resolution No. 8792 with the Adoption of an Updated Community Facility Rental Fee Schedule with the Implementation of a Rental Fee Schedule on January 1, 2025, with an Annual Adjustment not to Exceed the Consumer Price Index (CPI) with 25% of Gross Revenue from the Community Facility Rental Fee Being Placed into a Maintenance, Replacement, and Renovation Fund for Infrastructure Needs in the Parks & Recreation Department
<b>FROM:</b>	Parks and Recreation Department

**This Public Hearing Item has been postponed to the November 26, 2024, City Council meeting.**

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UNDEVELOPED BY NATURE

# Folsom City Council Staff Report

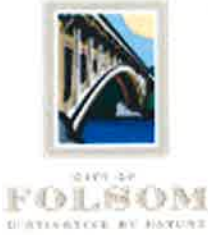
<b>MEETING DATE:</b>	10/22/2024
<b>AGENDA SECTION:</b>	Public Hearing
<b>SUBJECT:</b>	Resolution No. 11276 - A Resolution to Amend Resolution No. 10697 with the Adoption of a New Resolution to Update the Folsom City Zoo Sanctuary Entrance Fee and Establishing a Fee Range for Fees to Enter the Facility, with 25% of Gross Revenue Being Placed into a Maintenance, Replacement, and Renovation Fund for Infrastructure Needs at the Folsom City Zoo Sanctuary
<b>FROM:</b>	Parks and Recreation Department

**This Public Hearing Item has been postponed to the November 26, 2024, City Council meeting.**

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## Folsom City Council Staff Report

<b>MEETING DATE:</b>	10/22/2024
<b>AGENDA SECTION:</b>	Old Business
<b>SUBJECT:</b>	Ordinance No. 1348 – An Ordinance of the City of Folsom Amending Sections 10.20.220 and 10.20.230 of the Folsom Municipal Code Pertaining to Parking in Alleys in the Historic District (Second Reading and Adoption) (Continued from 10/08/2024)
<b>FROM:</b>	Public Works Department

### **RECOMMENDATION / CITY COUNCIL ACTION**

The Public Works Department recommends that the City Council conduct the second reading and adopt Ordinance No. 1348 - An Ordinance of the City of Folsom Amending Sections 10.20.220 and 10.20.230 of the Folsom Municipal Code Pertaining to Parking in Alleys in the Historic District.

### **BACKGROUND / ISSUE**

This item was initially discussed at the October 8, 2024 City Council meeting but was continued to the October 22, 2024 meeting to provide residents and property owners within the Historic District additional time to respond to the written notice regarding the proposed Ordinance that was mailed on October 1, 2024. The City Council also requested the following additional information:

- A report on the number of calls for service received by the Fire Department for alleys in the Historic District
- A map of alleys in the Historic District and their widths
- A summary of which Historic District alleys have been reported as having parking obstructions that have impeded waste collection

This information is being compiled by staff and will be presented to the Council at the meeting.

The purpose of this Ordinance is to amend Sections 10.20.220 and 10.20.230 of the Folsom Municipal Code (FMC) to prohibit parking in public alleys in the Historic District. FMC Section 10.20.220 currently pertains to parking on Folsom Dam Road, and Section 10.20.230 currently addresses the removal of illegally parked vehicles on Folsom Dam Road. These sections have not been valid since 2003 when public access to Folsom Dam Road was restricted by the Federal Government. Staff therefore proposes to replace Section 10.20.220 in its entirety and the title of Section 10.20.230 with the proposed, new parking regulations.

The proliferation of new Accessory Dwelling Units (ADUs) in the Historic District has resulted in an increase in vehicles parking in the alleys. Most of these alleys are used for weekly waste collection by the Public Works Department and also serve as secondary emergency access routes for the Fire Department. The alleys are not sufficiently wide enough to allow parking to continue without impeding both waste collection and emergency access; therefore, staff has prepared this amendment to the FMC to make it a violation to park in a Historic District alleyway if such regulations have been posted.

The ordinance was introduced, and the first reading occurred at the September 24, 2024 Council meeting, at which time the City Council approved revised wording, which has been incorporated into the attached ordinance. The City Council also directed staff to send written notification to affected property owners to make them aware of the proposed ordinance and the date of the City Council meeting at which adoption is scheduled.

### **POLICY / RULE**

Amendments and revisions to the Folsom Municipal Code must be reviewed and approved by the City Council.

### **ANALYSIS**

If approved, residents living in Historic District ADUs would need to park their vehicles on nearby public streets; staff has determined that there is adequate parking available for the displaced vehicles.

Staff initially considered posting “No Parking on Waste Collection Days” or similar regulations, but such signs would only address the impact to waste collection. Emergency vehicle access is required at all times, on all days, and therefore requires a blanket parking prohibition.

### **FINANCIAL IMPACT**

Approving this FMC amendment has no direct financial impact on the City; in order to implement the new ordinance, the Public Works Department will need to manufacture and install appropriate signage to notify the public of the new regulation and enable enforcement. There is sufficient funding in the Public Works Department Fiscal Year 24-25 operating budget to implement the sign program.

**ENVIRONMENTAL REVIEW**

This project has been deemed Categorical Exempt from California Environmental Quality Act (CEQA) environmental review based on Class 1: Existing Facilities.

**ATTACHMENT**

Ordinance No. 1348 – An Ordinance of the City of Folsom Amending Sections 10.20.220 and 10.20.230 of the Folsom Municipal Code Pertaining to Parking in Alleys in the Historic District

Submitted,

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Mark Rackovan, PUBLIC WORKS DIRECTOR



**ORDINANCE NO. 1348**

**AN ORDINANCE OF THE CITY OF FOLSOM AMENDING SECTIONS 10.20.220  
AND 10.20.230 OF THE FOLSOM MUNICIPAL CODE PERTAINING TO  
PARKING IN ALLEYS IN THE HISTORIC DISTRICT**

The City Council of the City of Folsom does hereby ordain as follows:

**SECTION 1 PURPOSE**

The purpose of this ordinance is to amend Sections 10.20.220 and 10.20.230 of the Folsom Municipal Code to remove references to parking on Folsom Dam Road and replace them with regulations that prohibit parking on alleys in the Historic District.

**SECTION 2 AMENDMENT TO CODE**

Section 10.20.220 of the Folsom Municipal Code is hereby replaced and amended in its entirety as follows:

**10.20.220 Historic District Alleys.**

No person shall park or leave standing any vehicle on the public portion of public alleyways within the Folsom Historic District. Vehicles parked on private property adjacent to the public alleyway are not subject to this regulation.

**SECTION 3 AMENDMENT TO CODE**

Section 10.20.230 of the Folsom Municipal Code is hereby amended as follows:

**10.20.230 Historic District Alleys – Vehicle Removal.**

Any vehicle parked in violation of Section 10.20.220 may be removed at the owner's expense.

**SECTION 4 SCOPE**

Except as set forth in this Ordinance, all other provisions of the Folsom Municipal Code shall remain in full force and effect.

**SECTION 5 SEVERABILITY**

If any section, subsection, sentence, clause, or phrase in this Ordinance or any part thereof is for any reason held to be unconstitutional, invalid, or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council declares that it would have passed each section irrespective of the fact that any one or more section, subsection, sentence, clause, or phrase be declared unconstitutional, invalid, or ineffective.

**SECTION 6 EFFECTIVE DATE**

This ordinance shall become effective thirty (30) days from and after its passage and adoption, provided that it is published in full or in summary within twenty (20) days after its adoption in a newspaper of general circulation in the City.

This ordinance was introduced and the title thereof read at the regular meeting of the City Council on September 24, 2024 and the second reading occurred at the regular meeting of the City Council on October 8, 2024.

On a motion by Councilmember \_\_\_\_\_ seconded by Councilmember \_\_\_\_\_, the foregoing ordinance was passed and adopted by the City Council of the City of Folsom, State of California, this 22<sup>nd</sup> day of October 2024 by the following roll-call vote:

- AYES:** Councilmember(s):
- NOES:** Councilmember(s):
- ABSENT:** Councilmember(s):
- ABSTAIN:** Councilmember(s):

\_\_\_\_\_  
Michael D. Kozlowski, MAYOR

ATTEST:

\_\_\_\_\_  
Christa Freemantle, CITY CLERK

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