



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 3989 Central Ave NE**  
**Monday, October 14, 2024**  
**6:00 PM**

**Mayor**  
*Amáda Márquez Simula*  
**Councilmembers**  
*Connie Buesgens*  
*Kt Jacobs*  
*Rachel James*  
*Justice Spriggs*  
**City Manager**  
*Aaron Chirpich*

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**AGENDA**

**ATTENDANCE INFORMATION FOR THE PUBLIC**

*Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at [columbiaheightsmn.gov/joinameeting](https://columbiaheightsmn.gov/joinameeting): **ID 286 466 516 904**, **Passcode cjnZoS**. Additionally, members of the public may view the meeting live at [columbiaheightsmn.gov/watch](https://columbiaheightsmn.gov/watch). For questions, please call the Administration Department at 763-706-3610.*

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*

**WELCOME/CALL TO ORDER/ROLL CALL**

**MISSION STATEMENT**

*Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.*

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag: "I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

- A. Indigenous People Day Proclamation.**
- B. Domestic Violence Awareness Month Proclamation.**
- C. Breast Cancer Awareness Month Proclamation.**

**CONSENT AGENDA**

These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next

order of business. (The City Council will make motion to approve the Consent Agenda following the statement of all items.)

- 1. Approve the September 23, 2024 City Council Meeting Minutes.**  
MOTION: Move to approve the September 23, 2024 City Council Meeting minutes.
- 2. Approve the October 7, 2024 Special Assessment Meeting Minutes.**  
MOTION: Move to approve the October 7, 2024 Special Assessment Meeting minutes.
- 3. Approve the October 7, 2024 City Council Work Session Meeting Minutes.**  
MOTION: Approve the October 7, 2024 City Council Work Session Meeting minutes.
- 4. Accept September 4, 2024 Library Board Minutes.**  
MOTION: Move to Accept the Library Board minutes from September 4, 2024
- 5. Accept August 28, 2024 Park & Recreation Commission Minutes.**  
MOTION: Move to accept the August 28, 2024 Park & Recreations Commission minutes.
- 6. Accept August 7, 2024 Planning Commission Meeting Minutes.**  
MOTION: Move to accept the August 7, 2024 Planning Commission Meeting minutes.
- 7. Accept September 3rd, 2024, Regular EDA Meeting Minutes.**  
MOTION: Move to accept the September 3rd, 2024 EDA meeting minutes.
- 8. Second Reading of Winter Parking Ordinance No. 1705, an Ordinance to Amend Chapter 3 – Administrative Code: 3.203 Police Department; and Chapter 7 – Traffic Code: 7.202 Parking and Stopping Zones; 7.205 Prohibited Non-Moving Violations; and 7.301 Authority for Impoundment.**  
MOTION: Move to waive the reading of Ordinance No. 1705, there be ample copies available to the public.  
MOTION: Move to approve Ordinance No. 1705, being an Ordinance to amend Chapter 3 – Administrative Code: 3.203 Police Department; and Chapter 7 – Traffic Code: 7.202 Parking and Stopping Zones; 7.205 Prohibited non-moving violations; and 7.301 Authority for Impoundment in the City of Columbia Heights, and direct staff to send the summary ordinance for publication in the legal newspaper.
- 9. Second Reading of Ordinance 1706 Being an Ordinance Amending Chapter 5 Article vii of the Columbia Heights City Code to Establish the Regulation and Registration of Cannabis-Related Businesses.**  
MOTION: Move to waive the reading of Ordinance No. 1706, there being ample copies available to the public.  
MOTION: Move to approve Ordinance 1706, being an ordinance amending chapter 5 article vii of the Columbia Heights City Code to establish the regulation and registration of cannabis related businesses, and direct staff to send the summary ordinance for publication in the legal newspaper.

**10. Approve Emotional Resilience Program Training for Public Safety Staff.**

MOTION: Motion to approve the expenditure of approximately \$38,800 using a portion of the one-time public safety funds for Emotional Resilience training for public safety staff.

**11. Accepting Bids and Awarding a Contract for 2024 City Hall and Library Parking Lot Paving, City Project 2410.**

MOTION: Move to accept bids and award the 2024 City Hall and Library Parking Lot Paving, City Project 2410 to Winberg Companies LLC of Shafer, Minnesota, based upon their low, qualified, responsible bid in the amount of \$284,453.08 with \$49,850 from Fund 653.2410 and \$40,815 from 411.2410 and \$193,788 from Fund 430.2410; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

**12. Approval of Community Development Capital Equipment Replacement of Unit #0430 - Building Official.**

MOTION: Move to authorize the purchase of one (1) new Ford Bronco from Midway Ford of Roseville, MN in the amount of \$39,550, including trade-in with funding from fund 431-1510.

**13. Renew Legislative Services Agreement with Lockridge, Grindal and Nauen P.L.L.P**

MOTION: Move to waive the reading of Resolution 2024-75, there being ample copies available to the public.

MOTION: Move to approve Resolution 2024-75, a resolution of the City Council for the City of Columbia Heights approving legislative service agreement with Lockridge, Grindal and Nauen P.L.L.P.

**14. Amending the Community Development Fee Schedule to Add Administrative Citations Level 1 - 4, Hearing Examiner Rate, and Cannabis Registration.**

MOTION: Move to waive the reading of Resolution 2024-76, there being ample copies available to the public.

MOTION: Move to approve Resolution 2024-76, a resolution amending the 2024 Community Development fee schedule

**15. Approve Resolution 2024-77 authorizing the 2025 Contract with Sourcewell for Employee Health Insurance.**

MOTION: Move to waive the reading of Resolution 2024-77, there being ample copies available to the public.

MOTION: Motion to approve Resolution 2024-77 appointing Better Health Collective - Sourcewell as the City's health insurance provider for 2025 and authorize the City Manager to sign the contract.

**16. Rental Occupancy Licenses for Approval.**

MOTION: Move to approve the items listed for rental housing license applications for October 14, 2024, in that they have met the requirements of the Property Maintenance Code.

**17. License Agenda.**

MOTION: Move to approve the items as listed on the business license agenda for October 14th, 2024, as presented.

**18. Review of Bills.**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$2,505,538.90.

**PUBLIC HEARINGS**

This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

**19. Consideration of Resolution 2024-73, Revocation of the License to Operate Rental Units Within the City of Columbia Heights Against the Rental Property at 4347 University Avenue NE for Failure to Meet the Requirements of the Residential Maintenance Codes.**

MOTION: Move to close the public hearing and waive the reading of Resolution 2024-73, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-73, being a Resolution of the City Council of the city of Columbia Heights approving revocation, pursuant to City Code, of the rental license listed.

**20. Approval of Resolution 2024-74 Approving the EDA's Request of a Levy Increase for Taxes Payable in 2025**

MOTION: Move to close the public hearing and waive the reading of Resolution 2024-74, there being ample copies available to the public.

MOTION: Move to approve Resolution 2024-74, a resolution approving the Columbia Heights Economic Development Authority's request of a levy increase for taxes payable in 2025 for economic development purposes.

**ITEMS FOR CONSIDERATION**

**21. Verizon Tower – Dish Wireless Ground Lease.**

MOTION: Move to approve the Ground Lease Agreement with Dish Wireless LLC of Englewood Colorado, and authorize the Mayor and City Manager to execute an agreement for the same for the use of designated space at the Municipal Service Building, 637 38th Avenue N.E. (rear lot).

**Ordinances and Resolutions**



**22. Consideration of a Rental License Exemption for 4721 Chatham Rd NE.**

MOTION: Move to waive the reading of Resolution 2024-072, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-072, a resolution approving the single-family rental exemption request for the rental application at 4721 Chatham Rd NE, Columbia Heights, MN 55421.

**Bid Considerations**

No Bid Considerations.

**New Business and Reports**

No New Business or Reports.

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**COMMUNITY FORUM**

*The Community Forum is the public's opportunity to address the Council regarding any matter that has not had a public hearing earlier in the meeting.*

*Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk.*

*Once called to the podium, the speaker should state their name and connection to Columbia Heights.*

*Speakers attending virtually should send a request to speak as well as their address and connection to Columbia Heights to the moderator using the chat function and wait to be called on to speak.*

*When speaking, virtual attendees should turn their camera on.*

*All speakers should limit their comments to five (5) minutes.*

*Personal attacks, threats, the use of profanity, and other disrespectful comments are prohibited.*

*The City Council will listen to the public comments, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.*

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*

# COLUMBIA HEIGHTS

## PROCLAMATION

Indigenous Peoples' Day: October 14, 2024

Minnesota is home to 11 federally recognized tribes; seven are Anishinaabe (Ojibwe), and four are Dakota Oyate (Dakota). Celebrating Indigenous people on this day brings a moment for education and awareness of the genocide that Indigenous communities endured during the arrival of settler colonialism.

Recognizing today's importance allows us to acknowledge the significant contributions of Indigenous people to our city, state, and nation. Indigenous nations in Minnesota continue to face the effects of colonization and continued discrimination against their way of life, language, traditions, and history through the legacy of the Indian Removal Act, Indian boarding school policies, and other policies that infringed on Indigenous rights.

The legacy of state and federal policies is visible and present in the crises of Indigenous communities and relatives suffering as unhoused persons or from the opioid epidemic. Indigenous communities are fighting for justice in the historical and present crisis of Missing and Murdered Indigenous Women and Relatives.

The community of Columbia Heights is called to reflect on and work towards better policies and practices that center around Indigenous experiences and honor Indigenous sovereignty. Columbia Heights is committed to being a race, equity, and inclusion leader and encourages our community to honor Indigenous Peoples' Day by learning about, supporting, and connecting with Indigenous communities and organizations.

Now, therefore, I Amáda Márquez Simula, Mayor of Columbia Heights, do hereby proclaim October 14, 2024, as Indigenous Peoples' Day in the City of Columbia Heights, County of Anoka, State of MN, U.S.A.

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**Amáda Márquez Simula, Mayor**

**October 14, 2024**

# COLUMBIA HEIGHTS

## PROCLAMATION

### Domestic Violence Awareness Month: October 2024

Relationship abuse, defined as a pattern of behavior used to gain or maintain power and control over an intimate partner occurs throughout Minnesota and across the nation. Systematic racism and disparities affect victims and survivors of domestic violence, underscoring the importance of ensuring everyone has access to the help they need. Domestic violence programs across the state, including local organizations like Dwelling House and Alexandra House, provide crucial support and resources to over 55,000 victims and survivors in Minnesota. These programs serve individuals of all migrant statuses because no one should have to choose between staying in an abusive relationship or finding safety.

Safe, affordable, and long-term housing is a fundamental human right, yet domestic violence remains a leading cause of homelessness for women. Victims and survivors must be believed and supported in their pursuit of justice, empowering others to come forward and hold those who commit harm accountable. We remember the lives of over 700 Minnesotans lost to intimate partner violence in the past three decades. Community collaboration is vital to ensuring the safety of victims and survivors throughout Minnesota.

Preventing violence before it begins and transforming behavior after violence occurs is crucial to our shared goal of a violence-free Columbia Heights and Minnesota.

Now, therefore, I, Amáda Márquez Simula, proclaim October as **Domestic Violence Awareness Month** in the City of Columbia Heights, County of Anoka, State of Minnesota, U.S.A.

As we observe Domestic Violence Awareness Month, let us remember the power of hope, resilience, and community. Together, we can create a future where all individuals are safe, supported, and free from violence. Let us stand united in our commitment to end domestic violence and support those on their journey to healing and empowerment. No matter how small, every action brings us closer to a world where love and respect prevail.

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**Amáda Márquez Simula, Mayor**

**October 14, 2024**

## PROCLAMATION

### Breast Cancer Awareness Month: October 2024

Breast cancer is the most common invasive cancer among women across all racial and ethnic groups. Through research and advocacy, significant advances have been made in the fight against breast cancer, including increased rates of early detection. In Minnesota, women's 5-year relative survival rate is nearly 93 percent.

Nationally, more than 168,000 women and an unknown number of men are living with metastatic breast cancer. At this devastating stage, cancer spreads beyond the breast to other parts of the body, such as the bones, lungs, liver, and brain. Currently, no cure exists for metastatic breast cancer. Many individuals with this stage of the disease continue treatment to extend their lives with the best quality possible.

American Indian and Black women face the highest mortality rates from breast cancer, followed by white women. Black women, in particular, are often diagnosed at later stages, where treatments are limited or costly, and the prognosis is poor. Men, due in part to a lack of awareness, are generally diagnosed at later stages of breast cancer than women, which negatively impacts prognosis and treatment. Policymakers are urged to address the issues affecting the breast cancer community, including the disparities in care and outcomes for women of color in Minnesota.

October is National Breast Cancer Awareness Month, an annual campaign to raise awareness of the disease and inspire continued action to build on the progress made.

I encourage everyone to take charge of their health by scheduling regular mammograms, performing self-exams, and staying informed about early detection methods. These proactive steps are vital to maintaining health and improving outcomes.

Now, Therefore, I, Amáda Márquez Simula, proclaim October as Breast Cancer Awareness Month in the City of Columbia Heights, County of Anoka, State of Minnesota, U.S.A.

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**Amáda Márquez Simula, Mayor**

**October 14, 2024**



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 3989 Central Ave NE**  
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**Mayor**  
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**Councilmembers**  
*Connie Buesgens*  
*Kt Jacobs*  
*Rachel James*  
*Justice Spriggs*  
**City Manager**  
*Aaron Chirpich*

## MINUTES

The following are the minutes for the Meeting of the City Council held at 6:00 pm on Monday, September 23, 2024, in the City Council Chambers, City Hall, 3989 Central Avenue NE, Columbia Heights, Minnesota

### WELCOME/CALL TO ORDER/ROLL CALL

Mayor Márquez Simula called the meeting to order at 6:00 pm.

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember Spriggs; Councilmember James

Also Present: Andrew Boucher, City Planner; Aaron Chirpich, City Manager; Kevin Hansen, Public Works Director; Sara Ion, City Clerk; Joe Kloiber, Finance Director; Scott Lepak, City Attorney; Gloria Bergstrom, President of the City's Sister City Organization; Joe Schluender, City resident; Linda Stage, Resident from Parkview

### MISSION STATEMENT

*Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.*

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag: "I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

### APPROVAL OF AGENDA

*Motion by Councilmember Jacobs, seconded by Councilmember Buesgens, to approve the Agenda as presented. All Ayes, Motion Carried 5-0.*

### PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

#### A. Polish American Heritage Month Proclamation.

Mayor Márquez Simula proclaimed October 2024 as Polish American Heritage Month and read the City's proclamation.

Gloria Bergstrom, President of the City's Sister City Organization, accepted the proclamation and thanked the Council.

**B. Pedestrian Safety (Walktober) Month Proclamation.**

Mayor Márquez Simula proclaimed October 2024 as Pedestrian Safety (Walktober) Month and Councilmember James read the City's proclamation.

Joe Schluender, City resident, accepted the proclamation and expressed his appreciation for the City for bringing attention to pedestrian safety. He encouraged community members to walk and respond to the transportation action plan questionnaire.

**C. Recognition of Recycling Champions.**

Mayor Márquez Simula stated Anoka County provides grants, education, and technical assistance to help multi-unit properties start or enhance their recycling program. Recently, Parkview Villa (965 40th Ave) utilized these program resources and successfully completed the Anoka County multifamily recycling program. Parkview Villa has a team of management and community board members/owners who assisted in implementing the recommended improvements.

Mayor Márquez Simula mentioned to achieve success with the program, Parkview Villa used grant money from Anoka County to assist with improving and increasing recycling. All residents received recycling training and a recycling guide. Additionally, they implemented a program utilizing residential and common area sorting containers and recycling signage. Parkview Villa also purchased (with grant money) reusable food service supplies for the community room so they could stop using paper cups and plates. Columbia Heights and Anoka County want to recognize Parkview Villa management, residents, and community board/groups for showing how a teamwork approach can improve recycling in multifamily buildings. In addition to the recognition received this evening, the City also offers a one-month discount on city recycling charges for multifamily properties that complete the program.

Mayor Márquez Simula noted that Linda Stage, a resident and board member, as well as number of Parkview residents, would accept the recognition.

Mayor Márquez Simula expressed her appreciation for the hard work Parkview Villa residents put in.

**CONSENT AGENDA**

*Motion by Councilmember Buesgens, seconded by Councilmember Spriggs, to approve the Consent Agenda as presented. All Ayes, Motion Carried 5-0.*

**1. Approve the September 9, 2024 City Council Meeting Minutes.**

MOTION: Move to approve the September 9, 2024 City Council Meeting minutes.

**2. Approve the September 16, 2024 City Council Work Session Meeting Minutes.**

MOTION: Move to approve the September 16, 2024 City Council Work Session Meeting minutes.

- 3. Accept April 24, June 26, & July 24, 2024 Park & Recreation Commission Minutes.**  
MOTION: Move to accept the April 24, June 26, & July 24, 2024 Park & Recreations Commission minutes.
- 4. Second Reading of Ordinance No. 1702, an Ordinance to amend Chapter 3 Administrative Code: Article V – Administrative Offenses.**  
MOTION: Move to waive the reading of Ordinance No. 1702, there being ample copies available to the public. MOTION: Move to approve Ordinance 1702, being an ordinance to amend Chapter 3 Administrative Code, Article V – Administrative Offenses, and direct Staff to send the summary ordinance for publication in the legal newspaper.
- 5. Adopt Resolution 2024-61, Designating Election Judges and Election Judge Salaries for the November 5, 2024 General Election.**  
MOTION: Move to waive the reading of Resolution No. 2024-61, there being ample copies available to the public.  
MOTION: Motion to adopt Resolution No. 2024-61, approving the designation of elections judges and election judge salaries for the 2024 General Election.
- 6. Adopt Resolution 2024-65 Being A Resolution Establishing Amount of City Share and Amount of Special Assessments On Projects To Be Levied.**  
MOTION: Move to waive the reading of Resolution 2024-65, there being ample copies available for the public.  
MOTION: Move to adopt Resolution 2024-65 being a resolution establishing amount of City share and amount of special assessments on projects to be levied.
- 7. Change Order to Current Purchase Order for Hylander Center Gym Maintenance.**  
MOTION: Move to approve the change order to add the additional \$20,099.08 to the current Purchase Order 24-1656 making the total amount \$62,812.20 for Hylander Center Gym maintenance for 2024.
- 8. Renew Annual Audit Contract with Redpath and Company for 2024 at \$59,000.**  
MOTION: Move to renew the annual audit contract with Redpath and Company for 2024 at \$59,000.
- 9. Award Contract to PayProTec for Credit Card Processing of Liquor Store Sales.**  
Motion: Move to award a contract to PayProTec for credit card processing at each of the City's three liquor stores, at the terms referenced in the related Staff report.
- 10. Police Department Purchase and Installation of CradlePoints in Squad Cars.**  
MOTION: Move to authorize the Police Chief to purchase CradlePoints and installation from Guardian Fleet Safety in the amount of \$18,879.70 as quoted.
- 11. License Agenda.**  
MOTION: Move to approve the items as listed on the business agenda for September 23rd, 2024, as presented.



**12. Rental Occupancy Licenses for Approval.**

MOTION: Move to approve the items listed for rental housing license applications for September 23, 2024, in that they have met the requirements of the Property Maintenance Code.

**13. Review of Bills.**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,727,762.81.

**ITEMS FOR CONSIDERATION**

**Ordinances and Resolutions**

**14. Winter Parking Ordinance No. 1705, an Ordinance to amend Chapter 3 – Administrative Code: 3.203 Police Department; and Chapter 7 – Traffic Code: 7.202 Parking and Stopping Zones; 7.205 Prohibited non-moving violations; and 7.301 Authority for Impoundment.**

Public Works Director Hansen explained the relationship between snow plowing, snow removal, and winter parking has come up in discussions with the Council from time to time. In 2023 changes were made at an administrative level to the beginning and ending times shortening the time period for enforcement for the 2023/24 snow season. As this was the first year – Staff suggested this be done on a pilot project basis and evaluate the effectiveness of the change. This was reviewed and discussed with the Council at the April 2024 work session. At the August 2024 Council Corner and September 2024 work session, the Council discussed changes to the amount of snow triggering our plowing activities and making the time change above permanent.

Public Works Director Hansen mentioned that the Ordinance would have changes such as changing the date from November 1 – April 1, to November 15 – March 15. As well as to amend the triggering snowfall amount of three and a half inches to two inches. The amendment would allow consistency of the date changes in four sections of the Ordinance.

Public Works Director stated the amendment to Chapter 3 – Administrative Code: 3.203 Police Department would be to remove section 7.205(N) and amend it to “No Parking March 16 to May 1 when 2 inches or more of snow on the street”

Public Works Director mentioned that the amendment to Chapter 7 – Traffic Code: 7.202 Parking and Stopping Zones would be to remove section h and amend it to say “No permit shall be valid except between November 15 of any year and March 15 of the next succeeding year” and to remove section j and amend it to say “All permits shall expire on March 15 of each year”.

Public Works Director explained the amendments to 7.205 Prohibited non-moving violations would include removing section 8 and amending it to say “All permits granted hereunder shall expire on March 15 of each year.” In addition, it would remove section N

Division M and amend it to say “(N) Division (M) of this section shall not be effective between the dates of March 16 of each year and November 14 of the same year, said dates being inclusive; provided, however, that division (M) of this section shall be applicable between March 16 of each year and May 1 of each year, said dates being inclusive, to any subject vehicle when snow has accumulated to a depth of two inches or more within the traveled portion of any roadway that lies within six feet of the said vehicle.”

Public Works Director Hansen noted the amendments to 7.301 Authority for Impoundment would not remove item B “No vehicle shall be impounded unless a tag is affixed to the windshield ordering that said vehicle be towed pursuant to the provisions of this chapter.” He explained that the agenda packet mentions that it will be removed but it is a statutory issue and cannot be removed. He added that items 1 and 2 would be removed and amended it to say “(1) Between 2:00 a.m. on November 15 and 6:00 a.m. on March 15 of the next succeeding year; and, (2) At least two inches of snow has accumulated within the traveled portion of any roadway at any point not greater than 15 feet from any part of the subject vehicle.”

Councilmember Buesgens asked about page 129, Item C, in the agenda packet when it refers to the permitting process of parked vehicles. City Manager Chirpich explained that there are several reasons a car can be impounded and that it must meet the requirements to do so.

Councilmember James noted the top of page 127 of the agenda packet and asked why the amendment was to change the date to March 16 when the previous section had the date of April 1. Public Works Director Hansen replied that it was to account for late snowfalls.

Councilmember James expressed her excitement over the changes. She mentioned that community members will need to remember to move their cars at the two-inch marker.

Councilmember Jacobs asked if the information would be included on the electric sign. Public Works Hansen replied that it was the plan if the Council passed the Ordinance. They would also include the information on social media and the newsletter.

Mayor Márquez Simula explained that there has been a lot of collaboration in order to get the Ordinance to where it is.

*Motion by Councilmember Jacobs, seconded by Councilmember James, to waive the reading of Ordinance No. 1705, there be ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Jacobs, seconded by Councilmember James, to set the second reading of Ordinance No. 1705, being an Ordinance to amend Chapter 3 – Administrative Code: 3.203 Police Department; and Chapter 7 – Traffic Code: 7.202 Parking and Stopping Zones; 7.205 Prohibited non-moving violations; and 7.301 Authority for Impoundment in the City of Columbia Heights for October 14th, 2024 at approximately 6:00 pm. All Ayes, Motion Carried 5-0.*

**15. First Reading of Ordinance 1706 Being an Ordinance Amending Chapter 5 Article vii of the Columbia Heights City Code to Establish the Regulation and Registration of Cannabis-Related Businesses.**

City Manager Chirpich stated at the July work session, City Staff presented new rules and regulations regarding the local control of cannabis businesses. During this meeting, the City Council reviewed the latest laws and recommendations from the Office of Cannabis Management and directed Staff to develop an ordinance to establish cannabis business registration and regulations. Following this discussion, Staff worked with the City Attorney to draft Ordinance 1706.

City Manager Chirpich summarized that Ordinance 1706 amends Chapter 5, Article 7, of the City Code to establish registration procedures for cannabis retail businesses and create regulations for cannabis businesses as permitted by the State. A key feature of Ordinance 1706 is the introduction of the City's registration process for cannabis retail businesses. Like other city licenses, the ordinance outlines application procedures and requirements, grounds for denial, compliance checks, and penalties. Most of these aspects are strictly governed by State law. Two significant provisions in this section include the limitation of only two cannabis retail businesses within the City and specific hours of operation (5.705 C-D). Otherwise, the application process follows the same structure as other City licenses.

City Manager Chirpich added that the Ordinance also addresses temporary cannabis events, which are required to be allowed by the State but can be regulated locally. These regulations, detailed in Section 5.709 F, reflect Council feedback—such as the prohibition of smoking or vaping at temporary cannabis events—and establishing the permitting process for such events. Additionally, the Ordinance permits municipal liquor stores to sell low-potency cannabis products. However, the low-potency section of State law provides less local control, limiting the City's ability to impose further regulations in this area.

City Manager Chirpich explained that Ordinance 1706 represents the beginning of the City's response to this new industry. As the Office of Cannabis Management rolls out additional rules and the City encounters new challenges, Staff anticipate making adjustments to this section of the code. Ordinance 1706 effectively lays the groundwork for regulating cannabis businesses in Columbia Heights. Staff will also collaborate with the Planning Commission to assess whether any Zoning Code updates are necessary to align with the new law. The State has recommended that cities treat cannabis businesses like any other type of business in terms of zoning. So far, Columbia Heights has responded accordingly, treating cannabis retailers as retailers and manufacturers as manufacturers. Staff do not foresee significant changes to the Zoning Code but will explore potential impacts with the Planning Commission.

Councilmember Buesgens pointed out page 154 of the agenda packet which mentions Minnesota's new adult use cannabis law permits. She added that there are possession and consumption limits. She asked if there would be smoke lounges for THC or marijuana. City Manager Chirpich replied that there would not be because smoking and vaping are covered in the Clean Indoor Air Act. She noted that there are consumption limits for the public and

asked if it was similar to not allowing the consumption of an open bottle of liquor in public. City Attorney Lepak replied that Councilmember Buesgens was generally correct.

Councilmember Jacobs noted that there would be two retail locations allowed and asked if they would be privately owned. City Manager Chirpich replied that it is anticipated that they would be private locations. He explained that the City has agreed to be flexible in order to wait and see how the initial rollout goes.

*Motion by Councilmember James, seconded by Councilmember Spriggs, to waive the reading of Ordinance No. 1706, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember James, seconded by Councilmember Jacobs, to set the second reading of Ordinance 1706, being an ordinance amending chapter 5 article vii of the Columbia Heights City Code to establish the regulation and registration of cannabis related businesses, for October 14th, 2024, at approximately 6:00 p.m. in the Council Chambers. All Ayes, Motion Carried 5-0.*

**16. Approval of Resolution 2024-63 Authorizing an Increase to the Economic Development Authorities Tax Levy.**

Finance Director Kloiber explained at the September 3<sup>rd</sup> EDA meeting, the EDA discussed and passed Resolutions setting its budget for 2025. EDA Resolution 2024-22 requests that the City, on behalf of the EDA, raise the EDA tax levy from \$310,000 in 2024 to \$375,000 in 2025. Since the EDA tax levy is under the administration of the City Council, the City must annually approve the EDA tax levy. During review of State statute, Staff identified an additional public hearing process which is required when a city increases its EDA levy. Resolution 2024-63 is the first step in this process which is highlighted in section 469.107 sub. 2 of State statute.

Finance Director Kloiber mentioned the EDA has requested the levy increase to add additional funds to its current and possible future initiatives. Since the EDA levy is a City tax levy the increase is added onto the City's overall budget. The \$65,000 increase in the EDA levy contributes .4% to the recommended 8.4% overall increase in the City's gross tax levy for 2025. These additional funds will be utilized by the EDA in 2025 to directly invest in economic and housing development projects throughout the City. Contributing to the direct reinvestment of the funds into the City. The EDA will distribute the funds to various programs and initiatives through its goal setting in 2025.

*Motion by Councilmember Buesgens, seconded by Councilmember Spriggs, to waive the reading of Resolution 2024-63, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Buesgens, seconded by Councilmember Spriggs, to approve Resolution 2024-63, being a Resolution of the City Council of the City of Columbia Heights authorizing a tax levy increase by the City for economic development purposes. All Ayes, Motion Carried 5-0.*

**17. Resolution 2024-66 Adopting A Proposed Budget For The Year 2025, Setting The Proposed City Levy, Approving The HRA Levy, Approving A Tax Rate Increase, And Establishing A Budget Hearing Date For Property Taxes Payable In 2025.**

Finance Director Kloiber explained as required under the City Charter, the City Manager provided the City Council with a proposed 2025 budget and tax levy on August 26, 2024. This was also published to the City's website the next day. At the EDA's meeting on September 2, 2024, the EDA proposed an additional increase to the EDA levy of \$58,000 and an additional increase to the HRA levy of \$25,000, beyond the amounts in the August 26th version of the City Manager's proposed 2025 budget.

Finance Director Kloiber noted the principal factors influencing the 2025 budget, described in the three-page summary narrative within the City Manager's Proposed 2025 Budget, were reviewed with the City Council at the September 2, 2024, work session. That review also considered the effect of the additional increases proposed by the EDA at their September 2, 2024, meeting. The enclosed resolution 2024-66 incorporates the EDA's proposed changes into the August 26th version of the City Manager's proposed 2025 budget. No other changes from the August 26th version of the City Manager's proposed 2025 budget are included in this resolution. The resolution provides an 8.4% increase in the City's gross tax levy.

Finance Director Kloiber stated by statute, the City Council must adopt a proposed budget and tax levy Resolution by September 30th. The tax levy within that preliminary Resolution will be used by Anoka County to prepare the Truth-In-Taxation Notice of Proposed 2024 Property Taxes that will be mailed to each property owner in late November. The City Council must also adopt a final version of the budget and tax levy Resolution at a budget hearing in December. The final tax levy can be less than, but not greater than, the proposed levy adopted in September. Staff are currently updating the various tables and graphs within the August 26th version of the City Manager's proposed 2025 budget to reflect the additional increases proposed by the EDA. This revised version City Manager's proposed 2025 budget is expected to be published on the City website on approximately September 23, 2024.

Mayor Márquez Simula thanked Finance Director Kloiber and Staff for their work.

*Motion by Councilmember Spriggs, seconded by Councilmember Buesgens, to waive the reading of Resolution 2024-66, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Spriggs, seconded by Councilmember Buesgens, to adopt Resolution 2024-66, being a Resolution of the City Council of the City of Columbia Heights adopting a proposed budget for the year 2025, setting the proposed city levy, approving the HRA levy, approving a tax rate increase, and establishing a budget hearing date for property taxes payable in 2025 of December 9, 2024, at approximately 6:00 p.m. in the City Council Chambers. All Ayes, Motion Carried 5-0.*

**18. Consideration of a Rental License Exemption for 4948 4th Street NE.**

City Planner Boucher stated on September 17, 2024, the owner of 4948 4<sup>th</sup> Street NE, reached out to the Community Development Department requesting an exemption from the single-family rental density cap. The property is located on Block 27 with two single-family rentals out of 16 total single-family units and an allotment of two single-family rentals.

City Planner Boucher explained if approved, Resolution 2024- 067 would grant a temporary rental license exemption to the homeowner with a few additional requirements. The homeowner is required to complete the license application process within 3 months from the passage of the resolution. This puts a limit on how long they can take to bring the house into rental compliance if needed. The temporary rental license will be valid for one year from the date that the license is approved. This provides the homeowner and tenant the ability to rent the home for a full one-year lease. After the term of the temporary license, the persons requesting a temporary license must make an annual application to the City. No property owner shall hold a temporary rental license for the same property for more than two consecutive years.

City Planner Boucher noted the property owner, Rolando Bustamante, owns multiple properties within the City and has been the subject of several illegal rental evaluations at the 4948 4th Street NE property since it was purchased on March 7, 2023. The owner has a homesteaded property in Fridley and submitted an affidavit of non-rental for the 4948 4<sup>th</sup> Street property on September 21, 2023. However, the utility billing for this address is still under the owner's name and appears to show a pattern of three-four people living at the property, based on water consumption. The owner has previously submitted a rental exemption request, as three of his properties had been rentals without a license. Of the 4 other properties owned throughout the City, one has been a licensed rental since 2021, one is for sale, one was denied an exemption at the last Council meeting, and one received a rental license in 2024 after notice of illegal rental.

Councilmember Spriggs asked if there were any violations on the property that has been renting since 2021. City Planner Boucher replied that he did not believe there were any.

Councilmember Buesgens expressed her concerns that this is the second time the property owner has been before the Council. She explained that she expects rental property owners to know what they are doing. She added that there are many courses available for property owners to be successful as business owners. She told the property owner that it bothers her that the property owner has not done her homework.

Councilmember Spriggs mentioned that he is leaning towards being in favor of providing the rental density exemption to the property since the property has been active since 2021 with no violations. He added that the property owner would still need to go through the licensing process and have to go through an inspection before receiving a rental license.

City Planner Boucher clarified that the property that is being discussed is not the one that has been licensed since 2021.

Councilmember Jacobs expressed her concerns that there have been multiple violations and non-compliance on other properties that the property owner has owned. She thanked Councilmember Buesgens for her comments and agreed with them.

Councilmember James mentioned that there was an affidavit for non-rental at the address and asked what the precipitating incident that led to a signed affidavit for a non-rental. City Manager Chirpich replied that it was the subject of an investigation for being an unlicensed rental property. The affidavit was signed by the owner. The Fire Department had concerns that the property was still operating as a rental despite the affidavit. The affidavit was used to pledge residency in the house.

Councilmember James expressed her understanding that the density cap law was new and could be confusing but explained that it seemed like the property owner did understand the law. She added that the Staff's recommendation made sense to her.

Mayor Márquez Simula agreed with Councilmember Spriggs' comments about the property owner still going through the rental license process. She agreed with Councilmember James' comments regarding the property owners knowing the density cap and process ahead of time. She added that the City desires people to be forthcoming in providing information and the stories seem to differentiate. She mentioned that she would not be supporting the exemption.

Councilmember Buesgens explained she understood Councilmember Spriggs' comments but noted that the property owner would have known to get a rental license three years ago for the other properties and chose not to for the other properties.

*Motion by Councilmember Jacobs, seconded by Councilmember James, to waive the reading of Resolution 2024-067, there being ample copies available to the public. All Ayes, Motion Carried 5-0.*

*Motion by Councilmember Jacobs, seconded by Councilmember Buesgens, to deny Resolution 2024-067, being a Resolution of the City Council of the City of Columbia Heights approving the single-family rental exemption request for the rental application at 4948 4th Street NE, Columbia Heights, MN 55421. 4 Ayes, 1 Nay, Motion Carried 4-1. Ayes: Márquez Simula, James, Jacobs, Buesgens. Nay: Spriggs*

## CITY COUNCIL AND ADMINISTRATIVE REPORTS

### Report of the City Council

Councilmember Jacobs mentioned she attended the dedication and ribbon cutting for the 37<sup>th</sup> Avenue project and the Commission coffee. She met with the City Manager, the Police Chief, and the Gould and Peter's Place residence. She added her hope to resolve the Ratio parking issues that homeowners have faced for more than a year. She maintained that it is not a City issue but it is a Ratio and Alatus issue and did not believe that the City should be spending money and Staff time to correct the problems. The City is willing to issue a parking permit for themselves and their guests and hire a towing



company to remove problem vehicles associated with Ratio. She asked City Manager Chirpich to provide additional details about how it is going to be achieved.

City Manager Chirpich noted that parking on Gould Avenue is a mess with people parking where they should not be parking. Despite the City working with Ratio, there will always be new tenants coming and going. The Police Chief proposed having a regional localized permitting system for the residents of Peter's Place and Gould. The City would rely on a towing company to enforce anyone who does not have a permit. He mentioned that the City still needs to work through the details with the City Attorney and will bring the completed plan to the Council when it is ready.

Councilmember James explained she attended the opening of 37<sup>th</sup> Avenue, and a meeting with the Anoka County engineer, the school district, Hilltop, and Columbia Heights regarding 49<sup>th</sup> Avenue, school safety, and Reservoir Boulevard. She mentioned she participated in National Voter Registration Day and encouraged community members to check their voter registration. She added that she attended the Columbia Heights School Board meeting with Police Chief Markham, the Boards and Commissions social, the Columbia Heights Pride Festival, and the program portion of I'll Be Seeing You B-17 Memorial unveiling. She mentioned she voted and explained that people can do early voting in person at City Hall.

Councilmember Buesgens stated she attended the Excel's Partner to Energy Committee with the Sustainability Commission, the MWMO Board meeting, a meeting with the City's Forester, the School Board candidate forum, and continues to volunteer at Blooming Sunshine Garden. Along with the other Councilmembers, she attended the Anoka County meeting to discuss safety on County roads and the City. She attended Kunafa with a Cop, the social for the commissioners, friends of Kordiak Park, the Polish Memorial event, the Rib Fest at VFW, and the Pride Festival. She noted that a resident reached out to her asking for examples of the administrative offenses that were approved during the meeting. She explained that if there is a Code violation, the City sends out a letter and the person who received the letter needs to fix the problem within 14 days. If the problem is not resolved, they will be issued a fine. They are supposed to pay the fine and correct the violation or request an extension, or an administrative hearing, or proceed through the Anoka County court system. There are various levels of violations. Level one violations have a \$100 fine if the issue is not fixed within two weeks and can include issues such as failing to obtain a certificate of property maintenance, unapproved home occupation, improperly stored trash container, weeds, or, failure to remove graffiti. She added that the rest of the list is included in the agenda packet. Level two violations have a \$140 fine if the issues are not fixed within two weeks and include vacated building, failure to obtain required rental registration permit or complete required inspection, unlicensed or operable vehicles left, storing junk vehicles, and parking a vehicle or recreational vehicle on an unimproved surface. Level three violations have a \$200 fine and include a major infraction that involves unsafe conditions, constitutes a blighting influence on surrounding properties or neighborhoods, and involves neglected property maintenance. Level four violation is an immediate life and safety matter supported by the enforcement officers with a fine of \$280. The fines will continue to go up if there is no compliance.

Councilmember Spriggs noted he attended the Anoka County meeting with the County engineer. He gave a shout out to Councilmember Buesgens for proposing an increase in funding for the EDA.

Mayor Márquez Simula mentioned she provided a tour of the City to the previous mayor of Lomianki, Poland and current Councilmember. She thanked Staff for the weekend for hosting the Sister City members. She explained that there were a number of people visiting for the memorial event, adding that there were over 200 people in attendance. She mentioned that she went to the Pride Festival and was happy that there was a good turnout. She attended a retirement party for Pastor Bonnie at First Lutheran Church, the Freshwater Society event, the County school route safety meeting, the boards and commissions social event, the HeightsNext board meeting, the Friends of Kordiak Park meeting, and Kunafa with a Cop. She stated she received her flu and Covid vaccine shot, participated in the Mayoral Forum, and listened to the Council Forum that is on YouTube.

### **Report of the City Manager**

City Manager Chirpich explained that residents of Columbia Heights can come to City Hall through November 4<sup>th</sup> for absentee voting. City Hall is open 8:00 am – 4:30 pm, Monday through Friday. The recording of the candidate forum is on the City’s YouTube channel and on the City’s channel at 10:30 am and 4:00 pm daily. Coffee with a Cop will be on October 1, 2024, from 5:00-7:00 pm at Jeff Bobby and Steve’s restaurant within their gas station. MnDOT will be in attendance to discuss the Highway 65 Central Avenue safety improvements. The deadline to provide feedback for the Transportation Safety Action Plan is September and more information can be found on the City’s website. There is also an open house on October 10<sup>th</sup> from 5:00-7:00 pm at City Hall. The Fire Department is hosting an open house on October 12<sup>th</sup> from 11:00 am to 2:00 pm at the Public Safety Building Fire Station. Kids can spray a fire hose, meet Dalmatian dogs, watch a fire demonstration, and meet local firefighters.

### **ADJOURNMENT**

*Motion by Councilmember Buesgens, seconded by Councilmember Jacobs, to adjourn. All Ayes, Motion Carried 5-0.*

Meeting adjourned at 7:30 pm.

Respectfully Submitted,

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Sara Ion, City Clerk/Council Secretary



**SPECIAL CITY COUNCIL MEETING - ASSESSMENT HEARING:  
2024 CONCRETE ALLEY CONSTRUCTION PROGRAM  
CITY PROJECTS 2406  
City Hall—Council Chambers, 3989 Central Ave NE  
Monday, October 07, 2024  
6:00 PM**

**Mayor**  
*Amada Márquez Simula*  
**Councilmembers**  
*Connie Buesgens*  
*Kt Jacobs*  
*Rachel James*  
*Justice Spriggs*  
**City Manager**  
*Aaron Chirpich*

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## MINUTES

### CALL TO ORDER/ROLL CALL

Mayor Márquez Simula called the meeting to order at 6:00pm

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember James; Councilmember Spriggs

Also Present: Aaron Chirpich, City Manager; Kevin Hansen, Public Works Director; Sara Ion, City Clerk; Sulmaan Khan, Assistant City Engineer; Joe Kloiber, Finance Director; Andrew Splinter, Assistant Finance Director; Barb Thomas, Assessing Clerk; Omar Sanatar, Resident; Carlos Covani, Resident; Linda Rosenthal, Resident; Jeanne Skoog, Resident; MaryAnn Sulik, Resident; Tomas Emale, Resident; Abdullahi Ahmed (via Teams), Resident.

### PUBLIC HEARINGS

**1. Staff Report Regarding 2024 Concrete Alley Construction Program.**

Assistant City Engineer Sulmaan Khan gave a brief overview of City Project 2406, and assessment information. He noted that all substantial alley work had been completed and that there were a few minor issues to resolve.

**2. Special Assessment – 2024 Concrete Alley Construction Program Project.**

Mayor Márquez Simula opened the public hearing. She stated that this is the public's opportunity to speak regarding this matter.

Councilmember Buesgens thanked Staff for their hard work on the project.

Resident Carlos Covani and his daughter addressed concerns related to not being able to access their property from the concrete alley but were still charged for the improvements.

Assistant City Engineer Khan stated that not all properties have current access to the alley but were assessed for the potential use of the alley if they choose to do so.

Resident MaryAnn Sulik informed Council about her concerns related to the end of the alley coming in from the street on 44<sup>th</sup> as there is a large drop, and the residents are concerned that there will be issues with snow piling up. She also had a printout of a photo of a lump in the alley, and she is concerned about a potential driving hazard / lump in the concrete that prevents her from accessing her driveway from the alley.

Assistant City Engineer Khan addressed the concern, and that the contractor will be resolving these issues.

Resident Abdullahi Ahmed asked the council a question regarding the November deadline related to making the full payment of the assessment before there is interested charged and it is added to residents' property taxes.

Public Works Director Hansen clarified that anyone could pay in full by November 14<sup>th</sup>, and the life of the assessment is 10 years. He clarified that there was an improvement hearing that was held in April 20224 advising the time frame of the work and an estimate of the costs. The notice was published and sent via mail to all the property owners. Director Hansen also clarified that there is interest collected because the City is paying for these improvements upfront.

Councilmember Buesgens clarified that any amount can be paid by the November date and that would reduce the principle. They have util November 14<sup>th</sup> to make a payment without interest.

Assistant City Engineer Khan also added that residents can pay off the remaining balance at any time.

*Motion by Councilmember James, seconded by Councilmember Spriggs to close the public hearing and waive the reading of Resolution 2024-70, regarding the assessment for 2024 Concrete Alley Construction, City Project 2406. All Ayes: Motion Carried 5-0.*

There was no additional discussion of Resolution 2024-70 by the Council.

*Motion by Councilmember James, seconded by Councilmember Spriggs to adopt Resolution No. 2024-70 being a resolution levying and adopting the assessment for 2024 Concrete Alley Construction, City Project 2406. All Ayes: Motion Carried 5-0.*

## **ADJOURNMENT**

Motion by Councilmember Buesgens, second by Councilmember Spriggs to adjourn. *All Ayes: Motion Carried 5-0.*

Meeting adjourned at 6:31pm

Respectfully Submitted,



**SPECIAL CITY COUNCIL MEETING - SPECIAL  
ASSESSMENT HEARING FOR DELINQUENT ACCOUNTS**  
City Hall—Council Chambers, 3989 Central Ave NE  
Monday, October 07, 2024  
6:15 PM

**Mayor**  
Amada Márquez Simula  
**Councilmembers**  
Connie Buesgens  
Kt Jacobs  
Rachel James  
Justice Spriggs  
**City Manager**  
Aaron Chirpich

## MINUTES

### CALL TO ORDER/ROLL CALL

Mayor Márquez Simula called the meeting to order at 6:33pm

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember James; Councilmember Spriggs

Also Present: Aaron Chirpich, City Manager; Sara Ion, City Clerk; Joe Kloiber, Finance Director; Andrew Splinter, Assistant Finance Director.

### PUBLIC HEARINGS

**1. Staff Report Regarding Delinquent Accounts.**

Assistant Finance Director Andy Splinter gave a brief overview of the assessment information for delinquent accounts. He noted that there are three assessment rolls to be reviewed and assessed including past due utility accounts, nuisance and abatements. There is one year collection period on these items and the cutoff for these items to be paid in full without interest is November 14<sup>th</sup>. He also noted that the amount sending a delinquent account to assessment has been raised to \$300, so that being past due on one statement will not trigger a resident being added to the assessment roll.

Councilmember James clarified that the residents have received their utility bills and a notice of the assessment.

Assistant Finance Director Splinter confirmed that residents have received statements as well as notices for today's hearing.

**2. Special Assessment- Delinquent Accounts**

Mayor Márquez Simula opened the public hearing. She stated that this is the public's opportunity to speak regarding this matter. There were no residents in attendance in chambers or remotely.

*Motion by Councilmember Spriggs, seconded by Councilmember Jacobs to close the public hearing and waive the reading of Resolution 2024-71, regarding the assessment for 2024 Delinquent Accounts. All Ayes: Motion Carried 5-0.*

There was no discussion of Resolution 2024-71 by the Council.

*Motion by Councilmember Spriggs, Seconded by Councilmember Jacobs to adopt Resolution 2024-71, being a resolution to adopt an assessment roll and levy a special assessment with a one-year term for certain delinquent accounts. All Ayes, Motion carried 5-0*

**ADJOURNMENT**

*Motion by Councilmember James, second by Councilmember Buesgens to adjourn. All Ayes: Motion Carried 5-0.*

*Meeting adjourned at 6:45 pm*

Respectfully Submitted,

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Sara Ion, City Clerk/Council Secretary



**CITY COUNCIL WORK SESSION**  
**City Hall—Shared Vision Room, 3989 Central Ave NE**  
**Monday, October 07, 2024**  
**6:30 PM**

**Mayor**  
*Amada Márquez Simula*  
**Councilmembers**  
*Connie Buesgens*  
*Kt Jacobs*  
*Rachel James*  
*Justice Spriggs*  
**City Manager**  
*Aaron Chirpich*

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## MINUTES

### CALL TO ORDER/ROLL CALL

The meeting was called to order by Mayor Márquez Simula at 6:50pm.

Present: Mayor Márquez Simula; Councilmember Buesgens; Councilmember Jacobs; Councilmember James, Councilmember Spriggs

Also Present: Aaron Chirpich, City Manager; Renee Dougherty, Library Director; Kevin Hansen, Public Works Director; Jesse Hauf, IT Director; Sara Ion, City Clerk; Erik Johnston, Police Captain; Joe Kloiber, Finance Director; Matt Markham, Police Chief; Dan O'Brien, Assistant Fire Chief; Kristin Peterson, Fire Department Admin Assistant; Charlie Thompson, Fire Department Chief; Keith Windschitl, Recreation Director.

### WORK SESSION ITEMS

#### 1. 2025 Budget Presentations by Division.

##### **Recreation**

Recreation Director Keith Windschitl gave an overview of the 2024 Recreation Budget. The information will be available online on the Finance page on the City website.

Councilmember Buesgens inquired if the City was currently working the grant money that we lost into the budget. She would prefer that we continue to work on getting these funds in the budget.

Director Windschitl clarified that he is moving some budget lines to cover the grant that was lost and to cover some of the increased costs.

Mayor Márquez Simula asked about the Sister City allocation for the JPM budget, she would like to make sure that we are more transparent about the costs that are associated with groups using the space. She understands that they are not directly paying for the costs, as civic groups / city affiliated group.

Director Windschitl stated that he would follow up with Mayor Márquez Simula related to the allocations for city associated groups using the space.

##### **Police**

Police Chief Matt Markham led the presentation on the Police Department Budget. The information will be available online on the Finance page on the City website.



Councilmember Jacobs inquired about the status of the emotional support dog.

Chief Markham indicated that the process is underway to bring the dog on to the police department team.

Captain Johnston elaborated that the dog is a young Labrador and will be joining the department when its training is complete.

Councilmember Buesgens inquired about the drop in calls that the department is reporting year to date.

Chief Markham stated that the calls can vary from month to month. There was a reduction in calls overall, but the Police Department Staff is very busy. He further clarified that Columbia Heights Officers take more calls for service than any other department in Anoka County.

Councilmember James confirmed that the non-spent 2024 public safety funds are being held outside of the presented budget.

Chief Markham confirmed that there is about half of that money that has not been spent outside of the budget.

Mayor Márquez Simula asked for additional information related to the Youth Outreach Officer and commended the department for being so willing to work with the school district to get a contract that worked for everyone.

Chief Markham stated that the Youth Outreach Officer was approved by ISD 13, and that there is an officer staffed for the position and in place with assistance from the Community Policing Officer.

Councilmember James also confirmed the mayor's appreciation for the process that was put into place to get the Youth Outreach Contract approved.

### **Information Technology**

Information Technology Director Jesse Hauf led the presentation on the IT Budget. The information will be available online on the Finance page on the City website.

Councilmember Buesgens inquired about the conclusion of the five-year comprehensive IT plan. She is very appreciative of the work that the department has been doing.

Director Hauf confirmed that he is now starting his fourth year with the City. Part of the five year plan was hiring an IT Director.

Councilmember Spriggs inquired about when USI will be coming into the City.

Director Hauf stated that he believes that USI should be breaking ground in the southeastern corner of the City in Spring of 2025.

Mayor Márquez Simula inquired about the Police Department needing IT support, and if the Fire Department needs that support as well. She also inquired about the installation of the speakers for white noise at the Police Department.

Director Hauf confirmed that the Fire Department was already 100% covered by the IT Department. He also confirmed that the white noise speakers have been implemented at the Police Department and that the Ramsdell Room has been updated to use Teams.

### **Library**

Library Director Renee Dougherty led the presentation on the Library Budget. The information will be available online on the Finance page on the City website.

Councilmember Buesgens confirmed the process for replacing lost grant funds by increasing the budget.

Mayor Márquez Simula inquired if there was an update on when the new Library website would be available.

Director Dougherty confirmed that she is working on the budget to replace / recover funds that were grant supported. Additionally, she informed the Council that Will and Kat on the Communications Team have been working hard to get the updated website rolled out by November 1<sup>st</sup>.

### **Fire**

Fire Chief Charlie Thompson presented information about the 2024 Fire Department budget. The information will be available online on the Finance page on the City website. Chief Thompson also indicated that the Fire Department Admin Assistant, Kristin Peterson will help the incoming Fire Department Chief Dan O'Brien with future budget.

Mayor Márquez Simula inquired if there were any additional capital purchases related to vehicle / equipment replacement. She also inquired if the City would be selling the ladder/aerial truck after it is replaced.

Chief Thompson stated that he believes that there will not be any large capital purchases outside of replacement of standard vehicles. He believes that the Council is in good hands with the staff and equipment. When the ariel can be sold it will follow a precise process for selling old/ replaced equipment.

Councilmember Buesgens stated that there is a lot of improvement that has occurred in a very short amount of time with the Departments and thanked Chief Thompson for his hard work. She also inquired about the reduction in calls for not responding to Crestview for falls at the facility.

Councilmember Jacobs also thanked Chief Thompson.

Councilmember James asked about the impact of the pay increase on the paid-on call fire fighters.

Fire Chief Thompson stated that there has been an increase in shifts being filled, and other local cities are also following the example that we have set. He also clarified that the Fire Departments calls for service have increased even with the reduction of calls to Crestview. He is unsure what is causing the increase in calls, and it could drop off when the weather gets cooler.

Assistant Fire Chief O'Brien informed Council that he will review the calls for service and provide the information related to the reduction in calls at Crestview.

Mayor Márquez Simula asked about community education efforts and additional ways to connect with the community. She also inquired as to when the Fire Department training for the Council might be provided again.

Chief Thompson confirmed that there will be increased focus on community engagement over the next several months and that the department can help facilitate on-site training for the Council.

**2. Discuss Emotional Resilience Program Training Quote for Public Safety Employees.**

*\*This item was presented out of sequence after the Police Department Budget Presentation.*

Police Chief Markham led the presentation on the need for an Emotional Resilience Program to the Council. He stated that he has been working with the group specified in the packet related to resiliency training for all Public Safety Staff (both fire and police). This would be a three-day course with assessments and Staff could then utilize this information when meeting to discuss concerns with the Therapy Provider. He stated that the cost of the training is a small amount to further employee retention.

Fire Chief Thompson added that he is fully supportive of this program.

Councilmember Buesgens stated that she is very glad that this will increase retention and keep the public safety team healthy.

Councilmember James stated that she is in support of using the public safety funds for this and feels that this is exactly what the fund were meant for.

Chief Markham indicated that he plans to add this item to the consent agenda and will have additional information available for the Council and Citizens to have the background of the item.

**3. Council Corner. (15 Minutes)**

Updates from council regarding schedules, information sharing and priorities for continued

education.

### **Review of Calendar and Events for the Next Month**

City Manager Chirpich gave an overview of the upcoming meeting and events.

### **Anoka County Work Force**

Mayor Márquez Simula stated that she would like to see the program utilized in a greater capacity. She was glad to see that this was a topic for an upcoming work session, but she would like to see it utilized when speaking about budgets.

### **Continued Training**

Councilmember James inquired about the March 10-12<sup>th</sup> 2025 National League of Cities and who would be interested in attending. She would like to discuss attendance in the future.

### **General Updates**

Councilmember Buesgens shared that she has followed up with former City Manager Bourgeois and her community is doing well after Hurricane Helene

Councilmember Buesgens also stated that she has been reviewing potential funds for soccer fields, and there is currently a little over a million dollars in the park improvement fund. She would also like to see a skateboard park as a use for these funds. She would like to see this discussed in 2025 at the goal planning sessions.

Councilmember Buesgens would like to see how much it would cost to do a full staffing study to move forward with staffing for the entire city. Strategic planning could lead to the highest need departments getting the focus that they deserve. She would also like to see if AI will impact department staffing. She hoped to proceed with finding out how much a study would cost.

### **Proclamations**

Councilmember James and Mayor Márquez Simula confirmed that there will be residents at the Monday meeting for Domestic Violence and Breast Cancer Awareness.

#### **4. Old Business.**

There was no old business at this time.

### **ADJOURNMENT**

Mayor Márquez Simula adjourned the meeting at 8:36pm.

Respectfully Submitted,

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Sara Ion, City Clerk/Council Secretary



**ATTENDANCE INFORMATION FOR THE PUBLIC**

Members of the public who wished to attend could do so in-person, or via Microsoft Teams at [columbiaheightsmn.gov/join-a-meeting](https://columbiaheightsmn.gov/join-a-meeting) and entering Meeting ID 258 492 181 742 and passcode GWNpXW at the scheduled meeting time. For questions, please call the library at 763-706-3690.

The meeting was called to order in the Library Community Room by Rachelle Waldon at 5:32pm.

**Members present:** Rachelle Waldon; Melanie Magidow; Chris Polley; Justice Spriggs (City Council Liaison). **Members remotely present:** N/A. **Members absent:** Carrie Mesrobian; Amina Maameri. **Others present:** Renee Dougherty (Library Director); Nick Olberding (Board Secretary). **Public present:** N/A.

1. The Meeting Agenda was **approved as-is**.
2. The **Minutes** of the **August 7<sup>th</sup>, 2024**, Board Meetings were **moved and approved**.
3. **Review 2024 Operating Budget:** 66.67% of the year and 58.59% of the budget expended.
  - a. **42183 (E-Books):** Anoka County would like to change to how e-Book access is billed for Columbia Heights cardholders. Renee would like billing to coincide with a single budget year. In the past, eBook charges were billed on a July – June billing cycle based on a formula calculated from the previous year’s usage. No invoice for 2024 e-Books has yet been received.

**Community Forum:** Opportunity for public input. No correspondence and no public in attendance. The City website has a Contact Form for each Board/Commission for the public to submit questions or concerns: [https://www.columbiaheightsmn.gov/government/boards\\_and\\_commissions/index.php](https://www.columbiaheightsmn.gov/government/boards_and_commissions/index.php) after clicking desired group, scroll to the bottom of their page to find the contact form.

**New Business:**

4. **Staffing Update:** With two of the Pages in college we are having trouble covering shifts on certain days, so advertised for an additional Page position which closed last week. Renee is in the process of reviewing and scoring the 57 applications received. We hope to interview finalists starting next week.
5. **Organizational Borrowing Policy Review:** The Organizational Borrowing Policy was adopted back in 1999 and has not changed much over the years. The Youth Librarian and Youth Associate believe the policy needs changes to bring it in-line with Anoka County policy, to make it more cohesive with other borrowing policies, and to remove outdated language. At CHPL organizational borrowers are school classrooms and elder care facilities who receive a bin of books referred to as a “bulk loan.” Organizations may request certain genres or subjects for deliveries, but if they want specific items, they must request and personally pick up those items. Bulk loans are selected by staff from the Columbia Heights collection only. Previously staff manually extended the due date to 45 days since bulk loans were distributed monthly and a standard 21-day checkout would result in overdue fines. However, since Columbia Heights no longer charges overdue fines and ACL and COH have implemented automatic renewal, this labor-intensive loan extension is no longer needed. The section covering deposit collections has never been utilized and has now been removed (this was intended to be a small collection of materials sent to an institution like a prison or hospital where items would then be loaned out to individuals in the facility). The Board reviewed revisions and agreed with the reasoning behind the changes. **A MOTION was made to approve the revision of the Organizational Borrowing Policy, it was seconded and unanimously approved.**
6. **MakerSpace Discussion:** MakerSpaces have been implemented in several libraries around the world. It is a space that provides the tools, supplies, equipment, and staff expertise needed so that patrons can create various types of crafts or useful items. MakerSpaces include equipment like sewing machines, 3D printers, engravers, Cricuts

cutting machines, laminators, and other things. The Board asked how much demand there seems to be for this type of space at our Library, to which Nick and Renee mentioned that there is an occasional inquiry about a 3D printer, but not much demand generally. A MakerSpace can require a lot of support and staff time to implement, keep supplies stocked, equipment maintained, space monitored, patrons trained/certified on equipment, etc. How would a MakerSpace be hosted? Is it available all the time, at certain hours, or only for specific crafts with coordinated programming? We already host an assortment of craft-related programming for various age groups. Is a MakerSpace within our scope/mission? Something akin to MakerSpaces that would likely get more use is specialty computer workstations for functions like online virtual meetings, video/photo editing, resume writing, etc. We are tabling the MakerSpace discussion for the time being, but it will be revisited in the future.

## Director's Update:

7. **July Board Report:** Provided as an FYI.
  - a. **OpenAccess:** No new information from Renee, but Melanie offered to connect her with a first-hand source with information about how this is working at a library that has implemented it.
  - b. **Teen Trivia Night:** Chris wanted to express his support for more of these in the future based on the enthusiasm and interest from students who attended.
  - c. **MN DNR Park Passes:** This has been a very popular program and our three park passes are constantly in use. The DNR expressed appreciation to library staff for encouraging survey participation which resulted in a more diverse range of respondents in the 2024 summer survey than in 2023.
  - d. **Transportation Safety Action Plan Survey:** The city has created an interactive survey to gather input on the safety of transit areas in the city; it should be available for at least another month, and can be found at: [arcg.is/OCjPT5](https://arcg.is/OCjPT5)
  - e. **Penny Press:** Chris mentioned how excited his kids were to see that we had the Minnesota Artist Press Project penny press for the last couple months, it has moved on to its next location, but info can be found here: <https://cargocollective.com/alyssabaguss/Minnesota-Artists-Penny-Press>
8. **Board Books:**
  - a. Chris: *Earthdivers: Vol 1. (adult graphic novel series)* Stephen Graham Jones; *Slider* Pete Hautman
  - b. Rachelle: *A Study in Drowning* Ava Reid
  - c. Renee: *The Underground Railroad* Colson Whitehead
  - d. Justice: *On Call: A Doctor's Journey in Public Service* Anthony Fauci
  - e. Melanie: *The Spellshop* Sarah Beth Durst; *The Tea Dragon Society (youth graphic novel series)* K. O'Neill
  - f. Nick: *The Underground Railroad* Colson Whitehead

There being no further business, the meeting was adjourned at 6:25 pm.

Respectfully submitted,



Nicholas P. Olberding  
Recording Secretary, CHPL Board of Trustees



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT</b>
<b>MEETING DATE</b>	OCTOBER 14, 2024

<b>ITEM:</b>	<b>Accept August 28, 2024 Park &amp; Recreation Commission Minutes.</b>		
<b>DEPARTMENT:</b>	Recreation	<b>BY/DATE:</b>	Recreation Secretary/October 3, 2024
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input checked="" type="checkbox"/> _Healthy and Safe Community		<input type="checkbox"/> _Thriving and Vibrant Destination Community	
<input type="checkbox"/> _Equitable, Diverse, Inclusive, and Friendly		<input checked="" type="checkbox"/> _Strong Infrastructure and Public Services	
<input type="checkbox"/> _Trusted and Engaged Leadership		<input type="checkbox"/> _Sustainable	

**BACKGROUND**

The August 28, 2024 Park & Recreation Commission minutes were approved by the Park & Recreation Commission at their regular meeting the following month.

<b>RECOMMENDED MOTION(S):</b>
MOTION: Move to accept the August 28, 2024 Park & Receptions Commission minutes.

**ATTACHMENT(S):**

April 24, June 26, & July 24, 2024 Park & Recreation Commission minutes.





**Park & Recreation Commission Minutes of the Meeting**  
**Sullivan Lake Park, 721 51<sup>st</sup> Ave NE**  
**August 28, 2024**

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**Call to Order/Roll Call**

Andrew Macko called the meeting to order at 6:00 pm

Oath of Office taken by Commission Member Brian Timm

Members present: Teresa Eisenbise, Taher Harzallah, Andrew Macko, Andrea Ostergaard, Priscilla Perez Umphress, Brian Timm

Staff present: Kevin Hansen, Public Works Director; Keith Windschitl, Recreation Director; Deanna Saefke, Recreation Secretary; Amada Marquez Simula, Council Representative

**Community Forum**

None at this time.

**Consent Agenda**

**Motion** by Eisenbise, second by Ostergaard, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

**Letters and Requests**

None at this time.

**Old Business**

Macko directed the Commission to review the mission statement examples on page 25. Hansen stated during the previous Park & Recreation Commission meeting the members were asking what they could be working on and what the agenda looks like moving forward. When talking about improving our park system the first step from a staff perspective is to update the Park System Plan. Staff will bring updated segments forward to the Commission for review and comments. Ultimately there will be an updated system plan that would be brought to the city council.

Hansen indicated the next step for the group would be to go through and look at a Park Improvement Plan. This is a consultant led project that is highly involved from the community perspective. There is a lot of community input during the process. Staff doesn't have the ability to go through park by park and lead those types of meetings. We would want to find out from the community and update the master plans for each park, or create one where needed, on a park-by-park basis. In 2023 a cursory update was done on all of the fifteen parks and what the costs at that time would be for the improvements. It was around fifteen million. At this point in time, to move forward in that direction, this should be a consultant led project working with the Commission and really engaging the public. This would be after the system plan is updated so we are looking at 2025-2026. There would then be master plans for all of our parks and also be able to detail the costs. Staff would then go back to the city council and work with them to figure out funding scenarios. The city council is the only one who has

authority to provide funding for any level of park improvements. Previously through the strategic planning with the city council, this is done every two or three years, staff have brought up the idea of updating the parks and bringing the conditions up to a certain level. They have discussed scenarios for funding that. Hansen indicated there is not a lot of grant funding available for this type of project on a local level. Without other funding options, one of the best options to raise revenue will be bonding over time. The Park and Recreation Commission will recommend improvements to the city council. Staff will bring the park system plan to the commission at the next meeting. In early 2025 the goal will be to have the final plan updated and then from that go to an implementation plan. That is something a consultant will need to be hired for; largely to create the master plans but also to work with the commission to engage the community on a park-by-park basis. This can be a twelve to eighteen month process. Two cities that recently went through this process were Fridley and Coon Rapids. They also sold bonds for that. Fridley had a 30 million investment in their park system, of that 20 million was through bonds. Coon Rapids had an equivalent amount and a few years prior to Fridley.

Hansen stated that prior to considering any improvements to our park system the first step will be updating the mission statement from 1996. He presented samples of what some other park and recreation bodies have for mission statements. At this meeting or by the next meeting, the commission should decide what they would like to see in an updated mission statement. Mission statements can provide the overarching or guiding principle for the things the group does as it relates to park and recreation in the community. The mission statements begin on page 26 of the agenda packet. The first sentence of the current statement; The purpose of this plan is to ensure that all parks and open areas remain clean, safe, accessible to all, and up to-date to best serve the residents as well as improving the quality of life in Columbia Heights. Hansen feels this is important to think about what parks do in a community, it really relates a quality of life in that community. Hansen read the remaining mission statement; To ensure that this mission be carried out to its fullest extent, we recognize that a support network from various sources must be directly involved in the planning and decision making processes. We recognize that working with other departments such as the Recreation Department, Parks Department, Public Works and Engineering Departments along with citizen participation through community groups and other organizations are necessary and will help lead to the successful implementation of this plan. He indicated this is somewhat wordy and out of date. Most park and recreation groups have a mission statement. The City has a mission statement that is read at the beginning of every meeting. These statements are concise and only a paragraph or two.

Ostergaard asked if the statement should be inclusive of the Commission and the Parks and Recreation Department but not Public Works. Saefke responded that in our city the parks department is under the Public Works. Hansen added that under Public Works is park maintenance, and park development. Macko likes bringing up the fact that we try to offer a variety of things to do outside. He wants to express the opportunities we provide to the public in the statement. Perez Umphress replied a diverse recreation and cultural opportunities for people of all ages. Macko liked that statement. Perez Umphress indicated it is from the Greenfield Recreation statement. Hansen replied from a staff perspective they really liked the Greenfield mission because in a brief statement it really captures recreational and parks but is still representative of Columbia Heights with the diversity and varied culture. Ostergaard indicated liking the Greenfield mission but feels it is missing something regarding nature and sustainability. There is a line in the Edina mission about environmentally sustainable practices and there are good efforts out there for that. If it is something that we as a community are striving for that is good to have in a mission. Windschitl indicated the Minneapolis statement talks about plants and wildlife. Perez Umphress stated with her work she uses Chat GPT often and is wondering if that would be a good tool to use to create a new mission statement. Hansen replied that some of the notes he has written from this discussion is to include varying in different recreation opportunities, Greenville diversity and representing different cultures of the community, nature, sustainable, and to make sure to have

accessibility and inclusivity. He stated Chat GTP is a tool that staff use also. The Commission can think about what they want to see, staff will create a few mission statements for the next meeting. Hansen asked if anyone else has comments. Harzallah indicated he likes the line in the current statement that mentions the quality of life. Perez Umphress stated she isn't sure if this is recognized elsewhere but is wondering about having some kind of land acknowledgement for the native land we are occupying. Ostergaard asked how the city deals with land acknowledgement. Marquez Simula replied there currently isn't one, but she is trying to work with people on one. There is a citywide statement waiting on the next step. Harzallah asked if there is a good representation of the Native community in the city. Marquez Simula replied there is an American Indian group with the school district that is active. They put on the pow wow every year. Ostergaard replied that a note could be made that if and when the city adopts something, that the Park & Recreation Commission will also adopt that land acknowledgement. Hansen indicated he will present the next few chapters of the Park Improvement Plan to the Commission in the next few meetings.

Macko reminded the Commission that the next meeting will be located at Huset Park West.

Hansen stated the group will walk around Sullivan Lake Park and he will give some history on the park. In 2006 the city council started talking about park improvements at all the parks. They started looking at new playgrounds in 2007. At that time collectively everything needed so much work that staff decided to begin working with the Park and Recreation Commission to review all of the city parks. It was determined to begin park improvements with Sullivan Lake Park. No park improvements had been made since the late 1970's. A consultant was hired to prepare a master plan for Sullivan Lake Park. The community was included during the planning process. Hansen indicated that is one of the fun things during the process and the Commission will enjoy working with the residents when it comes to that process. Yes, you hear about problems but there are many ideas of what the residents like or want to see in the park. One of the primary components at Sullivan Lake that residents wanted to keep was the lake and the walking path around it. Prior to this there was an old wood structure that was deteriorating and was an L-shape. One of the questions the Commission and consultant looked at was what size of a shelter people wanted to have. Because the park shelter would be rented and used for parties they wanted to keep a large shelter. The playset was kept at a smaller scale knowing that it might be expanded in the future. Nothing was done with the tennis courts because in 2008 the courts were playable. They are not playable today. Most of our parks have a deficiency in parking. The neighbors indicated they do not want to have car lights shining into their homes, so the parking lot was designed at a lower level with shrubs around the hill to help as well. The trail around the rest of the park was redone as well. Hansen reported a couple of things that will change at the park. One being the small building with two restroom and an old lift station needs updating. That is programmed for replacement in 2025. The lift station for sanitary sewage will be brought towards the front of the area and get it out of the middle of the park. The old Medtronic property comprehensive plan amendment is complete for that site so Medtronic will be putting it back on the market for a developer to come in and redevelop it. There are two primary parts of that redevelopment that the city must consider. One is stormwater management. Residents have stated they want the storm water improved. Medtronic or whomever is going to redevelop the site is going to have to complete significant stormwater improvements. There are also opportunities for outside sources to improve the flow of stormwater that comes into the lake. There is a watershed that would help with water quality improvement. Sullivan Lake is a shallow lake and is treated differently by the State of Minnesota and our management plan. The maximum depth is nine feet and average depth is just under six. The lake is also highly eutrophic, and the main process of decay is due to the large amount of leaves that are deposited in the lake. There are seven storm water inlets and if it wasn't for those inlets it would probably be swampland. Hansen reported with the potential housing development in the area staff want to look at the size of the playground structure and being able to serve the amount of families in this area. The new development will need to have their own interior play structure or have some kind of

agreement that the new developer either gives the city land or funds to accomplish a larger structure. The last item is the fitness court. This is required to be located a certain distance from a playground structure. This will be installed in 2025, and city staff will be doing a large portion of the work. Ostergaard brought this up recently with residents and the first response was why is this happening when there are other things desired in the city. She asked when the city will be releasing information on the project and are there any talking points the Commission can use when speaking to residents. Hansen replied the announcement was made in the city newsletter that a fitness court is coming to Sullivan Lake Park and communication will continue to be made on the project. As part of the agreement with getting the grant the organization wants to host a grand opening event with the community. Staff will advertise that the fitness court is coming. Ostergaard added and why we are putting the fitness court in. Hansen indicated this may not be the only one that we receive. Sullivan Park received the second highest score from the grant review committee, Huset Park received the highest score.

### **New Business**

None at this time.

### **Reports**

#### **A. Recreation Director**

Windschitl reported he met with the new city manager and discussed the status of the recreation program, daily operations, and how it all relates with John P Murzyn Hall. They discussed the future of the building and how the city council will need to determine what they want to do with the facility. Windschitl presented his concerns with the building structure itself.

The summer Adult Softball Men's and Co-Ed league ended, and the Men's Fall Softball began last week. The summer youth programs ended two weeks ago. The staff were really great, and participation numbers were higher this year as well. Soccer is the next program to get started and we are in need of coaches. This is entry level soccer for 1<sup>st</sup> – 6<sup>th</sup> grades. They play games with Immaculate Conception School and are looking to connect with other local schools. Eisenbise asked if Prodeo Academy has a team. Windschitl replied they are checking with their board to see if that is allowed. Staff are also connecting with St. Charles to get more teams. Ostergaard asked how many teams there are typically. Windschitl replied two or three at some of the grade levels. We have the participation numbers this year but are in need of coaches to get started. Ostergaard asked if there is a flyer or something that she can present at the Valley View open house. Windschitl replied yes.

#### **B. Public Works Director**

Hansen reported there was a really good group of seasonal staff this year. There were ten staff and are down to one person at the end of next week due to people going back to school. The goal is to keep one seasonal staff through the fall because there is always enough work with trimming and other seasonal work. A Safe Roads to School grant was received and are installing new sidewalks around the schools. The most recent one was on Monroe, south of 49<sup>th</sup> to 47<sup>th</sup>. The concrete alley program will be wrapping up in the next few weeks. More alleys will be addressed next year. They are very expensive to reconstruct. The city council authorized a two-year plan. Next year there will be ten or eleven alleys completed. MNDOT will be presented more information regarding the Central Avenue reimagined and reconstructed project. There was a grassroots group that is trying to establish a downtown area off 40<sup>th</sup> Street. Central Avenue will be completely reconstructed by 2028. MNDOT is coming forward with a lot of funding for that. One of the nicest parts will be a ten-foot trail or path on both sides of the road out of concrete. The road will be narrowed from a four lane to a two lane. MNDOT will be attending the next work session with the city council. This is really a MNDOT lead project with city participation. Staff are also working with the county to get 40<sup>th</sup> Avenue reconstructed. The road will be narrowed with pedestrian facilities added. Staff will be meeting with the county tomorrow to lay out a plan for grant funding.

Hansen indicated there is a lot of federal grant funding options for transportation.

**C. Commission Members**

Perez Umphress mentioned from the last meeting the discussion of a park's passport. She drew up a quick example on Canva. There were two examples of what it could look like for each park. This would be a way to collect feedback from each park by including a QR code. She shared the examples with the Commission. Hansen reported a community survey was completed in 2022 but information like this can certainly be used in the park planning process. Marquez Simula replied this is a great project to include our communications department on so they can sync it up with the city website and social media. It is a great way to connect with residents.

The commission walked around Sullivan Lake Park as Hansen continued to discuss the history and conditions of the park. The condition of the tennis courts was discussed. One of the questions to be asked during the park planning process is keeping a balance among all the parks between active and passive spaces. Other items discussed included parking, tree preservation and planting, lake conditions, restrooms, and other artwork or flower garden within the park. Hansen reported there are not a lot of other plans right now besides the building with the lift station, the removal of the tennis courts, and where to put the fitness court. Staff have applied for trial funding through the DNR. There is an area along the trail that needs to be changed on how it is being held up from the lake. The group continued to walk the path around the lake.

**Motion** by Harzallah, second by Eisenbise, to adjourn the meeting. Upon vote: All ayes. **Motion Carried.**

Macko adjourned the meeting at 7:32 pm.  
Deanna Saefke, Recreation Secretary

**MINUTES  
CITY OF COLUMBIA HEIGHTS  
PLANNING COMMISSION MEETING  
Wednesday, August 07, 2024**

The meeting was called to order at 6:00 pm by Chair Wolfe.

**CALL TO ORDER/ROLL CALL**

Commissioners present: Eric Sahnou, Tom Kaiser, Paul Moses, Laurel Deneen, Clara Wolfe, and John Gianoulis

Also present: Andrew Boucher, City Planner; Sarah LaVoie, Administrative Assistant; Mitch Forney, Community Development Director; Connie Buesgens, Council Liaison.

**APPROVAL OF MINUTES**

**1. Approval of May 07, 2024 Planning Commission Meeting Minutes**

*Motion by Sahnou, seconded by Gianoulis, to approve the minutes from the meeting of May 07, 2024. All ayes. MOTION PASSED.*

**PUBLIC HEARINGS**

**2. Zoning Ordinance Amendments to amend Chapter 9 – Land Use:**

- |   |   |
|---|---|
| <b>9.103 Definitions</b>                    | <b>9.107 Specific Development Standards</b> |
| <b>9.104 Administration and Enforcement</b> | <b>9.109 Residential Districts</b>          |
| <b>9.105 Nonconformities</b>                | <b>9.110 Commercial Districts</b>           |
| <b>9.106 General Development Standards</b>  | <b>9.111 Industrial Districts</b>           |

Introduction: Boucher stated at the July Work Session, staff briefed City Council on discussed potential amendments and updates to City Zoning Code – Chapter 9 Land Use based on observations, feedback, and recommendations from staff and community members to provide more flexibility in the Zoning Code that reflect the needs of the community while encouraging consistency as future development occurs.

Boucher added Some of these updates include 9.103 Definitions for uses that are presently allowed in residential, commercial, and industrial districts and have specific development standards but are not currently defined in code such as: arcade, billiards hall, consignment/secondhand store, firearms dealer, professional service, professional studio, etc. These definitions will also more accurately reflect housing and family trends as currently there are no definitions for single-family dwelling, two-family dwellings, and rental unit. Other changes will include an amendment to the existing definition of “Family” to remove unrelated occupancy maximums, new definitions for “Dwelling Unit, Accessory” and “Family, Shared Living Arrangement” to reflect current housing trends and a growing need to reduce housing expenses while encouraging social contact, mutual support, and assistance amongst diverse communities.

Boucher mentioned 9.104 Administration and Enforcement includes language to allow minor subdivisions (lot line adjustments) to be approved through administrative review if the proposal

does not require additional right-of-way or alters utility easements. Language in 9.105 Nonconformities is proposed to be amended to be consistent with MN Statute 934.36 Nonconformities Subd. 4. Nonconformities; certain classes of property.

Boucher noted 9.106 General Development Standards includes language to clarify the square footage requirement for building permits for accessory structures from 120 sq. ft. to 200 sq. ft. as well as introducing standards for accessory dwelling units. Other sections of 9.106 General Development Standards being updated include establishing a process for reviewing artificial turf through the existing code for Land Alteration to demonstrate that the proposed turf is permeable, the types of materials used, and whether there is a potential for illicit discharge, and Tree Preservation and Planting Standards will address turf as an impervious surface unless a land disturbance permit is issued and approved. Off-street parking and loading clarifies the parking requirements for residential care facilities (6 or fewer) and (7 or more) to reflect the single-family parking requirements for facilities serving (6 or fewer). A maximum paving of 50% of the front yard setback for residential properties is being introduced. Building Design and Sign Regulations are being updated to allow for painted public art and murals.

Boucher stated 9.107 Specific Development Standards includes removing any seasonal sales stands that explicitly have development standards and including these uses under "Seasonal Sales Stands"; updating the outdoor play area requirements for "Day Care, Home" to reflect the language for Adult and Child Day Care Centers; and amending the Residential Care Facility standards to exempt facilities serving six or fewer residents from the distance radius and zoning regulations except as otherwise required by law.

Boucher mentioned 9.109 Residential Districts includes streamlining the list of permitted accessory uses in all residential districts as well as allowing accessory dwelling units as a permitted accessory use for single-family properties and for shared family living arrangements. One significant change is to establish an impervious surface coverage maximum for residential lots instead of building coverage maximum; these percentages are the same as was required for building coverage; 35% impervious surface coverage for lots less than 6,500 sq. ft. and 30% for lots greater than 6,500 sq. ft. Another significant change is to utilize the language used to address minimum lot areas for duplexes in the R-2B district and use that same language to address the minimum lot area and lot width for single-family residences in the R-2A, R-2B, R-3, and R-4 districts to remove the legal nonconforming status for properties below that minimum lot area of 6,500 sq. ft. as this significantly restricts these properties. For the R-2A and R-2B, One/Two Family Residential and Built-As-Duplex districts, twin homes and duplexes are proposed to be permitted uses by law.

Boucher stated 9.110 Commercial Districts and 9.111 Industrial Districts will include adjustments to uses that were previously conditional uses, but did not have specific development standards or standards that are being addressed through performance standards as well as allowing Seasonal Sales Stands as permitted accessory uses.

Boucher explained Section 9.104 (F) of the Zoning Ordinance outlines certain findings of fact that must be met in order for the City to grant approval for a zoning amendment. The findings are as follows:

**a) *The amendment is consistent with the comprehensive plan.***

The City's 2040 Comprehensive Plan identifies strengthening the identity and image of the community as a desirable place to live, work, and play as well as preserving and enhancing the existing viable commercial and industrial areas within the community. The zoning code amendments proposed will

**b) *The amendment is in the public interest and is not solely for the benefit of a single property owner.***

The zoning text amendments remove certain barriers that commercial business operators and homeowners have experienced and enables more flexibility in the zoning code by ensuring consistency across zoning districts.

**c) *Where the amendment is to change the zoning classification of a particular property, the existing use of the property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification.***

The amendment is not to change the zoning classification of a particular property.

**d) *Where the amendment is to change the zoning classification of a particular property, there has been a change in the character or trend of development in the general area of the property in question, which has taken place since such property was placed in its current zoning classification.***

The amendment is not to change the zoning classification of a particular property.

Recommendation: Boucher noted that Staff recommends that the Planning Commission recommend to the City Council; Approval of Draft Zoning Ordinance Amendment No. 1700 amending City Code 9.103 Definitions, 9.104 Administration and Enforcement, 9.105 Nonconformities, 9.106 General Development Standards, 9.107 Specific Development Standards, 9.109 Residential Districts, 9.110 Commercial Districts, and 9.111 Industrial Districts as presented.

Questions/Comments from Members:

Wolfe clarified that there were two different dates regarding the residential side. A few of them looked like they had just copied the established prior to rather than established after. She wanted to clarify that there were two different square footages with one being prior to January 1, 2005, and the second one is established after January 1. Boucher agreed and explained it would be grandfathering them in.

Sahnaw asked how it was determined who was going to receive the public hearing notice. Boucher replied that Staff did the same for the tree preservation since there was not a specific site that it could be applied to. He added that Staff tried to get the public hearing notice out three weeks before the hearing. He noted he tried to provide a full readout of the zoning text with the



amendments proposed and then breakdowns of the specific changes that are being made.

Moses noted that there was something that mentioned three people per dwelling unit and asked if that would be removed. Boucher replied that it would be removed along with no accessory buildings so that it can allow for detached accessory dwelling units. He added that Staff are proposing to amend the definition of family to reflect that there can be more than three unrelated people living in a house together.

Deneen asked if there were any standards for safety regarding firearm dealers. Boucher replied that they are licensed federally so the City does not require any City licensing. The specific development standards that address firearms dealers are in relation to shooting ranges. Deneen asked if the standards ATF enforces include extra security when it is closed. Boucher agreed that there are federal standards.

Sahnaw asked if there were restrictions for firearms dealers on distance away from certain uses and types that those facilities are allowed to occupy. Boucher is not for the sales side but there are restrictions for specific development standards requiring a minimum distance for the shooting range.

Sahnaw asked if the Planning Commission would be able to add conditions to the proposed Ordinance amendment. Boucher replied that they could but he would like the City Attorney to reach through it to make sure it is legal. Deneen agreed and noted she would like to look at that.

Deneen asked if there were any restrictions on how many shooting ranges can be within the City. Boucher replied that there are not and the City looks at them like retail sales.

Public Hearing Opened.

John Nelson, City resident expressed his gratitude that the City was addressing ADUs. He spoke in favor of it and explained that his parents are farmers who are working on moving to Columbia Heights and being any to have a detached dwelling will allow the possibility of multi-generational families who desire to be together while also having some space.

Adden Vang, City resident, stated he was in favor of the changes the City is proposing, particularly to the occupancy limits from three unrelated members to no limit. He explained that his heritage is Hmong and his culture lives communally in communities. He added that it also extends to friends. He mentioned that he would like to see changes where unrelated people can also live in the same dwelling in order to keep people of various cultures that come from communal societies in the City.

Maddie Kim, City resident, agreed with the previous comments and thanked the commissioners for discussing the issues. She explained that the maximum occupancy limits were important to her. She noted that she is a single young individual who is working and living in the City and wants to find ways to live well with friends and community members. She added that the marriage age is rising and people are looking for ways to live sustainably both financially and for the planet. Studies are showing that being in contact with others and living together is important for mental health. She

added that she lives with roommates, and they are all interested in having policies and laws that support society as it is today and as it is continuing to evolve.

Boucher clarified that the current firearms-specific development standards include a radius distance requirement of it being located 300 feet away from any residential zone, property, or residential use, and 500 feet away from protected uses such as licensed daycare facilities, public or private educational facilities, schools, parks, and places of worship. Sahnaw asked if it was a local or federal standard. Boucher replied that it was a local standard.

Wilton Howard, City business owner, shared about Grandma Mae who would like to have her children live with her as she has been aging but cannot because they want to make an unattached dwelling unit in the back but have not been able to. He added that he hopes that the City can change this so grandma Mae and other people like her to be able to live in community. He explained that it is a little bit racist to have nuclear family policies instead of allowing people to live within their cultural values.

Deneen noted that many of the individuals who spoke did a lot of research on ADUs and suggested bringing the information to the Council work session. She thanked the commissioners for doing the work.

Public Hearing Closed.

*Motion by Moses, seconded by Sahnaw, to waive the reading of draft Ordinance amendment No. 1700, there being ample copies available to the public. All ayes. MOTION PASSED.*

*Motion by Deneen, seconded by Moses, to recommend that the Planning Commission give a positive recommendation on draft Ordinance Amendment No. 1700 to City Council to approve draft Zoning Ordinance Amendment No. 1700 as presented. All ayes. MOTION PASSED.*

**OTHER BUSINESS**

Boucher mentioned that the Met Council is taking the Comprehensive Plan amendment for Medtronic through the development review committee. There will be a Planning Commission next month with a site plan review and a conditional use permit. He added that in the future Staff would like to do some workshop items with the commissioners such as design guidelines, updating the sign code, and starting the SolSmart process. Forney added that the City Code is a mess and would like to utilize the Planning Commission to clean it up.

**ADJOURNMENT**

*Wolfe adjourned the meeting at 6:50 pm.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sarah LaVoie". The signature is written in a cursive, flowing style.

Sarah LaVoie, Recording Secretary



# ECONOMIC DEVELOPMENT AUTHORITY

City Hall—Council Chambers, 3989 Central Ave NE

Tuesday, September 03, 2024

5:00 PM

Item 7.

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## MINUTES

The meeting was called to order at 5:00 pm by President Szurek.

### CALL TO ORDER/ROLL CALL

Members present: Connie Buesgens; Rachel James; Amada Márquez Simula; Justice Spriggs; Marlaïne Szurek

Members absent: KT Jacobs, Lamin Dibba

Staff Present: Mitchell Forney, Community Development Director; Aaron Chirpich, City Manager; Joe Kloiber, Finance Director; Sarah LaVoie, Administrative Assistant

### PLEDGE OF ALLEGIANCE

### CONSENT AGENDA

1. Approve the minutes of the regular EDA Meeting of August 05, 2024.
2. Approve financial reports and payment of bills for July 2024 – Resolution No. 2024-21.

*Motion by Buesgens, seconded by Márquez Simula, to approve the Consent Agenda as presented. All ayes of present. MOTION PASSED.*

### RESOLUTION NO. 2024-21

#### **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF COLUMBIA HEIGHTS, MINNESOTA, APPROVING THE FINANCIAL STATEMENTS FOR THE MONTH OF JULY 2024 AND THE PAYMENT OF THE BILLS FOR THE MONTH OF JULY 2024.**

**WHEREAS**, the Columbia Heights Economic Development Authority (the “EDA”) is required by Minnesota Statutes Section 469.096, Subd. 9, to prepare a detailed financial statement which shows all receipts and disbursements, their nature, the money on hand, the purposes to which the money on hand is to be applied, the EDA's credits and assets and its outstanding liabilities; and

**WHEREAS**, said Statute also requires the EDA to examine the statement and treasurer's vouchers or bills and if correct, to approve them by resolution and enter the resolution in its records; and

**WHEREAS**, the financial statements for the month of July 2024 have been reviewed by the EDA Commission; and

**WHEREAS**, the EDA has examined the financial statements and finds them to be acceptable as to both form and accuracy; and

**WHEREAS**, the EDA Commission has other means to verify the intent of Section 469.096, Subd. 9, including but not limited to Comprehensive Annual Financial Reports, Annual City approved Budgets, Audits and similar documentation; and

**WHEREAS**, financial statements are held by the City’s Finance Department in a method outlined by the State of Minnesota’s Records Retention Schedule,

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Columbia Heights Economic Development Authority that it has examined the referenced financial statements including the check history, and they are found to be correct, as to form and content; and

**BE IT FURTHER RESOLVED** the financial statements are acknowledged and received and the check history as presented in writing is approved for payment out of proper funds; and

**BE IT FURTHER RESOLVED** this resolution is made as part of the permanent records of the Columbia Heights Economic Development Authority.

**ORDER OF ECONOMIC DEVELOPMENT AUTHORITY**

Passed this 3<sup>rd</sup> day of September, 2024

Offered by:        Connie Buesgens  
Seconded by:     Rachel James  
Roll Call:         All ayes of present. MOTION PASSED.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

**BUSINESS ITEMS**

**3. Adoption of the 2025 Budget and Authorization of the EDA and HRA Levies**

Forney reported in late August, the proposed budget for the 2025 fiscal year was distributed to the City Council. Before the City Council completes its final review of the proposed budget, the Columbia Heights Economic Development Authority (“EDA”) and the Housing and Redevelopment Authority in and for the City of Columbia Heights (“HRA”) are required to adopt fund budgets for Fund 204: EDA Administration and Fund 408: EDA Redevelopment Projects; and to authorize their respective 2024 tax levies, payable in 2025.

Forney explained the EDA effectively has two separate tax levies after the City Council granted the EDA certain HRA powers in 1996. One tax levy is administered by the City under Minnesota Statutes, Section 469.107 on behalf of the EDA (the “EDA Levy”), and the other is a special benefit tax levy administered by the EDA under Minnesota Statutes, Section 469.033 on behalf of the HRA

(the “HRA Levy”). The proposed fund budgets reflect total levy amounts within the statutory limits. For 2024, the EDA Levy would capture \$317,000 from the City’s estimated market land value, whereas the HRA Levy would net \$400,000. Combined, both levies result in a total net revenue of \$719,000.

Forney noted at the August 5<sup>th</sup> EDA meeting a few members of the EDA spoke about increasing the EDA or HRA levy to provide more funds for EDA initiatives and conduct increases in increments so that any later increases don’t need to be as large. A Levy Calculations Chart was provided in the meeting packet, which is a historical breakdown of EDA and HRA changes since 2008. As demonstrated by the chart there has not been an increase in the HRA levy since 2020. Since 2020 the City’s Market Value has increased by 27.48%. For 2025 staff are recommending a \$90,000 increase to the HRA levy. \$5,000 of this increase would cover the Home Energy Squad Program. While the remaining \$85,000 would be available for the affordable housing trust fund and any projects or initiatives it takes on. At the same time, the increase would constitute a 24% increase in the HRA levy. It follows just below the pattern if the HRA Levy had been incrementally increased every year. Staff are also recommending the additional funds be placed in the Affordable Housing Trust Fund for 2025 to make up for the reduced amount of LAHA funding received from the State. This can be altered next year to shift the additional income to other programs or initiatives. The \$400,000 amount highlighted above and established in Resolution 2024-23 is the budget after the addition of the \$90,000. In 2024 the EDA budgeted \$310,000 for the HRA Levy.

Forney stated that Staff’s recommendation is reflected in the attached resolutions. If, after further discussion, the EDA would like to alter the amount on the budget resolutions, amendment motions can be made at the meeting. The other remaining documents cover the breakdown of which priorities the levied funds are attributed to. For more detail, please refer to the attached summary budgets.

Questions/Comments from Members:

Buesgens asked if the maximum tax increase was ultimately increasing the total tax percentage by .5%. Forney replied that it was for both levies. The EDA levy is an operating levy. Buesgens asked if they would increase the maximum tax increase for the EDA levy. Forney replied that Staff were not proposing that. Buesgens asked if there was a reason for not doing that. Chirpich replied that the primary reason is the EDA levy is an operational staffing support levy. There is no need to increase it. The HRA levy is for housing initiatives and redevelopment. Forney added that the programs and grants come from the HRA levy.

Chirpich mentioned that the EDA levy could be used for project-based funding. In the past, the City has separated operations and programs into two compartments so that it is easier to track.

Buesgens asked if money could be moved from the EDA levy to the HRA levy. Chirpich replied that they could. Buesgens mentioned that she would like to expand the façade program to include landscaping.

Buesgens explained that she would like to see the HRA levy maxed in order to provide the EDA w

more flexibility. Márquez Simula agreed and added that she would like to invest in the parking ramp and alleyway for businesses.

Chirpich asked what the capacity was to move beyond \$319,000. Forney replied that with the extra increase, it would be at \$400,000. For 2025, there is capacity for \$27,959 more than what could be pulled from the HRA levy. Chirpich replied that the commissioners were curious about the EDA levy and added that he believed it was about the same maximum. Forney mentioned that both levies could be increased to the maximum amount. The EDA levy gets rolled into the City's budget.

Forney explained that the EDA levy could max at just over \$100,000 and an additional \$27,000 for the HRA levy.

James noted on page 31 of the agenda packet, in blue it says 315,000 proposed for the EDA and asked if the \$427,959 was the maximum. Forney replied that the numbers were pulled prior to the last EDA meeting so the numbers are incorrect.

Buesgens asked Szurek if she was comfortable going the maximum. Szurek replied that she was.

Márquez Simula mentioned she would like to see how many residents are participating in the Home Energy Squad program. Forney replied that he would bring the numbers to the next meeting.

James suggested having the additional funds that are not already allocated for the HRA money could be put into the affordable home programming. She wondered if the \$100,000 for the EDA levy could be set aside as a potential future discussion on what to do with it. Chirpich replied that it was possible.

Forney explained in fund 408 there is a breakdown of where all the money is allocated. He asked if the EDA had a general idea of where they would like to allocate the extra funds. Chirpich added that the allocation could happen at a later date. Szurek suggested waiting until the budget was complete and the EDA could address it then. Forney replied that they could readdress the allocations in October.

Forney noted that the EDA would need to make a motion to amend the Resolution to reflect the changed number. Chirpich added that the maximum for the HRA levy allowed for \$427,959; however, Staff recommended only \$400,000 to leave some wiggle room. Buesgens asked why Staff wanted some wiggle room. Forney replied that it was based on the market value.

Márquez Simula noted an error of a number under "Now Therefore, Be It Resolved" on page 33 of the Agenda Packet.

Kloiber reviewed the levy budget. He noted that there are components that the City Council will adopt. The estimated General Fund levy, Library levy, and EDA Fund levy are estimated to be \$18,066,000. He explained that the EDA tax amount is not on the property tax statements for residents since it is combined with the City's general levy. The HRA levy is not combined with the tax statement but instead, it is combined into other special districts on the tax statement.

Kloiber explained that Staff is proposing an 8% gross tax levy increase. Due to the increase in fiscal disparities this year, local taxpayers are not picking up the full 8% increase but would be picking up 5%.

Kloiber noted that the limit is based on the market value for the EDA and HRA levy. The EDA levy limit is \$419,402 and the HRA levy's limit is \$427,959. Staff had originally budgeted for \$317,000 for the EDA levy and \$400,000 for the HRA levy. If the EDA chose to increase the EDA levy by \$90,000; the gross tax levy would increase to 8.5% and taxpayers would pick up 5.8%.

Kloiber reviewed the fiscal disparities trend from 2020-2025. He noted that it is possible to see a permanent contraction in the commercial real estate base relative to residential values. There is less of a need for office space as people are working remotely.

Forney asked Kloiber what the buffer should be in order to have some wiggle room in the levies. Kloiber replied that the market value is not controllable. He explained that if the money is used for one time projects that are flexible, then it is not a big deal to increase the levy. If the maximum is requested by the EDA for the HRA levy and the market declines, it could cause the statutory to be rolled back in the levy. If the funds are being used for operational uses, such as a position, it could cause issues because the EDA would rely on the funds coming through.

Buesgens asked if positions could be funded through the general fund instead of the EDA levy so that it would not have to be relied on having the EDA funds to come through. Kloiber replied that about \$200,000 of the general fund is transferred to Community Development fund 201 to pay for planning functions that are not covered by fees. General funds are not paying for any EDA functions.

Buesgens asked the EDA if they should increase the percentage. The commissioners agreed that the percentage should be increased. Spriggs added that the goal was to save up more for future projects.

Buesgens proposed doing raising the EDA Levy to \$375,000 and the HRA levy to \$425,000.

*Motion by James, seconded by Spriggs, to amend Resolution No. 2024-22, to set the EDA budget at \$375,000. All ayes of present. MOTION PASSED.*

*Motion by James, seconded by Spriggs, to waive the reading of Resolution No. 2024-22, there being ample copies available to the public. All ayes of present. MOTION PASSED.*

*Motion by James, seconded by Spriggs, to approve the amended Resolution No. 2024-22, a Resolution of the Columbia Heights Economic Development Authority, adopting a budget for the fiscal year of 2025 and setting the 2024 tax levy, payable in 2025. All ayes of present. MOTION PASSED.*

*Motion by Spriggs, seconded by James, to amend Resolution No. 2024-23, to set the HRA levy at \$425,000. All ayes of present. MOTION PASSED.*



*Motion by Spriggs, seconded by James, to waive the reading of Resolution No. 2024-23, there being ample copies available to the public. All ayes of present. MOTION PASSED.*

*Motion by Spriggs, seconded by James, to approve the amended Resolution No. 2024-23, a Resolution of the Columbia Heights Economic Development Authority, adopting a budget for the fiscal year of 2025 and authorizing a special benefit tax levy, payable in 2025. All ayes of present. MOTION PASSED.*

**RESOLUTION NO. 2024-22**

**A RESOLUTION OF THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY, ADOPTING A BUDGET FOR THE FISCAL YEAR OF 2025 AND SETTING THE 2024 TAX LEVY, PAYABLE IN 2025.**

**BE IT RESOLVED**, by the Columbia Heights Economic Development Authority (the “EDA”) as follows:

**WHEREAS**, the City of Columbia Heights (the “City”) established the EDA by an enabling resolution adopted on January 8, 1996, pursuant to Minnesota Statutes 469.090 to 469.1081 (the “EDA Act”); and

**WHEREAS**, the City Council of the City has given to the EDA the responsibility for all development and redevelopment projects and programs; and

**WHEREAS**, under Section 469.107 of the EDA Act, the City is authorized to levy a tax for the benefit of the EDA on its area of operation for the purposes authorized under the EDA Act, subject to the approval of the City Council;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Columbia Heights Economic Development Authority, that the EDA adopts and requests the City Council’s approval of its budget in the amount of ~~\$317,000~~ **\$375,000** for 2025; and

**BE IT FURTHER RESOLVED**, that the EDA adopts and requests the City Council’s approval of an EDA tax levy under Section 469.107 of the EDA Act, in the amount of ~~\$317,000~~ **\$375,000** for taxes payable in 2025; and

**BE IT FURTHER RESOLVED**, that the Executive Director is instructed to transmit a copy of this resolution to the City Manager, Finance Director, and City Clerk of the City of Columbia Heights, Minnesota.

**ORDER OF ECONOMIC DEVELOPMENT AUTHORITY**

Passed this 3<sup>rd</sup> day of September, 2024

Offered by: Rachel James

Seconded by: Justice Spriggs

Roll Call: All ayes of present. MOTION PASSED.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 2024-23**

**A RESOLUTION OF THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY, ADOPTING A BUDGET FOR THE FISCAL YEAR OF 2025 AND AUTHORIZING A SPECIAL BENEFIT TAX LEVY, PAYABLE IN 2025.**

**BE IT RESOLVED**, by the Columbia Heights Economic Development Authority (the "EDA") as follows:

**WHEREAS**, the City of Columbia Heights (the "City") established the EDA by an enabling resolution adopted on January 8, 1996, pursuant to Minnesota Statutes 469.090 to 469.1081 (the "EDA Act"); and

**WHEREAS**, the City Council granted the EDA all powers and duties of a housing and redevelopment authority by an enabling resolution and ordinance adopted on October 22, 2001, pursuant to Minnesota Statutes 469.001 to 469.047 (the "HRA Act"), except certain powers that are allocated to the Housing and Redevelopment Authority in and for the City of Columbia Heights (the "HRA"); and

**WHEREAS**, under Section 469.033 of the HRA Act, the EDA is authorized to levy a special benefit tax, in an amount not to exceed .0185 percent of the City's estimated market value (the "HRA Levy"); and

**WHEREAS**, by separate resolution, the EDA has before it for consideration a copy of the EDA budget for the fiscal year of 2025, and the proposed amount of the HRA Levy, payable in 2025, is based on said budget;

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of the Columbia Heights Economic Development Authority, that the EDA hereby adopts an HRA Levy payable in 2025 of ~~\$4000,000~~ **\$425,000** under Section 469.033 of the HRA Act; and

**BE IT FURTHER RESOLVED**, that the Board of Commissioners of the Columbia Heights Economic Development Authority hereby directs staff to take such actions necessary to file with the City and certify with the County of Anoka County, the HRA Levy in the amount of ~~\$4000,000~~ **\$425,000** for taxes payable in 2025 under Section 469.033 of the HRA Act.

**ORDER OF ECONOMIC DEVELOPMENT AUTHORITY**

Passed this 3<sup>rd</sup> day of September, 2024

Offered by: Justice Spriggs  
Seconded by: Rachel James  
Roll Call: All ayes of present. MOTION PASSED.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

**BUSINESS ITEMS**

Forney mentioned that the City owns a property north of Pepe. Pepe is looking to purchase a small garage and would like to see if the EDA would be interested in selling the lot. The owner is interested in building a restaurant and event space. Staff believe it is highly unlikely, but if the EDA is interested in having a restaurant in the area, Staff could speak with the buyer. The owner of Pepe's would need to demolish the garage and turn it into a restaurant.

James asked what the value of the property would be if it were sold. Forney replied that they did not know.

Buesgens stated the lot was not big enough and suggested holding onto the property. Szurek agreed.

**ADJOURNMENT**

*Motion by Buesgens, seconded by Márquez Simula, to adjourn the meeting at 5:54 pm. All ayes.  
MOTION PASSED.*

Respectfully submitted,



\_\_\_\_\_  
Sarah LaVoie, Recording Secretary



**CITY COUNCIL WORK SESSION MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT</b>
<b>MEETING DATE</b>	<b>OCTOBER 14, 2024</b>

<b>ITEM:</b>	<b>Second Reading of Winter Parking Ordinance No. 1705, an Ordinance to Amend Chapter 3 – Administrative Code: 3.203 Police Department; and Chapter 7 – Traffic Code: 7.202 Parking and Stopping Zones; 7.205 Prohibited Non-Moving Violations; and 7.301 Authority for Impoundment.</b>							
<b>DEPARTMENT:</b> Public Works & Police	<b>BY/DATE:</b> Director of Public Works, Police Captain Johnston, Streets & Parks Superintendent / October 10, 2024							
<p><b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an “X” in front of the selected text below)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_ Healthy and Safe Community</td> <td style="width: 50%; border: none;">_ Thriving and Vibrant Destination Community</td> </tr> <tr> <td style="border: none;">_ Equitable, Diverse, Inclusive, and Friendly</td> <td style="border: none;"><b>X</b> Strong Infrastructure and Public Services</td> </tr> <tr> <td style="border: none;">_ Trusted and Engaged Leadership</td> <td style="border: none;">_ Sustainable</td> </tr> </table>			_ Healthy and Safe Community	_ Thriving and Vibrant Destination Community	_ Equitable, Diverse, Inclusive, and Friendly	<b>X</b> Strong Infrastructure and Public Services	_ Trusted and Engaged Leadership	_ Sustainable
_ Healthy and Safe Community	_ Thriving and Vibrant Destination Community							
_ Equitable, Diverse, Inclusive, and Friendly	<b>X</b> Strong Infrastructure and Public Services							
_ Trusted and Engaged Leadership	_ Sustainable							

**BACKGROUND:**

The relationship between snow plowing, snow removal and winter parking have come up in discussions with the Council from time to time. In 2023 changes were made at an administrative level to the beginning and ending times shortening the time period for enforcement for the 2023/24 snow season. As this was the first year – staff suggested this be done on a pilot project basis and evaluate the effectiveness of the change. This was reviewed and discussed with the council at the April 2024 work session.

**SUMMARY OF CURRENT STATUS:**

At the first reading of Ordinance 1705 on September 23, 2024 , the City Council voted (5-0) to approve the First Reading with section 7.301(B) remaining in the ordinance unchanged. In summary, the ordinance changes are:

- To amend the date change of:
  - From:** November 1 to April 1
  - To:** November 15<sup>th</sup> to March 15<sup>th</sup>, and
- To amend the triggering snowfall amount of:
  - From:** 3-1/2 inches
  - To:** 2 inches

To enact those changes, the following code sections are amended as follows:

- **§ 3.203 POLICE DEPARTMENT: (G) 17.**

· (G) Persons hired as community service officers in the Police Department are authorized to issue a citation in lieu of arrest or continued detention to persons violating the following sections of this code and the Minnesota Statutes, as they may be amended from time to time, to wit:

Remove:

~~(17) Section 7.205(N), No Parking April 1 to May 1 when 3 1/2 inches or more of snow on the street.~~

Amend to:

(17) Section 7.205(N), No Parking March 16 to May 1 when 2 inches or more of snow on the street.

· **§ 7.202 PARKING AND STOPPING ZONES: (F)(3)(h)(j).**

(F) No person shall park or stand any vehicle on a boulevard or allow a vehicle to remain on a boulevard within the city, except:

- (1) When authorized by the Chief of Police on an emergency basis;
- (2) When permitted by action of the Council during repairs of adjacent streets;
- (3) When issued a permit by the Chief of Police. The Chief of Police may only issue such permits to applicants meeting the following conditions:
  - (a) The Chief of Police, upon advice of the Zoning Administrator, determines that the applicant cannot park at any other place on the property on which his residence is located without violating the zoning laws relating to permitted off-street parking;
  - (b) The Chief of Police determines that permitting such parking will not impede the plowing, removal or storage of any snow, ice or waste from the public right-of-way;
  - (c) The Chief of Police determines that permitting such parking will not obstruct the normal flow of pedestrian traffic from adjoining properties and will not obstruct the delivery of emergency services to the affected property or any other property;
  - (d) The permit will only allow the parking of vehicles at such location as is designed by the Chief of Police;
  - (e) The permit may be revoked by the Chief of Police if the Chief of Police later discovers that the subject vehicle will impede the plowing, storage or removal of snow, ice or waste from or at the location of the vehicle; provided, however, that the Chief of Police shall give notice of such revocation by posting a notice to that effect on the subject vehicle for not less than two hours;
  - (f) No permit shall be valid for a period in excess of ten hours in any 24-hour period;
  - (g) No permit shall be valid unless clearly displayed upon the permitted vehicle;

Remove:

~~(h) No permit shall be valid except between November 1 of any year and March 31 of the next succeeding year;~~

Amend to:

(h) No permit shall be valid except between November 15 of any year and March 15 of the next succeeding year;

Remove:

~~(j) All permits shall expire on March 31 of each year.~~

Amend to:

(j) All permits shall expire on March 15 of each year.

· **§ 7.205 PROHIBITED NON-MOVING VIOLATIONS: (M)(8) and (N).**

(M) No automobile, motor vehicle, recreational vehicle or trailer may be parked or left unattended on any public road or parkway within the City of Columbia Heights at any time between the hours of 2:00 a.m. and 6:00 a.m. without a parking permit issued by the Chief of Police or his designated representative. The Chief of Police may only issue such permits to applicants only upon the following conditions:

- (1) Permits in excess of five in any calendar month shall not be granted unless the Chief of Police determines that the applicant cannot park on the property upon which his residence is located without violating the zoning laws relating to permitted off-street parking areas or that the applicant cannot reasonably or legally drive the subject vehicle to any other place on the property where his residence is located without violating the zoning laws relating to off-street parking.
- (2) The Chief of Police determines that the issuance of such permit will not impede the plowing or removal of any snow, ice or waste from such public road or parkway.
- (3) The permit will only allow the parking of vehicles at such location as is designed by the Chief of Police.
- (4) The permit may be revoked by the Chief of Police if the Chief of Police later discovers that the subject vehicle will impede the plowing or removal of snow, ice, or waste from the location of the vehicle; provided, however, that the Chief of Police shall give notice of such revocation by posting a notice to that effect on the subject vehicle for not less than two hours.
- (5) No permit shall be valid for a period in excess of four hours.
- (6) No permit shall be valid unless clearly displayed upon the permitted vehicle.
- (7) Any act of the designated representative of the Chief of Police shall be construed as the act of the Chief of Police for purposes of this division.

Remove:

~~(8) All permits granted hereunder shall expire on March 31 of each year.~~

Amend to:

(8) All permits granted hereunder shall expire on March 15 of each year.

Remove:

~~(N) Division (M) of this section shall not be effective between the dates of April 1 of each year and October 31 of the same year, said dates being inclusive; provided, however, that division (M) of this section shall be applicable between April 1 of each year and May 1 of each year, said dates being inclusive, to any subject vehicle when snow has accumulated to a depth of three and one half inches or more within the traveled portion of any roadway that lies within six feet of the said vehicle.~~

Amend to:

(N) Division (M) of this section shall not be effective between the dates of March 16 of each year and November 14 of the same year, said dates being inclusive; provided, however, that division (M) of this section shall be applicable between March 16 of each year and May 1 of each year, said dates being inclusive, to any subject vehicle when snow has accumulated to a depth of two inches or more within the traveled portion of any roadway that lies within six feet of the said vehicle.

• **§ 7.301 AUTHORITY FOR IMPOUNDMENT: (C)(1) and (2).**

(A) A vehicle may be impounded by the Police Department, or by a commercial towing service pursuant to a contract with the city, where such vehicle:

- (1) Is parked in such a manner as to constitute a violation of any of the provisions of this chapter and thereby cause an obstruction to the free flow of traffic or interferes with the performance of municipal services; or
- (2) Is abandoned, whether on public or private property; or

(3) Unlawfully blocks a water hydrant or is parked in a fire lane, whether on public or private property.  
(B) No vehicle shall be impounded unless a tag is affixed to the windshield ordering that said vehicle be towed pursuant to the provisions of this chapter.

(C) No vehicle may be impounded solely because it is parked in such a manner as to constitute a violation of § 7.205(M) except:

Remove:

- ~~(1) Between 2:00 a.m. on November 1 and 6:00 a.m. on March 31 of the next succeeding year; and~~
- ~~(2) At least three and one-half inches of snow has accumulated within the traveled portion of any roadway at any point not greater than 15 feet from any part of the subject vehicle~~

Amend to:

- (1) Between 2:00 a.m. on November 15 and 6:00 a.m. on March 15 of the next succeeding year; and
- (2) At least two inches of snow has accumulated within the traveled portion of any roadway at any point not greater than 15 feet from any part of the subject vehicle.

Following the Council approval of ordinance amendments, the City’s Snow and Ice Control Policy will then be updated to reflect the changes.

**STAFF RECOMMENDATION:**

Staff recommends approval of ordinance No. 1705, attached in final form.

**RECOMMENDED MOTION(S):**

MOTION: Move to waive the reading of Ordinance No. 1705, there be ample copies available to the public.  
MOTION: Move to approve Ordinance No. 1705, being an Ordinance to amend Chapter 3 – Administrative Code: 3.203 Police Department; and Chapter 7 – Traffic Code: 7.202 Parking and Stopping Zones; 7.205 Prohibited non-moving violations; and 7.301 Authority for Impoundment in the City of Columbia Heights, and direct staff to send the summary ordinance for publication in the legal newspaper.

**ATTACHMENT(S):**

- Ordinance No. 1705
- 1705 Summary Ordinance

**AN ORDINANCE AMENDING CHAPTER 3 – ADMINISTRATIVE CODE: 3.203 POLICE DEPARTMENT; AND CHAPTER 7 – TRAFFIC CODE: 7.202 PARKING AND STOPPING ZONES; 7.205 PROHIBITED NON-MOVING VIOLATIONS; AND 7.301 AUTHORITY FOR IMPOUNDMENT**

The City of Columbia Heights does ordain:

**Section 1**

**The following administrative processes are amended or deleted as provided in Section 3.203 of the City Code of 2003, is hereby established to read as follows:**

**§ 3.203 POLICE DEPARTMENT.**

(A) A Police Department is hereby created which shall consist of the Chief of Police and such other members as are appointed in the manner provided by the laws of the State of Minnesota and the Charter and ordinances of the city.

(B) The Police Department shall enforce the ordinances of the city and laws of the State of Minnesota within its jurisdiction, prevent infractions of the law, protect the life, safety, and property of the citizens of Columbia Heights and preserve the general peace and good order of the city.

(C) The Police Department shall be under the direct administrative supervision and control of the Mayor and subject to the jurisdiction of the Joint Police and Fire Civil Service Commission, as thereafter established.

(D) (1) The Chief of Police shall have supervision and control of all subordinate officers and members of the Department, subject to the authority of the Mayor. The Chief shall be guided by rules and regulations promulgated by the Mayor governing the administration and operation of the Department and the conduct of all members assigned thereto.

(2) The Chief shall ensure that all members of the Department are properly instructed in all relevant aspects of the law and trained in the proper techniques and methods to carry out such duties as they may be properly assigned.

(E) (1) Every member of the Police Department shall conduct himself in a proper and law-abiding manner at all times. Each member shall abide by all lawful orders and directions of superiors.

(2) Every police officer shall appear as a witness in a prosecution for a violation of an ordinance or of any state or federal law when so requested by the prosecuting attorney, unless excused from such duty by the Chief of Police. No officer appearing as a witness pursuant to this section shall retain any witness fee for service as a witness, and any fee shall be deposited with the City Treasurer. The aforementioned provisions shall in no way affect the manner of determining employee compensation and the amount thereof payable to officers for appearances made pursuant to this section.

(3) Every officer shall upon reasonable request provide his personal identification by name, badge number, or official identification number, unless assigned to duties that require concealment of the identity of the officer.

(F) The Police Department shall have the authority to impound vehicles under such circumstances and in the manner prescribed by Chapter 7, Article III of this code.

(G) Persons hired as community service officers in the Police Department are authorized to issue a citation in lieu of arrest or continued detention to persons violating the following sections of this code and the Minnesota Statutes, as they may be amended from time to time, to wit:



- (1) Section 7.202(B), Overtime Parking in Public Parking Areas.
- (2) Section 7.202(C), Loading Zones.
- (3) Section 7.202(D), Bus Stops and Taxi Stands.
- (4) Section 7.202(E), Metered Parking Areas.
- (5) Section 7.202(F), Boulevard Parking.
- (6) Section 7.202(F)(3)(c), Violation of a Boulevard Parking Permit.
- (7) Section 7.202(I), Handicap Parking.
- (8) Section 7.203(A), Temporary or Emergency No Parking (parades, and the like).
- (9) Section 7.205(A), Six-hour Maximum Parking.
- (10) Section 7.205(B), Parking in a Traffic Lane or in an Alley.
- (11) Section 7.205(C), Abandoned Vehicle.
- (12) Section 7.205(D), Fire Lanes or Other Parking Violations on Private Property.
- (13) Section 7.205(G), Junk Vehicles.
- (14) Section 7.205(K), Obstruct Traffic in a Private Parking Lot.
- (15) Section 7.205(L), Overtime Parking in a Private Parking Lot.
- (16) Section 7.205(M), No Parking 2:00 a.m. to 6:00 a.m.
- (17) Section 7.205(N), No Parking March 16 to May 1 when 2 or more inches of snow on the street.
- (18) Section 7.401(A), Bicycle Registration.
- (19) Section 7.402(B), Bicycle Lights and Reflectors.
- (20) Section 7.402(C), Miscellaneous Bicycle Violations.
- (21) Chapter 8, Article I, Animal Violations.
- (22) Section 8.204(R), Unauthorized Signs in the public right-of-way.
- (23) Section 7.205(G), Junk Vehicles.
- (24) Section 7.401(C), Bicycle Impound.
- (25) Section 10.201(A), Parking in a Park 11:00 p.m. to 6:00 a.m.
- (26) Section 10.201(L), Pets on Leash when in City Park.
- (27) M.S. § 169.34, Miscellaneous Parking Violations.
- (28) M.S. § 169.346, Handicap Parking.
- (29) M.S. § 169.34, Parallel Curb Parking.
- (30) M.S. § 169.222, Operation of Bicycles.
- (31) M.S. § 346.57(1), Animal in Motor Vehicles, Endangered.
- (32) M.S. § 346.57(2), Animal in Motor Vehicle May Be Removed.
- (33) M.S. Chapter 343, Animal Cruelty.
- (34) M.S. § 609.675, Refrigerator, Exposure of Unused/Unsafe.
- (35) M.S. § 115A.916, Used Oil Land Disposal.
- (36) M.S. § 168.03, Abandoned Motor Vehicle.
- (37) M.S. § 168.09, Expired License Plates.
- (38) Section 5A.207(C)(1), Park on Landscaped Area.
- (39) M.S. § 169.35(1), Parked More than 12 Inches from Curb.
- (40) Section 7.204(H), Parked Over Weight 15,000 lbs.
- (41) Section 8.301(G), Garbage and Rubbish.
- (42) Section 8.204(D), Noise and Odors.
- (43) Section 5A.207(G), Outside Storage of Materials.
- (44) Section 5.607(B), Too Many Animals (No Kennel License).
- (45) M.S. § 169.041, Tow Authority.

- (46) 7.301(A)(2), Tow Authority, Abandoned.
- (47) Section 7.301(A)(3), Tow Authority, Fire Lane or Hydrant.
- (48) Section 7.301(A)(1), Tow Authority, Snow.
- (49) M.S. § 169.35, Parked Wrong Side of Street.

## **Section 2**

**The following administrative processes are amended or deleted as provided in Section 7.202 of the City Code of 1980, is hereby established to read as follows:**

### **§ 7.202 PARKING AND STOPPING ZONES.**

(A) The Council may regulate traffic flow and prevent traffic congestion by designation of certain streets or portions thereof as “no parking, no stopping, or no standing” zones and may limit the hours in which the restrictions apply.

(1) The provisions of this section shall not apply to any vehicle parked or stopped temporarily in such zone for the purpose of forming a funeral procession.

(2) The provisions of this section shall not apply to any truck parked or stopped temporarily in such zone between the hours of 9:00 a.m. and 12:00 noon for the purpose of loading or unloading, where access to the premises is not otherwise available.

(3) The provisions of this section shall not apply to any truck parked or stopped temporarily in an industrial zone for the purpose of loading or unloading, where access to the premises is not otherwise available.

(B) The Council may regulate access to public parking areas by designating areas where the right to park is limited to a specified duration of time. The Council may limit such restrictions to specified hours of the day. The Manager shall have the delegated authority to designate areas of limited parking in the manner prescribed by § 3.308.

(C) (1) The Council may regulate public access to commercial and business establishments by designating areas or portions of streets as “loading zones” for exclusive use by trucks or other vehicles loading or unloading merchandise, goods, or other property. The Council may specify limitations as to the hours and days during which such zones shall be in force.

(2) Nothing contained herein shall be construed as prohibiting any person operating a vehicle from utilizing a designated loading zone for temporarily stopping or standing to receive or discharge passengers, provided that such vehicle remains occupied at all times and remains in the loading zone for a period not to exceed five minutes.

(D) The Council may designate areas or portions of streets as a “bus stop” or as a “taxi stand” to provide for the public convenience and minimize disruption of traffic by operation of such vehicles.

(1) A designated “bus stop” may only be used by vehicles engaged in carrying passengers for hire, except that said bus stop may be used by any vehicle for the purpose of loading or unloading passengers.

(2) A designated “taxi stand” may only be used by taxicabs, as defined in Chapter 5 of this code, except that said “taxi stand” may be used by any vehicle for the purpose of loading or unloading passengers.

(E) The Council may designate streets or portions of streets as “metered parking zones” in order to regulate the public availability of parking facilities. Meters shall be installed at or near the curb and immediately adjacent to the individual parking spaces which shall be delineated by lines or markings painted upon the curb or street.

(1) Parking meters shall be installed and adjusted so that when properly operated a timing mechanism will indicate a period of time upon and after the deposit therein of certain United States coins. Said meters shall show a signal reflecting the expiration of time from the previous deposit of coins.

(2) The provisions of this section shall not apply to a commercial vehicle during the hours of 9:00 a.m. to 4:00 p.m., provided that the vehicle is parked in a metered parking zone for the sole purpose of making deliveries.

(3) Money accumulated in the meters shall be collected periodically by a designated person who shall be bonded in an amount determined by the Council. The money shall be placed in a "Parking Meter Fund" to be used exclusively to defray the costs incident to traffic and parking regulation including installing and maintaining parking meters.

(4) The tag placed on the windshield of any unattended vehicle parked in violation of § 7.205(A)(1) shall also contain instructions to the owner or operator of the vehicle to report to the designated public authority regarding said violation; and that payment of the sum of \$3 within 24 hours of the violation will be accepted as full satisfaction of such violation.

(F) No person shall park or stand any vehicle on a boulevard or allow a vehicle to remain on a boulevard within the city, except:

(1) When authorized by the Chief of Police on an emergency basis;

(2) When permitted by action of the Council during repairs of adjacent streets;

(3) When issued a permit by the Chief of Police. The Chief of Police may only issue such permits to applicants meeting the following conditions:

(a) The Chief of Police, upon advice of the Zoning Administrator, determines that the applicant cannot park at any other place on the property on which his residence is located without violating the zoning laws relating to permitted off-street parking;

(b) The Chief of Police determines that permitting such parking will not impede the plowing, removal or storage of any snow, ice or waste from the public right-of-way;

(c) The Chief of Police determines that permitting such parking will not obstruct the normal flow of pedestrian traffic from adjoining properties and will not obstruct the delivery of emergency services to the affected property or any other property;

(d) The permit will only allow the parking of vehicles at such location as is designed by the Chief of Police;

(e) The permit may be revoked by the Chief of Police if the Chief of Police later discovers that the subject vehicle will impede the plowing, storage or removal of snow, ice or waste from or at the location of the vehicle; provided, however, that the Chief of Police shall give notice of such revocation by posting a notice to that effect on the subject vehicle for not less than two hours;

(f) No permit shall be valid for a period in excess of ten hours in any 24-hour period;

(g) No permit shall be valid unless clearly displayed upon the permitted vehicle;

(h) No permit shall be valid except between November 15 of any year and March 15 of the next succeeding year;

(i) Any act of the designated representative of the Chief of Police shall be construed as the act of the Chief of Police for purposes of this division.

(j) All permits shall expire on March 15 of each year.

(G) The administrative service, through the Fire Chief and City Engineer, shall have the delegated authority to establish fire lanes on any public street; on any private road servicing a business, commercial, or industrial establishment, or a multiple-dwelling residence, for ready access of emergency vehicles, wherein parking shall be prohibited at all times.

(H) With Council approval any property owner may post signs regulating or prohibiting traffic on his

property.

(1) The signs shall conform to the standards of the *Manual on Uniform Traffic Control Devices for Streets and Highways* of the State of Minnesota.

(2) The signs shall serve as authorization and consent for any police officer to enter upon the private property to enforce the provisions of this chapter and the prescribed traffic regulations.

(l) (1) Any person, corporation, or governmental subdivision may designate, and reserve for use by physically handicapped persons parking spaces upon public or private property owned or controlled by the party taking such designation and reservation; provided, however, that:

(a) Parking spaces hereafter designated and reserved for the physically handicapped shall not be less than 12 feet in width and located as near as practicable to the entrance of the building that is most easily usable by physically handicapped persons;

(b) Designation and reservation of such parking spaces hereafter shall be made by the posting of permanent, nonportable signs conforming to the requirements of the *Manual on Uniform Traffic Control Devices for Streets and Highways* as adopted by the Minnesota Commissioner of Highways; and

(c) No person shall hereafter erect or cause to be erected signs designating and reserving parking spaces for physically handicapped persons unless the location, number, and method of signing of such spaces is first approved by the Chief of Police or an appointed representative.

(2) No person shall park a motor vehicle in parking spaces designated and reserved for the physically handicapped unless:

(a) That person is physically handicapped or is operating a vehicle under the direction and for the use of a physically handicapped person; and

(b) Such vehicle has displayed prominently upon it a duly issued and valid identifying certificate.

### **Section 3**

**The following administrative processes are amended or deleted as provided in Section 7.205 of the City Code of 2005, is hereby established to read as follows:**

#### **§ 7.205 PROHIBITED NON-MOVING VIOLATIONS.**

(A) No person shall park a vehicle in his custody or control in any one place upon any street or roadway for a continuous period longer than six hours or:

(1) In a metered parking zone as indicated by the location of installed meters, between the hours of 9:00 a.m. and 6:00 p.m. of any day except Sundays and legal holidays, at any time when said meter indicates that the time has expired since the last deposit of coins therein; or

(2) In a metered parking zone during the aforementioned times in such a position that said vehicle is not entirely within the space designated for a particular meter, unless the length of said vehicle exceeds the length of the space provided.

(B) No person shall park a vehicle in his custody or control in such a manner as to protrude into or obstruct a lane designed for moving traffic or a fire lane, or park a vehicle on a residential street where parking is prohibited, or park a vehicle in any alley except for the purpose of loading or unloading.

(C) (1) No person with title or custody of a motor vehicle shall abandon such vehicle as defined herein, anywhere within the city. For purposes of this chapter, an *ABANDONED MOTOR VEHICLE* shall consist of:

(a) A motor vehicle which has remained in any one place on public property for a continuous period of 48 hours and lacks vital component parts that are essential to the mechanical functioning of the vehicle, or is otherwise in inoperable condition; or

(b) A motor vehicle which has remained on private property for a continuous period of 48 hours without the consent of the person in control of such property.

(2) Provided, however, that a classic car or pioneer car as defined in M.S. § 168.10, as it may be amended from time to time, shall not be considered as an abandoned motor vehicle within the meaning of subdivision (1)(a) of this division.

(D) No person shall operate, park, stop or stand a vehicle in his custody or control in such a manner as to violate the parking restrictions prescribed by § 7.202(G), or any other restrictions of a temporary or emergency order, pursuant to § 7.203, whether such order is posted or not.

(E) No person shall wash, grease, or repair any vehicle on any park, boulevard, or parkway, except to perform necessary emergency repairs.

(F) No person operating a bus shall allow the same to remain stopped or parked upon any street at a place not designated as a “bus stop.” No person operating a taxicab shall allow the same to remain stopped or parked upon any street at a place not designated as a “taxistand” for a period in excess of five minutes while occupying said taxicab; provided, however, that such operator may temporarily stop or park such taxicab at any location when so instructed in order to pick up passengers.

(G) No person shall park, keep, place, store or permit the parking or storage of any stock car, racing car, or junk vehicle on a public street or alley, or any private lands or premises which he owns, occupies or controls for a period of longer than 96 hours, unless it shall be within a building on such private premises. Said person shall be given a notice of violation by the city to take corrective action. *CORRECTIVE ACTION* shall be defined as follows:

(1) When the vehicle is legally parked and in compliance with all applicable city ordinances and state requirements for an operable vehicle on public roads. In the event corrective action is not taken within 96 hours from the notice of the violation, the city may take the vehicle into custody, impound it, and the vehicle is eligible for disposal or sale as an unauthorized vehicle under M.S. § 168B.08, 45 days after notice to the owner.

(2) For purposes of divisions (G), (H) and (I) of this section:

*BUS.* A vehicle designed for carrying passengers and having a seating capacity of more than nine persons, but not to include any such vehicle which has been altered for use for camping purposes exclusively.

*JUNK VEHICLE.* Any motor vehicle which is not in operable condition, or which is partially dismantled, or which is used for sale of parts or as a source of repair or replacement parts for other vehicles, or which is kept for scrapping, dismantling, or salvage of any kind. Failure to prominently display a motor vehicle registration license for the current year shall be prima facie evidence that such vehicle is a junk vehicle.

*MOTOR TRUCK, TRUCK TRACTOR or COMMERCIAL VEHICLE.* A vehicle having either a capacity of more than one ton or weight of more than 5,000 pounds or both, but not to include vehicles which are designed exclusively for recreation purposes.

(H) No person owning, driving or in charge of any bus, motor truck, truck tractor, or commercial vehicle shall permit the same to be parked or stand longer than 24 hours continuously on, in front of, or beside any property in a residential district, except for the purpose of loading or unloading.

(I) No person owning, driving, or in charge of any bus, motor truck, truck tractor, or commercial vehicle designed exclusively for recreation or camping purposes, shall permit more than two of the same to stand longer than 24 hours continuously on, in front of, or beside any property in a residential district except for the purpose of loading or unloading.

(J) No person shall service, repair, replace parts or do maintenance work on a stock car, racing car, or junk car on a public street, nor on any private lands or premises unless it shall be within a building on such private premises.

(K) No person shall park or stop his vehicle in a private parking lot in such a manner as to interfere with or obstruct the movement of traffic therein.

(L) No person parking or stopping his vehicle in a private parking lot shall allow the same to remain in such lot for longer than the posted limit.

(M) No automobile, motor vehicle, recreational vehicle or trailer may be parked or left unattended on any public road or parkway within the City of Columbia Heights at any time between the hours of 2:00 a.m. and 6:00 a.m. without a parking permit issued by the Chief of Police or his designated representative. The Chief of Police may only issue such permits to applicants only upon the following conditions:

(1) Permits in excess of five in any calendar month shall not be granted unless the Chief of Police determines that the applicant cannot park on the property upon which his residence is located without violating the zoning laws relating to permitted off-street parking areas or that the applicant cannot reasonably or legally drive the subject vehicle to any other place on the property where his residence is located without violating the zoning laws relating to off-street parking.

(2) The Chief of Police determines that the issuance of such permit will not impede the plowing or removal of any snow, ice or waste from such public road or parkway.

(3) The permit will only allow the parking of vehicles at such location as is designed by the Chief of Police.

(4) The permit may be revoked by the Chief of Police if the Chief of Police later discovers that the subject vehicle will impede the plowing or removal of snow, ice, or waste from the location of the vehicle; provided, however, that the Chief of Police shall give notice of such revocation by posting a notice to that effect on the subject vehicle for not less than two hours.

(5) No permit shall be valid for a period in excess of four hours.

(6) No permit shall be valid unless clearly displayed upon the permitted vehicle.

(7) Any act of the designated representative of the Chief of Police shall be construed as the act of the Chief of Police for purposes of this division.

(8) All permits granted hereunder shall expire on March 15 of each year.

(N) Division (M) of this section shall not be effective between the dates of March 16 of each year and November 14 of the same year, said dates being inclusive; provided, however, that division (M) of this section shall be applicable between March 16 of each year and May 1 of each year, said dates being inclusive, to any subject vehicle when snow has accumulated to a depth of two inches or more within the traveled portion of any roadway that lies within six feet of the said vehicle.

(O) No person shall park or stop a vehicle which is wider than 68 inches at its widest point in any designated compact car parking space within the city.

(P) No person, firm or corporation owning or having a superior possessory interest in a parking lot containing designated compact parking spaces shall allow or permit any vehicle which is wider than 68 inches at its widest point to be parked within any designated compact car parking space within the city. The existence of two or more vehicles remaining parked in violation of division (O) of this section for a period of more than two hours shall be prima facie evidence that the person, firm or corporation owning or having the superior possessory interest in such lot is allowing or permitting such activity in violation of this section. In addition to the penalties prescribed for misdemeanor violations by this code, the city may take such action a

it deems appropriate in law or equity to enforce the owner’s responsibility to enforce the proper use of compact parking spaces.

**Section 4**

**The following administrative processes are amended or deleted as provided in Section 7.301 of the City Code of 1979, is hereby established to read as follows:**

**§ 7.301 AUTHORITY FOR IMPOUNDMENT.**

(A) A vehicle may be impounded by the Police Department, or by a commercial towing service pursuant to a contract with the city, where such vehicle:

- (1) Is parked in such a manner as to constitute a violation of any of the provisions of this chapter and thereby cause an obstruction to the free flow of traffic or interferes with the performance of municipal services; or
- (2) Is abandoned, whether on public or private property; or
- (3) Unlawfully blocks a water hydrant or is parked in a fire lane, whether on public or private property.

(B) No vehicle shall be impounded unless a tag is affixed to the windshield ordering that said vehicle be towed pursuant to the provisions of this chapter.

(C) No vehicle may be impounded solely because it is parked in such a manner as to constitute a violation of § 7.205(M) except:

- (1) Between 2:00 a.m. on November 15 and 6:00 a.m. on March 15 of the next succeeding year; and
- (2) At least two inches of snow has accumulated within the traveled portion of any roadway at any point not greater than 15 feet from any part of the subject vehicle.

This Ordinance shall be in full force and effect from and after 30 days after its passage.

Offered by:  
Seconded by:  
Roll Call:

Second Reading:  
Offered by:  
Seconded by:  
Roll Call:

Date of Passage:

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

Attest:

\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary





**SUMMARY OF ORDINANCE NO. 1705**

**AN ORDINANCE AMENDMENT PERTAINING TO WINTER PARKING: AMENDING CHAPTER 3 – ADMINISTRATIVE CODE: 3.203 POLICE DEPARTMENT; AND CHAPTER 7 – TRAFFIC CODE: 7.202 PARKING AND STOPPING ZONES; 7.205 PROHIBITED NON-MOVING VIOLATIONS; AND 7.301 AUTHORITY FOR IMPOUNDMENT.**

The City Council for the City of Columbia Heights, Minnesota adopted Ordinance No. 1705 on October 14, 2024.

The purpose of this ordinance is to amend two primary aspects of City winter operations by shortening the time period for enforcement from ‘November 1 to April 1’ to ‘November 15<sup>th</sup> to March 15<sup>th</sup>,’ and to amend the triggering snowfall amount for plowing operations from 3-1/2 inches to 2 inches.

This is a summary of Ordinance No. 1705. A copy of the entire text of the Ordinance is available for public inspection during regular office hours at City Hall, by standard or electronic mail, or at [www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov).

Attest:

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT AGENDA</b>
<b>MEETING DATE</b>	10/14/2024

<b>ITEM:</b>	<b>Second Reading of Ordinance 1706 Being an Ordinance Amending Chapter 5 Article vii of the Columbia Heights City Code to Establish the Regulation and Registration of Cannabis-Related Businesses</b>	
<b>DEPARTMENT:</b>	Community Development	<b>BY/DATE:</b> Mitchell Forney, 10-8-24
<b>CORE CITY STRATEGIES:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Healthy and Safe Community</li> <li><input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly</li> <li><input type="checkbox"/> Trusted and Engaged Leadership</li> <li><input checked="" type="checkbox"/> Thriving and Vibrant Destination Community</li> <li><input type="checkbox"/> Strong Infrastructure and Public Services</li> <li><input type="checkbox"/> Sustainable</li> </ul>	

**BACKGROUND**

At the July work session, city staff presented new rules and regulations regarding the local control of cannabis businesses. During this meeting, the City Council reviewed the latest laws and recommendations from the Office of Cannabis Management and directed staff to develop an ordinance to establish cannabis business registration and regulations. Following this discussion, staff worked with the city attorney to draft Ordinance 1706.

In summary, Ordinance 1706 amends Chapter 5, Article 7 of the city code to establish registration procedures for cannabis retail businesses and create regulations for cannabis businesses as permitted by the state. A key feature of Ordinance 1706 is the introduction of the city's registration process for cannabis retail businesses. Like other city licenses, the ordinance outlines application procedures and requirements, grounds for denial, compliance checks, and penalties. Most of these aspects are strictly governed by state law. Two significant provisions in this section include the limitation of only two cannabis retail businesses within the city and specific hours of operation (5.705 C-D). Otherwise, the application process follows the same structure as other city licenses.

The ordinance also addresses temporary cannabis events, which are required to be allowed by the state but can be regulated locally. These regulations, detailed in Section 5.709 F, reflect council feedback—such as the prohibition of smoking or vaping at temporary cannabis events—and establishing the permitting process for such events. Additionally, the ordinance permits municipal liquor stores to sell low-potency cannabis products. However, the low-potency section of state law provides less local control, limiting the city's ability to impose further regulations in this area.

Ordinance 1706 represents the beginning of the City's response to this new industry. As the Office of Cannabis Management rolls out additional rules and the City encounters new challenges, staff anticipate making adjustments to this section of the code. Ordinance 1706 effectively lays the groundwork for regulating cannabis businesses in Columbia Heights. Staff will also collaborate with the Planning Commission to assess

whether any zoning code updates are necessary to align with the new law. The state has recommended that cities treat cannabis businesses like any other type of business in terms of zoning. So far, Columbia Heights has responded accordingly, treating cannabis retailers as retailers and manufacturers as manufacturers. Staff do not foresee significant changes to the zoning code but will explore potential impacts with the Planning Commission.

**RECOMMENDED MOTION(S):**

MOTION: Move to waive the reading of Ordinance No. 1706, there being ample copies available to the public.

MOTION: Move to approve Ordinance 1706, being an ordinance amending chapter 5 article vii of the Columbia Heights City Code to establish the regulation and registration of cannabis related businesses, and direct staff to send the summary ordinance for publication in the legal newspaper.

**ATTACHMENT(S):**

- 1. Ordinance 1706**
- 2. Summary Ordinance 1706**

**ORDINANCE NO. 1706**

BEING AN ORDINANCE AMENDING CHAPTER 5 ARTICLE VII OF THE COLUMBIA HEIGHTS CITY CODE TO  
ESTABLISH THE REGULATION AND REGISTRATION OF CANNABIS RELATED BUSINESSES

The City of Columbia Heights does ordain:

**Section 1**

**Chapter 5 of the Columbia Heights City Code is hereby amended to read as follows, to wit:**

CHAPTER 5: COMMERCIAL LICENSING AND REGISTRATION

ARTICLE VII: CANNABIS BUSINESS REGISTRATION AND REGULATIONS

5.701 PURPOSE AND INTENT.

(A) The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes the City of Columbia Heights (City) to protect the public health, safety, and welfare of Columbia Heights residents by regulating cannabis businesses within the legal boundaries of the City. The City of Columbia Heights finds and concludes that the proposed provisions are appropriate and lawful regulations for the City of Columbia Heights and that the proposed amendments will promote the community's interest in reasonable stability for now and in the future, and that the proposed provisions are in the public interest and for the public good.

5.702 AUTHORITY.

(A) The City of Columbia Heights has the authority to adopt this ordinance pursuant to:

(1) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.

(2) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.

5.703 SEVERABILITY.

(A) If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

5.704 DEFINITIONS.

Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.

**Cannabis Cultivation.** A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant. harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.

**Cannabis Retail Businesses.** A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, (and/excluding) lower-potency hemp edible retailers.

**Cannabis Retailer.** Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

**Daycare.** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.

**Lower-potency Hemp Edible.** As defined under Minn. Stat. 342.01 subd. 50.

**Office of Cannabis Management.** Minnesota Office of Cannabis Management, referred to as “OCM” in this ordinance.

**Place of Public Accommodation.** A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.

**Preliminary License Approval.** OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.

**Public Place.** A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.

**Residential Treatment Facility.** As defined under Minn. Stat. 245.462 subd. 23.

**Retail Registration.** An approved registration issued by the (insert local here) to a state-licensed cannabis retail business.

**School.** A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.

**State License.** An approved license issued by the State of Minnesota’s Office of Cannabis Management to a cannabis retail business.

#### 5.705 REGISTRATION.

(A) No individual or entity may operate a state-licensed cannabis retail business within The City of Columbia Heights without first registering with the City.

(B) Prior to issuance of a cannabis retail business registration, The City of Columbia Heights shall conduct a preliminary compliance check to ensure compliance with local ordinances. Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, The City of Columbia Heights shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

(C) The City of Columbia Heights shall limit the number of cannabis retail businesses to 2.

(D) No sale of licensed products may be made between 10:00 p.m. and 8:00 a.m. on the days of Monday through Saturday, nor between 10:00 p.m. Saturday and 10:00 a.m. on Sunday.

#### 5.706 APPLICATION PROCEDURE.

(A) *Application.* An applicant for a retail registration shall be made on a form provided by the City. The application shall contain the full name of the applicant, applicant's date of birth, applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, the name of the business's operator, and any additional information the City deems necessary. Upon receipt of a completed application, the Clerk shall inform the applicant as much, and forward the application to the Police Department for a background and record check prior to formal review by the City Council. If the Clerk shall determine that an application is incomplete, the Clerk shall return the application to the applicant with notice of the information necessary to make the application complete.

(B) The applicant shall include with the form:

(1) The application fee as required in 5.706 H;

(2) A copy of a valid state license or written notice of OCM license preapproval.

(C) *Action.* The City Council may either approve or deny the registration, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the registration, the Clerk shall issue the registration to the applicant. If the City Council denies the registration, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision.

(D) *Change in location.* If a state-licensed cannabis retail business seeks to move to a new location still within the legal boundaries of the City, it shall notify the City of Columbia Heights of the proposed location change, and submit necessary information to meet all the criteria in this paragraph.

(E) The City of Columbia Heights shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license. A state-licensed cannabis retail business shall apply to renew registration on a form established by the City. A cannabis retail registration issued under this ordinance shall not be transferred.

(F) The application for renewal of a retail registration shall include, but is not limited to items identified in section 5.706 A of this ordinance.

(G) The applicant shall include with the renewal form:

(1) The renewal fee as required in 5.706 H;

(2) A copy of a valid state license or written notice of OCM license renewal.

(H) *Fees.* A registration fee, as established in the City's fee schedule, shall be charged to applicants depending on the type of retail business license applied for. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee, also established in the City' fee schedule. Any renewal retail registration fee imposed by the City shall be charged at the time of the second renewal and each subsequent renewal thereafter. A medical combination business operating an adult-use retail

location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business. All registration fees shall be non-refundable once processed.

(l) Basis for denial:

A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 5.705 C.

(1) Grounds for denying the issuance or renewal of a license under this article includes but is not limited to the following:

(a) The applicant is under the age of 21 years.

(b) The applicant, or any employee thereof, has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to licensed products.

(c) The applicant has had a license to sell licensed products revoked within the preceding 12 months of the date of application.

(d) The applicant fails to provide any information required on the application, or provides false or misleading information.

(e) The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding such a license.

(2) However, except as may otherwise be provided by law, the existence of any particular ground for denial does not obligate the City to deny the license.

(D) If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this article. The City will provide the license holder with notice of the revocation, along with information on the right to appeal.

#### 5.707 LOCAL GOVERNMENT AS A CANNABIS RETAILER.

(A) The City of Columbia Heights may establish, own, and operate one municipal cannabis retail business subject to the restrictions in this chapter. The municipal cannabis retail store shall not be included in any limitation of the number of registered cannabis retail businesses under Section 5.705 C. The City of Columbia Heights shall be subject to all same rental license requirements and procedures applicable to all other applicants.

#### 5.708 COMPLIANCE CHECKS AND INSPECTIONS.

(A) The City of Columbia Heights shall complete at minimum of one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24 and this section. The City shall conduct at minimum one unannounced age verification compliance check at least once per calendar year. Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to

purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government. Any failures under this section must be reported to the Office of Cannabis Management.

#### 5.709 TEMPORARY CANNABIS EVENTS.

(A) *Permit Required.* No person shall hold a Temporary Cannabis Event without first having received a permit to do so provided in this chapter.

(B) *Application Submittal & Review.* Every application for a Temporary Cannabis Event Permit shall be made on a form provided by the city. Said form shall include but is not limited to:

- (1) Full name of the property owner and applicant;
- (2) Address, email address, and telephone number of the property owner and the applicant.

(C) The applicant shall include with the form:

- (1) The application fee as established in the City of Columbia Heights' fee schedule;
- (2) A copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2;
- (3) A copy of the applicant's driver's license or qualifying state I.D.

(D) The application shall be submitted to the City or its clerk for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

(E) Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the City Council for approval or denial. The application fee shall be non-refundable once processed.

(F) The application for a permit for a Temporary Cannabis Event shall meet the following standards:

- (1) No Temporary cannabis event shall be held on City owned property or public park within the City.
- (2) Smoking or vaping of cannabis, or cannabinoid products, at a Temporary Cannabis Event is prohibited.
- (3) Temporary cannabis events shall only be held between the hours of 8:00 A.M. and 10:00 P.M.

(G) A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The City of Columbia Heights shall notify the applicant of the standards not met and basis for denial.

#### 5.710 LOWER POTENCY HEMP EDIBLES REQUIREMENTS.

(A) *Sale of Low-Potency Hemp Edibles.* The sale of Low-Potency Edibles is permitted within the City of Columbia Heights, subject to the conditions within this Section.

(B) The sale of Low-Potency Edibles is permitted in all Municipal Liquor Stores.



(C) All lower-potency hemp edible retailers shall ensure that all lower-potency hemp edibles, other than lower-potency hemp edibles that are intended to be consumed as a beverage, are displayed behind a checkout counter where the public is not permitted or in a locked case. All lower-potency hemp edibles that are not displayed must be stored in a secure area.

#### 5.711 PENALTY.

(A) *Suspension of Registration.* In addition to any criminal penalties which may be imposed by a court of law, the City Council may suspend a license for up to 30 days upon finding that the license holder or its employee has failed to comply with statute or that the operation of the business poses an immediate threat to the health or safety of the public. Upon suspension the City shall immediately notify the cannabis retail business in writing the grounds for the suspension.

(1) Upon notice of suspension the City of Columbia Heights shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide the City and cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

(2) The City of Columbia Heights may reinstate a registration if it determines that the violations have been resolved.

(3) The City of Columbia Heights shall reinstate a registration if OCM determines that the violation(s) have been resolved.

(B) Subject to Minn. Stat. 342.22, subd. 5(e) the City of Columbia Heights may impose a civil penalty, as specified in the City's Fee Schedule, for registration and related code violations, not to exceed \$2,000.

#### ARTICLE ~~VII~~ VIII: COMPLIANCE

#### ~~5.701~~ 5.801 VIOLATIONS

(A) Any person, firm, or corporation who violates or refuses to comply with any of the provisions of this chapter; engages in or operates any business in violation of the provisions of this chapter; engages in or violates the restrictions imposed upon any licensee under this chapter; engages in, participates in, or operates any of the businesses described in this chapter without having first obtained a license therefor; or engages in, participates in, or operates any of the businesses described in this chapter after a license therefor has expired, upon conviction thereof, shall be punished as provided in § 1.999. Each day that a violation exists shall constitute a separate offense.

(B) Any person, firm, or corporation who provides false information, makes a material misrepresentation, or fails to disclose material information under the provisions of § 5.101(B) of this code, upon conviction thereof, shall be punished as provided in § 1.999.

(C) Any person, firm, or corporation who shall take, collect, or scavenge recyclable material set out for the authorized collection program within the city, without having first been licensed hereunder to do so, upon conviction thereof, shall be punished as provided by § 1.999.

(`77 Code, § 5.7801) (Am. Ord. 1181, passed 3-27-89)

#### **Section 2**

This ordinance shall be in full force and effective from and after 30 days after its passage.

First Reading:  
Offered by:  
Seconded by:  
Roll Call:

Second Reading:  
Offered by:  
Seconded by:  
Roll Call:

Date of Passage:

---

Amáda Márquez Simula, Mayor

Attest:

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Sara Ion, City Clerk/Council Secretary

**SUMMARY OF ORDINANCE NO. 1706**

**BEING AN ORDINANCE AMENDING CHAPTER 5 ARTICLE VII OF THE COLUMBIA HEIGHTS CITY CODE TO ESTABLISH THE REGULATION AND REGISTRATION OF CANNABIS RELATED BUSINESSES**

The City Council for the City of Columbia Heights, Minnesota adopted Ordinance No. 1706 on October 14, 2024.

The purpose of this ordinance is to amend, upon passage, Chapter 5 Commercial Licensing Code of Columbia Heights City Code – Article VII: Cannabis Business Registration and Regulation, and Article VIII: Compliance. These amendments include the establishment of the regulations regarding cannabis business registration. Alongside various cannabis business and event regulations.

This is a summary of Ordinance No. 1706. A copy of the entire text of the Ordinance is available for public inspection during regular office hours at City Hall, by standard or electronic mail, or at [www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov)

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

Attest:

\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT</b>
<b>MEETING DATE</b>	OCTOBER 14, 2024

<b>ITEM:</b>	<b>Emotional Resilience Program Training for Public Safety Staff</b>		
<b>DEPARTMENT:</b>	Police	<b>BY/DATE:</b>	Chief Matt Markham / October 08, 2024
<p><b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i></p> <p> <input checked="" type="checkbox"/> Healthy and Safe Community             <span style="margin-left: 200px;"><input type="checkbox"/> Thriving and Vibrant Destination Community</span>  <input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly             <span style="margin-left: 150px;"><input type="checkbox"/> Strong Infrastructure and Public Services</span>  <input type="checkbox"/> Trusted and Engaged Leadership             <span style="margin-left: 150px;"><input type="checkbox"/> Sustainable</span> </p>			

**BACKGROUND**

Chief Markham has been working on bringing resiliency training to all public safety staff in 2025. Instructors Hassan Kamel and Ryan Munsey train federal employees and other law enforcement agencies on emotional resilience. Each public safety employee would attend a three-day course with assessments. The course has been approved by the MN Peace Officer and Standards Training Board for wellness training credits. This training would benefit all Columbia Heights first responder staff to include office staff.

**SUMMARY OF CURRENT STATUS**

Both police and fire administrations approve this training. The goal is for the training to be paid for with the one-time public safety funding received from the state.

**STAFF RECOMMENDATION**

Approve the training on consent agenda using the one-time public safety funds to pay for the training in 2025.

<b>RECOMMENDED MOTION(S):</b>
MOTION: Motion to approve the expenditure of approximately \$38,800 using a portion of the one-time public safety funds for Emotional Resilience training for public safety staff.

**ATTACHMENT(S):**

- Emotional Resilience Program Quote
- Sole Source Letter

Tuesday August 27, 2024

To whom it may concern,

This letter is to document that OKA and Ryan Munsey are the sole providers of OKA's Emotional Resilience Training Program.

In 2022, Hassan Kamel and Ryan Munsey began the creation of this unique program specifically to fill a void in the Learning & Development + Organizational Development offerings available to first responders and other high performing organizations.

Hassan (OKA) and Ryan Munsey (House of Strength) have co-created this Emotional Resilience program by combining synergistic aspects of their respective work in the fields of Emotional Intelligence, Leadership and Organizational Development, and High Performance.

The result of this collaborative effort is exclusive content and insight that only these two highly experienced facilitators can provide. In fact, at the time of this letter, no other facilitators at OKA are certified to deliver this material.

This distinct content includes, but is not limited to, Munsey's two decades of work as a performance coach, concepts forming the basis of his best-selling book F\*ck Your Feelings, research and interviews conducted over 10 years in the field of resilience and high performance, as well as Kamel's 30 years of facilitation experience in Emotional Intelligence, leadership and organizational development with both corporate and military clientele.

On their own, both Kamel and Munsey are among the best in the world at what they do. Together, they have created, and are delivering a truly unique offering that has no peer or alternative provider.

The information presented is their collective IP and cannot be replicated by other facilitators.

Sincerely,

Ryan Munsey & Hassan Kamel

# Emotional Resilience Program

This program is designed to offer First Responders to evaluate their level of resilience affording them the opportunity to develop a personal action plan/road map to enhance their resilience in tactical ways.

The program will be conducted on three consecutive eight-hour days, and run twice, to accommodate all full-time and part time CHFD and any supporting personnel for the department. The program is a tactical cognitive and behavioral fitness training that will focus on the following areas:

- Understanding the components of resilience and hardiness/grit
- Learn how to return to pre-crisis/event levels by enhancing bandwidth or capacity
- Learn about the capacity for Post-Traumatic Growth – a step beyond returning to baseline – benefit from adversity or develop anti-fragility
- Gain understanding of what role cognition and emotion play in decision making and the power of awareness creates choice and a sense of agency
- Explore the power of emotions on decision making, under pressure
- Gain understanding of the Human Operating System & understand the connection between emotions and resilience
- Assess and get a report on their emotional intelligence and hardiness, with tactical action items on how to improve each building block of their emotional intelligence
- Develop a tactical action plan for enhancing their emotional and social intelligence in areas that impact their resilience
- Participate in exercises to develop ways to manage their emotional and cognitive states under extreme and stressful conditions
- Learn how to alter their physiology, which in turn alters their emotional states, leading to better and more strategic decision making

**TOTAL COST: \$38,876**

**Cost Breakdown:** *(Based on maximum attendance of 71)*

- Instruction = **\$24,000** (\$4,000/day x 6 days = \$24,000)\*
- Assessments and Materials = **\$11,076** (\$156/person x 71 attendees)\*\*
- Travel & Accommodations = **\$3,800**. (\$1500 for 2 round trip flights; \$1800 for shared housing for 8 nights; \$500 Ubers and food for 8 days)

\*Our GSA rate is \$4,000/day. We cannot go below this number without facing fines, penalties and government hassles.

\*\* Materials cost breakdown: *(The cost is a direct pass through)*

- \$76 for EQ Assessment & Workplace profile
- \$34 EQ workbook
- \$39 HRG Assessment & Profile

- \$7 The Resilience handout

**Sole Source Letter:** [Sole-Source Justification for Emotional Resilience Training Program](#)

**Points of Contact:**

- Hassan Kamel = 703-628-5910 // hkamel@oka-online.com
- Ryan Munsey = 540-529-6510 // munseyryan@gmail.com



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT</b>
<b>MEETING DATE</b>	OCTOBER 14, 2024

<b>ITEM:</b>	<b>Accepting Bids and Awarding a Contract for 2024 City Hall and Library Parking Lot Paving, City Project 2410.</b>		
<b>DEPARTMENT:</b>	Public Works	<b>BY/DATE:</b>	Assistant City Engineer / October 8, 2024
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input type="checkbox"/> Healthy and Safe Community		<input type="checkbox"/> Thriving and Vibrant Destination Community	
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly		<input checked="" type="checkbox"/> Strong Infrastructure and Public Services	
<input type="checkbox"/> Trusted and Engaged Leadership		<input type="checkbox"/> Sustainable	

**BACKGROUND**

The City will be paving the parking lots on the east side of City Hall off of 40th Avenue and also on the east side of the Library north of 39th Avenue. See attached map for parking lot locations. Currently both of these lots are gravel. The lots will be paved with bituminous.

On June 24, 2024, the City Council authorized staff to advertise the 2024 City Hall and Library Parking Lot Paving project for bids. In September, plans and specifications were advertised for bids electronically on the City website and through Quest Construction Data Network. Fifteen contractors (7 prime bidders and 8 subcontractors/suppliers) requested a copy of the bidding documents. Five bids were received and publicly read aloud at the October 11, 2024 bid opening. The bid opening minutes are attached.

**SUMMARY OF CURRENT STATUS**

The low bid was submitted by Winberg Companies of Shafer, Minnesota in the amount of \$284,453.08. The bid was 9.6% lower than the Engineer’s Estimate. Funding will be provided by Infrastructure, General, and Storm Sewer funds. For the Library lot, staff has also requested a grant from the Library Foundation of 50% matching that will be considered by the Foundation in November. It is planned to implement the City Hall paving this Fall and the Library lot in the spring.

**STAFF RECOMMENDATION**

Based upon the bids received, Winberg Companies is the low, qualified, responsible bidder. Staff is recommending award of the bid in the amount of \$284,453.08 to Winberg Companies of Shafer Minnesota.



**RECOMMENDED MOTION(S):**

MOTION: Move to accept bids and award the 2024 City Hall and Library Parking Lot Paving, City Project 2410 to Winberg Companies LLC of Shafer, Minnesota, based upon their low, qualified, responsible bid in the amount of \$284,453.08 with \$49,850 from Fund 653.2410 and \$40,815 from 411.2410 and \$193,788 from Fund 430.2410; and, furthermore, to authorize the Mayor and City Manager to enter into a contract for the same.

**ATTACHMENT(S):** Bid Opening Minutes

CITY OF COLUMBIA HEIGHTS

Minutes of Bid Opening on Friday, Oct 11, 2024 at 10:00 am  
2024 City Hall and Library Parking Lot Construction  
City Project 2410

Pursuant to an advertisement for bids for 2024 City Hall and Library Parking Lot Construction, City Project 2410, an administrative meeting was held on Friday, October 11, 2024 at 10:00 am for the purpose of bid opening.

Attending the meeting was:

- Ethan Washburn, New Look Contracting, Inc.
- Don Luedtke, Peterson Companies, Inc.
- Tyler Bethke, Winberg Companies, Inc
- Ridwan Abdi, Engineering Technician
- Kevin Hansen, City Engineer

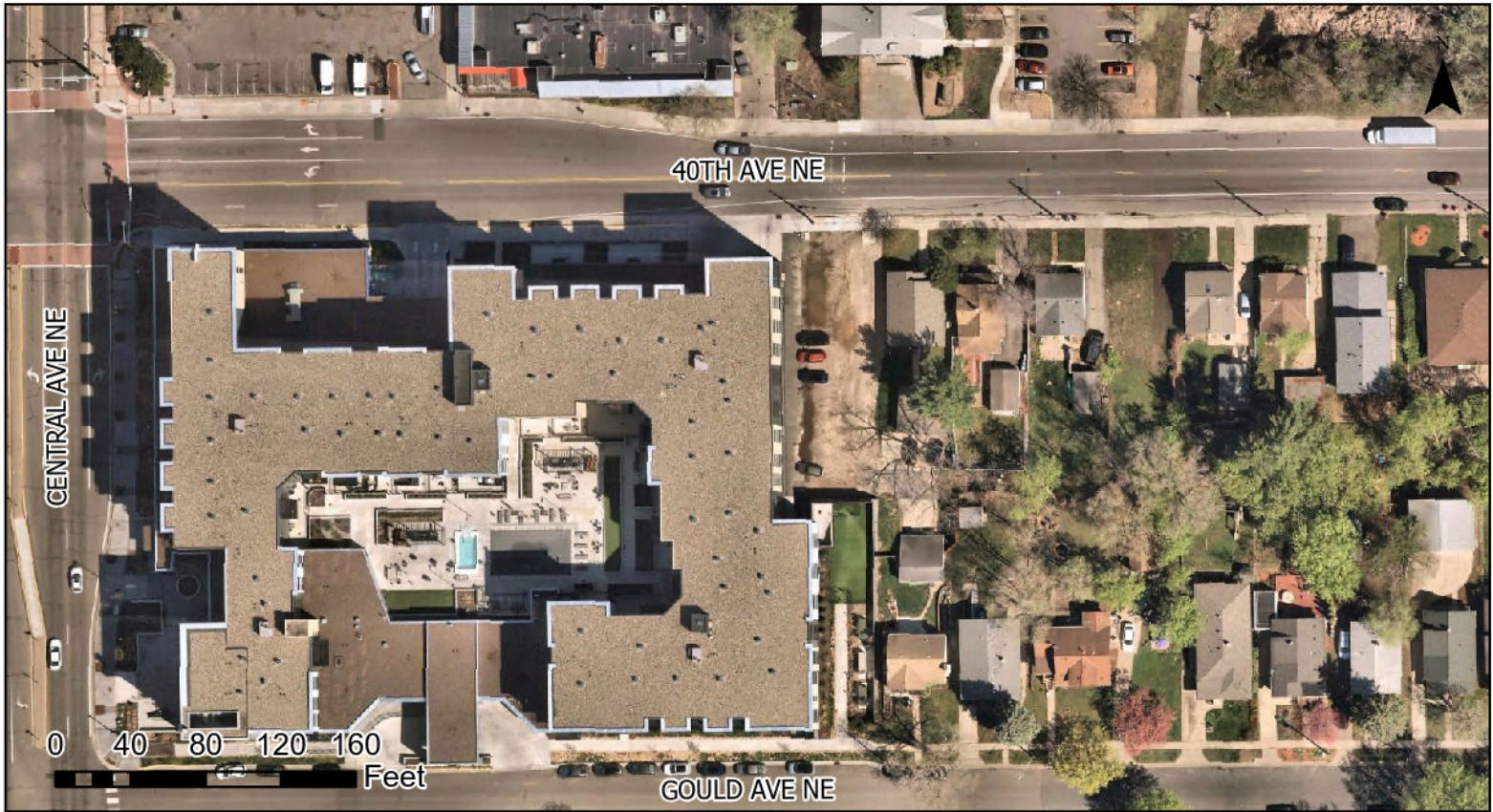
Bids were opened and read aloud as follows:

<u>Bidder</u>	<u>Base Bid</u>
Winberg Companies	\$ 284,453.08
New Look Contracting, Inc.	\$ 294,685.00
Valley Paving	\$ 324,844.00
Urban Companies	\$ 347,848.00
Pember Companies, Inc.	\$ 435,583.42

Respectfully submitted,

Kevin Hansen  
City Engineer









<b>AGENDA SECTION</b>	<b>CONSENT</b>	Item 12.
<b>ITEM NO.</b>		
<b>MEETING DATE</b>	OCTOBER 14, 2024	

<b>ITEM:</b>	<b>Capital Equipment Replacement – Building Official Vehicle.</b>							
<b>DEPARTMENT:</b> Community Development	<b>BY/DATE:</b> Director of Community Development 10/8/2024							
<p><b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an “X” in front of the selected text below)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_Healthy and Safe Community</td> <td style="width: 50%; border: none;">_Thriving and Vibrant Destination Community</td> </tr> <tr> <td style="border: none;">_Equitable, Diverse, Inclusive, and Friendly</td> <td style="border: none;">X Strong Infrastructure and Public Services</td> </tr> <tr> <td style="border: none;">_Trusted and Engaged Leadership</td> <td style="border: none;">_Sustainable</td> </tr> </table>			_Healthy and Safe Community	_Thriving and Vibrant Destination Community	_Equitable, Diverse, Inclusive, and Friendly	X Strong Infrastructure and Public Services	_Trusted and Engaged Leadership	_Sustainable
_Healthy and Safe Community	_Thriving and Vibrant Destination Community							
_Equitable, Diverse, Inclusive, and Friendly	X Strong Infrastructure and Public Services							
_Trusted and Engaged Leadership	_Sustainable							

**BACKGROUND:** The Building Official vehicle #430 is a 2008 Ford SUV with over 54,000 miles. The car is in average to poor condition and was originally scheduled for replacement in 2023. A 4-wheel drive is appropriate for use by the Building Official as it is utilized for periodic construction site meetings, site inspections, onsite utility meetings, and general travel. The approved 2024 Community Development budget has \$50,000 in the Inspections Capital Equipment fund for the purchase of an all-wheel drive SUV.

**ANALYSIS/CONCLUSION:** Public Works staff has carefully reviewed past, current and projected use of Unit #430. A summary of the review is as follows: The Ford Escape was purchased in 2008 for \$17,393 and is showing significant wear and tear mechanically and body panel rust. Over \$9,490 has been spent on vehicle repairs since 2010. Staff recommends disposing of the existing vehicle by trade or auction.

Staff recommends replacing Unit #430 with one (1) new Ford Bronco Sport SUV with all-wheel drive from the Midway Ford of Roseville. The Bronco Sport has not been renegotiated since 2023 on the State of Minnesota Purchasing contract, so staff obtained two quotes for a base 2024 Bronco from Midway Ford of Roseville and Saxon Ford of New Brighton, both in-stock. Both dealers offered similar discounts but the vehicle from Midway had a tow package and they would hold the vehicle until authorized by the City Council.

**STAFF RECOMMENDATION:** Staff recommends the purchase of one (1) new 2024 Ford Bronco Sport from Midway Ford of Roseville, MN based on their low, responsible, qualified bid of \$39,550, including a \$750 rebate. The existing vehicle would be disposed of by trade-in.

**RECOMMENDED MOTION(S):** Move to authorize the purchase of one Ford Bronco Sport SUV from Midway Ford of Roseville in the amount of \$39,550 minus trade of \$2,000 for a final purchase price of \$37,550, plus taxes and fees with funding from the Community Development (Protective Inspections) Capital Equipment Replacement Fund 431-2400-45150.





**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT</b>
<b>MEETING DATE</b>	OCTOBER 14, 2024

<b>ITEM:</b>	<b>Renew Legislative Services Agreement with Lockridge, Grindal and Nauen P.L.L.P</b>	
<b>DEPARTMENT:</b>	<b>Administration</b>	<b>BY/DATE:</b> City Manager/ October 09, 2024
<p><b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i></p> <p> <input type="checkbox"/> Healthy and Safe Community             <input type="checkbox"/> Thriving and Vibrant Destination Community  <input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly             <input checked="" type="checkbox"/> Strong Infrastructure and Public Services  <input type="checkbox"/> Trusted and Engaged Leadership             <input type="checkbox"/> Sustainable           </p>		

**BACKGROUND**

In November of 2023, the City contracted with the law firm Lockridge, Grindal and Nauen (LGN) to provide professional lobbyist representation for the City during the 2024 legislative session. The initial contract with LGN was for a 12-month period. The primary focus for the City during the 2024 legislative session was to secure bond (grant) funding for the construction of a new Municipal Service Center (MSC). Over the course of the year, LGN helped the City draft and submit a bonding bill requesting \$12M from the state to cover roughly 50% of the estimated cost of construction for a new MSC, and they also helped draft a bill requesting sales tax exemption and reimbursement for taxes spent on construction materials for the new City Hall. During the 2024 session, LGN advocated for the City’s bonding request and sales tax exemption bill, and they also helped the City secure a spot on the MN House of Representatives fall bonding tour. In addition to this work, LGN researched other issues important to the City, including a bill focused on massage therapy licensing, and various bills aimed at taking away local control of zoning and land-use planning.

Ultimately, the State failed to pass a comprehensive bonding bill in 2024, and the City was not successful in securing the requested sales tax exemption/reimbursement. This outcome is not un-common, as many cities must make multiple attempts over a few years to garner support for large projects before securing financial support from the State. The Council has directed staff to continue the City’s pursuit of bond funding for a new MSC, and the sales tax exemption. To this end, staff have already prepared a draft bill with help from LGN for the upcoming legislative session requesting \$12M in 2025, and staff plan to do the same for the sales tax exemption request. With these goals in mind, staff recommend renewing the contract with LGN for representation during the 2025 legislative session.

In addition to a renewed focus on the MSC funding request, staff would like to explore other legislative priorities with the Council at the upcoming strategic planning retreat that is planned for early 2025.

**SUMMARY OF CURRENT STATUS**

The current contract with LGN is set to expire at the end of October. If approved, the attached contract will allow LGN to seamlessly transition into preparation for the 2025 legislative session. Staff recommend renewal of the agreement, as LGN has full knowledge of the MSC request and is prepared to carry the City’s current

momentum into the next session. LGN has proposed the same rate for services as last year's contract, \$40,000 for 12 months of representation, or \$3,333/month.

**STAFF RECOMMENDATION**

Staff recommend approving the attached contract with Lockridge, Grindal and Nauen for legislative services during the 2025 legislative cycle.

<b>RECOMMENDED MOTION(S):</b>
MOTION: Move to waive the reading of Resolution 2024-75, there being ample copies available to the public.
MOTION: Move to approve Resolution 2024-75, a resolution of the City Council for the City of Columbia Heights approving legislative service agreement with Lockridge, Grindal and Nauen P.L.L.P.

**ATTACHMENT(S):**

- Resolution 2024-75
- Legislative Service Agreement

**RESOLUTION NO. 2024-75**

A resolution of the City Council for the City of Columbia Heights, Minnesota,

**WHEREAS**, the City of Columbia Heights wishes to enter into a Legislative Services Agreement (“Agreement”) with Lockridge Grindal Nauen P.L.L.P (“LGN”) and;

**WHEREAS**, the City of Columbia Heights enters into the Agreement with LGN for the following purposes:

To provide state lobbying on behalf of Columbia Heights’ tax, funding, and legislative policy priorities as directed by the Columbia Heights City Manager and City Council.

**NOW, THEREFORE**, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights hereby approves the Agreement between the City of Columbia Heights and LGN, and the City Manager is hereby authorized to execute such Agreement and any amendments necessary to fulfil the intent of the Agreement.

Passed this 14th day of October, 2024

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

Attest:

\_\_\_\_\_  
Sara Ion, City Clerk



## LEGISLATIVE SERVICES AGREEMENT

**THIS AGREEMENT**, made and entered into by and between **City of Columbia Heights** (“Client”) and **LOCKRIDGE GRINDAL NAUEN PLLP** (“Consultant” or “LGN”) (collectively the “Parties”).

### W I T N E S S E T H

**WHEREAS**, Client, wishes to purchase the services of Consultant to assist Client in monitoring, and lobbying related to certain state legislative and administrative matters;

**NOW, THEREFORE**, in consideration of the mutual undertakings and promises hereinafter set forth, Client and Consultant agree as follows:

#### 1. CONSULTANT SERVICES

Consultant shall provide, in coordination with Client’s officers, committees and staff, the services listed in Exhibit A hereto. If additional services, projects or work is agreed upon by both Consultant and Client, fees for such additional services, project or work will be negotiated and mutually agreed upon in writing prior to the performance of additional services, projects or work.

#### 2. TERM AND TERMINATION

**2.1 Term.** The term of engagement for the services provided shall be **November 1, 2024 – October 31, 2025**, subject to termination as provided in Section 2.2.

**2.2 Termination.** This Agreement may be terminated prior to its expiration only as follows:

**2.2.1** Upon the written mutual agreement of the Parties hereto;

**2.2.2** By either Party upon sixty (60) days written notice to the other Party.

#### 3. COST OF AND PAYMENT FOR SERVICES

**3.1 Fees.** In consideration of services performed as specified in Section 1 and Exhibit A of this Agreement, Client shall pay Consultant the professional fees in the amount of **\$40,000 payable in twelve (12) installments of \$3,333.33 per month commencing November 1, 2024.**

**3.2 Costs.** In addition to payment for professional fees, Client shall pay Consultant for all reasonable incidental expenses incurred by Consultant on Client’s behalf.

**3.3 Payment.** Payment for professional fees and expenses shall be made to Consultant upon submission by Consultant to Client of invoices for services rendered and expenses incurred and Client shall pay Consultant by the dates listed above.

**4. INDEPENDENT CONTRACTOR**

Consultant shall select the means, method, and manner of performing the services herein. Consultant is and shall remain an independent contractor with respect to all services performed under this Agreement.

**5. COMPLETE AGREEMENT**

The Parties each agree and understand that this Agreement, including all Exhibits hereto, constitutes the entire agreement between the Parties and supersedes any prior or contemporaneous oral understandings or agreements with respect to the subject matter hereof.

**6. AMENDMENTS AND WAIVERS**

This Agreement may not be amended, altered, enlarged, supplemented, abridged, or modified, nor can any provision hereof be waived, except by a writing executed by both Parties which shall be attached hereto. Failure of any Party to enforce any provision of this Agreement shall not constitute or be construed as a waiver of such provision nor of the right to enforce such provision.

**7. NOTICES**

All notices, demands, and requests permitted or required to be given under this Agreement shall be in writing and deemed given when mailed by the United States mail, postage prepaid, registered or certified mail, return receipt requested, to the address of the appropriate Party as provided herein.

**IN WITNESS WHEREOF**, the duly authorized representatives of the Parties hereto have executed this Agreement this \_\_\_\_ day of \_\_\_\_\_ 2024.

**ADDRESS:**

3989 Central Ave NE  
Columbia Heights, MN 55421

**CLIENT:**

City of Columbia Heights

\_\_\_\_\_  
By: Aaron Chirpich  
Its: City Manager

**ADDRESS:**

Suite 2200  
100 Washington Avenue South  
Minneapolis, MN 55401

**CONSULTANT:**  
LOCKRIDGE GRINDAL NAUEN PLLP

\_\_\_\_\_  
By: Harry Gallaher  
Its: Managing Partner

## **EXHIBIT A**

LGN will provide state lobbying on Columbia Height's tax, funding and legislative policy priorities as directed by the Columbia Heights City Manager and City Council.



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT AGENDA</b>
<b>MEETING DATE</b>	<b>10/14/2024</b>

<b>ITEM:</b>	<b>Amending the Community Development Fee Schedule to Add Administrative Citations Level 1 - 4, Hearing Examiner Rate, and Cannabis Registration</b>								
<b>DEPARTMENT:</b> Community Development	<b>BY/DATE:</b> Andrew Boucher, 10/09/2024								
<b>CORE CITY STRATEGIES:</b>	<table> <tr> <td><input checked="" type="checkbox"/> Healthy and Safe Community</td> <td><input type="checkbox"/> Thriving and Vibrant Destination Community</td> </tr> <tr> <td><input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly</td> <td><input type="checkbox"/> Strong Infrastructure and Public Services</td> </tr> <tr> <td><input type="checkbox"/> Trusted and Engaged Leadership</td> <td><input type="checkbox"/> Sustainable</td> </tr> </table>			<input checked="" type="checkbox"/> Healthy and Safe Community	<input type="checkbox"/> Thriving and Vibrant Destination Community	<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services	<input type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable
<input checked="" type="checkbox"/> Healthy and Safe Community	<input type="checkbox"/> Thriving and Vibrant Destination Community								
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services								
<input type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable								

**BACKGROUND**

At the September 23, 2024 Council meeting, the City Council conducted the second reading of Ordinance 1702, an ordinance establishing an Administrative Citation program for the City. As part of this new program, the City needs to formally establish the fee for the different levels of citations and a process to compensate Hearing Examiners for their time hearing cases. The proposed amendment of the fee schedule reflects the addition of the new citation fee associated with the new program and how the fees escalate based on the severity of the violation and/or whether the recipient has contacted the issuing official. The initial Level 1 fee will be set at \$100; Level 2 fee will be set at \$250; Level 3 fee will be set at \$500; and Level 4 fees and all subsequent citations will be set at \$1,000; the Hearing Examiner rate fee will be set at \$500 per case to ensure that the City is able to contract with qualified individuals.

At the October 14, 2024 Council meeting, the City Council will conduct the second reading of Ordinance 1706, an ordinance establishing registration procedures for cannabis retail businesses and create regulations for cannabis businesses as permitted by the state. As part of these new regulations, the City needs to formally establish the fee for the cannabis business registration, cannabis event permit, and registration violations. The Cannabis business registration fees are explicitly governed by state law (Ch. 342.11). Staff set the fees as close to the City's current alcohol license fees as the law would allow. Regarding, the Cannabis Event Permit, staff thought it best to set the fee at \$100/day, the same as the on-sale temporary liquor license. This also includes the investigation fee for the background check, which staff set at the same rate as the on-sale temporary liquor license. Last, the cannabis registration violations directly mirror the City's Alcohol license violations with the caveat of the 4<sup>th</sup> violation being \$2,000 rather than revocation. Staff chose this since \$2,000 is the state allowed limit for the penalty and the City does not have the ability to revoke a registration. The City Can suspend a registration upon any violation of the registration code but it is the role of the Office of Cannabis Management to revoke state licenses.

**RECOMMENDED MOTION(S):**

**MOTION:** Move to waive the reading of Resolution 2024-76, there being ample copies available to the public.

**MOTION:** Move to approve Resolution 2024-76, a resolution amending the 2024 Community Development fee schedule

**ATTACHMENT(S):**

1. Resolution 2024-76
2. City Fee Schedule

**A RESOLUTION AMENDING THE 2024 CITY OF COLUMBIA HEIGHTS COMMUNITY DEVELOPMENT FEE SCHEDULE**

**BE IT RESOLVED BY** the City Council (the “Council”) for the City of Columbia Heights, Minnesota (the “City) as follows:

**WHEREAS**, the Community Development department of the City oversees business licensing and conducts inspections to ensure code compliance and the maintenance of health and safety standards within the community; and

**WHEREAS**, the certain fees are associated with various action items within regard to business licensing and administrative citations; and

**WHEREAS**, the City Council has established an administrative citation program to promote code compliance in a more timely and effective manner as well as setting a licensing procedure for cannabis businesses; and

**WHEREAS**, the new licensing establishes a process for approval including setting a licensing fee and the new enforcement program sets a rate for a Hearing Examiner to be compensated on per case basis along with creating a tier or level structure for administrative citations to progressively increase, not to exceed \$1,000.00 per citation; and

**WHEREAS**, fee pricing is evaluated and established based on comparable area rates as well as staff time used for hearing cases, processing licenses and conducting enforcement inspections; and

**WHEREAS**, the passage of this Resolution will establish the required Administrative Citation fees to reflect the staff time associated with the code enforcement program and the fees associated with the staff time and resources necessary to process licensing applications.

**NOW THEREFORE BE IT RESOLVED**, that the City Council authorizes the passage of Resolution No. 2024-7, amending 2024 Community Development Fee Schedule as referenced in the attached.

**ORDER OF COUNCIL**

Passed this 14<sup>th</sup> day of October, 2024.

Offered by:  
Seconded by:  
Roll Call:

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

Attest:

\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary

**ADMINISTRATION/GENERAL**

<b>DATA PRACTICES REQUEST FEES</b>	
Paper Copies/Documents (100 pages or fewer of 8.5 x 11 or 8.5 x 14)*	.25/copy; .50/2 sided
Special requests from public for information (electronic or more than 100 pages)*	Hourly wage of lowest paid employee able to retrieve/copy data plus copying, materials and mailing costs
*Waived if the total cost is under \$5.00	
Library copier	.10 per black and white copy; .50 per color copy
Copy of City Charter	\$5
City Code-Book (unbound)	\$100
City Code-Chapter	\$15
Copy of meeting- CD, DVD or flash drive	\$20
<b>ABATEMENT FEES</b>	
Immediate Abatement Administrative Fee	\$75.00 per abatement
Immediate Abatement w/Search Warrant Administrative Fee	\$125.00 per abatement
Abatement Administrative Fee	\$200.00 per abatement

**COMMUNITY DEVELOPMENT**

Comprehensive Plan	\$10
Multiple Dwelling List	.50 for 1st Copy .25 for each additional copy
Appeal	\$200
Comprehensive Plan Amendment	\$1,000
Conditional Use Permit (Residential)	\$250
Conditional Use Permit (All Others)	\$500
Site Plan (Under 1 acre)	\$500
Site Plan (1 acre and Over)	\$1,000
Preliminary Plat	\$1,000
Final Plat	Included w/prelim plat fee
Interim Use	\$250
Minor Subdivision (Lot Split)	\$275
Vacation	\$150
Variance (Residential)	\$250
Variance (All Others)	\$500
Zoning Amendment	\$1,000
Zoning Letter	\$75
<b>BUSINESS LICENSE FEES</b>	
Arcades/Amusement Centers (\$5,000 Bond/\$100 Inv. Fee) (PD)	\$500
Auto Recycling Dealer/Junk Yard (\$10,000 Surety Bond) PD,FD, ZA	\$500
<b>Beer Sales</b>	
On Sale (\$250 Inv. Fee 1st time application)	\$400
Off Sale (\$250 Inv. Fee 1st time application) Formerly \$150	\$200
Merchants & Brewers	\$200
Temporary Beer (per day basis) (\$250 Investigation Fee)	\$100
<b>Brewer Taprooms &amp; Brew Pubs (On Sale)</b>	
(\$250 Investigation Fee 1st time Applicant)	
Brewers manuf. Less than 2,000 barrels/yr.	\$150
Brewers manuf. 2,000-3,500 barrels/yr.	\$500
Brewers manuf. 3,500+ barrels/yr.	\$4,000
Carnivals (\$500 deposit & insurance)	\$50/day
Christmas Tree Sales (\$200 Clean-up Deposit)	\$50
<b>Contractor's License/Registration*</b>	
(Bond and Insurance Required)	
Building –Commercial Projects (not licensed by State)	\$80
Blacktop	\$80
Excavator	\$80
Masonry/Concrete	\$80
Moving	\$80
Demolition	\$80
Plaster/Stucco	\$80
Heating/Cooling	\$80
Sign Installation	\$80
*City contractor licensure may only be issued to contractors who are not required to be licensed by the State	
Courtesy Benches (Insurance Required)	\$25/each

City of Columbia Heights Fee Register

Item 14.

Exhibition/Convention/Shows/Expos (\$5,000 Bond)	
First Day	\$50
Each Additional Day	\$10
Food Truck Registration Fee	\$100
Games of Skill	\$15/Location, Plus \$15/machine
Kennels	\$50
Each additional cage	\$10
Massage Therapist, Business (\$250 Inv. Fee)	\$500
Massage Therapy, Individual (\$250 Inv. Fee)	\$100
Motor Vehicle Fuel Dispensing Stations	
First Metering Device	\$50
Each Additional Metering Device	\$10
L.P. Gas per Metering Device	\$50
Motor Vehicle Rental/Leasing	
New Application	\$75
Renewal Application	\$50
Motor Vehicle Sales (New & Used)	\$300
Pawnbroker (\$5,000 Bond/\$100 Inv. Fee)	\$12,000
Peddlers/Solicitors & Transient Merchant	
Itinerant Hawker/Peddler	\$50/day; \$100/mo.; \$500/yr.
Transient Merchant	\$50/day; \$100/mo.; \$500/yr.
Pet Shop	\$50
Pool/Billiard Hall (\$100 Inv. Fee)	\$100
Popcorn, Candy, Food Catering Vehicles (Insurance - Public & Vehicle Liability)	\$50
Precious Metal Dealers (\$5,000 Bond, \$100 Inv. Fee)	
New Applicant	\$300
Renewal	\$200
Secondhand Merchant Business (\$5,000 Bond, \$100 Inv. Fee)	\$100
Sexually Oriented/Adult Business (Inv. Fee \$500-\$10,000)	\$10,000
Tobacco Sales	
Accessory Sales	\$500
Smoke Shop (no indoor sampling)	\$500
Smoke Shop (indoor sampling)	\$1,000
Tree Removal & Treatment (Insurance Required)	\$80
<b>CANNABIS BUSINESS REGISTRATION FEE</b>	
Cannabis Micro Business Initial Registration Fee	\$0
Cannabis Micro Business Renewal Registration Fee	\$1,000
Cannabis Mezzobusiness Initial Registration Fee	\$500
Cannabis Mezzobusiness Renewal Registration Fee	\$1,000
Cannabis Retailer Initial Registration Fee	\$500
Cannabis Retailer Renewal Registration Fee	\$1,000
Medical Cannabis Combination Business	\$500 (State Law Exempts them From Renewal)
Cannabis Event Permit	\$100/day
Cannabis Event Investigation Fee	\$500 for all instate applicants, \$2,000 for a group with 1 or more out of state applicants
<b>CANNABIS REGISTRATION AND RELATED CODE VIOLATION FEE'S</b>	
1st Violation	\$500
2nd Violation	\$750
3rd Violation	\$1,000



**4th Violation \$2,000**

**LIQUOR LICENSING FEE**

Intoxicating Liquor Sales	
Class A (Inv. Fee \$500-\$2000)	\$8,000
Class B (Inv. Fee \$500-\$2000)	\$6,500
Class C (Inv. Fee \$500-\$2000)	\$6,500
Class D (Inv. Fee \$500-\$2000)	\$8,000
Class E (Inv. Fee \$500-\$2000)	\$5,500
On Sale Wine (Inv. Fee \$500-\$2000)	\$1,200/\$2,000
(\$1,200 for restaurants w/ seats 25-74; \$2,000 for seats 75+)	
Sunday On-Sale Liquor	\$200
Temporary On-Sale (Inv. Fee \$500-\$2000)	\$ 100/day

2:00 am Closing Time Adopted in June 2017 \$300

Club On-Sale Liquor (Inv. Fee \$500-\$2000)	Per membership
1 to 200 members	\$300
201 to 500 members	\$500
501 to 1,000 members	\$650
1,001 to 2,000 members	\$800
2,001 to 4,000 members	\$1,000
4,001 to 6,000 members	\$2,000
Over 6,000 members	\$3,000

**BUILDING PERMITS, FIRE ALARM SYSEMS, AND FIRE SUPPRESSION SYSTEM FEES**

Total Valuation	Fee
\$1.00 to \$500.00	\$65.00 minimum
\$501.00 to \$2,000.00	\$65.00 for the first \$500.00, plus \$3.70 for each additional \$100.00 or fraction thereon, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$107 for the first \$2,000.00, plus \$17.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$25,001.00 to \$50,000.00	\$510.00 for the first \$25,000, plus \$13.40 for each additional \$1,000.00 or fraction thereof, to an including \$50,000
\$50,001.00 to \$100,000.00	\$845.00 for the first \$50,000.00, plus \$9.15 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,302.50 for the first \$100,000.00, plus \$6.18 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,262.50 for the first \$500,000.00 plus \$6.18 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7,352.50 for the first \$1,000,000.00, plus \$4.80 for each additional \$1,000.00 or fraction thereof.

Plan Review Fees- 65% of Permit Fees  
 Surcharge- As mandated by State of Minnesota

**BUILDING PERMIT FIXED FEE**

Residential roofing replacement	\$160 + Surcharge
Residential roofing repair (limited to 300sq.ft.)	\$120 + Surcharge
Residential roofing multi-family (townhomes)	\$70 per unit + Surcharge
Residential siding replacement	\$160 + Surcharge
Residential siding repair (limited to one side/elevation of the house)	\$120 + Surcharge
Residential siding and roofing combined	\$300 + Surcharge
Residential siding multi-family (townhomes)	\$70 per unit + Surcharge
Residential windows	\$160 + Surcharge
Residential roofing, windows, and siding combined	\$450 + Surcharge

**HEATING/COOLING PERMIT FEES**

Minimum permit fee	\$65 + surcharge
Fireplace	\$75 + Surcharge
Furnace and/or AC	\$75 + Surcharge
Boiler (also requires backflow preventer permit)	\$75 + Surcharge
All other plumbing fees to remain with a minimum fee of \$65 applied to all permit applications.	

Fees for Residential Mechanical Permits shall be calculated as follows on a per unit basis, with a minimum permit fee of \$65.00. Surcharges shall be collected as mandated by the State.

Air to Air Exchanger	\$15
Chimney liner	\$10
Ductwork	\$10
Gas Dryer	\$10
Gas Piping	\$10
Gas Range/Oven	\$10
Gas Grill	\$10
Pool Heater	\$10

Fees for Commercial/Industrial/Institutional Mechanical Permits will be based on total cost of work calculated by using the Building Permit Fee Schedule. The total cost of work shall include all labor and materials supplied by the contractor. The minimum Permit fee shall be \$65.00. The

**PLUMBING/GAS PIPING PERMITS**

**PLUMBING PERMIT FEES/GAS PIPING PERMITS**

Residential Permit Fees shall be computed on the basis of the number of fixtures provided for in the permit in accordance with the following schedule:  
 Residential is defined as single family, two family dwelling, townhouse unit and multi-family unit.

Fees for Group "A" fixtures at \$10.00 each with a minimum fee of \$65.00

bathub	laundry trav	washer
bidet	lavatory	gas piping

City of Columbia Heights Fee Register

Item 14.

dryer	shower	water supply-inside
dishwasher	sink	sewer repair-inside
floor drain	water closet	water supply-outside
pool heater		

Minimum permit fee	\$65 + Surcharge
Water heater	\$65 + Surcharge
Water softener	\$65 + Surcharge
Backflow preventer	\$65 + Surcharge
All other plumbing fees to remain with a minimum fee of \$65 applied to all permit applications.	

Surcharges shall be collected as mandated by the State.

Fees for Commercial/ Industrial/Institutional Plumbing Installations/Repairs will be based on the total cost of the work calculated by using the Building Permit Fee Schedule. The total cost of the work shall include all labor and materials supplied by the Contractor. The Minimum Fee shall

SEWER/WATER PERMITS

Permits will be required for all installation, alterations, repairs of any domestic water or sewer lines, commercial water/sewer lines or any water line to be used for fire suppression systems. For any job requiring City crews to make a water or sewer tap, the Contractor must provide an OSHA approved trench box before City Crews will perform tapping operations. Fees will be \$35.00 plus parts and tax when applicable. Surcharges shall be collected as

WATER METER PERMITS

The fees collected for the installation of water meters for residential, commercial, industrial, institutional installations will be calculated at 15% over the cost of

DEMOLITION PERMITS

Permit fees and surcharges will be based on same schedule as for Building Permits, based on the cost of the job.

MOVING PERMITS

Fees for the moving or raising of any minor building such as a utility building or garage will be calculated at a fee of \$50.00 per structure. Fees for the moving or raising of all other building will be calculated at a fee of \$100 per structure. Permits will be required if passing through the City off of US Highways or County streets. Fees shall be

INSTALLATION/REMOVAL of FLAMMABLE/COMBUSTIBLE STORAGE TANKS and LP GAS TANKS

Fees for the installation, removal, or alteration of any above ground or below ground storage tanks or LP tanks will be calculated at \$35.00 per tank. All installations must be approved by the State Fire Marshall and the local Fire Department.

STREET EXCAVATION/DUMPSTER PERMITS

Permits are obtained at the Public Works Department. Fees will be charged for the permits, but no surcharge is collected.

ADDITIONAL FEES

Inspections for which no fee is specifically indicated	\$65.00 per hour (minimum 1 hour)
Inspections outside normal business hours	\$92.00 per hour (minimum 1 hour)
Reinspection fee:	\$32.50 for the first and \$65 for each inspection thereafter
Reinstate expired permit	½ the permit fee
Business use certificate of occupancy	\$160.00 Application fee, with one inspection and one reinspection included. Additional inspections see fee schedule for reinspection fee.
Investigation fee	Up to but not to exceed the permit fee.
Initial Rental Inspection Fee:	\$160.00 for single-family dwellings. \$320 for two-family dwellings. \$320.00 plus \$25.00 for each unit over 2 rental units for multiple-family dwellings.
<b>Time of Sale Inspection Fee</b>	<b>No initial rental inspection fee for new construction of two-family and multiple-family residential dwellings.</b>
<b>PERMIT REFUND POLICY</b>	<b>\$160.00 per unit up to two units, \$345 for three unit dwellings</b>

The Building Official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The Building Official may also authorize refunding of not more than 80 percent of the plan review fee when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The Building Official shall only authorize refunding of any fee paid when a written request has been submitted, by the original applicant, not later than

<b>CODE ENFORCEMENT</b>	
Level 1 Citation Fee	\$100 per citation
Level 2 Citation Fee	\$250 per citation
Level 3 Citation Fee	\$500 per citation
Level 4 Citation Fee	\$1,000 per citation and all subsequent citations
Hearing Examiner Fee	\$500 per case

<b>ECONOMIC DEVELOPMENT</b>	
Proposal Consideration	\$100
Single Family Home Lot Sales Program Application	\$50
Tax Exempt Conduit Revenue Bond Application	\$1,000
Escrow Deposit	\$20,000
Tax Increment Financing Application	\$1,000
Escrow Deposit	\$20,000
Legal or Financial Consultant Review Escrow Deposit	\$3,000

\*Please Note: The unused amount of an escrow deposit will be refunded upon the completion of legal or financial consultant services. If additional expenses are incurred

**FINANCE**

Abandoned account fee	\$1 per month
Convenience fee for customer deposits made by debit card, credit card, or paypal	The deposit amount multiplied by 3%

**FIRE**

<b>RENTAL LICENSING FEES</b>	
Rental property license - 1 thru 3 units	\$300 per building
Rental property license – over 3 units	\$250 per building plus \$22 per unit
Family Exempt properties	\$75 per bldg

License Reinstatement after Revocation/Suspension	Five times annual license fee
License Transfer Fee	\$50.00

Licensing Late Fee	\$150.00
Reinspection Fee	\$150.00 per inspection
Posting/Notice and Letters Fee	\$140 base fee plus \$10 per unit

<b>FIRE DEPARTMENT SERVICE CHARGES</b>	
Engine	Refer to DNR Fee Schedule
Ladder Truck	Refer to DNR Fee Schedule
Rescue Truck Crew of 3	Refer to DNR Fee Schedule
Ambulance Crew of 3	Refer to DNR Fee Schedule
Any Other Aparatus	Refer to the DNR Fee Schedule
Fire Watch	Actual Cost

<b>REPEAT NUISANCE CALL SERVICE FEES</b>	
Repeat False Smote of Fire Alarms: 3rd Event	\$250
Repeat False Smote of Fire Alarms: 4+ Events	\$350

<b>FIRE PERMITS</b>	
Festival Bonfire	\$200.00
Permit Burn (requires Council approval)	\$500.00

Explosives:  
Operational permit required for the manufacture, storage, handling, sale or use of any quantity of  
(Permits obtained by State Fire Marshal )

<b>Fireworks:</b>	
Outdoor fireworks displays by State certified operator. Plan review and date of display inspection conducted by Fire Department.	\$75.00

Fireworks sales in existing retail establishments. \$0.00

Fireworks stands or tent sales. (NFPA 1124)	\$200.00
Fire Code Operational Permits	\$200.00
Operational Permits as set forth in Section 105.6	

**NEW CONSTRUCTION/ MODIFICATIONS/FIRE PLAN REVIEW:**  
For all occupancies with the exception of detached one- and two-family dwellings.  
Structures:

New construction/modification fire review fee.	\$75.00
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<b>Automatic Fire-Extinguishing Systems:</b> New construction/modification fire review fee.	\$90.00
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<b>Fire Alarm and Detection Systems and Related Equipment:</b> New construction/modification fire review fee.	\$75.00
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<b>Fire Pumps and Related Equipment:</b> New construction/modification fire review fee. If part of an automatic fire-extinguishing system review no separate fee will be charged.	\$50.00
Standpipe Systems:	\$50.00

Spray Rooms, Dip Tanks, or Paint Booths:	\$50.00
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<b>LP Gas:</b>	
Exterior installations only: Plan review and inspections to be conducted by Fire Department.	\$180.00

Interior installations only: New construction/modification fire review fee.	\$90.00
Flammable & Combustible Liquids:	\$90.00

New construction/modification fire review fee. (includes tank installations & removals)	
<b>Hazardous Materials:</b>	\$90.00

New construction/modification fire review fee.	
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City of Columbia Heights Fee Register

Temporary Membrane Structures, Tents and Canopies:	
Less than 180 days: Plan review and inspections to be conducted by Fire Department.	\$90.00
Under a Conditional Use Permit.	\$50.00
Greater than 180 days: New construction/modification fire review fee.	\$50.00

**LIBRARY**

Replacement library card	\$2.00
Out-of-State/Non-resident library card	\$60.00 (annually)
Earbuds	\$2.00
Flash Drive	\$5.00
Hardcover adult sale book	\$1.00
Trade/Oversize paperback sale book	\$0.75
Mass Market paperback sale book	\$0.50
Children's hardcover sale book	\$1.00
Children's paperback sale book	\$0.25
Sale DVD	\$1.00
Sale audiobook	\$2.00
Sale audio CD	\$1.00
Print/Copy (black and white)	\$0.10
Print/Copy (color)	\$0.50
Misc.	Variable
Dishonored check fee	\$30.00
Replacement of lost or damaged materials	Discounted cost of item plus a \$8.00 processing charge for print material or a \$10.00 processing charge for media material. Magazines = \$6.00 or list price if higher
Barcode	\$0.50 (charged if 5 or more barcodes are missing or damaged.)
RFID tag	\$0.50 (charged if 5 or more tags are missing or damaged.)
Book Jacket	\$0.50 (charged if 3 or more are missing or damaged)
Compact disc Jewel case (CD)	\$0.75
CD book case (up to 10 in a case)	\$2.50
CD book case (11-24/case)	\$5.00
CD book case (25+/case)	\$15.00
DVD case (1-4 in case)	\$1.00
DVD case (5+/case)	\$2.50
Compact disc or DVD insert (1 page)	\$1.00
Compact disc or DVD insert (multiple pages)	\$3.00

**POLICE**

False alarm response by police	
Third in calendar year	\$60
Fourth in calendar year	\$85
Fifth and any subsequent in a calendar year	\$110
No parking 2 a.m. to 6 a.m.	\$25.00
No parking April 1 to May 1 when there is 3 ½ inches of snow or more on the streets	\$25.00
Copies of Reports	No charge for 9 or fewer pages; \$.25 per page for 10 or more pages
Report on an Address or Person	\$5.00
Administrative Vehicle Impound Fee	\$35.00
Copy of Color Photos	\$5.00 for 1st page, \$1 each additional page
Audio/Video CD	\$25
Letter of Good Standing	\$20
Weekly Accident Report	\$5.00
Admin Parking/Moving Violations	Varies
Repeat Nuisance Call Service Fee	\$250 plus add'l fees for excess costs
No Trespassing Signs (yellow)	\$4/each
Dangerous Dog Registration (annual)	\$150.00

**PUBLIC WORKS**

Right of Way Permits	
Annual Registration for Utility Companies	\$75.00
Small Cell	\$850.00 per site
Street Excavation	\$150.00 per Street Penetration
Trench or Boring	\$150.00 plus \$.25 per Lineal Foot of Trench
Boulevard Excavation	\$50.00 per Boulevard Disturbance
Non-Excavation (Obstruction)	\$50.00 plus \$.05 per Lineal Foot
Extension	\$35.00 plus \$15.00 per Week Extension
Penalty	Two (2) times the amount of the Standard Permit
Degradation*	To be calculated by City (see below for estimates)
Resident Boulevard Excavation	\$35.00
Resident Boulevard Excavation Deposit	\$750.00
Resident Driveway Apron/Curb and Gutter Deposit	\$750.00
Senior Excavation Permit (over 62 years old)	\$35.00 per Excavation
Sidewalk by Property Owners	
Senior Sidewalk (over 62 years old)	\$20.00

City of Columbia Heights Fee Register

Item 14.

Property Owner Sidewalk	\$40.00
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**\*Degradation**

Due to the difficulty in determining the possible scope of some projects, the City will only be able to provide an estimate of the degradation fee when a permit is issued. The City Right-of-Way Inspector will calculate the degradation fee after the complete scope of work is determined.

Degradation Fee Estimates for Bituminous Street:		
	HOLE (Maximum length=street width)	TRENCH
New Street - 0 to 5 Years	(\$2.25 x street width x length) + (\$3.75 x lane width x hole length)	(\$2.25 x street width x length) + (\$3.75 x # of lanes x lane width x lengths)
Existing Street - 5 years old to 20 years old	(\$2.00 x lane width x length) + (\$3.00 x lane width x hole length)	\$3.00 x # of lanes x lane width x length
Existing Street - over 20 years old	\$2.75 x (hole width + 4 feet) x (hole length +4 feet)	\$2.75 x (trench width + 4 feet) x length
Street to be reconstructed in next two (2) years	\$2.00 x (hole width) x (hole length)	\$2.00 x trench width x length

Degradation Fee Estimates for Concrete Street:		
	HOLE	TRENCH
New Street-0 to 5 Years	(\$3.00 x street width x length) + (\$4.50 x lane width x hole length)	(\$3.00 x street width x length) + (\$4.50 x # of lanes x lane width x lengths)
Existing Street- 5 years old to 20 years old	(\$2.75 x lane width x length) + (\$4.25 x lane width x hole length)	\$3.75 x # of lanes x lane width x length
Existing Street – over 20 years old	\$3.75 x (hole width + 4 feet) x (hole length +4 feet)	\$3.75 x (trench width + 4 feet) x length
Street to be reconstructed in next 2 years	\$3.25 x (hole width) x (hole length)	\$3.25 x trench width x length

Street Obstruction Permit	
Street Obstruction Permit (Valid for 30 days)	\$30.00
Extension Fee	\$15.00 per week
Flasher Deposit	\$150.00

Load Limit Permit	
Load limit permit required for spring weight restrictions	N/C

Water Hydrant Meter Rentals	
5/8" Water Meter	\$300.00
2-1/2 Water Meter with 2" RPZ Backflow Preventer	\$2,500.00

Special Assessment Search	
Basic special assessment search	\$25.00
Additional information	\$15.00

Engineering Copy Requests	
AsBuilts	\$2.50 per sheet
Plotter Copies (22" x 34" or 24" x 36")	\$15.00 each
Regular Photocopies (8-1/2 x 11, 8-1/2 X 14, 11 x 17)	\$.25 each

Maps	
Full color city map, zoning map or parks map	\$15.00
Shaded Relief Map (36" x 36")	\$15.00
Standard Address Map	\$20.00
Large Address Map	\$30.00
Utility Maps (watermain, sanitary sewer, storm sewer) (36" by 28")	\$20.00
Property Only (Urban) 1/2 Section (22" x 34")	\$15.00
Property & Planimetric (Urban) 1/2 Section (22" x 34")	\$25.00
Property, Planimetric & Contours (Urban) 1/2 Section (22" by 34")	\$50.00
Color Aerial Photo (Urban) 1/2 Section (22" x 34")	\$30.00
Special Request (See City Engineer)	\$15.00 plus \$50/hour (\$25.00 minimum)

<b>GIS Data Requests (Digital Data)</b>	
Planimetric & Contours	\$15.00 plus \$50/hour (\$25.00 minimum)
CD ROM	\$12.00
<b>Notary</b>	
Notary	N/C

RECREATION				
RENTAL INFORMATION	2024-2025 RATES		2025 RATES	
RENTAL INFORMATION	2024 RATES (Updated to Include Sales Tax)		2025 RATES	
	(Mon - Thur)	(Fri - Sun)	(Mon - Thur)	(Fri - Sun)
Hall/Kitchen/LaBelle Lounge w/Tax	\$1,872.16	\$3,054.11	\$1,928.32	\$3,146.52
Hall/Kitchen/LaBelle Lounge	\$1,731.48	\$2,824.61	\$1,783.42	\$2,909.35
LaBelle Lounge w/tax	\$429.04	\$620.72	\$479.51	\$639.34
Senior Center or Maittaire/McKenna Room w/tax	\$487.54	\$587.74	\$502.16	\$605.37
Down Payment (non-refundable)	\$800 / \$100	\$800 / \$100	\$800 / \$100	\$800 / \$100
Damage Deposit (refundable)	\$800 / \$250	\$800 / \$250	\$800 / \$250	\$800 / \$250
Security Officer Deposit	\$250	\$250	\$250	\$250
Security Officer hourly rate	\$35	\$35	\$35	\$35
Pop/CO2 Charge	\$100/\$150/\$200	\$100/\$150/\$200	\$100/\$150/\$200	\$100/\$150/\$200
Early Entry Fee *Preapproved*	\$60	\$60	\$60	\$60
Custodial Charge per hour	\$40	\$40	\$40	\$40
Events Lasting 2 hours or less	50%	N/A	50%	N/A
Events Lasting 4 hours or less	25%	N/A	25%	N/A
Heights Resident Discount**	25%	25%	25%	25%

All rental rates, fees, and deposits are subject to State Sales Tax.  
 All JPM rentals end at 1:00 am. An \$80 plus tax late fee will be assessed every 30 minutes. Saturday/Sunday rental time: 12:00 noon - 1:00 am. Friday rental time: 9:00 am - 1:00 am. A storage fee of \$100 will be charged for items left in the building outside of rental time. Single room rentals have a maximum rental time of 7 hours.

Linen and Napkin rental is available upon request. 2024 Prices are as follows:  
 White or Ivory Linens \$7.00 per hall table (60" rounds and 8' x 2 1/2' banquet tables) Tax additional \$3.50 per bar table .70 per napkin (various colors available)  
 White Melamine Dinnerware, Silverware and Plastic Tumblers are available for a rental fee of \$50 plus tax per rental.  
 Saturday rentals may decorate Friday before their event from 9:00 am - 4:30 pm for a \$150 fee. This reservation can only be made if the hall is available within 3 weeks of the

PARK RENTAL FEES	w/tax included
Resident	\$75
Non-Resident	\$175
Large groups 100+ people	\$150
EVENT WAGON	\$75
BALLFIELD RENTAL	\$75 per day or \$20 per hr
GARDEN PLOTS	\$30

BUILDING PERMIT FEES

Valuation	Fee	Valuation	Fee
\$ 0 - 800	35.00		
801 - 900	35.70		
901 - 1,000	38.75		
1,001 - 1,100	41.80		
1,101 - 1,200	44.85		
1,201 - 1,300	47.90		
1,301 - 1,400	50.95		
1,401 - 1,500	54.00		
1,501 - 1,600	57.05		
1,601 - 1,700	60.10		
1,701 - 1,800	63.15		
1,801 - 1,900	66.20		
1,901 - 2,000	69.25		
2,001 - 3,000	83.25		
3,001 - 4,000	97.25		
4,001 - 5,000	111.25		
5,001 - 6,000	125.25		
6,001 - 7,000	139.25		
7,001 - 8,000	153.25		
8,001 - 9,000	167.25		
9,001 - 10,000	181.25		
10,001 - 11,000	195.25		
11,001 - 12,000	209.25		
12,001 - 13,000	223.25		
13,001 - 14,000	237.25		
14,001 - 15,000	251.25		
15,001 - 16,000	265.25		
16,001 - 17,000	279.25		
17,001 - 18,000	293.25		
18,001 - 19,000	307.25		
19,001 - 20,000	321.25		
20,001 - 21,000	335.25		
21,001 - 22,000	349.25		
22,001 - 23,000	363.25		
23,001 - 24,000	377.25		
24,001 - 25,000	391.25		
25,001 - 26,000	405.25	25,001 - 26,000	401.35
26,001 - 27,000	419.25	26,001 - 27,000	411.45
27,001 - 28,000	433.25	27,001 - 28,000	421.55
28,001 - 29,000	447.25	28,001 - 29,000	431.65
29,001 - 30,000	461.25	29,001 - 30,000	441.75
30,001 - 31,000	475.25	30,001 - 31,000	451.85
31,001 - 32,000	489.25	31,001 - 32,000	461.95
32,001 - 33,000	503.25	32,001 - 33,000	472.05
33,001 - 34,000	517.25	33,001 - 34,000	482.15
34,001 - 35,000	531.25	34,001 - 35,000	492.25
35,001 - 36,000	545.25	35,001 - 36,000	502.35
36,001 - 37,000	559.25	36,001 - 37,000	512.45
37,001 - 38,000	573.25	37,001 - 38,000	522.55
38,001 - 39,000	587.25	38,001 - 39,000	532.65
39,001 - 40,000	601.25	39,001 - 40,000	542.75
40,001 - 41,000	615.25	40,001 - 41,000	552.85
41,001 - 42,000	629.25	41,001 - 42,000	562.95
42,001 - 43,000	643.25	42,001 - 43,000	573.05
43,001 - 44,000	657.25	43,001 - 44,000	583.15
44,001 - 45,000	671.25	44,001 - 45,000	593.25
45,001 - 46,000	685.25	45,001 - 46,000	603.35
46,001 - 47,000	699.25	46,001 - 47,000	613.45
47,001 - 48,000	713.25	47,001 - 48,000	623.55
48,001 - 49,000	727.25	48,001 - 49,000	633.65
49,001 - 50,000	741.25	49,001 - 50,000	643.75
50,001 - 51,000	755.25	50,001 - 51,000	653.85
51,001 - 52,000	769.25	51,001 - 52,000	663.95
52,001 - 53,000	783.25	52,001 - 53,000	674.05
53,001 - 54,000	797.25	53,001 - 54,000	684.15
54,001 - 55,000	811.25	54,001 - 55,000	694.25
55,001 - 56,000	825.25	55,001 - 56,000	704.35
56,001 - 57,000	839.25	56,001 - 57,000	714.45
57,001 - 58,000	853.25	57,001 - 58,000	724.55
58,001 - 59,000	867.25	58,001 - 59,000	734.65
59,001 - 60,000	881.25	59,001 - 60,000	744.75
60,001 - 61,000	895.25	60,001 - 61,000	754.85
61,001 - 62,000	909.25	61,001 - 62,000	764.95
62,001 - 63,000	923.25	62,001 - 63,000	775.05
63,001 - 64,000	937.25	63,001 - 64,000	785.15
64,001 - 65,000	951.25	64,001 - 65,000	795.25
65,001 - 66,000	965.25	65,001 - 66,000	805.35
66,001 - 67,000	979.25	66,001 - 67,000	815.45
67,001 - 68,000	993.25	67,001 - 68,000	825.55
68,001 - 69,000	1007.25	68,001 - 69,000	835.65
69,001 - 70,000	1021.25	69,001 - 70,000	845.75
70,001 - 71,000	1035.25	70,001 - 71,000	855.85
71,001 - 72,000	1049.25	71,001 - 72,000	865.95
72,001 - 73,000	1063.25	72,001 - 73,000	876.05
73,001 - 74,000	1077.25	73,001 - 74,000	886.15
74,001 - 75,000	1091.25	74,001 - 75,000	896.25
75,001 - 76,000	1105.25	75,001 - 76,000	906.35
76,001 - 77,000	1119.25	76,001 - 77,000	916.45
77,001 - 78,000	1133.25	77,001 - 78,000	926.55
78,001 - 79,000	1147.25	78,001 - 79,000	936.65
79,001 - 80,000	1161.25	79,001 - 80,000	946.75
80,001 - 81,000	1175.25	80,001 - 81,000	956.85
81,001 - 82,000	1189.25	81,001 - 82,000	966.95
82,001 - 83,000	1203.25	82,001 - 83,000	977.05
83,001 - 84,000	1217.25	83,001 - 84,000	987.15
84,001 - 85,000	1231.25	84,001 - 85,000	997.25
85,001 - 86,000	1245.25	85,001 - 86,000	1007.35
86,001 - 87,000	1259.25	86,001 - 87,000	1017.45
87,001 - 88,000	1273.25	87,001 - 88,000	1027.55
88,001 - 89,000	1287.25	88,001 - 89,000	1037.65
89,001 - 90,000	1301.25	89,001 - 90,000	1047.75
90,001 - 91,000	1315.25	90,001 - 91,000	1057.85
91,001 - 92,000	1329.25	91,001 - 92,000	1067.95
92,001 - 93,000	1343.25	92,001 - 93,000	1078.05
93,001 - 94,000	1357.25	93,001 - 94,000	1088.15
94,001 - 95,000	1371.25	94,001 - 95,000	1098.25
		95,001 - 100,000	1108.35
		100,001 - 110,000	1118.45
		110,001 - 120,000	1128.55
		120,001 - 130,000	1138.65
		130,001 - 140,000	1148.75
		140,001 - 150,000	1158.85
		150,001 - 160,000	1168.95
		160,001 - 170,000	1179.05
		170,001 - 180,000	1189.15
		180,001 - 190,000	1199.25
		190,001 - 200,000	1209.35
		200,001 - 210,000	1219.45
		210,001 - 220,000	1229.55
		220,001 - 230,000	1239.65
		230,001 - 240,000	1249.75
		240,001 - 250,000	1259.85
		250,001 - 260,000	1269.95
		260,001 - 270,000	1280.05
		270,001 - 280,000	1290.15
		280,001 - 290,000	1300.25
		290,001 - 300,000	1310.35
		300,001 - 310,000	1320.45
		310,001 - 320,000	1330.55
		320,001 - 330,000	1340.65
		330,001 - 340,000	1350.75
		340,001 - 350,000	1360.85
		350,001 - 360,000	1370.95
		360,001 - 370,000	1381.05
		370,001 - 380,000	1391.15
		380,001 - 390,000	1401.25
		390,001 - 400,000	1411.35
		400,001 - 410,000	1421.45
		410,001 - 420,000	1431.55
		420,001 - 430,000	1441.65
		430,001 - 440,000	1451.75
		440,001 - 450,000	1461.85
		450,001 - 460,000	1471.95
		460,001 - 470,000	1482.05
		470,001 - 480,000	1492.15
		480,001 - 490,000	1502.25
		490,001 - 500,000	1512.35
		500,001 - 510,000	1522.45
		510,001 - 520,000	1532.55
		520,001 - 530,000	1542.65
		530,001 - 540,000	1552.75
		540,001 - 550,000	1562.85
		550,001 - 560,000	1572.95
		560,001 - 570,000	1583.05
		570,001 - 580,000	1593.15
		580,001 - 590,000	1603.25
		590,001 - 600,000	1613.35
		600,001 - 610,000	1623.45
		610,001 - 620,000	1633.55
		620,001 - 630,000	1643.65
		630,001 - 640,000	1653.75
		640,001 - 650,000	1663.85
		650,001 - 660,000	1673.95
		660,001 - 670,000	1684.05
		670,001 - 680,000	1694.15
		680,001 - 690,000	1704.25
		690,001 - 700,000	1714.35
		700,001 - 710,000	1724.45
		710,001 - 720,000	1734.55
		720,001 - 730,000	1744.65
		730,001 - 740,000	1754.75
		740,001 - 750,000	1764.85
		750,001 - 760,000	1774.95
		760,001 - 770,000	1785.05
		770,001 - 780,000	1795.15
		780,001 - 790,000	1805.25
		790,001 - 800,000	1815.35
		800,001 - 810,000	1825.45
		810,001 - 820,000	1835.55
		820,001 - 830,000	1845.65
		830,001 - 840,000	1855.75
		840,001 - 850,000	1865.85
		850,001 - 860,000	1875.95
		860,001 - 870,000	1886.05
		870,001 - 880,000	1896.15
		880,001 - 890,000	1906.25
		890,001 - 900,000	1916.35
		900,001 - 910,000	1926.45
		910,001 - 920,000	1936.55
		920,001 - 930,000	1946.65
		930,001 - 940,000	1956.75
		940,001 - 950,000	1966.85

95,001 - 96,000	965.75	142,001 - 143,000	1234.55
96,001 - 97,000	972.75	143,001 - 144,000	1240.15
97,001 - 98,000	979.75	144,001 - 145,000	1245.75
98,001 - 99,000	986.75	145,001 - 146,000	1251.35
99,001 - 100,000	993.75	146,001 - 147,000	1256.95
100,001 - 101,000	999.35	147,001 - 148,000	1262.55
101,001 - 102,000	1,004.95	148,001 - 149,000	1268.15
102,001 - 103,000	1,010.55	149,001 - 150,000	1273.75
103,001 - 104,000	1,016.15	150,001 - 151,000	1279.35
104,001 - 105,000	1,021.75	151,001 - 152,000	1284.95
105,001 - 106,000	1,027.35	152,001 - 153,000	1290.55

Valuation	Fee
154,001 - 155,000	1,296.15
155,001 - 156,000	1,301.75
156,001 - 157,000	1,307.35
157,001 - 158,000	1,312.95
158,001 - 159,000	1,318.55
159,001 - 160,000	1,324.15
160,001 - 161,000	1,329.75
161,001 - 162,000	1,335.35
162,001 - 163,000	1,340.95
163,001 - 164,000	1,346.55
164,001 - 165,000	1,352.15
165,001 - 166,000	1,357.75
166,001 - 167,000	1,363.35
167,001 - 168,000	1,368.95
168,001 - 169,000	1,374.55
169,001 - 170,000	1,380.15
170,001 - 171,000	1,385.75
171,001 - 172,000	1,391.35
172,001 - 173,000	1,396.95
173,001 - 174,000	1,402.55
174,001 - 175,000	1,408.15
175,001 - 176,000	1,413.75
176,001 - 177,000	1,419.35
177,001 - 178,000	1,424.95
178,001 - 179,000	1,430.55
179,001 - 180,000	1,436.15
180,001 - 181,000	1,441.75
181,001 - 182,000	1,447.35
182,001 - 183,000	1,452.95
183,001 - 184,000	1,458.55
184,001 - 185,000	1,464.15
185,001 - 186,000	1,469.75
186,001 - 187,000	1,475.35
187,001 - 188,000	1,480.95
188,001 - 189,000	1,486.55
189,001 - 190,000	1,492.15
190,001 - 191,000	1,497.75
191,001 - 192,000	1,503.35
192,001 - 193,000	1,508.95
193,001 - 194,000	1,514.55
194,001 - 195,000	1,520.15
195,001 - 196,000	1,525.75
196,001 - 197,000	1,531.35
197,001 - 198,000	1,536.95
198,001 - 199,000	1,542.55
199,001 - 200,000	1,548.15
200,001 - 201,000	1,553.75

\$100,001.00 to \$500,000.00

\$993.75 for the first \$100,000.00 of valuation plus \$5.60 for each additional \$1,000.00 or fraction thereof up to and including \$500,000.00.

\$500,001.00 to \$1,000,000.00

\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 of value or fraction thereof to and including \$1,000,000.00.

\$1,000,001.00 and up

\$5,608.75 for the first \$1,000,000.00 of value plus \$3.65 for each additional \$1,000.00 of value or fraction thereof.

Plan Review Fees -

65% of Permit Fees

Investigation Fees - Equal to and in addition to permit fee.

Surcharge - As mandated by State of Minnesota

**HEATING/COOLING PERMITS FEES**

Fees for Residential Mechanical Permits shall be calculated as follows on a per unit basis, with a minimum permit fee of \$35.00. Surcharges shall be

Air Conditioner	\$25	Gas Dryer	\$10
Air to Air Exchanger	\$15	Gas Piping	\$10
Chimney liner	\$10	Gas Range/Oven	\$10
Ductwork	\$10	Gas Grill	\$10
Fireplace (Gas or Wood)	\$50	Pool Heater	\$10
Furnaces/boilers up to 125,000 btu input	\$50		



Furnaces/boilers over 125,000 btu  
input \$75

Fees for Commercial/Industrial/Institutional Mechanical Permits will be based on total cost of work calculated by using the Building Permit Fee Schedule. The total cost of work shall include all labor and materials supplied by the contractor. The minimum Permit fee shall be \$35.00. The surcharge shall be calculated as mandated by the

#### PLUMBING/GAS PIPING PERMITS

Residential Permit Fees shall be computed on the basis of the number of fixtures provided for in the permit in accordance with the following schedule:

Residential is defined as single family, two family dwelling, townhouse unit and multi-family unit.

Fees for Group "A" fixtures at \$10.00 each with a minimum fee of \$35.00

bathub	pool heater	washer
bidet	laundry tray	water softener
backflow prev.	lavatory	water heater
dryer	shower	gas Piping
dishwasher	sink	water supply-inside
floor drain	water closet	sewer repair-inside
		water supply-outside

Surcharges shall be collected as mandated by the State.

Fees for Commercial/ Industrial/Institutional Plumbing Installations/Repairs will be based on the total cost of the work calculated by using the Building Permit Fee Schedule. The total cost of the work shall include all labor and materials supplied by the Contractor. The

#### SEWER/WATER PERMITS

Permits will be required for all installation, alterations, repairs of any domestic water or sewer lines, commercial water/sewer lines or any water line to be used for fire suppression systems. Fees will be \$35.00 plus parts and tax when applicable. Surcharges shall be collected as mandated by the State.

#### WATER METER PERMITS

The fees collected for the installation of water meters for residential, commercial, industrial, institutional installations will be calculated at 15% over the cost of the

#### FIRE SUPPRESSION/SPRINKLER PERMITS

Permit fees and surcharge will be figured by using the same fee chart as for Building Permits based on

#### DEMOLITION PERMITS

Permit fees and surcharges will be based on same schedule as for Building Permits, based on the cost of the job.

#### MOVING PERMITS

Fees for the moving or raising of any minor building such as a utility building or garage will be calculated at a fee of \$50.00 per structure. Fees for the moving or raising of all other building will be calculated at a fee of \$100 per structure. Permits will be required if passing through the City off of US Highways or County streets. Fees shall be

#### INSTALLATION/REMOVAL of FLAMMABLE/COMBUSTIBLE STORAGE TANKS and LP GAS TANKS

Fees for the installation, removal, or alteration of any above ground or below ground storage tanks

or LP tanks will be calculated at \$35.00 per tank. All installations must be approved by the State Fire Marshall and the local Fire Department.

#### STREET EXCAVATION/DUMPSTER PERMITS

Permits are obtained at the Public Works Department. Fees will be charged for the permits,

#### PERMIT REFUND POLICY

The Building Official may authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The Building Official may also authorize refunding of not more than 80 percent of the plan review fee when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan reviewing is done. The Building Official shall only authorize refunding of any fee paid when a written request has been submitted, by the original applicant, not later than 180 days after the date of fee payment.



### CITY COUNCIL MEETING

<b>AGENDA SECTION</b>	<b>CONSENT</b>
<b>MEETING DATE</b>	10/21/2024

<b>ITEM:</b>	<b>Approve Resolution 2024-77 authorizing the 2025 Contract with Sourcewell for Employee Health Insurance.</b>		
<b>DEPARTMENT:</b>	Administration	<b>BY/DATE:</b>	Kelli Wick /10-9-2024
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input type="checkbox"/> Healthy and Safe Community		<input type="checkbox"/> Thriving and Vibrant Destination Community	
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly		<input type="checkbox"/> Strong Infrastructure and Public Services	
<input type="checkbox"/> Trusted and Engaged Leadership		<input type="checkbox"/> Sustainable	

### BACKGROUND

Staff has worked with Gallagher Consulting to bid our health insurance for 2025. The City went to market for bids. The Better Health Collective – Sourcewell came in with an 8.8% increase.

### SUMMARY OF CURRENT STATUS

The City is currently with Medica health insurance and was quoted a 29.3% renewal. Moving to the Better Health Collective will significantly reduce the increase in insurance rates while offering similar coverage.

### STAFF RECOMMENDATION

Staff recommends Council approve the Better Health Collective - Sourcewell as the City’s health insurance provider for 2025 and authorizes the City Manager to sign the contract.

<b>RECOMMENDED MOTION(S):</b>
MOTION: Move to waive the reading of Resolution 2024-77, there being ample copies available to the public.
MOTION: Motion to approve Resolution 2024-77 appointing Better Health Collective - Sourcewell as the City's health insurance provider for 2025 and authorize the City Manager to sign the contract.

### ATTACHMENT(S):

Resolution 2024-77  
Contract

Resolution of the City Council for the City of Columbia Heights entering into a contract with Better Health Collective - Sourcewell for employee health insurance coverage for January 1, 2025 through December 31, 2025.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

**FINDINGS OF FACT**

- 1. Whereas, after completing a Request for Proposals for health insurance coverage, on September 6, 2024, Gallagher, the City’s benefits consultant, received proposals from Medica, PEIP, Better Health Collective – Sourcewell, and Blue Cross Blue Shield of Minnesota.
- 2. Blue Cross Blue Shield of Minnesota proposal was a 29.9% increase, Medica’s proposal was a 29.3% increase. PEIP proposed a 6.9% increase but required a four-year commitment only allowing the City to go to bid if we received over a 20% increase. Better Health Collective proposed an 8.8% increase that will allow employees, for the most part, to stay with their current providers.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF COLUMBIA HEIGHTS, MINNESOTA

- 1. That the City of Columbia Heights enter into a contract with Better Health Collective - Sourcewell to provide health insurance for all eligible city employees and City Council members for January 1, 2025 through December 31, 2025.
- 2. That the City Manager is hereby authorized to sign the contract with Better Health Collective-Sourcewell.

Passed this 14th day of October, 2024

Offered by:  
Seconded by:  
Roll Call:

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

Attest:

\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary

**MEMBERSHIP AGREEMENT AND BYLAWS  
OF THE  
BETTER HEALTH COLLECTIVE**

Effective: July 1, 2022

**INTRODUCTION**

This combined Membership Agreement and Bylaws (“Agreement”) is made by and between The Better Health Collective and the entities listed in Appendix A (“Participating Members” or “Members”) to establish and govern the operations of the Better Health Collective Employee Health Benefits Pool (the “Pool”).

**WHEREAS**, Minnesota Statutes, § 471.59, provides that two (2) or more governmental units may, by agreement, jointly or cooperatively exercise any power common to them; and

**WHEREAS**, the Participating Members are governmental units for purposes of Minnesota Statutes, § 471.59; and

**WHEREAS**, Minnesota Statutes, § 471.617, provides that certain governmental entities which together employ more than one hundred (100) employees may jointly self-insure employee health benefits; and

**WHEREAS**, together the Participating Members employ more than one hundred (100) employees; and

**WHEREAS**, the Participating Members have jointly established in full force and effect certain self-insurance arrangements to provide certain employee health benefits, and those arrangements constitute a self-insurance pool under Minnesota law, including Minnesota Statutes, § 471.617, and Minnesota Rules, Chapter 2785; and

**WHEREAS**, the Participating Members may, in the future, wish to jointly provide other employee benefits, permitted under applicable law, to their employees; and

**WHEREAS**, the Participating Members authorize the Board of Trustees to act as a joint board for the purpose of exercising certain powers as set forth in this combined Membership Agreement and Bylaws.

**NOW, THEREFORE**, each Participating Member in exchange for the mutual covenants, promises, and obligations contained herein, promises and agrees as follows:

**ARTICLE I. NAME, PURPOSE, AND AUTHORITY**

- 1.1 Name. The name of the Pool created herein is Better Health Collective.
- 1.2 Purpose. The purpose of the Pool is to provide health benefits and related services to eligible Employees, Former Employees, and Dependents of Participating Members.
- 1.3 Authority.
  - 1.3.1 Sourcewell. Sourcewell is a statutory service cooperative authorized pursuant to Minnesota Statutes, § 123A.21, subdivision 7(a)(19) and § 471.617, subdivisions 1-2, to

create and operate a joint self-insurance pool for the purposes of providing employee health benefits to statutory and home rule charter cities, counties, school districts, and instrumentalities thereof that wish to jointly self-insure for such benefits. Sourcewell is the Sponsoring Association of the Pool, and it also qualifies as a Participating Member.

- 1.3.2 Participating Members. Participating Members are Sourcewell, statutory or home rule charter cities, counties, school districts, or instrumentalities thereof that wish to jointly self-insure for employee health benefits pursuant to Minnesota Statutes, § 471.617, subdivision 2.
- 1.3.3 Joint Powers Act. The governing bodies of Sourcewell (as the Sponsoring Association) and each Participating Member have entered this Agreement pursuant to the Minnesota Joint Powers Act, set forth at Minnesota Statutes, § 471.59, subdivision 1, to govern the formation, operation, and dissolution of the Pool.
- 1.4 Prior Agreements. This Membership Agreement and Bylaws shall supersede and terminate any prior agreement(s) or bylaws regarding Better Health Collective and its predecessor, the Sourcewell Risk Management Pool.

## ARTICLE II. DEFINITIONS

- 2.1 Board of Trustees. “Board of Trustees,” “Board,” or “Trustees” mean the governing body of the Pool.
- 2.2 Bylaws. “Bylaws” mean the elements of this combined Membership Agreement and Bylaws, and any amendments thereto, which prescribe the purpose, governance, and administration of the Pool. References to “Membership Agreement” or “Agreement” include the Bylaws.
- 2.3 Commissioner. “Commissioner” means the Minnesota Commissioner of Commerce.
- 2.4 Covered Person. “Covered Person” means an individual enrolled for Coverage under the Plan.
- 2.5 Coverage. “Coverage” means the right of a Covered Person to benefits provided by the Pool, by virtue of the Coverage Document(s).
- 2.6 Coverage Document(s). “Coverage Document(s)” mean the document(s) specifying the characteristics and duration of Coverage provided through the Pool. Characteristics of Coverage include the kind of loss or benefit the Pool will reimburse, subject to specific exclusions, limitations, or deductibles.
- 2.7 Days. “Days” means calendar days.
- 2.8 Dependent. “Dependent” means the legal spouse or child under age 26 of an Employee or Former Employee of a Participating Member.
- 2.9 Employee. “Employee” means a current employee of a Participating Member who is eligible for participation in the Plan.

- 2.10 Employee Health Benefits Pool. “Employee Health Benefits Pool” means a self-insurance pool that covers employee health benefits, disability benefits, or both.
- 2.11 Financial Administrator. “Financial Administrator” means an entity engaged by the Board of Trustees to invest the Pool’s assets and provide other financial or accounting services.
- 2.12 Former Employee. “Former Employee” means an individual previously employed by a Participating Member who is eligible for continuing participation in the Plan.
- 2.13 Membership Agreement. “Membership Agreement” or “Agreement” means this combined Agreement and Bylaws, and any amendments hereto, which prescribe the purpose, government, and administration of the Pool. References to “Bylaws” include this Membership Agreement.
- 2.14 Participating Member. “Participating Member” or “Member” means any Minnesota Political Subdivision that satisfies the Pool’s membership requirements and has been approved by the Board of Trustees for participation in the Pool. The Pool’s membership is limited to qualified Political Subdivisions. For the avoidance of doubt, the Pool shall not operate as a public/private pool, and shall not offer membership to any private entity.
- 2.15 Plan. “Plan” means any Plan maintained by the Board of Trustees and authorized by Minnesota law to provide employee health benefits to eligible Employees, Former Employees, and Dependents of Participating Members.
- 2.16 Policy Year. “Policy Year” means a 12-month period of employee health benefits coverage under a Plan offered by the Pool to a Participating Member.
- 2.17 Political Subdivision. “Political Subdivision” means a statutory or home rule charter city, county, school district, or instrumentality thereof, and includes any service cooperative that establishes or operates a self-insured employee health benefits pool.
- 2.18 Pool. “Pool” refers to Better Health Collective and means a self-insurance fund or agreement for the reciprocal assumption of risk established by or amongst two or more Political Subdivisions for coverage of their respective risks.
- 2.19 Premium. “Premium” means the amount paid or to be paid by Participating Members for Coverage. “Premium” does not include assessments or penalties.
- 2.20 Reserve. “Reserve” mean amounts established as pool liabilities for all incurred losses, both reported and unreported, and for unearned Premiums, which are maintained pursuant standards established by the Board of Trustees in compliance with applicable Minnesota statutes and rules.
- 2.21 Runoff Pool. “Runoff Pool” means a pool that no longer has authority to self-insure, but that continues to exist for the purpose of paying claims, preparing reports, and administering transactions associated with the period in which the Pool provided Coverage.
- 2.22 Self-insure. “Self-insure” means to assume primary liability or responsibility for certain risks or benefits rather than transferring liability or responsibility to some other entity.

- 2.23 Service Company. “Service Company” means an entity engaged by the Board of Trustees to provide services related to the day-to-day operation of the Pool that are not already reserved for the Board, individual Trustees, Participating Members, the Financial Administrator, or another service provider.
- 2.24 Sponsoring Association. “Sponsoring Association” refers to Sourcewell and means a statewide nonprofit organization of Political Subdivisions that sponsors or organizes a pool, and which has as its primary purpose providing services to Minnesota Political Subdivisions that are not related to insurance or self-insurance.
- 2.25 Surplus. “Surplus” means the amount by which the Pool’s assets exceed its liabilities and includes paid-in capital and retained earnings.
- 2.26 Trustee. “Trustee” means an individual selected pursuant to Article III to serve on the Board of Trustees and act on behalf of Participating Members.

### **ARTICLE III. BOARD OF TRUSTEES**

- 3.1 Powers, Duties, and Responsibilities. The Board of Trustees shall be responsible for the operations and financial integrity of the Pool.
- 3.1.1 Authority to Delegate. The Board is responsible for operation of the Pool. The Board may delegate some or all of its responsibilities to the Chairperson or other Trustees between Board meetings. All responsibilities of the Pool not expressly delegated by the Board to the Sponsoring Association, to a Participating Member, to a Service Company, to a Financial Administrator, or other contractors, as authorized by Minnesota Rules, Part 2785.0800, are the responsibility of the Board.
- 3.1.2 Responsibilities. The Board of Trustees shall, at a minimum, have the following responsibilities:
- (a) Fiduciary responsibility for the Pool’s operations and financial condition, including but not limited to the review and approval of annual budgets and financial statements;
  - (b) Selection, supervision, and evaluation of the Service Company, Financial Administrator, auditor, insurer, and other service providers;
  - (c) On the basis of the Pool’s overall financial condition, authorizing changes in practices related to premiums, reserve, or investment practices; and declaring assessments or dividends, as appropriate;
  - (d) Approving all reports to the Commissioner regarding Pool operations and status;
  - (e) Monitoring for delinquent premiums, loss experience, and the financial condition of members and authorizing disciplinary action or expulsion, as appropriate;
  - (f) Authorizing acceptance or rejection of applications for membership in the Pool;



- (g) Developing and adopting Board policies as needed to ensure the day-to-day operations of the Pool are conducted in a compliant and transparent manner;
- (h) Making or recommending changes to this Membership Agreement and Bylaws for the improvement of the Pool's operation and financial integrity;
- (i) Monitoring the Pool's compliance with all applicable statutes and rules; and
- (j) Such other activities necessary to carry out the purposes of this Agreement.

3.2 **Board Structure.** Pool operations shall be managed by a Board of Trustees consisting of seven (7) voting members, who shall include three (3) members representing Sourcewell as the Sponsoring Association. The remaining four (4) members of the Board of Trustees shall consist of one (1) elected official representing Participating Members that are local school districts; one (1) elected official representing Participating Members that are cities, counties, or other governmental units (CCOGA); at least one (1) staff person representing Participating Members that are local school districts or CCOGA; and one (1) at-large representative of Participating Members, who may be either an elected official or a staff person.

3.2.1 **Selection of Trustees.**

- (a) Sourcewell shall appoint three (3) Trustees from its Board of Directors or staff. Sourcewell shall present its appointments to the Board of Trustees at least 30 days before the expiration of its Trustee's term or within a reasonable time after a Trustee appointed by Sourcewell resigns, is removed or disqualified as outlined below, or otherwise needs to be replaced.
- (b) The remaining four (4) Trustees shall be appointed by the Labor Management Committee. The Labor Management Committee shall present its appointments to the Board of Trustees at least 30 days before the expiration of its Trustee's term or within a reasonable time after a Trustee appointed by the Labor Management Committee resigns, is removed or disqualified as outlined below, or otherwise needs to be replaced.

3.2.2 **Term.** Each Trustee may serve for a term of four (4) years and may be re-appointed for one (1) additional Term.

3.2.3 **Resignation.** Any member of the Board of Trustees may resign at any time upon written notice to the Board of Trustees or its Chairperson. Such resignation shall take effect on the later of the date specified in the notice or the date notice is received by the Board or the Chairperson.

3.2.4 **Disqualification.** A Trustee shall be disqualified from service if they no longer serve as an elected official for a Participating Member or as otherwise required by applicable Minnesota law or rule. A Trustee shall also be disqualified based on the unanimous vote of the Board of Trustees in the event a Trustee fails to fulfil his or her obligations as a Trustee or engages in conduct that calls into question a Trustee's honesty, integrity or suitability to serve as a Trustee.

- 3.2.5 Appointment of Successor Trustees. In the event of a Trustee's disqualification or resignation, a successor Trustee shall be appointed in accordance with section 3.2.1 to fulfill the resigning or disqualified Trustee's remaining term. Any person appointed as a Successor Trustee may be re-appointed for one (1) additional Term.
- 3.3 Meetings. The Board of Trustees shall meet no fewer than four (4) times each calendar year. The time, date, and location of regular meetings shall be determined by the Board.
- 3.3.1 Organizational Meeting. An Organizational Meeting of the Board of Trustees shall be held in March of each year, at which time the Board shall elect a Chairperson and appoint the members of the permanent committees as outlined below.
- 3.3.2 Annual Meeting. An Annual Meeting of the Board of Trustees and Participating Members shall be held for the purpose of reviewing the affairs of the Pool and its financials.
- 3.3.3 Special Meetings. Special meetings of the Board may be called by the Chairperson or any five (5) Trustees.
- 3.3.4 Quorum. A quorum at any meeting of the Board of Trustees shall consist of a majority of the elected Board of Trustees.
- 3.3.5 Voting. Unless otherwise provided herein, all decisions of the Trustees shall be made by majority vote of the Trustees present at the meeting at which such vote is taken. A quorum is required for any actions to be taken by the Trustees.
- 3.3.6 Minutes. Minutes of all regular, special, and emergency meetings of the Board of Trustees shall be sent to each Trustee within a reasonable time after the meeting.
- 3.3.7 Open Meetings Law. All meetings of the Board of Trustees shall be conducted in compliance with the Minnesota Open Meetings Law at Minnesota Statutes, Chapter 13D.
- 3.4 Committees. At the Organizational Meeting of the Board of Trustees, the Chair of the Board shall name the members of the permanent committees, as follows:
- 3.4.1 Labor Management Committee. The Labor Management Committee, as required pursuant to Minnesota Statutes, § 123A.25, shall consist of at least one (1) administrator and one (1) union member representing Participating Members that are local school districts; one (1) administrator and one (1) union member representing Participating Members that are CCOGA; one (1) member representing Former Employees of Participating Members; and one (1) school district and one (1) CCOGA member at large, who can be either an administrator or a union member. Two (2) members of the Board of Trustees shall serve as ex Officio, non-voting members of the Labor Management Committee, with one (1) Trustee representing the Sponsoring Association and one (1) representing Participating Members that are not the Sponsoring Association. The Labor Management Committee shall be tasked to perform the following functions and any other duties delegated to it by this Agreement or resolution of the Board of Trustees:
- (a) Make recommendations regarding management matters related to Coverage;

- (b) Assist in the preparation of the Annual Budget;
- (c) Make recommendations regarding requests for expenses in excess of budget;
- (d) Review quarterly and annual financial reports; and
- (e) Review all applications for membership in the Pool and make a recommendation to the Board of Trustees.

3.4.2 Other Committees. The Board may designate other advisory or ad hoc committees and delegate authority to them in accordance with this Agreement and applicable Minnesota statutes and rules. The Board shall consider, but is not required to adopt, committee recommendations and proposals.

#### **ARTICLE IV. MEMBERSHIP**

4.1 Powers, Duties, and Responsibilities. Each Participating Member shall fulfill the duties and responsibilities as outlined herein. At the discretion of the Board of Trustees, failure by a Participating Member to fulfill its duties and obligations may constitute the basis for expulsion pursuant to Section 4.7.2 herein. These duties and responsibilities include, but are not limited to:

- 4.1.1 Compliance. The duty to fully comply with this Agreement, as written or amended; any delegation of authority from the Board of Trustees; Board policies and procedures; and applicable Minnesota statutes and rules.
- 4.1.2 Financial Obligations. The duty to pay to the Pool all Premiums, assessments, and other required contributions within the expected timeline and in the appropriate amounts.
- 4.1.3 Participation. The duty to actively participate in Annual Meetings and other Pool-related matters as requested or required by this Agreement or the Board of Trustees, and to promptly act on matters requiring resolution of the Member's governing body.
- 4.1.4 Cooperation. The duty to fully cooperate with the Board of Trustees, the Pool's Service Company and Financial Administrator, and any other service provider engaged by the Board.
- 4.1.5 Communication. The duty to notify Covered Persons within thirty (30) days if the Participating Member withdraws or is expelled from the Pool and any other circumstance in which the Member is obligated to provide notice to Covered Person.

4.2 Contractual Obligations.

- 4.2.1 Continuing Duties and Responsibilities. The duties and responsibilities of Participating Members, including the duty to comply with this Agreement, shall continue throughout the Member's participation in the Pool and thereafter as required herein.
- 4.2.2 Enforcement. This Agreement may be enforced in law or equity by the Board of Trustees or any Participating Member.

- 4.2.3 Consideration. Consideration for the duties and responsibilities imposed upon Participating Members is based upon the mutual promises and agreements set forth herein and the advantages each Member gains through participation in the Pool.
- 4.2.4 Liability. This Agreement does not constitute consent to liability for any claim against another Participating Member. Nor does it create a partnership, surety, indemnification, or liability for the general debts or claims against another Member.
- 4.3 Health Coverage Comparison Shopping and Collective Bargaining.
- 4.3.1 Member Obligations. The Board of Trustees is not capable or authorized to act on behalf of Participating Members with respect to their collective bargaining obligations. Specifically, but without limitation:
- (a) Each Participating Member is solely responsible for meeting the collective bargaining limitations provided in Minnesota Statutes, § 471.6161, subdivision 5, which require that the aggregate value of benefits provided by a group insurance contract for employees covered by a collective agreement shall not be reduced, unless the public employer and exclusive representative of employees of an appropriate bargaining unit agree to a reduction in benefits;
  - (b) Each Participating Member shall be solely responsible for meeting the requirements specific to school districts pursuant to Minnesota Statutes, § 471.6161, subdivision 8, if applicable; and
  - (c) Each Participating Member shall be solely responsible for complying with the notice and other requirements regarding the adoption or dissolution of a self-insured employee benefit plan as set forth in Minnesota Statutes, § 471.617, subdivision 4.
- 4.3.2 Pool Obligations. Pursuant to Minnesota Statutes, §§ 471.617, subdivision 5 and 123A.21, subdivisions 7(c) and 12:
- (a) The Pool shall rebid contracts for third party administration at least every four (4) years and otherwise comply with applicable Minnesota statutes and rules with respect to establishing Premiums related to employee health benefits; and
  - (b) The Board of shall not impose a fine or other penalty against a school district or other Political Subdivision that solicits bids and other information from competing sources of employee health benefits, provided such action does not occur within five (5) months prior to the end of the Participating Member's Policy Year. However, the Board may prohibit any school district or other Political Subdivision that solicits such a bid from participating in the Pool for up to one (1) year if the entity leaves the Pool to obtain other Coverage.
  - (c) Notwithstanding Minnesota Statutes, § 13.203, the Pool shall provide each Participating Member with the Participating Member's monthly claims data. All such data will be de-identified and shall not include identifying information as defined pursuant to Minnesota Statutes, § 144.291, subdivision 2(d). No

Participating Member or its employee or agent shall disclose any information about individual claims or total claims of an individual without the consent of the individual, except that the information may be disclosed to officers, employees, or agents of the Participating Member to the extent necessary to enable them to perform their duties in administering the health benefit program.

- 4.4 Eligibility and Application. Any Minnesota Political Subdivision may apply to enter the Pool by submitting a Request for Proposal (RFP) or application form and documentation establishing the prospective member's ability to meet the Pool's underwriting standards and any other nondiscriminatory membership criteria adopted by the Board of Trustees. All Coverage offered by the Pool shall be available to all Participating Members and to all eligible Employees, Former Employees, and Dependents according to the same underwriting standards. However, the Board shall not be required to accept prospective members that do not meet the Pool's underwriting standards.
- 4.5 Approval and Admission of New Members. Upon review and approval of the documentation outlined in Section 4.4 herein, the Board of Trustees shall adopt a resolution approving a prospective member's participation in the Pool and directing the Board Secretary to add the new Member to the list of Participating Members in Appendix A<sup>1</sup> upon receipt of:
- 4.5.1 Membership Agreement and Bylaws. An executed copy of this Agreement; and
- 4.5.2 Board Resolution. A resolution from the governing body of the prospective member outlining the prospective member's commitment to:
- (a) Fully comply with this Agreement; Minnesota Rules, Parts 2785.0010 to 2785.1600, including joint and several liability; and other applicable Minnesota statutes and rules; and
- (b) Participate in the Pool for a minimum of one (1) Policy Year. This initial commitment shall automatically renew for subsequent one-year terms unless the Participating Member provides notice of voluntary withdrawal pursuant to Section 4.7.
- 4.6 Effective Date. The effective date for membership shall be January 1 or July 1, whichever is closest to the date the Participating Member meets the requirements outlined herein. The Board of Trustees may permit entry into the Pool at other times and may impose restrictions and limitations with respect to such entry.
- 4.7 Leaving the Pool.
- 4.7.1 Voluntary Withdrawal. A Participating Member may withdraw from the Pool without penalty by providing notice to the Board of Trustees at least five (5) months before the end of the Participating Member's Policy Year subject to the following:

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<sup>1</sup> Appendix A may be modified at any time to pursuant to this Agreement and Bylaws. Such modifications do not constitute an amendment to this Agreement and do not otherwise modify the terms and conditions herein.

- (a) Withdrawal is prohibited if the Participating Member has not participated in the Pool continuously for a minimum of one (1) complete Policy Year or if there are outstanding Premiums or assessments owed by the Member.
- (b) The Board shall notify the Commissioner under any circumstances in which the Member's withdrawal may cause the Pool to be in violation of the minimum annual Premium requirement as outlined in Section 8.2.2 herein or would otherwise compromise the Pool's financial integrity.
- (c) Withdrawal is generally irrevocable upon receipt of the notice by the Board of Trustees. However, the Board may reject the notice if the Member's withdrawal is contrary to applicable law or revoke it at the request of the Member.
- (c) The Pool shall pay eligible claims incurred by Covered Persons prior to the effective date of withdrawal ("Run Out Claims") provided such claims are presented to the Pool, or its designee, within 180 days after the effective date of the withdrawal. The withdrawing Member shall be responsible for any claims incurred after the effective date of the withdrawal and any Run Out Claims submitted to the Pool after the 180-day period ends.

4.7.2 Expulsion. No less than annually, the Board of Trustees shall review each Participating Member's status and experience to determine whether they meet any criteria for expulsion. Expulsion is subject to the requirements for voluntary withdrawal above except that a Member may be expelled with outstanding Premiums or assessments owing and regardless of whether the minimum membership commitment has been satisfied, if applicable. Criteria for expulsion include:

- (a) Failure to remit any Premium, assessment, or penalty in the amount required by the date due;
- (b) Failure to comply with this Agreement and Bylaws, a delegation of authority from the Board, Board policies and procedures, or applicable laws and rules;
- (c) Failure to perform other assigned obligations with respect to the Pool or any Plan;
- (d) Failure to satisfy the standards of financial integrity adopted by the Board; or
- (e) Other action or failure to act which the Board of Trustees determines to be detrimental to the interests of the Pool or any Plan.

4.7.3 Member Interest in Surplus Following Withdrawal or Expulsion. A Member that withdraws or is expelled from the Pool has no right to a share of the Pool's Surplus.

#### **ARTICLE V. ADOPTION AND AMENDMENT OF BYLAWS**

5.1 Adoption. This combined Membership Agreement and Bylaws is intended to describe the purpose, governance, and operations of the Pool, and to satisfy applicable Minnesota statutes and rules. The Agreement shall be adopted, in writing, by resolution of the governing bodies of each of the Pool's Participating Members.

- 5.2 Amendment. The Board of Trustees shall have the authority to amend or restate this Agreement and Bylaws at any time, provided such action is taken by resolution at a duly noticed meeting of the Board with an agenda that specifically includes the amendment or restatement as an item of business. The Board of Trustees shall solicit the advice and counsel of the Labor Management Committee in considering any material amendment to this Agreement. The Chairperson shall file any changes to this Agreement with the Commissioner within thirty (30) days after adoption.

#### **ARTICLE VI. SERVICE COMPANY**

- 6.1 Powers, Duties, and Responsibilities. The Board of Trustees shall engage a Service Company to perform services necessary to the Pool's day-to-day operations and the administration of Coverage, except those services and responsibilities reserved to Sourcwell, other Participating Members, the Board, individual Trustees, the Financial Administrator, the accountant, or other service providers. Such services may include but are not limited to: account and record keeping; billing and collection of Premiums and assessments; claims investigation, settlement, and reserving; claims payment, including those subject to stop-loss insurance or member deductibles; general administration; loss control; and underwriting.
- 6.2 Selection.
- 6.2.1 Qualifications. The Board shall select a Service Company licensed by the Commissioner as a self-insurance plan administrator, an insurance company authorized to transact insurance in Minnesota, or a service plan corporation.
- 6.2.2 Procedures.
- (a) The Board may issue a request for proposal (RFP) with respect to a need for a Service Company at any time, but at least every four (4) years.
- (b) The Board shall evaluate responses to the RFP in accordance with applicable law, and criteria adopted by the Board and select a Service Company qualified to provide the required services. Notwithstanding the above, the Board may negotiate with any entity that responds to the RFP or disregard the responses altogether.
- (c) In evaluating a Service Company, the Board shall verify the entity's licensures and consider its experience in delivering service required. The Board shall also ensure there are no potential conflicts of interest between the entity and the Pool.
- 6.3 Compensation and Agreement. The Board shall negotiate with the Service Company with respect to compensation and other necessary terms, which shall be documented in a contract approved by the Board and executed by the Chairperson and the Service Company.
- 6.4 Annual Review. The Board shall conduct an annual review of the Service Company's performance and take necessary action if the entity is not performing as expected or required pursuant to the Boards contract with the Service Company.

#### **ARTICLE VII. FINANCIAL ADMINISTRATOR**

- 7.1 Powers, Duties, and Responsibilities. The Board of Trustees shall engage a Financial Administrator to invest the Pool's assets and provide other necessary financial or accounting services. Certain duties relating to financial administration of the Pool may also be delegated to Sourcewell or another Participating Member. Investment of the Pool's assets shall be subject to Minnesota Statutes, § 118A.04, with regard to the permitted types of investments, maturities, and depositories. Pool assets shall not be invested in securities or debts of a Participating Member or any entity under contract with the Pool.
- 7.2 Selection. The Board shall engage a Financial Administrator that employs persons trained and experienced in money management and investments and possess no less than five (5) years' experience as an organization in these specialties with demonstrated competence. The Board may not engage a Financial Administrator that employs an owner, officer, employee, or agent of the Service Company or any subcontractor of the Service Company.
- 7.3 Compensation. The Board shall negotiate with the Financial Administrator with respect to compensation and other necessary terms, which shall be documented in a contract approved by the Board and executed by the Chairperson and the Financial Administrator.
- 7.4 Annual Review. The Board shall conduct an annual review of the Financial Administrator's performance and take necessary action if the entity is not performing as expected or required pursuant to the Boards contract with the Financial Administrator.

#### **ARTICLE VIII. COVERAGE, PLAN PARTICIPATION, AND PREMIUMS**

- 8.1 Coverage. As an Employee Health Benefits Pool, the Pool shall provide only employee health benefits, disability benefits, or both, as those terms are defined herein.
- 8.1.1 Changes in Coverage. The Board of Trustees may, from time to time, amend or terminate an existing Plan, or adopt a new Plan.
- 8.1.2 Notice of Changes in Coverage. Participating Members shall be solely responsible for notifying their Employees, Former Employees, and Dependents of changes to any Plan(s) offered by the Pool. In addition, each Participating Member shall be solely responsible for meeting obligations related to collective bargaining of benefits pursuant to Section 4.3.
- 8.1.3 Coverage Administration and Related Requirements. The Pool is subject to the state statutes and rules applicable to insurance companies that provide insurance similar to the coverage offered by the Pool. Such requirements include, but are not limited to, Minnesota Statutes, Chapters 60A, 62A, 62E, 65A, 65B, 70A, 72A, and 72C, 79, and 176, and rules adopted under these chapters concerning:
- (a) Filing and requesting approval for coverage documents;
  - (b) Coverage document content and language;
  - (c) Mandated benefits, including coverage conversion and continuation;
  - (d) Coverage administration, including notices to Covered Persons;



- (e) Claims administration; and
- (f) Other practices affecting coverage.

8.1.4 Uniform Underwriting. All Coverages offered by the Pool shall be available according to the same underwriting standards to all Participating Members and, if applicable, to all Member's Employees, Former Employees, and Dependents.

8.1.5 Continuing Responsibility. Notwithstanding cancellation or termination of Coverage to a specific Participating Member, ceasing to offer a particular Coverage or ending or revocation of the Pools authority to self-insure, the Pool retains indefinitely all responsibilities to Members and other Covered Persons associated with the period while Coverage was in force. This responsibility ceases only after the Pool dissolves pursuant Section 12.4 herein.

## 8.2 Premiums.

8.2.1 Schedule. Participating Members shall pay Premiums owed on a monthly basis with payments due in the month before the Premium is earned. The Board of Directors shall promptly take action to collect past due Premiums. Collection costs shall be the sole responsibility of the delinquent Member.

8.2.2 Minimum Annual Premium. The Pool shall maintain an annual premium volume in accordance with applicable statutory requirements. The Pool shall monitor its premium volume to ensure it is meeting statutory requirements, or other premium volume amount approved by the Commissioner, and shall comply with any and all requirements to notify the Commissioner regarding its premium volume.

8.2.3 New Pool Deposit Premium. The Pool shall maintain an initial deposit premium for its first year of operations in an amount that complies with applicable statutory requirements or pursuant to an arrangement approved by the Commissioner.

8.2.4 Premium Changes. The Board of Directors shall conduct an annual review, based on sound actuarial principals, of Premiums to determine whether a rate adjustment is required for any Participating Member(s) or Plan(s). Premium changes shall be approved by the Board and disclosed to Participating Members at least sixty (60) days prior to the effective date of the change. Participating Members shall be solely responsible for notifying Covered Persons and appropriate union representatives of such changes.

8.3 Former Employees. Participating Members shall be responsible for determining who, if any, of their Former Employees remain eligible for Employee Health Benefits. If the Member withdraws or is expelled from the Pool, its Former Employees shall no longer be eligible for Coverage.

## **ARTICLE IX. FINANCIAL INTEGRITY**

9.1 Standards of Financial Integrity. The Board of Trustees shall establish written standards of financial integrity for the Pool. These standards shall comply with applicable Minnesota law and rule, including, but not be limited to, the following:

9.1.1 Pool Assets. The Pool's assets:

- (a) Shall not be commingled with the assets of any Participating Member;
- (b) Shall not be loaned to anyone for any purpose or used as security for a loan, except as permitted for investments;
- (c) Shall be employed solely for the purposes stated in this Membership Agreement and Bylaws, and applicable Minnesota law and rule; and
- (d) Shall not be considered the property or right of any Participating Member or Covered Person, except for benefits under the Coverage Documents, for declared dividends or distributions, if any, or for its portion of assets remaining after the Pool's dissolution.

9.1.2 Sources of Funds.

- (a) Except for stop-loss coverage as described below, the Board shall not borrow money, issue debt instruments, or obtain funds through subrogation.
- (b) The Board may receive funds only from:
  - i. Legal action to collect delinquent debts;
  - ii. Participating Members or jointly and severally liable past Members, as applicable, as Premiums, assessments, and penalties;
  - iii. Its insurers and indemnitors pursuant to applicable agreements;
  - iv. Dividends, interest, or proceeds from the sale of investments;
  - v. Refunds of excess payments;
  - vi. Coordination of benefits with other insurance programs; and
  - vii. Collection of money owed to the Pool.

9.1.3 Use of Pool Assets. The Board of Trustees shall expend funds for payment of losses, expenses, and for other costs customarily borne by insurers under conventional insurance policies in Minnesota, and for any other purpose permitted or provided by applicable law.

9.1.4 Reserves. The Board of Trustees shall establish Reserves for all incurred losses, both reported and unreported, and for unearned Premiums. To the extent the amount of loss is uncertain, the reserve shall be set conservatively. As the degree of uncertainty is changed by new events or information, the amount of the reserve shall be modified accordingly. Accounting for Reserves shall be as required by the financial statement forms and instructions under Minnesota Rules, Part 2785.1600, subpart 2.

9.1.5 Fidelity Bond. All individuals who handle, or who have authority to gain access to, Pool funds, including Trustees, shall be covered by a fidelity bond or policy of insurance

coverage approved by the Commissioner covering losses from dishonesty, robbery, forgery or alteration, misplacement, or mysterious or unexplainable disappearance. The amount of coverage for each occurrence shall be \$300,000 or more. The Pool shall purchase a fidelity bond or policy of insurance coverage approved by the Commissioner covering the required service providers and individuals or submit to the Commissioner separate proof of coverage for all required service providers and individuals not covered under the Pool's bond or applicable insurance coverage.

9.1.6 Separate Accounts. The Board of Trustees may, but shall not be required to, establish separate accounts for the payment of claims or certain types of expenses. The accounts shall be used only by the Service Company, its authorized subcontractors, or the Financial Administrator, as appropriate to the account's purpose. The amount in these separate accounts shall not exceed an amount reasonably sufficient to pay the claims or expenses for which the account is established. All monetary and investment assets not in such accounts shall be under the control of the Pool's Financial Administrator.

9.1.7 Maintenance of Sound Financial Condition. The Board of Trustees shall regularly monitor the Pool's revenues, expenses, and loss development, and evaluate its current and expected financial condition.

(a) If necessary, the Board shall attempt, in good faith, to maintain or restore the Pool's sound financial condition, using any means at its disposal, including, but not limited to, adjusting premium rates, underwriting standards, dividend rates, expulsion standards, and other powers granted by applicable Minnesota law or rules and this Agreement and Bylaws.

(b) If the Board's actions are inadequate to maintain or restore the Pool's financial condition, the Commissioner shall, as appropriate, order an increase in premium rates, revoke the Pool's self-insurance authority pursuant to Section 12.3.2 herein, or order that an assessment be levied against Participating Members under Section 9.5 herein.

## 9.2 Reporting.

9.2.1 Financial Statements. The Board of Trustees shall prepare annual financial statements containing a statement of net position; statement of revenues, expenses, and changes in net position; and a statement of cash flows. Such statements:

(a) Shall be filed with the Commissioner no later than 60 days after the end of the Pool's Fund Year; and

(b) Shall be audited by an independent certified public accountant, who shall submit a report to the Commissioner within 180 days of the end of the Pool's Fund Year.

(c) Every second annual financial statement shall be accompanied by a statement from a qualified actuary concerning the statement of net position items that are based on actuarial assumptions and methods. The form of the actuary's statement and the scope of their review shall comply with the Commissioner's instructions.

- (d) The Pool shall file quarterly reports with the Commissioner, in the event the Commissioner requires quarterly reporting to ensure the Pool's financial integrity.

9.2.2 Annual Status Report. No later than 60 days after the end of the Pool's Fund Year, the Board of Trustees shall file with the Commissioner a statement describing any changes that have occurred in the information filed with its initial application for authority to self-insure or its most recent status report.

### 9.3 Joint and Several Liability.

9.3.1 Pool Liabilities and Expenses. Pursuant to Minnesota Rules, Part 2785.1400, subpart 1(A):

- (a) Each current Participating Member shall be jointly and severally liable for all Pool liabilities and expenses; and
- (b) Each past Member shall continue to be jointly and severally liable for the Pool's liabilities and expenses for three (3) complete Fund Years after leaving the Pool. Each past Member shall continue to be jointly and severally liable for the Pool's liabilities and expenses for a period of three (3) complete Fund Years after leaving the Pool. After the period of continuing liability, past Members are no longer jointly and severally liable for the Pool's liabilities and expenses, unless runoff pool liability is applicable.

9.3.2 Runoff Pool Liabilities and Expenses. All current Members participating in the Pool at the time self-insurance authority ends continue to be jointly and severally liable for the Pool's liabilities and expenses until the Pool is dissolved. All past Members that are jointly and severally liable for the Pool's liabilities and expenses at the time its self-insurance authority ends continue to be jointly and severally liable until the Pool is dissolved.

9.4 Assessment. The Board of Trustees may levy an assessment against current and past Participating Members under the following circumstances:

9.4.1 Assessment to Correct a Deficit. If the Pool's total liabilities exceed its total assets, the Board shall restore a positive Surplus within ninety (90) days by assessing all jointly and severally liable current and past Participating Members according to the following formula:

All jointly and severally liable Participating Members and past Participating Members may be assessed proportionately to their share of the total premiums paid and owed during the assessment base period. The assessment base period at the time of the Pool's self-insurance authority ending, shall remain the basis of assessments under this item until final Pool dissolution. The assessment base period includes all completed quarters of the current fund year and includes the most recent three complete fund years.

9.4.2 Assessment to Increase Surplus. The Board of Trustees may also forestall a deficit or to otherwise improve the Pool's financial strength by assessing all jointly and severally liable

current Participating Members. The assessment may be calculated using any reasonable procedure, consistent with these Bylaws

## 9.5 Cash Flow and Stop-Loss Insurance.

9.5.1 Cash Flow Difficulties. The Board of Trustees shall protect the Pool from cash flow difficulties using methods that include, but are not limited to, the following:

- (a) Establishing and maintaining a Surplus consisting of funds contributed by Participating Members and the Pool's net position; or
- (b) Obtaining language in the Pool's stop-loss insurance policy requiring the insurer to advance funds to the Pool if the policy limits have been or are likely to be exceeded. The funds may be considered an advance against the insurer's potential liability for the policy period.

9.5.2 Stop Loss Insurance. The Pool may purchase excess or stop-loss insurance for indemnification of a portion of its losses. If stop loss insurance is required pursuant to Minnesota law, any such stop-loss insurance shall comply with Minnesota Rules, Part 2785.1300 and Minnesota Statutes, § 471.617. If the Pool determines that an excess or stop-loss insurance policy will be terminated or modified causing a violation of applicable law or otherwise compromising the Pool's financial integrity, the Pool shall notify the Commissioner prior to the termination or modification taking effect and shall indicate what corrective action will be taken.

9.5.3 Stop-Loss Requirements. The Board of Trustees shall comply with the following with respect to any stop-loss insurance it purchases:

- (a) If the Board elects to terminate or modify a stop-loss policy in a manner that would violate applicable law or otherwise compromise the Pool's financial integrity, the Board shall notify the Commissioner prior to the effective date of the termination or modification and indicate what corrective action will be taken.
- (b) No liability transferred to a stop-loss insurer may, directly or indirectly, be returned to the Pool or a Participating Member of the Pool.

9.6 Dividends. The Board of Trustees may, but shall not be required to, declare and pay dividends or distributions from its Surplus subject to the following requirements:

9.6.1 Limitations. The Board shall not declare a dividend or distribution from Surplus if doing so will cause the Surplus to be negative or if the Pool has a stop-loss advancement liability.

9.6.2 Allocation. Any dividend declared shall be allocated in proportion to each eligible Participating Member's share of the total Premiums paid during the period used to calculate the dividend.

9.6.3 Eligibility and Member Responsibilities. Only Members participating in the Pool at the time a dividend or distribution is declared shall be eligible to receive the dividend or distribution. If a dividend be distributed, each Participating Member shall be responsible

for determining how the dividend or distribution shall be used in accordance with applicable Minnesota law.

#### **ARTICLE X. LIABILITY AND INSURANCE**

10.1 Member Liability. Unless otherwise specified in this Agreement, no Participating Member shall be liable for the acts or omissions of another Member. Nothing in this Agreement shall be construed as a waiver of a Participating Member's limitation of liability pursuant to Minnesota Statutes Chapter 466.

10.2 Trustee Liability.

10.2.1 Limitations. No Trustees shall be held liable for:

- (a) Mistakes in judgment or other actions made, taken, or omitted by the Trustee in good faith;
- (b) Any action made, taken, or omitted by any Pool agent, employee, or independent contractor selected by the Trustees with reasonable care;
- (c) Any loss incurred through investment or failure to invest Pool funds; or
- (d) Any action taken or omitted by another Trustee.

No Trustee shall be required to give a bond or other security to guarantee the faithful performance of their duties except as required by this Agreement or by law.

10.2.2 Defend and Hold Harmless. Pool assets shall be used to defend and hold harmless any Trustee for actions taken by the Trustee within the scope of their authority. The Board of Trustees shall purchase insurance providing fiduciary liability coverage for the Trustees.

10.2.3 Duties. The Trustees shall discharge their duties solely in the interest of the Pool and:

- (a) For the exclusive purpose of providing benefits to Covered Persons and defraying the reasonable expense of administering the Pool and the Plan(s);
- (b) With the care, skill, prudence, and diligence under the then prevailing circumstances that a prudent person in a like capacity and familiar with such matters would use in conducting an enterprise of a like character and aims; and
- (c) In accordance with the documents and instruments governing the Pool and Plan(s) insofar as such documents and instruments are consistent with the law.

#### **ARTICLE XI. DISPUTE RESOLUTION**

11.1 Informal Dispute Resolution. The Board of Trustees shall seek to resolve any dispute between the Pool and any Participating Member, or a dispute amongst Members, through informal discussion. Such efforts shall be facilitated by the Chairperson, or, if the Chairperson has a conflict of interest due to the nature of the dispute, by an alternate Officer or Trustee.

- 11.2 Formal Dispute Resolution. If a dispute cannot be resolved through informal efforts, the Board may refer the dispute to formal mediation facilitated by a mediator mutually acceptable to the parties to the dispute. In the event the dispute cannot be resolved through mediation, the parties to the dispute may pursue other reasonable procedures for resolution, including formal litigation.

## **ARTICLE XII. DURATION AND DISSOLUTION**

- 12.1 Duration. Pursuant to Minnesota Statutes, § 471.59, subdivision 4, but subject to the provisions herein regarding Member withdrawal, this Agreement shall be ongoing.
- 12.2 Merger. To the extent not prohibited by applicable law, the Board of Trustees may apply to merge with any other plan or pool established under Minnesota law. The Board of Trustees shall solicit the advice and counsel of the Labor Management Committee in considering any such merger.
- 12.3 Ending Self-Insurance Authority.
- 12.3.1 Voluntary Termination of Authority to Self-Insure. The Board of Trustees may elect to end the Pool's self-insurance authority and cease to provide Coverage, provided such decision is made at least 45 days before the end of the current Fund Year. The Board shall provide notice of its decision to the Commissioner within fourteen (14) days.
- 12.3.2 Revocation of Authority to Self-Insure. The Commissioner shall, by order, revoke the Pool's authority to self-insure upon no less than ten (10) days' written notice if any of the following events occur, and the Commissioner judges the event(s) to be material:
- (a) Failure of the Pool to comply with applicable Minnesota statutes or rules;
  - (b) Failure of the Pool to comply with any lawful order of the Commissioner;
  - (c) Commission by the Pool of an unfair or deceptive practice as defined in Minnesota Statutes, §§ 72A.17 to 72A.32, or in related rules;
  - (d) Deterioration of the Pool's financial integrity to the extent that its ability to meet obligations promptly and in full is or will be significantly impaired.
- 12.3.3 Runoff Period. The Pool shall continue to exist as a Runoff Pool after its authority to self-insure has ended for purposes of paying claims, preparing reports, and administering transactions associated with the period in which the Pool provided Coverage. The Runoff Pool shall continue to comply with applicable Minnesota statutes and rules. No Members shall be permitted to join, leave, or be expelled from the Pool during the runoff period.
- 12.4 Dissolution.
- 12.4.1 Authorization to Dissolve. The Board of Directors shall not dissolve the Pool or Runoff Pool without requesting authorization from the Commissioner. The Commissioner shall grant the request within 60 days of receipt if either of the following conditions are met:
- (a) The Pool demonstrates that it has no outstanding liabilities, including incurred but not reported liabilities; or

- (b) The Pool has obtained an irrevocable commitment from a licensed insurer that provides for payment of all outstanding liabilities and provision of related services, including claims payment, preparation of reports, and the administration of transactions associated with the period when the Pool or Runoff Pool provided Coverage.

12.4.2 Pool Assets and Liabilities Upon Dissolution. Upon receipt of authorization to dissolve, the Board of Trustees shall distribute the Pool's assets to Participating Members as follows: upon final dissolution of the Pool, all property purchased or owned pursuant to this Agreement shall be sold and the proceeds thereof, together with all other assets not necessary for satisfaction of the Pool's obligations, shall be distributed in accordance with applicable law to the Participating Members. The amount distributed to each Participating Member shall be based on the following two-step formula:

Step 1. 70% of remaining assets will be distributed based on the ratio of (1) the total consecutive Member Months associated with each Participating Member during the final 120 months of coverage provided by the Pool and, if dissolution occurs prior to January 1, 2032, the Pool's predecessor (the Sourcewell Risk Management Pool), divided by (2) the total Member Months for all Participating Members in the Pool during the final 120 months of such coverage. For this purpose, a "Member Month" is one month of coverage for each Employee, Dependent, and Former Employee receiving coverage through the Pool and/or the Sourcewell Risk Management Pool.

Step 2. 30% of remaining assets will be distributed only to Participating Members who have annual premiums in the last 12 months of coverage greater than the Community Rate of the entire Pool. 30% of remaining assets will be distributed based on the ratio of (1) the amount of annual premium paid by the Participating Member in the last 12 months of coverage that exceeds the Community Rate, divided by (2) the total amount of annual premium paid by all Participating Members that exceeds the Community Rate. Community Rate is calculated by determining the average premium amount for each Participating Member needed to fund the Pool's medical claims experience adjusted for health plan benefits, age composition and the geography of each respective Participating Member.

### ARTICLE XIII. GENERAL PROVISIONS

- 13.1 Record Keeping. The Board of Trustees shall maintain within Minnesota all records necessary to verify the accuracy and completeness of all reports submitted to the Commissioner under Minnesota Rules, Part 2785.1600. All records concerning claims, reserves, financial transactions, and other matters necessary for Pool operations are the property of the Board of Trustees.
- 13.2 Notice. Any notice required by this Agreement shall be in writing and shall be deemed to have been given when deposited in a U.S. Post Office, registered or certified mail, postage prepaid, return receipt requested and addressed as follows:

If to the Board of Trustees or the Pool: Better Health Collective



202 South 12<sup>th</sup> Street NE  
PO Box 219  
Staples, MN 56479

If to a Member: To the address set forth in Appendix A or to such other address as any party to this Agreement may, from time to time, specify in writing to the other parties and to the Pool.

Any notice required by this Agreement may be waived by the party or parties to whom such notice is required to be provided hereunder.

- 13.3 Section Headings. The section headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement or the meaning of any provision thereof.
- 13.4 Validity and Savings Clause. In the event any provision of this Agreement shall be declared by a final judgment of a court of competent jurisdiction to be unlawful, unconstitutional, or invalid as applied to any Member, the lawfulness, constitutionality, or validity of the remainder of this Agreement shall not be deemed affected thereby.
- 13.5 Counterparts. This Agreement and any amendments thereto may be executed in any number of counterparts which taken together constitute a single instrument. New Members approved for participation in the Pool after the Effective Date of this Agreement shall sign the Agreement and their names and contact information shall be added to Appendix A without the need to amend the Agreement as a whole.
- 13.6 Amendment. The Board of Trustees may, in accordance with Section 5.2 herein, amend this Agreement and such amendment shall be evidenced in writing and executed by the Members.
- 13.7 Minnesota Law. This Agreement shall be governed by, and the Pool and Plan(s)) shall be operated in accordance with Minnesota Law, including Minnesota Statutes, Chapters 13, 13D, 60A, 62A, 62E, 62L, 70A, 72A, 72C, and 471.
- 13.8 Other Applicable Law. The Pool and the Plan(s) shall be operated in accordance with applicable federal law, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), as it applies through the Public Health Services Act (PHSA).
- 13.9 Entire Agreement. All agreements, covenants, representations, and warranties among the Members expressed or implied, oral or written, concerning the subject matter of this Agreement are contained herein. All prior or contemporaneous conversations, negotiations, agreements, representations, covenants, and warranties concerning the subject matter of this Agreement are merged into this Agreement. Union contracts, negotiations, and the like are expressly outside the subject matter of this Agreement, are not merged into this Agreement, and remain the sole responsibility of each Member, and not the Board of Trustees or the Pool.

**CERTIFICATION**

The undersigned, the [Secretary of the Board] hereby certifies that the foregoing Membership Agreement and Bylaws were adopted pursuant to a resolution of the Members, effective as of [DATE].

\_\_\_\_\_  
*[Secretary]*

**AGREEMENT**

Pursuant to all applicable state and federal laws, this Membership Agreement and Bylaws of Better Health Collective has been approved by the governing board of the undersigned party as evidence by the signatures below.

**PARTICIPATING MEMBER**

**SOURCEWELL HEALTH BOARD OF TRUSTEES**

\_\_\_\_\_  
*Name of Participating Member*

\_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Authorized signature*

\_\_\_\_\_  
*Name/Title*

\_\_\_\_\_  
*Name/Title*

\_\_\_\_\_  
*DATE*

\_\_\_\_\_  
*DATE*

**APPENDIX A**  
**MEMBERS AND ADDRESSES**



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>CONSENT</b>
<b>MEETING DATE</b>	<b>OCTOBER 14, 2024</b>

<b>ITEM:</b>	<b>Rental Occupancy Licenses for Approval.</b>	
<b>DEPARTMENT:</b>	<b>Fire Department</b>	<b>BY/DATE:</b> Assist. Fire Chief Dan O’Brien/10-14-24
<p><b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an “X” in front of the selected text below)</i></p> <p> <input checked="" type="checkbox"/> Healthy and Safe Community         <span style="margin-left: 200px;"><input type="checkbox"/> Thriving and Vibrant Destination Community</span>  <input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly         <span style="margin-left: 100px;"><input checked="" type="checkbox"/> Strong Infrastructure and Public Services</span>  <input type="checkbox"/> Trusted and Engaged Leadership         <span style="margin-left: 200px;"><input type="checkbox"/> Sustainable</span> </p>		

**BACKGROUND:**

Consideration of approval of attached list of rental housing license applications.

<b>RECOMMENDED MOTION:</b>
MOTION: Move to approve the items listed for rental housing license applications for October 14, 2024, in that they have met the requirements of the Property Maintenance Code.

**ATTACHMENT:**

Rental Occupancy Licenses for Approval – 10-14-24



825 41<sup>st</sup> Avenue NE • Columbia Heights, MN 55421 • Ph: (763) 706-8156 • Email: fireinspections@columbiaheightsmn.gov • heightsfire.com

### ***Rental Occupancy Licenses for Approval 10/14/24***

<b>LICENSEE</b>	<b>LICENSE ADDRESS</b>	<b>LICENSE INFORMATION</b>
Abdelkerim, Osama 6661 Main Street NE Fridley, MN 55432	5057 University Ave NE	24-0007894 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
AL-Shams, Omar 1818 Hillside Avenue North Minneapolis, MN 55411	626 40th Ave NE	24-0008067 Rental License [1 - 3 Units] Number of licensed units: 3 \$300.00
Bailey, G. Scott GSB Properties, LLC 1775 Selby Ave.#1 Saint Paul, MN 55104	1000 41st Ave NE #207	24-0007917 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Begashaw, Zemenay 4017 14th Ave S#16E Minneapolis, MN 55407	253 Maureen Ln NE	24-0007946 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Brownrigg, Thomas 1911 Longview Dr New Brighton, MN 55112	4008 Cleveland St NE 4010 Cleveland St NE	24-0007970 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Bulle, Mujahidin 3577 Woodland Ct Eagan, MN 55123	3955 Hayes St NE	24-0007966 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Caldwell, Rachel 15795 Tarleton Crest N Maple Grove, MN 55311	4301 University Ave NE 4303 University Ave NE	24-0008003 Family Exempt Rental License Number of licensed units: 2 \$75.00
Chen, Charles 7142 Lydia Lane Woodbury, MN 55125	1209 43 1/2 Ave NE 1207 43 1/2 Ave NE	24-0007816 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Chhuon, Kim Song 3246 Ulysses St NE Minneapolis, MN 55418	3909 2nd St NE	24-0007961 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Christ, Dennis 10609 W Welk Drive Sun City, AZ 85373	4030 Cleveland St NE 4028 Cleveland St NE	24-0007974 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Christ, Dennis 10609 W Welk Dr Sun City, AZ 85373	4855 5th St NE 4857 5th St NE	24-0008053 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Cruz Hernandez, Vidal 1377 53rd Ave NE Minneapolis, MN 55421	4936 7th St NE	24-0008057 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Dahl, Michael MAD Property Management LLC 2880 129th Ave NE Blaine, MN 55449	1241 Circle Terrace Blvd NE 1243 Circle Terrace NE Blvd	24-0007932 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Denhartigh, Jon 4232 Stinson Blvd NE Columbia Heights, MN 55421	4232 Stinson Blvd NE	24-0007995 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Dziedzic, Stephen 4422 7th St LLC 2346 Stinson Pkwy NE Minneapolis, MN 55418	4422 7th St NE	24-0008020 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Elmi, Jamal 2322 Silver Lane#206 New Brighton, MN 55112	4224 Jefferson St NE	24-0007991 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Farah, Abdirashid 13995 Napier St Fitzroy, VIC, 3065	954 42nd Ave NE	24-0008079 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
<i>*New License</i>		
Feyissa, Taitu 4425 2nd St. NE Columbia Heights, MN 55421	4425 2nd St NE	24-0008086 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Gebre, Tedros 1313 42 1/2 Ave NE Columbia Heights, MN 55421	1321 45 1/2 Ave NE	24-0007822 Rental License [1 - 3 Units] Number of licensed units: 1 \$450.00
Gorelick, Todd MNSF T2 SPE, LLC 6836 Carnegie Blvd#230 Charlotte, NC 28211	3969 Reservoir Blvd NE	24-0007968 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Graham, James 2101 10th Ave S Minneapolis, MN 55404	4409 Monroe St NE #Up	24-0008017 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Head, Martha Nationwide Housing Corp/Northeast Seniors Housing, a MN Ltd Partnership 8441 Wayzata Blvd#200 Golden Valley, MN 55426	3850 Stinson Blvd NE	24-0007959 Rental License [Over 3 Units] Number of licensed units: 85 \$2,120.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Hodgman, David & Joanne 917 E Leggett Rd Harlingen, TX 78550	4047 6th St NE	24-0007846 Family Exempt Rental License Number of licensed units: 1 \$75.00
Hofer, Katharine 4556 Madison St NE LLC 6500 Corvallis Ave N Crystal, MN 55428	4556 Madison St NE	24-0008031 Rental License [Over 3 Units] Number of licensed units: 4 \$338.00
Inamugua-Robles, Maria 3823 2-1/2 St NE Columbia Heights, MN 55421	4456 Jackson St NE	24-0007869 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Isse, Hodan 8458 Kirby Lionsdale Dr Lorton, VA 22079	351 Naegele Ave NE	24-0007703 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Jannatpour, Andrew 915 Birch Street Lino Lakes, MN 55014	3945 Reservoir Blvd NE	24-0007965 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Johnson, Amy 3705 2nd St NE Columbia Heights, MN 55421	4756 Stinson Blvd NE	24-0008046 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Jones, Kyle 33 20th Ave SW New Brighton, MN 55112	2200 39th Ave NE	24-0007944 Rental License [Over 3 Units] Number of licensed units: 35 \$1,020.00
Jones, Kyle Jones Family Investments LLC 2505 Silver Ln NE Saint Anthony, MN 55421	3838 McKinley St NE	24-0007957 Rental License [Over 3 Units] Number of licensed units: 35 \$1,020.00
Jones, Kyle Jones Family Investments LLC 33 20th Ave SW New Brighton, MN 55112	3839 Hart Blvd NE	24-0007958 Rental License [Over 3 Units] Number of licensed units: 75 \$1,900.00
Khakural, Bhairav 1984 Como Ave Saint Paul, MN 55108	4437 6th St NE	24-0008022 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Kilgore, Gina 6391 Monroe St NE Fridley, MN 55432	4542 Heights Dr NE	24-0008029 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Kilgore, Gina 6391 Monroe St NE Fridley, MN 55432	4753 Upland Crst NE	24-0008045 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Kindem, Timothy Two Guys Enterprise, LLC 4821 Aldrich Ave S Minneapolis, MN 55419	4701 5th St NE 4703 5th St NE	24-0007886 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00



LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
King, I A Asri 685 49th Ave NE Columbia Heights, MN 55421	685 49th Ave NE	24-0008074 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Klum, Cynthia Klum Properties 1314 W Royal Oaks Dr Saint Paul, MN 55126	3826 Stinson Blvd NE	24-0007955 Rental License [Over 3 Units] Number of licensed units: 17 \$624.00
Kunsal, Tenzin 3118 128th Lane NE Blaine, MN 55449	4915 Johnson St NE	24-0008056 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Lang, Xuyan Janet Assets 11 Units, LLC 6628 Pinnacle Drive Eden Prairie, MN 55346	4255 3rd St NE	24-0008001 Rental License [Over 3 Units] Number of licensed units: 4 \$338.00
Lang, Xuyan Janet Assets 11 Units, LLC 6628 Pinnacle Drive Eden Prairie, MN 55346	4301 3rd St NE	24-0008002 Rental License [Over 3 Units] Number of licensed units: 4 \$338.00
Lee, Grace 901 Lahinch Circle Richardson, TX 75081	4209 Washington St NE Up/Down	24-0007988 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Lema, Maria 4924 Tyler St NE Columbia Heights, MN 55421	4417 Van Buren St NE	24-0008019 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Loja, Segundo 1330 43rd Ave NE Columbia Heights, MN 55421	1332 Circle Terrace Blvd NE 1334 Circle Terrace Blvd NE	24-0007935 Family Exempt Rental License Number of licensed units: 2 \$75.00
Ludkowski, Christopher SFR Borrower 2022-1 LLC 0 6500 International Pkwy#1100 Plano, TX 75093	1210 44th Ave NE	24-0007930 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Lysyj, Bohdan 245 Park Lane Concord, MA 01742	4000 Hayes St NE	24-0007969 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Micheals, Chelsea 5020 Fillmore St NE Columbia Heights, MN 55421	5020 Fillmore St NE	24-0008059 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Micheals, Chelsea 5020 Fillmore St NE Columbia Heights, MN 55421	609 51st Ave NE 611 51st Ave NE	24-0008065 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Modell, Paul Modell Proprties LLC 3441 Shore Drive Excelsior, MN 55331	3746 Stinson Blvd NE	24-0007951 Rental License [Over 3 Units] Number of licensed units: 17 \$624.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Moncada, Louis 4323 3rd Street NE#Lower Columbia Heights, MN 55421	4323 3rd St NE Up/Down	24-0008006 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Mondragon, Hector 16531 Reeder Ridge Eden Prairie, MN 55347	4305 University Ave NE	24-0007859 Family Exempt Rental License Number of licensed units: 1 \$225.00
Morocho, Nestor 3150 118th Ave NW Coon Rapids, MN 55433	943 42nd Ave NE Up/Down	24-0008078 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Motarjemi, Kevin Everest Holdings LLC 6354 Willow Ln Brooklyn Center, MN 55430	1121 49th Ave NE	24-0007926 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Motarjemi, Kevin Everest Holdings LLC 6354 Willow Lane Brooklyn Center, MN 55430	4059 Monroe St NE	24-0007977 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Moua, Panghoua 6618 29th St N Oakdale, MN 55128	5103 6th St NE 5101 6th St NE	24-0008060 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Nelson, Bernard 1121 177th Ln NE Ham Lake, MN 55304	3911 Ulysses St NE	24-0007963 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Pallchizaca, Jesus 3653 Lincoln St NE Minneapolis, MN 55418	4230 Reservoir Blvd NE	24-0007994 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Peterson, Susan 14335 Orchard Rd Minnetonka, MN 55345	724 50 1/2 Ave NE	24-0008075 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Reyes, Ever 10530 Partridge Cir NW Coon Rapids, MN 55433	3716 Jackson St NE	24-0007832 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Rieland, Natalia 700 Washington St#1027 Vancouver, WA 98660	3900 Cleveland St NE	24-0007960 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Riveness, Luke 4813 E Upland Crest Columbia Heights, MN 55421	2122 Highland Pl NE	24-0007943 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Riveness, Luke 4813 E Upland Crest Columbia Heights, MN 55421	4813 East Upland Crst NE	24-0008049 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Sanango, Lourdes 3051 Stinson Ct New Brighton, MN 55112	636 44th Ave NE	24-0008069 Family Exempt Rental License Number of licensed units: 1 \$75.00
Saumweber, Seyha 665 51st Ave NE Columbia Heights, MN 55421	665 51st Ave NE 667 51st Ave NE	24-0008071 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Singh, Tagore 18204 84th Ave N Maple Grove, MN 55311	1035 Peters Pl NE	24-0007809 Rental License [Over 3 Units] Number of licensed units: 6 \$382.00
Skurat, Kerby Quiet Cove Capital LLC 1143 South Shore Drive Plymouth, MN 55441	1225 43rd Ave NE	24-0007931 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Smith, Nicholas 4131 Washington St NE Columbia Heights, MN 55421	4131 Washington St NE	24-0007982 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Solls, Mark IH2 Property Illinois, LP c/o Invitation Homes 1717 Main St#2000 Dallas, TX 75201	4240 6th St NE	24-0007997 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Studham, Ronald 1479 Lincoln Terr. NE Columbia Heights, MN 55421	4838 West Upland Crst NE	24-0008051 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Sultana, Zehra St Cloud Holding Partners, LLC 8445 Center Dr NE Spring Lake Park, MN 55432	1109 42 1/2 Ave NE 1111 42 1/2 Ave NE	24-0007814 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Sultana, Zehra Westchester Investments, Inc. 8445 Center Dr Spring Lake Park, MN 55432	3732 3rd St NE #1	24-0007708 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Sultana, Zehra Minneapolis Properties Service, LLC 8445 Center Drive Spring Lake Park, MN 55432	4618 Fillmore St NE	24-0008032 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Sultana, Zehra Clifton Properties LLC 8445 Center Dr Spring Lake Park, MN 55432	4622 Johnson St NE 4624 Johnson St NE	24-0007875 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Tesfai, Mary 3027 31st Ave NE Saint Anthony, MN 55418	4015 5th St NE	24-0007972 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Tesfaye, Kiros ART Properties Management LLC 2301 Woodbridge St#102 Roseville, MN 55113	4225 Central Ave NE	24-0007992 Rental License [Over 3 Units] Number of licensed units: 7 \$404.00
Tesfaye, Kiros ART Properties Management LLC 2301 Woodbridge St#102 Roseville, MN 55113	4229 Central Ave NE	24-0007993 Rental License [Over 3 Units] Number of licensed units: 8 \$426.00
Teunissen, Claire 636 38th Ave. NE Columbia Heights, MN 55421	673 51st Ave NE 675 51st Ave NE	24-0008072 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Thao, Tsa 3742 3rd St NE Columbia Heights, MN 55421	3742 3rd St NE	24-0007950 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Tohey, Joseph Millennium Carpet Inc. 544 Summit Street NE Columbia Heights, MN 55421	840 50th Ave NE 842 50th Ave NE	24-0008076 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Tran, Tiffany 1841 Eldridge Ave W Roseville, MN 55113	4417 University Ave NE	24-0008018 Rental License [Over 3 Units] Number of licensed units: 4 \$338.00
Verma, Rahul 4335 Galtier St Shoreview, MN 55126	1011 41st Ave NE #314	24-0007920 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Wang, Julia GS Properties LLC 4 Black Oak Road North Oaks, MN 55127	4609 University Ave NE	24-0007873 Rental License [Over 3 Units] Number of licensed units: 7 \$404.00
Ward, Shirley 20800 Hurley Ct Lakeville, MN 55044	4401 Jackson St NE 4403 Jackson St NE	24-0008013 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Ward, Shirley 20800 Hurley Ct Lakeville, MN 55044	4407 Jackson St NE 4409 Jackson St NE	24-0008015 Rental License [1 - 3 Units] Number of licensed units: 2 \$300.00
Weber, Graig 1416 39th Ave NE Columbia Heights, MN 55421	1416 39th Ave NE	24-0007939 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Wenzel, David 5001 Jackson St NE Columbia Heights, MN 55421	4763 Chatham Rd NE	24-0008047 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Wenzel, David 5001 Jackson St NE Columbia Heights, MN 55421	4769 Chatham Rd NE	24-0008048 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00

LICENSEE	LICENSE ADDRESS	LICENSE INFORMATION
Xu, Bill Barer Investment Group, LLC 229 Minnetonka Ave#843 Wayzata, MN 55391	1415 43rd Ave NE	24-0007937 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00
Yang, Yongzhi 4700 Narcissus Ln N Plymouth, MN 55446	4020 Quincy St NE	24-0007973 Rental License [1 - 3 Units] Number of licensed units: 1 \$300.00



### CITY COUNCIL MEETING

<b>AGENDA SECTION</b>	<b>CONSENT AGENDA</b>
<b>MEETING DATE</b>	10/14/2024

<b>ITEM:</b>	<b>License Agenda.</b>	
<b>DEPARTMENT:</b>	Community Development	<b>BY/DATE:</b> Sarah LaVoie 10/08/2024
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>		
<input checked="" type="checkbox"/> Healthy and Safe Community <input type="checkbox"/> Thriving and Vibrant Destination Community		
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly <input type="checkbox"/> Strong Infrastructure and Public Services		
<input type="checkbox"/> Trusted and Engaged Leadership <input type="checkbox"/> Sustainable		

### BACKGROUND

Attached is the business license agenda for the September 23rd, 2024, City Council meeting. This agenda consists of applications for 2024: Tree service, Fuel dispensing, Tobacco, Commercial kennel, Motor vehicle sales, Secondhand goods merchant and Contractor license.

At the top of the license agenda there is a phrase stating "\*Signed Waiver Form accompanied application", noting that the data privacy form has been submitted as required. If not submitted, certain information cannot be released to the public.

### STAFF RECOMMENDATION

<b>RECOMMENDED MOTION(S):</b>
<b>MOTION:</b> Move to approve the items as listed on the business license agenda for October 14 <sup>th</sup> , 2024, as presented.

### ATTACHMENT(S):

1. License Agenda 10/14/2024

TO CITY COUNCIL October 14th, 2024.

\*Signed Waiver Form accompanied application

<b><u>CONTRACTOR LICENSES – 2024</u></b>		
*HAMLIN INSTALLATIONS LLC	1552 97 <sup>TH</sup> AVE HAMMOND WI 54015	\$80

<b><u>TREE SERVICES – 2025</u></b>		
*THE FA BARTLETT TREE EXPERTS	5558 SMETANA DR HOPKINS MN 55343	\$80

<b><u>COMMERCIAL KENNEL-2025</u></b>		
*ECHO FOX LLC	3801 3RS ST NE COLUMBIA HEIGHTS MN 55421	\$130

<b><u>COURTEST BENCHES-2025</u></b>		
*US BENCH CORPORATION	3300 SNELLING AVE S MINNEAPOLIS MN 55406	\$450

<b><u>FUEL DISPENSING – 2025</u></b>		
*NORTHERN TIER - SPEEDWAY	PO BOX 139044 DALLAS TX 75313	\$160
*JEFFS BOBBY AND STEVES	3701 CENTRAL AVE NE COLUMBIA HEIGHTS MN 55421	\$220
*HOLIDAY STATION STORES	4259 CENTRAL AVE NE COLUMBIA HEIGHTS MN 55421	\$380

<b><u>TOBACCO – 2025</u></b>		
*NORTHERN TIER - SPEEDWAY	PO BOX 139044 DALLAS TX 75313	\$500
*JEFFS BOBBY AND STEVES	3701 CENTRAL AVE NE COLUMBIA HEIGHTS MN 55421	\$500

*SMOKE AND VAPE	2311 37 <sup>TH</sup> AVE NE COLUMBIA HEIGHTS MN	\$500
*FOG TOBACCO	4919 CENTRAL AVE NE COLUMBIA HEIGHTS MN 55421	\$500
*HOLIDAY STATION STORES	4259 CENTRAL AVE NE COLUMBIA HEIGHTS MN 55421	\$500
*CENTRAL SMOKE SHOP SARAHS TOBACCO	4329 CENTRAL AVE NE COLUMBIA HEIGHTS MN	\$500
*JEFFS BOBBY AND STEVES	3701 CENTRAL AVE NE COLUMBIA HEIGHTS MN	\$500

**MOTOR VEHICLE SALES – 2025**

*DAVIDS AUTO	573 40 <sup>TH</sup> AVE NE COLUMBIA HEIGHTS MN 55421	\$300
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**SECONDHAND GOODS – 2025**

*TVI INC DBS SAVERS	4849 CENTRAL/11400 SE 6 <sup>TH</sup> ST STE 125 BELLVUE WA 98004	\$200
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**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	CONSENT AGENDA
<b>MEETING DATE</b>	OCTOBER 14, 2024

<b>ITEM:</b>	<b>Review of Bills.</b>							
<b>DEPARTMENT:</b>	Finance Department	<b>BY/DATE:</b> October 14, 2024						
<p><b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Healthy and Safe Community</td> <td><input type="checkbox"/> Thriving and Vibrant Destination Community</td> </tr> <tr> <td><input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly</td> <td><input type="checkbox"/> Strong Infrastructure and Public Services</td> </tr> <tr> <td><input checked="" type="checkbox"/> Trusted and Engaged Leadership</td> <td><input type="checkbox"/> Sustainable</td> </tr> </table>			<input type="checkbox"/> Healthy and Safe Community	<input type="checkbox"/> Thriving and Vibrant Destination Community	<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services	<input checked="" type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable
<input type="checkbox"/> Healthy and Safe Community	<input type="checkbox"/> Thriving and Vibrant Destination Community							
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services							
<input checked="" type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable							

**BACKGROUND**

The Finance Department prepares a list of all payments made for approval of the Council.

**STAFF RECOMMENDATION**

Approve payments since previous City Council Meeting.

<b>RECOMMENDED MOTION(S):</b>
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$2,505,538.90.

**ATTACHMENT(S):**

List of Claims

CHECK DISBURSEMENT REPORT FOR CITY OF COLUMBIA HEIGHTS  
 CHECK DATE FROM 09/20/2024 - 10/10/2024

Item 18.

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
09/26/2024	MAIN	1660 (A)	16153197	ALLIED UNIVERSAL SECURITY	SISECURITY JPM 080324-080424	101.5129.43050	160.00
09/26/2024	MAIN	1661 (A)	17-000819	ARES NEE HOLDINGS, LLC	SOLAR POWER	609.9791.43810	2,147.53
		1661 (A)	17-000819		SOLAR POWER	609.9792.43810	1,407.70
							3,555.23
09/26/2024	MAIN	1662 (A)	3710682	ARTISAN BEER COMPANY	091024 INV	609.0000.14500	1,137.20
		1662 (A)	3711978		091324 INV	609.0000.14500	2,066.50
		1662 (A)	3711980		091324 INV	609.0000.14500	132.25
		1662 (A)	3711979		091324 INV	609.0000.14500	30.75
							3,366.70
09/26/2024	MAIN	1663 (A)	0108863900	BELLBOY BAR SUPPLY	091124 INV	609.0000.14500	311.73
		1663 (A)	0108813200		082824 INV	609.0000.14500	109.92
		1663 (A)	0108867400		091124 INV	609.0000.14500	41.60
		1663 (A)	0108813200		082824 INV	609.9793.42171	130.00
							593.25
09/26/2024	MAIN	1664 (A)	0204904600	BELLBOY CORPORATION	090424 INV	609.0000.14500	1,897.50
		1664 (A)	0204995400		091124 INV	609.0000.14500	555.00
		1664 (A)	0204951800		091124 INV	609.0000.14500	480.00
		1664 (A)	0204830700		082824 INV	609.0000.14500	2,203.60
		1664 (A)	0204952000		091124 INV	609.0000.14500	240.00
		1664 (A)	0204951900		091124 INV	609.0000.14500	480.00
		1664 (A)	0204995400		091124 INV	609.9791.42199	12.66
		1664 (A)	0204951800		091124 INV	609.9791.42199	20.00
		1664 (A)	0204904600		090424 INV	609.9792.42199	28.00
		1664 (A)	0204951900		091124 INV	609.9792.42199	20.00
		1664 (A)	0204830700		082824 INV	609.9793.42199	22.00
		1664 (A)	0204952000		091124 INV	609.9793.42199	10.00
							5,968.76
09/26/2024	MAIN	1665 (A)	117398959	BREAKTHRU BEVERAGE MN BEER	1082724 INV 700297717	609.0000.14500	17,879.35
		1665 (A)	117398960		082724 INV 700297717	609.0000.14500	235.05
		1665 (A)	117400725		082724 INV 700297717	609.0000.14500	369.00
		1665 (A)	117515244		090324 INV 700297717	609.0000.14500	12,742.00
		1665 (A)	412662389		082924 INV 700297717	609.0000.14500	(30.00)
		1665 (A)	412669638		082924 INV 700297717	609.0000.14500	(539.60)
		1665 (A)	412706532		091024 INV 700297717	609.0000.14500	(150.00)
		1665 (A)	412690291		090524 INV 700297717	609.0000.14500	(60.00)
		1665 (A)	412669639		082924 INV 700297717	609.0000.14500	(6.93)
		1665 (A)	412669640		082924 INV 700297717	609.0000.14500	
		1665 (A)	412706533		091024 INV 700297717	609.0000.14500	

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							30,343.77
09/26/2024	MAIN	1666 (A)	117596217	BREAKTHRU BEVERAGE MN W&S	LJ090624 INV 700297717	609.0000.14500	2,773.07
		1666 (A)	117596220		090624 INV 700297717	609.0000.14500	0.01
		1666 (A)	117485146		083024 INV 700297717	609.0000.14500	545.50
		1666 (A)	117485145		083024 INV 700297717	609.0000.14500	2,224.01
		1666 (A)	117596216		090624 INV 700297717	609.0000.14500	0.01
		1666 (A)	117596219		090624 INV 700297717	609.0000.14500	410.36
		1666 (A)	117596218		090624 INV 700297717	609.0000.14500	1,620.20
		1666 (A)	17596227		090624 INV 700297736	609.0000.14500	0.01
		1666 (A)	117596222		090624 INV 700297736	609.0000.14500	666.50
		1666 (A)	117596223		090624 INV 700297736	609.0000.14500	410.36
		1666 (A)	117596224		090624 INV 700297736	609.0000.14500	378.96
		1666 (A)	117596225		090624 INV 700297736	609.0000.14500	1,543.70
		1666 (A)	117596226		090624 INV 700297736	609.0000.14500	152.00
		1666 (A)	117596231		090624 INV 700297782	609.0000.14500	0.01
		1666 (A)	117596230		090624 INV 700297782	609.0000.14500	537.50
		1666 (A)	117705693		091324 INV 700297717	609.0000.14500	656.00
		1666 (A)	117705690		091324 INV 700297717	609.0000.14500	623.50
		1666 (A)	117705691		091324 INV 700297717	609.0000.14500	450.15
		1666 (A)	117381272		082324 INV 700297782	609.0000.14500	204.58
		1666 (A)	117381273		082324 INV 700297782	609.0000.14500	160.00
		1666 (A)	117705692		091324 INV 700297717	609.0000.14500	1,254.59
		1666 (A)	117596221		090624 INV 700297717	609.0000.14500	2,603.41
		1666 (A)	117705699		091324 INV 700297782	609.0000.14500	150.50
		1666 (A)	117705700		091324 INV 700297782	609.0000.14500	774.59
		1666 (A)	412727747		091324 INV 700297717	609.0000.14500	(423.40)
		1666 (A)	117596217		090624 INV 700297717	609.9791.42199	17.25
		1666 (A)	117596220		090624 INV 700297717	609.9791.42199	1.15
		1666 (A)	117485146		083024 INV 700297717	609.9791.42199	4.60
		1666 (A)	117485145		083024 INV 700297717	609.9791.42199	24.15
		1666 (A)	117596216		090624 INV 700297717	609.9791.42199	1.15
		1666 (A)	117596219		090624 INV 700297717	609.9791.42199	6.90
		1666 (A)	117596218		090624 INV 700297717	609.9791.42199	12.65
		1666 (A)	117705693		091324 INV 700297717	609.9791.42199	9.20
		1666 (A)	117705690		091324 INV 700297717	609.9791.42199	33.35
		1666 (A)	117705691		091324 INV 700297717	609.9791.42199	6.90
		1666 (A)	117705692		091324 INV 700297717	609.9791.42199	20.70
		1666 (A)	117596221		090624 INV 700297717	609.9791.42199	6.52
		1666 (A)	412727747		091324 INV 700297717	609.9791.42199	(2.30)
		1666 (A)	17596227		090624 INV 700297736	609.9792.42199	
		1666 (A)	117596222		090624 INV 700297736	609.9792.42199	

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		1666 (A)	117596223		090624 INV 700297736	609.9792.42199	6.90
		1666 (A)	117596224		090624 INV 700297736	609.9792.42199	3.45
		1666 (A)	117596225		090624 INV 700297736	609.9792.42199	12.65
		1666 (A)	117596226		090624 INV 700297736	609.9792.42199	1.15
		1666 (A)	117596231		090624 INV 700297782	609.9793.42199	1.15
		1666 (A)	117596230		090624 INV 700297782	609.9793.42199	28.75
		1666 (A)	117381272		082324 INV 700297782	609.9793.42199	5.75
		1666 (A)	117381273		082324 INV 700297782	609.9793.42199	2.30
		1666 (A)	117705699		091324 INV 700297782	609.9793.42199	8.05
		1666 (A)	117705700		091324 INV 700297782	609.9793.42199	12.65
							17,971.04
09/26/2024	MAIN	1667 (A)	3035035	CAPITOL BEVERAGE SALES LP	091124 INV	609.0000.14500	5,992.70
		1667 (A)	3035676		091224 INV	609.0000.14500	8,731.35
		1667 (A)	3035104		091124 INV	609.0000.14500	1,241.55
		1667 (A)	3037903		091824 INV	609.0000.14500	2,318.15
		1667 (A)	3032492		090524 INV	609.0000.14500	3,728.40
		1667 (A)	3035034		091124 INV	609.0000.14500	(26.00)
		1667 (A)	3035675		091224 INV	609.0000.14500	(46.45)
		1667 (A)	3035105		091124 INV	609.0000.14500	(18.38)
		1667 (A)	28861102		090524 INV	609.0000.14500	(76.25)
		1667 (A)	3037843		091824 INV	609.0000.14500	(12.80)
							21,832.27
09/26/2024	MAIN	1668 (A)	SP-035000266	HINTERLAND CSG, LLC	SOLAR POWER		** VOIDED **
		1668 (A)	SP-035000266		SOLAR POWER		** VOIDED **
09/26/2024	MAIN	1669 (A)	3	IDC AUTOMATIC, LLC	2024 CONCRETE ALLEY PROJECT 2406	415.0000.20610	(10,160.72)
		1669 (A)	3		2024 CONCRETE ALLEY PROJECT 2406	415.6400.45185.2406	203,214.46
							193,053.74
09/26/2024	MAIN	1670 (A)	2615052	JOHNSON BROTHERS LIQUOR CO.	083024 INV	609.0000.14500	661.70
		1670 (A)	2612450		082824 INV	609.0000.14500	544.00
		1670 (A)	2613763		082924 INV	609.0000.14500	234.00
		1670 (A)	2618240		090524 INV	609.0000.14500	376.00
		1670 (A)	2618239		090524 INV	609.0000.14500	1,170.00
		1670 (A)	2618241		090524 INV	609.0000.14500	196.75
		1670 (A)	2618238		090524 INV	609.0000.14500	2,339.50
		1670 (A)	2619359		090624 INV	609.0000.14500	2,041.24
		1670 (A)	2619360		090624 INV	609.0000.14500	499.96
		1670 (A)	2619364		090624 INV	609.0000.14500	499.96
		1670 (A)	2619361		090624 INV	609.0000.14500	499.96
		1670 (A)	2619363		090624 INV	609.0000.14500	544.00

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		1670 (A)	2619370		090624 INV	609.0000.14500	995.74
		1670 (A)	2618245		090524 INV	609.0000.14500	304.00
		1670 (A)	2618246		090524 INV	609.0000.14500	724.75
		1670 (A)	2619365		090624 INV	609.0000.14500	44.00
		1670 (A)	2619366		090624 INV	609.0000.14500	600.00
		1670 (A)	2619367		090624 INV	609.0000.14500	1,170.00
		1670 (A)	2619369		090624 INV	609.0000.14500	1,411.00
		1670 (A)	2619368		090624 INV	609.0000.14500	207.00
		1670 (A)	2621970		091124 INV	609.0000.14500	1,350.00
		1670 (A)	2623170		091224 INV	609.0000.14500	484.00
		1670 (A)	2623169		091224 INV	609.0000.14500	132.00
		1670 (A)	2623168		091224 INV	609.0000.14500	287.75
		1670 (A)	2621972		091124 INV	609.0000.14500	372.00
		1670 (A)	2618244		090524 INV	609.0000.14500	1,686.99
		1670 (A)	2623174		091224 INV	609.0000.14500	99.00
		1670 (A)	2615052		083024 INV	609.9791.42199	8.40
		1670 (A)	2612450		082824 INV	609.9791.42199	9.80
		1670 (A)	2613763		082924 INV	609.9791.42199	2.80
		1670 (A)	2618240		090524 INV	609.9791.42199	5.60
		1670 (A)	2618239		090524 INV	609.9791.42199	16.80
		1670 (A)	2618242		090524 DEL	609.9791.42199	0.70
		1670 (A)	2618241		090524 INV	609.9791.42199	5.95
		1670 (A)	2618238		090524 INV	609.9791.42199	12.60
		1670 (A)	2619359		090624 INV	609.9791.42199	27.77
		1670 (A)	2619360		090624 INV	609.9791.42199	2.92
		1670 (A)	2619364		090624 INV	609.9791.42199	8.40
		1670 (A)	2619361		090624 INV	609.9791.42199	4.20
		1670 (A)	2619363		090624 INV	609.9791.42199	7.00
		1670 (A)	2621970		091124 INV	609.9791.42199	7.50
		1670 (A)	2623170		091224 INV	609.9791.42199	12.60
		1670 (A)	2623169		091224 INV	609.9791.42199	5.60
		1670 (A)	2623168		091224 INV	609.9791.42199	7.00
		1670 (A)	2621972		091124 INV	609.9791.42199	3.00
		1670 (A)	2619370		090624 INV	609.9792.42199	15.17
		1670 (A)	2618245		090524 INV	609.9792.42199	4.20
		1670 (A)	2618243		090524 DEL	609.9792.42199	0.70
		1670 (A)	2618246		090524 INV	609.9792.42199	12.95
		1670 (A)	2618244		090524 INV	609.9792.42199	8.40
		1670 (A)	2623174		091224 INV	609.9792.42199	1.40
		1670 (A)	2619365		090624 INV	609.9793.42199	1.40
		1670 (A)	2619366		090624 INV	609.9793.42199	
		1670 (A)	2619367		090624 INV	609.9793.42199	

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		1670 (A)	2619369		090624 INV	609.9793.42199	18.20
		1670 (A)	2619368		090624 INV	609.9793.42199	1.40
		1670 (A)	2619358		090624 DEL	609.9793.42199	3.15
							19,257.69
09/26/2024	MAIN	1671 (A)	SP-150-000190	MADISON ENERGY INVESTMENTS	SOLAR POWER	101.2100.43810	196.04
		1671 (A)	SP-151-000190		SOLAR POWER	101.2100.43810	178.84
		1671 (A)	SP-150-000190		SOLAR POWER	101.2200.43810	196.04
		1671 (A)	SP-151-000190		SOLAR POWER	101.2200.43810	178.84
							749.76
09/26/2024	MAIN	1672 (A)	SP-001-000331	MADISON ENERGY INVESTMENTS	SOLAR POWER	101.9200.43810	79.69
09/26/2024	MAIN	1673 (A)	15242756	PARAGON DEVELOPMENT SYSTEMS	FORTIGATE TRAINING ADMIN TRAINING	720.9980.43105	4,000.00
		1673 (A)	15243427		VEEAM BACKUP ESSENTIALS, VEEAM BACK	720.9980.44030	5,799.03
							9,799.03
09/26/2024	MAIN	1674 (A)	6840150	PHILLIPS WINE & SPIRITS INC	083024 INV	609.0000.14500	88.00
		1674 (A)	6840151		083024 INV	609.0000.14500	64.00
		1674 (A)	6840152		083024 INV	609.0000.14500	606.75
		1674 (A)	6840149		083024 INV	609.0000.14500	242.20
		1674 (A)	6843590		090624 INV	609.0000.14500	248.00
		1674 (A)	6843584		090624 INV	609.0000.14500	867.50
		1674 (A)	6843577		090624 INV	609.0000.14500	792.00
		1674 (A)	6843576		090624 INV	609.0000.14500	248.00
		1674 (A)	6843585		090624 INV	609.0000.14500	51.45
		1674 (A)	6843586		090624 INV	609.0000.14500	221.70
		1674 (A)	6843587		090624 INV	609.0000.14500	88.00
		1674 (A)	6843583		090624 INV	609.0000.14500	551.20
		1674 (A)	6843581		090624 INV	609.0000.14500	4,387.50
		1674 (A)	2643582		090624 INV	609.0000.14500	850.00
		1674 (A)	6843588		090624 INV	609.0000.14500	1,564.10
		1674 (A)	6843580		090624 INV	609.0000.14500	528.00
		1674 (A)	6843595		090624 INV	609.0000.14500	76.00
		1674 (A)	6843594		090624 INV	609.0000.14500	445.40
		1674 (A)	6843591		090624 INV	609.0000.14500	396.00
		1674 (A)	6843592		090624 INV	609.0000.14500	4,387.50
		1674 (A)	6843593		090624 INV	609.0000.14500	147.80
		1674 (A)	6843589		090624 INV	609.0000.14500	792.00
		1674 (A)	6840150		083024 INV	609.9791.42199	1.40
		1674 (A)	6840151		083024 INV	609.9791.42199	1.40
		1674 (A)	6840152		083024 INV	609.9791.42199	
		1674 (A)	6840149		083024 INV	609.9791.42199	

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		1674 (A)	6843584		090624 INV	609.9791.42199	11.20
		1674 (A)	6843577		090624 INV	609.9791.42199	12.60
		1674 (A)	6843576		090624 INV	609.9791.42199	8.40
		1674 (A)	6843585		090624 INV	609.9791.42199	1.40
		1674 (A)	6843586		090624 INV	609.9791.42199	4.20
		1674 (A)	6843587		090624 INV	609.9791.42199	1.40
		1674 (A)	6843583		090624 INV	609.9791.42199	7.70
		1674 (A)	6843581		090624 INV	609.9791.42199	84.00
		1674 (A)	2643582		090624 INV	609.9791.42199	8.40
		1674 (A)	6843588		090624 INV	609.9791.42199	40.60
		1674 (A)	6843580		090624 INV	609.9791.42199	16.80
		1674 (A)	6843590		090624 INV	609.9792.42199	7.00
		1674 (A)	6843595		090624 INV	609.9792.42199	1.40
		1674 (A)	6843594		090624 INV	609.9792.42199	4.20
		1674 (A)	6843578		090624 DEL	609.9792.42199	1.40
		1674 (A)	6843591		090624 INV	609.9792.42199	12.60
		1674 (A)	6843592		090624 INV	609.9792.42199	84.00
		1674 (A)	6843593		090624 INV	609.9792.42199	2.80
		1674 (A)	6843589		090624 INV	609.9793.42199	11.20
		1674 (A)	6843579		090624 DEL	609.9793.42199	1.40
							17,977.00
09/26/2024	MAIN	1675 (A)	2522630	SOUTHERN GLAZER'S	082924 INV	609.0000.14500	6,271.90
		1675 (A)	2522627		082924 INV	609.0000.14500	257.25
		1675 (A)	2522616		082924 INV	609.0000.14500	1,106.46
		1675 (A)	2522615		082924 INV	609.0000.14500	1,769.83
		1675 (A)	2522622		082924 INV	609.0000.14500	629.65
		1675 (A)	5116068		090524 INV	609.0000.14500	728.76
		1675 (A)	5116067		090524 INV	609.0000.14500	1,011.98
		1675 (A)	2522619		082924 INV	609.0000.14500	1,559.72
		1675 (A)	2522618		082924 INV	609.0000.14500	2,622.95
		1675 (A)	2522613		082924 INV	609.0000.14500	102.90
		1675 (A)	2522611		082924 INV	609.0000.14500	596.95
		1675 (A)	2522612		082924 INV	609.0000.14500	733.64
		1675 (A)	2522620		082924 INV	609.0000.14500	1,984.05
		1675 (A)	2522621		082924 INV	609.0000.14500	989.30
		1675 (A)	2522623		082924 INV	609.0000.14500	126.00
		1675 (A)	2522614		082924 INV	609.0000.14500	686.44
		1675 (A)	2522771		082924 INV	609.0000.14500	629.65
		1675 (A)	2525118		090524 INV	609.0000.14500	101.25
		1675 (A)	2525117		090524 INV	609.0000.14500	
		1675 (A)	2525116		090524 INV	609.0000.14500	

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		1675 (A)	2525115		090524 INV	609.0000.14500	504.00
		1675 (A)	2525119		090524 INV	609.0000.14500	792.00
		1675 (A)	2525124		090524 INV	609.0000.14500	300.00
		1675 (A)	2525122		090524 INV	609.0000.14500	402.10
		1675 (A)	2525121		090524 INV	609.0000.14500	216.00
		1675 (A)	2525120		090524 INV	609.0000.14500	337.65
		1675 (A)	2525269		090524 INV	609.0000.14500	276.10
		1675 (A)	2525268		090524 INV	609.0000.14500	792.00
		1675 (A)	2525128		090524 INV	609.0000.14500	101.25
		1675 (A)	2525130		090524 INV	609.0000.14500	267.65
		1675 (A)	2525131		090524 INV	609.0000.14500	114.00
		1675 (A)	2525132		090524 INV	609.0000.14500	402.10
		1675 (A)	2525133		090524 INV	609.0000.14500	89.19
		1675 (A)	2525134		090524 INV	609.0000.14500	320.84
		1675 (A)	2525135		090524 INV	609.0000.14500	210.00
		1675 (A)	2525136		090524 INV	609.0000.14500	792.00
		1675 (A)	5116069		090524 INV	609.0000.14500	1,538.40
		1675 (A)	2522631		082924 INV	609.0000.14500	2,070.00
		1675 (A)	2522632		082924 INV	609.0000.14500	629.65
		1675 (A)	2528084		091224 INV	609.0000.14500	384.00
		1675 (A)	2522616		082924 INV	609.9791.42199	15.36
		1675 (A)	2522615		082924 INV	609.9791.42199	22.40
		1675 (A)	2522622		082924 INV	609.9791.42199	6.40
		1675 (A)	5116068		090524 INV	609.9791.42199	8.96
		1675 (A)	5116067		090524 INV	609.9791.42199	10.24
		1675 (A)	2522619		082924 INV	609.9791.42199	10.24
		1675 (A)	2522618		082924 INV	609.9791.42199	26.88
		1675 (A)	2522613		082924 INV	609.9791.42199	2.56
		1675 (A)	2522611		082924 INV	609.9791.42199	7.68
		1675 (A)	2522612		082924 INV	609.9791.42199	6.40
		1675 (A)	2522620		082924 INV	609.9791.42199	19.20
		1675 (A)	2522621		082924 INV	609.9791.42199	16.64
		1675 (A)	2522623		082924 INV	609.9791.42199	5.12
		1675 (A)	2522614		082924 INV	609.9791.42199	20.80
		1675 (A)	2525114		090524 DEL	609.9791.42199	3.84
		1675 (A)	2525113		090524 DEL	609.9791.42199	1.28
		1675 (A)	2525118		090524 INV	609.9791.42199	0.75
		1675 (A)	2525117		090524 INV	609.9791.42199	1.49
		1675 (A)	2525116		090524 INV	609.9791.42199	6.40
		1675 (A)	2525115		090524 INV	609.9791.42199	6.40
		1675 (A)	2525119		090524 INV	609.9791.42199	6.40
		1675 (A)	2525124		090524 INV	609.9791.42199	6.40



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		1675 (A)	2525122		090524 INV	609.9791.42199	1.49
		1675 (A)	2525121		090524 INV	609.9791.42199	5.12
		1675 (A)	2525120		090524 INV	609.9791.42199	2.56
		1675 (A)	2528084		091224 INV	609.9791.42199	1.28
		1675 (A)	2522630		082924 INV	609.9792.42199	26.88
		1675 (A)	2522627		082924 INV	609.9792.42199	6.40
		1675 (A)	2525128		090524 INV	609.9792.42199	0.75
		1675 (A)	2525130		090524 INV	609.9792.42199	2.56
		1675 (A)	2525131		090524 INV	609.9792.42199	2.56
		1675 (A)	2525132		090524 INV	609.9792.42199	1.49
		1675 (A)	2525133		090524 INV	609.9792.42199	2.03
		1675 (A)	2525134		090524 INV	609.9792.42199	7.68
		1675 (A)	2525135		090524 INV	609.9792.42199	6.40
		1675 (A)	2525136		090524 INV	609.9792.42199	14.08
		1675 (A)	5116069		090524 INV	609.9792.42199	17.92
		1675 (A)	2522631		082924 INV	609.9792.42199	10.24
		1675 (A)	2522632		082924 INV	609.9792.42199	6.40
		1675 (A)	2525126		090524 DEL	609.9792.42199	1.28
		1675 (A)	2522771		082924 INV	609.9793.42199	6.40
		1675 (A)	2525269		090524 INV	609.9793.42199	2.99
		1675 (A)	2525268		090524 INV	609.9793.42199	14.08
		1675 (A)	2525267		090524 DEL	609.9793.42199	1.28
							33,872.28
09/26/2024	MAIN	1676 (A)	0008182516	WALTERS RECYCLING & REFUSE	REFUSE & RECYCLING 0824	603.9510.42910	175,158.35
		1676 (A)	0008182516		REFUSE & RECYCLING 0824	603.9510.42920	48,744.71
		1676 (A)	0008182516		REFUSE & RECYCLING 0824	603.9510.42930	242.08
							224,145.14
09/26/2024	MAIN	200399	5626970	56 BREWING LLC	082624 INV	609.0000.14500	144.00
09/26/2024	MAIN	200400	V0824-161	ADVANTAGE SIGNS & GRAPHICS	DECAL SIGNAGE FOR PUBLIC SAETY & CI	101.1940.42171	77.50
		200400	V0824-161		DECAL SIGNAGE FOR PUBLIC SAETY & CI	101.2100.42171	143.00
		200400	V0824-161		DECAL SIGNAGE FOR PUBLIC SAETY & CI	101.2200.42171	120.00
							340.50
09/26/2024	MAIN	200401	10024092024	AI TECHNOLOGIES, LLC.	BSWIFT 0924	101.1320.43050	781.44
09/26/2024	MAIN	200402	09/16/2024	ALITA BERGAN	UB refund for account: 317-0020-00-432.0000.20120		3.36
		200402	09/16/2024		UB refund for account: 317-0020-00-433.0000.20120		3.35
		200402	09/16/2024		UB refund for account: 317-0020-00-601.0000.20120		89.74
		200402	09/16/2024		UB refund for account: 317-0020-00-602.0000.20120		
		200402	09/16/2024		UB refund for account: 317-0020-00-603.0000.20120		
		200402	09/16/2024		UB refund for account: 317-0020-00-604.0000.20120		20.40

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							255.48
09/26/2024	MAIN	200403	19367	AM CRAFT SPIRITS SALES& MRK	091024 INV	609.0000.14500	152.00
		200403	19527		091124 INV	609.0000.14500	116.00
		200403	19367		091024 INV	609.9791.42199	4.59
		200403	19527		091124 INV	609.9791.42199	4.44
							277.03
09/26/2024	MAIN	200404	4849900721	AMERICAN BOTTLING COMPANY	090624 INV	609.0000.14500	479.30
		200404	4849900717		090624 INV	609.0000.14500	401.14
		200404	4849900740		090924 INV	609.0000.14500	641.79
		200404	4849900722		090624 INV	609.0000.14500	(54.88)
							1,467.35
09/26/2024	MAIN	200405	09/16/2024	ANITA ROBLES	UB refund for account: 307-0510-00-432.0000.20120		2.47
		200405	09/16/2024		UB refund for account: 307-0510-00-433.0000.20120		2.47
		200405	09/16/2024		UB refund for account: 307-0510-00-601.0000.20120		329.89
		200405	09/16/2024		UB refund for account: 307-0510-00-602.0000.20120		204.15
		200405	09/16/2024		UB refund for account: 307-0510-00-603.0000.20120		23.94
		200405	09/16/2024		UB refund for account: 307-0510-00-604.0000.20120		15.01
							577.93
09/26/2024	MAIN	200406	36-30-24-33-0158	ANOKA COUNTY PROPERTY RECOR	13939 CENTRAL AVE NE LATE FEE	603.9520.44390	6.82
09/26/2024	MAIN	200407	339433	ASPEN MILLS, INC.	VEST CARRIER, ALTERATIONS, EMBROIDE	101.2100.42172	308.80
		200407	339414		TIE CLIP	101.2100.42172	9.00
							317.80
09/26/2024	MAIN	200408	12404476	ASSET MANAGEMENT SYSTEMS IN	MONITORING 1024-1224 CIRCLE TERRACE	101.5200.44020	116.97
09/26/2024	MAIN	200409	124268	BENEFIT EXTRAS, INC.	COBRA ADMIN 0824; RETIREE BILLING	0101.1320.43050	188.75
		200409	124268		COBRA ADMIN 0824; RETIREE BILLING	0887.9250.43050	43.65
							232.40
09/26/2024	MAIN	200410	E-15946	BERGMAN LEDGE LLC	090224 INV	609.0000.14500	283.00
09/26/2024	MAIN	200411	210404	BOURGET IMPORTS LLC	091124 INV	609.0000.14500	440.00
		200411	210404		091124 INV	609.9791.42199	2.00
							442.00
09/26/2024	MAIN	200412	9082	BROKEN CLOCK BREWING COOP	090524 INV	609.0000.14500	115.00
		200412	9101		091324 INV	609.0000.14500	70.50

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09/26/2024	MAIN	200413	09/16/2024	C T PESEK	UB refund for account: 212-0310-00-432.0000.20120		1.49		
		200413	09/16/2024				UB refund for account: 212-0310-00-433.0000.20120	1.49	
		200413	09/16/2024				UB refund for account: 212-0310-00-601.0000.20120	20.18	
		200413	09/16/2024				UB refund for account: 212-0310-00-602.0000.20120	15.74	
		200413	09/16/2024				UB refund for account: 212-0310-00-603.0000.20120	14.43	
		200413	09/16/2024				UB refund for account: 212-0310-00-604.0000.20120	9.05	
							62.38		
09/26/2024	MAIN	200414	09/16/2024	CAMERON ENSZ	UB refund for account: 312-0730-00-432.0000.20120		5.63		
		200414	09/16/2024				UB refund for account: 312-0730-00-433.0000.20120	5.63	
		200414	09/16/2024				UB refund for account: 312-0730-00-601.0000.20120	76.06	
		200414	09/16/2024				UB refund for account: 312-0730-00-602.0000.20120	59.32	
		200414	09/16/2024				UB refund for account: 312-0730-00-603.0000.20120	128.04	
		200414	09/16/2024				UB refund for account: 312-0730-00-604.0000.20120	34.15	
							308.83		
09/26/2024	MAIN	200415	09/16/2024	CARLOS BUNAY	UB refund for account: 303-0365-00-601.0000.20120		114.59		
09/26/2024	MAIN	200416	8268239-4	CENTERPOINT ENERGY	8268239-4	101.2100.43830	80.49		
		200416	8268239-4				8268239-4	101.2200.43830	80.48
		200416	8000014661-5				8000014661-5	101.5129.43830	336.23
		200416	8000014661-5				8000014661-5	101.5200.43830	90.56
		200416	8000014661-5				8000014661-5	101.9200.43830	184.75
		200416	10570341-7				10570341-7	240.5500.43830	0.74
		200416	8000014661-5				8000014661-5	601.9600.43830	67.59
		200416	11299887-7				11299887-7	602.9600.43830	27.23
		200416	8000014661-5				8000014661-5	609.9791.43830	114.10
		200416	8000014661-5				8000014661-5	609.9792.43830	105.38
		200416	8000014661-5				8000014661-5	609.9793.43830	23.68
		200416	8000014661-5				8000014661-5	701.9950.43830	124.60
									1,235.83
09/26/2024	MAIN	200417	36967	CENTRAL ROOFING CO INC	REPAIR LEAKING ROOF-590 40TH AVE	101.1940.44020	505.00		
09/26/2024	MAIN	200418	333954365	CENTURYLINK	090424 333954365	101.2100.43210	162.09		
		200418	333954365				090424 333954365	101.2200.43210	162.10
							324.19		
09/26/2024	MAIN	200419	484527-00	CHAMBERLAIN OIL COMPANY INC	WINDSHIELD WASHER, OIL	701.0000.14120	91.53		
		200419	484527-00				WINDSHIELD WASHER, OIL	701.9950.42161	158.20
							249.73		
09/26/2024	MAIN	200420	4205388671	CINTAS INC	MOPS JPM 091724	101.5129.44020			

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09/26/2024	MAIN	200421	737442	CITY WIDE WINDOW SERVICE IN	WINDOW CLEANING 0824	609.9791.44020	48.66
		200421	737433		WINDOW CLEANING 0824	609.9792.44020	27.09
							75.75
09/26/2024	MAIN	200422	09/16/2024	CLIFFORD W LIESKE	UB refund for account: 310-0455-00-432.0000.20120		1.27
		200422	09/16/2024		UB refund for account: 310-0455-00-433.0000.20120		1.28
		200422	09/16/2024		UB refund for account: 310-0455-00-601.0000.20120		35.56
		200422	09/16/2024		UB refund for account: 310-0455-00-602.0000.20120		24.47
		200422	09/16/2024		UB refund for account: 310-0455-00-603.0000.20120		12.38
		200422	09/16/2024		UB refund for account: 310-0455-00-604.0000.20120		7.77
							82.73
09/26/2024	MAIN	200423	218197180	COMCAST	091524 934571297	101.1110.43250	24.30
		200423	218197180		091524 934571297	101.1320.43250	34.02
		200423	218197180		091524 934571297	101.1510.43250	53.46
		200423	218197180		091524 934571297	101.1940.43250	4.86
		200423	218197180		091524 934571297	101.2100.43250	131.23
		200423	218197180		091524 934571297	101.2200.43250	121.50
		200423	218197180		091524 934571297	101.3100.43250	58.32
		200423	218197180		091524 934571297	101.3121.43250	19.44
		200423	218197180		091524 934571297	101.5000.43250	9.72
		200423	218197180		091524 934571297	101.5129.43250	34.02
		200423	218197180		091524 934571297	101.5200.43250	9.72
		200423	218197180		091524 934571297	201.2400.43250	9.72
		200423	218197180		091524 934571297	204.6314.43250	24.30
		200423	218197180		091524 934571297	225.9844.43250	9.72
		200423	218197180		091524 934571297	240.5500.43250	199.27
		200423	218197180		091524 934571297	601.9600.43250	9.72
		200423	218197180		091524 934571297	602.9600.43250	9.72
		200423	218197180		091524 934571297	609.9791.43250	641.31
		200423	218197180		091524 934571297	609.9792.43250	617.01
		200423	218197180		091524 934571297	609.9793.43250	602.43
		200423	218197180		091524 934571297	701.9950.43250	9.72
		200423	218197180		091524 934571297	720.9980.43250	131.24
							2,764.75
09/26/2024	MAIN	200424	09/16/2024	CORY MEZZENGA	UB refund for account: 109-0150-00-432.0000.20120		2.42
		200424	09/16/2024		UB refund for account: 109-0150-00-433.0000.20120		2.43
		200424	09/16/2024		UB refund for account: 109-0150-00-601.0000.20120		150.33
		200424	09/16/2024		UB refund for account: 109-0150-00-602.0000.20120		96.11
		200424	09/16/2024		UB refund for account: 109-0150-00-603.0000.20120		
		200424	09/16/2024		UB refund for account: 109-0150-00-604.0000.20120		

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							289.23
09/26/2024	MAIN	200425	1246	CRYSTAL SPRINGS ICE LLC	091024 INV	609.0000.14500	203.44
		200425	1248		091024 INV	609.0000.14500	112.47
		200425	1246		091024 INV	609.9791.42199	4.00
		200425	1248		091024 INV	609.9792.42199	4.00
							323.91
09/26/2024	MAIN	200426	IN-5028	DANGEROUS MAN BREWING CO LL	082824 INV	609.0000.14500	856.00
		200426	IN-5144		090624 INV	609.0000.14500	473.00
		200426	IN-5161		091124 INV	609.0000.14500	164.00
							1,493.00
09/26/2024	MAIN	200427	082624	DICKINSON/GRANT	CMC ROPE RESCUE TRNG 082624-082728	101.2200.43320	79.03
09/26/2024	MAIN	200428	1015560	ECM PUBLISHERS INC	PHN CUP & SITE PLAN REVIEW 999 50TH	201.2400.43500	63.25
		200428	1015561		PHN ORD #1701 SUMMARY 091324	201.2400.43500	63.25
							126.50
09/26/2024	MAIN	200429	09/20/2024	ELIJAH BENNETT	UB refund for account: 311-0120-00-101.0000.20120		6.81
		200429	09/20/2024		UB refund for account: 311-0120-00-432.0000.20120		6.84
		200429	09/20/2024		UB refund for account: 311-0120-00-433.0000.20120		6.84
		200429	09/20/2024		UB refund for account: 311-0120-00-601.0000.20120		150.93
		200429	09/20/2024		UB refund for account: 311-0120-00-602.0000.20120		107.22
		200429	09/20/2024		UB refund for account: 311-0120-00-603.0000.20120		155.59
		200429	09/20/2024		UB refund for account: 311-0120-00-604.0000.20120		41.50
							475.73
09/26/2024	MAIN	200430	7177	FIRESTATIONFURNITURE.COM	LEATHER RECLINER, TWIN MATTRESS	101.2200.42171	1,934.35
09/26/2024	MAIN	200431	2504332408	FIRST ADVANTAGE LNS SCREEN	DRUG TESTS 0824	601.9600.43050	309.54
09/26/2024	MAIN	200432	082824	FLANDERS/JOHN	CMC ROPE RESCUE TRNG 082624-082824	101.2200.43320	94.64
09/26/2024	MAIN	200433	09/16/2024	GIOVANNI ZAMORA	UB refund for account: 209-0495-00-601.0000.20120		88.29
09/26/2024	MAIN	200434	ORD-11519	GLOBAL RESERVE LLC	090424 INV	609.0000.14500	784.00
09/26/2024	MAIN	200435	43216490014	GREAT LAKES COCA-COLA DISTRI	090924 INV	609.0000.14500	872.29
09/26/2024	MAIN	200436	16190	GROUP HEALTH PLAN INC	PRE-EMPLOYMENT SERVICES 0824	101.1320.43050	882.00
09/26/2024	MAIN	200437	300580	GUARDIAN FLEET SAFETY, LLC	EQUIPMENT & FULL SET UP 2024 FORD E	101.2100.45150	26,376.92
09/26/2024	MAIN	200438	134197-00	HANCO CORP.	TIRE	701.0000.14120	276.06
09/26/2024	MAIN	200439	700605836	HILLYARD INC	SCRUBBER MACHINE REPAIR-FIRE	101.2200.44000	

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09/26/2024	MAIN	200440	748362	HOHENSTEINS INC	083024 INV	609.0000.14500	2,776.75
		200440	750225		090624 INV	609.0000.14500	1,093.15
		200440	750265		090624 INV	609.0000.14500	2,130.00
		200440	750228		090624 INV	609.0000.14500	1,541.90
		200440	752557		091324	609.0000.14500	2,561.65
		200440	752555		091324 INV	609.0000.14500	269.55
							10,373.00
09/26/2024	MAIN	200441	091924	HUDSON TROLLEY COMPANY LLC	SCENIC/HISTORIC TROLLEY TOUR 101724101.5040.44200		300.00
09/26/2024	MAIN	200442	09/16/2024	HUGH T MC FARLANE	UB refund for account: 207-0110-00-432.0000.20120		0.76
		200442	09/16/2024		UB refund for account: 207-0110-00-433.0000.20120		0.76
		200442	09/16/2024		UB refund for account: 207-0110-00-601.0000.20120		16.45
		200442	09/16/2024		UB refund for account: 207-0110-00-602.0000.20120		11.73
		200442	09/16/2024		UB refund for account: 207-0110-00-603.0000.20120		17.27
		200442	09/16/2024		UB refund for account: 207-0110-00-604.0000.20120		4.61
							51.58
09/26/2024	MAIN	200443	684532	IDENTISYS INC	PROXIMITY CARDS	720.9980.42171	361.07
		200443	684228		WHITE ID CARDS	720.9980.42171	75.52
							436.59
09/26/2024	MAIN	200444	17756	INSIGHT BREWING COMPANY, LL	083024 INV	609.0000.14500	55.50
		200444	17952		090424 INV	609.0000.14500	497.00
		200444	18181		091024 INV	609.0000.14500	570.00
							1,122.50
09/26/2024	MAIN	200445	CP161	IRS	FORM 720 PENALTY	101.1510.44300	10.19
09/26/2024	MAIN	200446	300017	JUN LLC	090524 INV	609.0000.14500	189.00
09/26/2024	MAIN	200447	9121	LEAGUE OF MN CITIES INS TRU	SEWER BACKUP LISA SABRE GL341195	884.2300.44349	1,000.00
09/26/2024	MAIN	200448	116027	LOCKRIDGE GRINDAL NAUEN P.L	LOBBYIST SERVICES 0824	411.9999.43050.2111	3,333.33
		200448	116382		LOBBYIST SERVICES 0924	411.9999.43050.2111	3,333.33
							6,666.66
09/26/2024	MAIN	200449	72IA307647	MAGNACHARGE BATTERY USA	1300 CCA 12V COMN DIESEL BATTERIES	701.0000.14120	446.69
09/26/2024	MAIN	200450	INV1348137	MAVERICK BEVERAGE COMPANY M	090424 INV	609.0000.14500	13,392.00
		200450	CM142126		090424 INV	609.0000.14500	(216.00)
		200450	INV1348137		090424 INV	609.9791.42199	46.50
							13,222.50
09/26/2024	MAIN	200451	767897	MCDONALD DISTRIBUTING CO	091324 INV	609.0000.14500	1,

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09/26/2024	MAIN	200452	14959	MENARDS CASHWAY LUMBER-FRIDISOFTSOAP REFILL		101.2100.42171	5.97
09/26/2024	MAIN	200453	091424	MENDOZA/MAIRA	REFUND DAMAGE DEPOSIT LESS CHARGES	101.0000.20810	49.25
		200453	091424		REFUND DAMAGE DEPOSIT LESS CHARGES	101.0000.34781	606.09
							655.34
09/26/2024	MAIN	200454	9900071828	MN POLLUTION CONTROL AGENCY WASTEWATER CONF- HOPKINS		602.9600.43105	585.00
		200454	9900071833		WASTEWATER CONF- BURNS	602.9600.43105	585.00
							1,170.00
09/26/2024	MAIN	200455	11071	MN REC & PK ASSOC - MRPA	SOFTBALLS	101.5001.42170	780.00
09/26/2024	MAIN	200456	3-1217-2949	MOBILE PRO SYSTEMS	INTERACTIVE MPSTATUS W/TECH SUPPORT	101.2100.44030	359.40
09/26/2024	MAIN	200457	E-53658	MODIST BREWING CO LLC	091224 INV	609.0000.14500	771.17
		200457	E-53659		09124 INV	609.0000.14500	230.26
							1,001.43
09/26/2024	MAIN	200458	SB38-020	MOOSE LAKE BREWING CO.	091124 INV	609.0000.14500	108.00
09/26/2024	MAIN	200459	43860	NORTHERN DEWATERING INC	115V FLOAT SWITCH-590 40TH AVE	101.1940.44020	95.00
09/26/2024	MAIN	200460	246201	PAUSTIS & SONS WINE COMPANY	090524 INV	609.0000.14500	1,561.00
		200460	246535		091024 INV	609.0000.14500	(111.00)
		200460	246201		090524 INV	609.9792.42199	19.50
		200460	246535		091024 INV	609.9792.42199	(1.50)
							1,468.00
09/26/2024	MAIN	200461	310337690	PREMIUM WATERS INC	091724 WATER	609.9791.42171	9.72
09/26/2024	MAIN	200462	082324	QUADIENT LEASING USA, INC.	POSTAGE REFILL 2024	101.0000.15500	4,000.00
09/26/2024	MAIN	200463	512738	RAM/SWANA	MEMBERSHIP DAVIES 101624-101525	603.9530.44330	300.00
09/26/2024	MAIN	200464	09/16/2024	REBECCA ROBINSON	UB refund for account: 202-0730-00-432.0000.20120		1.19
		200464	09/16/2024		UB refund for account: 202-0730-00-433.0000.20120		1.19
		200464	09/16/2024		UB refund for account: 202-0730-00-601.0000.20120		16.07
		200464	09/16/2024		UB refund for account: 202-0730-00-602.0000.20120		12.53
		200464	09/16/2024		UB refund for account: 202-0730-00-603.0000.20120		27.05
		200464	09/16/2024		UB refund for account: 202-0730-00-604.0000.20120		7.21
							65.24
09/26/2024	MAIN	200465	5012947110	RED BULL DISTRIBUTION CO IN	091224 INV	609.0000.14500	416.10
		200465	5012955079		091224 INV	609.0000.14500	386.80

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09/26/2024	MAIN	200466	09/16/2024	RICHARD LAINE	UB refund for account: 312-0425-00-432.0000.20120		0.72
		200466	09/16/2024		UB refund for account: 312-0425-00-433.0000.20120		0.72
		200466	09/16/2024		UB refund for account: 312-0425-00-601.0000.20120		9.77
		200466	09/16/2024		UB refund for account: 312-0425-00-602.0000.20120		7.63
		200466	09/16/2024		UB refund for account: 312-0425-00-603.0000.20120		25.93
		200466	09/16/2024		UB refund for account: 312-0425-00-604.0000.20120		4.39
							49.16
09/26/2024	MAIN	200467	09/16/2024	ROBERT SIBELL	UB refund for account: 201-0145-00-432.0000.20120		0.79
		200467	09/16/2024		UB refund for account: 201-0145-00-433.0000.20120		0.79
		200467	09/16/2024		UB refund for account: 201-0145-00-601.0000.20120		12.35
		200467	09/16/2024		UB refund for account: 201-0145-00-602.0000.20120		9.34
		200467	09/16/2024		UB refund for account: 201-0145-00-603.0000.20120		7.66
		200467	09/16/2024		UB refund for account: 201-0145-00-604.0000.20120		4.81
							35.74
09/26/2024	MAIN	200468	100124	ROSS NESBIT AGENCIES, INC	INSURANCE SERVICE 1024	884.0000.15510	1,000.00
09/26/2024	MAIN	200469	2024CI-90205	SAVE ON EVERYTHING INC	1/4 PAGE AD AUGUST 2024	609.9791.43420	258.50
		200469	2024CI-90205		1/4 PAGE AD AUGUST 2024	609.9792.43420	203.50
		200469	2024CI-90205		1/4 PAGE AD AUGUST 2024	609.9793.43420	88.00
							550.00
09/26/2024	MAIN	200470	8106649342	SCHINDLER ELEVATOR CORP INC	PREVENT MAINT 0724 590 40TH AVE	101.1940.44020	79.96
		200470	8106649343		PREVENT MAINT 0724 JPM	101.5129.44020	79.96
							159.92
09/26/2024	MAIN	200471	001097	SIDEKICK THEATRE	OVER THE RIVER & THROUGH THE WOODS	101.5040.44200	539.00
09/26/2024	MAIN	200472	MN81440	SMALL LOT MN	090424 INV	609.0000.14500	166.05
		200472	MN81440		090424 INV	609.9791.42199	5.00
							171.05
09/26/2024	MAIN	200473	56831	STEEL TOE BREWING LLC	082724 INV	609.0000.14500	105.00
		200473	56998		090924 INV	609.0000.14500	227.00
							332.00
09/26/2024	MAIN	200474	I1719593	STREICHER'S GUN'S INC/DON	BOOTS	101.2100.42172	200.00
09/26/2024	MAIN	200475	24TS4217	TAHO SPORTSWEAR	UNIFORMS	881.5000.42171	152.25
09/26/2024	MAIN	200476	156575	THE MCDOWELL AGENCY, INC.	BACKGROUND CHECKS 0824	101.1320.43050	180.40
09/26/2024	MAIN	200477	20976	TWIN CITY WATER CLINIC INC	COLIFORM TESTING 0824	601.9600.43050	
09/26/2024	MAIN	200478	181191228	ULINE INC	SHOP TOWELS, NITRILE GLOVES	101.3121.42171	288.13



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09/26/2024	MAIN	200479	26-000205	UMBRA SOLAR FUND LLC	SOLAR POWER	101.2100.43810	73.93
		200479	26-000209		SOLAR POWER	101.2100.43810	93.82
		200479	26-000213		SOLAR POWER	101.2100.43810	71.50
		200479	26-000205		SOLAR POWER	101.2200.43810	73.92
		200479	26-000209		SOLAR POWER	101.2200.43810	93.83
		200479	26-000213		SOLAR POWER	101.2200.43810	71.51
09/26/2024	MAIN	200480	7023	VENN BREWING COMPANY	082724 INV	609.0000.14500	279.00
09/26/2024	MAIN	200481	2500520498	VESTIS SERVICES. LLC	091024 MOPS,MATS,TOWELS	609.9791.44020	120.67
		200481	2500524649		091724 MOPS,MAATS,TOWELS	609.9791.44020	120.67
		200481	2500518240		090524 MOPS,MATS,TOWELS	609.9792.44020	135.10
		200481	2500522179		091224 MOPS,MATS,TOWELS	609.9792.44020	135.10
		200481	2500522115		091224 MOPS,MATS, TOWELS	609.9793.44020	77.91
09/26/2024	MAIN	200482	0357098-IN	VINOPIA INC	082824 INV	609.0000.14500	1,121.48
		200482	0357098-IN		082824 INV	609.9791.42199	27.00
							1,148.48
09/26/2024	MAIN	200483	09162024-CH	VIRIDI INVESTMENTS LLC	SOLAR POWER	609.9791.43810	566.67
09/26/2024	MAIN	200484	36257	WAY-JHAB MARKET	REFUND CUP PERMIT FEE	201.0000.32181	500.00
09/26/2024	MAIN	200485	1129954220	XCEL ENERGY (N S P)	51-4217828-3	101.2200.43810	47.37
		200485	1129313215		51-4697130-6	101.5129.43810	188.63
		200485	1129656527		51-8042065-3	101.5200.43810	27.70
		200485	1130381435		51-5950185-0	101.5200.43810	136.11
		200485	1131383053		51-7654903-4	101.5200.43810	229.70
		200485	1129647805		51-8335212-3	609.9792.43810	988.14
		200485	1129379837		51-0014068181-7	609.9793.43810	86.45
		200485	1129310915		51-4436024-5	609.9793.43810	132.27
09/26/2024	MAIN	200486	21543	ZIEBART OF MINNESOTA INC	UNDERCOATING #0275	701.0000.14120	750.00
09/26/2024	MAIN	27 (S)	9219974129	WW GRAINGER, INC	RTN MOUNTING FOOT KITS	601.9600.42010	(51.96)
		27 (S)	9238273867		THERMOSTAT	701.0000.14120	51.96
							0.00
10/03/2024	MAIN	1677 (A)	16171022	ALLIED UNIVERSAL SECURITY S	SECURITY JPM 091424-091524	101.5129.43050	224.00
10/03/2024	MAIN	1678 (A)	3713722	ARTISAN BEER COMPANY	092024 INV	609.0000.14500	
		1678 (A)	3713723		092024 INV	609.0000.14500	
							1,213.20

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		1678 (A)	3712443		091724 INV	609.0000.14500	105.00
		1678 (A)	3715440		092724 INV	609.0000.14500	600.00
		1678 (A)	3715439		092724 INV	609.0000.14500	510.60
		1678 (A)	3713724		092024 INV	609.0000.14500	1,268.60
		1678 (A)	3713725		092024 INV	609.0000.14500	600.00
		1678 (A)	3893699		041524 INV	609.0000.14500	(107.92)
		1678 (A)	392291		052024 INV	609.0000.14500	(56.14)
		1678 (A)	389814		041924 INV	609.0000.14500	(233.60)
		1678 (A)	396858		071524 INV	609.0000.14500	(92.46)
							4,012.08
10/03/2024	MAIN	1679 (A)	INUS272719	AXON ENTERPRISE INC	BODY WORN CAMERAS	101.2100.44100	65,322.16
10/03/2024	MAIN	1680 (A)	0108892600	BELLBOY BAR SUPPLY	091824 INV	609.0000.14500	99.90
		1680 (A)	0108892700		091824 INV	609.0000.14500	52.25
		1680 (A)	0108921200		092524 INV	609.0000.14500	24.00
		1680 (A)	0108892600		091824 INV	609.9791.42171	177.50
		1680 (A)	0108921200		092524 INV	609.9791.42171	189.50
		1680 (A)	0108892700		091824 INV	609.9792.42171	315.75
							858.90
10/03/2024	MAIN	1681 (A)	0205072300	BELLBOY CORPORATION	091824 INV	609.0000.14500	2,770.80
		1681 (A)	0205072500		091824 INV	609.0000.14500	2,333.15
		1681 (A)	0205151300		092524 INV	609.0000.14500	3,929.15
		1681 (A)	0205158700		092524 INV	609.0000.14500	2,100.00
		1681 (A)	0205198700		092624 INV	609.0000.14500	(140.00)
		1681 (A)	0205072300		091824 INV	609.9791.42199	46.00
		1681 (A)	0205151300		092524 INV	609.9791.42199	53.00
		1681 (A)	0205158700		092524 INV	609.9791.42199	36.00
		1681 (A)	0205198700		092624 INV	609.9791.42199	(1.65)
		1681 (A)	0205072500		091824 INV	609.9792.42199	42.00
							11,168.45
10/03/2024	MAIN	1682 (A)	INV1649	BETTER FUTURES MN	DECONSTRUCTION OF 4416 CENTRAL	408.6414.43050	5,505.00
		1682 (A)	INV1635		ORGANICS 0824	603.9510.42930	6,439.50
							11,944.50
10/03/2024	MAIN	1683 (A)	117728670	BREAKTHRU BEVERAGE MN BEER	1091724 INV 700297717	609.0000.14500	5,905.30
		1683 (A)	117729471		091724 INV 700297717	609.0000.14500	382.00
		1683 (A)	117728671		091724 INV 700297717	609.0000.14500	87.50
		1683 (A)	117730691		091724 INV 700297717	609.0000.14500	104.00
		1683 (A)	117730692		091724 INV 700297717	609.0000.14500	
		1683 (A)	117539617		090424 INV 700297736	609.0000.14500	8,

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		1683 (A)	117619032		091024 INV 700297782	609.0000.14500	12,715.05
		1683 (A)	117076957		080624 INV 700297717	609.0000.14500	23,055.20
		1683 (A)	412728010		091324 INV 700297736	609.0000.14500	(83.50)
		1683 (A)	412728011		091324 INV 700297736	609.0000.14500	(6.75)
		1683 (A)	412728012		091324 INV 700297736	609.0000.14500	(2.39)
		1683 (A)	412744020		091924 INV 700297782	609.0000.14500	(51.20)
		1683 (A)	412779863		100124 INV 700297717	609.0000.14500	(51.20)
		1683 (A)	412608994		081224 INV 700297717	609.0000.14500	(20.80)
							51,171.98
10/03/2024	MAIN	1684 (A)	117705696	BREAKTHRU BEVERAGE MN W&S	LJ091324 INV 700297736	609.0000.14500	305.95
		1684 (A)	117705694		091324 INV 700297717	609.0000.14500	800.91
		1684 (A)	117485148		083024 INV 700297717	609.0000.14500	4,897.86
		1684 (A)	117705689		091324 INV 700297717	609.0000.14500	445.51
		1684 (A)	117705688		091324 INV 700297717	609.0000.14500	819.00
		1684 (A)	117705697		091324 INV 700297736	609.0000.14500	1,573.51
		1684 (A)	117705695		091324 INV 700297736	609.0000.14500	409.50
		1684 (A)	117815175		092024 INV 700297717	609.0000.14500	1,456.00
		1684 (A)	117815172		092024 INV 700297717	609.0000.14500	2,352.70
		1684 (A)	117815174		092024 INV 700297717	609.0000.14500	611.99
		1684 (A)	117815178		092024 INV 700297736	609.0000.14500	2,550.20
		1684 (A)	117815177		092024 INV 700297736	609.0000.14500	645.00
		1684 (A)	117815176		092024 INV 700297736	609.0000.14500	220.00
		1684 (A)	117921632		092724 INV 70029777	609.0000.14500	1,395.96
		1684 (A)	117921629		092724 INV 700297717	609.0000.14500	1,051.01
		1684 (A)	117921631		092724 INV 700297717	609.0000.14500	168.00
		1684 (A)	117921628		092724 INV 700297717	609.0000.14500	573.00
		1684 (A)	117815173		092024 INV 700297717	609.0000.14500	400.00
		1684 (A)	412769076		092624 INV	609.0000.14500	(120.00)
		1684 (A)	412709744		091024 INV 700297717	609.0000.14500	(5.18)
		1684 (A)	412709745		091024 INV	609.0000.14500	(4.34)
		1684 (A)	412709746		091024 INV	609.0000.14500	(4.50)
		1684 (A)	412727746		091324 INV	609.0000.14500	(80.00)
		1684 (A)	412709750		091024 INV 700297782	609.0000.14500	(40.10)
		1684 (A)	412727745		091324 INV	609.0000.14500	(0.01)
		1684 (A)	412709749		091024 INV 700297717	609.0000.14500	(12.50)
		1684 (A)	4127097748		091024 INV 700297717	609.0000.14500	(4.00)
		1684 (A)	412709747		091024 INV 70097717	609.0000.14500	(3.58)
		1684 (A)	117705694		091324 INV 700297717	609.9791.42199	4.31
		1684 (A)	117485148		083024 INV 700297717	609.9791.42199	29.90
		1684 (A)	117705689		091324 INV 700297717	609.9791.42199	
		1684 (A)	117705688		091324 INV 700297717	609.9791.42199	

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		1684 (A)	117815175		092024 INV 700297717	609.9791.42199	11.50
		1684 (A)	117815172		092024 INV 700297717	609.9791.42199	9.20
		1684 (A)	117815174		092024 INV 700297717	609.9791.42199	4.60
		1684 (A)	117921632		092724 INV 70029777	609.9791.42199	14.95
		1684 (A)	117921629		092724 INV 700297717	609.9791.42199	17.25
		1684 (A)	117921630		092724 DEL 700297717	609.9791.42199	11.50
		1684 (A)	117921631		092724 INV 700297717	609.9791.42199	4.60
		1684 (A)	117921628		092724 INV 700297717	609.9791.42199	8.05
		1684 (A)	117815173		092024 INV 700297717	609.9791.42199	2.30
		1684 (A)	412769076		092624 INV	609.9791.42199	(1.15)
		1684 (A)	412709744		091024 INV 700297717	609.9791.42199	(0.05)
		1684 (A)	412709745		091024 INV	609.9791.42199	(0.19)
		1684 (A)	412709746		091024 INV	609.9791.42199	(0.10)
		1684 (A)	412727746		091324 INV	609.9791.42199	(2.30)
		1684 (A)	412727745		091324 INV	609.9791.42199	(1.15)
		1684 (A)	412709749		091024 INV 700297717	609.9791.42199	(0.10)
		1684 (A)	4127097748		091024 INV 700297717	609.9791.42199	(0.07)
		1684 (A)	412709747		091024 INV 70097717	609.9791.42199	(0.19)
		1684 (A)	117705696		091324 INV 700297736	609.9792.42199	2.30
		1684 (A)	117705697		091324 INV 700297736	609.9792.42199	21.85
		1684 (A)	117705695		091324 INV 700297736	609.9792.42199	2.30
		1684 (A)	117815178		092024 INV 700297736	609.9792.42199	11.50
		1684 (A)	117815177		092024 INV 700297736	609.9792.42199	28.75
		1684 (A)	117815176		092024 INV 700297736	609.9792.42199	3.45
		1684 (A)	412709750		091024 INV 700297782	609.9793.42199	(1.15)
							20,592.95
10/03/2024	MAIN	1685 (A)	3037844	CAPITOL BEVERAGE SALES LP	091824 INV	609.0000.14500	6,318.20
		1685 (A)	3041125		092524 INV	609.0000.14500	3,594.65
		1685 (A)	3038728		091924 INV	609.0000.14500	2,798.05
		1685 (A)	3041081		092524 INV	609.0000.14500	5,413.70
		1685 (A)	3041080		092524 INV	609.0000.14500	(241.90)
		1685 (A)	28861118		092524 INV	609.0000.14500	(40.75)
							17,841.95
10/03/2024	MAIN	1686 (A)	85336234	CENGAGE LEARNING INC	LARGEPRINT BOOK ORDER	240.5500.42180	117.71
10/03/2024	MAIN	1687 (A)	SP-035-000260	HINTERLAND CSG, LLC	SOLAR POWER	101.2100.43810	309.37
		1687 (A)	SP-035-000266		SOLAR POWER	101.2100.43810	240.58
		1687 (A)	SP-035-000260		SOLAR POWER	101.2200.43810	309.37
		1687 (A)	SP-035-000266		SOLAR POWER	101.2200.43810	240.58

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10/03/2024	MAIN	1688 (A)	2621977	JOHNSON BROTHERS LIQUOR CO.	091124 INV	609.0000.14500	212.00
		1688 (A)	2623176		091224 INV	609.0000.14500	408.00
		1688 (A)	2623177		091224 INV	609.0000.14500	108.00
		1688 (A)	2621971		091124 INV	609.0000.14500	1,350.00
		1688 (A)	2623178		091224 INV	609.0000.14500	44.00
		1688 (A)	2621973		091124 INV	609.0000.14500	108.00
		1688 (A)	2624279		091324 INV	609.0000.14500	108.00
		1688 (A)	2621976		091124 INV	609.0000.14500	897.00
		1688 (A)	2621975		091124 INV	609.0000.14500	477.60
		1688 (A)	2621974		091124 INV	609.0000.14500	204.00
		1688 (A)	2624280		091324 INV	609.0000.14500	290.70
		1688 (A)	2623173		091224 INV	609.0000.14500	102.05
		1688 (A)	2623172		091224 INV	609.0000.14500	294.40
		1688 (A)	2623175		091224 INV	609.0000.14500	436.75
		1688 (A)	2619362		090624 INV	609.0000.14500	422.88
		1688 (A)	2624777		091624 INV	609.0000.14500	674.10
		1688 (A)	2624778		091624 INV	609.0000.14500	883.32
		1688 (A)	2629074		092024 INV	609.0000.14500	181.47
		1688 (A)	2629073		092024 INV	609.0000.14500	367.50
		1688 (A)	2629068		092024 INV	609.0000.14500	1,542.25
		1688 (A)	2628042		091924 INV	609.0000.14500	480.00
		1688 (A)	2628043		091924 INV	609.0000.14500	268.75
		1688 (A)	2628044		091924 INV	609.0000.14500	194.20
		1688 (A)	2629072		092024 INV	609.0000.14500	161.50
		1688 (A)	2628046		091924 INV	609.0000.14500	572.25
		1688 (A)	2628047		091924 INV	609.0000.14500	486.00
		1688 (A)	2628045		091924 INV	609.0000.14500	418.50
		1688 (A)	2628041		091924 INV	609.0000.14500	499.50
		1688 (A)	2615053		083024 INV	609.0000.14500	3,335.50
		1688 (A)	2626807		091824 INV	609.0000.14500	1,709.00
		1688 (A)	2629075		092024 INV	609.0000.14500	240.00
		1688 (A)	2629077		092024 INV	609.0000.14500	108.00
		1688 (A)	2629076		092024 INV	609.0000.14500	367.50
		1688 (A)	2629081		092024 INV	609.0000.14500	128.00
		1688 (A)	2629080		092024 INV	609.0000.14500	308.00
		1688 (A)	2629078		092024 INV	609.0000.14500	367.50
		1688 (A)	2629079		092024 INV	609.0000.14500	122.97
		1688 (A)	2628051		091924 INV	609.0000.14500	138.45
		1688 (A)	2628050		091924 INV	609.0000.14500	110.00
		1688 (A)	2619371		090624 INV	609.0000.14500	60.00
		1688 (A)	2628049		091924 INV	609.0000.14500	
		1688 (A)	2628048		091924 INV	609.0000.14500	

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		1688 (A)	2626812		091724 INV	609.0000.14500	132.00
		1688 (A)	2626816		091724 INV	609.0000.14500	40.00
		1688 (A)	2626815		091724 INV	609.0000.14500	479.50
		1688 (A)	2626814		091724 INV	609.0000.14500	2,587.50
		1688 (A)	2626813		091724 INV	609.0000.14500	1,947.50
		1688 (A)	2615064		083024 INV	609.0000.14500	2,303.50
		1688 (A)	2626808		091724 INV	609.0000.14500	180.00
		1688 (A)	2632926		092624 INV	609.0000.14500	466.69
		1688 (A)	2632929		092624 INV	609.0000.14500	84.00
		1688 (A)	2632928		092624 INV	609.0000.14500	926.75
		1688 (A)	2632927		092624 INV	609.0000.14500	396.00
		1688 (A)	2631628		092524 INV	609.0000.14500	2,587.50
		1688 (A)	2631630		092524 INV	609.0000.14500	36.00
		1688 (A)	2631627		092524 INV	609.0000.14500	934.98
		1688 (A)	2631626		092524 INV	609.0000.14500	229.50
		1688 (A)	2631625		092524 INV	609.0000.14500	1,534.00
		1688 (A)	2631624		092524 INV	609.0000.14500	1,389.00
		1688 (A)	2631623		092524 INV	609.0000.14500	45.05
		1688 (A)	2634066		092724 INV	609.0000.14500	1,389.00
		1688 (A)	2634057		092724 INV	609.0000.14500	102.05
		1688 (A)	2634056		092724 INV	609.0000.14500	224.90
		1688 (A)	2634065		092724 INV	609.0000.14500	32.00
		1688 (A)	2634064		092724 INV	609.0000.14500	360.00
		1688 (A)	2634063		092724 INV	609.0000.14500	88.00
		1688 (A)	2634061		092724 INV	609.0000.14500	540.00
		1688 (A)	2634060		092724 INV	609.0000.14500	594.00
		1688 (A)	2634062		092724 INV	609.0000.14500	106.94
		1688 (A)	2634059		092724 INV	609.0000.14500	91.00
		1688 (A)	2634058		092724 INV	609.0000.14500	628.16
		1688 (A)	106297		082324 INV	609.0000.14500	(6.64)
		1688 (A)	106296		082324 INV	609.0000.14500	(25.33)
		1688 (A)	16295		082324 INV	609.0000.14500	(39.42)
		1688 (A)	100410		062824 INV	609.0000.14500	(22.66)
		1688 (A)	100412		062824 INV	609.0000.14500	(13.08)
		1688 (A)	100411		062824 INV	609.0000.14500	(15.70)
		1688 (A)	100409		062824 INV	609.0000.14500	(25.75)
		1688 (A)	298109		061024 INV	609.0000.14500	(14.00)
		1688 (A)	293075		041924 INV	609.0000.14500	(12.67)
		1688 (A)	293077		041924 INV	609.0000.14500	(5.33)
		1688 (A)	292508		041524 INV	609.0000.14500	(3.32)
		1688 (A)	292507		041524 INV	609.0000.14500	
		1688 (A)	292506		041524 INV	609.0000.14500	

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		1688 (A)	106299		082324 INV	609.0000.14500	(22.43)
		1688 (A)	298111		061024 INV	609.0000.14500	(3.67)
		1688 (A)	298110		061024 INV	609.0000.14500	(12.62)
		1688 (A)	295874		052024 INV	609.0000.14500	(3.33)
		1688 (A)	293740		042624 INV	609.0000.14500	(4.33)
		1688 (A)	292385		041224 INV	609.0000.14500	(14.00)
		1688 (A)	101925		071224 INV	609.0000.14500	(11.26)
		1688 (A)	100805		070224 INV	609.0000.14500	(13.75)
		1688 (A)	102751		072224 INV	609.0000.14500	(4.50)
		1688 (A)	103524		072924 INV	609.0000.14500	(105.40)
		1688 (A)	2619362		090624 INV	609.9791.42199	2.80
		1688 (A)	2624777		091624 INV	609.9791.42199	7.00
		1688 (A)	2624778		091624 INV	609.9791.42199	16.80
		1688 (A)	2629074		092024 INV	609.9791.42199	5.60
		1688 (A)	2629073		092024 INV	609.9791.42199	7.00
		1688 (A)	2629069		092024 DEL	609.9791.42199	1.40
		1688 (A)	2629068		092024 INV	609.9791.42199	14.70
		1688 (A)	2628042		091924 INV	609.9791.42199	8.40
		1688 (A)	2628043		091924 INV	609.9791.42199	8.40
		1688 (A)	2628044		091924 INV	609.9791.42199	3.03
		1688 (A)	2629072		092024 INV	609.9791.42199	2.80
		1688 (A)	2628046		091924 INV	609.9791.42199	4.20
		1688 (A)	2628047		091924 INV	609.9791.42199	9.10
		1688 (A)	2628045		091924 INV	609.9791.42199	4.32
		1688 (A)	2628041		091924 INV	609.9791.42199	4.20
		1688 (A)	2615053		083024 INV	609.9791.42199	89.60
		1688 (A)	2626809		091824 DEL	609.9791.42199	4.20
		1688 (A)	2626807		091824 INV	609.9791.42199	10.50
		1688 (A)	2632926		092624 INV	609.9791.42199	9.80
		1688 (A)	2632929		092624 INV	609.9791.42199	1.40
		1688 (A)	2632928		092624 INV	609.9791.42199	7.35
		1688 (A)	2632927		092624 INV	609.9791.42199	15.40
		1688 (A)	2631628		092524 INV	609.9791.42199	39.20
		1688 (A)	2631630		092524 INV	609.9791.42199	1.40
		1688 (A)	2631627		092524 INV	609.9791.42199	11.22
		1688 (A)	2631626		092524 INV	609.9791.42199	5.60
		1688 (A)	2631625		092524 INV	609.9791.42199	22.41
		1688 (A)	2631624		092524 INV	609.9791.42199	28.00
		1688 (A)	2631623		092524 INV	609.9791.42199	1.40
		1688 (A)	2634066		092724 INV	609.9791.42199	18.20
		1688 (A)	2634057		092724 INV	609.9791.42199	
		1688 (A)	2634056		092724 INV	609.9791.42199	

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		1688 (A)	2634065		092724 INV	609.9791.42199	1.40
		1688 (A)	2634064		092724 INV	609.9791.42199	4.20
		1688 (A)	2634063		092724 INV	609.9791.42199	1.40
		1688 (A)	2634061		092724 INV	609.9791.42199	8.40
		1688 (A)	2634060		092724 INV	609.9791.42199	4.20
		1688 (A)	2634062		092724 INV	609.9791.42199	1.40
		1688 (A)	2634059		092724 INV	609.9791.42199	1.40
		1688 (A)	2634058		092724 INV	609.9791.42199	7.12
		1688 (A)	2621977		091124 INV	609.9792.42199	1.75
		1688 (A)	2623176		091224 INV	609.9792.42199	9.80
		1688 (A)	2623177		091224 INV	609.9792.42199	2.80
		1688 (A)	2621971		091124 INV	609.9792.42199	8.75
		1688 (A)	2623178		091224 INV	609.9792.42199	1.40
		1688 (A)	2624280		091324 INV	609.9792.42199	5.60
		1688 (A)	2623173		091224 INV	609.9792.42199	2.80
		1688 (A)	2623172		091224 INV	609.9792.42199	2.80
		1688 (A)	2623175		091224 INV	609.9792.42199	11.20
		1688 (A)	2629081		092024 INV	609.9792.42199	4.20
		1688 (A)	2629080		092024 INV	609.9792.42199	5.60
		1688 (A)	2629078		092024 INV	609.9792.42199	7.00
		1688 (A)	2629070		092024 DEL	609.9792.42199	1.40
		1688 (A)	2629079		092024 INV	609.9792.42199	2.80
		1688 (A)	2628051		091924 INV	609.9792.42199	4.20
		1688 (A)	2628050		091924 INV	609.9792.42199	1.40
		1688 (A)	2619371		090624 INV	609.9792.42199	1.40
		1688 (A)	2628049		091924 INV	609.9792.42199	5.60
		1688 (A)	2628048		091924 INV	609.9792.42199	2.80
		1688 (A)	2626812		091724 INV	609.9792.42199	1.40
		1688 (A)	2626816		091724 INV	609.9792.42199	1.40
		1688 (A)	2626815		091724 INV	609.9792.42199	7.00
		1688 (A)	2626814		091724 INV	609.9792.42199	39.20
		1688 (A)	2626813		091724 INV	609.9792.42199	11.90
		1688 (A)	2615064		083024 INV	609.9792.42199	60.20
		1688 (A)	2626810		091724 DEL	609.9792.42199	4.20
		1688 (A)	2626808		091724 INV	609.9792.42199	5.60
		1688 (A)	2621973		091124 INV	609.9793.42199	1.40
		1688 (A)	2624279		091324 INV	609.9793.42199	4.20
		1688 (A)	2621976		091124 INV	609.9793.42199	9.81
		1688 (A)	2621975		091124 INV	609.9793.42199	5.61
		1688 (A)	2621974		091124 INV	609.9793.42199	4.20
		1688 (A)	2629075		092024 INV	609.9793.42199	
		1688 (A)	2629077		092024 INV	609.9793.42199	



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		1688 (A)	2629076		092024 INV	609.9793.42199	7.00
		1688 (A)	2629071		092024 DEL	609.9793.42199	1.40
							40,203.73
10/03/2024	MAIN	1689 (A)	506018119	MIDWEST TAPE	DVD ORDER	240.5500.42189	22.48
		1689 (A)	506054368		DVD ORDER	240.5500.42189	208.39
		1689 (A)	506076409		DVD ORDER	240.5500.42189	289.35
							520.22
10/03/2024	MAIN	1690 (A)	6847396	PHILLIPS WINE & SPIRITS INC	091324 INV	609.0000.14500	308.70
		1690 (A)	6847399		091324 INV	609.0000.14500	60.55
		1690 (A)	6847398		091324 INV	609.0000.14500	115.75
		1690 (A)	6847397		091324 INV	609.0000.14500	704.00
		1690 (A)	6851349		092024 INV	609.0000.14500	301.50
		1690 (A)	6851348		092024 INV	609.0000.14500	252.00
		1690 (A)	6851347		092024 INV	609.0000.14500	152.00
		1690 (A)	6851346		092024 INV	609.0000.14500	304.00
		1690 (A)	6851345		092024 INV	609.0000.14500	223.75
		1690 (A)	6851344		092024 INV	609.0000.14500	463.05
		1690 (A)	6851343		092024 INV	609.0000.14500	180.00
		1690 (A)	6851342		092024 INV	609.0000.14500	484.00
		1690 (A)	6851339		092024 INV	609.0000.14500	248.00
		1690 (A)	6851351		092024 INV	609.0000.14500	152.00
		1690 (A)	6851350		092024 INV	609.0000.14500	248.00
		1690 (A)	6851353		092024 INV	609.0000.14500	192.00
		1690 (A)	6851354		092024 INV	609.0000.14500	308.00
		1690 (A)	6851352		092024 INV	609.0000.14500	630.00
		1690 (A)	6851358		092024 INV	609.0000.14500	152.00
		1690 (A)	6851355		092024 INV	609.0000.14500	108.00
		1690 (A)	6851357		092024 INV	609.0000.14500	423.00
		1690 (A)	6851356		092024 INV	609.0000.14500	385.10
		1690 (A)	6851359		092024 INV	609.0000.14500	152.00
		1690 (A)	6853262		092524 INV	609.0000.14500	501.25
		1690 (A)	6855227		092724 INV	609.0000.14500	90.00
		1690 (A)	6855226		092724 INV	609.0000.14500	360.00
		1690 (A)	6855224		092724 INV	609.0000.14500	648.00
		1690 (A)	6855223		092724 INV	609.0000.14500	660.00
		1690 (A)	6855225		092724 INV	609.0000.14500	499.50
		1690 (A)	524126		052024 INV	609.0000.14500	(21.67)
		1690 (A)	524124		052024 INV	609.0000.14500	(30.05)
		1690 (A)	522845		042624 INV	609.0000.14500	
		1690 (A)	6851349		092024 INV	609.9791.42199	
		1690 (A)	6851348		092024 INV	609.9791.42199	
							2.80

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		1690 (A)	6851347		092024 INV	609.9791.42199	1.40
		1690 (A)	6851346		092024 INV	609.9791.42199	2.80
		1690 (A)	6851345		092024 INV	609.9791.42199	8.40
		1690 (A)	6851344		092024 INV	609.9791.42199	12.60
		1690 (A)	6851343		092024 INV	609.9791.42199	7.00
		1690 (A)	6851342		092024 INV	609.9791.42199	15.40
		1690 (A)	6851339		092024 INV	609.9791.42199	8.40
		1690 (A)	6853262		092524 INV	609.9791.42199	15.40
		1690 (A)	6855227		092724 INV	609.9791.42199	1.40
		1690 (A)	6855226		092724 INV	609.9791.42199	7.00
		1690 (A)	6855224		092724 INV	609.9791.42199	12.60
		1690 (A)	6855223		092724 INV	609.9791.42199	21.00
		1690 (A)	6855225		092724 INV	609.9791.42199	7.00
		1690 (A)	6847399		091324 INV	609.9792.42199	1.40
		1690 (A)	6847398		091324 INV	609.9792.42199	1.40
		1690 (A)	6847397		091324 INV	609.9792.42199	22.40
		1690 (A)	6851353		092024 INV	609.9792.42199	4.20
		1690 (A)	6851354		092024 INV	609.9792.42199	9.80
		1690 (A)	6851352		092024 INV	609.9792.42199	7.00
		1690 (A)	6851340		092024 DEL	609.9792.42199	0.70
		1690 (A)	6851358		092024 INV	609.9792.42199	1.40
		1690 (A)	6851355		092024 INV	609.9792.42199	4.20
		1690 (A)	6851357		092024 INV	609.9792.42199	4.20
		1690 (A)	6851356		092024 INV	609.9792.42199	5.60
		1690 (A)	6851359		092024 INV	609.9792.42199	1.40
		1690 (A)	6847396		091324 INV	609.9793.42199	8.40
		1690 (A)	6851351		092024 INV	609.9793.42199	1.40
		1690 (A)	6851350		092024 INV	609.9793.42199	7.00
		1690 (A)	6851341		092024 DEL	609.9793.42199	1.40
							9,447.66
10/03/2024	MAIN	1691 (A)	2517085	SOUTHERN GLAZER'S	081524 INV	609.0000.14500	232.00
		1691 (A)	2517086		081524 INV	609.0000.14500	1,152.00
		1691 (A)	2522624		082924 INV	609.0000.14500	760.00
		1691 (A)	2528235		091224 INV	609.0000.14500	221.52
		1691 (A)	2528234		091224 INV	609.0000.14500	143.00
		1691 (A)	2522633		082924 INV	609.0000.14500	1,520.00
		1691 (A)	2525129		090524 INV	609.0000.14500	992.00
		1691 (A)	2528086		091224 INV	609.0000.14500	276.10
		1691 (A)	2522617		082924 INV	609.0000.14500	1,043.52
		1691 (A)	2531023		091924 INV	609.0000.14500	
		1691 (A)	2531024		091924 INV	609.0000.14500	1,

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		1691 (A)	2531026		091924 INV	609.0000.14500	300.25
		1691 (A)	2531025		091924 INV	609.0000.14500	119.68
		1691 (A)	2530840		091924 INV	609.0000.14500	480.00
		1691 (A)	2530843		091924 INV	609.0000.14500	2,156.00
		1691 (A)	2530846		091924 INV	609.0000.14500	1,629.90
		1691 (A)	2530847		091924 INV	609.0000.14500	785.74
		1691 (A)	2530848		091924 INV	609.0000.14500	121.50
		1691 (A)	2530849		091924 INV	609.0000.14500	116.95
		1691 (A)	2530850		091924 INV	609.0000.14500	442.34
		1691 (A)	2530852		091924 INV	609.0000.14500	472.00
		1691 (A)	2530853		091924 INV	609.0000.14500	276.00
		1691 (A)	2530854		091924 INV	609.0000.14500	270.00
		1691 (A)	2530858		091924 INV	609.0000.14500	1,232.62
		1691 (A)	2530859		091924 INV	609.0000.14500	297.00
		1691 (A)	2530860		091924 INV	609.0000.14500	76.66
		1691 (A)	2530861		091924 INV	609.0000.14500	123.12
		1691 (A)	2530863		091924 INV	609.0000.14500	300.25
		1691 (A)	2530864		091924 INV	609.0000.14500	1,624.47
		1691 (A)	2530856		091924 INV	609.0000.14500	457.77
		1691 (A)	252629		082924 INV	609.0000.14500	1,026.00
		1691 (A)	2530844		091924 INV	609.0000.14500	317.97
		1691 (A)	2533781		092624 INV	609.0000.14500	106.00
		1691 (A)	2533780		092624 INV	609.0000.14500	78.99
		1691 (A)	2533779		092624 INV	609.0000.14500	62.00
		1691 (A)	2533778		092624 INV	609.0000.14500	100.88
		1691 (A)	2533777		092624 INV	609.0000.14500	840.96
		1691 (A)	2533775		092624 INV	609.0000.14500	926.64
		1691 (A)	2533774		092624 INV	609.0000.14500	1,040.50
		1691 (A)	2533773		092624 INV	609.0000.14500	4,454.85
		1691 (A)	2533771		092624 INV	609.0000.14500	31.00
		1691 (A)	2533772		092624 INV	609.0000.14500	464.96
		1691 (A)	2533770		092624 INV	609.0000.14500	671.60
		1691 (A)	2533769		092624 INV	609.0000.14500	624.75
		1691 (A)	2530842		091924 INV	609.0000.14500	1,666.00
		1691 (A)	2533767		092624 INV	609.0000.14500	804.64
		1691 (A)	2533768		092624 INV	609.0000.14500	2,051.60
		1691 (A)	2533782		092624 INV	609.0000.14500	156.53
		1691 (A)	2530867		091924 INV	609.0000.14500	230.00
		1691 (A)	2530870		091924 INV	609.0000.14500	752.30
		1691 (A)	2530874		091924 INV	609.0000.14500	282.00
		1691 (A)	2530875		091924 INV	609.0000.14500	
		1691 (A)	2530881		091924 INV	609.0000.14500	

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		1691 (A)	2530882		091924 INV	609.0000.14500	262.90
		1691 (A)	2530872		091924 INV	609.0000.14500	180.00
		1691 (A)	2530871		091924 INV	609.0000.14500	116.95
		1691 (A)	2530869		091924 INV	609.0000.14500	121.50
		1691 (A)	2530866		091924 INV	609.0000.14500	512.95
		1691 (A)	2530879		091924 INV	609.0000.14500	1,629.90
		1691 (A)	2530883		091924 INV	609.0000.14500	297.00
		1691 (A)	22530885		091924 INV	609.0000.14500	480.00
		1691 (A)	2530886		091924 INV	609.0000.14500	160.50
		1691 (A)	2530887		091924 INV	609.0000.14500	162.00
		1691 (A)	2530873		091924 INV	609.0000.14500	472.00
		1691 (A)	2528083		091224 DEL	609.9791.42199	6.40
		1691 (A)	2522610		082924 DEL	609.9791.42199	1.28
		1691 (A)	2528085		091224 DEL	609.9791.42199	0.64
		1691 (A)	2517085		081524 INV	609.9791.42199	5.12
		1691 (A)	2517086		081524 INV	609.9791.42199	7.68
		1691 (A)	2522624		082924 INV	609.9791.42199	6.40
		1691 (A)	2522617		082924 INV	609.9791.42199	15.36
		1691 (A)	2530841		091924 DEL	609.9791.42199	2.56
		1691 (A)	2530840		091924 INV	609.9791.42199	6.40
		1691 (A)	2530843		091924 INV	609.9791.42199	14.08
		1691 (A)	2530846		091924 INV	609.9791.42199	8.96
		1691 (A)	2530847		091924 INV	609.9791.42199	6.40
		1691 (A)	2530848		091924 INV	609.9791.42199	0.85
		1691 (A)	2530849		091924 INV	609.9791.42199	1.49
		1691 (A)	2530850		091924 INV	609.9791.42199	3.84
		1691 (A)	2530852		091924 INV	609.9791.42199	7.68
		1691 (A)	2530853		091924 INV	609.9791.42199	7.68
		1691 (A)	2530854		091924 INV	609.9791.42199	8.32
		1691 (A)	2530858		091924 INV	609.9791.42199	29.65
		1691 (A)	2530859		091924 INV	609.9791.42199	1.49
		1691 (A)	2530860		091924 INV	609.9791.42199	0.64
		1691 (A)	2530861		091924 INV	609.9791.42199	2.56
		1691 (A)	2530863		091924 INV	609.9791.42199	2.56
		1691 (A)	2530864		091924 INV	609.9791.42199	17.92
		1691 (A)	2530856		091924 INV	609.9791.42199	3.84
		1691 (A)	2530844		091924 INV	609.9791.42199	5.12
		1691 (A)	2533781		092624 INV	609.9791.42199	0.64
		1691 (A)	2533780		092624 INV	609.9791.42199	0.85
		1691 (A)	2533779		092624 INV	609.9791.42199	1.28
		1691 (A)	2533778		092624 INV	609.9791.42199	
		1691 (A)	2533777		092624 INV	609.9791.42199	

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1691 (A)		2533775			092624 INV	609.9791.42199	6.40
1691 (A)		2533774			092624 INV	609.9791.42199	21.76
1691 (A)		2533773			092624 INV	609.9791.42199	25.60
1691 (A)		2533771			092624 INV	609.9791.42199	0.32
1691 (A)		2533772			092624 INV	609.9791.42199	4.48
1691 (A)		2533770			092624 INV	609.9791.42199	6.40
1691 (A)		2533769			092624 INV	609.9791.42199	4.80
1691 (A)		2530842			091924 INV	609.9791.42199	12.80
1691 (A)		2533767			092624 INV	609.9791.42199	6.40
1691 (A)		2533768			092624 INV	609.9791.42199	46.08
1691 (A)		2480290			051624 DEL	609.9792.42199	5.12
1691 (A)		2522633			082924 INV	609.9792.42199	12.80
1691 (A)		2528088			091224 DEL	609.9792.42199	1.28
1691 (A)		2525129			090524 INV	609.9792.42199	20.48
1691 (A)		2528086			091224 INV	609.9792.42199	2.99
1691 (A)		2528087			091224 DEL	609.9792.42199	7.68
1691 (A)		252629			082924 INV	609.9792.42199	15.36
1691 (A)		2530865			091924 DEL	609.9792.42199	2.56
1691 (A)		2530867			091924 INV	609.9792.42199	12.80
1691 (A)		2530870			091924 INV	609.9792.42199	6.40
1691 (A)		2530874			091924 INV	609.9792.42199	7.68
1691 (A)		2530875			091924 INV	609.9792.42199	8.32
1691 (A)		2530881			091924 INV	609.9792.42199	14.08
1691 (A)		2530882			091924 INV	609.9792.42199	6.40
1691 (A)		2530872			091924 INV	609.9792.42199	1.49
1691 (A)		2530871			091924 INV	609.9792.42199	1.49
1691 (A)		2530869			091924 INV	609.9792.42199	0.85
1691 (A)		2530866			091924 INV	609.9792.42199	7.68
1691 (A)		2530879			091924 INV	609.9792.42199	8.96
1691 (A)		2530883			091924 INV	609.9792.42199	1.49
1691 (A)		22530885			091924 INV	609.9792.42199	8.32
1691 (A)		2530886			091924 INV	609.9792.42199	1.28
1691 (A)		2530887			091924 INV	609.9792.42199	1.28
1691 (A)		2530873			091924 INV	609.9792.42199	7.68
1691 (A)		2528235			091224 INV	609.9793.42199	5.12
1691 (A)		2528234			091224 INV	609.9793.42199	2.56
1691 (A)		2531023			091924 INV	609.9793.42199	8.32
1691 (A)		2531024			091924 INV	609.9793.42199	8.96
1691 (A)		2531026			091924 INV	609.9793.42199	2.56
1691 (A)		2531025			091924 INV	609.9793.42199	2.56

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10/03/2024	MAIN	1692 (A)	7489210	WINE MERCHANTS	091924 INV	609.0000.14500	100.00
		1692 (A)	7489209		091924 INV	609.0000.14500	814.00
		1692 (A)	7490366		092724 INV	609.0000.14500	87.06
		1692 (A)	7489210		091924 INV	609.9791.42199	7.00
		1692 (A)	7490366		092724 INV	609.9791.42199	2.22
							1,010.28
10/03/2024	MAIN	200487	3991030	ADAM'S PEST CONTROL, INC	PEST CONTROL-CH 0924		** VOIDED **
10/03/2024	MAIN	200488	V0824-263	ADVANTAGE SIGNS & GRAPHICS	:OPEN HOUSE SIGNS		** VOIDED **
10/03/2024	MAIN	200489	08082024	AMADA MARQUEZ SIMULA	MAYOR MARQUEZ SIMULA IN CITY MILEAG		** VOIDED **
10/03/2024	MAIN	200490	218209	AMERICAN CYLINDER INC	ANNUAL FIRE EXTGR SVC CERT - FD	101.2100.43050	261.60
10/03/2024	MAIN	200491	B240917G	ANOKA COUNTY	BROADBAND CONN 0924	101.2100.43250	37.50
		200491	B240917G		BROADBAND CONN 0924	101.2200.43250	37.50
		200491	B240917G		BROADBAND CONN 0924	101.3100.43250	18.75
		200491	B240917G		BROADBAND CONN 0924	101.3121.43250	3.75
		200491	B240917G		BROADBAND CONN 0924	101.5200.43250	3.75
		200491	B240917G		BROADBAND CONN 0924	601.9600.43250	3.75
		200491	B240917G		BROADBAND CONN 0924	602.9600.43250	3.75
		200491	B240917G		BROADBAND CONN 0924	701.9950.43250	3.75
							112.50
10/03/2024	MAIN	200492	4H076	ANOKA COUNTY 4H LEADERS COUI	YOUTH ENGINEERING CLASS 061124-073	101.5004.43050	300.00
10/03/2024	MAIN	200493	339322	ASPEN MILLS, INC.	PANTS	101.2100.42172	127.90
		200493	339559		SHIRT, PATCHES	101.2100.42172	32.95
		200493	339629		PANTS, SHIRTS, PATCHES	101.2100.42172	404.35
		200493	339677		SHIRT, PATCHES	101.2100.42172	73.90
							639.10
10/03/2024	MAIN	200494	12404482	ASSET MANAGEMENT SYSTEMS IN	(MONITORING 1024-1224 LIB	240.5500.44020	116.97
		200494	12404486		MONITORING 1024-1224 TV1	609.9791.44020	116.97
		200494	12404479		MONITORING 1024-1224 TV2	609.9792.44020	116.97
		200494	12404480		MONITORING 1024-1224 TV3	609.9793.44020	116.97
							467.88
10/03/2024	MAIN	200495	C-20241418	ASSOC OF MN EMERGENCY MANAGI	AMEM CONFERENCE 2024 PETERSON	101.2200.42171	225.00
		200495	C-2024799		AMEM CONFERENCE 2024 MATTSON	101.2200.43105	225.00
10/03/2024	MAIN	200496	237902	ASSURED SECURITY INC	REPAIR MAIN ENTRY DOOR-CITY HALL	101.1940.44020	134.00

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		200496	238001		REPLACE LOCK ON EMPLOYEE ENTRANCE	D 240.5500.44020	837.54
							971.54
10/03/2024	MAIN	200497	2038531779	BAKER & TAYLOR	BOOK ORDER	240.5500.42180	22.73
		200497	2038540297		BOOK ORDER	240.5500.42180	378.86
		200497	2038554280		BOOK ORDER	240.5500.42180	461.07
		200497	2038562674		BOOK ORDER	240.5500.42180	72.23
		200497	2038563013		BOOK ORDER	240.5500.42180	120.27
		200497	2038562477		BOOK ORDER	240.5500.42180	11.29
		200497	2038562674		BOOK ORDER	240.5500.42187	349.65
							1,416.10
10/03/2024	MAIN	200498	12136	BANGSTAD BREWING COMPANY LLC	091724 INV	609.0000.14500	354.00
10/03/2024	MAIN	200499	287167	BARNA GUZY & STEFFEN LTD	CIVL CHGS 0824	101.1610.43041	4,209.00
		200499	287170		PROSECUTION 0824	101.1610.43042	9,318.00
		200499	287171		IN CUSTODY 0824	101.1610.43042	1,105.00
		200499	287168		PERSONNEL MATTERS 0824	101.1610.43045	423.24
		200499	286912		COUNCIL MATTERS 0824	101.1610.43045	446.00
							15,501.24
10/03/2024	MAIN	200500	5369	BARREL THEORY BEER COMPANY	091624 INV	609.0000.14500	219.00
10/03/2024	MAIN	200501	2246	BAUER SERVICES II INC	JUNK REMOVAL 4416 CENTRAL AVE	408.6414.43050	3,999.22
10/03/2024	MAIN	200502	85496731	BOUND TREE MEDICAL LLC	GLUCOSE TEST STRIPS	101.2200.42171	95.99
10/03/2024	MAIN	200503	INV/2024/01330	BUCH	091824 INV	609.0000.14500	285.00
10/03/2024	MAIN	200504	30073	CARDINAL SERVICES	MEN'S ROOM TOILET REPAIR-LIB	240.5500.44020	198.00
10/03/2024	MAIN	200505	IN05066658	CCP INDUSTRIES	TRUCK OIL KITS	701.0000.14120	344.47
		200505	CM00002614		CREDIT TRUCK OIL KITS INV#IN0506665	701.0000.14120	(200.00)
							144.47
10/03/2024	MAIN	200506	IN05072899	CCP INDUSTRIES	TRUCK OIL KITS	701.0000.14120	207.36
10/03/2024	MAIN	200507	6403204114-3	CENTERPOINT ENERGY	6403204114-3	101.1940.43830	17.10
		200507	5467671-3		5467671-3	101.5200.43830	17.10
		200507	5452216-4		5452216-4	101.5200.43830	17.10
		200507	10802324-3		10802324-3	101.5200.43830	18.11
		200507	9644621-6		9644621-6	602.9600.43830	22.16
		200507	6402970054-5		6402970054-5	609.9793.43830	18.28
							106.85
10/03/2024	MAIN	200508	5223442714	CINTAS FIRST AID-SAFETY	FIRST AID SUPPLIES CH 080224	101.1940.42171	

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		200508	5231615805		FIRST AID SUPPLIES CH 092524	101.1940.42171	22.75
		200508	5227342153		FIRST AID SUPPLIES CH 082824	101.1940.42171	34.70
		200508	9289059940		FIRST AID SUPPLIES-PW	701.9950.42171	78.47
							143.08
10/03/2024	MAIN	200509	4205544725	CINTAS INC	TOWELS, MATS, AIR FRESH 091824	101.2100.44020	43.85
		200509	4205544725		TOWELS, MATS, AIR FRESH 091824	101.2200.44020	25.00
		200509	4206110298		MOPS JPM 092424	101.5129.44020	32.37
		200509	4205334633		UNIFORM RENTAL, RUGS, TOWELS 091624	701.9950.42172	31.99
		200509	4206059856		UNIFORM RENTAL 092324	701.9950.42172	33.16
		200509	4205334633		UNIFORM RENTAL, RUGS, TOWELS 091624	701.9950.44020	35.25
							201.62
10/03/2024	MAIN	200510	AR-0000014433	CITY OF COON RAPIDS	PLASTIC BAGS & STYROFOAM RECYCLE	0 603.9530.42920	100.00
10/03/2024	MAIN	200511	738034	CITY WIDE WINDOW SERVICE	INWINDOW CLEANING LIB 083024	240.5500.44020	128.00
10/03/2024	MAIN	200512	1102377	CLEARSCAPE OUTDOOR SERVICES	RIVER ROCK-PSB FIRE	101.2200.42160	143.94
10/03/2024	MAIN	200513	412606_091624	COMCAST	091624 8772105050412606	101.1110.43250	22.68
10/03/2024	MAIN	200514	18074	CORNILLIE 2 COMMUNITY SOLAR	SOLAR POWER	101.5129.43810	1,657.10
		200514	18074		SOLAR POWER	604.9600.43810	68.69
							1,725.79
10/03/2024	MAIN	200515	2009963	CRYSTAL SPRINGS ICE LLC	052024 DEL	609.0000.14500	348.40
		200515	2011215		091924 INV	609.0000.14500	451.20
		200515	2011214		091924 INV	609.0000.14500	83.62
		200515	2011217		091924 INV	609.0000.14500	232.95
		200515	2011287		092624 INV	609.0000.14500	344.71
		200515	2011215		091924 INV	609.9791.42199	4.00
		200515	2011287		092624 INV	609.9791.42199	4.00
		200515	2009963		052024 DEL	609.9792.42199	4.00
		200515	2011217		091924 INV	609.9792.42199	4.00
		200515	2011214		091924 INV	609.9793.42199	4.00
							1,480.88
10/03/2024	MAIN	200516	210531	CUSHMAN MOTOR CO INC	DRIVE AXEL REPAIR	701.0000.14120	790.37
10/03/2024	MAIN	200517	S103859523-001	DAKOTA SUPPLY GROUP	FIRE HYDRANT WRENCH	601.9600.42010	1,873.62
10/03/2024	MAIN	200518	IN-5268	DANGEROUS MAN BREWING CO LL	091824 INV	609.0000.14500	359.00
10/03/2024	MAIN	200519	INV-0002917	DEFIANT DISTRIBUTORS LLC	092424 INV	609.0000.14500	190.00
10/03/2024	MAIN	200520	0137305-IN	EARL F ANDERSEN INC	STREET SIGNS W/ LOGO, BUMP SIGNS	101.3170.42171	



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10/03/2024	MAIN	200521	1011227	ECM PUBLISHERS INC	2023 FINANCIAL STATEMENT 080924	101.1510.43500	897.00
		200521	1016453		PHN 2024 DELINQUENT ACCOUNTS 092024	101.1550.43500	402.50
		200521	1016454		PHN 2024 CONCRETE ALLEY PROJ 2406	0415.6400.43500.2406	471.50
							1,771.00
10/03/2024	MAIN	200522	2179	EMERALD ELEMENTS	092624 INV	609.0000.14500	195.00
10/03/2024	MAIN	200523	446	EMERGE ENTERPRISES	PLASTIC RECYCLING 0824	603.9530.42920	785.00
10/03/2024	MAIN	200524	415795	FINISHING TOUCH CAR CARE	INDOOR WRAP GRAPHICS #8242	431.2100.45150	1,350.00
10/03/2024	MAIN	200525	119699889	FLEETPRIDE INC	STROBE LIGHTS	701.0000.14120	116.62
		200525	119826382		FILTERS	701.0000.14120	58.72
		200525	119895117		FILTER	701.0000.14120	104.40
							279.74
10/03/2024	MAIN	200526	4342-979244	GENUINE PARTS/NAPA AUTO	SPARK PLUGS	701.0000.14120	42.00
		200526	4342-979277		BATTERY	701.0000.14120	189.99
		200526	4342-976729		MINI BULBS	701.9950.42171	24.10
		200526	4342-979850		MINI BULBS	701.9950.42171	2.55
		200526	4342-980077		DIELETRIC GREASE	701.9950.42171	5.59
							264.23
10/03/2024	MAIN	200527	1339416-01	GOODIN CO INC	DOUBLE CHECK VALVE	101.5200.42171	37.64
10/03/2024	MAIN	200528	155192-00	HANCO CORP.	TIRE PLUGS, WHEEL WEIGHTS	701.9950.42171	110.95
10/03/2024	MAIN	200529	E-6535	HEADFLYER BREWING	092524 INV	609.0000.14500	189.00
10/03/2024	MAIN	200530	754721	HOHENSTEINS INC	092024 INV	609.0000.14500	2,481.50
		200530	752279		091324 INV	609.0000.14500	3,528.80
		200530	754720		092024 INV	609.0000.14500	608.20
		200530	756816		092724 INV	609.0000.14500	5,436.25
		200530	756778		092724 INV	609.0000.14500	1,676.15
		200530	754685		092024 INV	609.0000.14500	4,835.80
							18,566.70
10/03/2024	MAIN	200531	3223420	HOME DEPOT #2802	COMBINATION LOCKS	701.0000.14120	76.44
10/03/2024	MAIN	200532	091424	HOUSEWRIGHT/DAVID	SATURDAY SCRIBES AUTHOR SERIES 0914	883.5500.43050	500.00
10/03/2024	MAIN	200533	44427	INDEPENDENT TESTING TECH,	IMATERIAL TESTING CONCRETE ALLEYS PR	415.6400.43050.2406	2,930.00
10/03/2024	MAIN	200534	IN4625718	INNOVATIVE OFFICE SOLUTIONS	HANGING STRIPS, DRY ERASER	101.1940.42000	7.53
10/03/2024	MAIN	200535	18389	INSIGHT BREWING COMPANY, LL	091724 INV	609.0000.14500	
		200535	18639		092524 INV	609.0000.14500	

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							612.35
10/03/2024	MAIN	200536	S103213061.002	J H LARSON ELECTRIC COMPANY	LIGHT BULBS	101.5200.42171	301.76
10/03/2024	MAIN	200537	24-24438	JP ENTERPRISES INC	OPTICAL MOUNT, PUSH BUTTON SWIVEL	272.2100.42010	307.60
10/03/2024	MAIN	200538	183044	KENNEDY & GRAVEN	CEE CONTRACT REVIEW CL162-00031	204.6314.43045	897.00
10/03/2024	MAIN	200539	091124	LEAGUE OF MN CITIES INS TRU	COMMERCIAL INSURANCE 2024-2025	884.0000.15510	246,006.00
10/03/2024	MAIN	200540	77208	LIBATION PROJECT	092724 INV	609.0000.14500	822.12
		200540	77208		092724 INV	609.9791.42199	8.00
							830.12
10/03/2024	MAIN	200541	IN-241090	LUCID BREWING LLC	091324 INV	609.0000.14500	93.00
10/03/2024	MAIN	200542	390184	M AMUNDSON CIGAR & CANDY CO	092024 INV	609.0000.14500	4,998.11
		200542	390185		092024	609.0000.14500	5,361.76
		200542	390183		092024	609.0000.14500	3,544.19
		200542	390186		092024 INV	609.0000.14500	33.18
		200542	390350		092324 INV	609.0000.14500	(114.32)
							13,822.92
10/03/2024	MAIN	200543	72IA307733	MAGNACHARGE BATTERY USA	12 VOLT BATTERIES	701.0000.14120	286.41
10/03/2024	MAIN	200544	INV12949948	MARCO, INC	COPY MAINT 091524-101424	240.5500.44000	231.55
10/03/2024	MAIN	200545	43424020	MARTIN MARIETTA MATERIALS,	MV4 WEAR ASPHALT	101.3121.42160	1,162.80
		200545	43438362		MV4 WEAR ASPHALT	101.3121.42160	126.85
		200545	43580332		MV4 WEAR ASPHALT	101.3121.42160	233.47
		200545	43466881		MV4 WEAR ASPHALT	101.3121.42160	176.44
		200545	43484615		MV4 WEAR ASPHALT	101.3121.42160	331.27
		200545	43452187		MV4 WEAR ASPHALT	101.3121.42160	139.67
		200545	43501649		MV4 WEAR ASPHALT	601.9600.42160	816.27
							2,986.77
10/03/2024	MAIN	200546	INV1367029	MAVERICK BEVERAGE COMPANY M	092424 INV	609.0000.14500	654.00
		200546	INV1367029		092424 INV	609.9791.42199	4.50
							658.50
10/03/2024	MAIN	200547	769094	MCDONALD DISTRIBUTING CO	092024 INV	609.0000.14500	971.46
		200547	767691		091324 INV	609.0000.14500	279.50
							1,250.96
10/03/2024	MAIN	200548	15787	MENARDS CASHWAY LUMBER-FRID	LIQUID PLUMBER	101.2100.42171	
		200548	15402		MEASURING CUP	101.2100.42171	

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		200548	15400		DISTILLED WATER	101.2100.42171	3.66
		200548	15713		18 GALLON TOTE	101.2100.42171	5.99
		200548	15787		LIQUID PLUMBER	101.2200.42171	3.49
		200548	15422		PAINT, FOAM ROLLER, 4X4 TIMBER, 6X6	101.2200.42171	169.51
		200548	15797		PPR TWLS, WATER, TAPE, SOAP, CLNR	101.2200.42171	46.93
		200548	15797		PPR TWLS, WATER, TAPE, SOAP, CLNR	101.2200.42175	20.88
		200548	13970		RATCHET	101.3121.42171	12.99
		200548	13528		BALL VALVE	101.3121.42171	13.48
		200548	15243		TABLE LEG TIPS,HOSE NOZZLE,Y CONNEC	101.5129.42171	33.93
		200548	15455		PAINT BRUSHES, RAGS, SPONGES	101.5200.42171	66.37
		200548	15303		SMALL ICE PACK	101.5200.42171	1.49
		200548	15101		ORGANIC BUCKETS	603.9530.42171	184.90
		200548	15462		ORGANIC BUCKETS	603.9530.42171	184.90
							757.01
10/03/2024	MAIN	200549	847065	MIDWAY FORD	FILTERS	701.0000.14120	317.63
		200549	844931		PEDAL	701.0000.14120	98.12
		200549	845903		THROTTLE BODY	701.0000.14120	140.80
		200549	847755		WHEEL CAPS	701.0000.14120	714.40
		200549	847819		WHEEL CAPS	701.0000.14120	714.40
		200549	847771		FILTERS	701.0000.14120	202.36
		200549	848098		EVAP LINES	701.0000.14120	265.10
		200549	849027		BRAKE PADS	701.0000.14120	119.98
		200549	849568		FILTERS	701.0000.14120	434.50
		200549	849584		BRAKE PAD KIT	701.0000.14120	39.99
		200549	847205		MIRRIOR #0202	884.5200.42281	440.01
		200549	807550		WIRING ASY LMCIT CLAIM CA326234 #04	884.9791.42280	50.49
							3,537.78
10/03/2024	MAIN	200550	184194	MINNEAPOLIS SAW CO INC	AIR FILTER HOUSINGS	701.0000.14120	23.00
		200550	185882		TRIMMER HEAD	701.0000.14120	30.79
							53.79
10/03/2024	MAIN	200551	100324	MN DEPT OF HEALTH	CLASS D LICENSE: GRANS, FISH, KNOPI	601.9600.44390	128.00
		200551	100324		CLASS B LICENSE LUND	601.9600.44390	32.00
							160.00
10/03/2024	MAIN	200552	081524	MN DEPT OF HEALTH	070124-093024 CONN FEE	601.9600.44320	15,795.00
10/03/2024	MAIN	200553	8054F-F2409G	MN DEPT OF NATURAL RESOURCE	MN CONSERVATION VOLUNTEER SUBSCRIPT	240.5500.42181	35.00
10/03/2024	MAIN	200554	P00018997	MN DEPT OF TRANSPORTATION	MATERIAL TESTING, CONCRETE PLANT IN	430.6323.43050.1807	1,
10/03/2024	MAIN	200555	E-53815	MODIST BREWING CO LLC	091924 INV	609.0000.14500	

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10/03/2024	MAIN	200556	1440605-01	MTI DISTRIBUTING	HYDRAULIC HOSE	701.0000.14120	199.49
		200556	1449026-00		PULLY-IDLER	701.0000.14120	176.52
							376.01
10/03/2024	MAIN	200557	24-16.2	OERTEL ARCHITECTS	MSC SITE PLANNING & SCHEMATIC DESIG	411.9999.43050.2111	20,965.27
10/03/2024	MAIN	200558	384590407001	OFFICE DEPOT	COPY PAPER, NOTE PADS, TAPE	101.2100.42000	185.89
10/03/2024	MAIN	200559	0001775192	ON SITE SANITATION INC	SATELLITE RENT-SULLIVAN	101.5200.44100	220.00
		200559	0001775191		SATELLITE RENT-RAMSDELL	101.5200.44100	220.00
		200559	0001775190		SATELLITE RENT-HUSET	101.5200.44100	146.00
		200559	0001775189		SATELLITE RENT-PRESTEMON	101.5200.44100	74.00
		200559	0001775188		SATELLITE RENT-SILVER LAKE	101.5200.44100	146.00
		200559	0001775187		SATELLITE RENT-OSTRANDER	101.5200.44100	74.00
		200559	0001775186		SATELLITE RENT-GAUVITTE	101.5200.44100	74.00
		200559	0001775185		SATELLITE RENT-LABELLE	101.5200.44100	74.00
		200559	0001775184		SATELLITE RENT-KEYES	101.5200.44100	74.00
		200559	0001775183		SATELLITE RENT-LOMIANKI	101.5200.44100	74.00
		200559	0001775182		SATELLITE RENT-MCKENNA	101.5200.44100	74.00
		200559	0001775180		SATELLITE RENT-HUSET	101.5200.44100	74.00
		200559	0001775179		SATELLITE RENT-HUSET	101.5200.44100	220.00
10/03/2024	MAIN	200560	247303	PAUSTIS & SONS WINE COMPANY	091924 INV	609.0000.14500	748.75
		200560	247305		091924 INV	609.0000.14500	256.75
		200560	247303		091924 INV	609.9791.42199	18.00
		200560	247305		091924 INV	609.9792.42199	7.50
							1,031.00
10/03/2024	MAIN	200561	1026024073	PITNEY BOWES INC	DM475 / DM475C MAINT 040124 - 09302	101.2200.43220	252.00
10/03/2024	MAIN	200562	474867	PLAYAWAY PRODUCTS LLC	READ-ALONG BOOK ORDER	240.5500.42187	444.92
10/03/2024	MAIN	200563	992845938	POPP.COM INC	POPP 0824	101.0000.20815	(7.01)
		200563	992845938		POPP 0824	101.1110.43210	8.83
		200563	992845938		POPP 0824	101.1320.43210	15.92
		200563	992845938		POPP 0824	101.1510.43210	45.91
		200563	992845938		POPP 0824	101.1940.43210	3.76
		200563	992845938		POPP 0824	101.2100.43210	143.73
		200563	992845938		POPP 0824	101.2200.43210	61.30
		200563	992845938		POPP 0824	101.3100.43210	76.53
		200563	992845938		POPP 0824	101.3121.43210	1.23
		200563	992845938		POPP 0824	101.5000.43210	
		200563	992845938		POPP 0824	101.5129.43210	

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		200563	992845938		POPP 0824	101.5200.43210	4.85
		200563	992845938		POPP 0824	101.9200.43210	4,356.23
		200563	992845938		POPP 0824	201.2400.43210	17.79
		200563	992845938		POPP 0824	204.6314.43210	48.49
		200563	992845938		POPP 0824	601.9600.43210	3.49
		200563	992845938		POPP 0824	609.9791.43210	51.41
		200563	992845938		POPP 0824	609.9792.43210	31.20
		200563	992845938		POPP 0824	609.9793.43210	10.82
		200563	992845938		POPP 0824	701.9950.43210	3.52
		200563	992845938		POPP 0824	720.9980.43210	9.92
							4,932.65
10/03/2024	MAIN	200564	INV-012789	PRAIRIE RESTORATIONS INC	VEGETATION MGMT-RAMSDELL 0924	604.9600.44000	850.00
10/03/2024	MAIN	200565	8481	PRO GRAPHICS	HELMET DECAL	101.2200.42171	18.00
		200565	8449		HELMET DECALS	101.2200.42171	33.00
							51.00
10/03/2024	MAIN	200566	W-83711	PRYES BREWING COMPANY LLC	091724 INV	609.0000.14500	416.50
10/03/2024	MAIN	200567	2019958209	RED BULL DISTRIBUTION CO INC	091824 INV	609.0000.14500	84.00
10/03/2024	MAIN	200568	14332	REHBEINS BLACK DIRT	22 YDS PULVERIZED BLACK DIRT	101.5200.42160	559.00
10/03/2024	MAIN	200569	092024	RICHSMANN/MARK	UMPIRE SOFTBALL 091224-091924	101.5004.43050	248.00
10/03/2024	MAIN	200570	165.24	ROITH ENTERPRISES	082724 BUSINESS CARD SIZE AD	609.9791.43420	100.00
10/03/2024	MAIN	200571	197879	ROSEDALE CHEV	SHIFT CONTROL	701.0000.14120	93.65
10/03/2024	MAIN	200572	329320	ROSEDDREW INC	CD JEWEL CASES	240.5500.42171	46.20
10/03/2024	MAIN	200573	BP019-2024	SHOREVIEW HUNKS LLC	BULK PICKUP 090224-091324	603.9510.42910	2,275.00
		200573	BP019-2024		BULK PICKUP 090224-091324	603.9510.42920	1,255.00
		200573	YW023-2024		YARDWASTE 090324-090724	603.9510.42930	9,878.75
		200573	YW024-2024		YARDWASTE 090924-091324	603.9510.42930	9,878.75
		200573	YW025-2024		YARDWASTE 091624-092024	603.9510.42930	9,878.75
		200573	BP019-2024		BULK PICKUP 090224-091324	603.9540.43050	215.00
							33,381.25
10/03/2024	MAIN	200574	6010703790	STAPLES ADVANTAGE	COPY PAPER	101.5000.42000	71.73
		200574	6010703791		COPY PAPER	101.5000.42000	23.91
							95.64
10/03/2024	MAIN	200575	57089	STEEL TOE BREWING LLC	091624 INV	609.0000.14500	
		200575	57223		092424 INV	609.0000.14500	

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							425.00
10/03/2024	MAIN	200576	065136	STEPP MANUFACTURING CO.,	IN(HOSE	701.0000.14120	343.00
10/03/2024	MAIN	200577	11718839	STREICHER'S GUN'S INC/DON	BOOTS	101.2100.42172	164.99
10/03/2024	MAIN	200578	70531	T A SCHIFSKY & SONS INC	AC 3/8" AGGREGATE MIXES	101.3121.42160	1,619.19
		200578	70502		AC 3/8" AGGREGATE MIXES	101.3121.42160	1,210.14
		200578	70556		AC 3/8" AGGREGATE MIXES	101.3121.42160	1,615.95
							4,445.28
10/03/2024	MAIN	200579	INV21001766	TECH LOGIC INC	091224 AMH MAINTENANCE (SORTER BELT	240.5500.44000	77.58
10/03/2024	MAIN	200580	092124	THE JANE AUSTEN SOCIETY OF	1092124 JANE AUSTEN TEA	240.5500.43050	50.00
10/03/2024	MAIN	200581	938469	TRIO SUPPLY COMPANY INC	HAND SOAP, TOWELS	101.1940.42171	329.66
		200581	942797		MATS	101.5129.42171	376.00
		200581	939461		RETURN FORKS INV#936893	101.5129.42171	(27.23)
		200581	927253		CAN LINERS, TP	240.5500.42171	295.53
		200581	941146		CLEANER, TP, CAN LINERS	240.5500.42171	317.15
							1,291.11
10/03/2024	MAIN	200582	200312716	TRUGREEN CHEMLAWN	LAWN SVC-JPM 091824	101.5129.44020	74.42
10/03/2024	MAIN	200583	7170	VENN BREWING COMPANY	091724 INV	609.0000.14500	581.00
		200583	7222		092624 INV	609.0000.14500	469.00
							1,050.00
10/03/2024	MAIN	200584	9972759063	VERIZON WIRELESS	090124 342019817-00001	101.3100.43211	161.36
		200584	9972759063		090124 342019817-00001	101.3121.43211	155.06
		200584	9972759063		090124 342019817-00001	101.5200.43211	155.07
		200584	9972759063		090124 342019817-00001	101.6102.43211	41.38
		200584	9972759063		090124 342019817-00001	601.9600.43211	304.38
		200584	9972759063		090124 342019817-00001	602.9600.43211	304.37
		200584	9972759063		090124 342019817-00001	603.9520.43211	20.69
		200584	9972759063		090124 342019817-00001	603.9530.43211	20.69
		200584	9972759063		090124 342019817-00001	604.9600.43211	48.59
		200584	9972759063		090124 342019817-00001	701.9950.43211	43.59
		200584	9972759063		090124 342019817-00001	705.9970.43211	41.38
							1,296.56
10/03/2024	MAIN	200585	2500525864	VESTIS SERVICES. LLC	091924 MOPS, MATS, TOWELS	609.9792.44020	135.10
		200585	2500525803		091924 MOPS, MATS, TOWELS	609.9793.44020	77.91
10/03/2024	MAIN	200586	0357898-IN	VINOCOPIA INC	091124 INV	609.0000.14500	225.00

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		200586	0358784-IN		092524 INV	609.0000.14500	676.00
		200586	0358784-IN		092524 INV	609.9791.42199	14.00
		200586	0357898-IN		091124 INV	609.9792.42199	2.50
							917.50
10/03/2024	MAIN	200587	0000065-4651-9	WASTE MANAGEMENT OF WI-MN	IYARD WASTE & ORGANICS 0824	603.9510.42930	8,190.57
		200587	9827246-0500-0		RECYCLE ROLL OFF 082124-082624	603.9530.42920	675.61
		200587	9841868-0500-3		RECYCLE ROLLOFF 090324	603.9530.42920	217.76
							9,083.94
10/03/2024	MAIN	200588	SPI153011	WHEELER HARDWARE COMPANY	MEDCO KEYS	240.5500.42171	143.00
10/03/2024	MAIN	200589	51-4159573-1	XCEL ENERGY (N S P)	51-4159573-1	101.3121.43810	13.91
		200589	1129396418		51-0014819919-2	101.3160.43810	121.04
		200589	1129067433		51-7867950-2	101.3160.43810	13.45
		200589	1129070487		51-7867659-8	101.3160.43810	159.33
		200589	51-4159573-1		51-4159573-1	101.3160.43810	13,427.49
		200589	1132711983		51-4350334-8	101.5129.43810	1,270.55
		200589	1129090708		51-0010057576-7	101.5200.43810	94.04
		200589	1129349762		51-0011039127-7	101.5200.43810	40.11
		200589	1129082334		51-9597586-9	101.5200.43810	13.45
		200589	1129117127		51-0012266105-3	101.5200.43810	83.52
		200589	51-4159573-1		51-4159573-1	101.5200.43810	916.51
		200589	1133248018		51-7085831-0	101.9200.43810	745.24
		200589	1129113436		51-0011980129-4	212.3190.43810	185.44
		200589	1129089436		51-9893848-4	212.3190.43810	44.77
		200589	51-4159573-1		51-4159573-1	212.3190.43810	545.21
		200589	1129364408		51-0013059132-8	228.6317.43810	662.71
		200589	51-4159573-1		51-4159573-1	601.9600.43810	1,127.67
		200589	1129368449		51-0013099828-3	602.9600.43810	183.60
		200589	51-4159573-1		51-4159573-1	602.9600.43810	455.92
		200589	51-4159573-1		51-4159573-1	603.9530.43810	107.04
		200589	1129342329		51-0010836533-8	604.9600.43810	128.77
		200589	51-4159573-1		51-4159573-1	604.9600.43810	(26.65)
		200589	51-4159573-1		51-4159573-1	701.9950.43810	1,187.87
							21,500.99
10/03/2024	MAIN	200590	IN001625934	ZIEGLER INC	FILTERS	701.0000.14120	96.22
		200590	IN001625954		GREASE ZERK FITTINGS	701.0000.14120	12.04
							108.26
10/03/2024	MAIN	200591	3991030	ADAM'S PEST CONTROL, INC	PEST CONTROL-CH 0924	101.1940.44020	
10/03/2024	MAIN	200592	V0824-263	ADVANTAGE SIGNS & GRAPHICS	OPEN HOUSE SIGNS	101.2200.42170	

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10/03/2024	MAIN	200593	08082024	AMADA MARQUEZ SIMULA	MAYOR MARQUEZ SIMULA IN CITY MILEAG	101.1110.43310	71.69
10/08/2024	MAIN	1693 (E)	091324 CC KW	WELLS FARGO CREDIT CARD	FRAUD CHARGE REFUND WINDSCHITL CC	0101.0000.11500	(5.50)
		1693 (E)	01436Q		SNACKS,NAPKINS,CUPS-END OF SUMMER L	101.0000.20815	(0.25)
		1693 (E)	111-9143207-41186C		WIRELESS MOUSE-MAYOR	101.1110.42011	42.99
		1693 (E)	330608376		REFUND-SALES TAX	101.1110.42171	(52.21)
		1693 (E)	00385281		DINNER-CITY COUNCIL WORK SESSION 9/	101.1110.42175	99.03
		1693 (E)	113-0634851-667383		ID BADGE HOLDERS	101.1320.42171	34.99
		1693 (E)	01505Q		ICE CREAM - SUMMER LUNCHEON	101.1320.44374	660.00
		1693 (E)	26910		2024 EMPLOYEE LUNCHEON	101.1320.44374	2,565.16
		1693 (E)	113-0443366-339143		REFUND-STAFF LUNCHEON ITEM	101.1320.44374	(20.24)
		1693 (E)	2868195192		ADOBE ACROBAT PRO RENEWAL 2024	101.1410.44030	239.88
		1693 (E)	113-4880977-993066		DRY ERASE MARKER HOLDER	101.1940.42000	17.89
		1693 (E)	113-0113716-234184		INDEX TABS, DRY ERASE MARKERS, PAPER	101.1940.42000	22.01
		1693 (E)	113-1758405-08098C		48 COUNT OF C BATTERIES- BATHROOM D	101.1940.42171	49.47
		1693 (E)	113-9201631-562741		TEA	101.1940.42175	9.21
		1693 (E)	112-5896933-666422		PURPLE LIGHTS-DOMESTIC AWARENESS MO	101.2100.42000	93.57
		1693 (E)	113-0368614-804586		ANTI FATIGUE MAT, DESKTOP REFERENCE	101.2100.42000	72.84
		1693 (E)	113-9530873-510261		15 PACKS DURACELL 1632 BATTERIES	101.2100.42000	102.75
		1693 (E)	113-4619783-543225		BINDER CLIPS SMALL & MEDIUM	101.2100.42000	43.16
		1693 (E)	112-6247896-740505		DEHUMIDIFIER WITH PUMP-GUN RANGE	101.2100.42000	549.99
		1693 (E)	112-8605547-999063		AIR FRYER-PD KITCHEN	101.2100.42000	99.99
		1693 (E)	112-3366913-304901		MAGNET SHEET-COVER DET CENTER WINDO	101.2100.42000	33.98
		1693 (E)	INV3450		NEW MN FLAG AND SHIPPING	101.2100.42010	447.00
		1693 (E)	111-6693847-793146		MEMORY & LRGR STRGE-RPRT WRTG C2377	101.2100.42011	80.74
		1693 (E)	111-6329115-825705		ERGONOMIC KEYBOARD-RECORDS	101.2100.42011	129.99
		1693 (E)	111-2729547-660583		KEYBOARD-RECORDS, CLAMPS-FLOCK SOLAR	101.2100.42011	82.32
		1693 (E)	1CFLG CX		BRIGHTSIGN PLAYER-POLICE LOBBY TV	101.2100.42012	489.80
		1693 (E)	1109021893		TV FOR POLICE LOBBY	101.2100.42012	321.99
		1693 (E)	C24-28719		5000 JUNIOR OFFICER BADGE STICKERS	101.2100.42170	538.95
		1693 (E)	112-7140767-066983		IPHONE CHARGERS	101.2100.42171	149.90
		1693 (E)	112-1048445-50610C		VORTEX OPTICS VIPER RIFLESCOPE	101.2100.42171	499.00
		1693 (E)	112-5390809-114181		15 SUPPRESSOR COVER BAGS	101.2100.42171	179.85
		1693 (E)	112-3670031-845386		DOVE HAND WASH-PD KITCHEN	101.2100.42171	52.64
		1693 (E)	113-8275315-055144		LIGHT BULBS	101.2100.42171	23.98
		1693 (E)	111-2729547-660583		KEYBOARD-RECORDS, CLAMPS-FLOCK SOLAR	101.2100.42171	29.96
		1693 (E)	111-6257342-777462		CLAMPS-FLOCK SOLAR PANELS	101.2100.42171	29.96
		1693 (E)	113-8881116-386824		MASKS-DNA COLLECTION, PROPERTY ROOM	101.2100.42171	22.90
		1693 (E)	113-7806063-257145		NOTEBOOKS, FIX IT STICKS GUN FRONT S	101.2100.42171	35.19
		1693 (E)	113-5570191-384903		DURACELL LITHIUM COIN BATTERIES	101.2100.42171	6.42
		1693 (E)	114-3538026-229781		DJI AVATA PROPELLERS	101.2100.42171	
		1693 (E)	114-2459759-992665		PROPELLER GUARD PROTECTOR-DRONE ANT	101.2100.42171	



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		1693 (E)	240820-13-2		LUNCH WITH POTENTIAL RECRUIT	101.2100.42175	39.58
		1693 (E)	77317		PIZZA FOR MAC MEETING	101.2100.42175	36.38
		1693 (E)	77308		PIZZA-MAC MEETING	101.2100.42175	131.00
		1693 (E)	253417775920		EUTHANASIA-THREE STRAY DOGS	101.2100.43050	300.00
		1693 (E)	754068332842		ADDITIONAL FEES-3 EUTHANIZED STRAY	101.2100.43050	204.00
		1693 (E)	00454Q		DMT TRAINING-I FARAH	101.2100.43105	375.00
		1693 (E)	36891		SEARCH WARRANTS COURSE-A.AUSTIN	101.2100.43105	150.00
		1693 (E)	31724924		DRONE MANEUVERS MASTERY CLASS-J POU	101.2100.43105	161.11
		1693 (E)	2325		DESIGNATED RIFLE MARKSMAN TRAINING	101.2100.43105	550.00
		1693 (E)	20240906-000723		TIME IQ SUBSC 0906-100524	101.2100.44330	74.00
		1693 (E)	113-2889781-736982		VELCRO,ERPLGS,PNCL SHRPNR,OXIMETER,	101.2200.42000	58.45
		1693 (E)	113-4976819-586104		SELF INKING RUBBER STAMPS	101.2200.42000	29.98
		1693 (E)	113-3169229-151461		PRINTER PAPER-20 REAMS	101.2200.42000	175.96
		1693 (E)	FF63609		ZIAMATIC HORIZONTAL WHEEL CHOCK BRK	101.2200.42010	129.67
		1693 (E)	113-2889781-736982		VELCRO,ERPLGS,PNCL SHRPNR,OXIMETER,	101.2200.42171	64.65
		1693 (E)	113-4848789-335943		PLEDGE SPRAY, LANCETS	101.2200.42171	16.38
		1693 (E)	113-6250531-604183		MR. CLEAN ERASER PADS	101.2200.42171	14.09
		1693 (E)	120617880920		AMEM CONFERENCE 2024 FEE-OBRIEN	101.2200.43105	225.00
		1693 (E)	7944		CONF REGISTRATION, 2-ADDT'L BANQUET	101.2200.43105	1,855.00
		1693 (E)	910447417		LODGING-CMC ROPE RESCUE TRNG FLANDE	101.2200.43320	235.91
		1693 (E)	910448761		LODGING-CMC ROPE RESCUE TRNG DICKIN	101.2200.43320	235.91
		1693 (E)	120642369952		ANNUAL MEMBERSHIP FEE-K. PETERSON	101.2200.44330	100.00
		1693 (E)	80591401698		MFSCB BULK RECERTIFICATION	101.2200.44330	708.75
		1693 (E)	2025912-1123		ANNUAL DUES 2024-OBRIEN	101.2200.44330	100.00
		1693 (E)	120609277846		REFUND-RECERTIFICATION OVRPMT	101.2200.44330	(26.25)
		1693 (E)	DPSFTE000006570		FIREFIGHTER LICENSE-CA	101.2200.44390	50.00
		1693 (E)	DPSFTE000006562		FIREFIGHTER LICENSE M. REYNOLDS	101.2200.44390	50.00
		1693 (E)	113-5991989-565383		16X20 PICTURE FRAMES	101.3100.42000	11.75
		1693 (E)	113-1381759-196742		DESK ORGANIZERS	101.3100.42000	17.69
		1693 (E)	113-5940605-492423		WHITEBORD ERASER, DESK FAN, ADDRESS	101.3100.42000	9.28
		1693 (E)	113-1381759-196742		STAPLER,USB C CABLE CORDS	101.3100.42010	6.62
		1693 (E)	113-5940605-492423		WHITEBORD ERASER, DESK FAN, ADDRESS	101.3100.42010	47.98
		1693 (E)	113-0085832-225785		CARD STOCK	101.3100.42171	7.75
		1693 (E)	139777		TAX REFUND	101.3100.42171	(20.43)
		1693 (E)	03430527		LICENSE TABS #8182	101.3100.44310	0.71
		1693 (E)	03430527		LICENSE TABS #8182	101.3100.44390	33.00
		1693 (E)	113-5991989-565383		16X20 PICTURE FRAMES	101.3121.42000	11.75
		1693 (E)	113-5940605-492423		WHITEBORD ERASER, DESK FAN, ADDRESS	101.3121.42000	12.50
		1693 (E)	113-1381759-196742		STAPLER,USB C CABLE CORDS	101.3121.42010	6.61
		1693 (E)	453045		KIT, LEVER WELDMENT-PART FOR PAINT	101.3121.42010	88.55
		1693 (E)	1016		GLOVES,SFTY GLSSES,ERPLGS,EAR MUFFS	101.3121.42173	
		1693 (E)	2466825168		REFUND-ADOBE ACROBAT PRO FOR TEAMS	101.3121.44030	

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		1693 (E)	87A891F4-0013		CHATGPT PLUS SUBSC 0907-100724	101.3121.44330	20.00
		1693 (E)	453045		KIT, LEVER WELDMENT-PART FOR PAINT	101.3170.42010	88.55
		1693 (E)	114-8929286-743222		2025 PLANNER	101.5000.42171	13.17
		1693 (E)	114-6552115-078105		TWO POCKET FOLDERS	101.5000.42171	29.98
		1693 (E)	02033Q		NATURE CAMP SUPPLIES & SNACKS	101.5004.42170	63.31
		1693 (E)	01436Q		SNACKS,NAPKINS,CUPS-END OF SUMMER L	101.5004.42170	6.98
		1693 (E)	02069Q		SNACKS,PAPER TOWELS, CUPS	101.5004.42170	7.67
		1693 (E)	02033Q		NATURE CAMP SUPPLIES & SNACKS	101.5004.42175	30.79
		1693 (E)	01436Q		SNACKS,NAPKINS,CUPS-END OF SUMMER L	101.5004.42175	40.08
		1693 (E)	02069Q		SNACKS,PAPER TOWELS, CUPS	101.5004.42175	40.16
		1693 (E)	28		PIZZA-YOUTH LOCK IN	101.5004.42175	105.81
		1693 (E)	112-3858443-138346		ASTROBRIGHTS PAPER	101.5040.42000	18.65
		1693 (E)	112-4020867-096344		ASTROBRIGHTS PAPER	101.5040.42000	20.60
		1693 (E)	112-3858443-138346		REFUND OFFICE PAPER- WRONG PAPER	101.5040.42000	(18.65)
		1693 (E)	02701Q		HEALTH & INFO FAIR SPPLS-ACTIVE AG	101.5040.42170	10.46
		1693 (E)	112-7944237-476742		ART CLASS SUPPLIES	101.5040.44200	15.98
		1693 (E)	111-6181197-632024		ART SUPPLIES FOR ACTIVE AGERS	101.5040.44200	23.47
		1693 (E)	111-05883730-60946		ART SUPPLIES FOR ACTIVE AGERS	101.5040.44200	9.99
		1693 (E)	112-8778164-86146C		ART SUPPLIES	101.5040.44200	29.54
		1693 (E)	02701Q		HEALTH & INFO FAIR SPPLS-ACTIVE AG	101.5040.44200	5.48
		1693 (E)	3790		SENIOR TOUR DEPOSIT	101.5040.44200	75.00
		1693 (E)	02872Q		PIE-ACTIVE AGERS ACTIVITY	101.5040.44200	8.99
		1693 (E)	113-1381759-196742		STAPLER,USB C CABLE CORDS	101.5200.42010	6.62
		1693 (E)	13547		UTILITY SPRAYER, SPRAY BAR & WAND,	101.5200.42010	1,667.52
		1693 (E)	1016		GLOVES,SFTY GLSSES,ERPLGS,EAR MUFFS	101.5200.42173	145.34
		1693 (E)	80610223950		TRAINING CLASSES-TIM L, JOHN N, TI	101.5200.43105	276.00
		1693 (E)	1008959371		URBAN FORESTRY LAPTOP KEYBOARD REPA	101.6102.42011	188.00
		1693 (E)	113-0085832-225785		CARD STOCK	101.6102.42171	7.75
		1693 (E)	113-9607623-146346		TREE TIE STRAPS, BAGSTER, LAWN BAGS	101.6102.42171	234.77
		1693 (E)	02824		MISSING MIDDLE HOUSING PRESENTATION	201.2400.43105	48.00
		1693 (E)	113-7445296-16890C		MICROPHONE FOR VIDEOS	225.9844.42171	29.00
		1693 (E)	113-4839586-941302		LIGHTING SET FOR VIDEOS AND PHOTOS	225.9844.42171	69.99
		1693 (E)	113-0926537-204981		CAMERA ADAPTER	225.9844.42171	14.99
		1693 (E)	01944		MAGC ANNUAL CONFERENCE - WATSON	225.9844.43105	150.00
		1693 (E)	MC19993422		MAILCHIMP SUBSC - AUG 2024	225.9844.44030	26.50
		1693 (E)	02058		ROTTLER - 2024 CONFERENCE	225.9844.44330	150.00
		1693 (E)	00338Q		GG BEANS (SEED ART)	240.5500.42170	19.31
		1693 (E)	112-9592676-582742		BOOK ORDER (TRILLIUM)	240.5500.42180	9.98
		1693 (E)	112-4824009-992663		BOOKS-ARRL MANUAL, BROTHERS,THRT OF	240.5500.42180	64.78
		1693 (E)	200008019		2024 MLA CONFERENCE-RIPLEY	240.5500.43105	225.00
		1693 (E)	200008018		2024 MLA CONFERENCE-POPE	240.5500.43105	
		1693 (E)	338304		YOUTH TICKETS AND 4 STAFF	261.5029.44200	

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		1693 (E)	879090877		YOUTH TRIP-MOVIE TICKETS	261.5029.44200	257.90
		1693 (E)	113-5991989-565383		16X20 PICTURE FRAMES	601.9600.42000	11.75
		1693 (E)	113-5940605-492423		WHITEBORD ERASER, DESK FAN, ADDRESS	601.9600.42000	12.50
		1693 (E)	113-4459747-158341		USB IPHONE CORDS	601.9600.42010	7.98
		1693 (E)	2416		2024 MN FALL MAINT EXPO	601.9600.43105	120.00
		1693 (E)	94790631		ARCGIS ONLINE MOBILE WORKER USER TY	601.9600.44030	200.00
		1693 (E)	41691385		EXAM REFRESHER-BEN LUND	601.9600.44390	350.00
		1693 (E)	60856849		EXAM REFRESHER-JACOB FISH	601.9600.44390	350.00
		1693 (E)	97917840		EXAM REFRESHER-PAUL KNOPIK	601.9600.44390	350.00
		1693 (E)	82548617		EXAM REFRESHER-DUANE HOPKINS	601.9600.44390	350.00
		1693 (E)	21895244		EXAM REFRESHER-DON GRANS	601.9600.44390	350.00
		1693 (E)	2415		2024 MN FALL MAINT EXPO	602.9600.43105	120.00
		1693 (E)	94790631		ARCGIS ONLINE MOBILE WORKER USER TY	602.9600.44030	200.00
		1693 (E)	113-1381759-196742		STAPLER,USB C CABLE CORDS	604.9600.42010	6.62
		1693 (E)	1016		GLOVES,SFTY GLSSES,ERPLGS,EAR MUFFS	604.9600.42173	145.33
		1693 (E)	ZT6K6QDBAZ		RITUAL ZERO PROOF ORDER TOP VALU #1	609.0000.14500	756.00
		1693 (E)	ZT6K6QDBAZ		RITUAL ZERO PROOF ORDER TOP VALU #1	609.9791.42199	105.99
		1693 (E)	2247417		TWO CENTER CONSOLES-2013-28A FORD E	701.0000.14120	400.00
		1693 (E)	113-5991989-565383		16X20 PICTURE FRAMES	701.9950.42000	11.74
		1693 (E)	82U73532WR391271E		2024 MCCFMA FALL CONFERENCE-ERIC H	705.9970.43105	100.00
		1693 (E)	6724 6 2134		SUPPLIES AND METAL SNIPS	720.9980.42010	5.99
		1693 (E)	1143115		FIBER LAUNCH CABLES FOR OTDR	720.9980.42010	348.00
		1693 (E)	113-6119075-852342		WIRELESS ERGONOMIC MOUSE	720.9980.42011	81.29
		1693 (E)	1CFPGRV		1 - CRADLEPOINT 12V CAR POWER ADAPT	720.9980.42011	22.06
		1693 (E)	111-8519275-184743		LABEL PRINTER TAPE	720.9980.42171	36.80
		1693 (E)	6724 6 2134		SUPPLIES AND METAL SNIPS	720.9980.42171	30.95
		1693 (E)	407875		VMWARE VSPHERE TRAINING-COLSCH	720.9980.43105	2,762.50
		1693 (E)	69ACA837-0002		CHATGPT SUBSC 2 SEATS 0824-092324	720.9980.44030	60.00
		1693 (E)	INV01002177		ONCALL NOTIFICATION SOFTWARE 082924	720.9980.44030	1,512.00
		1693 (E)	111-9156480-56570C		PAINTING TOOLS, ART COASTERS, CLAY	883.5500.42170	63.84
		1693 (E)	111-1831530-923941		DMND ART COSTRS, SUNCATCHERS, COOKI	883.5500.42170	98.94
							27,730.29
10/10/2024	MAIN	1694 (A)	16201009	ALLIED UNIVERSAL SECURITY SISECURITY JPM	092124-092224	101.5040.43050	224.00
10/10/2024	MAIN	1695 (A)	3715876	ARTISAN BEER COMPANY	100124 INV	609.0000.14500	1,945.90
		1695 (A)	3710211		090524 INV	609.0000.14500	321.85
		1695 (A)	388995		041024 INV	609.0000.14500	(591.92)
		1695 (A)	395875		070124 INV	609.0000.14500	(85.24)
		1695 (A)	398253		073124 INV	609.0000.14500	(60.78)
		1695 (A)	401872		090924 INV	609.0000.14500	(33.85)
		1695 (A)	390429		042624 INV	609.0000.14500	
							1,470.36

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10/10/2024	MAIN	1696 (A)	INUS272971	AXON ENTERPRISE INC	PRO LICENSE BUNDLE	101.2100.44100	993.60
10/10/2024	MAIN	1697 (A)	0108922300	BELLBOY BAR SUPPLY	092524 INV	609.0000.14500	79.99
		1697 (A)	0108920100		092524 INV	609.0000.14500	169.39
		1697 (A)	0108937400		092624 INV	609.0000.14500	(38.39)
		1697 (A)	0108937300		092624 INV	609.0000.14500	(52.25)
		1697 (A)	0108920100		092524 INV	609.9792.42171	93.00
		1697 (A)	0108922300		092524 INV	609.9793.42171	177.50
							429.24
10/10/2024	MAIN	1698 (A)	0205157800	BELLBOY CORPORATION	092524 INV	609.0000.14500	721.45
		1698 (A)	0205151200		092524 INV	609.0000.14500	925.00
		1698 (A)	0205151200		092524 INV	609.9792.42199	15.00
		1698 (A)	0205157800		092524 INV	609.9793.42199	8.00
							1,669.45
10/10/2024	MAIN	1699 (A)	117921638	BREAKTHRU BEVERAGE MN W&S	LJ092724 INV 700297782	609.0000.14500	1,252.66
		1699 (A)	117921634		092724 INV 700297736	609.0000.14500	756.73
		1699 (A)	117921633		092724 INV 700297736	609.0000.14500	120.00
		1699 (A)	117921635		092724 INV 700297736	609.0000.14500	668.50
		1699 (A)	117921634		092724 INV 700297736	609.9792.42199	6.90
		1699 (A)	117921633		092724 INV 700297736	609.9792.42199	1.15
		1699 (A)	117921635		092724 INV 700297736	609.9792.42199	5.75
		1699 (A)	117921638		092724 INV 700297782	609.9793.42199	39.10
							2,850.79
10/10/2024	MAIN	1700 (A)	3044153	CAPITOL BEVERAGE SALES LP	100224 INV	609.0000.14500	4,307.64
		1700 (A)	3041722		092624 INV	609.0000.14500	6,952.25
		1700 (A)	28861129		100224 INV	609.0000.14500	(39.20)
		1700 (A)	3041721		092624 INV	609.0000.14500	(60.88)
							11,159.81
10/10/2024	MAIN	1701 (A)	2634067	JOHNSON BROTHERS LIQUOR CO.	092724 INV	609.0000.14500	318.00
		1701 (A)	2631637		092522 INV	609.0000.14500	72.00
		1701 (A)	2631636		092524 INV	609.0000.14500	566.65
		1701 (A)	2631635		092524 INV	609.0000.14500	108.00
		1701 (A)	2631634		092524 INV	609.0000.14500	113.90
		1701 (A)	2631633		092524 INV	609.0000.14500	45.05
		1701 (A)	2631632		092524 INV	609.0000.14500	44.00
		1701 (A)	2631631		092524 INV	609.0000.14500	538.62
		1701 (A)	2631629		092524 INV	609.0000.14500	490.00
		1701 (A)	2629491		092324 INV	609.0000.14500	
		1701 (A)	2626811		091724 INV	609.0000.14500	
							3,

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		1701 (A)	2626811		091724 INV	609.9792.42199	35.01
		1701 (A)	2634067		092724 INV	609.9793.42199	4.20
		1701 (A)	2631637		092522 INV	609.9793.42199	2.80
		1701 (A)	2631636		092524 INV	609.9793.42199	5.60
		1701 (A)	2631635		092524 INV	609.9793.42199	4.20
		1701 (A)	2631633		092524 INV	609.9793.42199	1.40
		1701 (A)	2631632		092524 INV	609.9793.42199	1.40
		1701 (A)	2631631		092524 INV	609.9793.42199	11.20
		1701 (A)	2631629		092524 INV	609.9793.42199	7.00
		1701 (A)	2629491		092324 INV	609.9793.42199	8.41
							6,760.54
10/10/2024	MAIN	1702 (A)	P59584	MAC QUEEN EQUIPMENT LLC	DEBRIS BASKETS W/ ROPE	602.9600.42010	654.75
10/10/2024	MAIN	1703 (A)	0001178045	METROPOLITAN COUNCIL WASTEWA	NOVEMBER 2024 WASTEWATER	602.9480.42900	122,362.06
10/10/2024	MAIN	1704 (A)	6855229	PHILLIPS WINE & SPIRITS INC	092724 INV	609.0000.14500	76.70
		1704 (A)	6855228		092724 INV	609.0000.14500	250.00
		1704 (A)	6855229		092724 INV	609.9793.42199	1.40
		1704 (A)	6855228		092724 INV	609.9793.42199	6.98
							335.08
10/10/2024	MAIN	1705 (A)	2530845	SOUTHERN GLAZER'S	091924 INV	609.0000.14500	972.50
		1705 (A)	2530855		091924 INV	609.0000.14500	359.90
		1705 (A)	2533933		092624 INV	609.0000.14500	155.25
		1705 (A)	2533932		092624 INV	609.0000.14500	92.44
		1705 (A)	2533931		092624 INV	609.0000.14500	340.00
		1705 (A)	2530868		091924 INV	609.0000.14500	348.00
		1705 (A)	2530877		091924 INV	609.0000.14500	359.90
		1705 (A)	2530878		091924 INV	609.0000.14500	457.77
		1705 (A)	2530876		091924 INV	609.0000.14500	362.50
		1705 (A)	2533786		092624 INV	609.0000.14500	192.00
		1705 (A)	2533787		092624 INV	609.0000.14500	31.00
		1705 (A)	2533788		092624 INV	609.0000.14500	69.00
		1705 (A)	2533789		092624 INV	609.0000.14500	1,888.00
		1705 (A)	2533791		092624 INV	609.0000.14500	198.00
		1705 (A)	2533792		092624 INV	609.0000.14500	61.16
		1705 (A)	2533793		092624 INV	609.0000.14500	106.00
		1705 (A)	2533794		092624 INV	609.0000.14500	155.25
		1705 (A)	2533766		092624 DEL	609.9791.42199	6.83
		1705 (A)	2530845		091924 INV	609.9791.42199	20.48
		1705 (A)	2530855		091924 INV	609.9791.42199	
		1705 (A)	2530868		091924 INV	609.9792.42199	

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		1705 (A)	2530877		091924 INV	609.9792.42199	2.56
		1705 (A)	2530878		091924 INV	609.9792.42199	3.84
		1705 (A)	2530876		091924 INV	609.9792.42199	6.40
		1705 (A)	2533785		092624 DEL	609.9792.42199	6.61
		1705 (A)	2533786		092624 INV	609.9792.42199	2.56
		1705 (A)	2533787		092624 INV	609.9792.42199	0.32
		1705 (A)	2533788		092624 INV	609.9792.42199	0.64
		1705 (A)	2533789		092624 INV	609.9792.42199	39.68
		1705 (A)	2533791		092624 INV	609.9792.42199	3.84
		1705 (A)	2533792		092624 INV	609.9792.42199	1.28
		1705 (A)	2533793		092624 INV	609.9792.42199	0.64
		1705 (A)	2533794		092624 INV	609.9792.42199	1.28
		1705 (A)	2533933		092624 INV	609.9793.42199	1.28
		1705 (A)	2533932		092624 INV	609.9793.42199	2.56
		1705 (A)	2533931		092624 INV	609.9793.42199	7.68
							6,264.83
10/10/2024	MAIN	200594	5627336	56 BREWING LLC	093024 INV	609.0000.14500	202.00
10/10/2024	MAIN	200595	3988701	ADAM'S PEST CONTROL, INC	PEST CONTROL 0924 JPM	101.5129.44020	90.00
		200595	3994765		PEST CONROL 0924 MSC	701.9950.44020	125.00
							215.00
10/10/2024	MAIN	200596	092524	ALFERNESS/DONNA M	TOTAL BODY CONDITIONING 082124-0925	101.5001.43050	675.00
10/10/2024	MAIN	200597	568	ARISE OUTDOOR SERVICES LLC	TRIP CHARGE 5030 JOHNSON ST	415.6450.44000	40.00
		200597	570		LONG GRASS / SCRUB RMVL & HAUL 3989	415.6450.44000	475.00
		200597	569		LONG GRASS / SCRUB RMVL & HAUL 1417	415.6450.44000	400.00
		200597	567		LONG GRASS / SCRUB RMVL & HAUL 538	415.6450.44000	575.00
							1,490.00
10/10/2024	MAIN	200598	339145	ASPEN MILLS, INC.	PANTS, POLOS, GLOVES, NAME TAG, EMB	101.2100.42172	169.44
		200598	339979		TIE CLIP	101.2100.42172	9.00
		200598	339877		SHIRT, PATCHES	101.2100.42172	61.95
		200598	339805		NAME TAG	101.2100.42172	10.85
		200598	339764		PANTS	101.2100.42172	144.94
							396.18
10/10/2024	MAIN	200599	12404481	ASSET MANAGEMENT SYSTEMS INC	MONITORING 1024-1224 MSC	701.9950.44020	116.97
10/10/2024	MAIN	200600	238140	ASSURED SECURITY INC	LOCK REPAIR- PSB LOWER LEVEL ELECTR	101.2100.44020	98.00
		200600	238140		LOCK REPAIR- PSB LOWER LEVEL ELECTR	101.2200.44020	98.00
		200600	237906		REPAIR LOCK OFFICE ENTRY DOOR	701.9950.44020	

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
10/10/2024	MAIN	200601	11252	BAA PRINTING SOLUTIONS INC	TREE DOORHANGERS	101.6102.42030	133.19
10/10/2024	MAIN	200602	E-13608	BERGMAN LEDGE LLC	100124 INV	609.0000.14500	326.00
		200602	E-16317		100124 INV	609.0000.14500	450.00
							776.00
10/10/2024	MAIN	200603	092624	BOHLER/JOHN DAVID	SOFTBALL UMPIRE 090524-092624	101.5001.43050	186.00
10/10/2024	MAIN	200604	0345382	BOLTON & MENK, INC	LIFT STATION ANALYSIS-800 53RD AVE	652.9699.43050	2,881.00
		200604	0345381		SURVEYING & DESIGN SERVICES- 40TH A	652.9699.43050.2404	4,247.00
							7,128.00
10/10/2024	MAIN	200605	4206837980	CINTAS INC	MOPS, MATS JPM 100124	101.5129.44020	140.37
		200605	4206744187		UNIFORM RENTAL 093024	701.9950.42172	33.16
							173.53
10/10/2024	MAIN	200606	24-HALL-10	CLEAN BEVERAGE LINE	BEER LINE CLEANING 1024	101.5129.44020	63.00
10/10/2024	MAIN	200607	547395027	COLUMBIA HEIGHTS ATHLTC BOO	FRANKS, BRATS, SAUSAGE, BUNS	609.9791.43420	369.79
		200607	547290073		FRANKS, BRATS, SAUSAGE, BUNS, RELIS	609.9791.43420	385.92
		200607	547317625		BRATS	609.9791.43420	49.87
		200607	547360796		BRATS, SAUSAGE, BUNS	609.9791.43420	185.11
		200607	547443318		SAUSAGE, BUNS	609.9791.43420	85.37
		200607	547328630		SAUSAGE	609.9791.43420	54.10
							1,130.16
10/10/2024	MAIN	200608	1-1039321	COLUMBIA HEIGHTS RENTAL INC	STUMP GRINDER RENTAL	101.5200.44100	211.00
10/10/2024	MAIN	200609	24-146	CONTROLOGIX SERVICES, INC.	TROUBLESHOOT FAULTY COMMUNICATION C	101.2100.44020	310.63
		200609	24-146		TROUBLESHOOT FAULTY COMMUNICATION C	101.2200.44020	310.62
							621.25
10/10/2024	MAIN	200610	2011286	CRYSTAL SPRINGS ICE LLC	092624 INV	609.0000.14500	148.40
		200610	2011289		092624 INV	609.0000.14500	114.88
		200610	2011289		092624 INV	609.9792.42199	4.00
		200610	2011286		092624 INV	609.9793.42199	4.00
							271.28
10/10/2024	MAIN	200611	IN-5426	DANGEROUS MAN BREWING CO LL	100224 INV	609.0000.14500	416.00
		200611	IN-5445		100224 INV	609.0000.14500	678.00
							1,094.00
10/10/2024	MAIN	200612	5538072	DISCOUNT STEEL INC	HEX SCREWS	101.5200.42171	1.70
10/10/2024	MAIN	200613	092824	DOMINGUEZ/VANESSA	REFUND DAMAGE DEPOSIT LESS SECURITY	101.0000.20810	

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		200613	092824		REFUND DAMAGE DEPOSIT LESS SECURITY	101.0000.34781	726.09
							785.09
10/10/2024	MAIN	200614	69757	DORGLASS INC	REPAIR CRACKED ENTRY DOOR-TV3	609.9793.44020	940.00
10/10/2024	MAIN	200615	0137376-IN	EARL F ANDERSEN INC	SIGNS-CRIME WATCH, NOT PARKING, DEA	101.2100.42171	230.82
		200615	0137376-IN		SIGNS-CRIME WATCH, NOT PARKING, DEA	101.3121.42171	260.82
		200615	0137376-IN		SIGNS-CRIME WATCH, NOT PARKING, DEA	101.3170.42171	190.16
		200615	0137376-IN		SIGNS-CRIME WATCH, NOT PARKING, DEA	101.5200.42171	42.50
							724.30
10/10/2024	MAIN	200616	1015562	ECM PUBLISHERS INC	PHN ORD #1704 091324	225.9844.43500	132.25
10/10/2024	MAIN	200617	0536177	FERGUSON WATERWORKS INC	VALVE BOX TOP SECTION	601.9600.42160	320.00
10/10/2024	MAIN	200618	4090310	GOPHER STATE ONE CALL INC	CALL OUT TICKETS	601.9600.43050	84.15
		200618	4090310		CALL OUT TICKETS	602.9600.43050	84.15
		200618	4090310		CALL OUT TICKETS	604.9600.43050	84.15
							252.45
10/10/2024	MAIN	200619	43444636023	GREAT LAKES COCA-COLA DISTRI	092424 INV	609.0000.14500	750.15
10/10/2024	MAIN	200620	00006709	GREENWIZE ENERGY SOLUTIONS	VARIABLE SPEED 2.6" SHAFT EC MOTOR	609.9792.42010	488.94
10/10/2024	MAIN	200621	34836600	GROVE NURSERY	EDGING, PLANT	101.5200.42160	436.50
10/10/2024	MAIN	200622	700607106	HILLYARD INC	LANYARD, FLAT WASHER	101.2200.42171	41.34
10/10/2024	MAIN	200623	756731	HOHENSTEINS INC	092724 INV	609.0000.14500	3,188.45
10/10/2024	MAIN	200624	14749	HOME DEPOT #2802	ANTI-FREEZE, NITRILE GLOVES	101.5200.42161	39.80
		200624	14749		ANTI-FREEZE, NITRILE GLOVES	101.5200.42171	17.97
		200624	7011207		BITS, SCREWS, NUTS, WASHERS	101.5200.42171	12.17
		200624	4011555		CONCRETE, CONCRETE TUBE	101.5200.42171	100.74
		200624	7622217		LED BULBS-TV2	609.9792.42171	117.78
							288.46
10/10/2024	MAIN	200625	18765	INSIGHT BREWING COMPANY, LL	100124 INV	609.0000.14500	390.10
10/10/2024	MAIN	200626	0363680	INTL ASSOC OF CHIEFS OF POL	IACP NET 110124 - 103125	101.2100.44030	875.00
10/10/2024	MAIN	200627	INV059747	LAKE RESTORATION INC	POND TREATMENTS 0924	604.9600.44000	1,441.00
10/10/2024	MAIN	200628	77209	LIBATION PROJECT	092724 INV	609.0000.14500	256.08
10/10/2024	MAIN	200629	091324	LUCIOW/ALLEN	INTERIOR PAINTING-TV3	609.9793.44000	1,951.00
10/10/2024	MAIN	200630	146264	LVC COMPANIES INC	MOTION SENSOR SECURITY ADDITION-CIT	411.9999.45180.1911	8,



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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
10/10/2024	MAIN	200631	43674949	MARTIN MARIETTA MATERIALS,	MV4 WEAR ASPHALT	101.3121.42160	76.81
		200631	43674899		MV4 WEAR ASPHALT	101.3121.42160	232.82
		200631	43674792		MV4 WEAR ASPHALT	101.3121.42160	615.24
		200631	43638000		MV4 WEAR ASPHALT	101.3121.42160	156.66
		200631	43638253		MV4 WEAR ASPHALT	101.3121.42160	303.44
		200631	43840739		MV4 WEAR ASPHALT	601.9600.42160	655.93
							2,040.90
10/10/2024	MAIN	200632	15450	MENARDS CASHWAY LUMBER-FRIDISUPER	GLUE	101.1940.42171	4.79
		200632	15840		LIGHT BULBS	101.2100.42171	4.99
		200632	15840		LIGHT BULBS	101.2200.42171	4.99
		200632	15691		WATER	101.3121.42171	6.96
		200632	15392		ANTIFREEZE	101.5200.42161	27.90
		200632	15628		ADHESIVE, PAVERS, CHISEL	101.5200.42171	47.33
		200632	16028		LED BULBS	701.9950.42171	24.99
		200632	16088		WD-40	705.9970.42171	6.58
							128.53
10/10/2024	MAIN	200633	185053	MINNEAPOLIS SAW CO INC	CHAIN	101.5200.42171	25.29
		200633	186023		TRIMMER STRING	101.5200.42171	53.99
		200633	185991		TRIMMER STRING	101.5200.42171	44.99
		200633	185988		ASSY LEVER SET	701.0000.14120	69.99
		200633	185984		CUP ASSY	701.0000.14120	23.99
							218.25
10/10/2024	MAIN	200634	89657	MINNESOTA ROADWAYS	SLOW SET ASPHALT EMULSION	101.3121.42160	249.20
10/10/2024	MAIN	200635	INV-1679	NATIONAL FITNESS CAMPAIGN LIFITNESS COURT STUDIO-SULLIVAN PARK		431.5200.45180	135,000.00
10/10/2024	MAIN	200636	COLUMHGHTS24-101	NORTH COUNTRY CHEVROLET GMC 2024 CHEVY TRAVERSE #8245		431.2100.45150	39,309.40
10/10/2024	MAIN	200637	12046	OLD WORLD BEER LLC	100124 INV	609.0000.14500	1,096.50
10/10/2024	MAIN	200638	0001775181	ON SITE SANITATION INC	SATELLITE RENT-MCKENNA	101.5129.44100	222.00
10/10/2024	MAIN	200639	992849765	POPP.COM INC	092624 - 10013121 POPP	101.0000.20815	(7.06)
		200639	992849765		092624 - 10013121 POPP	101.1110.43210	8.88
		200639	992850810		093024 -10010429	101.1110.43210	13.81
		200639	992849765		092624 - 10013121 POPP	101.1320.43210	16.01
		200639	992850810		093024 -10010429	101.1320.43210	13.81
		200639	992849765		092624 - 10013121 POPP	101.1510.43210	46.17
		200639	992850810		093024 -10010429	101.1510.43210	13.81
		200639	992849765		092624 - 10013121 POPP	101.1940.43210	3.78
		200639	992850810		093024 -10010429	101.1940.43210	
		200639	992849765		092624 - 10013121 POPP	101.2100.43210	

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		200639	992849765		092624 - 10013121 POPP	101.2200.43210	61.61
		200639	992849765		092624 - 10013121 POPP	101.3100.43210	76.96
		200639	992849765		092624 - 10013121 POPP	101.3121.43210	1.24
		200639	992849765		092624 - 10013121 POPP	101.5000.43210	43.63
		200639	992850810		093024 -10010429	101.5000.43210	12.88
		200639	992849765		092624 - 10013121 POPP	101.5129.43210	1.35
		200639	992850810		093024 -10010429	101.5129.43210	56.95
		200639	992849765		092624 - 10013121 POPP	101.5200.43210	4.88
		200639	992849765		092624 - 10013121 POPP	101.9200.43210	891.03
		200639	992849765		092624 - 10013121 POPP	201.2400.43210	17.89
		200639	992849765		092624 - 10013121 POPP	204.6314.43210	48.76
		200639	992850810		093024 -10010429	204.6314.43210	13.81
		200639	992847867		090424-10013125	601.9600.43210	18.70
		200639	992849765		092624 - 10013121 POPP	601.9600.43210	3.51
		200639	992847867		090424-10013125	602.9600.43210	18.70
		200639	992847867		090424-10013125	604.9600.43210	18.71
		200639	992849765		092624 - 10013121 POPP	609.9791.43210	51.70
		200639	992849765		092624 - 10013121 POPP	609.9792.43210	31.37
		200639	992849765		092624 - 10013121 POPP	609.9793.43210	10.89
		200639	992849765		092624 - 10013121 POPP	701.9950.43210	3.54
		200639	992849765		092624 - 10013121 POPP	720.9980.43210	9.99
		200639	992850810		093024 -10010429	720.9980.43210	13.81
							1,767.36
10/10/2024	MAIN	200640	IN200-2000428	PRECISE MRM LLC	DATA PLAN 0924	101.3100.43250	120.00
		200640	IN200-2000428		DATA PLAN 0924	101.3121.43250	180.00
		200640	IN200-2000428		DATA PLAN 0924	101.5200.43250	60.00
		200640	IN200-2000428		DATA PLAN 0924	601.9600.43250	30.00
		200640	IN200-2000428		DATA PLAN 0924	602.9600.43250	30.00
							420.00
10/10/2024	MAIN	200641	249634	RECYCLE TECHNOLOGIES, INC	FLUORESCENT BULBS,BATTERY RECYCLING	603.9540.43050	1,270.69
10/10/2024	MAIN	200642	14419	REHBEINS BLACK DIRT	22 YDS PULVERIZED BLACK DIRT	101.5200.42160	559.00
10/10/2024	MAIN	200643	0032760	ROHN INDUSTRIES INC	SHREDDING 092324	101.1410.44000	18.85
10/10/2024	MAIN	200644	1	SCHAFFER/PATRICIA ANNETTE	ACTIVE AGERS 080224-081424	101.5040.43050	100.00
10/10/2024	MAIN	200645	8106699144	SCHINDLER ELEVATOR CORP INC	PREVENT MAINT 0924-590 40TH AVE	101.1940.44020	79.96
		200645	8106706653		PREVENT MAINT 1024-PSB	101.2100.44020	74.37
		200645	8106706653		PREVENT MAINT 1024-PSB	101.2200.44020	74.36
		200645	8106699145		PREVENT MAINT 0924-JPM	101.5129.44020	
		200645	8106697284		PREVENT MAINT 0924-TV1	609.9791.44020	

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							493.87
10/10/2024	MAIN	200646	BP020-2024	SHOREVIEW HUNKS LLC	BULK PICKUP 091624-092724	603.9510.42910	3,055.00
		200646	BP020-2024		BULK PICKUP 091624-092724	603.9510.42920	1,880.00
		200646	YW026-2024		YARD WASTE 092324-092724	603.9510.42930	9,878.75
		200646	BP020-2024		BULK PICKUP 091624-092724	603.9540.43050	200.00
							15,013.75
10/10/2024	MAIN	200647	I1719038	STREICHER'S GUN'S INC/DON	NAME TAG	101.2100.42172	11.99
		200647	I1719039		NAME TAG, ID PATCH	101.2100.42172	26.98
		200647	I1720359		SHIRTS, HEAT TRANSFER	101.2100.42172	240.00
		200647	I1718957		HOLSTER PART	272.2100.42010	725.00
							1,003.97
10/10/2024	MAIN	200648	21981	SUPERIOR SAND AND GRAVEL, INC	CLASS 6 RECYCLE, DUMP CLEAN RUBBLE	101.3121.42160	440.37
		200648	21981		CLASS 6 RECYCLE, DUMP CLEAN RUBBLE	101.3121.44300	180.00
							620.37
10/10/2024	MAIN	200649	70620	T A SCHIFSKY & SONS INC	AC 3/8" AGGREGATE MIXES	101.3121.42160	1,939.14
		200649	70601		AC 3/8" AGGREGATE MIXES	101.3121.42160	1,535.76
							3,474.90
10/10/2024	MAIN	200650	S404364-IN	TESSMAN CO	HERBICIDE	101.5200.42161	107.17
10/10/2024	MAIN	200651	M29478	TIMESAVER OFF SITE SECRETR	EDA MINUTES 090324	204.6314.43050	171.25
10/10/2024	MAIN	200652	933419	TRIO SUPPLY COMPANY INC	CLEANER, SOAP, TOWELS, TP	101.1940.42171	454.56
		200652	944765		COFFEE CUPS	101.5050.42171	42.85
							497.41
10/10/2024	MAIN	200653	21010	TWIN CITY WATER CLINIC INC	COLIFORM TESTING 37TH PLACE & STINS	601.9600.43050	100.00
10/10/2024	MAIN	200654	182855822	ULINE INC	COLD PACKS	101.3121.42171	43.50
10/10/2024	MAIN	200655	092724	VAN PILSUM/JOHN	COMMUNITY GARDEN PLOT HOSE REPAIR	101.0000.34783	14.96
10/10/2024	MAIN	200656	14283	WATER CONSERVATION SRVCS INC	LEAK LOCATE- STINSON BLVD & 37TH AV	601.9600.43050	362.10
10/10/2024	MAIN	200657	1134459351	XCEL ENERGY (N S P)	51-0012949181-3	601.9600.43810	1,197.39
10/10/2024	MAIN	200658	003693	XCEL ENERGY SOLUTIONS	SOLAR SUBSCRIPTION 0824	601.9600.43810	212.69
10/10/2024	MAIN	200659	IN001628965	ZIEGLER INC	DEMO FREIGHT CHARGE	101.3121.44300	300.00
10/10/2024	MAIN	28(S)	9219974129	WW GRAINGER, INC	RTN MOUNTING FOOT KITS	601.9600.42010	(46.26)
		28(S)	9245958153		STRAINERS	601.9600.42171	

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CHECK DISBURSEMENT REPORT FOR CITY OF COLUMBIA HEIGHTS  
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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
				TOTAL - ALL FUNDS	TOTAL OF 309 CHECKS (4 voided)		1,845,861.96

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Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/04/2024	PR	100617	LELS #311 OFFICERS UNION	1,339.50	1,339.50	0.00	Open
10/04/2024	PR	100618	LELS #342 SERGEANT UNION	352.50	352.50	0.00	Open
10/04/2024	PR	EFT1363	COL HTS LOCAL 1216	200.00	200.00	0.00	Open
10/04/2024	PR	EFT1364	COLHTS FIREFIGHTER ASSN	90.00	90.00	0.00	Open
10/04/2024	PR	EFT1365	MSRS MNDGP PLAN 650251	1,342.92	1,342.92	0.00	Open
10/04/2024	PR	EFT1366	HSA BANK	8,273.53	8,273.53	0.00	Open
10/04/2024	PR	EFT1367	PMA UNION DUES	70.00	70.00	0.00	Open
10/04/2024	PR	EFT1368	COL HGTS POLICE ASSN	135.00	135.00	0.00	Open
10/04/2024	PR	EFT1369	IRS	99,759.36	99,759.36	0.00	Open
10/04/2024	PR	EFT1370	MISSION SQUARE 401 (ROTH)	2,559.76	2,559.76	0.00	Open
10/04/2024	PR	EFT1371	MISSION SQUARE 457(B)	18,379.27	18,379.27	0.00	Open
10/04/2024	PR	EFT1372	MISSION SQUARE RHS	770.59	770.59	0.00	Open
10/04/2024	PR	EFT1373	PERA 397400	93,959.47	93,959.47	0.00	Open
10/04/2024	PR	EFT1374	STATE OF MN TAX	20,531.65	20,531.65	0.00	Open
10/04/2024	PR	EFT1375	IRS	40.16	40.16	0.00	Open
09/20/2024	PR	100597	UNION 49	630.00	630.00	0.00	Open
09/20/2024	PR	100598	SUN LIFE FINANCIAL - DENTAL INSURANCE	5,913.47	5,913.47	0.00	Open
09/20/2024	PR	100599	MEDICA HEALTH PLANS	2,303.00	2,303.00	0.00	Open
09/20/2024	PR	100600	MEDICA	141,619.58	141,619.58	0.00	Open
09/20/2024	PR	100601	MEDICA	329.00	329.00	0.00	Open
09/20/2024	PR	100602	NCPERS GROUP LIFE INS C/O MBR BEN	1,280.00	1,280.00	0.00	Open
09/20/2024	PR	100603	SUN LIFE FINANCIAL - LONG TERM DISABILI	2,213.72	2,213.72	0.00	Open
09/20/2024	PR	100604	SUN LIFE FINANCIAL - LIFE INSURANCE	2,016.94	2,016.94	0.00	Open
09/20/2024	PR	100605	SUN LIFE FINANCIAL - SHORT TERM DISABIL	1,458.55	1,458.55	0.00	Open
09/20/2024	PR	100606	FIDELITY SECURITY LIFE INSURANCE COMPAN	465.47	465.47	0.00	Open
09/20/2024	PR	EFT1350	COL HTS LOCAL 1216	175.00	175.00	0.00	Cleared
09/20/2024	PR	EFT1351	AFSCME COUNCIL 5	662.64	662.64	0.00	Cleared
09/20/2024	PR	EFT1352	COLHTS FIREFIGHTER ASSN	230.00	230.00	0.00	Cleared
09/20/2024	PR	EFT1353	MSRS MNDGP PLAN 650251	1,342.92	1,342.92	0.00	Cleared
09/20/2024	PR	EFT1354	HSA BANK	8,625.51	8,625.51	0.00	Cleared

Check Register Report For City Of Columbia Heights  
 For Check Dates 09/20/2024 to 10/10/2024

Item 18.

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/20/2024	PR	EFT1355	COL HGTS POLICE ASSN	135.00	135.00	0.00	Cleared
09/20/2024	PR	EFT1356	IRS	102,199.07	102,199.07	0.00	Cleared
09/20/2024	PR	EFT1357	MISSION SQUARE 401 (ROTH)	3,009.76	3,009.76	0.00	Cleared
09/20/2024	PR	EFT1358	MISSION SQUARE 457(B)	17,966.47	17,966.47	0.00	Cleared
09/20/2024	PR	EFT1359	MISSION SQUARE RHS	761.34	761.34	0.00	Cleared
09/20/2024	PR	EFT1360	PERA 397400	95,477.70	95,477.70	0.00	Cleared
09/20/2024	PR	EFT1361	STATE OF MN TAX	21,582.15	21,582.15	0.00	Cleared
09/20/2024	PR	EFT1362	PROXIMAL	1,475.94	1,475.94	0.00	Cleared
<b>Totals:</b>				Number of Checks: 038	659,676.94	659,676.94	0.00
Total Physical Checks:			12				
Total Check Stubs:			26				



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>PUBLIC HEARING</b>
<b>MEETING DATE</b>	OCTOBER 14, 2024

<b>ITEM:</b>	<b>Consideration of Resolution 2024-73, revocation of the license to operate rental units within the city of Columbia Heights against the rental property at 4347 University Avenue NE for failure to meet the requirements of the Residential Maintenance Codes.</b>
<b>DEPARTMENT:</b> Fire	<b>BY/DATE:</b> Assist. Fire Chief Dan O’Brien / 10-14-24
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an “X” in front of the selected text below)</i>	
<input checked="" type="checkbox"/> Healthy and Safe Community	<input type="checkbox"/> Thriving and Vibrant Destination Community
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input checked="" type="checkbox"/> Strong Infrastructure and Public Services
<input type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable

**BACKGROUND**

Revocation of the license to operate rental units within the city of Columbia Heights is requested against the rental property at: 4347 University Avenue NE

**FINDINGS**

1. That on August 5, 2024, inspectors for the City of Columbia Heights, inspected the property described above and noted violations. A compliance letter listing the violations was mailed by regular mail to the owner at the address listed on the Rental Housing License Application.
2. That on September 5, 2024, inspectors for the City of Columbia Heights performed a re-inspection and noted that violations remained uncorrected. A statement of cause was mailed via regular mail to the owner at the address listed on the rental housing license application.
3. That on October 3, 2024, inspectors for the City of Columbia Heights checked records for this property and noted that the violations remained uncorrected.
4. That based upon said records of the Enforcement Office, the following conditions and violations of the City’s Property Maintenance Code were found to exist, to-wit:
  - a. **Shall repair or replace unit 4-bathroom ceiling (hole/water damage/mold found). Shall thoroughly dry, clean, or replace any/all surfaces that are wet and/or damaged from water. Shall investigate water damage and mold to find and abate the source.**

**RECOMMENDED MOTIONS:**

MOTION: Move to close the public hearing and waive the reading of Resolution 2024-73, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-73, being a Resolution of the City Council of the city of Columbia Heights approving revocation, pursuant to City Code, of the rental license listed.

**ATTACHMENTS:**

- Res. 2024-73– Revoke for Uncorrected Violations at 4347 University Ave. NE



Resolution of the City Council for the City of Columbia Heights approving revocation pursuant to City Code of that certain property rental license held by Timoteo Lastor (Hereinafter "License Holder").

Whereas, License Holder is the legal owner of the real property located at 4347 University Avenue NE, Columbia Heights, Minnesota,

Whereas, pursuant to City Code, written notice setting forth the causes and reasons for the proposed Council action contained herein was given to the License Holder on September 6, 2024, of a public hearing to be held on October 14, 2024.

Now, therefore, in accordance with the foregoing, and all ordinances and regulations of the City of Columbia Heights, the City Council of the City of Columbia Heights makes the following:

**FINDINGS OF FACT**

1. That on August 5, 2024, inspectors for the City of Columbia Heights, inspected the property described above and noted violations. A compliance letter listing the violations was mailed by regular mail to the owner at the address listed on the Rental Housing License Application.
2. That on September 5, 2024, inspectors for the City of Columbia Heights performed a re-inspection and noted that violations remained uncorrected. A statement of cause was mailed via regular mail to the owner at the address listed on the rental housing license application.
3. That on October 3, 2024, inspectors for the City of Columbia Heights checked records for this property and noted that the violations remained uncorrected.
4. That based upon said records of the Enforcement Office, the following conditions and violations of the City's Property Maintenance Code were found to exist, to-wit:
  - a. Shall repair or replace unit 4 bathroom ceiling (hole/water damage/mold found). Shall thoroughly dry, clean, or replace any/all surfaces that are wet and/or damaged from water. Shall investigate water damage and mold to find and abate the source.
5. That all parties, including the License Holder and any occupants or tenants, have been given the appropriate notice of this hearing according to the provisions of the City Code.

**ORDER OF COUNCIL**

1. The rental license belonging to the License Holder described herein and identified by license number 24-0007525 is hereby revoked.
2. The City will post for the purpose of preventing occupancy a copy of this order on the buildings covered by the license held by License Holder.
3. The premises become Unlawful to Occupy 45 days from the first day of posting of this Order revoking the license as held by the License Holder.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

Attest:

\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>PUBLIC HEARING</b>
<b>MEETING DATE</b>	10/14/2024

<b>ITEM:</b>	<b>Approval of Resolution 2024-74 Approving the EDA’s Request of a Levy Increase for Taxes Payable in 2025</b>								
<b>DEPARTMENT:</b>	Community Development	<b>BY/DATE:</b>	Mitchell Forney, 9-16-24						
<b>CORE CITY STRATEGIES:</b>	<table border="0"> <tr> <td><input checked="" type="checkbox"/> Healthy and Safe Community</td> <td><input checked="" type="checkbox"/> Thriving and Vibrant Destination Community</td> </tr> <tr> <td><input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly</td> <td><input type="checkbox"/> Strong Infrastructure and Public Services</td> </tr> <tr> <td><input type="checkbox"/> Trusted and Engaged Leadership</td> <td><input type="checkbox"/> Sustainable</td> </tr> </table>			<input checked="" type="checkbox"/> Healthy and Safe Community	<input checked="" type="checkbox"/> Thriving and Vibrant Destination Community	<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services	<input type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable
<input checked="" type="checkbox"/> Healthy and Safe Community	<input checked="" type="checkbox"/> Thriving and Vibrant Destination Community								
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services								
<input type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable								

**BACKGROUND**

At the September 3<sup>rd</sup> EDA meeting the EDA discussed and passed resolutions setting its budget for 2025. EDA Resolution 2024-22 requests that the City, on behalf of the EDA, raise the EDA tax levy from \$310,000 in 2024 to \$375,000 in 2025. Since the EDA tax levy is under the administration of the City Council, the City must annually approve the EDA tax levy. During review of state statute staff identified an additional public hearing process which is required when a city increases its EDA levy. At the September 23<sup>rd</sup> City Council Meeting the City council started the public hearing process via passage of Resolution 2024-63. Resolution 2024-63 acknowledged the EDA’s request, established the required petition period, and set a date for the public hearing regarding the levy increase.

The EDA has requested the levy increase in order to add additional funds to its current and possible future initiatives. Since the EDA levy is a City tax levy the increase is added onto the city’s overall budget. The \$65,000 increase in the EDA levy contributes .4% to the recommended 8.4% overall increase in the City’s gross tax levy for 2025. These additional funds will be utilized by the EDA in 2025 to directly invest in economic and housing development projects throughout the city. Contributing to the direct reinvestment of the funds into the city. The EDA will distribute the funds to various programs and initiatives through its goal setting in 2025.

Resolution 2024-74 is the final step in the approval of the EDA’s levy increase. Residents still have until November 4th to petition against the increase, but after November 4th the EDA levy increase will be approved and included into the City’s budget.

**RECOMMENDED MOTION(S):**

MOTION: Move to close the public hearing and waive the reading of Resolution 2024-74, there being ample copies available to the public.

MOTION: Move to approve Resolution 2024-74, a resolution approving the Columbia Heights Economic Development Authority's request of a levy increase for taxes payable in 2025 for economic development purposes.

**ATTACHMENT(S):**

1. **Resolution 2024-74**

**CITY OF COLUMBIA HEIGHTS, MINNESOTA**

**RESOLUTION NO. 2024-74**

**RESOLUTION APPROVING THE COLUMBIA HEIGHTS ECONOMIC DEVELOPMENT AUTHORITY’S REQUEST OF A LEVY INCREASE FOR TAXES PAYABLE IN 2025 FOR ECONOMIC DEVELOPMENT PURPOSES.**

**WHEREAS**, the Columbia Heights Economic Development Authority (the “Authority”) has requested that the City of Columbia Heights (the “City”) increase its tax levy for the benefit of the Authority pursuant to Minnesota Statutes 469. 107, Subdivision 1; and

**WHEREAS**, in accordance with Minnesota Statutes 469. 107, Subdivision 2, the City Council of the City adopted Resolution No. 2024-63 on September 23, 2024 (the “Intent Resolution”), approving a levy (the “EDA Levy”) of \$375,000 for taxes payable in 2025, in order to better serve the Authority’s economic development activities within the City, representing an increase of \$65,000, and authorizing and directing City staff to publish the Intent Resolution, along with the notice of public hearing attached thereto as Exhibit A (the “Notice”).

**WHEREAS**, the City published the Intent Resolution and the Notice for two successive weeks in its official newspaper, *The Life*, and held the hearing on the date hereof, which date is two to four weeks after the first publication.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Columbia Heights hereby gives final approval for the collection of the EDA Levy of \$375,000 for taxes payable in 2025, representing an increase of \$65,000, in order to better serve the Authority’s economic development activities within the City, which amount shall be included in the City’s levy.

**ORDER OF COUNCIL**

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_  
Amáda Márquez Simula, Mayor

Attest:

\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	<b>ITEMS FOR CONSIDERATION</b>
<b>MEETING DATE</b>	10/14/2024

<b>ITEM:</b>	<b>Verizon Tower – Dish Wireless Ground Lease.</b>							
<b>DEPARTMENT:</b>	Public Works	<b>BY/DATE:</b> Director of Public Works / 10/8/2024						
<p><b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an “X” in front of the selected text below)</i></p> <table> <tr> <td><input type="checkbox"/> Healthy and Safe Community</td> <td><input type="checkbox"/> Thriving and Vibrant Destination Community</td> </tr> <tr> <td><input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly</td> <td><input type="checkbox"/> Strong Infrastructure and Public Services</td> </tr> <tr> <td><input type="checkbox"/> Trusted and Engaged Leadership</td> <td><input type="checkbox"/> Sustainable</td> </tr> </table>			<input type="checkbox"/> Healthy and Safe Community	<input type="checkbox"/> Thriving and Vibrant Destination Community	<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services	<input type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable
<input type="checkbox"/> Healthy and Safe Community	<input type="checkbox"/> Thriving and Vibrant Destination Community							
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly	<input type="checkbox"/> Strong Infrastructure and Public Services							
<input type="checkbox"/> Trusted and Engaged Leadership	<input type="checkbox"/> Sustainable							

**BACKGROUND**

The City has been contacted by DISH Wireless with regard to leasing space at the Municipal Service Center for a PCS antenna facility. Dish is expanding cellular communications in this area under the ‘Boost’ carrier platform.

**SUMMARY OF CURRENT STATUS**

Under the lease, Dish would install a their antenna on the existing 110-foot tall monopole owned by Verizon along with an equipment platform on the ground and connecting equipment. The equipment platform would be approximately a 5’ x 7’ in a 10’ x 12’ lease area, which would be chain link fence enclosed. Dish Wireless would be responsible for all maintenance of their equipment and for removal of the equipment if work needs to be done on the tower.

The attached lease is in the final form having been reviewed by the City Attorney working with representatives of Dish Wireless for final content, including lease rates. The main points of the lease are:

- Initial annual lease rate: \$9,600
- Annual escalation on lease: 3%
- Initial term: 5 years
- Renewable term: Four additional, five-year terms.

As Verizon owns the tower, this is co-locator arrangement where the Dish rents land space from the City and antenna space from Verizon. Staff feels that by leasing space at the Municipal Service Center, the City will gain another form of revenue with minimal impact. The 10’ x 12’ lease space as shown allows adequate access for the future redevelopment of the MSC site.

**STAFF RECOMMENDATION:** Staff recommends approval of the Land Lease with Dish Wireless.

**RECOMMENDED MOTION(S):**

MOTION: Move to approve the Ground Lease Agreement with Dish Wireless LLC of Englewood Colorado, and authorize the Mayor and City Manager to execute an agreement for the same for the use of designated space at the Municipal Service Building, 637 38<sup>th</sup> Avenue N.E. (rear lot).

**ATTACHMENT(S):**

Attachment: Lease Agreement  
Site Map

## GROUND LEASE AGREEMENT

This Ground Lease Agreement (the “**Agreement**”) is made and effective as of the date the last Party executes this Agreement (the “**Effective Date**”), by and between the City of Columbia Heights, a Minnesota municipal corporation having a place of business at 3989 Central Avenue Northeast, Columbia Heights, Minnesota 55421 (“**Landlord**”), and DISH Wireless L.L.C., a Colorado limited liability company having a place of business at 9601 S. Meridian Blvd., Englewood, Colorado 80112 (“**Tenant**,” and together with Landlord, the “**Parties**,” each a “**Party**”).

### WITNESSETH:

#### 1. Definitions.

“**Affiliate(s)**” means, with respect to a Party, any person or entity, directly or indirectly, controlling, controlled by, or under common control with such Party, in each case for so long as such control continues. For purposes of this definition, “control” shall mean (i) the ownership, directly or indirectly, or at least fifty percent (50%) of either: (a) the voting rights attached to issued voting shares; or (b) the power to elect fifty percent (50%) of the directors of such entity, or (ii) the ability to direct the actions of the entity. Notwithstanding the preceding, for purposes of this Agreement, EchoStar Corporation and its direct and indirect subsidiaries shall not be deemed to be “Affiliates” of Tenant unless after the Effective Date any such entity qualifies as a direct or indirect subsidiary of DISH Network Corporation.

“**Applicable Law**” means any applicable federal, state or local act, law, statute, ordinance, building code, rule, regulation or permit, or any order, judgment, consent or approval of any Governmental Authority having jurisdiction over the Parties or this Agreement.

“**Governmental Authority**” means any: (i) federal, state, county, municipal, tribal or other local government and any political subdivision thereof having jurisdiction over the Parties or this Agreement; (ii) any court or administrative tribunal exercising proper jurisdiction; or (iii) any other governmental, quasi-governmental, self-regulatory, judicial, public or statutory instrumentality, authority, body, agency, bureau or entity of competent jurisdiction.

“**Installation**” means the installation of Tenant’s Communications Facility at the Leased Premises.

“**Property**” means that certain parcel of real property more particularly described in Exhibit A.

“**Tenant’s Communications Facility**” means Tenant’s communications fixtures and related equipment, cables, accessories and improvements, associated antennas, equipment shelters or cabinets and fencing, as well as any lines, wires, cables, circuits, conduits, poles, and associated equipment, improvements, fixtures and appurtenances for any utility or similar services, together with any other items, fixtures, improvements, and equipment that Tenant, in its sole and absolute discretion, deems beneficial and/or necessary to Tenant’s Permitted Use of the Leased Premises.

#### 2. Leased Premises, Term, Rent and Contingencies.

2.1 Leased Premises. Landlord is the owner of the Property located at 637 38<sup>th</sup> Place Northeast, Columbia Heights, Minnesota. Landlord leases to Tenant a portion of Landlord’s Property consisting of an



approximately one hundred twenty (120) square feet parcel (the "**Lease Area**"), together with a non-exclusive right of way and easement for ingress and egress and for the installation of lines, wires, cables, circuits, conduits, poles, and associated equipment, improvements, fixtures and appurtenances for utility and similar services, over, under and along a fifteen feet (15') wide area extending from the nearest public right of way to the Lease Area (together with any additional easements or rights of way described hereinbelow, the "**Easements**"). The Lease Area and Easements are initially described in Exhibit B and are collectively referred to as the "**Leased Premises**". Landlord also grants to Tenant: (a) the right to use any available electrical systems and/or fiber installed at the Property to support Tenant's Communications Facility; and (b) any easements on, over, under, and across the Property for utilities, fiber, and/or similar services and access to the Leased Premises. Landlord agrees that providers of utilities, fiber, and/or similar services may use such Easements and/or available conduit(s) for the installation of any equipment necessary to provide utilities, fiber, and/or similar services to the Leased Premises. If the existing utility or fiber sources located within the Leased Premises or on the Property are insufficient for Tenant's Permitted Use or if Tenant or any utility company or third party provider of services is unable to use the Easements, then Landlord agrees to grant Tenant and/or the applicable utility company and/or third party service provider the right, at Tenant's sole cost and expense, to install such utility, fiber, and/or similar services on, over and/or under the Property as is necessary for Tenant's Permitted Use; provided that Landlord and Tenant shall mutually agree on the location of such installation(s).

2.2 Term. This Agreement shall be effective as of the Effective Date. The initial term of this Agreement (the "**Initial Term**") will commence on the first (1<sup>st</sup>) day of the month following the commencement of Tenant's Installation (the "**Commencement Date**"), and will expire at 11:59 PM on the day immediately preceding the fifth (5<sup>th</sup>) anniversary of the Commencement Date unless terminated sooner, renewed or extended in accordance with this Agreement. The Initial Term shall automatically renew for up to four (4) additional terms of sixty (60) months each (each, a "**Renewal Term**" and together with the Initial Term, the "**Term**"). However, Tenant may, in Tenant's sole and absolute discretion, elect not to renew the lease at the end of the then-current Term by giving Landlord written Notice at least ninety (90) days prior to the end of the then-current Term. The Parties agree that, subject to the Contingencies, this Agreement constitutes a binding and valid obligation on each Party and that each Party has vested rights in this Agreement as of the Effective Date.

2.3 Rent. Beginning on the Commencement Date and continuing through the term of this Agreement, Tenant shall pay Landlord rent for the Leased Premises ("**Rent**") in the amount of Eight Hundred and 00/100 Dollars (\$800.00) per month. The first Rent payment shall be made within twenty (20) business days of the Commencement Date, with subsequent rent payable by the fifth day of each month. On each anniversary of the Commencement Date, the Rent shall be automatically increased by three percent (3%) of the then-current Rent. Payments shall be delivered to the address designated by Landlord in Section 12.11, or by electronic payment. All payments for any fractional month shall be prorated based upon the number of days during such month that the payment obligation was in force ("**Payment Terms**"). Tenant shall require receipt of a validly completed IRS approved W-9 form (or its equivalent) prior to paying any Rent or any other amount(s) due under this Agreement.

2.4 Contingencies. The Parties acknowledge and agree that Tenant's ability to lawfully use the Leased Premises is contingent upon Tenant obtaining all certificates, permits, approvals and other authorizations that may be required by any Governmental Authority in accordance with Applicable Law (collectively, the "**Governmental Approvals**"). Tenant will endeavor to obtain all such Governmental Approvals promptly. Landlord hereby authorizes Tenant, at Tenant's sole cost and expense, to file and submit for Governmental Approvals. Landlord shall: (a) cooperate with Tenant in Tenant's efforts to obtain such Governmental Approvals; (b) promptly execute and deliver all documents necessary to obtain and maintain the Government Approvals; and (c) not take

any action that would adversely affect Tenant's ability to obtain and/or maintain the Governmental Approvals. If: (i) any application for Governmental Approvals is rejected, conditioned, materially delayed or otherwise not approved for any or no reason; or (ii) Tenant determines, in Tenant's sole and absolute discretion, that such Governmental Approvals cannot be obtained in a timely and commercially reasonable manner (clauses (i) and (ii) collectively, the "**Contingencies**"), then, Tenant shall have the right in its sole and absolute discretion to terminate this Agreement immediately upon Notice to Landlord, without penalty or further obligation to Landlord (or Landlord's affiliates, employees, officers, agents or lenders). If, following the Commencement Date, and through no fault of Tenant, any Governmental Approval issued to Tenant is canceled, expires, lapses or is otherwise withdrawn or terminated by the applicable Governmental Authority, then Tenant shall have the right in its sole and absolute discretion to terminate this Agreement upon ninety (90) days' Notice to Landlord without penalty or further obligation to Landlord (or Landlord's affiliates, employees, officers, agents or lenders). If this Agreement is terminated, this Agreement shall be of no further force or effect (except as set forth to the contrary herein).

### **3. Use, Access and Modifications to Tenant's Communications Facility.**

3.1 Tenant's Permitted Use. Tenant shall have the non-exclusive right, at its sole cost and expense, to use the Leased Premises for the transmission and reception of communications signals ("**Tenant's Permitted Use**"). In accordance with this Tenant's Permitted Use, the Tenant has the right to install, operate, maintain, modify, repair, replace, upgrade, store or remove its antennas, utility building, equipment, personal property, leasehold improvements, and appurtenances as shown in Exhibit "B". Landlord acknowledges and agrees that if radio frequency signage and/or barricades are required by Applicable Law, Tenant shall have the right to install the same on the Property.

3.2 Access. Commencing on the Effective Date and continuing throughout the Term, Tenant, its employees, agents and contractors shall have unrestricted access to the Leased Premises 24 hours per day, 7 days per week and at no additional cost or expense to Tenant. Further, Landlord grants to Tenant the right of ingress and egress to the Leased Premises. Tenant shall request access to the Leased Premises twenty-four (24) hours in advance, except in case of emergency. In the event it is necessary to have Tenant to have access to the Leased Premises other than the working hours of the Landlord, Landlord may charge Tenant for reasonable expense, included wages that Owner may incur for providing such access to Tenant. In case of circumstances involving (i) imminent risk of bodily injury or death, (ii) risk of property damage, or (iii) network disruption (each an "**Emergency**"), Tenant shall notify Landlord as soon as practical before gaining access to the Leased Premises.

3.3 Modifications to Tenant's Communications Facility. Tenant's initial Installation of Tenant's Communications Facility, as well as any subsequent additions, repairs, replacements, upgrades or other modifications to and the frequencies and technologies utilized in connection therewith, shall be at the sole and absolute discretion and option of Tenant.

### **4. Utilities, Liens and Taxes.**

4.1 Utilities. Landlord makes no representations that utilities adequate for Tenant's use of the Property are available. Tenant shall be responsible for the cost of all utilities installed and used by it at the Property. Tenant shall have its own utility meter installed in a mutually agreed upon location. Tenant shall pay the utility provider directly for the cost of its utility consumption at the Leased Premises.

4.2 Liens. Tenant will use commercially reasonable efforts to prevent any lien from attaching to the Property or any part thereof. If any lien is filed purporting to be for labor or material furnished or to be furnished

at the request of Tenant, then Tenant shall do all acts necessary to discharge such lien by payment, satisfaction or posting of bond within ninety (90) days of receipt of Notice of the same from Landlord; provided, that Tenant may contest any such lien if Tenant provides Landlord with cash or a letter of credit in the amount of said lien as security for its payment within such ninety (90) day period, and thereafter diligently contests such lien. In the event Tenant fails to deposit the aforementioned security with Landlord and fails to pay any lien claim after entry of final judgment in favor of the claimant, then Landlord shall have the right to expend all sums reasonably necessary to discharge the lien claim.

4.3 Taxes. If any such tax or excise is levied or assessed directly against Tenant, then Tenant shall be responsible for and shall pay the taxing authority. Tenant shall be liable for all taxes against Tenant's personal property or Tenant's fixtures placed in the Leased Premises, whether levied or assessed against Landlord or Tenant. Landlord shall reasonably cooperate with Tenant, at Tenant's expense, in any appeal or challenge to Taxes. If, as a result of any appeal or challenge by Tenant, there is a reduction, credit or repayment received by Landlord for any Taxes previously paid by Tenant, Landlord agrees to promptly reimburse to Tenant the amount of said reduction, credit or repayment. If Tenant does not have the standing rights to pursue a good faith and reasonable dispute of any Taxes under this section, Landlord will pursue such dispute at Tenant's sole cost and expense upon written request of Tenant.

## 5. Interference.

(a) In the performance of its Approved Use, Tenant shall not damage or interfere with Landlord's Operations, including its radio frequency transmissions, or approved operations of other parties that were in place on the Property prior to the Commencement Date of this Lease, provided that the equipment used by Landlord or other tenants is operating within the technical parameters specified by its manufacturer and/or as defined by the FCC. In the event of any such Tenant-caused interference, Tenant shall immediately cease such interference, except for brief tests necessary for the elimination of the interference and until Tenant is able to resolve the problem. In the event Tenant cannot correct the interference, Tenant shall have the option to terminate this Lease, pursuant to Section 8. Termination. Tenant shall not be responsible for interference that results from a change in the operations of other tenants after the Commencement Date of this Lease.

b) Tenant acknowledges that Landlord may lease the Property, or any part of it, to other parties in close proximity to the Leased Premises, and Tenant agrees to work cooperatively with any such other parties, using accepted technical standards in accordance with FCC standards, to ensure that such other parties' use and Tenant's use will be compatible and will not cause interference with each other. Notwithstanding any term contained in this Section 5(b), Landlord agrees to refrain from leasing to other parties within four feet (4') of Tenant's Leased Premises.

(c) Tenant in no way guarantees to Tenant noninterference with Tenant's transmission operations provided, however, that in the event that any other party requests permission to place any type of additional antenna or transmission facility on the Property, the procedures of this Section shall govern to determine whether such antenna or transmission facility will interfere with Tenant's transmission operations.

(d) In the event that Tenant or other tenants on the Property experience interference of their FCC-approved frequencies and they cannot reach agreement as to the cause and remedy of such interference, an RF Engineer approved by the Landlord shall determine such cause and remedy and Tenant shall abide by the RF Engineer's determination, subject to Tenant's right to terminate this Lease. The cost of the RF Engineer shall be born by either (i) Landlord, or (ii) the party determined to have caused the interference.

## 6. Maintenance and Repair Obligations.

6.1 Landlord Maintenance of Property. It is fully understood and agreed that Tenant is aware of the conditions of the Leased Premises as of the Effective Date and leases the same "as is". Tenant may take all actions necessary, in Tenant's reasonable discretion, to secure and/or restrict access to Tenant's Communications Facility.

6.2 Tenant Maintenance of Tenant's Communications Facility. Tenant assumes sole responsibility for the maintenance, repair and/or replacement of Tenant's Communications Facility, except as set forth in Section 6.1. Tenant agrees to perform all maintenance, repair or replacement of Tenant's Communications Facility ("**Tenant Maintenance**") in accordance with Applicable Law, and in a good and workmanlike manner. Tenant shall not be permitted to conduct Tenant Maintenance in a manner that would materially increase the size of the Leased Premises.

## 7. Surrender and Hold Over.

7.1 Surrender. Except as set forth to the contrary herein, within ninety (90) days following the expiration or termination of this Agreement (the "**Removal Period**"), in accordance with the terms of this Agreement, Tenant will remove Tenant's Communications Facility (excluding footings, pads conduits, pipes, fixtures and improvements to the extent any of the foregoing are installed underground and/or below grade) and surrender the Leased Premises to Landlord in a condition similar to that which existed immediately prior to Tenant's Installation together with any additions alteration and improvements to the Leased Premises, in either case, normal wear and tear excepted. The Parties acknowledge and agree that Rent will not accrue during the Removal Period. However, if Tenant's Communications Facility is not removed during the Removal Period, Tenant will be deemed to be in Hold Over (as defined in Section 7.2 below) until Tenant's Communications Facility is removed from the Leased Premises. Tenant shall have the right to access the Leased Premises or remove any or all of Tenant's Communications Facility from the Leased Premises at any time during the Term or the Removal Period.

7.2 Hold Over. If Tenant occupies the Leased Premises beyond the Removal Period without Landlord's written consent ("**Hold Over**"), Tenant will be deemed to occupy the Leased Premises on a month-to-month basis, terminable by either Party on thirty (30) days' written Notice to the other Party. All of the terms and provisions of this Agreement shall be applicable during that period, except that Tenant shall pay Landlord a rental fee equal to one hundred twenty five percent (125%) the then current monthly Rent applicable at the expiration or termination of the Agreement, prorated for the number of days of such hold over.

7.3 Actual Removal. In the event that Tenant's Communications Facility and related equipment are not removed and the Property is not restored to the reasonable satisfaction of the Landlord within one hundred eighty (180) days following the termination Notice to either Party under Section 7.2, the Landlord shall, upon thirty (30) days written Notice to the Tenant have the option to fully decommission the Communications Facility have the Communications Facility removed, and repair the site and restore the property, and Tenant shall be responsible for the cost of such actions. Tenant shall have no liability for any structure that is not part of Tenant's Communication Facility, or owned by others.

## 8. Default, Remedies and Termination.

8.1 Default. If any of the following events occur during the Term (each a “Default”), then the non-Defaulting Party may elect one or more of the remedies set forth below in this Section 8 or seek any other remedy available: (a) Tenant’s failure to make any payment required by this Agreement within thirty (30) days after receipt of written Notice from the Landlord of such failure to pay; (b) failure by either Party to observe or perform any provision of this Agreement where such failure: (1) continues for a period of thirty (30) days after written Notice thereof from the non-Defaulting Party and the Defaulting Party has failed to cure or commenced the cure of such Default; and/or (2) based upon Tenant’s reasonable determination, materially affects Tenant’s ability to transmit or receive wireless communications signals to or from the Leased Premises; (c) either Party files a petition in bankruptcy or insolvency or for reorganization or arrangement under the bankruptcy laws or under any insolvency act of any state, or admits the material allegations of any such petition by answer or otherwise, or is dissolved or makes an assignment for the benefit of creditors; and/or (d) involuntary proceedings under any such bankruptcy law or insolvency act or for the dissolution of either Party are instituted against either Party, or a receiver or trustee is appointed for all or substantially all of the property of either Party, and such proceeding is not dismissed, or such receivership or trusteeship vacated within sixty (60) days after such institution or appointment.

8.2 Remedies. Upon the occurrence of any uncured Default, the non-Defaulting Party may thereafter terminate this Agreement immediately upon written Notice to the other Party without prejudice to any other remedies the non-Defaulting Party may have at law or in equity.

8.3 Termination. Tenant shall have the right to terminate this Agreement without further liability upon thirty (30) days prior written Notice to Landlord due to any one or more of the following: (i) changes in Applicable Law which prohibit or adversely affect Tenant’s ability to operate Tenant’s Communications Facility at the Leased Premises; (ii) Tenant, in its sole discretion, determines that Tenant’s Permitted Use of the Leased Premises is obsolete or unnecessary; (iii) Landlord or a third party installs any structure, equipment, or other item which blocks, hinders, limits, or prevents Tenant from being able to use the Tenant Communications Facility for Tenant’s Permitted Use.

Landlord shall have the right to terminate this Agreement without further liability upon thirty (30) days prior written Notice to Tenant due to any one or more of the following: (i) Landlord determines, after review by an independent structural engineer, that Tenant’s Communication Facility is structurally unsound; (ii) Tenant fails to pay Rent within thirty (30) days of receipt of written notice from Landlord of a Rent payment being overdue; or (iii) Tenant does not complete installation of its Communications Facility as shown on Exhibit “B” , “Communications Facilities and Site Plan” within one (1) year of the Commencement Date of this Lease; provided that the parties agree to extend the deadline for completion of installation of the Communications Facility if Tenant is unable to complete installation due to reasons outside of Tenant’s control and provided Landlord gives Tenant ninety (90) days’ notice prior to termination, (iv) Following expiration of the first Renewal Term (or 10th lease year), and upon 120 days prior written notice by the Landlord to Tenant if Landlord decides, for any reason, to redevelop and/or discontinue use of the Leased Leased Premises in a manner inconsistent with continued use of the Leased Premises by Tenant. If Landlord elects to terminate the Lease pursuant to this Section 8.3, Landlord shall use good faith efforts to allow Tenant to relocate and operate its Communications Facility on other property or structures owned by Landlord.

## 9. Limitation of Liability and Indemnification.

9.1 Limitation of Liability. EXCEPT FOR EACH PARTY’S INDEMNIFICATION OBLIGATIONS SET FORTH BELOW IN THIS SECTION 9, NEITHER PARTY NOR ANY OF ITS AGENTS, CONTRACTORS OR EMPLOYEES, SHALL BE LIABLE TO THE OTHER PARTY OR ANY PERSON CLAIMING THROUGH THAT PARTY FOR ANY EXEMPLARY, SPECIAL,

INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR ANY CAUSE WHATSOEVER, INCLUDING, WITHOUT LIMITATION, CLAIMS CAUSED BY OR RESULTING FROM THE NEGLIGENCE, GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THAT PARTY, ITS AGENTS, CONTRACTORS OR EMPLOYEES.

9.2 Tenant's Indemnity. Except to the extent caused by the breach of this Agreement by Landlord or the acts or omissions of Landlord, its officers, agents, employees, contractors, or any other person or entity for whom Landlord is legally responsible, Tenant shall defend, indemnify and hold Landlord and its officers, directors, shareholders, employees, agents and representatives ("**Landlord's Representatives**") harmless from and against any and all claims, demands, litigation, settlements, judgments, damages, liabilities, costs and expenses (including, without limitation, reasonable attorneys' fees) (individually or collectively, a "**Claim**") arising directly or indirectly out of: (i) any act or omission of Tenant, its officers, agents, employees, contractors, or any other person or entity for whom Tenant is legally responsible ("**Tenant's Representatives**"); or (ii) a breach of any representation, warranty or covenant of Tenant contained or incorporated in this Agreement. Tenant's obligations under this Section 9.2 shall survive the expiration or earlier termination of this Agreement for two (2) years.

9.3 Landlord's Indemnity. Except to the extent caused by the breach of this Agreement by Tenant or the acts or omissions of Tenant or Tenant's Representatives, Landlord shall defend, indemnify and hold Tenant, its officers, directors, shareholders, employees, agents and representatives harmless from and against any and all Claims arising directly or indirectly out of: (i) any act or omission of Landlord, its officers, agents, employees, contractors or any other person or entity for whom Landlord is legally responsible; (ii) a breach of any representation, warranty or covenant of Landlord contained or incorporated in this Agreement; and/or (iii) the generation, possession, use, storage, presence, release, spill, treatment, transportation, manufacture, refinement, handling, production and/or disposal of Hazardous Substances in, on, about, adjacent to, under or near the Leased Premises and/or the Property, and/or any contamination of the Leased Premises and/or the Property by any Hazardous Substance, but only to the extent not caused by Tenant or Tenant's Representatives. Landlord's obligations under this Section 9.3 shall survive the expiration or earlier termination of this Agreement for two (2) years.

9.4 Indemnification Procedure. The Party seeking indemnification (the "**Indemnified Party**") shall promptly send Notice to the Party from whom indemnification is being sought (the "**Indemnifying Party**") of the claim or suit for which indemnification is sought. The Indemnified Party shall not make any admission as to liability or agree to any settlement of or compromise any claim without the prior written consent of the Indemnifying Party. The Indemnified Party shall, at the Indemnifying Party request and expense, give the Indemnifying Party all reasonable assistance in connection with those negotiations and litigation.

## 10. Insurance.

10.1 Landlord Obligations. Throughout the Term, Landlord shall maintain, at Landlord's sole cost and expense, the following insurance coverage Commercial General Liability of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

### 10.2 Tenant Insurance.

(a) Tenant shall obtain and maintain the following insurance to protect the parties against insurable claims, demands, actions, judgments, expenses, and liabilities that may arise out of or result from Tenant's use of the Leased Property:

## (1) General Liability Insurance

a. Bodily Injury: \$1,500,000 each occurrence  
\$3,000,000 aggregate

b. Property Insurance: \$1,500,000 each accident  
\$3,000,000 aggregate

c. These limits may be satisfied by the commercial general liability coverage or in combinations with an umbrella or excess liability policy, provided coverage afforded by the umbrella or excess policy are no less than the underlying commercial general liability coverages.

d. Policy must include an "all services, products, or completed operations" endorsement. Tenant shall maintain Completed Operations coverage for a minimum of two years after the construction is completed.

## (2) Automobile Insurance

a. Bodily Injury \$1,000,000 per person

\$1,500,000 per accident

b. Property damage not less than \$1,500,000 per accident

c. The liability limits may be afforded under the Commercial Policy, or in combination with an umbrella or excess liability policy provided coverages of rides afforded by the umbrella or excess policy are not less than the underlying Commercial Auto Liability coverage.

d. The Commercial Automobile Policy shall include at least statutory personal injury protection, uninsured motorists and under insured coverages.

e. Coverage shall be provided by Bodily Injury and Property Damage for the ownership, use, maintenance or operation of all owned, non-owned and hired automobiles.

## (3) Workers' Compensation and Employer's Liability

a. Workers' Compensation per Minnesota Statute

b. Employer's Liability shall have minimum limits of:

1. \$500,000 per accident;
2. \$500,000 per employee
3. \$500,000 per disease policy limit

c. Tenants with 10 or fewer employees who do not have Workers' Compensation coverage are required to provide a completed "Certificate of Compliance" (State of Minnesota form MN LIC 04) verifying the number of employees and the reason for their exemption.

(b) Tenant shall provide Landlord, prior to the Commencement Date and annually thereafter prior to expiration date of the same, evidence of the required insurance in the form of a certificate of insurance issued by an

insurance company licensed to do business in the State of Minnesota, which includes all coverage required in Section 10.2(a) above.

(c) Policies are to be written on an occurrence basis or as acceptable to the Landlord. Certificate of Insurance must indicate if the policy is issued on a claims-made (if expressly approved by Landlord) or occurrence basis. All certificates of insurance shall provide that Landlord shall be given notice of cancellation in accordance with the policy's terms and conditions.

(d) Additional Insured – Certificate of Insurance.

The Tenant shall provide, prior to tenancy, evidence of the required insurance in the form of a Certificate of Insurance issued by a company (rated A- or better by Best Insurance Guide) licensed to do business in the state of Minnesota, which includes all coverage required in this Section 10. Insurance. General Liability and Automobile policies shall include the Landlord and the City of Columbia Heights as additional insured and shall provide that it will be the primary coverage.

## 11. Representations and Warranties.

11.1 Representations and Warranties. Landlord represents, warrants and covenants that: (a) Landlord has the right and authority to execute and perform this Agreement; (b) there are no liens, judgments or other title matters materially and adversely affecting Landlord's title to the Property; (c) there are no covenants, easements or restrictions that prevent the use of the Leased Premises for Tenant's Permitted Use; (d) the Leased Premises are in compliance with applicable law; (e) Landlord will comply with all federal, state, and local laws in connection with any substances brought on to the Property that are identified as toxic or hazardous by any Applicable Law, ordinance or regulation ("**Hazardous Substance**"); and (f) Tenant's use and quiet enjoyment of the Leased Premises shall not be disturbed. Landlord is responsible for any loss or damage, including remediation, with respect to Hazardous Substances as per Applicable Law. Landlord understands and agrees that notwithstanding anything contained in this Agreement to the contrary, in no event shall Tenant have any liability whatsoever with respect to any Hazardous Substance that was on, about, adjacent to, under or near the Property prior to the Effective Date, or that was generated, possessed, used, stored, released, spilled, treated, transported, manufactured, refined, handled, produced or disposed of on, about, adjacent to, under or near the Property by: (1) Landlord, its agents, employees, contractors or invitees; or (2) any third party who is not an employee, agent, contractor or invitee of Tenant.

Tenant represents and warrants that its use of the Leased Premises herein will not generate, and it will not store or dispose on the Property nor transport to or over the Property any hazardous substance, chemical or waste contrary to any applicable law or regulation. Tenant further agrees to hold Landlord harmless from and indemnify Landlord against any release of any such hazardous substance, and any damage, loss, expense, or liability resulting from the breach of this representation or from the violation of any applicable state or federal law by such release associated with Tenant's use of hazardous substances, including payment of all reasonable attorneys' fees, costs, and penalties incurred as a result thereof, except for any release caused by the negligence or willful misconduct of Landlord, its employees, or agents.

## 12. Miscellaneous.

12.1 Assignment and Subletting. Neither Party may assign or otherwise transfer any of its rights or obligations under this Agreement to any third party without the prior written approval of the other Party, which



consent shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, Tenant may assign or transfer some or all of its rights and/or obligations under the Agreement to: (i) an Affiliate; (ii) a successor entity to its business, whether by merger or by sale of all or substantially all of its assets or stock; (iii) any entity in which Tenant or its Affiliates have any direct or indirect equity investment; and/or (iv) any other entity directly or indirectly controlling, controlled by or under common control with any of the foregoing, and in each case, such assignment or transfer shall not be considered an assignment under this Section 12.1 requiring consent and Landlord shall have no right to delay, alter or impede such assignment or transfer. For clarity, and the avoidance of doubt, neither: (a) a change in ownership of Tenant as a result of a merger, consolidation or reorganization; nor (b) the sale of all or substantially all of the assets of Tenant shall be considered an assignment under this Section 12.1 requiring Landlord's consent, and Landlord shall have no right to delay, alter or impede any of the foregoing transactions.

12.2 Rights Upon Sale of Property. Should Landlord, at any time during the Term, sell or transfer all or any part of the Property to a purchaser other than Tenant, such transfer shall be subject to this Agreement and Landlord shall require any such purchaser or transferee to recognize Tenant's rights under the terms of this Agreement in a written instrument signed by Landlord and the third party transferee.

12.3 Subordination and Non-Disturbance. [Intentionally deleted]  
].

12.4 Condemnation. Landlord shall provide to Tenant notice of any condemnation proceedings within thirty (30) business days of receipt. In the event the whole of the Leased Premises is taken by eminent domain, this Lease shall terminate as of the date title to the Leased Premises vests in the condemning authority. In the event a portion of the Leased Premises is taken by eminent domain and, as a result, Tenant is unable to operate the Antenna Facilities, either party shall have the right to terminate this Lease as of said date of title transfer, by giving thirty (30) days written notice to the other party. In the event of any taking under the power of eminent domain, Tenant shall not be entitled to any portion of the reward paid for the taking and the Landlord shall receive full amount of such award. Tenant hereby expressly waives any right or claim to any portion thereof. Although all damages, whether awarded as compensation for a decrease in value of the leasehold or to the fee of the Leased Premises, shall belong to Landlord, Tenant shall have the right to claim and recover from the condemning authority, but not from Landlord, such compensation as may be separately awarded or recoverable by Tenant on account of any and all damage to Tenant's business and any costs or expenses incurred by Tenant in moving/removing its equipment, personal property, Communications Facilities, and leasehold improvements.

12.5 Recording. If requested by Tenant, Landlord and Tenant agree to execute a Memorandum of Lease that Tenant may record at Tenant's sole cost and expense. The date set forth in the Memorandum of Lease is for recording purposes only, and bears no reference to commencement of the Term or rent payments of any kind.

12.6 Force Majeure. Notwithstanding anything to the contrary in this Agreement, neither Party shall be liable to the other Party for nonperformance or delay in performance of any of its obligations under this Agreement due to causes beyond its reasonable control, including, without limitation, strikes, lockouts, pandemics, labor troubles, acts of God, accidents, technical failure governmental restrictions, insurrections, riots, enemy act, war, civil commotion, fire, explosion, flood, windstorm, earthquake, natural disaster or other casualty ("**Force Majeure**"). Upon the occurrence of a Force Majeure condition, the affected Party shall immediately notify the other Party with as much detail as possible and shall promptly inform the other Party of any further developments. Immediately after the Force Majeure event is removed or abates, the affected Party shall perform

such obligations with all due speed. Neither Party shall be deemed in default of this Agreement to the extent that a delay or other breach is due to or related to a Force Majeure event. A proportion of the Rent herein reserved, according to the extent that such Force Majeure event shall interfere with the full enjoyment and use of the Leased Premises, shall be suspended and abated from the date of commencement of such Force Majeure event until the date that such Force Majeure event subsides. If such Force Majeure event prevents the affected Party from performing its obligations under this Agreement, in whole or in part, for a period of forty-five (45) or more days, then the other Party may terminate this Agreement immediately upon Notice to the affected Party.

12.7 Successors and Assigns. The respective rights and obligations provided in this Agreement shall bind and shall continue to apply for the benefit of the Parties hereto, their legal representative, heirs, successors and permitted assigns. The rights granted to Tenant herein shall extend to any subtenant’s of Tenant without necessity in each instance of expressly stating so.

12.8 Governing Law and Construction. This Agreement shall be construed, governed and enforced in accordance with the laws of the state in which the Leased Premises is located. The section and paragraph headings contained in this Agreement are solely for reference purposes, and shall not affect in any way the meaning or interpretation of this Agreement.

12.9 Severability. Each provision of this Agreement shall be construed as separable and divisible from every other provision and the enforceability of any one provision shall not limit the enforceability, in whole or in part, of any other provision. If a court or administrative body of competent jurisdiction holds any provision of this Agreement to be invalid, illegal, void or less than fully enforceable as to time, scope or otherwise, such provision shall be construed by limiting and reducing it so that such provision is valid, legal and fully enforceable while preserving to the greatest extent permissible the original intent of the parties; the remaining terms and conditions of this Agreement shall not be affected by such alteration, and shall remain in full force and effect.

12.10 Waiver; Remedies. It is agreed that, except as expressly set forth in this Agreement, the rights and remedies herein provided in case of Default or breach by either Landlord or Tenant are cumulative and shall not affect in any manner any other remedies that the non-breaching Party may have by reason of such default or breach. The exercise of any right or remedy herein provided shall be without prejudice to the right to exercise any other right or remedy provided herein, at law, in equity or otherwise. In addition to, and not in limitation of, the preceding, the Parties acknowledge and agree that there will not be an adequate remedy at law for noncompliance with the provisions of Section 5, and therefore either Party shall have the right to equitable remedies, including, without limitation, injunctive relief and specific performance.

12.11 Notice. All notices or requests that are required or permitted to be given pursuant to this Agreement must be given in writing by certified US mail (postage pre-paid) with return receipt requested or by courier service (charges prepaid), or solely in the case of notice to Landlord by email, to the party to be notified, addressed to such party at the address(es) or email address(es) set forth below, or such other address(es), email address(es) or fax number(s) as such Party may have substituted by written notice (given in accordance with this Section 12.11) to the other Party (“**Notice**”). The sending of such Notice to the proper email address (in the case of email transmission) or the receipt of such Notice (in the case of delivery by first-class certified mail or by courier service) will constitute the giving thereof.

**If to be given to Landlord:**  
City of Columbia Heights

**If to be given to Tenant:**  
DISH Wireless L.L.C.

Attn: City Manager  
3989 Central Avenue Northeast  
Columbia Heights, Minnesota 55421

Attn: Lease Administration  
5701 South Santa Fe Drive  
Littleton, Colorado 80120

12.12 Entire Agreement. This Agreement sets forth the entire, final and complete understanding between the Parties hereto regarding the subject matter of this Agreement, and it supersedes and replaces all previous understandings or agreements, written, oral, or implied, regarding the subject matter of this Agreement made or existing before the date of this Agreement. Except as expressly provided by this Agreement, no waiver or modification of any of the terms or conditions of this Agreement shall be effective unless in writing and signed by both Parties. Any provision of this Agreement that logically would be expected to survive termination or expiration, shall survive for a reasonable time period under the circumstances, whether or not specifically provided in this Agreement.

12.13 Compliance with Law. Each Party shall, with respect to its actions and/or inactions pursuant to and in connection with this Agreement, comply with all applicable statutes, laws, rules, ordinances, codes and governmental or quasi-governmental orders or regulations (in each case, whether federal, state, local or otherwise) and all amendments thereto, now enacted or hereafter promulgated and in force during the term of this Agreement, a Renewal Term or any extension of either of the foregoing.

12.14 Counterparts. This Agreement may be executed in any number of identical counterparts and, if so executed, shall constitute one agreement, binding on all the Parties hereto, notwithstanding that all the Parties are not signatories to the original or the same counterpart. Execution of this Agreement by facsimile or electronic signature shall be effective to create a binding agreement and, if requested, Landlord and Tenant agree to exchange original signed counterparts in their possession.

12.15 Attorneys' Fees. If an action is brought by either Party for breach of any covenant and/or to enforce or interpret any provision of this Agreement, the prevailing Party shall be entitled to recover its costs, expenses and reasonable attorneys' fees, both at trial and on appeal, in addition to all other sums allowed by law.

12.16 Incorporation of Exhibits. All exhibits referenced herein and attached hereto are hereby incorporated herein in their entirety by this reference.

12.17 Laws Governing Use. Tenant's Communications Facility and any other facilities shall be installed, maintained, and operated in accordance with all state or federal or local or municipal statutes, ordinances, rules, or regulations now in effect, or that hereafter may be issued by the Federal Communications Commission ("FCC") or any other governing bodies which apply to Tenant's approved use of the Leased Premises.

12.18. Review Reimbursement. Tenant agrees to reimburse Landlord for the actual costs incurred by Landlord to have Landlord's attorney review this Agreement, up to a maximum of Two Thousand Five Hundred and No/100 Dollars (\$2,500.00). Payment will be made to Landlord within forty-five (45) days following receipt of an invoice and reasonable supporting documentation.

*[Remainder of page intentionally left blank. Signature page follows.]*

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this Agreement as of the Effective Date.

**LANDLORD:**

**TENANT:**

**CITY OF COLUMBIA HEIGHTS**

**DISH Wireless L.L.C.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT ALEGAL DESCRIPTION OF PROPERTYDESCRIPTION OF PARENT PARCEL

LOTS TWENTY-TWO TO THIRTY-SIX (22 TO 36) INCLUSIVE, BLOCK EIGHTY-FOUR (84), AND LOTS NINE TO TWENTY-FOUR (9 TO 24) INCLUSIVE, BLOCK EIGHTY-EIGHT (88), AND LOTS FORTY TO FIFTY (40 TO 50) INCLUSIVE, BLOCK EIGHTY-EIGHT (88), MAP OF "COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ANOKA COUNTY, MINNESOTA".

LOT SIX (6), BLOCK EIGHTY-EIGHT ( 88) , COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ANOKA COUNTY, MINNESOTA.

LOT SEVEN (7), BLOCK EIGHTY-EIGHT (88), COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ANOKA COUNTY, MINNESOTA.

LOT EIGHT (8), BLOCK EIGHTY-EIGHT (88), COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ANOKA COUNTY, MINNESOTA.

LOT EIGHTEEN (18), BLOCK EIGHTY-FOUR (84), COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ANOKA COUNTY, MINNESOTA.

LOT NINETEEN (19), BLOCK EIGHTY-FOUR (84), COLUMBIA HEIGHTS ANNEX -TO MINNEAPOLIS, ANOKA COUNTY, MINNESOTA.

LOT TWENTY (20) AND TWENTY-ONE (21), BLOCK EIGHTY-FOUR (84), COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS.

LOTS 37, 38, 39, 40, 41, 42 AND 43, BLOCK 84, COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ACCORDING TO THE DULY RECORDED PLAT THEREOF.

LOT TWENTY-FIVE (25), BLOCK EIGHTY-EIGHT (88), MAP OF "COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, ANOKA COUNTY, MINN."

PARCEL ID#: 35-30-24-43-0008

THIS BEING THE SAME PROPERTY CONVEYED TO BOARD OF PARK COMMISSIONERS OF THE CITY OF COLUMBIA HEIGHTS FROM STATE OF MINNESOTA, IN A DEED DATED MAY 24, 1951 AND RECORDED APRIL 23, 1953, IN BOOK 296 PAGE 383, ANOKA COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A GOVERNMENTAL SUBDIVISION FROM STATE OF MINNESOTA, IN A DEED DATED OCTOBER 25, 1963 AND RECORDED DECEMBER 9, 1963, IN BOOK 622 PAGE 311, ANOKE COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A GOVERNMENTAL SUBDIVISION FROM STATE OF MINNESOTA, IN A DEED DATED OCTOBER 25, 1963 AND RECORDED DECEMBER 9, 1963, IN BOOK 622 PAGE 312, ANOKE COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A GOVERNMENTAL SUBDIVISION FROM STATE OF MINNESOTA, IN A DEED DATED OCTOBER 25, 1963 AND RECORDED DECEMBER 9, 1963, IN BOOK 622 PAGE 313, ANOKE COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A GOVERNMENTAL SUBDIVISION FROM STATE OF MINNESOTA, IN A DEED DATED OCTOBER 25, 1963 AND RECORDED DECEMBER 9, 1963, IN BOOK 622 PAGE 314, ANOKE COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A GOVERNMENTAL SUBDIVISION FROM STATE OF MINNESOTA, IN A DEED DATED OCTOBER 25, 1963 AND RECORDED DECEMBER 9, 1963, IN BOOK 622 PAGE 315, ANOKE COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A GOVERNMENTAL UNIT FROM STATE OF MINNESOTA, IN A DEED DATED OCTOBER 24, 1969 AND RECORDED NOVEMBER 18, 1969, IN BOOK 847 PAGE 581, ANOKE COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A MUNICIPAL CORPORATION FROM PETER TEMA AND CAROLINE M. TEMA, HUSBAND AND WIFE, IN A DEED DATED JANUARY 25, 1972 AND RECORDED MARCH 23, 1972, IN BOOK 980 PAGE 557, ANOKE COUNTY, MINNESOTA.

THIS BEING THE SAME PROPERTY CONVEYED TO CITY OF COLUMBIA HEIGHTS, A GOVERNMENTAL SUBDIVISION FROM STATE OF MINNESOTA, IN A DEED DATED JANUARY 12, 1973 AND RECORDED JANUARY 22, 1973, IN BOOK 1017 PAGE 122, ANOKA COUNTY, MINNESOTA.

**DESCRIPTION OF PROPOSED UTILITY EASEMENT**

A 6 FOOT WIDE PARCEL OF LAND, BEING A PART OF AND LYING ENTIRELY WITHIN LOTS 18, 19 AND 20 OF BLOCK 84 OF COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, IN THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 30 NORTH, RANGE 24 WEST, ANOKA COUNTY, MINNESOTA, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**COMMENCING** AT THE NORTHEAST CORNER OF SAID LOT 18 OF BLOCK 84 OF COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS;

THENCE ALONG AND UPON THE NORTH LINE OF SAID LOT 18, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF A 14 FEET WIDE PUBLIC ALLEY, SOUTH 89°51'52" WEST, A DISTANCE OF 4.47 FEET TO THE **POINT-OF-BEGINNING**;

THENCE LEAVING SAID SOUTH RIGHT-OF-WAY LINE, SOUTH 00°14'41" EAST, A DISTANCE OF 124.82 FEET;

THENCE SOUTH 89°45'19" WEST, A DISTANCE OF 67.97 FEET TO A POINT ON THE EAST LINE OF PROPOSED LEASE AREA;

THENCE ALONG AND UPON SAID EAST LINE, NORTH 01°27'14" WEST, A DISTANCE OF 6.00 FEET;

THENCE LEAVING SAID EAST LINE, NORTH 89°45'19" EAST, A DISTANCE OF 62.10 FEET;

THENCE NORTH 00°14'41" WEST, A DISTANCE OF 118.83 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF SAID 14 FEET WIDE PUBLIC ALLEY;

THENCE ALONG AND UPON SAID SOUTH RIGHT-OF-WAY LINE, NORTH 89°51'52" EAST, A DISTANCE OF 6.00 FEET TO THE **POINT-OF-BEGINNING**;

CONTAINING 1,121 SQUARE FEET (0.02 ACRES) MORE OR LESS.

THE SIDELINES OF SAID EASEMENT ARE TO BE PROLONGED OR SHORTENED SO AS TO TERMINATE ON THE NORTH PROPERTY LINE. SUBJECT TO INGRESS AND EGRESS, OVERHEAD POWER LINE, STORM SEWER SYSTEM AND ALL EASEMENTS, RESERVATIONS OR RESTRICTIONS OF RECORD, IF ANY.

**DESCRIPTION OF PROPOSED ACCESS/UTILITY EASEMENT**

A 12 FOOT WIDE PARCEL OF LAND, BEING A PART OF AND LYING ENTIRELY WITHIN LOT 20 OF BLOCK 84 OF COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, IN THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 30 NORTH, RANGE 24 WEST, ANOKA COUNTY, MINNESOTA, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**COMMENCING** AT THE NORTHEAST CORNER OF SAID LOT 18 OF BLOCK 84 OF COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS;

THENCE ALONG AND UPON THE NORTH LINE OF SAID LOT 18, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF A 14 FEET WIDE PUBLIC ALLEY, SOUTH 89°51'52" WEST, A DISTANCE OF 4.47 FEET TO THE **POINT-OF-BEGINNING** OF PROPOSED UTILITY EASEMENT;

THENCE LEAVING SAID SOUTH RIGHT-OF-WAY LINE, SOUTH 00°14'41" EAST, A DISTANCE OF 124.82 FEET;

THENCE SOUTH 89°45'19" WEST, A DISTANCE OF 67.97 FEET TO A POINT ON THE EAST LINE OF PROPOSED LEASE AREA;

THENCE ALONG AND UPON SAID EAST LINE, SOUTH 01°27'14" EAST, A DISTANCE OF 1.86 FEET;

THENCE SOUTH 87°31'21" WEST, A DISTANCE OF 12.00 FEET;

THENCE NORTH 01°27'14" WEST, A DISTANCE OF 10.00 FEET TO THE **POINT-OF-BEGINNING**;

THENCE NORTH 10°21'48" WEST, A DISTANCE OF 119.20 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF A 14 FEET WIDE PUBLIC ALLEY, SAID RIGHT-OF-WAY LINE ALSO BEING THE NORTH LINE OF SAID LOT 20;

THENCE ALONG AND UPON SAID SOUTH RIGHT-OF-WAY LINE, NORTH 89°51'52" EAST, A DISTANCE OF 12.19 FEET;

THENCE LEAVING SAID SOUTH RIGHT-OF-WAY LINE, SOUTH 10°21'48" EAST, A DISTANCE OF 118.69 FEET;

THENCE SOUTH 87°31'21" WEST, A DISTANCE OF 12.11 FEET TO THE **POINT-OF-BEGINNING**;

CONTAINING 1,427 SQUARE FEET (0.03 ACRES) MORE OR LESS.

THE SIDELINES OF SAID EASEMENT ARE TO BE PROLONGED OR SHORTENED SO AS TO TERMINATE ON THE NORTH PROPERTY LINE. SUBJECT TO INGRESS AND EGRESS, OVERHEAD POWER LINE, STORM SEWER SYSTEM AND ALL EASEMENTS, RESERVATIONS OR RESTRICTIONS OF RECORD, IF ANY.

**DESCRIPTION OF PROPOSED LEASE AREA**

A PARCEL OF LAND, BEING A PART OF AND LYING ENTIRELY WITHIN LOT 20 OF BLOCK 84 OF COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS, IN THE SOUTHEAST QUARTER OF SECTION 35, TOWNSHIP 30 NORTH, RANGE 24 WEST, ANOKA COUNTY, MINNESOTA, AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 18 OF BLOCK 84 OF COLUMBIA HEIGHTS ANNEX TO MINNEAPOLIS;**

THENCE ALONG AND UPON THE NORTH LINE OF SAID LOT 18, SAID LINE ALSO BEING THE SOUTH RIGHT-OF-WAY LINE OF A 14 FEET WIDE PUBLIC ALLEY, SOUTH 89°51'52" WEST, A DISTANCE OF 4.47 FEET TO THE POINT-OF-BEGINNING OF PROPOSED UTILITY EASEMENT;

THENCE LEAVING SAID SOUTH RIGHT-OF-WAY LINE, SOUTH 00°14'41" EAST, A DISTANCE OF 124.82 FEET;

THENCE SOUTH 89°45'19" WEST, A DISTANCE OF 67.97 FEET TO THE **POINT-OF-BEGINNING;**

THENCE SOUTH 01°27'14" EAST, A DISTANCE OF 1.86 FEET;

THENCE SOUTH 87°31'21" WEST, A DISTANCE OF 12.00 FEET;

THENCE NORTH 01°27'14" WEST, A DISTANCE OF 10.00 FEET;

THENCE NORTH 87°31'21" EAST, A DISTANCE OF 12.00 FEET;

THENCE SOUTH 01°27'14" EAST, A DISTANCE OF 8.14 FEET TO THE **POINT-OF-BEGINNING;**

CONTAINING 120 SQUARE FEET (0.003 ACRES) MORE OR LESS.

SUBJECT TO INGRESS AND EGRESS, OVERHEAD POWER LINE, STORM SEWER SYSTEM AND ALL EASEMENTS, RESERVATIONS OR RESTRICTIONS OF RECORD, IF ANY. AND ALL EASEMENTS, RESERVATIONS, OR RESTRICTIONS OF RECORD, IF ANY.

EXHIBIT B

SITE PLAN  
(Attached)





DISH WIRELESS, LLC. SITE ID:

**MNMSP00335B**

DISH WIRELESS, LLC. SITE ADDRESS:

**637 38TH AVENUE NE  
COLUMBIA HEIGHTS MN 55421**

**MINNESOTA CODE COMPLIANCE**

ALL WORK SHALL BE PERFORMED AND MATERIALS INSTALLED IN ACCORDANCE WITH THE CURRENT EDITIONS OF THE FOLLOWING CODES AS ADOPTED BY THE LOCAL GOVERNING AUTHORITIES. NOTHING IN THESE PLANS IS TO BE CONSTRUED TO PERMIT WORK NOT CONFORMING TO THESE CODES:

CODE TYPE	CODE
BUILDING	2020 MINNESOTA BUILDING CODE/2018 IBC
MECHANICAL	2020 MINNESOTA MECHANICAL AND FUEL GAS CODE/2018 IMC
ELECTRICAL	2023 NATIONAL ELECTRICAL CODE

**SHEET INDEX**

SHEET NO.	SHEET TITLE	REV	DISC.
T-1	TITLE SHEET		C/E
A-1	OVERALL AND ENLARGED SITE PLAN		C
A-2	ELEVATION, ANTENNA LAYOUT AND SCHEDULE		C
A-3	EQUIPMENT PLATFORM & H-FRAME DETAILS		C
A-4	EQUIPMENT DETAILS (1 OF 4)		C
A-5	EQUIPMENT DETAILS (2 OF 4)		C
A-6	EQUIPMENT DETAILS (3 OF 4)		C
A-7	EQUIPMENT DETAILS (4 OF 4)		C
E-1	ELECTRICAL/FIBER ROUTE PLAN AND NOTES		E
E-2	ELECTRICAL DETAILS		E
E-3	ELECTRICAL ONE-LINE DIAGRAM & PANEL SCHEDULE		E
G-1	GROUNDING PLANS AND NOTES		E
G-2	GROUNDING DETAILS (1 OF 2)		E
G-3	GROUNDING DETAILS (2 OF 2)		E
RF-1	RF CABLE COLOR CODES		C
GN-1	LEGEND AND ABBREVIATIONS		C
GN-2	RF SIGNAGE		C
GN-3	GENERAL NOTES (1 OF 3)		C
GN-4	GENERAL NOTES (2 OF 3)		C/E
GN-5	GENERAL NOTES (3 OF 3)		E

**DRAWING DESCRIPTION  
FINAL CD**

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DocuSigned by:  
*Shelton Keisling*  
Signature  
EF94D8A5B80B40Z  
Shelton D. Keisling, P.E.  
7/10/2024  
Date  
47757  
Reg. NO.  
Discipline covered by this certification: ELECTRICAL

**SCOPE OF WORK**

THIS IS NOT AN ALL INCLUSIVE LIST. CONTRACTOR SHALL UTILIZE SPECIFIED EQUIPMENT PART OR ENGINEER APPROVED EQUIVALENT. CONTRACTOR SHALL VERIFY ALL NEEDED EQUIPMENT TO PROVIDE A FUNCTIONAL SITE. THE PROJECT GENERALLY CONSISTS OF THE FOLLOWING:

- TOWER SCOPE OF WORK:**
- INSTALL (3) PROPOSED PANEL ANTENNAS (1 PER SECTOR)
  - INSTALL (3) PROPOSED ANTENNA MOUNTS (1 PER SECTOR)
  - INSTALL (3) PROPOSED RRU BRACKET MOUNTS (1 PER SECTOR)
  - INSTALL (1) PROPOSED ANTENNA PLATFORM MOUNT
  - INSTALL PROPOSED JUMPERS
  - INSTALL (6) PROPOSED RRUs (2 PER SECTOR)
  - INSTALL (1) PROPOSED OVER VOLTAGE PROTECTION DEVICE (OVP)
  - INSTALL (1) PROPOSED HYBRID CABLE

- GROUND SCOPE OF WORK:**
- INSTALL (1) PROPOSED METAL PLATFORM WITH H-FRAME
  - INSTALL (1) PROPOSED ICE BRIDGE
  - INSTALL (1) PROPOSED PPC CABINET
  - INSTALL (1) PROPOSED EQUIPMENT CABINET
  - INSTALL (1) PROPOSED POWER CONDUIT
  - INSTALL (1) PROPOSED TELCO CONDUIT
  - INSTALL (1) PROPOSED TELCO-FIBER BOX
  - INSTALL (1) PROPOSED GPS UNIT
  - INSTALL (1) PROPOSED CIENA BOX (IF REQUIRED)
  - INSTALL (1) PROPOSED METER SOCKET

**SITE PHOTO**



GOPHER STATE ONE CALL  
UTILITY NOTIFICATION CENTER OF MINNESOTA  
(800) 252-1166  
WWW.GOPHERSTATEONECALL.ORG



CALL 2 WORKING DAYS UTILITY NOTIFICATION PRIOR TO CONSTRUCTION

**GENERAL NOTES**

THE FACILITY IS UNMANNED AND NOT FOR HUMAN HABITATION. A TECHNICIAN WILL VISIT THE SITE AS REQUIRED FOR ROUTINE MAINTENANCE. THE PROJECT WILL NOT RESULT IN ANY SIGNIFICANT DISTURBANCE OR EFFECT ON DRAINAGE. NO SANITARY SEWER SERVICE, POTABLE WATER, OR TRASH DISPOSAL IS REQUIRED AND NO COMMERCIAL SIGNAGE IS PROPOSED.

11"x17" PLOT WILL BE HALF SCALE UNLESS OTHERWISE NOTED

CONTRACTOR SHALL VERIFY ALL PLANS, EXISTING DIMENSIONS, AND CONDITIONS ON THE JOB SITE, AND SHALL IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK.

**SITE INFORMATION**

SITE ADDRESS: 637 38TH AVENUE NE  
COLUMBIA HEIGHTS MN 55421

TOWER TYPE: MONOPOLE

TOWER CO SITE ID: 171944

TOWER APP NUMBER: 28736

COUNTY: ANOKA

LATITUDE (NAD83): 45° 02' 11.58" N  
45.036548° N

LONGITUDE (NAD83): 93° 15' 07.95" W  
93.252209° W

GROUND ELEVATION (NAD83): 914.0'

OVERALL STRUCTURE HEIGHT: 118'-0" AGL

TOWER HEIGHT: 110'-0" AGL

ZONING JURISDICTION: ANOKA COUNTY

ZONING DISTRICT: PO-PUBLIC AND OPEN SPACE

PARCEL NUMBER: 35-30-24-43-0008

OCCUPANCY GROUP: U

CONSTRUCTION TYPE: II-B

POWER PROVIDER: XCEL ENERGY

FIBER PROVIDER: ARVG

**PROJECT DIRECTORY**

APPLICANT: DISH WIRELESS, LLC.  
5701 SOUTH SANTA FE DRIVE  
LITTLETON, CO 80120  
(800) 454-0843

PROPERTY OWNER: CITY OF COLUMBIA HEIGHTS  
3989 CENTRAL AVE NE  
COLUMBIA HEIGHTS MN 55421

TOWER OWNER: CELCO PARTNERSHIP  
ONE VERIZON WAY  
BASKING RIDGE NJ 07920  
(800) 487-7483

SITE DESIGNER: SELECTIVE SITE CONSULTANTS, INC.  
7171 WEST 95TH STREET, SUITE 600  
OVERLAND PARK, KANSAS 66212  
(913) 438-7700

PHONE: (913) 438-7700

SSC SITE ID: SSC-14469

PROJECT ID: P-020124

SITE ACQUISITION: OLIVIA COLLINS  
OLIVIA.COLLINS@DISH.COM  
(651) 706-2675

CONSTRUCTION MANAGER: DOMINIC WARDEN  
DOMINIC.WARDEN@DISH.COM  
(952) 688-7953

RF ENGINEER: CHRISTOPHER HUMES  
CHRISTOPHER.HUMES@DISH.COM  
(404) 632-1663

**VICINITY MAP**



NO SCALE

**DIRECTIONS**



**JURISDICTION STAMP**



Item 21.

5701 SOUTH SANTA FE DRIVE  
LITTLETON, CO 80120



7171 WEST 95TH STREET, SUITE 600  
OVERLAND PARK, KANSAS 66212

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DocuSigned by:  
*Kevin VanMaele*  
Signature  
81DD022910CA469...  
Kevin VanMaele, P.E.  
7/10/2024  
Date  
50153  
Reg. NO.  
Discipline covered by this certification: CIVIL

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT.

CHECKED BY: HRL  
APPROVED BY: JJS

RFDS REV #: 1

**CONSTRUCTION DOCUMENTS**

**SUBMITTALS**

REV	BY	DATE	DESCRIPTION
A	WAG	05/24/24	ISSUED FOR REVIEW
0	WAG	06/04/24	ISSUED FOR CONSTRUCTION
1	TJR	06/18/24	REVISED PER 1A LETTER
2	HRL	06/20/24	REVISED PER CLIENT COMMENTS
3	HRL	07/10/24	REVISED LEASE AREA

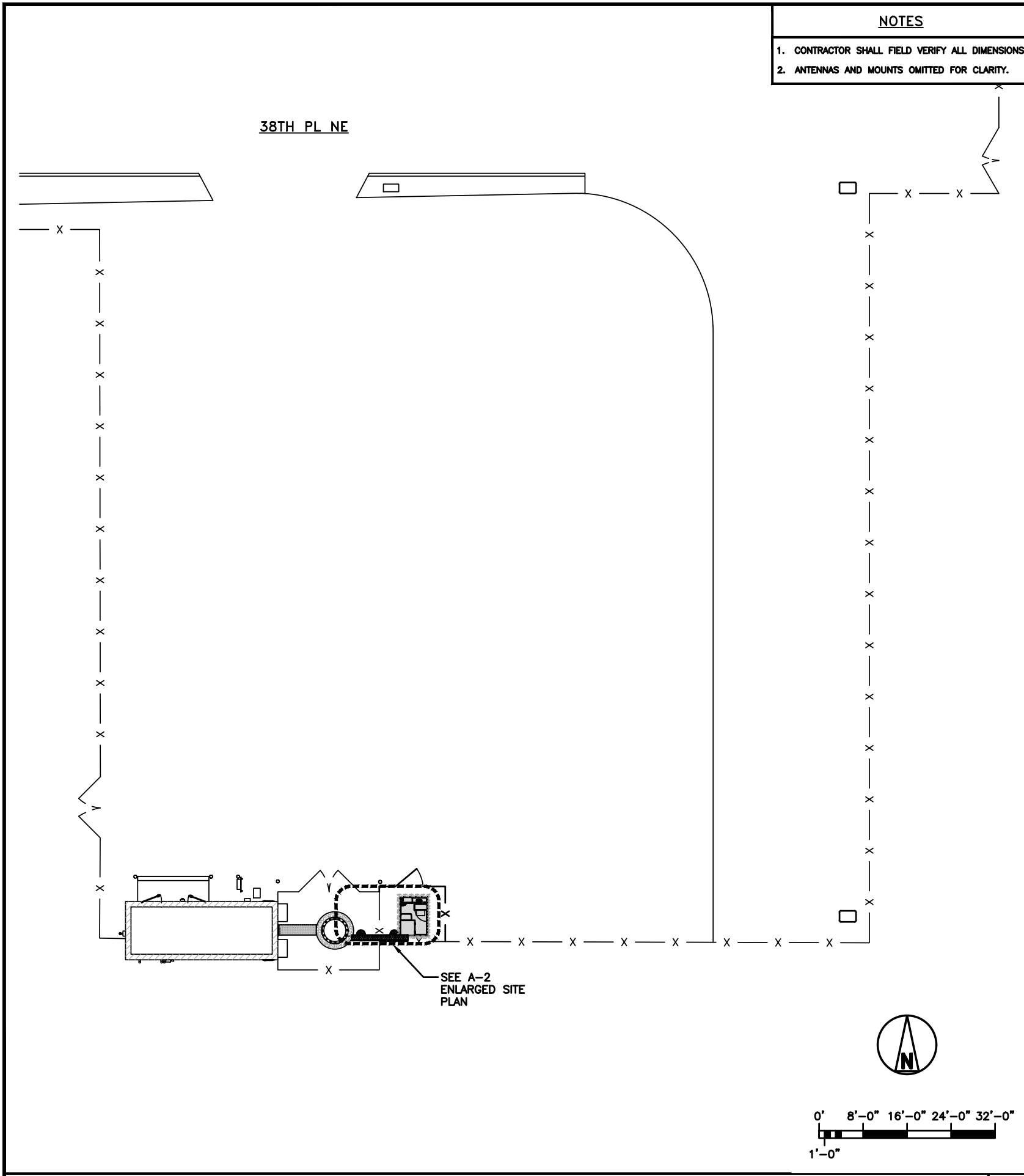
A&E PROJECT NUMBER  
**MNMSP00335B**

DISH WIRELESS PROJECT INFORMATION  
**637 38TH AVENUE NE  
COLUMBIA HEIGHTS  
MN 55421**

SHEET TITLE  
**TITLE SHEET**

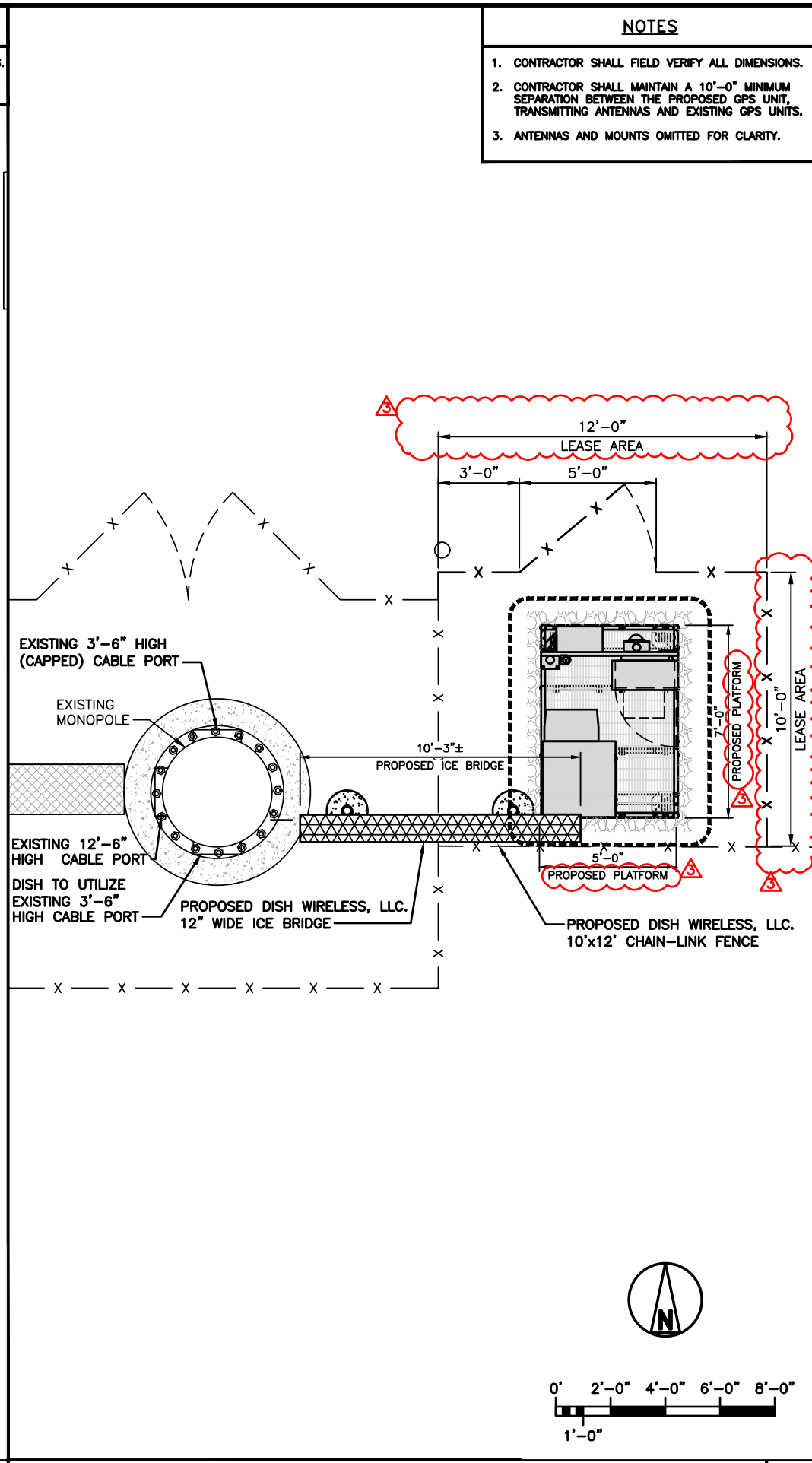
SHEET NUMBER  
**T-1**

FILE NUMBER  
-



OVERALL SITE PLAN

1



ENLARGED SITE PLAN

2

**disn wireless.**

5701 SOUTH SANTA FE DRIVE  
LITTLETON, CO 80120

**SSC**

7171 WEST 95TH STREET, SUITE 600  
OVERLAND PARK, KANSAS 66212

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DocuSigned by:  
*Kevin VanMaele*  
Signature: 81DD022910EA469...  
Kevin VanMaele, P.E.  
Typed or Printed Name  
7/10/2024  
Date  
50153  
Reg. NO.  
Discipline covered by this certification: CIVIL

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, TO ALTER THIS DOCUMENT.

CHECKED BY:	APPROVED BY:
HRL	JJS

RFDS REV #: 1

**CONSTRUCTION DOCUMENTS**

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**MNMSP00335B**

DISH WIRELESS PROJECT INFORMATION  
**637 38TH AVENUE NE  
COLUMBIA HEIGHTS  
MN 55421**

SHEET TITLE  
**OVERALL AND ENLARGED  
SITE PLAN**

SHEET NUMBER  
**A-1**

FILE NUMBER  
-

226



### CITY COUNCIL MEETING

<b>AGENDA SECTION</b>	<b>ITEMS FOR CONSIDERATION</b>
<b>MEETING DATE</b>	OCTOBER 14, 2024

<b>ITEM:</b>	<b>Consideration of a Rental License Exemption for 4721 Chatham Rd NE</b>		
<b>DEPARTMENT:</b>	<b>Community Development</b>	<b>BY/DATE:</b>	<b>Andrew Boucher, City Planner, October 4, 2024</b>
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input type="checkbox"/> Healthy and Safe Community		<input type="checkbox"/> Thriving and Vibrant Destination Community	
<input type="checkbox"/> Equitable, Diverse, Inclusive, and Friendly		<input type="checkbox"/> Strong Infrastructure and Public Services	
<input checked="" type="checkbox"/> Trusted and Engaged Leadership		<input type="checkbox"/> Sustainable	

### BACKGROUND

On September 27, the owner of 4721 Chatham Rd NE, reached out to the Community Development Department requesting an exemption from the single-family rental density cap. Attached is the letter that staff received. Section 1 of Ordinance 1685, which established the single-family rental density cap, states that a property owner may request a temporary license to allow an additional rental property for that block. The property is located on Block 182 which has a total of 34 single family houses and an allotment of three (3) rentals with the block being at the capacity containing three (3) existing rentals. The City Council may grant or deny a temporary license in its sole discretion.

As it is the homeowners' right to appeal to the Council. Staff brought forth the appeal along with supporting documents for discussion and review.

If approved, Resolution 2024-072 would grant a temporary rental license exemption to the homeowner with a few additional requirements. The homeowner is required to complete the license application process within 3 months from the passage of the resolution. This puts a limit on how long they can take to bring the house into rental compliance if needed. The temporary rental license will be valid for one year from the date that the license is approved. This provides the homeowner and tenant the ability to rent the home for a full one-year lease. After the term of the temporary license, the persons requesting a temporary license must make an annual application to the City. No property owner shall hold a temporary rental license for the same property for more than two consecutive years.

### STAFF RECOMMENDATION

Staff recommends approving resolution 2024-072, a resolution approving the single-family rental exemption request for the rental application at 4721 Chatham Rd NE, Columbia Heights, MN 55421.

<b>RECOMMENDED MOTION(S):</b>
-------------------------------

MOTION: Move to waive the reading of Resolution 2024-072, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-072, a resolution approving the single-family rental exemption request for the rental application at 4721 Chatham Rd NE, Columbia Heights, MN 55421.

**ATTACHMENT(S):**

1. [Letter from the Homeowner](#)
2. [Resolution 2024-072](#)
3. [Location of the property image](#)
4. [Ordinance 1685](#)



**Andrew Boucher**

---

**From:** Derek Batiste <bati0016@umn.edu>  
**Sent:** Thursday, December 14, 2023 1:37 PM  
**To:** Andrew Boucher  
**Subject:** Rental license exception request for 4721 Chatham Rd NE

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello Andrew,

Thank you so much for your help and discussion today regarding renting my home in Columbia Heights. Please see the requested narrative below that briefly outlines my family's history and desire to rent our home on 4721 Chatham Rd NE. I am planning to be in town on January 4th, and will attend the City Council meeting in person if I can get on the docket.

To the Columbia Heights City Council,

My name is Derek C. Batiste and I am writing to request a rental license exception to be allowed to rent my home at 4721 Chatham Rd NE. The house was built in 1956 and my grandparents, Charles and Marlyn Lefebvre were the original owners; it is a place that holds deep, personal significance for me and my family. I was born in Los Angeles, California and I remember this home vividly as the place I first experienced snow during a winter visit when I was 6 years old; it is the place where I first heard thunder and saw lightning flash across the sky; it is the home we came to in 1996 when my family ran out of money and we needed to live with my grandparents while my mom got back on her feet; it is the home I moved into in 2006 so that I could take care of my grandfather while I attended the University of Minnesota; it is the home I returned to in 2013 to take care of my grandmother and go to graduate school to get my Ph.D.; it is the home that my mother would like to return to when she retires; and hopefully, one day, it is the home I would like to pass on to my kids.

Currently, my mother lives in Washington state and is not yet ready to retire. My partner and I are expecting our first child in March and we will need to live in Oregon to be near our support system as we begin our family. Having the ability to rent our home on 4721 Chatham Rd would be a great help to us to ensure the property is safe, maintained, and ready for us when we are ready to return to Columbia Heights and continue living in the place our family has loved and cherished for several generations.

I am happy to provide more information if necessary.

Sincerely,  
Derek C. Batiste, Ph.D.  
Cell: 651-587-9513  
E-mail: [bati0016@umn.edu](mailto:bati0016@umn.edu)

**A RESOLUTION APPROVING SINGLE FAMILY RENTAL EXEMPTION REQUEST FOR THE RENTAL APPLICATION  
AT 4721 CHATHAM ROAD NE, COLUMBIA HEIGHTS, MN 55421**

**BE IT RESOLVED BY** the City Council (the “Council”) of the City of Columbia Heights, Minnesota (the “City”) as follows:

**WHEREAS**, on August 14, 2023, the Council approved ordinance 1685 which established a rental density limit for detached single-family rental dwellings by splitting the city into blocks and capping the number of rentals per that block; and

**WHEREAS**, Ordinance 1685 establishes that applicants that are not allowed to obtain a single-family rental license because of the density limits will be able to request an exemption and the Council has sole discretion to grant the exemption requests for a span of one year, if the situation lasts longer than a year, the applicant can re-apply for the temporary license but a property owner is only allowed a temporary license for no more than two years; and,

**WHEREAS**, the City has received a request from the owner of 4721 Chatham Rd NE, Columbia Heights, MN 55421 to make an exception for the property and allow a new rental license to be issued.

**NOW, THEREFORE, BE IT RESOLVED**, the City does hereby approve the exemption request for 4721 Chatham Rd NE, Columbia Heights, MN 55421, allowing the homeowner to apply for a temporary one-year rental license, with the addition of the following requirements.

1. The owner of 4721 Chatham Rd NE, Columbia Heights, MN 55421 must apply for and complete the licensing process, to receive the temporary license, within 3 months of the passage of this resolution.
2. The temporary rental license shall be valid for the period of one year after the date that the license has been approved.
3. After the one-year term of the temporary license, the rental license will be revoked, and the property owner may re-apply for the temporary license again for no more than a period of two years for the same property.

**ORDER OF COUNCIL**

Passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Offered by:

Seconded by:

Roll Call:

\_\_\_\_\_

Amáda Márquez Simula, Mayor

Attest:

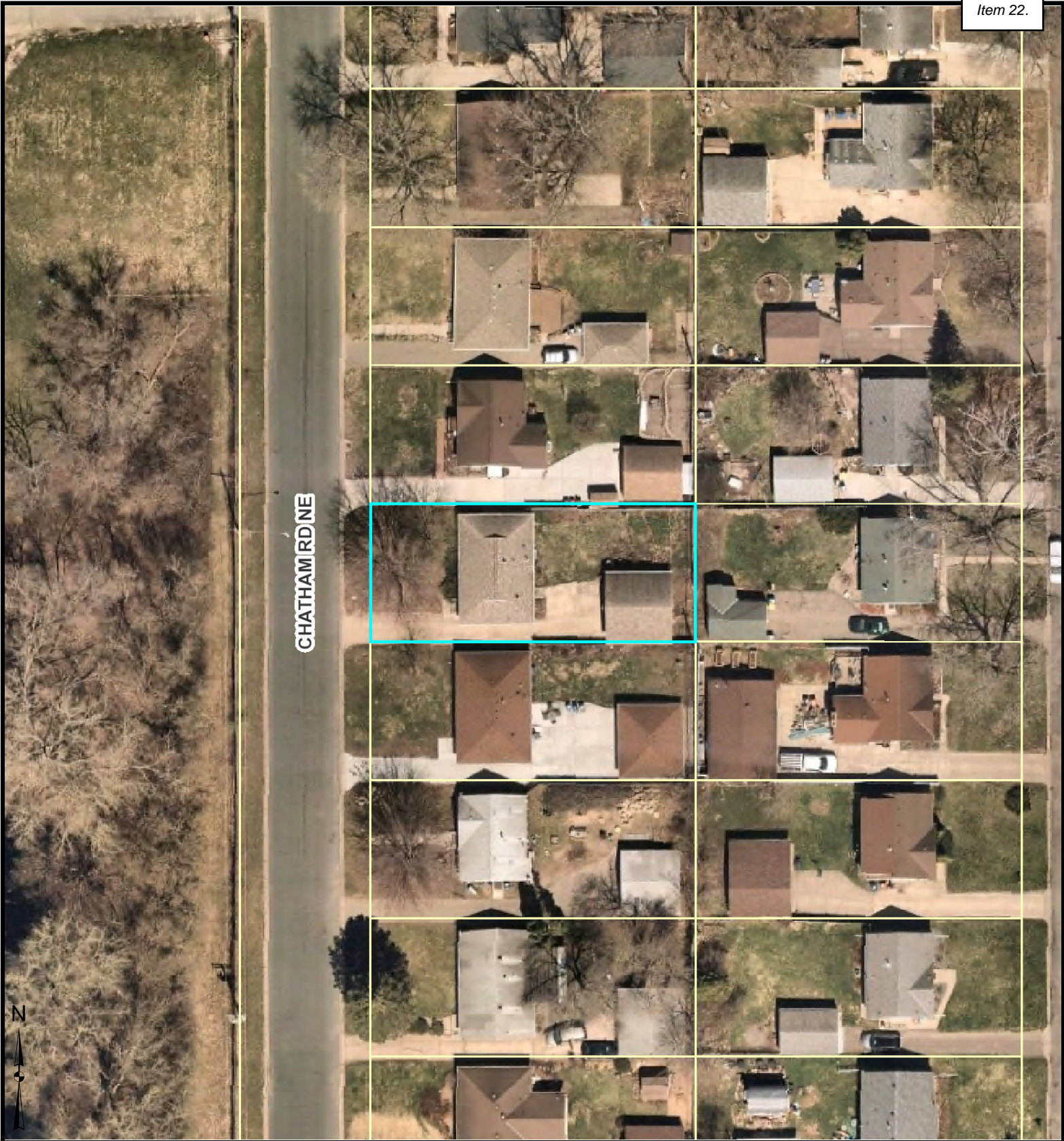
\_\_\_\_\_

Sara Ion, City Clerk/Council Secretary



# Anoka County Parcel Viewer

Item 22.



**Parcel Information:**

25-30-24-41-0040  
4721 CHATHAM RD NE  
COLUMBIA HEIGHTS  
MN 55421  
Plat: HILLTOP

Approx. Acres: 0.15  
Commissioner: MANDY MEISNER

**Owner Information:**

LEFEBVRE, MARLYN A  
833 CHUCKANUT DR  
BELLINGHAM  
WA  
98229





**ORDINANCE NO. 1685**

**BEING AN ORDINANCE AMENDING CHAPTER 5A ARTICLE IV OF THE COLUMBIA HEIGHTS CITY CODE TO REGULATE RENTAL DENSITY FOR DETACHED SINGLE-FAMILY RENTAL DWELLINGS**

The City of Columbia Heights does ordain:

**Section 1**

**5A.401 of the Columbia Heights City Code is hereby amended to read as follows, to wit:**

**5A.401 OCCUPANCY LICENSE REQUIRED.**

(A) No person, firm, government agency or corporation shall own a premises that is rented, leased, let, or used for any type of occupancy in the ~~city~~ City without having first obtained an occupancy license (license) as hereinafter provided and outlined in the Property Maintenance Inspection Policy. Each such license shall register annually with the ~~city~~ City. If the license is denied, no occupancy of a premises, then vacant or which become vacant, is permitted until a license has been issued. Apartment units within an unlicensed apartment building for which a license application has been made and which units are in compliance with this chapter may be occupied provided that the unlicensed units within the apartment building do not create a hazard to the health and safety of persons in occupied units.

**(B) Rental Density for Detached Single-Family Dwellings.**

- (1) In any zoning district, the quantity of detached single-family dwellings eligible to obtain a rental occupancy license on any block shall not exceed the number prescribed in Table 1, unless a temporary license is granted by the City Council as provided herein. Table 1 indicates how many detached single-family dwellings per block are able to be licensed as a rental property based on the number of detached single-family dwellings that exist in a block.

TABLE 1

Lots/Block	Rental Units Allowed
1-14	1
15-24	2
25-34	3
35-44	4
45-54	5
55-64	6
65-74	7
75-84	8
85-94	9

- (2) The following guidelines shall apply to determine eligible detached single-family dwellings, blocks and lots:
  - (a) For the purposes of this section, a BLOCK shall be defined as an area of land enclosed within the perimeter of streets, watercourses, public parks, municipally owned lots, and City boundaries and further defined by an official map maintained by the City.

- (b) This section shall apply to legally conforming lots of record and legally nonconforming lots of record. For the purposes of this section, lots of record may also be referred to as PROPERTIES, PROPERTY, or LOTS.
  - (c) If a block contains more than one type of residential dwelling, only lots that contain detached single-family dwellings shall be included in the calculation of the total number of lots per block.
  - (d) Two-family, town home, twinhome, multiple-family, commercial, public, institutional, and industrial uses located in any zoning district shall not be included in the calculation of the total number of lots per block.
- (3) If the number of detached single-family rental dwellings meets or exceeds the permitted number of rental properties per defined block on the effective date of the ordinance from which this section is derived, no additional detached single-family dwelling rental licenses shall be approved for the block, unless a temporary license is granted by the City Council as provided herein. Existing detached single-family dwelling rental licenses may be renewed; however, should a rental license not be renewed, terminated due to the sale of a property by the current license holder, transfer of property ownership occurs, or if the rental license is revoked or lapses, the rental license shall not be reinstated unless it is in conformance with this section and other applicable sections of the City Code.
- (4) If the number of detached single-family dwelling rental properties meets or exceeds the permitted number of rental properties per defined block on the effective date of the ordinance from which this section is derived, a property owner may request a temporary license to allow an additional rental property for that block. The City Council may grant or deny a temporary license in its sole discretion. Persons requesting a temporary license must make an annual application to the City. No property owner shall hold a temporary rental license for the same property for more than two consecutive years.

(C) Exception. Owner occupied Single-family home occupancies.

(Ord. 1532, passed 11-26-07; Ord. 1685, passed 08-14-23)

## **Section 2**

This ordinance shall be in full force and effective from and after 30 days after its passage.

First Reading: July 24, 2023

Offered by: Jacobs

Seconded by: Spriggs

Roll Call: All Ayes

Second Reading: August 14, 2023

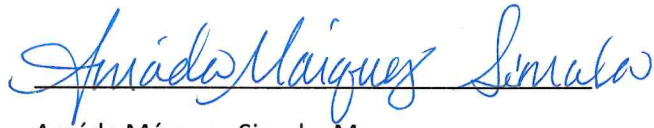
Offered by: Buesgens

Seconded by: Jacobs

Roll Call: Jacobs, James, Buesgens, Márquez Simula: Aye

Spriggs: No

Date of Passage: August 14, 2023



Amada Márquez Simula, Mayor

Attest:



Sara Ion, City Clerk/Council Secretary

**SUMMARY OF ORDINANCE NO. 1685**

**BEING AN ORDINANCE AMENDING CHAPTER 5A ARTICLE IV OF THE COLUMBIA HEIGHTS CITY CODE TO REGULATE RENTAL DENSITY FOR DETACHED SINGLE-FAMILY RENTAL DWELLINGS**

The City Council for the City of Columbia Heights, Minnesota adopted Ordinance No. 1685 on August 14, 2023.

The purpose of this ordinance is to establish, upon passage, a per-block rental density cap on single-family rental dwellings. The ordinance amends Chapter Five of Columbia Heights City Code creating the rental density cap while establishing exemption procedures and cap implementation processes. The rental density cap splits the city into blocks and caps the number of rental properties per that block. If someone applies for a single-family rental license, they will be required to meet the cap in order to obtain a rental license. The official number of rentals per block is outlined in Table 1 of the ordinance. Applicants that are not allowed to obtain a single-family rental license because of the density limits, will be able to request an exemption. It will be up to the Council's sole discretion to grant the exemption requests. Granted exemptions will be able to obtain a temporary license for the span of one year. For situations lasting more than a year the applicant can re-apply for the temporary license but a property owner is only allowed to have a temporary license for no more than two years. Temporary licenses will still be required to meet all building health and safety standards. Single-family rental applications are distributed on a first come first serve basis.

This is a summary of Ordinance No. 1685. A copy of the entire text of the Ordinance is available for public inspection during regular office hours at City Hall, by standard or electronic mail, or at [www.columbiaheightsmn.gov](http://www.columbiaheightsmn.gov).

Attest:

  
\_\_\_\_\_  
Sara Ion, City Clerk/Council Secretary

  
\_\_\_\_\_  
Amada Márquez Simula, Mayor

# AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA )  
COUNTY OF ANOKA ) ss

Rhonda Herberg being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

BSLP Col Hght Frid Life

with the known office of issue being located in the county of:

ANOKA

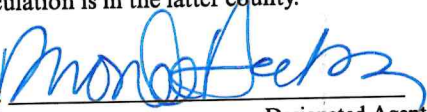
with additional circulation in the counties of:

RAMSEY

and has full knowledge of the facts stated below:

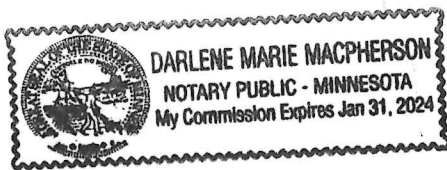
- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 1 successive week(s); the first insertion being on 08/25/2023 and the last insertion being on 08/25/2023.

**MORTGAGE FORECLOSURE NOTICES**  
Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By:   
Designated Agent

Subscribed and sworn to or affirmed before me on 08/25/2023 by Rhonda Herberg.

  
Notary Public



**Rate Information:**

(1) Lowest classified rate paid by commercial users for comparable space:  
\$999.99 per column inch

Ad ID 1336691

## CITY OF COLUMBIA HEIGHTS SUMMARY OF ORDINANCE NO. 1685

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Attest:  
Amada Márquez Simula, Mayor  
Sara Ion, City Clerk/Council Secretary

Published in the  
The Life  
August 25, 2023  
1336691

## Andrew Boucher

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**From:** Derek Batiste <bati0016@umn.edu>  
**Sent:** Monday, October 7, 2024 1:00 PM  
**To:** Andrew Boucher  
**Subject:** Re: Rental license exception request for 4721 Chatham Rd NE

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Awesome, thank you!

Here is a list of the scope of work I am doing on the house:

- New basement floor (**completed**)
- New basement walls (**completed**)
- Painting basement exterior walls (**completed**)
- New water heater (**completed**)
- Landscaping sides of house and backyard (**completed**)
- New paint on all walls of main floor (**completed**)
- New carpet main floor (**completed**)
- New water heater (scheduled)
- Removing cracked concrete front steps and installing new front steps (scheduled)
- New garage door (scheduled)

On Mon, Oct 7, 2024 at 6:31 AM Andrew Boucher <[ABoucher@columbiaheightsmn.gov](mailto:ABoucher@columbiaheightsmn.gov)> wrote:  
Derek,

I've added your exemption request to the agenda for next Monday's, October 14, 2024 City Council meeting. I will send you the meeting link when the agenda is published later this week.

Thanks,

Andrew



**Andrew Boucher, AICP | City Planner (he/him)**

City of Columbia Heights | Community Development Department

[3989 Central Avenue NE | Columbia Heights, MN 55421](https://www.columbiaheightsmn.gov/3989-Central-Avenue-NE)

[aboucher@columbiaheightsmn.gov](mailto:aboucher@columbiaheightsmn.gov)

Direct: 763-706-3673 | Main: 763-706-3670

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**From:** Derek Batiste <[bati0016@umn.edu](mailto:bati0016@umn.edu)>  
**Sent:** Friday, September 27, 2024 5:32 PM  
**To:** Andrew Boucher <[ABoucher@columbiaheightsmn.gov](mailto:ABoucher@columbiaheightsmn.gov)>

**Subject:** Re: Rental license exception request for [4721 Chatham Rd NE](#)

Hi Andrew,

I would like to be put on the schedule during the city council meeting on Oct 14th to request a rental license exemption for my home on [4721 Chatham Rd NE](#). I will be able to appear via zoom.

Please let me know if anything further is required.

Thanks for all your help.

Best,  
Derek Batiste

On Tue, Jan 2, 2024 at 8:12 AM Andrew Boucher <[ABoucher@columbiaheightsmn.gov](mailto:ABoucher@columbiaheightsmn.gov)> wrote:

Derek,

I've got your rental density exemption on the Council agenda for January 8, 2024. I've also attached a copy of the Initial Rental Inspection application if you would like to fill it out and we'll hold onto it until the exemption is approved or denied. If it's approved, you can pay for the initial inspection and we will get that scheduled as soon as possible. If it's denied, then we would just void the application and not process it.

Let me know if you have any questions,

Thanks,

Andrew



**From:** Derek Batiste <[bati0016@umn.edu](mailto:bati0016@umn.edu)>  
**Sent:** Tuesday, January 2, 2024 9:14 AM  
**To:** Andrew Boucher <[ABoucher@columbiaheightsmn.gov](mailto:ABoucher@columbiaheightsmn.gov)>  
**Subject:** Re: Rental license exception request for 4721 Chatham Rd NE

Hi Andrew,

Thanks for the heads up. I will be able to attend the meeting on the 8th. Am I correct in assuming the meeting will take place at City Hall on Central and 40th?

Best,  
Derek Batiste

On Fri, Dec 29, 2023 at 8:52 AM Andrew Boucher <[ABoucher@columbiaheightsmn.gov](mailto:ABoucher@columbiaheightsmn.gov)> wrote:

Derek,

This is great, I will get this on the agenda for the next City Council meeting on January 8, 2024. I've also attached a copy of the initial rental inspection application for you to fill out.

Thanks,

Andrew

**Andrew Boucher, AICP | City Planner**

[City of Columbia Heights](#) | Community Development Department

[3989 Central Avenue NE | Columbia Heights, MN 55421](#)

[aboucher@columbiaheightsmn.gov](mailto:aboucher@columbiaheightsmn.gov)





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**From:** Derek Batiste <[bati0016@umn.edu](mailto:bati0016@umn.edu)>  
**Sent:** Thursday, December 14, 2023 1:37 PM  
**To:** Andrew Boucher <[ABoucher@columbiaheightsmn.gov](mailto:ABoucher@columbiaheightsmn.gov)>  
**Subject:** Rental license exception request for [4721 Chatham Rd NE](#)

Hello Andrew,

Thank you so much for your help and discussion today regarding renting my home in Columbia Heights. Please see the requested narrative below that briefly outlines my family's history and desire to rent our home on [4721 Chatham Rd NE](#). I am planning to be in town on January 4th, and will attend the City Council meeting in person if I can get on the docket.

To the Columbia Heights City Council,

My name is Derek C. Batiste and I am writing to request a rental license exception to be allowed to rent my home at 4721 Chatham Rd NE. The house was built in 1956 and my grandparents,

Charles and Marlyn Lefebvre were the original owners; it is a place that holds deep, personal significance for me and my family. I was born in Los Angeles, California and I remember this home vividly as the place I first experienced snow during a winter visit when I was 6 years old; it is the place where I first heard thunder and saw lightning flash across the sky; it is the home we came to in 1996 when my family ran out of money and we needed to live with my grandparents while my mom got back on her feet; it is the home I moved into in 2006 so that I could take care of my grandfather while I attended the University of Minnesota; it is the home I returned to in 2013 to take care of my grandmother and go to graduate school to get my Ph.D.; it is the home that my mother would like to return to when she retires; and hopefully, one day, it is the home I would like to pass on to my kids.

Currently, my mother lives in Washington state and is not yet ready to retire. My partner and I are expecting our first child in March and we will need to live in Oregon to be near our support system as we begin our family. Having the ability to rent our home on 4721 Chatham Rd would be a great help to us to ensure the property is safe, maintained, and ready for us when we are ready to return to Columbia Heights and continue living in the place our family has loved and cherished for several generations.

I am happy to provide more information if necessary.

Sincerely,

Derek C. Batiste, Ph.D.

Cell: 651-587-9513

E-mail: [bati0016@umn.edu](mailto:bati0016@umn.edu)

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