



**AGENDA
CITY OF CEDAR FALLS, IOWA
CITY COUNCIL MEETING
MONDAY, MAY 18, 2020
7:00 PM AT CITY HALL VIA VIDEOCONFERENCE**

To protect against the spread of the COVID-19, the meeting will be held via Videoconference. The public may access/participate in the meeting in the following ways:

- a) By dialing the phone number +13126266799 or +19292056099 or +12532158782 or +13017158592 or +13462487799 or +16699006833 and when prompted, enter the meeting ID (access code) 962 7287 1738.
- b) iPhone one-tap: +13126266799,,96272871738# or +19292056099,,96272871738#
- c) Join via smartphone or computer using this link: <https://zoom.us/j/96272871738>.
- d) View the live stream on Channel 15 YouTube using this link: <https://youtu.be/hEX9CHe5ljo> (view only).
- e) Watch on Cedar Falls Cable Channel 15 (view only).

To request to speak when allowed on the agenda, participants must click "Raise Hand" if connected by smartphone or computer, or press *9 if connected by telephone. All participants will be muted by the presiding officer when not actually speaking.

Call to Order by the Mayor

Roll Call

Approval of Minutes

- 1. Regular Meeting of May 4, 2020.

Agenda Revisions

Special Order of Business

- 2. Public hearing on the authorization of a Loan Agreement and the issuance of not to exceed \$2,800,000 General Obligation Capital Loan Notes (for essential corporate purposes).
 - a) Receive and file proof of publication of notice of hearing. (Notice published May 6, 2020)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
- 3. Resolution instituting proceedings to take additional action for the issuance of not to exceed \$2,800,000 General Obligation Capital Loan Notes (for essential corporate purposes).
- 4. Public hearing on the authorization of a Loan Agreement and the issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (for general corporate purposes).
 - a) Receive and file proof of publication of notice of hearing. (Notice published May 6, 2020)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.

5. Resolution instituting proceedings to take additional action for the issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (for general corporate Purposes).
6. Public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2020 CDBG Sidewalk Infill Project.
 - a) Receive and file proof of publication of notice of hearing. (Notice published May 8, 2020)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
7. Resolution approving and adopting the plans, specifications, form of contract & estimate of cost for the 2020 CDBG Sidewalk Infill Project.
8. Public hearing on the proposed adoption of the Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County.
 - a) Receive and file proof of publication of notice of hearing. (Notice published May 8, 2020)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
9. Resolution approving and adopting the Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County.

Old Business

10. Pass Ordinance #2963, amending the boundaries for wards and precincts within the City of Cedar Falls to incorporate recently annexed territory, upon its third & final consideration.
11. Pass Ordinance #2964, amending Chapter 16, Offenses and Miscellaneous Provisions, of the Code of Ordinances relative to prohibiting loitering, upon its third & final consideration.
12. Pass Ordinance #2965, amending Chapter 17, Parks and Recreation, of the Code of Ordinances relative to noxious weeds, upon its third & final consideration.
13. Pass Ordinance #2966, amending Section 26-121 of the Code of Ordinances by rezoning from A-1, Agricultural, to R-1, Residential and M-1, P, Planned Light Industrial, of recently annexed property located south of West Viking Road and east of South Union Road, upon its second consideration.

New Business

Consent Calendar: (The following items will be acted upon by voice vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

14. Receive and file a proclamation recognizing May 16, 2020 as Jen Fielding Learn to Swim Day.
15. Receive and file the resignation of Rosemary Beach as a member of the Health Trust Fund Board of Trustees.
16. Approve the following recommendation of the Mayor relative to the appointment of members to Boards and Commissions:
Erik Blanchard, Parks & Recreation Commission, term ending 06/30/2023
Alan Stalnaker, Parks & Recreation Commission, term ending 06/30/2023

17. Receive and file the Committee of the Whole minutes of May 4, 2020 relative to the following items:
 - a) Capital Improvements Program (CIP) Funding Update.
 - b) Bills & Payroll.

18. Approve the following applications for cigarette/tobacco/nicotine/vapor permits:
 - a) Fareway Stores, Inc. #974, 214 N. Magnolia Drive
 - b) Fareway Stores, Inc. #190, 4500 S. Main Street
 - c) Hansen's Dairy, 123 E. 18th Street
 - d) Hy-Vee Food Store #2, 6301 University Avenue
 - e) Hy-Vee Gas, 6527 University Avenue
 - f) Murphy USA #6970, 518 Brandilynn Boulevard
 - g) Prime Mart, 2728 Center Street
 - h) Thunder Ridge Ampride, 2425 Whitetail Drive

19. Approve the following applications for beer permits and liquor licenses:
 - a) Hurling Hatchet, 100 East 2nd Street, Class B beer - renewal.
 - b) Famous Dave's, 6222 University Avenue, Class C liquor -renewal.
 - c) Hy-Vee Food Store, 6301 University Avenue, Class E liquor - renewal.

Resolution Calendar: (The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

20. Resolution approving and authorizing execution of a Professional Service Agreement with Carlson Dettmann Consulting, LLC for market measurement and pay plan management services.

21. Resolution approving and authorizing the expenditure of funds for the purchase of camera equipment for the cable television studio.

22. Resolution approving and authorizing execution of a Surface Transportation Block Grant (STBG) Program Federal-Aid Agreement with the Iowa Department of Transportation relative to the Union Road Recreation Trail Project – West 12th Street to West 27th Street.

23. Resolution setting June 1, 2020 as the date of public hearing on a proposal to vacate public right-of-way along Prairie Parkway.

24. Resolution setting June 1, 2020 as the date of public hearing on amendments to the Citizen Participation Plan for the City's Community Development Block Grant (CDBG) and HOME Investment Partnership Program relative to the CARES Act.

25. Resolution setting June 1, 2020 as the date of public hearing on amendments to the FFY2019-2023 Consolidated Plan for Community Development Block Grant (CDBG) & HOME Program funding relative to the CARES Act.

26. Resolution setting June 1, 2020 as the date of public hearing on amendments to the FFY19 Annual Action Plan for Community Development Block Grant (CDBG) & HOME Program funding relative to the CARES Act.

Allow Bills and Payroll

27. Allow Bills and Payroll of May 18, 2020.

City Council Referrals

City Council Updates

Staff Updates

Public Forum. (Speakers will have one opportunity to speak for up to 5 minutes on topics germane to City business.)

Adjournment

**CITY HALL
CEDAR FALLS, IOWA, MAY 4, 2020
REGULAR MEETING, CITY COUNCIL
MAYOR ROBERT M. GREEN PRESIDING**

- The City Council of the City of Cedar Falls, Iowa, met in Regular Session, pursuant to law, the rules of said Council and prior notice given each member thereof, at 7:00 P.M. on the above date. The Mayor opened the meeting and announced that the meeting was an electronic meeting being conducted in conformance with the Governor's Proclamation of Disaster Emergency dated March 19, 2020. Due to the COVID-19 pandemic, an in-person meeting was impractical. Members present: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Absent: None.
- 52780 - It was moved by Darrah and seconded by Harding that the minutes of the Regular Meeting of April 20, 2020 be approved as presented and ordered of record. Motion carried unanimously.
- 52781 - Mayor Green announced that in accordance with the public notice of April 24, 2020, this was the time and place for a public hearing on the proposed rezoning from A-1, Agricultural, to R-1, Residential and M-1, P, Planned Light Industrial, of recently annexed property located south of West Viking Road and east of South Union Road, and also on an associated amendment to the Future Land Use Map by changing the designation from undesignated to Industrial, Low Density Residential, and Public and Utilities. It was then moved by Darrah and seconded by Harding that the proof of publication of notice of hearing be received and placed on file. Motion carried unanimously.
- 52782 - The Mayor then asked if there were any written communications filed to the proposed rezoning and associated amendment. Upon being advised that there were no written communications on file, the Mayor then called for oral comments. Economic Development Coordinator Graham commented briefly on the proposal. There being no one else present wishing to speak about the proposed rezoning and associated amendment, the Mayor declared the hearing closed and passed to the next order of business.
- 52783 - It was moved by Kruse and seconded by Harding that Ordinance #2966, amending Section 26-121 of the Code of Ordinances by rezoning from A-1, Agricultural, to R-1, Residential and M-1, P, Planned Light Industrial, of recently annexed property located south of West Viking Road and east of South Union Road, be passed upon its first consideration. Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried.
- 52784 - It was moved by Miller and seconded by Darrah that Resolution #21,946, amending the Future Land Use Map, by changing the designation from undesignated to Industrial, Low Density Residential, and Public and Utilities, for recently annexed property located south of West Viking Road and east of South Union Road, be adopted. Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll, the following named

- Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolution #21,946 duly passed and adopted.
- 52785 - Mayor Green announced that in accordance with the public notice of April 21, 2020, this was the time and place for a public hearing on proposed amendments to the City's FY2020 Budget. It was then moved by Kruse and seconded by Sires that the proof of publication of notice of hearing be received and placed on file. Motion carried unanimously.
- 52786 - The Mayor then asked if there were any written communications filed to the proposed amendments. Upon being advised that there were no written communications on file, the Mayor then called for oral comments. Controller/City Treasurer Roeding provided a brief explanation of the proposed amendments. There being no one else present wishing to speak about the proposed amendments, the Mayor declared the hearing closed and passed to the next order of business.
- 52787 - It was moved by Kruse and seconded by deBuhr that Resolution #21,947, approving and adopting amendments to the City's FY20 Budget, be adopted. Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolution #21,947 duly passed and adopted.
- 52788 - It was moved by deBuhr and seconded by Darrah that Ordinance #2963, amending the boundaries for wards and precincts within the City of Cedar Falls to incorporate recently annexed territory, be passed upon its second consideration. Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried.
- 52789 - It was moved by Kruse and seconded by Miller that Ordinance #2964, amending Chapter 16, Offenses and Miscellaneous Provisions, of the Code of Ordinances relative to prohibiting loitering, be passed upon its second consideration. Following questions by Councilmembers Sires and response by Public Safety Services Director Olson, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried.
- 52790 - It was moved by Kruse and seconded by Harding that Ordinance #2965, amending Chapter 17, Parks and Recreation, of the Code of Ordinances relative to noxious weeds, be passed upon its second consideration. Following questions by Councilmembers Sires, Miller and Harding, and Jim Skaine, 2215 Clay Street, and responses by Community Development Director Sheetz, Building Official Castle and Public Works Director Schrage, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Taiber. Nay: Sires. Motion carried.
- 52791 - It was moved by Harding and seconded by Taiber to receive and file a proclamation recognizing May 2020 as Bike Month and May 20th as Ride of

Silence Day. Following a comment by Councilmember Miller regarding City Council rules and procedures, questions by Councilmember Kruse and Mayor Green, and responses by City Attorney Rogers, it was moved by Kruse and seconded by Darrah to suspend the rules and consider all Consent Calendar items together without separate discussion. Motion carried 6-1, with Councilmember Harding voting nay.

It was then moved by Kruse and seconded by Darrah the following items and recommendations on the Consent Calendar be received, filed and approved:

Receive and file a proclamation recognizing May 2020 as Bike Month and May 20th as Ride of Silence Day.

Receive and file a proclamation recognizing May 2020 as Neurofibromatosis Awareness Month and May 17th as World Fibromatosis Awareness Day.

Approve the following recommendation of the Mayor relative to the appointment of members to Boards and Commissions:

a) Lisa R. Thomas, Human Rights Commission, term ending 07/01/2022.

Receive and file Departmental Monthly Reports of March 2020.

Receive and file the Bi-Annual Report of Community Main Street relative to FY20 Self-Supported Municipal Improvement District (SSMID) Funds and an FY20 Economic Development Grant.

Receive and file the Bi-Annual Report of College Hill Partnership relative to FY20 Self-Supported Municipal Improvement District (SSMID) Funds and an FY20 Economic Development Grant.

Approve the following applications for cigarette/tobacco/nicotine/vapor permits: a)

- a) Casey's General Store #1887, 2425 Center Street
- b) Casey's General Store #2630, 5226 University Avenue
- c) Casey's General Store #2865, 5908 Nordic Drive
- d) Casey's General Store #3045, 601 Main Street
- e) Casey's General Store #3610, 1225 Fountains Way
- f) Five Corner Liquor and Wine, 809 E 18th Street
- g) Happy's Wine & Spirits, 5925 University Avenue
- h) Hill Street News & Tobacco, 2217 College Street
- i) King Star, 2228 Lincoln Street
- j) Music Station, 1420 W. 1st Street
- k) The Landmark, 107 Main Street
- l) Up In Smoke, 2218 College Street

Approve the following applications for beer permits and liquor licenses:

- a) Tobacco Outlet Plus, 4116 University Avenue, Class C beer - renewal.
- b) Berk's Main Street Pub, 207 Main Street, Class C liquor - renewal.
- c) Suds & Suds Circle Pizza, 2223 1/2 College Street, Class C liquor & outdoor service - renewal.
- d) Casey's General Store, 5226 University Avenue, Class E liquor - renewal.

Motion carried unanimously.

- 52792 - It was moved by Kruse and seconded by Miller that the following resolutions be introduced and adopted:

Resolution #21,948, approving and adopting an Amendment to Implement Over-the-Counter Medications for the City's Cafeteria Plan relative to implementing provisions of the CARES Act of 2020.

Resolution #21,949, approving and authorizing execution of an Agreement for Wrecker/Towing/Storage Service with L&M Transmission.

Resolution #21,950, approving and authorizing execution of an Agreement for Wrecker/Towing/Storage Service with Rasmusson Towing, Inc.

Resolution #21,951, setting May 18, 2020 as the date of public hearing on authorization of a Loan Agreement and the proposed issuance of not to exceed \$700,000 General Obligation Capital Loan Notes (for general corporate purposes).

Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolutions #21,948 through #21,951 duly passed and adopted.

- 52793 - It was moved by Darrah and seconded by Miller that Resolution #21,952, receiving and filing the bids, and approving and accepting the low bid of Failor Hurley Construction, Inc., in the amount of \$209,800, for the Cedar Falls Recreation Center – Locker Rooms Renovation Project, be adopted. Following questions and comments by Councilmembers Sires, Taiber, Darrah and Miller, and Jim Skaine, 2215 Clay Street, and responses by Community Development Director Sheetz and Building Official Castle, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolution #21,952 duly passed and adopted.

- 52794 - It was moved by Kruse and seconded by Harding that Resolution #21,953, approving and accepting the contract and bond of Failor Hurley Construction, Inc. for the Cedar Falls Recreation Center – Locker Rooms Renovation Project, be adopted. Following questions by Councilmember Harding and responses by City Attorney Rogers and City Administrator Gaines, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolution #21,953 duly passed and adopted.

- 52795 - It was moved by Kruse and seconded by Darrah that Resolution #21,954, approving and authorizing submission of an application for Traffic Safety Improvement Program (TSIP) funding with the Iowa Department of Transportation relative to the Greenhill Road and South Main Street Intersection Improvements, be adopted. Following questions and comments by Councilmembers Sires, Miller, Darrah, Harding and Kruse, Mayor Green, Penny Popp, 4805 South Main Street,

LeaAnn Saul, 1825 West Greenhill Road, Jeremy Sulentic, 1008 Rocklyn Street, Jim Skaine, 2215 Clay Street, and Kelly Dunn, 915 Royal Drive, and responses by Public Works Director Schrage, City Administrator Gaines and Fire Chief Bostwick, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Taiber. Nay: Sires. Motion carried. The Mayor then declared Resolution #21,954 duly passed and adopted.

52796 - It was moved by Darrah and seconded by Miller that Resolution #21,955, receiving and filing, and setting May 18, 2020 as the date of public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2020 CDBG Sidewalk Infill Project, be adopted. Following a question by Jim Skaine, 2215 Clay Street, and response by City Administrator Gaines, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolution #21,955 duly passed and adopted.

52797 - It was moved by Darrah and seconded by Miller that Resolution #21,956, setting May 18, 2020 as the date of public hearing on authorization of a Loan Agreement and the proposed issuance of not to exceed \$2,800,000 General Obligation Capital Loan Notes (for essential corporate purposes), be adopted. Following a question by Jim Skaine, 2215 Clay Street, and response by Mayor Green, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolution #21,956 duly passed and adopted.

52798 - It was moved by Kruse and seconded by Taiber that Resolution #21,957, setting May 18, 2020 as the date of public hearing on the proposed adoption of the Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County, be adopted. Following a question by Councilmember Taiber and response by Community Development Director Sheetz, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried. The Mayor then declared Resolution #21,957 duly passed and adopted.

52799 - It was moved by Darrah and seconded by Harding that the bills and payroll of May 4, 2020 be allowed as presented, and that the Controller/City Treasurer be authorized to issue City checks in the proper amounts and on the proper funds in payment of the same. Upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried.

52800 - It was moved by Harding and seconded by Kruse to refer to the Committee of the Whole the review of backyard chickens. Following questions by Mayor Green and Councilmembers deBuhr and Kruse, and responses by City Attorney Rogers and Mayor Green, the motion carried 6-1, with Councilmember deBuhr voting nay.

It was moved by Sires and seconded by deBuhr to conduct the next City Council meeting from the City Hall Council Chambers. Following discussion, the motion by Sires was withdrawn.

52801 - Mayor Green and City Administrator Gaines responded to questions and comments by Councilmembers Sires, Kruse, Harding, Taiber, Miller and Darrah regarding returning City Council meetings to the Council Chambers.

Public Safety Director Olson responded to a question by Councilmember Darrah regarding officers wearing personal protective equipment when engaging with the public.

Finance and Business Operations Director Rodenbeck responded to a question by Councilmember Harding regarding the status of the annual Sturgis Falls Celebration.

Mayor Green responded to a question by Councilmember Kruse regarding the status of the College Hill Visioning project.

52802 - City Administrator Gaines commented on precautions being taken by city staff during the pandemic and that staff has started working on plans for reopening city operations.

City Administrator Gaines commented that the College Hill Visioning project will tentatively resume this fall if students are back and the consultants are able to travel.

52803 - Public Safety Services Director Olson responded to questions by LeaAnn Saul, 1825 West Greenhill Road, regarding the Public Safety budget amendments.

Mayor Green responded to comments by Jim Skaine, 2215 Clay Street, regarding items on the agenda and information provided in the city council packets.

52804 - It was moved by Kruse and seconded by Harding to adjourn to Executive Session to discuss Collective Bargaining per Iowa Code Section 20.17(3), following Public Forum. Upon call of the roll, the following named Councilmembers voted. Aye: Miller, deBuhr, Kruse, Harding, Darrah, Sires, Taiber. Nay: None. Motion carried.

The City Council adjourned to Executive Session at 9:03 P.M. Councilmember deBuhr now absent.

Mayor Green reconvened the Council Meeting at 9:18 P.M. and stated that Collective Bargaining had been discussed but that no further action was required at this time.

52805 - It was moved by Kruse and seconded by Miller that the meeting be adjourned at 9:19 P.M. Motion carried unanimously.

Jacqueline Danielsen, MMC, City Clerk



CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM

TO: Mayor Green & City Council Members
FROM: Jennifer Rodenbeck, Director of Finance & Business Operations
DATE: May 13, 2020
SUBJECT: 2020 Bond Sales

On June 15th, the City is scheduled to sell General Obligation Capital Loan Notes for various purposes and projects at outlined on the City's Capital Improvements Program (CIP). Prior to that sale, the City must hold a public hearing authorizing the maximum amount of the bond sale. You will note that the resolutions for the hearings and sales are separated into various pieces on the Council agenda. This is due to the requirement of disclosing amounts for general corporate purpose and essential corporate purpose. The amounts are as follows:

- Essential Corporate Purpose in an amount not to exceed \$2,800,000. These proceeds are anticipated to finance various City capital projects as follows:
 - Network Cameras
 - Olive Street Box Culvert
 - Bluebell Sidewalk Infill
 - Campus Street Sidewalk
 - Sidewalk Reconstruction
 - Rownd Street Sidewalk
 - W. 20th Sidewalk Infill
 - Slope Repair
 - Cedar Heights Drive Reconstruction
 - Center Street Improvements
 - Greenhill Rd & South Main Intersection
 - West 1st St.
 - Bunker Gear
 - Fire Truck Replacement

- General Corporate Purpose in an amount not to exceed \$700,000. These proceeds are anticipated to finance various City capital projects as follows:
 - South Main Parking Lot
 - Infrastructure Oversizing
 - Union Road Trail Phase II
 - Annual Street Repair Program - Amenities

If you have any questions, please feel free to contact me.

ITEMS TO INCLUDE ON AGENDA

CITY OF CEDAR FALLS, IOWA

Not to exceed \$2,800,000 General Obligation Capital Loan Notes (ECP)

- Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder.
- Resolution instituting proceedings to take additional action.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

May 18, 2020

The City Council of the City of Cedar Falls, State of Iowa, met in _____ session, in the Council Chambers*, City Hall, 220 Clay Street, Cedar Falls, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

*Due to the State Public Health Emergency Declaration regarding COVID-19, this meeting was conducted electronically pursuant to Iowa Code 21.8 and the Emergency Proclamation of Governor Kim Reynolds. Participation was available via the internet or telephonically, as follows:

Internet access: _____

Meeting ID: _____

Telephone access: _____

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$2,800,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of City capital projects, including opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds, and market places, and the removal and replacement of dead or diseased trees thereon; the construction, reconstruction, and repairing of any street improvements, bridges, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices, and the acquisition of any real estate needed for any of the foregoing purposes; equipping the police, fire, and streets departments, for essential corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes had been published as provided by Sections 384.24A and 384.25 of the Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$2,800,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at _____ .M. on the _____ day of _____, 2020, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$2,800,000 GENERAL OBLIGATION CAPITAL
LOAN NOTES**

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$2,800,000 General Obligation Capital Loan Notes, for the essential corporate purposes, in order to provide funds to pay the costs of City capital projects, including opening, widening, extending, grading, and draining of the right-of-way of streets, highways, avenues, alleys and public grounds, and market places, and the removal and replacement of dead or diseased trees thereon; the construction, reconstruction, and repairing of any street improvements, bridges, grade crossing separations and approaches; the acquisition, installation, and repair of sidewalks, culverts, retaining walls, storm sewers, sanitary sewers, water service lines, street lighting, and traffic control devices, and the acquisition of any real estate needed for any of the foregoing purposes; equipping the police, fire, and streets departments, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$2,800,000 General Obligation Capital Loan Notes, for the foregoing essential corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 18th day of May, 2020.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF BLACK HAWK)

I, the undersigned City Clerk of the City of Cedar Falls, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2020.

City Clerk, City of Cedar Falls, State of Iowa

(SEAL)



CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM

TO: Mayor Green & City Council Members
FROM: Jennifer Rodenbeck, Director of Finance & Business Operations
DATE: May 13, 2020
SUBJECT: 2020 Bond Sales

On June 15th, the City is scheduled to sell General Obligation Capital Loan Notes for various purposes and projects at outlined on the City's Capital Improvements Program (CIP). Prior to that sale, the City must hold a public hearing authorizing the maximum amount of the bond sale. You will note that the resolutions for the hearings and sales are separated into various pieces on the Council agenda. This is due to the requirement of disclosing amounts for general corporate purpose and essential corporate purpose. The amounts are as follows:

- Essential Corporate Purpose in an amount not to exceed \$2,800,000. These proceeds are anticipated to finance various City capital projects as follows:
 - Network Cameras
 - Olive Street Box Culvert
 - Bluebell Sidewalk Infill
 - Campus Street Sidewalk
 - Sidewalk Reconstruction
 - Rownd Street Sidewalk
 - W. 20th Sidewalk Infill
 - Slope Repair
 - Cedar Heights Drive Reconstruction
 - Center Street Improvements
 - Greenhill Rd & South Main Intersection
 - West 1st St.
 - Bunker Gear
 - Fire Truck Replacement

- General Corporate Purpose in an amount not to exceed \$700,000. These proceeds are anticipated to finance various City capital projects as follows:
 - South Main Parking Lot
 - Infrastructure Oversizing
 - Union Road Trail Phase II
 - Annual Street Repair Program - Amenities

If you have any questions, please feel free to contact me.

ITEMS TO INCLUDE ON AGENDA

CITY OF CEDAR FALLS, IOWA

Not to exceed \$700,000 General Obligation Capital Loan Notes (GCP)

- Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder.
- Resolution instituting proceedings to take additional action.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

May 18, 2020

The City Council of the City of Cedar Falls, State of Iowa, met in _____ session, in the Council Chambers*, City Hall, 220 Clay Street, Cedar Falls, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

*Due to the State Public Health Emergency Declaration regarding COVID-19, this meeting was conducted electronically pursuant to Iowa Code 21.8 and the Emergency Proclamation of Governor Kim Reynolds. Participation was available via the internet or telephonically, as follows:

Internet access: _____

Meeting ID: _____

Telephone access: _____

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$700,000 General Obligation Capital Loan Notes, in order to provide funds to pay the costs of City capital projects, including acquisition, construction, reconstruction, enlargement, improvement, and equipping of recreational trails, expanded public infrastructure and related amenities and site improvements; and acquisition, construction, reconstruction, enlargement, improvement, and equipping of City facilities, including the South Main parking lot, for general corporate purposes, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes and the right to petition for an election had been published as provided by Sections 384.24A and 384.26 of the Code of Iowa, and the Mayor then asked the City Clerk whether any petition had been filed in the Clerk's Office, in the manner provided by Section 362.4 of the Code of Iowa, and the Clerk reported that no such petition had been filed, requesting that the question of issuing the Notes be submitted to the qualified electors of the City.

The Mayor then asked the Clerk whether any written objections had been filed by any resident or property owner of the City to the issuance of the Notes. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections to the issuance of the Notes and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

Whereupon, the Mayor declared the hearing on the authorization of entering into a Loan Agreement and the issuance of the Notes to be closed.

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO EXCEED \$700,000 GENERAL OBLIGATION CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of notes to the meeting to be held at _____ .M. on the _____ day of _____, 2020, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

**RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE ISSUANCE OF NOT TO
EXCEED \$700,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES**

WHEREAS, pursuant to notice published as required by law, the City Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$700,000 General Obligation Capital Loan Notes, for the general corporate purposes, in order to provide funds to pay the costs of City capital projects, including acquisition, construction, reconstruction, enlargement, improvement, and equipping of recreational trails, expanded public infrastructure and related amenities and site improvements; and acquisition, construction, reconstruction, enlargement, improvement, and equipping of City facilities, including the South Main parking lot, and has considered the extent of objections received from residents or property owners as to the proposed issuance of Notes; and no petition was filed calling for a referendum thereon. The following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization and issuance in the manner required by law of not to exceed \$700,000 General Obligation Capital Loan Notes, for the foregoing general corporate purposes.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the general fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above Notes. The amounts so advanced shall be reimbursed from the proceeds of the Notes not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 18th day of May, 2020.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF BLACK HAWK)

I, the undersigned City Clerk of the City of Cedar Falls, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2020.

City Clerk, City of Cedar Falls, State of Iowa

(SEAL)

01716195-1\10283-178



DEPARTMENT OF PUBLIC WORKS

City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613
Phone: 319-268-5161
Fax: 319-268-5197
www.cedarfalls.com

MEMORANDUM
Engineering Division

TO: Honorable Mayor Robert Green and City Council

FROM: Jon Fitch, Principal Engineer, PE

DATE: May 13, 2020

SUBJECT: 2020 CDBG Sidewalk Infill Project
Project No. SW-000-3223
Public Hearing

This project shall consist of the construction of Portland Cement Concrete (PCC) sidewalks, minor grading, miscellaneous curb and gutter replacement, pedestrian ramps and site restoration to meet the requirements of American with Disabilities Act (ADA).

The total estimated cost for the construction of this project is \$105,800.00. The project will be fully funded by a Community Development Block Grant funding source.

The Plans, Specifications, and Estimate of Costs and Quantities are available for your review at the City Clerk's office or the Engineering Division of the Public Works Department.

xc: David Wicke, City Engineer
Chase Schrage, Director of Public Works

2020 CDBG SIDEWALK INFILL PROJECT
CITY PROJECT NO. SW - 000 - 3223
FINAL ESTIMATE OF COSTS
AND QUANTITIES
APRIL 27, 2020

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL COST
1	REMOVE SIDEWALK, P.C.C.	S.Y.	84.0	\$15.00	\$1,300.00
2	REMOVAL OF CURB & GUTTER, 2.5 FT. WIDTH	L.F.	168.0	\$10.00	\$1,700.00
3	SIDEWALK REPLACEMENT, P.C.C., CLASS "C", 4 INCH	S.Y.	626.5	\$45.00	\$28,200.00
4	SIDEWALK REPLACEMENT, P.C.C., CLASS "C", 6 INCH	S.Y.	134.5	\$60.00	\$8,100.00
5	PLACE DETECTABLE WARNING PANELS	S.F.	160.0	\$50.00	\$8,000.00
6	PLACE CURB & GUTTER, 2.5 FT. WIDE, P.C.C., CLASS "C"	L.F.	168	\$35.00	\$5,900.00
7	CLASS 10 EXCAVATION	C.Y.	340.5	\$15.00	\$5,200.00
8	TOPSOIL, FURNISH AND SPREAD	C.Y.	384.00	\$30.00	\$11,600.00
9	SEEDING, FERTILIZING AND MULCHING	S.F.	20696.0	\$0.75	\$15,600.00
10	SURFACING, 1 INCH ROADSTONE	TONS	20.0	\$30.00	\$600.00
11	CLEARING AND GRUBBING	UNITS	51.0	\$58.00	\$3,000.00
12	INTAKE SEDIMENT FILTER	L.F.	54.0	\$20.00	\$1,100.00
13	UNSTABLE MATERIAL, OVER EXCAVATION	C.Y.	40.0	\$20.00	\$800.00
14	TRAFFIC CONTROL	L.S.	1.0	\$5,000.00	\$5,000.00
15	MOBILIZATION	L.S.	1.0	\$6,800.00	\$6,800.00
				Project Estimate	\$96,100.00
				CDBG cost inflator	\$9,700.00
				Total Project Cost	\$105,800.00



DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-273-8600
 Fax: 319-273-8610
 www.cedarfalls.com

MEMORANDUM
Administration Division

TO: Mayor Rob Green and City Council
FROM: Stephanie Houk Sheetz, Director of Community Development
DATE: May 11, 2020
SUBJECT: Public Hearing & Consideration to Adopt: 2020 Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County, Iowa

The City of Cedar Falls has been part of a Multi-Jurisdictional Hazard Mitigation Plan (HMP) for Black Hawk County since 2010. Plans are required to be updated every five years. During the period in between, all the plan participants monitor implementation and hold several meetings to discuss progress and topics related to planning for hazards.

The plan follows a set standard of identifying local community policies, actions, and tools for ongoing, short-, mid-, and long-term implementation aimed at reducing the risk and potential future losses from natural disasters. In short, the plan encourages proactive measures to make the entire county less susceptible to such hazards. The HMP follows standards to fulfill the statutory requirements of the Disaster Mitigation Act of 2000. The important element of the HMP is an identification of each community's overall mitigation actions, to ensure appropriate strategies are included for various situations. In the case of a Pandemic, actions Cedar Falls has identified such as Public Education and Continuity of Operations as well as Maintain Well Equipped and Well Trained Police and Fire operations apply to a Pandemic. Outside of the HMP, the City of Cedar Falls has a Pandemic plan and also utilizes the guidance of the Iowa Department of Health, State of Iowa, local health department, and the CDC.

Having a HMP maintains our eligibility for grant monies under programs such as the Flood Mitigation Assistance Grant program (FMA), Hazard Mitigation Grant Program (HMGP), Pre-Disaster Mitigation Grant program (PDM), Severe Repetitive Loss Grant program (SRL), Repetitive Flood Claims Grant program (RFC), and certain categories of aid under the Public Assistance Grant program (PA). We also receive credit under the Community Rating System (CRS) by having a plan.

The plan has been a collaborative effort led by INRCOG and Black Hawk County Emergency Management. Communities involved include Dunkerton, Elk Run Heights, Evansdale, Gilbertville, Hudson, LaPorte City, Raymond, Waterloo and Black Hawk County. In addition the University of Northern Iowa and Cedar Falls Community School District have been involved in review/development of the plan. Staff from each agency have attended meetings, provided input for their respective organization, and reviewed the draft documents. Black Hawk County Board of Supervisors Adopted the Plan April 14, 2020. The Plan has been forwarded to FEMA. Any changes or updates would be made after FEMA's review.

All the municipalities are asked to consider adopting the plan at this time. This would avoid any lapse in coverage of a HMP. Should changes be requested, Cedar Falls could request amendments after FEMA's review.

Following is a link to the draft plan: http://www.inrcog.org/pdf/BHC-HMP-5.1.20-FINAL_for_State_Review.pdf. Appendix A is a section specific to the City of Cedar Falls.

City staff has reviewed the document. We recommend holding the hearing & adopting the 2020 Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County, Iowa.

RESOLUTION # _____

A RESOLUTION OF THE CITY COUNCIL OF CEDAR FALLS, IOWA, ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR BLACK HAWK COUNTY.

WHEREAS, the City Council of the City of Cedar Falls, Iowa has agreed to participate in the development of a Multi-Jurisdictional Hazard Mitigation Plan (“Plan”) for Black Hawk County; and,

WHEREAS, Black Hawk County, Iowa has received funding through the Hazard Mitigation Grant Program for the development of said Plan; and,

WHEREAS, the Black Hawk County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, the City of Cedar Falls, participated in the formulation of said Plan through community representation on the Hazard Mitigation Planning Committee (“Committee”); and said Committee has recommended the adoption of said Black Hawk County Multi-Jurisdictional Hazard Mitigation Plan; and,

WHEREAS, a Public Hearing has been held in the City Hall for the purpose of obtaining citizen input on said Plan; and,

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Cedar Falls, Iowa herewith adopts the Black Hawk County Multi-Jurisdictional Hazard Mitigation Plan, incorporating into the Plan citizen comments and future FEMA and IHSEMD recommendations.

Passed and adopted this 18th day of May 2020.

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, City Clerk

ORDINANCE NO. 2963

AN ORDINANCE REPEALING THE SUBSECTION OF SECTION 8-1, WARDS AND PRECINCTS, DEALING WITH THE DESCRIPTION OF THE TERRITORY INCLUDED IN THE SECOND WARD OF THE CITY, AND ENACTING IN LIEU THEREOF A NEW SUBSECTION OF SECTION 8-1, WARDS AND PRECINCTS, DEALING WITH THE SECOND WARD OF THE CITY, ALL CONTAINED IN CHAPTER 8, ELECTIONS, OF THE CODE OF ORDINANCES OF THE CITY OF CEDAR FALLS, IOWA.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 1. The subsection of Section 8-1, Wards and precincts, dealing with the Second Ward of the City, contained in Chapter 8, Elections, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby repealed in its entirety, and a new subsection of Section 8-1, Wards and precincts, dealing with the Second Ward of the City, is enacted in lieu thereof, as follows:

THE SECOND WARD

The Second Ward shall embrace all of the territory within the City Limits described as follows:

Beginning at the centerline of Greenhill Road and a north-south leg of the City Limits or the east City Limits line; thence southerly along the said east City Limits line to an east-west leg of the City Limits; thence westerly along said east-west City Limits line to a north-south leg of the City Limits; thence southerly along said north-south City Limits line to the centerline of W. Ridgeway Avenue; thence westerly along the centerline of W. Ridgeway Avenue to a north-south leg of the City Limits line; thence southerly along said north-south City Limits line to an east-west leg of the south City Limits line; thence westerly along said south City Limits line to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to the centerline of W. Ridgeway Avenue; thence easterly along the centerline of W. Ridgeway Avenue to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to an east-west leg of the City Limits; thence westerly along said east-west City Limits line to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to an east-west leg of the City limits; thence easterly along said east-west City Limits line to a north-south leg of the City limits; thence northerly along said north-south City Limits line to the centerline of Viking Road; thence westerly along the centerline of Viking Road to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to an east-west leg of the City Limits; thence westerly along said east-west City Limits line to a north-south leg of the City Limits; thence northerly along said north-south City Limits to the centerline of W. 27th Street; thence easterly along the centerline of W. 27th Street to the centerline of Hudson Road; thence southerly along the centerline of Hudson Road to the centerline of University Avenue; thence northeasterly along the centerline of University Avenue to the centerline of College Street; thence northerly along the centerline of College Street to the centerline of Seerley Boulevard; thence easterly along the centerline of Seerley Boulevard to the centerline of Grove Street; thence southerly along the centerline of Grove Street to the centerline of University Avenue; thence easterly along the centerline of University Avenue to the centerline of Boulder Drive; thence southerly along the centerline of Boulder Drive to the centerline of Idaho Road; thence westerly along the centerline of Idaho Road to the centerline of Tucson Drive; thence southerly along the centerline of Tucson Drive to the centerline of Utah Drive; thence westerly along the centerline of Utah Drive to the centerline of Dallas Drive;

thence southerly along the centerline of Dallas Drive to the centerline of Oregon Road; thence westerly along the centerline of Oregon Road to the centerline of South Main Street; thence southerly along the centerline of South Main Street to the centerline of Greenhill Road; thence easterly along the centerline of Greenhill Road to the point of beginning.

Also, Cedar Falls Ward 2 shall consist of all Cedar Falls Township, or bounded by a line beginning at the intersection of North Butler Road and Westbrook Road and proceeding east along Westbrook Road until it intersects the corporate limits of the City of Cedar Falls, thence proceeding south and then west and then south and then east and then south and then east and then south and the west and then south and then west and then south and then east and then south along the corporate limits of the City of Cedar Falls until it intersects W. Ridgeway Avenue, thence proceeding west along W. Ridgeway Avenue to its intersection with University Avenue, thence proceeding west on University Avenue until it intersects North Butler Road, thence proceeding north along North Butler Road to the point of beginning.

Also, Cedar Falls Ward 2 shall consist of the Northwest Corner and North one-half of the Southwest Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa, except the West 231 feet of the South 660 feet thereof and further except Parcel 'A' of Plat of Survey Doc. # 2017-02916, and also the North 550 feet of the West 1,083 feet of the Northeast Corner Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa.

PRECINCT 1 OF THE SECOND WARD

Precinct 1 of the Second Ward shall consist of all the area described as follows:

Beginning at the centerlines of Hudson Road and W. 27th Street; thence southerly along the centerline of Hudson Road to the intersection of University Avenue; thence southwesterly along the centerline of University Avenue to an east-west leg of the City Limits; thence westerly along said east-west City Limits line to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to the centerline of W. 27th Street; thence easterly along the centerline of W. 27th Street to the point of beginning.

PRECINCT 2 OF THE SECOND WARD

Precinct 2 of the Second Ward shall consist of all the area described as follows:

Beginning at the centerlines of University Avenue and Hudson Road; thence northeasterly along the centerline of University Avenue to the centerline of College Street; thence northerly along the centerline of College Street to the centerline of Seerley Boulevard; thence easterly along the centerline of Seerley Boulevard to the centerline of Tremont Street; thence southerly along the centerline of Tremont Street to the centerline of University Avenue; thence easterly along the centerline of University Avenue to the centerline of Main Street; thence southerly along the centerline of S. Main Street to where it intersects with the centerline of U.S. Highway 58; thence southwesterly and southerly along the centerline of U.S. Highway 58 to the centerline of Greenhill Road; thence westerly along the centerline of Greenhill Road to the centerline of Hudson Road; thence southerly along the centerline of Hudson Road to an east-west leg of the City Limits or the south City Limits line; thence westerly along said south City Limits line to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to the centerline of W. Ridgeway Avenue; thence easterly along the centerline of W. Ridgeway Avenue to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to an east-west leg of the City Limits; thence westerly

along said east-west City Limits line to a north-south leg of the City limits; thence northerly along said north-south City Limits line to an east-west leg of the City Limits; thence easterly along said east-west City Limits line to a north-south leg of the City limits; thence northerly along said north-south City Limits line to the centerline of Viking Road; thence westerly along the centerline of Viking Road to a north-south leg of the City Limits; thence northerly along said north-south City Limits line to an east-west leg of the City Limits; thence westerly along said east-west City Limits line to the centerline of University Avenue; thence northeasterly along the centerline of University Avenue to the point of beginning.

Also, Cedar Falls Ward 2 precinct 2 shall consist of all Cedar Falls Township, or bounded by a line beginning at the intersection of North Butler Road and Westbrook Road and proceeding east along Westbrook Road until it intersects the corporate limits of the City of Cedar Falls, thence proceeding south and then west and then south and then east and then south and then east and then south along the corporate limits of the City of Cedar Falls until it intersects W. Ridgeway Avenue, thence proceeding west along W. Ridgeway Avenue to its intersection with University Avenue, thence proceeding west on University Avenue until it intersects North Butler Road, thence proceeding north along North Butler Road to the point of beginning.

Also, Cedar Falls Ward 2 precinct 2 shall consist of the Northwest Corner and North one-half of the Southwest Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa, except the West 231 feet of the South 660 feet thereof and further except Parcel 'A' of Plat of Survey Doc. # 2017-02916, and also the North 550 feet of the West 1,083 feet of the Northeast Corner Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa.

PRECINCT 3 OF THE SECOND WARD

Precinct 3 of the Second Ward shall consist of all the area described as follows:

Beginning at the centerlines of Greenhill Road and Hudson Road; thence easterly along the centerline of Greenhill Road to the centerline of U.S. Highway 58; thence northerly and northeasterly along the centerline of U.S. Highway 58 to where it intersects with the centerline of S. Main Street; thence northerly along the centerline of S. Main Street to the centerline of University Avenue; thence westerly along the centerline of University Avenue to the centerline of Tremont Street; thence northerly along the centerline of Tremont Street to the centerline of Seerley Boulevard; thence easterly along the centerline of Seerley Boulevard to the centerline of Grove Street; thence southerly along the centerline of Grove Street to the centerline of University Avenue; thence easterly along the centerline of University Avenue to the centerline of Boulder Drive; thence southerly along the centerline of Boulder Drive to the centerline of Idaho Road; thence westerly along the centerline of Idaho Road to the centerline of Tucson Drive; thence southerly along the centerline of Tucson Drive to the centerline of Utah Drive; thence westerly along the centerline of Utah Drive to the centerline of Dallas Drive; thence southerly along the centerline of Dallas Drive to the centerline of Oregon Road; thence westerly along the centerline of Oregon Road to the centerline of South Main Street; thence southerly along the centerline of South Main Street to the centerline of Greenhill Road; thence easterly along the centerline of Greenhill Road to a north-south leg of the City Limits or the east City Limits; thence southerly along the said east City Limits line to an east-west leg of the City Limits; thence westerly along said east-west City Limits line to a north-south leg of the City Limits; thence southerly along said north-south City Limits line to the centerline of W. Ridgeway Avenue; thence westerly along the centerline of W. Ridgeway Avenue to a north-south leg of the City Limits; thence southerly along said

north-south City Limits line to an east-west leg of the City Limits or the south City Limits line; thence westerly along said south City Limits line to the centerline of Hudson Road; thence northerly along the centerline of Hudson Road to the point of beginning.

INTRODUCED: _____ April 20, 2020

PASSED 1ST CONSIDERATION: _____ April 20, 2020

PASSED 2ND CONSIDERATION: _____ May 4, 2020

PASSED 3RD CONSIDERATION: _____

ADOPTED: _____

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

Preparer: Kevin Rogers, Cedar Falls City Attorney, 220 Clay Street, Cedar Falls, IA 50613 (319)273-8600

ORDINANCE NO. 2964

AN ORDINANCE AMENDING ARTICLE I, IN GENERAL, OF CHAPTER 16, OFFENSES AND MISCELLANEOUS PROVISIONS, OF THE CODE OF ORDINANCES OF THE CITY OF CEDAR FALLS, IOWA, BY (1) REPEALING SECTION 16-39, PENALTY FOR VIOLATION OF CHAPTER, AND (2) ADDING A NEW SECTION 16-39, LOITERING PROHIBITED, AND ADDING A NEW SECTION 16-40, PENALTY FOR VIOLATION OF CHAPTER.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 1. Section 16-39, Penalty for Violation of Chapter, of Article I, In General, of Chapter 16, Offenses and Miscellaneous Provisions, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby repealed in its entirety.

Section 2. Article I, In General, of Chapter 16, Offenses and Miscellaneous Provisions, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby amended by adding new Section 16-39, Loitering Prohibited, and by adding new Section 16-40, Penalty for Violation of Chapter, as follows:

Sec. 16-39. – Loitering Prohibited.

(a) It shall be unlawful for a person to engage in any of the following activities in the city:

- (1) Congregate, stand, loaf or loiter upon any public property or public right-of-way so as to obstruct, hinder or prevent other persons from passing or attempting or desiring to pass from, by or through such location. This shall include other persons passing or attempting or desiring to pass using any means of transportation.
- (2) Congregate, stand, loaf or loiter in front of, beside, or near any building or property that is open to the public so as to disrupt the normal functions carried on at such place, or to obstruct, hinder or prevent persons attempting or desiring to pass along, into or out of, such place.

(b) A violation of this section shall constitute a municipal infraction punishable as provided in section 1-9.

(c) Nothing in this section shall be held to prohibit peaceful picketing, public speaking or other lawful expression, or activities under a properly issued license or permit, or the ordinary conduct of legitimate business.

Sec. 16-40. – Penalty for violation of chapter.

Unless an offense is declared a municipal infraction in this chapter or unless a specific penalty is provided for an offense in this chapter, any person who violates any of the provisions of this chapter shall be deemed to have committed a simple misdemeanor and shall be subject to punishment as provided in section 1-8.

INTRODUCED: _____ April 20, 2020 _____

PASSED 1st CONSIDERATION: _____ April 20, 2020 _____

PASSED 2nd CONSIDERATION: _____ May 4, 2020 _____

PASSED 3rd CONSIDERATION: _____

ADOPTED: _____

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

ORDINANCE NO. 2965

AN ORDINANCE AMENDING SECTION 17-247, FAILURE TO DESTROY NOXIOUS WEEDS; RIGHT TO HEARING; DESTRUCTION BY CITY, OF ARTICLE VI, TREES AND SHRUBS, OF CHAPTER 17, PARKS AND RECREATION, OF THE CODE OF ORDINANCES OF THE CITY OF CEDAR FALLS, IOWA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 1. Section 17-247, Failure to destroy noxious weeds; right to hearing; destruction by city, of Article VI, Trees and Shrubs, of Chapter 17, Parks and Recreation, is hereby repealed in its entirety and a new Section 17-247, Failure to destroy noxious weeds; right to hearing; destruction by city, is enacted in lieu thereof, as follows:

Sec. 17-247. - Failure to destroy noxious weeds; right to hearing; destruction by city.

- (a) If the owner or person in the possession or control of any land within the city fails or refuses to cut or otherwise destroy the grass, vines, bushes or weeds declared a nuisance as provided in section 17-246 within seven days after notice in writing has been given to such owner and person in possession or control of land within the city, the owner or the person in possession or control of such land shall be deemed guilty of a violation of this article and punished accordingly. Such written notice to cut or otherwise destroy the vegetation declared a nuisance in this article shall be sent by ordinary mail to the owner of record and to the person in possession or control of the land in question. Such seven-day period to cut or otherwise destroy shall be deemed to commence on the date of mailing of the written notice.
- (b) Each owner and each person in possession or control of any land within the city may request a hearing with the department of Community Development of the city to consider any objections and protests to the proposed cutting or otherwise destroying of the vegetation declared in this article to be a nuisance. The Inspection Services Manager, Code Enforcement Officer or their designee, shall have full power and authority to enter upon any land within the city for the purpose of destroying a nuisance. The Inspection Services Manager, Code Enforcement Officer or their designee shall coordinate the removal of the nuisance with the community development director if necessary. Such entry may be made without the consent of the landowner or person in possession or control of the land.
- (c) The actual cost and expense of cutting or otherwise destroying the vegetation, together with the cost of serving of notice, the cost of special meetings or proceedings, if any,

and the cost of supervision and administration, shall be recovered by an assessment against the tract of land on which the vegetation was growing.

- (d) Once a nuisance has been abated after notice as provided in this section has been given, each subsequent violation of this section within a single calendar year shall constitute a separate, subsequent offense under section 1-9.

INTRODUCED: _____ April 20, 2020 _____

PASSED 1st CONSIDERATION: _____ April 20, 2020 _____

PASSED 2nd CONSIDERATION: _____ May 4, 2020 _____

PASSED 3rd CONSIDERATION: _____

ADOPTED: _____

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

Prepared by: Shane Graham, Economic Development Coordinator, 220 Clay Street, Cedar Falls, IA 50613 (319) 273-8600

ORDINANCE NO. 2966

AN ORDINANCE REPEALING SECTION 26-118,
DISTRICT BOUNDARIES OF DIVISION I GENERALLY
OF ARTICLE III DISTRICT AND DISTRICT
REGULATIONS OF CHAPTER TWENTY-SIX (26), ZONING,
OF THE CODE OF ORDINANCES, OF THE CITY OF CEDAR FALLS, IOWA,
AND RE-ENACTING SAID SECTION 26-118 OF SAID ORDINANCE, AS
AMENDED, SO AS TO APPLY AND INCLUDE TO THE
CHANGE IN THE ZONING MAP OF THE CITY OF
CEDAR FALLS, IOWA, AS PROVIDED BY THIS ORDINANCE.

WHEREAS, the City Planning and Zoning Commission of the City of Cedar Falls, Iowa, finds that the rezoning is consistent with the adopted Comprehensive Plan of the City of Cedar Falls and therefore has recommended to the City Council of the City of Cedar Falls, Iowa, that all that area described as follows shall be removed from the A-1 Agricultural Zoning District and placed in the R-1 Residence Zoning District and M-1, P Planned Light Industrial Zoning District, as follows:

Legal description for land to be rezoned from A-1 to M-1, P:

The Northwest Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa, except the North 1,200 feet of the West 800 feet thereof, and also the North one-half of the Southwest Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa, except the West 231 feet of the South 660 feet thereof and further except Parcel ‘A’ of Plat of Survey Doc. # 2017-02916. Area containing 211+/- acres.

Legal description for land to be rezoned from A-1 to R-1:

The North 550 feet of the West 1083 feet of the Northwest Quarter of the Northeast Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa. Area containing 12.85+/- acres;

And

WHEREAS, the City Council of the City of Cedar Falls, Iowa, deems it to the best interests of the City of Cedar Falls, Iowa, that said proposal be made and approved; and

WHEREAS, the said Section 26-118, District Boundaries of Division I, Generally, of Article III, Districts and District Regulations, of Chapter Twenty-Six (26), Zoning, of the Code of Ordinances of the City of Cedar Falls, Iowa, provides that the zoning map of the City of Cedar Falls, Iowa, attached thereto, is incorporated into and made a part of said Ordinance;

WHEREAS, notice of public hearing has been published, as provided by law, and such hearing held on the proposed amendment.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 1. That the following described real estate:

Legal description for land to be rezoned from A-1 to M-1, P:

The Northwest Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa, except the North 1,200 feet of the West 800 feet thereof, and also the North one-half of the Southwest Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa, except the West 231 feet of the South 660 feet thereof and further except Parcel 'A' of Plat of Survey Doc. # 2017-02916. Area containing 211+/- acres.

Legal description for land to be rezoned from A-1 to R-1:

The North 550 feet of the West 1083 feet of the Northwest Quarter of the Northeast Quarter of Section 34, Township 89, Range 14 West of the 5th P.M., Black Hawk County, Iowa. Area containing 12.85+/- acres

Be and the same is hereby removed from the A-1 Agricultural District and added to the R-1 Residence District and M-1, P Planned Light Industrial District.

Section 2. That the zoning map of the City of Cedar Falls, Iowa, be and the same is hereby amended to show the property described in Section 1, above, as now being in the R-1 Residence District and M-1, P Planned Light Industrial District, and the amended map is hereby ordained to be the zoning map of the City of Cedar Falls, Iowa, as amended.

Section 3. That said Section 26-118, District Boundaries of Division I, Generally, of Article III, Districts and District Regulations, of Chapter Twenty-Six (26), Zoning, of the Code of Ordinances of the City of Cedar Falls, Iowa, be and the same is hereby repealed and hereby re-enacted in the identical language as the same now is, in order that the same shall apply to and include the change hereby made in the zoning map of the City of Cedar Falls, Iowa.

INTRODUCED: _____ May 4, 2020

PASSED 1ST CONSIDERATION: _____ May 4, 2020

PASSED 2ND CONSIDERATION: _____

PASSED 3RD CONSIDERATION: _____

ADOPTED: _____

ATTEST:

Robert M. Green, Mayor

Jacqueline Danielsen, MMC, City Clerk



MAYOR ROBERT M. GREEN

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

JEN FIELDING LEARN TO SWIM DAY

MAY 16, 2020

WHEREAS, swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

WHEREAS, education plays an essential role in Water Safety, for preventing drowning and minimizing the risk of recreational water-related injuries; and

WHEREAS, the Centers for Disease Control states that, on average, more than 3,500 Americans drown each year in non-boating accidents – about ten deaths per day – with one in five being younger than age 14; and

WHEREAS, for more than fifty years, Ms. Jen Fielding taught generations of Cedar Falls children to swim, beginning in 1958 until 2014, and left an lasting legacy of local water safety, evidenced by the city’s naming of the baby pool at Ray Edwards Pool in her honor in 1997; and

WHEREAS, it is fitting to dedicate the national Learn to Swim Day in memory of Ms. Fielding’s commitment to water safety in Cedar Falls,

NOW THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby recognize May 16, 2020 as **Jen Fielding Learn to Swim Day** in Cedar Falls, and encourage all residents to understand and practice water safety and to learn to swim for the sake of enjoyment, exercise, and personal safety.

Signed this 16th day of May, 2020.



Mayor Robert M. Green

Mayor Green - This is a note
 to let you know I am resigning
 from the Health Trust Board.
 I believe I was on the Board
 from its very beginning, and
 I have truly enjoyed the opportunity
 to choose organizations to support
 the health of Cedar Falls residents.
 So many things have changed
 that I really feel the proper
 time has come. I thank Jennifer,
 especially for her leadership
 through the years. She has done
 an excellent job!

Best wishes
 Rosamund Beach



MAYOR ROBERT M. GREEN

CITY OF CEDAR FALLS, IOWA

220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126
www.cedarfalls.com

Item 16.

TO: City Council
FROM: Mayor Robert M. Green 
DATE: May 11, 2020
SUBJECT: Parks and Recreation Commissioner – Member Reappointment
REF: Code of Ordinances, City of Cedar Falls §17-166: Parks and Recreation Commission

1. In accordance with the candidacy and qualification requirements of reference (a), I hereby nominate the following members of the Parks and Recreation Commission for reappointment, as their current terms expire on June 30th.

- Mr. Erik Blanchard (Reappointment) – Term ends 6/30/2023
- Mr. Alan Stalnaker (Reappointment) – Term ends 6/30/2023

2. The board service of these two nominees have been reviewed by Community Development staff; both members have had excellent attendance and have actively been contributing to the work of the Board; both have agreed to serve for an additional term if approved by the City Council.

3. Please contact me if you have any questions about the above nominations.

xc: City Administrator
Director of Community Development
Recreation and Community Programs Manager

COMMITTEE OF THE WHOLE

City Hall – Council Chambers

May 4, 2020

The Committee of the Whole met at City Hall via teleconference at 6:05 p.m. on May 4, 2020, with the following Committee persons in attendance: Mayor Robert M. Green, Frank Darrah, Susan deBuhr, Simon Harding, Daryl Kruse, Mark Miller, Dave Sires, and Nick Taiber. Staff members attended from all City Departments, as well as members of the community teleconferenced in.

Mayor Green called the meeting to order and introduced the first item on the agenda, Capital Improvements Program (CIP) Funding Update. Ron Gaines, City Administrator stated the Coronavirus pandemic has caused economic issues, which in turn will have financial impact on six major funding sources; Black Hawk County Gaming, Road Use Tax (RUT), Local Option Sales Tax (LOST), Hotel/Motel Tax, Emergency Reserves and Property Tax. He stated we will know more in 6-8 months and we will discuss changes to Capital Improvement Program at the 2020 Goal Setting. Mr. Gaines reviewed the funding concerns to the six previously mentioned sources. He said Black Hawk County Gaming Award (BHCGA) funding application process has been suspended and those projects that have been awarded will continue to be funded. He stated City staff projects a 25% reduction in funding for both RUT and LOST. He explained these funds are used for street reconstruction and restoration. He went on to explain Hotel/Motel tax will see an estimated 30% reduction and it will affect Visitor & Tourism operations for FY2022 having to use cash reserves. Mr. Gaines explained Emergency Reserves are used to cash flow expenditures during a crisis. He stated Property tax funding will be reviewed and if property valuations fluctuate it may affect future bond funding levels.

Mr. Gaines went on to review specific projects and staff recommendation on each project. He stated there are two projects using Emergency Reserves, Cedar River Recreation Improvements which will continue with design and permitting, however staff recommended moving construction from FY22/23 to FY23/24; and Center Street which will also continue with design and pursue BHCGA grant funding if possible and recommends moving the construction to FY22/23. He said the staff recommends continuing with Phase I and Phase II of the Downtown Streetscape and pursue a BHCGA grant for Phase II. Mr. Gaines stated Cedar Heights Drive Reconstruction is phased with other projects so it is recommended to continue with the construction schedule. For Greenhill Road and S. Main Street Intersection the construction is slated for FY22/23 and is phased in with other projects, but staff will continue to monitor the funding allocations from RUT and LOST. Main Street Reconstruction is recommended to continue with design in FY22, monitor the RUT and LOST funding and reassess during Annual Goal Setting and CIP. Mr. Gaines stated there may be potential stimulus grant funding which could be used on some of the projects. City staff recommends moving the design of Union Road Phase I to FY21 and leaving the construction in FY25 unless stimulus grant funding is awarded, construction could move up. West 27th Street Improvements is recommended to continue with design in FY21 and it is a potential stimulus project. The partnership with Cedar Falls Community Schools and University of Northern Iowa is a selling point to the potential for stimulus money. Mr. Gaines

stated the Annual Pavement Management Program will continue with design and construction for FY20, FY21, and FY22 and reassess during Goal Setting and CIP and review the projected RUT and LOST revenues in the fall to see if adjustments need to be made. Mr. Gaines stated the City Hall Repurpose and Remodel project will continue with design in FY20 and FY21, possibly reviewing design for better social distancing, however City staff recommends to move the construction to FY22 and FY23.

Mayor Green opened it up for discussion from the Council. Chase Schrage Director of Public Works answered questions on the Greenhill Road and S. Main Street intersection, stating the traffic study was completed and presented January 2, 2019. He stated the current intersection has a rating of an F and a roundabout will have a rating of a B. He also stated at the public input meetings there 60 comments and 17 were positive comments towards the roundabout and five negative comments. Councilmember Taiber requested the Greenhill Road corridor study be distributed. Jennifer Rodenbeck, Director of Finance and Business Operations stated only about \$200,000 of Debt Service is paid for by the general fund. She also stated they project the sale of bonds at a rate of 1.5% compared to 2.8% in 2018. She also explained we were only able to pay off the 2009 bond early to save on interest rates. Daryl Kruse motioned to have City staff continue with adjustments to the Capital Improvements Program items as presented. Mark Miller seconded the motion. The motion carried unanimously.

There being no discussion, Mayor Green moved to the final item on the agenda, bills and payroll. Mark Miller moved to approve the bills and payroll as presented, and Simon Harding seconded the motion. The motion carried unanimously.

There being no further, Frank Darrah moved for adjournment. Daryl Kruse seconded the motion and the motion carried unanimously. Mayor Green adjourned the meeting at 6:53 p.m.

Minutes by Lisa Roeding, Controller/City Treasurer

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Fareway Stores, Inc. # 974
Physical Location Address 214 N. Magnolia Drive City CEDAR FALLS ZIP 50613
Mailing Address 214 N. Magnolia Drive City CEDAR FALLS State IA ZIP 50613
Business Phone Number 319 277-6858

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.
Mailing Address PO Box 70 City Boone State IA ZIP 50036
Phone Number 515-433-5336 Fax Number 515-433-4416 Email twilson@farewaystores.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Garrett S Piklapp Name (please print) _____
Signature *Garrett S Piklapp* Signature _____
Date 05/01/2020 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Fareway Stores, Inc. # 190
Physical Location Address 4500 S Main St City CEDAR FALLS ZIP 50613
Mailing Address 4500 S Main St City CEDAR FALLS State IA ZIP 50613
Business Phone Number 319 266-6576

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.
Mailing Address PO Box 70 City Boone State IA ZIP 50036
Phone Number 515-433-5336 Fax Number 515-433-4416 Email twilson@farewaystores.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Garrett S Piklapp Name (please print) _____
Signature *Garrett S Piklapp* Signature _____
Date 05/01/2020 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 1 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Hansen's Dairy
Physical Location Address 123 E. 18th St. City Cedar Falls ZIP IA 506013
Mailing Address 8617 Lincoln Rd. City Hudson State IA ZIP 50643
Business Phone Number 319-988-9834

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Hansen's Dairy LLC
Mailing Address 8617 Lincoln Rd. City Hudson State IA ZIP 50643
Phone Number 319-988-9834 Fax Number — Email jordanhansen@hansendairy.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Jordan Hansen Name (please print) Blake Hansen
Signature Jordan Hansen Signature Blake Hansen
Date 5/5/20 Date 5/5/20

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Iowa Department of REVENUE

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor

https://tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 1 / 20 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Hy-Vee, Inc. DBA Hy-Vee Food Store #2
Physical Location Address 6301 University City Cedar Falls ZIP 50613
Mailing Address 5820 Westown Parkway City West Des Moines State IA ZIP 50266
Business Phone Number 515-267-2800

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [X] LLC [] LLP []
Name of sole proprietor, partnership, corporation, LLC, or LLP
Mailing Address 5820 Westown Parkway City West Des Moines State Ia ZIP 50266
Phone Number 515-267-2800 Fax Number 515-559-2468 Email smcmahon@hy-vee.com

Retail Information:

Types of Sales: Over-the-counter [X] Vending machine []
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [X]
Types of Products Sold: (Check all that apply)
Cigarettes [X] Tobacco [X] Alternative Nicotine Products [X] Vapor Products [X]

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [] Drug store []
Grocery store [X] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []
Has vending machine that assembles cigarettes [] Other []

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Andy Schroeder Name (please print) ANDREW SCHROEDER
Signature [Signature] Signature Assistant Vice President, Assistant Controller
Date 5/5/2020 Date

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 100
• Fill in the date the permit was approved by the council or board:
• Fill in the permit number issued by the city/county:
• Fill in the name of the city or county issuing the permit: Cedar Falls
• New [] Renewal [X]

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
• Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 1 / 20 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Hy-Vee, Inc. DBA Hy-Vee Gas
Physical Location Address 6527 University Ave City Cedar Falls ZIP 50613
Mailing Address 5820 Westown Parkway City West Des Moines State IA ZIP 50266
Business Phone Number 515-267-2800

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [x] LLC [] LLP []
Name of sole proprietor, partnership, corporation, LLC, or LLP
Mailing Address 5820 Westown Parkway City West Des Moines State Ia ZIP 50266
Phone Number 515-267-2800 Fax Number 515-559-2468 Email smcmahon@hy-vee.com

Retail Information:

Types of Sales: Over-the-counter [x] Vending machine []
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [x]
Types of Products Sold: (Check all that apply)
Cigarettes [x] Tobacco [x] Alternative Nicotine Products [x] Vapor Products [x]

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [x] Drug store []
Grocery store [] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []
Has vending machine that assembles cigarettes [] Other []

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Andy Schroeder Name (please print) ANDREW SCHROEDER
Signature [Signature] Signature Assistant Vice President,
Date 5/5/2020 Date Assistant Controller

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 100
Fill in the date the permit was approved by the council or board:
Fill in the permit number issued by the city/county:
Fill in the name of the city or county issuing the permit: Cedar Falls
New [] Renewal [x]

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Murphy USA #6970
Physical Location Address 518 Brand: Lynn Blvd. City Cedar Falls ZIP 50613
Mailing Address PO Box 7300 City El Dorado State AR ZIP 71731
Business Phone Number 319-266-0473

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Murphy Oil USA, Inc.
Mailing Address PO Box 7300 City El Dorado State AR ZIP 71731
Phone Number 870-881-6679 Fax Number 870-875-7670 Email permits.licensing@murphyusa.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) John A. Moore Name (please print) _____
Signature John A. Moore Signature _____
Date 4/23/20 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Prime Mart
Physical Location Address 2728 Center St City Cedar Falls ZIP 50613
Mailing Address 2728 Center St City Cedar Falls State IA ZIP 50613
Business Phone Number 319-830-2729

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Midwest SARDAR LLC
Mailing Address 2728 Center St City Cedar Falls State IA ZIP 50613
Phone Number 319-830-2729 Fax Number _____ Email _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Wakeed Parvez Name (please print) _____
Signature [Signature] Signature _____
Date 04-12-20 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county Cedar Falls issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2020 through June 30, 2021

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Iowa Potomac + Convenience Inc. DBA Thunder Ridge Ampside
Physical Location Address 2425 Whitetail Dr. City Cedar Falls ZIP 50613
Mailing Address 2425 Whitetail Dr City Cedar Falls IA State IA ZIP 50613
Business Phone Number 319.277-1141

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP _____
Mailing Address 2425 Whitetail Dr. City Cedar Falls State IA ZIP 50613
Phone Number 319.277-1141 Fax Number _____ Email TRAMPRI@AOL.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Muhammad Sarwar Name (please print) _____
Signature [Signature] Signature _____
Date 5/5/20 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



DEPARTMENT OF PUBLIC SAFETY SERVICES

POLICE OPERATIONS
CITY OF CEDAR FALLS
4600 SOUTH MAIN STREET
CEDAR FALLS, IOWA 50613

319-273-8612

MEMORANDUM

To: Mayor Green and City Councilmembers
From: Jeff Olson, Public Safety Services Director
Craig Berte, Assistant Police Chief
Date: May 14, 2020
Re: Beer/Liquor License Applications

Police Operations has received applications for liquor licenses and/ or wine or beer permits. We find no records that would prohibit these license and permits and recommend approval.

Name of Applicants:

- a) Hurling Hatchet, 100 East 2nd Street, Class B beer - renewal.
- b) Famous Dave's, 6222 University Avenue, Class C liquor -renewal.
- c) Hy-Vee Food Store, 6301 University Avenue, Class E liquor - renewal.



DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

Item 20.

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM

TO: Mayor Green and City Council Members
FROM: Jennifer Rodenbeck, Director of Finance & Business Operations
DATE: May 15, 2020
SUBJECT: Market Analysis

Please find attached a professional services agreement with Carlson Dettmann Consulting, LLC. You may recall in 2017, the City hired Carlson Dettman to perform a pay plan study. When the pay plan study was completed and adopted in FY18, we talked about that to ensure the pay plan stays up to date; we should perform an update or a market analysis every 2-3 years. This was also included in the council goals. (Organizational Goal #7, C. 4) The attached contract is for that market update service.

When the pay plan study was performed, a RFP was completed at that time. For this service, it only makes sense to use the same firm that completed the original pay plan study. The fee for the update will be \$17,000. We had budgeted \$15,000 in the FY21 budget, so the fee is very close to the budgeted amount.

If you have any questions regarding the agreement or the pay plan study in general, please feel free to contact me.

**PROFESSIONAL SERVICE AGREEMENT BETWEEN
CITY OF CEDAR FALLS, IA
AND
CARLSON DETTMANN CONSULTING**

This professional service agreement (hereinafter the “Agreement”) is made and entered into by and between the City of Cedar Falls, IA (hereinafter “the Client”) and Carlson Dettmann Consulting, a division of Cottingham & Butler Insurance Services, Inc., an Iowa corporation (hereinafter “Consultant”).

WHEREAS, Consultant assisted Client in developing its current pay plan; and

WHEREAS, Client is concerned about continuing market competitiveness; and

WHEREAS, Client wishes to enter into an agreement with Consultant to provide professional consulting services for market measurement and pay plan management services.

WHEREAS, Consultant is familiar with Client’s organization and has an established history of providing similar services and is willing to provide the above-referenced professional consulting services to the Client.

THEREFORE, the Client and Consultant agree to the following:

1. Term. The term of this Agreement shall be from the date of the last signature of this Agreement and remain in force until all services contemplated hereunder are completed. The parties agree that the project will commence on or after July 1, 2020, with the goal of completion on or before October 31, 2020.
2. Scope of Services. The Consultant shall provide to the Client consulting services as follows:
 - a) Market Update. Consultant will measure labor markets for the Client using the benchmark jobs and public sector organizations measured in the most recent study, or as modified by consent of the Client. Consultant will include data that reflect private sector benchmarks from its data library for those jobs that it can match. Consultant will provide implementation options, including a revised pay plan structure, based upon the market study.
 - a. Meetings. Consultant will be available for remote meetings with the Client (or its relevant department directors) to discuss concerns and challenges with the current compensation structure and/or to review specific challenges with recruitment or retention. Depending on the circumstances, Consultant will be available for either an onsite or remote meeting with the governing body (e.g. committee, board, commission, etc.) to discuss the findings and recommendations of the project.
 - b) Human Resources Needs Analysis. Perform a complete audit of Client’s current human resource program, conduct a needs analysis survey with internal stakeholders (as identified by the City), identify any gaps that may exist, review concerns with leadership (pre & post-survey), and draft executive summary of findings/recommendations for action by the City.
 - c) Job Evaluation. Consultant will conduct job evaluation reviews as requested by the Client for positions it concludes have either experienced a substantial change in duties since the most recent pay study or do not have a job evaluation rating. Consultant will recommend pay plan placement for all reviewed jobs.

3. Project Fees. Client shall pay the Consultant at the following rates for services agreed upon.
 - a) Market Update & Human Resources Needs Analysis. The professional fee for this portion of the project shall be \$17,000, with \$8,500 paid upon signing of this Agreement and the balance due upon submission of the initial findings and recommendations.
 - b) Expenses. The Client will reimburse Consultant for “out-of-pocket” expenses for applicable mileage, lodging and meals as required for meeting attendance on the Client’s behalf.
 - c) Job Evaluation. Jobs submitted to Consultant for job evaluation as a result of a substantial change in duties since the most recent pay study shall be charged at \$250 per evaluation.
 - d) Services Outside of Scope. Consulting services agreed upon that are greater than the scope of this Agreement (e.g. consulting on design of a merit pay program, workshop on compensation management, employee development consultation, onsite meetings in excess of those defined above, etc.) shall be at Consultant’s normal hourly rate of \$250 unless agreed upon otherwise by the Client and Consultant. However, subject to scheduling and mutual agreement, meetings conducted by telephone and/or web conference are not subject to any additional fee.
4. Performance Requirements of Consultant. The Consultant shall complete the services as stated above. The Consultant shall furnish all labor, materials, administration, services, supplies, equipment, transportation, and quality control necessary to provide professional consulting services. Consultant shall provide progress reports upon request by the Client.
5. Performance Requirements of Client. The Client shall provide and make available to the Consultant access to its human resources and related systems of record as necessary to fulfill said services.
6. Independent Contractor. It is mutually understood and agreed, and it is the intent of the parties hereto, that an independent contractor relationship be and is hereby established under the terms and conditions of this Agreement. The Consultant shall remain an independent contractor under this Agreement. All employees of Consultant or subcontractors shall remain the responsibility of the Consultant and shall not become employees of the Client under this Agreement. No tenure or any rights or benefits, including worker’s compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, withholding taxes or other benefits available to Client employees shall accrue to the Consultant or its employees performing services under this Agreement.
7. Indemnification. The Consultant agrees it shall defend, indemnify, and hold harmless the Client, its officers, and its employees against any and all liability, losses, costs, damages, and expenses, including attorney fees that the Client, its officers or its employees, may hereafter sustain, incur or be required to pay arising out of the negligent or intentional acts or omissions of the Consultant, its officers or employees, in the performance of its duties under this Agreement. The Client agrees it shall defend, indemnify, and hold harmless the Consultant, its officers, and its employees against any and all liability, losses, costs, damages, and expenses, including attorney fees that the Consultant, its officers or its employees, may hereafter sustain, incur or be required to pay arising out of the: (i) negligent or intentional acts or omissions of the Client, its officers or

employees; and (ii) any allegation that Client's compensation program or structure is administered in any way noncompliant with local, state or federal law.

- 8. Trade Secrets. The Carlson Dettmann Point Factor Job Evaluation System and methodology, marketplace surveys performed, Total Rewards Method, and job point evaluation data collected and analyzed to perform the Scope of Services is owned by Consultant, is confidential and proprietary, and is a trade secret pursuant to Wis. Stats. s. 134.90. The Client (including its officers, employees, agents and representatives) shall not disclose, disseminate, or otherwise misappropriate these trade secrets without the express consent of Consultant.
- 9. Confidential Client Information. Consultant agrees to keep confidential information and data provided by Client to Consultant for the purpose of enabling Consultant to complete the Scope of Work detailed above.
- 10. Insurance Coverage. Consultant is required to carry professional liability insurance coverage that would cover the nature and type of service that is being provided to the Client, and Consultant will provide proof of insurance coverage prior to the execution of this agreement.
- 11. Assignment. Neither party may assign or transfer this Agreement, or any part thereof, without the written consent of the other party, which shall not be unreasonably withheld.
- 12. Severability. If any provision of this Agreement is held to be illegal, invalid or unenforceable, such provision shall be fully severable and this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of the Agreement. The remaining provisions shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance.
- 13. Interpretation of Law. Notwithstanding the trade secret protection referenced above, this contract is to be interpreted under the laws of the State of Iowa.
- 14. Entire Agreement. This Agreement sets forth the entire understanding of the parties and supersedes all prior arrangements and/or understandings, whether written or oral, with respect to the subject matter contained in this Agreement.

CITY OF CEDAR FALLS, IA

By:

Date:

CARLSON DETTMANN CONSULTING

By:

Charles E. Carlson, Principal

Date:



CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM
Information Systems Division

TO: Mayor Rob Green and City Council Members
FROM: Denny Bowman, Cable TV Supervisor
DATE: May 11, 2020
SUBJECT: Studio Camera Replacement

The current studio cameras are at the end of life and need to be replaced. In preparation for this, Cable TV has saved the necessary funds over past two fiscal years to cover the cost of this purchase. The existing cameras range from eight to ten years old, which is consistent with the length of time previous cameras have lasted. The cost to cover this expense is included in the 2020 CIP budget.

We requested bids from multiple vendors here is a summary of the bids.

Vendor	Cost	Notes
Allied Broadcast Group	\$192,915.00	Panasonic Studio Cameras
Full Compass	\$209,749.03	Panasonic Studio Cameras
B&H Photo	\$224,228.73	Panasonic Studio Cameras
Adorama	\$272,971.75	Panasonic Studio Cameras

Based on the quotes from the vendors we recommend the Panasonic Studio Camera package bid quoted by Allied Broadcast Group.

If you have any questions regarding this purchase, please feel free to contact Denny Bowman at 273-8658.

Sincerely,

Denny Bowman
Cable TV Supervisor

**DEPARTMENT OF PUBLIC WORKS**

City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613
Phone: 319-268-5161
Fax: 319-268-5197
www.cedarfalls.com

MEMORANDUM
Engineering Division

TO: Honorable Mayor Robert M. Green and City Council

FROM: Jon Fitch, PE, Principal Engineer

DATE: May 13, 2020

SUBJECT: Union Road Recreational Trail – 12th St to 27th St
City Project Number: RT-000-3217
City-State Agreement

Attached is the Union Road Recreational Trail – 12th St to 27th St Agreement for review and approval. The agreement will provide funding for the Recreation Trail project. The Union Road Recreational Trail project will construct a ten-foot wide recreational trail from West 12th Street to West 27th Street.

The Union Road Recreational Trail Project engineer's estimate is \$550,000. The Surface Transportation Block Grant (STBG) Programming Agreement administered through the Iowa Department of Transportation will provide \$300,000, and the City of Cedar Falls General Obligation Bonds will provide remaining funding.

The Engineering Division recommends approval of the Union Road Recreational Trail Agreement with the Iowa Department of Transportation. Please sign and return both originals to the Engineering Division for further processing.

If you have any questions or comments, please feel free to contact me.

xc: Chase Schrage, Director of Public Works
David Wicke, City Engineer

IOWA DEPARTMENT OF TRANSPORTATION
Federal-Aid Agreement for a
Surface Transportation Block Grant Program (STBG) Project

Subrecipient: **City of Cedar Falls**
 Subrecipient DUNS Number: **169846912**
 Project Number(s): **TAP-U-1185(654)—8I-07**
 Iowa DOT Agreement Number: **20-TAP-135**

This agreement, made as of the date of the last party's signature below, is between the **City of Cedar Falls** (hereinafter referred to as Subrecipient) and the **Iowa Department of Transportation**, the federal pass-through entity (hereinafter referred to as the Department). Iowa Code Sections 306A.7 and 307.44 provide for the Subrecipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects in Iowa with federal funds. Federal regulations require federal funds to be administered by the Department. The federal-aid highway funds included in this agreement are jointly implemented by the Federal Highway Administration (FHWA) and the Department.

The Subrecipient has received federal funding through the Surface Transportation Block Grant Program (STBG), as codified in Section 133 of Title 23, United States Code (U.S.C.), which are hereinafter referred to as STBG funds. The Catalog of Federal Domestic Assistance (CFDA) number and title for this funding is 20.205 Highway Planning and Construction.

Pursuant to the terms of this agreement, applicable statutes, and administrative rules, the Department agrees to provide the funding named above to the Subrecipient for the authorized and approved costs for eligible items associated with the project.

Under this agreement, the parties further agree as follows:

1. The Subrecipient shall be responsible for carrying out the provisions of this agreement.
2. All notices required under this agreement shall be made in writing to the appropriate contact person. The Department's contact person shall be Pamela Lee, Office of Systems Planning, 800 Lincoln Way, Ames, Iowa 50010, 515-239-1810. The Subrecipient's contact person shall be Jonathan Fitch, P.E. City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613, 319-268-5165.
3. The Subrecipient shall be responsible for the development and completion of the following described project:

Union Road Recreational Trail from W. 12th Street to W. 27th Street

4. The Subrecipient shall receive reimbursement for costs of authorized and approved eligible project activities from STBG funds. The portion of the project costs reimbursed with STBG funds shall be limited to a maximum of either 80 percent of eligible costs (other than those reimbursed with other

federal funds) or the amount listed (\$300,000) in the Iowa Northland Regional Council of Government's current Transportation Improvement Program (TIP) and approved in the current Statewide Transportation Improvement Program (STIP), whichever is less. Eligible project activities will be as described in Section 133 of Title 23, United States Code (U.S.C.) and determined by the Department to be eligible.

5. Eligible project costs in excess of the amount reimbursed by the Department above will be considered the local contribution and may include cash, non-cash or approved state fund contributions, subject to Department approval. The local contribution must equal a minimum of 20 percent of eligible project costs. The subrecipient shall certify to the Department the value of any non-cash contribution to the project prior to it being incurred and in accordance with the procedures outlined in the applicable Instructional Memorandum to Local Public Agencies (I.M.s). The Department retains the sole authority to determine the eligibility and value of the Subrecipient's non-cash contribution for the purposes of this agreement. If the Subrecipient's total cash and non-cash contribution is determined by the Department to be less than that required by this agreement, the Subrecipient shall increase its cash contribution or the grant amount associated with this project shall be reduced accordingly.
6. The Subrecipient must have let the contract or have construction started within two years of October 1, 2019. If the Subrecipient does not do this, they will be in default for which the Department can revoke funding commitments. The Department may approve extensions of this agreement for periods up to six months upon receipt of a written request from the Subrecipient at least sixty (60) days prior to the deadline.
7. If the Subrecipient fails to perform any obligation under this agreement, the Department shall have the right, after first giving thirty (30) days written notice to the Subrecipient by certified mail return receipt requested, to declare any part or all of this agreement in default. The Subrecipient shall have thirty (30) days from date of mailing of the notice to cure the default. If the Recipient cures the default, the Subrecipient shall notify Department no later than five (5) days after cure or before the end of said thirty (30) day period given to cure the default. The Department may thereafter determine whether the default has, in fact, been cured, or whether the Subrecipient remains in default.
8. This agreement may be declared to be in default by the Department if the Department determines that the Subrecipient's application for funding contained inaccuracies, omissions, errors or misrepresentations; or if the Department determines that the project is not developed as described in the application and according to the requirements of this agreement.
9. In the event a default is not cured the Department may do any of the following: a) revoke funding commitments of funds loaned or granted by this agreement; b) seek repayment of funds loaned or granted by this agreement; or c) revoke funding commitments of funds loaned or granted by this agreement and also seek repayment of funds loaned or granted by this agreement. By signing this agreement, the Subrecipient agrees to repay said funding if they are found to be in default. Repayment methods may include cash repayment, installment repayments with negotiable interest rates, or other methods as approved by the Department.

10. The Subrecipient shall comply with Exhibit 1, General Agreement Provisions for use of Federal Highway Funds on Non-primary Highways, which is attached hereto and by this reference is incorporated into this agreement.
11. The Subrecipient shall maintain, or cause to be maintained for the intended public use, the improvement for twenty (20) years from the completion date in a manner acceptable to the Department.
12. This agreement is not assignable without the prior written consent of the Department.
13. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.
14. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
15. This agreement shall be executed and delivered in two or more copies, each of which so executed and delivered shall be deemed to be an original and shall constitute but one and the same agreement.
16. This agreement and the attached exhibit constitute the entire agreement between the Department and the Subrecipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the Department and the Subrecipient.

IN WITNESS WHEREOF, each of the parties hereto has executed this agreement as of the date shown opposite its signature below.

SUBRECIPIENT: City of Cedar Falls

By: _____ Date _____, _____

Title: Mayor _____

CERTIFICATION:

I, _____, certify that I am the Clerk of the city, and that
(Name of City Clerk)

_____, who signed said Agreement for and on behalf of
(Name of Mayor/Signer Above)

the city was duly authorized to execute the same by virtue of a formal resolution duly passed and adopted by the city, on the ____ day of _____, _____.

Signed: _____

City Clerk of Cedar Falls, Iowa.

IOWA DEPARTMENT OF TRANSPORTATION

Planning, Programming and Modal Division
800 Lincoln Way, Ames, Iowa 50010
Tel. 515-239-1664

By: _____ Date _____, _____

Craig Markley
Director
Systems Planning Bureau

EXHIBIT 1**General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects**

Unless otherwise specified in this agreement, the Subrecipient shall be responsible for the following:

1. General Requirements.

- a. The Subrecipient shall take the necessary actions to comply with applicable state and federal laws and regulations. To assist the Subrecipient, the Department has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: http://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The Subrecipient shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.
- b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the Subrecipient shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the Subrecipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The Subrecipient agrees to comply with the requirements outlined in I.M. 1.070, Title VI and Nondiscrimination Requirements which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the Department.
- c. The Subrecipient shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in I.M. 1.080, ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the Subrecipient shall make such facilities compliant with the ADA and Section 504 following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the Iowa DOT Design Manual.
- d. To the extent allowable by law, the Subrecipient agrees to indemnify, defend, and hold the Department harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
- e. As required by 2 CFR 200.501 "Audit Requirements", a non-federal entity expending \$750,000 or more in federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown in this agreement. If the Subrecipient will

pay initial project costs and request reimbursement from the Department, the Subrecipient shall report this project on its SEFA. If the Department will pay initial project costs and then credit those accounts from which initial costs were paid, the Department will report this project on its SEFA. In this case, the Subrecipient shall not report this project on its SEFA.

- f. The Subrecipient shall supply the Department with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.
- g. The Subrecipient shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:
 - i. The Subrecipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any Department-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Subrecipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Department-assisted contracts.
 - ii. The Subrecipient shall comply with the requirements of I.M. 5.010, DBE Guidelines.
 - iii. The Department's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Subrecipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the Department shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The federal government, legislature or governor fail in the sole opinion of the Department to appropriate funds sufficient to allow the Department to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Department to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Department in its sole discretion; or 3) If the Department's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The Department shall provide the Subrecipient with written notice of termination pursuant to this section.

2. Programming and Federal Authorization.

- a. The Subrecipient shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The Subrecipient shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the Department, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, federal funds cannot be authorized.
- b. Before beginning any work for which federal funding reimbursement will be requested, the Subrecipient shall contact the Department to obtain the procedures necessary to secure FHWA authorization. The Subrecipient shall submit a written request for FHWA authorization to the Department. After reviewing the Subrecipient's request, the Department will forward the request to the FHWA for authorization and obligation of federal funds. The Department will notify the Subrecipient when FHWA authorization is obtained. The cost of work performed prior to FHWA authorization will not be reimbursed with federal funds.
- c. Upon receiving FHWA authorization, the Subrecipient must show federal aid funding activity to receive the programmed amount authorized for the project. If there is no funding activity for nine or more months after the previous activity, the remaining unused programmed amount will be de-obligated from the project and there will be no further federal aid reimbursement issued for the project. If the Subrecipient knows in advance that funding activity will not occur for the nine months, the Contract Administrator needs to be notified to determine if programming of funds can be adjusted or other options can be explored.
- d. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.
- e. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in I.M. 1.200, Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Federal Participation in Work Performed by Subrecipient Employees.

- a. If federal reimbursement will be requested for engineering, construction inspection, right-of-way acquisition or other services provided by employees of the Subrecipient, the Subrecipient shall follow the procedures in I.M. 3.330, Federal-aid Participation in In-House Services.

- b. If federal reimbursement will be requested for construction performed by employees of the Subrecipient, the Subrecipient shall follow the procedures in I.M. 6.010, Federal-aid Construction by Local Agency Forces.
- c. If the Subrecipient desires to claim indirect costs associated with work performed by its employees, the Subrecipient shall prepare and submit to the Department an indirect cost rate proposal and related documentation in accordance with the requirements of 2 CFR 200. Before incurring any indirect costs, such indirect cost proposal shall be certified by the FHWA or the federal agency providing the largest amount of federal funds to the Subrecipient. If approved, the approved indirect cost rate shall be incorporated by means of an addendum to this agreement.

4. Design and Consultant Services

- a. The Subrecipient shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the Department in the Guide and applicable I.M.s.
- b. If the Subrecipient requests federal funds for consultant services, the Subrecipient and the Consultant shall prepare a contract for consultant services in accordance with 23 CFR Part 172. These regulations require a qualifications-based selection process. The Subrecipient shall follow the procedures for selecting and using consultants outlined in I.M. 3.310, Federal-aid Participation in Consultant Costs.
- c. If Preliminary Engineering (PE) work is federally funded, and if right-of-way acquisition or actual construction of the project is not started by the close of the tenth fiscal year following the fiscal year in which the federal funds were authorized, the Subrecipient shall repay to the Department the amount of federal funds reimbursed to the Subrecipient for such PE work. PE includes work that is part of the development of the PS&E for a construction project. This includes environmental studies and documents, preliminary design, and final design up through and including the preparation of bidding documents. PE does not include other activities that are not intended to lead to a construction project such as planning, conceptual, or feasibility studies.

5. Environmental Requirements and other Agreements or Permits.

- a. The Subrecipient shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The Subrecipient shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in I.M. 3.020, Concept Statement Instructions; 4.020, NEPA Class of Action Process; 4.030, Environmental Data Sheet Instructions; 4.110, Threatened and Endangered Species; and 4.120, Cultural Resource Regulations.
- b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the Subrecipient shall follow the procedures in I.M. 4.170, Farmland Protection Policy Act.

- c. The Subrecipient shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the Department, or other agencies as required. The Subrecipient shall follow the procedures in I.M. 4.130, 404 Permit Process; 4.140, Storm Water Permits; 4.150, Iowa DNR Floodplain Permits and Regulations; 4.160, Asbestos Inspection, Removal and Notification Requirements; and 4.190, Highway Improvements in the Vicinity of Airports or Heliports.
- d. In all contracts entered into by the Subrecipient, and all subcontracts, in connection with this project that exceed \$100,000, the Subrecipient shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the Subrecipient shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

6. Right-of-Way, Railroads and Utilities.

- a. The Subrecipient shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in I.M. 3.600, Right-of-Way Acquisition, and the Department's Office of Right of Way Local Public Agency Manual. The Subrecipient shall contact the Department for assistance, as necessary, to ensure compliance with the required procedures, even if no federal funds are used for right-of-way activities. The Subrecipient shall obtain environmental concurrence before acquiring any needed right-of-way. With prior approval, hardship and protective buying is possible. If the Subrecipient requests federal funding for right-of-way acquisition, the Subrecipient shall also obtain FHWA authorization before purchasing any needed right-of-way.
- b. If the project right-of-way is federally funded and if the actual construction is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the federal funds were authorized, the Subrecipient shall repay the amount of federal funds reimbursed for right-of-way costs to the Department.
- c. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the Subrecipient shall obtain agreements, easements, or permits as needed from the railroad. The Subrecipient shall follow the procedures in I.M. 3.670, Work on Railroad Right-of-Way, and I.M. 3.680, Federal-aid Projects Involving Railroads.
- d. The Subrecipient shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the Subrecipient shall follow the Department's Policy for Accommodating Utilities on Primary Road System. Certain utility relocation, alteration, adjustment, or removal costs to the Subrecipient for the project may be eligible for federal funding reimbursement. The Subrecipient should also use the procedures outlined in I.M. 3.640, Utility Accommodation and Coordination, as a guide to coordinating with utilities.

- e. If the Subrecipient desires federal reimbursement for utility costs, it shall submit a request for FHWA authorization prior to beginning any utility relocation work, in accordance with the procedures outlined in I.M. 3.650, Federal-aid Participation in Utility Relocations.

7. Construction Contract Procurement.

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

- a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.
- b. For projects let through the Department, the Subrecipient shall be responsible for the following:
 - i. Prepare and submit the PS&E and other contract documents to the Department for review and approval in accordance with I.M. 3.700, Check and Final Plans and I.M. 3.500, Bridge or Culvert Plans, as applicable.
 - ii. The contract documents shall use the Department's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the Subrecipient for individual construction items shall be approved by the Department.
 - iii. Follow the procedures in I.M. 5.030, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, execute the contract documents and return to the Department.
- c. For projects that are let locally by the Subrecipient, the Subrecipient shall follow the procedures in I.M. 5.120, Local Letting Process, Federal-aid.
- d. The Subrecipient shall forward a completed Project Development Certification (Form 730002) to the Department in accordance with I.M. 5.050, Project Development Certification Instructions. The project shall not receive FHWA authorization for construction or be advertised for bids until after the Department has reviewed and approved the Project Development Certification.
- e. If the Subrecipient is a city, the Subrecipient shall comply with the public hearing requirements of the Iowa Code Section 26.12.
- f. The Subrecipient shall not provide the contractor with notice to proceed until after receiving written notice the Department has concurred in the contract award.

8. Construction.

- a. A full-time employee of the Subrecipient shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the Department.

- b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per Iowa Administrative Code 761 Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
- c. For projects let through the Department, the project shall be constructed under the Department's Standard Specifications for Highway and Bridge Construction and the Subrecipient shall comply with the procedures and responsibilities for materials testing according to the Department's Materials I.M.s. Available on-line at:
<http://www.iowadot.gov/erl/current/IM/navigation/nav.htm>.
- d. For projects let locally, the Subrecipient shall provide materials testing and certifications as required by the approved specifications.
- e. If the Department provides any materials testing services to the Subrecipient, the Department will bill the Subrecipient for such testing services according to its normal policy as per Materials I.M. 103, Inspection Services Provided to Counties, Cities, and Other State Agencies.
- f. The Subrecipient shall follow the procedures in I.M. 6.000, Construction Inspection, and the Department's Construction Manual, as applicable, for conducting construction inspection activities.

9. Reimbursements.

- a. After costs have been incurred, the Subrecipient shall submit to the Department periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least every six months but not more than bi-weekly.
- b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the Department by August 1 if possible, but no later than August 15.
- c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the Subrecipient, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.
- d. Reimbursement claims shall be submitted on forms identified by the Department along with all required supporting documentation. The Department will reimburse the Subrecipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the federal share of construction costs or 5% of the total federal funds available for the project, whichever is less. Reimbursement will be made either by state warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Subrecipient has been overpaid, the Subrecipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete

and after the Subrecipient has provided all required paperwork, the Department will release the federal funds withheld.

- e. The total funds collected by the Subrecipient for this project shall not exceed the total project costs. The total funds collected shall include any federal or state funds received, any special assessments made by the Subrecipient (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the Subrecipient do exceed the total project costs, the Subrecipient shall either:
 - i. in the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or
 - ii. Refund to the Department all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the Department will either credit reimbursement billings to the FHWA or credit the appropriate state fund account in the amount of refunds received from the Subrecipient.

10. Project Close-out.

- a. Within 30 days of completion of construction or other activities authorized by this agreement, the Subrecipient shall provide written notification to the Department and request a final audit, in accordance with the procedures in I.M. 6.110, Final Review, Audit, and Close-out Procedures for Federal-aid Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The Subrecipient may be suspended from receiving federal funds on future projects.
- b. For construction projects, the Subrecipient shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.
- c. Final reimbursement of federal funds shall be made only after the Department accepts the project as complete.
- d. The Subrecipient shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The Subrecipient shall also make these materials available at all reasonable times for inspection by the Department, FHWA, or any authorized representatives of the federal government. Copies of these materials shall be furnished by the Subrecipient if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval

of the final closure document, the Department will notify the Subrecipient of the record retention date.

- e. The Subrecipient shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the Department and the FHWA.


DEPARTMENT OF COMMUNITY DEVELOPMENT

PLANNING & COMMUNITY SERVICES
 220 CLAY STREET
 PH: 319-273-8606
 FAX: 319-273-8610

INSPECTION SERVICES
 220 CLAY STREET
 PH: 319-268-5161
 FAX: 319-268-5197

RECREATION & COMMUNITY PROGRAMS
 110 E. 13TH STREET
 PH: 319-273-8636
 FAX: 319-273-8656

**VISITORS & TOURISM/
 CULTURAL PROGRAMS**
 6510 HUDSON ROAD
 PH: 319-268-4266
 FAX: 319-277-9707

MEMORANDUM

TO: Mayor Robert M. Green and City Council
FROM: Karen Howard, Planning & Community Services Manager
DATE: May 14, 2020
SUBJECT: Setting Public Hearing date for Right-of-Way Vacation Request - Prairie Parkway

REQUEST: Street Right-of-Way Vacation for a portion of Prairie Parkway
 (Case #VAC19-003)

PETITIONER: Western Home Communities, Inc.

LOCATION: 21,995 sq. ft. of public right-of-way located at the south west corner of Prairie Parkway and Prairie View Road roundabout.

PROPOSAL

Western Home Communities has requested a vacation of 21,995 sq. ft. of public right-of-way located near the southwest corner of Prairie Parkway and Prairie View Road. Vacation of the right-of-way will allow the petitioner to install an entranceway sign in a location that is more visible to travelers along Prairie Parkway. If vacated and conveyed to Western Homes, the additional land will be combined with the petitioner's holdings to the west (Tract "E" of Western Home Communities Seventh Addition). Petitioner understands that the City will retain perpetual easements for existing drainage and utilities that are located within the eastern 30 feet and the northern 10 feet of the portion of right-of-way proposed for vacation.

SETTING PUBLIC HEARING DATE

A vacation plat is attached to this report, which indicates the area requested for vacation. This portion of Prairie Parkway was conveyed to the City by the Oster Family Limited Partnership via an acquisition plat, which was recorded on 7th April, 2014. A roundabout was constructed in this area at the intersection of Prairie Parkway and Prairie View Road, which due to the roadway design resulted in excess right-of-way on the western edge of Prairie Parkway south of the intersection. A 30 ft. wide landscape, drainage and utility easement parallels the west line of the current right-of-way. However, no utilities are located in this area, so an easement is not needed as is proposed to be vacated as well. A 10-foot wide utility easement will also need to be established along Prairie View Road at the north end of the area to be vacated.

RECOMMENDATION

The Planning and Zoning Commission considered this request for right-of-way vacation at their meeting on April 22, 2020, and recommend approval, subject to retention of necessary drainage and utility easements as shown on the attached vacation plat.

A full staff report will be forwarded to the Council for consideration on the hearing date.

Based on the recommendation of the Planning and Zoning Commission, the Community Development Department recommends that the City Council set a public hearing date for June 1, 2020 to consider this request.

Attachments: Resolution setting public hearing date
Right of Way Vacation Plat

For County Recorder's use.

INDEX LEGEND

General Description: Part of the SW 1/4, Section 30-T89N-R13W,
 Surveyor: David L. Scheil (#16775)
 Surveying Company: Wayne Claassen Engineering & Surveying, Inc.
 2705 University Avenue (P.O. Box 898)
 Waterloo, Iowa 50704
 (319)235-6294
 Survey Requested By: Western Home Communities
 Proprietor: Cedar Falls

RIGHT-OF-WAY VACATION PLAT

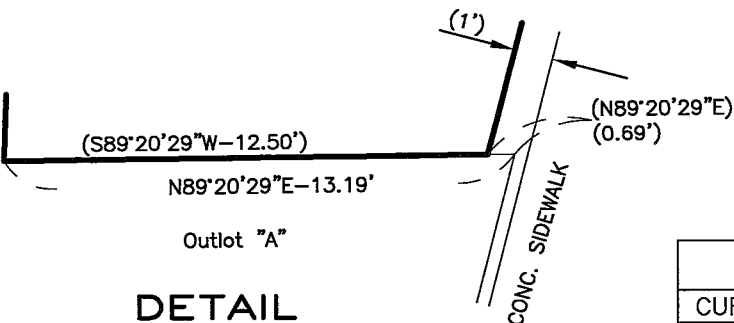
Part of Prairie Parkway

SHEET 1 OF 2

LEGAL DESCRIPTION Right-of-Way Vacation, part of Prairie Parkway

That part of the Southwest Quarter (SW 1/4) of Section Thirty (30), Township Eighty-nine North (T89N), Range Thirteen West (R13W) of the Fifth Principal Meridian, Cedar Falls, Black Hawk County, Iowa, described as follows:

Beginning at the Northeast corner of Outlot "A", Western Home Communities Ninth Addition; thence N87°16'55"E Thirty-six and Fifty-five Hundredths (36.55) feet along the Easterly extension of the North line of said Outlot "A"; thence S23°04'27"E Ten and Seventy-nine Hundredths (10.79) feet; thence Southerly One Hundred Fifty-three and Eighty-two Hundredths (153.82) feet along the arc of a curve concave Westerly having a radius of Two Hundred Thirty-three and Ninety-eight Hundredths (233.98) feet and a chord of One Hundred Fifty-one and Seven Hundredths (151.07) feet which bear S02°21'10"E; thence S16°28'41"W Two Hundred Fifty and Seventy Hundredths (250.70) feet; thence Southerly Thirty-one and Thirty-seven Hundredths (31.37) feet along the arc of a curve concave Easterly having a radius of Eight Hundred Sixty-six (866.00) feet and a chord of Thirty-one and Thirty-seven Hundredths (31.37) feet which bears S15°26'25"W to the East line of aforesaid Tract "E"; thence S89°20'29"W Twelve and Fifty Hundredths (12.50) feet along said East line; thence Northerly Four Hundred Thirty-two and Sixty-three Hundredths (432.63) feet still along said East line and along the arc of a curve concave Easterly having a radius of Three Thousand Fifty-three (3053.00) feet and a chord of Four Hundred Thirty-two and Twenty-seven Hundredths (432.27) feet which bears N05°58'44"E to the point of beginning containing 21,995 square feet.



**DETAIL
 NO SCALE**

CURVE TABLE					
DIMENSIONS IN FEET					
CURVE	LENGTH	RADIUS	DELTA	CHORD	CHORD B.
C1	(153.82)	(233.98)	(37°40'00")	(151.07)	(S02°21'10"E)
C2	(31.37)	(866.00)	(2°04'33")	(31.37)	(S15°26'25"W)
C3	(432.63)	(3053.00)	(08°07'09")	(432.27)	(N05°58'44"E)
	432.63	3053.00	08°07'09"	432.27	S05°58'44"W
C4	73.25	3053.00	01°22'29"	73.25	S10°43'34"W

CES FILE NO. _____ ML

CERTIFICATION

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa.

Signature: _____
 David L. Scheil, P.L.S.

Date: _____, 20____ License No. _____ 16775

Pages or Sheets Covered by this Seal: 2

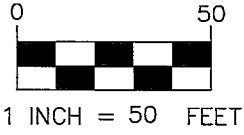
My license renewal date is December 31, 2020

CS

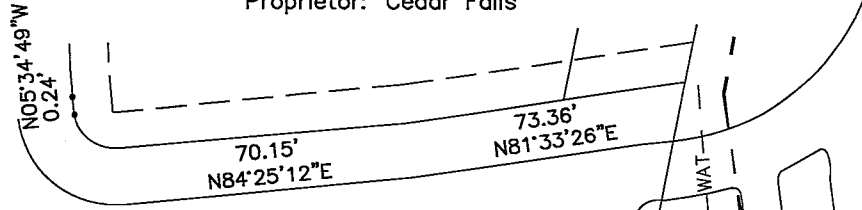
RIGHT-OF-WAY VACATION PLAT

SHEET 2 OF 2

Part of Prairie Parkway
Part of the SW 1/4, Section 30-T89N-R13W,
Cedar Falls, Black Hawk County, Iowa
Survey for: Western Home Communities
Proprietor: Cedar Falls



Shooting Star Way



Prairie View Road

CONC. SIDEWALK

S84°25'11\"/>

20' SETBACK LINE

10' UTIL. EASEMENT
AS PER WESTERN HOME
COMMUNITIES SEVENTH ADD.

S87°16'55\"/>

(S23°04'27\"/>

10' UTIL. EASEMENT

30' LANDSCAPE, DRAINAGE & UTIL. EASEMENT

(21,995 Sq. Ft.)

30' LANDSCAPE, DRAINAGE & UTIL. EASEMENT
AS PER WESTERN HOME COMMUNITIES SEVENTH ADD.
TO BE VACATED

(S16°28'41\"/>

CONC. SIDEWALK

WESTERN HOME COMMUNITIES
NINTH ADDITION
Outlet 'A'

SEE DETAIL
SHEET 1 OF 2

30' LANDSCAPE,
DRAINAGE &
UTIL. EASEMENT
AS PER WESTERN HOME
COMMUNITIES SEVENTH ADD.

Prairie Parkway

CES FILE NO. _____ ML

CS



DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-273-8600
 Fax: 319-273-8610
 www.cedarfalls.com

MEMORANDUM
Administration Division

TO: Mayor Green and City Council
FROM: Stephanie Houk Sheetz, AICP, Director of Community Development
DATE: May 13, 2020
SUBJECT: Request to Set Date of Public Hearing: Citizen Participation Plan Amendments (related to Community Development Block Grant & HOME Programs)

In April 2020, the CARES Act was passed in response to COVID-19. Part of the Act provides additional funds through the Community Development Block Grant to support activities that prevent, prepare for, and respond to coronavirus. HUD requires the funds to be allocated to activities/program areas in an Annual Action Plan. HUD is allowing a waiver to the normal minimum 30-day public hearing process, to a minimum of 5 days. We are required to amend our Citizen Participation Plan to address that change as well.

Attached please find proposed amendments to the City's Citizen Participation Plan related to the CDBG and HOME programs. Deletions are struck through. Additions are underlined. The revisions include the change for minimum notification of Plan changes, as well as clarifications in several other staff has discussed being beneficial.

This proposal meets Organizational Goal #3: Deliver public services in a cost effective, efficient, professional, and timely manner and Organizational Goal #4: Equitably allocate the community's resources in a manner which cost effectively accomplishes the City's mission.

Staff recommends setting a public hearing for June 1st, to consider and adopt the revised Plan.

Please contact me with any questions. Thank you.

Attached: Citizen Participation Plan, June 1, 2020

CITY OF CEDAR FALLS, IOWA
LOW RENT HOUSING AGENCY COMMUNITY DEVELOPMENT DEPARTMENT
CITIZEN PARTICIPATION PLAN JUNE 9, 2009 JUNE 1, 2020

The City of Cedar Falls, Iowa ~~Low Rent Housing Agency~~ City Council, after recommendation by the Cedar Falls Housing Commission, hereby adopts the following Citizen Participation Plan in accordance with 24 CFR section 91.105, as amended.

This plan is developed to encourage citizen participation in the development of the Consolidated Plan, any substantial amendments to the Consolidated Plan, Annual Action Plan, and the ~~performance report~~ Consolidated Annual Performance and Evaluation Report (CAPER). It is designed especially to encourage participation by low and moderate income persons, particularly those living in slum and blighted areas and in areas where Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds are proposed to be used, and by residents of predominantly low and moderate income neighborhoods, as defined by the jurisdiction.

The City will provide citizens with a reasonable opportunity to comment on the original Citizen Participation Plan and on substantial amendments to the ~~citizen participation plan~~ and will make the plan available for public review. Upon request, the plan will be made available in an accessible format to persons with disabilities.

The City will encourage participation by residents of public and assisted housing developments in the process of developing and implementing the Consolidated Plan and Annual Action Plan, along with other low income residents of targeted revitalization areas in which the developments are located by providing information to the Cedar Falls Community Development Department of Developmental Services.

The University of Northern Iowa's Language Department will be called upon to provide the necessary assistance if the City expects a significant number of non-English speaking citizens to attend Community Development Department public meetings.

CONSOLIDATED PLAN AND ANNUAL ACTION PLAN DEVELOPMENT

1. The City will furnish citizens with information concerning the amount of Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds expected to be available (including the annual grant, program income, surplus from urban renewal settlement, and proceeds from HUD guaranteed loans) for community development and housing activities, and the range of activities that may be undertaken with those funds. The City will also make available the estimated amount that will benefit persons of low and moderate income at the public hearing (in-person or virtual) on the one-year Annual Action Plan.
2. The City will make every reasonable effort to minimize the number of persons displaced by CDBG funded activities. In the event that a person is displaced by a CDBG undertaking, relocation assistance will be offered in accordance with the Uniform Relocation Assistance Act, as amended.

3. The City will publish a summary of the Consolidated Plan and/or Annual Action Plan in the local newspaper in a manner that affords citizens, public agencies and other interested parties a reasonable opportunity to examine its contents and to submit comments. The City will also make copies of the proposed plans available at the Community Development Department of ~~Developmental Services~~ office and the City Clerk's office for review during public hours. Ten free copies of the proposed plan will be made available. One free copy will be provided to each individual or organization requesting said copy until the supply is exhausted.
4. The City will hold at least one public hearing (in-person or virtual) during the development of the Consolidated Plan and/or Annual Action Plan. Notice of the public hearing (in-person or virtual) will be published in the local newspaper not less than four days or more than twenty days before the public hearing (in-person or virtual), per Iowa Code, as may be amended.
5. There will be a 30-day comment period on the proposed Consolidated Plan and/or Annual Action Plan, unless the US Department of Housing and Urban Development (HUD) waives this requirement and permits a shortened comment period of five days. The City will consider any comments or views of citizens received in writing or orally at the public hearings (in-person or virtual) in preparing the final Consolidated plans. A summary of these comments or views, and a summary of any comments or views not accepted, and the reasons therefore shall be attached to the final Consolidated plans.

AMENDMENTS TO THE CONSOLIDATED PLAN OR ANNUAL ACTION PLAN

1. The City will amend ~~its~~ an approved plan whenever it makes a decision to: ~~make a~~ change in its allocation priorities or a change in the method of distribution of funds; carry out an activity using funds from any program covered by the Consolidated Plan (including program income), not previously described in the Annual Action Plan; or to change the purpose, scope, location or beneficiaries of an activity.
2. The City will use the following criteria to determine what changes in the planned or actual activities constitute a substantial amendment to the Consolidated Plan and/or Annual Action Plan. Any of the following will require a substantial amendment following this Citizen Participation Plan:
 - a. Changes in the use of CDBG/HOME funds from one eligible activity to another that exceed \$25,000;
 - b. Carrying out a new CDBG/HOME eligible activity in an amount greater than \$25,000; and/or
 - c. Removal of a project previously approved for funding with CDBG/HOME funds.

A change in the entity responsible for carrying out an activity or a change in the location of a proposed project will not constitute a substantial amendment.

3. The City will publish a summary of the proposed substantial amendment in the local newspaper in a manner that affords citizens, public agencies and other interested parties a reasonable opportunity to examine its contents and to submit comments. The City will also make copies of the proposed substantial amendment available at the Community Development Department of ~~Developmental Services~~ office and the City Clerk's office for review during public hours. Ten copies of the proposed substantial amendment will be made available to the public. One free copy will be provided to each individual or organization requesting said copy until the supply is exhausted.

The Cedar Falls City Council will hold at least one public hearing (in-person or virtual) on the proposed substantial amendment to the Consolidated Plan or Annual Action Plan. Notice of the public hearing (in-person or virtual) will be published in the local newspaper not less than four days or more than twenty days before the public hearing (in-person or virtual), per Iowa Code, as may be amended. There will be a 30-day comment period on the proposed substantial amendments to the Consolidated plans, unless the US Department of Housing and Urban Development (HUD) waives this requirement and permits a shortened comment period of five days.

4. The City will consider any comments or views of citizens received in writing or orally at the public hearings (in-person or virtual) in preparing the final substantial amendment to the Consolidated Plan and/or Annual Action Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final amended ~~Consolidated~~ plan.

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORTS (CAPER)

1. The City will publish notice of the availability of the annual grantee performance report in the local newspaper and will allow a 15-day comment period on the report.
2. The City will consider any comments or views of citizens received in writing or orally at any public hearings (in-person or virtual) that may be held. A summary of any comments received will be attached to the performance report.

PUBLIC HEARINGS (IN-PERSON OR VIRTUAL)

1. A minimum of two public hearings (in-person or virtual) will be held per year to obtain citizens views and to respond to proposals and questions. These hearings will be held at different stages in the program year. Together, the hearings will address housing and community development needs, development of proposed activities and review of program performance. At least one of these hearings will be held prior to the a proposed Consolidated Plan and/or Annual Action Plan being published for comment adopted by the City Council and submitted to HUD for approval.
2. Notice will be published in the local newspaper at least four days but not more than twenty days before the public hearing (in-person or virtual) including sufficient information about the subject of the hearing to permit informed comment, per Iowa Code, as may be amended.

3. The public hearings (in-person or virtual) will be held at Cedar Falls City Hall at times that provide for maximum citizen participation. The building and meeting rooms ~~is handicap~~ are accessible.
4. The University of Northern Iowa's Language Department will be called upon to provide the necessary assistance if the City expects a significant number of non-English speaking citizens to attend Community Development Department public meetings.

MEETINGS

Meetings, including public hearings, will be scheduled to provide for as much citizen involvement and attendance as possible. Times may be adjusted from time-to-time based on changing needs.

AVAILABILITY TO THE PUBLIC

1. The Consolidated Plan and Annual Action Plan as adopted will be available for review in the Community Development Department ~~of Developmental Services~~ Office and at the City Clerk's office during public hours.
2. Any substantial amendments to the Consolidated Plan and Annual Action Plan as adopted will be available for review in the Community Development Department ~~of Developmental Services~~ Office and at the City Clerk's office during public hours.
3. The grantee Consolidated Annual Performance and Evaluation Report (CAPER) will be available for review in the Community Development Department ~~of Developmental Services~~ Office and at the City Clerk's office during public hours.

Upon request, the documents listed above will be made available in an accessible format to persons with disabilities.

ACCESS TO RECORDS

Information and records relating to the jurisdiction's Consolidated Plan and Annual Action Plan and the jurisdiction's use of assistance under the programs covered by 24 CFR Section 91.105 during the preceding five years will be available to citizens, public agencies and other interested parties. The City will reply to the written request for such information within 15 working days, where practical. The information may not be removed from the Community Development Department ~~of Developmental Services~~ office. If copies of information are requested, the ~~normal~~ current copy charge will apply.

TECHNICAL ASSISTANCE

The Cedar Falls Housing Commission will offer technical assistance to groups representative of persons of low and moderate income that provide a written request for such assistance in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan and/or Annual Action Plan. The nature and extent of such assistance will be at the discretion of the Housing Commission and Community Development Department of ~~Developmental Services~~ staff.

COMPLAINTS

The City will respond to written citizen complaints regarding the Consolidated Plan, Annual Action Plan, amendments and the Consolidated Annual Performance and Evaluation Report. The reply will be made within 15 working days, where practical.

USE OF CITIZEN PARTICIPATION PLAN

The City will follow the Citizen Participation Plan from the date of its adoption until it is amended or repealed by the City Council.

CITY RESPONSIBILITY

The requirements for citizen participation do not restrict the responsibility or authority of the City for the development and execution of its Consolidated Plan and/or Annual Action Plan.

As amended by the City Council on June 9, 2009 June 1, 2020

LOW RENT HOUSING AGENCY
CITY OF CEDAR FALLS

Milton D. Hambly, Jr., Chairperson
Mayor Robert Green

ATTEST:

Bob Seymour, Community Services Manager
Jacque Danielsen, Cedar Falls City Clerk



DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-273-8600
 Fax: 319-273-8610
 www.cedarfalls.com

MEMORANDUM
Administration Division

TO: Mayor Green and City Council
FROM: Stephanie Houk Sheetz, AICP, Director of Community Development
DATE: May 13, 2020
SUBJECT: Request to Set Date of Public Hearing: Community Development Block Grant & HOME Programs – Updates to the Consolidated Plan (FFY2019-2023)

In April 2020, the CARES Act was passed in response to COVID-19. Part of the Act provides additional funds through the Community Development Block Grant to support activities that prevent, prepare for, and respond to coronavirus. Cedar Falls is receiving \$160,662 for CDBG-CV. HUD requires the funds to be allocated to activities/program areas in an Annual Action Plan. Staff proposes amending our currently active plan, FFY19 Annual Action Plan. This is the most expeditious method to then receive the funds and distribute them.

Because we are in the first year of our 5-year Consolidated Plan, the Annual Action Plan (FFY19) is tied to the Consolidated Plan. Therefore, we must make some updates to the Consolidated Plan at this time. These are specifically in the Administration and Strategic Plan sections. An overall 5-year funding summary is also attached, for easier viewing of CDBG funding approach anticipated within the five years covered by the Plan. The sections needing updates are attached to this memo, with changes highlighted in yellow.

A separate memo details the substantial amendments proposed for the Annual Action Plan (FFY19), with additional explanations.

This proposal meets Organizational Goal #3: Deliver public services in a cost effective, efficient, professional, and timely manner and Organizational Goal #4: Equitably allocate the community's resources in a manner which cost effectively accomplishes the City's mission.

Staff recommends setting the public hearing on updates to the Consolidated Plan (FFY2019-2023) for June 1, 2020.

Please contact me with any questions. Thank you.

- Attachment: Consolidated Plan (FFY2019-2023): Administration section (cover page and AD-25)
- Consolidated Plan (FFY2019-2023): Strategic Plan section (SP-05, SP-10, SP-25, SP-30, SP-35, SP-40, SP-45, SP-50, SP-55, SP-60, SP-65, SP-70, SP-80)
- Consolidated Plan (FFY2019-2023): overall 5-year funding table



CITY OF CEDAR FALLS, IOWA
CDBG ENTITLEMENT PROGRAM
FEDERAL FISCAL YEAR 2019-2023 CONSOLIDATED PLAN-AMENDMENT

PRELIMINARY DRAFT FOR REVIEW (5/11/2020)

COMMENT PERIOD PUBLICATION (5-day public comment period, per Citizen Participation Plan):
Waterloo-Cedar Falls Courier; May XX, 2020

HOUSING COMMISSION (PUBLIC) MEETINGS ON:
May XX, 2020 (Opened the 5-day public comment period)
May YY, 2020 (Closed the 5-day public comment period; Recommendation made to City Council)
Publication: Waterloo-Cedar Falls Courier; May XX, 2020

CITY COUNCIL (PUBLIC) MEETINGS ON:
May 18th, 2020 (Council sets public hearing for June 1st, 2020)
June 1st, 2020 (Adoption) (After a properly-noticed public hearing was conducted)
Publication: Waterloo-Cedar Falls Courier; May ZZ, 2020

Administration

AD-25: Consortia Specific: 91.400

If a Consortia, list participating communities & note status	Lead	HOME funds only	CDBG Entitlement	ESG Entitlement
City of Waterloo, Iowa	Yes	No	Yes	No
City of Cedar Falls, Iowa	No	No	Yes	No

Table 1 – Consortium Communities

AD-25: Administration 91.220(a)

Standard Form (SF) SF-424 Application for Federal Assistance-CARES Act Form Attached

Standard Form (SF) SF-424D Assurances for Construction Programs-CARES Act Form Attached

Community Development Block Grant (CDBG): Entitlement Program Only

Alternate Data Sources:

1. American Community Survey (2012-2016)
2. Comprehensive Housing Affordability Strategy (2011-2015)

Required Certifications-CARES Act Forms Attached:

1. General Certifications (Attached)
 - a. Affirmatively Furthering Fair Housing
 - b. Anti-Displacement and Relocation Plan
 - c. Anti-Lobbying
 - d. Acquisition and Relocation
 - e. Section 3

2. Community Development Block Grant Program (CDBG) Certifications (Attached)
 - a. Citizen Participation
 - b. Community Development Plan
 - c. Following a Current Consolidated Plan (FFY 2014-2018)
 - d. Use of Funds
 - e. Excessive Force
 - f. Compliance with Anti-Discrimination Laws
 - g. Compliance with Lead-Based Paint Procedures
 - h. Compliance with Laws

Strategic Plan

SP-05: Overview

The purpose of the Cedar Falls Strategic Plan is to outline a five-year course of action that the City may follow when implementing their Community Development Block Grant (CDBG) Entitlement Program. Said Strategic Plan will identify priorities, needs, market conditions, and define goals and action strategies, and is intended to address the Needs and Market Assessments that are part of the City’s overall Federal Fiscal Year (FFY) 2019-2023 Consolidated Plan.

The City of Cedar Falls provides funding to four general programs including: housing development programs, economic and community development programs, neighborhood or area programs, and planning and administrative programs. Needs in these areas are designed to increase opportunities for low-and-moderate income households to identify the availability of decent housing, safe and suitable living environments and provide economic opportunities. As an overarching need, the community identified affordable housing, which is quality and lower priced, when compared to the existing housing market in the city.

SP-10: Geographic Priorities 91.215(a)(1)

The City of Cedar Falls will focus its resources, budget and staff, in the areas deemed in greatest need of improvement. Specifically, the City will use information and resources at its disposal for defining these areas, including but not limited to neighborhoods, census tracts and block groups, adopted urban renewal areas, and/or other geographic areas identified in the City’s Comprehensive Plan, Zoning Ordinance, Overlay Districts, and renewal or revitalization boundaries, all within the City of Cedar Falls’ incorporated area.

The City will expend all CDBG resources under one of three National Objectives: Benefit to Low-and-Moderate Income persons; Aiding in the Prevention or Elimination of Slums or Blight; or Meeting Community Development Needs having a Particular Urgency. This final objective is defined as those needs, that because of existing conditions, pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs. Implementation of the City’s programs will be applied in one of two methods, citywide or in low-to-moderate income areas. Further, this section of the Strategic Plan integrates the Analysis of Fair Housing Impediments into the planning process. Specifically, the recommendations and actions of the AFH are being tied to goals and objectives of this plan.

Citywide:

The City of Cedar Falls will allocate housing rehabilitation and repair funds on a citywide basis. Homeowners may apply directly to the City for funding, which the city prioritizes on a first qualified, first served basis. A written application, income verification, and inspection will follow, assuming the owner meets income guidelines. After need is determined, the scope of work is to be defined and either bid (rehab projects) or procured using small bid guidelines established by the city. The City’s Housing Commission reviews and recommends all suitable projects to the City Council for approval. Thereafter, contracts are executed by the parties and work is completed, with approvals and reimbursements being made available to contractors during and at the end of the process.

Services provided, on behalf of the City, by agencies or organizations are also to be offered citywide. The underlying reason for funding these services is to prevent the possibility of homelessness. Eligible services will be consistent with CDBG guidelines, and may include, but not be limited to: healthcare, financial literacy and counseling, sheltering, transportation, nutrition, substance abuse, and family and children’s counseling services.

New programs, such as down-payment assistance, first-time homebuyers, and Housing Choice Voucher changes may also be implemented citywide. Also, all related planning and program administration are intended to be offered citywide.

LMI Area Benefit (See Attached Map):

LMI Area Benefit Projects will be implemented in Census Tracts and Block Groups currently reporting income levels at or below 80% of Area Median Income (AMI). There are currently 7 census tracts with 8 block groups that have an LMI percentage of 51 percent or greater (ACS 2011-2015). Specifically, Census tract 2200 block group 2 and 3; tract 2301 block group 3; tract 2303 block group 1; tract 2304 block group 2; tract 2500 block group 3; tract 2603 block group 4; and tract 2604 block group 5. Categories of projects that are targeted include: neighborhood infrastructure, transportation, park and recreation, demolition and clearance, and accessibility (pedestrian) projects.

Application of the Waterloo and Cedar Falls Analysis of Impediments to Fair Housing Choice (2014 and 2019 Draft) Recommendations and Actions

An analysis of Fair Housing Impediments was completed in 2014, and being currently updated, for the Waterloo-Cedar Falls HOME Consortium, at about the same time as the current Consolidated Plan was being completed. A draft of the Analysis is scheduled to be updated concurrently with the new 2019-2023 Consolidated Plan. Because the recommendations made in the Analysis, both the 2014 version and 2019 draft, are still relevant, the Analysis will be used when evaluating the effectiveness of fair housing initiatives for the next five years. The actions, outlined specifically for Cedar Falls, are enumerated below and will be used for this planning process.

Public Sector Impediments: Market Based

- 1. Limited English-Speaking Population. Conduct a four-factor analysis to determine which current systems for interpretation and translation are adequately serving the community. Ending with a Language Access Plan.
- 2. Focus CDBG funding on the provision of affordable rental units.
- 3. Consider a renter-focused CDBG-funded affordable housing project.
- 4. Planning departments in Consortium work together to arrange for a workshop for developers and landlords to broaden awareness of the concepts of universal design.
- 5. Provide incentives for employment training and apprenticeships aimed at residents of racially-impacted neighborhoods.
- 6. Target homeownership counseling to residents of impacted neighborhoods.

Public Sector Impediments: Policy Based

- 1. Cedar Falls Human Rights Commission outreach project. Determine viability of using CDBG funds to support an outreach project. Empower the Commission to enforce fair housing laws rather than referring residents to the Iowa Civil Rights Commission
- 2. Consortium should continue to engage in regional planning efforts to most efficiently match bus lines and stops with jobs, housing, and amenities.

Private Sector Impediments: Market Based

- 1. Consortium should consider testing for mortgage discrimination by a qualified entity in order to more effectively target education, outreach, referral, and enforcement activities.
- 2. Apply for a grant for another round of testing, with particular emphasis on race and disability, should be considered by the Consortium.

3. Legal review of nuisance and rental inspection ordinances to ensure whether enforcement is consistent with applicable fair housing laws.

SP-25: Priority Needs 91.215(a)(2)

As a result of input from focus group participants, community survey responses, elected officials, and staff, the City has identified housing, community and economic development, homelessness, supportive social and educational service needs, directly and indirectly impacting affordable housing, infrastructure, public services and homelessness prevention. The priority needs for the life of this Consolidated Plan and Strategic Plan (FFY 2019-2023), are listed below, and identified by “CP” in the table. By way of comparison, actions from the 2014 Analysis of Fair Housing Impediments are measured against the Consolidated Plan needs and integrated into the table as well and identified as “AFH” in the table.

1	Priority Need Name	Maintaining Existing Affordable Housing
	Priority Level	High
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Maintain Affordable Housing: Owner Occupied CP: Maintain Affordable Housing: Renter Occupied CP: Preserve Existing Affordable Housing Through Code Enforcement AFH: Focus CDBG Funding on Affordable Rental Units AFH: Consider Renter-Focused CDBG-Funded Affordable Housing Project AFH: Address Nuisance Property and Rental Inspection Ordinances
	Description	Preserve existing affordable housing stock in the community through rehabilitation, repair, safety or health-related abatement measures.
	Basis for Relative Priority	Focus groups, community survey, and City input
2	Priority Need Name	Increasing Affordable Housing Units
	Priority Level	High
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Maintain Affordable Housing: Owner Occupied CP: Maintain Affordable Housing: Renter Occupied AFH: Joint Workshop on Universal Design AFH: Focus CDBG Funding on Affordable Rental Units AFH: Consider Renter-Focused CDBG-Funded Affordable Housing Project
	Description	Increase the number of housing units in the community that are considered affordable.
	Basis for Relative Priority	Focus groups, community survey, City input
3	Priority Need Name	Ensuring Fair Housing for Residents
	Priority Level	High
	Population	Extremely Low and Low-Income Households
	Geographic Area Affected	Citywide
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: CDBG Planning and Administration AFH: Conduct Interpretation and Translation Analysis AFH: Joint Workshop on Universal Design AFH: Target Homeownership Counseling to Residents of Impacted Neighborhoods AFH: Human Rights Commission Empowerment and Outreach Project AFH: Test for Mortgage Discrimination; Apply for Grant to Test Validity AFH: Address Nuisance Property and Rental Inspection Ordinances
	Description	Enforce and implement affirmative fair housing certification, anti-displacement and relocation plan, acquisition and relocation requirements, lead-based paint protection including remediation, and anti-discrimination laws
	Basis for Relative Priority	Focus groups and community survey

4	Priority Need Name	Supporting Services for Homeless, Near-Homeless, Special Needs and Populations
	Priority Level	High
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Provide Access to Transportation CP: Prevent Homelessness Through Agency and Organizational Support AFH: Incent Employment Training and Apprenticeships for Residents of Impacted Neighborhoods
	Description	Offer support service, either directly through the city or contracting agencies, for persons that are homeless, near homeless, have special needs, or that are transitioning from institutional settings such that they do not become homeless
	Basis for Relative Priority	Focus groups, community survey, and City input
5	Priority Need Name	Providing Family and Children’s Services
	Priority Level	High
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide and Low and Moderate Area Benefit
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Prevent Homelessness Through Agency and Organizational Support CP: Provide Access to Transportation AFH: Target Homeownership Counseling to Residents of Impacted Neighborhoods
	Description	Support agencies and organizations that offer healthcare, substance abuse counseling and treatment, financial literacy and counseling services, sheltering, basic needs such as food, and other services in order prevent homelessness.
	Basis for Relative Priority	Focus groups, community survey, and City input
6	Priority Need Name	Promoting Public Facilities and Infrastructure Development
	Priority Level	High
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide and Low and Moderate Area Benefit
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Improve Infrastructure and Accessibility CP: Demolition and Clearance CP: Provide Access to Transportation CP: Neighborhood Infrastructure Improvements CP: Neighborhood Recreational Amenities AFH: Focus CDBG Funding on Affordable Rental Units
	Description	Provide infrastructure (i.e. street, water, sanitary sewer, storm sewer, drainage, trees) to areas that must be identified as LMI areas by the Census Bureau
	Basis for Relative Priority	Community survey and City input
7	Priority Need Name	Promoting Neighborhood Development
	Priority Level	High
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide and Low and Moderate Area Benefit
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Neighborhood Infrastructure Improvements CP: Demolition and Clearance CP: Provide Access to Transportation CP: Neighborhood Accessibility Improvements CP: Neighborhood Recreational Amenities AFH: Focus CDBG Funding on Affordable Rental Units

		AFH: Regional Transit Planning Matching Service with Jobs, Housing, and Amenities AFH: Address Nuisance Property and Rental Inspection Ordinances
	Description	In order to stem possible neighborhood erosion, the City will work to offer infrastructure, amenities, and services in targeted neighborhoods, as identified by the Census Bureau as being LMI areas.
	Basis for Relative Priority	Focus groups, community survey, and City input
8	Priority Need Name	Supporting Economic Development, Business Opportunities and Commercial Building Redevelopment
	Priority Level	Moderate
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide and Low and Moderate Area Benefit
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Neighborhood Infrastructure and Accessibility CP: Demolition and Clearance CP: Provide Access to Transportation AFH: Incent Employment Training and Apprenticeships for Residents of Impacted Neighborhoods AFH: Regional Transit Planning Matching Service with Jobs, Housing, and Amenities
	Description	Identify possible workforce for businesses and industries, as well as target areas where commercial redevelopment could occur
	Basis for Relative Priority	Focus groups, community survey and City input
9	Priority Need Name	Conducting Demolition and Clearance Activities
	Priority Level	Low
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide and Low and Moderate Area Benefit
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Improve Infrastructure and Accessibility CP: Demolition and Clearance AFH: Consider Renter-Focused CDBG-Funded Affordable Housing Project AFH: Address Nuisance Property and Rental Inspection Ordinances
	Description	Clear lots for redevelopment
	Basis for Relative Priority	Focus groups, community survey and City input
10	Priority Need Name	Providing Effective Planning and Administration
	Priority Level	High
	Population	Extremely Low, Low, and Moderate-Income Households
	Geographic Area Affected	Citywide and Low and Moderate Area Benefit
	Associated Goals: CP: Consolidated Plan AFH: Analysis of Impediments to Fair Housing Choice	CP: Housing Administration CP: CDBG Administration AFH: Consider Renter-Focused CDBG-Funded Affordable Housing Project AFH: Address Nuisance Property and Rental Inspection Ordinances AFH: Conduct Interpretation and Translation Analysis AFH: Joint Workshop on Universal Design AFH: Regional Transit Planning Matching Service with Jobs, Housing, and Amenities
	Description	Provide necessary administration and planning services, as well as complete all reports, as required by the US Department of Housing and Urban Development
	Basis for Relative Priority	Focus groups, community survey, and City input

Table 13 – Priority Needs

SP-30: Influence of Market Conditions 91.215(b)

Which market characteristics will influence use of TBRA, TBRA for non-homeless special needs; New Unit production, rehabilitation, and acquisition?

Affordable Housing Type	Market Characteristics that will Influence the Use of Funds Available for Housing Type
Tenant-Based Rental Assistance (TBRA)	The City of Cedar Falls has a shortage of housing units for low-and-moderate income households (<80% of AMI), which is even more pronounced for households earning less than 50% of Area Median Income. In September 2018, the Housing Commission closed the Housing Choice Voucher waiting list, and it will remain closed until July 31 st , 2019. Closure of the waiting list was publicly implemented. Unfortunately, the need for rent assistance continues to rise in the community.
Tenant-Based Rental Assistance (TBRA) for Non-Homeless Special Needs	The City manages a Housing Choice Vouchers (Section 8) program through an internal agency. At this point, the City of Cedar Falls is not participating in a Housing Trust Fund, which could offer more TBRA assistance through at least two agencies/organizations (Operation Threshold and Exceptional Persons, Incorporated). Both of these agencies may be working with Cedar Falls residents. However, with only limited funds and the high rent prices, the number of households assisted is limited.
New Unit Production	The City of Cedar Falls continues to support development of new affordable units. However, with the demand, much of which is driven by the University of Northern Iowa, housing ownership costs remain out-of-reach for many households. Conversely, senior housing continues to be a priority for the community, and at least two organizations are building senior housing, Western Home and New Aldaya.
Rehabilitation	Rehabilitation continues to be a need for Cedar Falls homeowners in certain areas of the community. The City is often maintaining a waiting list for both its owner-occupied rehabilitation and repair programs. With that said, rehabilitation is a challenging activity insomuch as obtaining agency clearances, project approvals, and identifying contractors that are able to complete the work on-budget and in a timely fashion.
Acquisition, including Preservation	According to the Iowa Finance Authority, there are 5 privately-owned, subsidized developments in Cedar Falls containing 360 units. Subsidies are either through Low Income Housing Tax Credits or Section 8 (See Section MA-10 of this Plan.).

Table 14 – Market Conditions

Due primarily to the high cost of housing in the community, which is tied directly to the price of land and infrastructure, the City of Cedar Falls is challenged to provide affordable housing. These factors, together with the demand for housing in the community, affect the price of housing. As an aside, the demand for housing in the community is influenced by the University of Northern Iowa, which is located in the community.

SP-35: Anticipated Resources 91.215(a)(4), 91.220(c)(1,2)

The City of Cedar Falls anticipates receiving Community Development Block Grant (CDBG) funding during FFY 2019 through FFY 2023. The uses of the funds include housing rehabilitation and repair, code enforcement, access to public services, public infrastructure and neighborhood improvements, clearance and demolition of property, and planning and administration.

Explain how federal funds will leverage additional resources (private, state, and local funds), include a description of how matching requirements will be satisfied

The City of Cedar Falls encourages applicants and sub-recipients to obtain other public and private resources that address needs identified in the Consolidated Plan. In order to implement most of the projects identified in this Plan, it will require additional resources to complete said projects. During prior years, projects have leveraged other sources.

Description of how match requirements will be satisfied

There are no match requirements for CDBG funding under the Entitlement Program.

If appropriate, describe the publicly owned land or property within the jurisdiction that may be used to address the needs identified in the plan

Goals, and the activities under each goal, that are categorized as Neighborhood Infrastructure Improvements (i.e. sanitary sewer, water, drainage), Neighborhood Accessibility Improvements (i.e. sidewalks, trails, curb cuts), and Neighborhood Recreational Improvements (i.e. parks, playgrounds) will likely occur on publicly-owned land. Specifically, the publicly-owned rights-of-way and parks will be used to address the needs identified in this plan.

Anticipated Resources

A summary of anticipated resources for the CDBG Entitlement and Housing Choice Voucher (HCV) Programs is shown in the table below.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public/Federal	Housing Rehab and Repair, Agency Assistance, Infrastructure Development, Community and Economic Development Efforts, Public Service Improvements, Neighborhood Improvements, Demolition/Clearance, Neighborhood Access, Acquisition, Planning and Administration	\$253,085	\$0	\$372,039 (Estimated)	\$625,124 (Estimated)	\$1,012,340 (Estimated)	
CDBG-CV	Public/Federal	Housing Rehab and Repair, Agency Assistance, and Planning and Administration	\$160,662	\$0	\$0	\$160,662	\$0	
HCV	Public/Federal	Rent Assistance	\$1,300,000 (Estimated)	\$0	\$0	\$1,300,000 (Estimated)	\$5,200,000 (Estimated)	

Table 15 – Anticipated Resource

SP-40: Institutional Delivery Structure 91.215(k)

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Cedar Falls	Government	Economic Development, Homelessness, Non-Homeless Special Needs, Homeownership programs and improvements, Neighborhood Improvements, Public Facilities, Public Services, Demolition/Clearance, Planning and Administration	Jurisdiction
Iowa Northland Regional Council of Governments	Contractor	Public Administrative Contractor	Jurisdiction

Table 16 - Institutional Delivery Structure

Strengths and gaps in the delivery system; how to overcome gaps

The strengths in the delivery system include the use of another experienced local public sector entity, INRCOG, to help the City of Cedar Falls implement their program. Further, working with the City of Waterloo has brought experience to this process. Together, both entities will help to improve the effectiveness of the program for the City and its residents

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	X
Legal Assistance	X		X
Mortgage Assistance	X		X
Rental Assistance	X	X	X
Utilities Assistance	X	X	X
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X	X	X
Child Care	X	X	
Education	X		
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS	X	X	
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	
Other			

Table 17 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

As noted above, the City supports several agencies that address the needs of those persons that are homeless. Also, the City is participating in the Black Hawk County Local Homeless Coordinating Board (LHCB). Finally, the Cedar Falls Section 8 Program (may also be known as the Low Rent Housing Agency or Cedar Falls Housing Authority) reduces the potential for homelessness by providing rent assistance in the form of Housing Choice Vouchers.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The strengths regarding the current delivery system is that the City is financially supporting service providers that can accommodate special needs populations using their expertise and facilities, thus preventing duplication of services in the community. An additional strength is the sheer number of agencies, organization, and entities that can offer services to the community. Gaps include those caused by funding limitations and an apparent lack of service education for residents and provider coordination.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The Cedar Falls Housing Commission and City staff will continue to work to provide strategies that minimize gaps in the service delivery system. As noted, the city works with multiple non-profit and private organizations to address a host of housing and non-housing community development needs and issues. The City, at this point, is planning to continue to fund agencies, as is practicable. Further, the City has discussed continuing the conversation between local government and the agencies, organizations, and entities that participated in the public input process within this plan.

SP-45 Goals 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding Estimate	Goal Outcome Indicator
1	Maintain Existing Affordable Housing: Owner Occupied Units	2019	2023	Affordable Housing	Citywide	Maintain Existing Affordable Housing	CDBG: \$172,500 \$272,500	Homeowner Housing Rehabilitated or Repaired: 11 14 Household Housing Units
2	Maintain Existing Affordable Housing: Renter Occupied Units	2019	2023	Affordable Housing	Citywide	Maintain Existing Affordable Housing	CDBG: \$201,820	Rental Housing Rehabilitated or Repaired: 6 Household Housing Units
3	Preserve Existing Affordable Housing through Code Enforcement	2019	2023	Affordable Housing	Citywide and LMI Area Benefit	Maintain Existing Affordable Housing and Promote Neighborhood Development	CDBG: \$51,750	Apply Code requirements to residential units in LMI Areas: 375 Households Assisted
4	Prevent Homelessness Through Agency and Organization Support	2019	2023	Affordable Housing	Citywide	Prevent Homelessness and Offer Family and Children's Services	CDBG: \$189,800 \$221,932	Public Service Activities Other than LMI Housing Benefit: 20,000 22,200 persons assisted Homeless person overnight shelter: 200 persons assisted
5	Neighborhood Infrastructure Improvements	2019	2023	Non-Housing Community Development	LMI Area Benefit	Promote Infrastructure Development	CDBG: \$414,480	Public Facility or Infrastructure Activity, other than LMI Housing Benefit: 540 persons assisted
6	Provide Access to Transportation Services	2019	2023	Non-Housing Community Development	Citywide and LMI Area Benefit	Promote Neighborhood Development; Support Economic Development; Business Development	CDBG: \$52,420	Public Service Activities Other than LMI Housing Benefit: 1,000 persons assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding Estimate	Goal Outcome Indicator
7	Neighborhood Accessibility Improvements	2019	2023	Non-Housing Community Development	LMI Area Benefit	Promote Infrastructure Development and Promote Neighborhood Development	CDBG: \$133,499	Public Facility or Infrastructure Activity, other than LMI Housing Benefit: 95 persons assisted
8	Neighborhood Recreational Amenities	2019	2023	Non-Housing Community Development	LMI Area Benefit	Promote Neighborhood Development and Neighborhood Infrastructure Improvements	CDBG: \$158,120	Public Facility or Infrastructure Activity, other than LMI Housing Benefit: 405 persons assisted
9	Demolition and Clearance	2019	2023	Non-Housing Community Development	LMI Area Benefit	Demolition and Clearance	CDBG: \$10,000	Buildings Demolished: 2 Buildings
10	CDBG Planning and Administration	2019	2023	Non-Housing Community Development	Citywide and LMI Area Benefit	Provide Effective Planning and Administration	CDBG: \$253,075 \$281,605	Not Applicable

Table 18 – Goals Summary

Goal Descriptions

1	Goal Name	Maintain Existing Affordable Housing: Owner Occupied Units
	Goal Description	Continue to provide housing grants for rehabilitation, repair, accessibility and structural hazard removal grants to eligible low-and-moderate income households in order to preserve owner-occupied single-family housing stock.
	Plan References	<ul style="list-style-type: none"> Consolidated Plan Objective 1 Analysis of Impediments to Fair Housing Public Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> Benefit to low-and-moderate income (LMI) persons
2	Goal Name	Maintain Existing Affordable Housing: Renter Occupied Units
	Goal Description	Create housing grants for rehabilitation, repair, accessibility, and structural hazard removal grants to eligible low-and-moderate income households in order to preserve renter-occupied housing stock.
	Plan References	<ul style="list-style-type: none"> Consolidated Plan Objective 1 Analysis of Impediments to Fair Housing Public Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> Benefit to low-and-moderate income (LMI) persons
3	Goal Name	Preserve Existing Affordable Housing through Code Enforcement
	Goal Description	Working with the Elected Officials, Housing Commission, and Staff, continue to equitably enforce municipal code provisions that affect the safety of housing conditions, including property and rental inspections, municipal infractions, and building and structural codes (i.e. fire, mechanical, plumbing, electrical codes). Associated expenses in low-and-moderate income areas would benefit from implementing this goal.
	Plan Reference	<ul style="list-style-type: none"> Consolidated Plan Objective 1 Analysis of Impediments to Fair Housing Public Sector Market Based and Private Sector Market Based Actions.
	National Objectives	<ul style="list-style-type: none"> Benefit to low-and-moderate income (LMI) persons
4	Goal Name	Prevent Homelessness Through Support of Agencies and Organizations
	Goal Description	Continue supporting agencies providing homeless services, including sheltering, in the community as well as providing financial counseling, nutritional, substance abuse, family services, and healthcare.
	Plan References	<ul style="list-style-type: none"> Consolidated Plan Objectives 1 and 3 Analysis of Impediments to Fair Housing Public Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> Benefit to low-and-moderate income (LMI) persons; Limited Income Clientele
5	Goal Name	Neighborhood Infrastructure Improvements
	Goal Description	This goal provides for funding of infrastructure projects including street, water, sanitary sewer, stormwater management, drainage, and other projects in specific neighborhoods qualifying as low-and-moderate income areas.
	Plan References	<ul style="list-style-type: none"> Consolidated Plan Objective 2 Analysis of Impediments to Fair Housing Public Sector Market Based and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> Benefit to low-and-moderate income (LMI) persons
6	Goal Name	Provide Access to Transportation Services
	Goal Description	Program provides funding for transportation to income-eligible households that are dependent upon these services in order to maintain employment.

	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 1 and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based, Public Sector Policy Based, and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons
7	Goal Name	Neighborhood Accessibility Improvements
	Goal Description	Improved sidewalks, steps, curb-cuts, and trails that address accessibility barriers to residents in LMI areas, as identified by the Census Bureau. This will be accomplished by infilling pedestrian improvements that will allow LMI residents connectivity to services, businesses, employment, recreational, and educational opportunities.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 2 and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based, Public Sector Policy Based, and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons
8	Goal Name	Neighborhood Recreational Amenities
	Goal Description	Provide funds for increasing access to healthy lifestyles and educational advancement related to parks, recreation, trees, and active living parks in LMI areas of the community.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 2 and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based Actions and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons
9	Goal Name	Conduct Demolition and Clearance Activities
	Goal Description	The primary purpose of this project is the demolition and clearance of dilapidated structures, thus eliminating specific conditions of blight or physical decay on a local basis. Individual demolition/clearance activities will be subject to CDBG eligibility verification.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objective 2 • Analysis of Impediments to Fair Housing Public Sector Market Based and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons • Aid in the prevention or elimination of slums or blight
10	Goal Name	CDBG Planning and Administration
	Goal Description	Provide CDBG Administrative Services, by city staff or contractors assisting city staff. The program provides effective planning and administration for CDBG programs that benefit low-and-moderate income areas and households in the community.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 1, 2, 3, and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based, Public Sector Policy Based, and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons • Aid in the prevention or elimination of slums or blight

Table 19 – Goal Descriptions

SP-45: Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The City estimates it will assist ~~seventeen (17)~~ **twenty (20)** households with affordable housing under this Strategic Plan.

SP-50: Public Housing Accessibility and Involvement 91.215(c)

The City of Cedar Falls does not own or manage public housing facilities, nor are there any located in the community, and therefore, this Consolidated Planning process did not include evaluation of the needs of public housing, attempt to increase engagement of public housing residents in the process, or address any “troubled” public housing agencies.

Encourage public housing residents to become more involved in management and participation in homeownership

Because there is no public housing, further involvement of residents was not part of this planning process.

Is Public Housing considered troubled in the jurisdiction

Again, because there is no public housing, there are no units or facilities considered “troubled” in the community

SP-55: Barriers to Affordable Housing 91.215(h)

Currently, the need for quality, affordable housing is outpacing the existence of such units in Cedar Falls. Between demand on the units by full-time residents, and that which comes with being a university community and its student housing needs, the City has demand for affordable housing.

Two public policy issues were raised during the planning process, parking paving requirements for rental properties and the inability of the current zoning ordinance to effectively address growth that includes mixing of uses, increased development densities, and market pressures in fast-growing areas of the community (i.e. Main Street). Regarding the paving requirement, since adoption of the ordinance in February 2015, the City has reviewed the requirement three separate times. The cost impact of this policy has been part of that discussion, particularly a concern about hard-surfacing gravel driveways of existing single-unit rental homes, whereas, the drive of an existing single-unit owner-occupied unit may remain gravel. CDBG funds could be used to assist qualifying properties comply with the requirement. Also, recently, the City announced it was planning to update its existing zoning ordinance, with the idea that it may choose to include both form-based and conventional zoning provisions for specific parts of the community. This may promote more dense development, which could help to preserve affordability, that is design-based, as opposed to being impacted exclusively by conventional zoning requirements, which focus on use and bulk requirements (i.e. height, setbacks, yard area).

With that said, there are several different kinds of barriers to the development or creation of affordable housing in Cedar Falls, some of which are outside of the City’s ability to control. First, the housing market, for low-income residents in Cedar Falls, is relatively expensive, with home valuation and rent costs being relatively high. Second, housing demand in the community has driven-up construction costs for both single-family and multiple-family developments. For example, significant demand for rental properties, some of which is attributed to the University of Northern Iowa student population, has increased prices dramatically, to the point of making units unaffordable for low-and-moderate income households. Third, market demand has driven the price of land upward in the community, not to mention the high costs associated with “greenfield” residential development (that which occurs on previously undeveloped land), most notably infrastructure costs. Finally, declining or static local and federal resources, which could be allocated toward affordable housing projects, coupled with ever-increasing program requirements, have also been a key impediment to addressing low-and-moderate income housing needs.

By looking at the two issues cited above, the City of Cedar Falls is taking action to ameliorate negative effects of public policy during this process. Also, the City may wish to explore public-private-nonprofit partnerships in the development of affordable housing. Nonprofit developers can build mixed income housing and attract additional resources/financing that private developers cannot, when it comes to creating new affordable housing. Said

housing may be marketed at workforce housing as opposed to being labeled affordable. Nevertheless, the City does recognize the effect that their housing market is having on the price of housing, which may affect whether or not people can afford to live in the community. Further, the City's Comprehensive Plan identifies future use including areas that may be developed at higher densities, which may help address the availability of affordable housing. Specifically, the plan identifies the following areas that may be suitable for higher density development: along University Avenue, west of Hudson Road; immediately east of the University of Northern Iowa; and intermixed with uses in the Main Street area, between 1st Street and 7th Street. The codes, specifically zoning, building, and other regulatory ordinances that the City has adopted are designed and drafted to treat properties and people uniformly and fairly. Further, fees are either "flat" or based upon the value of the improvements made to properties in an attempt to create fairness. Finally, property tax assessment is based upon valuation, as determined by the County Assessor. Regarding the levy rate for determining actual property tax amounts, they are set by the City Council as part of their annual budgeting process. Said levy rates are set by classification (property use), the percentage of which that is actually collected by the City is determined by the State of Iowa. Currently, residentially-classified property is rolled-back by the state such that local governments may only tax at a rate of approximately 55 percent of a property's market or 100 percent value. In addition, in 2015, the State adopted a rollback for multi-residential properties that was to be implemented over several years. The tax rate began at 86.25 percent of a property's market value, and over eight years, it will incrementally reduce in percentage until it is the same rollback as that of residentially-classified properties (i.e. in the 50-60 percent range). This, then, reduces property tax income for the City.

With that said, the City recognizes the higher cost of housing in their community, which may be attributed to market demand, land value, and development cost (primarily infrastructure). Obviously, then, this higher cost may not allow for persons with limited means to reside in the community. As a result, the City's participation in the Community Development Block Grant (CDBG) Entitlement Program becomes that much more important. The CDBG Entitlement has offered not only physical housing assistance in the way of rehabilitation and repair programs, the City offers assistance to residents for the services, the cost of which were borne by the Program, thus not requiring persons to have to make difficult decisions between paying for housing-related expenses and the other services they may need. It also allows for infrastructure investments, avoiding increases in other rates, taxes, or assessments for property owners because CDBG funds are used.

Strategy to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing, as identified in the Needs Assessment strategy

The City has reviewed the previously-discussed parking regulation several times since adoption. Knowing that hard-surfacing is an economic impact, the rental ordinance phased it in over six years. All hard-surfacing in rental unit driveways and parking areas will be completed by 2021. In addition, it appears likely the City's current zoning ordinance may undergo significant changes that may better serve affordable housing. Further, the City will continue to study its Housing Choice Voucher program and effectiveness of how to best manage the program for participants. Finally, the City will work with developers to identify possible areas or projects that could include affordable housing units, as part of developing a Housing Needs Assessment for the community.

SP-60: Homelessness Strategy 91.215(d)

Homelessness is monitored as part of the Continuum of Care (CoC) model, as implemented through the Black Hawk County Local Homeless Coordinating Board, which is comprised of public and private sector representatives, including local governments and non-profit organizations, schools, faith-based organizations, and service and advocacy agencies. Several CoC providers took part in the focus group sessions described in this plan.

With that said, the City of Cedar Falls also allocates the maximum allowable CDBG dollars for distribution to several agencies, as has been noted. As part of those allocations, the City conducts a formal Request for Proposals (RFP) process, whereby prospective agencies outline the services they are able to offer to the City. Homelessness, prevention and avoidance of homelessness, is the overarching reason for providing CDBG funds to the selected

agencies. After award, but during the award year, the City then visits each agency to perform a monitoring of the services being offered to Cedar Falls residents. These monitoring visits are quite helpful for the City, insomuch, as they provide an opportunity for staff to become aware of the service details, needs, and impacts. Finally, the awarded agencies from the prior year are given an opportunity to attend the City’s Housing Commission Meetings to discuss their program; offer insight regarding the needs, particularly those that are unmet, of Cedar Falls residents; and assuring the City that the CDBG funds are having a positive impact on its residents.

The City addresses homelessness and special needs in the following ways. First, the City has been funding an agency, the Salvation Army, for part of their operational expenses related to operating two homeless shelters. Second, the City funds two agencies such that they may offer specific training and education that may affect a household’s housing situation, by hopefully offering resources regarding financial management, abuse, and family relationships. Examples include Consumer Credit Counseling and Family and Children’s Council. Third, the City offered CDBG funding for at-home healthcare, outpatient mental health services, and substance abuse counseling through two agencies, the Visiting Nurses Association and Pathways Behavioral, Incorporated. Finally, the City, using its CDBG funds, hopes to address hunger and nutritional needs by funding the Northeast Iowa Food Bank and Food Pantry. As was expected, resident needs outpaced the amount of funding the City was able to offer the agencies through the CDBG program alone. Nevertheless, the City intends to continue funding agencies that offer ancillary services to its residents with the goal of preventing or minimizing homelessness.

Strategy for reducing and ending homelessness through reaching-out to homeless persons, particularly those unsheltered persons) and assessing their individual need

Needs of the homeless are identified through the Black Hawk County Local Homeless Coordinating Board. This advocacy group shares information regarding homeless needs and services. The Board serves as a large partnership for service providers, policy makers, and administrators for addressing housing and homeless services in the area. In addition, the Salvation Army and Northeast Iowa Food Bank have provided services directly to persons that may be homeless or in danger of becoming homeless, on behalf of the City. Finally, the City of Cedar Falls is always open to developing new partnerships and strategies designed to address homelessness.

Strategy for reducing and ending homelessness through emergency shelter and transitional housing needs of homeless persons

The City of Cedar Falls uses CDBG funds to address homelessness through funding of agency shelters, most recently the Salvation Army Women's and Children’s Shelter, as well as five other agencies that indirectly affect homelessness. The Shelter used the funds provided during this past year to finance rehabilitation work to the shelter itself. The shelter also provides services to assist the women in finding employment and permanent housing, as well as offers emergency assistance to those persons affected by disasters.

Strategy for reducing and ending homelessness through helping homeless persons that could make the transition to permanent housing and independent living, including shortening the length of time homelessness is experienced; homeless relapse prevention

The City will work with an agency that will offer shelter for persons in need, most notably those persons that may be homeless. For example, the Salvation Army Shelter provides case management and supportive services to assist homeless persons make the transition to permanent, stable housing. As previously noted, the City of Cedar Falls has a sub-recipient agreement with Consumer Credit Counseling Services to provide budget and credit counseling, foreclosure prevention counseling, and home ownership counseling to low-and-moderate income Cedar Falls residents in order to prevent homelessness, as well.

Strategy for reducing and ending homelessness after being discharged from publicly funded institutions and systems of care; addressing housing, health, social services, employment, education, or youth needs.

In order to prevent homelessness, the City will participate in the Black Hawk County Local Homeless Coordinating Board, as well as address other systems of care. Again, the City of Cedar Falls has provided awards to six agencies

that offer services to residents. By doing so, the cost of these services is paid by the City, as opposed to residents, which in turn, helps stretch the budgets of served persons and prevent or minimize the threat of becoming homeless. Furthermore, these paid services assist those households that may spend 50 percent or more of their budget on housing expenses, which may threaten housing status or the immediate and/or basic needs of the assisted household. As an aside, any agencies funded will be classified as serving LMI Limited Clientele populations.

CDBG funds are used to fund home healthcare to low income elderly and disabled residents. These services allow medically needy residents to remain in their homes even when assisted living is required. Funds are also provided for providing counseling services to families and youth. Also, on provider has a Parent Connection Program that provides parent education, social support and access to community resources through trained staff that meet weekly for a minimum of ninety minutes. In addition, substance abuse treatment is offered, through a contracting agency, by the City for persons in need, and the regional food bank provides foodstuff for households in need of nutrition. Finally, as indicated above, the City intends to consider funding financial literacy and household budgeting courses and assistance, as well as financial management services, to residents.

SP-65: Lead-Based Paint Hazards 91.215(i)

Actions to address lead-based paint hazards and increased access to housing without lead-based hazards

The Iowa Northland Regional Council of Governments directly, or through its subcontractor, provides lead risk assessment and completes lead-based paint clearance testing on the housing rehabilitation projects in Cedar Falls. If abatement work is completed, the entire property/project is cleaned. At least one hour after the final cleaning a certified inspector does a visual examination to ensure there are no paint chips, dust, debris, or bare soil. The inspector then takes a dust sample from the window troughs, windowsills, and floors. The sampling is then tested in accordance with the HUD guidelines. In addition, per unit rehab budgets also include funds for relocation of families impacted by lead, as well as for addressing lead hazards such that units can be considered safe.

Actions to address how lead-based hazard are related to the extent of lead poisoning and hazards

The City will continue to include lead-based hazard prevention measures in its program, including identification, testing, relocation, and remediation actions. Applicants, as a means of education, are also provided the lead paint brochure "Protect Your Family from Lead Paint in Your Home". This brochure explains the dangers of lead in the home. Households receiving assistance through the Housing Choice Voucher program are also advised of lead hazards and units built prior to 1978 are assessed for lead hazards.

How will the plan for reduction of lead-based hazards be integrated into housing policies and programs?

As noted above, lead-based hazard reduction measures are included in all housing rehabilitation projects, the Housing Choice Voucher program, specifically in actions and budgets. These efforts will continue during the lifespan of this plan.

SP-70: Anti-Poverty Strategy 91.215(j)

Goals, program and policies for reducing the number of poverty-level families

The City of Cedar Falls is interested in retaining as well as improving the abilities of its workforce, which includes encouraging job skill development, job training, education, and other program opportunities that may arise, as a means of supporting self-sufficiency and reducing poverty. This includes working with its local businesses and industries and economic development professionals to do so. In addition, the City will work with local service providers to pursue resources and innovative partnerships to support the development of affordable housing; prevent homelessness, abuse, and substance abuse; offer housing education and literacy; and provide emergency

food and shelter.

Goals, program and policies for producing and preserving affordable housing will be coordinated with other programs designed to serve persons at the poverty level

The City staff, and/or their contractor(s), will be tasked to coordinate the services provided under the CDBG Entitlement, HOME, and Housing Choice Vouchers Programs with other programs designed to serve persons at the poverty level. Specifically, the City is hoping to develop a forum that would include the public sector and the agencies offering services to the community, which would be designed as a continuation of the discussions that occurred during the focus group meetings that were part of this planning effort.

Community outreach is key in enhancing coordination between public and private housing and social service agencies. INRCOG staff, which helps the City manage the CDBG Entitlement Program, attends Community Resource Fairs, and workshops with a number of local public service agencies and non-profit organizations. The meetings offer opportunities to foster relationships as well as identify the services each organization and/or agency is providing. By educating participating organizations on services available in the community, we are better positioned to meet the needs of the low-moderate-income individuals and households in the city.

SP-80: Monitoring 91.230

Describe the standards and procedures that will be used to monitor activities carried out in furtherance of the plan and ensure long-term compliance with requirements of the programs involved, including comprehensive planning requirements

The City of Cedar Falls uses numerous methods of ensuring the projects funded under the CDBG Entitlement program comply with federal standards and requirements, including the National Objectives for the CDBG Program. Further, said monitoring will utilize this plan and the Analysis of Fair Housing as the foundations and impetus for actions taken and implemented using CDBG funding in the community. In short, expenditure of funds will be consistent with the goals outlined in both planning documents.

All direct housing rehabilitation and repair projects will be conducted according to prescribed requirements, including written applications, income verifications, procurement, contracting, inspections, and closeout procedures. Only low-to-moderate income households will be assisted.

Any agencies receiving funding will be required to compete for funds, develop eligible proposals, provide quarterly reports, and be monitored for compliance and effectiveness. The City of Cedar Falls intends to continue working with public service agencies and nonprofit organizations to ensure it is reaching the goal of assisting residents with the greatest need. In addition, we will work with code enforcement and other departments to identify potential at-risk residents. Declining resources have been a key impediment to addressing needs. By networking with other agencies, we can combine multiple funding sources to provide more services to low-and-moderate income residents. Low-and-moderate income limited clientele services will be assisted, as is allowed.

City-directed projects will be implemented according to CDBG eligibility, monitoring, and reporting requirements. This will include all neighborhood projects, the scope of which shall be limited to low-and-moderate income areas, as defined by the US Census Bureau.

Finally, the Housing Commission and City Council will review and approve this Consolidated Plan, each Annual Action Plan adopted under this Consolidated Plan, as well as each Consolidated Annual Performance and Evaluation Report (CAPER), which summarizes the accomplishments and efforts made under the CDBG Entitlement Program, all after conducting the required, appropriate public input processes outlined in the City's Public Participation Plan.

All CDBG funds expended will be subject to the US Department of Housing and Urban Development and the City's

auditing and monitoring processes. In addition, planning and administrative work performed by INRCOG are subject to its independent auditing and records inspections processes as well.

Cedar Falls Consolidated Plan (CDBG Entitlement Program)																
FFY 2019-2023 (CFY 2020-2024)																
Final Strategic Plan Summary																
		FFY 2019			FFY 2020		FFY 2021		FFY 2022		FFY2023		Remainder of Con Plan (2020-2023)		Totals	
		#/HH	\$/Unit	Budget	#/HH	Budget	#/HH	Budget	#/HH	Budget	#/HH	Budget	#/HH	Budget	#/HH	Budget
1	Maintain Existing Affordable Housing: Owner Occupied Rehabilitation	7	\$5,500	\$116,500	2	\$11,000	2	\$11,000	2	\$67,000	2	\$67,000	8	\$156,000	15	\$272,500
2	Maintain Existing Affordable Housing: Renter Occupied Rehabilitation	3	\$33,500	\$101,320	0	\$0	0	\$0	1	\$33,500	1	\$33,500	2	\$67,000	5	\$168,320
3	Preserve Existing Affordable Housing: Code Enforcement	75	\$10,000	\$10,000	75	\$0	75	\$10,000	75	\$10,000	75	\$10,000	300	\$30,000	375	\$40,000
4	Prevent Homelessness Through Agency and Organizational Support	1,540	\$6,200	\$70,092	1,540	\$40,966	1,540	\$40,966	1,540	\$40,966	1,540	\$40,966	6,160	\$163,864	7,700	\$233,956
5	Neighborhood Infrastructure Improvements (i.e. Street, Sewer, Water)	140	\$250,000	\$251,820	20	\$0	20	\$51,000	20	\$54,010	0	\$0	60	\$105,010	200	\$356,830
6	Provide Access to Transportation Services	0	\$15,000	\$0	0	\$0	585	\$30,000	0	\$0	415	\$22,420	1,000	\$52,420	1,000	\$52,420
7	Neighborhood Accessibility Improvements (i.e Sidewalks, Trail, Curb Cuts)	30	\$106,260	\$106,909	0	\$0	0	\$0	0	\$0	5	\$26,590	5	\$26,590	35	\$133,499
8	Neighborhood Recreational Amenities (i.e Parks, Playgrounds, Trees)	500	\$50,000	\$50,000	500	\$166,523	500	\$57,510	0	\$0	0	\$0	1000	\$224,033	1,500	\$274,033
9	Conduct Demolition and Clearance Activities	0	\$5,000	\$0	0	\$0	1	\$5,000	0	\$0	1	\$5,000	2	\$10,000	2	\$10,000
10	CDBG Planning and Administration	0	\$49,605	\$79,145	0	\$54,622	0	\$54,622	0	\$54,622	0	\$54,622	0	\$218,488	0	\$297,633
				\$785,786		\$273,111		\$260,098		\$260,098		\$260,098		\$1,053,405		\$1,839,191
	FFY 2019 (Actual)		\$253,085													
	FFY 2019 Supplemental (Coronavirus Aid, Relief, and Economic Security Act)		\$160,662													
	Estimated Carryover for Consolidated Planning Purposes		\$372,039													
	Anticipated Resources: Shown in Draft Plan		\$785,786		\$273,111		\$253,085		\$253,085		\$253,085		\$1,012,340		\$1,818,152	
	Rehab Expense Detail		HUD	City												
	Construction		\$24,999	\$20,000												
	Carrying Costs (Tech Services) (SHPO, Bids, Inspections, Const. Mgmt.)		\$5,500	\$5,500												
	Lead Remediation, if necessary (Construction)		\$6,000	\$6,000												
	Lead Relocation, if necessary (Hotel)		\$2,000	\$2,000												
			\$38,499	\$33,500												
	HOME Funds: Downpayment Assistance; Repair; Rehab; New Construction															
	Goal #4: Preventing Homelessness Through Agency & Organizational Support		FFY 2019		FFY 2020		FFY 2021		FFY 2022		FFY 2023				Totals	
			HH	Persons	HH	Persons	HH	Persons	HH	Persons	HH	Persons			HH	Persons
	Consumer Credit Counseling		20	40	20	40	20	40	20	40	20	40			100	200
	Family and Children's Council		10	25	10	25	10	25	10	25	10	25			50	125
	NE IA Food Bank		1,440	3,905	1,440	3,905	1,440	3,905	1,440	3,905	1,440	3,905			7,200	19,525
	Pathways		20	20	20	20	20	20	20	20	20	20			100	100
	Salvation Army		40	40	40	40	40	40	40	40	40	40			200	200
	Visiting Nurses		10	10	10	10	10	10	10	10	10	10			50	50
	Total		1,540	4,040	1,540	4,040	1,540	4,040	1,540	4,040	1,540	4,040			7,700	20,200
	Target in Plans		1,540	4,040												



DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613
Phone: 319-273-8600
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MEMORANDUM
Administration Division

TO: Mayor Green and City Council
FROM: Stephanie Houk Sheetz, AICP, Director of Community Development
DATE: May 13, 2020
SUBJECT: Request to Set Date of Public Hearing: Community Development Block Grant & HOME Programs - Substantial Amendment to FFY19 Annual Action Plan

In April 2020, the CARES Act was passed in response to COVID-19. Part of the Act provides additional funds through the Community Development Block Grant to support activities that prevent, prepare for, and respond to coronavirus. Cedar Falls is receiving \$160,662 for CDBG-CV. HUD requires the funds to be allocated to activities/program areas in an Annual Action Plan. Staff proposes amending our currently active plan, FFY19 Annual Action Plan. This is the most expeditious method to then receive the funds and distribute them.

Staff recommends utilizing activities in our recently adopted, HUD-approved 5-year Consolidated Plan. Below is a summary of the recommended amendment.

Table with 5 columns: Activity, FFY2019 AAP (currently approved), CARES Act (proposed amendment), percentage, and Total. Rows include: Maintain Existing Affordable Housing: Owner Occupied Rehabilitation, Prevent Homelessness Through Agency and Organizational Support (Service Agencies), CDBG Planning and Administration, and a Total row.

HUD has encouraged added funding to Service Agencies and lifted the normal 15% cap of CDBG funds toward this area. Staff recommends 20% toward Service Agencies since HUD has also advised that funding operating costs would not be eligible, as this may create a duplication of benefits under the CARES Act funds.

It is recommended a majority of the funds be allocated toward rehabilitation or repair projects, where Cedar Falls could see tangible benefits in supporting low- and moderate-income households that may have experienced a direct impact to their income due to Coronavirus. We would encourage income-eligible home owners with outdoor repairs or maintenance to their home or garage to apply. Examples of projects are needs related to safety and necessary maintenance to a home such as roof replacement, exterior painting, siding, deck/porch work, AC/furnace replacement. Projects can range from \$5,000-20,000 and require the work of a contractor. Ensuring a link to coronavirus is critical for this activity, therefore requests will be evaluated on urgency of need and COVID-19 link, rather than first-come, first-serve.

Finally, to implement the added activities, there has been and will continue to be added City staff time. INRCOG has also been instrumental in fulfilling administrative operations for CDBG. Therefore, a contract amendment with INRCOG is proposed as a separate agenda item. The administrative functions include amendments to the plans (with public hearings), HUD notices and reports, processing contract amendments for Service Agencies, and program management.

Attached is the amended Annual Action Plan FFY19. Amendments are highlighted in yellow.

This proposal meets Organizational Goal #3: Deliver public services in a cost effective, efficient, professional, and timely manner and Organizational Goal #4: Equitably allocate the community's resources in a manner which cost effectively accomplishes the City's mission.

Staff recommends setting the public hearing on a substantial amendment to FFY19 Annual Action Plan for June 1, 2020.

Please contact me with any questions. Thank you.

Attachments: Annual Action Plan FFY19



CITY OF CEDAR FALLS, IOWA
CDBG ENTITLEMENT PROGRAM
FEDERAL FISCAL YEAR 2019 (CITY FISCAL YEAR 2020) ANNUAL ACTION PLAN-**AMENDMENT**

PRELIMINARY DRAFT FOR REVIEW (5/11/2020)

COMMENT PERIOD PUBLICATION (5-day public comment period, per Citizen Participation Plan):
Waterloo-Cedar Falls Courier; **May XX, 2020**

HOUSING COMMISSION (PUBLIC) MEETINGS ON:
May XX, 2020 (Opened the 5-day public comment period)
May YY, 2020 (Closed the 5-day public comment period; Recommendation made to City Council)
Publication: Waterloo-Cedar Falls Courier; **May XX, 2020**

CITY COUNCIL (PUBLIC) MEETINGS ON:
May 18th, 2020 (Council sets public hearing for **June 1st, 2020**)
June 1st, 2020 (Adoption) (After a properly-noticed public hearing was conducted)
Publication: Waterloo-Cedar Falls Courier; **May ZZ, 2020**

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Cedar Falls anticipates receiving an allocation of \$253,085 in Community Development Block Grant funding and approximately \$1.3M in Housing Choice Voucher funding for Federal Fiscal Year 2019. There are no match requirements for either CDBG under the Entitlement Program or HCV funding.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public/Federal	Housing Rehab and Repair, Agency Assistance, Infrastructure Development, Community and Economic Development Efforts, Public Service Improvements, Demolition/Clearance, Neighborhood Access, Neighborhood Improvements, Acquisition, Planning and Administration	\$253,085	\$0	\$372,039 (Estimated)	\$625,124 (Estimated)	\$1,012,340 (Estimated)	
CDBG-CV	Public/Federal	Housing Rehab and Repair, Agency Assistance, Planning and Administration	\$160,662	\$0	\$0	\$160,662	\$0	
HCV	Public/Federal	Rent Assistance	\$1,300,000 (Estimated)	\$0	\$0	\$1,300,000 (Estimated)	\$5,200,000 (Estimated)	

Table 1 – Goals Summary

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds will be used to provide rehabilitation and repair grants for single family homeowners. Also, CDBG funds, awarded to agencies, will be used in

conjunction with other agency funding sources in order to provide services to Cedar Falls households. Finally, the City will support Code Enforcement, Neighborhood Infrastructure Improvements, Neighborhood Accessibility Improvements, and Neighborhood Recreational Improvements, and transportation services or amenities in low-to-moderate income areas of the community.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Goals, and the activities under each goal, that are categorized as Neighborhood Infrastructure Improvements (i.e. sanitary sewer, water, drainage), Neighborhood Accessibility Improvements (i.e. sidewalks, trails, curb cuts), and Neighborhood Recreational Improvements (i.e. parks, playgrounds) will likely occur on publicly-owned land. Specifically, the publicly-owned rights-of-way and parks will be used to address the needs identified in this plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding Estimate	Goal Outcome Indicator
1	Maintain Affordable Housing: Owner Occupied Units	2019	2023	Affordable Housing	Citywide	Maintain Existing Affordable Housing	CDBG: \$16,500 \$116,500	Homeowner Housing Rehabilitated or Repaired: 36 Household Housing Units
2	Maintain Affordable Housing: Renter Occupied Units	2019	2023	Affordable Housing	Citywide	Maintain Existing Affordable Housing	CDBG: \$101,320	Rental Housing Rehabilitated or Repaired: 3 Household Housing Units
3	Preserve Existing Affordable Housing through Code Enforcement	2019	2023	Affordable Housing	Citywide	Maintain Existing Affordable Housing and Promote Neighborhood Development	CDBG: \$10,000	Apply Code requirements to residential units in LMI Areas: 75 Households Assisted
4	Prevent Homelessness Through Agency and Organization Support	2019	2023	Affordable Housing	Citywide	Prevent Homelessness and Offer Family and Children's Services	CDBG: \$37,960 \$70,092	Public Service Activities Other than LMI Housing Benefit: 4,040 6,000 persons assisted Homeless person overnight shelter: 40 persons assisted
5	Neighborhood Infrastructure Improvements	2019	2023	Non-Housing Community Development	Citywide and LMI Area Benefit	Promote Infrastructure Development	CDBG: \$251,820	Public Facility or Infrastructure Activity, other than LMI Housing Benefit: 375 persons assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding Estimate	Goal Outcome Indicator
6	Provide Access to Transportation Services	2019	2023	Non-Housing Community Development	Citywide and LMI Area Benefit	Promote Neighborhood Development; Support Economic Development; Business Development	CDBG: \$0	Public Service Activities Other than LMI Housing Benefit: 0 persons assisted
7	Neighborhood Accessibility Improvements	2019	2023	Non-Housing Community Development	LMI Area Benefit	Promote Infrastructure Development and Promote Neighborhood Development	CDBG: \$106,909	Public Facility or Infrastructure Activity, other than LMI Housing Benefit: 80 persons assisted
8	Neighborhood Recreational Amenities	2019	2023	Non-Housing Community Development	LMI Area Benefit	Promote Neighborhood Development and Neighborhood Infrastructure Improvements	CDBG: \$50,000	Public Facility or Infrastructure Activity, other than LMI Housing Benefit: 135 persons assisted
9	Demolition and Clearance	2019	2023	Non-Housing Community Development	LMI Area Benefit	Demolition and Clearance	CDBG: \$0	Buildings Demolished: 0 Buildings
10	CDBG Planning and Administration	2019	2023	Non-Housing Community Development	Citywide and LMI Area Benefit	Provide Effective Planning and Administration	CDBG: \$50,615 \$79,145	Not Applicable

Table 2 – Goals Summary

AP-35 Projects - 91.220(d)

Introduction

The projects chosen for funding allocation all serve a purpose in efforts to prevent homelessness, preserve the current housing stock of affordable homes in the area and provide services that are essential to keeping residents in their homes. These programs were designated to improve the housing stock, prevent homelessness and improve areas that meet the national objective in the community. Funds will be utilized in an efficient manner and serve those with the greatest need.

#	Project Name
1	Single-Family Owner-Occupied Rehabilitation
2	Rental Housing Rehabilitation
3	Code Enforcement
4	Agency and Organization Support
5	Neighborhood Infrastructure Improvements
6	Provide Access to Transportation Service
7	Neighborhood Accessibility Improvements
8	Neighborhood Recreational Amenities
9	Demolition and Clearance
10	CDBG Planning and Administration

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

In order to serve Cedar Falls residents, funding will be allocated toward making housing more affordable, preserving existing affordable housing stock, increasing affordable housing, supporting low-to-moderate income neighborhood investment, and assisting citizens with accessing services. Funding will be focused on meeting two National CDBG Objectives, assisting low-to-moderate income persons and eliminating slum and blight in the community.

The primary barrier for assisted households is, and has been, the price of housing. Further, the resources available for the program outlined in this plan have been static, or even declining in some years. Conversely, the regulations and requirements associated with funded projects have increased along with administrative expenditures

Project Summary Information

1	Project Name	Single-Family Owner-Occupied Home Rehabilitation
	Target Area	City of Cedar Falls (Citywide)
	Goals Supported	Maintain Existing Affordable Housing: Owner Occupied Units
	Needs Addressed	Maintain Affordable Housing
	Funding Target	CDBG: \$16,500 \$116,500 (Estimated)
	Description	Rehabilitation of Owner Occupied Units; LMI Households
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3 6 households will benefit from the CDBG Rehabilitation Program
	Location Description	City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613 (Administered)
	Planned Activities	Eligible activities expected to be conducted include (but not limited to) repair or replacement of the mechanical systems, roofs, doors, foundations, structural repair, wall and attic insulation, interior wall panels, windows and siding.
	CDBG National Objective	Benefit to low-and-moderate income (LMI) persons
2	Project Name	Rental Housing Rehabilitation
	Target Area	City of Cedar Falls (Citywide)
	Goals Supported	Maintain Existing Affordable Housing: Renter Occupied Units
	Needs Addressed	Maintain Affordable Housing; Ensure Fair Housing for Residents
	Funding Target	\$101,320 (Estimated)
	Description	Repair of Renter Occupied Units; LMI Households
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3 households will benefit from this limited CDBG Rehabilitation Program
	Location Description	City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613 (Administered)
	Planned Activities	Eligible activities expected to be conducted include (but not limited to) repair or replacement of the mechanical systems, roofs, doors, foundations, structural repair, wall and attic insulation, interior wall panels, windows and siding.
	CDBG National Objective	Benefit to low-and-moderate income (LMI) persons
3	Project Name	Code Enforcement
	Target Area	City of Cedar Falls; LMI Areas
	Goals Supported	Preserve Affordable Housing Through Code Enforcement
	Needs Addressed	Maintain Existing Affordable Housing
	Funding Target	CDBG: \$10,000 (Estimated)
	Description	Funds will be used to pay for code enforcement services provided to LMI areas.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will benefit approximately 75 households in Cedar Falls.
	Location Description	City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613 (Administered)
	Planned Activities	City staff inspection services for persons in LMI Areas in the community
	CDBG National Objective	Benefit to low-and-moderate income (LMI) persons and/or areas

4	Project Name	Agency and Organization Support
	Target Area	City of Cedar Falls; LMI Limited Clientele
	Goals Supported	Prevent Homelessness Through Support of Agencies and Organizations
	Needs Addressed	Support for Services for Homeless, Near-Homeless, Special Needs; Provide Family and Children’s Services
	Funding Target	CDBG: \$37,960 \$70,092 (Estimated)
	Description	Funds will be used to pay for financial education, nutrition, homelessness and sheltering, healthcare, family and children’s, and substance abuse services for Cedar Falls residents who are seeking assistance that prevent homelessness.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will benefit approximately 4,040 6,000 persons in the Cedar Falls area.
	Location Description	City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613 (Administered)
	Planned Activities	Offer eligible services, through contracting agencies and organizations, which could prevent homelessness in the community
CDBG National Objective	Benefit to low-and-moderate income (LMI) persons; Limited Clientele	
5	Project Name	Neighborhood Infrastructure Improvements
	Target Area	City of Cedar Falls LMI Areas
	Goals Supported	Neighborhood Infrastructure Improvements
	Needs Addressed	Promote Infrastructure Development
	Funding Target	CDBG: \$251,820 (Estimated)
	Description	Funds will be used to improve infrastructure, specifically sanitary sewer service, to LMI areas. Street, water, stormwater management, and drainage improvements may also be funded.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will benefit approximately 375 persons in the Cedar Falls area.
	Location Description	LMI Areas
	Planned Activities	Line sanitary sewer lines to residential units located in LMI areas in the community
CDBG National Objective	Benefit to low-and-moderate income (LMI) persons and/or areas	
6	Project Name	Provide Access to Transportation Services
	Target Area	City of Cedar Falls (Citywide); LMI Areas
	Goals Supported	Provide Access to Transportation Services
	Needs Addressed	Support Economic Development, Business Opportunities, and Commercial Building Redevelopment; Promote Neighborhood Development
	Funding Target	CDBG: \$0 (Estimated)
	Description	Provide access to transit services for LMI households in the community
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will benefit approximately 0 people in the Cedar Falls area.
	Location Description	City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613 (Administered)
	Planned Activities	Offer transit passes to LMI households or extend transit service routes and/or hours of service to LMI areas

	CDBG National Objective	Benefit to low-and-moderate income (LMI) persons and/or areas
7	Project Name	Neighborhood Accessibility Improvements
	Target Area	City of Cedar Falls LMI Areas
	Goals Supported	Neighborhood Accessibility Improvements
	Needs Addressed	Promote Neighborhood Development
	Funding Target	CDBG: \$106,909 (Estimated)
	Description	Infill sidewalk and trail gaps in LMI areas in the community
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will benefit approximately 80 persons in the Cedar Falls area.
	Location Description	LMI Areas
	Planned Activities	This will be accomplished by infilling pedestrian improvements that will connect LMI households to service agencies, organizations, educational, recreational facilities, and employment opportunities and centers. Projects will be completed in residential neighborhoods using sidewalk, curb cuts/ADA ramps, and trails in LMI areas.
	CDBG National Objective	Benefit to low-and-moderate income (LMI) persons and/or areas
8	Project Name	Neighborhood Recreational Amenities
	Target Area	City of Cedar Falls LMI Areas
	Goals Supported	Neighborhood Recreational Amenities
	Needs Addressed	Promote Neighborhood Development
	Funding Target	CDBG: \$50,000 (Estimated)
	Description	Install park and recreational improvements, trees, and aesthetic amenities located in parks or other public property in LMI areas of the community
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	This activity will benefit approximately 500 persons in the Cedar Falls area.
	Location Description	LMI Areas
	Planned Activities	Install or replace playground equipment, trees, and recreational amenities in local city parks or other public properties serving LMI areas and households
	CDBG National Objective	Benefit to low-and-moderate income (LMI) persons and/or areas
9	Project Name	Demolition and Clearance
	Target Area	City of Cedar Falls LMI Areas
	Goals Supported	Demolition and Clearance
	Needs Addressed	Conduct Demolition and Clearance Activities
	Funding Target	CDBG: \$0 (Estimated)
	Description	The funds will be used to prevent slum and blight throughout the Cedar Falls City limits by demolishing and clearing dilapidated buildings and structures in the community
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Demolition of approximately 0 dilapidated units in the City
	Location Description	City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613 (Administered)

	Planned Activities	Demolish approximately 0 dilapidated units within the City
	CDBG National Objectives	Benefit to low-and-moderate income (LMI) persons and/or areas; Aid in the prevention or elimination of slums or blight
10	Project Name	CDBG Planning and Administration
	Target Area	City of Cedar Falls (Citywide)
	Goals Supported	All of the AAP goals are supported by this function or activity
	Needs Addressed	Provide Effective Planning and Administration
	Funding Target	CDBG: \$50,615 \$79,145 (Estimated)
	Description	General management, oversight and coordination of the CDBG Program, policy planning, environmental reviews, report preparation, and administration will be financed using CDBG funds
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613 (Administered)
	Planned Activities	Administrative and planning activities, associated with the CDBG program
	CDBG National Objectives	Benefit to low-and-moderate income (LMI) persons and/or areas; Aid in the prevention or elimination of slums or blight

Table 4 – Project Summary

AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Our programs will serve Low-Moderate Income (LMI) households, LMI Limited Clientele agencies or organizations, or serve LMI areas, as defined by the Census Bureau and HUD. CDBG funding is used throughout the City of Cedar Falls as well as for purchasing services from a limited number of agencies that may not be located in Cedar Falls, but which will provide services to Cedar Falls residents.

Geographic Distribution

Target Area	Percentage of Funds
City of Cedar Falls and/or its Residents	100%

Table 5 – Geographic Distribution

Rationale for the priorities for allocating investments geographically

As noted above, the City will only assist individual LMI households under activities 1, 2, and 6, and it plans to fund agencies serving LMI households or offering LMI Limited Clientele, as is allowed annually under activity 4. Also, it plans to use funds to benefit LMI areas within the community for activities 3, 5, 7, 8, and 9 shown above. To that end, there are currently 7 census tracts with 8 block groups that have an LMI percentage of 51 percent or greater (ACS 2011-2015). Specifically, Census tract 2200 block group 2 and 3; tract 2301 block group 3; tract 2303 block group 1; tract 2304 block group 2; tract 2500 block group 3; tract 2603 block group 4; and tract 2604 block group 5. These areas may receive funding assistance for improving infrastructure, transportation connectivity, and park and recreational amenities and services.

Discussion

The qualifying block groups are scattered throughout the community, and the City does intend to use CDBG funding to support LMI-specific areas. Most of the agency or family support programs funded through CDBG and these programs are based on an individual household LMI determination or on a Limited Clientele basis. Rehabilitation programs, and those benefitting a specific household, will require participants to meet LMI income guidelines.

The City was unable to amend the table in this section. With that said, for the life of this Annual Action Plan, the City has projected that it will expend 19 percent of its budget on specific low-and-moderate income households under its homeowner and rental rehabilitation programs citywide, while planning to expend 67 percent of its overall budget for LMI area benefit projects. Public service support citywide is projected to be six percent and planning and administration eight percent.

AP-55 Affordable Housing Goals – 91.220(g)

Goals: The following goals were established in this Action Plan for CDBG Use in the City.

1	Goal Name	Maintain Existing Affordable Housing: Owner Occupied Units
	Goal Description	Continue to provide housing grants for rehabilitation, repair, accessibility and structural hazard removal grants to eligible low-and-moderate income households in order to preserve owner-occupied single-family housing stock.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objective 1 • Analysis of Impediments to Fair Housing Public Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons
2	Goal Name	Maintain Existing Affordable Housing: Renter Occupied Units
	Goal Description	Create housing grants for rehabilitation, repair, accessibility, and structural hazard removal grants to eligible low-and-moderate income households in order to preserve renter-occupied housing stock.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objective 1 • Analysis of Impediments to Fair Housing Public Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons
3	Goal Name	Preserve Existing Affordable Housing through Code Enforcement
	Goal Description	Working with the Elected Officials, Housing Commission, and Staff, continue to equitably enforce municipal code provisions that affect the safety of housing conditions, including property and rental inspections, municipal infractions, and building and structural codes (i.e. fire, mechanical, plumbing, electrical codes). Associated expenses in low-and-moderate income areas would benefit from implementing this goal.
	Plan Reference	<ul style="list-style-type: none"> • Consolidated Plan Objective 1 • Analysis of Impediments to Fair Housing Public Sector Market Based and Private Sector Market Based Actions.
	National Objectives	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons and/or areas
4	Goal Name	Prevent Homelessness Through Support of Agencies and Organizations
	Goal Description	Continue supporting agencies providing homeless services, including sheltering, in the community, as well as providing financial counseling, nutritional, substance abuse, family services, and healthcare.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 1 and 3 • Analysis of Impediments to Fair Housing Public Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons; Limited Income Clientele
5	Goal Name	Neighborhood Infrastructure Improvements
	Goal Description	This goal provides for funding of infrastructure projects including street, water, sanitary sewer, stormwater management, and other projects in specific neighborhoods qualifying as low-and-moderate income areas.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objective 2 • Analysis of Impediments to Fair Housing Public Sector Market Based and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons and/or areas
6	Goal Name	Provide Access to Transportation Services
	Goal Description	Program provides funding for transportation to income-eligible households that are dependent upon these services in order to maintain employment.

	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 1 and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based, Public Sector Policy Based, and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons and/or areas
7	Goal Name	Neighborhood Accessibility Improvements
	Goal Description	Improved sidewalks, steps, curb-cuts, and trails that address accessibility barriers to residents in LMI areas, as identified by the Census Bureau.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 2 and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based, Public Sector Policy Based, and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons and/or areas
8	Goal Name	Neighborhood Recreational Amenities
	Goal Description	Provide funds for increasing access to healthy lifestyles and educational advancement related to parks, recreation, trees, and active living parks in LMI areas of the community.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 2 and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based Actions and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons and/or areas
9	Goal Name	Conduct Demolition and Clearance Activities
	Goal Description	The primary purpose of this project is the demolition and clearance of dilapidated structures, thus eliminating specific conditions of blight or physical decay on a local basis. Individual demolition/clearance activities will be subject to CDBG eligibility verification.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objective 2 • Analysis of Impediments to Fair Housing Public Sector Market Based and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons and/or areas • Aid in the prevention or elimination of slums or blight
10	Goal Name	CDBG Planning and Administration
	Goal Description	Provide CDBG Administrative Services, by city staff or contractors assisting city staff. The program provides effective planning and administration for CDBG programs that benefit low-and-moderate income areas and households in the community.
	Plan References	<ul style="list-style-type: none"> • Consolidated Plan Objectives 1, 2, 3, and 4 • Analysis of Impediments to Fair Housing Public Sector Market Based, Public Sector Policy Based, and Private Sector Market Based Actions.
	National Objective	<ul style="list-style-type: none"> • Benefit to low-and-moderate income (LMI) persons and/or areas • Aid in the prevention or elimination of slums or blight

Table 6 – Goal Description

AP-60 Public Housing – 91.220(h)

The City of Cedar Falls does not own or manage public housing facilities, nor are there any located in the community, and therefore, this Action Planning process did not include evaluation of the needs of public housing, increasing engagement of public housing residents in the process, or addressing a “troubled” public housing agency.

AP-65 Homeless and Other Special Need Activities – 91.220(i)

To address homeless and special needs populations, the City of Cedar Falls uses the maximum allowable dollars for distribution to several agencies, as has been noted. The allocation process includes a formal Request for Proposals (RFP) process, whereby prospective agencies outline the services that they can offer to the City. The City conducts onsite monitoring visits to each agency receiving funds. These monitoring visits help ensure that quality services are being delivered while providing an opportunity for staff to become more aware of the service details, needs, and impacts. Finally, the awarded agencies from the prior year are given an opportunity to attend a City Housing Commission Meeting to discuss their program; offer insight regarding needs, particularly those that are unmet; and assuring the City that the CDBG funds are having a positive impact on its residents.

The City addresses homelessness and special needs in the following ways. First, the City funds agencies where expenses relate to operating homeless shelters (Salvation Army in prior years). Second, the City also funds agencies such that they may offer specific training and education that may affect a household’s needs, by hopefully offering resources regarding financial management, abuse, and family relationships, credit counseling and Family and Children’s Council. Third, the City offered CDBG funding for at-home healthcare, outpatient mental health services, and substance abuse counseling. Finally, the City, using its CDBG funds, hopes to address hunger and nutritional needs by funding the regional food bank. As is generally expected, resident needs outpace the amount of funding the City is able to offer the agencies through the CDBG program alone.

AP-70: HOPWA Goals – 91.220(l)(3)

The City of Cedar Falls is not a HOPWA recipient.

AP-75 Barriers to Affordable Housing – 91.220(j)

Currently, the need for quality, affordable housing is outpacing the existence of such units in Cedar Falls. Between demand on the units by full-time residents, and that which comes with being a university community and its student housing needs, the City has demand for affordable housing.

Two public policy issues were raised during the planning process, parking paving requirements for rental properties and the inability of the current zoning ordinance to effectively address growth that includes mixing of uses, increased development densities, and market pressures in fast-growing areas of the community (i.e. Main Street). Regarding the paving requirement, since adoption of the ordinance in February 2015, the City has reviewed the requirement three separate times. The cost impact of this policy has been part of that discussion, particularly a concern about hard-surfacing gravel driveways of existing single-unit rental homes, whereas, the drive of an existing single-unit owner-occupied unit may remain gravel. CDBG funds could be used to assist qualifying properties comply with the requirement. Also, recently, the City announced it was planning to update its existing zoning ordinance, with the idea that it may choose to include both form-based and conventional zoning provisions for specific parts of the community. This may promote more dense development, which could help to preserve affordability, that is design-based, as opposed to being impacted exclusively by conventional zoning requirements, which focus on use and bulk requirements (i.e. height, setbacks, yard area).

With that said, there are several different kinds of barriers to the development or creation of affordable housing in Cedar Falls, some of which are outside of the City’s ability to control. First, the housing market, for low-income residents in Cedar Falls, is relatively expensive, with home valuation and rent costs being relatively high. Second,

housing demand in the community has driven-up construction costs for both single-family and multiple-family developments. For example, significant demand for rental properties, some of which is attributed to the University of Northern Iowa student population, has increased prices dramatically, to the point of making units unaffordable for low-and-moderate income households. Third, market demand has driven the price of land upward in the community, not to mention the high costs associated with “greenfield” residential development (that which occurs on previously undeveloped land), most notably infrastructure costs. Finally, declining or static local and federal resources, which could be allocated toward affordable housing projects, coupled with ever-increasing program requirements, have also been a key impediment to addressing low-and-moderate income housing needs.

By looking at the two issues cited above, the City of Cedar Falls is taking action to ameliorate negative effects of public policy during this process. Also, the City may wish to explore public-private-nonprofit partnerships in the development of affordable housing. Nonprofit developers can build mixed income housing and attract additional resources/financing that private developers cannot, when it comes to creating new affordable housing. Said housing may be marketed at workforce housing as opposed to being labeled affordable. Nevertheless, the City does recognize the effect that their housing market is having on the price of housing, which may affect whether or not people can afford to live in the community. Further, the City’s Comprehensive Plan identifies future use including areas that may be developed at higher densities, which may help address the availability of affordable housing. Specifically, the plan identifies the following areas that may be suitable for higher density development: along University Avenue, west of Hudson Road; immediately east of the University of Northern Iowa; and intermixed with uses in the Main Street area, between 1st Street and 7th Street. The codes, specifically zoning, building, and other regulatory ordinances that the City has adopted are designed and drafted to treat properties and people uniformly and fairly. Further, fees are either “flat” or based upon the value of the improvements made to properties in an attempt to create fairness. Finally, property tax assessment is based upon valuation, as determined by the County Assessor. Regarding the levy rate for determining actual property tax amounts, they are set by the City Council as part of their annual budgeting process. Said levy rates are set by classification (property use), the percentage of which that is actually collected by the City is determined by the State of Iowa. Currently, residentially-classified property is rolled-back by the state such that local governments may only tax at a rate of approximately 55 percent of a property’s market or 100 percent value. In addition, in 2015, the State adopted a rollback for multi-residential properties that was to be implemented over several years. The tax rate began at 86.25 percent of a property’s market value, and over eight years, it will incrementally reduce in percentage until it is the same rollback as that of residentially-classified properties (i.e. in the 50-60 percent range). This, then, reduces property tax income for the City.

With that said, the City recognizes the higher cost of housing in their community, which may be attributed to market demand, land value, and development cost (primarily infrastructure). Obviously, then, this higher cost may not allow for persons with limited means to reside in the community. As a result, the City’s participation in the Community Development Block Grant (CDBG) Entitlement Program becomes that much more important. The CDBG Entitlement has offered not only physical housing assistance in the way of rehabilitation and repair programs, the City offers assistance to residents for the services, the cost of which were borne by the Program, thus not requiring persons to have to make difficult decisions between paying for housing-related expenses and the other services they may need. It also allows for infrastructure investments, avoiding increases in other rates, taxes, or assessments for property owners because CDBG funds are used.

AP-85 Other Actions - 91.220(k)

Introduction

The City of Cedar Falls is able to address obstacles to meeting the underserved needs through networking with public service agencies and nonprofit organizations to prevent homelessness and provide affordable housing to Cedar Falls residents. Also, the City is working to maintain the affordable housing stock in the area and provide decent and safe conditions to its residents.

Actions planned to address obstacles to meeting underserved needs

The City of Cedar Falls will continue to work with public service agencies and nonprofit organizations to ensure we are reaching the goal of assisting residents with the greatest need. In addition, we will work with code enforcement and other departments to identify potential at-risk residents. Declining resources have been a key impediment to addressing needs. By networking with other agencies, we can combine multiple funding sources to provide more services to low-and-moderate income residents.

Actions planned to foster and maintain affordable housing

Cedar Falls continues to work to foster and maintain affordable housing. The Housing Rehabilitation and Repair Programs assist qualified homeowners with substantial home rehabilitation or repairs to existing units. Funding has also been provided to provide financial education classes and planning, as well as family support services. Habitat for Humanity encourages affordable housing through new construction and housing rehabilitation programs that they manage within the community. In addition, the City offers reduced refuse, sewer and storm water fees to households below the 50% income guidelines. This is accomplished by the City using its general funds to assist, which in-turn lowers the cost of housing.

Actions planned to reduce lead-based paint hazards

The Iowa Northland Regional Council of Governments directly, or through its subcontractor, provides lead risk assessment and completes lead-based paint clearance testing on the housing rehabilitation projects in Cedar Falls. The City will continue to work with local, county, regional and other government agencies to achieve lead safe homes. The city provides "Protect Your Family from Lead in Your Home" brochure to educate CDBG applicants about the dangers of lead in the home.

Actions planned to develop institutional structure

The City, including Community Development Department and its Section 8 Housing Choice Voucher Program (which may also be known as the Cedar Falls Low Rent Housing Agency or Cedar Falls Housing Authority), and their contractor, the Iowa Northland Regional Council of Governments will work to strengthen the institutional structure used to manage the CDBG Entitlement Program. Together, they will also work to close the housing delivery gap between public and non-public organizations in the community. Said organizations will also address the gap that exists with regard to private housing industry participation in developing the City's institutional structure. Specifically, the Section 8 Housing Choice Voucher Program will work with private industry to increase and maintain affordable housing stock for low-to-moderate income households. Through experience, participation in local, regional (PHA Director Association), state (Iowa NAHRO, Iowa Association of Housing Officials), and national (NAHRO, American Planning Association) housing and planning organizations, educational opportunities, and peer-to-peer exchanges with other CDBG Entitlement recipients, staff-members will become more proficient in executing, managing, assessing, and anticipating change within the program. Further, the same entities, together with the City of Waterloo Community Development Department, will continue to do likewise with the institutional

structure associated with administering the HOME Program.

Actions planned to reduce the number of poverty-level families

Cedar Falls has incorporated the Continuum of Care approach, providing an integrated system of services and programs to meet the various needs of individuals as they progress toward financial self-sufficiency. Cedar Falls has worked with local service providers to pursue resources and innovative partnerships to support the development of affordable housing; prevent homelessness, abuse, and substance abuse; offer housing education and literacy; and provide emergency food and shelter.

Actions planned to enhance coordination between public and private housing and social service agencies

Community outreach is key in enhancing coordination between public and private housing and social service agencies. Staff attends Community Resource Fairs, and workshops with a number of local public service agencies and non-profit organizations. The meetings offer opportunities to foster relationships as well as identify the services each organization and/or agency is providing. By educating participating organizations on services available in the community, we are better positioned to meet the needs of the low-moderate-income individuals and households in the city.

AP-90 Program Specific Requirements - CDBG 91.220(I)(1)

CDBG-funded projects that are expected to be available during the year are identified in the Projects Summary Table (AP-35) above. The following identifies any program income that may available for use in said projects.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income:	\$0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70 percent of CDBG funds is used to benefit persons of low-and-moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

AP-90: Program-Specific Requirements-HOME 91.220(I)(2)

The City of Cedar Falls is not a direct HOME recipient. It is part of a consortium with the City of Waterloo, Iowa.

AP-90: Program-Specific Requirements-ESG 91.220(I)(4)

The City of Cedar Falls is not an ESG recipient.

AP-90: Program-Specific Requirements-HOPWA 91.220(I)(3)

The City of Cedar Falls is not a HOPWA recipient.

AP-90: HTF Specific Review 91.220(I)(5)

The City of Cedar Falls does not administer HTF funds.

Daily Invoices for Council Meeting 05/18/20

PREPARED 05/14/2020, 12:03:34
 PROGRAM GM360L
 CITY OF CEDAR FALLS

ACCOUNT ACTIVITY LISTING

PAGE 1
 ACCOUNTING PERIOD 10/2020

Item 27.

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE
								POST DT	
FUND 101 GENERAL FUND									
101-1028-441.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT									
1765		10/20 AP		04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	394.27		05/04/20
						HEALTH INS. REIMBURSEMENT			
1765		10/20 AP		04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	9.70		05/04/20
						HEALTH INS. REIMBURSEMENT			
1765		10/20 AP		04/10/20	0004943	ADVANTAGE ADMIN-SECT.105	98.83		05/04/20
						HEALTH INS. REIMBURSEMENT			
1765		10/20 AP		04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	4.90		05/04/20
						HEALTH INS. REIMBURSEMENT			
ACCOUNT TOTAL							507.70	.00	507.70
101-1028-441.89-17 MISCELLANEOUS SERVICES / BANK SERVICE CHARGES									
1765		10/20 AP		04/22/20	0004956	FARMERS STATE BANK	20.00		05/04/20
						VOYA OUTGOING WIRE			
						04/24/20 PAYROLL			
1765		10/20 AP		04/13/20	0004955	FARMERS STATE BANK	20.00		05/04/20
						OUTGOING WIRE FEE			
						COLLINS CCU MM			
1765		10/20 AP		04/07/20	0004954	FARMERS STATE BANK	20.00		05/04/20
						VOYA OUTGOING WIRE			
						04/09/20 PAYROLL			
ACCOUNT TOTAL							60.00	.00	60.00
101-1060-423.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT									
1765		10/20 AP		04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	9.70		05/04/20
						HEALTH INS. REIMBURSEMENT			
1765		10/20 AP		04/24/20	0004941	ADVANTAGE ADMIN-SECT.105	500.00		05/04/20
						HEALTH INS. REIMBURSEMENT			
ACCOUNT TOTAL							509.70	.00	509.70
101-1060-423.72-99 OPERATING SUPPLIES / POSTAGE									
1766		11/20 AP		03/27/20	0394450	QUADIENT FINANCE USA, INC.	150.00		05/01/20
						POSTAGE			
ACCOUNT TOTAL							150.00	.00	150.00
101-1060-423.85-01 UTILITIES / UTILITIES									
1766		11/20 AP		04/05/20	0394438	CEDAR FALLS UTILITIES	3,586.68		05/01/20
						LIBRARY UTILITIES			
ACCOUNT TOTAL							3,586.68	.00	3,586.68
101-1060-423.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE									
1771		11/20 AP		04/15/20	0394435	BLUE BIN RECYCLING	200.00		05/01/20
						CURBSIDE RECYCLING			

GROUP	PO	ACCTG	----TRANSACTION----				DEBITS	CREDITS	CURRENT
NBR	NBR	PER.	CD	DATE	NUMBER	DESCRIPTION			BALANCE
									POST DT
FUND 101 GENERAL FUND									
101-1060-423.86-01						REPAIR & MAINTENANCE / REPAIR & MAINTENANCE	continued		
1771		11/20	AP	04/14/20	0394451	QUADIENT, INC.	149.85		05/01/20
						NEOPOST METER RENTAL			
						05/14/20-08/13/20			
1771		11/20	AP	04/13/20	0394446	GORDON FLESCH COMPANY INC	789.96		05/01/20
						COPIER CONTRACT			
						015-1483981-000			
1766		11/20	AP	04/07/20	0394453	SHRED-IT USA	45.00		05/01/20
						DOCUMENT DESTRUCTION			
1765		10/20	AP	04/02/20	0004968	PROFESSIONAL SOLUTIONS	16.16		05/04/20
						MARCH CREDIT CARD FEES			
1766		11/20	AP	03/30/20	0394456	STOREY KENWORTHY	70.90		05/01/20
						CASE OF MEDIUM GLOVES			
ACCOUNT TOTAL							1,271.87	.00	1,271.87
101-1060-423.89-24 MISCELLANEOUS SERVICES / ADULT AUDIO									
1771		11/20	AP	04/20/20	0394432	BAKER & TAYLOR BOOKS	24.75		05/01/20
						ADULT CD BOOKS (MEM			
						VANEREM)			
ACCOUNT TOTAL							24.75	.00	24.75
101-1060-423.89-33 MISCELLANEOUS SERVICES / FRIENDS SUPPORTED PROGRAM									
1766		11/20	AP	04/16/20	0394442	COMMUNITY MAIN STREET	80.00		05/01/20
						FOTL:OUTREACH-4(\$20) GIFT			
						CERTIFICATES			
1766		11/20	AP	04/15/20	0394455	STONE, MARGARET J	180.00		05/01/20
						FOTL:CO-LAB-BASKET WEAVNG			
						CLASS			
ACCOUNT TOTAL							260.00	.00	260.00
101-1060-423.89-34 MISCELLANEOUS SERVICES / ENDOWMENT SUPPORTED PROG.									
1766		11/20	AP	04/14/20	0394432	BAKER & TAYLOR BOOKS	353.00		05/01/20
						BERG 2 RMB BRIDGE 2			
						READING-YOUTH BOOKS			
1766		11/20	AP	04/14/20	0394432	BAKER & TAYLOR BOOKS	10.19		05/01/20
						RAY 2RMB ENTREPRENEURSHIP			
						-ADULT BOOKS			
1766		11/20	AP	04/13/20	0394454	STOCKDALE, PATTI	150.00		05/01/20
						RAY 2 RMB LETTER WRITING-			
						AUTHOR TALK FEE			
1766		11/20	AP	04/09/20	0394445	GEMEINHART, DAN	2,000.00		05/01/20
						RAY 2 RMB CVYR '20-AUTHOR			
						FEE			
1766		11/20	AP	03/31/20	0394444	ENVISIONWARE, INC	3,222.50		05/01/20
						BUILDING 2 RMB SELF			
						CHECKOUT MACHINES			
1766		11/20	AP	03/27/20	0394441	COLLABORATIVE SUMMER LIBRARY	866.75		05/01/20
						BERG 2 RMB SLP '20-SLP			
						BRANDED ITEMS			
1766		11/20	AP	03/20/20	0394440	CENTRAL RIVERS AREA EDUCATION	37.50		05/01/20
						RAY 2 RMB CVYR '20-CVYR			
						POSTERS			
ACCOUNT TOTAL							6,639.94	.00	6,639.94

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1061-423.71-11 OFFICE SUPPLIES / TECHNICAL PROCESSING SUPP										
1771		11/20 AP		04/14/20	0394443	DEMCO, INC	92.87			05/01/20
						7-DAY CLASIFICATION LABEL				
1766		11/20 AP		03/30/20	0394434	BAYSCAN TECHNOLOGIES	855.00			05/01/20
						2X2 RFID TAGS (6,000)				
1766		11/20 AP		03/20/20	0394443	DEMCO, INC	99.89			05/01/20
						PREMIUM BOOK TAPE & 12"				
						BOOK COVER ROLL				
1766		11/20 AP		03/18/20	0394436	BRODART CO.	360.75			05/01/20
						9" & 12" BOOK COVERING				
						ROLLS				
						ACCOUNT TOTAL	1,408.51	0.00		1,408.51
101-1061-423.81-91 PROFESSIONAL SERVICES / LICENSES & SERVICE CONTRT										
1766		11/20 AP		04/01/20	0394448	OCLC, INC.	729.27			05/01/20
						CATLG & METADTA MNTLY SUB				
						ACCOUNT TOTAL	729.27	0.00		729.27
101-1061-423.89-20 MISCELLANEOUS SERVICES / ADULT BOOKS										
1771		11/20 AP		04/20/20	0394432	BAKER & TAYLOR BOOKS	373.18			05/01/20
						ADULT BOOKS				
1766		11/20 AP		04/16/20	0394432	BAKER & TAYLOR BOOKS	331.12			05/01/20
						ADULT BOOKS				
1766		11/20 AP		04/14/20	0394432	BAKER & TAYLOR BOOKS	92.36			05/01/20
						ADULT BOOKS				
1766		11/20 AP		04/13/20	0394432	BAKER & TAYLOR BOOKS	228.52			05/01/20
						ADULT BOOKS				
1766		11/20 AP		04/09/20	0394432	BAKER & TAYLOR BOOKS	312.31			05/01/20
						ADULT BOOKS				
1766		11/20 AP		04/08/20	0394432	BAKER & TAYLOR BOOKS	235.45			05/01/20
						ADULT BOOKS				
1766		11/20 AP		04/06/20	0394432	BAKER & TAYLOR BOOKS	198.34			05/01/20
						ADULT BOOKS				
1766		11/20 AP		04/01/20	0394432	BAKER & TAYLOR BOOKS	257.53			05/01/20
						ADULT BOOKS				
1766		11/20 AP		03/30/20	0394432	BAKER & TAYLOR BOOKS	260.83			05/01/20
						ADULT BOOKS				
1766		11/20 AP		03/25/20	0394432	BAKER & TAYLOR BOOKS	257.44			05/01/20
						ADULT BOOKS				
						ACCOUNT TOTAL	2,547.08	0.00		2,547.08
101-1061-423.89-21 MISCELLANEOUS SERVICES / YOUNG ADULT BOOKS										
1771		11/20 AP		04/20/20	0394432	BAKER & TAYLOR BOOKS	10.07			05/01/20
						YOUNG ADULT BOOKS				
1766		11/20 AP		04/16/20	0394432	BAKER & TAYLOR BOOKS	53.86			05/01/20
						YOUNG ADULT BOOKS				

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1061-423.89-21 MISCELLANEOUS SERVICES / YOUNG ADULT BOOKS						continued				
1766		11/20	AP	04/14/20	0394432	BAKER & TAYLOR BOOKS	497.20			05/01/20
						YOUNG ADULT BOOKS				
1766		11/20	AP	04/13/20	0394432	BAKER & TAYLOR BOOKS	33.25			05/01/20
						YOUNG ADULT BOOKS				
1766		11/20	AP	04/09/20	0394432	BAKER & TAYLOR BOOKS	36.44			05/01/20
						YOUNG ADULT BOOKS				
1766		11/20	AP	04/08/20	0394432	BAKER & TAYLOR BOOKS	21.26			05/01/20
						YOUNG ADULT BOOKS				
1766		11/20	AP	04/01/20	0394432	BAKER & TAYLOR BOOKS	65.04			05/01/20
						YOUNG ADULT BOOKS				
1766		11/20	AP	03/30/20	0394432	BAKER & TAYLOR BOOKS	26.69			05/01/20
						YOUNG ADULT BOOKS				
1766		11/20	AP	03/25/20	0394432	BAKER & TAYLOR BOOKS	409.81			05/01/20
						YOUNG ADULT BOOKS				
						ACCOUNT TOTAL	1,153.62	.00		1,153.62
101-1061-423.89-22 MISCELLANEOUS SERVICES / YOUTH BOOKS										
1771		11/20	AP	04/20/20	0394432	BAKER & TAYLOR BOOKS	68.64			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	04/16/20	0394432	BAKER & TAYLOR BOOKS	72.43			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	04/14/20	0394432	BAKER & TAYLOR BOOKS	40.62			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	04/13/20	0394432	BAKER & TAYLOR BOOKS	32.35			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	04/09/20	0394432	BAKER & TAYLOR BOOKS	64.15			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	04/08/20	0394432	BAKER & TAYLOR BOOKS	113.58			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	04/06/20	0394432	BAKER & TAYLOR BOOKS	727.67			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	04/01/20	0394432	BAKER & TAYLOR BOOKS	11.19			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	03/30/20	0394432	BAKER & TAYLOR BOOKS	78.85			05/01/20
						YOUTH BOOKS				
1766		11/20	AP	03/25/20	0394432	BAKER & TAYLOR BOOKS	19.89			05/01/20
						YOUTH BOOKS				
						ACCOUNT TOTAL	1,229.37	.00		1,229.37
101-1061-423.89-23 MISCELLANEOUS SERVICES / LARGE PRINT BOOKS										
1771		11/20	AP	04/20/20	0394432	BAKER & TAYLOR BOOKS	18.60			05/01/20
						LARGE PRINT BOOKS				
1766		11/20	AP	04/14/20	0394432	BAKER & TAYLOR BOOKS	17.36			05/01/20
						LARGE PRINT BOOKS				
1766		11/20	AP	04/13/20	0394432	BAKER & TAYLOR BOOKS	18.00			05/01/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1061-423.89-23 MISCELLANEOUS SERVICES / LARGE PRINT BOOKS						continued				
1766				11/20	AP 04/10/20 0394439	CENGAGE LEARNING INC	78.37			05/01/20
1766				11/20	AP 04/08/20 0394439	CENGAGE LEARNING INC	48.98			05/01/20
1766				11/20	AP 04/03/20 0394439	CENGAGE LEARNING INC	21.59			05/01/20
1766				11/20	AP 03/30/20 0394432	BAKER & TAYLOR BOOKS	53.13			05/01/20
1766				11/20	AP 03/27/20 0394439	CENGAGE LEARNING INC	69.29			05/01/20
1766				11/20	AP 03/26/20 0394439	CENGAGE LEARNING INC	30.39			05/01/20
1766				11/20	AP 03/25/20 0394439	CENGAGE LEARNING INC	60.78			05/01/20
ACCOUNT TOTAL							416.49	0.00		416.49
101-1061-423.89-24 MISCELLANEOUS SERVICES / ADULT AUDIO										
1771				11/20	AP 04/20/20 0394432	BAKER & TAYLOR BOOKS	24.74			05/01/20
1766				11/20	AP 04/06/20 0394433	BAKER & TAYLOR ENTERTAINMENT	123.32			05/01/20
1766				11/20	AP 03/30/20 0394432	BAKER & TAYLOR BOOKS	38.48			05/01/20
ACCOUNT TOTAL							186.54	0.00		186.54
101-1061-423.89-25 MISCELLANEOUS SERVICES / ADULT VIDEO										
1771				11/20	AP 04/20/20 0394433	BAKER & TAYLOR ENTERTAINMENT	532.65			05/01/20
1771				11/20	AP 04/17/20 0394433	BAKER & TAYLOR ENTERTAINMENT	15.94			05/01/20
1766				11/20	AP 04/08/20 0394433	BAKER & TAYLOR ENTERTAINMENT	5.07			05/01/20
1766				11/20	AP 03/25/20 0394433	BAKER & TAYLOR ENTERTAINMENT	10.85			05/01/20
1766				11/20	AP 03/24/20 0394433	BAKER & TAYLOR ENTERTAINMENT	62.31			05/01/20
1766				11/20	AP 03/24/20 0394433	BAKER & TAYLOR ENTERTAINMENT	36.22			05/01/20
ACCOUNT TOTAL							663.04	0.00		663.04
101-1061-423.89-26 MISCELLANEOUS SERVICES / NON-PRINT RESOURCES										
1766				11/20	AP 04/08/20 0394452	RECORDED BOOKS, LLC.	46.99			05/01/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1061-423.89-26 MISCELLANEOUS SERVICES / NON-PRINT RESOURCES						continued				
						YOUNG ADULT VIDEO GAMES				
1766		11/20 AP		04/03/20	0394452	RECORDED BOOKS, LLC.	66.99		05/01/20	
						YOUNG ADULT VIDEO GAMES				
1766		11/20 AP		04/02/20	0394452	RECORDED BOOKS, LLC.	180.97		05/01/20	
						ADULT VIDEO GAMES				
1766		11/20 AP		04/02/20	0394452	RECORDED BOOKS, LLC.	64.19		05/01/20	
						ADULT VIDEO GAMES				
1766		11/20 AP		04/02/20	0394452	RECORDED BOOKS, LLC.	42.79		05/01/20	
						YOUNG ADULT VIDEO GAMES				
						ACCOUNT TOTAL	401.93	.00	401.93	
101-1061-423.89-35 MISCELLANEOUS SERVICES / YOUTH AUDIO										
1766		11/20 AP		04/13/20	0394432	BAKER & TAYLOR BOOKS	10.99		05/01/20	
						YOUTH CD BOOKS				
						ACCOUNT TOTAL	10.99	.00	10.99	
101-1061-423.89-36 MISCELLANEOUS SERVICES / YOUTH VIDEO										
1771		11/20 AP		04/20/20	0394433	BAKER & TAYLOR ENTERTAINMENT	86.94		05/01/20	
						YOUTH VIDEOS				
1766		11/20 AP		03/24/20	0394433	BAKER & TAYLOR ENTERTAINMENT	39.86		05/01/20	
						YOUTH VIDEOS				
						ACCOUNT TOTAL	126.80	.00	126.80	
101-1061-423.89-37 MISCELLANEOUS SERVICES / YOUNG ADULT AUDIO										
1766		11/20 AP		04/09/20	0394432	BAKER & TAYLOR BOOKS	10.99		05/01/20	
						YOUNG ADULT CD BOOKS				
1766		11/20 AP		04/01/20	0394432	BAKER & TAYLOR BOOKS	21.99		05/01/20	
						YOUNG ADULT CD BOOKS				
1766		11/20 AP		03/25/20	0394432	BAKER & TAYLOR BOOKS	113.28		05/01/20	
						YOUNG ADULT CD BOOKS				
						ACCOUNT TOTAL	146.26	.00	146.26	
101-1061-423.89-38 MISCELLANEOUS SERVICES / YOUNG ADULT VIDEO										
1766		11/20 AP		04/06/20	0394433	BAKER & TAYLOR ENTERTAINMENT	250.05		05/01/20	
						YOUNG ADULT VIDEOS				
						ACCOUNT TOTAL	250.05	.00	250.05	
101-1061-423.89-42 MISCELLANEOUS SERVICES / ADULT E-MATERIALS										
1771		11/20 AP		04/20/20	0394449	OVERDRIVE, INC.	423.75		05/01/20	

GROUP NBR	PO NBR	ACCTG PER.	CD	---TRANSACTION---	DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT	
FUND 101 GENERAL FUND												
101-1061-423.89-42 MISCELLANEOUS SERVICES / ADULT E-MATERIALS							continued					
1766				ADULT E-BOOKS	11/20 AP 04/16/20	0394449	OVERDRIVE, INC.	260.62		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 04/14/20	0394449	OVERDRIVE, INC.	336.12		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 04/08/20	0394449	OVERDRIVE, INC.	360.47		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 04/03/20	0394447	MIDWEST TAPE, LLC	15,000.00		05/01/20		
1766				HOOPLA ADVANCED PAYMENT	11/20 AP 04/03/20	0394449	OVERDRIVE, INC.	424.98		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 04/01/20	0394449	OVERDRIVE, INC.	390.71		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 03/31/20	0394449	OVERDRIVE, INC.	203.99		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 03/30/20	0394449	OVERDRIVE, INC.	424.14		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 03/27/20	0394449	OVERDRIVE, INC.	237.47		05/01/20		
1766				ADULT E-BOOKS	11/20 AP 03/25/20	0394449	OVERDRIVE, INC.	317.97		05/01/20		
				ADULT E-BOOKS								
ACCOUNT TOTAL								18,380.22	.00	18,380.22		
101-1061-423.89-44 MISCELLANEOUS SERVICES / YOUNG ADULT E-MATERIALS												
1766				YOUNG ADULT E-BOOKS	11/20 AP 04/06/20	0394449	OVERDRIVE, INC.	1,053.98		05/01/20		
1766				YOUNG ADULT E-BOOKS	11/20 AP 04/03/20	0394449	OVERDRIVE, INC.	1,078.90		05/01/20		
ACCOUNT TOTAL								2,132.88	.00	2,132.88		
101-1061-423.89-46 MISCELLANEOUS SERVICES / YOUTH E-MATERIALS												
1771				YOUTH E-BOOKS	11/20 AP 04/21/20	0394449	OVERDRIVE, INC.	532.05		05/01/20		
1766				YOUTH E-BOOKS	11/20 AP 04/07/20	0394449	OVERDRIVE, INC.	390.37		05/01/20		
1766				YOUTH E-BOOKS	11/20 AP 03/27/20	0394449	OVERDRIVE, INC.	1,508.94		05/01/20		
ACCOUNT TOTAL								2,431.36	.00	2,431.36		
101-1061-423.93-01 EQUIPMENT / EQUIPMENT												
1766				2 HP LAPTOPS	11/20 AP 03/24/20	0394437	CDW GOVERNMENT, INC.	1,012.74		05/01/20		
ACCOUNT TOTAL								1,012.74	.00	1,012.74		

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1199-441.89-13						MISCELLANEOUS SERVICES / CONTINGENCY				
1765		10/20 AP		04/02/20	0004978	PROFESSIONAL SOLUTIONS	104.93			05/04/20
						MARCH CREDIT CARD FEES				
						ACCOUNT TOTAL	104.93	.00	104.93	
101-2203-423.64-02						INSURANCE / HEALTH INS. REIMBURSEMENT				
1765		10/20 AP		04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	82.94			05/04/20
						HEALTH INS. REIMBURSEMENT				
						ACCOUNT TOTAL	82.94	.00	82.94	
101-2235-412.89-15						MISCELLANEOUS SERVICES / CREDIT CARD CHARGES				
1765		10/20 AP		04/02/20	0004972	PROFESSIONAL SOLUTIONS	571.93			05/04/20
						MARCH CREDIT CARD FEES				
1765		10/20 AP		04/02/20	0004973	PROFESSIONAL SOLUTIONS	386.77			05/04/20
						MARCH CREDIT CARD FEES				
						ACCOUNT TOTAL	958.70	.00	958.70	
101-2253-423.89-04						MISCELLANEOUS SERVICES / SALES TAX				
1765		10/20 AP		04/07/20	0004959	IOWA DEPT.OF REVENUE	297.10			05/04/20
						SEMI MONTHLY SALES TAX RECREATION				
						ACCOUNT TOTAL	297.10	.00	297.10	
101-2253-423.89-15						MISCELLANEOUS SERVICES / CREDIT CARD CHARGES				
1765		10/20 AP		04/06/20	0004947	COMMUNITY BANKERS MERCHANT SV	116.69			05/04/20
						MARCH CREDIT CARD FEES				
1765		10/20 AP		04/06/20	0004982	VANTIV INTEGRATED PAYMENT SOL	50.00			05/04/20
						GATEWAY FEES 03/01-03/31/20				
1765		10/20 AP		04/02/20	0004975	PROFESSIONAL SOLUTIONS	6.95			05/04/20
						MARCH CREDIT CARD FEES				
1765		10/20 AP		04/02/20	0004976	PROFESSIONAL SOLUTIONS	6.95			05/04/20
						MARCH CREDIT CARD FEES				
1765		10/20 AP		04/02/20	0004969	PROFESSIONAL SOLUTIONS	426.68			05/04/20
						MARCH CREDIT CARD FEES				
						ACCOUNT TOTAL	607.27	.00	607.27	
101-2280-423.89-15						MISCELLANEOUS SERVICES / CREDIT CARD CHARGES				
1765		10/20 AP		04/06/20	0004947	COMMUNITY BANKERS MERCHANT SV	72.25			05/04/20
						MARCH CREDIT CARD FEES				
1765		10/20 AP		04/02/20	0004970	PROFESSIONAL SOLUTIONS	71.72			05/04/20
						MARCH CREDIT CARD FEES				

GROUP	PO	ACCTG	----TRANSACTION----				DEBITS	CREDITS	CURRENT
NBR	NBR	PER.	CD	DATE	NUMBER	DESCRIPTION			BALANCE
									POST DT
FUND 101 GENERAL FUND									
101-2280-423.89-15 MISCELLANEOUS SERVICES / CREDIT CARD CHARGES									
ACCOUNT TOTAL							143.97	.00	143.97
101-4511-414.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/24/20	0004941	ADVANTAGE ADMIN-SECT.105	30.13		05/04/20
HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/17/20	0004942	ADVANTAGE ADMIN-SECT.105	16.80		05/04/20
HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/10/20	0004943	ADVANTAGE ADMIN-SECT.105	208.52		05/04/20
HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	148.03		05/04/20
HEALTH INS. REIMBURSEMENT									
ACCOUNT TOTAL							403.48	.00	403.48
101-4511-414.73-10 OTHER SUPPLIES / HEADQUARTER SUPPLIES									
1836		11/20	AP	04/22/20	0394430	YOUNG, NOLAN	12.00		05/06/20
REFUND:CHAUFFERS PERMIT									
ACCOUNT TOTAL							12.00	.00	12.00
101-5521-415.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	74.22		05/04/20
HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	20.00		05/04/20
HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	11.40		05/04/20
HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	276.80		05/04/20
HEALTH INS. REIMBURSEMENT									
ACCOUNT TOTAL							382.42	.00	382.42
101-5521-415.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES									
1765		10/20	AP	04/02/20	0004977	PROFESSIONAL SOLUTIONS	12.42		05/04/20
MARCH CREDIT CARD FEES									
ACCOUNT TOTAL							12.42	.00	12.42
101-6616-446.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT									
1765		10/20	AP	04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	38.15		05/04/20
HEALTH INS. REIMBURSEMENT									
ACCOUNT TOTAL							38.15	.00	38.15

ACCOUNT ACTIVITY LISTING

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-6625-432.64-02						INSURANCE / HEALTH INS. REIMBURSEMENT				
1765		10/20 AP		04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	20.43			05/04/20
						HEALTH INS. REIMBURSEMENT				
						ACCOUNT TOTAL	20.43	.00	20.43	
						FUND TOTAL	49,301.60	.00	49,301.60	
FUND 203 TAX INCREMENT FINANCING										
FUND 206 STREET CONSTRUCTION FUND										
206-6637-436.64-02						INSURANCE / HEALTH INS. REIMBURSEMENT				
1765		10/20 AP		04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	19.20			05/04/20
						HEALTH INS. REIMBURSEMENT				
1765		10/20 AP		04/29/20	0004944	ADVANTAGE ADMIN-SECT.105	28.40			05/04/20
						HEALTH INS. REIMBURSEMENT				
1765		10/20 AP		04/24/20	0004941	ADVANTAGE ADMIN-SECT.105	78.17			05/04/20
						HEALTH INS. REIMBURSEMENT				
						ACCOUNT TOTAL	125.77	.00	125.77	
						FUND TOTAL	125.77	.00	125.77	
FUND 215 HOSPITAL FUND										
FUND 216 POLICE BLOCK GRANT FUND										
FUND 217 SECTION 8 HOUSING FUND										
FUND 223 COMMUNITY BLOCK GRANT										
223-2224-432.88-06						OUTSIDE AGENCIES / VISITING NURSES				
1836		11/20 AP		04/09/20	0004569	VISITING NURSES ASSOC.	1,260.00			05/06/20
						CDBG 3RD QTR. FY20				
1836		11/20 AP		01/20/20	0004569	VISITING NURSES ASSOC.	910.00			05/06/20
						CDBG 2ND QTR. FY20				
						ACCOUNT TOTAL	2,170.00	.00	2,170.00	
223-2224-432.88-07						OUTSIDE AGENCIES / PATHWAYS BEHAVIORAL SERV.				
1836		11/20 AP		01/16/20	0004568	PATHWAYS BEHAVIORAL SERVICES	702.07			05/06/20
						CDBG 2ND QTR. FY20				
						ACCOUNT TOTAL	702.07	.00	702.07	
223-2224-432.88-33						OUTSIDE AGENCIES / NORTHEAST IOWA FOOD BANK				
1836		11/20 AP		04/15/20	0004567	NORTHEAST IOWA FOOD BANK	1,746.60			05/06/20
						CDBG 3RD QTR. FY20				
1836		11/20 AP		01/23/20	0004567	NORTHEAST IOWA FOOD BANK	3,788.40			05/06/20

GROUP NBR	PO NBR	ACCTG PER.	CD	---TRANSACTION---	DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 223 COMMUNITY BLOCK GRANT											
223-2224-432.88-33 OUTSIDE AGENCIES / NORTHEAST IOWA FOOD BANK											
CDBG 2ND QTR. FY20											
ACCOUNT TOTAL								5,535.00	.00	5,535.00	
FUND TOTAL								8,407.07	.00	8,407.07	
FUND 224 TRUST & AGENCY											
FUND 242 STREET REPAIR FUND											
FUND 254 CABLE TV FUND											
254-1088-431.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT											
1765		10/20 AP		04/24/20	0004941		ADVANTAGE ADMIN-SECT.105	267.75			05/04/20
HEALTH INS. REIMBURSEMENT											
ACCOUNT TOTAL								267.75	.00	267.75	
254-1088-431.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES											
1765		10/20 AP		04/02/20	0004978		PROFESSIONAL SOLUTIONS	.28			05/04/20
MARCH CREDIT CARD FEES											
ACCOUNT TOTAL								.28	.00	.28	
FUND TOTAL								268.03	.00	268.03	
FUND 258 PARKING FUND											
258-5531-435.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES											
1765		10/20 AP		04/02/20	0004978		PROFESSIONAL SOLUTIONS	47.77			05/04/20
MARCH CREDIT CARD FEES											
1765		10/20 AP		04/02/20	0004979		PROFESSIONAL SOLUTIONS	7.66			05/04/20
MARCH CREDIT CARD FEES											
1765		10/20 AP		04/02/20	0004966		PROFESSIONAL SOLUTIONS	6.95			05/04/20
MARCH CREDIT CARD FEES											
1765		10/20 AP		04/02/20	0004967		PROFESSIONAL SOLUTIONS	6.95			05/04/20
MARCH CREDIT CARD FEES											
ACCOUNT TOTAL								69.33	.00	69.33	
FUND TOTAL								69.33	.00	69.33	

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 261 TOURISM & VISITORS									
261-2291-423.73-57						OTHER SUPPLIES / GIFT SHOP			
1765		10/20 AP		04/02/20	0004971	PROFESSIONAL SOLUTIONS	16.38		05/04/20
						MARCH CREDIT CARD FEES			
						ACCOUNT TOTAL	16.38	.00	16.38
261-2291-423.89-04 MISCELLANEOUS SERVICES / SALES TAX									
1765		10/20 AP		04/07/20	0004959	IOWA DEPT.OF REVENUE	3.23		05/04/20
						SEMI MONTHLY SALES TAX			
						VISITOR & TOURISM			
						ACCOUNT TOTAL	3.23	.00	3.23
						FUND TOTAL	19.61	.00	19.61
FUND 262 SENIOR SERVICES & COMM CT									
262-1092-423.85-01						UTILITIES / UTILITIES			
1767		11/20 AP		04/05/20	0394438	CEDAR FALLS UTILITIES	683.18		05/01/20
						COMMUNITY CNTER UTILITIES			
						ACCOUNT TOTAL	683.18	.00	683.18
						FUND TOTAL	683.18	.00	683.18
FUND 291 POLICE FORFEITURE FUND									
FUND 292 POLICE RETIREMENT FUND									
292-5521-415.54-01						WORKERS COMP / POLICE WORKERS COMP			
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	53.10		05/04/20
						WORKER COMP-POLICE CLAIM			
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC		1,111.45	05/04/20
						REFUND POLICE WORKER COMP			
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	225.00		05/04/20
						WORKER COMP-POLICE ADMIN			
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	1,032.50		05/04/20
						WORKER COMP-POLICE CLAIM			
						ACCOUNT TOTAL	1,310.60	1,111.45	199.15
						FUND TOTAL	1,310.60	1,111.45	199.15

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 293 FIRE RETIREMENT FUND										
293-4511-414.54-02 WORKERS COMP / FIRE WORKERS COMP										
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	1,672.71			05/04/20
WORKER COMP-FIRE CLAIM										
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC		24,895.18		05/04/20
VOID FEBRUARY FIRE W/C										
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	225.00			05/04/20
WORKER COMP-FIRE ADMIN										
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	23,520.85			05/04/20
WORKER COMP-FIRE CLAIM										
ACCOUNT TOTAL							25,418.56	24,895.18	523.38	
FUND TOTAL							25,418.56	24,895.18	523.38	
FUND 294 LIBRARY RESERVE										
FUND 295 SOFTBALL PLAYER CAPITAL										
FUND 296 GOLF CAPITAL										
FUND 297 REC FACILITIES CAPITAL										
FUND 298 HEARST CAPITAL										
FUND 311 DEBT SERVICE FUND										
FUND 402 WASHINGTON PARK FUND										
FUND 404 FEMA										
FUND 405 FLOOD RESERVE FUND										
FUND 407 VISION IOWA PROJECT										
FUND 408 STREET IMPROVEMENT FUND										
FUND 430 2004 TIF BOND										
FUND 431 2014 BOND										
FUND 432 2003 BOND										
FUND 433 2001 TIF										
FUND 434 2000 BOND										
FUND 435 1999 TIF										
FUND 436 2012 BOND										
FUND 437 2018 BOND										
FUND 438 2020 BOND FUND										
FUND 439 2008 BOND FUND										
FUND 443 CAPITAL PROJECTS										
FUND 472 PARKADE RENOVATION										
FUND 473 SIDEWALK ASSESSMENT										
FUND 483 ECONOMIC DEVELOPMENT										
FUND 484 ECONOMIC DEVELOPMENT LAND										
FUND 541 2018 STORM WATER BONDS										
FUND 544 2008 SEWER BONDS										
FUND 545 2006 SEWER BONDS										

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 546 SEWER IMPROVEMENT FUND										
FUND 547 SEWER RESERVE FUND										
FUND 548 1997 SEWER BOND FUND										
FUND 549 1992 SEWER BOND FUND										
FUND 550 2000 SEWER BOND FUND										
FUND 551 REFUSE FUND										
551-0000-213.00-00						CURRENT LIABILITY / SALES TAX PAYABLE				
1765		10/20 AP		04/07/20	0004959	IOWA DEPT.OF REVENUE	198.23			05/04/20
						SEMI MONTHLY SALES TAX				
						COMMERCIAL GARBAGE A/R				
ACCOUNT TOTAL							198.23	.00	198.23	
551-6675-436.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT										
1765		10/20 AP		04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	100.00			05/04/20
						HEALTH INS. REIMBURSEMENT				
ACCOUNT TOTAL							100.00	.00	100.00	
551-6685-436.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT										
1765		10/20 AP		04/10/20	0004943	ADVANTAGE ADMIN-SECT.105	256.37			05/04/20
						HEALTH INS. REIMBURSEMENT				
1765		10/20 AP		04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	118.76			05/04/20
						HEALTH INS. REIMBURSEMENT				
ACCOUNT TOTAL							375.13	.00	375.13	
551-6685-436.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES										
1765		10/20 AP		04/02/20	0004974	PROFESSIONAL SOLUTIONS	456.24			05/04/20
						MARCH CREDIT CARD FEES				
1765		10/20 AP		04/02/20	0004978	PROFESSIONAL SOLUTIONS	10.71			05/04/20
						MARCH CREDIT CARD FEES				
ACCOUNT TOTAL							466.95	.00	466.95	
551-6685-436.87-02 RENTALS / MATERIAL DISPOSAL/HANDLIN										
1836		11/20 AP		04/30/20	0394426	BLACK HAWK CO.LANDFILL	43,984.34			05/06/20
						LANDFILL SRV:4/1-4/30/20				
1836		11/20 AP		04/30/20	0394428	JUDY DAHLIN	10.04			05/06/20
						REFUND:OVERBILL TRANSFER				
						STATION				
ACCOUNT TOTAL							43,994.38	.00	43,994.38	
551-6685-436.89-04 MISCELLANEOUS SERVICES / SALES TAX										
1765		10/20 AP		04/27/20	0004961	IOWA DEPT.OF REVENUE	75.39			05/04/20
						SEMI MONTHLY SALES TAX				
1765		10/20 AP		04/07/20	0004959	IOWA DEPT.OF REVENUE	69.70			05/04/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 551 REFUSE FUND									
551-6685-436.89-04 MISCELLANEOUS SERVICES / SALES TAX						continued			
SEMI MONTHLY SALES TAX						COMMERCIAL GARBAGE			
ACCOUNT TOTAL							145.09	.00	145.09
FUND TOTAL							45,279.78	.00	45,279.78
FUND 552 SEWER RENTAL FUND									
552-6665-436.64-02 INSURANCE / HEALTH INS. REIMBURSEMENT									
1765		10/20 AP		04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	213.11		05/04/20
						HEALTH INS. REIMBURSEMENT			
1765		10/20 AP		04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	104.40		05/04/20
						HEALTH INS. REIMBURSEMENT			
1765		10/20 AP		04/03/20	0004940	ADVANTAGE ADMIN-SECT.105	234.13		05/04/20
						HEALTH INS. REIMBURSEMENT			
ACCOUNT TOTAL							551.64	.00	551.64
552-6665-436.86-33 REPAIR & MAINTENANCE / SLUDGE REMOVAL									
1836		11/20 AP		04/30/20	0394426	BLACK HAWK CO.LANDFILL	203.65		05/06/20
						LANDFILL SRV:4/1-4/30/20			
ACCOUNT TOTAL							203.65	.00	203.65
552-6665-436.89-04 MISCELLANEOUS SERVICES / SALES TAX									
1765		10/20 AP		04/27/20	0004961	IOWA DEPT.OF REVENUE	1,327.20		05/04/20
						SEMI MONTHLY SALES TAX			
1765		10/20 AP		04/07/20	0004959	IOWA DEPT.OF REVENUE	6,224.98		05/04/20
						SEMI MONTHLY SALES TAX			
ACCOUNT TOTAL							7,552.18	.00	7,552.18
FUND TOTAL							8,307.47	.00	8,307.47
FUND 553 2004 SEWER BOND									
FUND 555 STORM WATER UTILITY									
FUND 570 SEWER ASSESSMENT									
FUND 606 DATA PROCESSING FUND									
606-1078-441.82-10 COMMUNICATION / TELEPHONE HOLDING ACCOUNT									
1836		11/20 AP		04/06/20	0394429	U.S. CELLULAR	2,376.28		05/06/20
						WIRELESS SRV:4/6-5/5/20			
ACCOUNT TOTAL							2,376.28	.00	2,376.28

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 606 DATA PROCESSING FUND										
FUND TOTAL							2,376.28	.00	2,376.28	
FUND 680 HEALTH INSURANCE FUND										
680-1902-457.51-01 INSURANCE / HEALTH INSURANCE										
1765		10/20 AP		04/27/20	0004953	EXPRESS SCRIPTS, INC.	5,035.87			05/04/20
						RX CLAIMS PROCESSING				
1765		10/20 AP		04/24/20	0004994	WELLMARK IOWA	70,993.16			05/04/20
						HEALTH CLAIMS PROCESSING				
1765		10/20 AP		04/20/20	0004952	EXPRESS SCRIPTS, INC.	20,693.83			05/04/20
						RX CLAIMS PROCESSING				
1765		10/20 AP		04/17/20	0004993	WELLMARK IOWA	52,407.07			05/04/20
						HEALTH CLAIMS PROCESSING				
1765		10/20 AP		04/13/20	0004951	EXPRESS SCRIPTS, INC.	8,886.65			05/04/20
						RX CLAIMS PROCESSING				
1765		10/20 AP		04/10/20	0004992	WELLMARK IOWA	37,728.96			05/04/20
						HEALTH CLAIMS PROCESSING				
1765		10/20 AP		04/06/20	0004950	EXPRESS SCRIPTS, INC.	13,857.40			05/04/20
						RX CLAIMS PROCESSING				
1765		10/20 AP		04/03/20	0004985	WELLMARK IOWA	59,850.22			05/04/20
						HEALTH CLAIMS PROCESSING				
1765		10/20 AP		04/01/20	0004986	WELLMARK IOWA	29,772.52			05/04/20
						HEALTH CLAIMS PROCESSING				
ACCOUNT TOTAL							299,225.68	.00	299,225.68	
680-1902-457.51-06 INSURANCE / DENTAL INSURANCE										
1765		10/20 AP		04/02/20	0004987	WELLMARK IOWA	1,142.20			05/04/20
						APRIL 2020 DENTAL POLICE UNION				
1765		10/20 AP		04/02/20	0004988	WELLMARK IOWA	185.60			05/04/20
						APRIL 2020 DENTAL FIRE UNION				
1765		10/20 AP		04/02/20	0004989	WELLMARK IOWA	3,317.00			05/04/20
						APRIL 2020 DENTAL NON-UNION				
1765		10/20 AP		04/02/20	0004990	WELLMARK IOWA	1,539.05			05/04/20
						APRIL 2020 DENTAL PUBLIC WORKS/PARKS UNION				
1765		10/20 AP		04/02/20	0004991	WELLMARK IOWA	30.85			05/04/20
						APRIL 2020 DENTAL NON-UNION RETIREE				
ACCOUNT TOTAL							6,214.70	.00	6,214.70	
FUND TOTAL							305,440.38	.00	305,440.38	

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 681 HEALTH SEVERANCE										
FUND 682 HEALTH INSURANCE - FIRE										
FUND 685 VEHICLE MAINTENANCE FUND										
685-6698-446.64-02		INSURANCE / HEALTH			INS. REIMBURSEMENT					
1765	10/20	AP	04/10/20	0004943	ADVANTAGE ADMIN-SECT.105	25.36			05/04/20	
		HEALTH INS. REIMBURSEMENT								
1765	10/20	AP	04/10/20	0004943	ADVANTAGE ADMIN-SECT.105	30.10			05/04/20	
		HEALTH INS. REIMBURSEMENT								
		ACCOUNT TOTAL				55.46		0.00	55.46	
		FUND TOTAL				55.46		0.00	55.46	
FUND 686 PAYROLL FUND										
686-0000-222.01-00 PAYROLL LIABILITY / FEDERAL TAXES										
1765	10/20	AP	04/27/20	0004981	UNITED STATES TREASURY	63,453.29			05/04/20	
		FEDERAL WITHHOLDING TAX			04/24/20 PAYROLL					
1765	10/20	AP	04/10/20	0004980	UNITED STATES TREASURY	63,862.61			05/04/20	
		FEDERAL WITHHOLDING TAX			04/09/20 PAYROLL					
		ACCOUNT TOTAL				127,315.90		0.00	127,315.90	
686-0000-222.02-00 PAYROLL LIABILITY / STATE WITHHOLDING										
1765	10/20	AP	04/27/20	0004962	IOWA DEPT.OF REVENUE	27,544.20			05/04/20	
		STATE WITHHOLDING TAX			04/24/20 PAYROLL					
1765	10/20	AP	04/09/20	0004960	IOWA DEPT.OF REVENUE	27,754.08			05/04/20	
		STATE WITHHOLDING TAX			04/09/20 PAYROLL					
		ACCOUNT TOTAL				55,298.28		0.00	55,298.28	
686-0000-222.03-00 PAYROLL LIABILITY / FICA										
1765	10/20	AP	04/27/20	0004981	UNITED STATES TREASURY	67,611.36			05/04/20	
		SS & MQGE/MEDICARE TAX			04/24/20 PAYROLL					
1765	10/20	AP	04/10/20	0004980	UNITED STATES TREASURY	66,887.66			05/04/20	
		SS & MQGE/MEDICARE TAX			04/09/20 PAYROLL					
		ACCOUNT TOTAL				134,499.02		0.00	134,499.02	
686-0000-222.04-00 PAYROLL LIABILITY / IPERS										
1765	10/20	AP	04/27/20	0004958	I.P.E.R.S.	124,549.86			05/04/20	
		IPERS APRIL 2020								
1765	10/20	AP	04/01/20	0004957	I.P.E.R.S.	127,691.17			05/04/20	
		IPERS MARCH 2020								
		ACCOUNT TOTAL				252,241.03		0.00	252,241.03	

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	----TRANSACTION---- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT	
FUND 686 PAYROLL FUND											
686-0000-222.05-00						PAYROLL LIABILITY / OTHER DEDUCTIONS PAYABLE					
1837		11/20 AP		05/06/20	0394425	ADVANTAGE ADMINISTRATORS	6,085.23			05/06/20	
		CAFETERIA PLAN:05/08/20									
1765		10/20 AP		04/27/20	0004946	COLLECTION SERVICES CENTER	816.66			05/04/20	
		CHILD SUPPORT PAYMENTS									
1765		10/20 AP		04/22/20	0004984	VOYA FINANCIAL	10,911.66			05/04/20	
		EMPLOYEE 457 CONTRIBUTION									
1765		10/20 AP		04/10/20	0004945	COLLECTION SERVICES CENTER	816.66			05/04/20	
		CHILD SUPPORT PAYMENTS									
1765		10/20 AP		04/07/20	0004983	VOYA FINANCIAL	11,111.66			05/04/20	
		EMPLOYEE 457 CONTRIBUTION									
		ACCOUNT TOTAL						29,741.87	.00		29,741.87
686-0000-222.14-00						PAYROLL LIABILITY / POLICE & FIRE RETIREMENT					
1765		10/20 AP		04/28/20	0004965	MUNICIPAL FIRE & POLICE RETIR	121,699.00			05/04/20	
		POLICE RETIREMENT									
1765		10/20 AP		04/28/20	0004965	MUNICIPAL FIRE & POLICE RETIR	29,798.22			05/04/20	
		FIRE RETIREMENT									
1765		10/20 AP		04/06/20	0004964	MUNICIPAL FIRE & POLICE RETIR	121,339.89			05/04/20	
		POLICE RETIREMENT									
1765		10/20 AP		04/06/20	0004964	MUNICIPAL FIRE & POLICE RETIR	29,924.84			05/04/20	
		FIRE RETIREMENT									
		ACCOUNT TOTAL						302,761.95	.00		302,761.95
686-1902-457.89-05						MISCELLANEOUS SERVICES / UNEMPLOYMENT TAXES					
1765		10/20 AP		04/20/20	0004963	IOWA WORKFORCE DEVELOPMENT	17,771.27			05/04/20	
		RMB:BENEFITS THRU 3/31/20									
		ACCOUNT TOTAL						17,771.27	.00		17,771.27
		FUND TOTAL						919,629.32	.00		919,629.32
FUND 687 WORKERS COMPENSATION FUND											
687-1902-457.51-02						INSURANCE / WORKERS COMP INSURANCE					
1765		10/20 AP		04/17/20	0004949	EMC RISK SERVICES, LLC	15,976.17			05/04/20	
		WORKER COMP-FUND REQUEST									
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	4,668.21			05/04/20	
		WORKER COMP CLAIM									
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	900.00			05/04/20	
		WORKER COMP ADMIN FEES									
1765		10/20 AP		04/14/20	0004948	EMC RISK SERVICES, LLC	5,414.77			05/04/20	
		WORKER COMP CLAIM									
1836		11/20 AP		02/04/19	0394427	EASTERN IOWA THERAPEUTICS	428.00			05/06/20	
		W/C:K.LEWIS-2/4/19									

GROUP	PO	ACCTG	---TRANSACTION---				DEBITS	CREDITS	CURRENT
NBR	NBR	PER.	CD	DATE	NUMBER	DESCRIPTION			BALANCE
									POST DT ----
FUND 687 WORKERS COMPENSATION FUND									
687-1902-457.51-02 INSURANCE / WORKERS COMP INSURANCE						continued			
1836		11/20 AP	02/01/19	0394427		EASTERN IOWA THERAPEUTICS	513.00		05/06/20
W/C:K.LEWIS-2/1/19									
ACCOUNT TOTAL							27,900.15	.00	27,900.15
FUND TOTAL							27,900.15	.00	27,900.15
FUND 688 LTD INSURANCE FUND									
FUND 689 LIABILITY INSURANCE FUND									
689-1902-457.51-05 INSURANCE / LIABILITY INSURANCE									
1765		10/20 AP	04/14/20	0004948		EMC RISK SERVICES, LLC	5,942.59		05/04/20
LIABILITY CLAIM									
1765		10/20 AP	04/14/20	0004948		EMC RISK SERVICES, LLC	1,195.00		05/04/20
LIABILITY ADMIN FEES									
1765		10/20 AP	04/14/20	0004948		EMC RISK SERVICES, LLC	5,071.72		05/04/20
LIABILITY CLAIM									
ACCOUNT TOTAL							12,209.31	.00	12,209.31
FUND TOTAL							12,209.31	.00	12,209.31
FUND 724 TRUST & AGENCY									
FUND 727 GREENWOOD CEMETERY P-CARE									
FUND 728 FAIRVIEW CEMETERY P-CARE									
FUND 729 HILLSIDE CEMETERY P-CARE									
FUND 790 FLOOD LEVY									
GRAND TOTAL							1,406,801.90	26,006.63	1,380,795.27

Council Invoices for Council Meeting 05/18/20

PREPARED 05/14/2020, 11:58:38
 PROGRAM GM360L
 CITY OF CEDAR FALLS

ACCOUNT ACTIVITY LISTING

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Item 27.

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	----TRANSACTION---- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT	
FUND 101 GENERAL FUND											
101-1008-441.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES											
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	6.10			05/14/20	
		PHONE REST									
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	21.43			05/14/20	
		COPY PAPER									
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	5.12			05/14/20	
		PENS,LGL PADS,CORR TAPE, ADD MACH TAPE,POST-ITS									
		ACCOUNT TOTAL						32.65	.00		32.65
101-1008-441.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE											
1860		11/20 AP		05/07/20	0000000	SHRED-IT USA	48.95			05/14/20	
		ON-SITE DOC. DESTRUCTION TICKET #8058944532									
		ACCOUNT TOTAL						48.95	.00		48.95
101-1028-441.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES											
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	50.04			05/14/20	
		COPY PAPER									
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	8.44			05/14/20	
		PENS,LGL PADS,CORR TAPE, ADD MACH TAPE,POST-ITS									
		ACCOUNT TOTAL						58.48	.00		58.48
101-1028-441.73-99 OTHER SUPPLIES / EMERGENCY SUPPLIES											
1826		11/20 AP		04/10/20	0134188	US BANK	85.80			05/08/20	
		AMZN MKTP US*LP1MI2S53 DISPOSABLE FACE MASKS									
		PROJECT#: 012020									
		ACCOUNT TOTAL						85.80	.00		85.80
101-1028-441.81-50 PROFESSIONAL SERVICES / PRE-EMPLOYMENT PHYSICALS											
1878		11/20 AP		04/13/20	0000000	MERCYONE WATERLOO MEDICAL CEN	1,874.00			05/14/20	
		PRE-EMPLOY.PHYS-MAR'20									
1878		11/20 AP		03/09/20	0000000	MERCYONE WATERLOO MEDICAL CEN	363.00			05/14/20	
		PRE-EMPLOY.PHYS-FEB'20									
1878		11/20 AP		02/09/20	0000000	MERCYONE WATERLOO MEDICAL CEN	1,016.00			05/14/20	
		PRE-EMPLOY.PHYS-JAN'20									
1878		11/20 AP		01/10/20	0000000	MERCYONE WATERLOO MEDICAL CEN	526.00			05/14/20	
		PRE-EMPLOY.PHYS-DEC'19									
		ACCOUNT TOTAL						3,779.00	.00		3,779.00
101-1028-441.81-52 PROFESSIONAL SERVICES / DRUG TESTING											
1878		11/20 AP		04/13/20	0000000	MERCYONE WATERLOO MEDICAL CEN	510.00			05/14/20	

GROUP	PO	ACCTG	----	TRANSACTION----					
NBR	NBR	PER.	CD	DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT ----
FUND 101 GENERAL FUND									
101-1028-441.81-52 PROFESSIONAL SERVICES / DRUG TESTING						continued			
		DRUG TESTING-MAR'20							
1878		11/20 AP		03/09/20	0000000	MERCYONE WATERLOO MEDICAL CEN	55.00		05/14/20
		DRUG TESTING-FEB'20							
1878		11/20 AP		01/10/20	0000000	MERCYONE WATERLOO MEDICAL CEN	510.00		05/14/20
		DRUG TESTING-DEC'19							
ACCOUNT TOTAL							1,075.00	.00	1,075.00
101-1028-441.81-53 PROFESSIONAL SERVICES / JOB NOTICES									
1865		11/20 AP		05/03/20	0000000	COURIER COMMUNICATIONS-ADVERT	79.00		05/14/20
		JOB AD:PUBLI SAFETY OFFI							
		COURIER							
1865		11/20 AP		05/02/20	0000000	COURIER COMMUNICATIONS-ADVERT	170.00		05/14/20
		BILLBOARD IMPRESS. PSO							
		ONLINE							
1865		11/20 AP		04/30/20	0000000	COURIER COMMUNICATIONS-ADVERT	170.00		05/14/20
		BILLBOARD IMPRESSIONS							
		ONLINE							
1878		11/20 AP		04/30/20	0000000	REGISTER MEDIA	1,304.05		05/14/20
		JOB AD:PLANNER III							
		4/11/20 & 4/22/20							
1878		11/20 AP		04/30/20	0000000	REGISTER MEDIA	360.00		05/14/20
		JOB AD:PUBL. SAFETY OFFICR							
		4/19/20							
1865		11/20 AP		04/28/20	0000000	COURIER COMMUNICATIONS-ADVERT	39.00		05/14/20
		SEARCH BOOST							
1865		11/20 AP		04/28/20	0000000	COURIER COMMUNICATIONS-ADVERT	25.00		05/14/20
		JOB AD:ENGINEER TECH II							
		PULSE							
1865		11/20 AP		04/26/20	0000000	COURIER COMMUNICATIONS-ADVERT	37.50		05/14/20
		JOB AD:ENGINEER TECH II							
		COURIER							
1865		11/20 AP		04/26/20	0000000	COURIER COMMUNICATIONS-ADVERT	37.50		05/14/20
		JOB AD:PUBLI SAFETY OFFI							
		COURIER							
1865		11/20 AP		04/25/20	0000000	COURIER COMMUNICATIONS-ADVERT	178.00		05/14/20
		BILLBOARD IMPRESS.PLNRIII							
		ONLINE							
1865		11/20 AP		04/21/20	0000000	COURIER COMMUNICATIONS-ADVERT	25.00		05/14/20
		JOB AD:PUBLI SAFETY OFFI							
		PULSE							
1865		11/20 AP		04/19/20	0000000	COURIER COMMUNICATIONS-ADVERT	64.00		05/14/20
		JOB AD:PLANNER III							
		COURIER							
1865		11/20 AP		04/19/20	0000000	COURIER COMMUNICATIONS-ADVERT	66.50		05/14/20
		JOB AD:PUBLI SAFETY OFFI							
		COURIER							
1865		11/20 AP		04/18/20	0000000	COURIER COMMUNICATIONS-ADVERT	144.50		05/14/20
		BILLBOARD IMPRESS.SEASONL							
		ONLINE							
1826		11/20 AP		04/14/20	0134188	US BANK	295.00		05/08/20
		AMERICAN PLANNING A							
		JOB AD:PLANNER II							
1865		11/20 AP		04/14/20	0000000	COURIER COMMUNICATIONS-ADVERT	64.00		05/14/20
		JOB AD:PLANNER III							
		PULSE							
1865		11/20 AP		04/14/20	0000000	COURIER COMMUNICATIONS-ADVERT	25.00		05/14/20
		JOB AD:ENGINEER TECH II							
		PULSE							
1826		11/20 AP		04/13/20	0134188	US BANK	149.95		05/08/20
		PLANETIZEN-8772607526							
		JOB AD:PLANNER II							
1865		11/20 AP		04/12/20	0000000	COURIER COMMUNICATIONS-ADVERT	75.50		05/14/20
		JOB AD:SEASONAL LABORER							
		COURIER							
1865		11/20 AP		04/12/20	0000000	COURIER COMMUNICATIONS-ADVERT	93.00		05/14/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1028-441.81-53 PROFESSIONAL SERVICES / JOB NOTICES						continued				
					JOB AD:PLANNER III	COURIER				
1865		11/20 AP		04/12/20	0000000	COURIER COMMUNICATIONS-ADVERT	66.50		05/14/20	
					JOB AD:ENGINEER TECH II	COURIER				
1865		11/20 AP		04/07/20	0000000	COURIER COMMUNICATIONS-ADVERT	25.00		05/14/20	
					JOB AD:SEASONAL LABORER	PULSE				
1865		11/20 AP		04/05/20	0000000	COURIER COMMUNICATIONS-ADVERT	467.00		05/14/20	
					APR 30K IMPRESSIONS	ONLINE				
1865		11/20 AP		04/05/20	0000000	COURIER COMMUNICATIONS-ADVERT	54.00		05/14/20	
					JOB AD:SEASONAL LABORER	COURIER				
					ACCOUNT TOTAL		4,015.00	0.00	4,015.00	
101-1028-441.81-55 PROFESSIONAL SERVICES / EMPLOYEE ASSISTANCE PROG										
1865		11/20 AP		05/05/20	0000000	MERCYONE WATERLOO HOME HEALTH	225.00		05/14/20	
					EMPL.ASSISTANCE PROGRAM					
					ACCOUNT TOTAL		225.00	0.00	225.00	
101-1028-441.81-56 PROFESSIONAL SERVICES / EMPLOYEE WELLNESS PROG										
1826		11/20 AP		04/20/20	0134188	US BANK	99.80		05/08/20	
					AMZN MKTP US*639683I73	ORAL FEVER THERMOMETERS				
					PROJECT#: 012020					
1826		11/20 AP		04/20/20	0134188	US BANK	176.34		05/08/20	
					AMZN MKTP US*4V9DE2VN3	THERMOMETER COVERS				
					PROJECT#: 012020					
1826		11/20 AP		04/20/20	0134188	US BANK	109.98		05/08/20	
					AMZN MKTP US*KT7993EE3	FOREHEAD THERMOMETER				
					PROJECT#: 012020					
1826		11/20 AP		04/20/20	0134188	US BANK	31.98		05/08/20	
					AMZN MKTP US*LJ42K1IX3	DIGITAL THERMOMETR COVERS				
					PROJECT#: 012020					
1826		11/20 AP		04/20/20	0134188	US BANK	68.93		05/08/20	
					AMZN MKTP US*PJ6606EO3	DIGITAL THERMOMETR COVERS				
					PROJECT#: 012020					
1826		11/20 AP		04/17/20	0134188	US BANK	21.96		05/08/20	
					AMZN MKTP US*P91LS8AW3	DIGITAL THERMOMETR COVERS				
					PROJECT#: 012020					
1826		11/20 AP		04/14/20	0134188	US BANK	159.98		05/08/20	
					AMZN MKTP US*A34LM4BL3	THERMOMETERS-PSS				
					PROJECT#: 012020					
					ACCOUNT TOTAL		668.97	0.00	668.97	
101-1028-441.83-05 TRANSPORTATION&EDUCATION / TRAVEL (FOOD/MILEAGE/LOD)										
1826		11/20 AP		04/03/20	0134188	US BANK	35.00		05/08/20	
					COA*CHEAPOAIR.COM AIR	FEE-CANCEL AIRLINE TICKET				

GROUP	PO	ACCTG	-----TRANSACTION-----		DESCRIPTION	DEBITS	CREDITS	CURRENT
NBR	NBR	PER.	CD	DATE	NUMBER			BALANCE
								POST DT
FUND 101 GENERAL FUND								
101-1028-441.83-05 TRANSPORTATION&EDUCATION / TRAVEL (FOOD/MILEAGE/LOD)						continued		
ACCOUNT TOTAL						35.00	.00	35.00
101-1048-441.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES								
1865		11/20	AP	04/03/20	0000000	4.29		05/14/20
COPY PAPER								
1865		11/20	AP	04/03/20	0000000	2.41		05/14/20
PENS,LGL PADS,CORR TAPE, ADD MACH TAPE,POST-ITS								
ACCOUNT TOTAL						6.70	.00	6.70
101-1048-441.72-11 OPERATING SUPPLIES / DUES, BOOKS, MAGAZINES								
1865		11/20	AP	05/01/20	0000000	572.45		05/14/20
WESTLAW INFORMATION 4/1/20-4/30/20								
ACCOUNT TOTAL						572.45	.00	572.45
101-1048-441.81-29 PROFESSIONAL SERVICES / LEGAL CONSULTANTS								
1878		11/20	AP	05/01/20	0000000	1,437.00		05/14/20
LGL:GREENHILL VILL.9TH AD 3/11/20-4/29/20								
PROJECT#: 023006								
1878		11/20	AP	05/01/20	0000000	80.00		05/14/20
LGL:GENERAL MATTERS 4/23/20								
1878		11/20	AP	04/26/20	0000000	188.00		05/14/20
LGL:CYBER LN EMINENT DOM. 4/8/20-4/17/20								
1878		11/20	AP	04/26/20	0000000	1,358.21		05/14/20
LGL:CYBER LN CONDEMNATION 3/20/20-4/3/20								
1878		11/20	AP	04/22/20	0000000	336.00		05/14/20
LGL:CONTESTED SERV.AREA 3/20/20-4/13/20								
ACCOUNT TOTAL						3,399.21	.00	3,399.21
101-1048-441.81-51 PROFESSIONAL SERVICES / POST-EMPLOYMENT PHYSICALS								
1878		11/20	AP	04/13/20	0000000	5,333.00		05/14/20
POST-EMPLOY.PHYS-MAR'20								
1878		11/20	AP	03/09/20	0000000	897.00		05/14/20
POST-EMPLOY.PHYS-FEB'20								
1878		11/20	AP	02/09/20	0000000	703.00		05/14/20
POST-EMPLOY.PHYS-JAN'20								
1878		11/20	AP	01/10/20	0000000	1,362.00		05/14/20
POST-EMPLOY.PHYS-DEC'19								
ACCOUNT TOTAL						8,295.00	.00	8,295.00

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1048-441.83-06 TRANSPORTATION&EDUCATION / EDUCATION										
1826		11/20	AP	04/01/20	0134188	US BANK	40.00			05/08/20
						IOWA STATE BAR ASSOCIATIO				DRUG TESTING LAW 2020
ACCOUNT TOTAL							40.00	.00	40.00	
101-1060-423.81-91 PROFESSIONAL SERVICES / LICENSES & SERVICE CONTRT										
1830		11/20	AP	04/13/20	0134188	US BANK	70.00			05/08/20
						INTUIT *QUICKBOOKS				QUICKBOOKS MONTHLY SUB.
1830		11/20	AP	04/06/20	0134188	US BANK	160.39			05/08/20
						ZOOM.US				ZOOM PRO MONTHLY SUB.
ACCOUNT TOTAL							230.39	.00	230.39	
101-1060-423.83-06 TRANSPORTATION&EDUCATION / EDUCATION										
1830		11/20	AP	03/31/20	0134188	US BANK		162.50		05/08/20
						UWEX REGISTRATION				REFUND OF REGISTRATION
1830		11/20	AP	03/31/20	0134188	US BANK		162.50		05/08/20
						UWEX REGISTRATION				REFUND OF REGISTRATION
1830		11/20	AP	03/23/20	0134188	US BANK		55.00		05/08/20
						PAYPAL *DUBUQUEAREA				REFUND OF REGISTRATION
ACCOUNT TOTAL							.00	380.00	380.00-	
101-1060-423.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE										
1830		11/20	AP	04/20/20	0134188	US BANK	35.44			05/08/20
						AMAZON.COM*GR79H4563 AMZN				LARGE NITRILE GLOVES
PROJECT#:						012020				
1830		11/20	AP	04/13/20	0134188	US BANK	69.60			05/08/20
						AMAZON.COM*2B4M92UV3				CLOROX WIPES
PROJECT#:						012020				
ACCOUNT TOTAL							105.04	.00	105.04	
101-1060-423.89-33 MISCELLANEOUS SERVICES / FRIENDS SUPPORTED PROGRAM										
1830		11/20	AP	04/07/20	0134188	US BANK	359.88			05/08/20
						ADOBE CREATIVE CLOUD				FOTL:COLAB-ADOBE CLOUD
1830		11/20	AP	04/01/20	0134188	US BANK	13.88			05/08/20
						FACEBK JV3HRRWPT2				FOTL:OUTREACH-FACEBOOK AD
1830		11/20	AP	03/30/20	0134188	US BANK	85.92			05/08/20
						AMAZON.COM*EB9I20RY3				FOL:COLAB-BASKT TOOL KITS
ACCOUNT TOTAL							459.68	.00	459.68	
101-1060-423.89-34 MISCELLANEOUS SERVICES / ENDOWMENT SUPPORTED PROG.										

GROUP	PO	ACCTG	----TRANSACTION----				DEBITS	CREDITS	CURRENT	
NBR	NBR	PER.	CD	DATE	NUMBER	DESCRIPTION			BALANCE	
									POST DT ----	
FUND 101 GENERAL FUND										
101-1060-423.89-34						MISCELLANEOUS SERVICES / ENDOWMENT SUPPORTED PROG.				continued
1830		11/20	AP	04/09/20	0134188	US BANK	35.66			05/08/20
						ZOOM.US				
						RAY 2RMB CVYR:WEBINAR SUB				
						ACCOUNT TOTAL	35.66	.00		35.66
101-1061-423.89-20						MISCELLANEOUS SERVICES / ADULT BOOKS				
1830		11/20	AP	03/27/20	0134188	US BANK	9.99			05/08/20
						AMAZON.COM*0N6940HU3 AMZN				
						ADULT BOOKS				
						ACCOUNT TOTAL	9.99	.00		9.99
101-1061-423.89-22						MISCELLANEOUS SERVICES / YOUTH BOOKS				
1830		11/20	AP	04/08/20	0134188	US BANK	20.38			05/08/20
						AMAZON.COM*Y56G98AY3 AMZN				
						YOUTH BOOKS				
						ACCOUNT TOTAL	20.38	.00		20.38
101-1061-423.89-24						MISCELLANEOUS SERVICES / ADULT AUDIO				
1830		11/20	AP	04/08/20	0134188	US BANK	7.30			05/08/20
						AMAZON.COM*G209Z0YT3				
						ADULT CD MUSIC				
						ACCOUNT TOTAL	7.30	.00		7.30
101-1061-423.89-25						MISCELLANEOUS SERVICES / ADULT VIDEO				
1830		11/20	AP	03/30/20	0134188	US BANK	9.35			05/08/20
						AMZN MKTP US*Z29C52F13				
						ADULT VIDEOS				
1830		11/20	AP	03/27/20	0134188	US BANK	4.00			05/08/20
						AMAZON.COM*DU8JX3Z03 AMZN				
						ADULT VIDEOS				
						ACCOUNT TOTAL	13.35	.00		13.35
101-1118-441.71-01						OFFICE SUPPLIES / OFFICE SUPPLIES				
1865		11/20	AP	04/03/20	0000000	STOREY KENWORTHY	3.57			05/14/20
						COPY PAPER				
1865		11/20	AP	04/03/20	0000000	STOREY KENWORTHY	3.62			05/14/20
						PENS,LGL PADS,CORR TAPE,				
						ADD MACH TAPE,POST-ITS				
						ACCOUNT TOTAL	7.19	.00		7.19
101-1158-441.71-01						OFFICE SUPPLIES / OFFICE SUPPLIES				
1865		11/20	AP	04/03/20	0000000	STOREY KENWORTHY	3.57			05/14/20
						COPY PAPER				
1865		11/20	AP	04/03/20	0000000	STOREY KENWORTHY	1.21			05/14/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1158-441.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES continued										
						PENS,LGL PADS,CORR TAPE, ADD MACH TAPE,POST-ITS				
						ACCOUNT TOTAL	4.78	0.00	4.78	
101-1199-421.31-10 HUMAN DEVELOPMENT GRANTS / GRANTS - CULTURAL SERVICE										
1858		10/20 AP		10/23/19	0132934	US BANK	101.99			05/11/20
						WAL-MART #0753 PAPER, PLATES, CANVAS, APPLE				
1858		10/20 AP		10/23/19	0132934	US BANK	18.00			05/11/20
						DOLLARTREE SILK LEAVES,CANISTERS				
1858		10/20 AP		10/11/19	0132692	US BANK	102.89			05/11/20
						WAL-MART #0753 BEADS, GLITTER, STONES, GEL				
1858		10/20 AP		09/09/19	0132253	US BANK	21.00			05/11/20
						DOLLARTREE TINY PLASTIC STORAGE				
1858		10/20 AP		09/05/19	0132253	US BANK	232.76			05/11/20
						DISCOUNTSCH 8006272829 POMPOMS, RHINESTONES, GLUE				
1858		10/20 AP		09/02/19	0132253	US BANK	27.86			05/11/20
						MENARDS CEDAR FALLS IA PAINT FOR CAMPS				
1858		10/20 AP		08/19/19	0132121	US BANK	16.00			05/11/20
						DOLLAR TREE SCOOPS, BAGGIES, SPONGES				
						ACCOUNT TOTAL	520.50	0.00	520.50	
101-1199-441.72-19 OPERATING SUPPLIES / PRINTING										
1865		11/20 AP		04/30/20	0000000	COURIER LEGAL COMMUNICATIONS	477.64			05/14/20
						4/20/20-CC MTG.MINS/BILLS				
1865		11/20 AP		04/24/20	0000000	COURIER LEGAL COMMUNICATIONS	48.63			05/14/20
						PH NTC-REZONE ANNEX LAND				
1826		11/20 AP		04/13/20	0134188	US BANK	42.38			05/08/20
						AMZN MKTP US*H31QY0V43 ROBERTS RULES-10TH EDITIO				
						ACCOUNT TOTAL	568.65	0.00	568.65	
101-1199-441.81-09 PROFESSIONAL SERVICES / HUMAN RIGHTS COMMISSION										
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	2.86			05/14/20
						COPY PAPER				
						ACCOUNT TOTAL	2.86	0.00	2.86	
101-2205-432.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1873		11/20 AP		04/30/20	0000000	STOREY KENWORTHY	117.30			05/14/20
						CHAIR MATS, FOLDERS, SHEET PROTECTORS				
						ACCOUNT TOTAL	117.30	0.00	117.30	

GROUP	PO	ACCTG	----TRANSACTION----				DEBITS	CREDITS	CURRENT
NBR	NBR	PER.	CD	DATE	NUMBER	DESCRIPTION			BALANCE
									POST DT ----
FUND 101 GENERAL FUND									
101-2205-432.72-19 OPERATING SUPPLIES / PRINTING									
1865		11/20	AP	04/03/20	0000000	STOREY KENWORTHY COPY PAPER	7.15		05/14/20
ACCOUNT TOTAL							7.15	.00	7.15
101-2235-412.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1873		11/20	AP	04/30/20	0000000	STOREY KENWORTHY FILE STORAGE, BATTERIES	48.48		05/14/20
ACCOUNT TOTAL							48.48	.00	48.48
101-2235-412.83-06 TRANSPORTATION&EDUCATION / EDUCATION									
1826		11/20	AP	03/30/20	0134188	US BANK	219.00		05/08/20
						INT'L CODE COUNCIL INC ICC CERT TEST-J WARDELL			
1826		11/20	AP	03/24/20	0134188	US BANK	56.40		05/08/20
						JONES & BARTLETT LEARNING FIRST AID & CPR-			
ACCOUNT TOTAL							275.40	.00	275.40
101-2245-442.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1873		11/20	AP	04/30/20	0000000	STOREY KENWORTHY FOLDERS, SHEET PROTECTORS	5.95		05/14/20
ACCOUNT TOTAL							5.95	.00	5.95
101-2245-442.72-19 OPERATING SUPPLIES / PRINTING									
1865		11/20	AP	04/03/20	0000000	STOREY KENWORTHY COPY PAPER	14.30		05/14/20
ACCOUNT TOTAL							14.30	.00	14.30
101-2253-423.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1826		11/20	AP	04/02/20	0134188	US BANK	68.91		05/08/20
						WM SUPERCENTER #753 POSTER FRAMES			
1826		11/20	AP	03/26/20	0134188	US BANK	30.46		05/08/20
						O DONNELL ACE HARDWARE UTILITY TUB,TOTES			
ACCOUNT TOTAL							99.37	.00	99.37
101-2253-423.72-30 OPERATING SUPPLIES / DROP IN EQUIP & SUPPLIES									
1826		11/20	AP	03/27/20	0134188	US BANK	33.51		05/08/20
						O DONNELL ACE HARDWARE TOTE,NUTS & BOLTS			
1826		11/20	AP	03/23/20	0134188	US BANK	27.88		05/08/20

GROUP	PO	ACCTG	---TRANSACTION---				DEBITS	CREDITS	CURRENT
NBR	NBR	PER.	CD	DATE	NUMBER	DESCRIPTION			BALANCE
									POST DT
FUND 101 GENERAL FUND									
101-2253-423.72-30 OPERATING SUPPLIES / DROP IN EQUIP & SUPPLIES						continued			
MENARDS CEDAR FALLS IA						MR CLEAN ERASERS			
ACCOUNT TOTAL							61.39	.00	61.39
101-2253-423.72-42 OPERATING SUPPLIES / SWIM LESSON SUPPLIES									
1826		11/20 AP		03/23/20	0134188	US BANK	17.46		05/08/20
AMERICAN RED CROSS						CPR REPLACEMENT VALVES			
ACCOUNT TOTAL							17.46	.00	17.46
101-2253-423.72-44 OPERATING SUPPLIES / EQUIPMENT REPAIRS									
1843		11/20 AP		05/08/20	0000000	BEAL, MICHELE	700.00		05/14/20
WEIGHT PAD REPAIR									
1826		11/20 AP		04/08/20	0134188	US BANK	8.82		05/08/20
O DONNELL ACE HARDWARE						RUBBER TIPS,NUTS & BOLTS			
ACCOUNT TOTAL							708.82	.00	708.82
101-2253-423.72-47 OPERATING SUPPLIES / ADULT EXERCISE EQUIP									
1826		11/20 AP		04/09/20	0134188	US BANK	24.99		05/08/20
AMZN MKTP US*AA1WD10Z3						FITNESS POSTER			
1826		11/20 AP		04/08/20	0134188	US BANK	28.91		05/08/20
AMZN MKTP US*6U7OL2033						BINDER POUCH,LUBRICANT			
1826		11/20 AP		04/08/20	0134188	US BANK	15.94		05/08/20
AMZN MKTP US*9X4WE8073						MICROPHONE COVERS			
1826		11/20 AP		04/01/20	0134188	US BANK	13.01		05/08/20
AMZN MKTP US*II3FY19M3						DETAILER			
1826		11/20 AP		03/31/20	0134188	US BANK	59.94		05/08/20
WM SUPERCENTER #753						TOTES			
1826		11/20 AP		03/30/20	0134188	US BANK	57.95		05/08/20
AMZN MKTP US*ML2QZ8EF3						RADIO TUNER RECEIVER			
ACCOUNT TOTAL							200.74	.00	200.74
101-2253-423.73-17 OTHER SUPPLIES / POOL CHEMICALS									
1843		11/20 AP		04/23/20	0000000	ACCO UNLIMITED CORPORATION	1,783.40		05/14/20
POOL CHEMICALS									
ACCOUNT TOTAL							1,783.40	.00	1,783.40
101-2253-423.86-30 REPAIR & MAINTENANCE / MAINTENANCE & UPKEEP									
1826		11/20 AP		04/03/20	0134188	US BANK	45.70		05/08/20
O DONNELL ACE HARDWARE						PAINTBRUSHES, PICTURE			
1826		11/20 AP		04/01/20	0134188	US BANK	21.66		05/08/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-2253-423.86-30 REPAIR & MAINTENANCE / MAINTENANCE & UPKEEP						continued				
1826				11/20	AP 03/31/20 0134188	MENARDS CEDAR FALLS IA US BANK	19.07		05/08/20	
1826				11/20	AP 03/26/20 0134188	O DONNELL ACE HARDWARE US BANK	130.44		05/08/20	
						BUILDERS SELECT LLC 5258 PLYWOOD				
ACCOUNT TOTAL							216.87	0.00	216.87	
101-2253-423.86-31 REPAIR & MAINTENANCE / SWIM POOL REPAIR & MAINT.										
1843				11/20	AP 05/08/20 0000000	ADVANCED REFINISHERS FALLS	7,100.00		05/14/20	
1843				11/20	AP 04/29/20 0000000	SOFFITT/BEAM REFINISHING MIDLAND CONCRETE PRODUCTS, LL	29.23		05/14/20	
1843				11/20	AP 04/27/20 0000000	ONERESTORE SIGNS & DESIGNS, INC.	955.00		05/14/20	
1843				11/20	AP 04/21/20 0000000	DAKTRONICS REPAIR FALLS	85.00		05/14/20	
1826				11/20	AP 04/20/20 0134188	DAKTRONICS REPAIR US BANK	6.54		05/08/20	
1826				11/20	AP 04/17/20 0134188	BUILDERS SELECT LLC 5258 US BANK	63.96		05/08/20	
1826				11/20	AP 04/16/20 0134188	O DONNELL ACE HARDWARE INSECT KILLER,HOOK TOOL	88.09		05/08/20	
1826				11/20	AP 04/16/20 0134188	BUILDERS SELECT LLC 5258 US BANK	11.88		05/08/20	
1826				11/20	AP 04/14/20 0134188	O DONNELL ACE HARDWARE WASHERS,WASHER BEVELS	20.82		05/08/20	
1826				11/20	AP 04/13/20 0134188	O DONNELL ACE HARDWARE STRAP HINGE,NUTS & BOLTS	286.68		05/08/20	
1826				11/20	AP 04/13/20 0134188	BUILDERS SELECT LLC 5258 US BANK	55.99		05/08/20	
1826				11/20	AP 04/06/20 0134188	O DONNELL ACE HARDWARE ANCHOR	44.00		05/08/20	
1826				11/20	AP 04/03/20 0134188	BUILDERS SELECT LLC 5258 US BANK	77.55		05/08/20	
1843				11/20	AP 04/03/20 0000000	MENARDS CEDAR FALLS IA CEC	4,567.90		05/14/20	
1826				11/20	AP 04/01/20 0134188	DSP REPLACEMENT FALLS	10.69		05/08/20	
1826				11/20	AP 03/26/20 0134188	O DONNELL ACE HARDWARE US BANK	42.45		05/08/20	
1826				11/20	AP 03/25/20 0134188	SHERWIN WILLIAMS 703171 US BANK	6.76		05/08/20	
						O DONNELL ACE HARDWARE HOSE CLAMP				
ACCOUNT TOTAL							13,452.54	0.00	13,452.54	
101-2280-423,71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-2280-423.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES						continued				
1826		11/20 AP		04/13/20	0134188	US BANK	37.70			05/08/20
		AMZN MKTP			US*ON7HY5893	TAPE & WEATHER BAND RADIO				
ACCOUNT TOTAL							37.70	0.00	37.70	
101-2280-423.72-70 OPERATING SUPPLIES / CLASSROOM SUPPLIES										
1826		11/20 AP		04/03/20	0134188	US BANK	129.80			05/08/20
		DISCOUNTSCH			8006272829	PAINT, BEADS, STICKS, GEMS				
1826		11/20 AP		03/30/20	0134188	US BANK		112.98		05/08/20
		DISCOUNTSCH			8006272829	RETURN OF SUPPLIES THAT				
1858		10/20 AP		10/23/19	0132934	US BANK		101.99		05/11/20
		CORRECT ACCOUNT NUMBER				PAPER, PLATES, CANVAS, APPLE				
1858		10/20 AP		10/23/19	0132934	US BANK		18.00		05/11/20
		CORRECT ACCOUNT NUMBER				SILK LEAVES, CANISTERS				
1858		10/20 AP		10/11/19	0132692	US BANK		102.89		05/11/20
		CORRECT ACCOUNT NUMBER				BEADS, GLITTER, STONES, GEL				
1858		10/20 AP		09/09/19	0132253	US BANK		21.00		05/11/20
		CORRECT ACCOUNT NUMBER				TINY PLASTIC STORAGE				
1858		10/20 AP		09/05/19	0132253	US BANK		232.76		05/11/20
		CORRECT ACCOUNT NUMBER				POMPOMS, RHINESTONES, GLUE				
1858		10/20 AP		09/02/19	0132253	US BANK		27.86		05/11/20
		CORRECT ACCOUNT NUMBER				PAINT FOR CAMPS				
1858		10/20 AP		08/19/19	0132121	US BANK		16.00		05/11/20
		CORRECT ACCOUNT NUMBER				SCOOPS, BAGGIES, SPONGES				
ACCOUNT TOTAL							129.80	633.48	503.68-	
101-2280-423.72-71 OPERATING SUPPLIES / GALLERY SUPPLIES										
1826		11/20 AP		04/06/20	0134188	US BANK	41.78			05/08/20
		DIAMOND VOGEL PAINT			#210	GALLERY PAINT				
ACCOUNT TOTAL							41.78	0.00	41.78	
101-2280-423.72-73 OPERATING SUPPLIES / GROUNDS SUPPLIES										
1857		11/20 AP		04/28/20	0000000	O'DONNELL ACE HARDWARE	132.98			05/14/20
		SPRAYER AND SWEEPER								
1826		11/20 AP		04/08/20	0134188	US BANK	10.69			05/08/20
		O DONNELL ACE HARDWARE				YARD WASTE BAGS				
ACCOUNT TOTAL							143.67	0.00	143.67	
101-2280-423.72-99 OPERATING SUPPLIES / POSTAGE										
1826		11/20 AP		04/03/20	0134188	US BANK	1.05			05/08/20
		USPS CHANGE OF ADDRESS				FEE FOR MAIL FORWARDING				
ACCOUNT TOTAL							1.05	0.00	1.05	

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-2280-423.81-61						PROFESSIONAL SERVICES / PROMOTIONS				
1826		11/20 AP		04/03/20	0134188	US BANK	20.00			05/08/20
						FACEBK R775JS2ZN2				
1857		11/20 AP		03/31/20	0000000	IOWA PUBLIC RADIO, INC.	486.00			05/14/20
						HEMMINGHAUS/CHEN GALLERY				
1857		11/20 AP		02/29/20	0000000	IOWA PUBLIC RADIO, INC.	310.00			05/14/20
						KENTRIDGE/CHEN EXHIBITION				
						ACCOUNT TOTAL	816.00	.00		816.00
101-2280-423.83-05 TRANSPORTATION&EDUCATION / TRAVEL (FOOD/MILEAGE/LOD)										
1858		10/20 AP		02/20/20	0133718	US BANK	15.00			05/11/20
						UNITED 0161567648629				
1858		10/20 AP		02/20/20	0133718	US BANK	390.40			05/11/20
						UNITED 0162496037234				
						ACCOUNT TOTAL	405.40	.00		405.40
101-2280-423.89-01 MISCELLANEOUS SERVICES / MISCELLANEOUS										
1857		11/20 AP		04/06/20	0000000	SIGNS & DESIGNS, INC.	150.00			05/14/20
						VINYL HEART DESIGN				
						ACCOUNT TOTAL	150.00	.00		150.00
101-2280-423.89-33 MISCELLANEOUS SERVICES / FRIENDS SUPPORTED PROGRAM										
1858		10/20 AP		02/20/20	0133718	US BANK		15.00		05/11/20
						ACCOUNT CORRECTION				
1858		10/20 AP		02/20/20	0133718	US BANK		390.40		05/11/20
						ACCOUNT CORRECTION				
						ACCOUNT TOTAL	.00	405.40		405.40-
101-2280-423.93-01 EQUIPMENT / EQUIPMENT										
1826		11/20 AP		04/06/20	0134188	US BANK	154.07			05/08/20
						BISSELL*BISSELL.COM				
						UPHOLSTERY CLEANER FOR				
						ACCOUNT TOTAL	154.07	.00		154.07
101-4511-414.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	4.29			05/14/20
						COPY PAPER				
1859		11/20 AP		01/28/20	0000000	PARKADE PRINTER, INC.	129.27			05/14/20
						#10 NON-WINDOW ENVELOPES				
						ACCOUNT TOTAL	133.56	.00		133.56

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-4511-1859	414.72-02	AP		05/04/20	0000000	LAUNDRY CITY LAUNDERING CO. TOWELS;MATS-PSS BUILDING	21.00			05/14/20
ACCOUNT TOTAL							21.00	0.00	21.00	
101-4511-1826	414.72-04	AP		04/10/20	0134188	SCBA SUPPLIES / US BANK MEDIC BATTERIES MEDIC BAT SCBA BATTERIES	115.77			05/08/20
ACCOUNT TOTAL							115.77	0.00	115.77	
101-4511-1826	414.72-07	AP		04/13/20	0134188	EMS/RESCUE SUPPLIES US BANK WWW.INTERLIGHT.BIZ THERMOMETER COVERS	682.20			05/08/20
PROJECT#:				012020						
101-4511-1826	414.72-07	AP		04/01/20	0134188	US BANK WWW.INTERLIGHT.BIZ THERMOMETER COVERS	458.30			05/08/20
PROJECT#:				012020						
ACCOUNT TOTAL							1,140.50	0.00	1,140.50	
101-4511-1826	414.72-20	AP		03/26/20	0134188	OFFICERS EQUIPMENT US BANK WPSG- INC HELMET STRAPS;GLOVE LEASH	122.79			05/08/20
ACCOUNT TOTAL							122.79	0.00	122.79	
101-4511-1860	414.73-10	AP		05/05/20	0000000	OTHER SUPPLIES / HEADQUARTER SUPPLIES CINTAS FIRST AID & SAFETY	12.63			05/14/20
101-4511-1859	414.73-10	AP		04/27/20	0000000	RESTOCK FD FIRST AID KIT O'DONNELL ACE HARDWARE	6.78			05/14/20
101-4511-1826	414.73-10	AP		03/23/20	0134188	GRILL BRUSHES-PS BUILDING US BANK WAL-MART #0753 LAUNDRY DETERGENT	29.88			05/08/20
ACCOUNT TOTAL							49.29	0.00	49.29	
101-4511-1859	414.89-40	AP		05/04/20	0000000	MISCELLANEOUS SERVICES / UNIFORM ALLOWANCE COVER-ALL EMBROIDERY, INC. INVENTORY	135.00			05/14/20
101-4511-1859	414.89-40	AP		05/04/20	0000000	COVER-ALL EMBROIDERY, INC. LUCAS SCHMIDT/CHRIS COPP	15.00			05/14/20
101-4511-1826	414.89-40	AP		04/13/20	0134188	EMBROIDER SWEATSHIRTS US BANK THE SHIRT SHACK SHIRTS-FIRE INVENTORY	459.75			05/08/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-4511-414.89-40 MISCELLANEOUS SERVICES / UNIFORM ALLOWANCE						continued				
1826		11/20 AP		04/07/20	0134188	US BANK	151.99			05/08/20
						LA POLICE GEAR INC UNIFORM ALLOWANCE-BOOTS				
ACCOUNT TOTAL							761.74	0.00	761.74	
101-4511-414.93-01 EQUIPMENT / EQUIPMENT										
1859		11/20 AP		05/05/20	0000000	SIGNS BY TOMORROW	284.50			05/14/20
						EMBLEMS NEW TANKER-551				
ACCOUNT TOTAL							284.50	0.00	284.50	
101-5521-415.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1860		11/20 AP		04/30/20	0000000	STOREY KENWORTHY	4.50			05/14/20
						PEN REFILLS				
1860		11/20 AP		04/30/20	0000000	STOREY KENWORTHY	79.13			05/14/20
						PENS				
1878		11/20 AP		04/23/20	0000000	OFFICE DEPOT	119.03			05/14/20
						LAMINATING SHEETS-PD				
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	4.29			05/14/20
						COPY PAPER				
ACCOUNT TOTAL							206.95	0.00	206.95	
101-5521-415.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES										
1860		11/20 AP		05/07/20	0000000	SHRED-IT USA	48.07			05/14/20
						ON-SITE DOC. DESTRUCTION				
1860		11/20 AP		05/05/20	0000000	BUGSY'S PEST SOLUTIONS	600.00			05/14/20
						TREAT PD#12;HOLDING AREA				
1860		11/20 AP		05/05/20	0000000	CINTAS FIRST AID & SAFETY	106.44			05/14/20
						RESTOCK PD FIRST AID KIT				
1859		11/20 AP		05/04/20	0000000	CITY LAUNDERING CO.	21.00			05/14/20
						TOWELS;MATS-PSS BUILDING				
1860		11/20 AP		05/01/20	0000000	THOMSON REUTERS - WEST	277.33			05/14/20
						INVESTIGATIVE SOFTWARE				
1860		11/20 AP		05/01/20	0000000	L & M TRANSMISSION	67.00			05/14/20
						TOW & STORE-PONITAC GRAND				
1860		11/20 AP		04/27/20	0000000	DASH MEDICAL GLOVES, INC.	287.60			05/14/20
						4 CS. BLACK MAXX GLOVES				
1860		11/20 AP		04/21/20	0000000	ABC EMBROIDERY, INC.	26.50			05/14/20
						NAME TAGS-MAXTON ROSS				
1860		11/20 AP		04/21/20	0000000	ABC EMBROIDERY, INC.	26.50			05/14/20
						NAME TAGS-TROY PURDY				
1826		11/20 AP		04/20/20	0134188	US BANK	67.48			05/08/20
						WAL-MART #0753				
1826		11/20 AP		04/20/20	0134188	US BANK	179.01			05/08/20
						AMZN MKTP US*GY7QV59Y3				
						BODY FLUIDS CLEANUP KITS				

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-5521-415.72-01						OPERATING SUPPLIES / OPERATING SUPPLIES				continued
1826		11/20 AP		04/15/20	0134188	US BANK	3.12			05/08/20
						WM SUPERCENTER #753				
1826		11/20 AP		04/07/20	0134188	US BANK	108.78			05/08/20
						MARTIN BROTHERS CEDAR FAL				
						PLASTIC CUTLERY-BREAKROOM				
						ACCOUNT TOTAL	1,818.83	4.00		1,818.83
101-5521-415.72-99						OPERATING SUPPLIES / POSTAGE				
1826		11/20 AP		04/03/20	0134188	US BANK	11.69			05/08/20
						THE UPS STORE #5617				
1826		11/20 AP		03/30/20	0134188	US BANK	11.94			05/08/20
						THE UPS STORE #5617				
						SHIP MMPI TO ILEA-T.PURDY				
						ACCOUNT TOTAL	23.63	4.00		23.63
101-6616-446.72-01						OPERATING SUPPLIES / OPERATING SUPPLIES				
1851		11/20 AP		05/07/20	0000000	MARTIN BROS.DISTRIBUTING	175.05			05/14/20
						SOAP,TOWELS,RISSUE,DISIN- FECTANT				
						PROJECT#: 062501				
1851		11/20 AP		05/07/20	0000000	MARTIN BROS.DISTRIBUTING	186.62			05/14/20
						SOAP,TOWELS,RISSUE,DISIN- FECTANT				
						PROJECT#: 062510				
1851		11/20 AP		05/07/20	0000000	MARTIN BROS.DISTRIBUTING	223.06			05/14/20
						SOAP,TOWELS,RISSUE,DISIN- FECTANT				
						PROJECT#: 062506				
1827		11/20 AP		05/01/20	0000000	MARTIN BROS.DISTRIBUTING	551.56			05/14/20
						GLOVES - PPE CYCLING				
						PROJECT#: 012020				
1826		11/20 AP		04/08/20	0134188	US BANK	113.04			05/08/20
						BULK APOTHECARY				
						PROJECT#: 012020				
1858		10/20 AP		04/02/20	0134032	MARTIN BROS.DISTRIBUTING		32.89		05/11/20
						NEW PROJECT CODE				
						PROJECT#: 062511				
1858		10/20 AP		04/02/20	0134032	MARTIN BROS.DISTRIBUTING	32.89			05/11/20
						HAND SANITIZER REFILLS				
						PROJECT#: 012020				
1858		10/20 AP		03/31/20	0134032	MARTIN BROS.DISTRIBUTING		85.89		05/11/20
						NEW DISTRIBUTION				
						PROJECT#: 062501				
1858		10/20 AP		03/31/20	0134032	MARTIN BROS.DISTRIBUTING	71.82			05/11/20
						SOAP,BOWL CLEANER, TISSUES				
						PROJECT#: 062501				
1858		10/20 AP		03/31/20	0134032	MARTIN BROS.DISTRIBUTING		52.83		05/11/20
						NEW DISTRIBUTION				
						PROJECT#: 062506				
1858		10/20 AP		03/31/20	0134032	MARTIN BROS.DISTRIBUTING	44.18			05/11/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-6616-446.72-01 OPERATING SUPPLIES /						OPERATING SUPPLIES	continued			
PROJECT#: 062506										
1858		10/20 AP		03/31/20	0134032	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION		183.89		05/11/20
PROJECT#: 062511										
1858		10/20 AP		03/31/20	0134032	MARTIN BROS.DISTRIBUTING SOAP,BOWL CLEANER, TISSUES	153.78			05/11/20
PROJECT#: 062511										
1858		10/20 AP		03/31/20	0134032	MARTIN BROS.DISTRIBUTING DISINFECTANT	52.83			05/11/20
PROJECT#: 012020										
1858		10/20 AP		03/24/20	0133908	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION		226.30		05/11/20
PROJECT#: 062511										
1858		10/20 AP		03/24/20	0133908	MARTIN BROS.DISTRIBUTING SOAP, TOWELS, TISSUES	153.84			05/11/20
PROJECT#: 062511										
1858		10/20 AP		03/24/20	0133908	MARTIN BROS.DISTRIBUTING GLOVES	72.46			05/11/20
PROJECT#: 012020										
1858		10/20 AP		03/18/20	0133908	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION		325.24		05/11/20
PROJECT#: 062501										
1858		10/20 AP		03/18/20	0133908	MARTIN BROS.DISTRIBUTING SOAP, TISSUES, TOWELS	250.54			05/11/20
PROJECT#: 062501										
1858		10/20 AP		03/18/20	0133908	MARTIN BROS.DISTRIBUTING DISINFECTANT	74.70			05/11/20
PROJECT#: 012020										
1858		10/20 AP		03/18/20	0133908	MARTIN BROS.DISTRIBUTING NEW PROJECT CODE		71.03		05/11/20
PROJECT#: 062511										
1858		10/20 AP		03/18/20	0133908	MARTIN BROS.DISTRIBUTING DISINFECTANT	71.03			05/11/20
PROJECT#: 012020										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION		557.16		05/11/20
PROJECT#: 062501										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING SOAP, TISSUES, TOWELS	277.97			05/11/20
PROJECT#: 062501										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION		65.58		05/11/20
PROJECT#: 062506										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING SOAP, TISSUES, TOWELS	32.72			05/11/20
PROJECT#: 062506										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION		188.16		05/11/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-6616-446.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES						continued				
PROJECT#: 062507										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING SOAP, TISSUES, TOWELS	93.87			05/11/20
PROJECT#: 062507										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION DISINFECTANT, SANITIZER		124.80		05/11/20
PROJECT#: 062510										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING SOAP, TISSUES, TOWELS	62.26			05/11/20
PROJECT#: 062510										
1858		10/20 AP		03/12/20	0133908	MARTIN BROS.DISTRIBUTING DISINFECTANT, SANITIZER	468.88			05/11/20
PROJECT#: 012020										
1858		10/20 AP		03/05/20	0133785	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION BOWL CLEANER, CLOROX, SOAP		97.63		05/11/20
PROJECT#: 062503										
1858		10/20 AP		03/05/20	0133785	MARTIN BROS.DISTRIBUTING TOWELS, TISSUES	72.00			05/11/20
PROJECT#: 062503										
1858		10/20 AP		03/05/20	0133785	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION BOWL CLEANER, CLOROX, SOAP		841.66		05/11/20
PROJECT#: 062506										
1858		10/20 AP		03/05/20	0133785	MARTIN BROS.DISTRIBUTING BOWL CLEANER, SOAP, LINERS TOWELS, TISSUES	620.74			05/11/20
PROJECT#: 062506										
1858		10/20 AP		03/05/20	0133785	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION BOWL CLEANER, CLOROX, SOAP		327.52		05/11/20
PROJECT#: 062507										
1858		10/20 AP		03/05/20	0133785	MARTIN BROS.DISTRIBUTING BOWL CLEANER, SOAP, LINERS, TOWELS, TISSUES	241.56			05/11/20
PROJECT#: 062507										
1858		10/20 AP		03/05/20	0133785	MARTIN BROS.DISTRIBUTING DISINFECTANT, SANITIZER	332.51			05/11/20
PROJECT#: 012020										
1858		10/20 AP		02/27/20	0133785	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION DISINFECTANT, SOAP, LINERS		250.53		05/11/20
PROJECT#: 062507										
1858		10/20 AP		02/27/20	0133785	MARTIN BROS.DISTRIBUTING SOAP, LINERS, TISSUE, TOWELS	212.44			05/11/20
PROJECT#: 062507										
1858		10/20 AP		02/27/20	0133785	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION DISINFECTANT, SOAP, LINERS		138.72		05/11/20
PROJECT#: 062511										
1858		10/20 AP		02/27/20	0133785	MARTIN BROS.DISTRIBUTING SOAP, LINERS, TISSUE, TOWELS	117.63			05/11/20
PROJECT#: 062511										
1858		10/20 AP		02/27/20	0133785	MARTIN BROS.DISTRIBUTING NEW DISTRIBUTION DISINFECTANT, SOAP, LINERS		102.13		05/11/20
PROJECT#: 062506										

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 101 GENERAL FUND									
101-6616-446.72-01						OPERATING SUPPLIES / OPERATING SUPPLIES			continued
1858		10/20 AP		02/27/20	0133785	MARTIN BROS.DISTRIBUTING	86.61		05/11/20
						SOAP,LINERS,TISSUE,TOWELS			
		PROJECT#:			062506				
1858		10/20 AP		02/27/20	0133785	MARTIN BROS.DISTRIBUTING	74.70		05/11/20
						DISINFECTANT			
		PROJECT#:			012020				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING		39.91	05/11/20
						NEW DISTRIBUTION			
		PROJECT#:			062503				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING	36.10		05/11/20
						BOWL CLEANER,SOAP,SANITIZ			
		PROJECT#:			062503				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING		39.91	05/11/20
						NEW DISTRIBUTION			
		PROJECT#:			062501				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING	36.10		05/11/20
						BOWL CLEANER,SOAP,SANITIZ			
		PROJECT#:			062501				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING		196.52	05/11/20
						NEW DISTRIBUTION			
		PROJECT#:			062507				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING	177.76		05/11/20
						BOWL CLEANER,SOAP,SANITIZ			
		PROJECT#:			062507				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING		464.64	05/11/20
						NEW DISTRIBUTION			
		PROJECT#:			062511				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING	420.30		05/11/20
						BOWL CLEANER,SOAP,SANITIZ			
		PROJECT#:			062511				
1858		10/20 AP		02/20/20	0133785	MARTIN BROS.DISTRIBUTING	70.72		05/11/20
						SANITIZER			
		PROJECT#:			012020				
						ACCOUNT TOTAL	5,662.27	4,412.94	1,249.33
101-6616-446.73-06 OTHER SUPPLIES / BUILDING REPAIR									
1851		11/20 AP		05/08/20	0000000	O'DONNELL ACE HARDWARE	51.76		05/14/20
						HARDWARE & TAPE MEASURE			
		PROJECT#:			062501				
1844		11/20 AP		05/06/20	0000000	MENARDS-CEDAR FALLS	21.07		05/14/20
						MOUNTING FOR BARRIERS			
		PROJECT#:			012020				
1844		11/20 AP		05/06/20	0000000	O'DONNELL ACE HARDWARE	8.07		05/14/20
						HOOKS FOR BARRIERS-LIBRAR			
		PROJECT#:			012020				
1844		11/20 AP		05/05/20	0000000	JOHNSTONE SUPPLY OF WATERLOO	55.56		05/14/20
						FILTERS			

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-6616-446.73-06 OTHER SUPPLIES / BUILDING REPAIR						continued				
PROJECT#: 062510										
1827		11/20	AP	04/28/20	0000000	ECHO GROUP, INC.	128.34			05/14/20
OUTLETS										
1827		11/20	AP	04/27/20	0000000	ECHO GROUP, INC.	89.12			05/14/20
OUTLETS, GLOVES										
PROJECT#: 062507										
1844		11/20	AP	04/27/20	0000000	MENARDS-CEDAR FALLS	239.94			05/14/20
ACRYLIC FOR BARRIERS										
LIBRARY - COVID-19										
PROJECT#: 012020										
1844		11/20	AP	04/23/20	0000000	MENARDS-CEDAR FALLS	493.91			05/14/20
ACRYLIC FOR BARRIERS										
LIBRARY - COVID-19										
PROJECT#: 012020										
ACCOUNT TOTAL							1,087.77	.00	1,087.77	
101-6616-446.81-08 PROFESSIONAL SERVICES / PEST CONTROL										
1835		11/20	AP	05/01/20	0000000	PLUNKETT'S PEST CONTROL, INC	15.00			05/14/20
PEST CONTROL 722 LONE										
TREE ROAD										
PROJECT#: 062510										
1835		11/20	AP	05/01/20	0000000	PLUNKETT'S PEST CONTROL, INC	47.29			05/14/20
PEST CONTROL 4600 SOUTH										
MAIN STREET										
PROJECT#: 062511										
1835		11/20	AP	04/21/20	0000000	PLUNKETT'S PEST CONTROL, INC	40.00			05/14/20
PEST CONTROL 218 CENTER										
STREET										
PROJECT#: 062507										
1835		11/20	AP	04/21/20	0000000	PLUNKETT'S PEST CONTROL, INC	40.00			05/14/20
PEST CONTROL 206 GRANT										
STREET										
PROJECT#: 062506										
ACCOUNT TOTAL							142.29	.00	142.29	
101-6616-446.86-02 REPAIR & MAINTENANCE / BUILDINGS & GROUNDS										
1844		11/20	AP	05/07/20	0000000	CITY LAUNDERING CO.	40.00			05/14/20
MATS - PUBLIC WORKS										
PROJECT#: 062506										
1827		11/20	AP	05/01/20	0000000	FRESH START CLEANING SOLUTION	3,700.00			05/14/20
JANITORIAL SERVICE FOR										
MAY										
PROJECT#: 062501										
1827		11/20	AP	05/01/20	0000000	FRESH START CLEANING SOLUTION	1,448.00			05/14/20
JANITORIAL SERVICE FOR										
MAY										
PROJECT#: 062505										
1827		11/20	AP	05/01/20	0000000	FRESH START CLEANING SOLUTION	7,000.00			05/14/20
JANITORIAL SERVICE FOR										
MAY										
PROJECT#: 062507										
1827		11/20	AP	05/01/20	0000000	FRESH START CLEANING SOLUTION	3,000.00			05/14/20
JANITORIAL SERVICE FOR										
MAY										
PROJECT#: 062511										

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-6616-446.86-02 REPAIR & MAINTENANCE / BUILDINGS & GROUNDS							continued			
1827		11/20 AP		05/01/20	0000000	FRESH START CLEANING SOLUTION	624.00			05/14/20
						JANITORIAL SERVICE FOR MAY				
PROJECT#:					062509					
1827		11/20 AP		05/01/20	0000000	FRESH START CLEANING SOLUTION	3,268.00			05/14/20
						JANITORIAL SERVICE FOR MAY				
PROJECT#:					062503					
1827		11/20 AP		05/01/20	0000000	FRESH START CLEANING SOLUTION	770.00			05/14/20
						JANITORIAL SERVICE FOR MAY				
PROJECT#:					062508					
1827		11/20 AP		05/01/20	0000000	FRESH START CLEANING SOLUTION	1,664.00			05/14/20
						JANITORIAL SERVICE FOR MAY				
PROJECT#:					062506					
1835		11/20 AP		05/01/20	0000000	O'KEEFE ELEVATOR COMPANY, INC	140.60			05/14/20
						ELEVATOR MAINTENANCE				
PROJECT#:					062501					
1835		11/20 AP		05/01/20	0000000	O'KEEFE ELEVATOR COMPANY, INC	140.60			05/14/20
						ELEVATOR MAINTENANCE				
PROJECT#:					062505					
1835		11/20 AP		05/01/20	0000000	O'KEEFE ELEVATOR COMPANY, INC	140.62			05/14/20
						ELEVATOR MAINTENANCE				
PROJECT#:					062503					
						ACCOUNT TOTAL	21,935.82	.00		21,935.82
101-6616-446.86-30 REPAIR & MAINTENANCE / MAINTENANCE & UPKEEP										
1844		11/20 AP		04/29/20	0000000	IOWA DIV-LABOR	175.00			05/14/20
						ELEVATOR INSPECTIONS				
PROJECT#:					062503					
						ACCOUNT TOTAL	175.00	.00		175.00
101-6616-446.93-01 EQUIPMENT / EQUIPMENT										
1844		11/20 AP		04/24/20	0000000	VAN METER, INC.	68.00			05/14/20
						LIGHT				
PROJECT#:					062507					
						ACCOUNT TOTAL	68.00	.00		68.00
101-6625-432.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1873		11/20 AP		04/30/20	0000000	STOREY KENWORTHY	118.13			05/14/20
						FILE STORAGE,PENS,BATTERY				
1875		11/20 AP		04/01/20	0000000	STOREY KENWORTHY	8.04			05/14/20
						DESK ORGANIZER				
						ACCOUNT TOTAL	126.17	.00		126.17

GROUP NBR	PO NBR	ACCTG PER.	---TRANSACTION---	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 101 GENERAL FUND							
101-6633-423.72-01			OPERATING SUPPLIES /	OPERATING SUPPLIES			
1851		11/20 AP	05/07/20 0000000	MILLER FENCE CO., INC.	19.80		05/14/20
				COURTS			
1851		11/20 AP	05/07/20 0000000	O'DONNELL ACE HARDWARE	5.69		05/14/20
				COURTS			
1851		11/20 AP	05/07/20 0000000	O'DONNELL ACE HARDWARE	8.00		05/14/20
				RUST REMOVER			
1851		11/20 AP	05/05/20 0000000	O'DONNELL ACE HARDWARE	49.99		05/14/20
				TONDRO PRAY PARK			
1851		11/20 AP	05/05/20 0000000	STETSON BUILDING PRODUCTS LLC	222.50		05/14/20
				VOLLEYBALL NET REPAIR			
1856		11/20 AP	05/05/20 0000000	MENARDS-CEDAR FALLS	18.51		05/14/20
				TRUCK SHED - 606 UNION			
1851		11/20 AP	05/01/20 0000000	HENDRICKSON, JOHN M.	725.00		05/14/20
				BEAVER TRAPPING			
1835		11/20 AP	04/30/20 0000000	STOREY KENWORTHY	74.71		05/14/20
				ORGANIZER FOR TIME CARDS			
1851		11/20 AP	04/30/20 0000000	BENTON'S READY MIX CONCRETE,	679.00		05/14/20
				CONCRETE PAD GREENWOOD			
1856		11/20 AP	04/30/20 0000000	CULLIGAN WATER CONDITIONING	8.35		05/14/20
				WATER COOLER 606 UNION			
1835		11/20 AP	04/28/20 0000000	PARKADE PRINTER, INC.	77.54		05/14/20
				SERVICE TICKETS			
1851		11/20 AP	04/24/20 0000000	JOHNSTONE SUPPLY OF WATERLOO	11.76		05/14/20
				BEACH HOUSE WELL PUMP			
1835		11/20 AP	04/23/20 0000000	O'DONNELL ACE HARDWARE	27.96		05/14/20
				ROPE			
1835		11/20 AP	04/23/20 0000000	STOREY KENWORTHY	3.19		05/14/20
				MARKERS			
1851		11/20 AP	04/23/20 0000000	O'DONNELL ACE HARDWARE	27.96		05/14/20
				ROPE			
1827		11/20 AP	04/22/20 0000000	CHRISTIE DOOR COMPANY	31.10		05/14/20
				DOOR PARTS			
1827		11/20 AP	04/21/20 0000000	MENARDS-CEDAR FALLS	191.35		05/14/20
				TREEET SUPPLIES FOR NUR-			
				SERY			
PROJECT#:			012020				
1826		11/20 AP	04/17/20 0134188	US BANK	195.98		05/08/20
				TANK AND BALL VALVE			
				TRACTOR-SUPPLY-CO #0146			
				ACCOUNT TOTAL	2,378.39	.00	2,378.39
101-6633-423.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE							
1856		11/20 AP	05/08/20 0000000	COOLEY PUMPING, LLC	85.00		05/14/20
				DROP TOILET TONDRO PRAY			
1856		11/20 AP	05/08/20 0000000	COOLEY PUMPING, LLC	105.00		05/14/20
				PARK			
1851		11/20 AP	04/10/20 0000000	COOLEY PUMPING, LLC	105.00		05/14/20
				DROP TOILET ELDORADO PARK			
1851		11/20 AP	04/10/20 0000000	COOLEY PUMPING, LLC	85.00		05/14/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-6633-423.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE						continued				
DROPTOILETTONDRO PRAY										
ACCOUNT TOTAL							380.00	.00	380.00	
FUND TOTAL							82,651.29	6,231.82	76,419.47	
FUND 203 TAX INCREMENT FINANCING										
FUND 206 STREET CONSTRUCTION FUND										
206-6637-436.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1835		11/20 AP		04/23/20	0000000	STOREY KENWORTHY	6.46			05/14/20
						PENS, MARKERS				
1835		11/20 AP		04/16/20	0000000	STOREY KENWORTHY	11.60			05/14/20
						BUSINESS CARD FILE				
ACCOUNT TOTAL							18.06	.00	18.06	
206-6637-436.72-19 OPERATING SUPPLIES / PRINTING										
1835		11/20 AP		04/28/20	0000000	PARKADE PRINTER, INC.	38.77			05/14/20
						PRINTING REQUEST FOR				
						SERVICE TICKETS				
ACCOUNT TOTAL							38.77	.00	38.77	
206-6637-436.73-05 OTHER SUPPLIES / OPERATING EQUIPMENT										
1827		11/20 AP		04/29/20	0000000	CRITEX LLC	515.00			05/14/20
						NEW CUTTING TEETH				
1827		11/20 AP		04/24/20	0000000	CAMPBELL SUPPLY WATERLOO	73.30			05/14/20
						STRAPS FOR MR MANHOLE				
						TRAILER				
ACCOUNT TOTAL							588.30	.00	588.30	
206-6637-436.73-06 OTHER SUPPLIES / BUILDING REPAIR										
1844		11/20 AP		05/07/20	0000000	TRACTOR SUPPLY CO.	64.99			05/14/20
						HIGH PRESSURE SPRAY NOZZL				
						E				
1835		11/20 AP		05/04/20	0000000	O'DONNELL ACE HARDWARE	2.63			05/14/20
						THREADED ROD				
ACCOUNT TOTAL							67.62	.00	67.62	
206-6637-436.73-32 OTHER SUPPLIES / STREETS										
1844		11/20 AP		05/06/20	0000000	O'DONNELL ACE HARDWARE	8.97			05/14/20
						MARKERS FOR MR. MANHOLE				
						RISERS				
1827		11/20 AP		05/01/20	0000000	BUILDERS SELECT LLC	12.99			05/14/20
						LATH FOR NO PARKING SIGNS				

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 206 STREET CONSTRUCTION FUND									
206-6637-436.73-32 OTHER SUPPLIES / STREETS						continued			
1844		11/20	AP	04/30/20	0000000	ASPRO, INC.	163.08		05/14/20
						CSS-1H OIL/TACK			
1844		11/20	AP	04/30/20	0000000	ASPRO, INC.	454.08		05/14/20
						HOT MIX ASPHALT			
1827		11/20	AP	04/29/20	0000000	MENARDS-CEDAR FALLS	63.98		05/14/20
						SPRAYERS FOR COVID			
	PROJECT#:				012020				
1835		11/20	AP	04/27/20	0000000	SAM ANNIS & CO.	56.70		05/14/20
						PROPANE FOR PRO PATCHER			
1827		11/20	AP	04/25/20	0000000	ASPRO, INC.	238.28		05/14/20
						COLD MIX ASPHALT			
1827		11/20	AP	04/24/20	0000000	BENTON'S READY MIX CONCRETE, ROAD	1,844.50		05/14/20
						CONCRETE-PANELS ON HUDSON			
						ACCOUNT TOTAL	2,842.58	.00	2,842.58
206-6637-436.83-06 TRANSPORTATION&EDUCATION / EDUCATION									
1826		11/20	AP	04/01/20	0134188	US BANK		200.00	05/08/20
						2020 APWA IOWA CHAPTER			
1826		11/20	AP	04/01/20	0134188	US BANK		200.00	05/08/20
						2020 APWA IOWA CHAPTER			
1826		11/20	AP	03/26/20	0134188	US BANK		565.00	05/08/20
						ISU CPM			
						CREDIT FOR CANCELED CONF			
						CREDIT FOR CANCELLATION			
						CREDIT FOR CANCELLED			
						ACCOUNT TOTAL	.00	965.00	965.00-
206-6647-436.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES									
1856		11/20	AP	05/01/20	0000000	ECHO GROUP, INC.	49.36		05/14/20
						ELECTRICAL PARTS			
1856		11/20	AP	04/30/20	0000000	ECHO GROUP, INC.	66.82		05/14/20
						ELECTRICAL PARTS			
1827		11/20	AP	04/29/20	0000000	ECHO GROUP, INC.	98.25		05/14/20
						ELECTRICAL PARTS			
1826		11/20	AP	04/07/20	0134188	US BANK	210.00		05/08/20
						AMZN MKTP US*KY9XK55B3			
1826		11/20	AP	04/06/20	0134188	US BANK	95.15		05/08/20
						ALLIED ELECTRONICS INC			
						CIRCUIT BREAKER,SUPPLE-			
						ACCOUNT TOTAL	519.58	.00	519.58
206-6647-436.72-62 OPERATING SUPPLIES / PAINT									
1827		11/20	AP	04/30/20	0000000	DIAMOND VOGEL PAINT - #64/#55 TRAFFIC PAINT	260.70		05/14/20
						ACCOUNT TOTAL	260.70	.00	260.70

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 206 STREET CONSTRUCTION FUND										
206-6647-436	73-12	OTHER SUPPLIES / TRAFFIC SIGNALS								
1856	11/20	AP	05/05/20	0000000		SUBSURFACE SOLUTIONS	1,095.31			05/14/20
						RECHARGEABLE BATTERIES-LOCATOR				
ACCOUNT TOTAL							1,095.31	.00	1,095.31	
206-6647-436.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS										
1856	11/20	AP	05/05/20	0000000		PETERSON CONTRACTORS	1,600.00			05/14/20
						SHIPPING -PAINT MACHINE				
ACCOUNT TOTAL							1,600.00	.00	1,600.00	
FUND TOTAL							7,030.92	965.00	6,065.92	
FUND 215 HOSPITAL FUND										
215-1230-421.88-45	OUTSIDE AGENCIES / COMMUNITY HEALTH CARE PR.									
1865	11/20	AP	04/30/20	0000000		BEAU'S BEAUTIFUL BLESSINGS IN	10,000.00			05/14/20
						GRANT:HTFB PLACE TO PLAY				
1865	11/20	AP	04/28/20	0000000		SUCCESSLINK	2,568.83			05/14/20
						HTFB:TOGETHER FOR YOUTH 3RD QTR				
ACCOUNT TOTAL							12,568.83	.00	12,568.83	
FUND TOTAL							12,568.83	.00	12,568.83	
FUND 216 POLICE BLOCK GRANT FUND										
FUND 217 SECTION 8 HOUSING FUND										
FUND 223 COMMUNITY BLOCK GRANT										
223-2224-432.72-19	OPERATING SUPPLIES / PRINTING									
1865	11/20	AP	04/03/20	0000000		STOREY KENWORTHY	2.86			05/14/20
						COPY PAPER				
ACCOUNT TOTAL							2.86	.00	2.86	
FUND TOTAL							2.86	.00	2.86	
FUND 224 TRUST & AGENCY										
FUND 242 STREET REPAIR FUND										
242-1240-431.92-44	STRUCTURE IMPROV & BLDGS / STREET RECONSTRUCTION									
1875	11/20	AP	05/11/20	0000000		TERRACON CONSULTANTS, INC.	354.21			05/14/20
						LILAC LN THRU 5/2/20				
	PROJECT#:									
1875	11/20	AP	05/01/20	0000000		PETERSON CONTRACTORS	184,114.66			05/14/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 242 STREET REPAIR FUND									
242-1240-431.92-44 STRUCTURE IMPROV & BLDGS / STREET RECONSTRUCTION						continued			
3185-2020 STREET CONST.									
PROJECT#: 023185									
ACCOUNT TOTAL							184,468.87	.00	184,468.87
FUND TOTAL							184,468.87	.00	184,468.87
FUND 254 CABLE TV FUND									
254-1088-431.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES									
1826		11/20 AP		04/17/20	0134188	US BANK	46.60		05/08/20
		AMZN MKTP		US*PM7ZO1M43		DIGITAL CARD READER			
1826		11/20 AP		04/08/20	0134188	US BANK	270.00		05/08/20
		AMZN MKTP		US*UWOSH49D3		PORTABLE HARD DRIVES			
1826		11/20 AP		04/08/20	0134188	US BANK	353.93		05/08/20
		MARKERTEK		VIDEO SUPPLY		GAFFERS TAPE,MIC HOLDER			
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	11.44		05/14/20
		COPY PAPER							
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	5.12		05/14/20
		PENS,LGL		PADS,CORR TAPE,		ADD MACH TAPE,POST-ITS			
ACCOUNT TOTAL							687.09	.00	687.09
254-1088-431.73-01 OTHER SUPPLIES / REPAIR & MAINT. SUPPLIES									
1826		11/20 AP		04/20/20	0134188	US BANK	143.72		05/08/20
		B&H PHOTO		800-606-6969		4 S BATTERY			
1826		11/20 AP		04/15/20	0134188	US BANK	110.00		05/08/20
		AMZN MKTP		US*YH52J6DP3		8GB DDR4 288-PIN MEMORY			
1826		11/20 AP		03/30/20	0134188	US BANK	87.05		05/08/20
		AMZN MKTP		US*IJ32J2IO3		LAPEL MICROPHONE KIT			
ACCOUNT TOTAL							340.77	.00	340.77
254-1088-431.89-18 MISCELLANEOUS SERVICES / COMMUNITY PROGRAMMING									
1878		11/20 AP		05/11/20	0000000	VAN ALLEN, JON	800.00		05/14/20
		CF COMMENCEMENT				5/11-5/14/20			
ACCOUNT TOTAL							800.00	.00	800.00
FUND TOTAL							1,827.86	.00	1,827.86

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 258 PARKING FUND									
258-5531-435.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	8.58		05/14/20
COPY PAPER									
1865		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	4.22		05/14/20
PENS,LGL PADS,CORR TAPE, ADD MACH TAPE,POST-ITS									
ACCOUNT TOTAL							12.80	.00	12.80
258-5531-435.81-48 PROFESSIONAL SERVICES / CONTRACT SERVICES									
1865		11/20 AP		03/31/20	0000000	DUNCAN SOLUTIONS, INC.	4,229.50		05/14/20
PARKING FEES-MAR-2020									
ACCOUNT TOTAL							4,229.50	.00	4,229.50
FUND TOTAL							4,242.30	.00	4,242.30
FUND 261 TOURISM & VISITORS									
261-2291-423.73-55 OTHER SUPPLIES / MEDIA									
1864		11/20 AP		04/30/20	0000000	IOWA PUBLIC RADIO, INC.	112.00		05/14/20
4-AM DRIVE SPOTS - APRIL									
1826		11/20 AP		04/01/20	0134188	US BANK	25.00		05/08/20
FACEBK *PK7N5QABB2 FB-MAPLE SYRUP FESTIVAL									
ACCOUNT TOTAL							137.00	.00	137.00
261-2291-423.73-57 OTHER SUPPLIES / GIFT SHOP									
1826		11/20 AP		04/06/20	0134188	US BANK	198.00		05/08/20
CRAFT COCHRAN INC T-SHIRTS FOR GIFT SHOP									
ACCOUNT TOTAL							198.00	.00	198.00
261-2291-423.85-50 UTILITIES / COMMUNITY AWARENESS									
1826		11/20 AP		04/01/20	0134188	US BANK	23.24		05/08/20
FACEBK *PK7N5QABB2 HOSPITALITY PTR PAGE									
ACCOUNT TOTAL							23.24	.00	23.24
FUND TOTAL							358.24	.00	358.24

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 262 SENIOR SERVICES & COMM CT									
FUND 291 POLICE FORFEITURE FUND									
FUND 292 POLICE RETIREMENT FUND									
FUND 293 FIRE RETIREMENT FUND									
FUND 294 LIBRARY RESERVE									
FUND 295 SOFTBALL PLAYER CAPITAL									
FUND 296 GOLF CAPITAL									
FUND 297 REC FACILITIES CAPITAL									
297-2253-423.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS									
1873		11/20 AP		05/08/20	0000000	QUESTCDN	120.00		05/14/20
						3236-REC LOCKER ROOM UPG.			
						APRIL 2020 ONLINE BIDS			
PROJECT#: 023236									
1843		11/20 AP		04/30/20	0000000	INVISION ARCHITECTURE	2,800.00		05/14/20
						DESIGN DEVELOPMENT.ADMIN			
						DOCUMENTS,BIDDING			
1843		11/20 AP		01/31/20	0000000	INVISION ARCHITECTURE	6,000.00		05/14/20
						DESIGN DEVELOPMENT.ADMIN			
						DOCUMENTS,BIDDING			
ACCOUNT TOTAL							8,920.00	.00	8,920.00
FUND TOTAL							8,920.00	.00	8,920.00
FUND 298 HEARST CAPITAL									
FUND 311 DEBT SERVICE FUND									
FUND 402 WASHINGTON PARK FUND									
FUND 404 FEMA									
FUND 405 FLOOD RESERVE FUND									
FUND 407 VISION IOWA PROJECT									
FUND 408 STREET IMPROVEMENT FUND									
FUND 430 2004 TIF BOND									
430-1220-431.97-51 ADMINISTRATIVE SERVICES / TIF BOND PROJECTS									
1878		11/20 AP		05/01/20	0000000	REDFERN,MASON,LARSEN & MOORE,	6,160.00		05/14/20
						LGL:RIVER PL PRKG LOT IMP			
						3/14/20-4/20/20			
ACCOUNT TOTAL							6,160.00	.00	6,160.00
430-1220-431.97-52 TIF BOND PROJECTS / PETER MELENDY PARK									
1875		11/20 AP		05/11/20	0000000	VIETH CONSTRUCTION CORPORATIO	27,854.00		05/14/20
						3208-PETER MELENDY PARK			
PROJECT#: 023208									
1875		11/20 AP		04/22/20	0000000	MIDLAND CONCRETE PRODUCTS, LL	621.60		05/14/20
						3208-PETER MELENDY PARK			
						BRICK PAVERS ADD			
PROJECT#: 023208									
ACCOUNT TOTAL							28,475.60	.00	28,475.60
430-1220-431.97-61 TIF BOND PROJECTS / IND PARK MAINT & IMPROVE									
1878		11/20 AP		05/13/20	0000000	CF GATEWAY PARK INC	38,703.57		05/14/20

GROUP NBR	PO NBR	ACCTG PER.	CD	---TRANSACTION---	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 430 2004 TIF BOND									
430-1220-431.97-61 TIF BOND PROJECTS / IND PARK MAINT & IMPROVE						continued			
1904-REC TRAIL 10'WIDE									
PROJECT#: 021904									
ACCOUNT TOTAL						38,703.57	.00	38,703.57	
430-1220-431.97-82 TIF BOND PROJECTS / STREETSCAPE MAINTENANCE									
1875		11/20 AP		05/07/20 0000000	CUNNINGHAM CONSTRUCTION CO.,	103,230.70			05/14/20
PROJECT#: 023180									
1827		11/20 AP		04/27/20 0000000	MENARDS-CEDAR FALLS	51.92			05/14/20
PROJECT#: 023188									
1827		11/20 AP		04/22/20 0000000	BENTON'S READY MIX CONCRETE,	476.00			05/14/20
PROJECT#: 023188									
1875		11/20 AP		04/22/20 0000000	MIDLAND CONCRETE PRODUCTS, LL	4,351.20			05/14/20
PROJECT#: 023180									
1875		11/20 AP		04/22/20 0000000	MIDLAND CONCRETE PRODUCTS, LL	4,064.80			05/14/20
PROJECT#: 023180									
1875		11/20 AP		04/17/20 0000000	MIDLAND CONCRETE PRODUCTS, LL	22,589.60			05/14/20
PROJECT#: 023180									
1875		11/20 AP		04/17/20 0000000	MIDLAND CONCRETE PRODUCTS, LL	883.20			05/14/20
PROJECT#: 023180									
ACCOUNT TOTAL						135,647.42	.00	135,647.42	
430-1220-431.97-98 TIF BOND PROJECTS / MAIN STREET ALLEY									
1875		11/20 AP		05/11/20 0000000	LODGE CONSTRUCTION, INC	10,621.00			05/14/20
PROJECT#: 023154									
ACCOUNT TOTAL						10,621.00	.00	10,621.00	
430-1220-431.97-99 TIF BOND PROJECTS / ENTREPRENEUR INCENTIVES									
1873		11/20 AP		05/07/20 0000000	MILL RACE CENTER FOR	28,380.00			05/14/20
PROJECT#: 023154									
ACCOUNT TOTAL						28,380.00	.00	28,380.00	
FUND TOTAL						247,987.59	.00	247,987.59	

GROUP NBR	PO NBR	ACCTG PER.	---	TRANSACTION---	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE
			CD	DATE	NUMBER			POST DT
FUND 431	2014	BOND						
FUND 432	2003	BOND						
FUND 433	2001	TIF						
FUND 434	2000	BOND						
FUND 435	1999	TIF						
FUND 436	2012	BOND						
436-1220-431	.94-83	CAPITAL PROJECTS / WEST 1ST STREET						
1878	11/20	AP 04/26/20	0000000		AHLERS AND COONEY, P.C.	149.50		05/14/20
		3118-W.1ST ST.RECONST.			4/3/20-4/8/20			
PROJECT#:		023118						
		ACCOUNT TOTAL				149.50	.00	149.50
		FUND TOTAL				149.50	.00	149.50
FUND 437	2018	BOND						
FUND 438	2020	BOND FUND						
438-1220-431	.95-27	BOND FUND PROJECTS / UNION ROAD TRAIL						
1875	11/20	AP 04/28/20	0000000		SNYDER & ASSOCIATES, INC.	7,351.50		05/14/20
		3217-UNION ROAD TRAIL			SERVICES THRU 03/31/20			
PROJECT#:		023217						
		ACCOUNT TOTAL				7,351.50	.00	7,351.50
		FUND TOTAL				7,351.50	.00	7,351.50
FUND 439	2008	BOND FUND						
FUND 443	CAPITAL PROJECTS							
443-1220-431	.98-40	CAPITAL PROJECTS / PUBLIC SAFETY BUILDING						
1873	11/20	AP 08/05/19	0000000		JIM'S CARPET ONE	1,225.00		05/14/20
		3069-PUBLIC SAFETY BLDG.			24X24 CHARCOAL 192 SF			
PROJECT#:		023069						
		ACCOUNT TOTAL				1,225.00	.00	1,225.00
		FUND TOTAL				1,225.00	.00	1,225.00
FUND 472	PARKADE RENOVATION							
FUND 473	SIDEWALK ASSESSMENT							
FUND 483	ECONOMIC DEVELOPMENT							
483-2245-432	.89-02	MISCELLANEOUS SERVICES / PROPERTY TAX REBATES						
1873	11/20	AP 05/08/20	0000000		RBJB, LLC	40,092.70		05/14/20
		1 OF 5 ANNUAL REBATE PMT.			7024 NORDIC DRIVE			
1873	11/20	AP 05/08/20	0000000		RBJB, LLC	31,360.37		05/14/20
		2 OF 5 ANNUAL REBATE PMT.			7024 NORDIC DRIVE			

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 483 ECONOMIC DEVELOPMENT									
483-2245-432.89-02 MISCELLANEOUS SERVICES / PROPERTY TAX REBATES							continued		
ACCOUNT TOTAL							71,453.07	.00	71,453.07
483-2245-432.89-16 MISCELLANEOUS SERVICES / ECON DEVEL MARKETING									
1873		11/20 AP		05/08/20	0000000	BRAND ACCELERATION INC	5,788.00		05/14/20
PROJECT#: 3216-ECON.DEVELOP.WEBSITE FINAL									
PROJECT#: 023216									
ACCOUNT TOTAL							5,788.00	.00	5,788.00
FUND TOTAL							77,241.07	.00	77,241.07
FUND 484 ECONOMIC DEVELOPMENT LAND									
FUND 541 2018 STORM WATER BONDS									
FUND 544 2008 SEWER BONDS									
FUND 545 2006 SEWER BONDS									
FUND 546 SEWER IMPROVEMENT FUND									
FUND 547 SEWER RESERVE FUND									
FUND 548 1997 SEWER BOND FUND									
FUND 549 1992 SEWER BOND FUND									
FUND 550 2000 SEWER BOND FUND									
FUND 551 REFUSE FUND									
551-6675-436.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1835		11/20 AP		04/23/20	0000000	STOREY KENWORTHY	6.46		05/14/20
PENS									
ACCOUNT TOTAL							6.46	.00	6.46
551-6675-436.72-19 OPERATING SUPPLIES / PRINTING									
1835		11/20 AP		04/28/20	0000000	PARKADE PRINTER, INC.	38.77		05/14/20
PRINTING REQUEST FOR SERVICE TICKETS									
ACCOUNT TOTAL							38.77	.00	38.77
551-6685-436.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1835		11/20 AP		04/16/20	0000000	STOREY KENWORTHY	13.43		05/14/20
CORRECTION TAPE									
1835		11/20 AP		04/16/20	0000000	STOREY KENWORTHY	44.31		05/14/20
CREDIT CARD TAPE									
1835		11/20 AP		04/03/20	0000000	STOREY KENWORTHY	21.52		05/14/20
CALENDAR, PENCIL HOLDER									
ACCOUNT TOTAL							79.26	.00	79.26

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 551 REFUSE FUND										
551-6685-436.72-01						OPERATING SUPPLIES / OPERATING SUPPLIES				
1827		11/20 AP		04/29/20	0000000	MENARDS-CEDAR FALLS DEGREASER,BLEACH,AIR FRES NERS,DISH SOAP	32.61			05/14/20
ACCOUNT TOTAL							32.61	0.00	32.61	
551-6685-436.72-54 OPERATING SUPPLIES / BUILDING SUPPLIES										
1827		11/20 AP		04/30/20	0000000	CULLIGAN WATER CONDITIONING BOTTLED WATER TRANS STA	6.50			05/14/20
ACCOUNT TOTAL							6.50	0.00	6.50	
551-6685-436.87-02 RENTALS / MATERIAL DISPOSAL/HANDLIN										
1835		11/20 AP		05/05/20	0000000	SAM ANNIS & CO.	15.00			05/14/20
1835		11/20 AP		05/01/20	0000000	WEIKERT IRON AND METAL	2,142.00			05/14/20
1835		11/20 AP		04/30/20	0000000	MIDWEST ELECTRONIC RECOVERY ELECTRONICS RECYCLING	834.90			05/14/20
1827		11/20 AP		04/25/20	0000000	LIBERTY TIRE RECYCLING, LLC SCRAP TIRE RECYCLING	240.05			05/14/20
ACCOUNT TOTAL							3,231.95	0.00	3,231.95	
FUND TOTAL							3,395.55	0.00	3,395.55	
FUND 552 SEWER RENTAL FUND										
552-6655-436.73-13 OTHER SUPPLIES / SANITARY SEWERS										
1827		11/20 AP		04/30/20	0000000	BENTON'S READY MIX CONCRETE, CONCRETE-SANITARY BOXOUT LONE TREE RD	511.00			05/14/20
1827		11/20 AP		04/29/20	0000000	BENTON'S READY MIX CONCRETE, CONCRETE - SANITARY BOX OUT	207.50			05/14/20
1835		11/20 AP		04/29/20	0000000	O'DONNELL ACE HARDWARE POLY TO GLUE DOWN RISERS	20.99			05/14/20
1835		11/20 AP		04/28/20	0000000	O'DONNELL ACE HARDWARE CONCRETE FOR RISER	47.92			05/14/20
ACCOUNT TOTAL							787.41	0.00	787.41	
552-6655-436.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS										
1845		11/20 AP		03/31/20	0000000	BLACK & VEATCH CORPORATION NUTRIENT REDUCTION PLAN PROJECT#: 023210	12,336.00			05/14/20
ACCOUNT TOTAL							12,336.00	0.00	12,336.00	

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 552 SEWER RENTAL FUND										
552-6665-436.72-05						OPERATING SUPPLIES / GAS & OIL				
1845		11/20 AP		05/06/20	0000000	O'DONNELL ACE HARDWARE	55.67			05/14/20
						FUEL-STARTING FUEL				
ACCOUNT TOTAL							55.67	0.00	55.67	
552-6665-436.73-05 OTHER SUPPLIES / OPERATING EQUIPMENT										
1845		11/20 AP		04/27/20	0000000	GRAINGER PARTS	34.50			05/14/20
						BULBS				
1845		11/20 AP		04/27/20	0000000	MELLEN & ASSOCIATES, INC.	269.57			05/14/20
						VALVE REPAIR PARTS				
1845		11/20 AP		04/20/20	0000000	GRAINGER PARTS	230.38			05/14/20
						VALVE, CONTACTOR				
1826		11/20 AP		04/17/20	0134188	US BANK	58.03			05/08/20
						MENARDS CEDAR FALLS IA				
1845		11/20 AP		04/16/20	0000000	GRAINGER PARTS	122.58			05/14/20
						RELAY SWITCH				
1845		11/20 AP		04/15/20	0000000	GRAINGER PARTS	14.84			05/14/20
						RELAY SWITCH				
1826		11/20 AP		04/13/20	0134188	US BANK	329.99			05/08/20
						MENARDS CEDAR FALLS IA				
1826		11/20 AP		03/31/20	0134188	US BANK	250.00			05/08/20
						IN *WIN-911 SOFTWARE				
						SOFTWARE TROUBLE SHOOTING				
ACCOUNT TOTAL							1,309.89	0.00	1,309.89	
552-6665-436.83-06 TRANSPORTATION&EDUCATION / EDUCATION										
1826		11/20 AP		03/26/20	0134188	US BANK		270.00		05/08/20
						ISU CPM				
						CREDIT FOR REGISTRATION				
ACCOUNT TOTAL							0.00	270.00	270.00	
552-6665-436.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE										
1845		11/20 AP		04/08/20	0000000	ELECTRONIC ENGINEERING	220.00			05/14/20
						ALARM REPAIR				
ACCOUNT TOTAL							220.00	0.00	220.00	
552-6665-436.86-12 REPAIR & MAINTENANCE / TOWELS										
1845		11/20 AP		05/04/20	0000000	CITY LAUNDERING CO.	38.75			05/14/20
						MATS				
ACCOUNT TOTAL							38.75	0.00	38.75	
FUND TOTAL							14,747.72	270.00	14,477.72	

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	---TRANSACTION--- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 553 2004 SEWER BOND									
FUND 555 STORM WATER UTILITY									
555-2230-432.72-01					OPERATING SUPPLIES /	OPERATING SUPPLIES			
1873		11/20 AP		04/30/20	0000000	STOREY KENWORTHY FILE STORAGE	4.86		05/14/20
ACCOUNT TOTAL							4.86	.00	4.86
555-2230-432.73-34 OTHER SUPPLIES / STORM SEWERS									
1827		11/20 AP		04/27/20	0000000	BENTON'S READY MIX CONCRETE, CONCRETE-BOXOUT ON HUDSON RD (STORM)	249.00		05/14/20
1835		11/20 AP		04/27/20	0000000	O'DONNELL ACE HARDWARE	61.99		05/14/20
1827		11/20 AP		04/23/20	0000000	GRASS SEED FOR MEDIAN BENTON'S READY MIX CONCRETE, CONCRETE-HUDSON RD -BOX COLLAR	598.50		05/14/20
1827		11/20 AP		04/22/20	0000000	BENTON'S READY MIX CONCRETE, CONCRETE-HUDSON RD	513.00		05/14/20
ACCOUNT TOTAL							1,422.49	.00	1,422.49
555-2230-432.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS									
1875		11/20 AP		05/02/20	0000000	ROBINSON ENGINEERING COMPANY ASSESSMENT-THRU 04/30/20	6,438.84		05/14/20
PROJECT#:					023232				
1875		11/20 AP		04/13/20	0000000	AECOM TECHNICAL SERVICES, INC 02/29/20-04/03/20	13,990.74		05/14/20
PROJECT#:					023215				
ACCOUNT TOTAL							20,429.58	.00	20,429.58
FUND TOTAL							21,856.93	.00	21,856.93
FUND 570 SEWER ASSESSMENT									
FUND 606 DATA PROCESSING FUND									
606-1078-441.71-01					OFFICE SUPPLIES /	OFFICE SUPPLIES			
1878		11/20 AP		05/04/20	0000000	OFFICE DEPOT	134.00		05/14/20
1865		11/20 AP		04/03/20	0000000	HP TONER STOREY KENWORTHY COPY PAPER	4.29		05/14/20
ACCOUNT TOTAL							138.29	.00	138.29
606-1078-441.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES									
1826		11/20 AP		04/13/20	0134188	US BANK	99.00		05/08/20
1826		11/20 AP		03/23/20	0134188	STK*BIGSTOCKPHOTO.COM US BANK		17.43	05/08/20

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 606 DATA PROCESSING FUND										
606-1078-441.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES continued										
FUJITSU PC TAX REFUND-UPGRADE KIT										
ACCOUNT TOTAL							99.00	17.43	81.57	
606-1078-441.82-10 COMMUNICATION / TELEPHONE HOLDING ACCOUNT										
1865		11/20 AP		03/18/20	0000000	GORDON FLESCH COMPANY	1,083.25			05/14/20
COPIERS/24629-MPS01/MAR20 3/22/20-4/21/20										
ACCOUNT TOTAL							1,083.25	.00	1,083.25	
606-1078-441.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE										
1826		11/20 AP		04/08/20	0134188	US BANK	99.29			05/08/20
AMZN MKTP US*VU5592733 WEBCAM WITH BUILT-IN MIC										
1826		11/20 AP		04/01/20	0134188	US BANK	11.05			05/08/20
PAYPAL *ANTHONY POLL EBAY FIREWALL-LIBRARY INTERNET										
1826		11/20 AP		03/25/20	0134188	US BANK	26.32			05/08/20
AMZN MKTP US*9T28E4PK3 HP LAPTOP CHARGER-REC CTR										
ACCOUNT TOTAL							136.66	.00	136.66	
606-1078-441.86-10 REPAIR & MAINTENANCE / SOFTWARE SUPPORT AGREEMTS										
1826		11/20 AP		04/03/20	0134188	US BANK	588.39			05/08/20
ZOOM.US ZOOM FOR MEETINGS										
ACCOUNT TOTAL							588.39	.00	588.39	
606-1078-441.93-01 EQUIPMENT / EQUIPMENT										
1878		11/20 AP		05/06/20	0000000	KELTEK INCORPORATED	7,060.42			05/14/20
POLICE TABLETS										
ACCOUNT TOTAL							7,060.42	.00	7,060.42	
FUND TOTAL							9,106.01	17.43	9,088.58	
FUND 680 HEALTH INSURANCE FUND										
680-1902-457.51-01 INSURANCE / HEALTH INSURANCE										
1865		11/20 AP		05/04/20	0000000	HOLMES MURPHY & ASSOCIATES LL	2,500.00			05/14/20
BENEFITS CONSULTING SERV. JUNE 2020										
ACCOUNT TOTAL							2,500.00	.00	2,500.00	
FUND TOTAL							2,500.00	.00	2,500.00	

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 681 HEALTH SEVERANCE										
FUND 682 HEALTH INSURANCE - FIRE										
FUND 685 VEHICLE MAINTENANCE FUND										
685-6698-446.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1835		11/20 AP		04/16/20	0000000	STOREY KENWORTHY	28.81			05/14/20
						MONITOR STAND				
1835		11/20 AP		04/01/20	0000000	STOREY KENWORTHY	19.28			05/14/20
						CARTRIDGE TAPES				
ACCOUNT TOTAL							48.09	.00		48.09
685-6698-446.73-04 OTHER SUPPLIES / VEHICLE SUPPLIES										
1856		11/20 AP		05/08/20	0000000	RADIO COMMUNICATIONS CO., INC.	35.00			05/14/20
						YARDWASTE MONITOR CABLE				
1844		11/20 AP		05/04/20	0000000	O'DONNELL ACE HARDWARE	6.89			05/14/20
						NUTS-BOLTS FOR 3050				
1844		11/20 AP		05/04/20	0000000	O'DONNELL ACE HARDWARE	1.09			05/14/20
						NUTS-BOLTS FOR 3050				
1851		11/20 AP		04/30/20	0000000	BUILDERS SELECT LLC	17.78			05/14/20
						SIDE BOARDS FOR #268				
1851		11/20 AP		04/30/20	0000000	GENERAL SHEET METAL WORK	43.06			05/14/20
						STEEL FOR PLOW FLAP #268				
1844		11/20 AP		04/28/20	0000000	CEDAR VALLEY ELECTRIC	60.19			05/14/20
						CIRCUIT BREAKERS				
1851		11/20 AP		04/28/20	0000000	GENERAL SHEET METAL WORK	219.50			05/14/20
						STEEL FOR MR. MANHOLE				
1844		11/20 AP		04/27/20	0000000	LAWSON PRODUCTS, INC.	4.71			05/14/20
						TRAILER				
1851		11/20 AP		04/23/20	0000000	TRACTOR SUPPLY CO.	1.89			05/14/20
						ADAPTER MALE				
1851		11/20 AP		04/22/20	0000000	TRACTOR SUPPLY CO.	28.14			05/14/20
						WATER HOSE COUPLER				
ACCOUNT TOTAL							418.25	.00		418.25
685-6698-446.86-04 REPAIR & MAINTENANCE / RADIO & COMMUNICATIONS										
1844		11/20 AP		04/30/20	0000000	RADIO COMMUNICATIONS CO., INC.	85.00			05/14/20
						E TRUCK #345				
1844		11/20 AP		04/29/20	0000000	PRECISE MRM LLC	300.00			05/14/20
						DATA CHARGE FOR AVL				
1856		11/20 AP		04/24/20	0000000	RADIO COMMUNICATIONS CO., INC.	71.50			05/14/20
						2 WAY RADIO HANDSET				
ACCOUNT TOTAL							456.50	.00		456.50
685-6698-446.86-12 REPAIR & MAINTENANCE / TOWELS										
1844		11/20 AP		05/07/20	0000000	CITY LAUNDERING CO.	35.00			05/14/20
						SHOP TOWELS				

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT	
FUND 685 VEHICLE MAINTENANCE FUND											
685-6698-446.86-12 REPAIR & MAINTENANCE / TOWELS											
							continued				
ACCOUNT TOTAL							35.00	.00	35.00		
685-6698-446.87-08 RENTALS / WORK BY OUTSIDE AGENCY											
1851		11/20 AP		04/30/20	0000000	RASMUSSEN CO., THE	45.00			05/14/20	
TOWED PD14 BACK TO PW											
1851		11/20 AP		04/29/20	0000000	RASMUSSEN CO., THE	45.00			05/14/20	
TOWED PD13 TO PW											
1851		11/20 AP		04/21/20	0000000	RASMUSSEN CO., THE	45.00			05/14/20	
TOWED #2124 FROM 606 TO PW											
1851		11/20 AP		04/17/20	0000000	RASMUSSEN CO., THE	45.00			05/14/20	
TOWED #139 FROM CH TO PW											
1851		11/20 AP		04/13/20	0000000	RASMUSSEN CO., THE	45.00			05/14/20	
TOWED PD09 FROM PS TO PW											
1851		11/20 AP		03/20/20	0000000	HARRISON TRUCK CENTERS, INC.	3,304.32			05/14/20	
TRANSMISSION REPAIRS #340											
ACCOUNT TOTAL							3,529.32	.00	3,529.32		
685-6698-446.93-01 EQUIPMENT / EQUIPMENT											
1851		11/20 AP		05/06/20	0000000	KELTEK INCORPORATED	17,126.33			05/14/20	
UPFITTING GOST FOR #PD20											
1835		11/20 AP		04/21/20	0000000	PRECISE MRM LLC	5,615.00			05/14/20	
TABLETS FOR AUTOMATED REFUSE TRUCKS											
ACCOUNT TOTAL							22,741.33	.00	22,741.33		
FUND TOTAL							27,228.49	.00	27,228.49		
FUND 686 PAYROLL FUND											
FUND 687 WORKERS COMPENSATION FUND											
687-1902-457.51-02 INSURANCE / WORKERS COMP INSURANCE											
1878		11/20 AP		05/01/20	0000000	REDFERN, MASON, LARSEN & MOORE,	345.00			05/14/20	
LGL:W/C D KLATT											
4/1/20-4/27/20											
1878		11/20 AP		05/01/20	0000000	REDFERN, MASON, LARSEN & MOORE,	1,767.00			05/14/20	
LGL:W/C D DOUGLAS											
4/1/20-4/26/20											
ACCOUNT TOTAL							2,112.00	.00	2,112.00		
FUND TOTAL							2,112.00	.00	2,112.00		

GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT	
FUND 688 LTD INSURANCE FUND											
FUND 689 LIABILITY INSURANCE FUND											
689-1902-457.51-05						INSURANCE / LIABILITY INSURANCE					
1865		11/20 AP		05/02/20	0000000	SELECTIVE INSURANCE (FLOOD)	4,372.00			05/14/20	
		FLOOD INS:1500 BLUFF ST									
1878		11/20 AP		05/01/20	0000000	REDFERN, MASON, LARSEN & MOORE,	60.00			05/14/20	
		LIAB:J BALIK									
		4/9/20-4/28/20									
1878		11/20 AP		04/23/20	0000000	AHLERS AND COONEY, P.C.	6,019.50			05/14/20	
		LIAB:FIRE FIGHTERS #1366									
		2/27/20-4/15/20									
		ACCOUNT TOTAL						10,451.50	0.00	10,451.50	
		FUND TOTAL						10,451.50	0.00	10,451.50	
FUND 724 TRUST & AGENCY											
FUND 727 GREENWOOD CEMETERY P-CARE											
FUND 728 FAIRVIEW CEMETERY P-CARE											
FUND 729 HILLSIDE CEMETERY P-CARE											
FUND 790 FLOOD LEVY											
		GRAND TOTAL						727,424.03	7,484.25	719,939.78	