



CITY of CLOVIS

AGENDA • CITY COUNCIL MEETING

Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

June 17, 2024

6:00 PM

Council Chamber

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

The Clovis City Council meetings are open to the public at the physical address listed above. There are numerous ways to participate in the City Council meetings: you are able to attend in person; you may submit written comments as described below; and you may view the meeting which is webcast and accessed at www.cityofclovis.com/agendas.

Written Comments

- Members of the public are encouraged to submit written comments at: www.cityofclovis.com/agendas at least two (2) hours before the meeting (4:00 p.m.). You will be prompted to provide:

- Council Meeting Date
- Item Number
- Name
- Email
- Comment



- Please submit a separate form for each item you are commenting on.
- A copy of your written comment will be provided to the City Council noting the item number. If you wish to make a verbal comment, please see instructions below.
- Please be aware that any written comments received that do not specify a particular agenda item will be marked for the general public comment portion of the agenda.
- If a written comment is received after 4:00 p.m. on the day of the meeting, efforts will be made to provide the comment to the City Council during the meeting. However, staff cannot guarantee that written comments received after 4:00 p.m. will be provided to City Council during the meeting. All written comments received prior to the end of the meeting will be made part of the record of proceedings.

CALL TO ORDER

FLAG SALUTE - Councilmember Pearce

ROLL CALL

PUBLIC COMMENTS - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 3 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

ORDINANCES AND RESOLUTIONS - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

1. Administration - Approval - Minutes from the June 10, 2024, Council Meeting.
2. Administration - Adopt - Ord. 24-09, Amending Various Sections of the Municipal Code Relating to Development Fees. (Vote: 5-0)
3. Finance – Receive and File – Investment Report for the Month of February 2024.
4. Finance – Receive and File – Treasurer's Report for the Month of February 2024.
5. General Services – Approval – Res. 24-____, Adopting the FY 2024-25 Consolidated Transportation Service Agency (CTSA) Operations and Program Budget (OPB) for Round Up Transit Services.
6. General Services – Authorize the City Manager to Approve a Reinstated Full-Time Public Safety Dispatcher at Step 4 of the Salary Range with an Effective Date of April 1, 2024.
7. Planning and Development Services – Approval – Consultant List from which Professional Consultants may be selected for Fiscal Year 2024-2025.
8. Public Utilities - Approval – Res. 24-____, Authorize the Submittal of an Application Under the San Joaquin Valley Air Pollution Control District (SJVAPCD) Public Benefit Program - New Alternative Fuel Vehicle Purchase and Authorize the City Manager to be the Contract Authority; Approval – Waive Formal Bidding Requirements and Authorize the Purchase of a 2024 Chevrolet Silverado 3WT EV Crew Cab from Hedricks Chevrolet in the Amount of \$68,940.

ADMINISTRATIVE ITEMS - Administrative Items are matters on the regular City Council Agenda other than Public Hearings.

- 9. Consider policy direction on a request for 18 rural County residents seeking annexation (approximately 38 acres) to the City of Clovis for properties located near the southeast corner of Perrin Road and N. Sunnyside Avenue. Quail Run 18 Association, applicant; Rich Wathen and Jared Callister, representatives.

Staff: George González, Senior Planner
Recommendation: Provide Policy Direction

PUBLIC HEARINGS - A public hearing is an open consideration within a regular or special meeting of the City Council, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1.

- 10. Conduct a Public Hearing and Consider Approval - Res. 24-____, A Resolution Declaring the Results of the Property Owner Protest Balloting Proceedings and Approving the Engineer’s Report for Assessment District 95-1 (Blackhorse Estates) Confirming the Assessments for the 2024-25 Fiscal Year.

Staff: Jomar Rushdan, Management Analyst / Sean Smith, Supervising Civil Engineer
Recommendation: Approve

- 11. Consider items associated with modifications to the existing density ranges for multifamily housing in the General Plan and Development Code. City of Clovis, applicant.

a. Consider Approval – Res. 24-____, GPA 2024-002, A request to amend the General Plan to modify the description MH (Medium-High Density Residential) land use designation to increase the maximum density from 15 to 20 dwelling units per acre and to modify the H (High Density Residential) land use designation to increase the minimum density from 15.1 to 20.1 dwelling units per acre.

b. Consider Introduction – Ord. 24-____, OA 2024-001, A request to amend the Development Code modify the description R-2 (Medium-High Density Residential) Zone District to increase the maximum density from 15 to 20 dwelling units per acre) and to modify the R-3 (Multi-Family Residential, High Density) Zone District to increase the minimum density from 15.1 to 20.1 units per acre.

Staff: Dave Merchen, City Planner
Recommendation: Approve

- 12. Consider Approval – Res. 24-____, Approving various actions required to conduct the November 5, 2024, General Municipal Election:

a. Calling and giving notice of the November 5, 2024, General Municipal Election for the purpose of electing two (2) members of the City Council for the terms of four (4) years through November 2028; and

b. Requesting to Consolidate the General Municipal Election with the Statewide General Election; and authorizing the Fresno County Elections Division to conduct the November 5, 2024, Election; and

c. Establishing Conditions for the filing of Candidates' Statements.

Staff: Briana Parra, City Clerk

Recommendation: Approve

CITY MANAGER COMMENTS

COUNCIL COMMENTS

CLOSED SESSION - A "closed door" (not public) City Council meeting, allowed by State law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions.

13. Government Code Section 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case Name: Desiree Martinez v. City of Clovis, et al., Case No. F082914

RECONVENE INTO OPEN SESSION AND REPORT FROM CLOSED SESSION

ADJOURNMENT

FUTURE MEETINGS

Regular City Council Meetings are held at 6:00 P.M. in the Council Chamber. The following are future meeting dates:

July 1, 2024 (Mon.)

July 2 - Aug. 4 Summer Recess

August 5, 2024 (Mon.)

August 12, 2024 (Mon.)

August 19, 2024 (Mon.)

CLOVIS CITY COUNCIL MEETING

June 10, 2024

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Ashbeck **at 6:02**
Flag Salute led by Councilmember Mouanoutoua

Roll Call: Present: Councilmembers, Basgall, Bessinger, Mouanoutoua, Pearce,
Mayor Ashbeck

PRESENTATION – 6:03

6:03 – ITEM 1 - PRESENTATION OF PROCLAMATION HONORING CAPTAIN KATY BENHAM UPON HER RETIREMENT AND COMMENDING HER FOR 31 YEARS OF SERVICE TO THE CLOVIS COMMUNITY.

PUBLIC COMMENTS – 6:25

Written public comment received from Jay Fowler and Rose Coughlin.

CONSENT CALENDAR – 6:27

Motion by Councilmember Bessinger, seconded by Councilmember Basgall, that items, with the exception of item 4, on the Consent Calendar be approved. Motion carried by unanimous vote.

- 2. Administration - Approved - Minutes from the June 3, 2024, Council Meeting.
- 3. Administration – Approved – Award the Request for Proposals and approve the purchase of Storage Area Network equipment from Dreadnought Endeavors, Inc., in the amount of \$118,858.14.
- 5. Administration - Approved – Adoption of the City of Clovis Language Access Plan for the administration of Community Development Block Grant Funds.
- 6. General Services – Approved – **Res. 24-68**, Approving a Side Letter Agreement with the Confidential Technical and Financial Professionals (CTFP) Bargaining Unit to Include Part-Time/Extra-Help Accounting Intern and Contract Finance Analyst; and Authorizing the City Manager to Execute the Agreement.
- 7. Planning and Development Services – Approved – Final Acceptance for CIP 21-20 Sierra Ave. Street Improvements.
- 8. Planning and Development Services – Approved – Final Acceptance for CIP 22-09 Santa Ana Avenue Sewer and Water Mains.
- 9. Planning and Development Services – Approved – Bid Award for CIP 23-29, Armstrong Avenue Street Rehabilitation to Dave Christian Construction Co., Inc., in the amount of \$904,284.00; and authorize the City Manager to execute the contract on behalf of the City.
- 10. Public Utilities – Approved – Award Non-Exclusive Franchise Agreements for Hauling of Construction and Demolition Debris, and Update the City’s Approved Hauler List.

11. Public Utilities – Approved – Bid Award for CIP 23-17, Sierra Bicentennial Park Dog Park Improvements, to Dynamic Underground Services in the Amount of \$65,639.75; and Authorize the City Manager to Execute the Contract on Behalf of the City.
12. Public Utilities – Approved – Bid Award for CIP 23-18, Letterman Park Dog Park Improvements to Ares Eng, LLC, in the Total Amount of \$153,374.00; and Authorize the City Manager to Execute the Contract on Behalf of the City.

ITEMS PULLED FOR FURTHER DISCUSSION

- 6:29 ITEM 4 - ADMINISTRATION – APPROVED – ADOPTION OF THE CITY OF CLOVIS CITIZEN PARTICIPATION PLAN FOR THE ADMINISTRATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS.

The above item was pulled by Councilmember Mouanoutoua to discuss the formation and roles of the Citizens’ Advisory Committee and suggested the Committee members help with community outreach, particularly in targeted census tracts. Upon call, there was no public comment.

Motion by Councilmember Mouanoutoua, seconded by Councilmember Bessinger, that the item be approved. Motion carried by unanimous vote.

PUBLIC HEARINGS – 6:35

- 6:35 ITEM 13 - APPROVED - **RES. 24-69**, 2024-2025 CITY OF CLOVIS ANNUAL BUDGET, FIVE YEAR CAPITAL IMPROVEMENT PROGRAM, AND INFORMATION REGARDING THE CLOVIS SUCCESSOR AGENCY. (CONTINUED FROM THE MAY 20, 2024, MEETING)

The council emphasized the need for alternative revenue sources and prioritizing essential services, such as staffing the new senior center appropriately, to avoid future financial challenges and directed for future budget processes to begin earlier, in January, to allow for more thorough participation and understanding of departmental needs. The council also emphasized the importance of exploring alternative revenue sources and prioritizing essential services to mitigate future financial challenges.

Chris Casado, resident, spoke on the need to invest in public safety and recommended council to direct staff to seek alternative funding sources.

LeDonna Snow, resident, spoke on maintaining Clovis as the safest city in the valley and asked Council to consider a sales tax measure.

Bill Scott, resident, spoke on the need to cut costs.

Motion for approval by Councilmember Bessinger, seconded by Councilmember Basgall to approve the 2024-25 Budget and to continue to seek alternative revenue sources. Motion

failed by the following 2-3, with Councilmember Mouanoutoua, Pearce, and Mayor Ashbeck voting no.

Motion for approval by Councilmember Mouanoutoua, seconded by Councilmember Pearce to approve the 2024-25 Budget as presented. Motion carried by unanimous vote.

7:29 ITEM 14 - APPROVED – DEBT MANAGEMENT POLICY UPDATES AND STATEMENT OF GOALS AND POLICIES FOR THE USE OF MELLO-ROOS COMMUNITY FACILITY DISTRICTS AND TAX INCREMENT FINANCING DISTRICTS.

Arakel Arisian, representative of Heritage Grove Development Company, spoke on the need to review other development related policies to encourage the use of the financing tools.

Motion for approval by Councilmember Mouanoutoua, seconded by Councilmember Bessinger to approve with the amendment to change the word from “should” to “shall.” Motion carried by unanimous vote.

7:54 ITEM 15 - APPROVED INTRODUCTION - **ORD. 24-09** AMENDING VARIOUS SECTIONS OF THE MUNICIPAL CODE RELATING TO DEVELOPMENT FEES; AND CONSIDER APPROVAL - **RES. 24-70**, REVISING THE MASTER DEVELOPMENT FEE SCHEDULE AND PROVIDING A DESCRIPTION OF FEES TO BE REQUESTED FOR COUNTY ADOPTION.

Darren Rose, President and CEO of the Fresno-Madera Builders Industry Association, requested additional 60 days to review the development impact fee program, made a request to review the development impact fee credit policy, and provide consistency on annual development impact fee increase in the future.

Julie Kutka, representative of De Young Properties, requested to be included in future discussions and commented on the fees.

Arakel Arisian, representative of Heritage Grove Development Company, spoke on the fee program and the need for consistency on fee amounts.

Sean Burdine, resident, spoke on the fee program.

Darrius Assemi, Granville Homes Developer, spoke on the fee program and housing development conditions including affordability and the need for consistency.

Motion for approval by Councilmember Mouanoutoua, seconded by Councilmember Bessinger to approve the fees as recommended and direct staff to continue to work with

the industry and return to council for a status update on July 1, 2024. Motion carried by unanimous vote.

COUNCIL ITEMS – 9:17

9:17 ITEM 16 - APPROVED – **RES. 24-71**, IN SUPPORT OF INITIATIVE 23-0014A1, THE HOMELESSNESS, DRUG ADDICTION, AND THEFT REDUCTION ACT.

Eric Rollins, resident, spoke in support.

Rose Coughlin, resident, spoke in support.

Motion for approval by Councilmember Basgall, seconded by Councilmember Bessinger. Motion carried by unanimous vote.

CITY MANAGER COMMENTS – 9:30

No comments were made.

COUNCIL COMMENTS – 9:30

It was the consensus of the Council to direct staff to review alternative funding sources for the general fund.

It was the consensus of the Council for staff to review policies on short-term rental properties.

CLOSED SESSION – 9:38

ITEM 17 - GOVERNMENT CODE SECTION 54956.9(D)(1) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION CASE NAME: DESIREE MARTINEZ V. CITY OF CLOVIS, ET AL., CASE NO. F082914

RECONVENE INTO OPEN SESSION AND REPORT FROM CLOSED SESSION – 9:44

No action taken.

ADJOURNMENT

Mayor Ashbeck adjourned the meeting of the Council to June 17, 2024

Meeting adjourned: 9:44 p.m.

Mayor

City Clerk



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: June 17, 2024

SUBJECT: Administration - Adopt - Ord. 24-09, Amending Various Sections of the Municipal Code Relating to Development Fees. (Vote: 5-0)

ATTACHMENTS: None

This item was approved for introduction on June 10, 2024, with a unanimous vote.

Please direct questions to the City Manager's office at 559-324-2060.



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council
 FROM: Finance Department
 DATE: June 17, 2024
 SUBJECT: Finance – Receive and File – Investment Report for the Month of February 2024.

ATTACHMENTS: 1. Distribution of Investments
 2. Monthly Investment Transactions
 3. Certificates of Deposit
 4. Municipal Securities
 5. Corporate Securities
 6. Graph of February 29, 2024 Treasury Rates

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

EXECUTIVE SUMMARY

Attached is the Investment Report for the month of February 2024. Shown in Attachment 1 is the distribution of investments which lists all the individual securities owned by the City with the book and market values. Book value is the actual price paid for the investment. Market value is the amount that the investment is worth if sold in the open market. The market value (which fluctuates daily) that is used in the report is as of the last working day of the month. Attachment 2 reflects the monthly investment transactions for the month of February 2024. Attachment 3 lists the certificates of deposit. Attachment 4 lists the municipal securities. Attachment 5 lists the corporate securities. Attachment 6 is a graph of Treasury rates on February 29, 2024.

The investment of the City's funds is performed in accordance with the adopted Investment Policy. Funds are invested with the following objectives in mind:

1. Assets are invested in adherence with the safeguards and diversity of a prudent investor.
2. The portfolio is invested in a manner consistent with the primary emphasis on preservation of the principal, while attaining a high rate of return consistent with this guideline. Trading of securities for the sole purpose of realizing trading profits is prohibited.

3. Sufficient liquidity is maintained to provide a source for anticipated financial obligations as they become due.

4. Investments may be made, consistent with the Investment Policy Guidelines, in fixed income securities maturing in three years or less and can be extended to five years with the City Manager's approval.

The Finance Department invests the City's assets with an expectation of achieving a total rate of return at a level that exceeds the annualized rate of return on short-term government guaranteed or insured obligations (90-day Treasury bills) and to assure that the principal is preserved with minimal risk of depreciation or loss. In periods of rising interest rates, the City of Clovis portfolio return may be less than that of the annualized 90-day Treasury bill. In periods of decreasing interest rates, the City of Clovis portfolio return may be greater than the annualized 90-day Treasury bill. The current 90-day Treasury bill rate (annualized) is 5.29%. The rate of return for the City of Clovis portfolio is 3.45%. The goal for the City of Clovis investment return is 120% of the 90-day Treasury bill rate. The current rate of return is 65% of the Treasury bill rate.

The Finance Department began investing in corporate securities this month to provide additional diversification and yield to the portfolio. 3 corporate securities totaling \$6,000,000 were purchased at an aggregate yield of 4.57%, which is roughly 31 basis points higher than current yields on 5-year Treasury bonds.

In accordance with the Investment Policy, the investment period on each investment is up to three years and can be extended to five years with the City Manager's approval. As of February 2024, the average investment life of the City's investment portfolio is 1.90 years.

Current Investment Environment and Philosophy

During the month of February 2024, the federal funds rate remained at 5.25%-5.50%. On February 29, 2024, the Treasury yield curve decreased from 3-month to 10-year notes.

Certificates of Deposit (CD's)

The City purchases both negotiable and non-negotiable Certificates of Deposit (CD's). Although negotiable CD's can be traded, it is the City's policy to buy and hold all CD's. Negotiable CD's are held by U.S. Bank, a third party custodian. Non-negotiable CD's are held in the City's safe.

Purchases and Maturities

- 0 government securities were purchased.
- 0 government securities were called or matured.
- 3 certificates of deposit totaling \$750,000 were purchased.
- 0 certificates of deposit were called or matured.
- 0 municipal securities were purchased.
- 0 municipal securities were called or matured.
- 3 corporate securities totaling \$6,000,000 were purchased.
- 0 corporate securities were called or matured.

Market Environment

- During February the federal funds rate remained at 5.25%-5.50%.
- On February 29, the yield curve decreased from 3-month to 10-year notes. See Attachment 6, Graph of Treasury Rates on February 29, 2024.

Prepared by: Jeffrey Blanks, Deputy Finance Director

Reviewed by: City Manager *AA*

**City of Clovis
Distribution of Investments
As of February 29, 2024**

AGENDA ITEM NO. 3.

	<u>COST</u>	<u>NET BOOK VALUE</u>	<u>MARKET VALUE *</u>	<u>YIELD TO MATURITY</u>	<u>STATED INTEREST RATE</u>	<u>INVEST DATE</u>	<u>MATURITY DATE</u>	<u>DAYS TO MATURITY FROM 2/29/2024</u>
GOV'T SECURITIES								
FFCB	5,000,000	5,000,000	5,000,000	0.250%	0.250%	03/01/21	03/01/24	1
FHLB	4,998,000	4,999,761	4,997,700	3.276%	3.250%	08/17/22	03/08/24	8
FHLB	1,994,000	1,999,246	1,999,300	3.835%	3.625%	09/14/22	03/08/24	8
FFCB	1,999,000	1,999,928	1,995,220	0.317%	0.300%	03/24/21	03/18/24	18
FHLB	5,000,000	5,000,000	4,932,400	0.350%	0.350%	06/07/21	06/07/24	99
FHLB	941,770	982,482	985,520	4.500%	0.700%	11/17/22	06/24/24	116
FHLB	4,969,000	4,990,369	4,859,200	1.274%	1.050%	01/20/22	11/15/24	260
FHLB	1,595,506	1,668,303	1,668,237	4.515%	0.500%	11/16/22	12/30/24	305
FNMA	1,857,400	1,914,723	1,911,740	4.415%	0.500%	03/23/23	02/24/25	361
FNMA	930,300	958,279	955,630	4.338%	0.520%	03/23/23	02/25/25	362
FHLB	932,200	959,340	955,700	4.328%	0.625%	03/23/23	02/27/25	364
FHLB	3,980,000	3,992,245	3,870,360	1.922%	1.750%	02/28/22	02/28/25	365
FHLB	4,000,000	4,000,000	3,898,640	2.750%	2.750%	04/25/22	04/25/25	421
FAMCMTN	3,947,600	3,977,174	3,781,360	1.121%	0.750%	12/16/21	07/28/25	515
FHLB	5,000,000	5,000,000	4,911,750	3.600%	3.600%	08/30/22	08/28/25	546
FAMCMTN	4,948,500	4,977,701	4,693,750	0.869%	0.600%	10/14/21	09/08/25	557
FHLB	871,150	892,009	880,916	3.886%	0.500%	04/26/23	11/25/25	635
FHLB	4,963,000	4,982,312	4,623,600	0.750%	0.580%	09/08/21	02/11/26	713
FHLB	3,922,000	3,959,955	3,699,080	1.229%	0.750%	12/16/21	02/24/26	726
FHLB	2,751,000	2,806,092	2,772,660	3.916%	0.790%	05/17/23	03/16/26	746
FFCB	4,967,500	4,982,008	4,551,100	1.075%	0.940%	10/14/21	09/28/26	942
FHLB	3,649,200	3,771,160	3,644,120	3.342%	1.150%	06/29/22	10/28/26	972
FHLB	5,988,000	5,993,041	5,465,460	1.291%	1.250%	11/24/21	11/24/26	999
FHLB	5,127,757	5,076,969	4,684,600	1.580%	2.125%	01/20/22	12/11/26	1,016
FHLB	4,043,250	4,190,935	4,049,241	3.397%	1.020%	06/29/22	02/24/27	1,091
FHLB	4,550,000	4,686,471	4,528,024	3.173%	1.020%	08/17/22	02/24/27	1,091
FHLB	3,695,200	3,803,996	3,767,530	2.564%	0.900%	03/31/22	02/26/27	1,093
FHLB	6,072,400	5,212,338	5,162,371	3.737%	0.900%	01/19/23	02/26/27	1,093
FHLB	5,247,000	6,240,345	6,180,523	4.329%	0.900%	02/16/23	02/26/27	1,093
FHLB	5,050,770	5,409,783	5,130,342	3.971%	1.000%	12/14/22	02/26/27	1,093
FHLB	4,000,000	4,000,000	3,742,720	2.375%	2.375%	03/08/22	03/08/27	1,103
FFCB	5,160,000	5,292,287	5,203,860	3.996%	0.830%	03/23/23	02/22/28	1,454
FHLB	355,160	355,160	351,168	4.123%	1.125%	01/18/24	02/25/28	1,457
FFCB	2,123,750	2,145,842	2,173,225	4.812%	1.000%	09/27/23	03/02/28	1,463
FHLB	1,893,209	1,909,429	1,958,089	5.018%	1.000%	10/18/23	03/10/28	1,471
FHLB	3,124,500	3,108,301	3,016,380	3.553%	4.500%	05/17/23	03/10/28	1,471
FFCB	626,780	626,780	616,924	4.121%	1.370%	01/18/04	03/22/28	1,483
FFCB	6,102,000	6,088,091	5,882,640	3.501%	3.875%	04/26/23	04/25/28	1,517
FFCB	5,354,250	5,370,708	5,292,100	4.349%	3.740%	06/14/23	04/27/28	1,519
FFCB	2,955,000	2,959,283	2,957,970	4.814%	4.470%	07/12/23	06/22/28	1,575
FFCB	2,641,500	2,643,866	2,608,170	4.130%	1.230%	12/20/23	07/13/28	1,596
FHLMC	853,500	857,427	864,650	4.601%	1.100%	11/15/23	07/27/28	1,610
FNMA	848,800	852,851	862,540	4.613%	1.000%	11/15/23	07/28/28	1,611
FHLB	882,500	883,265	872,590	4.117%	1.300%	12/20/23	08/04/28	1,618
FHLB	2,981,700	2,982,458	3,060,150	4.892%	4.750%	10/18/23	09/08/28	1,653
FHLMC	842,300	846,330	854,220	4.614%	1.000%	11/15/23	10/19/28	1,694
SECURITIES TOTAL	<u>\$ 153,736,451</u>	<u>\$ 155,350,042</u>	<u>\$ 150,873,470</u>					
LAIF		<u>\$ 56,706,769</u>	<u>\$ 56,706,769</u>					
Municipal Issuance		<u>\$ 57,130,672</u>	<u>\$ 55,970,997</u>					
Corporate Securities		<u>\$ 5,935,200</u>	<u>\$ 5,887,560</u>					
Sweep Account (Union Bank)		<u>\$ 13,082,312</u>	<u>\$ 13,082,312</u>					
TOTAL CD'S		<u>\$ 30,495,000</u>	<u>\$ 30,328,869</u>					
TOTAL INVESTMENTS		<u>\$ 318,699,995</u>	<u>\$ 312,849,977</u>					

* Market values for securities obtained from US Bank.

City of Clovis
Monthly Investment Transactions
As of February 29, 2024

AGENDA ITEM NO. 3.

Institution	Description	Activity	Amount	Market Value	Rate	Activity Date	Maturity Date
Duke Energy Carolinas LLC	Corp	Purchase	2,000,000	1,948,600	3.950%	02/16/24	11/15/28
Toyota MTR Cr Corp	Corp	Purchase	2,000,000	1,992,000	4.650%	02/16/24	01/05/29
Procter & Gamble Co	Corp	Purchase	2,000,000	1,994,600	4.350%	02/16/24	01/29/29
Oregon Cmnty Cr Un	CD	Purchase	250,000	250,000	4.300%	02/09/24	02/09/27
Valley Natl Bk	CD	Purchase	250,000	250,000	4.450%	02/21/24	02/22/27
Amerasia Bk	CD	Purchase	250,000	250,000	4.000%	02/15/24	02/15/29

PORTFOLIO DATA

Current Month (02/24)

	<u>Book</u>	<u>Market</u>
CD'S	\$ 30,495,000	\$ 30,328,869
Gov't Securities*	155,350,042	150,873,470
Municipal Securities	57,130,672	55,970,997
Corporate Securities	5,935,200	5,887,560
LAIF	56,706,769	56,706,769
Sweep Account (Union Bank)	13,082,312	13,082,312
TOTAL	\$ 318,699,995	\$ 312,849,977

Prior Month (01/24)

	<u>Book</u>	<u>Market</u>
CD'S	\$ 29,745,000	\$ 29,646,249
Gov't Securities*	155,350,042	151,735,277
Municipal Securities	57,130,672	56,405,113
Corporate Securities	-	-
LAIF	56,706,769	56,706,769
Sweep Account (Union Bank)	27,174,496	27,174,496
TOTAL	\$ 326,106,979	\$ 321,667,904

Three Months Previous (11/23)

	<u>Book</u>	<u>Market</u>
CD'S	\$ 28,245,000	\$ 27,693,005
Gov't Securities*	150,425,542	145,092,464
Municipal Securities	53,528,065	51,964,707
Corporate Securities	-	-
LAIF	56,142,817	56,142,817
Sweep Account (Union Bank)	22,985,608	22,985,608
TOTAL	\$ 311,327,032	\$ 303,878,601

Six Months Previous (08/23)

	<u>Book</u>	<u>Market</u>
CD'S	\$ 26,245,000	\$ 25,537,294
Gov't Securities*	140,516,837	134,028,857
Municipal Securities	55,388,719	53,687,790
Corporate Securities	-	-
LAIF	55,589,725	55,589,725
Sweep Account (Union Bank)	19,571,681	19,571,681
TOTAL	\$ 297,311,962	\$ 288,415,347

One Year Previous (02/23)

	<u>Book</u>	<u>Market</u>
CD'S	\$ 21,495,000	\$ 20,891,156
Gov't Securities*	128,172,290	121,101,534
Municipal Securities	55,435,000	50,692,253
Corporate Securities	-	-
LAIF	75,000,000	75,000,000
Sweep Account (Union Bank)	23,626,633	23,626,633
TOTAL	\$ 303,728,923	\$ 291,311,576

*Adjusted Quarterly for Premium/Discount Amortization

**City of Clovis
Certificates of Deposit
As of February 29, 2024**

AGENDA ITEM NO. 3.

Negotiable CDs	COST	MARKET PRICE	INTEREST RATE	INVEST DATE	MATURITY DATE	MATURITY FROM 02/29/24	INTEREST FREQUENCY
Transportation Alliance Bk	250,000	249,587.50	0.250%	03/12/21	03/12/24	12	QUARTERLY
Preferred Bank	250,000	249,137.50	0.250%	03/25/21	03/25/24	25	QUARTERLY
Bankunited Natl Assn	245,000	243,958.75	0.450%	03/31/21	04/01/24	32	QUARTERLY
Greenstate Credit Union	250,000	246,455.00	0.450%	06/16/21	06/17/24	109	QUARTERLY
Eaglemark Savings Bank	250,000	246,035.00	0.400%	06/30/21	06/28/24	120	QUARTERLY
Texas Exchange Bk	250,000	245,802.50	0.500%	07/09/21	07/09/24	131	QUARTERLY
BMW Bk North Amer	250,000	245,180.00	0.550%	07/30/21	07/30/24	152	QUARTERLY
Toyota Finl Svgs	250,000	244,215.00	0.650%	09/09/21	09/09/24	193	QUARTERLY
State Bk India	250,000	243,982.50	0.650%	09/17/21	09/17/24	201	QUARTERLY
Ubs Bank Usa	250,000	242,375.00	0.750%	11/17/21	11/18/24	263	QUARTERLY
Webbank Salt Lake City	250,000	242,102.50	0.750%	11/29/21	11/29/24	274	QUARTERLY
Medallion Bank Salt Lake City	250,000	241,787.50	0.900%	12/20/21	12/20/24	295	QUARTERLY
Beal Bank	250,000	241,275.00	0.950%	01/19/22	01/15/25	321	QUARTERLY
Mountian Amer Fed	250,000	246,150.00	3.450%	08/31/22	02/28/25	365	QUARTERLY
Barclays Bk	250,000	241,785.00	1.700%	03/09/22	03/10/25	375	QUARTERLY
Goldman Sachs Bk	250,000	241,662.50	1.650%	03/09/22	03/10/25	375	QUARTERLY
Safra National Bk	250,000	242,280.00	2.000%	03/23/22	03/24/25	389	QUARTERLY
Pentagon Federal Cr Un	250,000	242,165.00	2.000%	03/28/22	03/28/25	393	QUARTERLY
Beal Bank	250,000	242,645.00	2.200%	04/06/22	04/02/25	398	QUARTERLY
JP Morgan Chase	250,000	243,312.50	2.500%	04/08/22	04/08/25	404	QUARTERLY
First Natl Bank	250,000	242,497.50	2.200%	04/12/22	04/11/25	407	QUARTERLY
One Community Bank	250,000	243,582.50	2.700%	04/29/22	04/29/25	425	QUARTERLY
Americu Credit Union	250,000	243,862.50	2.800%	05/02/22	05/02/25	428	QUARTERLY
Synchrony Bank Retail	250,000	244,512.50	3.100%	05/20/22	05/20/25	446	QUARTERLY
Connexus Credit Union	250,000	244,187.50	3.000%	05/26/22	05/27/25	453	QUARTERLY
Bmo Harris Bank	250,000	244,457.50	3.150%	06/17/22	06/17/25	474	QUARTERLY
Saco Biddeford	250,000	243,515.00	2.850%	06/17/22	06/17/25	474	QUARTERLY
Baxter Credit Union	250,000	245,172.50	3.400%	06/28/22	06/30/25	487	QUARTERLY
Capital One Bank	250,000	244,960.00	3.350%	06/29/22	06/30/25	487	QUARTERLY
American First Cr Un	250,000	244,550.00	3.250%	07/15/22	07/15/25	502	QUARTERLY
Trustone Financial Cr Un	250,000	244,505.00	3.250%	07/19/22	07/21/25	508	QUARTERLY
American Natl Bank	250,000	243,940.00	3.100%	07/27/22	07/28/25	515	QUARTERLY
TCM Bank	250,000	244,792.50	3.350%	07/28/22	07/28/25	515	QUARTERLY
Generations Bank	250,000	244,950.00	3.400%	08/03/22	08/04/25	522	QUARTERLY
Direct Fed Credit	250,000	244,682.50	3.500%	08/17/22	08/18/25	536	QUARTERLY
Resource One Credit	250,000	244,505.00	3.300%	08/17/22	08/18/25	536	QUARTERLY
Connex Credit	250,000	245,135.00	3.500%	08/31/22	08/29/25	547	QUARTERLY
Skyone Fed Credit	250,000	245,472.50	3.600%	08/30/22	09/02/25	551	QUARTERLY
Credit Union of Texas	250,000	245,475.00	3.600%	09/14/22	09/15/25	564	QUARTERLY
Forbright Bank	250,000	245,040.00	3.500%	09/16/22	09/16/25	565	QUARTERLY
Ally Bank Sandy Utah	250,000	245,407.50	4.050%	09/29/22	09/19/25	568	QUARTERLY
Alabama Credit Union	250,000	246,890.00	3.600%	09/20/22	09/22/25	571	QUARTERLY
Kemba Finl Credit Union	250,000	247,002.50	4.000%	09/21/22	09/22/25	571	QUARTERLY
Farmers Merchants	250,000	245,947.50	3.750%	09/28/22	09/29/25	578	QUARTERLY
Jefferson Finl FCU	250,000	247,472.50	4.150%	09/29/22	09/29/25	578	QUARTERLY
Dort Finl Credit Union	250,000	246,872.50	4.000%	09/30/22	09/30/25	579	QUARTERLY
First National Bank	250,000	245,895.00	3.625%	09/30/22	09/30/25	579	QUARTERLY
Numerica Credit Union	250,000	247,987.50	4.200%	09/30/22	09/30/25	579	QUARTERLY
Vystar Credit Union	250,000	248,207.50	4.350%	09/30/22	09/30/25	579	QUARTERLY
Bell Bank Fargo	250,000	247,435.00	4.150%	10/13/22	10/14/25	593	QUARTERLY
Pacific Alliance	250,000	247,627.50	4.200%	10/14/22	10/14/25	593	QUARTERLY
1st Financial Bank	250,000	247,435.00	4.150%	10/13/22	10/14/25	593	QUARTERLY
Great Southern Bank	250,000	248,807.50	4.500%	10/20/22	10/20/25	599	QUARTERLY
American Bank	250,000	248,097.50	4.350%	10/21/22	10/21/25	600	QUARTERLY
Queensborough Natl Bank	250,000	247,822.50	4.100%	10/21/22	10/21/25	600	QUARTERLY
Public Alliance Cr Un	250,000	248,820.00	4.500%	10/25/22	10/27/25	606	QUARTERLY
First Citizens Bank	250,000	249,477.50	4.700%	10/28/22	10/28/25	607	QUARTERLY
LCA Bank Corp	250,000	248,297.50	4.400%	10/28/22	10/28/25	607	QUARTERLY
Sharonview Fed Cr Un	250,000	250,082.50	4.850%	10/31/22	10/31/25	610	QUARTERLY
United Heritage Cr Un	250,000	249,840.00	4.700%	11/04/22	11/04/25	614	QUARTERLY
Capital One Natl Assn	250,000	250,505.00	4.900%	11/16/22	11/17/25	627	QUARTERLY
Morgan Stanley Bank	250,000	250,150.00	5.000%	11/18/22	11/18/25	628	QUARTERLY
Spokane Teachers Cr Un	250,000	250,982.50	5.000%	11/23/22	11/23/25	633	QUARTERLY
Morgan Stanley Private	250,000	249,817.50	4.750%	12/09/22	12/09/25	649	QUARTERLY

**City of Clovis
Certificates of Deposit
As of February 29, 2024**

AGENDA ITEM NO. 3.

Negotiable CDs	COST	MARKET PRICE	INTEREST RATE	INVEST DATE	MATURITY DATE	MATURITY FROM 02/29/24	INTEREST FREQUENCY
Community Bank Topeka	250,000	248,057.50	4.300%	12/14/22	12/15/25	655	QUARTERLY
Austin Telco Fed	250,000	250,867.50	4.950%	12/16/22	12/16/25	656	QUARTERLY
Rogue Credit Union	250,000	250,090.00	5.100%	12/23/22	12/23/25	663	QUARTERLY
Alliant Credit Union	250,000	251,547.50	5.100%	12/30/22	12/30/25	670	QUARTERLY
First Technology Fed Cr Un	250,000	251,767.50	5.150%	06/30/23	12/30/25	670	MONTHLY
Liberty First Cr Un	250,000	249,250.00	4.550%	01/17/23	01/19/26	690	QUARTERLY
Capital Educators Fed Cr	250,000	249,220.00	4.550%	01/19/23	01/20/26	691	QUARTERLY
Manufacturers Traders	250,000	248,360.00	4.250%	01/31/23	01/23/26	694	QUARTERLY
City Natl Bank	250,000	247,917.50	4.350%	01/25/23	01/26/26	697	QUARTERLY
Coastlife Cr Un	250,000	249,772.50	4.650%	02/13/23	02/13/26	715	QUARTERLY
Achieve Finl Cr Un	250,000	249,787.50	4.650%	02/17/23	02/17/26	719	QUARTERLY
California Cr Un Glendale	250,000	249,012.50	4.500%	02/23/23	02/23/26	725	QUARTERLY
Truliant Fed Cr Un	250,000	249,620.00	4.600%	02/28/23	02/27/26	729	QUARTERLY
Pioneer Fed Cr Un Mtn Home	250,000	249,630.00	4.600%	02/28/23	03/02/26	732	QUARTERLY
Tradition Cap Bankk	250,000	249,372.50	4.600%	03/03/23	03/03/26	733	MONTHLY
Alaska Fed Cr	250,000	250,310.00	4.650%	03/05/23	03/09/26	739	MONTHLY
Mid Carolina Credit	250,000	251,562.50	4.600%	03/13/23	03/13/26	743	MONTHLY
Blue Ridge Bank	250,000	251,510.00	4.500%	03/16/23	03/16/26	746	MONTHLY
Northwest Bank	250,000	251,645.00	4.600%	03/17/23	03/17/26	747	MONTHLY
Valleystar Credit Union	250,000	251,670.00	4.600%	03/20/23	03/20/26	750	MONTHLY
First Community Bank	250,000	251,357.50	4.500%	03/22/23	03/23/26	753	MONTHLY
Technology Credit Union	250,000	251,717.50	4.650%	03/23/23	03/23/26	753	MONTHLY
Cibc Bank	250,000	251,335.00	4.650%	03/24/23	03/24/26	754	MONTHLY
Signature Bank	250,000	251,705.00	4.500%	03/24/23	03/24/26	754	MONTHLY
Point West Credit Union	250,000	251,775.00	5.000%	04/12/23	04/13/26	774	MONTHLY
Flagstar Bank	250,000	251,885.00	4.650%	03/30/23	04/24/26	785	MONTHLY
Utah Cmnty Credit Union	250,000	249,980.00	4.600%	04/26/23	04/27/26	788	MONTHLY
Cross River Bank	250,000	250,250.00	4.650%	05/19/23	05/19/26	810	MONTHLY
Raiz FCU	250,000	251,215.00	4.650%	05/24/23	05/26/26	817	MONTHLY
Usalliance FCU	250,000	250,682.50	4.700%	05/26/23	05/26/26	817	MONTHLY
Chartway Fed Cr Un	250,000	251,872.50	4.900%	06/09/23	06/09/26	831	MONTHLY
Customers Bank	250,000	250,747.50	4.700%	06/14/23	06/15/26	837	MONTHLY
Lafayette Fed Cr Un	250,000	252,230.00	4.950%	12/13/23	06/15/26	837	QUARTERLY
Latino Cmnty Cr Un	250,000	252,090.00	4.900%	06/27/23	06/29/26	851	MONTHLY
Leaders Cr Un	250,000	252,587.50	5.000%	06/30/23	06/30/26	852	MONTHLY
Farmers Insurance	250,000	252,842.50	5.000%	07/21/23	07/21/26	873	MONTHLY
Maine Svgs FCU	250,000	252,842.50	5.000%	07/21/23	07/21/26	873	MONTHLY
Popular Bank New York	250,000	252,420.00	4.850%	09/06/23	09/04/26	918	QUARTERLY
Freedom Northwest Cr Un	250,000	255,627.50	5.350%	09/19/23	09/18/26	932	QUARTERLY
Amex National Bank	250,000	253,505.00	5.000%	09/20/23	09/21/26	935	QUARTERLY
First Gty Bank	250,000	254,397.50	5.100%	10/13/23	10/13/26	957	MONTHLY
Bridgewater Bank	250,000	254,660.00	5.100%	11/03/23	11/03/26	978	MONTHLY
Taylorsville Svgs Bk	250,000	254,660.00	5.100%	11/03/23	11/03/26	978	MONTHLY
Mountain Comm Bk	250,000	251,335.00	4.500%	12/20/23	12/21/26	1,026	QUARTERLY
American Bk Freedom	250,000	251,197.50	4.500%	12/22/23	12/22/26	1,027	QUARTERLY
Rockland Fed Cr Un	250,000	252,005.00	4.600%	12/22/23	12/22/26	1,027	QUARTERLY
Hughes Fed Cr Un	250,000	251,040.00	4.400%	01/29/24	01/29/27	1,065	QUARTERLY
MVB Bk Inc Fairmont	250,000	249,990.00	4.250%	01/31/24	01/29/27	1,065	QUARTERLY
Farmers & Merchants Tr Co	250,000	249,355.00	4.150%	01/30/24	02/01/27	1,068	QUARTERLY
Oregon Cmnty Cr Un	250,000	250,465.00	4.300%	02/09/24	02/09/27	1,076	MONTHLY
Valley Natl Bk	250,000	251,657.50	4.450%	02/21/24	02/22/27	1,089	MONTHLY
People Bank Co	250,000	254,335.00	4.650%	03/30/23	03/30/27	1,125	MONTHLY
Carroll County	250,000	253,817.50	4.650%	03/30/23	03/30/28	1,491	MONTHLY
Discover Bank	250,000	252,410.00	4.350%	04/26/23	04/24/28	1,516	MONTHLY
TTCU Fed Cr Un	250,000	259,300.00	5.000%	07/26/23	07/26/28	1,609	MONTHLY
Wells Fargo Natl Bk	250,000	260,572.50	5.050%	11/14/23	11/14/28	1,720	MONTHLY
Consumers Fed Cr Un	250,000	260,017.50	5.000%	11/16/23	11/16/28	1,722	MONTHLY
Amerasia Bk	250,000	249,447.50	4.000%	02/15/24	02/15/29	1,813	MONTHLY
Negotiable CD TOTAL	<u>\$ 30,495,000</u>	<u>\$ 30,328,869</u>					
CD TOTAL	<u>\$ 30,495,000</u>	<u>\$ 30,328,869</u>					

**City of Clovis
Municipal Securities
As of February 29, 2024**

AGENDA ITEM NO. 3.

Municipal Securities	COST	MARKET PRICE	INTEREST RATE	INVEST DATE	MATURITY DATE	MATURITY FROM 02/29/24	INTEREST FREQUENCY
San Diego CA Convention Ref Bond	1,442,467	1,442,924	1.527%	08/18/22	04/15/24	46	QUARTERLY
Santa Ana College Ref Bond	439,115	432,054	0.644%	12/17/21	08/01/24	154	QUARTERLY
University CA Rev Bond	988,158	976,430	4.350%	09/15/22	05/15/25	441	QUARTERLY
Antelope Valley CA Ref Bond	737,063	716,978	1.767%	05/12/22	08/01/25	519	QUARTERLY
Chabot Las Positas Cmnty Clg Bond	1,444,182	1,407,618	0.880%	04/29/22	08/01/25	519	QUARTERLY
Foothill De Anza Bond	793,391	790,211	0.906%	03/24/23	08/01/25	519	QUARTERLY
San Dieguito High School Ref Bond	958,910	955,200	1.661%	10/13/22	08/01/25	519	QUARTERLY
Santa Ana CCD Ref Bond	240,890	235,560	0.744%	05/12/22	08/01/25	519	QUARTERLY
Orange County Water Dist Ref Bond	868,039	864,738	2.095%	10/13/22	08/15/25	533	QUARTERLY
San Jose CA Txble Ser B	2,282,082	2,270,644	2.450%	10/13/22	09/01/25	550	QUARTERLY
Los Angeles CA USD Ref Bond	1,005,405	923,300	1.455%	11/15/21	07/01/26	853	QUARTERLY
Chabot Las Positas Cmnty Clg CA	3,331,213	3,213,454	1.080%	07/27/22	08/01/26	884	QUARTERLY
Chaffey CA High School Ref Bond	1,524,924	1,483,229	2.475%	06/30/22	08/01/26	884	QUARTERLY
Huntington Beach HS Dist Ref Bond	3,165,757	3,036,072	1.208%	04/29/22	08/01/26	884	QUARTERLY
Placentia Yorba USD Ref Bond	1,059,224	1,017,415	1.070%	05/31/22	08/01/26	884	QUARTERLY
San Diego CA Cmnty Ref Bond	460,727	444,094	2.299%	04/29/22	08/01/26	884	QUARTERLY
San Ramon Valley CA USD Ref Bond	2,125,000	1,953,704	1.147%	11/03/21	08/01/26	884	QUARTERLY
Sonoma Cnty Jr College Ref Bond	1,947,394	1,892,940	2.447%	06/30/22	08/01/26	884	QUARTERLY
San Diego CA Pub Facs Ref Bond	1,557,631	1,503,353	1.812%	08/18/22	10/15/26	959	QUARTERLY
CA ST Univ Rev Ref Bond	2,284,645	2,278,875	1.142%	02/17/23	11/01/26	976	QUARTERLY
El Dorado CA Irr Dist Ref Bond	1,115,615	1,073,786	1.687%	08/18/22	03/01/27	1,096	QUARTERLY
Rancho Santiago Cmnty Clg	298,847	296,726	1.106%	11/17/22	03/01/27	1,096	QUARTERLY
University Gen Rev Bond	2,152,755	2,149,815	1.316%	10/13/22	05/15/27	1,171	QUARTERLY
El Monte Ca Ref Bond	542,885	538,644	1.326%	03/24/23	06/01/27	1,188	QUARTERLY
Los Angeles CA Dept Wtr Ref Bond	2,096,247	2,041,620	5.516%	04/27/23	07/01/27	1,218	QUARTERLY
Colton CA Jt Uni Sch	960,821	959,258	1.603%	11/17/22	08/01/27	1,249	QUARTERLY
Contra Costa Ref Bond	830,845	813,041	2.163%	09/15/22	08/01/27	1,249	QUARTERLY
Corona Norco Ref Bond	228,152	230,905	2.297%	09/28/23	08/01/27	1,249	QUARTERLY
Foothill De Anza CCD	490,256	487,280	1.473%	12/15/22	08/01/27	1,249	QUARTERLY
Fremont CA Uni Sch Dist	1,088,767	980,254	1.113%	11/17/22	08/01/27	1,249	QUARTERLY
Fremont CA USD Ref Bond	988,497	1,047,455	2.000%	05/31/22	08/01/27	1,249	QUARTERLY
Marin CA Cmnty Clg Dist	321,391	321,302	3.330%	11/17/22	08/01/27	1,249	QUARTERLY
Mount San Antonio Cmnty Clg	252,818	253,376	1.139%	11/17/22	08/01/27	1,249	QUARTERLY
Mount San Antonio Ref Bond	375,771	375,071	2.329%	10/13/22	08/01/27	1,249	QUARTERLY
Saddleback VY Uni Ref Bond	2,909,508	2,793,900	2.400%	08/10/22	08/01/27	1,249	QUARTERLY
San Diego CA Com CD	554,376	549,243	2.407%	12/15/22	08/01/27	1,249	QUARTERLY
San Ramon Valley Ref Bond	1,321,725	1,293,423	3.415%	09/15/22	08/01/27	1,249	QUARTERLY
Santa Monica Cmnty Clg Ref Bond	985,080	963,590	3.050%	09/15/22	08/01/27	1,249	QUARTERLY
Sierra CA Cmnty Clg Dist	414,371	414,478	1.129%	11/17/22	08/01/27	1,249	QUARTERLY
William Hart CA Un High	177,904	178,316	1.174%	11/17/22	08/01/27	1,249	QUARTERLY
San Jose CA Txble Ser B	852,242	850,741	2.600%	10/13/22	09/01/27	1,280	QUARTERLY
Soquel Creek Cnty Ref Bond	488,864	482,194	1.445%	05/18/23	03/01/28	1,462	QUARTERLY
Gardena Calif Pension Oblig	902,207	918,500	2.663%	10/19/23	04/01/28	1,493	QUARTERLY
Beverly Hills Ref Bond	563,569	552,507	1.514%	06/15/23	06/01/28	1,554	QUARTERLY
California Health FACS	713,788	724,082	3.378%	11/16/23	06/01/28	1,554	QUARTERLY
Desert CA Cmnty College	907,300	903,810	2.023%	01/19/24	08/01/28	1,615	QUARTERLY
Redondo Beach Ref Bond	577,213	586,798	1.430%	09/28/23	08/01/28	1,615	QUARTERLY
San Ramon Valley CA Uni	1,608,124	1,612,738	1.670%	07/13/23	08/01/28	1,615	QUARTERLY
Santa Ana College Impt	1,301,286	1,302,960	1.320%	07/13/23	08/01/28	1,615	QUARTERLY
Santa Clarita CA Cmnty	888,500	878,220	1.563%	01/19/24	08/01/28	1,615	QUARTERLY
William Hart CA High	880,712	874,760	1.429%	12/21/23	08/01/28	1,615	QUARTERLY
Yosemite Calif Cmnty Clg	684,019	683,415	2.210%	12/21/23	08/01/28	1,615	QUARTERLY
Mun. Securities TOTAL	\$ 57,130,672	\$ 55,970,997					
Municipal Securities TOTAL	\$ 57,130,672	\$ 55,970,997					

**City of Clovis
Corporate Securities
As of February 29, 2024**

AGENDA ITEM NO. 3.

<u>Corporate Securities</u>	<u>COST</u>	<u>MARKET PRICE</u>	<u>INTEREST RATE</u>	<u>INVEST DATE</u>	<u>MATURITY DATE</u>	<u>MATURITY FROM 02/29/24</u>	<u>INTEREST FREQUENCY</u>
Duke Energy Carolinas LLC	1,948,600	1,926,660	3.950%	02/16/24	11/15/28	1,721	QUARTERLY
Toyota MTR Cr Corp	1,992,000	1,978,700	4.650%	02/16/24	01/05/29	1,772	QUARTERLY
Procter & Gamble Co	1,994,600	1,982,200	4.350%	02/16/24	01/29/29	1,796	QUARTERLY

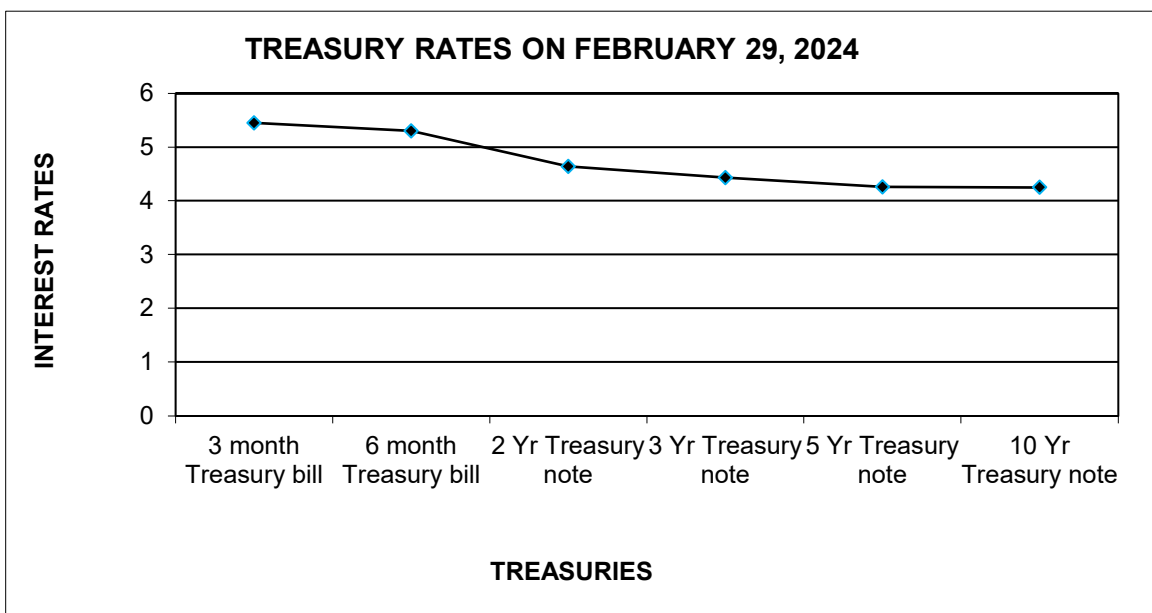
Corp. Securities TOTAL \$ 5,935,200 \$ 5,887,560

Corporate Securities TOTAL \$ 5,935,200 \$ 5,887,560

**CITY OF CLOVIS
FINANCE DEPARTMENT
FEBRUARY 29, 2024 TREASURY RATES**

Treasury Rates as of February 29, 2024

3 month Treasury bill	5.45
6 month Treasury bill	5.30
2 Yr Treasury note	4.64
3 Yr Treasury note	4.43
5 Yr Treasury note	4.26
10 Yr Treasury note	4.25



As indicated in the above graph, treasuries decrease from 3-month to 10-year notes.



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council
 FROM: Finance Department
 DATE: June 17, 2024
 SUBJECT: Finance – Receive and File – Treasurer’s Report for the Month of February 2024.

ATTACHMENTS: 1. Summary of Cash Balances
 2. Summary of Investment Activity
 3. Investments with Original Maturities Exceeding One Year

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

EXECUTIVE SUMMARY

Attached for the Council’s information is the Treasurer’s Report for the month ended February 29, 2024.

Pursuant to Section 41004 of the Government Code of the State of California, the City Treasurer is required to submit a monthly report of all receipts, disbursements, and fund balances. Attachment 1 provides a summary of the beginning balance, total receipts, total disbursements, ending balance for all funds, and a listing, by fund, of all month end fund balances. Attachment 2 summarizes the investment activity for the month and distribution, by type of investment, held by the City. Attachment 3 lists all investments with original maturities exceeding one year as of the month ended February 29, 2024.

Prepared by: Jeffrey Blanks, Deputy Finance Director

Reviewed by: City Manager *AA*

City of Clovis
Statement of Cash Balances
As of February 29, 2024

Previous Balance	\$	4,622,010.93
Deposits		30,916,539.64
Disbursements		<u>(33,193,735.52)</u>
Current Balance	\$	<u><u>2,344,815.05</u></u>

FUNDS	BALANCE
100 General Fund	\$ 12,993,142.12
201 Local Transportation	19,555,730.82
202 Parking and Business Improvements	209,180.70
203 Off Highway Use	73,843.15
204 Community Facilities District 2020-1	243,712.30
205 Senior Citizen Memorial Trust	58,183.52
207 Landscape Assessment District	7,885,478.67
208 Blackhorse III (95-1) Assessment District	15,511.14
209 Blackhorse III (95-1) Assessment District 2	35,641.13
275 HCD Block Grant Fund	474,309.01
301 Park & Recreation Acquisition	8,221,861.03
305 Refuse Equipment Reserve	2,450,344.77
310 Special Street Deposit Fund	50,219,768.25
314 Housing Successor Agency	382,918.45
402 1976 Fire Bond Redemption	25,475.23
404 1976 Sewer Bond Redemption Fund	426,557.37
501 Community Sanitation Fund	15,972,467.33
502 Sewer Service Fund	35,298,855.22
504 Sewer Capital Projects-Users	549,139.66
506 Sewer Capital Projects-Developer	5,348,937.54
507 Water Service Fund	45,091,730.55
508 Water Capital Projects-Users	6,236,442.07
509 Water Capital Projects-Developer	9,867,907.98
515 Transit Fund	2,482,776.24
540 Planning & Development Services	15,870,879.00
601 Property & Liability Insurance	785,190.18
602 Fleet Maintenance	24,556,203.21
603 Employee Benefit Fund	13,399,070.94
604 General Government Services	28,790,645.80
605 Facilities Maintenance	4,389,103.33
606 Information Technology	6,861,857.52
701 Curb & Gutter Fund	168,546.79
703 Payroll Tax & Withholding Fund	1,485,100.51
712 Temperance/Barstow Assmt Dist (98-1)	79,504.81
713 Shepherd/Temperance Assmt Dist (2000-1)	5,906.57
715 Supp Law Enforcement Serv	337,263.46
716 Asset Forfeiture	365,574.95
720 Measure A-Public Safety Facility Tax	2,012.06
736 SA Admin Trust Fund	1,421.40
741 SA Debt Service Trust Fund	(174,522.76)
747 Housing Successor Trust Fund	1,137.98
SUBTOTALS	<u>\$ 321,044,810.00</u>
999 Invested Funds	<u>(318,699,994.95)</u>
TOTAL	<u><u>\$ 2,344,815.05</u></u>

City of Clovis
Summary of Investment Activity
For the month of February 29, 2024

<hr/> <hr/>		
<u>Balance of Investments Previous Month End</u>		<u>\$ 326,106,979.08</u>
<u>Time Certificates of Deposit Transactions</u>		
Investments	750,000.00	
Withdrawals	<u>0.00</u>	
Total CD Changes		750,000.00
<u>Other Changes</u>		
Government Securities	0.00	
Local Agency Investment Fund	0.00	
Municipal Securities	0.00	
Corporate Securities	5,935,200.00	
Sweep Account	<u>(14,092,184.13)</u>	
Total Other Changes		<u>(8,156,984.13)</u>
Balance of Investments Current Month End		<u>\$ 318,699,994.95</u>

City of Clovis
Distribution of Investments
As of February 29, 2024

<hr/> <hr/>	
Insured CD's	30,495,000.00
Government Securities	155,350,042.35
Corporate Securities	5,935,200.00
Local Agency Investment Fund	56,706,769.08
Municipal Securities	57,130,671.55
Sweep Account	<u>13,082,311.97</u>
Investment Total	<u>\$ 318,699,994.95</u>

City of Clovis
Government Maturities Exceeding One Year
As of February 29, 2024

AGENDA ITEM NO. 4.

Institution	Face Value	Investment		Maturity	Stated Rate
		Balance At	Amortized Cost		
FFCB	5,000,000.00	5,000,000		3/1/2024	0.250%
FHLB	5,000,000.00	4,999,761		3/8/2024	3.250%
FFCB	2,000,000.00	1,999,246		3/8/2024	3.625%
FHLB	2,000,000.00	1,999,928		3/18/2024	0.300%
FHLB	5,000,000.00	5,000,000		6/7/2024	0.350%
FHLB	1,000,000.00	982,482		6/24/2024	0.700%
FHLB	5,000,000.00	4,990,369		11/15/2024	1.050%
FHLB	1,735,000.00	1,669,303		12/30/2024	0.500%
FNMA	2,000,000.00	1,914,723		2/24/2025	0.500%
FNMA	1,000,000.00	958,279		2/25/2025	0.520%
FHLB	1,000,000.00	959,340		2/27/2025	0.625%
FHLB	4,000,000.00	3,992,245		2/28/2025	1.750%
FAMCMTN	4,000,000.00	4,000,000		4/25/2025	2.750%
FAMCMTN	4,000,000.00	3,977,174		7/28/2025	0.750%
FHLB	5,000,000.00	5,000,000		8/28/2025	3.600%
FHLB	5,000,000.00	4,977,701		9/8/2025	0.600%
FHLB	980,000.00	892,009		11/25/2025	0.500%
FFCB	5,000,000.00	4,982,312		2/11/2026	0.580%
FHLB	4,000,000.00	3,959,955		2/24/2026	0.750%
FHLB	3,000,000.00	2,806,092		3/16/2026	0.790%
FHLB	5,000,000.00	4,982,008		9/28/2026	0.940%
FHLB	4,000,000.00	3,771,160		10/28/2026	1.150%
FHLB	6,000,000.00	5,993,041		11/24/2026	1.250%
FHLB	5,000,000.00	5,076,969		12/11/2026	2.125%
FHLB	4,500,000.00	4,190,935		2/24/2027	1.020%
FHLB	5,000,000.00	4,686,471		2/24/2027	1.020%
FHLB	4,000,000.00	3,803,996		2/26/2027	0.900%
FHLB	6,800,000.00	6,240,345		2/26/2027	0.900%
FHLB	5,700,000.00	5,212,338		2/26/2027	0.900%
FHLB	6,000,000.00	5,409,783		2/26/2027	1.000%
FHLB	4,000,000.00	4,000,000		3/8/2027	2.375%
FHLB	6,000,000.00	5,292,287		2/22/2028	0.830%
FHLB	400,000.00	355,160		2/25/2028	1.125%
FFCB	2,500,000.00	2,145,842		3/2/2028	1.000%
FHLB	3,000,000.00	3,108,301		3/10/2028	4.500%
FFCB	2,245,000.00	1,909,429		3/10/2028	1.000%
FFCB	700,000.00	626,780		3/22/2028	1.370%
FFCB	6,000,000.00	6,088,091		4/25/2028	3.875%
FFCB	5,500,000.00	5,370,708		4/27/2028	3.740%
FFCB	3,000,000.00	2,959,283		6/22/2028	4.470%
FFCB	3,000,000.00	2,643,866		7/13/2028	1.230%
FHLMC	1,000,000.00	857,427		7/27/2028	1.100%
FNMA	1,000,000.00	852,851		7/28/2028	1.000%
FHLB	1,000,000.00	883,265		8/4/2028	1.300%
FFCB	3,000,000.00	2,982,458		9/8/2028	4.750%
FHLMC	1,000,000.00	846,330		10/19/2028	1.000%

**City of Clovis
Municipal Maturities Exceeding One Year
As of February 29, 2024**

Institution	Face Value	Investment Balance At Amortized Cost	Maturity	Stated Rate
San Diego Conv Ctr Expansion	1,450,000.00	1,442,467.00	4/15/2024	1.527%
Sana Ana College Improv Dist	440,000.00	439,115.00	8/1/2024	0.644%
UC General Revenue Bonds	1,000,000.00	988,158.00	5/15/2025	3.050%
Antelope Valley Comm Coll	750,000.00	737,063.50	8/1/2025	1.767%
Chabot Las Positas Comm Coll	1,490,000.00	1,444,182.00	8/1/2025	0.880%
Foothill De Anza Ref Bds 2021B	835,000.00	793,391.50	8/1/2025	0.906%
San Dieguito USD GO Bonds	1,000,000.00	958,910.00	8/1/2025	1.661%
Santa Ana Coll Improv Dist	250,000.00	240,890.50	8/1/2025	0.744%
Orange County Water Dist	900,000.00	868,039.00	8/15/2025	2.095%
San Jose Ca Taxable Series B	2,355,000.00	2,282,081.50	9/1/2025	2.450%
LA CUSD GO Bonds	1,000,000.00	1,005,405.00	7/1/2026	1.455%
Chabot Las Positas Comm Coll	3,505,000.00	3,331,213.00	8/1/2026	1.080%
Chaffey Joint Union HS	1,565,000.00	1,524,924.50	8/1/2026	2.475%
Huntington Beach Union HS	3,305,000.00	3,165,757.00	8/1/2026	1.208%
Placentia Yorba Linda USD	1,110,000.00	1,059,224.00	8/1/2026	1.070%
San Diego Comm Coll Dist	470,000.00	460,727.00	8/1/2026	2.299%
San Ramon Valley CUSD	2,125,000.00	2,125,000.00	8/1/2026	1.147%
Sonoma County Jr Coll Dist	2,000,000.00	1,947,394.00	8/1/2026	2.447%
San Diego Pub Facilities Dist	1,625,000.00	1,557,631.00	10/15/2026	1.812%
California St Univ Taxable 2021B	2,500,000.00	2,284,645.00	11/1/2026	1.142%
El Dorado Irrigation Dist	1,175,000.00	1,115,615.00	3/1/2027	1.687%
Rancho Santiago CC Ref 2020	335,000.00	298,847.50	3/1/2027	1.106%
UC Taxable Gen Bds 2020 B	2,385,000.00	2,152,754.50	5/15/2027	1.316%
El Monte HSD Taxable Ref 2021	600,000.00	542,885.00	6/1/2027	1.326%
LA Dept Wtr Pwr Rev Bonds 2010C	2,000,000.00	2,096,247.00	7/1/2027	5.516%
Colton CA USD Ref Bonds 2020	1,060,000.00	960,821.00	8/1/2027	1.603%
Contra Costa Comm College Dist	880,000.00	830,845.00	8/1/2027	2.163%
Corona Norco USD Ref Bond 2019	250,000.00	228,152.00	8/1/2027	2.297%
Foothill De Anza CC Taxable 2021	540,000.00	490,256.00	8/1/2027	1.473%
Fremont USD Alameda County	1,100,000.00	1,088,767.00	8/1/2027	1.113%
Fremont USD Taxable Ref 2021	1,140,000.00	988,497.00	8/1/2027	2.000%
Marin County Comm Coll 2016	335,000.00	321,390.80	8/1/2027	3.330%
Mount San Antonio CC 2021	285,000.00	252,818.00	8/1/2027	1.139%
Mount San Antonio Comm Coll	405,000.00	375,770.75	8/1/2027	2.329%
Saddleback Valley USD	3,000,000.00	2,909,508.00	8/1/2027	2.400%
San Diego CCD Taxable 2019	590,000.00	554,376.00	8/1/2027	2.407%
San Ramon Valley CUSD	1,435,000.00	1,321,725.00	8/1/2027	1.440%
Santa Monica Comm College Dist	1,000,000.00	985,080.00	8/1/2027	3.415%
Sierra CA CCD 2021A Ref	465,000.00	414,370.50	8/1/2027	1.129%
William Hart USD 2020 Ref	200,000.00	177,904.00	8/1/2027	1.174%
San Jose Ca Taxable Series B	910,000.00	852,242.00	9/1/2027	2.600%
Soquel Creek Wtr Ref 2020	545,000.00	488,863.50	3/1/2028	1.445%
Gardena Calif Pension Obligation	1,000,000.00	902,207.00	4/1/2028	2.663%
Beverly Hills Taxable Ref 2020B	635,000.00	563,568.50	6/1/2028	1.514%
California Health Facs Fing Au	760,000.00	713,788.00	6/1/2028	3.378%
Desert CA Cmnty College	1,000,000.00	907,300.00	8/1/2028	2.023%
Redondo Beach CA Uni Bond 2018	675,000.00	577,213.00	8/1/2028	1.430%
San Ramon Valley CA	1,820,000.00	1,608,124.00	8/1/2028	1.670%
Santa Ana College Impt	1,500,000.00	1,301,286.00	8/1/2028	1.320%
Santa Clarita Calif Cmnty	1,000,000.00	888,500.00	8/1/2028	1.563%
William Hart High	1,000,000.00	880,712.00	8/1/2028	1.429%
Yosemite Calif Cmnty College	750,000.00	684,019.00	8/1/2028	2.210%

City of Clovis
Corporate Maturities Exceeding One Year
As of February 29, 2024

AGENDA ITEM NO. 4.

Institution	Face Value	Investment Balance At Amortized Cost	Maturity	Stated Rate
Duke Energy Carolinas LLC	2,000,000.00	1,948,600.00	11/15/2028	3.950%
Toyota MTR Cr Corp	2,000,000.00	1,992,000.00	1/5/2029	4.350%
Procter & Gamble Co	2,000,000.00	1,994,600.00	1/29/2029	4.650%



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: June 17, 2024

SUBJECT: General Services – Approval – Res. 24-____, Adopting the FY 2024-25 Consolidated Transportation Service Agency (CTSA) Operations and Program Budget (OPB) for Round Up Transit Services.

ATTACHMENTS: 1. Resolution 24-____
2. CTSA OPB FY 2024-25

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

For the City Council to approve a resolution adopting the FY 2024-25 Consolidated Transportation Service Agency (CTSA) Operations and Program Budget (OPB) for Round Up Transit services.

EXECUTIVE SUMMARY

The Consolidated Transportation Service Agency (CTSA) Operations and Program Budget (OPB) is a planning document required to maintain compliance with Public Utilities Code regulations to secure Transportation Development Act (TDA) funds for designated CTSA's. The document is revised annually as required.

BACKGROUND

The development of the CTSA Operations and Program Budget (OPB) for the Clovis Urban Area, Fresno Metropolitan Area, Rural Fresno County, and the City of Clovis has been a collaborative effort with Fresno Council of Governments (FCOG).

The OPB is intended to serve the following purposes:

1. Provide a program of operations, including an implementation schedule for new or modified services, and a program budget for the Clovis CTSA coordinated and consolidated social

service transportation services for the program year beginning July 1, 2024, through June 30, 2025.

2. Serve as a resource document for local elected officials, social service agencies, and citizens.
3. Demonstrate the CTSA's compliance with Section 99275.5 of the Public Utilities Code concerning Transportation Development Act (TDA) Local Transportation Fund (LTF) Article 4.5 claim evaluation criteria and required findings, and with the Fresno Council of Governments Assembly Bill 120 Action Plan.
4. Document efforts to improve coordination and consolidation of social services transportation services in order to meet state regulations.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

As a designated CTSA, the City of Clovis is required to prepare the OPB annually to comply with Section 99275.5 of the Public Utilities Code concerning the Transportation Development Act (TDA) Local Transportation Funds (LTF) Article 4.5 claim criteria and required productivity findings.

ACTIONS FOLLOWING APPROVAL

Attach Resolution 24-___ in the Clovis section of the CTSA document and file finalized document with the Fresno Council of Governments (FCOG).

Prepared by: Susanna Herrera, Management Analyst

Reviewed by: City Manager *AH*

RESOLUTION 24-____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS
APPROVING THE ADOPTION OF THE CTSA’S OPERATIONS AND PROGRAM
BUDGET (OPB) FOR CLOVIS TRANSIT ROUND UP SERVICES**

WHEREAS, the Fresno Council of Governments (FCOG) has separately designated the Clovis Transit Round Up Service as a Consolidated Transportation Services Agency (CTSA); and

WHEREAS, the document has been prepared in cooperation with Fresno Area Express (FAX), Clovis Transit, and the Fresno County Rural Transit Agency (FCRTA); and

WHEREAS, Clovis Transit has prepared, under contract, the FY 2024-2025 “Operations Program and Budget for the Clovis CTSA”; and

WHEREAS, the document has been prepared in conjunction with the annual performance evaluation process, the Short Range Transit Plans and Public Transit Budgets; and

WHEREAS, said document has been reviewed during the past forty-five (45) days.

NOW, THEREFORE, BE IT RESOLVED, that the City of Clovis does hereby adopt the “Operations and Program Budget for the Clovis CTSA 2024-2025” as the basis for its continued responsibility as the designated CTSA for the City of Clovis.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 17, 2024, by the following vote, to wit.

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DATED: June 17, 2024

Mayor

City Clerk

**CONSOLIDATED TRANSPORTATION SERVICE AGENCY
OPERATIONS PROGRAM AND BUDGET
FOR FISCAL YEAR 2024 - 25
CLOVIS URBAN AREA**

Date: May 2024

**SUBMITTED TO
THE FRESNO COUNCIL OF GOVERNMENTS**

**PREPARED BY
CITY OF CLOVIS
THE CLOVIS CONSOLIDATED TRANSPORTATION SERVICE AGENCY**

155 N. Sunnyside Ave
Clovis, CA 93611
Phone: 559-324-2760

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OPERATIONS AND PROGRAM BUDGET OF THE CLOVIS URBAN CONSOLIDATED TRANSPORTATION SERVICE AGENCY

INTRODUCTION

The City of Clovis operates two types of public transit service. Clovis Stageline provides general public, fixed-route service within the City limits and into the northeast area of Fresno including California State University Fresno (CSUF). Clovis Roundup operates specialized demand-responsive service for disabled residents with scheduled trips within Clovis/ Fresno metropolitan area. The City of Clovis has designated Roundup services as the Consolidated Transportation Service Agency (CTSA) for the Clovis Transit service area.

INTRODUCTION

The Consolidated Transportation Service Agency (CTSA) Operations Program and Budget (OPB) for the Clovis Urban Area has been developed in cooperation with the Fresno Council of Governments (Fresno COG). The OPB is intended to:

1. Provide a program of operations, including an implementation schedule for new or modified services, and a program budget for CTSA coordinated and consolidated social service transportation services for the program year, July 1, 2024, through June 30, 2025.
2. Serve as a resource document for local elected officials, social service agencies, and citizens.
3. Demonstrate the CTSA's compliance with Section 99275.5 of the Public Utilities Code concerning Article 4.5 claim evaluation criteria and required findings, and with the Fresno COG Assembly Bill 120 Action Plan (adopted February 1982).
4. Document efforts to improve coordination and consolidation of social service transportation services in order to:
 - a. Demonstrate compliance with Chapter 1120 of the 1979 California Statutes by addressing and substantiating which of the coordination benefits specifically listing in the legislation should be pursued by the CTSA.
 - b. Create additional opportunities to utilize supplemental grant funding available from federal and state assistance programs to support social service transportation services by demonstrating that "coordination criteria" have been met.

Operational concerns for FY25 include:

- Monitor demand for service to newly expanded city areas to the northeast and southeast, including Loma Vista and Heritage Grove;

- Continue to monitor impacts of VMT and maximize any potential mitigation resulting from route changes;
- Continue to assess commercial driver shortage and make necessary adjustments to continue to meet service levels;
- Continue to adjust and adapt operations to incorporate second transit location (Transit Hub at Landmark Square);
- Continue zero-emission pilot project;
- Utilize feasibility electrification study to begin planning efforts for ICT Compliance through fleet conversion;
- Monitor legislative relief in response to coronavirus pandemic and plan for changes in efficiency metrics and potential impacts on funding;
- Continue coordination efforts with other transit agencies in the region including Fresno Area Express, Fresno County Rural Transit Agency, and Fresno Council of Governments;
- Continue the process of becoming a federal funding recipient while monitoring and the short and long-term impacts on operations and services to the community.

GOALS, OBJECTIVES, AND POLICIES FOR CONSOLIDATED TRANSPORTATION SERVICE AGENCIES (STATE AND REGIONAL MANDATES)

In 1985 the Clovis City Council adopted the following goals, objectives, and standards for Clovis Transit as part of the transit planning process. Annually the Council reviews and amends these standards as needed.

Chapter 1120 of the 1979 California Statues and the Assembly Bill 120 Action Plan declare goals, objectives and policies which apply "generally" to CTSA services. These are as follows:

GOAL

Improve transportation service required by social service fund recipients by promoting the improved coordination and consolidation of transportation services.

Objectives Which May Apply

1. Centralized administration for the elimination of duplicated administrative requirements.
2. Identification and consolidation of all sources of funding for the provision of more effective and cost-efficient services.
3. Centralized dispatching for more efficient vehicle use.

4. Centralized maintenance for adequate, regular, and more cost-effective vehicle maintenance.
5. Adequate driver training programs for safer vehicle operation and lower insurance costs.
6. Combined purchasing for more effective cost savings.

Policies

1. Any centralized administration shall utilize, to the maximum extent possible, existing public and private administrative capabilities and expertise to achieve the system goals.
2. Existing sources of funding utilized prior to the Social Service Transportation Improvement Act (Assembly Bill 120) shall, to the maximum extent possible, be continued.
3. The consolidation of services shall, to the maximum extent possible, utilize existing agency operating and maintenance personnel and expertise.
4. The Fresno Council of Government (COG) shall utilize its regulatory roll over Transportation Development Act (TDA) monies by monitoring and evaluating the performance of the CTSA's through the TDA claim process, an annual financial audit, and annual productivity evaluation, a triennial performance audit, and the CTSA's compliance with the Action Plan.
5. The Fresno COG, as part of its ongoing transportation planning process, which includes review by various technical committees, shall review CTSA designates compliance with the Action Plan at least annually.
6. The Fresno COG shall review, through the Executive Order 12372 review process, the transportation services offered by social service agencies and their consistency with the Action Plan and make appropriate comments and findings encouraging their participation with the CTSA, as part of the final Clearinghouse commentary.
7. The Fresno COG shall encourage members to evaluate their financial commitments to local social service projects (which either in full or part provide transportation services) and make appropriate recommendations for proper coordination with the CTSA in order to maximize the effective use of local transportation dollars.
8. Transportation Development Act/Local Transportation Fund (TDA/LTF) Article 4.5 monies shall not be expended without a minimum dollar for dollar match with other available funds to the CTSA.
9. The CTSA shall be required to maintain, at a minimum, an overall farebox revenue to operating cost ratio of 10% for all CTSA transportation services. The 10% farebox recovery may also be provided for by CTSA contractual arrangements or donations. The funding formula would then be 45% TDA/LTF Article 4.5 moneys and 55% local match. *(This specific efficiency requirement was suspended by the California Legislature under AB149 for FY19/20 – FY25/26 due to impacts of the coronavirus pandemic on public transit.)*

GOALS, OBJECTIVES, AND STANDARDS FOR THE CLOVIS CONSOLIDATED TRANSPORTATION SERVICE AGENCY (LOCAL MANDATES)

In 1985, the Clovis City Council adopted the following goals, objectives, and standards for Clovis Transit as part of the transit planning process. Annually the Council reviews and amends these standards as needed.

GOAL 1. SERVICE LEVELS: CLOVIS TRANSIT WILL PROVIDE PUBLIC TRANSPORTATION SERVICE TO A MAXIMUM NUMBER OF PEOPLE IN THE CLOVIS AREA.

Objective A: To provide a transit system that meets the public transportation needs of the service area.

Standard 1: Clovis Transit’s demand responsive service (Roundup) will operate seven (7) days a week excluding City observed holidays. Operational hours for demand responsive service in Clovis are 6:00 A.M. to 7:00 P.M. Monday through Friday. Saturday & Sunday hours are 7:30 A.M. to 3:30 P.M.

Standard 2: Clovis Transit’s CTSA Roundup services shall implement "real time dispatching" for demand responsive service to improve overall operations and increase ridership.

Objective B: To provide CTSA Roundup transit services that adequately serves elderly and disabled residents.

Standard 1: Clovis Transit should maintain base fare levels for elderly and disabled riders, those qualifying for ADA paratransit service.

Standard 2: As per The Americans with Disabilities Act of 1990 (ADA) all new vehicles purchased must have ADA lifts. All vehicles met those regulations as of March 16, 1997.

Objective C: To secure a stable and sufficient local funding mechanism.

Standard 1: Clovis Transit should identify and coordinate funding mechanisms that will address all transportation funding needs in the Clovis area.

Standard 2: Clovis Transit should identify short and long range needs and maximize revenue resources, utilizing all funding mechanisms including federal grants, State enabling legislation, and farebox revenue.

GOAL 2. SERVICE QUALITY: CLOVIS TRANSIT WILL PROVIDE A QUALITY SERVICE.

Objective A: To provide reliable and convenient public transit service.

Standard 1: Clovis Transit’s CTSA Roundup Services should operate its demand response service within five (5) minutes before the scheduled pick-up time and no more than fifteen (15) minutes after the scheduled pick-up time. Drivers shall not wait for patrons for more than five (5) minutes after arrival at the

designated pick-up time. Passengers must be ready for their pickup as directed by transit staff or through information provided by the ride application. Passengers returning to Clovis from Fresno may wait up to one hour for a ride back.

Objective B: To provide safe, clean, attractive and comfortable vehicles and facilities.

Standard 1: All CTSA Roundup vehicles returning to the yard after revenue service should be swept and dusted before being assigned for service the following day.

Standard 2: The exteriors of Clovis Transit vehicles should be cleaned at least once a week.

Standard 3: In winter, the heaters on Clovis Transit vehicles should work 100% of the time.

Standard 4: In summer, at least 95% of all vehicles on the street should have operable air-conditioners.

Objective C: To provide a safe system.

Standard 1: Clovis Transit vehicles should operate in excess of 150,000 miles between preventable accidents, and bus operators should be formally recognized for their safe driving.

Standard 2: Buses should be checked daily for proper operation and condition of lights, mirrors, radios, and fluids; detailed mechanical inspections should be completed every 3,000 miles/45 days. Operations, maintenance, and other employees will be provided safety training at the beginning of their employment and such training will be updated on a regularly scheduled basis.

Objective D: To record and respond to all public comments.

Standard 1: Clovis Transit should continue to track and evaluate all compliments, complaints, and inquiries from the public.

GOAL 3: SERVICE PRODUCTIVITY: CLOVIS TRANSIT WILL OPERATE AN EFFICIENT AND EFFECTIVE BUS SYSTEM.

Objective A: To establish and maintain system-wide productivity indicators.

Standard 1: Clovis Transit should achieve a 10% farebox recovery ratio for demand responsive (CTSA Roundup Service) and 20% for fixed route (Stageline Services). *(As of October 2020, the Clovis City Council made permanent an earlier fare suspension that was put into place under an Emergency Order by the City Manager. All productivity indicators will continue to be measured to ensure efficient and adequate service.)*

Standard 2: Clovis Transit should record and report, at least monthly with quarterly reports, the following performance indicators.

- Total Monthly Ridership
- Total Monthly Revenue
- Total Monthly Expense
- Total Revenue Hours
- Passengers Per Revenue Mile
- Total Revenue Miles
- Total Non-Revenue Miles
- Average Weekday Ridership
- Farebox Ratio
- Total Road Calls
- Total Operating Expense Per Passenger
- Total Operating Expense Per Revenue Hour
- Total Operating Expense Per Revenue Mile
- Total Revenue Per Revenue Hour
- Total Revenue Per Revenue Mile
- Passengers Per Revenue Hour
- Equivalent Full Time Employees

GOAL 4 SYSTEM IMAGE: CLOVIS TRANSIT WILL STRIVE TO PROMOTE ITS SERVICE AND IMPROVE ITS IMAGE.

Objective A: To provide clear and consistent system information to transit passengers.

Standard 1: Current bus schedules and system information should be available to the public at all major public facilities and on the internet.

Standard 2: Telephone service information should be available to the public at all times during hours of operation.

Objective B: To provide for community involvement in transit system affairs.

Standard 1: Clovis Transit should become involved in and work with citizen groups, civic groups, and other area associations to communicate the services and benefits of Clovis Transit.

Standard 2: Clovis Transit should maintain a positive presence on the city's social media channels, disseminating useful information to passengers and the community on a regular schedule.

OVERVIEW

The "Assembly Bill 120 Action Plan for Fresno County" (February 1982) developed by the Fresno COG designated the City of Clovis as the CTSA for the Clovis Urbanized Area. The Clovis CTSA is coordinated by the Transit Manager and Deputy General Services Director.

Clovis Roundup provides demand-responsive, curb-to-curb and door-to-door transportation service for disabled residents within the City's existing Sphere of Influence. Service is available Monday through Friday and limited weekend service within the Clovis area, and Monday through Friday to Fresno with limited service in accordance with the ADA ¼ mile rule on Saturday.

The program was originally funded with an Older Americans Act Grant but now is funded by City and TDA/Local Transportation Funds. The most significant social service provider in Clovis is the Clovis Senior Activity Center. Most social services in the area are provided by or through the Senior Center. Clovis Transit also works closely with Central Valley Regional Center, Clovis Unified School District, and various County departments. In FY 88, the Clovis City Council designated its Roundup service solely as a Consolidated Transportation Service Agency (CTSA) function. Local Measure "C" dollars are used to provide the necessary match of TDA/LTF Article 4.5 funds.

Roundup service operates within Clovis Monday through Friday, 6:00 A.M. to 7:00 P.M. and weekends from 7:30 A.M. to 3:30 P.M. Service to Fresno is available Monday through Friday, 6:00 A.M. to 5:00 P.M and in a limited capacity on Saturday in accordance with the ADA ¾ mile rule. Reservations can be made for the same day or up to fourteen (14) days in advance based on vehicle availability. Current software technology allows passengers to submit a request for same-day service and the request is scheduled based on vehicle availability.

In April of 2020, under an Emergency Order issued by the Clovis City Manager, the Clovis City Council approved the temporary suspension of fares during the COVID19 pandemic. The action was one of many intended to provide a safer environment on the buses by eliminating the need for cash or passes to be passed from person to person. Effective October 2020, the City Council approved a permanent zero-fare model for all Clovis Transit bus services. In fall of 2019, Clovis Transit had provided free rides for all passengers using grant funds to underwrite fares. This resulted in a 35% increase in ridership, and once the health crisis subsided, ridership levels have returned, and riders are benefitting from the free-fare model.

Marketing efforts in FY 23-24 included social media, bus advertising, bus shelters, real-time software with trip scheduling, and community events. Clovis Transit uses Google Transit for passenger route-planning and is integrated with Fresno Area Express (FAX). Route information is listed in the City of Fresno FAX guide. Fresno Area Express adopted temporarily a fare-free model; however, has reinstated fares at a discounted rate. FAX continues to explore the possibility of free fares. Passes and other rider programs have been eliminated by Clovis Transit. A website for Clovis Transit has been launched independent of the City's website. The site provides easy access to route and rider information and other alerts about the system.

During FY 23-24, utilizing California Emergency Management Agency Proposition 1B Transit Safety and Security Grants, cameras and security systems were purchased. Clovis Transit's allocation of these funds have been completely expended. The project included:

- Purchase of security systems and cameras for the Transit building located in Landmark Square. The cameras will be installed inside the new building and on the exterior of the 7-acre project site, providing an enhanced level of safety for visitors and employees. Additionally, a building security system will provide a secure work site for employees assigned to the Transit building. The interior of the building will be accessible by authorized persons only. Several monitoring stations were also purchased to facilitate monitoring of traffic and pedestrians inside and outside the building along with the activity at the large bus shelter north of the transit building. Security systems were installed shortly after the completion of the building in November 2023.

Other completed projects included:

- The installation and integration of a new paratransit scheduling software system. Improvements were needed to provide the community with a software system that would allow automated scheduling for same-day and future appointments. This software provides real-time scheduling and updates, a phone application that facilitates scheduling appointments, as well as providing immediate updates on vehicle arrival times. Efficiency and equity have significantly improved.

Additionally, Low Carbon Transit Operations Program (LCTOP) funds, Public Transportation Modernization, Improvement, and Enhancement Account (PTMISEA), SB1 State of Good Repair, and Measure C – New Technology funds were received and will be used for multi-year projects which include:

- Construction of a transit center and administrative offices. Funds have been expended and the center was commissioned in November 2023.
- Purchase of Automated Passenger Counters and Automated Voice Annunciation systems has been processed. Systems are being installed and will be completed by the end of Spring 2024.
- Rolling multiple year allocation of funds to purchase replacement vehicles.
- The first phase of the route re-design project has been completed which included the design and distribution of a community needs survey. This project was delayed due to the pandemic but as health conditions have improved, work has begun again. The survey was administered and available in early fall of 2021. The survey targeted the underrepresented and disadvantaged community members, as well as the community at large. Results from the survey have been combined with comments received through the Fresno Council of Government's Unmet Needs Process, the City's ATP Results, and all results have been evaluated and incorporated into the re-design and/or service change of the current routes. Phase two of this project has been initiated to include the evaluation of new re-design of existing routes. Staff utilized community and stakeholder feedback to make necessary modifications and the new routes have been finalized. The next step will include the evaluation and implementation of the newly required bus stop locations.
- Rolling multiple year allocation of funds toward the purchase of a zero-emission bus.

A Measure C New Technology Grant was awarded in FY18-19 for a three-year zero-emission battery electric bus pilot project. This pilot project helped determine the costs required for infrastructure, charging, and operation of electric buses by a public transit agency. The 2018 mandate from the California Air Resources Board requiring the conversion to zero-emission transit buses for public transit operators by 2030 has made this project necessary to develop a plan to meet that requirement. The infrastructure phase is complete, and the buses have been incorporated into service. Grant documentation was submitted for the closure of the grant; however, Clovis Transit continues to gather data from the vehicles and is sharing information about the project across the U.S.

In addition, as an effort to meet the California Air Resource Board (CARB) requirement of all transit buses converting to zero-emission by 2030, the City of Clovis and CalStart Inc. partnered to conduct a feasibility study and generate an electrification master plan for Clovis Transit. This project was possible through Caltrans' Sustainable Communities Grant FY 20-21. The study by CalStart gathered background information on Clovis Transit's operational data and the probable zero emission technologies available. Electric and hydrogen conversions were reviewed and analyzed to determine which conversion would be most beneficial for Clovis Transit. The feasibility study has concluded, and the electrification master plan has been generated. In February 2023, the master plan was presented to the City Council. The required rollout plan was

submitted to CARB in July 2023. CARB approved the rollout plan, and it is available on the Clovis Transit website.

Roundup, paratransit service, exceeded its pre-pandemic ridership in FY 22-23. Ridership for Stageline, fixed-route service, has returned to the service levels prior to the pandemic and continues an upward trend. In the first days of the shut-down in March 2020, Clovis Transit made a commitment to the community by ensuring all services would be available to those essential workers within Clovis and Fresno. For the last four years, Clovis Transit drivers have performed in an exceptional manner by maintaining a safe environment for passengers. Clovis Transit has great employees, however; we are short staffed. Driver shortage has been an issue in the past but was greatly exacerbated by the pandemic. The City as well as other public transit agencies have a challenging time recruiting commercial drivers. During FY 2021-22, Clovis Transit decided to purchase two ProMaster Minibuses which do not require a commercial license to operate. This has provided some staffing relief in the short-term and a greater degree of flexibility. These minibuses seat 7 passengers and 2 mobility devices and will be used for the paratransit service. An additional eight (8) ProMaster Minibuses were ordered and received during FY2023-24.

DESCRIPTION OF EXISTING PARATRANSIT SERVICES

A. CITY OF CLOVIS - ROUNDUP

1. Background

Roundup is a demand-responsive service providing door-to-door service. Service is available to qualified riders requesting transportation within the service area and provides essential service to many ambulatory and non-ambulatory passengers. Service is currently provided by radio dispatched, lift-equipped buses as well as wheelchair accessible minivans.

2. Service Area

Roundup, operated by the City of Clovis, provides door-to-door service on a demand-responsive basis to disabled residents within its existing boundaries, primarily along Shepherd Avenue to the north, Dakota Avenue to the south, Locan/DeWolf/Leonard Avenues to the east, and west to the City limits. Service for the residents of the Fresno County Island, Tarpey Village, is also provided with reimbursement from the County of Fresno. Zonal service is also operated within the City of Fresno as far north as Shepherd Avenue, south to Kings Canyon, west to West Avenue and south to Downtown Fresno.

3. Days and Hours of Operation

Currently, Roundup operates within Clovis' Sphere of Influence Monday through Friday from 6:00 A.M. to 7:00 P.M. and Saturday & Sunday service from 7:30 A.M. to 3:30 P.M. as demand requires. Service to Fresno operates Monday through Friday 6:00 A.M. to 5:00 P.M, and on Saturdays in accordance with the ADA ¾ mile rule.

4. Response Time

Service is provided on both an advance-reservation basis and a real-time, space-available basis. Passengers may make reservations up to fourteen (14) days in advance or a same-day request. Service is offered on a first-called/first-served basis. Passengers are provided with a thirty (30) minute pick-up window when booking their trip.

5. Eligibility/Accommodations

Service is available to those persons who have been ADA certified. To become certified, the applicant must complete an ADA application, have it signed by a medical professional and return it to the administrative offices located at 785 Third Street Clovis, CA 93612. Applications are reviewed by the Clovis Transit Staff and any applications needing further review will be sent to the Transit Supervisor and/or Fresno Area Express for evaluation and determination using their qualified medical staff person.

In order to comply with ADA requirements for destination to origin service, the driver will provide assistance to passengers who require help to/from the door of their origin or destination. However, for safety purposes, drivers are required to stay in sight of the vehicle at all times and may travel no farther than 100 feet to provide assistance. Drivers will enter a foyer/lobby area to collect a passenger but will not enter a private residence or individual room inside a building. Drivers will assist passengers using a wheelchair over one curb or step only. Case-by-case situations may require additional modifications to ensure that the origin-to-destination requirement is met.

6. Fares

All rides on Clovis Transit are free for the passenger. A passenger may be accompanied by one caregiver/attendant, and up to one (1) guest.

7. Restriction on Trip Purpose and Capacity Constraints

Roundup does not restrict trips based on trip purpose. Dispatchers schedule as many trips as can be accommodated beyond pre-scheduled subscription trips (less than 50%) on a space- available basis.

Roundup policies do not restrict the number of trips provided to an individual nor is a waiting list maintained. Roundup's operational practices do not allow for substantial numbers of untimely pick-ups, trip denials, missed trips, or excessively long trips that would limit availability of service. In order to improve efficiency, a No-Show Policy is enforced. The No Show Policy states that any passengers who miss four or more trips in a month will be assessed and those passengers who no-show at least 3% of their monthly trips will receive a warning letter. Additional no-shows may lead to suspension from the Roundup service. See the policy for more details.

8. Automated Dispatching

Clovis Transit completed a successful implementation of new transit dispatching software in August 2022. The system automates all dispatching, routing, and scheduling functions as well as creates reports regarding ridership, fares, and operating costs. Drivers use a tablet for their manifest and trip reporting. The software has also allowed for the ability to revise the no-show policy to be a percentage of the planned trips instead of a quantity of trips per month. Additionally, trips can be booked through the City's mobile app, Clovis Transit, or through the web-based app at <https://clovistransit.com/paratransit/>.

9. Vehicle Fleet

Roundup operates with sixteen (16) lift-equipped mid-size buses, eight (8) wheelchair accessible mini-vans, and ten (10) Promaster minibuses.

Vehicle Profile – Roundup Fleet

Year	Model	Number	Lift/Ramp Equipped
2007	Glaval Cutaway	1	Yes
2007	Dodge Caravan	1	Yes
2008	Glaval Cutaway	6	Yes
2011	Braun Activan	1	Yes
2012	Arboc Low-Floor	6	Yes
2013	Braun Activan	2	Yes
2018	Dodge Caravan	2	Yes
2019	Champion Low-Floor	3	Yes
2019	Dodge Caravan	3	Yes
2021	Dodge Promaster	2	Yes
2023	Dodge Promaster	8	Yes
Total		35	

10. Roundup Ridership

Year	Inter-city Trips to Fresno	Trips within Clovis	Total
FY 19-20	20,222	30,162	50,384
FY 20-21	11,540	21,861	33,401
FY 21-22	14,762	30,790	45,552
FY 22-23	22,666	50,652	73,318
Estimated FY23-24	30,000	65,000	95,000
Projected FY 24-25	32,000	68,000	100,000

CLOVIS ROUND UP ANNUAL PRODUCTIVITY TRENDS FY2021-2025

INDICATOR	Fiscal Year					Percentage Change			
	2020-2021	2021-2022	2022-23	ESTIMATED 2023-24	PROJECTED 2024-2025	2020-21/ 2021-22	2021-22/ 2022-23	2022-23/ 2023-24	2023-24/ 2024-25
Total Passengers	33,489	45,552	73,318	95,000	100,000	36.0	61.0	29.6	5.3
Vehicle Hours	22,166	26,503	33,506	50,000	53,000	19.6	26.4	49.2	6.0
Vehicle Miles	229,783	298,061	459,078	560,000	588,000	29.7	54.0	22.0	5.0
Operating Costs***	\$3,229,665	\$3,580,265	\$4,491,370	\$6,686,500	\$6,757,400	10.9	25.4	48.9	1.1
Fares*	\$0	\$0	\$0	\$0	\$0	0.0	0.0	0.0	0.0
Employees	19	21	27	27	27	10.5	28.6	0.0	0.0
Passengers/Hour	1.51	1.72	2.18	1.90	1.89	13.9	26.7	-12.8	-0.5
Passengers/Mile	0.15	0.15	0.16	0.17	0.17	0.0	6.7	6.3	0.0
Cost/Vehicle Hour	\$145.70	\$135.09	\$134.05	\$133.73	\$127.50	-7.3	-0.8	-0.2	-4.7
Cost/Vehicle Mile	\$14.06	\$12.01	\$9.78	\$11.94	\$11.49	-14.6	-18.6	22.1	-3.8
Vehicle Hours/Employee	1,166	1,262	1,595	1,852	1,963	8.2	26.4	16.1	6.0
Operation Subsidy/Passenger	\$96.44	\$78.60	\$61.26	\$70.38	\$67.57	-18.5	-22.1	14.9	-4.0
Farebox Ratio**	10%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Farebox Ratio w/out Measure C	2.0%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

*FY21 fares were permanently eliminated in October 2020 by the Clovis City Council
 **FY21 Farebox Ratio to be waived until FY 2026 - AB149
 ***FY23 Additional Staff Hired - Increase in Operational Costs

ROUND UP TRANSIT ESTIMATED CTSA BUDGET FISCAL YEAR 2023-2024

	FARES/MISC.	TDA ARTICLE 4	TDA ARTICLE 4.5	STA FUNDS	MEASURE C	SB1- SGR	TOTAL EXPENDITURES
OPERATING EXPENSES - PERSONNEL							
Personnel (Salaries and Overtime)		166,000	357,900	673,000			1,196,900
Extra Help		739,200		490,800			1,230,000
Benefit Package		930,800					930,800
OPERATING EXPENSES - SERVICES, MATERIALS, & SUPPLIES							
Vehicle Charges		305,300			546,000		851,300
Admin/Misc./COVID19 Supplies		85,500					85,500
Communications		130,900					130,900
Marketing and Promotion		31,000					31,000
General Services/Admin Charges		653,200					653,200
Training and Membership Dues		2,100					2,100
Travel and Meeting Expenses		9,000					9,000
Insurance		138,000					138,000
CAPITAL EXPENSES/GRANTS							
STA & SGR Bus Purchase*				503,400		855,000	1,358,400
TOTALS	0	3,191,000	357,900	1,667,200	546,000	855,000	6,617,100

***NOTE: THESE FUNDS WERE ROLLED OVER FROM PRIOR YEARS.**

ROUND UP TRANSIT PROJECTED CTSA BUDGET FISCAL YEAR 2024-2025

	FARES/MISC.	TDA ARTICLE 4	TDA ARTICLE 4.5	STA FUNDS	FTA FUNDS	MEASURE C	TOTAL EXPENDITURES
OPERATING EXPENSES - PERSONNEL							
Personnel (Salaries and Overtime)			372,000	576,500	333,000		1,281,500
Extra Help					1,300,000		1,300,000
Benefit Package		757,000		370,600			1,127,600
OPERATING EXPENSES - SERVICES, MATERIALS, & SUPPLIES							
Vehicle Charges		387,400				560,000	947,400
Admin/Misc./COVID19 Supplies		84,100					84,100
Communications		140,000					140,000
Marketing and Promotion		40,000					40,000
General Services/Admin Charges		850,600					850,600
Training and Membership Dues		5,300					5,300
Travel and Meeting Expenses		11,000					11,000
Insurance		206,600					206,600
CAPITAL EXPENSES/GRANTS							
STA & SGR Bus Purchase*				750,000			750,000
TOTALS	0	2,482,000	372,000	1,697,100	1,633,000	560,000	6,744,100

*NOTE: THESE FUNDS WERE ROLLED OVER FROM PRIOR YEARS.

FOLLOW-UP ACTIONS ON THE TRIENNIAL PERFORMANCE AUDIT FISCAL YEARS FY 2018/19 – FY 2020/21

The latest Triennial Performance Audit of the City of Clovis Transit System was completed by Moore and Associates in November 2021. With two exceptions, Moore & Associates, Inc. finds the City of Clovis to be in compliance with the requirements of the Transportation Development Act. In addition, the entity generally functions in an efficient, effective, and economical manner.

FUNCTIONAL REVIEW, FINDINGS AND RECOMMENDATIONS

Triennial Functional Review

1. General Management and Organization

The City's transit program is operated in-house. The General Services Manager monitors on-time performance regularly and prepares a monthly report inclusive of collisions/road calls, no-shows, complaint calls, and ridership. The program is structured and staffed appropriately with respect to management but could use more staff. The internal organization structure is appropriate, effective, and efficient.

2. Service Planning

The only service change occurring during the audit period was the transition to Zero Fares, which was made permanent in October 2020. The most recent Short Range Transit Plan (SRTP) for the Fresno-Clovis Metropolitan Area was adopted in June 2021. The SRTP provided a post-COVID plan for transit development in the region.

3. Scheduling, Dispatch, and Operations

Full-time drivers and dispatchers are represented by the Clovis Transit Employees Bargaining Unit (TEBU) through the Operating Engineers Local 3, which represents public utilities. All drivers are cross-utilized between Stageline and Round Up. There are eighteen (18) full-time drivers, five (5) full-time lead bus drivers, and two (2) full-time dispatchers. The City maintains an extra "floater" driver assignment each day. Higher-capacity buses are assigned to the higher-demand routes. On weekends, the City attempts to balance miles by using vehicles used the least during the week.

4. Personnel Management and Training

Recruitment is ongoing. The City employs five full-time in-house lead bus drivers who cover the entire training process. New recruits must have three (3) years of driving experience. Regardless of experience, all drivers receive the same training curriculum following initial hire. Driver turnover tends to occur within part-time positions. There is little to no turnover among full-time drivers.

5. Administration

The Deputy General Services Director is responsible for annual budgeting. The transit budget goes to City Council for approval and is wrapped into the overall city budget. The Deputy General Services Director also oversees grants. In addition to TDA claims, the City receives state and local PTMISEA, LCTOP, and Measure C funds.

6. Marketing and Public Information

Marketing is handled in-house. The City hired a public affairs manager to coordinate all of the City's social media and communications. Recent bus shelter purchases reflect a decision to obtain shelters with poster kiosks to support display advertising. The City promoted its free-fare program as well as did extensive marketing during the peak of the COVID pandemic. The City also conducted a rider survey regarding route re-design.

7. Fleet Maintenance

All maintenance is conducted in-house. While staffing is a concern it has not affected pullout. Body damage is likely to be sent out; the City does not have its own paint shop. Anything beyond basic fabrication is sent out, as is some transmission work. The number of bays and lifts is sufficient to support the current transit fleet. Much of the work on the buses is done during the nightshift. A schedule is in place for vehicle replacement.

Triennial Audit Findings

Based on discussions with City of Clovis staff, analysis of program performance, and an audit of program compliance and function, the audit team presents two compliance findings:

1. In FY 2018/19, FY 2019/20, and FY 2020/21, TDA fiscal audits were not submitted within the extended timeframe.
2. The City did not demonstrate use of the TDA definition for reporting full-time equivalent (FTE) employees.

The audit team has identified no functional findings.

Triennial Audit Recommendations

- 1. In FY 2018/19, FY 2019/20, and FY 2020/21, TDA fiscal audits were not submitted within the extended timeframe.**

Recommendation: Work with TDA auditors to ensure the TDA fiscal audit can be completed no later than March 31 following the end of the fiscal year.

Recommended Action: If completion of the City's audited financials is impacting the TDA auditor's ability to prepare the TDA audit, work with the City auditors to ensure they are aware of the transit-specific TDA audit deadline. If the issue is with the TDA auditors, work with them and Fresno COG to ensure appropriate deadlines have been built into the auditor's contract.

Timeline: Ongoing.

- 2. The City did not demonstrate use of the TDA definition for reporting full-time equivalent (FTE) employees.**

Recommendation: Ensure the TDA definition of full-time equivalent (FTE) employees is used for reporting to the State Controller.

Recommended Action: Document all actual hours worked related to transit. For administrative staff dedicated to transit, hours may be estimated, but still need to be factored into the calculation (e.g., a position that is 0.5 FTE would equal 1,040 hours). Hours should be allocated between fixed route (general operations) and demand-response (specialized services) based on either actual work performed or a formula based on vehicle service hours by mode. Ensure the individual(s) completing the reports are aware of how to calculate this data using the TDA definition.

Timeline: FY 2021/22.

**CLOVIS STAGELINE/ROUNDUP:
2022 PRODUCTIVITY EVALUATION COMMITTEE RECOMMENDATIONS**

A. *Comply, where feasible, with the FY 2019 through FY 2021 Triennial Performance Audit Recommendations.*

This is ongoing.

B. *Continue to monitor effectiveness of Stageline service, optimize routing, and seek ways to increase ridership to maintain the State-mandated 20% farebox ratio without continued reliance on Measure C farebox subsidy. (The farebox ratio has been suspended through FY 2026/2027 due to COVID-19 impacts on ridership)*

Although the farebox ratio was not achieved directly from ridership contributions, the Clovis City Council allocated Measure "C" funds be utilized on the Local Transportation Fund Claim to meet the State mandated 20% ratio. Clovis Transit adopted a zero-fare model in October 2020, and will continue to use Measure C to meet farebox ratios when reinstated.

C. *Continue to improve CTSA potential through increased coordination and consolidation with local social service transportation providers to reduce its reliance on Measure C farebox subsidy.*

Currently, Clovis Transit is working with CVRC by transporting clients and providing assistance in the transitional training of special needs riders who are able to travel on either demand responsive or fixed-route service. This on-going coordination with local social service agencies to improve independent living skills of special riders will continue. Additional coordination occurs with Clovis Adult School to assist special needs classes in travel training and education regarding transportation available to the disabled.

D. *Continue to coordinate with FAX to consolidate services for maximum efficiency and effectiveness.*

This is ongoing. Coordination occurs for Clovis Transit to accommodate transfers from Handy Ride to Round Up. Clovis Transit and FAX have continued work on route planning and development of shared bus stops throughout Clovis.

E. *Implement responsibilities under the Americans with Disabilities Act of 1990.*

Full compliance has been obtained.

F. *Address responsibilities under the Clean Air Act of 1990, the San Joaquin Valley Unified Air Pollution Control District Clean Air Plan, the Council of Fresno County Governments Transportation Control Measures Plan and Congestion Management Plan (CMP).*

This is ongoing. When operationally feasible, Clovis Transit will continue to purchase low emission vehicles to help reduce greenhouse gas and particulate emissions.

G. *Coordinate with the Fresno County Department of Social Services to plan and implement transportation strategies focused on addressing the State mandates Welfare to Work - CalWorks Program.*

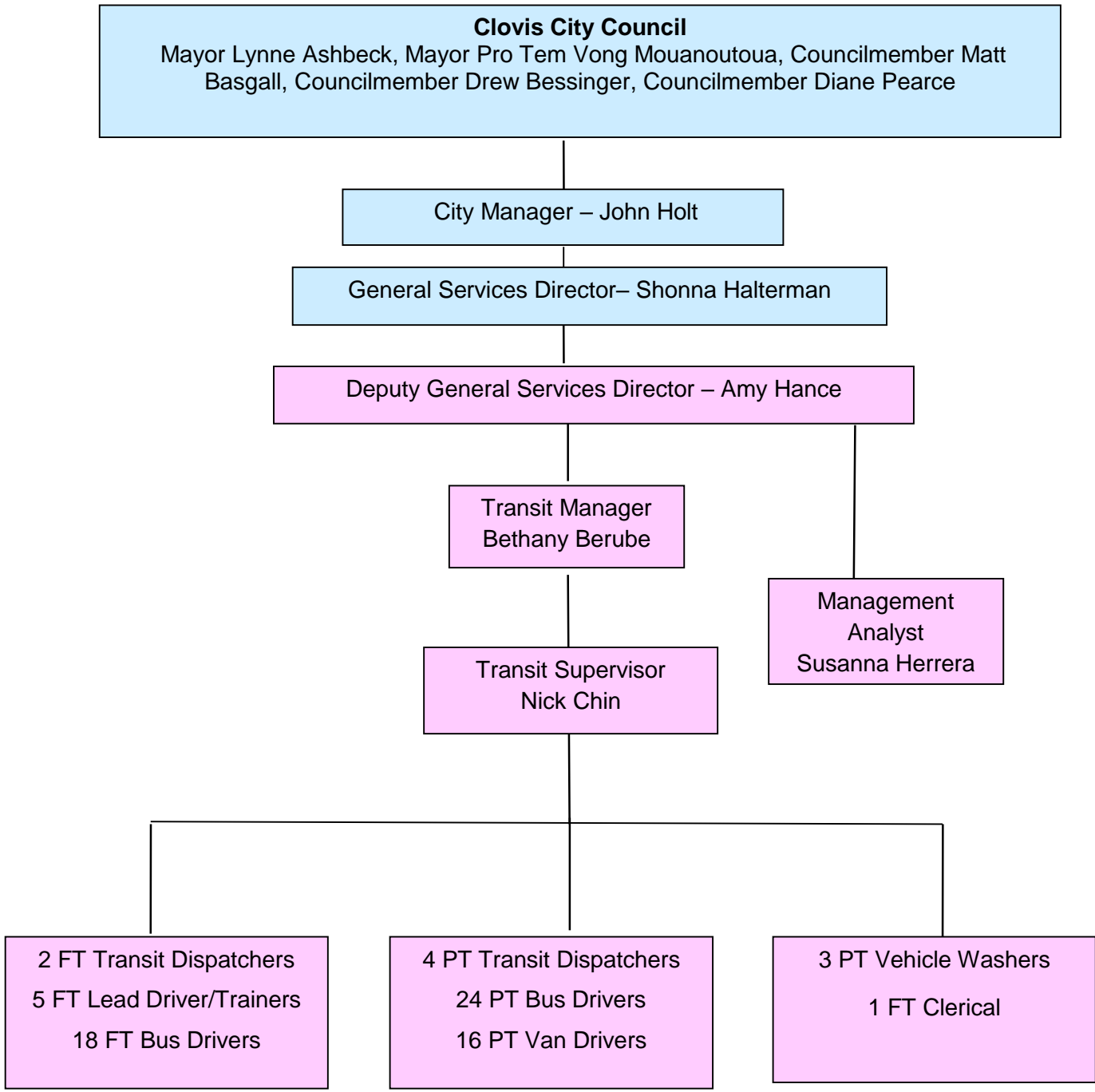
A number of students in the program attend the Clovis Adult School, Institute of Technology, and Clovis Community College – Herndon Campus, which are served every 30 minutes.

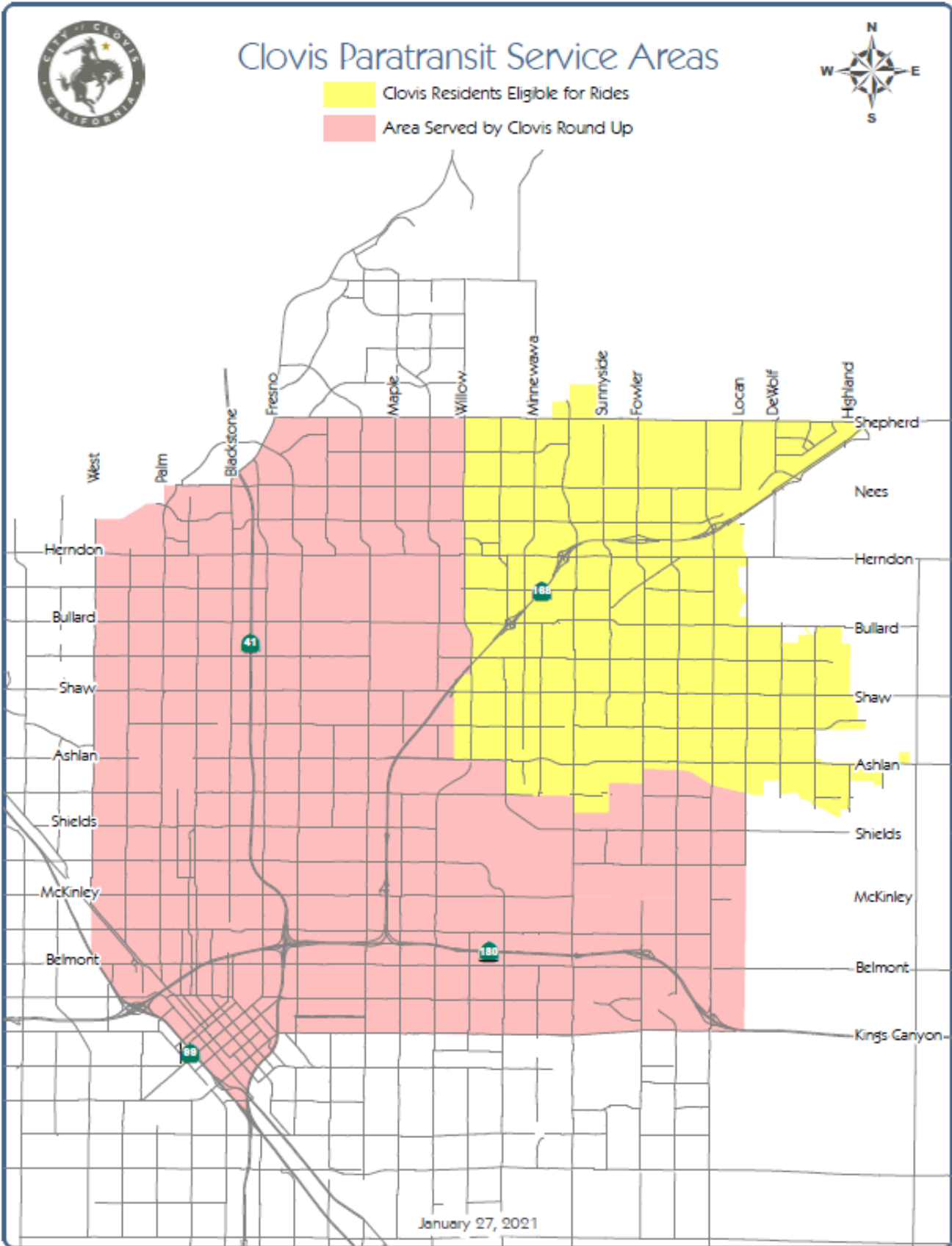
H. Prepare and adopt updated Short Range Transit Plans/Operation Program and Budget to reflect the inclusion of Measure C funded programs.

With the passage of Measure C in November 2006, Clovis Transit has implemented some of the services listed in the Measure C Expenditure Plan that was presented to the voters.

**AMERICANS WITH DISABILITIES ACT OF 1990
ADA PARATRANSIT PLAN**

As of 1996, the City of Clovis has been in full compliance with the ADA. Clovis Transit's entire fleet is lift-equipped. ADA reports have been completed until 1996 and letters of compliance completed for each year thereafter.





RESOLUTION 24 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS
ADOPTING THE CTSA’S OPERATIONS AND PROGRAM BUDGET
FOR CLOVIS TRANSIT ROUNDUP SERVICES**

WHEREAS, the Fresno Council of Governments (FCOG) has separately designated the Clovis Transit Roundup Service as a Consolidated Transportation Service Agency (CTSA); and,

WHEREAS, the document has been prepared in cooperation with Fresno Area Express, Clovis Transit, and the Fresno County Rural Transit Agency (FCRTA); and,

WHEREAS, Clovis Transit has prepared, under contract, the FY 2024-2025 “Operations Program and Budget for the Clovis CTSA”, and,

WHEREAS, the document has been prepared in conjunction with the annual performance evaluation process, the Short Range Transit Plans and Public Transit Budgets; and,

WHEREAS, said document has been reviewed during the past forty-five (45) days.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Clovis does hereby adopt the “Operations and Program Budget for the Clovis CTSA 2024-2025, as the basis for its continued responsibility as the designated CTSA for the City of Clovis

* * * * *

The foregoing resolution was approved at the regularly scheduled meeting of the Clovis City Council on the 17th of June, 2024, by the following vote to wit:

AYES:
NOES:
ABSENT:

Dated: June 17, 2024

Mayor

City Clerk



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: June 17, 2024

SUBJECT: General Services – Authorize the City Manager to Approve a Reinstated Full-Time Public Safety Dispatcher at Step 4 of the Salary Range with an Effective Date of April 1, 2024.

ATTACHMENTS: None

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

For the City Council to authorize the City Manager to approve a recently reinstated full-time Public Safety Dispatcher at Step 4 of the salary range with an effective date of April 1, 2024.

EXECUTIVE SUMMARY

The Clovis Police Department has reinstated a preferred candidate to fill a vacant full-time Public Safety Dispatcher position. The employee, who resigned from the full-time position at Step 4 on December 10, 2023, has been reinstated to the same full-time position at Step 3 as of April 1, 2024. The Department recommends increasing the Public Safety Dispatcher's salary to Step 4 due to the level of work being performed. Initial appointments above Step 3 of the salary range require Council authorization.

BACKGROUND

On April 1, 2024, Clovis Police Department reinstated a full-time Public Safety Dispatcher who had requested demotion from full-time to part-time Public Safety Dispatcher on December 11, 2023. The employee was originally hired as a full-time Public Safety Dispatcher in 2021 and was at salary Step 4 when resigning the full-time position to accept part-time. The employee subsequently requested reinstatement to the full-time position and was reinstated at Step 3 on April 1, 2024. The employee has been training other dispatchers within the department and performing at the same level as prior to the resignation.

The department recommends increasing the employee's salary to the previous Step 4, effective April 1, 2024. All appointments above Step 3 require Council authorization.

FISCAL IMPACT

The fiscal impact of salary and benefits for the remainder of FY 23-24 is approximately an additional \$1,000. There are adequate funds in the Police Department budget to cover the costs of this position for this fiscal year.

REASON FOR RECOMMENDATION

Pursuant to the Clovis Municipal Code and Personnel Regulations, the City Council must authorize the City Manager to make personnel appointments in the competitive service at salary levels beyond Step 3 of the salary range. The employee is highly qualified and a significant asset to the City's workforce.

ACTIONS FOLLOWING APPROVAL

A personnel action form will be submitted to Personnel and the City Manager for approval.

Prepared by: Lori Shively, Deputy General Services Director

Reviewed by: City Manager *AS*



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: June 17, 2024

SUBJECT: Planning and Development Services – Approval – Consultant List from which Professional Consultants may be selected for Fiscal Year 2024-2025.

ATTACHMENTS: 1. Fiscal Year 2024-2025 Consultant List

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

For the City Council to approve the attached Consultant List for implementing the Community Investment Program to evaluate private development and public works projects for Fiscal Year 2024-2025, effective July 1, 2024.

EXECUTIVE SUMMARY

This is the annual update to the list of consultants approved for use by staff to implement the City's Five-Year Community Investment Program.

BACKGROUND

In accordance with Clovis Municipal Code, Section 2-7.08 subsection (c), the City Manager shall annually recommend to the City Council, for approval, a list of qualified professional consultants as selected by the City Engineer. These professional consultants may be utilized to implement the City's Five-Year Community Investment Program, and evaluate private development projects and public works projects, and perform special studies. The list includes consultants expressing interest in performing work for the City who possess the required qualifications.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

The updated attached list includes qualified professional consulting firms who have expressed a desire to be considered for City projects.

ACTIONS FOLLOWING APPROVAL

None.

Prepared by: Tatiana Partain, Management Analyst

Reviewed by: City Manager AA

CITY OF CLOVIS FY 2024-2025 CONSULTANT LIST

CONSULTANT	ADDRESS	CITY	ZIP
Achievement Engineering Corp.	5070 N 6th St., Suite 188	Fresno	93720
AECOM	1360 E Spruce Ave, Suite 101	Fresno	93720
Aegis Groundwater Consulting, LLC	1177 E Shaw Ave, Suite 101	Fresno	93710
Alan Mok Engineering	7415 N. Palm Ave, Suite 101	Fresno	93711
Alisto Engineering Group	1575 Treat Blvd., Suite 201	Walnut Creek	94598
AMBIENT Air Quality & Noise Consulting	612 12th Street, Suite 201	Paso Robles	93446
Applied Earthwork Inc.	1391 W. Shaw Ave, Suite C	Fresno	93711
Area West Environmental	6248 Main Avenue, Suite C	Orangevale	95662
Ascent Environmental, Inc.	455 Capitol Mall, Suite 300	Sacramento	95814
Associated Transportation Engineers	100 N. Hope Avenue, Suite 4	Santa Barbara	93110
ATI Architects and Engineers	2510 Douglas Blvd.	Roseville	95661
Begur Consulting	6350 Greenfield Drive	Gilroy	95020
Berg & Associates	302 W. 5th St. Suite 210	San Pedro	90731
Biggs Cardosa Associates Inc.	5250 N. Palm Ave., Suite 211	Fresno	93704
Black and Veatch	8950 Cal Center Drive, Suite 238	Sacramento	95826
Blackburn Consulting	360 W. Bedford Ave., Suite 101	Fresno	93711
Blair, Church and Flynn	451 Clovis Avenue, Suite 200	Clovis	93612
Boyle Engineering Corporation	1360 E. Spruce Ave.	Fresno	93720
Broussard and Associates	389 Clovis Avenue	Clovis	93612
Brown & Caldwell	3480 Buskirk Avenue	Pleasant Hill	94523
Brown Buntin Associates	406 W School Ave	Visalia	93291
Bruce Hale Design	1201 N W Blakely Court	Seattle WA	98177
BSA Architects	350 Pacific Avenue, Suite 302	San Francisco	94111
BSK and Associates	567 W. Shaw Avenue, Suite B	Fresno	93704
California Associates Laboratories LLP	4124 W. Swift Avenue, Suite 107	Fresno	93722
California Utility Consultants	456 Clovis Ave Suite 6	Clovis	93612
Carollo Engineers	7580 N. Ingram Ave, Suite 112	Fresno	93711
CEI Engineering Assoc., Inc.	1044 E. Herndon Ave., Suite 108	Fresno	93720
CH&D Architects	2120 20th Street	Sacramento	95818

Cole & Russell Architects, Inc.	600 Vine Street, Suite 202	Cincinnati	45202
Cornerstone Structural Engineering Group	986 W. Alluvial Avenue, Suite 201	Fresno	93704
Cotton/Bridges/Associates	3840 Rosin Court, Suite 130	Sacramento	95834
CSG Consultants	21 Alisal St #108	Salinas	93901
Dale Rutherford Architecture	333 W. Shaw Avenue, Suite 102	Fresno	93704
Danielian Associates	Sixty Corporate Park	Irvine	92606
Derivi Construction Architecture	924 N. Yosemite Street	Stockton	95203
Dewberry Engineers, Inc.	11060 White Rock Road, Suite 200	Rancho Cordova	95670
DeWees Design	58 Plaza Square, Studio A	Orange	92866
Dixon & Associates Land Surveying	620 Dewitt Ave Suite 101	Clovis	93612
DKS Associates	1956 Webster Street, Suite 300	Oakland	94612
Don Dommer Associates	1144 65th Street, Suite G	Oakland	94608
Donabedian Hannah Architecture	5070 N. Sixth St., Suite 103	Fresno	93710
Douglas "John" Johnson Land Surveying	4444 N. Dickenson	Fresno	93704
Electrical Power Systems	4049 N. Fresno Street	Fresno	93726
Engineering Designs	5155 N. First Street	Fresno	93710
Environmental Science Associates	8950 Cal Center Drive, Suite 300	Sacramento	95826
ESP (Espinosa) Surveying	2598 North Miami Ave	Fresno	93727
Fehr & Peers	2990 Lava Ridge Court #200	Roseville	95661
First Carbon Solutions (FCS)	7726 N. First Street, #413	Fresno	93720
Gateway Engineering	405 Park Creek Dr.	Clovis	93611
Geocon Consultants, Inc.	3160 Gold Valley Drive, Suite 800	Rancho Cordova	95742
Geo-Logic Associates	143 E. Spring Hill Drive	Grass Valley	95945
Gerald Mele & Associates, Inc. (GMA)	7337 N. First Street, Suite 110	Fresno	93720
Harbour & Associates	389 Clovis Avenue, Suite 300	Clovis	93612
Harris Construction	5286 E. Home Avenue	Fresno	93727
HDR Engineering	2365 Iron Point Road #300	Folsom	95630
Hilliard Architects, Inc.	57 Post Street, Suite 512	San Francisco	94104
HLA Group, Landscape Architects & Planners	1990 Third Street, Suite 500	Sacramento	95814
HydroScience Engineers, Inc.	3353 Bradshaw Road, Suite 218	Sacramento	95827
Infrastructure Engineering Corporation	14271 Danielson Street	Poway	92064
Integrated Designs By Somam Inc	6011 N. Fresno Street, Suite 130	Fresno	93710
J. Dorbritz, A.I.A.	800 Frenwood Pacific	Topanga	90290

J.D. Walsh, Architecture & Urban Devel.	1945 Belding Drive	Palm Springs	92262
Jacobs	2485 Natomas Park Drive, Suite 600	Sacramento	95833
James Oakes	191 W. Shaw Avenue, Suite 101	Fresno	93704
JLB Traffic Engineering Inc	5928 E Kaviland	Fresno	93727
Johnson Architecture	942 E. Olive Ave.	Fresno	93728
Kenneth D. Schmidt & Associates	600 W. Shaw Avenue, Suite 250	Fresno	93704
Kitchell	2450 Venture Oaks Way, STE 500	Sacramento	95833
Kittelson & Associates	1455 Response Road, Suite 120	Sacramento	95815
Klassen Corporation	2021 Westwind Drive	Bakersfield	93301
Kleinfelder	5125 N. Gates Avenue, Suite 102	Fresno	93706
Krazan & Associates	215 W. Dakota Avenue	Clovis	93612
Lars Andersen & Associates	4694 W. Jacquelyn, Suite 119	Fresno	93722
Lee & Ro, Inc.	11171 Sun Center Drive, Suite 210	Rancho Cordova	95670
Lore Engineering, Inc.	620 Dewitt Ave Suite 101	Clovis	93612
LSA Associates	2565 Alluvial Ave, Suite 112	Clovis	93611
Mark Thomas & Co Inc	7571 N Remington Ave, Suite 102	Fresno	93711
Marks Bloxom Architects	555 W. Shaw Ave Suite B7	Fresno	93704
Marlette Associates	2565 Alluvial Ave, Suite 142	Clovis	93611
McPheeters & Associates	1486 Tollhouse Rd.	Clovis	93611
Melton Design Group Inc.	820 Broadway St.	Chico	95928
Michael K. Nunley & Associates, Inc	8405 N Fresno St, Suite 120	Fresno	93720
Michael Sutherland & Associates	36691 Avenue 12	Madera	93638
Mid-Valley Engineering	5635 N. Figarden Drive, Suite 107	Fresno	93720
MIG	800 Hearst Avenue	Berkeley	94710
Miyamoto International, Inc.	1450 Halyard Drive, Suite One	West Sacramento	95691
MKN, Inc.	530 Paulding Circle B	Arroyo Grande	93421
Moore Twining Labs, Inc.	2527 Fresno St.	Fresno	93721
Morton & Pitalo Inc	75 Iron Point Circle #120	Folsom	95630
MWM Architects, Inc.	2333 Harrison Street	Oakland	94612
Nichols Consulting Engineers	1101 Pacific Avenue, Suite 300	Santa Cruz	95060
Nichols Consulting Engineers, Chtd.	8795 Folsom Blvd., Suite 250	Sacramento	95826
Nichols Consulting Engineers, Chtd.	501 Canal Blvd., Suite C	Richmond	94804
Ninyo & Moore	675 Hegenberger Road, Suite 220	Oakland	94621

Northstar Engineering Group	909 14th Street	Modesto	95354
NV5	1215 West Center Street, Suite 201	Manteca	95337
O'Dell Engineering	1165 Scenic Drive, Suite A	Modesto	95350
Paul Halajian Architects	389 Clovis Avenue, Ste. 200	Clovis	93612
Peters Engineering	952 Pollasky Ave.	Clovis	93612
PlaceWorks, Inc.	3 MacArthur Place, Suite 1100	Santa Ana	92707
Precision Civil Engineering	1234 O Street	Fresno	93722
Provost and Pritchard, Inc.	2505 Alluvial Ave.	Clovis	93611
Quad-Knopf Engineering, Inc.	601 E. Pollasky Ave Suite 301	Clovis	93612
R.L. Davidson, Inc.	415 Park Creek Drive	Clovis	93611
R.W. Greenwood and Associates	2558 E. Olive Avenue	Fresno	93701
Rincon Consultants Inc	1530 Monterey St Suite D	San Luis Obispo	93401
RMA GeoScience	3897 N Ann Ave	Fresno	93727
Robert Boro & Associates	P.O. Box 4734	Fresno	93744
RRM Design Group	210 East F Street	Oakdale	95361
RRM Design Group	3765 S. Higuera Street, Suite 102	San Luis Obispo	93401
Safety Network	2310 Larkin	Fresno	93727
Salem Engineering Group	4729 W. Jacquelyn Avenue	Fresno	93722
Santina & Thompson	1355 Willow Way, Suite 280	Concord	94520
Sasaki Associates, Inc.	900 N. Point Street, Suite B300	San Francisco	94109
Schricker Engineering Group inc	2550 Walsh Ave Suite 120	Santa Clara	95051
SCS Engineers	3117 Fite Circle Suite 108	Sacramento	95827
See's Consulting & Technical (mail only)	P.O. Box 28246	Fresno	93729
Sigfried Engineering, Inc.	4045 Coronado Avenue	Stockton	95204
SIM-PBK	7790 N. Palm Avenue	Fresno	93711
Smith-Emery	1940 Oakdale Avenue	San Francisco	94124
Stantec	6780 N. West Ave, Suite 101	Fresno	93711
Technicon Engineering Services	4539 N. Brawley Avenue, # 108	Fresno	93722
Tetra Tech	21700 Copley Drive, Suite 200	Diamond Bar	91765
The Beals Group	#2 N. Market Street	San Jose	95113
The Taylor Group Architects	10 River Park East, Suite 104	Fresno	93720
TJKM Transportation Consultants	4234 Hacienda Drive, Suite 101	Pleasanton	94588
Transportation Planning Group	222 N. Garden, Suite 100	Visalia	93291

Triad Architecture & Planning Assoc.	516 W. Shaw Ave., Suite 206	Fresno	93704
Tri-City Engineering	4630 W. Jennifer, Suite 101	Fresno	93722
Trinity Engineering Labs	1187 N Willow #105 PMB 20	Clovis	93611
Vanir	4540 Duckhorn Drive, Suite 300	Sacramento	95834
Vector Engineering	12438 Loma Rica Road, Suite C	Grass Valley	95945
Vermeltfoort Architects	8525 N Cedar #106	Fresno	93720
VRPA Technologies (DBE)	4630 W Jennifer	Fresno	93722
Wald, Ruhnke & Dost Architects, LLP	330 Fifth Street, Suite C	Clovis	93612
West Coast Land Surveying	3949 N. Condor Ct.	Sanger	93657
West Yost Assoc	2020 Research Park Dr #100	Davis	95618
Willdan Associates	2495 Natomas Park Drive, Suite 550	Sacramento	95833
Willdan Serving Public Agencies	2014 Tulare Street, Suite 515	Fresno	93721
Wilson & Associates	4221 W. Sierra Madre, Suite 201	Fresno	93722
WJV Acoustics, Inc.	113 N. Church Street, Suite 203	Visalia	93291
WLC	10470 Foothill Blvd. Virginia Dart Tower	Rancho Cucamonga	91730
Wood Architects	5761 Stoddard Road	Modesto	95356
Yamabe and Horn Engineering, Inc.	2985 N. Burl Ave., Suite 101	Fresno	93727
Zander Design, Landscape, Architect & Planning	2927 Newbury Street, Suite B	Berkeley	94703



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: June 17, 2024

SUBJECT: Public Utilities - Approval – Res. 24-____, Authorize the Submittal of an Application Under the San Joaquin Valley Air Pollution Control District (SJVAPCD) Public Benefit Program - New Alternative Fuel Vehicle Purchase and Authorize the City Manager to be the Contract Authority; Approval – Waive Formal Bidding Requirements and Authorize the Purchase of a 2024 Chevrolet Silverado 3WT EV Crew Cab from Hedricks Chevrolet in the Amount of \$68,940.

ATTACHMENTS: 1. Resolution

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

1. For the City Council to approve a resolution authorizing the submittal of an application under the San Joaquin Valley Air Pollution Control District (SJVAPCD) Public Benefit Program - New Alternative Fuel Vehicle Purchase and authorizing the City Manager to be the contract authority.
2. For the City Council to approve waiving the City's formal bidding requirements and authorize purchasing a 2024 Chevrolet Silverado 3WT EV Crew Cab from Hedricks Chevrolet in the amount of \$68,940.

EXECUTIVE SUMMARY

The San Joaquin Valley Air Pollution Control District currently has an available grant opportunity under the Public Benefits Grant Program for New Alternative Fuel Vehicle Purchase. The purpose of this program is to help fund the purchase of new alternative fuel vehicles which will provide a direct benefit to Valley residents. The grant program identifies alternative fuel vehicles as electric, plug-in hybrid, or alternative fueled vehicles. The City is eligible under this program to apply for up to \$20,000 per vehicle, and up to \$100,000 per calendar year for the purchase of

alternative fuel vehicles. The program terms require that the City provide a resolution from the Council authorizing the submittal of the application and identifying the individual authorized to implement the new vehicle project.

There are funds in this fiscal year's Fleet Renewal Budget to purchase a 2024 Chevrolet Silverado 3WT EV Crew Cab work truck for the Public Utilities Department Water Section. The existing vehicle is scheduled to be replaced due to age and the new vehicle meets CARB Advanced Clean Fleets regulation requirements. In accordance with the City Purchasing Manual and Procedures, City staff obtained a price quote from the Sourcewell contracted dealer, National Auto Fleet Group and a quote from a local dealer, Hedricks Chevrolet. The lowest responsible quote was obtained from Hedricks Chevrolet's in the amount of \$68,940 including tax and delivery fees. Staff recommends waiving formal bidding requirements as a local business has quoted a lower bid price than the Sourcewell contracted dealer. The total cost is \$68,940, of which, the City would be eligible for up to \$20,000 of grant reimbursement.

BACKGROUND

The program criteria states that an eligible public agency may purchase a new Original Equipment Manufacturer (OEM) electric, plug-in hybrid, or alternative fuel vehicle with a Gross Vehicle Weight Rating less than or equal to 14,000 pounds for reimbursement up to \$20,000 per vehicle, not to exceed \$100,000 per calendar year. The agency must be located within the geographical area of the San Joaquin Valley Air Pollution Control District.

FISCAL IMPACT

The total cost of one Chevrolet Silverado EV without the use of grant funds is \$68,940. Obtaining reimbursement funds under this program will reduce the cost of acquiring the Chevrolet Silverado EV, by up to \$20,000. The Public Utilities Water Section renewal budget has funds available in this fiscal year's budget.

REASON FOR RECOMMENDATION

Approving a resolution and designating the City Manager as the contract authority will allow staff to submit a grant application for up to \$20,000 of funding. This grant will provide funds to reduce the City's overall cost of the Chevrolet Silverado EV. Staff has evaluated the available fleet options and has determined the proposed vehicle meets the needs of the Public Utilities Water Section. Sufficient funds are included in the current fiscal year budget.

ACTIONS FOLLOWING APPROVAL

Staff will submit a Public Benefit Program - New Alternative Fuel Vehicle Purchase grant application, including the City Resolution to the SJVAPCD. Upon approval of the application, the City will proceed with the purchase. A purchase order for the Chevrolet Silverado EV will be prepared for the City Manager's approval and sent to the vendor following the execution of an agreement with SJVAPCD securing the grant reimbursement.

Prepared by: Jim Stringfield, Fleet Manager

Reviewed by: City Manager *AH*

RESOLUTION 24-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS
APPROVING AND AUTHORIZING TO MAKE APPLICATION FOR AND TO SIGN
CERTAIN ASSURANCES WITH RESPECT TO APPLICATIONS FOR LOCAL, STATE AND
FEDERAL PROGRAMS, PROJECTS OR GRANTS**

WHEREAS, Several Local, State and Federal programs allow public and non-profit transportation providers to apply for administration, capital, and operation assistance programs or grants; and

WHEREAS, the San Joaquin Valley Air Pollution District has a Public Benefit Grant Program for New Alternative Fuel Vehicle Purchase with the objective of funding the purchase of Alternative Fuel vehicles which will provide a direct benefit to Valley residents; and

WHEREAS, City of Clovis City Council must authorize someone by resolution, as the “Authorized Individual” to make application and administer the New Alternative Fuel Vehicle Purchase Program.

NOW, THEREFORE, BE IT RESOLVED, that the City of Clovis hereby authorizes the City Manager, or his designee, to make application for, to sign required assurances, and to administer the New Alternative Fuel Vehicle Purchase Program with respect to applications for Local, State and Federal programs, projects or grants.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 17, 2024, by the following vote, to wit.

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

- DATED:

Lynne Ashbeck
Mayor

Briana Parra
City Clerk



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: June 17, 2024

SUBJECT: Consider policy direction on a request for 18 rural County residents seeking annexation (approximately 38 acres) to the City of Clovis for properties located near the southeast corner of Perrin Road and N. Sunnyside Avenue. Quail Run 18 Association, applicant; Rich Wathen and Jared Callister, representatives.

Staff: George González, Senior Planner
Recommendation: Provide Policy Direction

ATTACHMENTS: 1. Justification Letter

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

Staff recommends that the City Council consider the Quail Run 18 Association (Applicant) letter (see **Attachment 1**) provided in this report, together with any public comments offered regarding this item, and provide policy direction regarding the annexation proposal and connection to City water for properties located at the southeast corner of Perrin Road and N. Sunnyside Avenues (approximately 38 acres).

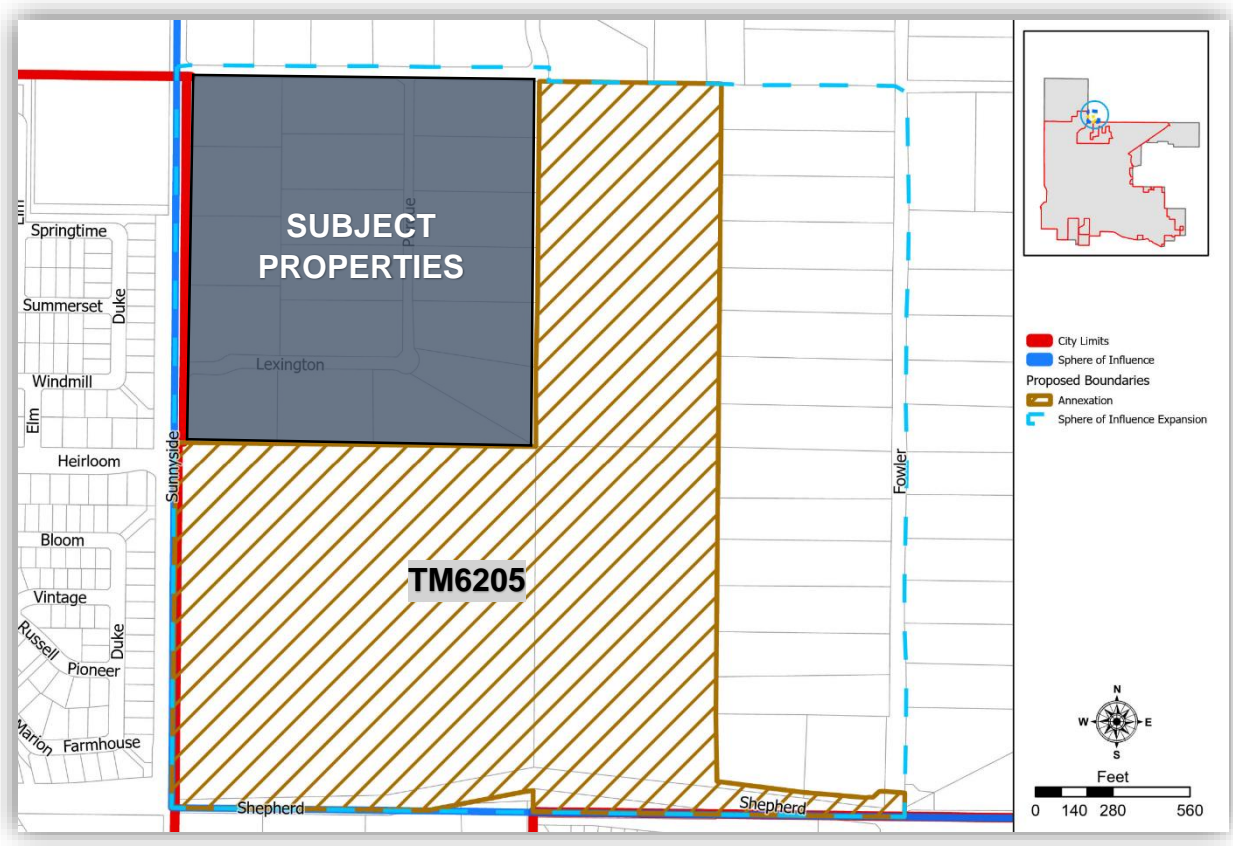
EXECUTIVE SUMMARY

The Applicant has requested consideration and direction from the City Council to be able to move forward with the rezoning and annexation of 18 rural residential properties (approximately 38 acres) located on the south side of Perrin Road, east of N. Sunnyside Avenue. Subsequent to the approval of the Shepherd North Project (see **Figure 1** below) on March 18, 2024 and May 6, 2024, Planning staff has received the attached justification letter from 18 rural residential property owners requesting annexation and connection to City potable water. Staff is seeking policy direction on the fiscal impacts of annexing a fully developed area into the City for the purpose of securing water. If Council authorizes staff to move forward with the Applicant's request, the City will need to address the following: the tax sharing agreement revenues with the

County; address City standards for water connections; provide City services, purchase/ secure FID water supply; executing associated annexation agreements; and likely other unknown issues associated with this request. City staff will also need to evaluate if the Applicant will be required to annex into the City's Landscape Maintenance District (LMD) and if active wells will require a meter.

When fully developed properties (such as the Quail Run Neighborhood) are annexed into the City, the City only receives a very minor portion of the property taxes going forward, but incurs the total cost of providing all services, such as police and fire. Also, it's important to note on this request if directed to begin the annexation process, that the Applicant would be responsible for all costs associated with the annexation and water connections. This would include the associated construction costs, City impact fees, and LAFCo fees, which in total will likely be several hundred thousand dollars. It is likely that some form of agreement between the City and the Applicant would be necessary to memorialize all conditions of the annexation.

FIGURE 1



 = Quail Run 18 Association (neighborhood boundaries)

BACKGROUND

On March 18, 2024, the City Council approved the Project EIR, sphere of influence expansion, and annexation components for the Shepherd North Project. The annexation component

encompassed only the development area, identified as Vesting Tentative Tract Map 6205 (see **Figure 1** above). The Council continued the remaining components of the Project to a date certain, May 6, 2024.

On May 6, 2024, the City Council approved the remaining components of the Shepherd North Project and authorized staff to forward the Fourth Amendment to the MOU to the County Board of Supervisors for consideration and approval.

During the entitlement processing of the Shepherd North Project, some of the neighbors inquired about annexation into the City and if this would be possible with the Wilson TM6205 Project. Staff informed the neighbors that the annexation of this rural residential neighborhood would need to be processed under separate planning entitlements.

On June 4, 2024, the Board of Supervisors approved the Fourth Amendment to the MOU between the County of Fresno and the City of Clovis for the Shepherd North Project.

PROPOSAL AND ANALYSIS

The Quail Run neighborhood (Quail Run 18 Association) is located within the recently expanded sphere of influence boundaries approved by Council on March 18, 2024 for the Shepherd North Project. The current land use designation for the subject area is Rural Residential under the City's general plan land use diagram. If Council directs staff to move forward with the applicant's request, the land use designation would remain the same. The subsequent planning entitlements required to be submitted to initial the request are a pre-zoning and annexation application(s).

In general, the geographical location of the Quail Run neighborhood between the Lennar TM6200 development on the west side of N. Sunnyside Avenue and the recently approved Wilson's TM6205 at the northeast corner of Shepherd and N. Sunnyside Avenues makes access to City water infrastructure feasible. Additionally, with the Council's approval of Wilson's TM6205, the project is conditioned to install a water line along Perrin Road, which is intended to serve the neighborhood in question.

Below, please find a general summary of the requirements by Planning and Development Services, if staff is directed to proceed by Council. It's important to note that the summary below is subject to change based on formal analysis of the proposed project after the submittal of complete planning applications. Upon submittal of planning applications, staff anticipates bringing this back to Council within 4 months for review and consideration.

Planning Division Requirements

The applicant is required to comply with the following Planning Division requirements:

1. Submit formal rezoning and annexation applications to the Planning Division.
 - a. Begin preparing environmental documents;
 - b. Negotiation of a stand-alone MOU and tax sharing agreement with the County;
 - c. If an agreement with the County is unable to be reached, a funding mechanism for the 18 rural residential properties would be required.

- d. The project would need to address all LAFCo requirements; and
- e. The Quail Run neighborhood will be responsible for all costs associated with the annexation and water connections, including associated construction costs, City impact fees, and LAFCo fees.

Engineering Division Requirements

The applicant is required to comply with the following Engineering Division requirements:

1. Submit plans for review and approval prepared by an appropriately licensed professional.
 - a. Main lines in the streets with roadway resurfacing;
 - b. Water services with water meter(s) and transceiver(s); and
 - c. Backflow devices will be required between the well and the home, if the well remains for outdoor irrigation uses.
2. Apply for an Encroachment Permit, which will include an Inspection Fee, for the work to be performed by appropriately licensed and insured contractors.
3. Engineering fees will be due prior to commencing the work for each property that chooses to connect at this time to the public potable water system.
 - a. Water major facilities fee
 - b. Water oversize fee
 - c. Water-front footage fee
 - d. Water meter(s) and transceiver(s) costs
 - e. Water supply fee

Building Division Requirements

The applicant is required to comply with the following Building Division requirements:

1. Submit plans for review, approval, and permitting through the Building Division.
 - a. Well abandonment is reviewed and permitted over the counter (no plans required);
 - b. On-site plumbing between the water meter and the home. Site plan shall show location of waterline and provide a cross-section on water line placement in the ditch (site plan shall call out material used); and
 - c. On-site plumbing for the backflow prevention device on the line between the well and the home, if the well remains for outdoor irrigation. The submitted plans shall have a good description of the work to be completed and provide the specifications on the backflow prevention device.

FISCAL IMPACT

The fiscal impacts on the City will be analyzed at the time of a prezone and annexation request is submitted to the Planning Division. If Council recommends moving forward with the Applicant's request, staff will return with a fiscal impact analysis at the time the project is presented to Council for consideration.

REASON FOR RECOMMENDATION

Staff is seeking City Council direction on this request to annex the Quail Run neighborhood into the City and connect to the City's potable water system. If directed to proceed, staff will direct the Applicant to submit formal planning entitlements and begin preparing environmental documents. The City receives a very minor portion of property taxes when annexing developed rural residential properties. Therefore, it's important to note that the City would need to negotiate a stand-alone tax sharing agreement with the County of Fresno, specifically for the Quail Run neighborhood. Additionally, the City will request that the County transfer the property tax equivalent of what the City would have received had they developed in the City. If the County is unwilling to share the property taxes, staff will recommend that the Council consider a funding mechanism for the 18 rural residential properties equivalent to what the City would have received had they developed in the City.

The Quail Run neighborhood will be responsible for all costs associated with the annexation and water connections, including associated City impact fees and LAFCo fees.

ACTIONS FOLLOWING APPROVAL

If directed by the City Council to proceed, staff will bring the rezoning and annexation request back to Council for formal consideration, along with the fiscal impact analysis. If Council approves the annexation at that time, a resolution authorizing staff to apply to LAFCo will be part of the action request.

Prepared by: George González, MPA, Senior Planner

Reviewed by: City Manager *JH*

May 27, 2024

Re: Shepherd North Project–Shepherd & Sunnyside-Wilson Homes

Dear Members of the Clovis City Council,

We are residents of the Quail Run community and members of the Quail Run 18 Association (the "Association"), a community of homeowners deeply invested in the well-being and future of our neighborhood.

As the City Council is aware, the Association has been in discussions with Wilson Homes regarding the Shepherd North development on Shepherd and Sunnyside (the "Project").

For numerous reasons, one of which includes the possibility of accessing City water, the Quail Run community would like to consider its potential annexation into the City of Clovis. We understand that annexation of a community such as ours under these circumstances may be unique and so we request that the City consider all issues that might arise related to such a potential annexation request.

We appreciate your consideration of these matters.

Sincerely,

Quail Run 18 Association

-Rich Wathen, Representative

-Jared Callister, Representative



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: June 17, 2024

SUBJECT: Conduct a Public Hearing and Consider Approval - Res. 24-____, A Resolution Declaring the Results of the Property Owner Protest Balloting Proceedings and Approving the Engineer's Report for Assessment District 95-1 (Blackhorse Estates) Confirming the Assessments for the 2024-25 Fiscal Year.

Staff: Jomar Rushdan, Management Analyst / Sean Smith, Supervising Civil Engineer

Recommendation: Approve

ATTACHMENTS:

1. Resolution 24-____
2. Vicinity Map
3. FY 2024-25 Engineer's Report

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

1. Conduct a Public Hearing regarding the proposed assessment increase in the maximum assessment for Benefit Area 1 (Renaissance neighborhood) beginning with Fiscal Year (FY) 2024-25 for the City of Clovis Benefit Assessment District 95-1 (Blackhorse Estates) pursuant to Proposition 218; and
2. At the conclusion of the public testimony, request any remaining property owner ballots be delivered to the City Clerk, declare the balloting period closed, and any ballots received after that time shall be invalid and not counted; and
3. Declare the assessment ballots will be tabulated; and

4. Approve the Resolution declaring the results of the property owner protest balloting proceedings pursuant to Proposition 218 and approving the FY 2024-25 Engineer's report for Assessment District 95-1 confirming the assessments for FY 2024-25.

EXECUTIVE SUMMARY

On May 1, 1995, the City Council of the City of Clovis approved Resolution No. 95-42 forming the maintenance Assessment District (AD) 95-1 (the "District") within Tract 4299A comprised of the Blackhorse Estates development. Blackhorse Estates is divided into two areas, Area 1 has 45 homes and is known as the Renaissance neighborhood and Area 2 has 81 homes and is known as the Country View neighborhood, for a total of 126 homes. Each area is a gated community where each home is assessed an annual amount to pay for maintenance of the street and landscaping facilities, including sidewalks, curbs and gutters, pavement, valley gutters, entrance control gates, median island landscaping, drainage inlets and street lights benefitting the homes within the District.

On June 19, 2023, City Council approved the latest annual Engineer's Report for the District. Since that time, costs continue to rise and the current assessments for Area 1 do not provide funding adequate to provide for routine maintenance. The assessments also do not provide funding for future capital projects or large and unexpected repairs. Therefore, it is staff's recommendation to increase rates by \$373 per year, per home in Area 1 to keep up with basic area maintenance as well as build the fund reserve for future capital maintenance projects. Any increase in assessments requires a Proposition 218 vote of the property owners. Council authorized staff on April 15, 2024, to conduct a property owner Proposition 218 proceeding to request an annual assessment increase for Benefit Area 1. In the event that the property owner Proposition 218 proceeding does not pass, staff will recommend Council dissolve Area 1 due to a lack of funds. Benefit Area 2 has a sufficient cash flow at this time and no increase is proposed for their annual assessments. In addition, staff is requesting the other actions necessary for the annual levy and collection of assessments.

Staff also has been in contact with the owners of Area 1 following the Council meeting in April, as they have presented a collection of voluntary funds to reinstate some services immediately after the pending Proposition 218 vote passing.

BACKGROUND

The District provides maintenance services for a gated community located at the southeast corner of Alluvial and Minnewawa Avenues and was created under the provisions of the Benefit Assessment Act of 1982. The maintenance services provided include sidewalks, curbs and gutters, pavement, valley gutters, entrance control gates, median islands and landscaping, drainage inlets and streetlights within the District. The maintenance activities are managed through a contract with Regency Property Management, a real estate management firm.

The purpose of the District is to provide all of the necessary street maintenance activities within the tract including gated entries and exits. The streets and gate systems are privately owned. All maintenance within the District is performed on a contractual basis, utilizing private contractors, and funded by the District assessments. All administrative coordination is

performed by Regency Property Management who is contracted by the City on behalf of the District and funded from the assessments.

History

Benefit Assessment District 1995-1 was formed in 1995 to provide a funding source for the maintenance of the private streets within the subdivision as a result of the developers, and some property owners within the subdivision, desire to have security gates.

The first phase of the subdivision (Tract 4299) was originally recorded as a conventional subdivision with public streets and no gates at the entrances and exits. Subsequent to the recording of that map, the developer decided that he wanted the community to be gated and requested the City's assistance in finding a way to provide security gates at the entrances and exits. In order for any subdivision or any other development to be gated, the streets or areas behind the gates needed to be privately owned. With no HOA in place and no desire to form an HOA for the subdivision, the City provided a way to accommodate the developer's request as follows:

- Streets within the subdivision were abandoned.
- Subdivision was remapped (Tract 4299A), providing for ownership of the roads to the centerline of the streets by the individual lot owners.
- Public utility easements were retained for the City sewer and water systems.
- An irrevocable offer of dedication of the streets was provided to the City so that the City could reclaim the street area should that become necessary.
- Assessment District 95-1 was formed to cover maintenance of the streets, gates, etc.

Differences between an Assessment District and a HOA

Some of the most pertinent differences between an Assessment District and a HOA involve the management of the funds. With this District, the owners provide the assessments through their property taxes and the City manages how the funds are spent. It is important to note that public funds cannot be used for the District and that day-to-day decisions for the spending of the funds lies with the City. Any increase in the assessments is required to be put to a vote of the owners according to Prop 218. In contrast, a HOA defines these roles through their Bylaws. California Civil Code provides a HOA with the ability to increase assessments by up to 20% annually without a vote of their membership. As a comparison, the District's rates from creation to date have averaged an annual increase of approximately 5% in both Area 1 and Area 2.

Maintenance

The intent of the maintenance district is to provide all the necessary street maintenance activities in the tract. Since the streets are private, no public funds may be expended on maintenance activities and no City crews may be utilized for street maintenance activities. All maintenance within the district is to be performed on a contractual basis, utilizing private contractors, and funded by district assessments. All administrative coordination is to be performed by a private management firm contracted by the City on behalf of the district and funded from the assessments. The management firm is to be responsible for the street maintenance activities including the following:

- Repair of damaged concrete facilities such as sidewalks, curb and gutter, and valley gutters.

- Maintenance of entry gates including repair or replacement of damaged gates, repair of opening mechanisms, repair of entry communication facilities, operational maintenance (painting, lubrication, etc.).
- Periodic street sweeping.
- Landscape maintenance of entry features and entry medians.
- Pavement maintenance, including pothole patching and any necessary pavement striping or stenciling.
- Pavement preventative maintenance including seal coats and overlays.
- Coordination and resolution of complaints from tract residents that deal with street conditions such as cleaning, surface drainage, etc.

Perpetual City Responsibilities

As originally envisioned, the City was responsible for the annual administration of the Benefit Assessment District, and it was anticipated that these duties would be limited to the following:

- Noticing of tract residents of the annual assessment hearing.
- Convening an annual public hearing to consider adjustment to the district assessments.
- Collecting the assessments and minimal financial overview of expenditures to assure fiduciary responsibility (general accounting to be provided by district management firm hired by the City on behalf of the district).
- Administrative review of the annual assessment report.
- Forwarding occasional service requests received by the City to the management company for resolution.

Current Status

When the original district was formed, the intent for raising revenue was to do so as needed following a City Council public hearing. However, subsequent to formation, Proposition 218 was voted into law requiring a property owner election in order to increase assessments. Since that time, the ability to increase revenue to the levels needed to properly take care of needed maintenance has been limited. As a result, preventative maintenance activities have been put off due to insufficient funding. With the age of the streets within both benefit areas being 25+ years with no preventative maintenance performed and the fund balances finally at levels to fund the slurry seal projects, the slurry seals were completed in 2022.

Area 1

The last increase to the Area 1 assessments was 2021. Since that time, the cost for routine maintenance has risen significantly. With these increased costs and the slurry seal project, which also cost more than anticipated, the fund has been depleted well below the desired operating reserves. The budget proposed for 2024-25 remains very slim and includes the basic routine maintenance plus the following:

- Lockbox replacement at the back gate to reduce the need for callbacks to the gate maintenance contractor resulting from being left in the open position by First Responders. The upgrade to the front gate callbox is anticipated to provide long-term savings with the replacement of the landline with a more cost-effective cellular plan. The estimated cost is \$5,800 and will provide an estimated annual savings of \$900.

- Street Maintenance in 10-15 years to keep the neighborhood streets in good condition, provide for safe ingress and egress, as well as maintaining neighborhood aesthetics. Accumulating funds for this project now is expected to reduce future assessment rate increases. The estimated cost in 10 years is \$44,000 based on an assumed annual increase in costs of 3%.

In order to achieve this budget, staff recommended a Proposition 218 proceeding be conducted this year. If the property owners vote for the annual assessment increase of \$373.00 per home per year, the annual revenues will be sufficient to continue to perform the needed maintenance and build a reserve for future maintenance activities.

If a Proposition 218 vote to increase the annual assessments for Benefit Area 1 is not successful, staff will recommend Council dissolve Area 1 due to a lack of funds.

Area 2

The last increase to the Area 2 assessments was last year. This increase included a provision for future street preventative maintenance, and the fund remains in good shape this year. The current level of assessments is adequate to cover the costs of routine maintenance, provide for a fund reserve, and accumulate funds for future capital projects despite the increases in costs. The budget for Area 2 will need to be monitored and reevaluated each year to ensure adequate funding levels are maintained.

FISCAL IMPACT

There is no fiscal impact to the City as long as the District remains solvent. If the District is not able to sustain and perform routine maintenance, the ultimate eventuality is that the streets would revert back to the City and the City would be responsible for the maintenance. The District would need to turn over streets that meet City standards which could result in a lien on each home for their share of the costs to bring the street improvements to current City standard. If the street system were to revert to the City, there would be perpetual maintenance responsibility thereafter. Should the Proposition 218 proceeding pass, assessment rates will increase by \$373.00 per home per year in Benefit Area 1 (Renaissance neighborhood).

For Benefit Area 2, the current level of assessments is adequate to cover the costs of routine maintenance, provide for a fund reserve, and accumulate funds for future capital projects despite the increases in costs. The budget for Area 2 will need to be monitored and reevaluated each year to ensure adequate funding levels are maintained.

REASON FOR RECOMMENDATION

The fund balance for Benefit Area 1 is depleted and will not have a sustainable budget without an increase in assessments to provide the cash flow necessary for sustained routine maintenance or for future capital projects. Benefit Area 2 will have a positive cash flow for the upcoming fiscal year.

ACTIONS FOLLOWING APPROVAL

If the assessment rate increase passes for Area 1, the City will work with the District consultant to get the attached Engineer's Report signed and recorded with the County Tax Auditor to levy the increased AD 95-1 assessments for FY 2024-25.

If the assessment rate increase does not pass in Area 1, City staff will suggest Council to dissolve Area 1 beginning FY 2024-25.

Prepared by: Ruben Amavizca, Engineer II

Reviewed by: City Manager *RA*

RESOLUTION 24-__

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS
DECLARING THE RESULTS OF THE PROPERTY OWNER PROTEST BALLOTING
PROCEEDINGS AND APPROVING THE ENGINEER'S REPORT FOR BENEFIT
ASSESSMENT DISTRICT 95-1 (BLACKHORSE ESTATES) CONFIRMING THE
ASSESSMENTS FOR FISCAL YEAR 2024-2025**

WHEREAS, on May 1, 1995, the City Council approved Resolution 95-42 creating Assessment District 95-1 in Tract 4299A, and

WHEREAS, an Engineer's Report, a copy of which is on file with the City Clerk, has been prepared evaluating the costs of maintenance in Assessment District 95-1 for the 2024-2025 fiscal year; and

WHEREAS, Benefit Area 1 of Assessment District 95-1 consists of the Renaissance neighborhood which accesses Minnewawa Avenue as shown on the attached Attachment 2; and

WHEREAS, Benefit Area 2 of Assessment District 95-1 consists of the Country View neighborhood which accesses Alluvial Avenue as shown on the attached Attachment 2; and

WHEREAS, the Engineer's Report sets forth the proposed 2024-2025 fiscal year assessments for each benefit area within Assessment District 95-1; and

WHEREAS, City staff is proposing increases to the assessment for Benefit Area 1 and no change to the assessments for Benefit Area 2 commencing with FY 2024-25; and

WHEREAS, City staff has reviewed and concurs with the Engineer's Report; and

WHEREAS, a notice of the proposed assessment increases, including an assessment ballot was provided to the record owners in Benefit Area 1 of Assessment District 95-1 as required by Government Code section 53753; and

WHEREAS, the Clovis City Council conducted a public hearing on June 17, 2024 in accordance with law and the notice provided the property owners in Assessment District 95-1, and all objections or protests, if any, and all written and oral testimony submitted by interested persons, if any, to the proposed assessment having been duly considered; and

WHEREAS, the City Clerk has tabulated all assessment ballots submitted in favor of and in opposition to the proposed assessment increases for Benefit Area 1 within Assessment District 95-1, and certified the following results: ___ in favor and ___ opposed to the proposed assessment increase in Benefit Area 1.

NOW, THEREFORE, BE IT RESOLVED, that the City of Clovis hereby finds and resolves as follows:

- 1. The recitals above are true and made a substantive part of this resolution; and
- 2. The Engineer's Report, in the form on file with the City Clerk or as amended per the results of the property owner protest balloting proceedings, is hereby accepted and approved; and
- 3. City staff is hereby directed to provide the County Auditor with the assessments to be collected on behalf of Assessment District 95-1 for FY 2024-25.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 17, 2024, by the following vote, to wit:

AYES:
 NOES:
 ABSENT:
 ABSTAIN:

 DATED:

Mayor

City Clerk





City of Clovis

Benefit Assessment District No. 95-1

Fiscal Year 2024-25

Preliminary Engineer's Report

April 15, 2024

Prepared by

**FRANCISCO
AND ASSOCIATES**

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CITY OF CLOVIS
AGENCY DIRECTORY

FISCAL YEAR 2024-25

City Council Members

Lynne Ashbeck
Mayor

Vong Mouanoutoua
Mayor Pro-Tem

Matt Basgall
Councilmember

Drew Bessinger
Councilmember

Diane Pearce
Councilmember

City Staff Members

John Holt
City Manager

Scott Cross
City Attorney

Andrew Haussler
Interim City Clerk

Jay Schengel
Finance Director

Thad Avery
City Engineer

Sean Smith
Supervising Civil Engineer

Francisco & Associates
Assessment Engineer


ENGINEER'S REPORT

CITY OF CLOVIS
ENGINEER'S REPORT FOR THE CITY'S
BENEFIT ASSESSMENT DISTRICT NO. 95-1

Fiscal Year 2024-25

The undersigned, acting on behalf of Francisco & Associates, respectfully submits the enclosed Engineer's Report as directed by the Clovis City Council pursuant to the provisions of the Benefit Assessment Act of 1982, Article XIIC and XIID of the California Constitution and pursuant to the Charter and Municipal Code of the City of Clovis. The undersigned certifies that he is a Professional Engineer, registered in the State of California.

Dated: March 18, 2024

By: 
Ed Espinoza, P.E.
RCE # 40688

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram, thereto attached, was filed with me on the _____ day of _____, 2024.

Andrew Haussler, Interim City Clerk
City of Clovis
Fresno County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram, thereto attached, was approved and confirmed by the Council of the City of Clovis, Fresno County, California, on the _____ day of _____, 2024, by adoption of Resolution No. _____.

Andrew Haussler, Interim City Clerk
City of Clovis
Fresno County, California

By: _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram, thereto attached, was filed in my office in the County of Fresno, on the _____ day of _____, 2024.

Oscar J. Garcia, CPA, Auditor
Fresno County, California

By: _____

SECTION I

**INTRODUCTION
ENGINEER'S REPORT**

**CITY OF CLOVIS
ENGINEER'S REPORT FOR THE CITY'S
BENEFIT ASSESSMENT DISTRICT NO. 95-1**

Fiscal Year 2024-25

Background Information

To ensure the proper flow of funds for the ongoing operation, maintenance and servicing of specific improvements benefitting properties within the boundaries of the Benefit Assessment District No. 95-1 ("District"), the City Council, through the Benefit Assessment Act of 1982 ("1982 Act"), previously approved the formation of the District which includes two (2) benefit areas as described in this Engineer's Report ("Report"). Benefit Area I is comprised of the Renaissance development and Benefit Area II is comprised of the Country View development. Street and landscaping improvements, which may be constructed, operated, maintained and serviced by the District, include, but are not limited to:

Sidewalks, curb and gutters, drainage inlets, paved sections, valley gutters, four entrance control gates and landscaping located at the Birch Avenue, Chennault Avenue, Oxford Avenue and Dartmouth Avenue entrances, and streetlights located within the boundaries of the District.

As part of their development conditions, the Developer for the District was required to construct improvements which benefit parcels within the District. However, the ongoing operation, maintenance, servicing and capital replacement of these improvements are financed through the levy of assessments on parcels within the District who directly benefit from those improvements.

Current Annual Administration

This Report includes the following for the ensuing fiscal year: (1) a general description of the improvements to be constructed, operated, maintained and serviced by the District, (2) an estimated budget to construct, operate, maintain and service the improvements, (3) the method used to distribute the costs to the benefiting property owners within the District, (4) a diagram of the District and associated benefit areas, and (5) listing of the proposed Fiscal Year 2024-25 assessments to be levied upon each assessable lot or parcel within the District.

For Fiscal Year 2024-25, the City Council proposes to increase the maximum annual assessment rate for parcels located within Benefit Area I (Renaissance). The purpose of the proposed assessment rate increase is to keep up with significant increases in maintenance costs, replace the Gate Callbox and Operator, as well as accumulate

funds for future sidewalk repairs and street maintenance projects benefitting properties within Benefit Area I (Renaissance).

The proposed assessment rate increase requires the City to conduct Proposition 218 property owner proceedings. The City will mail notices and ballots to the property owners within Benefit Area I (Renaissance) a minimum of 45 days prior to the Public Hearing set for June 17, 2024. At the Public Hearing, the City will provide an opportunity for any interested person to provide testimony. After the public input portion of the public hearing, the City Council will ask if there are any remaining ballots to be turned in or if anyone wants to change or withdraw their ballot. The ballots will then be tabulated. If a majority of the ballots returned do not oppose the assessment increase, the assessment increase may be approved by City Council for Benefit Area I (Renaissance). At the conclusion of the Public Hearing on June 17, 2024, the City Council may adopt a resolution confirming the Fiscal Year 2024-25 levy and collection of assessments for both benefit areas as proposed or as modified.

Payment of the annual District assessments for each parcel will be made in the same manner and at the same time as payments are made for their annual property taxes. All funds collected through the assessments must be placed in a special fund and can only be used for the purposes stated within this Report.

SECTION II

**ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE
BENEFIT ASSESSMENT ACT OF 1982
SECTION 54703 THROUGH 54720
OF THE CALIFORNIA GOVERNMENT CODE**

Pursuant to the Benefit Assessment Act of 1982 (Part 1 of Division 2 of Title 5 of the Government Code of the State of California), and in accordance with Resolution No. 24-____ initiating proceedings for the levy and collection of assessments, ordering the preparation of the annual Engineer's approving the Preliminary Engineer's Report, and declaring the intention for levy and collection of assessments, adopted by the City Council of the City of Clovis, on April 15, 2024, and in connection with the proceedings for:

**CITY OF CLOVIS
BENEFIT ASSESSMENT DISTRICT NO. 95-1**

Herein after referred to as the "District", I, Ed Espinoza, the duly appointed ENGINEER OF WORK, submit herewith the "Report" consisting of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS

This part describes the improvements to be financed by the District. Plans and specifications for the improvements are as set forth on the lists thereof, attached hereto, and are on file in the Office of the City Clerk of the City of Clovis and are incorporated herein by reference.

PART B: ESTIMATE OF COST

This part contains an estimate of the cost of the proposed improvements, including incidental costs and expenses in connection therewith.

PART C: ASSESSMENT DISTRICT DIAGRAM

This part incorporates by reference a diagram of the District showing the boundaries of any benefit areas within the District and the lines and dimensions of each lot or parcel of land within the District. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Fresno County Assessor for the year when this Report was prepared. The Assessor's maps and records are incorporated by reference and made part of this Report.

PART D: METHOD OF APPORTIONMENT OF ASSESSMENT

This part contains the method of apportionment of assessments, based upon parcel classification of land within the District, in proportion to the estimated benefits to be received.

PART E: PROPERTY LIST AND ASSESSMENT ROLL

This part contains a list of the Fresno County Assessor's parcel numbers, and the amount to be assessed upon the benefited lands within the District. The Assessment Roll is filed in the Office of the Clovis City Clerk and is incorporated in this Report by reference. The list is keyed to the records of the Fresno County Assessor, which are incorporated herein by reference.

PART A

PLANS AND SPECIFICATIONS

The improvements, which have been constructed, and those which may be subsequently constructed, to be operated, maintained, and serviced under the District are generally described as follows:

Street and landscaping improvements consisting of, but not limited to, sidewalks, curb and gutters, drainage inlets, paved sections, valley gutters, four entrance control gates and landscaping located at the Birch Avenue, Chennault Avenue, Oxford Avenue and Dartmouth Avenue entrances, and streetlights located within the boundaries of the District.

PART B

ESTIMATE OF COST

The 1982 Act requires that a special fund be set up for the collection of revenues and expenditures for the District. The 1982 Act provides that the total cost for the construction, operation, maintenance, and servicing of the street and landscaping improvements can be recovered by the District. Incidental expenses including administration of the District, engineering fees, legal fees and all other costs associated with the District can also be included.

Revenues collected from the assessments within each benefit area shall be used only for the expenditures associated with each benefit area as authorized under the 1982 Act. Any balance remaining at the end of the fiscal year must be carried over to the next fiscal year.

Tables 1 and 2 below provide a summary of the total Fiscal Year 2024-25 estimated revenues and expenditures for each benefit area.

For a detailed breakdown on the revenues and expenditures for each benefit area within the District please refer to Appendix "A" and Appendix "B" in this report.

TABLE NO. 1: BUDGET FOR FISCAL YEAR 2024-25	
BENEFIT AREA I (RENAISSANCE) - PROPOSED \$373/YEAR INCREASE	
Projected Beginning Balance as of July 1, 2024:	\$5,337
Revenue	
Annual Assessments including a \$373 increase (\$1,020 per Home)	\$45,900
Total Estimated Revenue for Fiscal Year 2024-25:	\$51,237
Annual Expenditures⁽¹⁾	
Administrative Expenses (Office Supplies, Postage, etc.)	(\$600)
Telephone Cost	(\$1,600)
Electronic Gate Maintenance/Repair	(\$1,400)
Street Sweeping	(\$700)
Landscape Maintenance & Irrigation Repairs	(\$8,000)
Electrical Power for Gate and Streetlights	(\$3,500)
Water Service	(\$500)
City Administration Costs	(\$2,000)
County Collection Fees	(\$8)
District Administrator	(\$10,000)
Assessment Engineering	(\$1,600)
Insurance	(\$1,100)
Annual Expenditures Subtotal:	(\$31,008)
Capital Improvement Projects	
Gate Callbox Replacement	(\$5,800)
Gate Operator Replacement	(\$14,356)
Capital Improvement Projects Subtotal:	(\$20,156)
Total Estimated Expenses for Fiscal Year 2024-25:	(\$51,164)
Estimated Fiscal Year 2024-25 Reserve Collection:	(\$5,264)
Projected Ending Balance as of June 30, 2025:	\$73
Reserve Detail as of June 30, 2025	
Recommended Operating Reserves ⁽²⁾	\$15,504
Available Operating Reserves	\$73
Available Capital Reserves ⁽³⁾	\$0
Assessment Rate (45 Parcels)	\$1,020.00
Notes:	
(1) See Appendix "A" for a detailed description of expenses.	
(2) Operating reserves are needed because the City does not receive the assessment revenue from the County until halfway through the fiscal year. Therefore, it is recommended the City have an operating reserve to fund 6 months of the estimated annual expenditures anticipated to be incurred from July 1 through December 31 of each fiscal year.	
(3) Capital reserve funds will be used for Capital Improvement Projects or to replace existing improvements once they have reached the end of their useful life.	

TABLE NO. 2: BUDGET FOR FISCAL YEAR 2024-25 BENEFIT AREA II (COUNTRY VIEW)	
Projected Beginning Balance as of July 1, 2024:	\$30,383
Revenue	
Annual Assessments	\$47,790
Total Estimated Revenue for Fiscal Year 2024-25:	\$78,173
Annual Expenditures⁽¹⁾	
Administrative Expenses (Office Supplies, Postage, etc.)	(\$700)
Telephone Cost	(\$1,600)
Electronic Gate Maintenance/Repair	(\$1,600)
Street Sweeping	(\$2,200)
Landscape Maintenance & Irrigation Repairs	(\$8,500)
Electrical Power for Gate and Streetlights	(\$5,500)
Water Service	(\$400)
City Administration Costs	(\$3,200)
County Collection Fees	(\$14)
District Administrator	(\$16,600)
Assessment Engineering	(\$2,800)
Insurance	(\$1,800)
Annual Expenditures Subtotal:	(\$44,914)
Capital Improvement Projects	
Gate Callbox Upgrade	(\$2,200)
Capital Improvement Projects Subtotal:	(\$2,200)
Total Estimated Expenses for Fiscal Year 2024-25:	(\$47,114)
Estimated Fiscal Year 2024-25 Reserve Collection:	\$676
Projected Ending Balance as of June 30, 2025:	\$31,059
Reserve Detail as of June 30, 2025	
Recommended Operating Reserves ⁽²⁾	\$22,457
Available Operating Reserves	\$22,457
Available Capital Reserves ⁽³⁾	\$8,602
Assessment Rate (81 Parcels)	\$590.00
Notes:	
(1) See Appendix "B" for a detailed description of expenses.	
(2) Operating reserves are needed because the City does not receive the assessment revenue from the County until halfway through the fiscal year. Therefore, it is recommended the City have an operating reserve to fund 6 months of the estimated annual expenditures anticipated to be incurred from July 1 through December 31 of each fiscal year.	
(3) Capital reserve funds will be used for Capital Improvement Projects or to replace existing improvements once they have reached the end of their useful life.	

PART C

ASSESSMENT DISTRICT DIAGRAM

The boundary of the District is completely within the boundaries of the City of Clovis. The Assessment Diagram for the two benefit areas is on file in the Office of the City Clerk of the City of Clovis and is shown on the following page of this Report. The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Fresno County Assessor, for the year when this Report was prepared, and are incorporated by reference herein and made part of this Report.

City of Clovis

Benefit Assessment District No. 95-1 Maintenance Improvement Diagram

Alluvial Ave

Minnewawa Ave

Oak Ave

Minarets Ave

Dartmouth Ave

BENEFIT AREA II

Chennault Ave

Oxford Ave

Harvard Ave

BENEFIT AREA I

Birch Ave

N Minnewawa Ave

Park Creek Dr

Legend

- Street Lights
- Electronic Gates
- ▣ Benefit Assessment District Boundary
- ▨ Landscape Maintenance Areas
- ▭ Street Maintenance Areas
- Parcel Lines



PART D

METHOD OF APPORTIONMENT OF ASSESSMENT

This section explains the benefits to property from the street and landscaping improvements and the methodology used to apportion the costs to the benefiting properties within the District.

Discussion of Special Benefit

Part 1 of Division 2 of Title 5 of the Government Code, the Benefit Assessment Act of 1982, permits the establishment of assessment districts by local agencies for the purpose of providing certain public improvements and services which include the construction, operation, maintenance, and servicing of street and landscaping improvements.

Section 54711 of the Benefit Assessment Act of 1982 requires that assessments must be levied according to benefit rather than according to property value. This Section states:

“The amount of the assessment imposed on any parcel of property shall be related to the benefit to the parcel which will be derived from the provision of the service.”

In addition, the 1982 Act permits the designation of zones or areas of benefit within any individual assessment district.

Article XIID, Section 4(a) of the California Constitution (also known as Proposition 218) limits the amount of any assessment to the proportional special benefit conferred on the property.

“No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

Article XIID provides that publicly owned properties must be assessed unless there is clear and convincing evidence that those properties receive no special benefit from the assessment. Exempted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways, and that portion of public property that is not developed and used for business purposes similar to private residential, commercial, industrial, and institutional activities.

Special versus General Benefit

In the absence of an annual assessment, the street and landscaping maintenance activities within each benefit area of the District would not be provided. All the assessment proceeds received from each benefit area will be utilized to fund the cost of

providing a level of tangible “special benefits” in the form of property related services which benefit the individual properties with the District. The assessments are also structured to provide specific improvements within each benefit area that are of specific and special benefit to property within each benefit area.

The street and landscaping improvements in each benefit area of the District were specifically designed and constructed to provide vehicular access to properties within the respective benefit areas, and not the public at large. The boundaries of the benefit areas have been delineated to include only those parcels that receive a direct benefit from the street and landscaping improvements. Properties located outside the District benefit areas and the public at large do not benefit from the District street and landscaping improvements.

It is therefore concluded that all street and landscaping maintenance activities funded by the District are of special benefit to the benefiting properties located within the respective benefit areas of the District, and the value of the special benefits to property reasonably exceeds the assessment for every assessed parcel in the District. In other words, as required by Proposition 218: the reasonable cost of the proportional special benefit conferred on each parcel does not exceed the amount of the assessments.

Assessment Methodology

Proposition 218 requires that assessments must be based on the benefit the subject properties receive from the improvements being maintained. The improvements maintained by the District provide vehicular access and enhanced aesthetics to the properties within the District.

Each year, the City shall evaluate the conditions of the improvements to be maintained by the District and estimate the required maintenance and incidental costs to spread to the benefiting properties. A portion of the assessments collected may be set aside for significant capital improvement items, such as seal coats and street surface overlays.

The single-family residential parcel has been selected as the basic unit for the calculation of assessments since it represents all the assessable parcels within the District. All single-family residential parcels have been determined to experience equal vehicular access and enhanced aesthetics from the District street and landscaping improvements. There are 45 single-family residential parcels in Benefit Area I (Renaissance) and 81 single-family residential parcels in Benefit Area II (Country View) that will be assessed for the maintenance of the improvements. Therefore, the maintenance and incidental costs for Benefit Area I (Renaissance) will be equally spread to each of the single-family residential parcels within Benefit Area I (Renaissance) and the maintenance and incidental costs for Benefit Area II (Country View) will be equally spread to each of the single-family residential parcels within Benefit Area II (Country View).

Below is a description of each of the benefit areas, their corresponding number and type of parcels within each benefit area, and the method of apportioning the costs of the District street and landscaping improvements to the benefiting parcels.

Benefit Area I (Renaissance)

Benefit Area I (Renaissance) is comprised of 45 single-family residential parcels. The total assessment revenue needed for Fiscal Year 2024-25 to operate and maintain the improvements benefitting Benefit Area I (Renaissance) is \$45,900, which requires an annual assessment increase of \$373 per single-family residential parcel. Therefore, the City will conduct Proposition 218 proceedings to obtain approval from Benefit Area I (Renaissance) property owners to increase annual maximum assessments to \$1,020 per single-family residential parcel commencing with Fiscal Year 2024-25.

Also, the City proposes an annual increase of \$55.00 (approximately 5%) to the maximum assessment from Fiscal Year 2025-26 through Fiscal Year 2028-29 to keep up with inflationary increases in maintenance costs, accumulate funds for necessary repairs and capital improvement projects, and avoid incurring costs associated with Proposition 218 proceedings for at least the next 5 years. The table below provides a summary of the proposed annual maximum assessments for Fiscal Year 2024-25 through Fiscal Year 2028-29 pending property owner approval. The annual maximum assessment will remain at \$1,240.00 per Single-Family Residential Parcel following Fiscal Year 2028-29 until another assessment increase is approved by Benefit Area I (Renaissance) property owners.

Fiscal Year	Assessment per Single-Family Residential Parcel
2024-25	\$1,020.00
2025-26	\$1,075.00
2026-27	\$1,130.00
2027-28	\$1,185.00
2028-29	\$1,240.00

Benefit Area II (Country View)

Benefit Area II (Country View) is comprised of 81 single-family residential parcels. The total assessment revenue needed for Fiscal Year 2024-25 to operate and maintain the improvements benefitting Benefit Area II (Country View) is \$47,790. This results in an assessment of **\$590.00 per Single-Family Residential Parcel** that will be levied within Benefit Area II (Country View) for Fiscal Year 2024-25.

PART E

PROPERTY LIST AND ASSESSMENT ROLL

A list of the addresses of all parcels, and the description of each lot or parcel within the District is shown on the last equalized property tax roll of the Fresno County Assessor, which by reference is hereby made a part of this Report.

This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll, which includes the assessments apportioned to each lot or parcel. The Assessment Roll is on file in the Office of the City Clerk of the City of Clovis and is shown in this Report as Appendix "C".

APPENDIX A

**DETAILED STATEMENT OF COSTS FOR
BENEFIT AREA I (RENAISSANCE)**

BENEFIT AREA I (RENAISSANCE)

DETAILED STATEMENT OF COSTS

The detailed description of costs for each of the improvements to be operated, maintained, and serviced in Benefit Area I (Renaissance), and those which may be subsequently operated, maintained, and serviced are generally described as follows:

Administrative Expenses

This item encompasses office expenses, postage, and printing that arises during the fiscal year described as follows:

- Office Expenses related to providing information for City Council meetings, quarterly financial reports to the City of Clovis, etc.
- Postage for mailings of bills/invoices, checks to vendors, and community notices.
- Printing of invoices, notices, announcements, reports, etc.

Based on historical data, the above-mentioned expenses are estimated to be \$600 for Fiscal Year 2024-25.

Telephone Costs

Telephone costs correspond to monthly landline charges for the callbox located at the entrance gate which will be used by people at the gate to communicate with residents of Benefit Area I (Renaissance).

There are two gates. One gate is an "Enter Only" gate and the other is an "Exit Only" gate. There is only one telephone to be maintained at the "Enter Only" gate.

The telephone system is a private system and the cost for repair and replacement of the telephone equipment, when needed, will be paid from the capital reserve fund. The estimated cost to fund minor telephone repairs and AT&T billing is \$1,600 for Fiscal Year 2024-25.

Electronic Gate Maintenance

There are two electronic gates that will be maintained by Benefit Area I (Renaissance). The estimated cost for electronic gate maintenance for Fiscal Year 2024-25 is \$1,400 and funds costs related to drive-thru and pedestrian gate repairs and monthly maintenance.

Street Sweeping

The streets will be swept once every two months within Benefit Area I (Renaissance) for an estimated cost of \$700 for Fiscal Year 2024-25.

Landscape Maintenance and Irrigation Repairs

The landscape services provided include monthly routine maintenance, fertilization, rye seeding, minor irrigation and sprinkler repairs, seasonal flowers at the gate entrance area, tree trimming as needed, and landscaping supplies.

The landscape maintenance areas for Benefit Area I (Renaissance) are located at the entrance gates off of Minnewawa Avenue and include maintenance of the following:

- median island planters along Chennault Avenue;
- landscape strips between sidewalk and curb along Chennault Avenue;
- entrance area north and south of Chennault Avenue expanding from the sound walls between the gates and Minnewawa Avenue; and
- landscape area located at the intersection of Minnewawa Avenue and Birch Avenue.

The total area of landscaping to be maintained is approximately 3,700 square feet and is shown on the Assessment District Diagram included in Part C of Part C of this Report.

The total cost of landscape maintenance and minor irrigation and sprinkler repairs for Fiscal Year 2024-25 is estimated by the District Administrator to be \$8,000.

Electrical Power for Gate and Streetlights

The total estimated cost for electrical power charges for gate operations and streetlights for Fiscal Year 2024-25 is \$3,500.

Water Service

The estimated cost to provide water service for common areas associated with Benefit Area I (Renaissance) for Fiscal Year 2024-25 is \$500.

City Administration Costs

The City of Clovis will have many responsibilities for the administration of the District. Included in these costs are:

- a. City Council Costs related to notices, hearings, etc.
- b. Attorney fees for the City Attorney to prepare the legal documents as are required for the operation of the District.

- c. Staff time for the preparation of documents necessary for the on-going operation of the District.
- d. Staff time for the review of documents prepared by District Consultants as necessary for the on-going operations of the District.
- e. Staff time related to the timely application of necessary maintenance and repairs as required.

Historically, the City of Clovis has assessed minimal charges to the District for their services. The estimated cost for Benefit Area I (Renaissance) City Administration for Fiscal Year 2024-25 is \$2,000.

County Collection Fees

The costs from the County of Fresno related to the collection of assessments and transfer of funds to the City are \$0.17 per parcel.

The total estimated cost for the County of Fresno collection fees for Fiscal Year 2024-25 is \$8 (45 parcels x \$0.17/parcel).

District Administrator

The District Administrator will provide administrative, financial, and operational services to manage the maintenance of improvements for Benefit Area I (Renaissance). The estimated cost for Benefit Area I (Renaissance) Administration is \$10,000 for Fiscal Year 2024-25.

Assessment Engineering

The District Assessment Engineer is Francisco & Associates. They have a contract with the District to perform Benefit Area I (Renaissance) assessment engineering services for a lump sum of \$1,600 for Fiscal Year 2024-25.

Insurance Costs

The District will carry property damage insurance for damage to the gates caused by an accident or vandalism and Comprehensive General Liability Insurance with Excess Coverage.

The property insurance is issued by State Farm Insurance Company. It provides for a maximum of \$80,000 per occurrence for damage to the electronic gates with a \$1,000 deductible.

The Comprehensive Liability Insurance is issued by State Farm Insurance Company, which has the following coverage:

\$3,000,000	General Aggregate
\$3,000,000	Each Occurrence
\$3,000,000	Personal Injury
\$50,000	Fire Damage Legal Liability

The total estimated insurance cost or all insurance coverage as required for private gated communities including property and liability insurance for Fiscal Year 2024-25 is \$1,100.

Capital Reserve

On the recommendation of the District Administrator and the City of Clovis Finance Department, the Capital Reserve was established to provide funding for future expenses that do not occur on an annual basis.

Included in the Capital Reserve are funds set aside for items including, but not limited to, roadway slurry seal maintenance, sidewalk repairs, gate repairs, and landscape upgrades.

The City of Clovis has recently completed or intends on completing the capital improvement projects shown below.

Capital Improvement Projects

Upon evaluation of current improvements and their remaining useful life, the City of Clovis and District Administrator assessed a need to utilize Capital Reserve to fund capital improvement projects.

Assuming property owners approve the proposed assessment increase commencing with Fiscal Year 2024-25, the City of Clovis and District Administrator anticipate the following capital improvement projects during Fiscal Year 2024-25:

- a. Gate Callbox Replacement (\$5,800)
- b. Gate Operator Replacement (\$14,356)

APPENDIX B

**DETAILED STATEMENT OF COSTS FOR
BENEFIT AREA II (COUNTRY VIEW)**

BENEFIT AREA II (COUNTRY VIEW)

DETAILED STATEMENT OF COSTS

The detailed description of costs for each of the improvements to be operated, maintained, and serviced in Benefit Area II (Country View), and those which may be subsequently operated, maintained, and serviced are generally described as follows:

Administrative Expenses

This item encompasses office expenses, postage, and printing that arises during the fiscal year described as follows:

- Office Expenses related to providing information for City Council meetings, quarterly financial reports to the City of Clovis, etc.
- Postage for mailings of bills/invoices, checks to vendors, and community notices.
- Printing of invoices, notices, announcements, reports, etc.

Based on historical data, the above-mentioned expenses are estimated to be \$700 for Fiscal Year 2024-25.

Telephone Costs

Telephone costs correspond to monthly landline charges for the callbox located at the entrance gate which will be used by people at the gate to communicate with residents of the Benefit Area II (Country View).

There are two gates. One gate is an "Enter Only" gate and the other is an "Exit Only" gate. There is only one telephone to be maintained at the "Enter Only" gate.

The telephone system is a private system and the cost for repair and replacement of the telephone equipment, when needed, will be paid from the capital reserve fund. The estimated cost to fund telephone equipment repairs and AT&T billing is \$1,600 for Fiscal Year 2024-25.

Electronic Gate Maintenance

There are two electronic gates that will be maintained by Benefit Area II (Country View). The estimated cost for electronic gate maintenance for Fiscal Year 2024-25 is \$1,600 and funds costs related to drive-thru and pedestrian gate repairs and monthly maintenance.

Street Sweeping

The streets will be swept once every month within Benefit Area II (Country View) for an estimated cost of \$2,200 for Fiscal Year 2024-25.

Landscape Maintenance and Irrigation Repairs

The landscape services provided include monthly routine maintenance, fertilization, rye seeding, minor irrigation and sprinkler repairs, seasonal flowers at the gate entrance area, tree trimming as needed, and landscaping supplies.

The landscape maintenance areas of Benefit Area II (Country View) are located at the entrance gates off of Alluvial Avenue and of the back gate on Dartmouth Avenue. The maintenance areas include the following:

- median island planters located at the entrance gates on Alluvial Avenue;
- landscape strips between sidewalk and curb at the entrance gates on Alluvial Avenue;
- the entrance area north and south of Oxford Avenue expanding from the sound walls between the gates and Alluvial Avenue;
- turf area on the west side of Dartmouth Avenue between Oak Avenue and the gate; and
- entrance area on Alluvial Avenue, expanding between Dartmouth Avenue and the sound wall bordering Benefit Area II.

The total area of landscaping to be maintained is approximately 5,000 square feet and is shown on the Assessment District Diagram included in Part C of this Report.

The total cost of landscape maintenance and minor irrigation and sprinkler repairs for Fiscal Year 2024-25 is estimated by the District Administrator to be \$8,500.

Electrical Power for Gate and Streetlights

The total estimated cost for electrical power charges for gate operations and streetlights for Fiscal Year 2024-25 is \$5,500.

Water Service

The estimated cost to provide water service for common areas associated with Benefit Area II (Country View) for Fiscal Year 2024-25 is \$400.

City Administration Costs

The City of Clovis will have many responsibilities for the administration of the District. Included in these costs are:

- a. City Council Costs related to notices, hearings, etc.
- b. Attorney fees for the City Attorney to prepare the legal documents as are required for the operation of the District.
- c. Staff time for the preparation of documents necessary for the on-going operation of the District.
- d. Staff time for the review of documents prepared by District Consultants as necessary for the on-going operations of the District.
- e. Staff time related to the timely application of necessary maintenance and repairs as required.

Historically, the City of Clovis has assessed minimal charges to the District for their services. The estimated cost for Benefit Area II (Country View) City Administration for Fiscal Year 2024-25 is \$3,200.

County Collection Fees

The costs from the County of Fresno related to the collection of assessments and transfer of funds to the City is \$0.17 per parcel.

The total estimated cost for the County of Fresno collection fees for Fiscal Year 2024-25 is \$14 (81 parcels x \$0.17/parcel).

District Administrator

The District Administrator will provide administrative, financial, and operational services to manage the maintenance of improvements for Benefit Area II (Country View). The estimated cost for Benefit Area II (Country View) Administration is \$16,600 for Fiscal Year 2024-25.

Assessment Engineering

The District Assessment Engineer is Francisco & Associates. They have a contract with the District to perform Benefit Area II (Country View) assessment engineering services for a lump sum of \$2,800 for Fiscal Year 2024-25.

Insurance Costs

The District will carry property damage insurance for damage to the gates caused by an accident or vandalism and Comprehensive General Liability Insurance with Excess Coverage.

The property insurance is issued by State Farm Insurance Company. It provides for a maximum of \$80,000 per occurrence for damage to the electronic gates with a \$1,000 deductible.

The Comprehensive Liability Insurance is issued by State Farm Insurance Company, which has the following coverage:

\$3,000,000	General Aggregate
\$3,000,000	Each Occurrence
\$3,000,000	Personal Injury
\$50,000	Fire Damage Legal Liability

The total estimated insurance cost or all insurance coverage as required for private gated communities including property and liability insurance for Fiscal Year 2024-25 is \$1,800.

Capital Reserve

On the recommendation of the District Administrator and the City of Clovis Finance Department, the Capital Reserve was established to provide funding for future expenses that do not occur on an annual basis.

Included in the Capital Reserve are funds set aside for items including, but not limited to, roadway slurry seal maintenance, sidewalk repairs, gate repairs, and landscape upgrades.

The City of Clovis has recently completed or intends on completing the capital improvement projects shown below.

Capital Improvement Projects

Upon evaluation of current improvements and their remaining useful life, the City of Clovis and District Administrator assessed a need to utilize Capital Reserves to fund capital improvement projects.

The City of Clovis and District Administrator anticipate the following capital improvement projects during Fiscal Year 2024-25:

- a. Gate Callbox Upgrade with cellular module (\$2,200)

APPENDIX C
ASSESSMENT ROLL

CITY OF CLOVIS
ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Assessment Roll
Fiscal Year 2024-25
Benefit Area 1

AGENDA ITEM NO. 10.

Assessor's	Parcel	Benefit	Assessment	Property	Property	Tract
	Number	Area	Amount	Owner	Address	and Lot
	562-151-08	1	\$1,020.00	NISHIMURA GAREY	25 CHENNAULT AVE	TR 4299 Lot 1
	562-151-09	1	\$1,020.00	REED SAMUEL H	45 CHENNAULT AVE	TR 4299 Lot 2
	562-151-10	1	\$1,020.00	ANTARAMIAN PETER	65 CHENNAULT AVE	TR 4299 Lot 3
	562-151-11	1	\$1,020.00	TWEDT BRIAN D & VICKIE L	85 CHENNAULT AVE	TR 4299 Lot 4
	562-151-12	1	\$1,020.00	SYVERTSEN WILLIAM & CHERYLE L FAM TRUST	105 CHENNAULT AVE	TR 4299 Lot 5
	562-151-13	1	\$1,020.00	HSIAO PAUL SHIHYEN & HSIN-CHING LIN	125 CHENNAULT AVE	TR 4299 Lot 6
	562-152-04	1	\$1,020.00	NIMERI ABDELRAHMAN & SHAIMA	650 N CHERRY LN	TR 4299 Lot 41
	562-152-05	1	\$1,020.00	SRA FAMILY	640 N CHERRY LN	TR 4299 Lot 40
	562-152-06	1	\$1,020.00	DUNMORE JAMES L JR & TRACEE L	42 CHENNAULT AVE	TR 4299 Lot 43
	562-152-07	1	\$1,020.00	HSIAO PAUL S	62 CHENNAULT AVE	TR 4299 Lot 42
	562-153-03	1	\$1,020.00	TAKEDA VICTOR K & ANNE M TRUSTEES	665 N CHERRY LN	TR 4299 Lot 18
	562-153-04	1	\$1,020.00	SIRIMARCO JAMES V III & DONNA M	655 N CHERRY LN	TR 4299 Lot 19
	562-153-05	1	\$1,020.00	ROBERTSON STEPHEN W JR	635 N CHERRY LN	TR 4299 Lot 20
	562-153-06	1	\$1,020.00	STAFFORD FRANKLIN H	611 N CHERRY LN	TR 4299 Lot 21
	562-153-07	1	\$1,020.00	BIGLIERI JULIE M TRS	601 N CHERRY LN	TR 4299 Lot 22
	562-153-13	1	\$1,020.00	KALMES BEAU AARON & BRITTANY STOKER	624 N OXFORD AVE	TR 4299 Lot 12
	562-153-14	1	\$1,020.00	CHAVEZ MANUEL A & ROSSANNE C TRS	634 N OXFORD AVE	TR 4299 Lot 13
	562-153-15	1	\$1,020.00	BURRI CHRISTINE ISKENDERIAN	644 N OXFORD AVE	TR 4299 Lot 14
	562-153-16	1	\$1,020.00	SHIDIYWAH SAIF & HUDA	664 N OXFORD AVE	TR 4299 Lot 15
	562-153-17	1	\$1,020.00	STAWARSKI DOUGLAS P & KAKELLY	684 N OXFORD AVE	TR 4299 Lot 16
	562-153-18	1	\$1,020.00	LEE JOSEPH & MIN HEE	102 CHENNAULT AVE	TR 4299 Lot 17
	562-153-19	1	\$1,020.00	CLARK JASON	614 N OXFORD AVE	TR 4299 Lot 11
	562-153-20	1	\$1,020.00	JENSEN LAUREN	651 N OXFORD AVE	TR 4299 Lot 10
	562-153-21	1	\$1,020.00	TILLEY SHARRON F TRUSTEE	671 N OXFORD AVE	TR 4299 Lot 9
	562-153-22	1	\$1,020.00	SHARMA VISHAL & SHILPA	691 N OXFORD AVE	TR 4299 Lot 8
	562-153-23	1	\$1,020.00	BROBST JAMES H & M ARLENE TRUSTEES	711 N OXFORD AVE	TR 4299 Lot 7
	562-153-24	1	\$1,020.00	GILL SHERAZ	731 N OXFORD AVE	Por of Lot 6 Clovis
	562-161-01	1	\$1,020.00	GANDY ANN TRUSTEE	610 N CHERRY LN	TR 4299 Lot 37
	562-161-02	1	\$1,020.00	HEMMAN RONALD D & STEPHANIE J	620 N CHERRY LN	TR 4299 Lot 38
	562-161-03	1	\$1,020.00	IBRAHIMI HARIS & MALALAI ZOLTANI	630 N CHERRY LN	TR 4299 Lot 39
	562-161-04	1	\$1,020.00	GATES GINGER G	57 BIRCH AVE	TR 4299 Lot 36
	562-161-05	1	\$1,020.00	O HARA MICHAEL & CYNTHIA	55 BIRCH AVE	TR 4299 Lot 35
	562-161-06	1	\$1,020.00	DER HAROUTUNIAN VASKEN & LINA TRS	51 BIRCH AVE	TR 4299 Lot 34
	562-161-07	1	\$1,020.00	YANG YIA	47 BIRCH AVE	TR 4299 Lot 33
	562-161-08	1	\$1,020.00	HAMILTON BRENDA S	37 BIRCH AVE	TR 4299 Lot 32
	562-162-01	1	\$1,020.00	TSAO DEREK & MONICA DU	94 BIRCH AVE	TR 4299 Lot 23
	562-162-02	1	\$1,020.00	KHAN SAMIA	84 BIRCH AVE	TR 4299 Lot 24
	562-162-03	1	\$1,020.00	CARUSO HILDA M	74 BIRCH AVE	TR 4299 Lot 25

CITY OF CLOVIS
ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Assessment Roll
Fiscal Year 2024-25
Benefit Area 1

AGENDA ITEM NO. 10.

Assessor's						
Parcel	Benefit	Assessment	Property	Property	Tract	
Number	Area	Amount	Owner	Address	and Lot	
562-162-04	1	\$1,020.00	BRONSON JAMES C & MICHELLE L	64 BIRCH AVE	TR 4299 Lot 26	
562-162-05	1	\$1,020.00	HARDIN TAYLOR J & TETYANA S	54 BIRCH AVE	TR 4299 Lot 27	
562-162-06	1	\$1,020.00	WEBER DAVID & MICHELLE	44 BIRCH AVE	TR 4299 Lot 28	
562-162-07	1	\$1,020.00	THACKER BARBARA J TRUSTEE	34 BIRCH AVE	TR 4299 Lot 29	
562-162-08	1	\$1,020.00	DOUGHERTY STEPHEN P & MONICA	24 BIRCH AVE	TR 4299 Lot 30	
562-162-09	1	\$1,020.00	ROSENTHAL STEVE ANDREW	14 BIRCH AVE	TR 4299 Lot 31	
562-180-45	1	\$1,020.00	GOTTLIEB DAVID ANDREW & VIRGINIA TRS	741 N OXFORD AVE	TR 4668 Lot 18	
<hr/>						
TOTAL:	45	\$45,900.00				

CITY OF CLOVIS
ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Assessment Roll
Fiscal Year 2024-25
Benefit Area 2

AGENDA ITEM NO. 10.

Assessor's	Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot
	562-153-25	2	\$590.00	KUHL MICHAEL B	732 N HARVARD AVE	TR 4661 Lot 28
	562-153-26	2	\$590.00	KEMP TIMOTHY F & SAUNDRA D	722 N HARVARD AVE	TR 4661 Lot 27
	562-153-27	2	\$590.00	KONSTANZER KEVIN C & PAMELA S TRUSTEES	712 N HARVARD AVE	TR 4661 Lot 26
	562-153-28	2	\$590.00	WEAVER JAMES & LISA TRUSTEES	692 N HARVARD AVE	TR 4661 Lot 25
	562-153-29	2	\$590.00	PORTFOLIO MANAGEMENT SERVICES LLC	672 N HARVARD AVE	TR 4661 Lot 24
	562-153-30	2	\$590.00	MAKEL JOHN T & RAQUEL	204 BIRCH AVE	TR 4661 Lot 23
	562-153-31	2	\$590.00	HIRATA RYEN J & ERICA R JOHNSON TRS	214 BIRCH AVE	TR 4661 Lot 22
	562-153-32	2	\$590.00	TURNBULL BRENT L & PATRICIA K TRS	234 BIRCH AVE	TR 4661 Lot 21
	562-153-33	2	\$590.00	TRIFFON GARRETT	264 BIRCH AVE	TR 4661 Lot 20
	562-153-34	2	\$590.00	AYDINYAN ARA	284 BIRCH AVE	TR 4661 Lot 19
	562-153-35	2	\$590.00	ORTIZ KIRA	647 N DARTMOUTH AVE	TR 4661 Lot 18
	562-153-36	2	\$590.00	L RODRIGUEZ R & T	667 N DARTMOUTH AVE	TR 4661 Lot 17
	562-153-37	2	\$590.00	BICKEL BRUCE D TRUSTEE	687 N DARTMOUTH AVE	TR 4661 Lot 16
	562-153-38	2	\$590.00	HOLGUIN GIL & KIM A	707 N DARTMOUTH AVE	TR 4661 Lot 15
	562-153-39	2	\$590.00	MARTIN DARRELL B TRUSTEE	717 N DARTMOUTH AVE	TR 4661 Lot 14
	562-153-40	2	\$590.00	ANALLA BRYAN G & MOLLY BLISS	727 N DARTMOUTH AVE	TR 4661 Lot 13
	562-153-41	2	\$590.00	GUISTO NANCY A	737 N DARTMOUTH AVE	TR 4661 Lot 12
	562-155-01	2	\$590.00	GATTIE BRADLEY H & KIRSTEN ANN TRS	673 N HARVARD AVE	TR 4661 Lot 29
	562-155-02	2	\$590.00	GRAY LAURIE J & RANDALL M	676 N DARTMOUTH AVE	TR 4661 Lot 30
	562-155-03	2	\$590.00	BREWER ADRIANNE M PETRUTIS & SCOTT M	696 N DARTMOUTH AVE	TR 4661 Lot 31
	562-155-04	2	\$590.00	SLICK LEON H & SANDRA K	716 N DARTMOUTH AVE	TR 4661 Lot 32
	562-155-05	2	\$590.00	HUDSON KIMBERLY SUE	726 N DARTMOUTH AVE	TR 4661 Lot 33
	562-155-06	2	\$590.00	LEACH RONALD P & TRACY A	736 N DARTMOUTH AVE	TR 4661 Lot 34
	562-180-01	2	\$590.00	KAHAL AMANDEEP	149 OAK AVE	TR 4668 Lot 1
	562-180-02	2	\$590.00	MAINOCK RALPH H TRS	129 OAK AVE	TR 4668 Lot 2
	562-180-03	2	\$590.00	ALCONCHER RONALD B & ANNA C TRS	99 OAK AVE	TR 4668 Lot 3
	562-180-04	2	\$590.00	LOYD WILLIAM D & CYNTHIA L	89 OAK AVE	TR 4668 Lot 4
	562-180-05	2	\$590.00	WALTER LOGAN PATRICK	69 OAK AVE	TR 4668 Lot 5
	562-180-06	2	\$590.00	NOEL MIKE & TIFFANY	49 OAK AVE	TR 4668 Lot 6
	562-180-07	2	\$590.00	DINATA VERONICA M & ANTONIUS J TRS	790 N CHERRY LN	TR 4668 Lot 7
	562-180-08	2	\$590.00	THOMPSON CRAIG	780 N CHERRY LN	TR 4668 Lot 8
	562-180-09	2	\$590.00	RATZLAFF CHRISTOPHER	770 N CHERRY LN	TR 4668 Lot 9
	562-180-10	2	\$590.00	SILVA ANNA	760 N CHERRY LN	TR 4668 Lot 10
	562-180-11	2	\$590.00	KATEIAN JANICE L TRS	750 N CHERRY LN	TR 4668 Lot 11
	562-180-12	2	\$590.00	WESSON SANDRA C TRUSTEE	26 MINARETS AVE	TR 4668 Lot 12
	562-180-13	2	\$590.00	LALLY GREGORY W & GRACE K TRUSTEES	46 MINARETS AVE	TR 4668 Lot 13
	562-180-14	2	\$590.00	KEITH DIANA	66 MINARETS AVE	TR 4668 Lot 14
	562-180-15	2	\$590.00	STONECIPHER KAREN TRUSTEE	86 MINARETS AVE	TR 4668 Lot 15

CITY OF CLOVIS
ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Assessment Roll
Fiscal Year 2024-25
Benefit Area 2

AGENDA ITEM NO. 10.

Assessor's Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot
562-180-19	2	\$590.00	HOLTERMANN DARRIN PAUL & JENNIFER LEE	742 N HARVARD AVE	TR 4668 Lot 19
562-180-20	2	\$590.00	KARST DENNIS S & KATHERINE TRUSTEES	693 N HARVARD AVE	TR 4668 Lot 20
562-180-21	2	\$590.00	REY STEVEN F & JULIE L TRUSTEES	713 N HARVARD AVE	TR 4668 Lot 21
562-180-22	2	\$590.00	RAMOS STEPHEN A & JACQUELINE R	723 N HARVARD AVE	TR 4668 Lot 22
562-180-23	2	\$590.00	CAMPOS LILIA & ALEJANDRO	733 N HARVARD AVE	TR 4668 Lot 23
562-180-24	2	\$590.00	DU BOIS DIANE D	743 N HARVARD AVE	TR 4668 Lot 24
562-180-25	2	\$590.00	MORRIS ROGER GARY & ZENAIDA MAPANAO	753 N HARVARD AVE	TR 4668 Lot 25
562-180-26	2	\$590.00	KERN ANDREW C & NATALIE A TRS	197 MINARETS AVE	TR 4668 Lot 26
562-180-27	2	\$590.00	MORROW JOELENE ANN	187 MINARETS AVE	TR 4668 Lot 27
562-180-28	2	\$590.00	STANLEY MATTHEW	177 MINARETS AVE	TR 4668 Lot 28
562-180-29	2	\$590.00	CINO JOHN C	157 MINARETS AVE	TR 4668 Lot 29
562-180-30	2	\$590.00	DELCAMPO JANELLE MARIE	137 MINARETS AVE	TR 4668 Lot 30
562-180-31	2	\$590.00	OPIE SARA JOAN TRUSTEE	117 MINARETS AVE	TR 4668 Lot 31
562-180-32	2	\$590.00	RALEY EVELYN	97 MINARETS AVE	TR 4668 Lot 32
562-180-33	2	\$590.00	SCHARF DONALD R & DOROTHY D SPENCER	77 MINARETS AVE	TR 4668 Lot 33
562-180-34	2	\$590.00	BESTON LAURENCE O & MARYBETH TRS	57 MINARETS AVE	TR 4668 Lot 34
562-180-35	2	\$590.00	DUCAR FRANK LEROY & GINNIE ILENE TRS	58 OAK AVE	TR 4668 Lot 35
562-180-36	2	\$590.00	HOFER FERDINAND & ANTJE TRUSTEES	78 OAK AVE	TR 4668 Lot 36
562-180-37	2	\$590.00	JACKSON LEANNE RAE TRUSTEE	98 OAK AVE	TR 4668 Lot 37
562-180-38	2	\$590.00	BELLOW CHERYL	118 OAK AVE	TR 4668 Lot 38
562-180-39	2	\$590.00	DANSBY PAUL	138 OAK AVE	TR 4668 Lot 39
562-180-40	2	\$590.00	CENTRAL PACIFIC INVESTMENT CORPORATION	158 OAK AVE	TR 4668 Lot 40
562-180-41	2	\$590.00	KRUEGER TIMOTHY K	178 OAK AVE	TR 4668 Lot 41
562-180-42	2	\$590.00	HULL HARLAN & ROBIN	188 OAK AVE	TR 4668 Lot 42
562-180-43	2	\$590.00	DEWEY CARL C	198 OAK AVE	TR 4668 Lot 43
562-180-44	2	\$590.00	HAMES KENT L TRUSTEE	106 MINARETS AVE	TR 4668 Lots 16 & 17
562-180-46	2	\$590.00	MANALANSAN EDUARDO L & ROSEMARIE M	179 OAK AVE	TR 4661 Lot 1
562-180-47	2	\$590.00	AULT PHILIP H & COLLEEN K	189 OAK AVE	TR 4661 Lot 2
562-180-48	2	\$590.00	HAUS SPENCER N & CATHLEEN J	219 OAK AVE	TR 4661 Lot 3
562-180-49	2	\$590.00	BREWER RANDALL C & CHERI L TRUSTEES	249 OAK AVE	TR 4661 Lot 4
562-180-50	2	\$590.00	ENG MICHAEL S & PEARL K MA TRUSTEES	269 OAK AVE	TR 4661 Lot 5
562-180-51	2	\$590.00	KUYPER JASON J	797 N DARTMOUTH AVE	TR 4661 Lot 6
562-180-52	2	\$590.00	LOPEZ EMILIO & CRISTINA	787 N DARTMOUTH AVE	TR 4661 Lot 7
562-180-53	2	\$590.00	BESECKER RICHARD A & MARCIE E TRS	777 N DARTMOUTH AVE	TR 4661 Lot 8
562-180-54	2	\$590.00	WILLIAMS RICHARD E & LOLA T TRS	767 N DARTMOUTH AVE	TR 4661 Lot 9
562-180-55	2	\$590.00	STUEBNER KRIS & PRISCILLA	757 N DARTMOUTH AVE	TR 4661 Lot 10
562-180-56	2	\$590.00	CRUZ RAMIRO	747 N DARTMOUTH AVE	TR 4661 Lot 11
562-180-57	2	\$590.00	HOODE SUMANGALI	746 N DARTMOUTH AVE	TR 4661 Lot 12

CITY OF CLOVIS
ASSESSMENT DISTRICT NO. 1995-1
(Blackhorse Estates)
Assessment Roll
Fiscal Year 2024-25
Benefit Area 2

AGENDA ITEM NO. 10.

Assessor's						
Parcel Number	Benefit Area	Assessment Amount	Property Owner	Property Address	Tract and Lot	
562-180-58	2	\$590.00	SIRMAN JAMES A	756 N DARTMOUTH AVE	TR 4661 Lot 36	
562-180-59	2	\$590.00	VAN PROYEN DARYL	766 N DARTMOUTH AVE	TR 4661 Lot 37	
562-180-60	2	\$590.00	BYRD JAMES L & DOROTHY J TRUSTEES	268 OAK AVE	TR 4661 Lot 38	
562-180-61	2	\$590.00	GIZZO EVELYN E	248 OAK AVE	TR 4661 Lot 39	
562-180-62	2	\$590.00	JOHNSON KIM & BENJAMIN M	228 OAK AVE	TR 4661 Lot 40	
<hr/>						
TOTAL:	81	\$47,790.00				



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: June 17, 2024

SUBJECT: Consider items associated with modifications to the existing density ranges for multifamily housing in the General Plan and Development Code. City of Clovis, applicant.

a. Consider Approval – Res. 24-____, GPA 2024-002, A request to amend the General Plan to modify the description MH (Medium-High Density Residential) land use designation to increase the maximum density from 15 to 20 dwelling units per acre and to modify the H (High Density Residential) land use designation to increase the minimum density from 15.1 to 20.1 dwelling units per acre.

b. Consider Introduction – Ord. 24-____, OA 2024-001, A request to amend the Development Code modify the description R-2 (Medium-High Density Residential) Zone District to increase the maximum density from 15 to 20 dwelling units per acre) and to modify the R-3 (Multi-Family Residential, High Density) Zone District to increase the minimum density from 15.1 to 20.1 units per acre.

Staff: Dave Merchen, City Planner

Recommendation: Approve

ATTACHMENTS:

1. Res. 24-__ (GPA)
2. Ord. 24-__ (OA)
3. Addendum to General Plan EIR

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

Staff recommends that the City Council adopt a resolution approving GPA 2024-002 and introduce an ordinance addressing OA2024-001.

EXECUTIVE SUMMARY

At its May 6, 2024, meeting, the City Council initiated a general plan amendment and an ordinance amendment to adjust the density ranges for multifamily development. In accordance with the terms of the judgment entered in the *Martinez v. City of Clovis* case, the City is specifically required to amend the R-3 (Multifamily High Density) zone district to increase the minimum permitted density from 15 to 20 units per acre. To avoid a gap in residential density ranges, an adjustment to the R-2 (Multifamily Medium-High Density) zone district to increase the maximum density from 15 to 20 units is also recommended. Amendments to the corresponding general plan designations for both zone districts are necessary to ensure consistency between general plan designations and zoning classifications. The amendments included with the proposed action are outlined below in the table below.

General Plan Designation Zone District	Current Density	Amended Density
Medium-High Density R-2:	7.1 – 15.0 du/ac	7.1 – 20.0 du/ac
High Density R-3:	15.1 – 30.0 du/ac	20.1 – 30.0 du/ac

BACKGROUND

The Project under consideration proposes to adjust the existing density ranges permitted in the R-2 and R-3 zone districts together with the corresponding general plan land use designations. The proposed changes are outlined in the discussion below.

R-3 Zone District Minimum Density

On February 20, 2024, the City Council approved a settlement agreement in conjunction with the *Martinez v. City of Clovis* litigation and the agreement has since been approved by the court and a judgment has been entered (“Judgment”). This requires the City to amend its R-3 zone district to increase the minimum permitted density from 15 units per acre to 20 units per acre. The current density range is 15.1-30.0 units per acre. The modified density range is proposed to be 20.1-30.0 units per acre.

R-2 Zone District Maximum Density

The current density range for the R-2 zone district is 7.1-15.0 units per acre. With the required increase to the R-3 minimum density to 20.1 units per acre, there would be a gap between the top-end of the R-2 District (15.0 units) and the bottom of the R-3 District (20.1 units). To avoid this gap in density ranges, and to maintain the opportunity for projects to be developed between 15.0 and 20.1 units per acre, an increase to the maximum density of the R-2 zone district from 15.0 to 20.0 units is recommended. The modified density range is proposed to be 7.1-20.0 units per acre.

Amendments to General Plan Land Use Designations

While the Judgment specifically addresses zoning, the underlying general plan designations that correspond to the zone districts described above also need to be modified so that there is consistency between the Development Code and the General Plan. The density permitted in

the H (High Density Residential) general plan designation will need to be amended to match the new R-3 density (20.1-30.0 units per acre). The density in the MH (Medium-High Density Residential) general plan designation will also need to be amended to match the new R-2 density (7.1-20.0 units per acre).

Specific Changes Proposed to the General Plan and the Development

The specific changes proposed to the General Plan and Development Code are outlined in **Attachments 1A** and **2A**, respectively. The changes are summarized as follows:

1. General Plan Land Use Element – Figure LU-1. An amendment to the legend for the Land Use Diagram to reflect 20.0 units per acre as the maximum density for the MH (Medium-High Density Residential) land use designation and 20.1 units per acre as the minimum density for the H (High Density Residential) land use designation. (Attachment 1A – Section 1)
2. General Plan Land Use Element – Table LU-2. An amendment to the description of the MH (Medium-High Density Residential) land use designation to reflect 20.0 units per acre as the maximum density and an amendment to the description of the H (High Density Residential) land use designation to reflect 20.1 units per acre as the minimum density. (Attachment 1A – Section 2)
3. Development Code Section 9.10.010. An amendment to the description of the R-2 Zone District to reflect 20 units per acre as the maximum density and an amendment to the description of the R-3 Zone District to reflect 20.1 units per acre as the minimum density. (Attachment 2A – Section 1)
4. Development Code Section 9.10.030. An amendment to the development standards for the R-2 Zone District in Table 2-3 to increase the maximum density to 20.0 units per acre (or 1 unit per 2,180 square feet of lot area.) (Attachment 2A – Section 2)
5. Development Code Section 9.08.010. An amendment to Table 2-1 to reflect the 20.0 units per acre maximum density that applies to the R-2 Zone District and MH (Medium-High Density) land use designation, and the 20.1 units per acre minimum density that applies to the R-3 Zone District and H (High Density Residential) land use designation. (Attachment 2A – Section 3)
6. Municipal Code Section 7.7.02. An amendment to the definitions relating to Major Street Development fees to reflect the 20.0 units per acre maximum density for Multi-family – Medium High Density Development, and the 20.1 units per acre minimum density for Multi-family – High Density Development. (Attachment 2A – Section 4)

Environmental Quality Act (CEQA)

The Medium-High and High Density Residential General Plan Designations and their corresponding R-2 and R-3 Zone Districts currently accommodate high density multi-family projects up to 30 units per acre. The Project proposes a minor shift in density ranges between

the affected designations. There are no proposed changes to the land use designations of individual properties; the changes in densities will be applied to properties that are already zoned and designated for multifamily development.

Buildout of the Clovis General Plan Planning Area was evaluated through the Environmental Impact Report (EIR) certified by the City in 2014 in conjunction with adoption of the 2014 Clovis General Plan and Development Code Update (SCH No. 2012061069). An addendum to the General Plan EIR has been prepared for the proposed Project in accordance with Section 15164 of the California Environmental Quality Act (CEQA) Guidelines. According to Section 15164, subdivision (b) of the State CEQA Guidelines, an addendum to an EIR is the appropriate environmental document in instances when “some changes or additions are necessary but none of the conditions described in Section 15162 calling for the preparation of a subsequent EIR have occurred.” The findings in support of the addendum are outlined in **Attachment 3**.

Section 15164, subdivision (d) of the State CEQA Guidelines states that the decision-making body for a project where an addendum has been prepared shall consider the addendum prior to making a decision on the project. Formal adoption of the addendum is not required. The resolutions recommended for adoption by the Planning Commission confirm the City Council’s consideration of the addendum.

Publication of Public Notice

The City published notice of this public hearing in *The Business Journal* on Wednesday, June 5, 2024.

FISCAL IMPACT

None.


REASON FOR RECOMMENDATION

The proposed amendments were initiated to satisfy a requirement in the Judgement which specifically required an increase in the minimum density of the R-3 Zone District from 15.1 to 20.1 units per acre. The additional changes that are proposed in conjunction with the R-3 density modification are necessary to avoid a gap in residential density ranges to maintain consistency between the Development Code and the General Plan.

ACTIONS FOLLOWING APPROVAL

The second reading and adoption of the proposed ordinance will occur at the July 1, 2024, City Council meeting or as soon thereafter as possible.

Prepared by: Dave Merchen, City Planner

Reviewed by: City Manager 

RESOLUTION 24-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING GPA 2024-002, AMENDING THE CLOVIS GENERAL PLAN TO MODIFY THE DENSITY RANGE OF THE MH (MEDIUM HIGH DENSITY RESIDENTIAL) AND H (HIGH DENSITY RESIDENTIAL) LAND USE DESIGNATIONS

WHEREAS, the City of Clovis, 1033 Fifth Street, Clovis CA, 93619, initiated an application for General Plan Amendment (GPA) 2024-002 to amend the 2014 General Plan to modify the density range of the MH (Medium High Density Residential) and H (High Density Residential) land use designations (“Project”); and

WHEREAS, the initiation of the Project was required in conjunction with the terms of the judgment entered in the *Martinez v. City of Clovis* case, whereby the City is specifically required to amend the R-3 Zone District to increase the minimum permitted density from 15 to 20 units per acre; and

WHEREAS, the current density range for the R-2 Zone District is 7-15 units per acre and with the required increase to the R-3 minimum density to 20 units per acre, there would be a gap between the top-end of the R-2 District (15 units) and the bottom of the R-3 District (20 units); and

WHEREAS, to avoid creating a gap in density ranges between the R-2 and R-3 Zone Districts, and to maintain the opportunity for future projects to be developed between 15 and 20 units per acre, an increase to the maximum density of the R-2 zone district from 15 to 20 units per acre was also initiated; and

WHEREAS, to ensure consistency between the Development Code and the General Plan, the underlying general plan designations that correspond to the R-2 and R-3 Zone Districts, the MH (Medium High Density Residential) and H (High Density Residential) General Plan land use designations, respectively, need to be modified so that the density ranges do not conflict; and

WHEREAS, the density range in the MH (Medium-High Density Residential) general plan designation will need to be amended to match the new R-2 density (7-20 units per acre) and the density range in the H (High Density Residential) general plan designation will need to be amended to match the new R-3 density (20-30 units per acre); and

WHEREAS, because GPA 2024-002 was initiated in conformance with a Judgment entered by the Court, the amendments to the Medium High and High Density land use designations are not counted towards limits established by Gov. Code § 65358, which otherwise prohibits local agencies from amending a general plan more than four times during any calendar year; and

WHEREAS, buildout of the Clovis General Plan Planning Area was evaluated through the Environmental Impact Report (EIR) certified by the City in 2014 in conjunction with adoption of the Clovis General Plan and Development Code Update (SCH No. 2012061069); and

WHEREAS, an addendum to the General Plan EIR has been prepared for the proposed Project in accordance with Section 15164 of the California Environmental Quality Act (CEQA) Guidelines, which specifies that an addendum is appropriate in instances when some changes or additions are necessary but none of the conditions described in Section 15162 of the CEQA Guidelines calling for the preparation of a subsequent EIR have occurred; and

WHEREAS, at its May 23, 2024 meeting, the Clovis Planning Commission conducted a duly noticed public hearing and considered the addendum and proposed GPA 2024-002, found that none of the conditions described in Section 15162 of the CEQA Guidelines had occurred, and thereafter voted and adopted a resolution recommending that the City Council approve GPA 2024-002; and

WHEREAS, the Planning Commission's recommendation was forwarded to the City Council for the Council's consideration; and

WHEREAS, the City published notice of the public hearing for GPA 2024-002 in the Fresno Business Journal on June 5, 2024, more than ten (10) days prior to the City Council hearing, and otherwise posted notice of the public hearing in accordance with applicable law; and

WHEREAS, a duly noticed public hearing was held on June 17, 2024; and

WHEREAS, the City Council considered the addendum in conjunction with the Project and found that none of the conditions described in Section 15162 of the CEQA Guidelines have occurred; and

WHEREAS, the City Council has had an opportunity to review and consider the entire Administrative Record relating to the Project, which is on file with the City's Department of Planning and Development Services, and reviewed and considered those portions of the Administrative Record determined to be necessary to make an informed decision, including, but not necessarily limited to, the staff report, the written materials submitted with the request, and the verbal and written testimony and other evidence presented during the public hearing.

NOW, THEREFORE, BASED UPON THE ENTIRE RECORD OF THE PROCEEDINGS, THE CITY COUNCIL RESOLVES AND FINDS AS FOLLOWS:

1. In accordance with Section 15164, subdivision (d) of the CEQA Guidelines, the addendum to the General Plan EIR prepared for the Project and the final General Plan EIR have been considered by the City Council prior to making a decision on the Project. In considering the addendum, the following determinations pursuant to CEQA Guidelines section 15162 were made:
 - a. There are no substantial changes proposed in the Project which would require major revisions to the General Plan EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.
 - b. No substantial changes would occur with respect to the circumstances under which the Project is undertaken which will require major revisions of the General Plan EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.
 - c. There is no new information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was adopted, that shows any of the following: (i) The Project will have one or more significant effects not discussed in the General Plan EIR; (ii) Significant effects previously examined will be substantially more severe than shown in the General Plan EIR; (iii) Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the Project; and, (iv) Mitigation measures or alternatives which are considerably different from those analyzed in the General Plan EIR, would substantially reduce one or more significant effects on the environment.
2. The Project satisfies the required findings for approval of a general plan amendment, as follows:
 - a. GPA2024-002 is internally consistent with the goals, policies, and actions of the General Plan.
 - b. GPA2024-002 would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.
 - c. There is a compelling reason for the amendment, namely that the amendment is required to ensure consistency between the General Plan and the Development Code, and to comply with the judgment entered in the *Martinez v. City of Clovis* case.

- 3. GPA2024-002, as outlined in **Attachment A**, is hereby approved.
- 4. GPA 2024-002 was initiated in conformance with a Judgement entered by the Court, the amendments to the Medium High- and High-Density land use designations are therefore not counted towards limits established by Gov. Code § 65358, which otherwise prohibits local agencies from amending a general plan more than four times during any calendar year.
- 5. The basis for the findings is detailed in the June 17, 2024, staff report, which is hereby incorporated by reference, the entire Administrative Record, as well as the evidence and comments presented during the public hearing.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on June 17, 2024, by the following vote, to wit.

AYES:
 NOES:
 ABSENT:
 ABSTAIN:

DATED: June 17, 2024

Mayor


City Clerk

Attachment A General Plan Text Changes

Section 1: GP Text Change #1: Land Use Element Figure LU-2

Amend the Land Use Diagram legend to reflect a modified density range for the Medium-High and High Density Residential land use designations.

 Medium-High Density Residential (7.1 – ~~15.0~~ 20.0 DU/Ac)

 High Density Residential (~~15.1~~ 20.1 - 30.0 DU/Ac)

Section 2: GP Text Change #2: Land Use Element - Table LU-2.

Amend the description of the H (High Density) land use designation in Table LU-2 to reflect the modified density range.

Land Use Designation and Density / Intensity Range	Description of Typical Uses
Medium-High Density (MH) 7.1 – 15.0 <u>20.0</u> du/ac	Small lot single family detached homes, townhouses, duplexes, and apartments.
High Density (H) 20.1– 25.0 <u>30.0</u> du/ac	Small lot single family detached homes, townhouses, apartments, stacked flats, and other building types with 4 or more units.

ORDINANCE 24-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLOVIS AMENDING CHAPTERS 8 AND 10 OF TITLE 9 [DEVELOPMENT CODE], AND SECTION 7.7.02 OF TITLE 7 OF THE CLOVIS MUNICIPAL CODE TO MODIFY THE DENSITY RANGE FOR THE R-2 (MULTIFAMILY MEDIUM-HIGH DENSITY) AND R-3 (MULTIFAMILY HIGH DENSITY) ZONE DISTRICTS

WHEREAS, the City's current Development Code, located under Title 9 of the Clovis Municipal Code ("Development Code"), was adopted by the City Council on October 8, 2014 and has been amended from time to time pursuant to procedures and criteria included in Chapter 9.86 of the Development Code; and

WHEREAS, the City of Clovis, 1033 Fifth Street, Clovis CA, 93619, initiated an application for Ordinance Amendment (OA) 2024-001 to amend the Clovis Development Code to modify the density range for the R-2 (Multifamily Medium-High Density) and R-3 (Multifamily High Density) Zone Districts ("Project"); and

WHEREAS, the initiation of the Project was required in accordance with the terms of the judgment entered in the *Martinez v. City of Clovis* case, whereby the City is required to amend the R-3 Zone District to increase the minimum permitted density from 15 to 20 units per acre; and

WHEREAS, the current density range for the R-2 Zone District is 7-15 units per acre and with the required increase to the R-3 minimum density to 20 units per acre, there would be a gap between the top-end of the R-2 District (15 units) and the bottom of the R-3 District (20 units); and

WHEREAS, to avoid creating a gap in density ranges between the R-2 and R-3 Zone Districts, and to maintain the opportunity for future projects to be developed between 15 and 20 units per acre, an increase to the maximum density of the R-2 zone district from 15 to 20 units per acre was also initiated; and

WHEREAS, changes to several sections of the Clovis Development Code are required to reflect the changes to the densities ranges in the R-2 and R-3 Zone Districts and to avoid inconsistencies in the Development Code wherever references to the allowable densities for either Zone District are made; and

WHEREAS, buildout of the Clovis General Plan Planning Area was evaluated through the Environmental Impact Report (EIR) certified by the City in 2014 in conjunction with adoption of the Clovis General Plan and Development Code Update (SCH No. 2012061069); and

WHEREAS, an addendum to the General Plan EIR has been prepared for the proposed Project in accordance with Section 15164 of the California Environmental Quality Act (CEQA) Guidelines, which specifies that an addendum is appropriate in

instances when some changes or additions are necessary but none of the conditions described in Section 15162 of the CEQA Guidelines calling for the preparation of a subsequent EIR have occurred; and

WHEREAS, at its May 23, 2024 meeting, the Clovis Planning Commission conducted a duly noticed public hearing and considered the addendum and proposed OA 2024-001, found that none of the conditions described in Section 15162 of the CEQA Guidelines had occurred, and thereafter voted and adopted a resolution recommending that the City Council approve OA 2024-001; and

WHEREAS, the Planning Commission's recommendation was forwarded to the City Council for the Council's consideration; and

WHEREAS, the City published notice of the public hearing for OA 2024-001 in the Fresno Business Journal on June 5, 2024, more than ten (10) days prior to the City Council hearing, and otherwise posted notice of the public hearing in accordance with applicable law; and

WHEREAS, a duly noticed public hearing was held on June 17, 2024; and

WHEREAS, the City Council considered the addendum in conjunction with the Project and found that none of the conditions described in Section 15162 of the CEQA Guidelines have occurred; and

WHEREAS, the City Council has had an opportunity to review and consider the entire Administrative Record relating to the Project, which is on file with the City's Department of Planning and Development Services, and reviewed and considered those portions of the Administrative Record determined to be necessary to make an informed decision, including, but not necessarily limited to, the staff report, the written materials submitted with the request, and the verbal and written testimony and other evidence presented during the public hearing.

NOW, THEREFORE, BASED UPON THE ENTIRE RECORD OF THE PROCEEDINGS, THE CITY COUNCIL FINDS AS FOLLOWS:

1. In accordance with Section 15164, subdivision (d) of the CEQA Guidelines, the addendum to the General Plan EIR prepared for the Project and the final General Plan EIR have been considered by the Planning Commission prior to making a decision on the Project. In considering the addendum, the following determinations pursuant to CEQA Guidelines section 15162 were made:
 - a. There are no substantial changes proposed in the Project which would require major revisions to the General Plan EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.

- b. No substantial changes would occur with respect to the circumstances under which the Project is undertaken which will require major revisions of the General Plan EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects.
 - c. There is no new information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was adopted, that shows any of the following: (i) The Project will have one or more significant effects not discussed in the General Plan EIR; (ii) Significant effects previously examined will be substantially more severe than shown in the General Plan EIR; (iii) Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the Project; and, (iv) Mitigation measures or alternatives which are considerably different from those analyzed in the General Plan EIR, would substantially reduce one or more significant effects on the environment.
2. The Project satisfies the required findings for approval of an ordinance amendment, as follows:
- a. OA 2024-001 is internally consistent with the goals, policies, and actions of the General Plan.
 - b. OA 2024-001 would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.
 - c. There is a compelling reason for the amendment. OA 2024-001's modifications to the density ranges of the R-2 and R-3 zone district will allow the City to meet the requirements of the judgement entered in the *Martinez v. City of Clovis* case while maintaining a set of cohesive residential districts providing for a range of development alternatives in the City. No conflicts with any provision of the Development Code have been identified.

The City Council of the City of Clovis does ordain as follows:

Section 1 – Amendment to Section 9.10.010, subdivision(B) 8 & 9

- 8. R-2, R-2-A (Multifamily Medium-High Density) Districts. The R-2 and R-2-A Districts identify areas appropriate for moderately dense residential uses, including multifamily apartments, duplexes, townhouses, and small parcel, attached and detached single-family uses. The allowable density range is 7.1 to ~~15.0~~20.0 dwelling units per acre. The R-2 and R-2-A Districts are consistent with the Medium-High Density Residential land use designation of the General Plan;
- 9. R-3, R-3-A (Multifamily High Density) Districts. The R-3 and R-3-A Districts identify areas appropriate for high density residential uses, including attached and

detached single-family residential, multifamily apartments and condominiums. The allowable density range is from ~~15.1~~20.1 to 30.0 units per acre. The R-3 and R-3-A Districts are consistent with the High Density Residential land use designation of the General Plan;

Section 2 – Amendment to Section 9.10.030, subdivision (A). (Table 2-3)

Development Feature	R-2, R-2-A	R-3, R-3-A
Maximum (Gross) Density	14.52 <u>20.0</u> DU/acre (1 DU/ 3,000 <u>2,180</u> sq. ft.)	30.0 DU/acre (1 DU/1,450 sq. ft.)

Section 3 – Amendments to Section 9.08.010 (Table 2-1)

Zone Map Symbol	Zoning District Name	General Plan Land Use Designation Implemented by Zoning District
R-2, R-2-A, R-1-PRD, MHP	Medium Density Multifamily, Single-Family Planned Residential Development, Mobile Home Park, Multifamily	Medium-High Density Residential (7.1 – 15.0 <u>20</u> DU/acre) Urban Center
R-3, R-3-A, R-4	Multifamily High Density	High Density Residential (15.1 <u>20.1</u> – 30 DU/acre) Urban Center
U-C	Urban Center	Commercial, Mixed Use, Very Low Density Residential (0.6 – 2.0 DU/acre), Low Density Residential (2.1 – 4.0 DU/acre), Medium Density Residential (4.1 – 7.0 DU/acre), Medium-High Density Residential (7.1 – 15.0 <u>20.0</u> DU/acre), High Density Residential (15.1 <u>20.1</u> – 25 <u>30</u> DU/acre), Very High Density Residential (25.1 – 43.0 DU/acre), Parks
P-F	Public Facilities	Agricultural, Rural Residential, Very Low Density Residential (0.6 – 2.0 DU/acre), Low Density Residential (2.1 – 4.0

		DU/acre), Medium Density Residential (4.1 – 7.0 DU/acre), Medium-High Density Residential (7.1 – 15.0 <u>20.0</u> DU/acre), High Density Residential (15.1 <u>20.1</u> – 25 <u>30</u> DU/acre), Very High Density Residential (25.1 – 43.0 DU/acre), Mixed Use Village, Mixed Use/Business Campus, Office, Industrial, Neighborhood Commercial, General Commercial, Open Space, Public/Quasi Public Facilities, Park, Schools, Water Basin
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Section 4 – Amendment to Section 7.7.02, subdivision (dd)

dd)“VMT factor” shall represent the relative vehicle miles traveled per acre by land use as determined by the Fresno County Council of Governments traffic model and justification reports on file with the City. All factors are relative to Single-Family Residential – Medium Density, which is set at a value of 1.0. The factors shall be as follows:

1.2	Multiple Family Residential – Medium High Density (7.1 – 15.0 <u>20.0</u> units/gross acre)
2.2	Multiple-Family Residential – High Density (15.1 <u>20.1</u> – 30.0 units/gross acre)

Section 5 - Severability.

If any article, section, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and adopted each article, section, sentence, clause or phrase thereof, irrespective of the fact that any one or more articles, sections, subsections, sentences, clauses or phrases are declared invalid or unconstitutional.

Section 6 – Effective Date.

This Ordinance shall go into effect and be in full force from and after thirty (30) days after its final passage and adoption.

APPROVED: June 17, 2024

Mayor

City Clerk

* * * * *

The foregoing Ordinance was introduced and read at a regular meeting of the City Council held on June 17, 2024, and was adopted at a regular meeting of said Council held on July 1, 2024, by the following vote, to wit:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DATED:

Mayor

City Clerk

City of Clovis

California Environmental Quality Act for General Plan Amendment GPA2024-002 and Ordinance Amendment OA2024-001

Applicant:
City of Clovis

Staff Contact:
Dave Merchen, City Planner
davem@cityofclovis.com
(559)324-2346

INTRODUCTION

The City of Clovis (City) is proposing General Plan Amendment (GPA) 2024-002 to and Ordinance Amendment (OA) 2024-001 to adjust the existing density ranges for multifamily residential development in the General Plan and Development Code. GPA 2024-002 proposes two adjustments to existing land use designations:

- Increase the maximum density of the MH (Medium High Density Residential) land use designation from 15.0 to 20.0 units per acre
- Increase the minimum density for the H (High Density Residential) General Plan designation from 15.1 to 20.1 dwelling units per acre

OA2024-001 proposed to amend the definitions of the zone districts that correspond to the general plan designations noted above, as follows:

- Increase the maximum density of the R-2 (Multifamily Medium High Density) Zone District from 15.0 to 20.0.
- Increase the minimum density of the R-3 (Multifamily High Density) Zone District from 15.1 to 20.1.

This addendum is to the 2014 Clovis General Plan and Development Code Update (SCH No. 2012061069) adopted on September 8, 2014. This addendum is prepared in accordance with Section 15164 of the California Environmental Quality Act (CEQA) Guidelines and assesses the environmental impact(s) of the proposed project.

PROJECT DESCRIPTION

In accordance with the terms of the judgment entered in the *Martinez v. City of Clovis* case in March of 2024, the City is specifically required to amend the R-3 (Multifamily High Density) zone district to increase the minimum permitted density from 15 to 20 units per acre. To avoid a gap in residential density ranges, an adjustment to the R-2 (Multifamily Medium-High Density) zone district to increase the maximum density from 15 to 20 units is also recommended. Amendments to the corresponding general plan designations for both zone districts are necessary to ensure consistency between general plan

designations and zoning classifications. The amendments to be initiated by the proposed action are outlined below in the table below.

General Plan Designation Zone District	Current Density	Amended Density
Medium-High Density R-2:	7.1 – 15.0 du/ac	7.1 – 20.0 du/ac
High Density R-3:	15.1 – 30.0 du/ac	20.1 – 30.0 du/ac

R-3 Zone District Minimum Density

On February 20, 2024, the City Council approved a settlement agreement in conjunction with the *Martinez v. City of Clovis* litigation and the agreement has since been approved by the court and a judgement has been entered (“Judgment”). This requires the City to amend its R-3 zone district to increase the minimum permitted density from 15 units per acre to 20 units per acre. The current density range is 15.1-30.0 units per acre. The modified density range is proposed to be 20.1-30.0 units per acre.

R-2 Zone District Maximum Density

The current density range for the R-2 zone district is 7.1-15.0 units per acre. With the required increase to the R-3 minimum density to 20.1 units per acre, there would be a gap between the top-end of the R-2 District (15 units) and the bottom of the R-3 District (20.1 units). To avoid this gap in density ranges, and to maintain the opportunity for projects to be developed between 15 and 20.1 units per acre, an increase to the maximum density of the R-2 zone district from 15.1 to 20 units is recommended. The modified density range is proposed to be 7.1-20.0 units per acre.

Amendments to General Plan Land Use Designations

While the Judgment specifically addresses zoning, the underlying general plan designations that correspond to the zone districts described above also need to be modified so that there is consistency between the Development Code and the General Plan. The density permitted in the H (High Density Residential) general plan designation will need to be amended to match the new R-3 density (20.1-30.0 units per acre). The density in the MH (Medium-High Density Residential) general plan designation will also need to be amended to match the new R-2 density (7.1-20.0 units per acre).

Specific Changes Proposed to the General Plan and the Development

The specific changes proposed to the General Plan and Development Code are summarized as follows:

1. General Plan Land Use Element – Figure LU-1. Amend the legend for the Land Use Diagram to reflect 20 units per acre as the maximum density for the MH (Medium-High Density Residential) land use designation and 20.1 units per acre as the minimum density for the H (High Density Residential) land use designation. (Attachment 1A – Section 1)

2. General Plan Land Use Element – Table LU-2. Amend the description of the MH (Medium-High Density Residential) land use designation to reflect 20.0 units per acre as the maximum density and amend the description of the H (High Density Residential) land use designation to reflect 20.1 units per acre as the minimum density. (Attachment 1A – Section 2)
3. Development Code Section 9.10.010. Amend the description of the R-2 Zone District to reflect 20 units per acre as the maximum density and amend the description of the R-3 Zone District to reflect 20.1 units per acre as the minimum density. (Attachment 2A – Section 1)
4. Development Code Section 9.10.030. Amend the development standards for the R-2 Zone District in Table 2-3 to increase the maximum density to 20.0 units per acre (or 1 unit per 2,180 square feet of lot area.) (Attachment 2A – Section 2)
5. Development Code Section 9.08.010. Amend Table 2-1 to reflect the 20.0 units per acre maximum density that applies to the R-2 Zone District and MH (Medium-High Density) land use designation, and the 20.1 units per acre minimum density that applies to the R-3 Zone District and H (High Density Residential) land use designation. (Attachment 2A – Section 3)
6. Municipal Code Section 7.7.02. Amend the definitions relating to Major Street Development fees to reflect the 20 units per acre maximum density for Multi-family – Medium High Density Development, and the 20.1 units per acre minimum density for Multi-family – High Density Development. (Attachment 2A – Section 4)

ADDENDUM TO THE GENERAL PLAN EIR

Buildout of the Clovis General Plan Planning Area was evaluated through the General Plan Environmental Impact Report (EIR) certified by the City in 2014 in conjunction with adoption of the 2014 Clovis General Plan and Development Code Update (SCH No. 2012061069). The 2014 General Plan evaluated a planning area comprised of nearly 48,000 acres, resulting in approximately 107,000 dwelling units and a population of approximately 294,000 at buildout.

An addendum to the General Plan EIR has been prepared for the proposed Project in accordance with Section 15164 of the California Environmental Quality Act (CEQA) Guidelines. According to Section 15164(b) of the State CEQA Guidelines, an addendum to an environmental impact report (EIR) is the appropriate environmental document in instances when “some changes or additions are necessary but none of the conditions described in Section 15162 calling for the preparation of a subsequent EIR have occurred.”

The proposed amendments would increase the maximum density of the MH (Medium High Density Residential) land use designation by 5 units per acre and increase the minimum density of the H (High Density Residential) land use designation by 5 units per acre. The same density adjustments would also be made to the corresponding R-2 and

R-3 zone districts. These changes would have the following effects on future development applications.

- Projects on land that currently has a MH (Medium High Density Residential) land use designation and R-2 zoning would have the opportunity to develop at up to 20 units per acre versus the 15 unit maximum that currently applies.
- Projects on land that currently has a H (High Density Residential) land use designation and R-3 zoning would need to meet a minimum density of at least 20.0 units per acre.
- Projects proposing to develop between 15.1 and 20.0 units per acre would need to have an MH (Medium High Density Residential) land use designation rather than a H (High Density Residential) land use designation.

The proposed density adjustments would apply to properties that are currently designated for multifamily development in the 2014 General Plan. No changes to the land use designations of any individual parcel are included.

CEQA FINDINGS

Section 15162(a) of the State CEQA Guidelines states that no subsequent EIR shall be prepared for a project unless the lead agency determines, on the basis of substantial evidence in the light of the whole record, one or more of the following findings has occurred:

FINDINGS PURSUANT TO SECTION 15162 OF THE CEQA GUIDELINES.	
<i>(1) Substantial changes are proposed in the project which would require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects;</i>	
<i>Response (1):</i>	<p>The project does not propose substantial changes that would require the preparation of a subsequent EIR. The change to the MH (Medium High Density Residential) land use designation and its corresponding R-2 zone district would allow an increase in the total number of units built within this land use designation. Nearly all the inventory of available property with the MH and R-2 designations is located within the City’s planned urban centers, subject to subsequent master planning requirements. Properties within the current City limits with the MH and R-2 designations have been previously developed. The mitigation measures currently in place by the 2014 Clovis General Plan EIR remain and will apply to Development if the Project is approved in the same manner as if the Project is not approved. No new environmental effects or increases in the severity of previously identified effects have been identified as the result of the Project.</p>

(2) *Substantial changes occur with respect to the circumstances under which the project is undertaken which will require major revisions of the previous EIR due to the involvement of new significant environmental effects or a substantial increase in the severity of previously identified significant effects; or*

<i>Response (2):</i>	There have been no substantial changes which would require revisions to the previously prepared EIR. The environmental effects outlined in the General Plan EIR remain the same. The proposed adjustments to multifamily densities would apply to properties currently designated for multifamily development and no changes to the land use designations of individual properties are included. Future development projects will apply adopted mitigation measures. No new environmental effects or increases in the severity of previously identified effects have been identified as the result of the Project.
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(3) *New information of substantial importance, which was not known and could not have been known with the exercise of reasonable diligence at the time the previous EIR was adopted, shows any of the following: (A) The project will have one or more significant effects not discussed in the previous EIR; (B) Significant effects previously examined will be substantially more severe than shown in the previous EIR; (C) Mitigation measures or alternatives previously found not to be feasible would in fact be feasible and would substantially reduce one or more significant effects of the project; and, (D) Mitigation measures or alternatives which are considerably different from those analyzed in the previous EIR, would substantially reduce one or more significant effects on the environment.*

<i>Finding (3):</i>	The analysis conducted in conjunction with this addendum did not identify new information regarding significant effects not previously discussed in the EIR, and potential effects previously examined are not substantially more severe than originally discussed. No mitigation measures which were previously identified have been found infeasible, nor has it been determined that identified mitigations measures would not substantially reduce significant effects of the project. No mitigation measures have been added, modified, or are considerably different from those analyzed in the EIR. This project does not change or affect the previous findings of the EIR. Therefore, no new information identifies significant or substantially more severe effects than originally discussed.
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CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council
 FROM: Administration
 DATE: June 17, 2024
 SUBJECT: Consider Approval – Res. 24-____, Approving various actions required to conduct the November 5, 2024, General Municipal Election:

- a. Calling and giving notice of the November 5, 2024, General Municipal Election for the purpose of electing two (2) members of the City Council for the terms of four (4) years through November 2028; and
- b. Requesting to Consolidate the General Municipal Election with the Statewide General Election; and authorizing the Fresno County Elections Division to conduct the November 5, 2024, Election; and
- c. Establishing Conditions for the filing of Candidates' Statements.

Staff: Briana Parra, City Clerk
Recommendation: Approve

ATTACHMENTS: 1. Res. 24-____

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) within the preceding 12 months (Government Code 84308).

RECOMMENDATION

For the City Council to approve Res. 24-____, approving various actions required to conduct the November 5, 2024, General Municipal Election for the purpose of electing two (2) members of the City Council for the terms of four (4) years through November 2028.

EXECUTIVE SUMMARY

On November 5, 2024, an election will be held in the City of Clovis for two (2) City Council seats. The Elections Code requires several things to occur for a successful municipal election. Approval of staff's recommendations and the attached resolution will call and notice the election;

request the General Municipal Election be consolidated with the Statewide General Election to be held on the same day and to authorize the Fresno County Elections Division to conduct the election; and establish conditions for filing candidate statements.

Following the enactment of Senate Bill (SB) 415 in 2016, the City Council approved an ordinance in 2017 that changed the regular municipal election dates from March of odd years to November of even years beginning 2022 to comply with SB 415. The November 2022 election was the City's first "on-cycle" election to be consolidated with the Statewide General Election, and the standard City Council four (4) year term commenced with the November 2022 Election.

BACKGROUND

1. Calling and Giving Notice of the Election; Nomination Period

Pursuant to Elections Code section 12101, the 2024 General Municipal Election must be called prior to the opening of the nomination period. The Notice of Election that lists the time and date of the election and the offices to be filled must be published no sooner than July 1, 2024, and no later than July 15, 2024.

The nomination period for the November Election on November 5, 2024, opens on July 15, 2024, and closes on August 9, 2024. However, if an incumbent does not seek re-election, the nomination period is extended five (5) days. Therefore, if Mayor Ashbeck or Councilmember Mouanoutoua do not file by August 9, 2024, for re-election, the nomination period would be extended five (5) days to August 14, 2024.

2. Requesting to Consolidate the General Municipal Election with the Statewide General Election

Pursuant to SB 415, a city is prohibited from holding a general municipal election on any date other than the statewide election date to prevent a voter turnout of below average. Pursuant to Elections Code section 10403, subdivision (a), the City requests to consolidate its General Municipal Election with the Statewide General Election on November 5, 2024.

3. Authorizing the Fresno County Elections Division to Conduct the Election

The Fresno County Elections Division is the Registrar of Voters in Fresno County and is well versed and capable of conducting the election. Staff recommends Council authorize the Fresno County Elections Division to conduct the municipal election as authorized by Elections Code section 10002. The Fresno County Elections Division conducted the municipal elections in 2009, 2017, 2019, 2021, and 2022 without incident, while the elections of 2011, 2013, and 2015 were cancelled as only the incumbents had been nominated.

City acknowledges that the Election will be conducted by the Fresno County Elections Division in accordance with Elections Code section 10418. And pursuant to Elections Code section 10002, the City is required to reimburse the County of Fresno in full for the Election services performed upon the County's presentation of a bill to City.

4. **Establishing Conditions for Filing Candidate Statements**

Elections Code section 13307 provides that Council must establish the conditions for filing candidate statements prior to the City's filing for the November 5, 2024, Election. These conditions include setting a word-limit of two hundred (200) words per statement and requiring candidates to make a pre-payment to the County at the time the candidate files the nomination papers, which includes the cost of printing, handling, and translating the candidate's statement to required foreign languages. These conditions will help limit the size of the sample ballot pamphlet and reduce the cost in which the City will have to repay the County.

FISCAL IMPACT

The City incurs a cost every other year to conduct an election. The estimated cost to conduct the regularly scheduled election will be budgeted and accounted for in the 2024-25 budget. Staff is estimating the total cost for the November Election to be no more than one hundred thousand dollars (\$100,000.00).

REASON FOR RECOMMENDATION

To conduct the 2024 General Municipal Election, the City Clerk's Office must act in accordance with provisions of the elections law relating to general law cities in the State of California.

ACTIONS FOLLOWING APPROVAL

After Council approves the resolution, the City Clerk will cooperate with and provide the necessary materials to the Fresno County Elections Division to conduct the General Municipal Election in accordance with state law.

Prepared by: Rebecca Simonian, Executive Assistant

Reviewed by: City Manager *JS*

RESOLUTION 24-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY OF CLOVIS ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS IN THE CITY OF CLOVIS AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF FRESNO TO CONSOLIDATE AND CANVASS THE GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10400 ET SEQ.; TO PERMIT THE COUNTY CLERK/REGISTRAR OF VOTERS OF THE COUNTY OF FRESNO TO RENDER SPECIFIED SERVICES TO THE CITY OF CLOVIS RELATING TO THE CONDUCT OF SAID GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10002; AND AUTHORIZING REIMBURSEMENT FUNDS TO PAY FOR SAID SERVICES

WHEREAS, the next Statewide General Election will be held in the County of Fresno will take place on November 5, 2024; and

WHEREAS, the City of Clovis, intends to call and order a General Municipal Election on Tuesday, November 5, 2024, for the election of two (2) City Council Members, each for a full four (4) year term; and

WHEREAS, it is the desire of the City Council of the City of Clovis to adopt a Resolution requesting the Board of Supervisors of the County of Fresno to consolidate said election with the Statewide General Election pursuant to Part 3 of Division 10 of the Elections Code of the State of California (commencing with Section 10400) to be held on the same date and that, within the City of Clovis, the precincts, vote center locations, ballot drop box locations, and election officers of the two (2) elections be the same; the County Clerk/Registrar of Voters canvass the returns of the General Municipal Election; and the election be held in all respects as if there were only one (1) election; and

WHEREAS, it is the desire of the City Council of the City of Clovis to adopt a Resolution requesting the Board of Supervisors of the County of Fresno to render specified services to the City of Clovis relating to the conduct of a General Municipal Election pursuant to Section 10002 of the Elections Code of the State of California; and

WHEREAS, Section 10002 of the Elections Code of the State of California requires the City of (insert city) to reimburse the County of Fresno in full for the services performed upon presentation of a bill to the City of Clovis; and

WHEREAS, The City Council of the City of Clovis has determined that each candidate for elective office who submits a statement to be sent to the voters with the sample ballot shall be charged a sum not greater than the actual prorated cost of printing, handling and translating the candidate's statement, if any incurred by the agency as a result of providing this service.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLOVIS as follows:

SECTION 1. A General Municipal Election is called and ordered for the City of Clovis to be held on Tuesday, November 5, 2024, for the purpose of the election of two (2) members of the City Council to be elected at-large, each for a full four (4) year term.

SECTION 2. Pursuant to the requirements of Section 10403 of the Elections Code of the State of California, the Board of Supervisors of the County of Fresno is hereby requested to consent and agree to the consolidation of the General Municipal Election and the Statewide General Election on November 5, 2024.

SECTION 3. In accordance with the provisions of Section 10403 of the Elections Code of the State of California, the City Council of the City of Clovis acknowledges that the consolidated election will be held and conducted in accordance with the provisions of law regulating the Statewide General Election pursuant to Section 10418 of the Elections Code of the State of California.

SECTION 4. The Board of Supervisors of the County of Fresno is requested to direct the County Clerk/Registrar of Voters to take any and all steps necessary for and related to the holding of the consolidated election in a manner consistent with law, including, without limitation: the provision of all election materials and equipment; publication of notices; the hiring, training and supervision of election officers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying and canvassing of votes; and the certification of election results.

SECTION 5. Pursuant to Section 10002 of the Elections Code of the State of California, the City Council of the City of Clovis authorizes reimbursement to the County of Fresno in full for the services to be performed as herein requested and that said sum be paid to the County of Fresno upon demand and presentation of a bill to the City of Clovis.

SECTION 6. The candidate shall, if he/she elects to submit a statement, of no more than 200 words, to be included with the sample ballot and sent to the registered voters, pay all costs associated with said election statement; Pursuant to California Elections Code Section 13307, the candidate is required to make an estimated pre-payment to the County at the time the candidate files the nomination papers.

* * * * *

THE FOREGOING RESOLUTION WAS APPROVED AND ADOPTED by the City Council of the City of Clovis at a regular meeting of the City Council held on June 17, 2024, by the following vote, to wit:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Dated: June 17, 2024

Mayor

City Clerk