

CITY COUNCIL WORKSHOP

MAYOR

Jason Buelterman

CITY COUNCIL

Barry Brown, Mayor Pro Tem

John Branigin

Wanda Doyle

Julie Livingston

Monty Parks

Shirley Sessions



CITY MANAGER

Dr. Shawn Gillen

CLERK OF COUNCIL

Jan LeViner

CITY ATTORNEY

Edward M. Hughes

CITY OF TYBEE ISLAND

CITY COUNCIL BUDGET WORKSHOP

AGENDA

March 07, 2019 at 3:30 PM

Call to Order

Items for Consideration

- 1 Community Service Cash and Waivers FY 2020
- 2 Community Service Cash and Waivers Request, FY 2020

Adjournment

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Backup material for agenda item:

- 1 Community Service Cash and Waivers FY 2020

2019-20 Non-profit Organizations Requests for Cash

GENERAL FUND 100				A	B	C	D	E	F	G	
				FY2020 Budget Request	Budget Change 2020 vs. 2019	FY2019 Current Budget	Y-T-D + Encumbered 2- 22-19	FY2019 Budget Balance	FY2018 ACTUAL	FY2017 ACTUAL	
Fund	Dept	Cost Center	Account Description								
100	6110	57	2000	FRESH AIR HOME	1,000.00	600.00	400.00	400.00	0.00	500.00	500.00
100	6110	57	2001	TYBEE ISLAND MARITIME ACADEMY	25,000.00	5,000.00	20,000.00	20,000.00	0.00	25,000.00	10,000.00
100	6110	57	2002	TYBEE BEAUTIFICATION	3,000.00	3,000.00	0.00	0.00	0.00	0.00	0.00
100	6110	57	2003	TYBEE ARTS ASSOC	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
100	6110	57	2004	YEEPIES	575.00	0.00	575.00	184.11	390.89	544.17	505.81
100	6110	57	2008	FRIENDS OF TYBEE POST THEATER	20,000.00	5,000.00	15,000.00	15,000.00	0.00	10,000.00	25,000.00
100	6110	57	2009	AMERICAN LEGION	25,960.00	(50,940.00)	76,900.00	41,295.00	35,605.00	0.00	0.00
100	6110	57	2010	GARDEN CLUB	500.00	0.00	500.00	0.00	500.00	500.00	500.00
100	6110	57	2011	IRISH HERITAGE	2,300.00	200.00	2,100.00	2,100.00	0.00	1,500.00	1,500.00
100	6110	57	2015	ISLANDS FERAL CAT PROJECT		0.00	0.00	0.00	0.00	350.00	740.00
100	6110	57	2017	RISING TYDE FOOD PANTRY		0.00	0.00	0.00	0.00	2,000.00	0.00
100	6110	57	2018	TYBEE FESTIVAL ASS - PIRATE FEST	9,880.00	9,880.00	0.00	0.00	0.00	6,000.00	0.00
100	6110	57	2991	FARMERS MARKET		0.00	0.00	0.00	0.00	500.00	500.00
100	6110	57	2993	TYBEE MLK	500.00	0.00	500.00	500.00	0.00	300.00	300.00
100	6110	57	2994	TYBEE CLEAN BEACH VOLUNTEERS	1,500.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
100	6110	57	NEW	FRIENDS OF COCKSPUR LIGHTHOUSE	30,000.00	30,000.00	0.00	0.00	0.00	0.00	0.00
100	6172	57	2000	HISTORICAL SOCIETY	100,000.00	80,000.00	20,000.00	20,000.00	0.00	16,125.00	16,125.00
100	6172	57	2001	MARINE SCIENCE CENTER	25,212.00	0.00	25,212.00	25,212.00	0.00	38,212.00	45,212.00
TOTAL					247,427.00	82,740.00	162,687.00	126,191.11	36,495.89	103,531.17	100,882.81

2019-20 Non-profit Organizations Request for Waivers

Non Profit Group	2019-20 Waivers Request	2018-19 Waivers Award	Change 2020 vs. 2019	2019-20 Waivers Award
TYBEE BEAUTIFICATION	???	0.00	???	
FRIENDS OF TYBEE THEATER	2,000.00	2,000.00	0.00	
AMERICAN LEGION 154	1,975.00	1,975.00	0.00	
GARDEN CLUB	1,800.00	3,200.00	-1,400.00	
IRISH HERITAGE	2,000.00	2,000.00	0.00	
TYBEE FESTIVAL ASS - PIRATE FEST	20,000.00	20,000.00	0.00	
TYBEE FESTIVAL ASS - MARDI GRAS	6,000.00	6,000.00	0.00	
TYBEE MLK	3,000.00	2,000.00	1,000.00	
TYBEE ISLAND HISTORICAL SOCIETY	5,600.00	0.00	5,600.00	
MARINE SCIENCE CENTER	64,670.00	64,670.00	0.00	
BEACH BUM PARADE	10,000.00	2,000.00	8,000.00	
FARMERS MARKET	135.00	135.00	0.00	
TYBEE EQUALITY FEST - FIRST CITY	3,370.00	0	3,370.00	
	120,550.00	103,980.00	16,570.00	0.00

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Backup material for agenda item:

- 2 Community Service Cash and Waivers Request, FY 2020



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 1/29/19

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Beach Bon Parade Committee

Contact Person: Mark Boylston

Address: PO Box 895 Tybee Island GA 31328

Contact Email: Tybeebon@live.com Contact Phone #: 912-658-8134

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes X No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ no cash, just services

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

Entertainment + safety of all participants + spectators

What percentage of these funds will be matched by your organization? all

Will this event or program bring visitors to Tybee Island in off-peak season or months? yes

Please attach a detailed budget to this request outlining how the money will be used.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

Date: _____ 1/30/19 _____

Organization: _____ Beach Bum Parade Committee _____

Event: _____ 2019 Beach Bum parade _____

Date of Event: _____ May 17, 2019 _____

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

_____ Parking on Butler and north beach _____

_____ police _____

_____ clean up _____



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
 - Alcohol License,
 - Taxi Permit,
 - Contract
- (circle all that apply)*

▪ **Community Services Contract Consideration**
 for Jack Boylston (Boylston) *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) I am a United States citizen.

OR

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Jack Boylston
 Signature of Applicant

1/29/19
 Date

Jack Boylston
 Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 29 DAY OF January, 2019

Notary Public *Janet R. Leviner*

My Commission Expires: 10-15-20



Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Tybee Island Community Services Contract
Fiscal Year 2018-19

APPLICATION FOR CASH CONSIDERATION

This form is to be completed and submitted to Finance with your budget request.

Date: 2/14/2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: American Legion 154 Tybee Island

Contact Person: Jerris Bryant

Address: 10 Veterans Drive

Contact Email: 154@tybeeislandamericanlegion.org Contact Phone #: (912) 665-7828

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 25,960.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

See attached

What percentage of these funds will be matched by your organization? See attached

Will this event or program bring visitors to Tybee Island in off-peak season or months? Yes

>>Please attach a detailed budget to this request outlining how the money will be used.

P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749
(912) 786-4573 – FAX (912) 786-9465
www.cityoftybee.org



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
 - Alcohol License,
 - Taxi Permit,
 - Contract
- (circle all that apply)*

▪ **Community Services Contract Consideration**

for Jerris A. Bryant *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Jerris A. Bryant
Signature of Applicant

02/14/2019

Date

Jerris A. Bryant

Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 15 DAY OF February, 2019

Notary Public *Janet R LeViner*

My Commission Expires: 10-15-20

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

Janet R LeViner
Notary Public, Chatham County, GA
My Commission Expires Oct. 15, 2020

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit.

In our daily lives we pass by structures on our island that once housed generations of military personnel. Fort Screven's Building 102, is one of the few remaining original structures that offered enlisted men a place to gather socially or in prayer. According to history, the building was completed in 1912. Over the years it was known as "The Post Enlisted Men's Club and Gymnasium" and "Tomachichi Hall and Chapel." Building 102 was awarded to Savannah Beach in 1944 when the war department declared it surplus. A deed states that American Legion Post 154 acquired the building from Savannah Beach on May 15, 1946. How fitting that Post 154, after seventy-three years, continues to call Building 102 home. Moreover, Post 154 has maintained the legacy of this building's inherent purpose – a facility for social activities, for fundraisers, a community hall welcoming active and retired military, Tybee residents, and tourists. Our building is a key gathering point for all of Tybee Island and the surrounding communities on many levels of service and events. The future successes of the events in the Post 154 building hinges upon many elements – environmentally and aesthetically. A key element to any facility open to community service and events is its audio video system. The first of the year we were faced with a failed sound system. The current system, which is almost 30 years old, breathed its last output of the spoken word in January at Friday bingo! Compared to today's technology, our system was very antiquated and not worthy to consider reviving. Post 154 is requesting the City of Tybee Island their financial assistance securing a new, 21st century, audio video system to continue providing this veterans organization and the Tybee community a facility with an intelligible audio system and video system of clarity.

Tybee Island's American Legion typically does not ask for financial assistance. This however, is an exception. Since 1946, the Legion has provided their facility at substantially reduced rates in comparison to local venues or, in some cases, has not charged for community events. Our old AV system was limited to the technology of yesterday. Today, audio-video systems are multi media driven and an integral piece in promoting or memorializing events. Perspective users of the hall from outside nonprofit organizations to private "celebrations of life," to City events and functions will have the necessary professional grade AV equipment to support, enhance and express their message. The new equipment will seamlessly integrate and facilitate all current AV technology and expansion for future devices.

With the upgraded AV system it will increase the opportunity for our organization to add more community events for families and adult gatherings – perhaps a movie night or live music events for instance – regardless, all of our Legion family members and our Tybee Island community are dedicated to promoting our veterans and their families. We cannot underscore Tybee's valued support. The investment of such would also be beneficial to the Post's private hall rental. By featuring the multi media AV system, would certainly be a positive point in renting Post 154's hall. Overall, the Post will be included as the newest upscale venue offered

on Tybee Island. Attracting out of town guests to Tybee Island and our facility obviously increases the overall income for the island; local businesses, restaurants, hotels, B&B's resulting in increased tax revenues for our island! We believe this will benefit us all.

What percentage of these funds will be matched by your organization?

Tybee Island American Legion Post 154 recognizes the demands of our building and her aging bones. Over the course of the years our members have collectively organized different fundraisers specifically for the maintenance and operation of the building. From the outside to the interior, our upgrades and improvements have been continuous over the years. The building's projects we have addressed include plumbing, mechanical, drainage issues, and energy saving elements as insulation and windows installed. All improvements come at an expense that we have been proud to carry out in maintaining the historical value of "Building 102" and to continue its legacy for generations to come.

Currently, we have been frugal with our working funds saving for the replacement of our aging HVAC system. This is a large reason we have reached out for your assistance. The proper AV system is just as necessary as any other piece of equipment or fixture in our building to continue our revenue making efforts aiding in veterans causes, their families, and private citizens in the community that may need a helping hand.

As we reach out to you, the City of Tybee Island, we realize the value of your financial assistance for our Legion family and our building. We are extremely grateful for your assistance with the electrical system upgrade that continues to progress. We point out that Post 154 extends our projection of future fundraising efforts through our monthly dinners, raffles, cook off events, etc. As a professional courtesy to all City employees, once the grant is approved, we will offer a reduced hall rental fee of \$250.00. This reduced rate, however, does not include bartenders or cleaning service fees.

Tybee Island American Legion Post 154 thanks you for your consideration in awarding a grant to fund the needed audio video system enabling us to continue providing our veterans and our community a venue that promotes and supports a village – Tybee Island. Thank you.

DECEMBER 2018 BALANCE SHEET

Credits		YTD	
Canteen	\$6,288.00		\$79,155.50
Hall bar	\$1,238.00		\$22,905.50
Bingo	\$3,538.00		\$66,657.00
Dinners	\$1,081.00		\$46,832.50
Member dues	\$390.00		\$7,587.00
Hall Rental	\$0.00		\$8,835.00
Fundraisers	\$100.00		\$4,360.00
Donations	\$100.00		\$3,976.50
Saleable items	\$160.00		\$1,338.00
Misc	\$0.00		\$367.19
	\$12,895.00		\$242,014.19
Debits			
Liquor		\$3,504.16	\$47,248.87
Bar Supplies		\$160.50	\$7,002.10
TP/Cups/Paper		\$414.04	\$4,864.64
Food		\$1,217.30	\$24,873.60
Kitchen expenses		\$0.00	\$2,830.98
Maint/Repairs		\$45.00	\$3,160.26
Bingo		\$0.00	\$3,382.96
Keno		\$0.00	\$25.00
Payroll		\$1,922.25	\$20,331.00
Taxes		\$655.87	\$19,862.71
Utilities		\$1,982.53	\$23,925.66
Off Supp/Postage		\$50.10	\$2,268.41
Cleaning		\$650.00	\$7,200.00
Insurance		\$516.00	\$8,720.96
Member Dues		\$500.00	\$6,415.00
Dues / Fees		\$100.00	\$1,159.00
Bank Notes		\$1,546.71	\$14,245.55
Credit Card		\$113.51	\$2,677.02
Color Guard		\$0.00	\$466.31
Media		\$0.00	\$678.49
Equipment		\$0.00	\$8,652.96
Accountant		\$0.00	\$1,350.00
Donations		\$121.90	\$1,713.51
Refunds		\$0.00	\$575.00
Flags		\$0.00	\$904.60
Rental Fees		\$0.00	\$25.00
Saleable items		\$0.00	\$1,361.45
Misc.		\$0.00	\$74.88
		\$13,499.87	\$215,995.92

THE AMERICAN LEGION
NATIONAL HEADQUARTERS

OFFICE OF THE
NATIONAL JUDGE ADVOCATE
P.O. BOX 1055
INDIANAPOLIS, IN 46206

*Fall
POST 154*

September 8, 2010

George Walker, Commander
American Legion Tybee Island Post No. 154
11 Hanging Moss Dr.
Savannah, Georgia 31410

Dear Commander Walker:

In reply to your recent request, The National Organization of The American Legion was granted its exempt status by the Internal Revenue Service in 1934. In February of 1946, we submitted to the central office of the Internal Revenue Service a complete listing of all Departments and Posts extant in the Legion up to and including December 31, 1945. With our submission we requested a group ruling which would extend exemption from the payment of federal income tax for those Departments and Posts designated in our listing.

Each year since 1946 supplemental listings have been transmitted to the Internal Revenue Service for an over-all group ruling covering those Departments and Posts chartered during the previous year. Group rulings have been issued yearly by the Internal Revenue Service covering those Departments and Posts. *Since Tybee Island Post No. 154 was chartered on October 24, 1940, it was included in our original listing.* Enclosed is a copy of the original ruling.

Section 101(8) referred to in the exemption letter corresponds to Section 501 (c) (4) of the 1954 Code. The American Legion, its component Departments and Posts, were exempt from the payment of federal income tax under this Section up to and including the year 1972. By virtue of the passage of Public Law 92-418 on August 29, 1972, veterans' organizations were given a separate classification under the Code, Section 501(c)(19). A copy of that ruling is also enclosed.

Also enclosed please find a copy of a letter we received from the Internal Revenue Service dated February 17, 1976, wherein the National Organization, Departments and Posts were instructed to use the number 0925 as their Group Exemption Number (GEN) when filing their Form 990.

In addition, the status of The American Legion and its Departments and Posts may allow acceptance of charitable gifts and bequests. The following might be of assistance to you.

Deductability of Contributions to The American Legion is governed by 26 U.S.C. 170 (c) (3) Internal Revenue Code of 1954, as amended.

Deductibility for bequests is established by 26 U.S.C. Section 2055 (a) (4).

September 8, 2010

Page #2

Section 170(c)(3) reads as follows:

"Section 170. Charitable, etc., contributions and gifts

(a) Allowance of deduction

(1) General Rule. - There shall be allowed as a deduction any charitable contribution (as defined in sub-section (c) payment of which is made within the taxable year. A charitable contribution shall be allowable as a deduction only if verified under regulations prescribed by the Secretary or his delegate.

(c) Charitable contribution defined. For purposes of this section the term 'charitable contribution' means a contribution or gift to or for the use of -

(3) A post or organization of war veterans, or an auxiliary unit or society of, or trust or foundation for, any such post or organization -

(A) organized in the United States or any of its possessions, and

(B) no part of the net earnings of which inures to the benefit of any private shareholder or individual."

According to the records at The American Legion National Headquarters, your Post EIN is 58-6068030.

I trust the foregoing information is what you needed. If there are any questions, please do not hesitate to call me.

Sincerely,


P. B. ONDERDONK, JR.
National Judge Advocate

cc: Dept. Commander-Georgia
Dept. Adjutant
Dept. NECman
Dept. Judge Advocate

LifeSound AudioVisual, Inc.
 1122 Alma Dr.
 Macon, GA 31216
 (478) 719-5059
 jon@lifesoundav.com
 http://www.lifesoundav.com



ESTIMATE

ADDRESS

Tybee Island American Legion
 PO Box 1225
 Tybee Island, GA 13128

ESTIMATE # AL10001

DATE 02/12/2019

EXPIRATION DATE 08/12/2019

PRODUCT / SERVICE	QTY	RATE	AMOUNT
NEW A/V SYSTEM:			
Audio:			
E112 QSC Audio 12" 2-way, externally powered, live sound-reinforcement loudspeaker	2	629.00	1,258.00T
E110 QSC Audio 10" 2-way, externally powered, live sound-reinforcement loudspeaker.	6	499.00	2,994.00T
E110YM-BK QSC Audio Powder coated steel yoke for mounting the E110 vertically to structures	8	159.00	1,272.00T
PLD4.2-xx 2000W Amplifier using FAST channel combining technology. 4 channels, 500 watts/ch at 8Ω, 700 watts/ch at 4Ω, 600 watts/ch at 2Ω.	2	1,129.00	2,258.00T
ZED-16FX Allen & Heath audio mixer, 10 Mono Mic/Line + Stereo, USB I/O 4 Aux Sends 100mm Pro Taper Faders...	1	799.00	799.00T
BLX24R/SM58 Shure BLX24R/B58 Handheld Wireless System with SM58 Mic, rack mount	2	399.00	798.00T
Misc. Denon DN-300CR Professional CD Recorder / Player	1	299.00	299.00T
Misc. Denon DN-500BD Blu-Ray DVD Player	1	399.00	399.00T
Video:			
Misc. Epson PowerLite L615U 6000-Lumen WUXGA 3LCD Laser Projector (Black)	1	3,189.00	3,189.00T
Misc.	1	459.00	459.00T

PRODUCT / SERVICE	QTY	RATE	AMOUNT
Chief Mfg. ceiling projector mount			
Misc. Da-Lite Contour Electrol motorized screen, 16:9 widescreen format, 78" x 139"	1	1,934.00	1,934.00T
System Infrastructure:			
Misc. Middle Atlantic EWR-12-17SD Pivoting Wall Mount Rack	1	573.00	573.00T
Misc. KanexPro 5x1 HDMI Switcher with 4K Support	1	59.00	59.00T
Misc. KanexPro HDMI Audio Extractor	1	35.00	35.00T
Misc. HDMI Video over IP balun set	1	279.00	279.00T
Misc. HDMI cable package	1	120.00	120.00T
227 West Penn speaker wire, 12 AWG	1,000	0.80	800.00T
4246 West Penn Cat6 install cable	300	0.28	84.00T
25291B West Penn plenum-rated mic wire, 22 AWG	2,400	0.30	720.00T
Misc. Ace Backstage Custom engraved and loaded AV i/o wallplate	1	90.00	90.00T
122SLBK Ace Backstage Full Stage Pocket w/ Custom Engraved Connector Panel	2	210.00	420.00T
123SLBK Ace Backstage Half Stage Pocket w/ Custom Engraved Connector Panel	1	140.00	140.00T
Neutrik Misc Neutrik connectors to terminate system	40	4.00	160.00T
Installation and Training:			
Labor Installation and training labor	64	80.00	5,120.00T

Notes:

Owners to provide electrical infrastructure as needed for system power.

Owners to provide powered scissor lift for installation period.

Payment terms are as follows: 60% due upon acceptance of proposal, 20% due upon delivery of all system hardware specified in proposal, and final 20% due upon satisfactory completion of project.

PRODUCT / SERVICE

QTY

RATE

AMOUNT

This quote provides for complete installation of all specified equipment in accordance with industry-accepted best practices, system tuning for optimal performance, and training of system operators.

System installation workmanship is warranted to be free from defect and to perform as designed for 10 years from the date of system commissioning. Any installation workmanship found to be defective within that time, other than such failures which are the result of abuse, neglect, or improper operation of the system, will be repaired or replaced at the expense of LifeSound AV, Inc. All system hardware, components, and equipment carry the full manufacturer's warranty, and no additional warranty to system hardware, components, and equipment is expressed or implied.

SUBTOTAL	24,259.00
TAX (7%)	1,698.13
TOTAL	\$25,957.13

Accepted By

Accepted Date

RODY'S AUDIO WAREHOUSE

311 MALL BOULEVARD

SAVANNAH, GA 31406

Office: (912) 352-4666 Fax: (912) 355-1122

Cell: (912) 667-9011

January 24, 2019

Jerris Bryant
American Legion Post 154
10 Veterans Drive
Tybee, GA 31328

Hi Jerris,

It was nice meeting you the other day. Thank you for considering us to install an Audio Video System for your American Legion Post Building on Tybee. You do a lot of different things in the room and we want the system to be easy to use and powerful enough to handle any event that you have.

The equipment will be mounted in a rack that will be built onto the wall as we discussed. We are low voltage contractors so we will need your electricians to give us clean electrical power at the needed areas.

The sound system will have a 12-channel mixer that can handle up to 8 microphones and instrument inputs. I've figured for a wall plate to 4 microphone inputs and 2 instrument input for any particular music act that you may have. Large bands or DJ's should bring their own equipment. There are 2 wireless microphones in the quote.

The speakers will be mounted as you requested down the room evenly. These are performance quality speakers with a 12" woofer and horn that a good quality band would enjoy. Of course, it will do a great job on movies or just music.

The new projector is a HD Projector with right at 5000 Ansi Lumens for clear viewing even with the lights on. I am using a multifunction switcher, so you have the ability to switch from a HDMI input, or VGA input at the old location, and also from a new location up on the stage. You can also switch to the BlueRay DVD player, or Direct TV Receiver on this multifunction switcher.

Please let me know if this is what your wanted. Our system comes with a one-year warranty on the equipment and labor. Some of the equipment actually has longer warranties which we would honor.

Sincerely,

James Rody, CTS
jamesrody@gmail.com

Accepted

Date

Terms of Payment: a 60% Deposit (\$14,847.12) is due with signed contract. The Balance is due net 10 days after the

RODY'S AUDIO WAREHOUSE

Quote for American Legion Post 154

Rane	1	Dual Zone / Rolls Zone	12 Channel Mixer with 8 microphone & 4 auxiliary inputs
Peavey	1	VSX-26E	Speaker Management System - Compressor Limiter
Art	1	SP4X4	Rack Mount AC Unit with Surge and Lights
Peavey	2	IPR2-3000	Dual Channel Power - Amplifier - 950 Watts/Ch
Peavey	8	SSE12 BLK	Two Way 12" Speaker - Black - 500 Watts
Peavey	8	Versamount 70	Multi-Angle Heavy Duty Speaker Bracket
Lowell	1	LWR-2123	Wall Mount Rack - 21 Space - 3 Section
Audio Technica	2	ATW-2120bl	Wireless Handheld Microphone System
Denon	1	DN-F350	Rackmount Solid State Audio Player
Horizon	1	3SP-4XLR/211	Wall Plate w/ 4 Microphone Inputs & 2 Instrument Inputs
Horizon	1	4xlr211-25'	6 Channel Snake Cable - Fan to Blunt - 4 Mics/2 Instruments
Horizon	2	LZ3	LoZ Patch Cable - 3'
Horizon	5	LZ6	LoZ Patch Cable - 6'
Horizon	2	BLC-3MS	TRS to A3M Cable - 3'
Hosa	1	RMC-180	Rack Screws
Audio Technica	1	8631	Joining Plate for Wireless Mics
West Penn	1	25227B	Speaker Cable - 2 conductor - 12AWG - Plenum - 1000'
Misc Hardware	1	HW	Miscellaneous Hardware
Panasonic	1	PT-RZ570	HD Projector - 5400 Lumen - Black
Pearless	1	PRGSUNV	Universal Projector Mount - Black
Dalite	1	88401LC	Contour Electric Screen - 159D 78X139 NPA MW
AV Toolbox	1	AVT-6071	HDMI Multi-Format Switcher
Kanex Pro	1	HAECOAX3	HDMI 4K Audio Extractor
AVPro Edge	2	AC-EX70UHD-KIT	HDMI Baluns over Cat 5/6 Wire
Plateworks	1	SP-1HDMI	HDMI Wall Plate
Plateworks	1	SP-2BNC	Wall Plate with 2 BNC Outputs
Sony	1	BDP-S370	BlueRay DVD Player
Middle Atlantic	2	U2	Two Space Rack Mount Shelf
Catalyst AV	6	H7006	HDMI Cable - 3'
Catalyst AV	1	H30025	HDMI Cable - 25'
Hosa	1	VGA550	VGA Cable - 50'
West Penn	150	254245	Cat 5e Wire - Plenum
CA-1	1	CA1	Yorkville Commercial Amplifier
Peavey	2	Impulse 8c	Two Speaker with bracket - 8" Woofer and Tweeter
West Penn	100	25245B	Speaker Wire - 4 Conductor - Plenum - 16 AWG
Lowell	1	100 LVC	Wall Mount Volumn Control - 70 Volt

TOTAL WITH INSTALLATION, PROGRAMMING, AND TRAINING

\$24,745.21



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 1/18/19

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Fresh Air Home

Contact Person: Jordan Chase

Address: 502 E. 45th St., Savannah, GA 31405

Contact Email: jordanchase@gmail.com Contact Phone #: 912-257-2718

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No
If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 1000.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

See attached.

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? Yes, our counselors often return to Tybee in the Spring & Fall with friends.
Please attach a detailed budget to this request outlining how the money will be used.

**City of Tybee Island Community Services Contract
Fiscal Year 2019-20**

**Affidavit Verifying Status
for City Public Benefit Application**

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit, *(circle all that apply)*
- Contract

- **Community Services Contract Consideration**
for The Fresh Air Home *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Jordan Chase
Signature of Applicant

1/18/19
Date

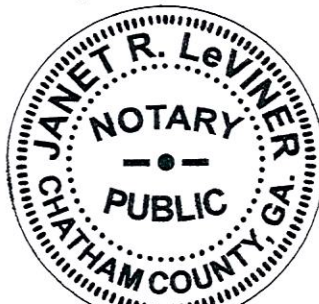
Jordan Chase
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 8 DAY OF February, 2019

Notary Public Janet R. Leviner

My Commission Expires: 10-15-20



Each summer the Fresh Air Home provides a beach overnight camp experience for at-risk children in Chatham and surrounding counties. The children and the counselors use the aging buildings on the Fresh Air campus during camp sessions. The window lintels of the main building are in dire need of repair from cracks and aging. A larger project is underway to repair 11 existing window lintels in need of repair. The overall cost will be at least \$21,200 (see attached estimate). We are asking for \$1,000 to assist in this much needed project to keep the Fresh Air Home buildings safe, useful, and open for all our campers for many years to come.

Level Architectural Restoration

Sinisa Domazet

211 East 66th St.

31405 Sav. GA.

tezamod@gmail.com

912 484 8869

Estimate

Date: 12/4/2018

RE: Fresh Home, Tybee

Work scope:

Main building, window lintels

Get a stone sample and send to laboratory for testing. Order sample of stone repair mortar. Spot try for color match. \$ 1350.00

Repair 11 cracked window lintels using scaffolding and boom lift.
Remove loose stone sections, widen existing cracks and repair them using Cathedral stone mortar.

Material: \$4000.00 Mortar, \$900.00 scaffolding, mans lift \$650.00

Labor: \$14300.00

Grand total: \$21200.00

Note: Having men's lift available on the property cut all the branches which are close to the main building and remove the debris.

\$ 900.00



FRESH AIR HOME BUDGET 2018

INCOME:	Budget 2018
Merrill Lynch bank available Balance as of 1/01/18	\$ 116,000.00
Campaign	30,000.00
Dues Income	2,800.00
Misc. contributions	30,000.00
Grant/ designated Income	20,000.00
Bank Balance of Operating acct. as of 1/01/18	77,769.41
Bank Balance of Payroll acct as of 1/01/18	2,379.76
	\$ 278,949.17
EXPENSES:	
Accounting & Auditing	3,000.00
Building Maintenance	60,000.00
Campaign - Mailing/Postage	800.00
Clinic	500.00
Contingency Fund	3,500.00
Employment/Payroll/Contract Labor	95,000.00
Employment Expense	200.00
Grant/Designated Expense	20,000.00
Grounds Maintenance	2,000.00
Housekeeping	2,000.00
Insurance	38,000.00
Lawn Care	1,400.00
Linens & Clothing	3,000.00
Market Menu	19,500.00
Memorials Expense	75.00
Miscellaneous:	
Georgia Corporation Registration	30.00
Post Office Box - Eisenhower	112.00
Post Office Box - Tybee	52.00
Safe Deposit Box	35.00
Georgia Historical Society/Record Storage	154.00
Picnic	150.00
Scrapbook	50.00
Chatham County Health	300.00
Miscellaneous - Other	750.00
Nursery	500.00
Office Supplies	700.00
Petty Cash (4 camp sessions)	2,000.00
Pest Control	1,200.00
Printing/Yearbook	180.00
Recreation	2,500.00
Recruitment	150.00
Registration	950.00
Security	650.00
Telephone & Internet	2,000.00
Transportation	4,000.00
Utilities/Garbage	22,000.00
	\$ 287,438.00
NET LOSS	\$ (8,488.83)

District
Director

P.O. Box 1055
Atlanta, GA 30370

1V(e)

Fresh Air Home
P.O. Box 8696
Savannah, Ga. 31412

Person to Contact:
M. Isaacs TPA
Telephone Number:
(404) 371-4516
Refer Reply to:

EO:7201:
Date:

Jan. 30, 1987

702

Dear Sir or Madam:

This is in response to your request for confirmation of your exemption from Federal income tax.

You were recognized as an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code by our letter dated November 1943. You were further determined not to be a private foundation within the meaning of section 509(a) of the Code because you are an organization described in section 509(a)(2).

Contributions to you are deductible as provided in section 170 of the Code.

The tax exempt status recognized by our letter referred to above is currently in effect and will remain in effect until terminated, modified or revoked by the Internal Revenue Service. Any change in your purposes, character, or method of operation must be reported to us so we may consider the effect of the change on your exempt status. You must also report any change in your name and address.

Thank you for your cooperation.

Sincerely yours,



Exempt Organizations Specialist

501-C-3
#

58-6036167

**FRESH AIR HOME, INC.
TYBEE ISLAND, GEORGIA**

Financial Statements
for the Year Ending
December 31, 2016

*

AUDIT REPORT

*

MARCH 15, 2017

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Fresh Air Home, Inc.
Tybee Island, Georgia

We have audited the accompanying financial statements of Fresh Air Home, Inc. (a nonprofit organization) which comprise the statement of financial position as of December 31, 2016, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Fresh Air Home, Inc. as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Canady, Richbourg & Woodward, LLP

March 15, 2017

FRESH AIR HOME INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2016

ASSETS

Current Assets	
Cash and cash equivalents	250,202
Prepaid expenses	18,816
Total Current Assets	269,018
 Property and Equipment	
Furniture, fixtures and equipment	133,870
Land improvements	39,383
Building improvements	395,509
	568,762
Less – accumulated depreciation	295,118
Total Property and Equipment	273,644
 Other Assets	
Investments	2,516,212
Total Assets	3,058,874

LIABILITIES AND NET ASSETS

Net Assets	
Unrestricted	3,058,874
Temporarily restricted	-
Permanently restricted	-
Total Net Assets	3,058,874
Total Liabilities and Net Assets	3,058,874

The accompanying notes are an integral part of these financial statements

FRESH AIR HOME, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2016

Unrestricted Net Assets:	
Support and Other Revenue	
Grants and contributions	99,908
Membership dues	1,155
Rent income (less expenses of \$1,575)	8,209
In-kind donations	21,916
Investment income	85,537
Unrealized gain on investments	65,137
Total Support and Revenue	<u>281,862</u>
 Expenses	
Accounting	2,250
Contract services	960
Depreciation	15,151
Investment fees	8,343
Insurance - general	34,793
Payroll expenses	4,830
Market/menu	31,903
Camp recreation/field-trips	2,387
Camp supplies	14,899
Transportation	4,736
Miscellaneous	4,266
Office supplies	644
Printing and postage	541
Repairs and maintenance	37,535
Salaries and wages	61,630
Utilities	19,753
Total Expenses	<u>244,621</u>
 Change in Net Assets	 37,241
 Net Assets at Beginning of Year, as restated	 <u>3,021,633</u>
 Net Assets at End of Year	 <u><u>3,058,874</u></u>

The accompanying notes are an integral part of these financial statements

(3)

FRESH AIR HOME, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2016

Cash flows from (for) operating activities	
Change in net assets	37,241
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	15,151
Changes in operating assets and liabilities:	
Prepaid expenses	(1,353)
Net cash from operating activities	<u>51,039</u>
 Cash flows from (for) investing activities	
Purchase of property and equipment	(49,081)
Net activity from investments	96,504
Net cash from investing activities	<u>47,423</u>
 Net increase in cash and cash equivalents	98,462
 Beginning cash and cash equivalents	<u>151,740</u>
 Ending cash and cash equivalents	<u><u>250,202</u></u>
 Supplemental cash flow information	
Interest paid	<u><u>-</u></u>
Income taxes paid	<u><u>-</u></u>

The accompanying notes are an integral part of these financial statements

(4)

FRESH AIR HOME, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 1. Nature of Activities

Fresh Air Home, Inc. was incorporated in the state of Georgia on May 27, 1987. The purpose of the Organization is to improve the health of children, to build character, and to help them grow into better men and women – both physically and morally. Each summer the Organization hosts a summer camp on Tybee Island free of charge for children ages 4-11 from Chatham, Bryan and Effingham Counties.

Major sources of revenue and support include grants, donations and investment income. The main source of the investment income is provided by investments made possible by a generous gift received in 1978 from the estate of Cecil Day.

Note 2. Significant Accounting Policies

Basis of Accounting - The Organization prepares its financial statements on the accrual basis of accounting. Consistent with this basis, revenues are recognized when earned and expenses are recognized when incurred.

Basis of Presentation - The Organization is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Cash Equivalents - The Organization considers all highly liquid investments with a maturity of three months or less at date of acquisition as “cash equivalents” for financial statement disclosure.

Estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Contributions - Contributions received that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are received. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

FRESH AIR HOME, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 2. Significant Accounting Policies (Continued)

Donated Materials, Property and Equipment - Non-cash donations and donations of property and equipment are recorded as contributions at their fair market value at the date of the donation.

Donated Services - Donated services are record in the financial statements to the extent that those services create or enhance a nonfinancial asset or meet the following criteria: a) the service requires specialized skills, b) the service is provided by individuals who possess those skills, and c) the services would typically need to be purchased if not donated. Services meeting the criteria for recognition in the current year totaled \$3,925.

Investments - Investments are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between participants at the measurement date. Investment income or loss (including realized and unrealized gains and losses on investments, interest and dividends) is included as a component of unrestricted activity unless the income or loss is restricted by donor or law.

Property and Equipment - Purchased property and equipment are stated at cost; donated assets are valued at their estimated fair value on the date donated. Depreciation is computed on the straight-line method based on cost of the depreciable assets and their related estimated useful lives. Estimated useful lives are as follows:

	<u>Years</u>
Land improvements	15
Building improvements	30-40
Furniture, fixtures and equipment	5-10

Income Tax - Fresh Air Home, Inc. is exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code and has been determined by the Internal Revenue Service not to be a private foundation under Section 509(a) of the Code.

As of December 31, 2016, the tax years that remain subject to examination by taxing authorities begin with 2013. Management believes that all positions taken in those years would be sustained should those years be examined.

Subsequent Events - Management has evaluated subsequent events through March 15, 2017, the date the financial statement were available to be issued. Management was not aware of any subsequent events through this date that would have a material effect on these financial statements.

FRESH AIR HOME, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2016

Note 3. Fair Value Measurements

FASB ASC 820, *Fair Value Measurements and Disclosures*, establishes a three-level fair value hierarchy that prioritizes the inputs used to measure fair value. This hierarchy requires entities to maximize the use of observable inputs and minimize the use of unobservable inputs. The three levels of inputs used to measure fair value are as follows:

Level 1 - Quoted prices for similar assets or liabilities in active markets.

Level 2 - Observable inputs other than quoted prices included in Level 1, such as quoted prices for similar assets and liabilities in active markets; quoted prices for identical or similar assets and liabilities in markets that are not active; or other inputs that are observable or can be corroborated by observable markets.

Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities. This includes certain pricing models, discounted cash flow methodologies and similar techniques that use significant unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at December 31, 2016.

Corporate bonds and U.S government securities - valued at the closing price reported on the active market on which the individual securities are traded.

Mutual funds - valued at the net asset value of shares held by the Organization at year-end.

The preceding methods may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, the Organization believes its valuation methods are appropriate and consistent with other organizations, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the date of reporting.

The table below indicates the level of fair value inputs used in measuring investments on a recurring basis as of December 31, 2016:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Corporate bonds and U.S. government securities	1,713,236	-	-
Mutual funds	802,976	-	-
	<u>2,516,212</u>	<u>-</u>	<u>-</u>

(7)



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: Feb 5 2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Tybee Arts Association

Contact Person: Kim Trammell

Address: 1015 Butler Ave Tybee Island GA 31328

Contact Email: tybeekin@gmail.com Contact Phone #: 912 228 0357

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 2000⁰⁰

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

Chairs for BlackBox theatre - comfortable seating @ plays.
Open a uenta-hood-community requests for cutting classes.
Painting of classroom side-art gallery updating.

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? yes.

Please attach a detailed budget to this request outlining how the money will be used.



**City of Tybee Island Community Services Contract
Fiscal Year 2019-20**



**Affidavit Verifying Status
for City Public Benefit Application**

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit,
- Contract

(circle all that apply)

Community Services Contract Consideration

for Kimberly Trammell *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) I am a United States citizen.

OR

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Kimberly Trammell
Signature of Applicant

2/14/2019
Date

Kimberly Trammell
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 14th DAY OF February, 2019

Sara Ruth McClelland
Notary Public

Sara Ruth McClelland
Notary Public, Chatham County, GA
My Commission Expires May 17, 2020

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 08 1997

TYBEE ARTS ASSOCIATION INC
PO BOX 2344
TYBEE ISLAND, GA 31328-2344

Employer Identification Number:
58-2274131
OLN:
317126679
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 241-5199
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(2)
Advance Ruling Period Begins:
July 24, 1996
Advance Ruling Period Ends:
December 31, 2000
Addendum Applies:
Yes

Dear Applicants:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in section 509(a)(2).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

Letter 1045 (DB/CG)

Tybee Arts Association Projected 2019 Budget

Expenses

Utilities	\$4,950
Insurance (Board E&O /Liability)	2,125
Business Registrations	100
Dues payable	460
Accounting	3,180
Outside Contracting	1,200
Supplies	250
Maintenance	300
Theater Performance (includes licensing, wardrobe, props, set, etc)	13,000
*Camps	2,300
*Education	8,000
Art shows	6,000
Hospitality/Concessions	350
TOTAL	\$42,215

Income

Membership	1,500
Grants	2,000
Donations	0
Theater Performance	20,815
Camps	3,250
Education	10,000
Art Shows	7,000
Concessions	650
TOTAL	47,215

TOTAL EXPENSES	42,215
TOTAL INCOME	46,215

NET INCOME	\$4,000
-------------------	----------------

Tybee Arts Association
Profit & Loss
 January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
Event Income	
Advertisement in Programs	1,575.00
Performance Income	15,794.25
Total Event Income	17,369.25
Hospitality Sales	11.21
Other Types of Income	
Donations	213.00
Grants	2,000.00
Membership Dues	1,915.00
Miscellaneous Revenue	628.23
Total Other Types of Income	4,756.23
Proceeds from Art Show	2,065.18
Program Income	
Education	4,742.26
Total Program Income	4,742.26
Total Income	28,944.13
Gross Profit	28,944.13
Expense	
Business Expenses	
Dues	460.00
Total Business Expenses	460.00
Contract Services	
Accounting Fees	3,180.00
Outside Contract Services	1,135.51
Total Contract Services	4,315.51
Events	
Advertising	177.00
Casual Labor	3,134.56
Costumes	54.77
Hospitality	951.63
Permits	4,287.20
Printing	998.75
Set	2,118.14
Supplies for Events	204.21
Total Events	11,926.26
Facilities and Equipment	
Repairs & Maintenance-Building	79.69
Utilities	3,477.69
Total Facilities and Equipment	3,557.38
Operations	
Bank Charges	84.43
Merchant Fees	294.43
Postage	121.80
Supplies	242.12
Telephone	1,443.44
Website Support	816.00
Total Operations	3,002.22

Tybee Arts Association
Profit & Loss
January through December 2018

	Jan - Dec 18
Other Types of Expenses	
Insurance - Liability, D and O	1,940.00
Other Costs	185.00
Total Other Types of Expenses	2,125.00
Total Expense	25,386.37
Net Ordinary Income	3,557.76
Net Income	<u>3,557.76</u>



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: February 11, 2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Tybee Beautification Association

Contact Person: Deb Barreiro

Address: P.O. Box 604 Tybee Island, GA 31328

Contact Email: tybeedogpark@hotmail.com Contact Phone #: 912.398.0552

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$3,000.

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:
See Attached project descriptions and budgets

What percentage of these funds will be matched by your organization? \$2500

Will this event or program bring visitors to Tybee Island in off-peak season or months? Possibly

Please attach a detailed budget to this request outlining how the money will be used.



**City of Tybee Island Community Services Contract
Fiscal Year 2019-20**

APPLICATION FOR WAIVERS

Date: February 11, 2019

Organization: Tybee Beautification Association

Event: Pollinator Project Outreach

Date of Event: To be determined based on availability

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

TBA is requesting use of the Post Theater for series of outreach projects designed to educate residents & visitors to the island about the role of pollinators involved in the delicate balance between the islands ecosystem and humans. We are proposing the continuation of this effort with a series of 2 lectures free to the general public.

TBA requests the use of the Guardhouse for an 6 monthly meetings.

Value of the waivers requested: \$?



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit, *(circle all that apply)*
- Contract
- ~~Community Services Contract Award~~

for _____ *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) _____ I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Handwritten Signature]

Signature of Applicant

2/16/19

Date

DEBORAH BARREIRO

Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 15 DAY OF February, 2019

Notary Public *[Signature]*
My Commission Expires: 10-15-20

Janet R LeViner
Notary Public, Chatham County, GA
My Commission Expires Oct. 15, 2020

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



Manage Form 990-N (e-Postcard)

[Home](#) | [Security Profile](#) | [Logout](#)

EIN	Organization Name	Tax Year	End Date	Created On	Status	Submission ID	Action
58-1728129	TYBEE BEAUTIFICATION ASSN INC	2015	12-31-2015	04-18-2016	Pending	10065520161090125064	Get Updated Status
58-1728129	TYBEE BEAUTIFICATION ASSN INC	2016	12-31-2016	04-17-2017	Accepted	10065520171071035390	
58-1728129	TYBEE BEAUTIFICATION ASSN INC	2017	12-31-2017	04-24-2018	Accepted	10065520181141950780	

««« Prev Page 1 ▼ Next »»»

CREATE NEW FILING



Confirmation

[Home](#) | [Security Profile](#) | [Logout](#)

Your Form 990-N(e-Postcard) has been submitted to the IRS

- **Organization Name:** TYBEE BEAUTIFICATION ASSN INC
- **EIN:** 581728129
- **Tax Year:** 2017
- **Tax Year Start Date:** 01-01-2017
- **Tax Year End Date:** 12-31-2017
- **Submission ID:** 10065520181141950780
- **Filing Status Date:** 04-24-2018
- **Filing Status:** Pending

Note: [Print](#) a copy of this filing for your records. Once you leave this page, you will not be able to do so.

MANAGE FORM 990-N SUBMISSIONS

Tybee Beautification Association (TBA) and Natural Dye & Fiber Artist Tasha Cunningham will host an event of hands on dying in Tybee Island Community Garden (TICG). Together we will create a community banner using natural fibers and dyes to be hung at pollinator gardens throughout the community. We will also provide t-shirts to be dyed to participants.

The workshop will feature these natural dyes:

- Annato is a tropical American tree that yields a fruit whose pulp yields an orange-red dye.
- **Madder root** is harvested from the first-year taproots of a climbing vine related to the coffee plant that's better known as **Common Madder** or **Dyer's Madder**.
- Osage **orange** is native to the Arkansas, Oklahoma and Texas but has naturalized throughout many other states. It has a yellow heartwood sometimes streaked with red that makes a bright and lightfast yellow dye.
- Indigo has a history as one of the first natural pigments in history. Indigo was once a Low Country crop, that has long ties with Ossabaw Island.

BUDGET

Dyes \$250

Dye Containers \$50

T-Shirts \$200

Natural Dyes Workshop: \$500

Pollinator Enhanced Community Spaces

Continuing our work with DPW, TBA plans to further our goal of making Tybee a little more sensitive to current positions on the management of public land. As a follow-up to the pollinator workshop at MAREX that was attended by TBA & DPW in October 2018, we will share information through an open session discussion about planting lands to enhance habitat for pollinators, as well as a discussion of pollinators, their life cycles and what we can do to benefit them. TBA will provide educational materials at the events and to City Hall for individuals unable to attend. We also request the event be recorded and rebroadcast as a City PSA. TBA is requesting the use of Tybee Post Theater through the City's use agreement with the facility.

As a follow-up to our learning experience, TBA will continue to partner with the Tybee Island Fire Department and expand the Pollinator Garden we established at Jaycee Park after the bee die off we experienced on the island last spring.

Our plan is to partner with DPW & the City to maintain & expand pollinator gardens on public land and host a series of informative workshops for the community in an effort to make Tybee more pollinator friendly.

See Attached Budget

Jaycee Park 29 Van Horne Avenue

Sign

Thyrallis 3@\$15

Buddliea 6@\$15

Amistad Salvia 12@\$6

Ocean Blue Salvia 6@\$4

Echinacea 36@\$5

Bed south of parking lot

Thyrallis 3@\$15

Buddliea 6@\$15

Amistad Salvia 12@\$6

Ocean Blue Salvia 6@\$4

Echinacea 6@\$5

Calicarpa 2@\$15

Ginger 3@\$8

Amistad Salvia 20@\$6

Ocean Blue Salvia 20@\$4

Echinacea 26@\$5

Pine Straw 50@\$4

Soil Amendments \$450

Jaycee Garden approximate estimated total: \$1900

TIFD 512 Jones Avenue

Main Bed

Callicarpa 2@\$15

Ginger 3@\$8

Amistad Salvia 19@\$6

Ocean Blue Salvia 20@\$4

Echinacea 6@\$5

TOTAL \$278

Sign

Asclepias 6@\$5

Ocean Blue Salvia 6@\$4

TOTAL \$54

Pole

Asclepias 6@5

Ocean Blue Salvia 6@\$4

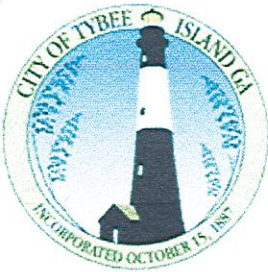
TOTAL \$54

Pine Straw

15@\$4

TOTAL \$466

TIFD & Jaycee estimated total \$2366



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 2/15/19

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Friends of the Tybee Theater, Inc

Contact Person: Melissa Turner

Address: P.O. Box 2356 10 1/2 Herne Ave Tybee Island GA

Contact Email: info@tybeetheater.org Contact Phone #: 912-472-4790

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 20,000

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

We need these funds for capital improvements to the Theater facility and equipment, including refurbishing the existing, installing a permanent floor for the green room/porch, and installing a walkway to the back of the building to enhance the comfort and safety of all our patrons & visitors to the Theater.

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? The theater brings countless visitors to the island in the off season.
Please attach a detailed budget to this request outlining how the money will be used.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

Date: 2/15/19

Organization: Friends of the Tybee Theater, Inc.

Event: All events

Date of Event: _____

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

We request parking passes for special
fundraising events, such as the Polar Plunge
and Tybee Wine Festival. We would
respectfully request waivers on annual
fees, such as the business license, alcohol
license and entertainment licenses.

Value of the waivers requested: \$ 2,000

Return of Organization Exempt From Income Tax

Under section 501 (c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations) Do not enter social security numbers on this form as it may be made public. Go to www.irs.gov/Form990 for instructions and the latest information.

2017

Open to Public Inspection

A For the 2017 calendar year, or tax year beginning 2017, and ending 2020

Address change	Doi business as		58-2647732	
Name change	Number and street (or P.O. box if mail is not delivered to street address)		Room/suite	E Telephone number
Initial return	PO BOX 2356			912 663-1099
Final return/terminated	City or tom, state or province, country, and ZIP or foreign postal code		G Gross receipts	
Amended return	bee Island GA 31328		447 924	
Application pending	F Name and address of principal officer JIM KLUTTZ Same as C above		H(a) Is this a group return samdinates? Yes H(b) Are all subordinates included? Yes If "No," attach a list (see actions) H(c) Group exemption number	
Tax-exempt status:	501	501 (C) ((insert no.)	4947 or 527
Website:	WWW.TYBEEPOSTTHEATER.ORG			
Form of organization:	Corporation	Trust	Association	Other
L Year of formation:	2001		M State of legal domicile: GA	

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: Transform the historic Tybee Post Theater from its ruinous 2001 condition into an operating performance arts and cultural center and, as the transformation occurs act as the Theater's steward and as a catalyst for and sponsor of cultural and educational activities .			
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	3	14
	3	Number of voting members of the governing body (Part VI, line 1a)	4	14
	4	Number of independent voting members of the governing body (Part VI, line 1b)	5	9
	5	Total number of individuals employed in calendar year 2017 (Part VI, line 12)	6	
	6	Total number of volunteers (estimate if necessary)	7b	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12		
7b	Net unrelated business taxable income from Form 990-T, line 34			
Revenue			Prior Year	Current Year
	8	Contributions and grants (Part VIII, line 1h)	400 636	398 200
	9	Program service revenue (Part VIII, line 2g)	27 175	35 287
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)		
	11	Other revenue (Part VIII, column (A), lines 5, 6, 8, 9, 10, and 11e)	14 981	14 437
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	442 790	447 924
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), line 5)	65 470	82 991
	16a	Professional fundraising fees (Part IX, column (A), line 11e) b Total fundraising expenses (Part IX, column (D), line 25)	324 931	271 854
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	390 401	354 845
	18	Total expenses. Add lines 13-17 (must equal line 19)	52 389	93 079
19	Revenue less expenses. Subtract line 18 from line 12		93 079	
Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning Of Current Year	End of Year
	21	Liabilities (Part X, line 17)	1 868 826	1 927 708
	22	Net assets or fund balances. Subtract line 21 from line 20	798 316	705 422
			1 070 510	1 222 286



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
 - Alcohol License,
 - Taxi Permit,
 - Contract
- (circle all that apply)*

▪ **Community Services Contract Consideration**
 for James Klutz (printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).

1) I am a United States citizen.

OR

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Signature]
Signature of Applicant

2/15/19
Date

Melissa Turner JE Klutz
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 15 DAY OF February, 2019

Notary Public [Signature]

My Commission Expires: SHARON S. SHAVER
Notary Public, Chatham County, GA
My Commission Expires Dec. 5, 2019

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

FRIENDS OF THE TYBEE THEATER

2019 Budget

REVENUE		EXPENSES	
Memberships	\$55,000	Advert.	\$27,500
Donations	\$45,000	Bank Fees	28000
Gov't Support	0	Contract Labor	18000
Program Income		Dues	600
Ticket Sales	\$240,000	Equipment	5000
Sponsorships	\$2,000	Fundraising	29000
Theater rentals	\$3,000	Insurance	24000
Total Program Income	\$245,000	Interest	21000
Bricks, Stars & Seats	\$5,000	Licenses Etc	2500
Fundraising Events		Misc	1000
Tickets	\$75,000	Movie Rentals	24000
Sponsors	\$20,000	Office	3000
Auctions	\$14,000	Payroll	120000
Other	\$1,000	Payroll Taxes	9500
Total Fundraising	\$110,000	Program Exp.	2500
Merchandise Net Income		Performance Fees	92500
Merchandise Sales	\$70,000	Rentals	25000
Costs of Good sold	-21000	Repairs/Maint.	15000
Merchandise Net Income	\$49,000	Travel	1000
TOTAL OPER. INCOME	\$509,000	Utilities	16000
Other Income	\$24,000	Volunteer	3000
		TOTAL EXPENSES	\$468,100
TOTAL INCOME	\$533,000		
P/L	\$64,900		
DEBT REPAYMENT	<u>(\$32,000)</u>		
NET CASH Increase	\$32,900		



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 1/22/19

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: TYBEE CLEAN BEACH VOLUNTEERS

Contact Person: TIMOTHY ARNOLD

Address: PO BOX 602, TYBEE ISLAND, GA 31328

Contact Email: TIM4TYBEE@gmail.com Contact Phone #: 912-321-4954

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 1,500

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

IN THE PAST 2 YEARS ALONE TCBV HAS HOSTED OVER 130 TYBEE CLEANUPS WITH OVER 4,000 PARTICIPANTS. THIS WORK REQUIRES FUNDS FOR EVENT PROMOTION, EQUIPMENT FOR CLEANUPS & DISPOSAL, EXPENSES FOR TRANSPORTING EQUIPMENT TO THE CLEANUP SITE, AND VARIOUS DOMAIN & REGISTRATION FEES (ALL PERSONNEL TIME IS VOLUNTARY). THE CITY'S CONTRIBUTION HELPS MAKE THESE CLEANUPS POSSIBLE AND FREE TO ALL PARTICIPANTS, INCLUDING HUNDREDS OF STUDENTS OF ALL AGES. THANK YOU!

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? YES, ALL YEAR

Please attach a detailed budget to this request outlining how the money will be used.



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit, *(circle all that apply)*
- Contract
- Community Services Contract Consideration
for TIMOTHY ARNOLD *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) X I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Timothy Arnold
Signature of Applicant

1-22-19
Date

TIMOTHY ARNOLD
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 22 DAY OF January, 20 19

Notary Public [Signature]

My Commission Expires: 10-15-20

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

INTERNAL REVENUE SERVICE
P. O. BOX 3508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 29 2016**

TYBEE CLEAN BEACH VOLUNTEERS
1363 JONES AVENUE
TYBEE ISLAND, GA 31228-0000

Employer Identification Number:
47-5327026
EIN:
26083426001780
Contact Person:
CUSTOMER SERVICE ID# 31254
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
October 29, 2015
Contribution Deductibility:
Yes
Addendum applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4231-PC" in the search bar to view Publication 4231-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

423102 5438

Tybee Clean Beach Volunteers
2019 Budget

Anticipated Income

Various Donations & Grants	\$2,500
Recurring revenue	\$250
<i>City of Tybee Island</i>	<i>\$1,500</i>
Total income	\$4,250

Anticipated Expenses

Various fees	\$1,000	domain, filings, registrations, rentals
Transportation	\$1,000	van expenses for equipment transport
Promotion & Education	\$750	event educational expenses
Equipment & Supplies	\$750	buckets, grabbers, table, bins, gloves, banner
Storage Fund Contribution	\$500	future storage and display facility, see note
Contingency/Reserve	\$250	
Total expenses	\$4,250	

Note

Currently, some equipment and items held for recycling/art projects are stored in the trash cage behind the Marine Science Center. This is a temporary solution as the area is only partially covered and extremely cramped. We are building funds for a storage facility for equipment & supplies that could also serve as a Marine Debris Education Center.

TYBEE CLEAN BEACH VOLUNTEERS

2018 INCOME & EXPENSE SUMMARY

INCOME

2018 DONATIONS

date recvd	source	description	net amount
1/2/18	TCBV	W. Lincoln donation	48.75
1/2/18	TCBV	T. Arnold donation	200.00
1/2/18	Kate Burns	Tybee Gal Spades donation	200.00
1/4/18	network for good	Facebook donations via NFG	280.00
1/4/18	TCBV	F. Kempson donation	25.00
1/23/18	TCBV	ArtN Sustainability	193.90
1/24/18	Network for Good	FB donations	165.00
1/31/18	Comcast Foundation	donation, direct deposit	349.21
2/9/18	City of Tybee	CoTI donation	1,500.00
2/12/18	Bull St Taco	Tacos for a Cause donation	212.00
2/16/18	cash	various cash donations	60.00
total donations			3,233.86

2018 REVENUE

5/27/18	TCBV	Terracycle redemption	26.00
7/12/18	Amazon Smile	Amazon Smile disbursal	10.33
8/16/18	Amazon Smile	credit	\$12.34
8/17/18	Custom Ink	tshirt fundraiser proceeds	34.96
8/23/18	Southern Metals	can redemption	127.1
9/13/18	Amazon Smile	Amazon Smile disbursal	6.64
total revenue			217.37

TOTAL INCOME, 2018 3,451.23

2018 EXPENSES

exp date	payee	description	amount	type
3/5/18	essential hardware	buckets	92.30	equipment
3/7/18	Ace True Value	grabber ties, pail	\$14.96	equipment
9/21/18	amazon	van stickers	6.49	supplies
9/21/18	Vistaprint	banner	119.63	supplies
9/24/18	Blick	poster board, stencils	\$76.54	supplies
9/26/18	Amazon	megaphone	14.99	supplies
10/1/18	Blick	lettering, paper	28.92	supplies
10/16/18	Office Depot	grease board	31.86	supplies
10/24/18	hucapoo's	ashtray making for BAs	\$80.00	supplies
10/29/18	Office Depot	pens	\$8.44	supplies
total equipment & supplies			\$474.13	

3/20/18	IRS	990E annual filing	39.95	fees
3/22/18	GA Sec of State	annual GA inc filing	30.00	fees
4/30/18	OPC MSC service fee	service fee	6.25	fees
4/30/18	Chatham Co Parks & Rec	Pavillion rental, WOD M40	250.00	fees
5/7/18	SCSC	Earth Day table fee	25.00	fees
5/15/18	Simpl	annual domain fee	\$79.00	fees

5/17/18	two men & a truck	relocation of art from Jepson	\$260.00 fees
5/18/18	One Hundred Miles	conference sponsorship	\$250.00 fees
		total fees	\$940.20
5/21/18	Vistaprint	6 ft table cover with logo	201.14 promotion
5/26/18	amazon	biz card holders	22.92 promotion
5/26/18	Vistaprint	Post cards, biz cards for Visitor Ctr	61.60 promotion
		total promotion	\$285.66
10/29/18	Shell	gas for van	24.56 transportatio
11/9/18	geico	insurance for van	213.00 transportatio
11/27/18	Sunoco (Jaydeep)	gas for van	\$26.00 transportatio
12/11/19	Tru Value	keys for van	29.86 transportatio
12/11/19	Geico	van insurance	\$216.30 transportatio
		total transportation	\$509.72
		TOTAL EXPENSES, 2018	\$2,209.71

Tybee Clean Beach Volunteers
2017-2018 Financial Report (unaudited)

Revenues	2017	2018
grants	2,869	1,849
earned income	485	217
donations	376	1,385
total revenue, 2017	\$3,730	\$3,450
Expenses		
equipment & supplies	902	474
promotion & education	635	286
transportation	1,763	510
fees	423	940
total expenses, 2017	\$3,723	\$2,210



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 17 February 2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Friends of Cockspur Island Lighthouse

Contact Person: C. Harvey Ferrelle III

Address: P.O. Box 2748, Tybee Island, Georgia 31328

Contact Email: hferrelle@bellsouth.net Contact Phone #: 912.659.7777

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 30,000

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit: Friends of Cockspur Island Lighthouse raises funds to repair, preserve & restore Cockspur Island Lighthouse. The funds raised will be used for work from a prioritized list of tasks beginning with the installation of a tamper proof door to keep visitors from entering. The railing around the parapet has rusted loose making it extremely dangerous for anyone to access that area. Unfortunately that is the first place visitors and want to go. The third most critical need is to patch up the cracks running throughout her tower that threaten her very existence. A prioritized list is included as an addendum with generalized costs for each task. This Historic Treasure is in peril & Cockspur Island Lighthouse is noticeably Tybee's first iconic landmark visitors and residents alike see as they cross Lazaretto. The little lighthouse has stood sentinel to Tybee since 1837 and we owe it to her, our history and our heritage to ensure she stays in good shape to stand sentinel for many more centuries to come.

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? YES

Please attach a detailed budget to this request outlining how the money will be used.



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit, *(circle all that apply)*
- Contract

▪ **Community Services Contract Consideration**

for Harvey Ferrelle *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) X I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Handwritten Signature]

Signature of Applicant

2-19-19

Date

C. Harvey Ferrelle, III

Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 19 DAY OF February, 2019

Notary Public *[Handwritten Signature]*

SHARON S. SHAVER
Notary Public, Chatham County, GA
My Commission Expires Dec. 5, 2019

My Commission Expires: _____

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



www.jttconst.com

2250 E. Victory Drive – Suite 104 – 31404
P.O. Box 6190 – 31414

Savannah, GA

**Cockspur Lighthouse
Tybee Island, GA
December 11, 2012**

Masonry:

To include the following:

- 1) Clean algae from lighthouse exterior below the high water line--no removal of barnacles
- 2) Clean brick veneer with restoration cleaner and low pressure water--water from supplied water tank
- 3) Rake & point entire exterior of lighthouse & upper landing using lime putty mortar
- 4) Rake & point entire interior of lighthouse and lower landing using lime putty mortar
- 5) Rake, point & rebuild circular steps as required
- 6) Dismantle damaged step treads & cheek walls and rebuild as required
- 7) Repoint remaining step treads & landings
- 8) Brick removal & replacement to allow for railing repair
- 9) Brick removal & replacement to allow for window & door repair
- 10) Clean entire brick area after raking & pointing

work from top/down

128,738.00

Metal Work:

To include the following:

- 1) Removal of existing railing into two parts
- 2) Transport railing to mainland
- 3) Load railing for transport to metal shop
- 4) Railing Fabricator transport railing to metal shop for replication purposes
- 5) Fabricator develop drawings to replicate existing railing--matching metal with nearest current standard sizing
- 6) Apply coat of high build epoxy with finish coat of polyurethane--black in color
- 7) Transport railing back to site
- 8) Erection of railing

15,800.00

Wood Window & Door Repair:

To include the following:

- 1) Removal of existing window sashes & labeling for re-installation--2 units at First Level & 1 unit at Second Level
- 2) Transport window sashes to off-site shop for storage & repair
- 3) Repair &/or replace damaged wood at jambs & sills
- 4) Temporary window barricade installed in window openings, if required, during off-site repairs
- 5) Barricades constructed of 3/4 inch plywood--held in place by 3/8 inch bolts, nuts & washers fastened to 2x4's forming compression fit between interior window casing & exterior shutter stop
- 6) Repairs to window sashes made with combination wood-to-wood &/or epoxy fillers per historical standards
- 7) Wood jambs & doors will be repaired per same historical procedures & standards--1 unit at First Level to make repairs shall match original species unless specified otherwise



replace w reg glass or plexi etc

- 9) Damaged glass replaced with single strength glass or as specified-installed with glazing putty & glazing points
- 10) Metal fasteners to attach brick mold, shutter stop & interior trim work-rust resistant stainless steel or equal 12,168.00

Painting above water line:

To include the following:

Lead paint

- 1) Exterior brick washed & coated with LoxonXP elastomeric coating--White in color
- 2) Wood interior & exterior cleaned, primed with alkyd & coated with Duration
- 3) Exterior & interior steel coated with epoxy & Acrylon polyurethane final finish
- 4) Existing carbon steel sealed with corathane sealer, then coated with epoxy & Acrylon
- 5) EXISTING COATING ASSUMED TO BE FREE OF LEAD OR OTHER HEAVY METALS 34,000.00

Painting below water line:

To include the following:

- 1) Clean & mechanically drying surface to coat prior to incoming tide
- 2) Surface coated with Dura Plate Epoxy--moisture tolerant & fast curing
- 3) ONLY AVAILABLE IN BLACK 16,500.00

Scaffolding:

To include the following:

- 1) Tube scaffolding system--35 feet high-erected, take-down & cleaning-90 day duration 28,000.00

Scaffolding Bridge/Catwalk:

To include the following:

- 1) 200 feet of bridge from barge to landing/scaffolding--120 day duration 10,500.00

Boat to serve as Taxi from Mainland to Work Site:

2010 Carolina Skiff 218DLV powered by F115 Yamaha--21 feet 19,260.00

Barge with Spud System--30 x 120 feet-to serve for staging platform & storage--120 day duration

To include the following:

- 1) Transportation to & from owner facility (15,000.00) 57,000.00

Tug Boat--8 Trips to supply materials, service facilities, install scaffolding 64,000.00

Crane--to erect scaffolding, remove existing railing & install new railing 30,000.00

BUILDING TRUST SINCE 1976™



O: 912.356.5611 F: 912.356.5615

www.jttconst.com

2250 E. Victory Drive – Suite 104 – 31404
P.O. Box 6190 – 31414

Savannah, GA

General Conditions

See Below

To include the following:

1) Legal Fees	1,250.00
2) Notice of Commencement	250.00
3) Supervision	37,712.00
4) Generator	2,279.00
5) Generator Fuel	3,404.00
6) Plan Reproduction	750.00
7) First Aid Facilities & OSHA Supplies	1,800.00
8) Temporary Project Signage	450.00
9) Temporary Toilets	1,500.00
10) Interim Clean Up	3,400.00
11) Dumpsters & Debris Removal	2,500.00
12) Boat Fuel	1,830.00
13) Permits	By Others
14) Rental Equipment	2,800.00
15) Builder's Risk Insurance	By Others
16) Worker's Comp / GL Insurance	4,744.00

Sub-total \$480,635

Fee \$48,064

Subtotal \$528,699

Architectural/Engineering Services--including Contract Administration \$46,000

Contingency \$50,000

TOTAL \$624,699

Cockspur Island Lighthouse

The Cockspur Island Lighthouse was designed and built in 1848 by noted New York architect John Norris, also the architect for the U. S. Customs House, the Green-Meldrim House, and the Mercer-Wilder House in Savannah. The Lighthouse was destroyed by a hurricane in 1854 and rebuilt and enlarged the next year. At the start of the American Civil War, the light was temporarily extinguished. The lighthouse survived the 30-hour Union bombardment of Confederate-held Fort Pulaski in 1862 and also two hurricanes in 1881 and 1893. When shipping lanes shifted in 1909, the light was again extinguished. In 1958, the US Coast Guard transferred control of the Cockspur Island Lighthouse to the National Park Service.

Erected by the Georgia Historical Society and
Friends of The Cockspur Island Lighthouse

2011.13

25-41

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **FEB 10 2008**

FRIENDS OF COCKSPUR ISLAND
LIGHTHOUSE INC
C/O J HARRY HASLAM JR
PO BOX 2486
SAVANNAH, GA 31402

Employer Identification Number:
26-2144672
DLN:
17053309333048
Contact Person:
JOHN J KOESTER ID# 31364
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 31, 2008
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

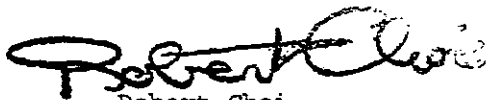
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

FRIENDS OF COCKSPUR ISLAND

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi". The signature is stylized with a large, looping initial "R" and a cursive "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

Letter 947 (DO/CG)

Business Checking Account

McKinley Account

Starting Balance	2018	\$ 2,303.02	\$ 7,876.13
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Gifts and Transfers 2018

Joe Brennan	\$ 500.00	
John Wyllie	\$ 500.00	
Dan Parrott	\$ 97.50	
Transfer from Savannah Community Foundation	\$ 1,748.41	
Transfer from Ameris Bank Business Money Market	\$ 686.49	\$ 3,532.40

Expenses

Hancock Askew & Co. LLP (Income Tax Preparation)	\$ (250.00)	
Cay Insurance (Professional Liability)	\$ (691.00)	
Hartford Insurance (Casualty)	\$ (1,125.00)	
Savannah Chamber of Commerce	\$ (308.00)	
State of Georgia (Incorporation Fee)	\$ (35.00)	
Robmark Advertising (Brochures)	\$ (510.39)	
Stickers	\$ (78.00)	
		\$ (2,997.39)

Ending Balance \$ 2,838.03

Starting Balance	2019	\$ 2,838.03	\$ 8,322.72
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Gifts and Transfers	2019	\$ -	
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Expenses

Hancock Askew & Co. LLP (Income Tax Preparation)	\$ (300.00)	
Cay Insurance (Professional Liability)	\$ (691.00)	
Hartford Insurance (Casualty)	\$ (1,125.00)	
Savannah Chamber of Commerce	\$ (308.00)	
State of Georgia (Incorporation Fee)	\$ (35.00)	
		\$ (2,459.00)

Cockspur Island Lighthouse Historic Structures Report
Fort Pulaski National Monument
Cockspur Island, Georgia
U.S. National Park Service

Date: 27 June 2016

Consultants: Stephen E. Hartley, University of York UK
Paul Hardin Kapp, University of Illinois at Urbana-Champaign

1. Executive Summary

1.1 Commission of Project

The 1858 Cockspur Island Lighthouse, located within Fort Pulaski National Monument, has been subject to various natural and human degradation issues, along with numerous repair campaigns. In 2008, the Lighthouse was listed on the Georgia Trust for Historic Preservation's 2008 Places in Peril due to limited available funding to maintenance, remote location, and natural degradation issues. In 2016, in conjunction with the centennial celebration of the founding of the National Park Service and the 50th anniversary of the passing of the National Historic Preservation Act, Fort Pulaski National Monument applied for and received funding for repairs to the lighthouse under the Centennial Challenge funding program. It was determined by Park Service staff that the most appropriate use of these funds was to update the existing Historic Structures (HSR) Report, last completed in 1994, and to conduct training workshops for Park Service staff within the region. Professor Paul Kapp of the University of Illinois Champaign-Urbana, and Stephen Hartley, PhD candidate at the University of York, were selected to update the existing HSR and conduct the specified training workshops.

During the course of investigation, several issues were discovered within the structure. These include incompatible previous repairs, natural degradation of original and replacement materials, human degradation through visitors use, and overarching concerns about the future of the site due to its location within Lazaretto Creek and the increased pressures facing coastal historic site from global warming and rising sea levels.

The site was found to be in good condition, albeit with areas of concern within the structure. Given the remote location of the site, issues with material storage, lack of utilities on site, and hostile working conditions, a structured restoration plan must be formulated which takes into account the issues facing the site as well as the long term concerns of future viability of the structure from rising sea level threats.

1.2 Timeline of Project

This project was initiated 1 September, 2015. It was begun with site visits by the assessment team, supported by Park Service staff. Throughout the fall, multiple visits were performed on-site, along with desk assessments of previous reports pertaining to the structure accessed through Park Service archives. Concurrently, material tests were

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City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 1-21-2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: First City Network, Inc. - TYBEE EQUALITY FEST

Contact Person: Jon Kesler

Address: 1515 Bull Street Savannah, GA 31401 P.O. Box 2442 Savannah, GA 31404

Contact Email: vicechair@firstcitynetwork.org Contact Phone #: 912-656-5816

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No
If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 0.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

Funds will be used for the Tybee Island Equality Fest Parade to cover costs of Department of Public Works (last year estimated at \$710) and Police (last year estimated at \$2660 by Major Moseley). This parade is open to the public and locals usually go to it, it is a weekend event so several will be there for the weekend. This event will be part of the Tybee Equality Fest and directly benefit the Savannah LGBT Center which is open to the public and provides educational, social, and health related activities, programs and services which all are encouraged utilize and to be part of.

What percentage of these funds will be matched by your organization? unknown

Will this event or program bring visitors to Tybee Island in off-peak season or months? unknown

Please attach a detailed budget to this request outlining how the money will be used.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

Date: 1-21-19

Organization: First City Network, Inc.

Event: Tybee Equality Fest Parade

Date of Event: August 24, 2019

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

Department of Public Works (last year estimated at \$710)

Estimated Labor Hours: 20 @ \$25.00

Estimated Equipment Hours: 6 @ \$25.00

Estimated Equipment Usage: Traffic Cones, Barrels, & Barricades: 6 @ \$10.00

Police (last year estimated at \$2660 by Major Moseley)

Officers to block parade route during parade.

Value of the waivers requested: \$ 3,370.00



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit,
- Contract

(circle all that apply)

- **Community Services Contract Consideration**

for _____ *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) X I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

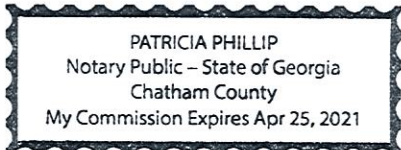
In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.


Signature of Applicant

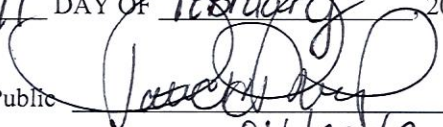
Date 2-11-19

Printed Name JON ROBERT KESLER

* Alien Registration Number for Non-citizens _____



SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 11 DAY OF February 20 19

Notary Public 

My Commission Expires: 04/25/2021

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

City of Tybee Island - DPW
 PO Box 2749
 Tybee Island, GA 31328

Invoice No. **7252018**

INVOICE

Customer

Name Estimate for Tybee Equality Festival
 Address _____
 City _____ State _____ ZIP _____
 Phone _____

Misc

Date 7/25/2018
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
20	Estimated Labor Hours: 20	\$ 25.00	\$ 500.00
6	Estimated Equipment Hours Usage: 6 Trucks	\$ 25.00	\$ 150.00
6	Estimated Equipment Usage: Traffic Cones, Traffic Barrels, & Traffic Barricades	\$10.00	\$ 60.00
THIS IS NOT AN INVOICE. THIS IS ONLY AN ESTIMATE			
SubTotal			\$ 710.00
Shipping			
TOTAL			\$ 710.00

Payment

Comments _____
 Name _____
 CC # _____
 Expires _____

Tax Rate(s) _____

Office Use Only



TYBEE ISLAND POLICE DEPARTMENT



To: Chief Bryson
 From: Major Moseley
 Date: August 25, 2018
 Subject: Tybee Equality Fest parade

Officer listed below will report to the police department at 1400hrs for the Beach bum parade Briefing.
 Officer's need to be at their post no later than 1430 and remain until released.

Call	Name	Detail location	Second Location	Time In	Time Out	Ofc
301	Chief Bryson	Tybrisa and Butler				1
302	Major Moseley	Lead Parade / staging area / then	Tybrisa and Butler			2
303	Capt. Fobes	Staging area 4th st & Butler ave /	Follow Parade			3
304	Capt. Hayes	14 th st & Butler ave				4
305	Lt. Whitley	15 th st & Butler ave				5
306	Lt. Randolph	Stage @ Hwy 80 & Jones	Backup for calls	Days		-
307	Sgt. Coreno	Hotel Tybee Entrance				6
308	Lt. Dicus	Tybrisa and Butler ave				7
309	Sgt. Suddath	13 th st & Butler ave				8
310	Sgt. Hatrich	12 th st & Butler ave				9
311	Cpl. Dascall	11 th st & Butler ave				10
312	Cpl. Strickland	Night shift			Nights	-
313	Cpl. LeGuin	10 th st & Butler ave				11
314	Ofc. White	9 th st & Butler ave				12
315	Ofc. Price	8 th st & Butler ave				13
316	Ofc. Jung	Night shift			Nights	-
317	Ofc. Taylor	7 th st & Butler ave				14
318	Ofc. Griesbach	Hwy 80 & Jones / Hwy 80 2 nd ave				15
319	Ofc. Errato	6 th st & Butler ave				16
320	Ofc. Dickerson	Stage @ 14 th st & Butler ave	Ride south end calls	Days		-
321	Ofc. Wright	Night shift				-
322	Ofc. Dalit	Stage @ Hwy 80 & Jones	Ride north end calls	Days		-
324	Ofc. Sims	Night shift			Nights	17
325	Ofc. Jones	5 th st & Butler ave				18
341	Aco. Oates	Hwy 80 2 nd ave	Transport if needed			19
	19 officers	off duty @ \$35.00 Per hr x 4hrs =	\$2660.00	\$140.00	Per Ofc	



TYBEE ISLAND POLICE DEPARTMENT



Traffic barricade and cones needed from public works.

D-shift Saturday morning make sure Tybrisa is closed at noon.

- 1) "No Parking" signs placed on Butler ave from 14th st south to Tybrisa Friday afternoon
- 2) 2 A-frame at Tybrisa st & Butler ave.
- 3) 2 A-frame barricades at the science museum.
- 4) 2 A-frame barricades at 17th st & Butler ave.
- 5) 2 A-frame barricades at Izlar ave & Butler ave.
- 6) 2 A-frame at Tybrisa st & Lovell ave.
- 7) 6 cones for Tybrisa 4 at sea and breeze and 2 at Blanco and Tybrisa.
- 8) Rope Barricade for turn start at sand Bar on Butler to back door of Rock house on Tybrisa. Leave break at cross walk. But leave rope to close gap during parade.
- 9) Rope barricade for turn from corner at Bennies tavern to corner at Waves
- 10) Rope and stanchions from sunrise parking lot to the rope at Bennies
- 11) 6 Cones at both ends of 4th st.
- 12) 4 cones at both Lovell ave and 2nd ave on 3rd st

Traffic control / Safety personnel for parade provided by sponsors?

- 1) Safety checks of parade units at start of parade explaining rules.
- 2) Organizing personnel at staging area
- 3) No line up on HWY 80/ Butler Ave. must remain clear/open

Fwd: You paid CITY OF TYBEE ISLAND using your debit card

Angie Celeste <eventsbycelestemarketing@gmail.com>

Thu 1/10/2019 3:03 PM

To: Jon Kesler <jkesler@hotmail.com>

Parade app is in! 📱❤️

----- Forwarded message -----

From: service@paypal.com <service@paypal.com>

Date: Thu, Jan 10, 2019, 2:59 PM

Subject: You paid CITY OF TYBEE ISLAND using your debit card

To: Angie Horne <eventsbycelestemarketing@gmail.com>

Hello, Angie Horne



You paid \$50.00 USD to CITY OF TYBEE ISLAND.

Thanks for using your PayPal Business Debit Mastercard.
Here are details for the recent payment made using your card ending in 7609.

Transaction ID: 7FK81411GW7482929

January 10, 2019

Total **\$50.00 USD**

Paid to:

CITY OF TYBEE ISLAND

Reminders

- The amount above may not be the final purchase price. We'll email you the final amount once the merchant completes the transaction.
- We may debit your backup payment method if your PayPal balance is insufficient to cover the final purchase price.
- Any preauthorization may place a "hold" on your available funds until the merchant completes the transactions. See your [Cardholder Agreement](#) for details.
- Eligible purchases qualify for cash back.* If this purchase is among them and you have previously activated your cash back benefit, 1% of the purchase amount will be added to the earned cash back that is added to your PayPal account once each month. [Learn more.](#)

FIRST CITY NETWORK INC
% TODD MAULDIN
PO BOX 2442
SAVANNAH GA 31402



024913

Employer ID number: 58-1740331
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated May 10, 2018, about your tax-exempt status.

We issued you a determination letter in April 1988, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

First City Network, Inc.
Profit & Loss
 January through December 2017

	TOTAL
Ordinary Income/Expense	
Income	
LGBT Center Fund	
Admin Fee	4,217.48
LGBT Center Fund - Other	80,132.08
Total LGBT Center Fund	84,349.56
Donations	
Restricted Donations	
Dream in Color Scholarship	-700.00
Total Restricted Donations	-700.00
United Way	34.47
Donations - Other	550.00
Total Donations	-115.53
Fund Raisers	
Oyster Roast	
Silent auction	2,803.00
Sponsors	400.00
Tickets	3,138.00
Oyster Roast - Other	-275.00
Total Oyster Roast	6,066.00
Total Fund Raisers	6,066.00
Memberships	
Member Donations	629.33
Memberships - Other	5,140.00
Total Memberships	5,769.33
Newsletter Ad Sales	9,145.00
Rental Income	1,800.00
Total Income	107,014.36
Gross Profit	107,014.36
Expense	
Equality Rally	581.47
LGBT Center - Expenses	38,592.17
Bank Service Charges	3.00
Fundraising	
Oyster Roast 2017	1,791.75
Total Fundraising	1,791.75
Insurance	
Liability Insurance	3,036.27
Total Insurance	3,036.27
Licenses and Permits	
Bulk Mail Permit#375	225.00
Licenses and Permits - Other	30.00
Total Licenses and Permits	255.00
MLK Parade	374.90
Networks! Grant	
Computer/Internet	99.95
Total Networks! Grant	99.95

First City Network, Inc.
Profit & Loss
 January through December 2017

	TOTAL
Newsletter	
Bulk Mail	1,430.00
Newsletter Editor	3,000.00
Newsletter Printing	10,931.50
Supplies	75.31
Total Newsletter	15,436.81
Office Supplies	
PO Box fees	112.00
Website Admin	485.00
Office Supplies - Other	1,023.63
Total Office Supplies	1,620.63
PayPal Service Charges	573.98
Postage Stamps	163.25
Rent	3,600.00
Repairs	
Building Repairs	81.00
Total Repairs	81.00
Special Events	250.00
Total Expense	66,460.18
Net Ordinary Income	40,554.18
Other Income/Expense	
Other Income	
Interest Income	17.02
Total Other Income	17.02
Net Other Income	17.02
Net Income	40,571.20

**Electronic Notice (e-Postcard) for
Tax-Exempt Organization Not Required to File
Form 990 or 990-EZ**

2017

Form **990-N**

Electronic Filing Only – Do Not Mail

For the 2017 calendar year, or tax year beginning 1/01, 2017, ending 12/31, 2017

Check if applicable
 Termination

Organization name and address
FIRST CITY NETWORK, INC.
PO BOX 2442
SAVANNAH, GA 31402

Employer identification number
58-1740331
Telephone Number
912-497.0936

Other names the organization uses _____

Website:> _____

Check > if the organization's gross receipts are normally not more than \$50,000 (\$5,000 for a 509(a)(3) supporting organization)

Principal Officer Information	Name	BILLY WOOTEN
	Address	12 ARABICA LANE SAVANNAH, GA 31419

Form 990-N, also known as the e-Postcard, must be filed electronically with the Internal Revenue Service. There will be no paper form accepted by the Internal Revenue Service.

Do Not mail this form to the Internal Revenue Service.

Electronic Notice (e-Postcard) for
Tax-Exempt Organization Not Required to File
Form 990 or 990-EZ

2016

Form **990-N**

Electronic Filing Only – Do Not Mail

For the 2016 calendar year, or tax year beginning 1/01, 2016, ending 12/31, 2016

Check if applicable
 Termination

Organization name and address

FIRST CITY NETWORK, INC.
PO BOX 2442
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Do Not mail this form to the Internal Revenue Service.

019 Annual

MONTH	Jan Budgeted	January Act	Feb Budgeted	Feb Actual	March Budgeted	March Actual
INCOME						
Collective/Recurring Giving	\$150.00		\$250.00		\$400.00	
Savannah Pride Fundraising	\$0.00		\$23,000.00		\$0.00	
Rental Income	\$0.00		\$0.00		\$0.00	
General Fundraising	\$2,400.00		\$2,400.00		\$2,400.00	
Gallery Income	\$500.00		\$500.00		\$500.00	
TOTAL INCOME	\$3,050.00	\$0.00	\$26,150.00	\$0.00	\$3,300.00	\$0.00
FIXED EXPENSES						
MONTHLY RENT	\$2,750.00		\$2,750.00		\$2,750.00	
TECH SERVICES (In Lease)	\$250.00		\$250.00		\$250.00	
INSURANCE	\$180.00		\$180.00		\$180.00	
TAXES (In Lease)						
TOTAL FIXED EXPENSES	\$3,180.00	\$0.00	\$3,180.00	\$0.00	\$3,180.00	\$0.00
VARIABLE EXPENSES						
Event Expenses	\$150.00		\$150.00		\$150.00	
Supplies	\$100.00		\$100.00		\$100.00	
Small Capital						
Emergency Assistance	\$75.00		\$75.00		\$75.00	
5% Admin Fee						
Maintenance	\$110.00		\$110.00		\$110.00	
Memberships / Associations						
Professional Development	\$150.00		\$150.00		\$150.00	
Mental Health Programs	\$1,800.00		\$1,800.00		\$1,800.00	
Professional Services	\$200.00		\$200.00		\$200.00	
TOTAL VARIABLE EXPENSES	\$2,585.00	\$0.00	\$2,585.00	\$0.00	\$2,585.00	\$0.00
TOTAL EXPENSES	\$5,765.00	\$0.00	\$5,765.00	\$0.00	\$5,765.00	\$0.00
NET CASH FLOW	-\$2,715.00	\$0.00	\$20,385.00	\$0.00	-\$2,465.00	\$0.00

April Budgeted	April Actual	May Budgeted	May Actual	June Budgeted	June Actual	July Budgeted	July Actual
\$750.00		\$900.00		\$1,200.00		\$1,500.00	
\$2,400.00		\$2,400.00		\$2,400.00		\$2,400.00	
\$500.00		\$500.00		\$500.00		\$500.00	
\$3,650.00	\$0.00	\$3,800.00	\$0.00	\$4,100.00	\$0.00	\$4,400.00	\$0.00
\$2,750.00		\$2,750.00		\$2,750.00		\$2,750.00	
\$250.00		\$250.00		\$250.00		\$250.00	
\$180.00		\$180.00		\$180.00		\$180.00	
\$3,180.00	\$0.00	\$3,180.00	\$0.00	\$3,180.00	\$0.00	\$3,180.00	\$0.00
\$150.00		\$150.00		\$150.00		\$150.00	
\$100.00		\$100.00		\$100.00		\$100.00	
\$75.00		\$75.00		\$75.00		\$75.00	
\$110.00		\$110.00		\$110.00		\$110.00	
\$150.00		\$150.00		\$150.00		\$150.00	
\$1,800.00		\$1,800.00		\$1,800.00		\$1,800.00	
\$200.00		\$200.00		\$200.00		\$200.00	
\$2,585.00	\$0.00	\$2,585.00	\$0.00	\$2,585.00	\$0.00	\$2,585.00	\$0.00
\$5,765.00		\$5,765.00		\$5,765.00		\$5,765.00	
-\$2,115.00	\$0.00	-\$1,965.00	\$0.00	-\$1,665.00	\$0.00	-\$1,365.00	\$0.00

August Budgeted	August Actual	September Budget	September Actual	October Budget	October Actual
\$1,500.00		\$1,500.00		\$1,500.00	
\$2,400.00		\$2,400.00		\$2,400.00	
\$500.00		\$500.00		\$500.00	
\$4,400.00	\$0.00	\$4,400.00	\$0.00	\$4,400.00	
\$2,832.00		\$2,832.00		\$2,832.00	
\$250.00		\$250.00		\$250.00	
\$180.00		\$180.00		\$180.00	
\$3,262.00	\$0.00	\$3,262.00	\$0.00	\$3,262.00	
\$150.00		\$150.00		\$150.00	
\$100.00		\$100.00		\$100.00	
\$75.00		\$75.00		\$75.00	
\$110.00		\$110.00		\$110.00	
\$150.00		\$150.00		\$150.00	
\$1,800.00		\$1,800.00		\$1,800.00	
\$200.00		\$200.00		\$200.00	
\$2,585.00	\$0.00	\$2,585.00	\$0.00	\$2,585.00	
\$5,847.00		\$5,847.00		\$5,847.00	
\$1,300.00		\$1,300.00		-\$1,447.00	

November Budget	November Actual	December Budget	December Actual	2019 Budgeted	2019 Actual
\$2,000.00		\$2,000.00		\$13,650.00	
				\$23,000.00	
				\$250	
\$2,400.00		\$2,400.00		\$28,800.00	
\$500.00		\$500.00		\$6,000.00	
\$4,900.00		\$4,900.00		\$71,700.00	
\$2,832.00		\$2,832.00		\$33,410.00	
\$250.00		\$250.00		\$3,000.00	
\$180.00		\$180.00		\$2,160.00	
				\$0.00	
\$3,262.00		\$3,262.00		\$38,570.00	
\$150.00		\$150.00		\$1,800.00	
\$100.00		\$100.00		\$1,200.00	
				\$1,200.00	
\$75.00		\$75.00		\$900.00	
\$110.00		\$110.00		\$1,320.00	
				\$838.00	
\$150.00		\$150.00		\$1,800.00	
\$1,800.00		\$1,800.00		\$21,600.00	
\$200.00		\$200.00		\$2,400.00	
\$2,585.00		\$2,585.00		\$33,058.00	
\$5,847.00		\$5,847.00		\$71,628.00	
-\$947.00		-\$947.00		\$72.00	

FORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June
Supplies						
Training	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Travel	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
In House Training						
Total Legal	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00

July	August	September	October	November	December	Actual	Budgeted
\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		\$600.00
\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00		\$1,200.00
\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$0.00	\$2,300.00

ent Expenses

OFORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June
Supplies						
Movie Night	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Bingo	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Drag Shows	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Misc	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Total Legal	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00

July	August	September	October	November	December	Actual	Budgeted
\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00		\$1,800.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		\$600.00
\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		\$500.00
\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00	\$2,900.00

all Fixed Assets

FORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	June	July
Supplies						
Tables						
Label Maker						
TECHNOLOGY						
-New Large Copier						
Computer for Board Room						
Total Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June
Supplies						
CATERING/FOOD	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Web Site/ Internet Services	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
ACCOUNTING (If needed)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Financial/Banking Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grant Writing/Development	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Total Legal	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00

	July	August	September	October	November	December	Actual	Budgeted
	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00		\$300.00
	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00		\$600.00
	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00		\$300.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00		\$1,200.00
	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00	\$2,400.00

FORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June
Supplies						
OFFICE/STATIONARY	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
CLEANING SUPPLIES	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
LIBRARY	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
BATHROOM	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
LIGHTING FIXTURES	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Misc	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Total Supplies	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00

July	August	September	October	November	December	Actual	Budgeted
\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00		\$240.00
\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00		\$300.00
\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00		\$240.00
\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00		\$240.00
\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00		\$240.00
\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00		\$300.00
\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$130.00	\$0.00	\$1,560.00

Maintenance

FORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June
Supplies						
Exterminator	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Cleaning Service	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Total Maintenance	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00

July	August	September	October	November	December	Actual	Budgeted
\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00		\$120.00
\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00		\$1,200.00
\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$0.00	\$1,320.00

MONTH	Jan Budgeted	Jan Actual	Feb Budgeted	Feb Actual	Mar Budgeted	Mar Actual	Apr Budgeted
INCOME							
Memberships	\$210.00		\$1,245.00		\$140.00		\$0.00
Ad Payments	\$510.00		\$0.00		\$510.00		\$0.00
Donations	\$100.00		\$100.00		\$100.00		\$100.00
Socials	\$100.00		\$100.00		\$100.00		\$100.00
Trickie Truner Scholarship	\$0.00		\$0.00		\$500.00		\$0.00
Oyster Roast Sponsorship	\$0.00		\$0.00		\$5,000.00		\$3,600.00
Oyster Roast Proceeds	\$0.00		\$0.00		\$5,000.00		\$0.00
Special Events	\$0.00		\$0.00		\$0.00		\$0.00
TOTAL INCOME	\$920.00	\$0.00	\$1,445.00	\$0.00	\$11,350.00	\$0.00	\$3,800.00

FIXED EXPENSES

MONTHLY RENT	\$0.00		\$0.00		\$0.00		\$0.00
TECH SERVICES (In Lease)	\$0.00		\$0.00		\$0.00		\$0.00
INSURANCE	\$0.00		\$0.00		\$0.00		\$0.00
TAXES (In Lease)	\$0.00		\$0.00		\$0.00		\$0.00
TOTAL FIXED EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

VARIABLE EXPENSES

Professional Development	\$2,550.00		\$50.00		\$50.00		\$50.00
Event Expense	\$300.00		\$50.00		\$1,250.00		\$50.00
Small Capital	\$0.00		\$0.00		\$150.00		\$0.00
Professional Services	\$1,760.00		\$250.00		\$2,510.00		\$250.00
Supplies	\$65.00		\$65.00		\$65.00		\$65.00
Memberships	\$2,640.00		\$0.00		\$0.00		\$0.00
Maintenance	\$0.00		\$0.00		\$0.00		\$0.00
Programs	\$1,760.00		\$250.00		\$2,510.00		\$250.00
TOTAL VARIABLE EXPENSES	\$9,075.00	\$0.00	\$665.00	\$0.00	\$6,535.00	\$0.00	\$665.00

TOTAL EXPENSES

TOTAL EXPENSES	\$9,075.00	\$0.00	\$665.00	\$0.00	\$6,535.00	\$0.00	\$665.00
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NET CASH FLOW

NET CASH FLOW	-\$8,155.00	\$0.00	\$780.00	\$0.00	\$4,815.00	\$0.00	\$3,135.00
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MONTH	Apr Actual	May Budgeted	May Actual	Jun Budgeted	Jun Actual	Jul Budgeted	Jul Actual
INCOME							
Memberships		\$465.00		\$710.00		\$320.00	
Ad Payments		\$900.00		\$0.00		\$1,300.00	
Donations		\$100.00		\$100.00		\$100.00	
Socials		\$100.00		\$100.00		\$100.00	
Tricksie Truner Scholarship		\$0.00		\$500.00		\$0.00	
Oyster Roast Sponsorship		\$0.00		\$0.00		\$0.00	
Oyster Roast Proceeds		\$0.00		\$0.00		\$0.00	
Special Events		\$0.00		\$0.00		\$500.00	
TOTAL INCOME	\$0.00	\$1,565.00	\$0.00	\$1,410.00	\$0.00	\$2,320.00	\$0.00

FIXED EXPENSES

MONTHLY RENT		\$0.00		\$0.00		\$0.00	
TECH SERVICES (In Lease)		\$0.00		\$0.00		\$0.00	
INSURANCE		\$0.00		\$0.00		\$0.00	
TAXES (In Lease)		\$0.00		\$0.00		\$0.00	
TOTAL FIXED EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

VARIABLE EXPENSES

Professional Development		\$50.00		\$50.00		\$50.00	
Event Expense		\$50.00		\$50.00		\$50.00	
Small Capital		\$0.00		\$150.00		\$0.00	
Professional Services		\$1,410.00		\$250.00		\$1,410.00	
Supplies		\$65.00		\$65.00		\$65.00	
Memberships		\$0.00		\$0.00		\$0.00	
Maintenance		\$0.00		\$0.00		\$0.00	
Programs		\$1,410.00		\$0.00		\$0.00	
TOTAL VARIABLE EXPENSES	\$0.00	\$2,985.00	\$0.00	\$565.00	\$0.00	\$1,575.00	\$0.00

TOTAL EXPENSES

	\$0.00	\$2,985.00	\$0.00	\$565.00	\$0.00	\$1,575.00	\$0.00
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NET CASH FLOW

	\$0.00	-\$1,420.00	\$0.00	\$845.00	\$0.00	\$745.00	\$0.00
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MONTH	Aug Budgeted	Aug Actual	Sep Budgeted	Sep Actual	Oct Budgeted	Oct Actual	Nov Budgeted
INCOME							
Memberships	\$130.00		\$230.00		\$300.00		\$300.00
Ad Payments	\$0.00		\$1,300.00		\$1,300.00		\$0.00
Donations	\$100.00		\$100.00		\$100.00		\$200.00
Socials	\$100.00		\$100.00		\$100.00		\$100.00
Tricksie Truner Scholarship	\$0.00		\$500.00		\$0.00		\$0.00
Oyster Roast Sponsorship	\$0.00		\$0.00		\$0.00		\$0.00
Oyster Roast Proceeds	\$0.00		\$0.00		\$0.00		\$0.00
Special Events	\$0.00		\$0.00		\$500.00		\$0.00
TOTAL INCOME	\$330.00	\$0.00	\$2,230.00	\$0.00	\$2,300.00	\$0.00	\$600.00
FIXED EXPENSES							
MONTHLY RENT	\$0.00		\$0.00		\$0.00		\$0.00
TECH SERVICES (In Lease)	\$0.00		\$0.00		\$0.00		\$0.00
INSURANCE	\$0.00		\$0.00		\$0.00		\$0.00
TAXES (In Lease)	\$0.00		\$0.00		\$0.00		\$0.00
TOTAL FIXED EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VARIABLE EXPENSES							
Professional Development	\$50.00		\$50.00		\$50.00		\$50.00
Event Expense	\$1,250.00		\$50.00		\$1,550.00		\$300.00
Small Capital	\$0.00		\$0.00		\$0.00		\$500.00
Professional Services	\$250.00		\$1,410.00		\$250.00		\$1,910.00
Supplies	\$65.00		\$65.00		\$65.00		\$65.00
Memberships	\$0.00		\$0.00		\$0.00		\$120.00
Maintenance	\$0.00		\$0.00		\$0.00		\$0.00
Programs	\$0.00		\$0.00		\$0.00		\$0.00
TOTAL VARIABLE EXPENSES	\$1,615.00	\$0.00	\$1,575.00	\$0.00	\$1,915.00	\$0.00	\$2,945.00
TOTAL EXPENSES	\$1,615.00	\$0.00	\$1,575.00	\$0.00	\$1,915.00	\$0.00	\$2,945.00
NET CASH FLOW	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$385.00	\$0.00	-\$2,345.00

2019 Annual

MONTH	Nov Actual	Dec Budgeted	Dec Actual	2019 Budgeted	2019 Actual
INCOME					
Memberships		\$300.00		\$4,350.00	
Ad Payments		\$1,300.00		\$7,120.00	
Donations		\$200.00		\$1,400.00	
Socials		\$100.00		\$1,200.00	
Tricksie Truner Scholarship		\$500.00		\$2,000.00	
Oyster Roast Sponsorship		\$0.00		\$8,600.00	
Oyster Roast Proceeds		\$0.00		\$5,000.00	
Special Events		\$0.00		\$1,000.00	
TOTAL INCOME		\$2,400.00		\$30,670.00	
FIXED EXPENSES					
MONTHLY RENT		\$0.00		\$0.00	
TECH SERVICES (In Lease)		\$0.00		\$0.00	
INSURANCE		\$0.00		\$0.00	
TAXES (In Lease)		\$0.00		\$0.00	
TOTAL FIXED EXPENSES		\$0.00		\$0.00	
VARIABLE EXPENSES					
Professional Development		\$50.00		\$3,100.00	
Event Expense		\$50.00		\$5,000.00	
Small Capital		\$0.00		\$800.00	
Professional Services		\$250.00		\$11,910.00	
Supplies		\$65.00		\$780.00	
Memberships		\$0.00		\$2,760.00	
Maintenance		\$0.00		\$0.00	
Programs		\$0.00		\$6,180.00	
TOTAL VARIABLE EXPENSES	\$0.00	\$415.00	\$0.00	\$30,530.00	
TOTAL EXPENSES	\$0.00	\$415.00	\$0.00	\$30,530.00	
NET CASH FLOW	\$0.00	\$1,985.00	\$0.00	\$140.00	

OFORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June	July	August
Supplies								
Training	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
In House Training	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Professional Development	\$2,550.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00

Professional Development
OFORMA CASH FLOW PROJEC

MONTH	September	October	November	December	Actual	Budgeted
Supplies						
Training	50.00	50.00	50.00	50.00		\$600.00
Travel	0.00	0.00	0.00	0.00		\$0.00
In House Training	0.00	0.00	0.00	0.00		\$2,500.00
Total Professional Development	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$3,100.00

ent Expenses

OFORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June	July	August
Socials	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Oyster Roast	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tybee Parade	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
MLK Parade	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Veterans Day Parade	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tricksie Turner Scholarship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Legal	\$300.00	\$50.00	\$1,250.00	\$50.00	\$50.00	\$50.00	\$50.00	\$1,250.00

ent Expenses

OFORMA CASH FLOW PROJE

MONTH	September	October	November	December	Actual	Budgeted
Socials	\$50.00	\$50.00	\$50.00	\$50.00		\$600.00
Oyster Roast	\$0.00	\$0.00	\$0.00	\$0.00		\$1,200.00
Tybee Parade	\$0.00	\$0.00	\$0.00	\$0.00		\$1,200.00
MLK Parade	\$0.00	\$0.00	\$0.00	\$0.00		\$250.00
Veterans Day Parade	\$0.00	\$0.00	\$250.00	\$0.00		\$250.00
Tricksie Turner Scholarship	0.00	1,500.00	0.00	0.00		\$1,500.00
Total Legal	\$50.00	\$1,550.00	\$300.00	\$50.00	\$0.00	\$5,000.00

all Fixed Assets

OFORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	June	July	August	September
TECHNOLOGY								
2 Tablets	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00
Treasurer Laptop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Small Fixed Assets	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00

all Fixed Assets

OFORMA CASH FLOW PROJE

MONTH	October	November	December	Actual	Budgeted
TECHNOLOGY					
2 Tablets	\$0.00	\$0.00	\$0.00		\$300.00
Treasurer Laptop	\$0.00	\$0.00	\$500.00		\$500.00
Total Small Fixed Assets	\$0.00	\$0.00	\$500.00	\$0.00	\$800.00

PROFORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June	July	August
Web Site/ Internet Services	\$350.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ACCOUNTING (If needed)	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Newsletter Editor	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00	\$0.00
Newsletter Printing (Creative)	\$900.00	\$0.00	\$900.00	\$0.00	\$900.00	\$0.00	\$900.00	\$0.00
Newsletter Mailing (USPS)	\$110.00	\$0.00	\$110.00	\$0.00	\$110.00	\$0.00	\$110.00	\$0.00
Postcard (Creative)	\$0.00	\$65.00	\$0.00	\$65.00	\$0.00	\$65.00	\$0.00	\$65.00
Postcard (USPS)	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00
Grant Writing/Development	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Total Professional Services	\$1,760.00	\$250.00	\$2,510.00	\$250.00	\$1,410.00	\$250.00	\$1,410.00	\$250.00

Professional Services

FOORMA CASH FLOW PROJE

MONTH	September	October	November	December	Actual	Budgeted
Web Site/ Internet Services	\$0.00	\$0.00	\$500.00	\$0.00		\$1,200.00
ACCOUNTING (if needed)	\$0.00	\$0.00	\$0.00	\$0.00		\$750.00
Newsletter Editor	\$300.00	\$0.00	\$300.00	\$0.00		\$1,800.00
Newsletter Printing (Creative)	\$900.00	\$0.00	\$900.00	\$0.00		\$5,400.00
Newsletter Mailing (USPS)	\$110.00	\$0.00	\$110.00	\$0.00		\$660.00
Postcard (Creative)	\$0.00	\$65.00	\$0.00	\$65.00		\$390.00
Postcard (USPS)	\$0.00	\$85.00	\$0.00	\$85.00		\$510.00
Grant Writing/Development	\$100.00	\$100.00	\$100.00	\$100.00		\$1,200.00
Total Professional Services	\$1,410.00	\$250.00	\$1,910.00	\$250.00	\$0.00	\$11,910.00

Supplies

FORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June	July	August
Supplies								
OFFICE/STATIONARY	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
CLEANING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PAPER GOODS - SOCIALS	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Misc	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Total Supplies	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00

pplies

FORMA CASH FLOW PROJE

MONTH	September	October	November	December	Actual	Budgeted
Supplies						
OFFICE/STATIONARY	\$20.00	\$20.00	\$20.00	\$20.00		\$240.00
CLEANING SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
PAPER GOODS - SOCIALS	\$20.00	\$20.00	\$20.00	\$20.00		\$240.00
Misc	\$25.00	\$25.00	\$25.00	\$25.00		\$300.00
Total Supplies	\$65.00	\$65.00	\$65.00	\$65.00	\$0.00	\$780.00

MEMBERSHIP / ASSOCIATIONS CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June	July	August
Network for Good	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Savannah Chamber	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
USPS Mailbox Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
USPS Mailing Permit	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$2,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

COFORMA CASH FLOW PROJE

MONTH	September	October	November	December	Actual	Budgeted
Network for Good	\$0.00	\$0.00	\$0.00	\$0.00		\$2,400.00
Savannah Chamber	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
USPS Mailbox Fee	\$0.00	\$0.00	\$120.00	\$0.00		\$120.00
USPS Mailing Permit	\$0.00	\$0.00	\$0.00	\$0.00		\$240.00
Total	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$2,760.00

Maintenance

FORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June	July	August
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Maintenance

FORMA CASH FLOW PROJE

MONTH	September	October	November	December	Actual	Budgeted
	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Total Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ograms

OFORMA CASH FLOW PROJECTION (ANNUAL)

MONTH	January	February	March	April	May	June	July	August
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ograms

ROFORMA CASH FLOW PROJE

MONTH	September	October	November	December	Actual	Budgeted
	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Total Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 2/8/19

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: TYBEE ISLAND FARMERS MARKET

Contact Person: STEPHEN JOHANSON

Address: 26 MIDLER AVE., TYBEE ISLAND, GA 31328

Contact Email: stevejpc@yahoo.com Contact Phone #: 912-358-7640

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 0

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

What percentage of these funds will be matched by your organization? _____

Will this event or program bring visitors to Tybee Island in off-peak season or months? _____

Please attach a detailed budget to this request outlining how the money will be used.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 05 2015

TYBEE ISLAND FARMERS MARKET
INCORPORATED
206 MILLER AVE
TYBEE ISLAND, GA 31328-0000

Employer Identification Number:
47-3637603
DLN:
26053552003795
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 1, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit,
- Contract
- Community Services Contract Consideration
for TYBEE ISLAND FARMERS MARKET (printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).

(circle all that apply)

1) I am a United States citizen.

OR

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

[Signature]
Signature of Applicant

2/8/19
Date

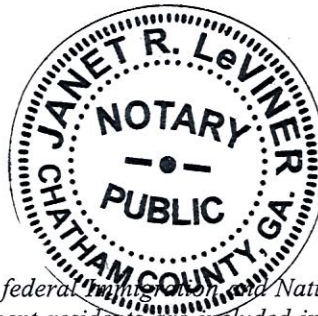
STEPHEN JOHNSON
Printed Name

* Alien Registration Number for Non-citizens *

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 8 DAY OF February, 20 19

Notary Public [Signature]

My Commission Expires: 10-15-20



Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 2.20.19

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: TYBEE ISLAND GARDEN CLUB

Contact Person: LAURA SCHULZ

Address: PO BOX 1763 TYBEE ISLAND GA

Contact Email: lauramoonwoman@att.net Contact Phone #: 786-9612 or 513-378-6666
(MOON)

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 500.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

Plant flower beds on public property as needed

Refresh existing beds

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? No

Please attach a detailed budget to this request outlining how the money will be used.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

Date: 2.20.19

Organization: TYBEE ISLAND GARDEN CLUB

Event: GARDEN CLUB MEETINGS

Date of Event: 3rd Wednesday of month September thru May

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

THE TYBEE ISLAND GARDEN CLUB WOULD LIKE USE THE
GUARDHOUSE FOR 2 HOURS (6:30^{PM} - 8:30^{PM}) THE 3RD WEDNESDAY
OF THE MONTH BETWEEN SEPT + MAY FOR GARDEN CLUB
MEETINGS. WE ARE A NON PROFIT COMMUNITY ORGANIZATION
THAT REQUESTS RENTAL WAIVER FOR THE ABOVE USE OF
THE GUARDHOUSE. THANK YOU.

NO ADDITIONAL CITY RESOURCES WILL BE NEEDED.

Value of the waivers requested: \$ 1,800.00



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
 - Alcohol License,
 - Taxi Permit,
 - Contract
- (circle all that apply)*

▪ **Community Services Contract Consideration** for TYBEE ISLAND GARDEN CLUB LAURA A. SCHULZ *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) X I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Laura A. Schulz
Signature of Applicant

2-20-19
Date

LAURA A SCHULZ
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 20 DAY OF February 2019

Notary Public *Lisa L. SchAAF*
My Commission Expires: APRIL 2, 2020
NOTARY PUBLIC, CHATHAM COUNTY, GEORGIA
LISA L. SCHAAF

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: February 11, 2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Tybee Island Historical Society

Contact Person: Sarah Jones

Address: P.O. Box 366/30 Meddin Dr Tybee Island, GA 31328

Contact Email: sarah@tybeelighthouse.org Contact Phone #: 912-308-3682

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 100,000.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit: In winter 2020 the Tybee Lighthouse will need to be repainted on the exterior with possible significant patching of the stucco. The lighthouse will also have to repaint parts of the interior to reinforce failing mortar work. This will cost a minimum of \$500,000. This project will help to preserve Tybee Island's famous landmark for generations to come.

What percentage of these funds will be matched by your organization? The Tybee Island Historical Society will cover 80% of the cost.

Will this event or program bring visitors to Tybee Island in off-peak season or months? No

Please attach a detailed budget to this request outlining how the money will be used.



**City of Tybee Island Community Services Contract
Fiscal Year 2019-20**

APPLICATION FOR WAIVERS

Date: February 11, 2019

Organization: Tybee Island Historical Society

Event: Daily Operations

Date of Event: All year

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

-
1. Four free parking stickers for the 2019 – 2020. For two golf carts and two staff.
 2. \$5,000 in building and inspection permitting fees.

Value of the waivers requested: \$ 5600.00



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
 - Alcohol License,
 - Taxi Permit,
 - Contract
- (circle all that apply)*


- **Community Services Contract Consideration**
for Tybee Island Historical Society *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Signature of Applicant

2-11-19

Date

SARAH JONES

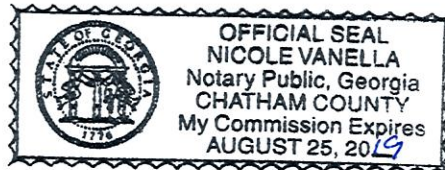
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 11th DAY OF FEBRUARY, 20 19

Notary Public Nicole Vanella

My Commission Expires: AUGUST 25, 2019



Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



Tybee Island

Historical Society

GEORGIA'S FIRST LIGHT

To Mayor and City Council
City of Tybee Island
403 Butler Avenue
Tybee Island, GA 31328

February 11, 2019

Dear Mayor and City Council,

I am requesting \$100,000.00 to aid in the repointing of the interior and repainting of the exterior of the Tybee Island Lighthouse. The lighthouse is Tybee's most important and historic building and is representative of Tybee's historic roots. The lighthouse is present on most media produced to advertise the island, and is an important state icon as well, so it is imperative to keep it looking its best. The Tybee Island Historical Society has many purposes under its mission, but maintaining the lighthouse and light station is one of its primary purposes. The \$100,000.00 requested would cover 20% of the estimated \$500,000.00 worth of work to be completed. The estimates provided date to 2016 and 2014, and we believe them to be low. We have arranged for an updated estimate from International Chimney Corp and are in the process of searching out other qualifying companies to provide bids.

This project is necessary and we cannot defer the work any longer. The Historical Society has invested over \$250,000.00 in the previous two years to restore/repair the windows and historic handrail system, out of this \$250,000.00 the city provided us with \$32,500.00. The \$500,000.00 needed to complete the work will severely deplete the Historical Society's savings, so any monetary aid the city can provide would be a great relief.

Please do not hesitate to contact me if any additional information is needed or with questions that you may have.

Sincerely,

A blue ink handwritten signature that appears to be 'Sarah Jones'.

Sarah Jones
Executive Director
Tybee Island Historical Society

Internal Revenue Service

Department of the Treasury

District
Director

Tybee Island Historical
Society, Inc.
P.O. Box 366
Tybee Island, GA 31328

Person to Contact
Terry Williams
Telephone Number
(404) 331-0186
Refer Reply to
EO: 7201: NC
Date
March 31, 1989

ETN 51-0191003
FFN 580001170

Dear Sir or Madam:

We have received the information you recently submitted concerning your continuing exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986.

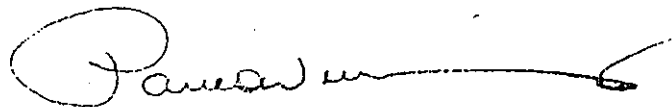
The changes indicated in your letter dated March 16, 1989, do not adversely affect your exempt status under section 501(c)(3) of the Code and the determination letter issued to you in June, 1976, continues in effect. You may rely on this letter until your exemption is terminated, modified, or revoked by the Internal Revenue Service.

Please let us know about any future changes in the character, purpose, method of operation, name or address of your organization. This is a requirement for retaining your exempt status.

If you should have any questions, please contact the person whose name and telephone number are shown above.

Thank you for your cooperation.

Sincerely,



Paul Williams
District Director

Change(s) made:

1. Name changed from "Tybee Museum Association, Inc" to "Tybee Island Historical Society, Inc."

2019 Final Budget

	2018 Proposed	2018 Actual	Difference	2019 Proposed
Admission	\$ 800,000.00	\$ 809,909.00	\$ 9,909.00	\$ 925,000.00
Retail Sales	\$ 460,000.00	\$ 484,025.52	\$ 24,025.52	\$ 520,000.00
Contributions	\$ 8,000.00	\$ 9,813.14	\$ 1,813.14	\$ 10,000.00
Grants	\$ 16,125.00	\$ 20,000.00	\$ 3,875.00	\$ 20,000.00
Memberships	\$ 20,000.00	\$ 18,393.30	\$ (1,606.70)	\$ 20,000.00
Machine Income	\$ 2,200.00	\$ 1,796.06	\$ (403.94)	\$ 2,000.00
Miscellaneous Income	\$ 800.00	\$ 1,242.44	\$ 442.44	\$ 1,350.00
Historic Signs Misc Income	\$ 350.00	\$ 1,105.00	\$ 755.00	\$ 1,000.00
Interest Income	\$ 6,000.00	\$ 13,940.56	\$ 7,940.56	\$ 16,000.00
Fundraiser Income	\$ 8,000.00	\$ 5,207.00	\$ (2,793.00)	\$ 8,000.00
Total Income	\$ 1,321,475.00	\$ 1,365,432.02	\$ 43,957.02	\$ 1,523,350.00
Cost of Goods	\$ 225,000.00	\$ 246,055.46	\$ 21,055.46	\$ 265,000.00
Total Profit	\$ 1,096,475.00	\$ 1,119,376.56	\$ 22,901.56	\$ 1,258,350.00
Advertising and Publicity	\$ 35,500.00	\$ 29,458.38	\$ (6,041.62)	\$ 35,500.00
Cash Over/Short		\$ (38.21)	\$ 62.02	
Credit Card Comm & Bank Fees	\$ 28,000.00	\$ 29,317.83	\$ 1,317.83	\$ 35,000.00
Direct Deposit Fees	\$ 700.00	\$ 644.00	\$ (56.00)	\$ 700.00
Dues & Subscriptions	\$ 1,500.00	\$ 549.00	\$ (951.00)	\$ 1,500.00
Health Insurance	\$ 45,000.00	\$ 43,037.59	\$ (1,962.41)	\$ 60,000.00
Property/Corp Insurance	\$ 44,000.00	\$ 48,356.00	\$ 4,356.00	\$ 52,000.00
Interest	\$ 213.49	\$ 213.49	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Charitable Donations	\$ 20,000.00	\$ 751.66	\$ (19,248.34)	\$ 20,000.00
Office Expense	\$ 20,000.00	\$ 32,180.16	\$ 12,180.16	\$ 35,000.00
Payroll Salaries and Wages	\$ 460,000.00	\$ 457,103.09	\$ (2,896.91)	\$ 515,000.00
Payroll Taxes	\$ 34,500.00	\$ 35,348.73	\$ 848.73	\$ 41,000.00
Pension	\$ 11,000.00	\$ 9,000.00	\$ (2,000.00)	\$ 11,000.00
Professional Fees	\$ 18,000.00	\$ 20,351.00	\$ 2,351.00	\$ 15,000.00
Educational Program Expenses	\$ 25,000.00	\$ 23,218.72	\$ (1,781.28)	\$ 75,000.00
Taxes and Licenses	\$ 1,200.00	\$ 148.15	\$ (1,051.85)	\$ 2,000.00
Repairs and Maintenance	\$ 50,000.00	\$ 35,055.64	\$ (14,944.36)	\$ 45,000.00
Shop Expense	\$ 13,000.00	\$ 15,108.80	\$ 2,108.80	\$ 20,000.00
Storage Rental	\$ 6,500.00	\$ 6,298.00	\$ (202.00)	\$ 8,000.00
Training and Travel	\$ 7,750.00	\$ 3,490.31	\$ (4,259.69)	\$ 6,000.00
Utilites	\$ 38,000.00	\$ 34,175.17	\$ (3,824.83)	\$ 38,000.00
Subtotal Normal Op. Expenses	\$ 859,863.49	\$ 823,767.51	\$ (36,095.98)	\$ 1,015,700.00
Total Profit and Loss	\$ 236,611.51	\$ 295,609.05	\$ 58,997.54	\$ 242,650.00
Principal on Loan	\$ 64,048.00	\$ 64,048.00	\$ -	\$ -
Capital Improvements	\$ 195,000.00	\$ 136,569.00	\$ (58,431.00)	\$ 113,000.00

2019 Final Budget

Total Cash Flow \$ (22,436.49) \$ 94,992.05 \$ 117,428.54 \$ 129,650.00

List of Capital Improvements

Lighthouse	\$ 125,000.00	\$ 106,400.00	\$ (18,600.00)	\$ -
Gylliard	\$ 40,000.00	\$ -	\$ (40,000.00)	\$ 50,000.00
Fuel Storage	\$ 20,000.00	\$ -	\$ (20,000.00)	\$ 10,000.00
Restrooms	\$ 10,000.00	\$ -	\$ (10,000.00)	\$ 10,000.00
Raised Cottage				\$ 14,000.00
HVAC H.K.		\$ 30,169.00		\$ 7,000.00
Golf Cart				\$ 15,000.00
Lawnmower				\$ 7,000.00
	\$ 195,000.00	\$ 136,569.00	\$ (58,431.00)	\$ 113,000.00

List of Education Programing

Expansion of Christmas Tour	\$ 500.00	\$ 150.00	\$ (350.00)	\$ 500.00
Kids Exhibits				\$ 1,500.00
Raised Cottage				\$ 40,000.00
Coast Guard Exhibit				\$ 5,000.00
Hurricane Exhibit				\$ 7,500.00
	\$ 500.00	\$ 150.00	\$ 350.00	\$ 54,500.00

Tybee Island Historical Society
Profit & Loss
 January through December 2018

	Jan - Dec 18
Ordinary Income/Expense	
Income	
4000 · Admission	809,909.00
4100 · Retail Sales	484,025.52
4200 · Contributions	9,813.14
4300 · Grants	20,000.00
4400 · Memberships	18,393.30
7500 · Machine Income	1,796.06
7530 · Miscellaneous Income	1,242.44
7540 · Historic Signs Misc. Income	1,105.00
7541 · Special Events	0.00
7550 · Fundraiser Income-Net	5,207.00
7570 · Interest Income	13,940.56
Total Income	1,365,432.02
Cost of Goods Sold	246,066.95
Gross Profit	1,119,365.07
Expense	
6000 · Advertising & Publicity	
6005 · Advertising	2,520.00
6010 · Publications Advertising	14,647.75
6000 · Advertising & Publicity - Other	12,290.63
Total 6000 · Advertising & Publicity	29,458.38
6025 · Cash Over/Short	-38.21
6050 · Credit Card Comm. & Bank Fees	29,317.83
6055 · Direct deposit fees	644.00
6070 · Dues & Subscriptions	549.00
6080 · Insurance	91,393.59
6140 · Interest	213.49
6175 · Charitable Donations	751.66
6200 · Office Expense	32,180.16
6260 · Payroll Salaries & Wages	457,103.09
6270 · Payroll Taxes	35,348.73
6275 · Pension Plan - SEP Contribution	9,000.00
6290 · Professional Fees	20,351.00
6300 · Program Expenses	23,218.72
6330 · Taxes and Licenses	148.15
6350 · Repairs & Maintenance	35,055.64
6400 · Shop Expense	15,108.80
6490 · Storage Rental	6,298.00
6500 · Training & Travel	3,490.31
6600 · Utilities	34,175.17
Total Expense	823,767.51
Net Ordinary Income	295,597.56
Other Income/Expense	
Other Expense	
6060 · Depreciation Expense	110,421.00
Total Other Expense	110,421.00

3:44 PM

02/11/19

Accrual Basis

Tybee Island Historical Society
Profit & Loss
January through December 2018

	<u>Jan - Dec 18</u>
Net Other Income	<u>-110,421.00</u>
Net Income	<u><u>185,176.56</u></u>



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Dated: January 23, 2016
File: CH-43508-C
Revised: January 25, 2016

Tybee Island Historical Society
PO Box 366
Tybee Island, GA 31328

Attention: Ms. Sarah Jones, Executive Director

Subject: Interior Masonry & Stairway Handrail Repairs & Maintenance
Tybee Island Lighthouse

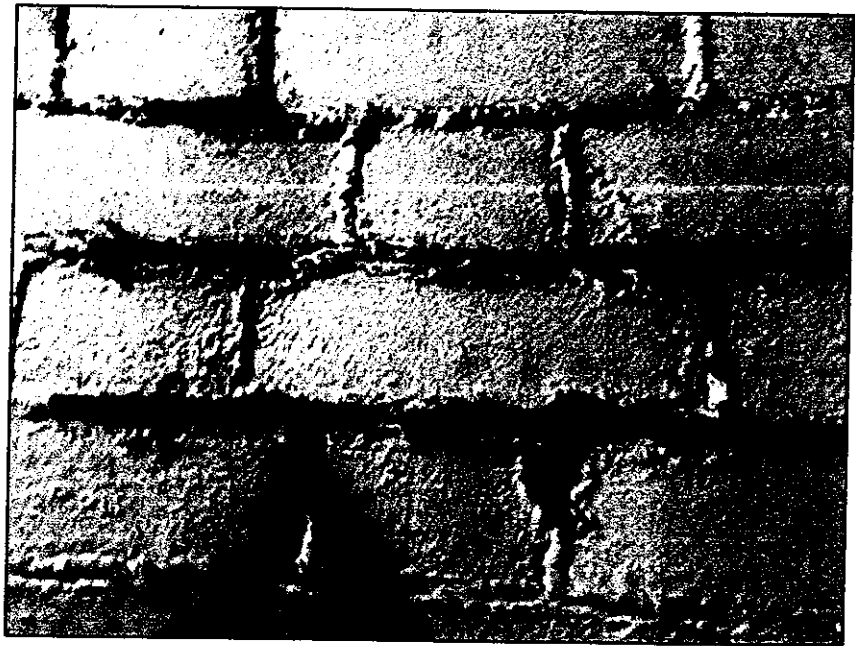
Dear Ms. Jones:

Thank you for all courtesies shown to our Mr. Dick Youtz P.E. and the writer during our recent inspection. We have reviewed the current conditions of the interior of the lighthouse and offer the following observation and recommendations.

Removal of existing coatings:

It is often mentioned that is important for masonry to be able to *breathe*. What this actually means is that the clay brick is porous in nature and takes in and expels moisture cyclically. If masonry has coating applied to one or both sides this restricts its ability to expel moisture thereby leading to the premature breakdown of the mortar and the clay brick.

In northern climates this is even more detrimental to the fabric as freeze thaw cycle will cause ice jacking which spalls the masonry.



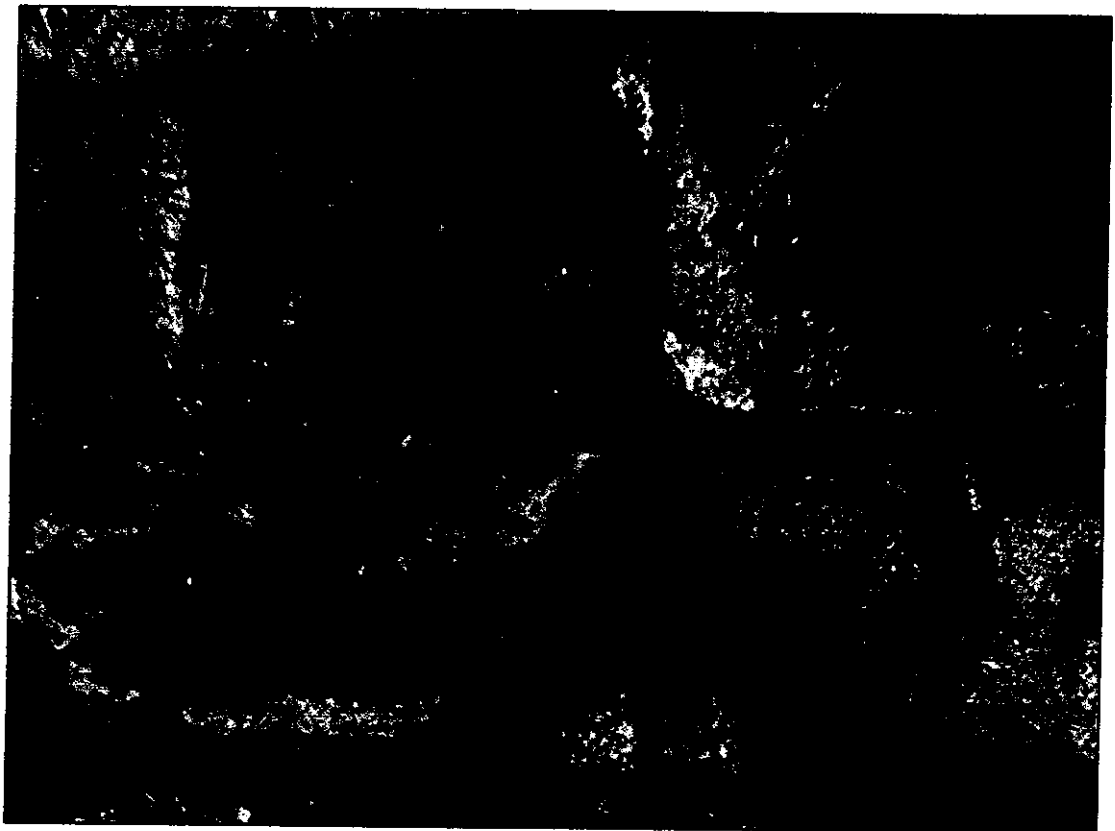
Removal of existing white paint/coatings:

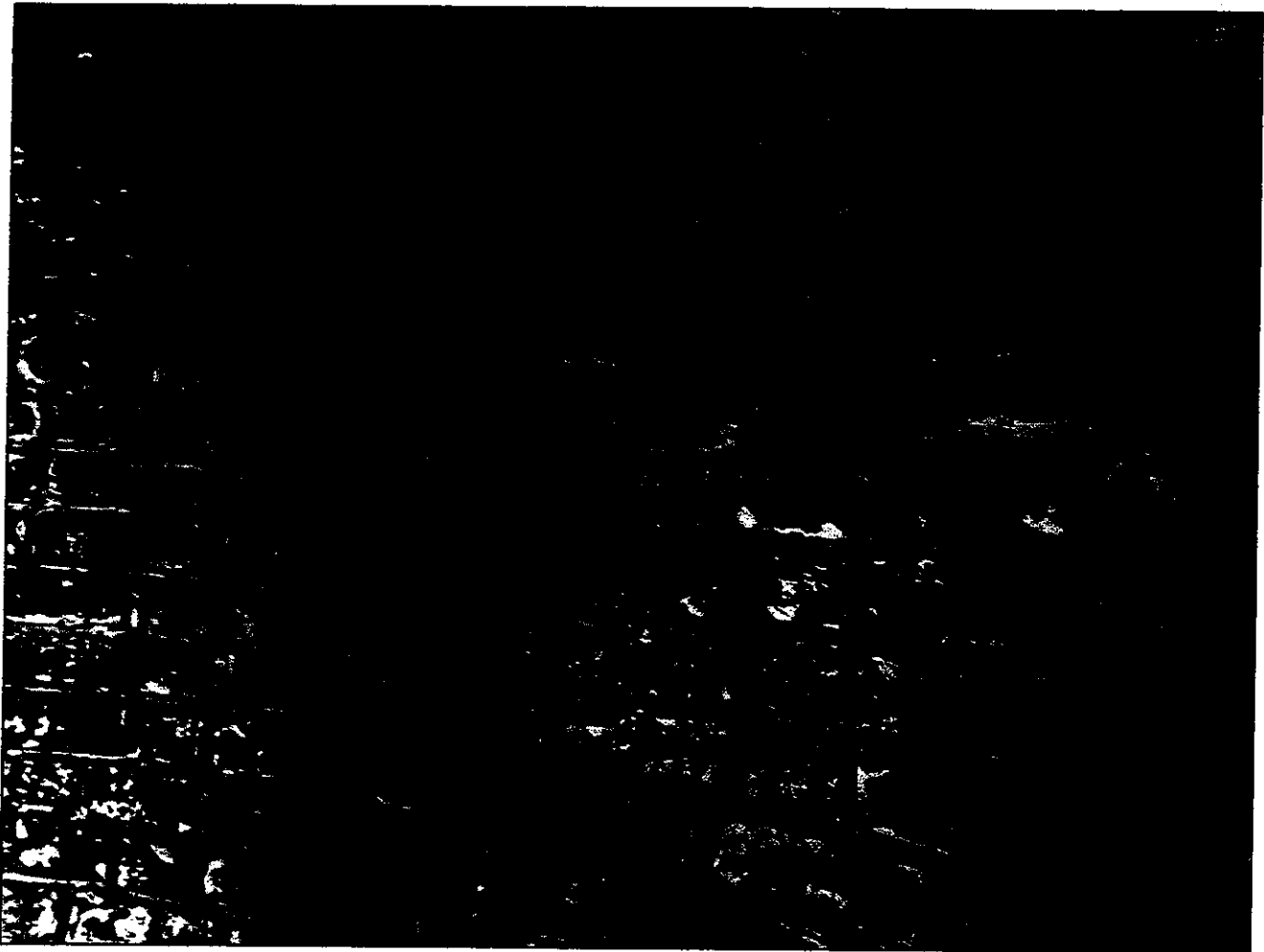
We propose to remove much of the existing white paint wherever present, specifically at the mortar joints. Our goal will not be total removal however. There will be coatings present on the faces of the brick much like in the picture below. Leaving the mortar joints free to expel water vapor freely is the aim.

Removal of soft mortar: It was brought to our attention that the soft / beige mortar is constantly eroding and dusting the stair treads.

The mortar may be the specified mix utilized in the 1998 restoration (a historic mix that was 6 parts hydrated lime, 1 part white Portland cement and 12 parts sand). This mix seems to be much softer than the original. Typically preservation architects specify weaker mortars to make sure that the new mortar is sacrificial. This particular mortar may have been weak to start and/or over time it has lost its strength through the migration of moisture.

We see that the darker / harder mortar appears to be original. In most areas the joints are within ¼” of the surface of the brick which is sufficient. We recommend removing most of the softer mortar and preserving the original mortar in place as well as re-pointing joints that are void at a depth of more than 5/8”.



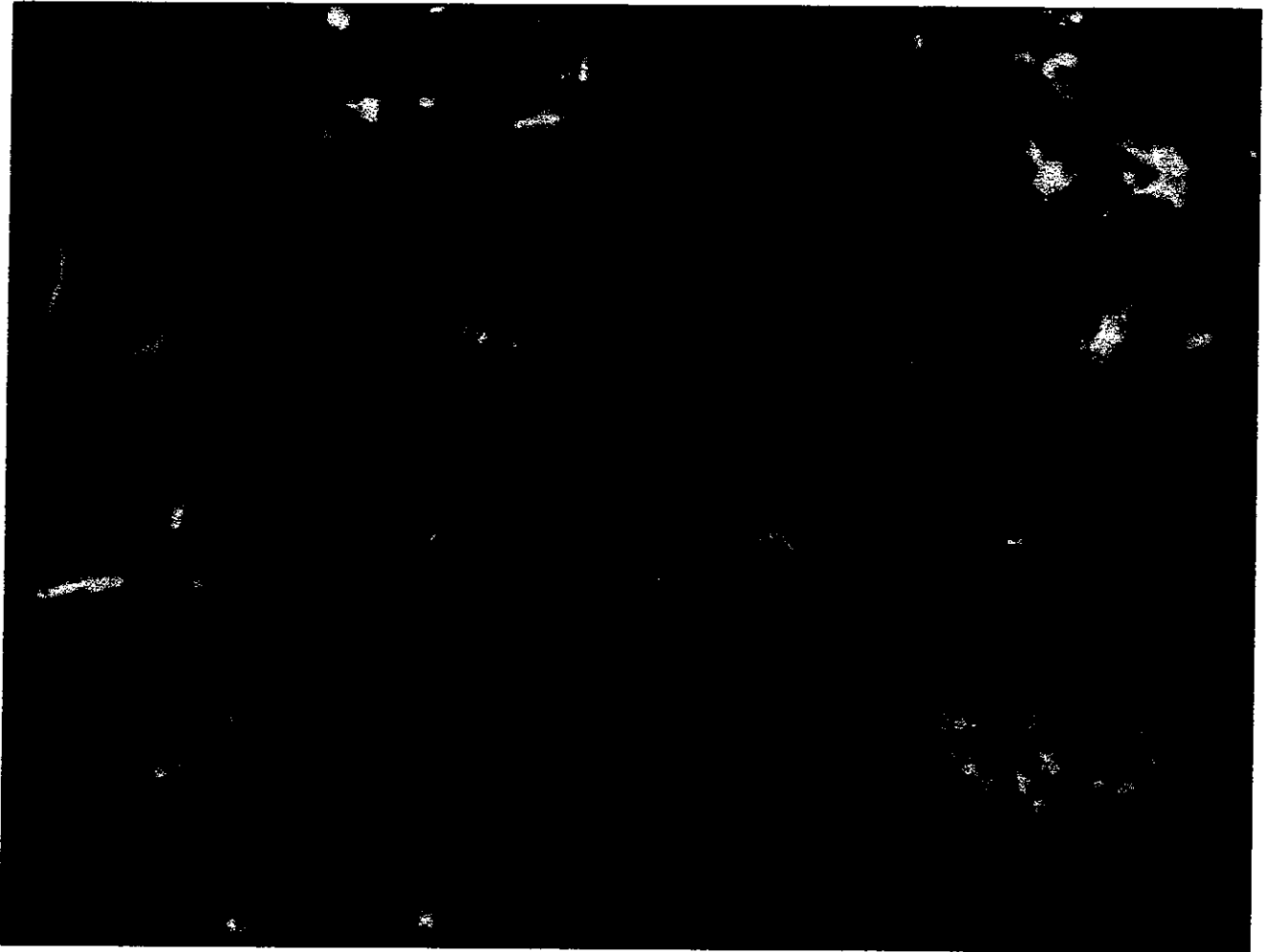


The general condition of the interior masonry liner is in need of partial re-pointing. Three separate mortar conditions are present in the photo above:

- The Soft white/yellow mortar is possibly from the 1998 restoration. (to be removed as it is falling out on its own and creates labor intensive cleaning work)
- The Dark / harder mortar is potentially the original mortar. (to be preserved)
- There are joints void of mortar (to be re- pointed to match original mortar in color, texture and strength)
- The Cracks (to be infilled with matching mortar)



**INTERNATIONAL CHIMNEY
CORPORATION**
Historic Preservation



Eroded mortar joints shown above are in need of re-pointing with historically appropriate mortar. We propose the use of GSA approved *historic pointing mortar* which consists of 1 part Portland cement, 3 parts hydrated lime and 6-9 parts sand. Samples will be made and tested for appropriate color and composition prior to application. The goal will be to repoint any joints greater than a depth of 5/8" deep. Our aim is preservation first, not complete restoration.

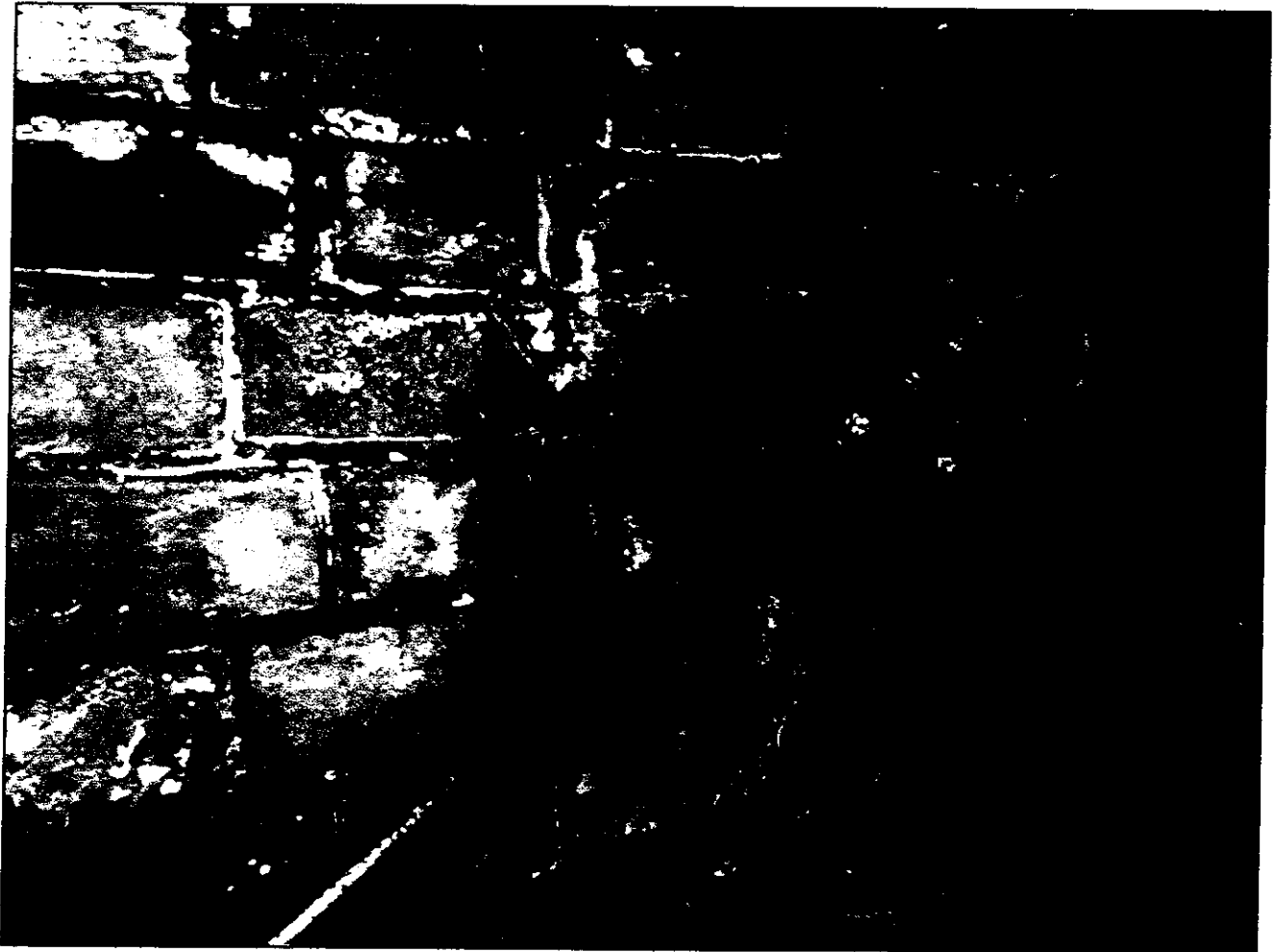


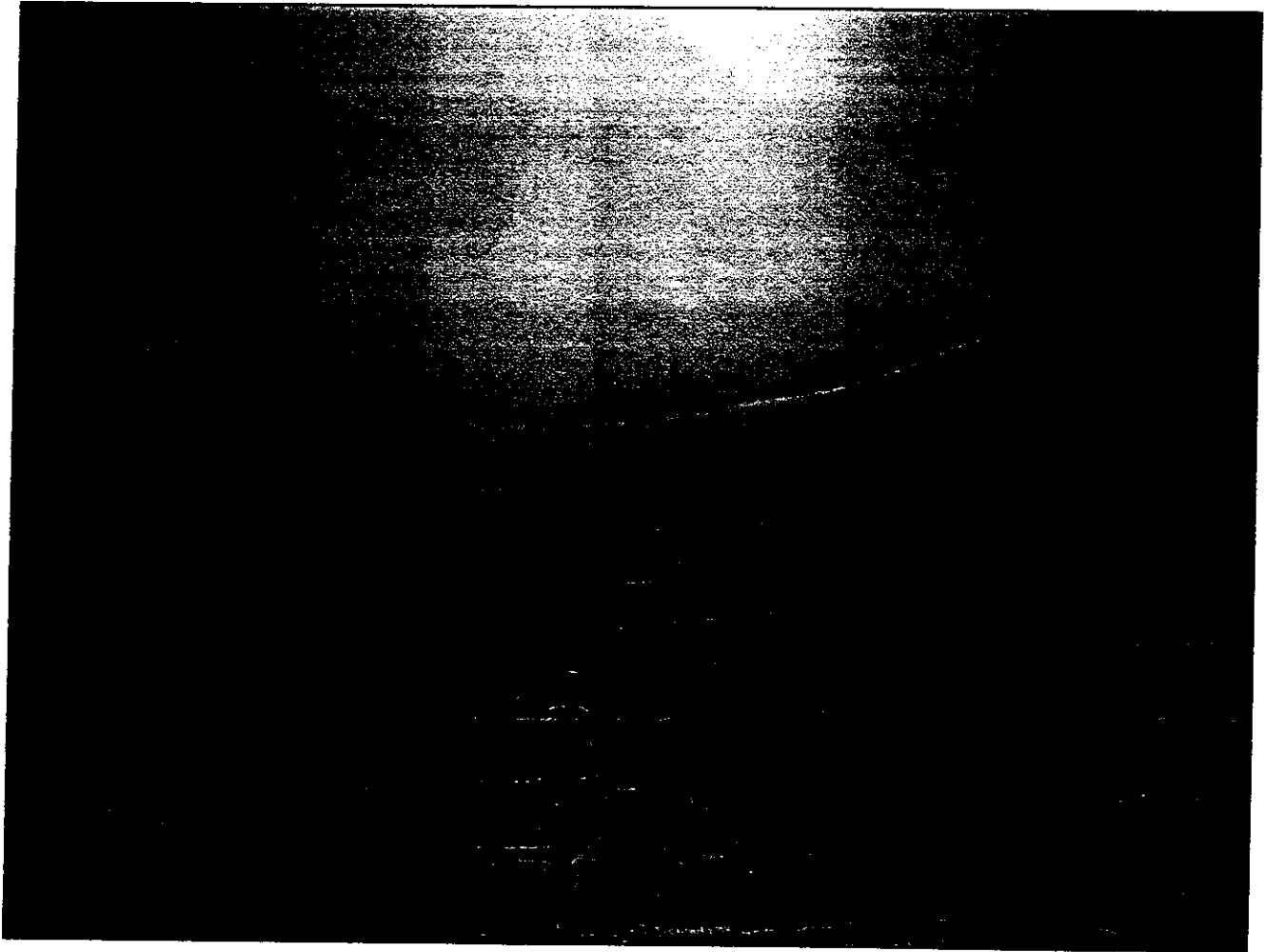
**INTERNATIONAL CHIMNEY
CORPORATION**
Historic Preservation

Damaged masonry:

Rust staining and iron loss through exfoliation:

Besides the natural deterioration of mortar in the brick liner there are areas of particular concern that need attention. Shown in the photo below is the condition commonly known as *rust jacking*. Moisture is ever-present in the air and more specifically within the wall at the iron anchorage plate. This moisture initiates corrosion of the embedded cast iron. When iron corrodes it expands and exfoliates causing displacement of the surrounding fabric; in this case the clay brick and mortar. Lighthouses being constructed in coastal environments rich with chlorides present in the air are at an even greater disadvantage to withstand this constant chemical reaction.





Once rust jacking commences initiating pressure, spalling of brick and stone is common in historic masonry / iron structures. In the photo above spalled brick at the corbel landing support is due to this.

Maintaining a proper coating on the iron can slow this process but not eliminate the problem. We propose to remove and replace the spalled units of brick at the corbel and prep the underside of the cast iron to receive a coating of moisture cure urethane. (We will aim to locate matching brick units, perhaps the museum can assistance in locating historically appropriate local brick).



**INTERNATIONAL CHIMNEY
CORPORATION**
Historic Preservation

Oftentimes in restoration work, we find that the scope of work increases as additional "hidden" damage is revealed. For this reason we typically offer a budget range. The lower number is a firm price while the higher number reflects possible contingencies.

Cost breakdown:

OPTION A:

General conditions, mobilization, equipment, tools and safety materials: \$50,000.00 to \$60,000.00

Interior masonry: \$200,000.00 to \$220,000.00

Cast iron repairs at handrails: \$95,000.00 to \$115,000.00

Window & Jamb repairs: \$55,000.00 to \$65,000.00

Total Budget if performed during single mobilization: \$400,000.00 to \$460,000.00

Should the scope be divided into the following two separate mobilizations the costs are:

OPTION B: Metal and window repairs first mobilization:

General conditions, mobilization, equipment, tools and safety materials: \$30,000.00 to \$35,000.00

Cast iron repairs at handrails: \$125,000.00 to \$135,000.00

Window & Jamb repairs: \$75,000.00 to \$85,000.00

Total Budget for metal and window repairs: \$230,000.00 to \$255,000.00



OPTION C: Interior Masonry Repairs performed on second mobilization:

General conditions, mobilization, equipment, tools and safety materials: \$35,000.00 to \$45,000.00

Interior masonry: \$200,000.00 to \$220,000.00

Total budget for interior masonry repairs: \$235,000.00 to \$265,000.00

DOES NOT INCLUDE EXTERIOR PAINTING

**The metal and window repairs are more expensive on their own as efficiency in labor was gained while performing the work concurrently with the masonry work (shared resources).*



We do not include removing or protecting any interior exhibits during the work and assume that this would be better done by your staff prior to our beginning work.

 **Cost Impact:**

1. For providing all: supervision, labor, material, equipment, insurance, incidentals, etc. as necessary to perform all exterior work as detailed above we quote the sum of: TWO HUNDRED FORTY THOUSAND DOLLARS. (\$240,000.00)
2. For providing all: supervision, labor, material, equipment, insurance, incidentals, etc. as necessary to perform all interior stair way work as detailed above during the same mobilization, we quote the sum of: EIGHTY FIVE THOUSAND DOLLARS. (\$85,000.00)
3. For performing stucco repairs in excess of 5 SF we quote the sum of \$25.00 /SF.

General Conditions:

- PAYMENT TERMS are net (30) days on progress payments submitted monthly.
- RETAINAGE: None.
- LIQUIDATED DAMAGES: No liquidated damages are applicable.
- HAZARDOUS MATERIAL: Our proposal does not include any provision for handling, removing or disposing of hazardous material. If hazardous material is encountered it can be handled on a cost-plus basis.
- BONDS: No bonds are provided for in our quotation, however are available at cost upon request.
- JOBSITE AUTONOMY: Due to safety concerns, we require jobsite autonomy with regards to working around or near other contractors. We will however cooperate fully with other parties on site so long as the safety of our activities are not compromised and we do not compromise the safety of other parties.
- UNFORSEEN SITE CONDITIONS: Our proposal identifies all known work and assumes and identifies all known work to be provided for or performed by International Chimney Corporation or others. If additional work is encountered as a result of unknown or unforeseen site conditions, we assume that the work will be performed by others or at an additional cost.
- INSURANCE: Workman's Compensation, General Liability and Automotive Liability insurance are included with this proposal. Other insurances, such as Builders Risk, or Cargo insurance have not been included in this quotation in-as-much-as the value of the structure needs to be determined before the cost of the insurance can be determined. ICC will assist you with this determination and provide an additional quotation on the insurance based on your requirements.
- TAXES, PERMITTS AND FEES: Our pricing does not include or provide for taxes, building or other permits or fees. If applicable, these would be paid by the customer/owner at cost.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 2/20/18

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: TYBEE FESTIVAL ASSOCIATION FOR TYBEE PIRATE FEST.

Contact Person: JENNY ORR

Address: PO BOX 1970, TYBEE IS, GA 31328

Contact Email: Tybeefestivals@gmail.com Contact Phone #: 912 604 5927

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No
If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 9880-

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

- 1- PORTABLE RESTROOMS FOR SOUTHEND BUSINESS DISTRICT "OUTSIDE" FESTIVAL GATES.
WE PROVIDE PORT-O-LETS INSIDE GATES, HOWEVER MORE ARE NEEDED IN
SOUTHEND BUSINESS DISTRICT FESTIVAL ZONE. \$560
- 2- A FINANCIAL CONTRIBUTION/SPONSORSHIP OF FREE TROLLEY SHUTTLE PROVIDED
TO ALL VISITORS ON TYBEE DURING FESTIVAL FOR PUBLIC SAFETY \$2435
- 3- SPONSORSHIP OF COST OF FIREWORKS DISPLAY WHICH BENEFITS
TYBEE ISLAND. \$6885

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? YES

Please attach a detailed budget to this request outlining how the money will be used.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

Date: 2/20/19

PAGE 1 OF 2

Organization: TYBEE FESTIVAL ASSOCIATION

Event: TYBEE PIRATEFEST 2019

Date of Event: OCTOBER 11, 12, 13, 2019

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

- 1- WAIVER OF ANY BUILDING AND ZONING FEES THAT MAY OCCUR (TENT, STAGE, RIDES, ETC)
- 2- FREE USE OF SOUTHEND PARKING LOT FOR EVENT. AND NORTH BEACH PARKING LOT FROM 11AM-4PM FOR PARADE LINE-UP.
- 3- 40 FREE PARKING PASSES FOR CREW/VOLUNTEERS FROM OCT 7 THRU OCT 15, 2019
- 4- FREE USE OF 14TH ST PARKING LOT BETWEEN 15TH AND MARINE SCIENCE CENTER FROM WED OCT 2 THRU WED OCT 16 FOR CHILDRENS CARNIVAL.
- 5- WAIVER OF DPW FEES FOR 25 TRASH CANS, 25 RECYCLING CANS, STREET BARRICADES, AND ROPING OFF FOR PARADE. CLEAN STREETS AFTER PARADE, DURING AND AFTER EVENT. CHANGE FLAGS @ 7 FLAGS PARK TO INCLUDE PIRATE FLAG. ALSO PROVIDE AND INSTALL PIRATE FLAGS ON BUTLER AVE.

Value of the waivers requested: \$ (NEXT PAGE →)

PG 1 OF 2



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

PAGE 2 OF 2

Date: 2/20/19

Organization: TYBEE FESTIVAL ASSOCIATION

Event: TYBEE PIRATEFEST 2019

Date of Event: OCT 11-13, 2019

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

- 6- REMOVE ALL PARKING STOPS IN SOUTH BEACH PARKING LOT.
REMOVE BENCHES IN SOUTH BEACH PARKING LOT. REMOVE ANY SIGNAGE
OR POLES THAT MAY IMPEDE SAFE SET-UP OF EVENT.
- 7- WAIVE POLICE COSTS INVOLVED IN WRIST BAND ENFORCEMENT IN WRIST BAND ZONE.
- 8- WAIVE USAGE OF ELECTRICITY/POWER SUPPLY TO SOUTH END
PARKING LOT TO POWER EVENT.
- 9- WAIVE COST OF REMOVAL OF 2 POWER POLES AT NORTH SIDE OF SOUTH END
PARKING LOT FOR TENT INSTALLATION.
- 10- USE OF PRIORITY POSITION ON GATEWAY BANNER SIGN FOR FESTIVAL
BANNER AND USE OF CITY HALL SIGN TO PROMOTE EVENT.

Value of the waivers requested: \$ 20,000

PAGE 2 OF 2

Tybee Pirate Fest

Budget

02/27/19

January through December 2019

Accrual Basis

	Jan - Dec 19
Income	
Beer Sales	15,000.00
Coco Cola Sales	1,000.00
Merchandise/T-Shirts	7,500.00
Parade Entry Fees	1,500.00
Rides	2,500.00
Sponsorships	45,000.00
Ticket Sales	55,000.00
Vendor	13,000.00
Wristbands	5,000.00
Total Income	145,500.00
Cost of Goods Sold	
Cost of Beer	6,000.00
Cost of T-Shirts/misc	3,000.00
Total COGS	9,000.00
Gross Profit	136,500.00
Expense	
Accounting	500.00
Advertising/Marketing	2,500.00
Bank/CC Fees	500.00
Bouncy Houses	2,500.00
Childrens Entertainment	4,000.00
Entertainment-Bands	35,000.00
Equipment Rental	2,500.00
Golf Carts	750.00
Ice	1,200.00
Insurance	4,000.00
License/Permits	250.00
Operating/Decorating Supplies	1,000.00
Payroll Expenses/Labor	12,000.00
Petting Zoo	3,500.00
Photographer	750.00
Postage	125.00
Printing-Posters Banners	500.00
Restrooms	2,200.00
Sales Tax Expense	5,000.00
Security	3,000.00
Site Materials	1,000.00
Sound Lighting Video	15,000.00
Storage	2,050.00
Tents/Stages/Seating	30,000.00
Tickets Printing	800.00
Trolley	2,600.00
Van/Food/Rooms	500.00
Wristbands Printing	1,500.00
Total Expense	135,225.00
Net Income	1,275.00



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

Date: 2/20/19

Organization: TYBEE FESTIVAL ASSOCIATION

Event: MARDI GRAS TYBEE 2020

Date of Event: SAT. FEBRUARY 22, 2020

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

- 1 - WAIVE ANY BUILDING AND ZONING FEES THAT MAY OCCUR (TENT, STAGE, RIDES, ETC)
- 2 - USE OF THE ROUNDABOUT AND CLOSEST 30 SPACES (15:15) OF SOUTH END PARKING LOT.
- 3 - REQUEST TYBRISA ST. BE CLOSED FROM 3AM UNTIL 6PM SATURDAY OF EVENT.
- 4 - WAIVER OF DPW FEES FOR 6 TRASH CANS, 6 RECYCLING CANS, STREET BARRICADES, ROPING OFF FOR PARADE, CONES TO CLOSE OFF ACCESS TO ROUND ABOUT.
- 5 - 10 FREE PARKING PASSES FOR STAFF ORG/ VOLUNTEERS FOR SATURDAY EVENT.

Value of the waivers requested: \$ 6000⁻

Mardi Gras Tybee Budget

02/27/19

January through December 2020

Accrual Basis

	Jan - Dec 20
Ordinary Income/Expense	
Income	
Beer	500.00
Parade Entry Fees	400.00
Sponsorships	6,000.00
T Shirt Sales	1,500.00
Total Income	8,400.00
Cost of Goods Sold	
Cost of Beer	200.00
Cost of T-Shirts	400.00
Total COGS	600.00
Gross Profit	7,800.00
Expense	
Advertising and Promotion	200.00
Entertainment	1,050.00
Insurance Expense	1,200.00
License/Permits	150.00
Operating/Decorating Supplies	400.00
Payroll Expenses	500.00
Printing Posters/Banners	250.00
Sales Tax Expense	200.00
Stage/Lights/Sound	3,000.00
Total Expense	6,950.00
Net Ordinary Income	850.00
Net Income	850.00



City of Tybee Island Community Services Contract Fiscal Year 2019-20



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
 - Alcohol License,
 - Taxi Permit,
 - Contract
- (circle all that apply)*

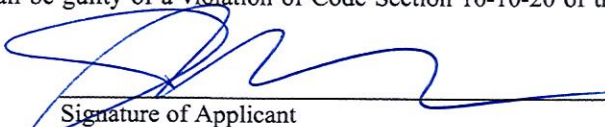
▪ **Community Services Contract Consideration**
 for JENNY ORR *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) I am a United States citizen.

OR

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.


 Signature of Applicant

2/20/19
 Date

JENNIFER R. ORR
 Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 20 DAY OF February, 2019

Notary Public


LISA E. SCHAFF P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749

NOTARY PUBLIC CHATHAM COUNTY, GEORGIA

(912) 786-4573 – FAX (912) 786-9465

www.cityoftybee.org



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: February 12, 2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Tybee Island Irish Heritage Celebration

Contact Person: Jay Burke

Address: P. O. Box 2314 Tybee Island, GA 31328

Contact Email: JBURKE@EmpireDist.net Contact Phone #: 912-667-8382

Is this organization an IRS approved 501(C) 3 Non-Profit? _____Yes ___X___No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$2300.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:
Funds are used for the liability insurance policy to put on this event. Plus, the funds are used for port-a-lets throughout the parade route. Citizens benefit from increased tax revenues from all businesses.

What percentage of these funds will be matched by your organization? _100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? ___off season



**City of Tybee Island Community Services Contract
Fiscal Year 2019-20**

APPLICATION FOR WAIVERS

Date: February 12, 2019

Organization: Tybee Island Irish Heritage Celebration

Event: Irish Heritage Celebration Parade

Date of Event: March 9, 2020

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

19th Year for the Irish Heritage Celebration Parade

Cones (20-30) are needed at 4th Street and possibly on 5th if Clydesdales are a part of the parade to close off both these streets; Putting up flags along Butler Avenue; Closure of Tybrisa with no parking until after parade; Barricades for crowd control on Butler and Tybrisa especially in areas for crowds are heavier; Possible extra crowd control from 14th to end of parade route; Police stationed along the parade route; Police assistance with Clydesdales if needed; Cleaning up of trash and recycling after the parade; Trash containers needed for cafeteria and Memorial Park open pavilion.

Value of the waivers requested: \$ 2000.00



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit,
- Contract

(circle all that apply)

- Community Services Contract Consideration

for _____ (printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).

1) I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Jay Burke

Signature of Applicant

February 12, 2019

Jay Burke
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 12 DAY OF February, 20 19

Notary Public *Janet R LeViner*

My Commission Expires: 10-15-20

Janet R LeViner
Notary Public, Chatham County, GA
My Commission Expires Oct. 15, 2020

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

Irish Heritage Celebration Parade Budget for 2019

EXPENSES:

Insurance:	1500.00
Advertisement:	3000.00
Bands/Travel:	2000.00
Hospitality/Food:	1000.00
Flags:	550.00
Port-a-lets:	600.00
Miscellaneous:	500.00
TOTAL	\$9,150.00

INCOME:

Entries:	2000.00
Sponsors:	3500.00
City of Tybee:	2100.00
Shirt/hat sales:	1500.00
TOTAL	\$9,150.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/07/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 912-920-0278 912-356-8450
 Advantage Insurance Agency
 820 E. DeRenne Avenue
 Savannah, GA 31405

CONTACT NAME: Deborah Bowen
 PHONE (A/C, H, Ext): 912-920-0278 FAX (A/C, Ext): 912-356-8450
 E-MAIL ADDRESS: advantage_ins@bellsouth.net
 PRODUCER CUSTOMER ID #:

INSURED
 Tybee Island Irish Heritage Celebration Parade
 PO Box 2314
 Tybee Island, GA 31328

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Western World Insurance Company	
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR. CL. / TR.	TYPE OF INSURANCE	ADD'L SUBR. (INSR. / WVD)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		LWXKP-O	03/12/16	03/13/16	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Parade

CERTIFICATE HOLDER

CANCELLATION

City of Tybee Island
 403 Butler Avenue
 Tybee Island, GA 31328

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Deborah A Bowen

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City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: FEB 5, 2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: TybeeMLK

Contact Person: JULIA PEARCE

Address: P.O. BOX 312 Tybee Island, GA 31328

Contact Email: TybeeMLK@gmail.com Contact Phone #: 912-414-0809

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 500

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

THESE FUNDS WILL BE USED TO PUT ON THE 7TH ANNUAL TYBEE MLK PARADE, HUMAN RIGHTS FORUM AND CHATHAM COUNTY PUBLIC SCHOOL ESSAY CONTEST. THE CITIZENS OF TYBEE BENEFIT BY HAVING AN EVENT THAT CELEBRATES A NATIONAL HOLIDAY AND NOT AN ALCOHOL ALCOHOL BASED CELEBRATION THAT IS A SWITCH FOR OUR COMMUNITY & THIS EVENT BRINGS CONGRESSMAN+ MAYORS

What percentage of these funds will be matched by your organization? 100%

Will this event or program bring visitors to Tybee Island in off-peak season or months? YES

Please attach a detailed budget to this request outlining how the money will be used.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR WAIVERS

Date: 2-5-19

Organization: TybeeMLK

Event: 7TH ANNUAL TYBEE MLK PARADE & HUMAN RIGHTS CELEBRATION

Date of Event: SAT JAN 11, 2020

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

- ① 30 FREE VIP PARKING SLIPS
- ② DPW SIGNAGE POSTAGE & REMOVAL
- ③ POLICE AT KEY CROSS STREETS
- ④ CITY AV EQUIPMENT SET-UP - TAKE DOWN
- ⑤ USE OF CAFETERIA - OLD SCHOOL

Value of the waivers requested: \$ 3,000



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit,
- Contract
- Community Services Contract Consideration
for JULIA PEARCE (printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).

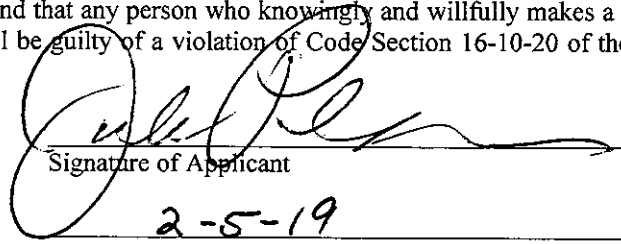
(circle all that apply)

1) I am a United States citizen.

OR

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Signature of Applicant

2-5-19
Date

JULIA PEARCE
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 5 DAY OF February, 2019

Notary Public 
LISA L. SCHAAF

My Commission Expires: NOTARY PUBLIC, CHATHAM COUNTY, GEORGIA

MY COMMISSION EXPIRES: APRIL 2, 2019.
Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

Fwd: TybeeMLK Wrap Up Dinner

1 message

Tybee MLK <tybeemlk@gmail.com>
To: "powersl@liveoakpl.org" <powersl@liveoakpl.org>

Tue, Feb 5, 2019 at 11:35 AM

----- Forwarded message -----

From: **Bob Hunter** <threewallbob@gmail.com>
Date: Wed, Jan 16, 2019 at 4:16 PM
Subject: Re: TybeeMLK Wrap Up Dinner
To: William Strong <soiamwilliam@gmail.com>
CC: Tybee MLK <tybeemlk@gmail.com>, Allen, Donna <donna.allen@capella.edu>, Benjamin Goggins <wrgoggins@bellsouth.net>, Beverly Flanagan <bacobb@gmail.com>, Georgeanne1942 <georgeanne1942@gmail.com>, Gordon Varnedoe <gvarnedoe@aol.com>, Jan Elders <janelders@gmail.com>, JoAnn Hunter <nannajoanna@gmail.com>, June Johnson <revjunej@gmail.com>, Laniepeterson@comcast.net <laniepeterson@comcast.net>, Lisa Callahan <bosch1500@gmail.com>, Luvtybee@aol.com <luvtybee@aol.com>, MARK J NATHAN <markandcarolnath@bellsouth.net>, Pat Leiby <pat@southmountaintitle.com>, Rachel Perkins <tybeeing@gmail.com>, Susan Hill <susansellstybee@comcast.net>, Vicki Worden <vjtybee@gmail.com>, ekirsch9@gmail.com <ekirsch9@gmail.com>, marieregina@netzero.net <marieregina@netzero.net>, Tybee Island <mbodine@cityoftybee.org>

From Bob Hunter , treasurer

shown below is the financial status of Tybee MLK :

PARADE EXPENSES (& to go expenses)**incurred:**

\$367.11 programs (paid,ck 1245)
\$125.00 photo by vicky (pd, ck 1247)
\$74.90 humanitarian award (paid, ck dt'd 1-11,cashed 1-4)
\$225.56 sam's club (ck # 1244)
\$48.89 300 flyers(pd w/debit card)
\$58.99 sash (debit card)
\$375.00 insurance((debit card?)
\$50.00 city of tybee (ck 1241)
\$29.19 ck 1188 @ dollar tree 1-15 - unknown purchase
\$28.04 copies ups (ck 1187)
\$1,382.68 as of 1-16-2018 and reflected in the balance

to go ? :

\$750.00 awards (not due till next nov?)
\$100.00 set up/take down (est)
\$150.00 music (est)
\$1,000.00 *

balance **\$1,751.45** as of 1-16-2018

NET **\$751.45**

On Mon, Jan 14, 2019 at 10:50 PM William Strong <soiamwilliam@gmail.com> wrote:
I plan to attend.

On Mon, Jan 14, 2019 at 8:57 AM Tybee MLK <tybeemlk@gmail.com> wrote:

6:00pm January 17, 2019 at North Beach Grill

Good Monday Morning Everyone, as my mama would say- "many hands make light work" we pulled off another successful event.

Thursday we will review and tie up loose ends and then eat, drink and be merry.

We meet Thursday 6:00pm January 17, 2019 at North Beach Grill

North Beach Grill is a Founding Sponsor

Julia



**City of Tybee Island Community Services Contract Award
Fiscal Year 2019-20**

APPLICATION FOR CASH CONSIDERATION

This form is to be completed and submitted to Finance with your budget request.

Date: February 14, 2019

Organization requesting City of Tybee Island Community Services Contract Award:

Tybee Island Marine Science Center

Maria Procopio, executive director

PO Box 1879, 1509 Strand Avenue, Tybee Island, GA 31328

Maria@TybeeMarineScience.org, 912-786-5917

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, and a copy of your **IRS determination letter**.

Amount of funds requested: \$25,212.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

The City's funds and services support the delivery of marine science-based education programs to the island's visitors and to local children whom, without City funding, we would not otherwise be able to reach.

In 2018, the center served 56,839 visitors, on site, through a variety of our programs, including 2,848 children from the Savannah Chatham County Public School System (SCCPSS) who, without the City's support, would have had access to neither the center's programs, nor the beach and the ocean.

Since 2011, the City's partnership in the *Sidewalk to the Sea* program, which services economically-disadvantaged children from the SCCPSS elementary schools, has enabled 36,396 children to participate in the center's programming and provided them access to their coast's natural resources on Tybee Island's beach--creating future stewards of coastal Georgia.

What percentage of these funds will be matched by your organization? Requested funds are 4% of the center's 2019 projected budget.

Will this event or program bring visitors to Tybee Island in off-peak season or months? Yes

Please attach a detailed budget to this request outlining how the money will be used.



**City of Tybee Island Community Services Contract Award
Fiscal Year 2019-20**

APPLICATION FOR WAIVERS

Date: February 14, 2019

Name of Organization: Tybee Island Marine Science Center

Provide detail on any waivers (i.e. free or reduced parking, rent or utilities) or City services (i.e. number of hours of security, city worker clean-up, trash and/or recycle bins, building maintenance and upkeep, etc.) that you plan to request for your event(s):

ITEM/SERVICE	AMOUNT	NOTES
Building Rent	\$33,840.00	In 2001, Canady, Richbourg & Company, the center's auditors, booked an estimated in-kind rental at 2,820 square feet x \$12.00 per square foot. This amount is noted in subsequent audits to date.
Parking Spaces (3)	\$26,280.00	per COTI estimate
Parking Decals - Seasonal (5)	\$750.00	Five decals at \$150 each, reissued twice eacy year
Parking Decals - Annual (5)	\$750.00	Five decals at \$150 each
Parking Placards (7)	\$1,050.00	Five placards at \$150 each
Building Maintenance	\$2,000.00	per COTI estimate
Value of the waivers requested	\$64,670.00	

Value of the waivers requested: \$64,670.0

Tybee Island Marine Science Center: Program Overview

Our mission is to cultivate responsible stewardship of coastal Georgia's natural resources through education, conservation, and research. We offer year-round programming for island visitors, school and scout groups--on the beach, in the marsh, on the water, in the classroom, and the Coastal Georgia Gallery.

1. Island Visitor Programs:

- **Coastal Georgia Gallery** – The gallery is open daily from 10 a.m. to 5 p.m. to the general public. Throughout the day, educators are stationed in the gallery to interpret exhibits and deliver cart-programs.
- Our **Walks, Talks & Treks** program offers *Beach Walks, Turtle Talks, Whale Tales, Shark Jaws, Marsh Treks, and Jelly Jive* – scheduled throughout the week during season (the public may request a program outside of a regularly scheduled time-slot and we will comply based on educator availability) and by request off-season.
- **Sea Camp: Coastal Kids Ocean Adventure** – during the summer, we offer eight sessions of week-long children's sea camps based on age groupings.

2. Group Programs:

- **Coastal Classroom** – for school groups from Pre-K to college
- **Authentic Coastal Experience** – for non-school groups
- **Barrier Island Patch Program** – for Boy and Cub Scouts
- **Coastal Georgia Badge Program** – for Girl Scouts
- **Oceanography Merit Badge Program** – for Boy Scouts
- **Floating Classrooms** – for all group audiences
- **Sidewalk to the Sea** – for Title I elementary school students, K-6
- **Coastal Scientist Levels I, II, III** – for 21st Century students.

3. Sponsored Programs:

Groups financially unable to access our programs, such as the Fresh Air Home, girls and boys clubs, and disabled children and adult care centers, participate in "Sponsored" programs for a reduced or waived fee.

4. Sidewalk to the Sea: Connecting City Kids with Coastal and Offshore Environments:

The City of Tybee Island is a partner in our *Sidewalk to the Sea*, which gives students Savannah's Title I elementary schools an opportunity to participate in marine science-based field activities and provides students with access and exposure to their coastal and offshore environments. Each year, students participate in a three-hour program of coastal science fun and learning on Tybee Island at the science center, creating a connection to the coast throughout their childhood that will predispose them toward an informed and active stewardship as an adult.

5. Ocean Outreach

We provide community outreach programs, without fee, to the public at events on and off-island.

- Community Tabling Events (ex. Earth Day, Tybee Pirate Fest),
- School science/career events/teacher conferences, Girl Scout Sojourns)

5. Conservation Programs

- Tybee Sea Turtle Project
- Diamondback Terrapin R&R
- Shore/Seabird Rescue
- Take the Teat - Mindful Beachcombing

Additionally, we participate in the:

- Georgia Loggerhead Sea Turtle Genetic Profiling Study
- Georgia Marine Mammal Stranding Network
- Sea Turtle Stranding/Salvage Network

How the city and citizens of Tybee Island directly or indirectly benefit:

In 2018, the science center had a documented **56,839** program participants.

Economic Impact:

- The island's tourism efforts benefit. The science center is both a draw to the island, and a significant enhancement to the visitor's island experience.
- Our annual *Tybee Turtle Trot-5k Beach Run and Sea Turtle Release*, a fundraiser that supports our sea turtle conservation work, draws participant and their families. Additionally, people visit the island to wow at the after-event sea turtle release.
- Participants trade with island businesses.
- Participants are significant contributors to the city's parking revenue.

Environmental Impact:

We have stewardship strands throughout all of our educational programming on the marine ecosystems of coastal Georgia. Strand content includes;

- Pollution Pick-Ups
- Storm Drains and Fish,
- Water Quality: Pollution in Storm Drains
- Stewardship: Fishing Gear
- Stewardship: Pollution Timeline
- Water Quality: Litter
- Stewardship: Plastic Pollution

Fostering an understanding and appreciation of the impact humans have on the barrier islands benefits Tybee and all of Georgia's barrier Islands.

- Through our Lights Out! program, the center develops and distributes educational materials on the problem with artificial light on the beach during sea turtle nesting season that supports the city ordinance section 3-230.
- The center manages the Tybee Island Sea Turtle Project, an island conservation program that protects nesting sea turtles and their hatchlings.
- Annually, we provide training that supports the enforcement of the city's live animal removal ordinance to staff members of the Tybee Island Police Department and Ocean Rescue.

Community Pride:

Since 1987 the science center has served citizens throughout Georgia through our conservation efforts, exhibits, and field-based educational programs. Our work is recognized as an effective and important educational resource for all of coastal Georgia's natural resources and issues.

Organizational history of City Grant funds:

2001	\$31,406.33	2005	\$47,762.00	2009	\$41,500.00	2013	\$25,212.00	2017	\$25,212.00
2002	\$29,423.97	2006	\$56,842.00	2010	\$37,350.00	2014	\$25,212.00	2018	\$25,212.00
2003	\$56,600.00	2007	\$45,000.00	2011	\$33,615.00	2015	\$25,212.00		
2004	\$56,250.00	2008	\$43,500.00	2012	\$25,212.00	2016	\$25,212.00		

2018 TYBEE ISLAND MARINE SCIENCE CENTER VISITATION-PARTICIPATION

ALL PROGRAM PARTICIPANTS

PROGRAM TYPE	2011	2012	2013	2014	2015	2016	2017	2018	TOT
Paid Group Programs	9,317	14,329	9,066	10,016	15,347	12,605	12,444	13,319	96,443
Floating Classrooms	0	0	0	0	0	0	486	219	705
Fee-Waived Group Programs	0	0	0	0	0	0	213	153	366
Sponsored Group Programs	498	515	175	285	526	60	43	0	2,102
Sidewalk of the Sea	3,284	6,289	5,568	4,199	4,636	3,897	3,360	2,695	33,928
Gallery Admissions	19,046	23,756	26,143	29,581	27,584	31,656	34,603	37,988	230,357
Ocean Outreach	0	0	0	0	0	0	0	0	0
Walks, Talks & Treks	1,142	1,156	976	1,119	1,654	668	1,103	2,367	10,185
Sea Camp	57	52	104	166	221	115	132	98	945
TOTAL	33,344	46,097	42,032	45,366	49,968	49,001	52,384	56,839	375,031
Group Outreach	3,435	2,030	5,606	4,097	4,188	3,315	4,300	3,744	30,715
Community Outreach	0	0	0	0	0	0	0	2,090	2,090
OFFSITE REACH	0	0	0	0	0	0	0	5,834	5,834
TOTAL	37,195	48,127	47,638	49,463	54,156	52,316	56,684	62,673	408,252

2018	Island Visitor		Group	
	35,838		16,546	
	71%		29%	

Documents included with this request:

- Application for Waivers
- Affidavit
- IRS Determination Letter
- IRS Form W9
- 2019 Budget Projection
- 2018 Statement of Financial Position and Profit & Loss Statement
- 2017 Financial Audit

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
401 W. PEACHTREE ST. NW
ATLANTA, GA 30365

DEPARTMENT OF THE TREASURY

Date:

DEC 28 1985

THREE ISLAND MARINE SCIENCE
FOUNDATION, INC.
P.O. BOX 1879
LYBEE ISLAND, GA 31528

Employer Identification Number:
58-1997172
Case Number:
585267-01
Contact Person:
DENNIS PRILLIOT
Contact Telephone Number:
(404) 381-0177
Accounting Period Ending:
October 31
Form 990 Required:
Yes
Addendum Applies:
Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 41 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the

TYBEE ISLAND MARINE SCIENCE

Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should maintain records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain

TYBEE ISLAND MARINE SCIENCE

dedicated to the required purposes and that they will be used for those purposes by the recipient.


If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director

Enclosure(s):
Addendum

Concerning the reference, on the first page of this document, to the assignment of "IRS 509(a)(2)", following is an explanation:

The IRS will treat a 501(c)(3) organization as a private foundation unless it meets one of the tests set out in IRC Sections 509(a)(1) - (4). For most organizations engaged in charitable or educational activity, the relevant tests are set out in IRC Sections 509(a)(1) and 509(a)(2).⁴ These "public support tests" base the determination of public charity status on an organization's financial support. An organization that receives funding from diverse and public sources is considered to be responsive to the general public, rather than the private interests of a limited number of donors.

In general, 509(a)(1) organizations receive a substantial amount of their income in the form of grants and donations from government and general public sources, and 509(a)(2) organizations receive a substantial amount of income from membership dues or activities related to their tax-exempt purpose.

Request for Taxpayer Identification Number and Certification

**Give form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Tybee Island Marine Science Foundation	
	Business name, if different from above Tybee Island Marine Science Center	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ C..... <input type="checkbox"/> Exempt payee <input checked="" type="checkbox"/> Other (see instructions) ▶ 501(c)3	
	Address (number, street, and apt. or suite no.) 1509 Strand Avenue	Requester's name and address (optional)
	City, state, and ZIP code Tybee Island, Georgia 31328	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
58 1990772

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶ 2017
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

Tybee Island Marine Science Foundation
2019 Budget Projection
 January through December 2019

	Jan - Dec 19
Income	
4000 · Income - Individuals	
4010 · Donation	12,000.00
4060 · Donation Box	2,000.00
Total 4000 · Income - Individuals	14,000.00
4200 · Income - Private Sector	
4210 · Corporate/Business Grant-Gifts	5,000.00
4250 · NPO Grants-Gifts	3,000.00
Total 4200 · Income - Private Sector	8,000.00
4500 · Income - Government	
4550 · City	25,212.00
Total 4500 · Income - Government	25,212.00
5100 · Income - Program Fees	
5109 · Walks, Talks & Treks	36,450.00
5114 · Sea Camp	20,000.00
5120 · Coastal Classroom	66,000.00
5130 · Coastal Georgia Badge Program	80,000.00
5140 · Oceanography Merit Badge	700.00
5145 · Barrier Island Patch Program	1,000.00
5150 · Ocean Outreach	1,000.00
5160 · Floating Classrooms	2,000.00
5170 · Island Ecology Experience	5,000.00
5180 · Coastal Scientist	3,000.00
5190 · Gallery Admissions	165,000.00
Total 5100 · Income - Program Fees	380,150.00
5200 · Income - Membership	
5210 · Member	10,000.00
Total 5200 · Income - Membership	10,000.00
5300 · Income - Investments	
5310 · Interest - Savings & STI	10.00
Total 5300 · Income - Investments	10.00
5400 · Income - Discovery Shop	
5440 · Sales of Retail Merchandise	165,000.00
5450 · Sales Tax Vendors Comp	300.00
Total 5400 · Income - Discovery Shop	165,300.00
5800 · Income - Fundraising Activity	
5810 · Turtle Trot	20,000.00
Total 5800 · Income - Fundraising Activity	20,000.00
Total Income	622,672.00

	Jan - Dec 19
Cost of Goods Sold	
5455 · Cost of Goods Sold	80,000.00
Total COGS	80,000.00
Gross Profit	542,672.00
Expense	
7200 · Expense - Salaries & Related	
7220 · Salaries & Wages	312,598.00
7240 · Employee Insurance Benefits	30,000.00
7250 · Payroll taxes	23,914.00
Total 7200 · Expense - Salaries & Related	366,512.00
7300 · Expense - Staff/Vol Support	
7310 · Training	1,000.00
7320 · Appreciation	2,000.00
7330 · Recruitment	700.00
Total 7300 · Expense - Staff/Vol Support	3,700.00
7500 · Expense - Program Direct	
7520 · Program Evaluation	260.00
7510 · Mileage Reimbursements	1,500.00
Total 7500 · Expense - Program Direct	1,760.00
8100 · Expense - Operations	
8190 · Accounting fees	10,000.00
8110 · Supplies	16,000.00
8130 · Telephone, Cell & Internet	2,639.00
8140 · Postage & Shipping	200.00
8170 · Printing & Copying	1,300.00
8171 · Membership Dues	500.00
8180 · Books, subscriptions, reference	2,000.00
Total 8100 · Expense - Operations	32,639.00
8200 · Expense - Facility & Equipment	
8210 · Rents	360.00
8220 · Utilities	19,000.00
8223 · Building Repairs & Maintenance	500.00
8260 · Equipment Rental & Maintenance	2,000.00
8290 · Minor Equipment Purchases	1,000.00
8291 · Fixed Asset Purchases	1,500.00
Total 8200 · Expense - Facility & Equipment	24,360.00
8300 · Expense - Promotion	
8320 · TMS.org	1,583.00
8310 · Promotion	8,315.00
Total 8300 · Expense - Promotion	9,898.00
8400 · Fundraising	
8411 · Turtle Trot	6,500.00
Total 8400 · Fundraising	6,500.00
8600 · Expense - Business	
8666 · Permits & Fees	3,000.00
8667 · Insurance	15,284.00
8670 · Credit Card Usage	10,000.00
8680 · Bank Charges	20.00
Total 8600 · Expense - Business	28,304.00
Total Expense	473,673.00
Net Income	68,999.00

Tybee Island Marine Science Foundation 1 - Statement of Financial Position

	Dec 31, 18	Dec 31, 17	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1000 - Cash				
1002 - Checking - First Chatham Bank				
1006 - Sea Turtle Conservation Fund	49,411.77	0.00	49,411.77	100.0%
1003 - Operations	267,436.07	(129.24)	267,565.31	207,029.8%
Total 1002 - Checking - First Chatham Bank	316,847.84	(129.24)	316,977.08	245,262.4%
1010 - Checking - SunTrust				
1017 - NBF-Exhibit Fund	0.00	20,756.58	(20,756.58)	(100.0)%
1011 - Operations	13.76	191,959.18	(191,945.42)	(100.0)%
1012 - Sea Turtle Conservation Fund	0.00	48,302.97	(48,302.97)	(100.0)%
Total 1010 - Checking - SunTrust	13.76	261,018.73	(261,004.97)	(100.0)%
1030 - In-House Cash				
1032 - Cash Register Drawer	931.50	899.08	32.42	3.6%
Total 1030 - In-House Cash	931.50	899.08	32.42	3.6%
1040 - North Beach Facility				
1041 - SPLOST- Wells Fargo MM	0.00	16,834.46	(16,834.46)	(100.0)%
Total 1040 - North Beach Facility	0.00	16,834.46	(16,834.46)	(100.0)%
Total 1000 - Cash	317,793.10	278,623.03	39,170.07	14.1%
Total Checking/Savings	317,793.10	278,623.03	39,170.07	14.1%
Other Current Assets				
1400 - Other Assets				
1410 - Inventories for sale	67,836.88	60,475.78	7,361.10	12.2%
Total 1400 - Other Assets	67,836.88	60,475.78	7,361.10	12.2%
Total Other Current Assets	67,836.88	60,475.78	7,361.10	12.2%
Total Current Assets	385,629.98	339,098.81	46,531.17	13.7%
Fixed Assets				
1600 - Fixed Operating Assets				
1620 - Buildings - operating	73,635.84	73,635.84	0.00	0.0%
1640 - Furniture, fixtures, & equip	120,589.81	120,589.81	0.00	0.0%
1660 - Constuction in progress	195,485.69	195,485.69	0.00	0.0%
Total 1600 - Fixed Operating Assets	389,711.34	389,711.34	0.00	0.0%
1700 - Accum Deprec-Fixed Operating				
1701 - Accum Depreciation	(145,462.28)	(145,462.28)	0.00	0.0%
Total 1700 - Accum Deprec-Fixed Operating	(145,462.28)	(145,462.28)	0.00	0.0%
Total Fixed Assets	244,249.06	244,249.06	0.00	0.0%
Other Assets				
1675 - Accum Amortization	(10,260.00)	(10,260.00)	0.00	0.0%
1670 - Website Development Costs	10,260.00	10,260.00	0.00	0.0%
Total Other Assets	0.00	0.00	0.00	0.0%
TOTAL ASSETS	629,879.04	583,347.87	46,531.17	8.0%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable				
2010 - Accounts payables	4,841.31	688.13	4,153.18	603.6%
Total 2000 - Accounts Payable	4,841.31	688.13	4,153.18	603.6%
Total Accounts Payable	4,841.31	688.13	4,153.18	603.6%

	Dec 31, 18	Dec 31, 17	\$ Change	% Change
Credit Cards				
2033 · VISA CS	0.00	455.54	(455.54)	(100.0)%
2035 · VISA MP	0.00	69.98	(69.98)	(100.0)%
2037 · VISA BP	0.00	202.99	(202.99)	(100.0)%
Total Credit Cards	0.00	728.51	(728.51)	(100.0)%
Other Current Liabilities				
2100 · Accrued Liabilities				
2130 · Accrued payroll taxes	1,654.56	2,599.75	(945.19)	(36.4)%
2140 · Accrued sales taxes	343.41	406.23	(62.82)	(15.5)%
Total 2100 · Accrued Liabilities	1,997.97	3,005.98	(1,008.01)	(33.5)%
2300 · Unearned-Deferred Revenue				
2350 · Deferred Program Deposits				
2351 · Coastal Classroom Deposits	6,700.00	6,700.00	0.00	0.0%
2352 · Coastal Georgia Badge Deposits	6,050.00	6,050.00	0.00	0.0%
Total 2350 · Deferred Program Deposits	12,750.00	12,750.00	0.00	0.0%
Total 2300 · Unearned-Deferred Revenue	12,750.00	12,750.00	0.00	0.0%
Total Other Current Liabilities	14,747.97	15,755.98	(1,008.01)	(6.4)%
Total Current Liabilities	19,589.28	17,172.62	2,416.66	14.1%
Total Liabilities	19,589.28	17,172.62	2,416.66	14.1%
Equity				
3000 · Unrestricted Net Assets				
3001 · Unrestricted	395,136.64	395,136.64	0.00	0.0%
Total 3000 · Unrestricted Net Assets	395,136.64	395,136.64	0.00	0.0%
3010 · Unrestrict (retained earnings)	113,292.38	34,602.45	78,689.93	227.4%
3100 · Temp-Restricted Net Assets				
3130 · Use Restricted-Program	1,784.00	1,784.00	0.00	0.0%
3110 · Use restricted-North Beach Fac	16,946.04	16,946.04	0.00	0.0%
3111 · Use restricted-Sea Turtle Con	39,016.19	39,016.19	0.00	0.0%
Total 3100 · Temp-Restricted Net Assets	57,746.23	57,746.23	0.00	0.0%
3220 · Prior Period Adjusment	(37,591.25)	0.00	(37,591.25)	(100.0)%
Net Income	81,705.76	78,689.93	3,015.83	3.8%
Total Equity	610,289.76	566,175.25	44,114.51	7.8%
TOTAL LIABILITIES & EQUITY	629,879.04	583,347.87	46,531.17	8.0%

Tybee Island Marine Science Foundation 2 - Profit & Loss - Year to Date - Previous Year Comparison

	Jan - Dec 18	Jan - Dec 17	\$ Change	% Change
Income				
4000 · Income - Individuals				
4012 · Program Sponsorship	0.00	200.00	(200.00)	(100.0)%
4011 · Sea Turtle Conservation Fund	218.39	1,613.35	(1,394.96)	(86.5)%
4005 · TIMSF Annual Donation	0.00	1,500.00	(1,500.00)	(100.0)%
4010 · Donation	10,860.26	3,644.13	7,216.13	198.0%
4060 · Donation Box	1,709.84	2,953.86	(1,244.02)	(42.1)%
Total 4000 · Income - Individuals	12,788.49	9,911.34	2,877.15	29.0%
4200 · Income - Private Sector				
4210 · Corporate/Business Grant-Gifts	418.46	0.00	418.46	100.0%
4250 · NPO Grants-Gifts	0.00	20,400.00	(20,400.00)	(100.0)%
Total 4200 · Income - Private Sector	418.46	20,400.00	(19,981.54)	(98.0)%
4500 · Income - Government				
4510 · Agency	0.00	13,956.26	(13,956.26)	(100.0)%
4550 · City	25,212.00	25,212.00	0.00	0.0%
Total 4500 · Income - Government	25,212.00	39,168.26	(13,956.26)	(35.6)%
5100 · Income - Program Fees				
5109 · Walks, Talks & Treks	23,158.85	12,055.84	11,103.01	92.1%
5114 · Sea Camp	18,024.12	17,292.34	731.78	4.2%
5120 · Coastal Classroom	65,759.00	46,368.00	19,391.00	41.8%
5130 · Coastal Georgia Badge Program	74,580.00	72,115.00	2,465.00	3.4%
5140 · Oceanography Merit Badge	115.00	667.00	(552.00)	(82.8)%
5145 · Barrier Island Patch Program	385.00	1,027.00	(642.00)	(62.5)%
5150 · Ocean Outreach	968.05	190.00	778.05	409.5%
5160 · Floating Classrooms	1,086.25	2,982.25	(1,896.00)	(63.6)%
5170 · Island Ecology Experience	165.00	4,478.00	(4,313.00)	(96.3)%
5180 · Coastal Scientist	2,792.00	910.00	1,882.00	206.8%
5185 · FC-Dolphin Discovery	0.00	200.00	(200.00)	(100.0)%
5190 · Gallery Admissions	162,557.50	143,908.00	18,649.50	13.0%
Total 5100 · Income - Program Fees	349,590.77	302,193.43	47,397.34	15.7%
5200 · Income - Membership				
5210 · Member	4,847.17	9,695.00	(4,847.83)	(50.0)%
5211 · Member-Renewal	2,230.00	5,250.27	(3,020.27)	(57.5)%
Total 5200 · Income - Membership	7,077.17	14,945.27	(7,868.10)	(52.7)%
5300 · Income - Investments				
5310 · Interest - Savings & STI	0.21	8.42	(8.21)	(97.5)%
Total 5300 · Income - Investments	0.21	8.42	(8.21)	(97.5)%
5400 · Income - Discovery Shop				
5460 · Shipping	17.70	81.97	(64.27)	(78.4)%
5440 · Sales of Retail Merchandise	158,537.92	149,641.24	8,896.68	6.0%
5450 · Sales Tax Vendors Comp	332.95	315.11	17.84	5.7%
Total 5400 · Income - Discovery Shop	158,888.57	150,038.32	8,850.25	5.9%
5500 · Income - Other Sources				
5600 · In-Kind Rental Income	0.00	33,840.00	(33,840.00)	(100.0)%
5590 · Miscellaneous Revenue	0.00	6,926.28	(6,926.28)	(100.0)%
Total 5500 · Income - Other Sources	0.00	40,766.28	(40,766.28)	(100.0)%
5800 · Income - Fundraising Activity				
5815 · Lines&Strikes-NARW	3,025.00	0.00	3,025.00	100.0%
5810 · Turtle Trot	16,019.57	14,683.15	1,336.42	9.1%
5820 · TI Sea Kayak Races	0.00	(240.00)	240.00	100.0%
Total 5800 · Income - Fundraising Activity	19,044.57	14,443.15	4,601.42	31.9%

	Jan - Dec 18	Jan - Dec 17	\$ Change	% Change
5900 · Income - Other				
5915 · Refunds	70.91	0.00	70.91	100.0%
5910 · Other	707.73	0.00	707.73	100.0%
Total 5900 · Income - Other	778.64	0.00	778.64	100.0%
Total Income	573,798.88	591,874.47	(18,075.59)	(3.1)%
Cost of Goods Sold				
5455 · Cost of Goods Sold	70,086.59	62,262.57	7,824.02	12.6%
Total COGS	70,086.59	62,262.57	7,824.02	12.6%
Gross Profit	503,712.29	529,611.90	(25,899.61)	(4.9)%
Expense				
7200 · Expense - Salaries & Related				
7220 · Salaries & Wages	269,068.30	261,045.41	8,022.89	3.1%
7240 · Employee Insurance Benefits	23,825.02	15,195.74	8,629.28	56.8%
7250 · Payroll taxes	20,441.11	20,254.26	186.85	0.9%
Total 7200 · Expense - Salaries & Related	313,334.43	296,495.41	16,839.02	5.7%
7300 · Expense - Staff/Vol Support				
7310 · Training	2,336.81	857.11	1,479.70	172.6%
7320 · Appreciation	1,794.23	2,441.22	(646.99)	(26.5)%
7330 · Recruitment	477.00	430.20	46.80	10.9%
Total 7300 · Expense - Staff/Vol Support	4,608.04	3,728.53	879.51	23.6%
7500 · Expense - Program Direct				
7520 · Program Evaluation	259.84	252.00	7.84	3.1%
7510 · Mileage Reimbursements	1,281.81	917.45	364.36	39.7%
Total 7500 · Expense - Program Direct	1,541.65	1,169.45	372.20	31.8%
8100 · Expense - Operations				
8190 · Accounting fees	15,357.00	4,505.00	10,852.00	240.9%
8110 · Supplies	11,998.71	17,544.69	(5,545.98)	(31.6)%
8130 · Telephone, Cell & Internet	2,455.23	3,022.11	(566.88)	(18.8)%
8140 · Postage & Shipping	156.59	507.84	(351.25)	(69.2)%
8170 · Printing & Copying	972.76	1,396.70	(423.94)	(30.4)%
8171 · Membership Dues	551.00	978.00	(427.00)	(43.7)%
8180 · Books, subscriptions, reference	2,815.60	2,432.10	383.50	15.8%
Total 8100 · Expense - Operations	34,306.89	30,386.44	3,920.45	12.9%
8200 · Expense - Facility & Equipment				
8275 · Amortization Expense	0.00	3,135.00	(3,135.00)	(100.0)%
8210 · Rents	360.00	360.00	0.00	0.0%
8215 · Rent-Facility	0.00	33,840.00	(33,840.00)	(100.0)%
8220 · Utilities	18,278.40	16,093.02	2,185.38	13.6%
8223 · Building Repairs & Maintenance	27.00	1,943.72	(1,916.72)	(98.6)%
8260 · Equipment Rental & Maintenance	2,115.07	1,136.40	978.67	86.1%
8270 · Depreciation Expense	0.00	10,910.76	(10,910.76)	(100.0)%
8290 · Minor Equipment Purchases	1,868.37	4,183.33	(2,314.96)	(55.3)%
8291 · Fixed Asset Purchases	1,139.03	0.00	1,139.03	100.0%
Total 8200 · Expense - Facility & Equipment	23,787.87	71,602.23	(47,814.36)	(66.8)%
8300 · Expense - Promotion				
8320 · TMS.org	1,129.90	1,633.27	(503.37)	(30.8)%
8310 · Promotion	6,253.99	10,791.76	(4,537.77)	(42.1)%
Total 8300 · Expense - Promotion	7,383.89	12,425.03	(5,041.14)	(40.6)%
8400 · Fundraising				
8415 · Lines&Strikes-NARW	100.00	0.00	100.00	100.0%
8410 · Sea Kayak Race	0.00	(250.00)	250.00	100.0%
8411 · Turtle Trot	10,826.56	6,598.60	4,227.96	64.1%
8430 · Other	0.00	79.50	(79.50)	(100.0)%
Total 8400 · Fundraising	10,926.56	6,428.10	4,498.46	70.0%

	<u>Jan - Dec 18</u>	<u>Jan - Dec 17</u>	<u>\$ Change</u>	<u>% Change</u>
8500 · Expense - Other				
8590 · Other	594.00	40.00	554.00	1,385.0%
8500 · Expense - Other - Other	0.00	(40.00)	40.00	100.0%
Total 8500 · Expense - Other	594.00	0.00	594.00	100.0%
8600 · Expense - Business				
8665 · Penalties & Interest	25.14	139.25	(114.11)	(82.0)%
8666 · Permits & Fees	2,542.64	1,867.50	675.14	36.2%
8667 · Insurance	13,569.36	15,093.31	(1,523.95)	(10.1)%
8670 · Credit Card Usage	9,180.85	11,269.22	(2,088.37)	(18.5)%
8680 · Bank Charges	138.83	277.50	(138.67)	(50.0)%
Total 8600 · Expense - Business	25,456.82	28,646.78	(3,189.96)	(11.1)%
9000 · North Beach Exhibit Fund				
9001 · Expenditures	66.38	0.00	66.38	100.0%
9000 · North Beach Exhibit Fund - Other	0.00	40.00	(40.00)	(100.0)%
Total 9000 · North Beach Exhibit Fund	66.38	40.00	26.38	66.0%
Total Expense	422,006.53	450,921.97	(28,915.44)	(6.4)%
Net Income	81,705.76	78,689.93	3,015.83	3.8%

TYBEE ISLAND MARINE SCIENCE
FOUNDATION, INC.
TYBEE ISLAND, GEORGIA

Financial Statements
for the Year Ending
December 31, 2017

*

AUDIT REPORT

*

MAY 29, 2018

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
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DECEMBER 31, 2017

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Tybee Island Marine Science Foundation, Inc.
Tybee Island, Georgia

We have audited the accompanying financial statements of Tybee Island Marine Science Foundation, Inc. (a nonprofit organization) which comprise the statement of financial position as of December 31, 2017, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tybee Island Marine Science Foundation, Inc. as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Prior Period Adjustment

As described in Note 9 to the financial statements, the beginning net assets of Tybee Island Marine Science Foundation, Inc. have been adjusted to record the effect of a prior year SPLOST expenditure subsequently reimbursed by the City of Tybee Island. Our opinion is not modified with respect to this matter.

Canady, Richburg & Woodward, LLP

May 29, 2018

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2017

ASSETS

Current Assets	
Cash and cash equivalents	261,205
Inventory	60,475
Total Current Assets	321,680
 Property and Equipment	
Leasehold improvements	73,636
Furniture, fixtures and equipment	120,590
New facility	195,486
	389,712
Less – accumulated depreciation	145,462
Total Property and Equipment	244,250
 Other Assets	
Cash restricted for new facility costs	16,954
Website development costs(net of amortization of \$10,260)	-
Total Other Assets	16,954
Total Assets	582,884

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts payable	4,280
Payroll taxes payable	2,600
Sales tax payable	406
Deferred revenue	13,000
Total Current Liabilities	20,286
Total Liabilities	20,286
 Net Assets	
Unrestricted	496,548
Temporarily restricted	66,050
Permanently restricted	-
Total Net Assets	562,598
Total Liabilities and Net Assets	582,884

The accompanying notes are an integral part of these financial statements

(3)

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
Support and Other Revenue			
Grants	59,568	-	59,568
Contributions	9,911	-	9,911
Use of contributed facilities	33,840	-	33,840
Admissions and programs	302,193	-	302,193
Special events	6,137	8,296	14,433
Less: direct expenses	(6,120)	-	(6,120)
Membership dues	14,945	-	14,945
Gift shop sales	150,126	-	150,126
Interest income	-	8	8
Miscellaneous income	7,251	-	7,251
Total Support and Revenue	577,851	8,304	586,155
Assets released from restriction	-	-	-
Expenses			
Accounting	4,505	-	4,505
Advertising and publicity	11,892	-	11,892
Amortization	3,135	-	3,135
Bank charges	278	-	278
Consultants and contracts	340	-	340
Credit card fees	11,269	-	11,269
Depreciation	10,911	-	10,911
Dues and subscriptions	3,428	-	3,428
Equipment rent and maintenance	1,136	-	1,136
Gift shop merchandise	64,530	-	64,530
Insurance-general	15,093	-	15,093
Insurance-health	15,196	-	15,196
Minor equipment purchases	4,183	-	4,183
Miscellaneous expense	3,126	-	3,126
Payroll taxes	20,254	-	20,254
Postage and shipping	508	-	508
Printing	1,397	-	1,397
Professional development	857	-	857
Supplies	19,318	-	19,318
Rent expense	33,840	-	33,840
Repairs and maintenance	1,944	-	1,944
Salaries and wages	261,045	-	261,045
Telephone	3,022	-	3,022
Travel and seminars	917	-	917
Utilities	16,093	-	16,093
Volunteer appreciation	2,826	-	2,826
Total Expenses	511,043	-	511,043
Change in Net Assets	66,808	8,304	75,112
Net Assets at Beginning of Year, as Adjusted	429,740	57,746	487,486
Net Assets at End of Year	496,548	66,050	562,598

The accompanying notes are an integral part of these financial statements

(4)

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2017

Cash flows from (for) operating activities	
Change in net assets	75,112
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	10,911
Amortization	3,135
Changes in operating assets and liabilities:	
Inventory	(11,141)
Accounts payable	(4,403)
Payroll taxes payable	1,039
Sales tax payable	38
Deferred revenue	11,155
Net cash from operating activities	<u>85,846</u>
 Cash flows used for investing activities	
Purchase of property and equipment	(15,492)
Increase in cash restricted for capital projects	(8)
Net cash used for investing activities	<u>(15,500)</u>
 Net increase in cash and cash equivalents	70,346
 Beginning cash and cash equivalents	<u>190,859</u>
 Ending cash and cash equivalents	<u><u>261,205</u></u>
 Supplemental cash flow information	
Interest paid	<u><u>-</u></u>
Income taxes paid	<u><u>-</u></u>

The accompanying notes are an integral part of these financial statements

(5)

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

Note 1. Nature of Activities

Tybee Island Marine Science Foundation, Inc. (a non-profit organization) was incorporated in the state of Georgia on November 20, 1990. The purpose of the Foundation is to promote appreciation, conservation, and understanding of the marine ecosystem of coastal Georgia through programming, services and exhibits. Sources of revenue and support include grants, admissions, program fees and gift shop sales.

Note 2. Significant Accounting Policies

Basis of Accounting - The Foundation prepares its financial statements on the accrual basis of accounting. Consistent with this basis, revenues are recognized when earned and expenses are recognized when incurred.

Basis of Presentation - The Foundation is required to report information regarding its financial position and activities according to three classes of net assets; unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Cash Equivalents - The Foundation considers all highly liquid investments with a maturity of three months or less at date of acquisition as "cash equivalents" for financial statement disclosure.

Estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Contributions - Contributions received that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are received. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Deferred Revenue - Deferred revenue consists of program booking fees received for programs to be provided in the subsequent year.

Inventory - The Foundation's inventory consists of merchandise available for sale in the gift shop located on premises. The inventory is stated at cost. Cost is determined by the first-in, first-out method.

Advertising Costs - Advertising costs are expensed as incurred.

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

Note 2. Significant Accounting Policies (Continued)

Donated Materials, Property and Equipment - Non-cash donations and donations of property and equipment are recorded as contributions at their fair market value at the date of the donation.

Donated Services – Donated services are recorded in the financial statements to the extent that those services create or enhance a nonfinancial asset or meet the following criteria: a) the service requires specialized skills, b) the service is provided by individuals who possess those skills, and c) the services would typically need to be purchased if not donated. Services meeting the criteria for recognition in the current year totaled \$0.

Property and Equipment – Purchased property and equipment are stated at cost; donated assets are valued at their estimated fair value on the date donated. Acquisitions of property and equipment in excess of \$500 are capitalized at cost. Depreciation is computed on the straight-line method based on cost of the depreciable assets and their related estimated useful lives.

Estimated useful lives are as follows:

	<u>Years</u>
Leasehold improvements	15
Furniture, fixtures and equipment	5-10

Website Development Costs - Website development costs are stated at cost. Amortization is computed on the straight-line method based on the cost of the assets and their related estimated useful lives.

Income Tax - Tybee Island Marine Science Foundation, Inc. is exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code and has been determined by the Internal Revenue Service not to be a private foundation under Section 509(a) of the Code.

As of December 31, 2017, the tax years that remain subject to examination by taxing authorities begin with 2014. Management believes that all positions taken in those years would be sustained should those years be examined.

Subsequent Events - Management has evaluated subsequent events through May 29, 2018, the date the financial statement were available to be issued. Management was not aware of any subsequent events through this date that would have a material effect on these financial statements.

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

Note 3. Concentration of Credit Risk

The Foundation occasionally maintains deposits in excess of federally insured limits. Accounting standards identify these items as a concentration of credit risk requiring disclosure, regardless of the degree of risk. The risk is managed by maintaining all deposits in high quality financial institutions. As of December 31, 2017 the organization's uninsured cash balances totaled \$10,554.

Note 4. Expenses by Function are as Follows:

Exhibit and program expenses	425,378
Management and general expenses	82,442
Fundraising	<u>3,223</u>
	<u>511,043</u>

Note 5. Restrictions on Net Assets

Temporarily restricted net assets are available for the following:

New facility costs	16,954
Sea turtle conservation	47,312
Sidewalk to the sea	<u>1,784</u>
Total	<u>66,050</u>

Note 6. Special Purpose Local Option Sales Tax Funds (SPLOST)

Funds carried forward from prior year	16,946
Interest earned in the current year	<u>8</u>
Total funds remaining	<u>16,954</u>

These funds are required to be accounted for in a separate fund and not commingled with other funds.

In a prior year the City of Tybee Island allocated \$600,000 of SPLOST funds to the Foundation to be used to build a new facility. The City is holding the funds and making distributions as qualifying expenditures are made. During the current year \$13,956 was distributed leaving an available balance of \$434,876.

TYBEE ISLAND MARINE SCIENCE FOUNDATION, INC.
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017

Note 7. Building Lease

The Foundation has a 15 year lease dated October 23, 2003 allowing them to occupy their current building for an annual rental fee consisting of the services provided by the Foundation to the citizens of the City of Tybee Island in the nature of educational and recreational programs.

Note 8. Land Lease

On May 8, 2014 the Foundation entered into a new lease agreement commencing February 27, 2014 and expiring December 31, 2028, with the right to extend the agreement for three additional periods of five years. The base rent is \$10 per year. The lease authorizes the Foundation to construct a new marine science center facility on the property. The City of Tybee Island will hold title to the facility. Upon expiration or early termination of the lease all of the Foundation's rights and interests in the facility with automatically vest in the City.

Note 9. Commitments

On December 17, 2013 the Foundation entered into an agreement with Sottile & Sottile to provide design services for the new facility. The total contract amount is \$244,500. As of December 31, 2017, \$55,449 of the total contract had been completed, leaving an outstanding balance of \$189,051.

On October 3, 2012 the Foundation entered into an agreement with Kern-Coleman & Co., LLC to provide civil engineering services for the new facility. The agreement includes 10 phases. The total contract amount is \$30,900. As of December 31, 2017, \$22,350 of the total contract had been completed. The remaining contract activities of \$8,000 were rolled into the Sottile & Sottile contract, leaving an outstanding balance of \$1,650.

Note 10. Prior Period Adjustment

Beginning net assets have been restated to account for a change in SPLOST expenditures. In 2017, it was determined that work completed on the new facility during 2016 would be paid by the City of Tybee instead of with SPLOST funds. The effect of this adjustment was to decrease property and equipment by \$7,900, and decrease unrestricted net assets by \$7,900.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: February 6, 2019

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization: Tybee Island Maritime Academy

Contact Person: Carolyn Jurick

Address: P.O. Box 1519; 714 Lovell Avenue, Tybee Island, GA 31328

Contact Email: CKJurick@comcast.net Contact Phone #: 404 -312-5617

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$25000

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit: _____

Tybee Island Maritime Academy (TIMA) opened in August, 2013 with 144 students. Each child had a laptop. We do not have textbooks; however, we do have math consumable workbooks and individualized reading books. The laptops have been very important to the students' learning as they use a laptop for assignments, assessments, in lieu of textbooks, documentation of project presentations, learning, etc. In 2014 we added 94 students and The City of Tybee helped us purchase a COW (Computers on Wheels) plus we added 4 laptops to each COW we had. The TIMA Teaching Model requires that each child has a laptop in order to maximize instruction and learning. Our teacher laptops are 6 years old. We really need to replace them as they are very slow and in many instances do not work at all. We wish to replace them with Apple Mac books. As we look at replacing the student laptops, we are also looking at replacing them with iPads. iPads (with a really good case on them) are more portable and students can document their work wherever they are. We



City of Tybee Island Community Services Contract Fiscal Year 2019-20

are asking for help with the teacher Mac books. Of course the teachers will receive much training before we order any student iPads. This is teachers preparing/collaborating on curriculum, especially deepening maritime and preparing for the 1:1 iPads for students. We look forward to deepening the technology culture of the school.

We renewed the Charter for Tybee Island Maritime Academy last year. We anticipate that we will have 295 students for the 2019-2020 school year. We are one of two finalists for Charter School of the Year. We have a ranking of 90.8 from the State of Georgia. We received the Silver Award from the Governor for making the "Greatest Gains" under the State Accountability System (only Elementary School in Savannah-Chatham. We have many more families attending the school now that have moved to Tybee. We have 195 students who have applied for the lottery for TIMA and we have 37 openings. The school brings and breathes a new life into our community. The school has received much support from Tybee's wonderful community. TIMA has a wonderful reputation and the city and its citizens are given much of the credit for it. The school has become an integral part of Tybee Island. It is a real community school and we are thankful to you every day.

What percentage of these funds will be matched by your organization? 100% including professional development training

Will this event or program bring visitors to Tybee Island in off-peak season or months? Yes, teachers, students and parents.

Please attach a detailed budget to this request outlining how the money will be used.

13-inch MacBook Air: 1.6GHz dual-core Intel Core i5, 256GB - Silver (5-pack)

Part Number: MRFD2LL/A

Quantity: 25

5 for \$6,645.00

\$33,225.00 total

We are asking for help with the teacher's ipads only. The school will take care of the Professional Development that the teachers will need and the purchase of all apps, etc.

Apple Inc. Education Price Quote

Customer: Peter Ulrich
 SAVANNAH-CHATHAM BRD OF PBI C
 EDUC-RM 119-ACCOUNTS PAYABLE
 Phone: 19123953500
 email:
 peter.ulrich@savannah.chatham.k12.ga.us

Apple Inc: Robert Dudenhoefer III
 5505 W Farmer Lane
 Bldg 7
 Austin, TX 78727-6524
 Phone: 1-1-512-6742834
 email: robertdude@apple.com

Apple Quote: 2205324076

Quote Date: Wednesday, February 06, 2019

Quote Valid Until: Friday, March 08, 2019

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	13-inch MacBook Air: 1.6GHz dual-core Intel Core i5, 256GB – Silver (5-pack) Part Number: BNG62LL/A	5	\$6,645.00	\$33,225.00
	13-inch MacBook Air: 1.6GHz dual-core Intel Core i5, 256GB – Silver (5-pack) Part Number: MRFD2LL/A Quantity: 25			
2	13-inch MacBook Air: 1.6GHz dual-core Intel Core i5, 256GB – Silver Part Number: MREC2LL/A Configuration: <ul style="list-style-type: none"> • 065-C65L 1.6GHz dual-core 8th-generation Intel Core i5 processor, Turbo Boost up to 3.6GHz • 065-C65P Intel UHD Graphics 617 • 065-C65Q 8GB 2133MHz LPDDR3 memory • 065-C66B 128GB PCIe-based SSD • 065-C67D Force Touch trackpad • 065-C674 Two Thunderbolt 3 Ports • 065-C6N8 Touch ID • 065-C7FH Retina Display • 065-C66T Backlit Keyboard (US English) 	1	\$1,349.00	\$1,349.00
Edu List Price Total				\$34,574.00
- Additional Tax				\$0.00
- Estimated Tax				\$0.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

FEB 23 2012

TYBEE ISLAND CHARTER SCHOOL
1105 LAUREL AVE
TYBEE ISLAND, GA 31328

Employer Identification Number:
45-1500099

DLN:
17053231368011

Contact Person: GAYLE M ADAMS ID# 95073

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
June 30

Public Charity Status:
170(b)(1)(A)(ii)

Form 990 Required:
Yes

Effective Date of Exemption:
March 28, 2011

Contribution Deductibility:
Yes

Addendum Applies:
Yes


Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
- Alcohol License,
- Taxi Permit,
- Contract

(circle all that apply)

- **Community Services Contract Consideration**
for Carolyn Jurick, Tybee Island Maritime Academy *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) I am a United States citizen.

OR

2) I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.



Carolyn Jurick
Signature of Applicant

2/7/19
Date

Carolyn Jurick
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 7 DAY OF Feb, 20 19

Notary Public Jennifer Fleming
My Commission Expires: 8/26/19

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

**TYBEE ISLAND CHARTER SCHOOL, INC.
TYBEE ISLAND, GEORGIA**



 TYBEE ISLAND
MARITIME ACADEMY

**REPORT ON AUDIT
OF THE FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

TYBEE ISLAND CHARTER SCHOOL, INC.
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board
of Tybee Island Charter School, Inc.
DBA Tybee Island Maritime Academy
Tybee Island, Georgia

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of **Tybee Island Charter School, Inc.** (the "School"), as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the School, as of June 30, 2018, and the respective changes in financial position, and the respective budgetary comparison for the General Fund for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2018, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Mauldin & Jenkins, LLC

Macon, Georgia
October 26, 2018

TYBEE ISLAND CHARTER SCHOOL, INC.

**STATEMENT OF NET POSITION
JUNE 30, 2018**

	<u>GOVERNMENTAL ACTIVITIES</u>
ASSETS	
Cash and cash equivalents	\$ 1,770,799
Accounts receivable	121,393
Prepaid items	1,175
Capital assets (depreciable, net of accumulated depreciation)	<u>152,411</u>
Total assets	<u>\$ 2,045,778</u>
LIABILITIES	
Accounts payable	<u>\$ 4,146</u>
Total liabilities	<u>4,146</u>
NET POSITION	
Net investment in capital assets	152,411
Unrestricted	<u>1,889,221</u>
Total net position	<u>2,041,632</u>
Total liabilities and net position	<u>\$ 2,045,778</u>

The accompanying notes are an integral part of these financial statements.

TYBEE ISLAND CHARTER SCHOOL, INC.

**STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

FUNCTIONS/PROGRAMS	EXPENSES
GOVERNMENTAL ACTIVITIES	
Instruction	\$ 2,007,437
Support services	
School administration	401,195
Maintenance and operation of plant	<u>182,268</u>
Total governmental activities expense	<u>2,590,900</u>
General revenues:	
Contributions and programs not restricted for program purposes	<u>3,006,709</u>
Total general revenues	<u>3,006,709</u>
Change in net position	415,809
Net position - beginning of fiscal year	<u>1,625,823</u>
Net position - end of fiscal year	<u><u>\$ 2,041,632</u></u>

The accompanying notes are an integral part of these financial statements.

TYBEE ISLAND CHARTER SCHOOL, INC.

BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2018

	<u>GENERAL FUND</u>
ASSETS	
Cash and cash equivalents	\$ 1,770,799
Accounts receivable	121,393
Prepaid items	<u>1,175</u>
Total assets	<u>\$ 1,893,367</u>
LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts payable	<u>\$ 4,146</u>
Total liabilities	<u>4,146</u>
FUND BALANCES	
Nonspendable - prepaid items	1,175
Unassigned	<u>1,888,046</u>
Total fund balance	<u>1,889,221</u>
Total liabilities and fund balances	<u>\$ 1,893,367</u>

The accompanying notes are an integral part of these financial statements.

TYBEE ISLAND CHARTER SCHOOL, INC.

RECONCILIATION OF THE GOVENMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2018

Total fund balance - governmental fund		\$	1,889,221
Amounts reported for governmental activities in the statement of net position are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. These assets consist of:			
Historical cost of capital assets	\$	292,885	
Less accumulated depreciation		<u>(140,474)</u>	
Total capital assets			<u>152,411</u>
Net position of governmental activities		\$	<u>2,041,632</u>

The accompanying notes are an integral part of these financial statements.

TYBEE ISLAND CHARTER SCHOOL, INC.

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	GENERAL FUND
REVENUES	
Local funds	\$ 3,006,709
Total revenues	3,006,709
EXPENDITURES	
Current	
Instruction	2,007,437
Support services:	
School administration	361,935
Maintenance and operation of plant	182,268
Capital outlays - instruction	38,629
Total expenditures	2,590,269
Net change in fund balance	416,440
Fund balance - beginning of fiscal year	1,472,781
Fund balance - end of fiscal year	\$ 1,889,221

The accompanying notes are an integral part of these financial statements.

TYBEE ISLAND CHARTER SCHOOL, INC.

**RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Total net change in fund balance - governmental funds	\$	416,440
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Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

Capital outlay		38,629
Depreciation expense		<u>(39,260)</u>
Change in net position of governmental activities	\$	<u>415,809</u>

The accompanying notes are an integral part of these financial statements.

TYBEE ISLAND CHARTER SCHOOL, INC.

**GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL (GAAP)
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL AMOUNTS</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Local funds	\$ 2,520,238	\$ 2,520,238	\$ 3,006,709	\$ 486,471
Total revenues	<u>2,520,238</u>	<u>2,520,238</u>	<u>3,006,709</u>	<u>486,471</u>
EXPENDITURES				
Current				
Instruction	1,953,365	1,953,365	2,007,437	(54,072)
Support services:				
School administration	327,769	327,769	361,935	(34,166)
Maintenance and operation of plant	135,624	135,624	182,268	(46,644)
Capital outlay - instruction	31,500	31,500	38,629	(7,129)
Total expenditures	<u>2,448,258</u>	<u>2,448,258</u>	<u>2,590,269</u>	<u>(142,011)</u>
Net change in fund balance	71,980	71,980	416,440	344,460
Fund balance - beginning	<u>1,472,781</u>	<u>1,472,781</u>	<u>1,472,781</u>	<u>-</u>
Fund balance - ending	<u>\$ 1,544,761</u>	<u>\$ 1,544,761</u>	<u>\$ 1,889,221</u>	<u>\$ 344,460</u>

Notes to the statement of revenues, expenditures and changes in fund balance budget and actual:

The accompanying statement of revenues, expenditures and changes in fund balance - budget and actual is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

The accompanying notes are an integral part of these financial statements.

TYBEE ISLAND CHARTER SCHOOL, INC.

NOTES TO FINANCIAL STATEMENTS JUNE 30, 2018

NOTE 1. DESCRIPTION OF SCHOOL AND REPORTING ENTITY

Tybee Island Charter School, Inc. (the "School"), doing business as Tybee Island Maritime Academy, was organized in 2012. The State of Georgia and the Savannah-Chatham County Public School System have approved the School to operate as a public charter school for students in kindergarten through fifth grade living in Chatham County, Georgia.

During the current year, management determined the School would be more accurately reported as a governmental entity, and would therefore follow generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB). This change in financial reporting had no effect on beginning net position of the School though the format of the financial statements and disclosures were changed significantly to be in accordance with applicable GASB standards.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PRESENTATION

The School's basic financial statements are collectively comprised of the government-wide financial statements, fund financial statements and notes to the basic financial statements of Tybee Island Charter School, Inc.

Government-wide Statements

The Statement of Net Position and the Statement of Activities display information about the financial activities of the overall School. Governmental activities generally are financed through intergovernmental revenues and other nonexchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School's governmental activities.

- Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses (expenses of the School related to the administration and support of the School's programs, such as office and maintenance personnel and accounting) are not allocated to programs.
- Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues.

In the Statement of Net Position, equity is reported as net position and consists of net investment in capital assets (if any), amounts restricted by outside parties for specific purposes (if any) and unrestricted amounts. The net investment in capital assets (if any) is calculated by taking the capital assets, net of accumulated depreciation, less any related long-term financing arrangements, and adding back any unspent bond or contract proceeds.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

BASIS OF PRESENTATION (CONTINUED)

Fund Financial Statements

The fund financial statements provide information about the School's funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The School reports only one major governmental fund:

- The **General Fund** is the School's primary operating fund. It accounts for all financial resources of the School.

BASIS OF ACCOUNTING/MEASUREMENT FOCUS

The basis of accounting determines when transactions are reported on the financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. On an accrual basis, revenues are recognized in the fiscal year in which they are earned. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School considers all revenues reported in the governmental funds to be available if they are collected within 60 days after fiscal year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds from general long-term liabilities and acquisitions under capital leases are reported as other financing sources.

The School funds certain programs by a combination of specific cost-reimbursement grants, categorical grants and general revenues. Thus, when program costs are incurred, there is both restricted and unrestricted net position available to finance the program. It is the School's policy to first apply grant resources to such programs, followed by cost-reimbursement grants, then general revenues.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

RECEIVABLES

Receivables, which include amounts due from other governments, consist of amounts due from the various entities disclosed from information available. Receivables are recorded when either the asset or revenue recognition criteria has been met. Receivables recorded in the basic financial statements do not include any amounts which would necessitate the need for an allowance for uncollectible receivables.

CAPITAL ASSETS

Capital assets purchased, including capital outlay costs, are recorded as expenditures in the fund financial statements at the time of purchase (including ancillary charges). The cost of normal maintenance and repairs that does not add to the value of assets or materially extend the useful lives of the assets is not capitalized. The School does not capitalize book collections or works of art. Depreciation is used to allocate the actual or estimated historical cost of all capital assets over their estimated useful lives.

The capitalization threshold for all classes of assets is \$1,000. The estimated useful lives of capital assets reported in the government-wide statements are as follows:

	<u>Estimated Useful Life</u>
Equipment	5 years
Leasehold improvements	15 years

NOTES TO FINANCIAL STATEMENTS

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUND EQUITY

Fund equity at the governmental fund financial reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

Fund Balance – Fund balance is a measurement of available financial resources defined as the difference between total assets/deferred outflows and total liabilities/deferred inflows in each fund.

GASB Statement No. 54 distinguishes fund balance classifications based on the relative strength of the constraints that control the purposes for which specific amounts can be spent. Beginning with the most binding constraints, fund balance amounts will be reported in the following classifications:

Nonspendable – Fund balance reported as "nonspendable" represents amounts not in a spendable form (e.g., inventory) or are legally or contractually required to be maintained intact (e.g., permanent fund principal).

Restricted – Fund balance reported as "restricted" represents amounts that can be spent only on the specific purposes stipulated by external parties, either constitutionally or through enabling legislation (e.g., grants and donations).

Committed – Fund balance reported as "committed" includes amounts that can be used only for the specific purposes determined by a formal action of the Board. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally. Actions to constrain resources should occur prior to the end of the School's fiscal year, though the exact amount may be determined subsequently.

Assigned – Fund balance reported as "assigned" represents amounts intended to be used for specific purposes, but not meeting the criteria to be reported as committed or restricted fund balance. The intent is expressed either by the Board or by a designee to whom the Board delegates the authority. If these funds should have a deficit fund balance, those deficits are required to be reported as unassigned fund balance.

Unassigned – Fund balance reported as "unassigned" represents the residual classification of fund balance and includes all spendable amounts not contained within the other classifications. Unassigned amounts are available for any legal purpose.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUND EQUITY (CONTINUED)

Fund Balance (Continued)

The responsibility for designating funds to specific classifications shall be as follows:

Committed Fund Balance – The Governing Board is the School's highest level of decision making authority, and the formal action that is required to be taken to establish, modify or rescind a fund balance commitment is a resolution approved by the Board.

Assigned Fund Balance – The Governing Board has authorized the Principal or his/her designee as officials authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

Spending Policy – When multiple categories of fund balance are available for expenditure (e.g., a project is being funded partly by a grant, funds set aside by the Board and unassigned fund balance), the School will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

NOTE 3. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

The School adopts an annual budget for its General Fund. After the School has tentatively adopted the budget, such budget is advertised at least one time in a local newspaper of general circulation. At the next regular meeting of the Board after advertisement, the budget is revised as necessary and adopted as the final budget.

The following General Fund functions had an excess of actual expenditures over appropriations in the amount shown for the fiscal year ended June 30, 2018:

Instruction	\$ (54,072)
Support services:	
General administration	(34,166)
Other support services	(46,644)
Capital outlay	(7,129)

These excesses were funded by higher than anticipated revenues from local sources.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. DEPOSITS AND INVESTMENTS

COLLATERALIZATION OF DEPOSITS

Official Code of Georgia Annotated (OCGA) Section 45-8-12, provides that there shall not be on deposit at any time in any depository for a time longer than ten days a sum of money which has not been secured by surety bond, by guarantee of insurance or by collateral. The aggregate of the face value of such surety bond and the market value of securities pledged shall be equal to not less than 110% of the public funds being secured after the deduction of the amount of deposit insurance. If a depository elects the pooled method (OCGA 45-8-13.1), the aggregate of the market value of the securities pledged to secure a pool of public funds shall be not less than 110% of the daily pool balance.

Custodial Credit Risk. Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the School will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. State statutes require all deposits and investments (other than Federal or State government instruments) to be collateralized by depository insurance, obligations of the U.S. government, or bonds of public authorities, counties, or municipalities. As of June 30, 2018, all of the School's cash and cash equivalent accounts were not properly collateralized as required by State statutes.

Acceptable security for deposits consists of any one of or any combination of the following:

- (1) Surety bond signed by a surety company duly qualified and authorized to transact business within the State of Georgia,
- (2) Insurance on accounts provided by the Federal Deposit Insurance Corporation,
- (3) Bonds, bills, notes, certificates of indebtedness or other direct obligations of the United States or of the State of Georgia,
- (4) Bonds, bills, notes, certificates of indebtedness or other obligations of the counties or municipalities of the State of Georgia,
- (5) Bonds of any public authority created by the laws of the State of Georgia, providing that the statute that created the authority authorized the use of the bonds for this purpose,
- (6) Industrial revenue bonds and bonds of development authorities created by the laws of the State of Georgia, and

NOTES TO FINANCIAL STATEMENTS

NOTE 4. DEPOSITS AND INVESTMENTS (CONTINUED)

COLLATERALIZATION OF DEPOSITS (CONTINUED)

Custodial Credit Risk. (Continued)

- (7) Bonds, bills, notes, certificates of indebtedness or other obligations of a subsidiary corporation of the United States government, which are fully guaranteed by the United States government both as to principal and interest or debt obligations issued by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, the Central Bank for Cooperatives, the Farm Credit Banks, the Federal Home Loan Mortgage Association and the Federal National Mortgage Association.

NOTE 5. RISK MANAGEMENT

The School is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; job related illness or injuries to employees; and acts of God.

The School has obtained commercial insurance for risks of loss associated with torts, assets, errors or omissions, job related illness or injuries to employees and acts of God. The School has neither significantly reduced coverage for these risks nor incurred losses (settlements) which exceeded the School's insurance coverage in either of the past three fiscal years.

NOTE 6. CAPITAL ASSETS

The following is a summary of changes in the capital assets during the fiscal year:

	<u>Balances July 1, 2017</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balances June 30, 2018</u>
Governmental Activities				
Capital assets, being depreciated:				
Leasehold improvements	\$ 97,845	\$ -	\$ -	\$ 97,845
Equipment	156,411	38,629	-	195,040
Total	<u>254,256</u>	<u>38,629</u>	<u>-</u>	<u>292,885</u>
Less accumulated depreciation for:				
Leasehold improvements	(20,713)	(6,523)	-	(27,236)
Equipment	(80,501)	(32,737)	-	(113,238)
Total	<u>(101,214)</u>	<u>(39,260)</u>	<u>-</u>	<u>(140,474)</u>
Total assets being depreciated, net	<u>153,042</u>	<u>(631)</u>	<u>-</u>	<u>152,411</u>
Governmental activities capital assets, net	<u>\$ 153,042</u>	<u>\$ (631)</u>	<u>\$ -</u>	<u>\$ 152,411</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 7. LEASE COMMITMENTS

The School provides all program services from leased facilities. The School accounts for leases of the facilities and office equipment as operating leases. Total rental expense amounted to approximately \$101,800 in fiscal year 2018. The office equipment lease is set to expire in March 2019, while the leases for facilities are set to expire in June 2023. Total minimum lease payments under these leases are as follows:

For the years ending June 30:

2019	\$ 97,558
2020	94,581
2021	61,267
2022	57,866
2023	<u>57,528</u>
	<u>\$ 368,800</u>

The facilities lease contract contains provisions to extend the lease for one additional 5-year term and to terminate the lease, with 30 days' notice, if the School's charter were to be revoked for any reason.

NOTE 8. SUBSEQUENT EVENTS

These financial statements considered subsequent events through October 26, 2018, the date the financial statements were available to be issued.



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Members of the Board
of Tybee Island Charter School, Inc.
DBA Tybee Island Maritime Academy
Tybee Island, Georgia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and major fund of Tybee Island Charter School, Inc. (the "School"), as of and for the fiscal year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated October 26, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency*, is a deficiency or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* and is described as item 2018-001, in the accompanying schedule of findings and responses.

Tybee Island Charter School's Response to the Finding

Tybee Island Charter School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Macon, Georgia
October 26, 2018

TYBEE ISLAND CHARTER SCHOOL, INC.

SCHEDULE OF FINDINGS AND RESPONSES FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Section I – Summary of Auditor’s Results

Financial Statements

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

Material weaknesses identified? Yes No

Significant deficiencies identified? Yes None Reported

Noncompliance material to financial statements noted? Yes No

Section II – Financial Statement Findings

2018-001. Undercollateralization of School Deposits

Criteria: The Official Code of Georgia (OCGA) Section 45-8-12 (c) requires all depositories of public funds to pledge securities of not less than 110% of the uninsured deposited public funds.

Condition: For the year ended June 30, 2018, the School’s deposits held were not properly collateralized.

Context: The financial institution holding the deposits of the School was not pledging collateral for the School’s deposits in the School’s tax identification number.

Effect: The School’s total deposits in excess of depository insurance were not properly collateralized, allowing for the possibility of loss of assets if the financial institution were to become insolvent.

Cause: See above context.

Recommendation: We recommend the School periodically review a listing of all accounts opened under the School’s tax identification number to determine that all are properly coded as public deposits. Additionally, the School should request from the financial institutions holding School deposits, a monthly pledging report to determine that each financial institution has pledged securities of not less than 110% of the uninsured deposited funds as required by Georgia law, in the School’s tax identification number.

Views of Responsible Officials and Planned Corrective Action: We concur. This collateralization issue will be resolved for FY 2019. We will begin monitoring the pledging of collateral on a regular basis.

Section III – Federal Award Findings and Questioned Costs

There was not an audit of major federal award programs as of June 30, 2018, due to the total amount of federal funds expended being less than \$750,000.



City of Tybee Island Community Services Contract
Fiscal Year 2019-20

APPLICATION FOR CASH CONSIDERATION

Date: 1-22-19

Organization requesting City of Tybee Island Community Services Contract Consideration:

Name of Organization:

YEEPIES

Contact Person: Bobbie Orr

Address: P. O. Box 2843, Tybee Island, GA 31328

Contact Email: cborr@bellsouth.net Contact Phone #: 912-786-7486

Is this organization an IRS approved 501(C) 3 Non-Profit? Yes No

If "yes", please attach your **most recent audited financial statement**, a copy of your **IRS determination letter** and a **copy of your current budget** detailing the planned use for the awarded funds.

Amount of funds requested: \$ 575.00

Describe how these funds will be used and how the City and citizens of Tybee Island will benefit:

\$575.00 for supplies, field trips, admission fees, etc. for senior group, packages to soldiers

What percentage of these funds will be matched by your organization? None

Will this event or program bring visitors to Tybee Island in off-peak season or months? N/A



Affidavit Verifying Status for City Public Benefit Application

By executing this affidavit under oath, as an applicant for a City of Tybee Island, Georgia, Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, Contract, or other public benefit as referenced in O.C.G.A. Section 50-36-1, I am stating the following with respect to my application of a City of Tybee Island:

- Business License or Occupational Tax Certificate,
 - Alcohol License,
 - Taxi Permit,
 - Contract
- (circle all that apply)*

▪ **Community Services Contract Consideration**

for Bobbie Orr *(printed name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity).*

1) X I am a United States citizen.

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act, 18 years of age or older and lawfully present in the United States. *

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Bobbie Orr
Signature of Applicant

1-22-19
Date

Bobbie Orr
Printed Name

* Alien Registration Number for Non-citizens

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 22 DAY OF JANUARY, 2019

Notary Public *Janet R LeViner*

My Commission Expires: 10-15-20

Janet R LeViner
Notary Public, Chatham County, GA
My Commission Expires Oct. 15, 2020

Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:



**City of Tybee Island Community Services Contract
Fiscal Year 2019-20**

Please attach a detailed budget to this request outlining how the money will be used.

Supplies	\$ 250.00
Field trips	100.00
Admission fees	125.00
Packages to Soldiers	100.00

TOTAL REQUESTED	\$ 575.00