



OROVILLE CITIZENS OVERSIGHT COMMITTEE

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

**June 03, 2021
REGULAR MEETING
OPEN SESSION 4:00 PM
AGENDA**

COVID-19 AND PUBLIC ACCESS AND PARTICIPATION

The Oroville City Council Chambers are open at 50% capacity. To view the meeting or provide comment, please see the options below. All comments emailed to council will be provided to the Members for their consideration. To prevent the spread of COVID-19 and to comply with the time limit regulations for individuals to provide comments to the committee, each device or phone number will only be allowed once per item. Multiple individuals may not share the same device to provide public comment.

To View the Meeting:

1. Watch our live feed <https://www.youtube.com/channel/UCAoRW34swYI85UBfYqT7IbQ/>

To Provide Comment to the Council:

1. Email before the meeting by 12:00 PM your comments to publiccomment@cityoforoville.org
2. Join the meeting virtually via Zoom – Join Zoom Meeting
<https://zoom.us/j/95824583731?pwd=Z0d0QzZSRlpZVGZHUUdhaXBFZUxjUT09>
Meeting ID: 958 2458 3731
Passcode: **830047**
3. Join the meeting by telephone (audio only):
Telephone: 1-669-900-6833
Meeting ID: 958 2458 3731
Passcode: **830047**
4. Attend in Person

To provide comment via Zoom, you will need to use the raise hand function. For those accessing the meeting from a computer or smartphone, that raise hand feature can be selected by clicking or tapping it. For members of the public utilizing a telephone (audio only) to access the meeting, you can use the raise hand feature when the item for which you desire to provide comment is called by pressing *9 on your keypad to raise your hand. When it is your turn to speak, you will be called upon by the last 4 digits of your phone number, if available.

If you would like to address the Committee at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, please submit the form prior to the conclusion of the staff presentation for that item. Council has established time limitations of two (2) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for non-agenda items, the time limitation would be reduced to one and a half minutes per speaker. (California Government Code §54954.3(b)). Pursuant to Government Code Section 54954.2, the Committee is prohibited from taking action except for a brief response from the Committee or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Committee Members: Janet Goodson, Eric Smith, Mark Grover, Bryan Flicker, Ken Malone, Kay Castro, Kae Saechao, Linda Dahlmeier, Stephen Terry, David Quintel

OPEN SESSION

1. Pledge of Allegiance

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Committee about any item not listed on the agenda. If you wish to address the Committee on an item listed or not listed on the on the agenda, please follow the directions listed above.

REGULAR BUSINESS

1. UPDATE ON REVENUE AND EXPENSE FOR MEASURE U DISTRICT TAX

The Citizens Oversight Committee may receive an update on revenue and expenses through March 31, 2021 for the Measure U District Tax

RECOMMENDATION

Receive information.

2. REVIEW OF MEASURE U DISTRICT TAX BUDGET FOR 2021-2022 FISCAL YEAR

The Citizens oversight committee may review the Measure U District Tax Budget for the 2021-2021 fiscal year.

RECOMMENDATION

Review the Measure U District Tax Budget

3. APPROVAL OF THE MINUTES

The Citizens Oversight Committee may approve the minutes of March 9, 2021 and April 15, 2021.

RECOMMENDATION

Approve the Minutes of March 9, 2021 and April 15, 2021.

ADJOURN THE MEETING

The meeting will be adjourned to Tuesday, August 24, 2021 at 6:00pm.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.



Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

**March 09, 2021
MINUTES**

This agenda was posted on March 5, 2021. This meeting was recorded and may be viewed at cityoforoville.org

CALL TO ORDER / ROLL CALL

Chairperson Dahlmeier called the meeting to order at 6pm

PRESENT: Committee Members: Janet Goodson, Eric Smith, Mark Grover, Bryan Flicker, Ken Malone, Kay Castro, Kae Saechao, Linda Dahlmeier, Stephen Terry, David Quintel

ABSENT: None

STAFF PRESENT: City Administrator Bill LaGrone, Assistant City Administrator Ruth Wright, Assistant City Administrator Joe Deal, Assistant City Clerk Jackie Glover

OPEN SESSION

1. Pledge of Allegiance – Led by Chairperson Dahlmeier

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

The Following individuals spoke on non-agenda items:

- Bobby O'Reiley

The following individuals spoke on agenda items:

- Bobby O'Reiley – Item 2

REGULAR BUSINESS

1. APPROVAL OF THE MINUTES

The Citizens Oversight Committee approved the minutes of February 25, 2020.

Motion by Committee Member Malone and second by Committee Member Terry to approve the minutes of February 25, 2020. Motion approved.

- AYES: Goodson, Smith, Grover, Flicker, Malone, Castro, Saechao, Terry, Quintel, Dahlmeier
NOES: None
ABSTAIN: None
ABSENT: None

2. REVENUES AND EXPENDITURES FOR THE CURRENT FISCAL YEAR

The Citizens Oversight Committee received an update and discussed the Measure U Revenue and Expenditures for the current Fiscal Year. No action taken.

Committee members requested a special workshop to look at Measure U purpose, Committee purpose, priorities for departments and committee members related to Measure U.

Item 3.

3. CITY WEBSITE AND OPEN GOV OVERVIEW TO ACCESS CITY FINANCIAL INFORMATION

The Citizens Oversight Committee received an overview on navigating the City's website and OpenGov to access the City's financial information. No action taken.

ADJOURN THE MEETING

Meeting adjourned at 7:24pm

APPROVED:

ATTESTED:

Chairperson Linda Dahlmeier

Assistant City Clerk Jackie Glover



CCC Building
1931 Arlin Rhine Dr.
Oroville, CA. 95965

**April 15, 2021
MINUTES**

This agenda was posted on April 9, 2021 at 5:30pm.

CALL TO ORDER / ROLL CALL

Chairperson Dahlmeier opened the meeting at 10:07am.

PRESENT: Committee Members: Eric Smith, Bryan Flicker, Ken Malone, Kay Castro, Linda Dahlmeier, Stephen Terry, David Quintel

ABSENT: Committee Members Janet Goodson, Mark Grover, and Kae Saechao

STAFF: City Administrator Bill LaGrone, Assistant City Administrator Ruth Wright, Project Manger Tom Lando, Assistant Community Development Director Dawn Nevers, Assistant City Clerk Jackie Glover, Deputy Fire Chief Chris Tenns

OPEN SESSION

1. Pledge of Allegiance- Led by Chairperson Dahlmeier

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

There were 0 public comments at this meeting.

REGULAR BUSINESS

1. GOAL AND PRIORTY SETTING WORKSHOP

The Citizens Oversight Committee participated in a goal and priority setting workshop. Attached to the minutes is the priority list created.

ADJOURN THE MEETING

Chairperson Dahlmeier adjourned the meeting at 12:23pm.

APPROVED:

ATTESTED:

Chairperson Linda Dahlmeier

Assistant City Clerk Jackie Glover

Handouts at Meeting

06.03.21

Citizens Oversight Committee Priorities

April 15, 2020 Meeting

Parks

1. Veg. Maintenance
 - a. Veg. management
 - b. Goats for vegetation management
 - c. Weed abatement
 - d. Sight Line
 - e. Line of sight
2. Security
 - a. Cameras
 - b. People Counters
 - c. Re-Establish community cameras
 - d. Trail/Traffic Counters
 - e. Lighting
 - f. Cameras to catch vandalism, what would the consequences be?
3. Equipment
 - a. Useable Restrooms
 - b. Safe Playgrounds
 - c. Park Enhancements
 - d. Promote good visitors to parks
 - e. Playground Replacement
4. Safety
 - a. Safe Parks
 - b. Lights
 - c. Safe Trails
 - d. Park Rangers
 - e. More Patrolling
 - f. Daily Inspection

Finance, HR, Clerk, IT (Administration)

1. Support Staff
 - a. Continue Improvements to open Gov
 - b. Support Staff for HR and Finance
 - c. Have a dedicated point person for Measure U
 - d. More HR Employees and Support Staff
 - e. Help Administration
2. HR
 - a. Recruit Non-Traditional
 - b. Reach out to people that are not looking for a job
3. IT-
 - a. Complaint Management System
 - b. Public Commercials to show new equipment and techniques. How money spent saves lives and why.
 - c. Up-Grades on all technology

Code Enforcement

1. Programs
 - a. Blight Enforcement
 - b. Homeless issues
 - c. Clear Alley Way
 - d. Problem Oriented code enforcement programs/schedule
 - e. Public safety
2. Staff
 - a. Code Enforcement Staff at Night
 - b. More Staffing
 - c. Hire more
 - d. Update Policies
 - e. More Clean ups and vehicle abatements

Capital Assets

1. Continue funding capital assets
2. Code enforcement equipment vehicles
3. City Facility Expansion to support personal
4. Shorten response times (More Stations)
5. Fire Trucks and Hazmat Trucks
6. Equipment vehicles Etc.
7. CAF's for OFD
8. Building Vehicles
9. Roof Repairs
10. Maintenance of Broken Windows

Police

1. More Staffing
 - a. More boots on the ground
 - b. Walking Patrols
 - c. Community Police for youth and youth affiliated program
2. Equipment, Recruitment, Programs
 - a. Upgrade Tech
 - b. Pop Team
 - c. Provide more safety equipment
 - d. Equipment Techs
 - e. Attract more good options for police chiefs
 - f. More traffic monitoring and enforcement

Fire

1. Staffing
 - a. Fire Staffing and Positioning
 - b. Fire Personnel
 - c. Upgrade and Expand
 - d. Keep Oroville fire not Cal fire
 - e. More fire fighters
2. Equipment and Training
 - a. Replace aging vehicles
 - b. More Fire Vehicles and training
 - c. Provide Safety Equipment
 - d. Whether Cal Fire or OFD, should city still maintain equipment?

Streets

1. Staff
 - a. More People/ Employees
 - b. More Officers
 - c. Modernized Technology
2. Repairs
 - a. Sidewalk Repairs
 - b. Street Repair
 - c. Barrier Removal for Accessibility
 - d. Potholes

Planning

1. Sewer Expansion
 - a. Increased sewer capacity
 - b. Community Development sewer system
 - c. Sewer Plant Expansion
 - d. Sewer Development

Trees

1. tree Replacement
2. Right tree, right place

CITY OF OROVILLE
DISTRICT SALES TAX FUND
FISCAL YEAR 2020-21

Sales Tax Revenue	Budget	Actual 2020-21	Prior Year 2019-20
Jul	Included in Prior Year		
Aug	Included in Prior Year		
Sep		636,106	499,124
Oct		680,810	420,974
Nov		521,059	679,659
Dec		612,476	477,811
Jan		513,038	372,628
Feb		639,940	874,281
Mar		669,811	484,039
Apr		627,134	405,331
May		440,710	546,080
Jun			519,767
Jul			583,873
Aug			616,274
Total	\$ 4,882,207	\$ 5,341,084	\$ 6,479,840

109% of total budget

Expenditures by Department thru 3/31/21	Budget	Actual
Administration	73,679	10,454
Janitorial-City Hall	30,000	12,975
Code Enforcement	183,698	18,497
Police	1,233,856	657,186
Fire	492,439	252,886
Public Works	81,429	58,521
Streets and Storm Drains	784,677	349,863
Parks and Trees	400,718	243,618
Capital Assets Replacement Fund	1,500,000	750,000
Capital Improvement Fund	1,500,000	750,000
Reserves	1,500,000	750,000
	\$ 7,780,496	\$ 3,854,000

50% of total budget

Revenues in excess of expenditures \$ 1,487,084

CITY OF OROVILLE
SUMMARY SCHEDULES

Summary of Expenditures by Department

DISTRICT TAX FUND	2019-20 ACTUAL	2019-20 BUDGET	2019-20 PROJECTED	2020-21 PRELIMINARY
Taxes				
Sales and Use Tax-District Tax	\$ 6,479,840	\$ 4,882,207	\$ 7,350,563	\$ 7,497,574
 Administration				
City Administrator	\$ 57,831	\$ 73,679	\$ 18,724	\$ 80,331
City Hall	11,094	30,000	30,000	67,810
Planning & Development Svcs				
Planning	-	-	-	88,122
Code Enforcement	2,255	183,698	24,099	280,128
Public Safety				
Fire	70,549	492,439	304,425	408,596
Police	7,590	1,226,871	813,309	1,102,168
Public Works				
Administration	19,468	81,429	78,456	35,751
Streets	562,056	784,677	652,861	1,827,868
Parks & Trees				
Operations	101,954	507,703	418,076	566,448
General Government				
Interfund Transfers				
Capital Asset Replacement Fund	1,070,000	1,500,000	1,500,000	1,500,000
Capital Improvement Fund	-	1,500,000	1,500,000	1,500,000
Reserves	1,500,000	1,500,000	1,500,000	1,500,000
 TOTAL GENERAL FUND EXPENDITURES	 \$ 3,402,797	 \$ 7,880,496	 \$ 6,839,950	 \$ 8,957,222

1% DISTRICT SALES TAX

Activity

This fund accounts for revenues and expenditures related to the 1% District Tax. This Fund is combined with the General Fund for financial statement presentation.

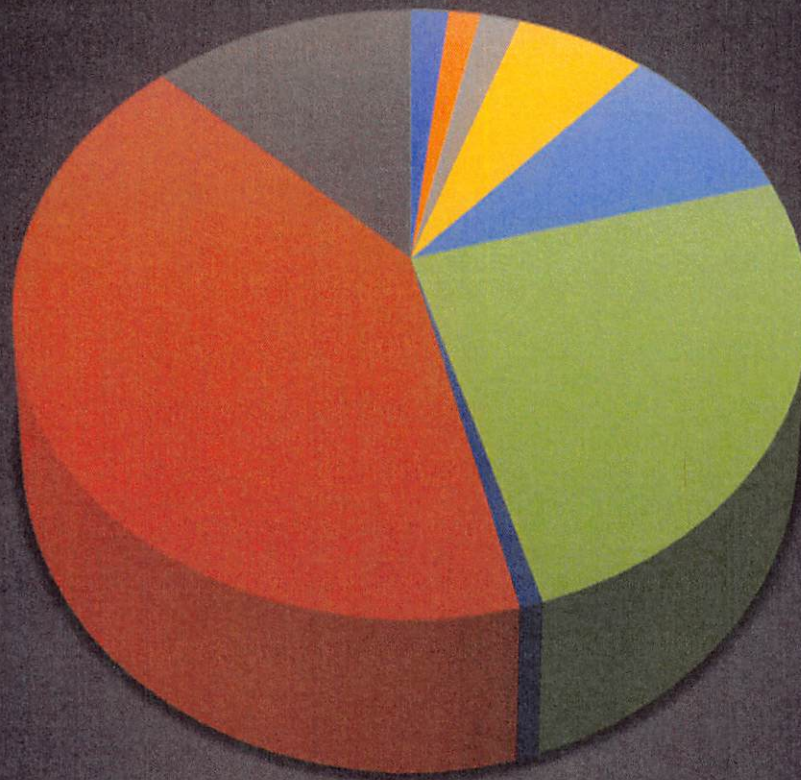
FUND: 102

	2019-20 Actual	2020-21 Budget	2020-21 Projected	2021-22 Preliminary
Beginning Fund Balance	\$ 1,406,618	\$ 4,483,659	\$ 4,483,659	\$ 4,994,273
Revenues				
Revenues	<u>6,479,840</u>	<u>4,882,207</u>	<u>7,350,563</u>	<u>7,497,574</u>
Total Revenues	<u><u>6,479,840</u></u>	<u><u>4,882,207</u></u>	<u><u>7,350,563</u></u>	<u><u>7,497,574</u></u>
Expenses				
Salaries & Benefits	232,177	2,390,846	1,186,925	2,372,072
Services and Supplies	600,622	389,650	653,024	585,150
Pavement Rehabilitation	-	500,000	500,000	1,500,000
Capital Outlay	-	-		
Transfers:				
Capital Asset Replacement Fund	1,070,000	1,500,000	1,500,000	1,500,000
Capital Improvement Fund	-	1,500,000	1,500,000	1,500,000
Reserves	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,500,000</u>
Total Expenses	<u><u>3,402,799</u></u>	<u><u>7,780,496</u></u>	<u><u>6,839,949</u></u>	<u><u>8,957,222</u></u>
Ending Fund Balance	\$ 4,483,659	\$ 1,585,370	\$ 4,994,273	\$ 3,534,624

SUMMARY OF PERSONNEL

DEPARTMENT	POSITION TITLE	20-21 Funded Positions	Change from prior year	21-22 Funded Positions
1% DISTRICT SALES TAX FUND				
	ADMINISTRATIVE ASSISTANT	1.00	-	1.00
	CODE ENFORCEMENT MANAGER	-	1.00	1.00
	ASSOCIATE PLANNER		1.00	1.00
	CODE ENFORCEMENT TECHNICIAN	2.00	-	2.00
	CODE ENFORCEMENT STAFF ASSISTANT	1.00	-	1.00
	CUSTODIAN	-	1.00	1.00
	FIRE ENGINEER	1.00	-	1.00
	FIRE FIGHTER	3.00	-	3.00
	POLICE SERGEANT	1.00	-	1.00
	POLICE OFFICERS	6.00	-	6.00
	PARK MAINTENANCE TECHNICIAN II	4.00	-	4.00
	SR. CIVIL ENGINEER	1.00	(0.50)	0.50
	PUBLIC WORKS OPERATOR II	4.00	-	4.00
	TOTAL 1% DISTRICT SALES TAX	24.00	2.50	26.50

Summary of Expenditures by Department



- City Administrator
- City Hall
- Planning
- Code Enforcement
- Fire
- Police
- Public Works Admin
- Public Works Streets
- Parks and Trees

1% DISTRICT SALES TAX FUND

1	ADMINISTRATIVE ASSISTANT	1.00	-	1.00	1.00	-	1.00
2	CODE ENFORCEMENT MANAGER	1.00	-	1.00	-	1.00	1.00
3	ASSOCIATE PLANNER	1.00	-	1.00		1.00	1.00
4	CODE ENFORCEMENT TECHNICIAN	3.00	1.00	2.00	2.00	-	2.00
5	CODE ENFORCEMENT STAFF ASSISTANT	1.00	-	1.00	1.00	-	1.00
6	CUSTODIAN	1.00	-	1.00	-	1.00	1.00
7	FIRE ENGINEER	1.00		1.00	1.00	-	1.00
8	FIRE FIGHTER	3.00	-	3.00	3.00	-	3.00
9	POLICE SERGEANT	1.00	-	1.00	1.00	-	1.00
10	POLICE OFFICERS	7.00	1.00	6.00	6.00	-	6.00
11	PARK MAINTENANCE TECHNICIAN II	6.00	2.00	4.00	4.00	-	4.00
12	SR. CIVIL ENGINEER	1.00	-	1.00	1.00	(0.50)	0.50
13	PUBLIC WORKS OPERATOR II	4.00	-	4.00	4.00	-	4.00
	TOTAL 1% DISTRICT SALES TAX	31.00	4.00	27.00	24.00	2.50	26.50

Citizens Oversight Committee Priorities

April 15, 2020 Meeting

Parks 11, 1, CAPITAL ASSET, CAPITAL IMPROVEMENT

1. Veg. Maintenance
 - a. Veg. management
 - b. Goats for vegetation management
 - c. Weed abatement
 - d. Sight Line
 - e. Line of sight
2. Security
 - a. Cameras
 - b. People Counters
 - c. Re-Establish community cameras
 - d. Trail/Traffic Counters
 - e. Lighting
 - f. Cameras to catch vandalism, what would the consequences be?
3. Equipment
 - a. Useable Restrooms
 - b. Safe Playgrounds
 - c. Park Enhancements
 - d. Promote good visitors to parks
 - e. Playground Replacement
4. Safety
 - a. Safe Parks
 - b. Lights
 - c. Safe Trails
 - d. Park Rangers
 - e. More Patrolling
 - f. Daily Inspection

Finance, HR, Clerk, IT (Administration) 1, → 13

1. Support Staff
 - a. Continue Improvements to open Gov
 - b. Support Staff for HR and Finance
 - c. Have a dedicated point person for Measure U
 - d. More HR Employees and Support Staff
 - e. Help Administration
2. HR
 - a. Recruit Non-Traditional
 - b. Reach out to people that are not looking for a job
3. IT-
 - a. Complaint Management System
 - b. Public Commercials to show new equipment and techniques. How money spent saves lives and why.
 - c. Up-Grades on all technology
4. Other Notes
 - a. Not Janitorial Service
 - b. Not Admin Assistant, take that money from another fund not Measure U
 - c. Not for unfunded liabilities, Salary is OK but from a PR standpoint, no CalPERS

Code Enforcement 2, 4, 5

1. Programs
 - a. Blight Enforcement
 - b. Homeless issues
 - c. Clear Alley Way
 - d. Problem Oriented code enforcement programs/schedule
 - e. Public safety
2. Staff
 - a. Code Enforcement Staff at Night
 - b. More Staffing
 - c. Hire more
 - d. Update Policies
 - e. More Clean ups and vehicle abatements

Capital Assets |

1. Continue funding capital assets
2. Code enforcement equipment vehicles
3. City Facility Expansion to support personal
4. Shorten response times (More Stations)
5. Fire Trucks and Hazmat Trucks
6. Equipment vehicles Etc.
7. CAF's for OFD
8. Building Vehicles
9. Roof Repairs
10. Maintenance of Broken Windows

Police 10, 9, CAPITAL ASSET

1. More Staffing
 - a. More boots on the ground
 - b. Walking Patrols
 - c. Community Police for youth and youth affiliated program
2. Equipment, Recruitment, Programs
 - a. Upgrade Tech
 - b. Pop Team
 - c. Provide more safety equipment
 - d. Equipment Techs
 - e. Attract more good options for police chiefs
 - f. More traffic monitoring and enforcement

Fire 7, 8, CAPITAL ASSET

1. Staffing
 - a. Fire Staffing and Positioning
 - b. Fire Personnel
 - c. Upgrade and Expand
 - d. Keep Oroville fire not Cal fire
 - e. More fire fighters
2. Equipment and Training
 - a. Replace aging vehicles
 - b. More Fire Vehicles and training
 - c. Provide Safety Equipment
 - d. Whether Cal Fire or OFD, should city still maintain equipment?

Streets 12, 13, 1, CAPITAL ASSET, CAPITAL IMPROVEMENT

1. Staff
 - a. More People/ Employees
 - b. More Officers
 - c. Modernized Technology
2. Repairs
 - a. Sidewalk Repairs
 - b. Street Repair
 - c. Barrier Removal for Accessibility
 - d. Potholes

Planning 3, 12, 1

1. Sewer Expansion
 - a. Increased sewer capacity
 - b. Community Development sewer system
 - c. Sewer Plant Expansion
 - d. Sewer Development

Trees 11, 13, 1

1. tree Replacement
2. Right tree, right place