



OROVILLE ARTS COMMISSION

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

**August 10, 2021
REGULAR MEETING
OPEN SESSION 4:00 PM
AGENDA**

COVID-19 AND PUBLIC ACCESS AND PARTICIPATION

To view the meeting or provide comment, please see the options below.

To View the Meeting:

1. Watch our live feed <https://www.youtube.com/channel/UCAoRW34swYI85UBfYqT7IbQ/>

To Provide Comment to the Commission:

1. Email before the meeting by 2:00 PM your comments to publiccomment@cityoforoville.org
2. Join the meeting virtually via Zoom – Join Zoom Meeting
<https://zoom.us/j/93265616112?pwd=MWtHMmxpSmhNTHNOV3lidHdWZGRDQT09>
Meeting ID: 964 3538 0104
Passcode: 2787
3. Join the meeting by telephone (audio only):
Telephone: 1-888-475-4499
Meeting ID: 964 3538 0104
Passcode: 2787
4. **In Person**

To provide comments by zoom, you will need to use the raise hand function. For those accessing the meeting from a computer or smartphone, the raise hand feature can be selected by clicking or tapping it.

If you would like to address the Commission at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, please submit the form prior to the conclusion of the staff presentation for that item. Council has established time limitations of two (2) minutes per speaker on all items. (California Government Code §54954.3(b)). Pursuant to Government Code Section 54954.2, the Commission is prohibited from taking action except for a brief response from the Commission or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Commissioners: David Tamori, Amanda Wentz, Andee Krantz, Janet Goodson

OPEN SESSION

1. Pledge of Allegiance

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

This is the time to address the Commission about any item not listed on the agenda. If you wish to address the Commission on an item listed on the agenda, please follow the directions listed above.

REGULAR BUSINESS

1. APPROVAL OF THE MINUTES

The Commission may approve the minutes of June 8, 2021.

RECOMMENDATION

Approve the minutes of June 8, 2021

2. TRAIN HOUSE MURAL REQUEST FOR HISTORICAL ACCURACY

The Oroville Arts Commission may consider the informational letter of from Ted Hanson and Frank Wilson.

RECOMMENDATION

Staff recommends denial of the request

3. WELCOME TO OROVILLE PUBLIC ART CONTEST

The Oroville Arts Commission may consider the presented public art contest for new Welcome to Oroville City Limit signs.

RECOMMENDATION

Staff recommends the approval of the public art contest

REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Commissioner Reports
2. Staff Reports

ADJOURNMENT

The meeting will be adjourned. A regular meeting of the Oroville Arts Commission will be held on October 12, 2021 at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.



**June 08, 2021
MINUTES**

This agenda was posted at 3pm on June 5, 2021. This meeting was recorded and may be viewed at cityoforoville.org or on YouTube.

CALL TO ORDER / ROLL CALL

Meeting called to order by Chairperson Tamori at 4pm.

PRESENT: Commissioners: David Tamori, Amanda Wentz, Heidi LaGrone, Andee Krantz

ABSENT: Commissioner Janet Goodson

STAFF: Assistant Community Development Director Dawn Nevers, Program Specialist Jordan Daley, Assistant City Clerk Jackie Glover

OPEN SESSION

1. Pledge of Allegiance – Led by Chairperson Tamori

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

There was one public speaker on non-agenda items:

- Tom Fitzwater

REGULAR BUSINESS

1. APPROVAL OF THE MINUTES

Motion by Commissioner LaGrone and second by Commissioner Krantz to approve the minutes of February 9, 2021. Motion passed.

AYES: LaGrone, Krantz, Wentz, Tamori
NOES: None
ABSTAIN: None
ABSENT: Goodson

Motion by Commissioner LaGrone and second by Commissioner Krantz to approve the minutes of April 13, 2021. Motion passed.

2. ART IN PUBLIC PLACES, OROVILLE BEAUTIFICATION RECOGNITION

The Oroville Arts Commission considered options for recognition on current and future Art in Public Places, Oroville Beautification projects and provided staff direction.

3. TRAIN HOUSE MURAL REQUEST FOR ADDITIONAL FUNDING

The Oroville Arts Commission consider a letter of request from Ted Hanson and Frank Wilson for additional funding for their 2021 Arts NOFA.

Motion by Commissioner LaGrone and second by Commissioner Krantz to deny the request for additional funding related to the 2021 Arts NOFA. Motion passed.

- AYES: LaGrone, Krantz, Wentz, Tamori
- NOES: None
- ABSTAIN: None
- ABSENT: Goodson

REPORTS / DISCUSSIONS / CORRESPONDENCE

4. Council Budget Recommendations for the 2021-2022 Fiscal Year

Chairperson Tamori recommended the commission consider refurbishing the older murals that exist in town. Commissioner Tamori offered to make a list of murals for staff; staff will research and bring back as an item at a future meeting.

Chairperson Tamori asked to have a resolution supporting arts equity in the schools be brought back to the next meeting for consideration.

Program Specialist Jordan Daley thanked Commissioner LaGrone for her service on the commission and honored her for her last meeting. She also thanked Commissioner Wentz for her service and for considering another term.

ADJOURNMENT

Commissioner Tamori adjourned the meeting at 4:40pm.

APPROVED:

ATTESTED:

Chairperson David Tamori

Assistant City Clerk Jackie Glover



CITY OF OROVILLE STAFF REPORT

TO: CHAIR AND COMMISSIONERS

**FROM: JORDAN DALEY, SENIOR ADMIN ASSISTANT
DAWN NEVERS, ASST COMMUNITY DEVELOPMENT DIRECTOR**

RE: TRAIN HOUSE MURAL REQUEST FOR HISTORICAL ACCURACY

DATE: AUGUST 10, 2021

SUMMARY

The Oroville Arts Commission may consider the informational letter of from Ted Hanson and Frank Wilson.

DISCUSSION

On April 13, 2021, the Oroville Arts Commission approved a NOFA request from local artists, Ted Hanson and Frank Wilson in the amount of \$40,000 for the historic Train House mural. In the approved application the mural reads "Jordan Crossing Railroad" after doing intensive research the Artists made the decision to have the mural read "Oroville Railyard" for more historical accuracy. The building owner is requesting the mural to be repainted with the original approved verbiage. The Artists have submitted a letter stating the cost of fixing and reasoning behind changing the approved verbiage.

FISCAL IMPACT

No fiscal impact to Arts Commission

RECOMMENDATION

Staff recommends denial of the request

ATTACHMENTS

Informational letter
Original artwork
Current artwork

For the immediate attention of City of Oroville Arts Council Members July 2, 2021

Item 2.

From: Art Grant recipients; Ted Hanson and Frank Wilson

Dear Jordan Daley, SBF Program Specialist,

We find ourselves involved in an awkward situation that has arisen concerning the "Oroville Railyard Mural" we are painting at 1351 Lincoln Street. In keeping with the recommendations of Oroville City Arts Councils request that our mural be as historically accurate as possible, and that the steam locomotives painted be those that served Oroville, we have spent much time doing research to ensure that our mural meets those requirements. As shown in the enclosed photographs the sign on the building reads "Oroville Railyard" That is a historically accurate sign. The Oroville railyard roundhouse was built in 1909.

However, the owner of the building, Pastor Billy Spear, has brought to our attention that he wants the sign to read "Jordan's Crossing Railroad" as it appeared in our rough draft proposal, that we made to the Arts Council on February 6th, 2021. Of course, there was no "Jordan's Crossing Railroad", and that sign would destroy the historical accuracy that we have spent much time researching, designing, and painting. Even the locomotives shown in our proposal will be updated to show steam locomotives that actually serviced Oroville.

In addition, our concern is that changing the sign to "Jordan's Crossing Railroad", we may be in violation of our contract. As we understand that in our contract with the City Arts Council from the Oroville Gold Mine Mural, there is to be no commercial advertising of any kind in the mural. On page 2 of the City Of Oroville Resolution #8458 Under DESIGN GUIDELINES it reads;)

"Murals shall not contain any form of advertising (business/product name, address etc.)"

Jordan's Crossing is a business. We are conflicted and need clarification.

Pastor Billy Spear, the owner of the building at Lincoln Street, said he is going to take this matter up with the Arts Commission. We do not want to become embroiled over an issue that may involve violating our contract with the City over advertising a business. Our desire as artists is to record, in paint, the historical contributions made by the railroad industry to the City of Oroville.

Eugene Vicknair, one of the directors of the "Feather River Rail Society" in the Portola Museum has been most helpful in sharing historically accurate photographs and information about those steam locomotives that serviced Oroville. Many passersby have commented on our efforts and said we are making a significant contribution to preserving the history of the railroad in Oroville. We want to keep to that theme and wish to inform the City Arts Council of our dilemma.

We await your recommendations on this matter.

Respectfully,

Ted Hanson

Frank Wilson

4 of 4



Reduced cost mural proposal with only three locomotives.
Mural can be finished as more funding becomes available.

Item 2.





CITY OF OROVILLE STAFF REPORT

TO: CHAIRPERSON AND COMMISSIONERS

**FROM: JORDAN DALEY, SENIOR ADMIN ASSISTANT
DAWN NEVERS, ASST. COMMUNITY DEVELOPMENT DIRECTOR**

RE: WELCOME TO OROVILLE PUBLIC ART CONTEST

DATE: AUGUST 10, 2021

SUMMARY

The Oroville Arts Commission may consider the presented public art contest for new Welcome to Oroville City Limit signs.

DISCUSSION

Staff is seeking help from local artists in designing new Welcome to Oroville City Limit signs. These signs have not been replaced since 2006, during our centennial. This contest will run 30 day and open to all ages. Submissions will be reviewed and selected by the Oroville Arts Commission and taken to City Council for final approval. Artwork must be presented in digital form and meet all the listed criteria:

- Oroville Themed
- Digital Artwork
- Area Population
- Elevation
- City Population

FISCAL IMPACT

None

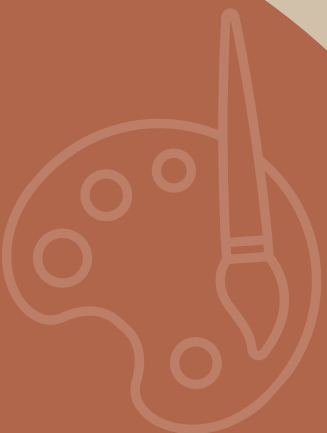
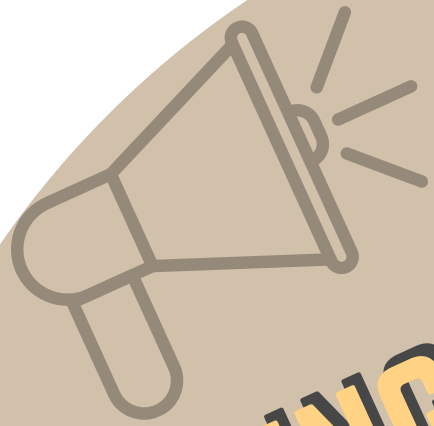
RECOMMENDATION

Staff recommends the approval of the public art contest

ATTACHMENTS

Calling all Artist contest announcement

CALLING ALL ARTISTS



The City of Oroville needs your help designing a new "Welcome to Oroville" City Limit sign!

- Oroville Themed
- Digital Artwork
- Area Population
- Elevation
- City Population

Accepting submissions through September XX at City Hall, 1735 Montgomery Street.

Submissions will be reviewed by the Oroville Arts Commission and taken to City Council for final Approval.

FOR MORE INFORMATION:

Jordan Daley
jdaley@cityoforoville.org

Handouts at Meeting 08.10.21

**CITY OF OROVILLE
RESOLUTION NO. 8458**

A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING A MURAL POLICY FOR THE PLACEMENT OF MURALS WITHIN THE OROVILLE CITY LIMITS

WHEREAS, the City of Oroville Arts Commission has showed interest in supporting and encouraging the placement of artwork throughout the City of Oroville; and

WHEREAS, upon review of the existing murals within the City, it was determined that many murals have deteriorated to a substandard condition as a result of poor maintenance, improper surface preparation before the artworks were installed, and other preventable causes; and

WHEREAS, to help ensure the longevity and proper maintenance of public artwork, the Arts Commission directed staff to draft this mural policy which has been reviewed by the Arts Commission and forwarded to the City Council with a recommendation for final adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE OROVILLE CITY COUNCIL AS FOLLOWS:

PURPOSE

The purpose of regulating murals is to protect the aesthetics of the community by allowing for compatible artistic and creative expression through murals in appropriate locations with appropriate designs. The intent is to protect public health, safety, and welfare with minimal intrusion into artistic expression and expressive content of the artwork. Murals may include, but are not limited to sculptures, mosaics, paintings, prints, motifs, photography, etc.

APPLICATION REQUIREMENTS

Property Owner Authorization: Property address with written authorization from property owner

Surface Preparation: Detailed description of the applicant's method of surface preparation, including products to be used, to ensure the proper placement of artwork for its future longevity

Drawings: Colored renderings of the artwork being proposed with the exact location of the mural placement clearly identified, including measurements of the wall and dimensions/height of the proposed artwork with all windows, doors, and other significant building features clearly identified

Materials List: Detailed description of all products to be used to help inform appropriate paint/coatings/etc. to be applied for future maintenance if needed

Artist Qualifications: Artist shall provide a description of their artistic background/qualifications with work samples, if available

Work Schedule: Applicant shall provide a detailed work schedule, including start date, completion date of major milestones, and expected completion date

- If, due to extraordinary circumstances, artwork cannot be completed by the date specified in the schedule, applicant may apply for an extension in writing detailing the reasons why an extension should be granted. Extensions shall be approved/denied administratively by City staff.
- Unfinished works of art, without approved extensions, may be deemed a public nuisance and enforced accordingly

REVIEW PROCESS

Required Review: All proposed artwork will require a review by the Oroville Arts Commission which will send a recommendation to the City Council for denial, approval, or approval with modifications

- Arts Commission meetings (2nd Monday of each month at 3:30 p.m.)
- City Council meetings (1st and 3rd Tuesday of each month at 6:00 p.m.)

Voluntary Review: In addition to the required review process specified above, the Arts Commission also offers voluntary early reviews of artwork for feedback/comment before submittal of final artwork proposal

Final Inspection: Applicant shall notify City when artwork is completed for a final City inspection to ensure artwork was placed as approved by the City Council

DESIGN GUIDELINES

- Mural should be an original design
- Artist names may be incorporated but should be discreetly placed
- Murals shall not contain any form of advertising (business/product name, address, etc.)
- Murals shall be solely artistic in nature
- The "Your Voice for the Arts" logo shall be placed on all mural designs
- Any minor changes in the artwork design, as determined by the Director of Community Development, shall require the Director's review and approval. Any substantial changes in the artwork design, as determined by the Director of Community Development, shall require Art Commission approval.

MATERIAL GUIDELINES

- Paint utilized should be of superior quality and intended for exterior use

- Murals shall have a weather-proof/UV protective and graffiti-resistant coating

LOCATION GUIDELINES

- The installation of a mural should complement and enhance the building
- Murals should enhance and complement the character of the surrounding neighborhood
- Neighborhood support or opposition should be taken into consideration

MAINTENANCE

- Property owner shall enter into a Maintenance Agreement for the artwork installed which shall be recorded against the property and binding upon the property owner and any successors in interest
- If City has noticed property owner of need to cure existing vandalism/graffiti, property owner shall have 72 hours to comply
- The maintenance of the mural shall be the responsibility of the property owner
- Murals shall be properly maintained to ensure that material failure (peeling paint) is corrected and vandalism/graffiti removed promptly
- The City shall not be responsible for any costs associated with artwork placement or maintenance
- Any unmaintained work of art that degrades to a level where its value as artwork is lost may be viewed as a public nuisance and enforced accordingly

UNAUTHORIZED MURALS

The placement of any mural without approval or the placement of other unsanctioned drawings, paintings, etc. on private or public property may be considered a public nuisance and enforced accordingly

REMOVAL OF MURALS

City shall be notified 30 days in advance prior to the removal of any City approved mural

PASSED AND ADOPTED by the City Council of the City of Oroville at a regular meeting held on February 2, 2016, by the following vote:

AYES: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier

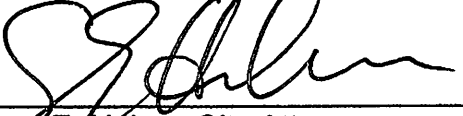
NOES: None

ABSTAIN: None

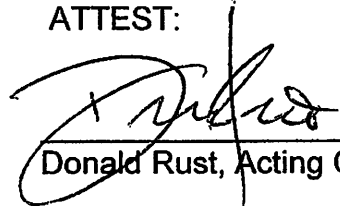
ABSENT: None

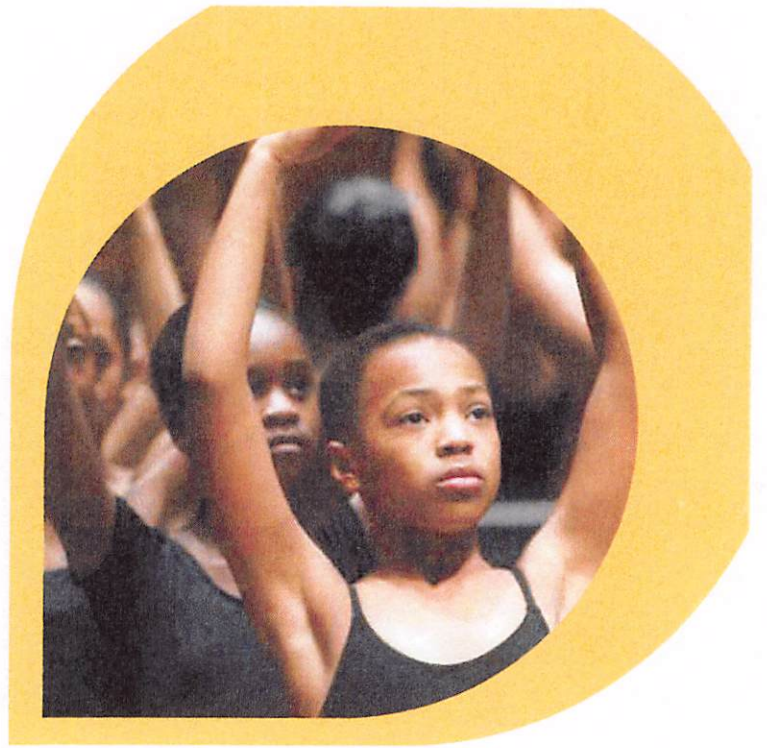
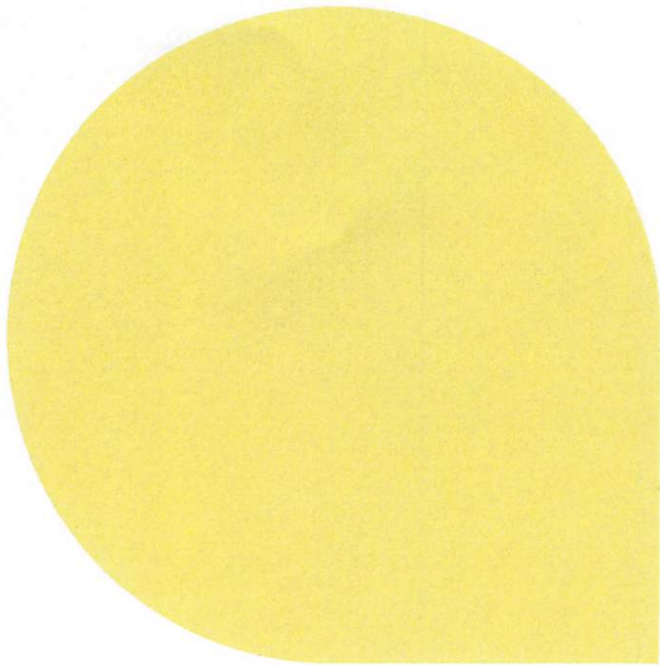

Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:


Scott E. Huber, City Attorney

ATTEST:

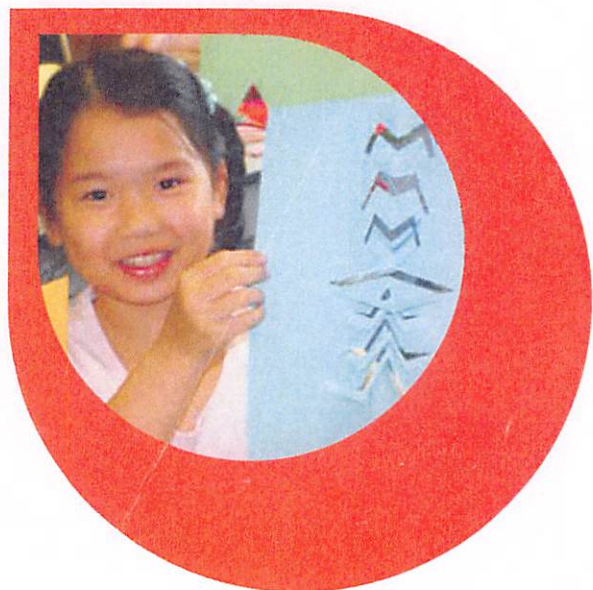

Donald Rust, Acting City Clerk

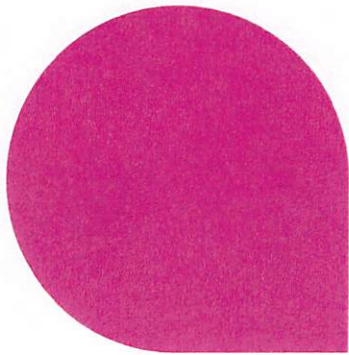


Ensuring the Arts for


The Kennedy Center

ANY GIVEN CHILD





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OVERVIEW

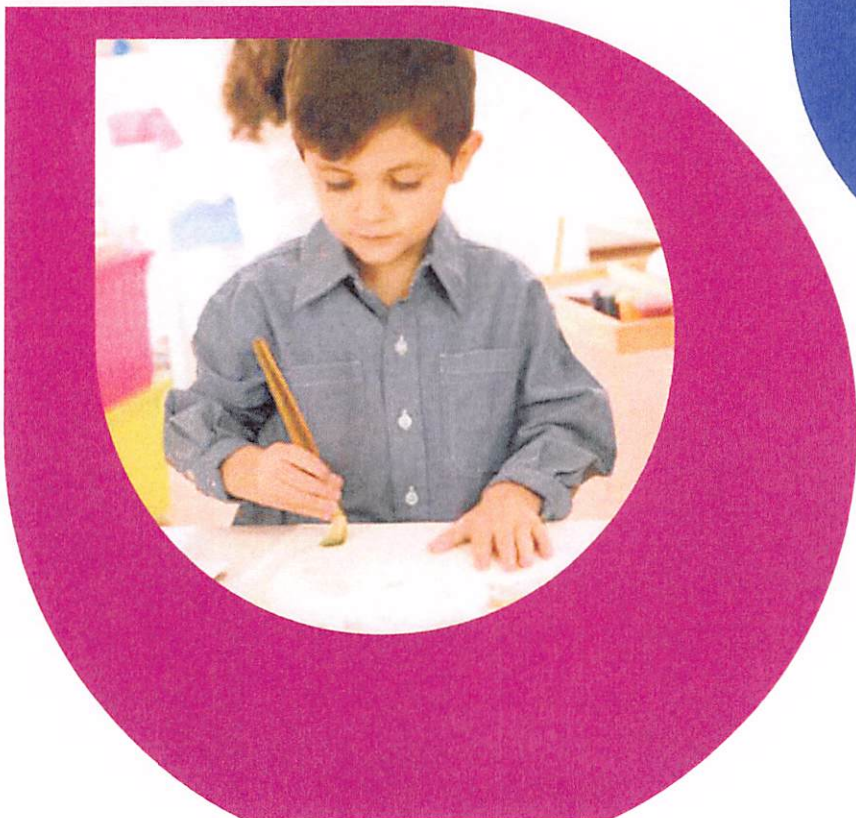
The primary goal of the Kennedy Center's *Ensuring the Arts for Any Given Child* program is to assist communities in developing and implementing a plan for expanded arts education in their schools, ensuring access and equity for all students in grades K-8. Although the initiative provides a structure for work to be accomplished, the Kennedy Center understands that every community is unique, and tailors the consultation and facilitation to each site.

The Kennedy Center brings to this initiative more than three decades of work with thousands of students, teachers, principals, school district administrators, business leaders, and arts managers across the country.



"It's about equity. It's about access. It's about helping every child develop to his or her potential."

—Springfield, MO Community Member

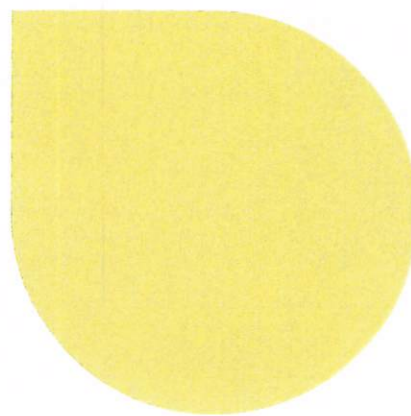


THE NEED

Equity in and access to a strong arts education remains an issue for too many students.

For most young people, arts education during their school years is sporadic and uneven, occurring during some years and not others. When they do participate in arts education, students may have uneven access to content—learning in or through some art forms and not others. Additionally, equity is an issue. Students in some schools have less access to arts education than students in other schools.

A strong district arts education plan is achieved when *all* students, in Kindergarten through grade 8, have ongoing and equal access to learning in and through *all* the arts—dance, music, theater, visual arts, and media arts.



GOAL

The goal of the ***Any Given Child*** initiative is to create full access to and equity in arts education programs and resources for all K–8 students in a community.

To achieve this goal, communities:

- Develop and carry out long-term goals and short-term action steps for planning, implementing, and sustaining arts education programs and resources for students.
- Establish an organizational infrastructure to oversee and sustain an effective effort.
- Develop support systems (including data collection, resources, and professional development) for arts education providers, such as classroom teachers, arts specialists, administrators, arts organizations, and teaching artists.
- Secure funding and other resources necessary to sustain the community's long-term goals for K-8 arts education for every child.
- Communicate and collaborate with policymakers and other leaders to influence arts and education policy in the school district, local government, and arts organizations, so that the initiative's gains are institutionalized.



THREE PHASES

Through the application procedure, the **Any Given Child** site demonstrates support from the school district Superintendent, the Mayor or other senior government official, and a local arts organization leader. This cross-sector community commitment provides a foundation for the initiative's three phases.

PHASE ONE: STRATEGIC PLANNING (Year 1)

Guided by a Kennedy Center consulting team, community leaders participate in a strategic planning process that includes visioning, goal-setting, and data collection to determine the current status of arts education and to identify where gaps exist in programs. At the end of this Phase, the data results, along with long-range goals and action steps, are announced at a public event and documented in a report. The Kennedy Center consulting team offers additional technical assistance by phone/email and provides select resources.

PHASE TWO: IMPLEMENTATION (Years 2, 3, and 4)

Guided by an Implementation Committee, the community puts the strategic plan into action. The Implementation Committee is responsible for ensuring funding for program activities, as well as overseeing communications and marketing. The Kennedy Center consulting team visits the site on a limited basis, offers technical assistance by phone/email as needed, and provides select resources.



PHASE THREE: SUSTAINING (Year 5 and beyond)

The community sustains and expands arts education offerings and continues to ensure funding and staffing for program initiatives, communications, and marketing. During this Phase, Kennedy Center staff visit the site on a limited basis, offer technical assistance by phone/email as needed, and provide support for select resources. This Phase has no end date.

ALL PHASES

While the Kennedy Center leverages existing resources and connections to assist the community in improving access to arts education, all fundraising, grant-writing, and budget activities related to the initiative are the community's responsibility.

PHASE ONE: STRATEGIC PLANNING (Year 1)

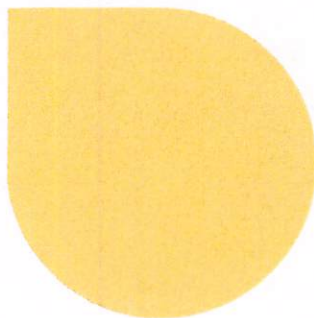
With the ongoing guidance of the Kennedy Center consulting team, a **Community Arts Team (CAT)** meets seven times between September and June to engage in strategic planning.

The CAT begins its work by adapting and implementing a series of survey instruments, provided by the Kennedy Center, to determine the current status of arts education resources provided by the schools and the community. The CAT reviews the survey data and identifies gaps in programs and resources for students. The CAT then recommends long-range goals for achieving a collective vision for arts education. The Kennedy Center consulting team meets with the CAT to facilitate the strategic planning process and to identify appropriate resources for implementing the new arts education plan.

At the conclusion of the Phase One strategic planning process, the CAT will have created a prioritized list of action steps for strengthening arts education and a timetable for implementation. The CAT shares the goals and recommendations at a public event (e.g., press conference) and through a report.

Throughout the initiative, the CAT maintains visibility for the community effort. When Phase One work is complete (including the data gathering, strategic planning, and public reporting), the CAT evolves into the Implementation Committee that will be responsible for carrying out the long-range plan.

The Community Arts Team (CAT) is the heart of the *Any Given Child* strategic planning process. The CAT is comprised of high-level leaders from a diverse cross-section of the community.



During Phase One, the Kennedy Center provides:

- Facilitation of Community Arts Team (CAT) meetings, leading a strategic planning process.
- Travel, hotel, and per diem for the Kennedy Center's two-person consulting team.
- Consultation by phone/email on an ongoing basis.
- The ***Any Given Child*** Exchange (an annual convening of ***Any Given Child*** community representatives)
- Support for community educators to attend the Kennedy Center Arts Integration Conference and/or Intersections: The Arts and Special Needs Conference in Washington, D.C.
- Access to ongoing networking opportunities across sites.

During Phase One, the *Any Given Child* site:

- Designates a Coordinator to serve as the primary contact for the Kennedy Center.
- Identifies and convenes the CAT that contributes to the strategic planning process, collects survey data, and drafts the strategic plan.
- Provides access to the Mayor or other government official, the school district Superintendent, and other local leaders to review the survey findings and goals.
- Provides meeting space, materials, and equipment needed for CAT meetings.
- Identifies three representatives to attend the Exchange.

"We've mapped arts delivery across the district to identify areas of strength and weakness. We've made good working connections across areas and governmental bodies. We've given focused thought to what an arts-rich education looks like and how we can provide these benefits to students district-wide."

—Sacramento, CA Community Member



PHASE ONE TIMELINE

Meeting 1

September/October: The **Coordinator** and other members of the Community Arts Team (CAT) develop the first draft of a vision statement and begin to develop community survey tools.

Meeting 2

October/November: The CAT revises the vision statement and edits survey tools.

Meeting 3

November/December: The CAT approves the surveys and vision statement, and finalizes plans for data collection.

January: The CAT deploys the surveys. CAT members contact those being surveyed to ensure a high rate of return. The **Working Group**, under the guidance of a researcher, prepares the data for the CAT to review at their next meeting.

February: The Working Group continues to meet and discuss the survey data.

Meeting 4

February/March: The Working Group distributes survey data for the CAT to review.

Meeting 5

March/April: The CAT brainstorms long-range goals and records them in an Action Plan. The Working Group creates plans for implementation and the public announcement of the initiative's goals and action steps.

Meeting 6

April/May: The CAT approves long-range goals and brainstorms action steps for each goal. The Working Group prioritizes the action steps and makes plans for a public event and a publication to announce the survey findings and recommendations.

Meeting 7

May/June: The CAT reviews recommendations for action steps developed by the Working Group. The Action Plan is finalized. The CAT continues to plan the public event and publication.

Summer/Fall: A public event is held to announce the findings and recommendations.

The Coordinator enlists the participation and support of other community leaders. The position is held by a person who works full-time at the initiative's lead organization, rather than a volunteer. The lead organization supports the Coordinator's efforts by providing the space, materials, equipment, and supplies for Community Arts Team (CAT) meetings.

The Coordinator's responsibilities include facilitating meetings with the Kennedy Center consulting team, maintaining communication with CAT members about tasks and meetings, arranging for materials needed for meetings, providing staff to take meeting minutes, following up on action items between meetings, and distributing approved minutes to the CAT. In addition, the Coordinator attends meetings with the Kennedy Center consulting team prior to and immediately following each CAT meeting and participates in monthly phone calls with the Kennedy Center consulting team.

The Working Group is a small cadre of leaders from within the CAT who are identified jointly by the Coordinator and the Kennedy Center consulting team.

The Working Group discusses issues affecting data collection, communications, and long-range planning. It meets between and immediately following CAT meetings during Phase One. Ideally, the Working Group includes the Coordinator, a school leader, a member of the philanthropic sector, the researcher in charge of data collection, a member from the communications sector, and an arts organization representative.

PHASE TWO: IMPLEMENTATION (Years 2, 3, and 4)

During this three-year Phase, the community designates a Coordinating Organization to provide administrative support for the initiative's implementation.

The **Implementation Committee**, working with the Coordinator, provides direction and support to ensure the community's Action Plan is realized. The Committee may establish subcommittees to lead activities in the areas of programming, communications and marketing, fundraising, etc., to support specific implementation tasks.

Additionally, the Implementation Committee completes an Annual Report that documents accomplishments achieved each year, and annually updates and submits their Action Plan to the Kennedy Center.

Throughout this Phase, the Kennedy Center's participation continues, and the Coordinator communicates regularly with the Kennedy Center consulting team.

The Implementation Committee begins its tenure during Phase Two. It may be the same group of members as the Community Arts Team (CAT), but often includes new representation. Most communities invite high-level decision makers to serve on this committee, which ensures that the CAT's long-range plan is resourced and carried out. The Implementation Committee is responsible for staffing, funding, programs, communications, and marketing.



"We want to ensure that every child has the arts as part of their education. We see *Any Given Child* communities serving as examples for other cities across the United States."

—Barbara Shepherd
Director, National Partnerships, The Kennedy Center

PHASE TWO *continued*

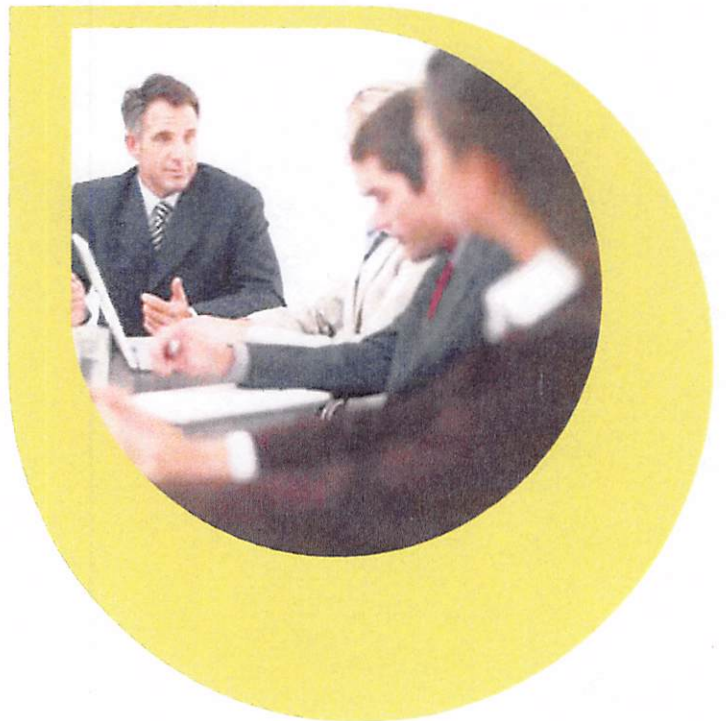
During Phase Two, the Kennedy Center provides:

- Consultation via phone/email as well as networking opportunities with other ***Any Given Child*** sites.
- Up to two Kennedy Center workshops for teachers.
- Up to two days of Kennedy Center seminars for teaching artists.
- Support for community members to attend the ***Any Given Child*** Exchange in Washington, D.C.
- Support for community educators to attend the Kennedy Center Arts Integration Conference and/or Intersections: The Arts and Special Needs Conference in Washington, D.C.



The *Any Given Child* community:

- Designates a Coordinating Organization as well as an Implementation Committee to carry out the strategic plan.
- Continues to support the work of the local Coordinator.
- Identifies at least three representatives to attend the ***Any Given Child*** Exchange each year.
- Provides the Kennedy Center with a copy of the Annual Report of activities and measures of success for the program by July 1 of each year.
- Updates the ***Any Given Child*** Action Plan annually and submits the new plan to the Kennedy Center by September 1 of each year.



PHASE THREE: SUSTAINING (Year 5 and beyond)

In Phase Three, the **Any Given Child** initiative continues to be governed by a local cross-sector Implementation Committee, which ensures funding and staffing for program initiatives, communications, and marketing. The Coordinator continues to communicate regularly with the Kennedy Center. Participation in Phase Three has no time limit. Communities may continue to benefit from participation in the **Any Given Child** network as long as they are able to meet responsibilities outlined by the program guidelines below.

To remain in good standing in the **Any Given Child** initiative, the community will:

- Maintain the position of Coordinator to serve as the primary contact with the Kennedy Center and continue to sustain an Implementation Committee to carry out the work identified in the community's Action Plan.
- Annually, by July 1, provide a copy to the Kennedy Center of the **Any Given Child** Annual Report of the past year's activities and measures of success.
- Annually, by September 1, update the Action Plan and submit it to the Kennedy Center.
- At least every three years, re-deploy the School Mapping Tool (the primary survey originally used during Phase One) and share the results with the Kennedy Center.
- Annually send at least two community members involved in the local **Any Given Child** initiative to the Exchange in Washington, D.C.

If all responsibilities are met, the Kennedy Center will provide:

- At no cost, consultation/technical assistance via phone/ email and access to the Kennedy Center's education newsletter.
- At no cost, access to quarterly conference calls among all **Any Given Child** Coordinators and the Kennedy Center for information sharing, problem-solving, and networking.
- At no cost, access to **Any Given Child** marketing materials including brochures, bookmarks, and other printed resources.
- Use of **Any Given Child** branding, including use of the approved language and logo.
- Visibility through a Kennedy Center **Any Given Child** website which includes information about each member community.
- Partial reimbursement for costs associated with bringing Kennedy Center workshops for teachers or seminars for teaching artists to the community, as funds allow.**
- An annual Exchange, which brings together representatives from all **Any Given Child** sites to share best practices, with partial reimbursement for travel costs for two representatives, as funds allow.**
- Kennedy Center consulting team site visits, on a limited basis.



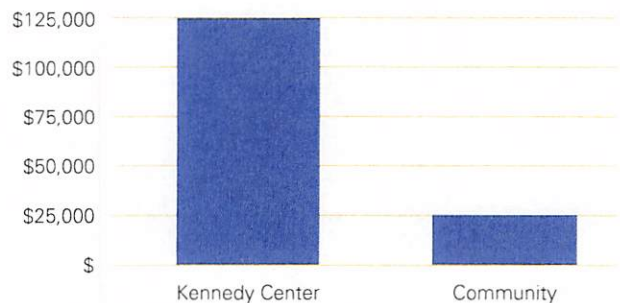
**Full policy available from the Kennedy Center

FINANCIAL COMMITMENT

The *Any Given Child* site assumes responsibility for convening the Community Arts Team (CAT), data collection, and drafting and implementing the strategic plan. The Kennedy Center facilitates CAT strategic planning and leverages existing Kennedy Center resources to support the implementation of the site's strategic plan.

For these Kennedy Center services, which total \$125,000, the cost to the community is \$25,000. This one-time expense contributes toward Kennedy Center consulting team time, travel, and materials, as well as the costs associated with the Kennedy Center resources (workshops for teachers, seminars for teaching artists, and conferences) provided to the site. This fee is due to the Kennedy Center in the first year of participation.

Financial Contribution Years 1-4



FREQUENTLY ASKED QUESTIONS

Why focus on K-8 only?

Any Given Child focuses its efforts on students of grades K-8 because electives dictate arts classes in high school. It is anticipated that as arts education increases in grades K-8, more demand will follow into high schools.

Why focus only on public and public charter schools?

Because the *Any Given Child* initiative is partially supported by tax-payer dollars, it focuses efforts on equity and access to arts education in public schools and public charter schools.

Why focus on arts programs and resources delivered only during the school day?

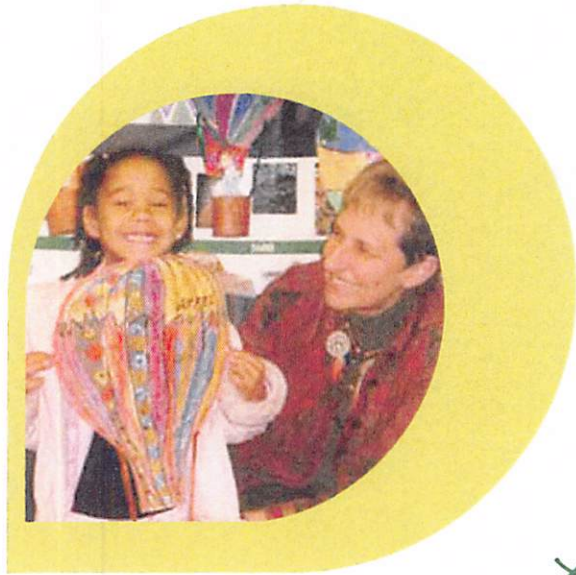
Why not focus on after-school programs?

The *Any Given Child* initiative seeks to improve equity in arts education. Since only some students have access to after-school programs, the initiative's focus remains on programs and resources available to students within the school day. These resources may be offered at the school or at community venues.

HOW TO APPLY

Communities are accepted into the ***Any Given Child*** initiative through an application process. Applications are accepted between January 1 and March 31.

- A community member contacts the Kennedy Center to indicate interest and to discuss the application process.
- A Coordinator for the local initiative is identified.
- The Coordinator assembles the Community Arts Team (CAT), a group of 25–35 local leaders who represent a broad cross-section of the community, and who are interested in working together to provide greater access to arts education for students in grades K–8 throughout their community. The CAT includes high-level representatives from the Mayor’s office/local government; the Superintendent’s team within the school district; arts organizations that provide education programs; the business community; philanthropy; communication organizations; and higher education. The CAT also includes a researcher who will take primary responsibility for data collection for the ***Any Given Child*** initiative. This person may be from the school district assessment office, higher education, or other local organization.
- The Coordinator submits the application to the Kennedy Center, including letters of support from the school district Superintendent, the Mayor, and the CEO of a local arts organization (such as a local arts council or a major arts presenter/producer in the community). Note that ***Any Given Child*** sites apply and begin their work with a single school district. Additional districts may be included in the project in subsequent years under the guidance of the local initiative, rather than the Kennedy Center.
- After review of all applications, the Kennedy Center consulting team selects communities to visit and meets with the Mayor, the school district Superintendent, and the CAT to discuss the initiative. Final selection of communities to participate in the initiative is made no later than July 1.



“The Kennedy Center provided us with a process to audit our arts education offerings in the schools and in the community. What resulted is a Community Arts Team who now meets regularly to continue the conversation on arts education. We even published our findings, which helped engage the entire community in advocating for arts education.”

—Portland, OR Community Arts Team Member

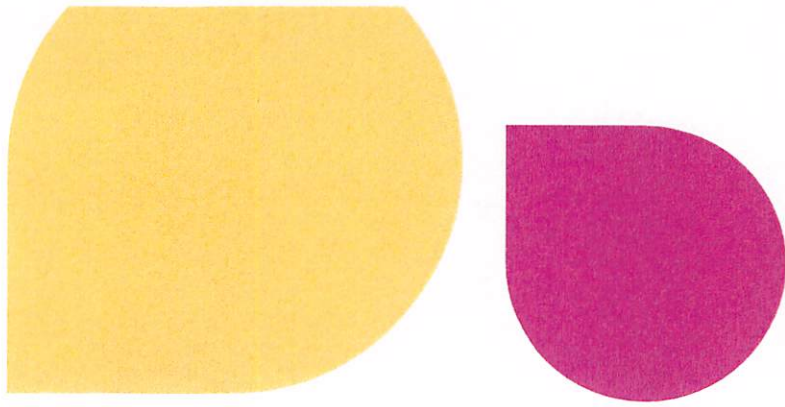
“We could not have done this
without the Kennedy Center. Their
consultants guided our community in
re-thinking how all of us can work
together to strengthen arts education
programs in our schools.”

—Tulsa, OK Community Member

X



Visit www.kennedy-center.org/anygivenchild or
contact the Kennedy Center at (202) 416-8806 for more information.



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The Kennedy Center

David M. Rubenstein, Chairman
Deborah F. Rutter, President

Any Given Child is a program of National Partnerships in the Education Division
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