



**A G E N D A**  
**9-9 INFRASTRUCTURE COMMITTEE**  
**September 09, 2021 at 10:00 AM**

Call to Order

Approval of Minutes

1. Minutes, August 19, 2021

Old Business

2. Updates on On-Going Projects

New Business

3. Alley 3

City Manager Comments

Adjournment

City of Tybee Island  
Infrastructure Committee  
August 19, 2021

Shawn Gillen called the meeting to order at 10:00AM. Those in attendance were George Shaw, Barry Brown, Peter Gulbranson, Stan Bearden, and Monty Parks.

Pete Gulbranson made a motion to approve the minutes. George Shaw seconded. Motion to approve was unanimous.

Peter Gulbranson gave an update on the ongoing projects:

- Ongoing projects:
  - Storm Sewer on south-end and there are delays
  - Emergency sewer repair on Jones Avenue
  - By-pass pumps at the lift stations are installed
  - Barry Brown asked the status of the waterlines east of Butler Avenue
    - Stan Bearden responded they need to complete 17<sup>th</sup> Street and Atlantic Avenue.
- Upcoming projects:
  - Gas Pumps: Pete Gulbranson stated he did get quotes to replace the gas pumps, installation and software. Approximate cost is \$31,185. He is going to ask for \$35,000 as there may be additional fees. This will be a single source vendor. Dr. Gillen stated he will note this in the agenda packet for Mayor and Council. Mr. Gulbranson confirmed there are new tanks in the ground. He will give an update on the timeline at the next Infrastructure Meeting.
  - Polk Street – Salt Meadows Project: Dr. Gillen stated this is an ongoing project over the last 15 years to get a permit to repair the road to the property that has a single dwelling on it. The road has been unmaintained and the DNR had designated the road as marsh. The City went to the Committee, there was a hearing, and a permit was granted. Mr. Gulbranson stated the project will be half private and half public. It is public road to the intersection and south of that is the private driveway. DNR would like it constructed under one contract. There are concerns regarding the cost responsibility, land owner and City. Mr. Gulbranson continued, there is currently a design and then a bidding process would be required, budget and advertise. Mr. Brown recommended this item be included on the upcoming City Council Meeting. Dr. Gillen confirmed and explained there needs to be authorization from Mayor and Council to change the budget to accommodate this project and move forward with a legal agreement with the landowner.
  - South-end Bathrooms: Mr. Gulbranson stated the DNR has approved the design of the bathrooms and with the approval in place, the City is finalizing the electrical, mechanical, and plumbing plans. There will be one package for this project and hopes to have out for advertisement next month (September 2021). Mr. Brown would like the parking lot repaved, 14<sup>th</sup> Street, as it has been patched too many times. Dr. Gillen recommended at the time of the awarding of the bid, the City authorize the expenditure to pave 14<sup>th</sup> Street parking lot.
  - Memorial Parks Screen Pavilion Bathroom: Mr. Gulbranson stated he has received quotes, two bids, one at \$27,400 and the other for \$32,900 inclusive. There is no funds in the current budget and would need to go before Mayor and Council for a budget amendment. Mr. Brown recommended it go before Mayor and Council at their next meeting.

- New Business
  - Paving Project: Mr. Gulbranson stated paving on the south-end will begin as soon as the storm pipes are in place. Dr. Gillen would like a list of streets that need to be paved from Mr. Gulbranson. Mr. Gulbranson confirmed. Mr. Brown recommended the City address the paving of streets aggressively.
- City Manager Comments
  - Rate Structure: Dr. Gillen stated the rate increase will go into effect soon. Mr. Brown asked if there is still a discount for senior citizens. Dr. Gillen stated the new rate does not include a discount with utility billing.
  - Capital Projects: Dr. Gillen would like to move some funding to the capital projects fund that is reserved in a general category of drainage projects. Mr. Brown asked Dr. Gillen the balance of the fund balance. Dr. Gillen responded approximately \$12M.
  - South-end Annex: Parking has moved into the building and there still exists some connectivity issues with the cameras. The sub-station is set up but furniture is delayed at this time.
  - Crossover benches: There will be public meetings to discuss placement of the benches on the crossovers. The meetings will take place on site.

Barry Brown made a motion to adjourn. George Shaw seconded. Vote was unanimous to adjourn.

Meeting adjourned at 10:30AM.

Jan Leviner, MMC  
Clerk of Council