



(TENTATIVE) BOARD OF COMMISSIONERS REGULAR MEETING AGENDA
Effingham County
Georgia
 Board of Commissioners

June 04, 2024 – 5:00 PM

Effingham County Administrative Complex
 804 South Laurel Street, Springfield GA 31329

The Georgia Conflict of Interest in Zoning Action Statute (O.C.G.A. §§ 36-67A-1 et seq.) requires disclosure of certain campaign contributions made by applicants for rezoning actions and by opponents of rezoning application. A rezoning applicant or opponent of a rezoning application must disclose contributions or gifts which in aggregate total \$250.00 or more if made within the last two years to a current member of Effingham County Planning Board, Board of Commissioners, or other Effingham County official who will consider the application. The campaign contribution disclosure requirement applies to an opponent of a rezoning application who publishes his or her opposition by appearance before the Planning Board or Board of Commissioners or by any other oral or written communication to a member or members of the Planning Board or Board of Commissioners. Disclosure must be reported to the Board of Commissioners by applicants within ten (10) days after the rezoning application is filed and by opponents at least five (5) days prior to the first hearing by the Planning Board. Any person knowing failing to comply with these requirements shall be guilty of a misdemeanor.

"Individuals with disabilities who require special needs to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities should contact the County Clerk at 912-754-2123 promptly to afford the County time to create reasonable accommodations for those persons."

****PLEASE TURN OFF YOUR CELL PHONE**

Agenda

Watch us live on our YouTube page:

<https://www.youtube.com/channel/UC9wRzS6f2pHHZG3IgRk30UQ>

- I. Call to Order**
- II. Roll Call**
- III. Invocation**
- IV. Pledge to the American Flag**
- V. Agenda Approval** - Consideration of a resolution to approve the agenda.
- VI. Minutes** - Consideration to approve the May 21, 2024 work session and regular meeting minutes
- VII. Public Comments** - Comments shall pertain to the agenda items only. Should you wish to make remarks, clearly state your full name into the microphone before commencing to speak.
- VIII. Correspondence** - Documents from this meeting are located in the Clerk's Office and on the Board of Commissioner's website.
- IX. Presentation** - to County Clerk Stephanie Johnson from the Board of Commissioners
- X. Consent Agenda** - This section shall include all routine items for which there will be no discussion. Should a need arise for a debate, the item can be moved to the appropriate area of the agenda.

1. **[2024-265 Agreement]**

Consideration to approve to renew the Intergovernmental Agreement with the Georgia Department of Public Safety for antenna/receiver space on the County tower located at the transfer site on Courthouse Road

2. [2024-266 Agreement]

Consideration to approve to renew the Communications Tower Lease Agreement with the State Properties Commission for antenna/receiver space

3. [2024-267 Agreement]

Consideration to approve to renew the Lease Agreement between Effingham County Board of Commissioners and the State Properties Commission for the Department of Juvenile Justice, Lease #8588

4. [2024-268 Agreement]

Consideration to renew the Lease Agreement between Effingham County Board of Commissioners and the State Properties Commission for the Georgia Department of Human Services – Division of Family and Children Services, Lease #3362

5. [2024-269 Agreement]

Consideration to approve to renew the Rental Agreement with Action Pact (formally Concerted Services, Inc.) for space in the Effingham County Annex

6. [2024-270 Grant Application]

Consideration to approve to ratify and affirm the submission of a Grant Application to FEMA for the Building Resilient Infrastructure and Communities (BRIC) Grant

7. [2024-271 Grant Application]

Consideration to approve to ratify and affirm the submission of a Grant Application for FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant

8. [2024-272 Form]

Consideration to approve to ratify and affirm the Fiscal Year 2025 Community Development Service (CDS) Request form to the Office of Senator Warnock

9. [2024-273 Form]

Consideration to approve to ratify and affirm the submission of Project Funding Request forms to the Office of Representative Earl 'Buddy' Carter

10. [2024-274 Agreement]

Consideration to approve to ratify and affirm a Memorandum of Understanding with GEMA

11. [2024-275 Agreement]

Consideration to approve to renew the Accountability Court Agreement (Mental Health/Drug Court)

12. [2024-276 Form]

Consideration to approve the SAVE Affidavit - Anticipated Collections Addendum from Non-Federal Sources

13. [2024-277 Agreement]

Consideration to approve to renew an Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management

14. [2024-278 Agreement]

Consideration to approve to ratify and affirm an Standard Dish Machine Rental Agreement with Ecolab, Inc. for the Effingham County Prison

XI. **Unfinished Business** - Contains items held from a previous agenda.

1. [2024-180 Second Reading]

Consideration to approve the Second Reading of an Ordinance to amend **Part II - Official Code, Chapter 14, Article II - Construction Codes** of the Effingham County Code of Ordinances (*postponed, 4/16/24*)

2. [2024-205 Contract] *Danielle Carver*

Consideration to approve renewing the Contract for inmate commissary services at Effingham County Prison with McDaniel Supply Company (*postponed, 05/21/2024*)

3. [2024-223 Ordinance]

Consideration to approve the Second Reading of an Ordinance to amend Part II - Official Code, Chapter 58 - Roads, Article II - County Addressing System of the Effingham County Code of Ordinances (*1st reading approved, 05/21/2024*)

4. [2024-242 Second Reading]

Consideration to approve the Second Reading of a request by **Ryan Poythress** as agent for **Andy Zoller** for a **conditional use** located at 1654 Stillwell Clyo Road to allow for an addition of an abattoir to a proposed butcher shop in AR-1 **Map # 425 Parcel # 2** in the **Third District** (*postponed, 05/21/2024*)

5. [2024-247 Public Hearing] *Chelsie Fernald*

The Planning Board recommends **approving** an application by **Dee Moncrief** as agent for **Sovereign Resources, LLC** for a **variance** from ordinance Section 5.1.4 to allow for the reduction in the required building setbacks, located at 105 Parkway Drive, **zoned I-1 Map # 466C Parcel # 1C02** in the **Fifth District**

6. [2024-248 Second Reading]

Consideration to approve the Second Reading of an application by **Dee Moncrief** as agent for **Sovereign Resources, LLC** for a **variance** from ordinance Section 5.1.4 to allow for the reduction in the required building setbacks, located at 105 Parkway Drive, **zoned I-1 Map # 466C Parcel # 1C02** in the **Fifth District** (*postponed, 05/21/2024*)

7. [2024-264 Sketch Plan] *Samantha Easton*

Staff recommends approval for an application by **Ryan Poythress** for a **Sketch Plan** located on Stillwell Clyo Road, for "*Southeast Packers Abattoir*", zoned AR-1 **Map# 425 Parcels# 2C** in the **Third District** (*postponed, 05/21/2024*)

XII. **New Business**

1. [2024-279 Second Reading]

Consideration to approve to amend the zoning map amendment for the Second Reading of an application by **Kern & Co., LLC** as agent for **Old Pines, LLC** for a property consisting of 741.60 acres located off of Old Augusta Road **Map# 465 Parcel# 6** and **Map# 477 Parcel#15**. This amendment is to clarify the location, extent of the berm along Chimney Road. (*approved, 10/06/2020*)

2. **[2024-280 Budget]** *Mark Barnes*

Consideration to approve the First Reading of the Fiscal Year 2024-2025 Budget

3. **[2024-281 Change Order]** *Alison Bruton*

Consideration to approve Change Order #1 for McWright LLC for the Expansion/Renovations of the Effingham County Administrative Building

4. **[2024-282 Grant Application]** *Tim Callanan*

Consideration to approve a Grant Application for the Active Transportation Infrastructure Investment Program (ATIIP), U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA)

5. **[2024-283 Agreement]** *Danielle Carver*

Consideration to approve a Capacity Agreement between Effingham County Prison and the Georgia Department of Corrections

6. **[2024-284 Ordinance]** *Steve Candler*

Consideration to approve the First Reading of an Ordinance to amend **Part II - Official Code, Appendix C, Article II - Definitions** of the Effingham County Code of Ordinances

7. **[2024-285 Ordinance]** *Steve Candler*

Consideration to approve the First Reading of an Ordinance to amend **Part II - Official Code, Appendix B - Subdivisions** of the Effingham County Code of Ordinances

8. **[2024-286 Donation]** *Steve Candler*

Consideration to approve to reimburse county and permitting fees for 117 Cravey Lane, Rincon as a donation of the house to Catie's Fund

9. **[2024-287 Agreement]** *Tim Callanan*

Consideration to approve the Metropolitan Planning Organization Memorandum of Understanding for the Coastal Region Metropolitan Planning Organization

10. **[2024-288 Agreement]** *Tim Callanan*

Consideration to approve an Intergovernmental Agreement by and between Effingham County Industrial Development Authority, Effingham County Georgia and the Effingham County School District related to distribution of Payment In-Lieu of Ad Valorem Taxes (PILOT) payments

XIII. Reports from Commissioners & Administrative Staff

XIV. Executive Session - Discussion of Personnel, Property and Pending Litigation

XV. Planning Board - 6:00 pm

1. **[2024-289 Public Hearing]** *Chelsie Fernald*

The Planning Board and Staff recommend approving an application by **Scott Thompson** as Agent for **Coastal Water Utilities LLC** for a conditional use located at 550 Highway 17 South to allow for outdoor screened storage in B-2 zoning **Map # 295 Parcel # 17** in the **Third District**

[2.](#) [2024-290 Second Reading]

Consideration to approve the Second Reading of an application by **Scott Thompson** as Agent for **Coastal Water Utilities LLC** for a conditional use located at 550 Highway 17 South to allow for outdoor screened storage in B-2 zoning **Map # 295 Parcel # 17** in the **Third District**

[3.](#) [2024-291 Public Hearing] *Chelsie Fernald*

The Planning Board and Staff recommend **approval** of a request by **AmSOOn Group LLC** as agent for **Shirley White** to **rezone** +/- 5.55 acres located on Lamons Drive from **AR-1** to **AR-2** to allow for subdivision to create new home sites. **Map# 460C Parcel# 11** in the **Fourth District**

[4.](#) [2024-292 Second Reading]

Consideration to approve the Second Reading of a request by **AmSOOn Group LLC** as agent for **Shirley White** to **rezone** +/- 5.55 acres located on Lamons Drive from **AR-1** to **AR-2** to allow for subdivision to create new home sites. **Map# 460C Parcel# 11** in the **Fourth District**

[5.](#) [2024-293 Public Hearing] *Chelsie Fernald*

The Planning Board and Staff recommend **approval** of a request by **Troy Smith** as agent for **Jon Burns** to **rezone** +/- 5.799 out of 16 acres located on Midland Road from **I-1** to **R-1** to allow for subdivision to create new home sites **Map# 373 Parcel# 17** in the **Fourth District**

[6.](#) [2024-294 Second Reading]

Consideration to approve the Second Reading of a request by **Troy Smith** as agent for **Jon Burns** to **rezone** +/- 5.799 out of 16 acres located on Midland Road from **I-1** to **R-1** to allow for subdivision to create new home sites. **Map# 373 Parcel# 17** in the **Fourth District**

[7.](#) [2024-295 Sketch Plan] *Samantha Easton*

The Planning Board recommends approval with conditions for an application by **Rusty Windsor** for a **Sketch Plan** located on Noel C Conaway Road, for "*Creekside Phase 3*" zoned PD **Map# 436 Parcels# 46** in the **Second District**

XVI. Adjournment

Staff Report

Subject: Consideration to renew the intergovernmental agreement with the Georgia Department of Public Safety for antenna/receiver space on the County tower located at the transfer site on Courthouse Road.

Author: Alison Bruton, PCPM & Clint Hodges, Fire Chief / EEMA Director

Department: EEMA

Meeting Date: 05/21/2024

Item Description: Renewal of the Intergovernmental Agreement with GA Dept. of Public Safety for antenna/receiver space on the County tower.

Summary Recommendation: Staff recommends Renewal of the Intergovernmental Agreement with GA Dept. of Public Safety for antenna/receiver space on the County tower

Executive Summary/Background:

- The County has an intergovernmental agreement in place with the Georgia Department of Public Safety for antenna/receiver space on the County tower. The term of the intergovernmental agreement is July 1 2018 to June 30 2019 with eight (8) additional one-year renewals at the end of each term unless otherwise cancelled. This is for the sixth renewal from July 1, 2024 to June 30, 2025.
- The fee for the space is \$1.00 per year.
- The County provides standard utility power and back-up generator.

Alternatives for Commission to Consider:

1. Board approval to renew the intergovernmental agreement with the Georgia Department of Public Safety for antenna/receiver space for the period July 1 2024 through June 30 2025.
2. Do not approve the agreement

Recommended Alternative: 1

Other Alternatives: 2

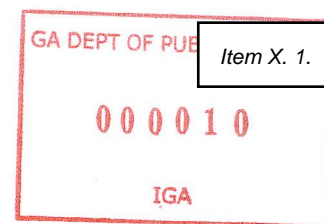
Department Review: Purchasing / EEMA

Funding Source: The cost incurred by the County is for standard utility power, upkeep of the tower and upkeep of the back-up generator

Attachments:

1. Intergovernmental agreement with the Georgia Department of Public Safety

STATE OF GEORGIA
COUNTY OF FULTON



INTERGOVERNMENTAL AGREEMENT

This **INTERGOVERNMENTAL AGREEMENT** (hereinafter "Agreement") is made and entered into this ____ day of _____, 2019, by and between Effingham County (hereinafter "Landlord") and the Georgia Department of Public Safety, a department of the executive branch of the State of Georgia whose address for purposes of this Agreement is 959 United Avenue SE, Atlanta Georgia 30316 (hereinafter "Tenant").

WHEREAS, Landlord is the custodial agent of certain land located at 181 Recycle Way, Guyton Effingham County, Georgia 31312, **Latitude 32 16 56.9 North, Longitude 081 21 41.2 West** as shown on Exhibit "A", attached hereto and incorporated herein by reference, improved with a radio communications tower and equipment building (said radio communications tower and equipment building are hereinafter collectively referred to as the "Premises"); and

WHEREAS, Landlord desires to lease space to Tenant at said Premises, and Tenant desires to lease the "Premises Space" on the terms and conditions stated herein; and

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the parties, intending to be legally bound, agree as follows:

1. USE OF RADIO COMMUNICATIONS TOWER

Landlord does hereby agree to lease the Premises Space to the Tenant for the purposes of placing upon the Premises radio equipment (hereinafter referred to as "Equipment"). Said Equipment is inventoried and listed on Exhibit "B" attached hereto and incorporated herein by reference.

2. TERM

This Agreement shall commence on the 1 July 2018 (the "Commencement Date"). This Agreement shall end at 11:59 p.m. on the 30 June 2019 (the "Expiration Date") unless this Agreement shall be sooner terminated as hereinafter provided. The Commencement Date and the Expiration Date are hereinafter collectively referred to as the "Term."

3. LANDLORD'S FAILURE TO DELIVER PREMISES

Should the Landlord, for any reason whatever, be unable to deliver possession of the Premises Space to the Tenant on the Commencement Date, this Agreement may be immediately canceled, terminated and declared null and void at the option of the Tenant by giving the Landlord notice thereof. Should the Tenant elect not to exercise the option to terminate based upon the Landlord's failure to deliver the Premises Space then there shall be a total abatement of rent during the period between the date of commencement

and the time the Landlord delivers possession of the Premises to the Tenant.

4. RENT

For the rights herein granted by Landlord to Tenant, for and during the Term of this Agreement, Tenant shall pay to Landlord the amount of One Dollar and 00/100 (\$1.00) per year (hereinafter referred to as "Rent"). All monthly rentals due hereunder shall be paid in advance on or before the 1st day of each calendar month during the Term of this Agreement.

5. RENEWAL OPTIONS

Tenant shall have no option to renew or extend the Term of this Agreement.

Landlord hereby grants Tenant the exclusive right, privilege and option of renewing or extending the Term of this Agreement, at the expiration of the aforementioned Term, for **eight (8)** additional periods of one (1) year each (hereinafter referred to as "Renewal Option(s)"). Said Renewal Option(s) shall be upon the same Provisions as set forth herein, and the monthly rental rate for said Renewal Option shall be as provided in the Section below. Notice of Tenant's desire to exercise the Renewal Option shall be given to Landlord either forty-five (45) days prior to the Expiration Date of the original Term of this Agreement or of any renewal or extension Term thereof, or five (5) days after the Governor signs the annual appropriations bill, whichever occurs later, but in no case shall Tenant's Notice be provided to Landlord later than June 30th of the Term, or the then current Renewal Option. It is further provided that this Renewal Option may be exercised by Tenant only in the event that all rents have been fully paid and all Provisions of this Agreement on the part of Tenant have been fully and faithfully performed, kept and observed by Tenant. Unless otherwise specified, the initial Term as provided above and any and all effective Renewal Option(s) are hereinafter collectively referred to as the "Term."

6. RENEWAL RENTAL RATE

Should Tenant renew this Agreement as provided as provided above, the following rates shall apply:

- a. State Fiscal Year 2020 (beginning July 1, 2019 and ending June 30, 2020) \$1.00 per year.
- b. State Fiscal Year 2021 (beginning July 1, 2020 and ending June 30, 2021) \$1.00 per year.
- c. State Fiscal Year 2022 (beginning July 1, 2021 and ending June 30, 2022) \$1.00 per year.
- d. State Fiscal Year 2023 (beginning July 1, 2022 and ending June 30, 2023) \$1.00 per year.
- e. State Fiscal Year 2024 (beginning July 1, 2023 and ending June 30, 2024) \$1.00 per year.
- f. State Fiscal Year 2025 (beginning July 1, 2024 and ending June 30, 2025) \$1.00 per year.
- g. State Fiscal Year 2026 (beginning July 1, 2025 and ending June 30, 2026) \$1.00 per year.
- h. State Fiscal Year 2027 (beginning July 1, 2026 and ending June 30, 2027) \$1.00 per year.

7. TENANT'S RIGHT OF ACCESS

Landlord agrees that Tenant shall have free access to the Premises for the purpose of installing the radio equipment and during the Term of the Agreement. Free ingress and egress to said Premises is hereby granted to Tenant for the purpose of maintenance and repair. It is agreed, however, that only authorized engineers of Tenant or persons under their direct supervision will be permitted to enter the Premises. At no time shall the Tenant move equipment belonging to Landlord or other third-party tenants from its original locations, add additional equipment to other equipment belonging to Landlord or other third-party tenants, or remove equipment belonging to Landlord or other third-party tenants from said Premises without the expressed written permission of the Landlord.

8. OPERATION OF EQUIPMENT

Tenant shall install, operate and maintain its Equipment located upon the Premises in accordance with all applicable laws and regulations. Tenant agrees to install radio equipment of types and frequencies which would not cause interference to the equipment or transmissions of Landlord, or other tenants on the leased premises who are operating within their FCC licenses, or to equipment or transmissions of Landlord, other tenants or other parties, not located on the leased premises, who are operating within their FCC licenses. In the event Tenant's Equipment causes such interference, Landlord shall notify the Tenant and, at its sole cost and expense, Tenant shall take all steps necessary to correct and eliminate such interference. The Landlord will cooperate with Tenant in the resolution of harmful interference. If said interference cannot be eliminated within a reasonable length of time (not to exceed forty-eight (48) hours), Tenant agrees to then immediately cease using the Equipment which is creating the interference (except for short tests necessary for the elimination of the interference). In the event Tenant cannot eliminate such interference after using its best efforts to do so, this Agreement shall then immediately terminate without further obligation by either party, except for Tenant's obligation to pay all Rent owed to Landlord under this Agreement up to the date of such termination. If Tenant fails to cease using or operating the Equipment causing such interference beyond the prescribed time-frame of forty-eight (48) hours, Landlord has the right to disconnect the equipment causing such interference. If termination is necessary due to interference, Tenant has the right to access the Premises within the thirty (30) days following the termination date for the purposes of removing its Equipment from the Premises. In the event that the equipment or transmissions of Landlord or a third-party tenant of Landlord should cause harmful radio interference to the equipment or transmissions of Tenant, and upon written notice by Tenant to Landlord of such interference, Landlord shall attempt to coordinate with Tenant, the third party tenant and the Federal Communications Commission ("FCC") to take steps necessary to correct and eliminate such harmful radio interference. In the event Landlord cannot eliminate such interference after using its best efforts to do so within a reasonable length of time (not to exceed forty-eight (48) hours from receipt of Tenant's written notice), Landlord and Tenant

hereby agree that Tenant shall have the right to then immediately terminate this Agreement without further obligation by Tenant.

9. EQUIPMENT STIPULATIONS

(a) All Equipment maintained on the Premises by Tenant as of the date of this Agreement shall remain in the locations currently designated for such Equipment and shall be relocated on the Premises only upon the mutual written consent of the parties hereto.

(b) Landlord, or his designated representative, shall have the sole right initially and during the Term of this Agreement to:

- (1) determine the location of the Equipment,
- (2) approve the size, type, and quality of the Equipment (including any and all electrical connections thereof),
- (3) require Tenant to take whatever action is necessary to eliminate objectionable interference by Tenant's Equipment with equipment or transmissions of Landlord or any other tenant of the Premises who are operating within their FCC licenses. All transmitters must be equipped with any transmitter isolator devices necessary to minimize spurious radiations, as determined by Landlord.

10. UTILITIES

Landlord agrees to pay all utilities associated with the use of the Premises under this Agreement.

11. END OF TERM

At the expiration or termination of this Lease, Tenant shall remove all Equipment from the Premises, which was placed there by Tenant and shall restore the Premises to that condition as existed upon the commencement of this Agreement, normal wear and tear excepted.

12. MAINTENANCE, DAMAGE OR DESTRUCTION

Landlord shall be responsible for the repair and maintenance of its radio communications tower and equipment building. Additionally, Landlord shall maintain the trees, woods, and brush on its property within the immediate vicinity of the radio communications tower and equipment building so as to reasonably prevent damage to the Landlord's improvements and the Premises caused by falling trees, limbs, woods or brush. If the Premises or any portions thereof in which the Equipment is located is damaged by fire or any other casualty and if such damage has rendered the Premises untenable, this Agreement may terminate at the option of either party. Tenant shall be responsible for the payment of all Rent due to Landlord through the date of termination. Nothing contained in this Agreement shall be construed as requiring Landlord or Tenant to rebuild all or any portion of the Premises.

13. LIABILITY

In connection with Tenant's use of Premises, Landlord shall not be liable to Tenant for any loss or damage, regardless of cause, except damage caused by Landlord's negligence.

14. INSURANCE

The State of Georgia is self-insured and can provide evidence of such upon written request.

15. LIENS

Tenant shall not permit any mechanics, materialman's or other liens to stand against the Premises for any labor or material furnished by the Tenant in connection with work of any character performed on the Premises by or at the direction of the Tenant.

16. EMINENT DOMAIN

If the radio communications tower, equipment building, or any portions thereof, in which the Premises are located, is taken by eminent domain, this Agreement shall terminate upon the date of such taking, and the Rent shall be apportioned to the date upon which the property is taken. The rights of the Landlord shall in no way prejudice or interfere with any claim or defense which the Tenant may have against the governmental entity, or condemning authority exercising the power of eminent domain or condemnation.

17. DEFAULT

The following events shall constitute events of default by Tenant under this Agreement: (i) if Tenant shall fail to pay when due any Rent and shall not cure such failure within thirty (30) days after Landlord gives Tenant written notice thereof, or (ii) if Tenant shall violate or breach, or shall fail fully and completely to observe, keep, satisfy, perform and comply with, any reasonable material term, covenant, condition, requirement, restriction or provision of this Agreement (other than the payment of Rent), and shall not cure such failure within thirty (30) days after Landlord gives Tenant written notice thereof, or, if such failure shall be incapable of cure within thirty (30) days, if Tenant shall not commence to cure such failure within such thirty (30) day period and continuously prosecute the performance of the same to completion with due diligence. Upon the occurrence of any event of default by Tenant, Landlord may immediately initiate legal proceedings to evict Tenant and Tenant's effects from Premises.

18. NOTICES

All notices, demands and requests required or permitted to be given under the provisions of this Lease shall be deemed duly given if sent by registered or certified United States mail, postage prepaid, addressed as follows:

If to Landlord: Effingham County Board of Commissioners
Attn: Stephanie Johnson
601 North Laurel Street
Springfield, Georgia 31329-6816
(912) 754-2123

If to Tenant: Georgia Department of Public Safety
Attn: Communications Director
959 United Avenue, SE
Atlanta, Georgia 30316
Telephone Number: (404) 430-8235
Alternative: (404) 624-7080

With copy to: State Properties Commission
Attn: Leasing Division
270 Washington Street, Suite 2-129
Atlanta, GA 30334
Telephone Number: (404) 656-2355

Or any such other address as the parties may from time to time designate in writing.

19. ASSIGNMENT

Except to another entity within the State Government of Georgia, Tenant shall not assign this Agreement or sublet the Premises Space or any part thereof without prior written consent of the Landlord, which shall not be unreasonably withheld. An assignee or sublessee shall be bound by the same conditions of this Agreement as Tenant. Assignment of or subleasing in no way relieves Tenant of all the terms and conditions of this Agreement.

20. WAIVER

Failure or delay on the part of the parties hereto to exercise any right, power or privilege hereunder, shall not operate as a waiver thereof.

21. BINDING EFFECT

This Agreement and each and every provision hereof shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

22. GEORGIA AGREEMENT

This Agreement shall be governed, construed and enforced in accordance with the laws of the State of Georgia.

23. SEVERABILITY

[DPS Tenant IGA form 4.24.19]

Should any provision of this Agreement be deemed invalid or unenforceable by any court of competent jurisdiction, such invalidity shall not be construed to render any other provision invalid or unenforceable.

24. ENTIRE AGREEMENT

This Agreement represents the entire understanding and agreement between the parties hereto with respect to the subject matter hereof, and supersedes all prior negotiations between such parties and can be amended, supplemented or changed only by agreement in writing which makes specific reference to this Agreement and which is signed by each party hereto.

(Signatures begin on next page and remainder of page is intentionally blank)

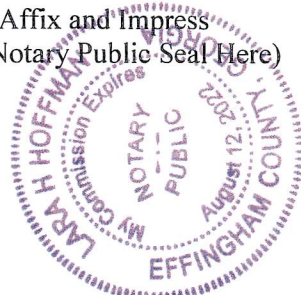
IN WITNESS WHEREOF, the Landlord and Tenant have hereunto signed, sealed and delivered this Agreement in duplicate original on the day, month and year first above written, each of the parties keeping one of the duplicate originals.

Signed, sealed and delivered as to Landlord in the presence of:

Lasheena Shiggo
Unofficial Witness

[Signature]
Notary Public
My Commission Expires: 8/12/22

(Affix and Impress Notary Public Seal Here)

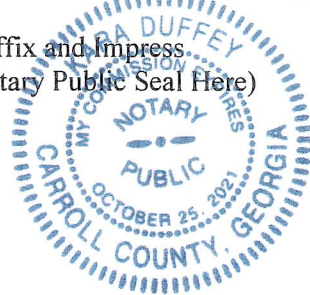


Signed, sealed and delivered as to Tenant in the presence of:

[Signature]
Unofficial Witness

Wanda Duffey
Notary Public
My Commission Expires: 10/25/21

(Affix and Impress Notary Public Seal Here)



LANDLORD:
Effingham County, Georgia

By: Wesley M. Corbett
Name: Wesley M. Corbett
Title: Chairman

Attest: S. Johnson
Name: Stephanie Johnson
Title: County Clerk

TENANT:
The Georgia Department of Public Safety

By: [Signature]
Name: HENRY JEDIG
Title: MAJOR ADJUTANT DPS

Attest: [Signature]
Name: Joan G. Crumpler
Title: Deputy Legal Director, DPS

EXHIBIT A

[Radio Communication Tower Location]

Rincon Tower IGA 0010



Google Earth

Legend

-  MCCD LAVONIA

300 ft



EXHIBIT B

[Inventory of Equipment]

1. 1- Base Radio
2. 1- Comprod 870-F2 VHF antenna
3. 1- 7/8" Coax

Staff Report

Subject: Renewal of communications tower lease agreement with the State Properties Commission for antenna/receiver space

Author: Alison Bruton, PCPM & Clint Hodges, Fire Chief / EEMA Director

Department: Purchasing / EEMA

Meeting Date: May 21, 2024

Item Description: Consideration to renew the Communications Tower Lease Agreement with the State Properties Commission for antenna/receiver space on the County tower located at the transfer site on Courthouse Road.

Summary Recommendation: Staff recommends approval.

Executive Summary/Background:

- The County currently has a lease agreement in place with the State Properties Commission for antenna/receiver space on the County tower located at the transfer site on Courthouse Road. The terms of the lease agreement are October 1st, 2016 through June 30th, 2017 with eight (8) subsequent one year renewals at the end of each term.
- The fee for the space is \$1.00 per year.
- The County provides standard utility power and back-up generator.
- The County Attorney has previously reviewed and approved to form the lease agreement.

Alternatives for Commission to Consider

1. Board approval to allow the lease agreement with the State Properties Commission for antenna/receiver space on the County tower located at the transfer site on Courthouse Road to automatically renew for the period July 1, 2024 through June 30, 2025.
2. Cancel the lease agreement.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & EEMA

Funding Source: The cost incurred by the County is for standard utility power, upkeep of the tower and upkeep of the back-up generator.

Attachments:

Lease Agreement with the State Properties Commission.

**RADIO COMMUNICATIONS TOWER
LEASE AGREEMENT**

This **LEASE AGREEMENT** (hereinafter "Agreement") is made and entered into this 27th day of JUN, 2017, by and between **EFFINGHAM COUNTY BOARD OF COMMISSIONERS** (hereinafter "Landlord") and the **STATE PROPERTIES COMMISSION**, an entity within the executive branch of the State Government of Georgia (hereinafter "Tenant").

WHEREAS, Landlord is the owner of certain land located at **240 Public Safety Road in Guyton, Effingham County, Georgia 31312, Latitude 32 16 56.40 North, Longitude -81 21 40.90 West** as shown on Exhibit "A", attached hereto and incorporated herein by reference, improved with a radio communications tower and equipment building (said radio communications tower and equipment building are hereinafter collectively referred to as the "Premises"); and

WHEREAS, Landlord desires to lease to Tenant said Premises, and Tenant desires to lease the Premises on the terms and conditions stated herein; and

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the parties, intending to be legally bound, agree as follows:

1. USE OF RADIO COMMUNICATIONS TOWER

Landlord does hereby agree to lease the Premises to the Tenant for the purposes of placing upon the Premises radio equipment (hereinafter referred to as "Equipment"). Said Equipment is inventoried and listed on Exhibit "B" attached hereto and incorporated herein by reference.

2. TERM

This Agreement shall commence on the **1st day of October, 2016** (the "Commencement Date"). This Agreement shall end at **11:59 p.m. on the 30th day of June, 2017** (the "Expiration Date") unless this Agreement shall be sooner terminated as hereinafter provided. The Commencement Date and the Expiration Date are hereinafter collectively referred to as the "Term."

3. LANDLORD'S FAILURE TO DELIVER PREMISES

Should the Landlord, for any reason whatever, be unable to deliver possession of the Premises to the Tenant on the Commencement Date, this Agreement may be immediately canceled, terminated and declared null and void at the option of the Tenant by giving the Landlord notice thereof. Should the Tenant elect not to exercise the option to terminate based upon the Landlord's failure to deliver the Premises then there shall be a total abatement of rent during the period between the date of commencement and the time the Landlord delivers possession of the Premises to the Tenant.

4. RENT

For the rights herein granted by Landlord to Tenant, for and during the Term of this Agreement, Tenant shall pay to Landlord the amount of **One Dollar and 00/100 (\$1.00) per year** (hereinafter referred to as "Rent"). All monthly rentals due hereunder shall be paid in advance on or before the 1st day of each calendar month during the Term of this Agreement.

5. RENEWAL OPTIONS

Tenant shall have no option to renew or extend the Term of this Agreement. Landlord hereby grants Tenant the exclusive right, privilege and option of renewing or extending the Term of this Agreement, at the expiration of the aforementioned Term, for **eight (8)** additional periods of

one (1) year each (hereinafter referred to as “Renewal Option(s)”). Said Renewal Option(s) shall be upon the same Provisions as set forth herein, and the monthly rental rate for said Renewal Option shall be as provided in the Section below. Notice of Tenant’s desire to exercise the Renewal Option shall be given to Landlord either forty-five (45) days prior to the Expiration Date of the original Term of this Agreement or of any renewal or extension Term thereof, or five (5) days after the Governor signs the annual appropriations bill, whichever occurs later, but in no case shall Tenant’s Notice be provided to Landlord later than June 30th of the Term, or the then current Renewal Option. It is further provided that this Renewal Option may be exercised by Tenant only in the event that all rents have been fully paid and all Provisions of this Agreement on the part of Tenant have been fully and faithfully performed, kept and observed by Tenant. Unless otherwise specified, the initial Term as provided above and any and all effective Renewal Option(s) are hereinafter collectively referred to as the “Term.”

6. RENEWAL RENTAL RATE

Should Tenant renew this Agreement as provided as provided above, the following rates shall apply:

- a. State Fiscal Year 2018 (beginning July 1, 2017 and ending June 30, 2018) \$1.00 per year.
- b. State Fiscal Year 2019 (beginning July 1, 2018 and ending June 30, 2019) \$1.00 per year.
- c. State Fiscal Year 2020 (beginning July 1, 2019 and ending June 30, 2020) \$1.00 per year.
- d. State Fiscal Year 2021 (beginning July 1, 2020 and ending June 30, 2021) \$1.00 per year.
- e. State Fiscal Year 2022 (beginning July 1, 2021 and ending June 30, 2022) \$1.00 per year.
- f. State Fiscal Year 2023 (beginning July 1, 2022 and ending June 30, 2023) \$1.00 per year.
- g. State Fiscal Year 2024 (beginning July 1, 2023 and ending June 30, 2024) \$1.00 per year.
- h. State Fiscal Year 2025 (beginning July 1, 2024 and ending June 30, 2025) \$1.00 per year.

7. TENANT'S RIGHT OF ACCESS

Landlord agrees that Tenant shall have free access to the Premises for the purpose of installing the radio equipment and during the Term of the Agreement. Free ingress and egress to said Premises is hereby granted to Tenant for the purpose of maintenance and repair. It is agreed, however, that only authorized engineers of Tenant or persons under their direct supervision will be permitted to enter the Premises. At no time shall the Tenant move equipment belonging to Landlord or other third-party tenants from its original locations, add additional equipment to other equipment belonging to Landlord or other third-party tenants, or remove equipment belonging to Landlord or other third-party tenants from said Premises without the expressed written permission of the Landlord.

8. OPERATION OF EQUIPMENT

Tenant shall install, operate and maintain its Equipment located upon the Premises in accordance with all applicable laws and regulations. Tenant agrees to install radio equipment of types and frequencies which would not cause interference to the equipment or transmissions of the Landlord, or other tenants on the leased premises, or to equipment or transmissions of Landlord, other tenants or other parties, not located on the leased premises. In the event Tenant's Equipment causes such interference, at its sole cost and expense, Tenant shall take all steps necessary to correct and eliminate such interference. If said interference cannot be eliminated within a reasonable length of time (not to exceed forty-eight (48) hours), Tenant agrees to then immediately cease using the Equipment which is creating the interference (except for short tests necessary for the elimination of the interference). In the event Tenant cannot eliminate such interference after using its best efforts to do so, this Agreement shall then immediately terminate without further obligation by either party, except for Tenant's obligation to pay all Rent owed to Landlord under this Agreement up to the date of such termination. If Tenant fails to cease using or operating the Equipment causing such interference beyond the prescribed time-frame of forty-eight (48)

hours, Landlord has the right to disconnect the equipment causing such interference. If termination is necessary due to interference, Tenant has the right to access the Premises within the thirty (30) days following the termination date for the purposes of removing its Equipment from the Premises. In the event that the equipment or transmissions of Landlord or a third-party tenant of Landlord should cause harmful radio interference to the equipment or transmissions of Tenant, and upon written notice by Tenant to Landlord of such interference, Landlord shall attempt to coordinate with Tenant, the third party tenant and the Federal Communications Commission ("FCC") to take steps necessary to correct and eliminate such harmful radio interference. In the event Landlord cannot eliminate such interference after using its best efforts to do so within a reasonable length of time (not to exceed forty-eight (48) hours from receipt of Tenant's written notice), Landlord and Tenant hereby agree that Tenant shall have the right to then immediately terminate this Agreement without further obligation by Tenant.

9. EQUIPMENT STIPULATIONS

(a) All Equipment maintained on the Premises by Tenant as of the date of this Agreement shall remain in the locations currently designated for such Equipment and shall be relocated on the Premises only upon the mutual written consent of the parties hereto.

(b) Landlord, or his designated representative, shall have the sole right initially and during the Term of this Agreement to:

- (1) determine the location of the Equipment,
- (2) approve the size, type, and quality of the Equipment (including any and all electrical connections thereof),
- (3) require Tenant to take whatever action is necessary to eliminate objectionable interference by Tenant's Equipment with equipment or transmissions of Landlord or any other tenant of the Premises. All transmitters must be equipped with any transmitter isolator devices necessary to minimize spurious radiations, as determined by Landlord.

10. UTILITIES

Tenant agrees to pay all utilities associated with its use of the Premises under this Agreement.

11. END OF TERM

At the expiration or termination of this Lease, Tenant shall remove all Equipment from the Premises, which was placed there by Tenant and shall restore the Premises to that condition as existed upon the commencement of this Agreement, normal wear and tear excepted.

12. MAINTENANCE, DAMAGE OR DESTRUCTION

Landlord shall be responsible for the repair and maintenance of its radio communications tower and equipment building. Additionally, Landlord shall maintain the trees, woods, and brush on its property within the immediate vicinity of the radio communications tower and equipment building so as to reasonably prevent damage to the Landlord's improvements and the Premises caused by falling trees, limbs, woods or brush. If the Premises or any portions thereof in which the Equipment is located is damaged by fire or any other casualty and if such damage has rendered the Premises untenable, this Agreement may terminate at the option of either party. Tenant shall be responsible for the payment of all Rent due to Landlord through the date of termination. Nothing contained in this Agreement shall be construed as requiring Landlord or Tenant to rebuild all or any portion of the Premises.

13. LIABILITY

In connection with Tenant's use of Premises, Landlord shall not be liable to Tenant for any loss or damage, regardless of cause, except damage caused by Landlord's negligence.

14. INSURANCE

The State of Georgia is self-insured and can provide evidence of such upon written request.

15. LIENS

Tenant shall not permit any mechanics, materialman's or other liens to stand against the Premises for any labor or material furnished by the Tenant in connection with work of any character performed on the Premises by or at the direction of the Tenant.

16. EMINENT DOMAIN

If the radio communications tower, equipment building, or any portions thereof, in which the Premises are located, is taken by eminent domain, this Agreement shall terminate upon the date of such taking, and the Rent shall be apportioned to the date upon which the property is taken. The rights of the Landlord shall in no way prejudice or interfere with any claim or defense which the Tenant may have against the governmental entity, or condemning authority exercising the power of eminent domain or condemnation.

17. DEFAULT

The following events shall constitute events of default by Tenant under this Agreement: (i) if Tenant shall fail to pay when due any Rent and shall not cure such failure within thirty (30) days after Landlord gives Tenant written notice thereof, or (ii) if Tenant shall violate or breach, or shall fail fully and completely to observe, keep, satisfy, perform and comply with, any reasonable material term, covenant, condition, requirement, restriction or provision of this Agreement (other than the payment of Rent), and shall not cure such failure within thirty (30) days after Landlord gives Tenant written notice thereof, or, if such failure shall be incapable of cure within thirty (30) days, if Tenant shall not commence to cure such failure within such thirty (30) day period and continuously prosecute the performance of the same to completion with due diligence. Upon the occurrence of any event of default by Tenant, Landlord may immediately initiate legal proceedings to evict Tenant and Tenant's effects from Premises.

18. NOTICES

All notices, demands and requests required or permitted to be given under the provisions of this Lease shall be deemed duly given if sent by registered or certified United States mail, postage prepaid, addressed as follows:

If to Landlord: Effingham County Board of Commissioners
Attn: Stephanie Johnson
601 Laurel Street
Springfield, Georgia 31329-6816
Telephone Number: (912) 754-2123

If to Tenant: State Properties Commission
Attn: Leasing Division
270 Washington Street, Suite 2-129
Atlanta, GA 30334
Telephone Number: (404) 656-2355

With copy to: Georgia Department of Natural Resources – Law
Enforcement Division
Attn: Lt. Judd Smith
2070 US Highway 278 SE
Social Circle, Georgia 30025
Telephone Number: (770) 918-6408

Or any such other address as the parties may from time to time designate in writing.

19. ASSIGNMENT

Except to another entity within the State Government of Georgia, Tenant shall not assign this Agreement or sublet the Premises or any part thereof without prior written consent of the Landlord, which shall not be unreasonably withheld. An assignee or sublessee shall be bound by the same conditions of this Agreement as Tenant. Assignment of or subleasing in no way relieves Tenant of all the terms and conditions of this Agreement.

20. WAIVER

Failure or delay on the part of the parties hereto to exercise any right, power or privilege hereunder, shall not operate as a waiver thereof.

21. BINDING EFFECT

This Agreement and each and every provision hereof shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

22. GEORGIA AGREEMENT

This Agreement shall be governed, construed and enforced in accordance with the laws of the State of Georgia.

23. SEVERABILITY

Should any provision of this Agreement be deemed invalid or unenforceable by any court of competent jurisdiction, such invalidity shall not be construed to render any other provision invalid or unenforceable.

24. ENTIRE AGREEMENT

This Agreement represents the entire understanding and agreement between the parties hereto with respect to the subject matter hereof, and supersedes all prior negotiations between such parties and can be amended, supplemented or changed only by agreement in writing which makes specific reference to this Agreement and which is signed by each party hereto.

(Signatures begin on next page and remainder of page is intentionally blank)

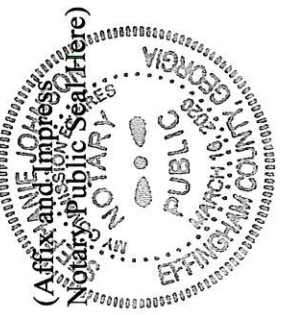
IN WITNESS WHEREOF, the Landlord and Tenant have hereunto signed, sealed and delivered this Agreement in duplicate original on the day, month and year first above written, each of the parties keeping one of the duplicate originals.

Signed, sealed and delivered as to Landlord in the presence of:

[Signature]
Unofficial Witness

[Signature]
Notary Public

My Commission Expires:



LANDLORD:

EFFINGHAM COUNTY BOARD OF COMMISSIONERS

By: [Signature]

Name: Wesley M. Corbitt

Title: Chairman

By: _____

Name: _____

Title: _____

Attest: _____

Name: _____

Title: _____

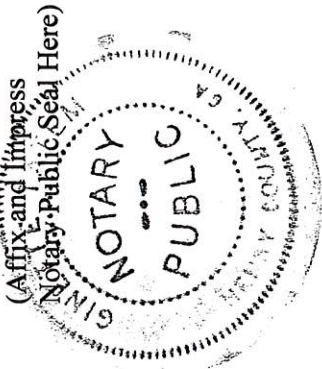
Signed, sealed and delivered as to Tenant in the presence of:

[Signature]
Unofficial Witness

[Signature]
Notary Public

My Commission Expires:

My Commission Expires August 15, 2020



TENANT:

STATE PROPERTIES COMMISSION

By: [Signature]

Name: Frank Smith

Title: Deputy Executive Director

EXHIBIT A

[Radio Communication Tower Location]



EXHIBIT B

[Inventory of Equipment]

1. One (1) VHF Voice Repeater

Staff Report

Subject: Renewal of Lease Agreement between Effingham County Board of Commissioners and the State Properties Commission for the Department of Juvenile Justice, Lease #8588

Author: Alison Bruton, Purchasing Agent

Department:

Meeting Date: May 21, 2024

Item Description: Renewal of Lease #8588 between Effingham County Board of Commissioners and the State Properties Commission for the Department of Juvenile Justice for the property located at 768 Georgia Highway 119 South, Springfield, GA. 31329.

Summary Recommendation: Staff recommends approval of the Lease #8588 between Effingham County Board of Commissioners and the State Properties Commission for the Department of Juvenile Justice.

Executive Summary/Background:

- This agreement has an initial term of July 1, 2022 through June 30, 2023 with five (5) annual renewal periods. The monthly rental rate will be \$1,725.00 for the initial term, and be increased to \$1,776.00 for the renewal periods.
- The Letter of Intent was approved November of 2022.

Alternatives for Commission to Consider

1. Approval of Lease Agreement between Effingham County Board of Commissioners and the State Properties Commission for the Department of Juvenile Justice, Lease #8588
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Administrative Staff

Funding Source:

Attachments:

1. Lease Agreement between Effingham County Board of Commissioners and the State Properties Commission for the Department of Juvenile Justice, Lease #8588

STATE OF GEORGIA,
COUNTY OF FULTON

Annual Lease # 8588
3 of 3 Originals

MASTER LEASE AGREEMENT

This **MASTER LEASE AGREEMENT**, hereinafter referred to as this "Agreement," is made and entered into this 20th day of February, 2023, by and between **Effingham County Board of Commissioners** whose business address for purpose of this Agreement is 804 S. Laurel St. Springfield, Georgia 31329, hereinafter referred to as "Landlord," and the **STATE PROPERTIES COMMISSION**, a commission within the State Government of Georgia created by O.C.G.A. § 50-16-32, whose business address for purpose of this Agreement is 270 Washington Street, Suite 2-129, Atlanta, Georgia 30334, hereinafter referred to as "Tenant."

WITNESSETH THAT:

ARTICLE I. DEFINITIONS

The following words as used in this Agreement shall be defined as follows:

1. "Building" shall be construed to mean the facility containing the Premises. References in this Agreement to the Building are deemed to include the Premises.
2. "Casualty" shall be construed to mean damage or destruction of the Premises, or any portion thereof, by any cause, including, without limitation, any loss or damage caused by fire, water, lightning, windstorm, hurricane, tornado, cyclone, hail, explosion, riot, civil commotion, aircraft, smoke, land vehicles, boiler explosion or any other like or different type or kind of catastrophe.
3. "Casualty Affecting a Material Portion of the Premises" shall be construed to mean a Casualty which, in Tenant's reasonable judgment, renders the Premises unsuitable for the Tenant's continued feasible and economic use for substantially the same purposes as immediately prior to such Casualty.
4. "Common Area" shall mean those areas located within the Building, excluding the Premises, or on the Land used for corridors, elevators, foyers, restrooms, mechanical rooms, elevator mechanical rooms, janitorial closets, electrical and telephone closets, vending areas, lobby areas (whether at ground level or otherwise), entrances, exits, sidewalks, skywalks, tunnels, driveways, parking areas, parking garages, landscaped areas, and other similar facilities or areas provided for the common use or benefit of tenants generally and/or the public.
5. "Date of Casualty" shall be construed to mean the date on which the Casualty occurs.
6. "Hazardous Substances" shall be construed to mean any chemical, material, or substance, whether solid, liquid or gaseous which is listed, defined or regulated as a "hazardous substance," "hazardous waste," "hazardous material," "extremely hazardous waste," "restricted hazardous waste," "regulated substance," "medical waste," "toxic substance" or words of similar import under any Law, including any: (i) oil, petroleum, petroleum product or petroleum derivative, flammable or ignitable substances, explosives, radioactive materials; (ii) asbestos in any form which is or could become friable or which is deemed hazardous under any applicable Law; (iii) urea formaldehyde foam insulation; (iv) transformers or other electrical equipment which contain polychlorinated biphenyl (PCB); (v) other chemical, material, or substance, exposure to which is prohibited, limited or regulated by any governmental authority or which causes or constitutes a nuisance or a hazard to the environment, public

- health or safety; and (vi) other chemical, material, or substance which could pose a hazard to the environment.
7. “Land” shall be construed to mean the real property, fee simple title or an estate for years to which is owned by Landlord, upon which the Building is located.
 8. “Landlord” shall be construed to mean Landlords in all cases where there is more than one Landlord, and the necessary grammatical changes required to make the provisions hereof apply either to male or female, corporation, partnership, association or individuals, shall in all cases be assumed as though in each case fully expressed.
 9. “Laws” shall be construed to mean all federal, state, county, municipal and other governmental constitutions, statutes, ordinances, codes, regulations, resolutions, rules, requirements and directives applicable to the Building and all decisions, judgments, writs, injunctions, orders, decrees or demands of courts, administrative bodies and other authorities construing any of the foregoing.
 10. “Mortgage” shall be construed to mean any mortgage, deed to secure debt, deed of trust, trust deed or other conveyance of, or lien or encumbrance against, the Building or the Land as security for any debt, whether now existing or hereafter arising or created.
 11. “Notice(s)”, whenever any notice, demand, or request is required or permitted under this Agreement, shall be in writing and shall be delivered by hand, be sent by registered or certified United States mail, postage prepaid, return receipt requested, or be sent by nationally recognized commercial courier for next business day delivery, to the address for each Party as shown in this Agreement, or to such other addresses as are specified by Notice given in accordance herewith. Notices delivered by hand shall be deemed given upon the date so delivered. Notices given by mailing shall be deemed given on the date of deposit in the United States Mail. Notices given by commercial courier shall be deemed given on the date of deposit with the commercial courier. Nonetheless, the time period, if any, which is triggered by the Notice shall commence to run from the date of receipt of the Notice by the addressee thereof, on the third (3rd) day following mailing or the date the addressee would have received the Notice but for the refusal of the addressee to accept delivery, whichever occurs first.
 12. “Occupying Agency” shall be construed to mean: (a) an Agency, Department, Commission, Board, Public Body Corporate and Politic, or Bureau of the State of Georgia, or (b) any other public state entity as defined by Georgia state law, which is assigned a space by Tenant to use the Premises for its intended purpose.
 13. “Party” shall be construed to mean either Landlord or Tenant, as appropriate. “Parties” shall mean both Landlord and Tenant, and such reference shall be deemed to include the heirs, legal representative(s), devisees, legatees, next-of-kin, successors and assignees of said Party, the same as if in each case expressed.
 14. “Premises” shall include not only the property more particularly described below and shown in “EXHIBIT A,” but also all the fixtures, improvements, tenements and appurtenances, thereunto belonging to or in anywise appertaining, including, but not limited to, the right of ingress and egress thereto and therefrom at all times.
 15. “Term” shall include not only the original term but also any renewal or extension of the original term as exercised by the Tenant.

ARTICLE II. PREMISES LEASED

1. Premises Leased. Landlord, in consideration of the rents agreed to be paid by Tenant, and

of the covenants, agreements, provisions, terms, conditions and stipulations (hereinafter sometimes referred to as "Provisions") hereby grants an estate for years to Tenant, and Tenant hereby takes and rents, pursuant to those Provisions, the Premises described as follows:

Building Address: 768 Georgia Highway 119 South
Size of Premises: Approximately 2,489 rentable square feet
County: Effingham
City / State: Springfield, Georgia 31329.

2. Drawing of Premises. The Premises are further shown and delineated on "EXHIBIT A," a drawing prepared for Landlord and Tenant by Landlord, a copy of said drawing marked EXHIBIT A is attached hereto, incorporated in, and by reference made a part of this Agreement.

ARTICLE III. TERM, RENTAL RATE & RENEWAL OPTION

1. Term.

This Agreement shall commence on the 1st of July 2022 (the "Commencement Date"). This Agreement shall end at 11:59 p.m. on the 30th day of June 2023 (the "Expiration Date"), unless this Agreement shall be sooner terminated as hereinafter provided. The Commencement Date, the Expiration Date and the period between shall be collectively referred to as the "Term."

2. Landlord's Failure to Deliver the Premises at the Commencement of the Term. Should Landlord, for any reason, be unable to deliver possession of the Premises to Tenant on the Commencement Date, this Agreement may be immediately terminated and declared null and void at the option of Tenant by providing Landlord with Notice. Should Tenant elect not to exercise this option then there shall be a total abatement of Fixed Rental and Operating Expenses, if any, during the period between the Commencement Date and the date Landlord delivers possession of the Premises to Tenant.

3. Rental Rate.

For the use and rent of the Premises, Tenant agrees to pay to Landlord, at the above stated business address, or at such other address as may be designated in writing from time to time by Landlord, the total fixed monthly rental amounts as set forth in the following chart (hereinafter "Fixed Rental"), beginning on the Commencement Date, and payable thereafter on the first day of each and every calendar month during the Term. Provided however, if the Commencement Date is a day other than the first day of a calendar month, the monthly installment of Fixed Rental payable for the period from the Commencement Date through the end of the calendar month during which the Commencement Date occurs shall be the Fixed Rental prorated on a daily basis, which amount shall be paid together with the Fixed Rental for the first full calendar month of the Term on the first day of the first calendar month following the Commencement Date. Provided further however, if the Expiration Date or termination is a day other than the last day of a calendar month, the Fixed Rental payable for the month during which the Expiration Date occurs shall be the Fixed Rental prorated on a daily basis.

FISCAL YEAR	PERIOD	MONTHLY RENT	ANNUAL RENT
2023	7/1/2022- 6/30/2023	\$1,725.00	\$20,700.00

4. Renewal Option.

Landlord hereby grants Tenant the exclusive right, privilege and option to renew or extend the Term of this Agreement, at the expiration of the aforementioned Term, for five (5) additional periods of twelve (12) months each (hereinafter referred to as "Renewal Option(s)").

The Renewal Option(s) shall be upon the same Provisions as set forth herein, and the monthly rental rate for said Renewal Option shall be as provided in the paragraph below. Notice of Tenant's desire to exercise the Renewal Option shall be given to Landlord either forty-five (45) days prior to the Expiration Date of the original Term of this Agreement or of any previously exercised Renewal Option, or five (5) days after the Governor signs the annual general appropriations bill, whichever occurs later, but in no case shall Tenant's Notice to exercise the Renewal Option be given to Landlord later than June 30th of the then current Term.

It is further provided that this Renewal Option may be exercised by Tenant only in the event that all rents have been fully paid and all Provisions of this Agreement, on the part of Tenant, have been fully and faithfully performed, kept and observed by Tenant. Unless otherwise specified, the initial Term as provided above and any and all effective Renewal Option(s) are collectively referred to as the "Term."

5. Renewal Rental Rate.

Should Tenant renew this Agreement as provided above, the following rates shall apply:

FISCAL YEAR	PERIOD	MONTHLY RENT	ANNUAL RENT
2024	7/1/2023 -- 6/30/2024	\$1,776.00	\$21,312.00
2025	7/1/2024 -- 6/30/2025	\$1,776.00	\$21,312.00
2026	7/1/2025 -- 6/30/2026	\$1,776.00	\$21,312.00
2027	7/1/2026 -- 6/30/2027	\$1,776.00	\$21,312.00
2028	7/1/2027 -- 6/30/2028	\$1,776.00	\$21,312.00

ARTICLE IV: PERMITTED USE

1. Permitted Use of Premises. Tenant does hereby this day rent and take from Landlord the above-described Premises, upon the said Provisions herein stated, to be used for any lawful business purpose. Tenant may use the Common Area to conduct Tenant's business, subject to the reasonable rules and regulations issued by Landlord applicable to all tenants of the Building. Tenant shall also have the right of ingress and egress across the Land to and from the above-described Premises at all times. No use shall be made of the Premises nor acts done on the Premises which will cause a cancellation of, or an increase in the existing rate of fire, casualty and other extended insurance coverage insuring the Premises. Tenant further agrees not to sell, or permit to be kept for use on the Premises, any article or articles which may be prohibited by the standard form of fire insurance policies.

2. Waste and Nuisance. Tenant shall not commit, or suffer to be committed, any waste upon the Premises or any nuisance or other act or thing which may disturb the enjoyment of any other tenant, if there be any, in the Building.

ARTICLE V. LANDLORD COVENANTS

1. Covenant of Title and Quiet Enjoyment.

a. Landlord covenants that it is seized of the Premises in fee simple absolute or an estate for years. Landlord agrees that the Tenant, paying the rent and keeping the Provisions herein contained,

shall lawfully, quietly and peacefully have, hold, use, possess, enjoy and occupy the Premises, with all the fixtures, improvements, tenements, appurtenances, and each and every part and parcel thereof, for and during the Term hereby granted, without any suit, hindrance, interruption, inconvenience, eviction, ejection or molestation by Landlord or by any other person or persons whatsoever. If for any reason, Tenant is deprived of the right to lawfully, quietly and peacefully have, hold, use, possess, enjoy and occupy the Premises, with all the fixtures, improvements, tenements, appurtenances, and each and every part and parcel hereof, for and during the Term hereby granted, without any suit, hindrance, interruption, inconvenience, eviction, ejection or molestation by Landlord or by any other person or persons whatsoever, then this Agreement may be immediately canceled and terminated at the option of the Tenant by giving Landlord Notice thereof.

b. If Landlord's title shall come into dispute or litigation, the Tenant may either withhold payment of rents (without interest or penalty or causing anyone to sustain damages) until final adjudication or other settlement of such dispute or litigation, or it may pay said rents accruing hereunder into a court of competent jurisdiction until final adjudication or settlement of such dispute or litigation.

2. Mortgages and Subordination. This Agreement is subject to all mortgages and deeds to secure debt which may now or hereafter encumber the Premises, and to all renewals, modifications, consolidations, replacements and extensions thereof. This clause shall be self-operative and no further instrument or subordination need be required by the holder of any such security instrument. Tenant shall, at Landlord's request, promptly execute an estoppel and subordination agreement provided that the agreement is substantially similar in form to, and no less favorable to Tenant than, the document attached hereto as "EXHIBIT D-1". Landlord warrants to Tenant, knowing that Tenant is relying on such warranty, that neither the Building nor the Land is subject to any mortgage, deed to secure debt, lien, encroachment, covenant, easement or restriction which would adversely affect Tenant's use and enjoyment of the Premises.

3. Environmental Covenants & Remediation.

a. Landlord warrants, to Landlord's actual knowledge, that no portion of the Building or the Land has ever been used for the storage, processing, treatment or disposal of Hazardous Substances; the Building and the Land do not and will not contain Hazardous Substances; no Hazardous Substances have been released, introduced, spilled, discharged or disposed of, nor has there been a threat of release, introduction, spill, discharge or disposal of Hazardous Substances, on, in, or under the Land; there are no pending or known threatened claims, administrative proceedings, judgments, declarations or orders, relating to the presence of Hazardous Substances on, in or under the Land; the Land is in compliance with all Laws regarding the regulation of Hazardous Substances; Landlord has not caused or permitted, and will not cause or permit, Hazardous Substances to be brought on, kept or used in or about the Building; and, no Hazardous Substances have been released, introduced, spilled, discharged or disposed of on, in or under any adjacent land.

b. If removal, encapsulation or other remediation of Hazardous Substances located in, on or under the Land or Building is required by applicable Laws (the "Remediation"), Landlord shall immediately, at no expense to Tenant, take all measures necessary to comply with all applicable Laws and perform such Remediation, unless such Hazardous Substances were released or placed on the Land or Building by Tenant. Landlord shall repair and restore the Land or Building at Landlord's sole cost and expense (the "Restoration"). From the date such Hazardous Substances are discovered on the Land or Building until the date such Remediation and Restoration is complete, the rent due hereunder shall

be reduced by the same percentage as the percentage of the Premises which, in Tenant's good faith judgment, cannot be safely, economically or practically used for the operation of Tenant's business. Notwithstanding anything to the contrary, if in Tenant's good faith judgment such Remediation and Restoration cannot be completed within ninety (90) days following the date such Hazardous Substances are discovered, Tenant may terminate this Agreement by Notice to Landlord which termination shall be effective on Landlord's receipt.

c. Landlord shall indemnify and hold Tenant harmless from and against any and all claims, judgments, demands, penalties, fines, losses and costs and expenses incurred by Tenant during or after the Term of this Agreement as a result of (i) any Hazardous Substances that Landlord causes or permits to be brought upon, kept or used in or about the Land or Building; (ii) release or disposal of any Hazardous Substances that exist in or about the Land or Building as of the Commencement Date; and (iii) any migration of Hazardous Substances onto or under the Land or Building.

4. Condemnation.

a. Landlord warrants to Tenant, knowing that Tenant is relying on such warranty, that to Landlord's actual knowledge, there are no pending, threatened or known contemplated condemnation actions involving all or any portion of the Land; and there are no existing, proposed or known contemplated plans to widen, modify or realign any public rights-of-way located adjacent to any portion of the Land.

b. In the event, during the Term of this Agreement, the whole or any part of the Premises shall be taken by any governmental entity, or any other condemning authority, for any public or quasi-public use, through the exercise of the power of eminent domain or condemnation proceeding, or sold to the possessor of such power under the threat of its exercise, or if by reason of law, contract, ordinance or by court decree, whether by consent or otherwise, the use of the Premises by the Tenant shall be prohibited, the Tenant shall have the right to immediately terminate this Agreement upon Notice to Landlord and the rent shall be paid only to the time when the Tenant surrenders possession of the Premises.

c. When only a portion of the Premises is taken for public or quasi-public use through the exercise of or under the threat of eminent domain or condemnation proceedings, the Tenant shall have an election as to whether it will terminate and cancel this Agreement at the time the taken portion of the Premises must be surrendered or whether it will remain on the Premises with the remaining monthly rental payments reduced by an amount determined by the ratio of square feet thus taken to the total square feet originally contained in the Premises. To exercise this election, the Tenant must provide Notice to Landlord within thirty (30) days after it is ultimately determined what portion of the Premises will be taken under such proceeding (a "Tenant Election").

d. In the event the Tenant elects to remain on the Premises under the conditions set forth above, Landlord agrees to promptly make all necessary alterations and repairs which shall be required because of such partial taking. If Landlord fails to substantially complete such alterations and repairs within one hundred twenty (120) days following the date that Tenant gives a Tenant Election, then within thirty (30) days following expiration of such 120-day period, Tenant may terminate this Agreement by Notice to Landlord which shall be effective upon Landlord's receipt.

e. The rights of Landlord shall in no way prejudice or interfere with any claim or defense which the Tenant may have against the governmental entity, or condemning authority exercising the power of eminent domain or condemnation.

5. Taxes and Assessments. Landlord, during the Term of this Agreement, agrees and covenants to pay off, satisfy and discharge, as they become due all assessments, taxes, levies and other charges, general or special, of whatever name, nature and kind, which are or may be levied, assessed, imposed and/or charged upon the Premises.

6. Additional Landlord Covenants, Representations and Warranties. To Landlord's actual or constructive knowledge, Landlord represents, warrants and covenants to and with Tenant, knowing that Tenant is relying on each such representation, warranty and covenant, that:

a. there are no actions, suits or proceedings pending or known to be threatened against, by or affecting Landlord, which affect title to the Premises or the Building or which question the validity or enforceability of this Agreement or of any action taken by Landlord under this Agreement, in any court or before any governmental authority, domestic or foreign;

b. the execution of and entry into this Agreement, and the performance by Landlord of Landlord's duties and obligations under this Agreement are consistent with and not in violation of, and will not create any adverse condition under, any contract, agreement or other instrument to which Landlord is a Party, any judicial order or judgment of any nature by which Landlord is bound, or the organizational documents of Landlord;

c. the Premises do not violate any applicable Laws, and the use and occupancy of the Premises by the Tenant to conduct Tenant's business will not be in violation of any Laws applicable to the Premises;

d. the elements of the Building that Landlord is obligated to repair, maintain and replace pursuant to this Agreement, comply in all material respects with all Laws, including, without limitation, the Americans with Disabilities Act;

e. on the Commencement Date, the Premises complies in all material respects with all Laws, including, without limitation, the Americans with Disabilities Act;

f. as of the Commencement Date the Building, and the building systems serving the Premises are in good condition and repair;

g. the storm and surface water drainage facilities currently serving the Building (collectively, the "Drainage Facilities") are properly engineered to, and do, prevent pooling and flooding on the Land under normal conditions; and

h. the paved driveways, parking areas and related improvements, curbing, entrances and exits located on the Land (collectively, the "Paved Areas") comply with all applicable Laws and are in good condition and repair.

ARTICLE VI. UTILITIES AND JANITORIAL SERVICES

1. Utilities.

a. Landlord represents, warrants and covenants to Tenant, knowing that Tenant is relying on such representation, warranty and covenant, that all utilities (including, without limitation, water, storm and sanitary sewer, electricity, gas, internet, and telephone) are available to the Building in capacities sufficient to serve and operate Tenant's business from the Premises.

b. With the sole exception of telephone, Landlord shall furnish and pay for electricity, gas, water, sewer, and any other utility used by Tenant while occupying the Premises. No deductions shall be made from the rent due to a stoppage in the service of water, sewer, electricity, gas, and or any other

utility unless directly or indirectly caused by an act of Landlord. In the event of interruption in electricity, gas, water, sewer, or any other utility, Landlord will proceed with all due diligence to restore same. Tenant may make payment directly to a utility provider if Landlord has failed to properly make a payment that is the obligation of Landlord pursuant to this paragraph. All costs and expenses incurred by Tenant in exercising Tenant's rights under this paragraph, shall bear interest at eight percent (8%) per annum from the date of payment by Tenant and shall be payable by Landlord to Tenant upon demand, which shall be accompanied by an invoice of such costs and expenses and reasonable documentation substantiating such costs and expenses. If Landlord fails to pay any such amount within ten (10) days after demand therefor, Tenant shall have the right to set off against, and deduct from, rent payable hereunder such amounts owing by Landlord to Tenant.

2. Janitorial Services.

Landlord shall furnish and pay for all Janitorial Services for the Premises and Common Areas. "Janitorial Services" shall be construed to mean performing the following services within the Premises, which services shall be performed nightly on Monday through Friday (except for those holidays recognized by national banks in the metropolitan area of Atlanta, Georgia) or unless otherwise stated: (1) vacuum carpet; (2) empty all waste receptacles and remove waste paper and rubbish from the Premises; (3) wash waste receptacles as necessary; (4) hand dust and wipe with damp or treated cloth all office furniture, files, fixtures, paneling, and all other horizontal surfaces as necessary (desks and other furniture must be cleared of all items by Tenant); (5) damp wipe and polish all glass furniture tops as necessary (furniture must be cleared of all items by Tenant); (6) remove all finger marks and smudges from all vertical surfaces, including doors, door frames, around light switches, private entrance glass and partitions as necessary; (7) damp mop to remove any beverage spillage or spots that appear on non-carpeted flooring; (8) dust areas reachable without ladders as necessary; dust air grills and ceiling recessed light fixtures as necessary; (9) sweep vinyl asbestos, asphalt, vinyl, rubber or other composition floors; sweep ceramic tile and brick floors and wash or scrub same as necessary; (10) wax and buff tile floors in office areas on an as needed basis; (11) with respect to any restrooms located within the Premises, empty and sanitize all receptacles and sanitary disposals, fill toilet tissue, soap, towel, and sanitary napkin dispensers as necessary, mop, rinse, and dry floor, clean all mirrors, brightwork and enameled surfaces, scrub floors as necessary, wash and disinfect all basins, urinals, and bowls, wash with disinfectant when necessary all partitions, tile walls and outside surfaces of all dispensers and receptacles. Tenant agrees to promptly report to the Landlord any janitorial condition that should be addressed by the Landlord.

ARTICLE VII. CASUALTY, REPAIRS, MAINTENANCE, ALTERATIONS AND IMPROVEMENTS

1. Casualty Affecting the Premises.

a. If a Casualty Affecting a Material Portion of the Premises occurs, Tenant, at its option, shall have the right to terminate this Agreement by giving Notice to Landlord of such termination within thirty (30) days after the Date of Casualty. Upon this issuance of Notice to Landlord, this Agreement shall terminate, and the Date of Casualty shall be the effective Expiration Date, and all rent and other sums shall be apportioned and paid through and including the Date of Casualty.

b. If a Casualty Affecting a Material Portion of the Premises occurs and Tenant does not

terminate this Agreement, or if the Casualty is not deemed by Tenant to be a Casualty Affecting a Material Portion of the Premises, then: (i) this Agreement and all duties and obligations of Tenant under this Agreement shall remain unmodified, unaffected and in full force and effect; provided, however, that, commencing with the Date of Casualty, Fixed Rental and Operating Expenses, if any, shall be prorated to the extent that, and for so long as, any portion of the Premises is not reasonably usable by Tenant in the ordinary conduct of its business; and (ii) Landlord shall promptly proceed to restore the Premises and the Building to a condition at least as good as the condition which existed immediately prior to the Casualty. If such restoration shall not be substantially completed within ninety (90) days following the Date of Casualty, then within thirty (30) days following expiration of such 90-day period, Tenant may terminate this Agreement by Notice to Landlord, which termination shall be effective upon Landlord's receipt.

2. Repairs & Maintenance by Landlord.

a. Throughout the Term of this Agreement, Landlord, at Landlord's sole cost and expense, shall maintain, repair, keep in good operable condition, and replace as necessary, the Building and Common Area, including without limitation, Drainage Facilities, heating, ventilation, and air conditioning ("HVAC") systems, roof, foundations, footings, columns, exterior walls and other structural components, parking and other Paved Areas, utility lines and sewer pipes, other building systems. Landlord shall repair any damage to the Building and Common Area caused by the negligence or willful misconduct of Landlord or its employees, agents or contractors. Landlord shall also be responsible for the removal of waste, ashes, garbage, trash, excelsior, straw, and all other refuse from the Common Area.

b. Landlord, at Landlord's sole cost and expense shall be responsible for maintenance of landscaped areas in the Common Area, which shall include but not be limited to: mowing, edging, trimming, fertilizing, and irrigating or watering of all areas consisting of grass or ornamental plants; placement of mulch or plants in landscaped beds; pruning, and other pest control for trees, shrubs and plants including the removal of dead, poisonous or dangerous vegetation and trees.

c. Landlord shall also keep the Common Area and the Building free from infestation by termites, rodents, and other pests and shall repair all damage caused to the Premises by the same during the Term of this Agreement. Landlord shall also (i) keep the Common Area well-lit and change light bulbs in the Common Area as necessary; and (ii) maintain and repair the interior portions of the Common Areas such that they remain in good condition and repair, and replace such interior portions of the Common Areas as necessary, at its own cost except that Tenant shall reimburse Landlord upon demand for reasonable cost of maintenance, repairs or replacements to the Common Areas necessitated by the willful misconduct of Tenant, Occupying Agency, or Occupying Agency's invitees.

d. Landlord shall maintain and repair the interior portions of the Premises such that they remain in good condition and repair and replace such interior portions of Premises as necessary. Landlord shall also keep the Premises well-lit and change light bulbs in the Premises as necessary. Tenant shall reimburse Landlord upon demand for reasonable cost of maintenance, repairs or replacements to the Premises necessitated by the willful misconduct of Tenant, Occupying Agency, or Occupying Agency's invitees. In the event that Tenant constructs or erects any additions and/or improvements on the Premises, Landlord shall have no obligation whatsoever to service, replace, keep and maintain the same in good order and repair

e. Landlord acknowledges that all fire detectors installed on the Premises are in proper

working condition, and that they have been inspected. Landlord shall also be responsible for the care of extinguishers on the Premises, as well as the interim testing and repair.

f. Tenant shall give Landlord prompt Notice if Tenant believes that there is a condition that requires maintenance, repair or replacement within the Premises.

3. Tenant's Right to Make Repairs.

a. If Tenant gives Notice to Landlord of the need for any such maintenance, repair or replacement and Landlord fails to commence such maintenance, repair or replacement within ten (10) days or fails to diligently pursue such maintenance, repair or replacement, Tenant may give Landlord Notice of Tenant's intention to undertake such maintenance, repair or replacement. Upon receipt of such Notice, if Landlord fails to commence or diligently pursue such maintenance, repair or replacement within three (3) business days, then Tenant may proceed to undertake such maintenance, repair or replacement. Tenant may immediately commence repair without further Notice if Tenant's initial Notice identifies the condition requiring maintenance, repair or replacement as one that involves present or imminent danger of injury to persons or damage to property.

b. All costs and expenses incurred by Tenant in exercising Tenant's rights under this paragraph, shall bear interest at eight percent (8%) per annum from the date of payment by Tenant, and shall be payable by Landlord to Tenant upon demand, which shall be accompanied by an invoice of such costs and expenses and reasonable documentation substantiating such costs and expenses. If Landlord fails to pay any such amount within ten (10) days after demand therefor, Tenant shall have the right to set off against, and deduct from, rent payable hereunder such amounts owing by Landlord to Tenant.

c. Landlord agrees that any services, replacement, repairs or maintenance done by the Tenant to the Premises, shall not be construed as a waiver by the Tenant of Landlord's obligations under this Agreement.

d. Tenant shall have no obligation to make alterations to, repair damage to or remedy disrepair of any portion of the Common Area or Building, including, without limitation, the Premises.

4. Landlord's Entry for Inspection and Repairs. Tenant shall permit Landlord, its agents or employees to enter onto the Premises at all reasonable times, provided that Landlord shall provide no fewer than two (2) days' prior Notice, for the purpose of inspecting or making repairs to any portion of the Premises or performing any other obligation required under this Agreement. In case of emergencies, Tenant shall permit Landlord and its agents or employees to enter the Premises without advance Notice.

5. Landlord's Employees and Contractors. Landlord shall use care to select honest and efficient employees or third parties for performance of any obligation required under this Agreement. Landlord shall be responsible to Tenant for the negligence, theft, fault and misconduct of such employees and third parties. Tenant agrees to report promptly to Landlord any neglect of duty or any incivility on the part of such employees and third parties which in any way interferes with Tenant's full enjoyment of the Premises.

6. Improvements to Premises. Landlord, at its sole cost and expense, shall provide the Premises in "Turn-Key" condition per a mutually agreed upon scope of work, as attached as EXHIBIT E and incorporated herein by this reference. All design costs, including space planning, construction document preparation, and mechanical, electrical and plumbing (MEP) preparation services, and project management costs for the tenant improvements shall be paid for by Landlord.

7. Tenant Trade Fixtures and Alterations.

In addition to tenant improvements to be performed by the Landlord as provided above if any, and following advance written Notice to and approval from the Landlord, Tenant may install trade fixtures and make, at its own cost and expense, such non-structural, removable alterations, erections, or additions as are necessary to adapt the Premises for Tenant's business. All alterations, erections, additions and trade fixtures installed or placed on the Premises by Tenant shall continue and remain the property of Tenant and may be removed by Tenant, in whole or in part, at any time before the expiration or termination of this Agreement. If Tenant removes any or all of the alterations, erections, and additions it has installed or placed on the Premises, Tenant agrees to repair any damage directly resulting to the Premises from such removal.

8. Removal of Fixtures, etc. by Tenant. At any time before or on the expiration or termination of this Agreement, Tenant shall have the right and privilege to remove all fixtures, equipment, appliances, movable furniture and personal property which it has placed on the Premises.

9. Parking. INTENTIONALLY OMITTED.

10. Signage. Tenant, at Tenant's sole cost and expense, shall be permitted to install and place Tenant's name or Tenant's trade name in, on, and around the Building, on monument(s)/pylon(s), and at the point of ingress to the site of the Building. Tenant's rights to such signage shall be for the Term of this Agreement. All signage shall be subject to local ordinances and all government or association approvals.

11. Riders. A Rider, identified as "EXHIBIT F," is attached hereto and incorporated herein, sets forth certain original, additional or substitute provisions. In the event of any conflict between this Agreement and any Riders, the terms of the Rider shall control.

ARTICLE VIII. INSURANCE

1. Landlord's Insurance. Landlord shall procure and maintain in full force and effect at all times during the Term of this Agreement, the following types of insurance with respect to the Land, Building and Common Area (i) commercial general liability insurance in an amount of not less than \$1,000,000 each occurrence for injury, death, or damage to property and \$3,000,000 in the aggregate, which limit may be met through a combination of primary and excess liability policies; and (ii) all-risk property insurance written on a replacement cost basis to cover the replacement value of the Land (to the extent insurable), Building and Common Area, and any other property for which Landlord has insuring responsibility. Said insurance shall be placed with solvent insurance companies licensed and authorized to do business in the State of Georgia. Landlord shall furnish Tenant with certificates of insurance or other acceptable evidence that such insurance is in effect. Landlord shall pay all premiums for the insurance coverage which Landlord is required to procure and maintain under this Agreement. Each insurance policy: (i) shall name Tenant as an additional insured Party; (ii) shall provide that the policy cannot be canceled as to the Tenant except after the insurer gives Tenant ten (10) days written notice of cancellation; (iii) shall not be subject to invalidation as to Tenant by reason of any act or omission of Landlord or any of Landlord's officers, employees or agents; and (iv) shall contain a provision to the effect that the policy shall not be invalidated, and shall remain in full force and effect, if Landlord waives in writing prior to a loss any or all rights of recovery against Tenant for loss occurring to property covered by that policy, and a provision whereby Landlord waives any claims by way of subrogation against all Parties.

2. Tenant's Insurance. Throughout the Term of this Agreement, Tenant will self-insure and maintain, in accordance with policies of the Georgia Department of Administrative Services, insurance coverage for Tenant's personal property located in the Premises in an amount not less than full replacement

cost of all of Tenant's personal property located in the Premises, against direct and indirect loss or damage by fire and all other casualties and risks. Tenant shall provide third party liability coverage arising from the acts of its officers, members and employees, in accordance with the Georgia Tort Claims Act, O.C.G.A. §50-21-20 et seq., through the self-insurance funds maintained pursuant to Georgia Law through the Georgia State Tort Claims Policy. The Georgia State Tort Claims Policy provides coverage in the amount of \$1,000,000 per person and \$3,000,000 per occurrence for claims covered by the Act.

ARTICLE IX. DEFAULT AND LEASE EXPIRATION

1. Landlord Remedy in the Event of Tenant Default. The following events shall constitute default by Tenant under this Agreement: (i) if Tenant fails to pay, when due, any rent or other payment of money and shall not cure such failure within thirty (30) days after Landlord gives Tenant Notice thereof, or (ii) if Tenant violates or breaches, or fails fully and completely to observe, keep, satisfy, perform and comply with, any reasonable material term, covenant, condition, requirement, restriction or provision of this Agreement (other than the payment of rent or any other payment to be made by Tenant), and shall not cure such failure within thirty (30) days after Landlord gives Tenant Notice thereof, or, if such failure shall be incapable of cure within thirty (30) days, if Tenant shall not commence to cure such failure within such thirty (30) day period and continuously prosecute the performance of the same to completion with due diligence. Upon the occurrence of any event of default by Tenant, Landlord may immediately initiate legal proceedings to evict Tenant and Tenant's effects from Premises.

2. Entry for Carding, Etc. In the event the Tenant does not exercise the renewal or extension option provided above, then Landlord may, within the forty-five (45) day period preceding the expiration of the Term of this Agreement, card the Premises thereby advertising the same "For Sale," "For Rent," or "For Lease." Landlord, after first securing from the Tenant a date and time, may enter on the Premises to exhibit the same to prospective purchasers, tenants or lessees.

3. Surrender of the Premises. With the exception of reasonable use and ordinary wear and tear thereof, repairs and maintenance required to be performed by Landlord, damage by fire, acts of God, the elements, other casualties or catastrophes, condemnation and damage or defects arising from the negligence or default of Landlord, Tenant shall at the expiration of this Agreement surrender up the Premises in good order and condition. Landlord shall have thirty (30) days from the date of surrender of the Premises to provide Notice to Tenant of any claim of damage to the Premises that is the Tenant's responsibility. Landlord waives any such claim after thirty (30) days.

4. Holding Over. Any holding over, or continued use and/or occupancy by the Tenant, of the Premises after the expiration of this Agreement shall operate and be construed as a tenancy-at-will at the same monthly rate of rental in effect at such time of expiration as set out above and under the same Provisions in force at the expiration of this Agreement.

ARTICLE X. TENANT ASSIGNMENT

1. Assignment and Subletting of Premises by the Tenant. Landlord recognizes and acknowledges that (I) Tenant is Public Body Corporate and Politic created within the Executive Branch of the State Government of Georgia by O.C.G.A. § 50-16-32; (II) Tenant's duties include the management of the utilization of administrative space [as defined by O.C.G.A. § 50-16-31(1.1)] in the manners permitted by O.C.G.A. § 50-16-31 et seq.; (III) pursuant to O.C.G.A. § 50-16-41, the management of the utilization of administrative space by Tenant shall include Tenant entering into any necessary agreements to rent or

lease administrative space and then subsequently subletting or assigning space to an Occupying Agency requiring the space. Accordingly, Landlord further recognizes and acknowledges, and does hereby consent to Tenant's sublet or assignment of space within the Premises, or any portion thereof, as well as the assignment of this Agreement, to an Occupying Agency without obtaining Landlord's consent, so long as Tenant gives Landlord prior Notice thereof.

2. Additional Items Regarding Assignment or Subletting. Any Occupying Agency shall have the right, at its election, to cure any default by Tenant under this Agreement. Landlord shall immediately provide Tenant with copies of all correspondence sent by Landlord to an Occupying Agency (or to any Subtenant) and copies of all correspondence received by Landlord from an Occupying Agency (or from any Subtenant). Notwithstanding the foregoing, Landlord acknowledges and agrees that the Occupying Agency shall not be an agent of Tenant and shall not have actual, constructive or apparent authority to amend or otherwise modify the terms of this Agreement or to otherwise bind Tenant.

ARTICLE XI. ADDITIONAL TENANT CLAUSES

1. Public Official/Public Employee Conflict of Interest. Landlord and Tenant hereby certify that the provisions of law contained in O.C.G.A. § 45-10-20 et seq., prohibiting full-time and part-time public officials and employees of the State of Georgia from engaging in certain transactions affecting the State of Georgia have not been and will not be violated in any respect by this Agreement.

2. Security for Financing.

a. Tenant acknowledges that this Agreement and its obligations hereunder may become a source of repayment for any of Landlord's financing of the Premises. Tenant does not prohibit Landlord from pledging or assigning the rents payable by Tenant hereunder as security for such financing so long as the pledge or assignment does not exceed beyond the Term of this Agreement. Tenant will affirmatively acknowledge the rights of any lender or other party in connection with such financing to the extent permitted by law.

b. Notwithstanding the foregoing, Landlord represents and acknowledges that the Building, this Agreement, or the rents payable hereunder shall not be pledged or used as security for any publicly issued bond debt, whether issued by a public, quasi-public, or private entity, without Tenant's written approval which may be withheld in at Tenant's sole discretion.

3. State Fire Marshal's Office Approval of Floor Plans and Issuance of Certificate of Occupancy. Landlord and Tenant hereby acknowledge that the floor plans attached to this Agreement as EXHIBIT A are subject to final approval by the State Fire Marshal's Office. Additionally, such floor plans are subject to those adjustments or changes required by the State Fire Marshal's Office without cost or expense to the Tenant. Landlord is responsible for submission of plans to the State Fire Marshal's Office.

ARTICLE XII. INTERPRETATION AND ENFORCEMENT

1. Headings. The use of headings, captions and numbers in this Agreement are solely for the convenience of identifying and indexing the various Provisions in this Agreement and shall in no event be considered otherwise in construing or interpreting any Provision in this Agreement.

2. Singular and Plural. Whenever appropriate in this Agreement, a singular term shall be construed to mean the plural where necessary and a plural term shall be construed to mean the singular where necessary.

3. No Waiver of Right. Failure by any Party to complain of any action, non-action or breach

of any other Party shall not constitute a waiver of any aggrieved Party's rights hereunder. Waiver by any Party of any right arising from any breach of any other Party shall not constitute a waiver of any other right arising from a subsequent breach of the same obligation or for any other default, past, present or future.

4. Time of Essence; Dates. Time is of the essence of this Agreement. Anywhere a day certain is stated for payment or for performance of any obligation, the day certain so stated enters into and becomes a part of the consideration for this Agreement. If any date set forth in this Agreement shall fall on, or any time period set forth in this Agreement shall expire on, a day which is a Saturday, Sunday, or federal or state holiday, such date or expiration shall automatically be extended to the next day which is not a Saturday, Sunday, or federal or state holiday. The final day of any time period under this Agreement or any deadline under this Agreement shall be the specified day or date and shall include the period of time through and including such specified day or date.

5. Binding Effect on Heirs, Assigns, Etc. Each of the Provisions contained in this Agreement shall apply, extend to, be binding upon and inure to the benefit or detriment of not only the Parties hereto but to each and every one of the heirs, legal representative(s), devisees, legatees, next-of-kin, successors and assignees of the Parties hereto, and shall be deemed and treated as covenants real running with the Premises during the Term of this Agreement.

6. Change in the Ownership of the Premises.

- a. No change or division in the ownership of the Premises shall operate to enlarge the obligations or diminish the rights of Tenant.
- b. No change or division in the ownership of the Premises shall be binding on Tenant for any purpose, including the payment of Fixed Rental, until Tenant shall have been furnished with Notice from the Landlord substantially in conformance with that form attached hereto as "EXHIBIT D-2" incorporated herein by reference which shall provide the name, address, contact information, and rent payment address for the new landlord, and a copy of the recorded instrument or other legally authenticated written instrument evidencing such change or division in the ownership of the Premises; or a copy of the assignment of this Agreement by Landlord to another party.

7. Notice of Appointment of Agent. Tenant shall be under no obligation to recognize any agent for the collection of rent accrued or to accrue hereunder or otherwise authorized to act with respect to the Premises until Notice of the appointment and the extent of the authority of such agent shall be first given to Tenant by the Party appointing such agent.

8. Requirement for Written Amendment. This Agreement shall not be modified or amended in any respect except by a written agreement, executed by the Parties in the same manner as this Agreement is executed.

9. Jurisdiction and Venue. This Agreement shall be governed by, construed under and interpreted and enforced in accordance with the laws of the State of Georgia. The parties hereby agree that the Superior Court of Fulton County, Georgia shall have exclusive jurisdiction and venue in all matters concerning this Agreement.

10. Counterparts and Authority to Execute. This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument. Each Party hereto warrants and represents that such Party has full and complete authority to enter into this Agreement and each person executing this Agreement on behalf

of a Party warrants and represents that he has been fully authorized to execute this Agreement on behalf of such Party and that such Party is bound by the signature of such representative.

11. Right to Counsel and Interpretation. Each Party hereto represents that each Party has been afforded the opportunity to be represented by counsel of its choice in connection with the execution of this Agreement and has had ample opportunity to read, review, and understand the provisions of this Agreement. No provision of this Agreement shall be construed against or interpreted to the disadvantage of any Party by any court or other governmental or judicial authority by reason of such Party's having or being deemed to have prepared or imposed such provision.

12. Entire Agreement. Should any provision or portion of any provision of this Agreement be held invalid by a court of competent jurisdiction, the remainder of this Agreement or the remainder of such provision shall not be affected thereby. This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and all representations, warranties, inducements, promises or agreements, oral or otherwise, between the Parties not embodied in this Agreement shall be of no force or effect.

(Signatures begin on next page. Remainder of page is intentionally blank.)

IN WITNESS WHEREOF, Landlord and Tenant have hereunto signed, sealed and delivered this Agreement in duplicate original on the day, month and year first above written, each of the Parties keeping one of the duplicate originals.

Signed, sealed and delivered
as to Landlord in the presence of:

S. Johnson
Unofficial Witness

Lashena D. Shiggs
Notary Public
My Commission Expires: March 31, 2023

(Affix and Impress
Notary Public Seal Here)



LANDLORD:
EFFINGHAM COUNTY BOARD OF
COMMISSIONERS

By: Wesley M. Corbitt
Name: Wesley M. Corbitt
Title: Chairman

By: _____
Name: _____
Title: _____

Signed, sealed and delivered
as to Tenant in the presence of:

Khalil SA
Unofficial Witness

Lashawnda Evans



TENANT:

STATE PROPERTIES COMMISSION

By: [Signature]
Name: J. Frank Smith
Title: Deputy Executive Director

EXHIBIT A

[Floor Plans to Be Attached]

12/25/2015: Add a signpost near ELL space
The room labeled "ELL Visual Room" is to be included to space allocation for ELL use only at the Staff Restroom

CODE REQUIREMENTS

SECTIONS:

- 1. ELEVATORS
- 2. STAIRS
- 3. STAIRWAYS
- 4. STAIRWELL ENCLOSURES
- 5. STAIRWELL DOORS
- 6. STAIRWELL VENTILATION
- 7. STAIRWELL LIGHTING
- 8. STAIRWELL HANDRAILS
- 9. STAIRWELL FINISHES
- 10. STAIRWELL EGRESS
- 11. STAIRWELL SAFETY
- 12. STAIRWELL MAINTENANCE
- 13. STAIRWELL INSULATION
- 14. STAIRWELL SOUND
- 15. STAIRWELL VIBRATION
- 16. STAIRWELL AIR QUALITY
- 17. STAIRWELL TEMPERATURE
- 18. STAIRWELL HUMIDITY
- 19. STAIRWELL PARTICULATE
- 20. STAIRWELL OZONE
- 21. STAIRWELL NOXIDES
- 22. STAIRWELL SULFUR DIOXIDE
- 23. STAIRWELL CARBON MONOXIDE
- 24. STAIRWELL RADIATION
- 25. STAIRWELL ELECTROMAGNETIC INTERFERENCE
- 26. STAIRWELL ELECTROSTATIC DISCHARGE
- 27. STAIRWELL LIGHTNING
- 28. STAIRWELL SEISMIC
- 29. STAIRWELL WIND
- 30. STAIRWELL HAIL
- 31. STAIRWELL FLOODING
- 32. STAIRWELL COLLAPSE
- 33. STAIRWELL FIRES
- 34. STAIRWELL EXPLOSIONS
- 35. STAIRWELL CHEMICALS
- 36. STAIRWELL BIOLOGICALS
- 37. STAIRWELL NUCLEAR
- 38. STAIRWELL OTHER

LEGEND

- 1. ELEVATOR
- 2. STAIR
- 3. STAIRWAY
- 4. STAIRWELL ENCLOSURE
- 5. STAIRWELL DOOR
- 6. STAIRWELL VENTILATION
- 7. STAIRWELL LIGHTING
- 8. STAIRWELL HANDRAIL
- 9. STAIRWELL FINISH
- 10. STAIRWELL EGRESS
- 11. STAIRWELL SAFETY
- 12. STAIRWELL MAINTENANCE
- 13. STAIRWELL INSULATION
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- 37. STAIRWELL NUCLEAR
- 38. STAIRWELL OTHER

EFFINGHAM COUNTY ANNEX BUILDING
105 GA HIGHWAY 1120 SPRINGFIELD, GEORGIA 31329

Bank Architects PC
105 GA HIGHWAY 1120 SPRINGFIELD, GEORGIA 31329

1510
LIFE SAFETY PLAN

EXHIBIT C

[INTENTIONALLY OMITTED]

EXHIBIT D-1

[Form Estoppel and Subordination Agreement]

Lease # _____

ESTOPPEL AND SUBORDINATION AGREEMENT

This ESTOPPEL AND SUBORDINATION AGREEMENT (this "Agreement") dated the _____ day of _____, _____ between _____ whose business address for purpose of this Agreement is _____ ("Mortgagee"), and STATE PROPERTIES COMMISSION, a commission within the State Government of Georgia created by O.C.G.A. §50-16-32, whose business address for purpose of this Agreement is 270 Washington Street, Suite 2-129, Atlanta, Georgia 30334 ("Tenant").

RECITALS:

WHEREAS, Tenant has entered into that Master Lease Agreement dated _____, _____ (the "Lease") with _____ ("Landlord"), covering certain premises more fully described in the Lease (the "Premises"), which Premises are a part of that the real property located at _____;

WHEREAS, a condition of funding the aforesaid loan by Mortgagee to Landlord is that the Lease be ratified and subordinated to the Security Deed and that the Tenant agree to attorn to Mortgagee; and

WHEREAS, Landlord and Tenant wish to so ratify and are willing to subordinate the Lease to the Security Deed; and

WHEREAS, Tenant has agreed that Tenant will attorn to Mortgagee, provided Tenant is assured of continued and undisturbed occupancy of the Premises under the terms of the Lease.

NOW, THEREFORE, for and in consideration of the Premises, the mutual covenants herein contained and the sum of Ten Dollars and no/100 (\$10.00) in hand paid by Mortgagee to Landlord and to Tenant, the receipt and sufficiency whereof are hereby acknowledged, Tenant, Landlord and Mortgagee hereby agree as follows:

1. Status of Lease. Landlord and Tenant hereby represent to Mortgagee as follows:
 - (a) that the Lease is in full force and effect, that there are no amendments or modification thereto unless as expressly set forth above, and that there are no other agreements

between Landlord and Tenant relating to the Premises;

(b) Tenant has not prepaid any rental, other than as provided in the Lease, to Landlord, or to any other party, other than the rent due and payable in the calendar month of the execution of this Agreement; and

(c) Tenant has not been notified by Landlord of any breach or default of the Lease.

2. Subordination. The Lease and the rights of the Tenant thereunder are hereby subordinated to the Security Deed and the security title thereof and to all renewals, substitutions, extensions, replacements, consolidations and increases in amount thereof.

3. Non-Disturbance of Lease. So long as the Lease, including any renewals, extensions, substitutions or replacements thereof, shall be in full force and effect and Tenant shall not be in default thereunder:

(a) Tenant shall not be joined as an adverse or party defendant in any action or proceeding which may be instituted or commenced by Mortgagee to foreclose or enforce the Security Deed or the Note secured thereby;

(b) Tenant's interest under the Lease shall not be terminated or disturbed during the term of the Lease, including any renewals, extensions, substitutions or replacements thereof, nor shall Tenant be evicted from the Premises by reason of any default under the Security Deed or the Lease Assignment.

4. Attornment of Tenant. In the event either Mortgagee or any successor in interest shall succeed to the rights of Landlord under the Lease, whether through possession, surrender, assignment, judicial action, foreclosure action or delivery of a deed or otherwise, Tenant shall attorn to and recognize such successor-landlord as Tenant's landlord and the parties shall promptly execute and delivery any instrument that any one of them may reasonably request of the other to evidence such attornment and acceptance thereof and the recognition by such parties of all of the terms, provisions, covenants, obligations and privileges contained in the Lease. From and after the time of such attornment, Tenant shall have the same remedies against such successor-landlord for the breach of an agreement contained in the Lease, including any renewals, extensions, substitutions or replacements thereof, that Tenant might have had against Landlord if the Lease has not been terminated, except that no such successor-landlord shall be (i) in any way responsible or liable for any act or omission of any prior landlord, (ii) subject to any offsets or defenses which Tenant might have against any prior landlord, and Tenant agrees not to assert the same or any damages arising therefrom against such successor-landlord, (iii) bound by any rent which Tenant might have paid for more than the current month to any prior landlord, (iv) bound by any amendment or modification to the Lease made without the prior written consent of Mortgagee, or (v) in any way responsible for any deposit or security which was not delivered to such successor-landlord.

5. Notice of Default to Mortgagee. Tenant hereby agrees to give prompt written notice to Mortgagee of any default of the Landlord under the Lease, if such default is of such a nature as to give

Tenant the right to terminate the Lease, reduce rent or to credit or offset any amounts against future rent. It is further agreed that such notice will be given to any successor in interest of the Mortgagee under the Security Deed provided that prior to such default of the Landlord, such successor in interest shall have given written notice to the Tenant of its acquisition of the Mortgagee's interest therein, and designated the address to which such notice is to be directed.

6. Notices, Demands and Requests. All notices, demands or requests provided for or permitted to be given pursuant to this Agreement must be in writing and shall be deemed to have been properly given or served by depositing in the United States Mail, postage prepaid and registered or certified, return receipt requested, and addressed to the addresses set forth on the first page hereof. The sender of said notice shall request the United States Postal Service to show to whom, date and address of delivery of said notice. All notices, demands and request shall be effective upon being deposited in the United States Mail. However, the time period in which a response to any notice, demand or request must be given, if any, shall commence to run from the date of receipt of the notice, demand or request by the addressee thereof. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice, demand or request sent. By giving at least thirty (30) days written notice thereof, Tenant, Landlord or Mortgagee shall have the right from time to time and at any time during the term of this Agreement to change their respective addresses and each shall have the right to specify as its address any other address within the United States of America.

7. No Oral Change. This Agreement may not be discharged or notified orally or in any manner other than by an agreement in writing signed by the party or parties to be charged thereby.

8. Binding Effect. The agreements herein contained shall bind and inure to the benefit of the successor in interest of the parties hereto and, without limiting such, the agreements and rights of the Mortgagee shall specifically be binding upon and inure to the benefit of any purchaser of the property at a sale foreclosing the Security Deed.

9. Applicable Law. This Agreement shall be governed by and construed in accordance with the law of the State of Georgia.

WITNESS

TENANT

Notary Public
My Commission Expires:

(AFFIX AND IMPRESS NOTARY
PUBLIC SEAL HERE)

By: _____

Title: _____

MORTGAGEE

WITNESS

Notary Public
My Commission Expires:

(AFFIX AND IMPRESS NOTARY
PUBLIC SEAL HERE)

By: _____

Title: _____

WITNESS

S. Johnson

Notary Public
My Commission Expires: *March 16, 2024*

(AFFIX AND IMPRESS NOTARY
PUBLIC SEAL HERE)



LANDLORD

Wesley M. Corbitt

By: *Wesley M. Corbitt*

Title: *Chairman*

EXHIBIT D-2

{LETTERHEAD OF CURRENT LANDLORD}

Date

Deputy Executive Director
State Properties Commission
270 Washington Street
Suite 2-129
Atlanta, GA 30334

Re: Lease #xxxx, [Agency name], [City], Change of Landlord

To Whom it May Concern:

[Landlord named in Lease#xxxx] has sold the building at [address] in which the above referenced Lease is located, as of [date of closing]. Pursuant to Article XII, paragraph 6 of the Lease, the new landlord’s name and contact information is as follows:

- Name of New Landlord
- Contact name(s) at New Landlord
- Address of New Landlord
- Phone number of New Landlord
- Email address of New Landlord contact(s)

Attached for your records is a copy of the signed Assignment and Assumption of Leases and Rents or similar document.

[New Landlord] will be contacting you and the subtenant with information on a new rent payment address and insurance documentation.

Thank you for your attention to this matter.

Sincerely,

[SIGNATURE]

[Landlord named in Lease#xxxx]

EXHIBIT E
TENANT IMPROVEMENT SCOPE OF WORK

Landlord, at Landlord’s sole cost and expense, shall complete the following work (hereinafter “**Tenant Improvement Scope of Work**”) within the Premises and/or the Building within **one hundred and twenty (120) days** following the Commencement Date or such other date agreed upon in writing by both Landlord and Tenant. All design costs, including space planning, construction document preparation, and mechanical, electrical, and plumbing (MEP) preparation services, and project management costs for the Tenant Improvement Scope of Work shall be paid for by Landlord. Landlord shall enforce warranties provided by contractors, vendors, or suppliers providing construction services in the Premises and/or Building. All work shall be done in a good and workmanlike manner at times that do not unreasonably interfere with Tenant’s or Occupying Agency’s normal business activities.

1. Full Repainting.

a. Fill any surface depressions and prepare surfaces for repainting.
b. Provide one coat of primer and two coats (minimum) of satin paint in Occupying Agency’s choice of color. Paint finish to be satin in all areas and eggshell in the Breakroom, Restrooms and Janitor Closet.
c. All door frames are to be repainted semi-gloss.
d. Provide allowance for use of up to 1 accent paint on 20% of the partitions.
e. Occupying Agency shall disconnect and move any personal items, computers or other electronic equipment.
f. Landlord shall move and reinstall Occupying Agency’s furniture. Landlord shall remove and reinstall all electrical cover plates, pictures, and other wall-mounted items on those walls being painted.

2. New Carpet Base.

a. Remove and dispose of existing carpeting, padding and related material. Prepare and/or level the surface as required for proper installation of the new carpet.
b. The new carpet must be commercial grade, level loop, 26 ounce direct-glue carpet tiles installed with no pad in all spaces. Carpet shall have permanent stain resistant properties that cannot be removed by commercial cleanings or abrasive wear.
c. Occupying Agency shall choose the new carpet from a finish board of qualified samples.
d. Provide continuous roll 4” high rubber base with pre-formed corners throughout. Provide straight base at carpeted floors and coved base at hard surface floors.
e. Provide allowance for appropriate transition strips for flooring material changes between dissimilar flooring materials.
f. Landlord shall be responsible for any moving and reinstallation of Occupying Agency’s furniture. Occupying Agency shall disconnect and move any personal items, computers, or other electronic equipment.
g. Landlord shall have the carpet in the Premises professionally steam-cleaned and then again,

each subsequent year by July 1.

3. Replace Flooring.

- a. At the Breakroom and Hallway, remove existing flooring and provide and install Armstrong “Parallel USA 20”, “Duo” LVT or approved flooring of equal quality in Occupying Agency’s choice of pattern. Tile is to be thoroughly cleaned at the completion of the job.
- b. Provide allowance for appropriate transition strips for flooring material changes between dissimilar flooring materials.
- c. Landlord shall be responsible for any moving and reinstallation of Occupying Agency’s furniture. Occupying Agency shall disconnect and move any personal items, computers, or other electronic equipment

4. Repair / Replace Ceiling Tiles.

- a. Restore ceiling grid to “like-new” condition including removing all marks or damage. Repaint existing grid if discolored. Fill and paint any screw holes.
- b. Reuse existing ceiling tile to the fullest extent possible. Replace all damaged, chipped, stained, or discolored tiles with new to match existing as required. The mixing of old and new tiles within one space is not acceptable
- c. Existing grid is to be straightened and leveled as required. Replace any damaged or discolored members.
- d. All lamps within fixtures are to be fully functional and of the same color temperature. Replace all lamps not meeting these criteria as required.

5. Building Exterior Condition Repair.

- a. Landlord shall seal and restripe the parking lot to maximize the number of spaces available. Handicap spaces shall be clearly marked and in accordance with local regulations.
- b. Landlord shall upgrade the exterior lighting to provide and maintain a safe, well-lit environment for Occupying Agency’s staff and visitors. Landlord shall trim shrubbery to eliminate unit areas of the parking lot, walkways, and surrounding areas of the Building.
- c. Landlord shall ensure the ADA ramp is unlocked and available for use during the normal business hours.

6. HVAC Test and Balance.

At the conclusion of any Tenant Improvements, Landlord shall have a Test and Balance report completed on the Building’s heating, ventilation, and air conditioning system to minimize areas of hot and cold caused by inadequate or excessive air flow. The Test and Balance report shall be provided to the Tenant and/or Occupying Agency.

EXHIBIT F
RIDER

This Rider shall be a part of the foregoing Master Lease Agreement (the "Agreement") by and between **EFFINGHAM COUNTY BOARD OF COMMISSIONERS** as "Landlord," and the **STATE PROPERTIES COMMISSION** as "Tenant." In the event of any conflict between the terms and conditions of this Rider and the terms and conditions of the Agreement to which this Rider is attached, the terms and conditions of the Rider shall control. In addition to any other terms whose definitions are fixed and defined within this Rider, the terms used herein with the initial letter capitalized shall have the same meaning ascribed to them as set forth in the main text of the Agreement or any of the Agreement's Exhibits.

AT-WILL-PERIOD:

Landlord and Tenant hereby acknowledge and agree that during the time period from June 30, 2020 through the Commencement Date of this agreement (the "At-Will Period"):

1. Tenant's Subtenant or the state entity occupying the Premises (the "Occupying Agency") continually occupied the Premises.
2. The Occupying Agency continued to pay Rent to Landlord for the Premises.
3. Landlord continued to accept Rent from the Occupying Agency.
4. No additional amounts are due from Tenant and/or the Occupying Agency to Landlord for obligations accruing during the At-Will Period.

Staff Report

Subject: Renewal of Lease Agreement between Effingham County Board of Commissioners and the State Properties Commission for the Georgia Department of Human Services – Division of Family and Children Services, Lease #3362

Author: Alison Bruton, Purchasing Agent

Department:

Meeting Date: May 21, 2024

Item Description: Renewal of Lease #3362 between Effingham County Board of Commissioners and the State Properties Commission for the Georgia Department of Human Services – Division of Family and Children Services for the property located at 204 Franklin Street, Springfield, GA. 31329.

Summary Recommendation: Staff recommends Renewal of Lease #3362. This lease agreement will replace the current agreement.

Executive Summary/Background:

- This lease agreement had an initial term of July 1, 2021 through June 30, 2022 with four (4) annual renewal periods. The monthly rental rate was reduced to \$4,560. The previous lease agreement had a monthly rate of \$6,422.50.
- The State no longer utilizes the “Local Statement of Service and Maintenance Costs in Lieu of Rent in Public Buildings” (“Maintenance in Lieu Agreement”) format as a contractual means of leasing commercial real property. Instead, a more traditional lease format is used to compensate the property owner for their anticipated expenditures toward “Operating Expenses” (“OpEx”).
- This agreement has been reviewed and approved to form by the County Attorney.

Alternatives for Commission to Consider

1. Renewal of Lease #3362 between Effingham County Board of Commissioners and the State Properties Commission for the Georgia Department of Human Services – Division of Family and Children Services for the property located at 204 Franklin Street, Springfield, GA. 31329, for a monthly rate of \$4,560.00
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Administrative Staff

Funding Source:

Attachments:

1. Final Lease #3362 between Effingham County Board of Commissioners and the State Properties Commission for the Georgia Department of Human Services – Division of Family and Children Services
2. Lease #3362 LOI previously approved by the Board of Commissioners

STATE OF GEORGIA
COUNTY OF FULTON

Lease # 3362
2 of 2 Originals

MASTER LEASE AGREEMENT

This **MASTER LEASE AGREEMENT**, hereinafter referred to as this “**Agreement**”, is made and entered into this 21st day of June, 2022, by and between **EFFINGHAM COUNTY BOARD OF COMMISSIONERS** whose business address for purpose of this Agreement is **804 S. Laurel Street, Springfield, GA 31329**, hereinafter referred to as “**Landlord**”, and the **STATE PROPERTIES COMMISSION**, a commission within the State Government of Georgia created by O.C.G.A. § 50-16-32, whose business address for purpose of this Agreement is **270 Washington Street, Suite 2-129, Atlanta, Georgia 30334**, hereinafter referred to as “**Tenant**”.

WITNESSETH THAT:

ARTICLE I. DEFINITIONS

The following words as used in this Agreement shall be defined as follows:

1. “**Building**” shall be construed to mean the facility containing the Premises. References in this Agreement to the Building are deemed to include the Premises.
2. “**Casualty**” shall be construed to mean damage or destruction of the Premises, or any portion thereof, by any cause, including, without limitation, any loss or damage caused by fire, water, lightning, windstorm, hurricane, tornado, cyclone, hail, explosion, riot, civil commotion, aircraft, smoke, land vehicles, boiler explosion, or any other like or different type or kind of catastrophe.
3. “**Casualty Affecting a Material Portion of the Premises**” shall be construed to mean a Casualty which, in Tenant’s reasonable judgment, renders the Premises unsuitable for the Tenant’s continued feasible and economic use for substantially the same purposes as immediately prior to such Casualty.
4. “**Common Area**” shall mean those areas located within the Building, excluding the Premises, or on the Land used for corridors, elevators, foyers, restrooms, mechanical rooms, elevator mechanical rooms, janitorial closets, electrical and telephone closets, vending areas, lobby areas (whether at ground level or otherwise), entrances, exits, sidewalks, skywalks, tunnels, driveways, parking areas, parking garages, landscaped areas, and other similar facilities, or areas provided for the common use or benefit of tenants generally and/or the public.
5. “**Date of Casualty**” shall be construed to mean the date on which the Casualty occurs.
6. “**Hazardous Substances**” shall be construed to mean any chemical, material, or substance, whether solid, liquid, or gaseous which is listed, defined, or regulated as a “hazardous substance”, “hazardous waste”, “hazardous material”, “extremely hazardous waste”, “restricted hazardous waste”, “regulated substance”, “medical waste”, “toxic substance”, or words of similar import under any Law, including any: (i) oil, petroleum, petroleum product or petroleum derivative, flammable or ignitable substances, explosives, or radioactive materials; (ii) asbestos in any form which is or could become friable, or which is deemed hazardous under any applicable Law; (iii) urea formaldehyde foam insulation; (iv) transformers or other electrical equipment which contain polychlorinated biphenyl (PCB); (v) other chemical, material, or substance, exposure to which is prohibited, limited, or regulated by any governmental authority, or which causes or constitutes a nuisance or a hazard to the environment or public health or safety; and (vi) other chemical, material, or substance which could pose a hazard to the

environment.

7. "**Land**" shall be construed to mean the real property, fee simple title or an estate for years to which is owned by Landlord, upon which the Building is located.
8. "**Landlord**" shall be construed to mean Landlords in all cases where there is more than one Landlord, and the necessary grammatical changes required to make the provisions hereof apply either to male or female, corporation, partnership, association, or individuals, shall in all cases be assumed as though in each case fully expressed.
9. "**Laws**" shall be construed to mean all federal, state, county, municipal, and other governmental constitutions, statutes, ordinances, codes, regulations, resolutions, rules, requirements, and directives applicable to the Building and all decisions, judgments, writs, injunctions, orders, decrees, or demands of courts, administrative bodies, and other authorities construing any of the foregoing.
10. "**Mortgage**" shall be construed to mean any mortgage, deed to secure debt, deed of trust, trust deed, or other conveyance of, or lien or encumbrance against, the Building or the Land as security for any debt, whether now existing or hereafter arising or created.
11. "**Notice(s)**" whenever any notice, demand, or request is required or permitted under this Agreement, such shall be in writing and shall be delivered by hand, be sent by registered or certified United States mail, postage prepaid, return receipt requested, or be sent by nationally recognized commercial courier for next business day delivery, to the address for each Party as shown in this Agreement, or to such other addresses as are specified by Notice given in accordance herewith. *Notices to Landlord will be marked "Attn.: County Manager"*. Notices delivered by hand shall be deemed given upon the date so delivered. Notices given by mailing shall be deemed given on the date of deposit in the United States Mail. Notices given by commercial courier shall be deemed given on the date of deposit with the commercial courier. Nonetheless, the time period, if any, which is triggered by the Notice, shall commence to run from the date of receipt of the Notice by the addressee thereof, on the third (3rd) day following mailing or the date the addressee would have received the Notice but for the refusal of the addressee to accept delivery, whichever occurs first.
12. "**Occupying Agency**" shall be construed to mean: (a) an Agency, Department, Commission, Board, Public Body Corporate and Politic, or Bureau of the State of Georgia, or (b) any other public state entity as defined by Georgia state law, which is assigned a space by Tenant to use the Premises for its intended purpose.
13. "**Party**" shall be construed to mean either Landlord or Tenant, as appropriate. "Parties" shall mean both Landlord and Tenant, and such reference shall be deemed to include the heirs, legal representative(s), devisees, legatees, next-of-kin, successors, and assignees of said Party, the same as if in each case expressed.
14. "**Premises**" shall include not only the property more particularly described below and shown in "Exhibit A", but also all the fixtures, improvements, tenements, and appurtenances, thereunto belonging to or in anywise appertaining, including, but not limited to, the right of ingress and egress thereto and therefrom at all times.
15. "**Term**" shall include not only the original term but also any renewal or extension of the original term, as exercised by the Tenant.

ARTICLE II. PREMISES LEASED

1. **Premises Leased.** Landlord, in consideration of the rents agreed to be paid by Tenant, and of the

covenants, agreements, provisions, terms, conditions, and stipulations (hereinafter sometimes referred to as “Provisions”) hereby grants an estate for years to Tenant, and Tenant hereby takes and rents, pursuant to those Provisions, the Premises as described: a Single Tenant 12,014 square foot building situated on Parcel ID S1010026, Pine Street, Springfield, GA 31329; and assigned the mailing address of:

Building Address: 204 Franklin Street
Floor / Suite: Entire Building
Size of Premises: Approximately 12,014 rentable square feet
County: Effingham County
City / State: Springfield, GA 31329

- 2. **Drawing of Premises.** The Premises are further shown and delineated on “Exhibit A”, a drawing prepared for Landlord and Tenant, a copy of said drawing marked Exhibit A is attached hereto, incorporated in, and by reference made a part of this Agreement.

ARTICLE III. TERM, RENTAL RATE & RENEWAL OPTION

- 1. **Term.** This Agreement shall commence on the 1st day of July, 2021 (the “Commencement Date”). This Agreement shall end at 11:59 p.m. on the 30th day of June, 2022 (the “Expiration Date”) unless this Agreement shall be sooner terminated as hereinafter provided. The Commencement Date, the Expiration Date, and the period between shall be collectively referred to as the “Term”.
- 2. **Landlord's Failure to Deliver the Premises at the Commencement of the Term.** Should Landlord, for any reason, be unable to deliver possession of the Premises to Tenant on the Commencement Date, this Agreement may be immediately terminated and declared null and void at the option of Tenant by providing Landlord with Notice. Should Tenant elect not to exercise this option then there shall be a total abatement of Fixed Rental and Operating Expenses, if any, during the period between the Commencement Date and the date Landlord delivers possession of the Premises to Tenant.
- 3. **Rental Rate.** For the use and rent of the Premises, Tenant agrees to pay to Landlord, at the above stated business address, or at such other address as may be designated in writing from time to time by Landlord, the total fixed monthly rental amounts as set forth in the following chart (hereinafter “Fixed Rental”), beginning on the Commencement Date, and payable thereafter on the first day of each and every calendar month during the Term. Provided however, if the Commencement Date is a day other than the first day of a calendar month, the monthly installment of Fixed Rental payable for the period from the Commencement Date through the end of the calendar month during which the Commencement Date occurs shall be the Fixed Rental prorated on a daily basis, which amount shall be paid together with the Fixed Rental for the first full calendar month of the Term, on the first day of the first calendar month following the Commencement Date. Provided further however, if the Expiration Date or termination is a day other than the last day of a calendar month, the Fixed Rental payable for the month during which the Expiration Date occurs shall be the Fixed Rental prorated on a daily basis.

FISCAL YEAR	TERM	MONTHLY RENT	ANNUAL RENT
2022	7/1/21 – 6/30/22	4,560.00	\$54,720.00

- 4. **Renewal Option.** Landlord hereby grants Tenant the exclusive right, privilege, and option to renew or extend the Term of this Agreement, at the expiration of the aforementioned Term, for **Four (4)** additional periods of **One (1)** year each (hereinafter referred to as “**Renewal Option(s)**”).

The Renewal Option(s) shall be upon the same Provisions as set forth herein, and the monthly rental rate for said Renewal Option shall be as provided in the paragraph below. Notice of Tenant’s desire to exercise the Renewal Option shall be given to Landlord either forty-five (45) days prior to the Expiration Date of the original Term of this Agreement or of any previously exercised Renewal Option, or five (5) days after the Governor signs the annual general appropriations bill, whichever occurs later, but in no case shall Tenant’s Notice to exercise the Renewal Option be given to Landlord later than June 30th of the then current Term.

It is further provided that this Renewal Option may be exercised by Tenant only in the event that all rents have been fully paid and all Provisions of this Agreement, on the part of Tenant, have been fully and faithfully performed, kept, and observed by Tenant. Unless otherwise specified, the initial Term as provided above and any and all effective Renewal Option(s) are collectively referred to as the “**Term**”.

- 5. **Renewal Rental Rate.** Should Tenant renew this Agreement as provided above, the following rates shall apply:

FISCAL YEAR	TERM	MONTHLY RENT	ANNUAL RENT
2023	7/1/22 – 6/30/23	4,560.00	\$54,720.00
2024	7/1/23 – 6/30/24	4,560.00	\$54,720.00
2025	7/1/24 – 6/30/25	4,560.00	\$54,720.00
2026	7/1/25 – 6/30/26	4,560.00	\$54,720.00

ARTICLE IV: PERMITTED USE

- 1. **Permitted Use of Premises.** Tenant does hereby this day rent and take from Landlord the above-described Premises, upon the said Provisions herein stated, to be used for any lawful business purpose. Tenant may use the Common Area to conduct Tenant’s business, subject to the reasonable rules and regulations issued by Landlord applicable to all tenants of the Building. Tenant shall also have the right of ingress and egress across the Land to and from the above-described Premises at all times. No use shall be made of the Premises nor acts done on the Premises which will cause a cancellation of, or an increase in the existing rate of fire, casualty, and other extended insurance coverage insuring the Premises. Tenant further agrees not to sell, or to permit to be kept for use on the Premises, any article or articles which may be prohibited by the standard form of fire insurance policies.
- 2. **Waste and Nuisance.** Tenant shall not commit, or suffer to be committed, any waste upon the Premises or any nuisance or other act or thing which may disturb the enjoyment of any other tenant, if there be any, in the Building.

ARTICLE V. LANDLORD COVENANTS

- 1. **Covenant of Title and Quiet Enjoyment.**
 - a. Landlord covenants that it is seized of the Premises in fee simple absolute or an estate for years. Landlord agrees that the Tenant, paying the rent and keeping the Provisions herein

contained, shall lawfully, quietly, and peacefully have, hold, use, possess, enjoy, and occupy the Premises, with all the fixtures, improvements, tenements, appurtenances, and each and every part and parcel thereof, for and during the Term hereby granted, without any suit, hindrance, interruption, inconvenience, eviction, ejection, or molestation by Landlord or by any other person or persons whatsoever. If for any reason, Tenant is deprived of the right to lawfully, quietly, and peacefully have, hold, use, possess, enjoy, and occupy the Premises, with all the fixtures, improvements, tenements, appurtenances, and each and every part and parcel hereof, for and during the Term hereby granted, without any suit, hindrance, interruption, inconvenience, eviction, ejection, or molestation by Landlord or by any other person or persons whatsoever, then this Agreement may be immediately canceled and terminated at the option of the Tenant by giving Landlord Notice thereof.

b. If Landlord's title shall come into dispute or litigation, the Tenant may either withhold payment of rents (without interest or penalty or causing anyone to sustain damages) until final adjudication or other settlement of such dispute or litigation, or it may pay said rents accruing hereunder into a court of competent jurisdiction until final adjudication or settlement of such dispute or litigation.

2. **Mortgages and Subordination.** This Agreement is subject to all mortgages and deeds to secure debt which may now or hereafter encumber the Premises, and to all renewals, modifications, consolidations, replacements, and extensions thereof. This clause shall be self-operative, and no further instrument or subordination need be required by the holder of any such security instrument. Tenant shall, at Landlord's request, promptly execute an estoppel and subordination agreement provided that the agreement is substantially similar in form to, and no less favorable to Tenant than, the document attached hereto as "**Exhibit D**". Landlord warrants to Tenant, knowing that Tenant is relying on such warranty, that neither the Building nor the Land is subject to any mortgage, deed to secure debt, lien, encroachment, covenant, easement, or restriction which would adversely affect Tenant's use and enjoyment of the Premises.

3. **Environmental Covenants & Remediation.**

a. Landlord warrants, to Landlord's actual knowledge, that no portion of the Building or the Land has ever been used for the storage, processing, treatment, or disposal of Hazardous Substances; the Building and the Land do not and will not contain Hazardous Substances; no Hazardous Substances have been released, introduced, spilled, discharged, or disposed of, nor has there been a threat of release, introduction, spill, discharge, or disposal of Hazardous Substances, on, in, or under the Land; there are no pending or known threatened claims, administrative proceedings, judgments, declarations, or orders, relating to the presence of Hazardous Substances on, in, or under the Land; the Land is in compliance with all Laws regarding the regulation of Hazardous Substances; Landlord has not caused or permitted, and will not cause or permit, Hazardous Substances to be brought on, kept, or used in or about the Building; and, no Hazardous Substances have been released, introduced, spilled, discharged, or disposed of on, in, or under any adjacent land.

b. If removal, encapsulation, or other remediation of Hazardous Substances located in, on, or under the Land or Building is required by applicable Laws (the "**Remediation**"), Landlord shall immediately, at no expense to Tenant, take all measures necessary to comply with all applicable Laws and perform such Remediation, unless such Hazardous Substances were released

or placed on the Land or Building by Tenant. Landlord shall repair and restore the Land or Building at Landlord's sole cost and expense (the "**Restoration**"). From the date such Hazardous Substances are discovered on the Land or Building until the date such Remediation and Restoration is complete, the rent due hereunder shall be reduced by the same percentage as the percentage of the Premises which, in Tenant's good faith judgment, cannot be safely, economically, or practically used for the operation of Tenant's business. Notwithstanding anything to the contrary, if in Tenant's good faith judgment such Remediation and Restoration cannot be completed within ninety (90) days following the date such Hazardous Substances are discovered, Tenant may terminate this Agreement by Notice to Landlord which termination shall be effective on Landlord's receipt.

c. Landlord shall indemnify and hold Tenant harmless from and against any and all claims, judgments, demands, penalties, fines, losses, and costs and expenses incurred by Tenant during or after the Term of this Agreement as a result of (i) any Hazardous Substances that Landlord causes or permits to be brought upon, kept, or used in or about the Land or Building; (ii) release or disposal of any Hazardous Substances that exist in or about the Land or Building as of the Commencement Date; and (iii) any migration of Hazardous Substances onto or under the Land or Building.

4. **Condemnation.**

a. Landlord warrants to Tenant, knowing that Tenant is relying on such warranty, that to Landlord's actual knowledge, there are no pending, threatened, or known contemplated condemnation actions involving all or any portion of the Land; and there are no existing, proposed, or known contemplated plans to widen, modify, or realign any public rights-of-way located adjacent to any portion of the Land.

b. In the event, during the Term of this Agreement, the whole or any part of the Premises shall be taken by any governmental entity, or any other condemning authority, for any public or quasi-public use, through the exercise of the power of eminent domain or condemnation proceeding, or sold to the possessor of such power under the threat of its exercise, or if by reason of law, contract, ordinance, or by court decree, whether by consent or otherwise, the use of the Premises by the Tenant shall be prohibited, the Tenant shall have the right to immediately terminate this Agreement upon Notice to Landlord and the rent shall be paid only to the time when the Tenant surrenders possession of the Premises.

c. When only a portion of the Premises is taken for public or quasi-public use through the exercise of or under the threat of eminent domain or condemnation proceedings, the Tenant shall have an election as to whether it will terminate and cancel this Agreement at the time the taken portion of the Premises must be surrendered or whether it will remain on the Premises with the remaining monthly rental payments reduced by an amount determined by the ratio of square feet thus taken to the total square feet originally contained in the Premises. To exercise this election, the Tenant must provide Notice to Landlord within thirty (30) days after it is ultimately determined what portion of the Premises will be taken under such proceeding (a "**Tenant Election**").

d. In the event the Tenant elects to remain on the Premises under the conditions set forth above, Landlord agrees to promptly make all necessary alterations and repairs which shall be required because of such partial taking. If Landlord fails to substantially complete such alterations and repairs within one hundred twenty (120) days following the date that Tenant gives a Tenant Election, then within thirty (30) days following expiration of such 120-day period, Tenant may

terminate this Agreement by Notice to Landlord which shall be effective upon Landlord's receipt.

e. The rights of Landlord shall in no way prejudice or interfere with any claim or defense which the Tenant may have against the governmental entity or condemning authority exercising the power of eminent domain or condemnation.

5. **Taxes and Assessments.** Landlord, during the Term of this Agreement, agrees and covenants to pay off, satisfy, and discharge, as they become due all assessments, taxes, levies, and other charges, general or special, of whatever name, nature, and kind, which are or may be levied, assessed, imposed and/or charged upon the Premises.

6. **Additional Landlord Covenants, Representations, and Warranties.** To Landlord's actual or constructive knowledge, Landlord represents, warrants, and covenants to and with Tenant, knowing that Tenant is relying on each such representation, warranty, and covenant, that:

a. there are no actions, suits, or proceedings pending or known to be threatened against, by or affecting Landlord, which affect title to the Premises or the Building, or which question the validity or enforceability of this Agreement or of any action taken by Landlord under this Agreement, in any court or before any governmental authority, domestic or foreign;

b. the execution of and entry into this Agreement, and the performance by Landlord of Landlord's duties and obligations under this Agreement are consistent with and not in violation of, and will not create any adverse condition under, any contract, agreement, or other instrument to which Landlord is a Party, any judicial order or judgment of any nature by which Landlord is bound, or the organizational documents of Landlord;

c. the Premises do not violate any applicable Laws, and the use and occupancy of the Premises by the Tenant to conduct Tenant's business will not be in violation of any Laws applicable to the Premises;

d. the elements of the Building that Landlord is obligated to repair, maintain, and replace pursuant to this Agreement, comply in all material respects with all Laws, including, without limitation, the Americans with Disabilities Act;

e. on the Commencement Date, the Premises complies in all material respects with all Laws, including, without limitation, the Americans with Disabilities Act;

f. as of the Commencement Date the Building, and the Building systems serving the Premises are in good condition and repair;

g. the storm and surface water drainage facilities currently serving the Building (collectively, the "**Drainage Facilities**") are properly engineered to, and do, prevent pooling and flooding on the Land under normal conditions; and

h. the paved driveways, parking areas and related improvements, curbing, entrances, and exits located on the Land (collectively, the "**Paved Areas**") comply with all applicable Laws and are in good condition and repair.

ARTICLE VI. UTILITIES AND JANITORIAL SERVICES

1. **Utilities.**

a. Landlord represents, warrants, and covenants to Tenant, knowing that Tenant is relying on such representation, warranty, and covenant, that all utilities (including, without limitation, water, storm and sanitary sewer, electricity, gas, internet, and telephone) are available

to the Building in capacities sufficient to serve and operate Tenant's business from the Premises.

b. While occupying the Premises, Tenant shall maintain accounts in its name for any utility used by Tenant to service the Premises including electricity, gas, water, sewer, internet, and telephone and shall pay for these utilities directly to the appropriate utility service provider.

2. **Janitorial Services.** Tenant shall furnish and pay for all janitorial services for the Premises. Landlord shall contract and pay for all janitorial services for the Common Areas.

ARTICLE VII. CASUALTY, REPAIRS, MAINTENANCE, ALTERATIONS, AND IMPROVEMENTS

1. Casualty Affecting the Premises.

a. If a Casualty Affecting a Material Portion of the Premises occurs, Tenant, at its option, shall have the right to terminate this Agreement by giving Notice to Landlord of such termination within thirty (30) days after the Date of Casualty. Upon this issuance of Notice to Landlord, this Agreement shall terminate, and the Date of Casualty shall be the effective Expiration Date, and all rent and other sums shall be apportioned and paid through and including the Date of Casualty.

b. If a Casualty Affecting a Material Portion of the Premises occurs and Tenant does not terminate this Agreement, or if the Casualty is not deemed by Tenant to be a Casualty Affecting a Material Portion of the Premises, then: (i) this Agreement and all duties and obligations of Tenant under this Agreement shall remain unmodified, unaffected, and in full force and effect; provided, however, that, commencing with the Date of Casualty, Fixed Rental and Operating Expenses, if any, shall be prorated to the extent that, and for so long as, any portion of the Premises is not reasonably usable by Tenant in the ordinary conduct of its business; and (ii) Landlord shall promptly proceed to restore the Premises and the Building to a condition at least as good as the condition which existed immediately prior to the Casualty. If such restoration shall not be substantially completed within ninety (90) days following the Date of Casualty, then within thirty (30) days following expiration of such 90-day period, Tenant may terminate this Agreement by Notice to Landlord, which termination shall be effective upon Landlord's receipt.

2. Repairs & Maintenance by Landlord.

a. Throughout the Term of this Agreement, Landlord, at Landlord's sole cost and expense, shall maintain, repair, keep in good operable condition, and replace as necessary, the Building and Common Area, including without limitation, Drainage Facilities, heating, ventilation, and air conditioning ("HVAC") systems, roof, foundations, footings, columns, exterior walls, and other structural components, parking and other Paved Areas, utility lines and sewer pipes, other building systems. Landlord shall repair any damage to the Building and Common Area caused by the negligence or willful misconduct of Landlord or its employees, agents, or contractors. Landlord shall also be responsible for the removal of waste, ashes, garbage, trash, excelsior, straw, and all other refuse from the Common Area.

b. Landlord, at Landlord's sole cost and expense shall be responsible for maintenance of landscaped areas in the Common Area, which shall include but not be limited to: mowing, edging, trimming, fertilizing, and irrigating or watering of all areas consisting of grass or ornamental plants; placement of mulch or plants in landscaped beds; pruning, and other pest control for trees, shrubs, and plants including the removal of dead, poisonous, or dangerous vegetation, and

trees.

c. Landlord shall also keep the Common Area and the Building free from infestation by termites, rodents, and other pests and shall repair all damage caused to the Premises by the same during the Term of this Agreement. Landlord shall also (i) keep the Common Area well-lit and change light bulbs in the Common Area as necessary; and (ii) maintain and repair the interior portions of the Common Areas such that they remain in good condition and repair, and replace such interior portions of the Common Areas as necessary, at its own cost except that Tenant shall reimburse Landlord upon demand for reasonable cost of maintenance, repairs, or replacements to the Common Areas necessitated by the willful misconduct of Tenant, Occupying Agency, or Occupying Agency's invitees.

d. Landlord shall maintain and repair the interior portions of the Premises such that they remain in good condition and repair and replace such interior portions of Premises as necessary. Landlord shall also keep the Premises well-lit and change light bulbs in the Premises as necessary. Tenant shall reimburse Landlord upon demand for reasonable cost of maintenance, repairs, or replacements to the Premises necessitated by the willful misconduct of Tenant, Occupying Agency, or Occupying Agency's invitees. In the event that Tenant constructs or erects any additions and/or improvements on the Premises, Landlord shall have no obligation whatsoever to service, replace, keep, and maintain the same in good order and repair.

e. Landlord acknowledges that all fire detectors installed on the Premises are in proper working condition, and that they have been inspected. Landlord shall also be responsible for the care of extinguishers on the Premises, as well as the interim testing and repair.

f. Tenant shall give Landlord prompt Notice if Tenant believes that there is a condition that requires maintenance, repair, or replacement within the Premises.

3. Tenant's Right to Make Repairs.

a. If Tenant gives Notice to Landlord of the need for any such maintenance, repair, or replacement and Landlord fails to commence such maintenance, repair, or replacement within ten (10) days or fails to diligently pursue such maintenance, repair, or replacement, Tenant may give Landlord Notice of Tenant's intention to undertake such maintenance, repair, or replacement. Upon receipt of such Notice, if Landlord fails to commence or diligently pursue such maintenance, repair, or replacement within three (3) business days, then Tenant may proceed to undertake such maintenance, repair, or replacement. Tenant may immediately commence repair without further Notice if Tenant's initial Notice identifies the condition requiring maintenance, repair, or replacement as one that involves present or imminent danger of injury to persons or damage to property.

b. All costs and expenses incurred by Tenant in exercising Tenant's rights under this paragraph, shall bear interest at eight percent (8%) per annum from the date of payment by Tenant, and shall be payable by Landlord to Tenant upon demand, which shall be accompanied by an invoice of such costs and expenses and reasonable documentation substantiating such costs and expenses. If Landlord fails to pay any such amount within ten (10) days after demand therefor, Tenant shall have the right to set off against, and deduct from, rent payable hereunder such amounts owing by Landlord to Tenant.

c. Landlord agrees that any services, replacement, repairs, or maintenance done by the Tenant to the Premises, shall not be construed as a waiver by the Tenant of Landlord's

obligations under this Agreement.

d. Tenant shall have no obligation to make alterations to, repair damage to, or remedy disrepair of any portion of the Common Area or Building, including, without limitation, the Premises.

4. **Landlord's Entry for Inspection and Repairs.** Tenant shall permit Landlord, its agents, or employees to enter onto the Premises at all reasonable times, provided that Landlord shall provide no fewer than two (2) days' prior Notice, for the purpose of inspecting or making repairs to any portion of the Premises or performing any other obligation required under this Agreement. In case of emergencies, Tenant shall permit Landlord and its agents or employees to enter the Premises without advance Notice.
5. **Landlord's Employees and Contractors.** Landlord shall use care to select honest and efficient employees or third parties for performance of any obligation required under this Agreement. Landlord shall be responsible to Tenant for the negligence, theft, fault, and misconduct of such employees and third parties. Tenant agrees to report promptly to Landlord any neglect of duty or any incivility on the part of such employees and third parties which in any way interferes with Tenant's full enjoyment of the Premises.
6. **Improvements to Premises.** INTENTIONALLY OMITTED
7. **Tenant Trade Fixtures and Alterations.** In addition to tenant improvements to be performed by the Landlord as provided above if any, following advance written Notice to and approval from the Landlord, Tenant may install trade fixtures and make, at its own cost and expense, such non-structural, removable alterations, erections, or additions as are necessary to adapt the Premises for Tenant's business. All alterations, erections, additions, and trade fixtures installed or placed on the Premises by Tenant shall continue and remain the property of Tenant and may be removed by Tenant, in whole or in part, at any time before the expiration or termination of this Agreement. If Tenant removes any or all of the alterations, erections, and additions it has installed or placed on the Premises, Tenant agrees to repair any damage directly resulting to the Premises from such removal.
8. **Removal of Fixtures, etc. by Tenant.** At any time before or on the expiration or termination of this Agreement, Tenant shall have the right and privilege to remove all fixtures, equipment, appliances, movable furniture, and personal property which it has placed on the Premises.
9. **Parking.** Landlord shall provide parking in the amount of five (5) spaces per 1,000 square feet of the Premises, or **Fifty-Five (55)** parking spaces located on the Land.
10. **Signage.** INTENTIONALLY OMITTED
11. **Riders.** A Rider, identified as "**Exhibit F**", is attached hereto and incorporated herein, sets forth certain original, additional, or substitute provisions. In the event of any conflict between this Agreement and any Riders, the terms of the Rider shall control.

ARTICLE VIII. INSURANCE

1. **Landlord's Insurance.** Landlord shall procure and maintain in full force and effect at all times during the Term of this Agreement, the following types of insurance with respect to the Land, Building and Common Area (i) commercial general liability insurance in an amount of not less than \$1,000,000 each occurrence for injury, death, or damage to property and \$3,000,000 in the aggregate, which limit may be met through a combination of primary and excess liability policies; and (ii) all-risk property insurance written on a replacement cost basis to cover the replacement value of the Land (to the extent

insurable), Building and Common Area, and any other property for which Landlord has insuring responsibility. Said insurance shall be placed with solvent insurance companies licensed and authorized to do business in the State of Georgia. Landlord shall furnish Tenant with certificates of insurance or other acceptable evidence that such insurance is in effect. Landlord shall pay all premiums for the insurance coverage which Landlord is required to procure and maintain under this Agreement. Each insurance policy: (i) shall name Tenant as an additional insured Party; (ii) shall provide that the policy cannot be canceled as to the Tenant except after the insurer gives Tenant ten (10) days written notice of cancellation; (iii) shall not be subject to invalidation as to Tenant by reason of any act or omission of Landlord or any of Landlord's officers, employees, or agents; and (iv) shall contain a provision to the effect that the policy shall not be invalidated, and shall remain in full force and effect, if Landlord waives in writing prior to a loss any or all rights of recovery against Tenant for loss occurring to property covered by that policy, and a provision whereby Landlord waives any claims by way of subrogation against all Parties.

2. **Tenant's Insurance.** Throughout the Term of this Agreement, Tenant will self-insure and maintain, in accordance with policies of the Georgia Department of Administrative Services, insurance coverage for Tenant's personal property located in the Premises in an amount not less than full replacement cost of all of Tenant's personal property located in the Premises, against direct and indirect loss or damage by fire and all other casualties and risks. Tenant shall provide third party liability coverage arising from the acts of its officers, members, and employees, in accordance with the Georgia Tort Claims Act, O.C.G.A. §50-21-20 et seq., through the self-insurance funds maintained pursuant to Georgia Law through the Georgia State Tort Claims Policy. The Georgia State Tort Claims Policy provides coverage in the amount of \$1,000,000 per person and \$3,000,000 per occurrence for claims covered by the Act.

ARTICLE IX. DEFAULT AND LEASE EXPIRATION

1. **Landlord Remedy in the Event of Tenant Default.** The following events shall constitute default by Tenant under this Agreement: (i) if Tenant fails to pay, when due, any rent or other payment of money and shall not cure such failure within thirty (30) days after Landlord gives Tenant Notice thereof, or (ii) if Tenant violates or breaches, or fails fully and completely to observe, keep, satisfy, perform, and comply with, any reasonable material term, covenant, condition, requirement, restriction, or provision of this Agreement (other than the payment of rent or any other payment to be made by Tenant), and shall not cure such failure within thirty (30) days after Landlord gives Tenant Notice thereof, or, if such failure shall be incapable of cure within thirty (30) days, if Tenant shall not commence to cure such failure within such thirty (30) day period and continuously prosecute the performance of the same to completion with due diligence. Upon the occurrence of any event of default by Tenant, Landlord may immediately initiate legal proceedings to evict Tenant and Tenant's effects from Premises.
2. **Entry for Carding, Etc.** In the event the Tenant does not exercise the renewal or extension option provided above, then Landlord may, within the forty-five (45) day period preceding the expiration of the Term of this Agreement, card the Premises thereby advertising the same "For Sale", "For Rent", or "For Lease". Landlord, after first securing from the Tenant a date and time, may enter on the Premises to exhibit the same to prospective purchasers, tenants, or lessees.
3. **Surrender of the Premises.** With the exception of reasonable use and ordinary wear and tear thereof, repairs and maintenance required to be performed by Landlord, damage by fire, acts of God, the elements, other casualties or catastrophes, condemnation, and damage or defects arising from the negligence or default of Landlord, Tenant shall at the expiration of this Agreement surrender up the

Premises in good order and condition. Landlord shall have thirty (30) days from the date of surrender of the Premises to provide Notice to Tenant of any claim of damage to the Premises that is the Tenant's responsibility. Landlord waives any such claim after thirty (30) days.

4. **Holding Over.** Any holding over, or continued use and/or occupancy by the Tenant, of the Premises after the expiration of this Agreement shall operate and be construed as a tenancy-at-will at the same monthly rate of rental in effect at such time of expiration as set out above and under the same Provisions in force at the expiration of this Agreement.

ARTICLE X. TENANT ASSIGNMENT

1. **Assignment and Subletting of Premises by the Tenant.** Landlord recognizes and acknowledges that (i) Tenant is Public Body Corporate and Politic created within the Executive Branch of the State Government of Georgia by O.C.G.A. § 50-16-32; (ii) Tenant's duties include the management of the utilization of administrative space [as defined by O.C.G.A. § 50-16-31(1.1)] in the manners permitted by O.C.G.A. § 50-16-31 et seq.; (iii) pursuant to O.C.G.A. § 50-16-41, the management of the utilization of administrative space by Tenant shall include Tenant entering into any necessary agreements to rent or lease administrative space and then subsequently subletting or assigning space to an Occupying Agency requiring the space. Accordingly, Landlord further recognizes and acknowledges, and does hereby consent to Tenant's sublet or assignment of space within the Premises, or any portion thereof, as well as the assignment of this Agreement, to an Occupying Agency without obtaining Landlord's consent, so long as Tenant gives Landlord prior Notice thereof.
2. **Additional Items Regarding Assignment or Subletting.** Any Occupying Agency shall have the right, at its election, to cure any default by Tenant under this Agreement. Landlord shall immediately provide Tenant with copies of all correspondence sent by Landlord to an Occupying Agency (or to any Subtenant) and copies of all correspondence received by Landlord from an Occupying Agency (or from any Subtenant). Notwithstanding the foregoing, Landlord acknowledges and agrees that the Occupying Agency shall not be an agent of Tenant and shall not have actual, constructive, or apparent authority to amend or otherwise modify the terms of this Agreement, or to otherwise bind Tenant.

ARTICLE XI. ADDITIONAL TENANT CLAUSES

1. **Public Official/Public Employee Conflict of Interest.** Landlord and Tenant hereby certify that the provisions of law contained in O.C.G.A. § 45-10-20 et seq., prohibiting full-time and part-time public officials, and employees of the State of Georgia from engaging in certain transactions affecting the State of Georgia have not been and will not be violated in any respect by this Agreement.
2. **Security for Financing.**
 - a. Tenant acknowledges that this Agreement and its obligations hereunder may become a source of repayment for any of Landlord's financing of the Premises. Tenant does not prohibit Landlord from pledging or assigning the rents payable by Tenant hereunder as security for such financing so long as the pledge or assignment does not exceed beyond the Term of this Agreement. Tenant will affirmatively acknowledge the rights of any lender or other party in connection with such financing to the extent permitted by law.
 - b. Notwithstanding the foregoing, Landlord represents and acknowledges that the Building, this Agreement, or the rents payable hereunder shall not be pledged or used as security for any publicly issued bond debt, whether issued by a public, quasi-public, or private entity,

without Tenant's written approval which may be withheld at Tenant's sole discretion.

3. **State Fire Marshal's Office Approval of Floor Plans and Issuance of Certificate of Occupancy.** Landlord and Tenant hereby acknowledge that the floor plans attached to this Agreement as Exhibit A are subject to final approval by the State Fire Marshal's Office. Additionally, such floor plans are subject to those adjustments or changes required by the State Fire Marshal's Office without cost or expense to the Tenant. Landlord is responsible for submission of plans to the State Fire Marshal's Office.

ARTICLE XII. INTERPRETATION AND ENFORCEMENT

1. **Headings.** The use of headings, captions, and numbers in this Agreement are solely for the convenience of identifying and indexing the various Provisions in this Agreement and shall in no event be considered otherwise in construing or interpreting any Provision in this Agreement.
2. **Singular and Plural.** Whenever appropriate in this Agreement, a singular term shall be construed to mean the plural where necessary and a plural term shall be construed to mean the singular where necessary.
3. **No Waiver of Right.** Failure by any Party to complain of any action, non-action, or breach of any other Party shall not constitute a waiver of any aggrieved Party's rights hereunder. Waiver by any Party of any right arising from any breach of any other Party shall not constitute a waiver of any other right arising from a subsequent breach of the same obligation or for any other default, past, present, or future.
4. **Time of Essence; Dates.** Time is of the essence of this Agreement. Anywhere a day certain is stated for payment or for performance of any obligation, the day certain so stated enters into and becomes a part of the consideration for this Agreement. If any date set forth in this Agreement shall fall on, or any time period set forth in this Agreement shall expire on, a day which is a Saturday, Sunday, or federal or state holiday, such date or expiration shall automatically be extended to the next day which is not a Saturday, Sunday, or federal or state holiday. The final day of any time period under this Agreement or any deadline under this Agreement shall be the specified day or date and shall include the period of time through and including such specified day or date.
5. **Binding Effect on Heirs, Assigns, Etc.** Each of the Provisions contained in this Agreement shall apply, extend to, be binding upon, and inure to the benefit or detriment of, not only the Parties hereto but to each and every one of the heirs, legal representative(s), devisees, legatees, next-of-kin, successors, and assignees of the Parties hereto, and shall be deemed and treated as covenants real running with the Premises during the Term of this Agreement.
6. **Change in the Ownership of the Premises.** No change or division in the ownership of the Premises shall operate to enlarge the obligations or diminish the rights of Tenant. Further, no change or division in the ownership of the Premises shall be binding on Tenant for any purpose, including the payment of Fixed Rental, until Tenant shall have been furnished with Notice from the Landlord of such change in ownership which shall include the name, address, contact information, and rent payment address for the new landlord, and a copy of the recorded instrument or other legally authenticated written instrument evidencing such change or division in the ownership of the Premises; or a copy of the assignment of this Agreement by Landlord to another party.
7. **Notice of Appointment of Agent.** Tenant shall be under no obligation to recognize any agent for the collection of rent accrued or to accrue hereunder or otherwise authorized to act with respect to the Premises until Notice of the appointment and the extent of the authority of such agent shall be first

given to Tenant by the Party appointing such agent.

8. **Requirement for Written Amendment.** This Agreement shall not be modified or amended in any respect except by a written agreement, executed by the Parties in the same manner as this Agreement is executed.
9. **Jurisdiction and Venue.** This Agreement shall be governed by, construed under, and interpreted and enforced in accordance with, the laws of the State of Georgia. The parties hereby agree that the Superior Court of Fulton County, Georgia shall have exclusive jurisdiction and venue in all matters concerning this Agreement.
10. **Counterparts and Authority to Execute.** This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument. Each Party hereto warrants and represents that such Party has full and complete authority to enter into this Agreement and each person executing this Agreement on behalf of a Party warrants and represents that he has been fully authorized to execute this Agreement on behalf of such Party and that such Party is bound by the signature of such representative.
11. **Right to Counsel and Interpretation.** Each Party hereto represents that each Party has been afforded the opportunity to be represented by counsel of its choice in connection with the execution of this Agreement and has had ample opportunity to read, review, and understand the provisions of this Agreement. No provision of this Agreement shall be construed against or interpreted to the disadvantage of any Party by any court or other governmental or judicial authority by reason of such Party's having or being deemed to have prepared or imposed such provision.
12. **Entire Agreement.** Should any provision or portion of any provision of this Agreement be held invalid by a court of competent jurisdiction, the remainder of this Agreement or the remainder of such provision shall not be affected thereby. This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and all representations, warranties, inducements, promises, or agreements, oral or otherwise, between the Parties not embodied in this Agreement shall be of no force or effect.

(Signatures begin on next page. Remainder of page is intentionally blank.)

IN WITNESS WHEREOF, Landlord and Tenant have hereunto signed, sealed, and delivered this Agreement in duplicate original on the day, month, and year first above written, each of the Parties keeping one of the duplicate originals.

Signed, sealed, and delivered
as to Landlord in the presence of:

S. Johnson

Unofficial Witness

Tasheena Dianta Stiggs

Notary Public

My Commission Expires: *03/31/2023*

(Affix and Impress
Notary Public Seal Here)



LANDLORD:

EFFINGHAM COUNTY BOARD OF
COMMISSIONERS

By: *Wesley M. Corbitt*

Name: Wesley M. Corbitt

Title: Chairman

Signed, sealed, and delivered
as to Tenant in the presence of:

[Signature]
Unofficial Witness

Lashawanda Evans
Notary Public

My Commission Expires: Dec. 15, 2024



TENANT:
STATE PROPERTIES COMMISSION

By: [Signature]

Name: J. Frank Smith

Title: Deputy Executive Director

EXHIBIT A

[Plans Not to Scale]

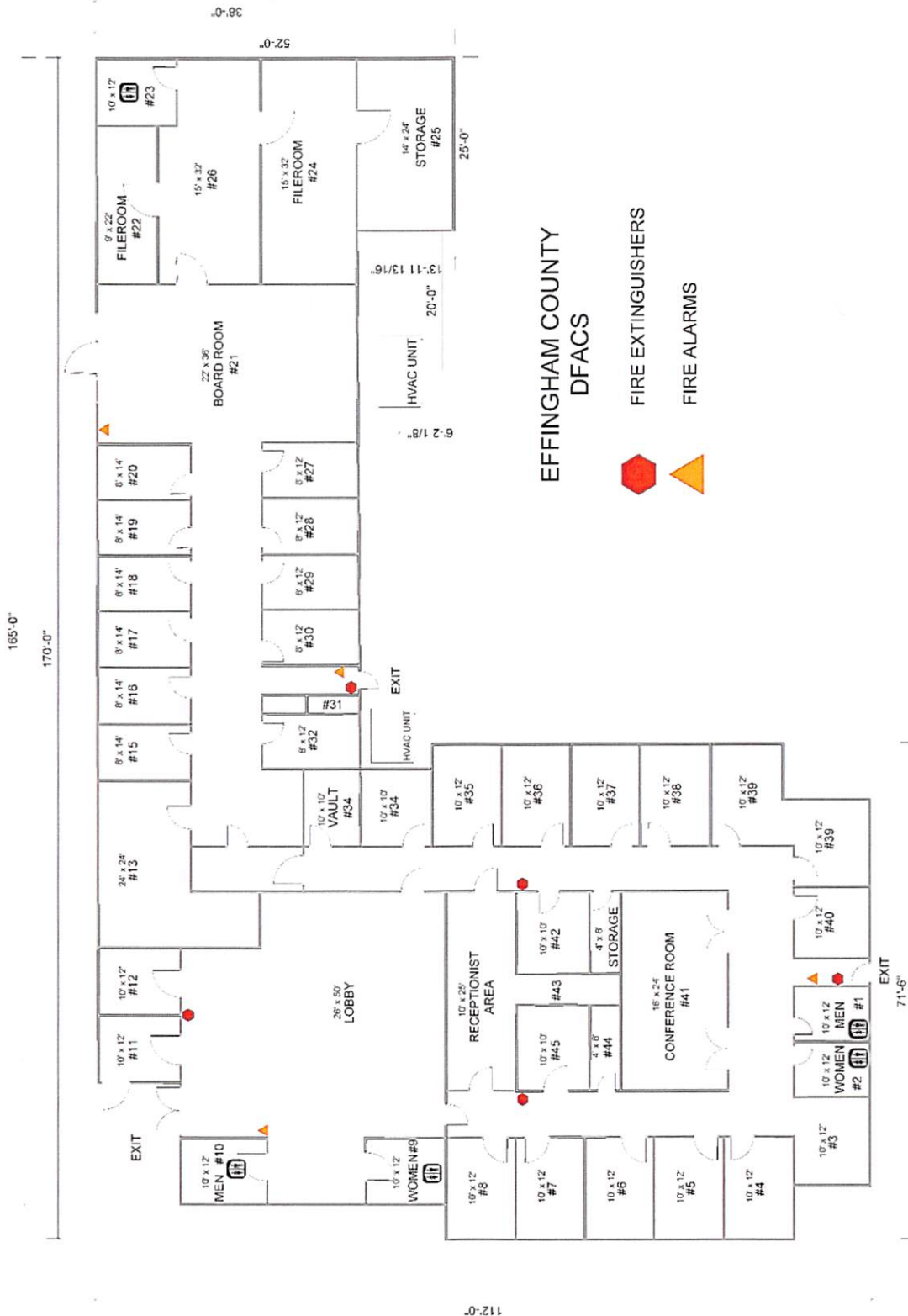


EXHIBIT B

INTENTIONALLY OMITTED

EXHIBIT C

INTENTIONALLY OMITTED

EXHIBIT D

[Form Estoppel and Subordination Agreement]

Lease # _____

ESTOPPEL AND SUBORDINATION AGREEMENT

This ESTOPPEL AND SUBORDINATION AGREEMENT (this “**Agreement**”) dated the _____ day of _____, _____ between _____ whose address is _____ (“**Mortgagee**”), and STATE PROPERTIES COMMISSION, a commission within the State Government of Georgia created by O.C.G.A. §50-16-32, whose business address for purpose of this Agreement is 270 Washington Street, Suite 2-129, Atlanta, Georgia 30334 (“**Tenant**”).

RECITALS:

WHEREAS, Tenant has entered into a Master Lease Agreement dated _____, _____ (the “**Lease**”) with _____ (“**Landlord**”), covering certain premises more fully described in the Lease (the “**Premises**”), which Premises are a part of that the real property located at _____;

WHEREAS, a condition of funding the aforesaid loan by Mortgagee to Landlord is that the Lease be ratified and subordinated to the Security Deed and that the Tenant agree to attorn to Mortgagee; and

WHEREAS, Landlord and Tenant wish to so ratify and are willing to subordinate the Lease to the Security Deed; and

WHEREAS, Tenant has agreed that Tenant will attorn to Mortgagee, provided Tenant is assured of continued and undisturbed occupancy of the Premises under the terms of the Lease.

NOW, THEREFORE, for and in consideration of the Premises, the mutual covenants herein contained and the sum of Ten Dollars and no/100 (\$10.00) in hand paid by Mortgagee to Landlord and to Tenant, the receipt and sufficiency whereof are hereby acknowledged, Tenant, Landlord, and Mortgagee hereby agree as follows:

1. **Status of Lease.** Landlord and Tenant hereby represent to Mortgagee as follows:
 - a. that the Lease is in full force and effect, that there are no amendments or modification thereto unless as expressly set forth above, and that there are no other agreements between Landlord and Tenant relating to the Premises;
 - b. Tenant has not prepaid any rental, other than as provided in the Lease, to Landlord, or to any other party, other than the rent due and payable in the calendar month of the execution

of this Agreement; and

- c. Tenant is not in breach or default of the Lease.
2. **Subordination.** The Lease and the rights of the Tenant thereunder are hereby subordinated to the Security Deed and the security title thereof and to all renewals, substitutions, extensions, replacements, consolidations, and increases in amount thereof.
 3. **Non-Disturbance of Lease.** So long as the Lease, including any renewals, extensions, substitutions, or replacements thereof, shall be in full force and effect and Tenant shall not be in default thereunder:
 - a. Tenant shall not be joined as an adverse or party defendant in any action or proceeding which may be instituted or commenced by Mortgagee to foreclose or enforce the Security Deed or the Note secured thereby;
 - b. Tenant's interest under the Lease shall not be terminated or disturbed during the term of the Lease, including any renewals, extensions, substitutions, or replacements thereof, nor shall Tenant be evicted from the Premises by reason of any default under the Security Deed or the Lease Assignment.
 4. **Attornment of Tenant.** In the event either Mortgagee or any successor in interest shall succeed to the rights of Landlord under the Lease, whether through possession, surrender, assignment, judicial action, foreclosure action, or delivery of a deed or otherwise, Tenant shall attorn to and recognize such successor-landlord as Tenant's landlord and the parties shall promptly execute and delivery any instrument that any one of them may reasonably request of the other to evidence such attornment and acceptance thereof and the recognition by such parties of all of the terms, provisions, covenants, obligations, and privileges contained in the Lease. From and after the time of such attornment, Tenant shall have the same remedies against such successor-landlord for the breach of an agreement contained in the Lease, including any renewals, extensions, substitutions, or replacements thereof, that Tenant might have had against Landlord if the Lease has not been terminated, except that no such successor-landlord shall be (i) in any way responsible or liable for any act or omission of any prior landlord, (ii) subject to any offsets or defenses which Tenant might have against any prior landlord, and Tenant agrees not to assert the same or any damages arising therefrom against such successor-landlord, (iii) bound by any rent which Tenant might have paid for more than the current month to any prior landlord, (iv) bound by any amendment or modification to the Lease made without the prior written consent of Mortgagee, or (v) in any way responsible for any deposit or security which was not delivered to such successor-landlord.
 5. **Notice of Default to Mortgagee.** Tenant hereby agrees to give prompt written notice to Mortgagee of any default of the Landlord under the Lease, if such default is of such a nature as to give Tenant the right to terminate the Lease, reduce rent or to credit or offset any amounts against future rent. It is further agreed that such notice will be given to any successor in interest of the Mortgagee under the Security Deed provided that prior to such default of the Landlord, such successor in interest shall have given written notice to the Tenant of its acquisition of the Mortgagee's interest therein, and designated the address to which such notice is to be directed.

- 6. **Notices, Demands, and Requests.** All notices, demands, or requests provided for or permitted to be given pursuant to this Agreement must be in writing and shall be deemed to have been properly given or served by depositing in the United States Mail, postage prepaid, and registered or certified, return receipt requested, and addressed to the addresses set forth on the first page hereof. The sender of said notice shall request the United States Postal Service to show to whom, date, and address of delivery of said notice. All notices, demands, and request shall be effective upon being deposited in the United States Mail. However, the time period in which a response to any notice, demand, or request must be given, if any, shall commence to run from the date of receipt of the notice, demand, or request by the addressee thereof. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given shall be deemed to be receipt of the notice, demand, or request sent. By giving at least thirty (30) days written notice thereof, Tenant, Landlord, or Mortgagee shall have the right from time to time and at any time during the term of this Agreement to change their respective addresses and each shall have the right to specify as its address any other address within the United States of America.
- 7. **No Oral Change.** This Agreement may not be discharged or modified orally or in any manner other than by an agreement in writing signed by the party or parties to be charged thereby.
- 8. **Binding Effect.** The agreements herein contained shall bind and inure to the benefit of the successor in interest of the parties hereto and, without limiting such, the agreements and rights of the Mortgagee shall specifically be binding upon and inure to the benefit of any purchaser of the property at a sale foreclosing the Security Deed.
- 9. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the law of the State of Georgia.

TENANT

WITNESS

 Notary Public
 My Commission Expires:

 (AFFIX AND IMPRESS NOTARY
 PUBLIC SEAL HERE)

By: _____

Title: _____

MORTGAGEE

WITNESS

Notary Public
My Commission Expires:

(AFFIX AND IMPRESS NOTARY
PUBLIC SEAL HERE)

By: _____

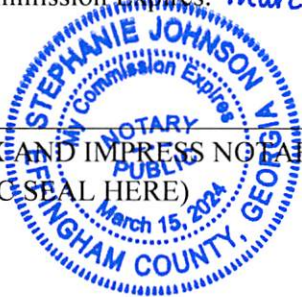
Title: _____

WITNESS

S. Johnson

Notary Public
My Commission Expires: *March 15, 2024*

(AFFIX AND IMPRESS NOTARY
PUBLIC SEAL HERE)



LANDLORD

Wesley M. Corbitt

By: *Wesley M. Corbitt*

Title: *Chairman*

EXHIBIT E

INTENTIONALLY OMITTED

EXHIBIT F**RIDER**

This Rider shall be a part of the foregoing Master Lease Agreement (the "Agreement") by and between **EFFINGHAM COUNTY BOARD OF COMMISSIONERS** as "Landlord", and the **STATE PROPERTIES COMMISSION** as "Tenant". In the event of any conflict between the terms and conditions of this Rider and the terms and conditions of the Agreement to which this Rider is attached, the terms and conditions of the Rider shall control. In addition to any other terms whose definitions are fixed and defined within this Rider, the terms used herein with the initial letter capitalized shall have the same meaning ascribed to them as set forth in the main text of the Agreement or any of the Agreement's Exhibits.

1. **At-Will Period:** Landlord and Tenant hereby acknowledge and agree that during the time period from 6/30/2015 through the Commencement Date of this agreement (the "**At-Will Period**"):
 - a. Tenant's Subtenant or the state entity occupying the Premises (as the Occupying Agency) continually occupied the Premises.
 - b. The Occupying Agency continued to pay Rent to Landlord for the Premises.
 - c. Landlord continued to accept Rent from the Occupying Agency.
 - d. No additional amounts are due from Tenant and/or the Occupying Agency to Landlord for obligations accruing during the At-Will Period.
2. **Signage:** Within one hundred twenty (120) days of the execution of this Agreement, Tenant or Occupying Agency (or Agencies), at Landlord's sole cost and expense, shall be permitted to replace Occupying Agency's (or Agencies') signage graphics where such are extant in, on, and around the Building and Premises, as necessary in order to bring such into compliance with the standards set forth in *Department of Human Services Facilities Signage Guide*, attached hereto and incorporate herein as **Attachment 1** of this Exhibit F.

EXHIBIT F
ATTACHMENT 1

Department of Human Services Facilities Signage Guide



Georgia Department of Human Services

DHS Facility Signage Guide

DHS Facility Signage Guide

Fonts

Signage across the Department's facilities should be consistent. Overall, signs should use the state seal and the name of the Department and Division in Arial and Arial Black font. "Georgia Department of Human Services" is always represented in Arial Black font. Division names are represented in Arial regular font. Both are written in title case format.

The DHS signs should use black type. Signage restrictions and mandates from building / complex owners should be provided to ofssrealestateunit@dhs.ga.gov.

Doors

Facility doors should have all writing in Arial font, with the exception of the Department name in Arial Black. Font color should be white or black, depending on the tint of the glass. Images of the state seal can be downloaded from the Employee Intranet.

If a vector file is needed, contact dhsgraphics@dhs.ga.gov.

Hours of operation should follow Associated Press Style format, with the hours represented as numerals and "a.m." or "p.m." represented lowercase with periods. Please find examples on the following pages.

Hours of operation
Monday – Friday
8 a.m. – 5 p.m.

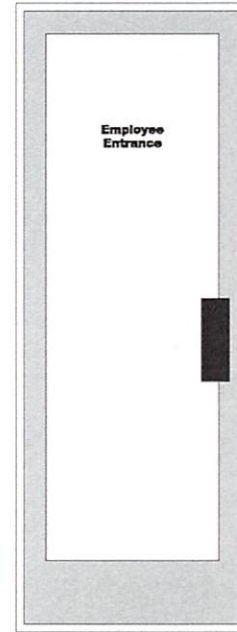
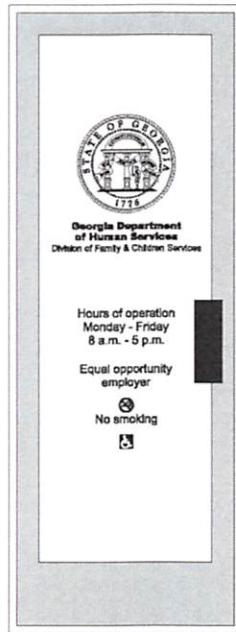
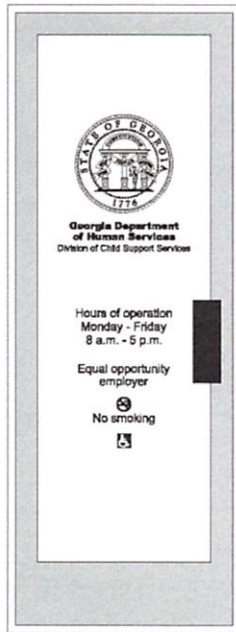
Design approvals

All signage graphics must be approved by DHS prior to installation. The Office of Facilities and Support Services is the primary contact with the sign vendor regarding design edits. Design approvals and installations will not be authorized unless approved by the DHS Office of Communications.

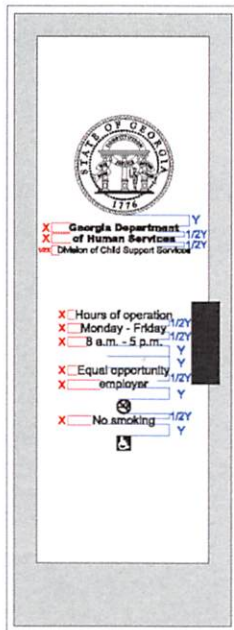
Measurements

"Y" is determined after the DHS seal is scaled proportionally by the vendor. Once "Y" is determined, the vendor will need to measure and use accordingly.

Single door mockup



Single door specifications



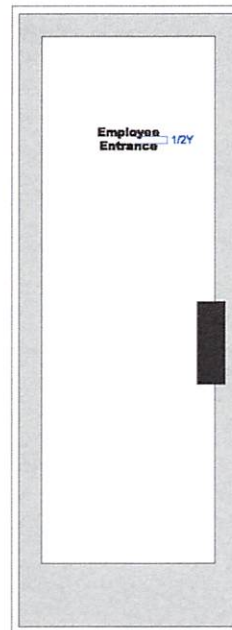
All text and seal centered

Department name
Arial Black

Division name
Arial Regular
(0.005 inch smaller than Department name)
Do not change kerning/tracking from default settings.

Hours of operation times
Arial Regular
Follows Associated Press Style

Equal opportunity and no smoking sign
Arial Regular
Add handicap accessible signage on all new-construction facilities



All text centered at eye level

Font
Arial Black

X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

Double door mockup



Double door specifications

All text left-aligned

Hours of operation times
Arial Regular

Follows Associated Press Style

Equal opportunity and no smoking sign
Arial Regular

Add handicap accessible signage on all new-construction facilities

All text and seal centered

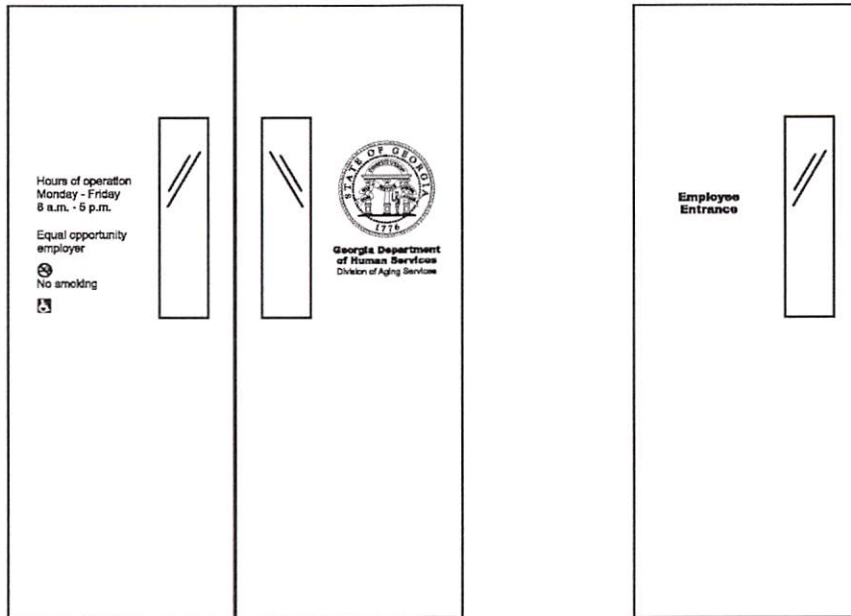
Department name
Arial Black

Division name
Arial Regular
(0.005 inch smaller than Department name)
Do not change kerning/tracking from default settings.

X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

Solid/non-glass door mockup



Solid/non-glass door specifications

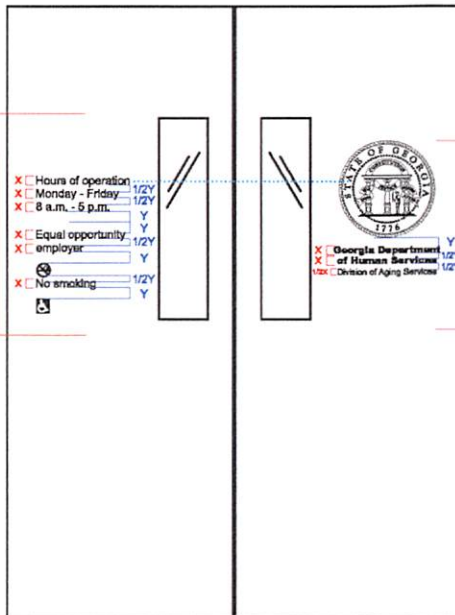
All text left aligned

Hours of operation times
Arial Regular

Follows Associated Press Style

Equal opportunity and no smoking sign
Arial Regular

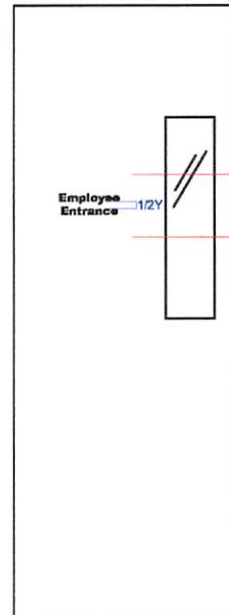
Add handicap accessible signage on all new-construction facilities



All text and seal centered

Department name
Arial Black

Division name
Arial Regular (0.005 inch smaller than Department name)
Do not change kerning/tracking from default settings.



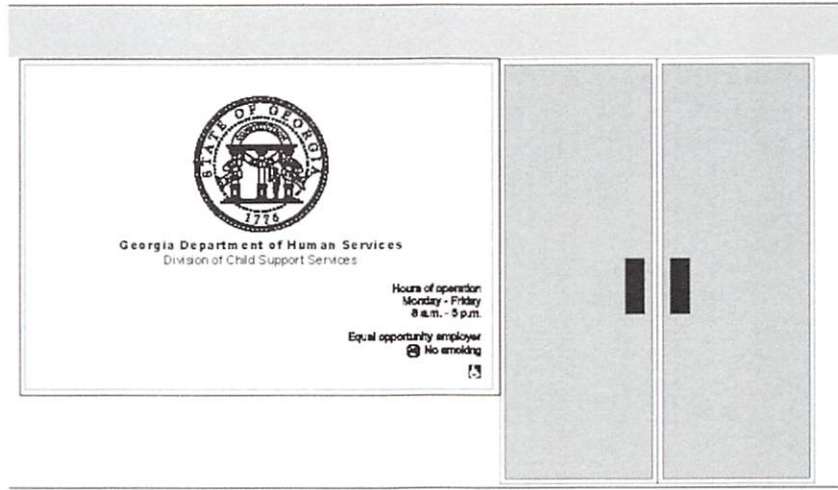
All text centered at eye level.

Font
Arial Black

X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

Solid door with adjacent window panel mockup



Solid door with adjacent window panel specifications

Seal

Department name
Arial Black

Division name
Arial Regular
Do not change kerning/tracking from default settings.

Seal, Department and Division names must be centered on glass

Hours of operation times
Arial Regular
Follows Associated Press Style

Equal opportunity and no smoking sign
Arial Regular
All text right aligned

X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

Signs/Marquees

Monument/panel sign mockup

Horizontal - Single location

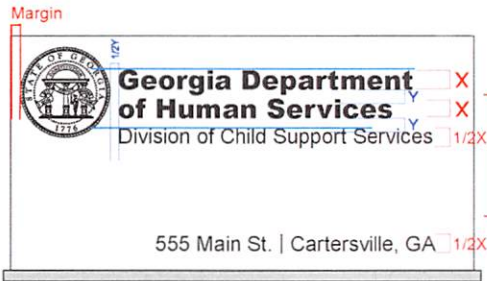


Horizontal - Co-location

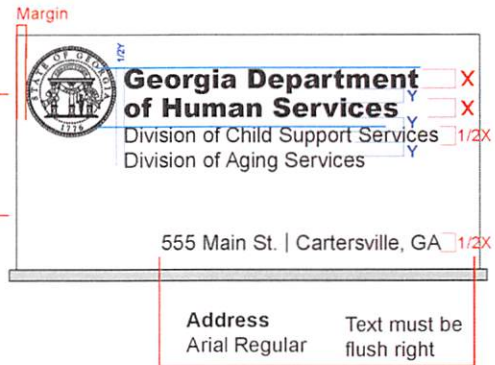


Monument/panel sign specifications

Horizontal - Single location



Horizontal - Co-location



Department name
Arial Black

Division name
Arial Regular
**Do not change
kerning/tracking
from default
settings.**

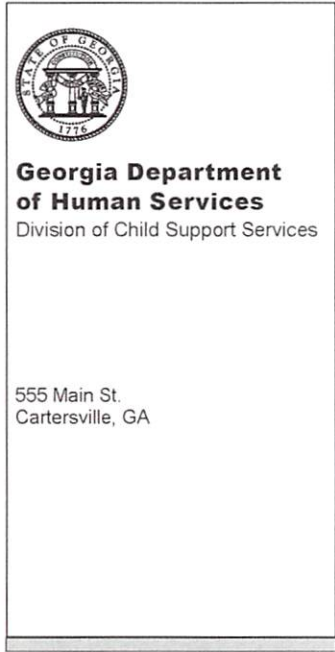
All text must be
left aligned

Address
Arial Regular
Text must be
flush right

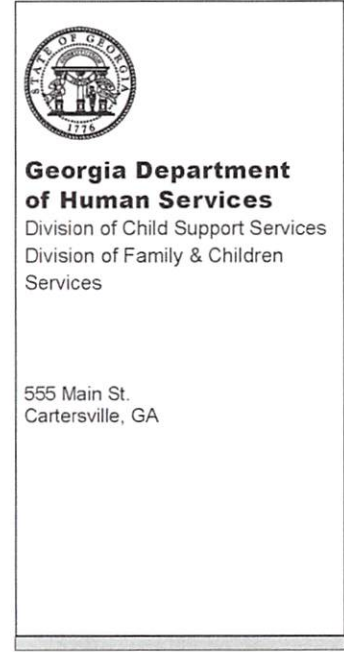
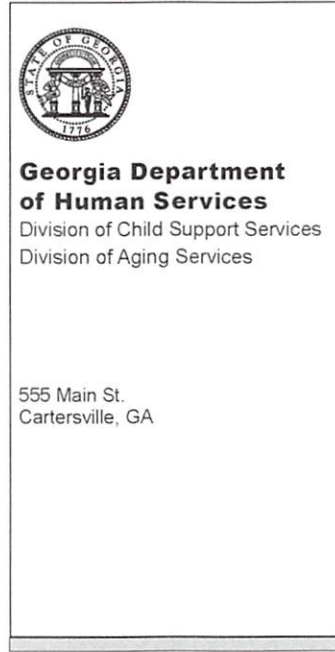
X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

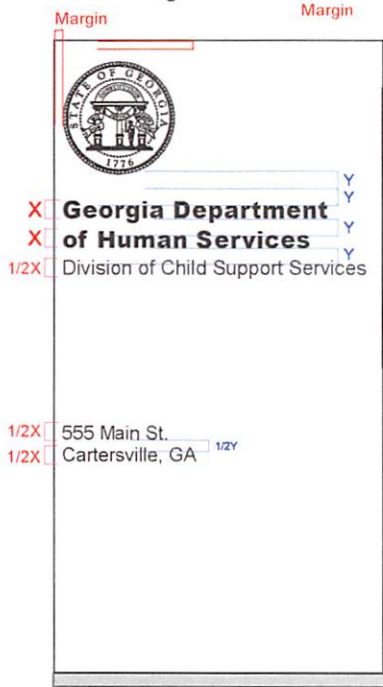
Monument/panel sign mockup
Vertical - Single location



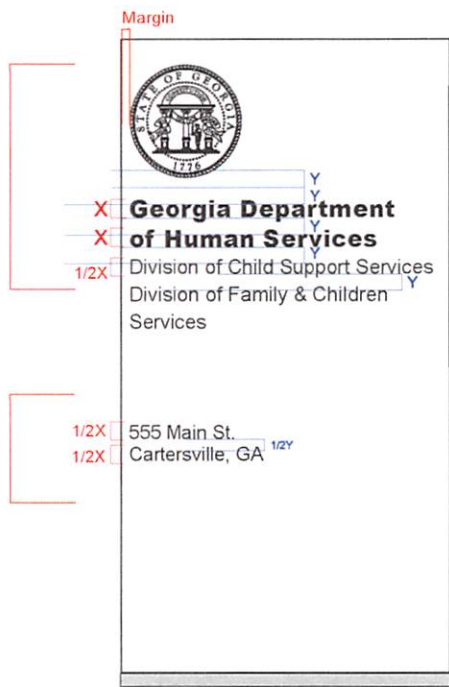
Vertical - Co-location



Monument/panel sign specifications
Vertical - Single location



Vertical - Co-location

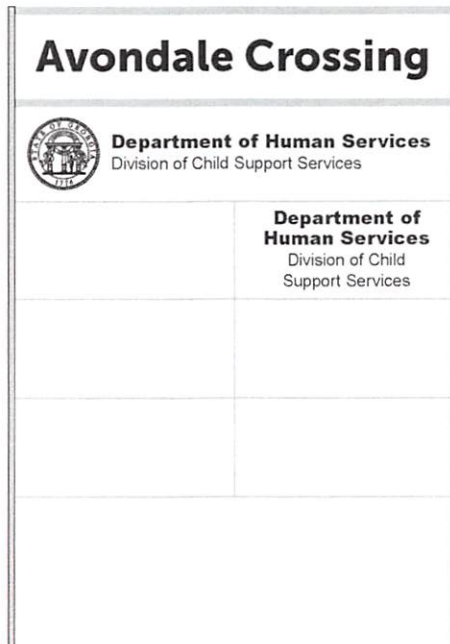


- Seal**
- Department name**
Arial Black
- Division name**
Arial Regular
Do not change kerning/tracking from default settings.
- Seal, Department and Division names must be flushed left
- Address**
Arial Regular
Text must be left aligned
- Address high enough to allow for vegetation growth, formats can include street number only or full address

X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

Illuminated complex marquee mockup



Illuminated complex marquee specifications

Seal

Department name
Arial Black

Division name
Arial Regular
**Do not change kerning/
tracking from default
settings.**

(use this design for larger,
horizontal displays)



Department name
Arial Black

Division name
Arial Regular

(use this design for smaller
displays)

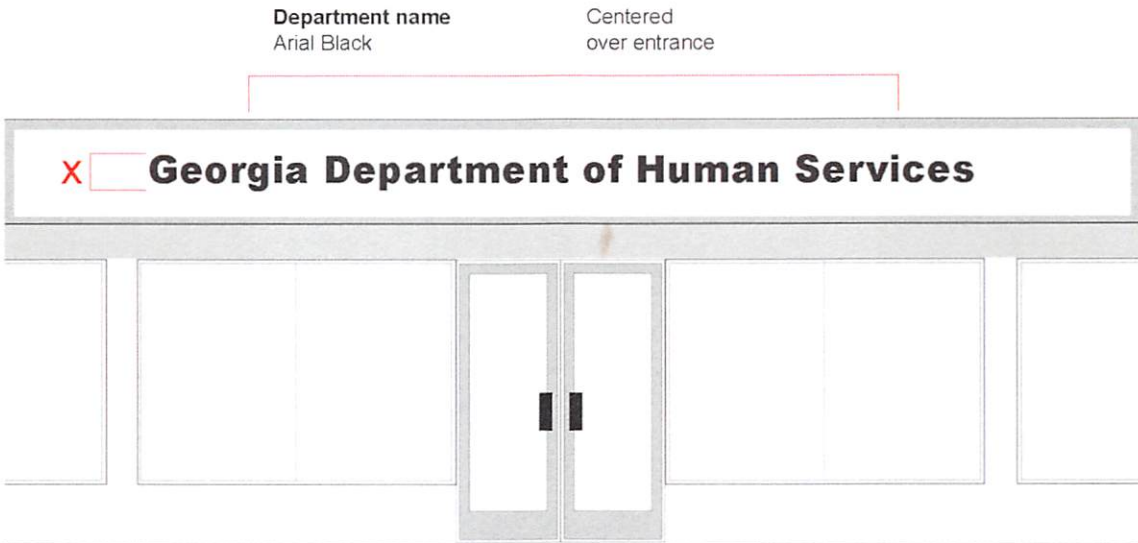
X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

Building Fronts
Standard mockup

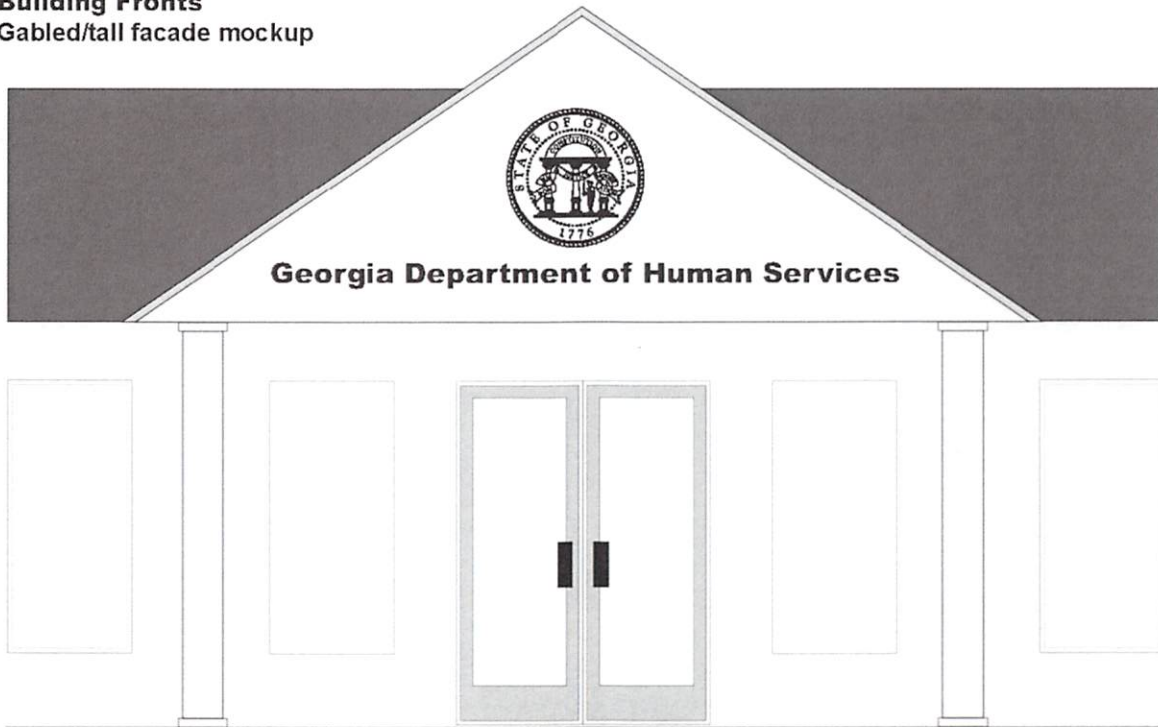


Standard specifications



X = Letter height
1/2X = Letter height variable

Building Fronts
Gabled/tall facade mockup



Gabled/tall facade specifications

Department name
Arial Black

Centered over entrance with seal above

This format can also be used on
semi-circle/rounded awning fronts



X = Letter height
1/2X = Letter height variable

Y = Spacing between lines reference
1/2Y = Spacing between lines variable

Staff Report

Subject: Consideration to renew the rental agreement with Action Pact (formally Concerted Services, Inc.) for space in the Effingham County Annex.

Author: Alison Bruton, Purchasing Agent

Department: Purchasing

Meeting Date: 05/21/2024

Item Description: Consideration to approve the rental agreement with Action Pact for space in the Effingham County Annex.

Summary Recommendation: Staff recommends approval of the rental agreement with Action Pact for space in the Effingham County Annex

Executive Summary/Background:

- The County has a rental agreement in place with Concerted Services who occupy office space in the Effingham County Annex. The office is used for Emergency and Energy assistance programs, case management, and weatherization services. Concerted Services were established as a community action agency under the Economic Opportunity Act of 1964 to combat poverty. Concerted Services has since changed their name to Action Pact.
- The renewal term will be July 1, 2024 through June 30, 2025.
- The monthly rent is \$0 in consideration of the services provided to Effingham County residents. The County pays for utilities and maintenance of the facility.
- The agreement can be terminated at any time by providing 30 days written notice to tenant.
- The County attorney has reviewed and approved the agreement.

Alternatives for Commission to Consider:

1. Approve to renew the rental agreement with Action Pact (formally Concerted Services, Inc.) for space in the Effingham County Annex.
2. Cancel the agreement.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing

Funding Source: Department 14 – Public Buildings - maintenance and utility costs

Attachments:

Rental Agreement and Amendments

STATE OF GEORGIA
EFFINGHAM COUNTY

RENTAL AGREEMENT

THIS AGREEMENT, entered into this 18th day of May, 2021, by and between the Board of Commissioners of Effingham County, hereinafter Landlord, and Action Pact, previously named Concerted Services Incorporated, hereinafter Tenant.

WHEREAS, Landlord is the fee owner of certain real property being, lying and situated in Effingham County, Georgia, such real property having a street address of 768 Hwy 119 South, Springfield, Georgia. The "Premises" is commonly referred to as the Effingham County Annex, and more particularly described as two offices and one waiting room inside the Effingham County Annex; and

WHEREAS, Tenant is a public service organization which provides extensive services to those in need of Emergency Assistance, Nutrition Services for the Elderly, Energy Assistance, and Case Management to the residents of Effingham County, Georgia; and

WHEREAS, the Board of Commissioners are the elected governing authority of Effingham County, Georgia, whose authority under Article IX, Section II, Paragraph III of the Constitution of the State of Georgia includes the power to enter into agreements to provide community services in furtherance of the public health and welfare

WITNESSETH: That for and in consideration of the payment of the rents and the performance of the covenants contained on the part of Tenant, said Landlord does hereby demise and let unto Tenant, and Tenant hires from Landlord, those Premises described above commencing on the date referenced above, or upon formal adoption of the rental agreement by both entities on the following terms and conditions:

1. Term. The initial term of this agreement shall be for one (1) year commencing at 12:00 a.m. on July 1, 2021 and shall expire on June 30, 2022. Upon the termination date, Tenant shall be required to vacate the Premises unless Landlord and Tenant formally extend this Agreement in writing or create and execute a new, written, and signed agreement. The Landlord may extend this Rental Agreement at the expiration of the aforementioned term, on a year to year basis for one (1) consecutive year. Said renewal or extension shall be upon the same terms and conditions as herein set forth and at the same monthly rate stipulated herein. Landlord may terminate the tenancy at any time by providing to Tenant 30 days written notice of intention to terminate. Tenant may terminate the tenancy at any time by providing to Landlord written notice of intention to terminate. Rent shall continue at the rate specified in this Agreement, or as allowed by law. All other terms and conditions as outlined in this Agreement shall remain in full force and effect.

2. Rent. Under the terms of this Agreement, "Rent" shall consist of all monetary obligations owed to Landlord by Tenant in accordance with this Agreement. Tenant shall pay to Landlord zero DOLLARS (\$0) per month and continue to use the Premises for community assistance for residents of Effingham County for the Term of the Agreement.

3. Permitted Uses. It is understood and agreed by the parties that Tenant shall use said premises for its office space within Effingham County for the purposes set forth in Attachment A to this agreement, and for no other purposes without prior written consent of Landlord.

4. Ordinances and Statutes. Tenant shall comply with all statutes, ordinances, and requirements of all municipal, state, and federal authorities now in force, or which hereafter may be in force, pertaining to the use and occupancy of the premises.

5. Defects in the Leased Premises. Tenant accepts the premises "as is" and waives all objections or causes of action due to defects therein, whether or not such defects are apparent. Tenant releases Effingham County from any and all claims, demands, or causes of action which tenant, its successors, assigns and licensees may now have or hereafter acquire for damage or injury to its property, employees, and agents due to defects in Effingham County's premises.

6. Repairs and Alterations. Landlord shall be responsible for all maintenance and repairs to the grounds, building exterior, exterior walls, walkways, HVAC, fixtures, electrical wiring, plumbing, utility lines, and roof. Tenant shall be responsible for all maintenance and repairs to the interior except as to items for which the Landlord is responsible. Tenant shall not make structural alterations to the premises without the prior written consent of Landlord. All alterations, additions, or improvements to the premises shall become the property of Landlord and shall remain upon and be surrendered with the premises.

7. Upkeep of Premises. Tenant shall keep and maintain the premises in a clean and sanitary condition at all times, and upon the termination of the tenancy shall surrender the premises to Landlord in as good condition as when received, ordinary wear and damage by the elements excepted.

8. Assignment and Subletting. Tenant shall not assign this Agreement or sublet any portion of the premises without prior written consent of Landlord.

9. Utilities. Landlord shall pay utility expenses, i.e. water, gas, electric and sanitation for the premises.

10. Default. If Tenant shall fail to pay rent when due, or perform any term hereof, after not less than three (3) days written notice of such default given in the manner required by law, Landlord, at his/her option, may terminate all rights of Tenant hereunder, unless Tenant, within said time, shall cure such default. If Tenant abandons or vacates the premises while in default of the payment of rent, Landlord may consider any property left on the premises to be abandoned and may dispose of the same in any manner allowed by law.

11. Right of Entry. Landlord reserves the right to enter every part of the demised premises at all reasonable hours for the purpose of inspection, and whenever necessary to make repairs and alterations to the demised premises. Tenant hereby grants permission to Landlord to show the demised premises to prospective purchasers, mortgagees, tenants, workmen, and contractors at reasonable hours of the day.

12. Destruction of the Premises. In the event the Premises are destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence

of Tenant, this Agreement shall terminate from such time except for the purpose of enforcing rights that may have then accrued hereunder. The rental provided for herein shall then be accounted for by and between Landlord and Tenant up to the time of such injury or destruction of the Premises, Tenant paying rentals up to such date and Landlord refunding rentals collected beyond such date. Should a portion of the Premises thereby be rendered uninhabitable, the Landlord shall have the option of either repairing such injured or damaged portion or terminating this Lease. In the event that Landlord exercises its right to repair such uninhabitable portion, the rental shall abate in the proportion that the injured parts bears to the whole Premises, and such part so injured shall be restored by Landlord as speedily as practicable, after which the full rent shall recommence and the Agreement continue according to its terms. If the premises are destroyed due to the negligent or willful acts or omissions of Tenant, its directors, officers, employees, agents, invitees, licensees, or guests, Tenant agrees to pay to Landlord a sum equal to the appraised value of the premises immediately preceding their destruction, as reflected by the records of the Board of Tax Assessors of Effingham County.

13. Liability Insurance. Tenant will carry liability insurance in such amounts as determined by Effingham County Board of Commissioners and will have Effingham County Board of Commissioners named as additional insured.

14. Indemnification. Tenant agrees to indemnify and hold Landlord harmless from any and all demands, claims, suits, losses, suits, or judgments of any kind or nature whatsoever arising from occurrences on the demised premises during the initial and any subsequent terms of this Agreement. Tenant further agrees to indemnify and hold Landlord harmless for any injury to Tenant’s directors, officers, employees, agents, invitees, and guests while in possession of the premises except for injury resulting from Effingham County’s willful acts or omissions.

15. Attorney’s Fees. Tenant shall be responsible for Landlord’s costs, including, but not limited to, reasonable attorney’s fees, should Landlord prevail in any action brought for the recovery of rent or other moneys due or to become due under this lease or by reason of a breach of any covenant herein contained or for the recovery of possession of said premises, or to compel the performance of anything agreed to be done herein, or to recover for damages to said property, or to enjoin any act contrary to the provisions hereof.

16. NOTICE. Any notice required or permitted under this Lease or under state law shall be deemed sufficiently given or served if hand-delivered or if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to:
Effingham County Board of Commissioners
601 North Laurel Street
Springfield, Georgia 31329

If to Tenant to:
Action Pact
510 Tebeau Street
Waycross, GA 31501

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party. In the event of a change in any of the names and addresses above, Landlord shall advise each Tenant of the change within thirty (30) days after the change either in writing or by posting a notice of the change in a conspicuous place.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate the day and year below written.

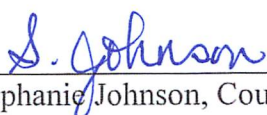
BOARD OF COMMISSIONERS OF
EFFINGHAM COUNTY



Wesley Corbitt, Chairman

05/18/2021
Date

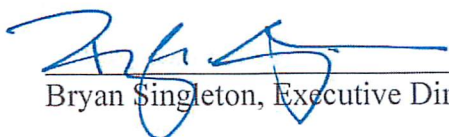
ATTEST:



Stephanie Johnson, County Clerk

05/18/2021
Date

TENANT



Bryan Singleton, Executive Director

4/26/2021
Date



Witness

4-26-21
Date

ATTACHMENT A

Action Pact, Inc. is a private non-profit organization originally established under the Economic Opportunity Act of 1964 to fight America's War on Poverty. Action Pact is one of approximately 1,000 such agencies across the nation known as a Community Action Agency.

Action Pact's mission is big. We strive to create equal opportunity by prioritizing progress over programs. We draw strength from our past and focus our energy on an even stronger future. With action pact's help, our communities will be full of neighbors who can support their families, boost their education, and have a meaningful impact.

Action Pact offers the following services in Effingham County:

Emergency Assistance – providing food, shelter, utility assistance, medical assistance, clothing and other basic needs.

Energy Assistance – offers a one-time payment of a heating bill for low-income households. Household in which every member is at least 65 years old or completely bedridden are treated with priority and can apply in November. Other households will be assisted starting in December if funds remain

Case Management Services – These services are for the specific purpose of assisting low-income individuals and families in the elimination or reduction of barriers to self-sufficiency. Clients work one on one with case managers to identify problem areas and develop a plan of action. Individual plans may include services such as employment assistance, budget counseling, legal aid, mortgage and credit counseling, and more.

Weatherization Services – including stopping major air infiltration, attic insulation, sidewall insulation, smart thermostats, compact fluorescent lamps, sealing and insulating HVAC duct systems and floor insulation.

**Amendment No. 1 to the
Rental Agreement
Executed May 18, 2021
between
Board of Commissioners of Effingham County
and
Action Pact**

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this ____ day of _____, 2022 by and between the **County of Effingham** ("COUNTY") with offices at 601 N Laurel Street, Springfield, GA 31329 and **Action Pact** with offices at **768 Hwy 119 South, Springfield, GA.**

WHEREAS, THE COUNTY and Action Pact entered into a Rental Agreement dated May 18, 2022 for 768 Hwy 119 South, Springfield, GA (as amended, the "Rental Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Rental Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Rental Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Rental Agreement to renew for one (1) additional year commencing upon completion of the current term, July 1, 2022 and ending on June 30, 2023.
2. Except as specifically set forth herein, all other terms and provisions of the Rental Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

Action Pact

Effingham County Board of Commissioners

By: _____

By: Wesley M. Corbitt

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: 05/17/2022

Amendment No. 2 to the
Rental Agreement
Executed May 18, 2021
between
Board of Commissioners of Effingham County
and
Action Pact

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this 24th day of April, 2023 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **Action Pact** with offices at 768 Hwy 119 South, Springfield, GA.

WHEREAS, THE COUNTY and Action Pact entered into a Rental Agreement dated May 18, 2022 for 768 Hwy 119 South, Springfield, GA (as amended, the "Rental Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Rental Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Rental Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Rental Agreement to renew for one (1) additional year commencing upon completion of the current term, July 1, 2023 and ending on June 30, 2024.
2. Except as specifically set forth herein, all other terms and provisions of the Rental Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 2 to be signed by their duly authorized representatives the day and year first written above.

Action Pact

By: Shelli Tyre

Printed Name: Shelli Tyre

Title: Executive Director

Dated: 4-24-2023

Effingham County Board of Commissioners

By: Wesley M. Corbitt

Printed Name: Wesley Corbitt

Title: Chairman

Dated: 05/02/2023

**Amendment No. 3 to the
Rental Agreement
Executed May 18, 2021
between
Board of Commissioners of Effingham County
and
Action Pact**

THIS AMENDMENT NO. 3 (the "Amendment") is entered into this ____ day of _____, 2024 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **Action Pact** with offices at **768 Hwy 119 South, Springfield, GA.**

WHEREAS, THE COUNTY and Action Pact entered into a Rental Agreement dated May 18, 2021 for 768 Hwy 119 South, Springfield, GA (as amended, the "Rental Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Rental Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Rental Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Rental Agreement to renew for one (1) additional year commencing upon completion of the current term, July 1, 2024 and ending on June 30, 2025.
2. Except as specifically set forth herein, all other terms and provisions of the Rental Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 3 to be signed by their duly authorized representatives the day and year first written above.

Action Pact

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: _____

Staff Report

Subject: FEMA Building Resilient Infrastructure and Communities (BRIC) Grant
Author: Kathy Candler, Grants Coordinator
Department: County Manager
Meeting Date: 06/04/2024

Item Description: This is a request that ECBOC ratify and affirm the submission of a grant application to FEMA for the Building Resilient Infrastructure and Communities (BRIC) Grant.

Summary Recommendation:

Staff requests approval for ECBOC to ratify and affirm the submission of a grant application to FEMA for the Building Resilient Infrastructure and Communities (BRIC) Grant.

Executive Summary:

Building Resilient Infrastructure and Communities (BRIC) supports states, local communities, tribes, and territories in undertaking hazard mitigation projects to reduce disaster and natural hazard risks. The Stormwater System Design Improvement project involves developing engineering, environmental, and feasibility analyses and conducting cost-benefit activities to support application development for enhanced community resilience.

Background:

1. The grant award amount is \$255,000.
2. There is a 25% match for the FY 2024 BRIC Program, is \$85,000.
3. The deadline date was Feb 27, 2024.

Alternatives for the Commission to Consider:

1. Approve ECBOC's ratification and affirmation of submitting a grant application to FEMA for the Building Resilient Infrastructure and Communities (BRIC) Grant.
2. Disapprove ECBOC ratifying and affirming the submission of a grant application to FEMA for the Building Resilient Infrastructure and Communities (BRIC) Grant.
3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1

Other Alternatives:

N/A

Department Review: *(list departments)*

Effingham County Fire Rescue

Funding Source:

25% Cost share requirement, \$85,000

Stormwater System Design Improvements

[View burden statement](#)

Assurances and certifications

[View burden statement](#)

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h)

- VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
 8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SF-LLL: Disclosure of Lobbying Activities

[View burden statement](#)

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. Â§ 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL

Continue

Stormwater System Design Improvements

[View burden statement](#)

Budget

Budget cost estimate and management cost (optional) should directly link to your scope of work and work schedule. You must add at least one item(s) greater than \$0 for your cost estimate. Once you have added item(s) for your cost estimate, you may then add the item(s) for management cost (optional). As necessary, please adjust your federal/non-federal cost shares and add the non-federal funding source(s) you are planning to use this project. Once you have completed this section, please click the Continue button at the bottom of this page to navigate to the next section.

Add budget cost types and item(s)

Click the Add cost type button below to add cost type cost estimate and then click the Add item(s) button to add the item(s) for the cost estimate. After adding items to your cost estimate, you may then select Add cost type button again to add management costs (optional) and applicable items.

+ Add cost type

Grand total: \$340,000.00

Budget type: Non construction

▶ Cost type: Cost estimate	\$340,000.00
----------------------------	--------------

Program income (optional)

\$

Cost share

Cost share or matching means the portion of project costs not paid by federal funds.

Proposed federal vs. non-federal funding shares

Hazard mitigation assistance (HMA) funds may be used to pay up to 75% federal share of the eligible activity costs. Building Resilient Infrastructure and Communities (BRIC), Economically Disadvantaged Rural Communities (EDRCs) and Community Disaster Resilience Zones (CDRZs) may be eligible for up to 90% federal share. Flood Mitigation Assistance (FMA) and severe repetitive loss (SRL) properties may be eligible for up to 100% federal share. Repetitive loss (RL) properties may be eligible for up to 90% federal share.

Cost estimate

[Is this an Economically Disadvantaged Rural Community or Community Disaster Resilience Zone?](#) ⓘ

This determines your federal/non-federal share ratio.

- Yes
- No

federal share	75.00	\$255,000.00
Proposed non-federal share	25.00	\$85,000.00

Non-federal funding sources here

That portion of the total costs of the program provided by the non-federal entity in the form of in-kind donations or cash match received from third parties or contributed by the agency. In-kind contributions must be provided and cash expended during the project period along with federal funds to satisfy the matching requirements.

[+ Add funding source](#)

Funding source	Funding amount	% Non-federal share by source
▶ Funding source: Effingham County (Local Match)	100.00%	\$85,000.00

Please provide any additional comments below (optional).

Attachments

Attach a document

Maximum file size: 1 GB

Filename	Date uploaded	Uploaded by	File size	Description	Action

Continue

Item X. 6.

Stormwater System Design Improvements

[View burden statement](#)


Community

Please provide the following information. If the Congressional district number for your community does not display correctly, please contact your State NFIP coordinator.

Add Communities

Please find the community(ies) that will benefit from this mitigation activity by clicking on the Find communities button. If needed, modify the Congressional District number for each community by entering the updated number under the U.S. Congressional District column for that community. When finished, click the Continue button. NOTE: You should also notify your State NFIP coordinator so that the updated U.S. Congressional District number can be updated in the Community Information System (CIS) database.

 Find communities

Community name	County code	CID number	CRS community	CRS rating	U.S. Congressional District	
EFFINGHAM COUNTY *	103	130076	Y	7	<input type="text" value="1,2,"/>	 Delete

Please provide any additional comments below (optional).

Attachments

 Attach a document

Maximum file size: 1 GB

Filename	Date uploaded	Uploaded by	File size	Description	Action
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[Continue](#)

Stormwater System Design Improvements

[View burden statement](#)

Contact information

Subrecipient Authorized Representative (SAR)

	Primary phone	Mailing address	Delete
Kathy Candler kcandler@effinghamcountygov.com	Primary phone 9126751340 Mobile		Delete

Add a SAR

Point(s) of contact

	Primary phone	Additional phones	Mailing address	Edit
Kathy Candler Grants Coordinator kcandler@effinghamcountygov.com	9127548011 ext 4743 Work Fax	9126751340 Mobile	804 S Laurel Street Springfield GA 31329	

Add a point of contact

Continue

Item X. 6.

Stormwater System Design Improvements

[View burden statement](#)

Cost-effectiveness

How was cost-effectiveness determined for this project?

Not applicable

Please explain why this project is not applicable.

Project scoping is required to identify mitigation projects. Once projects are identified through the stormwater master planning effort, BCAs can be assessed on a project-by-project basis.

Please provide any additional comments below (optional).

Attachments

 Attach a document

Maximum file size: 1 GB

Filename	Date uploaded	Uploaded by	File size	Description	Action
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Continue

Stormwater System Design Improvements

[View burden statement](#)

Evaluation

Is the applicant participating in the [Community Rating System \(CRS\)](#)?

- Yes
- No

Select rating.

Is the applicant a [Cooperating Technical Partner \(CTP\)](#)?

- Yes
- No

Was this application generated from a previous FEMA HMA Advance Assistance or Project Scoping award or any other federal grant award, or the subapplicant is a past recipient of Building Resilient Infrastructure and Communities (BRIC) non-financial Direct Technical Assistance?

- Yes
- No

Has the applicant adopted building codes consistent with the [international codes](#)?

- Yes
- No

Year of building code

Please provide the building code.

Have the applicant's building codes been assessed on the [Building Code Effectiveness Grading Schedule \(BCEGS\)](#)?

- Yes
- No

Describe involvement of partners to enhance the mitigation activity outcome.




Will work closely with all interested parties, including GEMA, GDOT, Georgia DNR, residents, and businesses to obtain valuable input during the project.

Additional comments (optional)

Attachments

 Attach a document

Maximum file size: 1 GB

Filename	Date uploaded	Uploaded by	File size	Description	Action
 ARTICLE II. CONSTRUCTION CODES.docx	02/26/2024	kcandler@effinghamcounty.org	122 KB		 Delete

Continue

Stormwater System Design Improvements

[View burden statement](#)


Mitigation plan

Please provide your plan information below.

Is the Subapplicant entity that will benefit from the proposed activity covered by the current FEMA approved multi-hazard mitigation plan in compliance with 44 CFR Part 201?

Yes

Please provide plan detail

Plan name	Plan type	Plan approval date	 Edit
Effingham County Joint Hazard Mitigation Plan	Local Multijurisdictional Multi-Hazard Mitigation Plan	10/26/2023	
Proposed activity description HMP			

No



Please provide any additional comments below (optional).

Improvements will be made to the project scope to comply with sections 5.2 and 5.4. Awaiting FEMA approval. The proposed mitigation activity aligns with the Inland Flooding initiatives PA-10, PA-11, PA-12, PA 32 as listed in Section 7 of the HMP.

Attachments

 **Attach a document**

Maximum file size: 1 GB

Filename	Date uploaded	Uploaded by	File size	Description	Action
 2023 HMP.pdf	02/26/2024	kcandler@effinghamcounty.org	20 MB	Effingham County Joint Hazard Mitigation	 Delete

Continue

Stormwater System Design Improvements

[View burden statement](#)

Review subapplication

Submit for signature

Please select any of the following links to view or edit a particular section of your application. You may submit your application for signature once your application is complete and without any errors.



This application is ready to submit for signature

Submit this application for final signature to complete the application submission process.

- ✓ Subapplicant information [View/edit](#)
- ✓ Contact information [View/edit](#)
- ✓ Community [View/edit](#)
- ✓ Mitigation plan [View/edit](#)
- ✓ Scope of work [View/edit](#)
- ✓ Schedule [View/edit](#)
- ✓ Budget [View/edit](#)
- ✓ Cost-effectiveness [View/edit](#)
- ✓ Evaluation [View/edit](#)
- ✓ Comments & attachments [View/edit](#)
- ✓ Assurances and certifications [View/edit](#)

Stormwater System Design Improvements









[View burden statement](#)

Schedule

Specify the work schedule for the mitigation activities.

Add tasks to the schedule

Please include all tasks necessary to implement this mitigation activity; include descriptions and estimated time frames.

Task Name Survey	Start Month 1	Task Duration (in Months) 5 months	 Edit  Delete
Task Description Wetland, property boundary and topographic survey			
Task Name Design	Start Month 6	Task Duration (in Months) 8 months	 Edit  Delete
Task Description Stormwater CIP design for 20 projects - 20 construction sets of drawings.			
Task Name Permit Applications	Start Month 14	Task Duration (in Months) 6 months	 Edit  Delete
Task Description Prepare Permit Applications for Construction			
Task Name Preliminary BCA for 5 CIP	Start Month 14	Task Duration (in Months) 6 months	 Edit  Delete
Task Description Preliminary benefit-cost analysis of five CIP to better prepare for subsequent construction funding grant application.			

[+ Add a task](#)

Estimate the total duration of your proposed activities (in months).

20

Proposed project start and end dates

Start Date (MM/DD/YYYY)

01/01/2025

End Date (MM/DD/YYYY)

08/30/2027

[Continue](#)

Stormwater System Design Improvements

[View burden statement](#)

Scope of work

The project Scope of Work (SOW) identifies the eligible activity, describes what will be accomplished and explains how the mitigation activity will be implemented. The mitigation activity must be described in sufficient detail to verify the cost estimate. All activities for which funding is requested must be identified in the SOW prior to the close of the application period. FEMA has different requirements for project, planning and management cost SOWs.

Subapplication title (include type of activity and location)

Stormwater System Design Improvements

Activities

Primary activity type

Develop or conduct engineering, environmental, feasibility and/or benefit cost analy ▼

Secondary activity type (Optional)

Activities supporting development of applications ▼

Tertiary activity type (Optional)

Select ▼

Geographic areas description

The project aims to enhance various aspects across the Unincorporated areas of Effingham County.

Community lifelines

Primary community lifeline

Safety and security ▼

Primary sub-community lifeline

Government service ▼

Secondary community lifeline (Optional)

Transportation ▼

Secondary sub-community lifeline

Highway/roadway/motor vehicle



Tertiary community lifeline (Optional)

Select



Hazard sources

Primary hazard source

Flooding



Secondary hazard source (optional)

Infrastructure failure



Tertiary hazard source (optional)

Severe storm



How will the mitigation activity be implemented?

The County will retain a Consultant(s) to provide survey, engineering and permit services to for 20 projects identified in the Effingham County Stormwater Master Plan, dated June 5, 2023. This project scoping effort will provide the survey, design and permit applications required to create shovel ready project. it is anticipated these projects will be resubmitted for application for construction funding during the subsequent BRIC grant funding application cycle. The proposed project aligns with Section 7 PA10, PA11, PA12, PA13, PA14, PA15, PA16, PA17, PA18, PA19, PA20, PA21, PA22, PA23, PA24, PA25, PA26, PA27, PA28, PA29, PA30, PA31, PA32, PA33, PA34, PA35, PA36, PA37, PA38, PA39, PA40, PA41, PA42, PA43, PA44, PA45, PA46, PA47, PA48, PA49, PA50, PA51, PA52, PA53, PA54, PA55, PA56, PA57, PA58, PA59, PA60, PA61, PA62, PA63, PA64, PA65, PA66, PA67, PA68, PA69, PA70, PA71, PA72, PA73, PA74, PA75, PA76, PA77, PA78, PA79, PA80, PA81, PA82, PA83, PA84, PA85, PA86, PA87, PA88, PA89, PA90, PA91, PA92, PA93, PA94, PA95, PA96, PA97, PA98, PA99, PA100.

What is the scope of work of the proposal? Will it result in a complete project application for future funding opportunities?

The scope of work consists of wetland boundaries, property boundaries, and topographic surveys required to define the wetlands, properties, and topographic survey at each project location. Using the survey information, these areas will be studied to confirm stormwater master plan results (the master plan was completed with less precise topographic information). Once confirmed, the Consultants will provide engineering design and construction plans for each identified CIP project, to the extent allocated grant funding will permit. Once stormwater improvement areas are designed, permit applications will be

Who will manage and complete the mitigation activity?

The County has previously procured survey/engineering consultants for engagement. The County plans of retaining Thomas & Hutton to manage and complete the proposed mitigation activity.

What are you doing to consider other risks in the project area?

Sea level rise effects will be evaluated for effects on the stormwater improvements.

Is there an estimate for when the mitigation activity will take place?

The mitigation activity can begin with 1 month of award funding.

What alternatives will be considered?

Do nothing.

Do activities being considered align with hazard mitigation plan?

Yes, they align with section 7 of and specific goals PA10, PA11, PA 12 and PA 32.

Additional comments (optional)

Attachments



Maximum file size: 1 GB

Filename	Date uploaded	Uploaded by	File size	Description	Action
Effingham Co SWMP Compiled.pdf	02/27/2024	kcandler@effinghamcounty.org	331 MB	Overall Stormwater Master Plan	Delete
Pages from Effingham Draft HMP Plan Oct 26 2023 Report.pdf	02/27/2024	kcandler@effinghamcounty.org	104 KB	Preventative action goals from HMP	Delete

Continue

Stormwater System Design Improvements

[View burden statement](#)

Subapplicant information

Name of federal agency
FEMA

Type of submission

Application ▼

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

935 UNITED AVE SE BLDG 2
ATLANTA, GA 30316 United States

State	UEI-EFT	DUNS #	EIN #
GA	NENVLW5MPUL3	137517624	580973190

Subapplicant type

Local Government ▼

Is the subapplicant subject to review by Executive Order 12372 Process?

- Yes - This Pre-application/application was made available to the Executive Order 12372 Process for review on:
- No, Program is not covered by E.O. 12372.
- No, Program has not been selected by state for review.

Is the subapplicant delinquent on any federal debt?

- Yes
- No

[Continue](#)

Staff Report

Subject: FEMA Staffing for Adequate Fire and Emergency Response (SAFER)

Author: Kathy Candler, Grants Coordinator

Department: County Manager

Meeting Date: 06/04/2024

Item Description: This is a consideration for ECBOC to ratify and affirm the submission of a grant application to FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

Summary Recommendation:

Staff requests approval for ECBOC to ratify and affirm the submission of a grant application to FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

Executive Summary:

Effingham County Fire Rescue submitted a grant application for the FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant funding to secure twelve additional firefighting positions. These essential positions aim to enhance our operational capacity to permanently staff an engine at Fire Station 3, transitioning from its current on-call status. Currently, the county boasts a network of 17 strategically situated fire stations, ensuring comprehensive coverage. However, only nine of these provide continuous 24-hour service.

Background:

1. The grant award amount is \$2,446,412.22.
2. There is no cost share or match for the FY 2023 SAFER Program.
3. The deadline date was April 12, 2024.

Year	Annual Salary	Annual Benefits	Total per firefighter
1	\$56,356.51	\$34,251.35	\$90,607.86
2	\$56,356.51	\$34,251.35	\$90,607.86
3	\$56,356.51	\$34,251.35	\$90,607.86
3 YEAR TOTAL \$2,446,412.22			

Alternatives for the Commission to Consider:

1. Approve ECBOC's ratification and affirmation of submitting a grant application to FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.
2. Do not approve ECBOC ratifying and affirming the submission of a grant application to FEMA for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1

Other Alternatives:

N/A

Department Review: *(list departments)*

Effingham County Fire Rescue

Funding Source:

No cost share requirement

Fiscal Year (FY) 2023 Staffing for Adequate Fire and Emergency Response (SAFER) Grant

Application ID: EMW-2023-FF-00571

OMB number: 1660-0054, Expiration date: 11/30/2022 [View burden statement](#)

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

COUNTY OF EFFINGHAM

Information current from SAM.gov as of:	04/07/2024
UEI-EFT:	WCFEKENTR7A8
DUNS (includes DUNS+4):	078116852
Employer Identification Number (EIN):	586000821
Organization legal name:	COUNTY OF EFFINGHAM
Organization (doing business as) name:	
Mailing address:	804 S LAUREL STREET SPRINGFIELD, GA 31329-9235
Physical address:	804 S LAUREL STREET SPRINGFIELD, GA 31329-9235
Is your organization delinquent on any federal debt?	N
SAM.gov registration status:	Active as of 11/26/2023

We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

Applicant information

Please provide the following additional information about the department or organization applying for this grant.

Applicant Name (i.e., fire department or organization name)	Effingham County Fire Rescue
---	------------------------------

Main address of location impacted by this grant

Main address 1	804 S Laurel Street
Main address 2	
City	Springfield
State/territory	
Zip code	31329
Zip extension	9235
In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Effingham County

Applicant characteristics

The SAFER (Staffing for Adequate Fire and Emergency Response) program intends to improve or restore local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the restored or enhanced staffing, grantees should see a reduction in response times and an increase in the number of trained personnel assembled at the incident scene. Grant funds are available in two activities: Hiring Firefighters and Recruitment and Retention of Volunteer Firefighters. Please review the Notice of Funding Opportunity for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type **Fire Department/Fire District**

What kind of organization do you represent? **Combination (Majority Paid/Career)**

What is the percentage of career members in your organization? **85**

Which activity are you applying for? **Hiring of Firefighters**

Operating budget

What was your department's operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) related to fire-related programs and emergency response for the current (at time of application) fiscal year, as well as the previous three fiscal years?

Current Fiscal Year (i.e., 2021) **2024**

Fiscal Year	Operating budget
2024	\$9,631,935.94
2023	\$8,573,937.29
2022	\$6,785,790.77
2021	\$5,123,590.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **70**

Does your department have any rainy day reserves, emergency funds, or capital outlay? **No**

What percentage of the declared operating budget is derived from the following	2024
Taxes	69
Bond issues	0
EMS billing	0
Grants	0
Donations	0
Fund drives	0
Fee for service	31
Other	0
Total	100 %

Describe your financial need to include descriptions of the following:

- Income vs. expense breakdown of the current annual budget
- Budget shortfalls and the inability to address financial needs without federal assistance

Even though Effingham is a financially sound County, the majority of the Fire Department's annual budget is already dedicated to salary and benefit costs for its expanded firefighting force. In fact, 83 percent of the current budget (FY16) is salaries and benefits, and the remaining budget is quickly consumed in costs necessary to keep the County's firefighters safely equipped and prepared for any emergency. Unfortunately, in the give and

- Actions taken to obtain funding elsewhere (i.e. state assistance programs or other grant programs)
- How your critical functions are affected without this funding

take of providing staffing for a growing community for not only public safety but also multiple other pertinent County departments, the County's financial resources are expended. The County is attempting to provide the best service possible by the most economically efficient means possible. We have fulfilled the majority of our current obligations by adding stations, equipment, and 24 new paid firefighter staffing positions since 2021, but we need assistance to take the next step to continue better compliance with NFPA 1720 and OSHA 1910.134. Effingham County has the foresight and understanding of the need for adequate staffing and equipment for its fire service and has been able to achieve much of its goal of establishing a safe, professional department. The assistance provided through the SAFER grant will allow the County to continue this process. The County has invested resources at the outset with added equipment and staffing; however, continued population growth is increasing calls for service and stretching all County services, thereby requiring Federal assistance to meet NFPA and OSHA standards. While the County cannot currently manage the costs to meet this goal all on its own in a one-year timeframe due to the spending priorities, the goal is feasible with the costs delayed over three years through the SAFER grant. The added income from the new commercial, industrial, and residential construction throughout the County will allow the revenue to be available in three years while allowing the County to have the needed protection immediately.

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant? **No**

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose? **No**

Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2023	2022	2021
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	1	2	0
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	1	2	5
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	7	1	7
What is the total number of members with self-inflicted fatalities over the last three years?	0	0	0

How many frontline vehicles does your organization have in each of the types or classes of vehicle listed below that respond to first alarm assignments in support of NFPA 1710/1720? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.



Filled riding positions

The number of filled riding positions must be equal or less than the number of frontline apparatus multiplied by the number of available riding positions.

Type or class of vehicles	Number of frontline apparatus	Number of available riding positions	Number of filled riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more); pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	17	93	0

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Type or class of vehicles	Number of frontline apparatus	Number of available riding positions	Number riding positions
Ambulances for transport and/or emergency response.	0	0	0
Tankers or tenders (water capacity of 1,000 gallons or more).	8	16	0
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	1	7	0
Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.	0	0	0
Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.	0	0	0
Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.	3	3	0

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume? **Yes**

Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.

As population growth has taken place, the types of development are fundamentally changing within Effingham County. Until recently, most housing was single-family detached, with larger lots, which aided in slowing the spread of fire between structures. Newer developments have begun that mix multi-family apartments, townhomes, and high-density single family. This change in construction types means that a fire typically limited to one structure has a much greater potential to spread to neighboring buildings. Effingham County Fire Rescue responded to 2,804 emergencies in 2018 and grew 105% to 5,770 emergency responses in 2023. Along with the growth of population and homes, roadways are much busier, which leads to response delays due to congestion, and an increased number of responses to vehicle collisions.

Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served **County**
 What type of community does your organization serve? **Rural**
 What is the square mileage of your first due response zone/jurisdiction served? **473**
 What percentage of your primary response area is protected by hydrants? **50**

What percentage of your primary response area is for the following:	Percentage (must sum to 100%)
Agriculture, wildland, open space, or undeveloped properties	45
Commercial and industrial purposes	10
Residential purposes	45
Total	100

What is the permanent resident population of your first due response zone/jurisdiction served? **53835**

Do you have a seasonal increase in population? **No**

Please describe your organization and/or community that you serve. **Effingham County Fire Rescue operates 17 strategically located fire stations serving over 460 square miles of the County while also responding as automatic aid to the remaining approximately 18 square miles covered by**

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City department. Of the 17 stations, 9 are currently staffed with full-time personnel, with the remaining stations operated with on-call personnel. Effingham operates 17 primary fire engines, 4 reserve fire engines, 8 water tenders, and 1 100' tower ladder. Additionally, Effingham operates a training center, which is used by several neighboring agencies, which includes a two-story burn building, a three-story search maze, a one-story search house, a classroom, and a vehicle extrication area. The population of Effingham County has grown from 37,535 in 2000 to 71,541 in 2023, which is a growth rate of 90.5%. Until approximately 2012, Effingham County was primarily comprised of single-family homes, with some Commercial buildings, but limited Industrial growth. Since 2012, and with growing momentum into 2020 and beyond, there has been a rapid increase in multi-family and high-density residential, along with modest growth of commercial buildings and rapid growth of industrial warehousing, primarily driven by the rapid expansion of the Port of Savannah and the soon to open Hyundai Metaplant.

Call volume

Summary	2023	2022	2021
Fire - NFIRS Series 100	238	257	234
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	5	2	1
Rescue & Emergency Medical Service Incident - NFIRS Series 300	3783	3320	3378
Hazardous Condition (No Fire) - NFIRS Series 400	110	90	59
Service Call - NFIRS Series 500	558	433	373
Good Intent Call - NFIRS Series 600	651	760	553
False Alarm & Falls Call - NFIRS Series 700	415	267	222
Severe Weather & Natural Disaster - NFIRS Series 800	8	9	9
Special Incident Type - NFIRS Series 900	1	5	3
Total	5769	5143	4832

Fire

How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.

How many responses per year per category?	2023	2022	2021
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	68	76	66
"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	45	30	39
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	101	107	87
Total	214	213	192

What is the total acreage of all vegetation fires? Enter whole numbers only. If you have no vegetation fires, enter 0.

Total acreage per year	2023	2022	2021
Total acreage of all vegetation fires	5	94	9

Rescue and emergency medical service incidents

How many responses per year per category?	2023	2022	2021
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	349	309	291
"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)	10	17	17
"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)	4	5	9
EMS-BLS Response Calls	3414	2972	3044
EMS-ALS Response Calls	0	0	0
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Community Paramedic Response Calls	0	0	0
Total	3777	3303	3361

Mutual and automatic aid

How many responses per year by category? Enter whole numbers only. If you have no calls for any of the categories, enter 0.

How many responses per year per category?	2023	2022	2021
Amount of times the organization received Mutual Aid	7	8	10
Amount of times the organization received Automatic Aid	63	102	122
Amount of times the organization provided Mutual Aid	4	8	10
Amount of times the organization provided Automatic Aid	104	182	128
Of the Mutual and Automatic Aid responses, amount that were structure fires	17	41	26
Total	195	341	296



Instructions

You can add the positions you are requesting by using the add buttons below. Include all positions in a single item. Please answer all the questions for the overall Hiring activity as well as the required information for the requested positions.

Grand total: \$2,446,412.22

Program area: Hiring of firefighters

Activity: Hiring of Firefighters

\$2,446,412.22

Hiring of Firefighters activity questions

Staffing levels

SAFER intends to restore or improve local fire departments' staffing and deployment capabilities so they may more effectively respond to emergencies. With the enhanced staffing, a SAFER grant recipient's response time will be reduced sufficiently and an appropriate number of trained personnel will be assembled at the incident scene.

The following questions are designed to help us understand the staffing changes that have occurred in your department over the past several years and how the grant will assist in restoring or improving your staffing levels. The information provided must be a true and accurate depiction of your department on the timelines listed below.

For more information regarding these standards please see the Notice of Funding Opportunity or go to www.nfpa.org/freeaccess

Select the item that best describes the NFPA standard your department is attempting to meet: **1720 - suburban**

What is the department's current (at the start of the application period) budgeted operational staffing level? Include all budgeted positions, even if they are not currently filled.

Current budgeted operational staffing level **71**

How many budgeted, but vacant operational positions does your department have at the start of the application period? **3**

Please enter information about your organization's staffing levels in the table [below](#) .

Staffing levels	Total number of operational career personnel	Number of operational career officers	Number of NFPA support
Staffing levels at the start of the application period	71	20	14
Staffing levels at one year prior to the start of the application period	65	17	14
Staffing levels at two years prior to the start of the application period	50	17	14
If awarded this grant, what will the staffing levels be in your department?	79	20	14

Please provide details on the department's existing staffing model to include the number of shifts, number of positions per shift, chief level officer staffing per shift (i.e., Battalion Chief, District Chief, etc.), and contracted shift hours per week/pay period. If the contracted shift hours included FLSA overtime or Kelly Days, please be sure to include details.

Day Shift: Fire Chief, Deputy Chief, Training Officer, Administrative Officer/PIO, Logistics Officer 24/48 Shift: 1 Captain, 4 Lieutenants, 17 Firefighters Day Shift Staff work 40 hrs/week and are Exempt employees 24/48 Shift Staff work an average of 56 hrs/week and are Non-Exempt employees Overtime is accrued after working 212 hours in a 28-day pay cycle Vacancies are covered with either Overtime or Part-Time Firefighters

Does your department utilize part-time or reserve paid firefighters?

Yes

Please provide details on how these firefighters are used within your department to include the number of firefighters, the number of full-time, NFPA compliant positions these firefighters occupy, if applicable, and how they are scheduled to meet your staffing needs.

Effingham County's part-time firefighters are used when staffing vacancies occur. Effingham has 7 part-time firefighter positions, which cover some pre-scheduled absences, whether it be vacations or other PTO. We also use Overtime staffing to fill vacancies used on unscheduled vacancies. These part-time firefighters are all Georgia Certified Firefighters, holding NPQ certifications.

Hiring of firefighters

Please provide the following additional information regarding your fire department.

Based on current staffing levels:

If your department utilizes overtime to fill positions to ensure you are meeting applicable NFPA staffing and deployment standards, you should remove the number of positions filled by overtime from your calculations.

- How often does your department meet the NFPA assembly requirements as indicated in the table above for the department's first due response zone/jurisdiction served? **Half of the time (40 to 59%)**
- What is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the department call volume section of your application? **2**
- Do you provide NFPA 1582 annual medical/physical exams? **No, but we provide other types of physicals**

If awarded the number of positions requested in this application:

- How often do you anticipate that your department will meet the NFPA assembly requirements as indicated in the table above? **Often (60 to 79%)**
- What will be the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities on the number of structure fires indicated in the department call volume section of your application? **2**
- Will you provide the new hires with NFPA 1582 entry-level physicals? **Yes**
- Will the personnel hired meet the minimum EMS training and certification as required by your Authority Having Jurisdiction (AHJ)? **Yes**
- Is it your department's intent to sustain the awarded positions after the completion of the period of performance? **Yes**
- Please provide a brief description on how the positions will be sustained. **While Effingham is such a rapidly growing County, it often takes 12-24 months for full tax and fee receipts to catch up with development. With the value of the upcoming developments, Effingham County will have the additional revenues to continue to sustain these requested positions. Additionally, Effingham County is proposing to increase fire fees to continue reflecting future expenditures and inflationary costs.**
- Describe the department's step-by-step hiring process (application period, written test, physical, approval) and the timeline for each step. **Effingham County BOC Human Resources post the job. BOC Human Resources receives applications and then forwards them to the Fire Department. All candidates that meet basic GA eligibility requirements receive an interview, directly after which a candidate physical agility assessment is performed. Candidates are graded on both the interview and physical agility assessment. The highest-performing candidates receive job offers.**
- How many recruits can be trained in one academy class? **15**
- How long after award will the department be able to start a recruit class? **3 months**
- How often are your recruit classes held? **Semi-annually**
- Does the department need governing body approval to accept and implement the award? **Yes**
- Provide details on the timeline needed to accept the grant award. **Upon selection notification, the request to receive the grant will be placed on the next Board of Commissioner's meeting, which typically takes two weeks. After acceptance, the positions will immediately be posted by Effingham County Human Resources and will remain open for a minimum of 14 days. Once this 14-day period ends, Effingham County Fire Rescue will begin interviews and will continue accepting applications until all positions are filled.**

Is your request for hiring firefighters based on a risk analysis, staffing needs analysis, or an Insurance Services Office (ISO) rating? **No**

Does your department currently have a policy in place to recruit and hire veterans? **No**

Narrative statements

The narrative statements must provide all the information necessary for you to justify your needs and for FEMA to make an award decision. A panel of peer reviewers will perform the second phase of the applications' evaluations by using the narrative statements below to determine the worthiness of the request for an award.

Please ensure that your narrative clearly addresses each of the following evaluation criteria elements to the best of your ability with detailed but concise information. Provide only the information being requested for each element; if you provided information pertaining to the narrative elements elsewhere in the application you must still include it below. Failure to provide the information being requested may result in a lower score or the application not being funded.

Project description

Why does the department need the positions requested in this application?

Effingham County Fire Rescue is submitting a request for Staffing for Adequate Fire and Emergency Response (SAFER) grant funding to secure twelve additional firefighting positions. These essential positions are aimed at enhancing our operational capacity to permanently staff an engine at Fire Station 3, transitioning from its current on-call status. Currently, the county boasts a network of 17 strategically situated fire stations, ensuring comprehensive coverage. However, only nine of these provide continuous 24-hour service. Station 3 is strategically located in a segment of the county experiencing rapid growth, situated approximately five miles away from the nearest fire station. This area's burgeoning need for enhanced fire protection services is underscored by a detailed analysis of the current and emerging residential and commercial structures, coupled with the demographic surge across the county's 460 square miles. Despite an impressive ISO rating of 3/3Y, the area serviced by Station 3 has been identified as a critical vulnerability, with emergency response times currently averaging 10 minutes and 35 seconds—a figure that underscores the urgent need for additional resources. Initially, this region was not designated as a high priority due to its then-minimal development. However, the county's swift expansion has catalyzed significant residential and commercial growth within the jurisdiction of Station 3. This area now encompasses a population of over 4,485 residents, 1,574 occupied homes, and vital educational facilities, including two elementary schools. Additionally, the region is poised for further growth with plans for a 200-unit, three-story apartment complex located within 10 miles of the forthcoming Hyundai Metaplant. This plant represents the state's largest single economic development initiative, projected to create 8,100 direct employment opportunities. The exponential growth and strategic economic developments within Station 3's service area not only elevate the demand for robust fire protection and emergency response services but also highlight the strategic importance of this investment in safeguarding our community's well-being and supporting its economic vitality. Therefore, the allocation of SAFER grant funding towards the expansion of Effingham County Fire Rescue's operational capabilities is not just a measure to fill existing gaps but a forward-looking strategy to ensure the safety and security of a rapidly evolving community.

How will the positions requested in this application be used within the department? (e.g., 4th on engine, open a new station, eliminate browned out stations, reduce overtime)?

The nine requested positions will be used to staff the engine with at least two personnel per shift. Once staffed, Engine 3 will cut the response time by close to half and bring the area closer to compliance with NFPA 1720 for the first arriving unit.

What specific services will the requested positions provide to the fire department and community?

The benefits of such a significant drop-in response time are tremendous. A quicker response and readiness to initiate fire operations increase the chance of saving lives and property, as well as increased levels of service and efficiency due to a more comprehensive response. • Quicker response because sufficient numbers of firefighters will respond to initiate firefighting operations. • Increased on-scene safety and reduced firefighter fatigue and injuries due to more complete staffing. • Reduced reliance on mutual aid for fire and medical calls to which we cannot now respond. • Structure Fires can be kept in the incipient stage. • Cardiac Arrest can have definitive care begun within AHA-acceptable times. • Motor Vehicle Accident victims can have care begun much quicker. • Quicker response and scene evaluation will allow proper resources to be committed, thus freeing additional units to handle other calls and remain within their response areas. • Additional Company will add depth to our available resources County-wide. The long-term impact of SAFER funding will allow the County to improve response time and logistical versatility. It will enable the County Effingham Fire Rescue to properly place our resources by positioning fully staffed apparatus throughout more of the County. With the rapid increase in population, responses from many fire stations are along heavily traveled roads, further increasing the response time to this critical area due to the increasing vehicular congestion.

Describe how funds awarded through this grant would enhance the department's ability to protect critical infrastructure within the primary response area.

The personnel will respond to some of the states' and nations' most critical infrastructure through primary response as well as automatic and mutual aid. Our department responds to 4 miles of Interstate 16 (over 13.5 million vehicles annually pass through the County on this road alone), 1 mile of Interstate 95 (22.2 million vehicles pass annually), U.S. Highway 80, three Wastewater Treatment Plants, while also supporting our neighboring jurisdictions, with aid being provided on multiple occasions to the Georgia Ports Authority (third largest container port in the US). Over the past 4 years, over 16 million square feet of industrial property has been built, with at least another 10 million square feet zoned and available for construction. The added personnel will allow us to mitigate any incident safely, reducing the potential for loss of life and reducing property damage.

Impact on daily operations

Explain how the community and the current firefighters employed by the department are at risk without the positions requested in this application.

Without the requested SAFER funding, all critical functions of the department suffer. The extended response times result in additional wear and tear on fire apparatus, delayed provision of needed emergency services to our citizens, and increased risk to our firefighters. Any response to the area results in extended responses, pulling resources further from the initial response areas, creating a domino effect in potential delays and property loss. The grant award funds' immediate impact will bring the Department closer to compliance with NFPA 1720 initial response standards in a County with a steady high growth rate. It will allow Effingham County Fire Rescue to respond to emergencies within the jurisdiction with reduced reliance on mutual aid, reducing response times and improving the depth of the entire area's resources. During any fully involved structure fire, responder safety demands the presence of a standing Rapid Intervention Team or some other designated group outside of the IDLH (immediate danger to life and health) atmosphere specified in NFPA 1500 and addressed in OSHA 1910.134. Active fires frequently tie up nearly 50% of the available on-duty staffing.

How will that risk be reduced if awarded?

Due to the current response times of Fire Station 3, which are over 10 minutes, it is expected that response times will

be decreased by approximately 50%. This decrease in response times will have an immediate effect on the safety of both Firefighters and our citizenry. With the newer types of construction materials in current developments, the intensity and speed of fire spread has monumentally increased. Additionally, in a cardiac arrest, based upon AHA studies, each minute without CPR can have a 7-10% increase in mortality prior to defibrillation. With an approximately 50% decrease in response times, these firefighters will grant quicker access to life saving CPR and AED administration. Having staff available at this fire station will also allow resources that would otherwise be pulled from their primary response areas to be more readily available, which will also improve the service to those respective station areas.

Cost benefit

Describe the benefits (e.g., quantifying the anticipated savings and/or efficiencies) the department and community will realize if awarded the positions requested in this application.

The cost-benefit of funding 12 additional firefighters over the program's life for our population is invaluable to the community. A firefighter's or citizen's life may be saved by meeting the NFPA and OSHA guidelines. In addition, these firefighters would be available to assist neighboring counties and cities in the case of mutual aid response events. The safety of the firefighters in a basic call, large structure fire, or mass event is paramount to Effingham's mission. This staffing grant request is mission-critical regarding safety and will benefit multiple parties. The added benefit of an additional company will allow us to cover this station with a rapidly growing area with full-time staffing. Effingham County Fire Rescue will also be brought closer to compliance with NFPA and OSHA guidelines upon recruiting and hiring the funded firefighters. This will increase the safety of the county's firefighters and its population by giving them the necessary equipment and staffing to meet the initial need for a structural fire in accordance with current professional standards. Without these funds, the lack of a fully staffed fire station and fire apparatus will force firefighters to attempt to combat a potential fire in a much less efficient and safe manner, to the detriment of both personnel and citizens. Ultimately, based on the needs assessment by Effingham County Fire Rescue, it is clear that the added personnel are essential. Due to current budget constraints resulting in the 12 firefighter positions addressed in this grant being denied funding, the County would have to operate without a staffed unit in this quickly growing area. Effingham County Fire Rescue would also have to dispatch extra personnel from various stations to respond to almost any working call, including cardiac arrests and motor vehicle collisions. This would leave several stations unstaffed and empty, waiting for the next emergency. The shuffling of firefighters and companies is neither in the best interest of the firefighters nor the citizens of Effingham County. The benefit of meeting the NFPA benchmark regarding safety and service to the Department and the community would be tremendous. The benefit of this project to the safety of our firefighters and the community has been shown, and with the consideration of the cost, our administration is committed to absorbing the annual cost and retaining these positions at the end of the project. The justification of this project is very easily seen in the increasing call volume, residences, businesses, and high-risk hazards identified in our risk assessment. With the assistance of the SAFER grant, a safer work environment can be achieved immediately and will be guaranteed with on-duty personnel.

Additional information

If you have any additional information you would like to include about the department and/or this application in general, please provide below.

Located just north of Savannah, it is easy to see why Effingham County is one of the fastest-growing Counties in Georgia, according to the 2020 US Census Bureau. From 2000 to 2023, our population has grown a Census estimated 90.5%. Our population has grown from 37,535 in 2000 to over 71,541 in 2023. The County's location makes it ideal for growing families and those seeking outdoor recreation. While welcoming such growth, Effingham's Government is challenged by the task of providing a livable community to a growing population. Such constant rapid growth has presented a challenge for the funding and construction of essential governmental infrastructures, along with staffing County departments to provide quality service to its residents.

Position



Position: New, Additional Firefighter(s)

\$2,446,412.22

What benefits are included in the annual benefits amount? You must provide details on the dollar amounts or percentages for each benefit being provided (health costs (family, employee only, employee plus one), dental, vision, FICA, life insurance, retirement/pension, etc.). Note: Failure to provide this information may result in reductions to the requested amounts.

Annual Salary 56356.51 Fringe Benefits 34251.35 Regular Salary 49958.56 Overtime 3697.95 Medical 26924.16 Payroll Taxes 4057.09 Unemployment 45.60 Life Insurance 324.96 Retirement 1944.93 Workers Comp 954.61 Effingham County provides each employee a \$50 per pay period that can be used towards medical insurance buy-up (from 80/20 plan to 90/10 plan) employee-family medical, employee-child medical, dental, vision, additional life insurance, accident insurance, hospital indemnity insurance, or critical illness insurance. A Flex Spending Account is an additional employee option.

How many full-time firefighter positions are you requesting? "Full-time" is considered 2,080 hours or more worked per year.

Number of firefighters

9

What are the anticipated annual costs per position, per year? Annual costs include the base salary (exclusive of non-FLSA overtime) and the standard benefits package (including the average health cost, dental, vision, FICA, life insurance, retirement/pension, etc.) offered by the fire department. To get the "average" health care costs, average the annual cost among various health insurance plans offered (i.e., self only, family, etc). Do not use figures that assume all employees will select self or family coverage.

Year	Annual Salary	Annual Benefits	Total per firefighter
1	56356.51	34251.35	\$90,607.86
Year	Annual Salary	Annual Benefits	Total per firefighter
2	56356.51	34251.35	\$90,607.86
Year	Annual Salary	Annual Benefits	Total per firefighter
3	56356.51	34251.35	\$90,607.86
3 YEAR TOTAL	\$2,446,412.22		

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the within your grant request details.

Grant request summary

Category	Number of sub-categories	Total cost
New, Additional Firefighter(s)	1	\$2,446,412.22
Total	1	\$2,446,412.22

Is your proposed project limited to one or more of the [following activities](#) : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

Budget summary

Budget summary

Object class categories	Year 1	Year 2	Year 3	Total
Personnel	\$507,208.59	\$507,208.59	\$507,208.59	\$1,521,625.77
Fringe benefits	\$308,262.15	\$308,262.15	\$308,262.15	\$924,786.45
Travel	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
Total direct charges	\$815,470.74	\$815,470.74	\$815,470.74	\$2,446,412.22
Indirect charges	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$815,470.74	\$815,470.74	\$815,470.74	\$2,446,412.22
Program income				\$0.00
Non-federal resources				
Applicant				\$0.00
State				\$0.00
Other sources				\$0.00
Remarks				
Total Federal and Non-federal resources				
Federal resources	\$815,470.74	\$815,470.74	\$815,470.74	\$2,446,412.22
Non-federal resources	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$815,470.74	\$815,470.74	\$815,470.74	\$2,446,412.22

Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

<p>Mark Barnes Finance Director</p> <p>mbarnes@effinghamcounty.org</p>	<p>Primary phone 9127548000 Work</p> <p>Fax</p>	<p>Additional phones 9127548011 Work</p>
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Staff Report

Subject: Office of Senator Warnock FY25 Congressionally Directed Spending (CDS) Request

Author: Kathy Candler, Grants Coordinator

Department: County Manager

Meeting Date: 06/04/2024

Item Description: This is a request that the ECBOC ratify and affirm the submission of the FY25 CDS Request form to the Office of Senator Warnock.

Summary Recommendation:

Staff requests approval for ECBOC to ratify and affirm the submission of the FY25 CDS Request form to the Office of Senator Warnock.

Executive Summary:

The FY25 Community Development Service (CDS) Request submitted to the Office of Senator Warnock seeks funding to construct a force main connecting Effingham County Wastewater Treatment to the City of Springfield. The requested amount for this initiative is \$17,500,000.

Community Development Service (CDS) is a federal program that provides funding for local infrastructure projects aimed at improving community facilities, services, and housing. It supports initiatives that enhance the quality of life, promote sustainable development, and address the needs of growing populations. CDS funding is crucial for projects like wastewater management systems, affordable housing developments, and other community enhancements that foster economic growth and environmental sustainability.

Background:

1. The total requested amount was \$17,500,000.00.
2. The grant is competitive.
3. No cost share requirement.
4. The request deadline was April 5, 2024.

Alternatives for the Commission to Consider:

1. Approval for ECBOC to ratify and affirm the submission FY25 CDS Request form to the Office of Senator Warnock.
2. Do not approve ECBOC to ratify and affirm the FY25 CDS Request form submission to the Office of Senator Warnock.
3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1

Other Alternatives:

N/A

Department Review: *(list departments)*

Finance

Funding Source:

No cost share requirement.

Attachments:

Office of Senator Warnock FY25 CDS Request Form

Please use this form to submit your request for fiscal year 2025 (FY25) CDS funding by Friday, April 5, 2024 at 5 PM Eastern Time. Programmatic requests will not be accepted if submitted via this form.

All requests must comply with Rule XLIV of the Standing Rules of the Senate (<https://www.rules.senate.gov/rules-of-the-senate/>). Among other provisions, Rule XLIV bars members from carrying any financial or pecuniary interest in any CDS project they support and requires members to disclose their requested CDS projects.

In previous years, CDS funding has been limited to public and nonprofit entities, and a random sample of funded projects were audited by the Government Accountability Office. All CDS projects must comply with these rules and requirements. CDS requirements may change based on further guidance from the Senate Appropriations Committee, and CDS funding is contingent on enactment of FY25 appropriations bills.

You may submit multiple appropriations requests. Please fill out a separate application for each request. Some of the questions are required—you will not be able to submit the form unless these questions are answered. Additionally, some questions are tiered and will require additional information depending on your answers. You will not be able to save your progress as you complete the application. We strongly recommend that you work from an external document and copy information into the form when you are ready to submit.

The office encourages you to submit your request as early as possible. If the office requires additional information about your project after submission, a member of the senator's staff will contact your organization. If you have any questions, please email appropriations@warnock.senate.gov.

Part 1: Requesting Entity Information

The requesting entity is the name of the entity that will be the ultimate recipient of any CDS funding and the agent responsible for executing those funds for their proposed purposes. If you are a third party submitting on behalf of the requesting entity, please provide the requesting entity's information below, i.e., not your own or that of another party.

Requesting Entity Name *

Please enter this exactly as it appears on IRS documents.

Effingham County Board of Commissioners

Requesting Entity Employer Identification Number (EIN) *

58-6000821

Requesting Entity County *

This should be the county of the mailing address.

Effingham County

Requesting Entity Mailing Address *

804 S Laurel Street, Springfield, Georgia 31329

Requesting Entity Website

<https://www.effinghamcounty.org/>

Requesting Entity Point of Contact (POC) Full Name and Title *

This person must be employed by the requesting entity.

Kathy Candler

Requesting Entity POC Email Address *

kcandler@effinghamcounty.org

Requesting Entity POC Phone Number *

(912) 754-8066

Is the requesting entity a nonprofit or public entity? *

- Nonprofit Organization
- Government Entity
- Other

Clear Selection

Please upload a letter of certification that the requesting entity is a nonprofit or public entity. *

This can be a note on the organization's letterhead, an IRS determination letter, a Form 990, or any similar document. If the requesting entity is a non-profit and has not previously received federal funding before, we encourage attaching your Form 990 for review.

Attach file



IRS letter showing ECBOC is a government.pdf

Please list the name, title, and contact information for the head of the requesting entity. *

Wesley Corbett, Chairman Effingham County Board of Commissioners

Please enter the name, affiliation, and contact information of any third party consultant(s).

If a lobbyist or government relations professional assisted your organization in developing this request, or who may otherwise advocate for the request on your organization's behalf, please enter their name, affiliation, and contact information below.

N/A

Have you previously applied for OR received congressionally-directed spending (CDS) from the Office of Senator Warnock? *

Have NOT previously applied to the Office of Senator Warnock

Part 2: Project Summary

Project Title *

Please provide a short title of no more than 10 words for your project.

Force Main Connecting Springfield to Effingham County

Project Purpose *

Please provide a short purpose starting with "for" or "to" of under 20 words (e.g. "for construction of low-income elderly housing").

To connect the City of Springfield to the Effingham County Wastewater Treatment through the construction of a Force Main.

Project Priority Ranking *

Please rank your project submissions in order from most to least important, with the top priority ranked as "1". If you are submitting one project, please rank it as "1" below.

1

Part 3: Subcommittee Specific Information

Please select the appropriations subcommittee that your request falls under.

If you are unsure of which subcommittee your request falls under, please consult the general guidance provided by the Senate Appropriations Committee for the FY24 cycle here: https://www.appropriations.senate.gov/fy-2024-appropriations-requests-and-congressionally-directed-spending.

Appropriations Subcommittee *

- Agriculture, Rural Development, Food & Drug Administration
Commerce, Justice, Science
Energy and Water Development
Financial Services and General Government
Homeland Security
Interior, Environment, and Related Agencies
Labor, Health and Human Services, Education
Military Construction, Veterans Affairs
Transportation, Housing, Urban Development
Unknown

In addition to the selected Subcommittee, do you believe this project qualifies under another subcommittee?

If so, please indicate below. Please also indicate if you are submitting this project in multiple Subcommittees.

Interior, Environment, and Related Agencies

Below is guidance for CDS within the Interior, Environment, and Related Agencies Appropriations bill.

Environmental Protection Agency (EPA) - Water and Wastewater Infrastructure

The subcommittee will accept CDS requests projects included in a state's most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan (IUP) as well as projects that are eligible for funding under State Revolving Loan Fund (SRF) guidelines, but are not on the IUP list.

Indian Health Service (IHS) - Sanitation Facilities Construction

For this account, the subcommittee will accept CDS requests for projects included on the Indian Health Services' (IHS) Sanitation Deficiency System (SDS) list.

EPA - Science and Technology, Research: National Priorities

Project requests may be considered for high priority if lines of research relate to environmental quality and human health.

EPA - State and Tribal Assistance Grants (STAG)

Requests will only be considered for projects related to existing funding categories and activities within the STAG account that will result in improvements in environmental quality and/or human health.

National Park Service - Historic Preservation Fund (HPF)

All HPF grantees must meet standards set by the Secretary of the Interior and comply with the audit requirements, and each successful CDS recipient must complete an application through grants.gov (http://grants.gov). The maximum project amount is \$500,000.

United States Forest Service - State and Private Forestry

Eligible activities within this account include forest health management, fire protection, wood innovation, and urban and community forestry. Project requests should be part of the state's Forest Action Plan or contribute to meeting the goals of the Forest Action Plan.

Land and Water Conservation Fund (LWCF), Legacy Restoration Fund (LRF), and Land Management Agency Construction (LMCON)

The subcommittee will only consider CDS requests for projects that are not included in or are above the amounts provided in the FY23 President's Budget Request. The subcommittee will have a strong preference for projects included on the LWCF, LRF, and LMCON lists that accompany the FY23 President Budget Request pursuant to the Great American Outdoors Act.

Land Management Agencies - Local Projects and Research

Proposed projects should contribute to local, state, and federal efforts to benefit species, habitat, and/or enhanced stewardship of land and water resources. Project funding is not intended to fund operations or maintenance of existing programs.

Bureau of Indian Affairs - Operation of Indian, Special Initiatives

The subcommittee will consider requests that invest in Tribal communities, create economic opportunities, and foster cultural heritage.

Please select the account within the Interior, Environment, and Related Agencies Subcommittee that your project falls under. *

Environmental Protection Agency - Water and Wastewater Infrastructure

+ Add record

Interior - Water and Wastewater

Please note that there is a minimum 20 percent cost share requirement for any state or local water infrastructure grant funded through a CDS request. If you are requesting 80 percent of the total cost, the applicant must have a plan on how to secure the 20 percent local cost share.

For example, a \$1 million project could receive a maximum of \$800,000 from the federal government, with the remaining \$200,000 the responsibility of the CDS recipient.

Is the project on the state's most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan? *

No

Is the project eligible under either the Clean Water or Drinking Water State Revolving Loan Fund (SRF) guidelines? *

More information available for either Clean Water or Drinking Water SRF guidelines linked.

No

What is the project purpose? *

E.g., drinking water, wastewater, stormwater, and/or water quality protection?

To connect Effingham County Wastewater Treatment to the City of Springfield through the construction of a Force Main.

How will the project help the recipient meet applicable water standards? *

E.g., improve drinking water quality or improve surface/groundwater quality?

The project aims to improve Springfield and Guyton's capacity and efficiency by connecting to Effingham County Waste Water Facility, which can ensure growth without compromising the environment.

Is this project primarily to support existing water needs or to support future growth? *

Projects primarily to support future growth are typically ineligible for State Revolving Funds.

This project addresses the immediate demand for enhanced wastewater infrastructure in Springfield and Guyton. Both cities are presently facing a moratorium on new sewer connections, which is set to remain in effect until December 2025.

Is this request seeking funding for planning and design, construction, or both? *

Both

Describe the project recipient—are they a municipality? Public water system? Other public entity? *

Please list any funding received from federal appropriations, including the fiscal year and source of funding (Clean Water SRF, Drinking Water SRF, STAG grants, USDA Rural Development Program, FEMA, or others).

SRFR FY23

Does the community have a financing plan certified by an authorized local official demonstrating how it will cover the matching funds of 20% or more?

Please briefly describe the plan and non-federal sources of funding.

Our objective is to utilize the issuance of bonds as a strategic measure to bridge any financing shortfalls.

Part 4: Project Information

Amount of Funding Sought Through CDS *

Please include ONLY the amount you are requesting through THIS CDS request.

17,750,000.00

Total Funding Required for Project *

Please include the TOTAL cost of the project.

17,750,000.00

Is the amount requested through this CDS request scalable to a lower amount? *

If so, what is the minimum amount, and what will these funds be used for?

Yes, the estimate for the project is attached. Items are broken down individually so that the project may be scalable.

Problem/Issue Statement *

Please provide a brief description, in 200 words or less, of the problem or issue that the project aims to address.

The Cities of Springfield and Guyton, strategically positioned near Savannah's industrial boom, are at the nexus of a significant workforce housing crisis. This urgency stems from establishing the Hyundai EV production facility and related companies at the Bryan County Megasite, alongside proximity to the Savannah Ports, heightening the demand for affordable workforce housing. However, a current housing moratorium, in effect until December 2025, prohibits new sewer connections, effectively freezing any development of additional housing units. This bottleneck is due to the limitations of the existing wastewater infrastructure, which cannot support further residential expansion. Fortunately, a new Wastewater Treatment Plant is being constructed in Effingham County and will be able to support Springfield and Guyton with the necessary allocation to lift the moratorium, thus facilitating additional sewer customers. This project, particularly constructing a new force main, is pivotal. It promises to catalyze growth by enabling housing developments and revitalizing these communities by broadening the tax base, thus paving the path for Springfield and Guyton to evolve into thriving localities.

Project Goals *

Please describe, in 350 words or less, the project's goals and results and how the project will be evaluated.

The primary goal of the proposed project is to address and overcome the current limitations imposed by the housing moratorium in Guyton and Springfield. This moratorium, which is a direct result of inadequate wastewater infrastructure, has significantly hindered the growth and development of these cities by preventing the addition of new sewer customers and, consequently, the construction of new housing units. By connecting Springfield's wastewater system to the newly designed Effingham County Wastewater Treatment Plant (ECWWT), which boosts capacity from 1 million gallons per day to 3 million gallons per day, the project aims to lift this moratorium, thereby enabling both cities to expand and develop as needed.

The results expected from this project are multifold. Firstly, it will allow for lifting the housing moratorium, facilitating the development of new residential areas, and potentially attracting new residents and investments to the cities. This is particularly crucial given Springfield's demonstrated growth, with a 17% increase in new sewer customers between 2022 and 2023, showcasing the clear demand and need for expansion. Furthermore, by allocating 25% of ECWWT's capacity to Springfield and Guyton, the project ensures that both cities have the necessary infrastructure to sustain future growth.

Quantitative and qualitative metrics will evaluate the project's success and impact. Quantitatively, the increase in the number of new sewer customers following the project's completion will directly indicate its effectiveness in overcoming the current moratorium's constraints. Additionally, the rate of new housing development and the influx of new residents and businesses will serve as critical success indicators. Qualitatively, improvements in community satisfaction, public health, and overall quality of life resulting from the enhanced infrastructure and growth opportunities will be assessed through surveys and community feedback. Together, these measures will provide a comprehensive evaluation of the project's success in achieving its goals and fostering the desired growth and development in Guyton and Springfield.

Project Justification *

Please provide a justification, in 350 words or less, as to why the project should be included as part of Senator Warnock's FY25 Appropriations Request

The necessity of including the wastewater system upgrade project for Springfield and Guyton in Effingham County, Georgia, in Senator Warnock's FY25 Appropriations Request cannot be overstated. This project is not merely an infrastructure upgrade; it's a vital lifeline for the future growth and prosperity of these towns and the broader region. The current state of the wastewater system in these locales has reached a critical point where it hinders both residential and commercial development, effectively capping the potential for economic expansion and community growth. Without the ability to add new sewer customers, these towns face a grim future of stagnation, characterized by a lack of new job opportunities and a diminishing population as residents move elsewhere in search of better prospects.

Investing in the connection to Effingham County's wastewater treatment system is a strategic move that will unlock countless opportunities for the region. By establishing a robust regional system, Springfield and Guyton will be poised for sustainable growth over the coming years, shedding the constraints that currently bind them. The project will directly address the pressing need for residential and commercial development, facilitating a conducive environment for the establishment and expansion of businesses, including restaurants and recreational facilities. This, in turn, will create a vibrant, thriving community that attracts new residents and retains existing ones.

Moreover, the anticipated addition of new industrial companies to the area underscores the urgency of this project. As these companies set up operations, the demand for housing will inevitably surge, driven by an influx of workers seeking employment opportunities. This scenario paints a clear picture of a dynamic, growing economy, but it hinges on the foundational support of adequate infrastructure, particularly in wastewater management.

Therefore, including this project in Senator Warnock's FY25 Appropriations Request is critical. Encouraging a regional approach, this investment supports Springfield and Guyton's economic vitality and quality of life for current and future residents. By championing this project, Senator Warnock would advocate for a sustainable, prosperous future for Effingham County, aligning with his commitment to fostering growth and opportunity in Georgia.

How many Georgians would this project serve per year, and if applicable, how many jobs for Georgians would this project create? *

Please provide a rough estimate.

5,550

Location of Project (County) *

Please list all counties that this project will serve

Effingham County

+ Add record

Project Budget *

Provide a brief breakdown of how your organization would use the requested funds, e.g.,

- \$50,000: Purchase furniture (e.g., desks, chairs, tables)
- \$125,000: Purchase technology (20 laptops and 10 desktops) and software licenses (CRM, database)
- \$75,000: Planning and design costs

You may submit a more detailed budget as an attachment in the following question.

1. 500 gpm Force Main Pump Station - Complete \$ 2,500,000
2. 10-inch PVC Force Main (AWWA C900, DR18) \$ 2,970,000
3. Jack & Bore 20" DIA Steel Casing (Min. Wall Thickness 0.375") \$ 350,000
4. Fuse and install 10" DIA. FPVC (C900, DR18) Force Main within Proposed Steel Casing Pipe \$ 140,000
5. Connect proposed 10" Force Main to Effingham WWTF \$ 16,000
6. Connect Proposed 10" Force Main to Proposed 500 gpm Pump Station \$ 15,000
7. 750 gpm Reuse Pump Station - Complete \$ 2,750,000
8. 12-inch PVC Reuse Main (AWWA C900, DR18) \$ 3,480,000
9. Jack & Bore 24" DIA Steel Casing (Min. Wall Thickness 0.375") \$ 490,000

- 10. Fuse and install 12" DIA. FPVC (C900, DR18) Reuse Main within Proposed Steel Casing Pipe \$ 210,000
- 11. Connect proposed 12" Reuse Main to Effingham WWTF \$ 20,000
- 12. Connect Proposed 12" Reuse Main to Proposed 750 gpm Pump Station \$ 15,000

Additional Sources of Funding

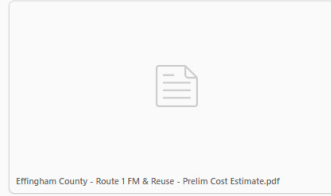
Please detail any additional sources of funding for the project, their source (state, federal, or private), and how much has already been secured.

Our objective is to utilize the issuance of bonds as a strategic measure to bridge any financing shortfalls.

Please provide any additional documents about this project.

This may include letters of support, press coverage, or a more detailed budget. These are not required.

Attach file



Please list any members of Senator Warnock's staff that you interacted with in the course of preparing and/or submitting this request.

Discussing this project with a member of the staff is NOT required.

Andrew Young

Please indicate whether you are requesting funding for this project from any other Member of the Georgia delegation.

Submitting your request to another Member is NOT required.

+

Part 5: Affirmations and Acknowledgements

Please affirm and acknowledge the following statements.*

1. Submission of a request that meets the requirements of this form as well as any subsequent requirements that may be promulgated by the Office of Senator Raphael Warnock the Senate Committee on Appropriations does not guarantee the award of federal funding and/or the support of Senator Raphael Warnock.
2. This request and any information submitted in support of it may be made public in part or in their entirety.
3. The requesting entity will comply with any request presented to them by the Government Accountability Office, the Office of Inspector General of a federal agency, Congress, or any other federal entity performing an audit, investigation, or oversight function.
4. Any funding award associated with this request does not guarantee support or funding in future fiscal years.



Email me a copy of my responses.

Please note that any attachments uploaded will NOT be emailed.



Please enter the email to which your confirmation should be sent.*

kcandler@effinghamcounty.org

Clear form

Submit

Do not submit passwords through this form. [Report malicious form](#)

Staff Report

Subject: Office of Representative Earl ‘Buddy’ Carter Community Project Funding Request

Author: Kathy Candler, Grants Coordinator

Department: County Manager

Meeting Date: 06/04/2024

Item Description: Consideration to ratify and affirm the submission of Project Funding Request forms to the Office of Representative Earl ‘Buddy’ Carter.

Summary Recommendation:

Staff requests approval for ECBOC to ratify and affirm the submission of Community Project Funding Request forms to the Office of Representative Earl ‘Buddy’ Carter.

Executive Summary:

The House Committee on Appropriations is accepting Community Project Funding (CPF) requests from Members of the U.S. House of Representatives for Fiscal Year 2025. This is in addition to the standard programmatic and language-based requests. Only state and local government entities, public institutions, and certain non-profit entities are eligible to submit and receive funding through CPF.

The Committee will only consider projects with demonstrated merit and community support, such as letters from local elected officials, press articles highlighting the need, support from newspaper editorial boards, mention in State intended use plans, community development plans, or other publicly available planning documents, resolutions passed by city councils or boards, etc.

If awarded, any funding will be used to construct the new Blue Jay Road Sewer Line Extension.

Background:

- 1. The total requested amount was \$7,000,000.00.
- 2. The grant is competitive.
- 3. No cost share requirement.
- 4. The request deadline was May 5, 2024.

Alternatives for the Commission to Consider:

- 1. Approve ECBOC's ratification and affirmation of submitting CPF Requests to the Office of Representative Earl ‘Buddy’ Carter.
- 2. Do not approve ECBOC's ratification and affirmation of submitting CPF Requests to the Office of Representative Earl ‘Buddy’ Carter.
- 3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1

Other Alternatives:

N/A

Department Review: *(list departments)*

Finance

Funding Source:

No cost share requirement.

Attachments:



FY 2025 Members' Submissions

HOUSE COMMITTEE ON APPROPRIATIONS



Office of Representative Earl L. 'Buddy' Carter Community Project Funding Request Form

DEADLINE: May 1st, 2024

MEMBER INFORMATION:

Rep. Earl L. 'Buddy' Carter
2432 Rayburn House Office Building
Commissioners
(202) 225-5831

YOUR INFORMATION:

Name: Kathy Candler
Organization: Effingham County Board of
Commissioners
Email: kcandler@effinghamcounty.org
Phone: 912-754-8066

COMMUNITY PROJECT FUNDING REQUEST GENERAL INFORMATION:

1. **Project Name:** Effingham County Blue Jay Road Sewer Extension
2. **Project Location:** Blue Jay Road: from Hodgeville Rd to SR 17
3. **Project Sponsor:** Effingham County Board of Commissioners
4. **Requested Amount:** \$7,000,000
5. **Subcommittee:** Agriculture, Rural Development, Food and Drug Administration, and Related Agencies
6. **Division/Agency:** Effingham County Board of Commissioners
7. **Description and Justification of Request:**
Effingham County, Georgia, is experiencing rapid growth that surpasses the national average, as evidenced by its flourishing residential communities, burgeoning industrial sectors, and significant economic developments. This expansive growth, fueled by new subdivisions, industrial warehouses, chemical plants, and major projects like the Hyundai Motors plant, has placed considerable stress on local infrastructure, particularly the water and sewer systems.

A significant extension of sewer services is proposed to accommodate this surge and its associated demands. The project involves the construction of two new lift stations and the lay of approximately 24,000 linear feet of 12-inch sewer force main along Blue Jay Road, extending from Hodgeville Road to State Route 17. The lift stations are strategically planned at

the intersections of Blue Jay Road with Midland Road and GA Hwy 17, with the force main installed northeast toward Hodgeville Road, connecting to an existing force main.

This new infrastructure is crucial as Effingham County's residential sector shows remarkable expansion, with over 500 new homes constructed annually over the past five years and 3,587 approved unbuilt home sites as of September 2022. The county's sewer customer base has grown from 2,625 in 2021 to 3,071 by mid-2022, underscoring the urgent need for enhanced sewage capacity.

This project not only aims to meet current demands but also anticipates future growth, ensuring that Effingham County can continue to develop without compromising environmental sustainability or the quality of life for its residents. Through this initiative, Effingham County is taking a proactive approach to infrastructure development that will support its rapid growth, boost economic benefits, ensure compliance reliability, and significantly enhance the overall community welfare.

8. Federal Authorization Law:

This project has a Federal nexus because the funding requested is for purposes authorized by Title VI of the Clean Water Act, 33 U.S.C 1381 et seq. [Clean Water Projects] OR Section 1452 of the Safe Drinking Water Act, 42 U.S.C. 300j-12. [Drinking Water Projects]

9. Community Support? (Y/N - Must have demonstrated community support. See below for details and examples.)

10. Priority (if submitting more than one): 1

Community Project Funding Requirements:

The House Committee on Appropriations is accepting Community Project Funding (CPF) requests from Members of the U.S. House of Representatives for Fiscal Year 2025. This is in addition to the standard programmatic and language-based requests. Each Member is limited to no more than 15 Community Project Funding requests across all subcommittees for FY2025. The funding process will be highly selective and there is no guarantee that any of the requested projects will be funded.

The FY2025 CPF process has a limited scope with combined earmarks capped at 0.5% of all discretionary spending, must have a federal nexus tied to a federal authorization law, must follow good stewardship requirements (like cost-share or audit requirements), and eligible accounts are restricted to those listed in the table below.

Further, each Subcommittee has released specific guidelines for projects under its jurisdiction. Specific Subcommittee guidance can be found [HERE](#).

Please note:

- Rep. Carter **CANNOT** accept CPF requests for projects outside of Georgia.
- All projects must meet relevant statutory and administrative criteria for funding through the grant program under which it is submitted.

- A request submitted to Rep. Carter does **NOT** guarantee the project will be selected, and the selection of a project for formal submission does **NOT** guarantee it will be funded by the Appropriations Committee.
- The Committee will **NOT** provide cost-share waivers and grantees are legally responsible for meeting the non-federal cost share requirements and all other applicable grant criteria.

The posted deadline for submitting project requests to Rep. Carter is close of business on **May 1, 2024.**

Eligible Entities & Projects

Only state and local government entities, public institutions, and certain non-profit entities are eligible to submit and receive funding through CPF. Funding cannot be directed to for-profit entities and will not include waivers for State or local match requirements. While matching funds do not have to be in-hand prior to the request, requesting entities must have a plan to meet such requirements for the project to be viable. Additionally, each submission must be for FY2025 only and cannot include multi-year funding requests.

The Committee will only consider projects with demonstrated merit and community support in the form of letters from local elected officials; press articles highlighting need; support from newspaper editorial boards; mentions on State intended use plans, community development plans, or other publicly available planning documents; resolutions passed by city councils or boards; etc.

Eligible Accounts by Subcommittee

[Descriptions of eligible accounts can be found here.](#)

Agriculture, Rural Development, Food and Drug Administration, and Related Agencies

- **Department of Agriculture–Farm Production and Conservation Programs**
 - Natural Resources Conservation Service (Conservation Operations)
- **Department of Agriculture–Research, Education, and Economics**
 - Agricultural Research Service (Buildings and Facilities)
- **Department of Agriculture–Rural Development**
 - Rural Housing Service (Community Facilities)
 - Rural Utilities Service (ReConnect Program)
 - Rural Utilities Service (Distance Learning and Telemedicine Grants)
 - Rural Utilities Service (Rural Water and Waste Disposal Grants)

Commerce, Justice, Science, and Related Agencies

- **Department of Commerce**
 - NIST—Scientific and Technical Research
 - NOAA—Coastal Zone Management
- **Department of Justice**
 - COPS Technology and Equipment
 - Byrne Justice
- **National Aeronautics and Space Administration**
 - Safety, Security, and Mission Services

Energy and Water Development

- **Army Corps of Engineers (Civil Works)**
 - Investigations

- Construction
- Mississippi River and Tributaries
- Operation and Maintenance
- **Department of the Interior/Bureau of Reclamation**
 - Water and Related Resources

Homeland Security

- **Federal Emergency Management Agency**
 - Federal Assistance—Emergency Ops. Centers
 - Federal Assistance—Pre-Disaster Mitigation

Interior, Environment, and Related Agencies

- **Environmental Protection Agency**
 - STAG—Clean Water State Revolving Fund
 - STAG—Drinking Water State Revolving Fund

Military Construction, Veterans Affairs, and Related Agencies

- Army
- Army National Guard
- Army Reserve
- Navy & Marine Corps
- Navy Reserve
- Air Force and Space Force
- Air National Guard
- Air Force Reserve
- DoD, Defense-Wide

Transportation, and Housing and Urban Development, and Related Agencies

- **Department of Housing and Urban Development**
 - [CDBG – Economic Development Initiatives](#)
- **Department of Transportation**
 - [Airport Improvement Program](#)
 - [Highway Infrastructure Projects](#)
 - [Transit Infrastructure Projects](#)
 - [Consolidated Rail Infrastructure and Safety Improvements](#)
 - [Port Infrastructure Development Program](#)

Staff Report

Subject: Ratification of Memorandum of Understanding with GEMA
Author: Kathy Candler, Grants Coordinator
Department: General
Meeting Date:
Item Description: A new Memorandum of Understanding was needed to add the Grants Coordinator to the account.

Summary Recommendation:

Staff requests approval for ECBOC to ratify and affirm the Memorandum of Understanding with GEMA.

Executive Summary:

To effectively incorporate the new Grants Coordinator into our operations, a new Memorandum of Understanding (MOU) was required. This MOU solely addresses the addition of the Grants Coordinator role, ensuring they are officially recognized and can perform their duties. All other terms and conditions from the previous MOU remain unchanged. This update is crucial to streamline our grant management processes and enhance our capacity to secure and manage funding efficiently.

Background:

1. The previous MOU was submitted on January 31, 2020
2. New MOU was needed to add new Grants Coordinator

Alternatives for the Commission to Consider:

1. Approve ECBOC to ratify and affirm the Memorandum of Understanding with GEMA.
2. Do not approve ECBOC to ratify and affirm the Memorandum of Understanding with GEMA.
3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1

Other Alternatives:

N/A

Department Review: *(list departments)*

Finance

Funding Source:

No cost share requirement.

Attachments:

1. Previous MOU
2. New MOU

Memorandum of Understanding (MOU)
BY and BETWEEN
GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY
AND
EFFINGHAM COUNTY EMERGENCY MANAGEMENT AGENCY

This Memorandum of Understanding (Agreement) made and entered into between the Georgia Emergency Management and Homeland Security Agency, hereinafter referred to as the "GEMA/Homeland Security" and Effingham Emergency Management Agency, hereinafter referred to as "EEMA".

officially domiciled at 181 Recycle Way, Guyton, GA 31312

hereinafter referred to as Subgrantee relating to application for grants under the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Emergency Management Performance Grant (EMPG).

WHEREAS, GEMA/Homeland Security as the State Administrative Agency (SAA), on behalf of the State of Georgia, is the Grantee receiving funding under the DHS FEMA EMPG as authorized under Section 682 of the *Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA)*, as amended, (Pub. L. No. 109-295) (6 U.S.C. 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. 4001 et seq.) and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities and are properly reimbursed to the Subgrantee; and

WHEREAS the agreement is part of the referenced Subgrantee's application and profile record in the Georgia EMGrantsPro system and will become effective and binding upon approval by GEMA/Homeland Security.

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee:

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the above-mentioned Acts and all applicable DHS FEMA regulations as provided in all applicable Subparts of 2 Code of Federal Regulations (CFR) Part 200 and 44 CFR that governs the EMPG and shall adhere to the application of those above-mentioned

Acts and those applicable regulations and policies as a condition for acceptance of and expenditure of said DHS FEMA funding.

As a further condition for the acceptance of and expenditure of DHS FEMA funding, the Subgrantee hereby agrees to follow all GEMA/Homeland Security guidelines, regulations and directives, to include but not limited to the following:

- Use gema.ga.gov and gaemgrants.com, as applicable, to access forms, request time extensions, and submit requests for reimbursements with supporting documentation.
- The Subgrantee shall ensure that all project documents are made available to GEMA/Homeland Security, DHS FEMA, Office of Inspector General (OIG), or any state or federal agency as determined by GEMA/Homeland Security, including procurement policies, accounting policies, and all other documentation substantiating eligible costs.
- All records, reports, documents, and other materials delivered or transmitted to GEMA/Homeland Security by the Subgrantee shall become the property of GEMA/Homeland Security.
- The Subgrantee will be required to execute a separate subgrant agreement for EMPG in addition to this MOU.
- The Subgrantee agrees to monitor gema.ga.gov and gaemgrants.com for any changes in law, regulations, policy, or procedure that affect the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee, hereby declare that the individuals named herein as the Subgrantee's agents are knowledgeable of the requirements outlined herein.

The subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies, and directives may result in suspension and/or termination of funding/reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of GEMA/Homeland Security

- GEMA/Homeland Security agrees to maintain gaemgrants.com subject to the availability of funding.
- GEMA/Homeland Security shall, through the Subgrantee's assigned Program Manager and Grant Specialist, review the Subgrantee's requests for the advancement of funds, assist the Subgrantee in correcting deficiencies, and disburse funds to the Subgrantee in a timely manner as possible.
- GEMA/Homeland Security shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy, or procedure that affect the Subgrantee's grant requirements through gaemgrants.com, gema.ga.gov and/or the appropriate alternate methods of communication.
- GEMA/Homeland Security shall provide technical assistance to assist the Subgrantee in formulating and managing its DHS FEMA grants (see Disclaimer paragraph below).

Terms of Agreement

This MOU shall remain in full force and effect for any DHS FEMA grants the Subgrantee receives, including the record retention period. Any changes in regulations, policies, or procedures applicable to EMPG funding shall constitute an amendment to this Agreement.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify the Grantee from any actions or claims brought on behalf of any third parties, including those to whom services or materials are provided under any project funded by the DHS FEMA EMPG.

Disclaimer

In its capacity as the Grantee and state fiduciary of (DHS FEMA) and other federal grant funds, GEMA/Homeland Security provides technical assistance to current and potential Subgrantees (collectively referred to as "subgrantees") of the FEMA EMPG. Technical assistance includes applying specific knowledge to a specific situation to address a specific need and, as such, is not a legal opinion or an endorsement of the Subgrantee's grants management practice.

GEMA/Homeland

Security does not render legal opinions to subgrantees; rather, it provides information intended to assist a subgrantee in prudently managing its own grants management program by employing effective methods and sound practices to manage DHS FEMA grants.

Technical assistance and other grants management information provided by GEMA/Homeland Security and adopted by the Subgrantee does not serve as GEMA/Homeland Security's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice complies with applicable laws, regulations, and policies as required by the DHS FEMA EMPG.

The Subgrantee, by its decision to participate in the EMPG, bears the ultimate responsibility for ensuring compliance with all applicable state and federal laws, regulations, and policies and bears the ultimate consequences of any adverse decisions rendered by GEMA/Homeland Security, DHS FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, GEMA/Homeland Security, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee complies with all applicable state and federal laws, regulations, and policies, requires a refund of advanced funds, and take any other actions it deems appropriate to protect those funds for which it is responsible.

Additional Laws and Policies

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11248, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era

Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this Agreement.

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing. They shall be transmitted either by email, personal hand delivery (and receipted for), or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30318
ATTN: Preparedness Grants and Programs
Or
hsgrants@gema.ga.gov

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month, and year first written above.

State's Witness


Name:
Date:



Subgrantee's Witness
Name: Clinton Hodges
Date: 4/30/2024

State Coordinating Officer

Name:
Date:
Telephone Number:



Chief Elected/Appointed Official
Or Chief Executive Officer
Name: Wesley Corbitt
Date: 04/30/2024
Telephone Number: 912-754-8060

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary, 1 alternate (optional), 1 authorized, and 1 financial individual designated as agents. Changes to the agents authorized below must be communicated to GEMA/Homeland Security in the manner detailed above within fourteen (14) days of such change.

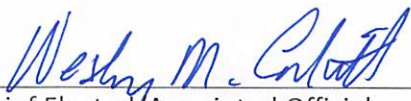
Primary Agent's Name: Clint Hodges
 Title: EMA Director
 Telephone number: (912)754-8200
 Email Address: chodges@effinghamcounty.org

Alternate Agent's Name (Optional): Kathy Candler
 Title: Grants Coordinator
 Telephone number: (912)754-8066
 Email Address: kcandler@effinghamcounty.org

Authorized Agent's Name: Tim Callanan
 Title: County Administrator
 Telephone number: (912)754-8060
 Email Address: tcallanan@effinghamcounty.org

Financial Agent's Name: Mark Barnes
 Title: Finance Director
 Telephone number: (912)754-8011
 Email Address: mbarnes@effinghamcounty.org

As Chief Elected or Appointed Official of the Subgrantee, I am authorized to execute and file an Application for the Emergency Management Performance Grant Program on behalf of the Subgrantee to obtain funding under the above-mentioned Acts. The above-named agent(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of Georgia on all matters about the management of grants as required by this MOU.



 Chief Elected/Appointed Official

Or Chief Executive Officer

Title: County Chairman

Name: Wesley Corbitt

Date:

Telephone Number: 912-754-8060

Staff Report

Subject: Annual renewal of Accountability Court Agreement (Mental Health/Drug Court).

Author: Danielle Carver, Procurement and Capital Projects Manager

Department: Purchasing

Meeting Date: 06/04/2024

Item Description: Accountability Court Renewal

Summary Recommendation: Approval to renew

Executive Summary/Background:

- The Board has an Intergovernmental Agreement in place with the Ogeechee Judicial Circuit Accountability Court. The Accountability Court is a combined Drug and Mental Health Treatment Court. Ogeechee Judicial Circuit Superior Court Judge Michael T. Muldrew has previously stated that the Accountability Court is growing rapidly and lives are being positively impacted through the support of the Board of Commissioners through this agreement.
- The County has a considerable amount of criminal offenders that have drug and mental health issues.
- This court is attempting to achieve a reduction in recidivism as well as offering real help to mentally ill offenders in criminal cases, which should increase the likelihood of successful rehabilitation of drug addicted criminals through early, continuous, and intense judicially supervised treatment options.
- This option and last chance court is not only good policy but good community service that can change lives.
- The cost to Effingham County for FY23 was \$18,088.68, and year to date for FY24 is \$16,126.00. We have received three of four quarterly requests for reimbursement.
- The County attorney has previously reviewed and approved to form the intergovernmental agreement.

Alternatives for Commission to Consider

1. Approve renewal of agreement for FY24.
2. Do not approve renewal of agreement for FY24.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing

Funding Source: Included in current budget

Attachments: Accountability Court Agreement

**INTERGOVERNMENTAL AGREEMENT FOR THE MENTAL HEALTH/
DRUG COURT FOR THE OGEECHEE JUDICIAL CIRCUIT**

This INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into as of the 18th day of Dec, 2018 by and between **BULLOCH COUNTY**, a political subdivision of the State of Georgia, acting by and through its governing authority, the BOARD OF COMMISSIONERS OF BULLOCH COUNTY, GEORGIA (hereinafter referred to as “Bulloch County”); **EFFINGHAM COUNTY**, a political subdivision of the State of Georgia, acting by and through its governing authority, the BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA (hereinafter referred to as “Effingham County”); **JENKINS COUNTY**, a political subdivision of the State of Georgia, acting by and through its governing authority, the BOARD OF COMMISSIONERS OF JENKINS COUNTY, GEORGIA (hereinafter referred to as “Jenkins County”); **SCREVEN COUNTY**, a political subdivision of the State of Georgia acting by and through its governing authority, the BOARD OF COMMISSIONERS OF SCREVEN COUNTY, GEORGIA (hereinafter referred to as “Screven County”); and the **SUPERIOR COURTS OF THE OGEECHEE JUDICIAL CIRCUIT** (hereinafter collectively referred to as the “Court”).

W I T N E S S E T H:

WHEREAS, all of the above parties are concerned about the impact of mental health in the criminal justice system and the frequency of illegal drug use and the related criminal activity which is occurring in our local communities; and

WHEREAS, all of the above parties have declared that pro-active intervention is an appropriate recognized means of curtailing the problem of related mental health impacts and drug abuse in our local communities and criminal justice systems; and

WHEREAS, O.C.G.A. § 15-1-15 provides that any court that has jurisdiction over any criminal case which arises from the use, sale, possession, delivery, distribution, purchase, or manufacture of a controlled substance, noncontrolled substance, dangerous drug, or other drug may establish a drug court division to provide an alternative to the traditional judicial system for disposition of such cases; and

WHEREAS, O.C.G.A. § 15-1-16 provides that to achieve a reduction in recidivism and symptoms of mental illness among mentally ill offenders in criminal cases and to increase their likelihood of successful rehabilitation through early, continuous, and intense judicially supervised treatment, any court that has jurisdiction over a criminal case in which a defendant has a mental illness or developmental disability, or a co-occurring mental illness and substance abuse disorder, may establish a mental health court division to provide an alternative to the traditional judicial system for disposition of such cases; and

WHEREAS, pursuant to O.C.G.A. §§ 15-1-15 and 15-1-16 the Court has established a Drug and Mental Health Court Division (hereinafter referred to as the “Drug/Mental Health Court”) for the Superior Courts in the Ogeechee Judicial Circuit; and

WHEREAS, Bulloch County, as subgrantee, has requested and received One Hundred Sixty-Six Thousand Six Hundred and Forty-Seven and 00/100 Dollars (\$166,647.00) in State Fiscal Year (hereinafter referred to as “SFY”) 2019 for the operation of the Drug/Mental Health Court pursuant to Grant Number #J-19-8-057 from the Georgia Criminal Justice Coordinating Council; and

WHEREAS, Grant Number #J-19-8-057 from the Georgia Criminal Justice Coordinating Council requires a cash match of ten percent (10%) in the amount of Eighteen Thousand Five Hundred Sixteen and 00/100 Dollars (\$18,516.00) out of a cumulative grant budget of One Hundred Eighty-Five Thousand One Hundred Sixty-Three and 00/100 Dollars (\$185,163.00); and

WHEREAS, Bulloch County as subgrantee has requested supplemental grant funding in the amount of Forty Thousand Three Hundred Twenty-Six and 00/100 Dollars (\$40,326.00) in SFY 2019 for expanding the operation of the Drug/Mental Health Court to Effingham County, Jenkins County and Screven County, with the award yet to be determined by the Georgia Criminal Justice Coordinating Council; and

WHEREAS, the yet-to-be determined grant award from the Georgia Criminal Justice Coordinating Council requires a cash match of ten percent (10%) in the amount of Four Thousand Four Hundred Eighty and 00/100 Dollars (\$4,480.00) out of a cumulative grant budget of Forty-Four Thousand Eight Hundred Six and 00/100 Dollars (\$44,806.00); and

WHEREAS, all of the parties desire to participate in the funding and operation of the Drug/Mental Health Court on the terms and conditions set forth herein; and

WHEREAS, all of the parties are authorized to enter into this Agreement in accordance with the provisions of Article IX, Section III, Paragraph 1 of the Constitution of the State of Georgia;

NOW, THEREFORE, for and in consideration of the mutual promises, covenants, and obligations set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Bulloch County, Effingham County, Jenkins County, and Screven County hereby agree as follows:

ARTICLE I DEFINITIONS

- 1.1 **“Council of Accountability Court Judges”** (hereinafter referred to as “CACJ”) means the council established pursuant to O.C.G.A. § 15-1-18.
- 1.2 **“Criminal Justice Coordinating Council”** (hereinafter referred to as “CJCC”) means the council established pursuant to O.C.G.A. § 35-6A-1 *et seq.*
- 1.3 **“Drug/Mental Health Court Coordinator”** means the person funded by the CJCC grant and employed by Bulloch County to provide non-judicial program oversight for the Drug/Mental Health Court and to adhere to CJCC/CACJ policies and procedures.

- 1.4 **“Drug/Mental Health Court Judge”** means the person responsible for the Drug/Mental Health Court.
- 1.5 **“Fiscal Quarter”** means each three-month period beginning on July 1, October 1, January 1 and April 1.
- 1.6 **Ogeechee Judicial Circuit Mental Health/Drug Court (hereinafter referred to as “Drug/Mental Health Court”)** means that certain Drug/Mental Health Court division established pursuant to O.C.G.A. §§ 15-1-15 and 15-1-16 to provide an alternative sentencing program for eligible participants who have criminal charges relating to either drug use or possession or mental health issues under the jurisdiction of the Superior Courts of the Ogeechee Judicial Circuit operating in Bulloch County, Effingham County, Jenkins County, and Screven County, Georgia.
- 1.7 **“Participant”** means clients who are eligible to receive services from the Drug/Mental Health Court.
- 1.8 **“Participant Agreement”** means an agreement between a Participant and the Drug/Mental Health Court that requires the Participant to abide by certain terms and conditions to complete the program successfully.
- 1.9 **“Service Provider”** means entities who are qualified to provide services that are relevant and useful to Participants to successfully complete the Drug/Mental Health Court program.
- 1.10 **“State Fiscal Year”** means July 1 through June 30 on a recurrent basis.

ARTICLE II SCOPE AND AUTHORITY

- 2.1 **Court’s Duties and Obligations.** Without in any way limiting the inherent authority of the Court over judicial proceedings and functions, the Court’s duties and obligations under this Agreement shall be as follows.
- 2.1.1 Provision of ongoing judicial oversight of the Drug/Mental Health Court in compliance with O.C.G.A. §§ 15-1-15 and 15-1-16, and with standards promulgated by the Council of Accountability Court Judges.
- 2.1.2 Assigning, as appropriate and at its discretion, judges to preside over cases involving the Drug/Mental Health Court, and serving as the final authority for adjudication and management of the Drug/Mental Health Court.
- 2.1.3 Determining the venue for adjudication of cases involving Participants in the Drug/Mental Health Court.

2.1.4. As appropriate or necessary, entering into contracts or memoranda of understanding with qualified Service Providers for Participant counseling, treatment or care.

2.2 **Bulloch County's Duties and Obligations as Fiscal Agent.** Bulloch County shall act as the fiscal agent for the Drug/Mental Health Court and shall have the following duties and obligations with regard thereto.

2.2.1 Bulloch County shall be responsible for ongoing fiscal oversight and financial reporting of the Drug/Mental Health Court.

2.2.2 Bulloch County shall receive and be responsible for proper accounting, management, and expenditure of any funds received for operation of the Drug/Mental Health Court. Such funds may include but are not necessarily limited to: (i) any grant funds received from the Criminal Justice Coordinating Council; (ii) any funds received from Effingham County, Jenkins County, or Screven County pursuant to this Agreement; (iii) Participant fees; and (iv) funds from any other federal, state, local, or private sources that are restricted to or intended for operation of the Drug/Mental Health Court. Disbursement and allocation of funds shall be at the direction of the Drug/Mental Health Court Coordinator and/or Judge, and in accordance with CJCC and CACJ policies and procedures and the annual budget adopted by the governing authority of Bulloch County.

2.2.3 The Drug/Mental Health Court Coordinator and any other personnel serving under his or her supervision shall be employees of Bulloch County and shall be eligible for the same benefits and subject to the same personnel and other policies as all other Bulloch County employees. The Drug/Mental Health Court Coordinator shall be supervised, evaluated, disciplined, and/or terminated by the Drug/Mental Health Court Judge.

2.2.4 Bulloch County shall ensure that the Drug/Mental Health Court Coordinator prepares and submits all proposed annual plans, grant applications, requests for financial reimbursement, budget proposals, and amendments or modifications thereof for approval and authorization by the Court, Bulloch County, Effingham County, Jenkins County, Screven County, the Criminal Justice Coordinating Council, the Council of Accountability Court Judges, and/or other appropriate agencies.

2.2.5 Bulloch County shall develop and maintain financial accounts and records for the Drug/Mental Health Court according to the Uniform Chart of Accounts as administered by the Georgia Department of Community Affairs.

2.2.6 Bulloch County shall authorize and execute such contracts, expenditure authorizations, purchase orders and/or other financial documents as are necessary for the operation of the Drug/Mental Health Court, consistent with federal and

state laws, regulations or guidelines and with Bulloch County's personnel, financial and administrative policies and procedures.

- 2.2.7 Title to all equipment and other personal property purchased, operated, and/or maintained with funds from grants, cash matches or other sources shall vest in Bulloch County and be used for Drug/Mental Health Court related purposes. If the Drug/Mental Health Court ceases operation, or if any such equipment or other personal property can no longer be used for its grant-funded purpose, the CJCC and CACJ will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia. Bulloch County will execute a bill of sale or any other necessary documentation to convey title as directed by CJCC and/or CACJ. In the event that CJCC and/or CACJ has no use for the available equipment, Bulloch County may dispose of the equipment in accordance with its policies.

ARTICLE III FUNDING AND COST REIMBURSEMENT

- 3.1 **Duties and Obligations of Bulloch County, Effingham County, Jenkins County, and Screven County for Funding and Cost Reimbursement.** Bulloch County, Effingham County, Jenkins County, and Screven County (the "Counties") hereby agree to the following terms and conditions for funding and cost reimbursement for the Drug/Mental Health Court.
- 3.1.1 Matching cost requirements for grants awarded by the CJCC for the Drug/Mental Health Court, or any other grantor agency with similar requirements, shall be apportioned among the Counties by the population distribution of the most recent official decennial enumeration by the United States Census Bureau for Bulloch County, Effingham County, Jenkins County, and Screven County.
- 3.1.2 Direct expenses that are paid for by Bulloch County that support the Drug/Mental Health Court, but are not reimbursed by grant funds, including but not limited to personnel, liability insurance, utilities, office space, cell phones or allowances, information technology services and maintenance, and/or furniture, fixtures or equipment as identified in Bulloch County's annual General Appropriations Budget, shall be apportioned among the Counties by the population distribution of the most recent official decennial enumeration by the United States Census Bureau for Bulloch County, Effingham County, Jenkins County, and Screven County.
- 3.1.3 While the percentage distribution may change in the future, the parties acknowledge that for the fiscal year ending June 30, 2019, the population distribution of the most recent official decennial enumeration by the United States Census Bureau results in the following percentages for the financial obligations in

Sections 3.1.1 and 3.1.2: Bulloch County – 47%; Effingham County – 38%; Jenkins County – 6%; and Screven County – 9%.

- 3.1.4. Any Participant fees assessed by the Court for participation in the Drug/Mental Health Court shall be transmitted to Bulloch County and deposited into a restricted fund, and shall only be expended for non-personnel costs for the sole use and benefit of the Participants, including but not necessarily limited to educational and training materials, care and treatment, transportation to receive services, drug testing expenses, and counseling services. Participant Agreements shall include a certification that such fees are for a legitimate expense for the use and/or benefit of the Participants. Bulloch County shall not be obligated to reduce or credit such expenses toward matching cost requirements for grants, referenced in Section 3.1.1, or for other direct expenses referenced in Section 3.1.2 of this Article.
- 3.1.5. Bulloch County shall submit requests for reimbursement pursuant to Sections 3.1.1 and 3.1.2 to Effingham County, Jenkins County, and Screven County on a quarterly basis within twenty (20) calendar days of the close of each Fiscal Quarter. Such requests for reimbursement will include the amount due from each county with supporting documentation including revenue and expense reports with cash balances for fees from Participants.
- 3.1.6. Effingham County, Jenkins County and Screven County shall then have twenty-five (25) calendar days upon the receipt of the reimbursement request to tender appropriate funds to Bulloch County.

ARTICLE IV TERM AND TERMINATION

- 4.1 **Initial Term and Automatic Renewal.** The initial term of this Agreement shall be for one year commencing on July 1, 2018 and ending on June 30, 2019. Thereafter, this Agreement shall automatically renew for additional one-year terms commencing each July 1 unless any of the parties notifies the other parties of its intention not to renew at least ninety (90) days prior to the expiration of the then-current term.
- 4.2 **Termination.** Notwithstanding the provisions of Section 4.1, any party may terminate this Agreement at any time upon providing at least ninety (90) days' notice to the other parties.
- 4.3 **Survival of Accrued Financial Obligations.** Any financial obligations of the parties pursuant to this Agreement that have accrued upon termination or nonrenewal of this Agreement shall survive such termination or nonrenewal and shall be promptly paid.

ARTICLE V MISCELLANEOUS PROVISIONS

5.1 **Default or Breach; Dispute Resolution; Remedies.**

- 5.1.1 In the event that any party to this Agreement alleges that any other party is in default or breach of any of the terms, conditions or covenants of this Agreement, the party alleging default or breach may give the other party written notice that specifies the alleged default or breach. The party alleging default or breach shall also send a copy of such notice to the other parties that are not alleged to be in default or breach. The party allegedly in default or breach shall have thirty (30) days to cure the alleged default or breach before the other party may pursue dispute resolution as set forth herein.
- 5.1.2 In the event the party allegedly in default or breach of this Agreement fails to cure the alleged default or breach within thirty (30) days after receiving written notice of same, the party alleging default or breach may send a written demand for mediation to the party allegedly in default or breach. The party alleging default or breach shall also send a copy of such written demand to the other parties that are not alleged to be in default or breach. The parties agree that in the event one party makes a written demand for mediation upon another party in accordance with the provisions of this Agreement, all parties shall participate in good faith in such mediation in an attempt to resolve their dispute or disputes. The parties further agree to share equally the cost of such mediation. Participation in such mediation shall be a condition precedent to the initiation of litigation pursuant to Section 5.1.3.
- 5.1.3 In the event the parties cannot resolve their dispute or disputes through mediation, any party alleging a default or breach of this Agreement by any other party may pursue litigation against the other party, and the other parties shall join the litigation if they are deemed necessary parties. The parties agree that jurisdiction and venue for any litigation initiated pursuant to this Agreement shall exclusively be in the Superior Court of Bulloch County, Georgia. The parties also consent to the assignment of a judge from outside the Ogeechee Judicial Circuit for such litigation to avoid any real or perceived conflict of interest. The parties further agree that, in addition to any other legal or equitable remedies, the prevailing party or parties may recover attorneys' fees and court costs from the non-prevailing party or parties.
- 5.1.4 The rights and remedies provided in this Agreement are cumulative and not exclusive and are in addition to any other rights and remedies the parties may have at law or equity.

- 5.2 **Entire Agreement.** This Agreement contains the entire agreement of the parties hereto and all understandings, representations, and agreements between them. Each party warrants to the other that no agent, officer, employee, attorney or other representative of any party has made any representation or statement, nor are there any other agreements or understandings between or among any of the parties or their representatives, upon which any party relies that are not expressed and set forth in writing herein. Any prior

agreements between the parties involving the subject matter of this Agreement are superseded in their entirety by this Agreement.

5.3 **Notices; Other Documents.**

5.3.1 Except as otherwise specifically provided herein, any notices, demands, approvals, consents, requests or other communications hereunder shall be in writing and shall be deemed as given (i) when the writing is delivered in person; (ii) one business day after being sent by reputable overnight registered delivery service, charges prepaid; or (iii) three business days after being sent by certified mail with sufficient postage affixed thereon, to any of the parties at the addresses shown below, or at such other addresses as may be furnished by the parties from time to time:

If to Bulloch County:

Thomas M. Couch, County Manager (or the then-current County Manager)
115 North Main Street
Statesboro, Georgia 30458
Phone: (912) 764-6245

If to Effingham County:

Chris Hutchings, Interim County Administrator (or then the current County Administrator)
601 North Laurel Street
Springfield, Georgia 31329
(912) 754-2123

If to Jenkins County:

Grady Saxon, County Manager (or then the current County Manager)
Post Office Box 797
Millen, Georgia 30442
(478) 982-2563

If to Screven County:

Rick Jordan, County Manager (or then the current County Manager)
Post Office Box 159
Sylvania, Georgia 30467
(912) 564-7535

If to The Ogeechee Judicial Circuit:

Michael T. Muldrew, Judge (or then the current Accountability Court Judge)
20 Siebald Street
Statesboro, Georgia 30458
(912) 764-9607

- 5.3.2 The parties shall execute such other and further documents as may be deemed necessary by either party to fulfill the intent of the parties to this Agreement.
- 5.4 **Time of the Essence.** Time is of the essence of each and every term, provision and covenant of this Agreement.
- 5.5 **Governing Law.** This Agreement is made and shall be construed under and in accordance with the laws of the State of Georgia.
- 5.6 **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be deemed an original.
- 5.7 **Amendments.** This Agreement may only be amended, supplemented or otherwise modified by a document in writing duly executed and delivered with the same formality of this Agreement by all of the parties. No waiver, release or similar modification of this Agreement shall be established by conduct, custom, or course of dealing.
- 5.8 **Severability.** This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of this Agreement, or the application thereof to any person or circumstance, shall be held invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby but rather shall be enforced to the greatest extent permitted by law.

IN WITNESS WHEREOF, the parties hereto, acting by and through their duly authorized officers, have caused this Agreement to be executed under their respective seals as of the day and year first above written.

[SIGNATURES BEGIN ON NEXT PAGE]

I affirm that this Agreement was duly authorized by the Governing Body at a public meeting with such approval placed on the public record.

BOARD OF COMMISSIONERS OF BULLOCH COUNTY, GEORGIA

By: Roy Thompson
Roy Thompson, Chairman

Attest: Olympia Gaines
Olympia Gaines, Clerk of the Board

[SEAL]



Approved as to form:

Jeff S. Akins
Jeff S. Akins, County Attorney

I affirm that this Agreement was duly authorized by the Governing Body at a public meeting with such approval placed on the public record.

BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA

By: Wesley M. Corbitt
Wesley Corbitt, Chairman

Attest: Stephanie Johnson
Stephanie Johnson, Clerk of the Board

[SEAL]

Approved as to form:

Lee Newberry
Lee Newberry, County Attorney

I affirm that this Agreement was duly authorized by the Governing Body at a public meeting with such approval placed on the public record.

BOARD OF COMMISSIONERS OF JENKINS COUNTY, GEORGIA

By: _____
Hiller Spann, Chairman

Attest: _____
Brittany Shaw, Clerk of the Board

[SEAL]

Approved as to form:

George Rountree, County Attorney

I affirm that this Agreement was duly authorized

by the Governing Body at a public meeting with such approval placed on the public record.

**BOARD OF COMMISSIONERS
OF SCREVEN COUNTY,
GEORGIA**

Approved as to form:

By: _____
Will Boyd, Chairman

Attest: _____
Lori Boulineau, Clerk of the Board
[SEAL]

Hubert Reeves, County Attorney

**SUPERIOR COURTS OF THE
OGEECHEE JUDICIAL
CIRCUIT**

By: _____
F. Gates Peed, Chief Judge

By: _____
Michael T. Muldrew, Judge

By: _____
Lovett Bennett, Jr., Judge

Staff Report

Subject: Consideration to approve the SAVE Affidavit - Anticipated Collections Addendum from Non-Federal Sources

Author: Danielle Carver, PCPM

Department: Purchasing & Development Services

Meeting Date: June 4, 2024

Item Description: Consideration to approve the Anticipated Collections Addendum from Non-Federal Sources.

Summary Recommendation: Staff recommends approval.

Executive Summary/Background:

- The Department of Homeland Security and the US Citizenship and Immigration Services (USCIS) designed a program named Systematic Alien Verification of Entitlements (SAVE). This is an intergovernmental initiative to aid benefit granting agencies in determining an applicant's immigration status. Furthermore it ensures that only entitled applicants receive Federal, State or Local public benefits and licenses. USCIS requires the attached addendum to be updated on a yearly basis.
- Board of Commissioners approval is necessary as part of being compliant with the requirements of the Department of Homeland Security.
- Board of Commissioners approval will allow our participation in the SAVE program.
- Approval by the Board permits the Development Services department to require citizenship affidavits from all applicants as mandated by federal law.

Alternatives for Commission to Consider

1. Effingham County Board of Commissioners agrees to approve the Addendum.
2. Effingham County Board of Commissioners does not agree to approve the Addendum.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing, Finance, Development Services

Funding Source: N/A

Attachments:

SAVE Anticipated Collections Addendum from Non-Federal Sources.



Anticipated Collections Addendum from Non-Federal Sources

Please provide the information requested in the table below. This information will be used to complete your Memorandum of Agreement. See Page 2 for additional instructions and an explanation of terms.

1. Agency Information	
Agency Name:	Effingham County Board of Commissioners
Tax Identification Number (TIN):	58-6000821
2. Billing (Accounts Payable) Point of Contact (POC) Information	
Name:	Mark Barnes
Phone Number (xxx-xxx-xxxx):	912-754-8012
Fax Number (xxx-xxx-xxxx):	912-754-8413
E-mail Address:	mbarnes@effinghamcounty.org
Address:	804 S Laurel Street
Address (2nd line):	
City, State, Zip Code:	Springfield, GA. 31329
3. Customer Payment and Budgeting Information	
Purchase Commitment Number:	
Amount Obligated (Budgeted):	\$300.00
Funds Expiration Date:	June 30, 2025
4. Program POC	
Name:	Mark Barnes and Danielle Carver
Phone Number (xxx-xxx-xxxx):	912-754-2159
E-mail Address:	mbarnes@effinghamcounty.org ; dcarver@effinghamcounty.org

Both Trading Partners agree to contact the POC to try to resolve any discrepancies before reversing transactions in IPAC.

In accordance with the SAVE Paperless Initiative, my agency agrees to only submit electronic verification requests and to not submit non-electronic verification requests, including non-electronic requests made on Form G-845 and/or the Form G-845 Supplement.

Furthermore, my agency certifies that all agency users accessing or using SAVE to perform verification procedures have completed the SAVE Tutorial and agrees that new SAVE users will be required to complete the SAVE Tutorial before accessing or using SAVE to perform verification procedures.

This agreement will commence as soon as all signatures are obtained in accordance with the Memorandum of Agreement. Both Trading Partners must agree to any amendments prior to their implementation in accordance with the Memorandum of Agreement.

_____	_____
[Insert Authorized Signatory Name]	Jonathan M. Mills
[Insert Position/Title]	Chief, SAVE Program
[Insert Agency Name] Trading Partner]	DHS USCIS Trading Partner

_____	_____
Date	Date

<u>Internal SAVE Use ONLY</u> Agency High Level Identifier:

INSTRUCTIONS FOR COMPLETING THIS ADDENDUM

1. Type or legibly print the information requested. See below for an **Explanation of Terms**.
2. Have your agency's authorized signatory sign and date the Addendum.
3. Return the Addendum to the SAVE Program via e-mail
4. Submit the signed Addendum to: SAVERegistration@uscis.dhs.gov

EXPLANATION OF TERMS

- ¹ **Purchase Commitment Number:** This field may be left blank if your agency does not use this number or a similar identifier.
- ² **Amount Obligated (Budgeted):** This amount may be an estimate, though SAVE recommends a minimum of \$300 per year (calendar or fiscal). This amount equals \$25 per month, which is the minimum amount your agency can be invoiced in a single month (unless you do not submit a single query).
- ³ **Funds Expiration Date:** This date is the time when your agency's obligated funding amount runs out. This may be the end of the SAVE Program fiscal year (for example, September 2011), the end of your fiscal year, or the end of the calendar year.
- ⁴ **Form G-845:** Verification Document, Form G-845, file electronically. Use this form to verify the immigration status of applications for federal public benefits or licenses when additional verification is required.

Staff Report

Subject: Approval to renew Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management

Author: Danielle Carver, PCPM

Department: County Manager/Capital Projects

Meeting Date: June 4, 2024

Item Description: Renewal of the Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management

Summary Recommendation: Staff recommends approval to renew the Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management

Executive Summary/Background:

- Staff requested a proposal from Albeck Group, LLC to assist with Program Management in regards to capital projects.
- Albeck Group, LLC has been performing construction observation in the capacity of the County's representative, serving as liaison between the County and external project personnel as requested, performing specific value engineering, scheduling, and cost analysis of change orders and other amendments to project scopes, along with the other items listed in the proposal.
- Effingham County is contracted with Thomas & Hutton for Program Management as well. While T&H is focusing on horizontal infrastructure projects, Albeck Group is focusing on vertical infrastructure projects and have been proven to be beneficial in the capital projects process.

Alternatives for Commission to Consider

1. Approval to renew Agreement with Albeck Group, LLC for Professional Consulting Services for Program Management
2. Deny the renewal with Albeck Group, LLC for Professional Consulting Services for Program Management
3. Take no action.

Recommended Alternative: 1

Other Alternatives: 2, 3

Department Review: County Manager, Purchasing

Funding Source: Various – Project/Department funding

Attachments: Agreement

Albeck Group LLC
982 Lexington Ave. Ext.
Rincon, GA 31326

Effingham County Board of Commissioners Proposal for Services

Date: May 24, 2023

Proposal to Provide Consulting Services for Program Management for Capital Projects in Effingham County, Georgia.

Scope of Work

Albeck Group LLC (Consultant) is proposing to provide professional Program Management services for the Effingham County (Owner) Capital Projects Program. Specific technical staff will be assigned to this project on a daily basis as needed to accomplish the Scope of Services outlined below. The Consultant shall provide documentation for any anticipated costs and expenses considered outside the limits of this Agreement and shall obtain expressed written consent prior to proceeding with services. Fees for this effort are based on hourly rates for the technical staff assigned.

Scope of Services

Program Management

The Consultant shall provide management services for Effingham County capital projects identified by the Owner. The Consultant will monitor/manage critical phases of the designated projects and recommend courses of action to the Owner as needed to ensure successful completion of the projects. Program management tasks may include but are not limited to:

- Attend all public and private meetings designated by the Owner's senior staff as essential to the successful completion of the projects.
- Coordinate with Owner's public relations offices and assist as needed on the dissemination of information to the public.
- Development an as-needed revision/refinement of an updated master plan for near- and long-term infrastructure construction and repair for Effingham County's Capital Projects Program.
- Assist the Owner in the identification of preferred project delivery methods for projects currently in development.
- Assess ongoing project performance to maximize ROI on County Projects.
- Assist Owner's senior staff in managing overall project budgets.
- Identify inter-connected projects requiring integrated management.
- Provide timely input and assistance to manage risk for the Owner during all phases of the project to ensure that potential project impacts are transparent, understood and mitigated to the maximum extent possible.

Albeck Group LLC
 982 Lexington Ave. Ext.
 Rincon, GA 31326

- If requested, serve as liaison between Owner and external project engineers, contractors, vendors, and other construction entities/personnel for managed projects.
- Assist with procurement activities for projects from pre-bid activities through project completion.
- Manage contracts and invoicing for projects.
- Perform specific value engineering, scheduling, and cost analysis of all change orders and other amendments to project scope; make recommendations to the Owner regarding adoption, revision, or rejection.
- Ensure regulatory compliance with applicable codes, specifications, and permitting.
- Visit construction sites as needed for projects and review technical issues, proposed changes, and potential schedule impacts with project contractors, vendors, and other stakeholders.
- Prepare timely reports on any technical, budget, or scheduling variances on managed projects.
- Administration of post-construction closeout for projects to transition the operation to Owner’s possession.
- Provide educational seminars as requested by the owner.

Budget and Expenses

Direct non-salary (reimbursable expenses), including printing and reproduction are billed at cost. Travel in private vehicles will be billed at the IRS Standard Rate and may be revised based on fuel pricing.

Payment for services is based on the following rates:

Activity	Hourly Rate
Program Management Activities	\$200

Proposed By:

Albeck Group, LLC



Albeck Group LLC
982 Lexington Ave. Ext.
Rincon, GA 31326

Slade F. Helmly, CEO

Wesley M. Corbitt

Wesley Corbitt, Chairman

Effingham County Board of Commissioners

06/06/2023

Date Approved

Staff Report

Subject: Ratification of approval of the Standard Dishmachine Rental Agreement with Ecolab, Inc. for the Effingham County Prison

Author: Danielle Carver, Procurement and Capital Projects Manager

Department: Prison

Meeting Date: 06/04/2024

Item Description: Standard Dishmachine Rental Agreement with Ecolab, Inc.

Summary Recommendation: Staff recommends approval of the Standard Dishmachine Rental Agreement with Ecolab, Inc. for the Effingham County Prison

Executive Summary/Background:

- The existing dishwasher at the prison was no longer operational, which prompted the need for this agreement.
- Ecolab will perform periodic routine checks and provide all parts and labor for necessary repairs, other than for repairs due to misuse or abuse.
- Effingham County is responsible for the lease rate and Summit Food Services is responsible for the product/chemical purchase for the duration of the agreement.
- The initial term of the agreement is 24 months and will continue month to month thereafter, unless either party provides written notice.
- This agreement has been reviewed and approved to form by the County Attorney.

Alternatives for Commission to Consider

1. Ratification of approval of the Standard Dishmachine Rental Agreement with Ecolab, Inc. for the Effingham County Prison
2. Initiate termination of agreement
3. Take no action

Recommended Alternative: 1

Other Alternatives: 2,3

Department Review: PCPM, County Manager, Prison, County Attorney

Funding Source: Prison Operating

Attachments: Ecolab Agreement and Specs



Standard Dishmachine Rental Agreement

This Standard Dishmachine Rental Agreement ("**Agreement**") is between Ecolab Inc. ("**Ecolab**") and

SUM C2063 EFFINGHAM COUNTY

321 GA HIGHWAY 119 S

SPRINGFIELD, GA 31329-3084

Phone: Fax:

Email: thomas.seago@summitfoodservice.com

1. **EQUIPMENT.** Ecolab will provide:

(a) **Rental Equipment.**

Model	Base Rate	Min Product Purchase	Term Length	Term Type	- Security Deposit
ES-4000	USD 163.58	USD 200.00	24	Months	

(b) **Maintenance:** Ecolab will perform periodic routine service checks of the Equipment and provide all parts and labor for necessary repairs to maintain the Equipment in good condition, other than for repairs due to misuse or abuse by Customer. Ecolab will provide 24-hour/365-day access to Ecolab's service number (1-800-35-CLEAN). Ecolab reserves the right to discontinue service in the event of delinquency in the payment of any amounts due to Ecolab under this Agreement or other breach of this Agreement by Customer.

(c) **Substitution:** Ecolab may substitute an alternative model for a model listed above if the alternative model provides equal or better performance than the model being replaced.

2. **PAYMENT.** In consideration of renting the warewashing and other equipment identified above (the "**Equipment**") from Ecolab, Customer agrees to make the following payments and purchases:

(a) Delivery & Program Start-up Fee. If Equipment is to be shipped, a fee of \$500 for each unit of Equipment is payable upon Customer signature; and

(b) Security Deposit: The security deposit rate is noted for each unit of Equipment in Section 1(a). The security deposit may be applied to outstanding Rental Rate or Monthly Minimum payments any time Customer is delinquent in making such payments. If the security deposit is applied to past due amounts during the Term of this Agreement, Customer shall replenish the security deposit upon receipt of written demand from Ecolab. The security deposit will be held by Ecolab as security for Customer's performance of its obligations under this Agreement. Within sixty (60) days of the expiration or earlier termination of this Agreement, Ecolab will refund the security deposit to Customer, without interest, subject to setoff for any sums that may be due and owing to Ecolab under this Agreement. If Customer defaults on its obligations hereunder prior to installation of the Equipment, Ecolab has the option to either retain the security deposit as liquidated damages or to seek other remedies as may be provided by law

(c) Rental Rate: The monthly rental rate noted in Section 1 (a) above for each unit of Equipment (the "**Rental Rate**") for each monthly service period (payable in advance); and

d) Minimum Product Purchases: Customer agrees to purchase the monthly minimum of Ecolab Institutional chemical products ("**Products**") from Ecolab or an approved distributor, as noted above in Section 1 (a), if any (the "**Monthly Minimum**"). The Monthly Minimum is subject to change with rate changes as described in Section 5. The delivery and start-up fee, security deposit, Rental Rate, maintenance agreement payments, if any, Raburn and other equipment sales do not apply towards the Monthly Minimum requirement. If Customer does not purchase the Monthly Minimum for two consecutive months, then Customer must pay the shortfall amount. Customer may not use any detergents, sanitizers or rinse additives in the operation of the Equipment except those provided by Ecolab or approved by Ecolab in writing.

(e) Product Prices: The price for the Products will be as agreed and stated on each invoice.

(f) Payment Options: Payments due under Section 2 (a) through (d) are due net 30 days and will be made in accordance with a monthly invoice unless automated clearing house (ACH) is requested and successfully implemented. If ACH is chosen, customer hereby authorizes Ecolab to debit the bank account indicated on the Automatic Payment Authorization Form.

3. **TERM.** *Unless otherwise required by state law, this Agreement will continue for each term noted above in Section 1 (a) beginning on the day the Equipment is delivered (the "**Initial Term**") and will continue from month-to-month thereafter until either party provides the other with 30 days' written notice of its intent to terminate this Agreement.

4. **TERMINATION; EARLY TERMINATION DAMAGES.** A party may only terminate this Agreement before the end of the Initial Term if the other party has materially breached this Agreement and fails to cure that breach within 60 days of receiving written notice. If this Agreement is terminated for any reason before the end of the Initial Term (except if Customer terminates pursuant to this Section for Ecolab's uncured material breach of this Agreement), Customer must promptly pay to Ecolab an amount equal to (i) the sum of the Rental Rate and Monthly Minimum, multiplied by (ii) the greater of 3 or the number of months remaining in the Initial Term following the effective date of the termination, to a maximum of \$1,500. Customer and Ecolab agree that this is equal to, or less than the reasonable estimate of the damages suffered by Ecolab for the early termination of this Agreement. Ecolab has the right to apply the security deposit to any early termination damages that may be due.

5. **RATE CHANGES.** The Rental Rate under this Agreement will remain in effect for one year. Thereafter, Ecolab may increase the Rental Rate by no more than 10% annually but only with at least 30 days' notice to Customer. Notwithstanding the foregoing, if at any time any general local inflation index in the United States exceeds an annualized rate of 10% during any period of time, then Ecolab may then adjust the Rental Rate to account for that inflation at that time.

6. **TAXES.** Where applicable, Customer must pay any sales, use or personal property taxes levied upon the Products or Equipment.

7. **LOSS AND DAMAGE.** Customer is responsible for any loss, damage, theft, or destruction of the Equipment while on Customer premises and beyond Ecolab's control, including any damage caused by Customer's misuse or abuse, Customer's use of non-Ecolab products, failure to comply with use, care and maintenance instructions provided by Ecolab or with the terms of this Agreement. Customer may not change, alter, or repair the Equipment. Customer will be charged for repairs required due to the foregoing at Ecolab's then-current prices for parts and service. Customer agrees that it will not permit removal or defacement of any identifying labels and/or serial numbers affixed to the Equipment and will promptly notify Ecolab if any such labels or serial numbers become illegible, missing or defaced. In addition, Customer is responsible for any damage or destruction caused by the removal of the Equipment by another person or entity other than Ecolab.

8. **DELIVERY AND INSTALLATION; UTILITIES.** Ecolab will deliver and install the Equipment at Customer's request or as soon thereafter as is feasible. For water softeners, Ecolab will terminate to the existing water and drain connections. Customer is responsible for locating the hard water supply line and floor drain properly sized to accommodate backwash flow rates within five (5) feet of the softener locations. Ecolab will, at Customer's request, remove and dispose of Customer's existing water softening equipment, and in that event, Customer will indemnify and hold Ecolab harmless from and against any liability, including reasonable attorneys' fees and court costs, relating to the removal and disposal of such water softening equipment. For all Equipment, Customer must provide plumbing and electrical hookups and any and all required governmental permits. Customer will provide all utilities including, without limitation, electricity, water temperatures, and water conditions necessary to operate the Equipment according to the Equipment manufacturer's specifications. If a licensed plumber and/or electrician is required by law to

complete the installation of certain Equipment, then Ecolab and Customer shall mutually agree on the resource(s) to be retained for such services and the appropriate cost allocation.

9. DEFAULT. Customer will be in default under this Agreement if Customer fails to comply with any terms of this Agreement, if the Equipment is moved, substantially damaged or encumbered, Customer is dissolved or becomes insolvent, or any action for the benefit of creditors is taken with respect to Customer. Upon default, Ecolab may disable the Equipment and Customer's rights under this Agreement will, at the option of Ecolab and upon written notice to Customer, be terminated (except that Customer's outstanding obligations under this Agreement will survive any such termination) and Ecolab will have the right to take immediate possession of the Equipment and exercise any other remedies available to it in law or in equity. If Customer fails to surrender the Equipment within 30 days from the effective date of termination, Ecolab has the right to seek recovery of the Equipment and all other remedies as may be provided by law which arise out of such default including the right to invoice Customer for all costs associated with the full replacement value of the Equipment and for damages suffered by Ecolab for Customer's failure to surrender the Equipment, including but not limited to labor, removal, shipping, and restocking fees plus any other outstanding payments due to Ecolab. Customer must pay all reasonable costs incurred by Ecolab, including, without limitation, collection costs and reasonable attorneys' fees, to collect any amounts due Ecolab, or to enforce any Ecolab right, under this Agreement.

10. OWNERSHIP OF EQUIPMENT. All Equipment (including but not limited to dispensing equipment) will at all times be the sole and exclusive property of Ecolab. Customer will have no right of ownership of the Equipment, even if Customer is invoiced the full replacement value of the Equipment pursuant to Section 9. Customer shall only have the right to use the Equipment subject to this Agreement. The Equipment will remain personal property and not become a fixture of any building. Customer will not remove the Equipment without the prior written approval of Ecolab. Customer will not permit any lien or encumbrance upon the Equipment and will execute documentation as Ecolab deems necessary to evidence Ecolab's ownership.

11. RETURN OF EQUIPMENT; RIGHT TO REMOVE. Upon expiration or termination of this Agreement, Customer must return the Equipment in as good a condition as when received, excluding normal wear and tear. Ecolab will have the right to enter Customer's premises at all reasonable times and upon reasonable notice for the purpose of de-installation and removal of the Equipment. Ecolab will repair any damage it may cause to the premises during the de-installation and removal. Customer is liable for the ongoing monthly Rental Rate until the Equipment is returned.

12. GENERAL. Customer is solely liable for all claims including, but not limited to, Workers' Compensation claims, resulting from the operation or use of the Equipment or work thereon by Customer's employees or agents. **BOTH PARTIES DISCLAIM ALL CONSEQUENTIAL, INCIDENTAL, AND/OR SPECIAL DAMAGES.** With regard to third party claims, each party will defend, indemnify and hold the other party harmless from and against any liability, including reasonable attorneys' fees and court costs, relating to bodily injury, death or property damage, but only to the proportionate extent that such injury, death or property damage is caused by (i) a party's breach of this Agreement or (ii) a party's (or a party's employees' or agents') negligent or intentionally wrongful acts or omissions. A party seeking indemnification under this provision must promptly notify the other party in writing of the claim(s) or damages subject to the claim for indemnification. Neither the party having the right to indemnification nor the party having the indemnification obligation under this provision may settle or compromise any such

claim, suit, action or proceeding unless the opposite party consents in writing (which consent may not be unreasonably withheld) and the terms of that settlement or compromise releases the opposite party from any and all liability with respect to that claim. This Agreement may not be assigned by Customer without Ecolab's written consent. This Agreement represents the entire agreement of the parties and it supersedes all prior agreements and understandings between the parties, whether written or oral, regarding the subject matter of this Agreement and it may only be amended in writing. The terms of any purchase order (other than the stated quantity ordered and delivery date), release, acknowledgment or other document or communication between the parties will not apply. This Agreement is governed by and shall be construed under the laws of the State of Minnesota, without regard to conflict of law provisions. The parties agree that the state and federal courts sitting in Minnesota will have exclusive jurisdiction over any claim arising out of or relating to this Agreement, and each party consents to the exclusive jurisdiction of such courts. Each party waives all defenses or objections to such jurisdiction and venue.

Timothy Callahan, Effingham County Manager

Authorized Signature

Signature Date: X 05-13-2024

Printed Authorized Signer: Allison Burton	Ecolab Assoc: Matthew Hull	Employee #: 20135932
Date: May 06, 2024	Agreement Code: LSA-000461472	Account No: 0503841434

For Office Use Only - Standard DM Rental Program Rental Agreement

This Agreement will not be binding upon Ecolab Inc. unless and until it is countersigned below by a proper official at Ecolab's offices in Eagan, Minnesota.

Accepted by (Title): _____ Date: _____ Account: 0503841434

Rev
01010

Thomas Seago
District Manager
Summit
Cell-769.990.3457
thomas.seago@summitfoodservice.com

From: Hull, Matthew <Matthew.Hull@ecolab.com>
Sent: Thursday, April 11, 2024 2:11:21 PM
To: Thomas Seago <thomas.seago@summitfoodservice.com>
Cc: Weston, Taylor <taylor.weston@ecolab.com>
Subject: [EXTERNAL] Ecolab Dishmachine SUM C2063 EFFINGHAM COUNTY-WW/LY/HS

Thomas, thank you for your time this afternoon, I have copied in Taylor so that if you have any questions next week while I am on my cruise you can get those answered.

Below price options on machines:
These prices are estimates and are subject to change once the lease is created.

* Double Rack Es4000:
Around \$163.58 per month with a \$200 dollar a month Chemical Purchase Requirement. — Paid By Summit
24 Month Term

ECl Conveyor:
Around \$278.52 per month with a \$300 dollar a month Chemical Purchase Requirement.
12 Month Term

Please let me know what model you would like to go with, and we can create the lease upon my return on the 23rd. The lease will have the exact price.

Kindest Regards,

CONFIDENTIALITY NOTICE: This e-mail communication and any attachments may contain proprietary and privileged information for the use of the designated recipients named above. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

ECOLAB[®]

SUPERIOR CLEANING, RELIABLE PERFORMANCE

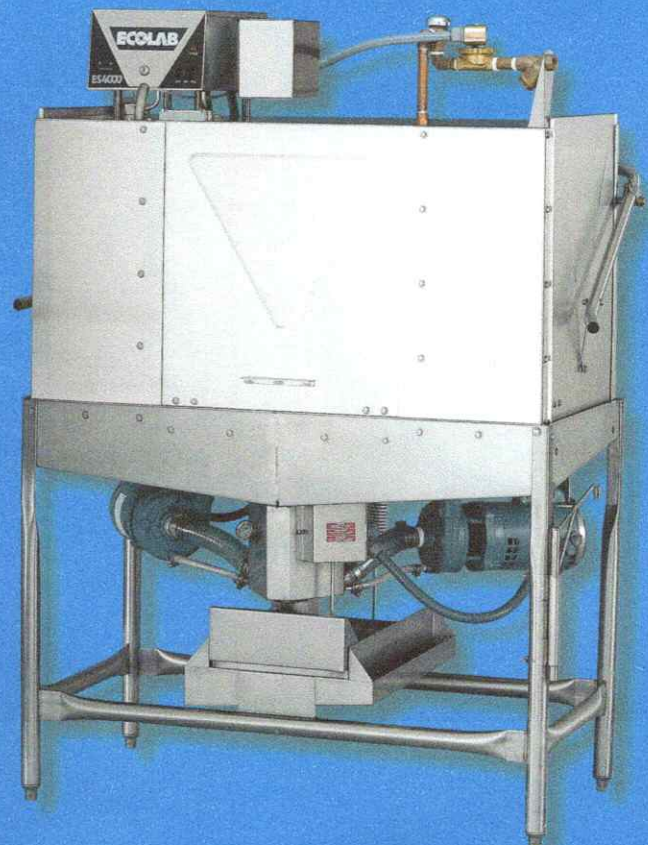
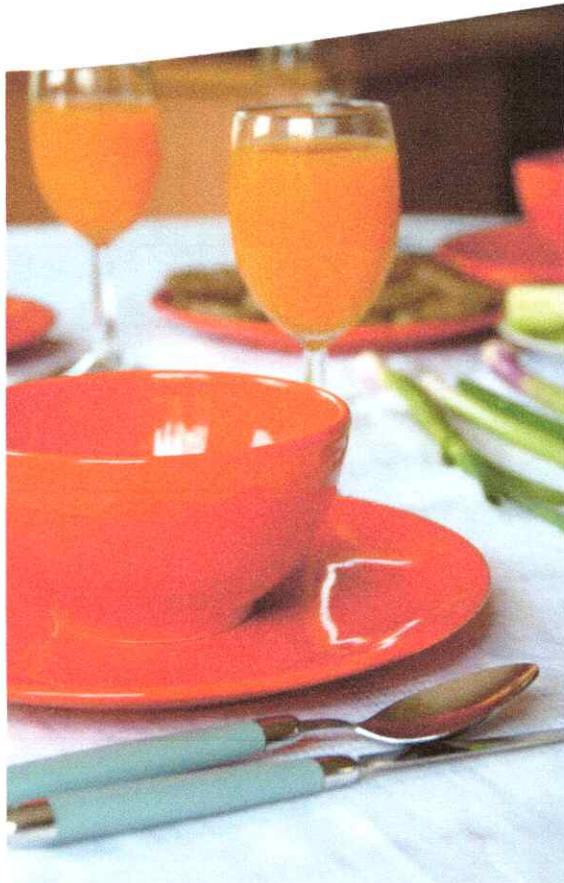
ES-4000 Dishmachine

- ▲ Low temperature, Energy Star[®] machine helps reduce operating costs.
- ▲ Self-cleaning internal sump helps ensure a clean final rinse.
- ▲ Unique design helps ensure uncontaminated water is used in every cycle.

.....

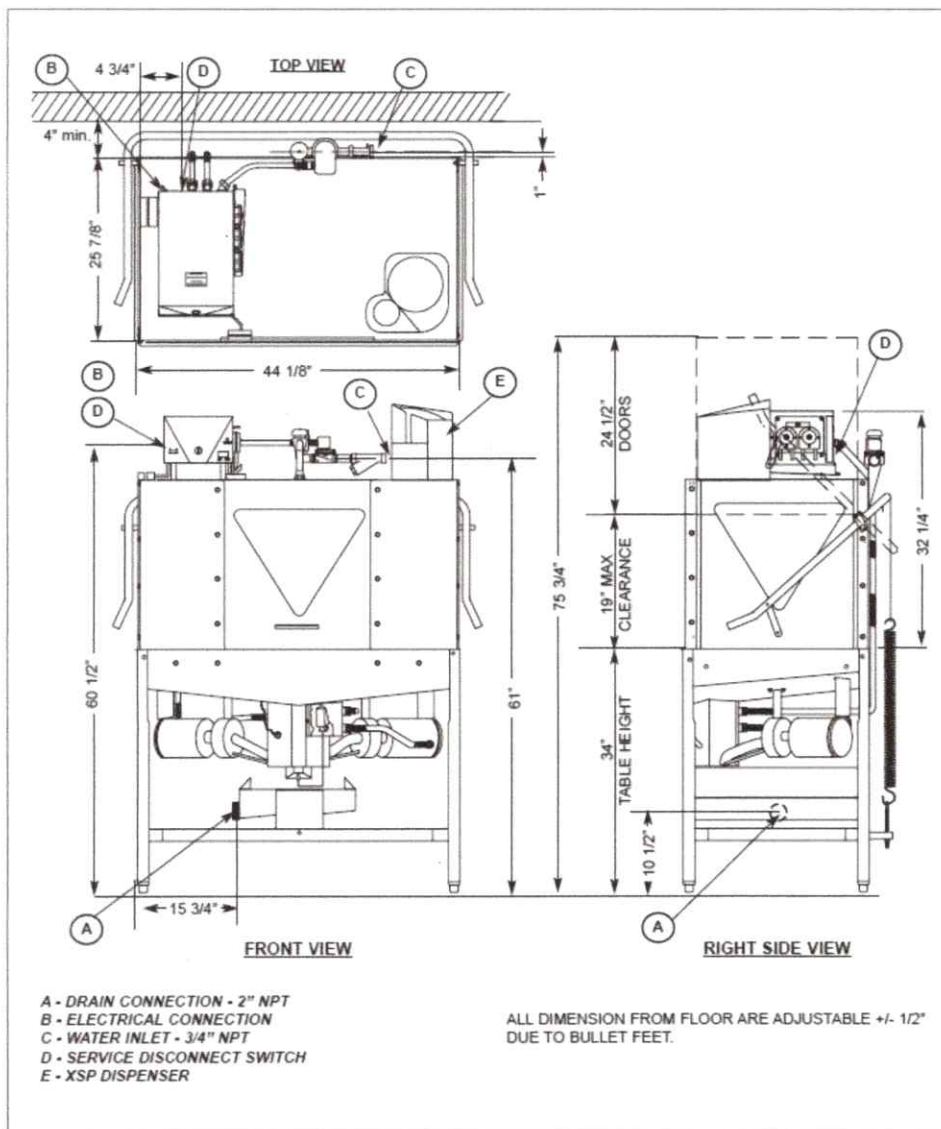
Renting a dishmachine from Ecolab allows you to focus on your business with the security of knowing your warewashing operation is properly managed.

.....



ECOLAB DISHMACHINE RENTAL PROGRAM

The highest level of clean backed by service you can trust.



ES-4000 SPECIFICATIONS

OPERATING CAPACITY	
Racks per Hour	78
OPERATING CYCLE (LIGHT)	
Total Cycle Time	77
OPERATING CYCLE (NORMAL)	
Wash Time	53
Dwell Time	20
Rinse Time	14
Load Time	5
Total Cycle Time	92
OPERATING TEMPERATURES	
Wash (minimum)	120° F
Sanitizing Rinse (min)	120° F
WATER CONSUMPTION	
Gallons per Rack	1.17
ELECTRICAL RATINGS	
Wash Pump	3/4 hp
WASH CHAMBER	
Height	17"
WEIGHT	
Machine Weight	310 lbs
UTILITY REQUIREMENTS ELECTRICAL	
Voltage/Frequency/Phase: 115V/60Hz/1 Ph	
Total Amperage	23 A
Minimum Electrical Circuit	30 A
WATER	
Waterline Size (min)	3/4"
Flow Pressure (required)	15-25 psi
Incoming Temperature (min)	120° F
Incoming Temperature (recommended)	140° F
DRAIN	
Drainline Size (minimum)	2"

Enhance Warewashing Results with a Managed Water Softening Program



- Water hardness over 7 grains per gallon significantly impacts warewashing results. Ecolab's POU water softener helps you achieve superior results at a lower operating cost
- Single point of accountability for improved results
- Worry-free renting includes and maintenance
- Compact cabinet design unit fits under most dish tables
- Uses less salt than conventional hot water softeners

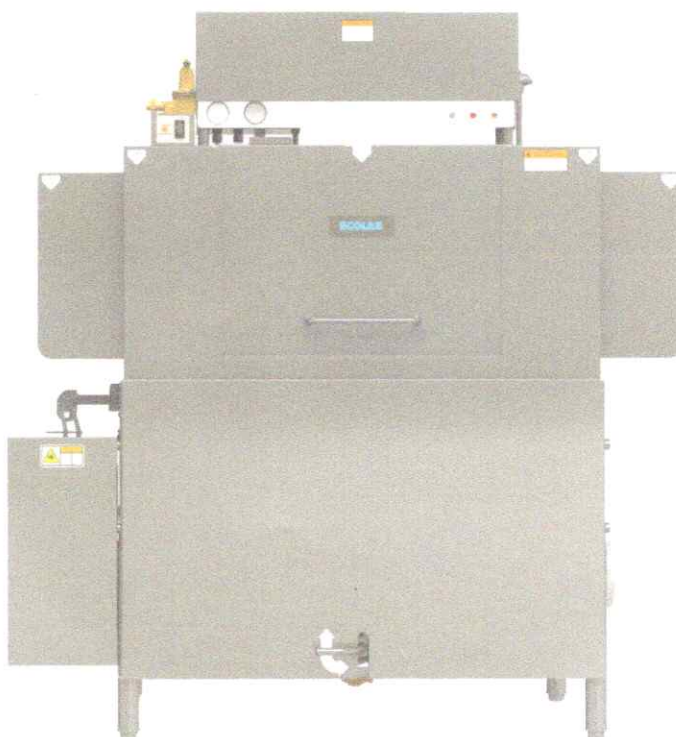


LOW WATER CONVEYOR DISHMACHINE DUAL RATED FOR HIGH AND LOW TEMPERATURE OPERATIONS

EC-LW Conveyor Dishmachine

- ▲ NSF certified 0.62 gals/rack provides one-pass wash results with water and energy efficiency.
- ▲ Free-flow wash intake inhibits clogging, improves performance, reduces maintenance.
- ▲ 44" and 66" sizes available with High Hood and Sideloader options to configure for your needs.

.....
Renting a dishmachine from Ecolab allows you to focus on your business with the security of knowing your warewashing operation is properly managed.
.....



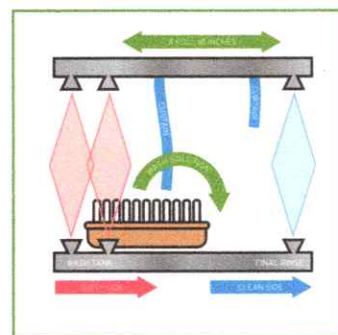
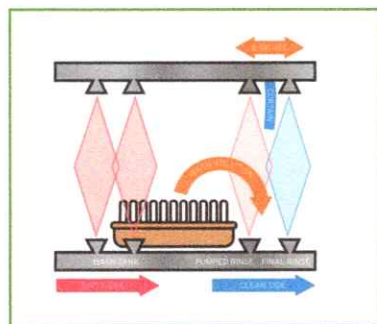
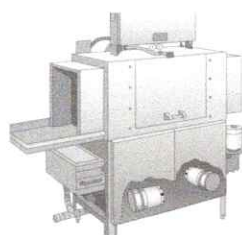
EC-LW Conveyor Dishmachine Saves Water and Conserves Energy

PROBLEM:

- ▲ 66" dishmachine design forced into 44" cabinet.
- ▲ Wash solution gets re-deposited into pumped rinse tank.
- ▲ Dish racks move so quickly that wash solution doesn't have time or distance to fall back into the main wash tank.
- ▲ Only 8" separating newly detergent charged pumped rinse tank from final rinse.

SOLUTION:

- ▲ Ecolab's EC-44 conveyor is designed as a 44" dishmachine with 18" of wash and rinse separation.
- ▲ Offers sufficient fall back for wash detergent.
- ▲ S.S. pump and impeller assembly, 2hp wash pump motor.



44" Conveyor
EC44-LW, EC44HH-LW



66" Conveyor
EC66-LW, EC66HH-LW

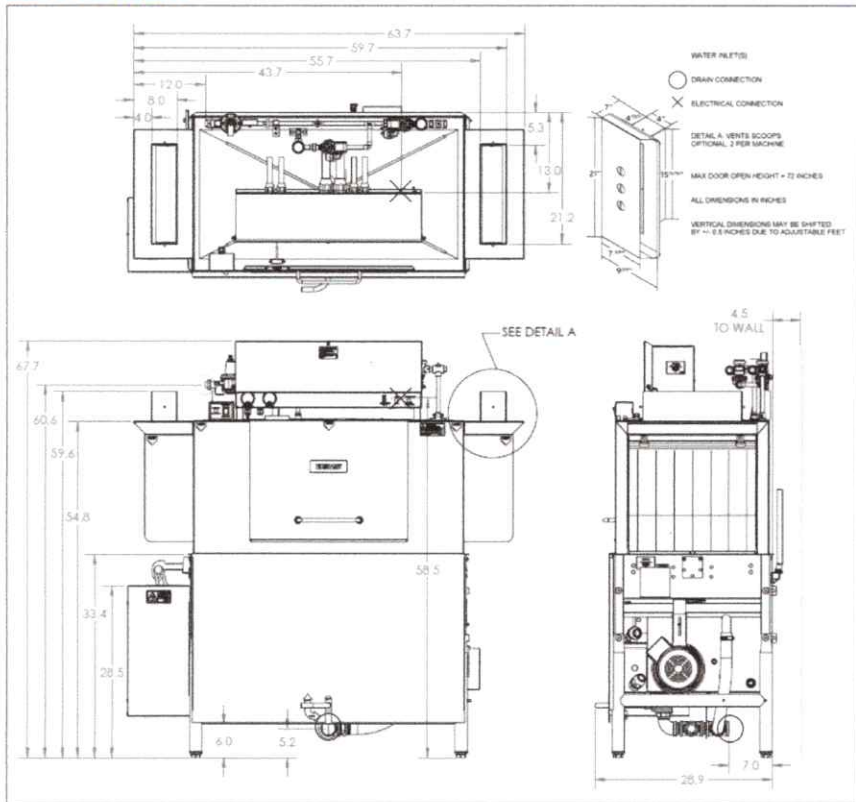
EC-LW Conveyor Dishmachine Features

- ▲ NSF certified 0.62 gals/rack provides one-pass wash results with water and energy efficiency.
- ▲ Free-Flow wash intake inhibits clogging, improves performance, reduces maintenance.
- ▲ Separation of wash and rinse sections helps prevent water contamination in the final rinse.
- ▲ High throughput of up to 244 racks per hour provides fast results.
- ▲ Extended 18" wash section provides consistent results.
- ▲ 66" Conveyor offer all the benefits of the 44", and adds pre-wash section to remove heavy soil and deposits.
- ▲ High Hood configuration offers 25" clearance in wash chamber.
- ▲ Sideloader option allows for placement in tight corner locations.

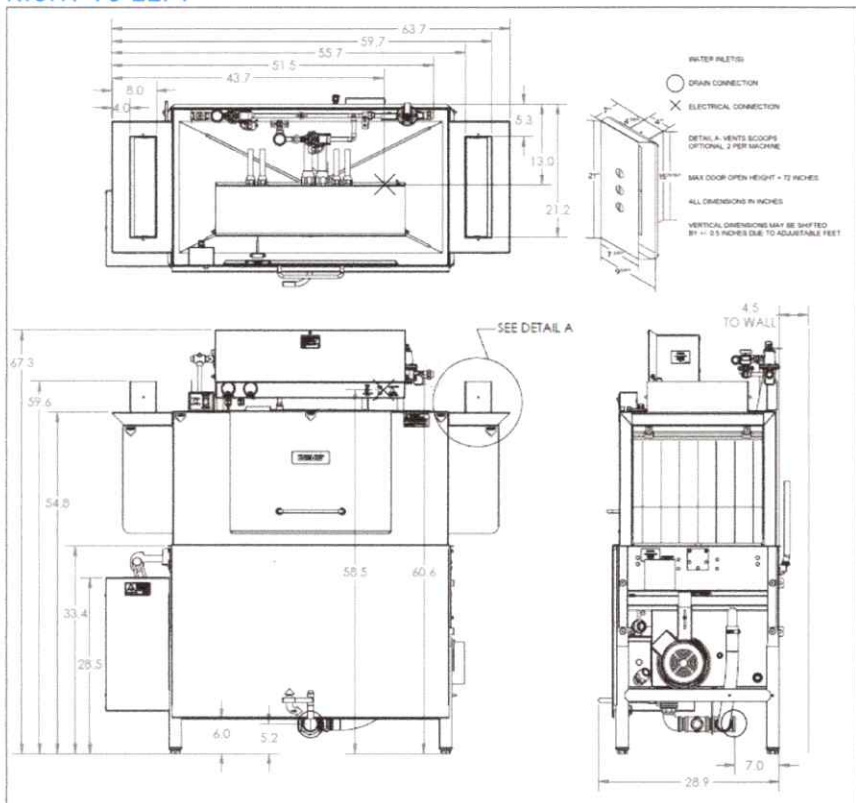
EC44-LW



LEFT TO RIGHT



RIGHT TO LEFT



SPECIFICATIONS

OPERATING CAPACITY

Racks per Hour 244

OPERATING TEMPERATURES

Wash (min)
 low-temp 140° F
 high-temp 160° F

Sanitizing Rinse (min)
 low-temp 120° F
 high-temp 180° F

WATER CONSUMPTION

Gallons per Rack 0.62

ELECTRICAL RATINGS

Wash Pump 2 hp

Drive Motor 1/4 hp

WASH CHAMBER

Internal Height 18"

WEIGHT

Machine Weight 626 lbs

UTILITY REQUIREMENTS ELECTRICAL

Voltage/Frequency/Phase:
 208V/60Hz/3 Ph
 Total Amperage 48.75 A
 Minimum Electrical Circuit 60 A

Voltage/Frequency/Phase:
 230V/60Hz/3 Ph
 Total Amperage 44.6 A
 Minimum Electrical Circuit 50 A

Voltage/Frequency/Phase:
 460V/60Hz/3 Ph
 Total Amperage 22.3 A
 Minimum Electrical Circuit 25 A

Voltage/Frequency/Phase:
 208V/60Hz/1 Ph
 Total Amperage 82.65 A
 Minimum Electrical Circuit 90 A

Voltage/Frequency/Phase:
 230V/60Hz/1 Ph
 Total Amperage 75.85 A
 Minimum Electrical Circuit 80 A

WATER

Waterline Size (min) 1/2"
 Flow Pressure (required) 15-25 psi
 Incoming Temp (min)
 low-temp 120° F
 high-temp 180° F
 Incoming Temp (recommended)
 low-temp 140° F
 high-temp 180° F

DRAIN

Drainline Size 1 1/2"

VENT HOOD

Flow-Cubic Feet per Minute 600

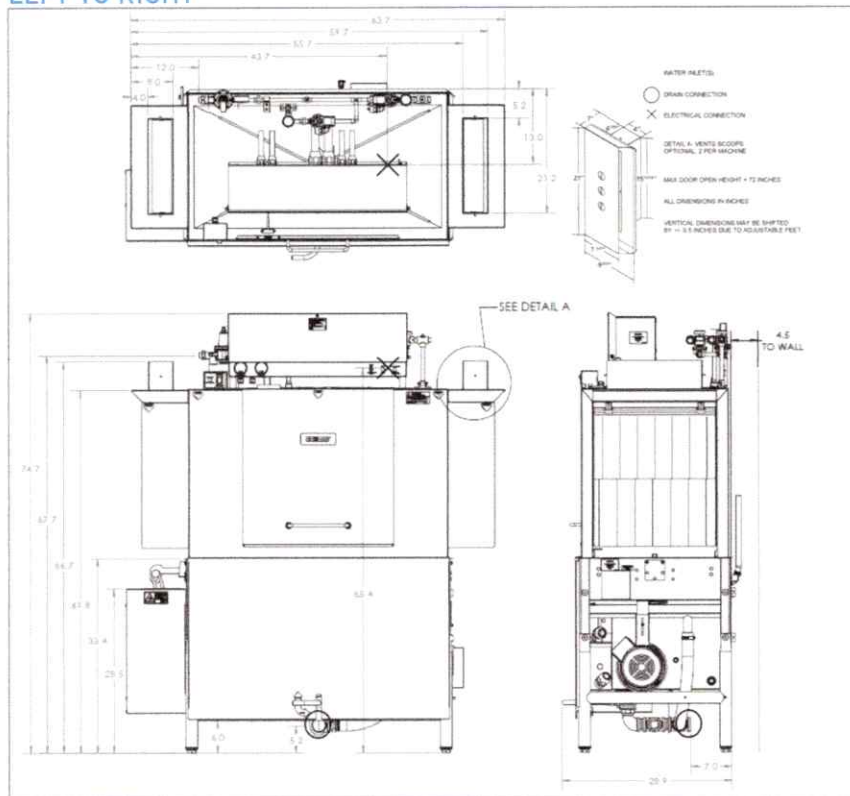
CHEMICAL SANITIZER RINSE

Minimum chlorine, ppm (low-temp) 50

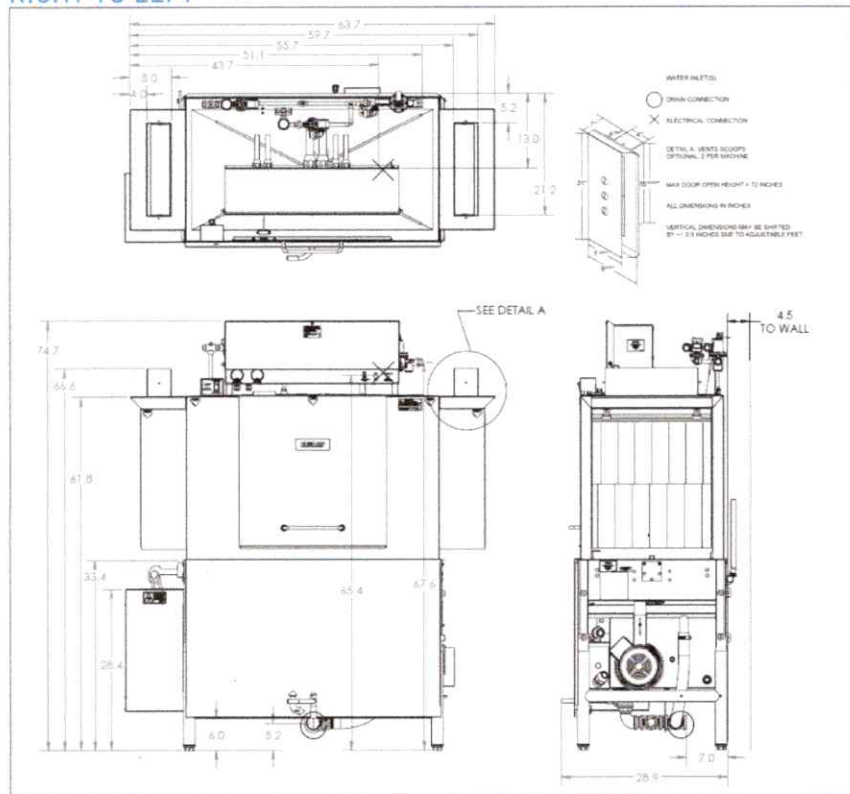
EC44HH-LW



LEFT TO RIGHT



RIGHT TO LEFT



SPECIFICATIONS

OPERATING CAPACITY

Racks per Hour 244

OPERATING TEMPERATURES

Wash (min)
 low-temp 140° F
 high-temp 160° F

Sanitizing Rinse (min)
 low-temp 120° F
 high-temp 180° F

WATER CONSUMPTION

Gallons per Rack 0.62

ELECTRICAL RATINGS

Wash Pump 2 hp

Drive Motor 1/4 hp

WASH CHAMBER

Internal Height 25"

WEIGHT

Machine Weight 637 lbs

UTILITY REQUIREMENTS ELECTRICAL

Voltage/Frequency/Phase:
 208V/60Hz/3 Ph
 Total Amperage 48.75 A
 Minimum Electrical Circuit 60 A

Voltage/Frequency/Phase:
 230V/60Hz/3 Ph
 Total Amperage 44.6 A
 Minimum Electrical Circuit 50 A

Voltage/Frequency/Phase:
 460V/60Hz/3 Ph
 Total Amperage 22.3 A
 Minimum Electrical Circuit 25 A

Voltage/Frequency/Phase:
 208V/60Hz/1 Ph
 Total Amperage 82.65 A
 Minimum Electrical Circuit 90 A

Voltage/Frequency/Phase:
 230V/60Hz/1 Ph
 Total Amperage 75.85 A
 Minimum Electrical Circuit 80 A

WATER

Waterline Size (min) 1/2"
 Flow Pressure (required) 15-25 psi
 Incoming Temp (min)
 low-temp 120° F
 high-temp 180° F
 Incoming Temp (recommended)
 low-temp 140° F
 high-temp 180° F

DRAIN

Drainline Size 1 1/2"

VENT HOOD

Flow-Cubic Feet per Minute 600

CHEMICAL SANITIZER RINSE

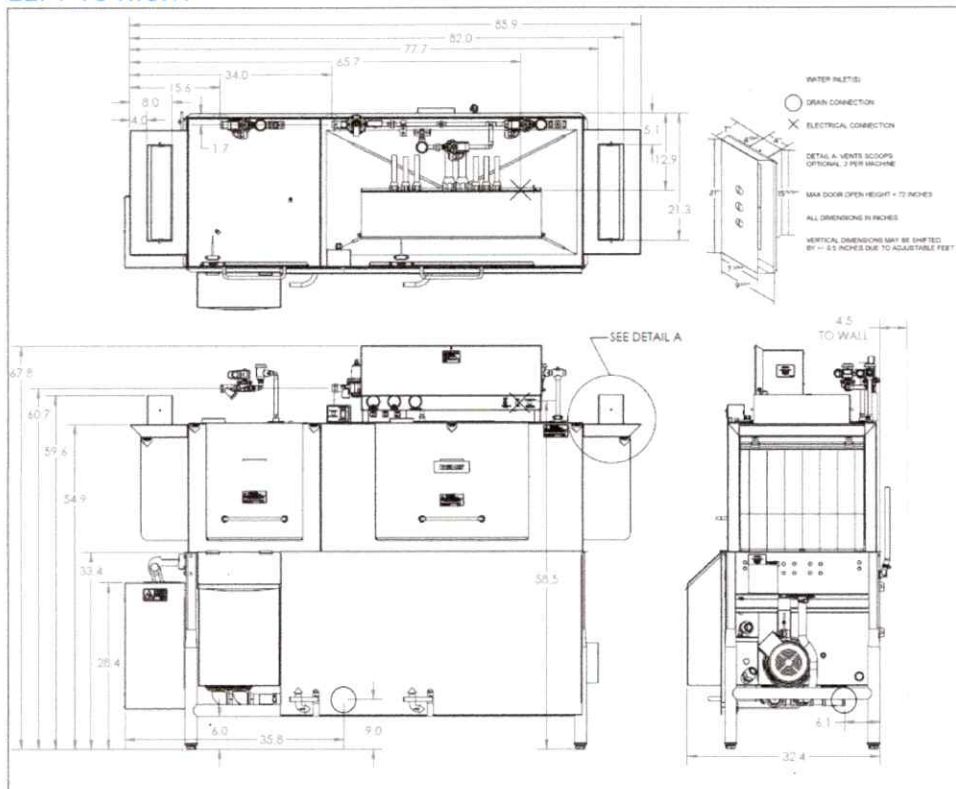
Minimum chlorine, ppm (low-temp) 50

EC66-LW

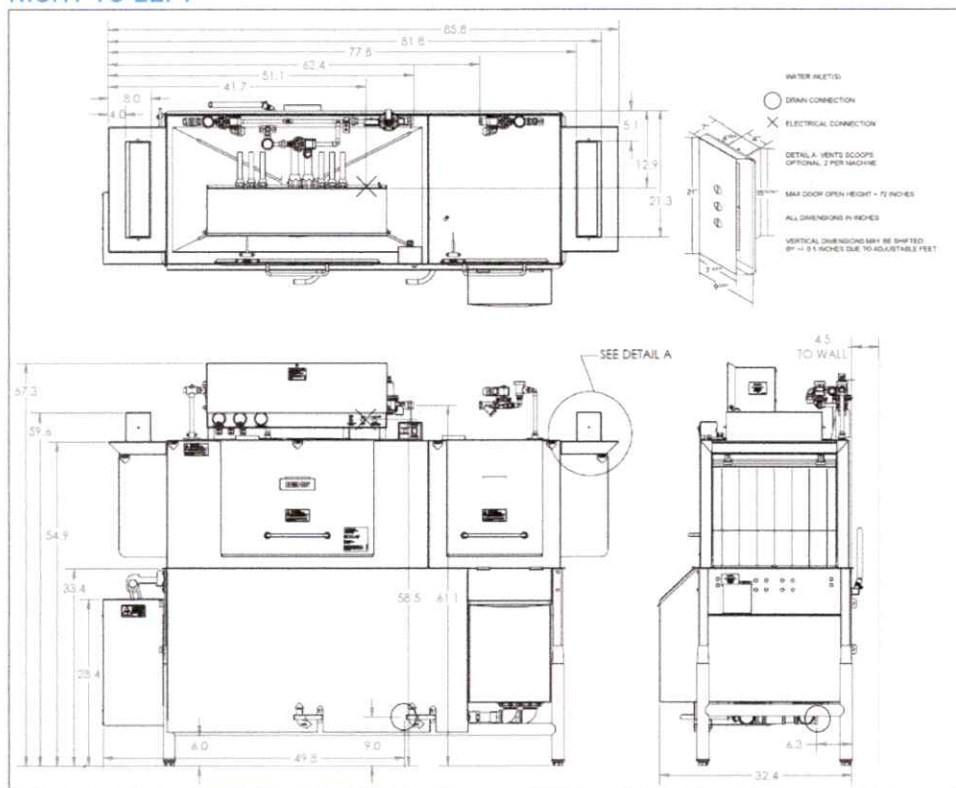


SPECIFICATIONS

LEFT TO RIGHT



RIGHT TO LEFT



OPERATING CAPACITY

Racks per Hour 244

OPERATING TEMPERATURES

Wash (min)
 low-temp 140° F
 high-temp 160° F

Sanitizing Rinse (min)
 low-temp 120° F
 high-temp 180° F

WATER CONSUMPTION

Gallons per Rack 0.62

ELECTRICAL RATINGS

Wash Pump 2 hp
 Pre-Wash Pump 1 hp
 Drive Motor 1/4 hp

WASH CHAMBER

Internal Height 18"

WEIGHT

Machine Weight 872 lbs

UTILITY REQUIREMENTS ELECTRICAL

Voltage/Frequency/Phase:
 208V/60Hz/3 Ph
 Total Amperage 52.15 A
 Typical Electrical Circuit 60 A

Voltage/Frequency/Phase:
 230V/60Hz/3 Ph
 Total Amperage 48.0 A
 Typical Electrical Circuit 60 A

Voltage/Frequency/Phase:
 460V/60Hz/3 Ph
 Total Amperage 24.1 A
 Typical Electrical Circuit 30 A

Voltage/Frequency/Phase:
 208V/60Hz/1 Ph
 Total Amperage 88.65 A
 Typical Electrical Circuit 100 A

Voltage/Frequency/Phase:
 230V/60Hz/1 Ph
 Total Amperage 81.85 A
 Typical Electrical Circuit 90 A

WATER

Waterline Size (min) 1/2"
 Flow Pressure (required) 15-25 psi
 Incoming Temp (min)
 low-temp 120° F
 high-temp 180° F
 Incoming Temp (recommended)
 low-temp 140° F
 high-temp 180° F

DRAIN

Drainline Size 1 1/2"

VENT HOOD

Flow-Cubic Feet per Minute 600

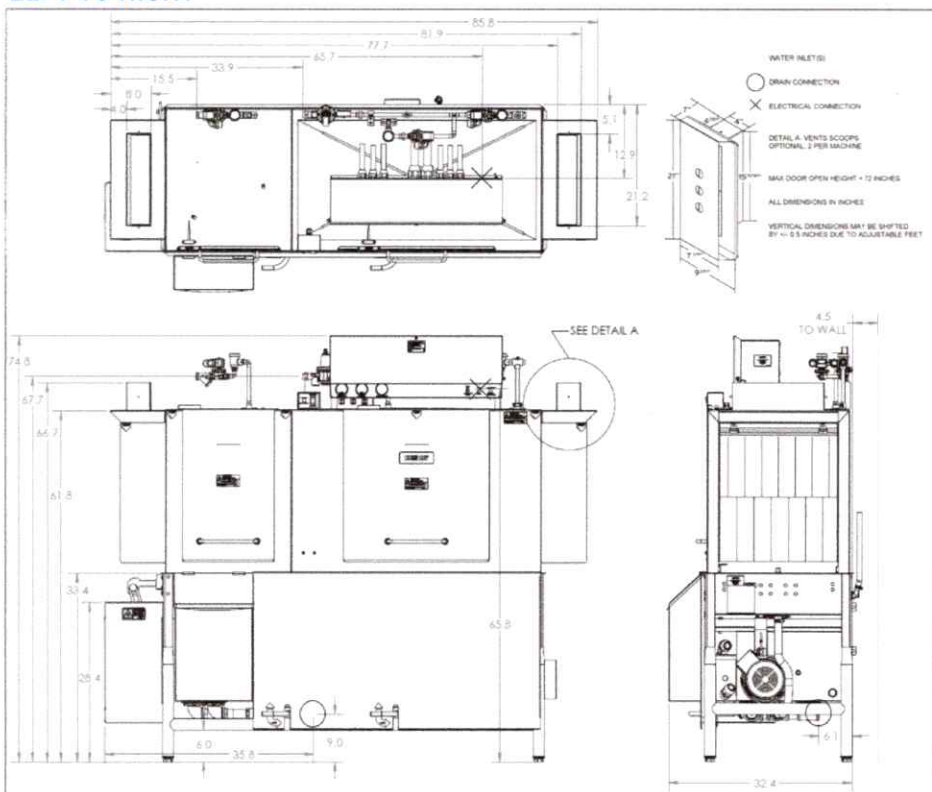
CHEMICAL SANITIZER RINSE

Minimum chlorine, ppm (low-temp) 50

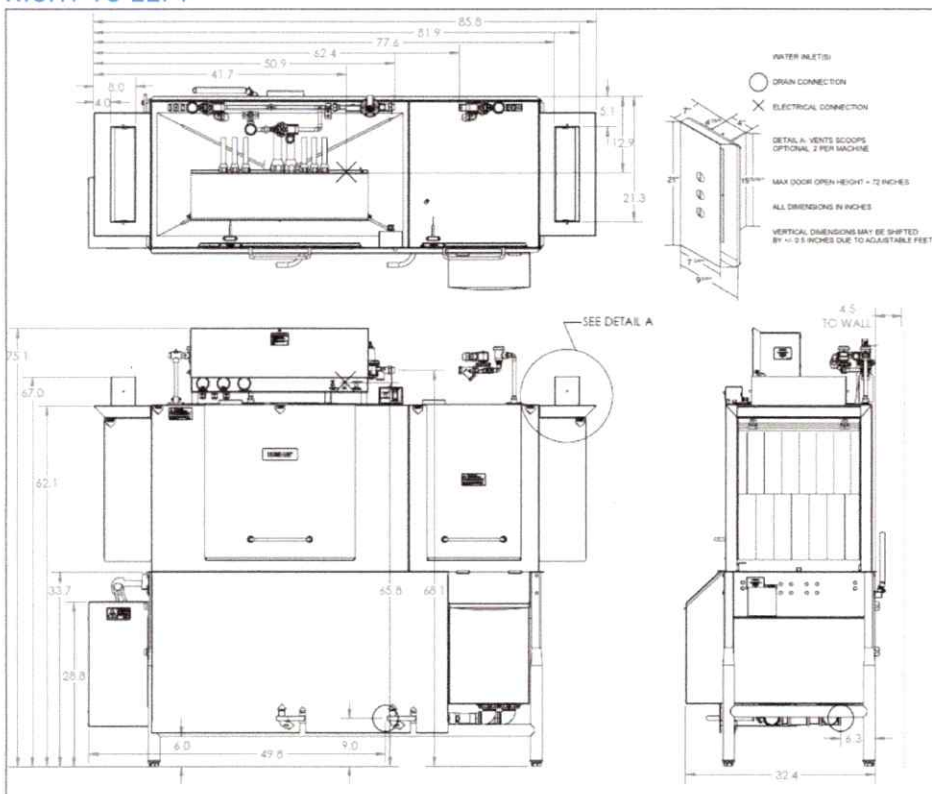
EC66HH-LW



LEFT TO RIGHT



RIGHT TO LEFT



SPECIFICATIONS

OPERATING CAPACITY

Racks per Hour 244

OPERATING TEMPERATURES

Wash (min)
 low-temp 140° F
 high-temp 160° F

Sanitizing Rinse (min)
 low-temp 120° F
 high-temp 180° F

WATER CONSUMPTION

Gallons per Rack 0.62

ELECTRICAL RATINGS

Wash Pump 2 hp
 Pre-Wash Pump 1 hp
 Drive Motor 1/4 hp

WASH CHAMBER

Internal Height 25"

WEIGHT

Machine Weight 888 lbs

UTILITY REQUIREMENTS ELECTRICAL

Voltage/Frequency/Phase:
 208V/60Hz/3 Ph
 Total Amperage 52.15 A
 Typical Electrical Circuit 60 A

Voltage/Frequency/Phase:
 230V/60Hz/3 Ph
 Total Amperage 48.0 A
 Typical Electrical Circuit 60 A

Voltage/Frequency/Phase:
 460V/60Hz/3 Ph
 Total Amperage 24.1 A
 Typical Electrical Circuit 30 A

Voltage/Frequency/Phase:
 208V/60Hz/1 Ph
 Total Amperage 88.65 A
 Typical Electrical Circuit 100 A

Voltage/Frequency/Phase:
 230V/60Hz/1 Ph
 Total Amperage 81.85 A
 Typical Electrical Circuit 90 A

WATER

Waterline Size (min) 1/2"
 Flow Pressure (required) 15-25 psi
 Incoming Temp (min)
 low-temp 120° F
 high-temp 180° F
 Incoming Temp (recommended)
 low-temp 140° F
 high-temp 180° F

DRAIN

Drainline Size 1 1/2"

VENT HOOD

Flow-Cubic Feet per Minute 600

CHEMICAL SANITIZER RINSE

Minimum chlorine, ppm (low-temp) 50

Staff Report

Subject: Ordinance Revision
Author: Ashley Kessler, Building Official
Department: Development Services
Meeting Date: June 4, 2024
Item Description: Consideration of an **amendment** to the Code of Ordinances **Chapter 14 - Buildings And Building Regulations. Article II - Construction Codes.**

Summary Recommendation

Staff recommends **approval** of an ordinance revision to adopt chapter 1 of the International Residential Code (IRC).

Executive Summary/Background

- The adopted chapter would cover policies that have been practiced in Effingham County for years while clarifying duties and procedures such as:
- Duties and powers of the Building Official.
- Permit requirements.
- Certificate of Occupancy and the ability of Revocation.
- Construction Documents, Inspections, Violations and Stop Work Orders.

Alternatives

1. **Approve** an **amendment** to the Code of Ordinances Chapter 1 of the International Residential Code (IRC).
2. **Deny** an **amendment** to the Code of Ordinances Chapter 1 of the International Residential Code (IRC).

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services, County Attorney

FUNDING: N/A

Attachments: 1. Chapter 14 Buildings and Building Regulations. Article II – Construction Codes.

ARTICLE II. - CONSTRUCTION CODES^[2]**Footnotes:**

--- (2) ---

State Law reference— Authority to adopt technical codes, Ga. Const. art. IX, § II, ¶ III(a)(12); minimum state construction codes, O.C.G.A. § 8-2-25; enforcement of minimum state construction codes, O.C.G.A. § 8-2-26.

DIVISION 1. - GENERALLY**Sec. 14-36. - Adopted.**

- (a) The following codes, the latest editions, as adopted and amended by the state department of community affairs, shall be enforced by the county:
- (1) International Building Code.
 - (2) International Mechanical Code.
 - (3) International Gas Code.
 - (4) International Plumbing Code.
 - (5) National Electrical Code.
 - (6) International Fire Prevention Code.
 - (7) International Residential Code.
 - (8) International Energy Code with Georgia Amendments.
- (b) The following appendixes of the codes adopted in subsection (a) of this section are hereby adopted by reference as though they were copied herein fully:
- (1) International Building Code: Appendix.
 - (2) International Mechanical Code: Appendix.
 - (3) International Gas Code: Appendix.
 - (4) International Plumbing Code: Appendix.
 - (5) International Fire Prevention Code: Appendix.
 - (6) National Electrical Code: Appendix.
 - (7) International Residential Code: Appendix.
- (c) The latest editions of the following codes, as adopted and amended by the state department of community affairs, are hereby adopted by reference as though they were copied herein fully:
- (1) International Excavation and Grading Code, including [Chapter 1](#), Administration.
 - (2) International Unsafe Building Abatement Code, including [Chapter 1](#), Administration.
 - (3) International Housing Code, including [Chapter 1](#), Administration and Appendix.
 - (4) International Swimming Pool Code, including [Chapter 1](#), Administration.
 - (5) International Existing Building Code, including [Chapter 1](#), Administration and Appendix.
 - (6) International Amusement Device Code, including [Chapter 1](#), Administrative and Appendix.

(Amend. of 8-1-06, § 1)

State Law reference— Authority to adopt technical codes, Ga. Const. art. IX, § II, ¶ III(a)(12); construction standards generally, O.C.G.A. § 8-2-1 et seq.; minimum state construction codes, O.C.G.A. § 8-2-25.

Sec. 14-37. - Reserved.

Editor's note— An ordinance adopted Oct. 22, 2013, deleted § 14-37, which pertained to modifications—generally and derived from a motion adopted Nov. 9, 1987.

Sec. 14-38. - Reserved.

Editor's note— An ordinance adopted Oct. 22, 2013, deleted § 14-38, which pertained to same—electrical code and derived from a motion adopted Nov. 9, 1987.

Sec. 14-39. - Permit and inspection fees.

Permit and inspection fees and any other charges imposed or due under the various construction codes adopted by this article shall be as provided in the schedule of fees and charges on file in the office of the county clerk.

Sec. 14-40. - Public utilities.

- (a) No public utility may furnish temporary electrical, water, or gas connection for construction purposes unless the contractor has been issued a construction permit by the chief building official.
- (b) No public utility may furnish permanent electrical, water, or gas connections until the contractor has been issued a certificate of occupancy by the chief building official.
- (c) No public utility may furnish power to a mobile home site until the owner has been issued either a building permit or a certificate of occupancy by the chief building official.

Editor's note— Section 4 of the adopting ordinance of this Code (Ord. of 4-6-99(1)) allowed for the inclusion of § 14-40 as herein set out.

Sec. 14-41. - Sewage disposal facilities.

- (a) No building permit shall be issued until plans for sewage disposal have been approved by the county board of health.
- (b) No certificate of occupancy shall be issued until the completed sewage disposal facilities have been approved by the board of health.

(Amend. of 2-1-00)

State Law reference— Regulations for septic tanks in unincorporated areas, conformity prerequisite to building permit, O.C.G.A. § 31-3-5.1.

Sec. 14-42. - Water supply.

- (a) The board of commissioners may adopt by resolution requirements for the installation, operation, and maintenance of community water systems to ensure the supply of safe drinking water and adequate fire protection in Effingham County.
- (b) Any resolution approved pursuant to this section shall be consistent with state and federal law and with all regulations promulgated by the Georgia Department of Natural Resources, Environmental Protection Division, and such other federal and state regulations as may be applicable.
- (c) Any resolution approved pursuant to this section shall be spread upon the minutes of the county and an official copy thereof shall be kept in the office of the county clerk.

- (d) Whenever any resolution approved pursuant to this section imposes higher standards than are required in any other statute or local ordinance the higher standards shall govern.
- (e) No building permit shall be issued until plans for water supply have been approved by the county board of health and/or such other officials as may be designated by the board of commissioners by resolution approved pursuant to this section.
- (f) No certificate of occupancy shall be issued until the completed water supply facilities have been approved by the county board of health and/or such other officials as may be designated by the board of commissioners by resolution approved pursuant to this section.

(Amend. of 2-1-00)

Secs. 14-43—14-50. - Reserved.

DIVISION 2. - ADMINISTRATION AND ENFORCEMENT^[3]

Footnotes:

--- (3) ---

Cross reference— Administration, ch. 2.

Sec. 14-51. - Purpose of division.

The purpose of this division is to provide for the administration and enforcement of the Standard Building, Gas, Mechanical, and Plumbing Codes, the National Electrical Code, and other construction or technical codes as may be adopted by the state or county.

(Ord. of 11-21-97)

Sec. 14-52. - General provisions.

- (a) *Code remedial.* This division is hereby declared to be remedial, and shall be construed to secure the beneficial interests and purposes thereof, which are public safety, health, and general welfare, through structural strength, stability, sanitation, adequate light, and ventilation, and safety to life and property from fire and other hazards attributed to the built environment, including alteration, repair, removal, demolition, use, and occupancy of buildings, structures, or premises, and by regulating the installation and maintenance of all electrical, gas, mechanical, and plumbing systems, which may be referred to as "service systems."
- (b) *Quality control.* Quality control of materials and workmanship is not within the purview of this division except as it relates to the purposes stated in this division.
- (c) *Permitting and inspection.* The inspection or permitting of any building system or plan by any jurisdiction, under the requirements of this division, shall not be construed in any court as a warranty of the physical condition of such building, system, or plan or their adequacy. No jurisdiction or any employee thereof shall be liable in tort for damages for any defect or hazardous or illegal condition or inadequacy in such building, system, or plan, or for any failure of any component of such, which may occur subsequent to such inspection or permitting.

(Ord. of 11-21-97)

Sec. 14-53. - Scope.

- (a) *Scope, applicability of division.* Where, in any specific case, different sections of this division specify different materials, methods of construction, or other requirements, the most restrictive shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.
- (b) *Building code.* The provisions of the International Building Code with state amendments and local amendments of the county shall apply to the construction, alteration, repair, equipment, use, and occupancy, location, maintenance, removal, and demolition, of every building or structure or any appurtenances connected or attached to such building or structures.
- (c) *Electrical code.* The provisions of the National Electrical Code, with state amendments and local amendments, shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and appurtenances thereto.
- (d) *Gas code.* The provisions of the International Gas Code, with state amendments, shall apply to the installation of consumer's gas piping, gas appliances, and related accessories as covered in this division. These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances, and the installation and operation of residential and commercial gas appliances and related accessories.
- (e) *Mechanical code.* The provisions of the International Mechanical Code, and state amendments, shall apply to the installation of mechanical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and/or appurtenances, including ventilating, heating, cooling, air conditioning, and refrigeration systems, incinerators, and other energy-related systems.
- (f) *Plumbing code.* The provisions of the International Plumbing Code, with state amendments and local amendments, shall apply to every plumbing installation, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and appurtenances, and when connected to a water or sewerage system.
- (g) *Federal and state authority.* The provisions of this division shall not be held to deprive any federal or state agency, or any applicable governing authority having jurisdiction, of any power or authority which it had on November 21, 1997, or of any remedy then existing for the enforcement of its orders, nor shall it deprive any individual or corporation of its legal rights as provided by law.
- (h) *Appendices.* To be enforceable, the appendices included in the technical codes must be referenced in the code text or specifically included in the adopting ordinance.
- (i) *Referenced standards.* Standards referenced in the technical codes shall be considered an integral part of the codes without separate adoption. If specific portions of a standard are denoted by code text, only those portions of the standard shall be enforced. Where code provisions conflict with a standard, the code provisions shall be enforced. Permissive and advisory provisions in a standard shall not be construed as mandatory.

(Ord. of 11-21-97; Amend. of 8-1-06)

Sec. 14-54. - Building department.

- (a) *Establishment.* There is hereby established a department to be called the building department, and the person in charge shall be known as the building official.
- (b) *Building official qualifications.* The building official shall have at least ten years' experience or equivalent, as an architect, engineer, inspector, contractor, or superintendent of construction, or any combination of these, for five years of which shall have been in responsible charge of work. The building official should be certified as a building official through a recognized certification program.
- (c) *Inspector qualifications.* The inspector should be certified, through a recognized certification program, for the appropriate trade within 18 months.
- (d) *Deputy building official.* The building official may designate as his deputy an employee in the department who shall, during the absence or disability of the building official, exercise all the powers of the building official. The deputy building official should have the same qualifications as the inspector.
- (e) *Restrictions on employees.* An officer or employee connected with the department, except one whose only connections is as a member of the board established by this division, shall not be financially interested in the furnishing of labor, material, or appliances for the construction, alteration, or maintenance of a building, structure, service, system, or in making of plans or of specifications thereof, unless he is the owner of such. This officer or employee shall not engage in any other work which is inconsistent with his duties or is in conflict with the interests of the department.
- (f) *Records.* The building official shall keep, or cause to be kept, a record of the business of the department. The records of the department shall be open to public inspection.
- (g)

- (d) Whenever any resolution approved pursuant to this section imposes higher standards than are required in any other statute or local ordinance the higher standards shall govern.
- (e) No building permit shall be issued until plans for water supply have been approved by the county board of health and/or such other officials as may be designated by the board of commissioners by resolution approved pursuant to this section.
- (f) No certificate of occupancy shall be issued until the completed water supply facilities have been approved by the county board of health and/or such other officials as may be designated by the board of commissioners by resolution approved pursuant to this section.

(Amend. of 2-1-00)

Secs. 14-43—14-50. - Reserved.

DIVISION 2. - ADMINISTRATION AND ENFORCEMENT^[3]

Footnotes:

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Cross reference— Administration, ch. 2.

Sec. 14-51. - Purpose of division.

The purpose of this division is to provide for the administration and enforcement of the Standard Building, Gas, Mechanical, and Plumbing Codes, the National Electrical Code, and other construction or technical codes as may be adopted by the state or county.

(Ord. of 11-21-97)

Sec. 14-52. - General provisions.

- (a) *Code remedial.* This division is hereby declared to be remedial, and shall be construed to secure the beneficial interests and purposes thereof, which are public safety, health, and general welfare, through structural strength, stability, sanitation, adequate light, and ventilation, and safety to life and property from fire and other hazards attributed to the built environment, including alteration, repair, removal, demolition, use, and occupancy of buildings, structures, or premises, and by regulating the installation and maintenance of all electrical, gas, mechanical, and plumbing systems, which may be referred to as "service systems."
- (b) *Quality control.* Quality control of materials and workmanship is not within the purview of this division except as it relates to the purposes stated in this division.
- (c) *Permitting and inspection.* The inspection or permitting of any building system or plan by any jurisdiction, under the requirements of this division, shall not be construed in any court as a warranty of the physical condition of such building, system, or plan or their adequacy. No jurisdiction or any employee thereof shall be liable in tort for damages for any defect or hazardous or illegal condition or inadequacy in such building, system, or plan, or for any failure of any component of such, which may occur subsequent to such inspection or permitting.

(Ord. of 11-21-97)

Sec. 14-53. - Scope.

- (a) *Scope, applicability of division.* Where, in any specific case, different sections of this division specify different materials, methods of construction, or other requirements, the most restrictive shall govern. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable.
- (b) *Building code.* The provisions of the International Building Code with state amendments and local amendments of the county shall apply to the construction, alteration, repair, equipment, use, and occupancy, location, maintenance, removal, and demolition, of every building or structure or any appurtenances connected or attached to such building or structures.
- (c) *Electrical code.* The provisions of the National Electrical Code, with state amendments and local amendments, shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and appurtenances thereto.
- (d) *Gas code.* The provisions of the International Gas Code, with state amendments, shall apply to the installation of consumer's gas piping, gas appliances, and related accessories as covered in this division. These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances, and the installation and operation of residential and commercial gas appliances and related accessories.
- (e) *Mechanical code.* The provisions of the International Mechanical Code, and state amendments, shall apply to the installation of mechanical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and/or appurtenances, including ventilating, heating, cooling, air conditioning, and refrigeration systems, incinerators, and other energy-related systems.
- (f) *Plumbing code.* The provisions of the International Plumbing Code, with state amendments and local amendments, shall apply to every plumbing installation, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and appurtenances, and when connected to a water or sewerage system.
- (g) *Federal and state authority.* The provisions of this division shall not be held to deprive any federal or state agency, or any applicable governing authority having jurisdiction, of any power or authority which it had on November 21, 1997, or of any remedy then existing for the enforcement of its orders, nor shall it deprive any individual or corporation of its legal rights as provided by law.
- (h) *Appendices.* To be enforceable, the appendices included in the technical codes must be referenced in the code text or specifically included in the adopting ordinance.
- (i) *Referenced standards.* Standards referenced in the technical codes shall be considered an integral part of the codes without separate adoption. If specific portions of a standard are denoted by code text, only those portions of the standard shall be enforced. Where code provisions conflict with a standard, the code provisions shall be enforced. Permissive and advisory provisions in a standard shall not be construed as mandatory.

(Ord. of 11-21-97; Amend. of 8-1-06)

Sec. 14-54. - Building department.

- (a) *Establishment.* There is hereby established a department to be called the building department, and the person in charge shall be known as the building official.
- (b) *Building official qualifications.* The building official shall have at least ten years' experience or equivalent, as an architect, engineer, inspector, contractor, or superintendent of construction, or any combination of these, for five years of which shall have been in responsible charge of work. The building official should be certified as a building official through a recognized certification program.
- (c) *Inspector qualifications.* The inspector should be certified, through a recognized certification program, for the appropriate trade within 18 months.
- (d) *Deputy building official.* The building official may designate as his deputy an employee in the department who shall, during the absence or disability of the building official, exercise all the powers of the building official. The deputy building official should have the same qualifications as the inspector.
- (e) *Restrictions on employees.* An officer or employee connected with the department, except one whose only connections is as a member of the board established by this division, shall not be financially interested in the furnishing of labor, material, or appliances for the construction, alteration, or maintenance of a building, structure, service, system, or in making of plans or of specifications thereof, unless he is the owner of such. This officer or employee shall not engage in any other work which is inconsistent with his duties or is in conflict with the interests of the department.
- (f) *Records.* The building official shall keep, or cause to be kept, a record of the business of the department. The records of the department shall be open public inspection.
- (g)

Liability. Any officer or employee, or member of the board of adjustments and appeals, charged with the enforcement of this article, acting for the applicable governmental authority in the discharge of his duties, shall not thereby render himself personally liable, and is hereby relieved from all personal liability for any damage that results to persons or property as a result of any act required or permitted in the discharge of his duties. Any suit brought against any officer or employee or member because of such act performed by him in the enforcement of any provision of this article shall be defended by the department of law until the final termination of the proceedings.

- (h) *Reports.* The building official shall submit annually a report covering the work of the building department during the preceding year. He may incorporate in said report a summary of the decisions of the board of adjustments and appeals during such year.

(Ord. of 11-21-97)

Sec. 14-55. - Powers, duties of building official.

- (a) *General.* The building official is hereby authorized and directed to enforce the provisions of the codes adopted in [section 14-36](#). The building official is further authorized to render interpretations of the codes adopted in [section 14-36](#) which are consistent with their spirit and purpose.
- (b) *Right of entry.* Whenever necessary to make an inspection to enforce any of the provisions of this article, or whenever the building official has reasonable cause to believe that there exists in any building or upon any premises any condition or violation which makes such building, structure, premises, electrical, gas, mechanical, or plumbing systems unsafe, dangerous, or hazardous, the building official may enter such building, structure, or premises at all reasonable times to inspect such building, structure, or premises, or to perform any duty imposed upon the building official by this article, provided that if such building or premises is occupied, he shall first present proper credentials and request entry. If such building, structure, or premises is unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge of control of such and request entry. If entry is refused, the building official shall have recourse to every remedy provided by law to secure entry.
- (c) *Stop work orders.* Upon notice from the building official, work on any building, structure, electrical, gas, mechanical, or plumbing system that is being done contrary to the provisions of this article or in a dangerous or unsafe manner shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to his agent, or to the person doing the work, and shall state the conditions under which work may be resumed. Where an emergency exists, the building official shall not be required to give a written notice prior to stopping the work.
- (d) *Revocation of permits.*
- (1) *Misrepresentation of application.* The building official may revoke a permit or approval, issued under the provisions of this article, in case there has been any false statement or misrepresentation as to the material fact in the application or plans on which the permit or approval was based.
 - (2) *Violation of provisions.* The building official may revoke a permit upon determination by the building official that the construction, erection, alteration, repair, moving, demolition, installation, or replacement of the building, structure, electrical, gas, mechanical, or plumbing systems for which the permit was issued is in violation of, or not in conformity with, the provisions of this article.
- (e) *Unsafe buildings or systems.* All buildings, structures, electrical, gas, mechanical, or plumbing systems which are unsafe, unsanitary, or do not provide adequate egress, or which constitute a fire hazard, or are otherwise dangerous to human life, or which in relation to existing use, constitute a hazard to safety or health, are considered unsafe buildings or service systems. All such unsafe buildings, structures, or service systems are hereby declared illegal and shall be abated by repair and rehabilitation or by demolition in accordance with the provisions of the Standard Unsafe Building Abatement Code.
- (f) *Requirements not covered by codes.* Any requirements necessary for the strength, stability, or proper operation of an existing or proposed building, structure, electrical, gas, mechanical, or plumbing system, or for the public safety, health, and general welfare, not specifically covered by this article or the other technical codes, shall be determined by the building official.
- (g) *Alternate materials and methods.* The provisions of the technical codes adopted in [section 14-36](#) are not intended to prevent the use of any material or method of construction not specifically prescribed by them, provided any such alternate has been reviewed by the building official. The building official shall approve any such alternate, provided the building official finds that the alternate for the purpose intended is at least the equivalent of that prescribed in the technical codes, in quality, strength, effectiveness, fire resistance, durability, and safety. The building official shall require that sufficient evidence or proof be submitted to substantiate any claim made regarding the alternate.

(Ord. of 11-21-97)

Sec. 14-56. - Permits.

- (a) *When required.* Any owner, authorized agent, or contractor who desires to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any electrical, gas, mechanical, or plumbing system, the installation of which is regulated by the technical codes adopted in [section 14-36](#), or to cause any such work to be done, shall first make application to the building official and obtain the required permit for the work. Permits shall not be required for the following mechanical work:
- (1) Any portable heating appliance.
 - (2) Any portable ventilation equipment.
 - (3) Any portable cooling unit.
 - (4) Any steam, hot, or chilled water piping within any heating or cooling equipment regulated by this article.
 - (5) Replacement of any part which does not alter its approval or make it unsafe.
 - (6) Any portable evaporative cooler.
 - (7) Any self-contained refrigeration system containing ten pounds (4.54 kg) or less of refrigerant and actuated by motors of one horsepower (746 W) or less.
- (b) *Temporary structures.* A special building permit for a limited time shall be obtained before the erection of temporary structures, such as construction sheds, seats, canopies, tents, and fences used in construction work, or for temporary purposes such as reviewing stands. Such structures shall be completely removed upon the expiration of the time limit stated in the permit.
- (c) *Work authorized.* A building, electrical, gas, mechanical, or plumbing permit shall carry with it the right to construct or install the work, provided such construction or installation is shown on the drawings and set forth in the specifications filed with the application for the permit. Where these are not shown on the drawings and covered by the specifications submitted with the application, separate permits shall be required.
- (d) *Minor repairs.* Ordinary minor repairs may be made with the approval of the building official without a permit, provided that such repairs shall not violate any of the provisions of the technical codes adopted in [section 14-36](#).
- (e) *Application; information required.* Each application for a permit, with the required fee, shall be filed with the building official on a form furnished for that purpose and shall contain a general description of the proposed work and its location. The application shall be signed by the owner, or his authorized agent. The building permit application shall indicate the proposed occupancy of all parts of the building and of that portion of the site or lot, if any, not covered by the building or structure, and shall contain such other information as may be required by the building official.
- (f) *Time limitations.* An application for a permit for any proposed work shall be deemed to have been abandoned six months after the date of filing for the permit, unless before then a permit has been issued. One or more extensions of time for periods of not more than 90 days each may be allowed by the building official for the application, provided the extension is requested in writing and justifiable cause is demonstrated.

Building(s) that are or have been foreclosed on and/or permits that have been inactive for more than 12 months:

- (1) Resubmit the subcontractor information.
 - (2) Seventy-five percent of the original fee will be required if the house has not been dried in.
 - (3) Fifty percent of the original fee will be required if the rough-in inspection has not been completed.
 - (4) Twenty-five percent of the original fee will be required in only a final inspection is needed.
- (g) *Drawings and specifications.* When required by the building official, two or more copies of specifications, and of drawings drawn to scale with sufficient clarity and detail to indicate the nature and character of the work, shall accompany the application for a permit. Such drawings and specifications shall contain information, in the form of notes or otherwise, as to the quality of materials, where quality is essential to conformity with the technical codes adopted in [section 14-36](#). Such information shall be specific, and the technical codes shall not be cited as a whole or in part, nor shall the term "legal" or its equivalent be used as a substitute for specific information. All information, drawings, specifications, and accompanying data shall bear the name and signature of the person responsible for the design.

- Item XI. 1.
- (h) *Additional data.* The building official may require details, computations, stress diagrams, and other data necessary to describe the construction and the basis of calculations. All drawings, specifications, and accompanying data required by the building official to be prepared by an architect shall be affixed with their official seal.
- (i) *Design professional.* The design professional shall be an architect or engineer legally registered under the laws of this state regulating the practice of architecture or engineering and shall affix his official seal to such drawings, specifications, and accompanying data, for the following:
- (1) All group A, E, and I occupancies.
 - (2) Buildings and structures three stories or more high.
 - (3) Buildings and structures 5,000 square feet (465 m²) or more in area. For all other buildings and structures, the submittal shall bear the certification of the applicant that some specific state law exception permits its preparation by a person not so registered.
- Exception: Group R3 buildings, regardless of size, shall require neither a registered architect or engineer, nor certification that an architect or engineer is not required.
- (j) *Structural and fire resistance integrity.* Plans for all buildings shall indicate how required structural and fire resistance integrity will be maintained where a penetration of a required fire resistant wall, floor, or partition will be made for electrical, gas, mechanical, plumbing, and communication conduits, pipes, and systems, and also indicate in sufficient detail how the fire integrity will be maintained where required fire resistant floors intersect the exterior walls.
- (k) *Site drawings.* Drawings shall show the location of the proposed building or structure and of every existing building or structure on the site or lot. The building official may require a boundary line survey prepared by a qualified surveyor.
- (l) *Hazardous occupancies.* The building official may require the following:
- (1) *General site plan.* A general site plan drawn at a legible scale which shall include, but not be limited to, the location of all buildings, exterior storage facilities, permanent accessways, evacuation routes, parking lots, internal roads, chemical loading areas, equipment cleaning areas, storm and sanitary sewer accesses, emergency equipment, and adjacent property uses. The exterior storage areas shall be identified with the hazard classes and the maximum quantities per hazard class of hazardous materials stored.
 - (2) *Building floor plan.* A building floor plan drawn to a legible scale which shall include, but not be limited to, all hazardous materials storage facilities within the building, and shall indicate rooms, doorways, corridors, exits, fire-rated assemblies with their hourly rating, location of liquidtight rooms, and evacuation routes. Each hazardous materials storage facility shall be identified on the plan with the classes and quantity range per hazard class of the hazardous materials stored.
- (m) *Examination of documents.*
- (1) *Plan review.* The building official shall examine or cause to be examined each application for a permit and the accompanying documents, consisting of drawings, specifications, computations, and additional data, and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of the technical codes adopted in [section 14-36](#) and all other pertinent laws or ordinances.
 - (2) *Affidavits.* The building official may accept a sworn affidavit from a registered architect or engineer stating that the plans submitted conform to the technical codes adopted in [section 14-36](#). For buildings and structures, the affidavit shall state that the plans conform to the laws as to egress, type of construction, and general arrangement and, if accompanied by drawings, show the structural design and that the plans and design conform to the requirements of the technical codes as to strength, strains, loads, and stability. The building official may without any examination or inspection accept such affidavit, provided the architect or engineer who made such affidavit agrees to submit to the building official copies of inspection reports as inspections are performed and upon completion of the structure, electrical, gas, mechanical, or plumbing systems a certification that the structure, electrical, gas, mechanical, or plumbing system has been erected in accordance with the requirements of the technical codes. Where the building official relies upon such affidavit, the architect or engineer shall assume full responsibility for the compliance with all provisions of the technical codes and other pertinent laws or ordinances.
- (n) *Issuing permits.* The building official shall act upon an application for a permit without unreasonable or unnecessary delay. If the building official is satisfied that the work described in an application for a permit and the contract documents filed therewith conform to the requirements of the technical codes adopted in [section 14-36](#) and other pertinent laws and ordinances, he shall issue a permit to the applicant.
- (o) *Refusal to issue permit.* If the application for a permit and the accompanying contract documents describing the work do not conform to the requirements of the technical codes or other pertinent laws or ordinances, the building official shall not issue a permit, but shall return the contract documents to the applicant with his refusal to issue such permit. Such refusal shall, when requested, be in writing and shall contain the reason for refusal.
- (p) *Special foundation permit.* When application for permit to erect or enlarge a building has been filed and pending issuance of such permit, the building official may, at his discretion, issue a special permit for the foundation only. The holder of such a special permit is proceeding at his own risk and without assurance that a permit for the remainder of the work will be granted, nor that corrections will not be required in order to meet provisions of the technical codes adopted in [section 14-36](#).
- (q) *Public right-of-way.* A permit shall not be given by the building official for the construction of any building, or for the alteration of any building where such building is to be changed and such change will affect the exterior walls, bays, balconies, or other appendages or projections fronting on any street, alley, or public lane, or for the placing on any lot or premises of any building or structure removed from another lot or premises, unless the applicant has made application at the office of the director of public works for the lines of the public street on which he proposes to build, erect, or locate such building. It shall be the duty of the building official to see that the street lines are not encroached upon except as provided for in chapter 32 of the Standard Building Code.
- (r) *Contractor's responsibilities.* It shall be the duty of every contractor who shall make contracts for the installation or repairs of building, structure, electrical, gas, mechanical, or plumbing systems for which a permit is required to comply with state or local rules and regulations concerning licensing which the applicable governing authority may have adopted.
- (s) *Conditions of the permit.*
- (1) *Permit intent.* A permit issued shall be construed to be a license to proceed with the work and not as authority to violate, cancel, alter, or set aside any of the provisions of the technical codes adopted in [section 14-36](#), nor shall issuance of a permit prevent the building official from thereafter requiring a correction of errors in plans, construction, or violations of this article. Every permit issued shall become invalid unless the work authorized by such permit is commenced within six months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of six months after the time the work is commenced. One or more extensions of time, for periods not more than 90 days each, may be allowed for the permit. The extension shall be requested in writing and justifiable cause demonstrated. Extensions shall be in writing by the building official.
 - (2) *Issued on basis of affidavit.* Whenever a permit is issued in reliance upon an affidavit or whenever the work to be covered by a permit involves installation under conditions which, in the opinion of the building official, are hazardous or complex, the building official shall require that the architect or engineer who signed the affidavit or prepared the drawings or computations shall supervise such work. In addition, they shall be responsible for conformity with the permit, provide copies of inspection reports as inspections are performed, and upon completion make and file with the building official written affidavit that the work has been done in conformity with the reviewed plans and with the structural provisions of the technical codes. If such architect or engineer is not available, the owner shall employ in his stead a competent person or agency whose qualifications are reviewed by the building official.
- (t) *Plans.* When the building official issues a permit, he shall endorse, in writing or by stamp, both sets of plans "reviewed for code compliance." One set of drawings so reviewed shall be retained by the building official and the other set shall be returned to the applicant. The permit drawings shall be kept at the site of work and shall be open to inspection by the building official or his authorized representative.
- (u) *Fees.*
- (1) *Prescribed fees.* A permit shall not be issued until the fees prescribed in [section 8.5](#) of the county's zoning ordinance in appendix C of this Code have been paid, nor shall an amendment to a permit be released until the additional fee, if any, due to an increase in the estimated cost of the building, structure, electrical, plumbing, mechanical, or gas system, has been paid.
 - (2) *Work commencing before permit issuance.* Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a penalty of 100 percent of the usual permit fee in addition to the required permit fees.
 - (3) *Accounting.* The building official shall keep a permanent and accurate accounting of all permit fees and other monies collected, the names of all persons upon whose account such fees were along with the date and amount thereof.
 - (4) *Schedule of permit fees.* On all buildings, structures, electrical, plumbing, mechanical, and gas systems or alterations requiring a permit, a fee each permit shall be paid as required at the time of filing application, in accordance with the schedule as established by the applicable govern

- (h) *Additional data.* The building official may require details, computations, stress diagrams, and other data necessary to describe the construction and the basis of calculations. All drawings, specifications, and accompanying data required by the building official to be prepared by an architect or engineer shall be affixed with their official seal.
- (i) *Design professional.* The design professional shall be an architect or engineer legally registered under the laws of this state regulating the practice of architecture or engineering and shall affix his official seal to such drawings, specifications, and accompanying data, for the following:
- (1) All group A, E, and I occupancies.
 - (2) Buildings and structures three stories or more high.
 - (3) Buildings and structures 5,000 square feet (465 m²) or more in area. For all other buildings and structures, the submittal shall bear the certification of the applicant that some specific state law exception permits its preparation by a person not so registered.

Exception: Group R3 buildings, regardless of size, shall require neither a registered architect or engineer, nor certification that an architect or engineer is not required.

- (j) *Structural and fire resistance integrity.* Plans for all buildings shall indicate how required structural and fire resistance integrity will be maintained where a penetration of a required fire resistant wall, floor, or partition will be made for electrical, gas, mechanical, plumbing, and communication conduits, pipes, and systems, and also indicate in sufficient detail how the fire integrity will be maintained where required fire resistant floors intersect the exterior walls.
- (k) *Site drawings.* Drawings shall show the location of the proposed building or structure and of every existing building or structure on the site or lot. The building official may require a boundary line survey prepared by a qualified surveyor.
- (l) *Hazardous occupancies.* The building official may require the following:
- (1) *General site plan.* A general site plan drawn at a legible scale which shall include, but not be limited to, the location of all buildings, exterior storage facilities, permanent accessways, evacuation routes, parking lots, internal roads, chemical loading areas, equipment cleaning areas, storm and sanitary sewer accesses, emergency equipment, and adjacent property uses. The exterior storage areas shall be identified with the hazard classes and the maximum quantities per hazard class of hazardous materials stored.
 - (2) *Building floor plan.* A building floor plan drawn to a legible scale which shall include, but not be limited to, all hazardous materials storage facilities within the building, and shall indicate rooms, doorways, corridors, exits, fire-rated assemblies with their hourly rating, location of liquidtight rooms, and evacuation routes. Each hazardous materials storage facility shall be identified on the plan with the classes and quantity range per hazard class of the hazardous materials stored.
- (m) *Examination of documents.*
- (1) *Plan review.* The building official shall examine or cause to be examined each application for a permit and the accompanying documents, consisting of drawings, specifications, computations, and additional data, and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of the technical codes adopted in [section 14-36](#) and all other pertinent laws or ordinances.
 - (2) *Affidavits.* The building official may accept a sworn affidavit from a registered architect or engineer stating that the plans submitted conform to the technical codes adopted in [section 14-36](#). For buildings and structures, the affidavit shall state that the plans conform to the laws as to egress, type of construction, and general arrangement and, if accompanied by drawings, show the structural design and that the plans and design conform to the requirements of the technical codes as to strength, strains, loads, and stability. The building official may without any examination or inspection accept such affidavit, provided the architect or engineer who made such affidavit agrees to submit to the building official copies of inspection reports as inspections are performed and upon completion of the structure, electrical, gas, mechanical, or plumbing systems a certification that the structure, electrical, gas, mechanical, or plumbing system has been erected in accordance with the requirements of the technical codes. Where the building official relies upon such affidavit, the architect or engineer shall assume full responsibility for the compliance with all provisions of the technical codes and other pertinent laws or ordinances.
- (n) *Issuing permits.* The building official shall act upon an application for a permit without unreasonable or unnecessary delay. If the building official is satisfied that the work described in an application for a permit and the contract documents filed therewith conform to the requirements of the technical codes adopted in [section 14-36](#) and other pertinent laws and ordinances, he shall issue a permit to the applicant.
- (o) *Refusal to issue permit.* If the application for a permit and the accompanying contract documents describing the work do not conform to the requirements of the technical codes or other pertinent laws or ordinances, the building official shall not issue a permit, but shall return the contract documents to the applicant with his refusal to issue such permit. Such refusal shall, when requested, be in writing and shall contain the reason for refusal.
- (p) *Special foundation permit.* When application for permit to erect or enlarge a building has been filed and pending issuance of such permit, the building official may, at his discretion, issue a special permit for the foundation only. The holder of such a special permit is proceeding at his own risk and without assurance that a permit for the remainder of the work will be granted, nor that corrections will not be required in order to meet provisions of the technical codes adopted in [section 14-36](#).
- (q) *Public right-of-way.* A permit shall not be given by the building official for the construction of any building, or for the alteration of any building where such building is to be changed and such change will affect the exterior walls, bays, balconies, or other appendages or projections fronting on any street, alley, or public lane, or for the placing on any lot or premises of any building or structure removed from another lot or premises, unless the applicant has made application at the office of the director of public works for the lines of the public street on which he proposes to build, erect, or locate such building. It shall be the duty of the building official to see that the street lines are not encroached upon except as provided for in chapter 32 of the Standard Building Code.
- (r) *Contractor's responsibilities.* It shall be the duty of every contractor who shall make contracts for the installation or repairs of building, structure, electrical, gas, mechanical, or plumbing systems for which a permit is required to comply with state or local rules and regulations concerning licensing which the applicable governing authority may have adopted.
- (s) *Conditions of the permit.*
- (1) *Permit intent.* A permit issued shall be construed to be a license to proceed with the work and not as authority to violate, cancel, alter, or set aside any of the provisions of the technical codes adopted in [section 14-36](#), nor shall issuance of a permit prevent the building official from thereafter requiring a correction of errors in plans, construction, or violations of this article. Every permit issued shall become invalid unless the work authorized by such permit is commenced within six months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of six months after the time the work is commenced. One or more extensions of time, for periods not more than 90 days each, may be allowed for the permit. The extension shall be requested in writing and justifiable cause demonstrated. Extensions shall be in writing by the building official.
 - (2) *Issued on basis of affidavit.* Whenever a permit is issued in reliance upon an affidavit or whenever the work to be covered by a permit involves installation under conditions which, in the opinion of the building official, are hazardous or complex, the building official shall require that the architect or engineer who signed the affidavit or prepared the drawings or computations shall supervise such work. In addition, they shall be responsible for conformity with the permit, provide copies of inspection reports as inspections are performed, and upon completion make and file with the building official written affidavit that the work has been done in conformity with the reviewed plans and with the structural provisions of the technical codes. If such architect or engineer is not available, the owner shall employ in his stead a competent person or agency whose qualifications are reviewed by the building official.
- (t) *Plans.* When the building official issues a permit, he shall endorse, in writing or by stamp, both sets of plans "reviewed for code compliance." One set of drawings so reviewed shall be retained by the building official and the other set shall be returned to the applicant. The permit drawings shall be kept at the site of work and shall be open to inspection by the building official or his authorized representative.
- (u) *Fees.*
- (1) *Prescribed fees.* A permit shall not be issued until the fees prescribed in [section 8.5](#) of the county's zoning ordinance in appendix C of this Code have been paid, nor shall an amendment to a permit be released until the additional fee, if any, due to an increase in the estimated cost of the building, structure, electrical, plumbing, mechanical, or gas system, has been paid.
 - (2) *Work commencing before permit issuance.* Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a penalty of 100 percent of the usual permit fee in addition to the required permit fees.
 - (3) *Accounting.* The building official shall keep a permanent and accurate accounting of all permit fees and other monies collected, the names of all persons upon whose account such fees were along with the date and amount thereof.
 - (4) *Schedule of permit fees.* On all buildings, structures, electrical, plumbing, mechanical, and gas systems or alterations requiring a permit, a fee for each permit shall be paid as required at the time of filing application, in accordance with the schedule as established by the applicable governing

authority. See the applicable appendix in the technical codes adopted in [section 14-36](#) for suggested fee schedules.

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- (v) *Building permit valuations.* If, in the opinion of the building official, the valuation of building, alteration, structure, electrical, gas, mechanical, or plumbing systems appears to be underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the building official. Permit valuations shall include total cost, such as electrical, gas, mechanical, plumbing equipment, and other systems including materials and labor.

(Ord. of 11-21-97; Ord. of 9-15-09)

Sec. 14-57. - Inspections.

- (a) *Existing building inspections.* Before issuing a permit, the building official may examine or cause to be examined any building, electrical, gas, mechanical, or plumbing systems for which an application has been received for a permit to enlarge, alter, repair, move, demolish, install, or change the occupancy. He shall inspect all buildings, structures, electrical, gas, mechanical, and plumbing systems, from time to time, during and upon completion of the work for which a permit was issued. He shall make a record of every such examination and inspection and of all violations of the technical codes.
- (b) *Manufacturers and fabricators.* When deemed necessary by the building official, he shall make, or cause to be made, an inspection of materials or assemblies at the point of manufacture or fabrication. A record shall be made of every such examination and inspection and of all violations of the technical codes.
- (c) *Inspection service.* The building official may make, or cause to be made, the inspections required by this article. He may accept reports of inspectors of recognized inspection services, provided that after investigation he is satisfied as to their qualifications and reliability. A certificate called for by any provision of the technical codes adopted in [section 14-36](#) shall not be based on such reports unless such reports are in writing and certified by a responsible officer of such service.
- (d) *Prior to issuance of certificate of occupancy or completion.* The building official shall inspect or cause to be inspected at various intervals all construction or work for which a permit is required, and a final inspection shall be made of every building, structure, electrical, gas, mechanical, or plumbing system upon completion, prior to the issuance of the certificate of occupancy or completion.
- (e) *Posting of permit.* Work requiring a permit shall not commence until the permit holder or his agent posts the permit card in a conspicuous place on the premises. The permit shall be protected from the weather and located in such position as to permit the building official or representative to conveniently make the required entries thereon. This permit card shall be maintained in such position by the permit holder until the certificate of occupancy or completion is issued by the building official.
- (f) *Required inspections.* The building official, upon notification from the permit holder or his agent, shall make the following inspections and such other inspections as necessary, and shall either release that portion of the construction or shall notify the permit holder or his agent of any violations which must be corrected in order to comply with the technical codes adopted in [section 14-36](#):

(1) *Buildings.*

- a. Foundation inspection: To be made after trenches are excavated and forms erected.
- b. Subfloor inspection.
- c. Slab.
- d. Frame inspection: To be made after the roof, all framing, fire blocking, and bracing is in place, all concealing wiring, all pipes, chimneys, ducts, and vents are complete.
- e. Final inspection: To be made after the building is completed and ready for occupancy.

(2) *Electrical.*

- a. Underground inspection: To be made after trenches or ditches are excavated, conduit or cable installed, and before any backfill is put in place.
- b. Rough-in inspection: To be made after the roof, framing, fireblocking, and bracing are in place and prior to the installation of wall or ceiling membranes.
- c. Final inspection: To be made after the building is complete, all required electrical fixtures are in place and properly connected or protected, and the structure is ready for occupancy.

(3) *Plumbing:*

- a. Underground inspection: To be made after trenches or ditches are excavated, piping installed, and before any backfill is put in place.
- b. Rough-in inspection: To be made after the roof, framing, fireblocking, and bracing are in place and all soil, waste, and vent piping are complete, and prior to the installation of wall or ceiling membranes.

Note: See section 311 of the Standard Plumbing Code for required tests.

(4) *Mechanical.*

- a. Underground inspection: To be made after trenches or ditches are excavated, underground duct and fuel piping installed, and before any backfill is put in place.
- b. Rough-in inspection: To be made after the roof, framing, fire blocking, and bracing are in place and all ducting and other concealed components are complete, and prior to the installation of wall or ceiling membranes.
- c. Final inspection: To be made after the building is complete, the mechanical system is in place and properly connected, and the structure is ready for occupancy.

(5) *Gas.*

- a. Rough piping inspection: To be made after all new piping authorized by the permit has been installed, and before any such piping has been covered or concealed or any fixtures or gas appliances have been connected.
- b. Final inspection: To be made on all new gas work authorized by the permit and such portions of existing systems as may be affected by new work or any changes, to ensure compliance with all the requirements of this article, and to assure that the installation and construction of the gas system is in accordance with reviewed plans.

- (g) *Written release.* Work shall not be done on any part of a building, structure, electrical, gas, mechanical, or plumbing system beyond the point indicated in each successive inspection without first obtaining a written release from the building official. Such written release shall be given only after an inspection has been made of each successive step in the construction or installation as indicated by the inspections in subsections (f)(3) through (f)(5) of this section.
- (h) *Reinforcing steel and structural frames.* Reinforcing steel or structural framework of any part of any building or structure shall not be covered or concealed without first obtaining a release from the building official.
- (i) *Plaster fire protection.* In all buildings where plaster is used for fire protection purposes, the permit holder or his agent shall notify the building official after all lathing and backing is in place. Plaster shall not be applied until the release from the building official has been received.

(Ord. of 11-21-97)

Sec. 14-58. - Certificates of occupancy.

- (a) *Required.* A new building shall not be occupied or a change made in the occupancy, nature, or use of a building or part of a building until after the building official has issued a certificate of occupancy. Such certificate shall not be issued until all required electrical, gas, mechanical, plumbing, and fire protection systems have been inspected for compliance with the technical codes adopted in [section 14-36](#) and other applicable laws and ordinances and released by the building official.
- (b) *Issuance.* Upon satisfactory completion of construction of a building or structure any installation of electrical, gas, mechanical, and plumbing systems in accordance with the technical codes adopted in [section 14-36](#), reviewed plans and specifications, and after the final inspection, the building official shall issue a certificate of occupancy stating the nature of the occupancy permitted, the number of persons for each floor when limited by law, and the allowable load per square foot for each floor in accordance with the provisions of this article.
- (c) *Temporary/partial occupancy.* A temporary/partial certificate of occupancy may be issued for a portion of a building which may safely be occupied prior to final completion of the building.
- (d) *Service utilities.*

- (1) *Connection of service utilities.* No person shall make connections from a utility, source of energy, fuel, or power to any building or system regulated by the technical codes adopted in [section 14-36](#) for which a permit is required, until released by the building official and a certificate of occupancy or completion is issued.
 - (2) *Temporary connection.* The building official may authorize the temporary connection of the building or system to the utility source of energy, fuel, or power for purpose of testing building service systems or for use under a temporary certificate of occupancy.
 - (3) *Authority to disconnect service utilities.* The building official shall have the authority to authorize disconnection of utility service to the building, structure, or system regulated by the technical codes adopted in [section 14-36](#), in case of emergency where necessary to eliminate an immediate hazard to life or property. The building official shall notify the serving utility, and whenever possible the owner and occupant of the building, structure, or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure, or service system shall be notified in writing, as soon as practical thereafter.
- (e) *Posting floor loads.*
- (1) *Occupancy.* An existing or new building shall not be occupied for any purpose which will cause the floors thereof to be loaded beyond their safe capacity. The building official may permit occupancy of a building for mercantile, commercial, or industrial purposes, by a specific business, when he is satisfied that such capacity will not thereby be exceeded.
 - (2) *Storage and factory-industrial occupancies.* It shall be the responsibility of the owner, agent, proprietor, or occupant of group S and group F occupancies, or any occupancy where excessive floor loading is likely to occur, to employ a competent architect or engineer in computing the safe load capacity. All such computations shall be accompanied by an affidavit from the architect or engineer stating the safe allowable floor load on each floor in pounds per square foot uniformly distributed. The computations and affidavit shall be filed as a permanent record of the building department.
 - (3) *Signs required.* In every building or part of a building used for storage, industrial, or hazardous purposes, the safe floor loads, as reviewed by the building official on the plan, shall be marked on plates of approved design, which shall be supplied and securely affixed by the owner of the building in a conspicuous place in each story to which they relate. Such plates shall not be removed or defaced, and if lost, removed, or defaced, shall be replaced by the owner of the building.

(Ord. of 11-21-97)

Sec. 14-59. - Tests.

The building official may require tests or test reports as proof of compliance. Required tests are to be made at the expense of the owner, or his agent, by an approved testing laboratory or other approved agency.

(Ord. of 11-21-97)

Sec. 14-60. - Construction board of adjustment and appeals.

- (a) *Appointment.* There is hereby established a board to be called the construction board of adjustment and appeals, which shall consist of five members and four alternates. The board shall be appointed by the board of commissioners and shall supersede any previous board of adjustment and appeals established by the board of commissioners.
- (b) *Membership.* The construction board of adjustment and appeals shall consist of five regular members and four alternates. Such board members should be composed of individuals with knowledge and experience in the technical codes adopted in [section 14-36](#), such as design professionals, contractors, or building industry representatives. The board shall include one member and one alternate each having knowledge and experience in plumbing, electrical, heating and air conditioning, and general contracting. A board member shall not participate in a case in which he has a personal or financial interest. A board member shall meet the following requirements: be a resident of Effingham County; have a valid business license; and be licensed by the State of Georgia in the field in which said board member represents. The board shall elect a chairperson from among its members.
- (c) *Terms.* The initial terms of office of the board members shall be staggered. Three regular members and two alternates shall be appointed for four-year terms commencing on January 1, 2006 and expiring on December 31, 2009. Two regular members and two alternates shall be appointed for two-year terms commencing on January 1, 2006 and expiring on December 31, 2007. Thereafter, all appointments shall be for terms of four years. Vacancies shall be filled for an unexpired term in the manner in which original appointments are required to be made. Continued absence of any member from required meetings of the board shall, at the discretion of the board of commissioners, render any such member subject to immediate removal from office.
- (d) *Quorum and voting.* A simple majority of the regular members of the board shall constitute a quorum. If one or more regular members are unable to attend a meeting, the alternate member having knowledge and experience in the absent member's area of knowledge and experience shall participate and vote. In varying any provision of this article, the affirmative votes of three members shall be required. In modifying a decision of the building official, the affirmative votes of three members shall be required. The board shall meet at least once quarterly.
- (e) *Secretary of board.* The building official shall act as secretary of the board and shall make a detailed record of all of its proceedings, which shall set forth the reasons for its decision, the vote of each member, the absence of a member, and any failure of a member to vote.
- (f) *Powers.* The construction board of adjustments and appeals shall have the power to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes adopted in [section 14-36](#).
- (g) *Appeals from decision of building official.* The owner of a building, structure, or service system, or his duly authorized agent, may appeal a decision of the building official to the construction board of adjustment and appeals whenever any one of the following conditions are claimed to exist:
 - (1) The building official rejected or refused to approve the mode or manner of construction proposed to be followed or materials to be used in the installation or alteration of a building, structure, or service system.
 - (2) The provisions of this article do not apply to this specific case.
 - (3) That an equally good or more desirable form of installation can be employed in any specific case.
 - (4) The true intent and meaning of this article or any of the regulations thereunder have been misconstrued or incorrectly interpreted.
- (h) *Variances.* The construction board of adjustments and appeals, when so appealed to and after a hearing, may vary the application of any provision of this article to any particular case when, in its opinion, the enforcement thereof would do manifest injustice and would be contrary to the spirit and purpose of this or the technical codes adopted in [section 14-36](#) or public interest, and also finds all of the following:
 - (1) That special conditions and circumstances exist which are peculiar to the building, structure, or service system involved and which are not applicable to others.
 - (2) That the special conditions and circumstances do not result from the action or inaction of the applicant.
 - (3) That granting the variance requested will not confer on the applicant any special privilege that is denied by this article to other buildings, structures, or service systems.
 - (4) That the variance granted is the minimum variance that will make possible the reasonable use of the building, structure, or service system.
 - (5) That the grant of the variance will be in harmony with the general intent and purpose of this article and will not be detrimental to the public health, safety, and general welfare.
- (i) *Conditions of the variance.* In granting the variance, the board may prescribe a reasonable time limit within which the action for which the variance is required shall be commenced or completed, or both. In addition, the board may prescribe appropriate conditions and safeguards in conformity with this article. Violation of the conditions of a variance shall be deemed a violation of this article.
- (j) *Notice of appeal.* Notice of appeal shall be made in writing and filed within 30 calendar days after the decision is rendered by the building official. Appeals shall be in a form acceptable to the building official.
- (k) *Unsafe or dangerous buildings or service systems.* In the case of a building, structure, or service system which, in the opinion of the building official, is unsafe, unsanitary, or dangerous, the building official may, in his order, limit the time for such appeals to a shorter period.
- (l) *Rules and regulations.* The board shall establish rules and regulations for its own procedure not inconsistent with the provisions of this article. The board shall meet on call of the chairman. The board shall meet within 30 calendar days after notice of appeal has been received.
- (m) *Decisions.* The construction board of adjustment and appeals shall, in every case, reach a decision without unreasonable or unnecessary delay. Each decision of the board shall also include the reasons for the decision. If a decision of the board reverses or modifies a refusal, order, or disallowance by the building official or varies the application of any provision of this article, the building official shall immediately take action in accordance with such decision.

- (1) *Connection of service utilities.* No person shall make connections from a utility, source of energy, fuel, or power to any building or system regulated by the technical codes adopted in section 14-36 for which a permit is required, until released by the building official and a certificate of occupancy or completion is issued.
 - (2) *Temporary connection.* The building official may authorize the temporary connection of the building or system to the utility source of energy, fuel, or power for purpose of testing building service systems or for use under a temporary certificate of occupancy.
 - (3) *Authority to disconnect service utilities.* The building official shall have the authority to authorize disconnection of utility service to the building, structure, or system regulated by the technical codes adopted in section 14-36, in case of emergency where necessary to eliminate an immediate hazard to life or property. The building official shall notify the serving utility, and whenever possible the owner and occupant of the building, structure, or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure, or service system shall be notified in writing, as soon as practical thereafter.
- (e) *Posting floor loads.*
- (1) *Occupancy.* An existing or new building shall not be occupied for any purpose which will cause the floors thereof to be loaded beyond their safe capacity. The building official may permit occupancy of a building for mercantile, commercial, or industrial purposes, by a specific business, when he is satisfied that such capacity will not thereby be exceeded.
 - (2) *Storage and factory-industrial occupancies.* It shall be the responsibility of the owner, agent, proprietor, or occupant of group S and group F occupancies, or any occupancy where excessive floor loading is likely to occur, to employ a competent architect or engineer in computing the safe load capacity. All such computations shall be accompanied by an affidavit from the architect or engineer stating the safe allowable floor load on each floor in pounds per square foot uniformly distributed. The computations and affidavit shall be filed as a permanent record of the building department.
 - (3) *Signs required.* In every building or part of a building used for storage, industrial, or hazardous purposes, the safe floor loads, as reviewed by the building official on the plan, shall be marked on plates of approved design, which shall be supplied and securely affixed by the owner of the building in a conspicuous place in each story to which they relate. Such plates shall not be removed or defaced, and if lost, removed, or defaced, shall be replaced by the owner of the building.

(Ord. of 11-21-97)

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- (c) *Terms.* The initial terms of office of the board members shall be staggered. Three regular members and two alternates shall be appointed for four-year terms commencing on January 1, 2006 and expiring on December 31, 2009. Two regular members and two alternates shall be appointed for two-year terms commencing on January 1, 2006 and expiring on December 31, 2007. Thereafter, all appointments shall be for terms of four years. Vacancies shall be filled for an unexpired term in the manner in which original appointments are required to be made. Continued absence of any member from required meetings of the board shall, at the discretion of the board of commissioners, render any such member subject to immediate removal from office.
- (d) *Quorum and voting.* A simple majority of the regular members of the board shall constitute a quorum. If one or more regular members are unable to attend a meeting, the alternate member having knowledge and experience in the absent member's area of knowledge and experience shall participate and vote. In varying any provision of this article, the affirmative votes of three members shall be required. In modifying a decision of the building official, the affirmative votes of three members shall be required. The board shall meet at least once quarterly.
- (e) *Secretary of board.* The building official shall act as secretary of the board and shall make a detailed record of all of its proceedings, which shall set forth the reasons for its decision, the vote of each member, the absence of a member, and any failure of a member to vote.
- (f) *Powers.* The construction board of adjustments and appeals shall have the power to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes adopted in section 14-36.
- (g) *Appeals from decision of building official.* The owner of a building, structure, or service system, or his duly authorized agent, may appeal a decision of the building official to the construction board of adjustment and appeals whenever any one of the following conditions are claimed to exist:
 - (1) The building official rejected or refused to approve the mode or manner of construction proposed to be followed or materials to be used in the installation or alteration of a building, structure, or service system.
 - (2) The provisions of this article do not apply to this specific case.
 - (3) That an equally good or more desirable form of installation can be employed in any specific case.
 - (4) The true intent and meaning of this article or any of the regulations thereunder have been misconstrued or incorrectly interpreted.
- (h) *Variances.* The construction board of adjustments and appeals, when so appealed to and after a hearing, may vary the application of any provision of this article to any particular case when, in its opinion, the enforcement thereof would do manifest injustice and would be contrary to the spirit and purpose of this or the technical codes adopted in section 14-36 or public interest, and also finds all of the following:
 - (1) That special conditions and circumstances exist which are peculiar to the building, structure, or service system involved and which are not applicable to others.
 - (2) That the special conditions and circumstances do not result from the action or inaction of the applicant.
 - (3) That granting the variance requested will not confer on the applicant any special privilege that is denied by this article to other buildings, structures, or service systems.
 - (4) That the variance granted is the minimum variance that will make possible the reasonable use of the building, structure, or service system.
 - (5) That the grant of the variance will be in harmony with the general intent and purpose of this article and will not be detrimental to the public health, safety, and general welfare.
- (i) *Conditions of the variance.* In granting the variance, the board may prescribe a reasonable time limit within which the action for which the variance is required shall be commenced or completed, or both. In addition, the board may prescribe appropriate conditions and safeguards in conformity with this article. Violation of the conditions of a variance shall be deemed a violation of this article.
- (j) *Notice of appeal.* Notice of appeal shall be made in writing and filed within 30 calendar days after the decision is rendered by the building official. Appeals shall be in a form acceptable to the building official.
- (k) *Unsafe or dangerous buildings or service systems.* In the case of a building, structure, or service system which, in the opinion of the building official, is unsafe, unsanitary, or dangerous, the building official may, in his order, limit the time for such appeals to a shorter period.
- (l) *Rules and regulations.* The board shall establish rules and regulations for its own procedure not inconsistent with the provisions of this article. The board shall meet on call of the chairman. The board shall meet within 30 calendar days after notice of appeal has been received.
- (m) *Decisions.* The construction board of adjustment and appeals shall, in every case, reach a decision without unreasonable or unnecessary delay. Each decision of the board shall also include the reasons for the decision. If a decision of the board reverses or modifies a refusal, order, or disallowance of the building official or varies the application of any provision of this article, the building official shall immediately take action in accordance with such decision.

Every decision shall be sent by mail or otherwise to the appellant and a copy shall be kept publicly posted in the office of the building official for two weeks after

Item XI. 1.

- (n) *Appeal to commissioners.* Any person who is aggrieved by a decision of the construction board may file a grievance with the board of commissioners within ten days of the date of decision in question. The board of commissioners shall review such decision, and in its discretion, may conduct a hearing under such rules as it may prescribe. The decision of the board of commissioners shall be final, subject only to such remedy as any party may have in law or equity.

(Ord. of 11-21-97; Ord. of 3-7-06, §§ 1—4)

Sec. 14-61. - Penalty for violation of article.

Any person who shall violate a provision of this article, or fail to comply therewith, or with any of the requirements thereof, or who shall erect, construct, alter, install, demolish, or move any structure, electrical, gas, mechanical, or plumbing system, or has erected, constructed, altered, repaired, moved, or demolished a building, structure, electrical, gas, mechanical, or plumbing system in violation of a detailed statement or drawing submitted and permitted thereunder shall be guilty of a misdemeanor. Each such person shall be considered guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this article is committed or continued, and upon conviction of any such violation such person shall be punished within the limits and as provided by state laws.

(Ord. of 11-21-97)

Staff Report

Subject: Consideration to allow the contract for inmate commissary services at Effingham County Prison with McDaniel Supply Company to renew for a one-year term (*tabled from May 21, 2024*)

Author: Alison Bruton, PCPM

Department: Prison

Meeting Date: 06/04/2024

Item Description: Prison Commissary Contract Renewal

Summary Recommendation: Approval to renew

Executive Summary/Background:

- The County has an agreement in place for prison inmate commissary services with McDaniel Supply Company. The term of the agreement is from July 1, 2016 until June 30, 2019, with annual automatic renewals unless terminated.
- McDaniel Supply Company have been the commissary provider since 2016.
- The County receives 41.2% commission on gross sales less tax.
- FY2023 we received \$121,343.23. FY24 through 12/31 we received \$44,474.79.
- Staff met with the Finance Director and his comments are included in your packet.

Alternatives for Commission to Consider

1. Board approval to allow the contract for inmate commissary services at Effingham County Prison with McDaniel Supply Company to renew for a one-year term from July 1, 2024 to June 30, 2025.
2. Do not approve the contract for inmate commissary services at Effingham County Prison with McDaniel Supply Company to renew for a one-year term from July 1, 2024 to June 30, 2025

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing and Prison

Funding Source: None required – system is ‘turn-key’ with all costs being the responsibility of McDaniel Supply Company.

Attachments: Commissary Contract with McDaniel Supply Company, Vending Amendment, Email from Mark Barnes – Director of Finance

MCDANIEL SUPPLY COMPANY COMMISSARY SERVICE AGREEMENT

THIS COMMISSARY SERVICE AGREEMENT (the “Agreement”), is dated effective as of the 17th day of May, 20 16 (the “Effective Date”), by and between Effingham County Board of Commissioners, a political subdivision of the State of Georgia (the “Principal”), for the Effingham County Prison, located at 321 Hwy 119 South, Springfield, Georgia 31329 (the “Facility”), and McDaniel Supply Company, Inc., a Georgia corporation with a principal office located at 1275 East Cherry Street, Jesup, Georgia, 31546 (“MSC”). Each of the Principal and MSC is a “Party” to this Agreement and shall collectively be the “Parties.”

WHEREAS, MSC is in the business of providing commissary services and technologies to inmates on behalf of, and as an agent to, city, county, and state correctional facilities; and

WHEREAS, the Principal desires to avail itself of the commissary services offered by MSC for the purpose of providing materials and supplies to state or county inmates in accordance with the “Legal Authority” as applicable to the Facility provided in Section 13 below;

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and for the mutual benefits to be derived from this Agreement, the Parties, each intending to be legally bound, hereby agree as follows.

1. **Appointment.** The Principal hereby appoints MSC as its exclusive supplier of commissary products and services for inmates of the Facility and MSC accepts and assumes such appointment.
2. **Scope of Service.** MSC hereby agrees to perform all services (collectively, the “Services”) in accordance with the terms stated in the Request for Proposals No. 16-16-002 dated March 1, 2016 set forth in **Exhibit A**, attached hereto, and incorporated herein by reference (the “Solicitation”).
3. **Premises.** The Principal hereby grants to MSC an exclusive, royalty-free, non-sublicensable license, which is irrevocable for the Term of this Agreement, to such space within the Facility necessary to allow MSC to provide Services in accordance with the Solicitation (the “Premises”). The Principal shall ensure that the Premises meet all applicable federal, state, and local laws, codes, and ordinances applicable to occupation of the Premises by a commercial operation including maintenance and repair of all structural elements thereof. The Principal covenants and agrees with MSC that so long as MSC keeps and performs all the covenants and conditions to be kept and performed by MSC under this Agreement, MSC shall have quiet, undisturbed, and continued possession of the Premises, free from all claims of any kind, nature,

or description. The Principal shall provide MSC with sufficient and reliable security services for the Premises and utility services (including water, sewage, electricity, gas (as necessary), HVAC, and telephone within the Premises) (collectively, the “**Utilities**”), and shall maintain the Premises in good repair. The Principal shall reimburse MSC for any costs or expenses incurred by MSC to maintain or repair the Premises.

4. **Equipment.**

A. *MSC Obligations.* During the Term of this Agreement and in accordance with the Solicitation, MSC agrees:

- (i) to install all necessary equipment, materials, supplies, tools, labor, insurance, accessories and services necessary to provide the Services as well as any software to support such equipment (the “**Equipment**”);
- (ii) to provide standard maintenance, repair, or replacement of the Equipment, including on-site support during business hours, 24/7 telephone support, custom enhancements, and periodic updates as necessary to provide the Services, but not including custom programming services, training, or troubleshooting for any hardware or equipment not owned by MSC; and
- (iii) to maintain insurance in accordance with the guidelines provided in the Solicitation or, if none, in customary, commercially reasonable amounts.

B. *Principal Obligations.* During the Term of this Agreement and in accordance with the Solicitation, the Principal agrees:

- (i) to maintain reasonable security against unauthorized use of or damage to the Equipment and to discontinue use and notify MSC promptly in the event of any irregularities in the functioning of the Equipment. In the event that the Equipment suffers damage caused by an inmate of the Facility, said inmate’s account shall be charged for all expenses related to its repair; and
- (ii) to implement and maintain security measures with respect to any software installed by MSC (the “**Software**”) that effectively restricts access to the Software only to authorized users, and protects the Software from unauthorized use, alteration, access, publication, and distribution. In no event shall such security measures be less restrictive than those the Principal employs to safeguard its most confidential information. In the event of an actual or suspected breach of such security measures, the Principal shall notify MSC within 24 hours.

C. *Proprietary Rights.* MSC retains all rights, title, and interest in the Equipment, including but not limited to, copyrights, database rights, and other neighboring rights, patents, trade secrets, trademarks, service marks, design rights, proprietary information rights and other intellectual property rights as may currently exist or may be developed by MSC anywhere in the world. The Principal shall not (i) copy (other than for back-up purposes), distribute, rent, lease or sublicense all or any portion of the Equipment; (ii) modify or prepare derivative works of any portion of the Equipment; (iii) use the Equipment in a computer-based services business or publicly display visual output of the Equipment, (iv) transmit any portion of the Equipment over a network, by telephone, or electronically using any means; or (v) reverse engineer, decompile or disassemble the Equipment. The Principal shall not change or remove any insignia or lettering on the Equipment and shall conspicuously identify each item of the Equipment by suitable lettering thereon to indicate MSC's ownership. The Principal shall keep the Equipment free from any and all liens and claims, and shall do or permit no act or thing whereby MSC's title or rights may be encumbered or impaired.

D. *Warranties; Damage.* MSC makes no representation, warranties, or conditions, express or implied, statutory or otherwise, other than those herein contained. Upon expiration or termination of the Agreement, the Equipment shall be returned unencumbered to MSC in the same condition as when received by the Principal, reasonable wear and tear resulting from proper use thereof alone excepted. To the extent permitted by state or local law, the Principal shall indemnify and hold MSC harmless against and from all loss, damage, expense or penalty arising from any claim or action on account of personal injury or damage to property occasioned by the unauthorized operation, use, handling, or transportation of the Equipment during the Term of the Agreement, but shall be credited with any amounts received by MSC from insurance.

5. **Commissions and Payments.**

A. *Payments.*

- i. Commissions. MSC agrees to pay the Principal a commission rate of 41.2% on gross sales less sales tax ("**Commissions**"). Commissions will not be paid on non-commissionable sales, including but not limited to, postage stamps, stamped envelopes, etc. Commissions will not be paid on any item the Principal wishes to sell below, at, or near cost. Commissions paid to the Principal shall be paid weekly or otherwise stated by the Principal and shall be delivered to the Principal by the 10th of the following month in which services were rendered.
- ii. Taxes. MSC agrees to pay all taxes, fees, and other assessments imposed by federal, state, local, and other governmental taxing authorities related to the sales and profits of MSC under this Agreement, except for any taxes based on MSC's net income.

B. *Inventory.* Subject to Section 18 below, all commissary inventory required to be provided by MSC pursuant to the Services shall be delivered by MSC to the Facility once a week with the weekday of such deliveries to be determined in good faith by both Parties

C. *Records; Audits.* MSC will maintain and keep on file all records of the Principal's sales for a period of 3 years from the Effective Date of this Agreement. MSC will provide the Principal with records of the Principals' annual sales for the Principal's previous fiscal year each July, and/or upon request. MSC will give the Principal or the Principal's authorized agent the opportunity to inspect such records which are directly relevant to the Principal's purchases. The cost of such audit or inspection will be at the expense of the Principal. The examination of records shall be conducted at the location where such records are maintained by MSC.



6. **Term.** This Agreement shall commence on the Effective Date and shall continue for an initial term of 36 months unless otherwise extended or terminated as provided herein. This Agreement shall automatically renew for successive terms of 1 year each, unless either Party notifies the other in writing, at least 60 days before the end of any term year of its election not to renew this Agreement. The initial 36-month term together with any 1-year renewal term shall compose the "**Term**" of this Agreement.

7. Termination

A. *Without Cause.* Notwithstanding anything to the contrary herein above or hereinafter set forth, this Agreement may be terminated by either Party at any time without cause or legal excuse by providing the other Party with 60 days' prior written notice of such termination or by mutual written agreement of the Parties.

B. *For Cause.* Notwithstanding anything to the contrary herein above or hereinafter set forth, this Agreement may be terminated immediately by either Party at any time upon written notice to the other in any of the following events:

- i. if the other Party shall commit any breach of the terms of this Agreement and shall not (in the case of a breach capable of being remedied) remedy such breach within 30 days after notice has been served on the breaching Party requiring the same to be remedied; or
- ii. if the other Party shall discontinue its business or have any license or permit required of the Party for the normal operation of its business or for the provision of the Services revoked or suspended for 31 days or more; or
- iii. if the other Party becomes insolvent or shall be made the subject of an administration order or a receiver of its assets shall be appointed or it shall go into liquidation (whether voluntary or otherwise) other than a voluntary

liquidation for the purposes of reconstruction and such status is not cured, discharged, or withdrawn within 90 days; or

- iv. if the other Party has court-established criminal or fraudulent conduct on the part of: (a) in the case of MSC, its officers, directors, or controlling shareholder(s); or (b) in the case of the Principal, its elected or appointed officials (including any officers or shareholders) in such a manner as to either directly or indirectly affect the operations of the Facility.

C. Such remedy of Termination is in addition to such other remedies as may be available by law or as otherwise stated in this Agreement.

8. Representations and Warranties.

A. *Both Parties.* Each Party represents and warrants that it: (i) has the full authority and the legal right to enter into this Agreement and perform its obligations hereunder, (ii) has taken all necessary action required to authorize the execution and delivery of this Agreement and the performance of its obligations, and (iii) will comply with all applicable laws, regulations, governmental requirements and standards related to the Services, including, without limitation, product safety laws.

B. *MSC.* MSC warrants that the commissary price list attached hereto as **Exhibit B** is subject to ordinary price increases due to market factors beyond the control of MSC.

C. *Principal.* The Principal represents and warrants that (i) the Facility is owned and/or exclusively operated by the Principal, (ii) the Principal is authorized to enter into this Agreement with respect to the Facility, and (iii) the undersigned is authorized to bind the Facility to this Agreement.

9. Indemnification.

A. *By MSC.*

- i. MSC shall indemnify the Principal against any loss, damage, injury or death caused by MSC's negligent acts or omissions or the negligent acts or omissions of MSC's agents or employees, or losses, damages, injuries or death caused by MSC's negligence and arising out of the consumption or use of the products and services sold or provided pursuant to the Solicitation; *provided, however*, that nothing contained herein shall require MSC to defend or indemnify the Principal for losses, damages, injuries or death arising out of the negligence of the Principal, its agents or employees.

- ii. MSC's obligation to hold the Principal harmless pursuant to the Agreement shall be dependent upon the Principal promptly notifying MSC in writing of any such claims or lawsuits against either MSC or the Principal, but in no event not no later than 30 days after the date the Principal first received notice of such claim or lawsuit, and, forwarded to MSC the summons, complaint and all other documents which relate to said claim or lawsuit no later than 30 days after the date the Principal was served with such documents. Failure of the Principal to notify MSC of any such claim or lawsuit within said 30 day period shall relieve MSC of any and all responsibility and liability under the Agreement to indemnify and hold the Principal harmless.

B. *By the Principal.*

- i. To the extent permitted by state or local law, the Principal shall indemnify MSC against any loss, damage, injury or death caused by the Principal's negligent acts or omissions or the negligent acts or omissions of the Principal's agents or employees, or losses, damages, injuries or death caused by the Principal's negligence and arising out of (a) the provision or maintenance or repair of the Premises or the Utilities; (b) the Principal's actual breach of this Agreement; or (c) negligent, acts or omissions of or by the Principal; *provided, however*, that nothing contained herein shall require the Principal to defend or indemnify MSC for losses, damages, injuries or death arising out of the negligence of MSC, its agents or employees.
- ii. The Principal's obligation to hold the MSC harmless pursuant to the Agreement shall be dependent upon MSC promptly notifying Principal in writing of any such claims or lawsuits against either the Principal or MSC, but in no event not no later than 30 days after the date the MSC first received notice of such claim or lawsuit, and, forwarded to the Principal the summons, complaint and all other documents which relate to said claim or lawsuit no later than 30 days after the date the MSC was served with such documents. Failure of MSC to notify the Principal of any such claim or lawsuit within said 30 day period shall relieve the Principal of any and all responsibility and liability under the Agreement to indemnify and hold MSC harmless.

C. Neither Party shall be liable to the other Party whether by reason of breach of contract, negligence or otherwise for any loss of profit, loss of business, liability to third Parties or for any indirect or consequential losses, even if the Party is informed of such potential losses in advance.

10. Independent Contractor Status. It is mutually understood and agreed that MSC is engaged as an independent contractor and neither MSC nor the Principal are authorized to oblige the other Party or act in the name of the other Party other than as stated in this agreement and it is the intent of the Parties that (i) an independent contractor relationship be and is hereby established under the terms and conditions of the agreement, (ii) the employees of MSC are not nor shall they be deemed to be employees of the Principal, and (iii) the employees of the Principal are not nor shall they be deemed to be employees of MSC. Notwithstanding the foregoing, it is mutually understood and agreed that the establishment and/or management of lobby and booking kiosks and inmate commissary accounts, and the receipt of cash deposits thereto, is a service provided by MSC on behalf of the county for the purpose of providing materials and supplies to state or county inmates pursuant to the Legal Authority as applicable to the Principal provided in Section 13 below.

11. Notices; Invoices. Any notice, invoice, or other communication under this Agreement required hereunder shall be delivered in writing and shall be deemed to have been received: (a) when delivered by hand (with written confirmation of receipt); (b) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested); (c) on the date sent by facsimile or e-mail of a PDF document (with confirmation of transmission) if sent during normal business hours of the recipient, or on the next Business Day if sent after normal business hours of the recipient; or (d) on the third day after the date mailed, by certified or registered mail, return receipt requested, postage prepaid. Such communications must be sent to the following addresses:

To MSC: McDaniel Supply Company
 1275 East Cherry Street
 Jesup, Georgia 31546

To the Principal: _____
 Effingham Board of Commissioners
 601 North Laurel Street
 Springfield, Georgia 31329

12. Governing Law. The laws of the State of Georgia (without giving effect to its conflicts of law principles) govern all matters, including tort claims, arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement. Notwithstanding any other provision of this Agreement, any disputes concerning any question of fact or law arising under this Agreement or any litigation or arbitration arising out of this Agreement, shall be tried in Effingham County, unless the Parties agree otherwise, or are otherwise required by law.

13. Legal Authority. The following legal authorities apply to this Agreement, as applicable to the Principal:

A. Georgia Code § 42-5-6, as amended from time to time;

14. Breach of Contract; Remedies. Upon breach of this Agreement by either Party, both Parties shall have all remedies available to them in equity and/or at law.

15. Assignment. This Agreement or any interest herein shall not be assigned, transferred, or otherwise encumbered, under any circumstances, by the Parties, without the prior consent of the other Party. However, the Agreement shall run with the Principal and its successors.

16. Modification of the Agreement. Notwithstanding any of the provisions of this Agreement, the Parties may agree to amend this Agreement. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties hereto. No oral understanding or agreement not incorporated herein shall be binding on any of the Parties hereto.

17. Waiver. Failure by either Party to enforce at any time or for any period of time the provisions of this Agreement shall not be construed as a waiver of such provisions, and shall in no way affect such Party's right to later enforce such provisions.

18. Force Majeure. If the performance of any obligation under this Agreement is prevented, restricted or interfered with by reason of war, revolution, civil commotion, act of terrorism, blockade, embargo, strike, law, order, proclamation, regulation, ordinance, demand, requirement, fire, flood, storm or other natural or man-made disaster or occurrence which is beyond the reasonable control of the affected Party, the affected Party will, upon giving reasonable notice to the other Party, be excused from performance under this Agreement for the duration of the force majeure condition; provided, however, that the affected Party will use commercially reasonable efforts to avoid or remove the cause of nonperformance and resume full performance under this Agreement.

19. Severability. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof, and any such prohibition or unenforceability in any jurisdiction will not invalidate or render unenforceable such provision in any other jurisdiction. To the fullest extent permitted by applicable law, the Parties hereby waive any provision of law which renders any provisions hereof prohibited or unenforceable in any respect. If it is ever held that any restriction hereunder is too broad to permit enforcement of such restriction to its fullest extent, such restriction will be enforced to the maximum extent permitted by applicable law.

20. Headings; Counterparts. The section headings contained in this Agreement are solely for the purpose of reference, are not part of the Agreement of the Parties, and will not in any way affect the meaning or interpretation of this Agreement. This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. This Agreement may also be executed with signatures sent via facsimile or email (in PDF format only), each of which will be deemed an original.

21. Entire Agreement. This Agreement, together with its Recitals and Exhibits, which are incorporated herein by reference, is the entire agreement between the Parties and supersedes all prior discussions, oral or written agreements, understandings and representations, whether verbal or written, with regard to its subject matter. The Parties acknowledge that they have not relied upon any statement, representation, prior or contemporaneous written or oral promises, agreements or warranties, except such as are expressed herein.

{Signatures appear on following page}

MS

EXHIBIT A

The Solicitation will appear here:

IN WITNESS WHEREOF, the Parties by their duly authorized representatives have entered into this Agreement effective as of the Effective Date hereof.

PRINCIPAL: EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Wendall A. Kessler
Signature

By: Wendall A. Kessler
Printed Name

Its: Chairman
Title

Notary Public:

Stephanie Johnson
Signed this 17th day of May, 2016
{Notary Seal}
MSC MCDANIEL SUPPLY COMPANY, INC.

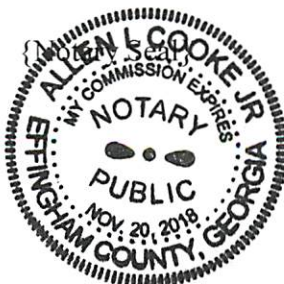
Jerry D. McDaniel
Signature

By: Jerry D. McDaniel
Printed Name

Its: President/CEO
Title

Notary Public:

[Signature]
Signed this 20th day of May, 2015



IN WITNESS WHEREOF, the Parties by their duly authorized representatives have caused this instrument to be signed and sealed to me, the Notary Public, on this _____ day of _____, 20____.

[Signature]

Wendell A. Kessler

Chairman

[Signature]

[Signature]



[Signature]

[Signature]

[Signature]

[Signature]

[Signature]



EXHIBIT B

MSC Price List will appear here

**Amendment No. 1 to McDaniel Supply Company
Commissary Service Agreement**

THIS AMENDMENT No. 1 is entered into between the County of Effingham, Georgia ("Principal") and McDaniel Supply Company, Inc. ("MSC") whose Administrative Office is located at 1275 East Cherry St., Jesup, GA 31546.

IN WITNESS WHEREOF:

WHEREAS, the parties did enter into a Services Agreement effective May 17, 2016 for Inmate Commissary and Trust Fund Accounting Services; and,

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in said Agreement. it is mutually agreed as follows:

AMENDMENTS

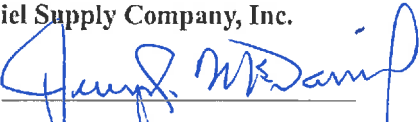
1. The original Services Agreement is amended as follows:
 - a) The parties agree that on November 14, 2023, MSC will install two (2) vending machines for inmate use at the Effingham County Prison located at 321 Hwy 119 South, Springfield, GA, 31329.
 - b) The parties agree that the Prison will provide the A/C power necessary to run the vending machines at its cost.
 - c) The parties agree that all vending machines and any related hardware provided by MSC is the sole property of MSC and will be returned to MSC in working order at such time as the parties agree to vending equipment removal.
 - d) The parties agree that the Principal will purchase vending items from MSC as needed and that MSC will deliver purchased items to the Prison to be loaded into the vending machines by Prison staff.
 - e) The parties agree to a vending commission rate paid to the Principal of 25% on sales generated through inmate vending machines once installed and operational.

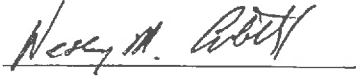
NO OTHER CHANGES

Except as otherwise expressly provided in this Amendment, all of the terms and conditions of the original contract remain in full force and effect. This Amendment shall be effective once signed by both parties.

{Signature Page Follows}

IN WITNESS WHEREOF, the Parties hereto have executed or approved this Amendment on the dates below their signatures.

McDaniel Supply Company, Inc.
By: 
Its: OWNER
Date: 12/4/23

County of Effingham
By: 
Its: Chairman
Date: 11/21/2023

Danielle Carver

From: Mark Barnes
Sent: Thursday, May 23, 2024 4:45 PM
To: Danielle Carver
Cc: Kerrie Carroll; Alison M. Bruton
Subject: RE: Commissary Numbers

Follow Up Flag: Follow up
Flag Status: Flagged

Ok I dove into these in some detail, here's what we see:

On an accrual basis, through 12/31 we have 52,537 in regular commissary commissions. So we project about 104,000 in regular commissary commissions this year. This is down slightly, because commissionable sales are down for the year.

The flipside is this: we switched to a new inmate telecom provider that fully integrated into our existing commissary system, so inmates can use their commissary funds to go towards phone calls, video calls, etc where as previously these funds were totally separate from the commissary system.

So our telecom commissions were 80k in FY 2023, but are already 105k through 4/30/24. So commissary commissions are down but those funds have been diverted to telecom commissions, at least to some degree. Based on 4/30/24 receipts, we expect telecom commissions to be 125k total for the year, up from last year's 80k.

Thank you,
 Mark

From: Danielle Carver <DCarver@effinghamcounty.org>
Sent: Thursday, May 23, 2024 12:04 PM
To: Mark Barnes <mbarnes@EffinghamCounty.org>
Cc: Kerrie Carroll <KCarroll@EffinghamCounty.org>; Alison M. Bruton <ABruton@EffinghamCounty.org>
Subject: Commissary Numbers

Good Afternoon Mark,

Please let me know if there is a time this afternoon that we can meet to discuss the commissary numbers per the Chairman's request per the last BOC meeting.

Thanks,

Danielle Carver | *Procurement and Capital Projects Manager*

Effingham County Board of Commissioners
 804 S. Laurel St., Springfield, Ga. 31329
 (O) 912-754-2159 / (F) 912-754-8413 / (C) 912-665-9286

Register for Procurement Notifications <https://procurement.opengov.com/portal/effinghamcounty>
Find our current bid opportunities at <https://www.effinghamcounty.org/279/Purchasing-Procurement>

Staff Report

Subject: Ordinance Revision
Author: Kimberly Barlett, Planner I
Department: Development Services
Meeting Date: June 4, 2024 (2nd Reading)
Item Description: Consideration of an **amendment** to the **Code of Ordinances Part II- Official Code- Chapter 58- Roads- Article II- County Addressing System**

Summary Recommendation

In order to establish a procedure for the assignment or reassignment of 911 addresses and street names in unincorporated Effingham County, Staff recommends **approval** of an ordinance revision that will serve the community and the departments that rely on GIS address data.

Executive Summary/Background

- The purpose of this ordinance is to support the easy and rapid location of properties by law enforcement, fire, rescue, and emergency medical service. personnel in the unincorporated area of Effingham County.
- Establishing a physical addressing process will ensure that the addresses will provide the best information for E-911 from the GIS database which can be used by emergency service providers, as well as by mail delivery services, utilities, delivery services, and others, for the health, safety, and welfare of the people of Effingham County.
- The GIS (Geographic Information System) shall approve street names and assign addresses.
- No building permit shall be issued for any house, building or structure to be erected, repaired, altered, or modified in the county until the owner has applied for a 911 address from the GIS department.
- Assigned 911 address numbers may be fixed to the house, building, structure, or multiple unit development provided that it is not located more than 60 feet from the edge of street. The 911 address numbers shall also be placed on individual mailboxes, curbs, or signs located on the premises in front of the location.
- The general principles of assigning street names street types with descriptions are defined in this ordinance.

Alternatives

1. **Approve an amendment to the Code of Ordinances Code of Ordinances Part II- Official Code- Chapter 58- Roads- Article II- County Addressing System**
2. **2. Deny an amendment to the Code of Ordinances Code of Ordinances Part II- Official Code- Chapter 58- Roads- Article II- County Addressing System**

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services, County Attorney

FUNDING: N/A

Attachments: 1. Draft of County Addressing System

ARTICLE II. - COUNTY ADDRESSING SYSTEM

Sec. 58-36. – Purpose.

The purpose of this article is to establish a procedure for the assignment or reassignment of 911 addresses and street names in unincorporated Effingham County. The purpose of this ordinance is to support the easy and rapid location of properties by law enforcement, fire, rescue, and emergency medical service personnel in the unincorporated area of Effingham County. Establishing a physical addressing process will ensure that the addresses will provide the best information for E-911 from the GIS database which can be used by emergency service providers, as well as by mail delivery services, utilities, delivery services, and others, for the health, safety, and welfare of the people of Effingham County.

Sec. 58-37. – Definitions.

Street is defined to include road, drive, access easement, right-of-way access area, highway, or thoroughfare.

Addressing means the assigning of a numerical 911 address, which may also include alphanumeric characters for a building and/or unit, and full street name, to each location within the unincorporated area of Effingham County and replaces any route and box numbers currently in place in the GIS database.

GIS means Geographic Information System, a separate and distinct department of Effingham County government, as established by the Board of Commissioners.

Full Street Name Comprised of four distinct components: pre-direction, street name, street type, and quadrant. Not every street name will have a value for all components.

Pre-direction Indicates the primary compass direction that a street follows from a baseline (i.e., N, S, E, W).

Street Name The principal identifying component of a full street name, which in most cases should uniquely distinguish a street from all others in the county (e.g., Oak, Broad).

Street Type Gives some indication of the primary use, length, or shape of the street (e.g., Lane, Circle).

Quadrant: indicates the street's location relative to the reference point and baselines (i.e., NW, NE, SW, SE).

Sec. 58-38. – Abbreviations.

- *Parking Lot = PL*
- *Agricultural = AG*
- *Utility = PU*
- *Water Meter = M*
- *Cell Tower = CEL*
- *Pump Station = PS*
- *Right-of-Way = RW*
- *Common Area = CA*
- *Open Space = OS*
- *Pond = PD*
- *Lift Station = LS*
- *Well Site = WS*
- *Road Sign = RS*
- *Power Pole = PP*

Sec. 58-39. - Assignment of address.

The GIS Department is hereby authorized to and shall approve street names and assign addresses within unincorporated Effingham County. All requests shall be submitted by the property owner or agent to the GIS Department. The GIS Department will coordinate street name approval with E-911 and be guided by safety and consistency.

Each house, building, structure, or multiple unit development shall be assigned an address by the GIS Department. A number or alphabetical letter shall also be assigned for each building or structure within a multiple unit development and for each separate occupant or unit within each building or dwelling (examples include, but are not limited to, apartments, office complexes, and shopping centers). Only the address numbers or letters assigned by the GIS Department will be used, and all other numbers and letters shall be removed.

- (a) No building permit shall be issued for any house, building or other structure to be erected, repaired, altered, or modified in the unincorporated areas of the county until the owner has applied for and has been assigned a 911 address from the GIS Department.
- (b) Prior to final plat submission, all land subdivisions that create new public or private streets in unincorporated Effingham County shall be submitted to the GIS Department for street naming approval. Proposed street names shall be submitted on a street layout provided by the property owner or agent to the GIS Department. If street names require resubmission for approval, the accompanying street layout must reflect the street name changes.
- (c) It shall be the responsibility of each property owner, trustee, lessee, agent and/or occupant of each residence, apartment building, business, or industry to display, and maintain, at all times, address numbers as required under this ordinance. All addresses shall be displayed in such a way that they are unobstructed and legible from the traveled street.
- (d) Final approval of any house, building or other structure erected, repaired, altered, or modified after the effective date of this article shall be withheld by the building inspector until permanent and proper address numbers have been displayed as required under this ordinance. The accurate placement and display of address numbers shall be reviewed and verified by the Building Department.
- (e) Corner lots are assigned two preliminary 911 addresses. The address that is not used, based on the facing (orientation) of the home, will be expired from the GIS database. However, when the facing (orientation) is obscured or not visible from the street, or the structure is obviously best reached for emergency purposes by the driveway the address shall be based on where the lot's access intersects the street.
- (f) Notification of address change- When an address is assigned or changed, the following will be notified by the GIS Department:
 - The Property Owner and/or Agent
 - The Tax Assessor's Office
 - The U.S Postal Office
 - E-911
 - Registrar's Office

Sec. 58-40 – Address Reassignment.

Because of the nature of addressing, there will be times when an addressed house, building, or other structure needs to be assigned a new address number. An address number may be reassigned if:

- The existing address number is not in sequence.
- The existing address number does not run consecutively in the same direction as the address system.
- The existing address number fails to observe the odd-even protocol.

- A new street is constructed, realigned, or recognized, which results in the most appropriate address for a dwelling to be to the new street rather than to the existing street.
- The existing address number is a duplicate of another address.
- For any reason the access to an addressed structure has changed.

Sec. 58-41 - Method of display.

Assigned 911 address numbers may be fixed to the house, building, structure, or multiple unit development provided that it is not located more than 60 feet from the edge of street in front of such location, and the address number must be readily visible from the street by persons traveling along the street in each direction. The 911 address numbers shall also be placed on individual mailboxes, curbs, or signs located on the premises in front of the location, if the mailboxes, curb, or signs are on the same side of the street as the house, apartment, business or other building or location.

If the address numbers are displayed on signs, such signs must be of a durable type, and must be located not more than 60 feet from the edge of street in front of the location. If the street in front of the location is unpaved, said sign should be located not more than 60 feet from the edge of the street nearest the location.

If the 911 address numbers are displayed on curbs, such paint must be of a durable type. The painted address numbers shall conform to county specifications as to size and form, and the quality and type of paint to be used. The address numbers shall be black, four inches tall, on white reflectorized background. The background shall be at least one inch larger than all lettering.

Assigned 911 address numbers must be a minimum of four inches in height. All numbers and/or characters shall be constructed of a durable, weather resistant material and reflective on a contrasting background to be clearly visible. If there is notable wear and tear of the displayed address number and/or characters, they must be replaced immediately.

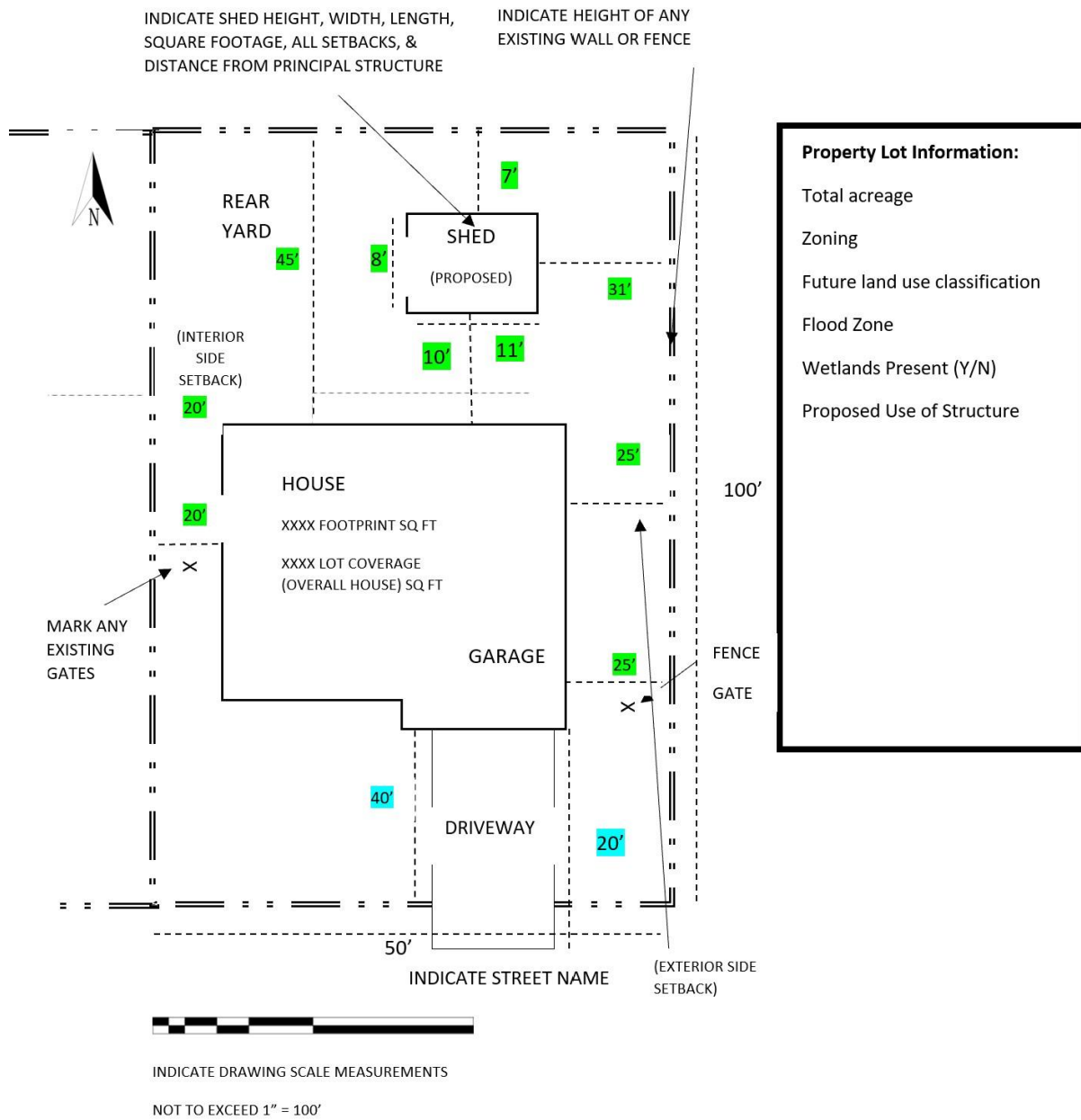
Sec. 58-42. Applying for an Address.

Prior to the issuance of any building permit, the property owner, builder, agent, or other responsible person for the proposed building or structure shall procure from the GIS Department

an address for the property. The GIS Department will provide to the owner, builder, agent, or other responsible person documentation verifying that they have procured a 911 address for the specified property.

Addresses will be applied for on the OpenGov Portal. The property owner, builder, agent, or other responsible person shall provide the last recorded plat for the parcel. Additionally, they will submit a plot plan, which shall show the location of the proposed house, building, or other structure to be addressed with accurate measured distance from the proposed structure to each property line and any existing structures or buildings. All proposed multi-structure, multi-unit, and/or multi-floor developments must submit the plot plan with the building layout shown for building and/or unit addressing. Once the GIS Department has completed the administrative review, the Planning Department will review the property to ensure compliancy with the Federal Emergency Management Agency (FEMA) regulations, as well as the US Fish and Wildlife wetlands regulations.

Example Plot Plan:



Sec. 58-43.- General Principles of Assigning Street Names.

A) Avoid Duplication

A full street name should be used only once in the county. A street name should also be unique, except that it is acceptable to have one duplicate street name in closed subdivisions (those having access via only one or two entry points), and even in these cases such streets must have a different street type (e.g., Quail Drive, Quail Lane) and one should be a cul-de-sac (or dead-end) intersecting the other at a perpendicular (or nearly perpendicular) angle. Except in this manner, street name duplication - regardless of street type or jurisdiction (city, county, fire, police, or EMS) - should not occur in the county.

B) Avoid Confusion

A street name should be appropriate, as well as easy to read, spell, and pronounce - even for children in an emergency situation.

1) Names that tend to be mispronounced or misspelled or are difficult to pronounce or spell should not be used (e.g., Javelina, Peony, Weimaraner).

2) Names which have homonyms (i.e., other words pronounced similarly but spelled differently) should not be used on any street and certainly not on multiple streets even if the street type is different (e.g., Steven Lane / Stephen Lane; Disk Drive / Disc Lane).

3) Two-word names or one-word names that can be confused as two-word names should not be used. This avoids the problem of two words being combined into one word, or vice versa, when entered (e.g., Clearlake, Clear Lake, Brookhaven, Baytree).

4) A street name should not contain directional words such as North, South, East, or West. If they are used, it is difficult if not impossible to distinguish the pre-direction portion of a full street name from the street name itself. Northridge is an example of a street name that breaks this rule as well as the two-word rule above.

5) Street names containing punctuation or special characters (e.g., Fishermen's, J.F.K., Holman-Fuller) should be avoided, as punctuation makes street names unnecessarily complicated, and some database programs do not gracefully handle punctuation. Furthermore, words that normally require punctuation should not be used with the punctuation omitted (e.g., Fishermens Landing). Apostrophes, hyphens, or dots may be included, when necessary (to avoid confusion, for example), but it is especially important that special characters such as commas, quotation marks, and asterisks not be used in the case of numbered streets, such as First Street or Tenth Avenue, it is recommended that the names be spelled out as opposed to using numbers with suffixes. This practice allows for the creation of a complete yet strictly alphabetical index.

C) Avoid Emotion

Except where historically significant, avoid using proper names as street names (e.g., Wilma Calumet Road). While this naming practice may not cause problems today, it will certainly create problems in the future if a name changes or street closing becomes necessary. Furthermore, use of a first and last name usually results in an unnecessarily long street name. It is recognized that many streets already bear names of historically significant individuals and will continue to do so, but the desire to commemorate local history must be tempered by the goal of making street names easy to use for citizens, visitors, and service providers (especially in the area of emergency services).

D) Promote Continuity

A continuous street should have one name and one name only throughout its entire length, even if the street changes direction one or more times. In the case of permanent voids (such as a pond or closed railroad crossing) where a portion of a street is permanently closed or non-continuous, the street can have the same name on both sides of the void, if the void can be easily breached by an alternate route. If, however, a new street is added on the opposite side of a permanent void, in line or out of line with an existing street, that new street should be given a unique name. Also, it may be desirable to make exceptions to this "one name" rule in areas where a grid pattern prevails, and streets are named according to their primary direction of travel.

E) Keep Names Short

Street names should be made up of one word, preferably of 15 characters or fewer. Remember that a full street name may very well be made up of a pre-direction, street name, street type, and quadrant. Keeping the street name under 16 characters will reduce data entry errors and make the production of street signs more manageable.

F) Use Themes

Where possible, use naming themes in subdivisions or even larger geographic areas such as quadrants. Choosing names related to a single theme is suggested as a means of general identification for streets in a subdivision, rather than duplicating the name and differentiating only by the street type designator. As an example, use Jefferson Drive and Reagan Drive rather

than Jefferson Drive and Jefferson Lane. Also, consideration should be given to naming streets in alphabetical order to further aid navigation. Under this system, Alabama Drive, for example, would be nearer the main entrance to a subdivision than would Delaware Drive.

G) Street Naming

Street types should not be duplicated in street names (e.g. Terrace Court, Trail way, Ally Court). A full street name, which is comprised of four distinct components. a street has a pre-direction, street name, street type, and quadrant which all combine to form a full street name. Every full street name does have four components, but some components may have a null value.

H) Street Types with Descriptions

Alley (Aly)

A short, narrow passage commonly found between close buildings and not used for through traffic.

Avenue (Ave)

A thoroughfare running principally in an east-west direction and usually terminating at a north- south running street. (Note: Although this directional arrangement is the recommended standard, some cities or counties may already have established grid systems in which avenues run N-S and streets run E-W. In any case, avenues should never run parallel to streets.)

Boulevard (Blvd)

A street divided by a landscaped center or median, often flanked by sidewalks, and generally designated with an alphabetical name (rather than a number).

Bypass (Byp)

A thoroughfare specially designed to allow nearly uninterrupted travel around the periphery of a congested area.

Causeway (Cswy)

A roadway elevated above wet ground or water.

Circle (Cir)

A short street that intersects another street only once and terminates in a closed loop.

Court (Ct)

A relatively short, uninterrupted dead-end street.

Crossing (Xing)

A roadway that traverses an important feature such as a railroad, waterway, mountain pass, or gorge. (Note: In many cases, crossing is a historical designation for what was once the only route of transport over a prominent feature. Many roadways, therefore, retain this designation even if that feature is now passable at many points or has ceased to exist.)

Drive (Dr)

A curvilinear street of appreciable length which continues through to other rightsof-way.

Expressway (Expy)

A high-speed, limited-access divided highway for through traffic.

Extension (Ext)

This street type is not recommended, because it is often incompatible with database standards. If it must be used, it should never be combined with another street type. For example, if Laurel Boulevard is a wide roadway in town with a median, which changes to an un-divided roadway with narrow lanes for a short distance after a "dogleg", the narrower portion may be designated Laurel Extension, but never Laurel Boulevard Extension.

Freeway (Fwy)

A high-speed, limited-access divided highway for through traffic.

Highway (Hwy)

A designated state or federal highway, usually designed to accommodate a large population of relatively high-speed traffic between cities. U.S. routes are also designated as highways.

Interstate (Int)

A road of the highest order which crosses state boundaries, characterized by limited access (usually merge/exit rather than signal controlled), wide right-of-way, and a through-traffic preference. This type is also used to designate a seamless extension of such a road (such as a spur or bypass) which does not cross state lines.

Lane (Ln)

A relatively short, uninterrupted street ending in a cul-de-sac.

Loop (Loop)

A short street that begins at and ends into the same parent street at two different points.

Parkway (Pky)

A special scenic street or park drive.

Pass (Pass)

A thoroughfare allowing access around or between obstacles.

Path (Path)

A non-urban roadway for low-speed traffic.

Place (Pl)

A relatively short, uninterrupted dead-end street.

Plaza (Plz)

An urban roadway accessing several commercial centers; also used in industrial parks.

Point (Pt)

A roadway allowing access to a bluff, dock, landing, scenic overlook, peninsula, or other terminal point.

Road (Rd)

A limited thoroughfare that is frequently used and often allows heavy traffic volume. A road may run in any direction and is normally non-urban although it may extend through an urban area.

Spur (Spur)

A relatively short dead-end street, usually allowing access to a staging area or to other types of transportation.

Street (St)

A thoroughfare running principally in a north-south direction and usually terminating at an east-west running avenue. (Note: Although this directional arrangement is the recommended standard, some cities or counties may already have established grid systems in which streets run E-W and avenues run N-S. In any case, streets should never run parallel to avenues.)

Terrace (Ter)

A roadway flanked by a decline, often with an incline on the opposite side, and in many cases overlooking a river, gorge, park, or other scenic area.

Trail (Tri)

Any curvilinear street.

Walk (Wik)

A thoroughfare designed to accommodate vehicular and pedestrian traffic, usually with access to recreational areas or storefronts.

Way (Way)

A widely applied thoroughfare designation, usually utilized in residential areas for aesthetic purposes.

Sec 58-44 - Construction, Subdivisions, and Business Licenses.

- (a) Construction Whenever any house, building or other structure including residence, commercial, or industrial buildings are erected, repaired, altered, or modified in the unincorporated areas of the county and requires a permit, it shall be the duty of the property owner or agent to apply for an address number, or verify the accuracy of the existing address number through the GIS Department.
- (b) Subdivisions It shall be the duty of any person who intends to subdivide property to obtain approval from the GIS Department for any proposed street name in the subdivision. The proposed name of the subdivision and proposed street names shall not duplicate or too closely approximate, phonetically, the name of any other subdivisions or streets in the county.
- (c) Business Licenses All applications for new or renewed business licenses issued by Effingham County will be reviewed by Development Services for accuracy and compliance with this addressing ordinance. Compliance with this subparagraph (c) shall be enforced by Effingham County Code Enforcement.

Sec. 58-45 Penalty for violation.

Any property owner, trustee, lessee, agent and/or occupant of each residence, apartment building, business, or industry who fails to comply with the provisions of this article is subject to a warning citation for the violation. If the property owner, trustee, lessee, agent and/or occupant does not comply with the warning citation within 30 days and properly display the 911 address number, that person is subject to a citation for violation of this article.

Staff Report

Subject: 2nd Reading – Zoning Map Amendment
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: May 21, 2024

Item Description: **Rayn Poythress** as agent for **Andy Zoller** requests a **conditional use** to allow for an addition of an abattoir to a proposed butcher shop in **AR-1**. Located at 1654 Stillwell-Clyo Road. **[Map# 425 Parcel# 2]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request for a **conditional use** to allow for an addition of an abattoir to a proposed butcher shop in **AR-1**.

Executive Summary/Background

- The request for Conditional Use is a requirement of Appendix C – Zoning Ordinance, Article VII – Planning Board, **Section 7.1.6 Conditional Uses**.
- The applicant requests a conditional use to allow for the addition of an abattoir to the proposed butcher shop within the AR-1 zoning.
- Per the Effingham County **Table of Permitted Uses**, a Butcher Shop without Abattoir is a permitted use with the AR-1 zoning, however with the Abattoir is a conditional use with the AR-1 zoning.
- The applicant would like to process beef and pork products within Effingham County.
- The 15' buffers provided meet **Section 3.4 - Buffers** of the Effingham County Code of Ordinance, as this parcel is surrounded by AR-1 zoned parcels.
- At the April 9, 2024, Planning Board meeting, Mr. Ryan Thompson made a motion for approval with Staff recommendations. Mr. Brad Smith second the motion and it carried unanimously.

Alternatives

1. **Approve** the request of a **conditional use** to allow for an addition of an abattoir to a proposed butcher shop in **AR-1** with the following conditions:
 - Approval from the Department of Public Health or the Department of Agriculture shall be obtained if applicable.
 - Only 20 animals shall be allowed in the stockade at one time.
 - Abattoir hours of Operation shall be limited to Monday – Saturday 8:00am to 5:00pm.
 - Retail hours of operation shall be Monday – Saturday 8:00am to 7:00pm.
 - An outdoor lighting plan shall be submitted to Development Services for review and approval.
 - A Life Safety plan shall be submitted to the Fire Inspector for review and approval.
 - The applicant shall obtain, and keep in good standing, an Effingham County Occupational Tax Certificate (business license).
 - A Sketch Plan shall be approved by the Effingham County Board of Commissioners.
 - All buffers shall adhere to the Effingham County Code of Ordinances, **Section 3.4 Buffers**.
 - The requirement set forth in **Appendix C, Article III, Section 3.30.5.2 – Surfacing for all retail sales and services, business services, and professional services** shall be waived.

2. **Deny** the request of a **conditional use** to allow for an addition of an abattoir to a proposed shop in **AR-1**.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Zoning Map Amendment

AN AMENDMENT TO THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
425-2

AN ORDINANCE TO AMEND THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
425-2

AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED by the Effingham County Board of Commissioners in regular meeting assembled and pursuant to lawful authority thereof:

WHEREAS, RYAN POYTHRESS as agent for ANDY ZOLLER has filed an application for a conditional use to allow for an addition of an abattoir to a proposed butcher shop in AR-1; map and parcel number 425-2, located in the 3rd commissioner district, and

WHEREAS, a public hearing was held on May 21, 2024, and notice of said hearing having been published in the Effingham County Herald on April 17, 2024; and

WHEREAS, a public hearing was held before the Effingham County Planning Board, notice of said hearing having been published in the Effingham County Herald on March 20, 2024; and

IT IS HEREBY ORDAINED THAT a conditional use to allow for an addition of an abattoir to a proposed butcher shop in AR-1; map and parcel number 425-2, located in the 3rd commissioner district, is approved, with the following conditions:

1. Approval from the Department of Public Health or the Department of Agriculture shall be obtained if applicable.
2. Only 20 animals shall be allowed in the stockade at one time.
3. Abattoir hours of operation shall be limited to Monday – Saturday 8:00am to 5:00pm.
4. Retail hours of operation shall be Monday – Saturday 8:00am to 7:00pm.
5. An outdoor lighting plan shall be submitted to Development Services for review and approval.
6. A Life Safety plan shall be submitted to the Fire Inspector for review and approval.
7. The applicant shall obtain, and keep in good standing, an Effingham County Occupational Tax Certificate (business license).
8. A Sketch Plan shall be approved by the Effingham County Board of Commissioners.
9. All buffers shall adhere to the Effingham County Code of Ordinances, Section 3.4 Buffers.
10. The requirement set forth in Appendix C, Article III, Section 3.30.5.2 – Surfacing for all retail sales and services, business services, and professional services shall be waived.

All ordinances or part of ordinances in conflict herewith are hereby repealed.

This _____ day of _____, 20____

BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

BY: _____
WESLEY CORBITT, CHAIRMAN

ATTEST:

FIRST/SECOND READING: _____

STEPHANIE JOHNSON
COUNTY CLERK

Staff Report

Subject: Variance (Fifth District)
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: June 4, 2024

Item Description: **Dee Moncrief as agent for Sovereign Resources, LLC.** requests a **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks. Located at 105 Parkway Drive, zoned I-1. **[Map# 466C Parcel# 1C02]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request for a **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks.

Executive Summary/Background

- Pursuant to Appendix C-Zoning Ordinance, Article VII-Planning Board, Section 7.1.8, variances may only be granted if the following findings are made:
That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness, of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that the unnecessary hardship is due to such conditions, and not to circumstances or conditions generally created by the provisions of the zoning ordinance in the neighborhood or district in which the property is located; and
That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the zoning ordinance, and that the authorization of a variance is therefore necessary to enable the reasonable use of the property.
- The applicant requests a variance from Section 5.1.4, to allow the reduction in the required building setbacks.
- This variance will also allow the owner to avoid the utility easement that is currently on the parcel, while preserving the parking needed for the current business operations.
- The proposed setbacks for the new building will be 5 feet from the property lines.
- This parcel is zoned I-1 and is surrounded by other I-1 zoned parcels.
- At the April 9, 2024, Planning Board Meeting, Mr. Peter Higgins made a motion for approval. Mr. Brad Smith second the motion and it was carried unanimously.
- At the May 21, 2024, Board of Commissioners meeting, this item was tabled to the June 4, 2024 Board of Commissioners meeting.

Alternatives

1. **Approve** the request for **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks.
2. **Deny** the request for **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Conditional Use application 2. Aerial photograph 3. Deed

VAR-24-3

Variance Application

Status: Active

Submitted On: 3/8/2024

Primary Location

105 Parkway Drive

Rincon, GA 31326

Owner

SOVEREIGN RESOURCES


LLC


204 KENSINGTON

CROSSING GUYTON, GA


31312

Applicant

 Dee Moncrief

 912-433-7881 ext. 00000

moncriefsteelstructures@gmail.com


 401 Early St

Springfield , GA 31329

Staff Review

 Planning Board Meeting Date*


04/09/2024

 Board of Commissioner Meeting Date*


05/07/2024

 Staff Description

Required Setbacks

 Public Notification Letters Mailed


03/18/2024

 Planning Board Ads

03/20/2025

 Board of Commissioner Ads


04/17/2024

 Commissioner District*

5th

 Request Approved or Denied

—

 Letter & ZMA Mailed

—

General Information

Zoning District*

I-1

Map/Parcel Number*

0466C001C02

Is this concurrent with a Rezoning? *

No

Describe why the variance is needed*

The variance allows the owner to avoid the utility easement. Preserves the parking needed and meets the need to enter and exit building. Adjacent properties are also zoned I1 and proposed building will encroach into the setback without affecting adjacent properties

How does request meet criteria of Section 7.1.8?

Who is applying for variance request?*

Agent

Applicant Information

Applicant Name*

Dee Moncrief

Applicant Phone Number*

912-433-7881

Applicant Email Address*

Moncriefsteelstructures@gmail.com

Applicant Address*

205 N Laurel

City*

Springfield

State*

GA

Zip Code*

31329

Owner of Record

Owner Name*

Sovereign Resources, LLC

Owner Phone Number*

912-631-2248

Owner Email Address*

Roger@podiumlogistics.com

Owner Address*

204 Kensington Crossing

City*

Guyton

State*

GA

Zip Code*

31312

Signature

The undersigned (applicant) (owner), hereby acknowledges that the information contained herein is true and complete to the best of its knowledge,

Digital Signature*

Demaris Moncrief

Mar 8, 2024

CURVE TABLE

CURVE	BEARING	HORIZ DIST	RADIUS	ARC	DELTA	TANGENT
C1	N25°29'06"W	69.36'	60.00'	73.96'	70°37'20"	42.56'
C2	S68°21'05"W	17.28'	10.00'	20.82'	119°18'57"	17.08'
C3	S83°29'22"W	142.75'	100.00'	158.97'	91°04'54"	101.91'

BEARING TABLE

LINE	BEARING	HORIZ DIST
L1	N8°20'31"E	89.25'
L2	N6°40'34"E	181.17'
L3	N50°58'16"W	183.79'
L4	N52°17'23"W	57.27'
L5	N60°42'14"W	231.38'
L6	N60°36'24"W	82.27'
L7	S33°32'47"W	80.14'
L8	S9°53'41"W	169.71'
L9	N64°18'16"E	86.39'
L10	N9°55'39"E	306.93'
L11	N8°55'39"E	250.10'
L12	N78°09'12"W	209.88'
L13	N10°29'46"E	185.78'

SURVEY FOR:
SOVEREIGN RESOURCES LLC

COUNTY: EFFINGHAM STATE: GEORGIA

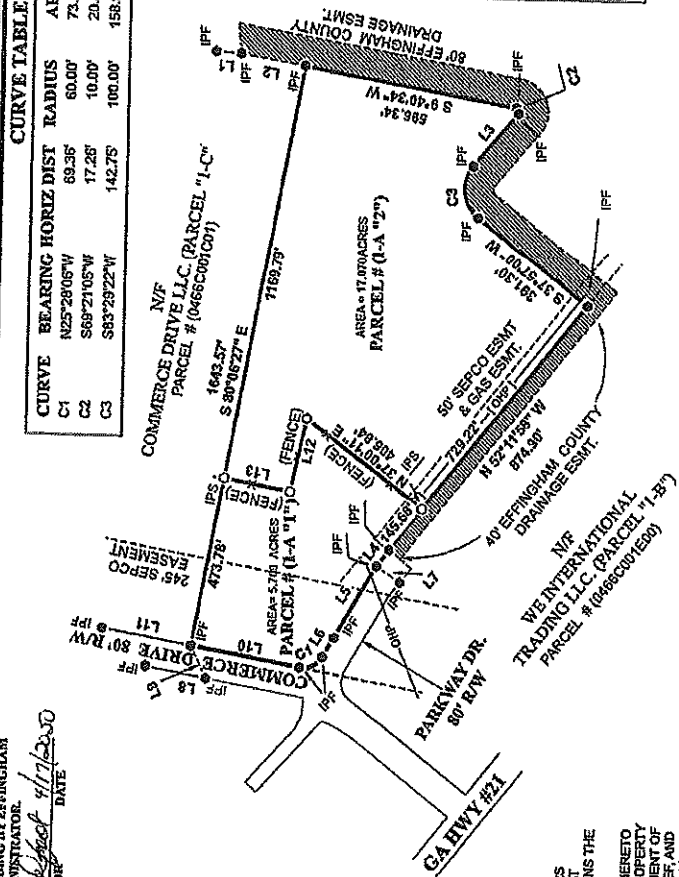
GMD: 9 TH SUBDPARK OF COMMERCE EFFINGHAM

DATE: 09/14/2020 SCALE: 1" = 300'

FILE NUMBER: 20159

TOTAL AREA: 22.78 AC. LOT:

FIELD SURVEY DATE: 03/11/2020



SURVEY OF 22.779 ACRES BEING SUBDIVIDED INTO TWO PARCELS LOCATED IN THE EFFINGHAM PARK OF COMMERCE LOCATED IN THE 9th G.M. DISTRICT OF EFFINGHAM COUNTY, GEORGIA

PREPARED BY:

GLISSON LAND SURVEYING

WILLIAM MARK GLISSON - REGISTERED LAND SURVEYOR
GEORGIA PLS # 3316 - SOUTH CAROLINA PLS # 31964

377 TUCKER ROAD, CLAXTON, GEORGIA 30417
RINGCON: (912) 826 - 5289 CLAXTON: (912) 292 - 7052
WMGLISSON@BELLSOUTH.NET

APPROVED FOR RECORDING BY EFFINGHAM COUNTY ZONING ADMINISTRATOR.

Debra H. ... DATE: 4/17/2020

7052561845 PARTICIPANT ID

BK:28 PG:784-784

P2020000057

FILED IN OFFICE
CLERK OF COURT
04/17/2020 02:50 PM
ELIZABETH Z. HURSEY, CLERK
SUPERIOR COURT
EFFINGHAM COUNTY, GA

Elizabeth Z. Hursey
RESERVED FOR THE CLERK OF COURT

- REFERENCES:**
- 1. PL BK C-123 PG B-1
 - 2. PL BK B-184 PG C-1
 - 3. PL BK C-152 PG C
 - 4. PL BK C-43 PG B
 - 5. PL BK B-48 PG D
 - 6. PL BK B-102 PG E

1. THE FIELD DATA WAS COLLECTED USING A TOPCON.
2. THIS PROPERTY IS NOT LOCATED IN A FEDERAL FLOOD AREA AS INDICATED BY THE F.I.R.M. OFFICIAL FLOOD HAZARD MAPS.
3. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 100,000 FEET.
4. TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF ALL ANGLES, BEARINGS, MEASUREMENTS, COURSES, DISTANCES AND MONUMENTS LOCATIONS ARE AS SHOWN ON THIS CORNER PROVEN REPRESENTATION OF THE LAND PLATTED AND HAS BEEN PREPARED IN CONFORMITY WITH THE MINIMUM STANDARDS AND REQUIREMENTS OF GEORGIA LAW 1978.
5. THIS SURVEY COMPLETES BOTH THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THE OFFICIAL CODE OF GEORGIA ANNOTATED (O.C.G.A.) (54-67) IN THAT THERE IS NO CONFLICT BETWEEN THESE TWO SETS OF SPECIFICATIONS THE REQUIREMENTS OF THE LAW PREVAIL.
6. WILLIAM MARK GLISSON, THE LAND SURVEYOR WHOSE SEAL IS AFFIXED HERETO DOES NOT GUARANTEE THAT ALL EASEMENTS WHICH MAY AFFECT THE PROPERTY ARE SHOWN. THE CERTIFICATION, AS SHOWN HEREON, IS BASED ON THE PROPERTY PROFESSIONAL OPINION BASED ON KNOWLEDGE, INFORMATION AND BELIEF AND BASED ON EXISTING FIELD EVIDENCE AND DOCUMENTARY EVIDENCE AVAILABLE. THE CERTIFICATION IS NOT AN EXPRESSED OR IMPLIED WARRANTY OR GUARANTEE.

SURVEYOR CERTIFICATION

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 54-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY A LICENSED LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVALS, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR STATEMENTS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL AGENCIES BY ANY PURCHASER OF USER OF THIS PLAT AS TO INTENDED USE OF ANY PARTS OF THIS PLAT. THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLETES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AND WITH THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 54-67.

WILLIAM MARK GLISSON RLS #3316 DATE: 3/19/2020

300' 0 300' 600'

GRAPHIC SCALE 1" = 300'

STATE OF GEORGIA

WILLIAM MARK GLISSON
3316
LAND SURVEYOR
H. H. HOSLID
REGISTERED

MAP & PARCEL 0466C001C01
340, COMMERCE DRIVE, LLC
PARCEL 1-C AS SHOWN ON
PLAT BOOK C123, PAGE B1
9.425 ACRES

MAP & PARCEL 0466C001C00
SAV PARKWAY PROPERTIES, LLC
PARCEL 1-A "2" AS SHOWN ON
PLAT BOOK 28, PAGE 784
17.070 ACRES

S 80°06'27" E 473.78'
(THIS LINE NOT TO SCALE)

25' SETBACK LINE

PROPOSED BUILDING
45' x 126'

25' SETBACK LINE

S 10°29'46" W
185.78'

S 78°09'12" E 209.98'

PROPERTY ADDRESS:
#105 PARKWAY DRIVE
RINCON, GA 31326
MAP & PARCEL 0466C001C02
PARCEL 1-A "1" AS SHOWN ON
PLAT BOOK 28, PAGE 784
TOTAL AREA = 5.709 ACRES
ZONING: I-1 (INDUSTRIAL)
FLOOD ZONE: X
NO WETLANDS PRESENT
PROPOSED USE OF STRUCTURE:
INDUSTRIAL

REFERENCE NORTH
(PLAT BOOK 28, PAGE 784)



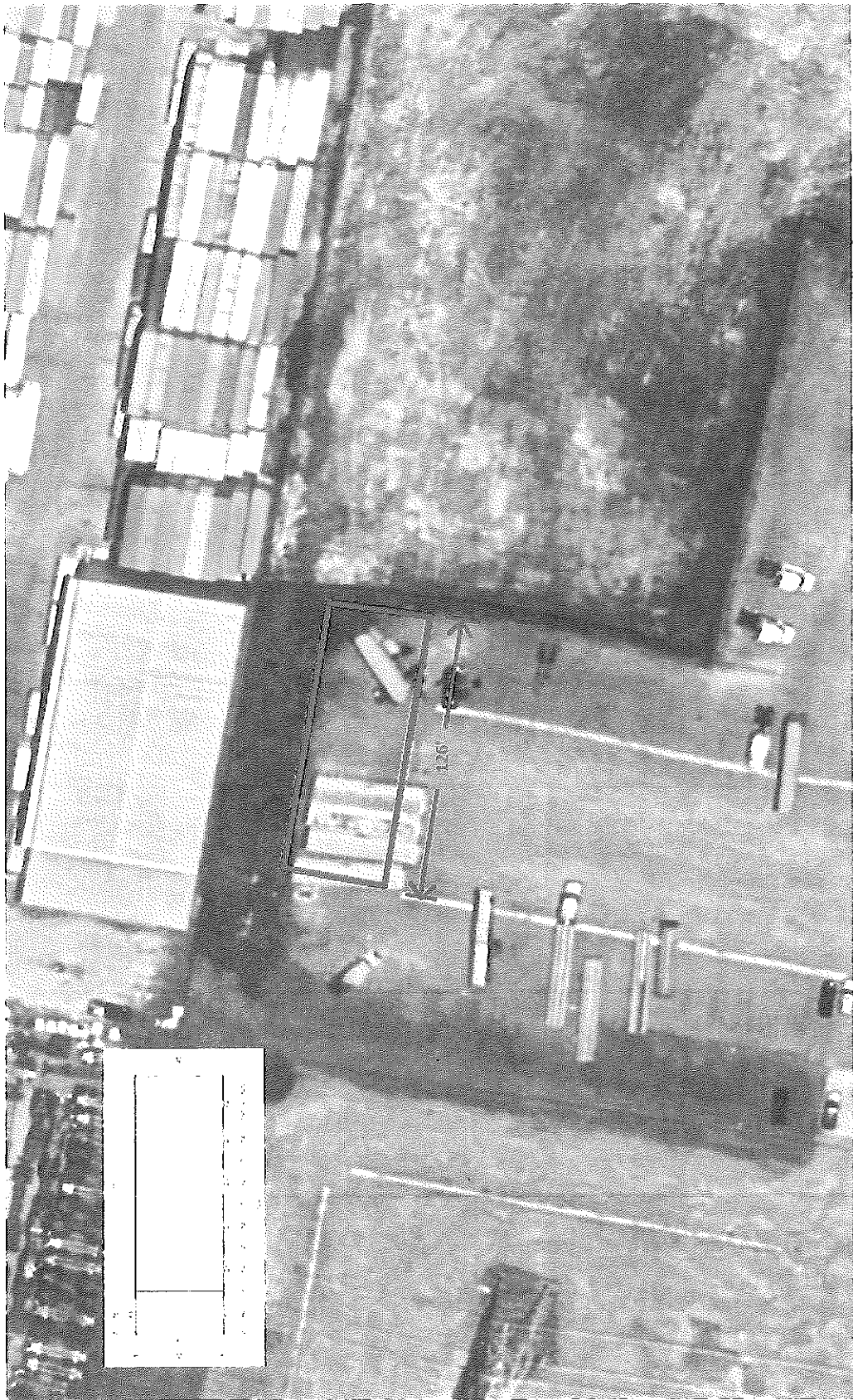
BUILDING LOCATION PLAN FOR
PODIUM LOGISTICS, LLC

9TH G.M.D.
EFFINGHAM COUNTY, GEORGIA
DATE: MARCH 8, 2024



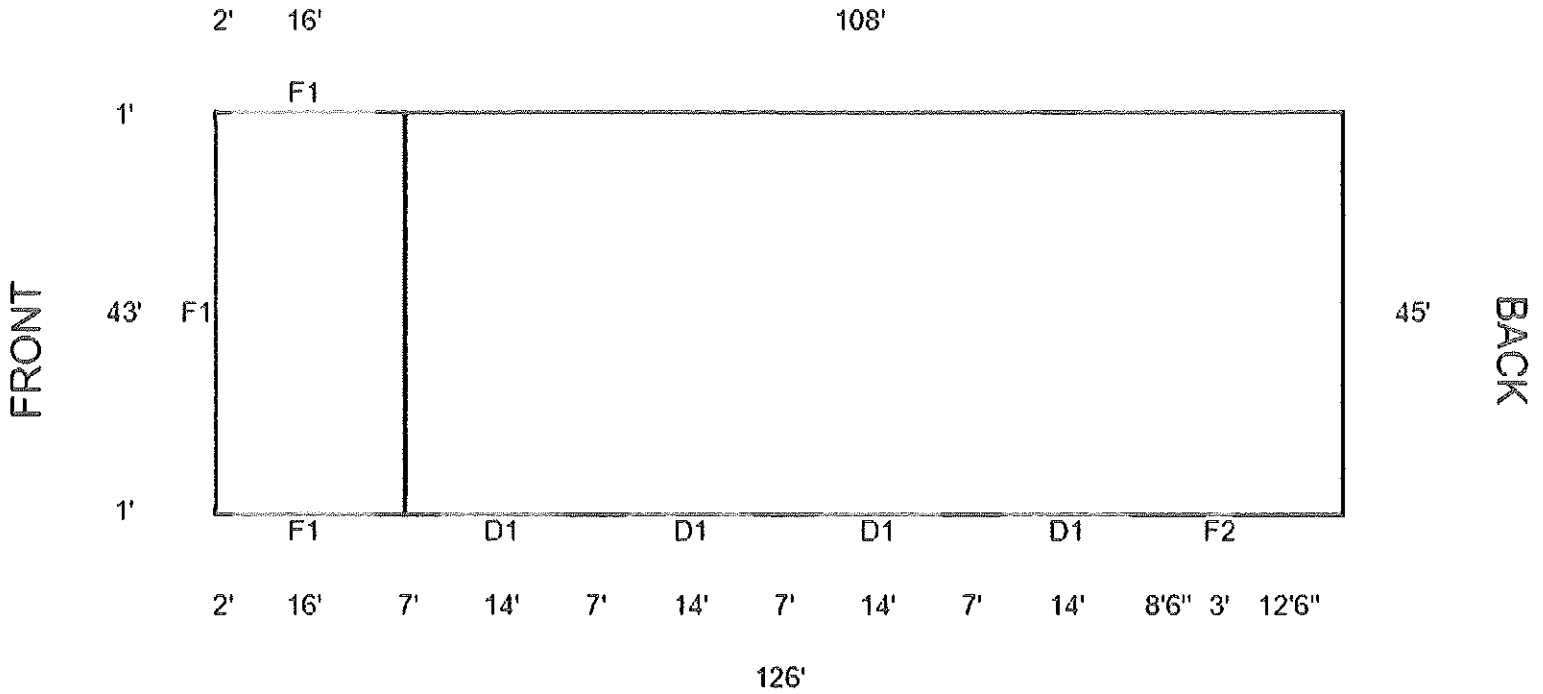
COMMERCE DRIVE
80' R/W

PREPARED BY
ADOLPH N. MICHELIS & ASSO.
736 SANDY RIDGE ROAD
SYLVANIA, GEORGIA 30467
PH. (912) 829-3972



LEFT SIDE

Item XI. 5.

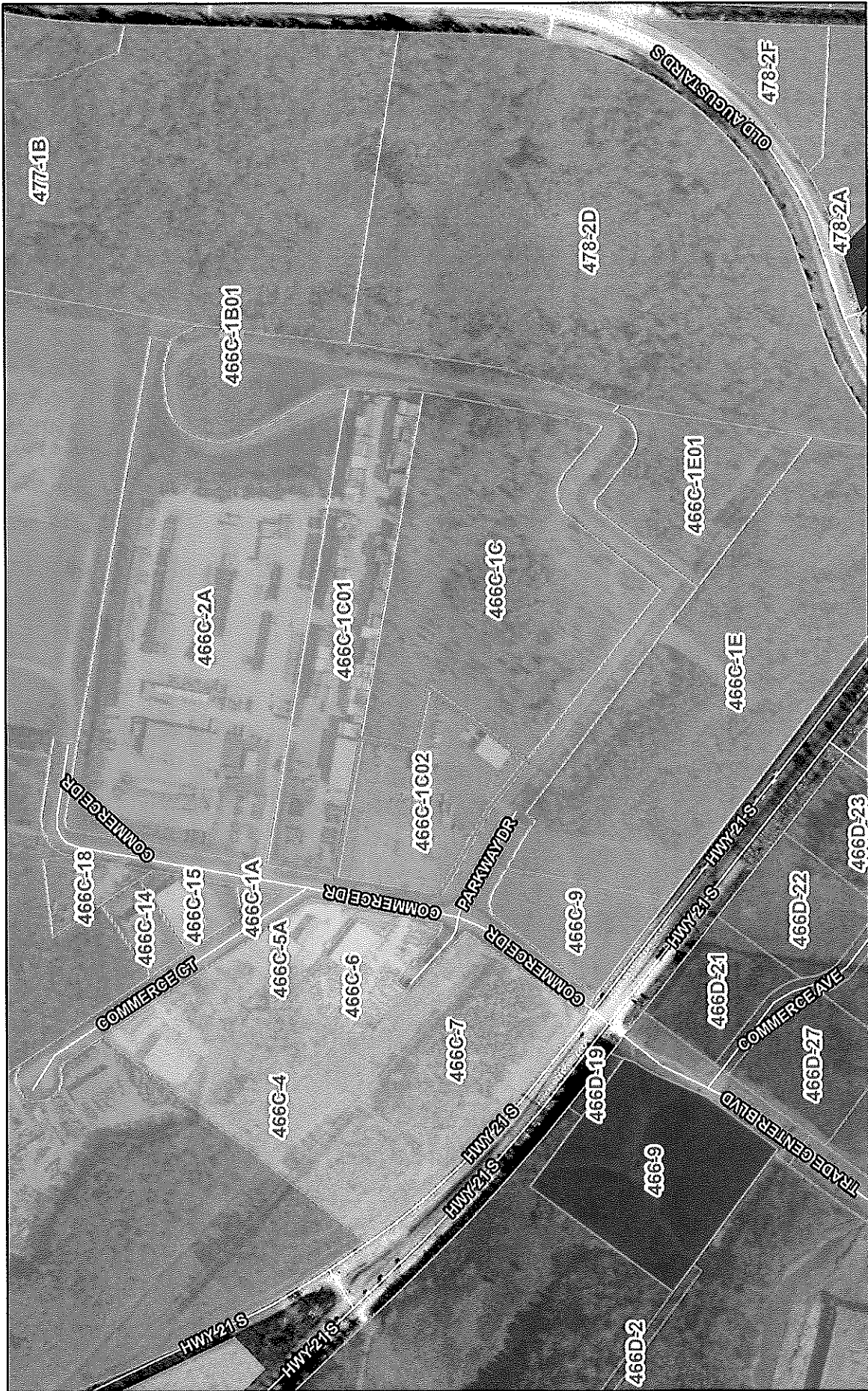


RIGHT SIDE

SYMBOL LEGEND	
F1 [Symbol: double line with inward-pointing arrows]	Custom Size
F2 [Symbol: double line with inward-pointing arrows]	Custom Door Size
D1 [Symbol: double line with inward-pointing arrows]	14'x14' Garage Door
[Symbol: solid thick line]	Closed Wall

The information below is an estimate only. Final pricing - including pricing adjustments, discounts, delivery, and taxes - will be provided with final quote prior to purchase.

466C-1C02



Item XI. 5.

1:6,545
 0 0.04 0.09 0.18 mi
 0 0.07 0.15 0.3 km
 Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USFS, USDA, Eppingham County
 BOC

3/8/2024

- Roads
- Tax Parcel Labels
- Tax Parcels
- Effingham County Zoning
- Efin_fin_cache
- I-1
- B-2
- B-3
- PD
- R-3
- Red: Band_1
- Green: Band_2
- Blue: Band_3

Staff Report

Subject: 2nd Reading – Zoning Map Amendment
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: May 21, 2024

Item Description: **Dee Moncrief as agent for Sovereign Resources, LLC.** requests a **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks. Located at 105 Parkway Drive, zoned I-1. **[Map# 466C Parcel# 1C02]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request for a **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks.

Executive Summary/Background

- Pursuant to Appendix C-Zoning Ordinance, Article VII-Planning Board, Section 7.1.8, variances may only be granted if the following findings are made:
 - That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness, of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property, and that the unnecessary hardship is due to such conditions, and not to circumstances or conditions generally created by the provisions of the zoning ordinance in the neighborhood or district in which the property is located; and*
 - That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the zoning ordinance, and that the authorization of a variance is therefore necessary to enable the reasonable use of the property.*
- The applicant requests a variance from Section 5.1.4, to allow the reduction in the required building setbacks.
- This variance will also allow the owner to avoid the utility easement that is currently on the parcel, while preserving the parking needed for the current business operations.
- The proposed setbacks for the new building will be 5 feet from the property lines.
- This parcel is zoned I-1 and is surrounded by other I-1 zoned parcels.
- At the April 9, 2024, Planning Board Meeting, Mr. Peter Higgins made a motion for approval. Mr. Brad Smith second the motion and it was carried unanimously.
- At the May 21, 2024, Board of Commissioners Meeting, this item was tabled to the June 4, 2024, meeting.

Alternatives

1. **Approve** the request for **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks.
2. **Deny** the request for **variance** from ordinance Section 5.1.4, to allow for a reduction in the required building setbacks.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Zoning Map Amendment

**STATE OF GEORGIA
EFFINGHAM COUNTY**

AN AMENDMENT TO THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
466C-1C02

AN ORDINANCE TO AMEND THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
466C-1C02

AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED by the Effingham County Board of Commissioners in regular meeting assembled and pursuant to lawful authority thereof:

WHEREAS, DEE MONCRIEF as agent for SOVEREIGN RESOURCES, LLC has filed an application for a variance, to allow for a reduction in required building setbacks; map and parcel number 466C-1C02, located in the 5th commissioner district, and

WHEREAS, a public hearing was held on May 21, 2024 and notice of said hearing having been published in the Effingham County Herald on April 17, 2024; and

WHEREAS, a public hearing was held before the Effingham County Planning Board, notice of said hearing having been published in the Effingham County Herald on March 20, 2024; and

IT IS HEREBY ORDAINED THAT a, to allow for a reduction in required building setbacks; map and parcel number 466C-1C02, located in the 5th commissioner district is approved, with the following condition:

All ordinances or part of ordinances in conflict herewith are hereby repealed.

This _____ day of _____, 20____

BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

BY: _____
WESLEY CORBITT, CHAIRMAN

ATTEST:

FIRST/SECOND READING: _____

STEPHANIE JOHNSON
COUNTY CLERK

Subject: Sketch Plan (Third District)
Author: Sammy Easton, Planner II
Department: Development Services
Meeting Date: June 4, 2024
Item Description: **Ryan Poythress** as Agent for **Andy Zoller**, request approval of a sketch plan for “Southeast Packers Abattoir” Located on Stillwell Clys Road zoned AR-1. [Map# 425 Parcel# 2C]

Summary Recommendation

Staff has reviewed the application and recommends **approval** of a **sketch plan** for “Southeast Packers Abattoir.”

Executive Summary/Background

- The request for approval of a sketch plan is a requirement of Section 5.1 – Sketch Plan.
The purpose of a sketch plan is to provide both the applicant and the county an opportunity to review the proposed development before significant financial resources have been invested. Therefore, the sketch plan does not require the certification of an engineer, surveyor, or other professional. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed for the sketch plan.
- The Proposed Use is a Conditional Use, which was recommended approval by the Planning Board on April 9, 2024.
- Access will be to Stillwell-Clys Road, the proposed driveway and proposed parking spots meet Effingham County Ordinance Requirements.
- The Sketch Plan does show the required Asphalt Pavement for the driveway and off-street parking as required by the Effingham County Code of Ordinances.
- The required buffers are 15ft Vegetated Buffers, which the applicant does show.
- The applicant will have to replant the Buffers surrounding the property, in accordance with the 2023 Adopted Buffer Ordinance.
- Although not shown on the sketch plan, if the applicant installs a sign on the property, it must be in accordance with Appendix C, Section 3.38 – Signs of the Official Code of Effingham as well as permitted and inspected by Development Services.
- This Sketch Plan was approved by the Planning Board on May 14, 2024.

Alternatives

1. **Approve the sketch plan** for “Southeast Packers Abattoir”.
2. **Deny the sketch plan** for “Southeast Packers Abattoir”.

Recommended Alternative: 1

Department Review: Development Services

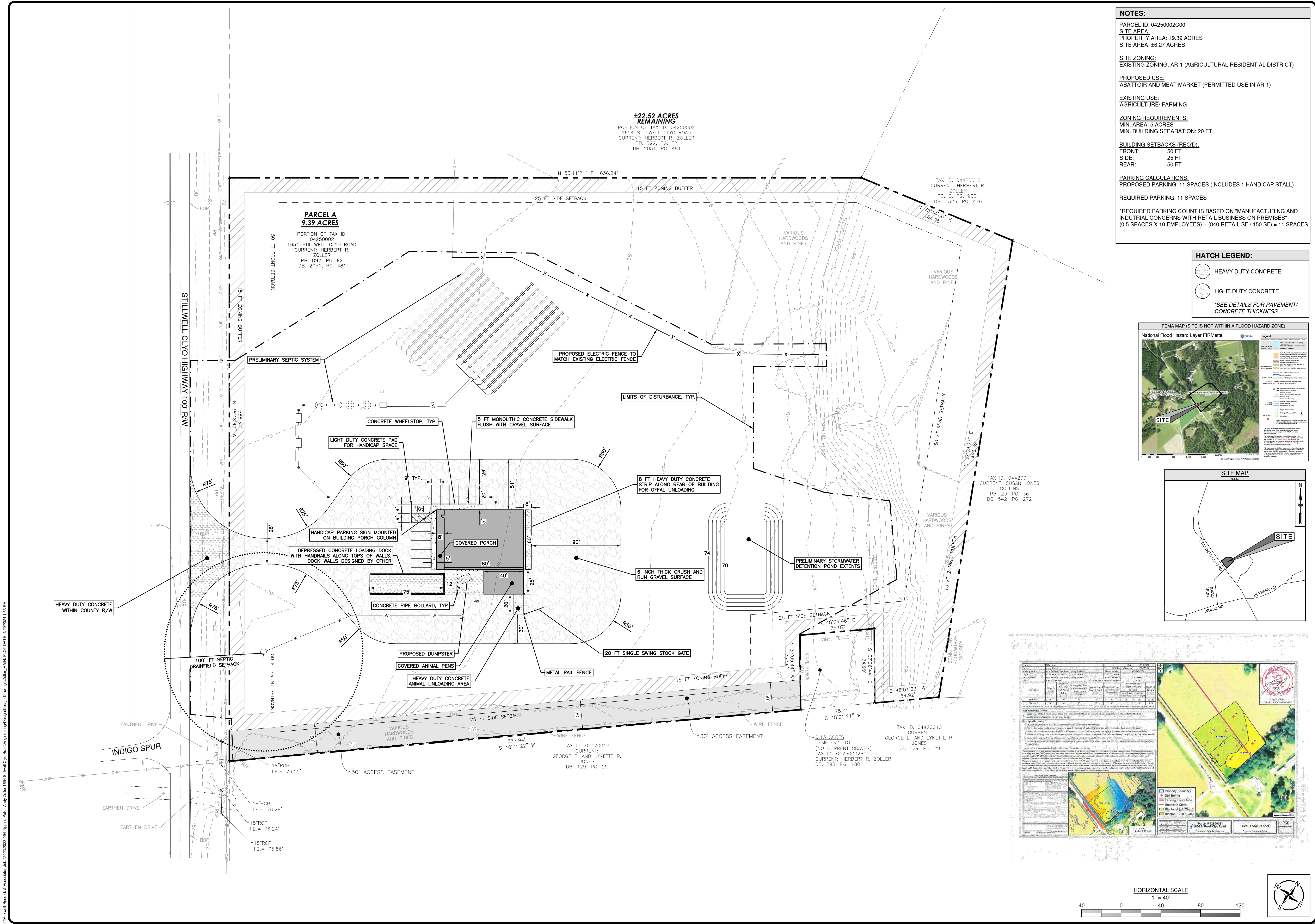
Attachments: 1. Sketch Plan Application

Other Alternatives: 2

FUNDING: N/A

2. Sketch Plan 3. Aerial Photograph

MAXWELL-REDDICK & ASSOCIATES, INC. 1654 STILLWELL CLOY ROAD, STILLWELL, GA 30458. TEL: 770-962-1111. FAX: 770-962-1112. WWW.MAXWELL-REDDICK.COM



PRELIMINARY NOT FOR CONSTRUCTION

811
 Call before you dig

MAXWELL-REDDICK & ASSOCIATES
 a Pape-Dawson company

ENGINEERING & LAND SURVEYING
 40 JOE KENNEDY BLVD
 STATESBORO, GA 30458
 (912) 489-7112 OFFICE
 (912) 489-7125 FAX
 NORTHWINDS II
 2500 NORTHWINDS PKWY,
 SUITE 360
 ALPHARETTA, GA 30009
 (404) 893-1618 OFFICE
 www.maxred.com
 www.pape-dawson.com

NOTE TO CONTRACTOR: IF ANY DISCREPANCIES BETWEEN THE ENGINEERS PLANS OR CONSTRUCTION STAKES AND ACTUAL SITE CONDITIONS ARISE DURING THE CONSTRUCTION OF THIS PROJECT, THE ENGINEER OR SURVEYOR IMMEDIATELY PRIOR TO CONSTRUCTION SHALL BE NOTIFIED BY THE CONTRACTOR. THE ENGINEER OR SURVEYOR SHALL BE RESPONSIBLE FOR VERIFYING THE PLANS, SPECIFICATIONS OR CONSTRUCTION STAKING AND SHALL REPORT TO THE CLIENT ANY DISCREPANCIES OR CONFLICTS. THE ENGINEER OR SURVEYOR SHALL NOT BE RESPONSIBLE FOR ANY CONSTRUCTION STAKING OR CONSTRUCTION OF THIS PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR OBTAINING THE NECESSARY CONSTRUCTION STAKING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE NECESSARY CONSTRUCTION STAKING. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING THE NECESSARY CONSTRUCTION STAKING.

SOUTHEAST PACKERS, LLC
 STILLWELL CLOY ROAD
 EFFINGHAM COUNTY, GA
 SKETCH PLAN

HORIZONTAL SCALE
 1" = 40'

40 0 40 80 120

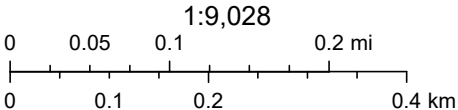
Letter ANSI A Landscape



4/30/2024

Roads
Tax Parcels

Tax Parcel Labels



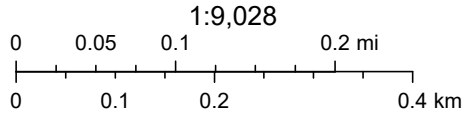
Esri, HERE, Garmin, INCREMENT P, Intermap, USGS, METI/NASA, FRA, USDA

Letter ANSI A Landscape



4/30/2024

Roads	Tax Parcel Labels	AR-2
Tax Parcels	Effingham County Zoning	Other
	AR-1	



Esri, HERE, Garmin, INCREMENT P, Intermap, USGS, METI/NASA, FRA, USDA



EFFINGHAM COUNTY BOARD OF COMMISSIONERS (FINAL) COMMISSION MEETING AGENDA

Effingham County Administrative Complex
Commission Meeting Chambers
601 North Laurel Street, Springfield GA 31329

October 6, 2020 – 5:00 PM

(Also aired via teleconference)

Dial - 1-650-419-1505 Access Code – 106822973)

The Georgia Conflict of Interest in Zoning Action Statute (O.C.G.A. §§ 36-67A-1 et seq.) requires disclosure of certain campaign contributions made by applicants for rezoning actions and by opponents of rezoning application. A rezoning applicant or opponent of a rezoning application must disclose contributions or gifts which in aggregate total \$250.00 or more if made within the last two years to a current member of Effingham County Planning Board, Board of Commissioners, or other Effingham County official who will consider the application. The campaign contribution disclosure requirement applies to an opponent of a rezoning application who publishes his or her opposition by appearance before the Planning Board or Board of Commissioners or by any other oral or written communication to a member or members of the Planning Board or Board of Commissioners. Disclosure must be reported to the Board of Commissioners by applicants within ten (10) days after the rezoning application is filed and by opponents at least five (5) days prior to the first hearing by the Planning Board. Any person knowing failing to comply with these requirements shall be guilty of a misdemeanor.

****PLEASE TURN OFF YOUR CELL PHONE**

Items of Business	Action Requested of Commissioners	Previous Action of Commissioners	Action Taken
I Call to Order	5:00 P.M.		5:00 PM
II Invocation			Comm. Burdette
III Pledge to the American Flag			Sounded in unison
IV Agenda Approval	Consideration of a Resolution to approve the agenda		Approved w/ changes
V Minutes	Consideration to approve the minutes of the September 15, 2020 Commission meeting		Approved as read
VI Public Comments	Agenda Items ONLY		Stated by Chairman
VII Correspondence	Documents from this meeting are located in the Clerk's office and on the Board of Commissioner's website		Stated by Chairman
VIII Consent Agenda			
01 Forms	Consideration to approve to ratify the submission of the ACCG Safety Discount Forms to receive insurance discounts		Approved
02 Grant	Consideration to approve to accept a Grant Award from ACCG Group Health Benefits Program Health Promotion & Wellbeing Grants		Approved
IX Old Business			
01 Second Reading	Consideration to approve the Second Reading of an application by Ronald O. Diederich to rezone a 2 acre parcel and an adjacent 6.40 acre parcel located on U.S. Highway 80 from AR-1 to B-2 Map# 329 Parcel# 36, 37 in the First District	Postponed 09/15/2020	Approved 2 nd Reading
02 Second Reading	Consideration to approve the Second Reading of an application by Kern & Co., LLC as agent for Old Pines, LLC to rezone 741.60 total acres located off of Old Augusta Road from AR-1/R-1to I-1 (Heavy Industrial) Map# 465 Parcel# 6 and Map# 477 Parcel#15	Postponed 08/18/2020 Postponed 09/15/2020	Approved 2 nd Reading

STATE OF GEORGIA
EFFINGHAM COUNTY

AN AMENDMENT TO THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
 465-6 & 477-15

AN ORDINANCE TO AMEND THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
 465-6 & 477-15

AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED by the Effingham County Board of Commissioners in regular meeting assembled and pursuant to lawful authority thereof:

WHEREAS, KERN & Co., LLC for OLD PINES, LLC, has filed an application to rezone two hundred-sixty-seven and forty-one hundredths (267.41) +/- acres from R-1 to I-1, and four hundred-seventy-three and forty-two hundredths (473.42) +/- acres from AR-1 to I-1, for a warehouse development; map and parcel number 465-6 & 477-15, located in the 5th commissioner district; and

WHEREAS, a public hearing was held on August 18, 2020 and notice of said hearing having been published in the Effingham County Herald on July 29, 2020; and

WHEREAS, a public hearing was held before the Effingham County Planning Board, notice of said hearing having been published in the Effingham County Herald on 7/8/2020; and

IT IS HEREBY ORDAINED THAT two hundred-sixty-seven and forty-one hundredths (267.41) +/- acres, zoned R-1; and four hundred-seventy-three and forty-two hundredths (473.42) +/- acres; zoned AR-1; map and parcel number 465-6 & 477-15, located in the 5th commissioner district; is rezoned to I-1, for a warehouse development, with the following conditions:

1. **TRAFFIC** – There shall be no entrance or exit from the property being rezoned on to Chimney Road. Only personal vehicles are allowed to use Goshen Road Extension for entering and exiting the facility. The entrance to the facility from Goshen Road Extension shall be designed to prevent access of all trucks including but not limited to, delivery trucks, box trucks, container trucks, and trucks pulling tractor trailers. Emergency vehicles shall be allowed to enter and exit the property from Goshen Road Extension.

A Traffic Study shall be submitted during the development plan review process pursuant to Effingham County's Traffic Study requirements.

All trucks serving the business in the development shall comply with Official Code of Effingham County, Georgia, Chapter 74, Section 74-8 "Designated Truck Routes".

2. **SAFETY**- The truck entrance to the property shall be located on Old Augusta Road. In order to address the dangers presented by the development's truck traffic parking or staging/queuing on Old Augusta Road, a dedicated 12 foot wide paved entrance lane for purposes of truck staging/queuing shall be located within the property boundary lines. No trucks or any other vehicles are allowed to queue on Old Augusta Road.

8 foot high minimum chain-link security fencing shall be installed on the perimeter of each truck court.

3. **VISUAL** – Buildings on the property are to have building height restrictions consisting of maximum heights no greater than 50 foot above the finished floor elevation.

A 300 foot buffer consisting of a 250 foot natural buffer with a 50 foot wide by 12 foot high earthen berm with vegetation on the property extending from the northwest corner parallel to Chimney Road to the northeast and to the point the berm

meets the jurisdictional wetlands. . Property Owner/Applicant and its successors and assigns shall perpetually maintain the earthen berm and vegetation.

Buildings on the northern side of the property shall be oriented such that loading dock doors do not face Chimney Road.

4. **NOISE** – Facility operations shall be in compliance with Official Code of Effingham County, Georgia, Chapter 30, Article I, Section 30-36 and Section 30-37, with maximum decibel levels between the hours of 7:00 a.m. and 9:00 p.m. not in excess of 70 decibels as measured at the outward most edge of the required 300 foot buffer on Chimney Road (70 decibels is the specified limits designated for commercial business, 60 for residential). In addition, between the hours of 9:00 PM and 7:00 AM, the decibel levels at the outward edge of the 300 foot buffer shall not exceed 60 decibels.

Property Owner/Applicant shall perform a noise attenuation and abatement study during the design development phase to validate the effectiveness of the 300 foot vegetated buffer and berm system proposed by the Property Owner/Applicant to attenuate noises to the above specified limit. Study shall be provided to Effingham County’s Director of Development Services for approval during the design review process.

5. **LIGHTS** – Overhead lighting shall be in accordance with the Official Code of Effingham County, Georgia, Article 5.12.4.4. Direct glare from incandescent exposed lighting shall not be visible from adjoining streets or properties. All exterior lighting shall be downward facing and shielded.

All exterior lighting shall be attached to sides of buildings or pole mounted lights that do not exceed 26 foot in height. Property Owner/Applicant shall provide a photometric plan with the design review application to verify the light levels generated from the development at the outward most edge of the required 300 foot buffer on Chimney Road do not exceed 0.01 footcandles (this is the equivalent as the illumination as a full moon).

6. **USES** – The rezoning of the property is conditioned on the property being used for Warehousing or the permitted uses listed in the Official Code of Effingham County, Georgia, Article 5.12.1 – LI – Light Industrial. No other uses listed in the Official Code of Effingham County, Georgia, Article 5.12.1A – “HI – Heavy Industrial” or Article 5.12.1B “HI-Heavy Industrial conditional uses” shall be allowed.

7. **SIGNAGE** – All traffic directional signage shall be in accordance with the Official Code of Effingham County, Georgia, Chapter 62, Article II, Section 62-33 and Appendix C, Article III, Paragraph 3.38, and public roadway signage shall be limited to placement on Old Augusta Road only. Signage shall indicate that truck traffic from the facility shall use designated Truck Route – Old Augusta Road Only. A monument-type sign on Old Augusta Road identifying the facility is allowed but is to be submitted to Effingham County Development Services for approval and recommendation to the Board of Commissioners.

8. **DESIGN** – Site Development Plans shall comply with the Effingham County Water Resources Protection Ordinance and the Stormwater Management local Design Manual and Chapter 34- Flood Damage Prevention.

All wetland impacts shall be approved and permitted by USACE, and the approved Jurisdictional Determination shall be submitted during the development plan review process.

A site plan shall be submitted prior to construction showing the final layout of all buildings and roads, and the distance from all buildings to neighboring properties.

The conditions enumerated above are in addition to all other applicable requirements found in the Official Code of Effingham County, Georgia, state laws, and federal laws.

Failure to comply with any of the Conditions for approval of the subject property at any time may result in the following:

- a. The Issuance of a Stop Work Order; the Issuance of a Cease and Desist Order; the Denial or Revocations of a Building Permit; the Denial or Revocation of a Certificate of Occupancy; the Denial of any other Permit, License or Approval to any developer, Owner, lessee, or user of the subject property; the Revocation of any other permit, license or approval from any developer, owner, lessee, or user of subject property, the Revocation of any concurrency; and/or
- b. The Revocation of the Official Map Amendment, Conditional Use, Requested Use, and/or any other zoning approval; and/or
- c. A requirement of the development to conform with the standards found in the Code of Effingham County at the time of the finding of non-compliance, or the addition or modification of conditions reasonably related to the failure to comply with existing Conditions of Approval; and/or

d. Referral to Code Enforcement.

All ordinances or part of ordinances in conflict herewith are hereby repealed.

This _____ day of _____, 20____

BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

BY: _____
WESLEY M. CORBITT, CHAIRMAN

ATTEST:

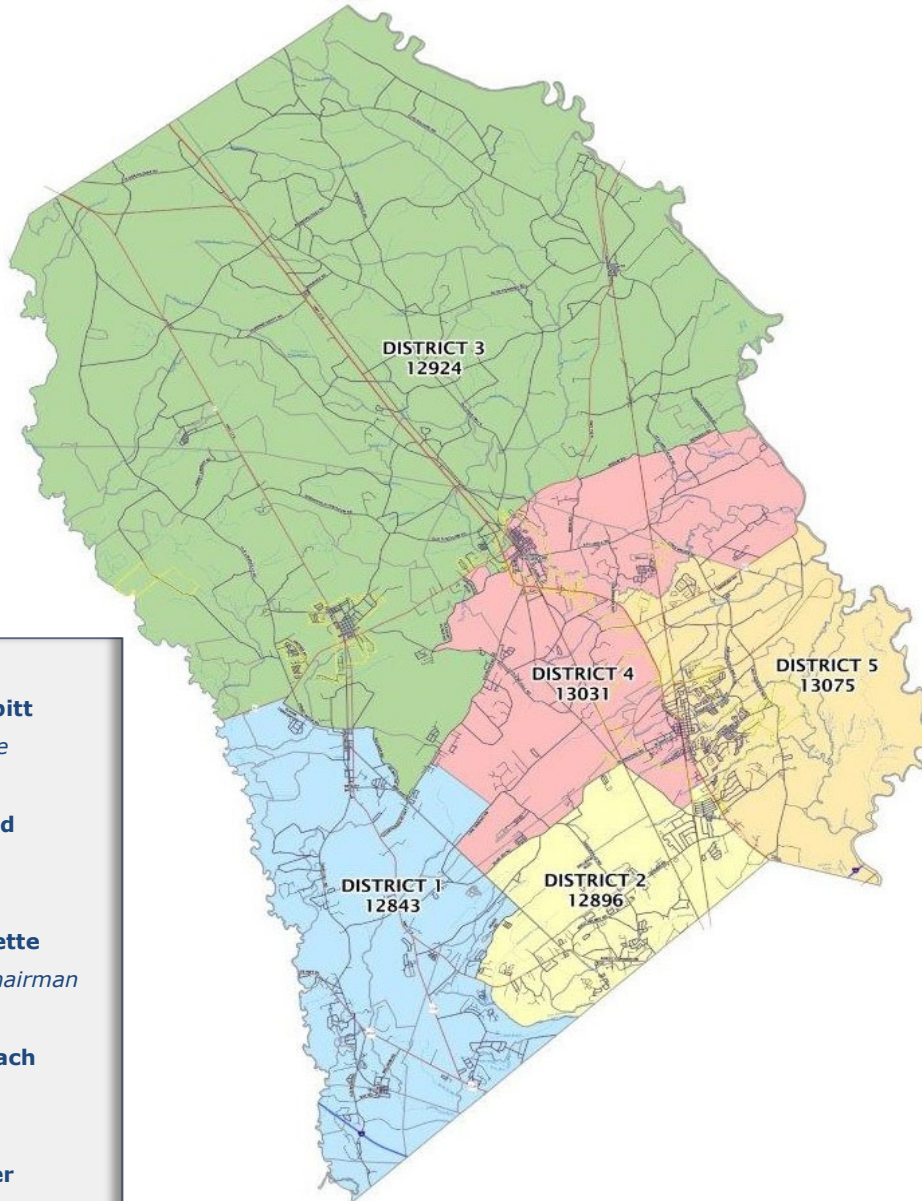
FIRST/SECOND READING: _____

STEPHANIE D. JOHNSON
COUNTY CLERK



County Effingham Georgia

Board of Commissioners



Mr. Wesley Corbitt

Chairman-at-large

Mr. Forrest Floyd

District 1

Mr. Roger Burdette

District 2, Vice Chairman

Mr. Jamie DeLoach

District 3

Mr. Reggie Loper

District 4

Mr. Phil Kieffer

District 5

Tim Callanan

County Manager

Stephanie Johnson

County Clerk

Budget FY 2025

For the fiscal year July 1, 2024 to June 30, 2025

June 4, 2024—First Reading

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**STATE OF GEORGIA
COUNTY OF EFFINGHAM**

FISCAL YEAR 2025 BUDGET ORDINANCE

AN ORDINANCE TO ADOPT THE FISCAL YEAR 2025 BUDGET FOR EACH FUND OF EFFINGHAM COUNTY, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH FUND WITHIN SAID BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF PROJECTED REVENUE, ESTABLISHING THE LEGAL LEVEL OF CONTROL WITHIN EACH FUND/DEPARTMENT, PROHIBITING EXPENDITURES AND EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE, AUTHORIZING IMPLEMENTATION OF CERTAIN REVENUE FEES, PERSONNEL IMPROVEMENTS, PUBLIC SAFETY IMPROVEMENTS, AND FOR OTHER PURPOSES

WHEREAS, as used in this ordinance, the term:

(1) "Budget" means a plan of financial operation embodying an estimate of proposed expenditures during a budget period and the proposed means of financing them;

(2) "Budget period" means Fiscal Year 2025, more particularly defined as the fiscal year beginning on July 1, 2024 and ending on June 30, 2025;

(3) "Capital projects fund" means a fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from proprietary type activities which are accounted for in enterprise funds or those financed with funds held by the local government in a trustee capacity;

(4) "Debt service fund" means a fund used to account for the accumulation of resources for and the payment of general long-term debt principal and interest;

(5) "Department" means a departmental unit for which funding is allocated by the Board of Commissioners of Effingham County, including, but not limited to, departments operated by other elected or appointed officials, such as the Board of Assessors, Board of Equalization, Board of Elections and Registrations, Sheriff, Magistrate Court, Probate Court, State Court, Solicitor General, Superior Court Clerk, and Tax Commissioner.

(6) "Enterprise fund" means a fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing authority is that the costs (meaning expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges or where the governing authority has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes

(7) "Fiduciary fund" means those trust and agency funds used to account for assets held by a local government in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds;

(8) "Fund" means a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations;

(9) "General fund" means the fund used to account for all financial resources except those required to be accounted for in another fund;

(10) "Governing authority" means the Board of Commissioners of Effingham County, Georgia;

(11) "Internal service fund" means a fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit or to other governmental units on a cost-reimbursement basis;

(12) "Legal level of control" means the lowest level of budgetary detail at which a department head or elected official may not reassign resources without approval of the Board of Commissioners;

(13) "Special revenue fund" means a fund used to account for the proceeds of specific revenue sources, other than those for major capital projects or those held by the government in a trustee capacity, that are legally restricted to expenditure for specified purposes;

(14) All funds are to be setup and financial transactions recorded in accordance with GAAP (Generally Accepted Accounting Principles) and GASB (Governmental Accounting Standards Board, and as prescribed by the State of Georgia Uniform Chart of Accounts. Accounts

WHEREAS, O.C.G.A. § 36-81-2(b)(1) and sound fiscal management practices require the Board of Commissioners to adopt and operate under an annual balanced budget for the general fund, each special revenue fund, and each debt service fund in use by the local government; and

WHEREAS, O.C.G.A. § 36-81-2(b)(2) requires the Board of Commissioners adopt and operate under a project-length balanced budget for each capital projects fund in use by the government in the year that the project initially begins, and further requires that the project-length balanced budget shall appropriate total expenditures for the duration of the capital project; and

WHEREAS, a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriations; and

WHEREAS, the County Manager of Effingham County has presented a proposed Fiscal Year 2025 budget to the Board of Commissioners for each of the several funds for which the Board of Commissioners is responsible, and

WHEREAS, the proposed Fiscal Year 2025 budget is an estimate of the financial requirements at the legal level of control for each fund requiring a budget and provides a

statement of the amount budgeted for anticipated revenues by source and the amount budgeted for expenditures at the legal level of control; and

WHEREAS, the proposed Fiscal Year 2025 budget proposes certain levies and charges to finance expenditures within each fund, and lists the anticipated revenues to be derived therefrom; and

WHEREAS, the proposed Fiscal Year 2025 budget projects that, within each fund, projected revenues including the use of fund balances shall equal proposed expenditures, and is therefore a balanced budget within each such fund; and

WHEREAS, the County Manager has further recommended certain revenue fees, personnel changes and improvements, and public safety improvements, for which funding is included in the several departmental budgets presented herewith, together;

WHEREAS, the County Manager has further recommended that a Legal Level of Control be established within each department's overall total of expenditures;

NOW THEREFORE, BE IT ORDAINED that the proposed Fiscal Year 2025 budget, as presented to the Board on June 4, 2024, and including amendments presented to the Board on June 18, 2024, is adopted and approved as the Fiscal Year 2025 Budget for Effingham County, Georgia. Said budget, which is on file with the Clerk of the Board of Commissioners, is adopted by reference and incorporated herein.

BE IT FURTHER ORDAINED that the several items of revenues, other financial resources, and sources of cash projected to be available as reflected in the Fiscal Year 2025 budget, together with the several amounts allocated for each fund for expenditures or expenses, are hereby approved at the line-item level and appropriated to the departments identified in each fund.

BE IT FURTHER ORDAINED that the legal level of control shall be set at the department level, and expenditures within each department shall not exceed the appropriations authorized by this budget,

BE IT FURTHER ORDAINED that the Board of Commissioners may amend the Fiscal Year 2025 budget so as to adapt to changing governmental needs during the budget period. Amendments shall be made as follows:

- (1) Any increase in appropriation above the legal level of control of the Board of Commissioners, whether accomplished through a change in anticipated revenues in any fund or through a transfer or re-assignment of appropriations, shall require the approval of the Board of Commissioners by ordinance or resolution. Appropriation increases are to be brought before the board at least quarterly. The Manager may effect changes within the personnel budget of one or more departments as long as there is no increase in the amount appropriated by the Board within those departments. The Manager may make changes in percentages of personnel charged between funds, hold positions unfilled and or use emergency hire funding in department 11 to appropriate funds to individual departments funded by the general fund and special funds.
- (2) Transfers of funds between funds and or expenditure appropriations within any fund below the legal level of control established by the Board of Commissioners

and or between county funds shall require only the approval of the Finance Director and County Manager; except that the Sheriff, Tax Commissioner, Magistrate Judge, Probate Court Judge, State Court Judge, Solicitor General, and Superior Court Clerk, as elected officials, may transfer or re-assign appropriations to their department within any expenditure category below the legal level of control upon written notice to the County Manager and Finance Director.

- (3) The Board of Commissioners directs and authorizes the County Manager and the Finance Director to record revenue and expenditures in accordance with Generally Accepted Accounting Principles and the standards of the Governmental Accounting Standards Board, and as prescribed by the State of Georgia Uniform Chart of Accounts, to increase revenue budgets to reflect receipts exceeding those budgeted, and to facilitate the movement of funds for the operation of county government.
- (4) The Board of Commissioners may amend the legal level of control to establish a more detailed level of budgetary control at any time during the budget period by ordinance or resolution.
- (5) The Board of Commissioners directs and authorizes the County Manager and the Finance Director to review and use forfeitures for the reduction of current expense and or repayment of errors.

BE IT FURTHER ORDAINED that no expenditure shall be made from funds appropriated by the Board of Commissioners except in accordance with all federal and state laws and regulations, and ordinances, resolutions, and policies adopted by the Board of Commissioners governing expenditures for capital improvements, goods, supplies, and services.

BE IT FURTHER ORDAINED that the vehicle fleet operated and insured by the County shall not exceed 273 vehicles, unless the Board of Commissioners authorizes the acquisition of vehicles over this limit. Heavy equipment such as motor graders do not count towards the fleet limit set by the Board of Commissioners. Ambulances and fire engines do count towards the fleet limit.

BE IT FURTHER ORDAINED that the personnel count of the Effingham County Board of Commissioners is set at 555.19 full-time equivalents (FTE) and the count shall not exceed this number unless authorized by the Board of Commissioners.

SO ORDAINED by the Effingham County Board of Commissioners this 18th day of June 2024

ATTEST:

Wesley Corbitt, Chairman

ATTEST:

Stephanie Johnson, County Clerk

FIRST READING:

June 4, 2024

SECOND READING:

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2025

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Introduction | 2025

Reader's Guide

This budget describes how the Effingham County Board of Commissioners plans to meet the needs of Effingham County residents and visitors, and provides a funding structure that is fiscally responsible. This budget is designed to allow for the effective management of governmental operations. This budget is presented in five sections:

Introduction

The Introduction provides descriptions of the composition of the County's government through boards, commissions, and committees and their general structure and organization.

General Fund

The General Fund includes budget overview, summaries, and departmental details of each County department funded by the County's General Fund. The General Fund comprises departments that rely on property tax revenue and provide services County-wide without regard to local or municipal boundaries.

Special Funds

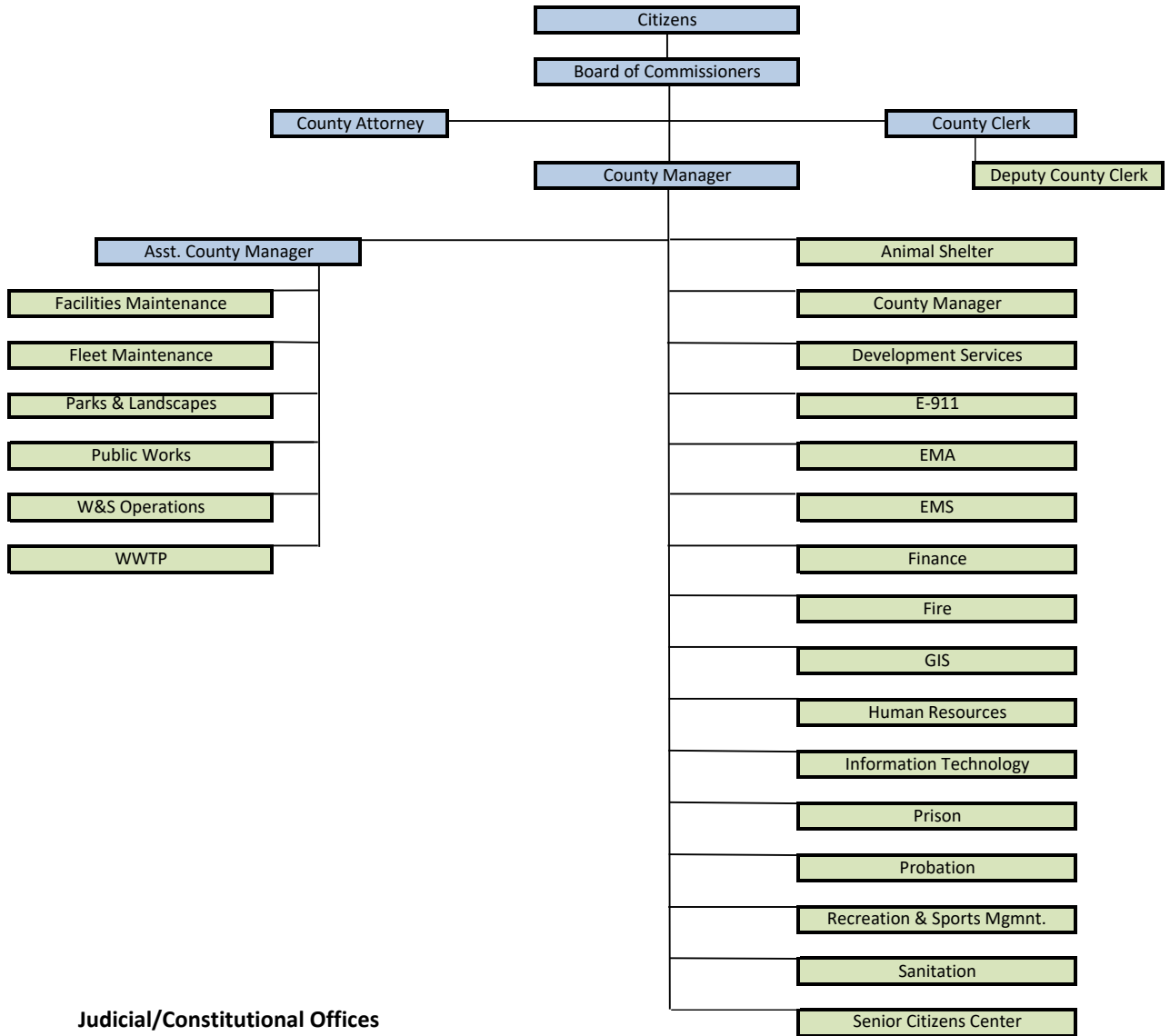
The Special Funds section also includes a budget overview, summary and departmental details of each County department that is funded by a Special Fund. These funds include enterprise funds and/or funds that have revenue that is used to directly provide a special governmental service. These services can be limited to unincorporated citizens only as municipalities may provide a duplicate service, examples include: Sanitation, Development Services, Fire Protection and a host of other such services.

Special Tax District

The Special Tax District includes a budget overview and summary detail for the budgeted allocation of Special Tax District revenue. The Special Tax District is a result of service delivery negotiations and agreements with the cities of Guyton, Rincon, and Springfield.

Effingham County Organizational Chart

Item XII. 2.



Judicial/Constitutional Offices

- | | |
|----------------------|-------------------|
| Coroner | District Attorney |
| Jail | Juvenile Court |
| Magistrate Court | Probate Court |
| Public Defender | Sheriff |
| State Court | Superior Court |
| Superior Court Clerk | Tax Commissioner |
| Solicitor | |

State Designated Boards/Offices

- Elections
- Tax Assessors

University of Georgia
Cooperative
Extension Agency

Department of Family
and Child Services

Georgia Forestry
Commission

Live Oak Library

Introduction - Boards & Committees | 2025

Boards, Committees, and Commissions

Aging Services Advisory Council CRC
Board of Elections
Board of Equalizations
Coastal Area District Development Authority
Coastal Georgia Resource Conservation
Communications Commission
Construction Board of Adjustments & Appeals
Department of Family and Children Services
Effingham County Family Connection Board
Gateway Community Services
Health Board
Historic Preservation Advisory Council CRC
Hospital Authority
Industrial Development Authority
Library Board
Middle Coastal Unified Development Authority
Planning Board
Recreation Board
The Savannah Harbor - Interstate 16 Corridor Joint Development Authority
Seacoast Workforce Development Board
South Coastal Regional MHMRSA Board
Southeast Georgia Regional IX EMS Council
Tax Assessor's Board
Transportation Board
Workforce Development Board
Veterans Park Board

Budget Summary								
	FY 2024 Requested	FY 2024 Adopted	FY 2025 Requested	FY 2025 Adopted	Diff 2024 / 2025 Adopted	FY 2025 Diff Request / Adopted	2024 / 2025 % Chg	
Expenditures								
Personnel	\$ 30,543,054.42	\$ 31,338,750.73	\$ 33,401,959.34	\$ 32,928,246.16	\$ 1,589,495.44	\$ (473,713.18)	5.07%	
Services	\$ 6,219,290.62	\$ 6,317,778.99	\$ 7,737,859.13	\$ 6,908,659.13	\$ 590,880.14	\$ (829,200.00)	9.35%	
Supplies	\$ 3,563,385.41	\$ 3,567,635.41	\$ 3,747,337.05	\$ 3,791,231.48	\$ 223,596.07	\$ 43,894.43	6.27%	
Capital	\$ 3,164,179.24	\$ 2,930,339.24	\$ 2,290,345.00	\$ 2,161,345.00	\$ (768,994.24)	\$ (129,000.00)	-26.24%	
Other	\$ 3,252,936.40	\$ 3,305,434.84	\$ 5,089,391.26	\$ 5,803,644.10	\$ 2,498,209.26	\$ 714,252.84	75.58%	
Transfer 911	\$ 402,720.35	\$ 402,720.35	\$ -	\$ -	\$ (402,720.35)	\$ -	-100.00%	
Transfer Drywaste Center	\$ 68,000.00	\$ 68,000.00	\$ 69,500.00	\$ 69,500.00	\$ 1,500.00	\$ -	2.21%	
Transfer to Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	
Total	\$ 47,213,566	\$ 47,930,660	\$ 52,336,392	\$ 51,662,626	\$ 3,731,966	\$ (673,766)	7.79%	
	FY 2023 Requested	FY 2023 Adopted	FY 2024 Requested	FY 2024 Adopted	Diff 2023 / 2024 Adopted	Diff 2023 / 2024 Diff Request / Adopted	2023 / 2024 % Chg	
Revenues								
Functional Revenues	\$ 8,410,262.90	\$ 8,410,262.90	\$ 8,835,462.99	\$ 8,835,462.99	\$ 425,200.09	\$ -	5.06%	
All Prop Tax & Prior	\$ 24,944,663.54	\$ 24,944,663.54	\$ 26,956,061.16	\$ 26,956,061.16	\$ 2,011,397.62	\$ -	8.06%	
Lost	\$ 13,042,450.41	\$ 13,042,450.41	\$ 12,061,322.10	\$ 12,061,322.10	\$ (981,128.31)	\$ -	-7.52%	
Other Revenues	\$ 2,042,260.00	\$ 2,042,260.00	\$ 2,382,377.00	\$ 2,382,377.00	\$ 340,117.00	\$ -	16.65%	
Fund Balance	\$ (508,977.29)	\$ (508,977.29)	\$ 1,427,402.62	\$ 1,427,402.62	\$ 1,936,379.91	\$ -	-380%	
Total	\$ 47,930,660	\$ 47,930,660	\$ 51,662,626	\$ 51,662,626	\$ 3,731,966	\$ -	7.79%	

Effingham County Budget - General Fund

Item XII. 2.

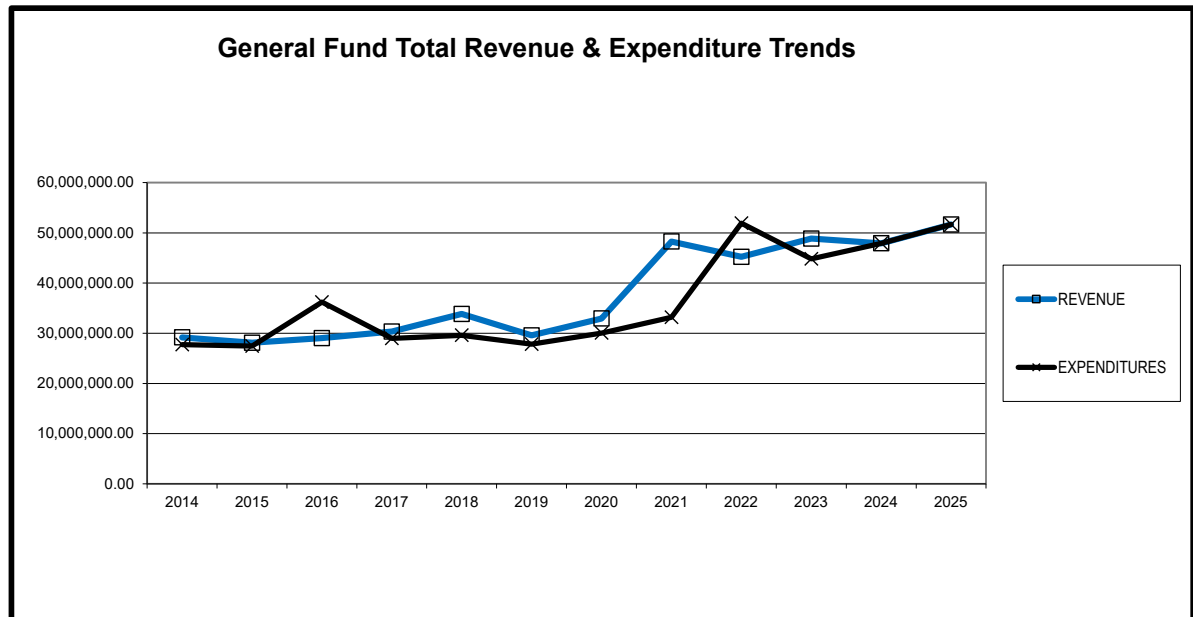
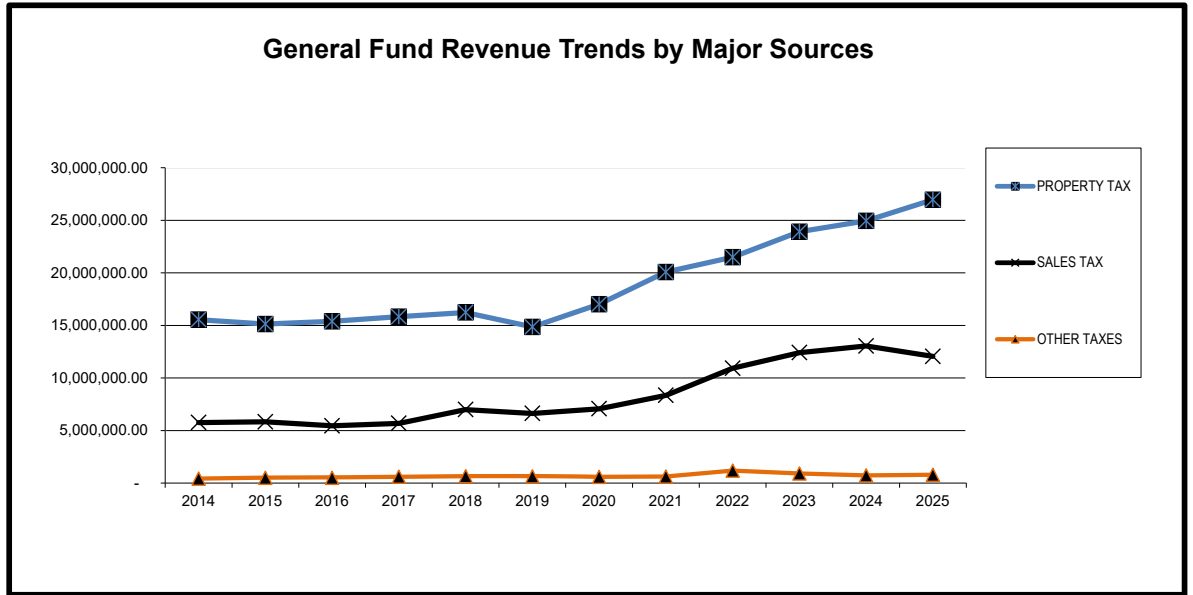
Expenditure Overview

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	%
Expenditure	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Change
Personnel	\$21,250,319.52	\$21,898,671.69	\$25,557,515.80	\$27,860,440.53	\$31,338,750.73	32,928,246.16	5.07%
Services	\$4,043,320.81	\$4,266,686.50	\$5,096,085.97	\$5,729,934.09	\$6,317,778.99	6,908,659.13	9.35%
Supplies	\$2,671,800.00	\$2,892,825.00	\$3,190,916.00	\$3,390,421.93	\$3,567,635.41	3,791,231.48	6.27%
Capital	\$630,000.00	\$1,215,000.00	\$3,628,443.60	\$5,186,260.00	\$2,930,339.24	2,161,345.00	-26.24%
Other	\$1,326,289.26	\$1,142,892.08	\$2,852,483.24	\$2,855,162.24	\$3,305,434.84	5,803,644.10	75.58%
Transfer 911	\$23,207.46	\$0.00	\$191,013.22	\$352,398.26	\$402,720.35	-	-100.00%
Transfer Drywaste Center	\$66,000.00	\$64,100.00	\$65,490.00	\$67,687.00	\$68,000.00	69,500.00	2.21%
Transfer Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	n/a
Total	\$30,010,937	\$31,480,175	\$40,581,948	\$45,442,304	\$47,930,660	\$51,662,626	7.79%

Revenue Overview

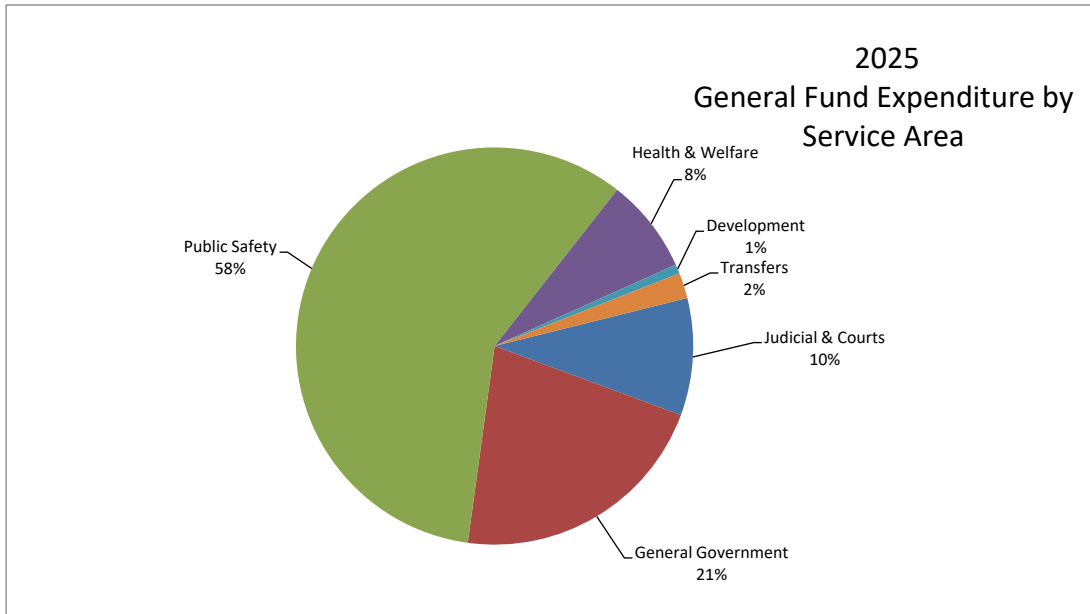
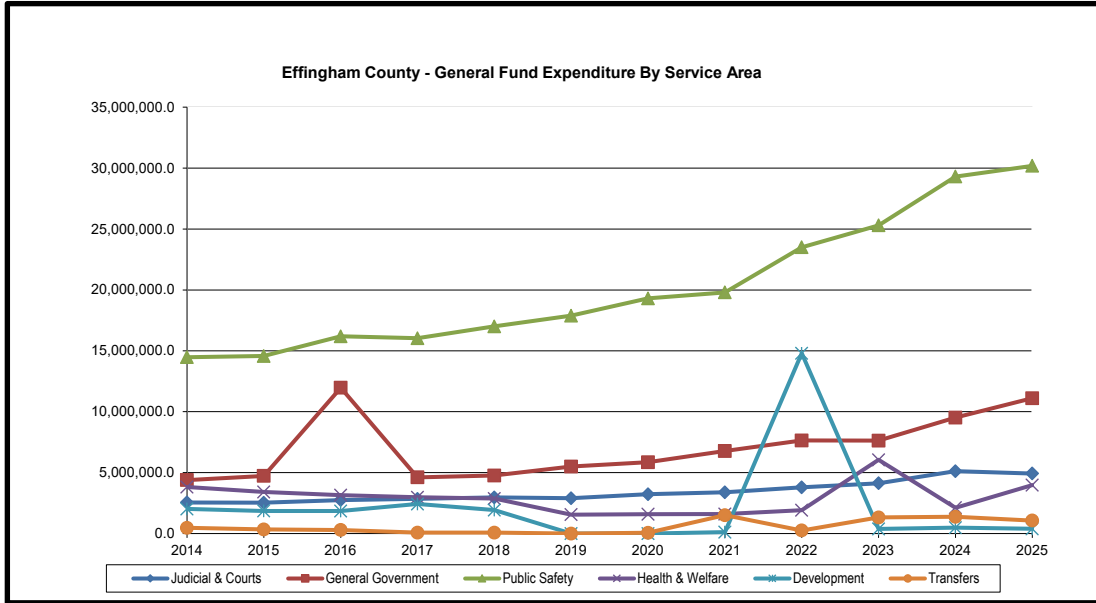
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	%
Revenues	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Change
Functional Revenues	\$6,699,387.67	\$7,228,794.03	\$7,559,786.94	\$7,312,358.97	\$ 8,410,262.90	\$ 8,835,462.99	5.06%
Property Tax & Prior PT	\$15,377,446.16	\$16,044,099.72	\$20,613,689.37	\$22,849,172.26	\$ 24,944,663.54	\$ 26,956,061.16	8.06%
Lost	\$6,585,970.55	\$6,157,230.61	\$7,520,999.01	\$10,697,828.34	\$ 13,042,450.41	\$ 12,061,322.10	-7.52%
Other Revenues	\$1,114,768.80	\$1,024,569.76	\$3,806,727.09	\$1,710,811.03	\$ 2,042,260.00	\$ 2,382,377.00	16.65%
Fund Balance	\$233,363.91	\$1,025,481.14	\$1,080,745.41	\$2,872,133.45	\$ (508,977.29)	\$ 1,427,402.62	-380.45%
Total	\$30,010,937	\$31,480,175	\$40,581,948	\$45,442,304	\$47,930,660	\$51,662,626	7.79%

Effingham County Graphical Review of Revenues and Current Projections
 2023 and prior are actuals. 2024 and 2025 are budget figures



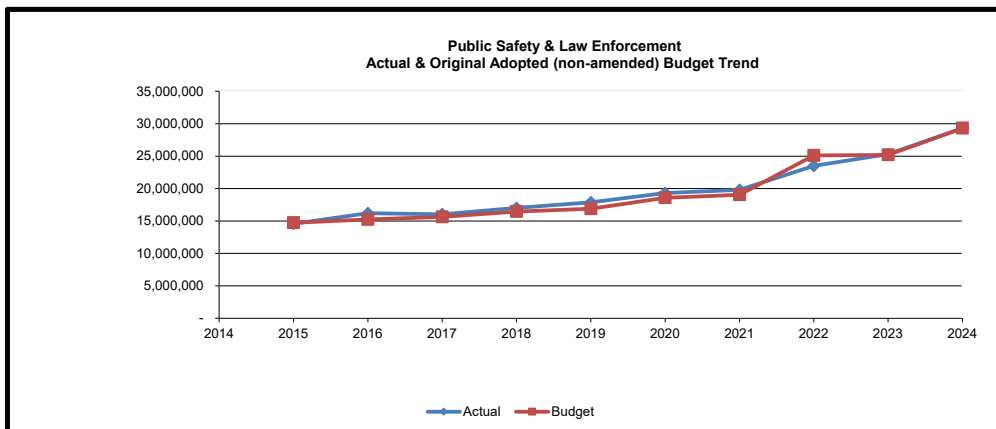
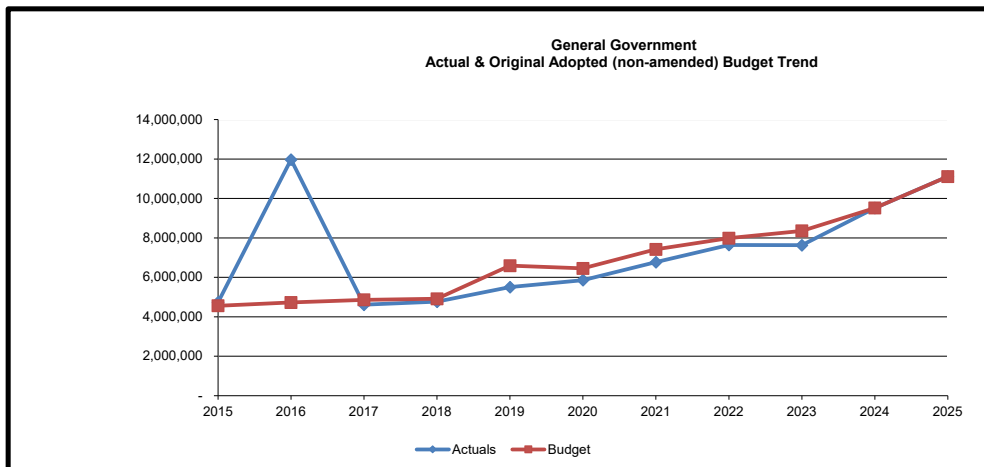
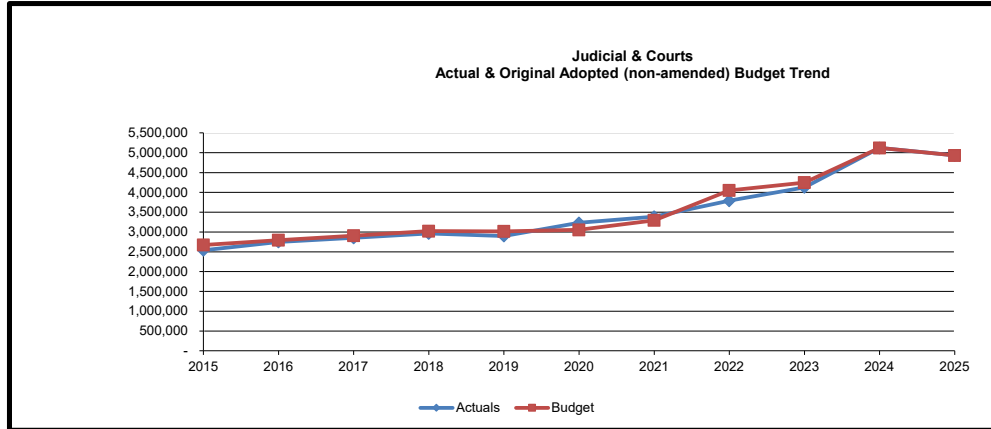
Effingham County Graphical Review of Actual Expenditures & Adopted

2023 and prior are actuals. 2024 and 2025 are budget figures



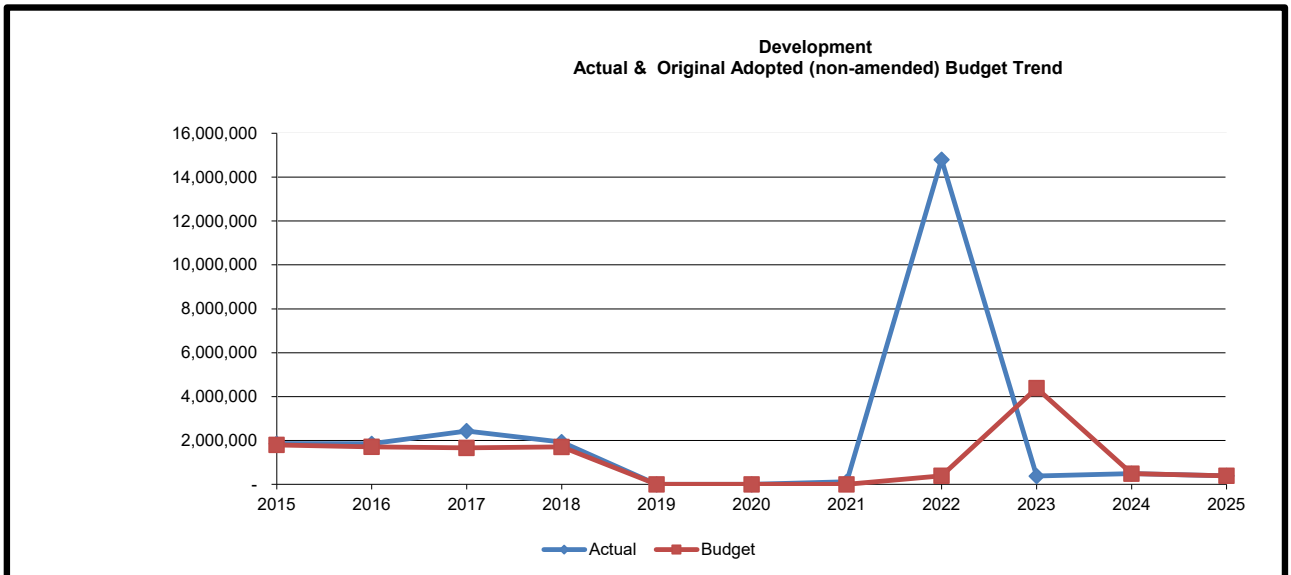
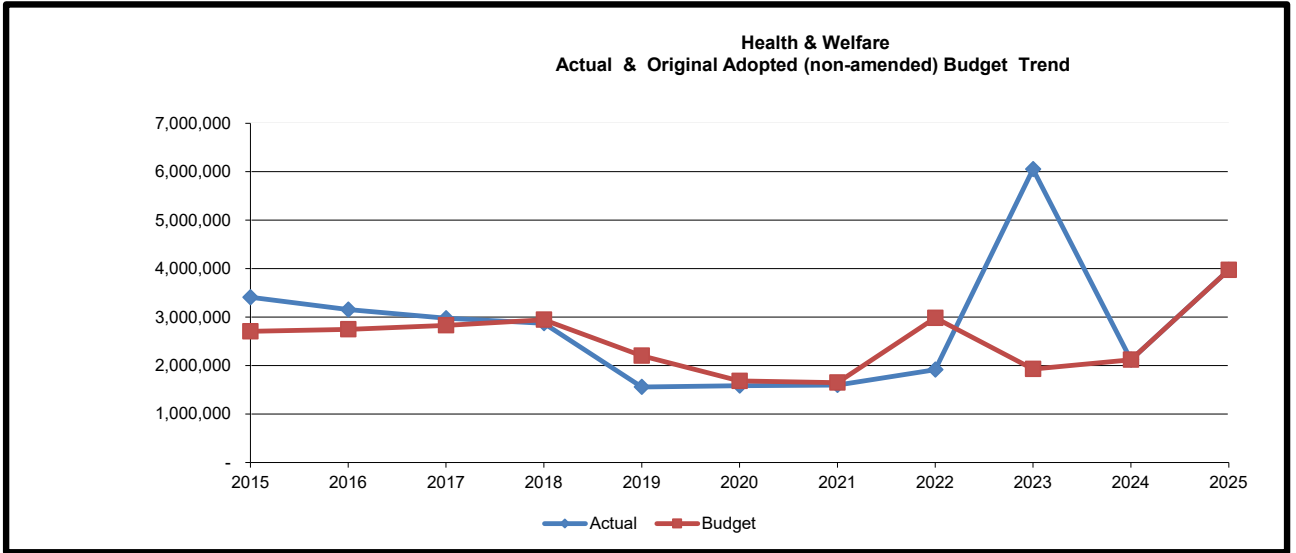
Graphical View - Actual & Budget Trends | 2025

Effingham County Review of General Fund Actual & Budget Trends By Service Area



Graphical View - Actual & Budget Trends

Effingham County Review of General Fund Actual & Budget Trends By Service Category Continued

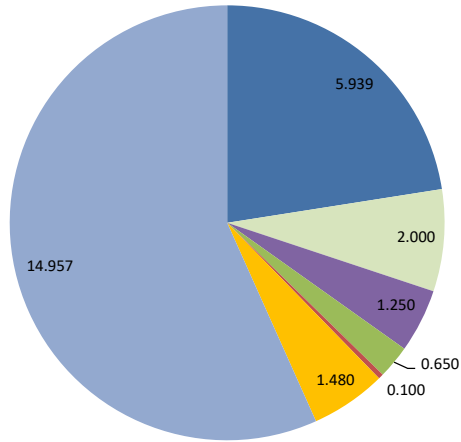


Previous Millage Breakdown

FY 2024 Unincorporated Residents' Millage

County M&O	5.939
Roads	1.250
Recreation	0.650
Parks	0.100
Hospital	1.480
sub total	9.419

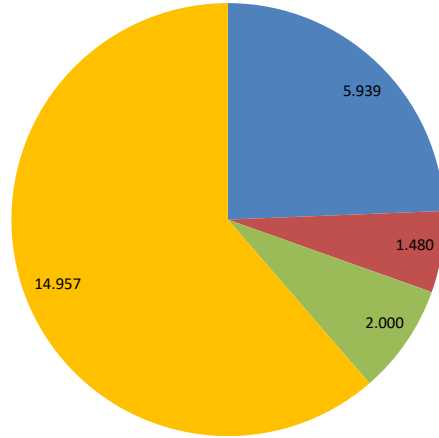
- County M&O
- IDA
- County Roads
- County Recreation
- County Parks
- Hospital
- School M&O



FY 2024 Rincon Residents' Millage

County M&O	5.939
Hospital	1.480
sub total	7.419

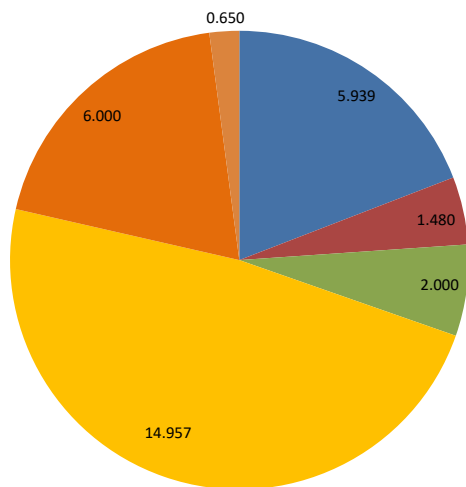
- County M&O
- Hospital
- IDA
- School M&O



FY 2024 Springfield Residents' Millage

County M&O	5.939
Recreation	0.650
Hospital	1.480
sub total	8.069

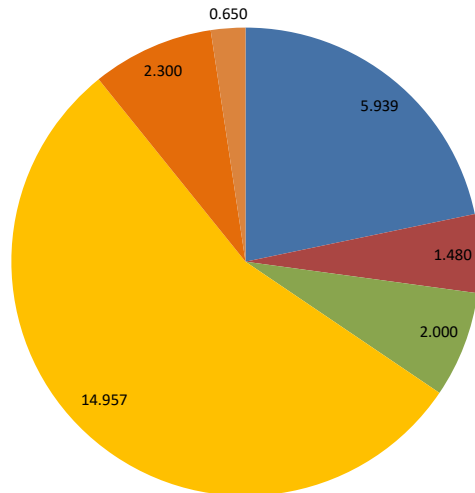
- County M&O
- Hospital
- IDA
- School M&O
- City
- County Recreation



FY 2024 Guyton Residents' Millage

County M&O	5.939
Hospital	1.480
Recreation	0.650
sub total	8.069

- County M&O
- Hospital
- IDA
- School M&O
- City
- County Recreation



FY 2025 Budgeted Millage

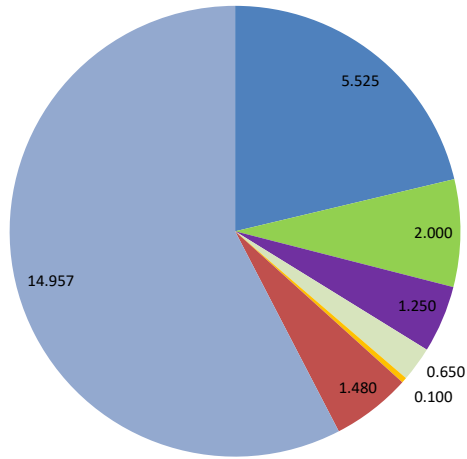
School, Cities, and IDA rates are shown at last year's value

millage rates shown here are estimates used for budget construction, actual millage rates are determined later

FY 2025 Unincorporated Residents' Millage

County M&O	5.525
Roads	1.250
Recreation	0.650
Parks	0.100
Hospital	1.480
sub total	9.005

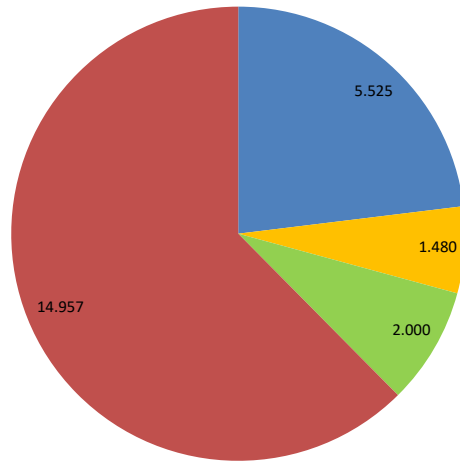
- County M&O
- IDA
- County Roads
- County Recreation
- County Parks
- Hospital
- School M&O



FY 2025 Rincon Residents' Millage

County M&O	5.525
Hospital	1.480
sub total	7.005

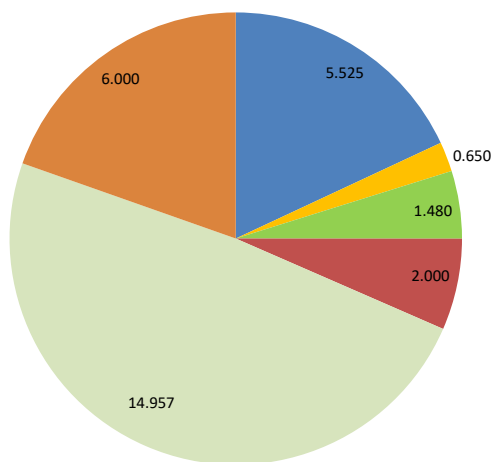
- County M&O
- Hospital
- IDA
- School M&O



FY 2025 Springfield Residents' Millage

County M&O	5.525
County Recreation	0.650
Hospital	1.480
sub total	7.655

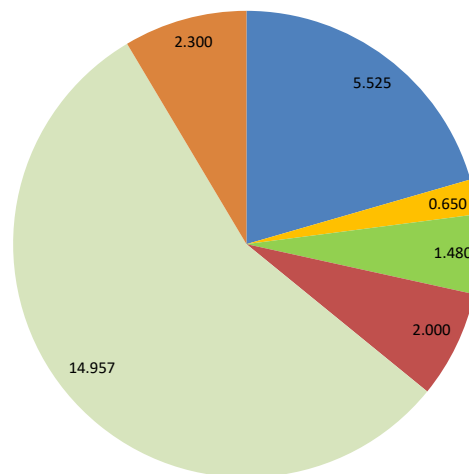
- County M&O
- County Recreation
- Hospital
- IDA
- School M&O
- City



FY 2025 Guyton Residents' Millage

County M&O	5.525
County Recreation	0.650
Hospital	1.480
sub total	7.655

- County M&O
- County Recreation
- Hospital
- IDA
- School M&O
- City



Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
003	Solicitor's Office	Office furniture set	5,000	5,000	General Fund	100-2301-003-54-2501
005	Clerk of Court	Vehicle, 1 new additional SUV	40,000	-	General Fund	100-2150-005-54-9999
008	Elections	ImageCast X Kits - Dominion Voting	87,515	87,515	General Fund	100-1410-008-54-2501
008	Elections	Ballot Catching System - Dominion Voting	6,772	6,772	General Fund	100-1410-008-54-2501
008	Elections	Renovate space for elections and registration offices and storage	1,499,215	1,499,215	SPLOST - 2021 Bond	322-1410-322-54-1303
016	Prison	Utility trailer 5x10, 3 trailers	7,350	7,350	General Fund	100-3420-016-54-2502
016	Prison	Commercial Dishwasher	7,216	7,216	General Fund	100-3420-016-54-9999
016	Prison	Electronic Gate System	10,000	10,000	SPLOST - 2021 Bond	322-1510-322-54-2504
017	Sheriff's Office	Training Building & Magistrate Court complex phase 1	2,400,000	2,400,000	SPLOST - 2021	322-3310-322-54-1318
017	Sheriff's Office	Computer purchases/upgrades	20,000	20,000	General Fund	100-3310-017-54-2502
017	Sheriff's Office	Sheriff's Office storage building	100,000	100,000	SPLOST - 2021	322-3310-322-54-1309
019	EMS	Ambulances, 2 carried over from prior fiscal years	522,792	522,792	General Fund	100-3601-019-54-2201
019	EMS	Ambulances, 3 carried over from prior fiscal years	822,792	822,792	SPLOST - 2021 Bond	322-3601-322-54-2200
019	EMS	Ambulance remounts, 2 remounts	360,000	360,000	SPLOST - 2017	321-3600-041-54-2202
019	EMS	Remodel Site #2 & Site #4	32,000	32,000	General Fund	100-3601-019-54-1210
019	EMS	Furniture & bed replacements, multiple stations	8,000	8,000	General Fund	100-3601-019-54-2502
019	EMS	Laptop & computer upgrades	43,000	43,000	General Fund	100-3601-019-54-2502
019	EMS	Power load systems & kits, 5	144,700	144,700	General Fund	100-3601-019-54-2502
019	EMS	Rincon EMS station	400,000	400,000	SPLOST - 2021 Bond	322-3601-322-54-1305
020	EMA	Emergency operations center and Effingham EMA office	1,831,000	1,831,000	SPLOST - 2021 Bond	322-3800-322-54-1304
021	Facilities Maintenance	Energy Efficiency Upgrades (HVAC, LED lighting)	100,000	100,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Judicial Complex Re-Key	30,000	30,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Administrative complex and parking lot expansion	3,317,000	3,317,000	SPLOST - 2021 Bond	322-1565-322-54-1308
021	Facilities Maintenance	E911 dispatch flooring replacement	15,000	15,000	E911	215-3800-035-54-2502
021	Facilities Maintenance	EMS site #1 flooring replacement	20,000	20,000	General Fund	100-3601-019-54-1210
021	Facilities Maintenance	EMS site #4 bay door replacement	6,500	-	General Fund	100-3601-019-54-2502
021	Facilities Maintenance	Furniture replacement, multiple buildings	575,000	575,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Generator replacement, south communications tower	50,000	50,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Central School renovations	1,000,000	1,000,000	SPLOST - 2021	322-1565-322-54-1316
021	Facilities Maintenance	Renovate space for social services	1,500,000	1,500,000	SPLOST - 2021 Bond	322-5460-322-54-1302
021	Facilities Maintenance	Renovate space for Juvenile Court and Victim Witness services	1,300,000	1,300,000	SPLOST - 2021	322-2600-322-54-1307
021	Facilities Maintenance	Expand judicial parking	543,718	543,718	SPLOST - 2021 Bond	322-2150-322-54-1200
021	Facilities Maintenance	Renovate space for Juvenile Justice services	170,782	170,782	SPLOST - 2021	322-2600-322-54-1310
021	Facilities Maintenance	Historic courthouse audio and video upgrades	200,000	200,000	SPLOST - 2021	322-2150-322-54-2503
021	Facilities Maintenance	Safety, security, and technology upgrades for county-wide services	990,000	990,000	SPLOST - 2021 Bond	322-1510-322-54-2504
022	Animal Shelter	Kennel replacements	25,000	as needed	General Fund	100-3910-022-54-2502
022	Animal Shelter	Commercial washer & dryer	6,000	6,000	General Fund	100-3910-022-54-2502
022	Animal Shelter	Expand and renovate animal shelter	1,500,000	1,500,000	SPLOST - 2021	322-3910-322-54-1300
025	Public Works (Roads)	Equipment trailer	14,000	14,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Harrows	3,000	3,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Hydroseeder	6,000	6,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Wood chipper	40,000	40,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Bridge & cross drain repairs/replacements	200,000	200,000	SPLOST - 2017	321-4207-037-54-1415
025	Public Works (Roads)	Vehicles, 2 to replace existing vehicles. 1 reg duty & 1 heavy duty	130,000	130,000	Special Tax District	270-4205-025-54-2201
025	Public Works (Roads)	Self-propelled brush cutting machine	300,000	300,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Dump truck	190,000	190,000	Special Tax District	270-4205-025-54-2502

Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
025	Public Works (Roads)	Ash Road Repairs Option 1	1,008,000	1,008,000	SPLOST - 2021	322-4208-3
025	Public Works (Roads)	Stillwell Bridge	140,000	-	SPLOST - 2017	321-4207-07-54-1219
028	UGA Extension Office	Vehicle, 1 new additional SUV	40,000	40,000	General Fund	100-7130-028-54-2201
028	UGA Extension Office	Building enhancements & storage	35,000	-	General Fund	100-7130-028-54-1210
028	UGA Extension Office	Vehicle, 1 replacement van, 15 passenger	40,000	40,000	General Fund	100-7130-028-54-2201
028	UGA Extension Office	Renovate space for UGA Extension Office and 4-H	1,500,000	1,500,000	SPLOST - 2021	322-7130-322-54-1301
029	Recreation	Recreation offices added to CEM gym	2,069,300	2,069,300	SPLOST - 2021	322-6110-322-54-1313
029	Recreation	Vehicle, 1 new additional	45,000	-	Special Tax District	270-6110-029-54-9999
029	Recreation	Soccer goals	5,760	5,760	Special Tax District	270-6110-029-54-2502
029	Recreation	Storage building at CEM	70,000	-	SPLOST - 2021	322-6110-322-54-1313
029	Recreation	Pitching machines, 5 new	10,000	10,000	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Reddick Field repairs - home plate circle, batter area, catcher area, turf	28,000	28,000	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Pressure washer trailer	32,000	32,000	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Tractor with loader, forks	92,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Trailer for tractor	23,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Zero-turn mowers, 2 replacements	22,000	22,000	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Small sprayer	23,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Equipment building at Sandhill Park	50,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	CEM offices added to building	60,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Robotic field painter	43,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Park accessories - trash cans, picnic tables, etc	50,000	15,000	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Gator - pro model with top dresser, used	35,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	CEM add-on storage and wash-down area	35,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Sod cutter	7,500	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Trailer for landscapers	5,000	5,000	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Lightning protection warning system, Sandhill Park	25,000	25,000	SPLOST - 2021	322-6110-322-54-1319
030	Parks and Landscape	Vehicles, 2 new additional for new crew leader positions	90,000	90,000	Special Tax District	270-4205-025-54-9999
030	Parks and Landscape	Tommy Long Landing bathrooms rebuild	300,000	300,000	SPLOST - 2021	322-6110-322-54-1320
030	Parks and Landscape	Clarence E. Morgan Complex phase 2 design	3,000,000	3,000,000	SPLOST - 2021	322-6110-322-54-1201
030	Parks and Landscape	Atlas Park (name pending)	1,900,000	1,900,000	SPLOST - 2017	321-4250-047-54-1000
030	Parks and Landscape	Meldrim Park	250,000	250,000	SPLOST - 2021	322-6110-322-54-1322
030	Parks and Landscape	Hwy 119 park improvements	250,000	250,000	SPLOST - 2021	322-6110-322-54-1203
030	Parks and Landscape	Lights at recreation Hwy 119 complex	300,000	300,000	SPLOST - 2021	322-6110-322-54-1323
030	Parks and Landscape	Clyo Community Center & park	750,000	750,000	SPLOST - 2021	322-6110-322-54-1314
030	Parks and Landscape	Pineora Park	500,000	500,000	SPLOST - 2021	322-6110-322-54-1318
030	Parks and Landscape	Sandhill Park	200,000	200,000	SPLOST - 2021	322-6110-322-54-1319
030	Parks and Landscape	Baker Park	2,500,000	2,500,000	SPLOST - 2021	322-6110-322-54-1324
030	Parks and Landscape	Boat ramp upgrades	800,000	-	Special Tax District	270-4205-025-54-2502
035	E911	E911 technology and infrastructure upgrades	200,000	200,000	SPLOST - 2021	322-3800-322-54-2500
037	SPLOST Roads	Effingham Parkway & roundabouts engineering	2,500,000	2,500,000	SPLOST - 2021	322-4208-322-54-1409
047	SPLOST Drainage	Westwood Heights drainage	1,166,000	1,166,000	SPLOST - 2017	321-4250-047-54-2512
053	Probation	Renovate space for Probation services	152,014	152,014	SPLOST - 2021 Bond	322-3450-322-54-1311
055	FIRE	Honey Ridge temporary fire station relocation	15,000	-	Fire & Rescue	271-3510-055-54-1210
055	FIRE	Turnout gear annual replacement, 40 sets	190,000	190,000	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Ebenezer & Blandford stations rehab	400,000	400,000	Fire & Rescue	271-3510-055-54-1210
055	FIRE	Hose/nozzle/equipment annual replacement	40,000	40,000	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Hazardous materials equipment/special equipment annual replacements	13,500	13,500	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Clyo Fire Station repair/rehab	150,000	150,000	Fire & Rescue	271-3510-055-54-1004

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Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
055	FIRE	Jaws of Life replacement	65,000	65,000	Fire & Rescue	271-3510-055-54-9999
055	FIRE	Vehicle, 1 new addition, 3/4 ton truck	65,000	-	Fire & Rescue	271-3510-055-54-9999
055	FIRE	Furniture replacement	15,000	-	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Training Center classroom repair	45,000	-	Fire & Rescue	271-3510-055-54-1210
058	Coroner	Morgue trailer, 20-24 body capacity with hoist, generator,& wifi monitoring	106,000	100,000	SPLOST - 2021	322-3700-322-54-2502
061	WWTP	Lab equipment washer	15,000	15,000	WWTP	505-4320-061-54-2501
061	WWTP	Influent sampler refrigerator	10,000	10,000	WWTP	505-4320-061-54-2501
061	WWTP	Pumps, motors, actuators	75,000	75,000	WWTP	505-4320-061-54-2501
061	WWTP	Utility vehicle, Gator-type, used	14,200	11,000	WWTP	505-4320-061-54-2501
061	WWTP	Septage station	135,000	-	WWTP	505-4320-061-54-2501
061	WWTP	New wastewater treatment plant 2.0 MGD	20,000,000	20,000,000	SPLOST - 2021	322-4441-322-54-1400
070	Board of Equalization	iPads	7,500	-	General Fund	100-2900-070-54-2502
105	Water & Sewer	Sanitary force main - Hodgeville to WWTP	6,800,000	6,800,000	ARPA Funds	231-4441-231-54-1403
105	Water & Sewer	Sewer line - Blue Jay Rd	4,000,000	4,000,000	SPLOST - 2021	322-4441-322-54-1401
105	Water & Sewer	Hodgeville lift station upgrades	500,000	500,000	SPLOST - 2017	321-4420-100-54-1411
105	Water & Sewer	Park West upgrades or regional station	3,500,000	2,000,000	SPLOST - 2021	322-4441-322-54-1402
105	Water & Sewer	Lift station repairs	175,000	175,000	SPLOST - 2017	321-4420-100-54-2501
105	Water & Sewer	Well Repairs	80,000	80,000	Water & Sewer	505-4441-105-54-2502
105	Water & Sewer	Sewer collection system repairs	250,000	250,000	Water & Sewer	505-4441-105-54-1407
105	Water & Sewer	Water distribution system repairs	70,000	70,000	Water & Sewer	505-4441-105-54-1406
105	Water & Sewer	Facility Fence Repairs	75,000	75,000	Water & Sewer	505-4441-105-54-2502
105	Water & Sewer	Vehicle, 1 new additional, utility body	65,000	-	Water & Sewer	505-4441-105-54-9999
136	IT	Windows 11 Laptop Refresh	70,000	70,000	General Fund	100-1535-136-54-2503
136	IT	Windows 11 PC Refresh	50,000	50,000	General Fund	100-1535-136-54-2503
136	IT	Monitor Refresh	40,000	40,000	General Fund	100-1535-136-54-2503
136	IT	Network Switch Replacement	115,000	115,000	General Fund	100-1535-136-54-2503
136	IT	Server Infrastructure and Storage Upgrades	110,000	110,000	General Fund	100-1535-136-54-2503
136	IT	2025 PC UPS Refresh	11,000	11,000	General Fund	100-1535-136-54-2503
136	IT	2025 Rack UPS Refresh	20,000	20,000	General Fund	100-1535-136-54-2503
136	IT	Printer Refresh	15,000	as needed	General Fund	100-1535-136-54-2503
322	SPLOST - 2021	Public Works master plan & construction	3,000,000	3,000,000	SPLOST - 2021	322-4208-322-54-1321
322	SPLOST - 2021	Sewer line - Springfield - feasibility study	500,000	500,000	SPLOST - 2021	322-4441-322-54-1403
322	SPLOST - 2021	Transportation master plan	266,000	266,000	SPLOST - 2021	322-4208-322-54-1407
322	SPLOST - 2021	Safe Streets 4 All (SS4A) project	250,000	250,000	SPLOST - 2021	322-4208-322-54-1406
322	SPLOST - 2021	LMIG 2025 estimated contribution	400,000	400,000	SPLOST - 2021	322-4208-322-54-1405
335	TSPLOST - 2020	Gateway Parkway extension design	300,000	300,000	TSPLOST - 2020	335-4206-335-54-1445
335	TSPLOST - 2020	Right of way drainage improvements	348,965	348,965	TSPLOST - 2020	335-4206-335-54-1403
335	TSPLOST - 2020	Corinth Church Rd	100,000	100,000	TSPLOST - 2020	335-4206-335-54-1410
335	TSPLOST - 2020	Blue Jay Turn Lanes @ Midland Road	404,495	404,495	TSPLOST - 2020 bond	335-4206-335-54-1429
335	TSPLOST - 2020	Courthouse Road Ext & Midland Road Intersection	200,000	200,000	TSPLOST - 2020	335-4206-335-54-1430
335	TSPLOST - 2020	Courthouse Road at McCall Realignment of Intersection	408,450	408,450	TSPLOST - 2020 bond	335-4206-335-54-1431
335	TSPLOST - 2020	Goshen Road Widening from SR21 to Hodgeville Road (3.5 miles)	5,492,834	5,492,834	TSPLOST - 2020 bond	335-4206-335-54-1432
335	TSPLOST - 2020	Hodgeville Rd@ Blue Jay turn lanes	946,455	946,455	TSPLOST - 2020 bond	335-4206-335-54-1433
335	TSPLOST - 2020	Hodgeville Rd @ Goshen turn lanes	457,555	457,555	TSPLOST - 2020 bond	335-4206-335-54-1434
335	TSPLOST - 2020	Hodgeville Rd @ Kolic Helmey turn lanes	888,855	888,855	TSPLOST - 2020 bond	335-4206-335-54-1435
335	TSPLOST - 2020	McCall Rd @ Little McCall Rd turn lanes	512,916	512,916	TSPLOST - 2020 bond	335-4206-335-54-1437
335	TSPLOST - 2020	Midland Rd @ Hwy 30 turn lanes	419,495	419,495	TSPLOST - 2020 bond	335-4206-335-54-1438
335	TSPLOST - 2020	Old River Road @ Hwy 80 Intersection	866,675	866,675	TSPLOST - 2020 bond	335-4206-335-54-1440

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Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
335	TSPLOST - 2020	Hodgeville Road resurfacing from Blue Jay to County limit (4.8 miles)	1,522,435	1,522,435	TSPLOST - 2020 bond	335-4206-335-1444
335	TSPLOST - 2020	Effingham East-West Connector Planning:	500,000	500,000	TSPLOST - 2020 bond	335-4206-335-1444
337	TSPLOST - 2023	Blue Jay Rd resurfacing	1,300,000	1,300,000	TSPLOST - 2023 bond	337-4209-337-54-1400
337	TSPLOST - 2023	Old River Rd resurfacing	2,000,000	2,000,000	TSPLOST - 2023 bond	337-4209-337-54-1401
337	TSPLOST - 2023	Meldrim Neighborhood resurfacing	1,750,000	1,750,000	TSPLOST - 2023 bond	337-4209-337-54-1402
337	TSPLOST - 2023	Neighborhood resurfacing	1,200,000	1,200,000	TSPLOST - 2023 bond	337-4209-337-54-1403
337	TSPLOST - 2023	Central Ave resurfacing	1,300,000	1,300,000	TSPLOST - 2023 bond	337-4209-337-54-1404
337	TSPLOST - 2023	Conaway Rd resurfacing	175,000	175,000	TSPLOST - 2023 bond	337-4209-337-54-1405
337	TSPLOST - 2023	Holly Dr resurfacing	100,000	100,000	TSPLOST - 2023 bond	337-4209-337-54-1406
337	TSPLOST - 2023	Honey Ridge Rd resurfacing	900,000	900,000	TSPLOST - 2023 bond	337-4209-337-54-1407
337	TSPLOST - 2023	Pine St resurfacing	200,000	200,000	TSPLOST - 2023 bond	337-4209-337-54-1408
337	TSPLOST - 2023	Red Bud Rd resurfacing	75,000	75,000	TSPLOST - 2023 bond	337-4209-337-54-1409
337	TSPLOST - 2023	Roebing Rd resurfacing	800,000	800,000	TSPLOST - 2023 bond	337-4209-337-54-1410
337	TSPLOST - 2023	S Laurel Cir resurfacing	175,000	175,000	TSPLOST - 2023 bond	337-4209-337-54-1411
337	TSPLOST - 2023	Stagecoach Ave resurfacing	150,000	150,000	TSPLOST - 2023 bond	337-4209-337-54-1412
337	TSPLOST - 2023	Wesley Dr resurfacing	75,000	75,000	TSPLOST - 2023 bond	337-4209-337-54-1413
337	TSPLOST - 2023	Zeigler Rd resurfacing	725,000	725,000	TSPLOST - 2023 bond	337-4209-337-54-1414
337	TSPLOST - 2023	Zittrouer Rd resurfacing	1,000,000	1,000,000	TSPLOST - 2023 bond	337-4209-337-54-1415
337	TSPLOST - 2023	Midland Rd resurfacing	300,000	300,000	TSPLOST - 2023 bond	337-4209-337-54-1416
337	TSPLOST - 2023	McCall Rd resurfacing	4,000,000	4,000,000	TSPLOST - 2023 bond	337-4209-337-54-1417
337	TSPLOST - 2023	Blue Jay Rd resurfacing	2,800,000	2,800,000	TSPLOST - 2023 bond	337-4209-337-54-1418
337	TSPLOST - 2023	Goshen Hills Neighborhood resurfacing	1,500,000	1,500,000	TSPLOST - 2023 bond	337-4209-337-54-1419
337	TSPLOST - 2023	Neighborhood resurfacing	2,500,000	2,500,000	TSPLOST - 2023 bond	337-4209-337-54-1420
337	TSPLOST - 2023	Crystal Dr resurfacing	250,000	250,000	TSPLOST - 2023 bond	337-4209-337-54-1421
337	TSPLOST - 2023	Golden Dr resurfacing	325,000	325,000	TSPLOST - 2023 bond	337-4209-337-54-1422
337	TSPLOST - 2023	Stillwell-Clyo Rd resurfacing	2,200,000	2,200,000	TSPLOST - 2023 bond	337-4209-337-54-1423
337	TSPLOST - 2023	Fourth St resurfacing	400,000	400,000	TSPLOST - 2023 bond	337-4209-337-54-1424
337	TSPLOST - 2023	Hunters Chase Neighborhood resurfacing	500,000	500,000	TSPLOST - 2023 bond	337-4209-337-54-1425
337	TSPLOST - 2023	Lower Ferry Rd resurfacing	600,000	600,000	TSPLOST - 2023 bond	337-4209-337-54-1426
337	TSPLOST - 2023	Old Dixie Hwy S resurfacing	1,000,000	1,000,000	TSPLOST - 2023 bond	337-4209-337-54-1427
337	TSPLOST - 2023	Old Louisville Rd resurfacing	2,100,000	2,100,000	TSPLOST - 2023 bond	337-4209-337-54-1428
337	TSPLOST - 2023	Springfield-Egypt Rd resurfacing	3,000,000	3,000,000	TSPLOST - 2023 bond	337-4209-337-54-1429
337	TSPLOST - 2023	Union Springs Road resurfacing	1,300,000	1,300,000	TSPLOST - 2023 bond	337-4209-337-54-1430
337	TSPLOST - 2023	Tuckasee King Rd resurfacing	275,000	275,000	TSPLOST - 2023 bond	337-4209-337-54-1431
337	TSPLOST - 2023	Anza Ln resurfacing	125,000	125,000	TSPLOST - 2023 bond	337-4209-337-54-1432
337	TSPLOST - 2023	Aqueduct Dr resurfacing	100,000	100,000	TSPLOST - 2023 bond	337-4209-337-54-1433
337	TSPLOST - 2023	Benjamin-Gnann Rd resurfacing	1,200,000	1,200,000	TSPLOST - 2023 bond	337-4209-337-54-1434
337	TSPLOST - 2023	Courthouse Rd resurfacing	900,000	900,000	TSPLOST - 2023 bond	337-4209-337-54-1435
337	TSPLOST - 2023	Saratoga Dr resurfacing	100,000	100,000	TSPLOST - 2023 bond	337-4209-337-54-1436
337	TSPLOST - 2023	McCall Rd resurfacing	3,300,000	3,300,000	TSPLOST - 2023 bond	337-4209-337-54-1437
337	TSPLOST - 2023	Blue Jay Rd resurfacing	850,000	850,000	TSPLOST - 2023 bond	337-4209-337-54-1438
337	TSPLOST - 2023	Rahn Station Rd resurfacing	2,000,000	2,000,000	TSPLOST - 2023 bond	337-4209-337-54-1439
337	TSPLOST - 2023	Stillwell-Clyo Rd resurfacing	2,000,000	2,000,000	TSPLOST - 2023 bond	337-4209-337-54-1440
337	TSPLOST - 2023	Greystone Neighborhood resurfacing	850,000	850,000	TSPLOST - 2023 bond	337-4209-337-54-1441
337	TSPLOST - 2023	Neighborhood resurfacing	1,400,000	1,400,000	TSPLOST - 2023 bond	337-4209-337-54-1442
337	TSPLOST - 2023	Barney Rd resurfacing	150,000	150,000	TSPLOST - 2023 bond	337-4209-337-54-1443
337	TSPLOST - 2023	Chimney Rd resurfacing	900,000	900,000	TSPLOST - 2023	337-4209-337-54-1444
337	TSPLOST - 2023	Nellie Rd resurfacing	400,000	400,000	TSPLOST - 2023	337-4209-337-54-1445

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Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
337	TSPLOST - 2023	Woodland Dr resurfacing	200,000	200,000	TSPLOST - 2023	337-4209-337-54-1447
337	TSPLOST - 2023	Old Augusta/General intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1448
337	TSPLOST - 2023	Old Augusta/Estes intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1448
337	TSPLOST - 2023	Old Augusta/Logistics intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1449
337	TSPLOST - 2023	Old Augusta/CowanNorth intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1450
337	TSPLOST - 2023	Old Augusta/Chimney Rd intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1451
337	TSPLOST - 2023	SR 21/Goshen Ext intersection improvement	1,400,000	1,400,000	TSPLOST - 2023	337-4209-337-54-1452
337	TSPLOST - 2023	SR2 I/Commerce intersection improvement	300,000	300,000	TSPLOST - 2023	337-4209-337-54-1453
337	TSPLOST - 2023	Other resurfacing	1,004,000	1,004,000	TSPLOST - 2023	337-4209-337-54-1454
total			153,177,256	149,740,556		

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	Original Request	Admin. Recommended
General Fund	2,290,345	2,161,345
American Rescue Plan Act funds	6,800,000	6,800,000
Special Tax District	2,139,260	890,760
E911	15,000	15,000
Fire & Rescue	998,500	858,500
Development Services	-	-
Sanitation	-	-
SPLOST - 2017	4,441,000	4,301,000
SPLOST - 2021	54,115,082	52,539,082
SPLOST - 2021 Bond	11,065,739	11,065,739
TSPLOST - 2020	948,965	948,965
TSPLOST - 2020 bond	12,420,166	12,420,166
TSPLOST - 2023	9,204,000	9,204,000
TSPLOST - 2023 bond	47,950,000	47,950,000
Water Bond	-	-
Water & Sewer	540,000	475,000
WWTP	249,200	111,000
	153,177,256	149,740,556

Dept. #	General Fund	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
002	District Attorney's Office	428,716	513,326	551,825	637,510	85,684	15.5%
003	Solicitor	387,113	359,826	410,664	409,226	(1,438)	-0.4%
004	Probate Court	491,420	535,164	552,354	603,059	50,706	9.2%
005	Superior Court Clerk	733,535	940,324	1,002,117	992,953	(9,164)	-0.9%
006	State Court	330,502	336,764	381,968	369,231	(12,737)	-3.3%
007	Court Services	823,237	622,810	1,179,291	782,306	(396,985)	-33.7%
008	Board of Elections	535,451	588,458	626,301	706,031	79,730	12.7%
009	Juvenile Court	212,648	337,820	347,315	410,751	63,437	18.3%
010	Magistrate Court	644,234	602,097	694,677	726,204	31,526	4.5%
011	County Commissioners	676,461	613,239	683,317	689,079	5,762	0.8%
012	Tax Assessors	1,062,199	1,212,816	1,360,077	1,331,289	(28,788)	-2.1%
013	Tax Commissioner	999,286	973,389	1,021,192	1,014,942	(6,250)	-0.6%
014	Human Resources	530,346	562,126	586,475	628,121	41,645	7.1%
015	Finance	787,626	776,140	800,024	906,952	106,928	13.4%
016	Prison	3,422,232	3,501,804	3,586,326	3,892,781	306,456	8.5%
017	Sheriff's Office	11,213,527	10,227,223	12,121,213	12,520,987	399,774	3.3%
018	Sheriff's Office - Jail	4,312,540	4,712,175	5,064,828	5,023,717	(41,112)	-0.8%
019	Emergency Medical Services	3,730,180	4,212,029	5,422,885	5,734,244	311,359	5.7%
020	Emergency Management Agency	385,631	392,383	395,618	477,687	82,068	20.7%
021	Facilities Maintenance	1,494,264	1,324,559	1,324,001	2,157,510	833,509	63.0%
022	Animal Shelter	315,654	320,426	271,488	322,330	50,842	18.7%
026	Georgia DFACS	71,780	73,200	75,200	75,200	-	0.0%
028	UGA Extension Office	214,589	249,650	258,839	373,894	115,055	44.5%
032	Senior Citizen Congregate Meals	204,869	251,498	342,469	327,973	(14,497)	-4.2%
033	Senior Citizen Home Delivered Meals	135,500	135,350	135,350	142,350	7,000	5.2%
040	Family Connection	50,000	54,500	54,500	52,500	(2,000)	-3.7%
051	Other Agencies	1,468,307	5,589,843	1,731,974	3,077,435	1,345,460	77.7%
053	Probation	280,309	283,635	425,833	-	(425,833)	-100.0%
058	Coroner	119,882	145,831	105,299	108,329	3,030	2.9%
060	Fleet Maintenance	351,525	433,200	363,000	420,200	57,200	15.8%
062	Inmate Medical	628,356	598,356	634,000	775,792	141,792	22.4%
070	Board of Equalization	10,000	17,979	20,583	17,741	(2,842)	-13.8%
111	County Manager	740,639	992,765	1,249,975	1,132,900	(117,076)	-9.4%
117	Sheriff's Office - School Officers	627,802	728,334	1,207,011	1,256,913	49,903	4.1%
136	Information Technology	801,560	864,357	1,484,417	2,106,174	621,757	41.9%
225	Geographic Information Systems	388,537	385,222	484,252	388,816	(95,436)	-19.7%
	Transfer to Landfill	65,490	67,687	68,000	69,500	1,500	2.2%
	Transfer to E911	-	-	-	-	-	0.0%
	Transfer to Special Tax District	906,000	906,000	906,000	1,000,000	94,000	10.4%
		\$ 40,581,948	\$ 45,442,304	\$ 47,930,660	\$ 51,662,626	\$ 3,731,966	7.8%

Dept. #	General Fund	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
002	District Attorney's Office	-	-	-	-	-	0.0%
003	Solicitor	348,879	337,659	371,801	364,025	(7,776)	-2.1%
004	Probate Court	451,020	482,614	497,903	546,201	48,298	9.7%
005	Superior Court Clerk	614,655	732,294	836,836	832,289	(4,547)	-0.5%
006	State Court	242,622	248,884	288,138	271,706	(16,433)	-5.7%
007	Court Services	-	-	-	-	-	0.0%
008	Board of Elections	412,048	442,424	472,638	461,321	(11,316)	-2.4%
009	Juvenile Court	129,224	135,396	144,891	147,047	2,157	1.5%
010	Magistrate Court	550,566	546,440	634,137	654,528	20,391	3.2%
011	County Commissioners	472,344	487,239	588,608	592,878	4,270	0.7%
012	Tax Assessors	802,942	970,843	945,343	1,064,637	119,295	12.6%
013	Tax Commissioner	811,016	825,149	861,740	847,883	(13,857)	-1.6%
014	Human Resources	323,204	359,946	388,875	422,078	33,203	8.5%
015	Finance	609,706	601,290	621,675	666,231	44,556	7.2%
016	Prison	2,291,958	2,339,701	2,589,007	2,853,901	264,894	10.2%
017	Sheriff's Office	7,543,284	8,339,150	9,175,200	9,841,109	665,908	7.3%
018	Sheriff's Office - Jail	3,719,725	4,025,535	4,347,256	4,309,409	(37,847)	-0.9%
019	Emergency Medical Services	3,289,981	3,736,585	4,131,137	4,452,598	321,461	7.8%
020	Emergency Management Agency	77,953	82,578	66,356	91,662	25,306	38.1%
021	Facilities Maintenance	449,329	542,971	517,834	588,662	70,829	13.7%
022	Animal Shelter	143,016	158,368	167,445	187,979	20,534	12.3%
026	Georgia DFACS	-	-	-	-	-	0.0%
028	UGA Extension Office	146,682	-	-	-	-	0.0%
032	Senior Citizen Congregate Meals	126,979	155,108	162,650	238,667	76,018	46.7%
033	Senior Citizen Home Delivered Meals	-	-	-	-	-	0.0%
040	Family Connection	-	-	-	-	-	0.0%
051	Other Agencies	-	-	-	-	-	0.0%
053	Probation	257,734	266,687	405,470	-	(405,470)	-100.0%
058	Coroner	10,785	11,296	12,294	18,229	5,935	48.3%
060	Fleet Maintenance	-	-	-	-	-	0.0%
062	Inmate Medical	-	-	-	-	-	0.0%
070	Board of Equalization	-	8,029	8,233	5,391	(2,842)	-34.5%
111	County Manager	445,631	624,743	1,015,300	1,089,785	74,485	7.3%
117	Sheriff's Office - School Officers	597,302	682,684	1,154,911	1,192,213	37,303	3.2%
136	Information Technology	533,655	567,857	677,883	938,060	260,176	38.4%
225	Geographic Information Systems	155,276	148,972	255,192	249,756	(5,436)	-0.02
		\$ 25,557,516	\$ 27,860,441	\$ 31,338,751	\$ 32,928,246	\$ 1,589,495	5.1%

002 - District Attorney's Office - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
Total Personnel		-	-	-	-	-	-
100-2200-002-52-1205	BUDGET REQUEST - D.A.	428,716	513,326	551,825	275,913	637,510	637,510
Total Services		428,716	513,326	551,825	275,913	637,510	637,510
Total Supplies		-	-	-	-	-	-
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		428,716	513,326	551,825	275,913	637,510	637,510

002 - District Attorney's Office - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	401,258
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	179,540
	OTHER GENERAL REVENUES	-	-	-	-	-	56,711
	COMBINED REVENUES PRIOR YEAR	389,361	409,000	409,000	204,500	-	-
Total Revenues		389,361	409,000	409,000	204,500	-	637,510
Net Surplus/(Deficit)		(39,355)	(104,326)	(142,825)	(71,413)	-	-

002 - District Attorney's Office - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

003 - Solicitor - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-2301-003-51-1100	SALARIES	262,272	254,244	279,060	148,111	265,207	244,407
100-2301-003-51-1101	RAISES	-	-	21,870	-	14,324	14,324
100-2301-003-51-1300	OVERTIME	6,113	6,773	-	3,834	-	-
100-2301-003-51-2101	MEDICAL/LIFE INSURANCE	1,331	1,793	1,300	1,060	1,192	1,192
100-2301-003-51-2102	HEALTH INSURANCE	27,305	32,881	29,936	24,204	67,001	67,001
100-2301-003-51-2200	PAYROLL TAXES	20,231	19,727	23,021	11,382	21,384	19,793
100-2301-003-51-2401	RETIREMENT	10,659	13,382	15,723	7,518	18,134	16,615
100-2301-003-51-2600	UNEMPLOYMENT	275	229	228	-	228	228
100-2301-003-51-2700	WORKMENS COMPENSATION	1,418	1,477	662	755	615	466
Total Personnel		329,604	330,506	371,801	196,864	388,084	364,025
100-2301-003-52-1101	CONSULTANT	-	-	-	2,246	-	-
100-2301-003-52-2208	COMPUTER MAINT. AGREEMENTS	-	-	5,800	-	5,800	5,800
100-2301-003-52-2321	OPERATING LEASES/RENTAL COPIER	-	12	-	-	-	-
100-2301-003-52-3102	AUTO,TRK,EQ - INSURANCE	875	2,151	2,200	1,179	2,200	2,200
100-2301-003-52-3103	PROF/GEN/LAW LIAB\INS	1,653	3,390	3,400	2,335	3,400	3,400
100-2301-003-52-3201	TELEPHONE	1,358	1,387	1,400	782	1,400	1,400
100-2301-003-52-3701	PER DIEM & TRAVEL	3,804	2,452	5,000	2,582	5,000	5,000
100-2301-003-52-3705	MEMBERSHIP DUES	578	1,298	1,000	-	1,000	1,000
Total Services		8,267	10,689	18,800	9,124	18,800	18,800
100-2301-003-53-1101	OFFICE SUPPLIES	3,220	5,092	11,000	1,654	11,000	11,000
100-2301-003-53-1104	POSTAGE	-	-	400	13	400	400
100-2301-003-53-1270	GAS & DIESEL FUEL	-	-	-	-	-	1,000
Total Supplies		3,220	5,092	11,400	1,667	11,400	12,400
100-2301-003-54-2201	AUTOS & TRUCKS	106	-	-	-	-	-
100-2301-003-54-2501	OFFICE EQUIPMENT	-	-	-	-	5,000	5,000
100-2301-003-54-9999	LEASED EQUIPMENT	40,156	-	-	-	-	-
Total Capital		40,262	-	-	-	5,000	5,000
100-2301-003-58-1200	CAPITAL LEASE PRINCIPAL	4,230	7,580	8,664	4,501	8,664	9,001
100-2301-003-58-2200	CAPITAL LEASE INTEREST	462	1,381	-	-	-	-
Total Other		4,692	8,961	8,664	4,501	8,664	9,001
Total Appropriations		386,045	355,249	410,664	212,157	431,947	409,226

003 - Solicitor - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	256,943
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	114,968
	OTHER GENERAL REVENUES	-	-	-	-	-	36,315
	COMBINED REVENUES PRIOR YEAR	385,001	354,864	407,764	211,992	-	-
100-33-4133	INDIGENT DEFENSE	1,045	385	2,900	165	-	1,000
Total Revenues		386,045	355,249	410,664	212,157	-	409,226
Net Surplus/(Deficit)		-	-	-	-	-	0

003 - Solicitor - Personnel

Title	Full Time Equivalent (FTE)
ASSISTANT SOLICITOR GENERAL	0.5
CHIEF COURT ADMINISTRATOR	1
OFFICE ASSISTANT I	1
SOLICITOR	1
STATE COURT INVESTIGATOR	1
Total Personnel	4.5

004 - Probate Court - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
100-2450-004-51-1100	SALARIES	303,025	295,958	313,506	152,510	354,381	340,882
100-2450-004-51-1101	RAISES	26	-	25,081	-	20,453	20,453
100-2450-004-51-1300	OVERTIME	62	69	-	-	-	-
100-2450-004-51-2101	MEDICAL/LIFE INSURANCE	2,664	2,781	1,950	1,272	2,275	2,275
100-2450-004-51-2102	HEALTH INSURANCE	89,702	93,838	111,984	48,070	127,601	127,601
100-2450-004-51-2200	PAYROLL TAXES	21,834	21,254	25,902	11,016	28,675	27,642
100-2450-004-51-2401	RETIREMENT	15,171	17,118	18,370	8,277	27,363	26,377
100-2450-004-51-2600	UNEMPLOYMENT	404	248	365	26	319	319
100-2450-004-51-2700	WORKMEN'S COMPENSATION	884	744	745	335	825	650
Total Personnel		433,773	432,011	497,903	221,506	561,892	546,201
100-2450-004-52-1202	ATTORNEY & PROFESSIONAL SERVIC	450	150	5,000	-	5,000	5,000
100-2450-004-52-2208	COMPUTER MAINT. AGREEMNTS	900	-	5,400	3,150	5,400	5,400
100-2450-004-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-2450-004-52-2321	OPERATING LEASES/RENTAL COPIER	-	-	-	-	-	-
100-2450-004-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,136	1,644	1,700	1,935	2,000	2,000
100-2450-004-52-3201	TELEPHONE	1,365	1,389	1,400	732	1,500	1,500
100-2450-004-52-3701	PER DIEM & TRAVEL	213	362	1,200	120	2,500	2,500
100-2450-004-52-3702	TRAINING SCHOOLS & SEMINA	2,907	3,139	4,500	464	6,000	6,000
100-2450-004-52-3705	MEMBERSHIP DUES	300	629	1,000	200	1,000	1,000
100-2450-004-52-3801	GUN PERMIT FEES	14,911	8,540	15,000	2,890	9,000	9,000
100-2450-004-52-3901	MEDICAL	-	-	-	-	-	-
Total Services		23,182	15,852	35,200	9,491	32,400	32,400
100-2450-004-53-1101	OFFICE SUPPLIES	10,117	10,267	10,000	3,256	15,000	15,000
100-2450-004-53-1104	POSTAGE	5,554	4,679	5,500	1,843	6,000	6,000
Total Supplies		15,671	14,946	15,500	5,099	21,000	21,000
100-2450-004-54-2502	OTHER EQUIPMENT	-	-	-	-	-	-
100-2450-004-54-3000	SBITA	-	14,715	-	-	-	-
100-2450-004-54-9999	LEASED EQUIPMENT	9,434	-	-	-	-	-
Total Capital		9,434	14,715	-	-	-	-
100-2450-004-58-1200	CAPITAL LEASE PRINCIPAL	3,601	3,572	3,751	1,731	3,751	3,459
100-2450-004-58-1210	SBITA PRINCIPAL	-	5,081	-	-	-	-
100-2450-004-58-2200	CAPITAL LEASE INTEREST	150	105	-	-	-	-
100-2450-004-58-2210	SBITA INTEREST	-	319	-	-	-	-
Total Other		3,751	9,078	3,751	1,731	3,751	3,459
Total Appropriations		485,811	486,601	552,354	237,827	619,043	603,059

004 - Probate Court - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	258,727
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	115,766
	OTHER GENERAL REVENUES	-	-	-	-	-	36,567
	COMBINED REVENUES PRIOR YEAR	235,151	269,476	302,354	181,551	-	-
100-35-1150	PROBATE JUDGE	250,660	217,125	250,000	56,276	-	192,000
Total Revenues		485,811	486,601	552,354	237,827	-	603,059
Net Surplus/(Deficit)		-	-	-	-	-	(0)

004 - Probate Court - Personnel

Title	Full Time Equivalent (FTE)
CHIEF CLERK - ASSOCIATE JUDGE	1
DEPUTY CLERK	5
PROBATE JUDGE	1
Total Personnel	7

005 - Superior Court Clerk - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2150-005-51-1100	SALARIES	411,310	465,874	523,260	273,746	579,558	528,681
100-2150-005-51-1101	RAISES	-	-	41,861	-	33,905	31,721
100-2150-005-51-1300	OVERTIME	2,404	14,111	-	16,174	-	-
100-2150-005-51-2101	MEDICAL/LIFE INSURANCE	3,297	3,882	3,900	2,094	3,900	3,575
100-2150-005-51-2102	HEALTH INSURANCE	118,330	118,680	190,893	74,862	202,528	184,299
100-2150-005-51-2200	PAYROLL TAXES	30,464	35,679	43,232	21,299	46,930	42,871
100-2150-005-51-2401	RETIREMENT	18,265	22,074	31,855	13,619	43,377	39,541
100-2150-005-51-2600	UNEMPLOYMENT	550	560	593	43	638	593
100-2150-005-51-2700	WORKMEN'S COMPENSATION	1,699	1,663	1,243	875	1,350	1,009
Total Personnel		586,318	662,522	836,836	402,711	912,185	832,289
100-2150-005-52-1303	COMPUTER SERVICES	951	-	8,700	-	8,700	8,700
100-2150-005-52-1304	REALESTATE INDEXING RECORDS	-	-	-	-	-	-
100-2150-005-52-2208	COMPUTER MAINT. AGREEMNTS	53,120	60,826	75,000	32,128	75,000	75,000
100-2150-005-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-2150-005-52-2321	OPERATING LEASES/RENTAL COPIER	-	150	5,700	-	5,700	-
100-2150-005-52-3102	AUTO,TRK,EQ - INSURANCE	-	-	-	-	-	-
100-2150-005-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,161	2,494	3,200	3,253	3,300	3,300
100-2150-005-52-3201	TELEPHONE	3,847	5,578	6,400	3,199	6,400	6,400
100-2150-005-52-3301	ADVERTISEMENT	100	-	-	-	500	500
100-2150-005-52-3500	AUTO ALLOWANCE	-	-	-	-	-	-
100-2150-005-52-3701	PER DIEM & TRAVEL	6,441	10,007	9,000	4,571	9,000	9,000
100-2150-005-52-3702	TRAINING SCHOOLS & SEMINA	322	746	7,000	53	7,000	7,000
100-2150-005-52-3705	MEMBERSHIP DUES	1,624	2,427	2,400	-	2,400	2,400
100-2150-005-52-3912	DOCUMENT SHREDDING	1,422	1,716	1,450	855	1,450	1,450
100-2150-005-52-3916	BANK CHARGES	278	274	200	-	200	200
Total Services		71,267	84,219	119,050	44,059	119,650	113,950
100-2150-005-53-1101	OFFICE SUPPLIES	25,704	35,542	24,000	21,690	24,000	20,800
100-2150-005-53-1102	OPERATING SUPPLIES	-	-	-	-	-	3,200
100-2150-005-53-1104	POSTAGE	5,422	3,259	5,500	3,172	5,500	5,500
100-2150-005-53-1117	COMPUTERS	-	-	500	-	500	500
100-2150-005-53-1270	GAS & DIESEL FUEL	1,842	1,061	1,000	542	1,000	1,000
Total Supplies		32,968	39,862	31,000	25,405	31,000	31,000
100-2150-005-54-2501	OFFICE EQUIPMENT	-	-	-	5,017	-	-
100-2150-005-54-9999	LEASED EQUIPMENT	13,071	49,271	-	-	40,000	-
Total Capital		13,071	49,271	-	5,017	40,000	-
100-2150-005-58-1200	CAPITAL LEASE PRINCIPAL	4,989	13,376	15,231	2,849	15,231	15,714
100-2150-005-58-2200	CAPITAL LEASE INTEREST	208	1,139	-	-	-	-
Total Other		5,197	14,515	15,231	2,849	15,231	15,714
Total Appropriations		708,821	850,389	1,002,117	480,041	1,118,066	992,953

005 - Superior Court Clerk - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	35,847
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	16,040
	OTHER GENERAL REVENUES	-	-	-	-	-	5,066
	COMBINED REVENUES PRIOR YEAR	(708,998)	(248,414)	82,117	124,978	-	-
100-34-1200	RECORDING	895,980	585,765	500,000	173,526	-	456,000
100-34-1400	COPIES	-	-	-	-	-	-
100-35-1110	SUPERIOR COURT FINES	521,840	513,039	420,000	181,536	-	480,000
Total Revenues		708,821	850,389	1,002,117	480,041	-	992,953
Net Surplus/(Deficit)		-	-	-	-	-	(0)

005 - Superior Court Clerk - Personnel

Title	Full Time Equivalent (FTE)
CLERK OF COURTS	1
CHIEF DEPUTY CLERK	1
ACCOUNTANT	1
DEPUTY CLERK	8.5
SENIOR DEPUTY CLERK	1
Total Personnel	12.5

006 - State Court - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2300-006-51-1100	SALARIES	127,072	185,060	191,592	97,426	192,526	192,526
100-2300-006-51-1101	RAISES	-	-	14,822	-	11,173	11,173
100-2300-006-51-1300	OVERTIME	-	-	-	-	-	-
100-2300-006-51-2101	MEDICAL/LIFE INSURANCE	1,118	1,559	650	781	650	650
100-2300-006-51-2102	HEALTH INSURANCE	23,781	41,116	52,353	23,819	36,458	36,458
100-2300-006-51-2200	PAYROLL TAXES	9,216	13,446	15,791	7,059	15,583	15,583
100-2300-006-51-2401	RETIREMENT	7,570	5,735	12,385	3,927	14,870	14,870
100-2300-006-51-2600	UNEMPLOYMENT	61	213	91	-	91	91
100-2300-006-51-2700	WORKMEN'S COMPENSATION	383	162	454	76	434	355
Total Personnel		169,202	247,292	288,138	133,088	271,785	271,706
100-2300-006-52-1101	CONSULTANT	-	-	-	-	-	-
100-2300-006-52-1202	ATTORNEY & PROFESSIONAL SERVIC	13,938	-	-	-	-	-
100-2300-006-52-1203	PUBLIC DEFENDERS	300	742	2,000	130	2,000	2,000
100-2300-006-52-1203-1	PUBLIC DEFENDER CONTRACT	46,800	48,358	49,200	20,831	49,200	49,200
100-2300-006-52-2208	COMPUTER MAINT. AGREEMENTS	-	-	-	-	-	-
100-2300-006-52-2321	OPERATING LEASES/RENTAL COPIER	-	-	540	-	-	-
100-2300-006-52-3103	PROF/GEN/LAW LIAB\INSURAN	1,149	848	900	1,120	1,200	1,200
100-2300-006-52-3201	TELEPHONE	1,511	1,387	1,350	782	1,350	1,350
100-2300-006-52-3602	JURY FEES	1,560	4,354	3,000	260	5,000	4,000
100-2300-006-52-3603	RECORDERS FEES	13,326	25,770	30,000	7,917	30,000	30,000
100-2300-006-52-3604	COURT WITNESS FEES	-	-	300	-	300	300
100-2300-006-52-3701	PER DIEM & TRAVEL	527	595	1,000	-	1,500	1,500
100-2300-006-52-3702	TRAINING SCHOOLS & SEMINA	-	2,425	1,100	1,984	3,500	3,500
100-2300-006-52-3605	INTERPRETERS	850	150	1,000	-	1,000	1,000
100-2300-006-52-3705	MEMBERSHIP DUES	468	653	500	100	500	500
Total Services		80,429	85,282	90,890	33,124	95,550	94,550
100-2300-006-53-1101	OFFICE SUPPLIES	2,418	2,148	2,000	423	2,000	2,000
100-2300-006-53-1270	GAS & DIESEL FUEL	-	978	400	137	400	400
Total Supplies		2,418	3,126	2,400	560	2,400	2,400
100-2300-006-54-9999	LEASED EQUIPMENT	1,358	-	-	-	-	-
Total Capital		1,358	-	-	-	-	-
100-2300-006-58-1200	CAPITAL LEASE PRINCIPAL	518	533	540	289	540	575
100-2300-006-58-2200	CAPITAL LEASE INTEREST	22	16	-	-	-	-
Total Other		540	549	540	289	540	575
Total Appropriations		253,947	336,248	381,968	167,061	370,275	369,231

006 - State Court - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(178,075)	(180,347)	1,968	(82,032)	-	-
100-35-1120	STATE COURT FINES	432,022	516,595	380,000	249,092	-	369,231
Total Revenues		253,947	336,248	381,968	167,061	-	369,231
Net Surplus/(Deficit)		-	-	-	-	-	-

006 - State Court - Personnel

Title	Full Time Equivalent (FTE)
STATE COURT ADMINISTRATOR	1
STATE COURT JUDGE	1
Total Personnel	2

007 - Court Services - Appropriations

Item XII. 2.

		Actuals	Actuals	Budget	Actuals	Dept Requested	
GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2150-007-51-1100	SALARIES	-	-	-	-	-	-
100-2150-007-51-1213	OGEECHEE JC DRUG COURT GRANT	-	-	-	-	-	-
100-2150-007-51-1300	OVERTIME	-	-	-	-	-	-
100-2150-007-51-2101	MEDICAL/LIFE INSURANCE	-	-	-	-	-	-
100-2150-007-51-2102	HEALTH INSURANCE	-	-	-	-	-	-
100-2150-007-51-2200	PAYROLL TAXES	-	-	-	-	-	-
100-2150-007-51-2401	RETIREMENT	-	-	-	-	-	-
100-2150-007-51-2600	UNEMPLOYMENT	-	-	-	-	-	-
100-2150-007-51-2700	WORKMEN'S COMPENSATION	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
100-2150-007-52-1203	PUBLIC DEFENDERS	63,377	72,331	70,000	536	70,000	70,000
100-2150-007-52-1203-1	PUBLIC DEFENDER CONTRACT	298,437	242,820	302,031	151,884	391,046	391,046
100-2150-007-52-1204	Cont. Agreement For serv-BUDGET	143,572	170,925	145,000	101,533	145,000	145,000
100-2150-007-52-3201	TELEPHONE	4,284	4,357	4,260	2,425	4,260	4,260
100-2150-007-52-3602	JURY FEES	36,264	61,953	25,000	40,691	60,000	60,000
100-2150-007-52-3604	COURT WITNESS FEES	6,385	4,503	1,000	-	4,000	4,000
100-2150-007-52-3605	Juvenile Court expenses	1,487	-	-	-	-	-
100-2150-007-52-3606	OGEECHEE JC DRUG COURT GRANT	10,401	18,089	12,000	4,744	18,000	18,000
100-2150-007-52-3613	BUDGET REQUEST-COURT RECD	79,764	112,129	80,000	45,556	90,000	90,000
Total Services		643,972	687,107	639,291	347,369	782,306	782,306
Total Supplies		-	-	-	-	-	-
100-2150-007-54-2501	OFFICE EQUIPMENT	-	-	540,000	523,289	-	-
Total Capital		-	-	540,000	523,289	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		643,972	687,107	1,179,291	870,658	782,306	782,306

007 - Court Services - Revenues

		Actuals	Actuals	Budget	Actuals	Dept Requested	Proposed
GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	492,395
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	220,319
	OTHER GENERAL REVENUES	-	-	-	-	-	69,592
	COMBINED REVENUES PRIOR YEAR	643,972	687,107	1,179,291	870,658	-	-
100-35-1145	PUBLIC DEFENDER'S OFFICE	-	-	-	-	-	-
Total Revenues		643,972	687,107	1,179,291	870,658	-	782,306
Net Surplus/(Deficit)		-	-	-	-	-	(0)

007 - Court Services - Personnel

		Title	Full Time Equivalent (FTE)
		<i>no personnel</i>	0
Total Personnel			0

008 - Board of Elections - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1410-008-51-1100	SALARIES	262,999	251,788	322,068	137,292	329,245	329,245
100-1410-008-51-1100-2	SALARIES POLL WORKERS	-	-	-	-	-	-
100-1410-008-51-1101	RAISES	-	-	25,048	-	19,755	19,755
100-1410-008-51-1300	OVERTIME	6,044	5,471	-	2,357	-	-
100-1410-008-51-2101	MEDICAL/LIFE INSURANCE	1,390	1,579	1,300	679	1,192	1,192
100-1410-008-51-2102	HEALTH INSURANCE	47,183	48,571	83,682	19,164	67,001	67,001
100-1410-008-51-2200	PAYROLL TAXES	17,881	18,046	26,554	10,182	26,698	26,698
100-1410-008-51-2401	RETIREMENT	8,143	10,024	12,628	6,058	16,209	16,209
100-1410-008-51-2600	UNEMPLOYMENT	890	636	593	192	593	593
100-1410-008-51-2700	WORKMEN'S COMPENSATION	808	725	764	308	768	628
Total Personnel		345,338	336,841	472,638	176,232	461,461	461,321
100-1410-008-52-1302	ELECTION FEES	43,603	17,774	22,000	7,557	35,030	35,030
100-1410-008-52-2201	R&M FIRST SERV VECH MAINT	-	-	200	-	-	-
100-1410-008-52-2202	R & M - GENERAL(BUILDING)	2,143	859	5,000	519	-	-
100-1410-008-52-2208	COMPUTER MAINT. AGREEMENTS	-	30,861	32,170	16,450	41,047	41,047
100-1410-008-52-2321	OPERATING LEASES/RENTAL COPIER	-	105	-	604	3,493	3,493
100-1410-008-52-3101	PROPERTY INSURANCE	941	1,267	1,300	2,921	3,000	3,000
100-1410-008-52-3102	AUTO,TRK,EQ - INSURANCE	875	1,076	1,100	1,179	1,200	1,200
100-1410-008-52-3103	PROF/GEN/LAW LIAB\INSURAN	1,952	1,507	1,600	1,837	1,900	1,900
100-1410-008-52-3104	PROPERTY INSURANCE - VOTING MA	525	661	600	-	600	600
100-1410-008-52-3201	TELEPHONE	1,782	2,841	1,600	2,434	5,000	5,000
100-1410-008-52-3301	ADVERTISEMENT	5,546	1,438	3,500	2,540	3,500	3,500
100-1410-008-52-3701	PER DIEM & TRAVEL	2,346	2,149	2,220	279	1,626	1,626
100-1410-008-52-3702	TRAINING SCHOOLS & SEMINARS	1,650	1,650	3,870	1,590	2,070	2,070
100-1410-008-52-3705	MEMBERSHIP DUES	360	315	360	-	405	405
Total Services		61,722	62,502	75,520	37,908	98,871	98,871
100-1410-008-53-1101	OFFICE SUPPLIES	6,071	3,350	5,000	1,338	6,000	6,000
100-1410-008-53-1104	POSTAGE	26,402	5,333	13,942	5,010	12,802	12,802
100-1410-008-53-1115	ELECTION OPERATION SUPPLY	10,529	3,432	36,759	1,024	15,514	15,514
100-1410-008-53-1210	UTILITIES	7,605	6,920	7,500	4,472	8,800	8,800
100-1410-008-53-1270	GAS & DIESEL FUEL	1,385	775	750	485	1,000	1,000
Total Supplies		51,991	19,810	63,951	12,328	44,116	44,116
100-1410-008-54-2501	NEW VOTING MACHINES	-	22,184	7,020	117,780	94,287	94,287
100-1410-008-54-9999	LEASED EQUIPMENT	4,942	-	-	-	-	-
Total Capital		4,942	22,184	7,020	117,780	94,287	94,287
100-1410-008-58-1200	CAPITAL LEASE PRINCIPAL	1,886	3,240	7,173	2,379	7,173	7,436
100-1410-008-58-2200	CAPITAL LEASE INTEREST	79	346	-	-	-	-
Total Other		1,965	3,586	7,173	2,379	7,173	7,436
Total Appropriations		465,958	444,923	626,301	346,628	705,907	706,031

008 - Board of Elections - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	441,239
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	197,430
	OTHER GENERAL REVENUES	-	-	-	-	-	62,362
	COMBINED REVENUES PRIOR YEAR	455,655	444,922	621,301	346,628	-	-
100-34-1910	ELECTION QUALIFYING FEE	10,303	0	5,000	-	-	5,000
Total Revenues		465,958	444,923	626,301	346,628	-	706,031
Net Surplus/(Deficit)		-	-	-	-	-	(0)

008 - Board of Elections - Personnel

Title	Full Time Equivalent (FTE)
ADMINISTRATIVE ASSISTANT	0.50
ADMINISTRATIVE ASSISTANT	1.00
ASSISTANT DIRECTOR OF ELECTIONS & REGISTRATION	1.00
DEPUTY REGISTRAR	1.00
DIRECTOR OF ELECTIONS AND REGISTRATION	1.00
ELECTION BOARD	0.05
POLL WORKER	1.54
POLL WORKER ASST MANAGER	2.03
POLL WORKER MANAGER	0.74
Total Personnel	8.86

009 - Juvenile Court - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-2600-009-51-1100	SALARIES	118,228	124,000	120,000	63,500	113,996	113,996
100-2600-009-51-1101	RAISES	-	-	9,600	-	6,840	6,840
100-2600-009-51-1300	OVERTIME	-	-	-	-	-	-
100-2600-009-51-2101	MEDICAL/LIFE INSURANCE	-	-	-	-	325	-
100-2600-009-51-2102	HEALTH INSURANCE	8,721	7,259	-	3,384	18,229	16,704
100-2600-009-51-2200	PAYROLL TAXES	9,044	9,486	9,914	4,858	9,244	9,244
100-2600-009-51-2401	RETIREMENT	5,000	5,000	5,000	2,500	8,821	-
100-2600-009-51-2600	UNEMPLOYMENT	122	91	91	-	46	46
100-2600-009-51-2700	WORKMEN'S COMPENSATION	348	309	285	140	266	218
Total Personnel		141,464	146,146	144,891	74,381	157,766	147,047
100-2600-009-52-1101	CONSULTANT	32,133	35,000	35,000	15,962	35,000	35,000
100-2600-009-52-1202	ATTORNEY & PROFESSIONAL SERVICES	100,000	120,000	120,000	50,000	180,000	180,000
100-2600-009-52-1204	MEDIATION SERVICES	-	-	-	-	-	-
100-2600-009-52-3103	PROF/GEN/LAW LIAB\INSURAN	612	461	8,724	563	600	600
100-2600-009-52-3603	RECORDERS FEES	29,152	35,295	30,000	22,161	40,000	40,000
100-2600-009-52-3605	INTERPRETERS	619	-	500	356	700	700
100-2600-009-52-3701	PER DIEM & TRAVEL	4,354	7,924	4,000	3,782	5,500	5,500
100-2600-009-52-3702	TRAINING SCHOOLS & SEMINARS	768	-	3,000	398	1,184	1,184
100-2600-009-52-3705	MEMBERSHIP DUES	940	940	1,200	440	220	220
Total Services		168,578	199,620	202,424	93,662	263,204	263,204
100-2600-009-53-1101	OFFICE SUPPLIES	771	265	-	-	-	500
Total Supplies		771	265	-	-	-	500
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		310,813	346,031	347,315	168,043	420,970	410,751

009 - Juvenile Court - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	254,983
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	114,091
	OTHER GENERAL REVENUES	-	-	-	-	-	36,038
	COMBINED REVENUES PRIOR YEAR	56,482	64,881	79,352	113,577	-	-
100-33-7005	JUVENILE COURT IGA	246,926	272,963	260,963	53,000	-	-
100-35-1160	JUVENILE COURT FINES	7,404	8,188	7,000	1,466	-	5,640
Total Revenues		310,813	346,031	347,315	168,043	-	410,751
Net Surplus/(Deficit)		-	-	-	-	-	0

009 - Juvenile Court - Personnel

Title	Full Time Equivalent (FTE)
JUVENILE COURT JUDGE	0.5
Total Personnel	0.5

010 - Magistrate Court - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-2400-010-51-1100	SALARIES	345,151	373,888	423,887	189,992	452,785	452,785
100-2400-010-51-1101	RAISES	-	-	33,527	-	26,879	26,879
100-2400-010-51-1300	OVERTIME	1,187	1,238	-	366	-	-
100-2400-010-51-2101	MEDICAL/LIFE INSURANCE	2,555	3,337	2,600	1,532	2,925	2,925
100-2400-010-51-2102	HEALTH INSURANCE	67,585	67,770	109,175	35,805	97,243	97,243
100-2400-010-51-2200	PAYROLL TAXES	25,523	28,036	34,992	14,252	36,694	36,694
100-2400-010-51-2401	RETIREMENT	13,483	14,593	26,514	7,929	35,015	35,015
100-2400-010-51-2600	UNEMPLOYMENT	602	335	410	11	410	410
100-2400-010-51-2700	WORKMEN'S COMPENSATION	4,683	4,607	3,031	1,818	2,891	2,577
Total Personnel		460,769	493,804	634,137	251,705	654,842	654,528
100-2400-010-52-2208	COMPUTER MAINT. AGREEMNTS	2,750	2,750	3,000	1,250	4,200	4,200
100-2400-010-52-2321	OPERATING LEASES/RENTAL COPIER	250	261	2,300	-	2,500	1,320
100-2400-010-52-3102	AUTO,TRK,EQ - INSURANCE	2,625	3,227	2,700	3,536	3,600	3,600
100-2400-010-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,608	1,861	2,700	2,465	2,500	2,500
100-2400-010-52-3201	TELEPHONE	2,391	2,138	2,400	1,081	1,100	2,200
100-2400-010-52-3301	ADVERTISEMENT	-	250	100	-	100	100
100-2400-010-52-3701	PER DIEM & TRAVEL	161	2,965	3,600	-	5,000	5,000
100-2400-010-52-3705	MEMBERSHIP DUES	1,445	390	2,000	300	2,500	2,500
Total Services		12,231	13,840	18,800	8,632	21,500	21,420
100-2400-010-53-1101	OFFICE SUPPLIES	9,876	11,670	10,000	3,759	10,000	10,000
100-2400-010-53-1104	POSTAGE	5,536	7,222	5,500	2,462	6,000	6,000
100-2400-010-53-1270	GAS & DIESEL FUEL	7,539	7,897	7,000	3,138	7,000	7,000
100-2400-010-53-1701	UNIFORMS	4,222	3,629	4,000	404	4,000	4,000
Total Supplies		27,173	30,418	26,500	9,762	27,000	27,000
100-2400-010-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-2400-010-54-2201	AUTOS & TRUCKS	44	-	-	-	-	-
100-2400-010-54-9999	LEASED EQUIPMENT	64,183	-	-	-	-	-
Total Capital		64,227	-	-	-	-	-
100-2400-010-58-1200	CAPITAL LEASE PRINCIPAL	5,857	12,692	15,240	7,790	15,240	23,256
100-2400-010-58-2200	CAPITAL LEASE INTEREST	799	2,633	-	-	-	-
Total Other		6,656	15,325	15,240	7,790	15,240	23,256
Total Appropriations		571,055	553,388	694,677	277,889	718,582	726,204

010 - Magistrate Court - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	351,342
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	157,206
	OTHER GENERAL REVENUES	-	-	-	-	-	49,656
	COMBINED REVENUES PRIOR YEAR	433,585	408,024	544,677	206,940	-	-
100-35-1130	CHIEF MAGISTRATE FEES	137,470	145,363	150,000	70,950	-	168,000
Total Revenues		571,055	553,388	694,677	277,889	-	726,204
Net Surplus/(Deficit)		-	-	-	-	-	0

010 - Magistrate Court - Personnel

Title	Full Time Equivalent (FTE)
CHIEF MAGISTRATE JUDGE	1
DEPUTY CLERK	4
DEPUTY SHERIFF	2
MAGISTRATE JUDGE	1.5
Total Personnel	8.5

011 - County Commissioners - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1130-011-51-1100	SALARIES	308,955	342,092	352,210	192,978	375,214	375,214
100-1130-011-51-1101	RAISES	-	-	28,177	-	22,513	22,513
100-1130-011-51-1300	OVERTIME	1,038	886	-	1,318	-	-
100-1130-011-51-2101	MEDICAL/LIFE INSURANCE	2,859	3,257	2,600	1,567	2,600	2,600
100-1130-011-51-2102	HEALTH INSURANCE	130,945	130,664	149,458	68,493	129,126	129,126
100-1130-011-51-2200	PAYROLL TAXES	21,707	24,099	29,100	13,764	30,426	30,426
100-1130-011-51-2401	RETIREMENT	15,268	17,348	22,823	9,908	29,034	29,034
100-1130-011-51-2600	UNEMPLOYMENT	125	91	365	-	365	365
100-1130-011-51-2700	WORKMEN'S COMPENSATION	3,211	3,163	3,876	1,593	4,025	3,601
Total Personnel		484,107	521,601	588,608	289,620	593,302	592,878
100-1130-011-52-1101	CONSULTANT	-	-	-	-	3,000	3,000
100-1130-011-52-1202	ATTORNEY & PROFESSIONAL SERVIC	3,184	-	-	-	-	-
100-1130-011-52-2208	COMPUTER MAINT. AGREEMENTS	11,035	12,819	15,400	3,183	15,400	15,400
100-1130-011-52-2321	OPERATING LEASES/RENTAL COPIERS	86	-	-	-	-	-
100-1130-011-52-3102	AUTO,TRUCK,EQUIPMENT INSURANCE	1,750	3,227	3,300	7,072	7,100	2,000
100-1130-011-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,237	1,659	1,700	2,288	2,300	2,300
100-1130-011-52-3201	TELEPHONE	5,182	5,311	5,000	2,286	5,000	5,300
100-1130-011-52-3201-1	PAGERS/CELLS/LINKS	-	-	-	-	-	-
100-1130-011-52-3301	ADVERTISEMENT	8,046	2,054	15,000	1,745	15,000	15,000
100-1130-011-52-3500	AUTO ALLOWANCE	600	-	-	-	-	-
100-1130-011-52-3701	PER DIEM & TRAVEL	11,552	15,998	25,000	8,574	25,000	25,000
100-1130-011-52-3701-06	CONVENTION, DUES & TRAVL-FLOYD	3,124	4,324	-	2,444	-	-
100-1130-011-52-3701-2	CONVENTIONS, DUES & TRAVL-R.LO	2,603	3,790	-	1,467	-	-
100-1130-011-52-3701-6	CONVENTIONS, DUES & TRAVL-KEIF	1,324	6,644	-	2,210	-	-
100-1130-011-52-3701-7	CONVENTION, DUES & TRAVL - DEL	2,178	3,918	-	2,413	-	-
100-1130-011-52-3701-8	CONVENTION, DUES & TRAVL-CORBI	1,982	4,695	-	1,217	-	-
100-1130-011-52-3701-9	CONVENTION, DUES & TRAVL-BURDE	2,075	2,771	-	296	-	-
100-1130-011-52-3702	TRAINING SCHOOLS & SEMINA	500	50	5,000	3,500	-	5,000
100-1130-011-52-3705	MEMBERSHIP DUES	40	111	1,000	-	2,000	2,000
100-1130-011-52-3902	CONTINGENCY	500	-	-	-	-	-
Total Services		58,000	67,371	71,400	38,696	74,800	75,000
100-1130-011-53-1101	OFFICE SUPPLIES	1,356	396	3,000	-	3,000	3,000
100-1130-011-53-1102	OPERATING SUPPLIES	14,056	13,578	8,000	2,202	8,000	8,000
100-1130-011-53-1270	GAS & DIESEL FUEL	216	148	1,000	135	1,000	1,000
100-1130-011-53-1301	GROCERIES	-	-	-	617	-	-
100-1130-011-53-1402	PRINTING & PUBLICATIONS	416	-	1,000	-	1,000	1,000
Total Supplies		16,045	14,122	13,000	2,954	13,000	13,000
100-1320-111-54-1100	LAND ACQUISITION	-	10,000	-	-	-	-
100-1130-011-54-2201	AUTOS & TRUCKS	-	-	-	-	-	-
100-1130-011-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-1130-011-54-2502	OTHER EQUIPMENT	4,625	-	-	-	-	-
100-1130-011-54-9999	LEASED EQUIPMENT	6,982	-	-	-	-	-
Total Capital		11,607	10,000	-	-	-	-
100-1130-011-58-1200	CAPITAL LEASE PRINCIPAL	1,983	4,210	10,309	437	10,309	8,201
100-1130-011-58-2200	CAPITAL LEASE INTEREST	83	126	-	-	-	-
Total Other		2,066	4,336	10,309	437	10,309	8,201
Total Appropriations		571,825	617,429	683,317	331,707	691,411	689,079

011 - County Commissioners - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	433,717
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	194,064
	OTHER GENERAL REVENUES	-	-	-	-	-	61,298
	COMBINED REVENUES PRIOR YEAR	571,825	617,429	683,317	331,707	-	-
Total Revenues		571,825	617,429	683,317	331,707	-	689,079
Net Surplus/(Deficit)		-	-	-	-	-	(0)

011 - County Commissioners - Personnel

Title	Full Time Equivalent (FTE)
CHAIRMAN AT LARGE	1
COMMISSIONER	5
COUNTY CLERK	1
DEPUTY COUNTY CLERK	1
Total Personnel	8

012 - Tax Assessors - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1550-012-51-1100	SALARIES	487,609	592,409	617,832	316,856	665,797	665,797
100-1550-012-51-1101	RAISES	-	-	49,427	-	39,948	39,948
100-1550-012-51-1300	OVERTIME	3,115	2,738	-	747	-	-
100-1550-012-51-2101	MEDICAL/LIFE INSURANCE	4,755	5,636	4,874	2,822	4,874	4,874
100-1550-012-51-2102	HEALTH INSURANCE	149,940	163,036	173,176	100,656	240,023	240,023
100-1550-012-51-2200	PAYROLL TAXES	35,748	43,786	51,045	23,139	53,989	53,989
100-1550-012-51-2401	RETIREMENT	25,523	30,333	39,647	16,054	51,055	51,055
100-1550-012-51-2600	UNEMPLOYMENT	742	838	912	50	912	912
100-1550-012-51-2700	WORKMEN'S COMPENSATION	8,672	9,625	8,430	4,820	8,941	8,038
Total Personnel		716,105	848,402	945,343	465,144	1,065,540	1,064,637
100-1550-012-52-1101	CONSULTANT	10,600	6,900	6,900	7,405	6,900	6,900
100-1550-012-52-1201	AUDITORS	8,850	8,650	-	-	-	-
100-1550-012-52-1202	ATTORNEY & PROFESSIONAL SERVIC	-	-	8,000	3,432	8,000	8,000
100-1550-012-52-1304	MAPPING	-	49,226	58,284	-	58,284	58,284
100-1550-012-52-2208	COMPUTER MAINT. AGREEMNTS	48,732	48,154	58,771	26,661	58,771	58,771
100-1550-012-52-2321	OPERATING LEASES/RENTAL COPIER	1,872	-	-	-	2,900	-
100-1550-012-52-3102	AUTO,TRK,EQ - INSURANCE	5,251	5,378	5,378	4,715	5,378	5,378
100-1550-012-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,803	6,173	4,450	3,675	4,450	4,450
100-1550-012-52-3201	TELEPHONE	5,128	5,171	5,120	4,225	5,120	5,120
100-1550-012-52-3301	ADVERTISEMENT	45	52	45	-	52	52
100-1550-012-52-3701	PER DIEM & TRAVEL	7,034	7,675	14,211	1,501	16,509	16,509
100-1550-012-52-3702	TRAINING SCHOOLS & SEMINA	2,975	6,590	10,019	1,637	10,019	10,019
100-1550-012-52-3705	MEMBERSHIP DUES	935	1,300	1,490	1,235	1,490	1,490
100-1550-012-52-3916	BANK CHARGES	296	218	1,000	59	1,000	500
Total Services		95,521	145,485	173,668	54,545	178,873	175,473
100-1550-012-53-1101	OFFICE SUPPLIES	6,255	8,314	14,310	2,129	14,310	14,310
100-1550-012-53-1102	OPERATING SUPPLIES	1,444	-	-	-	-	-
100-1550-012-53-1104	POSTAGE	8,581	4,761	10,338	3,231	10,338	10,388
100-1550-012-53-1270	GAS & DIESEL FUEL	2,623	4,529	3,500	3,100	3,500	3,500
100-1550-012-53-1402	PRINTING & PUBLICATIONS	27,628	30,871	35,518	2,835	36,822	36,822
100-1550-012-53-1701	UNIFORMS	-	-	-	705	-	-
Total Supplies		46,531	48,474	63,666	12,000	64,970	65,020
100-1550-012-54-2201	AUTOS & TRUCKS	-	-	-	-	-	-
100-1550-012-54-2501	OFFICE EQUIPMENT	6,723	-	-	-	-	-
100-1550-012-54-2502	OTHER EQUIPMENT	-	-	174,852	-	-	-
Total Capital		6,723	-	174,852	-	-	-
100-1550-012-58-1200	CAPITAL LEASE PRINCIPAL	2,446	2,536	2,548	1,566	2,548	26,158
100-1550-012-58-2200	CAPITAL LEASE INTEREST	102	76	-	-	-	-
Total Other		2,548	2,612	2,548	1,566	2,548	26,158
Total Appropriations		867,428	1,044,973	1,360,077	533,255	1,311,931	1,331,289

012 - Tax Assessors - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	837,745
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	374,844
	OTHER GENERAL REVENUES	-	-	-	-	-	118,401
	COMBINED REVENUES PRIOR YEAR	867,037	1,044,608	1,359,777	533,185	-	-
100-34-1100	CUVA ADMIN FEE	391	365	300	70	-	300
Total Revenues		867,428	1,044,973	1,360,077	533,255	-	1,331,289
Net Surplus/(Deficit)		-	-	-	-	-	0

012 - Tax Assessors - Personnel

Title	Full Time Equivalent (FTE)
ASSESSOR BOARD	0.05
AUDITOR TRAINEE	1
CHIEF APPRAISER	1
DATA ENTRY/PLAT SPECIALIST	1
REAL PROP APPR II - CUSTOMER SERVICE REP	1
REAL PROPERTY APPRAISER I	5
REAL PROPERTY APPRAISER II	2
REAL PROPERTY APPRAISER III	1
REAL PROPERTY APPRAISER TRAINEE	1
SENIOR APPRAISER IV	2
Total Personnel	15.05

013 - Tax Commissioner - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1545-013-51-1100	SALARIES	475,482	482,025	534,988	249,312	547,575	547,575
100-1545-013-51-1101	RAISES	-	-	42,799	-	32,855	32,855
100-1545-013-51-1300	OVERTIME	364	1,514	-	144	-	-
100-1545-013-51-2101	MEDICAL/LIFE INSURANCE	4,091	4,736	4,224	2,145	4,008	4,008
100-1545-013-51-2102	HEALTH INSURANCE	149,135	148,750	198,997	76,743	175,034	175,034
100-1545-013-51-2200	PAYROLL TAXES	34,002	35,098	44,201	18,063	44,403	44,403
100-1545-013-51-2401	RETIREMENT	27,137	28,816	34,667	15,955	42,371	42,371
100-1545-013-51-2600	UNEMPLOYMENT	892	704	593	106	593	593
100-1545-013-51-2700	WORKMEN'S COMPENSATION	1,402	1,219	1,271	549	1,277	1,045
Total Personnel		692,506	702,861	861,740	363,016	848,115	847,883
100-1545-013-52-1202	ATTORNEY & PROFESIONAL SERVI	-	201	17,000	-	17,000	17,000
100-1545-013-52-2202	R&M - GENERAL(BUILDING)	312	312	312	156	312	312
100-1545-013-52-2208	COMPUTER MAINT. AGREEMNTS	18,538	-	22,000	-	22,000	22,000
100-1545-013-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-1545-013-52-2321	OPERATING LEASES/RENTAL COPIER	25	105	-	188	-	-
100-1545-013-52-3102	AUTO,TRK,EQ - INSURANCE	875	1,076	1,200	1,179	1,200	1,200
100-1545-013-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,842	2,810	3,000	3,533	3,000	3,000
100-1545-013-52-3201	TELEPHONE	2,651	2,694	2,640	1,465	2,640	2,640
100-1545-013-52-3301	ADVERTISEMENT	696	3,770	10,000	-	10,000	10,000
100-1545-013-52-3701	PER DIEM & TRAVEL	42	3,783	8,500	1,241	8,500	8,500
100-1545-013-52-3702	TRAINING SCHOOLS & SEMINA	14,694	6,097	6,000	309	6,000	6,000
100-1545-013-52-3705	MEMBERSHIP DUES	425	1,006	800	-	800	800
Total Services		42,100	21,853	71,452	8,071	71,452	71,452
100-1545-013-53-1101	OFFICE SUPPLIES	26,649	27,041	29,500	5,681	29,500	29,500
100-1545-013-53-1104	POSTAGE	69,317	64,162	56,000	23,231	56,000	56,000
100-1545-013-53-1117	COMPUTERS	-	-	-	-	-	-
100-1545-013-53-1270	GAS & DIESEL FUEL	260	316	500	84	500	500
100-1545-013-53-1402	PRINTING & PUBLICATIONS	1,837	-	2,000	294	2,000	2,000
Total Supplies		98,063	91,519	88,000	29,290	88,000	88,000
100-1545-013-54-2501	OFFICE EQUIPMENT	43,942	-	-	-	-	-
100-1545-013-54-9999	LEASED EQUIPMENT	-	3,358	-	-	-	-
Total Capital		43,942	3,358	-	-	-	-
100-1545-013-58-1200	CAPITAL LEASE PRINCIPAL	1,886	1,851	-	863	-	7,607
100-1545-013-58-2200	CAPITAL LEASE INTEREST	79	54	-	-	-	-
Total Other		1,965	1,905	-	863	-	7,607
Total Appropriations		878,575	821,496	1,021,192	401,240	1,007,567	1,014,942

013 - Tax Commissioner - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(165,791)	(381,258)	-	(436,637)	-	-
100-34-1600	MOTOR VEH MAILING FEES	25,812	1,419	35,000	2,231	-	35,000
100-34-1940	COMMISSION EARNED	1,018,554	1,201,335	986,192	835,646	-	979,942
100-36-1000	INTEREST - TAX COMM	-	-	-	-	-	-
Total Revenues		878,575	821,496	1,021,192	401,240	-	1,014,942
Net Surplus/(Deficit)		-	-	-	-	-	-

013 - Tax Commissioner - Personnel

Title	Full Time Equivalent (FTE)
ACCOUNTING GENERALIST I	1
CHIEF DEPUTY TAX COMMISSIONER	1
EXECUTIVE ASSISTANT	1
EX-OFFICIO DEPUTY SHERIFF	1
MOTOR VEHICLE SUPERVISOR	1
OFFICE MANAGER	1
PROPERTY TAX SUPERVISOR	1
TAX COMMISSIONER	1
TAX/TAG AGENT	5
Total Personnel	13

014 - Human Resources - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-1540-014-51-1100	SALARIES	249,920	249,478	249,891	138,771	302,640	283,920
100-1540-014-51-1101	RAISES	-	-	19,991	-	17,035	17,035
100-1540-014-51-1110	PERFORMANCE AWARD	13,768	14,768	14,000	8,625	16,000	16,000
100-1540-014-51-1300	OVERTIME	533	1,223	-	2,131	-	-
100-1540-014-51-2101	MEDICAL/LIFE INSURANCE	1,669	2,093	1,625	903	1,625	1,625
100-1540-014-51-2102	HEALTH INSURANCE	38,970	58,208	65,707	21,591	57,736	57,736
100-1540-014-51-2200	PAYROLL TAXES	18,800	18,869	20,646	10,603	24,455	23,023
100-1540-014-51-2401	RETIREMENT	12,601	12,922	16,193	6,537	23,336	21,970
100-1540-014-51-2600	UNEMPLOYMENT	475	219	228	125	228	228
100-1540-014-51-2700	WORKMEN'S COMPENSATION	739	639	594	310	703	542
Total Personnel		337,474	358,419	388,875	189,596	443,758	422,078
100-1540-014-52-1202	ATTORNEY & PROFESSIONAL SERVICES	2,831	5,035	2,000	-	2,000	2,000
100-1540-014-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-1540-014-52-2321	OPERATING LEASES/RENTAL COPIERS	741	(256)	-	1,430	-	-
100-1540-014-52-3103	PROF/GEN/LAW LIAB/INS	1,531	1,226	1,300	1,512	1,300	1,600
100-1540-014-52-3201	TELEPHONE	2,750	2,658	2,800	1,299	2,800	2,700
100-1540-014-52-3301	ADVERTISEMENT	-	-	1,500	-	1,500	1,500
100-1540-014-52-3601	ADMIN FEES - INSURANCE	66,886	60,219	68,500	31,936	68,500	68,500
100-1540-014-52-3602	ADMIN FEES - RETIREMENT	70,656	66,909	70,000	15,905	70,000	70,000
100-1540-014-52-3701	PER DIEM & TRAVEL	940	611	5,000	1,888	6,000	6,000
100-1540-014-52-3702	TRAINING SCHOOLS & SEMINARS	1,320	4,199	7,000	4,659	10,000	10,000
100-1540-014-52-3705	MEMBERSHIP DUES	605	732	1,000	388	1,000	1,000
100-1540-014-52-3915	BACKGROUND CHECKS & MEDICAL	9,818	13,771	15,000	5,314	15,000	15,000
Total Services		158,078	155,104	174,100	64,331	178,100	178,300
100-1540-014-53-1101	OFFICE SUPPLIES	9,417	5,046	6,000	1,640	6,000	6,000
100-1540-014-53-1102	OPERATING SUPPLIES	-	-	-	-	700	700
100-1540-014-53-1104	POSTAGE	46	98	200	18	200	200
100-1540-014-53-1105	ACCG SAFETY GRANT	8,782	2,324	-	-	8,000	-
100-1540-014-53-1110	WELLNESS FAIR	2,975	11,715	15,000	1,089	15,000	15,000
100-1540-014-53-1270	GAS & DIESEL FUEL	98	333	300	281	500	500
100-1540-014-53-1402	PRINTING & PUBLICATIONS	2,430	1,768	2,000	577	2,000	2,000
Total Supplies		23,747	21,284	23,500	3,605	32,400	24,400
100-1540-014-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-1540-014-54-9999	LEASED EQUIPMENT	17,864	-	-	-	-	-
Total Capital		17,864	-	-	-	-	-
100-1540-014-58-1200	CAPITAL LEASE PRINCIPAL	6,819	5,992	-	1,882	-	3,342
100-1540-014-58-2200	CAPITAL LEASE INTEREST	285	171	-	-	-	-
Total Other		7,103	6,163	-	1,882	-	3,342
Total Appropriations		544,267	540,970	586,475	259,413	654,258	628,121

014 - Human Resources - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	395,349
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	176,896
	OTHER GENERAL REVENUES	-	-	-	-	-	55,876
	COMBINED REVENUES PRIOR YEAR	535,937	531,481	586,475	251,468	-	-
100-33-4142	ACCG SAFETY GRANT	8,330	9,490	-	7,945	-	-
Total Revenues		544,267	540,970	586,475	259,413	-	628,121
Net Surplus/(Deficit)		-	-	-	-	-	(0)

014 - Human Resources - Personnel

Title	Full Time Equivalent (FTE)
ASSISTANT DIRECTOR OF HUMAN RESOURCES AND RISK MAI	1
DIRECTOR OF HUMAN RESOURCES AND RISK MANAGEMENT	1
HEALTH, WELLNESS, AND SAFETY COORDINATOR	1
HUMAN RESOURCE GENERALIST II	1
HUMAN RESOURCES GENERALIST I	1
Total Personnel	5

015 - Finance - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-1510-015-51-1100	SALARIES	381,572	380,553	404,953	206,068	430,146	430,146
100-1510-015-51-1101	RAISES	-	-	32,396	-	25,809	25,809
100-1510-015-51-1300	OVERTIME	4,764	5,776	-	1,038	-	-
100-1510-015-51-2101	MEDICAL/LIFE INSURANCE	2,864	2,915	2,600	1,454	2,491	2,491
100-1510-015-51-2102	HEALTH INSURANCE	96,945	76,264	122,398	46,011	139,916	139,916
100-1510-015-51-2200	PAYROLL TAXES	29,027	29,525	33,457	15,744	34,881	34,881
100-1510-015-51-2401	RETIREMENT	20,182	19,290	24,453	10,476	31,712	31,712
100-1510-015-51-2600	UNEMPLOYMENT	520	366	456	56	456	456
100-1510-015-51-2700	WORKMEN'S COMPENSATION	1,141	973	962	456	1,003	821
Total Personnel		537,015	515,661	621,675	281,303	666,414	666,231
100-1510-015-52-1101	CONSULTANT	200	-	5,000	-	30,000	30,000
100-1510-015-52-1201	AUDITORS	55,250	54,400	52,000	25,560	60,000	60,000
100-1510-015-52-2202	R&M - GENERAL(BUILDING)	517	-	-	-	-	-
100-1510-015-52-2321	OPERATING LEASES/RENTAL COPIER	475	3,199	-	-	20,000	20,000
100-1510-015-52-3102	AUTO,TRUCK,EQUIPMENT INSURANCE	875	1,076	1,100	1,179	1,200	-
100-1510-015-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,939	2,086	3,000	2,464	2,500	2,500
100-1510-015-52-3201	TELEPHONE	15,375	14,386	16,000	7,242	16,000	16,000
100-1510-015-52-3606	CGRDC DUES	50,541	63,496	52,000	31,748	63,496	63,496
100-1510-015-52-3701	PER DIEM & TRAVEL	(95)	1,748	2,000	898	2,000	2,000
100-1510-015-52-3702	TRAINING SCHOOLS & SEMINA	-	458	1,500	458	1,500	1,500
100-1510-015-52-3705	MEMBERSHIP DUES	13,416	11,715	9,000	5,237	10,400	10,400
100-1510-015-52-3916	BANK CHARGES	7,582	9,891	8,000	4,519	8,000	8,000
100-1510-015-52-4000	RETURNED CHECK EXPENSE	-	-	2,000	-	-	-
Total Services		147,076	162,454	151,600	79,305	215,096	213,896
100-1510-015-53-1101	OFFICE SUPPLIES	8,439	11,317	13,000	5,167	13,000	13,000
100-1510-015-53-1102	OPERATING SUPPLIES	347	585	4,000	-	4,000	4,000
100-1510-015-53-1103	JANITORIAL SUPPLIES	-	-	-	-	-	-
100-1510-015-53-1104	POSTAGE	4,088	6,348	6,400	1,005	2,000	6,400
100-1510-015-53-1210	UTILITIES	455	450	420	240	420	420
100-1510-015-53-1270	GAS & DIESEL FUEL	105	87	200	66	200	200
Total Supplies		13,434	18,787	24,020	6,478	19,620	24,020
100-1510-015-54-9999	LEASED EQUIPMENT	6,863	-	-	-	-	-
Total Capital		6,863	-	-	-	-	-
100-1510-015-58-1200	CAPITAL LEASE PRINCIPAL	2,620	2,669	2,729	1,506	-	2,805
100-1510-015-58-2200	CAPITAL LEASE INTEREST	109	79	-	-	-	-
Total Other		2,729	2,748	2,729	1,506	-	2,805
Total Appropriations		707,117	699,650	800,024	368,592	901,130	906,952

015 - Finance - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	570,849
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	255,423
	OTHER GENERAL REVENUES	-	-	-	-	-	80,680
	COMBINED REVENUES PRIOR YEAR	707,117	699,650	800,024	368,592	-	-
Total Revenues		707,117	699,650	800,024	368,592	-	906,952
Net Surplus/(Deficit)		-	-	-	-	-	(0)

015 - Finance - Personnel

Title	Full Time Equivalent (FTE)
ACCOUNTING CLERK	2.6
ACCOUNTING GENERALIST II	3
ADMINISTRATIVE ASSISTANT I	0.63
DEPUTY DIRECTOR OF FINANCE	1
FINANCE DIRECTOR	1
PROJECT ACCOUNTANT II	1
Total Personnel	9.23

016 - Prison - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	Actuals	Budget	Actuals	Dept Requested	
		2022	2023	2024	12/31/23	2025	2025
100-3420-016-51-1100	SALARIES	1,623,204	1,750,915	1,694,586	910,405	2,004,178	1,883,927
100-3420-016-51-1101	RAISES	-	-	135,567	-	113,036	113,036
100-3420-016-51-1300	OVERTIME	14,119	32,117	-	29,599	-	-
100-3420-016-51-2101	MEDICAL/LIFE INSURANCE	13,758	15,399	12,348	7,212	12,673	12,673
100-3420-016-51-2102	HEALTH INSURANCE	340,511	369,751	462,623	204,598	510,473	510,473
100-3420-016-51-2200	PAYROLL TAXES	121,523	133,268	140,007	70,408	161,967	152,768
100-3420-016-51-2401	RETIREMENT	81,626	85,384	106,394	46,307	152,264	143,645
100-3420-016-51-2600	UNEMPLOYMENT	2,572	2,332	1,824	357	1,870	1,870
100-3420-016-51-2700	WORKMEN'S COMPENSATION	36,902	37,148	35,657	18,292	40,932	35,509
Total Personnel		2,234,215	2,426,313	2,589,007	1,287,178	2,997,393	2,853,901
100-3420-016-52-1306	PEST CONTROL	1,980	1,485	1,800	660	1,980	1,800
100-3420-016-52-2202	R & M - GENERAL(BUILDING)	26,478	43,937	30,000	26,054	45,000	45,000
100-3420-016-52-2203	R & M - GENERAL(EQUIPMNT)	5,138	7,074	10,000	6,549	10,000	10,000
100-3420-016-52-2204	R & M - GENERAL(GROUNDS)	907	1,767	1,500	-	1,500	1,500
100-3420-016-52-2205	VEHICLE ACCIDENT	-	-	-	4,499	-	-
100-3420-016-52-2208	MAINT. CONTRACTS	362	2,119	1,800	413	1,800	1,800
100-3420-016-52-2321	OPERATING LEASES/RENTAL COPIER	3,864	3,878	-	1,550	-	-
100-3420-016-52-3101	PROPERTY INSURANCE	7,117	9,554	9,600	36,424	37,000	10,000
100-3420-016-52-3102	AUTO,TRK,EQ - INSURANCE	12,279	14,017	14,100	21,267	22,000	22,000
100-3420-016-52-3103	PROF/GEN/LAW LIAB\INSURAN	21,187	14,009	14,100	17,995	18,000	18,000
100-3420-016-52-3201	TELEPHONE	1,542	1,555	1,550	766	1,550	1,550
100-3420-016-52-3201-1	PAGERS/LINKS/CELLS	1,140	440	-	-	-	-
100-3420-016-52-3701	PER DIEM & TRAVEL	2,008	1,202	2,000	140	2,000	2,000
100-3420-016-52-3702	TRAINING SCHOOLS & SEMINA	-	-	1,500	-	-	1,500
100-3420-016-52-3901	MEDICAL	-	140	4,000	3,510	1,500	4,000
100-3420-016-52-3906	MEDICAL	421	679	-	363	2,000	-
100-3420-016-52-4500	INDIGENT FUND	95	88	1,000	49	-	-
Total Services		84,518	101,944	92,950	120,240	144,330	119,150
100-3420-016-53-1101	OFFICE SUPPLIES	10,497	12,354	10,000	4,758	10,000	10,000
100-3420-016-53-1102	OPERATING SUPPLIES	67,552	90,726	75,000	38,532	75,000	75,000
100-3420-016-53-1105	Inmate release expenditures	10,791	10,603	11,000	2,864	11,000	11,000
100-3420-016-53-1106	INMATE RECREATION COMMISSION	49,228	56,026	45,000	27,390	56,000	56,000
100-3420-016-53-1109	CLOTHING,BEDDING,ETC.	37,885	36,698	35,000	30,834	55,000	45,000
100-3420-016-53-1210	UTILITIES	223,477	218,397	250,000	124,225	250,000	250,000
100-3420-016-53-1240	DISPOSAL ROLLOFFS-PRISON	9,889	8,824	10,000	5,808	10,000	10,000
100-3420-016-53-1270	GAS & DIESEL FUEL	18,703	20,946	22,000	14,552	22,000	22,000
100-3420-016-53-1301	GROCERIES	313,399	319,844	340,000	162,324	340,000	340,000
100-3420-016-53-1701	UNIFORMS	9,410	7,211	8,500	3,261	8,500	8,500
Total Supplies		750,831	781,628	806,500	414,548	837,500	827,500
100-3420-016-54-2201	AUTOS & TRUCKS	-	1,746	-	(200)	-	-
100-3420-016-54-2502	OTHER EQUIPMENT	19,441	12,846	-	-	7,350	7,350
100-3420-016-54-9999	LEASED EQUIPMENT	10,188	308,481	-	-	7,216	7,216
Total Capital		29,629	323,074	-	(200)	14,566	14,566
100-3420-016-58-1200	CAPITAL LEASE PRINCIPAL	3,889	43,895	97,869	38,837	97,869	77,664
100-3420-016-58-2200	CAPITAL LEASE INTEREST	162	11,793	-	-	-	-
Total Other		4,051	55,688	97,869	38,837	97,869	77,664
Total Appropriations		3,103,244	3,688,647	3,586,326	1,860,602	4,091,658	3,892,781

016 - Prison - Revenues

Item XII. 2.

GL Account	GL Name	Actuals		Budget	Actuals	Dept Requested	Proposed
		2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	1,107,948
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	495,744
	OTHER GENERAL REVENUES	-	-	-	-	-	156,590
	COMBINED REVENUES PRIOR YEAR	1,172,960	1,814,373	1,757,188	1,064,064	-	
100-33-4216	GA DEPT OF CORRECTIONS	1,440,296	1,505,790	1,440,000	633,326	-	1,500,000
100-33-7003	INMATE WORK DETAIL REIMBURSEME	253,971	361,388	381,138	66,239	-	380,000
100-34-1906	PRISION INMATE RELEASE REIMB	8,860	7,096	8,000	2,537	-	8,000
100-38-9001-10	INMATES GRATUITY RELEASE CHECK	2,275	-	-	500	-	3,000
100-38-9001-12	INDIGENT POSTAGE	31	-	-	-	-	-
100-38-9001-13	INMATE TELEPHONE COMMISSION	107,681	-	-	49,462	-	120,000
100-38-9001-19	MCDANIELS KIOSK FEES	-	-	-	-	-	100
100-38-9001-20	INMATE DENTAL	5	-	-	-	-	100
100-38-9001-21	INMATE MISC FEES	50	-	-	-	-	100
100-38-9001-3	MEDICAL CO-PAY	333	-	-	-	-	100
100-38-9001-4	DISCIPLINARY REPORT FEES	877	-	-	-	-	1,000
100-38-9001-6	ID FEES	25	-	-	-	-	100
100-38-9001-9	COMMISSARY COMMISSION	115,881	-	-	44,475	-	120,000
Total Revenues		3,103,244	3,688,647	3,586,326	1,860,602	-	3,892,781
Net Surplus/(Deficit)		-	-	-	-	-	0

016 - Prison - Personnel

	Title	Full Time Equivalent (FTE)
	CAPTAIN	1
	CHAPLIN	0.5
	CORRECTIONAL OFFICER	24.47
	CORRECTIONS COUNSELOR	3
	DEPUTY WARDEN	1
	LIEUTENANT	3
	OPERATIONS MANAGER	1
	SERGEANT	5
	WARDEN	1
Total Personnel		39.97

017 - Sheriff's Office - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3310-017-51-1100	SALARIES	4,580,811	5,266,691	5,640,752	2,850,823	5,876,919	5,872,302
100-3310-017-51-1101	RAISES	-	-	169,223	-	351,294	351,294
100-3310-017-51-1300	OVERTIME	532,458	769,668	470,758	404,366	792,964	792,298
100-3310-017-51-2101	MEDICAL/LIFE SUPPLEMENTAL	37,079	41,429	32,171	19,933	32,496	32,496
100-3310-017-51-2102	HEALTH INSURANCE	1,348,435	1,381,712	1,903,459	711,156	1,622,915	1,622,915
100-3310-017-51-2200	PAYROLL TAXES	369,616	440,573	480,476	238,811	537,120	536,716
100-3310-017-51-2401	RETIREMENT	248,794	292,046	362,315	158,632	521,949	520,963
100-3310-017-51-2600	UNEMPLOYMENT	6,542	5,077	4,925	421	5,062	5,062
100-3310-017-51-2700	WORKMEN'S COMPENSATION	102,052	111,617	111,123	56,581	116,723	107,064
Total Personnel		7,225,787	8,308,814	9,175,200	4,440,723	9,857,441	9,841,109
100-3310-017-52-1101	CONSULTANT	491	-	17,820	-	17,820	17,820
100-3310-017-52-1102	APPEAL BOARD	512	761	-	331	-	-
100-3310-017-52-1207	INVESTIGATIVE WORK	9,129	7,346	3,900	5,572	11,000	11,000
100-3310-017-52-1210	SECURITY	1,081	-	-	-	-	-
100-3310-017-52-1303	COMPUTER SERVICES	1,250	1,188	2,500	2,740	2,500	2,500
100-3310-017-52-1303-1	COMPUTER SERVICES FORENSICS	5,310	5,810	20,900	5,122	20,900	20,900
100-3310-017-52-2202	R & M - GENERAL(BUILDING)	21,057	14,643	19,500	9,948	19,500	19,500
100-3310-017-52-2203	R & M - GENERAL(EQUIPMNT)	8,007	1,506	7,000	3,050	7,000	7,000
100-3310-017-52-2205	VEHICLE ACCIDENT	35,676	53,980	25,000	20,953	25,000	25,000
100-3310-017-52-2208	COMPUTER MAINT. AGREEMNTS	93,015	99,978	110,000	39,538	110,000	110,000
100-3310-017-52-2211	COVID RELATED EXPENSES	260	-	-	-	-	-
100-3310-017-52-2321	OPERATING LEASES/RENTAL COPIER	-	12	-	-	-	-
100-3310-017-52-3101	PROPERTY INSURANCE	18,048	24,320	24,400	16,805	17,000	17,000
100-3310-017-52-3102	AUTO,TRK,EQ - INSURANCE	112,786	180,586	181,000	147,597	150,000	150,000
100-3310-017-52-3103	PROF/GEN/LAW LIAB\INSURAN	69,729	49,933	50,000	63,774	65,000	65,000
100-3310-017-52-3201	TELEPHONE	82,946	95,449	62,505	43,095	85,000	85,000
100-3310-017-52-3301	ADVERTISEMENT	1,739	2,222	3,500	5,925	3,500	3,500
100-3310-017-52-3520	TAG & TITLE FOR VEHICLES	439	449	1,000	-	-	-
100-3310-017-52-3701	PER DIEM & TRAVEL	16,560	20,500	18,000	7,529	18,000	18,000
100-3310-017-52-3702	TRAINING SCHOOLS & SEMINA	14,993	11,483	12,000	6,935	14,000	14,000
100-3310-017-52-3705	MEMBERSHIP DUES	4,925	6,777	2,500	1,500	2,500	2,500
100-3310-017-52-3850	CONTRACT LABOR	-	-	5,000	-	-	-
100-3310-017-52-3901	MEDICAL	4,496	3,380	5,000	2,100	5,000	5,000
Total Services		502,449	580,322	571,525	382,514	573,720	573,720
100-3310-017-53-1101	OFFICE SUPPLIES	2,973	3,562	-	583	-	-
100-3310-017-53-1102	OPERATING SUPPLIES	98,210	111,650	110,000	67,928	135,856	120,000
100-3310-017-53-1105	AMMUNITION	26,755	28,160	35,000	18,603	40,000	40,000
100-3310-017-53-1117	COMPUTERS	5,293	14,093	15,000	16,225	15,000	15,000
100-3310-017-53-1210	UTILITIES	61,174	59,277	69,030	29,681	69,030	69,030
100-3310-017-53-1270	GAS & DIESEL FUEL	416,666	432,194	430,000	184,405	430,000	430,000
100-3310-017-53-1701	UNIFORMS	54,855	58,567	35,000	33,422	35,000	35,000
100-3310-017-53-1702	GA HIGHWAY SAFETY GRANT EXPENS	23,076	24,451	22,000	7,693	22,000	22,000
Total Supplies		689,003	731,954	716,030	358,542	746,886	731,030
100-3310-017-54-2201	AUTOS & TRUCKS	17,440	(14,296)	-	101,339	-	-
100-3310-017-54-2502	OTHER EQUIPMENT	35,905	34,850	116,500	49,896	20,000	20,000
100-3310-017-54-2509	OTHER\PISTOLS,RIFLES,AMMO	267	-	-	-	-	-
100-3310-017-54-3000	SBITA	-	7,000	-	-	-	-
100-3310-017-54-9999	LEASED EQUIPMENT	2,324,884	174,335	803,960	-	-	-
Total Capital		2,378,497	201,889	920,460	151,234	20,000	20,000
100-3310-017-58-1200	CAPITAL LEASE PRINCIPAL	128,587	447,433	737,997	373,690	737,997	1,355,128
100-3310-017-58-2200	CAPITAL LEASE INTEREST	16,055	118,171	-	-	-	-
Total Other		144,642	565,603	737,997	373,690	737,997	1,355,128
Total Appropriations		10,940,378	10,388,582	12,121,213	5,706,702	11,936,044	12,520,987

017 - Sheriff's Office - Revenues

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	7,748,469
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	3,467,004
	OTHER GENERAL REVENUES	-	-	-	-	-	1,095,114
	COMBINED REVENUES PRIOR YEAR	10,697,631	10,135,321	11,990,213	5,649,224	-	-
100-33-1123	GA HIGHWAY SAFETY GRANT REVENU	90,585	91,565	-	13,359	-	80,000
100-33-1170	FBI VIOLENT CRIME TASK FORCE	24,028	10,167	24,000	3,779	-	15,000
100-35-1190	SHERIFF'S OFFICE FINES	66,437	66,436	60,000	30,567	-	68,400
100-38-3003	INSURANCE RECOVERIES - SHERIFF	60,794	83,191	45,000	5,620	-	45,000
100-38-9011	SHERIFF INMATE RESTITUTION	903	1,903	2,000	4,154	-	2,000
Total Revenues		10,940,378	10,388,582	12,121,213	5,706,702	-	12,520,987
Net Surplus/(Deficit)		-	-	-	-	-	0

017 - Sheriff's Office - Personnel

Title	Full Time Equivalent (FTE)
ADMINISTRATIVE ASSISTANT I	1
BAILIFF	0.02
CAPTAIN	2
CHAPLIN	1
CHIEF DEPUTY	1
CIVIL PROCESS COORDINATOR	1
COMMUNICATIONS OFFICER	11
CORPORAL	6
COURT SECURITY BLUE COAT	2.35
COURT SECURITY BLUE COAT	0.47
CRIME ANALYST / COMMUNITY LIASION	1
DEPUTY SHERIFF	40.17
EVIDENCE ROOM	1
EXECUTIVE ASSISTANT	1
G.C.I.C. TERMINAL AGENCY COORDINATOR	1
INVESTIGATOR	10
OFFICE ASSISTANT	1
OFFICE COORDINATOR	1
OPEN RECORDS/PROFESSIONAL STANDARDS SPECIALIST	1
PUBLIC INFORMATION OFFICER	1
PURCHASING CLERK	1
RECEPTIONIST	1
SERGEANT	15
SHERIFF	1
SUPERIOR COURT CLERK	1
WARRANT DIVISION CLERK	1
WARRANTS DIVISION SERGEANT	1
Total Personnel	105.01

018 - Sheriff's Office Jail - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3326-018-51-1100	SALARIES	1,987,449	2,251,376	2,647,450	1,191,583	2,498,139	2,498,139
100-3326-018-51-1101	RAISES	-	-	79,424	-	149,692	149,692
100-3326-018-51-1300	OVERTIME	187,641	224,357	172,091	116,634	173,421	173,421
100-3326-018-51-2101	MEDICAL/LIFE INSURANCE	17,645	18,356	19,173	9,600	18,089	18,089
100-3326-018-51-2102	HEALTH INSURANCE	634,738	599,083	979,558	342,301	982,948	982,948
100-3326-018-51-2200	PAYROLL TAXES	158,722	182,720	221,771	96,506	215,826	215,826
100-3326-018-51-2401	RETIREMENT	108,467	118,673	173,938	62,878	221,151	221,151
100-3326-018-51-2600	UNEMPLOYMENT	3,559	2,982	2,690	472	2,690	2,690
100-3326-018-51-2700	WORKMEN'S COMPENSATION	44,748	45,097	51,162	22,773	51,606	47,451
Total Personnel		3,142,969	3,442,642	4,347,256	1,842,748	4,313,564	4,309,409
100-3326-018-52-1306	PEST CONTROL	7,590	3,600	3,600	1,200	3,600	3,600
100-3326-018-52-2202	R & M - GENERAL (BUILDING)	34,149	51,065	40,000	19,314	40,000	40,000
100-3326-018-52-2203	R & M - GENERAL(EQUIPMENT)	19,444	18,056	20,000	5,690	20,000	20,000
100-3326-018-52-2204	R&M - GENERAL(GROUNDS)	2,054	3,109	2,000	697	2,000	2,000
100-3326-018-52-2208	COMPUTER MAINT. AGREEMENTS	-	10,016	15,000	2,224	15,000	15,000
100-3326-018-52-3103	PROF/GEN/LAW LIAB\INSURAN	34,385	24,104	35,000	30,216	31,000	31,000
100-3326-018-52-3106	CATASTROPHIC INSURANCE	24,698	24,375	25,000	12,080	25,000	25,000
100-3326-018-52-3201	TELEPHONE	2,645	2,674	2,700	1,426	2,800	2,800
100-3326-018-52-3701	PER DIEM & TRAVEL	6,281	472	1,000	92	1,000	1,000
100-3326-018-52-3702	TRAINING SCHOOLS & SEMINA	2,207	2,851	2,500	-	2,500	2,500
100-3326-018-52-3907	BOARDING OF EFF CO INMATE - SC	36,736	7,011	55,000	9,147	55,000	40,000
Total Services		170,188	147,333	201,800	82,087	197,900	182,900
100-3326-018-53-1101	OFFICE SUPPLIES	5,746	6,445	8,000	4,434	8,800	8,800
100-3326-018-53-1102	OPERATING SUPPLIES	12,195	12,772	15,000	3,692	15,000	15,000
100-3326-018-53-1103	JANITORIAL SUPPLIES	30,772	39,344	35,000	17,156	35,000	35,000
100-3326-018-53-1104	POSTAGE	1,899	2,522	2,000	1,059	2,000	2,000
100-3326-018-53-1109	CLOTHING,BEDDING,ETC.	34,754	29,715	25,000	20,359	40,000	35,000
100-3326-018-53-1117	COMPUTERS	1,773	626	2,500	1,865	2,500	2,500
100-3326-018-53-1210	UTILITIES	43,842	47,717	41,540	23,452	46,000	46,000
100-3326-018-53-1240	DISPOSAL ROLLOFFS-JAIL	2,822	2,518	2,500	1,657	2,500	2,500
100-3326-018-53-1270	GAS & DIESEL FUEL	1,534	2,630	12,000	1,498	12,000	12,000
100-3326-018-53-1301	GROCERIES	333,730	402,766	350,000	155,484	350,000	350,000
100-3326-018-53-1400	INMATE TRANSPORT COST	2,250	3,415	6,000	694	6,000	6,000
100-3326-018-53-1701	UNIFORMS	12,481	15,264	13,000	5,295	13,000	13,000
Total Supplies		483,797	565,734	512,540	236,647	532,800	527,800
100-3326-018-54-2502	OTHER EQUIPMENT	-	200,871	-	-	-	-
100-3326-018-54-9999	LEASED EQUIPMENT	8,130	-	-	-	-	-
Total Capital		8,130	200,871	-	-	-	-
100-3326-018-58-1200	CAPITAL LEASE PRINCIPAL	3,103	3,230	3,233	1,810	3,300	3,608
100-3326-018-58-2200	CAPITAL LEASE INTEREST	130	97	-	-	-	-
Total Other		3,233	3,326	3,233	1,810	3,300	3,608
Total Appropriations		3,808,316	4,359,907	5,064,828	2,163,292	5,047,564	5,023,717

018 - Sheriff's Office Jail - Revenues

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	3,162,003
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	1,414,819
	OTHER GENERAL REVENUES	-	-	-	-	-	446,895
	COMBINED REVENUES PRIOR YEAR	3,808,150	4,359,907	5,064,828	2,163,292	-	-
100-34-2331	JAIL BOARD	166	-	-	-	-	-
100-38-9019	TURNOVER SAVINGS - JAIL	-	-	-	-	-	-
Total Revenues		3,808,316	4,359,907	5,064,828	2,163,292	-	5,023,717
Net Surplus/(Deficit)		-	-	-	-	-	0

018 - Sheriff's Office Jail - Personnel

Title	Full Time Equivalent (FTE)
BOOKING OFFICER	4
CAPTAIN, JAIL COMMANDER	1
CLERK, JAIL	1
CORPORAL DETENTION	10
DETENTION OFFICER	36
INFORMATION SYSTEMS TECHNICIAN	2
INTELLIGENCE OFFICER	1
LIEUTENANT, ASST. JAIL COMMANDER	1
MAINTENANCE WORKER II	1
SERGEANT, DETENTION	2
Total Personnel	59

019 - EMS - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3601-019-51-1100	SALARIES	1,734,403	1,927,914	2,124,148	947,591	2,291,519	2,291,519
100-3601-019-51-1101	RAISES	-	-	63,678	-	137,491	137,491
100-3601-019-51-1300	OVERTIME	425,648	589,923	615,633	383,994	688,863	688,863
100-3601-019-51-2101	MEDICAL/LIFE INSURANCE	13,393	15,853	14,298	6,828	14,298	14,298
100-3601-019-51-2102	HEALTH INSURANCE	544,254	618,002	851,427	296,154	769,631	769,631
100-3601-019-51-2200	PAYROLL TAXES	156,680	183,027	214,465	97,328	238,517	238,517
100-3601-019-51-2401	RETIREMENT	109,145	133,145	160,203	70,332	217,878	217,878
100-3601-019-51-2600	UNEMPLOYMENT	2,973	2,307	2,918	292	3,010	3,010
100-3601-019-51-2700	WORKMEN'S COMPENSATION	80,167	82,974	84,367	40,060	95,078	91,391
Total Personnel		3,066,662	3,553,146	4,131,137	1,842,579	4,456,285	4,452,598
100-3601-019-52-1101	CONSULTANT	-	-	12,000	-	-	-
100-3601-019-52-1101-1	BILLING SERVICES	93,290	91,262	65,000	-	100,000	100,000
100-3601-019-52-1202	ATTORNEY & PROFESSIONAL SERVIC	-	-	-	-	-	-
100-3601-019-52-1214	COMMUNITY AWARENESS	537	854	2,500	-	2,500	2,500
100-3601-019-52-1303	COMPUTER SERVICES	453	2,265	-	-	-	-
100-3601-019-52-1321	COLLECTION FEES	63	-	-	-	-	-
100-3601-019-52-2201	R&M FIRST SERV VECH MAINT	591	-	-	-	-	-
100-3601-019-52-2202	R & M - GENERAL(BUILDING)	4,576	7,360	4,500	3,758	4,500	4,500
100-3601-019-52-2203	R & M - GENERAL(EQUIPMNT)	32,153	33,452	35,000	3,092	35,000	35,000
100-3310-019-52-2205	VEHICLE ACCIDENT	-	-	-	-	-	-
100-3310-019-52-2208	COMPUTER MAINT AGREEMENTS	-	668	3,800	2,003	3,800	3,800
100-3601-019-52-2310	RENT	618	-	-	-	-	-
100-3601-019-52-2321	OPERATING LEASES/RENTAL COPIER	1,684	2,793	-	1,837	3,500	3,500
100-3601-019-52-3101	PROPERTY INSURANCE	2,019	2,682	2,700	7,403	2,700	7,500
100-3601-019-52-3102	AUTO,TRK,EQ - INSURANCE	11,253	14,929	15,000	17,886	15,000	18,000
100-3601-019-52-3103	PROF/GEN/LAW LIAB\INSURAN	15,584	12,726	12,800	16,058	12,800	17,000
100-3601-019-52-3201	TELEPHONE	11,919	11,302	13,516	6,262	14,100	14,100
100-3601-019-52-3607	ANNUAL LICENSE FEES	17,972	23,400	18,900	17,900	17,900	17,900
100-3601-019-52-3701	PER DIEM & TRAVEL	-	346	2,200	-	2,200	2,200
100-3601-019-52-3702	TRAINING SCHOOLS & SEMINA	-	4,375	4,500	-	4,500	4,500
100-3601-019-52-3705	MEMBERSHIP DUES	-	25	-	-	1,200	1,200
100-3601-019-52-3706	RECRUITMENT & RETENTION	668	-	1,500	-	3,000	3,000
Total Services		193,380	208,438	193,916	76,199	222,700	234,700
100-3601-019-53-1101	OFFICE SUPPLIES	1,776	2,972	3,500	144	3,000	3,000
100-3601-019-53-1102	OPERATING SUPPLIES	54,212	70,535	72,000	20,392	80,000	76,000
100-3601-019-53-1103	JANITORIAL SUPPLIES	3,732	3,317	5,000	745	5,000	4,000
100-3601-019-53-1111	INFECTION CONTROL SUPPLY	8,992	-	-	-	-	-
100-3601-019-53-1116	PHARMACEUTICALS	23,756	14,059	22,500	9,609	22,500	22,500
100-3601-019-53-1210	UTILITIES	16,542	19,529	18,000	9,026	20,000	20,000
100-3601-019-53-1270	GAS & DIESEL FUEL	128,530	137,618	130,000	54,626	135,000	135,000
100-3601-019-53-1701	UNIFORMS	6,590	5,564	7,200	1,255	7,200	7,200
Total Supplies		244,131	253,594	258,200	95,797	272,700	267,700
100-3601-019-54-1210	CONSTRUCTION	3,000	-	432,000	-	52,000	52,000
100-3601-019-54-2201	AUTOS & TRUCKS	82	-	360,000	143,117	522,792	522,792
100-3601-019-54-2502	OTHER EQUIPMENT	(13,710)	8,527	42,437	-	202,200	195,700
100-3601-019-54-9999	LEASED EQUIPMENT	6,883	-	-	-	-	-
Total Capital		(3,745)	8,527	834,437	143,117	776,992	770,492
100-3601-019-58-1200	CAPITAL LEASE PRINCIPAL	2,627	2,674	5,195	3,846	-	8,754
100-3601-019-58-2200	CAPITAL LEASE INTEREST	110	79	-	-	-	-
Total Other		2,737	2,754	5,195	3,846	-	8,754
Total Appropriations		3,503,165	4,026,459	5,422,885	2,161,539	5,728,677	5,734,244

019 - EMS - Revenues

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	2,108,065
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	943,240
	OTHER GENERAL REVENUES	-	-	-	-	-	297,939
	COMBINED REVENUES PRIOR YEAR	1,705,836	2,195,186	3,625,885	1,020,469	-	-
100-33-4231	GA TRAUMA CARE GRANT	11,660	8,426	-	-	-	8,000
100-34-2600	AMBULANCE	600	725	2,000	400	-	2,000
100-34-2601	AMBULANCE FOR ROEBLING RD TRAC	48,660	56,425	50,000	45,610	-	70,000
100-34-2605	EMS billing Revenue	2,298,344	2,221,987	2,300,000	1,590,801	-	3,120,000
100-34-2606	EMS BILLING - MANDATORY WRITEOFFS	(706,934)	(601,290)	(700,000)	(495,741)	-	(960,000)
100-34-2607	EFFINGHAM HOSP EXPANDED SERVIC	145,000	145,000	145,000	-	-	145,000
Total Revenues		3,503,165	4,026,459	5,422,885	2,161,539	-	5,734,244
Net Surplus/(Deficit)		-	-	-	-	-	(0)

019 - EMS - Personnel

Title	Full Time Equivalent (FTE)
EMERGENCY MEDICAL TECHNICIAN	11.64
EMS DIRECTOR	1
EMS OFFICE COORDINATOR	1
INTERN	0.16
OPERATIONS MANAGER	1
PARAMEDIC	30.4
PARAMEDIC - TRAINING OFFICER	1
PARAMEDIC SUPERVISOR	3
Total Personnel	49.2

020 - EEMA - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3100-020-51-1100	SALARIES	36,380	45,924	42,099	23,841	106,773	59,557
100-3100-020-51-1101	RAISES	-	-	3,368	-	5,445	3,573
100-3100-020-51-1300	OVERTIME	-	-	-	-	-	-
100-3100-020-51-2101	MEDICAL/LIFE INSURANCE	353	403	325	200	542	325
100-3100-020-51-2102	HEALTH INSURANCE	17,860	11,067	13,494	6,284	30,543	18,229
100-3100-020-51-2200	PAYROLL TAXES	2,330	3,513	3,478	1,824	8,585	4,830
100-3100-020-51-2401	RETIREMENT	2,170	1,397	2,728	1,430	7,655	4,072
100-3100-020-51-2600	UNEMPLOYMENT	61	106	46	-	137	91
100-3100-020-51-2700	WORKMEN'S COMPENSATION	798	945	818	429	2,020	985
Total Personnel		59,952	63,355	66,357	34,009	161,701	91,662
100-3100-020-52-1213	GRANT CONTRACT	-	14,625	-	-	-	-
100-3100-020-52-2201	R&M FIRST SERV VECH MAINT	-	735	-	-	-	-
100-3100-020-52-2202	R&M - GENERAL(BUILDING)	12,425	29,847	10,500	-	10,500	10,500
100-3100-020-52-2202-1	R&M Batteries	-	-	500	-	5,000	-
100-3100-020-52-2203	R & M - GENERAL (EQUIPMENT)	11,961	37,632	11,000	(379)	11,000	11,000
100-3100-020-52-2203-1	R & M MOTORLA CONTRACT #	197,871	243,298	250,257	45,096	275,000	275,000
100-3100-020-52-2208	COMPUTER MAINT. AGRMNTS	10,310	8,812	11,000	4,668	25,000	25,000
100-3100-020-52-2211	COVID RELATED EXPENSES	7,533	-	-	-	-	-
100-3100-020-52-3101	PROPERTY INSURANCE	581	751	755	1,118	1,200	1,200
100-3100-020-52-3102	AUTO,TRK,EQ-INSURANCE	2,534	4,213	4,300	7,336	8,500	1,200
100-3100-020-52-3103	PROF/GEN/LAW LIAB/INS	369	281	400	258	400	400
100-3100-020-52-3201	TELEPHONE	4,528	5,052	4,500	4,552	10,000	10,000
100-3100-020-52-3701	PER DIEM & TRAVEL	208	4,148	4,000	673	6,000	4,000
100-3100-020-52-3702	TRAINING SCHOOLS & SEMINA	595	1,202	750	175	1,500	1,500
100-3100-020-52-3705	MEMBERSHIP DUES	150	50	150	50	150	150
Total Services		249,066	350,645	298,112	63,547	354,250	339,950
100-3100-020-53-1101	OFFICE SUPPLIES	59	1,546	2,000	134	2,000	2,000
100-3100-020-53-1102	OPERATING SUPPLIES	1,600	2,710	2,600	4,264	7,000	2,800
100-3100-020-53-1104	POSTAGE	-	-	50	-	100	100
100-3100-020-53-1210	UTILITIES	20,181	19,550	22,000	12,711	25,000	25,000
100-3100-020-53-1270	GAS & DIESEL FUEL	1,257	5,004	4,000	1,775	5,000	5,000
100-3100-020-53-1701	UNIFORMS	-	1,255	500	219	1,000	1,000
Total Supplies		23,095	30,065	31,150	19,103	40,100	35,900
100-3100-020-54-2501	OFFICE EQUIPMENT	204	-	-	-	-	-
100-3100-020-54-2502	OTHER EQUIPMENT	-	18,158	-	12,694	-	-
100-3100-020-54-9999	LEASED EQUIPMENT	-	43,109	-	-	-	-
Total Capital		204	61,267	-	12,694	-	-
100-3100-020-58-1200	CAPITAL LEASE PRINCIPAL	-	6,412	-	2,544	-	10,175
100-3100-020-58-2200	CAPITAL LEASE INTEREST	-	2,078	-	-	-	-
Total Other		-	8,491	-	2,544	-	10,175
Total Appropriations		332,317	513,823	395,619	131,896	556,051	477,687

020 - EEMA - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	300,663
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	134,530
	OTHER GENERAL REVENUES	-	-	-	-	-	42,494
	COMBINED REVENUES PRIOR YEAR	332,317	513,823	395,619	131,896	-	-
Total Revenues		332,317	513,823	395,619	131,896	-	477,687
Net Surplus/(Deficit)		-	-	-	-	-	0

020 - EEMA - Personnel

Title	Full Time Equivalent (FTE)
EMA COORDINATOR	1
RADIO TECHNICIAN	0.2
Total Personnel	1.2

021 - Facilities Maintenance - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1565-021-51-1100	SALARIES	280,397	309,911	315,973	167,062	351,998	351,998
100-1565-021-51-1101	RAISES	-	-	25,278	-	21,120	21,120
100-1565-021-51-1300	OVERTIME	1,051	971	-	798	-	-
100-1565-021-51-2101	MEDICAL/LIFE INSURANCE	2,574	2,878	2,925	1,336	2,925	2,925
100-1565-021-51-2102	HEALTH INSURANCE	111,528	110,148	117,887	61,323	147,355	147,355
100-1565-021-51-2200	PAYROLL TAXES	20,242	22,782	26,106	12,285	28,544	28,544
100-1565-021-51-2401	RETIREMENT	15,507	15,497	20,475	8,797	27,238	27,238
100-1565-021-51-2600	UNEMPLOYMENT	539	545	410	64	410	410
100-1565-021-51-2700	WORKMEN'S COMPENSATION	6,553	5,692	8,780	2,735	9,486	9,073
Total Personnel		438,392	468,425	517,834	254,400	589,075	588,662
100-1565-021-52-1101	CONSULTANT	76,765	-	-	-	-	-
100-1565-021-52-1306	PEST CONTROL	3,933	4,365	4,000	2,100	4,300	4,300
100-1565-021-52-2202	R&M - GENERAL(BUILDING)	178,454	200,268	175,000	145,161	200,000	200,000
100-1565-021-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-1565-021-52-3101	PROPERTY INSURANCE	42,990	57,339	58,000	87,019	87,500	87,500
100-1565-021-52-3102	AUTO,TRK,EQ-INSURANCE	5,251	7,529	7,600	7,072	7,100	7,100
100-1565-021-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,128	1,849	2,000	2,013	2,100	2,100
100-1565-021-52-3201	TELEPHONE	31,312	32,673	35,000	16,175	35,000	35,000
Total Services		340,832	304,024	281,600	259,539	336,000	336,000
100-1565-021-53-1101	OFFICE SUPPLIES	280	693	500	507	500	500
100-1565-021-53-1102	OPERATING SUPPLIES	6,667	8,135	8,500	5,367	8,500	8,500
100-1565-021-53-1103	JANITORIAL SUPPLIES	13,311	14,781	15,250	10,744	15,750	15,750
100-1565-021-53-1210	UTILITIES	328,778	324,274	336,820	202,149	400,000	400,000
100-1565-021-53-1240	DISPOSAL ROLLOFFS	5,202	6,937	2,400	4,888	7,000	7,000
100-1565-021-53-1270	GAS & DIESEL FUEL	10,533	9,163	12,000	4,820	10,000	10,000
Total Supplies		364,772	363,982	375,470	228,476	441,750	441,750
100-1565-021-54-1306	ADMINISTRATIVE BUILDING PROJECTS	679,446	1,624	-	-	-	-
100-1565-021-54-2201	AUTOS & TRUCKS	7,806	9,127	-	8	-	-
100-1565-021-54-2502	OTHER EQUIPMENT	24,940	12,559	113,000	89,913	755,000	755,000
100-1565-021-54-9999	LEASED EQUIPMENT	85,481	69,929	-	-	-	-
Total Capital		797,672	93,239	113,000	89,920	755,000	755,000
100-1565-021-58-1200	CAPITAL LEASE PRINCIPAL	7,245	25,880	36,098	19,202	-	36,098
100-1565-021-58-2200	CAPITAL LEASE INTEREST	1,144	7,086	-	-	-	-
Total Other		8,389	32,966	36,098	19,202	-	36,098
Total Appropriations		1,950,057	1,262,635	1,324,001	851,536	2,121,825	2,157,510

021 - Facilities Maintenance - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	1,267,711
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	567,229
	OTHER GENERAL REVENUES	-	-	-	-	-	179,169
	COMBINED REVENUES PRIOR YEAR	1,841,592	1,074,735	1,250,801	789,630	-	-
100-38-1005	LEASES AND RENT	55,902	92,263	20,700	28,156	-	90,000
100-38-1005-1	LEASES AND RENT CROWN COMMUNIC	18,314	64,628	17,500	16,053	-	18,400
100-38-1009	OMNIFLIGHT REVENUE	34,249	31,010	35,000	17,698	-	35,000
Total Revenues		1,950,057	1,262,635	1,324,001	851,536	-	2,157,510
Net Surplus/(Deficit)		-	-	-	-	-	(0)

021 - Facilities Maintenance - Personnel

Title	Full Time Equivalent (FTE)
CUSTODIAN	2
CUSTODIAN	1
FACILITIES PLANNER	1
FACILITIES MAINTENANCE DIRECTOR	1
MAINTENANCE WORKER III	3
SENIOR CUSTODIAN - MOBILE CLEANING CREW	1
Total Personnel	9

022 - Animal Shelter - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
100-3910-022-51-1100	SALARIES	102,527	106,709	115,315	59,782	125,840	125,840
100-3910-022-51-1101	RAISES	-	-	9,225	-	7,550	7,550
100-3910-022-51-1300	OVERTIME	1,843	912	-	645	-	-
100-3910-022-51-2101	MEDICAL/LIFE INSURANCE	658	747	650	341	650	650
100-3910-022-51-2102	HEALTH INSURANCE	17,937	23,324	26,886	12,197	36,458	36,458
100-3910-022-51-2200	PAYROLL TAXES	7,737	8,116	9,527	4,563	10,204	10,204
100-3910-022-51-2401	RETIREMENT	3,590	4,401	4,828	2,625	6,341	6,341
100-3910-022-51-2600	UNEMPLOYMENT	279	203	228	22	228	228
100-3910-022-51-2700	WORKMEN'S COMPENSATION	809	752	785	383	840	707
Total Personnel		135,380	145,163	167,445	80,557	188,112	187,979
100-3910-022-52-1101	CONSULTANT	101	-	-	-	-	-
100-3910-022-52-1102	APPEAL BOARD	-	1,766	-	276	-	-
100-3910-022-52-1306	PEST CONTROL	480	480	2,500	240	2,500	500
100-3910-022-52-2202	R & M - GENERAL(BUILDING)	1,541	10,967	10,000	888	10,000	10,000
100-3910-022-52-2321	OPERATING LEASES/RENTAL COPIER	23	(12)	-	-	-	-
100-3910-022-52-3001-5	NEW DONATIONS BANK ACCOUNT	1,069	-	-	2,600	6,000	6,000
100-3910-022-52-3101	PROPERTY INSURANCE	590	795	800	1,218	1,300	1,300
100-3910-022-52-3102	AUTO,TRK,EQ - INSURANCE	1,750	2,151	2,200	3,536	3,600	3,600
100-3910-022-52-3103	PROF/GEN/LAW LIAB\INSURAN	677	539	700	651	700	700
100-3910-022-52-3201	TELEPHONE	2,812	3,992	3,000	3,443	3,000	6,800
100-3910-022-52-3301	ADVERTISEMENT	-	-	200	-	200	200
100-3910-022-52-3810	VETERINARIAN SERVICES	16,896	34,713	40,000	24,912	70,000	50,000
100-3910-022-52-3811	DEPT OF AG GRANT	-	4,349	-	-	-	-
100-3910-022-52-3901	MEDICAL	-	708	-	112	-	-
100-3910-022-52-3910	VACCINES	1,550	2,315	-	590	-	-
Total Services		27,490	62,765	59,400	38,465	97,300	79,100
100-3910-022-53-1101	OFFICE SUPPLIES	293	314	1,000	213	1,000	1,000
100-3910-022-53-1102	OPERATING SUPPLIES	9,420	10,133	15,000	4,929	15,000	15,000
100-3910-022-53-1103	JANITORIAL SUPPLIES	3,266	4,074	7,500	1,702	7,500	7,500
100-3910-022-53-1104	POSTAGE	-	65	-	-	-	-
100-3910-022-53-1105	PETCO GRANT	18,845	6,577	-	5,890	-	-
100-3910-022-53-1106	BEST FRIENDS / RACHEL RAY	2,335	-	-	-	-	-
100-3910-022-53-1210	UTILITIES	12,036	11,043	12,000	7,327	15,000	15,000
100-3910-022-53-1270	GAS & DIESEL FUEL	548	630	800	370	800	800
100-3910-022-53-1701	UNIFORMS	394	-	500	100	2,000	2,000
Total Supplies		47,136	32,836	36,800	20,531	41,300	41,300
100-3910-022-54-2201	AUTOS & TRUCKS	331	12,587	-	-	-	-
100-3910-022-54-2502	OTHER EQUIPMENT	-	-	-	-	31,000	6,000
100-3910-022-54-9999	LEASED EQUIPMENT	30,190	-	-	-	-	-
Total Capital		30,521	12,587	-	-	31,000	6,000
100-3910-022-58-1200	CAPITAL LEASE PRINCIPAL	2,586	6,364	7,843	3,976	-	7,951
100-3910-022-58-2200	CAPITAL LEASE INTEREST	79	1,507	-	-	-	-
Total Other		2,665	7,870	7,843	3,976	-	7,951
Total Appropriations		243,192	261,222	271,488	143,529	357,712	322,330

022 - Animal Shelter - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	190,920
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	85,426
	OTHER GENERAL REVENUES	-	-	-	-	-	26,983
	COMBINED REVENUES PRIOR YEAR	220,171	229,086	252,488	132,669	-	-
100-34-6101	ANIMAL CONTROL FINES	2,315	2,540	3,000	1,235	-	3,000
100-34-6102	ANIMAL CONTROL\RABIES VAC	3,205	3,065	3,000	1,875	-	3,000
100-34-6103	ANIMAL CONTROL\ADOPT-A-THON	6,950	7,210	10,000	5,335	-	10,000
100-34-6103-5	ANIMAL CONTROL NEW DONATIONS B	3,051	6,820	3,000	2,415	-	3,000
100-37-1003	PETCO GRANT	7,500	7,500	-	-	-	-
100-33-4141	GA DEPT. OF AG ANIMAL CONTROL	-	5,000	-	-	-	-
Total Revenues		243,192	261,222	271,488	143,529	-	322,330
Net Surplus/(Deficit)		-	-	-	-	-	(0)

022 - Animal Shelter - Personnel

Title	Full Time Equivalent (FTE)
ANIMAL SHELTER MANAGER	1
KENNEL ASSISTANT	2.5
Total Personnel	3.5

026 - DFCS - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
		-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
100-5460-026-52-1306	PEST CONTROL	300	300	480	150	480	480
100-5460-026-52-2131	JANITOR	16,500	16,500	16,500	8,250	16,500	16,500
100-5460-026-52-2202	R & M - GENERAL(BUILDING)	3,843	2,804	3,000	2,016	3,000	3,000
100-5460-026-52-2204	R & M - GENERAL(GROUNDS)	-	-	1,000	-	1,000	1,000
Total Services		20,643	19,604	20,980	10,416	20,980	20,980
100-5460-026-53-1103	JANITORIAL SUPPLIES	807	807	2,500	820	2,500	2,500
100-5460-026-53-1210	UTILITIES	15,457	16,209	17,220	9,198	17,220	17,220
Total Supplies		16,264	17,016	19,720	10,018	19,720	19,720
		-	-	-	-	-	-
Total Capital		-	-	-	-	-	-
100-5460-026-57-2001	BUDGET REQUEST	34,500	34,500	34,500	17,250	34,500	34,500
Total Other		34,500	34,500	34,500	17,250	34,500	34,500
Total Appropriations		71,407	71,120	75,200	37,683	75,200	75,200

026 - DFCS - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	11,959
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	5,351
	OTHER GENERAL REVENUES	-	-	-	-	-	1,690
	COMBINED REVENUES PRIOR YEAR	14,609	15,013	20,480	10,323	-	-
100-33-5005	DHR(DFCS)IN LIEU OF RENT	56,798	56,107	54,720	27,360	-	56,200
Total Revenues		71,407	71,120	75,200	37,683	-	75,200
Net Surplus/(Deficit)		-	-	-	-	-	-

026 - DFCS - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

028 - UGA Extension - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-7130-028-51-1100	SALARIES	101,974	6,412	-	-	-	-
100-7130-028-51-1101	RAISES	-	-	-	-	-	-
100-7130-028-51-1300	OVERTIME	-	-	-	-	-	-
100-7130-028-51-2101	MEDICAL/LIFE INSURANCE	153	-	-	-	-	-
100-7130-028-51-2102	HEALTH INSURANCE	6,508	-	-	-	-	-
100-7130-028-51-2200	PAYROLL TAXES	7,796	490	-	-	-	-
100-7130-028-51-2401	RETIREMENT	15,301	(4,985)	-	-	-	-
100-7130-028-51-2600	UNEMPLOYMENT	167	18	-	-	-	-
100-7130-028-51-2700	WORKMENS COMPENSATION	94	4	-	-	-	-
Total Personnel		131,993	1,939	-	-	-	-
100-7130-028-52-1101	CONSULTANT	-	132,791	219,579	43,851	236,921	236,921
100-7130-028-52-2131	JANITOR	4,095	-	-	-	-	-
100-7130-028-52-2204	R & M - GENERAL(GROUNDS)	269	-	-	-	-	-
100-7130-028-52-2310	RENT	15,750	-	-	-	-	-
100-7130-028-52-2321	OPERATING LEASES/RENTAL	-	45	-	-	-	-
100-7130-028-52-3101	PROPERTY INSURANCE	7	10	100	-	100	-
100-7130-028-52-3102	AUTO,TRK,EQ-INSURANCE	1,750	2,151	2,200	2,357	2,200	2,400
100-7130-028-52-3103	PROF/GEN/LAW LIAB\INSURAN	695	-	-	-	-	-
100-7130-028-52-3201	TELEPHONE	2,067	1,851	1,800	755	1,800	1,800
100-7130-028-52-3701	PER DIEM & TRAVEL	551	2,668	2,000	885	2,000	2,000
100-7130-028-52-3702	TRAINING SCHOOLS & SEMINA	4,478	4,041	4,000	2,414	5,500	5,500
100-7130-028-52-3705	MEMBERSHIP DUES	1,034	180	1,200	465	1,200	1,200
Total Services		30,696	143,736	230,879	50,727	249,721	249,821
100-7130-028-53-1101	OFFICE SUPPLIES	3,771	3,359	3,500	1,353	3,500	3,500
100-7130-028-53-1102	OPERATING SUPPLIES	138	229	1,500	584	1,500	1,500
100-7130-028-53-1104	POSTAGE	18	62	100	-	100	100
100-7130-028-53-1112	4-H SUPPLIES	11,717	12,807	12,000	6,607	12,000	12,000
100-7130-028-53-1210	UTILITIES	-	-	-	-	-	-
100-7130-028-53-1270	GAS & DIESEL FUEL	2,344	4,109	3,600	1,587	3,600	3,600
Total Supplies		17,988	20,565	20,700	10,131	20,700	20,700
100-7130-028-54-2201	AUTOS & TRUCKS	-	443	-	-	80,000	80,000
100-7130-028-54-1210	CONSTRUCTION	-	-	-	-	35,000	-
100-7130-028-54-9999	LEASED EQUIPMENT	5,657	22,764	-	-	-	-
Total Capital		5,657	23,207	-	-	115,000	80,000
100-7130-028-58-1200	CAPITAL LEASE PRINCIPAL	2,159	6,170	7,260	3,799	7,260	23,373
100-7130-028-58-2200	CAPITAL LEASE INTEREST	90	1,063	-	-	-	-
Total Other		2,249	7,233	7,260	3,799	7,260	23,373
Total Appropriations		188,584	196,681	258,839	64,657	392,681	373,894

028 - UGA Extension - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	235,335
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	105,299
	OTHER GENERAL REVENUES	-	-	-	-	-	33,261
	COMBINED REVENUES PRIOR YEAR	188,584	196,681	258,839	64,657	-	-
100-33-4139	UGA EXTENSION 4-H PERSONNEL	-	-	-	-	-	-
Total Revenues		188,584	196,681	258,839	64,657	-	373,894
Net Surplus/(Deficit)		-	-	-	-	-	-

028 - UGA Extension - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

032 - Congregate Meals - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
100-5520-032-51-1100	SALARIES	91,954	107,891	97,282	64,397	150,696	149,968
100-5520-032-51-1101	RAISES	-	-	7,783	-	8,374	8,374
100-5520-032-51-1300	OVERTIME	133	-	-	-	-	-
100-5520-032-51-2101	MEDICAL/LIFE INSURANCE	785	856	650	461	975	975
100-5520-032-51-2102	HEALTH INSURANCE	27,301	36,490	41,841	23,609	54,686	54,686
100-5520-032-51-2200	PAYROLL TAXES	6,761	7,770	8,037	4,629	12,169	12,113
100-5520-032-51-2401	RETIREMENT	4,959	6,489	6,304	3,657	11,612	11,559
100-5520-032-51-2600	UNEMPLOYMENT	107	91	91	-	137	137
100-5520-032-51-2700	WORKMEN'S COMPENSATION	686	749	662	407	1,002	855
Total Personnel		132,686	160,335	162,650	97,160	239,651	238,667
100-5520-032-52-1306	PEST CONTROL	480	480	980	240	980	980
100-5520-032-52-2202	R & M - GENERAL(BUILDING)	5,875	9,811	8,000	4,374	12,000	10,000
100-5520-032-52-2321	OPERATING LEASES/RENTAL COPIER	1,320	1,032	-	170	-	-
100-5520-032-52-3101	PROPERTY INSURANCE	1,420	1,912	2,000	2,927	3,000	3,000
100-5520-032-52-3103	PROF/GEN/LAW LIAB\INSURAN	601	528	600	632	650	650
100-5520-032-52-3201	TELEPHONE	3,580	5,438	4,000	4,412	8,800	8,800
100-5520-032-52-3702	TRAINING SCHOOLS & SEMINA	-	36	-	155	600	600
Total Services		13,277	19,238	15,580	12,911	26,030	24,030
100-5520-032-53-1101	OFFICE SUPPLIES	3,278	2,145	2,500	660	2,500	2,500
100-5520-032-53-1103	JANITORIAL SUPPLIES	3,100	3,356	4,200	897	4,200	4,200
100-5520-032-53-1210	UTILITIES	20,558	21,696	21,000	11,084	22,000	22,000
100-5520-032-53-1301	GROCERIES	-	37,136	36,000	19,584	36,000	36,000
100-5520-032-53-1602	CRC MINI GRANT	10,013	-	-	-	-	-
Total Supplies		36,950	64,333	63,700	32,226	64,700	64,700
100-5520-032-54-1210	CONSTRUCTION	-	-	85,000	9,710	-	-
100-5520-032-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-5520-032-54-2502	OTHER EQUIPMENT	-	25,098	15,000	-	-	-
100-5520-032-54-9999	LEASED EQUIPMENT	1,358	-	-	-	-	-
Total Capital		1,358	25,098	100,000	9,710	-	-
100-5520-032-58-1200	CAPITAL LEASE PRINCIPAL	518	533	540	288	540	575
100-5520-032-58-2200	CAPITAL LEASE INTEREST	22	16	-	-	-	-
Total Other		540	549	540	288	540	575
Total Appropriations		184,810	269,552	342,469	152,295	330,921	327,973

032 - Congregate Meals - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	150,413
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	67,301
	OTHER GENERAL REVENUES	-	-	-	-	-	21,258
	COMBINED REVENUES PRIOR YEAR	144,125	186,952	253,469	151,854	-	-
100-33-1111	TITLE III C1 CONGREGATE-FED #9	11,847	55,631	60,000	-	-	60,000
100-33-1112	AOA NSIP (USDA) CONGREGATE #93	13,286	13,742	13,000	-	-	13,000
100-33-4111	TITLE III C1 CONGREG-STATE #93	1,279	3,275	-	-	-	-
100-33-4130	CRC SENIOR CENTER MINI GRANT	6,000	-	-	-	-	-
100-33-4164	CBS CONGREGATE MEALS	6,352	9,127	9,000	-	-	9,000
100-37-1002	SENIOR MEAL DONATIONS	1,478	825	1,000	441	-	1,000
100-33-1157	FFCRA CONGREGATE MALS	443	-	6,000	-	-	6,000
Total Revenues		184,810	269,552	342,469	152,295	-	327,973
Net Surplus/(Deficit)		-	-	-	-	-	(0)

032 - Congregate Meals - Personnel

Title	Full Time Equivalent (FTE)
ADMINISTRATIVE ASSISTANT I	1
SENIOR CENTER ASSISTANT DIRECTOR	1
SENIOR CENTER DIRECTOR	1
Total Personnel	3

033 - Home Delivered Meals - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
		-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
100-5510-033-52-3500	AUTO ALLOWANCE HM DLV MEA	31,778	33,944	30,000	15,489	33,000	33,000
Total Services		31,778	33,944	30,000	15,489	33,000	33,000
100-5510-033-53-1102	OPERATING SUPPLIES	-	-	-	-	4,000	4,000
100-5510-033-53-1301	GROCERIES	98,056	92,746	105,350	38,491	105,350	105,350
Total Supplies		98,056	92,746	105,350	38,491	109,350	109,350
		-	-	-	-	-	-
Total Capital		-	-	-	-	-	-
		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		129,834	126,690	135,350	53,981	142,350	142,350

033 - Home Delivered Meals - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	4,406
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	1,971
	OTHER GENERAL REVENUES	-	-	-	-	-	623
	COMBINED REVENUES PRIOR YEAR	40,746	(12,561)	-	51,456	-	-
100-33-1110	AoA NSIP (STATE) HOME DLVRD ME	15,283	26,762	16,850	-	-	16,850
100-33-1113	TITLE III C2 HDM-FED #93.045	51,827	77,537	92,000	-	-	92,000
100-33-1115	AOA NSIP (USDA) HDM #93.053	-	-	4,000	-	-	4,000
100-33-4112	TITLE III C2 HDM-STATE #93.045	11,551	13,244	5,500	2,525	-	5,500
100-33-4116	CBS HOME DELIVERED MEAL	7,592	21,708	11,000	-	-	11,000
100-33-1156	FFCRA HDM MEALS	2,836	-	6,000	-	-	6,000
Total Revenues		129,834	126,690	135,350	53,981	-	142,350
Net Surplus/(Deficit)		-	-	-	-	-	-

033 - Home Delivered Meals - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

040 - Family Connection - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
Total Personnel		-	-	-	-	-	-
100-5506-040-52-1101	CONSULTANT	47,302	52,500	52,500	26,250	52,500	52,500
Total Services		47,302	52,500	52,500	26,250	52,500	52,500
100-5506-040-53-1102	OPERATING SUPPLIES	698	-	2,000	-	-	-
Total Supplies		698	-	2,000	-	-	-
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		48,000	52,500	54,500	26,250	52,500	52,500

040 - Family Connection - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	-	-	4,500	13,125	-	-
100-33-4120	FAMILY CONNECTION GRANT	48,000	52,500	50,000	13,125	-	52,500
Total Revenues		48,000	52,500	54,500	26,250	-	52,500
Net Surplus/(Deficit)		-	-	-	-	-	-

040 - Family Connection - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

051 - Other Agencies - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
		-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
Total Services		-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-
100-7520-051-54-1200	JOINT IDA PROJECT	-	4,073,750	-	-	-	-
Total Capital		-	4,073,750	-	-	-	-
100-4220-051-57-2020	CITY OF RINCON - EXCISE TAX	131,825	139,329	135,000	23,379	140,000	140,000
100-4220-051-57-2021	CITY OF GUYTON - EXCISE TAX	24,478	25,872	25,000	4,341	26,000	26,000
100-4220-051-57-2022	CITY OF SPRINGFIELD - EXCISE T	40,594	46,905	41,000	7,870	47,000	47,000
100-5110-051-57-2003	VICTIM WITNESS PROGRAM	23,766	34,136	30,000	11,144	35,000	35,000
100-5110-051-57-2010	HEALTH DEPT BUDGET REQUEST	265,000	265,000	265,000	132,500	265,000	265,000
100-5110-051-57-2015	TRANSPORTATION	59,544	52,820	60,000	11,919	60,000	60,000
100-6510-051-57-2009	LIBRARY	679,800	748,045	753,854	376,927	848,878	848,878
100-7520-051-57-2011	CHAMBER OF COMMERCE	4,500	7,500	4,500	3,750	4,500	4,500
100-7140-051-57-1000	FORESTRY STIPEND	6,300	6,600	14,400	4,500	14,400	14,400
100-7520-051-57-2021	GA'S CIVIL WAR HERITAGE TRAILS INC	500	500	500	-	500	500
100-3800-051-61-1005	OPERATING XFER OUT (E-911)	191,013	352,398	402,720	-	-	-
100-5520-051-61-1000	OPERATING XFER OUT (SR. ACTIVITIES)	126,894	-	-	-	-	-
100-4207-051-61-1009	OPERATING XFER OUT (SPLOST)	-	-	-	-	1,636,157	1,636,157
100-4205-051-61-1010	OPERATING XFER OUT (SPEC TAX DIST)	-	906,000	906,000	-	1,000,000	1,000,000
100-4310-051-61-1004	OPERATING XFER OUT (LANDFILL)	65,490	67,687	68,000	-	69,500	69,500
Total Other		1,619,704	2,652,793	2,705,974	576,330	4,146,935	4,146,935
Total Appropriations		1,619,704	6,726,543	2,705,974	576,330	4,146,935	4,146,935

051 - Other Agencies - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	2,610,143
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	1,167,892
	OTHER GENERAL REVENUES	-	-	-	-	-	368,899
	COMBINED REVENUES PRIOR YEAR	1,593,538	6,693,598	2,677,974	561,838	-	-
100-35-1203	VICTIM WITNESS PROGRAM	26,166	32,945	28,000	14,492	-	-
Total Revenues		1,619,704	6,726,543	2,705,974	576,330	-	4,146,935
Net Surplus/(Deficit)		-	-	-	-	-	(0)

051 - Other Agencies - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

053 - Probation - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
100-3450-053-51-1100	SALARIES	144,102	191,326	238,306	32,165	-	-
100-3450-053-51-1101	RAISES	-	-	19,064	-	-	-
100-3450-053-51-1300	OVERTIME	233	2,206	-	-	-	-
100-3450-053-51-2101	MED/LIFE INSURANCE	1,232	1,922	1,950	352	-	-
100-3450-053-51-2102	HEALTH INSURANCE	44,192	64,212	107,458	19,447	-	-
100-3450-053-51-2200	PAYROLL TAXES	10,728	14,071	19,689	2,299	-	-
100-3450-053-51-2401	RETIREMENT	7,559	8,070	15,442	1,475	-	-
100-3450-053-51-2600	UNEMPLOYMENT	257	280	274	18	-	-
100-3450-053-51-2700	WORKMEN'S COMPENSATION	2,049	2,449	3,287	212	-	-
Total Personnel		210,352	284,536	405,470	55,969	-	-
100-3450-053-52-1306	PEST CONTROL	165	-	200	-	-	-
100-3450-053-52-2208	COMPUTER MAINT. AGREEMENTS	4,200	4,966	6,000	542	-	-
100-3450-053-52-3101	PROPERTY INSURANCE	246	330	400	504	-	-
100-3450-053-52-3103	PROF/GEN/LAW LIAB/INS	1,221	908	100	1,576	-	-
100-3450-053-52-3201	TELEPHONE	3,074	2,876	3,100	1,076	-	-
100-3450-053-52-3701	PER DIEM & TRAVEL	-	-	500	-	-	-
100-3450-053-52-3705	MEMBERSHIP DUES	-	-	600	-	-	-
100-3450-053-52-3915	BACKGROUND CHECKS	33	25	35	-	-	-
Total Services		8,939	9,105	10,935	3,697	-	-
100-3450-053-53-1101	OFFICE SUPPLIES	3,042	2,834	4,500	145	-	-
100-3450-053-53-1104	POSTAGE	-	96	200	13	-	-
100-3450-053-53-1210	UTILITIES	1,185	895	2,663	449	-	-
100-3450-053-53-1270	GAS & DIESEL FUEL	-	-	100	-	-	-
Total Supplies		4,228	3,826	7,463	607	-	-
		-	-	-	-	-	-
Total Capital		-	-	-	-	-	-
100-3450-053-58-1200	CAPITAL LEASE PRINCIPAL	1,886	1,934	1,965	1,038	-	-
100-3450-053-58-2200	CAPITAL LEASE INTEREST	79	58	-	-	-	-
Total Other		1,965	1,992	1,965	1,038	-	-
Total Appropriations		225,483	299,458	425,833	61,310	-	-

053 - Probation - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	74,928	20,515	185,833	25,933	-	-
100-34-1121	PROBATION FEES	69,813	98,949	80,000	11,715	-	-
100-34-1122	PROBATION FEE ANKLE MONITORING	-	-	-	-	-	-
100-35-1121	PRE-TRIAL DIVERSION FEES	80,743	179,994	160,000	23,662	-	-
Total Revenues		225,483	299,458	425,833	61,310	-	-
Net Surplus/(Deficit)		-	-	-	-	-	-

053 - Probation - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

058 - Coroner - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-3700-058-51-2102	HEALTH INSURANCE	93	-	12,294	-	16,704	18,229
Total Personnel		93	-	12,294	-	16,704	18,229
100-3700-058-52-3102	AUTO,TRK,EQ - INSURANCE	-	-	1,000	1,179	1,500	1,200
100-3700-058-52-3201	TELEPHONE	1,506	1,487	2,000	768	2,000	2,000
100-3700-058-52-3500	AUTO ALLOWANCE	3,300	3,000	600	300	600	600
100-3700-058-52-3609	CORONER FEES	38,500	30,100	35,500	14,525	35,500	35,500
100-3700-058-52-3616	REMOVAL (FUNERAL HOME)	10,030	14,822	16,000	6,775	16,000	16,000
100-3700-058-52-3701	PER DIEM & TRAVEL	2,933	3,342	3,800	2,389	4,600	4,600
100-3700-058-52-3702	TRAINING SCHOOLS & SEMINARS	1,080	800	2,300	720	1,500	1,500
100-3700-058-52-3705	MEMBERSHIP DUES	-	450	480	-	675	675
100-3700-058-52-3909	PAUPER'S FUNERAL	2,200	-	4,400	-	4,000	4,000
Total Services		59,549	54,001	66,080	26,655	66,375	66,075
100-3700-058-53-1101	OFFICE SUPPLIES	1,471	926	1,800	475	2,000	2,000
100-3700-058-53-1102	OPERATING SUPPLIES	3,466	3,501	5,000	1,289	6,500	6,500
100-3700-058-53-1104	POSTAGE	-	-	75	-	75	75
100-3700-058-53-1270	GAS & DIESEL FUEL	-	771	-	949	3,600	3,600
Total Supplies		4,937	5,198	6,875	2,713	12,175	12,175
100-3700-058-54-2201	AUTOS & TRUCKS	-	11,261	-	350	-	-
100-3700-058-54-2502	OTHER EQUIP	-	7,144	8,200	-	-	-
100-3700-058-54-9999	LEASED EQUIPMENT	-	49,612	-	-	-	-
Total Capital		-	68,017	8,200	350	-	-
100-3700-058-58-1200	CAPITAL LEASE PRINCIPAL	-	5,432	11,850	5,925	12,000	11,850
100-3700-058-58-2200	CAPITAL LEASE INTEREST	-	1,472	-	-	-	-
Total Other		-	6,904	11,850	5,925	12,000	11,850
Total Appropriations		64,579	134,121	105,299	35,644	107,254	108,329

058 - Coroner - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	68,184
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	30,508
	OTHER GENERAL REVENUES	-	-	-	-	-	9,637
	COMBINED REVENUES PRIOR YEAR	64,579	134,121	105,299	35,644	-	-
Total Revenues		64,579	134,121	105,299	35,644	-	108,329
Net Surplus/(Deficit)		-	-	-	-	-	(0)

058 - Coroner - Personnel

Title	Full Time Equivalent (FTE)
COUNTY CORONER	0.5
Total Personnel	0.5

060 - Vehicle Maintenance - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
Total Personnel		-	-	-	-	-	-
100-1500-060-52-2200	VEHIC MAINT - MAGISTRATE	1,807	5,027	2,800	526	3,000	3,000
100-1500-060-52-2201	VEHIC MAINT - COMMISSIONERS	2,424	450	1,000	-	1,500	1,500
100-1500-060-52-2202	VEHIC MAINT - TAX ASSESSORS	3,477	9,787	6,500	4,990	8,000	8,000
100-1500-060-52-2203	VEHIC MAINT - TAX COMM	129	11	1,000	1,105	2,000	2,000
100-1500-060-52-2204	VEHIC MAINT - FACILITIES MAINT	7,622	2,730	5,000	1,942	5,000	5,000
100-1500-060-52-2205	VEHIC MAINT - PRISON	22,348	9,529	10,000	9,450	15,000	15,000
100-1500-060-52-2206	VEHIC MAINT - SHERIFF	274,803	257,742	200,000	125,649	225,000	225,000
100-1500-060-52-2207	VEHIC MAINT - EMS	135,901	210,130	120,000	77,750	140,000	140,000
100-1500-060-52-2208	VEHIC MAINT - ANIMAL SHELTER	1,431	484	1,000	273	1,500	1,500
100-1500-060-52-2209	VEHIC MAINT - UGA EXTENSION	1,335	1,388	1,000	391	1,500	1,500
100-1500-060-52-2210	VEHIC MAINT - FLEET	18,236	86,970	7,500	82,619	7,500	7,500
100-1500-060-52-2211	VEHIC MAINT - POOL	69	-	-	-	-	-
100-1500-060-52-2212	VEHIC MAINT - ELECTIONS	628	1,707	1,000	129	1,500	1,500
100-1500-060-52-2213	VEHIC MAINT - EMA	295	34	1,000	145	1,500	1,500
100-1500-060-52-2214	VEHIC MAINT - FINANCE	(1)	381	1,000	606	1,500	1,500
100-1500-060-52-2215	VEHIC MAINT - SOLICITOR	281	650	1,000	384	1,500	1,500
100-1500-060-52-2217	VEHIC MAINT - COUNTY MANAGER	487	2,430	1,000	1,623	1,500	1,500
100-1500-060-52-2218	VEHIC MAINT - IT	-	538	1,000	360	1,500	1,500
100-1500-060-52-2219	VEHIC MAINT - CORONER	-	188	-	249	-	-
100-1500-060-52-3102	Auto,Trk,EQ Insurance	875	1,076	1,200	1,179	1,200	1,200
Total Services		472,148	591,252	363,000	309,369	420,200	420,200
Total Supplies		-	-	-	-	-	-
100-1500-060-54-2201	AUTOS & TRUCKS	-	-	-	-	-	-
100-1500-060-54-2502	OTHER EQUIPMENT	2,572	1,499	-	950	-	-
Total Capital		2,572	1,499	-	950	-	-
100-1500-060-58-1200	CAPITAL LEASE PRINCIPAL	-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		474,720	592,751	363,000	310,319	420,200	420,200

060 - Vehicle Maintenance - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	264,480
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	118,340
	OTHER GENERAL REVENUES	-	-	-	-	-	37,380
	COMBINED REVENUES PRIOR YEAR	474,720	592,751	363,000	310,319	-	-
Total Revenues		474,720	592,751	363,000	310,319	-	420,200
Net Surplus/(Deficit)		-	-	-	-	-	0

060 - Vehicle Maintenance - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

062 - Inmate Medical - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
Total Personnel		-	-	-	-	-	-
100-3326-062-52-1101	JAIL HEALTH SERVICES	285,037	208,335	227,000	213,499	259,896	259,896
100-3420-062-52-1101	PRISON HEALTH SERVICES	227,132	208,335	227,000	81,332	259,896	259,896
100-3326-062-52-2211	JAIL COVID RELATED EXPENSES	-	-	-	-	-	-
100-3420-062-52-2211	PRISON COVID RELATED EXPENSES	-	-	-	-	-	-
Total Services		512,169	416,670	454,000	294,832	519,792	519,792
100-3326-062-53-1102	MEDICAL BILLINGS - JAIL	133,150	212,947	150,000	99,552	150,000	210,000
100-3420-062-53-1102	MEDICAL BILLINGS - PRISON	23,701	45,890	30,000	18,453	30,000	46,000
Total Supplies		156,851	258,837	180,000	118,005	180,000	256,000
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		669,020	675,507	634,000	412,837	699,792	775,792

062 - Inmate Medical - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	488,295
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	218,485
	OTHER GENERAL REVENUES	-	-	-	-	-	69,012
	COMBINED REVENUES PRIOR YEAR	669,020	675,507	634,000	412,837	-	-
Total Revenues		669,020	675,507	634,000	412,837	-	775,792
Net Surplus/(Deficit)		-	-	-	-	-	0

062 - Inmate Medical - Personnel

Title	Full Time Equivalent (FTE)
<i>no personel</i>	0
Total Personnel	0

070 - Board of Equalization - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2900-070-51-1100	SALARIES	-	-	6,926	-	4,618	4,618
100-2900-070-51-1101	RAISES	-	-	554	-	277	277
100-2900-070-51-1300	OVERTIME	-	-	-	-	-	-
100-2900-070-51-2101	MEDICAL/LIFE INSURANCE	-	-	-	-	-	-
100-2900-070-51-2102	HEALTH INSURANCE	-	-	-	-	-	-
100-2900-070-51-2200	PAYROLL TAXES	-	-	572	-	374	374
100-2900-070-51-2401	RETIREMENT	-	-	-	-	-	-
100-2900-070-51-2600	UNEMPLOYMENT	-	-	46	-	46	46
100-2900-070-51-2700	WORKMENS COMPENSATION	-	-	135	-	88	76
Total Personnel		-	-	8,233	-	5,403	5,391
100-2900-070-52-1102	APPEAL BOARD	3,536	760	6,000	240	6,000	6,000
100-2900-070-52-3103	PROF/GEN/LAW LIAB/INS	-	27	-	32	-	-
100-2900-070-52-3301	MISCELLANEOUS	609	-	2,500	739	2,500	2,500
100-2900-070-52-3500	AUTO ALLOWANCE	-	-	-	-	-	-
100-2900-070-52-3702	TRAINING SCHOOL	512	678	500	2,192	500	500
Total Services		4,657	1,466	9,000	3,203	9,000	9,000
100-2900-070-53-1101	OFFICE SUPPLIES	298	-	350	-	350	350
100-2900-070-53-1104	POSTAGE	-	-	3,000	-	3,000	3,000
Total Supplies		298	-	3,350	-	3,350	3,350
100-2900-070-54-2502	OTHER EQUIPMENT	-	-	-	-	7,500	-
Total Capital		-	-	-	-	7,500	-
Total Other		-	-	-	-	-	-
Total Appropriations		4,955	1,466	20,583	3,203	25,253	17,741

070 - Board of Equalization - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	11,166
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	4,996
	OTHER GENERAL REVENUES	-	-	-	-	-	1,578
	COMBINED REVENUES PRIOR YEAR	4,955	1,466	20,583	3,203	-	-
Total Revenues		4,955	1,466	20,583	3,203	-	17,741
Net Surplus/(Deficit)		-	-	-	-	-	(0)

070 - Board of Equalization - Personnel

Title	Full Time Equivalent (FTE)
DEPUTY CLERK	0.23
Total Personnel	0.23

111 - County Manager - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025	2025
100-1320-111-51-1100	SALARIES	298,461	442,474	701,212	280,471	770,793		781,158
100-1320-111-51-1101	RAISES	-	-	55,377	-	45,708		45,955
100-1320-111-51-1300	OVERTIME	377	-	-	1,899	-		-
100-1320-111-51-2101	MEDICAL/LIFE SUPPLEMENTAL	2,131	2,854	2,600	1,685	2,816		2,979
100-1320-111-51-2102	HEALTH INSURANCE	47,255	74,748	150,808	50,552	124,737		134,094
100-1320-111-51-2200	PAYROLL TAXES	20,049	31,579	57,879	13,284	62,462		63,274
100-1320-111-51-2401	RETIREMENT	17,348	24,778	45,395	14,479	59,605		60,379
100-1320-111-51-2600	UNEMPLOYMENT	232	282	365	-	410		456
100-1320-111-51-2700	WORKMEN'S COMPENSATION	882	1,111	1,664	800	1,796		1,489
Total Personnel		386,734	577,826	1,015,300	363,170	1,068,327		1,089,785
100-1320-111-52-1101	CONSULTANT	12,333	86,063	-	108,935	250,000		-
100-1320-111-52-1202	ATTORNEY & PROFESSIONAL SERVIC	68,308	128,598	70,000	333,329	400,000		-
100-1320-111-52-2208	COMPUTER MAINT. AGREEMNTS	-	31,600	18,000	9,186	18,000		-
100-1320-111-52-2321	OPERATING LEASES/RENTAL COPIER	148	-	-	-	-		-
100-1320-111-52-3102	AUTO,TRUCK,EQUIPMENT INSURANCE	-	-	2,640	2,357	2,640		-
100-1320-111-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,111	2,128	2,200	3,947	4,000		-
100-1320-111-52-3201	TELEPHONE	1,605	2,249	1,700	1,196	1,700		-
100-1320-111-52-3301	ADVERTISEMENT	2,062	1,110	5,000	2,105	5,000		-
100-1320-111-52-3500	AUTO ALLOWANCE	6,600	3,600	-	-	-		-
100-1320-111-52-3701	PER DIEM & TRAVEL	1,730	9,805	7,000	3,209	7,000		-
100-1320-111-52-3702	TRAINING SCHOOLS & SEMINA	3,394	3,223	14,000	1,380	14,000		-
100-1320-111-52-3705	MEMBERSHIP DUES	2,930	1,791	3,000	1,665	3,000		-
100-1320-111-52-3900	OTHER PURCHASED SERVICES	12,898	10,670	50,000	-	50,000		-
Total Services		114,120	280,835	173,540	467,307	755,340		-
100-1320-111-53-1101	OFFICE SUPPLIES	2,994	6,777	3,400	3,127	6,000		6,000
100-1320-111-53-1102	OPERATING SUPPLIES	2,024	4,072	2,000	1,929	3,500		3,500
100-1320-111-53-1270	GAS & DIESEL FUEL	67	357	200	323	2,000		2,000
100-1320-111-53-1402	PRINTING & PUBLICATIONS	154	5	500	495	2,000		2,000
Total Supplies		5,239	11,210	6,100	5,873	13,500		13,500
100-1320-111-54-2201	AUTOS & TRUCKS	109	(87)	-	2	-		-
100-1320-111-54-9999	LEASED EQUIPMENT	30,679	44,290	-	782	-		-
Total Capital		30,788	44,204	-	784	-		-
100-1320-111-58-1200	CAPITAL LEASE PRINCIPAL	8,005	7,372	55,036	18,311	55,036		29,615
100-1320-111-58-2200	CAPITAL LEASE INTEREST	887	1,230	-	-	-		-
Total Other		8,892	8,601	55,036	18,311	55,036		29,615
Total Appropriations		545,773	922,677	1,249,975	855,446	1,892,203		1,132,900

111 - County Manager - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	713,064
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	319,056
	OTHER GENERAL REVENUES	-	-	-	-	-	100,779
	COMBINED REVENUES PRIOR YEAR	545,773	922,677	1,249,975	855,446	-	-
Total Revenues		545,773	922,677	1,249,975	855,446	-	1,132,900
Net Surplus/(Deficit)		-	-	-	-	-	0

111 - County Manager - Personnel

Title	Full Time Equivalent (FTE)
ASSISTANT COUNTY MANAGER	1
CHINS COORDINATOR	1
CHINS ADMIN ASSISTANT	1
County Engineer	1
COUNTY MANAGER	1
ENGINEERING PROJECT MANAGER	1
EXECUTIVE ASSISTANT	1
GRANTS COORDINATOR	1
PUBLIC INFORMATION COORDINATOR	1
PURCHASING AGENT	1
Total Personnel	10

117 - Sheriff's Office SRO - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-3310-117-51-1100	SALARIES	313,700	569,601	739,105	413,748	776,160	776,160
100-3310-117-51-1101	RAISES	-	-	22,173	-	46,570	46,570
100-3310-117-51-1300	OVERTIME	26,050	45,458	47,490	37,965	-	-
100-3310-117-51-2101	MEDICAL/LIFE SUPPLEMENTAL	2,785	4,209	4,224	3,192	4,549	4,549
100-3310-117-51-2102	HEALTH INSURANCE	112,032	137,419	216,728	105,342	221,795	221,795
100-3310-117-51-2200	PAYROLL TAXES	24,306	45,428	61,871	33,410	62,939	62,939
100-3310-117-51-2401	RETIREMENT	18,880	27,924	46,344	20,682	64,259	64,259
100-3310-117-51-2600	UNEMPLOYMENT	417	776	638	22	638	638
100-3310-117-51-2700	WORKMEN'S COMPENSATION	7,889	13,047	16,337	9,125	16,619	15,303
Total Personnel		506,059	843,861	1,154,911	623,485	1,193,530	1,192,213
100-3310-117-52-3102	AUTO,TRK,EQ - INSURANCE	7,001	16,133	16,500	16,501	16,600	16,600
100-3310-117-52-3103	PROF/GEN/LAW LIAB\INSURAN	5,521	4,088	5,600	8,027	8,100	8,100
Total Services		12,522	20,221	22,100	24,528	24,700	24,700
100-3310-117-53-1270	GAS & DIESEL FUEL	28,897	19,618	30,000	25,364	30,000	40,000
Total Supplies		28,897	19,618	30,000	25,364	30,000	40,000
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		547,478	883,700	1,207,011	673,377	1,248,230	1,256,913

117 - Sheriff's Office SRO - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	212,058
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	94,884
	OTHER GENERAL REVENUES	-	-	-	-	-	29,971
	COMBINED REVENUES PRIOR YEAR	167,934	251,185	457,011	673,377	-	-
100-33-1116	COPS IN SCHOOL	379,544	632,515	750,000	-	-	920,000
Total Revenues		547,478	883,700	1,207,011	673,377	-	1,256,914
Net Surplus/(Deficit)		-	-	-	-	-	0

117 - Sheriff's Office SRO - Personnel

Title	Full Time Equivalent (FTE)
CORPORAL	1
DEPUTY SHERIFF	12
SERGEANT	1
Total Personnel	14

136 - Information Technology - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-1535-136-51-1100	SALARIES	369,667	353,781	437,320	175,581	701,254	637,024
100-1535-136-51-1101	RAISES	-	-	34,986	-	40,096	31,901
100-1535-136-51-1300	OVERTIME	4,613	3,719	-	3,009	-	-
100-1535-136-51-2101	MEDICAL/LIFE INSURANCE	2,987	3,301	2,275	1,251	3,250	2,925
100-1535-136-51-2102	HEALTH INSURANCE	80,137	76,799	142,067	40,476	182,288	164,545
100-1535-136-51-2200	PAYROLL TAXES	27,895	27,195	36,131	13,169	56,713	51,173
100-1535-136-51-2401	RETIREMENT	18,442	18,787	23,655	10,206	54,119	48,832
100-1535-136-51-2600	UNEMPLOYMENT	524	274	410	46	456	456
100-1535-136-51-2700	WORKMEN'S COMPENSATION	1,104	909	1,039	393	1,631	1,204
Total Personnel		505,367	484,765	677,883	244,131	1,039,806	938,060
100-1535-136-52-1202	ATTORNEY & PROFESSIONAL SERVICES	-	-	-	-	80,000	80,000
100-1535-136-52-2208	COMPUTER MAINT. AGREEMNTS	65,592	90,794	526,852	64,343	600,000	600,000
100-1535-136-52-2208-2	COMPUTER MAINT. AGREEMNTS GIS	4,800	4,800	-	-	-	-
100-1535-136-52-3102	AUTO,TRK,EQ - INSURANCE	-	-	-	1,179	2,400	2,400
100-1535-136-52-3103	PROF/GEN/LAW LIAB\INSURANCE	2,528	1,934	2,000	2,635	2,700	2,700
100-1535-136-52-3201	TELEPHONE	4,987	5,526	5,200	3,255	7,000	7,000
100-1535-136-52-3701	PER DIEM & TRAVEL	-	-	2,000	-	4,000	4,000
100-1535-136-52-3702	TRAINING SCHOOLS & SEMINARS	-	-	15,000	-	15,000	15,000
Total Services		77,907	103,054	551,052	71,411	711,100	711,100
100-1535-136-53-1101	OFFICE SUPPLIES	591	1,035	1,000	530	2,500	2,500
100-1535-136-53-1102	OPERATING SUPPLIES	17,203	14,362	16,500	1,720	17,000	17,000
100-1535-136-53-1104	POSTAGE	50	-	200	-	350	350
100-1535-136-53-1270	GAS & DIESEL FUEL	-	367	800	189	1,800	1,800
Total Supplies		17,844	15,764	18,500	2,439	21,650	21,650
100-1535-136-54-2201	AUTOS & TRUCKS	-	443	-	-	-	-
100-1535-136-54-2503	COMPUTERS,SERVERS AND OTHER EQ	33,149	37,573	232,370	37,739	431,000	416,000
100-1535-136-54-3000	SBITA	-	17,742	-	-	-	-
100-1535-136-54-9999	LEASED EQUIPMENT	-	19,828	-	-	-	-
Total Capital		33,149	75,585	232,370	37,739	431,000	416,000
100-1535-136-58-1200	CAPITAL LEASE PRINCIPAL	-	3,467	4,612	2,306	-	19,365
100-1535-136-58-2200	CAPITAL LEASE INTEREST	-	869	-	-	-	-
Total Other		-	4,335	4,612	2,306	-	19,365
Total Appropriations		634,267	683,505	1,484,417	358,026	2,203,556	2,106,174

136 - Information Technology - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	1,325,658
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	593,157
	OTHER GENERAL REVENUES	-	-	-	-	-	187,359
	COMBINED REVENUES PRIOR YEAR	634,267	683,505	1,484,417	358,026	-	-
100-34-1930	SALE OF MAPS	-	-	-	-	-	-
100-34-1931	GIS MAPS & OTHER FEES	-	-	-	-	-	-
100-37-1004	PLANTER'S WIFI GRANT	-	-	-	-	-	-
Total Revenues		634,267	683,505	1,484,417	358,026	-	2,106,174
Net Surplus/(Deficit)		-	-	-	-	-	(0)

136 - Information Technology - Personnel

Title	Full Time Equivalent (FTE)
APPLICATIONS ADMINISTRATOR	1
DEPUTY DIRECTOR OF INFORMATION TECHNOLOGY	1
DIRECTOR OF INFORMATION TECHNOLOGY	1
INFORMATION SYSTEMS SPECIALIST	4
Information Systems Technician	1
NETWORK ADMINISTRATOR 2	1
NETWORK SPECIALIST	1
Total Personnel	10

225 - Geographic Information Systems - Appropriations

Item XII. 2.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-7403-225-51-1100	SALARIES	92,652	108,242	149,365	62,071	158,933	158,933
100-7403-225-51-1101	RAISES	-	-	11,949	-	9,536	9,536
100-7403-225-51-1300	OVERTIME	2,275	1,771	-	107	-	-
100-7403-225-51-2101	MEDICAL/LIFE INSURANCE	875	960	975	437	975	975
100-7403-225-51-2102	HEALTH INSURANCE	35,547	36,472	70,392	19,117	54,686	54,686
100-7403-225-51-2200	PAYROLL TAXES	6,706	7,837	12,341	4,472	12,888	12,888
100-7403-225-51-2401	RETIREMENT	4,035	6,616	9,679	3,746	12,298	12,298
100-7403-225-51-2600	UNEMPLOYMENT	122	91	137	-	137	137
100-7403-225-51-2700	WORKER'S COMPENSATION	281	277	355	137	371	303
Total Personnel		142,492	162,266	255,192	90,087	249,823	249,756
100-7403-225-52-1202	ATTORNEY & PROFESSIONAL SERVICES	216,334	163,283	150,000	14,936	60,000	60,000
100-7403-225-52-2208	COMPUTER MAINT. AGREEMENTS	54,167	-	62,700	28,350	62,700	62,700
100-7403-225-52-3103	PROF/GEN/LAW LIAB/INS	736	507	600	992	600	600
100-7403-225-52-3201	TELEPHONE	266	-	-	-	-	-
100-7403-225-52-3701	PER DIEM & TRAVEL	608	2,039	2,000	-	2,000	2,000
100-7403-225-52-3702	TRAINING SCHOOLS & SEMINARS	-	698	8,510	3,404	8,510	8,510
100-7403-225-52-3705	MEMBERSHIP DUES	-	-	1,000	-	1,000	1,000
Total Services		272,111	166,527	224,810	47,682	134,810	134,810
100-7403-225-53-1101	OFFICE SUPPLIES	1,300	-	2,800	-	2,800	2,800
100-7403-225-53-1103	OPERATING SUPPLIES	-	-	750	-	750	750
100-7403-225-53-1104	POSTAGE	-	-	200	-	200	200
100-7403-225-53-1270	GAS/FUEL	186	-	-	-	-	-
100-7403-225-53-1402	PRINTING/PUBLICATION	-	-	500	-	500	500
Total Supplies		1,486	-	4,250	-	4,250	4,250
100-7403-225-54-2502	OTHER EQUIPMENT	-	-	-	-	-	-
100-7403-225-54-3000	SBITA	-	50,000	-	-	-	-
Total Capital		-	50,000	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		416,089	378,793	484,252	137,769	388,883	388,816

225 - Geographic Information Systems - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	244,727
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	109,501
	OTHER GENERAL REVENUES	-	-	-	-	-	34,588
	COMBINED REVENUES PRIOR YEAR	416,089	378,793	484,252	137,769	-	-
Total Revenues		416,089	378,793	484,252	137,769	-	388,816
Net Surplus/(Deficit)		-	-	-	-	-	(0)

225 - Geographic Information Systems - Personnel

Title	Full Time Equivalent (FTE)
G.I.S. COORDINATOR	1
G.I.S. TECHNICIAN	2
Total Personnel	3

The County maintains many special revenue funds and four enterprise funds. Special revenues include revenues restricted to expenditures for special purposes. Enterprise funds consist of Water & Sewer, WWTP, Sanitation, and Waste & Recycling Center, where user fees are intended to cover the cost of services. Project length budgeting is used for SPLOST and other capital. These are based upon our short term work program projects and their respective budgets. Funds for these projects are often subject to changes from year to year. Funding sources for the SPLOST projects come from both SPLOST, impact fees and funding from the Department of Transportation. The special tax districts originate from franchise fees, payment in lieu of tax and state insurance premium contributions. Service development agreements added the Dry Waste & Recycling Center, Development Services, and Seniors Activity funds.

Special Tax District Overview

The County allocates specific funding towards the unincorporated area of the County. Referenced as a Special Tax District, this was a result of service delivery negotiations and agreements established in 2011 with the cities of Guyton, Rincon, and Springfield. Specific funding sources applied to the Special Tax District for the benefit of the unincorporated residents include state insurance premium allocations, franchise fees, and payments in lieu of tax. These funding sources are used to offset the cost of services that are for the direct benefit of the unincorporated area of the County only. As a result of the roads and recreation millage and beginning with the FY 2019 budget, the Public Works department and Recreation & Sports Management department were moved into the Special Tax District, and the Parks & Landscapes department was created.

FISCAL YEAR 2022/2023/2024/2025 SPECIAL FUNDS DEPARTMENT TOTALS

Dept. #	Special Funds	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
001	Special Tax District	1,385,915	1,409,442	1,265,813	493,628	(772,185)	-61.0%
023	Sanitation	4,062,963	4,280,810	4,819,963	5,040,819	220,856	4.6%
025	Public Works	2,225,175	2,484,399	2,860,300	3,504,015	643,715	22.5%
029	Recreation & Sports Management	1,486,416	1,793,705	1,653,599	1,983,514	329,915	20.0%
030	Parks & Landscapes	838,620	807,728	1,162,631	1,157,734	(4,897)	-0.4%
035	E-911	1,491,033	1,652,398	1,722,720	2,076,339	353,619	20.5%
036	Federal Drug	50,000	50,000	50,000	50,000	-	0.0%
037	SPLOST 2017 Roads	3,686,985	3,400,000	1,708,000	200,000	(1,508,000)	-88.3%
038	SPLOST 2017 Public Buildings	-	-	-	-	-	0.0%
039	SPLOST 2017 Recreation	1,264,620	1,637,826	1,838,346	388,714	(1,449,631)	-78.9%
041	SPLOST 2017 Vehicles and Equip	2,537,380	3,852,743	1,267,175	709,942	(557,233)	-44.0%
042	Debt Service	7,093,808	9,910,489	9,851,409	12,371,471	2,520,062	25.6%
047	SPLOST 2017 Drainage	2,039,000	3,174,000	3,066,000	3,066,000	-	0.0%
055	Fire & Rescue	6,785,791	8,573,937	9,631,936	8,611,526	(1,020,410)	-10.6%
061	Wastewater Treatment Plant	1,724,724	1,678,348	2,098,810	1,866,326	(232,484)	-11.1%
065	SPLOST 2017 Technology	-	-	-	-	-	0.0%
067	Impact Fees Roads	-	-	-	-	-	0.0%
099	SPLOST 2017 Cities	2,581,320	5,000	5,000	-	(5,000)	-100.0%
100	SPLOST 2017 Water & Sewer	8,500,000	750,000	1,697,000	675,000	(1,022,000)	-60.2%
105	Water and Sewer Operating	7,752,017	4,512,375	9,302,776	5,108,708	(4,194,068)	-45.1%
106	Water Projects	3,770,822	3,225,000	2,448,000	-	(2,448,000)	-100.0%
153	Drug Abuse Treatment & Education	23,900	17,900	17,900	17,900	-	0.0%
219	Sheriff Special Revenue	500,000	500,000	510,000	510,000	-	0.0%
223	Dry Waste & Recycling Center	67,390	68,687	69,000	70,500	1,500	2.2%
230	Juvenile Services	2,500	2,500	2,500	2,500	-	0.0%
231	American Rescue Plan Act	-	11,615,462	11,134,000	6,800,000	(4,334,000)	-38.9%
236	State Drug Account	50,000	50,000	50,000	50,000	-	0.0%
240	Jail Construction & Staffing	60,000	60,000	70,000	70,000	-	0.0%
245	Prison Commissary	180,000	220,000	240,000	240,000	-	0.0%
272	Development Services	1,543,592	1,609,149	1,897,989	1,841,441	(56,548)	-3.0%
273	Senior Citizens Activity	130,394	202,982	209,287	205,832	(3,455)	-1.7%
274	Hospital Indigent	3,600,000	3,600,000	3,600,000	3,600,000	-	0.0%
276	Hotel / Motel Tax	15,000	15,000	30,000	45,000	15,000	50.0%
322	SPLOST 2021	-	27,754,413	54,721,629	69,677,917	14,956,288	27.3%
335	TSPLOST 2020	32,894,894	30,136,602	20,487,449	20,582,451	95,002	0.5%
337	TSPLOST 2023	-	-	-	62,827,636	62,827,636	0.0%
560	Stormwater	300,800	182,000	80,000	50,000	(30,000)	-37.5%
600	Self-funded Insurance	6,503,655	7,142,431	7,950,660	7,678,131	(272,530)	-3.4%
		\$ 105,148,713	\$ 136,375,325	\$ 157,519,892	\$ 221,573,043	\$ 64,053,151	40.7%

FISCAL YEAR 2022/2023/2024/2025 SPECIAL FUNDS PERSONNEL TOTALS

Dept. #	Special Funds	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
001	Special Tax District	-	-	-	-	-	0.0%
023	Sanitation	42,433	54,068	135,768	135,589	(179)	-0.1%
025	Public Works	-	-	-	-	-	0.0%
029	Recreation & Sports Management	771,609	859,771	835,713	1,011,616	175,903	21.0%
030	Parks & Landscapes	433,886	500,053	666,684	754,855	88,171	13.2%
035	E-911	1,217,598	1,377,383	1,444,258	1,743,433	299,175	20.7%
036	Federal Drug	-	-	-	-	-	0.0%
037	SPLOST 2017 Roads	-	-	-	-	-	0.0%
038	SPLOST 2017 Public Buildings	-	-	-	-	-	0.0%
039	SPLOST 2017 Recreation	-	-	-	-	-	0.0%
041	SPLOST 2017 Vehicles and Equip	-	-	-	-	-	0.0%
042	Debt Service	-	-	-	-	-	0.0%
047	SPLOST 2017 Drainage	-	-	-	-	-	0.0%
055	Fire & Rescue	3,750,494	4,912,453	6,235,627	6,794,503	558,876	9.0%
061	Wastewater Treatment Plant	-	-	-	-	-	0.0%
065	SPLOST 2017 Technology	-	-	-	-	-	0.0%
067	Impact Fees Roads	-	-	-	-	-	0.0%
099	SPLOST 2017 Cities	-	-	-	-	-	0.0%
100	SPLOST 2017 Water & Sewer	-	-	-	-	-	0.0%
105	Water and Sewer Operating	-	-	-	-	-	0.0%
106	Water Projects	-	-	-	-	-	0.0%
153	Drug Abuse Treatment & Education	-	-	-	-	-	0.0%
219	Sheriff Special Revenue	-	-	-	-	-	0.0%
223	Dry Waste & Recycling Center	-	-	-	-	-	0.0%
230	Juvenile Services	-	-	-	-	-	0.0%
231	American Rescue Plan Act	-	-	-	-	-	0.0%
236	State Drug Account	-	-	-	-	-	0.0%
240	Jail Construction & Staffing	-	-	-	-	-	0.0%
245	Prison Commissary	-	-	-	-	-	0.0%
272	Development Services	918,407	1,137,147	1,307,057	1,257,104	(49,953)	-3.8%
273	Senior Citizens Activity	121,744	194,332	200,637	197,032	(3,605)	-1.8%
274	Hospital Indigent	-	-	-	-	-	0.0%
276	Hotel / Motel Tax	-	-	-	-	-	0.0%
322	SPLOST 2021	-	-	-	-	-	0.0%
335	TSPLOST 2020	-	-	-	-	-	0.0%
337	TSPLOST 2023	-	-	-	-	-	0.0%
560	Stormwater	-	-	-	-	-	0.0%
600	Self-funded Insurance	-	-	-	-	-	0.0%
		\$ 7,256,171	\$ 9,035,207	\$ 10,825,744	\$ 11,894,132	\$ 1,068,388	9.9%

001 - Special Tax District - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
		-	-	-	-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
Total Capital		-	-	-	-	-	-	-	-	-	-
270-3510-001-61-1005	OPERATING XFER OUT (BLD INSP/Z	-	-	-	-	-	-	-	-	-	-
270-3510-001-61-1006	OPERATING XFER OUT (WATER & SE	336,107		174,275		982,526		-	443,628		443,628
270-3510-001-61-1007	OPERATING XFER OUT (TO SEN.CIT	-		196,982		203,287		-	-		-
270-3510-001-61-1008	OPERATING XFER OUT (WWTP)	-		537,248		-		-	-		-
270-3510-001-61-1009	OPERATING XFER OUT (FIRE)	-		318,937		-		-	-		-
270-3510-001-61-1011	OPERATING XFER OUT (GENERAL FU	-		-		-		-	-		-
270-3510-001-61-1013	OPERATING XFER OUT (STORMWATER)	38,678		302,000		80,000		80,000	50,000		50,000
270-3510-001-61-1014	OPERATING XFER OUT (STORMWATER UTIL	-		-		-		-	-		-
270-6100-001-57-1000	RECREATION PMTS TO CITIES	-		-		-		-	-		-
Total Other		374,785		1,529,442		1,265,813		80,000	493,628		493,628
Total Appropriations		374,785		1,529,442		1,265,813		80,000	493,628		493,628

001 - Special Tax District - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-		-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-		-
	OTHER GENERAL REVENUES	-		-		-		-	-		-
	COMBINED REVENUES PRIOR YEAR	(976,455)		(754,801)		(3,168,857)		9,379	493,628		205,000
270-31-1194	IN LIEU OF TAX\ GA POWER	589,612		619,088		590,000		-	-		620,000
270-31-1195	IN LIEU OF TAX\ GEORGIA PACIFI	454,361		454,361		460,000		-	-		460,000
270-31-1750	CABLEVISION FRANCHISE	307,147		304,794		310,000		70,586	-		305,000
270-31-6201	INSURANCE PREMIUMS	-		-		-		-	-		-
270-38-9005	MISCELLANEOUS REVENUE	120		-		-		35	-		-
270-38-9015	CASH CARRY FORWARD (001 PORTION)	-		-		2,168,670		-	-		(2,096,372)
270-39-1200	OP XFER IN (SPEC TAX DIST)	-		906,000		906,000		-	-		1,000,000
Total Revenues		374,785		1,529,442		1,265,813		80,000	493,628		493,628
Net Surplus/(Deficit)		-		-		-		-	-		-

001 - Special Tax District - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

023 - Sanitation - Appropriations

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GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
540-4310-023-51-1100	SALARIES	29,139		25,089		70,949		11,181		80,288	80,288
540-4310-023-51-1101	RAISES	-		-		5,676		-		4,817	4,817
540-4310-023-51-1300	OVERTIME	248		449		-		6		-	-
540-4310-023-51-2101	MEDICAL/LIFE INSURANCE	251		283		650		143		650	650
540-4310-023-51-2102	HEALTH INSURANCE	16,221		16,891		47,775		8,832		36,458	36,458
540-4310-023-51-2200	PAYROLL TAXES	2,018		1,713		5,862		726		6,511	6,511
540-4310-023-51-2401	RETIREMENT	1,206		1,404		4,597		619		6,213	6,213
540-4310-023-51-2600	UNEMPLOYMENT	67		45		91		1		91	91
540-4310-023-51-2700	WORKMEN'S COMPENSATION	89		67		169		25		633	562
Total Personnel		49,240		45,940		135,768		21,532		135,660	135,589
540-4310-023-52-1105	MONITORING	18,452		17,727		18,000		6,186		18,000	18,000
540-4310-023-52-1202	ATTORNEY & PROFESSIONAL SERVIC	500		-		-		-		-	-
540-4310-023-52-1309	SOLID WASTE COLL.-CURBSIDE	4,245,461		4,716,131		4,600,000		2,434,186		4,600,000	4,870,000
540-4310-023-52-2202	R & M GENERAL (BLDG)	-		23		-		-		-	-
540-4310-023-52-2321	OPERATING LEASES/RENTAL COPIER	181		91		-		-		-	-
540-4310-023-52-3101	PROPERTY INSURANCE	495		661		700		1,007		700	1,100
540-4310-023-52-3102	AUTO,TRK,EQ INSURANCE	18		23		25		3,536		25	3,600
540-4310-023-52-3103	PROF/GEN/LAW LIAB/INS	201		184		300		528		300	530
540-4310-023-52-3201	TELEPHONE	1,005		1,038		1,000		620		1,000	1,100
Total Services		4,266,313		4,735,880		4,620,025		2,446,063		4,620,025	4,894,330
540-4310-023-53-1210	UTILITIES	817		650		-		-		-	700
540-4310-023-53-1402	PRINTING & PUBLICATIONS	-		-		-		-		4,000	4,000
Total Supplies		817		650		-		-		4,000	4,700
540-4310-023-54-2201	AUTOS & TRUCKS	-		-		47,970		-		-	-
Total Capital		-		-		47,970		-		-	-
540-4310-023-56-1000	DEPRECIATION EXPENSE	6,179		6,179		6,200		-		6,200	6,200
540-4310-023-58-1200	CAPITAL LEASE PRINCIPAL	-		-		10,000		-		10,000	-
540-4310-023-58-2200	CAPITAL LEASE INTEREST	-		-		-		-		-	-
Total Other		6,179		6,179		16,200		-		16,200	6,200
Total Appropriations		4,322,549		4,788,649		4,819,963		2,467,594		4,775,885	5,040,819

023 - Sanitation - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-		-	-
	OTHER GENERAL REVENUES	-		-		-		-		-	-
	COMBINED REVENUES PRIOR YEAR	272,629		41,474		(0)		(1,557,249)		-	-
540-34-4110	SANITATION	3,944,439		4,579,638		4,736,468		3,914,898		-	4,870,000
540-34-4115	SANITATION-OTHER	104,879		152,848		175,000		94,701		-	175,000
540-36-1005	INTEREST ON INVESTMENT	603		14,628		2,000		15,182		-	20,000
540-38-9005	Miscellaneous Revenue	0		61		-		63		-	-
540-38-9015	CASH CARRY-FORWARD	-		-		(93,505)		-		-	(24,181)
Total Revenues		4,322,549		4,788,649		4,819,963		2,467,594		-	5,040,819
Net Surplus/(Deficit)		-		-		-		-		-	-

023 - Sanitation - Personnel

	Title	Full Time Equivalent (FTE)
	CUSTOMER SERVICE SPECIALIST	1
	LITTER OFFICER	1
Total Personnel		2

025 - Public Works - Appropriations

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		Actuals		Budget		Actuals		Dept Requested 2025		Proposed	
GL Account	GL Name	2022	2023	2022	2023	2024	12/31/23	2025	2025	2025	2025
		-	-	-	-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-	-	-	-
270-4205-025-52-1101-1	EOM CONTRACT	1,024,330	1,098,000	1,327,125	663,563	1,380,210	1,380,210				
270-4205-025-52-1102	ENGINEERING	17,642	22,860	30,000	10,230	30,000	30,000				
270-4205-025-52-1211	FILL / HAULING WORK / MOWING	241,808	333,848	288,000	142,714	292,100	292,100				
270-4205-025-52-1306	PEST CONTROL	405	240	400	120	400	400				
270-4205-025-52-2201	VEHIC MAINT	250,993	317,774	260,000	229,377	270,000	270,000				
270-4205-025-52-2202	R&M - GENERAL(BUILDING)	890	304	7,000	246	10,000	10,000				
270-4205-025-52-2203	R & M - GENERAL(EQUIPMNT)	32,304	32,304	32,500	8,076	32,500	32,500				
270-4205-025-52-2321	OPERATING LEASES/RENTAL COPIER	-	-	-	-	-	-				
270-4205-025-52-3101	PROPERTY INSURANCE	-	-	-	-	-	-				
270-4205-025-52-3102	AUTO,TRK,EQ - INSURANCE	21,990	28,225	30,000	39,607	30,000	40,000				
270-4205-025-52-3850	CONTRACT LABOR	-	-	-	-	-	-				
Total Services		1,590,360	1,833,555	1,975,025	1,093,931	2,045,210	2,055,210				
270-4205-025-53-1102	OPERATING SUPPLIES	181,301	263,212	200,000	184,573	295,000	295,000				
270-4205-025-53-1210	UTILITIES	18,821	19,722	20,000	12,047	30,000	24,000				
270-4205-025-53-1240	DISPOSAL ROLLOFFS	-	1,493	-	1,480	-	-				
270-4205-025-53-1270	GAS & DIESEL FUEL	182,113	187,154	200,000	108,494	220,000	210,000				
Total Supplies		382,236	471,581	420,000	306,594	545,000	529,000				
270-4205-025-54-1402	PAVED ROAD MAINT.	103,264	33,375	-	-	-	-				
270-4205-025-54-2201	AUTOS & TRUCKS	596	755	-	205	130,000	130,000				
270-4205-025-54-2502	OTHER EQUIPMENT	-	-	328,000	45,363	1,598,500	583,000				
270-4205-025-54-9999	LEASED EQUIPMENT	-	155,774	110,120	16,920	90,000	90,000				
Total Capital		103,859	189,905	438,120	62,488	1,818,500	803,000				
270-4205-025-58-1200	CAPITAL LEASE PRINCIPAL	-	12,859	27,155	28,082	-	116,805				
270-4205-025-58-2200	CAPITAL LEASE INTEREST	-	3,391	-	-	-	-				
Total Other		-	16,249	27,155	28,082	-	116,805				
Total Appropriations		2,076,455	2,511,289	2,860,300	1,491,095	4,408,710	3,504,015				

025 - Public Works - Revenues

		Actuals		Budget		Actuals		Dept Requested 2025		Proposed	
GL Account	GL Name	2022	2023	2022	2023	2024	12/31/23	2025	2025	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	3,847,409
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	2,076,455	2,511,289	2,860,300	1,491,095	-	-	-	-	-	-
270-38-9015	CASH CARRY FORWARD (025 PORTION)	-	-	-	-	-	-	-	-	-	(343,394)
Total Revenues		2,076,455	2,511,289	2,860,300	1,491,095	-	-	-	-	-	3,504,015
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-	(0)

025 - Public Works - Personnel

		Title		Full Time Equivalent (FTE)	
		no personnel		0	
Total Personnel				0	

029 - Recreation & Sports Management - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
270-6110-029-51-1100	SALARIES	503,382		515,194		507,227		270,051	723,910		652,030
270-6110-029-51-1101	RAISES	-		-		40,578		-	42,211		38,794
270-6110-029-51-1300	OVERTIME	-		2,564		-		557	-		-
270-6110-029-51-2101	MEDICAL/LIFE INSURANCE	3,227		3,577		3,575		1,771	4,549		4,008
270-6110-029-51-2102	HEALTH INSURANCE	100,569		147,239		197,680		85,074	238,499		208,442
270-6110-029-51-2200	PAYROLL TAXES	37,520		38,221		41,907		19,748	58,608		52,848
270-6110-029-51-2401	RETIREMENT	18,959		20,997		32,868		12,052	48,017		42,283
270-6110-029-51-2600	UNEMPLOYMENT	1,241		1,014		502		278	684		638
270-6110-029-51-2700	WORKMEN'S COMPENSATION	11,767		11,570		11,377		5,540	17,084		12,573
Total Personnel		676,665		740,377		835,713		395,072	1,133,563		1,011,616
270-6110-029-52-1101	CONSULTANT	-		-		-		-	-		-
270-6110-029-52-1306	PEST CONTROL	1,045		1,020		1,100		510	1,500		1,500
270-6110-029-52-2201	VEHIC MAINT	6,358		5,698		8,000		1,019	5,698		5,000
270-6110-029-52-2202	R&M - GENERAL (BLDGS)	72,824		58,289		55,000		24,839	65,000		65,000
270-6110-029-52-2203	R&M - GENERAL(EQUIPMNT)	-		-		2,000		-	2,000		2,000
270-6110-029-52-2208	COMPUTER MAINT. AGREEMNTS	8,224		13,564		12,500		6,649	15,000		14,000
270-6110-029-52-2321	OPERATING LEASES/RENTAL COPIER	-		700		-		-	-		-
270-6110-029-52-3101	PROPERTY INSURANCE	9,062		11,954		12,000		18,048	20,000		18,100
270-6110-029-52-3102	AUTO,TRK,EQ - INSURANCE	5,310		8,678		8,800		11,896	15,000		12,000
270-6110-029-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,655		2,928		3,000		3,249	5,000		3,300
270-6110-029-52-3201	TELEPHONE	9,170		9,113		10,000		4,594	15,000		10,500
270-6110-029-52-3301	ADVERTISEMENT	561		3,163		4,600		1,875	5,000		5,000
270-6110-029-52-3608	OFFICIALS ASSOC FEES	123,216		127,027		125,000		34,480	140,000		140,000
270-6110-029-52-3701	PER DIEM & TRAVEL	4,563		17,385		5,000		1,644	8,000		8,000
270-6110-029-52-3702	TRAINING SCHOOLS & SEMINAR	-		917		1,000		250	5,000		5,000
270-6110-029-52-3705	MEMBERSHIP DUES	130		1,135		1,200		140	2,000		2,000
270-6110-029-52-3916	BANK CHARGES	33		801		500		547	800		800
Total Services		244,151		262,371		249,700		109,738	304,300		292,200
270-6110-029-53-1101	OFFICE SUPPLIES	5,914		2,044		3,000		741	4,500		3,500
270-6110-029-53-1102	OPERATING SUPPLIES	233,207		238,283		230,000		94,961	330,000		330,000
270-6110-029-53-1103	JANITORIAL SUPPLIES	562		826		1,250		3,063	4,000		1,250
270-6110-029-53-1104	POSTAGE	66		191		300		13	300		300
270-6110-029-53-1110	STREET SIGNS	-		205		-		-	-		-
270-6110-029-53-1118	PLANTERS WIFI GRANT	6,524		6,514		6,500		2,714	7,000		7,000
270-6110-029-53-1119	ATLANTA HAWKS SCHOLARSHIP	-		-		-		-	-		-
270-6110-029-53-1210	UTILITIES	214,546		207,154		215,000		111,021	220,000		220,000
270-6110-029-53-1240	DISPOSAL ROLLOFFS	12,711		11,337		12,000		7,462	15,000		13,000
270-6110-029-53-1270	GAS & DIESEL FUEL	5,357		5,446		7,000		2,744	7,000		7,000
270-6110-029-53-1301	CONCESSIONS	52,756		66,292		52,000		31,110	65,000		65,000
Total Supplies		531,644		538,294		527,050		253,830	652,800		647,050
270-6110-029-54-1200	SITE IMPROVEMENTS	-		101,027		-		-	-		-
270-6110-029-54-2201	AUTOS & TRUCKS	894		372		-		-	-		-
270-6110-029-54-2502	OTHER EQUIP	10,794		-		15,000		15,000	5,760		5,760
270-6110-029-54-9999	LEASED EQUIPMENT	8,357		97,939		-		-	45,000		-
Total Capital		20,045		199,339		15,000		15,000	50,760		5,760
270-6110-029-58-1200	CAPITAL LEASE PRINCIPAL	3,190		20,268		26,136		11,360	30,000		26,888
270-6110-029-58-2200	CAPITAL LEASE INTEREST	133		4,700		-		-	-		-
Total Other		3,323		24,968		26,136		11,360	30,000		26,888
Total Appropriations		1,475,827		1,765,348		1,653,599		784,999	2,171,423		1,983,514

029 - Recreation & Sports Management - Revenues

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	2,135,587
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	1,047,203	1,279,770	1,170,385	571,981	-	-	-	-	-	-
270-38-9015	CASH CARRY FORWARD (029 PORTION)	-	-	65,114	-	-	-	-	-	-	(632,473)
270-34-7300	REC DEPT - BASKETBALL	46,395	55,745	46,000	50,080	-	-	-	-	-	55,000
270-34-7301	REC DEPT - BASKETBALL TOURNAME	14,702	13,580	14,000	-	-	-	-	-	-	14,000
270-34-7303	REC DEPT - FOOTBALL	21,932	22,540	22,000	16,050	-	-	-	-	-	23,000
270-34-7304	REC DEPT - FOOTBALL TOURNAMENT	465	986	-	620	-	-	-	-	-	1,000
270-34-7305	REC DEPT - BASEBALL	62,023	68,105	60,000	6,115	-	-	-	-	-	68,000
270-34-7306	REC DEPT - BASEBALL/SOFTBALL S	26,266	27,912	22,000	-	-	-	-	-	-	28,000
270-34-7307	REC DEPT - YOUTH BASEBALL/SOFT	28,395	43,936	30,000	13,910	-	-	-	-	-	44,000
270-34-7308	REC DEPT - SOFTBALL	24,005	25,952	24,000	3,080	-	-	-	-	-	26,000
270-34-7309	REC DEPT - ADULT SOFTBALL	-	2,000	-	-	-	-	-	-	-	2,000
270-34-7310	REC DEPT - SOCCER	46,956	49,210	47,000	44,155	-	-	-	-	-	50,000
270-34-7311	REC DEPT - SOCCER TOURNAMENT	-	607	-	1,210	-	-	-	-	-	1,000
270-34-7312	REC DEPT - CHEERLEADER	9,326	8,258	9,000	6,405	-	-	-	-	-	9,400
270-34-7313	REC DEPT - ADULT VOLLEYBALL	15,639	23,383	15,000	16,863	-	-	-	-	-	16,000
270-34-7315	REC DEPT - PRACTICE FEE	10,750	13,250	10,000	7,675	-	-	-	-	-	13,000
270-34-7316	REC DEPT - SPRING RUN	2,529	657	3,000	-	-	-	-	-	-	1,000
270-34-7317	REC DEPT - LACROSSE	5,660	6,100	5,000	1,560	-	-	-	-	-	6,000
270-34-7318	REC DEPT - YOUTH TRACK	2,775	2,100	2,100	-	-	-	-	-	-	2,000
270-34-7319	REC DEPT - CONCESSION	101,799	109,607	100,000	39,471	-	-	-	-	-	110,000
270-34-7320	REC DEPT - OTHER	9,010	11,650	9,000	5,825	-	-	-	-	-	11,000
Total Revenues		1,475,827	1,765,348	1,653,599	784,999						1,983,514
Net Surplus/(Deficit)		-	-	-	-						(0)

029 - Recreation & Sports Management - Personnel

	Title	Full Time Equivalent (FTE)
	DIRECTOR OF RECREATION AND SPORTS MANAGEMENT	1
	ASSISTANT DIRECTOR OF RECREATION AND SPORTS MANAGE	2
	ATHLETIC COORDINATOR	8
	ACTIVITIES PROGRAMMER	1
	OFFICE MANAGER	1
	SEASONAL WORKERS	4.23
Total Personnel		17.23

030 - Parks & Landscapes - Appropriations

Item XII. 2.

GL Account	GL Name							Actuals		Proposed	2025
		Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025		
270-6220-030-51-1100	SALARIES	238,448		314,622		423,319		218,744	555,370	476,570	
270-6220-030-51-1101	RAISES	-		-		10,943		-	33,322	28,594	
270-6220-030-51-1300	OVERTIME	109		192		-		152	-	-	
270-6220-030-51-2101	MEDICAL/LIFE INSURANCE	1,800		2,378		2,600		1,422	3,250	2,925	
270-6220-030-51-2102	HEALTH INSURANCE	47,896		80,562		162,819		49,106	182,288	164,545	
270-6220-030-51-2200	PAYROLL TAXES	17,922		23,288		33,221		16,243	45,035	38,645	
270-6220-030-51-2401	RETIREMENT	11,306		13,578		23,642		10,408	36,977	33,835	
270-6220-030-51-2600	UNEMPLOYMENT	415		433		456		176	638	547	
270-6220-030-51-2700	WORKMEN'S COMPENSATION	5,995		7,685		9,684		4,881	13,128	9,194	
Total Personnel		323,891		442,739		666,684		301,132	870,008	754,855	
270-6220-030-52-1101	CONSULATANT	26,845		76,854		60,000		3,157	60,000	-	
270-6220-030-52-2140	LAWN CARE	9,600		-		9,000		3,100	10,000	10,000	
270-6220-030-52-2201	VEHIC MAINT	27,599		33,679		25,000		13,777	20,000	20,000	
270-6220-030-52-2202	R&M - GENERAL(BUILDING)	709		2,606		2,000		759	2,000	2,000	
270-6220-030-52-2203	R&M - GENERAL(EQUIPMENT)	6,670		6,936		12,000		4,648	10,000	10,000	
270-6220-030-52-2204	R&M - GENERAL(GROUNDS)	6,457		7,743		15,000		3,395	12,000	12,000	
270-6220-030-52-3102	AUTO,TRK,EQ-INSURANCE	8,051		13,126		13,200		19,189	22,000	22,000	
270-6220-030-52-3103	PROF/GEN/LAW LIAB/INS	2,055		1,703		1,800		2,591	3,000	3,000	
270-6220-030-52-3201	TELEPHONE	1,061		1,147		1,100		453	2,300	2,300	
270-6220-030-52-3701	PER DIEM & TRAVEL	-		-		1,500		-	1,500	1,500	
270-6220-030-52-3702	TRAINING SCHOOLS & SEMINARS	630		-		1,500		-	3,500	3,500	
Total Services		89,677		143,795		142,100		51,070	146,300	86,300	
270-6220-030-53-1101	OFFICE SUPPLIES	340		-		1,000		583	1,000	1,000	
270-6220-030-53-1102	OPERATING SUPPLIES	84,448		101,940		115,000		32,831	115,000	115,000	
270-6220-030-53-1103	JANITORIAL SUPPLIES	795		4,185		2,500		28	4,000	4,000	
270-6220-030-53-1270	GAS & DIESEL FUEL	30,577		30,144		32,000		17,648	32,000	32,000	
270-6220-030-53-1701	UNIFORMS	205		1,784		2,000		408	2,500	2,500	
Total Supplies		116,366		138,053		152,500		51,498	154,500	154,500	
270-6220-030-54-2201	AUTOS & TRUCKS	84		1,358		-		292	-	-	
270-6220-030-54-2502	OTHER EQUIPMENT	52,046		14,241		119,900		77,984	270,000	82,000	
270-6220-030-54-9999	LEASED EQUIPMENT	73,641		39,863		55,060		-	-	-	
Total Capital		125,771		55,462		174,960		78,276	270,000	82,000	
270-6220-030-58-1200	CAPITAL LEASE PRINCIPAL	5,896		19,550		26,386		20,011	26,386	80,079	
270-6220-030-58-2200	CAPITAL LEASE INTEREST	685		5,481		-		-	-	-	
Total Other		6,581		25,032		26,386		20,011	26,386	80,079	
Total Appropriations		662,285		805,080		1,162,631		501,986	1,467,194	1,157,734	

030 - Parks & Landscapes - Revenues

GL Account	GL Name							Actuals		Proposed	2025
		Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-	307,793	
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-	-	
	OTHER GENERAL REVENUES	-		-		-		-	-	-	
	COMBINED REVENUES PRIOR YEAR	662,285		805,080		1,162,631		501,986	-	-	
270-38-9012	CASH CARRY FORWARD (030 PORTION)	-		-		-		-	-	849,941	
Total Revenues		662,285		805,080		1,162,631		501,986	-	1,157,734	
Net Surplus/(Deficit)		-		-		-		-	-	(0)	

030 - Parks & Landscapes - Personnel

	Title	Full Time Equivalent (FTE)
	DIRECTOR OF PARKS AND LANDSCAPE	1
	ASSISTANT DIRECTOR OF PARKS AND LANDSCAPE	1
	LANDSCAPE CREW LEADER	3
	FIELD MAINTENANCE CREW LEADER	4
	GROUNDS MAINTENANCE WORKER	0.5
	IRRIGATION TECH	0.5
	MAINTENANCE COORDINATOR	1
Total Personnel		11

035 - E911 - Appropriations

Item XII. 2.

		Actuals		Budget		Actuals			
GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	2024 Budget	2024 Actuals	12/31/23	Dept Requested 2025	Proposed 2025
215-3800-035-51-1100	SALARIES	646,309		821,727		864,781	388,032	1,038,107	986,967
215-3800-035-51-1101	RAISES	-		-		25,943	-	62,286	59,218
215-3800-035-51-1300	OVERTIME	74,343		84,670		90,683	49,284	128,891	117,489
215-3800-035-51-2101	MEDICAL/LIFE INSURANCE	5,945		6,199		6,174	3,203	7,474	7,041
215-3800-035-51-2102	HEALTH INSURANCE	163,621		226,765		319,688	111,453	419,262	395,605
215-3800-035-51-2200	PAYROLL TAXES	53,493		66,646		75,078	32,152	94,040	89,021
215-3800-035-51-2401	RETIREMENT	37,133		43,142		58,884	21,816	89,738	84,948
215-3800-035-51-2600	UNEMPLOYMENT	1,163		1,088		866	118	1,049	1,049
215-3800-035-51-2700	WORKMEN'S COMP	2,452		2,791		2,159	963	2,704	2,095
Total Personnel		984,458		1,253,029		1,444,258	607,020	1,843,552	1,743,433
215-3800-035-52-2201	R&M FIRST SERV VECH MAINT	1,063		391		800	435	800	800
215-3800-035-52-2202	R&M GENREAL(BUILDINGS)	4,391		2,927		5,000	-	5,000	5,000
215-3800-035-52-2202-1	R&M Batteries	-		-		9,915	-	12,500	12,500
215-3800-035-52-2208	MAINT. CONTRACTS	96,000		110,005		91,500	39,073	106,500	106,500
215-3800-035-52-2321	LEASES & RENTALS COPIERS	-		180		-	-	-	-
215-3800-035-52-3102	AUTO,TRK,EQ - INSURANCE	875		1,076		1,500	1,179	1,500	1,500
215-3800-035-52-3103	PROF/GEN/LAW LIAB INS	9,306		9,363		9,500	12,677	13,500	13,500
215-3800-035-52-3201	TELEPHONE	105,738		107,669		110,500	53,154	110,500	110,500
215-3800-035-52-3205	UTILITIES	22,982		23,378		25,500	14,227	26,000	26,000
215-3800-035-52-3701	PER DIEM & TRAVEL	1,137		2,233		2,500	1,929	4,000	4,000
215-3800-035-52-3702	TRAINING SCHOOLS & SEMINARS	7,374		7,436		7,500	2,746	15,000	15,000
215-3800-035-52-3705	MEMBERSHIP DUES	288		331		300	-	400	400
215-3800-035-52-3706	RECRUITMENT & RETENTION	1,924		1,942		2,000	132	2,500	2,500
Total Services		251,079		266,932		266,515	125,552	298,200	298,200
215-3800-035-53-1102	OPERATING SUPPLIES	6,011		5,518		6,500	2,184	13,000	13,000
215-3800-035-53-1270	GAS & FUEL	1,546		8,204		1,900	708	1,900	1,900
215-3800-035-53-1701	UNIFORMS	889		930		1,000	1,179	2,000	2,000
Total Supplies		8,446		14,651		9,400	4,071	16,900	16,900
215-3800-035-54-2502	OTHER EQUIPMENT	10,473		-		-	-	15,000	15,000
215-3800-035-54-9999	LEASED EQUIPMENT	6,407		-		-	-	-	-
Total Capital		16,880		-		-	-	15,000	15,000
215-3800-035-58-1201	EQUIPMENT LEASING	2,446		2,537		2,548	1,501	2,600	2,806
215-3800-035-58-2201	EQUIPMENT LEASING INTEREST	264		76		-	-	-	-
Total Other		2,710		2,612		2,548	1,501	2,600	2,806
Total Appropriations		1,263,574		1,537,224		1,722,720	738,145	2,176,252	2,076,339

035 - E911 - Revenues

		Actuals		Budget		Actuals			
GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	2024 Budget	2024 Actuals	12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-		-	-	-	-
	OTHER GENERAL REVENUES	-		-		-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(278,269)		(226,026)		-	258,135	-	-
215-34-2505-60	911 REVENUE - GEORGIA DEPT OF	1,350,696		1,410,685		1,320,000	479,917	-	1,428,000
215-36-1005	INTEREST ON INVESTMENT	134		167		-	93	-	-
215-38-9015	911-CASH CARRY FORWARD	-		-		-	-	-	648,339
215-39-1103	OPERATING XFER IN (FROM GF)	191,013		352,398		402,720	-	-	-
Total Revenues		1,263,574		1,537,224		1,722,720	738,145	-	2,076,339

Net Surplus/(Deficit)

035 - E911 - Personnel

		Title		Full Time Equivalent (FTE)	
			911 DIRECTOR		1
			DEPUTY DIRECTOR - E911		1
			RECORDS AND TRAINING COORDINATOR		1
			COMMUNICATIONS OFFICER		20
Total Personnel					23

036 - Federal Drug Account - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Dept Requested 2025	Proposed	2025
								12/31/23				
		-		-			-	-		-		-
Total Personnel												
		-		-			-	-		-		-
Total Services												
210-3305-036-53-1102	OPERATING SUPPLIES						50,000	-		50,000		50,000
Total Supplies							50,000	-		50,000		50,000
		-		-			-	-		-		-
Total Capital												
		-		-			-	-		-		-
Total Other												
		-		-			-	-		-		-
Total Appropriations							50,000	-		50,000		50,000

036 - Federal Drug Account - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-		-		-
	LOCAL OPTION SALES TAX (LOST)			-			-	-		-		-
	OTHER GENERAL REVENUES			-			-	-		-		-
	COMBINED REVENUES PRIOR YEAR			(64,458)		(86)	-	(1,742)		-		-
210-35-2201	RECOVERED DRUG FUNDS			64,449			50,000	-		-		50,000
210-36-1005	INTEREST ON INVESTMENT			8		86	-	1,742		-		-
Total Revenues				(0)			50,000	-		-		50,000
Net Surplus/(Deficit)				(0)			-	-		-		-

036 - Federal Drug Account - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

037 - SPLOST Roads - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel											
		-	-	-	-	-	-	-	-	-	-
Total Services											
		-	-	-	-	-	-	-	-	-	-
Total Supplies											
		-	-	-	-	-	-	-	-	-	-
321-4207-037-54-1401-1	VARIOUS ASH ROADS PROJECT	378,050		563,530		1,008,000		203,640	-	-	-
321-4207-037-54-1406	EFFINGHAM PARKWAY	1,422,075		2,004,387		500,000		944,211	-	-	-
321-4207-037-54-1411	MCCALL AND BLUEJAY INTERSECTIO	14,129		-		-		-	-	-	-
321-4207-037-54-1415	BRIDGE REPAIRS	-		-		200,000		-	340,000	200,000	-
321-4207-037-54-2521	LMIG 2020 ROAD PROJECT	14,680		-		-		-	-	-	-
321-4207-037-54-2523	LMIG 2021 ROAD PROJECTS	1,399,744		62,751		-		-	-	-	-
321-4207-037-54-2524	LMIG SAP PROJECT	214,618		392		-		-	-	-	-
321-4207-037-54-2525	WASHINGTON ST CUL-DE-SAC	6,045		-		-		-	-	-	-
321-4207-037-54-2526	OLD LOUISVILLE RD	322,104		-		-		-	-	-	-
321-4207-037-54-2527	LMIG 2022 ROAD PROJECTS	29,064		3,114,215		-		-	-	-	-
321-4207-037-54-2529	SPRING HILL RD	51,883		4,219		-		-	-	-	-
321-4207-037-54-2531	KOLIC HELMEY RD / SR30	810		320		-		-	-	-	-
Total Capital		3,853,202		5,749,814		1,708,000		1,147,851	340,000	200,000	-
Total Other											
		-		-		-		-	-	-	-
Total Appropriations		3,853,202		5,749,814		1,708,000		1,147,851	340,000	200,000	-

037 - SPLOST Roads - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Revenues											
		3,853,202		5,749,814		1,708,000		1,147,851	-	200,000	-
Net Surplus/(Deficit)											
		-		-		-		-	-	-	-

037 - SPLOST Roads - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

038 - SPLOST Buildings - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	-
Total Personnel											
		-		-			-	-		-	-
Total Services											
		-		-			-	-		-	-
Total Supplies											
321-1565-038-54-1360	ADMINISTRATION BUILDING	16,731		-			-	-		-	-
Total Capital		16,731		-			-	-		-	-
		-		-			-	-		-	-
Total Other											
Total Appropriations		16,731		-			-	-		-	-

038 - SPLOST Buildings - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-		-	-
	LOCAL OPTION SALES TAX (LOST)			-			-	-		-	-
	OTHER GENERAL REVENUES			-			-	-		-	-
	COMBINED REVENUES PRIOR YEAR	16,731		-			-	-		-	-
	SPLOST FUND REVENUES	-		-			-	-		-	-
Total Revenues		16,731		-			-	-		-	-
Net Surplus/(Deficit)				-			-	-		-	-

038 - SPLOST Buildings - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
	0

039 - SPLOST Recreation - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel		-		-			-	-		-	
		-		-			-	-		-	
Total Services		-		-			-	-		-	
		-		-			-	-		-	
Total Supplies		-		-			-	-		-	
321-6130-039-54-1220	BAKER PARK IMPROVEMENTS	-		77,008			900,000	20,724		-	
321-6130-039-54-1227	REC - 119 COMPLEX - UPGRADE ON LIGHTS	314,725		-			300,000	-		-	
321-6130-039-54-1252	MCCALL PARK	617,359		-			-	-		-	
321-6130-039-54-1253	MELDRIM PARK	-		-			250,000	-		-	
Total Capital		932,083		77,008			1,450,000	20,724		-	
321-6130-039-58-1201	CEM GYM PRINCIPAL	294,000		300,000			307,000	-		314,000	314,000
321-6130-039-58-1202	REC LIGHTING PRINCIPAL	130,547		-			-	-		-	
321-6130-039-58-2201	CEM GYM INTEREST	94,176		87,826			81,346	40,673		74,714	74,714
321-6130-039-58-2202	REC LIGHTING INTEREST	4,576		-			-	-		-	
Total Other		523,299		387,826			388,346	40,673		388,714	388,714
Total Appropriations		1,455,382		464,834			1,838,346	61,397		388,714	388,714

039 - SPLOST Recreation - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	1,455,382		464,834			1,838,346	61,397		-	
	SPLOST FUND REVENUES	-		-			-	-		-	388,714
Total Revenues		1,455,382		464,834			1,838,346	61,397		-	388,714
Net Surplus/(Deficit)		-		-			-	-		-	-

039 - SPLOST Recreation - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

041 - SPLOST Equipment - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel		-	-	-	-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-	-	-	-
321-3510-041-54-2200	FIRE ENGINES	-	-	1,846,115	-	-	-	-	-	-	-
321-3600-041-54-2202	AMBULANCE	372,335	-	97,984	-	522,792	-	-	360,000	-	360,000
321-3801-041-54-2500	E911 IP LOGGER SYSTEM	107,615	-	-	-	-	-	-	-	-	-
321-3801-041-54-2501	RADIO TOWER UPS SYSTEM	-	-	-	-	84,000	-	-	-	-	-
321-4300-041-54-1000	WWTP - AUTOCLAVE FOR LAB	8,400	-	-	-	-	-	-	-	-	-
321-4970-041-54-2209	EXCAVATOR	146,529	-	-	-	-	-	-	-	-	-
321-4970-041-54-2210	SKID STEER	119,300	-	-	-	-	-	-	-	-	-
321-4970-041-54-2211	BULLDOZER	127,490	-	-	-	-	-	-	-	-	-
321-4970-041-54-2212	TRACTOR & BOOM AXE	-	-	191,645	-	-	-	-	-	-	-
321-4970-041-54-2213	TRUCK & LOWBOY	-	-	276,473	-	-	-	-	-	-	-
321-4970-041-54-2214	BATWING & ROTARY MOWER	-	-	31,400	-	-	-	-	-	-	-
321-4970-041-54-2215	LOADER	-	-	-	-	250,000	-	-	-	-	-
321-4970-041-54-2536	PUBLIC WORKS - PATCH TRUCK	209,078	-	-	-	-	-	-	-	-	-
321-4970-041-54-2537	CHIP SPREADER	30,104	-	-	-	-	-	-	-	-	-
Total Capital		1,120,850	2,443,617	856,792	-	-	360,000	-	360,000	-	360,000
321-4970-041-58-1200	BB&T 600K VEHIC PRINCIPAL	-	-	-	-	-	-	-	-	-	-
321-4970-041-58-1202	SUNTRUST VEHIC PRINCIPAL	169,655	-	24,578	-	-	-	-	-	-	-
321-4970-041-58-1204	SHERIFF TAZERS PRINCIPAL	19,860	-	-	-	-	-	-	-	-	-
321-4970-041-58-1206	STRYKER STRETCHERS PRINCIPAL	29,907	-	17,446	-	-	-	-	-	-	-
321-4970-041-58-1207	CATERPILLAR PRINCIPAL	41,071	-	42,265	-	43,512	18,886	349,942	-	-	349,942
321-4970-041-58-1208	CAPITAL LEASE PRINCIPAL	319,159	-	331,000	-	343,280	343,280	-	-	-	-
321-4970-041-58-2202	SUNTRUST VEHIC INTEREST	2,822	-	615	-	-	-	-	-	-	-
321-4970-041-58-2206	STRYKER STRETCHERS INTEREST	125	-	-	-	-	-	-	-	-	-
321-4970-041-58-2207	CATERPILLAR INTEREST	13,523	-	12,102	-	10,855	8,297	-	-	-	-
321-4970-041-58-2208	CAPITAL LEASE INTEREST	36,857	-	25,016	-	12,736	12,736	-	-	-	-
Total Other		632,979	453,022	410,383	383,199	349,942	349,942	349,942	349,942	349,942	349,942
Total Appropriations		1,753,829	2,896,639	1,267,175	383,199	709,942	709,942	709,942	709,942	709,942	709,942

041 - SPLOST Equipment - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	1,753,829	-	2,896,639	-	1,267,175	-	383,199	-	-	-
	SPLOST FUND REVENUES	-	-	-	-	-	-	-	-	-	709,942
Total Revenues		1,753,829	2,896,639	1,267,175	383,199	709,942	709,942	709,942	709,942	709,942	709,942
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-	-

041 - SPLOST Equipment - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

042 - Debt Service - Appropriations

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GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
		-		-			-	-		-	
Total Services											
		-		-			-	-		-	
Total Supplies											
		-		-			-	-		-	
Total Capital											
		-		-			-	-		-	
431-8001-042-58-1200	CAPITAL LEASE PRINCIPAL	6,770,000		9,233,000			9,367,000	-	9,511,000		9,511,000
431-8001-042-58-2200	CAPITAL LEASE INTEREST	323,808		582,582			484,409	242,205	2,860,471		2,860,471
Total Other		7,093,808		9,815,582			9,851,409	242,205	12,371,471		12,371,471
Total Appropriations		7,093,808		9,815,582			9,851,409	242,205	12,371,471		12,371,471

042 - Debt Service - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	-		0			-	-		-	
431-39-1101	OPERATING XFER IN (FROM SPLOST	-		2,666,718			2,667,461	157,730		2,666,485	
431-39-1103	OPERATING XFER IN FROM TSPLOST	7,093,808		7,148,864			7,183,949	84,474		7,213,320	
431-39-1104	OPERATING XFER IN (FROM TSPLOST 2023)	-		-			-	-		2,491,667	
Total Revenues		7,093,808		9,815,582			9,851,409	242,205	-	12,371,471	
Net Surplus/(Deficit)		-		-			-	-		-	

042 - Debt Service - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

047 - SPLOST Drainage - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025
		-		-			-	-	-
Total Personnel		-		-			-	-	-
		-		-			-	-	-
Total Services		-		-			-	-	-
		-		-			-	-	-
Total Supplies		-		-			-	-	-
321-4250-047-54-1000	ATLAS RESERVOIR	80,762		78,270		1,900,000		47,583	1,900,000
321-4250-047-54-1400	AERIAL PHOTOGRAPHY	38,341		-		-		-	-
321-4250-047-54-2512	WESTWOOD HEIGHTS DRAINAGE	35,000		73,000		1,166,000		-	1,166,000
Total Capital		154,104		151,270		3,066,000		47,583	3,066,000
		-		-		-		-	-
Total Other		-		-		-		-	-
Total Appropriations		154,104		151,270		3,066,000		47,583	3,066,000

047 - SPLOST Drainage - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-	-	-
	OTHER GENERAL REVENUES	-		-		-		-	-	-	-
	COMBINED REVENUES PRIOR YEAR	154,104		151,270		3,066,000		47,583	-	-	-
	SPLOST FUND REVENUES	-		-		-		-	-	3,066,000	-
Total Revenues		154,104		151,270		3,066,000		47,583	-	3,066,000	-
Net Surplus/(Deficit)		-		-		-		-	-	-	-

047 - SPLOST Drainage - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

055 - Fire & Rescue - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals		Budget	Actuals		Dept Requested 2025	Proposed	
		2022	2023		2022	2023		12/31/23	2025
271-3510-055-51-1100	SALARIES	2,421,274	2,958,436	3,875,499	1,870,677	4,146,059	4,146,059		
271-3510-055-51-1101	RAISES	-	-	116,265	-	248,763	248,764		
271-3510-055-51-1300	OVERTIME	214,010	321,334	294,335	205,343	283,141	283,141		
271-3510-055-51-2101	MEDICAL/LIFE INSURANCE	20,709	22,043	23,397	13,748	24,697	24,697		
271-3510-055-51-2102	HEALTH INSURANCE	683,887	749,282	1,264,342	468,225	1,320,030	1,320,030		
271-3510-055-51-2200	PAYROLL TAXES	191,410	242,118	327,887	153,659	357,864	357,864		
271-3510-055-51-2401	RETIREMENT	136,883	167,389	253,059	101,158	336,960	336,960		
271-3510-055-51-2600	UNEMPLOYMENT	3,436	3,545	3,694	485	4,013	4,013		
271-3510-055-51-2700	WORKMEN'S COMPENSATION	57,395	66,043	77,150	37,344	84,203	72,976		
Total Personnel		3,729,004	4,530,191	6,235,627	2,850,640	6,805,730	6,794,503		
271-3510-055-52-1101	CONSULTANT	4,200	-	-	-	-	-		
271-3510-055-52-1303	COMPUTER SERVICES	453	2,265	-	-	-	-		
271-3510-055-52-1306	PEST CONTROL	1,115	1,761	2,000	1,462	3,000	3,000		
271-3510-055-52-2201	R&M FIRST SERV VECH MAINT	172,984	159,239	160,000	88,191	190,000	170,000		
271-3510-055-52-2202	R & M - GENERAL (BUILDING)	27,628	52,201	45,000	45,307	75,000	60,000		
271-3510-055-52-2203	R&M - GENERAL(EQUIPMENT)	20,867	18,917	22,000	6,564	28,000	22,000		
271-3510-055-52-2205	R&M\SPECIAL (FIRE)	21,437	31,999	25,000	7,895	31,000	25,000		
271-3510-055-52-2206	VEHICLE ACCIDENT	12,251	365	-	-	-	-		
271-3510-055-52-2208	MAINTENANCE AGREEMENTS	4,760	1,960	4,000	1,680	14,000	14,000		
271-3510-055-52-2211	COVID RELATED EXPENSES	3,217	-	-	-	-	-		
271-3510-055-52-2321	OPERATING LEASES/RENTAL COPIER	-	130	-	-	-	-		
271-3510-055-52-3101	PROPERTY INSURANCE	12,149	10,926	11,000	19,399	22,000	22,000		
271-3510-055-52-3102	AUTO,TRK,EQ - INSURANCE	42,418	62,112	63,000	68,352	75,000	71,000		
271-3510-055-52-3103	PROF/GEN/LAW LIAB/INSURANCE	28,419	28,553	24,000	29,756	32,000	32,000		
271-3510-055-52-3201	TELEPHONE	23,161	26,653	24,000	16,779	36,000	36,000		
271-3510-055-52-3202-1	CABLE FAULKVIL FIRE STATION	1,361	1,245	1,500	579	1,500	1,500		
271-3510-055-52-3301	ADVERTISING	3,525	4,447	3,500	3,230	5,000	4,000		
271-3510-055-52-3700	Public Fire & Life Safety Eduction	2,490	1,391	-	1,675	-	2,000		
271-3510-055-52-3701	PER DIEM & TRAVEL	2,170	5,838	10,000	2,468	12,500	10,000		
271-3510-055-52-3702	TRAINING SCHOOLS & SEMINARS	8,757	10,574	20,000	5,566	25,000	20,000		
271-3510-055-52-3703	RECRUITMENT & RETENTION BENEFI	19,606	29,626	30,000	13,160	36,000	30,000		
271-3510-055-52-3705	MEMBERSHIP DUES	80	60	125	93	125	125		
271-3510-055-52-3901	MEDICAL	7,822	6,571	6,500	2,937	7,500	7,500		
271-3510-055-52-3915	BACKGROUND CHECKS	303	1,168	600	476	600	600		
271-3520-055-52-3611	FIRE & RESCUE ASSESSMENT	631,000	631,000	-	-	-	-		
271-3520-055-52-3612	GEORGIA FORESTRY COMMISSION FI	22,119	22,119	23,000	-	23,000	22,000		
Total Services		1,074,291	1,111,121	475,225	315,569	617,225	552,725		
271-3510-055-53-1101	OFFICE SUPPLIES	5,899	6,225	7,400	6,106	10,000	7,400		
271-3510-055-53-1102	OPERATING SUPPLIES	22,709	28,496	31,000	20,413	43,000	33,000		
271-3510-055-53-1104	POSTAGE	499	833	400	471	500	500		
271-3510-055-53-1210	UTILITIES	51,104	51,603	59,000	34,322	65,000	65,000		
271-3510-055-53-1270	GAS & DIESEL FUEL	100,386	120,795	110,000	50,124	115,000	110,000		
271-3510-055-53-1701	UNIFORMS	14,584	14,230	32,000	8,710	40,000	38,000		
Total Supplies		195,182	222,182	239,800	120,148	273,500	253,900		
271-3510-055-54-1002	GUYTON AREA STATION	77,675	1,238,467	-	-	-	-		
271-3510-055-54-1004	CLYO FIRE STATION	-	-	-	6,563	150,000	150,000		
271-3510-055-54-1210	CONSTRUCTION	-	119,824	300,000	-	460,000	400,000		
271-3510-055-54-2201	AUTOS & TRUCKS	5,910	8,112	326,512	88	-	-		
271-3510-055-54-2202	FIRE PUMPER/ENGINES (1)	-	15,000	-	-	-	-		
271-3510-055-54-2300	FIRE STATION FURNITURE	-	10,466	15,000	637	-	-		
271-3510-055-54-2500	TURNOUT GEAR	16,307	133,603	100,000	60,602	-	-		
271-3510-055-54-2502	OTHER EQUIPMENT	14,286	16,121	1,794,500	1,333,081	323,500	308,500		
271-3510-055-54-1003	Hodgeville Station	280,234	810,276	-	-	-	-		
271-3510-055-54-9999	LEASED EQUIPMENT	188,836	97,220	-	8,430	65,000	-		
Total Capital		583,247	2,449,089	2,536,012	1,409,402	998,500	858,500		
271-3510-055-58-1200	CAPITAL LEASE PRINCIPAL	16,376	49,576	145,272	44,216	160,000	151,897		
271-3510-055-58-2200	CAPITAL LEASE INTEREST	2,828	11,293	-	-	-	-		
Total Other		19,204	60,869	145,272	44,216	160,000	151,897		
Total Appropriations		5,600,929	8,373,451	9,631,936	4,739,974	8,854,955	8,611,526		

055 - Fire & Rescue - Revenues

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(1,259,590)	291,790		(0)	(2,856,442)					
271-31-6205	INSURANCE PREMIUM	2,962,940	3,794,804	3,800,000	4,010,459	-	4,010,000				
271-33-1121	FEMA	(12,224)	-	-	-	-	-				
271-33-4211	GEMA GRANT	-	7,258	-	-	-	-				
271-34-2010	FIRE & RESCUE ASSESSMENT	3,074,371	3,535,047	3,300,000	3,441,621	-	3,535,000				
271-34-2012	FIRE FEES VIA SPRINGFIELD	185,933	721	185,000	-	-	-				
271-34-2013	FIRE FEES VIA GUYTON	135,665	-	140,000	-	-	-				
271-34-2210	FIRE & RESCUE - OTHER	302,879	214,478	200,000	46,725	-	200,000				
271-36-1005	INTEREST ON INVESTMENT	2,206	111,197	30,000	84,162	-	80,000				
271-37-1100	FIRE DONATIONS	6,850	1,000	-	13,150	-	-				
271-38-1001	INSURANCE PROCEEDS	13,063	-	-	-	-	-				
271-38-9005	MISCELLANEOUS REVENUE	-	1,000	-	300	-	-				
271-38-9015	CASH CARRY FORWARD	-	-	1,650,424	-	-	786,526				
271-39-1101	OPERATIONS XFER IN (FROM SPEC.	-	318,937	-	-	-	-				
271-39-3500	PROCEEDS FROM CAPITAL LEASE	188,836	97,220	326,512	-	-	-				
Total Revenues		5,600,929	8,373,451	9,631,936	4,739,974	-	8,611,526				
Net Surplus/(Deficit)		-	-	-	-	-	-				

055 - Fire & Rescue - Personnel

	Title	Full Time Equivalent (FTE)
	FIRE CHIEF	1
	DEPUTY FIRE CHIEF	1
	CAPTAIN FIREFIGHTER	6
	LIEUTENANT FIREFIGHTER	17
	FIREFIGHTER	54
	PART TIME FIREFIGHTER	1.26
Total Personnel		80.26

061 - WWTP - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel											
506-4320-061-52-1101	CONSULTANT	58,513									
506-4320-061-52-1101-1	EOM CONTRACT	261,870									
506-4320-061-52-1105	EQUIPMENT RENTAL	995									
506-4320-061-52-1115	REPAIRS PLANT EQUIP	94,557			97			(1,715)			
506-4320-061-52-2201	R&M GENERAL	1,436									
506-4320-061-52-2201-1	FIRST SERVICES LABOR	7,531									
506-4320-061-52-3101	PROPERTY INSURANCE-WWTP	11,283									
506-4320-061-52-3102	AUTO,TRK,EQ - INSURANCE	2,675									
506-4320-061-52-3201	TELEPHONE	2,390			315						
505-4320-061-52-1101	CONSULTANT			21,180		20,460		10,230	30,000		30,000
505-4320-061-52-1101-1	EOM CONTRACT			247,236		330,275		165,138	343,486		343,486
505-4320-061-52-1105	EQUIPMENT RENTAL			1,050		5,000			8,000		8,000
505-4320-061-52-1115	REPAIRS PLANT EQUIP			74,642		125,000		87,845	135,000		135,000
505-4320-061-52-2201	R&M GENERAL			8,594		8,000		22,936	15,000		15,000
505-4320-061-52-2201-1	VEHICLE MAINTENANCE			635		2,000		686	2,000		2,000
505-4320-061-52-3101	PROPERTY INSURANCE-WWTP			15,261		15,300		23,497	15,300		15,300
505-4320-061-52-3102	AUTO,TRK,EQ - INSURANCE			3,289		3,300		3,536	3,300		3,300
505-4320-061-52-3201	TELEPHONE			1,690		1,300		1,265	1,300		1,300
Total Services				441,250		373,990		510,635	313,417	553,386	553,386
506-4320-061-53-1102	OPERATING SUPPLIES	140,810									
506-4320-061-53-1210	UTILITIES	94,795			11,246						
506-4320-061-53-1240	DISPOSAL ROLLOFFS-WASTEWATER	68,790									
506-4320-061-53-1270	FUEL	3,590			1,955						
505-4320-061-53-1102	OPERATING SUPPLIES				145,554		140,000	102,409	175,000		175,000
505-4320-061-53-1210	UTILITIES				86,832		100,000	60,372	150,000		120,000
505-4320-061-53-1240	DISPOSAL ROLLOFFS-WASTEWATER				72,811		60,000	41,947	110,000		82,000
505-4320-061-53-1270	FUEL				4,038		8,000	8,736	15,000		15,000
Total Supplies				307,984		322,435		308,000	213,464	450,000	392,000
506-4320-061-54-2100	MACHINERY	7,920									
505-4320-061-54-2201	AUTOS TRUCKS				430						
505-4320-061-54-2501	OTHER EQUIPMENT				2,215		420,000	79,960	249,200		111,000
505-4320-061-54-9999	LEASED EQUIPMENT						55,060				
Total Capital				7,920		2,645		475,060	79,960	249,200	111,000
506-4320-061-58-2000	2017 IDA BOND INTEREST	260,549			(19,562)						
506-4320-061-58-9990	DEPRECIATION EXPENSE	446,847			448,808						
505-4320-061-58-1200	CAPITAL LEASE PRINCIPAL						12,134	8,441	12,134		16,864
505-4320-061-58-2000	2017 IDA BOND INTEREST				265,245		792,981	(18,356)	793,076		793,076
505-4320-061-58-2300	INTEREST PRINCIPAL				1,384						
Total Other				707,396		695,874		805,115	(9,915)	805,210	809,940
Total Appropriations				1,464,551		1,394,944		2,098,810	596,926	2,057,796	1,866,326

061 - WWTP - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES										
	LOCAL OPTION SALES TAX (LOST)										
	COMBINED REVENUES PRIOR YEAR	(48,055)			90,087		943,750	(682,167)			
	SHARED WATER SYSTEM REVENUES										672,394
506-34-4212	COST RECOVERY FEE	1,398,141									
506-34-4256	SEPTIC HAULS	69,663			(3,875)						
506-36-1005	INTEREST ON INVESTMENT	262			232			75			
506-38-9001	WWTP REUSE METER SALES	35,625									
506-38-9005	MISCELLANEOUS REVENUE	515									
506-39-1103	OPERATING XFER IN (FROM SPECIA	8,400			135,296						
505-34-4212-3	WWTP COST RECOVERY FEE				994,051		1,000,000	1,121,588			1,013,932
505-34-4256-1	WWTP SEPTIC HAULS				48,050		60,000	33,476			50,000
505-38-9001	WWTP REUSE METER SALES				130,370		40,000	123,605			130,000
505-38-9005-1	WWTP MISC REVENUE				734			349			
505-39-3500	PROCEEDS FROM CAPITAL LEASE						55,060				
Total Revenues				1,464,551		1,394,944		2,098,810	596,926		1,866,326
Net Surplus/(Deficit)											(0)

061 - WWTP - Personnel

page 79	Title	1st Reading FY 2025	Full Time Equi	Budget	352
no personnel					
Total Personnel					0

065 - SPLOST Technology - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-		-	-
Total Personnel													
		-		-			-	-		-		-	-
Total Services													
		-		-			-	-		-		-	-
Total Supplies													
321-1535-065-54-2410	SERVERS AND INHOUSE	-		-			-	-		-		-	-
321-3400-065-54-2410	PRISON SECURITY CAMERAS	-		-			-	-		-		-	-
Total Capital													
		-		-			-	-		-		-	-
Total Other													
		-		-			-	-		-		-	-
Total Appropriations													
		-		-			-	-		-		-	-

065 - SPLOST Technology - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-		-	-
	OTHER GENERAL REVENUES	-		-			-	-		-		-	-
	COMBINED REVENUES PRIOR YEAR	-		-			-	-		-		-	-
	SPLOST FUND REVENUES	-		-			-	-		-		-	-
Total Revenues													
		-		-			-	-		-		-	-
Net Surplus/(Deficit)													
		-		-			-	-		-		-	-

065 - SPLOST Technology - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

099 - SPLOST Cities - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
		-		-			-	-		-	
Total Personnel		-		-			-	-		-	
		-		-			-	-		-	
Total Services		-		-			-	-		-	
		-		-			-	-		-	
Total Supplies		-		-			-	-		-	
		-		-			-	-		-	
Total Capital		-		-			-	-		-	
321-9000-099-57-1001	SPLOST PAYMENTS TO CITIES	3,759,974			-		-	-		-	
321-9000-099-57-1002	RINCON - FT HOWARD MILLAGE PMTS	5,727			-		5,000	-		-	
Total Other		3,765,700			-		5,000	-		-	
Total Appropriations		3,765,700			-		5,000	-		-	

099 - SPLOST Cities - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	3,765,700			-		5,000	-		-	
	SPLOST FUND REVENUES	-		-			-	-		-	
Total Revenues		3,765,700			-		5,000	-		-	
Net Surplus/(Deficit)		-			-		-	-		-	

099 - SPLOST Cities - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

100 - SPLOST Water & Sewer - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
		-						-			-
Total Personnel		-						-			-
		-						-			-
Total Services		-						-			-
		-						-			-
Total Supplies		-						-			-
321-4420-100-54-1406	WATER LINES	659,003						-			-
321-4420-100-54-1407	SEWER LINES	-		1,038				-			-
321-4420-100-54-1411	HODGEVILLE LIFT STATION	-				1,000,000		319,871	500,000		500,000
321-4420-100-54-1410	SPIP WATER MAIN EXTENSION	22,000		5,338		222,000		-			-
321-4420-100-54-2501	LIFT STATION PUMPS	-				150,000		-	175,000		175,000
321-4420-100-54-2502	MOBILE BYPASS PUMP	-				125,000		-			-
321-4420-100-54-2503	MOBILE GENERATOR	-				200,000		-			-
Total Capital		681,003		6,375		1,697,000		319,871	675,000		675,000
		-						-			-
Total Other		-						-			-
		-						-			-
Total Appropriations		681,003		6,375		1,697,000		319,871	675,000		675,000

100 - SPLOST Water & Sewer - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-						-			-
	LOCAL OPTION SALES TAX (LOST)	-						-			-
	OTHER GENERAL REVENUES	-						-			-
	COMBINED REVENUES PRIOR YEAR	681,003			6,375		1,697,000	319,871			-
	SPLOST FUND REVENUES	-						-			675,000
Total Revenues		681,003			6,375		1,697,000	319,871			675,000
Net Surplus/(Deficit)		-						-			-

100 - SPLOST Water & Sewer - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

105 - Water & Sewer Operating - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
Total Personnel											
505-4441-105-52-1101-1	EOM CONTRACT	377,600		411,396		554,625		277,313		576,810	576,810
505-4441-105-52-1105	EQUIPMENT RENTAL	104,176		276,207		75,000		86,281		75,000	75,000
505-4441-105-52-1209	ENGINEER	28,068		14,337		18,000		7,411		18,000	18,000
505-4441-105-52-1316	WATER TIER 1	700,363		716,595		710,000		326,770		710,000	710,000
505-4441-105-52-1317	ECP WATER	1,179,186		1,070,428		1,200,000		539,064		1,200,000	1,000,000
505-4441-105-52-1318	WATER FLUSHING	86,404		58,231		70,000		43,269		70,000	70,000
505-4441-105-52-1321	COLLECTION FEES	25		-		-		-		-	-
505-4441-105-52-1323	WATER TESTING	11,230		11,254		13,000		6,176		13,000	13,000
505-4441-105-52-2201-1	FIRST SERVICES LABOR	11,495		23,109		18,000		27,126		18,000	18,000
505-4441-105-52-2203	R & M - EQUIPMENT	159,298		266,646		160,000		72,254		175,000	175,000
505-4441-105-52-2207	MAINT - SEWERLINES	300		-		-		15,920		-	-
505-4441-105-52-2208	COMPUTER MAINT. AGREEMENTS	2,042		1,483		2,000		950		2,000	2,000
505-4441-105-52-2321	OPERATING LEASES/RENTAL COPIER	181		91		-		-		-	-
505-4441-105-52-3101	PROPERTY INSURANCE-WATER & SEW	5,122		6,929		7,000		10,564		7,000	7,000
505-4441-105-52-3102	AUTO,TRK,EQ - INSURANCE	-		-		-		1,179		10,600	10,600
505-4441-105-52-3201	TELEPHONE	4,807		5,571		5,000		2,885		5,000	5,000
505-4410-105-52-3916	BANK CHARGES	-		-		-		-		-	-
Total Services		2,670,299		2,862,278		2,832,625		1,417,162		2,880,410	2,680,410
505-4441-105-53-1102	OPERATING SUPPLIES	161,508		265,359		165,000		141,491		180,000	180,000
505-4441-105-53-1102-3	OPERATING LINE MAINT	36,522		72,778		40,000		1,140		60,000	60,000
505-4441-105-53-1102-5	OPERATING WATER METERS	5,722		366,271		300,000		73,605		300,000	300,000
505-4441-105-53-1102-6	OPERATING COMM METERS	25,040		14,690		50,000		-		50,000	50,000
505-4441-105-53-1104	POSTAGE	12,414		11,245		13,000		7,475		13,000	13,000
505-4441-105-53-1210	UTILITIES	124,777		129,976		125,000		70,035		130,000	130,000
Total Supplies		365,982		860,320		693,000		293,746		733,000	733,000
505-4441-105-54-1406	WATER LINES	-		-		4,000,000		2,433,242		70,000	70,000
505-4441-105-54-1406-20	ATLAS RESERVOIR	-		-		-		(9,599)		-	-
505-4441-105-54-1406-21	MANHOLE REHABILITATION	-		-		125,000		275,000		-	-
505-4441-105-54-1406-22	ARPA SEWER FORCE MAIN HODGEVIL	-		-		-		5,198		-	-
505-4441-105-54-1407	SEWER LINES	-		-		-		-		250,000	250,000
505-4441-105-54-1407-3	GOSHEN PART B	-		-		-		-		-	-
505-4441-105-54-2502	OTHER EQUIPMENT	13,557		33		432,000		50,909		155,000	155,000
505-4441-105-54-3000	MASTER PLAN	-		-		-		-		-	-
Total Capital		13,557		33		4,557,000		2,754,750		475,000	475,000
505-4441-105-58-2000	2017 IDA BOND INTEREST	400,905		378,029		1,220,151		(28,244)		1,220,298	1,220,298
505-4441-105-58-9990	DEPRECIATION EXPENSE	617,781		623,994		-		-		-	-
Total Other		1,018,686		1,002,023		1,220,151		(28,244)		1,220,298	1,220,298
Total Appropriations		4,068,524		4,724,654		9,302,776		4,437,414		5,308,708	5,108,708

105 - Water & Sewer Operating - Revenues

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(1,880,692)		(1,218,094)		(943,750)		1,249,939	-	-	-
	SHARED WATER SYSTEM REVENUES	-	-	-	-	-	-	-	-	(672,394)	-
505-33-2301	STATE FISCAL RECOVERY FUND	-	-	-	-	4,200,000	-	-	-	-	-
505-33-4215	FEMA	(17,759)	-	-	-	-	-	-	-	-	-
505-34-4212	COST RECOVERY FEES	1,006,354	630,431	700,000	621,525	-	-	-	-	548,475	-
505-34-4213	METER SALES	210,829	199,989	240,000	172,020	-	-	-	-	220,000	-
505-34-4215	WATER BILLING	1,348,400	1,475,137	1,400,000	808,945	-	-	-	-	1,600,000	-
505-34-4215-1	ALLOWANCE FOR DOUBTFUL REVENUE	952	-	(5,000)	-	-	-	-	-	(5,000)	-
505-34-4218	ECP REVENUE	1,179,186	1,071,723	1,000,000	507,604	-	-	-	-	1,000,000	-
505-34-4219	PENALTIES - WATER	76,868	97,108	75,000	49,383	-	-	-	-	100,000	-
505-34-4255	SEWER BILLING	1,149,243	1,285,600	1,200,000	693,586	-	-	-	-	1,400,000	-
505-34-4256	REUSE METERS	533,964	333,567	350,000	236,971	-	-	-	-	320,000	-
505-34-4259	PENALTIES-SEWER	70,723	84,284	70,000	43,850	-	-	-	-	84,000	-
505-34-4258	PENALTIES-REUSE	2,384	4,599	1,000	3,123	-	-	-	-	5,000	-
505-36-1005	INTEREST ON INVESTMENT	90	368	1,000	11,862	-	-	-	-	10,000	-
505-38-9005	MISCELLANEOUS REVENUE	37,050	39,800	32,000	20,700	-	-	-	-	40,000	-
505-38-9016	CASH CARRY-FORWARD	-	-	-	-	-	-	-	-	-	-
505-38-9020	CAPITAL COST RECOVERY FEES - R	14,826	8,621	-	17,906	-	-	-	-	15,000	-
505-39-1107	OPERATING XFER IN SPECIAL TAX	336,107	711,523	982,526	-	-	-	-	-	443,628	-
Total Revenues		4,068,524	4,724,654	9,302,776	4,437,414	-	-	-	-	5,108,708	-
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	0	0

105 - Water & Sewer Operating - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

106 - Water Projects - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
507-4441-106-52-1202	ATTORNEY & PROFESSIONAL SERVICES	-		-			-	-		-	
Total Services											
		-		-			-	-		-	
Total Supplies											
507-4441-106-54-1408-1	STATION UPGRADES & REPAIRS	-		-		2,400,000		673,550		-	
507-4441-106-54-1411-2	LOOPING & EXT. ENGINEERING	-		-				8,085		-	
Total Capital											
		-		-		2,400,000		681,635		-	
507-4441-106-56-1000	DEPRECIATION EXPENSE	47,415		81,198		48,000		-		-	
Total Other											
		47,415		81,198		48,000		-		-	
Total Appropriations											
		47,415		81,198		2,448,000		681,635		-	

106 - Water Projects - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	40,237		9,652			-	677,266		-	
507-36-1005	INTEREST ON INVESTMENT	7,178		71,546		10,000		4,369		-	
507-38-9015	CASH CARRY FORWARD	-		-		2,438,000		-		-	
Total Revenues											
		47,415		81,198		2,448,000		681,635		-	
Net Surplus/(Deficit)											
		-		-		-		-		-	

106 - Water Projects - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

153 - DATE - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
204-3451-153-52-1101	CONSULTANT				100		10,400		10,400		10,400
204-3451-153-52-1102	SUPERIOR COURT REV PROGRAM		358		300		2,500		2,500		2,500
204-3451-153-52-2321	ANKLE MONITORING										
204-3451-153-52-3301	ADVERTISEMENT		4,126		3,804		5,000		5,000		5,000
Total Services			4,484		4,204		17,900		17,900		17,900
204-3451-153-53-1102	OPERATING SUPPLIES		5,880		5,028			2,000			
Total Supplies			5,880		5,028			2,000			
Total Capital											
Total Other											
Total Appropriations			10,364		9,232		17,900	2,000	17,900		17,900

153 - DATE - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES										
	LOCAL OPTION SALES TAX (LOST)										
	OTHER GENERAL REVENUES										
	COMBINED REVENUES PRIOR YEAR		(21,225)		(21,689)			(19,954)			
204-35-1205	DRUG ABUSE & TREATMENT EDUCATI		31,580		30,909		30,000	21,947			35,000
204-36-1005	INTEREST ON INVESTMENT		9		12			7			
204-38-9015	CASH CARRY-FORWARD						(12,100)				(17,100)
Total Revenues			10,364		9,232		17,900	2,000			17,900
Net Surplus/(Deficit)											

153 - DATE - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

219 - Sheriff Special Revenue - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025
Total Personnel									
		-		-		-		-	-
219-3326-017-52-3900-1	PUBLIC SAFETY IR	503,144		627,325		510,000		-	510,000
Total Services		503,144		627,325		510,000		-	510,000
		-		-		-		-	-
Total Supplies									
		-		-		-		-	-
219-3326-017-54-2500	OTHER EQUIPMENT	-		354,379		-		-	-
Total Capital		-		354,379		-		-	-
		-		-		-		-	-
Total Other									
		-		-		-		-	-
Total Appropriations		503,144		981,705		510,000		-	510,000

219 - Sheriff Special Revenue - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-	-	-
	OTHER GENERAL REVENUES	-		-		-		-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(423,660)		(79,723)		-		-	-	-	-
219-34-2300-1	CHARGES FOR SERVICES IR	563,986		669,274		560,000		-	-	700,000	-
219-35-1360	PROCEEDS SEIZED ASSETS	6,026		9,072		-		-	-	-	-
219-35-9999	SCHOOL ZONE FINES	356,793		383,082		200,000		-	-	400,000	-
219-38-9015	CASH CARRY FORWARD	-		-		(250,000)		-	-	(590,000)	-
Total Revenues		503,144		981,705		510,000		-	-	510,000	-
Net Surplus/(Deficit)		-		-		-		-	-	-	-

219 - Sheriff Special Revenue - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

223 - Dry Waste & Recycling Center - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	Budget	2024	12/31/23	Dept Requested 2025	
		-	-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-	-
545-4310-223-52-1314	SOLID WASTE COLL.-LANDFILL	46,138	46,138	40,613	50,000	50,000	28,929	50,000	50,000
Total Services		46,138	46,138	40,613	50,000	50,000	28,929	50,000	50,000
545-4310-223-53-1210	UTILITIES	9,217	9,217	10,434	9,000	9,000	5,780	9,000	10,500
Total Supplies		9,217	9,217	10,434	9,000	9,000	5,780	9,000	10,500
Total Capital		-	-	-	-	-	-	-	-
545-4310-223-56-1000	DEPRECIATION EXPENSE	9,602	9,602	9,602	10,000	10,000	-	10,000	10,000
Total Other		9,602	9,602	9,602	10,000	10,000	-	10,000	10,000
Total Appropriations		64,957	64,957	60,648	69,000	69,000	34,709	69,000	70,500

223 - Dry Waste & Recycling Center - Revenues

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(1,479)	(1,479)	(8,217)	-	-	34,196	-	-	-
545-34-4115	LANDFILL OTHER	944	944	1,174	1,000	1,000	509	-	-	1,000
545-36-1005	INTEREST ON INVESTMENT	3	3	4	-	-	3	-	-	-
545-39-1105	OPERATING XFER IN (FROM GF)	65,490	65,490	67,687	68,000	68,000	-	-	-	69,500
Total Revenues		64,957	64,957	60,648	69,000	69,000	34,709	-	-	70,500
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-

223 - Dry Waste & Recycling Center - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

230 - Juvenile Services - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	-
Total Personnel											
230-3460-230-52-3900	JUVENILE EXPENSES						2,500		2,500		2,500
Total Services							2,500		2,500		2,500
		-		-			-	-		-	-
Total Supplies											
		-		-			-	-		-	-
Total Capital											
		-		-			-	-		-	-
Total Other											
		-		-			-	-		-	-
Total Appropriations							2,500		2,500		2,500

230 - Juvenile Services - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-		-	-
	LOCAL OPTION SALES TAX (LOST)			-			-	-		-	-
	OTHER GENERAL REVENUES			-			-	-		-	-
	COMBINED REVENUES PRIOR YEAR		(2,807)		(3,877)		-	(1,884)		-	-
230-35-1161	JUVENILE SERVICES FUND FINES		2,803		3,834		2,500	1,000		-	2,500
230-36-1005	INTEREST ON INVESTMENT		5		42		-	884		-	-
Total Revenues			0		(0)		2,500		-		2,500
Net Surplus/(Deficit)			0		(0)		-		-		-

230 - Juvenile Services - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

231 - American Rescue Plan Act - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	2023 Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-		-	-			-
Total Personnel										
		-		-		-	-			-
Total Services										
		-		-		-	-			-
Total Supplies										
231-4320-231-54-2100	WWTP RAS PUMP & MOTOR			25,000		-	-			-
231-4320-231-54-2102	WWTP BELT PRESS UPGRADE			24,272		-	-			-
231-4441-231-54-1400	WATER LOOPING EXTENSION			-		4,300,000	3,367,233			-
231-4441-231-54-1402	SANITARY SEWER FORCE MAIN ENGINEERII			17,588		-	-			-
231-4441-231-54-1403	SANITARY SEWER FORCE MAIN CONSTRUCT			-		6,834,000	9,297	6,800,000		6,800,000
231-4441-231-54-1404	INFLOW & INFILTRAION (I&I) REPAIRS			14,706		-	-			-
Total Capital				81,565		11,134,000	3,376,530	6,800,000		6,800,000
231-4400-231-61-1001	OPERATING XFER OUT (WATER & SE	347,360		-		-	-			-
231-4400-231-61-1002	OPERATING XFER OUT (WWTP)	7,920		-		-	-			-
231-4400-231-61-1003	OPERATING XFER OUT (SPLOST)	659,003		-		-	-			-
231-4400-231-61-1004	OPERATING XFER OUT (GENERAL FU	59,250		-		-	-			-
231-4400-231-61-1005	OPERATING XFER OUT (FIRE)	40,460		-		-	-			-
Total Other		1,113,994		-		-	-			-
Total Appropriations		1,113,994		81,565		11,134,000	3,376,530	6,800,000		6,800,000

231 - American Rescue Plan Act - Revenues

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	2023 Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-		-	-			-
	LOCAL OPTION SALES TAX (LOST)			-		-	-			-
	OTHER GENERAL REVENUES			-		-	-			-
	COMBINED REVENUES PRIOR YEAR			-		0	3,376,530			-
231-33-2100	AMERICAN RESCUE PLAN ACT (ARPA)	1,113,994		81,565		11,134,000	-			6,800,000
Total Revenues		1,113,994		81,565		11,134,000	3,376,530			6,800,000
Net Surplus/(Deficit)				-		-	-			-

231 - American Rescue Plan Act - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

236 - State Drug Account - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	-
Total Personnel										
Total Services										
211-3306-236-53-1102	OPERATING SUPPLIES	-	-	-	-	50,000	-	-	50,000	50,000
211-3306-236-53-1702	GENERAL - STATE CONDEMNNA	6,023	-	9,072	-	-	-	-	-	-
Total Supplies		6,023	-	9,072	-	50,000	-	-	50,000	50,000
Total Capital										
Total Other										
Total Appropriations		6,023	-	9,072	-	50,000	-	-	50,000	50,000

236 - State Drug Account - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(11)	-	(3,118)	-	-	-	(153)	-	-	-	-
211-35-2202	STATE CONDEMNATION FUNDS	6,033	-	12,182	-	50,000	-	-	-	-	50,000	-
211-36-1005	INTEREST ON INVESTMENT	1	-	7	-	-	-	153	-	-	-	-
Total Revenues		6,023	-	9,072	-	50,000	-	-	-	-	50,000	-
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-	-	-

236 - State Drug Account - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

240 - Jail Construction & Staffing - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
		-		-			-	-		-	
Total Services											
240-1565-014-53-1102	OPERATING SUPPLIES						70,000	-	70,000		70,000
Total Supplies							70,000	-	70,000		70,000
		-		-			-	-		-	
Total Capital											
240-1565-014-61-1001	OPERATING XFER OUT (DEBT SERVI						-	-	-		-
Total Other											
Total Appropriations							70,000	-	70,000		70,000

240 - Jail Construction & Staffing - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)			-			-	-		-	
	OTHER GENERAL REVENUES			-			-	-		-	
	COMBINED REVENUES PRIOR YEAR		(83,052)		(100,087)		-	(42,710)		-	
240-35-1210	JAIL BLDG FUND & INTEREST		83,025		100,052		70,000	42,688			70,000
240-36-1005	INTEREST ON INVESTMENT		27		35		-	22			-
Total Revenues			0		0		70,000	(0)		-	70,000
Net Surplus/(Deficit)			0		0		-	(0)		-	-

240 - Jail Construction & Staffing - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

245 - Prison Commissary - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Dept Requested 2025	Proposed	2025
								12/31/23				
Total Personnel		-		-				-		-		-
245-3420-245-52-3901	COST OF GOODS SOLD	229,708		221,717		240,000		-		240,000		240,000
Total Services		229,708		221,717		240,000		-		240,000		240,000
Total Supplies		-		-				-		-		-
Total Capital		-		-				-		-		-
Total Other		-		-				-		-		-
Total Appropriations		229,708		221,717		240,000		-		240,000		240,000

245 - Prison Commissary - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Dept Requested 2025	Proposed	2025
								12/31/23				
	PROPERTY TAX, TAVT, & PENALTIES	-		-				-		-		-
	LOCAL OPTION SALES TAX (LOST)	-		-				-		-		-
	OTHER GENERAL REVENUES	-		-				-		-		-
	COMBINED REVENUES PRIOR YEAR	-		-				-		-		-
245-34-2301	COMMISSARY SALES	229,708		221,717		240,000		-		-		240,000
Total Revenues		229,708		221,717		240,000		-		-		240,000
Net Surplus/(Deficit)		-		-				-		-		-

245 - Prison Commissary - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

272 - Development Services - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
272-7401-024-51-1100-1	SALARIES	644,827		680,739		824,230		436,464		903,291	857,165
272-7401-024-51-1101-1	RAISES	-		-		65,938		-		51,859	51,056
272-7401-024-51-1300-1	OVERTIME	4,881		6,220		-		3,935		-	-
272-7401-024-51-2101-1	MEDICAL/LIFE INSURANCE	5,500		5,126		5,199		3,294		5,199	4,874
272-7401-024-51-2102-1	HEALTH INSURANCE	138,448		127,778		281,186		81,165		224,844	206,615
272-7401-024-51-2200-1	PAYROLL TAXES	47,413		51,290		68,098		33,170		73,069	69,479
272-7401-024-51-2401-1	RETIREMENT	29,871		34,792		53,021		20,744		67,859	63,104
272-7401-024-51-2600-1	UNEMPLOYMENT	895		936		958		90		1,003	1,003
272-7401-024-51-2700-1	WORKMEN'S COMPENSATION	7,180		7,990		8,426		4,840		4,555	3,808
Total Personnel		879,013		914,871		1,307,057		583,702		1,331,680	1,257,104
272-7401-024-52-1101	CONSULTANT	151,143		113,099		20,000		15,433		20,000	20,000
272-7401-024-52-1209	ENGINEERING SERVICES	234,712		418,653		300,000		177,818		300,000	200,000
272-7401-024-52-1306	PEST CONTROL	-		-		-		-		-	-
272-7401-024-52-2201-1	R&M FIRST SERV VECH MAINT	16,535		9,229		4,500		5,759		4,500	4,500
272-7401-024-52-2202	R&M - GENERAL(BUILDING)	385		-		-		-		-	-
272-7401-024-52-2208	COMPUTER MAINT. AGRMNTS	-		46,453		122,000		124,739		122,000	150,800
272-7401-024-52-2321	OPERATING LEASES/RENTAL COPIER	480		498		-		-		-	-
272-7401-024-52-3101	PROPERTY INSURANCE	272		365		400		558		400	400
272-7401-024-52-3102-1	AUTO, TRK, EQ - INSURANCE	5,251		7,529		7,600		11,786		7,600	7,600
272-7401-024-52-3103-1	PROF/GEN/LAW LIABINSURAN	4,350		3,873		4,000		5,081		4,000	4,000
272-7401-024-52-3201	TELEPHONE	7,860		8,000		8,500		6,685		8,500	14,000
272-7401-024-52-3301-1	ADVERTISEMENT	7,255		7,870		5,400		2,090		5,400	10,000
272-7401-024-52-3701	PER DIEM & TRAVEL	2,755		3,520		4,400		2,848		4,400	4,400
272-7401-024-52-3702	TRAINING SCHOOLS & SEMINA	10,044		26,277		9,100		17,066		9,100	9,100
272-7401-024-52-3705	MEMBERSHIP DUES	1,247		2,549		3,000		1,286		3,000	3,000
Total Services		442,289		647,915		488,900		371,149		488,900	427,800
272-7401-024-53-1101	OFFICE SUPPLIES	9,509		12,085		11,200		2,864		11,200	11,200
272-7401-024-53-1102	OPERATING SUPPLIES	7,904		4,037		14,600		24,111		14,600	14,600
272-7401-024-53-1104	POSTAGE	1,483		1,876		2,500		1,140		2,500	2,500
272-7401-024-53-1210-1	UTILITIES	135		-		-		-		-	-
272-7401-024-53-1270	GAS & DIESEL FUEL	20,589		12,849		17,000		9,648		17,000	17,000
272-7401-024-53-1301-2	GROCERIES	253		-		-		-		-	-
272-7401-024-53-1402	PRINTING & PUBLICATIONS	182		-		900		-		900	900
272-7401-024-53-1701-1	UNIFORMS	1,607		723		3,000		2,914		3,000	3,000
Total Supplies		41,662		31,570		49,200		40,676		49,200	49,200
272-7401-024-54-2201	AUTOS & TRUCKS	2,557		(1,383)		-		5		-	-
272-7401-024-54-9999	LEASED EQUIPMENT	70,195		190,354		-		-		-	-
Total Capital		72,752		188,970		-		5		-	-
272-7401-024-58-1200	CAPITAL LEASE PRINCIPAL	8,685		36,652		52,832		24,224		52,832	107,337
272-7401-024-58-2200	CAPITAL LEASE INTEREST	810		7,295		-		-		-	-
Total Other		9,495		43,947		52,832		24,224		52,832	107,337
Total Appropriations		1,445,211		1,827,273		1,897,989		1,019,756		1,922,612	1,841,441

272 - Development Services - Revenues

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals				
								12/31/23	Dept Requested 2025	Proposed	2025	
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-		-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-		-		-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(821,201)		(167,602)		0		595,288	-	-	-	-
272-32-3100	BUILDING PERMITS	1,883,274		1,550,287		1,800,000		320,415	-	-	-	720,000
272-32-3121	REZONING FEES	23,800		24,400		20,000		6,200	-	-	-	13,200
272-32-3122	SUBDIVISION FEES	155,844		95,946		90,000		48,858	-	-	-	92,000
272-32-3140	INSPECTION & ELECTRICAL FEES	82,705		69,846		70,000		40,150	-	-	-	54,000
272-32-3190	CULVERT INSPECTIONS	9,859		6,312		10,000		2,490	-	-	-	-
272-33-4215	FEMA	(3,352)		-		-		-	-	-	-	-
272-34-1300	LAND DISTRIBUTING ACTIVITY	43,851		56,943		50,000		6,220	-	-	-	10,000
272-36-1005	INTEREST ON INVESTMENT	176		288		1,000		106	-	-	-	-
272-38-9005	MISCELLANEOUS REVENUE	60		500		-		29	-	-	-	-
272-38-9015	CASH CARRY FORWARD	-		-		(143,011)		-	-	-	-	952,241
272-39-1105	OPERATING XFER IN (SPECIAL TAX	-		-		-		-	-	-	-	-
272-39-3500	PROCEEDS FROM CAPITAL LEASE	70,195		190,354		-		-	-	-	-	-
Total Revenues		1,445,211		1,827,273		1,897,989		1,019,756	-	-	-	1,841,441
Net Surplus/(Deficit)		-		-		-		-	-	-	-	0

272 - Development Services - Personnel

	Title	Full Time Equivalent (FTE)
	DIRECTOR OF DEVELOPMENT SERVICES	1
	BUILDING OFFICIAL	1
	DEPUTY BUILDING OFFICIAL	1
	BUILDING INSPECTOR	3
	CODE ENFORCEMENT OFFICER	4
	FIRE INSPECTOR	1
	ADMINISTRATIVE ASSISTANT	2.2
	ZONING BOARD	0.05
	PLANNER	3
Total Personnel		16.25

273 - Senior Citizens Activity - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
273-5520-032-51-1100	SALARIES	58,768		98,922		109,086		65,345	116,262		116,262
273-5520-032-51-1101	RAISES	-		-		8,727		-	6,976		6,976
273-5520-032-51-1300	OVERTIME	-		90		-		1,865	-		-
273-5520-032-51-2101	MEDICAL/LIFE INSURANCE	489		644		975		532	975		975
273-5520-032-51-2102	HEALTH INSURANCE	27,618		34,955		65,847		29,098	54,686		54,686
273-5520-032-51-2200	PAYROLL TAXES	4,189		7,208		9,013		4,845	9,428		9,428
273-5520-032-51-2401	RETIREMENT	2,340		3,299		6,065		2,845	7,858		7,858
273-5520-032-51-2600	UNEMPLOYMENT	158		221		182		77	182		182
273-5520-032-51-2700	WORKMEN'S COMPENSATION	440		685		742		365	776		665
Total Personnel		94,003		146,024		200,637		104,972	197,143		197,032
273-5520-032-52-3103	PROF/GEN/LAW LIAB\INSURAN	577		662		650		780	800		800
Total Services		577		662		650		780	800		800
273-5520-032-53-1105	CRAFT PROGRAM	3,198		2,905		8,000		2,205	12,000		8,000
Total Supplies		3,198		2,905		8,000		2,205	12,000		8,000
		-		-		-		-	-		-
Total Capital		-		-		-		-	-		-
		-		-		-		-	-		-
Total Other		-		-		-		-	-		-
Total Appropriations		97,778		149,590		209,287		107,956	209,943		205,832

273 - Senior Citizens Activity - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-		-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-		-
	OTHER GENERAL REVENUES	-		-		-		-	-		-
	COMBINED REVENUES PRIOR YEAR	(35,580)		(53,238)		-		105,047	-		-
273-36-1005	INTEREST ON INVESTMENT	7		153		-		2,910	-		-
273-38-9001	CRAFT PROGRAM REVENUE	6,457		5,694		6,000		-	-		6,000
273-38-9015	CASH CARRY FORWARD	-		-		-		-	-		99,832
273-39-1100	OPERATING XFER IN FROM GF	126,894		-		-		-	-		-
273-39-1103	OPERATING XFER IN FROM SPECIAL	-		196,982		203,287		-	-		100,000
Total Revenues		97,778		149,590		209,287		107,956	-		205,832
Net Surplus/(Deficit)		-		-		-		-	-		0

273 - Senior Citizens Activity - Personnel

	Title	Full Time Equivalent (FTE)
	INSTRUCTOR, SENIOR CENTER	2
	ACTIVITIES COORDINATOR	1
	NUTRITION AID/INSTRUCTOR	0.5
Total Personnel		3.5

274 - Hospital Indigent - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	Budget	2024	12/31/23	Dept Requested 2025	2025
		-	-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total Capital		-	-	-	-	-	-	-	-
274-5110-274-57-2015	HOSPITAL DISBURSEMENT	3,549,346	3,552,089	-	3,600,000	-	1,779,028	3,600,000	3,600,000
274-5110-274-57-2016	COVID CRITICAL NEED PAYMENTS	692,000	-	-	-	-	-	-	-
Total Other		4,241,346	3,552,089	-	3,600,000	-	1,779,028	3,600,000	3,600,000
Total Appropriations		4,241,346	3,552,089	-	3,600,000	-	1,779,028	3,600,000	3,600,000

274 - Hospital Indigent - Revenues

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	5,588,729	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	4,127,997	-	3,469,412	-	4,906,361	1,739,967	-	-	-
274-35-1110	COURT FINES	113,251	-	72,749	-	100,000	21,889	-	-	73,000
274-36-1005	INTEREST ON INVESTMENT	98	-	9,928	-	1,000	17,173	-	-	20,000
274-38-9015	CASH CARRY FORWARD	-	-	-	-	(1,407,361)	-	-	-	(2,081,729)
Total Revenues		4,241,346	-	3,552,089	-	3,600,000	1,779,028	-	-	3,600,000
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-

274 - Hospital Indigent - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

276 - Hotel/Motel Tax - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-		-	-
Total Personnel													
		-		-			-	-		-		-	-
Total Services													
		-		-			-	-		-		-	-
Total Supplies													
		-		-			-	-		-		-	-
Total Capital													
		-		-			-	-		-		-	-
276-7520-276-57-2000	HOTEL/MOTEL TAX DISBURSEMENTS	28,631		36,944			30,000		11,427		30,000		45,000
Total Other		28,631		36,944			30,000		11,427		30,000		45,000
Total Appropriations		28,631		36,944			30,000		11,427		30,000		45,000

276 - Hotel/Motel Tax - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-		-	-
	OTHER GENERAL REVENUES	-		-			-	-		-		-	-
	COMBINED REVENUES PRIOR YEAR	(7,158)		(9,236)			-	-		(6,563)		-	-
276-31-4100	HOTEL/MOTEL TAX REVENUE	35,789		46,180			30,000		17,990		-		45,000
Total Revenues		28,631		36,944			30,000		11,427		-		45,000
Net Surplus/(Deficit)		-		-			-		-		-		-

276 - Hotel/Motel Tax - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

322 - SPLOST 2021 - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022 Actuals	2023 Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel		-	-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-	-
322-1410-322-54-1303	ELECTIONS & REGISTRATION BUILDING	-	20,163	1,499,215	32,063	1,499,215	1,499,215	1,499,215	-
322-1510-322-54-2504	COUNTYWIDE SAFETY, SECURITY, TECH UP	-	-	1,000,000	-	1,000,000	1,000,000	1,000,000	-
322-1565-322-54-1308	ADMINISTRATION BUILDING	-	64,140	2,000,000	105,047	3,317,000	3,317,000	3,317,000	-
322-1565-322-54-1316	HISTORIC CENTRAL SCHOOL RENOVA	-	60,492	-	61,125	1,000,000	1,000,000	1,000,000	-
322-1565-322-54-1317	HISTORIC CENTRAL SCHOOL RENOVATION	-	-	1,000,000	34,963	-	-	-	-
322-2150-322-54-1200	JUDICIAL CENTER PARKING	-	-	600,000	18,761	543,718	543,718	543,718	-
322-2150-322-54-2503	HISTORIC COURTHOUSE AUDIO & VIDEO	-	-	200,000	-	200,000	200,000	200,000	-
322-2600-322-54-1307	JUVENILE COURT & VICTIM WINTNESS BUIL	-	-	1,300,000	-	1,300,000	1,300,000	1,300,000	-
322-2600-322-54-1310	JUVENILE JUSTICE BUILDING	-	-	200,000	9,739	170,782	170,782	170,782	-
322-3310-322-54-1309	SHERIFF OFFICE STORAGE BUILDING	-	-	100,000	-	100,000	100,000	100,000	-
322-3310-322-54-1318	ECSCO TRAINING & MAG COURT COMPLEX	-	-	-	-	2,400,000	2,400,000	2,400,000	-
322-3326-322-54-2501	JAIL CAMERA SYSTEM UPGRADE	-	214,416	-	-	-	-	-	-
322-3420-322-54-1312	PRISON MAINTENANCE BUILDING	-	91,785	200,000	546,419	-	-	-	-
322-3450-322-54-1311	PROBATION SERVICES BUILDING	-	-	200,000	11,257	152,014	152,014	152,014	-
322-3510-322-54-1315	FIRE STATIONS	-	4,500	400,000	-	-	-	-	-
322-3601-322-54-1305	EMS STATION - RINCON AREA	312,412	7,707	600,000	14,207	400,000	400,000	400,000	-
322-3601-322-54-1306	EMS HEADQUARTERS BUILDING	-	20,350	900,000	385,961	-	-	-	-
322-3601-322-54-2200	AMBULANCE REPLACEMENTS	-	77,208	822,792	199,582	822,792	822,792	822,792	-
322-3700-322-54-2502	CORONER MORGUE EQUIPMENT	-	-	100,000	-	106,000	106,000	106,000	-
322-3800-322-54-1304	EMERGENCY OPS & EMA BUILDING	-	15,408	1,296,692	55,708	1,831,000	1,831,000	1,831,000	-
322-3800-322-54-2500	E911 TECH & INFRASTRUCTURE UPGRADES	-	-	200,000	-	200,000	200,000	200,000	-
322-3910-322-54-1300	ANIMAL SHELTER BUILDING	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000	-
322-4208-322-54-1321	PUBLIC WORKS CAMPUS	-	-	-	-	3,000,000	3,000,000	3,000,000	-
322-4208-322-54-1400	COURTHOUSE RD SR17 TO MIDLAND	-	(10,094)	-	-	-	-	-	-
322-4208-322-54-1401	SCUFFLETOWN RD	-	(6,079)	-	-	-	-	-	-
322-4208-322-54-1402	LMIG 2023	-	54,517	2,000,000	129,933	-	-	-	-
322-4208-322-54-1403	LMIG 2024	-	-	-	903,344	-	-	-	-
322-4208-322-54-1404	SR 30 @ KOLIC HELMEY RD INTERS	-	-	-	30,000	-	-	-	-
322-4208-322-54-1405	LMIG 2025	-	-	-	-	400,000	400,000	400,000	-
322-4208-322-54-1406	Safe Streets 4 All (SS4A)	-	-	-	-	250,000	250,000	250,000	-
322-4208-322-54-1407	Transportation master plan	-	-	-	-	266,000	266,000	266,000	-
322-4208-322-54-1408	ASH ROADS PROJECTS	-	-	-	-	1,008,000	1,008,000	1,008,000	-
322-4208-322-54-1409	EFFINGHAM PARKWAY & ROUNDABOUTS	-	-	-	-	2,500,000	2,500,000	2,500,000	-
322-4441-322-54-1100	WATER & SEWER LAND	-	556,914	-	-	-	-	-	-
322-4441-322-54-1400	WWTP 2.0 MGD	-	135,296	20,000,000	103,538	20,000,000	20,000,000	20,000,000	-
322-4441-322-54-1401	SEWER LINE - BLUE JAY RD	-	-	-	-	4,000,000	4,000,000	4,000,000	-
322-4441-322-54-1402	PARK WEST WATER SYSTEM	-	-	-	-	3,500,000	3,500,000	3,500,000	-
322-4441-322-54-1403	SEWER LINE - SPRINGFIELD	-	-	-	-	500,000	500,000	500,000	-
322-5460-322-54-1302	SOCIAL SERVICES BUILDING	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000	-
322-6110-322-54-1201	CEM COMPLEX PHASE 2	-	-	5,000,000	-	3,000,000	3,000,000	3,000,000	-
322-6110-322-54-1202	PLAYGROUND UPGRADES	-	231,785	350,000	-	-	-	-	-
322-6110-322-54-1203	Hwy 119 Park	-	-	-	-	250,000	250,000	250,000	-
322-6110-322-54-1313	CEM GYM ADDITIONS	-	133,343	2,903,308	51,243	2,139,300	2,069,300	2,069,300	-
322-6110-322-54-1314	CLYO COMMUNITY CENTER	-	-	200,000	10,048	750,000	750,000	750,000	-
322-6110-322-54-1315	VETERANS PARK RESTROOM	-	26,960	-	-	-	-	-	-
322-6110-322-54-1318	PINEORA PARK COMPLEX	-	-	600,000	-	500,000	500,000	500,000	-
322-6110-322-54-1319	SANDHILL PARK COMPLEX	-	-	200,000	-	225,000	225,000	225,000	-
322-6110-322-54-1320	TOMMY LONG LANDING	-	-	-	-	300,000	300,000	300,000	-
322-6110-322-54-1322	MELDRIM PARK	-	-	-	-	250,000	250,000	250,000	-
322-6110-322-54-1323	HWY 119 PARK LIGHTS	-	-	-	-	300,000	300,000	300,000	-
322-6110-322-54-1324	BAKER PARK	-	-	-	-	2,500,000	2,500,000	2,500,000	-
322-7130-322-54-1301	UGA EXTENSION BUILDING	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000	-
Total Capital		312,412	1,698,809	48,372,007	2,702,936	65,180,821	63,604,821	63,604,821	63,604,821
322-9000-322-57-1001	SPLOST PAYMENTS TO CITIES	-	3,497,931	3,682,161	1,484,980	3,406,611	3,406,611	3,406,611	-
322-9000-322-58-4000	BOND ISSUANCE COSTS	202,290	-	-	-	-	-	-	-
322-9000-322-61-1001	OPERATING XFER OUT (DEBT SERVICE)	-	2,666,718	2,667,461	157,730	2,666,485	2,666,485	2,666,485	-
Total Other		202,290	6,164,650	6,349,622	1,642,710	6,073,096	6,073,096	6,073,096	6,073,096
Total Appropriations		514,702	7,863,459	54,721,629	4,345,646	71,253,917	71,253,917	71,253,917	71,253,917

322 - SPLOST 2021 - Revenues

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	514,702	(9,677,944)	-	-	-	-	(3,189,591)	-	-	-
322-31-3205	SPLOST 2021	-	16,892,172	17,640,801	7,150,278	-	-	-	-	16,520,224	-
322-31-3211	SPLOST FROM EXCISE TAX	-	308,354	240,000	51,741	-	-	-	-	300,000	-
322-33-2100	ARPA LOCAL FISCAL RECOVERY FUNDS	-	135,296	20,000,000	-	-	-	-	-	20,000,000	-
322-39-3100	GO BOND PROCEEDS	14,679,000	-	-	-	-	-	-	-	-	-
322-36-1005	INTEREST ON INVESTMENT	-	180,580	20,000	333,218	-	-	-	-	200,000	-
322-37-1000	CAPITAL CONTRIBUTIONS	-	25,000	-	-	-	-	-	-	2,000,000	-
322-38-9015	CASH CARRY FORWARD	-	-	16,820,828	-	-	-	-	-	29,021,536	-
322-39-1101	OPERATING XFER IN (GENERAL FUND)	-	-	-	-	-	-	-	-	1,636,157	-
Total Revenues		15,193,702	7,863,459	54,721,629	4,345,646						69,677,917
Net Surplus/(Deficit)		14,679,000									

322 - SPLOST 2021 - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

335 - TSPLOST 2020 - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022 Actuals	2023 Budget	2024	12/31/23	Dept Requested 2025	
		-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-
335-4206-335-52-1209	ENGINEERING SERVICES	1,000	-	-	-	-	-	-
335-4206-335-54-1400	EFFINGHAM PARKWAY	5,000,000	-	-	-	-	-	-
335-4206-335-54-1401	TSPLOST County Projects	6,432	-	-	-	-	-	-
335-4206-335-54-1402	MCCALL AND BLUE JAY INTERSECTI	1,358,055	35,410	-	-	-	-	-
335-4206-335-54-1403	RIGHT OF WAY DRAINAGE IMPROVEM	56,405	91,730	400,000	-	-	348,965	348,965
335-4206-335-54-1404	OLD AUGUSTA RD	771,061	716,240	-	-	-	-	-
335-4206-335-54-1405	COURTHOUSE RD SR17 TO MIDLAND	39,751	943,355	-	-	-	-	-
335-4206-335-54-1406	ARCHER RD	12,321	681,206	-	-	-	-	-
335-4206-335-54-1407	BETHANY RD	17,512	341,693	-	-	-	-	-
335-4206-335-54-1408	BIRD RD	13,134	259,864	-	-	-	-	-
335-4206-335-54-1409	CLARK RD	11,180	229,679	-	-	-	-	-
335-4206-335-54-1410	CORINTH CHURCH RD	58,606	1,886,998	-	-	-	100,000	100,000
335-4206-335-54-1411	FLOYD AVE	15,382	328,302	-	-	-	-	-
335-4206-335-54-1412	OLD DIXIE HWY S	12,967	944,540	-	-	-	-	-
335-4206-335-54-1413	WHITAKER RD	11,664	232,264	-	-	-	-	-
335-4206-335-54-1414	TIMBERGATE LN, TRAIL, & DR	191,253	2,149	-	-	-	-	-
335-4206-335-54-1415	ABERCORN LANDING RD	102,378	18,436	-	-	-	-	-
335-4206-335-54-1416	BEECHER RD	174,542	1,020	-	-	-	-	-
335-4206-335-54-1417	EDGEWOOD RD	104,586	4,959	-	-	-	-	-
335-4206-335-54-1418	GEORGE RD	76,519	3,117	-	-	-	-	-
335-4206-335-54-1419	HARLEY RD	54,560	1,069	-	-	-	-	-
335-4206-335-54-1420	KELLY RD	48,455	1,369	-	-	-	-	-
335-4206-335-54-1421	LONG POND RD	152,481	8,756	-	-	-	-	-
335-4206-335-54-1422	MOUNT PLEASANT RD	11,551	871,970	-	-	-	-	-
335-4206-335-54-1423	RAILROAD AVE	59	-	-	-	-	-	-
335-4206-335-54-1424	RED MAPLE DR	39,170	4,443	-	-	-	-	-
335-4206-335-54-1425	REISER RD	130,008	4,909	-	-	-	-	-
335-4206-335-54-1426	ROBIN RD	32,841	360	-	-	-	-	-
335-4206-335-54-1427	ZETTLER LOOP RD	136,970	3,093	-	-	-	-	-
335-4206-335-54-1428	WALDHOOR RD	118,137	25,179	-	-	-	-	-
335-4206-335-54-1429	BLUE JAY TURN LANES @ MIDLAND RD	34,226	31,690	400,000	-	14,033	404,495	404,495
335-4206-335-54-1430	COURTHOUSE RD EXT MIDLAND RD INTER'	-	-	200,000	-	-	200,000	200,000
335-4206-335-54-1431	COURTHOUSE RD @ MCCALL REALIGN INTE	13,500	46,000	550,000	-	93,000	408,450	408,450
335-4206-335-54-1432	GOSHEN RD WIDENING FROM SR21 TO HO	-	89,195	5,673,500	-	39,023	5,492,834	5,492,834
335-4206-335-54-1433	HODGEVILLE RD @ BLUE JAY TURN LANES	34,226	31,690	920,000	-	14,033	946,455	946,455
335-4206-335-54-1434	HODGEVILLE RD @ GOSHEN TURN LANES	34,226	32,990	450,000	-	14,033	457,555	457,555
335-4206-335-54-1435	HODGEVILLE RD @ KOLIC HELMEY TURN LA	34,226	32,990	900,000	-	14,033	888,855	888,855
335-4206-335-54-1436	KOLIC HELMEY @ SCHOOL TURN LANES	240,674	670,699	-	-	-	-	-
335-4206-335-54-1437	MCCALL RD @ LITTLE MCCALL RD TURN LA	34,226	11,058	500,000	-	-	512,916	512,916
335-4206-335-54-1438	MIDLAND RD @ HWY 30 TURN LANES	34,226	31,690	430,000	-	14,033	419,495	419,495
335-4206-335-54-1440	OLD RIVER RD @ HWY 80 INTERSECTION	34,226	31,690	880,000	-	14,033	866,675	866,675
335-4206-335-54-1441	SCUFFLETOWN RD	6,185	515,942	-	-	-	-	-
335-4206-335-54-1442	MILL POND RD	311,921	10,810	-	-	-	-	-
335-4206-335-54-1443	HODGEVILLE RD RESURFACING	-	48,557	1,500,000	-	28,065	1,522,435	1,522,435
335-4206-335-54-1444	EAST-WEST CORRIDOR	-	-	500,000	-	-	500,000	500,000
335-4206-335-54-1445	GATEWAY PARKWAY EXT DESIGN	-	-	-	-	-	300,000	300,000
Total Capital		9,570,840	9,227,108	13,303,500	244,284	244,284	13,369,131	13,369,131
335-4206-335-57-1000	TSPLOST PAYMENTS TO CITIES	(639,538)	-	-	-	-	-	-
335-4206-335-58-4000	ISSUANCE COSTS	-	-	-	-	-	-	-
335-4206-335-61-1000	OPERATING XFER OUT (DEBT SERVICE)	7,093,808	7,148,864	7,183,949	-	84,474	7,213,320	7,213,320
Total Other		6,454,271	7,148,864	7,183,949	84,474	84,474	7,213,320	7,213,320
Total Appropriations		16,025,111	16,375,972	20,487,449	328,758	328,758	20,582,451	20,582,451

335 - TSPLOST 2020 - Revenues

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	5,181,447		2,803,723			-	(5,593,688)		-	
335-31-3500	TSPLOST	10,833,757		13,173,423		13,850,596		5,554,909		-	
335-36-1005	INTEREST ON INVESTMENT	9,907		398,826		20,000		367,537		-	200,000
335-38-9015	CASH CARRY FORWARD	-		-		6,616,853		-		-	20,382,451
Total Revenues		16,025,111		16,375,972		20,487,449		328,758		-	20,582,451
Net Surplus/(Deficit)		-		-		-		-		-	-

335 -TSPLOST 2020 - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

337 - TSPLOST 2023 - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022 Actuals	2023 Budget	2024	12/31/23	Dept Requested 2025	
		-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-
337-4209-337-54-1400	Blue Jay Rd	-	-	-	-	-	1,300,000	1,300,000
337-4209-337-54-1401	Old River Rd	-	-	-	-	-	2,000,000	2,000,000
337-4209-337-54-1402	Meldrim Neighborhood	-	-	-	-	-	1,750,000	1,750,000
337-4209-337-54-1403	Neighborhood	-	-	-	-	-	1,200,000	1,200,000
337-4209-337-54-1404	Central Ave	-	-	-	-	-	1,300,000	1,300,000
337-4209-337-54-1405	Conaway Rd	-	-	-	-	-	175,000	175,000
337-4209-337-54-1406	Holly Dr	-	-	-	-	-	100,000	100,000
337-4209-337-54-1407	Honey Ridge Rd	-	-	-	-	-	900,000	900,000
337-4209-337-54-1408	Pine St	-	-	-	-	-	200,000	200,000
337-4209-337-54-1409	Red Bud Rd	-	-	-	-	-	75,000	75,000
337-4209-337-54-1410	Roebing Rd	-	-	-	-	-	800,000	800,000
337-4209-337-54-1411	S Laurel Cir	-	-	-	-	-	175,000	175,000
337-4209-337-54-1412	Stagecoach Ave	-	-	-	-	-	150,000	150,000
337-4209-337-54-1413	Wesley Dr	-	-	-	-	-	75,000	75,000
337-4209-337-54-1414	Zeigler Rd	-	-	-	-	-	725,000	725,000
337-4209-337-54-1415	Zittrouer Rd	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1416	Midland Rd	-	-	-	-	-	300,000	300,000
337-4209-337-54-1417	McCall Rd	-	-	-	-	-	4,000,000	4,000,000
337-4209-337-54-1418	Blue Jay Rd	-	-	-	-	-	2,800,000	2,800,000
337-4209-337-54-1419	Goshen Hills Neighborhood	-	-	-	-	-	1,500,000	1,500,000
337-4209-337-54-1420	Neighborhood	-	-	-	-	-	2,500,000	2,500,000
337-4209-337-54-1421	Crystal Dr	-	-	-	-	-	250,000	250,000
337-4209-337-54-1422	Golden Dr	-	-	-	-	-	325,000	325,000
337-4209-337-54-1423	Stillwell-Clyo Rd	-	-	-	-	-	2,200,000	2,200,000
337-4209-337-54-1424	Fourth St	-	-	-	-	-	400,000	400,000
337-4209-337-54-1425	Hunters Chase Neighborhood	-	-	-	-	-	500,000	500,000
337-4209-337-54-1426	Lower Ferry Rd	-	-	-	-	-	600,000	600,000
337-4209-337-54-1427	Old Dixie Hwy S	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1428	Old Louisville Rd	-	-	-	-	-	2,100,000	2,100,000
337-4209-337-54-1429	Springfield-Egypt Rd	-	-	-	-	-	3,000,000	3,000,000
337-4209-337-54-1430	Union Springs Road	-	-	-	-	-	1,300,000	1,300,000
337-4209-337-54-1431	Tuckasee King Rd	-	-	-	-	-	275,000	275,000
337-4209-337-54-1432	Anza Ln	-	-	-	-	-	125,000	125,000
337-4209-337-54-1433	Aqueduct Dr	-	-	-	-	-	100,000	100,000
337-4209-337-54-1434	Benjamin-Gnann Rd	-	-	-	-	-	1,200,000	1,200,000
337-4209-337-54-1435	Courthouse Rd	-	-	-	-	-	900,000	900,000
337-4209-337-54-1436	Saratoga Dr	-	-	-	-	-	100,000	100,000
337-4209-337-54-1437	McCall Rd	-	-	-	-	-	3,300,000	3,300,000
337-4209-337-54-1438	Blue Jay Rd	-	-	-	-	-	850,000	850,000
337-4209-337-54-1439	Rahn Station Rd	-	-	-	-	-	2,000,000	2,000,000
337-4209-337-54-1440	Stillwell-Clyo Rd	-	-	-	-	-	2,000,000	2,000,000
337-4209-337-54-1441	Greystone Neighborhood	-	-	-	-	-	850,000	850,000
337-4209-337-54-1442	Neighborhood	-	-	-	-	-	1,400,000	1,400,000
337-4209-337-54-1443	Barney Rd	-	-	-	-	-	150,000	150,000
337-4209-337-54-1444	Chimney Rd	-	-	-	-	-	900,000	900,000
337-4209-337-54-1445	Nellie Rd	-	-	-	-	-	400,000	400,000
337-4209-337-54-1446	Woodland Dr	-	-	-	-	-	200,000	200,000
337-4209-337-54-1447	Old Augusta/General intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1448	Old Augusta/Estes intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1449	Old Augusta/Logistics intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1450	Old Augusta/CowanNorth intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1451	Old Augusta/Chimney Rd intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1452	SR 21/Goshen Ext intersection	-	-	-	-	-	1,400,000	1,400,000
337-4209-337-54-1453	SR 2/Commerce intersection	-	-	-	-	-	300,000	300,000
337-4209-337-54-1454	Other resurfacing	-	-	-	-	-	1,004,000	1,004,000
Total Capital		-	-	-	-	-	57,154,000	57,154,000
337-4209-337-57-1000	TSPLOST PAYMENTS TO CITIES	-	-	-	-	-	-	3,181,970
337-4209-337-61-1000	OPERATING XFER OUT (DEBT SERVICE)	-	-	-	-	-	2,491,667	2,491,667
Total Other		-	-	-	-	-	2,491,667	5,673,636
Total Appropriations		-	-	-	-	-	59,645,667	

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Dept Requested 2025			
								12/31/23					
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	Item XII. 2.		
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-			
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-			
	COMBINED REVENUES PRIOR YEAR	-	-	-	-	-	-	-	-	-			
337-31-3500	TSPLOST	-	-	-	-	-	-	-	-	15,431,763			
337-36-1005	INTEREST ON INVESTMENT	-	-	-	-	-	-	-	-	200,000			
337-38-9015	CASH CARRY FORWARD	-	-	-	-	-	-	-	-	47,195,874			
Total Revenues		-	-	-	-	-	-	-	-	62,827,636			
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-			
337 -TSPLOST 2023 - Personnel													
										Title		Full Time Equivalent (FTE)	
										<i>no personnel</i>		0	
Total Personnel												0	

560 - Stormwater - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel		-	-	-	-	-	-	-	-	-	-
560-4910-560-52-1101	CONSULTANT	-	-	48,800	80,000	24,400	50,000	50,000	-	-	-
560-4910-560-52-3916	BANK CHARGES	190	305	-	-	-	-	-	-	-	-
Total Services		190	49,105	80,000	24,400	50,000	50,000	-	-	-	-
560-4910-560-53-1102	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-	-	-	-
560-4910-560-54-3000	MASTER PLAN	-	-	-	-	-	-	-	-	-	-
Total Capital		-	-	-	-	-	-	-	-	-	-
Total Other		-	-	-	-	-	-	-	-	-	-
Total Appropriations		190	49,105	80,000	24,400	50,000	50,000	-	-	-	-

560 - Stormwater - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(38,488)	(383,942)	-	-	-	-	(55,600)	-	-	-
560-33-4110	CIG Grant	-	131,047	-	-	-	-	-	-	-	-
560-39-1000	OPERATING XFER IN (FROM SPECIAL TAX DI	38,678	302,000	80,000	80,000	-	-	-	-	50,000	-
Total Revenues		190	49,105	80,000	24,400	-	-	-	-	50,000	-
Net Surplus/(Deficit)		(0)	-	-	-	-	-	-	-	-	-

560 - Stormwater - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

600 - Self-funded Insurance - Appropriations

Item XII. 2.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel											
600-1541-600-52-1100	ADMIN FEES	153,796		381,276			-	62,432	-		-
600-1541-600-52-1200	CLAIMS	7,030,211		5,258,940			7,950,660	3,377,816	7,950,660		7,678,131
600-1541-600-52-3100	STOP LOSS INSURANCE	1,170,432		1,365,202			-	647,044	-		-
600-1541-600-52-3916	BANK CHARGES	175		136			-	-	-		-
Total Services		8,354,614		7,005,554			7,950,660	4,087,291	7,950,660		7,678,131
Total Supplies											
Total Capital											
Total Other											
Total Appropriations		8,354,614		7,005,554			7,950,660	4,087,291	7,950,660		7,678,131

600 - Self-funded Insurance - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-		-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-		-
	OTHER GENERAL REVENUES	-		-			-	-	-		-
	COMBINED REVENUES PRIOR YEAR	2,540,676		762,897			-	675,590	-		-
600-34-1800	ER PAID MAJOR MEDICAL	4,200,336		4,535,998			7,950,660	2,520,082	-		7,678,131
600-34-1810	ER PAID THIRD PARTY ADMINISTRATOR FEE	180,336		216,035			-	108,771	-		-
600-34-1820	ER PAID STOP LOSS INSURANCE	948,469		989,794			-	522,547	-		-
600-34-1830	EE PAID HEALTH INSURANCE	484,796		500,829			-	260,302	-		-
Total Revenues		8,354,614		7,005,554			7,950,660	4,087,291	-		7,678,131
Net Surplus/(Deficit)		-		-			-	-	-		-

600 - Self-funded Insurance - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

Staff Report

Subject: Approval of Change Order 1 for McWright LLC for Contract 23-ITB-040

Author: Danielle Carver, Procurement and Capital Projects Manager

Department: County Manager

Meeting Date: June 4, 2024

Item Description: Approval of Change Order 1 for McWright LLC

Summary Recommendation: Staff recommends approval of CO1 in the amount of \$2,857.48 for McWright LLC for the Contract 23-ITB-040 – Administrative Building Expansion/Renovation.

Executive Summary/Background:

- McWright LLC was awarded contract 23-ITB-040 for the expansion/renovation of the Administrative Building. Albeck Group, LLC is assisting Effingham County in the project management.
- Change Order 1 includes the labor and material of (8) carriers for the new wall hung sink locations. The total additional requested is \$2,857.48.

Alternatives for Commission to Consider

1. Approval of CO1 in the amount of \$2,857.48 for McWright LLC for Contract 23-ITB-040 Administrative Building Expansion/Renovation.
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: County Manager, County Engineer, Albeck/Greenline, PCPM

Funding Source: SPLOST

Attachments: Change Order 1 and supporting documentation

Change Order # 1

Project: 23-ITB-040 – Administrative Complex Addition and Renovation Construction

Contract Date: March 5, 2024

Change Order Effective Date: June 5, 2024

Change Order Issued to: McWright, LLC
1303 Corder Rd
Warner Robins, GA 31088

You are directed to make the following changes to this Contract.

ITEM NO.	DESCRIPTION	Total
COR 1	Add carriers at new wall hung sinks	\$2,857.48
	- Labor and material to add a carrier at each of the (8) new wall hung sink locations.	
	TOTAL	\$2,857.48

The original Contract Sum was.....\$ 3,317,000.00

Net change by previously authorized Change Orders.....\$ 0.00

The Contract Sum prior to this Change Order was.....\$ 3,317,000.00

The Contract Sum will be increased by this Change Order.....\$ 2,857.48

The new Contract Sum including this Change Order will be.....**\$ 3,319,857.48**

The Contract Time will be increased by **0** days

Owner
Effingham County Board of Commissioners
804 S. Laurel Street
Springfield, GA 31329

Contractor
McWright, LLC
1303 Corder Rd
Warner Robins, GA 31088

By: _____

By: _____

Date: _____

Date: _____



McWright, LLC.

Date: May 1, 2024

Job: Effingham County Administration Complex Renovation & Addition

Address: 802 S Laurel St Springfield, GA 31329

Owner: Effingham County Board of Commissioners

Change Order Request #1- Add carriers at new wall hung sinks

Reference: Architect/engineer response to Submittal #15A-1.1- Plumbing Revision 1

Scope of Work:

- Furnish and install (8) carriers at new wall hung sink locations

Total Add Price-\$2,857.00

Total Add day(s)- 0

X

Matthew McMillian
McWright, LLC

McWright LLC		PO Box 903 Boanire, GA 31005 www.mcwrightconstruction.com	
Project:	Effingham County Admin		
COR #:	1		
Date:	5/1/2024		
Description:	Add Sink Carriers at New Wall Hung Sinks		
Architect:	Greenline		

Description	Subcontractor	Notes	Price
labor and material to add a carrier at each of the (8) new wall hung sink locations	M&M Plumbing		\$ 2,400.00

Description	Subcontractor	Notes	Price

Description	Subcontractor	Notes	Price

Totals		Subcontractor(s) Price	\$ 2,400.00
		Added Days	0

Cost Summary	
Subcontractor(s)	\$ 2,400.00
GC General Liability	\$ 66.00
GC Job Overhead Expenses	\$ -
Sub Total	\$ 2,466.00
GC Fee	\$ 308.25
Sub Total	\$ 2,774.25
Bond Premium Increase	\$ 83.23
Total	\$ 2,857.48

\$225/day

Superintendent salary, job trailer, administrative, etc



M & M FACILITATORS, LLC

WE KEEP YOU MOVING FORWARD

April 22, 2024

McWright Construction

Effingham Admin change order

Cost breakdown of approved addition of lavatory carriers:

- 1. Materials: \$1540.00
- 2. Labor to install: \$500.00
- 3. Profit on order: \$360.00

Total cost \$2400.00

Please feel free to contact me at 912-243-7461 if you have any questions or need additional information.

Sincerely,

M&M Facilitators LLC

18693 Ga Highway 46

Brooklet, Ga 30415

Staff Report

Subject: Active Transportation Infrastructure Investment Program (ATIIP), U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA)

Author: Kathy Candler, Grants Coordinator

Department: County Manager

Meeting Date: 06/04/2024

Item Description: Consideration for ECBOC to approve the application of the grant Active Transportation Infrastructure Investment Program (ATIIP), U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA)

Summary Recommendation:

Staff requests consideration for ECBOC to approve the application of the grant Active Transportation Infrastructure Investment Program (ATIIP), U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA).

Executive Summary:

Effingham County has an approved project, the Treutlen Trail, a bike and pedestrian path that was part of the TSPLOST (Transportation Special Purpose Local Option Sales Tax) plan. Currently, \$1.35 million is allocated for the Treutlen Trail. The Georgia Hi-Lo Trail initiative aims to integrate the Treutlen Trail into a larger plan to construct a continuous bike trail spanning from Athens to Tybee Island.

The Fiscal Year 2023 Active Transportation Infrastructure Investment Program (ATIIP) grants, provided by the U.S. Department of Transportation's Federal Highway Administration, offer an opportunity to secure additional funding for this integration. The ATIIP grants are designed to support projects that develop active transportation networks and spines, ensuring the construction of safe and connected facilities for walking and biking.

A critical requirement of the ATIIP grants is the 20% non-federal funding match, necessitating a combination of local, state, or private funding sources to complement the federal investment.

By leveraging the available \$1.35 million and seeking additional funds through the ATIIP grants, Effingham County can significantly advance the development of the Treutlen Trail, contributing to the larger vision of the Georgia Hi-Lo Trail. This integration will enhance local infrastructure and provide broader regional connectivity, promoting healthier and more sustainable transportation options for our residents.

Background:

1. There is a 20% cost share requirement.
2. The requested amount is \$5,400,000

Alternatives for the Commission to Consider:

1. Approve ECBOC's application for the grant Active Transportation Infrastructure Investment Program (ATIIP), U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA).

2. Do not approve the application of the grant Active Transportation Infrastructure Investment Program (ATIIP), U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA).
3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1—Approve the application for the grant Active Transportation Infrastructure Investment Program (ATIIP), U.S. Department of Transportation (DOT), Federal Highway Administration (FHWA).

Other Alternatives:

N/A

Department Review: *(list departments)*

Effingham County Human Resources
Effingham County Finance Office

Funding Source:

There is a 20% cost share requirement.

Staff Report

Subject: Capacity Agreement between Effingham County Prison and the Georgia Department of Corrections

Author: Danielle Carver, PCPM

Department: Purchasing, Effingham County Prison

Meeting Date: June 4, 2024

Item Description: Consideration to approve and execute a capacity agreement with the State of Georgia, Department of Corrections

Summary Recommendation: Staff recommends approval of the Capacity Agreement with the GA Dept. of Corrections

Executive Summary/Background:

- Per the new agreement, the County Prison will house 192 State inmates.
- The County will receive \$24.00 per State inmate per day.
- The State Department of Corrections has sole authority of transfers of inmates to and from the County Prison.
- The new Intergovernmental Capacity Agreement commences on July 1st, 2024 through June 30th, 2025 and has been reviewed and approved to form by the County Attorney

Alternatives for Commission to Consider

1. Board approval and execution of the Intergovernmental Capacity Agreement with the State of Georgia, Department of Corrections for inmate housing for the year July 1, 2024 through June 30, 2025
2. Do not approve the Intergovernmental Capacity Agreement with the State of Georgia, Department of Corrections for inmate housing.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: *Purchasing, Prison*

Funding Source: Current Budget

Attachments: Intergovernmental Agreement between GA Department of Corrections and Effingham County

**INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN
GEORGIA DEPARTMENT OF CORRECTIONS
AND
EFFINGHAM COUNTY
COUNTY CAPACITY**

THIS AGREEMENT is entered into the 1st day of July 2024, by and between the GEORGIA DEPARTMENT OF CORRECTIONS, an agency of the State of Georgia (“Department”), and EFFINGHAM COUNTY, a political subdivision of the State of Georgia (“County”), acting by and through its Board of County Commissioners, referred to individually as “Party” or together as “Parties.”

WHEREAS, Department desires to contract with County for appropriate care and custody of certain offenders for which Department is responsible, (“State Offenders”); and

County desires to provide appropriate care and custody of State Offenders at a correctional institution operated by County (“Services”).

NOW, THEREFORE, in consideration of these premises and the mutual promises and agreements hereinafter set forth, the parties hereby agree as follows:

1. Care and Custody. County agrees to provide complete care and custody of up to 192 State Offenders daily, for the Term of this Agreement and in accordance with all applicable state and federal laws, rules, and regulations. Without limiting the generality of the foregoing, County specifically agrees that no State Offender labor shall benefit private persons or corporations.

2. Recording Offender Movement in SCRIBE. County agrees to record any and all movement of State Offenders transferred in and out of the County facility by entering the movement in Department’s SCRIBE system on the same day the movement occurs. Movements that are not entered in SCRIBE on the day the movement occurs will not show as an adjustment and result in an inaccurate daily count. County is solely responsible for implementing procedures to ensure that SCRIBE entries are made accurately and in a timely manner. County is responsible for verifying the State Offender count and all movements in and out of the County facility in SCRIBE on a daily basis to ensure that the count is accurate. County understands that the count reflected in SCRIBE is the official count for purposes of calculating payment under this Agreement. Late documentation, lack of documentation, or inaccurate documentation may result in delayed payment or non-payment under this Agreement. County agrees to grant Department access to County’s records, documentation procedure, and personnel for purposes of auditing SCRIBE entries and verifying State Offender count at any time upon Department’s request.

3. Notification of Medical Treatment. County shall notify Department of any State

Offender that the County transfers to a hospital for treatment that will require an overnight stay or for whom treatment is likely to cost in excess of One Thousand Dollars (\$1,000.00). Said notification shall be provided via telephone contact within Twenty-Four (24) hours of offender being admitted for treatment on an outpatient or inpatient basis. County shall notify Department pursuant to this paragraph by calling the Department's "On Call Utilization Management Nurse" at 404-863-3079 at any time of day or night.

4. Employee or Offender Misconduct. The County agrees that it will notify the Department within ten (10) business days after terminating an employee of the County correctional institution for misconduct or of the resignation of any employee in connection with an allegation or investigation of misconduct. The County further agrees that it will notify the Department within ten (10) business days if it, one of its employees, or any other law enforcement officer secures a criminal warrant for the arrest or otherwise pursues the prosecution of an offender being housed at the County CI for criminal conduct allegedly committed at the County CI. County agrees that it will not hire any employee terminated by Department for misconduct or who resigns from Department in connection with an allegation or investigation of misconduct.

5. Compensation. Department agrees to pay County the sum of Twenty-Four Dollars (\$24.00) per State Offender per day for the duration of this Agreement. County agrees that upon receipt of documentation from the Department showing inmate dates and total amount of payment, County shall validate the accuracy of the documentation in a manner as prescribed by the Department and return the validation of the same to the Business Management Unit within seven (7) business days of receiving the documentation. The Department shall endeavor to pay County for Services within Forty-Five (45) days of invoice receipt in approved form. County acknowledges and agrees that the Commissioner of Corrections shall have sole authority with respect to the transfer of State Offenders to and from the County correctional institution and Department shall not incur charges for State Offenders not under the care and custody of County. A State Offender is not under the care and custody of County when; a State Offender is not housed at the County facility, State Offender is out to court, or when a State Offender is sent to a Department facility for medical or mental health evaluation.

6. Term of Agreement. The term of this Agreement shall be from July 1, 2024 until 11:59 p.m. on June 30, 2025 (the "Term"). The Parties may, by mutual agreement in writing, extend the Term for additional time periods.

7. Termination. Department may at any time and for any reason terminate this Agreement by providing written notice in advance of such termination to County. In the event of termination under this paragraph, Department shall pay County for Services performed prior to the effective date of termination; provided, however, that payments otherwise due County may be applied by Department against amounts due or claimed to be due to Department. In the event that County fails to comply with the provisions of this Agreement, Department may terminate this Agreement for cause and without notice. If termination is for cause, payments may be withheld by Department on account of the Services being deemed deficient and not remedied by County prior to the effective date of termination. County shall be liable to Department for any additional cost incurred by

Department as a result of deficiencies in the Services to be provided hereunder.

8. Prison Rape Elimination Act. County agrees that it will adopt and comply with 28 C.F.R. 115, entitled the Prison Rape Elimination Act (“PREA”). As required in 28 C.F.R. 155.12, County further agrees to cooperate with the Department in any audit, inspection, or investigation by Department or other entity relating to County’s compliance with PREA. The Department shall monitor the County’s compliance with PREA and shall have the right to inspect any documents or records relating to such audit, inspection or investigation, and County will provide such documents or records at Department’s request. County acknowledges that any violation of PREA is a material breach of this Agreement, is cause for termination of this Agreement and may lead to administrative and criminal sanctions. The County shall acknowledge in writing that the Department has advised the County of these matters.

9. Notices. Any notice under this Agreement, other than those referenced in Paragraph 3, “Notification of Medical Treatment,” shall be deemed duly given if delivered by hand (against receipt) or if sent by registered or certified mail, return receipt requested, to a Party hereto at the address set forth below or to such other address as the Parties may designate by notice from time to time in accordance with this Agreement.

If to the County:	Effingham County Board of Commissioners Chairman, Wesley Corbitt 601 N. Laurel Street Springfield, GA 31329
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With a copy to:	Effingham County Prison Warden, Joseph Scroggins P.O. Box 235 Springfield, GA 31329
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If to the Department:	Bryan S. Wilson Deputy General Counsel Georgia Department of Corrections State Office South, Gibson Hall, 3 rd Floor P.O. Box 1529 Forsyth, Georgia 31029
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With a copy to:	Benjamin Ford Facilities Director Georgia Department of Corrections State Office South, Gibson Hall, 1 st Floor P.O. Box 1529 Forsyth, Georgia 31029
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10. Reimbursement of Medical Costs.

- a. Department agrees to reimburse County for certain costs of medical services

required for medical conditions which: (1) pose an immediate threat to life or limb, and (2) occur under circumstances in which the State Offender cannot reasonably be placed in a state institution for the receipt of this care (“Emergency Medical Services”). Department’s obligation to reimburse County for the cost of any medical services, to include Emergency Medical Services, arises only when the cost per State Offender per incident exceeds One Thousand Dollars (\$1,000.00), and Department shall only be liable for the amount in excess of One Thousand Dollars (\$1,000.00), subject to the limitations of this paragraph and other applicable laws and regulations.

- b. County agrees to invoice Department monthly for the actual cost of Emergency Medical Services paid by County. If there existed any rate agreement between County and the hospital or hospital authority at the time Emergency Medical Services were rendered, the invoice must reflect such rate. All invoices from County must include an invoice or receipt from the hospital that clearly shows the actual cost of Emergency Medical Services paid by County.
 - c. Department is not liable to County for any late fees or charges imposed by the hospital, hospital authority (collectively, “Late Fees”), or other service provider, for late or nonpayment by the County. County agrees to exclude Late Fees from its invoices to Department.
 - d. If Department reasonably determines that there is a difference between the actual cost incurred by County and the invoice sent to Department, Department may assess an administrative fee of one-half (1/2) of the difference to cover the administrative costs incurred by the Department. Department shall send County written notice of any administrative fees, and County shall have Thirty (30) days to make payment or to dispute the fee in writing. If County does not make payment of undisputed administrative fees by the due date, Department is entitled to a setoff of the same amount against future payments owing to County.
 - e. Pursuant to O.C.G.A. § 42-5-2(c), Department shall reimburse County no more than the applicable Georgia Medicaid Rate for Emergency Medical Services provided to a State Offender by a hospital, hospital authority, or other service provider. Department shall not be liable to County for any amount paid by County to a hospital, hospital authority, or other service provider, in excess of the Medicaid Rate for emergency services provided to a State Offender.
11. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties hereto and replaces, cancels and supersedes any prior agreements and understandings relating to the subject matter hereof, and all prior representations, agreements, understandings and undertakings between the parties hereto with respect to the subject matter hereof are merged herein.

12. Sole Benefit. Department and County enter into this Agreement for their sole benefit. Department and County do not intend to give any rights pursuant to this Agreement to any other parties.

13. Choice of Law and Venue. The Contract shall be governed in all respects by the laws of the State of Georgia. Any lawsuit or other action brought against the Department and the State based upon or arising from this Agreement shall be brought in the Superior Court of Fulton County, Georgia.

14. Amendment. The Parties recognize and agree that it may be necessary or convenient for the Parties to amend this Agreement and the Parties agree to cooperate fully in connection with such amendments if and as necessary. However, no change, modification or amendment to this Agreement shall be effective unless the same is reduced to writing and signed by the Parties.

15. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute one agreement. No Party shall be bound by this Agreement until all Parties have executed it.

IN WITNESS WHEREOF, the parties have caused the authorized representatives of each to execute this Agreement on the day and year first above written.

GEORGIA DEPARTMENT OF
CORRECTIONS:

By: _____
Bryan S. Wilson
Deputy General Counsel

Date: _____

FACILITY WARDEN/SUPERINTENDENT

By: _____

Print Name: _____

Date: _____

EFFINGHAM COUNTY:

By: _____

Print Name: _____

Title: _____

Date: _____

Staff Report

Subject: Ordinance Revision
Author: Steve Candler
Department: Development Services
Date: June 4, 2024

Item Description: Amendment To Part II, Appendix C, Article II Definitions

Summary Recommendation

The county needs amendments to the current zoning ordinance. The county planning staff have suggested several amendments to the zoning ordinance. Some are just clarification and a few additional definitions.

Executive Summary/Background

Development Services is recommending the following changes:

- Added a definition of family subdivision.
- Changed the definition of minor subdivision.
- Made some grammar and spelling changes.

- **Alternatives:**

Approve an amendment to the Code of Ordinances Amendment to **Part II, Appendix C, Article II Definitions**

Deny an amendment to the Code of Ordinances Amendment to **Part II, Appendix C, Article II Definitions**

Recommended Alternative: 1

Other Alternatives: 2

Planning Board: No Recommendation

Department Review: Development Services

FUNDING: N/A

Attachments: Amendment To Part II, Appendix C, Article II Definitions

ARTICLE II. - DEFINITIONS

For the purpose of the administration and enforcement of this ordinance, and unless otherwise stated in this ordinance, the following words shall have a meaning as indicated herein.

Words used in the present tense shall include the future tense; words used in the singular number shall include the plural number; words used in the plural number shall include the singular number; the word "shall" is mandatory, not directory.

Accessory buildings. A, garage, or other building, use or structure subordinated to and not forming an integral part of the main or principal building on a lot or parcel but pertaining to the use of the main building.

Accessory dwelling unit. An independent dwelling unit that is located on the same lot as a single-family residential structure and is smaller than the lot's principal structure.

Advertising signs. A surface whereon advertising material is set in public view, including reference to any use of premises whereon it is displayed or posted.

Agricultural uses (including commercial greenhouses and plant nurseries). The use of land for one or more of the following:

1. Production of fruits and vegetables; production shall include, as permitted accessory uses, the sorting, grading, cooling, washing or initial packing of the agricultural output from the lot;
2. Production of nut trees, citrus and other fruit trees, vines, and bushes; production shall include, as permitted accessory uses, the sorting, grading, cooling, washing or initial packing of the agricultural output from the lot;
3. Pasture for cattle, horse, sheep or goats and other farm animals;
4. Forestry and other forms of food and fiber production for human and animal consumption;
5. Greenhouses, plant farms and ornamental horticulture; and
6. Raising, breeding, working and use of animals:

Airfields (general). An area of land or water which is used or intended to be used for the landing and taking off by aircraft, which provides limited size runways and may or may not provide facilities such as aircraft parking areas, hangars, repair facilities, control towers, shelters and vehicle parking.

Airport landing strips. A long flat area of ground that is used by aircraft with wings when taking off and landing.

Alley. A narrow thoroughfare dedicated or used for public passageway up to 20 feet in width, which usually abuts the rear of the premises, or upon which service entrances or buildings abut, and which is not generally used as a thoroughfare by both pedestrians and vehicles, is not used for general traffic, and is not otherwise officially designated as a street. A way which affords only a secondary means of access to abutting property.

All-terrain vehicle (ATV) track. See "racing track" in this section.

Alteration. Any change in the arrangement of a building, including any work affecting the structural parts of a building; or an enlargement; or any change in wiring, plumbing, heating, or cooling system; and includes the words "to alter" and "alter."

Animal Care. Raising, breeding, working and use of animals.

Apartment building. A building which is used or intended to be used as a home or residence for more than two families living in separate quarters.

Assembly (not manufacturing). The fitting or joining of parts of a mechanism by means of fasteners, nuts and bolts, screws, glue, welding, or other similar technique. Industrial assembly does not include the construction, manufacturing, stamping, or reshaping of any of the component parts.

Automated bank tellers. An automated facility through which certain banking functions such as deposits and withdrawals can be completed. For the purposes of this Code, when "automatic teller" is listed as a separate use, it refers to a freestanding facility not a part of a bank or branch bank building or structure.

Automotive sales, services, and storage. The sale, service, or storage of new or used automobiles, including paint and body repair shops. Any business that stores automobiles shall only store automobiles that will be put back in use on the roadways of the United States. ~~*Bed and breakfast lodging facility.* A transient accommodation with onsite staff that provides no more than nine guestrooms. At least one meal shall be offered and served on the premises to registered evening guests. The facility must meet all requirements of the Effingham County Health Department parking requirements shall be the same as for hotels and motels.~~

Banks. A financial institution engaged in deposit banking and closely related functions, such as the extension of credit by means of loans and investments, and fiduciary activities.

Beauty Parlor/Barber Shop. See "Personal Service" in this section. *Boat house.* A house or shed for sheltering one or more boats.

Bed and breakfast lodging facility. Transient accommodation with onsite staff that provides no more than nine guestrooms. At least one meal shall be offered and served on the premises to registered evening guests. The facility must meet all requirements of the Effingham County Health Department parking requirements shall be the same as for hotels and motels.

Boat sales. A marine retail sales establishment in which boats are sold.

Boat repairs. The use of land, structures or buildings for the purposes of mending, or restoring boat and related items after decay, damage, dilapidation or partial destruction.

Boat storage facilities. Marine storage use, in which space on a lot on dry land, inside a building either over-water or on dry land, or on a system of docks is rented or sold to the public for the purpose of storing boats.

Boundary of district. The centerline of a street or right-of-way or the centerline of an alleyway between the rear or side property lines, or, where no alley or passageway exists, the rear or side property lines or all lots bordering on any zoning district limits, or any zoning district boundary shown on the maps adopted by section 4.2.

Buildable area. That portion of any lot which may be used or built upon in accordance with the regulations governing the given zoning district within which the particular lot is located, once the various front, side, and rear yard requirements required for the district have been subtracted from the total lot area.

Building. Any structure having a roof entirely separated from any other structure by space or by walls, having no communicating doors or windows or similar opening, and being erected for the purpose of providing support of shelter for persons, animals, things, or property of any kind, and having a foundation to which it is anchored.

Building height. The height of a building with a gabled or hip roof shall be the vertical distance measured from the average elevation of the finished building site to the top of the roof of the uppermost story or to the deck line of a mansard roof. The height of a building with a flat or nearly flat roof, less than seven degrees from the horizontal, shall be measured from the footing as stated above to the highest point of the roof.

Building line. A line delineating the minimum allowable distance between the street right-of-way and nearest extreme projection of a building (including all areas covered by any vertical projections to the ground or overhang, walls, roof, or any other part of the structure).

Building site. The ground area of a building or buildings together with all open spaces surrounded by said building or buildings.

Building inspector. Any person hired by the county commissioners to inspect, determine compliance with, and render minor decisions concerning the compliance of structures and lots within Effingham County.

Bullet trap. A device designed to trap or capture entire bullets or fragments versus redirecting the projectile into a water body, wetland or earthen backstop.

Bus station. A designated area where local buses stop to load and unload passengers along local routes.

Cafes and restaurants. Eating establishments at which food and/or beverages are served 1) by waitresses or waiters to patrons seated at booths or tables; or 2) cafeteria style; (3) or customers receive the food and/or beverages at a counter, bar, or from a drive-in window. The customer may or may not consume the food or beverage on site.

Camper. A motor home, ~~tent~~, (needs own definition) trailer, or other self-contained vehicle designated for recreational purposes.

Care homes. Includes rest and nursing homes, convalescent homes, and boarding homes for the aged established to render nursing care for chronic or convalescent patients but excludes facilities for care of active or violent patients such as feebleminded or mental patients, epileptics, alcoholics, senile psychotics, or drug addicts.

Caretaker residence. An accessory dwelling in the Conservation Preservation district, occupied by the person and his or her family who oversees the operation 24 hours a day.

Cemeteries. Land used or intended to be used for the burial of human remains including, mausoleums, and mortuaries, if operated in connection with and within the boundaries of such cemetery.

Centerline, highway. The line running parallel with the highway right-of-way which is halfway the distance between the extreme edges of the official right-of-way width as shown on maps approved by the county tax assessor.

Certified survey. A survey, sketch, plat, map, or other exhibit is said to be certified when a written statement regarding its accuracy or conformity to specified standards is signed by the specified professional engineer, registered surveyor, architect, or other legally recognized person.

Charitable institutions. An organization that provides philanthropy, social services, or charity in promotion of the public good and not for profit.

Childcare center. See "Day care Facilities" in this section.

Church or religious institution. A legally approved structure and its accessory buildings used and approved on a permanent basis, primarily for the public worship of God. **Club/Private recreational facilities.** An organization or association of persons for some common purpose, such as, but not necessarily limited to, a fraternal, social, educational, or recreational purpose, but not including clubs organized primarily for profit or to render a service, which is customarily carried on as a business. Such organizations and associations must be incorporated under the laws of Georgia as nonprofit corporations and such corporations' major purpose shall not be for the purpose of serving alcoholic beverages to its members or others. This may not be located on, or in connection with any commercial activity.

Commissioners. The board of commissioners of Effingham County, which is the local governing authority for Effingham County.

Commercial firing range. Any building or premises where there are facilities of any sort for the firing of handguns, rifles, or other firearms and individuals are charged either a daily fee or an annual membership fee.

Commercial vehicle parking. A parking area containing a motor vehicle, trailer, or semi-trailer having a gross weight of more than 10,000 pounds.

Commercial recreational. A sports-oriented facility used for a variety of health, recreational, or social activities. Activities are primarily by and for participants; spectators are incidental and present on a non-recurring basis. Activities may be conducted within an enclosed building or in open facilities. Includes amusement facilities.

Commercial riding stables. A structure or land use in or on which horses are kept for training and boarding and individuals pay for the use of the land or facilities.

Common outdoor open space. Areas accessible from all parts of the development. Common open space can include passive or active recreation areas, pathways, swimming pools, and open areas for congregating. Ponds, lakes, buffers or other spaces that are not usable by the residents of a development for recreational purposes shall not be included in common outdoor open space.

Conditional use. Those uses allowed within a district, only after specific requirements are met. The commissioners at their discretion may require additional restraints, restrictions, qualifications, or limiting factors upon a specific use so that it becomes acceptable. A public hearing shall be required with regard to all proposed conditional uses. The applicant needs to verbally agree to the conditions set by the commissioners.

Convenience store (no gas pumps). A retail store, 10,000 square feet or less, which sells convenience items as its primary sales.

Crematorium. An establishment for the burning of human remains or animal remains.

Culvert. A sewer or drain crossing under a road, driveway, or embankment.

Day care facilities. Any establishment other than a Family Child Care Learning Home as defined herein that provides, on a regular basis, supervision and care for children unrelated to the operator for a period of less than 24 hours a day and which receives a payment, fee, grant or bartering arrangement for any of the children receiving care, wherever operated, and whether or not operated for profit, except that the following are not included: public schools and non-public schools which are in compliance with the compulsory school attendance law, Section 20-2-690.1, Georgia Statutes; summer camps having children in full-time residence; summer day camps; and Bible schools normally conducted during vacation periods. The term includes kindergartens, nurseries, nursery schools, childcare centers, and day nurseries.

Density. The number of units or buildings per acre, or the number of people per unit, building, acre, or mile; the quantity of people, structures, or units within a specified area.

Depth of lot. The depth of lot is the depth between its mean front street line and its mean rear line, measured along the median between the two side lot lines.

Docks. A structure built over or floating upon the water and used as a landing place for boats and other marine transport, fishing, swimming, and other recreational uses.

Reserved.

Drive-in theater. An open lot devoted primarily to showing movies to patrons seated in vehicles.

Drive through (thru). Eating establishments at which the customers receive the food and/or beverages at a drive-in window. ~~Dry cleaning outfits. A business that launders clothing where clothing is dropped off and picked up by customers.~~

Dry cleaning outfits. A business that launders clothing where clothing is dropped off and picked up by customers.

Dwelling. A building or portion of a building arranged or designed to provide living quarters for one or more families on a permanent or long-term basis.

Condominium. A building or series of buildings on the same lot or portions thereof containing more than one dwelling unit under separate ownership with joint ownership of common open spaces.

Duplex. A residential building designed for, or used as, the separate homes or residences of two separate and distinct residences but having the appearance of a single-family dwelling unit. Each individual unit in the duplex shall comply with the definition of single-family detached dwelling.

Single-family detached dwelling. A building or structure designed for and occupied as a residence exclusively by one family.

Site-built single-family detached dwelling. A single-family detached dwelling constructed on the building site from basic materials delivered to the site and constructed in accordance with all requirements of the building codes as adopted by the county.

Class A single-family detached dwelling. A site-built single-family detached dwelling, a one-family manufactured home, or a one-family industrialized home that meets or exceeds the compatibility standards for single-family dwellings under **article III** of the Housing Ordinance of Effingham County, Georgia.

Class B single-family detached dwelling. A site-built single-family detached dwelling, a one-family manufactured home, or a one-family industrialized home that does not meet the compatibility standards for single-family dwellings **under article III** of the Housing Ordinance of Effingham County, Georgia.

Garden apartment. Three or more attached dwelling units in a two- or three-story building.

Multifamily. A building designed for or occupied by two or more families.

Mixed-use residential. The mixing of principal residential uses with non-residential uses. Mixed use residential may occur by the following:

- a. Non-residential and multifamily in the same building (e.g., retail on ground floor, multifamily above), or
- b. Multifamily and another primary non-residential use located in different buildings sited on the same lot or parcel (e.g., multifamily located on the same parcel as an office building).
- c. Both options shall be designed, located, and oriented on the site so that non-residential uses are directly accessible to residents of the development. For the purposes of this section, "directly accessible" shall mean pedestrian access by way of improved sidewalks or paths and streets that do not involve leaving the development or using a major thoroughfare. "Directly accessible" does not necessarily mean that non-residential uses need to be located in a particular location, but that the siting of such uses considers the accessibility of the residential component of the development to the non-residential use. Parking areas shall be designed to minimize distances between uses.

Dwelling unit. A structure or a portion of any structure designed, arranged and used for living quarters for one or more persons living as a single housekeeping unit with cooking facilities, but not including units in hotels, motels, boarding houses, or like uses.

Dwelling, group. A building or portion of a building occupied or intended for occupancy by households, and in which separate cooking facilities are not provided for such resident persons or households. The term "group dwelling" includes, but is not limited to, rooming houses, apartment hotels, fraternity houses or sorority houses, Y.M.C.A., or Y.W.C.A. A hotel, motel, or tourist home shall not be deemed to be a group dwelling as herein defined.

Reserved.

Enclosed storage. The storage of goods, materials, machinery or supplies completely inside of a structure.

Energy plant. A facility that generates electricity by means of geothermal power, burning of coal, oil, or gas, or by hydropower. Accessory generators for hospitals, schools, and other similar uses shall not be considered a power generation facility, nor does the use include Solar Farms as defined by this Code.

Engineer. Any person having an acceptable degree from a recognized institution of higher learning who can determine the correct manner in which to construct roads, streets, highways, water and sewerage systems, drainage system, structures, or other technically related areas. The person to be county engineer must be recognized by the State of Georgia as one.

~~*Estate.* Any residential site comprising five acres or more shall come within the meaning of the word "estate."~~

Events venue, private. Any organized activity having as its purpose entertainment, recreation and/or education, such as a festival or celebration, concert, foot or vehicle race, parade or march, rally or assembly which takes place on private property.

Events venue, public. Any organized activity having as its purpose entertainment, recreation and/or education, such as a festival or celebration, concert, foot or vehicle race, parade or march, rally or assembly which takes place on a public street, sidewalk or right-of-way, or other public property.

Family. One person, or a group of two or more people occupying a dwelling unit as a single-family unit, with a single set of kitchen facilities.

Family childcare learning home. A private residence operated by any person who receives therein for pay for supervision and care fewer than 24 hours per day, without transfer of legal custody, at least three but not more than six Children under 13 years of age who are not Related to such persons and whose Parent(s) are not residents in the same private residence as the Provider and which is required to be licensed.

Flag lot. A lot that has access to the road provided along a long narrow strip of land and does not meet the minimum lot width along a right-of-way.

Flood prone areas. That land adjacent to a creek, stream, river, channel, canal, or other body of water that is designated as a floodplain or flood prone area by a governmental agency.

Floor area. The sum of the gross floor area for each of the several stories under roof, measured from the interior limits or faces of a building or structure.

Floor area ratio. The floor area of a building or buildings on any lot is divided by the area of the lot.

Florist (retail & wholesale). A business whose principal activity is the selling of plants which are not grown on site and conducting business within an enclosed building.

Frontage. The distance or width of a parcel of land abutting a public right-of-way and as measured upon such right-of-way.

Funeral homes. An establishment engaged in preparing human remains for burial and conducting funerals.

Garage, community. A structure or series of structures under one roof, and under one ownership, for the storage of vehicles by three or more owners or occupants of property in the vicinity, where said structure has no public shop nor mechanical services in connection therewith.

Garage, private. A structure for the private use of the owner or occupant of a principal building, situated on the same lot as the principal building for the storage of motor vehicles, with no facilities for mechanical service or repair of a commercial or public nature for profit.

Garage, public. A structure for the storage, care, repair, or refinishing of motor vehicles, or a structure containing a public shop, or where automotive mechanical service is provided.

Gas station. A structure designated or used for the retail sale or supply of fuel, lubricants, air, water, and other operating commodities for motor vehicles and including the customary spacing and facilities for the installation of such commodities on or in such vehicles, but not including space or facilities for the storage, painting, repair, refinishing, body work, or other servicing of motor vehicles.

Go cart track. See “racing track” in this section.

Golf course. An area of land used for the playing of golf that includes at least nine holes, tees, greens, fairways, and hazards.

Government-owned utilities. All public lines and facilities related to the provision, distribution, collection, transmission, or disposal of water, storm and sanitary sewage, oil, gas, power, information, telecommunication, and electricity. *Highway.* Any public thoroughfare of paving 22 feet or wider, including a street, which affords primary access to abutting property, and any thoroughfare of less width which is not classified as an alley (street).

Historic structure. A structure that is at least 50 years old and meets one of the following requirements:

- 1 Listed on either the National or Georgia Register of Historic Places.
- 2 Eligible for listing on either the National or Georgia Register of Historic Places; or
- 3 Currently receiving or eligible to receive tax credits for rehabilitation of historic properties.

Home occupation. An occupation or profession which is conducted entirely within a dwelling, which is carried on only by residents of the home, which does not involve customers or clients coming onto the premises, and which is clearly incidental and secondary to the use of the dwelling for residential purposes.

Hospital. An institution providing health services, primarily for in-patients, and medical and surgical care of the sick or injured, including as an integral part of the institution such related facilities as laboratories, out-patient departments, training facilities, central service facilities, and staff offices.

Hotel. A building occupied as the more or less temporary residence of individuals who are lodged, with or without meals, and in which there are ten or more sleeping rooms with entrances through a common lobby or office.

Hunting lodge. The use of land, structure, or buildings for the provision of lodging to persons participating in activities on or nearby areas designated for hunting and fishing activities.

Indoor Entertainment Facilities. A building or complex of buildings where activities relating to games or recreation are conducted or held. Accessory uses may include the preparation and serving of food, or the sale of equipment related to the enclosed uses.

Industrialized home. A dwelling manufactured in accordance with the Georgia Industrialized Building Act (O.C.G.A. title 8, chapter 2, article 2, part 1) and the Rules of the Commissioner of the Georgia Department of Community Affairs issued pursuant thereto, bearing an insignia of approval issued by the commissioner.

Jails, correctional institutions, & detention facilities. A facility for the housing of persons convicted of or being held for a crime.

Junk. Old and dilapidated automobiles, trucks, tractors, and other such vehicles and parts thereof, wagons and other kinds of vehicles and parts thereof, scrap building material, scrap piping, bottles, glass, old iron, machinery, rags, paper, excelsior, hair, mattresses, beds or bedding, or any other kind of scrap or waste materials which is stored, kept, handled, or displayed within the county limits.

Junk yard. Any land or building used for commercial storage and/or sale of paper, rags, scrap metals, other scrap, or discarded materials, or for the dismantling, storage, or salvaging of automobiles or other vehicles not in running condition, or of machinery or parts thereof, but not to be

used as a dump. A "junk yard" also includes any outdoor area that is used exclusively for the temporary storage of wrecked automobiles, which are automobiles that do not get repaired and put back in use on the roadways of the United States, provided that no work shall be performed on any wrecked automobile while it is in storage.

Laboratories. An establishment engaged in the testing and analysis of material for medical or dental services or for the patient on prescription of a health practitioner.

Libraries. A building in which literary, musical, artistic or reference materials are kept for use but not generally for sale.

Loading areas. Space location designed to accommodate the temporary parking of vehicles used for bulk pickups and deliveries.

Lot. Parcel of land shown on a recorded plat or on the zoning map, or any piece of land described by a legally recorded deed.

Lot, corner. Any lot situated at the junction of and abutting on two or more intersections or intercepting streets or public highways. If the angle or intersection of the direction lines of two highways is more than 135 degrees, the lot fronting on said intersection is not a corner lot.

Lot, interior. Any lot which is not a corner lot that has frontage only on one street other than an alley.

Lot lines, front. In the case of a lot abutting upon only one street, the front lot line is the line separating such lot from such street. In the case of a corner lot, that part of the lot having the narrowest frontage on any street shall be considered the front lot line. In the case of any other lot, one such line shall be elected to be the front lot line for the purpose of this ordinance, provided it is so designated by the building plans which meet the approval of the building and zoning inspector.

Lot lines, rear. The rear lot line is that boundary which is opposite and most distant from the front lot line. In the case of a lot pointed at the rear, or any odd-shaped lot, the rear lot line shall be determined by the building and zoning inspector.

Lot lines, side. A side lot line is any lot boundary line not a front lot line or a rear lot line. A side lot line separating a lot from a street is an exterior side lot line. A side lot line separating a lot from another lot or lots is an interior side lot line.

Lot, thru. Any lot having frontage on two parallel or approximately parallel streets or other thoroughfares.

Manufactured home. A dwelling fabricated in an off-site facility for installation or assembly at the building site, bearing a label certifying that it is constructed in compliance with the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 U.S.C. § 5401 et seq.).

Manufactured home site. A parcel of land designed and designated for the location of one manufactured home, its accessory buildings or structures, and accessory equipment for exclusive use of the home.

Manufactured home stand. That area of a manufactured home site which has been reserved for placement of a manufactured home.

Manufacturing (heavy). An establishment engaged in manufacturing, assembly, fabrication, mining, packaging or other industrial processing of products primarily from extracted or raw materials or the bulk storage and handling of such products and materials, or an industrial establishment having potential to produce noise, dust, glare, odors or vibration.

Manufacturing (light). Manufacturing predominantly from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment and packaging of such products, and incidental storage, sales, and distribution of such products, but excluding basic industrial processing and custom manufacturing.

Mapped streets. A mapped street is any approved street shown on an official map or the projection of any existing street through an unsubdivided parcel of land, whether the street is dedicated or in existence or not.

Marina, docks & boat houses. Any facility for the mooring, berthing, storing, or securing of watercraft.

Marshland. All land subject to tidal action which is comprised of generally unstable soil materials commonly known as "hard or soft" marsh, which in its natural state is vegetated with marsh grass, reeds, and similar growth and is usually characterized by poor load-bearing capacity. Marshland lies below an elevation of six feet above mean sea level.

Metal plating and/or smelting. An establishment primarily engaged in all types of electroplating, plating, anodizing, coloring, and finishing of metals and formed products for the trade.

Mining. The process of extracting minerals from the earth.

Mixed-use residential. A development that includes primary residential and primary non-residential uses on the same development site.

Mobile home. A dwelling manufactured prior to June 15, 1976, which is transportable in one or more sections; in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or when erected on site, is 320 or more square feet in floor area; is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities; and includes the plumbing, heating, air-conditioning, and electrical systems contained therein. All mobile homes must be installed in accordance with O.C.G.A. § 8-2-160, et. Seq. Mobile homes must meet the construction standards specified in ANSI A119.1. Compliance with ANSI A119.1 shall be determined by the following procedures:

For mobile homes that are proposed to be relocated within Effingham County, the county building inspector or designee must inspect the unit to determine if the unit meets the Standards of ANSI A119.1 standards and all other applicable Effingham County ordinances are met, after which the county administrator or designee may issue the building permit for placement of the mobile home on site. An inspection fee determined from time to time by the board of commissioners shall be charged for each individual inspection of a mobile home.

Mobile home parks & subdivisions. Any parcel of land or portion thereof which is used or offered for use as a location for one or more mobile homes.

Mobile offices. A mobile home, trailer, recreational vehicle, or modular unit, or space within a permanent structure used as a temporary office facility.

Motel or motor hotel. A building or group of two or more buildings designed to provide sleeping accommodations for transient or overnight guests with no common entrance or lobby. Each building shall contain a minimum of ten residential units or rooms which generally have direct, private openings to a street, drive, or patio, etc.

Motorbike track. See "racing track" in this section.

Multi-family dwellings. A structure containing two or more dwelling units attached to each other by walls, garages, carports, utility rooms, breezeways, etc. or conventional dwelling units, whether attached or detached from each other, which share a single deeded lot. Each dwelling unit of the multiple family structures may be located on one deeded lot or may be on separately deeded lots. Multi-family includes such structures as duplexes, triplexes, quadraplexes, townhouses and apartments, as well as dormitories, congregate living facilities, life care treatment facilities and professional residential facilities.

Museums. An establishment engaged in the procurement, care, study, and display of objects of historical, educational and cultural value and interest.

Noncommercial horticulture or agriculture. The use of land for the growing of fruits, vegetables, flowers and ornamental plants for personal use.

Nonconforming lot. Any lot that is smaller than the minimum dimensions, area, or other regulations of the district in which the lot is located.

Nonconforming use. Use of any property or premises in any manner that does not comply with the regulations provided for the district in which the property or premises is situated, if such use was originally legally established at the effective date of this ordinance or any amendment thereof.

Nursing home. Shall include convalescent homes, homes for the aged, and such other activities designed to take care of the aged or people unable to care for themselves without supervision or assistance.

Office. A room or group of rooms used for conducting the affairs of a business, profession, service, or government.

Outdoor amusement park or privately owned recreational facilities. An outdoor facility that provides games and entertainment to the public for a fee.

Outdoor recreation. Outdoor facilities or structures used for recreation, including but not limited to playgrounds, swimming pools, and courts for sports.

Parking space. That area required for the parking or storage of one automobile, including necessary aisle or driveway space providing access thereto.

Parking lot. An off-street, improved area for the temporary storage of motor vehicles.

Parks, open space, recreation. An open space designed to serve the recreational needs of the community. May include passive and active recreational opportunities and trails.

Places of worship. A building, together with its accessory buildings and use, where persons regularly assemble for religious purposes and related social events and which building, together with its accessory buildings and uses, is maintained and controlled by a religious body organized to sustain religious ceremonies and purposes.

Personal service. An establishment that primarily provides service generally involving the care of a person or a person's apparel, including but not limited to barber shop, beauty parlor or salon, seamstress shop, shoe repair, dry cleaning and laundry pickup facility, and coin-operated laundry.

Pet lodging. A facility which provides food, water, and shelter for pets for daily or overnight stays. May also include grooming or training.

Planned manufactured home community. A tract used or intended for use as a residential area occupied by manufactured homes; conforming to an approved development plan with appropriate and adequate community services, recreation facilities, utilities, streets, and sidewalks provided by the developer; and in which the resident owns or rents the manufactured home and rents the manufactured home space. All manufactured homes located within a manufactured home community must be installed in accordance with O.C.G.A. § 8-2-160 et. Seq.

Planning board. The Effingham County Planning Board, which is a body of people appointed by the commissioners whose responsibilities include the guidance of growth and development within Effingham County.

Plant garden & outdoor nurseries. An operation for the cultivating, harvesting, and sale of plants, bushes, trees, and other nursery items grown on site or established in the ground prior to sale, and for related accessory sales and uses.

Planned Development (PD). Land under unified control to be planned and developed as a whole in a single development operation or a definitely programmed series of development operations or phases. A planned development includes principal and accessory structures and uses substantially related to the character and purposes of the planned development. A planned development is built according to general and detailed plans which include not only streets, utilities, lots and building location, and the like, but also site plans for all buildings as are intended to be located, constructed, used, and related to each other, and plans for other uses and improvements on the land as related to the buildings. A planned development includes a program for the provisions, operations, and maintenance of such areas, facilities, and improvements as will be for common use by some or all of

the occupants of the planned development district, but which will not be provided, operated, or maintained at general public expense.

Pond. A manmade depression designed to hold water that is less than one acre in size. These include retention, detention, and borrow pits less than one acre.

Principal building. The building situated or to be placed nearest the front property line and the use of which conforms to the primary use permitted by the zoning classification in which it is located.

Printing and publishing. A commercial or industrial operation that produces printed materials.

Professional buildings. Structures used for the conduct of business in any of the following or related categories: law; architecture; accounting; engineering; medicine; dentistry; optometry; osteopathy; chiropractors; optician; planning, or consulting of the nature of the afforested categories, not including outside storage space for business vehicles or equipment.

Public body. Any government or governmental agency in Effingham County, the State of Georgia, or the United States Government.

Public use. Use of any land, water, or buildings by municipality, public body, or board, commission, or any county, state, or the federal government, or any agency thereof for a public service or purpose. *Public utilities substation/sub installation.* Facility with specialty equipment that transforms electricity into different voltages.

Racing track. A facility with a paved roadway used for automobile or vehicle racing. May include accessory uses such as seating, concessions, and parking.

Railroad switchyards. A facility engaged in the furnishing of terminal facilities for rail traffic for linehaul service and in the movement of railroad cars between terminal yards, industrial sidings and other such facilities.

Ready-mix concrete facilities. A plant for the manufacture or mixing of concrete, cement, and concrete and cement products, including any apparatus and uses incident to such manufacturing and mixing.

Recycling center. A building or an area where the primary activity is the separation of materials prior to shipment for remanufacture into new materials. This shall not include junk yards or wrecking yards.

Religious institution – See *Church or Places of Worship*.

Repair shop. The use of structures or buildings for the purposes of mending, or restoring items after decay, damage, dilapidation or partial destruction. Such services include but are not limited to, bicycle repair, electrical and electronic repairs, gunsmiths, locksmiths, reupholstery services, furniture refinishing and repair, small motor repair, and watch, clock and jewelry repair. Construction activities and motor vehicle repairs shall not be included in repair services.

Repairs. Restoration of portions of a building to its condition as before decay, wear, or damage, but not the alteration of the shape or size of any portion.

Research facilities. Facilities in which research, development, and prototype testing takes place related to such fields as chemical, pharmaceutical, medical, electrical, transportation, and engineering, provided such activities are conducted within entirely enclosed buildings and produce no noise, smoke, glare, vibration, or odor detectable outside the buildings.

Residential. The term "residential" or "residence" applies herein to any lot, plot, parcel, tract, area, piece of land, and/or any building used or intended to be used exclusively for family dwelling purposes, including concomitant uses specified herein.

Residential business. An occupation or profession which is conducted entirely within a dwelling, which is carried on only by residents of the home and by no more than one employee who does not reside therein, and which is clearly incidental and secondary to the use of the dwelling for residential purposes.

Restaurant. A building, room, or rooms where food is prepared and served to a group of families, a club, or to the public for consumption within the enclosed structure.

Retail, general. A business that sells goods or merchandise directly to consumers.

Retail, building supplies. A retail business that primarily sells building supplies directly to consumers.

Right-of-way line. The outside boundaries of a highway right-of-way, whether such right-of-way be established by usage, dedication, or by the official right-of-way.

Rooming house. (The terms rooming house, boardinghouse, tourist home, cooperative house, and lodging house are used synonymously in this ordinance.) A building, other than a hotel or dormitory, where, for compensation and by arrangement for definite periods, lodging or lodging meals are provided for more than three persons unrelated to the owners of the structure.

Rooming unit. Any room or group of rooms, forming a habitable unit used for living and sleeping, but which does not contain cooking or eating facilities.

Rural business. An occupation or profession which is conducted either entirely or partially within a dwelling, which is carried on by residents of the home, and which employs no more than one employee who does not reside therein.

RV parks and campsites. A lot or parcel of land occupied or intended for occupancy by recreational vehicles or tents for travel, recreational, or vacation usage for short periods of stay.

School. A facility which follows the compulsory school attendance law, Section 20-2-690.1, Georgia Statutes, and provides a curriculum of elementary and secondary academic instruction, including kindergartens, elementary schools, junior high schools, and high schools. See also Trade School, Technical School, Business School, Vocational School, and College.

Screened outdoor storage. An enclosed structure used for keeping and storing property.

Self-storage mini storage facilities. Any real property designed and used for the purpose of renting or leasing individual storage space to occupants who are to have access to such facility for the purpose of storing and removing personal property.

Setback. The minimum horizontal distance between the right-of-way line, rear, or side lines of the lot, and the front, rear, or side lines of the building. When two or more lots under one ownership are used, the exterior property line so grouped shall be used in determining offsets.

Shipping Container. A receptacle designed for intermodal transport of cargo aboard ship, truck trailer, or rail car, and which exhibits features designed to facilitate the movement of containerized cargo, including but not limited to corner fittings for pins, design for stacking, size dimensions of eight (8) feet wide by eight (8) or ten (10) feet high by twenty (20), thirty-five (35), or forty (40) feet in length, and which is otherwise designed and constructed in conformance with standards for shipping containers as set forth by the International Standards Organization.

Shipping Container Facility. A facility that provides storage for shipping containers awaiting transport or next use.

Sign. Any structure, display, or device that is used to advertise, identify, direct, or attract attention to a business, institution, organization, person, idea, product, service, event, or location by any means, including words, letters, figures, design characteristics, symbols, logos, fixtures, colors, movement, or illumination. The following definitions relate to sign requirements in Article XI:

- A. *Awning:* A cloth, plastic, or other nonstructural covering that either is permanently attached to a building or can be raised or retracted to a position against the building when not in use. A sign on an awning is considered a projecting sign.
- B. *Banner:* A sign on a lightweight material that is secured or mounted to a building.
- C. *Billboard:* A large sign erected along a state or interstate highway and intended to be viewed from travelers on said highway.

- D. *Changeable copy*: Copy, including text and/or graphics that changes at intervals.
- E. *External illumination*: Illumination of a sign that is affected by an artificial source of light not contained with the sign itself.
- F. *Façade*: The side of a building below the eaves.
- G. *Flag*: Lightweight material that is attached on one side to a pole.
- H. *Flashing illumination*: Illumination in which the artificial source of light is not maintained stationary or constant in intensity and color at all times when a street graphic is illuminated, including illuminated lighting.
- I. *Free standing sign*: A sign that is not attached to a building or other structure.
- J. *Graphic*: Written or pictorial representation.
- K. *Historic or scenic area*: An area that contains unique historic or scenic characteristics that require special regulations to ensure that signage displayed within the area is compatible with its visual character.
- L. *Incidental sign*: A sign of one square foot or less.
- M. *Indirect illumination*: A source or external illumination located away from the sign.
- N. *Institutional uses*: Schools, hospitals, places of worship, and government facilities.
- O. *Internal illumination*: A light source that is concealed or contained within a sign.
- P. *Multi-use building*: A building consisting of more than one commercial use.
- Q. *Neon sign*: A sign that is created by bending a neon filled glass tube to form text graphics.
- R. *Nonconforming sign*: A sign that was lawfully constructed or installed prior to the adoption or amendment of this ordinance and was in compliance with all ordinances at the time of installation, but which does not presently comply with these regulations.
- S. *On-premises signs*. On-premises signs located within 100 feet of a regularly used part of the activity being advertised and located on the same property and for sale or for lease signs located on the property being advertised are permitted.
- T. *Portable sign*: A sign not permanently attached to the ground or a building or designed to be permanently attached to the ground.
- U. *Projecting sign*: A sign attached to and projecting from a wall and not in the same plane as the wall.
- V. *Roof sign*: A sign that is displayed above the peak or parapet of the building.
- W. *Shopping center*: A commercial development under unified control consisting of four or more separate commercial establishments sharing a common building or are in separate buildings that share a common parking area or entryway.
- X. *Signable area*: An area within a single continuous perimeter composed of a single rectangle, circle, or triangle enclosing the extreme limits of characters, lettering, illustrations, ornamentations, or other figures.
- Y. *Temporary sign*: Any sign, including a banner sign, to be displayed for a limited time.

Site. An area designated as a separate and distinct parcel of land on a legally recorded subdivision plat or in a legally recorded subdivision plat or in a legally recorded deed.

Slaughterhouse. Any commercial land area, building, or place in which animals are slaughtered, eviscerated, or dressed for the purpose of sale.

Solar farm. A collection of photovoltaic solar panels on a site which is installed directly into the ground and not attached or fixed to an existing structure.

Solid waste facility. Facilities used for the disposal and processing of discarded materials and solid waste.

Special exception. A use, specifically designated in this ordinance, that would not be appropriate for location generally or without restriction throughout a given zoning district but which, if controlled as to number, area, location, or relation to the neighborhood, would, in the opinion of the county commissioners, promote the public health, safety, welfare, morals, order, comfort, convenience, appearance, prosperity, or general welfare.

Story. That portion of a building included between the surface of any floor and the surface of the floor next above it; or if there be no floor above it, then the space between the floor and ceiling next above it.

Street. A dedicated and accepted public right-of-way for vehicular traffic which affords the principal means of access to abutting properties.

Structural alteration. Any change in the shape or size of any portion of a building or structure such as walls, columns, beams, arches, girders, floor joists, or roof joists.

Surveyor. A person who determines or delineates the form, extent, position, distance, or shape of a tract of land by taking linear and angular measurements, and by applying the principles of geometry and trigonometry.

Structure. Anything constructed or erected, the use of which requires rigid location on the ground or attachment to something having a permanent location on the ground; provided, however, that utility poles, fences, and walls (other than building walls) shall not be considered to be structures.

Subdivision. "Subdivision" means all divisions of a tract or parcel of land into two or more lots, building sites, or other divisions for the purpose, whether immediate or future, of sale, legacy, or building development, and includes all division of land involving a new street or change in existing streets, and includes re-subdivision and, where appropriate, the process of subdividing or the land or area subdivided; provided, however, that the following exceptions, with approval from the zoning administrator, are included within this definition only for the purpose of requiring that the planning board be informed and have record of such subdivisions:

Exceptions:

- (a) The combination or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to the standard of the governing authority.
- ~~(b) The immediate transfer of property necessitated by death of the property owner to the said property owner's legal heirs, provided that the smallest parcel meets the minimum standards for the zoning district where that property is located, and a minimum 60-foot access easement is available to serve a cumulative total of not more than three parcels that do not abut a public road;~~
- ~~(c) The transfer of property between family members within the third degree of consanguinity, provided that the smallest parcel meets the minimum standards for the zoning district where that property is located, and a minimum 60-foot access easement is available to serve a cumulative total of not more than three parcels that do not abut a public road;~~
- (d)(b) The division of land into parcels of ten acres or more where no new street is involved.

Subdivision Types:

- (a) Family Subdivision. Family subdivision is a maximum of five lots, including the parent parcel. Only three (3) lots of the entire family subdivision can be served by a required 60-foot unimproved easement. One lot must be served by a county or state-maintained road.

- (b) Minor Subdivision. A minor subdivision is 6 to 10 lots. A lot must meet the minimum zoning district requirements for lot size. Minor subdivisions require a road to meet the standards set forth in Appendix B.

Plats of such exceptions shall be received as information by the zoning administrator who shall indicate such fact on the plats.

Conditional exemptions:

To provide property owners with an expeditious method for subdividing a portion of a tract of land, conditional exemptions from the provisions of this ordinance are authorized and may be granted by the Effingham County Zoning Administrator provided such requests for conditional exemptions comply with the following:

- (a) The division of land into two parcels when the smallest parcel meets the minimum standards for the zoning district where that property is located and when divided for residential purposes meets health department requirements and where no new street is involved; provided that the same tract cannot be divided using this conditional exemption more than one time in any 12-month period beginning on the date of recording.

Plats requesting conditional exemption will be received by the Effingham County Zoning Administrator's Office for review. Plats meeting the requirements stated above can be approved by the zoning administrator who shall indicate such fact on the plats. If, in the determination of the zoning administrator, a plat requesting conditional exemption does not comply with the above requirements, or other factors peculiar to the individual circumstance of the property in question, the zoning administrator is required to deny the conditional exemption and forward the plat to the planning board for processing as a subdivision.

Surface mines. An area of land and facilities used for mining.

Telecommunications towers. All types of towers including but not limited to: a monopole; triple; lattice tower; guyed tower; self-support tower; pole; mast; or other structure, which are used to support one or more telecommunication antennae for the purpose of radio telecommunications and which may be located at ground level or on the roof of a building and may include an equipment shelter containing electronic equipment and which is not staffed on a permanent basis and only requires periodic maintenance.

Trailer. A non-self-propelled vehicle or conveyance permanently equipped to travel upon the public highways that provides temporary use as a residence or living quarters or office; serves as a carrier of people, new or used goods, products, or equipment; or is used as a selling, advertising, or display device whether or not the wheels have been removed and whether or not set on jacks, skirts, masonry blocks, or other foundation.

Trash. Cuttings from vegetation, refuse, paper, bottles, and rags.

Truck stop. A site that provides services to the trucking industry, including but not limited to the dispensing and sale of automotive fuel, repair services, and restaurants.

Use. The purpose for which land or a building is arranged, designed, or intended, or for which either/ and or a building is or may be occupied or maintained.

Utilities, government owned. Any government-owned water and sewer utilities and appurtenances, including publicly owned treatment plants permitted by the State of Georgia, wells, water distribution lines, sewage collection lines, re-use water distribution lines, pump stations, water storage facilities, meter stations, and fire hydrant.

Utilities, government-owned – restricted. Government-owned utilities, except publicly owned treatment plants permitted by the State of Georgia and water storage facilities in excess of 1,000,000-gallon capacity, provided that wells, pump stations, meter stations, and water storage facilities must be enclosed by a painted or chain-link fence or wall at least six feet in height above

finished grade and provided there is neither office nor commercial operation nor storage of vehicles or equipment on the premises.

Vacant. A structure in which the principal use has been abandoned. This shall not include structures for sale or rent or temporarily unoccupied.

Variance. A modification of the strict terms of this ordinance granted by the county commission where such modification will not be contrary to the public interest; and where, owing to conditions peculiar to the property and not as a result of any action on the part of the property owner, a literal enforcement of the ordinance would result in unnecessary and undue hardship; and where such modification will not authorize a principal or accessory use of the property which is not permitted within the zoning district in which the property is located.

Vehicle. A conveyance for persons or materials.

Vehicle paint and body shops. A facility which provides collision repair services, including body frame straightening, replacement of damaged parts, and painting of vehicles including cars, trucks, watercraft and similar.

Veterinary clinic. A facility for the care, treatment, and observation of animals or pets.

Vocational schools. An establishment in which is offered, for compensation, instruction in a vocation such as but not limited to industrial, clerical, managerial, artistic skills, barbering, cosmetology, hair styling, bartending and interior decorating. *Warehouse facility.* A use engaged in storage, wholesale, and distribution of manufactured products, supplies, and equipment.

Waterfront. Any site shall be considered as waterfront property provided any or all of its lot lines abut on or are contiguous to any body of water including creek, canal, river, or any other body of water natural or artificial, including marshland, not including a swimming pool, whether said lot line is front, rear, or side.

Wholesale operations. An establishment or place of business primarily engaged in selling and/or distributing merchandise to retailers; to industrial, commercial, institutional, or professional business users, or to other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies.

Wildlife refuge. Areas lawfully set aside as local, state or federally designated sanctuaries or refuges for wildlife.

Yard. An open space on the same lot with a building; said space lies between the building and nearest lot or street line.

Yard, front. That area of open space to the front of the platted lot, the area immediately adjacent to the street side of the lot. If streets are bound on two sides of the lot, the narrower portion fronting on a street shall be declared the front. See *Lot lines, front*.

Yard, rear. The area of open space that is opposite the area delineated as the front. That area of greatest distance from the street. See *Lot lines, rear*.

Yard, side. That area of open space that is immediately adjacent to the side lot lines. See *Lot lines, side*.

2.91 *Zoning administrator.* That person ~~hired~~ ~~appointed~~ by the County Manager to enforce the zoning ordinance, subdivision regulations, and any other land use ordinances adopted by the County Commissioners.

2.92 *Zoning ordinance or ordinance.* The Zoning Ordinance of Effingham County, Georgia.

Zoning map. The Official Map of Effingham County.

Staff Report

Subject: Ordinance Revision
Author: Steve Candler
Department: Development Services
Date: June 4, 2024

Item Description: Amendment To Part II, Appendix B – Subdivision Ordinance

Summary Recommendation

The county needs amendments to the current Subdivision ordinance. The county planning staff have suggested several amendments to the zoning ordinance. Some are just clarification and some are substantial changes.

Executive Summary/Background

Development Services is recommending the following changes:

- Added a definition of Family Subdivision.
- Changes the definition of Minor Subdivision.
- Clarified what a Preliminary Plat shows and the process is clearer.
- Revised application procedure.
- Clarifies the approval procedure.
- Revises the construction plan requirement for major subdivisions.
- Adds the requirements for monuments before Final Plat approval.
- Changes some dedication processes for infrastructure.
- Significant changes to infrastructure requirement based on the County Engineer.

• **Alternatives:**

Approve an amendment to the Code of Ordinances Amendment to Part II, Part II, Appendix B – Subdivision Ordinance

Deny an amendment to the Code of Ordinances Amendment to Part II, Appendix C, Part II, Appendix B – Subdivision Ordinance

Recommended Alternative: 1

Other Alternatives: 2

Planning Board: No Recommendation

Department Review: Development Services

FUNDING: N/A

Attachments: Amendment To Part II, Appendix C, Article II Definitions

PART II - OFFICIAL CODE
APPENDIX B SUBDIVISION REGULATIONS

APPENDIX B SUBDIVISION REGULATIONS¹

ARTICLE I. AUTHORITY AND JURISDICTION

1.1 Authority.

The General Planning Enabling Act of 1957 as amended by the regular 1973 session of the General Assembly of Georgia, Section 14, and as amended by the Constitutional Revision of 1976, grants authority to the governing body of each county and municipality to regulate subdivisions and land development. The governing body may grant variances from these regulations pursuant to the provisions of section 9.1.

(Ord. of 4-18-06)

1.2 Jurisdiction.

These regulations shall apply to all unincorporated land located within the boundaries of the County of Effingham.

(Ord. of 4-18-06)

ARTICLE II. PURPOSE AND SHORT TITLE

2.1 Purpose.

The public health, safety, economy, good order, appearance, convenience, morals, and general welfare require the harmonious, orderly, and progressive development of land within Effingham County, Georgia. In

¹Editor's note(s)—Printed herein are the subdivision regulations of the county, as adopted by the board of commissioners on April 6, 1999. Amendments to these regulations are indicated by parenthetical history notes following amended provisions. The absence of a history note indicates that the provision remains unchanged from the original regulations. Obvious misspellings and punctuation errors have been corrected without notation. For stylistic purposes, headings and catchlines have been made uniform and the same system of capitalization, citation to state statutes, and expression of numbers in text as appears in the Code of Ordinances has been used. Additions made for clarity are indicated by brackets. See the Code Comparative Table.

Editor's note(s)—An ordinance adopted Apr. 18, 2006, amended App. B in its entirety, in effect deleting App. B as superseded and enacting a new App. B to read as set out herein. Former App. B pertained to similar subject. For a complete history of former App. B see the Code Comparative Table.

Cross reference(s)—Alcoholic beverages, ch. 6; buildings and building regulations, ch. 14; soil erosion and sedimentation control, § 30-111 et seq.; flood damage prevention, ch. 34; planning, ch. 54; zoning ordinance, app. C.

furtherance of the general intent of this ordinance, the regulation of land subdivision by municipal and county governing authorities is authorized for the following purposes, among others:

- (a) To protect and provide for the public health, safety, and general welfare of the county;
- (b) To encourage the development of economically sound and stable municipalities and counties;
- (3) To protect the character and the social and economic stability of all parts of the county and to encourage the orderly and beneficial development of the community through appropriate growth management techniques assuring the timing and sequencing of development, promotion of infill development in existing neighborhoods and non-residential areas with adequate public facilities, to assure proper urban form, to protect environmentally critical areas and areas premature for urban development.
- (d) To assure the timely provision of required streets, utilities, and other facilities and services to new land developments;
- (e) To assure the adequate provision of safe and convenient traffic access and circulation, both vehicular and pedestrian, in and through new land developments;
- (f) To ensure that public facilities and services are available concurrent with development and will have a sufficient capacity to serve the proposed subdivision and that the community will be required to bear no more than its fair share of the cost of providing the facilities and services through requiring the developer to pay fees, furnish land, or establish mitigation measures to ensure that the development provides its fair share of capital facilities needs generated by the development.
- (g) To assure the provision of needed public open spaces and building sites in new land developments through the dedication or reservation of land for recreational, educational, and other public purposes and including the use of average density in providing for minimum width of and area of lots, while preserving the density of development as established in the zoning ordinance; and
- (h) To assure, in general, the wise and timely development of new areas, in harmony with the comprehensive plan of the municipalities and the county.

(Ord. of 4-18-06)

2.2 Short title.

This ordinance shall be known as and may be cited as the "Effingham County Subdivision Regulations."

(Ord. of 4-18-06)

ARTICLE III. RULES AND DEFINITIONS

3.1 Rules.

In the construction of these regulations, the rules and definitions contained in this section shall be observed and applied, except when the content clearly indicates otherwise:

- (a) Words used in the present tense shall include the future, and the words used in the singular number shall include the plural number, and the plural the singular.
- (b) The word "shall" is mandatory and not discretionary.
- (c) The word "may" is permissive.

(Supp. No. 27)

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(d) The masculine gender includes the feminine and neuter.

(Ord. of 4-18-06)

3.2 Definitions.

3.2.1 Accessory building. A ~~secondary residence~~, garage, or other building, use or structure subordinated to and not forming an integral part of the main or principal building on a lot or parcel but pertaining to the use of the main building.

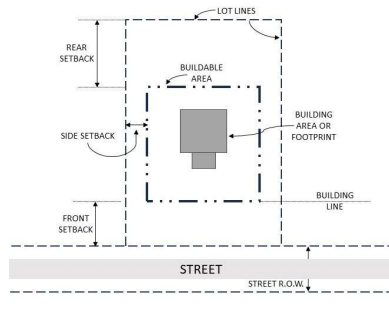
3.2.2 Alley. A narrow thoroughfare dedicated or used for public passageway up to 20 feet in width, which usually abuts the rear of the premises, or upon which service entrances or buildings abut, and is not generally used as a thoroughfare by both pedestrians and vehicles, is not used for general traffic, and is not otherwise officially designated as a street. A way which affords only a secondary means of access to abutting property.

3.2.3 Board of zoning appeals. A board appointed by the local governing body whose duties are to hear and decide zoning appeals, special exceptions, and variances in a manner that conforms to the requirements of the zoning ordinance. The county commission serves as the appeal body for Effingham County.

3.2.4 Buildable area. That portion of any lot which may be used or built upon in accordance with the regulations governing the given zoning district within which the particular lot is located, once the various front, side, and rear yard requirements required for the district have been subtracted from the total lot area.

3.2.5 Building. A building is any structure having a roof entirely separated from any other structure by space or by walls, having no communicating doors or windows or any similar opening, and being erected for the purpose of providing support or shelter for persons, animals, things, or property of any kind, and having a foundation to which it is anchored.

3.2.6 Building line. A line delineating the minimum allowable distance between the street right-of-way and nearest extreme projection of a building (including all areas covered by any vertical projections to the ground or overhang, walls, roof, or any other part of the structure).



3.2.7 Building site. The ground area of a building or buildings together with all open spaces surrounded by said building or buildings.

3.2.8 Building inspector. Any person hired by the local governing authority to inspect, determine compliance with, and render minor decisions concerning the compliance of structures and lots within Effingham County, to the ordinances of the county.

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(Supp. No. 27)

3.2.9 Certified survey. A survey, sketch, plat, map, or other exhibit is said to be certified when a written statement regarding its accuracy or conformity to specified standards is signed by the specified professional engineers, registered surveyor, architect, or other legally recognized person.

3.2.10 Community water system. A series of water lines providing water to two or more lots, either by a private well or public groundwater or surface water system. Community water systems shall conform to the rules of the Georgia Environmental Protection Division Safe Drinking Water Standards.

3.2.11 Conservation design subdivisions. A development designed to maximize the conservation or preservation of natural areas where minimum lot size and/or dimensional requirements may be waived, provided that the overall density of the development in its entirety remains consistent with the density of the zoning district.

3.2.11-12 Density. The number of units or buildings per acre, or the number of people per unit, building, acre, or mile, the quantity of people, structures, or units within a specified area.

3.2.13 Dwelling. A building or portion of a building arranged or designed to provide living quarters for one or more families on a permanent or long-term basis.

3.2.14 Easement. A grant to the general public, a corporation, or a certain person of a strip or a parcel of land for use for a specific purpose. No construction of any kind is permitted in or upon easements except that required in connection with the designated use.

3.2.15 Engineer. Any person having an acceptable degree from a recognized institution of higher learning and licensed by the State of Georgia who is capable of determining the correct manner in which to construct roads, streets, highways, water, and sewerage systems, drainage system, structures, or other technical related areas. ~~The person to be a municipal county engineer must be recognized by the State of Georgia as one.~~

3.2.16 Expedited subdivision. The adjustment or relocation of a lot line or lot lines, such that no additional lots are created and such that all resulting lots meet all the requirements of the zoning ordinance.

3.2.17 Family. One person or a group of two or more persons, living together and interrelated by bond or consanguinity, marriage, or legal adoption, occupying a dwelling unit as a single-family unit, with a single set of kitchen facilities.

3.2.18 Flood prone areas. The land that is usually flooded whenever a rise in the water level of a creek, stream, river, or other body of water is experienced. That land adjacent to a creek, stream, river, channel, canal, or other body of water that is designated as a floodplain or flood profile area by a governmental agency.

3.2.19 Group development. A development comprising two or more principal structures, whether in single, condominium, or diverse ownership built on a single lot, tract, or parcel of land and designed for occupancy by separate families, firms, businesses, or other enterprise. Such development generally contains parcels or tracts of land in common and such land is controlled and maintained through a property owner's association or similar group.

3.2.20 Governing authority. The board of commissioners of Effingham County.

3.2.21 Lot. Parcel of land shown on a recorded plat or on the official county zoning maps, or any piece of land described by a legally recorded deed.

3.2.22 Lot area. The total area of the lot including easements.

3.2.23 Lot, corner. Any lot situated at the junction of and abutting on two or more intersections or intercepting streets or public highways. If the angle or intersection of the direction lines of two highways is more than 135 degrees, the lot fronting on said intersection is not a corner lot.

3.2.24 Lot, double frontage. A lot having frontage and access on two or more public streets. A corner lot shall not be considered as having double frontage.

Simple

Family Subdivision. Any subdivision containing one to five lots fronting on an existing public or private street, not involving any new street, or road, or the extension of municipal facilities or the creation of any public improvements, and not adversely affecting the remainder of the parcel or adjoining property, and not in conflict with any provision or portion of the zoning ordinance or these regulations. No more than four lots divided from one original parcel under common ownership constitutes a family subdivision. The subdivision of property for immediate family members may be granted as a family subdivision by the Development Services Staff.

3.2.22-25 Lot, interior. Any lot which is not a corner lot that has frontage only on one street other than an alley.

3.2.23-26 Lot lines, front. In the case of a lot abutting upon only one street, the front lot line is the line separating such lot from such street. In the case of a corner lot, that part of the lot having the narrowest frontage on any street shall be considered the front lot line. In the case of any other lot, one such line shall be elected to be the front lot line for the purpose of this ordinance, provided it is so designated by the building plans which meet the approval of the building inspector.

3.2.24-27 Lot lines, rear. The rear lot line is that boundary which is opposite and most distant from the front lot line. In the case of a lot pointed at the rear, or any odd-shaped lot, the rear lot line shall be determined by the building inspector.

3.2.25-28 Lot lines, side. A side lot line is any lot boundary line not a front lot line or a rear lot line. A side lot line separating a lot from a street is an exterior side lot line. A side lot line separating a lot from another lot, or lots, is an interior side lot line.

3.2.26-29 Lot, reverse frontage. A lot having frontage on two or more public streets, the access of which is restricted to one street.

3.2.27-30 Major subdivision. All subdivisions not classified as minor subdivision, including but not limited to subdivisions of four or more lots, or any size subdivision requiring any new street or extension or improvement of the local government facilities or the creation of any public improvements.

3.2.28-31 Minor subdivision. Any subdivision containing not more than three lots fronting on an existing public or private street, not involving any new street or road, or the extension of municipal facilities or the creation of any public improvements, and not adversely affecting the remainder of the parcel or adjoining property, and not in conflict with any provision or portion of the zoning ordinance or these regulations. Two or more minor subdivisions divided from one original parcel under common ownership constitutes a major subdivision, ~~unless one year or more has passed since the recording of the final plat of the first subdivision. The subdivision of property for immediate family members may be granted as a minor subdivision upon approval by the board of commissioners.~~

3.2.29-32 Metes and bounds description. A method of property description whereby properties are described by means of their direction and distances from an easily identifiable location or point.

~~3.2.30 Reserved.~~

3.2.31-33 Planning board. A body of people appointed by the local governing authority whose responsibilities include the guidance of growth and development within Effingham County and interpretation of the various county regulatory ordinances.

3.2.32-34 Plat. A map showing the features of a proposed subdivision (lot split, metes and bounds description). This plat would show the entire tract, and the lot which is to be subdivided, the adjacent properties and owners, roads, or streets, and all necessary bearings and distances for the proposed split.

3.2.33-35 Plat, final. The map, plan, or record of a subdivision, and any accompanying materials, as described in article V.

3.2.34-36 Plat, preliminary. A map showing the salient features of a proposed subdivision, including topographical data, as defined in section 5.2 of these regulations submitted to the planning board for purposes of preliminary consideration.

~~Plan, sketch. A rough plan of a proposed subdivision or development as defined in section 5.1 of these regulations.~~

Commented [DRG1]: Moved to independent definition

Plat, master. A map showing the features of a proposed subdivision (lot split, metes and bounds description) of multiple phases if applicable.

3.2.35-37 *Principal building*. The building situated on, or to be placed nearest the front property line and the use of which conforms to the primary use permitted by the zoning classification of the district in which it is located.

3.2.36-38 *Private access road*. Any unpaved street otherwise constructed to county standards which is not dedicated to or accepted by the county and which is privately owned, operated and maintained. *in a minor subdivision.*

3.2.37-39 *Private street*. Any paved street constructed to county standards and which is not dedicated to or accepted by the county and which is privately owned, operated and maintained and whose use is restricted by signage or by a gate, barrier, or other device intended to exclude the general public, or where such street is identified as "private" on a recorded subdivision plat.

3.2.38-40 *Public use*. Use of any land, water, or buildings by a municipality, public body, or board, commission, or authority, county, state, or federal government, or any agency thereof for a public service or purpose.

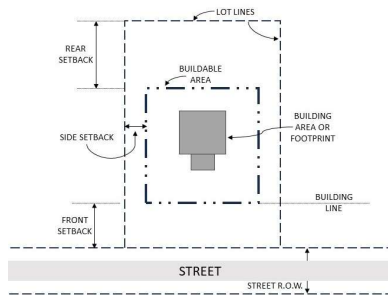
3.2.39-41 *Regulatory flood*. A flood which is representative of large floods known to have occurred generally in the area and reasonably characteristic of what can be expected to occur in a particular stream. The regulatory flood generally has a frequency of approximately 100 years determined from an analysis of floods on a particular stream and other streams in the same general region.

3.2.40-42 *Residential*. The term "residential" or "residence" is applied herein to lot, plot, parcel, tract, area, or piece of land and or any building used exclusively for family dwelling purposes or intended to be so used, including concomitant uses specified herein.

3.2.41-43 *Reserve strip*. A strip of land adjacent to a public street or similar right-of-way which has been reserved for the purpose of controlling access to the public way.

3.2.42-44 *Right-of-way line*. The outside boundaries of a highway right-of-way, whether such right-of-way be established by usage, dedication, or by the official right-of-way.

3.2.43-45 *Setback*. The minimum horizontal distance between the right-of-way line, rear, or side lines of the lot, and the front, rear, or side lines of the building. When two or more lots under one ownership are used, the exterior property line so grouped shall be used in determining offsets.



~~Preliminary Plat~~

~~3.2.46 *Sketch Plan, sketch*. A rough plan of a proposed subdivision or development as defined in section 5.1 of these regulations.~~

~~FOR REQUIREMENTS OF SKETCH PLAN: Preliminary Plat
The purpose of the sketch plan is to assist the subdivider prior to extensive site planning necessary for the preparation of the preliminary plan, and to enable him or her to become familiar with the regulations affecting the land to be subdivided.~~

3.2.44-47 *Site*. An area designated as a separate and distinct parcel of land on a legally recorded subdivision plat or in a legally recorded deed.

3.2.45-48 *Street*. A public right-of-way affording primary access to abutting property. For the purposes of these regulations, the term shall also mean avenue, boulevard, road, lane, and other public ways.

3.2.46-49 *Street, arterial*. A street of exceptional continuity that is intended to carry the greater portion of through traffic from one area of the county to another.

3.2.47-50 *Street, collector*. Those streets which are neither local streets nor arterial streets. Their location and design are such that they are: of exceptional continuity; serve as routes passing through residential areas; serve as means of moving traffic from local streets and feeding it into arterial streets.

3.2.48-51 *Street, cul-de-sac*. A short local street having but one end open for vehicular traffic, the opposite end being terminated with a permanent turnaround.

3.2.49-52 *Street, dead end*. A street not intersecting with other streets at both ends, and distinguished from a cul-de-sac by not being terminated by a vehicular turnaround.

3.2.50-53 *Street, local*. Streets which provide only access to adjacent properties and by nature of their layout do not serve vehicles passing through the area with neither origin nor destination within the area.

3.2.54-54 *Street, marginal access*. A minor service street which parallels and is immediately adjacent to an arterial street (frontage road).

3.2.52-55 *Street, width*. The shortest distance between the lines delineating the right-of-way of a street.

3.2.53-56 *Street plug*. A segment of land at the terminus or adjacent to an existing or proposed street, created for the intention of connecting an existing or proposed road with adjacent property. The width of a street plug shall be determined by the right-of-way of the existing or proposed road.

3.2.54-57 *Surveyor*. A person who determines or delineates the form, extent, position, distance, or shape of a tract of land by taking linear and angular measurements, and by applying the principles of geometry and trigonometry.

3.2.55-58 *Structure*. Anything constructed or erected, the use of which requires rigid location on the ground or attachment to something having a permanent location on the ground, provided, however, that utility poles, fences, and walls (other than building walls) shall not be considered to be structures.

3.2.56-59 *Subdivider*. Any person, firm, or corporation who divides ~~for sale, rent, or lease or develops~~ any land deemed to be a subdivision as herein defined.

3.2.57-60 *Subdivision*. Subdivision means all divisions of a tract or parcel of land, ~~regardless of zoning classification or land use~~, into two or more lots, building sites, or other divisions for the purpose, whether immediate or future, of sale, legacy, or building development, and includes all division of land involving a new street or a change in existing streets, and includes resubdivision and, where appropriate, also includes the process of subdividing of the land or area subdivided; provided, however, that the following exemption is included within this definition only for the purpose of requiring that the ~~planning board~~ board of commissioners be informed and have record of such subdivisions:

Exemption: The combination or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to the standards of the governing authority.

Plats of such exemption shall be received as information by the ~~planning official~~ zoning administrator, who shall indicate such fact on the plats.

Subdivision, Expedited. See Expedited subdivision.

Subdivision, Major. See Major subdivision.

Subdivision, Minor. See Minor subdivision.

Subdivision, Family. See Family subdivision.

3.2.58-61 *Use*. The purpose for which land or a building is arranged, designed, or intended, or for which either land or a building is or may be occupied or maintained.

3.2.59-62 *Waterfront*. Any site shall be considered as waterfront property provided any or all of its lot lines abut on or are contiguous to any body of water including creek, canal, river, or any other body of water natural or artificial, including marshland, not including a swimming pool, whether said lot line is front, rear, or side.

3.2.60-63 *Wetlands*. Those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. As generally indicated on U.S. Fish and Wildlife Service National Wetland Inventory maps as generalized wetlands, but as specifically delineated by the U.S. Army Corps of Engineers. Generalized wetlands cannot serve as a substitute for a delineation of wetland boundaries by the U.S. Army Corps of Engineers, as required by Section 404 of the Clean Water Act, as amended.

3.2.64-64 *Yard*. An open space on the same lot with a building lying between the building and nearest lot or street line.

3.2.62-65 *Yard, front*. That area of open space to the front of the platted lot, the area immediately adjacent to the street side of the lot. If streets bound on two sides of the lot, the narrower portion fronting on a street shall be declared the front. See Lot lines, front.

3.2.63-66 *Yard, rear*. That area of open space that is opposite the area delineated as the front. That area of greatest distance from the street. See Lot lines, rear.

3.2.64-67 *Yard, side*. That area of open space that is immediately adjacent to the side lot lines. See Lot lines, side.

3.2.65-68 *Zoning ordinance*. An officially adopted ordinance that regulates the manner, type, size, and/or use to which a piece of property may be placed. [See app. C to this volume]

(Ord. of 4-18-06)

ARTICLE IV. PROCEDURE FOR PLAT APPROVAL

4.1 General procedure.

4.1.1. *Classification of subdivisions*. Before any land is subdivided the owner of the property proposed to be subdivided, or the authorized agent, shall apply for and secure approval of the proposed subdivision in accordance with the following procedures. The procedure for review and approval of a subdivision plat consists of the following sequential steps:

- (a) *Major subdivision*.
 1. Sketch plan
 2. Preliminary plat~~n~~
 3. ~~Construction plans~~
 - 3.4. Final plat
- (b) *Minor subdivision*.
 1. ~~Required items~~
 2. Final plat

Review and approval of preliminary ~~plan-plat~~ for a major subdivision shall be completed prior to making any street improvement, installing any utilities or selling any lots. Final plat approval for a major or minor subdivision shall be completed prior to the sale of any lots in the proposed subdivision and subsequent to required improvements.

Time frames for action by the planning board or county commission on a sketch plan, preliminary ~~plan-plat~~ or final plat are based on the complete application of the required information for each stage. The professional staff of the planning and engineering department shall determine the completeness of an application as specified in these regulations and by the appropriate submittal forms as adopted by the county commission. Failure for the planning board or county commission to act on an incomplete application shall not constitute a violation of this or any other ordinance of the county.

(Ord. of 4-18-06; Ord. of 5-5-09)

4.2 Review procedure.

The following procedure shall be followed in the submission, review, and action upon all subdivision plats:

4.2.1 ~~Sketch plan review procedures for major subdivisions.~~

(a) *Pre-application meeting.* Before preparing the sketch plan for a subdivision, the applicant ~~is strongly encouraged to shall~~ schedule a meeting with the planning staff to discuss the procedure for approval and the requirements as to general layout of streets, required improvements, and similar matters. A subdivider must submit a sketch plan of the entire contiguous tract prior to the filing of a preliminary plan for all or a portion of the tract to be developed.

Included with the sketch plan should be a sketch map that shows the subdivision in relation to the surrounding area. The purpose of the sketch plan is to assist the subdivider prior to extensive site planning necessary for the preparation of the preliminary plan, and to enable him or her to become familiar with the regulations affecting the land to be subdivided.

(b) *Application procedure and requirements.* Prior to subdividing land and after meeting with the planning staff, application for approval of a sketch plan shall be submitted to the professional staff of the planning and engineering department ~~at least 19 days prior to the regularly scheduled meeting date of the planning board for review.~~ The application shall:

1. Be made on forms available at the planning and engineering office;
2. Include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
3. Be accompanied by ~~one copy of the sketch plan no larger than 11 inches x 17 inches and a digital submittal of the sketch plan exhibit in pdf form or ten copies if larger than 11 inches x 17 inches~~ as described in these regulations and complying in all respects with these regulations; and,
4. The application shall include an ~~email address, mailing address,~~ and telephone number of a local agent who shall be authorized to receive all notices required by these regulations.

(c) *Classification and approval procedure.* The ~~planning staff~~ shall determine whether the sketch plan constitutes a minor or major subdivision and notify the applicant of the classification within ~~19-5~~ business days from the date that the sketch plan is submitted to the planning staff. If a parcel has a ~~residential dwelling structure~~ currently on the property at the time of the submittal, then the planning staff may, in his or her discretion, exempt the developed lot from counting as a lot in the subdivision for the purpose of classification as a major or minor subdivision.

If the subdivision is a planned phased subdivision, a master plat must be submitted along with the new phase of development

← ADD TO PARAGRAP (b)

← CONSIDER ADDING THIS TO DEFINITION OF SKETCH PLAN AND REMOVE FROM HERE

Preliminary Plat

The ~~sketch~~ plan for a major subdivision shall then be placed on the next available regular meeting agenda of the planning board for formal approval, disapproval or conditional approval of the ~~sketch~~ plan. The planning board shall review the sketch plan and shall ~~recommend approval~~ approve, ~~denial~~ deny, or ~~approval~~ approve subject to modifications at the meeting at which it is presented. Pertinent comments and recommendations shall be recorded in the minutes of the planning board meeting. ~~The planning board shall certify its recommendation to the board of commissioners, who shall consider the recommendation of the planning board and vote on the proposed sketch plan.~~

1. Major subdivision ~~sketch plan~~

- a. Approval shall be granted only if the ~~sketch plan~~ complies with all applicable laws governing the subdivision of land in Effingham County. Subsequent to approval or conditional approval by the ~~board of commissioners~~ ~~planning commission~~, the planning staff shall issue a notice to proceed to the applicant. The notice to proceed shall include, as appropriate, recommended changes in the ~~sketch~~ plan to be incorporated into the preliminary ~~plan-plat~~ to assist the applicant in obtaining preliminary plan approval.
 - i. Upon ~~approval~~ ~~submittal~~, the sketch plan may be forwarded to the county engineer or designee, adjoining counties or municipalities, school board, or any other agency as deemed necessary. Such reviewers shall have ~~ten~~ ~~fourteen~~ ~~business days~~ to submit comments to the planning board.
- b. The applicant shall have one year from the date that the sketch plan is approved by the board of commissioners to submit a preliminary ~~plan-plat~~, after which time a new sketch plan must be submitted for approval.

MOVE TO PARAGRAPH a. →

4.2.2 Preliminary ~~plan-plat~~ procedures for major subdivisions.

(a) *Application procedure.* Application for preliminary approval of a subdivision plat shall be submitted to the planning and engineering department. The application shall not be accepted until sketch plan approval has been granted. The application shall:

- 1. be made on forms available at the planning and engineering office;
- 2. include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
- 3. The ~~preliminary plat~~ of the subdivision, ~~construction drawings, hydrology reports, water/sewer calculations, land use/curbing activity permit application~~ and any other pertinent information shall be submitted as required by the planning and engineering department, as defined by section 5.2 of these regulations ~~and the document "Effingham County Instructions for Subdivision Review."~~
- 4. Any preliminary ~~plan-plat~~ submitted to the planning and engineering department shall contain the ~~individual's~~ name, ~~email address~~, and ~~mailing address~~ of the subdivider (or ~~his~~ designee) to whom notice comments may be sent.

~~Additional copies of the plat and s~~Supplemental information may be requested by the professional staff. The ~~above mentioned copies~~ preliminary plat shall be distributed as required by section 5.2.4 of these regulations and additionally as deemed necessary by the planning and engineering department. The person or agency to which a copy of the preliminary ~~plan-plat~~ is directed shall indicate any desired changes or comments on the preliminary ~~plan-plat~~ and submit said changes or comments to the planning and engineering department prior to the formal approval of the preliminary ~~plan-plat~~

(b) *Approval procedure.* The preliminary ~~plan-plat~~ shall be reviewed ~~and approval~~ from the departments as specified in section 5.2.4 of these regulations. The planning and engineering department, or designee, shall act on the preliminary ~~plan-plat~~ within 90 days after formal submission, and, if recommending approval shall indicate in writing, stating the conditions of such approval, if any, or if recommending

2. Minor Subdivision Preliminary Plat

- 1. ~~Major subdivision sketch plan.~~
 - a. Approval shall be granted governing the subdivision ~~conditional approval~~ by staff shall issue a notice appropriate, recommend preliminary ~~plan-plat~~ to
 - i. Upon ~~approval~~ ~~engineer or~~ other agency to submit co
 - b. The applicant shall have board of commissioners plan must be submitted

MOVE TO PARAGRAPH a. →

3. Family Subdivision Preliminary Plat

a. Approval shall be granted governing the subdivision of land in Development Services Staff issue a

- a. Approval shall be granted governing the subdivision ~~conditional approval~~ staff shall issue a notice appropriate, recommend preliminary ~~plan-plat~~ to
 - i. Upon ~~approval~~ ~~engineer or~~ other agency to submit
- b. The applicant shall have board of commissioners plan must be submitted

MOVE TO PARAGRAPH a. →

disapproval, shall express in writing its disapproval and its reasons therefore. ~~Failure of the planning and engineering department, or designee, to act within 90 days after formal submission of the preliminary plan shall be deemed to constitute a recommendation of approval, and certificate to that effect shall be issued by said staff on demand; provided, however, that the subdivider may waive this requirement and consent in writing to the extension of such period.~~

Failure of a subdivider to ~~initiate any development~~submit construction plans within six months from the approval of the preliminary ~~plan-plat~~ will require resubmission of a preliminary plat to the planning and engineering department for approval unless an extension is requested by the subdivider and approved by the ~~county commission~~planning and engineering department.

Approval of a preliminary subdivision ~~plan-plat~~ shall not constitute approval of the final subdivision plat. Preliminary approval shall constitute approval of the proposed widths and alignments of streets and the dimensions and shapes of lots subject to the final approval of the public works director or other designee of the board of commissioners. Application for approval of the final (record) plat will be considered only after the requirements for final plat approval as specified herein have been fulfilled and after all other specified conditions have been met. Upon approval of the preliminary subdivision ~~plan-plat~~ by the professional staff, the subdivider may proceed to comply with the other requirements of these regulations, construction of the subdivision, and the preparation of the final subdivision plat. Construction shall follow the plans as submitted and approved by the ~~county commission~~planning and engineering department or their designee. A professional engineer licensed in the State of Georgia shall provide construction supervision.

4.2.3 ~~Required information for minor subdivisions~~Construction plan review procedures.

(a) Application procedure. Application for approval of construction plans shall be submitted to the planning and engineering department. ~~The application shall not be accepted until the sketch plan approval has been granted.~~ The application shall:

unless the proposed subdivision development is less than one acre of land disturbance.

Preliminary Plat

1. Be made on forms available at the planning and engineering office;
2. Include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
3. The preliminary plat of the subdivision, construction drawings, hydrology reports, water/sewer calculations, land disturbing activity permit application and any other pertinent information shall be submitted as required by the planning and engineering department, as defined by section 5.2 of these regulations.
4. Any construction plans submitted to the planning and engineering department shall contain the name, email address, and mailing address of the subdivider (or his designee) to whom notice comments may be sent.

SHOULD SAY 5.4

(b) Approval procedure. The construction plans shall be reviewed and approval from the departments as specified in section 5.3 of these regulations.

~~Failure of a subdivider to initiate any development within six months from the approval of the construction plans will require resubmission of a preliminary plat and construction plans to the planning and engineering department for approval unless an extension is requested by the subdivider and approved by the county commission.~~

~~Upon approval of construction plans by the professional staff, the subdivider may proceed to comply with the other requirements of these regulations, construction of the subdivision, and the preparation of the final subdivision plat. Construction shall follow the plans as submitted and approved by the county engineer or their designee. A professional engineer licensed in the State of Georgia shall provide construction supervision.~~

~~(a) Plat submittal procedure.~~

- ~~1. A plat by a land surveyor registered in the State of Georgia with the appropriate signature blocks for the zoning administrator and the health department, and a digital file geographically referenced to Georgia State Plane Coordinate System in a format as specified by the board of commissioners or their designee, as further described on attachments to the final plat checklist and submittal form;~~
- ~~2. Include all contiguous holdings by the owner with an indication of the portion proposed to be subdivided;~~
- ~~3. Show all necessary easements; and~~
- ~~4. The application shall include the information specified in section 5.3 of these regulations.~~

4.2.4 Final plat review procedures.

(a) Application procedure.

- and minor five weeks before the requested board of commissioners meeting date
- (i) Application for final approval of a major subdivision plat shall be submitted to the planning and engineering department. The application shall:
1. Be made on forms available at the planning and engineering office;
 2. Include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
 3. After completion of the ~~final drawings~~ required improvements of all or part of the area as shown on the approved preliminary ~~plan~~ plat, the subdivider shall submit to the planning and engineering staff documents as required by the planning and engineering department, as defined by the document "Effingham County Final Plat Checklist and Submittal Form" prepared in accordance with the provisions of these regulations along with the required certificates executed by the appropriate officials;
 4. Comply in all respects with the sketch plan and preliminary ~~plat~~ ra, as approved;
 5. Be accompanied by all formal irrevocable offers of dedication to the public, if required, of all streets, utilities, parks, easements, and other government uses, in a form approved by the county attorney;
 6. Be accompanied by a maintenance bond, letter of credit, escrow account, or certified check, which is available to the county to cover any necessary repair of streets, utilities, parks, easements, etc. The maintenance security shall be for a minimum of ten percent of the total construction cost of such improvements. The county engineer may require a higher percentage (or an additional amount) when circumstances warrant, subject to the approval of the board of commissioners.

All required improvements must be completed before the approval of the final plat. The maintenance bond, letter of credit (LOC), escrow account, or certified check will be held by the county for a period of not less than 12 months after final plat approval to assure the maintenance of the subdivision development. At the end of the 12 months, the developer shall request an inspection, and if no faults or failures have developed, the board of commissioners shall release the bond, LOC, escrow, or check. Maintenance bonds, LOCs, escrows, or checks shall remain in force until released by the board of commissioners after due inspection of said improvements and shall not automatically expire at the end of 12 months from the date of final plat approval.

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Where faults or failures develop and the subdivider is willing to make repairs at his cost, the county may allow him to do so. If the subdivider is not willing, the county may draw on any maintenance security given by the subdivider to ensure the maintenance of said improvements. The subdivider shall reimburse the county for all costs incurred by the county in maintaining said improvements, plus 100 percent of such costs as an administrative expense. In the event the amount of the letter of credit or other security is not sufficient to cover the total amount due the county, the subdivider shall immediately pay the balance due to the county.

7. ~~Be accompanied by the subdivision improvement agreement and security, if required, in a form satisfactory to the county attorney; and~~

8. Be accompanied by the water and sewer agreement, if ~~required~~applicable, in a form satisfactory to the county attorney.

8. The subdivider shall provide ~~one a digital complete~~ set of construction plans as record drawings (as-built) ~~on Mylar film, three sets on paper, and a digital copy~~ geographically referenced to Georgia State Plane Coordinate System in a format as specified by the board of commissioners or their designee, as further described on the final plat checklist and submittal form and attachments thereto. Each sheet of the construction record drawings shall bear the stamp and signature of the professional engineer licensed in the State of Georgia who shall certify that the project has been constructed in accordance with the approved drawings. Inspection of the subdivision development shall be performed by the staff of the planning and engineering department, or designee, and all improvements required by this ordinance must be finished before the final plat application is deemed complete. ~~Additional copies of the final plat and s~~Supplemental information may be requested.

The ~~above-mentioned copies~~final plat shall be distributed as required by this ordinance and as deemed necessary by the planning and engineering staff. The person or agency to which a copy of the final plat is directed shall indicate any desired changes or comments, or its approval on the plat and shall submit it to the planning and engineering staff.

(ii) Application for final approval of a minor subdivision plat shall be submitted to the planning and engineering department. The application shall include the information specified in section 5.3.4 of these regulations.

(b) *Approval procedure.*

(i) For a major subdivision, the final plat shall be placed on the agenda of the next meeting of the county commission once the application is deemed complete and in compliance with this ordinance by the planning and engineering staff, and following review and approval from the departments as specified in section 5.2.4 of these regulations. ~~The applicant may petition to have an item placed on the agenda of the next meeting of the county commission prior to such approvals by submitting a written request to the planning and engineering department, specifying the reason for the request. Such requests shall be heard by the county commission and added to the county commission agenda upon unanimous approval. The board of commissioners shall act on the final plat within 60 days after formal submission the applicant is deemed complete and in compliance with this ordinance. Failure to act within that time period shall be deemed to constitute final approval, and a certificate to that effect shall be issued upon demand; provided, however, that the subdivider may waive this requirement and consent in writing to the extension of such period.~~

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(Supp. No. 27)

Upon the approval of the final plat by the board of commissioners, the ~~original Mylar signed copy~~ shall be stamped with the appropriate certificate of the board of commissioners. ~~At least three prints shall then be made of the original, two to be a digital copy shall be~~ kept on file with the planning and engineering department. ~~The final plat and one to accompany the original which~~ shall be recorded in the office of the clerk of the Superior Court of Effingham County. Approval of the final plat shall be deemed to constitute or affect an acceptance by the county of the dedication of any street or other ground shown upon the plat that is intended to become public domain.

In the event a final plat is disapproved, the subdivider shall be notified in writing, by certified mail, of the grounds for such disapproval. In no case shall a final plat be disapproved that:

- (a) Meets the requirements of a final plat as set forth in these regulations;
- (b) Conforms to an approved preliminary plat~~n~~; and
- (c) Has all the required improvements installed and approved.

~~A subdivider who fails to initiate any development associated with the subdivision within 18 months from the approval of the preliminary plan shall be required to resubmit the preliminary plan to the planning and engineering department for approval. Any additional requirements placed upon the plan that were not placed upon the plan when it was first submitted shall be implemented in the final plan. All applicable fees shall be payable upon resubmission of the plat.~~

~~All required improvements must be completed before the approval of the final plat. The maintenance bond, letter of credit (LOC), escrow account, or certified check will be held by the county for a period of not less than 12 months after final plat approval to assure the maintenance of the subdivision development. At the end of the 12 months, the developer shall request an inspection, and if no faults or failures have developed, the board of commissioners shall release the bond, LOC, escrow, or check. Maintenance bonds, LOCs, escrows, or checks shall remain in force until released by the board of commissioners after due inspection of said improvements and shall not automatically expire at the end of 12 months from the date of final plat approval.~~

~~Where faults or failures develop and the subdivider is willing to make repairs at his cost, the county may allow him to do so. If the subdivider is not willing, the county may draw on any maintenance security given by the subdivider to ensure the maintenance of said improvements. The subdivider shall reimburse the county for all costs incurred by the county in maintaining said improvements, plus 100 percent of such costs as an administrative expense. In the event the amount of the letter of credit or other security is not sufficient to cover the total amount due the county, the subdivider shall immediately pay the balance due to the county.~~

- (ii) For a minor subdivision, the final plat may be approved by the zoning administrator once the application is deemed complete by the planning and engineering staff, and following review and approval from the departments as specified in section 5.34.1 of these regulations. Upon review of a plat that complies with all of the requirements of the minor subdivision regulations including but not limited to zoning district, lot size, access, and frontage requirements, the ~~original Mylar final plat~~ shall be signed by the zoning administrator. ~~At least three prints shall then be made of the original, two to be a digital copy shall be~~ kept on file with the planning and engineering department. ~~The final plat and one to accompany the original which~~ shall be recorded in the office of the clerk of the Superior Court of Effingham County.

The zoning administrator shall act on the plat within 30 days after formal submission. If approved, the plat shall be signed in the appropriate signature block. If recommending disapproval, an explanation in writing shall be attached to the plat. ~~Failure of the zoning~~

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~~administrator to act within 30 days after formal submission of the required information shall be deemed to constitute approval; provided, however, that the subdivider may waive this requirement and consent in writing to the extension of such period.~~

(Ord. of 4-18-06; Ord. of 5-5-09)

4.3 Reserved.

Editor's note(s)—Section 4.3, pertaining to sketch plans and preliminary plats not required, was deleted in its entirety by an ordinance adopted July 1, 1997.

~~4.4 Federal Housing Administration approval.~~

~~In the event the subdivider plans to secure approval of his subdivision by the Federal Housing Administration, it is suggested that such approval be secured after submission and approval of a preliminary plan by the county commission.~~

(Ord. of 4-18-06)

4.5 Approval of subdivision in flood prone area.

No portion of a subdivision shall be approved which is subject to inundation by a flood of 100 years frequency or less, which fails to conform to [Chapter 34, Flood Damage Prevention of the Effingham County Code of Ordinances](#) and the following restrictions:

4.5.1 Standards for flood prone area uses. All subdivisions must be designed to minimize flood damage; all public utilities and facilities, such as sewer, gas, electrical, and water systems shall be located, elevated, and constructed to minimize or eliminate flood damage; adequate drainage must be provided to reduce exposure to flood hazards; water supply systems and/or sanitary sewage systems must be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into the floodwaters; on-site waste disposal systems must be located so as to avoid impairment of water supply systems and/or sanitary sewage systems or contamination from them during flooding. The following additional standards shall also apply to flood prone areas:

4.5.1.1 Fill.

- (1) Any fill proposed to be deposited in the floodway must be shown to have some beneficial purpose and the amount thereof not greater than is necessary to achieve that purpose, as demonstrated by a plan submitted by the owner showing the uses to which the filled land will be put and the final dimensions of the proposed fill or other materials.
- (2) Such fill or other materials shall be protected against erosion by rip-rap, vegetative cover, or bulk-heading.
- (3) No fill is allowed in marshlands.
- (4) No fill is allowed in wetlands without the necessary 404 permit(s) from the U.S. Army Corps of Engineers.

4.5.1.2 Structures (temporary or permanent).

- (1) All structures shall be designed consistent with all federal flood insurance standards.
- (2) Structures shall have low flood damage potential.

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- (3) The structure or structures, if permitted, shall be constructed and placed on the building site so as to offer the minimum obstruction to the flow of floodwaters.
 - (a) Whenever possible, structures shall be constructed with the longitudinal axis parallel to the direction of flood flow; and
 - (b) So far as practicable, structures shall be placed approximately on the same flood flow lines as those adjoining structures.
 - (4) Structures shall be firmly anchored to prevent flotation which may result in damage to other structures and/or restriction of bridge openings and other narrow sections of the stream or river;
 - (5) Service facilities such as electrical and heating equipment shall be constructed at or above the regulatory flood protection elevation for the particular area or shall be flood-proofed.

4.5.1.3 Storage of material and equipment.

- (1) The storage or processing of materials that are, in time of flooding buoyant, flammable, explosive, or could be injurious to human, animal, or plant life is prohibited.
- (2) Storage of other material or equipment may be allowed if not subject to major damage by floods and if firmly anchored to prevent flotation or readily removable from the area within the time available after flood warning.

(Ord. of 4-18-06)

4.6 Phased developments.

4.6.1 An applicant may submit a general master plan of a phased development for review and comment from the planning board pertaining to general layout, number of lots, etc. Such application may serve as the sketch plan for the development if said submittal conforms to the requirements of a sketch plan as defined by these regulations.

4.6.2 Phased preliminary ~~plan~~plat. The preliminary ~~plan~~plat may be phased upon meeting the following conditions:

- (a) Fifty percent of the value of the recreational amenities shall be provided in the first phase and all recreational amenities shall be provided when two-thirds of the units are finished.
- (b) Master plans for the entire development for drainage, water, and sewer shall be submitted for review and approval prior to or concurrent with the approval of the preliminary ~~plans~~plat for the first phase of the development. Drainage plans shall be based on anticipated post-development conditions and shall be designed in accordance with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
- (c) The drainage structures for the entire development shall be in place prior to the signing of the final plat for the first phase. This requirement may be waived at the discretion of the county engineer or other designee if the drainage for subsequent phases is not linked or otherwise reliant on the drainage structure(s) of earlier phases.

4.6.3 Phased final plat. The final plat may be submitted in phases as construction is completed and all requirements are met.

(Ord. of 4-18-06)

ARTICLE V. PLAN AND PLAT REQUIREMENTS

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Preliminary Plat Checklist

5.1 Sketch plan.

An applicant must submit a sketch plan of the entire contiguous tract prior to the filing of a preliminary plat of the portion to be developed. If a sketch plan is not presented for the entire property, the property directly adjacent to the contiguous tract and under the same ownership not included in the sketch plan may not be subdivided for 24 months following the approval of the final plat of the original contiguous property.

The purpose of a sketch plan is to provide both the applicant and the county an opportunity to review the proposed development before significant financial resources have been invested. Therefore, the sketch plan does not require the certification of an engineer, surveyor, or other professional. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed for the sketch plan.

If an applicant chooses to utilize professional resources (engineer, surveyor, etc.) in preparation of the sketch plan, this shall in no way obligate the county to approve such plans based on the expenditure of time or resources premature to sketch plan approval.

5.1.1 Scale. The sketch plan shall be drawn at a scale of not less than 100 feet to one inch.

5.1.2 Vicinity map. The sketch plan shall include a vicinity map at a scale of approximately one inch equals one mile showing the relationship of the proposed subdivision to surrounding development.

5.1.3 Other requirements. The sketch plan shall show:

- (1) Proposed name of subdivision.
- (2) Name, email address, mailing address, and telephone number of petitioner and architect, surveyor, engineer, or designer.
- (3) Location of natural and/or manmade water bodies, if present.
- (4) Location of jurisdictional wetlands, if present.
- (5) If septic systems are to be used for wastewater treatment then a soil survey is required.
- (6) Extent of 100-year flood zone, if present.
- (7) Date of preparation.
- (8) Total acreage in the tract to be subdivided.
- (9) Existing and proposed uses of land throughout the subdivision.
- (10) Other existing features, including buildings, easements, utilities, etc.
- (11) Approximate topography.
- (12) Approximate location and width of all streets, lots, detention structures, and other permanent features, excluding utilities.
- (13) Zoning classification, owners name, and existing uses of adjacent property.
- (14) Any additional information as specified by the Effingham County Sketch Plan Review Checklist, as adopted by the board of commissioners.

5.1.4 Subdivision of part of property. The subdivider shall submit a sketch plan of his the entire tract even though his if present plans call for the actual development of only a part portion of the property.

(Ord. of 4-18-06)

5.2 Preliminary ~~plan-plat~~ for major subdivisions.

Duplicate for Minor and family. Note to remove Traffic Impact Analysis and Environmental Assessment

The preliminary ~~plan-plat~~ shall be drawn to a scale of not less than one inch equals 100 feet, meet the minimum standards of design set forth in these regulations, and shall include the following information and any additional information as specified by the "Effingham County Preliminary Plan and Subdivision ~~Plan~~ Review Checklists," ~~as adopted by the board of commissioners:~~

5.2.1 General conditions.

- (1) Full name of subdivision.
- (2) Name, address, and telephone number of petitioner and architect, surveyor, engineer, and designer.
- (3) All names and addresses of all property owners of the site.
- (4) All names and addresses of all deed record owners of the land adjacent to the site.
- (5) Graphic scale, north point, and date. The north point shall be identified as magnetic, true, or grid north.
- (6) Vicinity map at a scale of not less than ~~one inch~~ equals ~~one mile~~ showing the relationship of the subdivision to the surrounding area.
- (7) Acreage to be subdivided.
- (8) Proper identification of the boundaries of the tract to be subdivided with all bearings and distances indicated. The boundary survey shall be to such a degree of accuracy that the error of closure is not greater than 1:7500.

(9) Traffic Impact Analysis for major subdivision only.

(10) Environmental Assessment for major subdivisions only.

5.2.2 Existing conditions.

- (1) ~~Topography by contours at vertical intervals of one foot and a certificate from an authorized engineer stating that the drainage from the property is adequate and will not adversely affect adjacent property owners.~~
- (2) Zoning district classification of land to be subdivided and adjoining land.
- (3) In case of resubdivision, a copy of the existing plat with proposed resubdivisions superimposed thereon.
- (4) Location of natural features such as streams, lakes, swamps, wetlands, and land subject to flood based on a 100-year flood frequency on the property to be subdivided. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed. Determination of the presence or absence of natural features shall be made by a professional qualified to delineate wetlands. ~~Subdivisions of three lots or less may follow the procedure for minor subdivisions as determined by section 5.3(2) of these regulations.~~
 - a. Wetlands delineation shall be conducted and signed by a professional qualified to conduct such delineation. If the applicant is in the process of jurisdictional determination from the U.S. Army Corps of Engineers at the time of the plan submittal, all wetlands shall be indicated on the plan until such time as the Corps determines such wetlands are non-jurisdictional.
 - b. If no wetlands exist on the property, such statement shall be indicated on the plan and signed by a professional qualified to make such determination.
- (5) Location of existing adjoining property lines and existing buildings on the property to be subdivided.
- (6) Location and right-of-way of streets, roads, railroads, and utility lines either on or adjacent to the property to be subdivided. Specify whether utility lines are in easements or right-of-way and show location of poles or towers.

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- (7) Size and location of existing sewers, water mains, drains, culverts, or other underground facilities within the street or within the right-of-way of streets or roads adjoining the tract. ~~Grades and invert elevations of sewers shall be shown.~~
- (8) The acreage of each drainage area affecting the proposed subdivision.
- (9) All elevations shall refer to ~~mean sea level datum (if available) where public water and/or public sewers are to be installed.~~ NAVD88
- (10) Location of city limits lines and county lines, if applicable.

5.2.3 Proposed conditions.

- (1) Layout of streets, roads, alleys, and public crosswalks, with widths, proposed road names, or designations, grades, and cross-sections. Road name approval is subject to GIS Department review prior to final plat.
- (2) ~~Profile of proposed streets showing natural and finished grades. At least one permanent survey reference point (Benchmark) established per plan or plat which is referenced to any nearby U.S. Coast and Geodetic Survey station, U.S. Geological Survey marker, Georgia Coordinated Grid System marker, paved street intersection or other reliable and permanent designation. Subdivisions require a minimum of 2 benchmarks located on opposite corners of the property being subdivided. Subdivisions with more than 15 lots shall provide one additional benchmark for every additional 100 lots or fraction thereof.~~
- (3) Detailed layout of all lots, including building setback lines, required buffers, scaled dimensions on lots, lot and block numbers, and utility easements with width, and use.
- (4) ~~Construction drawings of sanitary sewers (if applicable) with grade, pipe size, location of manholes, points of discharge, soil map, and wells as specified by the public works department or other designee of the board of commissioners. The soil map shall be submitted as part of the construction drawings and shall bear the seal and signature of the soil scientist who prepared the report.~~
- (5) ~~Construction drawings and hydraulic calculations of proposed storm drainage system including storm sewer pipe, inlets, catch basins, etc. Storm sewer shall be sized in accordance with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.~~
- (6) ~~Plans of all drainage provisions, retaining walls, cribbage, planting, anti-erosion devices, or other protective devices to be constructed together with a map showing the drainage area of land tributary to the site and estimated runoff of the area served by any drains.~~
- (7) ~~Construction drawings of water supply system with pipe sizes and location of hydrants and valves.~~
- (85) Designation of all land (if any) to be reserved or dedicated for public use. In mixed use or residential development, provide designation for open space, and pedestrian and amenity areas.
- (96) Designation of proposed use of all lots ~~to be used for other than single-family residential (if any).~~
- (107) ~~Proposed major contour changes in areas where substantial cut and/or fill is to be done.~~ Why have proposed without exiting?
- (11) ~~A timing schedule indicating the anticipated starting and completion dates of the development and the time of exposure of each area prior to the completion of effective erosion and sediment control measures.~~
- (128) Total number of lots, total acreage, and total length of new streets.
- (139) Any additional information as specified by the Effingham County Sketch Plan Preliminary Plat Review Checklist, as adopted by the board of commissioners.

SIZE AND LOCATION OF PROPOSED SEWER, WATER MAINS, FIRE HYDRANT, STORMDRAIN PIPES, CULVERTS, AND OTHER UNDERGROUND UTILITIES

5.2.4 Review and approval. The preliminary plan plat shall be reviewed and approved by the professional staff of the planning board only after review and approval by the following:

- (a) The health department and/or the Georgia Environmental Protection Division shall review the water supply and sewage disposal facilities to be provided on all preliminary plans. In addition, the health department shall make determinations in all matters concerning the public health, as specified herein. Such determinations and recommendations shall be forwarded to the planning board in writing.
- (b) The public works official or other designee of the board of commissioners shall review the preliminary plan plat for conformity of its proposed streets with adopted design standards and existing and proposed public street improvements. The GIS department shall review proposed street names for compliance with public safety requirements, and addressing ordinance.
- ~~(c) The public works official, county engineer or other designee of the board of commissioners shall review all construction plans for conformance with county standards, regulations, policies, and good engineering practices. Review shall include: paving, soils, water systems, wastewater systems, drainage systems, stormwater management systems, sidewalks, street lighting, buffers, landscaping, subdivision entrances and curb cuts, neighborhood grading and drainage plans, design considerations, hydraulic design, and all other reports and certifications as required for a complete submission.~~
- ~~(d) The coastal soil and water conservation district shall review the preliminary plan and make comments and determinations regarding slopes and soil erosion, drainage and water runoff, floodplain areas, and other related areas. The conservationist shall forward in writing to the planning board comments and/or recommendations and approval or disapproval.~~
- ~~(e) If the project requires a wetlands permit or jurisdictional determination from the U.S. Army Corps of Engineers, the subdivider shall provide documentation of such permit or determination. If the permit application is still pending from the Corps of Engineers, a copy of the permit application shall accompany the preliminary plan application.~~

(Ord. of 4-18-06)

5.3

5.4 Construction plans for major subdivisions.

The construction plans shall be drawn to a scale of not less than one-inch equals 100 feet, meet the minimum standards of design set forth in these regulations, and shall include the following information and any additional information as specified by the "Effingham County Construction Plan Checklist":

5.3

5.4.1 General conditions.

- (1) Full name of subdivision.
- (2) Name, address, and telephone number of petitioner and architect, surveyor, engineer, and designer.
- (3) All names and addresses of all property owners of the site.
- (4) All names and addresses of all deed record owners of the land adjacent to the site.
- (5) Graphic scale, north point, and date. The north point shall be identified as magnetic, true, or grid north.
- (6) Vicinity map at a scale of not less than one inch equals 1000 feet showing the relationship of the subdivision to the surrounding area.
- (7) Acreage to be subdivided.
- (8) Proper identification of the boundaries of the tract to be subdivided with all bearings and distances indicated. The boundary survey shall be to such a degree of accuracy that the error of closure is not greater than 1:7500.

5.3

5.4.2 Existing conditions.

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- (1) Topography by contours at vertical intervals of one foot and a certificate from an authorized engineer stating that the drainage from the property is adequate and will not adversely affect adjacent property owners. If all or part of the area does not display a 1.0 linear feet vertical variation, "spot elevations" shall be shown on a 50.0 by 50.0 linear feet (2,500 square feet) scaled grid, when the total surveyed area is less than 1.0 acre, or on a 100.0 by 100.0 linear feet (10,000 square feet) scaled grid when the total surveyed area is more than 1.0 acre.
- (2) Zoning district classification of land to be subdivided and adjoining land.
- (3) In case of resubdivision, a copy of the existing plat with proposed resubdivisions superimposed thereon.
- (4) Location of natural features such as streams, lakes, swamps, wetlands, and land subject to flood based on a 100-year flood frequency on the property to be subdivided. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed. Determination of the presence or absence of natural features shall be made by a professional qualified to delineate wetlands. Subdivisions of three lots or less may follow the procedure for minor subdivisions as determined by section 5.3(2) of these regulations.
 - a. Wetlands delineation shall be conducted and signed by a professional qualified to conduct such delineation. If the applicant is in the process of jurisdictional determination from the U.S. Army Corps of Engineers at the time of the plan submittal, all wetlands shall be indicated on the plan until such time as the Corps determines such wetlands are non-jurisdictional.
 - b. If no wetlands exist on the property, such statement shall be indicated on the plan and signed by a professional qualified to make such determination.
- (5) Location of existing adjoining property lines and existing buildings on the property to be subdivided.
- (6) Location and right-of-way of streets, roads, railroads, and utility lines either on or adjacent to the property to be subdivided. Specify whether utility lines are in easements or right-of-way and show location of poles or towers.
- (7) Size and location of existing sewers, water mains, drains, culverts, or other underground facilities within the street or within the right-of-way of streets or roads adjoining the tract. Grades and invert elevations of sewers shall be shown.
- (8) The acreage of each drainage area affecting the proposed subdivision.
- (9) All elevations shall refer to mean sea level datum (if available) where public water and/or public sewers are to be installed.
- (10) Location of city limits lines and county lines, if applicable.

5.3 5.4.3 Proposed conditions.

- (1) Layout of streets, roads, alleys, and public crosswalks, with widths, proposed road names, or designations, grades, and cross-sections. If grading occurs within the limits of the 100-year floodplain, cut and fill calculations shall be provided. If the result of the calculation is a net-fill, a No-Rise Certification shall be submitted for review.
- (2) Profile of proposed streets showing natural and finished grades.
- (3) Detailed layout of all lots, including building setback lines, scaled dimensions on lots, lot and block numbers, and utility easements with width, and use.
- (4) Construction drawings of sanitary sewers (if applicable) with grade, pipe size, location of manholes, points of discharge, soil map, and wells as specified by the public works department or other designee of the board of commissioners. The soil map shall be submitted as part of the construction drawings

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and shall bear the seal and signature of the soil scientist who prepared the report. All proposed lift stations shall be accompanied by an engineering report as specified by the county engineer.

- (5) Construction drawings and hydraulic calculations of proposed storm drainage system including storm sewer pipe, inlets, catch basins, etc. Storm sewer shall be sized in accordance with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
- (6) Plans of all drainage provisions, retaining walls, cribbage, planting, anti-erosion devices, or other protective devices to be constructed together with a map showing the drainage area of land tributary to the site and estimated runoff of the area served by any drains.
- (7) Construction drawings of water supply system with pipe sizes and location of hydrants and valves and water main profiles.
- (8) All projects shall provide an engineering report including Needed Fire Flow, Expected Domestic Demand, and the Results of a Fire Hydrant Flow Test. If proposing a new Water Main, Engineering Report shall include a model of the proposed system, demonstrating that Fire Flow and Domestic Demand can be achieved simultaneously at the most remote location in the system.
- (9) Designation of all land (if any) to be reserved or dedicated for public use.
- (10) Designation of proposed use of all lots to be used for other than single-family residential (if any).
- (11) Proposed major contour changes in areas where substantial cut and/or fill is to be done.
- (12) A timing schedule indicating the anticipated starting and completion dates of the development and the time of exposure of each area prior to the completion of effective erosion and sediment control measures.
- (13) Total number of lots, total acreage, and total length of new streets. Should the density change more than ten percent, the preliminary plat will be required to be reapproved by the Board of Commissioners.
- (14) Any additional information as specified by the Effingham County Construction Plan Review Checklist.

5.3 CONSTRUCTION PLANS

5.4.4 Review and approval. The preliminary plan shall be reviewed and approved by the professional staff of the planning board only after review and approval by the following:
development services

- (a) The health department and/or the Georgia Environmental Protection Division shall review the water supply and sewage disposal facilities to be provided on all preliminary plans. In addition, the health department shall make determinations in all matters concerning the public health, as specified herein. Such determinations and recommendations shall be forwarded to the planning board in writing.
- (b) The ~~public works official~~ county engineer or other designee of the board of commissioners shall review the ~~preliminary~~ construction plan for conformity of its proposed streets with adopted design standards and existing and proposed public street improvements.
- (c) The public works official, county engineer or other designee of the board of commissioners shall review all construction plans for conformance with county standards, regulations, policies, and good engineering practices. Review shall include: paving, soils, water systems, wastewater systems, drainage systems, stormwater management systems, sidewalks, street lighting, buffers, landscaping, subdivision entrances and curb cuts, neighborhood grading and drainage plans, design considerations, hydraulic design, and all other reports and certifications as required for a complete submission.
- (d) The coastal soil and water conservation district shall review the preliminary plan and make comments and determinations regarding slopes and soil erosion, drainage and water runoff, floodplain areas, and other related areas. The conservationist shall forward in writing to the planning board comments and/or recommendations and approval or disapproval.
- (e) If the project requires a wetlands permit or jurisdictional determination from the U.S. Army Corps of Engineers, the subdivider shall provide documentation of such permit or determination. If the permit

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~~application is still pending from the Corps of Engineers, a copy of the permit application shall accompany the preliminary plan application.~~

5.4

5.3-5 Required information for minor subdivision.

Required information ~~for minor subdivisions~~ shall be submitted at a scale of not less than one inch equals 100 feet, meet the minimum standards of design set forth in these regulations, and shall include the following information and any additional information as specified by the "Effingham County Minor Subdivision Plan Review Checklist", ~~as adopted by the board of commissioners:~~

- (1) Topography by contours at vertical intervals of one foot and a certificate from an authorized engineer stating that the drainage from the property is adequate and will not adversely affect adjacent property owners.
- (2) Location of natural features such as streams, lakes, swamps, wetlands, and land subject to flood based on a 100-year flood frequency on the property to be subdivided. Determination of the presence or absence of natural features shall be made by a qualified professional. Delineation of wetlands is not required for a minor subdivision if the National Wetlands Inventory (NWI) map does not indicate generalized wetlands are present in the developable area of the property. The county health department shall determine the presence or absence of generalized wetlands in the developable area of the property.
 - a. Wetlands delineation shall be conducted and signed by a professional qualified to conduct such delineation. If the applicant is in the process of jurisdictional determination from the U.S. Army Corps of Engineers at the time of the plan submittal, all wetlands shall be indicated on the plan until such time as the Corps determines such wetlands are non-jurisdictional.
 - b. If no wetlands exist on the property, such statement shall be indicated on the plan and signed by a professional qualified to make such determination.

~~Expedited subdivisions may be submitted as a final plat in conformance with Section 5.6.~~

5.35.1 *Review and approval.* The required information shall be reviewed and approved by the planning staff only after review and approval by the following:

- (a) The ~~public works official~~, county engineer or other designee of the board of commissioners shall review all plans for conformance with county standards, regulations, policies, and good engineering practices. Review shall include: drainage systems, stormwater management systems, curb cuts, neighborhood grading and drainage plans, design considerations, hydraulic design, and all other reports and certifications as required for a complete submission.
- (b) The ~~eastal-Ogeechee River~~ soil and water conservation district shall review land disturbing activity permit application and make comments and determinations regarding slopes and soil erosion, drainage and water runoff, floodplain areas, and other related areas. The conservationist shall forward in writing to the planning director comments and/or recommendations and approval or disapproval.
- (c) If the project requires a wetlands permit or jurisdictional determination from the U.S. Army Corps of Engineers, the subdivider shall provide documentation of such permit or determination. If the permit application is still pending from the Corps of Engineers, a copy of the permit application shall accompany the preliminary plan application.

5.5 Add requirements for Family subdivision

5.4-6 Final plat.

If the final plat is drawn in two or more sections, each section shall be accompanied by a key map showing the location of the several sections. The final plat shall ~~be in compliance with the Georgia Plat Act and~~ contain the

Chapter 180-6/7/9/10 from the Rules and Regulations of the State of Georgia

following specific information and any additional information as specified by the "Effingham County Final Plat Review Checklist," ~~as adopted by the board of commissioners:~~

- (1) Name of owner of record.
- (2) Name of subdivision, date, north arrow, and graphic scale.
- (3) Name, registration number, and seal of registered surveyor or civil engineer.
- (4) Name of county or counties in which subdivision is located and location map.
- (5) Sufficient data to determine readily and reproduce accurately on the ground the location, bearing, and length of every street and alley line, lot line, easement, boundary line, and building line whether curved or straight. This shall include the radius, point of tangency, and other data for curved property lines and curved streets, to an appropriate accuracy and in conformance with good surveying practice.
- (6) Names of owners of record of all adjoining land and all property boundaries, water courses, streets, easements, utilities, and other such improvements, which cross or form any boundary line of the tract being subdivided.
- (7) Exact boundaries and original property lines within the tract of land being subdivided shown with bearings and distances.
- (8) The magnetic declination from magnetic north to true north for the date of the survey.
- (9) Street and alley names.
- (10) Location, widths, and purposes of rights-of-way or easements.
- (11) Accurate description of the location of all monuments and markers.

~~(12) The final plat must conform to the requirements of the Georgia Plat Act.~~

~~(1312)~~ The following signed certificate from the design professional engineer:

"I hereby certify that the streets, drainage system, sewer system, and water system in the Subdivision known as _____ shown on the Plat dated _____ prepared by _____ have (has) been installed in accordance with the preliminary plan (Construction Drawings) approved (Date)."

~~(1413)~~ The following signed certificates shall appear on the final plat which is submitted to the county commission by the subdivider.

(a) *Certificate of approval for recording.* (To be placed on an original of the approved final plat and returned to the subdivider for recording.)

The subdivision plat known as _____ has been found to comply with the Effingham County Subdivision Regulations and was approved by the Effingham County Board of Commissioners for recording in the office of the Clerk of Superior Court of Effingham County, Georgia (date), _____ Chairman of Effingham County Board of Commissioners, witness _____ Clerk of Effingham County Board of Commissioners.

(b) *Certificate of accuracy.*

I hereby certify that this Plat is a true, correct, and accurate survey as required by Effingham County Subdivision Regulations; and was prepared from an actual survey of the property made under my supervision, and that monuments shown have been located and placed to the specifications set forth in said regulations.

(c) *Certificate of ownership and dedication—Individuals.*

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It is hereby certify that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby dedicate all streets, alleys, walks, parks, and other sites to public or private use as noted.

(d) *Certificate of ownership and dedication—Corporation.*

It is hereby certify that a corporation duly organized and existing under the laws of the State of Georgia by, (principles authorized to sign the certificate) is the owner of the property shown and described thereon, and that all streets, alleys, walks, parks, and other sites shown hereon, are dedicated to public or private use as noted.

5.46.1 Final plat approval. The final plat shall be approved by the board of commissioners after review and approval by the following:

- (a) County board of environmental health, if required-engineer;
- (b) County public works director;
- (c) County planning official. or designee
- (d) county engineer

5.46.2 Permanent reference points. Prior to the approval of the final plat, all of the subdivision's permanent reference points shall [have] been placed in accordance with the following requirements:

5.46.2.1 Subdivision corner tie.

- (1) At least one corner of the subdivision shall be designated by course and distance (tie) from a readily discernible reference marker. If a corner is within 2,000 feet of a U.S. Coast and Geodetic Station, U.S. Geological Survey, or Georgia Grid System coordinated monument, then this corner shall be marked with a monument so designated by computed X and Y coordinates which shall appear on the map with a statement identifying this station or monument to an accuracy of 1:10,000. When such a monument or station is not available, the tie shall designate a reference marker and the X and Y coordinates shall be obtained using sub-meter Global Positioning System (GPS) technology. All subdivision surveys shall be tied to the target coordinate system.
- (2) The target coordinate system is Georgia State Plane, East Zone, North American Datum (NAD) 1983. All survey tie monuments shall reference this coordinate system.

5.46.2.2 Monuments.

- (1) Monuments will be shown on final plat per Rules and Regulations of State of Georgia Chapter 180-7
Monuments shall be located in the ground at all angles in the boundaries of the subdivision; at the intersection of the lines of streets with boundaries of the plat and at the intersection of alleys with the boundaries of the subdivision; at all points of curvature, points of tangency, points of reverse curvature, and angle points in the side lines of streets and alleys; and at all angles of an intermediate transverse line.
- (2) It is not intended or required that monuments be placed within the traveled portion of a street to marker angles in the boundary of the subdivision if the angle points can be readily re-established by reference to monuments along the sidelines of the streets.
- (3) All required monuments shall be placed flush with the ground where practicable.
- (4) If the required location of monument is in an inaccessible place, or where the location of a monument would be clearly impracticable, it is sufficient to place a reference monument nearby, provided that the precise location thereof be clearly indicated on the plat and referenced to the true point.
- (5) All monuments used shall be made of solid iron or steel bars at least one-half inch in diameter and 36 inches long and completely encased in concrete at least four inches in diameter.

(b) If a point required to be monumented is on bedrock outcropping, a steel rod, at least one-half inch in diameter, shall be drilled and grouted into solid rock to a depth of at least eight inches.

5.46.2.3 Property markers. A steel or wrought iron pipe or the equivalent not less than one-half inches in diameter and at least 30 inches in length shall be set at all corners, except those located by monuments.

5.46.2.4 Accuracy. Land surveys, shall be at an accuracy of at least 1:7500.

(Ord. of 4-18-06)

ARTICLE VI. REQUIRED IMPROVEMENTS

6.1 Number of lots vs. improvement standards.

Subdivision Type	Number of Lots	Required Improvements
Minor subdivision	3 or less 6 to 9	Drainage study and storm drainage system, if needed Street signs Site grading for adequate drainage
Major subdivisions	4 or more 10 or more	Paved streets Street signs Street lights (Requirement may be waived by the county commission) Community water supply and system (if required by EPD or Health Department) Fire protection (if community water system required) Appropriate sewerage system Sidewalks (Requirement may be waived by the county commission) Storm drainage system

we want this

Family subdivision

1- 5

Street Signs

(Ord. of 4-18-06)

6.2 Required improvements.

A well-designed subdivision means little to a prospective lot buyer until ~~he can see actual physical transformation of raw land into lots with all~~ necessary improvements are provided. Likewise, a well-designed subdivision is not an asset to the community until the necessary improvements have been installed. In order that prospective lot purchasers may get useable products and new subdivisions may be an asset rather than a liability to the community, the subdivider shall install ~~and/or pay for~~ the improvements required by these regulations necessary to serve ~~his-the~~ subdivision prior to the approval of the final plat.

6.2.1 Natural gas. When gas lines are located in a street right-of-way, where possible, such lines shall be located outside the portion of the street to be surfaced to prevent having to cut into the paved surface to serve abutting properties.

6.2.2 Water supply. If a water system is installed in a subdivision, water mains, valves, and fire hydrants shall be installed according to plans approved by and in accordance with the rules and administrative regulations of the

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county. When the water main is located in the street surface to serve the abutting lots, a connection shall be stubbed out to the property line to serve each lot before the street is surfaced. Major subdivisions and phased development shall provide a water supply master plan for the entire development.

6.2.3 Sanitary sewerage. If sanitary sewer is installed in a subdivision, sanitary sewers shall be installed to the plans and specifications approved by and in accordance with the rules and administrative regulations of the public works department or other designee of the board of commissioners. When the sewer line is located in a street right-of-way and it will be necessary to cut into the street surface to serve the abutting lots, a connection shall be stubbed out to the property line to serve each lot prior to surfacing the street. Major subdivisions and phased developments shall provide a sewer master plan for the entire development.

6.2.4 Sewage disposal systems. Prior to the construction of any community sewerage disposal system such as private septic tanks, an oxidation pond, or other facility, the location, size, plans, and specifications of such a facility shall be approved by and be in accordance with the rules and administrative regulations of the ~~State of Georgia, planning board~~ and the ~~public works department~~ county engineer or other designee of the board of commissioners. Major subdivisions and phased developments shall provide a sewer master plan for the entire development.

6.2.5 Curbs and gutters. If concrete curbs ~~or paved valley type gutters~~ are required, they shall be installed in accordance with plans and specifications approved by the ~~public works department~~ county engineer or other designee of the board of commissioners.

6.2.6 Street grading and surfacing. Street grading, base preparation, and surfacing shall be carried out by the subdivider according to plans and specifications approved by the ~~public works department~~ county engineer or other designee of the board of commissioners and meeting the specifications and requirements of the Effingham County. The subdivider shall provide a written guarantee to the county public works guaranteeing the construction of all new roads within a subdivision for one year following the construction of said roads.

6.2.7 Storm drainage. An adequate drainage system that is compliant with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual, to include necessary open ditches, pipes, culverts, storm sewers, intersectional drains, drop inlets, bridges, and other necessary appurtenances shall be installed by the subdivider according to plans and specifications approved by the ~~public works department~~ county engineer or other designee of the board of commissioners.

- (a) A storm drainage plan shall be prepared for the entire site proposed for subdivision based on anticipated post-development conditions.
- (b) Retention/detention facilities shall be provided to maintain a post-development runoff rate equal to or less than the pre-development runoff rate with adequate emergency overflow structure to discharge the 100-year storm event without overtopping.
- (c) Drainage structures, including ponds and ditches, shall be placed within an easement or right-of-way. The easement shall be of adequate width to allow for the access of maintenance equipment, with a minimum width of 12 feet on one side of the structure.
- (d) Percolation through swales or other pervious surfaces is preferred to direct discharge of stormwater. Swales cannot intersect driveways.
- (e) Maintaining the existing tree canopy and other existing vegetation is encouraged and may be included in calculations of runoff rates and retention/detention facilities.

6.2.8 Street ~~names~~ and traffic control signs. The location and design of street ~~name signs~~ and traffic control signs shall be approved by the ~~public works department~~ county engineer or other designee of the board of commissioners in accordance with rules and regulations adopted by the board of commissioners and the Georgia Department of Transportation. The developer shall pay for the cost of such signs.

update this ordinance for color of fire hydrants

Sec. 75-238. - Fire hydrant installation and repairs.

All street ~~name~~ and traffic control signs must meet minimum retroreflectivity requirements as stated in the current Manual on Uniform Traffic Control Devices (MUTCD) Sec. 2A.09 in addition to all other MUTCD standards for sign size and location.

The developer may either purchase signs from the county or must prove that signs purchased elsewhere meet the above standards.

6.2.9 Street lights and poles. Installation of ~~street lights~~streetlights and poles shall be carried out by the subdivider and be approved by the appropriate electric power company. This requirement may be waived by the county commission for residential subdivisions of lots five acres or more.

6.2.10 Topsoil. Topsoil shall not be removed from residential lots or used as spoil, but shall be redistributed so as to provide at least six inches of cover on the lots and at least four inches of cover between sidewalks and curbs, and shall be stabilized by seeding or planting. The excavation and treatment of overburden during construction shall be inspected by the soil and water conservationist.

6.2.11 Major subdivision access. In a major subdivision, access to lots not fronting on existing county roads must be provided by the developer with a minimum 60-foot right-of-way. Additional right-of-way above the 60-foot minimum may be recommended by the planning board and required by the county commission if: [(1)] streets within a subdivision will eventually provide access to adjoining property; or (2) the county engineer determines that, due to cut and fill requirements or location of utilities, additional right-of-way is needed above the minimum. Preparation and maintenance of the access road will be the responsibility of the developer until accepted by Effingham County for maintenance.

6.2.12 Minor subdivision access or subdivision of three lots or less. Lots in a minor subdivision or subdivision of three lots or less shall be served by a public street. The county commission may allow a private access road with the following conditions:

1. A private unpaved access road with a minimum easement of 60 feet in width may serve no more than three lots, including the remaining tract, in a single-family residential zoning district.
2. The subject property is zoned AR-1 or AR-2 and ~~may not have been was not~~ rezoned subsequent to the adoption of this revision.
3. The land to be divided existed as a lot of record on the effective date of these regulations and has not been subdivided since the effective date of these regulations.
4. It is unlikely, because of existing development, natural features, or other conditions, that the private access road will be extended or otherwise connect with an existing or future street or serve other adjacent properties.
5. One of the lots within the subdivision abuts on a public street. This lot shall be included as one of the three lots. This requirement may be waived if the parcel to be subdivided is currently served by a private access road at the time of the adoption of these regulations.
6. The private access road shall intersect with an existing public street. The developer shall install and maintain signs along private access road rights-of-way which read: "Private Road - Not County Maintained." Such sign shall be installed at intersections of the public street and private access road.
7. Lots served by a private access road may not be re-subdivided unless the private road is upgraded to county street standards.
8. The plat of each lot served by a private easement shall state the following: "This lot is served by a private access road, not to be maintained by Effingham County nor accepted as a public road unless such road, at the property owner's expense, is brought in compliance with county standards as specified by Effingham County, including, but not limited to, paving. This lot may not be re-subdivided until said road, at the subdivider's expense, is brought into compliance with county road standards to

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update sign ordinance to make private road signs blue

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be accepted as a public road by the Effingham County Board of Commissioners." If the road remains private, all maintenance of the right-of-way or easement, including drainage and road surface, shall be the responsibility of the abutting property owners. The road surface shall be no less than 20 feet wide. Further, I/we understand that it shall be my/our responsibility to properly grant the easement shown on this plat by deed or separate easement agreement to any transferee of the property. The easement may serve no more than three (3) lots. The original remaining parcel shall be included as one of the three lots. If location of easement on plat changes, I/we shall revise the plat and resubmit to Effingham County for approval. I/we understand that this subdivision and any easements are subject to all state and local ordinances and rules and regulations adopted by Effingham County. " This statement shall also be recorded in a covenant to be recorded in the deed of each lot.

6.2.13 Access to state and federal highways. If a frontage or access road can be provided for lots, then a road shall be required, rather than permitting the stripping of lots along the road frontage with individual and direct access to the roadway. The subdivider shall obtain the necessary permit(s) from the Georgia Department of Transportation prior to submitting the preliminary plat for review.

6.2.14 Speed limits. Unless otherwise provided herein or by ordinance, the speed limit in all subdivisions shall be 25 miles per hour. The location of speed limit signs shall be approved by the public works director. The subdivider shall reimburse Effingham County for the cost of erecting speed limit signs throughout the subdivision as deemed necessary for public safety.

6.2.15 Utilities. All utilities shall be underground. This requirement may be waived by the county commission for subdivisions in an AR-1 zoning district.

(Ord. of 4-18-06; Ord. of 1-3-11, § 1)

6.3 Final plat revisions.

If it should become necessary to revise a final plat due to a dimensional error, a revised plat shall be submitted to the clerk of the superior court for final recording after the planning staff county commission chair or designee has approved and signed the revised plat.

(Ord. of 4-18-06)

6.4 Letters of credit.

~~(a) In order to assure the maintenance of required improvements and installations after the approval of a final plat, the board of commissioners may accept a commitment of the subdivider to maintain said improvements, for a time specified by the board, or security in the form of an irrevocable letter of credit, maintenance bond, escrow account, or certified check, in an amount established by the board as sufficient to pay all costs of maintaining said improvements.~~

~~(b) In all cases in which a subdivider posts any form of security for the maintenance of subdivision improvements after the approval of a final plat, said subdivider shall pay to the county a nonrefundable administrative fee in the amount of \$100.00.~~

~~(Ord. of 4-18-06; Ord. of 5-5-09)~~

6.5 Dedications.

The county commission shall not improve, grade, pave, or light any street or authorize the laying of water mains, sewer connections, or other public facilities or utilities in any street within the territorial jurisdiction of the county unless such street has been accepted or opened as, or shall otherwise have received the legal status of, a public street.

6.5.1 Acceptance of existing roads and streets. Any street existing at the date of these regulations that is a private road or street may be presented by the owners to the county commission for acceptance as a public street, provided the street meets the following conditions:

1. Constructed to county standards and in good condition according to such standards. Dirt roads shall be paved at the owner's expense;
2. Drainage complies with the Effingham County Water Resource Protection Ordinance and the Stormwater Management Local Design Manual;
3. The street and drainage have been inspected and approved by ~~public works~~ the county engineer or other designee of the county commission; and,
4. Existing right-of-way is adequate for maintenance by the county.

The county commission or their designee reserves the right to request information as needed to be provided ~~at by~~ the applicant ~~s request~~ to determine the condition of the road and drainage, including, but not limited to borings and elevations. The county commission may require improvements as needed prior to the acceptance of any roads or streets.

6.5.2 Acceptance of new roads and streets.

1. Any street constructed after the date of this ordinance must be constructed to county standards unless otherwise approved in accordance with Section 6.2.12. The subdivider may request the dedication of new streets after such roads or streets have been utilized for a period of one year or more after the date of the Public streets shall be accepted upon approval of the final plat by the county commission. ~~The county commission may accept a road or street prior to this date if a~~ performance bond or letter of credit ~~is posted~~ shall be required for a minimum of ~~for~~ one year to ensure the condition of the street in the amount of 150 percent of the cost of the street. The county engineer may require an extension of the performance bond to 24 months. The county commission may also request a letter or credit or performance bond upon acceptance of the street if deemed necessary based on the condition of the street. Subdivision entry signs (such as monument signs) shall not be accepted by the county for maintenance.
2. Any road which is initially constructed as a private access road may be presented to the county commission for dedication if such road meets all county standards. Such road must meet all requirements as detailed in section 6.5.1 of this article. The road must be paved at the applicant's expense prior to acceptance by the county commission. ~~Such road must meet all requirements as detailed in section 6.5.1 of this article.~~ The owner(s) of the road may petition the county manager or designee to upgrade the road to county standards, provided the improvements are made at the expense of the owner(s) of the private access road.
3. A special service district for the upgrading and/or maintenance of private access roads may be established upon approval of 75 percent of the property owners who own 75 percent of the assessed value of property accessed by the private access road.

(Ord. of 4-18-06)

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6.6 Maintenance Agreements

Maintenance agreements shall be required for any improvements made which are not dedicated to Effingham County, which may include but is not limited to, stormwater facilities, entry signs, neighborhood recreation facilities, etc. Such maintenance agreements shall detail the party(ies) responsible for maintaining and operating shared facilities. Maintenance for private access roads shall be the responsibility of the adjacent property owners as specified in 6.2.12.

6.7 Resubdivision.

Any lot in a residential zoning district that is ten acres or less and that was previously approved by the board of commissioners as part of a major subdivision of four or more lots and recorded in the office of the superior court clerk cannot be resubdivided except with the approval of the board of commissioners, after giving consideration to the following factors:

Whether the size of the proposed lots is compatible with the size of the lots created by the previously approved subdivision,

Whether the intended use of the property as previously subdivided has been frustrated by changing economic conditions, by the exercise of eminent domain, or other circumstances,

Whether the proposed resubdivision will adversely affect the values of other property within the previously platted subdivision in which the property is located, and

Whether the proposed resubdivision is compatible with the purposes of the Effingham County subdivision regulations.

Parcels that are zoned as commercial and industrial would be exempt from these regulations.

(Ord. of 4-18-06; Ord. of 5-15-07)

ARTICLE VII. DESIGN STANDARDS

The following design standards shall be considered minimum requirements in the platting of all subdivisions:

(Ord. of 4-18-06)

7.1 Streets and roads.

7.1.1 Conformity to existing maps or plans. The location and width of all proposed streets shall be in conformity with official plans and maps and with existing amended plans of the planning board.

7.1.2 Continuation of adjoining street system. The proposed street layout shall be coordinated with the street system of the surrounding area. Where possible, existing major streets shall be extended.

7.1.3 Access to adjacent properties. Proposed streets shall be extended by dedication to the boundary of such property and a temporary turnaround shall be provided, unless prevented by topography, other physical conditions, or unless in the opinion of the ~~planning board~~ county engineer or designee of the county commission such extension is not necessary or desirable for the coordination of the layout of the subdivision with the existing layout or the most advantageous for future development of adjacent tracts. Where future extension of streets is desirable, streets shall be extended to the boundary of the subdivision and the resulting dead-end streets may be approved without a turnaround upon approval by the ~~planning board and~~ county engineer or designee of the county commission. Street plugs may be required to preserve the objectives of street extensions.

7.1.4 Street names. Proposed streets which are obviously in alignment with other existing and named streets shall bear the assigned name of the existing streets. In no case shall the name of the proposed streets duplicate or be phonetically similar to existing street names, irrespective of the use of suffix, street, avenue, boulevard, drive, place, court, etc. It shall be unlawful for any person in laying out any new street or road to name such street or road on any plat, by marking, or in any deed or instrument, without first getting approval of the planning board GIS department or designee of the county commission.

GIS?

7.1.5 Local streets. Minor streets shall be so laid out that their use by through traffic will be discouraged.

7.1.6 Trees. ~~As many trees as possible shall remain on the site during the initial clearing and grading and all healthy trees, as determined by an arborist or other tree professional, having a trunk diameter of six inches or more, measured four feet above the ground, shall remain unless they lie within a planned public right-of-way, within a planned building site, or within the necessary paved areas surrounding or adjacent to the primary structure. Tree preservation and/or planting of new trees shall be in conformity with the Effingham County Tree Ordinance.~~

Secondary entrance/exit to neighborhood shall be provided as apart of the master planning and must be developed within two years regardless of the phase.

Community Tree Management

7.1.7 Railroads and highways (freeways, expressways). Railroad rights-of-way and limited access highways where so located as to affect the subdivision of adjoining lands shall be treated as follows:

- (a) ~~In residential districts, a buffer strip not less than 25 feet in depth in accordance with Section 3.4 of the zoning ordinance in addition to the normal depth of the lot required in the district shall be provided adjacent to the railroad right-of-way or limited access highway. This strip shall be part of the platted lots and shall be so designated on the plat: "This strip is reserved for the planting of trees and shrubs by the owner. The placement of structures hereon is prohibited."~~

In residential districts, a buffer strip not less than 15 feet in depth or a combination of a five-foot buffer and a privacy fence (minimum 6' in height) shall be erected adjacent to the railroad right-of-way.

- (b) ~~In districts zoned for business, commercial, or industrial uses, the nearest street extending parallel or approximately parallel to the railroad shall, wherever practicable, be at a sufficient distance there from to ensure suitable depth for commercial or industrial sites.~~

- (c) All other streets which are parallel to the railroad, when intersecting a street which crosses the railroad at grade, shall, to the extent practicable, be at a distance of at least 150 feet from the railroad right-of-way. Such distance shall be determined with due consideration of the minimum distance required for future separation of grades by means of appropriate approach gradients. The county engineer or designee may impose additional design standards as necessary for safety.

7.1.8 Reserved strips and street plugs. Reserved strips parallel to a new street shall be prohibited. Street plugs at the terminus of a street or adjacent to a street shall be created to control access onto any street which terminates upon any undeveloped land through which the street might logically extend. In such cases, the street shall be provided to within one foot of the boundary line of the tract with the remaining one foot being dedicated to the county as a part of said street. This dedication will be automatic and without further action by the county. The connection to existing streets via street plugs shall be the responsibility of the developer of the adjoining property.

7.1.9 Street jogs. Street jogs with centerline offsets of less than 200 feet shall be prohibited.

7.1.10 Right angle intersection. Street intersections shall be as nearly at right angles as practicable.

7.1.11 Cul-de-sac. A minor street not to extend more than 800 feet in length and provided with a turnaround. Design standards shall be as follows:

- (a) *Paved cul-de-sac.*
- [i. Reserved.]
 - ii. Roadway diameter of at least 80 feet

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iii. Right-of-way diameter of at least 100 feet. ~~Temporary dead-end streets shall be provided with a turnaround having a radius of at least 30 feet.~~

iv. Temporary dead-end streets are not allowed.

(b) ~~Vegetated islands in a cul-de-sac permitted.~~

- i. Internal turning radius of at least 20 feet.
- ii. Paved lane of 18 feet. (Confirm sweep path analysis for fire truck)
- iii. Vegetation may be landscaped or natural and shall remain the responsibility of the subdivider or neighborhood association for maintenance.
- iv. The vegetated central space may be used as part of a swale system to accept stormwater runoff.

When potential future connections to adjacent properties exist, cul-de-sacs may be utilized as a temporary turnaround. When used for this purpose, it is preferred that the center of the cul-de-sac is a vegetated island. At the time of extension, the cul-de-sac will then become a traffic calming measure for the street.

7.1.12 Alleys. Service alleys or drives may be required in multiple dwelling, commercial, and industrial developments and shall have a minimum surface treatment width of 15 feet. Alleys may be utilized in residential developments. Required right-of-way, surface condition, and cart way width shall be determined during the sketch plan stage.

7.1.13 Street right-of-way widths, roadway widths, and pavement thickness. Minimum street right-of-way widths shall be as follows: ~~in appendix...~~ ^{open drainage See}

Curb and gutter:

	Local Street	Pavement Width	Right-of-Way
(a)			
	2 lane, no parking, with alley access	22'	60'
	2 lane, one side parking designated	28'	60'
	2 lane with parking	36'	60' 80'
(b)	Collector Street		
	2 lane	24'	80'
	2 lane with left turn lane	40'	80'
	2 lane with left turn and service lanes	56'	80'
	4 lane	48' 54'	80'
	4 lane with service lanes	78'	90'
(c)	Arterial Street		
	4 lane	56'	80'
	4 lane with service lanes	74'	100'
	4 lane with left turn lane	68'	90'
	4 lane with left turn lane and service lanes	86'	110'
	Shoulder (figure)		

18" FOR LOCAL AND 30" FOR REST?

Open drainage:

(a)	Local	Pavement	Shoulder	Ditch	Right-of-Way
	2 lane, no parking, alley access	22'	4'	12' 16'	60'

2 lane, one side parking designated	28'	4'	12'-16'	60'
2 lane with parking	36'	4'	12'-16'	
(b) Collector or Arterial				
2 lane	24'	10'	12' - 18'	80'
2 lane with left turn lane	40'	10'	12' - 18'	80'
2 lane with left turn and service lanes	56'	10'	12' - 18'	80'
4 lane	48'	10'	18'	104'
4 lane with left turn lane	62'	10'	18'	118'
(c) Arterial Street				
4 lane	56'	10'	18'	110'
4 lane with service lanes	74'	10'	18'	130'
4 lane with left turn lane	68'	10'	18'	124'
4 lane with left turn lane and service lanes	86'	10'	18'	142'

Notes:

- (1) Pavement widths shown do not provide for on-street parking unless indicated. Service lanes are intended only for loading and unloading of passengers and goods and for disabled vehicles and not for the storage of vehicles.
- (2) Right-of-way (henceforth referred to as R/W) width listed is for only that portion of the typical section between the limits indicated. Sloping rights of additional R/W will be required for cut and fill slopes outside these limits; these future slope areas beyond indicated R/W limits should also be kept clear of development until slopes have been constructed.
- (3) Private access roads, serving no more than three lots, may have a driving surface of ~~18-20~~ feet with a private easement of 60 feet. Shoulder and ditch requirements will be determined on a case-by-case basis. Private access roads may be unpaved but shall be designed based on county standards and sound engineering practices. Property owners are responsible for ensuring that the surface of the road is maintained at all times in an adequate condition for emergency vehicles.
- (4) Pavement thickness design and construction shall be defined as outlined in Standard Construction details P-1A and P-1B for residential subdivisions.

7.1.14 Sight distance for vertical curves Roadway geometry. Where vertical curves are used, the minimum sight distance shall be as follows:

	<u>Design Speed (MPH)</u>	<u>Minimum Curve Radii</u>	<u>Minimum Stopping Sight Distance</u>
<u>Local</u>	<u>25 MPH</u>	<u>275 feet</u>	<u>200 feet</u>
<u>Collector</u>	<u>35 MPH</u>	<u>350 feet</u>	<u>240 feet</u>
<u>Arterial</u>	<u>40 MPH</u>	<u>500 feet</u>	<u>275 feet</u>

7.1.15 Horizontal curves. Where a deflection angle of more than ten degrees occurs in the alignment of a marginal access or minor street or road, a curve of reasonable radius shall be introduced. A curve shall be introduced at any change in direction of a collector, industrial, or commercial service street or major thoroughfare. On major thoroughfares the centerline radius of curvature shall be determined by the state department of transportation or city or county engineer. On collector, industrial, or commercial service streets, the centerline radius of curvature

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~~shall not be less than 350 feet. On minor streets, the centerline radius of curvature shall not be less than 150 feet unless the topography of the land to be subdivided makes this impractical. Roadway geometry shall be designed in accordance with industry standards as specified in AASHTO Policy on Geometric Design of Highways & Streets, AASHTO Geometric Design of Low Volume Local Roads, GDOT Design Policy Manual, and Applicable NCHRP Reports.~~

7.1.16 Street grades. Grades on major thoroughfares shall be established by the state department of transportation or county engineers. Grades on collector streets shall not exceed eight percent unless topographic conditions make this impractical. Grades on minor residential streets shall not exceed 15 percent, unless topographic conditions make this impractical. All streets shall have a minimum grade of not less than one-half of one percent.

Streets with curb and gutter shall have a minimum of 0.05% Slope and a minimum K-Value of 167 for sag vertical curves, which is needed to achieve adequate drainage.

Streets without curb and gutter have no minimum required Longitudinal Slope.

7.1.17 Street improvements necessary. No major subdivision served by an existing dirt road shall be permitted, unless the developer upgrades the road to county standards at his or her cost or through a cost-share arrangement with the county. Minor subdivisions may be permitted as served by an existing dirt road with approval from the county commission, as specified in section 6.2.12.

7.1.18 Private access roads and private streets.

- (1) A notation shall be placed on all plats for any subdivision in which a private street or a private access road is utilized for access stating that all maintenance of the right-of-way or easement, including drainage and road surface, shall be the responsibility of the abutting property owners only.
- (2) The developer of any subdivision in which a private street or private access road is established shall provide the county commission with a maintenance agreement, consisting of covenants running with title to all lots served by such private street or private access road, indicating that the owners of such lots agree to assume the financial and legal responsibility for maintenance and operation of any such private street or private access road established.
- (3) The developer shall notify the initial purchasers of lots served by a private street or private access road, in writing, that the responsibility of maintenance and operation of the private street or road and private drainage features such as canals, ditches and swales, shall remain with such lot owners. Failure to notify each such lot purchasers shall constitute violation of this chapter.
- (4) A private street or private access road may be dedicated to and accepted by the county for public street purposes, provided such private street or private access road meets the minimum design and construction standards for the county.
- (5) All governmental entities shall have right of entry to and right of passage on any private street for the purposes of providing necessary public services to the residents or owners or areas serve by such private streets or private access roads.
- (6) *Development standards for private streets.*
 - i. All private streets shall conform to the design and construction standards for county streets.
 - ii. A registered civil engineer shall prepare all design, grading, drainage and construction plans for all private streets.
- (7) *Development standards for private access roads.*
 - i. Private access roads may be unpaved but shall be designed based on county standards and sound engineering practices.

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- ii. A registered civil engineer shall prepare all design, grading, drainage and construction plans for all private access roads.
- iii. The access easement shall not be less than 60 feet.
- iv. The driving surface of the private access road shall not be less than 18-20 feet.

(Ord. of 4-18-06; Ord. of 4-10-20)

7.1.19 Sidewalks. Sidewalks shall be ADA compliant and provide sidewalk ramps at all road intersections

7.2 Easements.

7.2.1 Utility easements. Utility easements having a minimum width of 15 feet combined shall be provided as required for utility lines and underground mains and cables.

7.2.2 Pedestrian ways. When desirable for public convenience, pedestrian ways may be required to connect to cul-de-sacs, to pass through oddly-shaped or unusually long blocks, or to provide access to schools, parks, or other public areas.

7.2.3 Drainage easements. All stormwater features and drainage infrastructure shall be located within a drainage easement and shall remain unobstructed in order to provide access for maintenance. No fences or other structures shall be placed or erected within any drainage easement.

(Ord. of 4-18-06)

7.3 Blocks.

Block lengths and widths shall be as follows:

7.3.1 Lengths. Block lengths shall not exceed 800 feet nor be less than 400 feet.

7.3.2 Along existing streets. When a parcel with a minimum frontage of 1,200 feet along an existing road is subdivided, an entrance to the property shall be provided at a maximum distance of every 800 feet. If a road is not necessary for the currently proposed development, then an easement shall be left to provide for future development. This requirement may be waived or modified for development along a state highway when acceleration/deceleration lanes are required by the Georgia Department of Transportation for each entrance and the development is not projected to generate enough traffic to justify the expense to the developer.

(Ord. of 4-18-06)

7.4 Lots.

Residential lots shall meet the minimum lot width, depth, and area requirements of this and other ordinances. Setbacks, lot dimensions, and other development standards shall be determined by the zoning district as defined in Article V of the zoning ordinance.

7.4.1 Orientation of lot lines. Side lot lines shall be substantially at right angles or radial to street lines.

7.4.2 Lots abutting public streets. Each lot shall abut upon a dedicated public street unless all conditions of section 6.2.12 are met. When a new lot is created adjacent to a prescriptive easement, a dedicated access easement shall be required.

7.4.3 With public water and public sewer.

- (a) *Minimum area:* Determined by zoning district.
- (b) *Minimum width:* Determined by zoning district.

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(Supp. No. 27)

(c) *Minimum depth:* Determined by zoning district.

7.4.4 *Without public water and sewer ~~or without public water but with public sewer-~~*

(a) *Minimum area:* ~~One acre 43,560 square feet~~ for a single housing unit, subject to the approval of the county health department. The county health department shall notify the board of commissioners and the developer of its approval. Such notification shall include identification of individual lots by number on the final plat.

(b) *Minimum width:* Determined by zoning district.

(c) *Minimum depth:* Determined by zoning district.

7.4.5 *With public water but not public sewer.*

(a) *Minimum area:* ~~One-half acre 21,780 square feet~~ for a single housing unit, subject to the approval of the county health department. The county health department shall notify the board of commissioners and the developer of its approval. Such notification shall include identification of individual lots by number on the final plat.

(b) *Minimum width:* Determined by zoning district.

(c) *Minimum depth:* Determined by zoning district.

7.4.6 *Setback lines.* Determined by zoning district.

7.4.7 *Building setback lines.* A building line meeting the front yard setback requirements of this ordinance shall be established on all lots.

(Ord. of 4-18-06)

7.5 General suitability.

7.5.1 *Soils.* The planning board shall not be required to approve a subdivision where the soil conditions have been determined not suitable for development purposes of the kind proposed. A soil survey may be required by the county engineer or designee.

7.5.2 *Flooding.* Flood prone areas shall be consistent with all flood insurance regulations and Chapter 34, Flood Damage Prevention of the Effingham County Code of Ordinances.

(Ord. of 4-18-06)

7.6 Benchmarks. Do we want to define a standard for Benchmark? Monuments? GIS Department?

At least two benchmarks shall be established within a subdivision. Such benchmarks shall be at opposite corners of the property being subdivided. For subdivisions consisting of more than 15 lots, there shall be provided one additional benchmark for every 100 additional lots or fraction thereof.

(Ord. of 4-18-06)

~~ARTICLE VIII. PLANNED DEVELOPMENTS~~

8.1 Planned developments.

In order to prevent creation of traffic hazards and insure the provision of off-street parking and the provision of necessary utilities, plans for planned developments such as mobile home parks, apartment complexes, and commercial complexes where the site is not subdivided into lots and public streets, but is retained in one ownership, shall be submitted to the planning board for review and approval. In addition, any planned development as referenced in the zoning ordinance shall conform to not only these regulations, but also all requirements stated in the zoning ordinance under planned development. Such plans shall show the following information:

~~8.1.1 Scale.~~ A plat of the property drawn to a scale of at least 100 feet to one inch.

~~8.1.2 Location.~~ The location of the parcel of land with respect to adjacent rights-of-way.

~~8.1.3 Buildings.~~ The shape, dimensions, and location of all buildings, existing and proposed, on said parcel.

~~8.1.4 Nature of use.~~ The nature (commercial, industrial, etc.) of the proposed uses of the buildings and/or land.

~~8.1.5 Utilities.~~ The location and dimensions of all water, sewer, utilities and easements.

~~8.1.5 Topography.~~ Topography of the site by contours at vertical intervals of not more than two feet.

~~8.1.6 Parking.~~ The location and dimensions of off-street parking and loading space and the means of ingress and egress to and from such space.

~~8.1.7 Drainage.~~ The location and size of all proposed utilities and storm drainage facilities in compliance with the Effingham County Sketch Plan Review Checklist, as adopted by the board of commissioners.

~~8.1.8 Other information.~~ Such other information as the planning board may deem necessary because of the physical characteristics peculiar to the particular development.

~~8.1.9 Enforcement of group development requirements.~~ No building permits shall be issued and no connection to a public water system or public sewer system shall be made until the plans for the planned development have been approved by the county commission and so noted on prints of the development plan.

(Ord. of 4-18-06)

DENSITY MAP [Can be found in the office of the planning board.]

8.2 Experimental developments.

~~8.2.1 Intent.~~ It is not the intent of these regulations to freeze new developments into any single type of design. It is, however, the intent of these regulations to insure that all new developments shall contribute to the building of economically sound and desirable living areas within the community with all necessary services and facilities.

~~8.2.2 Authority to modify standards.~~ In order to provide the subdivider with maximum flexibility in the design and character of new residential developments, the county commission is hereby authorized to modify the standards and requirements but not the intent of these regulations in the case of a plan for an experimental subdivision or planned neighborhood unit, which, in the judgment of the county commission, provides adequate public spaces for circulation, recreation, light, air, and service needs of the tract when fully developed and populated, and which also provides such covenants or other legal provision as will assure conformity to and achievement of the comprehensive development plan.

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~~8.2.3 Maintenance of spirit of regulations. Any development or subdivision approved under this section shall maintain the objectives, purposes, and intent of these regulations.~~

~~8.2.4 Types of developments. Experimental developments may include, but are not limited to, the following:~~

~~(a) Planned developments as defined in article VIII of these regulations and article V, section 5.13 of the Effingham County Zoning Ordinance.~~

~~(b) Conservation design subdivisions.~~

~~(Ord. of 4-18-06)~~

VIII
ARTICLE IX. VARIANCES

8

9.1 General.

When, due to a particular hardship experienced by an owner of a tract of land such as inadequate size, shape, drainage, etc., it is impractical for a developer to comply with these regulations, the board of commissioners may vary such requirements provided the intent and purpose of these regulations are not violated. The board of commissioners shall not grant such variances unless it finds based on the evidence presented to it in each specific case that:

- a. The granting of the variance will not be detrimental to the public safety, health, or welfare or injurious to other property, and;
- b. The conditions upon which the request is based are unique to the property for which the relief is sought and are not applicable generally to other property, and;
- c. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out, and;
- d. The relief sought will not in any manner vary the provisions of the zoning ordinance or comprehensive plan, except that those documents may be amended in the manner prescribed by law.

(Ord. of 4-18-06)

8

9.2 Conditions.

In approving variances, the board of commissioners may require such conditions as will, in its judgment, secure substantially the purposes described in section 2.1.

(Ord. of 4-18-06)

8

9.3 Procedures.

A petition for a variance shall be submitted in writing by the subdivider at the time when the preliminary sketch plan is filed for the consideration of the planning board. The petition shall state fully the grounds for the application and all of the facts relied upon by the petitioner. Such variance requests, and the reasons for granting or denying them, shall be entered into the minutes of the board of commissioners.

(Ord. of 4-18-06)

PART II - OFFICIAL CODE
 APPENDIX B - SUBDIVISION REGULATIONS
 ARTICLE X. APPLICATION OF REGULATIONS
 IX

IX
ARTICLE X. APPLICATION OF REGULATIONS

From and after the date of the adoption of these regulations and notification of the county clerk of the court.

9
10.1 Filing and recording.

No plat of a subdivision within the county shall be filed or recorded by the county clerk of the court until the final plat shall have been submitted to and approved by the board of commissioners and such approval entered in writing on the final plat by the ~~planning official~~chair of the board of commissioners.

(Ord. of 4-18-06)

9
10.2 Improvements—Streets.

The governing authority or other public authority shall not hereafter accept, lay out, open, improve, grade, pave, or ~~light any street or~~ lay or authorize the laying of any water mains, sewers, connections, or other public facilities or utilities in any street unless it has been accepted as, opened as, or otherwise received the legal status of, a public street shown on the final plat approved by the county commission. The governing authority may locate and construct or may accept any other street provided that the ordinance of [or] resolution or other measure for such approval be first submitted to the ~~planning board~~board of commissioners for its approval or disapproval as provided for in the procedure on plats and, upon approval, any such street shall have the status of an approved street as fully as though it had been originally shown on a subdivision plat approved by the ~~planning board~~county commission.

(Ord. of 4-18-06)

9
10.3 Street names.

No street or road shall hereafter be named on a plat or in a deed or other instrument without approval by the ~~planning board~~county manager or designee.

The ~~planning board~~county manager or designee may, after reasonable notice in a newspaper having general circulation in Effingham County, recommend to the governing authority, a change in the name of any street or road in Effingham County (a) when there is duplication of names or other conditions which tend to confuse the public, (b) when it is found that a change may simplify marking or identification of streets, or (c) upon any other good and just reason that may appear to the board. After reasonable opportunity for a public hearing and approval of the name change, the governing authority shall issue its certificate designating the change, which shall be recorded with the clerk of court, and the name shall thereafter be the legal name of the street or road.

(Ord. of 4-18-06)

9
10.4 Schedule of filing fees.

The subdivider shall pay to the Effingham County ~~Building and Zoning~~Development Services -Department at the time a plat is submitted a sum as set forth in the schedule of fees and charges on file in the office of the county clerk.

(Ord. of 4-18-06)

^X
ARTICLE XI. VIOLATIONS AND PENALTIES

10

11.1 Filing or recording.

The filing or recording of a final plat of a subdivision without the approval of the county commission as required by these regulations, or the filing and recording of any sketch plan or preliminary ~~plan~~-plat as a record plat is hereby declared a misdemeanor and, upon conviction, is punishable as provided by law.

(Ord. of 4-18-06)

10

11.2 Recording official.

The clerk of superior court shall not accept, file, or record any sketch plan or any preliminary plan as a record plat; nor accept, file, or record any final plat that has not been approved by the county commission as shown by the signature of the ~~planning official~~county commission chair. Should any public official violate the provisions of this section, he shall, in each instance, be subject to the penalty provided in this article and the governing authority shall have such rights and remedies as to enforcement or collection as are provided by law and may enjoin any violations hereof.

(Ord. of 4-18-06)

10

11.3 Transfer of lots in unapproved subdivisions.

The owner or agent of the owner of any land to be subdivided within Effingham County who transfers or sells or agrees to sell or negotiates to sell such land by reference to or exhibition of or by other use of a plat or subdivision of such land before such final plat has been approved by the county commission and recorded in the office of the clerk of the court in and for the county shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished in the discretion of the court; and the description of metes and bounds in the instrument of transfer or other document used in the process of selling or transfer shall not exempt the transaction from these penalties. The county may enjoin such transfer or sale or agreement by appropriate action.

(Ord. of 4-18-06)

10

11.4 Erection of buildings or structures.

Any building or structure erected in violation of these regulations shall be deemed an unlawful structure, and the ~~building official or Effingham County attorney~~county manager or designee or other official designated by the county commission may bring appropriate action to enjoin such erection or cause it to be vacated or removed at the owner's expense.

(Ord. of 4-18-06)

10

11.5 Street names.

It shall be unlawful for any person in laying out any new street or road to name such street or road on any plat, by any marking, or in any deed or instrument without first getting the approval of the county

(Supp. No. 27)

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~~commission manager or designee~~. Any person violating this provision shall be guilty of a misdemeanor and, upon conviction, shall be punished in the discretion of the court.

(Ord. of 4-18-06)

10

11.6 Penalties.

The owner or agent of the owner of any land to be subdivided within Effingham County who transfers or sells or agrees to sell or negotiate to sell such land by reference to or exhibition of or by other use of a plat of subdivision of such land before such plat has been approved by the county commission, and recorded in the office of the clerk of the superior court in Effingham County, shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished as provided by law; and the description by metes and bounds in the instrument of transfer or other document used in the process of selling or transfer shall not exempt the transaction from such penalties.

(Ord. of 4-18-06)

XI **ARTICLE XII. LEGAL STATUS PROVISIONS**

11

12.1 Interpretation.

The regulations expressed in this document shall be considered as the minimum provisions for the protection of the health, safety, economy, good order, appearance, convenience, and welfare of the general public.

(Ord. of 4-18-06)

11

12.2 Conflict with other laws, ordinances, or regulations.

These regulations are not intended to interfere with or annul any other statute or local ordinance or regulation. Where any provision of these regulations imposes restrictions or requirements different from those imposed by this or any other rule or regulation, the provision that is more restrictive or imposes higher standards shall control.

(Ord. of 4-18-06)

11

12.3 Separability.

Should any section or provision of these regulations be declared by the courts to be unconstitutional or invalid, such a declaration shall not affect the ordinance as a whole, or any other part thereof other than the part so declared to be unconstitutional or invalid.

(Ord. of 4-18-06)

11

12.4 Repeal of conflicting ordinances.

Upon adoption of these regulations according to law, the Subdivision Regulations of Effingham County adopted April 6, 1999, as amended, are hereby repealed, except as to those sections expressly retained in these regulations.

(Ord. of 4-18-06)

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11

12.5 Amendments.

The planning board shall hold a public hearing on any amendment to these regulations prior to its adoption, notice of which shall be given not less than 15 nor more than 30 days prior to the hearing date. The notice of hearing shall be made in a newspaper having general circulation in the area of jurisdiction.

The planning board shall certify its recommendation as to the proposed amendment to the board of county commissioners. The board of commissioners shall hold a public hearing on any amendment to these regulations prior to its adoption, notice of which shall be given not less than 15 nor more than 30 days prior to the hearing date. The notice of hearing shall be made in a newspaper having general circulation in the area of jurisdiction.

The county commissioners shall consider the recommendation of the planning board and vote on the proposed amendment.

(Ord. of 4-18-06)

11

12.6 Effective date.

These regulations shall take effect on and after April 18, 2006.

(Ord. of 4-18-06)

From: Jenny Wilkins <Jenny@curechildhoodcancer.org>
Date: May 24, 2024 at 2:03:32 PM EDT
To: KPhillips@effinghamcounty.org, lawrencealexanderhomes@gmail.com, jmoody@effinghamcounty.org, Alex Long <along111@yahoo.com>
Cc: Amanda Crosby <amanda@curechildhoodcancer.org>
Subject: CURE Childhood Cancer Home - 117 Cravey Lane Fees

Kayla,

I wanted to reach out to see if we could be put on the agenda for the June 4th County Commissioner's Meeting. Lawrence Alexander Homes is building a home and all profits from the sale of the home will be donated to CURE Childhood Cancer. We're reaching out to all parties involved for help with keeping costs as low as possible as the lower the cost, the more money will go to support the work that CURE does. We'd like to be on the agenda to request the waiving of any possible fees to help us with this. If you have any questions, please feel free to reach out. I'm attaching our W9 and non-profit tax letter here.

The fees we are requesting to be waived include the following and the property address is 117 Cravey Lane. Any help that can be given will be greatly appreciated.

Plan Review Fee:	\$100.00
Permit Fee:	\$745.80
Water Cost Recovery Fee:	\$3,488.00
Reuse Fee:	\$1,300.00
Water Meter Fee:	\$840.00
Water Deposit Fee:	\$125.00
Sewer Cost Recovery Fee:	\$6,748.00
Re-Use Meter Fee:	\$840.00
Fire Fee:	\$120.00
Total Fees:	\$14,306.80

Let me know if there is anything else that you need.

Thanks so much!
 Jenny Wilkins
 Development Director, Events
 CURE Childhood Cancer
 733 Zipperer Rd.
 Guyton, GA 31312
 912-658-6107 (mobile)
www.curechildhoodcancer.org



P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 02482
Aug. 23, 2019 LTR 4168C 0
58-1244138 000000 00
00013553
BODC: TE

Item XII. 8.

CURE CHILDHOOD CANCER INC
% KRISTIN CONNOR
200 ASHFORD CTR N STE 250
ATLANTA GA 30338



007785

Employer ID number: 58-1244138
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Aug. 14, 2019, about your tax-exempt status.

We issued you a determination letter in March 1976, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
CURE Childhood Cancer, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
200 Ashford Center North, Suite 250

6 City, state, and ZIP code
Atlanta, GA 30338

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-						
--	--	--	--	---	--	--	--	--	--	--

or

Employer identification number


5	8	-	1	2	4	4	1	3	8
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ 1/2/24

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Staff Report

Subject: Metropolitan Planning Organization Memorandum of Understanding for the Coastal Region Metropolitan Planning Organization

Author: Tim Callanan, County Manager

Department: Manager

Meeting Date: June 4, 2024

Item Description: Consideration to approve the Metropolitan Planning Organization Memorandum of Understanding for the Coastal Region Metropolitan Planning Organization

Summary Recommendation: The staff recommends the approval of the Metropolitan Planning Organization Memorandum of Understanding for the Coastal Region Metropolitan Planning Organization

Executive Summary/Background: The Coastal Region Metropolitan Planning Organization has been working on the CORE MPO Reapportionment process, which involves updating the Metropolitan Planning Area (MPA) boundary and the Memorandum of Understanding (MOU). The boundary has been expanded up to GA Highway 119 in Effingham County. This expansion will make Effingham County eligible for federal funding for design, rights of way, and construction projects. Effingham County's membership dues are calculated based on the 2020 census population, and its share is \$54,592.00.

Alternatives for Commission to Consider

1. Approve the Metropolitan Planning Organization Memorandum of Understanding for the Coastal Region Metropolitan Planning Organization.
2. Do not approve the MOU.
3. Provide Staff with direction.

Recommended Alternative: Staff recommends alternative number 1.

Other Alternatives: 2 or 3

Department Review: County Manager

Funding Source: Development Services

Attachments: Letter of Request to Execute the CORE MPO MOU
 Metropolitan Planning Organization Memorandum of Understanding for the Coastal Region Metropolitan Planning Organization
 Exhibit A – Metropolitan Planning Area (MPA) Boundary of the Coastal Region Metropolitan Planning Organization (CORE MPO)
 Exhibit B – Coastal Region Metropolitan Planning Organization Membership Dues Contribution Formula
 Metropolitan Planning Commission Presentation



METROPOLITAN PLANNING ORGANIZATION

May 10, 2024

Chester Ellis

Chairman

Van R. Johnson

Vice-Chairman

James Aiello

Dennis Baxter

Tim Callanan

Bruce Campbell

Vivian Canizares

Deidrick Cody

Faye DiMassimo

Asia Hernton

James Hungerpillar

Karen Jarrett

Michael Kaigler

Jamie McCurry

Joseph Melder

Tanya Milton

Gary Norton

Nick Palumbo

Steve Scholar

Armand Turner

Brian L. West

Dana Williams

Karen L. Williams

EDFAC Chair

Melanie Wilson

Executive Director and CEO

Zhongze Wang

*Director of Transportation
Administration*

This board is supported by the staff of the
Chatham County – Savannah Metropolitan
Planning Commission

The Honorable Wesley Corbitt
Chairman
Effingham County Commission
804 South Laurel Street
Springfield, GA 31329

**Re: Request to Execute the Coastal Region Metropolitan Planning Organization
(CORE MPO) Memorandum of Understanding (MOU) by June 30, 2024**

Dear Chairman Corbitt:

Over the last year, the staff of the Coastal Region Metropolitan Planning Organization has been working on the CORE MPO Reapportionment process, including updating the Metropolitan Planning Area (MPA) boundary and the Memorandum of Understanding (MOU). We held multiple Working Group meetings, workshops, and MPO Board and Advisory Committee meetings to assist in updating the relevant documents. We greatly appreciate the help of those who participated in the process, including those persons from Effingham County.

Attached is the MOU that was adopted by the CORE MPO Board on May 3, 2024. The CORE MPO Board also approved requesting your formal action to execute the MOU. On behalf of the CORE MPO Board, I am requesting that your governing body execute the MOU by June 30, 2024. The MOU includes a separate signature page for each member to sign. Once all of the member governing bodies and authorities execute the MOU, it will be forwarded to the Governor for his concurrence and signature.

By executing the MOU, Effingham County will continue as a member engaged in the collaborative decision-making process. The MOU sets forth the duties of the members, including those of the Georgia Department of Transportation, CORE MPO and the Chatham County - Savannah Metropolitan Planning Commission (staff to the CORE MPO). The items related to your jurisdiction are on pages five and six of the MOU, most of which are similar to the previous MOU, which speaks to collaboration to carry-out the continuing, cooperative and comprehensive planning responsibilities under federal law.

Since the federal funds allocated to the CORE MPO for planning purposes require local match, it is also necessary to revisit the local funding support for the MPO. Exhibit B in the MOU explains the cost sharing formula approved by the CORE MPO Board. A chart showing the approximate dues for each jurisdiction or authority for FY 2025 based upon the adopted Unified Planning Work Program is attached.

Background

The Reapportionment process is necessitated by the 2020 Census expansion of the Savannah Urbanized Area. Federal law requires that the CORE MPO's MPA boundary expand to include parts of Bryan County and Effingham County (See Exhibit A of the MOU).



May 10, 2024
CORE MPO
Request to Execute MOU
Page 2

It is also necessary to update the MPO and Advisory Committees' membership, the Bylaws and revise the MOU to reflect the current requirements and the expanded planning area membership.

The benefits of the CORE MPO program include but are not limited to:

1. Access to the CORE MPO staff for technical support, which is particularly a benefit for smaller jurisdictions that do not have a dedicated planning staff.
2. Access to CORE MPO funds to address your planning needs, which can address regional or localized mobility issues. If your planning project is programmed you will get a direct benefit on your contribution. (Your contribution is match for the federal funds, so for every two dollars of local funds provided, eight dollars of federal funds are available – a 300% return on investment).
3. Eligibility for federal funds for design, rights of way and construction projects. A project is required to be programmed in the Metropolitan Transportation Plan and the Transportation Improvement Program to be eligible for federal funding. Until the CORE MPO Board includes the project in these plans the funding will not be authorized.
4. Continued access to federal funds. Your contribution will support the CORE MPO planning program that is mandated by the Federal Highway/Federal Transit Planning Rules and must be satisfactorily accomplished or no federal funds will be authorized. Your participation is important.

Please review the enclosed information and contact me if you have any questions. Again, I respectfully request your governing body's action to authorize signing the MOU before June 30, 2024. I am available to make a presentation to your governing body at your request.

Please sign the signature page, then scan and email to wilsonm@thempc.org. Also, please use the enclosed envelope to mail the original copy to the MPC office.

If you have any questions, please contact me at 912.651.1446.

Sincerely,



Melanie Wilson
Executive Director & CEO

MW/ww

cc: Tim Callanan, County Manager, Effingham County

METROPOLITAN PLANNING ORGANIZATION**MEMORANDUM OF UNDERSTANDING****FOR THE****COASTAL REGION METROPOLITAN PLANNING ORGANIZATION****BETWEEN**

The Counties of Bryan, Chatham and Effingham, the municipalities of Bloomingdale, Garden City, Guyton, Pooler, Port Wentworth, Richmond Hill, Rincon, Savannah, Springfield, Thunderbolt, Tybee Island, and Vernonburg, and the agencies of the Chatham County - Savannah Metropolitan Planning Commission, the Chatham Area Transit Authority, the Georgia Ports Authority, the Savannah Airport Commission, and the Georgia Department of Transportation, in cooperation with the U.S. Department of Transportation,

RELATIVE TO

The continuing, comprehensive, cooperative regional transportation planning process known as the "Coastal Region Metropolitan Planning Organization" (CORE MPO).

I. IT IS THE INTENTION OF THE PARTIES:

A. That the CORE MPO is to:

1. Maintain a continuing, cooperative and comprehensive transportation planning process as defined in Title 23 USC Section 134 that explicitly regards the current Surface Transportation Act's planning factors and focus areas and results in plans and programs consistent with comprehensively planned development of the urbanized area;
2. Update and revise the 20-year multimodal Metropolitan Transportation Plan (MTP), to create a fiscally feasible transportation system that integrates thoroughfare development, public transportation, air facilities, port facilities, rail systems, intermodal facilities, bicycle and pedestrian facilities and transportation enhancements; and reflects consideration of the area's comprehensive land-use plan and overall social, economic, environmental, and energy conservation plans, goals and objectives;
3. Create a functional relationship between transportation planning and the development of cities and counties in the CORE MPO's Metropolitan Planning Area (MPA);

4. Maintain the data obtained in the original data collection phase of the study and any pertinent data collected thereafter on a current level so that existing and forthcoming recommendations may be evaluated and updated periodically; and
5. Produce all documents and studies that are necessary to maintain a federally certified transportation planning process.

- II. **IT IS FURTHER INTENDED**, that the areas of responsibility of the aforementioned counties, municipalities, and agencies shall lie within the Metropolitan Planning Area (MPA) boundary established by the CORE MPO Board and the Governor of Georgia. This area includes all of Chatham County, the portion of Effingham County south of SR 119 - Indigo Road - Bethany Road, Richmond Hill, the portions of the 2020 census defined Savannah Urban Area that fall within unincorporated Bryan County, and the areas that are connecting Richmond Hill and the Savannah Urban Area in Bryan County. The MPA boundary is shown in Exhibit A - Metropolitan Planning Area (MPA) Boundary of the Coastal Region Metropolitan Planning Organization (CORE MPO).
- III. **IT IS FURTHER INTENDED**, that the Metropolitan Planning Organization (MPO) as designated by the Governor of Georgia is the Coastal Region Metropolitan Planning Organization (CORE MPO). The CORE MPO shall have the primary responsibility for carrying out the regional transportation planning process and of developing the planning work program, transportation plan, transportation improvement program, and other studies for the CORE MPO MPA.
- IV. **IT IS FURTHER INTENDED**, that the CORE MPO shall be coordinated by a Project Director who shall be the Executive Director and CEO of the Chatham County - Savannah Metropolitan Planning Commission (MPC) or his/her designee, and his/her staff. Additional staff resources may be provided, upon request, from the existing staff resources of the participating agencies and governments. The Project Director shall coordinate all requests under the direction of the CORE MPO Board.
- V. **IT IS FURTHER INTENDED**, that the CORE MPO shall continue to function to adopt appropriate goals, work programs, and plans; and to establish the need, form, and direction of future transportation improvements in the CORE MPO MPA. The CORE MPO shall be the forum for cooperative decision-making by principal elected and appointed officials of general-purpose local government and intermodal transportation providers. The individuals representing the government jurisdictions involved in the CORE MPO planning process and other involved agencies shall comprise the CORE MPO Board. The membership and duties shall be enumerated in the CORE MPO Board Bylaws. The CORE MPO Board shall have final authority in the matters of policy and plan adoption for the Coastal Region Metropolitan Planning Organization.
- VI. **IT IS FURTHER INTENDED**, that the committee known as the Technical Coordinating Committee (TCC) shall continue to function to ensure the involvement of all operating departments, advisory agencies, and multimodal transportation providers concerned with, or affected by, the planning process and subsequent implementation of plans. The technical guidance and direction of the continuing CORE MPO transportation planning process shall be furnished by the TCC. The

membership and duties of the TCC shall be enumerated in the Technical Coordinating Committee Bylaws.

- VII. **IT IS FURTHER INTENDED**, that the Transportation Equity and Public Involvement Advisory Committee (TEPIAC) shall function with a focus on equity and public participation in the CORE MPO's transportation planning process, shall advise the CORE MPO Board and the Chatham Area Transit Authority (CAT) on public involvement, equity, Title VI, Environmental Justice and accessible transportation related policies and projects, and shall be representative of a cross-section of the community. The TEPIAC shall keep the CORE MPO Board and the CAT Board informed of the community's perspective and shall also provide information to the community about the region's transportation policies and issues. The membership and duties shall be enumerated in the Transportation Equity and Public Involvement Advisory Committee Bylaws.
- VIII. **IT IS FURTHER INTENDED**, that the Economic Development and Freight Advisory Committee (EDFAC) shall advise the freight planning efforts of the CORE MPO and to ensure economic development is considered in identifying transportation improvement projects and setting priorities. The membership and duties shall be enumerated in the Economic Development and Freight Advisory Committee Bylaws.
- IX. **IT IS FURTHER INTENDED**, that the Bicycle and Pedestrian Advisory Committee (BPAC) shall advise in the planning, project selection and implementation of bike, pedestrian, and trail projects in the CORE MPO planning area. The membership and duties shall be enumerated in the Bicycle and Pedestrian Advisory Committee Bylaws.
- X. **IT IS FURTHER INTENDED**, that the various committees meet at significant stages in the planning process in accordance with the adopted bylaws.
- XI. **IT IS FURTHER INTENDED**, that the Georgia Department of Transportation (GDOT) shall be responsible for the following per the current planning rules of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA):
1. Provide available maps, aerial photographs, charts, and records as deemed necessary to maintain the CORE MPO planning process.
 2. Update and maintain travel simulation models for use in evaluating the metropolitan area's transportation needs. Said models shall be the "official" CORE MPO's travel demand models. The Department shall also provide the expertise and computer software for the above-mentioned tasks.
 3. Aid the MPO in preparation of planning-oriented planning, scoping, preliminary engineering, right-of-way, utility and construction cost estimates where applicable for multimodal projects in the CORE MPO's 20-year multimodal Metropolitan Transportation Plan (MTP).
 4. Provide the local agencies with current information concerning the status of planning and implementation of the CORE MPO's 20-year multimodal Metropolitan Transportation Plan (MTP).

5. Provide funding availability and proposed project schedules for federally funded projects for use in Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP) development.
6. Incorporate the adopted CORE MPO's Transportation Improvement Program (TIP) into the State Transportation Improvement Program (STIP); and coordinate with the CORE MPO's multimodal transportation plan in the development of the Statewide Transportation Plan.
7. Concurrently certify with the CORE MPO, to the FHWA and the FTA that the CORE MPO's planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable federal laws based on the federal certification review schedule; and certify the CORE MPO's planning process with CORE MPO in conjunction with the TIP development.
8. Provide various types of traffic count data.
9. Provide other assistance as mutually agreed upon.
10. Contribute funds toward the annual budget for the CORE MPO's operations, as established by the adopted Unified Planning Work Program (UPWP) and funding agreements outlined in Exhibit B - Coastal Region Metropolitan Planning Organization Membership Dues Contribution Formula.
11. Notify CORE MPO in advance of public meetings and concept meetings as well as stakeholder meetings, provide draft concept plans before their approval, so that the information can be incorporated into the CORE MPO's plans and programs.

XII. IT IS FURTHER INTENDED, that the Chatham County - Savannah Metropolitan Planning Commission (MPC), only to the extent that it may be bound by contracts which may hereafter be entered into, shall be responsible for the following:

1. Prepare planning-oriented planning, scoping, preliminary engineering, right-of-way, utility and construction cost estimates, where applicable, for multimodal projects in the CORE MPO's 20-year multimodal Metropolitan Transportation Plan (MTP).
2. Make recommendations for revisions to the CORE MPO's 20-year multimodal Metropolitan Transportation Plan (MTP) to conform to new planning goals, objectives, policies, or developments.
3. Prepare and publish a fiscally constrained 20-year multimodal Metropolitan Transportation Plan (MTP) that leads to the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods. The multimodal transportation plan shall be reviewed and updated at least every five years.
4. Prepare and maintain a financially-balanced four-year multimodal Transportation Improvement Program (TIP) which will be updated at least every four years.
5. Prepare an annual Unified Planning Work Program (UPWP) to document planning activities and budget for the next fiscal year, in sufficient detail to indicate who will perform the work, the schedule for completion, and the products that it will produce.
6. Develop and update a Congestion Management Process (CMP) which documents the congestion areas and strategies to address them. Ensure that the CMP will be a part of

the metropolitan transportation planning process and the CMP results will be considered in the development of the multimodal MTP and TIP, to the extent appropriate.

7. Update and maintain maps showing existing and proposed land use and make appraisals of actual land use development in comparison with projections.
8. Review zoning and subdivision requests in accordance with the CORE MPO's transportation and land use plans.
9. Provide or maintain social and community development plans as they may relate to transportation needs.
10. Develop and maintain base and projected population, housing, employment, economic, vehicle, and land use data by traffic analysis zone and supply information as requested concerning special generators.
11. Periodically review traffic analysis zone boundaries and make appropriate recommendations to the Technical Coordinating Committee and cooperate with the Georgia Department of Transportation in revision of said boundaries.
12. Provide available maps, aerial photographs, charts, records, and directories to the extent possible.
13. Collect and analyze data such as traffic counts and crash statistics and distribute (if available) to the public, governmental agencies, and other parties if requested.
14. Prepare an annual performance report for the comparison of established goals in the Unified Planning Work Program (UPWP) and completed work elements.
15. Compile, maintain, and document data on existing water, air, motor freight and rail terminal and transfer facilities as identified in the Unified Planning Work Program (UPWP).
16. Prepare and publish a Participation Process (PP) which documents how the CORE MPO will provide complete information, timely public notices, full public access to key decisions, and support early and continuing involvement of the public in the development of plans and TIPs; and meets the criteria specified in 23 CFR Part 450.
17. Prepare and publish a Title VI Plan including the Language Assistance Plan (LAP) and the Environmental Justice (EJ) Report which document how the CORE MPO's transportation planning process incorporates considerations of equity and transportation needs of traditionally under-served communities such as low-income, minority, disabled, and people with Limited English Proficiency.
18. Concurrently certify with the Georgia Department of Transportation (GDOT), to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that the CORE MPO's planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable federal laws based on the federal certification review schedule; and certify the CORE MPO's planning process with GDOT in conjunction with the TIP development.

XIII. **IT IS FURTHER INTENDED**, that the signatory counties and municipalities, within its official jurisdiction, be responsible for the following:

1. Collaborate with the continuing, cooperative and comprehensive transportation planning process of the CORE MPO.
2. Maintain records of crashes occurring on the roads and highways by location and description and maintain these files on a current basis and provide the data to the CORE MPO for analysis and reports upon request.
3. Assist the CORE MPO to collect planning information within the counties and/or municipalities such as socioeconomic data, utility locations, land use and zoning, street inventories, inventories of bicycle and pedestrian facilities, and other data as required for the metropolitan planning process.
4. Provide funding for planning, scoping, preliminary engineering, right-of-way acquisition, utility and construction ideally matching federal funds to further the implementation of the CORE MPO priorities per appropriate project framework agreement.
5. Aid the MPO in developing planning-oriented planning, scoping, preliminary engineering, right-of-way, utility and construction cost estimates where applicable for the CORE MPO's 20-year multimodal Metropolitan Transportation Plan (MTP).
6. Contribute funds toward the annual budget for the CORE MPO's operations as established by the adopted Unified Planning Work Program (UPWP) and funding agreements outlined in Exhibit B - Coastal Region Metropolitan Planning Organization Membership Dues Contribution Formula.
7. Notify CORE MPO in advance of public meetings and project-related neighborhood meetings and/or stakeholder meetings so that the information can be incorporated into the CORE MPO's plans and programs.

XIV. IT IS FURTHER INTENDED, that the Chatham Area Transit Authority shall:

1. Collaborate with the on-going continuing, cooperative and comprehensive transportation planning process of the CORE MPO.
2. Make available to the CORE MPO any records, documents or information necessary to accomplish the planning objectives and to develop the CORE MPO's 20-year multimodal Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP).
3. Contribute funds toward the annual budget for the CORE MPO's operations as established by the adopted Unified Planning Work Program (UPWP) and funding agreements outlined in Exhibit B - Coastal Region Metropolitan Planning Organization Membership Dues Contribution.
4. Notify CORE MPO in advance of public meetings and project-related neighborhood meetings and/or stakeholder meetings so that the information can be incorporated into the CORE MPO's plans and programs.

XV. IT IS FURTHER INTENDED, that the Savannah Airport Commission assist the MPO in gathering information and data relating to the planning process as may be necessary to ensure that the Savannah Airport Commission is adequately served by the CORE MPO. Such data includes but is not limited to employment, land use, traffic, air traffic, and major street or enplanement changes.

The Savannah Airport Commission will contribute funds to support the CORE MPO's operations, as established by the adopted Unified Planning Work Program (UPWP) and funding agreements outlined in Exhibit B - Coastal Region Metropolitan Planning Organization Membership Dues Contribution.

XVI. **IT IS FURTHER INTENDED**, that the Georgia Ports Authority (GPA) either provide or assist the MPO in gathering information and data relating to the planning process as may be necessary to ensure that GPA is adequately served by the CORE MPO. Such data includes but is not limited to employment, traffic, projected port activity, and major street or gate changes. The Georgia Ports Authority will contribute funds to support the CORE MPO's operations, as established by the adopted Unified Planning Work Program (UPWP) and funding agreements outlined in Exhibit B - Coastal Region Metropolitan Planning Organization Membership Dues Contribution.

XVII. **IT IS FURTHER INTENDED**, that:

1. The CORE MPO's planning process shall be of a continuing, comprehensive, cooperative nature and that all planning decisions shall be reflective of and responsive to the needs and desires of the local communities as well as the programs and requirements of the Georgia Department of Transportation (GDOT) and the U.S. Department of Transportation (US DOT).
2. A reappraisal shall be made of the CORE MPO whenever there is a significant change in the community's goals and objectives, land use patterns, or travel characteristics at least once every five (5) years.
3. The participating agencies shall cooperate in all phases of the CORE MPO's transportation planning process. Adequate and competent personnel shall be assigned to ensure development of adequate and reliable data.
4. All parties to this agreement shall have access to all study related information developed by the other agencies, including the right to make duplication thereof.

This document is a Memorandum of Understanding expressing the present intentions of the parties. Obligations established within any previous versions of this Memorandum of Understanding are rescinded upon the execution of this agreement. Nothing contained herein shall require the undertaking of any act, project, study, analysis, or any other activity by any party until a contract for such activity is executed. Nor shall this document require the expenditure of any funds by any party until a contract authorizing such expenditure is executed.

However, nothing contained herein shall be construed to prohibit any party's undertaking any act, project, study, analysis, or any other activity which the party is required by law or contract to undertake as part of any other program which fulfills some function shown herein as intended to be performed by the party undertaking such act, project, study, analysis, or other activity.

In witness whereof, the parties hereto have executed this Memorandum of Understanding, this ____ day of _____, 2024.

EFFINGHAM COUNTY

Witness

Commission Chairman

Notary Public

Exhibit A –Metropolitan Planning Area (MPA) Boundary of the Coastal Region Metropolitan Planning Organization (CORE MPO)

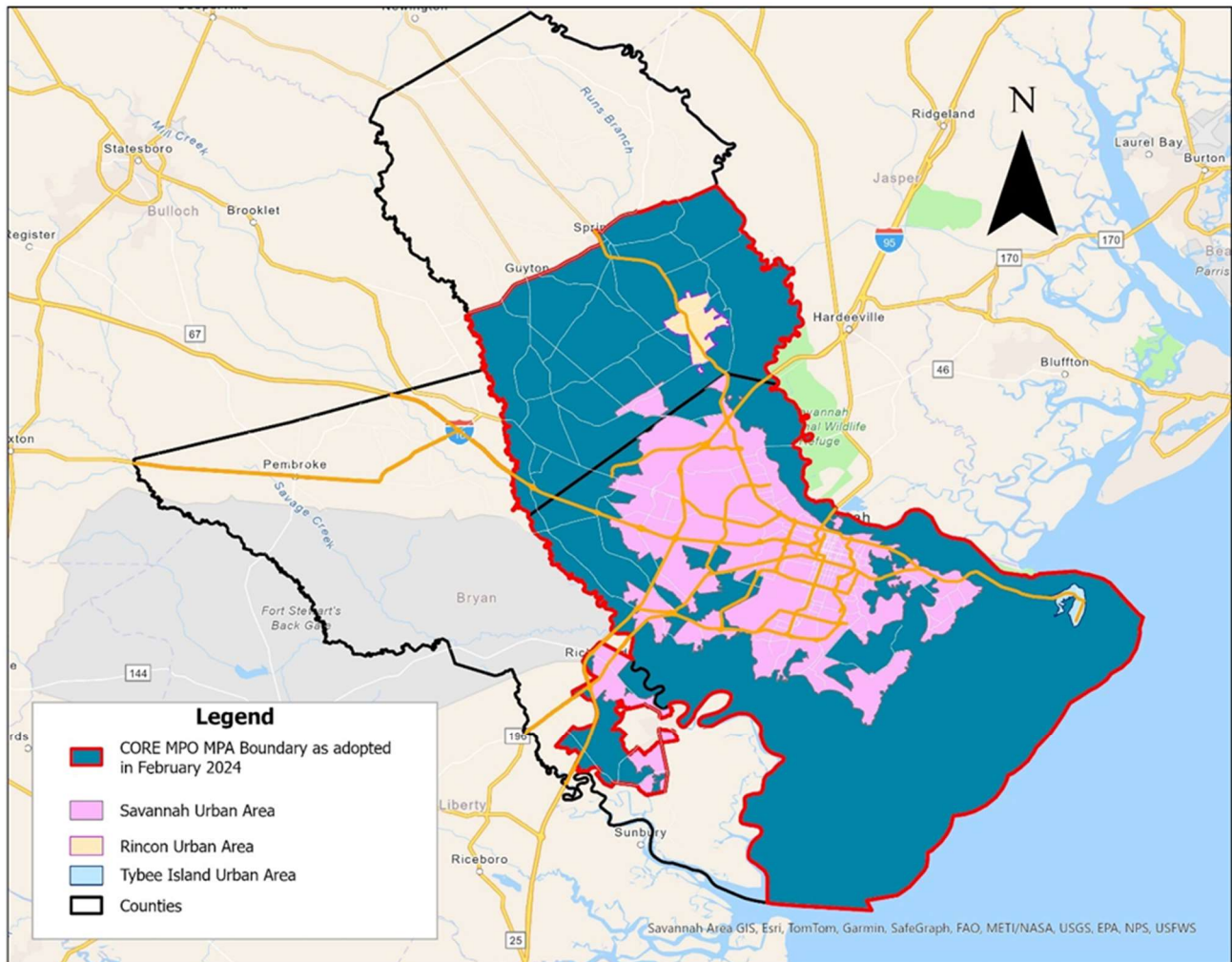


Exhibit B - Coastal Region Metropolitan Planning Organization Membership Dues Contribution Formula

The Parties agree that it is in the best interest of the public and governmental entities that the function of the Coastal Region Metropolitan Planning Organization (CORE MPO) be supported. The CORE MPO's operating functions will be funded through the federal Metropolitan Planning set aside pursuant to the provisions of 23 USC §104(f), the Metropolitan Transit Planning funds pursuant to the provisions of 49 USC §5303, the federal Urban Attributable funds, and the local membership dues to match the federal grants. This Exhibit specifies the formula for membership contributions to support the CORE MPO's transportation planning process.

In general, the CORE MPO's functions will be to maintain a continuing, cooperative and comprehensive transportation planning process for the Bryan – Chatham – Effingham region within the CORE MPO's Metropolitan Planning Area (MPA) boundary as defined in Title 23 USC Section 134 and Section 5303 of the Federal Transit Act. The CORE MPO's detailed staff work activities and planning procedures will be outlined in the annual Unified Planning Work Program (UPWP). The CORE MPO UPWP will include detailed budget information based on the anticipated grant funding contracts with the Georgia Department of Transportation (GDOT). The local match to the federal grants for MPO's operations will be based on the UPWP budget. The local matching funds will be provided by the Parties based upon a formula as described herein. The population component of the formula will be based on the 2020 decennial census population information. The formula for dues will be as follows.

The total local funds contribution will be the dollar amount approved by the CORE MPO Board in the Unified Planning Work Program (UPWP) and the annual overhead cost.

1. The amount of each governmental member's contribution would be a base of \$1,000 plus a proportion based upon population.
2. For the three counties – Bryan, Chatham and Effingham – each county determines how to split their share of the total contributions among the county and municipalities.
 - a. Bryan County – Bryan County and the City of Richmond Hill will split the county's share of the membership dues based on their respective population within the CORE MPO MPA boundary.
 - b. Chatham County - Chatham County and its municipalities will split the county's share of the membership dues based on their respective population within the CORE MPO MPA boundary.
 - c. Effingham County – Effingham County will pay 100% of the county's share of the membership dues, covering all of the Effingham municipalities located within the CORE MPO MPA boundary.
3. For the three modal authorities, the membership dues contributions are calculated based on the following formula.
 - a. The Chatham Area Transit Authority would contribute a fixed amount based upon the 60th percentile of the counties' and municipalities' contributions.
 - b. The Georgia Ports Authority would contribute a fixed amount based upon the 70th percentile of the counties' and municipalities' contributions.

- c. The Savannah Airport Commission would contribute a fixed amount based upon the 70th percentile of the counties' and municipalities' contributions.
4. The Authorities share and the total of the \$1,000 base amounts would be subtracted from total local fund contribution amount before applying the proportional population calculation for the county or each municipality.
5. The Georgia Department of Transportation (GDOT) pays 10% of the transit planning (Section 5303) local match. Thus, no additional membership dues will be assessed from GDOT.
6. The CORE MPO's advisory committees (TCC, EDFAC, TEPIAC and BPAC) will not be assessed dues.
7. The Chatham County – Savannah Metropolitan Planning Commission (MPC) will not be assessed dues.
8. Invoices will be sent out to members after the approval of the Unified Planning Work Program (UPWP) each year and payment will be due by June 30th.

2020 Census Population within the CORE MPO Metropolitan Planning Area (MPA)

	2020 Census Population	Pct of MPA Pop
Richmond Hill	16,633	4.38%
Unincorporated Bryan County within CORE MPO MPA	13,405	3.53%
Bryan County Total	30,038	7.91%
Bloomingtondale	2,790	0.73%
Garden City	10,289	2.71%
Pooler	25,711	6.77%
Port Wentworth	10,878	2.86%
Savannah	147,780	38.90%
Thunderbolt	2,556	0.67%
Tybee Island	3,114	0.82%
Vernonburg	139	0.04%
Unincorporated Chatham County	92,034	24.22%
Chatham County Total	295,291	77.72%
Rincon	10,934	2.88%
Guyton within CORE MPO MPA boundary	1,500	0.39%
Springfield within CORE MPO MPA boundary	2,724	0.72%
Unincorporated Effingham County within CORE MPO MPA	39,434	10.38%
Effingham County Total	54,592	14.37%
MPA Regional Total	379,921	100.00%

Calculate fair share accounting for 3 Modal Reps and \$1000 Base Contribution

	2020 Census Population	Pct of MPA Pop	Base Amount	Pop Ajustment	Total	Final Fee
Richmond Hill	16,633	4.38%	\$1,000	\$10,949	\$11,949	\$11,949
Unincorporated Bryan County within CORE MPO MPA	13,405	3.53%	\$1,000	\$8,824	\$9,824	\$9,824
Bryan County Total	30,038	7.91%	\$2,000	\$19,774	\$21,774	\$21,774
Bloomingtondale	2,790	0.73%	\$1,000	\$1,837	\$2,837	\$2,837
Garden City	10,289	2.71%	\$1,000	\$6,773	\$7,773	\$7,773
Pooler	25,711	6.77%	\$1,000	\$16,925	\$17,925	\$17,925
Port Wentworth	10,878	2.86%	\$1,000	\$7,161	\$8,161	\$8,161
Savannah	147,780	38.90%	\$1,000	\$97,283	\$98,283	\$98,283
Thunderbolt	2,556	0.67%	\$1,000	\$1,683	\$2,683	\$2,683
Tybee Island	3,114	0.82%	\$1,000	\$2,050	\$3,050	\$3,050
Vernonburg	139	0.04%	\$1,000	\$92	\$1,092	\$1,092
Unincorporated Chatham County	92,034	24.22%	\$1,000	\$60,585	\$61,585	\$61,585
Chatham County Total	295,291	77.72%	\$9,000	\$194,389	\$203,389	\$203,389
Rincon	10,934	2.88%	\$1,000	\$7,198	\$8,198	\$0
Guyton within CORE MPO MPA boundary	1,500	0.39%	\$1,000	\$987	\$1,987	\$0
Springfield within CORE MPO MPA boundary	2,724	0.72%	\$1,000	\$1,793	\$2,793	\$0
Unincorporated Effingham County within CORE MPO MPA	39,434	10.38%	\$1,000	\$25,959	\$26,959	\$39,938
Effingham County Total	54,592	14.37%	\$4,000	\$35,938	\$39,938	\$39,938
Chatham Area Transti Authority			\$9,500			\$9,500
Georgia Ports Authority			\$12,700			\$12,700
Savannah Airport Commission			\$12,700			\$12,700
Modal Total			\$34,900			\$34,900
MPA Regional Total	379,921	100%	\$49,900	\$250,100	\$300,000	\$300,000

Fee Calculations Based on the following: 1. Total Fee (\$300,000) = FY 2025 UPWP Local Match (45%) Rounded (\$135,000) + Overhead (55%) Rounded (\$165,000); 2. Base Amount for City/County = \$1,000; 3. CAT - 60th percentile rounded; SAV and GPA - 70th percentile rounded; 4. Effingham County pays for its municipalities.

METROPOLITAN PLANNING COMMISSION

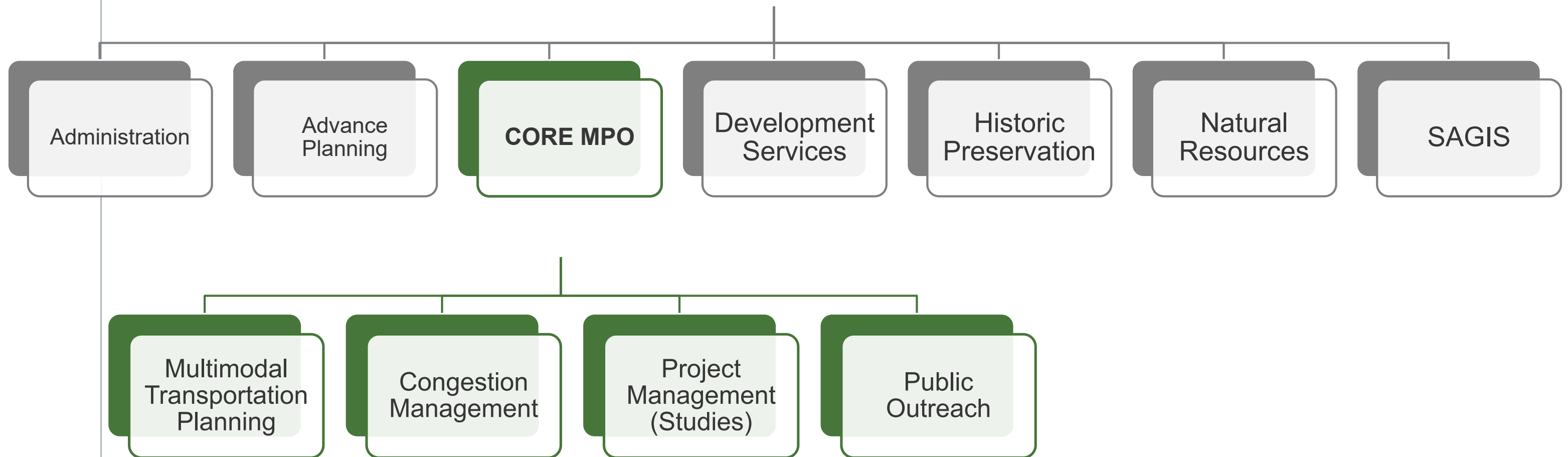


Melanie Wilson
Executive Director

wilsonm@thempc.org

912.651.1440

METROPOLITAN PLANNING COMMISSION





CORE MPO stands for the Coastal Region (CORE) Metropolitan Planning Organization (MPO)

CORE MPO, managed by the Executive Director, is comprised of a policy board known as the CORE MPO Board, a technical committee known as the Technical Coordinating Committee (TCC), an Advisory Committee on Accessible Transportation (ACAT), a Citizen’s Advisory Committee (CAC), and an Economic Development & Advisory Committee (EDFAC). (being revised as a part of bylaws update)

Under oversight of the MPC Executive Director, CORE MPO is staffed by the MPC Transportation Planning Department, which performs the day-to-day Metropolitan Transportation Planning activities for the MPO. The Transportation Planning Department consists of the Director of Transportation Administration, Transportation Planners, and Administrative Assistant. Other MPC staff support the MPO’s planning efforts as needed.



WHAT IS AN MPO?

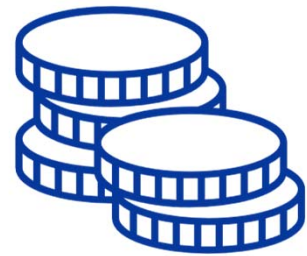




- Required for urban areas with population more than **50,000**.
- There are over **400** MPOs in the US.
- Federal spending on transportation occurs through a **comprehensive, continuing, and cooperative (3-C) process**.
- There are a variety of **organizational arrangements** – “hosted” by another agency; stand-alone; existing agency designated as an MPO.

An MPO is a transportation **policy-making and planning body** with representatives of local, state, and federal government and transportation authorities.

Why an MPO?



Transportation investment means allocating scarce transportation funding resources appropriately.



Planning needs to reflect the region's shared vision for the future.



Requires a comprehensive examination of the region's future and investment alternatives.



MPOs facilitate collaborations of governments, interested parties, and residents.

Federal Finances & Required Functions for MPOs

MPOs Receive Federal Funds

- Highway
- Transit

20% local match requirement to the Federal funds

Establish a setting for effective decision-making

Identify & evaluate transportation improvements

Prepare & maintain a Metropolitan Transportation Plan (MTP)

Develop a Transportation Improvement Program (TIP)

Identify performance targets & monitor achievements of targets
New per MAP-21, FAST Act & IIJA

Involve the public – Participation Plan

Develop a Congestion Management Process (CMP)
Only required for TMAs

Transportation Planning

CORE MPO coordinates transportation:

- **Policies**
- **Plans**
- **Studies**
- **Programs**

Through this coordination, CORE MPO addresses issues such as

- **Congestion**
- **Safety**
- **Funding Resources**
- **Planning, Project Prioritization and Programming**
- **Freight**
- **Transit**
- **Bicycle & Pedestrian**

CORE MPO follows the federally required 3-C transportation planning process...

Comprehensive

- Efficient system management and operations
- Connectivity
- Accessibility and mobility options
- Safety and security of transportation system
- Environmental protection

Continuing

- Establish long and short-term plans and programs
- Update plans and programs on a regular cycle
- Create policies and strategies to support CORE MPO vision

Cooperative

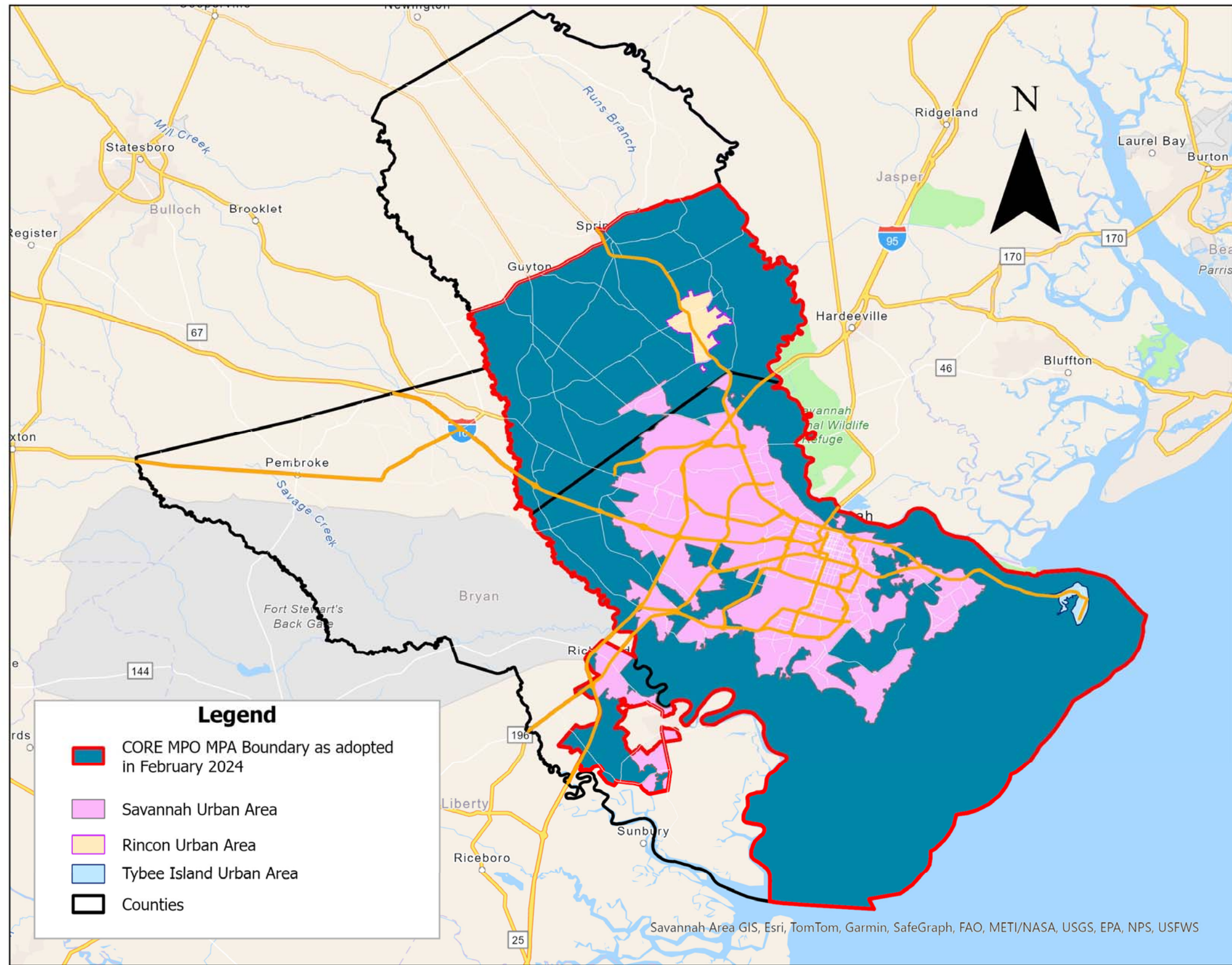
- Collaborate and coordinate with the State DOTs, local transit agencies and modal representatives
- Establish a forum to gather input from stakeholders, boards, and committees
- Pro-active public involvement

MPO's Major Planning Priorities & Products

	Planning Priorities & Product	Content	Update Cycle	Current Adoption/ Completion Date
Required	Unified Planning Work Program (UPWP)	MPO staff work program and budget.	Annually	February 2024
	Long-Range Transportation Plan (LRTP)	Defines the areas long range (20+ year) vision for transportation. Addresses goals, strategies, and projects.	5 Years	August 2024
	Transportation Improvement Program (TIP)	Identifies specific projects the MPO is investing in for short term (four years) implementation.	3-4 Years	November 2023
	Congestion Management Process (CMP)	Evaluates existing roadway conditions, recommends strategies to improve the performance and reliability of the transportation system.	As Needed*	June 2024
	Non-Motorized Transportation Plan	Part of the LRTP, identifies improvements and funding for non-motorized modes.	As Needed*	June 2024
	Language Assistance Plan (formerly LEP)	Addresses Executive Order on improving access to service for persons with limited English proficiency.	3 Years	February 2021
	Participation Plan (PPP)	Establishes the public processes and procedures under which the CORE MPO conducts the 3-C planning process.	5 Years	February 2021
	Title VI Plan	Addresses CORE MPO's compliance with Title VI of The Civil Rights Act and the Executive order on Environmental Justice.	3 Years	February 2021
Non-Required	Freight Plan	Policy and infrastructure recommendations.	As Needed*	October 2023
	Special Studies	Conducted on an as-needed basis in response to the needs of CORE MPO and its members.	N/A	N/A

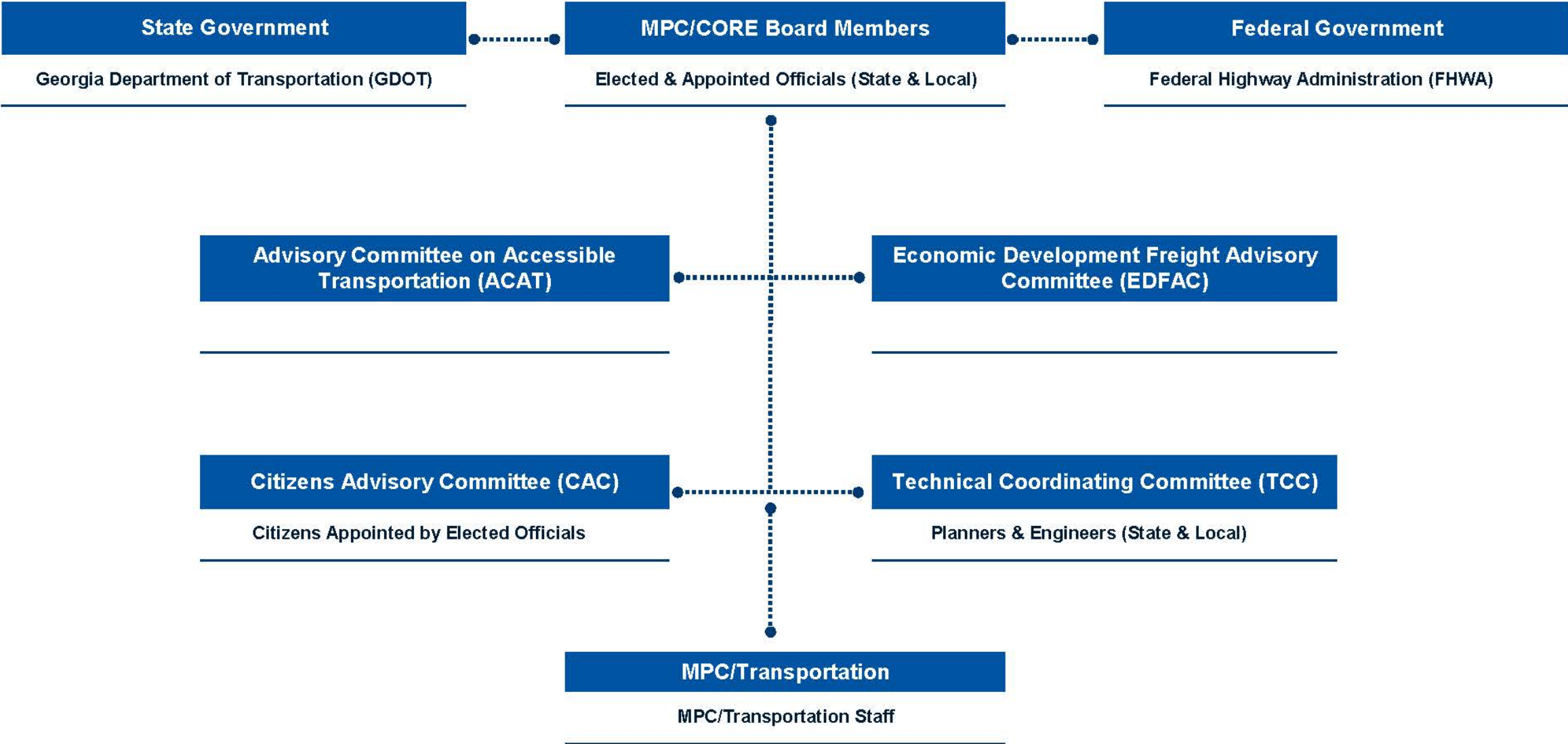
The Current CORE MPO Planning Area Boundary.

Adopted by the CORE MPO Board on 2/28/2024 and approved by the Governor of Georgia.



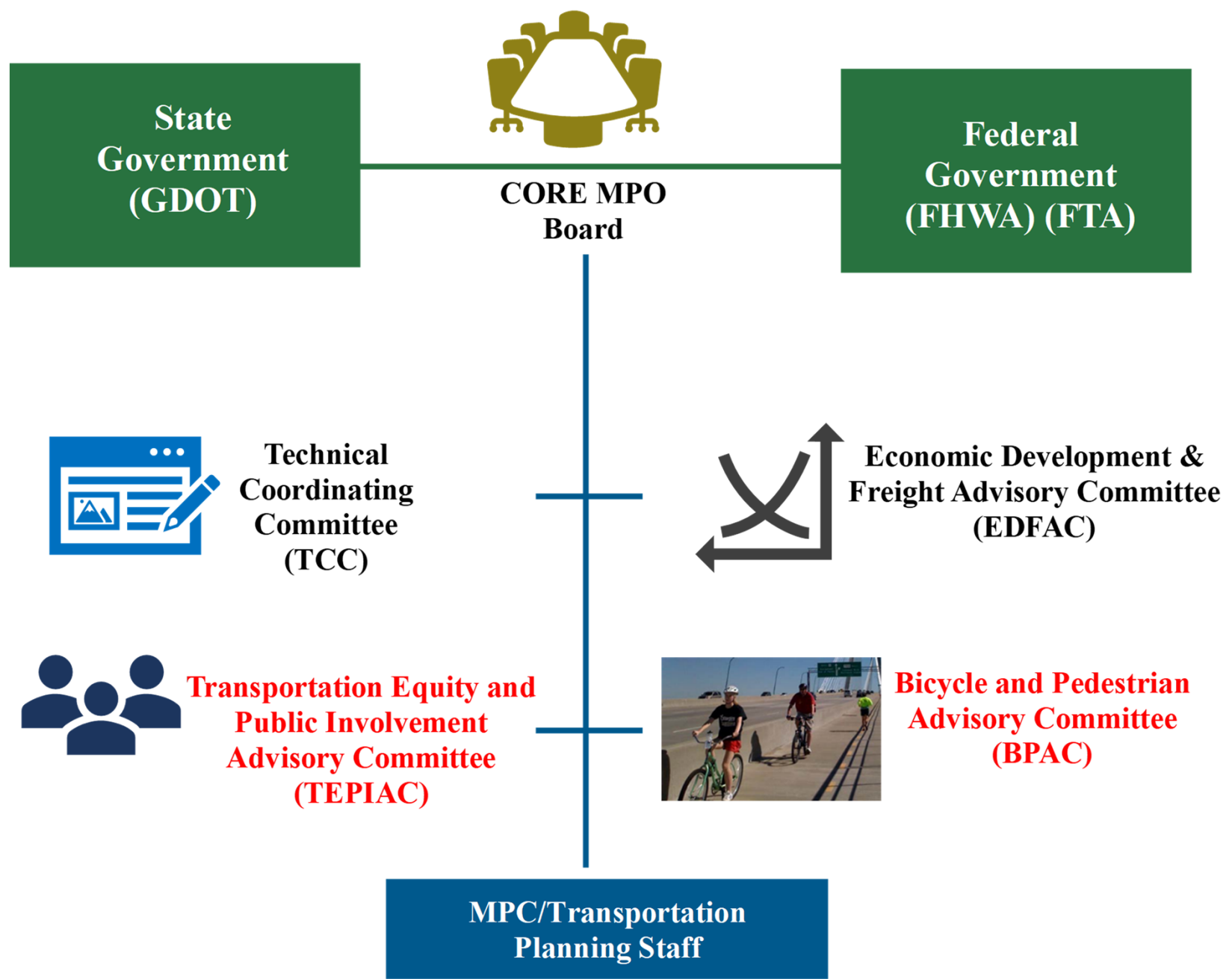
FUNCTIONAL ORGANIZATION CHART

CORE MPO'S CURRENT STRUCTURE



CORE MPO'S PROPOSED STRUCTURE

(EXPECTED ADOPTION IN JUNE 2024)



Composition & Duties of the Boards & Committees (current and proposed)

CORE MPO Board

Comprised of elected and appointed officials from all the member jurisdictions, as well as executives from the local and state agencies. It reviews and approves all the MPO plans, programs, and studies.

Advisory Committee on Accessible Transportation (ACAT) – Proposed to be consolidated into the Transportation Equity and Public Involvement Advisory Committee (TEPIAC)

ACAT acts as a liaison between the transportation planning process and the traditional underserved communities in the area (i.e., communities with high concentrations of minority, low income, disabled, and elderly populations). TEPIAC will maintain the ACAT functions but will expand on equity planning.

Citizens Advisory Committee (CAC) - Proposed to be consolidated into the Transportation Equity and Public Involvement Advisory Committee (TEPIAC)

CAC is comprised of appointed local citizens and functions and informs the MPO of the community’s perspective while providing information to the community about transportation planning policies and issues. It reviews MPO plans, programs, and studies and provides recommendations to the MPO Board. TEPIAC will maintain the CAC functions but will provide more effective public involvement.

Economic Development and Freight Advisory Committee (EDFAC)

Composed of key staff members of freight stakeholders and economic development agencies in the Savannah region. It informs the MPO Board on freight and economic development issues and makes freight improvement recommendations to the MPO Board.

Technical Coordinating Committee (TCC)

Composed of key staff members of participating governmental jurisdictions and modal transportation representatives. It reviews MPO plans, programs, and studies and provides technical guidance. It makes recommendations to the MPO Board on all MPO plans and programs.

Bicycle and Pedestrian Advisory Committee (BPAC) – proposed new advisory committee

Composed of key staff members of participating governmental jurisdictions, accessibility organizations, bike and pedestrian advocacy organizations, and modal transportation representatives. It advises the MPO in the planning, project selection and implementation of bike, pedestrian and trail projects in the CORE MPO planning area.

CORE MPO BOARD

The Board has authority and responsibility for transportation policy-making for the CORE MPO MPA.

Duties & Responsibilities

- Review and approve appropriate CORE MPO plans, programs, and studies.
- Ensure all transportation plans and programs are current and responsive to applicable laws, rules, and regulations.
- Designate and prioritize transportation improvement projects recommended in the planning process.
- Serve as a forum for cooperative decision-making and provide the liaison between the planning process and governmental units as well as the general public.

... MPO BOARD CONTINUED

Membership

- Composed of elected officials, GDOT representative, and modal representatives from Transit, Port, and Airport (see bylaws for list of voting membership by organizational position). Each member has a single vote.

Officers

- Officers include Chairperson, Vice-Chairperson, and Secretary.
- In the absence of the Chairperson, the Vice-Chairperson will temporarily assume the responsibilities of the Chairperson.
- The Chairperson authenticates all resolutions, other official actions, and documents resulting from decisions made by the CORE MPO Board.
- The Chairperson represents the Board at hearings, conferences, and other events to conduct official business of the CORE MPO.

ECONOMIC DEVELOPMENT & FREIGHT ADVISORY COMMITTEE

EDFAC advises the CORE MPO Board and works with staff in freight planning activities, ensuring freight mobility and economic issues are fully addressed in the CORE MPO planning process.

Duties & Responsibilities

- Advise the CORE MPO Board on economic development and freight improvement decisions in terms of policies, planning, and projects.
- Provide liaison between the CORE MPO's transportation planning process with the local, regional, and state freight communities.
- Collaborate with and advise staff in the development of the MPO Freight Plan
- Promote cross-sharing of information between private and public sectors on multi-modal freight issues.

... EDFAC CONTINUED

Membership

- Composed of key staff members of freight stakeholders and economic development agencies in the Savannah region (see bylaws for list of eligible stakeholders and agencies).

Officers

- Officers include Chairperson, Vice-Chairperson, and Coordinating Staff.
- In the absence of the Chairperson, the Vice-Chairperson will temporarily assume the responsibilities of the Chairperson.
- Chairperson and Vice-Chairperson serve on one-year terms.
- A Chatham County-Savannah Metropolitan Planning Commission staff will serve as the Coordinating Staff.
- The Chairperson presides at all EDFAC meetings and represents EDFAC as a voting member on the CORE MPO Board.

TECHNICAL COORDINATING COMMITTEE

The TCC reviews and evaluates all transportation plans and studies and provides technical guidance and direction to the MPO. TCC members serve as subject matter experts and are actively involved in the development of the MTP, TIP and special studies.

Duties & Responsibilities

- Identify transportation issues, recommended studies and projects to the CORE MPO Board to address items.
- Assist in developing the UPWP, MTP, TIP, CMP, and other MPO plans and programs.
- Review studies related to transportation within the CORE MPO MPA boundary based on technical sufficiency, accuracy, and completeness of such studies, plans, and programs.
- Review inventories of current data used as input to the CORE MPO's transportation planning process.

... TCC CONTINUED

Membership

- Composed of key staff members of participating governmental jurisdictions and modal transportation representatives (see bylaws for list of eligible jurisdiction and representatives).

Officers

- Officers include Chairperson and Vice-Chairperson.
- In the absence of the Chairperson, the Vice-Chairperson will temporarily assume the responsibilities of the Chairperson.
- Chairperson and Vice-Chairperson serve on one-year terms.
- A Chatham County-Savannah Metropolitan Planning Commission staff will serve as the Coordinating Staff.
- The Chairperson presides at all TCC meetings and represents the TCC at hearings, conferences, and other events.

Director of Transportation Administration/TIP Manager

Wykoda Wang	wangw@thempc.org	912.651.1466
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Transportation Planner & Special Projects

Anna McQuarrie	mcquarriea@thempc.org	912.651.1464
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Transportation Planner

Asia Hernton	herntona@thempc.org	912.651.1456
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Administrative Assistant

Kieron Coffield	coffieldk@thempc.org	912.651.1460
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CORE MPO Staff Contacts

MPA, MOU and Bylaws Update

Reapportionment

- **Timeline**
 - MPA Boundary
 - MPA Adopted by CORE MPO Board – February 28, 2024
 - MPA Approved by the Governor of Georgia – April 2024
 - MOU
 - MOU Adoption by CORE MPO Board – May 3, 2024
 - MOU Adoption by each voting jurisdiction (municipalities and model representatives) – May – June 2024
 - Bylaws Adoption by CORE MPO Board – June 2024
 - Reapportionment Package Submittal to GDOT and Adoption by Governor – After June 2024

THANK YOU



Wykoda Wang
Director of Transportation
Administration
wangw@thempc.org
912-651-1466
<https://www.thempc.org/Core>

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (this “Agreement”), made and entered into as of the [___] day of June, 2024 by and between **EFFINGHAM COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY**, a public body corporate and politic of the State of Georgia (the “Authority”), **EFFINGHAM COUNTY, GEORGIA**, a political subdivision of the State of Georgia (the “County”), and the **EFFINGHAM COUNTY SCHOOL DISTRICT**, a public body corporate and politic of the State of Georgia (the “School District”).

WITNESSETH:

WHEREAS, the Authority has implemented a payment-in-lieu of ad valorem tax (“PILOT”) program that enabled the Authority to enter into payment-in-lieu of ad valorem tax agreements (“PILOT Agreements”) with qualified lessees to create PILOTs, thereby generating a tax abatement for qualified lessees allowing them to make payments-in-lieu of ad valorem taxes (“PILOT Payments”) with the intent to encourage and facilitate investment and development in Effingham County; and

WHEREAS, Article IX, Section III, Paragraph I(a) of the Georgia Constitution authorizes, among other things, any county, municipality, or other political subdivision of the State to contract for a period not exceeding fifty years, with any other public agency, public corporation, or public authority for joint services, for the provision of services, or for the provision or separate use of facilities or equipment, provided that such contract deals with activities, services or facilities which the contracting parties are authorized by law to undertake or provide; and

WHEREAS, Article IX, Section IV, Paragraph IV of the Georgia Constitution authorizes counties and municipalities to enter into contracts with other counties and municipalities for the purpose of allocating the proceeds of ad valorem taxes assessed and collected on property located in such county or municipality with such other counties or municipalities with which the assessing county or municipality has entered into agreements for the development of one or more regional facilities and the allocation of other revenues generated from such regional facilities, and that such a contract shall provide for the manner of development, operation and management of the regional facility and the sharing of expenses among the contracting local governments and shall specify the method of allocation and the percentage of ad valorem taxes and other revenues to be allocated to each contracting local government; and

WHEREAS, the County, School District, and certain Cities identified herein desire to promote services and complete infrastructure projects within their respective districts or jurisdictions;

WHEREAS, the Authority desires to share the revenue generated by PILOT Payments collected on or in connection to the PILOT Agreements with the County, the School District, and where applicable, those City(ies) in order to promote and provide services and fund certain infrastructure projects; and

WHEREAS, the parties now desire to enter into this Agreement to, among other things, specify the distribution of PILOT Payments collected on or in connection with the PILOT Agreements for the purposes set forth herein;

NOW THEREFORE, for and in consideration of the premises and undertakings as hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Authority, County, and School District HEREBY AGREE as follows:

Article I. Recitals

The preamble and recitals above make up a part of the terms, conditions and provisions of this Contract.

Article II. Term

This Agreement shall become effective upon execution by all parties and shall continue in effect for fifty (50) years.

Article III. Definitions

“**Revenues**” shall mean revenues generated from PILOT Payments pursuant to any PILOT Agreement entered into by the Authority after December 31, 2018. Revenues shall not include any fees specifically allocated to the Authority in connection with a bond issuance.

“**PILOT Agreement**” shall mean a lease agreement between a Tenant and the Authority whereby payments are made by the Tenant to the Authority over a certain number of years in lieu of paying ad valorem taxes.

“**PILOT Payments**” shall mean the tax abatement payments paid by Tenants under PILOT Agreements. PILOT Payments are made to the Authority and the Authority distributes said payments to the County, the School District, and the Cities in accordance with the terms herein.

“**Tenant**” shall mean a person or entity which owns, or leases from the Authority, any portion of the property subject to a PILOT Agreement.

“**Tenant Property**” shall mean is the real and personal property owned or leased by a Tenant pursuant to a PILOT Agreement.

Article IV. Authority's Obligations

- (a) The Authority shall collect and deposit in a separate account any and all Revenues.
- (b) Except as otherwise may be agree upon by the parties in accordance with Section V(a) below, the Authority shall distribute the Revenues for the prior year on or before March 15 of each year to each entity in accordance with the payout percentages as follows:

For Revenues collected on or in connection with a PILOT Agreement for Tenant Property located in unincorporated Effingham County:

- 1. The County shall receive fifty percent (50%) of the Revenues; and
- 2. The School District shall receive fifty percent (50%) of the Revenues.

For Revenues collected on or in connection with a PILOT Agreement for Tenant Property located within the jurisdictional limits of Rincon, Springfield, or Guyton (each, a “City”):

1. The County shall receive forty five percent (45%) of the Revenues;
 2. The School District shall receive forty five (45%) of the Revenues; and
 3. The City shall receive ten percent (10%) of the Revenues.
- (c) The Authority shall cause to be performed an annual independent audit of its finances. The audit shall be distributed to all Counties, School Districts and the City.

Article V. Special Projects

- (a) Notwithstanding the distributions set forth in Section 4(c) of this Agreement, the parties may, by unanimous consent, agree to an alternative distribution of Revenues for certain development projects or Tenant Property governed by a PILOT Agreement (each, a “Special Project”).
- (b) As a condition to the alternative distribution of Revenues for a Special Project, the parties shall enter into a separate written agreement to establish mutually agreed upon guidelines and mechanisms for allocating and promptly distributing the Revenues for each contemplated Special Project (a “Special Distribution Agreement”), and such agreement shall be binding on all parties thereto and shall govern with respect to the Special Project and the distribution of Revenues therefrom.
- (c) Notwithstanding the execution of any Special Distribution Agreement, the distribution schedule and the other terms and conditions set forth under this Agreement shall remain in full force and effect with respect to the distribution of Revenues from all other PILOT Agreements, and constitute valid and binding obligations of all parties hereto.

Article VI. Consent

To the extent permitted by law, the County and School District hereby expressly consent to the terms, provisions, agreements and requirements herein and waive any rights or claims to Revenues other than those specifically referenced herein.

Article VII. Economic Development Negotiations

In order to be competitive in the economic development marketplace, the Authority is hereby authorized to negotiate with prospective business and industrial purchasers or tenants for payments in lieu of ad valorem taxation or tax abatements consistent and in accordance with applicable law(s).

Article VIII. General

- (a) Should any clause, sentence or paragraph herein contained be held invalid or unconstitutional, it shall not affect any of the remaining provisions of this Agreement, all of which shall otherwise remain in full force and effect.
- (b) This Agreement may be executed in several counterparts, each of which shall be an original but all of which shall constitute but one and the same instrument.
- (c) This Agreement may not be assigned by any party hereto.
- (d) This Agreement may be amended or modified only by an express written agreement executed by all parties hereto.
- (e) This Agreement shall be construed and enforced in accordance with the laws of the State of Georgia.

Article IX. Notices

All notices, correspondence, payments and other communications required under this Contract shall be delivered to:

For the Authority:

[_____]

For the County:

[_____]

For the School District:

[_____]

For the City (to the extent needed or required for purposes of notice hereunder)
[insert additional blocks for each City]:

[_____]

[Signatures on following page]

IN WITNESS WHEREOF, the parties, by action and through their duly organized officers, have caused this Agreement to be executed in multiple counterparts under seal as of the day and year first above written.

**EFFINGHAM COUNTY
INDUSTRIAL DEVELOPMENT AUTHORITY,**
a public body corporate and politic of the State of Georgia

By: _____ (SEAL)
Name: _____
Title: _____

(SEAL)

Attest:

Secretary

EFFINGHAM COUNTY,
a political subdivision of the State of Georgia

By: _____ (SEAL)
Name: _____
Title: _____

(SEAL)

Attest:

County Clerk

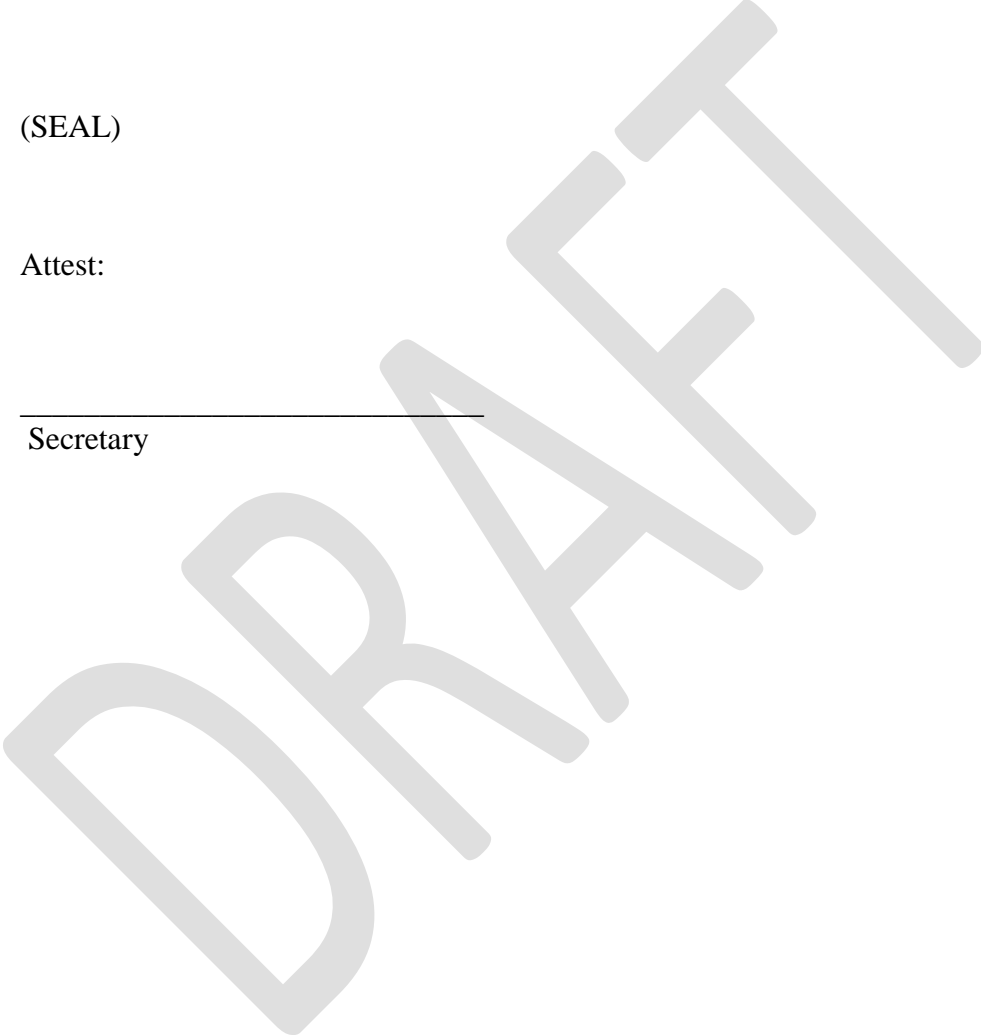
EFFINGHAM COUNTY SCHOOL DISTRICT,
a public body corporate and politic of the State of Georgia

By: _____ (SEAL)
Name: _____
Title: _____

(SEAL)

Attest:

Secretary



DRAFT

Staff Report

Subject: Conditional Use (Third District)
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: June 4, 2024

Item Description: **Scott Thompson** as agent for **Coastal Water Utilities LLC** requests a **conditional use** to allow for outdoor screened storage in **B-2**. Located at 550 Highway 17 South. **[Map# 295 Parcel# 17]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request for a **conditional use** to allow for outdoor screened storage in **B-2**.

Executive Summary/Background

- The request for a Conditional Use is a requirement of Appendix C – Zoning Ordinance, Article V – Uses permitted in Districts.
- The applicant is requesting a conditional use to allow for outdoor screened storage in B-2 zoning for dumpsters and portable restroom rentals.
- Per the Effingham County Table of Permitted Uses, screened storage is a conditional use within the B-2 zoning district.
- The applicant was recently approved for a rural business at the January 16, 2024, Board of Commissioners meeting, this rural business was for the dumpster and portable restroom rental at the applicant's residents.
- This conditional use will replace the Rural Business, as the applicant has stated that the business will relocate from their residence to this commercial property.
- The parcel has approximately 250 feet of road frontage along Highway 17 South.
- This parcel is surrounded by Agriculture/Residential zoned properties.
- This conditional use is consistent with the Future Land Use Map (FLUM), as this parcel is projected to remain commercial.
- At the May 14, 2024, Planning Board Meeting, Mr. Alan Zipperer made a motion for approval. Mr. Ryan Thompson second the motion and it carried unanimously.

Alternatives

- 1. Approve** the request for a **conditional use** to allow for outdoor screened storage in **B-2** with the following conditions:
 - The applicant shall obtain, and keep in good standing, an Effingham County Occupational Tax Certificate (business license).
 - A Site Plan shall be submitted and approved by the Board of Commissioners.
 - All buffers shall adhere to the Effingham County Code of Ordinances, **Section 3.4 – Buffers**.
- 2. Deny** the request for a **conditional use** to allow for outdoor screened storage in **B-2**.

Recommended Alternative: 1

Department Review: Development Services

Attachments: 1. Conditional Use application

Other Alternatives: 2

FUNDING: N/A

2. Aerial photograph 3. Deed

CU-24-5

Conditional Use Permit

Status: Active

Submitted On: 4/4/2024

Primary Location

550 Georgia Highway 17

South

Guyton, GA 31312


Owner

COASTAL WATER UTILITIES

LLC

631 EUREKA RD SYLVANIA,

GA 30467

Applicant Scott Thompson 912-663-5457

scott@scottyspottysdumpsters.com

 200 Little McCall Rd

Guyton, GA 31312

Staff Review **Planning Board Meeting Date***

05/14/2024

 **Board of Commissioner Meeting Date***

06/04/2024

 **Notification Letter Description ***

to move rural business to a commercial zoning

 **Map #***

295

 **Parcel #***

17

 **Reason for Conditional Use***

Other

 **Staff Description** **Commissioner District***

3rd

 **Has Business License been applied for?***

N/A

🔒 Public Notification Letters Mailed

04/15/2024

🔒 Planning Board Ads

04/17/2024

🔒 Board of Commissioner Ads

05/15/2024

🔒 Request Approved or Denied

—

Applicant Information

Who is applying for the Conditional Use?*

Agent

Applicant / Agent Name*

Scott Thompson

Applicant Email Address*

Scott@ScottysPottysDumpsters.com

Applicant Phone Number*

9126635457

Applicant Mailing Address*

200 Little McCall Rd

Applicant City*

Guyton

Applicant State*

GA

Applicant Zip Code*

31312

Property Owner Information

Owner's Name*

Coastal Water Utilities LLC

Owner's Email Address*

coastalwaterutilities@yahoo.com

Owner's Phone Number*

9126574169

Owner's Mailing Address*

631 Eureka Rd

Owner's City*

Sylvania

Owner's State*

GA

Owner's Zip Code*

30467

Property Information

Property Location*

550 S Hwy 17 Guyton GA 31312

Present Zoning of Property*

B2

Map/Parcel Number*

02950017

Total Acres of Property*

1.04

Water Connection*

Private Water

Sewer Connection*

Private Septic System

Conditional Use Requested

Conditional Use*

Status of Business License?*

Other

Applied for

Detailed Description of Type of Business*

portable restrooms and dumpster rentals

Reason:*

outside storage

How does request meet criteria of Section 7.1.6 (see Attachment C):

it needs outside storage

Attachment C - Site Plan Requirements

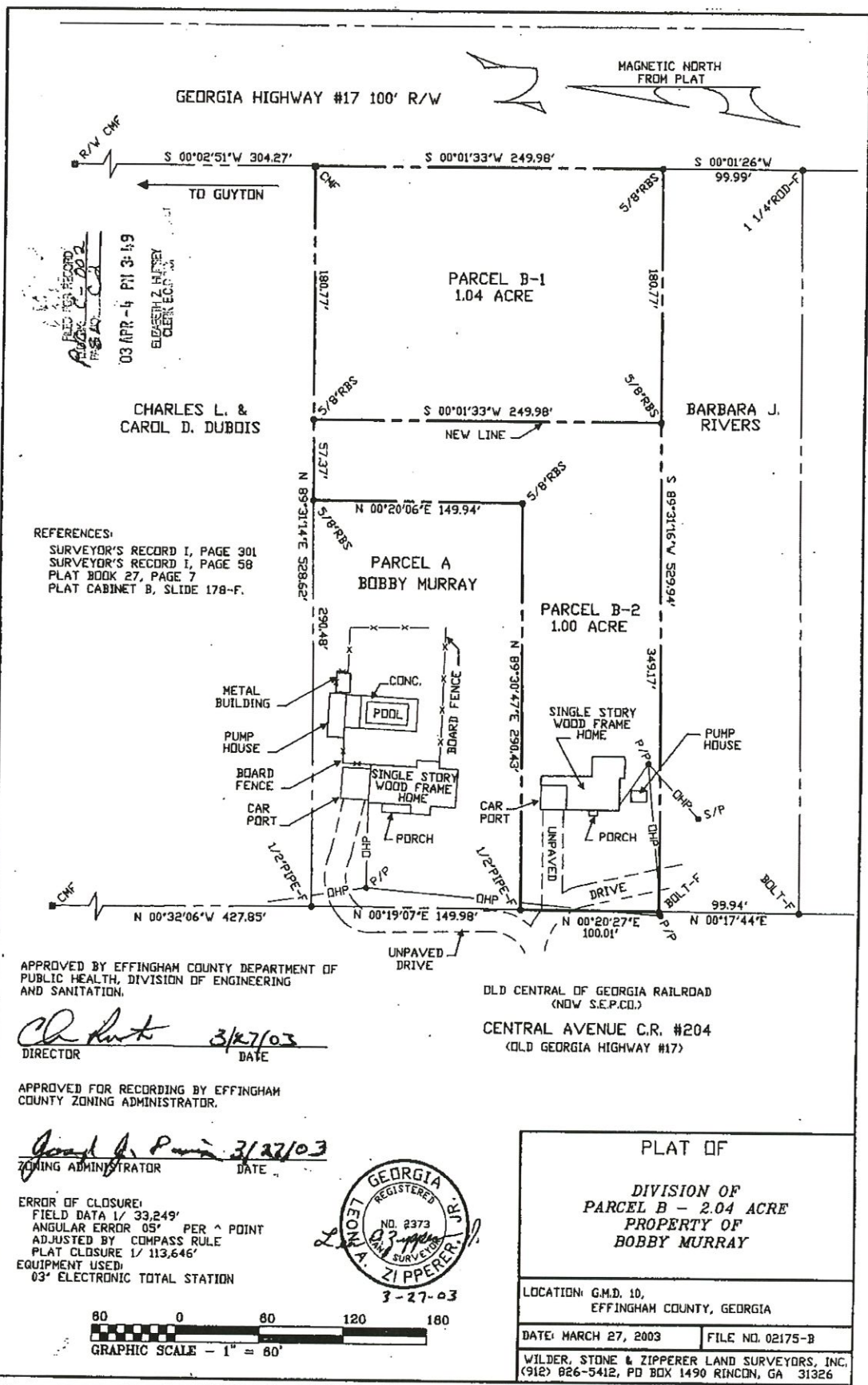
All Conditional Use submissions shall be accompanied by a site plan. This site plan shall be made on a scale in conformance with appropriate County Tax Maps and contain the following elements, as applicable (consult with Planning & Zoning staff to determine what features are required):

A.) Dimensions of the property involved. B.) Location and dimensions of existing and/or proposed structures with the type of usage designated. C.) Requested variance in relation to existing structures and surrounding parcels and uses. D.) Access road or easement. E.) Setbacks. F.) Right-of-way. G.) Proposed or existing water, sewer, and drainage facilities. H.) Buffers. I.) Off-street parking. J.) Wetlands. K.) Floodplain. L.) Loading areas, parking, signage, and outdoor lighting.

Appendix C – Zoning Ordinance, Article VII. – Planning Board, Section 7.1.
Organization 7.1.6 Conditional uses. It shall be the responsibility of the planning board to review and recommend to county commission on all requests for interpretation of conditional use. The initial application for a conditional use shall be made to the zoning administrator who shall determine whether the use is allowed as a conditional use in the particular zone. If such use is allowed, then the zoning administrator shall submit the application to the planning board. After review by the planning board, recommendations shall be presented to the county commission as to additional restraints, restrictions, qualifications, or limiting factors that are felt to be desirable. The county commission shall review all recommendations and approve or disapprove the conditional use upon review by the planning board. Considerations for determining additional requirements for conditional use: (a) Approval of a conditional use shall not adversely affect the economic values or the physical appearance of the neighborhood or areas surrounding the site or lot in question. (b) The physical and environmental effects of allowing the conditional use shall be considered. (c) Buffer zones, where necessary to shield any adverse factors, shall be considered. (d) Additional space for parking, landscaping, building, loading zones, and setback shall be considered if necessary to protect adjacent structures or lots from any adverse impact.

Signature*

✓ Scott Thompson
Apr 3, 2024



APPROVED BY EFFINGHAM COUNTY DEPARTMENT OF PUBLIC HEALTH, DIVISION OF ENGINEERING AND SANITATION.

Ch. Hunt 3/27/03
 DIRECTOR DATE

APPROVED FOR RECORDING BY EFFINGHAM COUNTY ZONING ADMINISTRATOR.

Joseph J. Parris 3/27/03
 ZONING ADMINISTRATOR DATE

ERROR OF CLOSURE:
 FIELD DATA 1/ 33,249'
 ANGULAR ERROR 05" PER ^ POINT
 ADJUSTED BY COMPASS RULE
 PLAT CLOSURE 1/ 113,646'
 EQUIPMENT USED:
 03" ELECTRONIC TOTAL STATION



DLD CENTRAL OF GEORGIA RAILROAD (NOW S.E.P.CO.)
 CENTRAL AVENUE C.R. #204 (OLD GEORGIA HIGHWAY #17)

PLAT OF DIVISION OF PARCEL B - 2.04 ACRE PROPERTY OF BOBBY MURRAY	
LOCATION: G.M.D. 10, EFFINGHAM COUNTY, GEORGIA	
DATE: MARCH 27, 2003	FILE NO. 02175-B
WILDER, STONE & ZIPPERER LAND SURVEYORS, INC. (912) 826-5412, PO BOX 1490 RINCON, GA 31326	



295-17



4/4/2024

Addresses

Tax Parcels

Efn_fin_cache

■ Red: Band_1
■ Green: Band_2
■ Blue: Band_3

● Tax Parcel Labels

■ Roads

1:1,636

0 0.01 0.02 0.04 0.07 km

Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Effingham County BOC

Item XV. 1.

295-17



4/4/2024

- Addresses
- Roads
- Tax Parcels
- Tax Parcel Labels AR-2 Efn_fln_cache
- Effingham County Zoning B-2 Red: Band_1 Green: Band_2 Blue: Band_3

Scale: 1:1,636
 0 0.01 0.02 0.04 mi
 0 0.02 0.04 0.07 km

Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Effingham County
 BOC

Item XV. 1.

Staff Report

Subject: 2nd Reading – Zoning Map Amendment
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: June 4, 2024

Item Description: **Scott Thompson** as agent for **Coastal Water Utilities LLC** requests a **conditional use** to allow for outdoor screened storage in **B-2**. Located at 550 Highway 17 South. **[Map# 295 Parcel# 17]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request for a **conditional use** to allow for outdoor screened storage in **B-2**.

Executive Summary/Background

- The request for a Conditional Use is a requirement of Appendix C – Zoning Ordinance, Article V – Uses permitted in Districts.
- The applicant is requesting a conditional use to allow for outdoor screened storage in B-2 zoning for dumpsters and portable restroom rentals.
- Per the Effingham County Table of Permitted Uses, screened storage is a conditional use within the B-2 zoning district.
- The applicant was recently approved for a rural business at the January 16, 2024, Board of Commissioners meeting, this rural business was for the dumpster and portable restroom rental at the applicant's residents.
- This conditional use will replace the Rural Business, as the applicant has stated that the business will relocate from their residence to this commercial property.
- The parcel has approximately 250 feet of road frontage along Highway 17 South.
- This parcel is surrounded by Agriculture/Residential zoned properties.
- This conditional use is consistent with the Future Land Use Map (FLUM), as this parcel is projected to remain commercial.
- At the May 14, 2024, Planning Board Meeting, Mr. Alan Zipperer made a motion for approval. Mr. Ryan Thompson second the motion and it carried unanimously.

Alternatives

1. **Approve** the request for a **conditional use** to allow for outdoor screened storage in **B-2** with the following conditions:
 - The applicant shall obtain, and keep in good standing, an Effingham County Occupational Tax Certificate (business license).
 - A Site Plan shall be submitted and approved by the Board of Commissioners.
 - All buffers shall adhere to the Effingham County Code of Ordinances, **Section 3.4 – Buffers**.
2. **Deny** the request for a **conditional use** to allow for outdoor screened storage in **B-2**.

Recommended Alternative: 1
Department Review: Development Services
Attachments: 1. Zoning Map Amendment

Other Alternatives: 2
FUNDING: N/A

**STATE OF GEORGIA
EFFINGHAM COUNTY**

AN AMENDMENT TO THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
295-17

AN ORDINANCE TO AMEND THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
295-17

AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED by the Effingham County Board of Commissioners in regular meeting assembled and pursuant to lawful authority thereof:

WHEREAS, SCOTT THOMPSON AS AGENT FOR COASTAL WATER UTILITIES LLC has filed an application for a conditional use to allow for outdoor screened storage in B-2; map and parcel number 295-17, located in the 3rd commissioner district, and

WHEREAS, a public hearing was held on June 4, 2024, and notice of said hearing having been published in the Effingham County Herald on May 15, 2024; and

WHEREAS, a public hearing was held before the Effingham County Planning Board, notice of said hearing having been published in the Effingham County Herald on April 17, 2024; and

IT IS HEREBY ORDAINED THAT a conditional use to allow for outdoor screened storage in B-2; map and parcel number 295-17, located in the 3rd commissioner district, is approved, with the following conditions:

1. The applicant shall obtain, and keep in good standing, an Effingham County Occupational Tax Certificate (business license).
2. A Site Plan shall be submitted and approved by the Board of Commissioners.
3. All buffers shall adhere to the Effingham County Code of Ordinances, Section 3.4 – Buffers.

All ordinances or part of ordinances in conflict herewith are hereby repealed.

This _____ day of _____, 20____

BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

BY: _____
WESLEY CORBITT, CHAIRMAN

ATTEST:

FIRST/SECOND READING: _____

STEPHANIE JOHNSON
COUNTY CLERK

Staff Report

Subject: Rezoning (Fourth District)
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: June 4, 2023

Item Description: **AmSon Group LLC** as agent for **Shirley White** requests to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites. Located on Lammons Drive. **[Map# 460C Parcel# 11]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites.

Executive Summary/Background

- The request for rezoning is a requirement of Appendix C, Article IX-Amendments to Map or Text, Section 9. Zoning districts are described in Appendix C, Article V-Uses Permitted in Districts.
- The applicant is requesting to rezone to AR-2, to create four 1+ acre lots.
- The applicant would like to have AR-2 zoning to have the option of stick built or mobile homes for the lots.
- This parcel is surrounded by agriculture/residential zoned parcels on all sides. There are also 6 lots along Chester Street which runs parallel to Lamons Drive.
- This rezoning will be consistent with the Future Land Use Map (FLUM) as this parcel is projected to be agriculture/residential.
- At the May 14, 2024, Planning Board Meeting, Mr. Brad Smith made a motion for approval. The motion was second by Mr. Alan Zipperer and carried unanimously.

Alternatives

1. Approve the request to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites with the following conditions:

- A plat shall be submitted to Development Services and approved, then recorded before the zoning can take effect.

2. Deny the request to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Rezoning application and checklist 3. Plat 5. Deed
 2. Ownership certificate/authorization 4. Aerial photograph

RZN-24-25

Rezoning Application

Status: Active

Submitted On: 3/27/2024

Primary Location

0

Owner**Applicant** AmSon Group LLC 912-695-9687 @ amsongroupllc@gmail.com 8142 Old Highway 21
Port Wentworth , GA
31407**Staff Review** **Planning Board Meeting Date***

05/14/2024

 **Board of Commissioner Meeting Date***

06/04/2024

 **Notification Letter Description ***

subdivision to create new home sites.

 **Map #***

460C

 **Parcel #***

11

 **Staff Description** **Georgia Militia District***

9

 **Commissioner District***

4th

 **Public Notification Letters Mailed**

04/15/2024

 **Board of Commissioner Ads**

05/15/2024

🔒 Planning Board Ads

04/17/2024

🔒 Request Approved or Denied

—

🔒 Letter & ZMA Mailed

—

Applicant Information

Who is applying for the rezoning request?*

Agent

Applicant / Agent Name*

AmSon Group LLC

Applicant Email Address*

AmSonGroupLLC@gmail.com

Applicant Phone Number*

9126959587

Applicant Mailing Address*

8142 Old Highway 21

Applicant City*

Port Wentworth

Applicant State & Zip Code*

GA 31407

Property Owner Information

Owner's Name*

Shirley White

Owner's Email Address*

JeraldShirley@gmail.com

Owner's Phone Number*

9122938106

Owner's Mailing Address*

1573 GA HWY 178

Owner's City*

Lyons

Owner's State & Zip Code*

GA 30436

Rezoning Information

Present Zoning of Property*

AR-1 (Agricultural Residential 5 or More Acres)

Proposed Zoning of Property*

AR-2 (Agricultural Residential Less than 5 Acres)

Map & Parcel *

0460C011

Road Name*

LAMONS DR

Proposed Road Access* ?

Lamons Dr

Total Acres *

5.55

Acres to be Rezoned*

5.55

Lot Characteristics *

5.55 acres of vacant land at the corner of Long Acres and Lamons Drive - approximately 1500 feet of road frontage on Lamons Drive, approximately 135 feet of road frontage on Long Acres. Land is approximately 175 ft wide. A majority of parcels in the area are zoned AR-1 or AR-2.

Water Connection *

Private Well

Sewer Connection

Private Septic System

Justification for Rezoning Amendment *

We are proposing for this parcel to be rezoned from AR-1 to AR-2 so the parcel can be subdivided into 4 tracts of land, each 1+ acre or larger.

List the zoning of the other property in the vicinity of the property you wish to rezone:

North*	South*
AR-1	AR-1
East*	West*
AR-1	AR-1

Describe the current use of the property you wish to rezone.*

Vacant Land

Does the property you wish to rezone have a reasonable economic use as it is currently zoned?*

The currently zoned AR-1 land offers limited economic uses, primarily supporting agricultural activities and low density residential development. The viability of these uses heavily relies on market demand and the lands suitability for farming. Proposing to rezone the land to AR-2 and having the ability to subdivide the land into four residential lots aims to optimize its economic value, catering to a growing demand for rural living spaces with sustainable features. This rezoning effort is envisioned to better align the land's use with market trends and potential homeowners' preferences, enhancing its overall marketability and economic return.

Describe the use that you propose to make of the land after rezoning.*

The proposed use of the land after rezoning involves subdividing the parcel into four individual lots, each being over one acre in size. The plan is to ensure that each lot is large enough to accommodate the installation of suitable wells and septic systems, adhering to county guidelines regarding the minimum distance between existing wells and septic systems on adjacent properties. The intention behind this development is to dedicate these lots exclusively for residential use. In addition to this, we will be requesting the board to waive the sidewalk requirement, as it would not be necessary in this rural area. This approach aligns with the rural character of the area.

Describe the uses of the other property in the vicinity of the property you wish to rezone?*

The vicinity targeted for rezoning features a diverse mix of residential home sites, including both stick-built and mobile homes.

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property?*

The rezoning proposal aims to allow for the development of additional residential homes on similar or larger lots than many of the adjacent home sites, aligning with the area's rural development character. By doing so, it supports the rural atmosphere, maintains open spaces, and ensures that the new development harmonizes with the existing landscape. This approach respects the low-density pattern of development prevalent in nearby properties.

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools?*

The proposed zoning change, aimed at subdividing the parcel into four residential lots, will not overly burden existing infrastructure, including streets, utilities, or schools, due to the minimal increase in usage from just four additional houses.

Digital Signature*

✓ Lyndsay D Smith
Mar 26, 2024

AmSon Group
LLC



Project Name: Lamons Drive
Figure Title: Potential Lot Design
Location: Long Acre Road - Rincon

- Potential Lots
- Soil Suitable for Septic
- Wetland

Map by Microsoft, Esri Community Maps Contributors, DeLorme, StreetView, Google, GeoGraph, GeoTechnologies, Inc, METI, NASA, USGS, EPA, NPS, US Census Bureau, USDA

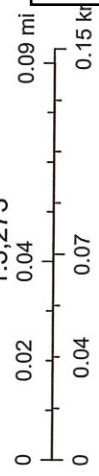
460C-11



3/28/2024

- Addresses
- Roads
- Tax Parcels
- Tax Parcel Labels
- Efn_fin_cache
- Red: Band_1
- Green: Band_2
- Blue: Band_3

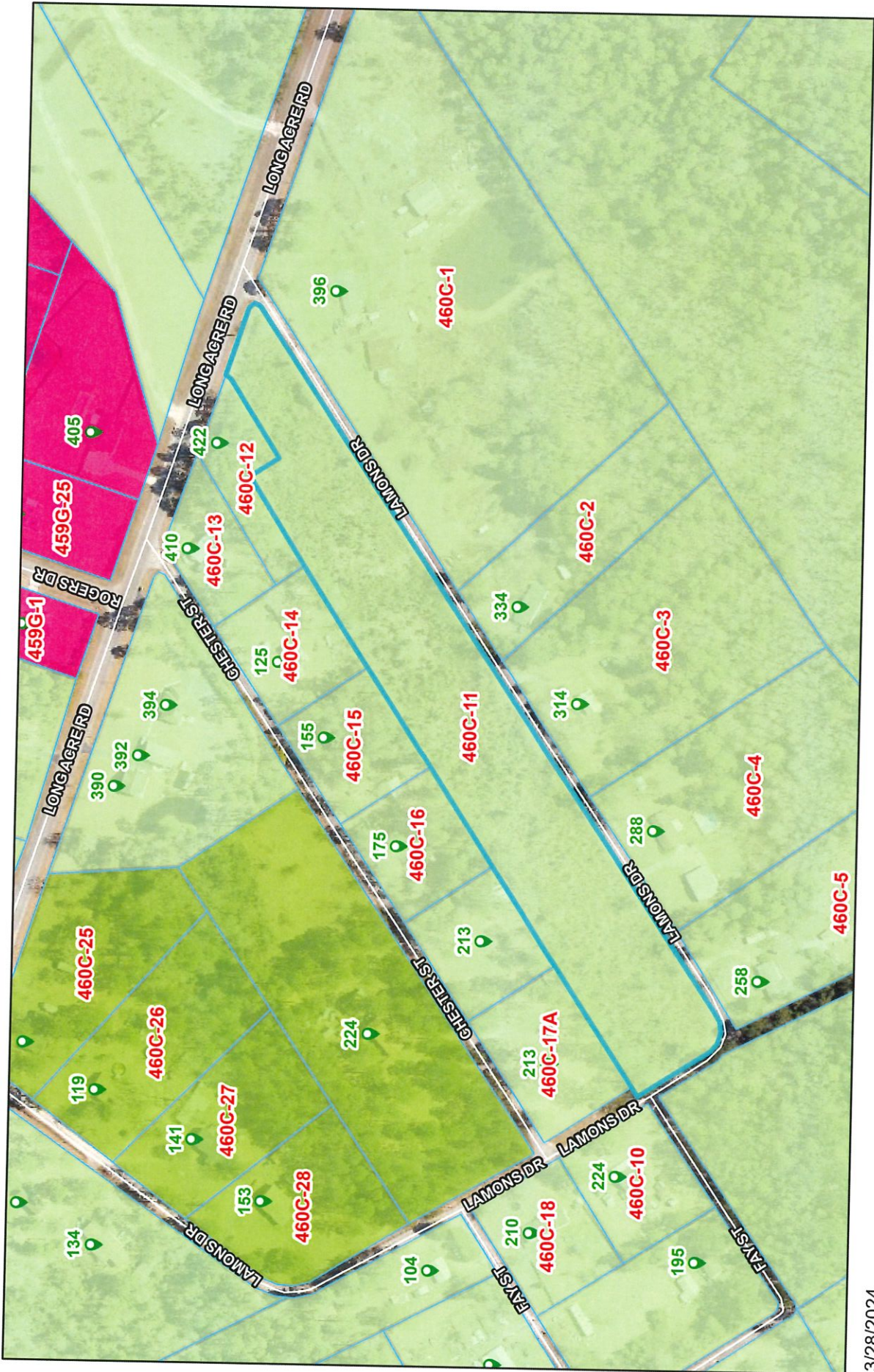
1:3,273



Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Eflingham County BOC

Item XV. 3.

460C-11



3/28/2024

1:3,273
 0 0.02 0.04 0.07 0.09 mi
 0 0.04 0.07 0.15 km
 Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA, Effingham County
 BOC

- Addresses
- Tax Parcels
- Effingham County Zoning AR-1
- Tax Parcel Labels AR-2 Efn_fin_cache
- Red: Band_1
- Green: Band_2
- Blue: Band_3

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

Applicants requesting a Zoning change shall supply to the Planning Board information describing the proposed change plus supporting data relating to the change to assist the Planning Board in making their determination. the supporting documentation shall include a format substantially the same as the checklist/criteria used by the Planning Board in evaluating the requested zoning change.

After receiving all information presented as to each zoning proposal at any public hearing provided for in this Article, and prior to making any recommendation thereon, the Planning Board shall consider each of the eight questions contained in the following checklist in written form and forward a copy of the same to the Board of Commissioners together with any additional material deemed appropriate:

CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL X DISAPPROVAL _____

Of the rezoning request by applicant AmSon Group LLC as agent for Shirley White – (Map # 460C Parcels # 11) from AR-1 to AR-2 zoning.

Yes No? 1. Is this proposal inconsistent with the county’s master plan?

Yes No? 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?

Yes No? 3. Could traffic created by the proposed use, or other uses permissible under the zoning sought, traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?

Yes No? 4. Does the property which is proposed to be rezoned have a have a reasonable economic use under existing zoning?

Yes No? 5. Does the proposed change constitute “spot zoning” which would permit a use which would be unsuitable, considering the existing use and development of adjacent and nearby property?

Yes No? 6. Would the proposed change in zoning adversely affect existing use or usability of adjacent or nearby property?

Yes No? 7. Are nearby residents opposed to the proposed zoning change?

Yes No? 8. Do other conditions affect the property so as to support a decision against the proposal?

B.S.

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

Applicants requesting a Zoning change shall supply to the Planning Board information describing the proposed change plus supporting data relating to the change to assist the Planning Board in making their determination. the supporting documentation shall include a format substantially the same as the checklist/criteria used by the Planning Board in evaluating the requested zoning change.

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CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL ✓ DISAPPROVAL _____

Of the rezoning request by applicant **AmSon Group LLC as agent for Shirley White – (Map # 460C Parcels # 11)** from **AR-1** to **AR-2** zoning.

- Yes No 1. Is this proposal inconsistent with the county’s master plan?
- Yes No 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?
- Yes No 3. Could traffic created by the proposed use, or other uses permissible under the zoning sought, traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- Yes No 4. Does the property which is proposed to be rezoned have a have a reasonable economic use under existing zoning?
- Yes No 5. Does the proposed change constitute “spot zoning” which would permit a use which would be unsuitable, considering the existing use and development of adjacent and nearby property?
- Yes No 6. Would the proposed change in zoning adversely affect existing use or usability of adjacent or nearby property?
- Yes No 7. Are nearby residents opposed to the proposed zoning change?
- Yes No 8. Do other conditions affect the property so as to support a decision against the proposal?

A.Z.

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

Applicants requesting a Zoning change shall supply to the Planning Board information describing the proposed change plus supporting data relating to the change to assist the Planning Board in making their determination. the supporting documentation shall include a format substantially the same as the checklist/criteria used by the Planning Board in evaluating the requested zoning change.

After receiving all information presented as to each zoning proposal at any public hearing provided for in this Article, and prior to making any recommendation thereon, the Planning Board shall consider each of the eight questions contained in the following checklist in written form and forward a copy of the same to the Board of Commissioners together with any additional material deemed appropriate:

CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL DISAPPROVAL

Of the rezoning request by applicant **AmSon Group LLC as agent for Shirley White – (Map # 460C Parcels # 11)** from **AR-1** to **AR-2** zoning.

- Yes No? 1. Is this proposal inconsistent with the county’s master plan?
- Yes No? 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?
- Yes No? 3. Could traffic created by the proposed use, or other uses permissible under the zoning sought, traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- Yes No? 4. Does the property which is proposed to be rezoned have a have a reasonable economic use under existing zoning?
- Yes No? 5. Does the proposed change constitute “spot zoning” which would permit a use which would be unsuitable, considering the existing use and development of adjacent and nearby property?
- Yes No? 6. Would the proposed change in zoning adversely affect existing use or usability of adjacent or nearby property?
- Yes No? 7. Are nearby residents opposed to the proposed zoning change?
- Yes No? 8. Do other conditions affect the property so as to support a decision against the proposal?

D.B.

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

Applicants requesting a Zoning change shall supply to the Planning Board information describing the proposed change plus supporting data relating to the change to assist the Planning Board in making their determination. the supporting documentation shall include a format substantially the same as the checklist/criteria used by the Planning Board in evaluating the requested zoning change.

After receiving all information presented as to each zoning proposal at any public hearing provided for in this Article, and prior to making any recommendation thereon, the Planning Board shall consider each of the eight questions contained in the following checklist in written form and forward a copy of the same to the Board of Commissioners together with any additional material deemed appropriate:

CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL X DISAPPROVAL _____

Of the rezoning request by applicant **AmSon Group LLC as agent for Shirley White** – (Map # 460C Parcels # 11) from **AR-1** to **AR-2** zoning.

Yes No? 1. Is this proposal inconsistent with the county's master plan?

Yes No? 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?

Yes No? 3. Could traffic created by the proposed use, or other uses permissible under the zoning sought, traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?

Yes No? 4. Does the property which is proposed to be rezoned have a have a reasonable economic use under existing zoning?

Yes No? 5. Does the proposed change constitute "spot zoning" which would permit a use which would be unsuitable, considering the existing use and development of adjacent and nearby property?

Yes No? 6. Would the proposed change in zoning adversely affect existing use or usability of adjacent or nearby property?

Yes No? 7. Are nearby residents opposed to the proposed zoning change?

Yes No? 8. Do other conditions affect the property so as to support a decision against the proposal?

RT.

Staff Report

Subject: 2nd Reading – Zoning Map Amendment

Author: Chelsie Fernald, Senior Planner

Department: Development Services

Meeting Date: June 4, 2023

Item Description: **AmSon Group LLC** as agent for **Shirley White** requests to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites. Located on Lammons Drive. **[Map# 460C Parcel# 11]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites.

Executive Summary/Background

- The request for rezoning is a requirement of Appendix C, Article IX-Amendments to Map or Text, Section 9. Zoning districts are described in Appendix C, Article V-Uses Permitted in Districts.
- The applicant is requesting to rezone to AR-2, to create four 1+ acre lots.
- The applicant would like to have AR-2 zoning to have the option of stick built or mobile homes for the lots.
- This parcel is surrounded by agriculture/residential zoned parcels on all sides. There are also 6 lots along Chester Street which runs parallel to Lamons Drive.
- This rezoning will be consistent with the Future Land Use Map (FLUM) as this parcel is projected to be agriculture/residential.
- At the May 14, 2024, Planning Board Meeting, Mr. Brad Smith made a motion for approval. The motion was second by Mr. Alan Zipperer and carried unanimously.

Alternatives

1. Approve the request to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites with the following conditions:

- A plat shall be submitted to Development Services and approved, then recorded before the zoning can take effect.

2. Deny the request to **rezone** +/- 5.55 acres from **AR-1** to **AR-2** to allow for subdivision to create new home sites.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Zoning Map Amendment

**STATE OF GEORGIA
EFFINGHAM COUNTY**

AN AMENDMENT TO THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
460C-11

AN ORDINANCE TO AMEND THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
460C-11

AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED by the Effingham County Board of Commissioners in regular meeting assembled and pursuant to lawful authority thereof:

WHEREAS, AMSON GROUP LLC AS AGENT FOR SHIRLEY WHITE has filed an application to rezone five and fifty-five hundredths (5.55) +/- acres; from AR-1 to AR-2 to allow for a subdivision to create new home sites; map and parcel number 460C-11, located in the 4th commissioner district, and

WHEREAS, a public hearing was held on June 4, 2024, and notice of said hearing having been published in the Effingham County Herald on May 15, 2024; and

WHEREAS, a public hearing was held before the Effingham County Planning Board, notice of said hearing having been published in the Effingham County Herald on April 17, 2024; and

IT IS HEREBY ORDAINED THAT five and fifty-five hundredths (5.55) +/- acres; map and parcel number 460C-11, located in the 4th commissioner district is rezoned from AR-1 to AR-2 to allow for subdivision to create new home sites, with the following conditions:

1. A plat shall be submitted to Development Services and approved, then recorded before the zoning can take effect.

This _____ day of _____, 20____

BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

BY: _____
WESLEY CORBITT, CHAIRMAN

ATTEST:

FIRST/SECOND READING: _____

STEPHANIE JOHNSON
COUNTY CLERK

Staff Report

Subject: Rezoning (Fouth District)
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: June 4, 2023

Item Description: **Troy Smith** as agent for **Jon Burns** requests to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites. Located on Midland Road. [Map# 373 Parcel# 17]

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites.

Executive Summary/Background

- The request for rezoning is a requirement of Appendix C, Article IX-Amendments to Map or Text, Section 9. Zoning districts are described in Appendix C, Article V-Uses Permitted in Districts.
- The applicant is requesting to rezone to R-1 to create new home sites. These lots will be approximately 1 to 1.6 acres.
- The parcel was zoned to I-1 in 2019 for a surface mine. The adjacent parcel is currently industrial for a surface mine and mining operations will be completed in the next 6-12 months.
- The homes will have a 60' access easement from Midland Road.
- This parcel is surrounded by industrial zoning (surface mining operations) and Agricultural/Residential zoning.
- This rezoning is consistent with the Future Land Use Map (FLUM) as this parcel is projected to be agriculture/residential.
- At the May 14, 2024, Planning Board Meeting, Mr. Ryan Thompson made a motion for approval. Mr. Brad Smith second the motion and it carried unanimously.

Alternatives

1. Approve the request to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites with the following conditions:

- A Preliminary Plat shall be approved by the Effingham County Board of Commissioners.
- Applicant shall submit a survey of the completed excavation site to Development Services.
- All Department of Natural Resources reclamation requirements shall be met for the surface mine.

2. Deny the request to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Rezoning application and checklist 3. Plat 5. Deed
 2. Ownership certificate/authorization 4. Aerial photograph

RZN-24-27

Rezoning Application

Status: Active

Submitted On: 4/9/2024

Primary Location

2613 Midland Road

Guyton, GA 31312

Owner

Jon G. Burn Jr. as Trustee

PO Box 1628 Springfield,


Georgia 31329

Applicant

 Troy Smith

 912-220-1631

 troy@greenland-developers.com

 1750 HWY 21 N
Springfield, Georgia
31329

Staff Review

 Planning Board Meeting Date*

05/14/2024

 Board of Commissioner Meeting Date*


06/04/2024

 Notification Letter Description *

Subdivision to create new home sites.

 Map #*

373

 Parcel #*

17

 Staff Description

 Georgia Militia District*

1559

 Commissioner District*

4th

🔒 Public Notification Letters Mailed

05/15/2024

🔒 Board of Commissioner Ads

05/15/2024

🔒 Planning Board Ads

05/17/2024

🔒 Request Approved or Denied

—

Applicant Information

Who is applying for the rezoning request?*

Agent

Applicant / Agent Name*

Troy N. Smith

Applicant Email Address*

troy@greenland-developers.com

Applicant Phone Number*

912-220-1631

Applicant Mailing Address*

PO Box 1628

Applicant City*

Springfield

Applicant State & Zip Code*

GA 31329

Property Owner Information

Owner's Name*

Jon G. Burns as Trustee

Owner's Email Address*

jon@georgiaexportscompany.com

Owner's Phone Number*

912-213-4583

Owner's Mailing Address*

PO Box 1628

Owner's City*

Springfield

Owner's State & Zip Code*

GA 31329

Rezoning Information

Present Zoning of Property*

I-1 (Industrial)

Proposed Zoning of Property*

R-1 (Single Family Residential)

Map & Parcel *

03730017

Road Name*

Midland Road

Proposed Road Access* 

Existing Road to 60-ft Access Easement

Total Acres *

16

Acres to be Rezoned*

5.799

Lot Characteristics *

five 1.066 to 1.617 acre single family home lots

Water Connection *

Private Well

Sewer Connection

Private Septic System

Justification for Rezoning Amendment *

Effingham County

List the zoning of the other property in the vicinity of the property you wish to rezone:

North*	South*
I-1	AR-1
East*	West*
AR-1	I-1

Describe the current use of the property you wish to rezone.*

Inactive portion of a permitted surface mine

Does the property you wish to rezone have a reasonable economic use as it is currently zoned?*

no

Describe the use that you propose to make of the land after rezoning.*

single family residential

Describe the uses of the other property in the vicinity of the property you wish to rezone?*

active surface mine to the north and west, timberland to the east and south


Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property?*

The adjacent surface mining operation will be complete in the next 6-12 months. This area will function as an approximately 30-acre lake post reclamation. The adjacent timber areas allow for the construction of single-family homes.

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools?*

no

Digital Signature*

 Troy N. Smith
Apr 8, 2024



1480 Chatham Parkway, Suite 100
Savannah, Georgia | (912) 200-3041

A MINOR SUBDIVISION
OF A 16.00 ACRE TRACT
1559TH G.M. DISTRICT,
EFFINGHAM COUNTY, GEORGIA
PREPARED FOR: TROY SMITH

JOB NUMBER: 24-156
DATE: 03/27/2024
DRAWN BY: CNR
CHECKED BY:
SCALE: 1" = 100'

MINOR SUBDIVISION
SHEET: 1/1
Item XV. 5.

THE SUBDIVISION PLAT KNOWN AS BROOKS STONE SUBDIVISION HAS BEEN PREPARED IN ACCORDANCE WITH THE SUBDIVISION ACT AND THE REGULATIONS AND WAS APPROVED AT A PUBLIC HEARING OF THE EFFINGHAM COUNTY PLANNING COMMISSION ON THE _____ OF _____ FOR RECORDING IN THE OFFICE OF CLERK OF COURT OF EFFINGHAM COUNTY, GEORGIA.

(ZONING ADMINISTRATOR) _____ (COUNTY ADMINISTRATOR) _____
DATE _____
I HEREBY CERTIFY THAT THIS PLAT IS A TRUE, CORRECT AND ACCURATE SURVEY AS REQUIRED BY EFFINGHAM COUNTY SUBDIVISION REGULATIONS; THAT THE SAME HAS BEEN MADE UNDER MY SUPERVISION, AND THAT MONUMENTS SHOWN HAVE BEEN LOCATED AND PLACED TO THE SPECIFICATIONS SET FORTH IN SAID REGULATIONS.

BY: _____ (REGISTERED SURVEYOR) _____ (DATE) _____
TERRY JACK COLEMAN, GEORGIA R.L.S. 2486
IT IS HEREBY CERTIFIED THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY DESCRIBED HEREON, AND THAT THE SAME IS BEING OFFERED TO THE PUBLIC FOR PRIVATE STREETS, ALLEYS, WALKS, PARKS, AND OTHER SITES TO PUBLIC OR PRIVATE USE AS NOTED.

(NAME) _____ (NAME) _____
PRINTED NAME AND ADDRESS
WITNESS: _____ (NAME) _____

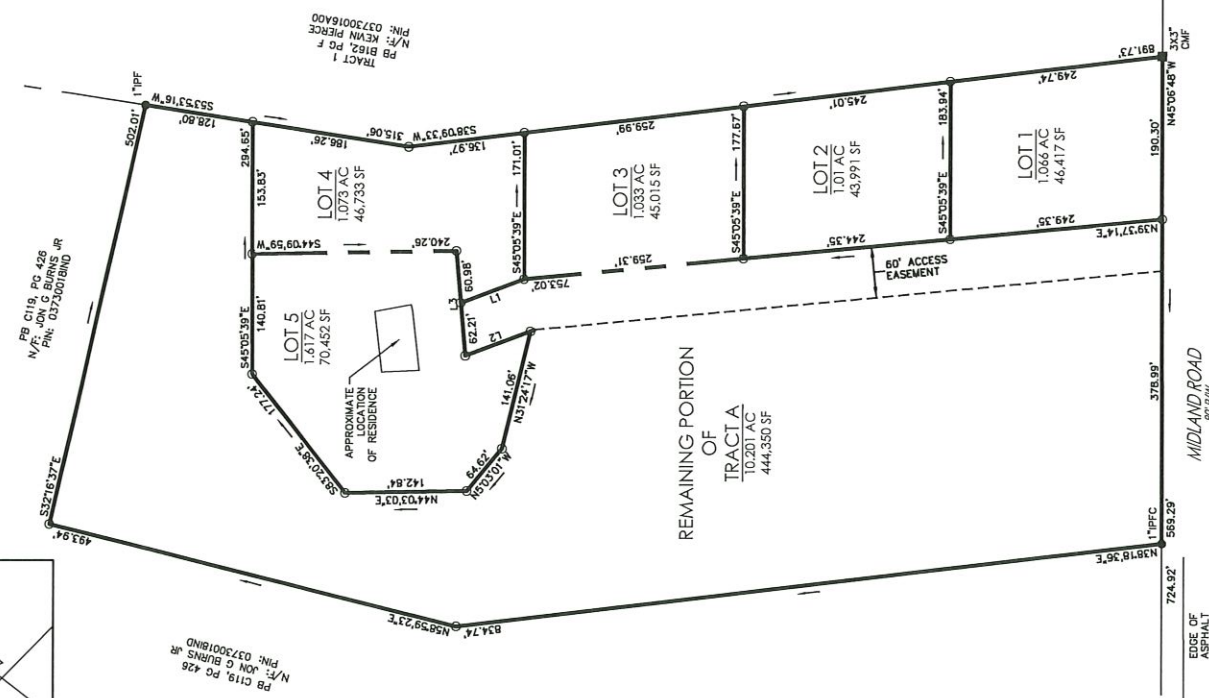


SURVEYORS CERTIFICATION

AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED IN ACCORDANCE WITH THE SUBDIVISION ACT AND APPLICABLE LOCAL ORDINANCES FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON, SUCH APPROVALS, SIGNATURES, STAMPS, OR STATEMENTS BY THE APPROPRIATE GOVERNMENTAL BODIES BY AND WITH THE PURCHASER OR USER OF THE PLAT AS SO AUTHORIZED BY THE APPLICABLE LOCAL ORDINANCES. THIS UNRECORDED PLAT SURVEY IS NOT TO BE CONSIDERED A STANDARD FOR PROPER SURVEYING PRACTICES AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

DON EDWARD TAYLOR, JR., No. 347
REGISTERED PROFESSIONAL SURVEYOR
COLEMAN COMPANY, INC.
CERTIFICATE OF AUTHORIZATION: LSF 1167

LINE #	LENGTH	DIRECTION
L1	78.43'	N24°59'25"E
L2	81.06'	S29°23'08"W
L3	123.19'	N50°01'14"W



- LEGEND**
- BENCH MARK
 - IRON PIPE FOUND
 - IRON PIPE FOUND CAPPED
 - IRON PIPE FOUND LEANING
 - IRON PIPE SET
 - CONCRETE MONUMENT FOUND
 - RIGHT-OF-WAY
 - PLAT BOOK
 - PARCEL IDENTIFICATION NUMBER

- NOTES:**
- THIS SUBDIVISION CONTAINS SIX LOTS.
 - TOTAL AREA: 16.00 ACRES; 698,658 SQUARE FEET.
 - PARENT PROPERTY ADDRESS: 2613 MIDLAND ROAD
 - PARENT PARCEL IDENTIFICATION NUMBER: 03730017
 - THIS PROPERTY IS CURRENTLY ZONED "L-1" BASED ON GRID NORTH, GEORGIA STATE PLANE, EAST ZONE, NAD 83.
 - AS OF THE DATE OF THIS SURVEY, BASED ON MY OBSERVATION THIS AREA IS DESIGNATED IN ZONES X, NUGA, SPECIAL FLOOD HAZARD AGENCY (FEMA) FLOOD INSURANCE RATE MAP NUMBER 1310300355E, EFFECTIVE DATE: 03/16/2015. FEMA MAPS ARE SUBJECT TO REVISIONS AND AMENDMENTS AND SHOULD BE REVIEWED PRIOR TO FINISHED FLOOR AND FINISHED PAD ELEVATIONS SHOWN HEREON ARE MINIMUM ALLOWABLE VALUES FOR THIS SUBDIVISION. PLEASE REFER TO THE FLOOD HAZARD AGENCY WEBSITE FOR THIS SUBDIVISION FOR MORE PRECISE RECOMMENDED ELEVATIONS.
 - LOTS TO BE SERVED BY CITY OF _____ WATER AND SANITARY SYSTEMS.
 - ALL BUILDING SETBACKS ARE TO CONFORM TO LOCAL ZONING ORDINANCES.
 - THIS PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS, ENCUMBRANCES, AND LIENS OF RECORD.
 - THERE SHALL BE ACCESS GRANTED FOR OFFICIAL AND EMERGENCY VEHICLES.
 - PROPERTY LINES SHOWN HEREON THAT ARE NOT LABELED WITH BEARINGS AND DISTANCES ARE NOT TO BE ASSUMED TO BE SURVEY GRADE, AND ARE FOR VISUAL REFERENCE ONLY.
 - GPS WAS UTILIZED TO ESTABLISH THE HORIZONTAL AND VERTICAL CONTROL POINTS FOR THIS SURVEY. THE HORIZONTAL CONTROL POINT IS CARLSON BRAY DUAL FREQUENCY ROVER ON THE EGPS NETWORK ADJUSTED REAL TIME KINEMATIC SYSTEM. HORIZONTAL PRECISION IS +/- 2CM PER MILLION.
 - ALL STREETS, RIGHTS-OF-WAY, EASEMENTS, AND ANY SITES FOR PUBLIC USE, AS NOTED ON THIS PLAT ARE HEREBY DEDICATED FOR THE USES INTENDED.

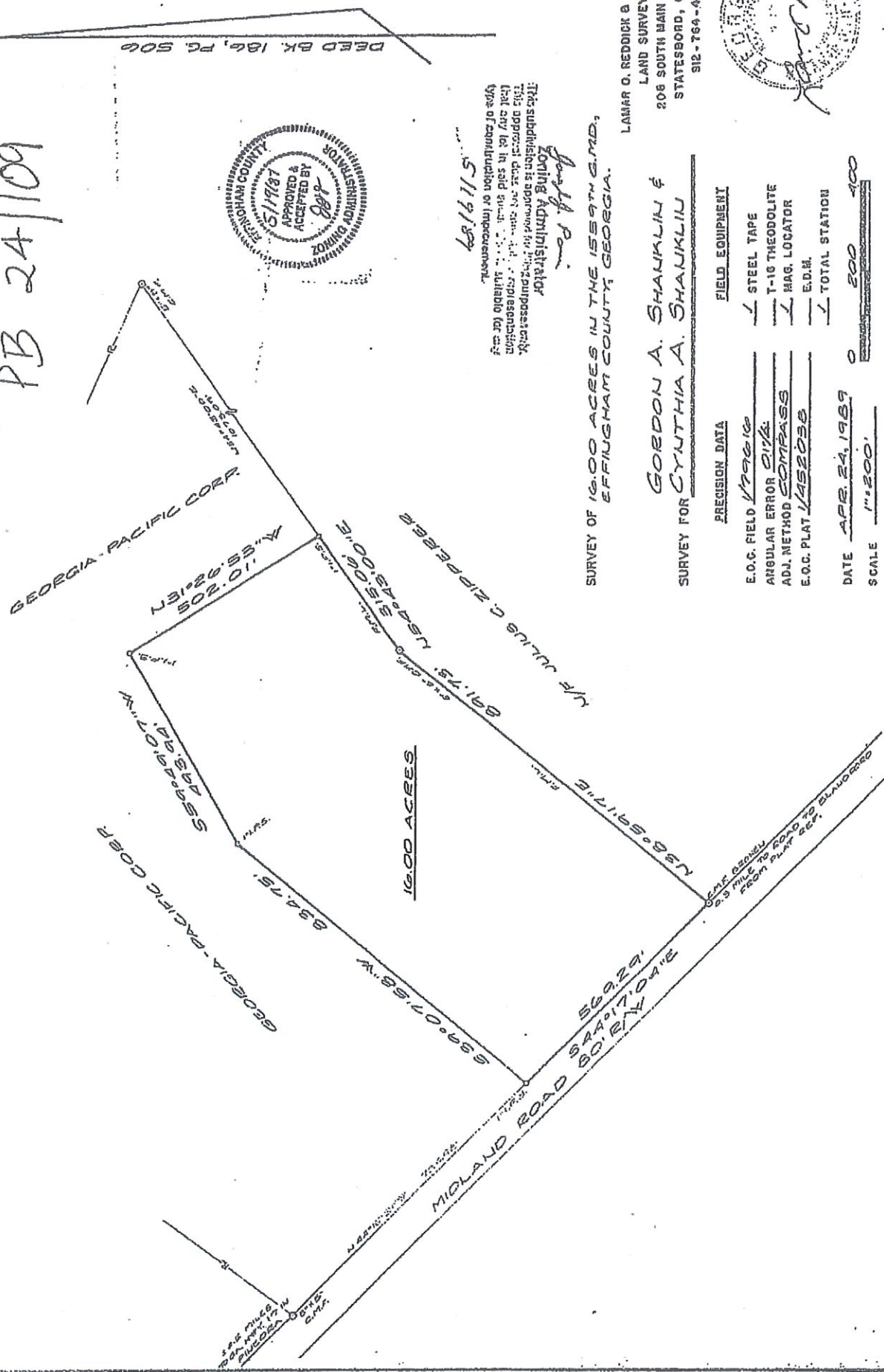
OWNER _____

SURVEY DATE: 03/04/2024
CONVENTIONAL EQUIPMENT USED: ELECTRONIC TOTAL STATION
ANGULAR ERROR PER "A" = 04"
ADJUSTED BY COMPASS RULE:
PLAT ERROR OF CLOSURE: 1/27,030
FIELD ERROR OF CLOSURE: 1/10,000+

REFERENCE:

- PLAT BOOK 24, PAGE 149
- PLAT BOOK C119, PAGE E1
- PLAT BOOK 29, PAGE 469
- PLAT BOOK B162, PAGE F

PB 24/109



621615
 This subdivision is subject to the provisions of the Georgia Subdivision Law, which requires that this map be filed in the public records of the county in which the land is located, and that the subdivision be approved by the Surveyor General of the State of Georgia.
 I, the undersigned, being duly qualified and sworn, certify that this map is a true and correct copy of the original as shown to me by the applicant, and that the same has been approved by me as Surveyor General of the State of Georgia.
 Surveyor General

SURVEY OF 16.00 ACRES IN THE 1559TH C.M.D.,
 EFFINGHAM COUNTY, GEORGIA.

LAMAR O. REDDICK & ASSOCIATES
 LAND SURVEYORS
 208 SOUTH MAIN STREET
 STATESBORO, GEORGIA
 912-764-4214

GORDON A. SHANKLIN &
 SURVEY FOR CYNTHIA A. SHANKLIN

PRECISION DATA	FIELD EQUIPMENT
E.O.C. FIELD <i>1/2000</i>	<input checked="" type="checkbox"/> STEEL TAPE
ANGULAR ERROR <i>01/2</i>	<input checked="" type="checkbox"/> T-16 THEODOLITE
ADJ. METHOD <i>COMPASS</i>	<input checked="" type="checkbox"/> MAG. LOCATOR
E.O.C. PLAT <i>1/152000</i>	<input checked="" type="checkbox"/> E.D.M.
DATE <i>APR. 24, 1987</i>	<input checked="" type="checkbox"/> TOTAL STATION
SCALE <i>1"=200'</i>	

SCALE IN FEET
 0 500 1000



FILE NO. A-89-106 RE

373-17



4/9/2024

Roads

Tax Parcels

Tax Parcel Labels Efn_fin_cache

- Red: Band_1
- Green: Band_2
- Blue: Band_3

1:6,545

0 0.04 0.09 0.15 0.18 mi

0 0.07 0.15 0.3 km

Effingham County, BOC, Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

Item XV. 5.

373-17

Item XV. 5.



4/9/2024

1:6,545
0 0.04 0.09 0.15 0.18 mi
0 0.07 0.15 0.3 km
Effingham County BOC, Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

- Roads
- Effingham County Zoning
 - AR-1
 - I-1
- Other Efn_fin_cache
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3
- Tax Parcels
- Tax Parcel Labels

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

Applicants requesting a Zoning change shall supply to the Planning Board information describing the proposed change plus supporting data relating to the change to assist the Planning Board in making their determination. the supporting documentation shall include a format substantially the same as the checklist/criteria used by the Planning Board in evaluating the requested zoning change.

After receiving all information presented as to each zoning proposal at any public hearing provided for in this Article, and prior to making any recommendation thereon, the Planning Board shall consider each of the eight questions contained in the following checklist in written form and forward a copy of the same to the Board of Commissioners together with any additional material deemed appropriate:

CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL X DISAPPROVAL _____

Of the rezoning request by applicant Troy Smith as agent for Jon Burns—
(Map # 373 Parcels # 17) from I-1 to R-1 zoning.

- Yes No ? 1. Is this proposal inconsistent with the county’s master plan?
- Yes No? 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?
- Yes No? 3. Could traffic created by the proposed use, or other uses permissible under the zoning sought, traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- Yes No? 4. Does the property which is proposed to be rezoned have a have a reasonable economic use under existing zoning?
- Yes No? 5. Does the proposed change constitute “spot zoning” which would permit a use which would be unsuitable, considering the existing use and development of adjacent and nearby property?
- Yes No? 6. Would the proposed change in zoning adversely affect existing use or usability of adjacent or nearby property?
- Yes No? 7. Are nearby residents opposed to the proposed zoning change?
- Yes No? 8. Do other conditions affect the property so as to support a decision against the proposal?

B.S.

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

Applicants requesting a Zoning change shall supply to the Planning Board information describing the proposed change plus supporting data relating to the change to assist the Planning Board in making their determination. the supporting documentation shall include a format substantially the same as the checklist/criteria used by the Planning Board in evaluating the requested zoning change.

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CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL ✓

DISAPPROVAL _____

Of the rezoning request by applicant **Troy Smith as agent for Jon Burns-** (Map # 373 Parcels # 17) from I-1 to R-1 zoning.

- Yes No? 1. Is this proposal inconsistent with the county's master plan?
- Yes No? 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?
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- Yes No? 7. Are nearby residents opposed to the proposed zoning change?
- Yes No? 8. Do other conditions affect the property so as to support a decision against the proposal?

A.2.

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

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CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL DISAPPROVAL

Of the rezoning request by applicant **Troy Smith as agent for Jon Burns**—**(Map # 373 Parcels # 17)** from **I-1** to **R-1** zoning.

- Yes No ? 1. Is this proposal inconsistent with the county’s master plan?
- Yes No ? 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?
- Yes No ? 3. Could traffic created by the proposed use, or other uses permissible under the zoning sought, traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
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- Yes No ? 6. Would the proposed change in zoning adversely affect existing use or usability of adjacent or nearby property?
- Yes No ? 7. Are nearby residents opposed to the proposed zoning change?
- Yes No ? 8. Do other conditions affect the property so as to support a decision against the proposal?

D.B.

9.5

EFFINGHAM COUNTY REZONING CHECKLIST

Applicants requesting a Zoning change shall supply to the Planning Board information describing the proposed change plus supporting data relating to the change to assist the Planning Board in making their determination. the supporting documentation shall include a format substantially the same as the checklist/criteria used by the Planning Board in evaluating the requested zoning change.

After receiving all information presented as to each zoning proposal at any public hearing provided for in this Article, and prior to making any recommendation thereon, the Planning Board shall consider each of the eight questions contained in the following checklist in written form and forward a copy of the same to the Board of Commissioners together with any additional material deemed appropriate:

CHECK LIST:

The Effingham County Planning Commission recommends:

APPROVAL X

DISAPPROVAL _____

Of the rezoning request by applicant **Troy Smith as agent for Jon Burns-** (Map # 373 Parcels # 17) from **I-1** to **R-1** zoning.

- Yes No? 1. Is this proposal inconsistent with the county's master plan?
- Yes No? 2. Could the proposed zoning allow use that overload either existing or proposed public facilities such as street, utilities or schools?
- Yes No? 3. Could traffic created by the proposed use, or other uses permissible under the zoning sought, traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
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- Yes No? 6. Would the proposed change in zoning adversely affect existing use or usability of adjacent or nearby property?
- Yes No? 7. Are nearby residents opposed to the proposed zoning change?
- Yes No? 8. Do other conditions affect the property so as to support a decision against the proposal?

R.T.

Staff Report

Subject: 2nd Reading – Zoning Map Amendment

Author: Chelsie Fernald, Senior Planner

Department: Development Services

Meeting Date: June 4, 2023

Item Description: **Troy Smith** as agent for **Jon Burns** requests to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites. Located on Midland Road. [Map# 373 Parcel# 17]

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites.

Executive Summary/Background

- The request for rezoning is a requirement of Appendix C, Article IX-Amendments to Map or Text, Section 9. Zoning districts are described in Appendix C, Article V-Uses Permitted in Districts.
- The applicant is requesting to rezone to R-1 to create new home sites. These lots will be approximately 1 to 1.6 acres.
- The parcel was zoned to I-1 in 2019 for a surface mine. The adjacent parcel is currently industrial for a surface mine and mining operations will be completed in the next 6-12 months.
- The homes will have a 60' access easement from Midland Road.
- This parcel is surrounded by industrial zoning (surface mining operations) and Agricultural/Residential zoning.
- This rezoning is consistent with the Future Land Use Map (FLUM) as this parcel is projected to be agriculture/residential.
- At the May 14, 2024, Planning Board Meeting, Mr. Ryan Thompson made a motion for approval. Mr. Brad Smith second the motion and it carried unanimously.

Alternatives

1. Approve the request to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites with the following conditions:

- A Preliminary Plat shall be approved by the Effingham County Board of Commissioners.
- Applicant shall submit a survey of the completed excavation site to Development Services.
- All Department of Natural Resources reclamation requirements shall be met for the surface mine.

2. Deny the request to **rezone** +/- 5.799 acres from **I-1** to **R-1** to allow for subdivision to create new home sites.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Zoning Map Amendment

**STATE OF GEORGIA
EFFINGHAM COUNTY**

AN AMENDMENT TO THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
373-17

AN ORDINANCE TO AMEND THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.
373-17

AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED by the Effingham County Board of Commissioners in regular meeting assembled and pursuant to lawful authority thereof:

WHEREAS, TROY SMITH AS AGENT FOR JON BURNS has filed an application to rezone five and seven hundred and ninety-nine thousandths (5.799) +/- acres; from I-1 to R-1 to allow for a subdivision to create new home sites; map and parcel number 373-17, located in the 4th commissioner district, and

WHEREAS, a public hearing was held on June 4, 2024, and notice of said hearing having been published in the Effingham County Herald on May 15, 2024; and

WHEREAS, a public hearing was held before the Effingham County Planning Board, notice of said hearing having been published in the Effingham County Herald on April 17, 2024; and

IT IS HEREBY ORDAINED THAT five and seven hundred and ninety-nine thousandths (5.799) +/- acres; map and parcel number 373-17, located in the 4th commissioner district is rezoned from I-1 to R-1 to allow for subdivision to create new home sites, with the following conditions:

1. A Preliminary Plat shall be approved by the Effingham County Board of Commissioners.
2. Applicant shall submit a survey of the completed excavation site to Development Services.
3. All Department of Natural Resources reclamation requirements shall be met for the surface mine.

This _____ day of _____, 20____

BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

BY: _____
WESLEY CORBITT, CHAIRMAN

ATTEST:

FIRST/SECOND READING: _____

STEPHANIE JOHNSON
COUNTY CLERK

Staff Report

Subject: Sketch Plan (Second District)
Author: Sammy Easton, Planner II
Department: Development Services
Meeting Date: June 4, 2024
Item Description: **Rusty Windsor** request approval of a **sketch plan** for “Creekside Phase 3” Located on Noel C Conaway Road, zoned PD. [Map# 436 Parcel# 46]

Summary Recommendation

Staff has reviewed the application, and recommends **Alternative 1** of a **sketch plan** for “Creekside Phase 3”

Executive Summary/Background

- The request for approval of a sketch plan is a requirement of Section 5.1 – Sketch Plan.
The purpose of a sketch plan is to provide both the applicant and the county an opportunity to review the proposed development before significant financial resources have been invested. Therefore, the sketch plan does not require the certification of an engineer, surveyor, or other professional. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed for the sketch plan.
- On May 2, 2006, Effingham County Board of Commissioners approved this rezoning from AR-1 to PD. A PD Text Amendment was approved by staff on April 16, 2018.
- The PD Text Amendment from 2018 mentions the total number of Units as 170 Single Family Lots and 185 Townhomes, with a maximum number of 400 units.
- Phase 3 of this development totals 54.91 acres with 234 Townhomes.
- This Phase of Development will total up to 406 units for the total development.
- Access is to Noel C. Conaway Road, Single Family Dwellings do not require buffers according to the approved PD Text, however Townhomes do require a 20 Vegetated Buffer between the Townhomes and the Property Lines, which is not shown.
- **On May 14, 2024, Planning Board voted to approve this Sketch Plan with the following conditions:**
 - **Adding a fence between the Townhomes and the Property Line where the 20’ Vegetated Buffer cannot be maintained.**
 - **A PD Text Amendment is approved.**

Alternatives

- 1. Approve the sketch plan** for “Creekside Phase 3” with the Planning Board Conditions:
 - Adding a fence between the Townhomes and the Property Line where the 20’ Vegetated Buffer cannot be maintained.
 - A PD Text Amendment is approved.

- 2. Deny the sketch plan** for “Creekside Phase 3”

Recommended Alternative: 1

Department Review: Development Services

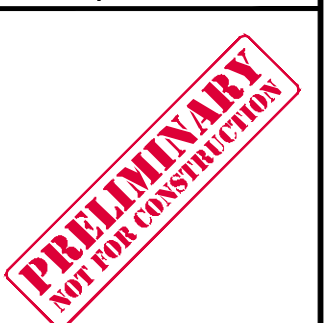
Attachments: 1. Sketch Plan Application 2. Sketch Plan

Other Alternatives: 2

FUNDING: N/A

3. Aerial Photograph

No.	ISSUANCE AND REVISION DESCRIPTIONS	DATE	BY
	PRELIMINARY: NOT FOR CONSTRUCTION		

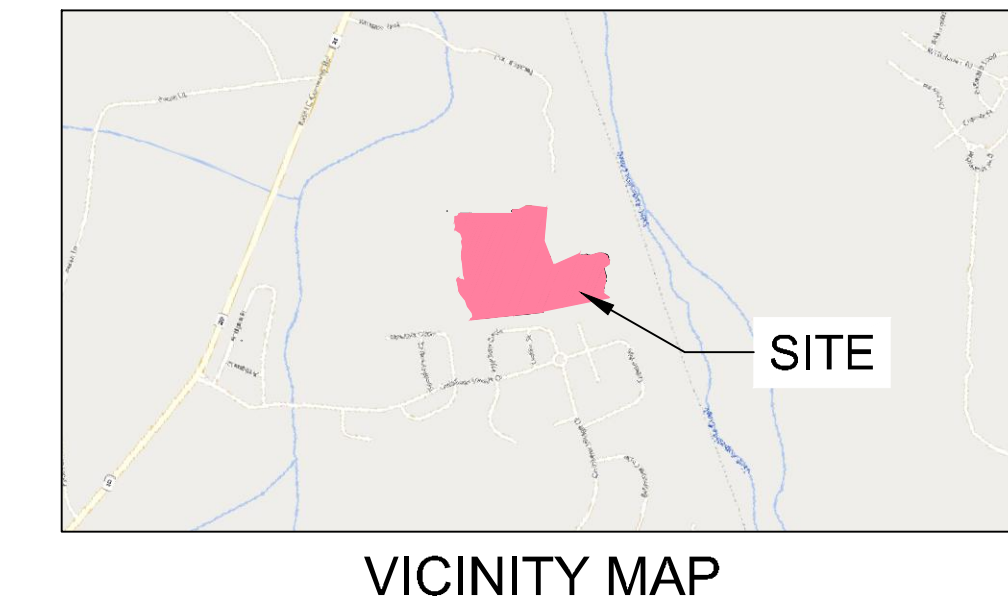


GSWCC NO. (LEVEL II)	0000073900
DRAWN BY	MFR
DESIGNED BY	CDJ
REVIEWED BY	JRW
DATE	3/6/2024
PROJECT NO.	017613000

TITLE

SURVEY LIMITS

SHEET NUMBER
C200

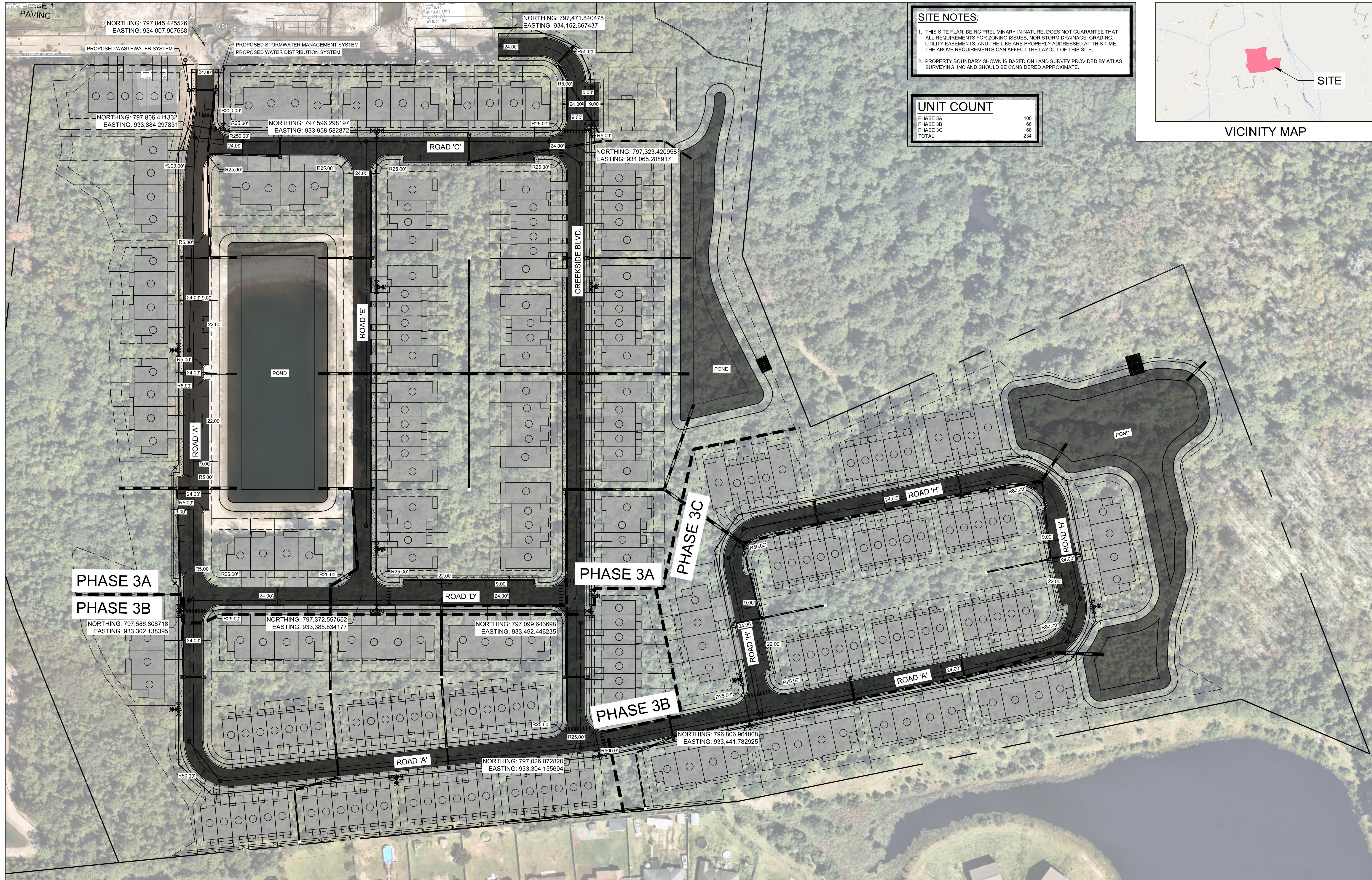


SITE NOTES:

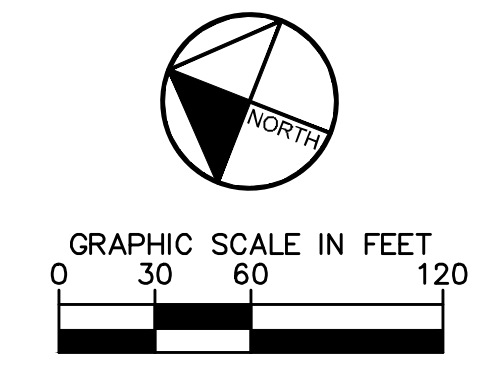
- THIS SITE PLAN, BEING PRELIMINARY IN NATURE, DOES NOT GUARANTEE THAT ALL REQUIREMENTS FOR ZONING ISSUES, NOR STORM DRAINAGE, GRADINGS, UTILITY EASEMENTS, AND THE LIKE ARE PROPERLY ADDRESSED AT THIS TIME. THE ABOVE REQUIREMENTS CAN AFFECT THE LAYOUT OF THIS SITE.
- PROPERTY BOUNDARY SHOWN IS BASED ON LAND SURVEY PROVIDED BY ATLAS SURVEYING, INC AND SHOULD BE CONSIDERED APPROXIMATE.

UNIT COUNT

PHASE 3A	100
PHASE 3B	66
PHASE 3C	68
TOTAL	234



NOTE: CONCEPT PLAN BASED ON PARCEL DIMENSIONS FROM GIS PARCELS. ACTUAL BOUNDARY LINES MAY VARY FROM THOSE INDICATED THEREIN.



Drawing name: K:\SAV_C\1017613000_Creekside Phase 3-5\CADD\Plansheets\Site Plan Submittal\2024-03-05 Site Plan.dwg SITE PLAN EXHIBIT Mar 06, 2024 12:35pm by christopher.james

EFFINGHAM COUNTY SKETCH PLAN SUMITTAL FORM

OFFICIAL USE ONLY

Date Received: _____ Project Number: _____ Classification: _____

Date Reviewed: _____ Reviewed by: _____

Proposed Name of Subdivision Creekside

Name of Applicant/Agent Dream Finders Homes Phone (843) 396-2496

Company Name Dream Finders Homes

Address 4454 Bluffton Park Crescent, Suite 101, Bluffton, SC 29910

Owner of Record Dream Finders Homes Phone (843) 396-2496

Address 4454 Bluffton Park Crescent, Suite 101, Bluffton, SC 29910

Engineer Rusty Windsor, PE (Kimley-Horn) Phone (912) 244-2528

Address 25 Bull Street, Suite 400, Savannah, GA 31401

Surveyor Colin J. Bearden (Atlas Survey, Inc.) Phone (843) 645-9277

Address 168 Boardwalk Drive, Suite A, Ridgeland, SC 29936

Proposed water Effingham Water Proposed sewer Effingham Sewer

Total acreage of property 54.91 Acreage to be divided N/A Number of Lots Proposed 234

Current Zoning PD Proposed Zoning PD Tax map – Block – Parcel No 04360-00000-046-000

Are any variances requested? No If so, please describe: _____

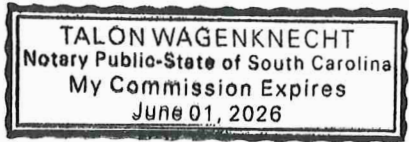
The undersigned (applicant) (owner), hereby acknowledges that the information contained herein is true and complete to the best of its knowledge.

This 06 day of March, 2024.

[Signature]
Notary

[Signature]
Rusty Windsor
Applicant

[Signature]
Owner
ANDREW CHARLSON



EFFINGHAM COUNTY SKETCH PLAN CHECKLIST

OFFICIAL USE ONLY	
Subdivision Name: _____	Project Number: _____
Date Received: _____	Date Reviewed: _____ Reviewed by: _____

The following checklist is designed to inform applicants of the requirements for preparing sketch plans for review by Effingham County. Applicants should check off items to confirm that it is included as part of the submission. **CHECKLIST ITEMS OMITTED CAN RESULT IN THE APPLICATION BEING FOUND INCOMPLETE AND THEREFORE DELAY CONSIDERATION BY THE BOARD.** This checklist must be submitted with the application.

Office Use	Applicant Use	
(a) Project Information:		
<input checked="" type="checkbox"/>		1. Proposed name of development.
<input checked="" type="checkbox"/>		2. Names, addresses and telephone numbers of owner and applicant.
<input checked="" type="checkbox"/>		3. Name, address and telephone number of person or firm who prepared the plans.
<input checked="" type="checkbox"/>		4. Graphic scale (approximately 1"=100') and north arrow.
<input checked="" type="checkbox"/>		5. Location map (approximately 1" = 1000').
<input checked="" type="checkbox"/>		6. Date of preparation and revision dates.
<input type="checkbox"/>	N/A	7. Acreage to be subdivided.
(b) Existing Conditions:		
<input checked="" type="checkbox"/>		1. Location of all property lines.
<input checked="" type="checkbox"/>		2. Existing easements, covenants, reservations, and right-of-ways.
<input type="checkbox"/>	N/A	3. Buildings and structures.
<input checked="" type="checkbox"/>		4. Sidewalks, streets, alleys, driveways, parking areas, etc.
<input checked="" type="checkbox"/>		5. Existing utilities including water, sewer, electric, wells and septic tanks.
<input checked="" type="checkbox"/>		6. Natural or man-made watercourses and bodies of water and wetlands.
<input checked="" type="checkbox"/>		7. Limits of floodplain.
<input checked="" type="checkbox"/>		8. Existing topography.
<input checked="" type="checkbox"/>		9. Current zoning district classification and land use.
<input type="checkbox"/>	N/A	10. Level Three Soil Survey (if septic systems are to be used for wastewater treatment).
(c) Proposed Features:		
<input checked="" type="checkbox"/>		1. Layout of all proposed lots.
<input checked="" type="checkbox"/>		2. Proposed new sidewalks, streets, alleys, driveways, parking areas, etc (to include proposed street/road names).
<input checked="" type="checkbox"/>		3. Proposed zoning and land use.
<input type="checkbox"/>	N/A	4. Existing buildings and structures to remain or be removed.
<input checked="" type="checkbox"/>		5. Existing sidewalks, streets, driveways, parking areas, etc., to remain or be removed.
<input checked="" type="checkbox"/>		6. Proposed retention/detention facilities and storm-water master plan.

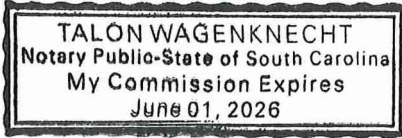
- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | 7. Wastewater infrastructure master plan (to include reuse infrastructure if proposed). |
| <input checked="" type="checkbox"/> | 8. Water distribution infrastructure master plan. |

The undersigned (applicant) (owner), hereby acknowledges that the information contained herein is true and complete to the best of its knowledge.

This 06 day of March, 2024.

[Signature]
Notary

Rusty Windsor [Signature]
Applicant
[Signature]
Owner
ANDREW CHARLSON



Letter ANSI A Landscape

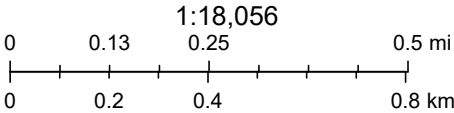
Item XV. 7.



5/24/2024

Roads
Tax Parcels

Tax Parcel Labels



Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, METI, NASA, EPA, USDA