



(TENTATIVE) BOARD OF COMMISSIONERS REGULAR MEETING AGENDA
Effingham County
Georgia
 Board of Commissioners

June 18, 2024 – 5:00 PM

Effingham County Administrative Complex
 Meeting Chambers

804 South Laurel Street, Springfield GA 31329

The Georgia Conflict of Interest in Zoning Action Statute (O.C.G.A. §§ 36-67A-1 et seq.) requires disclosure of certain campaign contributions made by applicants for rezoning actions and by opponents of rezoning application. A rezoning applicant or opponent of a rezoning application must disclose contributions or gifts which in aggregate total \$250.00 or more if made within the last two years to a current member of Effingham County Planning Board, Board of Commissioners, or other Effingham County official who will consider the application. The campaign contribution disclosure requirement applies to an opponent of a rezoning application who publishes his or her opposition by appearance before the Planning Board or Board of Commissioners or by any other oral or written communication to a member or members of the Planning Board or Board of Commissioners. Disclosure must be reported to the Board of Commissioners by applicants within ten (10) days after the rezoning application is filed and by opponents at least five (5) days prior to the first hearing by the Planning Board. Any person knowing failing to comply with these requirements shall be guilty of a misdemeanor.

“Individuals with disabilities who require special needs to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities should contact the County Clerk at 912-754-2123 promptly to afford the County time to create reasonable accommodations for those persons.”

****PLEASE TURN OFF YOUR CELL PHONE**

Agenda

Watch us live on our YouTube page:

<https://www.youtube.com/channel/UC9wRzS6f2pHHZG3IgRk3OUQ>

- I. Call to Order**
- II. Roll Call**
- III. Invocation**
- IV. Pledge to the American Flag**
- V. Agenda Approval** - Consideration of a resolution to approve the agenda.
- VI. Minutes** - Consideration to approve the June 4, 2024 regular meeting minutes
- VII. Public Comments** - Comments shall pertain to the agenda items only. Should you wish to make remarks, clearly state your full name into the microphone before commencing to speak.
- VIII. Correspondence** - Documents from this meeting are located in the Clerk's Office and on the Board of Commissioner's website.
- IX. Consent Agenda** - This section shall include all routine items for which there will be no discussion. Should a need arise for a debate, the item can be moved to the appropriate area of the agenda.
 - 1. [2024-296 Agreement]**
 Consideration to approve Amendment 3 to the Agreement with the City of Guyton for the use of an inmate work detail

2. [2024-297 Agreement]

Consideration to approve Amendment 3 for the Agreement between the City of Pooler and Effingham County for the use of an inmate work detail

3. [2024-298 Agreement]

Consideration to approve Amendment 1 for the Agreement with the City of Port Wentworth for the use of an inmate work detail

4. [2024-299 Agreement]

Consideration to approve Amendment 3 for the agreement with the City of Rincon for the use of an inmate work detail

5. [2024-300 Agreement]

Consideration to approve Amendment 3 to the agreement with the City of Springfield for the use of an inmate work detail

6. [2024-301 Grant Award]

Consideration to approve to accept a Grant Award from GEMA for the Local Emergency Management Performance Grants (EMPG) program and authorize the purchase of a boat and equipment for EMA and Fire Rescue

7. [2024-302 Agreement]

Consideration to approve to renew the Fire Protection Services Agreement with the City of Guyton

8. [2024-303 Appointment]

Consideration to approve the reappoint Linda McDaniel to the Department of Family and Children Services (DFCS) Board

9. [2024-304 Appointment]

Consideration to approve to reappoint Rebecca Boston to the Coastal Regional Commission Council as non-public representative

X. Unfinished Business - Contains items held from a previous agenda.

1. [2024-284 Ordinance]

Consideration to approve the Second Reading of an Ordinance to amend **Part II - Official Code, Appendix C, Article II - Definitions** of the Effingham County Code of Ordinances (*1st reading approved, 06/04/2024*)

2. [2024-285 Ordinance]

Consideration to approve the Second Reading of an Ordinance to amend **Part II - Official Code, Appendix B - Subdivisions** of the Effingham County Code of Ordinances (*1st reading approved, 06/04/2024*)

XI. New Business

1. [2024-305 Recognition] *Stephanie Johnson*

Consideration to approve to post a placard at the Clyo Community Center building located at 545 Fair Street in honor of Frank Young Jr.

- [2.](#) **[2024-306 Tax Refund]** *Neal Groover*
Consideration to approve a Payment to refund taxes for a property located on Old Augusta Road Map# 477 Parcel# 14, 14A in the Fifth District
- [3.](#) **[2024-307 Proposal]** *Neal Groover*
Consideration to approve a Proposal from Spatial Engineering to scan tax maps for preservation for historical information
- [4.](#) **[2024-308 Ordinance]** *Mark Barnes*
Consideration to approve the Second Reading of a Budget Ordinance and adoption of the fiscal year 2024-2025
- [5.](#) **[2024-309 Public Hearing]** *Chelsie Fernald*
The Planning Board recommends **denial** of a request by **Bryant Ligon** as agent for **T & T 9G, LLC** to **rezone** +/- 288.36 acres located on Midland Road from **AR-1 & I-1** to **PD-R** to allow for residential development **Map# 396 Parcel# 62 & 62A** in the **Second District** (*denied, 05/02/2023*)
- [6.](#) **[2024-310 Second Reading]**
Consideration to approve the Second Reading of a request by **Bryant Ligon** as agent for **T & T 9G, LLC** to **rezone** +/- 288.36 acres located on Midland Road from **AR-1 & I-1** to **PD-R** to allow for residential development **Map# 396 Parcel# 62 & 62A** in the **Second District**.
- [7.](#) **[2024-311 Agreement]** *Clint Hodges*
Consideration to approve an Memorandum of Agreement between Effingham County Georgia and Montgomery County Georgia and et al for an emergency evacuation shelter
- [8.](#) **[2024-312 Site Plan]** *Samantha Easton*
The Planning Board recommends approval with conditions for an application by **Chad Zittrouer, Kern & Co.** for a Site Plan located on Old Augusta Road South, for "Pro-Grade South" zoned B-3 **Map# 475 Parcels# 58B** in the **Fifth District**
- [9.](#) **[2024-313 Deed]** *Steve Candler*
Consideration to approve a Limited Warranty Deed to accept an elevated tank site located at the Georgia International Trade Center
- [10.](#) **[2024-314 Job Description]** *Sarah Mausolf*
Consideration to approve and publish a Job Description for a Special Events Coordinator for the Recreation Department
- [11.](#) **[2024-315 Job Description]** *Sarah Mausolf*
Consideration to approve and publish a new job description and title for a Community Planner and Land Use Planning Analyst
- [12.](#) **[2024-316 Contract]** *Danielle Carver*
Consideration to approve Contract 23-RFP-059 - Emergency Transportation for Disaster Evacuation with Wynn Transportation Holdings, LLC

13. [2024-317 Proposal] Danielle Carver

Consideration to approve a Proposal with ACCG for the Fiscal Year 2025 ACCG-IRMA Renewal

14. [2024-318 Agreement] Danielle Carver

Consideration to approve to renew the Fire Services Agreement with the City of Springfield

15. [2024-319 Agreement] Danielle Carver

Consideration to approve to renew the Intergovernmental Agreement between the Effingham County School District, Effingham County BOC and the Effingham County Sheriff's Office for FY25

16. [2024-320 Proposal] Danielle Carver

Consideration for approval a Proposal from Foresite Group for the Development of a Bicycle and Pedestrian Plan

17. [2024-321 Purchase Order] Danielle Carver

Consideration to approve Purchase Order 23-RFQ-056 with Harrison Contracting for exterior painting at the CEM Complex

18. [2024-322 Agreement] Danielle Carver

Consideration to approve renewal of the Agreement with Tarheel Medical Billing dba Colleton Software, Inc. for EMS Billing Services

19. [2024-323 Proposal] Danielle Carver

Consideration to approve a Proposal from Platinum Paving and Concrete for Gracen Road

20. [2024-324 Proposal] Danielle Carver

Consideration to approve a Proposal from JAT Consulting Services, Inc. and Momentum for Financial Processes Review

21. [2024-325 Resolution]

Consideration to approve Resolution# 024-020 pertaining condemnation for the Staffordshire drainage easement

XII. Reports from Commissioners & Administrative Staff

XIII. Executive Session - Discussion of Personnel, Property and Pending Litigation

XIV. Adjournment

Staff Report

Subject: Approval of Amendment 3 to the agreement with The City of Guyton for the use of an inmate work detail

Author: Danielle Carver, PCPM

Department: Purchasing / Prison

Meeting Date: June 18, 2024

Item Description: Approval of Amendment 3 to the agreement with The City of Guyton for the use of an inmate work detail

Summary Recommendation: Staff recommends Approval of Amendment 3 to the agreement with The City of Guyton for the use of an inmate work detail.

Executive Summary/Background:

- The County currently has an Agreement in place with the City of Guyton for the use of an inmate work detail.
- Effingham County provides a Correctional Supervisor to supervise the work crew. Per Amendment 3, the City of Guyton will reimburse the County \$67,500 for the cost of employing the Correctional Supervisor. The City was given a 3% discount per the Service Delivery Strategy, with the full average salary/benefits being \$65,475.
- The City of Guyton supplies the ride vehicle and the tools required to perform the maintenance activities.
- The City of Guyton pays for fuel to run the vehicle and equipment.
- The City of Guyton pays for the maintenance of the vehicle and equipment.
- The Agreement can be terminated at any time with 90 days' written notice to The City of Guyton.
- The County Attorney has previously reviewed and approved to form the agreement.

Alternatives for Commission to Consider

1. Board approval of Amendment 3 for the Agreement between the City of Guyton and Effingham County for the use of an inmate work detail
2. Do not approve Amendment 3 for the Agreement between the City of Guyton and Effingham County for the use of an inmate work detail

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & Prison

Funding Source: All costs to administer the Agreement are paid by the City of Guyton.

Attachments:

Work Detail Agreement

Amendment 1

Amendment 2

Amendment 3

State of Georgia
County of Effingham

THIS AGREEMENT IS BETWEEN THE BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA AND THE CITY OF GUYTON, GEORGIA FOR THE USE OF EFFINGHAM COUNTY CORRECTIONAL INSTITUTION INMATES ON CITY PROPERTY.

WHEREAS, the EFFINGHAM COUNTY BOARD OF COMMISSIONERS, hereinafter referred to as "Effingham County" houses inmates at the Effingham County Correctional Institution ("Prison") pursuant to a contract with the Georgia Department of Corrections; and

WHEREAS, Effingham County is authorized to make inmate labor available to other governmental entities; and

WHEREAS, Effingham County's inmate labor force exceeds the County's current demands for inmate labor; and

WHEREAS, the City of Guyton, Georgia, hereinafter referred to as "the City of Guyton" is desirous of hiring prison work crews to assist in the maintenance of City Property within the corporate limits of Guyton;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

WITNESSETH

PART A

Effingham County and the City of Guyton agree to the following:

- (1) Effingham County shall supply to The City of Guyton a work detail, consisting of (1) full-time correctional supervisor employed by Effingham County as an employee of the Prison ("Correctional Supervisor") and no fewer than eight (8) and no more than twelve (12) inmates of the Effingham County Correctional Institution, located in Guyton, Georgia. The correctional supervisor and assigned inmates shall be used exclusively by The City of Guyton and will not be assigned to other duties. The Warden or his designee shall have final authority concerning the number of inmates assigned to the detail taking into consideration the security required and areas that work is performed in.**
- (2) Under normal circumstances the work detail will work the same hours and under the same conditions as other Effingham County Correctional**

Institution inmate employees (Monday through Friday, 7:00 a.m. to 3:30 p.m.) which shall include travel time. Whether or not the inmate work detail can be called out during inclement weather or other emergency conditions during other than normal working hours, is subject to the discretion of the Warden, Effingham County Correctional Institution, or their designee. Every effort shall be made to run details when it is raining, if it appears rain is scattered or rain will soon end. This will allow inmates to be near or at the assigned work site and go to work as weather conditions improve. Every effort shall be made to run details when the temperature is below twenty-eight (28) degrees Fahrenheit, if it appears that temperatures will quickly rise. Again, this will allow inmates to be near or at the assigned work site and go to work as weather conditions improve.

- (3) Effingham County shall be responsible for the care, custody, clothing, feeding, medical care, and hospital care of said inmates while traveling to and from or working within the City of Guyton, Georgia for work detail purposes.
- (4) Effingham County will be responsible for guarding and supervising said inmates at all times while working within The City of Guyton, Georgia. The City of Guyton shall provide all the equipment that is needed for the inmate detail.
- (5) Effingham County shall be responsible for transportation (in a vehicle furnished by The City of Guyton, the "ride vehicle") of the work detail to and from the Effingham County Prison Correctional Institution to work sites within the incorporated limits of The City of Guyton, Georgia as well as between work sites within The City of Guyton.
- (6) All fuels and oils used by the Prison for the ride vehicle or equipment for The City of Guyton work detail shall be purchased using a fuel-purchasing card to be supplied to the Prison by The City of Guyton. Effingham County shall be responsible for any misuse of the card. The card is to be used for obtaining gasoline and oil only. When the County purchases gas on the fuel-purchasing card, if the pump prompts the operator to do so, he will input the current mileage shown on the ride vehicle's odometer.
- (7) Effingham County shall indemnify and hold harmless the City of Guyton, Georgia, its officers, representatives, agents, and employees from all suits, claims, or damages of any nature whatsoever resulting from the negligence of Effingham County, its officers, representatives, agents, employees, and inmates as to the supervision or guarding of inmates, misuse of City/County property, or any other activity related to the work detail under this Agreement, regardless of the status of the inmate as a county or state

prisoner; provided that Effingham County shall not be liable for damage or injury resulting from the non-performance or negligent performance of work by the inmates. While nothing stated herein shall be deemed to constitute a waiver of Effingham County's sovereign immunity as to claims raised by third parties, Effingham County waives sovereign immunity as a defense to any demand by the City of Guyton that the County indemnify it pursuant to this paragraph.

- (8) The City of Guyton shall indemnify and hold harmless Effingham County, its officers, representatives, agents, and employees from all suits, claims, or damages of any nature whatsoever resulting from the negligence of the City of Guyton, its officers, representatives, agents, and employees, related to the work detail and/or providing a safe workplace, under this Agreement. While nothing stated herein shall be deemed to constitute a waiver of The City of Guyton's sovereign immunity as to claims raised by third parties, The City of Guyton waives sovereign immunity as a defense to any demand by Effingham County that the City indemnify it pursuant to this paragraph.
- (9) The City of Guyton will supply vehicular insurance for City vehicles used to transport inmates and for equipment used by the inmate work detail.
- (10) The City of Guyton shall furnish all equipment and tools, safety equipment, and transportation vehicles and provide maintenance for all equipment and tools used by the work detail. Portable equipment utilized by the work detail, such as shovels, hand tools, etc., will be stored in a secured "cage" area either inside the ride vehicle or in a trailer towed by the ride vehicle, and larger equipment, such as tractors, will be stored in a City storage facility. A daily inventory of equipment will be kept by the correctional supervisor, and be kept on file at the Prison. The correctional supervisor shall use his discretion to ensure the inmates wear and use the appropriate safety equipment required by the type of work to be performed.
- (11) Effingham County shall schedule and have performed all routine and other maintenance of the ride vehicle as it does other vehicles utilized by work details. All non-routine maintenance shall be approved by The City of Guyton's City Manager prior to performing the maintenance. The City of Guyton shall reimburse Effingham County for maintenance of the ride vehicle upon receipt of an invoice for such maintenance costs on a quarterly basis. Payment of necessary ride vehicle maintenance shall be paid within thirty (30) days of receipt.
- (12) The City of Guyton shall identify the work to be performed and the location thereof; provided however, that no official, employee, or agent of the City of Guyton shall exercise any immediate control, direction, or supervision over

any inmate. Effingham County and its officials, correctional supervisors, and employees shall have sole responsibility for guarding, directing, controlling, and supervising said inmates. Directions as to work to be performed shall be communicated to the correctional supervisor having the immediate custody and supervision of the inmates, who shall direct inmates accordingly. The City of Guyton Streets City Manager or his designee shall provide this direction and communicate work assignments on a weekly basis.

- (13) Upon receipt of the invoice on a quarterly basis from Effingham County, the City of Guyton will reimburse Effingham County for the cost of employing one (1) correctional supervisor as set forth herein by paragraph 1 above. Payment of the invoice shall be made within thirty (30) days of receipt. The total cost of the correctional supervisor's salary and employment benefits is currently approximately Forty-seven Thousand Dollars (\$47,000.00) per year. This cost includes Health Benefits, Retirement, Workers Compensation, Unemployment and Payroll Taxes. Effingham County will notify the City of Guyton each year, if there is any change in the cost of the officer, i.e. cost of living raises and annual performance raises.
- (14) The correctional supervisor shall meet all requirements established by Georgia Peace Officer Standard Training for supervision of outside work details. The correctional supervisor shall be assigned to Effingham County Correctional Institution and shall follow all rules and regulations that are set forth by the County, State, Georgia Department of Corrections and Effingham County Correctional Institution.
- (15) Effingham County shall not be required to provide a substitute correctional supervisor for days or for time that the correctional supervisor is on leave or calls in sick, up to a maximum of fifteen (15) days. The Prison shall provide a substitute correctional officer for any time missed in excess of fifteen (15) days.
- (16) This Agreement may be terminated at any time by either the Board of Commissioners of Effingham County or the City of Guyton, with or without cause, by providing the opposite party at least ninety (90) calendar days prior written notice.
- (17) This Agreement contains the entire agreement of the parties hereto with respect to the subject matter hereof, and no representation, inducements, promises or agreements, oral or otherwise, not expressly set forth herein shall be of any force and effect. This Agreement may not be modified except by written modification executed by all parties hereto.

NOW WHEREAS, This Agreement will become effective on this ____ day of _____, 2020, upon execution by all parties and will be in effect for the duration of the current fiscal year, through _____. At the end of the current fiscal year, this Agreement shall automatically renew for a further term of twelve (12) months, and at the end of each term of twelve (12) months for a further term of twelve (12) months unless either party terminates the Agreement in accordance with Section 16 of this Agreement.

The foregoing is agreeable this 1st day of December, 2020.

EFFINGHAM COUNTY BOARD OF COMMISSIONERS

By: Wesley M. Corbitt
Wesley Corbitt, Chairman

Attested: S. Johnson
Stephanie Johnson, County Clerk

EFFINGHAM COUNTY CORRECTIONAL INSTITUTION

By: Victor Walker
Victor Walker, Warden

THE CITY OF GUYTON, GEORGIA

By: Russ Deen
Russ Deen, Mayor

By: Hursula Pelote
Hursula Pelote, Councilwoman

By: T.M. Reiser
Marshal Reiser, Councilman

By: Joseph Lee
Joseph Lee, Councilman

By: William W. Sawyer, Jr.
William W. Sawyer, Jr., City Manager

By: Michael Johnson Jr.

Attested: Tina Chadwick

Tina Chadwick, City Clerk
Agreement reviewed and approved by City Attorney,


By: _____

Benjamin M. Perkins
City Attorney for the City of Guyton, Georgia

Attested: _____

Tina Chadwick, City Clerk

Agreement reviewed and approved by City Attorney,

By:  _____

Benjamin M. Perkins

City Attorney for the City of Guyton, Georgia

Amendment No. 1 to the
Inmate Labor Agreement
Executed December 1, 2020
between
Board of Commissioners of Effingham County
and
The City of Guyton, Georgia

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this 7th day of June, 2022 by and between the County of Effingham ("COUNTY") with offices at 804 S Laurel Street, Guyton, GA 31329 and The City of Guyton, Georgia ("CITY OF GUYTON") with offices at 310 Central Blvd, Guyton, GA 31312.

WHEREAS, THE COUNTY and the CITY OF GUYTON entered into an Agreement dated December 1, 2020 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2022 and ending on June 30, 2023.
2. Fee: As a result of the Compensation and Classification Study completed by Effingham County, the salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$58,000. Based on the Service Delivery Strategy, Guyton will receive a 3% credit against that total, bringing the amount to \$56,260, a \$9,260.00 increase.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

The City of Guyton, Georgia

Effingham County Board of Commissioners

By: [Signature]

By: [Signature]

Printed Name: Russ Deen

Printed Name: Wesley Corbill

Title: Mayor

Title: Chairman

Dated: 6/9/22

Dated: 06/07/2022

**Amendment No. 2 to the
Inmate Labor Agreement
Executed December 1, 2020
between
Board of Commissioners of Effingham County
and
The City of Guyton, Georgia**

THIS AMENDMENT NO. 2 (the "Amendment") is entered into this ____ day of _____, 2023 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Guyton, GA 31329 and **The City of Guyton, Georgia** ("CITY OF GUYTON") with offices at 310 Central Blvd, Guyton, GA 31312.

WHEREAS, THE COUNTY and the CITY OF GUYTON entered into an Agreement dated December 1, 2020 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2023 and ending on June 30, 2024.
2. Fee: The salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$64,500. Based on the Service Delivery Strategy, Guyton will receive a 3% credit against that total, bringing the amount to **\$62,565.00**.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 2 to be signed by their duly authorized representatives the day and year first written above.

The City of Guyton, Georgia

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: _____

**Amendment No. 3 to the
Inmate Labor Agreement
Executed December 1, 2020
between
Board of Commissioners of Effingham County
and
The City of Guyton, Georgia**

THIS AMENDMENT NO. 3 (the "Amendment") is entered into this ____ day of _____, 2024 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Guyton, GA 31329 and **The City of Guyton, Georgia** ("CITY OF GUYTON") with offices at 310 Central Blvd, Guyton, GA 31312.

WHEREAS, THE COUNTY and the CITY OF GUYTON entered into an Agreement dated December 1, 2020 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2024 and ending on June 30, 2025.
2. Fee: The salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$67,500. Based on the Service Delivery Strategy, Guyton will receive a 3% credit against that total, bringing the amount to **\$65,475.00**.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 3 to be signed by their duly authorized representatives the day and year first written above.

The City of Guyton, Georgia

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: _____

Staff Report

Subject: Consideration to approve Amendment 3 for the agreement with The City of Pooler for the use of an inmate work detail

Author: Danielle Carver, PCPM

Department: Purchasing and Prison

Meeting Date: June 18, 2024

Item Description: Inmate Work Detail Agreement with the City of Pooler

Summary Recommendation: Staff recommends approval of Amendment 3 for the Agreement between the City of Pooler and Effingham County for the use of an inmate work detail

Executive Summary/Background:

- The County currently has an Agreement in place with the City of Pooler for the use of an inmate work detail. The term of the Agreement is July 1, 2017 to June 30, 2018 with additional one-year renewals at the end of each term unless otherwise cancelled.
- Effingham County provides a Correctional Supervisor to supervise the work crew. The City of Pooler will reimburse the County for the cost of employing the Correctional Supervisor.
- The City of Pooler supplies the ride vehicle and the tools required to perform the maintenance activities.
- The City of Pooler pays for fuel to run the vehicle and equipment.
- The City of Pooler pays for the maintenance of the vehicle and equipment.
- The City of Pooler provides all equipment and tools, including safety equipment.
- The cost of the agreement to the City of Pooler is \$75,000.00 per year, which includes the cost of employing the Correctional Supervisor. Amendment 1 increased this fee to \$80,000.00 due to the increased average in the CO salary, Amendment 2 increased this fee to \$85,000, and Amendment 3 increases it to \$87,890.
- The Agreement can be terminated at any time, by either party with 90 days written notice to the other party.
- The City Manager of Pooler has confirmed that the City would like to renew the Agreement for an additional one-year term.

Alternatives for Commission to Consider

1. Consideration to approve Amendment 3 for the agreement with The City of Pooler for the use of an inmate work detail.
2. Cancel the Agreement between the City of Pooler and Effingham County for an inmate work detail.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & Prison

Funding Source: All costs to administer the Agreement are paid by the City of Pooler.

Attachments:

1. Work detail Agreement
2. Amendment 1
3. Amendment 2
4. Amendment 3

State of Georgia
County of Effingham

THIS AGREEMENT IS BETWEEN THE BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA AND THE CITY OF POOLER, GEORGIA FOR THE USE OF COUNTY INMATES ON CITY AND COUNTY PROPERTY.

WHEREAS, the EFFINGHAM COUNTY BOARD OF COMMISSIONERS, hereinafter referred to as "Effingham County" houses inmates pursuant to a contract with the Georgia Department of Corrections; and

WHEREAS, Effingham County is authorized to make inmate labor available to other governmental entities; and

WHEREAS, Effingham County's inmate labor force exceeds the County's current demands for inmate labor; and

WHEREAS, the City of Pooler, Georgia hereinafter referred to as "the City of Pooler" is desirous of hiring prison work crews to assist in the maintenance of City Property within the corporate limits of Pooler;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

WITNESSETH:

PART A

Effingham County and the City of Pooler agree to the following:

- (1) Effingham County shall supply to The City of Pooler a work detail, consisting of (1) full-time correctional supervisor employed by Effingham County as an employee of the Prison ("Correctional Supervisor") and no fewer than eight (8) and no more than twelve (12) inmates of the Effingham County Prison Public Work Camp, located in Springfield, Georgia. The correctional supervisor and assigned inmates shall be used exclusively by The City of Pooler and will not be assigned to other duties. The Warden or his designee shall have final authority concerning the number of inmates assigned to the detail taking into consideration the security required and areas that work is performed in.
- (2) Under normal circumstances the work detail will work the same hours and under the same conditions as other EFFINGHAM COUNTY PRISON Public Work Camp employees (Monday through Friday, 7:30 a.m. to 3:30 p.m.) which shall include travel time. Whether or not the inmate work detail can be called out during inclement weather or other emergency conditions during other than normal working hours, is subject to the discretion of the Warden, Effingham County Prison, or their designee. Every effort shall be made to run details when it is raining, if it appears rain is scattered or rain will soon end. This will allow inmates to be near or at the assigned work site and go to work as weather conditions improve. Every effort shall be made to run details when the temperature is below twenty-eight (28) degrees Fahrenheit, if it appears that temperatures will quickly rise. Again, this will allow inmates to be near or at the assigned work site and go to work as weather conditions improve.

- (3) The Prison shall be responsible for the care, custody, clothing, feeding, and hospital care of said inmates while traveling to and from or working within the City of Pooler, Georgia for work detail purposes.
- (4) The Prison will be responsible for guarding and supervising said inmates at all times while working within The City of Pooler, Georgia. The City of Pooler shall provide all the equipment that is needed for the inmate detail.
- (5) Effingham County shall be responsible for transportation (in a vehicle furnished by The City of Pooler, the "ride vehicle") of the work detail to and from the Effingham County Prison Public Works Camp to work sites within the incorporated limits of The City of Pooler, Georgia as well as between work sites within The City of Pooler.
- (6) All fuels and oils used by the Prison for the ride vehicle or equipment for The City of Pooler work details shall be purchased using a fuel-purchasing card to be supplied to the Prison by The City of Pooler. Effingham County shall be responsible for any misuse of the card. The card is to be used for obtaining gasoline and oil only.
- (7) The City of Pooler will supply vehicular insurance for City vehicles used to transport inmates and for equipment used by the inmate work detail. Effingham County shall supply a list of inmates who are authorized to operate The City of Pooler, Georgia equipment, exclusive of any motor vehicle, as defined by O.C.G.A. 40-1-1(33). This list shall be updated as inmate assignments change. Only personnel previously approved and listed will be allowed to operate the City of Pooler equipment.
- (8) The City of Pooler shall furnish all equipment and tools, safety equipment, and transportation vehicles and provide maintenance for all equipment and tools used by the work detail. Portable equipment utilized by the work detail, such as shovels, hand tools, etc., will be stored in a secured "cage" area either inside the ride vehicle or in a trailer towed by the ride vehicle, and larger equipment, such as tractors, will be stored in a City storage facility. A daily inventory of equipment will be kept by the correctional supervisor, and be kept on file at the Prison.
- (9) Effingham County shall schedule and have performed all routine and other maintenance of the vehicle as it does other vehicles utilized by work details. All non-routine maintenance shall be approved by The City of Pooler's Public Works Director prior to performing the maintenance. The City of Pooler shall reimburse Effingham County for maintenance of the ride vehicle upon receipt of an invoice for such maintenance costs on a quarterly basis. Payment of necessary vehicle maintenance shall be paid within thirty (30) days of receipt.
- (10) The City of Pooler shall direct and supervise the work to be performed; provided however, that no official, employee, or agent of the City of Pooler shall exercise any immediate control, direction, or supervision over any inmate. Effingham County and its officials, correctional supervisors, and employees shall have sole responsibility for guarding, directing, controlling, and supervising said inmates. Directions as to work to be performed shall be communicated to the correctional supervisor having the immediate custody and supervision of the inmates, who shall direct said inmates accordingly. The City of Pooler Public Works Superintendent or his designee shall provide this direction and communicate work assignments on a weekly basis.
- (11) Upon receipt of the invoice on a quarterly basis from Effingham County, the City of Pooler will reimburse Effingham County for the cost of employing one (1) correctional supervisor as set forth herein by paragraph 1 above. Payment of the invoice shall be made within thirty (30) days

of receipt. The total cost under this agreement is seventy-five thousand Dollars (\$75,000) per year. This will be prorated for the initial term of June 6, 2017 through June 30, 2018 for a total cost of eighty thousand two hundred eight dollars and 33 cents (\$80,208.33). This cost includes the correctional supervisor's salary and employment benefits, Health Benefits, Retirement, Workers Compensation, Unemployment and Payroll Taxes and a portion of the inmate cost. Effingham County will notify the City of Pooler each year, if there is any change in the cost of the officer, i.e. cost of living raises and annual performance raises.

- (12) The correctional supervisor shall meet all requirements established by Georgia Peace Officer Standard Training for supervision of outside work details. The correctional supervisor shall be assigned to Effingham County Prison and shall follow all rules and regulations that are set forth by the County, State, and Effingham County Prison.
- (13) Effingham County shall not be required to provide a substitute correctional supervisor for days or for time that the correctional supervisor is on leave or calls in sick, up to a maximum of fifteen (15) days. The prison shall provide a substitute correctional officer for any time missed in excess of fifteen (15) days.
- (14) This Agreement may be terminated at any time by either party, with or without cause, by providing the other at least ninety (90) calendar days' prior written notice.
- (15) This Agreement contains the entire agreement of the parties hereto with respect to the subject matter hereof, and no representation, inducements, promises or agreements, oral or otherwise, not expressly set forth herein shall be of any force and effect. This Agreement may not be modified except by written modification executed by all parties hereto.

NOW WHEREAS, This Agreement will become effective on this _____ day of June, 2017, upon execution by all parties and will be in effect for the duration of the year, July 1, 2017 through June 30, 2018. This agreement can be renewed for additional twelve (12) month periods after approval by the Board of Commissioners of Effingham County.

The foregoing is agreeable, this 16th day of May, 2017

EFFINGHAM COUNTY BOARD OF COMMISSIONERS

By: Wesley M. Corbitt
Wesley Corbitt, Chairman

Attested: S. Johnson
Stephanie Johnson, County Clerk

EFFINGHAM COUNTY PRISON

BY: _____
Victor Walker, Warden

THE CITY OF POOLER, GEORGIA

BY: Michael F. Lamb
Mike Lamb, Mayor

ATTESTED BY: Maribeth Lindler
Maribeth Lindler, City Clerk

Agreement reviewed and approved by County Attorney,

Amendment No. 1 to the
Inmate Labor Agreement
Executed May 16th, 2017
between
Board of Commissioners of Effingham County
and
The City of Pooler, Georgia

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this 7th day of June, 2022 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Pooler, Georgia** ("CITY OF POOLER") with offices at 100 US-80, Pooler, GA. 31322.

WHEREAS, THE COUNTY and the CITY OF POOLER entered into an Agreement dated May 16, 2017 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2022 and ending on June 30, 2023.
2. Fee: This Amendment allows for an increase of five thousand dollars (\$5,000), bringing the agreement total to eighty thousand dollars (\$80,000) for FY23.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

The City of Pooler, Georgia

By: [Signature]

Printed Name: ROBERT H. BYRD JR

Title: City Manager

Dated: 5/25/2022

Effingham County Board of Commissioners

By: [Signature]

Printed Name: Wesley Corbitt

Title: Chairman

Dated: 06/07/2022

Amendment No. 2 to the
Inmate Labor Agreement
Executed May 16th, 2017
between
Board of Commissioners of Effingham County
and
The City of Pooler, Georgia

THIS AMENDMENT NO. 2 (the "Amendment") is entered into this 20th day of June, 2023 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Pooler, Georgia** ("CITY OF POOLER") with offices at 100 US-80, Pooler, GA. 31322.

WHEREAS, THE COUNTY and the CITY OF POOLER entered into an Agreement dated May 16, 2017 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2023 and ending on June 30, 2024.
2. Fee: This Amendment allows for an increase of five thousand dollars (\$5,000), bringing the agreement total to eighty-five thousand dollars (\$85,000) for FY24.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 2 to be signed by their duly authorized representatives the day and year first written above.

The City of Pooler, Georgia

Effingham County Board of Commissioners

By: _____

By:  _____

Printed Name: _____

Printed Name: Phil Kieffer _____

Title: _____

Title: Vice Chairman _____

Dated: _____

Dated: 06/20/2023 _____

**Amendment No. 3 to the
Inmate Labor Agreement
Executed May 16th, 2017
between
Board of Commissioners of Effingham County
and
The City of Pooler, Georgia**

THIS AMENDMENT NO. 3 (the "Amendment") is entered into this ____ day of _____, 2024 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Pooler, Georgia** ("CITY OF POOLER") with offices at 100 US-80, Pooler, GA. 31322.

WHEREAS, THE COUNTY and the CITY OF POOLER entered into an Agreement dated May 16, 2017 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2024 and ending on June 30, 2025.
2. Fee: The salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$87,890 for FY25.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 3 to be signed by their duly authorized representatives the day and year first written above.

The City of Pooler, Georgia

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: _____

Staff Report

Subject: Consideration to approve Amendment 1 for the agreement with The City of Port Wentworth for the use of an inmate work detail

Author: Danielle Carver, PCPM

Department: Purchasing and Prison

Meeting Date: June 18, 2024

Item Description: Inmate Work Detail Agreement with the City of Port Wentworth

Summary Recommendation: Staff recommends approval of Amendment 1 for the Agreement between the City of Port Wentworth and Effingham County for the use of an inmate work detail

Executive Summary/Background:

- The County currently has an Agreement in place with the City of Port Wentworth for the use of an inmate work detail. The term of the Agreement is July 1, 2022 to June 30, 2023 with additional one-year renewals at the end of each term unless otherwise cancelled.
- Effingham County provides a Correctional Supervisor to supervise the work crew. The City of Port Wentworth will reimburse the County for the cost of employing the Correctional Supervisor.
- The City of Port Wentworth supplies the ride vehicle and the tools required to perform the maintenance activities.
- The City of Port Wentworth pays for fuel to run the vehicle and equipment.
- The City of Port Wentworth pays for the maintenance of the vehicle and equipment.
- The City of Port Wentworth provides all equipment and tools, including safety equipment.
- The cost of the agreement to the City of Port Wentworth was \$90,000. Due to YOY inflation the cost of the agreement has increased to \$93,060 for FY 25, which includes the cost of employing the Correctional Supervisor.
- The Agreement can be terminated at any time, by either party with 90 days written notice to the other party.

Alternatives for Commission to Consider

1. Consideration to approve Amendment 1 for the agreement with The City of Port Wentworth for the use of an inmate work detail.
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & Prison

Funding Source: All costs to administer the Agreement are paid by the City of Port Wentworth.

Attachments:

1. Work detail Agreement
2. Amendment 1

State of Georgia
County of Effingham

THIS AGREEMENT IS BETWEEN THE BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA AND THE CITY OF PORT WENTWORTH, GEORGIA FOR THE USE OF COUNTY INMATES ON CITY AND COUNTY PROPERTY.

WHEREAS, the EFFINGHAM COUNTY BOARD OF COMMISSIONERS, hereinafter referred to as "Effingham County" houses inmates pursuant to a contract with the Georgia Department of Corrections; and

WHEREAS, Effingham County is authorized to make inmate labor available to other governmental entities; and

WHEREAS, Effingham County's inmate labor force exceeds the County's current demands for inmate labor; and

WHEREAS, the City of Port Wentworth, Georgia hereinafter referred to as "the City of Port Wentworth" is desirous of hiring prison work crews to assist in the maintenance of City Property within the corporate limits of Port Wentworth;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

WITNESSETH:

PART A

Effingham County and the City of Port Wentworth agree to the following:

- (1) Effingham County shall supply to The City of Port Wentworth a work detail, consisting of (1) full-time correctional supervisor employed by Effingham County as an employee of the Prison ("Correctional Supervisor") and no fewer than eight (8) and no more than twelve (12) inmates of the Effingham County Prison Public Work Camp, located in Springfield, Georgia. The correctional supervisor and assigned inmates shall be used exclusively by The City of Port Wentworth and will not be assigned to other duties. The Warden or his designee shall have final authority concerning the number of inmates assigned to the detail taking into consideration the security required and areas that work is performed in.
- (2) Under normal circumstances the work detail will work the same hours and under the same conditions as other EFFINGHAM COUNTY PRISON Public Work Camp employees (Monday through Friday, 7:30 a.m. to 3:30 p.m.) which shall include travel time. Whether or not the inmate work detail can be called out

during inclement weather or other emergency conditions during other than normal working hours, is subject to the discretion of the Warden, Effingham County Prison, or their designee. Every effort shall be made to run details when it is raining, if it appears rain is scattered or rain will soon end. This will allow inmates to be near or at the assigned work site and go to work as weather conditions improve. Every effort shall be made to run details when the temperature is below twenty-eight (28) degrees Fahrenheit if it appears that temperatures will quickly rise. Again, this will allow inmates to be near or at the assigned work site and go to work as weather conditions improve.

- (3) The Prison shall be responsible for the care, custody, clothing, feeding, and hospital care of said inmates while traveling to and from or working within the City of Port Wentworth, Georgia for work detail purposes.
- (4) The Prison will be responsible for guarding and supervising said inmates at all times while working within The City of Port Wentworth, Georgia. The City of Port Wentworth shall provide all the equipment that is needed for the inmate detail.
- (5) Effingham County shall be responsible for transportation (in a vehicle furnished by The City of Port Wentworth, the "ride vehicle") of the work detail to and from the Effingham County Prison Public Works Camp to work sites within the incorporated limits of The City of Port Wentworth, Georgia as well as between work sites within The City of Port Wentworth.
- (6) All fuels and oils used by the Prison for the ride vehicle or equipment for The City of Port Wentworth work details shall be purchased using a fuel-purchasing card to be supplied to the Prison by The City of Port Wentworth. Effingham County shall be responsible for any misuse of the card. The card is to be used for obtaining gasoline and oil only.
- (7) The City of Port Wentworth will supply vehicular insurance for City vehicles used to transport inmates and for equipment used by the inmate work detail. Effingham County shall supply a list of inmates who are authorized to operate The City of Port Wentworth, Georgia equipment, exclusive of any motor vehicle, as defined by O.C.G.A. 40-1-1 (33). This list shall be updated as inmate assignments change. Only personnel previously approved and listed will be allowed to operate the City of Port Wentworth equipment.
- (8) The City of Port Wentworth shall furnish all equipment and tools, safety equipment, and transportation vehicles and provide maintenance for all equipment and tools used by the work detail. Portable equipment utilized by the work detail, such as shovels, hand tools, etc., will be stored in a secured "cage" area either inside the ride vehicle or in a trailer towed by the ride vehicle, and

larger equipment, such as tractors, will be stored in a City storage facility. A daily inventory of equipment will be kept by the correctional supervisor, and be kept on file at the Prison.

- (9) Effingham County shall schedule and have performed all routine and other maintenance of the vehicle as it does other vehicles utilized by work details. All non-routine maintenance shall be approved by The City of Port Wentworth's Public Works Director prior to performing the maintenance. The City of Port Wentworth shall reimburse Effingham County for maintenance of the ride vehicle upon receipt of an invoice for such maintenance costs on a quarterly basis. Payment of necessary vehicle maintenance shall be paid within thirty (30) days of receipt.
- (10) The City of Port Wentworth shall direct and supervise the work to be performed; provided however, that no official, employee, or agent of the City of Port Wentworth shall exercise any immediate control, direction, or supervision over any inmate. Effingham County and its officials, correctional supervisors, and employees shall have sole responsibility for guarding, directing, controlling, and supervising said inmates. Directions as to work to be performed shall be communicated to the correctional supervisor having the immediate custody and supervision of the inmates, who shall direct said inmates accordingly. The City of Port Wentworth Public Works Superintendent or his designee shall provide this direction and communicate work assignments on a weekly basis.
- (11) Upon receipt of the invoice on a quarterly basis from Effingham County, the City of Port Wentworth will reimburse Effingham County for the cost of employing one (1) correctional supervisor as set forth herein by paragraph 1 above. Payment of the invoice shall be made within thirty (30) days of receipt. The total cost under this agreement is Ninety Thousand Dollars (\$90,000) per year. This will be prorated for the initial term of this Agreement. This cost includes the correctional supervisor's salary and employment benefits, Health Benefits, Retirement, Workers Compensation, Unemployment and Payroll Taxes and a portion of the inmate cost. Effingham County will notify the City of Port Wentworth each year, if there is any change in the cost of the officer, i.e. cost of living raises and annual performance raises.
- (12) The correctional supervisor shall meet all requirements established by Georgia Peace Officer Standard Training for supervision of outside work details. The correctional supervisor shall be assigned to Effingham County Prison and shall follow all rules and regulations that are set forth by the County, State, and Effingham County Prison.
- (13) Effingham County shall not be required to provide a substitute correctional supervisor for days or for time that the correctional supervisor is on leave or calls

in sick, up to a maximum of fifteen (15) days. The prison shall provide a substitute correctional officer for any time missed in excess of fifteen (15) days.

- (14) This Agreement may be terminated at any time by either party, with or without cause, by providing the other at least ninety (90) calendar days' prior written notice.
- (15) This Agreement contains the entire agreement of the parties hereto with respect to the subject matter hereof, and no representation, inducements, promises or agreements, oral or otherwise, not expressly set forth herein shall be of any force and effect. This Agreement may not be modified except by written modification executed by all parties hereto.

NOW WHEREAS, This Agreement will become effective on this _____ day of _____, 2022, upon execution by all parties and will be in effect for the duration of the year, July 1, 2022 through June 30, 2023. This agreement can be renewed for additional twelve (12) month periods after approval by the Board of Commissioners of Effingham County.

[SIGNATURES ON FOLLOWING PAGE]

The foregoing is agreeable, this 2nd day of August, 2022.

EFFINGHAM COUNTY BOARD OF COMMISSIONERS

By: Wesley M. Corbitt
Wesley Corbitt, Chairman

Attested: S. Johnson
Stephanie D. Johnson, County Clerk

EFFINGHAM COUNTY PRISON

By: Victor Walker
Victor Walker, Warden

THE CITY OF PORT WENTWORTH, GEORGIA

By: Thomas Barbee
Thomas Barbee, Mayor Pro-Tem

Attested: Zahnay Smoak
Zahnay Smoak, City Clerk

Agreement reviewed and approved by:

Effingham County Attorney
Edward L. Newberry, Jr.

Scott C. Robichaux

City of Port Wentworth City Attorney
Scott C. Robichaux

**Amendment No. 1 to the
Inmate Labor Agreement
Executed August 2nd, 2022
between
Board of Commissioners of Effingham County
and
The City of Port Wentworth, GA**

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this ____ day of _____, 2024 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Port Wentworth, Georgia** ("CITY OF PORT WENTWORTH") with offices at 7224 GA Highway 21.

WHEREAS, THE COUNTY and the CITY OF PORT WENTWORTH entered into an Agreement dated August 2nd, 2022 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2024 and ending on June 30, 2025.
2. Fee: The salaries for Correctional Officers have increased due to YOY inflation. The average salary/benefits (as defined in the Inmate Agreement) is currently \$93,060 for FY25.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

The City of Port Wentworth, Georgia

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: _____

Staff Report

Subject: Consideration to approve Amendment 3 for the agreement with The City of Rincon for the use of an inmate work detail.

Author: Danielle Carver, PCPM

Department: Purchasing / Prison

Meeting Date: June 18, 2024

Item Description: Amendment 3 for the agreement with The City of Rincon for the use of an inmate work detail

Summary Recommendation: Staff recommends to approve Amendment 3 for the agreement with The City of Rincon for the use of an inmate work detail.

Executive Summary/Background:

- The County currently has an Agreement in place with the City of Rincon for the use of an inmate work detail. The term of the Agreement is July 1 2016 to June 30 2017 with additional one-year renewals at the end of each term unless otherwise cancelled.
- Effingham County provides a Correctional to supervise the work crew. Per Amendment 3, The City of Rincon will reimburse the County \$57,375 for the cost of employing the Correctional Supervisor, which includes a 15% credit against the average salary per the Service Deliver Strategy.
- The City of Rincon supplies the ride vehicle and the tools required to perform the maintenance activities.
- The City of Rincon pays for fuel to run the vehicle and equipment.
- The City of Rincon pays for the maintenance of the vehicle and equipment.
- The Agreement can be terminated at any time with 90 days written notice to The City of Rincon.
- The County Attorney has previously reviewed and approved to form the agreement.

Alternatives for Commission to Consider

1. Board approval of Amendment 3 for the agreement with The City of Rincon for the use of an inmate work detail.
2. Do not approve Amendment 3 for the agreement with The City of Rincon for the use of an inmate work detail and terminate agreement.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & Prison

Funding Source: All costs to administer the Agreement are paid by the City of Rincon.

Attachments:

1. Work Detail Agreement
2. Amendment 3

State of Georgia
County of Effingham

THIS AGREEMENT IS BETWEEN THE BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA AND THE CITY OF RINCON, GEORGIA FOR THE USE OF COUNTY INMATES ON CITY AND COUNTY PROPERTY.

WHEREAS, the EFFINGHAM COUNTY BOARD OF COMMISSIONERS, hereinafter referred to as "Effingham County" houses inmates pursuant to a contract with the Georgia Department of Corrections; and

WHEREAS, Effingham County is authorized to make inmate labor available to other governmental entities; and

WHEREAS, Effingham County's inmate labor force exceeds the County's current demands for inmate labor; and

WHEREAS, the City of Rincon, Georgia hereinafter referred to as "the City of Rincon" is desirous of hiring prison work crews to assist in the maintenance of City Property within the corporate limits of Rincon;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

WITNESSETH:

PART A

Effingham County and the City of Rincon agree to the following:

- (1) Effingham County shall supply to The City of Rincon a work detail, consisting of (1) full-time correctional supervisor employed by Effingham County as an employee of the Prison ("Correctional Supervisor") and no fewer than eight (8) and no more than twelve (12) inmates of the Effingham County Prison Public Work Camp, located in Springfield, Georgia. The correctional supervisor and assigned inmates shall be used exclusively by The City of Rincon and will not be assigned to other duties. The Warden or his designee shall have final authority concerning the number of inmates assigned to the detail taking into consideration the security required and areas that work is performed in.**
- (2) Under normal circumstances the work detail will work the same hours and under the same conditions as other EFFINGHAM COUNTY PRISON Public Work Camp employees (Monday through Friday, 7:30 a.m. to 3:30 p.m.) which shall include travel time. Whether or not the inmate work detail can be called out during inclement weather or other emergency conditions during other than normal working hours, is subject to the discretion of the Warden, Effingham County Prison, or their designee. Every effort shall be made to run details when it is raining, if it appears rain is scattered or rain will soon end. This will allow inmates to be near or at the assigned work site and go to work as weather conditions improve. Every effort shall be made to run details when the temperature is below twenty-eight (28) degrees Fahrenheit, if it appears that temperatures will quickly rise. Again, this will allow inmates to be near or at the assigned work site and go to work as weather conditions improve.**

- (3) The Prison shall be responsible for the care, custody, clothing, feeding, and hospital care of said inmates while traveling to and from or working within the City of Rincon, Georgia for work detail purposes.**
- (4) The Prison will be responsible for guarding and supervising said inmates at all times while working within The City of Rincon, Georgia. The City of Rincon shall provide all the equipment that is needed for the inmate detail.**
- (5) Effingham County shall be responsible for transportation (in a vehicle furnished by The City of Rincon, the "ride vehicle") of the work detail to and from the Effingham County Prison Public Works Camp to work sites within the incorporated limits of The City of Rincon, Georgia as well as between work sites within The City of Rincon.**
- (6) All fuels and oils used by the Prison for the ride vehicle or equipment for The City of Rincon work details shall be purchased using a fuel-purchasing card to be supplied to the Prison by The City of Rincon. Effingham County shall be responsible for any misuse of the card. The card is to be used for obtaining gasoline and oil only.**
- (7) Effingham County shall indemnify and hold harmless the City of Rincon, Georgia, its officers, representatives, agents, and employees from all suits, claims, or damages of any nature whatsoever resulting from the negligence of Effingham County, its officers, representatives, agents, employees, and inmates as to the supervision or guarding of inmates, misuse of City/County property, or any other activity related to the work detail, under this Agreement, regardless of the status of an inmate as a county or state prisoner; provided that Effingham County shall not be liable for damage or injury resulting from the non-performance or negligent performance of work assigned to the detail. Further, nothing stated herein shall be deemed to constitute a waiver of Effingham County's or the City of Rincon's sovereign immunity.**
- (8) City of Rincon shall indemnify and hold harmless Effingham County, its officers, representatives, agents, and employees from all suits, claims, or damages of any nature whatsoever resulting from the negligence of the City of Rincon, its officers, representatives, agents, employees, related to the work detail and/or providing a safe workplace, under this Agreement.**
- (9) The City of Rincon will supply vehicular insurance for City vehicles used to transport inmates and for equipment used by the inmate work detail. Effingham County shall supply a list of inmates who are authorized to operate The City of Rincon, Georgia equipment, exclusive of any motor vehicle, as defined by O.C.G.A. 40-1-1(33). This list shall be updated as inmate assignments change. Only personnel previously approved and listed will be allowed to operate the City of Rincon equipment.**
- (10) The City of Rincon shall furnish all equipment and tools, safety equipment, and transportation vehicles and provide maintenance for all equipment and tools used by the work detail. Portable equipment utilized by the work detail, such as shovels, hand tools, etc., will be stored in a secured "cage" area either inside the ride vehicle or in a trailer towed by the ride vehicle, and larger equipment, such as tractors, will be stored in a City storage facility. A daily inventory of equipment will be kept by the correctional supervisor, and be kept on file at the Prison.**
- (11) Effingham County shall schedule and have performed all routine and other maintenance of the vehicle as it does other vehicles utilized by work details. All non-routine maintenance shall be approved by The City of Rincon's Public Works Director prior to performing the maintenance.**

The City of Rincon shall reimburse Effingham County for maintenance of the ride vehicle upon receipt of an invoice for such maintenance costs on a quarterly basis. Payment of necessary vehicle maintenance shall be paid within thirty (30) days of receipt.

- (12) The City of Rincon shall direct and supervise the work to be performed; provided however, that no official, employee, or agent of the City of Rincon shall exercise any immediate control, direction, or supervision over any inmate. Effingham County and its officials, correctional supervisors, and employees shall have sole responsibility for guarding, directing, controlling, and supervising said inmates. Directions as to work to be performed shall be communicated to the correctional supervisor having the immediate custody and supervision of the inmates, who shall direct said inmates accordingly. The City of Rincon Public Works Superintendent or his designee shall provide this direction and communicate work assignments on a weekly basis.
- (13) Upon receipt of the invoice on a quarterly basis from Effingham County, the City of Rincon will reimburse Effingham County for the cost of employing one (1) correctional supervisor as set forth herein by paragraph 1 above. Payment of the invoice shall be made within thirty (30) days of receipt. The total cost of the correctional supervisor's salary and employment benefits is currently approximately Forty-six Thousand, six hundred forty-six Dollars (\$46,646) per year. This cost includes Health Benefits, Retirement, Workers Compensation, Unemployment and Payroll Taxes. Effingham County will notify the City of Rincon each year, if there is any change in the cost of the officer, i.e. cost of living raises and annual performance raises.
- (14) The correctional supervisor shall meet all requirements established by Georgia Peace Officer Standard Training for supervision of outside work details. The correctional supervisor shall be assigned to Effingham County Prison and shall follow all rules and regulations that are set forth by the County, State, and Effingham County Prison.
- (15) Effingham County shall not be required to provide a substitute correctional supervisor for days or for time that the correctional supervisor is on leave or calls in sick, up to a maximum of fifteen (15) days. The prison shall provide a substitute correctional officer for any time missed in excess of fifteen (15) days.
- (16) This Agreement may be terminated at any time by The Board of Commissioners of Effingham County, with or without cause, by providing The City of Rincon at least ninety (90) calendar days' prior written notice.
- (17) This Agreement contains the entire agreement of the parties hereto with respect to the subject matter hereof, and no representation, inducements, promises or agreements, oral or otherwise, not expressly set forth herein shall be of any force and effect. This Agreement may not be modified except by written modification executed by all parties hereto.

NOW WHEREAS, This Agreement will become effective on this 1st day of July, 2016, upon execution by all parties and will be in effect for the duration of the current fiscal year, July 1, 2016 through June 30, 2017. This agreement can be renewed for additional twelve (12) month periods after approval by the Board of Commissioners of Effingham County.

The foregoing is agreeable, this 21st day of June, 2016

EFFINGHAM COUNTY BOARD OF COMMISSIONERS

By: Wendall Kessler
Wendall Kessler, Chairman

Attested: Stephanie Johnson
Stephanie Johnson, County Clerk

EFFINGHAM COUNTY PRISON

BY: Victor Walker
Victor Walker, Warden

THE CITY OF RINCON, GEORGIA

BY: Ken Lee
Ken Lee, Mayor

ATTESTED BY: Dulcia King
Dulcia King, City Clerk

Agreement reviewed and approved by County Attorney,

By: Raymond Dickey
Raymond Dickey, Attorney for the City of Rincon, Georgia

Amendment No. 1 to the
Inmate Labor Agreement
Executed June 21, 2016
between
Board of Commissioners of Effingham County
and
The City of Rincon, Georgia

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this 7th day of June, 2022 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Rincon, Georgia** ("CITY OF RINCON") with offices at 302 S Columbia Ave, Rincon, GA 31326.

WHEREAS, THE COUNTY and the CITY OF RINCON entered into an Agreement dated June 21, 2016 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2022 and ending on June 30, 2023.
2. Fee: As a result of the Compensation and Classification Study completed by Effingham County, the salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$58,000. Based on the Service Delivery Strategy, Rincon will receive a 15% credit against that total, bringing the amount to \$49,300.00, a \$2,654.00 increase.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

The City of Rincon, Georgia

Effingham County Board of Commissioners

By: _____

By: Wesley M. Corbitt

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: 06/07/2022

Amendment No. 1 to the
Inmate Labor Agreement
Executed June 21, 2016
between
Board of Commissioners of Effingham County
and
The City of Rincon, Georgia

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this 7th day of June, 2022 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Rincon, Georgia** ("CITY OF RINCON") with offices at 302 S Columbia Ave, Rincon, GA 31326.

WHEREAS, THE COUNTY and the CITY OF RINCON entered into an Agreement dated June 21, 2016 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2022 and ending on June 30, 2023.
2. Fee: As a result of the Compensation and Classification Study completed by Effingham County, the salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$58,000. Based on the Service Delivery Strategy, Rincon will receive a 15% credit against that total, bringing the amount to \$49,300.00, a \$2,654.00 increase.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

The City of Rincon, Georgia

Effingham County Board of Commissioners

By: _____

By: Wesley M. Corbett

Printed Name: _____

Printed Name: Wesley Corbett

Title: _____

Title: Chairman

Dated: _____

Dated: 06/07/2022

**Amendment No. 3 to the
Inmate Labor Agreement
Executed June 21, 2016
between
Board of Commissioners of Effingham County
and
The City of Rincon, Georgia**

THIS AMENDMENT NO. 3 (the "Amendment") is entered into this ____ day of _____, 2024 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Rincon, Georgia** ("CITY OF RINCON") with offices at 302 S Columbia Ave, Rincon, GA 31326.

WHEREAS, THE COUNTY and the CITY OF RINCON entered into an Agreement dated June 21, 2016 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2024 and ending on June 30, 2025.
2. Fee: The salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$67,500. Based on the Service Delivery Strategy, Rincon will receive a 15% credit against that total, bringing the amount to **\$57,375**.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 3 to be signed by their duly authorized representatives the day and year first written above.

The City of Rincon, Georgia

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: _____

Staff Report

Subject: Approval of Amendment 3 to the agreement with The City of Springfield for the use of an inmate work detail

Author: Danielle Carver, PCPM

Department: Purchasing / Prison

Meeting Date: June 18, 2024

Item Description: Approval of Amendment 3 to the agreement with The City of Springfield for the use of an inmate work detail

Summary Recommendation: Staff recommends Approval of Amendment 3 to the agreement with The City of Springfield for the use of an inmate work detail.

Executive Summary/Background:

- The County currently has an Agreement in place with the City of Springfield for the use of an inmate work detail. The term of the Agreement is April 1 2017 to June 30 2017 with additional one-year renewals at the end of each term unless otherwise cancelled.
- Effingham County provides a Correctional Supervisor to supervise the work crew. Per Amendment 3, the City of Springfield will reimburse the County \$67,500 for the cost of employing the Correctional Supervisor. The City was given a 3% discount per the Service Delivery Strategy, with the full average salary/benefits being \$65,475.
- The City of Springfield supplies the ride vehicle and the tools required to perform the maintenance activities.
- The City of Springfield pays for fuel to run the vehicle and equipment.
- The City of Springfield pays for the maintenance of the vehicle and equipment.
- The Agreement can be terminated at any time with 90 days written notice to The City of Springfield.
- The County Attorney has previously reviewed and approved to form the agreement.

Alternatives for Commission to Consider

1. Board approval of Amendment 3 for the Agreement between the City of Springfield and Effingham County for the use of an inmate work detail
2. Do not approve Amendment 3 for the Agreement between the City of Springfield and Effingham County for the use of an inmate work detail

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & Prison

Funding Source: All costs to administer the Agreement are paid by the City of Springfield.

Attachments:

Work Detail Agreement
Amendment 1
Amendment 2
Amendment 3

State of Georgia
County of Effingham

**THIS AGREEMENT IS BETWEEN THE BOARD OF COMMISSIONERS OF
EFFINGHAM COUNTY, GEORGIA AND THE CITY OF SPRINGFIELD,
GEORGIA FOR THE USE OF EFFINGHAM COUNTY CORRECTIONAL
INSTITUTION INMATES ON CITY PROPERTY.**

WHEREAS, the EFFINGHAM COUNTY BOARD OF COMMISSIONERS, hereinafter referred to as "Effingham County" houses inmates at the Effingham County Correctional Institution ("Prison") pursuant to a contract with the Georgia Department of Corrections; and

WHEREAS, Effingham County is authorized to make inmate labor available to other governmental entities; and

WHEREAS, Effingham County's inmate labor force exceeds the County's current demands for inmate labor; and

WHEREAS, the City of Springfield, Georgia, hereinafter referred to as "the City of Springfield" is desirous of hiring prison work crews to assist in the maintenance of City Property within the corporate limits of Springfield;

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

WITNESSETH

PART A

Effingham County and the City of Springfield agree to the following:

- (1) Effingham County shall supply to The City of Springfield a work detail, consisting of (1) full-time correctional supervisor employed by Effingham County as an employee of the Prison ("Correctional Supervisor") and no fewer than eight (8) and no more than twelve (12) inmates of the Effingham County Correctional Institution, located in Springfield, Georgia. The correctional supervisor and assigned inmates shall be used exclusively by The City of Springfield and will not be assigned to other duties. The Warden or his designee shall have final authority concerning the number of inmates assigned to the detail taking into consideration the security required and areas that work is performed in.
- (2) Under normal circumstances the work detail will work the same hours and under the same conditions as other Effingham County Correctional

Institution inmate employees (Monday through Friday, 7:00 a. m. to 3:30 p.m.) which shall include travel time. Whether or not the inmate work detail can be called out during inclement weather or other emergency conditions during other than normal working hours, is subject to the discretion of the Warden, Effingham County Correctional Institution, or their designee. Every effort shall be made to run details when it is raining, if it appears rain is scattered or rain will soon end. This will allow inmates to be near or at the assigned work site and go to work as weather conditions improve. Every effort shall be made to run details when the temperature is below twenty-eight (28) degrees Fahrenheit, if it appears that temperatures will quickly rise. Again, this will allow inmates to be near or at the assigned work site and go to work as weather conditions improve.

- (3) Effingham County shall be responsible for the care, custody, clothing, feeding, medical care, and hospital care of said inmates while traveling to and from or working within the City of Springfield, Georgia for work detail purposes.
- (4) Effingham County will be responsible for guarding and supervising said inmates at all times while working within The City of Springfield, Georgia. The City of Springfield shall provide all the equipment that is needed for the inmate detail.
- (5) Effingham County shall be responsible for transportation (in a vehicle furnished by The City of Springfield, the "ride vehicle") of the work detail to and from the Effingham County Prison Correctional Institution to work sites within the incorporated limits of The City of Springfield, Georgia as well as between work sites within The City of Springfield.
- (6) All fuels and oils used by the Prison for the ride vehicle or equipment for The City of Springfield work detail shall be purchased using a fuel-purchasing card to be supplied to the Prison by The City of Springfield. Effingham County shall be responsible for any misuse of the card. The card is to be used for obtaining gasoline and oil only. When the County purchases gas on the fuel-purchasing card, if the pump prompts the operator to do so, he will input the current mileage shown on the ride vehicle's odometer.
- (7) Effingham County shall indemnify and hold harmless the City of Springfield, Georgia, its officers, representatives, agents, and employees from all suits, claims, or damages of any nature whatsoever resulting from the negligence of Effingham County, its officers, representatives, agents, employees, and inmates as to the supervision or guarding of inmates, misuse of City/County property, or any other activity related to the work detail under this Agreement, regardless of the status of the inmate as a county or state

prisoner; provided that Effingham County shall not be liable for damage or injury resulting from the non-performance or negligent performance of work by the inmates. While nothing stated herein shall be deemed to constitute a waiver of Effingham County's sovereign immunity as to claims raised by third parties, Effingham County waives sovereign immunity as a defense to any demand by the City of Springfield that the County indemnify it pursuant to this paragraph.

- (8) The City of Springfield shall indemnify and hold harmless Effingham County, its officers, representatives, agents, and employees from all suits, claims, or damages of any nature whatsoever resulting from the negligence of the City of Springfield, its officers, representatives, agents, and employees, related to the work detail and/or providing a safe workplace, under this Agreement. While nothing stated herein shall be deemed to constitute a waiver of The City of Springfield's sovereign immunity as to claims raised by third parties, The City of Springfield waives sovereign immunity as a defense to any demand by Effingham County that the City indemnify it pursuant to this paragraph.
- (9) The City of Springfield will supply vehicular insurance for City vehicles used to transport inmates and for equipment used by the inmate work detail.
- (10) The City of Springfield shall furnish all equipment and tools, safety equipment, and transportation vehicles and provide maintenance for all equipment and tools used by the work detail. Portable equipment utilized by the work detail, such as shovels, hand tools, etc., will be stored in a secured "cage" area either inside the ride vehicle or in a trailer towed by the ride vehicle, and larger equipment, such as tractors, will be stored in a City storage facility. A daily inventory of equipment will be kept by the correctional supervisor, and be kept on file at the Prison. The correctional supervisor shall use his discretion to ensure the inmates wear and use the appropriate safety equipment required by the type of work to be performed.
- (11) Effingham County shall schedule and have performed all routine and other maintenance of the ride vehicle as it does other vehicles utilized by work details. All non-routine maintenance shall be approved by The City of Springfield's Streets and Lanes Superintendent prior to performing the maintenance. The City of Springfield shall reimburse Effingham County for maintenance of the ride vehicle upon receipt of an invoice for such maintenance costs on a quarterly basis. Payment of necessary ride vehicle maintenance shall be paid within thirty (30) days of receipt.

- (12) The City of Springfield shall identify the work to be performed and the location thereof; provided however, that no official, employee, or agent of the City of Springfield shall exercise any immediate control, direction, or supervision over any inmate. Effingham County and its officials, correctional supervisors, and employees shall have sole responsibility for guarding, directing, controlling, and supervising said inmates. Directions as to work to be performed shall be communicated to the correctional supervisor having the immediate custody and supervision of the inmates, who shall direct inmates accordingly. The City of Springfield Streets and Lanes Superintendent or his designee shall provide this direction and communicate work assignments on a weekly basis.
- (13) Upon receipt of the invoice on a quarterly basis from Effingham County, the City of Springfield will reimburse Effingham County for the cost of employing one (1) correctional supervisor as set forth herein by paragraph 1 above. Payment of the invoice shall be made within thirty (30) days of receipt. The total cost of the correctional supervisor's salary and employment benefits is currently approximately Forty-six Thousand, six hundred forty-six Dollars (\$46,646) per year. This cost includes Health Benefits, Retirement, Workers Compensation, Unemployment and Payroll Taxes. Effingham County will notify the City of Springfield each year, if there is any change in the cost of the officer, i.e. cost of living raises and annual performance raises.
- (14) The correctional supervisor shall meet all requirements established by Georgia Peace Officer Standard Training for supervision of outside work details. The correctional supervisor shall be assigned to Effingham County Correctional Institution and shall follow all rules and regulations that are set forth by the County, State, Georgia Department of Corrections and Effingham County Correctional Institution.
- (15) Effingham County shall not be required to provide a substitute correctional supervisor for days or for time that the correctional supervisor is on leave or calls in sick, up to a maximum of fifteen (15) days. The Prison shall provide a substitute correctional officer for any time missed in excess of fifteen (15) days.
- (16) This Agreement may be terminated at any time by either the Board of Commissioners of Effingham County or the City of Springfield, with or without cause, by providing the opposite party at least ninety (90) calendar days prior written notice.
- (17) This Agreement contains the entire agreement of the parties hereto with respect to the subject matter hereof, and no representation, inducements, promises or agreements, oral or otherwise, not expressly set forth herein

shall be of any force and effect. This Agreement may not be modified except by written modification executed by all parties hereto.

NOW WHEREAS, This Agreement will become effective on this 1st day of April, 2017, upon execution by all parties and will be in effect for the duration of the current fiscal year, through June 30, 2017. This agreement can be renewed upon request of the City for additional twelve (12) month periods after approval by the Board of Commissioners of Effingham County.

The foregoing is agreeable this 21st day of February, 2017.

EFFINGHAM COUNTY BOARD OF COMMISSIONERS

By: Jamie DeLoach
Jamie DeLoach, Vice Chairperson

Attested: S. Johnson
Stephanie Johnson, County Clerk

EFFINGHAM COUNTY CORRECTIONAL INSTITUTION

By: Victor Walker
Victor Walker, Warden

THE CITY OF SPRINGFIELD, GEORGIA

By: Barton A. Alderman
Barton A. Alderman, Mayor

Attested: Linda T. Rinear
Linda T. Rinear, City Clerk



Agreement reviewed and approved by City Attorney,

By: Benjamin M. Perkins
Benjamin M. Perkins
City Attorney for the City of Springfield, Georgia



Amendment No. 1 to the
Inmate Labor Agreement
Executed February 21, 2017
between
Board of Commissioners of Effingham County
and
The City of Springfield, Georgia

THIS AMENDMENT NO. 1 (the "Amendment") is entered into this 7th day of June, 2022 by and between the County of Effingham ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and The City of Springfield, Georgia ("CITY OF SPRINGFIELD") with offices at 130 S. Laurel Street, Springfield, GA 31329.

WHEREAS, THE COUNTY and the CITY OF SPRINGFIELD entered into an Agreement dated February 21, 2017 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2022 and ending on June 30, 2023.
2. Fee: As a result of the Compensation and Classification Study completed by Effingham County, the salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$58,000. Based on the Service Delivery Strategy, Springfield will receive a 3% credit against that total, bringing the amount to \$56,260, a \$9,614.00 increase.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

The City of Springfield, Georgia

Effingham County Board of Commissioners

By: Justin Corbitt

By: Wesley M. Corbitt

Printed Name: Justin Corbitt

Printed Name: Wesley Corbitt

Title: Mayor Pro Tem

Title: Chairman

Dated: 06/04/2022

Dated: 06/07/2022

Amendment No. 2 to the
Inmate Labor Agreement
Executed February 21, 2017
between
Board of Commissioners of Effingham County
and
The City of Springfield, Georgia

THIS AMENDMENT NO. 2 (the "Amendment") is entered into this 20th day of June, 2023 by and between the County of Effingham ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and The City of Springfield, Georgia ("CITY OF SPRINGFIELD") with offices at 130 S. Laurel Street, Springfield, GA 31329.

WHEREAS, THE COUNTY and the CITY OF SPRINGFIELD entered into an Agreement dated February 21, 2017 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2023 and ending on June 30, 2024.
2. Fee: The salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$64,500. Based on the Service Delivery Strategy, Springfield will receive a 3% credit against that total, bringing the amount to **\$62,565.00**
3. The City of Springfield will accept no more than six (6) inmates each day and may request less than six (6) inmates on any given day at the discretion of the Streets & Lanes Superintendent.
4. The City of Springfield Streets & Lanes Superintendent has the right to return any inmate(s) before the end of the working day if the inmate(s) fail to cooperate.
5. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 2 to be signed by their duly authorized representatives the day and year first written above.

The City of Springfield, Georgia

Effingham County Board of Commissioners

By: Barton A. Alderman

By: Wesley M. Corbitt

Printed Name: BARTON A. ALDERMAN

Printed Name: Wesley Corbitt

Title: Mayor

Title: Chairman

Dated: July 12, 2023

Dated: June 20, 2023

**Amendment No. 3 to the
Inmate Labor Agreement
Executed February 21, 2017**

**between
Board of Commissioners of Effingham County
and
The City of Springfield, Georgia**

THIS AMENDMENT NO. 3 (the "Amendment") is entered into this ____ day of _____, 2024 by and between the **County of Effingham** ("COUNTY") with offices at 804 S Laurel Street, Springfield, GA 31329 and **The City of Springfield, Georgia** ("CITY OF SPRINGFIELD") with offices at 130 S. Laurel Street, Springfield, GA 31329.

WHEREAS, THE COUNTY and the CITY OF SPRINGFIELD entered into an Agreement dated February 21, 2017 for Inmate Labor (as amended, the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement; and

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below.

1. Term: This Amendment allows for the Contract to renew for one (1) additional year commencing upon completion of the current term, July 1, 2024 and ending on June 30, 2025.
2. Fee: The salaries for Correctional Officers have increased. The average salary/benefits (as defined in the Inmate Agreement) is currently \$67,500. Based on the Service Delivery Strategy, Springfield will receive a 3% credit against that total, bringing the amount to **\$65,475**
3. The City of Springfield will accept no more than six (6) inmates each day and may request less than six (6) inmates on any given day at the discretion of the Streets & Lanes Superintendent.
4. The City of Springfield Streets & Lanes Superintendent has the right to return any inmate(s) before the end of the working day if the inmate(s) fail to cooperate.
5. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.

IN WITNESS THEREOF, the parties hereto have caused this Amendment No. 3 to be signed by their duly authorized representatives the day and year first written above.

The City of Springfield, Georgia

Effingham County Board of Commissioners

By: _____

By: _____

Printed Name: _____

Printed Name: Wesley Corbitt

Title: _____

Title: Chairman

Dated: _____

Dated: _____

Staff Report

Subject: GEMA Local Emergency Management Performance Grants Program (EMPG)
Author: Kathy Candler, Grants Coordinator
Department: Finance Department, Effingham Co Fire Rescue & EMA
Meeting Date: 06/18/2024
Item Description: Consideration to accept grant award from GEMA for Local Emergency Management Performance Grants (EMPG) Program and authorize purchasing a boat and equipment.

Summary Recommendation:

Staff requests approval to accept a grant award from GEMA for the Local Emergency Management Performance Grants (EMPG) Program and authorize the purchase of a boat and equipment.

Executive Summary:

GEMA/HS EMPG provides locally qualified EMAs with funding opportunities to enhance the local emergency management (EM) program by providing funds for administration, preparedness activities, and exercise and training. An all-hazards approach in developing a comprehensive planning, training, and exercises program offers a practical and consistent response and recovery to disasters or emergencies, regardless of the cause. Effingham County receives this grant each year. The new application will include equipment purchases for the Effingham County Emergency Management Agency (EMA) as per the following:

Background:

- 1. EMA receives the same amount each year, \$15,675.00.
- 2. There is a 50% cost share requirement.

Alternatives for Commission to Consider:

- 1. Approve the acceptance of the GEMA grant for the EMPG Program and authorize the purchase of the boat and equipment.
- 2. Disapprove the acceptance of the GEMA grant for the EMPG Program and authorize the purchase of the boat and equipment.
- 3. Provide Staff with Direction

Recommended Alternative:

Staff recommends Alternative number 1 – 1. Approve the acceptance of the GEMA grant for the EMPG Program and authorize the purchase of the boat and equipment.

Other Alternatives:

N/A

Department Review: *(list departments)*

Finance, Effingham EMA

Funding Source:

The cost share requirement is \$15,675.00; the remaining cost will be covered by the Fire Rescue budget.

Attachments:

Effingham EMA Equipment Quotes
Copy of Award Email

Kathryn "Kathy" Candler

From: ga.emgrants.com <no-reply@emgrants.com>
Sent: Monday, May 13, 2024 7:39 AM
To: Kathryn "Kathy" Candler
Cc: Clint Hodges
Subject: EMPG Award Notification

Dear Kathy Candler,

It is my pleasure to announce that your FY 2023 Local Emergency Management Performance Grant (EMPG) Base Award application has been successfully processed and approved. As a result, your organization has been awarded \$15,675.00 in federal funds, and your advance payment is currently being processed by our Preparedness Grants and Programs Department. Upon completion of the payment process, your check will be forwarded to your organization.

This Base Award is funded by the Department of Homeland Security/Federal Emergency Management Agency (DHS/FEMA) and includes a minimum 50 percent (cash and/or in-kind) match requirement. Please review and adhere to the 2023 Local EMPG Program Guidance, which is available in the Georgia EMGrantsPro system. In addition, this notification is to serve as your organization's official Statement of Award. Please keep a copy of this information with your grant records. To view/download the EMPG Program Guidance, please [click on this link](#).

Thank you for your commitment to Georgia's citizens and assets. I appreciate your efforts to ensure Georgia remains a safe place for us to live and raise our families. By working together, we can continue to be prepared for the challenges that may face us.

Sincerely,

James C. Stallings
Director
Georgia Emergency Management and Homeland Security Agency (GEMA/HS)

This is an automated email generated by <https://ga.emgrants.com/>, please do not reply.

Status: Quote
 Invoice Date:
 Print Date: 4/3/2024

Bulloch Marine
 13573 Ga Highway 67
 Statesboro GA, 30458
 912-839-3289
 bullochmarine@gmail.com
 www.bullochmarine.com

Quote #: 58098

Item IX. 6.



BILLING ADDRESS
DUSTIN HUTTO 1171 HWY 119 N SPRINGFIELD, GA 31329 United States (912) 531-0185

SHIP ADDRESS
DUSTIN HUTTO 1171 HWY 119 N SPRINGFIELD, GA 31329 United States (912) 531-0185

Sales Rep	Terms	Tax Code	Customer PO	Sales Type	Ship Date
105 - CHRIS TURNER	COD	NT		Regular or Over the Counter	8/15/2023

Req	OEM Code	Item No.	Item Description	Bin Location	Sell	Your Price	Amount
1.00			ALWELD 1870VV BAY		16,572.00	16,572.00	16,572.00
1.00			90ELPT MERCURY		11,085.00	11,085.00	11,085.00
1.00			ALUM TRAILER		3,555.00	3,555.00	3,555.00
1.00			ALUM PROP		300.00	300.00	300.00
1.00	INTERSTATE	24M-HD	12 VOLT MARINE BATTERY	DISP	131.95	131.95	131.95
1.00	LNS	50-22060	STANDARD BATTERY BOX #24	GOND-1	15.39	15.39	15.39
1.00	MISC	BMS4	BULLOCH MARINE STRAP 4'	DISP	40.00	40.00	40.00
1.00	MERCURY	8M4507538	RC SGL OB TRIM	508	499.37	499.37	499.37
1.00	MERCURY	896537K15	HARNES/KEY SWTCH	487	313.10	313.10	313.10
2.00	MERCURY	8M0082537	CABLE T/S G2 14FT	517	65.03	65.03	130.06
1.00		PREP	DEALER PREP		100.00	100.00	100.00
8.00		RL	GENERAL LABOR/SETUP		125.00	125.00	1,000.00

Tax Authority Code	
GA	0.0000
NT	0.0000

Total Invoice	
Items:	1,129.87
Fees:	0.00
Labor:	1,100.00
Kits:	0.00
Units:	0.00
Misc:	31,512.00
Subtotal:	33,741.87
Ship by UPS	0.00
Sales Tax:	0.00
Total Due:	33,741.87
Total Paid:	0.00
Balance Due:	33,741.87

Tracking No.

Invoice Payments	Type	Amount	Date
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THANK YOU FOR YOUR BUSINESS

NO RETURNS ON ELECTRICAL PARTS!!
 All returns are subject to a 20% restock fee.
 No returns without receipt.
 No returns after 14 days.
 No returns on special orders or close out items.

Staff Report

Subject: Consideration to renew Fire Protection Services Agreement with the City of Guyton

Author: Danielle Carver, Purchasing Agent; Clint Hodges, Fire Chief

Department: Fire Department

Meeting Date: June 18, 2024

Item Description: Renewal of the Fire Protection Services Agreement with the City of Guyton

Summary Recommendation: Staff recommends approval to renew the Fire Protection Services Agreement with the City of Guyton

Executive Summary/Background:

- The Fire Protection Services Agreement was entered into on September 17, 2019 by Effingham County and the City of Guyton, with a term to terminate at midnight on June 30, 2020.
- This agreement shall automatically renew for successive one (1) year terms, annually, unless either party notifies the other in writing at least ninety (90) days prior to the termination date of the then-existing term, of its intent not to renew.

Alternatives for Commission to Consider

1. Board approval for the renewal of the Fire Protection Services Agreement with the City of Guyton.
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing, Fire Department

Funding Source: Fire fees

Attachments: Fire Protection Services Agreement

Fire Protection Services Agreement

This Fire Protection Services Agreement (the "Agreement") made and entered into the 17th day of September, 2019, by and between Effingham County, Georgia, a political subdivision of the State of Georgia, hereinafter referred to as the "County", and the City of Guyton, a municipal corporation chartered under the laws of the State of Georgia, hereinafter referred to as the "City":

Witnesseth:

WHEREAS, the Constitution of the State of Georgia of 1983, Article IX, Section 3, Paragraph 1 provides that municipalities and counties of the State of Georgia may contract with one another for the provision of services for any period not exceeding fifty (50) years; and

WHEREAS, the County and City are authorized by law, including Ga. Const. Article IX, Section 2, Paragraph 3 to undertake or provide the activities, services and facilities governed by this Agreement; and

WHEREAS, the County and City are mutually concerned about the provision of fire protection and rescue services within the unincorporated areas of the County and within the corporate boundaries of the City, and are mutually concerned about the funding of such services; and

WHEREAS, the County and City desire to protect the safety and welfare of their citizens and desire to assist their citizens in obtaining economical and adequate fire protection and rescue services; and

WHEREAS, the County and City are mutually interested in engaging in a cooperative effort to provide fire protection and rescue services within the unincorporated areas of Effingham County and within the corporate boundaries of the City; and

WHEREAS, in order to ensure the efficiency of fire and rescue services, which are critical services, in the most cost-effective manner, and at the safest level attainable, the City and County desire to enter into an Agreement under which the City provides funds and assets, in exchange for which the County will provide personnel and resources to operate fire stations and fire and rescue apparatus to ensure proper fire protection and rescue services are provided to the inhabitants of the City of Guyton and the unincorporated areas of the County currently served by the City of Guyton; and

WHEREAS, the Effingham County Board of Commissioners reviewed this Agreement and authorized its Chairman to sign this Agreement at the September 17, 2019 meeting of the Board of Commissioners; and

WHEREAS, the Mayor and Council Members of the City of Guyton reviewed this Agreement and authorized the Mayor to sign this Agreement at the September 10, 2019 meeting of the Mayor and Council of the City of Guyton.

NOW THEREFORE, for and in consideration of the foregoing recitals and the mutual covenants and agreements made herein, the County and City do hereby mutually agree as follows:

1. **Definitions**

- A. "City" shall mean the City of Guyton, Georgia;
- B. "County" shall mean Effingham County, Georgia;
- C. "ECFR" shall mean the Effingham County Fire Rescue Department, which is a department of Effingham County, Georgia;
- D. "Primary Responder" shall mean the emergency and/or fire suppression service that will be the initial responder to a fire, medical or other emergency;
- E. "ISO" shall mean the Insurance Services Office, Inc.;
- F. "Effective Date of this Agreement" shall be the date this Agreement is approved by the governing authorities of the City and County and said shall be inserted in the first paragraph of this Agreement; and
- G. "Career Employee" shall mean any employee of the City that works forty (40) hours per week for the Guyton Fire Department.

2. **Provision of Fire and Rescue Services**

- a. The County, through the ECFR, shall perform and provide within the municipal boundaries of the City ~~and within the unincorporated areas of the County currently served by the City~~, all such fire and rescue services as may be required by law and as may be necessary, and shall perform all actions pertinent thereto, including, but not limited to:
 - A. Provide personnel and all gear and equipment necessary to operate fire stations and provide fire and rescue services within the unincorporated area of Effingham County and within the corporate boundaries of the City of Guyton;
 - B. Respond to all fire, rescue, and first responder emergencies and alarms within the unincorporated area of Effingham County and within the corporate boundaries of the City of Guyton as expeditiously as possible upon being dispatched;
 - C. Conduct public programs on fire safety education as required by law;
 - D. Take such actions as may be necessary and appropriate to achieve a target ISO rate of 4/4Y, or any other target ISO rating to be mutually agreed upon by a joint resolution of the County and City;
 - E. Provide pre-fire planning services;
 - F. Ensure that firefighters attain the minimum number of training hours annually, as required by the State of Georgia;
 - G. Provide all necessary documentation to the appropriate agency or agencies demonstrating that all firefighters have attained the minimum number of training hours annually, as required by the State of Georgia;

- H. Train and register all rescue personnel as required by the Georgia Emergency Management Agency;
- I. Provide detection and preservation of evidence in suspected arson cases;
- J. Assist City with or arrange for testing, inspection and maintenance of water sources used for fire suppression, and collaborate with the respective public works departments of the County and City, as well as with private water providers, to ensure they are notified prior to performing such testing, inspection and maintenance;
- K. Review construction plans submitted to the City for life safety, and submit such plans to the State of Georgia Fire Marshall's office when necessary;
- L. Provide hazardous material response and mitigation; and
- M. All fire and rescue services provided by the County within the unincorporated area of Effingham County, now or in the future, shall be provided in the City.

3. **Fire Station Operations**

Except as otherwise provided in this Agreement, the County shall be solely responsible for all decisions and determinations with respect to location, operation, maintenance, and staffing of all fire stations. The County shall have the option to construct an Effingham County fire station within the Guyton city limits. The decision to construct a fire station within the city limits will be at the sole discretion of the County. If an Effingham County fire station is constructed in the city limits, the station will be owned and operated by the County even if this Agreement is terminated at a later date.

4. **Equipment and ECFR Operations**

Except as otherwise provided in this Agreement, the County shall be solely responsible for all decisions and determinations related to equipment and apparatus of the ECFR, and shall be solely responsible for the managerial and operational control of employees and volunteers of the ECFR.

5. **Payments**

Commencing upon the Effective Date of this Agreement, and throughout the time this Agreement is in effect, the County agrees to charge and collect, or cause to be collected, from the owners of each ~~parcel~~/structure located within the municipal boundaries of the City, a fee for the provision of fire and rescue services to the citizens and inhabitants of the City at an amount equivalent to that which the County charges in the unincorporated area (hereinafter "fire fees"). The County shall collect the fire fees on the annual real property tax bills. The County and City agree to amend this Agreement if they mutually agree on a different way to charge and collect fire fees.

6. **Employees**

The County agrees that one Career Employee (as defined in Section 1 of this Agreement) of the City of Guyton Fire Department shall be entitled to become employees of the County/ECFR.

Compensation of the one City Career Employee shall commence at the level indicated below. The current applicable County base compensation levels per the pay grades approved by the Board of Commissioners are as follows for transferring the following one (1) position:

- Firefighter 1: \$13.54 per hour.

The Career Employee who chooses to become an employee of the County/ECFR will be afforded the following based on the Effingham County Standards of Practice:

- Eligibility for medical benefits and the cafeteria options (including, but not limited to, health insurance and disability) will commence on the first day of the month following the first thirty

(30) days of employment;

- The City may, in its discretion, provide medical benefits and cafeteria options (including, but not limited to, health insurance and disability) to Career Employees until the date on which Career Employees become eligible to receive such benefits from Effingham County;
- Eligibility for participation in the County retirement programs will be based on the stipulations within plan document(s) per individual which includes review of previous employment for vesting purposes in all plans if applicable;
- Accrued and unused paid time off at the City will be paid out in each of the Career Employee's final paychecks from the City of Guyton;
- County personal leave accrual for Career Employees is earned on a biweekly basis in proportion to the length of continuous employment after one month of employment. Accrual will be 13 days (104 hours) annually or at the prevailing level approved by the Board of Commissioners in the Effingham County Standards of Practice;
- The date of separation for the Career Employees from the City will be 09/17/2019; and
- The date of hire by the County of the Career Employees will be 09/18/2019.

7. **Volunteers**

The County acknowledges and agrees that volunteers are and will remain a vital component of the provision of fire and rescue services in the corporate boundaries of the City and in the unincorporated areas of the County and agrees that current volunteers of the City of Guyton Fire Department shall be afforded the opportunity to apply to serve as volunteers of the ECFR. The County and City agree that, in order to become employees or volunteers of the ECFR, all current volunteers and career employees of the City of Guyton Fire Department must satisfy all applicable County and ECFR standards and review. The decision to retain a volunteer of the City of Guyton will be at the sole discretion of the County. The County agrees that it will actively recruit, train and develop retention procedures for volunteer firefighters who serve the ECFR and operate within the corporate boundaries of the City and/or the County.

8. **Primary Response Area**

The personnel stationed at any fire station located in the corporate boundaries of the City shall serve as primary responders to fires and emergencies originating within the corporate boundaries of the

City, and to fires and emergencies originating in other incorporated and unincorporated areas of the County as required or needed.

9. **ECFR Fire Chief Attendance at City Council Meetings**

The ECFR Fire Chief will, unless unavailable, attend any City Council Meeting upon request of the City Council or City Manager to inform, educate or provide information about the County's provision of fire and rescue services, and about its obligations and performance under the terms of this Agreement. Within the first 12 months of the Effective Date of this Agreement, the ECFR Fire Chief (or his designee) shall attend City Council meetings once per month to update the City on the progress of compliance with the terms of this Agreement, and the transition contemplated herein. Thereafter, the ECFR Fire Chief (or his designee) shall attend City council meetings on a quarterly basis, to report on the status of the transition and on the fire and rescue services being provided by ECFR.

10. **Term**

The term of this Agreement shall commence on the Effective Date and terminate at midnight on June 30, 2020. The Agreement shall automatically renew for successive one (1) year terms, annually, unless either party notifies the other in writing, at least ninety (90) days prior to the termination date of the then-existing term, of its intent not to renew the Agreement.

11. **Termination by Material Breach**

This Agreement may be terminated for any material breach of this Agreement by either party, provided that the following procedures are adhered to: The Party alleging a breach ("Charging Party") shall notify the other party ("Breaching Party"), in writing, within forty-five (45) days of the alleged breach, providing as much information as possible regarding the alleged breach, including all available documentation related thereto. The Breaching Party shall respond in writing within fifteen (15) days of receipt of Charging Party's breach allegation, setting forth how the alleged breach will be remedied (or specifying why there was no material breach). An agreement regarding remediation of the alleged breach (or an agreement that there was no breach) must be agreed upon in writing by the City and County within sixty (60) days of receipt of Breaching Party's response, or within a longer period of time, if agreed upon in writing by the parties. If no agreement is reached within said period of time, the County and City acknowledge and agree that the Agreement will be terminated, effective on the 30th day of June of the year in which the Charging Party alleges a breach, provided that notice of the alleged breach is given 75 days prior to June 30th of that year (if not, then the termination date will be effective on the 30th day of June of the following year). For the purposes of this Agreement, a "material breach" includes any action or inaction in conflict with the obligations set forth in this Agreement.

12. **Effect of Termination**

Subject to the notice provisions contained in this Agreement, if the Agreement is not renewed, or is terminated by either party during the term of the Agreement, or the Agreement is terminated for breach, all agreements and obligations set forth in this Agreement shall terminate on ~~June 30th~~ ~~June 30th~~ at midnight, except that the County will continue to bear financial responsibility for any

purchases it has made as a result of this Agreement. In the event of such termination, the City of Guyton's fire service area shall be the same as in place the day before the Effective Date of this Agreement, unless circumstances clearly indicate that, in the sole discretion of the governing authority of the City of Guyton, it is in the best interests of the residents of that service area, for it to be otherwise.

13. **Assignment**

This Agreement cannot be assigned without the prior written consent of both parties.

14. **Fire Service Outside the City**

Nothing in this Agreement shall be construed as to prevent or curtail the ability of the County to provide fire services within the unincorporated areas of the County or any other municipality that has contracted or contracts with the County for Fire Services.

15. ~~**No Bar to City Fire Department**~~

STRIKE
THIS

~~Nothing in this Agreement shall be construed so as to prevent the City of Guyton from continuing to operate its Fire Department should it, in its sole discretion, elect to do so.~~



16. **No Changes to the Service Delivery Strategy or Provisions of Consent Order**

This agreement shall change the Service Delivery Strategy in that it replaces the previous agreement for fire service only. However, it shall not relieve the obligations of the city nor the county in the previous Service Delivery Strategy or the Consent Order of 2011.

17. **Governing Law**

This Agreement shall be construed in accordance with the laws of the State of Georgia.

18. **Entire Agreement and Modification**

This Agreement constitutes the entire Agreement between the County and City, and no modification of this Agreement shall be binding unless the same is reduced to writing, approved by the governing authority of each party, and signed by an authorized designee of the County and City.

19. **Severability**

Should any part or provision of this Agreement be declared invalid by a court having competent jurisdiction, then the other parts or provision shall remain in full force and effect unless amended by mutual agreement of the parties.

20. **No Creation of Legal Entity**

It is acknowledged and agreed that this Agreement does not create a separate legal entity or public body corporate.

21. **Notices**

Any written notice required or permitted in this Agreement shall be given by first class mail addressed to the clerk of the respective parties as follows:

If to City:
City Clerk
City of Guyton
310 Central Blvd.
Guyton, GA 31312

If to County:
County Clerk
Effingham County of Board of Commissioners
601 North Laurel Street
Springfield, GA 31329

22. **Headings**

The headings in this Agreement are for reference only and shall not affect the interpretation of this Agreement.

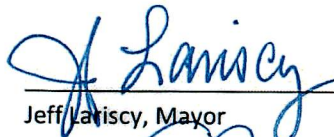
IN WITNESS WHEREOF, the City and County have caused this Agreement to be duly enacted by their proper officers and so attest with their corporate seals affixed hereto as of the date and year first written above.

**BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA**

**CITY OF GUYTON
EFFINGHAM COUNTY, GEORGIA**



Wesley Corbitt, Chairman



Jeff Lanicy, Mayor

Attest: 

County Clerk

Attest: 

City Clerk

Staff Report

Subject: DFCS Board Appointment

Author: Stephanie Johnson, County Clerk

Department: Administration

Meeting Date: June 18, 2024

Item Description: Consideration to approve reappointing Linda McDaniel as a member of the Department of Family and Children Services board.

Summary Recommendation:

Staff recommends approval of reappointing Linda McDaniel to the Department of Family and Children Services (DFCS) Board as requested in a letter submitted by Dedra Simich, Effingham County DFCS Director (see attached).

Executive Summary:

The Department of Family & Children Services is comprised of a five (5) member Board which consists of a representative from each of the Commissioner districts. The term for each appointment is five years.

Background:

1. Mr. Linda McDaniel serves on the Department of Family and Children Services Board as representative for the Third District.
2. McDaniel was reappointed to serve a full 4-year term in 2020 and continues to serve to date.
3. Mrs. McDaniel's current term officially expires June 30, 2024.

Alternatives for Commission to Consider:

1. To approve to reappoint Linda McDaniel to the Department of Family and Children Services (DFCS) Board as representative for the Second District.
2. To not approve the appointment.

Recommended Alternative:

Staff recommends Alternative number 1

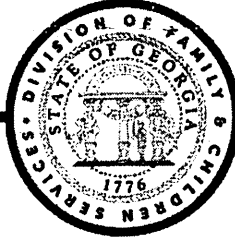
Other Alternatives: N/A

Department Review: County Clerk's Office

Funding Source: N/A

Attachments: DFCS Request for Reappointment Letter

BRIAN P. KEMP
GOVERNOR



CANDICE L. BROCE
DIRECTOR

April 25, 2024

Effingham County Board of Commissioners
601 North Laurel Street
Springfield, Georgia 31329

ATTN: Mr. Wesley Corbitt, Chairman

Dear Mr. Corbitt:

This letter is to advise you that the term of Mrs. Linda McDaniel, member of the Effingham County Board of the Department of Family and Children Services, will expire on June 30, 2024. The law requires that the County Commission appoint a successor within 90 days after the vacancy occurs.

Mrs. McDaniel has been an active board member and has attended local, regional and state meetings representing our Department and the citizens of Effingham County. It is her desire to continue in this role.

As the position will become vacant on July 1, 2024, it is our wish that your appointment will be received within the vacancy timeframe. The person appointed will serve a term extending through June 30, 2029. Please send notification of the appointment to our office.

Thank you for the support you have given to our programs. Please contact me if further assistance is needed.

Sincerely,

Sarah Silvera

Sarah Silvera, Interim
County Director
Effingham County DFCS

sml/ss

Staff Report

Subject: Coastal Regional Commission Council Reappointment

Author: Stephanie Johnson, County Clerk

Department: Administration

Meeting Date: June 18, 2024

Item Description: Consideration to approve to reappoint Rebecca Boston as the Non-Public Representative for Effingham County to serve on the Coastal Regional Commission Council

Summary Recommendation:

Staff is requesting the Board to approve reappointment of Rebecca Boston to the CRC Council

Executive Summary:

One of the functions of the Coastal Regional Commission (CRC) is to provide programs to older adults and caregivers in our region.

Background:

1. Mrs. Boston was last appointed in June 2023.
2. The current term of service expired June 30, 2024.
3. Staff has received confirmation of the reappointment of Mrs. Boston from the City of Springfield. The City of Rincon has the reappointment as an item of consideration for their June 24, 2024 and the City of Guyton will meet prior to June 20th and consider reappointment of Mrs. Boston.
4. Upon receipt of an amicability to reappoint, a letter will be forwarded to the Coastal Regional Commission stating the same.
5. The term is an annual appointment. The new term will run from July 1, 2024 to June 30, 2025.
6. It is required that a non-public representative fill this position.
7. Upon reappointment a letter signed by the Chairman of the Board of Commissioners with the Mayors copied, confirming the concurrence of the reappointment.

Alternatives for Commission to Consider:

1. To approve to reappoint Rebecca Boston as the Non-Public Representative for Effingham County to serve on the Coastal Regional Commission Council
2. To not approve reappointing Rebecca Boston as the Non-Public Representative for Effingham County to serve on the Coastal Regional Commission Council and consider appointing another individual at a later date.


Recommended Alternative: Staff recommends Alternative number 1

Other Alternatives: N/A **Department Review:** County Clerk's Office/Municipalities

Funding Source: N/A

Attachments: none

TO: Chairman Wesley Corbitt, Effingham County Commission
Mayor Pro Tem Kevin Exley, City of Rincon
Mayor Russ Dean, City of Guyton
Mayor Barton Alderman, City of Springfield

FROM: Dionne Lovett, Executive Director 

DATE: June 6, 2024

SUBJECT: Reappointment/Appointment of Non-Public Representative for Effingham County to Serve on the CRC Council

As you know, Ms. Rebecca Boston has served as the non-public representative of Effingham County and the cities of Guyton, Rincon, and Springfield for the CRC Council. With the end of her current term, it is important that you reappoint her or appoint someone else to this position. Terms run from July 1 – June 30 and are eligible for reappointment each

Please remember that a non-public representative must fill this position. It is also very important that the person appointed to this position be able to attend the regular meetings that are held on the second Wednesday of every month at the Richmond Hill City Center at 10:00 a.m.

To finalize this reappointment/appointment, the County and municipalities need to agree on the reappointment/appointment and then submit a letter signed by the Chairman, with the Mayors copied, confirming the concurrence of a reappointment/appointment of an individual to serve in this capacity.

Should you have any questions, please contact Chrishonda Grant, HR Transit Coordinator, at cgrant@crc.ga.gov.

DL/cg

c: Stephanie Johnson, Effingham County Clerk
Rebecca Boston

Staff Report

Subject: Ordinance Revision
Author: Steve Candler
Department: Development Services
Date: June 18, 2024

Item Description: Amendment To Part II, Appendix C, Article II Definitions

Summary Recommendation

The county needs amendments to the current zoning ordinance. The county planning staff have suggested several amendments to the zoning ordinance. Some are just clarification and a few additional definitions.

Executive Summary/Background

Development Services is recommending the following changes:

- Incorporated changes suggested by the Chairman at the first (1st) reading.
- Added a definition of family subdivision.
- Changed the definition of minor subdivision.
- Made some grammar and spelling changes.

• **Alternatives:**

Approve an amendment to the Code of Ordinances Amendment to **Part II, Appendix C, Article II Definitions**

Deny an amendment to the Code of Ordinances Amendment to **Part II, Appendix C, Article II Definitions**

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: Amendment To Part II, Appendix C, Article II Definitions

ARTICLE II. - DEFINITIONS

For the purpose of the administration and enforcement of this ordinance, and unless otherwise stated in this ordinance, the following words shall have a meaning as indicated herein.

Words used in the present tense shall include the future tense; words used in the singular number shall include the plural number; words used in the plural number shall include the singular number; the word "shall" is mandatory, not directory.

Accessory buildings. A, garage, or other building, use or structure subordinated to and not forming an integral part of the main or principal building on a lot or parcel but pertaining to the use of the main building.

Accessory dwelling unit. An independent dwelling unit that is located on the same lot as a single-family residential structure and is smaller than the lot's principal structure.

Advertising signs. A surface whereon advertising material is set in public view, including reference to any use of premises whereon it is displayed or posted.

Agricultural uses (including commercial greenhouses and plant nurseries). The use of land for one or more of the following:

1. Production of fruits and vegetables; production shall include, as permitted accessory uses, the sorting, grading, cooling, washing or initial packing of the agricultural output from the lot;
2. Production of nut trees, citrus and other fruit trees, vines, and bushes; production shall include, as permitted accessory uses, the sorting, grading, cooling, washing or initial packing of the agricultural output from the lot;
3. Pasture for cattle, horse, sheep or goats and other farm animals;
4. Forestry and other forms of food and fiber production for human and animal consumption;
5. Greenhouses, plant farms and ornamental horticulture; and
6. Raising, breeding, working and use of animals:

Airfields (general). An area of land or water which is used or intended to be used for the landing and taking off by aircraft, which provides limited size runways and may or may not provide facilities such as aircraft parking areas, hangars, repair facilities, control towers, shelters and vehicle parking.

Airport landing strips. A long flat area of ground that is used by aircraft with wings when taking off and landing.

Alley. A narrow thoroughfare dedicated or used for public passageway up to 20 feet in width, which usually abuts the rear of the premises, or upon which service entrances or buildings abut, and which is not generally used as a thoroughfare by both pedestrians and vehicles, is not used for general traffic, and is not otherwise officially designated as a street. A way which affords only a secondary means of access to abutting property.

All-terrain vehicle (ATV) track. See "racing track" in this section.

Alteration. Any change in the arrangement of a building, including any work affecting the structural parts of a building; or an enlargement; or any change in wiring, plumbing, heating, or cooling system; and includes the words "to alter" and "alter."

Animal Care. Raising, breeding, working and use of animals.

Apartment building. A building which is used or intended to be used as a home or residence for more than two families living in separate quarters.

Assembly (not manufacturing). The fitting or joining of parts of a mechanism by means of fasteners, nuts and bolts, screws, glue, welding, or other similar technique. Industrial assembly does not include the construction, manufacturing, stamping, or reshaping of any of the component parts.

Automated bank tellers. An automated facility through which certain banking functions such as deposits and withdrawals can be completed. For the purposes of this Code, when "automatic teller" is listed as a separate use, it refers to a freestanding facility not a part of a bank or branch bank building or structure.

Automotive sales, services, and storage. The sale, service, or storage of new or used automobiles, including paint and body repair shops. Any business that stores automobiles shall only store automobiles that will be put back in use on the roadways of the United States. ~~*Bed and breakfast lodging facility.* A transient accommodation with onsite staff that provides no more than nine guestrooms. At least one meal shall be offered and served on the premises to registered evening guests. The facility must meet all requirements of the Effingham County Health Department parking requirements shall be the same as for hotels and motels.~~

Banks. A financial institution engaged in deposit banking and closely related functions, such as the extension of credit by means of loans and investments, and fiduciary activities.

Beauty Parlor/Barber Shop. See "Personal Service" in this section. *Boat house.* A house or shed for sheltering one or more boats.

Bed and breakfast lodging facility. Transient accommodation with onsite staff that provides no more than nine guestrooms. At least one meal shall be offered and served on the premises to registered evening guests. The facility must meet all requirements of the Effingham County Health Department parking requirements shall be the same as for hotels and motels.

Boat sales. A marine retail sales establishment in which boats are sold.

Boat repairs. The use of land, structures or buildings for the purposes of mending, or restoring boat and related items after decay, damage, dilapidation or partial destruction.

Boat storage facilities. Marine storage use, in which space on a lot on dry land, inside a building either over-water or on dry land, or on a system of docks is rented or sold to the public for the purpose of storing boats.

Boundary of district. The centerline of a street or right-of-way or the centerline of an alleyway between the rear or side property lines, or, where no alley or passageway exists, the rear or side property lines or all lots bordering on any zoning district limits, or any zoning district boundary shown on the maps adopted by section 4.2.

Buildable area. That portion of any lot which may be used or built upon in accordance with the regulations governing the given zoning district within which the particular lot is located, once the various front, side, and rear yard requirements required for the district have been subtracted from the total lot area.

Building. Any structure having a roof entirely separated from any other structure by space or by walls, having no communicating doors or windows or similar opening, and being erected for the purpose of providing support of shelter for persons, animals, things, or property of any kind, and having a foundation to which it is anchored.

Building height. The height of a building with a gabled or hip roof shall be the vertical distance measured from the average elevation of the finished building site to the top of the roof of the uppermost story or to the deck line of a mansard roof. The height of a building with a flat or nearly flat roof, less than seven degrees from the horizontal, shall be measured from the footing as stated above to the highest point of the roof.

Building line. A line delineating the minimum allowable distance between the street right-of-way and nearest extreme projection of a building (including all areas covered by any vertical projections to the ground or overhang, walls, roof, or any other part of the structure).

Building site. The ground area of a building or buildings together with all open spaces surrounded by said building or buildings.

Building inspector. Any person hired by the county commissioners to inspect, determine compliance with, and render minor decisions concerning the compliance of structures and lots within Effingham County.

Bullet trap. A device designed to trap or capture entire bullets or fragments versus redirecting the projectile into a water body, wetland or earthen backstop.

Bus station. A designated area where local buses stop to load and unload passengers along local routes.

Cafes and restaurants. Eating establishments at which food and/or beverages are served 1) by waitresses or waiters to patrons seated at booths or tables; or 2) cafeteria style; (3) or customers receive the food and/or beverages at a counter, bar, or from a drive-in window. The customer may or may not consume the food or beverage on site.

Camper. A motor home, ~~tent~~, (needs own definition) trailer, or other self-contained vehicle designated for recreational purposes.

Care homes. Includes rest and nursing homes, convalescent homes, and boarding homes for the aged established to render nursing care for chronic or convalescent patients but excludes facilities for care of active or violent patients such as feebleminded or mental patients, epileptics, alcoholics, senile psychotics, or drug addicts.

Caretaker residence. An accessory dwelling in the Conservation Preservation district, occupied by the person and his or her family who oversees the operation 24 hours a day.

Cemeteries. Land used or intended to be used for the burial of human remains including, mausoleums, and mortuaries, if operated in connection with and within the boundaries of such cemetery.

Centerline, highway. The line running parallel with the highway right-of-way which is halfway the distance between the extreme edges of the official right-of-way width as shown on maps approved by the county tax assessor.

Certified survey. A survey, sketch, plat, map, or other exhibit is said to be certified when a written statement regarding its accuracy or conformity to specified standards is signed by the specified professional engineer, registered surveyor, architect, or other legally recognized person.

Charitable institutions. An organization that provides philanthropy, social services, or charity in promotion of the public good and not for profit.

Childcare center. See "Day care Facilities" in this section.

Church or religious institution. A legally approved structure and its accessory buildings used and approved on a permanent basis, primarily for the public worship of God. **Club/Private recreational facilities.** An organization or association of persons for some common purpose, such as, but not necessarily limited to, a fraternal, social, educational, or recreational purpose, but not including clubs organized primarily for profit or to render a service, which is customarily carried on as a business. Such organizations and associations must be incorporated under the laws of Georgia as nonprofit corporations and such corporations' major purpose shall not be for the purpose of serving alcoholic beverages to its members or others. This may not be located on, or in connection with any commercial activity.

Commissioners. The board of commissioners of Effingham County, which is the local governing authority for Effingham County.

Commercial firing range. Any building or premises, part of a commercial for-profit agency, where there are facilities of any sort for the firing of handguns, rifles, or other firearms. and individuals are charged either a daily fee or an annual membership fee.

Commercial vehicle parking. A parking area containing a motor vehicle, trailer, or semi-trailer having a gross weight of more than 10,000 pounds.

Commercial recreational. A sports-oriented facility used for a variety of health, recreational, or social activities. Activities are primarily by and for participants; spectators are incidental and present on a non-recurring basis. Activities may be conducted within an enclosed building or in open facilities. Includes amusement facilities.

Commercial riding stables. A structure or land use in or on which 4 or more horses are kept for training and boarding and individuals pay for the use of the land or facilities.

Common outdoor open space. Areas accessible from all parts of the development. Common open space can include passive or active recreation areas, pathways, swimming pools, and open areas for congregating. Ponds, lakes, buffers or other spaces that are not usable by the residents of a development for recreational purposes shall not be included in common outdoor open space.

Conditional use. Those uses allowed within a district, only after specific requirements are met. The commissioners at their discretion may require additional restraints, restrictions, qualifications, or limiting factors upon a specific use so that it becomes acceptable. A public hearing shall be required with regard to all proposed conditional uses. The applicant needs to verbally agree to the conditions set by the commissioners.

Convenience store (no gas pumps). A retail store, 10,000 square feet or less, which sells convenience items as its primary sales.

Crematorium. An establishment for the burning of human remains or animal remains.

Culvert. A sewer or drain crossing under a road, driveway, or embankment.

Day care facilities. Any establishment other than a Family Child Care Learning Home as defined herein that provides, on a regular basis, supervision and care for children unrelated to the operator for a period of less than 24 hours a day and which receives a payment, fee, grant or bartering arrangement for any of the children receiving care, wherever operated, and whether or not operated for profit, except that the following are not included: public schools and non-public schools which are in compliance with the compulsory school attendance law, Section 20-2-690.1, Georgia Statutes; summer camps having children in full-time residence; summer day camps; and Bible schools normally conducted during vacation periods. The term includes kindergartens, nurseries, nursery schools, childcare centers, and day nurseries.

Density. The number of units or buildings per acre, or the number of people per unit, building, acre, or mile; the quantity of people, structures, or units within a specified area.

Depth of lot. The depth of lot is the depth between its mean front street line and its mean rear line, measured along the median between the two side lot lines.

Docks. A structure built over or floating upon the water and used as a landing place for boats and other marine transport, fishing, swimming, and other recreational uses.

Reserved.

Drive-in theater. An open lot devoted primarily to showing movies to patrons seated in vehicles.

Drive through (thru). Eating establishments at which the customers receive the food and/or beverages at a drive-in window. Take out orders are defined separately. Dry-cleaning outfits. A business that launders clothing where clothing is dropped off and picked up by customers.

Dry cleaning outfits. A business that launders clothing where clothing is dropped off and picked up by customers.

Dwelling. A building or portion of a building arranged or designed to provide living quarters for one or more families on a permanent or long-term basis.

Condominium. A building or series of buildings on the same lot or portions thereof containing more than one dwelling unit under separate ownership with joint ownership of common open spaces.

Duplex. A residential building designed for, or used as, the separate homes or residences of two separate and distinct residences but having the appearance of a single-family dwelling unit. Each individual unit in the duplex shall comply with the definition of single-family detached dwelling.

Single-family detached dwelling. A building or structure designed for and occupied as a residence exclusively by one family.

Site-built single-family detached dwelling. A single-family detached dwelling constructed on the building site from basic materials delivered to the site and constructed in accordance with all requirements of the building codes as adopted by the county.

Class A single-family detached dwelling. A site-built single-family detached dwelling, a one-family manufactured home, or a one-family industrialized home that meets or exceeds the compatibility standards for single-family dwellings under [article III Article IV](#) of the Housing Ordinance of Effingham County, Georgia.

Class B single-family detached dwelling. A site-built single-family detached dwelling, a one-family manufactured home, or a one-family industrialized home that does not meet the compatibility standards for single-family dwellings [under article III Article IV](#) of the Housing Ordinance of Effingham County, Georgia.

Garden apartment. Three or more attached dwelling units in a two- or three-story building.

Multifamily. A building designed for or occupied by two or more families.

Mixed-use residential. The mixing of principal residential uses with non-residential uses. Mixed use residential may occur by the following:

- a. Non-residential and multifamily in the same building (e.g., retail on ground floor, multifamily above), or
- b. Multifamily and another primary non-residential use located in different buildings sited on the same lot or parcel (e.g., multifamily located on the same parcel as an office building).
- c. Both options shall be designed, located, and oriented on the site so that non-residential uses are directly accessible to residents of the development. For the purposes of this section, "directly accessible" shall mean pedestrian access by way of improved sidewalks or paths and streets that do not involve leaving the development or using a major thoroughfare. "Directly accessible" does not necessarily mean that non-residential uses need to be located in a particular location, but that the siting of such uses considers the accessibility of the residential component of the development to the non-residential use. Parking areas shall be designed to minimize distances between uses.

Dwelling unit. A structure or a portion of any structure designed, arranged and used for living quarters for one or more persons living as a single housekeeping unit with cooking facilities, but not including units in hotels, motels, boarding houses, or like uses.

Dwelling, group. A building or portion of a building occupied or intended for occupancy by households, and in which separate cooking facilities are not provided for such resident persons or households. The term "group dwelling" includes, but is not limited to, rooming houses, apartment hotels, fraternity houses or sorority houses, Y.M.C.A., or Y.W.C.A. A hotel, motel, or tourist home shall not be deemed to be a group dwelling as herein defined.

Reserved.

Enclosed storage. The storage of goods, materials, machinery or supplies completely inside of a structure.

Energy plant. A facility that generates electricity by means of geothermal power, burning of coal, oil, or gas, or by hydropower. Accessory generators for hospitals, schools, and other similar uses shall not be considered a power generation facility, nor does the use include Solar Farms as defined by this Code.

Engineer. Any person having an acceptable degree from a recognized institution of higher learning who can determine the correct manner in which to construct roads, streets, highways, water and sewerage systems, drainage system, structures, or other technically related areas. The person to be county engineer must be recognized by the State of Georgia as one.

~~*Estate.* Any residential site comprising five acres or more shall come within the meaning of the word "estate."~~

Events venue, private. Any organized activity having as its purpose entertainment, recreation and/or education, such as a festival or celebration, concert, foot or vehicle race, parade or march, rally or assembly which takes place on private property.

Events venue, public. Any organized activity having as its purpose entertainment, recreation and/or education, such as a festival or celebration, concert, foot or vehicle race, parade or march, rally or assembly which takes place on a public street, sidewalk or right-of-way, or other public property.

Family. One person, or a group of two or more people occupying a dwelling unit as a single-family unit, with a single set of kitchen facilities.

Family childcare learning home. A private residence operated by any person who receives therein for pay for supervision and care fewer than 24 hours per day, without transfer of legal custody, at least three but not more than six Children under 13 years of age who are not Related to such persons and whose Parent(s) are not residents in the same private residence as the Provider and which is required to be licensed.

Flag lot. A lot that has access to the road provided along a long narrow strip of land and does not meet the minimum lot width along a right-of-way.

Flood prone areas. That land adjacent to a creek, stream, river, channel, canal, or other body of water that is designated as a floodplain or flood prone area by a governmental agency.

Floor area. The sum of the gross floor area for each of the several stories under roof, measured from the interior limits or faces of a building or structure.

Floor area ratio. The floor area of a building or buildings on any lot is divided by the area of the lot.

Florist (retail & wholesale). A business whose principal activity is the selling of plants which are not grown on site and conducting business within an enclosed building.

Frontage. The distance or width of a parcel of land abutting a public right-of-way and as measured upon such right-of-way.

Funeral homes. An establishment engaged in preparing human remains for burial and conducting funerals.

Garage, community. A structure or series of structures under one roof, and under one ownership, for the storage of vehicles by three or more owners or occupants of property in the vicinity, where said structure has no public shop nor mechanical services in connection therewith.

Garage, private. A structure for the private use of the owner or occupant of a principal building, situated on the same lot as the principal building for the storage of motor vehicles, with no facilities for mechanical service or repair of a commercial or public nature for profit.

Garage, public. A structure for the storage, care, repair, or refinishing of motor vehicles, or a structure containing a public shop, or where automotive mechanical service is provided.

Gas station. A structure designated or used for the retail sale or supply of fuel, lubricants, air, water, and other operating commodities for motor vehicles and including the customary spacing and facilities for the installation of such commodities on or in such vehicles, but not including space or facilities for the storage, painting, repair, refinishing, body work, or other servicing of motor vehicles.

Go cart track. See “racing track” in this section.

Golf course. An area of land used for the playing of golf that includes at least nine holes, tees, greens, fairways, and hazards.

Government-owned utilities. All public lines and facilities related to the provision, distribution, collection, transmission, or disposal of water, storm and sanitary sewage, oil, gas, power, information, telecommunication, and electricity. *Highway.* Any public thoroughfare of paving 22 feet or wider, including a street, which affords primary access to abutting property, and any thoroughfare of less width which is not classified as an alley (street).

Historic structure. A structure that is at least 50 years old and meets one of the following requirements:

- 1 Listed on either the National or Georgia Register of Historic Places.
- 2 Eligible for listing on either the National or Georgia Register of Historic Places; or
- 3 Currently receiving or eligible to receive tax credits for rehabilitation of historic properties.

Home occupation. An occupation or profession which is conducted entirely within a dwelling, which is carried on only by residents of the home, which does not involve customers or clients coming onto the premises, and which is clearly incidental and secondary to the use of the dwelling for residential purposes.

Hospital. An institution providing health services, primarily for in-patients, and medical and surgical care of the sick or injured, including as an integral part of the institution such related facilities as laboratories, out-patient departments, training facilities, central service facilities, and staff offices.

Hotel. A building occupied as the more or less temporary residence of individuals who are lodged, with or without meals, and in which there are ten or more sleeping rooms with entrances through a common lobby or office.

Hunting lodge. The use of land, structure, or buildings for the provision of lodging to persons participating in activities on or nearby areas designated for hunting and fishing activities.

Indoor Entertainment Facilities. A building or complex of buildings where activities relating to games or recreation are conducted or held. Accessory uses may include the preparation and serving of food, or the sale of equipment related to the enclosed uses.

Industrialized home. A dwelling manufactured in accordance with the Georgia Industrialized Building Act (O.C.G.A. title 8, chapter 2, article 2, part 1) and the Rules of the Commissioner of the Georgia Department of Community Affairs issued pursuant thereto, bearing an insignia of approval issued by the commissioner.

Jails, correctional institutions, & detention facilities. A facility for the housing of persons convicted of or being held for a crime.

Junk. Old and dilapidated automobiles, trucks, tractors, and other such vehicles and parts thereof, wagons and other kinds of vehicles and parts thereof, scrap building material, scrap piping, bottles, glass, old iron, machinery, rags, paper, excelsior, hair, mattresses, beds or bedding, or any other kind of scrap or waste materials which is stored, kept, handled, or displayed within the county limits.

Junk yard. Any land or building used for commercial storage and/or sale of paper, rags, scrap metals, other scrap, or discarded materials, or for the dismantling, storage, or salvaging of automobiles or other vehicles not in running condition, or of machinery or parts thereof, but not to be

used as a dump. A "junk yard" also includes any outdoor area that is used exclusively for the temporary storage of wrecked automobiles, which are automobiles that do not get repaired and put back in use on the roadways of the United States, provided that no work shall be performed on any wrecked automobile while it is in storage.

Laboratories. An establishment engaged in the testing and analysis of material for medical or dental services or for the patient on prescription of a health practitioner.

Libraries. A building in which literary, musical, artistic or reference materials are kept for use but not generally for sale.

Loading areas. Space location designed to accommodate the temporary parking of vehicles used for bulk pickups and deliveries.

Lot. Parcel of land shown on a recorded plat or on the zoning map, or any piece of land described by a legally recorded deed.

Lot, corner. Any lot situated at the junction of and abutting on two or more intersections or intercepting streets or public highways. If the angle or intersection of the direction lines of two highways is more than 135 degrees, the lot fronting on said intersection is not a corner lot.

Lot, interior. Any lot which is not a corner lot that has frontage only on one street other than an alley.

Lot lines, front. In the case of a lot abutting upon only one street, the front lot line is the line separating such lot from such street. In the case of a corner lot, that part of the lot having the narrowest frontage on any street shall be considered the front lot line. In the case of any other lot, one such line shall be elected to be the front lot line for the purpose of this ordinance, provided it is so designated by the building plans which meet the approval of the building and zoning inspector.

Lot lines, rear. The rear lot line is that boundary which is opposite and most distant from the front lot line. In the case of a lot pointed at the rear, or any odd-shaped lot, the rear lot line shall be determined by the building and zoning inspector.

Lot lines, side. A side lot line is any lot boundary line not a front lot line or a rear lot line. A side lot line separating a lot from a street is an exterior side lot line. A side lot line separating a lot from another lot or lots is an interior side lot line.

Lot, thru. Any lot having frontage on two parallel or approximately parallel streets or other thoroughfares.

Manufactured home. A dwelling fabricated in an off-site facility for installation or assembly at the building site, bearing a label certifying that it is constructed in compliance with the National Manufactured Housing Construction and Safety Standards Act of 1974 (42 U.S.C. § 5401 et seq.).

Manufactured home site. A parcel of land designed and designated for the location of one manufactured home, its accessory buildings or structures, and accessory equipment for exclusive use of the home.

Manufactured home stand. That area of a manufactured home site which has been reserved for placement of a manufactured home.

Manufacturing (heavy). An establishment engaged in manufacturing, assembly, fabrication, mining, packaging or other industrial processing of products primarily from extracted or raw materials or the bulk storage and handling of such products and materials, or an industrial establishment having potential to produce noise, dust, glare, odors or vibration.

Manufacturing (light). Manufacturing predominantly from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment and packaging of such products, and incidental storage, sales, and distribution of such products, but excluding basic industrial processing and custom manufacturing.

Mapped streets. A mapped street is any approved street shown on an official map or the projection of any existing street through an unsubdivided parcel of land, whether the street is dedicated or in existence or not.

Marina, docks & boat houses. Any facility for the mooring, berthing, storing, or securing of watercraft.

Marshland. All land subject to tidal action which is comprised of generally unstable soil materials commonly known as "hard or soft" marsh, which in its natural state is vegetated with marsh grass, reeds, and similar growth and is usually characterized by poor load-bearing capacity. Marshland lies below an elevation of six feet above mean sea level.

Metal plating and/or smelting. An establishment primarily engaged in all types of electroplating, plating, anodizing, coloring, and finishing of metals and formed products for the trade.

Mining. The process of extracting minerals from the earth.

Mixed-use residential. A development that includes primary residential and primary non-residential uses on the same development site.

Mobile home. A dwelling manufactured prior to June 15, 1976, which is transportable in one or more sections; in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or when erected on site, is 320 or more square feet in floor area; is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities; and includes the plumbing, heating, air-conditioning, and electrical systems contained therein. All mobile homes must be installed in accordance with O.C.G.A. § 8-2-160, et. Seq. Mobile homes must meet the construction standards specified in ANSI A119.1. Compliance with ANSI A119.1 shall be determined by the following procedures:

For mobile homes that are proposed to be relocated within Effingham County, the county building inspector or designee must inspect the unit to determine if the unit meets the Standards of ANSI A119.1 standards and all other applicable Effingham County ordinances are met, after which the county administrator or designee may issue the building permit for placement of the mobile home on site. An inspection fee determined from time to time by the board of commissioners shall be charged for each individual inspection of a mobile home.

Mobile home parks & subdivisions. Any parcel of land or portion thereof which is used or offered for use as a location for one or more mobile homes.

Mobile offices. A mobile home, trailer, recreational vehicle, or modular unit, or space within a permanent structure used as a temporary office facility.

Motel or motor hotel. A building or group of two or more buildings designed to provide sleeping accommodations for transient or overnight guests with no common entrance or lobby. Each building shall contain a minimum of ten residential units or rooms which generally have direct, private openings to a street, drive, or patio, etc.

Motorbike track. See "racing track" in this section.

Multi-family dwellings. A structure containing two or more dwelling units attached to each other by walls, garages, carports, utility rooms, breezeways, etc. or conventional dwelling units, whether attached or detached from each other, which share a single deeded lot. Each dwelling unit of the multiple family structures may be located on one deeded lot or may be on separately deeded lots. Multi-family includes such structures as duplexes, triplexes, quadraplexes, townhouses and apartments, as well as dormitories, congregate living facilities, life care treatment facilities and professional residential facilities.

Museums. An establishment engaged in the procurement, care, study, and display of objects of historical, educational and cultural value and interest.

Noncommercial horticulture or agriculture. The use of land for the growing of fruits, vegetables, flowers and ornamental plants for personal use.

Nonconforming lot. Any lot that is smaller than the minimum dimensions, area, or other regulations of the district in which the lot is located.

Nonconforming use. Use of any property or premises in any manner that does not comply with the regulations provided for the district in which the property or premises is situated, if such use was originally legally established at the effective date of this ordinance or any amendment thereof.

Nursing home. Shall include convalescent homes, homes for the aged, and such other activities designed to take care of the aged or people unable to care for themselves without supervision or assistance.

Office. A room or group of rooms used for conducting the affairs of a business, profession, service, or government.

Outdoor amusement park or privately owned recreational facilities. An outdoor facility that provides games and entertainment to the public for a fee.

Outdoor recreation. Outdoor facilities or structures used for recreation, including but not limited to playgrounds, swimming pools, and courts for sports.

Parking space. That area required for the parking or storage of one automobile, including necessary aisle or driveway space providing access thereto.

Parking lot. An off-street, improved area for the temporary storage of motor vehicles.

Parks, open space, recreation. An open space designed to serve the recreational needs of the community. May include passive and active recreational opportunities and trails.

Places of worship. A building, together with its accessory buildings and use, where persons regularly assemble for religious purposes and related social events and which building, together with its accessory buildings and uses, is maintained and controlled by a religious body organized to sustain religious ceremonies and purposes.

Personal service. An establishment that primarily provides service generally involving the care of a person or a person's apparel, including but not limited to barber shop, beauty parlor or salon, seamstress shop, shoe repair, dry cleaning and laundry pickup facility, and coin-operated laundry.

Pet lodging. A facility which provides food, water, and shelter for pets for daily or overnight stays. May also include grooming or training.

Planned manufactured home community. A tract used or intended for use as a residential area occupied by manufactured homes; conforming to an approved development plan with appropriate and adequate community services, recreation facilities, utilities, streets, and sidewalks provided by the developer; and in which the resident owns or rents the manufactured home and rents the manufactured home space. All manufactured homes located within a manufactured home community must be installed in accordance with O.C.G.A. § 8-2-160 et. Seq.

Planning board. The Effingham County Planning Board, which is a body of people appointed by the commissioners whose responsibilities include the guidance of growth and development within Effingham County.

Plant garden & outdoor nurseries. An operation for the cultivating, harvesting, and sale of plants, bushes, trees, and other nursery items grown on site or established in the ground prior to sale, and for related accessory sales and uses.

Planned Development (PD). Land under unified control to be planned and developed as a whole in a single development operation or a definitely programmed series of development operations or phases. A planned development includes principal and accessory structures and uses substantially related to the character and purposes of the planned development. A planned development is built according to general and detailed plans which include not only streets, utilities, lots and building location, and the like, but also site plans for all buildings as are intended to be located, constructed, used, and related to each other, and plans for other uses and improvements on the land as related to the buildings. A planned development includes a program for the provisions, operations, and maintenance of such areas, facilities, and improvements as will be for common use by some or all of

the occupants of the planned development district, but which will not be provided, operated, or maintained at general public expense.

Pond. A manmade depression designed to hold water that is less than one acre in size. These include retention, detention, and borrow pits less than one acre.

Principal building. The building situated or to be placed nearest the front property line and the use of which conforms to the primary use permitted by the zoning classification in which it is located.

Printing and publishing. A commercial or industrial operation that produces printed materials.

Professional buildings. Structures used for the conduct of business in any of the following or related categories: law; architecture; accounting; engineering; medicine; dentistry; optometry; osteopathy; chiropractors; optician; planning, or consulting of the nature of the afforested categories, not including outside storage space for business vehicles or equipment.

Public body. Any government or governmental agency in Effingham County, the State of Georgia, or the United States Government.

Public use. Use of any land, water, or buildings by municipality, public body, or board, commission, or any county, state, or the federal government, or any agency thereof for a public service or purpose. *Public utilities substation/sub installation.* Facility with specialty equipment that transforms electricity into different voltages.

Racing track. A facility with a paved roadway used for automobile or vehicle racing. May include accessory uses such as seating, concessions, and parking.

Railroad switchyards. A facility engaged in the furnishing of terminal facilities for rail traffic for linehaul service and in the movement of railroad cars between terminal yards, industrial sidings and other such facilities.

Ready-mix concrete facilities. A plant for the manufacture or mixing of concrete, cement, and concrete and cement products, including any apparatus and uses incident to such manufacturing and mixing.

Recycling center. A building or an area where the primary activity is the separation of materials prior to shipment for remanufacture into new materials. This shall not include junk yards or wrecking yards.

Religious institution – See *Church or Places of Worship*.

Repair shop. The use of structures or buildings for the purposes of mending, or restoring items after decay, damage, dilapidation or partial destruction. Such services include but are not limited to, bicycle repair, electrical and electronic repairs, gunsmiths, locksmiths, reupholstery services, furniture refinishing and repair, small motor repair, and watch, clock and jewelry repair. Construction activities and motor vehicle repairs shall not be included in repair services.

Repairs. Restoration of portions of a building to its condition as before decay, wear, or damage, but not the alteration of the shape or size of any portion.

Research facilities. Facilities in which research, development, and prototype testing takes place related to such fields as chemical, pharmaceutical, medical, electrical, transportation, and engineering, provided such activities are conducted within entirely enclosed buildings and produce no noise, smoke, glare, vibration, or odor detectable outside the buildings.

Residential. The term "residential" or "residence" applies herein to any lot, plot, parcel, tract, area, piece of land, and/or any building used or intended to be used exclusively for family dwelling purposes, including concomitant uses specified herein.

Residential business. An occupation or profession which is conducted entirely within a dwelling, which is carried on only by residents of the home and by no more than one employee who does not reside therein, and which is clearly incidental and secondary to the use of the dwelling for residential purposes.

Restaurant. A building, room, or rooms where food is prepared and served to a group of families, a club, or to the public for consumption within the enclosed structure.

Retail, general. A business that sells goods or merchandise directly to consumers.

Retail, building supplies. A retail business that primarily sells building supplies directly to consumers.

Right-of-way line. The outside boundaries of a highway right-of-way, whether such right-of-way be established by usage, dedication, or by the official right-of-way.

Rooming house. (The terms rooming house, boardinghouse, tourist home, cooperative house, and lodging house are used synonymously in this ordinance.) A building, other than a hotel or dormitory, where, for compensation and by arrangement for definite periods, lodging or lodging meals are provided for more than three persons unrelated to the owners of the structure.

Rooming unit. Any room or group of rooms, forming a habitable unit used for living and sleeping, but which does not contain cooking or eating facilities.

Rural business. An occupation or profession which is conducted either entirely or partially within a dwelling, which is carried on by residents of the home, and which employs no more than one employee who does not reside therein.

RV parks and campsites. A lot or parcel of land occupied or intended for occupancy by recreational vehicles or tents for travel, recreational, or vacation usage for short periods of stay.

School. A facility which follows the compulsory school attendance law, Section 20-2-690.1, Georgia Statutes, and provides a curriculum of elementary and secondary academic instruction, including kindergartens, elementary schools, junior high schools, and high schools. See also Trade School, Technical School, Business School, Vocational School, and College.

Screened outdoor storage. An enclosed structure used for keeping and storing property.

Self-storage mini storage facilities. Any real property designed and used for the purpose of renting or leasing individual storage space to occupants who are to have access to such facility for the purpose of storing and removing personal property.

Setback. The minimum horizontal distance between the right-of-way line, rear, or side lines of the lot, and the front, rear, or side lines of the building. When two or more lots under one ownership are used, the exterior property line so grouped shall be used in determining offsets.

Shipping Container. A receptacle designed for intermodal transport of cargo aboard ship, truck trailer, or rail car, and which exhibits features designed to facilitate the movement of containerized cargo, including but not limited to corner fittings for pins, design for stacking, size dimensions of eight (8) feet wide by eight (8) or ten (10) feet high by twenty (20), thirty-five (35), or forty (40) feet in length, and which is otherwise designed and constructed in conformance with standards for shipping containers as set forth by the International Standards Organization.

Shipping Container Facility. A facility that provides storage for shipping containers awaiting transport or next use.

Sign. Any structure, display, or device that is used to advertise, identify, direct, or attract attention to a business, institution, organization, person, idea, product, service, event, or location by any means, including words, letters, figures, design characteristics, symbols, logos, fixtures, colors, movement, or illumination. The following definitions relate to sign requirements in Article XI:

- A. *Awning:* A cloth, plastic, or other nonstructural covering that either is permanently attached to a building or can be raised or retracted to a position against the building when not in use. A sign on an awning is considered a projecting sign.
- B. *Banner:* A sign on a lightweight material that is secured or mounted to a building.
- C. *Billboard:* A large sign erected along a state or interstate highway and intended to be viewed from travelers on said highway.

- D. *Changeable copy*: Copy, including text and/or graphics that changes at intervals.
- E. *External illumination*: Illumination of a sign that is affected by an artificial source of light not contained with the sign itself.
- F. *Façade*: The side of a building below the eaves.
- G. *Flag*: Lightweight material that is attached on one side to a pole.
- H. *Flashing illumination*: Illumination in which the artificial source of light is not maintained stationary or constant in intensity and color at all times when a street graphic is illuminated, including illuminated lighting.
- I. *Free standing sign*: A sign that is not attached to a building or other structure.
- J. *Graphic*: Written or pictorial representation.
- K. *Historic or scenic area*: An area that contains unique historic or scenic characteristics that require special regulations to ensure that signage displayed within the area is compatible with its visual character.
- L. *Incidental sign*: A sign of one square foot or less.
- M. *Indirect illumination*: A source or external illumination located away from the sign.
- N. *Institutional uses*: Schools, hospitals, places of worship, and government facilities.
- O. *Internal illumination*: A light source that is concealed or contained within a sign.
- P. *Multi-use building*: A building consisting of more than one commercial use.
- Q. *Neon sign*: A sign that is created by bending a neon filled glass tube to form text graphics.
- R. *Nonconforming sign*: A sign that was lawfully constructed or installed prior to the adoption or amendment of this ordinance and was in compliance with all ordinances at the time of installation, but which does not presently comply with these regulations.
- S. *On-premises signs*. On-premises signs located within 100 feet of a regularly used part of the activity being advertised and located on the same property and for sale or for lease signs located on the property being advertised are permitted.
- T. *Portable sign*: A sign not permanently attached to the ground or a building or designed to be permanently attached to the ground.
- U. *Projecting sign*: A sign attached to and projecting from a wall and not in the same plane as the wall.
- V. *Roof sign*: A sign that is displayed above the peak or parapet of the building.
- W. *Shopping center*: A commercial development under unified control consisting of four or more separate commercial establishments sharing a common building or are in separate buildings that share a common parking area or entryway.
- X. *Signable area*: An area within a single continuous perimeter composed of a single rectangle, circle, or triangle enclosing the extreme limits of characters, lettering, illustrations, ornamentations, or other figures.
- Y. *Temporary sign*: Any sign, including a banner sign, to be displayed for a limited time.

Site. An area designated as a separate and distinct parcel of land on a legally recorded subdivision plat or in a legally recorded subdivision plat or in a legally recorded deed.

Slaughterhouse. Any commercial land area, building, or place in which animals are slaughtered, eviscerated, or dressed for the purpose of sale.

Solar farm. A collection of photovoltaic solar panels on a site which is installed directly into the ground and not attached or fixed to an existing structure.

Solid waste facility. Facilities used for the disposal and processing of discarded materials and solid waste.

Special exception. A use, specifically designated in this ordinance, that would not be appropriate for location generally or without restriction throughout a given zoning district but which, if controlled as to number, area, location, or relation to the neighborhood, would, in the opinion of the county commissioners, promote the public health, safety, welfare, morals, order, comfort, convenience, appearance, prosperity, or general welfare.

Story. That portion of a building included between the surface of any floor and the surface of the floor next above it; or if there be no floor above it, then the space between the floor and ceiling next above it.

Street. A dedicated and accepted public right-of-way for vehicular traffic which affords the principal means of access to abutting properties.

Structural alteration. Any change in the shape or size of any portion of a building or structure such as walls, columns, beams, arches, girders, floor joists, or roof joists.

Surveyor. A person who determines or delineates the form, extent, position, distance, or shape of a tract of land by taking linear and angular measurements, and by applying the principles of geometry and trigonometry.

Structure. Anything constructed or erected, the use of which requires rigid location on the ground or attachment to something having a permanent location on the ground; provided, however, that utility poles, fences, and walls (other than building walls) shall not be considered to be structures.

Subdivision. "Subdivision" means all divisions of a tract or parcel of land into two or more lots, building sites, or other divisions for the purpose, whether immediate or future, of sale, legacy, or building development, and includes all division of land involving a new street or change in existing streets, and includes re-subdivision and, where appropriate, the process of subdividing or the land or area subdivided; provided, however, that the following exceptions, with approval from the zoning administrator, are included within this definition only for the purpose of requiring that the planning board be informed and have record of such subdivisions:

Exceptions:

(a) The combination or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to the standard of the governing authority.

~~(b) The immediate transfer of property necessitated by death of the property owner to the said property owner's legal heirs, provided that the smallest parcel meets the minimum standards for the zoning district where that property is located, and a minimum 60-foot access easement is available to serve a cumulative total of not more than three parcels that do not abut a public road;~~

~~(c) The transfer of property between family members within the third degree of consanguinity, provided that the smallest parcel meets the minimum standards for the zoning district where that property is located, and a minimum 60-foot access easement is available to serve a cumulative total of not more than three parcels that do not abut a public road;~~

~~(d)~~(b) The division of land into parcels of ten acres or more where no new street is involved.

Subdivision Types:

(a) Family Subdivision. Family subdivision is a maximum of five lots, including the parent parcel. Only three (3) lots of the entire family subdivision can be served by a required 60-foot unimproved easement. One lot must be served by a county or state-maintained road.

- (b) Minor Subdivision. A minor subdivision is 6 to 10 lots. A lot must meet the minimum zoning district requirements for lot size. Minor subdivisions require a road to meet the standards set forth in Appendix B.

Plats of such exceptions shall be received as information by the zoning administrator who shall indicate such fact on the plats.

Conditional exemptions:

To provide property owners with an expeditious method for subdividing a portion of a tract of land, conditional exemptions from the provisions of this ordinance are authorized and may be granted by the Effingham County Zoning Administrator provided such requests for conditional exemptions comply with the following:

- (a) The division of land into two parcels when the smallest parcel meets the minimum standards for the zoning district where that property is located and when divided for residential purposes meets health department requirements and where no new street is involved; provided that the same tract cannot be divided using this conditional exemption more than one time in any 12-month period beginning on the date of recording.

Plats requesting conditional exemption will be received by the Effingham County Zoning Administrator's Office for review. Plats meeting the requirements stated above can be approved by the zoning administrator who shall indicate such fact on the plats. If, in the determination of the zoning administrator, a plat requesting conditional exemption does not comply with the above requirements, or other factors peculiar to the individual circumstance of the property in question, the zoning administrator is required to deny the conditional exemption and forward the plat to the planning board for processing as a subdivision.

Surface mines. An area of land and facilities used for mining.

Telecommunications towers. All types of towers including but not limited to: a monopole; triple; lattice tower; guyed tower; self-support tower; pole; mast; or other structure, which are used to support one or more telecommunication antennae for the purpose of radio telecommunications and which may be located at ground level or on the roof of a building and may include an equipment shelter containing electronic equipment and which is not staffed on a permanent basis and only requires periodic maintenance.

Trailer. A non-self-propelled vehicle or conveyance permanently equipped to travel upon the public highways that provides temporary use as a residence or living quarters or office; serves as a carrier of people, new or used goods, products, or equipment; or is used as a selling, advertising, or display device whether or not the wheels have been removed and whether or not set on jacks, skirts, masonry blocks, or other foundation.

Trash. Cuttings from vegetation, refuse, paper, bottles, and rags.

Truck stop. A site that provides services to the trucking industry, including but not limited to the dispensing and sale of automotive fuel, repair services, and restaurants.

Use. The purpose for which land or a building is arranged, designed, or intended, or for which either/ and or a building is or may be occupied or maintained.

Utilities, government owned. Any government-owned water and sewer utilities and appurtenances, including publicly owned treatment plants permitted by the State of Georgia, wells, water distribution lines, sewage collection lines, re-use water distribution lines, pump stations, water storage facilities, meter stations, and fire hydrant.

Utilities, government-owned – restricted. Government-owned utilities, except publicly owned treatment plants permitted by the State of Georgia and water storage facilities in excess of 1,000,000-gallon capacity, provided that wells, pump stations, meter stations, and water storage facilities must be enclosed by a painted or chain-link fence or wall at least six feet in height above

finished grade and provided there is neither office nor commercial operation nor storage of vehicles or equipment on the premises.

Vacant. A structure in which the principal use has been abandoned. This shall not include structures for sale or rent or temporarily unoccupied.

Variance. A modification of the strict terms of this ordinance granted by the county commission where such modification will not be contrary to the public interest; and where, owing to conditions peculiar to the property and not as a result of any action on the part of the property owner, a literal enforcement of the ordinance would result in unnecessary and undue hardship; and where such modification will not authorize a principal or accessory use of the property which is not permitted within the zoning district in which the property is located.

Vehicle. A conveyance for persons or materials.

Vehicle paint and body shops. A facility which provides collision repair services, including body frame straightening, replacement of damaged parts, and painting of vehicles including cars, trucks, watercraft and similar.

Veterinary clinic. A facility for the care, treatment, and observation of animals or pets.

Vocational schools. An establishment in which is offered, for compensation, instruction in a vocation such as but not limited to industrial, clerical, managerial, artistic skills, barbering, cosmetology, hair styling, bartending and interior decorating. *Warehouse facility.* A use engaged in storage, wholesale, and distribution of manufactured products, supplies, and equipment.

Waterfront. Any site shall be considered as waterfront property provided any or all of its lot lines abut on or are contiguous to any body of water including creek, canal, river, or any other body of water natural or artificial, including marshland, not including a swimming pool, whether said lot line is front, rear, or side.

Wholesale operations. An establishment or place of business primarily engaged in selling and/or distributing merchandise to retailers; to industrial, commercial, institutional, or professional business users, or to other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies.

Wildlife refuge. Areas lawfully set aside as local, state or federally designated sanctuaries or refuges for wildlife.

Yard. An open space on the same lot with a building; said space lies between the building and nearest lot or street line.

Yard, front. That area of open space to the front of the platted lot, the area immediately adjacent to the street side of the lot. If streets are bound on two sides of the lot, the narrower portion fronting on a street shall be declared the front. See *Lot lines, front.*

Yard, rear. The area of open space that is opposite the area delineated as the front. That area of greatest distance from the street. See *Lot lines, rear.*

Yard, side. That area of open space that is immediately adjacent to the side lot lines. See *Lot lines, side.*

2.91 *Zoning administrator.* That person ~~hired~~ was appointed by the County Manager to enforce the zoning ordinance, subdivision regulations, and any other land use ordinances adopted by the County Commissioners.

2.92 *Zoning ordinance or ordinance.* The Zoning Ordinance of Effingham County, Georgia.

Zoning map. The Official Map of Effingham County.

Staff Report

Subject: Ordinance Revision
Author: Steve Candler
Department: Development Services
Date: June 18, 2024

Item Description: Amendment To Part II, Appendix C, Article II Definitions

Summary Recommendation

The county needs amendments to the current zoning ordinance. The county planning staff have suggested several amendments to the zoning ordinance. Some are just clarification and a few additional definitions.

Executive Summary/Background

Development Services is recommending the following changes:

- Added a definition of family subdivision.
- Changed the definition of minor subdivision.
- Made some grammar and spelling changes.

• **Alternatives:**

Approve an amendment to the Code of Ordinances Amendment to **Part II, Appendix C, Article II Definitions**

Deny an amendment to the Code of Ordinances Amendment to **Part II, Appendix C, Article II Definitions**

Recommended Alternative: 1

Other Alternatives: 2

Planning Board: No Recommendation

Department Review: Development Services

FUNDING: N/A

Attachments: Amendment To Part II, Appendix C, Article II Definitions

PART II - OFFICIAL CODE
APPENDIX B SUBDIVISION REGULATIONS

APPENDIX B SUBDIVISION REGULATIONS¹

ARTICLE I. AUTHORITY AND JURISDICTION

1.1 Authority.

The General Planning Enabling Act of 1957 as amended by the regular 1973 session of the General Assembly of Georgia, Section 14, and as amended by the Constitutional Revision of 1976, grants authority to the governing body of each county and municipality to regulate subdivisions and land development. The governing body may grant variances from these regulations pursuant to the provisions of section 9.1.

(Ord. of 4-18-06)

1.2 Jurisdiction.

These regulations shall apply to all unincorporated land located within the boundaries of the County of Effingham.

(Ord. of 4-18-06)

ARTICLE II. PURPOSE AND SHORT TITLE

2.1 Purpose.

The public health, safety, economy, good order, appearance, convenience, morals, and general welfare require the harmonious, orderly, and progressive development of land within Effingham County, Georgia. In

¹Editor's note(s)—Printed herein are the subdivision regulations of the county, as adopted by the board of commissioners on April 6, 1999. Amendments to these regulations are indicated by parenthetical history notes following amended provisions. The absence of a history note indicates that the provision remains unchanged from the original regulations. Obvious misspellings and punctuation errors have been corrected without notation. For stylistic purposes, headings and catchlines have been made uniform and the same system of capitalization, citation to state statutes, and expression of numbers in text as appears in the Code of Ordinances has been used. Additions made for clarity are indicated by brackets. See the Code Comparative Table.

Editor's note(s)—An ordinance adopted Apr. 18, 2006, amended App. B in its entirety, in effect deleting App. B as superseded and enacting a new App. B to read as set out herein. Former App. B pertained to similar subject. For a complete history of former App. B see the Code Comparative Table.

Cross reference(s)—Alcoholic beverages, ch. 6; buildings and building regulations, ch. 14; soil erosion and sedimentation control, § 30-111 et seq.; flood damage prevention, ch. 34; planning, ch. 54; zoning ordinance, app. C.

furtherance of the general intent of this ordinance, the regulation of land subdivision by municipal and county governing authorities is authorized for the following purposes, among others:

- (a) To protect and provide for the public health, safety, and general welfare of the county;
- (b) To encourage the development of economically sound and stable municipalities and counties;
- (3) To protect the character and the social and economic stability of all parts of the county and to encourage the orderly and beneficial development of the community through appropriate growth management techniques assuring the timing and sequencing of development, promotion of infill development in existing neighborhoods and non-residential areas with adequate public facilities, to assure proper urban form, to protect environmentally critical areas and areas premature for urban development.
- (d) To assure the timely provision of required streets, utilities, and other facilities and services to new land developments;
- (e) To assure the adequate provision of safe and convenient traffic access and circulation, both vehicular and pedestrian, in and through new land developments;
- (f) To ensure that public facilities and services are available concurrent with development and will have a sufficient capacity to serve the proposed subdivision and that the community will be required to bear no more than its fair share of the cost of providing the facilities and services through requiring the developer to pay fees, furnish land, or establish mitigation measures to ensure that the development provides its fair share of capital facilities needs generated by the development.
- (g) To assure the provision of needed public open spaces and building sites in new land developments through the dedication or reservation of land for recreational, educational, and other public purposes and including the use of average density in providing for minimum width of and area of lots, while preserving the density of development as established in the zoning ordinance; and
- (h) To assure, in general, the wise and timely development of new areas, in harmony with the comprehensive plan of the municipalities and the county.

(Ord. of 4-18-06)

2.2 Short title.

This ordinance shall be known as and may be cited as the "Effingham County Subdivision Regulations."

(Ord. of 4-18-06)

ARTICLE III. RULES AND DEFINITIONS

3.1 Rules.

In the construction of these regulations, the rules and definitions contained in this section shall be observed and applied, except when the content clearly indicates otherwise:

- (a) Words used in the present tense shall include the future, and the words used in the singular number shall include the plural number, and the plural the singular.
- (b) The word "shall" is mandatory and not discretionary.
- (c) The word "may" is permissive.

(Supp. No. 27)

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(d) The masculine gender includes the feminine and neuter.

(Ord. of 4-18-06)

3.2 Definitions.

3.2.1 *Accessory building.* A ~~secondary residence~~, garage, or other building, use or structure subordinated to and not forming an integral part of the main or principal building on a lot or parcel but pertaining to the use of the main building.

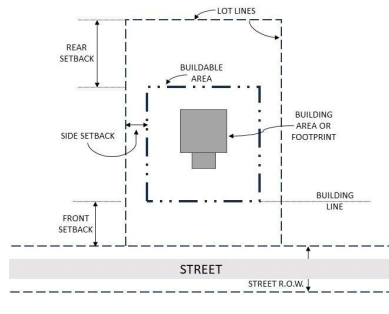
3.2.2 *Alley.* A narrow thoroughfare dedicated or used for public passageway up to 20 feet in width, which usually abuts the rear of the premises, or upon which service entrances or buildings abut, and is not generally used as a thoroughfare by both pedestrians and vehicles, is not used for general traffic, and is not otherwise officially designated as a street. A way which affords only a secondary means of access to abutting property.

3.2.3 *Board of zoning appeals.* A board appointed by the local governing body whose duties are to hear and decide zoning appeals, special exceptions, and variances in a manner that conforms to the requirements of the zoning ordinance. The county commission serves as the appeal body for Effingham County.

3.2.4 *Buildable area.* That portion of any lot which may be used or built upon in accordance with the regulations governing the given zoning district within which the particular lot is located, once the various front, side, and rear yard requirements required for the district have been subtracted from the total lot area.

3.2.5 *Building.* A building is any structure having a roof entirely separated from any other structure by space or by walls, having no communicating doors or windows or any similar opening, and being erected for the purpose of providing support or shelter for persons, animals, things, or property of any kind, and having a foundation to which it is anchored.

3.2.6 *Building line.* A line delineating the minimum allowable distance between the street right-of-way and nearest extreme projection of a building (including all areas covered by any vertical projections to the ground or overhang, walls, roof, or any other part of the structure).



3.2.7 *Building site.* The ground area of a building or buildings together with all open spaces surrounded by said building or buildings.

3.2.8 *Building inspector.* Any person hired by the local governing authority to inspect, determine compliance with, and render minor decisions concerning the compliance of structures and lots within Effingham County, to the ordinances of the county.

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(Supp. No. 27)

3.2.9 *Certified survey.* A survey, sketch, plat, map, or other exhibit is said to be certified when a written statement regarding its accuracy or conformity to specified standards is signed by the specified professional engineers, registered surveyor, architect, or other legally recognized person.

3.2.10 *Community water system.* A series of water lines providing water to two or more lots, either by a private well or public groundwater or surface water system. Community water systems shall conform to the rules of the Georgia Environmental Protection Division Safe Drinking Water Standards.

3.2.11 *Conservation design subdivisions.* A development designed to maximize the conservation or preservation of natural areas where minimum lot size and/or dimensional requirements may be waived, provided that the overall density of the development in its entirety remains consistent with the density of the zoning district.

3.2.11-12 *Density.* The number of units or buildings per acre, or the number of people per unit, building, acre, or mile, the quantity of people, structures, or units within a specified area.

3.2.13 *Dwelling.* A building or portion of a building arranged or designed to provide living quarters for one or more families on a permanent or long-term basis.

3.2.14-14 *Easement.* A grant to the general public, a corporation, or a certain person of a strip or a parcel of land for use for a specific purpose. No construction of any kind is permitted in or upon easements except that required in connection with the designated use.

3.2.15-15 *Engineer.* Any person having an acceptable degree from a recognized institution of higher learning and licensed by the State of Georgia who is capable of determining the correct manner in which to construct roads, streets, highways, water, and sewerage systems, drainage system, structures, or other technical related areas. ~~The person to be a municipal county engineer must be recognized by the State of Georgia as one.~~

3.2.16 *Expedited subdivision.* The adjustment or relocation of a lot line or lot lines, such that no additional lots are created and such that all resulting lots meet all the requirements of the zoning ordinance.

3.2.17-17 *Family.* One person or a group of two or more persons, living together and interrelated by bond or consanguinity, marriage, or legal adoption, occupying a dwelling unit as a single-family unit, with a single set of kitchen facilities.

3.2.18-18 *Flood prone areas.* The land that is usually flooded whenever a rise in the water level of a creek, stream, river, or other body of water is experienced. That land adjacent to a creek, stream, river, channel, canal, or other body of water that is designated as a floodplain or flood profile area by a governmental agency.

3.2.19-19 *Group development.* A development comprising two or more principal structures, whether in single, condominium, or diverse ownership built on a single lot, tract, or parcel of land and designed for occupancy by separate families, firms, businesses, or other enterprise. Such development generally contains parcels or tracts of land in common and such land is controlled and maintained through a property owner's association or similar group.

3.2.20-20 *Governing authority.* The board of commissioners of Effingham County.

3.2.21-21 *Lot.* Parcel of land shown on a recorded plat or on the official county zoning maps, or any piece of land described by a legally recorded deed.

3.2.22-22 *Lot area.* The total area of the lot including easements.

3.2.23-23 *Lot, corner.* Any lot situated at the junction of and abutting on two or more intersections or intercepting streets or public highways. If the angle or intersection of the direction lines of two highways is more than 135 degrees, the lot fronting on said intersection is not a corner lot.

3.2.24-24 *Lot, double frontage.* A lot having frontage and access on two or more public streets. A corner lot shall not be considered as having double frontage.

Family Subdivision. Any subdivision containing one to five lots fronting on an existing public or private street, not involving any new street, or road, or the extension of municipal facilities or the creation of any public improvements, and not adversely affecting the remainder of the parcel or adjoining property, and not in conflict with any provision or portion of the zoning ordinance or these regulations. No more than four lots divided from one original parcel under common ownership constitutes a family subdivision. The subdivision of property for immediate family members may be granted as a family subdivision by the Development Services Staff.

3.2.22-25 *Lot, interior.* Any lot which is not a corner lot that has frontage only on one street other than an alley.

3.2.23-26 *Lot lines, front.* In the case of a lot abutting upon only one street, the front lot line is the line separating such lot from such street. In the case of a corner lot, that part of the lot having the narrowest frontage on any street shall be considered the front lot line. In the case of any other lot, one such line shall be elected to be the front lot line for the purpose of this ordinance, provided it is so designated by the building plans which meet the approval of the building inspector.

3.2.24-27 *Lot lines, rear.* The rear lot line is that boundary which is opposite and most distant from the front lot line. In the case of a lot pointed at the rear, or any odd-shaped lot, the rear lot line shall be determined by the building inspector.

3.2.25-28 *Lot lines, side.* A side lot line is any lot boundary line not a front lot line or a rear lot line. A side lot line separating a lot from a street is an exterior side lot line. A side lot line separating a lot from another lot, or lots, is an interior side lot line.

3.2.26-29 *Lot, reverse frontage.* A lot having frontage on two or more public streets, the access of which is restricted to one street.

3.2.27-30 *Major subdivision.* All subdivisions not classified as minor subdivision, including but not limited to subdivisions of four or more lots, or any size subdivision requiring any new street or extension or improvement of the local government facilities or the creation of any public improvements.

3.2.28-31 *Minor subdivision.* Any subdivision containing not more than three lots fronting on an existing public or private street, not involving any new street or road, or the extension of municipal facilities or the creation of any public improvements, and not adversely affecting the remainder of the parcel or adjoining property, and not in conflict with any provision or portion of the zoning ordinance or these regulations. Two or more minor subdivisions divided from one original parcel under common ownership constitutes a major subdivision, ~~unless one year or more has passed since the recording of the final plat of the first subdivision.~~ The subdivision of property for immediate family members may be granted as a minor subdivision upon approval by the board of commissioners.

3.2.29-32 *Metes and bounds description.* A method of property description whereby properties are described by means of their direction and distances from an easily identifiable location or point.

~~3.2.30 Reserved.~~

3.2.31-33 *Planning board.* A body of people appointed by the local governing authority whose responsibilities include the guidance of growth and development within Effingham County and interpretation of the various county regulatory ordinances.

3.2.32-34 *Plat.* A map showing the features of a proposed subdivision (lot split, metes and bounds description). This plat would show the entire tract, and the lot which is to be subdivided, the adjacent properties and owners, roads, or streets, and all necessary bearings and distances for the proposed split.

3.2.33-35 *Plat, final.* The map, plan, or record of a subdivision, and any accompanying materials, as described in article V.

3.2.34-36 *Plat, preliminary.* A map showing the salient features of a proposed subdivision, including topographical data, as defined in section 5.2 of these regulations submitted to the planning board for purposes of preliminary consideration.

~~Plan, sketch. A rough plan of a proposed subdivision or development as defined in section 5.1 of these regulations.~~

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Plat, master. A map showing the features of a proposed subdivision (lot split, metes and bounds description) of multiple phases if applicable.

3.2.35-37 *Principal building*. The building situated on, or to be placed nearest the front property line and the use of which conforms to the primary use permitted by the zoning classification of the district in which it is located.

3.2.36-38 *Private access road*. Any unpaved street otherwise constructed to county standards which is not dedicated to or accepted by the county and which is privately owned, operated and maintained. *in a minor subdivision.*

3.2.37-39 *Private street*. Any paved street constructed to county standards and which is not dedicated to or accepted by the county and which is privately owned, operated and maintained and whose use is restricted by signage or by a gate, barrier, or other device intended to exclude the general public, or where such street is identified as "private" on a recorded subdivision plat.

3.2.38-40 *Public use*. Use of any land, water, or buildings by a municipality, public body, or board, commission, or authority, county, state, or federal government, or any agency thereof for a public service or purpose.

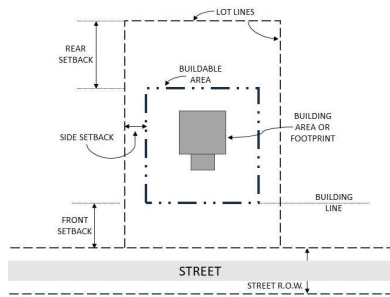
3.2.39-41 *Regulatory flood*. A flood which is representative of large floods known to have occurred generally in the area and reasonably characteristic of what can be expected to occur in a particular stream. The regulatory flood generally has a frequency of approximately 100 years determined from an analysis of floods on a particular stream and other streams in the same general region.

3.2.40-42 *Residential*. The term "residential" or "residence" is applied herein to lot, plot, parcel, tract, area, or piece of land and or any building used exclusively for family dwelling purposes or intended to be so used, including concomitant uses specified herein.

3.2.41-43 *Reserve strip*. A strip of land adjacent to a public street or similar right-of-way which has been reserved for the purpose of controlling access to the public way.

3.2.42-44 *Right-of-way line*. The outside boundaries of a highway right-of-way, whether such right-of-way be established by usage, dedication, or by the official right-of-way.

3.2.43-45 *Setback*. The minimum horizontal distance between the right-of-way line, rear, or side lines of the lot, and the front, rear, or side lines of the building. When two or more lots under one ownership are used, the exterior property line so grouped shall be used in determining offsets.



~~Preliminary Plat~~
 3.2.46 *Sketch Plan, sketch*. A rough plan of a proposed subdivision or development as defined in section 5.1 of these regulations. **FOR REQUIREMENTS OF SKETCH PLAN.** ~~Preliminary Plat~~
 The purpose of the sketch plan is to assist the subdivider prior to extensive site planning necessary for the preparation of the preliminary plan, and to enable him or her to become familiar with the regulations affecting the land to be subdivided.

3.2.44-47 *Site*. An area designated as a separate and distinct parcel of land on a legally recorded subdivision plat or in a legally recorded deed.

3.2.45-48 *Street*. A public right-of-way affording primary access to abutting property. For the purposes of these regulations, the term shall also mean avenue, boulevard, road, lane, and other public ways.

3.2.46-49 *Street, arterial*. A street of exceptional continuity that is intended to carry the greater portion of through traffic from one area of the county to another.

3.2.47-50 *Street, collector*. Those streets which are neither local streets nor arterial streets. Their location and design are such that they are: of exceptional continuity; serve as routes passing through residential areas; serve as means of moving traffic from local streets and feeding it into arterial streets.

3.2.48-51 *Street, cul-de-sac*. A short local street having but one end open for vehicular traffic, the opposite end being terminated with a permanent turnaround.

3.2.49-52 *Street, dead end*. A street not intersecting with other streets at both ends, and distinguished from a cul-de-sac by not being terminated by a vehicular turnaround.

3.2.50-53 *Street, local*. Streets which provide only access to adjacent properties and by nature of their layout do not serve vehicles passing through the area with neither origin nor destination within the area.

3.2.54-54 *Street, marginal access*. A minor service street which parallels and is immediately adjacent to an arterial street (frontage road).

3.2.52-55 *Street, width*. The shortest distance between the lines delineating the right-of-way of a street.

3.2.53-56 *Street plug*. A segment of land at the terminus or adjacent to an existing or proposed street, created for the intention of connecting an existing or proposed road with adjacent property. The width of a street plug shall be determined by the right-of-way of the existing or proposed road.

3.2.54-57 *Surveyor*. A person who determines or delineates the form, extent, position, distance, or shape of a tract of land by taking linear and angular measurements, and by applying the principles of geometry and trigonometry.

3.2.55-58 *Structure*. Anything constructed or erected, the use of which requires rigid location on the ground or attachment to something having a permanent location on the ground, provided, however, that utility poles, fences, and walls (other than building walls) shall not be considered to be structures.

3.2.56-59 *Subdivider*. Any person, firm, or corporation who divides ~~for sale, rent, or lease or develops~~ any land deemed to be a subdivision as herein defined.

3.2.57-60 *Subdivision*. Subdivision means all divisions of a tract or parcel of land, regardless of zoning classification or land use, into two or more lots, building sites, or other divisions for the purpose, whether immediate or future, of sale, legacy, or building development, and includes all division of land involving a new street or a change in existing streets, and includes resubdivision and, where appropriate, also includes the process of subdividing of the land or area subdivided; provided, however, that the following exemption is included within this definition only for the purpose of requiring that the ~~planning board~~board of commissioners be informed and have record of such subdivisions:

Exemption: The combination or recombination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to the standards of the governing authority.

Plats of such exemption shall be received as information by the ~~planning official~~zoning administrator, who shall indicate such fact on the plats.

Subdivision, Expedited. See Expedited subdivision.

Subdivision, Major. See Major subdivision.

Subdivision, Minor. See Minor subdivision.

Subdivision, Family. See Family subdivision.

3.2.58-61 Use. The purpose for which land or a building is arranged, designed, or intended, or for which either land or a building is or may be occupied or maintained.

3.2.59-62 Waterfront. Any site shall be considered as waterfront property provided any or all of its lot lines abut on or are contiguous to any body of water including creek, canal, river, or any other body of water natural or artificial, including marshland, not including a swimming pool, whether said lot line is front, rear, or side.

3.2.60-63 Wetlands. Those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. As generally indicated on U.S. Fish and Wildlife Service National Wetland Inventory maps as generalized wetlands, but as specifically delineated by the U.S. Army Corps of Engineers. Generalized wetlands cannot serve as a substitute for a delineation of wetland boundaries by the U.S. Army Corps of Engineers, as required by Section 404 of the Clean Water Act, as amended.

3.2.64-64 Yard. An open space on the same lot with a building lying between the building and nearest lot or street line.

3.2.62-65 Yard, front. That area of open space to the front of the platted lot, the area immediately adjacent to the street side of the lot. If streets bound on two sides of the lot, the narrower portion fronting on a street shall be declared the front. See Lot lines, front.

3.2.63-66 Yard, rear. That area of open space that is opposite the area delineated as the front. That area of greatest distance from the street. See Lot lines, rear.

3.2.64-67 Yard, side. That area of open space that is immediately adjacent to the side lot lines. See Lot lines, side.

3.2.65-68 Zoning ordinance. An officially adopted ordinance that regulates the manner, type, size, and/or use to which a piece of property may be placed. [See app. C to this volume]

(Ord. of 4-18-06)

ARTICLE IV. PROCEDURE FOR PLAT APPROVAL

4.1 General procedure.

4.1.1. Classification of subdivisions. Before any land is subdivided the owner of the property proposed to be subdivided, or the authorized agent, shall apply for and secure approval of the proposed subdivision in accordance with the following procedures. The procedure for review and approval of a subdivision plat consists of the following sequential steps:

- (a) Major subdivision.
 1. Sketch plan
 2. Preliminary plat
 3. Construction plans
 4. Final plat
- (b) Minor subdivision.
 1. Required items
 2. Final plat

Review and approval of preliminary ~~plan-plat~~ for a major subdivision shall be completed prior to making any street improvement, installing any utilities or selling any lots. Final plat approval for a major or minor subdivision shall be completed prior to the sale of any lots in the proposed subdivision and subsequent to required improvements.

Time frames for action by the planning board or county commission on a sketch plan, preliminary ~~plan-plat~~ or final plat are based on the complete application of the required information for each stage. The professional staff of the planning and engineering department shall determine the completeness of an application as specified in these regulations and by the appropriate submittal forms as adopted by the county commission. Failure for the planning board or county commission to act on an incomplete application shall not constitute a violation of this or any other ordinance of the county.

(Ord. of 4-18-06; Ord. of 5-5-09)

4.2 Review procedure.

The following procedure shall be followed in the submission, review, and action upon all subdivision plats:

4.2.1 Sketch plan review procedures for major subdivisions.

(a) *Pre-application meeting.* Before preparing the sketch plan for a subdivision, the applicant ~~is strongly encouraged to shall~~ schedule a meeting with the planning staff to discuss the procedure for approval and the requirements as to general layout of streets, required improvements, and similar matters. **A subdivider must submit a sketch plan of the entire contiguous tract prior to the filing of a preliminary plan for all or a portion of the tract to be developed.**

~~Included with the sketch plan should be a sketch map that shows the subdivision in relation to the surrounding area. The purpose of the sketch plan is to assist the subdivider prior to extensive site planning necessary for the preparation of the preliminary plan, and to enable him or her to become familiar with the regulations affecting the land to be subdivided.~~

(b) *Application procedure and requirements.* Prior to subdividing land and after meeting with the planning staff, application for approval of a sketch plan shall be submitted to the professional staff of the planning and engineering department ~~at least 19 days prior to the regularly scheduled meeting date of the planning board for review.~~ The application shall:

1. Be made on forms available at the planning and engineering office;
2. Include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
3. Be accompanied by ~~one copy of the sketch plan no larger than 11 inches x 17 inches and a digital submittal of the sketch plan exhibit in pdf form or ten copies if larger than 11 inches x 17 inches~~ as described in these regulations and complying in all respects with these regulations; and,
4. The application shall include an ~~email address, mailing address,~~ and telephone number of a local agent who shall be authorized to receive all notices required by these regulations.

(c) *Classification and approval procedure.* The ~~planning staff~~ shall determine whether the sketch plan constitutes a minor or major subdivision and notify the applicant of the classification within ~~19-5~~ **business** days from the date that the sketch plan is submitted to the planning staff. If a parcel has a ~~residential dwelling structure~~ currently on the property at the time of the submittal, then the planning staff may, in his or her discretion, exempt the developed lot from counting as a lot in the subdivision for the purpose of classification as a major or minor subdivision.

If the subdivision is a planned phased subdivision, a master plat must be submitted along with the new phase of development

← ADD TO PARAGRAP (b)

← CONSIDER ADDING THIS TO DEFINITION OF SKETCH PLAN AND REMOVE FROM HERE

Preliminary Plat

The ~~sketch~~ plan for a major subdivision shall then be placed on the next available regular meeting agenda of the planning board for formal approval, disapproval or conditional approval of the ~~sketch~~ plan. The planning board shall review the sketch plan and shall ~~recommend approval~~ approve, ~~denial~~ deny, or ~~approval~~ approve subject to modifications at the meeting at which it is presented. Pertinent comments and recommendations shall be recorded in the minutes of the planning board meeting. ~~The planning board shall certify its recommendation to the board of commissioners, who shall consider the recommendation of the planning board and vote on the proposed sketch plan.~~

1. Major subdivision ~~sketch plan~~

- a. Approval shall be granted only if the ~~sketch plan~~ complies with all applicable laws governing the subdivision of land in Effingham County. Subsequent to approval or conditional approval by the ~~board of commissioners~~ ~~planning commission~~, the planning staff shall issue a notice to proceed to the applicant. The notice to proceed shall include, as appropriate, recommended changes in the ~~sketch~~ plan to be incorporated into the preliminary ~~plan-plat~~ to assist the applicant in obtaining preliminary plan approval.
 - i. Upon ~~approval~~ ~~submittal~~, the sketch plan may be forwarded to the county engineer or designee, adjoining counties or municipalities, school board, or any other agency as deemed necessary. Such reviewers shall have ~~ten~~ ~~fourteen~~ ~~business days~~ to submit comments to the planning board.
- b. The applicant shall have one year from the date that the sketch plan is approved by the board of commissioners to submit a preliminary ~~plan-plat~~, after which time a new sketch plan must be submitted for approval.

MOVE TO PARAGRAPH a. →

4.2.2 Preliminary ~~plan-plat~~ procedures for major subdivisions.

(a) *Application procedure.* Application for preliminary approval of a subdivision plat shall be submitted to the planning and engineering department. The application shall not be accepted until sketch plan approval has been granted. The application shall:

- 1. be made on forms available at the planning and engineering office;
- 2. include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
- 3. The ~~preliminary plat~~ of the subdivision, ~~construction drawings, hydrology reports, water/sewer calculations, land disturbance activity permit application~~ and any other pertinent information shall be submitted as required by the planning and engineering department, as defined by section 5.2 of these regulations ~~and the document "Effingham County Instructions for Subdivision Review."~~
- 4. Any preliminary ~~plan-plat~~ submitted to the planning and engineering department shall contain the ~~individual's~~ name, email address, and mailing address of the subdivider (or ~~his~~ designee) to whom notice comments may be sent.

~~Additional copies of the plat and s~~Supplemental information may be requested by the professional staff. The ~~above mentioned copies~~ ~~preliminary plat~~ shall be distributed as required by section 5.2.4 of these regulations and additionally as deemed necessary by the planning and engineering department. The person or agency to which a copy of the preliminary ~~plan-plat~~ is directed shall indicate any desired changes or comments on the preliminary ~~plan-plat~~ and submit said changes or comments to the planning and engineering department prior to the formal approval of the preliminary ~~plan-plat~~

(b) *Approval procedure.* The preliminary ~~plan-plat~~ shall be reviewed ~~and approval~~ from the departments as specified in section 5.2.4 of these regulations. The planning and engineering department, or designee, shall act on the preliminary ~~plan-plat~~ within 90 days after formal submission, and, if recommending approval shall indicate in writing, stating the conditions of such approval, if any, or if recommending

2. Minor Subdivision Preliminary Plat

- 1. ~~Major subdivision sketch plan.~~
 - a. Approval shall be granted governing the subdivision ~~conditional approval~~ by staff shall issue a notice appropriate, recommend preliminary ~~plan-plat~~ to
 - i. Upon ~~approval~~ ~~submittal~~, the sketch plan may be forwarded to the county engineer or designee, adjoining counties or municipalities, school board, or any other agency as deemed necessary. Such reviewers shall have ~~ten~~ ~~fourteen~~ ~~business days~~ to submit comments to the planning board.
 - b. The applicant shall have one year from the date that the sketch plan is approved by the board of commissioners to submit a preliminary ~~plan-plat~~, after which time a new sketch plan must be submitted for approval.

MOVE TO PARAGRAPH a. →

3. Family Subdivision Preliminary Plat

a. Approval shall be granted governing the subdivision of land in Effingham County. Development Services Staff issue a notice to proceed to the applicant.

- a. Approval shall be granted governing the subdivision ~~conditional approval~~ by staff shall issue a notice appropriate, recommend preliminary ~~plan-plat~~ to
 - i. Upon ~~approval~~ ~~submittal~~, the sketch plan may be forwarded to the county engineer or designee, adjoining counties or municipalities, school board, or any other agency as deemed necessary. Such reviewers shall have ~~ten~~ ~~fourteen~~ ~~business days~~ to submit comments to the planning board.
- b. The applicant shall have one year from the date that the sketch plan is approved by the board of commissioners to submit a preliminary ~~plan-plat~~, after which time a new sketch plan must be submitted for approval.

MOVE TO PARAGRAPH a. →

~~disapproval, shall express in writing its disapproval and its reasons therefore. Failure of the planning and engineering department, or designee, to act within 90 days after formal submission of the preliminary plan shall be deemed to constitute a recommendation of approval, and certificate to that effect shall be issued by said staff on demand; provided, however, that the subdivider may waive this requirement and consent in writing to the extension of such period.~~

~~Failure of a subdivider to initiate any development submit construction plans within six months from the approval of the preliminary plan-plat will require resubmission of a preliminary plat to the planning and engineering department for approval unless an extension is requested by the subdivider and approved by the county commission planning and engineering department.~~

Approval of a preliminary subdivision plan-plat shall not constitute approval of the final subdivision plat. Preliminary approval shall constitute approval of the proposed widths and alignments of streets and the dimensions and shapes of lots subject to the final approval of the public works director or other designee of the board of commissioners. Application for approval of the final (record) plat will be considered only after the requirements for final plat approval as specified herein have been fulfilled and after all other specified conditions have been met. Upon approval of the preliminary subdivision plan-plat by the professional staff, the subdivider may proceed to comply with the other requirements of these regulations, construction of the subdivision, and the preparation of the final subdivision plat. Construction shall follow the plans as submitted and approved by the county commission planning and engineering department or their designee. A professional engineer licensed in the State of Georgia shall provide construction supervision.

4.2.3 ~~Required information for minor subdivisions~~ Construction plan review procedures.

(a) Application procedure. Application for approval of construction plans shall be submitted to the planning and engineering department. ~~The application shall not be accepted until the sketch plan approval has been granted.~~ The application shall:

unless the proposed subdivision development is less than one acre of land disturbance.

Preliminary Plat

1. Be made on forms available at the planning and engineering office;
2. Include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
3. The preliminary plat of the subdivision, construction drawings, hydrology reports, water/sewer calculations, land disturbing activity permit application and any other pertinent information shall be submitted as required by the planning and engineering department, as defined by section 5.2 of these regulations.
4. Any construction plans submitted to the planning and engineering department shall contain the name, email address, and mailing address of the subdivider (or his designee) to whom notice comments may be sent.

SHOULD SAY 5.4

(b) Approval procedure. The construction plans shall be reviewed and approval from the departments as specified in section 5.3 of these regulations.

~~Failure of a subdivider to initiate any development within six months from the approval of the construction plans will require resubmission of a preliminary plat and construction plans to the planning and engineering department for approval unless an extension is requested by the subdivider and approved by the county commission.~~

~~Upon approval of construction plans by the professional staff, the subdivider may proceed to comply with the other requirements of these regulations, construction of the subdivision, and the preparation of the final subdivision plat. Construction shall follow the plans as submitted and approved by the county engineer or their designee. A professional engineer licensed in the State of Georgia shall provide construction supervision.~~

~~(a) Plat submittal procedure.~~

- ~~1. A plat by a land surveyor registered in the State of Georgia with the appropriate signature blocks for the zoning administrator and the health department, and a digital file geographically referenced to Georgia State Plane Coordinate System in a format as specified by the board of commissioners or their designee, as further described on attachments to the final plat checklist and submittal form;~~
- ~~2. Include all contiguous holdings by the owner with an indication of the portion proposed to be subdivided;~~
- ~~3. Show all necessary easements; and~~
- ~~4. The application shall include the information specified in section 5.3 of these regulations.~~

4.2.4 Final plat review procedures.

(a) Application procedure.

- and minor five weeks before the requested board of commissioners meeting date
- (i) Application for final approval of a major subdivision plat shall be submitted to the planning and engineering department. The application shall:
 1. Be made on forms available at the planning and engineering office;
 2. Include all contiguous holdings of the owner with an indication of the portion proposed to be subdivided;
 3. After completion of the ~~final drawings~~required improvements of all or part of the area as shown on the approved preliminary ~~plan~~plat, the subdivider shall submit to the planning and engineering staff documents as required by the planning and engineering department, as defined by the document "Effingham County Final Plat Checklist and Submittal Form" prepared in accordance with the provisions of these regulations along with the required certificates executed by the appropriate officials;
 4. Comply in all respects with the sketch plan and preliminary plat~~a~~, as approved;
 5. Be accompanied by all formal irrevocable offers of dedication to the public, if required, of all streets, utilities, parks, easements, and other government uses, in a form approved by the county attorney;
 6. Be accompanied by a maintenance bond, letter of credit, escrow account, or certified check, which is available to the county to cover any necessary repair of streets, utilities, parks, easements, etc. The maintenance security shall be for a minimum of ten percent of the total construction cost of such improvements. The county engineer may require a higher percentage (or an additional amount) when circumstances warrant, subject to the approval of the board of commissioners.

All required improvements must be completed before the approval of the final plat. The maintenance bond, letter of credit (LOC), escrow account, or certified check will be held by the county for a period of not less than 12 months after final plat approval to assure the maintenance of the subdivision development. At the end of the 12 months, the developer shall request an inspection, and if no faults or failures have developed, the board of commissioners shall release the bond, LOC, escrow, or check. Maintenance bonds, LOCs, escrows, or checks shall remain in force until released by the board of commissioners after due inspection of said improvements and shall not automatically expire at the end of 12 months from the date of final plat approval.

Where faults or failures develop and the subdivider is willing to make repairs at his cost, the county may allow him to do so. If the subdivider is not willing, the county may draw on any maintenance security given by the subdivider to ensure the maintenance of said improvements. The subdivider shall reimburse the county for all costs incurred by the county in maintaining said improvements, plus 100 percent of such costs as an administrative expense. In the event the amount of the letter of credit or other security is not sufficient to cover the total amount due the county, the subdivider shall immediately pay the balance due to the county.

7. ~~Be accompanied by the subdivision improvement agreement and security, if required, in a form satisfactory to the county attorney; and~~

8. Be accompanied by the water and sewer agreement, if ~~required~~applicable, in a form satisfactory to the county attorney.

8. The subdivider shall provide ~~one a digital complete~~ set of construction plans as record drawings (as-built) ~~on Mylar film, three sets on paper, and a digital copy~~ geographically referenced to Georgia State Plane Coordinate System in a format as specified by the board of commissioners or their designee, as further described on the final plat checklist and submittal form and attachments thereto. Each sheet of the construction record drawings shall bear the stamp and signature of the professional engineer licensed in the State of Georgia who shall certify that the project has been constructed in accordance with the approved drawings. Inspection of the subdivision development shall be performed by the staff of the planning and engineering department, or designee, and all improvements required by this ordinance must be finished before the final plat application is deemed complete. ~~Additional copies of the final plat and s~~Supplemental information may be requested.

The ~~above-mentioned copies~~final plat shall be distributed as required by this ordinance and as deemed necessary by the planning and engineering staff. The person or agency to which a copy of the final plat is directed shall indicate any desired changes or comments, or its approval on the plat and shall submit it to the planning and engineering staff.

(ii) Application for final approval of a minor subdivision plat shall be submitted to the planning and engineering department. The application shall include the information specified in section 5.3.4 of these regulations.

(b) *Approval procedure.*

(i) For a major subdivision, the final plat shall be placed on the agenda of the next meeting of the county commission once the application is deemed complete and in compliance with this ordinance by the planning and engineering staff, and following review and approval from the departments as specified in section 5.2.4 of these regulations. ~~The applicant may petition to have an item placed on the agenda of the next meeting of the county commission prior to such approvals by submitting a written request to the planning and engineering department, specifying the reason for the request. Such requests shall be heard by the county commission and added to the county commission agenda upon unanimous approval. The board of commissioners shall act on the final plat within 60 days after formal submission the applicant is deemed complete and in compliance with this ordinance. Failure to act within that time period shall be deemed to constitute final approval, and a certificate to that effect shall be issued upon demand; provided, however, that the subdivider may waive this requirement and consent in writing to the extension of such period.~~

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(Supp. No. 27)

Upon the approval of the final plat by the board of commissioners, the ~~original Mylar signed copy~~ shall be stamped with the appropriate certificate of the board of commissioners. ~~At least three prints shall then be made of the original, two to be a digital copy shall be~~ kept on file with the planning and engineering department. ~~The final plat and one to accompany the original which~~ shall be recorded in the office of the clerk of the Superior Court of Effingham County. Approval of the final plat shall be deemed to constitute or affect an acceptance by the county of the dedication of any street or other ground shown upon the plat that is intended to become public domain.

In the event a final plat is disapproved, the subdivider shall be notified in writing, by certified mail, of the grounds for such disapproval. In no case shall a final plat be disapproved that:

- (a) Meets the requirements of a final plat as set forth in these regulations;
- (b) Conforms to an approved preliminary plat; and
- (c) Has all the required improvements installed and approved.

~~A subdivider who fails to initiate any development associated with the subdivision within 18 months from the approval of the preliminary plan shall be required to resubmit the preliminary plan to the planning and engineering department for approval. Any additional requirements placed upon the plan that were not placed upon the plan when it was first submitted shall be implemented in the final plan. All applicable fees shall be payable upon resubmission of the plat.~~

~~All required improvements must be completed before the approval of the final plat. The maintenance bond, letter of credit (LOC), escrow account, or certified check will be held by the county for a period of not less than 12 months after final plat approval to assure the maintenance of the subdivision development. At the end of the 12 months, the developer shall request an inspection, and if no faults or failures have developed, the board of commissioners shall release the bond, LOC, escrow, or check. Maintenance bonds, LOCs, escrows, or checks shall remain in force until released by the board of commissioners after due inspection of said improvements and shall not automatically expire at the end of 12 months from the date of final plat approval.~~

~~Where faults or failures develop and the subdivider is willing to make repairs at his cost, the county may allow him to do so. If the subdivider is not willing, the county may draw on any maintenance security given by the subdivider to ensure the maintenance of said improvements. The subdivider shall reimburse the county for all costs incurred by the county in maintaining said improvements, plus 100 percent of such costs as an administrative expense. In the event the amount of the letter of credit or other security is not sufficient to cover the total amount due the county, the subdivider shall immediately pay the balance due to the county.~~

- (ii) For a minor subdivision, the final plat may be approved by the zoning administrator once the application is deemed complete by the planning and engineering staff, and following review and approval from the departments as specified in section 5.34.1 of these regulations. Upon review of a plat that complies with all of the requirements of the minor subdivision regulations including but not limited to zoning district, lot size, access, and frontage requirements, the ~~original Mylar final plat~~ shall be signed by the zoning administrator. ~~At least three prints shall then be made of the original, two to be a digital copy shall be~~ kept on file with the planning and engineering department. ~~The final plat and one to accompany the original which~~ shall be recorded in the office of the clerk of the Superior Court of Effingham County.

The zoning administrator shall act on the plat within 30 days after formal submission. If approved, the plat shall be signed in the appropriate signature block. If recommending disapproval, an explanation in writing shall be attached to the plat. ~~Failure of the zoning~~

~~administrator to act within 30 days after formal submission of the required information shall be deemed to constitute approval; provided, however, that the subdivider may waive this requirement and consent in writing to the extension of such period.~~

(Ord. of 4-18-06; Ord. of 5-5-09)

4.3 Reserved.

Editor's note(s)—Section 4.3, pertaining to sketch plans and preliminary plats not required, was deleted in its entirety by an ordinance adopted July 1, 1997.

~~4.4 Federal Housing Administration approval.~~

~~In the event the subdivider plans to secure approval of his subdivision by the Federal Housing Administration, it is suggested that such approval be secured after submission and approval of a preliminary plan by the county commission.~~

(Ord. of 4-18-06)

4.5 Approval of subdivision in flood prone area.

No portion of a subdivision shall be approved which is subject to inundation by a flood of 100 years frequency or less, which fails to conform to [Chapter 34, Flood Damage Prevention of the Effingham County Code of Ordinances](#) and the following restrictions:

4.5.1 Standards for flood prone area uses. All subdivisions must be designed to minimize flood damage; all public utilities and facilities, such as sewer, gas, electrical, and water systems shall be located, elevated, and constructed to minimize or eliminate flood damage; adequate drainage must be provided to reduce exposure to flood hazards; water supply systems and/or sanitary sewage systems must be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into the floodwaters; on-site waste disposal systems must be located so as to avoid impairment of water supply systems and/or sanitary sewage systems or contamination from them during flooding. The following additional standards shall also apply to flood prone areas:

4.5.1.1 Fill.

- (1) Any fill proposed to be deposited in the floodway must be shown to have some beneficial purpose and the amount thereof not greater than is necessary to achieve that purpose, as demonstrated by a plan submitted by the owner showing the uses to which the filled land will be put and the final dimensions of the proposed fill or other materials.
- (2) Such fill or other materials shall be protected against erosion by rip-rap, vegetative cover, or bulk-heading.
- (3) No fill is allowed in marshlands.
- (4) No fill is allowed in wetlands without the necessary 404 permit(s) from the U.S. Army Corps of Engineers.

4.5.1.2 Structures (temporary or permanent).

- (1) All structures shall be designed consistent with all federal flood insurance standards.
- (2) Structures shall have low flood damage potential.

- (3) The structure or structures, if permitted, shall be constructed and placed on the building site so as to offer the minimum obstruction to the flow of floodwaters.
 - (a) Whenever possible, structures shall be constructed with the longitudinal axis parallel to the direction of flood flow; and
 - (b) So far as practicable, structures shall be placed approximately on the same flood flow lines as those adjoining structures.
- (4) Structures shall be firmly anchored to prevent flotation which may result in damage to other structures and/or restriction of bridge openings and other narrow sections of the stream or river;
- (5) Service facilities such as electrical and heating equipment shall be constructed at or above the regulatory flood protection elevation for the particular area or shall be flood-proofed.

4.5.1.3 Storage of material and equipment.

- (1) The storage or processing of materials that are, in time of flooding buoyant, flammable, explosive, or could be injurious to human, animal, or plant life is prohibited.
- (2) Storage of other material or equipment may be allowed if not subject to major damage by floods and if firmly anchored to prevent flotation or readily removable from the area within the time available after flood warning.

(Ord. of 4-18-06)

4.6 Phased developments.

4.6.1 An applicant may submit a general master plan of a phased development for review and comment from the planning board pertaining to general layout, number of lots, etc. Such application may serve as the sketch plan for the development if said submittal conforms to the requirements of a sketch plan as defined by these regulations.

4.6.2 Phased preliminary ~~plan~~plat. The preliminary ~~plan~~plat may be phased upon meeting the following conditions:

- (a) Fifty percent of the value of the recreational amenities shall be provided in the first phase and all recreational amenities shall be provided when two-thirds of the units are finished.
- (b) Master plans for the entire development for drainage, water, and sewer shall be submitted for review and approval prior to or concurrent with the approval of the preliminary ~~plans~~plat for the first phase of the development. Drainage plans shall be based on anticipated post-development conditions and shall be designed in accordance with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
- (c) The drainage structures for the entire development shall be in place prior to the signing of the final plat for the first phase. This requirement may be waived at the discretion of the county engineer or other designee if the drainage for subsequent phases is not linked or otherwise reliant on the drainage structure(s) of earlier phases.

4.6.3 Phased final plat. The final plat may be submitted in phases as construction is completed and all requirements are met.

(Ord. of 4-18-06)

ARTICLE V. PLAN AND PLAT REQUIREMENTS

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(Supp. No. 27)

Preliminary Plat Checklist

5.1 Sketch plan.

An applicant must submit a sketch plan of the entire contiguous tract prior to the filing of a preliminary plat of the portion to be developed. If a sketch plan is not presented for the entire property, the property directly adjacent to the contiguous tract and under the same ownership not included in the sketch plan may not be subdivided for 24 months following the approval of the final plat of the original contiguous property.

The purpose of a sketch plan is to provide both the applicant and the county an opportunity to review the proposed development before significant financial resources have been invested. Therefore, the sketch plan does not require the certification of an engineer, surveyor, or other professional. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed for the sketch plan.

If an applicant chooses to utilize professional resources (engineer, surveyor, etc.) in preparation of the sketch plan, this shall in no way obligate the county to approve such plans based on the expenditure of time or resources premature to sketch plan approval.

5.1.1 Scale. The sketch plan shall be drawn at a scale of not less than 100 feet to one inch.

5.1.2 Vicinity map. The sketch plan shall include a vicinity map at a scale of approximately one inch equals one mile showing the relationship of the proposed subdivision to surrounding development.

5.1.3 Other requirements. The sketch plan shall show:

- (1) Proposed name of subdivision.
- (2) Name, email address, mailing address, and telephone number of petitioner and architect, surveyor, engineer, or designer.
- (3) Location of natural and/or manmade water bodies, if present.
- (4) Location of jurisdictional wetlands, if present.
- (5) If septic systems are to be used for wastewater treatment then a soil survey is required.
- (6) Extent of 100-year flood zone, if present.
- (7) Date of preparation.
- (8) Total acreage in the tract to be subdivided.
- (9) Existing and proposed uses of land throughout the subdivision.
- (10) Other existing features, including buildings, easements, utilities, etc.
- (11) Approximate topography.
- (12) Approximate location and width of all streets, lots, detention structures, and other permanent features, excluding utilities.
- (13) Zoning classification, owners name, and existing uses of adjacent property.
- (14) Any additional information as specified by the Effingham County Sketch Plan Review Checklist, as adopted by the board of commissioners.

5.1.4 Subdivision of part of property. The subdivider shall submit a sketch plan of his the entire tract even though his if present plans call for the actual development of only a part portion of the property.

(Ord. of 4-18-06)

5.2 Preliminary ~~plan-plat~~ for major subdivisions.

Duplicate for Minor and family. Note to remove Traffic Impact Analysis and Environmental Assessment

The preliminary ~~plan-plat~~ shall be drawn to a scale of not less than one inch equals 100 feet, meet the minimum standards of design set forth in these regulations, and shall include the following information and any additional information as specified by the "Effingham County Preliminary Plan and Subdivision ~~Plan~~ Review Checklists," ~~as adopted by the board of commissioners:~~

5.2.1 General conditions.

- (1) Full name of subdivision.
- (2) Name, address, and telephone number of petitioner and architect, surveyor, engineer, and designer.
- (3) All names and addresses of all property owners of the site.
- (4) All names and addresses of all deed record owners of the land adjacent to the site.
- (5) Graphic scale, north point, and date. The north point shall be identified as magnetic, true, or grid north.
- (6) Vicinity map at a scale of not less than ~~one inch~~ ~~one-inch~~ equals ~~one mile~~ 1000 feet showing the relationship of the subdivision to the surrounding area.
- (7) Acreage to be subdivided.
- (8) Proper identification of the boundaries of the tract to be subdivided with all bearings and distances indicated. The boundary survey shall be to such a degree of accuracy that the error of closure is not greater than 1:7500.

(9) Traffic Impact Analysis for major subdivision only.

(10) Environmental Assessment for major subdivisions only.

5.2.2 Existing conditions.

- (1) ~~Topography by contours at vertical intervals of one foot and a certificate from an authorized engineer stating that the drainage from the property is adequate and will not adversely affect adjacent property owners.~~
- (2) Zoning district classification of land to be subdivided and adjoining land.
- (3) In case of resubdivision, a copy of the existing plat with proposed resubdivisions superimposed thereon.
- (4) Location of natural features such as streams, lakes, swamps, wetlands, and land subject to flood based on a 100-year flood frequency on the property to be subdivided. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed. Determination of the presence or absence of natural features shall be made by a professional qualified to delineate wetlands. ~~Subdivisions of three lots or less may follow the procedure for minor subdivisions as determined by section 5.3(2) of these regulations.~~
 - a. Wetlands delineation shall be conducted and signed by a professional qualified to conduct such delineation. If the applicant is in the process of jurisdictional determination from the U.S. Army Corps of Engineers at the time of the plan submittal, all wetlands shall be indicated on the plan until such time as the Corps determines such wetlands are non-jurisdictional.
 - b. If no wetlands exist on the property, such statement shall be indicated on the plan and signed by a professional qualified to make such determination.
- (5) Location of existing adjoining property lines and existing buildings on the property to be subdivided.
- (6) Location and right-of-way of streets, roads, railroads, and utility lines either on or adjacent to the property to be subdivided. Specify whether utility lines are in easements or right-of-way and show location of poles or towers.

- (7) Size and location of existing sewers, water mains, drains, culverts, or other underground facilities within the street or within the right-of-way of streets or roads adjoining the tract. ~~Grades and invert elevations of sewers shall be shown.~~
- (8) The acreage of each drainage area affecting the proposed subdivision.
- (9) All elevations shall refer to ~~mean sea level datum (if available) where public water and/or public sewers are to be installed.~~ NAVD88
- (10) Location of city limits lines and county lines, if applicable.

5.2.3 Proposed conditions.

- (1) Layout of streets, roads, alleys, and public crosswalks, with widths, proposed road names, or designations, grades, and cross-sections. **Road name approval is subject to GIS Department review prior to final plat.**
- (2) ~~Profile of proposed streets showing natural and finished grades. At least one permanent survey reference point (Benchmark) established per plan or plat which is referenced to any nearby U.S. Coast and Geodetic Survey station, U.S. Geological Survey marker, Georgia Coordinated Grid System marker, paved street intersection or other reliable and permanent designation. Subdivisions require a minimum of 2 benchmarks located on opposite corners of the property being subdivided. Subdivisions with more than 15 lots shall provide one additional benchmark for every additional 100 lots or fraction thereof.~~
- (3) Detailed layout of all lots, including building setback lines, required buffers, scaled dimensions on lots, lot and block numbers, and utility easements with width, and use.
- (4) ~~Construction drawings of sanitary sewers (if applicable) with grade, pipe size, location of manholes, points of discharge, soil map, and wells as specified by the public works department or other designee of the board of commissioners. The soil map shall be submitted as part of the construction drawings and shall bear the seal and signature of the soil scientist who prepared the report.~~
- (5) ~~Construction drawings and hydraulic calculations of proposed storm drainage system including storm sewer pipe, inlets, catch basins, etc. Storm sewer shall be sized in accordance with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.~~
- (6) ~~Plans of all drainage provisions, retaining walls, cribbage, planting, anti-erosion devices, or other protective devices to be constructed together with a map showing the drainage area of land tributary to the site and estimated runoff of the area served by any drains.~~
- (7) ~~Construction drawings of water supply system with pipe sizes and location of hydrants and valves.~~
- (85) Designation of all land (if any) to be reserved or dedicated for public use. In mixed use or residential development, provide designation for open space, and pedestrian and amenity areas.
- (96) Designation of proposed use of all lots ~~to be used for other than single-family residential (if any).~~
- (107) ~~Proposed major contour changes in areas where substantial cut and/or fill is to be done.~~ **Why have proposed without exiting?**
- (11) ~~A timing schedule indicating the anticipated starting and completion dates of the development and the time of exposure of each area prior to the completion of effective erosion and sediment control measures.~~
- (128) Total number of lots, total acreage, and total length of new streets.
- (139) Any additional information as specified by the Effingham County Sketch Plan Preliminary Plat Review Checklist, as adopted by the board of commissioners.

SIZE AND LOCATION OF PROPOSED SEWER, WATER MAINS, FIRE HYDRANT, STORMDRAIN PIPES, CULVERTS, AND OTHER UNDERGROUND UTILITIES

5.2.4 Review and approval. The preliminary plan plat shall be reviewed and approved by the professional staff of the planning board only after review and approval by the following:

- (a) The health department and/or the Georgia Environmental Protection Division shall review the water supply and sewage disposal facilities to be provided on all preliminary plans. In addition, the health department shall make determinations in all matters concerning the public health, as specified herein. Such determinations and recommendations shall be forwarded to the planning board in writing.
- (b) The public works official or other designee of the board of commissioners shall review the preliminary plan plat for conformity of its proposed streets with adopted design standards and existing and proposed public street improvements. The GIS department shall review proposed street names for compliance with public safety requirements, and addressing ordinance.
- ~~(c) The public works official, county engineer or other designee of the board of commissioners shall review all construction plans for conformance with county standards, regulations, policies, and good engineering practices. Review shall include: paving, soils, water systems, wastewater systems, drainage systems, stormwater management systems, sidewalks, street lighting, buffers, landscaping, subdivision entrances and curb cuts, neighborhood grading and drainage plans, design considerations, hydraulic design, and all other reports and certifications as required for a complete submission.~~
- ~~(d) The coastal soil and water conservation district shall review the preliminary plan and make comments and determinations regarding slopes and soil erosion, drainage and water runoff, floodplain areas, and other related areas. The conservationist shall forward in writing to the planning board comments and/or recommendations and approval or disapproval.~~
- ~~(e) If the project requires a wetlands permit or jurisdictional determination from the U.S. Army Corps of Engineers, the subdivider shall provide documentation of such permit or determination. If the permit application is still pending from the Corps of Engineers, a copy of the permit application shall accompany the preliminary plan application.~~

(Ord. of 4-18-06)

5.3

~~5.4~~ **Construction plans for major subdivisions.**

The construction plans shall be drawn to a scale of not less than one-inch equals 100 feet, meet the minimum standards of design set forth in these regulations, and shall include the following information and any additional information as specified by the "Effingham County Construction Plan Checklist":

5.3

~~5.4.1~~ General conditions.

- (1) Full name of subdivision.
- (2) Name, address, and telephone number of petitioner and architect, surveyor, engineer, and designer.
- (3) All names and addresses of all property owners of the site.
- (4) All names and addresses of all deed record owners of the land adjacent to the site.
- (5) Graphic scale, north point, and date. The north point shall be identified as magnetic, true, or grid north.
- (6) Vicinity map at a scale of not less than one inch equals 1000 feet showing the relationship of the subdivision to the surrounding area.
- (7) Acreage to be subdivided.
- (8) Proper identification of the boundaries of the tract to be subdivided with all bearings and distances indicated. The boundary survey shall be to such a degree of accuracy that the error of closure is not greater than 1:7500.

5.3

~~5.4.2~~ Existing conditions.

- (1) Topography by contours at vertical intervals of one foot and a certificate from an authorized engineer stating that the drainage from the property is adequate and will not adversely affect adjacent property owners. If all or part of the area does not display a 1.0 linear feet vertical variation, "spot elevations" shall be shown on a 50.0 by 50.0 linear feet (2,500 square feet) scaled grid, when the total surveyed area is less than 1.0 acre, or on a 100.0 by 100.0 linear feet (10,000 square feet) scaled grid when the total surveyed area is more than 1.0 acre.
- (2) Zoning district classification of land to be subdivided and adjoining land.
- (3) In case of resubdivision, a copy of the existing plat with proposed resubdivisions superimposed thereon.
- (4) Location of natural features such as streams, lakes, swamps, wetlands, and land subject to flood based on a 100-year flood frequency on the property to be subdivided. Existing features, including water bodies, wetlands, and flood zone limits, are required to be surveyed. Determination of the presence or absence of natural features shall be made by a professional qualified to delineate wetlands. Subdivisions of three lots or less may follow the procedure for minor subdivisions as determined by section 5.3(2) of these regulations.
 - a. Wetlands delineation shall be conducted and signed by a professional qualified to conduct such delineation. If the applicant is in the process of jurisdictional determination from the U.S. Army Corps of Engineers at the time of the plan submittal, all wetlands shall be indicated on the plan until such time as the Corps determines such wetlands are non-jurisdictional.
 - b. If no wetlands exist on the property, such statement shall be indicated on the plan and signed by a professional qualified to make such determination.
- (5) Location of existing adjoining property lines and existing buildings on the property to be subdivided.
- (6) Location and right-of-way of streets, roads, railroads, and utility lines either on or adjacent to the property to be subdivided. Specify whether utility lines are in easements or right-of-way and show location of poles or towers.
- (7) Size and location of existing sewers, water mains, drains, culverts, or other underground facilities within the street or within the right-of-way of streets or roads adjoining the tract. Grades and invert elevations of sewers shall be shown.
- (8) The acreage of each drainage area affecting the proposed subdivision.
- (9) All elevations shall refer to mean sea level datum (if available) where public water and/or public sewers are to be installed.
- (10) Location of city limits lines and county lines, if applicable.

5.3 5.4.3 Proposed conditions.

- (1) Layout of streets, roads, alleys, and public crosswalks, with widths, proposed road names, or designations, grades, and cross-sections. If grading occurs within the limits of the 100-year floodplain, cut and fill calculations shall be provided. If the result of the calculation is a net-fill, a No-Rise Certification shall be submitted for review.
- (2) Profile of proposed streets showing natural and finished grades.
- (3) Detailed layout of all lots, including building setback lines, scaled dimensions on lots, lot and block numbers, and utility easements with width, and use.
- (4) Construction drawings of sanitary sewers (if applicable) with grade, pipe size, location of manholes, points of discharge, soil map, and wells as specified by the public works department or other designee of the board of commissioners. The soil map shall be submitted as part of the construction drawings

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and shall bear the seal and signature of the soil scientist who prepared the report. All proposed lift stations shall be accompanied by an engineering report as specified by the county engineer.

- (5) Construction drawings and hydraulic calculations of proposed storm drainage system including storm sewer pipe, inlets, catch basins, etc. Storm sewer shall be sized in accordance with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual.
- (6) Plans of all drainage provisions, retaining walls, cribbage, planting, anti-erosion devices, or other protective devices to be constructed together with a map showing the drainage area of land tributary to the site and estimated runoff of the area served by any drains.
- (7) Construction drawings of water supply system with pipe sizes and location of hydrants and valves and water main profiles.
- (8) All projects shall provide an engineering report including Needed Fire Flow, Expected Domestic Demand, and the Results of a Fire Hydrant Flow Test. If proposing a new Water Main, Engineering Report shall include a model of the proposed system, demonstrating that Fire Flow and Domestic Demand can be achieved simultaneously at the most remote location in the system.
- (9) Designation of all land (if any) to be reserved or dedicated for public use.
- (10) Designation of proposed use of all lots to be used for other than single-family residential (if any).
- (11) Proposed major contour changes in areas where substantial cut and/or fill is to be done.
- (12) A timing schedule indicating the anticipated starting and completion dates of the development and the time of exposure of each area prior to the completion of effective erosion and sediment control measures.
- (13) Total number of lots, total acreage, and total length of new streets. Should the density change more than ten percent, the preliminary plat will be required to be reapproved by the Board of Commissioners.
- (14) Any additional information as specified by the Effingham County Construction Plan Review Checklist.

5.3 CONSTRUCTION PLANS

5.4.4 Review and approval. ~~The preliminary plan shall be reviewed and approved by the professional staff of the planning board only after review and approval by the following:~~

- (a) The health department and/or the Georgia Environmental Protection Division shall review the water supply and sewage disposal facilities to be provided on all preliminary plans. In addition, the health department shall make determinations in all matters concerning the public health, as specified herein. Such determinations and recommendations shall be forwarded to the planning board in writing.
- (b) ~~The public works official~~ county engineer or other designee of the board of commissioners shall review the ~~preliminary~~ construction plan for conformity of its proposed streets with adopted design standards and existing and proposed public street improvements.
- (c) ~~The public works official, county engineer or other designee of the board of commissioners shall review all construction plans for conformance with county standards, regulations, policies, and good engineering practices. Review shall include: paving, soils, water systems, wastewater systems, drainage systems, stormwater management systems, sidewalks, street lighting, buffers, landscaping, subdivision entrances and curb cuts, neighborhood grading and drainage plans, design considerations, hydraulic design, and all other reports and certifications as required for a complete submission.~~
- (d) and/or county The coastal soil and water conservation district shall review the preliminary plan and make comments and determinations regarding slopes and soil erosion, drainage and water runoff, floodplain areas, and other related areas. The conservationist shall forward in writing to the planning board comments and/or recommendations and approval or disapproval.
- (e) If the project requires a wetlands permit or jurisdictional determination from the U.S. Army Corps of Engineers, the subdivider shall provide documentation of such permit or determination. If the permit

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application is still pending from the Corps of Engineers, a copy of the permit application shall accompany the preliminary plan application.

5.4

5.3-5 Required information for minor subdivision.

Required information for minor subdivisions shall be submitted at a scale of not less than one inch equals 100 feet, meet the minimum standards of design set forth in these regulations, and shall include the following information and any additional information as specified by the "Effingham County Minor Subdivision Plan Review Checklist", as adopted by the board of commissioners:

- (1) Topography by contours at vertical intervals of one foot and a certificate from an authorized engineer stating that the drainage from the property is adequate and will not adversely affect adjacent property owners.
- (2) Location of natural features such as streams, lakes, swamps, wetlands, and land subject to flood based on a 100-year flood frequency on the property to be subdivided. Determination of the presence or absence of natural features shall be made by a qualified professional. Delineation of wetlands is not required for a minor subdivision if the National Wetlands Inventory (NWI) map does not indicate generalized wetlands are present in the developable area of the property. The county health department shall determine the presence or absence of generalized wetlands in the developable area of the property.
 - a. Wetlands delineation shall be conducted and signed by a professional qualified to conduct such delineation. If the applicant is in the process of jurisdictional determination from the U.S. Army Corps of Engineers at the time of the plan submittal, all wetlands shall be indicated on the plan until such time as the Corps determines such wetlands are non-jurisdictional.
 - b. If no wetlands exist on the property, such statement shall be indicated on the plan and signed by a professional qualified to make such determination.

Expedited subdivisions may be submitted as a final plat in conformance with Section 5.6.

5.35.1 Review and approval. The required information shall be reviewed and approved by the planning staff only after review and approval by the following:

- (a) The public works official, county engineer or other designee of the board of commissioners shall review all plans for conformance with county standards, regulations, policies, and good engineering practices. Review shall include: drainage systems, stormwater management systems, curb cuts, neighborhood grading and drainage plans, design considerations, hydraulic design, and all other reports and certifications as required for a complete submission.
- (b) The eastal-Ogeechee River soil and water conservation district shall review land disturbing activity permit application and make comments and determinations regarding slopes and soil erosion, drainage and water runoff, floodplain areas, and other related areas. The conservationist shall forward in writing to the planning director comments and/or recommendations and approval or disapproval.
- (c) If the project requires a wetlands permit or jurisdictional determination from the U.S. Army Corps of Engineers, the subdivider shall provide documentation of such permit or determination. If the permit application is still pending from the Corps of Engineers, a copy of the permit application shall accompany the preliminary plan application.

5.5 Add requirements for Family subdivision

5.4-6 Final plat.

If the final plat is drawn in two or more sections, each section shall be accompanied by a key map showing the location of the several sections. The final plat shall be in compliance with the Georgia Plat Act and contain the

Chapter 180-6/7/9/10 from the Rules and Regulations of the State of Georgia

following specific information and any additional information as specified by the "Effingham County Final Plat Review Checklist," ~~as adopted by the board of commissioners:~~

- (1) Name of owner of record.
- (2) Name of subdivision, date, north arrow, and graphic scale.
- (3) Name, registration number, and seal of registered surveyor or civil engineer.
- (4) Name of county or counties in which subdivision is located and location map.
- (5) Sufficient data to determine readily and reproduce accurately on the ground the location, bearing, and length of every street and alley line, lot line, easement, boundary line, and building line whether curved or straight. This shall include the radius, point of tangency, and other data for curved property lines and curved streets, to an appropriate accuracy and in conformance with good surveying practice.
- (6) Names of owners of record of all adjoining land and all property boundaries, water courses, streets, easements, utilities, and other such improvements, which cross or form any boundary line of the tract being subdivided.
- (7) Exact boundaries and original property lines within the tract of land being subdivided shown with bearings and distances.
- (8) The magnetic declination from magnetic north to true north for the date of the survey.
- (9) Street and alley names.
- (10) Location, widths, and purposes of rights-of-way or easements.
- (11) Accurate description of the location of all monuments and markers.

~~(12) The final plat must conform to the requirements of the Georgia Plat Act.~~

~~(1312)~~ The following signed certificate from the design professional engineer:

"I hereby certify that the streets, drainage system, sewer system, and water system in the Subdivision known as _____ shown on the Plat dated _____ prepared by _____ have (has) been installed in accordance with the preliminary plan (Construction Drawings) approved (Date)."

~~(1413)~~ The following signed certificates shall appear on the final plat which is submitted to the county commission by the subdivider.

(a) *Certificate of approval for recording.* (To be placed on an original of the approved final plat and returned to the subdivider for recording.)

The subdivision plat known as _____ has been found to comply with the Effingham County Subdivision Regulations and was approved by the Effingham County Board of Commissioners for recording in the office of the Clerk of Superior Court of Effingham County, Georgia (date), _____ Chairman of Effingham County Board of Commissioners, witness _____ Clerk of Effingham County Board of Commissioners.

(b) *Certificate of accuracy.*

I hereby certify that this Plat is a true, correct, and accurate survey as required by Effingham County Subdivision Regulations; and was prepared from an actual survey of the property made under my supervision, and that monuments shown have been located and placed to the specifications set forth in said regulations.

(c) *Certificate of ownership and dedication—Individuals.*

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It is hereby certify that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby dedicate all streets, alleys, walks, parks, and other sites to public or private use as noted.

(d) *Certificate of ownership and dedication—Corporation.*

It is hereby certify that a corporation duly organized and existing under the laws of the State of Georgia by, (principles authorized to sign the certificate) is the owner of the property shown and described thereon, and that all streets, alleys, walks, parks, and other sites shown hereon, are dedicated to public or private use as noted.

5.46.1 *Final plat approval.* The final plat shall be approved by the board of commissioners after review and approval by the following:

- (a) County board of environmental health, if required-engineer;
- (b) County public works director;
- (c) County planning official. or designee

5.46.2 *Permanent reference points.* Prior to the approval of the final plat, all of the subdivision's permanent reference points shall [have] been placed in accordance with the following requirements:

5.46.2.1 *Subdivision corner tie.*

- (1) At least one corner of the subdivision shall be designated by course and distance (tie) from a readily discernible reference marker. If a corner is within 2,000 feet of a U.S. Coast and Geodetic Station, U.S. Geological Survey, or Georgia Grid System coordinated monument, then this corner shall be marked with a monument so designated by computed X and Y coordinates which shall appear on the map with a statement identifying this station or monument to an accuracy of 1:10,000. When such a monument or station is not available, the tie shall designate a reference marker and the X and Y coordinates shall be obtained using sub-meter Global Positioning System (GPS) technology. All subdivision surveys shall be tied to the target coordinate system.
- (2) The target coordinate system is Georgia State Plane, East Zone, North American Datum (NAD) 1983. All survey tie monuments shall reference this coordinate system.

5.46.2.2 *Monuments.*

(1) Monuments will be shown on final plat per Rules and Regulations of State of Georgia Chapter 180-7

- ~~(1)~~ Monuments shall be located in the ground at all angles in the boundaries of the subdivision; at the intersection of the lines of streets with boundaries of the plat and at the intersection of alleys with the boundaries of the subdivision; at all points of curvature, points of tangency, points of reverse curvature, and angle points in the side lines of streets and alleys; and at all angles of an intermediate transverse line.
- ~~(2)~~ It is not intended or required that monuments be placed within the traveled portion of a street to marker angles in the boundary of the subdivision if the angle points can be readily re-established by reference to monuments along the sidelines of the streets.
- ~~(3)~~ All required monuments shall be placed flush with the ground where practicable.
- ~~(4)~~ If the required location of monument is in an inaccessible place, or where the location of a monument would be clearly impracticable, it is sufficient to place a reference monument nearby, provided that the precise location thereof be clearly indicated on the plat and referenced to the true point.
- ~~(5)~~ All monuments used shall be made of solid iron or steel bars at least one-half inch in diameter and 36 inches long and completely encased in concrete at least four inches in diameter.

(b) If a point required to be monumented is on bedrock outcropping, a steel rod, at least one-half inch in diameter, shall be drilled and grouted into solid rock to a depth of at least eight inches.

5.46.2.3 Property markers. A steel or wrought iron pipe or the equivalent not less than one-half inches in diameter and at least 30 inches in length shall be set at all corners, except those located by monuments.

5.46.2.4 Accuracy. Land surveys, shall be at an accuracy of at least 1:7500.

(Ord. of 4-18-06)

ARTICLE VI. REQUIRED IMPROVEMENTS

6.1 Number of lots vs. improvement standards.

Subdivision Type	Number of Lots	Required Improvements
Minor subdivision	3 or less 6 to 9	Drainage study and storm drainage system, if needed Street signs Site grading for adequate drainage
Major subdivisions	4 or more 10 or more	Paved streets Street signs Street lights (Requirement may be waived by the county commission) Community water supply and system (if required by EPD or Health Department) Fire protection (if community water system required) Appropriate sewerage system Sidewalks (Requirement may be waived by the county commission) Storm drainage system

we want this

Family subdivision

1- 5

Street Signs

(Ord. of 4-18-06)

6.2 Required improvements.

A well-designed subdivision means little to a prospective lot buyer until ~~he can see actual physical transformation of raw land into lots with all~~ necessary improvements are provided. Likewise, a well-designed subdivision is not an asset to the community until the necessary improvements have been installed. In order that prospective lot purchasers may get useable products and new subdivisions may be an asset rather than a liability to the community, the subdivider shall install ~~and/or pay for~~ the improvements required by these regulations necessary to serve ~~his-the~~ subdivision prior to the approval of the final plat.

6.2.1 Natural gas. When gas lines are located in a street right-of-way, where possible, such lines shall be located outside the portion of the street to be surfaced to prevent having to cut into the paved surface to serve abutting properties.

6.2.2 Water supply. If a water system is installed in a subdivision, water mains, valves, and fire hydrants shall be installed according to plans approved by and in accordance with the rules and administrative regulations of the

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(Supp. No. 27)

update this ordinance for color of fire hydrants

Sec. 75-238. - Fire hydrant installation and repairs.

county. When the water main is located in the street surface to serve the abutting lots, a connection shall be stubbed out to the property line to serve each lot before the street is surfaced. Major subdivisions and phased development shall provide a water supply master plan for the entire development.

6.2.3 Sanitary sewerage. If sanitary sewer is installed in a subdivision, sanitary sewers shall be installed to the plans and specifications approved by and in accordance with the rules and administrative regulations of the public works department or other designee of the board of commissioners. When the sewer line is located in a street right-of-way and it will be necessary to cut into the street surface to serve the abutting lots, a connection shall be stubbed out to the property line to serve each lot prior to surfacing the street. Major subdivisions and phased developments shall provide a sewer master plan for the entire development.

6.2.4 Sewage disposal systems. Prior to the construction of any community sewerage disposal system such as private septic tanks, an oxidation pond, or other facility, the location, size, plans, and specifications of such a facility shall be approved by and be in accordance with the rules and administrative regulations of the State of Georgia, planning board and the public works department county engineer or other designee of the board of commissioners. Major subdivisions and phased developments shall provide a sewer master plan for the entire development.

6.2.5 Curbs and gutters. If concrete curbs or paved valley type gutters are required, they shall be installed in accordance with plans and specifications approved by the public works department county engineer or other designee of the board of commissioners.

6.2.6 Street grading and surfacing. Street grading, base preparation, and surfacing shall be carried out by the subdivider according to plans and specifications approved by the public works department county engineer or other designee of the board of commissioners and meeting the specifications and requirements of the Effingham County. The subdivider shall provide a written guarantee to the county public works guaranteeing the construction of all new roads within a subdivision for one year following the construction of said roads.

6.2.7 Storm drainage. An adequate drainage system that is compliant with the Effingham County Water Resources Protection Ordinance and the Stormwater Management Local Design Manual, to include necessary open ditches, pipes, culverts, storm sewers, intersectional drains, drop inlets, bridges, and other necessary appurtenances shall be installed by the subdivider according to plans and specifications approved by the public works department county engineer or other designee of the board of commissioners.

- (a) A storm drainage plan shall be prepared for the entire site proposed for subdivision based on anticipated post-development conditions.
- (b) Retention/detention facilities shall be provided to maintain a post-development runoff rate equal to or less than the pre-development runoff rate with adequate emergency overflow structure to discharge the 100-year storm event without overtopping.
- (c) Drainage structures, including ponds and ditches, shall be placed within an easement or right-of-way. The easement shall be of adequate width to allow for the access of maintenance equipment, with a minimum width of 12 feet on one side of the structure.
- (d) Percolation through swales or other pervious surfaces is preferred to direct discharge of stormwater. Swales cannot intersect driveways.
- (e) Maintaining the existing tree canopy and other existing vegetation is encouraged and may be included in calculations of runoff rates and retention/detention facilities.

6.2.8 Street names and traffic control signs. The location and design of street name signs and traffic control signs shall be approved by the public works department county engineer or other designee of the board of commissioners in accordance with rules and regulations adopted by the board of commissioners and the Georgia Department of Transportation. The developer shall pay for the cost of such signs.

All street ~~name~~ and traffic control signs must meet minimum retroreflectivity requirements as stated in the current Manual on Uniform Traffic Control Devices (MUTCD) Sec. 2A.09 in addition to all other MUTCD standards for sign size and location.

The developer may either purchase signs from the county or must prove that signs purchased elsewhere meet the above standards.

6.2.9 Street lights and poles. Installation of ~~street lights~~streetlights and poles shall be carried out by the subdivider and be approved by the appropriate electric power company. This requirement may be waived by the county commission for residential subdivisions of lots five acres or more.

6.2.10 Topsoil. Topsoil shall not be removed from residential lots or used as spoil, but shall be redistributed so as to provide at least six inches of cover on the lots and at least four inches of cover between sidewalks and curbs, and shall be stabilized by seeding or planting. The excavation and treatment of overburden during construction shall be inspected by the soil and water conservationist.

6.2.11 Major subdivision access. In a major subdivision, access to lots not fronting on existing county roads must be provided by the developer with a minimum 60-foot right-of-way. Additional right-of-way above the 60-foot minimum may be recommended by the planning board and required by the county commission if: [(1)] streets within a subdivision will eventually provide access to adjoining property; or (2) the county engineer determines that, due to cut and fill requirements or location of utilities, additional right-of-way is needed above the minimum. Preparation and maintenance of the access road will be the responsibility of the developer until accepted by Effingham County for maintenance.

6.2.12 Minor subdivision access or subdivision of three lots or less. Lots in a minor subdivision or subdivision of three lots or less shall be served by a public street. The county commission may allow a private access road with the following conditions:

1. A private unpaved access road with a minimum easement of 60 feet in width may serve no more than three lots, including the remaining tract, in a single-family residential zoning district.
2. The subject property is zoned AR-1 or AR-2 and ~~may not have been was not~~ rezoned subsequent to the adoption of this revision.
3. The land to be divided existed as a lot of record on the effective date of these regulations and has not been subdivided since the effective date of these regulations.
4. It is unlikely, because of existing development, natural features, or other conditions, that the private access road will be extended or otherwise connect with an existing or future street or serve other adjacent properties.
5. One of the lots within the subdivision abuts on a public street. This lot shall be included as one of the three lots. This requirement may be waived if the parcel to be subdivided is currently served by a private access road at the time of the adoption of these regulations.
6. The private access road shall intersect with an existing public street. The developer shall install and maintain signs along private access road rights-of-way which read: "Private Road - Not County Maintained." Such sign shall be installed at intersections of the public street and private access road.
7. Lots served by a private access road may not be re-subdivided unless the private road is upgraded to county street standards.
8. The plat of each lot served by a private easement shall state the following: "This lot is served by a private access road, not to be maintained by Effingham County nor accepted as a public road unless such road, at the property owner's expense, is brought in compliance with county standards as specified by Effingham County, including, but not limited to, paving. This lot may not be re-subdivided until said road, at the subdivider's expense, is brought into compliance with county road standards to

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update sign ordinance to make private road signs blue

be accepted as a public road by the Effingham County Board of Commissioners." If the road remains private, all maintenance of the right-of-way or easement, including drainage and road surface, shall be the responsibility of the abutting property owners. The road surface shall be no less than 20 feet wide. Further, I/we understand that it shall be my/our responsibility to properly grant the easement shown on this plat by deed or separate easement agreement to any transferee of the property. The easement may serve no more than three (3) lots. The original remaining parcel shall be included as one of the three lots. If location of easement on plat changes, I/we shall revise the plat and resubmit to Effingham County for approval. I/we understand that this subdivision and any easements are subject to all state and local ordinances and rules and regulations adopted by Effingham County. " This statement shall also be recorded in a covenant to be recorded in the deed of each lot.

6.2.13 *Access to state and federal highways.* If a frontage or access road can be provided for lots, then a road shall be required, rather than permitting the stripping of lots along the road frontage with individual and direct access to the roadway. The subdivider shall obtain the necessary permit(s) from the Georgia Department of Transportation prior to submitting the preliminary plat for review.

6.2.14 *Speed limits.* Unless otherwise provided herein or by ordinance, the speed limit in all subdivisions shall be 25 miles per hour. The location of speed limit signs shall be approved by the public works director. The subdivider shall reimburse Effingham County for the cost of erecting speed limit signs throughout the subdivision as deemed necessary for public safety.

6.2.15 *Utilities.* All utilities shall be underground. This requirement may be waived by the county commission for subdivisions in an AR-1 zoning district.

(Ord. of 4-18-06; Ord. of 1-3-11, § 1)

6.3 Final plat revisions.

If it should become necessary to revise a final plat due to a dimensional error, a revised plat shall be submitted to the clerk of the superior court for final recording after the planning staff county commission chair or designee has approved and signed the revised plat.

(Ord. of 4-18-06)

6.4 Letters of credit.

~~(a) In order to assure the maintenance of required improvements and installations after the approval of a final plat, the board of commissioners may accept a commitment of the subdivider to maintain said improvements, for a time specified by the board, or security in the form of an irrevocable letter of credit, maintenance bond, escrow account, or certified check, in an amount established by the board as sufficient to pay all costs of maintaining said improvements.~~

~~(b) In all cases in which a subdivider posts any form of security for the maintenance of subdivision improvements after the approval of a final plat, said subdivider shall pay to the county a nonrefundable administrative fee in the amount of \$100.00.~~

~~(Ord. of 4-18-06; Ord. of 5-5-09)~~

6.5 Dedications.

The county commission shall not improve, grade, pave, or light any street or authorize the laying of water mains, sewer connections, or other public facilities or utilities in any street within the territorial jurisdiction of the county unless such street has been accepted or opened as, or shall otherwise have received the legal status of, a public street.

6.5.1 *Acceptance of existing roads and streets.* Any street existing at the date of these regulations that is a private road or street may be presented by the owners to the county commission for acceptance as a public street, provided the street meets the following conditions:

1. Constructed to county standards and in good condition according to such standards. Dirt roads shall be paved at the owner's expense;
2. Drainage complies with the Effingham County Water Resource Protection Ordinance and the Stormwater Management Local Design Manual;
3. The street and drainage have been inspected and approved by ~~public works~~ the county engineer or other designee of the county commission; and,
4. Existing right-of-way is adequate for maintenance by the county.

The county commission or their designee reserves the right to request information as needed to be provided ~~at by~~ the applicant's ~~request~~ to determine the condition of the road and drainage, including, but not limited to borings and elevations. The county commission may require improvements as needed prior to the acceptance of any roads or streets.

6.5.2 *Acceptance of new roads and streets.*

1. Any street constructed after the date of this ordinance must be constructed to county standards unless otherwise approved in accordance with Section 6.2.12. The subdivider may request the dedication of new streets after such roads or streets have been utilized for a period of one year or more after the date of the Public streets shall be accepted upon approval of the final plat by the county commission. ~~The county commission may accept a road or street prior to this date if a~~ performance bond or letter of credit ~~is posted~~ shall be required for a minimum of ~~for~~ one year to ensure the condition of the street in the amount of 150 percent of the cost of the street. The county engineer may require an extension of the performance bond to 24 months. The county commission may also request a letter or credit or performance bond upon acceptance of the street if deemed necessary based on the condition of the street. Subdivision entry signs (such as monument signs) shall not be accepted by the county for maintenance.
2. Any road which is initially constructed as a private access road may be presented to the county commission for dedication if such road meets all county standards. Such road must meet all requirements as detailed in section 6.5.1 of this article. The road must be paved at the applicant's expense prior to acceptance by the county commission. ~~Such road must meet all requirements as detailed in section 6.5.1 of this article.~~ The owner(s) of the road may petition the county manager or designee to upgrade the road to county standards, provided the improvements are made at the expense of the owner(s) of the private access road.
3. A special service district for the upgrading and/or maintenance of private access roads may be established upon approval of 75 percent of the property owners who own 75 percent of the assessed value of property accessed by the private access road.

(Ord. of 4-18-06)

6.6 Maintenance Agreements

Maintenance agreements shall be required for any improvements made which are not dedicated to Effingham County, which may include but is not limited to, stormwater facilities, entry signs, neighborhood recreation facilities, etc. Such maintenance agreements shall detail the party(ies) responsible for maintaining and operating shared facilities. Maintenance for private access roads shall be the responsibility of the adjacent property owners as specified in 6.2.12.

6.7 Resubdivision.

Any lot in a residential zoning district that is ten acres or less and that was previously approved by the board of commissioners as part of a major subdivision of four or more lots and recorded in the office of the superior court clerk cannot be resubdivided except with the approval of the board of commissioners, after giving consideration to the following factors:

Whether the size of the proposed lots is compatible with the size of the lots created by the previously approved subdivision,

Whether the intended use of the property as previously subdivided has been frustrated by changing economic conditions, by the exercise of eminent domain, or other circumstances,

Whether the proposed resubdivision will adversely affect the values of other property within the previously platted subdivision in which the property is located, and

Whether the proposed resubdivision is compatible with the purposes of the Effingham County subdivision regulations.

Parcels that are zoned as commercial and industrial would be exempt from these regulations.

(Ord. of 4-18-06; Ord. of 5-15-07)

ARTICLE VII. DESIGN STANDARDS

The following design standards shall be considered minimum requirements in the platting of all subdivisions:

(Ord. of 4-18-06)

7.1 Streets and roads.

7.1.1 Conformity to existing maps or plans. The location and width of all proposed streets shall be in conformity with official plans and maps and with existing amended plans of the planning board.

7.1.2 Continuation of adjoining street system. The proposed street layout shall be coordinated with the street system of the surrounding area. Where possible, existing major streets shall be extended.

7.1.3 Access to adjacent properties. Proposed streets shall be extended by dedication to the boundary of such property and a temporary turnaround shall be provided, unless prevented by topography, other physical conditions, or unless in the opinion of the ~~planning board~~ county engineer or designee of the county commission such extension is not necessary or desirable for the coordination of the layout of the subdivision with the existing layout or the most advantageous for future development of adjacent tracts. Where future extension of streets is desirable, streets shall be extended to the boundary of the subdivision and the resulting dead-end streets may be approved without a turnaround upon approval by the ~~planning board and~~ county engineer or designee of the county commission. Street plugs may be required to preserve the objectives of street extensions.

7.1.4 *Street names.* Proposed streets which are obviously in alignment with other existing and named streets shall bear the assigned name of the existing streets. In no case shall the name of the proposed streets duplicate or be phonetically similar to existing street names, irrespective of the use of suffix, street, avenue, boulevard, drive, place, court, etc. It shall be unlawful for any person in laying out any new street or road to name such street or road on any plat, by marking, or in any deed or instrument, without first getting approval of the planning board GIS department or designee of the county commission.

GIS?

7.1.5 *Local streets.* Minor streets shall be so laid out that their use by through traffic will be discouraged.

Secondary entrance/exit to neighborhood shall be provided as apart of the master planning and must be developed within two years regardless of the phase.

7.1.6 *Trees.* ~~As many trees as possible shall remain on the site during the initial clearing and grading and all healthy trees, as determined by an arborist or other tree professional, having a trunk diameter of six inches or more, measured four feet above the ground, shall remain unless they lie within a planned public right-of-way, within a planned building site, or within the necessary paved areas surrounding or adjacent to the primary structure. Tree preservation and/or planting of new trees shall be in conformity with the Effingham County Tree Ordinance.~~

Community Tree Management

7.1.7 *Railroads and highways (freeways, expressways).* Railroad rights-of-way and limited access highways where so located as to affect the subdivision of adjoining lands shall be treated as follows:

- (a) ~~In residential districts, a buffer strip not less than 25 feet in depth in accordance with Section 3.4 of the zoning ordinance in addition to the normal depth of the lot required in the district shall be provided adjacent to the railroad right-of-way or limited access highway. This strip shall be part of the platted lots and shall be so designated on the plat: "This strip is reserved for the planting of trees and shrubs by the owner. The placement of structures hereon is prohibited."~~

In residential districts, a buffer strip not less than 15 feet in depth or a combination of a five-foot buffer and a privacy fence (minimum 6' in height) shall be erected adjacent to the railroad right-of-way.

- (b) ~~In districts zoned for business, commercial, or industrial uses, the nearest street extending parallel or approximately parallel to the railroad shall, wherever practicable, be at a sufficient distance there from to ensure suitable depth for commercial or industrial sites.~~

- (c) All other streets which are parallel to the railroad, when intersecting a street which crosses the railroad at grade, shall, to the extent practicable, be at a distance of at least 150 feet from the railroad right-of-way. Such distance shall be determined with due consideration of the minimum distance required for future separation of grades by means of appropriate approach gradients. The county engineer or designee may impose additional design standards as necessary for safety.

7.1.8 *Reserved strips and street plugs.* Reserved strips parallel to a new street shall be prohibited. Street plugs at the terminus of a street or adjacent to a street shall be created to control access onto any street which terminates upon any undeveloped land through which the street might logically extend. In such cases, the street shall be provided to within one foot of the boundary line of the tract with the remaining one foot being dedicated to the county as a part of said street. This dedication will be automatic and without further action by the county. The connection to existing streets via street plugs shall be the responsibility of the developer of the adjoining property.

7.1.9 *Street jogs.* Street jogs with centerline offsets of less than 200 feet shall be prohibited.

7.1.10 *Right angle intersection.* Street intersections shall be as nearly at right angles as practicable.

7.1.11 *Cul-de-sac.* A minor street not to extend more than 800 feet in length and provided with a turnaround. Design standards shall be as follows:

- (a) *Paved cul-de-sac.*
 - [i. Reserved.]
 - ii. Roadway diameter of at least 80 feet

- iii. Right-of-way diameter of at least 100 feet. ~~Temporary dead-end streets shall be provided with a turnaround having a radius of at least 30 feet.~~
- iv. **Temporary dead-end streets are not allowed.**
- (b) *Vegetated islands in a cul-de-sac permitted.*
 - i. Internal turning radius of at least 20 feet.
 - ii. Paved lane of 18 feet. **(Confirm sweep path analysis for fire truck)**
 - iii. Vegetation may be landscaped or natural and shall remain the responsibility of the subdivider or neighborhood association for maintenance.
 - iv. The vegetated central space may be used as part of a swale system to accept stormwater runoff.

When potential future connections to adjacent properties exist, cul-de-sacs may be utilized as a temporary turnaround. When used for this purpose, it is preferred that the center of the cul-de-sac is a vegetated island. At the time of extension, the cul-de-sac will then become a traffic calming measure for the street.

7.1.12 *Alleys.* Service alleys or drives may be required in multiple dwelling, commercial, and industrial developments and shall have a minimum surface treatment width of 15 feet. Alleys may be utilized in residential developments. Required right-of-way, surface condition, and cart way width shall be determined during the sketch plan stage.

7.1.13 *Street right-of-way widths, roadway widths, and pavement thickness.* Minimum street right-of-way widths ~~shall be as follows:~~ **open drainage See in appendix...**

Curb and gutter:

	Local Street	Pavement Width	Right-of-Way
(a)			
	2 lane, no parking, with alley access	22'	60'
	2 lane, one side parking designated	28'	60'
	2 lane with parking	36'	60' 80'
(b)	Collector Street		
	2 lane	24'	80'
	2 lane with left turn lane	40'	80'
	2 lane with left turn and service lanes	56'	80'
	4 lane	48' 54'	80'
	4 lane with service lanes	78'	90'
(c)	Arterial Street		
	4 lane	56'	80'
	4 lane with service lanes	74'	100'
	4 lane with left turn lane	68'	90'
	4 lane with left turn lane and service lanes	86'	110'
	Shoulder (figure)		

18" FOR LOCAL AND 30" FOR REST?

Open drainage:

(a)	Local	Pavement	Shoulder	Ditch	Right-of-Way
	2 lane, no parking, alley access	22'	4'	12'-16'	60'

2 lane, one side parking designated	28'	4'	12'-16'	60'
2 lane with parking	36'	4'	12'-16'	
(b) Collector or Arterial				
2 lane	24'	10'	12' - 18'	80'
2 lane with left turn lane	40'	10'	12' - 18'	80'
2 lane with left turn and service lanes	56'	10'	12' - 18'	80'
4 lane	48'	10'	18'	104'
4 lane with left turn lane	62'	10'	18'	118'
(c) Arterial Street				
4 lane	56'	10'	18'	110'
4 lane with service lanes	74'	10'	18'	130'
4 lane with left turn lane	68'	10'	18'	124'
4 lane with left turn lane and service lanes	86'	10'	18'	142'

Notes:

- (1) Pavement widths shown do not provide for on-street parking unless indicated. Service lanes are intended only for loading and unloading of passengers and goods and for disabled vehicles and not for the storage of vehicles.
- (2) Right-of-way (henceforth referred to as R/W) width listed is for only that portion of the typical section between the limits indicated. Sloping rights of additional R/W will be required for cut and fill slopes outside these limits; these future slope areas beyond indicated R/W limits should also be kept clear of development until slopes have been constructed.
- (3) Private access roads, serving no more than three lots, may have a driving surface of ~~18-20~~ feet with a private easement of 60 feet. Shoulder and ditch requirements will be determined on a case-by-case basis. Private access roads may be unpaved but shall be designed based on county standards and sound engineering practices. Property owners are responsible for ensuring that the surface of the road is maintained at all times in an adequate condition for emergency vehicles.
- (4) Pavement thickness design and construction shall be defined as outlined in Standard Construction details P-1A and P-1B for residential subdivisions.

7.1.14 Sight distance for vertical curves Roadway geometry. Where vertical curves are used, the minimum sight distance shall be as follows:

	<u>Design Speed (MPH)</u>	<u>Minimum Curve Radii</u>	<u>Minimum Stopping Sight Distance</u>
<u>Local</u>	<u>25 MPH</u>	<u>275 feet</u>	<u>200 feet</u>
<u>Collector</u>	<u>35 MPH</u>	<u>350 feet</u>	<u>240 feet</u>
<u>Arterial</u>	<u>40 MPH</u>	<u>500 feet</u>	<u>275 feet</u>

7.1.15 Horizontal curves. Where a deflection angle of more than ten degrees occurs in the alignment of a marginal access or minor street or road, a curve of reasonable radius shall be introduced. A curve shall be introduced at any change in direction of a collector, industrial, or commercial service street or major thoroughfare. On major thoroughfares the centerline radius of curvature shall be determined by the state department of transportation or city or county engineer. On collector, industrial, or commercial service streets, the centerline radius of curvature

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(Supp. No. 27)

~~shall not be less than 350 feet. On minor streets, the centerline radius of curvature shall not be less than 150 feet unless the topography of the land to be subdivided makes this impractical. Roadway geometry shall be designed in accordance with industry standards as specified in AASHTO Policy on Geometric Design of Highways & Streets, AASHTO Geometric Design of Low Volume Local Roads, GDOT Design Policy Manual, and Applicable NCHRP Reports.~~

7.1.16 Street grades. Grades on major thoroughfares shall be established by the state department of transportation or county engineers. Grades on collector streets shall not exceed eight percent unless topographic conditions make this impractical. Grades on minor residential streets shall not exceed 15 percent, unless topographic conditions make this impractical. All streets shall have a minimum grade of not less than one-half of one percent.

Streets with curb and gutter shall have a minimum of 0.05% Slope and a minimum K-Value of 167 for sag vertical curves, which is needed to achieve adequate drainage.

Streets without curb and gutter have no minimum required Longitudinal Slope.

7.1.17 Street improvements necessary. No major subdivision served by an existing dirt road shall be permitted, unless the developer upgrades the road to county standards at his or her cost or through a cost-share arrangement with the county. Minor subdivisions may be permitted as served by an existing dirt road with approval from the county commission, as specified in section 6.2.12.

7.1.18 Private access roads and private streets.

- (1) A notation shall be placed on all plats for any subdivision in which a private street or a private access road is utilized for access stating that all maintenance of the right-of-way or easement, including drainage and road surface, shall be the responsibility of the abutting property owners only.
- (2) The developer of any subdivision in which a private street or private access road is established shall provide the county commission with a maintenance agreement, consisting of covenants running with title to all lots served by such private street or private access road, indicating that the owners of such lots agree to assume the financial and legal responsibility for maintenance and operation of any such private street or private access road established.
- (3) The developer shall notify the initial purchasers of lots served by a private street or private access road, in writing, that the responsibility of maintenance and operation of the private street or road and private drainage features such as canals, ditches and swales, shall remain with such lot owners. Failure to notify each such lot purchasers shall constitute violation of this chapter.
- (4) A private street or private access road may be dedicated to and accepted by the county for public street purposes, provided such private street or private access road meets the minimum design and construction standards for the county.
- (5) All governmental entities shall have right of entry to and right of passage on any private street for the purposes of providing necessary public services to the residents or owners or areas serve by such private streets or private access roads.
- (6) *Development standards for private streets.*
 - i. All private streets shall conform to the design and construction standards for county streets.
 - ii. A registered civil engineer shall prepare all design, grading, drainage and construction plans for all private streets.
- (7) *Development standards for private access roads.*
 - i. Private access roads may be unpaved but shall be designed based on county standards and sound engineering practices.

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- ii. A registered civil engineer shall prepare all design, grading, drainage and construction plans for all private access roads.
- iii. The access easement shall not be less than 60 feet.
- iv. The driving surface of the private access road shall not be less than ~~48~~20 feet.

(Ord. of 4-18-06; Ord. of 4-10-20)

7.1.19 Sidewalks. Sidewalks shall be ADA compliant and provide sidewalk ramps at all road intersections

7.2 Easements.

7.2.1 Utility easements. Utility easements having a minimum width of 15 feet combined shall be provided as required for utility lines and underground mains and cables.

7.2.2 Pedestrian ways. When desirable for public convenience, pedestrian ways may be required to connect to cul-de-sacs, to pass through oddly-shaped or unusually long blocks, or to provide access to schools, parks, or other public areas.

7.2.3 Drainage easements. All stormwater features and drainage infrastructure shall be located within a drainage easement and shall remain unobstructed in order to provide access for maintenance. No fences or other structures shall be placed or erected within any drainage easement.

(Ord. of 4-18-06)

7.3 Blocks.

Block lengths and widths shall be as follows:

7.3.1 Lengths. Block lengths shall not exceed 800 feet nor be less than 400 feet.

7.3.2 Along existing streets. When a parcel with a minimum frontage of 1,200 feet along an existing road is subdivided, an entrance to the property shall be provided at a maximum distance of every 800 feet. If a road is not necessary for the currently proposed development, then an easement shall be left to provide for future development. This requirement may be waived or modified for development along a state highway when acceleration/deceleration lanes are required by the Georgia Department of Transportation for each entrance and the development is not projected to generate enough traffic to justify the expense to the developer.

(Ord. of 4-18-06)

7.4 Lots.

Residential lots shall meet the minimum lot width, depth, and area requirements of this and other ordinances. Setbacks, lot dimensions, and other development standards shall be determined by the zoning district as defined in Article V of the zoning ordinance.

7.4.1 Orientation of lot lines. Side lot lines shall be substantially at right angles or radial to street lines.

7.4.2 Lots abutting public streets. Each lot shall abut upon a dedicated public street unless all conditions of section 6.2.12 are met. When a new lot is created adjacent to a prescriptive easement, a dedicated access easement shall be required.

7.4.3 With public water and public sewer.

- (a) *Minimum area:* Determined by zoning district.
- (b) *Minimum width:* Determined by zoning district.

(c) *Minimum depth:* Determined by zoning district.

7.4.4 *Without public water and sewer ~~or without public water but with public sewer-~~*

(a) *Minimum area:* ~~One acre 43,560 square feet~~ for a single housing unit, subject to the approval of the county health department. The county health department shall notify the board of commissioners and the developer of its approval. Such notification shall include identification of individual lots by number on the final plat.

(b) *Minimum width:* Determined by zoning district.

(c) *Minimum depth:* Determined by zoning district.

7.4.5 *With public water but not public sewer.*

(a) *Minimum area:* ~~One-half acre 21,780 square feet~~ for a single housing unit, subject to the approval of the county health department. The county health department shall notify the board of commissioners and the developer of its approval. Such notification shall include identification of individual lots by number on the final plat.

(b) *Minimum width:* Determined by zoning district.

(c) *Minimum depth:* Determined by zoning district.

7.4.6 *Setback lines.* Determined by zoning district.

7.4.7 *Building setback lines.* A building line meeting the front yard setback requirements of this ordinance shall be established on all lots.

(Ord. of 4-18-06)

7.5 General suitability.

7.5.1 *Soils.* The planning board shall not be required to approve a subdivision where the soil conditions have been determined not suitable for development purposes of the kind proposed. A soil survey may be required by the county engineer or designee.

7.5.2 *Flooding.* Flood prone areas shall be consistent with all flood insurance regulations and Chapter 34, Flood Damage Prevention of the Effingham County Code of Ordinances.

(Ord. of 4-18-06)

7.6 Benchmarks. Do we want to define a standard for Benchmark? Monuments? GIS Department?

At least two benchmarks shall be established within a subdivision. Such benchmarks shall be at opposite corners of the property being subdivided. For subdivisions consisting of more than 15 lots, there shall be provided one additional benchmark for every 100 additional lots or fraction thereof.

(Ord. of 4-18-06)

~~ARTICLE VIII. PLANNED DEVELOPMENTS~~

8.1 Planned developments.

In order to prevent creation of traffic hazards and insure the provision of off street parking and the provision of necessary utilities, plans for planned developments such as mobile home parks, apartment complexes, and commercial complexes where the site is not subdivided into lots and public streets, but is retained in one ownership, shall be submitted to the planning board for review and approval. In addition, any planned development as referenced in the zoning ordinance shall conform to not only these regulations, but also all requirements stated in the zoning ordinance under planned development. Such plans shall show the following information:

~~8.1.1 Scale.~~ A plat of the property drawn to a scale of at least 100 feet to one inch.

~~8.1.2 Location.~~ The location of the parcel of land with respect to adjacent rights of way.

~~8.1.3 Buildings.~~ The shape, dimensions, and location of all buildings, existing and proposed, on said parcel.

~~8.1.4 Nature of use.~~ The nature (commercial, industrial, etc.) of the proposed uses of the buildings and/or land.

~~8.1.5 Utilities.~~ The location and dimensions of all water, sewer, utilities and easements.

~~8.1.5 Topography.~~ Topography of the site by contours at vertical intervals of not more than two feet.

~~8.1.6 Parking.~~ The location and dimensions of off street parking and loading space and the means of ingress and egress to and from such space.

~~8.1.7 Drainage.~~ The location and size of all proposed utilities and storm drainage facilities in compliance with the Effingham County Sketch Plan Review Checklist, as adopted by the board of commissioners.

~~8.1.8 Other information.~~ Such other information as the planning board may deem necessary because of the physical characteristics peculiar to the particular development.

~~8.1.9 Enforcement of group development requirements.~~ No building permits shall be issued and no connection to a public water system or public sewer system shall be made until the plans for the planned development have been approved by the county commission and so noted on prints of the development plan.

(Ord. of 4 18 06)

DENSITY MAP [Can be found in the office of the planning board.]

8.2 Experimental developments.

~~8.2.1 Intent.~~ It is not the intent of these regulations to freeze new developments into any single type of design. It is, however, the intent of these regulations to insure that all new developments shall contribute to the building of economically sound and desirable living areas within the community with all necessary services and facilities.

~~8.2.2 Authority to modify standards.~~ In order to provide the subdivider with maximum flexibility in the design and character of new residential developments, the county commission is hereby authorized to modify the standards and requirements but not the intent of these regulations in the case of a plan for an experimental subdivision or planned neighborhood unit, which, in the judgment of the county commission, provides adequate public spaces for circulation, recreation, light, air, and service needs of the tract when fully developed and populated, and which also provides such covenants or other legal provision as will assure conformity to and achievement of the comprehensive development plan.

~~8.2.3 Maintenance of spirit of regulations. Any development or subdivision approved under this section shall maintain the objectives, purposes, and intent of these regulations.~~

~~8.2.4 Types of developments. Experimental developments may include, but are not limited to, the following:~~

~~(a) Planned developments as defined in article VIII of these regulations and article V, section 5.13 of the Effingham County Zoning Ordinance.~~

~~(b) Conservation design subdivisions.~~

~~(Ord. of 4-18-06)~~

VIII
ARTICLE IX. VARIANCES

8

9.1 General.

When, due to a particular hardship experienced by an owner of a tract of land such as inadequate size, shape, drainage, etc., it is impractical for a developer to comply with these regulations, the board of commissioners may vary such requirements provided the intent and purpose of these regulations are not violated. The board of commissioners shall not grant such variances unless it finds based on the evidence presented to it in each specific case that:

- a. The granting of the variance will not be detrimental to the public safety, health, or welfare or injurious to other property, and;
- b. The conditions upon which the request is based are unique to the property for which the relief is sought and are not applicable generally to other property, and;
- c. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out, and;
- d. The relief sought will not in any manner vary the provisions of the zoning ordinance or comprehensive plan, except that those documents may be amended in the manner prescribed by law.

(Ord. of 4-18-06)

8

9.2 Conditions.

In approving variances, the board of commissioners may require such conditions as will, in its judgment, secure substantially the purposes described in section 2.1.

(Ord. of 4-18-06)

8

9.3 Procedures.

A petition for a variance shall be submitted in writing by the subdivider at the time when the preliminary sketch plan is filed for the consideration of the planning board. The petition shall state fully the grounds for the application and all of the facts relied upon by the petitioner. Such variance requests, and the reasons for granting or denying them, shall be entered into the minutes of the board of commissioners.

(Ord. of 4-18-06)

PART II - OFFICIAL CODE
APPENDIX B - SUBDIVISION REGULATIONS
ARTICLE X. APPLICATION OF REGULATIONS
IX

IX
ARTICLE X. APPLICATION OF REGULATIONS

From and after the date of the adoption of these regulations and notification of the county clerk of the court.

9
10.1 Filing and recording.

No plat of a subdivision within the county shall be filed or recorded by the county clerk of the court until the final plat shall have been submitted to and approved by the board of commissioners and such approval entered in writing on the final plat by the ~~planning official~~chair of the board of commissioners.

(Ord. of 4-18-06)

9
10.2 Improvements—Streets.

The governing authority or other public authority shall not hereafter accept, lay out, open, improve, grade, pave, or ~~light any street or~~ lay or authorize the laying of any water mains, sewers, connections, or other public facilities or utilities in any street unless it has been accepted as, opened as, or otherwise received the legal status of, a public street shown on the final plat approved by the county commission. The governing authority may locate and construct or may accept any other street provided that the ordinance of [or] resolution or other measure for such approval be first submitted to the ~~planning board~~board of commissioners for its approval or disapproval as provided for in the procedure on plats and, upon approval, any such street shall have the status of an approved street as fully as though it had been originally shown on a subdivision plat approved by the ~~planning board~~county commission.

(Ord. of 4-18-06)

9
10.3 Street names.

No street or road shall hereafter be named on a plat or in a deed or other instrument without approval by the ~~planning board~~county manager or designee.

The ~~planning board~~county manager or designee may, after reasonable notice in a newspaper having general circulation in Effingham County, recommend to the governing authority, a change in the name of any street or road in Effingham County (a) when there is duplication of names or other conditions which tend to confuse the public, (b) when it is found that a change may simplify marking or identification of streets, or (c) upon any other good and just reason that may appear to the board. After reasonable opportunity for a public hearing and approval of the name change, the governing authority shall issue its certificate designating the change, which shall be recorded with the clerk of court, and the name shall thereafter be the legal name of the street or road.

(Ord. of 4-18-06)

9
10.4 Schedule of filing fees.

The subdivider shall pay to the Effingham County ~~Building and Zoning~~Development Services -Department at the time a plat is submitted a sum as set forth in the schedule of fees and charges on file in the office of the county clerk.

(Ord. of 4-18-06)

^X **ARTICLE XI. VIOLATIONS AND PENALTIES**

10

11.1 Filing or recording.

The filing or recording of a final plat of a subdivision without the approval of the county commission as required by these regulations, or the filing and recording of any sketch plan or preliminary ~~plan~~-plat as a record plat is hereby declared a misdemeanor and, upon conviction, is punishable as provided by law.

(Ord. of 4-18-06)

10

11.2 Recording official.

The clerk of superior court shall not accept, file, or record any sketch plan or any preliminary plan as a record plat; nor accept, file, or record any final plat that has not been approved by the county commission as shown by the signature of the ~~planning official~~county commission chair. Should any public official violate the provisions of this section, he shall, in each instance, be subject to the penalty provided in this article and the governing authority shall have such rights and remedies as to enforcement or collection as are provided by law and may enjoin any violations hereof.

(Ord. of 4-18-06)

10

11.3 Transfer of lots in unapproved subdivisions.

The owner or agent of the owner of any land to be subdivided within Effingham County who transfers or sells or agrees to sell or negotiates to sell such land by reference to or exhibition of or by other use of a plat or subdivision of such land before such final plat has been approved by the county commission and recorded in the office of the clerk of the court in and for the county shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished in the discretion of the court; and the description of metes and bounds in the instrument of transfer or other document used in the process of selling or transfer shall not exempt the transaction from these penalties. The county may enjoin such transfer or sale or agreement by appropriate action.

(Ord. of 4-18-06)

10

11.4 Erection of buildings or structures.

Any building or structure erected in violation of these regulations shall be deemed an unlawful structure, and the ~~building official or Effingham County attorney~~county manager or designee or other official designated by the county commission may bring appropriate action to enjoin such erection or cause it to be vacated or removed at the owner's expense.

(Ord. of 4-18-06)

10

11.5 Street names.

It shall be unlawful for any person in laying out any new street or road to name such street or road on any plat, by any marking, or in any deed or instrument without first getting the approval of the county

(Supp. No. 27)

Created: 2023-03-28 15:01:26 [EST]

~~commission manager or designee~~. Any person violating this provision shall be guilty of a misdemeanor and, upon conviction, shall be punished in the discretion of the court.

(Ord. of 4-18-06)

10
11.6 Penalties.

The owner or agent of the owner of any land to be subdivided within Effingham County who transfers or sells or agrees to sell or negotiate to sell such land by reference to or exhibition of or by other use of a plat of subdivision of such land before such plat has been approved by the county commission, and recorded in the office of the clerk of the superior court in Effingham County, shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished as provided by law; and the description by metes and bounds in the instrument of transfer or other document used in the process of selling or transfer shall not exempt the transaction from such penalties.

(Ord. of 4-18-06)

XI
ARTICLE XII. LEGAL STATUS PROVISIONS

11
12.1 Interpretation.

The regulations expressed in this document shall be considered as the minimum provisions for the protection of the health, safety, economy, good order, appearance, convenience, and welfare of the general public.

(Ord. of 4-18-06)

11
12.2 Conflict with other laws, ordinances, or regulations.

These regulations are not intended to interfere with or annul any other statute or local ordinance or regulation. Where any provision of these regulations imposes restrictions or requirements different from those imposed by this or any other rule or regulation, the provision that is more restrictive or imposes higher standards shall control.

(Ord. of 4-18-06)

11
12.3 Separability.

Should any section or provision of these regulations be declared by the courts to be unconstitutional or invalid, such a declaration shall not affect the ordinance as a whole, or any other part thereof other than the part so declared to be unconstitutional or invalid.

(Ord. of 4-18-06)

11
12.4 Repeal of conflicting ordinances.

Upon adoption of these regulations according to law, the Subdivision Regulations of Effingham County adopted April 6, 1999, as amended, are hereby repealed, except as to those sections expressly retained in these regulations.

(Ord. of 4-18-06)

11

12.5 Amendments.

The planning board shall hold a public hearing on any amendment to these regulations prior to its adoption, notice of which shall be given not less than 15 nor more than 30 days prior to the hearing date. The notice of hearing shall be made in a newspaper having general circulation in the area of jurisdiction.

The planning board shall certify its recommendation as to the proposed amendment to the board of county commissioners. The board of commissioners shall hold a public hearing on any amendment to these regulations prior to its adoption, notice of which shall be given not less than 15 nor more than 30 days prior to the hearing date. The notice of hearing shall be made in a newspaper having general circulation in the area of jurisdiction.

The county commissioners shall consider the recommendation of the planning board and vote on the proposed amendment.

(Ord. of 4-18-06)

11

12.6 Effective date.

These regulations shall take effect on and after April 18, 2006.

(Ord. of 4-18-06)

Staff Report

Subject: Plaque Recognition for Frankie Young Jr.

Author: Stephanie Johnson, County Clerk

Department: Administration

Meeting Date: June 18, 2024

Item Description: Consideration to approve to post a placard at the Clyo Community Center building located at 545 Fair Street in honor of Frankie Young Jr.

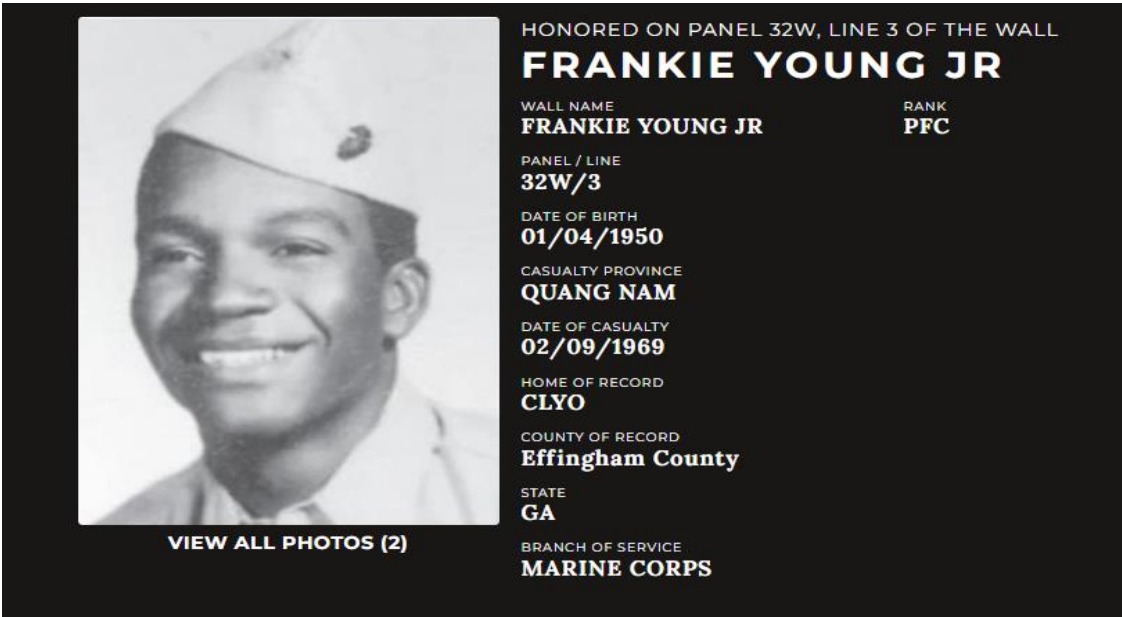
Summary Recommendation:

Staff recommend approval of this request. PFC Young was a native of Effingham County and resided on Fair Street.

Executive Summary:

A request was received from Mr. Kelly Dickey (via Commissioner Deloach) to place a placard on the Clyo Community Center building in honor of PFC Frankie Young Jr. who died serving his country as a Marine in the Vietnam War at the age of 19 years old.

The staff is in the process of implementing an ordinance to address future inquiries regarding postings and naming of facilities, roads, etc. The ordinance is currently under review by the County Attorney.



Alternatives for Commission to Consider:

1. To approve to post a plaque at the Clyo Community Center building honoring
2. To not approve the appointment.

Recommended Alternative:

Staff recommends Alternative number 1

Other Alternatives: N/A

Department Review: County Clerk’s Office

Funding Source: Department 11

Attachments: None

Staff Report

Subject: Tax Refund Request

Author: Neal Groover

Department: Tax Assessor

Meeting Date: June 18, 2024

Item Description: Tax Refund Request

Summary Recommendation:

Chief Appraiser is recommending denial for request

Executive Summary/Background:

- Cory Haggray is requesting tax refund due to what he believes is an error in value of his family's property.
- We value based on the principle of Highest & Best use regardless of zoning. Which is an opinion of value not a factual error.
- Mr. Haggray failed to appeal during the 45-day period per our attorney Chris Rouse therefore BOA cannot change value.

Alternatives for Commission to Consider

1. Deny Mr. Haggray request for a tax refund. There are no alternative recommended based on advice from legal counsel.

Recommended Alternative: 1

Other Alternatives: None

Department Review: (list departments)

Tax Assessor, Board of Commissioners

Funding Source:

All Tax Districts

Attachments:

Email from Chris Rouse on similar property, Property Record Card, 2023 Assessment Notice



Tax Refund Request

Please review the Effingham County Ad Valorem Tax Refund Policy carefully. All taxes on the parcel in question must be paid in full prior to making a refund request. Refund request must be made within three (3) years of the tax payment. This form must be completely filled out.

Tax Payer Name: Corey L. Haggray, Sr.
Mailing Address: 102 Grace Lane Rineon, Ga. 31326
Phone: (912) 596-5801
Email: chaggray@yahoo.com

Parcel Information (Information on parcel(s) to which refund is requested)

Parcel ID# (PIN#): 04770014 Taxes Paid Date: 6/11/2024
Amount Tax Due: \$26,885.20
Amount Tax Paid: \$30,598.13

Physical Address of Parcel: 0 S Old Augusta Rd

Summary Statement (Please provide factual or legal error which have resulted in erroneous or illegal taxation)

I would like to Request a Conference/Hearing with:

Board of Commissioners

Was the property appealed to:

Board of Equalization

Board of Assessors

Superior Court

Result: _____

Tax Payer Signature: Corey L. Haggray Sr Date: 6/12/2024

Please attach any additional information that you believe would be helpful to this Request Form and submit by mail or hand delivery to the Clerk of the Effingham County Board of Commissioners at the address listed below.

Request form shall be mailed to:
Effingham County Board of Commissioners
County Clerk
601 North Laurel Street
Springfield, GA 31329



Tax Refund Request

Please review the Effingham County Ad Valorem Tax Refund Policy carefully. All taxes on the parcel in question must be paid in full prior to making a refund request. Refund request must be made within three (3) years of the tax payment. This form must be completely filled out.

Tax Payer Name: COREY L. HAGGRAY SR.
Mailing Address: 102 Grace Lane Rincon, Ga. 31326
Phone: (912) 596-5801
Email: chaggray@yahoo.com

Parcel Information (Information on parcel(s) to which refund is requested)

Parcel ID# (PIN#): 04770014A00 Taxes Paid Date: 2/5/2024
2.5 Ac (out) 477-14 Amount Tax Due: \$3,160.⁰⁰
Amount Tax Paid: \$3,160.⁰⁰

Physical Address of Parcel: 0 Old Augusta Rd. South

Summary Statement (Please provide factual or legal error which have resulted in erroneous or illegal taxation)

I would like to Request a Conference/Hearing with:

Board of Commissioners

Was the property appealed to:

Board of Equalization

Board of Assessors

Superior Court

Result: _____

Tax Payer Signature: Corey L. Haggray Sr Date: 6/12/2024

Please attach any additional information that you believe would be helpful to this Request Form and submit by mail or hand delivery to the Clerk of the Effingham County Board of Commissioners at the address listed below.

Request form shall be mailed to:
Effingham County Board of Commissioners
County Clerk
601 North Laurel Street
Springfield, GA 31329

Official Tax Receipt
Linda McDaniel
Effingham County Tax Commissioner
901 N Pine St, Suite 104
Springfield, GA 31329

Trans # Year Bill #	Property Description	Original Due	Interest & Penalty	Prev Paid	Amount Due	AMOUNT PAID	TOTAL BALANCE
	AIKENS HEZEKIAH JR AND MARGARET AND MONIQUE AND JOHNNIE MAE AND HAGGRAY COREY SR 102 GRACE LN RINCON, GA 31326				0		
34902 2023-28524	04770014/07 21.267 AC(-2.543 AC RD) SPLT 477-14A	26,885.20	2,552.96	1,511.93	27,926.23	27926.23	0.00
Register: 7 CHECK #6697002980		Paid by: COREY HAGGRAY SR			Tuesday, June 11, 2024 2:34:43 PM		

PAID

Linda McDaniel

Taxpayer: AIKENS HEZEKIAH JR AND MARGARET AND

EFFINGHAM COUNTY TAX COMMISSIONER

Map Code: 04770014

901 N Pine St , Suite 104

Description: 21.267 AC(-2.543 AC RD) SPLT 477-1

Item XI. 2.

Springfield GA 31329

Location: 0 S OLD AUGUSTA RD

Bill No: 2023-28524

District: 07-Effingham Gateway SSD

lmcDaniel@effinghamcounty.org

Phone: (912)754-2121 Fax: (912)754-1299

Building Value	Land Value	Acres	Fair Market Value	Due Date	Billing Date	Payment Good Through	Exemptions	
0	2,446,050	21.27	2,446,050	12/20/2023	10/21/2023	PAID IN FULL		
ENTITY	FMV	GROSS ASMT	EXEMPTION	TAXABLE VALUE	MILLAGE	GROSS TAX	CREDITS	NET TAX
COUNTY M&O	2,446,050	978,420	0	978,420	9.7360	9,525.90	3,715.06	5,810.84
SCHOOL M&O	2,446,050	978,420	0	978,420	14.9570	14,634.23	0.00	14,634.23
INDUSTRIAL AUTHORITY	2,446,050	978,420	0	978,420	2.0000	1,956.84	0.00	1,956.84
HOSPITAL AUTHORITY	2,446,050	978,420	0	978,420	1.4800	1,448.06	0.00	1,448.06
PUB WORKS RDS	2,446,050	978,420	0	978,420	1.2500	1,223.03	0.00	1,223.03
RECREATION	2,446,050	978,420	0	978,420	0.6500	635.97	0.00	635.97
PARKS	2,446,050	978,420	0	978,420	0.1000	97.84	0.00	97.84
FIRE FEE VACANT LAND	2,446,050	978,420	0	978,420	0.0000		0.00	2.13
EFFINGHAM GATEWAY SS	2,446,050	978,420	0	978,420	1.1000	1,076.26	0.00	1,076.26
HTRG		0			0.0000		0.00	
TOTALS						30,598.13		26,885.20

Effingham County provides flood information and insurance requirements upon request for properties at no cost. To find out what flood zone your property is in, predicted flood depth for your area, historical flooding, if your property is affected by natural floodplains or wetlands, for advice on how to protect your property from flood damage, or to schedule a site visit to discuss flooding or drainage concerns, contact our office at 912-754-8063, or visit us at 804 S. Laurel Street, in Springfield.

Bill No: 2023-28524	
Current Due	26,885.20
Penalty	1,303.66
Interest	1,249.30
Other Fees	0.00
Previous Payment	29,438.16
Back Taxes	
TOTAL DUE	0.00

** If a bill is paid by mail and a receipt is desired, please include a stamped self-addressed envelope

** If paid after the due date, please call our office for the full amount due

** THIS BILL MAY BE PAID ONLINE AT: effinghamtax.com



Linda McDaniel
Effingham County
Tax Commissioner
 P.O. Box 787
 Springfield, GA 31329
 Phone: (912) 754-2121

2023 PROPERTY TAX STATEMENT

Tax Payer: AIKENS HEZEKIAH JR AND MARGARET AND
Map Code: 04770014
Description: 21.267 AC(-2.543 AC RD) SPLT 477-14A
Location: 0 S OLD AUGUSTA RD
Bill No: 2023-28524
District: 07

2023 Current	\$26,885.20
Penalty	0.00
Interest	Item XI. 2. 0.00
Other Fees	\$0.00
Previous	\$0.00
Delinquent	\$0.00
TOTAL DUE	\$26,885.20

PROPERTY OWNER(S)	LOCATION	BILLING DATE	BILL #	BILLING GOOD THROUGH
AIKENS HEZEKIAH JR AND MARGARET AND MONIQUE AND JOHNNIE MAE AND HAGGRAY COREY SR 102 GRACE LN RINCON GA 31326	0 S OLD AUGUSTA RD	10/31/2023	2023-28524	12/20/2023
	BUILDING VALUE	LAND VALUE	TOTAL FAIR MARKET VALUE	ACRES
	\$0	\$2,446,050	\$2,446,050	21.27
EXEMPTIONS				
DUE DATE				
12/20/2023				
PROPERTY DESCRIPTION				
21.267 AC(-2.543 AC RD) SPLT 477-14A				

	FAIR MARKET VALUE	40% ASSESSED VALUE	LESS EXEMPTIONS	TAXABLE VALUE	MILLAGE RATE	GROSS TAX	LESS CREDITS	NET TAX
COUNTY M&O	2,446,050	978,420	0	978,420	0.005939	9,525.90	3,715.06	5,810.84
SCHOOL M&O	2,446,050	978,420	0	978,420	0.014957	14,634.23	0.00	14,634.23
INDUSTRIAL AUTHORITY	2,446,050	978,420	0	978,420	0.002000	1,956.84	0.00	1,956.84
HOSPITAL AUTHORITY	2,446,050	978,420	0	978,420	0.001480	1,448.06	0.00	1,448.06
PUB WORKS RDS	2,446,050	978,420	0	978,420	0.001250	1,223.03	0.00	1,223.03
RECREATION	2,446,050	978,420	0	978,420	0.000650	635.97	0.00	635.97
PARKS	2,446,050	978,420	0	978,420	0.000100	97.84	0.00	97.84
FIRE FEE VACANT LAND	2,446,050	978,420	0	978,420	0.000000	2.13	0.00	2.13
EFFINGHAM GATEWAY SS	2,446,050	978,420	0	978,420	0.001100	1,076.26	0.00	1,076.26
TOTAL					0.027476	30,600.26	3,715.06	26,885.20

Credit cards accepted online at:
www.effinghamtax.com



Scan the QR code to pay from your smart device

Official Tax Receipt
Linda McDaniel
Effingham County Tax Commissioner
901 N Pine St , Suite 104
Springfield, GA 31329

Trans # Year Bill #	Property Description	Original Due	Interest & Penalty	Prev Paid	Amount Due	AMOUNT PAID	TOTAL BALANCE
	MCDONALD MAGGIE BELL AND BARBARA ANN AND STANLEY CARL AND COPE GREGORY ELLIS AND ETAL 102 GRACE LN RINCON, GA 31326				0		
31305 2023-34939	04770014A00/07 2.50 AC (OUT 477-14)	3,160.00	0.00	1,120.00	2,040.00	2050.00 Change:10.00	0.00

Register: 17 | CASH

Paid by: COREY HAGGARY SR

Monday, February 05, 2024 1:23:42 PM

Printed: 6/11/2024 2:59:36 PM

PAID
Effingham County
JUN 11 PAID
Linda McDaniel
Tax Commissioner



Effingham County Tax Commissioner
Linda McDaniel
 P.O. Box 787 • Springfield, GA 31329
 Phone: (912) 754-2121

IF TAXES ARE PAID BY YOUR MORTGAGE COMPANY, SEND THEM TO			Item XI. 2.
BILL #	DUE DATE		
2023-34939	12/20/2023	3,160.00	

Map Code:04770014A00
 Location:0 OLD AUGUSTA RD S

MCDONALD MAGGIE BELL AND BARBARA ANN
 AND STANLEY CARL AND COPE GREGORY
 ELLIS AND ETAL
 102 GRACE LN
 RINCON GA 31326

MAKE CHECK OR MONEY ORDER PAYABLE TO:

Effingham County Tax Commissioner
 Linda McDaniel
 P.O. Box 787
 Springfield, GA 31329-0787



DETACH BOTTOM PORTION TO KEEP FOR YOUR RECORDS AND RETURN TOP PORTION WITH PAYMENT.

2023 PROPERTY TAX STATEMENT



Linda McDaniel
Effingham County
Tax Commissioner
 P.O. Box 787
 Springfield, GA 31329
 Phone: (912) 754-2121

Tax Payer: MCDONALD MAGGIE BELL AND BARBARA ANN
 Map Code:04770014A00
 Description:2.50 AC (OUT 477-14)
 Location:0 OLD AUGUSTA RD S
 Bill No:2023-34939
 District:07

2023 Current	\$3,160.00
Penalty	\$0.00
Interest	\$0.00
Other Fees	\$0.00
Previous	\$0.00
Delinquent	\$0.00
TOTAL DUE	\$3,160.00

PROPERTY OWNER(S)	LOCATION	BILLING DATE	BILL #	BILLING GOOD THROUGH
MCDONALD MAGGIE BELL AND BARBARA ANN AND STANLEY CARL AND COPE GREGORY ELLIS AND ETAL 102 GRACE LN RINCON GA 31326	0 OLD AUGUSTA RD S	10/31/2023	2023-34939	12/20/2023
	BUILDING VALUE	LAND VALUE	TOTAL FAIR MARKET VALUE	ACRES
	\$0	\$287,500	\$287,500	2.50
	EXEMPTIONS			
	DUE DATE			
	12/20/2023			
	PROPERTY DESCRIPTION			
	2.50 AC (OUT 477-14)			

	FAIR MARKET VALUE	40% ASSESSED VALUE	LESS EXEMPTIONS	TAXABLE VALUE	MILLAGE RATE	GROSS TAX	LESS CREDITS	NET TAX
COUNTY M&O	287,500	115,000	0	115,000	0.005939	1,119.64	436.65	682.99
SCHOOL M&O	287,500	115,000	0	115,000	0.014957	1,720.06	0.00	1,720.06
INDUSTRIAL AUTHORITY	287,500	115,000	0	115,000	0.002000	230.00	0.00	230.00
HOSPITAL AUTHORITY	287,500	115,000	0	115,000	0.001480	170.20	0.00	170.20
PUB WORKS RDS	287,500	115,000	0	115,000	0.001250	143.75	0.00	143.75
RECREATION	287,500	115,000	0	115,000	0.000650	74.75	0.00	74.75
PARKS	287,500	115,000	0	115,000	0.000100	11.50	0.00	11.50
FIRE FEE VACANT LAND	287,500	115,000	0	115,000	0.000000	0.25	0.00	0.25
EFFINGHAM GATEWAY SS	287,500	115,000	0	115,000	0.001100	126.50	0.00	126.50
TOTAL					0.027476	3,596.65	436.65	3,160.00

Credit cards accepted online at:
www.effinghamtax.com



Scan the QR code to pay from your smart device

From: [Chris Rouse](#)
To: [Jennifer Keyes](#)
Cc: [Neal Groover](#)
Subject: EXTERNAL:RE: Tax Payer Assessment Notice Question
Date: Friday, January 13, 2023 2:01:45 PM

Jennifer,

I agree with your assessment. There is an appeal process provided, and it appears they failed to appeal. People sometimes try to come up with creative legal theories about why they can use some legal process other than an appeal, but those are generally rejected by the courts. Let me know if they come up with anything specific. But as it stands, they've slept on their rights and cannot now complain about it.

-Chris

Christopher L. Rouse

rouse+copeland LLC

602 Montgomery Street | Savannah, GA 31401
912.807.5000 | 912.335.3440 (fax)

From: Jennifer Keyes <JKeyes@EffinghamCounty.org>
Sent: Friday, January 13, 2023 8:03 AM
To: Chris Rouse <chris.rouse@roco.pro>
Cc: Neal Groover <NGroover@EffinghamCounty.org>
Subject: Tax Payer Assessment Notice Question

Good Morning,

I have a property owner (Pearl Intermodal) that is questioning our valuation. This parcel is in the middle of our industrial hub. It's a 33 ac track. We changed the land from the rural land to the industrial schedule. All surrounding parcels are zoned and valued as industrial. We changed all of the land in this area to industrial due to high sales and use. This parcel was not rezoned when the surrounding parcels were rezoned. The parcel was purchased with 2 other properties. The original purchaser rezoned 2 of the 3 parcels and gave this parcel in a quick clam deed to Pearl Intermodal. There was no money exchange for this 33 ac. Pearl Intermodal stated the land was worthless and it was given to them because of the wetland. The question I have is this parcels zoning was changed in our system from AR-1 to I-1 in error. The property owner is stating since we change the zoning and valued the parcel on the industrial schedule it's an error on our part and we should have to relook at the parcel. We do not feel the revaluing the parcel was in error due to the surrounding like parcels all are on the industrial schedule. This property owner received a 2022 assessment notice to his correct address but failed to file an appeal. We are feeling that since the tax payer did not file an appeal his rights are gone for the 2022 tax year.

When we were sued by We the Taxpayers in 2010 regarding our county wide revaluation the case was finally settled on the bases that the tax payers did not file an appeal and follow the correct chain the law put forth. This is kind of our thinking on this request as well.

We look at zoning but we also look at use, we have other parcel in the county that are zoned industrial but the use of the parcel is agricultural and these parcel are in CUVA.

On a side note I spoke with zoning and they stated the parcel could be rezoned. Zoning also stated they have been getting calls by a potential buyer regarding the zoning status.

We are trying to cover all of our bases with this parcel. We want to make sure we are looking at this correctly.

Thank you,

Jennifer Keyes
Senior Real Property Appraiser IV
Effingham County Tax Assessors Office
901 North Pine Street Suite 106
Springfield GA 31329
912-754-2125
912-754-9506 (fax)
[Jkeyes@effinghamcounty.org](mailto:jkeyes@effinghamcounty.org)

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EFFINGHAM COUNTY BOARD OF ASSESSORS
 901 N PINE ST # 106
 SPRINGFIELD GA 31329-4521

PT-306 (revised Jan 2016)

13619817-10377-1-2



*****AUTO**5-DIGIT 31312
 13619817 9997-RNA 10377 1 1 2

AIKENS HEZEKIAH JR AND MARGARET
 MONIQUE AND JOHNNIE MAE AND HAZEL
 COREY SR
 102 GRACE LN
 RINCON GA 31326-6022



Official Tax Matter - 2023 Tax Year

This correspondence constitutes an official notice of ad valorem assessment for the tax year shown above.

Annual Assessment Notice Date: 12-Jun-23

Last date to file a written appeal: 27-Jul-23

***** This is not a tax bill - Do not send payment *****

County property records are available online at: qpublic.net/ga/effingham/

9997PRNA 5/9/19 K



The amount of your ad valorem tax bill for the year shown above will be based on the **Appraised** (100%) and **Assessed** (40%) values specified in **BOX 'B'** of this notice. **You have the right to submit an appeal regarding this assessment to the County Board of Tax Assessors.** If you wish to file an appeal, you must do so in writing no later than 45 days after the date of this notice. If you do not file an appeal by this date, your right to file an appeal will be lost. Appeal forms which may be used are available at <https://dor.georgia.gov/documents/property-tax-appeal-assessment-form>.

At the time of filing your appeal you must select one of the following appeal methods:

A

- (1) County Board of Equalization (value, uniformity, denial of exemption, or taxability)
- (2) Arbitration (value)
- (3) County Hearing Officer (value or uniformity, on non-homestead real property or wireless personal property valued, in excess of \$500,000)

All documents and records used to determine the current value are available upon request. For further information regarding this assessment and filing an appeal, you may contact the county Board of Tax Assessors which is located at 901 N. Pine St. Suite 106 Springfield, GA 31329 and which may be contacted by telephone at: (912) 754-2125. Your staff contacts are Neal Groover and Jennifer Keyes.

Additional information on the appeal process may be obtained at <https://dor.georgia.gov/property-tax-real-and-personal-property>

Account Number	Property ID Number	Acreage	Tax Dist	Covenant Year	Homestead
21076	04770014	21.27	01		NO-S0
Property Description		21.267 AC(-2.543 AC RD) SPLT 477-14A			
Property Address		0 S OLD AUGUSTA RD			
	Taxpayer Returned Value	Previous Year Fair Market Value	Current Year Fair Market Value	Current Year Other Value	
100% Appraised Value	0	134,220	2,446,050	0	
40% Assessed Value	0	53,688	978,420	0	

B

REASONS FOR ASSESSMENT NOTICE

AC LAND SCHEDULE CHANGE
 LA LAND VALUE CHANGE

The estimate of your ad valorem tax bill for the current year is based on the previous or most applicable year's millage rate and the fair market value contained in this notice. The actual tax bill you receive may be more or less than this estimate. This estimate may not include all eligible exemptions.

C

Taxing Authority	Other Exempt	Homestead Exempt	Net Taxable Value	Millage	Estimated Tax
COUNTY M&O	0	0	978,420	0.006939	6,789.26
SCHOOL M&O	0	0	978,420	0.015810	15,468.82
INDUSTRIAL AUTHORITY	0	0	978,420	0.002000	1,956.84
HOSPITAL AUTHORITY	0	0	978,420	0.001580	1,545.90
FIXED ASSESSMENT	0	0	978,420	0.000000	0.00
FIRE FEE VACANT LAND	0	0	978,420	0.000000	2.13
PUBLIC WORKS ROADS	0	0	978,420	0.001250	1,223.03
RECREATION	0	0	978,420	0.000650	635.97
PARKS	0	0	978,420	0.000100	97.84

Total Estimated Tax 27,719.79

04770014

2023 Effingham County Board of Assessors

6/12/2024 12:07:24 PM
Acct # 21076
ngroover

Owner Information		General Property Information		Values	
AIKENS HEZEKIAH JR AND MARGARET AND MONIQUE AND JOHNNIE MAE AND HAGGRAY COREY SR 102 GRACE LN RINCON, GA 31326		SITUS	0 S OLD AUGUSTA RD	Imp Val	0
		LEGAL	21.267 AC(-2.543 AC RD) SPLT 477-14A	Acc Val	
		Tax District	Effingham Gateway SSD	Land Val	2,446,050
		Total Acres	21.27 LL	Total Value	2,446,050
		Zoning	AR-1	2022 : 134,220	2021 : 126,621
		Unit	0	2020 : 124,139	2019 : 162,274
Topography - 1.00		- 1.00	- 1.00	- 1.00	04770: LAND: 00000 / BLDG: 00001 - 1.00

SALES INFORMATION

Grantee	Grantor	Date	Deed Book	Plat Book	Saleprice	CS	Mkt Value	Reason
AIKENS HEZEKIAH JR & MARGARET AIKENS EMMA AIKENS EMMA		09/28/2011	2042 11	D63 C1		0 R4	0 R4	0 U
		08/16/1920	90 183	F 642		0 R4	0 R4	0 UV

LAND INFORMATION

CS	Code / Description	Method	Units	Depth	From Front	Depth Table	Depth Factor	Unit Value	Adj Unit	Adj Value
R4	1100 INDUSTRIAL OLD	Acre	21.27	0	0			115,000.00	115,000.00	1.00
										2,446,050

ACCESSORY IMPROVEMENTS - 04770014

CS	Descrip	Dim1	Dim2	Units	Year	Grade	Depr	Ovr D	Pcom	Func	Econ	Neigh	IDnits	Value	Photo ?
R9	FIRE FEE VACANT LAND	0	0	0	2019	0.00	0.00	0.00	0.00	0.00	1.00	1.00	2127.0	0	False

#770014

Review: 6/30/2016 by NEAL GROOVER/AGILES

Page 1 of 1

Item XI. 2.

139

Staff Report

Subject: Scan Tax Maps Historical Archive

Author: Neal Groover

Department: Tax Assessor

Meeting Date: May 21, 2024

Item Description: Tax Map Proposal

Summary: Proposal to scan Tax Maps for preservation of the maps for historical information for Effingham County. Maps are starting to get in bad shape due to age and their environment.

Executive Summary/Background: This proposal includes the scanning of a total of 1200 maps in high definition. These maps are from 1970, 1985 & 1990. This will allow these maps to be digitalized, and more readily available to the other offices and the public.

Alternatives for Commission to Consider:

Recommended Alternative: Accept Proposal from Spatial Engineering for \$16,470.

Other Alternatives: Do nothing and let map remain in storage.

Department Review: (Tax Assessor, GIS, County Manager)

Funding Source: General Fund

Attachments: Proposal



OCS-01: Scan Tax Map Archive

March 6, 2024

1 Introduction:

1.1 Point of Contact:

Spatial Engineering, Inc.

Richard Truluck, P.E.
Project Manager
rtruluck@spateng.com
O: 912-826-6688

Effingham County, Georgia

Pamela Melser
County GIS Manager
pmesler@effinghamcounty.org
O: 912-754-8050

1.2 Description

On January 30, 2024, Ms. Pamela Melser, GIS Manager, and Ms. Jennifer Keyes, Deputy Chief Appraiser, met with Mr. Richard Truluck, Spatial Engineering, Inc (SPATIAL). The purpose of this meeting was to explore scanning the Effingham County’s (County) hard copy tax map drawings. During the meeting Ms. Keyes presented several versions of the tax maps in various sizes, scales, and condition. The tax maps appear to be organized by county wide grid for a specific year. There are also grids specific to Guyton, Rincon, and Springfield. In addition, the grids do not have the same number of tax maps. For example, the 1970 grid map shows 149 map tiles while the 1985 grid map shows 118 map tiles. The map sheets per grid varied from 20 to 300. The total number of map sheets estimated during the meeting is 1047. This proposal is based on 1200 map sheets averaging 150 maps per grid. More detail of the meeting is presented in the referenced Record of Communication. Based on this meeting, Ms. Melser requested Spatial Engineering submit a proposal to:

1. Scan and catalog hard copy tax maps (tiles) organized by map grid (grid) and year.

The work will be executed under SPATIAL’s current contract with the County, PID: 23002, On-Call Support.

NOTE: THIS PROPOSAL DOES NOT INCLUDE DIGITIZING, GEOREFERENCING, MOSAICING, OR EXTRACTING DATA FROM SCANNED IMAGES.

1.3 Reference:

1. 10/30/2024 record of communication for meeting between County GIS, County Tax Assessor, and SEI. Eight hard copy samples were collected during this meeting. See record of communication Appendix A.

2 Scope of Work:

The scope of work addresses scanning and cataloging tax maps (tiles) by grid and year. The individual scanned tiles will be grouped by Grid-Year, *NOTE: A Grid-Year is the map grid plus all associated tax map tiles for a specific grid and specific year. A Grid-Year is assumed to average 150 map sheets.*

2.1 Tax Map Collection and Return:

SPATIAL will collect and return hard copy tax maps (tiles) organized by Grid-Year. We propose using a Chain of Custody (CC) process to 1) track original hard copy data removed from County storage and 2) original hard copy data returned to the County storage. This process is outlined below and will be refined during the kickoff meeting.

1. The County will identify and organize tax maps by Grid-Year for pickup. We estimate eight Grid-Years with an average 150 tax map tiles per Grid-Year for a total of 1200 map sheets.
2. SPATIAL will complete a CC form for each Grid-Year listing all tiles associated with that grid. The CC will include the grid year, the number of map tiles, tile condition, and the media type. Missing or heavily damaged map tiles will be identified. Each CC will include the name of the SPATIAL and County representatives. A copy of the CC form will be provided to the County. The original form will accompany the original map sheets.
3. Because of the condition of the map tiles observed during the January 30, 2024 meeting, SPATIAL proposes no more than two Grid-Years be included in a single release. We anticipate four collections.
4. SPATIAL will return the Grid-Year and associated tiles to the County when scanning is complete. We assume three work days for each Grid-Year for scanning. Only completed Grid-Years will be returned.
5. The County will inspect the returned maps, and if acceptable, sign the original CC indicating the map sheets have been returned.
6. SPATIAL will coordinate a pick up and return schedule with County.

2.2 Scan and Catalog Hardcopy Tax Maps:

The following steps provide a general outline of the scan and catalog process. The intent of this task is to create a digital copy of the tax map grid and associated tax map tiles. The scanned tax map grid and associated scanned tax map tiles will be stored in windows file folders unique to the Grid-Year. Note, the scanned tax map tiles will not be georeferenced.

1. All scan and catalog efforts will be done at SPATIAL facilities in Rincon, GA.
2. To the best of our ability, each map tile will be scanned at 300 dpi to produce clear, clean, legible images.
3. Individual maps will be scanned as a single PDF. For example: Grid-Year 1985 has 118 map tiles. 118 map tiles plus 1 map grid will be delivered as 119 individual PDF files.



4. SPATIAL will create a windows folder for each grid-year. The folder name will follow the “GY_<YYYY> syntax. For example, scanned tax maps associated to grid-year 1990 will be stored in folder “GY_1990”.
5. Individual tax maps will be named “TM_<GY>_<Map ID>.PDF”. For example, scanned tax map 20 for grid-year 1990 will be named “TM_1990_020.PDF”. Individual tax maps will be stored in their associated grid-year folder.
6. Original map media may be paper, vellum, sepia, etc.
7. SPATIAL will conduct a 50% eyes-on quality check for clarity and legibility. An acceptable random check will include 95% pass of the total images. Unacceptable images will be rescanned or documented as to why they cannot produce a quality scan.

3 Deliverables:

1. Scanned image of each tax map grid and tax map tile.
2. Catalog of scanned tax maps based on windows folder/file names.

4 Cost Estimate:

Item	Task	Estimate
2.2	Scan and Catalog Hardcopy Tax Maps (1)	\$16,470.00
Total (2)		\$16,470.00
Notes:		
<ol style="list-style-type: none"> 1. The cost to scan and catalog hardcopy tax maps is based on 1200 tax map drawings and eight Grid-Year tax map sets. 2. This is a firm fixed price quote based on SPATIAL’s contract rate schedule. 3. The cost quote is valid for 60 days. 		

5 Schedule:


Item	Milestone	Start	Duration (1)
0	Notice to Proceed (NTP)	NTP	0
2.1	Tax Map Collection – Kick off Meeting	Item 0	15
2.2	Scan and Catalog Hardcopy Tax Maps	Item 2.1	45
Total Project Duration		NTP	60
Notes:			
<ol style="list-style-type: none"> 1. Chain of Custody will be covered in the Kickoff Meeting. 2. Duration is presented in calendar days. 			

6 Assumptions:

1. THIS TASK IS FOR SCANNING AND CATALOGING. IT DOES NOT INCLUDE GEOREFERENCING, DIGITIZING, EXTRACTING, OR MOSAICING DATA FROM SCANNED IMAGES.
2. The County is responsible for permanent storage of original drawings. This project does not include special packaging.
3. The County will provide access to the hardcopy tax maps.
4. The County will provide personnel authorized to release and accept return of tax maps.
5. SPATIAL IS NOT RESPONSIBLE FOR GAPS IN DATA, QUALITY OF IMAGES, OR ANY OTHER DEGRADING FACTORS CAUSED BY USEAGE OVER THE YEARS.

7 Task Acceptance

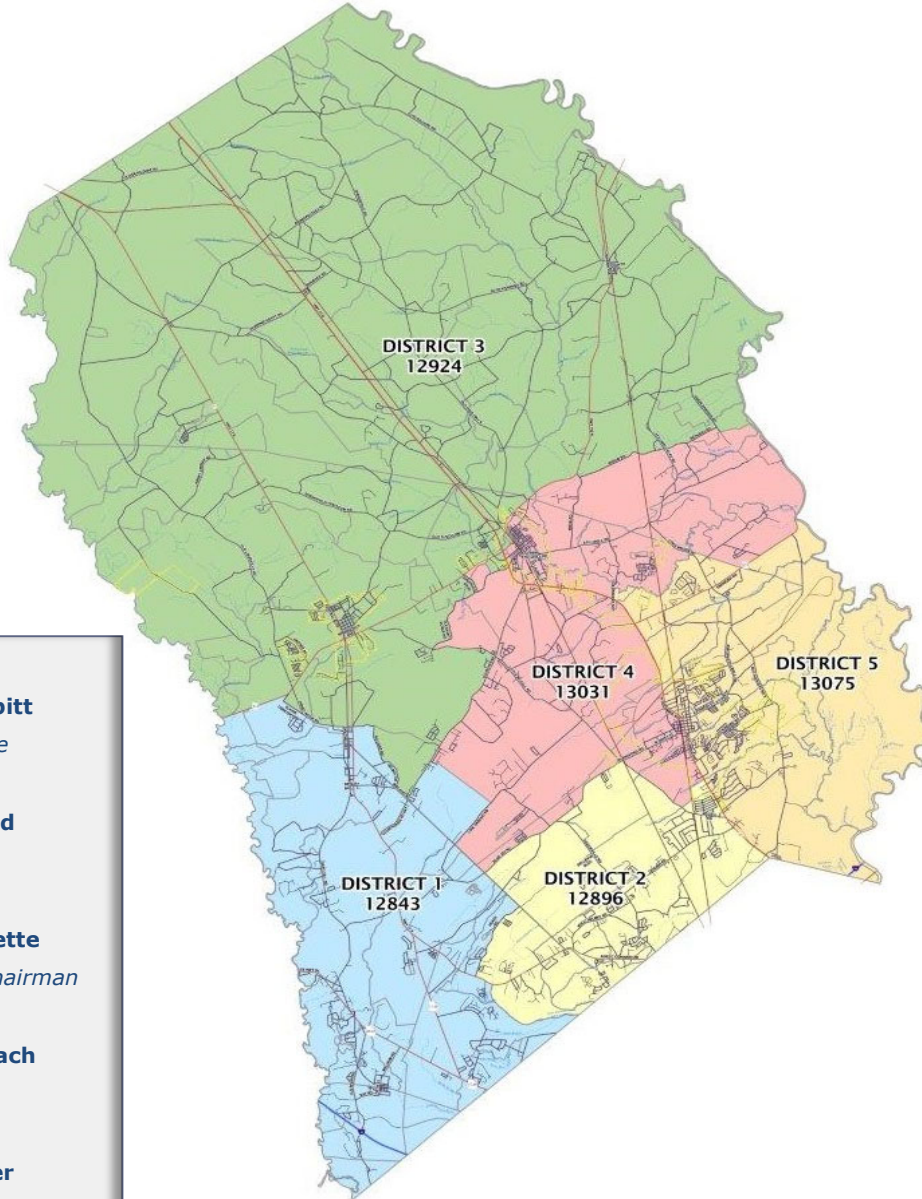
If the tasks, schedule, and cost are acceptable, please sign, date, and return a copy to Spatial Engineering.

For: Spatial Engineering, Inc.	For: Effingham County, GA
<p style="font-size: 1.5em; font-family: cursive;">Rebecca A. Truluck</p> <hr style="width: 80%; margin-left: 0;"/> <p>Date: 3/6/2024</p>	<hr style="width: 80%; margin-left: 0;"/> <p>Date: _____</p>
<p>Rebecca F. Truluck President O: 912-826-6688 btruluck@spateng.com</p> <div style="text-align: center;">  <p>RightSpot™</p> </div>	<p>Name: _____</p> <p>Title: _____</p>



County Effingham Georgia

Board of Commissioners



Mr. Wesley Corbitt

Chairman-at-large

Mr. Forrest Floyd

District 1

Mr. Roger Burdette

District 2, Vice Chairman

Mr. Jamie DeLoach

District 3

Mr. Reggie Loper

District 4

Mr. Phil Kieffer

District 5

Tim Callanan

County Manager

Stephanie Johnson

County Clerk

Budget FY 2025

For the fiscal year July 1, 2024 to June 30, 2025

June 4, 2024—First Reading

June 18, 2024—Second Reading

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Effingham County Board of Commissioners

FORREST FLOYD
District 1

ROGER BURDETTE
Vice Chairman-District 2

JAMIE DELOACH
District 3

REGINARD S. LOPER, SR.
District 4

PHIL KIEFFER
District 5

Dear Effingham County Board of Commissioners,

The final draft of the Effingham County Board of Commissioners budget for the fiscal year beginning July 1, 2024 and continuing through June 30, 2025 is presented for your approval. As it has for many years now, the county continues its steady growth. For FY 2025, the preliminary property digest indicates that digest growth is shared roughly equally between the reassessment of existing properties and the addition of new construction. As in the prior year, the proposed FY 2025 budget capitalizes on this new construction growth and so is balanced using an estimated full rollback rate for the main county maintenance and operations (M&O) millage. Supported by the increased revenue from new construction, the general fund is able to handle inflationary pressures while still maintaining a very strong fund balance that is being used to support capital projects.

The aggressive growth in sales taxes that we've seen in previous years is beginning to slow down, and so in FY 2025 we expect relatively flat revenues from those sources. Possibly due to less demand elasticity, vehicle title ad valorem taxes are still rising, albeit at a lower rate than in prior years. Tied closely to the sales tax performance of the past year, inflation is less of a concern than in recent budgets but we are still carefully monitoring it for any volatility.

The general fund budget is balanced at \$51,727,107 – a 7.9% change over the FY 2024 adopted budget, and a 4.5% increase if we exclude the new one-time transfer of \$1.6 million in fund balance from the general fund into the capital funds to support a construction project. It's important to note that in any given year, the general fund also has one-time capital projects of its own.

The property digest has grown from a net value of \$1,546,449,067 in 2014 to an estimated \$3,776,167,912 in the fall of 2024. We estimate that about 600 new homes will be built each year for the next few years at least, while we expect the recent increase in industrial and commercial properties to slow down.

For the previous tax year, the county M&O millage rate was approved at 5.939 mills, which was a full 1.000 mills reduction from the year before that. For the upcoming fall tax levy, we estimate a rollback rate of 5.525, which represents a reduction of 0.414 mills. This budget is balanced using that preliminary rate along with the preliminary digests. Industrial and residential new construction has

Effingham County Board of Commissioners

allowed us to balance the budget while facing both inflation and millage rate rollbacks during recent years.

Revenue in the general fund includes functional revenue of \$8,835,463; property tax and TAVT revenue of \$26,956,061; LOST revenue of \$12,061,322; and other general revenues of \$3,874,261 of which \$1,491,884 of that represents fund balance that is being put towards the transfer to the capital projects fund.

SPLOST proceeds are projected to be \$16,520,223 this year (before payments to the cities) and when coupled with existing bond funds and SPLOST fund balance, will allow for the funding of park improvements, building renovations and upgrades, essential equipment such as ambulances and fire apparatus, and other necessary capital projects. See page 12 of the proposed budget for a comprehensive list of all capital projects and their funding sources.

Included in this proposed budget are personnel changes that net out to an increase of 20.27 FTEs across all funds, general and special. This will bring the county's total FTE count to 554.99. This net increase of 20.27 includes seven new firefighter positions, three criminal investigators, two EMS paramedics, and four new E911 communications officers. There are other eliminations and additions in this budget, but most personnel changes have been concentrated in these public safety functions.

There are several items that I would like to draw special attention to in this budget:

- General fund budget is built around a reduced millage rate for county M&O. The reduction is estimated to be around 0.414 mills
- Implementation of a 4% COLA and 2% towards merit increases. Department heads can allocate 2% of their department's total wages in the form of merit increases. Merit increases to an individual must be no more than 4% of that employee's current rate
- New TSPLOST 2023 project list and bond funds included in the proposed budget, department 337 in the special funds section
- Total capital projects are proposed at \$150 million and include:
 - General Fund - \$2.2 million
 - American Rescue Plan Act funds - \$6.8 million
 - Fire & Rescue - \$858 thousand
 - SPLOST 2017 -\$4.3 million
 - SPLOST 2021 - \$63.6 million, includes bond funding and WWTP grant
 - TSPLOST - \$69.6 million, includes the 2020 and 2023 TSPLOST and bond funds
 - Water & Sewer - \$586 thousand
- SPLOST capital projects cover multiple functional areas – buildings, fire, recreation, EMS, etc.

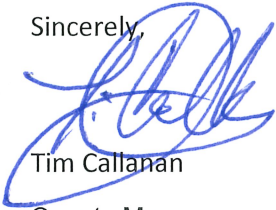
Though this letter focuses mostly on the general fund, we continue to work with enterprise funds to promote self-sufficient services. We also strive for this in other special funds, such as the Development

Effingham County Board of Commissioners

Services fund and Fire & Rescue fund. Towards that end, staff is examining the current fee structures and soon will propose changes for Board consideration.

This proposed budget leverages digest growth from new construction to meet service delivery needs while still managing to reduce the millage rate. It proposes the most robust capital projects plan in Effingham to date, and makes responsible use of our current revenue streams and fund balances in order to do so. With this plan in hand, we have the tools we need to further our mission of keeping Effingham a great place to live.

Sincerely,



Tim Callanan

County Manager

**STATE OF GEORGIA
COUNTY OF EFFINGHAM**

FISCAL YEAR 2025 BUDGET ORDINANCE

AN ORDINANCE TO ADOPT THE FISCAL YEAR 2025 BUDGET FOR EACH FUND OF EFFINGHAM COUNTY, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH FUND WITHIN SAID BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF PROJECTED REVENUE, ESTABLISHING THE LEGAL LEVEL OF CONTROL WITHIN EACH FUND/DEPARTMENT, PROHIBITING EXPENDITURES AND EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE, AUTHORIZING IMPLEMENTATION OF CERTAIN REVENUE FEES, PERSONNEL IMPROVEMENTS, PUBLIC SAFETY IMPROVEMENTS, AND FOR OTHER PURPOSES

WHEREAS, as used in this ordinance, the term:

(1) "Budget" means a plan of financial operation embodying an estimate of proposed expenditures during a budget period and the proposed means of financing them;

(2) "Budget period" means Fiscal Year 2025, more particularly defined as the fiscal year beginning on July 1, 2024 and ending on June 30, 2025;

(3) "Capital projects fund" means a fund used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by resources from proprietary type activities which are accounted for in enterprise funds or those financed with funds held by the local government in a trustee capacity;

(4) "Debt service fund" means a fund used to account for the accumulation of resources for and the payment of general long-term debt principal and interest;

(5) "Department" means a departmental unit for which funding is allocated by the Board of Commissioners of Effingham County, including, but not limited to, departments operated by other elected or appointed officials, such as the Board of Assessors, Board of Equalization, Board of Elections and Registrations, Sheriff, Magistrate Court, Probate Court, State Court, Solicitor General, Superior Court Clerk, and Tax Commissioner.

(6) "Enterprise fund" means a fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing authority is that the costs (meaning expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges or where the governing authority has decided that periodic determination of revenues earned, expenses incurred, or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes

(7) "Fiduciary fund" means those trust and agency funds used to account for assets held by a local government in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds;

(8) "Fund" means a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations;

(9) "General fund" means the fund used to account for all financial resources except those required to be accounted for in another fund;

(10) "Governing authority" means the Board of Commissioners of Effingham County, Georgia;

(11) "Internal service fund" means a fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit or to other governmental units on a cost-reimbursement basis;

(12) "Legal level of control" means the lowest level of budgetary detail at which a department head or elected official may not reassign resources without approval of the Board of Commissioners;

(13) "Special revenue fund" means a fund used to account for the proceeds of specific revenue sources, other than those for major capital projects or those held by the government in a trustee capacity, that are legally restricted to expenditure for specified purposes;

(14) All funds are to be setup and financial transactions recorded in accordance with GAAP (Generally Accepted Accounting Principles) and GASB (Governmental Accounting Standards Board, and as prescribed by the State of Georgia Uniform Chart of Accounts. Accounts

WHEREAS, O.C.G.A. § 36-81-2(b)(1) and sound fiscal management practices require the Board of Commissioners to adopt and operate under an annual balanced budget for the general fund, each special revenue fund, and each debt service fund in use by the local government; and

WHEREAS, O.C.G.A. § 36-81-2(b)(2) requires the Board of Commissioners adopt and operate under a project-length balanced budget for each capital projects fund in use by the government in the year that the project initially begins, and further requires that the project-length balanced budget shall appropriate total expenditures for the duration of the capital project; and

WHEREAS, a budget ordinance or resolution is balanced when the sum of estimated revenues and appropriated fund balances is equal to appropriations; and

WHEREAS, the County Manager of Effingham County has presented a proposed Fiscal Year 2025 budget to the Board of Commissioners for each of the several funds for which the Board of Commissioners is responsible, and

WHEREAS, the proposed Fiscal Year 2025 budget is an estimate of the financial requirements at the legal level of control for each fund requiring a budget and provides a

statement of the amount budgeted for anticipated revenues by source and the amount budgeted for expenditures at the legal level of control; and

WHEREAS, the proposed Fiscal Year 2025 budget proposes certain levies and charges to finance expenditures within each fund, and lists the anticipated revenues to be derived therefrom; and

WHEREAS, the proposed Fiscal Year 2025 budget projects that, within each fund, projected revenues including the use of fund balances shall equal proposed expenditures, and is therefore a balanced budget within each such fund; and

WHEREAS, the County Manager has further recommended certain revenue fees, personnel changes and improvements, and public safety improvements, for which funding is included in the several departmental budgets presented herewith, together;

WHEREAS, the County Manager has further recommended that a Legal Level of Control be established within each department's overall total of expenditures;

NOW THEREFORE, BE IT ORDAINED that the proposed Fiscal Year 2025 budget, as presented to the Board on June 4, 2024, and including amendments presented to the Board on June 18, 2024, is adopted and approved as the Fiscal Year 2025 Budget for Effingham County, Georgia. Said budget, which is on file with the Clerk of the Board of Commissioners, is adopted by reference and incorporated herein.

BE IT FURTHER ORDAINED that the several items of revenues, other financial resources, and sources of cash projected to be available as reflected in the Fiscal Year 2025 budget, together with the several amounts allocated for each fund for expenditures or expenses, are hereby approved at the line-item level and appropriated to the departments identified in each fund.

BE IT FURTHER ORDAINED that the legal level of control shall be set at the department level, and expenditures within each department shall not exceed the appropriations authorized by this budget,

BE IT FURTHER ORDAINED that the Board of Commissioners may amend the Fiscal Year 2025 budget so as to adapt to changing governmental needs during the budget period. Amendments shall be made as follows:

- (1) Any increase in appropriation above the legal level of control of the Board of Commissioners, whether accomplished through a change in anticipated revenues in any fund or through a transfer or re-assignment of appropriations, shall require the approval of the Board of Commissioners by ordinance or resolution. Appropriation increases are to be brought before the board at least quarterly. The Manager may effect changes within the personnel budget of one or more departments as long as there is no increase in the amount appropriated by the Board within those departments. The Manager may make changes in percentages of personnel charged between funds, hold positions unfilled and or use emergency hire funding in department 11 to appropriate funds to individual departments funded by the general fund and special funds.
- (2) Transfers of funds between funds and or expenditure appropriations within any fund below the legal level of control established by the Board of Commissioners

and or between county funds shall require only the approval of the Finance Director and County Manager; except that the Sheriff, Tax Commissioner, Magistrate Judge, Probate Court Judge, State Court Judge, Solicitor General, and Superior Court Clerk, as elected officials, may transfer or re-assign appropriations to their department within any expenditure category below the legal level of control upon written notice to the County Manager and Finance Director.

- (3) The Board of Commissioners directs and authorizes the County Manager and the Finance Director to record revenue and expenditures in accordance with Generally Accepted Accounting Principles and the standards of the Governmental Accounting Standards Board, and as prescribed by the State of Georgia Uniform Chart of Accounts, to increase revenue budgets to reflect receipts exceeding those budgeted, and to facilitate the movement of funds for the operation of county government.
- (4) The Board of Commissioners may amend the legal level of control to establish a more detailed level of budgetary control at any time during the budget period by ordinance or resolution.
- (5) The Board of Commissioners directs and authorizes the County Manager and the Finance Director to review and use forfeitures for the reduction of current expense and or repayment of errors.

BE IT FURTHER ORDAINED that no expenditure shall be made from funds appropriated by the Board of Commissioners except in accordance with all federal and state laws and regulations, and ordinances, resolutions, and policies adopted by the Board of Commissioners governing expenditures for capital improvements, goods, supplies, and services.

BE IT FURTHER ORDAINED that the vehicle fleet operated and insured by the County shall not exceed 239 vehicles, unless the Board of Commissioners authorizes the acquisition of vehicles over this limit. Heavy equipment such as motor graders do not count towards the fleet limit set by the Board of Commissioners. Ambulances and fire engines do count towards the fleet limit.

BE IT FURTHER ORDAINED that the personnel count of the Effingham County Board of Commissioners is set at 555.19 full-time equivalents (FTE) and the count shall not exceed this number unless authorized by the Board of Commissioners.

SO ORDAINED by the Effingham County Board of Commissioners this 18th day of June 2024

ATTEST:

Wesley Corbitt, Chairman

ATTEST:

Stephanie Johnson, County Clerk

FIRST READING:

June 4, 2024

SECOND READING:

June 18, 2024

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2025

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Introduction | 2025

Reader's Guide

This budget describes how the Effingham County Board of Commissioners plans to meet the needs of Effingham County residents and visitors, and provides a funding structure that is fiscally responsible. This budget is designed to allow for the effective management of governmental operations. This budget is presented in five sections:

Introduction

The Introduction provides descriptions of the composition of the County's government through boards, commissions, and committees and their general structure and organization.

General Fund

The General Fund includes budget overview, summaries, and departmental details of each County department funded by the County's General Fund. The General Fund comprises departments that rely on property tax revenue and provide services County-wide without regard to local or municipal boundaries.

Special Funds

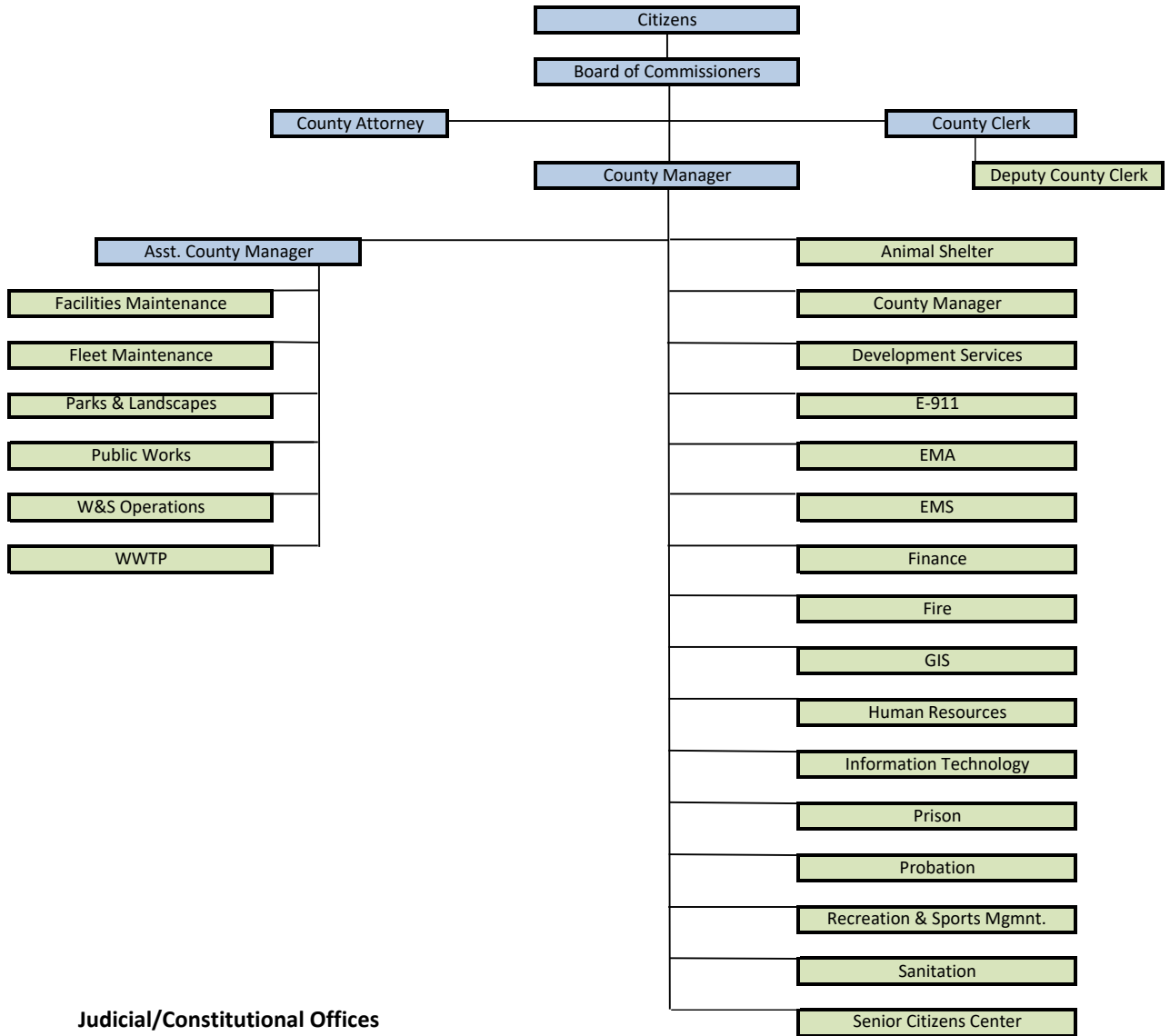
The Special Funds section also includes a budget overview, summary and departmental details of each County department that is funded by a Special Fund. These funds include enterprise funds and/or funds that have revenue that is used to directly provide a special governmental service. These services can be limited to unincorporated citizens only as municipalities may provide a duplicate service, examples include: Sanitation, Development Services, Fire Protection and a host of other such services.

Special Tax District

The Special Tax District includes a budget overview and summary detail for the budgeted allocation of Special Tax District revenue. The Special Tax District is a result of service delivery negotiations and agreements with the cities of Guyton, Rincon, and Springfield.

Effingham County Organizational Chart

Item XI. 4.



Judicial/Constitutional Offices

- | | |
|----------------------|-------------------|
| Coroner | District Attorney |
| Jail | Juvenile Court |
| Magistrate Court | Probate Court |
| Public Defender | Sheriff |
| State Court | Superior Court |
| Superior Court Clerk | Tax Commissioner |
| Solicitor | |

State Designated Boards/Offices

- Elections
- Tax Assessors

University of Georgia
Cooperative
Extension Agency

Department of Family
and Child Services

Georgia Forestry
Commission

Live Oak Library

Introduction - Boards & Committees | 2025

Boards, Committees, and Commissions

Aging Services Advisory Council CRC
Board of Elections
Board of Equalizations
Coastal Area District Development Authority
Coastal Georgia Resource Conservation
Communications Commission
Construction Board of Adjustments & Appeals
Department of Family and Children Services
Effingham County Family Connection Board
Gateway Community Services
Health Board
Historic Preservation Advisory Council CRC
Hospital Authority
Industrial Development Authority
Library Board
Middle Coastal Unified Development Authority
Planning Board
Recreation Board
The Savannah Harbor - Interstate 16 Corridor Joint Development Authority
Seacoast Workforce Development Board
South Coastal Regional MHMRSA Board
Southeast Georgia Regional IX EMS Council
Tax Assessor's Board
Transportation Board
Workforce Development Board
Veterans Park Board

Budget Summary							
	FY 2024 Requested	FY 2024 Adopted	FY 2025 Requested	FY 2025 Adopted	Diff 2024 / 2025 Adopted	FY 2025 Diff Request / Adopted	2024 / 2025 % Chg
Expenditures							
Personnel	\$ 30,543,054.42	\$ 31,338,750.73	\$ 33,401,959.34	\$ 32,992,727.72	\$ 1,653,976.99	\$ (409,231.62)	5.28%
Services	\$ 6,219,290.62	\$ 6,317,778.99	\$ 7,737,859.13	\$ 6,908,659.13	\$ 590,880.14	\$ (829,200.00)	9.35%
Supplies	\$ 3,563,385.41	\$ 3,567,635.41	\$ 3,747,337.05	\$ 3,791,231.48	\$ 223,596.07	\$ 43,894.43	6.27%
Capital	\$ 3,164,179.24	\$ 2,930,339.24	\$ 2,290,345.00	\$ 2,161,345.00	\$ (768,994.24)	\$ (129,000.00)	-26.24%
Other	\$ 3,252,936.40	\$ 3,305,434.84	\$ 5,089,391.26	\$ 5,803,644.10	\$ 2,498,209.26	\$ 714,252.84	75.58%
Transfer 911	\$ 402,720.35	\$ 402,720.35	\$ -	\$ -	\$ (402,720.35)	\$ -	-100.00%
Transfer Drywaste Center	\$ 68,000.00	\$ 68,000.00	\$ 69,500.00	\$ 69,500.00	\$ 1,500.00	\$ -	2.21%
Transfer to Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total	\$ 47,213,566	\$ 47,930,660	\$ 52,336,392	\$ 51,727,107	\$ 3,796,448	\$ (609,284)	7.92%
Revenues							
Functional Revenues	\$ 8,410,262.90	\$ 8,410,262.90	\$ 8,835,462.99	\$ 8,835,462.99	\$ 425,200.09	\$ -	5.06%
All Prop Tax & Prior	\$ 24,944,663.54	\$ 24,944,663.54	\$ 26,956,061.16	\$ 26,956,061.16	\$ 2,011,397.62	\$ -	8.06%
Lost	\$ 13,042,450.41	\$ 13,042,450.41	\$ 12,061,322.10	\$ 12,061,322.10	\$ (981,128.31)	\$ -	-7.52%
Other Revenues	\$ 2,042,260.00	\$ 2,042,260.00	\$ 2,382,377.00	\$ 2,382,377.00	\$ 340,117.00	\$ -	16.65%
Fund Balance	\$ (508,977.29)	\$ (508,977.29)	\$ 1,491,884.18	\$ 1,491,884.18	\$ 2,000,861.47	\$ -	-393%
Total	\$ 47,930,660	\$ 47,930,660	\$ 51,727,107	\$ 51,727,107	\$ 3,796,448	\$ -	7.92%

Effingham County Budget - General Fund

Expenditure Overview

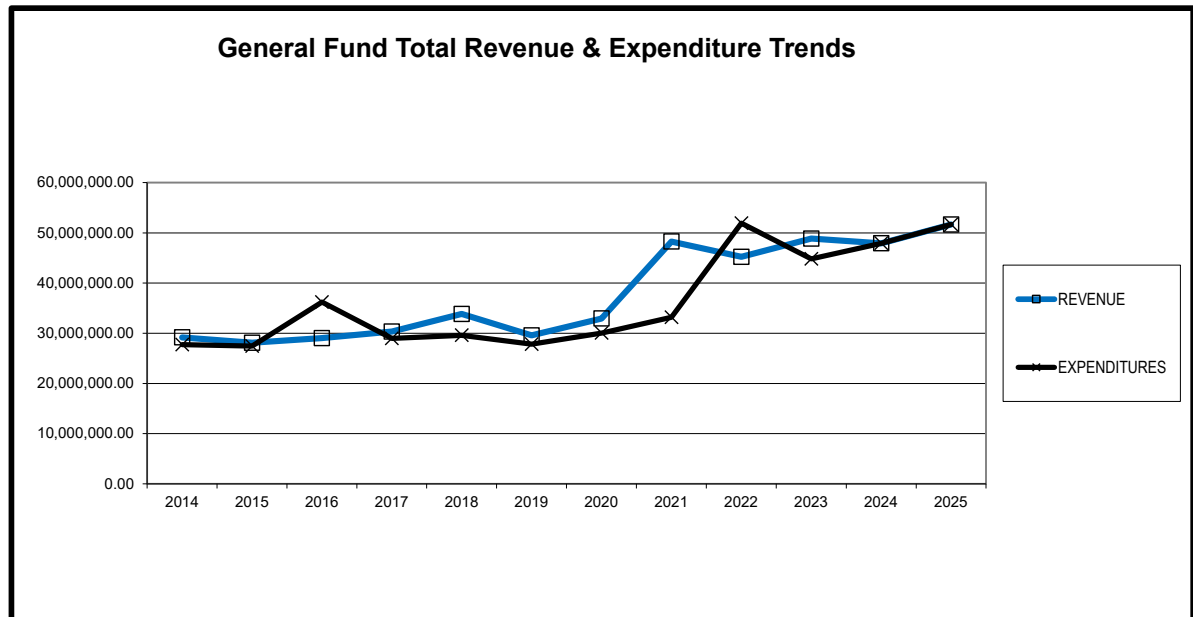
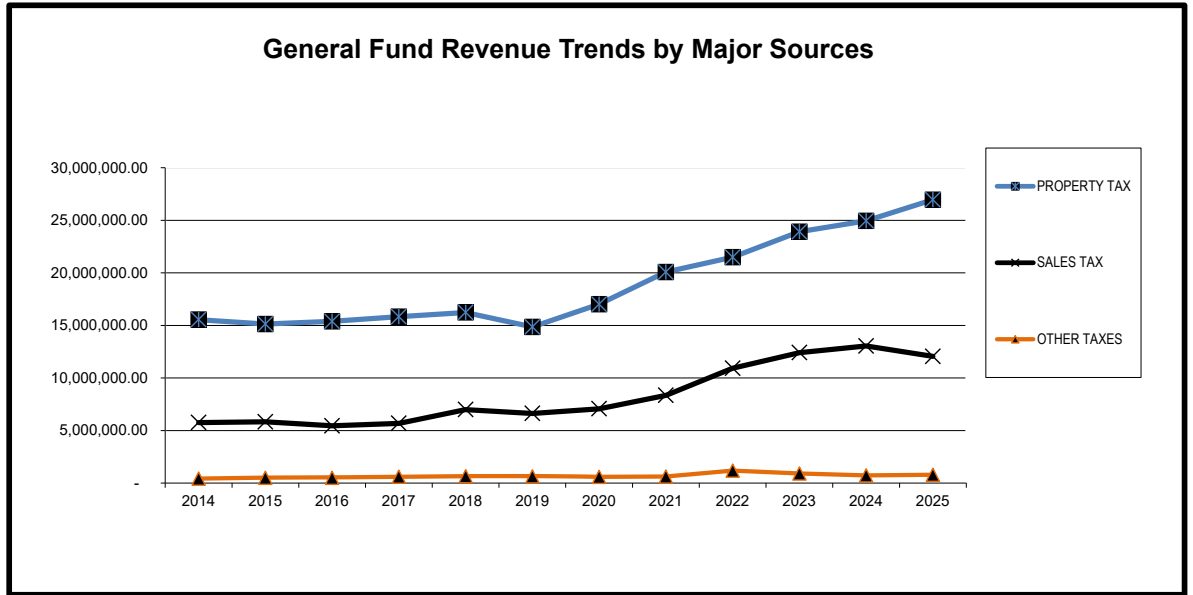
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	%
Expenditure	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Change
Personnel	\$21,250,319.52	\$21,898,671.69	\$25,557,515.80	\$27,860,440.53	\$31,338,750.73	32,992,727.72	5.28%
Services	\$4,043,320.81	\$4,266,686.50	\$5,096,085.97	\$5,729,934.09	\$6,317,778.99	6,908,659.13	9.35%
Supplies	\$2,671,800.00	\$2,892,825.00	\$3,190,916.00	\$3,390,421.93	\$3,567,635.41	3,791,231.48	6.27%
Capital	\$630,000.00	\$1,215,000.00	\$3,628,443.60	\$5,186,260.00	\$2,930,339.24	2,161,345.00	-26.24%
Other	\$1,326,289.26	\$1,142,892.08	\$2,852,483.24	\$2,855,162.24	\$3,305,434.84	5,803,644.10	75.58%
Transfer 911	\$23,207.46	\$0.00	\$191,013.22	\$352,398.26	\$402,720.35	-	-100.00%
Transfer Drywaste Center	\$66,000.00	\$64,100.00	\$65,490.00	\$67,687.00	\$68,000.00	69,500.00	2.21%
Transfer Capital Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	n/a
Total	\$30,010,937	\$31,480,175	\$40,581,948	\$45,442,304	\$47,930,660	\$51,727,107	7.92%

Revenue Overview

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	%
Revenues	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Change
Functional Revenues	\$6,699,387.67	\$7,228,794.03	\$7,559,786.94	\$7,312,358.97	\$ 8,410,262.90	\$ 8,835,462.99	5.06%
Property Tax & Prior PT	\$15,377,446.16	\$16,044,099.72	\$20,613,689.37	\$22,849,172.26	\$ 24,944,663.54	\$ 26,956,061.16	8.06%
Lost	\$6,585,970.55	\$6,157,230.61	\$7,520,999.01	\$10,697,828.34	\$ 13,042,450.41	\$ 12,061,322.10	-7.52%
Other Revenues	\$1,114,768.80	\$1,024,569.76	\$3,806,727.09	\$1,710,811.03	\$ 2,042,260.00	\$ 2,382,377.00	16.65%
Fund Balance	\$233,363.91	\$1,025,481.14	\$1,080,745.41	\$2,872,133.45	\$ (508,977.29)	\$ 1,491,884.18	-393.11%
Total	\$30,010,937	\$31,480,175	\$40,581,948	\$45,442,304	\$47,930,660	\$51,727,107	7.92%

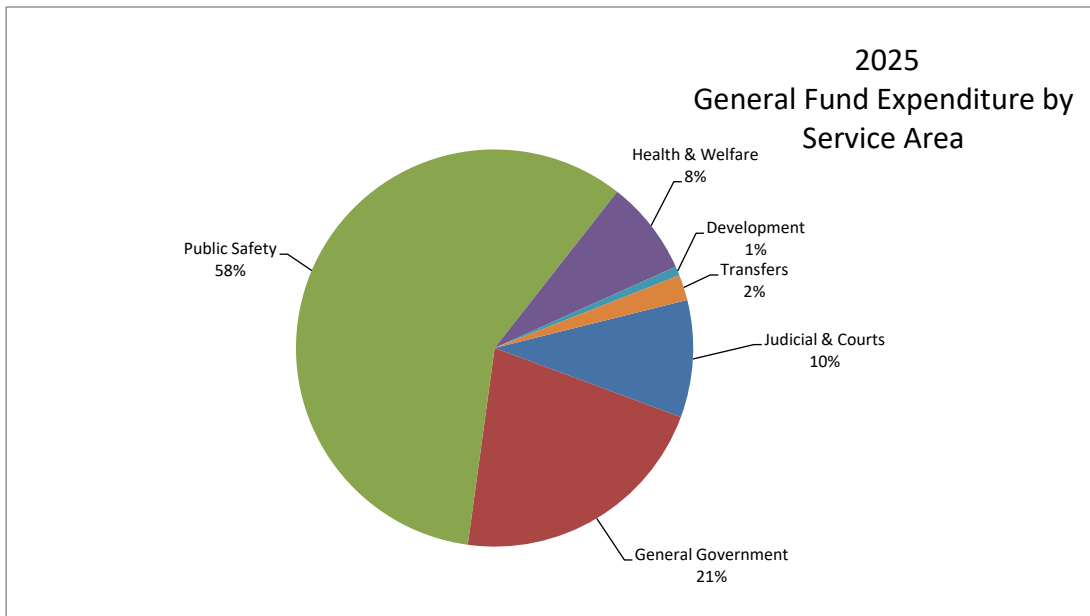
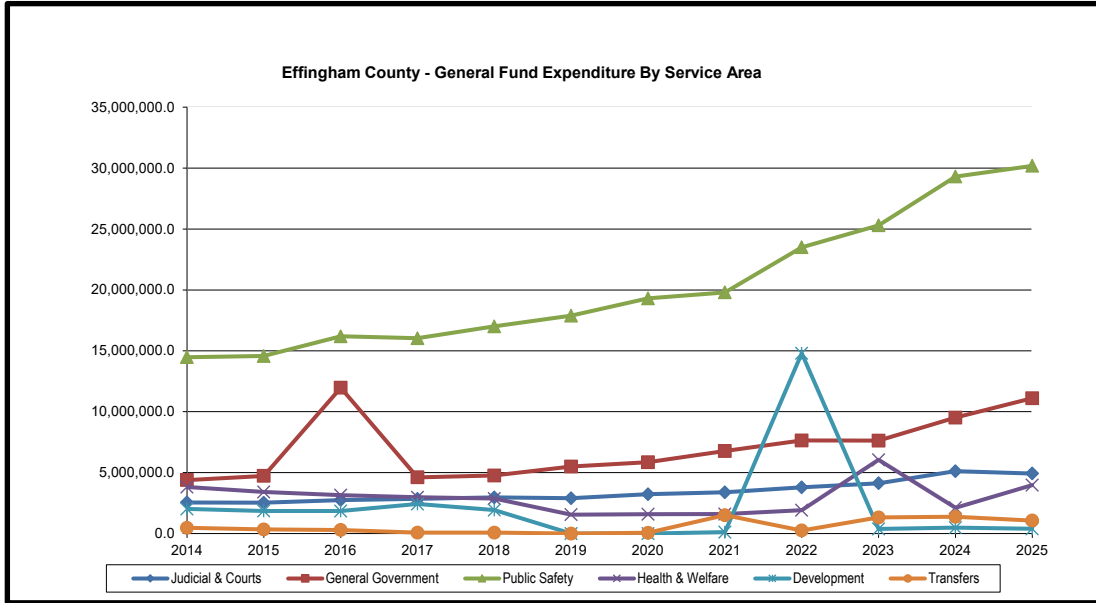
Effingham County Graphical Review of Revenues and Current Projections

2023 and prior are actuals. 2024 and 2025 are budget figures



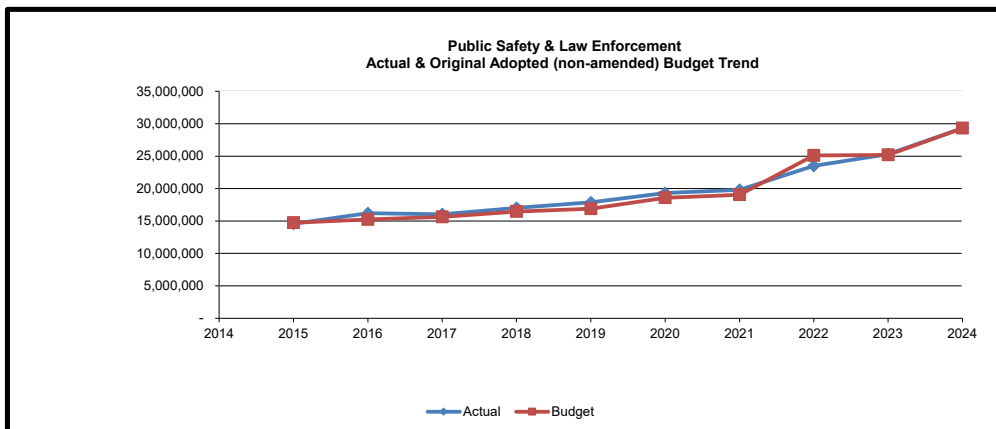
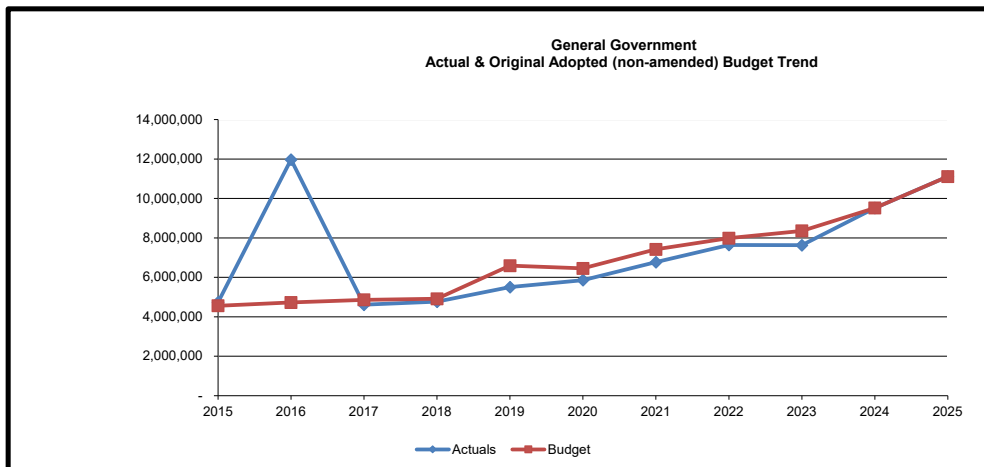
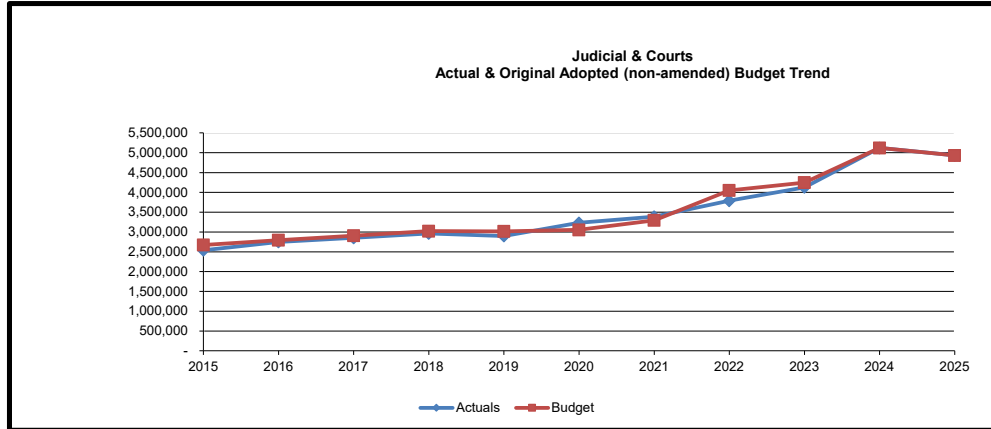
Effingham County Graphical Review of Actual Expenditures & Adopted

2023 and prior are actuals. 2024 and 2025 are budget figures



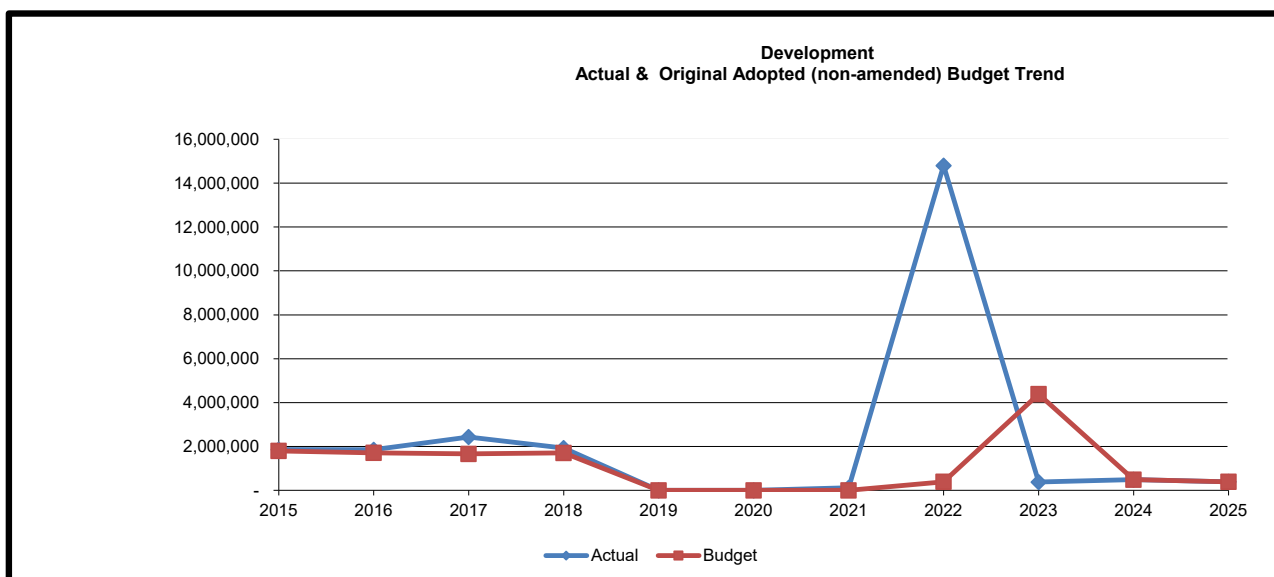
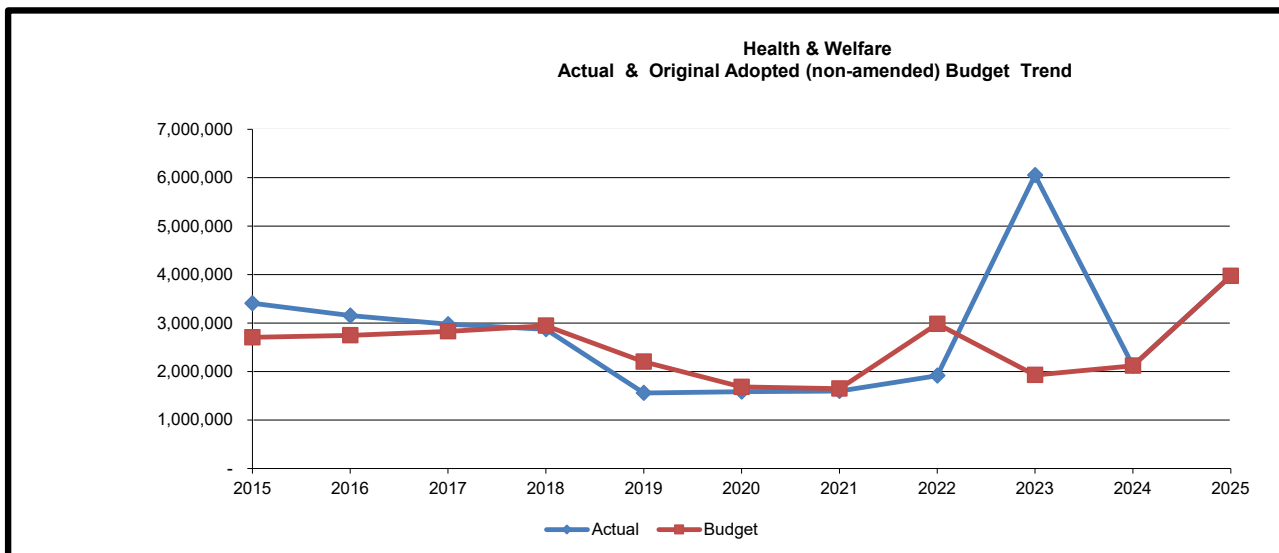
Graphical View - Actual & Budget Trends | 2025

Effingham County Review of General Fund Actual & Budget Trends By Service Area



Graphical View - Actual & Budget Trends | 2025

Effingham County Review of General Fund Actual & Budget Trends By Service Category Continued

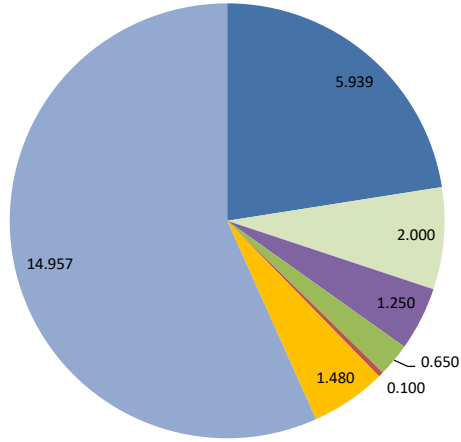


Previous Millage Breakdown

FY 2024 Unincorporated Residents' Millage

County M&O	5.939
Roads	1.250
Recreation	0.650
Parks	0.100
Hospital	1.480
sub total	9.419

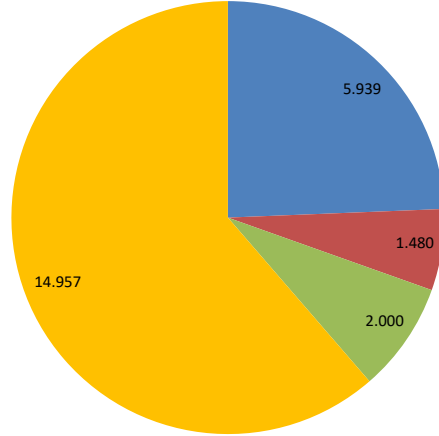
- County M&O
- IDA
- County Roads
- County Recreation
- County Parks
- Hospital
- School M&O



FY 2024 Rincon Residents' Millage

County M&O	5.939
Hospital	1.480
sub total	7.419

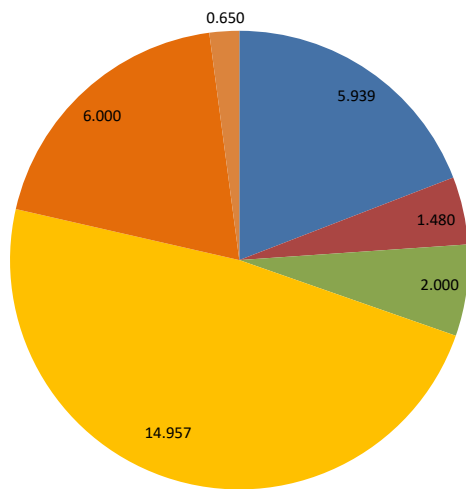
- County M&O
- Hospital
- IDA
- School M&O



FY 2024 Springfield Residents' Millage

County M&O	5.939
Recreation	0.650
Hospital	1.480
sub total	8.069

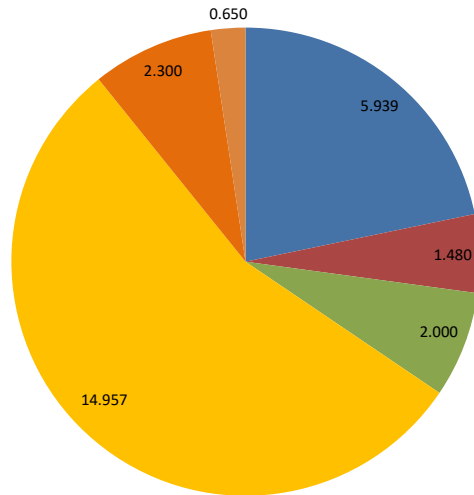
- County M&O
- Hospital
- IDA
- School M&O
- City
- County Recreation



FY 2024 Guyton Residents' Millage

County M&O	5.939
Hospital	1.480
Recreation	0.650
sub total	8.069

- County M&O
- Hospital
- IDA
- School M&O
- City
- County Recreation



FY 2025 Budgeted Millage

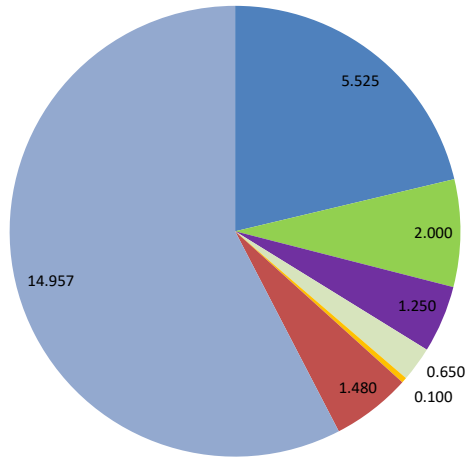
School, Cities, and IDA rates are shown at last year's value

millage rates shown here are estimates used for budget construction, actual millage rates are determined later

FY 2025 Unincorporated Residents' Millage

County M&O	5.525
Roads	1.250
Recreation	0.650
Parks	0.100
Hospital	1.480
sub total	9.005

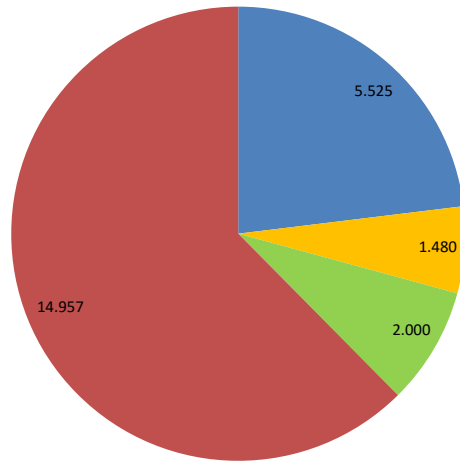
- County M&O
- IDA
- County Roads
- County Recreation
- County Parks
- Hospital
- School M&O



FY 2025 Rincon Residents' Millage

County M&O	5.525
Hospital	1.480
sub total	7.005

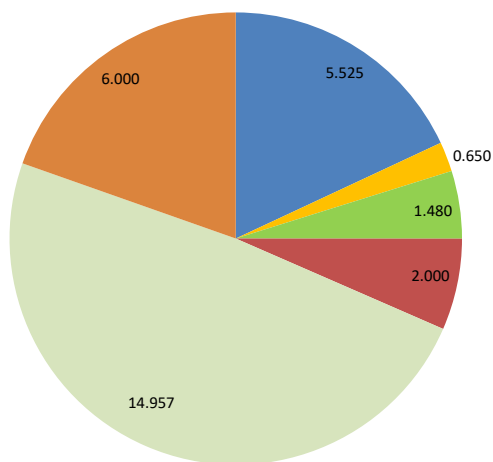
- County M&O
- Hospital
- IDA
- School M&O



FY 2025 Springfield Residents' Millage

County M&O	5.525
County Recreation	0.650
Hospital	1.480
sub total	7.655

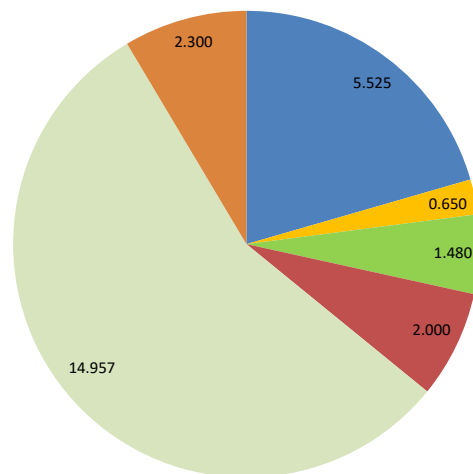
- County M&O
- County Recreation
- Hospital
- IDA
- School M&O
- City



FY 2025 Guyton Residents' Millage

County M&O	5.525
County Recreation	0.650
Hospital	1.480
sub total	7.655

- County M&O
- County Recreation
- Hospital
- IDA
- School M&O
- City



Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
003	Solicitor's Office	Office furniture set	5,000	5,000	General Fund	100-2301-003-54-2501
005	Clerk of Court	Vehicle, 1 new additional SUV	40,000	-	General Fund	100-2150-005-54-9999
008	Elections	ImageCast X Kits - Dominion Voting	87,515	87,515	General Fund	100-1410-008-54-2501
008	Elections	Ballot Catching System - Dominion Voting	6,772	6,772	General Fund	100-1410-008-54-2501
008	Elections	Renovate space for elections and registration offices and storage	1,499,215	1,499,215	SPLOST - 2021 Bond	322-1410-322-54-1303
016	Prison	Utility trailer 5x10, 3 trailers	7,350	7,350	General Fund	100-3420-016-54-2502
016	Prison	Commercial Dishwasher	7,216	7,216	General Fund	100-3420-016-54-9999
016	Prison	Electronic Gate System	10,000	10,000	SPLOST - 2021 Bond	322-1510-322-54-2504
017	Sheriff's Office	Training Building & Magistrate Court complex phase 1	2,400,000	2,400,000	SPLOST - 2021	322-3310-322-54-1318
017	Sheriff's Office	Computer purchases/upgrades	20,000	20,000	General Fund	100-3310-017-54-2502
017	Sheriff's Office	Sheriff's Office storage building	100,000	100,000	SPLOST - 2021	322-3310-322-54-1309
019	EMS	Ambulances, 2 carried over from prior fiscal years	522,792	522,792	General Fund	100-3601-019-54-2201
019	EMS	Ambulances, 3 carried over from prior fiscal years	822,792	822,792	SPLOST - 2021 Bond	322-3601-322-54-2200
019	EMS	Ambulance remounts, 2 remounts	360,000	360,000	SPLOST - 2017	321-3600-041-54-2202
019	EMS	Remodel Site #2 & Site #4	32,000	32,000	General Fund	100-3601-019-54-1210
019	EMS	Furniture & bed replacements, multiple stations	8,000	8,000	General Fund	100-3601-019-54-2502
019	EMS	Laptop & computer upgrades	43,000	43,000	General Fund	100-3601-019-54-2502
019	EMS	Power load systems & kits, 5	144,700	144,700	General Fund	100-3601-019-54-2502
019	EMS	Rincon EMS station	400,000	400,000	SPLOST - 2021 Bond	322-3601-322-54-1305
020	EMA	Emergency operations center and Effingham EMA office	1,831,000	1,831,000	SPLOST - 2021 Bond	322-3800-322-54-1304
021	Facilities Maintenance	Energy Efficiency Upgrades (HVAC, LED lighting)	100,000	100,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Judicial Complex Re-Key	30,000	30,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Administrative complex and parking lot expansion	3,317,000	3,317,000	SPLOST - 2021 Bond	322-1565-322-54-1308
021	Facilities Maintenance	E911 dispatch flooring replacement	15,000	15,000	E911	215-3800-035-54-2502
021	Facilities Maintenance	EMS site #1 flooring replacement	20,000	20,000	General Fund	100-3601-019-54-1210
021	Facilities Maintenance	EMS site #4 bay door replacement	6,500	-	General Fund	100-3601-019-54-2502
021	Facilities Maintenance	Furniture replacement, multiple buildings	575,000	575,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Generator replacement, south communications tower	50,000	50,000	General Fund	100-1565-021-54-2502
021	Facilities Maintenance	Central School renovations	1,000,000	1,000,000	SPLOST - 2021	322-1565-322-54-1316
021	Facilities Maintenance	Renovate space for social services	1,500,000	1,500,000	SPLOST - 2021 Bond	322-5460-322-54-1302
021	Facilities Maintenance	Renovate space for Juvenile Court and Victim Witness services	1,300,000	1,300,000	SPLOST - 2021	322-2600-322-54-1307
021	Facilities Maintenance	Expand judicial parking	543,718	543,718	SPLOST - 2021 Bond	322-2150-322-54-1200
021	Facilities Maintenance	Renovate space for Juvenile Justice services	170,782	170,782	SPLOST - 2021	322-2600-322-54-1310
021	Facilities Maintenance	Historic courthouse audio and video upgrades	200,000	200,000	SPLOST - 2021	322-2150-322-54-2503
021	Facilities Maintenance	Safety, security, and technology upgrades for county-wide services	990,000	990,000	SPLOST - 2021 Bond	322-1510-322-54-2504
022	Animal Shelter	Kennel replacements	25,000	as needed	General Fund	100-3910-022-54-2502
022	Animal Shelter	Commercial washer & dryer	6,000	6,000	General Fund	100-3910-022-54-2502
022	Animal Shelter	Expand and renovate animal shelter	1,500,000	1,500,000	SPLOST - 2021	322-3910-322-54-1300
025	Public Works (Roads)	Equipment trailer	14,000	14,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Harrows	3,000	3,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Hydroseeder	6,000	6,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Wood chipper	40,000	40,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Bridge & cross drain repairs/replacements	200,000	200,000	SPLOST - 2017	321-4207-037-54-1415
025	Public Works (Roads)	Vehicles, 2 to replace existing vehicles. 1 reg duty & 1 heavy duty	130,000	130,000	Special Tax District	270-4205-025-54-2201
025	Public Works (Roads)	Self-propelled brush cutting machine	300,000	300,000	Special Tax District	270-4205-025-54-2502
025	Public Works (Roads)	Dump truck	190,000	190,000	Special Tax District	270-4205-025-54-2502

Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
025	Public Works (Roads)	Ash Road Repairs Option 1	1,008,000	1,008,000	SPLOST - 2021	322-4208-3
025	Public Works (Roads)	Stillwell Bridge	140,000	-	SPLOST - 2017	321-4207-07-54-1119
028	UGA Extension Office	Vehicle, 1 new additional SUV	40,000	40,000	General Fund	100-7130-028-54-2201
028	UGA Extension Office	Building enhancements & storage	35,000	-	General Fund	100-7130-028-54-1210
028	UGA Extension Office	Vehicle, 1 replacement van, 15 passenger	40,000	40,000	General Fund	100-7130-028-54-2201
028	UGA Extension Office	Renovate space for UGA Extension Office and 4-H	1,500,000	1,500,000	SPLOST - 2021	322-7130-322-54-1301
029	Recreation	Recreation offices added to CEM gym	2,069,300	2,069,300	SPLOST - 2021	322-6110-322-54-1313
029	Recreation	Vehicle, 1 new additional	45,000	-	Special Tax District	270-6110-029-54-9999
029	Recreation	Soccer goals	5,760	5,760	Special Tax District	270-6110-029-54-2502
029	Recreation	Storage building at CEM	70,000	-	SPLOST - 2021	322-6110-322-54-1313
029	Recreation	Pitching machines, 5 new	10,000	10,000	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Reddick Field repairs - home plate circle, batter area, catcher area, turf	28,000	28,000	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Pressure washer trailer	32,000	32,000	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Tractor with loader, forks	92,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Trailer for tractor	23,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Zero-turn mowers, 2 replacements	22,000	22,000	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Small sprayer	23,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	Equipment building at Sandhill Park	50,000	-	Special Tax District	270-6220-030-54-2502
030	Parks and Landscape	CEM offices added to building	60,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Robotic field painter	43,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Park accessories - trash cans, picnic tables, etc	50,000	15,000	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Gator - pro model with top dresser, used	35,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	CEM add-on storage and wash-down area	35,000	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Sod cutter	7,500	-	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Trailer for landscapers	5,000	5,000	Special Tax District	270-4205-025-54-2502
030	Parks and Landscape	Lightning protection warning system, Sandhill Park	25,000	25,000	SPLOST - 2021	322-6110-322-54-1319
030	Parks and Landscape	Vehicles, 2 new additional for new crew leader positions	90,000	90,000	Special Tax District	270-4205-025-54-9999
030	Parks and Landscape	Tommy Long Landing bathrooms rebuild	300,000	300,000	SPLOST - 2021	322-6110-322-54-1320
030	Parks and Landscape	Clarence E. Morgan Complex phase 2 design	3,000,000	3,000,000	SPLOST - 2021	322-6110-322-54-1201
030	Parks and Landscape	Atlas Park (name pending)	1,900,000	1,900,000	SPLOST - 2017	321-4250-047-54-1000
030	Parks and Landscape	Meldrim Park	250,000	250,000	SPLOST - 2021	322-6110-322-54-1322
030	Parks and Landscape	Hwy 119 park improvements	250,000	250,000	SPLOST - 2021	322-6110-322-54-1203
030	Parks and Landscape	Lights at recreation Hwy 119 complex	300,000	300,000	SPLOST - 2021	322-6110-322-54-1323
030	Parks and Landscape	Clyo Community Center & park	750,000	750,000	SPLOST - 2021	322-6110-322-54-1314
030	Parks and Landscape	Pineora Park	500,000	500,000	SPLOST - 2021	322-6110-322-54-1318
030	Parks and Landscape	Sandhill Park	200,000	200,000	SPLOST - 2021	322-6110-322-54-1319
030	Parks and Landscape	Baker Park	2,500,000	2,500,000	SPLOST - 2021	322-6110-322-54-1324
030	Parks and Landscape	Boat ramp upgrades	800,000	-	Special Tax District	270-4205-025-54-2502
035	E911	E911 technology and infrastructure upgrades	200,000	200,000	SPLOST - 2021	322-3800-322-54-2500
037	SPLOST Roads	Effingham Parkway & roundabouts engineering	2,500,000	2,500,000	SPLOST - 2021	322-4208-322-54-1409
047	SPLOST Drainage	Westwood Heights drainage	1,166,000	1,166,000	SPLOST - 2017	321-4250-047-54-2512
053	Probation	Renovate space for Probation services	152,014	152,014	SPLOST - 2021 Bond	322-3450-322-54-1311
055	FIRE	Honey Ridge temporary fire station relocation	15,000	-	Fire & Rescue	271-3510-055-54-1210
055	FIRE	Turnout gear annual replacement, 40 sets	190,000	190,000	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Ebenezer & Blandford stations rehab	400,000	400,000	Fire & Rescue	271-3510-055-54-1210
055	FIRE	Hose/nozzle/equipment annual replacement	40,000	40,000	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Hazardous materials equipment/special equipment annual replacements	13,500	13,500	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Clyo Fire Station repair/rehab	150,000	150,000	Fire & Rescue	271-3510-055-54-1004

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Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
055	FIRE	Jaws of Life replacement	65,000	65,000	Fire & Rescue	271-3510-01
055	FIRE	Vehicle, 1 new addition, 3/4 ton truck	65,000	-	Fire & Rescue	271-3510-05-54-9999
055	FIRE	Furniture replacement	15,000	-	Fire & Rescue	271-3510-055-54-2502
055	FIRE	Training Center classroom repair	45,000	-	Fire & Rescue	271-3510-055-54-1210
058	Coroner	Morgue trailer, 20-24 body capacity with hoist, generator,& wifi monitoring	106,000	100,000	SPLOST - 2021	322-3700-322-54-2502
061	WWTP	Lab equipment washer	15,000	15,000	WWTP	505-4320-061-54-2501
061	WWTP	Influent sampler refrigerator	10,000	10,000	WWTP	505-4320-061-54-2501
061	WWTP	Pumps, motors, actuators	75,000	75,000	WWTP	505-4320-061-54-2501
061	WWTP	Utility vehicle, Gator-type, used	14,200	11,000	WWTP	505-4320-061-54-2501
061	WWTP	Septage station	135,000	-	WWTP	505-4320-061-54-2501
061	WWTP	New wastewater treatment plant 2.0 MGD	20,000,000	20,000,000	SPLOST - 2021	322-4441-322-54-1400
070	Board of Equalization	iPads	7,500	-	General Fund	100-2900-070-54-2502
105	Water & Sewer	Sanitary force main - Hodgeville to WWTP	6,800,000	6,800,000	ARPA Funds	231-4441-231-54-1403
105	Water & Sewer	Sewer line - Blue Jay Rd	4,000,000	4,000,000	SPLOST - 2021	322-4441-322-54-1401
105	Water & Sewer	Hodgeville lift station upgrades	500,000	500,000	SPLOST - 2017	321-4420-100-54-1411
105	Water & Sewer	Park West upgrades or regional station	3,500,000	2,000,000	SPLOST - 2021	322-4441-322-54-1402
105	Water & Sewer	Lift station repairs	175,000	175,000	SPLOST - 2017	321-4420-100-54-2501
105	Water & Sewer	Well Repairs	80,000	80,000	Water & Sewer	505-4441-105-54-2502
105	Water & Sewer	Sewer collection system repairs	250,000	250,000	Water & Sewer	505-4441-105-54-1407
105	Water & Sewer	Water distribution system repairs	70,000	70,000	Water & Sewer	505-4441-105-54-1406
105	Water & Sewer	Facility Fence Repairs	75,000	75,000	Water & Sewer	505-4441-105-54-2502
105	Water & Sewer	Vehicle, 1 new additional, utility body	65,000	-	Water & Sewer	505-4441-105-54-9999
136	IT	Windows 11 Laptop Refresh	70,000	70,000	General Fund	100-1535-136-54-2503
136	IT	Windows 11 PC Refresh	50,000	50,000	General Fund	100-1535-136-54-2503
136	IT	Monitor Refresh	40,000	40,000	General Fund	100-1535-136-54-2503
136	IT	Network Switch Replacement	115,000	115,000	General Fund	100-1535-136-54-2503
136	IT	Server Infrastructure and Storage Upgrades	110,000	110,000	General Fund	100-1535-136-54-2503
136	IT	2025 PC UPS Refresh	11,000	11,000	General Fund	100-1535-136-54-2503
136	IT	2025 Rack UPS Refresh	20,000	20,000	General Fund	100-1535-136-54-2503
136	IT	Printer Refresh	15,000	as needed	General Fund	100-1535-136-54-2503
322	SPLOST - 2021	Public Works master plan & construction	3,000,000	3,000,000	SPLOST - 2021	322-4208-322-54-1321
322	SPLOST - 2021	Sewer line - Springfield - feasibility study	500,000	500,000	SPLOST - 2021	322-4441-322-54-1403
322	SPLOST - 2021	Transportation master plan	266,000	266,000	SPLOST - 2021	322-4208-322-54-1407
322	SPLOST - 2021	Safe Streets 4 All (SS4A) project	250,000	250,000	SPLOST - 2021	322-4208-322-54-1406
322	SPLOST - 2021	LMIG 2025 estimated contribution	400,000	400,000	SPLOST - 2021	322-4208-322-54-1405
335	TSPLOST - 2020	Gateway Parkway extension design	300,000	300,000	TSPLOST - 2020	335-4206-335-54-1445
335	TSPLOST - 2020	Right of way drainage improvements	348,965	348,965	TSPLOST - 2020	335-4206-335-54-1403
335	TSPLOST - 2020	Corinth Church Rd	100,000	100,000	TSPLOST - 2020	335-4206-335-54-1410
335	TSPLOST - 2020	Blue Jay Turn Lanes @ Midland Road	404,495	404,495	TSPLOST - 2020 bond	335-4206-335-54-1429
335	TSPLOST - 2020	Courthouse Road Ext & Midland Road Intersection	200,000	200,000	TSPLOST - 2020	335-4206-335-54-1430
335	TSPLOST - 2020	Courthouse Road at McCall Realignment of Intersection	408,450	408,450	TSPLOST - 2020 bond	335-4206-335-54-1431
335	TSPLOST - 2020	Goshen Road Widening from SR21 to Hodgeville Road (3.5 miles)	5,492,834	5,492,834	TSPLOST - 2020 bond	335-4206-335-54-1432
335	TSPLOST - 2020	Hodgeville Rd@ Blue Jay turn lanes	946,455	946,455	TSPLOST - 2020 bond	335-4206-335-54-1433
335	TSPLOST - 2020	Hodgeville Rd @ Goshen turn lanes	457,555	457,555	TSPLOST - 2020 bond	335-4206-335-54-1434
335	TSPLOST - 2020	Hodgeville Rd @ Kolic Helmey turn lanes	888,855	888,855	TSPLOST - 2020 bond	335-4206-335-54-1435
335	TSPLOST - 2020	McCall Rd @ Little McCall Rd turn lanes	512,916	512,916	TSPLOST - 2020 bond	335-4206-335-54-1437
335	TSPLOST - 2020	Midland Rd @ Hwy 30 turn lanes	419,495	419,495	TSPLOST - 2020 bond	335-4206-335-54-1438
335	TSPLOST - 2020	Old River Road @ Hwy 80 Intersection	866,675	866,675	TSPLOST - 2020 bond	335-4206-335-54-1440

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Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
335	TSPLOST - 2020	Hodgeville Road resurfacing from Blue Jay to County limit (4.8 miles)	1,522,435	1,522,435	TSPLOST - 2020 bond	335-4206-3
335	TSPLOST - 2020	Effingham East-West Connector Planning:	500,000	500,000	TSPLOST - 2020 bond	335-4206-3
337	TSPLOST - 2023	Blue Jay Rd resurfacing	1,300,000	1,300,000	TSPLOST - 2023 bond	337-4209-337-54-1400
337	TSPLOST - 2023	Old River Rd resurfacing	2,000,000	2,000,000	TSPLOST - 2023 bond	337-4209-337-54-1401
337	TSPLOST - 2023	Meldrim Neighborhood resurfacing	1,750,000	1,750,000	TSPLOST - 2023 bond	337-4209-337-54-1402
337	TSPLOST - 2023	Neighborhood resurfacing	1,200,000	1,200,000	TSPLOST - 2023 bond	337-4209-337-54-1403
337	TSPLOST - 2023	Central Ave resurfacing	1,300,000	1,300,000	TSPLOST - 2023 bond	337-4209-337-54-1404
337	TSPLOST - 2023	Conaway Rd resurfacing	175,000	175,000	TSPLOST - 2023 bond	337-4209-337-54-1405
337	TSPLOST - 2023	Holly Dr resurfacing	100,000	100,000	TSPLOST - 2023 bond	337-4209-337-54-1406
337	TSPLOST - 2023	Honey Ridge Rd resurfacing	900,000	900,000	TSPLOST - 2023 bond	337-4209-337-54-1407
337	TSPLOST - 2023	Pine St resurfacing	200,000	200,000	TSPLOST - 2023 bond	337-4209-337-54-1408
337	TSPLOST - 2023	Red Bud Rd resurfacing	75,000	75,000	TSPLOST - 2023 bond	337-4209-337-54-1409
337	TSPLOST - 2023	Roebing Rd resurfacing	800,000	800,000	TSPLOST - 2023 bond	337-4209-337-54-1410
337	TSPLOST - 2023	S Laurel Cir resurfacing	175,000	175,000	TSPLOST - 2023 bond	337-4209-337-54-1411
337	TSPLOST - 2023	Stagecoach Ave resurfacing	150,000	150,000	TSPLOST - 2023 bond	337-4209-337-54-1412
337	TSPLOST - 2023	Wesley Dr resurfacing	75,000	75,000	TSPLOST - 2023 bond	337-4209-337-54-1413
337	TSPLOST - 2023	Zeigler Rd resurfacing	725,000	725,000	TSPLOST - 2023 bond	337-4209-337-54-1414
337	TSPLOST - 2023	Zittrouer Rd resurfacing	1,000,000	1,000,000	TSPLOST - 2023 bond	337-4209-337-54-1415
337	TSPLOST - 2023	Midland Rd resurfacing	300,000	300,000	TSPLOST - 2023 bond	337-4209-337-54-1416
337	TSPLOST - 2023	McCall Rd resurfacing	4,000,000	4,000,000	TSPLOST - 2023 bond	337-4209-337-54-1417
337	TSPLOST - 2023	Blue Jay Rd resurfacing	2,800,000	2,800,000	TSPLOST - 2023 bond	337-4209-337-54-1418
337	TSPLOST - 2023	Goshen Hills Neighborhood resurfacing	1,500,000	1,500,000	TSPLOST - 2023 bond	337-4209-337-54-1419
337	TSPLOST - 2023	Neighborhood resurfacing	2,500,000	2,500,000	TSPLOST - 2023 bond	337-4209-337-54-1420
337	TSPLOST - 2023	Crystal Dr resurfacing	250,000	250,000	TSPLOST - 2023 bond	337-4209-337-54-1421
337	TSPLOST - 2023	Golden Dr resurfacing	325,000	325,000	TSPLOST - 2023 bond	337-4209-337-54-1422
337	TSPLOST - 2023	Stillwell-Clyo Rd resurfacing	2,200,000	2,200,000	TSPLOST - 2023 bond	337-4209-337-54-1423
337	TSPLOST - 2023	Fourth St resurfacing	400,000	400,000	TSPLOST - 2023 bond	337-4209-337-54-1424
337	TSPLOST - 2023	Hunters Chase Neighborhood resurfacing	500,000	500,000	TSPLOST - 2023 bond	337-4209-337-54-1425
337	TSPLOST - 2023	Lower Ferry Rd resurfacing	600,000	600,000	TSPLOST - 2023 bond	337-4209-337-54-1426
337	TSPLOST - 2023	Old Dixie Hwy S resurfacing	1,000,000	1,000,000	TSPLOST - 2023 bond	337-4209-337-54-1427
337	TSPLOST - 2023	Old Louisville Rd resurfacing	2,100,000	2,100,000	TSPLOST - 2023 bond	337-4209-337-54-1428
337	TSPLOST - 2023	Springfield-Egypt Rd resurfacing	3,000,000	3,000,000	TSPLOST - 2023 bond	337-4209-337-54-1429
337	TSPLOST - 2023	Union Springs Road resurfacing	1,300,000	1,300,000	TSPLOST - 2023 bond	337-4209-337-54-1430
337	TSPLOST - 2023	Tuckasee King Rd resurfacing	275,000	275,000	TSPLOST - 2023 bond	337-4209-337-54-1431
337	TSPLOST - 2023	Anza Ln resurfacing	125,000	125,000	TSPLOST - 2023 bond	337-4209-337-54-1432
337	TSPLOST - 2023	Aqueduct Dr resurfacing	100,000	100,000	TSPLOST - 2023 bond	337-4209-337-54-1433
337	TSPLOST - 2023	Benjamin-Gnann Rd resurfacing	1,200,000	1,200,000	TSPLOST - 2023 bond	337-4209-337-54-1434
337	TSPLOST - 2023	Courthouse Rd resurfacing	900,000	900,000	TSPLOST - 2023 bond	337-4209-337-54-1435
337	TSPLOST - 2023	Saratoga Dr resurfacing	100,000	100,000	TSPLOST - 2023 bond	337-4209-337-54-1436
337	TSPLOST - 2023	McCall Rd resurfacing	3,300,000	3,300,000	TSPLOST - 2023 bond	337-4209-337-54-1437
337	TSPLOST - 2023	Blue Jay Rd resurfacing	850,000	850,000	TSPLOST - 2023 bond	337-4209-337-54-1438
337	TSPLOST - 2023	Rahn Station Rd resurfacing	2,000,000	2,000,000	TSPLOST - 2023 bond	337-4209-337-54-1439
337	TSPLOST - 2023	Stillwell-Clyo Rd resurfacing	2,000,000	2,000,000	TSPLOST - 2023 bond	337-4209-337-54-1440
337	TSPLOST - 2023	Greystone Neighborhood resurfacing	850,000	850,000	TSPLOST - 2023 bond	337-4209-337-54-1441
337	TSPLOST - 2023	Neighborhood resurfacing	1,400,000	1,400,000	TSPLOST - 2023 bond	337-4209-337-54-1442
337	TSPLOST - 2023	Barney Rd resurfacing	150,000	150,000	TSPLOST - 2023 bond	337-4209-337-54-1443
337	TSPLOST - 2023	Chimney Rd resurfacing	900,000	900,000	TSPLOST - 2023	337-4209-337-54-1444
337	TSPLOST - 2023	Nellie Rd resurfacing	400,000	400,000	TSPLOST - 2023	337-4209-337-54-1445

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Dept #	Name	Description	Requested Amt	Budgeted Amt	Funding Source	GL Account
337	TSPLOST - 2023	Woodland Dr resurfacing	200,000	200,000	TSPLOST - 2023	337-4209-337-54-1447
337	TSPLOST - 2023	Old Augusta/General intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1448
337	TSPLOST - 2023	Old Augusta/Estes intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1448
337	TSPLOST - 2023	Old Augusta/Logistics intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1449
337	TSPLOST - 2023	Old Augusta/CowanNorth intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1450
337	TSPLOST - 2023	Old Augusta/Chimney Rd intersection improvement	1,000,000	1,000,000	TSPLOST - 2023	337-4209-337-54-1451
337	TSPLOST - 2023	SR 21/Goshen Ext intersection improvement	1,400,000	1,400,000	TSPLOST - 2023	337-4209-337-54-1452
337	TSPLOST - 2023	SR2 I/Commerce intersection improvement	300,000	300,000	TSPLOST - 2023	337-4209-337-54-1453
337	TSPLOST - 2023	Other resurfacing	1,004,000	1,004,000	TSPLOST - 2023	337-4209-337-54-1454
total			153,177,256	149,740,556		

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	Original Request	Admin. Recommended
General Fund	2,290,345	2,161,345
American Rescue Plan Act funds	6,800,000	6,800,000
Special Tax District	2,139,260	890,760
E911	15,000	15,000
Fire & Rescue	998,500	858,500
Development Services	-	-
Sanitation	-	-
SPLOST - 2017	4,441,000	4,301,000
SPLOST - 2021	54,115,082	52,539,082
SPLOST - 2021 Bond	11,065,739	11,065,739
TSPLOST - 2020	948,965	948,965
TSPLOST - 2020 bond	12,420,166	12,420,166
TSPLOST - 2023	9,204,000	9,204,000
TSPLOST - 2023 bond	47,950,000	47,950,000
Water Bond	-	-
Water & Sewer	540,000	475,000
WWTP	249,200	111,000
	153,177,256	149,740,556

Dept. #	General Fund	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
002	District Attorney's Office	428,716	513,326	551,825	637,510	85,684	15.5%
003	Solicitor	387,113	359,826	410,664	473,707	63,043	15.4%
004	Probate Court	491,420	535,164	552,354	603,059	50,706	9.2%
005	Superior Court Clerk	733,535	940,324	1,002,117	992,953	(9,164)	-0.9%
006	State Court	330,502	336,764	381,968	369,231	(12,737)	-3.3%
007	Court Services	823,237	622,810	1,179,291	782,306	(396,985)	-33.7%
008	Board of Elections	535,451	588,458	626,301	706,031	79,730	12.7%
009	Juvenile Court	212,648	337,820	347,315	410,751	63,437	18.3%
010	Magistrate Court	644,234	602,097	694,677	726,204	31,526	4.5%
011	County Commissioners	676,461	613,239	683,317	689,079	5,762	0.8%
012	Tax Assessors	1,062,199	1,212,816	1,360,077	1,331,289	(28,788)	-2.1%
013	Tax Commissioner	999,286	973,389	1,021,192	1,014,942	(6,250)	-0.6%
014	Human Resources	530,346	562,126	586,475	628,121	41,645	7.1%
015	Finance	787,626	776,140	800,024	906,952	106,928	13.4%
016	Prison	3,422,232	3,501,804	3,586,326	3,892,781	306,456	8.5%
017	Sheriff's Office	11,213,527	10,227,223	12,121,213	12,520,987	399,774	3.3%
018	Sheriff's Office - Jail	4,312,540	4,712,175	5,064,828	5,023,717	(41,112)	-0.8%
019	Emergency Medical Services	3,730,180	4,212,029	5,422,885	5,734,244	311,359	5.7%
020	Emergency Management Agency	385,631	392,383	395,618	477,687	82,068	20.7%
021	Facilities Maintenance	1,494,264	1,324,559	1,324,001	2,157,510	833,509	63.0%
022	Animal Shelter	315,654	320,426	271,488	322,330	50,842	18.7%
026	Georgia DFACS	71,780	73,200	75,200	75,200	-	0.0%
028	UGA Extension Office	214,589	249,650	258,839	373,894	115,055	44.5%
032	Senior Citizen Congregate Meals	204,869	251,498	342,469	327,973	(14,497)	-4.2%
033	Senior Citizen Home Delivered Meals	135,500	135,350	135,350	142,350	7,000	5.2%
040	Family Connection	50,000	54,500	54,500	52,500	(2,000)	-3.7%
051	Other Agencies	1,468,307	5,589,843	1,731,974	3,077,435	1,345,460	77.7%
053	Probation	280,309	283,635	425,833	-	(425,833)	-100.0%
058	Coroner	119,882	145,831	105,299	108,329	3,030	2.9%
060	Fleet Maintenance	351,525	433,200	363,000	420,200	57,200	15.8%
062	Inmate Medical	628,356	598,356	634,000	775,792	141,792	22.4%
070	Board of Equalization	10,000	17,979	20,583	17,741	(2,842)	-13.8%
111	County Manager	740,639	992,765	1,249,975	1,132,900	(117,076)	-9.4%
117	Sheriff's Office - School Officers	627,802	728,334	1,207,011	1,256,913	49,903	4.1%
136	Information Technology	801,560	864,357	1,484,417	2,106,174	621,757	41.9%
225	Geographic Information Systems	388,537	385,222	484,252	388,816	(95,436)	-19.7%
	Transfer to Landfill	65,490	67,687	68,000	69,500	1,500	2.2%
	Transfer to E911	-	-	-	-	-	0.0%
	Transfer to Special Tax District	906,000	906,000	906,000	1,000,000	94,000	10.4%
		\$ 40,581,948	\$ 45,442,304	\$ 47,930,660	\$ 51,727,107	\$ 3,796,448	7.9%

Dept. #	General Fund	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
002	District Attorney's Office	-	-	-	-	-	0.0%
003	Solicitor	348,879	337,659	371,801	428,507	56,706	15.3%
004	Probate Court	451,020	482,614	497,903	546,201	48,298	9.7%
005	Superior Court Clerk	614,655	732,294	836,836	832,289	(4,547)	-0.5%
006	State Court	242,622	248,884	288,138	271,706	(16,433)	-5.7%
007	Court Services	-	-	-	-	-	0.0%
008	Board of Elections	412,048	442,424	472,638	461,321	(11,316)	-2.4%
009	Juvenile Court	129,224	135,396	144,891	147,047	2,157	1.5%
010	Magistrate Court	550,566	546,440	634,137	654,528	20,391	3.2%
011	County Commissioners	472,344	487,239	588,608	592,878	4,270	0.7%
012	Tax Assessors	802,942	970,843	945,343	1,064,637	119,295	12.6%
013	Tax Commissioner	811,016	825,149	861,740	847,883	(13,857)	-1.6%
014	Human Resources	323,204	359,946	388,875	422,078	33,203	8.5%
015	Finance	609,706	601,290	621,675	666,231	44,556	7.2%
016	Prison	2,291,958	2,339,701	2,589,007	2,853,901	264,894	10.2%
017	Sheriff's Office	7,543,284	8,339,150	9,175,200	9,841,109	665,908	7.3%
018	Sheriff's Office - Jail	3,719,725	4,025,535	4,347,256	4,309,409	(37,847)	-0.9%
019	Emergency Medical Services	3,289,981	3,736,585	4,131,137	4,452,598	321,461	7.8%
020	Emergency Management Agency	77,953	82,578	66,356	91,662	25,306	38.1%
021	Facilities Maintenance	449,329	542,971	517,834	588,662	70,829	13.7%
022	Animal Shelter	143,016	158,368	167,445	187,979	20,534	12.3%
026	Georgia DFACS	-	-	-	-	-	0.0%
028	UGA Extension Office	146,682	-	-	-	-	0.0%
032	Senior Citizen Congregate Meals	126,979	155,108	162,650	238,667	76,018	46.7%
033	Senior Citizen Home Delivered Meals	-	-	-	-	-	0.0%
040	Family Connection	-	-	-	-	-	0.0%
051	Other Agencies	-	-	-	-	-	0.0%
053	Probation	257,734	266,687	405,470	-	(405,470)	-100.0%
058	Coroner	10,785	11,296	12,294	18,229	5,935	48.3%
060	Fleet Maintenance	-	-	-	-	-	0.0%
062	Inmate Medical	-	-	-	-	-	0.0%
070	Board of Equalization	-	8,029	8,233	5,391	(2,842)	-34.5%
111	County Manager	445,631	624,743	1,015,300	1,089,785	74,485	7.3%
117	Sheriff's Office - School Officers	597,302	682,684	1,154,911	1,192,213	37,303	3.2%
136	Information Technology	533,655	567,857	677,883	938,060	260,176	38.4%
225	Geographic Information Systems	155,276	148,972	255,192	249,756	(5,436)	-0.02
		\$ 25,557,516	\$ 27,860,441	\$ 31,338,751	\$ 32,992,728	\$ 1,653,977	5.3%

002 - District Attorney's Office - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
Total Personnel		-	-	-	-	-	-
100-2200-002-52-1205	BUDGET REQUEST - D.A.	428,716	513,326	551,825	275,913	637,510	637,510
Total Services		428,716	513,326	551,825	275,913	637,510	637,510
Total Supplies		-	-	-	-	-	-
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		428,716	513,326	551,825	275,913	637,510	637,510

002 - District Attorney's Office - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	401,258
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	179,540
	OTHER GENERAL REVENUES	-	-	-	-	-	56,711
	COMBINED REVENUES PRIOR YEAR	389,361	409,000	409,000	204,500	-	-
Total Revenues		389,361	409,000	409,000	204,500	-	637,510
Net Surplus/(Deficit)		(39,355)	(104,326)	(142,825)	(71,413)	-	-

002 - District Attorney's Office - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

003 - Solicitor - Appropriations

Item XI. 4.

		Actuals	Actuals	Budget	Actuals	Dept Requested	
GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2301-003-51-1100	SALARIES	262,272	254,244	279,060	148,111	265,207	293,070
100-2301-003-51-1101	RAISES	-	-	21,870	-	14,324	17,243
100-2301-003-51-1300	OVERTIME	6,113	6,773	-	3,834	-	-
100-2301-003-51-2101	MEDICAL/LIFE INSURANCE	1,331	1,793	1,300	1,060	1,192	1,300
100-2301-003-51-2102	HEALTH INSURANCE	27,305	32,881	29,936	24,204	67,001	72,915
100-2301-003-51-2200	PAYROLL TAXES	20,231	19,727	23,021	11,382	21,384	23,739
100-2301-003-51-2401	RETIREMENT	10,659	13,382	15,723	7,518	18,134	19,452
100-2301-003-51-2600	UNEMPLOYMENT	275	229	228	-	228	228
100-2301-003-51-2700	WORKMENS COMPENSATION	1,418	1,477	662	755	615	559
Total Personnel		329,604	330,506	371,801	196,864	388,084	428,507
100-2301-003-52-1101	CONSULTANT	-	-	-	2,246	-	-
100-2301-003-52-2208	COMPUTER MAINT. AGREEMENTS	-	-	5,800	-	5,800	5,800
100-2301-003-52-2321	OPERATING LEASES/RENTAL COPIER	-	12	-	-	-	-
100-2301-003-52-3102	AUTO,TRK,EQ - INSURANCE	875	2,151	2,200	1,179	2,200	2,200
100-2301-003-52-3103	PROF/GEN/LAW LIAB\INS	1,653	3,390	3,400	2,335	3,400	3,400
100-2301-003-52-3201	TELEPHONE	1,358	1,387	1,400	782	1,400	1,400
100-2301-003-52-3701	PER DIEM & TRAVEL	3,804	2,452	5,000	2,582	5,000	5,000
100-2301-003-52-3705	MEMBERSHIP DUES	578	1,298	1,000	-	1,000	1,000
Total Services		8,267	10,689	18,800	9,124	18,800	18,800
100-2301-003-53-1101	OFFICE SUPPLIES	3,220	5,092	11,000	1,654	11,000	11,000
100-2301-003-53-1104	POSTAGE	-	-	400	13	400	400
100-2301-003-53-1270	GAS & DIESEL FUEL	-	-	-	-	-	1,000
Total Supplies		3,220	5,092	11,400	1,667	11,400	12,400
100-2301-003-54-2201	AUTOS & TRUCKS	106	-	-	-	-	-
100-2301-003-54-2501	OFFICE EQUIPMENT	-	-	-	-	5,000	5,000
100-2301-003-54-9999	LEASED EQUIPMENT	40,156	-	-	-	-	-
Total Capital		40,262	-	-	-	5,000	5,000
100-2301-003-58-1200	CAPITAL LEASE PRINCIPAL	4,230	7,580	8,664	4,501	8,664	9,001
100-2301-003-58-2200	CAPITAL LEASE INTEREST	462	1,381	-	-	-	-
Total Other		4,692	8,961	8,664	4,501	8,664	9,001
Total Appropriations		386,045	355,249	410,664	212,157	431,947	473,707

003 - Solicitor - Revenues

		Actuals	Actuals	Budget	Actuals	Dept Requested	Proposed
GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	297,082
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	132,927
	OTHER GENERAL REVENUES	-	-	-	-	-	42,698
	COMBINED REVENUES PRIOR YEAR	385,001	354,864	407,764	211,992	-	-
100-33-4133	INDIGENT DEFENSE	1,045	385	2,900	165	-	1,000
Total Revenues		386,045	355,249	410,664	212,157	-	473,707
Net Surplus/(Deficit)		-	-	-	-	-	(0)

003 - Solicitor - Personnel

		Title	Full Time Equivalent (FTE)
		ASSISTANT SOLICITOR GENERAL	0.5
		CHIEF COURT ADMINISTRATOR	1
		OFFICE ASSISTANT I	1
		SOLICITOR	1
		STATE COURT INVESTIGATOR	1
Total Personnel			4.5

004 - Probate Court - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
100-2450-004-51-1100	SALARIES	303,025	295,958	313,506	152,510	354,381	340,882
100-2450-004-51-1101	RAISES	26	-	25,081	-	20,453	20,453
100-2450-004-51-1300	OVERTIME	62	69	-	-	-	-
100-2450-004-51-2101	MEDICAL/LIFE INSURANCE	2,664	2,781	1,950	1,272	2,275	2,275
100-2450-004-51-2102	HEALTH INSURANCE	89,702	93,838	111,984	48,070	127,601	127,601
100-2450-004-51-2200	PAYROLL TAXES	21,834	21,254	25,902	11,016	28,675	27,642
100-2450-004-51-2401	RETIREMENT	15,171	17,118	18,370	8,277	27,363	26,377
100-2450-004-51-2600	UNEMPLOYMENT	404	248	365	26	319	319
100-2450-004-51-2700	WORKMEN'S COMPENSATION	884	744	745	335	825	650
Total Personnel		433,773	432,011	497,903	221,506	561,892	546,201
100-2450-004-52-1202	ATTORNEY & PROFESSIONAL SERVIC	450	150	5,000	-	5,000	5,000
100-2450-004-52-2208	COMPUTER MAINT. AGREEMNTS	900	-	5,400	3,150	5,400	5,400
100-2450-004-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-2450-004-52-2321	OPERATING LEASES/RENTAL COPIER	-	-	-	-	-	-
100-2450-004-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,136	1,644	1,700	1,935	2,000	2,000
100-2450-004-52-3201	TELEPHONE	1,365	1,389	1,400	732	1,500	1,500
100-2450-004-52-3701	PER DIEM & TRAVEL	213	362	1,200	120	2,500	2,500
100-2450-004-52-3702	TRAINING SCHOOLS & SEMINA	2,907	3,139	4,500	464	6,000	6,000
100-2450-004-52-3705	MEMBERSHIP DUES	300	629	1,000	200	1,000	1,000
100-2450-004-52-3801	GUN PERMIT FEES	14,911	8,540	15,000	2,890	9,000	9,000
100-2450-004-52-3901	MEDICAL	-	-	-	-	-	-
Total Services		23,182	15,852	35,200	9,491	32,400	32,400
100-2450-004-53-1101	OFFICE SUPPLIES	10,117	10,267	10,000	3,256	15,000	15,000
100-2450-004-53-1104	POSTAGE	5,554	4,679	5,500	1,843	6,000	6,000
Total Supplies		15,671	14,946	15,500	5,099	21,000	21,000
100-2450-004-54-2502	OTHER EQUIPMENT	-	-	-	-	-	-
100-2450-004-54-3000	SBITA	-	14,715	-	-	-	-
100-2450-004-54-9999	LEASED EQUIPMENT	9,434	-	-	-	-	-
Total Capital		9,434	14,715	-	-	-	-
100-2450-004-58-1200	CAPITAL LEASE PRINCIPAL	3,601	3,572	3,751	1,731	3,751	3,459
100-2450-004-58-1210	SBITA PRINCIPAL	-	5,081	-	-	-	-
100-2450-004-58-2200	CAPITAL LEASE INTEREST	150	105	-	-	-	-
100-2450-004-58-2210	SBITA INTEREST	-	319	-	-	-	-
Total Other		3,751	9,078	3,751	1,731	3,751	3,459
Total Appropriations		485,811	486,601	552,354	237,827	619,043	603,059

004 - Probate Court - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	258,727
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	115,766
	OTHER GENERAL REVENUES	-	-	-	-	-	36,567
	COMBINED REVENUES PRIOR YEAR	235,151	269,476	302,354	181,551	-	-
100-35-1150	PROBATE JUDGE	250,660	217,125	250,000	56,276	-	192,000
Total Revenues		485,811	486,601	552,354	237,827	-	603,059
Net Surplus/(Deficit)		-	-	-	-	-	(0)

004 - Probate Court - Personnel

Title	Full Time Equivalent (FTE)
CHIEF CLERK - ASSOCIATE JUDGE	1
DEPUTY CLERK	5
PROBATE JUDGE	1
Total Personnel	7

005 - Superior Court Clerk - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2150-005-51-1100	SALARIES	411,310	465,874	523,260	273,746	579,558	528,681
100-2150-005-51-1101	RAISES	-	-	41,861	-	33,905	31,721
100-2150-005-51-1300	OVERTIME	2,404	14,111	-	16,174	-	-
100-2150-005-51-2101	MEDICAL/LIFE INSURANCE	3,297	3,882	3,900	2,094	3,900	3,575
100-2150-005-51-2102	HEALTH INSURANCE	118,330	118,680	190,893	74,862	202,528	184,299
100-2150-005-51-2200	PAYROLL TAXES	30,464	35,679	43,232	21,299	46,930	42,871
100-2150-005-51-2401	RETIREMENT	18,265	22,074	31,855	13,619	43,377	39,541
100-2150-005-51-2600	UNEMPLOYMENT	550	560	593	43	638	593
100-2150-005-51-2700	WORKMEN'S COMPENSATION	1,699	1,663	1,243	875	1,350	1,009
Total Personnel		586,318	662,522	836,836	402,711	912,185	832,289
100-2150-005-52-1303	COMPUTER SERVICES	951	-	8,700	-	8,700	8,700
100-2150-005-52-1304	REALESTATE INDEXING RECORDS	-	-	-	-	-	-
100-2150-005-52-2208	COMPUTER MAINT. AGREEMNTS	53,120	60,826	75,000	32,128	75,000	75,000
100-2150-005-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-2150-005-52-2321	OPERATING LEASES/RENTAL COPIER	-	150	5,700	-	5,700	-
100-2150-005-52-3102	AUTO,TRK,EQ - INSURANCE	-	-	-	-	-	-
100-2150-005-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,161	2,494	3,200	3,253	3,300	3,300
100-2150-005-52-3201	TELEPHONE	3,847	5,578	6,400	3,199	6,400	6,400
100-2150-005-52-3301	ADVERTISEMENT	100	-	-	-	500	500
100-2150-005-52-3500	AUTO ALLOWANCE	-	-	-	-	-	-
100-2150-005-52-3701	PER DIEM & TRAVEL	6,441	10,007	9,000	4,571	9,000	9,000
100-2150-005-52-3702	TRAINING SCHOOLS & SEMINA	322	746	7,000	53	7,000	7,000
100-2150-005-52-3705	MEMBERSHIP DUES	1,624	2,427	2,400	-	2,400	2,400
100-2150-005-52-3912	DOCUMENT SHREDDING	1,422	1,716	1,450	855	1,450	1,450
100-2150-005-52-3916	BANK CHARGES	278	274	200	-	200	200
Total Services		71,267	84,219	119,050	44,059	119,650	113,950
100-2150-005-53-1101	OFFICE SUPPLIES	25,704	35,542	24,000	21,690	24,000	20,800
100-2150-005-53-1102	OPERATING SUPPLIES	-	-	-	-	-	3,200
100-2150-005-53-1104	POSTAGE	5,422	3,259	5,500	3,172	5,500	5,500
100-2150-005-53-1117	COMPUTERS	-	-	500	-	500	500
100-2150-005-53-1270	GAS & DIESEL FUEL	1,842	1,061	1,000	542	1,000	1,000
Total Supplies		32,968	39,862	31,000	25,405	31,000	31,000
100-2150-005-54-2501	OFFICE EQUIPMENT	-	-	-	5,017	-	-
100-2150-005-54-9999	LEASED EQUIPMENT	13,071	49,271	-	-	40,000	-
Total Capital		13,071	49,271	-	5,017	40,000	-
100-2150-005-58-1200	CAPITAL LEASE PRINCIPAL	4,989	13,376	15,231	2,849	15,231	15,714
100-2150-005-58-2200	CAPITAL LEASE INTEREST	208	1,139	-	-	-	-
Total Other		5,197	14,515	15,231	2,849	15,231	15,714
Total Appropriations		708,821	850,389	1,002,117	480,041	1,118,066	992,953

005 - Superior Court Clerk - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	35,847
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	16,040
	OTHER GENERAL REVENUES	-	-	-	-	-	5,066
	COMBINED REVENUES PRIOR YEAR	(708,998)	(248,414)	82,117	124,978	-	-
100-34-1200	RECORDING	895,980	585,765	500,000	173,526	-	456,000
100-34-1400	COPIES	-	-	-	-	-	-
100-35-1110	SUPERIOR COURT FINES	521,840	513,039	420,000	181,536	-	480,000
Total Revenues		708,821	850,389	1,002,117	480,041	-	992,953
Net Surplus/(Deficit)		-	-	-	-	-	(0)

005 - Superior Court Clerk - Personnel

Title	Full Time Equivalent (FTE)
CLERK OF COURTS	1
CHIEF DEPUTY CLERK	1
ACCOUNTANT	1
DEPUTY CLERK	8.5
SENIOR DEPUTY CLERK	1
Total Personnel	12.5

006 - State Court - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2300-006-51-1100	SALARIES	127,072	185,060	191,592	97,426	192,526	192,526
100-2300-006-51-1101	RAISES	-	-	14,822	-	11,173	11,173
100-2300-006-51-1300	OVERTIME	-	-	-	-	-	-
100-2300-006-51-2101	MEDICAL/LIFE INSURANCE	1,118	1,559	650	781	650	650
100-2300-006-51-2102	HEALTH INSURANCE	23,781	41,116	52,353	23,819	36,458	36,458
100-2300-006-51-2200	PAYROLL TAXES	9,216	13,446	15,791	7,059	15,583	15,583
100-2300-006-51-2401	RETIREMENT	7,570	5,735	12,385	3,927	14,870	14,870
100-2300-006-51-2600	UNEMPLOYMENT	61	213	91	-	91	91
100-2300-006-51-2700	WORKMEN'S COMPENSATION	383	162	454	76	434	355
Total Personnel		169,202	247,292	288,138	133,088	271,785	271,706
100-2300-006-52-1101	CONSULTANT	-	-	-	-	-	-
100-2300-006-52-1202	ATTORNEY & PROFESSIONAL SERVIC	13,938	-	-	-	-	-
100-2300-006-52-1203	PUBLIC DEFENDERS	300	742	2,000	130	2,000	2,000
100-2300-006-52-1203-1	PUBLIC DEFENDER CONTRACT	46,800	48,358	49,200	20,831	49,200	49,200
100-2300-006-52-2208	COMPUTER MAINT. AGREEMENTS	-	-	-	-	-	-
100-2300-006-52-2321	OPERATING LEASES/RENTAL COPIER	-	-	540	-	-	-
100-2300-006-52-3103	PROF/GEN/LAW LIAB\INSURAN	1,149	848	900	1,120	1,200	1,200
100-2300-006-52-3201	TELEPHONE	1,511	1,387	1,350	782	1,350	1,350
100-2300-006-52-3602	JURY FEES	1,560	4,354	3,000	260	5,000	4,000
100-2300-006-52-3603	RECORDERS FEES	13,326	25,770	30,000	7,917	30,000	30,000
100-2300-006-52-3604	COURT WITNESS FEES	-	-	300	-	300	300
100-2300-006-52-3701	PER DIEM & TRAVEL	527	595	1,000	-	1,500	1,500
100-2300-006-52-3702	TRAINING SCHOOLS & SEMINA	-	2,425	1,100	1,984	3,500	3,500
100-2300-006-52-3605	INTERPRETERS	850	150	1,000	-	1,000	1,000
100-2300-006-52-3705	MEMBERSHIP DUES	468	653	500	100	500	500
Total Services		80,429	85,282	90,890	33,124	95,550	94,550
100-2300-006-53-1101	OFFICE SUPPLIES	2,418	2,148	2,000	423	2,000	2,000
100-2300-006-53-1270	GAS & DIESEL FUEL	-	978	400	137	400	400
Total Supplies		2,418	3,126	2,400	560	2,400	2,400
100-2300-006-54-9999	LEASED EQUIPMENT	1,358	-	-	-	-	-
Total Capital		1,358	-	-	-	-	-
100-2300-006-58-1200	CAPITAL LEASE PRINCIPAL	518	533	540	289	540	575
100-2300-006-58-2200	CAPITAL LEASE INTEREST	22	16	-	-	-	-
Total Other		540	549	540	289	540	575
Total Appropriations		253,947	336,248	381,968	167,061	370,275	369,231

006 - State Court - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(178,075)	(180,347)	1,968	(82,032)	-	-
100-35-1120	STATE COURT FINES	432,022	516,595	380,000	249,092	-	369,231
Total Revenues		253,947	336,248	381,968	167,061	-	369,231
Net Surplus/(Deficit)		-	-	-	-	-	-

006 - State Court - Personnel

Title	Full Time Equivalent (FTE)
STATE COURT ADMINISTRATOR	1
STATE COURT JUDGE	1
Total Personnel	2

007 - Court Services - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-2150-007-51-1100	SALARIES	-	-	-	-	-	-
100-2150-007-51-1213	OGEECHEE JC DRUG COURT GRANT	-	-	-	-	-	-
100-2150-007-51-1300	OVERTIME	-	-	-	-	-	-
100-2150-007-51-2101	MEDICAL/LIFE INSURANCE	-	-	-	-	-	-
100-2150-007-51-2102	HEALTH INSURANCE	-	-	-	-	-	-
100-2150-007-51-2200	PAYROLL TAXES	-	-	-	-	-	-
100-2150-007-51-2401	RETIREMENT	-	-	-	-	-	-
100-2150-007-51-2600	UNEMPLOYMENT	-	-	-	-	-	-
100-2150-007-51-2700	WORKMEN'S COMPENSATION	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
100-2150-007-52-1203	PUBLIC DEFENDERS	63,377	72,331	70,000	536	70,000	70,000
100-2150-007-52-1203-1	PUBLIC DEFENDER CONTRACT	298,437	242,820	302,031	151,884	391,046	391,046
100-2150-007-52-1204	Cont. Agreement For serv-BUDGET	143,572	170,925	145,000	101,533	145,000	145,000
100-2150-007-52-3201	TELEPHONE	4,284	4,357	4,260	2,425	4,260	4,260
100-2150-007-52-3602	JURY FEES	36,264	61,953	25,000	40,691	60,000	60,000
100-2150-007-52-3604	COURT WITNESS FEES	6,385	4,503	1,000	-	4,000	4,000
100-2150-007-52-3605	Juvenile Court expenses	1,487	-	-	-	-	-
100-2150-007-52-3606	OGEECHEE JC DRUG COURT GRANT	10,401	18,089	12,000	4,744	18,000	18,000
100-2150-007-52-3613	BUDGET REQUEST-COURT RECD	79,764	112,129	80,000	45,556	90,000	90,000
Total Services		643,972	687,107	639,291	347,369	782,306	782,306
		-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-
100-2150-007-54-2501	OFFICE EQUIPMENT	-	-	540,000	523,289	-	-
Total Capital		-	-	540,000	523,289	-	-
		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		643,972	687,107	1,179,291	870,658	782,306	782,306

007 - Court Services - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	492,395
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	220,319
	OTHER GENERAL REVENUES	-	-	-	-	-	69,592
	COMBINED REVENUES PRIOR YEAR	643,972	687,107	1,179,291	870,658	-	-
100-35-1145	PUBLIC DEFENDER'S OFFICE	-	-	-	-	-	-
Total Revenues		643,972	687,107	1,179,291	870,658	-	782,306
Net Surplus/(Deficit)		-	-	-	-	-	(0)

007 - Court Services - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

008 - Board of Elections - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1410-008-51-1100	SALARIES	262,999	251,788	322,068	137,292	329,245	329,245
100-1410-008-51-1100-2	SALARIES POLL WORKERS	-	-	-	-	-	-
100-1410-008-51-1101	RAISES	-	-	25,048	-	19,755	19,755
100-1410-008-51-1300	OVERTIME	6,044	5,471	-	2,357	-	-
100-1410-008-51-2101	MEDICAL/LIFE INSURANCE	1,390	1,579	1,300	679	1,192	1,192
100-1410-008-51-2102	HEALTH INSURANCE	47,183	48,571	83,682	19,164	67,001	67,001
100-1410-008-51-2200	PAYROLL TAXES	17,881	18,046	26,554	10,182	26,698	26,698
100-1410-008-51-2401	RETIREMENT	8,143	10,024	12,628	6,058	16,209	16,209
100-1410-008-51-2600	UNEMPLOYMENT	890	636	593	192	593	593
100-1410-008-51-2700	WORKMEN'S COMPENSATION	808	725	764	308	768	628
Total Personnel		345,338	336,841	472,638	176,232	461,461	461,321
100-1410-008-52-1302	ELECTION FEES	43,603	17,774	22,000	7,557	35,030	35,030
100-1410-008-52-2201	R&M FIRST SERV VECH MAINT	-	-	200	-	-	-
100-1410-008-52-2202	R & M - GENERAL(BUILDING)	2,143	859	5,000	519	-	-
100-1410-008-52-2208	COMPUTER MAINT. AGREEMENTS	-	30,861	32,170	16,450	41,047	41,047
100-1410-008-52-2321	OPERATING LEASES/RENTAL COPIER	-	105	-	604	3,493	3,493
100-1410-008-52-3101	PROPERTY INSURANCE	941	1,267	1,300	2,921	3,000	3,000
100-1410-008-52-3102	AUTO,TRK,EQ - INSURANCE	875	1,076	1,100	1,179	1,200	1,200
100-1410-008-52-3103	PROF/GEN/LAW LIAB\INSURAN	1,952	1,507	1,600	1,837	1,900	1,900
100-1410-008-52-3104	PROPERTY INSURANCE - VOTING MA	525	661	600	-	600	600
100-1410-008-52-3201	TELEPHONE	1,782	2,841	1,600	2,434	5,000	5,000
100-1410-008-52-3301	ADVERTISEMENT	5,546	1,438	3,500	2,540	3,500	3,500
100-1410-008-52-3701	PER DIEM & TRAVEL	2,346	2,149	2,220	279	1,626	1,626
100-1410-008-52-3702	TRAINING SCHOOLS & SEMINARS	1,650	1,650	3,870	1,590	2,070	2,070
100-1410-008-52-3705	MEMBERSHIP DUES	360	315	360	-	405	405
Total Services		61,722	62,502	75,520	37,908	98,871	98,871
100-1410-008-53-1101	OFFICE SUPPLIES	6,071	3,350	5,000	1,338	6,000	6,000
100-1410-008-53-1104	POSTAGE	26,402	5,333	13,942	5,010	12,802	12,802
100-1410-008-53-1115	ELECTION OPERATION SUPPLY	10,529	3,432	36,759	1,024	15,514	15,514
100-1410-008-53-1210	UTILITIES	7,605	6,920	7,500	4,472	8,800	8,800
100-1410-008-53-1270	GAS & DIESEL FUEL	1,385	775	750	485	1,000	1,000
Total Supplies		51,991	19,810	63,951	12,328	44,116	44,116
100-1410-008-54-2501	NEW VOTING MACHINES	-	22,184	7,020	117,780	94,287	94,287
100-1410-008-54-9999	LEASED EQUIPMENT	4,942	-	-	-	-	-
Total Capital		4,942	22,184	7,020	117,780	94,287	94,287
100-1410-008-58-1200	CAPITAL LEASE PRINCIPAL	1,886	3,240	7,173	2,379	7,173	7,436
100-1410-008-58-2200	CAPITAL LEASE INTEREST	79	346	-	-	-	-
Total Other		1,965	3,586	7,173	2,379	7,173	7,436
Total Appropriations		465,958	444,923	626,301	346,628	705,907	706,031

008 - Board of Elections - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	441,239
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	197,430
	OTHER GENERAL REVENUES	-	-	-	-	-	62,362
	COMBINED REVENUES PRIOR YEAR	455,655	444,922	621,301	346,628	-	-
100-34-1910	ELECTION QUALIFYING FEE	10,303	0	5,000	-	-	5,000
Total Revenues		465,958	444,923	626,301	346,628	-	706,031
Net Surplus/(Deficit)		-	-	-	-	-	(0)

008 - Board of Elections - Personnel

Title	Full Time Equivalent (FTE)
ADMINISTRATIVE ASSISTANT	0.50
ADMINISTRATIVE ASSISTANT	1.00
ASSISTANT DIRECTOR OF ELECTIONS & REGISTRATION	1.00
DEPUTY REGISTRAR	1.00
DIRECTOR OF ELECTIONS AND REGISTRATION	1.00
ELECTION BOARD	0.05
POLL WORKER	1.54
POLL WORKER ASST MANAGER	2.03
POLL WORKER MANAGER	0.74
Total Personnel	8.86

009 - Juvenile Court - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	Actuals	Budget	Actuals	Dept Requested	
		2022	2023	2024	12/31/23	2025	2025
100-2600-009-51-1100	SALARIES	118,228	124,000	120,000	63,500	113,996	113,996
100-2600-009-51-1101	RAISES	-	-	9,600	-	6,840	6,840
100-2600-009-51-1300	OVERTIME	-	-	-	-	-	-
100-2600-009-51-2101	MEDICAL/LIFE INSURANCE	-	-	-	-	325	-
100-2600-009-51-2102	HEALTH INSURANCE	8,721	7,259	-	3,384	18,229	16,704
100-2600-009-51-2200	PAYROLL TAXES	9,044	9,486	9,914	4,858	9,244	9,244
100-2600-009-51-2401	RETIREMENT	5,000	5,000	5,000	2,500	8,821	-
100-2600-009-51-2600	UNEMPLOYMENT	122	91	91	-	46	46
100-2600-009-51-2700	WORKMEN'S COMPENSATION	348	309	285	140	266	218
Total Personnel		141,464	146,146	144,891	74,381	157,766	147,047
100-2600-009-52-1101	CONSULTANT	32,133	35,000	35,000	15,962	35,000	35,000
100-2600-009-52-1202	ATTORNEY & PROFESSIONAL SERVICES	100,000	120,000	120,000	50,000	180,000	180,000
100-2600-009-52-1204	MEDIATION SERVICES	-	-	-	-	-	-
100-2600-009-52-3103	PROF/GEN/LAW LIAB\INSURAN	612	461	8,724	563	600	600
100-2600-009-52-3603	RECORDERS FEES	29,152	35,295	30,000	22,161	40,000	40,000
100-2600-009-52-3605	INTERPRETERS	619	-	500	356	700	700
100-2600-009-52-3701	PER DIEM & TRAVEL	4,354	7,924	4,000	3,782	5,500	5,500
100-2600-009-52-3702	TRAINING SCHOOLS & SEMINARS	768	-	3,000	398	1,184	1,184
100-2600-009-52-3705	MEMBERSHIP DUES	940	940	1,200	440	220	220
Total Services		168,578	199,620	202,424	93,662	263,204	263,204
100-2600-009-53-1101	OFFICE SUPPLIES	771	265	-	-	-	500
Total Supplies		771	265	-	-	-	500
		-	-	-	-	-	-
Total Capital		-	-	-	-	-	-
		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		310,813	346,031	347,315	168,043	420,970	410,751

009 - Juvenile Court - Revenues

GL Account	GL Name	Actuals	Actuals	Budget	Actuals	Dept Requested	Proposed
		2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	254,983
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	114,091
	OTHER GENERAL REVENUES	-	-	-	-	-	36,038
	COMBINED REVENUES PRIOR YEAR	56,482	64,881	79,352	113,577	-	-
100-33-7005	JUVENILE COURT IGA	246,926	272,963	260,963	53,000	-	-
100-35-1160	JUVENILE COURT FINES	7,404	8,188	7,000	1,466	-	5,640
Total Revenues		310,813	346,031	347,315	168,043	-	410,751
Net Surplus/(Deficit)		-	-	-	-	-	0

009 - Juvenile Court - Personnel

	Title	Full Time Equivalent (FTE)
	JUVENILE COURT JUDGE	0.5
Total Personnel		0.5

010 - Magistrate Court - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-2400-010-51-1100	SALARIES	345,151	373,888	423,887	189,992	452,785	452,785
100-2400-010-51-1101	RAISES	-	-	33,527	-	26,879	26,879
100-2400-010-51-1300	OVERTIME	1,187	1,238	-	366	-	-
100-2400-010-51-2101	MEDICAL/LIFE INSURANCE	2,555	3,337	2,600	1,532	2,925	2,925
100-2400-010-51-2102	HEALTH INSURANCE	67,585	67,770	109,175	35,805	97,243	97,243
100-2400-010-51-2200	PAYROLL TAXES	25,523	28,036	34,992	14,252	36,694	36,694
100-2400-010-51-2401	RETIREMENT	13,483	14,593	26,514	7,929	35,015	35,015
100-2400-010-51-2600	UNEMPLOYMENT	602	335	410	11	410	410
100-2400-010-51-2700	WORKMEN'S COMPENSATION	4,683	4,607	3,031	1,818	2,891	2,577
Total Personnel		460,769	493,804	634,137	251,705	654,842	654,528
100-2400-010-52-2208	COMPUTER MAINT. AGREEMNTS	2,750	2,750	3,000	1,250	4,200	4,200
100-2400-010-52-2321	OPERATING LEASES/RENTAL COPIER	250	261	2,300	-	2,500	1,320
100-2400-010-52-3102	AUTO,TRK,EQ - INSURANCE	2,625	3,227	2,700	3,536	3,600	3,600
100-2400-010-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,608	1,861	2,700	2,465	2,500	2,500
100-2400-010-52-3201	TELEPHONE	2,391	2,138	2,400	1,081	1,100	2,200
100-2400-010-52-3301	ADVERTISEMENT	-	250	100	-	100	100
100-2400-010-52-3701	PER DIEM & TRAVEL	161	2,965	3,600	-	5,000	5,000
100-2400-010-52-3705	MEMBERSHIP DUES	1,445	390	2,000	300	2,500	2,500
Total Services		12,231	13,840	18,800	8,632	21,500	21,420
100-2400-010-53-1101	OFFICE SUPPLIES	9,876	11,670	10,000	3,759	10,000	10,000
100-2400-010-53-1104	POSTAGE	5,536	7,222	5,500	2,462	6,000	6,000
100-2400-010-53-1270	GAS & DIESEL FUEL	7,539	7,897	7,000	3,138	7,000	7,000
100-2400-010-53-1701	UNIFORMS	4,222	3,629	4,000	404	4,000	4,000
Total Supplies		27,173	30,418	26,500	9,762	27,000	27,000
100-2400-010-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-2400-010-54-2201	AUTOS & TRUCKS	44	-	-	-	-	-
100-2400-010-54-9999	LEASED EQUIPMENT	64,183	-	-	-	-	-
Total Capital		64,227	-	-	-	-	-
100-2400-010-58-1200	CAPITAL LEASE PRINCIPAL	5,857	12,692	15,240	7,790	15,240	23,256
100-2400-010-58-2200	CAPITAL LEASE INTEREST	799	2,633	-	-	-	-
Total Other		6,656	15,325	15,240	7,790	15,240	23,256
Total Appropriations		571,055	553,388	694,677	277,889	718,582	726,204

010 - Magistrate Court - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	351,342
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	157,206
	OTHER GENERAL REVENUES	-	-	-	-	-	49,656
	COMBINED REVENUES PRIOR YEAR	433,585	408,024	544,677	206,940	-	-
100-35-1130	CHIEF MAGISTRATE FEES	137,470	145,363	150,000	70,950	-	168,000
Total Revenues		571,055	553,388	694,677	277,889	-	726,204
Net Surplus/(Deficit)		-	-	-	-	-	0

010 - Magistrate Court - Personnel

Title	Full Time Equivalent (FTE)
CHIEF MAGISTRATE JUDGE	1
DEPUTY CLERK	4
DEPUTY SHERIFF	2
MAGISTRATE JUDGE	1.5
Total Personnel	8.5

011 - County Commissioners - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1130-011-51-1100	SALARIES	308,955	342,092	352,210	192,978	375,214	375,214
100-1130-011-51-1101	RAISES	-	-	28,177	-	22,513	22,513
100-1130-011-51-1300	OVERTIME	1,038	886	-	1,318	-	-
100-1130-011-51-2101	MEDICAL/LIFE INSURANCE	2,859	3,257	2,600	1,567	2,600	2,600
100-1130-011-51-2102	HEALTH INSURANCE	130,945	130,664	149,458	68,493	129,126	129,126
100-1130-011-51-2200	PAYROLL TAXES	21,707	24,099	29,100	13,764	30,426	30,426
100-1130-011-51-2401	RETIREMENT	15,268	17,348	22,823	9,908	29,034	29,034
100-1130-011-51-2600	UNEMPLOYMENT	125	91	365	-	365	365
100-1130-011-51-2700	WORKMEN'S COMPENSATION	3,211	3,163	3,876	1,593	4,025	3,601
Total Personnel		484,107	521,601	588,608	289,620	593,302	592,878
100-1130-011-52-1101	CONSULTANT	-	-	-	-	3,000	3,000
100-1130-011-52-1202	ATTORNEY & PROFESSIONAL SERVIC	3,184	-	-	-	-	-
100-1130-011-52-2208	COMPUTER MAINT. AGREEMENTS	11,035	12,819	15,400	3,183	15,400	15,400
100-1130-011-52-2321	OPERATING LEASES/RENTAL COPIERS	86	-	-	-	-	-
100-1130-011-52-3102	AUTO,TRUCK,EQUIPMENT INSURANCE	1,750	3,227	3,300	7,072	7,100	2,000
100-1130-011-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,237	1,659	1,700	2,288	2,300	2,300
100-1130-011-52-3201	TELEPHONE	5,182	5,311	5,000	2,286	5,000	5,300
100-1130-011-52-3201-1	PAGERS/CELLS/LINKS	-	-	-	-	-	-
100-1130-011-52-3301	ADVERTISEMENT	8,046	2,054	15,000	1,745	15,000	15,000
100-1130-011-52-3500	AUTO ALLOWANCE	600	-	-	-	-	-
100-1130-011-52-3701	PER DIEM & TRAVEL	11,552	15,998	25,000	8,574	25,000	25,000
100-1130-011-52-3701-06	CONVENTION, DUES & TRAVL-FLOYD	3,124	4,324	-	2,444	-	-
100-1130-011-52-3701-2	CONVENTIONS, DUES & TRAVL-R.LO	2,603	3,790	-	1,467	-	-
100-1130-011-52-3701-6	CONVENTIONS, DUES & TRAVL-KEIF	1,324	6,644	-	2,210	-	-
100-1130-011-52-3701-7	CONVENTION, DUES & TRAVL - DEL	2,178	3,918	-	2,413	-	-
100-1130-011-52-3701-8	CONVENTION, DUES & TRAVL-CORBI	1,982	4,695	-	1,217	-	-
100-1130-011-52-3701-9	CONVENTION, DUES & TRAVL-BURDE	2,075	2,771	-	296	-	-
100-1130-011-52-3702	TRAINING SCHOOLS & SEMINA	500	50	5,000	3,500	-	5,000
100-1130-011-52-3705	MEMBERSHIP DUES	40	111	1,000	-	2,000	2,000
100-1130-011-52-3902	CONTINGENCY	500	-	-	-	-	-
Total Services		58,000	67,371	71,400	38,696	74,800	75,000
100-1130-011-53-1101	OFFICE SUPPLIES	1,356	396	3,000	-	3,000	3,000
100-1130-011-53-1102	OPERATING SUPPLIES	14,056	13,578	8,000	2,202	8,000	8,000
100-1130-011-53-1270	GAS & DIESEL FUEL	216	148	1,000	135	1,000	1,000
100-1130-011-53-1301	GROCERIES	-	-	-	617	-	-
100-1130-011-53-1402	PRINTING & PUBLICATIONS	416	-	1,000	-	1,000	1,000
Total Supplies		16,045	14,122	13,000	2,954	13,000	13,000
100-1320-111-54-1100	LAND ACQUISITION	-	10,000	-	-	-	-
100-1130-011-54-2201	AUTOS & TRUCKS	-	-	-	-	-	-
100-1130-011-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-1130-011-54-2502	OTHER EQUIPMENT	4,625	-	-	-	-	-
100-1130-011-54-9999	LEASED EQUIPMENT	6,982	-	-	-	-	-
Total Capital		11,607	10,000	-	-	-	-
100-1130-011-58-1200	CAPITAL LEASE PRINCIPAL	1,983	4,210	10,309	437	10,309	8,201
100-1130-011-58-2200	CAPITAL LEASE INTEREST	83	126	-	-	-	-
Total Other		2,066	4,336	10,309	437	10,309	8,201
Total Appropriations		571,825	617,429	683,317	331,707	691,411	689,079

011 - County Commissioners - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	433,717
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	194,064
	OTHER GENERAL REVENUES	-	-	-	-	-	61,298
	COMBINED REVENUES PRIOR YEAR	571,825	617,429	683,317	331,707	-	-
Total Revenues		571,825	617,429	683,317	331,707	-	689,079
Net Surplus/(Deficit)		-	-	-	-	-	(0)

011 - County Commissioners - Personnel

Title	Full Time Equivalent (FTE)
CHAIRMAN AT LARGE	1
COMMISSIONER	5
COUNTY CLERK	1
DEPUTY COUNTY CLERK	1
Total Personnel	8

012 - Tax Assessors - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1550-012-51-1100	SALARIES	487,609	592,409	617,832	316,856	665,797	665,797
100-1550-012-51-1101	RAISES	-	-	49,427	-	39,948	39,948
100-1550-012-51-1300	OVERTIME	3,115	2,738	-	747	-	-
100-1550-012-51-2101	MEDICAL/LIFE INSURANCE	4,755	5,636	4,874	2,822	4,874	4,874
100-1550-012-51-2102	HEALTH INSURANCE	149,940	163,036	173,176	100,656	240,023	240,023
100-1550-012-51-2200	PAYROLL TAXES	35,748	43,786	51,045	23,139	53,989	53,989
100-1550-012-51-2401	RETIREMENT	25,523	30,333	39,647	16,054	51,055	51,055
100-1550-012-51-2600	UNEMPLOYMENT	742	838	912	50	912	912
100-1550-012-51-2700	WORKMEN'S COMPENSATION	8,672	9,625	8,430	4,820	8,941	8,038
Total Personnel		716,105	848,402	945,343	465,144	1,065,540	1,064,637
100-1550-012-52-1101	CONSULTANT	10,600	6,900	6,900	7,405	6,900	6,900
100-1550-012-52-1201	AUDITORS	8,850	8,650	-	-	-	-
100-1550-012-52-1202	ATTORNEY & PROFESSIONAL SERVIC	-	-	8,000	3,432	8,000	8,000
100-1550-012-52-1304	MAPPING	-	49,226	58,284	-	58,284	58,284
100-1550-012-52-2208	COMPUTER MAINT. AGREEMNTS	48,732	48,154	58,771	26,661	58,771	58,771
100-1550-012-52-2321	OPERATING LEASES/RENTAL COPIER	1,872	-	-	-	2,900	-
100-1550-012-52-3102	AUTO,TRK,EQ - INSURANCE	5,251	5,378	5,378	4,715	5,378	5,378
100-1550-012-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,803	6,173	4,450	3,675	4,450	4,450
100-1550-012-52-3201	TELEPHONE	5,128	5,171	5,120	4,225	5,120	5,120
100-1550-012-52-3301	ADVERTISEMENT	45	52	45	-	52	52
100-1550-012-52-3701	PER DIEM & TRAVEL	7,034	7,675	14,211	1,501	16,509	16,509
100-1550-012-52-3702	TRAINING SCHOOLS & SEMINA	2,975	6,590	10,019	1,637	10,019	10,019
100-1550-012-52-3705	MEMBERSHIP DUES	935	1,300	1,490	1,235	1,490	1,490
100-1550-012-52-3916	BANK CHARGES	296	218	1,000	59	1,000	500
Total Services		95,521	145,485	173,668	54,545	178,873	175,473
100-1550-012-53-1101	OFFICE SUPPLIES	6,255	8,314	14,310	2,129	14,310	14,310
100-1550-012-53-1102	OPERATING SUPPLIES	1,444	-	-	-	-	-
100-1550-012-53-1104	POSTAGE	8,581	4,761	10,338	3,231	10,338	10,388
100-1550-012-53-1270	GAS & DIESEL FUEL	2,623	4,529	3,500	3,100	3,500	3,500
100-1550-012-53-1402	PRINTING & PUBLICATIONS	27,628	30,871	35,518	2,835	36,822	36,822
100-1550-012-53-1701	UNIFORMS	-	-	-	705	-	-
Total Supplies		46,531	48,474	63,666	12,000	64,970	65,020
100-1550-012-54-2201	AUTOS & TRUCKS	-	-	-	-	-	-
100-1550-012-54-2501	OFFICE EQUIPMENT	6,723	-	-	-	-	-
100-1550-012-54-2502	OTHER EQUIPMENT	-	-	174,852	-	-	-
Total Capital		6,723	-	174,852	-	-	-
100-1550-012-58-1200	CAPITAL LEASE PRINCIPAL	2,446	2,536	2,548	1,566	2,548	26,158
100-1550-012-58-2200	CAPITAL LEASE INTEREST	102	76	-	-	-	-
Total Other		2,548	2,612	2,548	1,566	2,548	26,158
Total Appropriations		867,428	1,044,973	1,360,077	533,255	1,311,931	1,331,289

012 - Tax Assessors - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	837,745
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	374,844
	OTHER GENERAL REVENUES	-	-	-	-	-	118,401
	COMBINED REVENUES PRIOR YEAR	867,037	1,044,608	1,359,777	533,185	-	-
100-34-1100	CUVA ADMIN FEE	391	365	300	70	-	300
Total Revenues		867,428	1,044,973	1,360,077	533,255	-	1,331,289
Net Surplus/(Deficit)		-	-	-	-	-	0

012 - Tax Assessors - Personnel

Title	Full Time Equivalent (FTE)
ASSESSOR BOARD	0.05
AUDITOR TRAINEE	1
CHIEF APPRAISER	1
DATA ENTRY/PLAT SPECIALIST	1
REAL PROP APPR II - CUSTOMER SERVICE REP	1
REAL PROPERTY APPRAISER I	5
REAL PROPERTY APPRAISER II	2
REAL PROPERTY APPRAISER III	1
REAL PROPERTY APPRAISER TRAINEE	1
SENIOR APPRAISER IV	2
Total Personnel	15.05

013 - Tax Commissioner - Appropriations

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GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1545-013-51-1100	SALARIES	475,482	482,025	534,988	249,312	547,575	547,575
100-1545-013-51-1101	RAISES	-	-	42,799	-	32,855	32,855
100-1545-013-51-1300	OVERTIME	364	1,514	-	144	-	-
100-1545-013-51-2101	MEDICAL/LIFE INSURANCE	4,091	4,736	4,224	2,145	4,008	4,008
100-1545-013-51-2102	HEALTH INSURANCE	149,135	148,750	198,997	76,743	175,034	175,034
100-1545-013-51-2200	PAYROLL TAXES	34,002	35,098	44,201	18,063	44,403	44,403
100-1545-013-51-2401	RETIREMENT	27,137	28,816	34,667	15,955	42,371	42,371
100-1545-013-51-2600	UNEMPLOYMENT	892	704	593	106	593	593
100-1545-013-51-2700	WORKMEN'S COMPENSATION	1,402	1,219	1,271	549	1,277	1,045
Total Personnel		692,506	702,861	861,740	363,016	848,115	847,883
100-1545-013-52-1202	ATTORNEY & PROFESIONAL SERVI	-	201	17,000	-	17,000	17,000
100-1545-013-52-2202	R&M - GENERAL(BUILDING)	312	312	312	156	312	312
100-1545-013-52-2208	COMPUTER MAINT. AGREEMNTS	18,538	-	22,000	-	22,000	22,000
100-1545-013-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-1545-013-52-2321	OPERATING LEASES/RENTAL COPIER	25	105	-	188	-	-
100-1545-013-52-3102	AUTO,TRK,EQ - INSURANCE	875	1,076	1,200	1,179	1,200	1,200
100-1545-013-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,842	2,810	3,000	3,533	3,000	3,000
100-1545-013-52-3201	TELEPHONE	2,651	2,694	2,640	1,465	2,640	2,640
100-1545-013-52-3301	ADVERTISEMENT	696	3,770	10,000	-	10,000	10,000
100-1545-013-52-3701	PER DIEM & TRAVEL	42	3,783	8,500	1,241	8,500	8,500
100-1545-013-52-3702	TRAINING SCHOOLS & SEMINA	14,694	6,097	6,000	309	6,000	6,000
100-1545-013-52-3705	MEMBERSHIP DUES	425	1,006	800	-	800	800
Total Services		42,100	21,853	71,452	8,071	71,452	71,452
100-1545-013-53-1101	OFFICE SUPPLIES	26,649	27,041	29,500	5,681	29,500	29,500
100-1545-013-53-1104	POSTAGE	69,317	64,162	56,000	23,231	56,000	56,000
100-1545-013-53-1117	COMPUTERS	-	-	-	-	-	-
100-1545-013-53-1270	GAS & DIESEL FUEL	260	316	500	84	500	500
100-1545-013-53-1402	PRINTING & PUBLICATIONS	1,837	-	2,000	294	2,000	2,000
Total Supplies		98,063	91,519	88,000	29,290	88,000	88,000
100-1545-013-54-2501	OFFICE EQUIPMENT	43,942	-	-	-	-	-
100-1545-013-54-9999	LEASED EQUIPMENT	-	3,358	-	-	-	-
Total Capital		43,942	3,358	-	-	-	-
100-1545-013-58-1200	CAPITAL LEASE PRINCIPAL	1,886	1,851	-	863	-	7,607
100-1545-013-58-2200	CAPITAL LEASE INTEREST	79	54	-	-	-	-
Total Other		1,965	1,905	-	863	-	7,607
Total Appropriations		878,575	821,496	1,021,192	401,240	1,007,567	1,014,942

013 - Tax Commissioner - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(165,791)	(381,258)	-	(436,637)	-	-
100-34-1600	MOTOR VEH MAILING FEES	25,812	1,419	35,000	2,231	-	35,000
100-34-1940	COMMISSION EARNED	1,018,554	1,201,335	986,192	835,646	-	979,942
100-36-1000	INTEREST - TAX COMM	-	-	-	-	-	-
Total Revenues		878,575	821,496	1,021,192	401,240	-	1,014,942
Net Surplus/(Deficit)		-	-	-	-	-	-

013 - Tax Commissioner - Personnel

Title	Full Time Equivalent (FTE)
ACCOUNTING GENERALIST I	1
CHIEF DEPUTY TAX COMMISSIONER	1
EXECUTIVE ASSISTANT	1
EX-OFFICIO DEPUTY SHERIFF	1
MOTOR VEHICLE SUPERVISOR	1
OFFICE MANAGER	1
PROPERTY TAX SUPERVISOR	1
TAX COMMISSIONER	1
TAX/TAG AGENT	5
Total Personnel	13

014 - Human Resources - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-1540-014-51-1100	SALARIES	249,920	249,478	249,891	138,771	302,640	283,920
100-1540-014-51-1101	RAISES	-	-	19,991	-	17,035	17,035
100-1540-014-51-1110	PERFORMANCE AWARD	13,768	14,768	14,000	8,625	16,000	16,000
100-1540-014-51-1300	OVERTIME	533	1,223	-	2,131	-	-
100-1540-014-51-2101	MEDICAL/LIFE INSURANCE	1,669	2,093	1,625	903	1,625	1,625
100-1540-014-51-2102	HEALTH INSURANCE	38,970	58,208	65,707	21,591	57,736	57,736
100-1540-014-51-2200	PAYROLL TAXES	18,800	18,869	20,646	10,603	24,455	23,023
100-1540-014-51-2401	RETIREMENT	12,601	12,922	16,193	6,537	23,336	21,970
100-1540-014-51-2600	UNEMPLOYMENT	475	219	228	125	228	228
100-1540-014-51-2700	WORKMEN'S COMPENSATION	739	639	594	310	703	542
Total Personnel		337,474	358,419	388,875	189,596	443,758	422,078
100-1540-014-52-1202	ATTORNEY & PROFESSIONAL SERVICES	2,831	5,035	2,000	-	2,000	2,000
100-1540-014-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-1540-014-52-2321	OPERATING LEASES/RENTAL COPIERS	741	(256)	-	1,430	-	-
100-1540-014-52-3103	PROF/GEN/LAW LIAB/INS	1,531	1,226	1,300	1,512	1,300	1,600
100-1540-014-52-3201	TELEPHONE	2,750	2,658	2,800	1,299	2,800	2,700
100-1540-014-52-3301	ADVERTISEMENT	-	-	1,500	-	1,500	1,500
100-1540-014-52-3601	ADMIN FEES - INSURANCE	66,886	60,219	68,500	31,936	68,500	68,500
100-1540-014-52-3602	ADMIN FEES - RETIREMENT	70,656	66,909	70,000	15,905	70,000	70,000
100-1540-014-52-3701	PER DIEM & TRAVEL	940	611	5,000	1,888	6,000	6,000
100-1540-014-52-3702	TRAINING SCHOOLS & SEMINARS	1,320	4,199	7,000	4,659	10,000	10,000
100-1540-014-52-3705	MEMBERSHIP DUES	605	732	1,000	388	1,000	1,000
100-1540-014-52-3915	BACKGROUND CHECKS & MEDICAL	9,818	13,771	15,000	5,314	15,000	15,000
Total Services		158,078	155,104	174,100	64,331	178,100	178,300
100-1540-014-53-1101	OFFICE SUPPLIES	9,417	5,046	6,000	1,640	6,000	6,000
100-1540-014-53-1102	OPERATING SUPPLIES	-	-	-	-	700	700
100-1540-014-53-1104	POSTAGE	46	98	200	18	200	200
100-1540-014-53-1105	ACCG SAFETY GRANT	8,782	2,324	-	-	8,000	-
100-1540-014-53-1110	WELLNESS FAIR	2,975	11,715	15,000	1,089	15,000	15,000
100-1540-014-53-1270	GAS & DIESEL FUEL	98	333	300	281	500	500
100-1540-014-53-1402	PRINTING & PUBLICATIONS	2,430	1,768	2,000	577	2,000	2,000
Total Supplies		23,747	21,284	23,500	3,605	32,400	24,400
100-1540-014-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-1540-014-54-9999	LEASED EQUIPMENT	17,864	-	-	-	-	-
Total Capital		17,864	-	-	-	-	-
100-1540-014-58-1200	CAPITAL LEASE PRINCIPAL	6,819	5,992	-	1,882	-	3,342
100-1540-014-58-2200	CAPITAL LEASE INTEREST	285	171	-	-	-	-
Total Other		7,103	6,163	-	1,882	-	3,342
Total Appropriations		544,267	540,970	586,475	259,413	654,258	628,121

014 - Human Resources - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	395,349
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	176,896
	OTHER GENERAL REVENUES	-	-	-	-	-	55,876
	COMBINED REVENUES PRIOR YEAR	535,937	531,481	586,475	251,468	-	-
100-33-4142	ACCG SAFETY GRANT	8,330	9,490	-	7,945	-	-
Total Revenues		544,267	540,970	586,475	259,413	-	628,121
Net Surplus/(Deficit)		-	-	-	-	-	(0)

014 - Human Resources - Personnel

Title	Full Time Equivalent (FTE)
ASSISTANT DIRECTOR OF HUMAN RESOURCES AND RISK MAI	1
DIRECTOR OF HUMAN RESOURCES AND RISK MANAGEMENT	1
HEALTH, WELLNESS, AND SAFETY COORDINATOR	1
HUMAN RESOURCE GENERALIST II	1
HUMAN RESOURCES GENERALIST I	1
Total Personnel	5

015 - Finance - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-1510-015-51-1100	SALARIES	381,572	380,553	404,953	206,068	430,146	430,146
100-1510-015-51-1101	RAISES	-	-	32,396	-	25,809	25,809
100-1510-015-51-1300	OVERTIME	4,764	5,776	-	1,038	-	-
100-1510-015-51-2101	MEDICAL/LIFE INSURANCE	2,864	2,915	2,600	1,454	2,491	2,491
100-1510-015-51-2102	HEALTH INSURANCE	96,945	76,264	122,398	46,011	139,916	139,916
100-1510-015-51-2200	PAYROLL TAXES	29,027	29,525	33,457	15,744	34,881	34,881
100-1510-015-51-2401	RETIREMENT	20,182	19,290	24,453	10,476	31,712	31,712
100-1510-015-51-2600	UNEMPLOYMENT	520	366	456	56	456	456
100-1510-015-51-2700	WORKMEN'S COMPENSATION	1,141	973	962	456	1,003	821
Total Personnel		537,015	515,661	621,675	281,303	666,414	666,231
100-1510-015-52-1101	CONSULTANT	200	-	5,000	-	30,000	30,000
100-1510-015-52-1201	AUDITORS	55,250	54,400	52,000	25,560	60,000	60,000
100-1510-015-52-2202	R&M - GENERAL(BUILDING)	517	-	-	-	-	-
100-1510-015-52-2321	OPERATING LEASES/RENTAL COPIER	475	3,199	-	-	20,000	20,000
100-1510-015-52-3102	AUTO,TRUCK,EQUIPMENT INSURANCE	875	1,076	1,100	1,179	1,200	-
100-1510-015-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,939	2,086	3,000	2,464	2,500	2,500
100-1510-015-52-3201	TELEPHONE	15,375	14,386	16,000	7,242	16,000	16,000
100-1510-015-52-3606	CGRDC DUES	50,541	63,496	52,000	31,748	63,496	63,496
100-1510-015-52-3701	PER DIEM & TRAVEL	(95)	1,748	2,000	898	2,000	2,000
100-1510-015-52-3702	TRAINING SCHOOLS & SEMINA	-	458	1,500	458	1,500	1,500
100-1510-015-52-3705	MEMBERSHIP DUES	13,416	11,715	9,000	5,237	10,400	10,400
100-1510-015-52-3916	BANK CHARGES	7,582	9,891	8,000	4,519	8,000	8,000
100-1510-015-52-4000	RETURNED CHECK EXPENSE	-	-	2,000	-	-	-
Total Services		147,076	162,454	151,600	79,305	215,096	213,896
100-1510-015-53-1101	OFFICE SUPPLIES	8,439	11,317	13,000	5,167	13,000	13,000
100-1510-015-53-1102	OPERATING SUPPLIES	347	585	4,000	-	4,000	4,000
100-1510-015-53-1103	JANITORIAL SUPPLIES	-	-	-	-	-	-
100-1510-015-53-1104	POSTAGE	4,088	6,348	6,400	1,005	2,000	6,400
100-1510-015-53-1210	UTILITIES	455	450	420	240	420	420
100-1510-015-53-1270	GAS & DIESEL FUEL	105	87	200	66	200	200
Total Supplies		13,434	18,787	24,020	6,478	19,620	24,020
100-1510-015-54-9999	LEASED EQUIPMENT	6,863	-	-	-	-	-
Total Capital		6,863	-	-	-	-	-
100-1510-015-58-1200	CAPITAL LEASE PRINCIPAL	2,620	2,669	2,729	1,506	-	2,805
100-1510-015-58-2200	CAPITAL LEASE INTEREST	109	79	-	-	-	-
Total Other		2,729	2,748	2,729	1,506	-	2,805
Total Appropriations		707,117	699,650	800,024	368,592	901,130	906,952

015 - Finance - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	570,849
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	255,423
	OTHER GENERAL REVENUES	-	-	-	-	-	80,680
	COMBINED REVENUES PRIOR YEAR	707,117	699,650	800,024	368,592	-	-
Total Revenues		707,117	699,650	800,024	368,592	-	906,952
Net Surplus/(Deficit)		-	-	-	-	-	(0)

015 - Finance - Personnel

Title	Full Time Equivalent (FTE)
ACCOUNTING CLERK	2.6
ACCOUNTING GENERALIST II	3
ADMINISTRATIVE ASSISTANT I	0.63
DEPUTY DIRECTOR OF FINANCE	1
FINANCE DIRECTOR	1
PROJECT ACCOUNTANT II	1
Total Personnel	9.23

016 - Prison - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3420-016-51-1100	SALARIES	1,623,204	1,750,915	1,694,586	910,405	2,004,178	1,883,927
100-3420-016-51-1101	RAISES	-	-	135,567	-	113,036	113,036
100-3420-016-51-1300	OVERTIME	14,119	32,117	-	29,599	-	-
100-3420-016-51-2101	MEDICAL/LIFE INSURANCE	13,758	15,399	12,348	7,212	12,673	12,673
100-3420-016-51-2102	HEALTH INSURANCE	340,511	369,751	462,623	204,598	510,473	510,473
100-3420-016-51-2200	PAYROLL TAXES	121,523	133,268	140,007	70,408	161,967	152,768
100-3420-016-51-2401	RETIREMENT	81,626	85,384	106,394	46,307	152,264	143,645
100-3420-016-51-2600	UNEMPLOYMENT	2,572	2,332	1,824	357	1,870	1,870
100-3420-016-51-2700	WORKMEN'S COMPENSATION	36,902	37,148	35,657	18,292	40,932	35,509
Total Personnel		2,234,215	2,426,313	2,589,007	1,287,178	2,997,393	2,853,901
100-3420-016-52-1306	PEST CONTROL	1,980	1,485	1,800	660	1,980	1,800
100-3420-016-52-2202	R & M - GENERAL(BUILDING)	26,478	43,937	30,000	26,054	45,000	45,000
100-3420-016-52-2203	R & M - GENERAL(EQUIPMNT)	5,138	7,074	10,000	6,549	10,000	10,000
100-3420-016-52-2204	R & M - GENERAL(GROUNDS)	907	1,767	1,500	-	1,500	1,500
100-3420-016-52-2205	VEHICLE ACCIDENT	-	-	-	4,499	-	-
100-3420-016-52-2208	MAINT. CONTRACTS	362	2,119	1,800	413	1,800	1,800
100-3420-016-52-2321	OPERATING LEASES/RENTAL COPIER	3,864	3,878	-	1,550	-	-
100-3420-016-52-3101	PROPERTY INSURANCE	7,117	9,554	9,600	36,424	37,000	10,000
100-3420-016-52-3102	AUTO,TRK,EQ - INSURANCE	12,279	14,017	14,100	21,267	22,000	22,000
100-3420-016-52-3103	PROF/GEN/LAW LIAB\INSURAN	21,187	14,009	14,100	17,995	18,000	18,000
100-3420-016-52-3201	TELEPHONE	1,542	1,555	1,550	766	1,550	1,550
100-3420-016-52-3201-1	PAGERS/LINKS/CELLS	1,140	440	-	-	-	-
100-3420-016-52-3701	PER DIEM & TRAVEL	2,008	1,202	2,000	140	2,000	2,000
100-3420-016-52-3702	TRAINING SCHOOLS & SEMINA	-	-	1,500	-	-	1,500
100-3420-016-52-3901	MEDICAL	-	140	4,000	3,510	1,500	4,000
100-3420-016-52-3906	MEDICAL	421	679	-	363	2,000	-
100-3420-016-52-4500	INDIGENT FUND	95	88	1,000	49	-	-
Total Services		84,518	101,944	92,950	120,240	144,330	119,150
100-3420-016-53-1101	OFFICE SUPPLIES	10,497	12,354	10,000	4,758	10,000	10,000
100-3420-016-53-1102	OPERATING SUPPLIES	67,552	90,726	75,000	38,532	75,000	75,000
100-3420-016-53-1105	Inmate release expenditures	10,791	10,603	11,000	2,864	11,000	11,000
100-3420-016-53-1106	INMATE RECREATION COMMISSION	49,228	56,026	45,000	27,390	56,000	56,000
100-3420-016-53-1109	CLOTHING,BEDDING,ETC.	37,885	36,698	35,000	30,834	55,000	45,000
100-3420-016-53-1210	UTILITIES	223,477	218,397	250,000	124,225	250,000	250,000
100-3420-016-53-1240	DISPOSAL ROLLOFFS-PRISON	9,889	8,824	10,000	5,808	10,000	10,000
100-3420-016-53-1270	GAS & DIESEL FUEL	18,703	20,946	22,000	14,552	22,000	22,000
100-3420-016-53-1301	GROCERIES	313,399	319,844	340,000	162,324	340,000	340,000
100-3420-016-53-1701	UNIFORMS	9,410	7,211	8,500	3,261	8,500	8,500
Total Supplies		750,831	781,628	806,500	414,548	837,500	827,500
100-3420-016-54-2201	AUTOS & TRUCKS	-	1,746	-	(200)	-	-
100-3420-016-54-2502	OTHER EQUIPMENT	19,441	12,846	-	-	7,350	7,350
100-3420-016-54-9999	LEASED EQUIPMENT	10,188	308,481	-	-	7,216	7,216
Total Capital		29,629	323,074	-	(200)	14,566	14,566
100-3420-016-58-1200	CAPITAL LEASE PRINCIPAL	3,889	43,895	97,869	38,837	97,869	77,664
100-3420-016-58-2200	CAPITAL LEASE INTEREST	162	11,793	-	-	-	-
Total Other		4,051	55,688	97,869	38,837	97,869	77,664
Total Appropriations		3,103,244	3,688,647	3,586,326	1,860,602	4,091,658	3,892,781

016 - Prison - Revenues

Item XI. 4.

GL Account	GL Name	Actuals		Budget	Actuals	Dept Requested	Proposed
		2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	1,107,948
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	495,744
	OTHER GENERAL REVENUES	-	-	-	-	-	156,590
	COMBINED REVENUES PRIOR YEAR	1,172,960	1,814,373	1,757,188	1,064,064	-	
100-33-4216	GA DEPT OF CORRECTIONS	1,440,296	1,505,790	1,440,000	633,326	-	1,500,000
100-33-7003	INMATE WORK DETAIL REIMBURSEME	253,971	361,388	381,138	66,239	-	380,000
100-34-1906	PRISION INMATE RELEASE REIMB	8,860	7,096	8,000	2,537	-	8,000
100-38-9001-10	INMATES GRATUITY RELEASE CHECK	2,275	-	-	500	-	3,000
100-38-9001-12	INDIGENT POSTAGE	31	-	-	-	-	-
100-38-9001-13	INMATE TELEPHONE COMMISSION	107,681	-	-	49,462	-	120,000
100-38-9001-19	MCDANIELS KIOSK FEES	-	-	-	-	-	100
100-38-9001-20	INMATE DENTAL	5	-	-	-	-	100
100-38-9001-21	INMATE MISC FEES	50	-	-	-	-	100
100-38-9001-3	MEDICAL CO-PAY	333	-	-	-	-	100
100-38-9001-4	DISCIPLINARY REPORT FEES	877	-	-	-	-	1,000
100-38-9001-6	ID FEES	25	-	-	-	-	100
100-38-9001-9	COMMISSARY COMMISSION	115,881	-	-	44,475	-	120,000
Total Revenues		3,103,244	3,688,647	3,586,326	1,860,602	-	3,892,781
Net Surplus/(Deficit)		-	-	-	-	-	0

016 - Prison - Personnel

	Title	Full Time Equivalent (FTE)
	CAPTAIN	1
	CHAPLIN	0.5
	CORRECTIONAL OFFICER	24.47
	CORRECTIONS COUNSELOR	3
	DEPUTY WARDEN	1
	LIEUTENANT	3
	OPERATIONS MANAGER	1
	SERGEANT	5
	WARDEN	1
Total Personnel		39.97

017 - Sheriff's Office - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3310-017-51-1100	SALARIES	4,580,811	5,266,691	5,640,752	2,850,823	5,876,919	5,872,302
100-3310-017-51-1101	RAISES	-	-	169,223	-	351,294	351,294
100-3310-017-51-1300	OVERTIME	532,458	769,668	470,758	404,366	792,964	792,298
100-3310-017-51-2101	MEDICAL/LIFE SUPPLEMENTAL	37,079	41,429	32,171	19,933	32,496	32,496
100-3310-017-51-2102	HEALTH INSURANCE	1,348,435	1,381,712	1,903,459	711,156	1,622,915	1,622,915
100-3310-017-51-2200	PAYROLL TAXES	369,616	440,573	480,476	238,811	537,120	536,716
100-3310-017-51-2401	RETIREMENT	248,794	292,046	362,315	158,632	521,949	520,963
100-3310-017-51-2600	UNEMPLOYMENT	6,542	5,077	4,925	421	5,062	5,062
100-3310-017-51-2700	WORKMEN'S COMPENSATION	102,052	111,617	111,123	56,581	116,723	107,064
Total Personnel		7,225,787	8,308,814	9,175,200	4,440,723	9,857,441	9,841,109
100-3310-017-52-1101	CONSULTANT	491	-	17,820	-	17,820	17,820
100-3310-017-52-1102	APPEAL BOARD	512	761	-	331	-	-
100-3310-017-52-1207	INVESTIGATIVE WORK	9,129	7,346	3,900	5,572	11,000	11,000
100-3310-017-52-1210	SECURITY	1,081	-	-	-	-	-
100-3310-017-52-1303	COMPUTER SERVICES	1,250	1,188	2,500	2,740	2,500	2,500
100-3310-017-52-1303-1	COMPUTER SERVICES FORENSICS	5,310	5,810	20,900	5,122	20,900	20,900
100-3310-017-52-2202	R & M - GENERAL(BUILDING)	21,057	14,643	19,500	9,948	19,500	19,500
100-3310-017-52-2203	R & M - GENERAL(EQUIPMNT)	8,007	1,506	7,000	3,050	7,000	7,000
100-3310-017-52-2205	VEHICLE ACCIDENT	35,676	53,980	25,000	20,953	25,000	25,000
100-3310-017-52-2208	COMPUTER MAINT. AGREEMNTS	93,015	99,978	110,000	39,538	110,000	110,000
100-3310-017-52-2211	COVID RELATED EXPENSES	260	-	-	-	-	-
100-3310-017-52-2321	OPERATING LEASES/RENTAL COPIER	-	12	-	-	-	-
100-3310-017-52-3101	PROPERTY INSURANCE	18,048	24,320	24,400	16,805	17,000	17,000
100-3310-017-52-3102	AUTO,TRK,EQ - INSURANCE	112,786	180,586	181,000	147,597	150,000	150,000
100-3310-017-52-3103	PROF/GEN/LAW LIAB\INSURAN	69,729	49,933	50,000	63,774	65,000	65,000
100-3310-017-52-3201	TELEPHONE	82,946	95,449	62,505	43,095	85,000	85,000
100-3310-017-52-3301	ADVERTISEMENT	1,739	2,222	3,500	5,925	3,500	3,500
100-3310-017-52-3520	TAG & TITLE FOR VEHICLES	439	449	1,000	-	-	-
100-3310-017-52-3701	PER DIEM & TRAVEL	16,560	20,500	18,000	7,529	18,000	18,000
100-3310-017-52-3702	TRAINING SCHOOLS & SEMINA	14,993	11,483	12,000	6,935	14,000	14,000
100-3310-017-52-3705	MEMBERSHIP DUES	4,925	6,777	2,500	1,500	2,500	2,500
100-3310-017-52-3850	CONTRACT LABOR	-	-	5,000	-	-	-
100-3310-017-52-3901	MEDICAL	4,496	3,380	5,000	2,100	5,000	5,000
Total Services		502,449	580,322	571,525	382,514	573,720	573,720
100-3310-017-53-1101	OFFICE SUPPLIES	2,973	3,562	-	583	-	-
100-3310-017-53-1102	OPERATING SUPPLIES	98,210	111,650	110,000	67,928	135,856	120,000
100-3310-017-53-1105	AMMUNITION	26,755	28,160	35,000	18,603	40,000	40,000
100-3310-017-53-1117	COMPUTERS	5,293	14,093	15,000	16,225	15,000	15,000
100-3310-017-53-1210	UTILITIES	61,174	59,277	69,030	29,681	69,030	69,030
100-3310-017-53-1270	GAS & DIESEL FUEL	416,666	432,194	430,000	184,405	430,000	430,000
100-3310-017-53-1701	UNIFORMS	54,855	58,567	35,000	33,422	35,000	35,000
100-3310-017-53-1702	GA HIGHWAY SAFETY GRANT EXPENS	23,076	24,451	22,000	7,693	22,000	22,000
Total Supplies		689,003	731,954	716,030	358,542	746,886	731,030
100-3310-017-54-2201	AUTOS & TRUCKS	17,440	(14,296)	-	101,339	-	-
100-3310-017-54-2502	OTHER EQUIPMENT	35,905	34,850	116,500	49,896	20,000	20,000
100-3310-017-54-2509	OTHER\PISTOLS,RIFLES,AMMO	267	-	-	-	-	-
100-3310-017-54-3000	SBITA	-	7,000	-	-	-	-
100-3310-017-54-9999	LEASED EQUIPMENT	2,324,884	174,335	803,960	-	-	-
Total Capital		2,378,497	201,889	920,460	151,234	20,000	20,000
100-3310-017-58-1200	CAPITAL LEASE PRINCIPAL	128,587	447,433	737,997	373,690	737,997	1,355,128
100-3310-017-58-2200	CAPITAL LEASE INTEREST	16,055	118,171	-	-	-	-
Total Other		144,642	565,603	737,997	373,690	737,997	1,355,128
Total Appropriations		10,940,378	10,388,582	12,121,213	5,706,702	11,936,044	12,520,987

017 - Sheriff's Office - Revenues

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	7,748,469
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	3,467,004
	OTHER GENERAL REVENUES	-	-	-	-	-	1,095,114
	COMBINED REVENUES PRIOR YEAR	10,697,631	10,135,321	11,990,213	5,649,224	-	-
100-33-1123	GA HIGHWAY SAFETY GRANT REVENU	90,585	91,565	-	13,359	-	80,000
100-33-1170	FBI VIOLENT CRIME TASK FORCE	24,028	10,167	24,000	3,779	-	15,000
100-35-1190	SHERIFF'S OFFICE FINES	66,437	66,436	60,000	30,567	-	68,400
100-38-3003	INSURANCE RECOVERIES - SHERIFF	60,794	83,191	45,000	5,620	-	45,000
100-38-9011	SHERIFF INMATE RESTITUTION	903	1,903	2,000	4,154	-	2,000
Total Revenues		10,940,378	10,388,582	12,121,213	5,706,702	-	12,520,987
Net Surplus/(Deficit)		-	-	-	-	-	0

017 - Sheriff's Office - Personnel

Title	Full Time Equivalent (FTE)
ADMINISTRATIVE ASSISTANT I	1
BAILIFF	0.02
CAPTAIN	2
CHAPLIN	1
CHIEF DEPUTY	1
CIVIL PROCESS COORDINATOR	1
COMMUNICATIONS OFFICER	11
CORPORAL	6
COURT SECURITY BLUE COAT	2.35
COURT SECURITY BLUE COAT	0.47
CRIME ANALYST / COMMUNITY LIASION	1
DEPUTY SHERIFF	40.17
EVIDENCE ROOM	1
EXECUTIVE ASSISTANT	1
G.C.I.C. TERMINAL AGENCY COORDINATOR	1
INVESTIGATOR	10
OFFICE ASSISTANT	1
OFFICE COORDINATOR	1
OPEN RECORDS/PROFESSIONAL STANDARDS SPECIALIST	1
PUBLIC INFORMATION OFFICER	1
PURCHASING CLERK	1
RECEPTIONIST	1
SERGEANT	15
SHERIFF	1
SUPERIOR COURT CLERK	1
WARRANT DIVISION CLERK	1
WARRANTS DIVISION SERGEANT	1
Total Personnel	105.01

018 - Sheriff's Office Jail - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3326-018-51-1100	SALARIES	1,987,449	2,251,376	2,647,450	1,191,583	2,498,139	2,498,139
100-3326-018-51-1101	RAISES	-	-	79,424	-	149,692	149,692
100-3326-018-51-1300	OVERTIME	187,641	224,357	172,091	116,634	173,421	173,421
100-3326-018-51-2101	MEDICAL/LIFE INSURANCE	17,645	18,356	19,173	9,600	18,089	18,089
100-3326-018-51-2102	HEALTH INSURANCE	634,738	599,083	979,558	342,301	982,948	982,948
100-3326-018-51-2200	PAYROLL TAXES	158,722	182,720	221,771	96,506	215,826	215,826
100-3326-018-51-2401	RETIREMENT	108,467	118,673	173,938	62,878	221,151	221,151
100-3326-018-51-2600	UNEMPLOYMENT	3,559	2,982	2,690	472	2,690	2,690
100-3326-018-51-2700	WORKMEN'S COMPENSATION	44,748	45,097	51,162	22,773	51,606	47,451
Total Personnel		3,142,969	3,442,642	4,347,256	1,842,748	4,313,564	4,309,409
100-3326-018-52-1306	PEST CONTROL	7,590	3,600	3,600	1,200	3,600	3,600
100-3326-018-52-2202	R & M - GENERAL (BUILDING)	34,149	51,065	40,000	19,314	40,000	40,000
100-3326-018-52-2203	R & M - GENERAL(EQUIPMENT)	19,444	18,056	20,000	5,690	20,000	20,000
100-3326-018-52-2204	R&M - GENERAL(GROUNDS)	2,054	3,109	2,000	697	2,000	2,000
100-3326-018-52-2208	COMPUTER MAINT. AGREEMENTS	-	10,016	15,000	2,224	15,000	15,000
100-3326-018-52-3103	PROF/GEN/LAW LIAB\INSURAN	34,385	24,104	35,000	30,216	31,000	31,000
100-3326-018-52-3106	CATASTROPHIC INSURANCE	24,698	24,375	25,000	12,080	25,000	25,000
100-3326-018-52-3201	TELEPHONE	2,645	2,674	2,700	1,426	2,800	2,800
100-3326-018-52-3701	PER DIEM & TRAVEL	6,281	472	1,000	92	1,000	1,000
100-3326-018-52-3702	TRAINING SCHOOLS & SEMINA	2,207	2,851	2,500	-	2,500	2,500
100-3326-018-52-3907	BOARDING OF EFF CO INMATE - SC	36,736	7,011	55,000	9,147	55,000	40,000
Total Services		170,188	147,333	201,800	82,087	197,900	182,900
100-3326-018-53-1101	OFFICE SUPPLIES	5,746	6,445	8,000	4,434	8,800	8,800
100-3326-018-53-1102	OPERATING SUPPLIES	12,195	12,772	15,000	3,692	15,000	15,000
100-3326-018-53-1103	JANITORIAL SUPPLIES	30,772	39,344	35,000	17,156	35,000	35,000
100-3326-018-53-1104	POSTAGE	1,899	2,522	2,000	1,059	2,000	2,000
100-3326-018-53-1109	CLOTHING,BEDDING,ETC.	34,754	29,715	25,000	20,359	40,000	35,000
100-3326-018-53-1117	COMPUTERS	1,773	626	2,500	1,865	2,500	2,500
100-3326-018-53-1210	UTILITIES	43,842	47,717	41,540	23,452	46,000	46,000
100-3326-018-53-1240	DISPOSAL ROLLOFFS-JAIL	2,822	2,518	2,500	1,657	2,500	2,500
100-3326-018-53-1270	GAS & DIESEL FUEL	1,534	2,630	12,000	1,498	12,000	12,000
100-3326-018-53-1301	GROCERIES	333,730	402,766	350,000	155,484	350,000	350,000
100-3326-018-53-1400	INMATE TRANSPORT COST	2,250	3,415	6,000	694	6,000	6,000
100-3326-018-53-1701	UNIFORMS	12,481	15,264	13,000	5,295	13,000	13,000
Total Supplies		483,797	565,734	512,540	236,647	532,800	527,800
100-3326-018-54-2502	OTHER EQUIPMENT	-	200,871	-	-	-	-
100-3326-018-54-9999	LEASED EQUIPMENT	8,130	-	-	-	-	-
Total Capital		8,130	200,871	-	-	-	-
100-3326-018-58-1200	CAPITAL LEASE PRINCIPAL	3,103	3,230	3,233	1,810	3,300	3,608
100-3326-018-58-2200	CAPITAL LEASE INTEREST	130	97	-	-	-	-
Total Other		3,233	3,326	3,233	1,810	3,300	3,608
Total Appropriations		3,808,316	4,359,907	5,064,828	2,163,292	5,047,564	5,023,717

018 - Sheriff's Office Jail - Revenues

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	3,162,003
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	1,414,819
	OTHER GENERAL REVENUES	-	-	-	-	-	446,895
	COMBINED REVENUES PRIOR YEAR	3,808,150	4,359,907	5,064,828	2,163,292	-	-
100-34-2331	JAIL BOARD	166	-	-	-	-	-
100-38-9019	TURNOVER SAVINGS - JAIL	-	-	-	-	-	-
Total Revenues		3,808,316	4,359,907	5,064,828	2,163,292	-	5,023,717
Net Surplus/(Deficit)		-	-	-	-	-	0

018 - Sheriff's Office Jail - Personnel

Title	Full Time Equivalent (FTE)
BOOKING OFFICER	4
CAPTAIN, JAIL COMMANDER	1
CLERK, JAIL	1
CORPORAL DETENTION	10
DETENTION OFFICER	36
INFORMATION SYSTEMS TECHNICIAN	2
INTELLIGENCE OFFICER	1
LIEUTENANT, ASST. JAIL COMMANDER	1
MAINTENANCE WORKER II	1
SERGEANT, DETENTION	2
Total Personnel	59

019 - EMS - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3601-019-51-1100	SALARIES	1,734,403	1,927,914	2,124,148	947,591	2,291,519	2,291,519
100-3601-019-51-1101	RAISES	-	-	63,678	-	137,491	137,491
100-3601-019-51-1300	OVERTIME	425,648	589,923	615,633	383,994	688,863	688,863
100-3601-019-51-2101	MEDICAL/LIFE INSURANCE	13,393	15,853	14,298	6,828	14,298	14,298
100-3601-019-51-2102	HEALTH INSURANCE	544,254	618,002	851,427	296,154	769,631	769,631
100-3601-019-51-2200	PAYROLL TAXES	156,680	183,027	214,465	97,328	238,517	238,517
100-3601-019-51-2401	RETIREMENT	109,145	133,145	160,203	70,332	217,878	217,878
100-3601-019-51-2600	UNEMPLOYMENT	2,973	2,307	2,918	292	3,010	3,010
100-3601-019-51-2700	WORKMEN'S COMPENSATION	80,167	82,974	84,367	40,060	95,078	91,391
Total Personnel		3,066,662	3,553,146	4,131,137	1,842,579	4,456,285	4,452,598
100-3601-019-52-1101	CONSULTANT	-	-	12,000	-	-	-
100-3601-019-52-1101-1	BILLING SERVICES	93,290	91,262	65,000	-	100,000	100,000
100-3601-019-52-1202	ATTORNEY & PROFESSIONAL SERVIC	-	-	-	-	-	-
100-3601-019-52-1214	COMMUNITY AWARENESS	537	854	2,500	-	2,500	2,500
100-3601-019-52-1303	COMPUTER SERVICES	453	2,265	-	-	-	-
100-3601-019-52-1321	COLLECTION FEES	63	-	-	-	-	-
100-3601-019-52-2201	R&M FIRST SERV VECH MAINT	591	-	-	-	-	-
100-3601-019-52-2202	R & M - GENERAL(BUILDING)	4,576	7,360	4,500	3,758	4,500	4,500
100-3601-019-52-2203	R & M - GENERAL(EQUIPMNT)	32,153	33,452	35,000	3,092	35,000	35,000
100-3310-019-52-2205	VEHICLE ACCIDENT	-	-	-	-	-	-
100-3310-019-52-2208	COMPUTER MAINT AGREEMENTS	-	668	3,800	2,003	3,800	3,800
100-3601-019-52-2310	RENT	618	-	-	-	-	-
100-3601-019-52-2321	OPERATING LEASES/RENTAL COPIER	1,684	2,793	-	1,837	3,500	3,500
100-3601-019-52-3101	PROPERTY INSURANCE	2,019	2,682	2,700	7,403	2,700	7,500
100-3601-019-52-3102	AUTO,TRK,EQ - INSURANCE	11,253	14,929	15,000	17,886	15,000	18,000
100-3601-019-52-3103	PROF/GEN/LAW LIAB\INSURAN	15,584	12,726	12,800	16,058	12,800	17,000
100-3601-019-52-3201	TELEPHONE	11,919	11,302	13,516	6,262	14,100	14,100
100-3601-019-52-3607	ANNUAL LICENSE FEES	17,972	23,400	18,900	17,900	17,900	17,900
100-3601-019-52-3701	PER DIEM & TRAVEL	-	346	2,200	-	2,200	2,200
100-3601-019-52-3702	TRAINING SCHOOLS & SEMINA	-	4,375	4,500	-	4,500	4,500
100-3601-019-52-3705	MEMBERSHIP DUES	-	25	-	-	1,200	1,200
100-3601-019-52-3706	RECRUITMENT & RETENTION	668	-	1,500	-	3,000	3,000
Total Services		193,380	208,438	193,916	76,199	222,700	234,700
100-3601-019-53-1101	OFFICE SUPPLIES	1,776	2,972	3,500	144	3,000	3,000
100-3601-019-53-1102	OPERATING SUPPLIES	54,212	70,535	72,000	20,392	80,000	76,000
100-3601-019-53-1103	JANITORIAL SUPPLIES	3,732	3,317	5,000	745	5,000	4,000
100-3601-019-53-1111	INFECTION CONTROL SUPPLY	8,992	-	-	-	-	-
100-3601-019-53-1116	PHARMACEUTICALS	23,756	14,059	22,500	9,609	22,500	22,500
100-3601-019-53-1210	UTILITIES	16,542	19,529	18,000	9,026	20,000	20,000
100-3601-019-53-1270	GAS & DIESEL FUEL	128,530	137,618	130,000	54,626	135,000	135,000
100-3601-019-53-1701	UNIFORMS	6,590	5,564	7,200	1,255	7,200	7,200
Total Supplies		244,131	253,594	258,200	95,797	272,700	267,700
100-3601-019-54-1210	CONSTRUCTION	3,000	-	432,000	-	52,000	52,000
100-3601-019-54-2201	AUTOS & TRUCKS	82	-	360,000	143,117	522,792	522,792
100-3601-019-54-2502	OTHER EQUIPMENT	(13,710)	8,527	42,437	-	202,200	195,700
100-3601-019-54-9999	LEASED EQUIPMENT	6,883	-	-	-	-	-
Total Capital		(3,745)	8,527	834,437	143,117	776,992	770,492
100-3601-019-58-1200	CAPITAL LEASE PRINCIPAL	2,627	2,674	5,195	3,846	-	8,754
100-3601-019-58-2200	CAPITAL LEASE INTEREST	110	79	-	-	-	-
Total Other		2,737	2,754	5,195	3,846	-	8,754
Total Appropriations		3,503,165	4,026,459	5,422,885	2,161,539	5,728,677	5,734,244

019 - EMS - Revenues

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	2,108,065
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	943,240
	OTHER GENERAL REVENUES	-	-	-	-	-	297,939
	COMBINED REVENUES PRIOR YEAR	1,705,836	2,195,186	3,625,885	1,020,469	-	-
100-33-4231	GA TRAUMA CARE GRANT	11,660	8,426	-	-	-	8,000
100-34-2600	AMBULANCE	600	725	2,000	400	-	2,000
100-34-2601	AMBULANCE FOR ROEBLING RD TRAC	48,660	56,425	50,000	45,610	-	70,000
100-34-2605	EMS billing Revenue	2,298,344	2,221,987	2,300,000	1,590,801	-	3,120,000
100-34-2606	EMS BILLING - MANDATORY WRITEOFFS	(706,934)	(601,290)	(700,000)	(495,741)	-	(960,000)
100-34-2607	EFFINGHAM HOSP EXPANDED SERVIC	145,000	145,000	145,000	-	-	145,000
Total Revenues		3,503,165	4,026,459	5,422,885	2,161,539	-	5,734,244
Net Surplus/(Deficit)		-	-	-	-	-	(0)

019 - EMS - Personnel

Title	Full Time Equivalent (FTE)
EMERGENCY MEDICAL TECHNICIAN	11.64
EMS DIRECTOR	1
EMS OFFICE COORDINATOR	1
INTERN	0.16
OPERATIONS MANAGER	1
PARAMEDIC	30.4
PARAMEDIC - TRAINING OFFICER	1
PARAMEDIC SUPERVISOR	3
Total Personnel	49.2

020 - EEMA - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3100-020-51-1100	SALARIES	36,380	45,924	42,099	23,841	106,773	59,557
100-3100-020-51-1101	RAISES	-	-	3,368	-	5,445	3,573
100-3100-020-51-1300	OVERTIME	-	-	-	-	-	-
100-3100-020-51-2101	MEDICAL/LIFE INSURANCE	353	403	325	200	542	325
100-3100-020-51-2102	HEALTH INSURANCE	17,860	11,067	13,494	6,284	30,543	18,229
100-3100-020-51-2200	PAYROLL TAXES	2,330	3,513	3,478	1,824	8,585	4,830
100-3100-020-51-2401	RETIREMENT	2,170	1,397	2,728	1,430	7,655	4,072
100-3100-020-51-2600	UNEMPLOYMENT	61	106	46	-	137	91
100-3100-020-51-2700	WORKMEN'S COMPENSATION	798	945	818	429	2,020	985
Total Personnel		59,952	63,355	66,357	34,009	161,701	91,662
100-3100-020-52-1213	GRANT CONTRACT	-	14,625	-	-	-	-
100-3100-020-52-2201	R&M FIRST SERV VECH MAINT	-	735	-	-	-	-
100-3100-020-52-2202	R&M - GENERAL(BUILDING)	12,425	29,847	10,500	-	10,500	10,500
100-3100-020-52-2202-1	R&M Batteries	-	-	500	-	5,000	-
100-3100-020-52-2203	R & M - GENERAL (EQUIPMENT)	11,961	37,632	11,000	(379)	11,000	11,000
100-3100-020-52-2203-1	R & M MOTORLA CONTRACT #	197,871	243,298	250,257	45,096	275,000	275,000
100-3100-020-52-2208	COMPUTER MAINT. AGRMNTS	10,310	8,812	11,000	4,668	25,000	25,000
100-3100-020-52-2211	COVID RELATED EXPENSES	7,533	-	-	-	-	-
100-3100-020-52-3101	PROPERTY INSURANCE	581	751	755	1,118	1,200	1,200
100-3100-020-52-3102	AUTO,TRK,EQ-INSURANCE	2,534	4,213	4,300	7,336	8,500	1,200
100-3100-020-52-3103	PROF/GEN/LAW LIAB/INS	369	281	400	258	400	400
100-3100-020-52-3201	TELEPHONE	4,528	5,052	4,500	4,552	10,000	10,000
100-3100-020-52-3701	PER DIEM & TRAVEL	208	4,148	4,000	673	6,000	4,000
100-3100-020-52-3702	TRAINING SCHOOLS & SEMINA	595	1,202	750	175	1,500	1,500
100-3100-020-52-3705	MEMBERSHIP DUES	150	50	150	50	150	150
Total Services		249,066	350,645	298,112	63,547	354,250	339,950
100-3100-020-53-1101	OFFICE SUPPLIES	59	1,546	2,000	134	2,000	2,000
100-3100-020-53-1102	OPERATING SUPPLIES	1,600	2,710	2,600	4,264	7,000	2,800
100-3100-020-53-1104	POSTAGE	-	-	50	-	100	100
100-3100-020-53-1210	UTILITIES	20,181	19,550	22,000	12,711	25,000	25,000
100-3100-020-53-1270	GAS & DIESEL FUEL	1,257	5,004	4,000	1,775	5,000	5,000
100-3100-020-53-1701	UNIFORMS	-	1,255	500	219	1,000	1,000
Total Supplies		23,095	30,065	31,150	19,103	40,100	35,900
100-3100-020-54-2501	OFFICE EQUIPMENT	204	-	-	-	-	-
100-3100-020-54-2502	OTHER EQUIPMENT	-	18,158	-	12,694	-	-
100-3100-020-54-9999	LEASED EQUIPMENT	-	43,109	-	-	-	-
Total Capital		204	61,267	-	12,694	-	-
100-3100-020-58-1200	CAPITAL LEASE PRINCIPAL	-	6,412	-	2,544	-	10,175
100-3100-020-58-2200	CAPITAL LEASE INTEREST	-	2,078	-	-	-	-
Total Other		-	8,491	-	2,544	-	10,175
Total Appropriations		332,317	513,823	395,619	131,896	556,051	477,687

020 - EEMA - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	300,663
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	134,530
	OTHER GENERAL REVENUES	-	-	-	-	-	42,494
	COMBINED REVENUES PRIOR YEAR	332,317	513,823	395,619	131,896	-	-
Total Revenues		332,317	513,823	395,619	131,896	-	477,687
Net Surplus/(Deficit)		-	-	-	-	-	0

020 - EEMA - Personnel

Title	Full Time Equivalent (FTE)
EMA COORDINATOR	1
RADIO TECHNICIAN	0.2
Total Personnel	1.2

021 - Facilities Maintenance - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1565-021-51-1100	SALARIES	280,397	309,911	315,973	167,062	351,998	351,998
100-1565-021-51-1101	RAISES	-	-	25,278	-	21,120	21,120
100-1565-021-51-1300	OVERTIME	1,051	971	-	798	-	-
100-1565-021-51-2101	MEDICAL/LIFE INSURANCE	2,574	2,878	2,925	1,336	2,925	2,925
100-1565-021-51-2102	HEALTH INSURANCE	111,528	110,148	117,887	61,323	147,355	147,355
100-1565-021-51-2200	PAYROLL TAXES	20,242	22,782	26,106	12,285	28,544	28,544
100-1565-021-51-2401	RETIREMENT	15,507	15,497	20,475	8,797	27,238	27,238
100-1565-021-51-2600	UNEMPLOYMENT	539	545	410	64	410	410
100-1565-021-51-2700	WORKMEN'S COMPENSATION	6,553	5,692	8,780	2,735	9,486	9,073
Total Personnel		438,392	468,425	517,834	254,400	589,075	588,662
100-1565-021-52-1101	CONSULTANT	76,765	-	-	-	-	-
100-1565-021-52-1306	PEST CONTROL	3,933	4,365	4,000	2,100	4,300	4,300
100-1565-021-52-2202	R&M - GENERAL(BUILDING)	178,454	200,268	175,000	145,161	200,000	200,000
100-1565-021-52-2211	COVID RELATED EXPENSES	-	-	-	-	-	-
100-1565-021-52-3101	PROPERTY INSURANCE	42,990	57,339	58,000	87,019	87,500	87,500
100-1565-021-52-3102	AUTO,TRK,EQ-INSURANCE	5,251	7,529	7,600	7,072	7,100	7,100
100-1565-021-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,128	1,849	2,000	2,013	2,100	2,100
100-1565-021-52-3201	TELEPHONE	31,312	32,673	35,000	16,175	35,000	35,000
Total Services		340,832	304,024	281,600	259,539	336,000	336,000
100-1565-021-53-1101	OFFICE SUPPLIES	280	693	500	507	500	500
100-1565-021-53-1102	OPERATING SUPPLIES	6,667	8,135	8,500	5,367	8,500	8,500
100-1565-021-53-1103	JANITORIAL SUPPLIES	13,311	14,781	15,250	10,744	15,750	15,750
100-1565-021-53-1210	UTILITIES	328,778	324,274	336,820	202,149	400,000	400,000
100-1565-021-53-1240	DISPOSAL ROLLOFFS	5,202	6,937	2,400	4,888	7,000	7,000
100-1565-021-53-1270	GAS & DIESEL FUEL	10,533	9,163	12,000	4,820	10,000	10,000
Total Supplies		364,772	363,982	375,470	228,476	441,750	441,750
100-1565-021-54-1306	ADMINISTRATIVE BUILDING PROJECTS	679,446	1,624	-	-	-	-
100-1565-021-54-2201	AUTOS & TRUCKS	7,806	9,127	-	8	-	-
100-1565-021-54-2502	OTHER EQUIPMENT	24,940	12,559	113,000	89,913	755,000	755,000
100-1565-021-54-9999	LEASED EQUIPMENT	85,481	69,929	-	-	-	-
Total Capital		797,672	93,239	113,000	89,920	755,000	755,000
100-1565-021-58-1200	CAPITAL LEASE PRINCIPAL	7,245	25,880	36,098	19,202	-	36,098
100-1565-021-58-2200	CAPITAL LEASE INTEREST	1,144	7,086	-	-	-	-
Total Other		8,389	32,966	36,098	19,202	-	36,098
Total Appropriations		1,950,057	1,262,635	1,324,001	851,536	2,121,825	2,157,510

021 - Facilities Maintenance - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	1,267,711
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	567,229
	OTHER GENERAL REVENUES	-	-	-	-	-	179,169
	COMBINED REVENUES PRIOR YEAR	1,841,592	1,074,735	1,250,801	789,630	-	-
100-38-1005	LEASES AND RENT	55,902	92,263	20,700	28,156	-	90,000
100-38-1005-1	LEASES AND RENT CROWN COMMUNIC	18,314	64,628	17,500	16,053	-	18,400
100-38-1009	OMNIFLIGHT REVENUE	34,249	31,010	35,000	17,698	-	35,000
Total Revenues		1,950,057	1,262,635	1,324,001	851,536	-	2,157,510
Net Surplus/(Deficit)		-	-	-	-	-	(0)

021 - Facilities Maintenance - Personnel

Title	Full Time Equivalent (FTE)
CUSTODIAN	2
CUSTODIAN	1
FACILITIES PLANNER	1
FACILITIES MAINTENANCE DIRECTOR	1
MAINTENANCE WORKER III	3
SENIOR CUSTODIAN - MOBILE CLEANING CREW	1
Total Personnel	9

022 - Animal Shelter - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3910-022-51-1100	SALARIES	102,527	106,709	115,315	59,782	125,840	125,840
100-3910-022-51-1101	RAISES	-	-	9,225	-	7,550	7,550
100-3910-022-51-1300	OVERTIME	1,843	912	-	645	-	-
100-3910-022-51-2101	MEDICAL/LIFE INSURANCE	658	747	650	341	650	650
100-3910-022-51-2102	HEALTH INSURANCE	17,937	23,324	26,886	12,197	36,458	36,458
100-3910-022-51-2200	PAYROLL TAXES	7,737	8,116	9,527	4,563	10,204	10,204
100-3910-022-51-2401	RETIREMENT	3,590	4,401	4,828	2,625	6,341	6,341
100-3910-022-51-2600	UNEMPLOYMENT	279	203	228	22	228	228
100-3910-022-51-2700	WORKMEN'S COMPENSATION	809	752	785	383	840	707
Total Personnel		135,380	145,163	167,445	80,557	188,112	187,979
100-3910-022-52-1101	CONSULTANT	101	-	-	-	-	-
100-3910-022-52-1102	APPEAL BOARD	-	1,766	-	276	-	-
100-3910-022-52-1306	PEST CONTROL	480	480	2,500	240	2,500	500
100-3910-022-52-2202	R & M - GENERAL(BUILDING)	1,541	10,967	10,000	888	10,000	10,000
100-3910-022-52-2321	OPERATING LEASES/RENTAL COPIER	23	(12)	-	-	-	-
100-3910-022-52-3001-5	NEW DONATIONS BANK ACCOUNT	1,069	-	-	2,600	6,000	6,000
100-3910-022-52-3101	PROPERTY INSURANCE	590	795	800	1,218	1,300	1,300
100-3910-022-52-3102	AUTO,TRK,EQ - INSURANCE	1,750	2,151	2,200	3,536	3,600	3,600
100-3910-022-52-3103	PROF/GEN/LAW LIAB\INSURAN	677	539	700	651	700	700
100-3910-022-52-3201	TELEPHONE	2,812	3,992	3,000	3,443	3,000	6,800
100-3910-022-52-3301	ADVERTISEMENT	-	-	200	-	200	200
100-3910-022-52-3810	VETERINARIAN SERVICES	16,896	34,713	40,000	24,912	70,000	50,000
100-3910-022-52-3811	DEPT OF AG GRANT	-	4,349	-	-	-	-
100-3910-022-52-3901	MEDICAL	-	708	-	112	-	-
100-3910-022-52-3910	VACCINES	1,550	2,315	-	590	-	-
Total Services		27,490	62,765	59,400	38,465	97,300	79,100
100-3910-022-53-1101	OFFICE SUPPLIES	293	314	1,000	213	1,000	1,000
100-3910-022-53-1102	OPERATING SUPPLIES	9,420	10,133	15,000	4,929	15,000	15,000
100-3910-022-53-1103	JANITORIAL SUPPLIES	3,266	4,074	7,500	1,702	7,500	7,500
100-3910-022-53-1104	POSTAGE	-	65	-	-	-	-
100-3910-022-53-1105	PETCO GRANT	18,845	6,577	-	5,890	-	-
100-3910-022-53-1106	BEST FRIENDS / RACHEL RAY	2,335	-	-	-	-	-
100-3910-022-53-1210	UTILITIES	12,036	11,043	12,000	7,327	15,000	15,000
100-3910-022-53-1270	GAS & DIESEL FUEL	548	630	800	370	800	800
100-3910-022-53-1701	UNIFORMS	394	-	500	100	2,000	2,000
Total Supplies		47,136	32,836	36,800	20,531	41,300	41,300
100-3910-022-54-2201	AUTOS & TRUCKS	331	12,587	-	-	-	-
100-3910-022-54-2502	OTHER EQUIPMENT	-	-	-	-	31,000	6,000
100-3910-022-54-9999	LEASED EQUIPMENT	30,190	-	-	-	-	-
Total Capital		30,521	12,587	-	-	31,000	6,000
100-3910-022-58-1200	CAPITAL LEASE PRINCIPAL	2,586	6,364	7,843	3,976	-	7,951
100-3910-022-58-2200	CAPITAL LEASE INTEREST	79	1,507	-	-	-	-
Total Other		2,665	7,870	7,843	3,976	-	7,951
Total Appropriations		243,192	261,222	271,488	143,529	357,712	322,330

022 - Animal Shelter - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	190,920
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	85,426
	OTHER GENERAL REVENUES	-	-	-	-	-	26,983
	COMBINED REVENUES PRIOR YEAR	220,171	229,086	252,488	132,669	-	-
100-34-6101	ANIMAL CONTROL FINES	2,315	2,540	3,000	1,235	-	3,000
100-34-6102	ANIMAL CONTROL\RABIES VAC	3,205	3,065	3,000	1,875	-	3,000
100-34-6103	ANIMAL CONTROL\ADOPT-A-THON	6,950	7,210	10,000	5,335	-	10,000
100-34-6103-5	ANIMAL CONTROL NEW DONATIONS B	3,051	6,820	3,000	2,415	-	3,000
100-37-1003	PETCO GRANT	7,500	7,500	-	-	-	-
100-33-4141	GA DEPT. OF AG ANIMAL CONTROL	-	5,000	-	-	-	-
Total Revenues		243,192	261,222	271,488	143,529	-	322,330
Net Surplus/(Deficit)		-	-	-	-	-	(0)

022 - Animal Shelter - Personnel

Title	Full Time Equivalent (FTE)
ANIMAL SHELTER MANAGER	1
KENNEL ASSISTANT	2.5
Total Personnel	3.5

026 - DFCS - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
		-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
100-5460-026-52-1306	PEST CONTROL	300	300	480	150	480	480
100-5460-026-52-2131	JANITOR	16,500	16,500	16,500	8,250	16,500	16,500
100-5460-026-52-2202	R & M - GENERAL(BUILDING)	3,843	2,804	3,000	2,016	3,000	3,000
100-5460-026-52-2204	R & M - GENERAL(GROUNDS)	-	-	1,000	-	1,000	1,000
Total Services		20,643	19,604	20,980	10,416	20,980	20,980
100-5460-026-53-1103	JANITORIAL SUPPLIES	807	807	2,500	820	2,500	2,500
100-5460-026-53-1210	UTILITIES	15,457	16,209	17,220	9,198	17,220	17,220
Total Supplies		16,264	17,016	19,720	10,018	19,720	19,720
		-	-	-	-	-	-
Total Capital		-	-	-	-	-	-
100-5460-026-57-2001	BUDGET REQUEST	34,500	34,500	34,500	17,250	34,500	34,500
Total Other		34,500	34,500	34,500	17,250	34,500	34,500
Total Appropriations		71,407	71,120	75,200	37,683	75,200	75,200

026 - DFCS - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	11,959
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	5,351
	OTHER GENERAL REVENUES	-	-	-	-	-	1,690
	COMBINED REVENUES PRIOR YEAR	14,609	15,013	20,480	10,323	-	-
100-33-5005	DHR(DFCS)IN LIEU OF RENT	56,798	56,107	54,720	27,360	-	56,200
Total Revenues		71,407	71,120	75,200	37,683	-	75,200
Net Surplus/(Deficit)		-	-	-	-	-	-

026 - DFCS - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

028 - UGA Extension - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-7130-028-51-1100	SALARIES	101,974	6,412	-	-	-	-
100-7130-028-51-1101	RAISES	-	-	-	-	-	-
100-7130-028-51-1300	OVERTIME	-	-	-	-	-	-
100-7130-028-51-2101	MEDICAL/LIFE INSURANCE	153	-	-	-	-	-
100-7130-028-51-2102	HEALTH INSURANCE	6,508	-	-	-	-	-
100-7130-028-51-2200	PAYROLL TAXES	7,796	490	-	-	-	-
100-7130-028-51-2401	RETIREMENT	15,301	(4,985)	-	-	-	-
100-7130-028-51-2600	UNEMPLOYMENT	167	18	-	-	-	-
100-7130-028-51-2700	WORKMENS COMPENSATION	94	4	-	-	-	-
Total Personnel		131,993	1,939	-	-	-	-
100-7130-028-52-1101	CONSULTANT	-	132,791	219,579	43,851	236,921	236,921
100-7130-028-52-2131	JANITOR	4,095	-	-	-	-	-
100-7130-028-52-2204	R & M - GENERAL(GROUNDS)	269	-	-	-	-	-
100-7130-028-52-2310	RENT	15,750	-	-	-	-	-
100-7130-028-52-2321	OPERATING LEASES/RENTAL	-	45	-	-	-	-
100-7130-028-52-3101	PROPERTY INSURANCE	7	10	100	-	100	-
100-7130-028-52-3102	AUTO,TRK,EQ-INSURANCE	1,750	2,151	2,200	2,357	2,200	2,400
100-7130-028-52-3103	PROF/GEN/LAW LIAB\INSURAN	695	-	-	-	-	-
100-7130-028-52-3201	TELEPHONE	2,067	1,851	1,800	755	1,800	1,800
100-7130-028-52-3701	PER DIEM & TRAVEL	551	2,668	2,000	885	2,000	2,000
100-7130-028-52-3702	TRAINING SCHOOLS & SEMINA	4,478	4,041	4,000	2,414	5,500	5,500
100-7130-028-52-3705	MEMBERSHIP DUES	1,034	180	1,200	465	1,200	1,200
Total Services		30,696	143,736	230,879	50,727	249,721	249,821
100-7130-028-53-1101	OFFICE SUPPLIES	3,771	3,359	3,500	1,353	3,500	3,500
100-7130-028-53-1102	OPERATING SUPPLIES	138	229	1,500	584	1,500	1,500
100-7130-028-53-1104	POSTAGE	18	62	100	-	100	100
100-7130-028-53-1112	4-H SUPPLIES	11,717	12,807	12,000	6,607	12,000	12,000
100-7130-028-53-1210	UTILITIES	-	-	-	-	-	-
100-7130-028-53-1270	GAS & DIESEL FUEL	2,344	4,109	3,600	1,587	3,600	3,600
Total Supplies		17,988	20,565	20,700	10,131	20,700	20,700
100-7130-028-54-2201	AUTOS & TRUCKS	-	443	-	-	80,000	80,000
100-7130-028-54-1210	CONSTRUCTION	-	-	-	-	35,000	-
100-7130-028-54-9999	LEASED EQUIPMENT	5,657	22,764	-	-	-	-
Total Capital		5,657	23,207	-	-	115,000	80,000
100-7130-028-58-1200	CAPITAL LEASE PRINCIPAL	2,159	6,170	7,260	3,799	7,260	23,373
100-7130-028-58-2200	CAPITAL LEASE INTEREST	90	1,063	-	-	-	-
Total Other		2,249	7,233	7,260	3,799	7,260	23,373
Total Appropriations		188,584	196,681	258,839	64,657	392,681	373,894

028 - UGA Extension - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	235,335
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	105,299
	OTHER GENERAL REVENUES	-	-	-	-	-	33,261
	COMBINED REVENUES PRIOR YEAR	188,584	196,681	258,839	64,657	-	-
100-33-4139	UGA EXTENSION 4-H PERSONNEL	-	-	-	-	-	-
Total Revenues		188,584	196,681	258,839	64,657	-	373,894
Net Surplus/(Deficit)		-	-	-	-	-	-

028 - UGA Extension - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

032 - Congregate Meals - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-5520-032-51-1100	SALARIES	91,954	107,891	97,282	64,397	150,696	149,968
100-5520-032-51-1101	RAISES	-	-	7,783	-	8,374	8,374
100-5520-032-51-1300	OVERTIME	133	-	-	-	-	-
100-5520-032-51-2101	MEDICAL/LIFE INSURANCE	785	856	650	461	975	975
100-5520-032-51-2102	HEALTH INSURANCE	27,301	36,490	41,841	23,609	54,686	54,686
100-5520-032-51-2200	PAYROLL TAXES	6,761	7,770	8,037	4,629	12,169	12,113
100-5520-032-51-2401	RETIREMENT	4,959	6,489	6,304	3,657	11,612	11,559
100-5520-032-51-2600	UNEMPLOYMENT	107	91	91	-	137	137
100-5520-032-51-2700	WORKMEN'S COMPENSATION	686	749	662	407	1,002	855
Total Personnel		132,686	160,335	162,650	97,160	239,651	238,667
100-5520-032-52-1306	PEST CONTROL	480	480	980	240	980	980
100-5520-032-52-2202	R & M - GENERAL(BUILDING)	5,875	9,811	8,000	4,374	12,000	10,000
100-5520-032-52-2321	OPERATING LEASES/RENTAL COPIER	1,320	1,032	-	170	-	-
100-5520-032-52-3101	PROPERTY INSURANCE	1,420	1,912	2,000	2,927	3,000	3,000
100-5520-032-52-3103	PROF/GEN/LAW LIAB\INSURAN	601	528	600	632	650	650
100-5520-032-52-3201	TELEPHONE	3,580	5,438	4,000	4,412	8,800	8,800
100-5520-032-52-3702	TRAINING SCHOOLS & SEMINA	-	36	-	155	600	600
Total Services		13,277	19,238	15,580	12,911	26,030	24,030
100-5520-032-53-1101	OFFICE SUPPLIES	3,278	2,145	2,500	660	2,500	2,500
100-5520-032-53-1103	JANITORIAL SUPPLIES	3,100	3,356	4,200	897	4,200	4,200
100-5520-032-53-1210	UTILITIES	20,558	21,696	21,000	11,084	22,000	22,000
100-5520-032-53-1301	GROCERIES	-	37,136	36,000	19,584	36,000	36,000
100-5520-032-53-1602	CRC MINI GRANT	10,013	-	-	-	-	-
Total Supplies		36,950	64,333	63,700	32,226	64,700	64,700
100-5520-032-54-1210	CONSTRUCTION	-	-	85,000	9,710	-	-
100-5520-032-54-2501	OFFICE EQUIPMENT	-	-	-	-	-	-
100-5520-032-54-2502	OTHER EQUIPMENT	-	25,098	15,000	-	-	-
100-5520-032-54-9999	LEASED EQUIPMENT	1,358	-	-	-	-	-
Total Capital		1,358	25,098	100,000	9,710	-	-
100-5520-032-58-1200	CAPITAL LEASE PRINCIPAL	518	533	540	288	540	575
100-5520-032-58-2200	CAPITAL LEASE INTEREST	22	16	-	-	-	-
Total Other		540	549	540	288	540	575
Total Appropriations		184,810	269,552	342,469	152,295	330,921	327,973

032 - Congregate Meals - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	150,413
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	67,301
	OTHER GENERAL REVENUES	-	-	-	-	-	21,258
	COMBINED REVENUES PRIOR YEAR	144,125	186,952	253,469	151,854	-	-
100-33-1111	TITLE III C1 CONGREGATE-FED #9	11,847	55,631	60,000	-	-	60,000
100-33-1112	AOA NSIP (USDA) CONGREGATE #93	13,286	13,742	13,000	-	-	13,000
100-33-4111	TITLE III C1 CONGREG-STATE #93	1,279	3,275	-	-	-	-
100-33-4130	CRC SENIOR CENTER MINI GRANT	6,000	-	-	-	-	-
100-33-4164	CBS CONGREGATE MEALS	6,352	9,127	9,000	-	-	9,000
100-37-1002	SENIOR MEAL DONATIONS	1,478	825	1,000	441	-	1,000
100-33-1157	FFCRA CONGREGATE MALS	443	-	6,000	-	-	6,000
Total Revenues		184,810	269,552	342,469	152,295	-	327,973
Net Surplus/(Deficit)		-	-	-	-	-	(0)

032 - Congregate Meals - Personnel

Title	Full Time Equivalent (FTE)
ADMINISTRATIVE ASSISTANT I	1
SENIOR CENTER ASSISTANT DIRECTOR	1
SENIOR CENTER DIRECTOR	1
Total Personnel	3

033 - Home Delivered Meals - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
		-	-	-	-	-	-
Total Personnel							
100-5510-033-52-3500	AUTO ALLOWANCE HM DLV MEA	31,778	33,944	30,000	15,489	33,000	33,000
Total Services		31,778	33,944	30,000	15,489	33,000	33,000
100-5510-033-53-1102	OPERATING SUPPLIES	-	-	-	-	4,000	4,000
100-5510-033-53-1301	GROCERIES	98,056	92,746	105,350	38,491	105,350	105,350
Total Supplies		98,056	92,746	105,350	38,491	109,350	109,350
		-	-	-	-	-	-
Total Capital							
		-	-	-	-	-	-
Total Other							
		-	-	-	-	-	-
Total Appropriations		129,834	126,690	135,350	53,981	142,350	142,350

033 - Home Delivered Meals - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	4,406
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	1,971
	OTHER GENERAL REVENUES	-	-	-	-	-	623
	COMBINED REVENUES PRIOR YEAR	40,746	(12,561)	-	51,456	-	-
100-33-1110	AoA NSIP (STATE) HOME DLVRD ME	15,283	26,762	16,850	-	-	16,850
100-33-1113	TITLE III C2 HDM-FED #93.045	51,827	77,537	92,000	-	-	92,000
100-33-1115	AOA NSIP (USDA) HDM #93.053	-	-	4,000	-	-	4,000
100-33-4112	TITLE III C2 HDM-STATE #93.045	11,551	13,244	5,500	2,525	-	5,500
100-33-4116	CBS HOME DELIVERED MEAL	7,592	21,708	11,000	-	-	11,000
100-33-1156	FFCRA HDM MEALS	2,836	-	6,000	-	-	6,000
Total Revenues		129,834	126,690	135,350	53,981	-	142,350
Net Surplus/(Deficit)		-	-	-	-	-	-

033 - Home Delivered Meals - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

040 - Family Connection - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
		-	-	-	-	-	-
Total Personnel							
100-5506-040-52-1101	CONSULTANT	47,302	52,500	52,500	26,250	52,500	52,500
Total Services							
100-5506-040-53-1102	OPERATING SUPPLIES	698	-	2,000	-	-	-
Total Supplies							
		698	-	2,000	-	-	-
		-	-	-	-	-	-
Total Capital							
		-	-	-	-	-	-
		-	-	-	-	-	-
Total Other							
		-	-	-	-	-	-
Total Appropriations							
		48,000	52,500	54,500	26,250	52,500	52,500

040 - Family Connection - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	-	-	4,500	13,125	-	-
100-33-4120	FAMILY CONNECTION GRANT	48,000	52,500	50,000	13,125	-	52,500
Total Revenues							
		48,000	52,500	54,500	26,250	-	52,500
Net Surplus/(Deficit)							
		-	-	-	-	-	-

040 - Family Connection - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	
	0

051 - Other Agencies - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
		-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-
Total Services		-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-
100-7520-051-54-1200	JOINT IDA PROJECT	-	4,073,750	-	-	-	-
Total Capital		-	4,073,750	-	-	-	-
100-4220-051-57-2020	CITY OF RINCON - EXCISE TAX	131,825	139,329	135,000	23,379	140,000	140,000
100-4220-051-57-2021	CITY OF GUYTON - EXCISE TAX	24,478	25,872	25,000	4,341	26,000	26,000
100-4220-051-57-2022	CITY OF SPRINGFIELD - EXCISE T	40,594	46,905	41,000	7,870	47,000	47,000
100-5110-051-57-2003	VICTIM WITNESS PROGRAM	23,766	34,136	30,000	11,144	35,000	35,000
100-5110-051-57-2010	HEALTH DEPT BUDGET REQUEST	265,000	265,000	265,000	132,500	265,000	265,000
100-5110-051-57-2015	TRANSPORTATION	59,544	52,820	60,000	11,919	60,000	60,000
100-6510-051-57-2009	LIBRARY	679,800	748,045	753,854	376,927	848,878	848,878
100-7520-051-57-2011	CHAMBER OF COMMERCE	4,500	7,500	4,500	3,750	4,500	4,500
100-7140-051-57-1000	FORESTRY STIPEND	6,300	6,600	14,400	4,500	14,400	14,400
100-7520-051-57-2021	GA'S CIVIL WAR HERITAGE TRAILS INC	500	500	500	-	500	500
100-3800-051-61-1005	OPERATING XFER OUT (E-911)	191,013	352,398	402,720	-	-	-
100-5520-051-61-1000	OPERATING XFER OUT (SR. ACTIVITIES)	126,894	-	-	-	-	-
100-4207-051-61-1009	OPERATING XFER OUT (SPLOST)	-	-	-	-	1,636,157	1,636,157
100-4205-051-61-1010	OPERATING XFER OUT (SPEC TAX DIST)	-	906,000	906,000	-	1,000,000	1,000,000
100-4310-051-61-1004	OPERATING XFER OUT (LANDFILL)	65,490	67,687	68,000	-	69,500	69,500
Total Other		1,619,704	2,652,793	2,705,974	576,330	4,146,935	4,146,935
Total Appropriations		1,619,704	6,726,543	2,705,974	576,330	4,146,935	4,146,935

051 - Other Agencies - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	2,610,143
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	1,167,892
	OTHER GENERAL REVENUES	-	-	-	-	-	368,899
	COMBINED REVENUES PRIOR YEAR	1,593,538	6,693,598	2,677,974	561,838	-	-
100-35-1203	VICTIM WITNESS PROGRAM	26,166	32,945	28,000	14,492	-	-
Total Revenues		1,619,704	6,726,543	2,705,974	576,330	-	4,146,935
Net Surplus/(Deficit)		-	-	-	-	-	(0)

051 - Other Agencies - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

053 - Probation - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-3450-053-51-1100	SALARIES	144,102	191,326	238,306	32,165	-	-
100-3450-053-51-1101	RAISES	-	-	19,064	-	-	-
100-3450-053-51-1300	OVERTIME	233	2,206	-	-	-	-
100-3450-053-51-2101	MED/LIFE INSURANCE	1,232	1,922	1,950	352	-	-
100-3450-053-51-2102	HEALTH INSURANCE	44,192	64,212	107,458	19,447	-	-
100-3450-053-51-2200	PAYROLL TAXES	10,728	14,071	19,689	2,299	-	-
100-3450-053-51-2401	RETIREMENT	7,559	8,070	15,442	1,475	-	-
100-3450-053-51-2600	UNEMPLOYMENT	257	280	274	18	-	-
100-3450-053-51-2700	WORKMEN'S COMPENSATION	2,049	2,449	3,287	212	-	-
Total Personnel		210,352	284,536	405,470	55,969	-	-
100-3450-053-52-1306	PEST CONTROL	165	-	200	-	-	-
100-3450-053-52-2208	COMPUTER MAINT. AGREEMENTS	4,200	4,966	6,000	542	-	-
100-3450-053-52-3101	PROPERTY INSURANCE	246	330	400	504	-	-
100-3450-053-52-3103	PROF/GEN/LAW LIAB/INS	1,221	908	100	1,576	-	-
100-3450-053-52-3201	TELEPHONE	3,074	2,876	3,100	1,076	-	-
100-3450-053-52-3701	PER DIEM & TRAVEL	-	-	500	-	-	-
100-3450-053-52-3705	MEMBERSHIP DUES	-	-	600	-	-	-
100-3450-053-52-3915	BACKGROUND CHECKS	33	25	35	-	-	-
Total Services		8,939	9,105	10,935	3,697	-	-
100-3450-053-53-1101	OFFICE SUPPLIES	3,042	2,834	4,500	145	-	-
100-3450-053-53-1104	POSTAGE	-	96	200	13	-	-
100-3450-053-53-1210	UTILITIES	1,185	895	2,663	449	-	-
100-3450-053-53-1270	GAS & DIESEL FUEL	-	-	100	-	-	-
Total Supplies		4,228	3,826	7,463	607	-	-
Total Capital		-	-	-	-	-	-
100-3450-053-58-1200	CAPITAL LEASE PRINCIPAL	1,886	1,934	1,965	1,038	-	-
100-3450-053-58-2200	CAPITAL LEASE INTEREST	79	58	-	-	-	-
Total Other		1,965	1,992	1,965	1,038	-	-
Total Appropriations		225,483	299,458	425,833	61,310	-	-

053 - Probation - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	74,928	20,515	185,833	25,933	-	-
100-34-1121	PROBATION FEES	69,813	98,949	80,000	11,715	-	-
100-34-1122	PROBATION FEE ANKLE MONITORING	-	-	-	-	-	-
100-35-1121	PRE-TRIAL DIVERSION FEES	80,743	179,994	160,000	23,662	-	-
Total Revenues		225,483	299,458	425,833	61,310	-	-
Net Surplus/(Deficit)		-	-	-	-	-	-

053 - Probation - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

058 - Coroner - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-3700-058-51-2102	HEALTH INSURANCE	93	-	12,294	-	16,704	18,229
Total Personnel		93	-	12,294	-	16,704	18,229
100-3700-058-52-3102	AUTO,TRK,EQ - INSURANCE	-	-	1,000	1,179	1,500	1,200
100-3700-058-52-3201	TELEPHONE	1,506	1,487	2,000	768	2,000	2,000
100-3700-058-52-3500	AUTO ALLOWANCE	3,300	3,000	600	300	600	600
100-3700-058-52-3609	CORONER FEES	38,500	30,100	35,500	14,525	35,500	35,500
100-3700-058-52-3616	REMOVAL (FUNERAL HOME)	10,030	14,822	16,000	6,775	16,000	16,000
100-3700-058-52-3701	PER DIEM & TRAVEL	2,933	3,342	3,800	2,389	4,600	4,600
100-3700-058-52-3702	TRAINING SCHOOLS & SEMINARS	1,080	800	2,300	720	1,500	1,500
100-3700-058-52-3705	MEMBERSHIP DUES	-	450	480	-	675	675
100-3700-058-52-3909	PAUPER'S FUNERAL	2,200	-	4,400	-	4,000	4,000
Total Services		59,549	54,001	66,080	26,655	66,375	66,075
100-3700-058-53-1101	OFFICE SUPPLIES	1,471	926	1,800	475	2,000	2,000
100-3700-058-53-1102	OPERATING SUPPLIES	3,466	3,501	5,000	1,289	6,500	6,500
100-3700-058-53-1104	POSTAGE	-	-	75	-	75	75
100-3700-058-53-1270	GAS & DIESEL FUEL	-	771	-	949	3,600	3,600
Total Supplies		4,937	5,198	6,875	2,713	12,175	12,175
100-3700-058-54-2201	AUTOS & TRUCKS	-	11,261	-	350	-	-
100-3700-058-54-2502	OTHER EQUIP	-	7,144	8,200	-	-	-
100-3700-058-54-9999	LEASED EQUIPMENT	-	49,612	-	-	-	-
Total Capital		-	68,017	8,200	350	-	-
100-3700-058-58-1200	CAPITAL LEASE PRINCIPAL	-	5,432	11,850	5,925	12,000	11,850
100-3700-058-58-2200	CAPITAL LEASE INTEREST	-	1,472	-	-	-	-
Total Other		-	6,904	11,850	5,925	12,000	11,850
Total Appropriations		64,579	134,121	105,299	35,644	107,254	108,329

058 - Coroner - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	68,184
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	30,508
	OTHER GENERAL REVENUES	-	-	-	-	-	9,637
	COMBINED REVENUES PRIOR YEAR	64,579	134,121	105,299	35,644	-	-
Total Revenues		64,579	134,121	105,299	35,644	-	108,329
Net Surplus/(Deficit)		-	-	-	-	-	(0)

058 - Coroner - Personnel

Title	Full Time Equivalent (FTE)
COUNTY CORONER	0.5
Total Personnel	0.5

060 - Vehicle Maintenance - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
Total Personnel		-	-	-	-	-	-
100-1500-060-52-2200	VEHIC MAINT - MAGISTRATE	1,807	5,027	2,800	526	3,000	3,000
100-1500-060-52-2201	VEHIC MAINT - COMMISSIONERS	2,424	450	1,000	-	1,500	1,500
100-1500-060-52-2202	VEHIC MAINT - TAX ASSESSORS	3,477	9,787	6,500	4,990	8,000	8,000
100-1500-060-52-2203	VEHIC MAINT - TAX COMM	129	11	1,000	1,105	2,000	2,000
100-1500-060-52-2204	VEHIC MAINT - FACILITIES MAINT	7,622	2,730	5,000	1,942	5,000	5,000
100-1500-060-52-2205	VEHIC MAINT - PRISON	22,348	9,529	10,000	9,450	15,000	15,000
100-1500-060-52-2206	VEHIC MAINT - SHERIFF	274,803	257,742	200,000	125,649	225,000	225,000
100-1500-060-52-2207	VEHIC MAINT - EMS	135,901	210,130	120,000	77,750	140,000	140,000
100-1500-060-52-2208	VEHIC MAINT - ANIMAL SHELTER	1,431	484	1,000	273	1,500	1,500
100-1500-060-52-2209	VEHIC MAINT - UGA EXTENSION	1,335	1,388	1,000	391	1,500	1,500
100-1500-060-52-2210	VEHIC MAINT - FLEET	18,236	86,970	7,500	82,619	7,500	7,500
100-1500-060-52-2211	VEHIC MAINT - POOL	69	-	-	-	-	-
100-1500-060-52-2212	VEHIC MAINT - ELECTIONS	628	1,707	1,000	129	1,500	1,500
100-1500-060-52-2213	VEHIC MAINT - EMA	295	34	1,000	145	1,500	1,500
100-1500-060-52-2214	VEHIC MAINT - FINANCE	(1)	381	1,000	606	1,500	1,500
100-1500-060-52-2215	VEHIC MAINT - SOLICITOR	281	650	1,000	384	1,500	1,500
100-1500-060-52-2217	VEHIC MAINT - COUNTY MANAGER	487	2,430	1,000	1,623	1,500	1,500
100-1500-060-52-2218	VEHIC MAINT - IT	-	538	1,000	360	1,500	1,500
100-1500-060-52-2219	VEHIC MAINT - CORONER	-	188	-	249	-	-
100-1500-060-52-3102	Auto,Trk,EQ Insurance	875	1,076	1,200	1,179	1,200	1,200
Total Services		472,148	591,252	363,000	309,369	420,200	420,200
Total Supplies		-	-	-	-	-	-
100-1500-060-54-2201	AUTOS & TRUCKS	-	-	-	-	-	-
100-1500-060-54-2502	OTHER EQUIPMENT	2,572	1,499	-	950	-	-
Total Capital		2,572	1,499	-	950	-	-
100-1500-060-58-1200	CAPITAL LEASE PRINCIPAL	-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		474,720	592,751	363,000	310,319	420,200	420,200

060 - Vehicle Maintenance - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	264,480
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	118,340
	OTHER GENERAL REVENUES	-	-	-	-	-	37,380
	COMBINED REVENUES PRIOR YEAR	474,720	592,751	363,000	310,319	-	-
Total Revenues		474,720	592,751	363,000	310,319	-	420,200
Net Surplus/(Deficit)		-	-	-	-	-	0

060 - Vehicle Maintenance - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

062 - Inmate Medical - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
Total Personnel		-	-	-	-	-	-
100-3326-062-52-1101	JAIL HEALTH SERVICES	285,037	208,335	227,000	213,499	259,896	259,896
100-3420-062-52-1101	PRISON HEALTH SERVICES	227,132	208,335	227,000	81,332	259,896	259,896
100-3326-062-52-2211	JAIL COVID RELATED EXPENSES	-	-	-	-	-	-
100-3420-062-52-2211	PRISON COVID RELATED EXPENSES	-	-	-	-	-	-
Total Services		512,169	416,670	454,000	294,832	519,792	519,792
100-3326-062-53-1102	MEDICAL BILLINGS - JAIL	133,150	212,947	150,000	99,552	150,000	210,000
100-3420-062-53-1102	MEDICAL BILLINGS - PRISON	23,701	45,890	30,000	18,453	30,000	46,000
Total Supplies		156,851	258,837	180,000	118,005	180,000	256,000
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		669,020	675,507	634,000	412,837	699,792	775,792

062 - Inmate Medical - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	488,295
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	218,485
	OTHER GENERAL REVENUES	-	-	-	-	-	69,012
	COMBINED REVENUES PRIOR YEAR	669,020	675,507	634,000	412,837	-	-
Total Revenues		669,020	675,507	634,000	412,837	-	775,792
Net Surplus/(Deficit)		-	-	-	-	-	0

062 - Inmate Medical - Personnel

Title	Full Time Equivalent (FTE)
<i>no personel</i>	0
Total Personnel	0

070 - Board of Equalization - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-2900-070-51-1100	SALARIES	-	-	6,926	-	4,618	4,618
100-2900-070-51-1101	RAISES	-	-	554	-	277	277
100-2900-070-51-1300	OVERTIME	-	-	-	-	-	-
100-2900-070-51-2101	MEDICAL/LIFE INSURANCE	-	-	-	-	-	-
100-2900-070-51-2102	HEALTH INSURANCE	-	-	-	-	-	-
100-2900-070-51-2200	PAYROLL TAXES	-	-	572	-	374	374
100-2900-070-51-2401	RETIREMENT	-	-	-	-	-	-
100-2900-070-51-2600	UNEMPLOYMENT	-	-	46	-	46	46
100-2900-070-51-2700	WORKMENS COMPENSATION	-	-	135	-	88	76
Total Personnel		-	-	8,233	-	5,403	5,391
100-2900-070-52-1102	APPEAL BOARD	3,536	760	6,000	240	6,000	6,000
100-2900-070-52-3103	PROF/GEN/LAW LIAB/INS	-	27	-	32	-	-
100-2900-070-52-3301	MISCELLANEOUS	609	-	2,500	739	2,500	2,500
100-2900-070-52-3500	AUTO ALLOWANCE	-	-	-	-	-	-
100-2900-070-52-3702	TRAINING SCHOOL	512	678	500	2,192	500	500
Total Services		4,657	1,466	9,000	3,203	9,000	9,000
100-2900-070-53-1101	OFFICE SUPPLIES	298	-	350	-	350	350
100-2900-070-53-1104	POSTAGE	-	-	3,000	-	3,000	3,000
Total Supplies		298	-	3,350	-	3,350	3,350
100-2900-070-54-2502	OTHER EQUIPMENT	-	-	-	-	7,500	-
Total Capital		-	-	-	-	7,500	-
Total Other		-	-	-	-	-	-
Total Appropriations		4,955	1,466	20,583	3,203	25,253	17,741

070 - Board of Equalization - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	11,166
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	4,996
	OTHER GENERAL REVENUES	-	-	-	-	-	1,578
	COMBINED REVENUES PRIOR YEAR	4,955	1,466	20,583	3,203	-	-
Total Revenues		4,955	1,466	20,583	3,203	-	17,741
Net Surplus/(Deficit)		-	-	-	-	-	(0)

070 - Board of Equalization - Personnel

Title	Full Time Equivalent (FTE)
DEPUTY CLERK	0.23
Total Personnel	0.23

111 - County Manager - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	2025
100-1320-111-51-1100	SALARIES	298,461	442,474	701,212	280,471	770,793	781,158
100-1320-111-51-1101	RAISES	-	-	55,377	-	45,708	45,955
100-1320-111-51-1300	OVERTIME	377	-	-	1,899	-	-
100-1320-111-51-2101	MEDICAL/LIFE SUPPLEMENTAL	2,131	2,854	2,600	1,685	2,816	2,979
100-1320-111-51-2102	HEALTH INSURANCE	47,255	74,748	150,808	50,552	124,737	134,094
100-1320-111-51-2200	PAYROLL TAXES	20,049	31,579	57,879	13,284	62,462	63,274
100-1320-111-51-2401	RETIREMENT	17,348	24,778	45,395	14,479	59,605	60,379
100-1320-111-51-2600	UNEMPLOYMENT	232	282	365	-	410	456
100-1320-111-51-2700	WORKMEN'S COMPENSATION	882	1,111	1,664	800	1,796	1,489
Total Personnel		386,734	577,826	1,015,300	363,170	1,068,327	1,089,785
100-1320-111-52-1101	CONSULTANT	12,333	86,063	-	108,935	250,000	-
100-1320-111-52-1202	ATTORNEY & PROFESSIONAL SERVIC	68,308	128,598	70,000	333,329	400,000	-
100-1320-111-52-2208	COMPUTER MAINT. AGREEMNTS	-	31,600	18,000	9,186	18,000	-
100-1320-111-52-2321	OPERATING LEASES/RENTAL COPIER	148	-	-	-	-	-
100-1320-111-52-3102	AUTO,TRUCK,EQUIPMENT INSURANCE	-	-	2,640	2,357	2,640	-
100-1320-111-52-3103	PROF/GEN/LAW LIAB\INSURAN	2,111	2,128	2,200	3,947	4,000	-
100-1320-111-52-3201	TELEPHONE	1,605	2,249	1,700	1,196	1,700	-
100-1320-111-52-3301	ADVERTISEMENT	2,062	1,110	5,000	2,105	5,000	-
100-1320-111-52-3500	AUTO ALLOWANCE	6,600	3,600	-	-	-	-
100-1320-111-52-3701	PER DIEM & TRAVEL	1,730	9,805	7,000	3,209	7,000	-
100-1320-111-52-3702	TRAINING SCHOOLS & SEMINA	3,394	3,223	14,000	1,380	14,000	-
100-1320-111-52-3705	MEMBERSHIP DUES	2,930	1,791	3,000	1,665	3,000	-
100-1320-111-52-3900	OTHER PURCHASED SERVICES	12,898	10,670	50,000	-	50,000	-
Total Services		114,120	280,835	173,540	467,307	755,340	-
100-1320-111-53-1101	OFFICE SUPPLIES	2,994	6,777	3,400	3,127	6,000	6,000
100-1320-111-53-1102	OPERATING SUPPLIES	2,024	4,072	2,000	1,929	3,500	3,500
100-1320-111-53-1270	GAS & DIESEL FUEL	67	357	200	323	2,000	2,000
100-1320-111-53-1402	PRINTING & PUBLICATIONS	154	5	500	495	2,000	2,000
Total Supplies		5,239	11,210	6,100	5,873	13,500	13,500
100-1320-111-54-2201	AUTOS & TRUCKS	109	(87)	-	2	-	-
100-1320-111-54-9999	LEASED EQUIPMENT	30,679	44,290	-	782	-	-
Total Capital		30,788	44,204	-	784	-	-
100-1320-111-58-1200	CAPITAL LEASE PRINCIPAL	8,005	7,372	55,036	18,311	55,036	29,615
100-1320-111-58-2200	CAPITAL LEASE INTEREST	887	1,230	-	-	-	-
Total Other		8,892	8,601	55,036	18,311	55,036	29,615
Total Appropriations		545,773	922,677	1,249,975	855,446	1,892,203	1,132,900

111 - County Manager - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	713,064
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	319,056
	OTHER GENERAL REVENUES	-	-	-	-	-	100,779
	COMBINED REVENUES PRIOR YEAR	545,773	922,677	1,249,975	855,446	-	-
Total Revenues		545,773	922,677	1,249,975	855,446	-	1,132,900
Net Surplus/(Deficit)		-	-	-	-	-	0

111 - County Manager - Personnel

Title	Full Time Equivalent (FTE)
ASSISTANT COUNTY MANAGER	1
CHINS COORDINATOR	1
CHINS ADMIN ASSISTANT	1
County Engineer	1
COUNTY MANAGER	1
ENGINEERING PROJECT MANAGER	1
EXECUTIVE ASSISTANT	1
GRANTS COORDINATOR	1
PUBLIC INFORMATION COORDINATOR	1
PURCHASING AGENT	1
Total Personnel	10

117 - Sheriff's Office SRO - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	
100-3310-117-51-1100	SALARIES	313,700	569,601	739,105	413,748	776,160	776,160
100-3310-117-51-1101	RAISES	-	-	22,173	-	46,570	46,570
100-3310-117-51-1300	OVERTIME	26,050	45,458	47,490	37,965	-	-
100-3310-117-51-2101	MEDICAL/LIFE SUPPLEMENTAL	2,785	4,209	4,224	3,192	4,549	4,549
100-3310-117-51-2102	HEALTH INSURANCE	112,032	137,419	216,728	105,342	221,795	221,795
100-3310-117-51-2200	PAYROLL TAXES	24,306	45,428	61,871	33,410	62,939	62,939
100-3310-117-51-2401	RETIREMENT	18,880	27,924	46,344	20,682	64,259	64,259
100-3310-117-51-2600	UNEMPLOYMENT	417	776	638	22	638	638
100-3310-117-51-2700	WORKMEN'S COMPENSATION	7,889	13,047	16,337	9,125	16,619	15,303
Total Personnel		506,059	843,861	1,154,911	623,485	1,193,530	1,192,213
100-3310-117-52-3102	AUTO,TRK,EQ - INSURANCE	7,001	16,133	16,500	16,501	16,600	16,600
100-3310-117-52-3103	PROF/GEN/LAW LIAB\INSURAN	5,521	4,088	5,600	8,027	8,100	8,100
Total Services		12,522	20,221	22,100	24,528	24,700	24,700
100-3310-117-53-1270	GAS & DIESEL FUEL	28,897	19,618	30,000	25,364	30,000	40,000
Total Supplies		28,897	19,618	30,000	25,364	30,000	40,000
Total Capital		-	-	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		547,478	883,700	1,207,011	673,377	1,248,230	1,256,913

117 - Sheriff's Office SRO - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	212,058
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	94,884
	OTHER GENERAL REVENUES	-	-	-	-	-	29,971
	COMBINED REVENUES PRIOR YEAR	167,934	251,185	457,011	673,377	-	-
100-33-1116	COPS IN SCHOOL	379,544	632,515	750,000	-	-	920,000
Total Revenues		547,478	883,700	1,207,011	673,377	-	1,256,914
Net Surplus/(Deficit)		-	-	-	-	-	0

117 - Sheriff's Office SRO - Personnel

Title	Full Time Equivalent (FTE)
CORPORAL	1
DEPUTY SHERIFF	12
SERGEANT	1
Total Personnel	14

136 - Information Technology - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-1535-136-51-1100	SALARIES	369,667	353,781	437,320	175,581	701,254	637,024
100-1535-136-51-1101	RAISES	-	-	34,986	-	40,096	31,901
100-1535-136-51-1300	OVERTIME	4,613	3,719	-	3,009	-	-
100-1535-136-51-2101	MEDICAL/LIFE INSURANCE	2,987	3,301	2,275	1,251	3,250	2,925
100-1535-136-51-2102	HEALTH INSURANCE	80,137	76,799	142,067	40,476	182,288	164,545
100-1535-136-51-2200	PAYROLL TAXES	27,895	27,195	36,131	13,169	56,713	51,173
100-1535-136-51-2401	RETIREMENT	18,442	18,787	23,655	10,206	54,119	48,832
100-1535-136-51-2600	UNEMPLOYMENT	524	274	410	46	456	456
100-1535-136-51-2700	WORKMEN'S COMPENSATION	1,104	909	1,039	393	1,631	1,204
Total Personnel		505,367	484,765	677,883	244,131	1,039,806	938,060
100-1535-136-52-1202	ATTORNEY & PROFESSIONAL SERVICES	-	-	-	-	80,000	80,000
100-1535-136-52-2208	COMPUTER MAINT. AGREEMNTS	65,592	90,794	526,852	64,343	600,000	600,000
100-1535-136-52-2208-2	COMPUTER MAINT. AGREEMNTS GIS	4,800	4,800	-	-	-	-
100-1535-136-52-3102	AUTO,TRK,EQ - INSURANCE	-	-	-	1,179	2,400	2,400
100-1535-136-52-3103	PROF/GEN/LAW LIAB\INSURANCE	2,528	1,934	2,000	2,635	2,700	2,700
100-1535-136-52-3201	TELEPHONE	4,987	5,526	5,200	3,255	7,000	7,000
100-1535-136-52-3701	PER DIEM & TRAVEL	-	-	2,000	-	4,000	4,000
100-1535-136-52-3702	TRAINING SCHOOLS & SEMINARS	-	-	15,000	-	15,000	15,000
Total Services		77,907	103,054	551,052	71,411	711,100	711,100
100-1535-136-53-1101	OFFICE SUPPLIES	591	1,035	1,000	530	2,500	2,500
100-1535-136-53-1102	OPERATING SUPPLIES	17,203	14,362	16,500	1,720	17,000	17,000
100-1535-136-53-1104	POSTAGE	50	-	200	-	350	350
100-1535-136-53-1270	GAS & DIESEL FUEL	-	367	800	189	1,800	1,800
Total Supplies		17,844	15,764	18,500	2,439	21,650	21,650
100-1535-136-54-2201	AUTOS & TRUCKS	-	443	-	-	-	-
100-1535-136-54-2503	COMPUTERS,SERVERS AND OTHER EQ	33,149	37,573	232,370	37,739	431,000	416,000
100-1535-136-54-3000	SBITA	-	17,742	-	-	-	-
100-1535-136-54-9999	LEASED EQUIPMENT	-	19,828	-	-	-	-
Total Capital		33,149	75,585	232,370	37,739	431,000	416,000
100-1535-136-58-1200	CAPITAL LEASE PRINCIPAL	-	3,467	4,612	2,306	-	19,365
100-1535-136-58-2200	CAPITAL LEASE INTEREST	-	869	-	-	-	-
Total Other		-	4,335	4,612	2,306	-	19,365
Total Appropriations		634,267	683,505	1,484,417	358,026	2,203,556	2,106,174

136 - Information Technology - Revenues

GL Account	GL Name	Actuals 2022	Actuals 2023	Budget 2024	Actuals 12/31/23	Dept Requested 2025	Proposed 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	1,325,658
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	593,157
	OTHER GENERAL REVENUES	-	-	-	-	-	187,359
	COMBINED REVENUES PRIOR YEAR	634,267	683,505	1,484,417	358,026	-	-
100-34-1930	SALE OF MAPS	-	-	-	-	-	-
100-34-1931	GIS MAPS & OTHER FEES	-	-	-	-	-	-
100-37-1004	PLANTER'S WIFI GRANT	-	-	-	-	-	-
Total Revenues		634,267	683,505	1,484,417	358,026	-	2,106,174
Net Surplus/(Deficit)		-	-	-	-	-	(0)

136 - Information Technology - Personnel

Title	Full Time Equivalent (FTE)
APPLICATIONS ADMINISTRATOR	1
DEPUTY DIRECTOR OF INFORMATION TECHNOLOGY	1
DIRECTOR OF INFORMATION TECHNOLOGY	1
INFORMATION SYSTEMS SPECIALIST	4
Information Systems Technician	1
NETWORK ADMINISTRATOR 2	1
NETWORK SPECIALIST	1
Total Personnel	10

225 - Geographic Information Systems - Appropriations

Item XI. 4.

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
100-7403-225-51-1100	SALARIES	92,652	108,242	149,365	62,071	158,933	158,933
100-7403-225-51-1101	RAISES	-	-	11,949	-	9,536	9,536
100-7403-225-51-1300	OVERTIME	2,275	1,771	-	107	-	-
100-7403-225-51-2101	MEDICAL/LIFE INSURANCE	875	960	975	437	975	975
100-7403-225-51-2102	HEALTH INSURANCE	35,547	36,472	70,392	19,117	54,686	54,686
100-7403-225-51-2200	PAYROLL TAXES	6,706	7,837	12,341	4,472	12,888	12,888
100-7403-225-51-2401	RETIREMENT	4,035	6,616	9,679	3,746	12,298	12,298
100-7403-225-51-2600	UNEMPLOYMENT	122	91	137	-	137	137
100-7403-225-51-2700	WORKER'S COMPENSATION	281	277	355	137	371	303
Total Personnel		142,492	162,266	255,192	90,087	249,823	249,756
100-7403-225-52-1202	ATTORNEY & PROFESSIONAL SERVICES	216,334	163,283	150,000	14,936	60,000	60,000
100-7403-225-52-2208	COMPUTER MAINT. AGREEMENTS	54,167	-	62,700	28,350	62,700	62,700
100-7403-225-52-3103	PROF/GEN/LAW LIAB/INS	736	507	600	992	600	600
100-7403-225-52-3201	TELEPHONE	266	-	-	-	-	-
100-7403-225-52-3701	PER DIEM & TRAVEL	608	2,039	2,000	-	2,000	2,000
100-7403-225-52-3702	TRAINING SCHOOLS & SEMINARS	-	698	8,510	3,404	8,510	8,510
100-7403-225-52-3705	MEMBERSHIP DUES	-	-	1,000	-	1,000	1,000
Total Services		272,111	166,527	224,810	47,682	134,810	134,810
100-7403-225-53-1101	OFFICE SUPPLIES	1,300	-	2,800	-	2,800	2,800
100-7403-225-53-1103	OPERATING SUPPLIES	-	-	750	-	750	750
100-7403-225-53-1104	POSTAGE	-	-	200	-	200	200
100-7403-225-53-1270	GAS/FUEL	186	-	-	-	-	-
100-7403-225-53-1402	PRINTING/PUBLICATION	-	-	500	-	500	500
Total Supplies		1,486	-	4,250	-	4,250	4,250
100-7403-225-54-2502	OTHER EQUIPMENT	-	-	-	-	-	-
100-7403-225-54-3000	SBITA	-	50,000	-	-	-	-
Total Capital		-	50,000	-	-	-	-
Total Other		-	-	-	-	-	-
Total Appropriations		416,089	378,793	484,252	137,769	388,883	388,816

225 - Geographic Information Systems - Revenues

GL Account	GL Name	2022	2023	2024	12/31/23	2025	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	244,727
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	109,501
	OTHER GENERAL REVENUES	-	-	-	-	-	34,588
	COMBINED REVENUES PRIOR YEAR	416,089	378,793	484,252	137,769	-	-
Total Revenues		416,089	378,793	484,252	137,769	-	388,816
Net Surplus/(Deficit)		-	-	-	-	-	(0)

225 - Geographic Information Systems - Personnel

Title	Full Time Equivalent (FTE)
G.I.S. COORDINATOR	1
G.I.S. TECHNICIAN	2
Total Personnel	3

The County maintains many special revenue funds and four enterprise funds. Special revenues include revenues restricted to expenditures for special purposes. Enterprise funds consist of Water & Sewer, WWTP, Sanitation, and Waste & Recycling Center, where user fees are intended to cover the cost of services. Project length budgeting is used for SPLOST and other capital. These are based upon our short term work program projects and their respective budgets. Funds for these projects are often subject to changes from year to year. Funding sources for the SPLOST projects come from both SPLOST, impact fees and funding from the Department of Transportation. The special tax districts originate from franchise fees, payment in lieu of tax and state insurance premium contributions. Service delivery agreements added the Dry Waste & Recycling Center, Development Services, and Seniors Activity funds.

Special Tax District Overview

The County allocates specific funding towards the unincorporated area of the County. Referenced as a Special Tax District, this was a result of service delivery negotiations and agreements established in 2011 with the cities of Guyton, Rincon, and Springfield. Specific funding sources applied to the Special Tax District for the benefit of the unincorporated residents include state insurance premium allocations, franchise fees, and payments in lieu of tax. These funding sources are used to offset the cost of services that are for the direct benefit of the unincorporated area of the County only. As a result of the roads and recreation millage and beginning with the FY 2019 budget, the Public Works department and Recreation & Sports Management department were moved into the Special Tax District, and the Parks & Landscapes department was created.

FISCAL YEAR 2022/2023/2024/2025 SPECIAL FUNDS DEPARTMENT TOTALS

Dept. #	Special Funds	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
001	Special Tax District	1,385,915	1,409,442	1,265,813	493,628	(772,185)	-61.0%
023	Sanitation	4,062,963	4,280,810	4,819,963	5,040,819	220,856	4.6%
025	Public Works	2,225,175	2,484,399	2,860,300	3,504,015	643,715	22.5%
029	Recreation & Sports Management	1,486,416	1,793,705	1,653,599	1,983,514	329,915	20.0%
030	Parks & Landscapes	838,620	807,728	1,162,631	1,157,734	(4,897)	-0.4%
035	E-911	1,491,033	1,652,398	1,722,720	2,076,339	353,619	20.5%
036	Federal Drug	50,000	50,000	50,000	50,000	-	0.0%
037	SPLOST 2017 Roads	3,686,985	3,400,000	1,708,000	200,000	(1,508,000)	-88.3%
038	SPLOST 2017 Public Buildings	-	-	-	-	-	0.0%
039	SPLOST 2017 Recreation	1,264,620	1,637,826	1,838,346	388,714	(1,449,631)	-78.9%
041	SPLOST 2017 Vehicles and Equip	2,537,380	3,852,743	1,267,175	709,942	(557,233)	-44.0%
042	Debt Service	7,093,808	9,910,489	9,851,409	12,371,471	2,520,062	25.6%
047	SPLOST 2017 Drainage	2,039,000	3,174,000	3,066,000	3,066,000	-	0.0%
055	Fire & Rescue	6,785,791	8,573,937	9,631,936	8,611,526	(1,020,410)	-10.6%
061	Wastewater Treatment Plant	1,724,724	1,678,348	2,098,810	1,866,326	(232,484)	-11.1%
065	SPLOST 2017 Technology	-	-	-	-	-	0.0%
067	Impact Fees Roads	-	-	-	-	-	0.0%
099	SPLOST 2017 Cities	2,581,320	5,000	5,000	-	(5,000)	-100.0%
100	SPLOST 2017 Water & Sewer	8,500,000	750,000	1,697,000	675,000	(1,022,000)	-60.2%
105	Water and Sewer Operating	7,752,017	4,512,375	9,302,776	5,108,708	(4,194,068)	-45.1%
106	Water Projects	3,770,822	3,225,000	2,448,000	-	(2,448,000)	-100.0%
153	Drug Abuse Treatment & Education	23,900	17,900	17,900	17,900	-	0.0%
219	Sheriff Special Revenue	500,000	500,000	510,000	510,000	-	0.0%
223	Dry Waste & Recycling Center	67,390	68,687	69,000	70,500	1,500	2.2%
230	Juvenile Services	2,500	2,500	2,500	2,500	-	0.0%
231	American Rescue Plan Act	-	11,615,462	11,134,000	6,800,000	(4,334,000)	-38.9%
236	State Drug Account	50,000	50,000	50,000	50,000	-	0.0%
240	Jail Construction & Staffing	60,000	60,000	70,000	70,000	-	0.0%
245	Prison Commissary	180,000	220,000	240,000	240,000	-	0.0%
272	Development Services	1,543,592	1,609,149	1,897,989	1,841,441	(56,548)	-3.0%
273	Senior Citizens Activity	130,394	202,982	209,287	205,832	(3,455)	-1.7%
274	Hospital Indigent	3,600,000	3,600,000	3,600,000	3,600,000	-	0.0%
276	Hotel / Motel Tax	15,000	15,000	30,000	45,000	15,000	50.0%
322	SPLOST 2021	-	27,754,413	54,721,629	69,677,917	14,956,288	27.3%
335	TSPLOST 2020	32,894,894	30,136,602	20,487,449	20,582,451	95,002	0.5%
337	TSPLOST 2023	-	-	-	62,827,636	62,827,636	0.0%
560	Stormwater	300,800	182,000	80,000	50,000	(30,000)	-37.5%
600	Self-funded Insurance	6,503,655	7,142,431	7,950,660	7,678,131	(272,530)	-3.4%
		\$ 105,148,713	\$ 136,375,325	\$ 157,519,892	\$ 221,573,043	\$ 64,053,151	40.7%

FISCAL YEAR 2022/2023/2024/2025 SPECIAL FUNDS PERSONNEL TOTALS

Dept. #	Special Funds	Budget FY 2022	Budget FY 2023	Budget FY 2024	Budget FY 2025	Net Change	% Change
001	Special Tax District	-	-	-	-	-	0.0%
023	Sanitation	42,433	54,068	135,768	135,589	(179)	-0.1%
025	Public Works	-	-	-	-	-	0.0%
029	Recreation & Sports Management	771,609	859,771	835,713	1,011,616	175,903	21.0%
030	Parks & Landscapes	433,886	500,053	666,684	754,855	88,171	13.2%
035	E-911	1,217,598	1,377,383	1,444,258	1,743,433	299,175	20.7%
036	Federal Drug	-	-	-	-	-	0.0%
037	SPLOST 2017 Roads	-	-	-	-	-	0.0%
038	SPLOST 2017 Public Buildings	-	-	-	-	-	0.0%
039	SPLOST 2017 Recreation	-	-	-	-	-	0.0%
041	SPLOST 2017 Vehicles and Equip	-	-	-	-	-	0.0%
042	Debt Service	-	-	-	-	-	0.0%
047	SPLOST 2017 Drainage	-	-	-	-	-	0.0%
055	Fire & Rescue	3,750,494	4,912,453	6,235,627	6,794,503	558,876	9.0%
061	Wastewater Treatment Plant	-	-	-	-	-	0.0%
065	SPLOST 2017 Technology	-	-	-	-	-	0.0%
067	Impact Fees Roads	-	-	-	-	-	0.0%
099	SPLOST 2017 Cities	-	-	-	-	-	0.0%
100	SPLOST 2017 Water & Sewer	-	-	-	-	-	0.0%
105	Water and Sewer Operating	-	-	-	-	-	0.0%
106	Water Projects	-	-	-	-	-	0.0%
153	Drug Abuse Treatment & Education	-	-	-	-	-	0.0%
219	Sheriff Special Revenue	-	-	-	-	-	0.0%
223	Dry Waste & Recycling Center	-	-	-	-	-	0.0%
230	Juvenile Services	-	-	-	-	-	0.0%
231	American Rescue Plan Act	-	-	-	-	-	0.0%
236	State Drug Account	-	-	-	-	-	0.0%
240	Jail Construction & Staffing	-	-	-	-	-	0.0%
245	Prison Commissary	-	-	-	-	-	0.0%
272	Development Services	918,407	1,137,147	1,307,057	1,257,104	(49,953)	-3.8%
273	Senior Citizens Activity	121,744	194,332	200,637	197,032	(3,605)	-1.8%
274	Hospital Indigent	-	-	-	-	-	0.0%
276	Hotel / Motel Tax	-	-	-	-	-	0.0%
322	SPLOST 2021	-	-	-	-	-	0.0%
335	TSPLOST 2020	-	-	-	-	-	0.0%
337	TSPLOST 2023	-	-	-	-	-	0.0%
560	Stormwater	-	-	-	-	-	0.0%
600	Self-funded Insurance	-	-	-	-	-	0.0%
		\$ 7,256,171	\$ 9,035,207	\$ 10,825,744	\$ 11,894,132	\$ 1,068,388	9.9%

001 - Special Tax District - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
		-	-	-	-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-
Total Capital		-	-	-	-	-	-	-	-	-	-
270-3510-001-61-1005	OPERATING XFER OUT (BLD INSP/Z	-	-	-	-	-	-	-	-	-	-
270-3510-001-61-1006	OPERATING XFER OUT (WATER & SE	336,107		174,275		982,526		-	443,628		443,628
270-3510-001-61-1007	OPERATING XFER OUT (TO SEN.CIT	-		196,982		203,287		-	-		-
270-3510-001-61-1008	OPERATING XFER OUT (WWTP)	-		537,248		-		-	-		-
270-3510-001-61-1009	OPERATING XFER OUT (FIRE)	-		318,937		-		-	-		-
270-3510-001-61-1011	OPERATING XFER OUT (GENERAL FU	-		-		-		-	-		-
270-3510-001-61-1013	OPERATING XFER OUT (STORMWATER)	38,678		302,000		80,000		80,000	50,000		50,000
270-3510-001-61-1014	OPERATING XFER OUT (STORMWATER UTIL	-		-		-		-	-		-
270-6100-001-57-1000	RECREATION PMTS TO CITIES	-		-		-		-	-		-
Total Other		374,785		1,529,442		1,265,813		80,000	493,628		493,628
Total Appropriations		374,785		1,529,442		1,265,813		80,000	493,628		493,628

001 - Special Tax District - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(976,455)		(754,801)		(3,168,857)		9,379	493,628		205,000
270-31-1194	IN LIEU OF TAX\ GA POWER	589,612		619,088		590,000		-	-		620,000
270-31-1195	IN LIEU OF TAX\ GEORGIA PACIFI	454,361		454,361		460,000		-	-		460,000
270-31-1750	CABLEVISION FRANCHISE	307,147		304,794		310,000		70,586	-		305,000
270-31-6201	INSURANCE PREMIUMS	-		-		-		-	-		-
270-38-9005	MISCELLANEOUS REVENUE	120		-		-		35	-		-
270-38-9015	CASH CARRY FORWARD (001 PORTION)	-		-		2,168,670		-	-		(2,096,372)
270-39-1200	OP XFER IN (SPEC TAX DIST)	-		906,000		906,000		-	-		1,000,000
Total Revenues		374,785		1,529,442		1,265,813		80,000	493,628		493,628
Net Surplus/(Deficit)		-		-		-		-	-		-

001 - Special Tax District - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

023 - Sanitation - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
540-4310-023-51-1100	SALARIES	29,139		25,089			70,949	11,181		80,288	80,288
540-4310-023-51-1101	RAISES	-		-			5,676	-		4,817	4,817
540-4310-023-51-1300	OVERTIME	248		449			-	6		-	-
540-4310-023-51-2101	MEDICAL/LIFE INSURANCE	251		283			650	143		650	650
540-4310-023-51-2102	HEALTH INSURANCE	16,221		16,891			47,775	8,832		36,458	36,458
540-4310-023-51-2200	PAYROLL TAXES	2,018		1,713			5,862	726		6,511	6,511
540-4310-023-51-2401	RETIREMENT	1,206		1,404			4,597	619		6,213	6,213
540-4310-023-51-2600	UNEMPLOYMENT	67		45			91	1		91	91
540-4310-023-51-2700	WORKMEN'S COMPENSATION	89		67			169	25		633	562
Total Personnel		49,240		45,940			135,768	21,532		135,660	135,589
540-4310-023-52-1105	MONITORING	18,452		17,727			18,000	6,186		18,000	18,000
540-4310-023-52-1202	ATTORNEY & PROFESSIONAL SERVIC	500		-			-	-		-	-
540-4310-023-52-1309	SOLID WASTE COLL.-CURBSIDE	4,245,461		4,716,131			4,600,000	2,434,186		4,600,000	4,870,000
540-4310-023-52-2202	R & M GENERAL (BLDG)	-		23			-	-		-	-
540-4310-023-52-2321	OPERATING LEASES/RENTAL COPIER	181		91			-	-		-	-
540-4310-023-52-3101	PROPERTY INSURANCE	495		661			700	1,007		700	1,100
540-4310-023-52-3102	AUTO,TRK,EQ INSURANCE	18		23			25	3,536		25	3,600
540-4310-023-52-3103	PROF/GEN/LAW LIAB/INS	201		184			300	528		300	530
540-4310-023-52-3201	TELEPHONE	1,005		1,038			1,000	620		1,000	1,100
Total Services		4,266,313		4,735,880			4,620,025	2,446,063		4,620,025	4,894,330
540-4310-023-53-1210	UTILITIES	817		650			-	-		-	700
540-4310-023-53-1402	PRINTING & PUBLICATIONS	-		-			-	-		4,000	4,000
Total Supplies		817		650			-	-		4,000	4,700
540-4310-023-54-2201	AUTOS & TRUCKS	-		-			47,970	-		-	-
Total Capital		-		-			47,970	-		-	-
540-4310-023-56-1000	DEPRECIATION EXPENSE	6,179		6,179			6,200	-		6,200	6,200
540-4310-023-58-1200	CAPITAL LEASE PRINCIPAL	-		-			10,000	-		10,000	-
540-4310-023-58-2200	CAPITAL LEASE INTEREST	-		-			-	-		-	-
Total Other		6,179		6,179			16,200	-		16,200	6,200
Total Appropriations		4,322,549		4,788,649			4,819,963	2,467,594		4,775,885	5,040,819

023 - Sanitation - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	-
	OTHER GENERAL REVENUES	-		-			-	-		-	-
	COMBINED REVENUES PRIOR YEAR	272,629		41,474			(0)	(1,557,249)		-	-
540-34-4110	SANITATION	3,944,439		4,579,638			4,736,468	3,914,898		-	4,870,000
540-34-4115	SANITATION-OTHER	104,879		152,848			175,000	94,701		-	175,000
540-36-1005	INTEREST ON INVESTMENT	603		14,628			2,000	15,182		-	20,000
540-38-9005	Miscellaneous Revenue	0		61			-	63		-	-
540-38-9015	CASH CARRY-FORWARD	-		-			(93,505)	-		-	(24,181)
Total Revenues		4,322,549		4,788,649			4,819,963	2,467,594		-	5,040,819
Net Surplus/(Deficit)		-		-			-	-		-	-

023 - Sanitation - Personnel

	Title	Full Time Equivalent (FTE)
	CUSTOMER SERVICE SPECIALIST	1
	LITTER OFFICER	1
Total Personnel		2

025 - Public Works - Appropriations

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								Actuals			
GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel		-		-			-	-		-	
270-4205-025-52-1101-1	EOM CONTRACT	1,024,330		1,098,000		1,327,125		663,563	1,380,210		1,380,210
270-4205-025-52-1102	ENGINEERING	17,642		22,860		30,000		10,230	30,000		30,000
270-4205-025-52-1211	FILL / HAULING WORK / MOWING	241,808		333,848		288,000		142,714	292,100		292,100
270-4205-025-52-1306	PEST CONTROL	405		240		400		120	400		400
270-4205-025-52-2201	VEHIC MAINT	250,993		317,774		260,000		229,377	270,000		270,000
270-4205-025-52-2202	R&M - GENERAL(BUILDING)	890		304		7,000		246	10,000		10,000
270-4205-025-52-2203	R & M - GENERAL(EQUIPMNT)	32,304		32,304		32,500		8,076	32,500		32,500
270-4205-025-52-2321	OPERATING LEASES/RENTAL COPIER	-		-		-		-	-		-
270-4205-025-52-3101	PROPERTY INSURANCE	-		-		-		-	-		-
270-4205-025-52-3102	AUTO,TRK,EQ - INSURANCE	21,990		28,225		30,000		39,607	30,000		40,000
270-4205-025-52-3850	CONTRACT LABOR	-		-		-		-	-		-
Total Services		1,590,360		1,833,555		1,975,025		1,093,931	2,045,210		2,055,210
270-4205-025-53-1102	OPERATING SUPPLIES	181,301		263,212		200,000		184,573	295,000		295,000
270-4205-025-53-1210	UTILITIES	18,821		19,722		20,000		12,047	30,000		24,000
270-4205-025-53-1240	DISPOSAL ROLLOFFS	-		1,493		-		1,480	-		-
270-4205-025-53-1270	GAS & DIESEL FUEL	182,113		187,154		200,000		108,494	220,000		210,000
Total Supplies		382,236		471,581		420,000		306,594	545,000		529,000
270-4205-025-54-1402	PAVED ROAD MAINT.	103,264		33,375		-		-	-		-
270-4205-025-54-2201	AUTOS & TRUCKS	596		755		-		205	130,000		130,000
270-4205-025-54-2502	OTHER EQUIPMENT	-		-		328,000		45,363	1,598,500		583,000
270-4205-025-54-9999	LEASED EQUIPMENT	-		155,774		110,120		16,920	90,000		90,000
Total Capital		103,859		189,905		438,120		62,488	1,818,500		803,000
270-4205-025-58-1200	CAPITAL LEASE PRINCIPAL	-		12,859		27,155		28,082	-		116,805
270-4205-025-58-2200	CAPITAL LEASE INTEREST	-		3,391		-		-	-		-
Total Other		-		16,249		27,155		28,082	-		116,805
Total Appropriations		2,076,455		2,511,289		2,860,300		1,491,095	4,408,710		3,504,015

025 - Public Works - Revenues

								Actuals			
GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		3,847,409	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	2,076,455		2,511,289		2,860,300		1,491,095		-	
270-38-9015	CASH CARRY FORWARD (025 PORTION)	-		-		-		-		-	(343,394)
Total Revenues		2,076,455		2,511,289		2,860,300		1,491,095	-		3,504,015
Net Surplus/(Deficit)		-		-		-		-	-		(0)

025 - Public Works - Personnel

		Title		Full Time Equivalent (FTE)	
		<i>no personnel</i>		0	
Total Personnel				0	

029 - Recreation & Sports Management - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
270-6110-029-51-1100	SALARIES	503,382		515,194		507,227		270,051	723,910		652,030
270-6110-029-51-1101	RAISES	-		-		40,578		-	42,211		38,794
270-6110-029-51-1300	OVERTIME	-		2,564		-		557	-		-
270-6110-029-51-2101	MEDICAL/LIFE INSURANCE	3,227		3,577		3,575		1,771	4,549		4,008
270-6110-029-51-2102	HEALTH INSURANCE	100,569		147,239		197,680		85,074	238,499		208,442
270-6110-029-51-2200	PAYROLL TAXES	37,520		38,221		41,907		19,748	58,608		52,848
270-6110-029-51-2401	RETIREMENT	18,959		20,997		32,868		12,052	48,017		42,283
270-6110-029-51-2600	UNEMPLOYMENT	1,241		1,014		502		278	684		638
270-6110-029-51-2700	WORKMEN'S COMPENSATION	11,767		11,570		11,377		5,540	17,084		12,573
Total Personnel		676,665		740,377		835,713		395,072	1,133,563		1,011,616
270-6110-029-52-1101	CONSULTANT	-		-		-		-	-		-
270-6110-029-52-1306	PEST CONTROL	1,045		1,020		1,100		510	1,500		1,500
270-6110-029-52-2201	VEHIC MAINT	6,358		5,698		8,000		1,019	5,698		5,000
270-6110-029-52-2202	R&M - GENERAL (BLDGS)	72,824		58,289		55,000		24,839	65,000		65,000
270-6110-029-52-2203	R&M - GENERAL(EQUIPMNT)	-		-		2,000		-	2,000		2,000
270-6110-029-52-2208	COMPUTER MAINT. AGREEMNTS	8,224		13,564		12,500		6,649	15,000		14,000
270-6110-029-52-2321	OPERATING LEASES/RENTAL COPIER	-		700		-		-	-		-
270-6110-029-52-3101	PROPERTY INSURANCE	9,062		11,954		12,000		18,048	20,000		18,100
270-6110-029-52-3102	AUTO,TRK,EQ - INSURANCE	5,310		8,678		8,800		11,896	15,000		12,000
270-6110-029-52-3103	PROF/GEN/LAW LIAB\INSURAN	3,655		2,928		3,000		3,249	5,000		3,300
270-6110-029-52-3201	TELEPHONE	9,170		9,113		10,000		4,594	15,000		10,500
270-6110-029-52-3301	ADVERTISEMENT	561		3,163		4,600		1,875	5,000		5,000
270-6110-029-52-3608	OFFICIALS ASSOC FEES	123,216		127,027		125,000		34,480	140,000		140,000
270-6110-029-52-3701	PER DIEM & TRAVEL	4,563		17,385		5,000		1,644	8,000		8,000
270-6110-029-52-3702	TRAINING SCHOOLS & SEMINAR	-		917		1,000		250	5,000		5,000
270-6110-029-52-3705	MEMBERSHIP DUES	130		1,135		1,200		140	2,000		2,000
270-6110-029-52-3916	BANK CHARGES	33		801		500		547	800		800
Total Services		244,151		262,371		249,700		109,738	304,300		292,200
270-6110-029-53-1101	OFFICE SUPPLIES	5,914		2,044		3,000		741	4,500		3,500
270-6110-029-53-1102	OPERATING SUPPLIES	233,207		238,283		230,000		94,961	330,000		330,000
270-6110-029-53-1103	JANITORIAL SUPPLIES	562		826		1,250		3,063	4,000		1,250
270-6110-029-53-1104	POSTAGE	66		191		300		13	300		300
270-6110-029-53-1110	STREET SIGNS	-		205		-		-	-		-
270-6110-029-53-1118	PLANTERS WIFI GRANT	6,524		6,514		6,500		2,714	7,000		7,000
270-6110-029-53-1119	ATLANTA HAWKS SCHOLARSHIP	-		-		-		-	-		-
270-6110-029-53-1210	UTILITIES	214,546		207,154		215,000		111,021	220,000		220,000
270-6110-029-53-1240	DISPOSAL ROLLOFFS	12,711		11,337		12,000		7,462	15,000		13,000
270-6110-029-53-1270	GAS & DIESEL FUEL	5,357		5,446		7,000		2,744	7,000		7,000
270-6110-029-53-1301	CONCESSIONS	52,756		66,292		52,000		31,110	65,000		65,000
Total Supplies		531,644		538,294		527,050		253,830	652,800		647,050
270-6110-029-54-1200	SITE IMPROVEMENTS	-		101,027		-		-	-		-
270-6110-029-54-2201	AUTOS & TRUCKS	894		372		-		-	-		-
270-6110-029-54-2502	OTHER EQUIP	10,794		-		15,000		15,000	5,760		5,760
270-6110-029-54-9999	LEASED EQUIPMENT	8,357		97,939		-		-	45,000		-
Total Capital		20,045		199,339		15,000		15,000	50,760		5,760
270-6110-029-58-1200	CAPITAL LEASE PRINCIPAL	3,190		20,268		26,136		11,360	30,000		26,888
270-6110-029-58-2200	CAPITAL LEASE INTEREST	133		4,700		-		-	-		-
Total Other		3,323		24,968		26,136		11,360	30,000		26,888
Total Appropriations		1,475,827		1,765,348		1,653,599		784,999	2,171,423		1,983,514

029 - Recreation & Sports Management - Revenues

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	2,135,587
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	1,047,203	1,279,770	1,170,385	571,981	-	-	-	-	-	-
270-38-9015	CASH CARRY FORWARD (029 PORTION)	-	-	65,114	-	-	-	-	-	-	(632,473)
270-34-7300	REC DEPT - BASKETBALL	46,395	55,745	46,000	50,080	-	-	-	-	-	55,000
270-34-7301	REC DEPT - BASKETBALL TOURNAME	14,702	13,580	14,000	-	-	-	-	-	-	14,000
270-34-7303	REC DEPT - FOOTBALL	21,932	22,540	22,000	16,050	-	-	-	-	-	23,000
270-34-7304	REC DEPT - FOOTBALL TOURNAMENT	465	986	-	620	-	-	-	-	-	1,000
270-34-7305	REC DEPT - BASEBALL	62,023	68,105	60,000	6,115	-	-	-	-	-	68,000
270-34-7306	REC DEPT - BASEBALL/SOFTBALL S	26,266	27,912	22,000	-	-	-	-	-	-	28,000
270-34-7307	REC DEPT - YOUTH BASEBALL/SOFT	28,395	43,936	30,000	13,910	-	-	-	-	-	44,000
270-34-7308	REC DEPT - SOFTBALL	24,005	25,952	24,000	3,080	-	-	-	-	-	26,000
270-34-7309	REC DEPT - ADULT SOFTBALL	-	2,000	-	-	-	-	-	-	-	2,000
270-34-7310	REC DEPT - SOCCER	46,956	49,210	47,000	44,155	-	-	-	-	-	50,000
270-34-7311	REC DEPT - SOCCER TOURNAMENT	-	607	-	1,210	-	-	-	-	-	1,000
270-34-7312	REC DEPT - CHEERLEADER	9,326	8,258	9,000	6,405	-	-	-	-	-	9,400
270-34-7313	REC DEPT - ADULT VOLLEYBALL	15,639	23,383	15,000	16,863	-	-	-	-	-	16,000
270-34-7315	REC DEPT - PRACTICE FEE	10,750	13,250	10,000	7,675	-	-	-	-	-	13,000
270-34-7316	REC DEPT - SPRING RUN	2,529	657	3,000	-	-	-	-	-	-	1,000
270-34-7317	REC DEPT - LACROSSE	5,660	6,100	5,000	1,560	-	-	-	-	-	6,000
270-34-7318	REC DEPT - YOUTH TRACK	2,775	2,100	2,100	-	-	-	-	-	-	2,000
270-34-7319	REC DEPT - CONCESSION	101,799	109,607	100,000	39,471	-	-	-	-	-	110,000
270-34-7320	REC DEPT - OTHER	9,010	11,650	9,000	5,825	-	-	-	-	-	11,000
Total Revenues		1,475,827	1,765,348	1,653,599	784,999						1,983,514
Net Surplus/(Deficit)		-	-	-	-						(0)

029 - Recreation & Sports Management - Personnel

	Title	Full Time Equivalent (FTE)
	DIRECTOR OF RECREATION AND SPORTS MANAGEMENT	1
	ASSISTANT DIRECTOR OF RECREATION AND SPORTS MANAGE	2
	ATHLETIC COORDINATOR	8
	ACTIVITIES PROGRAMMER	1
	OFFICE MANAGER	1
	SEASONAL WORKERS	4.23
Total Personnel		17.23

030 - Parks & Landscapes - Appropriations

Item XI. 4.

GL Account	GL Name							Actuals		Proposed	2025
		Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025		
270-6220-030-51-1100	SALARIES	238,448		314,622		423,319		218,744	555,370	476,570	
270-6220-030-51-1101	RAISES	-		-		10,943		-	33,322	28,594	
270-6220-030-51-1300	OVERTIME	109		192		-		152	-	-	
270-6220-030-51-2101	MEDICAL/LIFE INSURANCE	1,800		2,378		2,600		1,422	3,250	2,925	
270-6220-030-51-2102	HEALTH INSURANCE	47,896		80,562		162,819		49,106	182,288	164,545	
270-6220-030-51-2200	PAYROLL TAXES	17,922		23,288		33,221		16,243	45,035	38,645	
270-6220-030-51-2401	RETIREMENT	11,306		13,578		23,642		10,408	36,977	33,835	
270-6220-030-51-2600	UNEMPLOYMENT	415		433		456		176	638	547	
270-6220-030-51-2700	WORKMEN'S COMPENSATION	5,995		7,685		9,684		4,881	13,128	9,194	
Total Personnel		323,891		442,739		666,684		301,132	870,008	754,855	
270-6220-030-52-1101	CONSULATANT	26,845		76,854		60,000		3,157	60,000	-	
270-6220-030-52-2140	LAWN CARE	9,600		-		9,000		3,100	10,000	10,000	
270-6220-030-52-2201	VEHIC MAINT	27,599		33,679		25,000		13,777	20,000	20,000	
270-6220-030-52-2202	R&M - GENERAL(BUILDING)	709		2,606		2,000		759	2,000	2,000	
270-6220-030-52-2203	R&M - GENERAL(EQUIPMENT)	6,670		6,936		12,000		4,648	10,000	10,000	
270-6220-030-52-2204	R&M - GENERAL(GROUNDS)	6,457		7,743		15,000		3,395	12,000	12,000	
270-6220-030-52-3102	AUTO,TRK,EQ-INSURANCE	8,051		13,126		13,200		19,189	22,000	22,000	
270-6220-030-52-3103	PROF/GEN/LAW LIAB/INS	2,055		1,703		1,800		2,591	3,000	3,000	
270-6220-030-52-3201	TELEPHONE	1,061		1,147		1,100		453	2,300	2,300	
270-6220-030-52-3701	PER DIEM & TRAVEL	-		-		1,500		-	1,500	1,500	
270-6220-030-52-3702	TRAINING SCHOOLS & SEMINARS	630		-		1,500		-	3,500	3,500	
Total Services		89,677		143,795		142,100		51,070	146,300	86,300	
270-6220-030-53-1101	OFFICE SUPPLIES	340		-		1,000		583	1,000	1,000	
270-6220-030-53-1102	OPERATING SUPPLIES	84,448		101,940		115,000		32,831	115,000	115,000	
270-6220-030-53-1103	JANITORIAL SUPPLIES	795		4,185		2,500		28	4,000	4,000	
270-6220-030-53-1270	GAS & DIESEL FUEL	30,577		30,144		32,000		17,648	32,000	32,000	
270-6220-030-53-1701	UNIFORMS	205		1,784		2,000		408	2,500	2,500	
Total Supplies		116,366		138,053		152,500		51,498	154,500	154,500	
270-6220-030-54-2201	AUTOS & TRUCKS	84		1,358		-		292	-	-	
270-6220-030-54-2502	OTHER EQUIPMENT	52,046		14,241		119,900		77,984	270,000	82,000	
270-6220-030-54-9999	LEASED EQUIPMENT	73,641		39,863		55,060		-	-	-	
Total Capital		125,771		55,462		174,960		78,276	270,000	82,000	
270-6220-030-58-1200	CAPITAL LEASE PRINCIPAL	5,896		19,550		26,386		20,011	26,386	80,079	
270-6220-030-58-2200	CAPITAL LEASE INTEREST	685		5,481		-		-	-	-	
Total Other		6,581		25,032		26,386		20,011	26,386	80,079	
Total Appropriations		662,285		805,080		1,162,631		501,986	1,467,194	1,157,734	

030 - Parks & Landscapes - Revenues

GL Account	GL Name							Actuals		Proposed	2025
		Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-	307,793	
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-	-	
	OTHER GENERAL REVENUES	-		-		-		-	-	-	
	COMBINED REVENUES PRIOR YEAR	662,285		805,080		1,162,631		501,986	-	-	
270-38-9012	CASH CARRY FORWARD (030 PORTION)	-		-		-		-	-	849,941	
Total Revenues		662,285		805,080		1,162,631		501,986	-	1,157,734	
Net Surplus/(Deficit)		-		-		-		-	-	(0)	

030 - Parks & Landscapes - Personnel

	Title	Full Time Equivalent (FTE)
	DIRECTOR OF PARKS AND LANDSCAPE	1
	ASSISTANT DIRECTOR OF PARKS AND LANDSCAPE	1
	LANDSCAPE CREW LEADER	3
	FIELD MAINTENANCE CREW LEADER	4
	GROUNDS MAINTENANCE WORKER	0.5
	IRRIGATION TECH	0.5
	MAINTENANCE COORDINATOR	1
Total Personnel		11

035 - E911 - Appropriations

Item XI. 4.

		Actuals		Budget		Actuals					
GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
215-3800-035-51-1100	SALARIES	646,309		821,727		864,781		388,032	1,038,107		986,967
215-3800-035-51-1101	RAISES	-		-		25,943		-	62,286		59,218
215-3800-035-51-1300	OVERTIME	74,343		84,670		90,683		49,284	128,891		117,489
215-3800-035-51-2101	MEDICAL/LIFE INSURANCE	5,945		6,199		6,174		3,203	7,474		7,041
215-3800-035-51-2102	HEALTH INSURANCE	163,621		226,765		319,688		111,453	419,262		395,605
215-3800-035-51-2200	PAYROLL TAXES	53,493		66,646		75,078		32,152	94,040		89,021
215-3800-035-51-2401	RETIREMENT	37,133		43,142		58,884		21,816	89,738		84,948
215-3800-035-51-2600	UNEMPLOYMENT	1,163		1,088		866		118	1,049		1,049
215-3800-035-51-2700	WORKMEN'S COMP	2,452		2,791		2,159		963	2,704		2,095
Total Personnel		984,458		1,253,029		1,444,258		607,020	1,843,552		1,743,433
215-3800-035-52-2201	R&M FIRST SERV VECH MAINT	1,063		391		800		435	800		800
215-3800-035-52-2202	R&M GENREAL(BUILDINGS)	4,391		2,927		5,000		-	5,000		5,000
215-3800-035-52-2202-1	R&M Batteries	-		-		9,915		-	12,500		12,500
215-3800-035-52-2208	MAINT. CONTRACTS	96,000		110,005		91,500		39,073	106,500		106,500
215-3800-035-52-2321	LEASES & RENTALS COPIERS	-		180		-		-	-		-
215-3800-035-52-3102	AUTO,TRK,EQ - INSURANCE	875		1,076		1,500		1,179	1,500		1,500
215-3800-035-52-3103	PROF/GEN/LAW LIAB INS	9,306		9,363		9,500		12,677	13,500		13,500
215-3800-035-52-3201	TELEPHONE	105,738		107,669		110,500		53,154	110,500		110,500
215-3800-035-52-3205	UTILITIES	22,982		23,378		25,500		14,227	26,000		26,000
215-3800-035-52-3701	PER DIEM & TRAVEL	1,137		2,233		2,500		1,929	4,000		4,000
215-3800-035-52-3702	TRAINING SCHOOLS & SEMINARS	7,374		7,436		7,500		2,746	15,000		15,000
215-3800-035-52-3705	MEMBERSHIP DUES	288		331		300		-	400		400
215-3800-035-52-3706	RECRUITMENT & RETENTION	1,924		1,942		2,000		132	2,500		2,500
Total Services		251,079		266,932		266,515		125,552	298,200		298,200
215-3800-035-53-1102	OPERATING SUPPLIES	6,011		5,518		6,500		2,184	13,000		13,000
215-3800-035-53-1270	GAS & FUEL	1,546		8,204		1,900		708	1,900		1,900
215-3800-035-53-1701	UNIFORMS	889		930		1,000		1,179	2,000		2,000
Total Supplies		8,446		14,651		9,400		4,071	16,900		16,900
215-3800-035-54-2502	OTHER EQUIPMENT	10,473		-		-		-	15,000		15,000
215-3800-035-54-9999	LEASED EQUIPMENT	6,407		-		-		-	-		-
Total Capital		16,880		-		-		-	15,000		15,000
215-3800-035-58-1201	EQUIPMENT LEASING	2,446		2,537		2,548		1,501	2,600		2,806
215-3800-035-58-2201	EQUIPMENT LEASING INTEREST	264		76		-		-	-		-
Total Other		2,710		2,612		2,548		1,501	2,600		2,806
Total Appropriations		1,263,574		1,537,224		1,722,720		738,145	2,176,252		2,076,339

035 - E911 - Revenues

		Actuals		Budget		Actuals					
GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-		-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-		-
	OTHER GENERAL REVENUES	-		-		-		-	-		-
	COMBINED REVENUES PRIOR YEAR	(278,269)		(226,026)		-		258,135	-		-
215-34-2505-60	911 REVENUE - GEORGIA DEPT OF	1,350,696		1,410,685		1,320,000		479,917	-		1,428,000
215-36-1005	INTEREST ON INVESTMENT	134		167		-		93	-		-
215-38-9015	911-CASH CARRY FORWARD	-		-		-		-	-		648,339
215-39-1103	OPERATING XFER IN (FROM GF)	191,013		352,398		402,720		-	-		-
Total Revenues		1,263,574		1,537,224		1,722,720		738,145	-		2,076,339

Net Surplus/(Deficit)

035 - E911 - Personnel

		Full Time Equivalent (FTE)	
Title		Full Time Equivalent (FTE)	
	911 DIRECTOR	1	
	DEPUTY DIRECTOR - E911	1	
	RECORDS AND TRAINING COORDINATOR	1	
	COMMUNICATIONS OFFICER	20	
Total Personnel		23	

036 - Federal Drug Account - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Dept Requested 2025	Proposed	2025
								12/31/23				
		-		-		-		-		-		-
Total Personnel		-		-		-		-		-		-
		-		-		-		-		-		-
Total Services		-		-		-		-		-		-
210-3305-036-53-1102	OPERATING SUPPLIES	-		-		50,000		-		50,000		50,000
Total Supplies		-		-		50,000		-		50,000		50,000
		-		-		-		-		-		-
Total Capital		-		-		-		-		-		-
		-		-		-		-		-		-
Total Other		-		-		-		-		-		-
Total Appropriations		-		-		50,000		-		50,000		50,000

036 - Federal Drug Account - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-		-		-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-		-		-
	OTHER GENERAL REVENUES	-		-		-		-		-		-
	COMBINED REVENUES PRIOR YEAR	(64,458)		(86)		-		(1,742)		-		-
210-35-2201	RECOVERED DRUG FUNDS	64,449		-		50,000		-		-		50,000
210-36-1005	INTEREST ON INVESTMENT	8		86		-		1,742		-		-
Total Revenues		(0)		-		50,000		-		-		50,000
Net Surplus/(Deficit)		(0)		-		-		-		-		-

036 - Federal Drug Account - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

037 - SPLOST Roads - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-				-			-
Total Personnel		-		-				-			-
		-		-				-			-
Total Services		-		-				-			-
		-		-				-			-
Total Supplies		-		-				-			-
321-4207-037-54-1401-1	VARIOUS ASH ROADS PROJECT	378,050		563,530		1,008,000		203,640			-
321-4207-037-54-1406	EFFINGHAM PARKWAY	1,422,075		2,004,387		500,000		944,211			-
321-4207-037-54-1411	MCCALL AND BLUEJAY INTERSECTIO	14,129		-		-		-			-
321-4207-037-54-1415	BRIDGE REPAIRS	-		-		200,000		-	340,000		200,000
321-4207-037-54-2521	LMIG 2020 ROAD PROJECT	14,680		-		-		-			-
321-4207-037-54-2523	LMIG 2021 ROAD PROJECTS	1,399,744		62,751		-		-			-
321-4207-037-54-2524	LMIG SAP PROJECT	214,618		392		-		-			-
321-4207-037-54-2525	WASHINGTON ST CUL-DE-SAC	6,045		-		-		-			-
321-4207-037-54-2526	OLD LOUISVILLE RD	322,104		-		-		-			-
321-4207-037-54-2527	LMIG 2022 ROAD PROJECTS	29,064		3,114,215		-		-			-
321-4207-037-54-2529	SPRING HILL RD	51,883		4,219		-		-			-
321-4207-037-54-2531	KOLIC HELMEY RD / SR30	810		320		-		-			-
Total Capital		3,853,202		5,749,814		1,708,000		1,147,851	340,000		200,000
		-		-		-		-			-
Total Other		-		-		-		-			-
		-		-		-		-			-
Total Appropriations		3,853,202		5,749,814		1,708,000		1,147,851	340,000		200,000

037 - SPLOST Roads - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-			-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-			-
	OTHER GENERAL REVENUES	-		-		-		-			-
	COMBINED REVENUES PRIOR YEAR	2,864,793		5,749,814		1,708,000		1,147,851			-
	SPLOST FUND REVENUES	-		-		-		-			200,000
321-33-4217	DEPT OF TRANSPORTATION	988,410		-		-		-			-
Total Revenues		3,853,202		5,749,814		1,708,000		1,147,851			200,000
Net Surplus/(Deficit)		-		-		-		-			-

037 - SPLOST Roads - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

038 - SPLOST Buildings - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	-
Total Personnel		-		-			-	-		-	-
Total Services		-		-			-	-		-	-
Total Supplies		-		-			-	-		-	-
321-1565-038-54-1360	ADMINISTRATION BUILDING	16,731		-			-	-		-	-
Total Capital		16,731		-			-	-		-	-
Total Other		-		-			-	-		-	-
Total Appropriations		16,731		-			-	-		-	-

038 - SPLOST Buildings - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	-
	OTHER GENERAL REVENUES	-		-			-	-		-	-
	COMBINED REVENUES PRIOR YEAR	16,731		-			-	-		-	-
	SPLOST FUND REVENUES	-		-			-	-		-	-
Total Revenues		16,731		-			-	-		-	-
Net Surplus/(Deficit)		-		-			-	-		-	-

038 - SPLOST Buildings - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
	0

039 - SPLOST Recreation - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	-
Total Personnel		-		-			-	-		-	-
Total Services		-		-			-	-		-	-
Total Supplies		-		-			-	-		-	-
321-6130-039-54-1220	BAKER PARK IMPROVEMENTS	-		77,008			900,000	20,724		-	-
321-6130-039-54-1227	REC - 119 COMPLEX - UPGRADE ON LIGHTS	314,725		-			300,000	-		-	-
321-6130-039-54-1252	MCCALL PARK	617,359		-			-	-		-	-
321-6130-039-54-1253	MELDRIM PARK	-		-			250,000	-		-	-
Total Capital		932,083		77,008			1,450,000	20,724		-	-
321-6130-039-58-1201	CEM GYM PRINCIPAL	294,000		300,000			307,000	-		314,000	314,000
321-6130-039-58-1202	REC LIGHTING PRINCIPAL	130,547		-			-	-		-	-
321-6130-039-58-2201	CEM GYM INTEREST	94,176		87,826			81,346	40,673		74,714	74,714
321-6130-039-58-2202	REC LIGHTING INTEREST	4,576		-			-	-		-	-
Total Other		523,299		387,826			388,346	40,673		388,714	388,714
Total Appropriations		1,455,382		464,834			1,838,346	61,397		388,714	388,714

039 - SPLOST Recreation - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	-
	OTHER GENERAL REVENUES	-		-			-	-		-	-
	COMBINED REVENUES PRIOR YEAR	1,455,382		464,834			1,838,346	61,397		-	-
	SPLOST FUND REVENUES	-		-			-	-		-	388,714
Total Revenues		1,455,382		464,834			1,838,346	61,397		-	388,714
Net Surplus/(Deficit)		-		-			-	-		-	-

039 - SPLOST Recreation - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

041 - SPLOST Equipment - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel											
Total Services											
Total Supplies											
321-3510-041-54-2200	FIRE ENGINES	-		1,846,115				-			
321-3600-041-54-2202	AMBULANCE	372,335		97,984			522,792		360,000		360,000
321-3801-041-54-2500	E911 IP LOGGER SYSTEM	107,615									
321-3801-041-54-2501	RADIO TOWER UPS SYSTEM	-					84,000				
321-4300-041-54-1000	WWTP - AUTOCLAVE FOR LAB	8,400									
321-4970-041-54-2209	EXCAVATOR	146,529									
321-4970-041-54-2210	SKID STEER	119,300									
321-4970-041-54-2211	BULLDOZER	127,490									
321-4970-041-54-2212	TRACTOR & BOOM AXE	-		191,645							
321-4970-041-54-2213	TRUCK & LOWBOY	-		276,473							
321-4970-041-54-2214	BATWING & ROTARY MOWER	-		31,400							
321-4970-041-54-2215	LOADER	-					250,000				
321-4970-041-54-2536	PUBLIC WORKS - PATCH TRUCK	209,078									
321-4970-041-54-2537	CHIP SPREADER	30,104									
Total Capital		1,120,850		2,443,617			856,792		360,000		360,000
321-4970-041-58-1200	BB&T 600K VEHIC PRINCIPAL	-									
321-4970-041-58-1202	SUNTRUST VEHIC PRINCIPAL	169,655		24,578							
321-4970-041-58-1204	SHERIFF TAZERS PRINCIPAL	19,860									
321-4970-041-58-1206	STRYKER STRETCHERS PRINCIPAL	29,907		17,446							
321-4970-041-58-1207	CATERPILLAR PRINCIPAL	41,071		42,265			43,512	18,886	349,942		349,942
321-4970-041-58-1208	CAPITAL LEASE PRINCIPAL	319,159		331,000			343,280	343,280			
321-4970-041-58-2202	SUNTRUST VEHIC INTEREST	2,822		615							
321-4970-041-58-2206	STRYKER STRETCHERS INTEREST	125									
321-4970-041-58-2207	CATERPILLAR INTEREST	13,523		12,102			10,855	8,297			
321-4970-041-58-2208	CAPITAL LEASE INTEREST	36,857		25,016			12,736	12,736			
Total Other		632,979		453,022			410,383	383,199	349,942		349,942
Total Appropriations		1,753,829		2,896,639			1,267,175	383,199	709,942		709,942

041 - SPLOST Equipment - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-									
	LOCAL OPTION SALES TAX (LOST)	-									
	OTHER GENERAL REVENUES	-									
	COMBINED REVENUES PRIOR YEAR	1,753,829		2,896,639			1,267,175	383,199			
	SPLOST FUND REVENUES	-									709,942
Total Revenues		1,753,829		2,896,639			1,267,175	383,199			709,942
Net Surplus/(Deficit)		-		-			-	-			-

041 - SPLOST Equipment - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

042 - Debt Service - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
		-		-			-	-		-	
Total Services											
		-		-			-	-		-	
Total Supplies											
		-		-			-	-		-	
Total Capital											
431-8001-042-58-1200	CAPITAL LEASE PRINCIPAL	6,770,000		9,233,000			9,367,000	-	9,511,000		9,511,000
431-8001-042-58-2200	CAPITAL LEASE INTEREST	323,808		582,582			484,409	242,205	2,860,471		2,860,471
Total Other		7,093,808		9,815,582			9,851,409	242,205	12,371,471		12,371,471
Total Appropriations		7,093,808		9,815,582			9,851,409	242,205	12,371,471		12,371,471

042 - Debt Service - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	-		0			-	-		-	
431-39-1101	OPERATING XFER IN (FROM SPLOST	-		2,666,718			2,667,461	157,730		2,666,485	
431-39-1103	OPERATING XFER IN FROM TSPLOST	7,093,808		7,148,864			7,183,949	84,474		7,213,320	
431-39-1104	OPERATING XFER IN (FROM TSPLOST 2023)	-		-			-	-		2,491,667	
Total Revenues		7,093,808		9,815,582			9,851,409	242,205		12,371,471	
Net Surplus/(Deficit)		-		-			-	-		-	

042 - Debt Service - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

047 - SPLOST Drainage - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025
		-		-			-	-	-
Total Personnel		-		-			-	-	-
		-		-			-	-	-
Total Services		-		-			-	-	-
		-		-			-	-	-
Total Supplies		-		-			-	-	-
321-4250-047-54-1000	ATLAS RESERVOIR	80,762		78,270		1,900,000		47,583	1,900,000
321-4250-047-54-1400	AERIAL PHOTOGRAPHY	38,341		-		-		-	-
321-4250-047-54-2512	WESTWOOD HEIGHTS DRAINAGE	35,000		73,000		1,166,000		-	1,166,000
Total Capital		154,104		151,270		3,066,000		47,583	3,066,000
		-		-				-	-
Total Other		-		-				-	-
Total Appropriations		154,104		151,270		3,066,000		47,583	3,066,000

047 - SPLOST Drainage - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-	-	-
	OTHER GENERAL REVENUES	-		-			-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	154,104		151,270		3,066,000		47,583	-	-	-
	SPLOST FUND REVENUES	-		-			-	-	-	3,066,000	-
Total Revenues		154,104		151,270		3,066,000		47,583	-	3,066,000	-
Net Surplus/(Deficit)		-		-			-	-	-	-	-

047 - SPLOST Drainage - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

055 - Fire & Rescue - Appropriations

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GL Account	GL Name	Actuals		Budget	2024	Actuals		Dept Requested 2025	Proposed	
		2022	2023			12/31/23	2025		2025	2025
271-3510-055-51-1100	SALARIES	2,421,274	2,958,436	3,875,499	1,870,677	4,146,059	4,146,059			
271-3510-055-51-1101	RAISES	-	-	116,265	-	248,763	248,764			
271-3510-055-51-1300	OVERTIME	214,010	321,334	294,335	205,343	283,141	283,141			
271-3510-055-51-2101	MEDICAL/LIFE INSURANCE	20,709	22,043	23,397	13,748	24,697	24,697			
271-3510-055-51-2102	HEALTH INSURANCE	683,887	749,282	1,264,342	468,225	1,320,030	1,320,030			
271-3510-055-51-2200	PAYROLL TAXES	191,410	242,118	327,887	153,659	357,864	357,864			
271-3510-055-51-2401	RETIREMENT	136,883	167,389	253,059	101,158	336,960	336,960			
271-3510-055-51-2600	UNEMPLOYMENT	3,436	3,545	3,694	485	4,013	4,013			
271-3510-055-51-2700	WORKMEN'S COMPENSATION	57,395	66,043	77,150	37,344	84,203	72,976			
Total Personnel		3,729,004	4,530,191	6,235,627	2,850,640	6,805,730	6,794,503			
271-3510-055-52-1101	CONSULTANT	4,200	-	-	-	-	-			
271-3510-055-52-1303	COMPUTER SERVICES	453	2,265	-	-	-	-			
271-3510-055-52-1306	PEST CONTROL	1,115	1,761	2,000	1,462	3,000	3,000			
271-3510-055-52-2201	R&M FIRST SERV VECH MAINT	172,984	159,239	160,000	88,191	190,000	170,000			
271-3510-055-52-2202	R & M - GENERAL (BUILDING)	27,628	52,201	45,000	45,307	75,000	60,000			
271-3510-055-52-2203	R&M - GENERAL(EQUIPMENT)	20,867	18,917	22,000	6,564	28,000	22,000			
271-3510-055-52-2205	R&M\SPECIAL (FIRE)	21,437	31,999	25,000	7,895	31,000	25,000			
271-3510-055-52-2206	VEHICLE ACCIDENT	12,251	365	-	-	-	-			
271-3510-055-52-2208	MAINTENANCE AGREEMENTS	4,760	1,960	4,000	1,680	14,000	14,000			
271-3510-055-52-2211	COVID RELATED EXPENSES	3,217	-	-	-	-	-			
271-3510-055-52-2321	OPERATING LEASES/RENTAL COPIER	-	130	-	-	-	-			
271-3510-055-52-3101	PROPERTY INSURANCE	12,149	10,926	11,000	19,399	22,000	22,000			
271-3510-055-52-3102	AUTO,TRK,EQ - INSURANCE	42,418	62,112	63,000	68,352	75,000	71,000			
271-3510-055-52-3103	PROF/GEN/LAW LIAB/INSURANCE	28,419	28,553	24,000	29,756	32,000	32,000			
271-3510-055-52-3201	TELEPHONE	23,161	26,653	24,000	16,779	36,000	36,000			
271-3510-055-52-3202-1	CABLE FAULKVIL FIRE STATION	1,361	1,245	1,500	579	1,500	1,500			
271-3510-055-52-3301	ADVERTISING	3,525	4,447	3,500	3,230	5,000	4,000			
271-3510-055-52-3700	Public Fire & Life Safety Eduction	2,490	1,391	-	1,675	-	2,000			
271-3510-055-52-3701	PER DIEM & TRAVEL	2,170	5,838	10,000	2,468	12,500	10,000			
271-3510-055-52-3702	TRAINING SCHOOLS & SEMINARS	8,757	10,574	20,000	5,566	25,000	20,000			
271-3510-055-52-3703	RECRUITMENT & RETENTION BENEFI	19,606	29,626	30,000	13,160	36,000	30,000			
271-3510-055-52-3705	MEMBERSHIP DUES	80	60	125	93	125	125			
271-3510-055-52-3901	MEDICAL	7,822	6,571	6,500	2,937	7,500	7,500			
271-3510-055-52-3915	BACKGROUND CHECKS	303	1,168	600	476	600	600			
271-3520-055-52-3611	FIRE & RESCUE ASSESSMENT	631,000	631,000	-	-	-	-			
271-3520-055-52-3612	GEORGIA FORESTRY COMMISSION FI	22,119	22,119	23,000	-	23,000	22,000			
Total Services		1,074,291	1,111,121	475,225	315,569	617,225	552,725			
271-3510-055-53-1101	OFFICE SUPPLIES	5,899	6,225	7,400	6,106	10,000	7,400			
271-3510-055-53-1102	OPERATING SUPPLIES	22,709	28,496	31,000	20,413	43,000	33,000			
271-3510-055-53-1104	POSTAGE	499	833	400	471	500	500			
271-3510-055-53-1210	UTILITIES	51,104	51,603	59,000	34,322	65,000	65,000			
271-3510-055-53-1270	GAS & DIESEL FUEL	100,386	120,795	110,000	50,124	115,000	110,000			
271-3510-055-53-1701	UNIFORMS	14,584	14,230	32,000	8,710	40,000	38,000			
Total Supplies		195,182	222,182	239,800	120,148	273,500	253,900			
271-3510-055-54-1002	GUYTON AREA STATION	77,675	1,238,467	-	-	-	-			
271-3510-055-54-1004	CLYO FIRE STATION	-	-	-	6,563	150,000	150,000			
271-3510-055-54-1210	CONSTRUCTION	-	119,824	300,000	-	460,000	400,000			
271-3510-055-54-2201	AUTOS & TRUCKS	5,910	8,112	326,512	88	-	-			
271-3510-055-54-2202	FIRE PUMPER/ENGINES (1)	-	15,000	-	-	-	-			
271-3510-055-54-2300	FIRE STATION FURNITURE	-	10,466	15,000	637	-	-			
271-3510-055-54-2500	TURNOUT GEAR	16,307	133,603	100,000	60,602	-	-			
271-3510-055-54-2502	OTHER EQUIPMENT	14,286	16,121	1,794,500	1,333,081	323,500	308,500			
271-3510-055-54-1003	Hodgeville Station	280,234	810,276	-	-	-	-			
271-3510-055-54-9999	LEASED EQUIPMENT	188,836	97,220	-	8,430	65,000	-			
Total Capital		583,247	2,449,089	2,536,012	1,409,402	998,500	858,500			
271-3510-055-58-1200	CAPITAL LEASE PRINCIPAL	16,376	49,576	145,272	44,216	160,000	151,897			
271-3510-055-58-2200	CAPITAL LEASE INTEREST	2,828	11,293	-	-	-	-			
Total Other		19,204	60,869	145,272	44,216	160,000	151,897			
Total Appropriations		5,600,929	8,373,451	9,631,936	4,739,974	8,854,955	8,611,526			

055 - Fire & Rescue - Revenues

Item XI. 4.

						Actuals					
GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-	-	-
	OTHER GENERAL REVENUES	-		-			-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(1,259,590)		291,790			(0)	(2,856,442)	-	-	-
271-31-6205	INSURANCE PREMIUM	2,962,940		3,794,804			3,800,000	4,010,459	-	4,010,000	-
271-33-1121	FEMA	(12,224)		-			-	-	-	-	-
271-33-4211	GEMA GRANT	-		7,258			-	-	-	-	-
271-34-2010	FIRE & RESCUE ASSESSMENT	3,074,371		3,535,047			3,300,000	3,441,621	-	3,535,000	-
271-34-2012	FIRE FEES VIA SPRINGFIELD	185,933		721			185,000	-	-	-	-
271-34-2013	FIRE FEES VIA GUYTON	135,665		-			140,000	-	-	-	-
271-34-2210	FIRE & RESCUE - OTHER	302,879		214,478			200,000	46,725	-	200,000	-
271-36-1005	INTEREST ON INVESTMENT	2,206		111,197			30,000	84,162	-	80,000	-
271-37-1100	FIRE DONATIONS	6,850		1,000			-	13,150	-	-	-
271-38-1001	INSURANCE PROCEEDS	13,063		-			-	-	-	-	-
271-38-9005	MISCELLANEOUS REVENUE	-		1,000			-	300	-	-	-
271-38-9015	CASH CARRY FORWARD	-		-			1,650,424	-	-	786,526	-
271-39-1101	OPERATIONS XFER IN (FROM SPEC.	-		318,937			-	-	-	-	-
271-39-3500	PROCEEDS FROM CAPITAL LEASE	188,836		97,220			326,512	-	-	-	-
Total Revenues		5,600,929		8,373,451			9,631,936	4,739,974	-	8,611,526	-
Net Surplus/(Deficit)		-		-			-	-	-	-	-

055 - Fire & Rescue - Personnel

	Title	Full Time Equivalent (FTE)
	FIRE CHIEF	1
	DEPUTY FIRE CHIEF	1
	CAPTAIN FIREFIGHTER	6
	LIEUTENANT FIREFIGHTER	17
	FIREFIGHTER	54
	PART TIME FIREFIGHTER	1.26
Total Personnel		80.26

061 - WWTP - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel											
506-4320-061-52-1101	CONSULTANT	58,513									
506-4320-061-52-1101-1	EOM CONTRACT	261,870									
506-4320-061-52-1105	EQUIPMENT RENTAL	995									
506-4320-061-52-1115	REPAIRS PLANT EQUIP	94,557			97			(1,715)			
506-4320-061-52-2201	R&M GENERAL	1,436									
506-4320-061-52-2201-1	FIRST SERVICES LABOR	7,531									
506-4320-061-52-3101	PROPERTY INSURANCE-WWTP	11,283									
506-4320-061-52-3102	AUTO,TRK,EQ - INSURANCE	2,675									
506-4320-061-52-3201	TELEPHONE	2,390			315						
505-4320-061-52-1101	CONSULTANT			21,180		20,460		10,230	30,000		30,000
505-4320-061-52-1101-1	EOM CONTRACT			247,236		330,275		165,138	343,486		343,486
505-4320-061-52-1105	EQUIPMENT RENTAL			1,050		5,000			8,000		8,000
505-4320-061-52-1115	REPAIRS PLANT EQUIP			74,642		125,000		87,845	135,000		135,000
505-4320-061-52-2201	R&M GENERAL			8,594		8,000		22,936	15,000		15,000
505-4320-061-52-2201-1	VEHICLE MAINTENANCE			635		2,000		686	2,000		2,000
505-4320-061-52-3101	PROPERTY INSURANCE-WWTP			15,261		15,300		23,497	15,300		15,300
505-4320-061-52-3102	AUTO,TRK,EQ - INSURANCE			3,289		3,300		3,536	3,300		3,300
505-4320-061-52-3201	TELEPHONE			1,690		1,300		1,265	1,300		1,300
Total Services				441,250		373,990		510,635	313,417	553,386	553,386
506-4320-061-53-1102	OPERATING SUPPLIES	140,810									
506-4320-061-53-1210	UTILITIES	94,795			11,246						
506-4320-061-53-1240	DISPOSAL ROLLOFFS-WASTEWATER	68,790									
506-4320-061-53-1270	FUEL	3,590			1,955						
505-4320-061-53-1102	OPERATING SUPPLIES				145,554		140,000	102,409	175,000		175,000
505-4320-061-53-1210	UTILITIES				86,832		100,000	60,372	150,000		120,000
505-4320-061-53-1240	DISPOSAL ROLLOFFS-WASTEWATER				72,811		60,000	41,947	110,000		82,000
505-4320-061-53-1270	FUEL				4,038		8,000	8,736	15,000		15,000
Total Supplies				307,984		322,435		308,000	213,464	450,000	392,000
506-4320-061-54-2100	MACHINERY	7,920									
505-4320-061-54-2201	AUTOS TRUCKS				430						
505-4320-061-54-2501	OTHER EQUIPMENT				2,215		420,000	79,960	249,200		111,000
505-4320-061-54-9999	LEASED EQUIPMENT						55,060				
Total Capital				7,920		2,645		475,060	79,960	249,200	111,000
506-4320-061-58-2000	2017 IDA BOND INTEREST	260,549			(19,562)						
506-4320-061-58-9990	DEPRECIATION EXPENSE	446,847			448,808						
505-4320-061-58-1200	CAPITAL LEASE PRINCIPAL						12,134	8,441	12,134		16,864
505-4320-061-58-2000	2017 IDA BOND INTEREST				265,245		792,981	(18,356)	793,076		793,076
505-4320-061-58-2300	INTEREST PRINCIPAL				1,384						
Total Other				707,396		695,874		805,115	(9,915)	805,210	809,940
Total Appropriations				1,464,551		1,394,944		2,098,810	596,926	2,057,796	1,866,326

061 - WWTP - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES										
	LOCAL OPTION SALES TAX (LOST)										
	COMBINED REVENUES PRIOR YEAR	(48,055)			90,087		943,750	(682,167)			
	SHARED WATER SYSTEM REVENUES										672,394
506-34-4212	COST RECOVERY FEE	1,398,141									
506-34-4256	SEPTIC HAULS	69,663			(3,875)						
506-36-1005	INTEREST ON INVESTMENT	262			232			75			
506-38-9001	WWT REUSE METER SALES	35,625									
506-38-9005	MISCELLANEOUS REVENUE	515									
506-39-1103	OPERATING XFER IN (FROM SPECIA	8,400			135,296						
505-34-4212-3	WWTP COST RECOVERY FEE				994,051		1,000,000	1,121,588			1,013,932
505-34-4256-1	WWTP SEPTIC HAULS				48,050		60,000	33,476			50,000
505-38-9001	WWTP REUSE METER SALES				130,370		40,000	123,605			130,000
505-38-9005-1	WWTP MISC REVENUE				734			349			
505-39-3500	PROCEEDS FROM CAPITAL LEASE						55,060				
Total Revenues				1,464,551		1,394,944		2,098,810	596,926		1,866,326
Net Surplus/(Deficit)											(0)

061 - WWTP - Personnel

page 79	Title	2nd Reading FY 2025	Full Time Equi	Budget	235
no personnel					0
Total Personnel					0

065 - SPLOST Technology - Appropriations

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GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
		-		-			-	-		-	
Total Services											
		-		-			-	-		-	
Total Supplies											
321-1535-065-54-2410	SERVERS AND INHOUSE	-		-			-	-		-	
321-3400-065-54-2410	PRISON SECURITY CAMERAS	-		-			-	-		-	
Total Capital											
		-		-			-	-		-	
Total Other											
		-		-			-	-		-	
Total Appropriations											
		-		-			-	-		-	

065 - SPLOST Technology - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	-		-			-	-		-	
	SPLOST FUND REVENUES	-		-			-	-		-	
Total Revenues											
		-		-			-	-		-	
Net Surplus/(Deficit)											
		-		-			-	-		-	

065 - SPLOST Technology - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

099 - SPLOST Cities - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
		-		-			-	-		-	
Total Personnel				-			-	-		-	
		-		-			-	-		-	
Total Services				-			-	-		-	
		-		-			-	-		-	
Total Supplies				-			-	-		-	
		-		-			-	-		-	
Total Capital				-			-	-		-	
		-		-			-	-		-	
321-9000-099-57-1001	SPLOST PAYMENTS TO CITIES	3,759,974			-		-	-		-	
321-9000-099-57-1002	RINCON - FT HOWARD MILLAGE PMTS	5,727			-		5,000	-		-	
Total Other		3,765,700			-		5,000	-		-	
Total Appropriations		3,765,700			-		5,000	-		-	

099 - SPLOST Cities - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)			-			-	-		-	
	OTHER GENERAL REVENUES			-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	3,765,700			-		5,000	-		-	
	SPLOST FUND REVENUES			-			-	-		-	
Total Revenues		3,765,700			-		5,000	-		-	
Net Surplus/(Deficit)				-			-	-		-	

099 - SPLOST Cities - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

100 - SPLOST Water & Sewer - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
		-		-		-		-		-	-
Total Personnel		-		-		-		-		-	-
Total Services		-		-		-		-		-	-
Total Supplies		-		-		-		-		-	-
321-4420-100-54-1406	WATER LINES	659,003		-		-		-		-	-
321-4420-100-54-1407	SEWER LINES	-		1,038		-		-		-	-
321-4420-100-54-1411	HODGEVILLE LIFT STATION	-		-		1,000,000		319,871		500,000	500,000
321-4420-100-54-1410	SPIP WATER MAIN EXTENSION	22,000		5,338		222,000		-		-	-
321-4420-100-54-2501	LIFT STATION PUMPS	-		-		150,000		-		175,000	175,000
321-4420-100-54-2502	MOBILE BYPASS PUMP	-		-		125,000		-		-	-
321-4420-100-54-2503	MOBILE GENERATOR	-		-		200,000		-		-	-
Total Capital		681,003		6,375		1,697,000		319,871		675,000	675,000
		-		-		-		-		-	-
Total Other		-		-		-		-		-	-
Total Appropriations		681,003		6,375		1,697,000		319,871		675,000	675,000

100 - SPLOST Water & Sewer - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-		-	-
	OTHER GENERAL REVENUES	-		-		-		-		-	-
	COMBINED REVENUES PRIOR YEAR	681,003		6,375		1,697,000		319,871		-	-
	SPLOST FUND REVENUES	-		-		-		-		-	675,000
Total Revenues		681,003		6,375		1,697,000		319,871		-	675,000
Net Surplus/(Deficit)		-		-		-		-		-	-

100 - SPLOST Water & Sewer - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

105 - Water & Sewer Operating - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	Actuals				Actuals		Proposed	2025
			2022	Actuals	2023	Budget	2024	12/31/23		
Total Personnel		-	-	-	-	-	-	-	-	
505-4441-105-52-1101-1	EOM CONTRACT	377,600	411,396	554,625	277,313	576,810	576,810	576,810		
505-4441-105-52-1105	EQUIPMENT RENTAL	104,176	276,207	75,000	86,281	75,000	75,000			
505-4441-105-52-1209	ENGINEER	28,068	14,337	18,000	7,411	18,000	18,000			
505-4441-105-52-1316	WATER TIER 1	700,363	716,595	710,000	326,770	710,000	710,000			
505-4441-105-52-1317	ECP WATER	1,179,186	1,070,428	1,200,000	539,064	1,200,000	1,000,000			
505-4441-105-52-1318	WATER FLUSHING	86,404	58,231	70,000	43,269	70,000	70,000			
505-4441-105-52-1321	COLLECTION FEES	25	-	-	-	-	-			
505-4441-105-52-1323	WATER TESTING	11,230	11,254	13,000	6,176	13,000	13,000			
505-4441-105-52-2201-1	FIRST SERVICES LABOR	11,495	23,109	18,000	27,126	18,000	18,000			
505-4441-105-52-2203	R & M - EQUIPMENT	159,298	266,646	160,000	72,254	175,000	175,000			
505-4441-105-52-2207	MAINT - SEWERLINES	300	-	-	15,920	-	-			
505-4441-105-52-2208	COMPUTER MAINT. AGREEMENTS	2,042	1,483	2,000	950	2,000	2,000			
505-4441-105-52-2321	OPERATING LEASES/RENTAL COPIER	181	91	-	-	-	-			
505-4441-105-52-3101	PROPERTY INSURANCE-WATER & SEW	5,122	6,929	7,000	10,564	7,000	7,000			
505-4441-105-52-3102	AUTO,TRK,EQ - INSURANCE	-	-	-	1,179	10,600	10,600			
505-4441-105-52-3201	TELEPHONE	4,807	5,571	5,000	2,885	5,000	5,000			
505-4410-105-52-3916	BANK CHARGES	-	-	-	-	-	-			
Total Services		2,670,299	2,862,278	2,832,625	1,417,162	2,880,410	2,680,410			
505-4441-105-53-1102	OPERATING SUPPLIES	161,508	265,359	165,000	141,491	180,000	180,000			
505-4441-105-53-1102-3	OPERATING LINE MAINT	36,522	72,778	40,000	1,140	60,000	60,000			
505-4441-105-53-1102-5	OPERATING WATER METERS	5,722	366,271	300,000	73,605	300,000	300,000			
505-4441-105-53-1102-6	OPERATING COMM METERS	25,040	14,690	50,000	-	50,000	50,000			
505-4441-105-53-1104	POSTAGE	12,414	11,245	13,000	7,475	13,000	13,000			
505-4441-105-53-1210	UTILITIES	124,777	129,976	125,000	70,035	130,000	130,000			
Total Supplies		365,982	860,320	693,000	293,746	733,000	733,000			
505-4441-105-54-1406	WATER LINES	-	-	4,000,000	2,433,242	70,000	70,000			
505-4441-105-54-1406-20	ATLAS RESERVOIR	-	-	-	(9,599)	-	-			
505-4441-105-54-1406-21	MANHOLE REHABILITATION	-	-	125,000	275,000	-	-			
505-4441-105-54-1406-22	ARPA SEWER FORCE MAIN HODGEVIL	-	-	-	5,198	-	-			
505-4441-105-54-1407	SEWER LINES	-	-	-	-	250,000	250,000			
505-4441-105-54-1407-3	GOSHEN PART B	-	-	-	-	-	-			
505-4441-105-54-2502	OTHER EQUIPMENT	13,557	33	432,000	50,909	155,000	155,000			
505-4441-105-54-3000	MASTER PLAN	-	-	-	-	-	-			
Total Capital		13,557	33	4,557,000	2,754,750	475,000	475,000			
505-4441-105-58-2000	2017 IDA BOND INTEREST	400,905	378,029	1,220,151	(28,244)	1,220,298	1,220,298			
505-4441-105-58-9990	DEPRECIATION EXPENSE	617,781	623,994	-	-	-	-			
Total Other		1,018,686	1,002,023	1,220,151	(28,244)	1,220,298	1,220,298			
Total Appropriations		4,068,524	4,724,654	9,302,776	4,437,414	5,308,708	5,108,708			

105 - Water & Sewer Operating - Revenues

Item XI. 4.

						Actuals					
GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-	-	-
	OTHER GENERAL REVENUES	-		-			-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(1,880,692)		(1,218,094)			(943,750)	1,249,939	-	-	-
	SHARED WATER SYSTEM REVENUES	-		-			-	-	-	(672,394)	-
505-33-2301	STATE FISCAL RECOVERY FUND	-		-			4,200,000	-	-	-	-
505-33-4215	FEMA	(17,759)		-			-	-	-	-	-
505-34-4212	COST RECOVERY FEES	1,006,354		630,431			700,000	621,525	-	548,475	-
505-34-4213	METER SALES	210,829		199,989			240,000	172,020	-	220,000	-
505-34-4215	WATER BILLING	1,348,400		1,475,137			1,400,000	808,945	-	1,600,000	-
505-34-4215-1	ALLOWANCE FOR DOUBTFUL REVENUE	952		-			(5,000)	-	-	(5,000)	-
505-34-4218	ECP REVENUE	1,179,186		1,071,723			1,000,000	507,604	-	1,000,000	-
505-34-4219	PENALTIES - WATER	76,868		97,108			75,000	49,383	-	100,000	-
505-34-4255	SEWER BILLING	1,149,243		1,285,600			1,200,000	693,586	-	1,400,000	-
505-34-4256	REUSE METERS	533,964		333,567			350,000	236,971	-	320,000	-
505-34-4259	PENALTIES-SEWER	70,723		84,284			70,000	43,850	-	84,000	-
505-34-4258	PENALTIES-REUSE	2,384		4,599			1,000	3,123	-	5,000	-
505-36-1005	INTEREST ON INVESTMENT	90		368			1,000	11,862	-	10,000	-
505-38-9005	MISCELLANEOUS REVENUE	37,050		39,800			32,000	20,700	-	40,000	-
505-38-9016	CASH CARRY-FORWARD	-		-			-	-	-	-	-
505-38-9020	CAPITAL COST RECOVERY FEES - R	14,826		8,621			-	17,906	-	15,000	-
505-39-1107	OPERATING XFER IN SPECIAL TAX	336,107		711,523			982,526	-	-	443,628	-
Total Revenues		4,068,524		4,724,654			9,302,776	4,437,414	-	5,108,708	-
Net Surplus/(Deficit)		-		-			-	-	-	0	0

105 - Water & Sewer Operating - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

106 - Water Projects - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
507-4441-106-52-1202	ATTORNEY & PROFESSIONAL SERVICES										
Total Services											
		-		-			-	-		-	
Total Supplies											
507-4441-106-54-1408-1	STATION UPGRADES & REPAIRS						2,400,000	673,550			
507-4441-106-54-1411-2	LOOPING & EXT. ENGINEERING							8,085			
Total Capital							2,400,000	681,635			
507-4441-106-56-1000	DEPRECIATION EXPENSE	47,415		81,198			48,000				
Total Other		47,415		81,198			48,000				
Total Appropriations		47,415		81,198			2,448,000	681,635			

106 - Water Projects - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-			
	LOCAL OPTION SALES TAX (LOST)			-			-	-			
	OTHER GENERAL REVENUES			-			-	-			
	COMBINED REVENUES PRIOR YEAR	40,237		9,652			-	677,266			
507-36-1005	INTEREST ON INVESTMENT	7,178		71,546			10,000	4,369			
507-38-9015	CASH CARRY FORWARD						2,438,000				
Total Revenues		47,415		81,198			2,448,000	681,635			
Net Surplus/(Deficit)											

106 - Water Projects - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

153 - DATE - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
204-3451-153-52-1101	CONSULTANT				100		10,400		10,400		10,400
204-3451-153-52-1102	SUPERIOR COURT REV PROGRAM	358			300		2,500		2,500		2,500
204-3451-153-52-2321	ANKLE MONITORING										
204-3451-153-52-3301	ADVERTISEMENT	4,126			3,804		5,000		5,000		5,000
Total Services		4,484			4,204		17,900		17,900		17,900
204-3451-153-53-1102	OPERATING SUPPLIES	5,880			5,028			2,000			
Total Supplies		5,880			5,028			2,000			
Total Capital											
Total Other											
Total Appropriations			10,364		9,232		17,900	2,000	17,900		17,900

153 - DATE - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES										
	LOCAL OPTION SALES TAX (LOST)										
	OTHER GENERAL REVENUES										
	COMBINED REVENUES PRIOR YEAR	(21,225)			(21,689)			(19,954)			
204-35-1205	DRUG ABUSE & TREATMENT EDUCATI	31,580			30,909		30,000	21,947			35,000
204-36-1005	INTEREST ON INVESTMENT	9			12			7			
204-38-9015	CASH CARRY-FORWARD						(12,100)				(17,100)
Total Revenues			10,364		9,232		17,900	2,000			17,900
Net Surplus/(Deficit)											

153 - DATE - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

219 - Sheriff Special Revenue - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025
Total Personnel									
		-	-	-	-	-	-	-	-
219-3326-017-52-3900-1	PUBLIC SAFETY IR	503,144	627,325	510,000	-	510,000	510,000	-	-
Total Services		503,144	627,325	510,000	-	510,000	510,000	-	-
Total Supplies									
		-	-	-	-	-	-	-	-
219-3326-017-54-2500	OTHER EQUIPMENT	-	354,379	-	-	-	-	-	-
Total Capital		-	354,379	-	-	-	-	-	-
Total Other									
		-	-	-	-	-	-	-	-
Total Appropriations		503,144	981,705	510,000	-	510,000	510,000	-	-

219 - Sheriff Special Revenue - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(423,660)	(79,723)	-	-	-	-	-	-	-	-
219-34-2300-1	CHARGES FOR SERVICES IR	563,986	669,274	560,000	-	-	-	-	-	700,000	-
219-35-1360	PROCEEDS SEIZED ASSETS	6,026	9,072	-	-	-	-	-	-	-	-
219-35-9999	SCHOOL ZONE FINES	356,793	383,082	200,000	-	-	-	-	-	400,000	-
219-38-9015	CASH CARRY FORWARD	-	-	(250,000)	-	-	-	-	-	(590,000)	-
Total Revenues		503,144	981,705	510,000	-	-	-	-	-	510,000	-
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-	-

219 - Sheriff Special Revenue - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

223 - Dry Waste & Recycling Center - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	Budget	2024	12/31/23	Dept Requested 2025
		-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-
545-4310-223-52-1314	SOLID WASTE COLL.-LANDFILL	46,138	40,613	50,000	28,929	50,000	50,000	50,000
Total Services		46,138	40,613	50,000	28,929	50,000	50,000	50,000
545-4310-223-53-1210	UTILITIES	9,217	10,434	9,000	5,780	9,000	10,500	10,500
Total Supplies		9,217	10,434	9,000	5,780	9,000	10,500	10,500
Total Capital		-	-	-	-	-	-	-
545-4310-223-56-1000	DEPRECIATION EXPENSE	9,602	9,602	10,000	-	10,000	10,000	10,000
Total Other		9,602	9,602	10,000	-	10,000	10,000	10,000
Total Appropriations		64,957	60,648	69,000	34,709	69,000	70,500	70,500

223 - Dry Waste & Recycling Center - Revenues

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(1,479)	(8,217)	-	34,196	-	-	-	-	-
545-34-4115	LANDFILL OTHER	944	1,174	1,000	509	-	-	-	1,000	-
545-36-1005	INTEREST ON INVESTMENT	3	4	-	3	-	-	-	-	-
545-39-1105	OPERATING XFER IN (FROM GF)	65,490	67,687	68,000	-	-	-	-	69,500	-
Total Revenues		64,957	60,648	69,000	34,709	-	-	-	70,500	-
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-	-

223 - Dry Waste & Recycling Center - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

230 - Juvenile Services - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	-
Total Personnel											
230-3460-230-52-3900	JUVENILE EXPENSES						2,500		2,500		2,500
Total Services							2,500		2,500		2,500
		-		-			-	-		-	-
Total Supplies											
		-		-			-	-		-	-
Total Capital											
		-		-			-	-		-	-
Total Other											
		-		-			-	-		-	-
Total Appropriations							2,500		2,500		2,500

230 - Juvenile Services - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-		-	-
	LOCAL OPTION SALES TAX (LOST)			-			-	-		-	-
	OTHER GENERAL REVENUES			-			-	-		-	-
	COMBINED REVENUES PRIOR YEAR		(2,807)		(3,877)		-	(1,884)		-	-
230-35-1161	JUVENILE SERVICES FUND FINES		2,803		3,834		2,500	1,000		-	2,500
230-36-1005	INTEREST ON INVESTMENT		5		42		-	884		-	-
Total Revenues			0		(0)		2,500		-		2,500
Net Surplus/(Deficit)			0		(0)		-		-		-

230 - Juvenile Services - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

231 - American Rescue Plan Act - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	2023 Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-		-	-			-
Total Personnel										
		-		-		-	-			-
Total Services										
		-		-		-	-			-
Total Supplies										
231-4320-231-54-2100	WWTP RAS PUMP & MOTOR			25,000		-	-			-
231-4320-231-54-2102	WWTP BELT PRESS UPGRADE			24,272		-	-			-
231-4441-231-54-1400	WATER LOOPING EXTENSION			-		4,300,000	3,367,233			-
231-4441-231-54-1402	SANITARY SEWER FORCE MAIN ENGINEERII			17,588		-	-			-
231-4441-231-54-1403	SANITARY SEWER FORCE MAIN CONSTRUCT			-		6,834,000	9,297	6,800,000		6,800,000
231-4441-231-54-1404	INFLOW & INFILTRAION (I&I) REPAIRS			14,706		-	-			-
Total Capital				81,565		11,134,000	3,376,530	6,800,000		6,800,000
231-4400-231-61-1001	OPERATING XFER OUT (WATER & SE	347,360		-		-	-			-
231-4400-231-61-1002	OPERATING XFER OUT (WWTP)	7,920		-		-	-			-
231-4400-231-61-1003	OPERATING XFER OUT (SPLOST)	659,003		-		-	-			-
231-4400-231-61-1004	OPERATING XFER OUT (GENERAL FU	59,250		-		-	-			-
231-4400-231-61-1005	OPERATING XFER OUT (FIRE)	40,460		-		-	-			-
Total Other		1,113,994		-		-	-			-
Total Appropriations		1,113,994		81,565		11,134,000	3,376,530	6,800,000		6,800,000

231 - American Rescue Plan Act - Revenues

GL Account	GL Name	Actuals	2022 Actuals	2023 Actuals	2023 Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-		-	-			-
	LOCAL OPTION SALES TAX (LOST)			-		-	-			-
	OTHER GENERAL REVENUES			-		-	-			-
	COMBINED REVENUES PRIOR YEAR			-		0	3,376,530			-
231-33-2100	AMERICAN RESCUE PLAN ACT (ARPA)	1,113,994		81,565		11,134,000	-			6,800,000
Total Revenues		1,113,994		81,565		11,134,000	3,376,530			6,800,000
Net Surplus/(Deficit)				-		-	-			-

231 - American Rescue Plan Act - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

236 - State Drug Account - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025
		-		-			-	-	-
Total Personnel									
		-		-			-	-	-
Total Services									
211-3306-236-53-1102	OPERATING SUPPLIES	-		-			50,000	-	50,000
211-3306-236-53-1702	GENERAL - STATE CONDEMNNA	6,023		9,072			-	-	-
Total Supplies		6,023		9,072			50,000	-	50,000
		-		-			-	-	-
Total Capital									
		-		-			-	-	-
Total Other									
		-		-			-	-	-
Total Appropriations		6,023		9,072			50,000	-	50,000

236 - State Drug Account - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-	-	-
	OTHER GENERAL REVENUES	-		-			-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	(11)		(3,118)			-	(153)	-	-	-
211-35-2202	STATE CONDEMNATION FUNDS	6,033		12,182			50,000	-	-	-	50,000
211-36-1005	INTEREST ON INVESTMENT	1		7			-	153	-	-	-
Total Revenues		6,023		9,072			50,000	-	-	-	50,000
Net Surplus/(Deficit)		-		-			-	-	-	-	-

236 - State Drug Account - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

240 - Jail Construction & Staffing - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-	
Total Personnel											
		-		-			-	-		-	
Total Services											
240-1565-014-53-1102	OPERATING SUPPLIES						70,000	-	70,000		70,000
Total Supplies							70,000	-	70,000		70,000
		-		-			-	-		-	
Total Capital											
240-1565-014-61-1001	OPERATING XFER OUT (DEBT SERVI						-	-	-		-
Total Other											
Total Appropriations							70,000	-	70,000		70,000

240 - Jail Construction & Staffing - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)			-			-	-		-	
	OTHER GENERAL REVENUES			-			-	-		-	
	COMBINED REVENUES PRIOR YEAR		(83,052)		(100,087)		-	(42,710)		-	
240-35-1210	JAIL BLDG FUND & INTEREST		83,025		100,052		70,000	42,688			70,000
240-36-1005	INTEREST ON INVESTMENT		27		35		-	22			-
Total Revenues			0		0		70,000	(0)		-	70,000
Net Surplus/(Deficit)			0		0		-	(0)		-	-

240 - Jail Construction & Staffing - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

245 - Prison Commissary - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
Total Personnel		-		-			-	-	-		-
245-3420-245-52-3901	COST OF GOODS SOLD	229,708		221,717		240,000		-	240,000		240,000
Total Services		229,708		221,717		240,000		-	240,000		240,000
Total Supplies		-		-			-	-	-		-
Total Capital		-		-			-	-	-		-
Total Other		-		-			-	-	-		-
Total Appropriations		229,708		221,717		240,000		-	240,000		240,000

245 - Prison Commissary - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-		-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-		-
	OTHER GENERAL REVENUES	-		-			-	-	-		-
	COMBINED REVENUES PRIOR YEAR	-		-			-	-	-		-
245-34-2301	COMMISSARY SALES	229,708		221,717		240,000		-	-		240,000
Total Revenues		229,708		221,717		240,000		-	-		240,000
Net Surplus/(Deficit)		-		-			-	-	-		-

245 - Prison Commissary - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

272 - Development Services - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
272-7401-024-51-1100-1	SALARIES	644,827		680,739		824,230		436,464		903,291	857,165
272-7401-024-51-1101-1	RAISES	-		-		65,938		-		51,859	51,056
272-7401-024-51-1300-1	OVERTIME	4,881		6,220		-		3,935		-	-
272-7401-024-51-2101-1	MEDICAL/LIFE INSURANCE	5,500		5,126		5,199		3,294		5,199	4,874
272-7401-024-51-2102-1	HEALTH INSURANCE	138,448		127,778		281,186		81,165		224,844	206,615
272-7401-024-51-2200-1	PAYROLL TAXES	47,413		51,290		68,098		33,170		73,069	69,479
272-7401-024-51-2401-1	RETIREMENT	29,871		34,792		53,021		20,744		67,859	63,104
272-7401-024-51-2600-1	UNEMPLOYMENT	895		936		958		90		1,003	1,003
272-7401-024-51-2700-1	WORKMEN'S COMPENSATION	7,180		7,990		8,426		4,840		4,555	3,808
Total Personnel		879,013		914,871		1,307,057		583,702		1,331,680	1,257,104
272-7401-024-52-1101	CONSULTANT	151,143		113,099		20,000		15,433		20,000	20,000
272-7401-024-52-1209	ENGINEERING SERVICES	234,712		418,653		300,000		177,818		300,000	200,000
272-7401-024-52-1306	PEST CONTROL	-		-		-		-		-	-
272-7401-024-52-2201-1	R&M FIRST SERV VECH MAINT	16,535		9,229		4,500		5,759		4,500	4,500
272-7401-024-52-2202	R&M - GENERAL(BUILDING)	385		-		-		-		-	-
272-7401-024-52-2208	COMPUTER MAINT. AGRMNTS	-		46,453		122,000		124,739		122,000	150,800
272-7401-024-52-2321	OPERATING LEASES/RENTAL COPIER	480		498		-		-		-	-
272-7401-024-52-3101	PROPERTY INSURANCE	272		365		400		558		400	400
272-7401-024-52-3102-1	AUTO, TRK, EQ - INSURANCE	5,251		7,529		7,600		11,786		7,600	7,600
272-7401-024-52-3103-1	PROF/GEN/LAW LIABINSURAN	4,350		3,873		4,000		5,081		4,000	4,000
272-7401-024-52-3201	TELEPHONE	7,860		8,000		8,500		6,685		8,500	14,000
272-7401-024-52-3301-1	ADVERTISEMENT	7,255		7,870		5,400		2,090		5,400	10,000
272-7401-024-52-3701	PER DIEM & TRAVEL	2,755		3,520		4,400		2,848		4,400	4,400
272-7401-024-52-3702	TRAINING SCHOOLS & SEMINA	10,044		26,277		9,100		17,066		9,100	9,100
272-7401-024-52-3705	MEMBERSHIP DUES	1,247		2,549		3,000		1,286		3,000	3,000
Total Services		442,289		647,915		488,900		371,149		488,900	427,800
272-7401-024-53-1101	OFFICE SUPPLIES	9,509		12,085		11,200		2,864		11,200	11,200
272-7401-024-53-1102	OPERATING SUPPLIES	7,904		4,037		14,600		24,111		14,600	14,600
272-7401-024-53-1104	POSTAGE	1,483		1,876		2,500		1,140		2,500	2,500
272-7401-024-53-1210-1	UTILITIES	135		-		-		-		-	-
272-7401-024-53-1270	GAS & DIESEL FUEL	20,589		12,849		17,000		9,648		17,000	17,000
272-7401-024-53-1301-2	GROCERIES	253		-		-		-		-	-
272-7401-024-53-1402	PRINTING & PUBLICATIONS	182		-		900		-		900	900
272-7401-024-53-1701-1	UNIFORMS	1,607		723		3,000		2,914		3,000	3,000
Total Supplies		41,662		31,570		49,200		40,676		49,200	49,200
272-7401-024-54-2201	AUTOS & TRUCKS	2,557		(1,383)		-		5		-	-
272-7401-024-54-9999	LEASED EQUIPMENT	70,195		190,354		-		-		-	-
Total Capital		72,752		188,970		-		5		-	-
272-7401-024-58-1200	CAPITAL LEASE PRINCIPAL	8,685		36,652		52,832		24,224		52,832	107,337
272-7401-024-58-2200	CAPITAL LEASE INTEREST	810		7,295		-		-		-	-
Total Other		9,495		43,947		52,832		24,224		52,832	107,337
Total Appropriations		1,445,211		1,827,273		1,897,989		1,019,756		1,922,612	1,841,441

272 - Development Services - Revenues

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-		-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-		-
	OTHER GENERAL REVENUES	-		-			-	-	-		-
	COMBINED REVENUES PRIOR YEAR	(821,201)		(167,602)			0	595,288	-		-
272-32-3100	BUILDING PERMITS	1,883,274		1,550,287		1,800,000		320,415	-		720,000
272-32-3121	REZONING FEES	23,800		24,400		20,000		6,200	-		13,200
272-32-3122	SUBDIVISION FEES	155,844		95,946		90,000		48,858	-		92,000
272-32-3140	INSPECTION & ELECTRICAL FEES	82,705		69,846		70,000		40,150	-		54,000
272-32-3190	CULVERT INSPECTIONS	9,859		6,312		10,000		2,490	-		-
272-33-4215	FEMA	(3,352)		-		-		-	-		-
272-34-1300	LAND DISTRIBUTING ACTIVITY	43,851		56,943		50,000		6,220	-		10,000
272-36-1005	INTEREST ON INVESTMENT	176		288		1,000		106	-		-
272-38-9005	MISCELLANEOUS REVENUE	60		500		-		29	-		-
272-38-9015	CASH CARRY FORWARD	-		-		(143,011)		-	-		952,241
272-39-1105	OPERATING XFER IN (SPECIAL TAX	-		-		-		-	-		-
272-39-3500	PROCEEDS FROM CAPITAL LEASE	70,195		190,354		-		-	-		-
Total Revenues		1,445,211		1,827,273		1,897,989		1,019,756	-		1,841,441
Net Surplus/(Deficit)		-		-		-		-	-		0

272 - Development Services - Personnel

Title	Full Time Equivalent (FTE)
DIRECTOR OF DEVELOPMENT SERVICES	1
BUILDING OFFICIAL	1
DEPUTY BUILDING OFFICIAL	1
BUILDING INSPECTOR	3
CODE ENFORCEMENT OFFICER	4
FIRE INSPECTOR	1
ADMINISTRATIVE ASSISTANT	2.2
ZONING BOARD	0.05
PLANNER	3
Total Personnel	16.25

273 - Senior Citizens Activity - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
273-5520-032-51-1100	SALARIES	58,768		98,922		109,086		65,345	116,262		116,262
273-5520-032-51-1101	RAISES	-		-		8,727		-	6,976		6,976
273-5520-032-51-1300	OVERTIME	-		90		-		1,865	-		-
273-5520-032-51-2101	MEDICAL/LIFE INSURANCE	489		644		975		532	975		975
273-5520-032-51-2102	HEALTH INSURANCE	27,618		34,955		65,847		29,098	54,686		54,686
273-5520-032-51-2200	PAYROLL TAXES	4,189		7,208		9,013		4,845	9,428		9,428
273-5520-032-51-2401	RETIREMENT	2,340		3,299		6,065		2,845	7,858		7,858
273-5520-032-51-2600	UNEMPLOYMENT	158		221		182		77	182		182
273-5520-032-51-2700	WORKMEN'S COMPENSATION	440		685		742		365	776		665
Total Personnel		94,003		146,024		200,637		104,972	197,143		197,032
273-5520-032-52-3103	PROF/GEN/LAW LIAB\INSURAN	577		662		650		780	800		800
Total Services		577		662		650		780	800		800
273-5520-032-53-1105	CRAFT PROGRAM	3,198		2,905		8,000		2,205	12,000		8,000
Total Supplies		3,198		2,905		8,000		2,205	12,000		8,000
		-		-		-		-	-		-
Total Capital		-		-		-		-	-		-
		-		-		-		-	-		-
Total Other		-		-		-		-	-		-
Total Appropriations		97,778		149,590		209,287		107,956	209,943		205,832

273 - Senior Citizens Activity - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-		-		-		-	-		-
	LOCAL OPTION SALES TAX (LOST)	-		-		-		-	-		-
	OTHER GENERAL REVENUES	-		-		-		-	-		-
	COMBINED REVENUES PRIOR YEAR	(35,580)		(53,238)		-		105,047	-		-
273-36-1005	INTEREST ON INVESTMENT	7		153		-		2,910	-		-
273-38-9001	CRAFT PROGRAM REVENUE	6,457		5,694		6,000		-	-		6,000
273-38-9015	CASH CARRY FORWARD	-		-		-		-	-		99,832
273-39-1100	OPERATING XFER IN FROM GF	126,894		-		-		-	-		-
273-39-1103	OPERATING XFER IN FROM SPECIAL	-		196,982		203,287		-	-		100,000
Total Revenues		97,778		149,590		209,287		107,956	-		205,832
Net Surplus/(Deficit)		-		-		-		-	-		0

273 - Senior Citizens Activity - Personnel

	Title	Full Time Equivalent (FTE)
	INSTRUCTOR, SENIOR CENTER	2
	ACTIVITIES COORDINATOR	1
	NUTRITION AID/INSTRUCTOR	0.5
Total Personnel		3.5

274 - Hospital Indigent - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	12/31/23	Dept Requested 2025
		-			-		-	-	-
Total Personnel		-			-		-	-	-
		-			-		-	-	-
Total Services		-			-		-	-	-
		-			-		-	-	-
Total Supplies		-			-		-	-	-
		-			-		-	-	-
Total Capital		-			-		-	-	-
274-5110-274-57-2015	HOSPITAL DISBURSEMENT	3,549,346			3,552,089		3,600,000	1,779,028	3,600,000
274-5110-274-57-2016	COVID CRITICAL NEED PAYMENTS	692,000			-		-	-	-
Total Other		4,241,346			3,552,089		3,600,000	1,779,028	3,600,000
Total Appropriations		4,241,346			3,552,089		3,600,000	1,779,028	3,600,000

274 - Hospital Indigent - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-			-		-	-	-	5,588,729	
	LOCAL OPTION SALES TAX (LOST)	-			-		-	-	-	-	
	OTHER GENERAL REVENUES	-			-		-	-	-	-	
	COMBINED REVENUES PRIOR YEAR	4,127,997			3,469,412		4,906,361	1,739,967	-	-	
274-35-1110	COURT FINES	113,251			72,749		100,000	21,889	-	73,000	
274-36-1005	INTEREST ON INVESTMENT	98			9,928		1,000	17,173	-	20,000	
274-38-9015	CASH CARRY FORWARD	-			-		(1,407,361)	-	-	(2,081,729)	
Total Revenues		4,241,346			3,552,089		3,600,000	1,779,028	-	3,600,000	
Net Surplus/(Deficit)		-			-		-	-	-	-	

274 - Hospital Indigent - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

276 - Hotel/Motel Tax - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		12/31/23	Dept Requested 2025	Proposed	2025
		-		-			-	-		-		-	-
Total Personnel													
		-		-			-	-		-		-	-
Total Services													
		-		-			-	-		-		-	-
Total Supplies													
		-		-			-	-		-		-	-
Total Capital													
		-		-			-	-		-		-	-
276-7520-276-57-2000	HOTLE/MOTEL TAX DISBURSEMENTS	28,631		36,944			30,000		11,427		30,000		45,000
Total Other		28,631		36,944			30,000		11,427		30,000		45,000
Total Appropriations		28,631		36,944			30,000		11,427		30,000		45,000

276 - Hotel/Motel Tax - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-		-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-		-	-
	OTHER GENERAL REVENUES	-		-			-	-		-		-	-
	COMBINED REVENUES PRIOR YEAR	(7,158)		(9,236)			-	-		(6,563)		-	-
276-31-4100	HOTEL/MOTEL TAX REVENUE	35,789		46,180			30,000		17,990		-		45,000
Total Revenues		28,631		36,944			30,000		11,427		-		45,000
Net Surplus/(Deficit)		-		-			-		-		-		-

276 - Hotel/Motel Tax - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

322 - SPLOST 2021 - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022 Actuals	2023 Budget	2024	12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel		-	-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-	-
322-1410-322-54-1303	ELECTIONS & REGISTRATION BUILDING	-	20,163	1,499,215	32,063	1,499,215	1,499,215	1,499,215	-
322-1510-322-54-2504	COUNTYWIDE SAFETY, SECURITY, TECH UP	-	-	1,000,000	-	1,000,000	1,000,000	1,000,000	-
322-1565-322-54-1308	ADMINISTRATION BUILDING	-	64,140	2,000,000	105,047	3,317,000	3,317,000	3,317,000	-
322-1565-322-54-1316	HISTORIC CENTRAL SCHOOL RENOVA	-	60,492	-	61,125	1,000,000	1,000,000	1,000,000	-
322-1565-322-54-1317	HISTORIC CENTRAL SCHOOL RENOVATION	-	-	1,000,000	34,963	-	-	-	-
322-2150-322-54-1200	JUDICIAL CENTER PARKING	-	-	600,000	18,761	543,718	543,718	543,718	-
322-2150-322-54-2503	HISTORIC COURTHOUSE AUDIO & VIDEO	-	-	200,000	-	200,000	200,000	200,000	-
322-2600-322-54-1307	JUVENILE COURT & VICTIM WINTNESS BUIL	-	-	1,300,000	-	1,300,000	1,300,000	1,300,000	-
322-2600-322-54-1310	JUVENILE JUSTICE BUILDING	-	-	200,000	9,739	170,782	170,782	170,782	-
322-3310-322-54-1309	SHERIFF OFFICE STORAGE BUILDING	-	-	100,000	-	100,000	100,000	100,000	-
322-3310-322-54-1318	ECSCO TRAINING & MAG COURT COMPLEX	-	-	-	-	2,400,000	2,400,000	2,400,000	-
322-3326-322-54-2501	JAIL CAMERA SYSTEM UPGRADE	-	214,416	-	-	-	-	-	-
322-3420-322-54-1312	PRISON MAINTENANCE BUILDING	-	91,785	200,000	546,419	-	-	-	-
322-3450-322-54-1311	PROBATION SERVICES BUILDING	-	-	200,000	11,257	152,014	152,014	152,014	-
322-3510-322-54-1315	FIRE STATIONS	-	4,500	400,000	-	-	-	-	-
322-3601-322-54-1305	EMS STATION - RINCON AREA	312,412	7,707	600,000	14,207	400,000	400,000	400,000	-
322-3601-322-54-1306	EMS HEADQUARTERS BUILDING	-	20,350	900,000	385,961	-	-	-	-
322-3601-322-54-2200	AMBULANCE REPLACEMENTS	-	77,208	822,792	199,582	822,792	822,792	822,792	-
322-3700-322-54-2502	CORONER MORGUE EQUIPMENT	-	-	100,000	-	106,000	106,000	106,000	-
322-3800-322-54-1304	EMERGENCY OPS & EMA BUILDING	-	15,408	1,296,692	55,708	1,831,000	1,831,000	1,831,000	-
322-3800-322-54-2500	E911 TECH & INFRASTRUCTURE UPGRADES	-	-	200,000	-	200,000	200,000	200,000	-
322-3910-322-54-1300	ANIMAL SHELTER BUILDING	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000	-
322-4208-322-54-1321	PUBLIC WORKS CAMPUS	-	-	-	-	3,000,000	3,000,000	3,000,000	-
322-4208-322-54-1400	COURTHOUSE RD SR17 TO MIDLAND	-	(10,094)	-	-	-	-	-	-
322-4208-322-54-1401	SCUFFLETOWN RD	-	(6,079)	-	-	-	-	-	-
322-4208-322-54-1402	LMIG 2023	-	54,517	2,000,000	129,933	-	-	-	-
322-4208-322-54-1403	LMIG 2024	-	-	-	903,344	-	-	-	-
322-4208-322-54-1404	SR 30 @ KOLIC HELMEY RD INTERS	-	-	-	30,000	-	-	-	-
322-4208-322-54-1405	LMIG 2025	-	-	-	-	400,000	400,000	400,000	-
322-4208-322-54-1406	Safe Streets 4 All (SS4A)	-	-	-	-	250,000	250,000	250,000	-
322-4208-322-54-1407	Transportation master plan	-	-	-	-	266,000	266,000	266,000	-
322-4208-322-54-1408	ASH ROADS PROJECTS	-	-	-	-	1,008,000	1,008,000	1,008,000	-
322-4208-322-54-1409	EFFINGHAM PARKWAY & ROUNDABOUTS	-	-	-	-	2,500,000	2,500,000	2,500,000	-
322-4441-322-54-1100	WATER & SEWER LAND	-	556,914	-	-	-	-	-	-
322-4441-322-54-1400	WWTP 2.0 MGD	-	135,296	20,000,000	103,538	20,000,000	20,000,000	20,000,000	-
322-4441-322-54-1401	SEWER LINE - BLUE JAY RD	-	-	-	-	4,000,000	4,000,000	4,000,000	-
322-4441-322-54-1402	PARK WEST WATER SYSTEM	-	-	-	-	3,500,000	2,000,000	2,000,000	-
322-4441-322-54-1403	SEWER LINE - SPRINGFIELD	-	-	-	-	500,000	500,000	500,000	-
322-5460-322-54-1302	SOCIAL SERVICES BUILDING	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000	-
322-6110-322-54-1201	CEM COMPLEX PHASE 2	-	-	5,000,000	-	3,000,000	3,000,000	3,000,000	-
322-6110-322-54-1202	PLAYGROUND UPGRADES	-	231,785	350,000	-	-	-	-	-
322-6110-322-54-1203	Hwy 119 Park	-	-	-	-	250,000	250,000	250,000	-
322-6110-322-54-1313	CEM GYM ADDITIONS	-	133,343	2,903,308	51,243	2,139,300	2,069,300	2,069,300	-
322-6110-322-54-1314	CLYO COMMUNITY CENTER	-	-	200,000	10,048	750,000	750,000	750,000	-
322-6110-322-54-1315	VETERANS PARK RESTROOM	-	26,960	-	-	-	-	-	-
322-6110-322-54-1318	PINEORA PARK COMPLEX	-	-	600,000	-	500,000	500,000	500,000	-
322-6110-322-54-1319	SANDHILL PARK COMPLEX	-	-	200,000	-	225,000	225,000	225,000	-
322-6110-322-54-1320	TOMMY LONG LANDING	-	-	-	-	300,000	300,000	300,000	-
322-6110-322-54-1322	MELDRIM PARK	-	-	-	-	250,000	250,000	250,000	-
322-6110-322-54-1323	HWY 119 PARK LIGHTS	-	-	-	-	300,000	300,000	300,000	-
322-6110-322-54-1324	BAKER PARK	-	-	-	-	2,500,000	2,500,000	2,500,000	-
322-7130-322-54-1301	UGA EXTENSION BUILDING	-	-	1,500,000	-	1,500,000	1,500,000	1,500,000	-
Total Capital		312,412	1,698,809	48,372,007	2,702,936	65,180,821	63,604,821	63,604,821	-
322-9000-322-57-1001	SPLOST PAYMENTS TO CITIES	-	3,497,931	3,682,161	1,484,980	3,406,611	3,406,611	3,406,611	-
322-9000-322-58-4000	BOND ISSUANCE COSTS	202,290	-	-	-	-	-	-	-
322-9000-322-61-1001	OPERATING XFER OUT (DEBT SERVICE)	-	2,666,718	2,667,461	157,730	2,666,485	2,666,485	2,666,485	-
Total Other		202,290	6,164,650	6,349,622	1,642,710	6,073,096	6,073,096	6,073,096	-
Total Appropriations		514,702	7,863,459	54,721,629	4,345,646	71,253,917	71,253,917	71,253,917	-

322 - SPLOST 2021 - Revenues

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals		Proposed	2025
								12/31/23	Dept Requested 2025		
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	514,702	(9,677,944)	-	-	-	-	(3,189,591)	-	-	-
322-31-3205	SPLOST 2021	-	16,892,172	17,640,801	7,150,278	-	-	-	-	16,520,224	-
322-31-3211	SPLOST FROM EXCISE TAX	-	308,354	240,000	51,741	-	-	-	-	300,000	-
322-33-2100	ARPA LOCAL FISCAL RECOVERY FUNDS	-	135,296	20,000,000	-	-	-	-	-	20,000,000	-
322-39-3100	GO BOND PROCEEDS	14,679,000	-	-	-	-	-	-	-	-	-
322-36-1005	INTEREST ON INVESTMENT	-	180,580	20,000	333,218	-	-	-	-	200,000	-
322-37-1000	CAPITAL CONTRIBUTIONS	-	25,000	-	-	-	-	-	-	2,000,000	-
322-38-9015	CASH CARRY FORWARD	-	-	16,820,828	-	-	-	-	-	29,021,536	-
322-39-1101	OPERATING XFER IN (GENERAL FUND)	-	-	-	-	-	-	-	-	1,636,157	-
Total Revenues		15,193,702	7,863,459	54,721,629	4,345,646					69,677,917	
Net Surplus/(Deficit)		14,679,000	-	-	-					-	

322 - SPLOST 2021 - Personnel

	Title	Full Time Equivalent (FTE)
	<i>no personnel</i>	0
Total Personnel		0

335 - TSPLOST 2020 - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022 Actuals	2023 Budget	2024	12/31/23	Dept Requested 2025	
		-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-
335-4206-335-52-1209	ENGINEERING SERVICES	1,000	-	-	-	-	-	-
335-4206-335-54-1400	EFFINGHAM PARKWAY	5,000,000	-	-	-	-	-	-
335-4206-335-54-1401	TSPLOST County Projects	6,432	-	-	-	-	-	-
335-4206-335-54-1402	MCCALL AND BLUE JAY INTERSECTI	1,358,055	35,410	-	-	-	-	-
335-4206-335-54-1403	RIGHT OF WAY DRAINAGE IMPROVEM	56,405	91,730	400,000	-	-	348,965	348,965
335-4206-335-54-1404	OLD AUGUSTA RD	771,061	716,240	-	-	-	-	-
335-4206-335-54-1405	COURTHOUSE RD SR17 TO MIDLAND	39,751	943,355	-	-	-	-	-
335-4206-335-54-1406	ARCHER RD	12,321	681,206	-	-	-	-	-
335-4206-335-54-1407	BETHANY RD	17,512	341,693	-	-	-	-	-
335-4206-335-54-1408	BIRD RD	13,134	259,864	-	-	-	-	-
335-4206-335-54-1409	CLARK RD	11,180	229,679	-	-	-	-	-
335-4206-335-54-1410	CORINTH CHURCH RD	58,606	1,886,998	-	-	-	100,000	100,000
335-4206-335-54-1411	FLOYD AVE	15,382	328,302	-	-	-	-	-
335-4206-335-54-1412	OLD DIXIE HWY S	12,967	944,540	-	-	-	-	-
335-4206-335-54-1413	WHITAKER RD	11,664	232,264	-	-	-	-	-
335-4206-335-54-1414	TIMBERGATE LN, TRAIL, & DR	191,253	2,149	-	-	-	-	-
335-4206-335-54-1415	ABERCORN LANDING RD	102,378	18,436	-	-	-	-	-
335-4206-335-54-1416	BEECHER RD	174,542	1,020	-	-	-	-	-
335-4206-335-54-1417	EDGEWOOD RD	104,586	4,959	-	-	-	-	-
335-4206-335-54-1418	GEORGE RD	76,519	3,117	-	-	-	-	-
335-4206-335-54-1419	HARLEY RD	54,560	1,069	-	-	-	-	-
335-4206-335-54-1420	KELLY RD	48,455	1,369	-	-	-	-	-
335-4206-335-54-1421	LONG POND RD	152,481	8,756	-	-	-	-	-
335-4206-335-54-1422	MOUNT PLEASANT RD	11,551	871,970	-	-	-	-	-
335-4206-335-54-1423	RAILROAD AVE	59	-	-	-	-	-	-
335-4206-335-54-1424	RED MAPLE DR	39,170	4,443	-	-	-	-	-
335-4206-335-54-1425	REISER RD	130,008	4,909	-	-	-	-	-
335-4206-335-54-1426	ROBIN RD	32,841	360	-	-	-	-	-
335-4206-335-54-1427	ZETTLER LOOP RD	136,970	3,093	-	-	-	-	-
335-4206-335-54-1428	WALDHOOR RD	118,137	25,179	-	-	-	-	-
335-4206-335-54-1429	BLUE JAY TURN LANES @ MIDLAND RD	34,226	31,690	400,000	-	14,033	404,495	404,495
335-4206-335-54-1430	COURTHOUSE RD EXT MIDLAND RD INTER'	-	-	200,000	-	-	200,000	200,000
335-4206-335-54-1431	COURTHOUSE RD @ MCCALL REALIGN INTE	13,500	46,000	550,000	-	93,000	408,450	408,450
335-4206-335-54-1432	GOSHEN RD WIDENING FROM SR21 TO HO	-	89,195	5,673,500	-	39,023	5,492,834	5,492,834
335-4206-335-54-1433	HODGEVILLE RD @ BLUE JAY TURN LANES	34,226	31,690	920,000	-	14,033	946,455	946,455
335-4206-335-54-1434	HODGEVILLE RD @ GOSHEN TURN LANES	34,226	32,990	450,000	-	14,033	457,555	457,555
335-4206-335-54-1435	HODGEVILLE RD @ KOLIC HELMEY TURN LA	34,226	32,990	900,000	-	14,033	888,855	888,855
335-4206-335-54-1436	KOLIC HELMEY @ SCHOOL TURN LANES	240,674	670,699	-	-	-	-	-
335-4206-335-54-1437	MCCALL RD @ LITTLE MCCALL RD TURN LA	34,226	11,058	500,000	-	-	512,916	512,916
335-4206-335-54-1438	MIDLAND RD @ HWY 30 TURN LANES	34,226	31,690	430,000	-	14,033	419,495	419,495
335-4206-335-54-1440	OLD RIVER RD @ HWY 80 INTERSECTION	34,226	31,690	880,000	-	14,033	866,675	866,675
335-4206-335-54-1441	SCUFFLETOWN RD	6,185	515,942	-	-	-	-	-
335-4206-335-54-1442	MILL POND RD	311,921	10,810	-	-	-	-	-
335-4206-335-54-1443	HODGEVILLE RD RESURFACING	-	48,557	1,500,000	-	28,065	1,522,435	1,522,435
335-4206-335-54-1444	EAST-WEST CORRIDOR	-	-	500,000	-	-	500,000	500,000
335-4206-335-54-1445	GATEWAY PARKWAY EXT DESIGN	-	-	-	-	-	300,000	300,000
Total Capital		9,570,840	9,227,108	13,303,500	244,284	244,284	13,369,131	13,369,131
335-4206-335-57-1000	TSPLOST PAYMENTS TO CITIES	(639,538)	-	-	-	-	-	-
335-4206-335-58-4000	ISSUANCE COSTS	-	-	-	-	-	-	-
335-4206-335-61-1000	OPERATING XFER OUT (DEBT SERVICE)	7,093,808	7,148,864	7,183,949	-	84,474	7,213,320	7,213,320
Total Other		6,454,271	7,148,864	7,183,949	84,474	84,474	7,213,320	7,213,320
Total Appropriations		16,025,111	16,375,972	20,487,449	328,758	328,758	20,582,451	20,582,451

335 - TSPLOST 2020 - Revenues

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-		-	
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-		-	
	OTHER GENERAL REVENUES	-		-			-	-		-	
	COMBINED REVENUES PRIOR YEAR	5,181,447		2,803,723			-	(5,593,688)		-	
335-31-3500	TSPLOST	10,833,757		13,173,423		13,850,596		5,554,909		-	
335-36-1005	INTEREST ON INVESTMENT	9,907		398,826		20,000		367,537		-	200,000
335-38-9015	CASH CARRY FORWARD	-		-		6,616,853		-		-	20,382,451
Total Revenues		16,025,111		16,375,972		20,487,449		328,758		-	20,582,451
Net Surplus/(Deficit)		-		-		-		-		-	-

335 - TSPLOST 2020 - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

337 - TSPLOST 2023 - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022 Actuals	2023 Budget	2024	12/31/23	Dept Requested 2025	
		-	-	-	-	-	-	-
Total Personnel		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Services		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total Supplies		-	-	-	-	-	-	-
337-4209-337-54-1400	Blue Jay Rd	-	-	-	-	-	1,300,000	1,300,000
337-4209-337-54-1401	Old River Rd	-	-	-	-	-	2,000,000	2,000,000
337-4209-337-54-1402	Meldrim Neighborhood	-	-	-	-	-	1,750,000	1,750,000
337-4209-337-54-1403	Neighborhood	-	-	-	-	-	1,200,000	1,200,000
337-4209-337-54-1404	Central Ave	-	-	-	-	-	1,300,000	1,300,000
337-4209-337-54-1405	Conaway Rd	-	-	-	-	-	175,000	175,000
337-4209-337-54-1406	Holly Dr	-	-	-	-	-	100,000	100,000
337-4209-337-54-1407	Honey Ridge Rd	-	-	-	-	-	900,000	900,000
337-4209-337-54-1408	Pine St	-	-	-	-	-	200,000	200,000
337-4209-337-54-1409	Red Bud Rd	-	-	-	-	-	75,000	75,000
337-4209-337-54-1410	Roebing Rd	-	-	-	-	-	800,000	800,000
337-4209-337-54-1411	S Laurel Cir	-	-	-	-	-	175,000	175,000
337-4209-337-54-1412	Stagecoach Ave	-	-	-	-	-	150,000	150,000
337-4209-337-54-1413	Wesley Dr	-	-	-	-	-	75,000	75,000
337-4209-337-54-1414	Zeigler Rd	-	-	-	-	-	725,000	725,000
337-4209-337-54-1415	Zittrouer Rd	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1416	Midland Rd	-	-	-	-	-	300,000	300,000
337-4209-337-54-1417	McCall Rd	-	-	-	-	-	4,000,000	4,000,000
337-4209-337-54-1418	Blue Jay Rd	-	-	-	-	-	2,800,000	2,800,000
337-4209-337-54-1419	Goshen Hills Neighborhood	-	-	-	-	-	1,500,000	1,500,000
337-4209-337-54-1420	Neighborhood	-	-	-	-	-	2,500,000	2,500,000
337-4209-337-54-1421	Crystal Dr	-	-	-	-	-	250,000	250,000
337-4209-337-54-1422	Golden Dr	-	-	-	-	-	325,000	325,000
337-4209-337-54-1423	Stillwell-Clyo Rd	-	-	-	-	-	2,200,000	2,200,000
337-4209-337-54-1424	Fourth St	-	-	-	-	-	400,000	400,000
337-4209-337-54-1425	Hunters Chase Neighborhood	-	-	-	-	-	500,000	500,000
337-4209-337-54-1426	Lower Ferry Rd	-	-	-	-	-	600,000	600,000
337-4209-337-54-1427	Old Dixie Hwy S	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1428	Old Louisville Rd	-	-	-	-	-	2,100,000	2,100,000
337-4209-337-54-1429	Springfield-Egypt Rd	-	-	-	-	-	3,000,000	3,000,000
337-4209-337-54-1430	Union Springs Road	-	-	-	-	-	1,300,000	1,300,000
337-4209-337-54-1431	Tuckasee King Rd	-	-	-	-	-	275,000	275,000
337-4209-337-54-1432	Anza Ln	-	-	-	-	-	125,000	125,000
337-4209-337-54-1433	Aqueduct Dr	-	-	-	-	-	100,000	100,000
337-4209-337-54-1434	Benjamin-Gnann Rd	-	-	-	-	-	1,200,000	1,200,000
337-4209-337-54-1435	Courthouse Rd	-	-	-	-	-	900,000	900,000
337-4209-337-54-1436	Saratoga Dr	-	-	-	-	-	100,000	100,000
337-4209-337-54-1437	McCall Rd	-	-	-	-	-	3,300,000	3,300,000
337-4209-337-54-1438	Blue Jay Rd	-	-	-	-	-	850,000	850,000
337-4209-337-54-1439	Rahn Station Rd	-	-	-	-	-	2,000,000	2,000,000
337-4209-337-54-1440	Stillwell-Clyo Rd	-	-	-	-	-	2,000,000	2,000,000
337-4209-337-54-1441	Greystone Neighborhood	-	-	-	-	-	850,000	850,000
337-4209-337-54-1442	Neighborhood	-	-	-	-	-	1,400,000	1,400,000
337-4209-337-54-1443	Barney Rd	-	-	-	-	-	150,000	150,000
337-4209-337-54-1444	Chimney Rd	-	-	-	-	-	900,000	900,000
337-4209-337-54-1445	Nellie Rd	-	-	-	-	-	400,000	400,000
337-4209-337-54-1446	Woodland Dr	-	-	-	-	-	200,000	200,000
337-4209-337-54-1447	Old Augusta/General intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1448	Old Augusta/Estes intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1449	Old Augusta/Logistics intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1450	Old Augusta/CowanNorth intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1451	Old Augusta/Chimney Rd intersection	-	-	-	-	-	1,000,000	1,000,000
337-4209-337-54-1452	SR 21/Goshen Ext intersection	-	-	-	-	-	1,400,000	1,400,000
337-4209-337-54-1453	SR 2/Commerce intersection	-	-	-	-	-	300,000	300,000
337-4209-337-54-1454	Other resurfacing	-	-	-	-	-	1,004,000	1,004,000
Total Capital		-	-	-	-	-	57,154,000	57,154,000
337-4209-337-57-1000	TSPLOST PAYMENTS TO CITIES	-	-	-	-	-	-	3,181,970
337-4209-337-61-1000	OPERATING XFER OUT (DEBT SERVICE)	-	-	-	-	-	2,491,667	2,491,667
Total Other		-	-	-	-	-	2,491,667	5,673,636
Total Appropriations		-	-	-	-	-	59,645,667	

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals	
								12/31/23	Dept Requested 2025
	PROPERTY TAX, TAVT, & PENALTIES	-	-	-	-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-	-	-	-	-	-	-	-
	OTHER GENERAL REVENUES	-	-	-	-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	-	-	-	-	-	-	-	-
337-31-3500	TSPLOST	-	-	-	-	-	-	-	15,431,763
337-36-1005	INTEREST ON INVESTMENT	-	-	-	-	-	-	-	200,000
337-38-9015	CASH CARRY FORWARD	-	-	-	-	-	-	-	47,195,874
Total Revenues		-	-	-	-	-	-	-	62,827,636
Net Surplus/(Deficit)		-	-	-	-	-	-	-	-
337 -TSPLOST 2023 - Personnel									
Title									Full Time Equivalent (FTE)
<i>no personnel</i>									0
Total Personnel									0

Item XI. 4.

560 - Stormwater - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
		-		-				-			-
Total Personnel											
560-4910-560-52-1101	CONSULTANT			48,800			80,000	24,400	50,000		50,000
560-4910-560-52-3916	BANK CHARGES	190		305							
Total Services		190		49,105			80,000	24,400	50,000		50,000
560-4910-560-53-1102	OPERATING SUPPLIES										
Total Supplies											
560-4910-560-54-3000	MASTER PLAN										
Total Capital											
Total Other											
Total Appropriations			190		49,105		80,000	24,400	50,000		50,000

560 - Stormwater - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES			-				-			-
	LOCAL OPTION SALES TAX (LOST)			-				-			-
	OTHER GENERAL REVENUES			-				-			-
	COMBINED REVENUES PRIOR YEAR	(38,488)		(383,942)				(55,600)			-
560-33-4110	CIG Grant			-	131,047			-			-
560-39-1000	OPERATING XFER IN (FROM SPECIAL TAX DI	38,678		302,000		80,000		80,000			50,000
Total Revenues			190		49,105		80,000	24,400			50,000
Net Surplus/(Deficit)			(0)		-		-	-			-

560 - Stormwater - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

600 - Self-funded Insurance - Appropriations

Item XI. 4.

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
Total Personnel											
600-1541-600-52-1100	ADMIN FEES	153,796		381,276			-	62,432	-	-	-
600-1541-600-52-1200	CLAIMS	7,030,211		5,258,940			7,950,660	3,377,816	7,950,660		7,678,131
600-1541-600-52-3100	STOP LOSS INSURANCE	1,170,432		1,365,202			-	647,044	-	-	-
600-1541-600-52-3916	BANK CHARGES	175		136			-	-	-	-	-
Total Services		8,354,614		7,005,554			7,950,660	4,087,291	7,950,660		7,678,131
Total Supplies											
Total Capital											
Total Other											
Total Appropriations		8,354,614		7,005,554			7,950,660	4,087,291	7,950,660		7,678,131

600 - Self-funded Insurance - Revenues

GL Account	GL Name	Actuals	2022	Actuals	2023	Budget	2024	Actuals 12/31/23	Dept Requested 2025	Proposed	2025
	PROPERTY TAX, TAVT, & PENALTIES	-		-			-	-	-	-	-
	LOCAL OPTION SALES TAX (LOST)	-		-			-	-	-	-	-
	OTHER GENERAL REVENUES	-		-			-	-	-	-	-
	COMBINED REVENUES PRIOR YEAR	2,540,676		762,897			-	675,590	-	-	-
600-34-1800	ER PAID MAJOR MEDICAL	4,200,336		4,535,998			7,950,660	2,520,082	-		7,678,131
600-34-1810	ER PAID THIRD PARTY ADMINISTRATOR FEE	180,336		216,035			-	108,771	-	-	-
600-34-1820	ER PAID STOP LOSS INSURANCE	948,469		989,794			-	522,547	-	-	-
600-34-1830	EE PAID HEALTH INSURANCE	484,796		500,829			-	260,302	-	-	-
Total Revenues		8,354,614		7,005,554			7,950,660	4,087,291	-		7,678,131
Net Surplus/(Deficit)		-		-			-	-	-		-

600 - Self-funded Insurance - Personnel

Title	Full Time Equivalent (FTE)
<i>no personnel</i>	0
Total Personnel	0

Staff Report

Subject: Rezoning (Second District)
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: May 21, 2024
Item Description: **Bryant Ligon** as agent for **T & T 9G, LLC** requests to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD-R** to allow for residential development. Located on Midland Road. **[Map# 396 Parcel# 62 & 62A]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD-R** to allow for residential development.

Executive Summary/Background

- The request for rezoning is a requirement of Appendix C, Article IX-Amendments to Map or Text, Section 9. Zoning districts are described in Appendix C, Article V-Uses Permitted in Districts.
- At the May 2, 2023, Board of Commissioners meeting, this applicant was denied for a rezoning to R-3 & R-5 at the same parcel with a total unit number of 549.
- The applicant is returning to request to rezone to Planned Development - Residential (PD-R) for Single Family Detached Residential with a lower density of a maximum of 465 units.
- The applicant is proposing two single family detached lot sizes:
 - Detached Single Family Dwelling – 50' X 120' (this is consistent with the R-5 zoning district)
 - Detached Single Family Dwelling – 37' X 120'
- The parcels are currently surrounded by residentially zoned parcels, with AR-1 zoning to the north and west, AR-2 zoning to the east, and R-1 and AR-1 zoning to the south/southeast.
- The parcel does have significant wetlands and floodplain that run parallel in the center of parcel 396-62. The Planned Development text incorporates these areas in their open space requirements, but per the text no more than 50% of the required common open space shall be unbuildable land.
- At the Planning Board meeting on April 9, 2024, Mr. Peter Higgins made a motion to deny the rezoning. Mr. Brad Smith second the motion and it carried unanimously.
- Mr. Dave Burns explained that his reason for denial was because townhomes up to this point have not been approved on County Maintained Roads, only State routes.
- This rezoning is consistent with Future Land Use Map (FLUM), the parcels are projected as Agricultural/Residential.

Alternatives

1. **Approve** the request to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD** to allow for residential development with the following conditions:
 - A Preliminary Plat shall be approved by the Effingham County Board of Commissioners.
 - Site Development Plans must comply with the Effingham County Water Resources Protection Ordinance, the Stormwater Management Local Design Manual, and Chapter 34 – Flood Damage Prevention.
 - All wetland impacts must be approved and permitted by USACE.
 - A Traffic Impact Assessment shall be submitted during the development plan review process.

2. **Deny** the request to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD** to allow for residential development.

Item XI. 5.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments:

- 1. Rezoning application and checklist
- 2. Ownership certificate/authorization
- 3. Plat
- 4. Aerial photograph
- 5. Deed



MAINROAD ENTRY SIGNAGE



MAINROAD ENTRY FEATURE



POCKET PARKS / TOT LOTS



SPLASH PAD PARK



PLAYGROUND / SPLASH PARK



COMMUNITY POOLS WITH NATURAL ELEMENTS



COMMUNITY THEMEING / MAIL

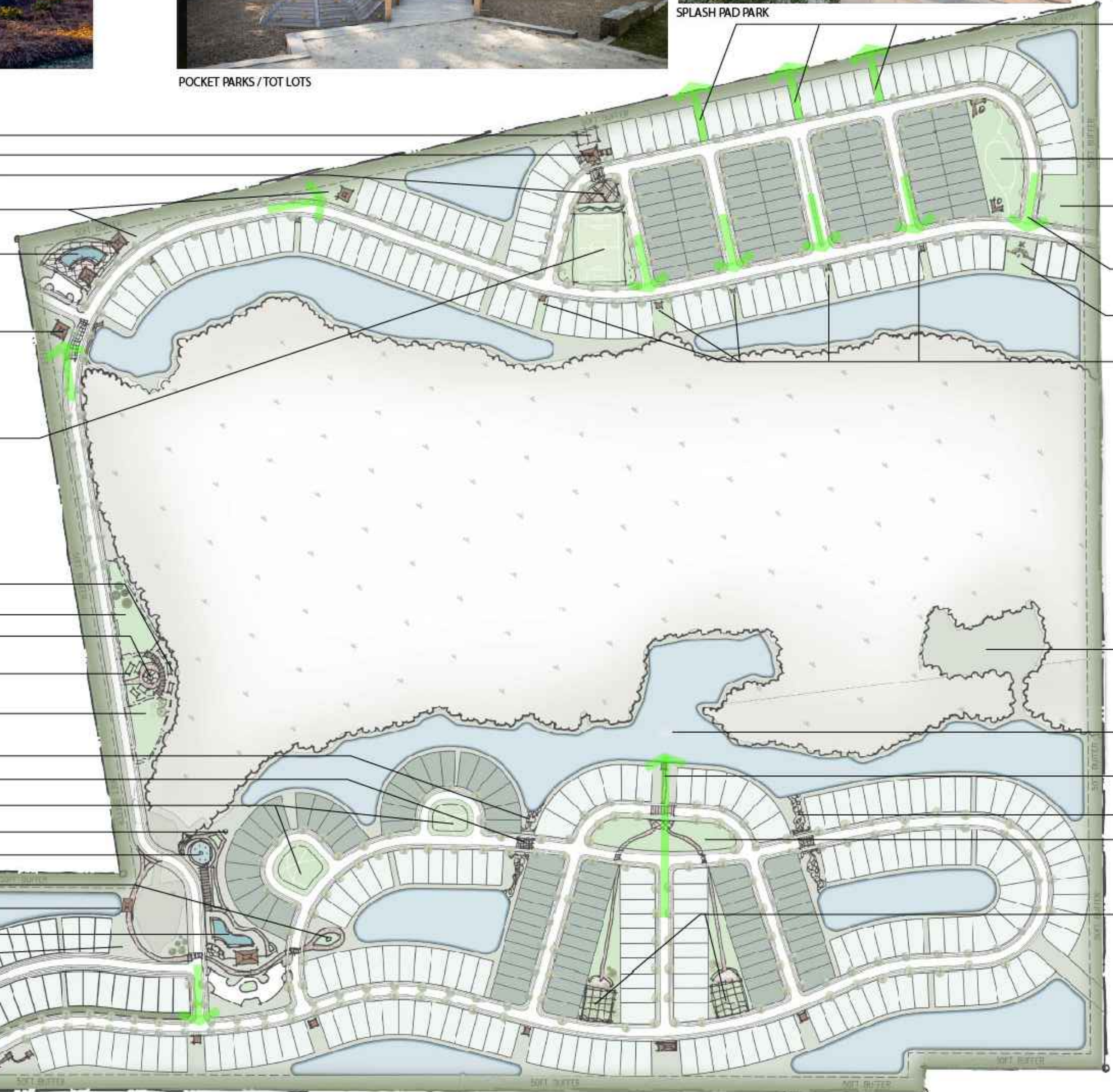


TRAIL SIGNAGE



TARIL CYCLING

- PICKLEBALL PAVILLION
- CHILDREN PLAYGROUND
- BAZEBO & FIREPIT
- CLUB HOUSE/ AMENITY AREA & POOL WITH BAJA SHELF & VIEW INTO WOODED BUFFER
- ENTRY COLUM
- SOCCER FIELD/ OPEN SPACE PLAY
- BENCHES/TABLES/SWINGS
- LARGE DOG PARK
- FIREPIT ARBOR
- CORN HOLE
- SMALL DOG PARK
- STREAM BED
- LANDSCAPED ENTRY TO PARK
- PARK
- ART
- SPLASH PAD PARK
- ART PARK
- WILDLIFE TRAIL/ LOOKOUT
- CLUB HOUSE/ AMENITY AREA & POOL
- VOLLEYBALL
- ENTRY SIGN/ FEATURE
- LANDSCAPED ENTRY
- ENTRY COLUM
- LANDSCAPE ENTRY DRIVE



- SCULPTURE GARDENS
- POCKET PARK/ LANDSCAPED ENTRY
- VIEWS INTO WETLAND AND WATER
- WATERSIDE PARK
- GAZEBO & MAIL



LEARNING GARDEN



COMMUNITY GARDEN



DOG PARK



TRAILS



CYCLING



CORN HOLE / LAWN GAMES



SOCCER



PICKLEBALL



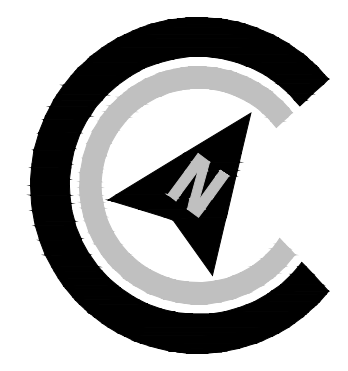
VOLLEYBALL

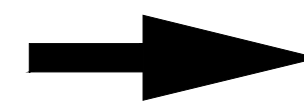
MIDLAND SANDS

PARKS AND AMENITIES

EFFINGHAM GA

JUNE 2024





JANUARY 23RD

SITE DATA:

TOTAL AREA:	288.36 AC
TOTAL WETLANDS:	115.43 AC
TOTAL UPLANDS:	172.94 AC

PROPOSED LAND USES:

ZONING: R5/R3
 NUMBER OF UNITS: 563

SINGLE FAMILY DETACHED: 423 UNITS
 TOWNHOUSE UNITS: 140 UNITS
 OPEN SPACE: 41.65 AC / 14.44%
 PERIMETER BUFFER: 15FT

SETBACKS:
 FRONT: 15 FT
 SIDE: 7.5 FT / 15 FT CORNER
 REAR: 25 FT

DENSITY: 3.26DU/AC

MARCH 24TH

SITE DATA:

TOTAL AREA:	288.36 AC
TOTAL WETLANDS:	115.43 AC
TOTAL UPLANDS:	172.94 AC

PROPOSED LAND USES:

ZONING: PD-R
 NUMBER OF UNITS: 460

SINGLE FAMILY DETACHED: 320 UNITS
 TOWNHOUSE UNITS: 140 UNITS
 OPEN SPACE: 105.34 AC / 36.53%
 PERIMETER BUFFER: 35FT

SETBACKS:
 FRONT: 15 FT
 SIDE: 5 FT / 10 FT CORNER
 REAR: 25 FT

DENSITY: 2.67 DU/AC

JUNE 24TH

SITE DATA:

TOTAL AREA:	288.36 AC
TOTAL WETLANDS:	115.43 AC
TOTAL UPLANDS:	172.94 AC

PROPOSED LAND USES:

ZONING: PD-R
 NUMBER OF UNITS: 465

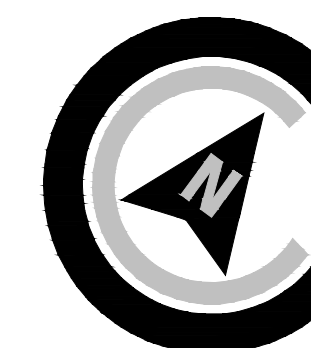
SINGLE FAMILY DETACHED: 465 UNITS
 TOWNHOUSE UNITS: N/A
 OPEN SPACE: 99.04 AC / 34.35%
 PERIMETER BUFFER: 50FT

SETBACKS:
 FRONT: 15 FT
 SIDE: 7.5 FT / 15 FT CORNER
 REAR: 25 FT

DENSITY: 2.69 DU/AC

MIDLAND SANDS

CONCEPT PLAN REVISIONS
 EFFINGHAM GA
 JUNE 2024



Midland Sands Residential Planned Development (PD-R)

Prepared For:
BRD Land and Investment, GP

Submitted To:
Effingham County



March 2024
Revised June 2024

Prepared By:
Coleman Company, Inc.



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Article 5.15 PD Planned Development District

This text and these tables and figures are included to meet the filing requirements of Article 5.15, Effingham County Zoning Ordinance.

Figure 1. Midland Sands Residential Planned Development District (PD-R)

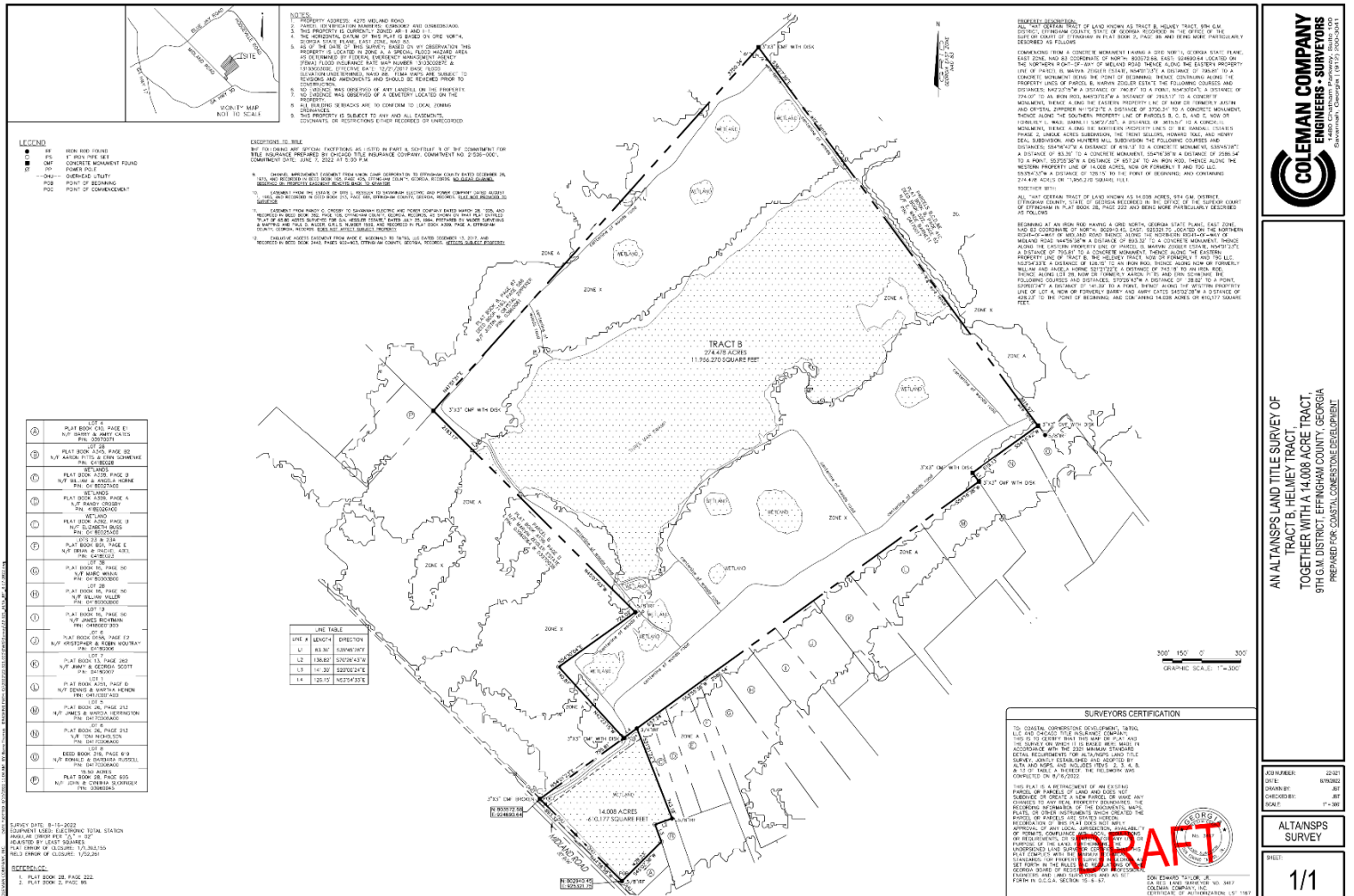


MIDLAND SANDS
PARKS AND AMENITIES
EFFINGHAM GA
JUNE 2024



The Midland Sands Planned Development (PD-R) is located on Midland Road in Effingham County, Georgia, consisting of Parcel Identification Numbers 03960062 and 03960062A00. The current usage of the property is vacant/undeveloped. The parcel consists of approximately 288.50 acres and is currently zoned Effingham County AR-1 (Agricultural) and I-1 (Surface Mine). A boundary and ALTA survey of the property was completed in August 2022 and is shown below. A larger copy, along with a legal description, is also attached.

Figure 2. T&T PD-R Boundary Exhibit



COLEMAN COMPANY
ENGINEERS • SURVEYORS

AN ALTANSPS LAND TITLE SURVEY OF
TRACT B, HELMEV TRACT,
TOGETHER WITH A 14,008 ACRE TRACT,
9TH G.M. DISTRICT, EFFINGHAM COUNTY, GEORGIA
PREPARED FOR CONATL CONCRETE PIPE EQUIPMENT

DATE: 8/15/2022
SURVEYOR: DON EDWARDS
CHECKED BY: [Signature]
SCALE: 1"=200'

ALTANSPS SURVEY

1/1

A zoning to PDR, as allowed under Article 5.15, of the Effingham County Zoning Ordinance, is necessary to allow the uses, mixture of uses, and development standards which will govern the development of the property. Development, as proposed herein, goes “hand in hand” with the purpose statement of Article 5.15.7.5 Residential (PD-R), which states:

Characteristics and intent: It is the intent of this ordinance that the PD-R district may be applied to any residential area where the developer wishes to apply use regulations or controls more restrictive than those required by other residential districts in this ordinance.

Special requirements: In addition to other information required elsewhere in this section for submission of a PD district, applications for PD-R districts shall be accompanied by any additional restrictions, limitations, conditions, plans, easements, rights, or privileges beyond those normally required in a residential district in this ordinance, which the developer proposes for application to this proposed PD district.

Article 5.15.1 – Eligibility Requirements

1. Size

The PD-R meets the minimum required site size of 20 acres for an all residential type. The total acreage is 288.50 acres.

- 2. The site must have a minimum width**, between any two opposite boundary lines of 300 linear feet and must adjoin or have direct, adequate access (as defined by the Highway Capacity Manual, most current edition), to at least one improved public road as shown on the county road classification map. The PD-R minimum distance between two opposite property lines is 743 linear feet and has direct access to Midland Road.

- 3. There is hereby established the requirement that development projects as determined by the planning board staff, will submit a developments of regional impact report for review by staff.**

A DRI (DRI #3904) was previously submitted and completed for this property and will be updated accordingly to coincide with the PD-R.

4. Ownership and Control

The tract of land for the PUD application is in single ownership.

Article 5.15.2 Procedure for creating and maintaining a PD district.

5.15.2.1 Any request pertaining to the establishment of a PD district shall be considered a proposal for amendment to the zoning ordinance and shall be processed in accordance with the regulations set forth in article IX of appendix C of the county code (hereafter appendix C), with regards to application requirements, county planning board review (hereafter planning board), and public hearings. All data set forth in appendix C, shall be submitted to the planning board, and subsequently forwarded to county board of commissioners (hereafter board of commissioners) with the recommendations of the planning board. If approved by the board of commissioners, the master plan shall be officially delineated on the zoning districts map and such plan and all information submitted in conjunction with the proposal, as amended, shall be adopted as planned development district. All further development shall conform to the standards adopted for the district, regardless of any changes in ownership. The violation of any provision of the master plan, as submitted and approved, shall constitute a violation of this ordinance. In any event, where it is determined by the board of commissioners that development of the PD district is not in accordance with the standards adopted for that district, the board of commissioners shall be empowered to amend the ordinance to place parts or all of the property in its prior zoning classification.

5.15.2.2 Any substantial changes in the development of the district shall be treated as proposed amendments to the zoning ordinance and must be considered in accordance with the procedures set forth in article IX. For purposes of this subsection, substantial change shall be defined as an overall change in land use, change in acreage, a change in project intent, or a change in buffers along the project's external boundary. Minor changes will not be treated as a proposed amendment to the zoning ordinance and may be approved with authorization of the county manager and/or development services official. Minor changes for the purpose of this subsection shall be defined as changes in street access or alignment, changes in public or common areas, changes in building setbacks, or changes to buffers between internal components of the project. The development services official shall be responsible for determining whether a proposed change is substantial or minor. Substantial changes must be approved by planning board and county commission. Appeals based on hardship or an alleged misinterpretation of the ordinance by the development services official shall be processed in accordance with the procedures set forth in article IX of this ordinance.

5.15.2.3 Only after the PD zoning has been approved by the board of commissioners, may the applicant submit a site plan for development, however, no building permit shall be issued for a PD district until a site plan conforming to the requirements set forth in appendix B, entitled subdivision regulations, found within the Effingham County Code, has been submitted to and approved by the board of commissioners.

5.15.2.4 No site plan approved by the board of commissioners shall be valid for a period longer than 12 months, unless within such period a preliminary plat is

submitted pursuant to Appendix B of the Effingham County Code. The planning board may recommend to the board of commissioners to grant extensions not exceeding 12 months each upon written request of the original applicant if the application submitted is substantially the same as the initial application. However, the planning board, with approval of the board of commissioners, has the power in such cases to attach new conditions to its reapproval or disapproval of the reapplication. Where the application for reapproval contains changes which the zoning administrator concludes materially alter the initial application, he shall initiate a new site plan review procedure as stated herein.

Article 5.14.4 – Permitted Uses

relief is granted by the planning board and the board of commissioners.

Overall site design should be harmonious in terms of landscaping, enclosure of principal and accessory uses, parcel sizes, street patterns, and land use relationships. Variety in building types, heights, facades, setbacks, and size of open spaces shall be encouraged. Common open space shall be at least 20 percent of the overall site. In a PD-R, no more than 50 percent of required common open space shall be unbuildable land.

A. Minimum Lot Size and Zoning Requirements

Land Use Type	Max. Density	Min. Lot Area (SF)	Min. Lot Width (FT)	Min. Setbacks (FT)	Max. Building Height (FT)	Max. Building Coverage (%)
Detached Single Family R-5	5 units per net acre	6,600	50	Front: 15 Rear: 25 Side (interior): 7.5 Side (street): 15	35	45

B. Modification of Minimum Requirements

For this PD-R the overall allowed density shall not exceed 465 units (2.69 dwelling units per acre) which is less dense than the maximum allowed in current residential zoning (5.0 dwelling units per acre). In the Detached Single-Family requirements, a reduction in the lot width, area, and side setback is being requested. Modifications to the minimum standards for Detached Single Family units are as follows:

Detached Single Family

1. Lot Size = 37x120
 - Lot Width = 32 ft
 - Lot Area = 4,400 SF
 - (Max 35% of total lots)

2. Lot Size: 50x120
 - Lot Width = 50 ft
 - Lot Area = 6,000 SF

C. Common Open Space

For purposes of the PD-R requirements, "common open space" is defined as an area of land, wetlands or water, or a combination of land, wetlands, and water, designed

and intended for the perpetual use and enjoyment of the users of the development and/or the public. Common open space may contain accessory structures and improvements necessary or desirable for educational, noncommercial, recreational, or cultural uses. A variety of open space and recreational areas is encouraged such as: children's informal play areas in close proximity to neighborhoods or dwelling unit clusters; formal parks, picnic - areas and playgrounds; pathways and trails; scenic open areas and communal, noncommercial recreation facilities; and natural conservation areas.

MINIMUM REQUIRED COMMON OPEN SPACE = 57.67 Acres (20.0% Total Land Area)

PROPOSED COMMON OPEN SPACE = 104.97 Acres (36.40% Total Land Area)

Amenity Areas:	8.16 AC
Park Area:	10.33 AC
HOA Common Area:	13.86 AC
Pond Area (50%):	17.01 AC
Wetland Area (50%):	55.60 AC

At a minimum, the following regulations shall apply to all common open space within a PD-R:

1. The area of common open space shall not be less than 20 percent of the overall site, no more than 50 percent of the required common open space shall be unbuildable land
2. All common open space shown on the final development plan must be reserved or dedicated by conveyance of title to a corporation, association, or other legal entity, by means of a restrictive covenant, easement or through other legal instrument. The terms of such legal instrument must include provisions guaranteeing the continued use in perpetuity of such open space for the purposes intended and for continuity of proper maintenance of those portions of the open space requiring maintenance.
3. The open space shall meet the following minimum dimensions, contiguity, and connectivity requirements:
 - a. The required open space shall be centrally located, along the street frontage of the development to protect or enhance views, located to preserve significant natural features, adjacent to dwellings, and/or located to interconnect other open spaces throughout the development or on contiguous properties.
 - b. Required open space areas shall be of sufficient size and dimension and located, configured, or designed in such a way as to achieve the applicable purposes of these regulations and enhance the quality of the development. The open space shall neither be perceived nor function simply as an extension of the rear yard of those lots abutting it.
 - c. If the site contains a lake, stream or other body of water, the county may require that a portion of the required open space shall abut the body of water.
 - d. All required open space areas shall be configured so the open space is

reasonably accessible to and usable by residents, visitors and other users of the development. The minimum size of a required open space area shall be 15,000 square feet; provided, however, that the required open space abutting a public street may be less than 15,000 square feet; and, further provided, that the city council, upon recommendation of the planning commission, may approve other open space areas of less than 15,000 square feet if these areas are designed and established as pedestrian or bicycle paths or are otherwise determined to be open space reasonably usable by residents, visitors and other users of the development. The minimum average dimension of a required open space area shall be 100 feet.

- e. Open space areas are encouraged to be linked with any adjacent open spaces, public parks, bicycle paths or pedestrian paths.
 - f. Grading in the open space shall be minimal, with the intent to preserve existing topography, trees and other natural features, where practical.
 - g. A sign, structure, or building may be erected within the required open space if it is determined to be accessory to a recreation or conservation use or an entryway. These accessory structure(s) or building(s) shall not exceed, in the aggregate, one (1) percent of the open space area. Accessory structures or uses of a significantly different scale or character than present in abutting residential districts shall not be located near the boundary of the development if they may negatively impact the residential use of adjacent lands as determined by the planning commission. Pathways or sidewalks shall be exempt from this limitation.
 - h. The following areas shall not qualify as required common open space for the purposes of this section.
 - i. The area within any public street right-of-way.
 - ii. The area within private road easements.
 - iii. The area within a subdivision lot.
 - iv. Land within any required yard or setback area.
 - v. Parking and loading areas.
 - vi. Fifty percent of any easement for overhead utility lines.
 - vii. Fifty percent of any steep slopes (12 percent or over).
4. Fifty percent of any lakes, streams, detention ponds, wetlands or floodplains that are not generally accessible within the development. Accessible shall mean that the feature is bordered by a substantial open space area, park, playground, pathway or reasonable means of access for enjoyment of all owners, visitors or others, in which case the total area may qualify as required common open space. Timber Trails shall qualify as affording connectivity of PUD to the common open space.

D. Connectivity

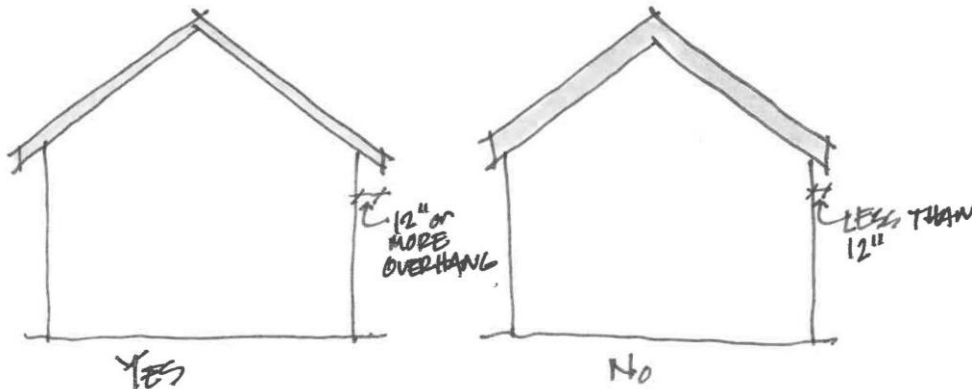
Pathways for bicycles and pedestrians shall be incorporated throughout the PD-R and along all perimeter streets to ensure connectivity between uses and with adjacent properties. Pathways and sidewalks shall be constructed in accordance with the City Design Guidelines.

E. Conditions

1. No CO's until roundabouts completed.
 2. No CO's until parkway is completed.
 3. Adding 2nd culvert under Midland Road.
 4. No more than 465 units total.
 5. No CO's until emergency access is acquired.
-

Exhibit A – Minimum Architectural Requirements

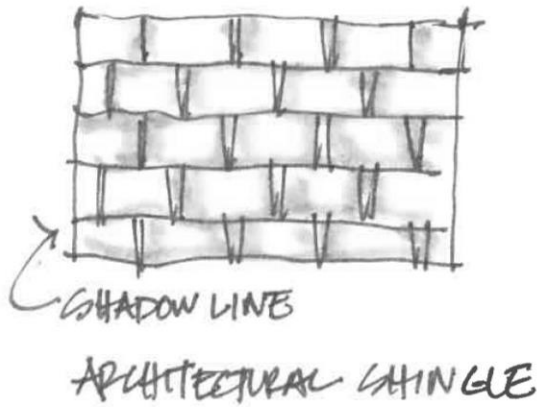
1. Variety of housing types:
 - a. Single family front loaded – 1 and 2 story
2. Minimum 12" roof overhang



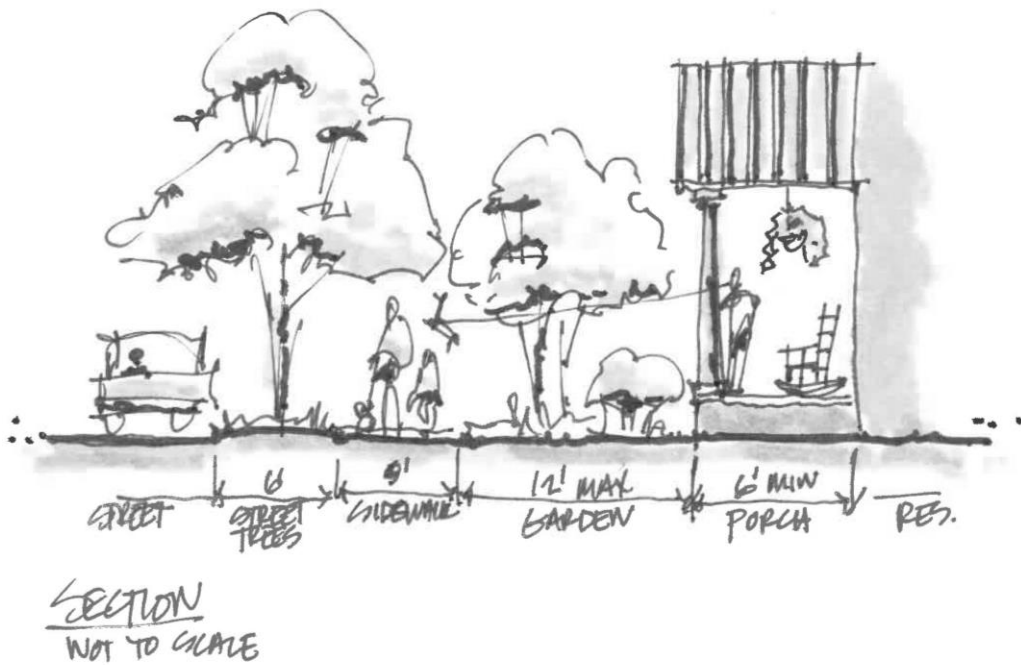
3. Siding

- a. Exterior finished material shall be constructed with a combination of clay masonry brick, natural stone including granite, marble, sandstone, field stone or other similar natural stone; manufactured stone including imitation field stone, marble terrazzo, and other similar materials.
- b. Manufactured finish stone; and wood, cement plank, fiber plank, traditional three coat stucco or other materials of like appearance.
- c. Vinyl thicker than 0.40mm
 - i. In addition, any time vinyl siding is used, the front elevation must contain a minimum of 2 vinyl siding profiles from the list below:
 1. Clapboard
 2. Dutchlap
 3. Beaded
 4. Vertical
 5. Shake Vinyl Siding
 6. Shingle and Scallop Vinyl Siding
 7. Log Siding

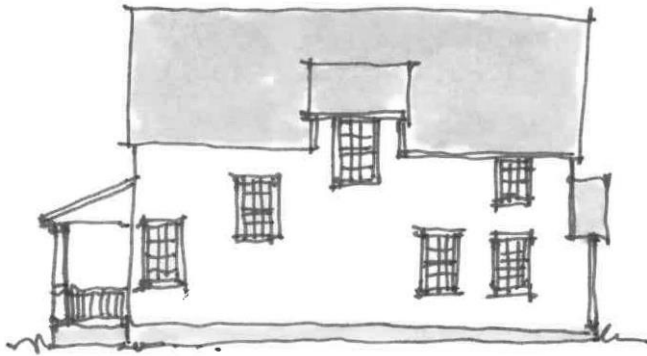
4. Architectural shingles



5. Front porches, when used, shall have a minimum depth of 6'



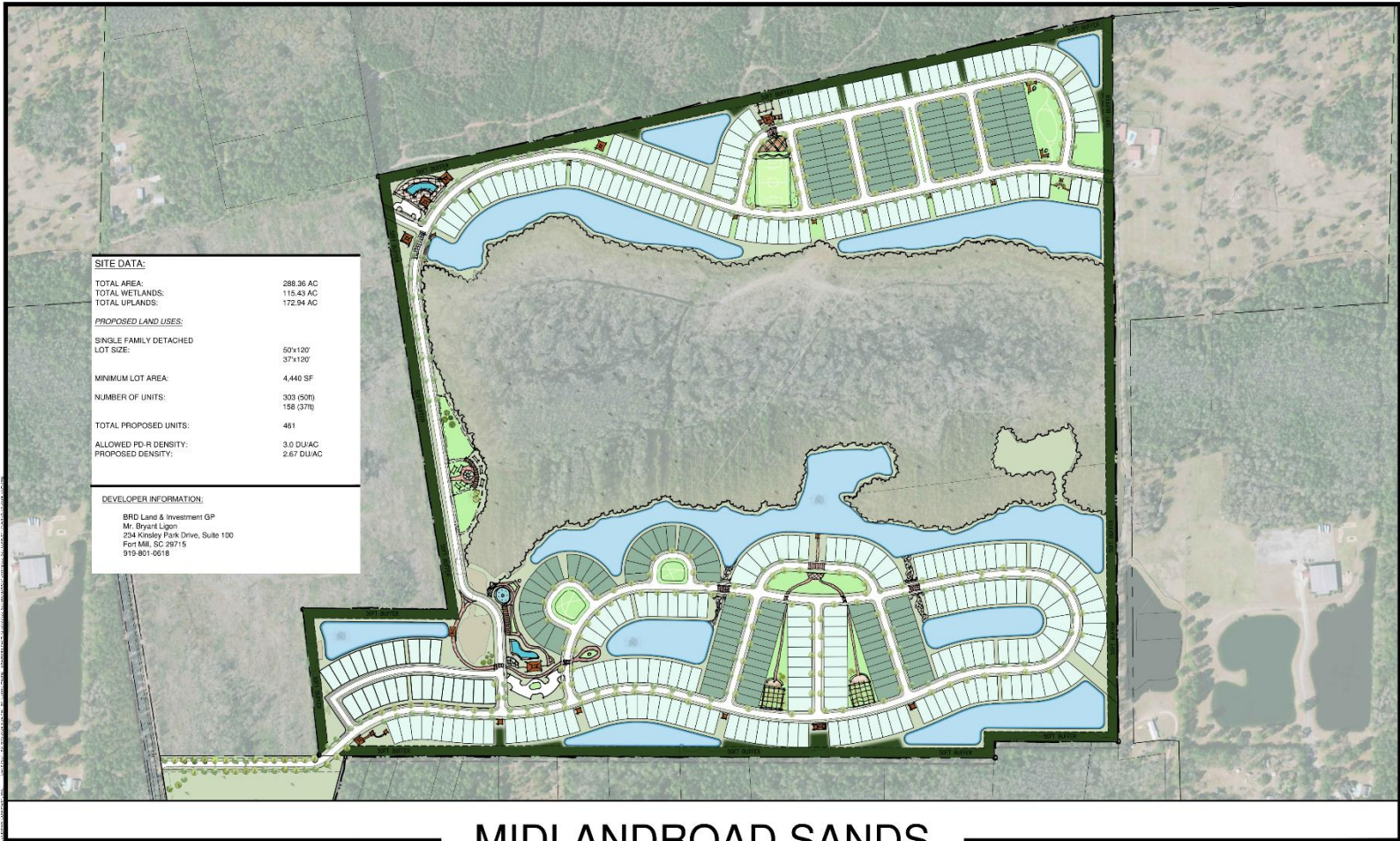
6. Side elevations of homes that are abutting street intersections shall not be blank walls, but shall include windows and trim consistent with front elevation or a landscape screening and/or buffer.



SIDE ELEVATION

7. Minimum first floor ceiling height of 9' on one story homes.
 8. Identical elevations or colors of homes shall not be allowed within three homes of one another.
 9. Side yards require buffering of condenser and other mechanical equipment.
-

Exhibit B – PD-R Boundary



SITE DATA:	
TOTAL AREA:	288.36 AC
TOTAL WETLANDS:	115.43 AC
TOTAL UPLANDS:	172.94 AC
PROPOSED LAND USES:	
SINGLE FAMILY DETACHED LOT SIZE:	50'x120' 37'x120'
MINIMUM LOT AREA:	4,440 SF
NUMBER OF UNITS:	303 (50%) 156 (37%)
TOTAL PROPOSED UNITS:	461
ALLOWED PD-R DENSITY:	3.0 DU/AC
PROPOSED DENSITY:	2.67 DU/AC
DEVELOPER INFORMATION:	
BRD Land & Investment GP Mr. Bryant Ligon 254 Kinley Park Drive, Suite 100 Fort Mill, SC 29715 919-801-0016	

MIDLANDROAD SANDS

CONCEPTUAL DESIGN PLAN
EFFINGHAM GA
JUNE 2024

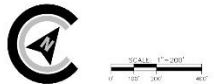


Exhibit C – Property Legal Description

PROPERTY DESCRIPTION:

ALL THAT CERTAIN TRACT OF LAND KNOWN AS TRACT B, HELMEY TRACT, 9TH G.M. DISTRICT, EFFINGHAM COUNTY, STATE OF GEORGIA RECORDED IN THE OFFICE OF THE SUPEIOR COURT OF EFFINGHAM IN PLAT BOOK 2, PAGE 96 AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS

COMMENCING FROM A CONCRETE MONUMENT HAVING A GRID NORTH, GEORGIA STATE PLANE, EAST ZONE, NAD 83 COORDINATE OF NORTH: 803572.68, EAST: 924690.64 LOCATED ON THE NORTHERN RIGHT-OF-WAY OF MIDLAND ROAD THENCE ALONG THE EASTERN PROPERTY LINE OF PARCEL B, MARVIN ZEIGLER ESTATE, N54°01'23"E A DISTANCE OF 795.81' TO A CONCRETE MONUMENT BEING THE POINT OF BEGINNING; THENCE CONTINUING ALONG THE PROPERTY LINES OF PARCEL B, MARVIN ZEIGLER ESTATE THE FOLLOWING COURSES AND DISTANCES; N42°23'15"W A DISTANCE OF 740.87' TO A POINT, N54°30'04"E A DISTANCE OF 724.02' TO AN IRON ROD, N45°07'03"W A DISTANCE OF 2193.17' TO A CONCRETE MONUMENT, THENCE ALONG THE EASTERN PROPERTY LINE OF NOW OR FORMERLY JUSTIN AND CRYSTAL ZIPPERER N41°51'21"E A DISTANCE OF 3750.34' TO A CONCRETE MONUMENT, THENCE ALONG THE SOUTHERN PROPERTY LINE OF PARCELS B, C, D, AND E, NOW OR FORMERLY E. WADE BARNETT S36°27'30"E A DISTANCE OF 3615.57' TO A CONCRETE MONUMENT, THENCE ALONG THE NORTHERN PROPERTY LINES OF THE RANDALL ESTATES PHASE 2, UNIQUE ACRES SUBDIVISION, THE TRENT SELLERS, HOWARD TOLE, AND HENRY DEAL SUBDIVISION, AND HUNTERS MILL SUBDIVISION THE FOLLOWING COURSES AND DISTANCES; S54°16'42"W A DISTANCE OF 619.13' TO A CONCRETE MONUMENT, S35°45'28"E A DISTANCE OF 83.39' TO A CONCRETE MONUMENT, S54°16'38"W A DISTANCE OF 2586.54' TO A POINT, S53°55'38"W A DISTANCE OF 657.24' TO AN IRON ROD, THENCE ALONG THE WESTERN PROPERTY LINE OF 14.008 ACRES, NOW OR FORMERLY T AND T9G LLC. S53°54'33"W A DISTANCE OF 126.15' TO THE POINT OF BEGINNING; AND CONTAINING 274.478 ACRES OR 11,956,270 SQUARE FEET.

TOGETHER WITH:

ALL THAT CERTAIN TRACT OF LAND KNOWN AS 14.008 ACRES, 9TH G.M. DISTRICT, EFFINGHAM COUNTY, STATE OF GEORGIA RECORDED IN THE OFFICE OF THE SUPEIOR COURT OF EFFINGHAM IN PLAT BOOK 28, PAGE 222 AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS

BEGINNING AT AN IRON ROD HAVING A GRID NORTH, GEORGIA STATE PLANE, EAST ZONE, NAD 83 COORDINATE OF NORTH: 802940.45, EAST: 925321.75 LOCATED ON THE NORTHERN RIGHT-OF-WAY OF MIDLAND ROAD THENCE ALONG THE NORTHERN RIGHT-OF-WAY OF MIDLAND ROAD N44°56'58"W A DISTANCE OF 893.32' TO A CONCRETE MONUMENT, THENCE ALONG THE EASTERN PROPERTY LINE OF PARCEL B, MARVIN ZEIGLER ESTATE, N54°01'23"E A DISTANCE OF 795.81' TO A CONCRETE MONUMENT, THENCE ALONG THE EASTERN PROPERTY LINE OF TRACT B, THE HELEMEY TRACT, NOW OR FORMERLY T AND T9G LLC. N53°54'33"E A DISTANCE OF 126.15' TO AN IRON ROD, THENCE ALONG NOW OR FORMERLY WILLIAM AND ANGELA HORNE S21°21'22"E A DISTANCE OF 743.18' TO AN IRON ROD, THENCE ALONG LOT 28, NOW OR FORMERLY AARON PITTS AND ERIN SCHWENKE THE FOLLOWING COURSES AND DISTANCES; S70°26'43"W A DISTANCE OF 138.82' TO A POINT, S20°00'24"E A DISTANCE OF 141.39' TO A POINT, THENCE ALONG THE WESTERN PROPERTY LINE OF LOT 4, NOW OR FORMERLY BARRY AND AMRY CATES S45°02'38"W A DISTANCE OF 428.23' TO THE POINT OF BEGINNING; AND CONTAINING 14.008 ACRES OR 610,177 SQUARE FEET.

Exhibit D – PD-R Conceptual Plan



MIDLAND SANDS

PARKS AND AMENITIES
EFFINGHAM GA
JUNE 2024



- NOTES:**
1. THE HORIZONTAL DATUM OF THIS PLAT IS BASED ON GRID NORTH, GEORGIA STATE PLANE, EAST ZONE, NAD 83.
 2. AS OF THE DATE OF THIS SURVEY, BASED ON MY OBSERVATION THIS PROPERTY IS LOCATED IN ZONE X AND ZONE A, A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP NUMBER 13103C0355E, EFFECTIVE DATE: 03/16/2015, NAVD 88. FEMA MAPS ARE SUBJECT TO REVISIONS AND AMENDMENTS AND SHOULD BE REVIEWED PRIOR TO CONSTRUCTION.
 3. THIS PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS, COVENANTS, OR RESTRICTIONS EITHER RECORDED OR UNRECORDED.
 4. THIS PROPERTY BOUNDARY IS A COMPILATION OF PLATS DRAWN BY OTHERS AND IS NOT THE PRODUCT OF A COMPLETE BOUNDARY SURVEY PERFORMED BY COLEMAN COMPANY, INC.

SITE DATA:

TOTAL AREA:	288.36 AC
TOTAL WETLANDS:	115.43 AC
TOTAL UPLANDS:	172.94 AC

PROPOSED LAND USES:

SINGLE FAMILY DETACHED

LOT SIZE: 50'x120'
37'x120'

MINIMUM LOT AREA: 4,440 SF

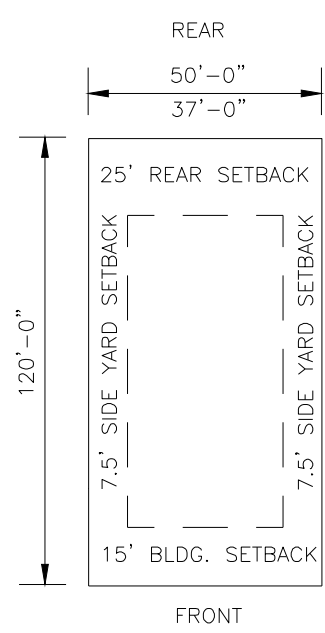
NUMBER OF UNITS: 307 (59th)
158 (37th)

TOTAL PROPOSED UNITS: 465

ALLOWED PD-R DENSITY: 3.0 DU/AC
PROPOSED DENSITY: 2.69 DU/AC

DEVELOPER INFORMATION:

BRD Land & Investment GP
Mr. Bryant Ligon
294 Kinley Park Drive, Suite 100
Fort Mill, SC 29715
919-801-0618

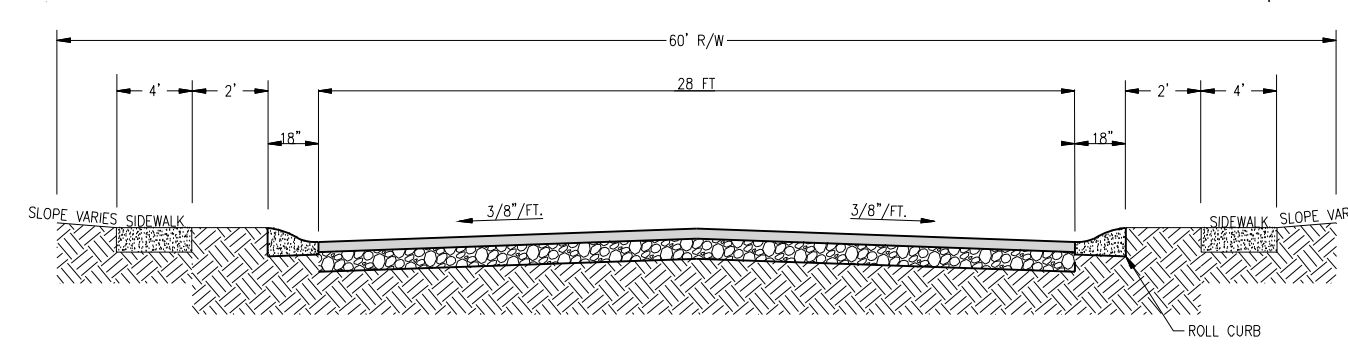


TYPICAL LOT LAYOUT
SINGLE FAMILY DETACHED
NOT TO SCALE

PLAT BOOK 8, PAGE 87
DEED BOOK 2193, PAGE 586
N/F JUSTIN & CRYSTAL ZIPPERER
PIN: 03960061

PARCEL B, PAGE D
PLAT BOOK A199,
N/F MARVIN ZEGLER ESTATE
PIN: 03960064 & 03970038

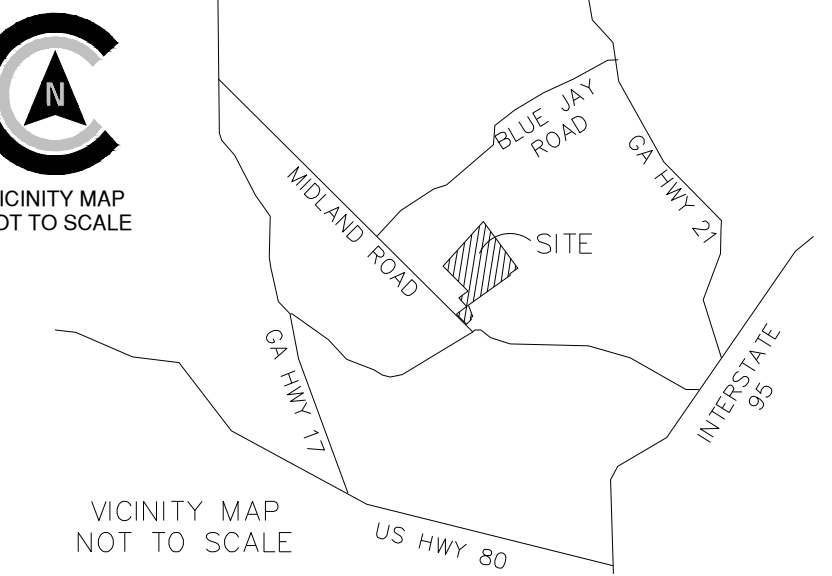
80' ACCESS EASEMENT
PLAT BOOK 28, PAGE 222
DEED BOOK 2442,
PAGES 902-903



P-14A TYPICAL SECTION THRU ROADWAY
NOT TO SCALE



VICINITY MAP
NOT TO SCALE



DEVELOPMENT REQUIREMENTS:

SINGLE FAMILY DETACHED

FRONT SETBACK:	15' MINIMUM
SIDE YARD SETBACK:	7.5' / 10' CORNER LOT
REAR YARD SETBACK:	25'
MAX. BUILDING HEIGHT:	35'
BUILDING COVERAGE:	45%
MINIMUM LOT SIZE:	4,440 SF
MINIMUM LOT WIDTH:	37'

DESIGN ELEMENTS:

- The following design elements shall be included:
- Variety of housing types - Single Family front loaded - 1 and 2 story
 - Minimum of 12" roof overhang.
 - Architectural Shingles
 - Front porches, when used, shall have a minimum depth of 6'.
 - Side elevations of homes that are abutting street intersections shall not be blank walls, but shall include windows and trim consistent with front elevation or a landscape screening and/or buffer.
 - Minimum first floor ceiling height of 9' on one story homes
 - Identical elevations or colors of homes shall not be allowed within three homes of one another.
 - Side yards require buffering of condenser and other mechanical equipment

OPEN SPACE REQUIREMENT:

REQUIRED OPEN SPACE:	57.67 ACRES (20% TOTAL AREA)
PROVIDED OPEN SPACE:	
PARKS:	10.33 ACRES
AMENITIES:	8.16 ACRES
HOA OPEN SPACE:	13.86 ACRES
WETLANDS:	55.60 ACRES (50%)
PONDS:	17.02 ACRES (50%)
TOTAL OPEN SPACE:	104.97 ACRES PROVIDED
OPEN SPACE CALCULATION:	104.97 AC/288.36 AC = 36.40%

LANDSCAPE REQUIREMENTS

- d) The minimum landscaping shall be as follows:
- (2) Large Trees (one in the front yard, one in the rear yard)
Mature size = 40'-60'
Planted size = 2" cal.
 - (2) Small Trees (one in the front yard, one in the rear yard)
Mature size = 15'-40'
Planted size = 2" cal.
 - (4) Large Shrubs (near foundation; 25% in rear yard)
Mature size = 5'-8'
Planted size = 30"
 - (8) Small Shrubs (near foundation; 25% in rear yard)
Mature size = 2'-4'
Planted size = 20"

NOT FOR CONSTRUCTION

SITE PLAN IS CONCEPTUAL IN NATURE AND SUBJECT TO CHANGE UPON FINAL SURVEY AND JURISDICTIONAL INVESTIGATION

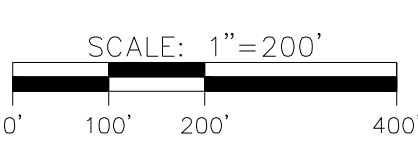
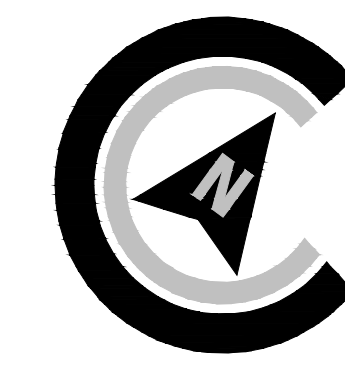
REVISIONS:

CONCEPTUAL PLAN
MIDLAND SANDS
PREPARED FOR: BRD LAND AND INVESTMENT, GP
LOCATED IN EFFINGHAM COUNTY, GEORGIA

JOB NUMBER: 22-321
DATE: 01/12/2023
DRAWN BY:
CHECKED BY:
SCALE: AS NOTED

CONCEPTUAL PLAN

SHEET:
CP1.0



DOC# 011337
FILED IN OFFICE
12/22/2017 09:05 AM
BK:2443 PG:507-511
ELIZABETH Z. HURSEY
CLERK OF SUPERIOR COUR
T
EFFINGHAM COUNTY

DOC# 011197
FILED IN OFFICE
12/18/2017 08:54 AM
BK:2442 PG:895-898
ELIZABETH Z. HURSEY
CLERK OF SUPERIOR COUR
T
EFFINGHAM COUNTY

Elizabeth Hursey

REAL ESTATE TRANSFER T
AX
PAID: \$537.20
PT-61 051-2017-003434

THIS INSTRUMENT PREPARED BY: **kt:RE-RECORD**
Weyerhaeuser Company
5 Concourse Parkway, Suite 1650
Atlanta, Georgia 30328
Attention: Kerri M. Lockwood
File No. T2017-879

AFTER RECORDING RETURN TO:
The Ratchford Firm
1575 Hwy 21 South
Springfield, Georgia 31329
Attention: Warren Ratchford

**Please re-record to include Exhibit B.

STATE OF GEORGIA

COUNTY OF EFFINGHAM

LIMITED WARRANTY DEED

THIS INDENTURE, made this 13th day of December, 2017, between Weyerhaeuser Company, a Washington corporation, whose address is 220 Occidental Avenue South, Seattle, Washington 98104, as Grantor, and T&T9G, LLC, a Georgia limited liability company, whose address is 797 Old Louisville Road, Guyton, Georgia 31312, as Grantee;

WITNESSETH:

That Grantor, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto the said Grantee, its successors and assigns, that certain property described on **Exhibit "A"** attached hereto and made a part hereof by this reference (the "Real Property").

GRANTOR HEREBY EXPRESSLY DISCLAIMS AND NEGATES ANY REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, RELATING TO THE CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE REAL PROPERTY, IT BEING THE INTENTION OF GRANTOR AND GRANTEE THAT THE REAL PROPERTY BE CONVEYED "AS IS", IN ITS PRESENT CONDITION AND STATE OF REPAIR AND THAT GRANTEE HAS MADE OR CAUSED TO BE MADE SUCH INSPECTION AS IT DEEM APPROPRIATE. GRANTEE, FOR ITSELF AND ITS SUCCESSORS AND ASSIGNS, HEREBY WAIVES AND RELEASES GRANTOR FROM ANY AND ALL CONTRACTUAL, STATUTORY, COMMON LAW, AND/OR OTHER LIABILITIES, OBLIGATIONS, CLAIMS OR CAUSES OF ACTION, KNOWN OR UNKNOWN, THAT GRANTEE OR ITS SUCCESSORS AND ASSIGNS MAY BE ENTITLED TO ASSERT AGAINST GRANTOR ARISING IN WHOLE OR IN PART OF, OR RELATING OR CONNECTED IN ANY

6

WAY TO, THE CONDITION OF THE REAL PROPERTY INCLUDING, BUT NOT LIMITED TO ANY SUCH LIABILITIES, OBLIGATIONS, CLAIMS OR CAUSES OF ACTION BASED IN WHOLE OR IN PART UPON ANY APPLICABLE FEDERAL, STATE OR LOCAL ENVIRONMENTAL LAW, RULE OR REGULATION OR THE ENVIRONMENTAL CONDITION OF THE REAL PROPERTY.

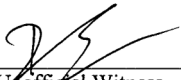
TO HAVE AND TO HOLD the Real Property, together with all and singular the rights, members and appurtenances in any manner appertaining, subject to the matters set forth in **Exhibit "B"** attached hereto and made a part hereof, unto Grantee, its successors and assigns, forever, in Fee Simple.

And Grantor shall warrant and forever defend the right and title to the Real Property unto Grantee, its successors and assigns, against the lawful claims of all persons claiming by, through or under Grantor, but against none other; provided, however, that this conveyance is made subject to and there are hereby excepted from the covenants and warranties hereinabove set forth, the matters set forth in **Exhibit "B"** attached hereto and made a part hereof.

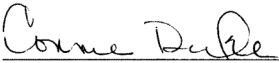
[SIGNATURES APPEAR ON THE FOLLOWING PAGES.]

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the date and year stated below.

Signed, sealed and delivered this 11th day of November, 2017 in the presence of:



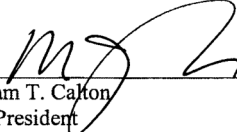
Unofficial Witness




Notary Public
(NOTARIAL SEAL)



WEYERHAEUSER COMPANY



William T. Carlton
Vice President



Kerri M. Lockwood
Assistant Secretary



EXHIBIT A
LEGAL DESCRIPTION

All those certain tracts or parcels of land situate, lying and being in the 1559th G. M. District of Effingham County, Georgia, now lying in one body but heretofore described as being three separate tracts of land of 99 acres, more or less, 97 acres, more or less and 13 acres, more or less, aggregating 209 acres, more or less, but by the Gowen resurvey hereinafter referred to shown to contain 274.40 acres and being more particularly described as follows: Beginning at a concrete monument (shown as Station 2 on the Gowen survey hereinafter referred to) located South 36° 27' East 1.40 chains from a point on the center line of a public road, at the intersection of other lands of Randall B. Helmey and the tract herein conveyed, which concrete monument is located by reference to the grid coordinates in chains of the Georgia Coordinates System, East Zone, at Y-(Lat.) 12,217.29 and X-(Dep.) 11,701.75, and from said point of beginning running thence South 54° 18' West a distance of 9.38 chains to a concrete monument; thence South 35°42' East to distance of 1.25 chains to a concrete monument; thence South 54° 18' West a distance of 39.19 chains to a point; thence South 53° 57' West a distance 11.86 chains to a concrete monument; thence North 42° 21' West a distance of 11.22 chains to a concrete monument; thence North 54° 34' East a distance of 10.97 chains to a concrete monument; thence North 45° 06' West a distance of 33.24 chains to a concrete monument; thence North 41° 53' East a distance of 56.82 chains to a concrete monument; thence South 36° 27' East a distance of 53.38 chains to a point on the center line of a public road; thence South 36° 27' East a distance of 1.40 chains to a concrete monument, and marking the point of beginning. Said tract is the same tract of land conveyed by deed of the Trustees of the Evangelical Lutheran Congregation to Randall B. Helmey, dated March 3, 1931, as recorded in Deed Book 77, Page 557 of the Deed Records of Effingham County, Georgia, and the same lands to which the said Randall B. Helmey conveyed an one-half undivided interest to Mrs. Leila M. Helmey, by deed dated December 16, 1936, as recorded in Deed Book 85, Page 138, of said Deed Records; reference to which deeds and the records thereof is hereby expressly made for all purposes hereof. The said tract of land, is more fully shown as Tract B on and by plat and supplement of said lands made and prepared under the direction of and certified by J. Dean Gowen, Georgia, Registered Surveyor No. 6, June 10, 1960, with the boundaries, metes, courses, distances and controls as shown thereon having been fixed and determined in accordance with the grid coordinates of the Georgia Coordinate System, East Zone, as established by the U. S. Coast and Geodetic Survey, a copy of which plat and supplement is recorded in Map Book 2, Page 96, in the office of the Clerk of the Superior Court of Effingham County, Georgia, and reference to which is hereby expressly made for a more full and complete description of said land.

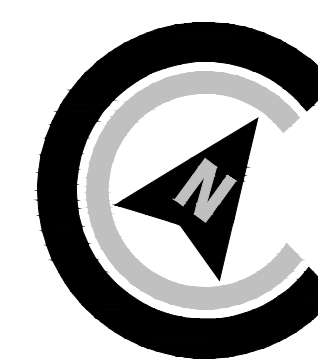
EXHIBIT B
PERMITTED EXCEPTIONS

1. Liens for taxes, assessments and other governmental charges which are not yet due and payable as of the date hereof.
2. All land use (including environmental and wetlands), building and zoning laws, regulations, codes and ordinances affecting the Real Property.
3. Any rights of the United States of America, the State of Georgia or others in the use and continuous flow of any brooks, streams or other natural water courses or water bodies within, crossing or abutting the Real Property, including, without limitation, riparian rights and navigational servitudes.
4. Title to that portion of the Real Property, if any, lying below the mean high water mark of abutting tidal waters.
5. All easements, rights-of-way, licenses and other such similar encumbrances of record.
6. All existing public and private roads and streets and all railroad and utility lines, pipelines, service lines and facilities.
7. All encroachments, overlaps, boundary line disputes, shortages in area, parties in possession, cemeteries and burial grounds and other matters not of record which would be disclosed by an accurate survey or inspection of the Real Property.
8. Prior reservations or conveyances of mineral rights or mineral leases of every kind and character.
9. Any loss or claim due to lack of access to any portion of the Real Property.
10. Any loss or claim due to any indefiniteness or uncertainty in the legal description of the Real Property.



MIDLAND SANDS

ADJACENT PROPERTY DISTANCE
EFFINGHAM GA
JUNE 2024



383633903
PARTICIPANT ID

BK:28 PG:222-222

P2017000221

FILED IN OFFICE
CLERK OF COURT
12/11/2017 09:53 AM
ELIZABETH Z. HURSEY, CLERK
SUPERIOR COURT
EFFINGHAM COUNTY, GA

Elizabeth Z. Hursey

THIS BLOCK RESERVED FOR THE CLERK
OF SUPERIOR COURT.

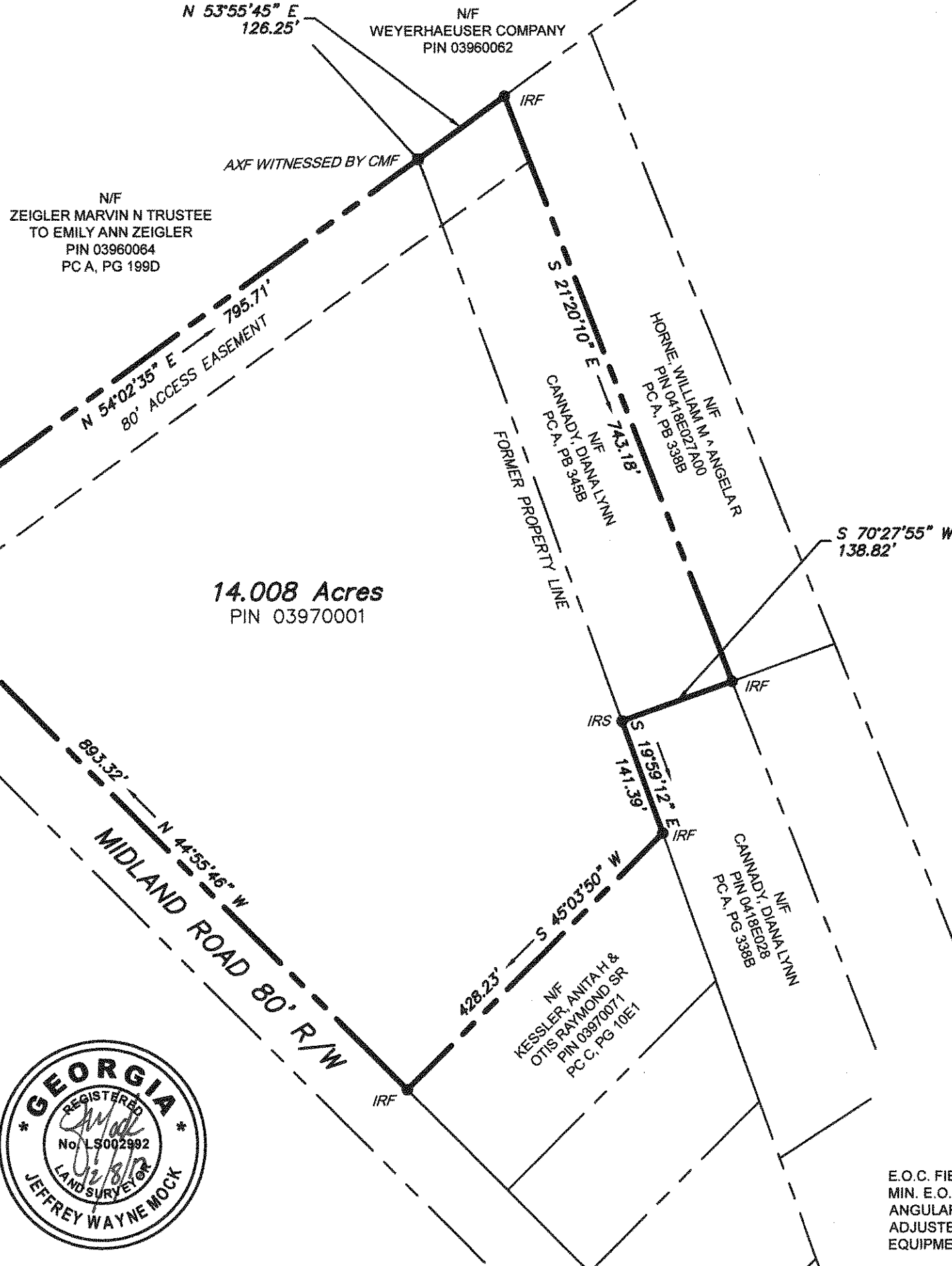
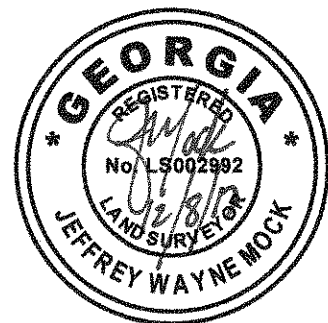
1. NO ABSTRACT OF TITLE, NOR TITLE COMMITMENT, OR RESULTS OF A TITLE SEARCH WERE FURNISHED TO THE SURVEYOR. ALL DOCUMENTS OF RECORD REVIEWED ARE NOTED HEREON. THERE MAY EXIST OTHER DOCUMENTS OF RECORD THAT MAY AFFECT THIS SURVEYED PARCEL.

2. THIS PROPERTY LIES IN ZONE "A" ACCORDING TO FEMA MAP NUMBER CMF 13103C0360E REVISED MARCH 16, 2015

3. THIS SURVEY COMPLIES WITH BOTH THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THE OFFICIAL CODE OF GEORGIA ANNOTATED (OCGA) 15-6-67 AS AMENDED BY HB 76 (2017), IN THAT WHERE A CONFLICT EXISTS BETWEEN THOSE TWO SETS OF SPECIFICATIONS, THE REQUIREMENTS OF LAW PREVAIL.

R.C.B. 12/08/2017
COUNTY ZONING ADMINISTRATOR DATE

AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON. SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR THE PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AS SET FORTH IN O.C.G.A. SECTION 15-6-67



GRID NORTH
GA SPC MAD 83 (EAST ZONE)

MOCK SURVEYING, INC. Item XI. 5.
9134 OLD RIVER ROAD
BROOKLET, GA 30415
PH:(912) 657-4010
JEFF@MOCKSURVEYING.COM

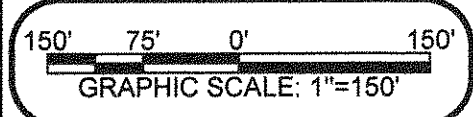
A
RECOMBINATION
PLAT

14.008
ACRES

9TH G.M.D.
EFFINGHAM COUNTY,
GEORGIA

PREPARED
FOR
T&T9G, LLC

LEGEND
AXLE FOUND ○ AXF
IRON REBAR SET 5/8" ○ IRS
"PK" NAIL SET ○ PKS
IRON ROD FOUND ○ IRF
IRON PIPE FOUND ○ IPF
RAILROAD IRON FOUND ○ RRF
CONCRETE MONUMENT FOUND □ CMF



PROJECT NO.: 17-130
DRAWN BY: JWM
SURVEYED BY: JWM
SURVEY DATE: 11-29-17
CHECKED BY: JWM
SCALE: 1" = 150'
DATE: 12-1-17

E.O.C. FIELD: 1:90,299
MIN. E.O.C. PLAT: 1:912,627
ANGULAR ERROR: 1.70" PER ANGLE
ADJUSTED BY: COMPASS RULE
EQUIPMENT USED: TOPCON GPT SERIES

SHEET 1 OF 1

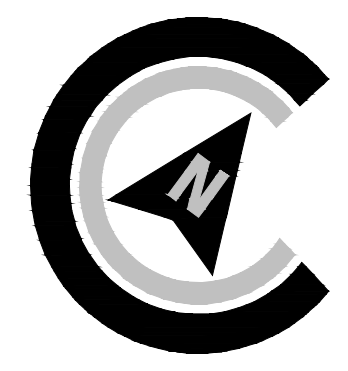


MIDLAND SANDS

ADJACENT PROPERTY DISTANCE

EFFINGHAM GA

JUNE 2024



Staff Report

Subject: 2nd Reading – Zoning Map Amendment
Author: Chelsie Fernald, Senior Planner
Department: Development Services
Meeting Date: May 21, 2024
Item Description: **Bryant Ligon** as agent for **T & T 9G, LLC** requests to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD-R** to allow for residential development. Located on Midland Road. **[Map# 396 Parcel# 62 & 62A]**

Summary Recommendation

Staff has reviewed the application and recommends **approval** of the request to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD-R** to allow for residential development.

Executive Summary/Background

- The request for rezoning is a requirement of Appendix C, Article IX-Amendments to Map or Text, Section 9. Zoning districts are described in Appendix C, Article V-Uses Permitted in Districts.
- At the May 2, 2023, Board of Commissioners meeting, this applicant was denied for a rezoning to R-3 & R-5 at the same parcel with a total unit number of 549.
- The applicant is returning to request to rezone to Planned Development - Residential (PD-R) for Single Family Detached Residential with a lower density of a maximum of 465 units.
- The applicant is proposing two single family detached lot sizes:
 - Detached Single Family Dwelling – 50' X 120' (this is consistent with the R-5 zoning district)
 - Detached Single Family Dwelling – 37' X 120'
- The parcels are currently surrounded by residentially zoned parcels, with AR-1 zoning to the north and west, AR-2 zoning to the east, and R-1 and AR-1 zoning to the south/southeast.
- The parcel does have significant wetlands and floodplain that run parallel in the center of parcel 396-62. The Planned Development text incorporates these areas in their open space requirements, but per the text no more than 50% of the required common open space shall be unbuildable land.
- At the Planning Board meeting on April 9, 2024, Mr. Peter Higgins made a motion to deny the rezoning. Mr. Brad Smith second the motion and it carried unanimously.
- Mr. Dave Burns explained that his reason for denial was because townhomes up to this point have not been approved on County Maintained Roads, only State routes.
- This rezoning is consistent with Future Land Use Map (FLUM), the parcels are projected as Agricultural/Residential.

Alternatives

1. **Approve** the request to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD** to allow for residential development with the following conditions:
 - A Preliminary Plat shall be approved by the Effingham County Board of Commissioners.
 - Site Development Plans must comply with the Effingham County Water Resources Protection Ordinance, the Stormwater Management Local Design Manual, and Chapter 34 – Flood Damage Prevention.
 - All wetland impacts must be approved and permitted by USACE.
 - A Traffic Impact Assessment shall be submitted during the development plan review process.

2. **Deny** the request to **rezone** +/- 288.36 acres from **AR-1 & I-1** to **PD** to allow for residential development.

Item XI. 6.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Zoning Map Amendment

**STATE OF GEORGIA
EFFINGHAM COUNTY**

AN AMENDMENT TO THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.

396-62,62A

AN ORDINANCE TO AMEND THE EFFINGHAM COUNTY ZONING ORDINANCE, MAP AND PARCEL NO.

396-62,62A

AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED by the Effingham County Board of Commissioners in regular meeting assembled and pursuant to lawful authority thereof:

WHEREAS, BRYANT LIGON as agent for T & T 9G, LLC has filed an application to rezone two hundred and eighty-eight and thirty-six hundredths (288.36) +/- acres; from AR-1 to PD-R to allow for residential development; map and parcel number 396-62 & 62A, located in the 2ND commissioner district, and

WHEREAS, a public hearing was held on June 18, 2024 and notice of said hearing having been published in the Effingham County Herald on April 17, 2024; and

WHEREAS, a public hearing was held before the Effingham County Planning Board, notice of said hearing having been published in the Effingham County Herald on March 20, 2024; and

IT IS HEREBY ORDAINED THAT two hundred and eighty-eight and thirty-six hundredths (288.36) +/- acres; map and parcel number 396-62, 62A, located in the 2nd commissioner district is rezoned from AR-1 to PD-R to allow for residential development, with the following conditions:

1. A Preliminary Plat shall be approved by the Effingham County Board of Commissioners.
2. Site Development Plans must comply with the Effingham County Water Resources Protection Ordinance, the Stormwater Management Local Design Manual, and Chapter 34 – Flood Damage Prevention.
3. All wetland impacts must be approved and permitted by USACE.
4. A Traffic Impact Assessment shall be submitted during the development plan review process.

This _____ day of _____, 20____

BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

BY: _____
WESLEY CORBITT, CHAIRMAN

ATTEST:

FIRST/SECOND READING: _____

STEPHANIE JOHNSON
COUNTY CLERK

Staff Report

Subject: Consideration to Approve an MOA for Emergency Evacuation Shelter Location

Author: Clint Hodges, EMA Director

Department: 20-EMA

Meeting Date: 06/18/2024

Item Description: Consideration to Approve an MOA for Emergency Evacuation Shelter Location

Summary Recommendation: Staff recommends approving a Memorandum of Agreement with Montgomery County, GEMA, GA DHS, GA DPH, and American Red Cross for sheltering of Critical Transportation Needs (CTN) evacuees.

Executive Summary/Background:

GEMA and the coastal Georgia counties, to include Effingham, have been working on a new sheltering plan for evacuees who lack access to transportation.

A new statewide plan was rolled out in 2023. Adding to the plan this year, each Risk County has been partnered with a Host County that has adequate facilities to house evacuees.

Initially, Effingham County was partnered with Emanuel County, but due to facility concerns, we are now partnered with Montgomery County, GA, with the facility being Brewton Parker College.

Options/Alternatives for Commission to Consider:

Recommended: Approve a Memorandum of Agreement with Montgomery County, GEMA, GA DHS, GA DPH, and American Red Cross for sheltering of Critical Transportation Needs (CTN) evacuees.

Other Alternative(s): Deny

Department Review: EEMA

Funding Source: N/A

Attachments: MOA

MEMORANDUM OF AGREEMENT

BETWEEN

EFFINGHAM COUNTY, GA,

MONTGOMERY COUNTY, GA,

THE GEORGIA DEPARTMENT OF HUMAN SERVICES,

THE GEORGIA DEPARTMENT OF PUBLIC HEALTH,

THE AMERICAN RED CROSS OF GEORGIA,

AND

**THE GEORGIA EMERGENCY MANAGEMENT
AND HOMELAND SECURITY AGENCY.**

I. PARTIES

This Memorandum of Agreement (“MOA”) is made and entered into by and between Montgomery County, Georgia, (“Host County”), Effingham County, Georgia (“Risk County”), the Georgia Emergency Management and Homeland Security Agency (“GEMA/HS”), the Georgia Department of Human Services (“DHS”), the Georgia Department of Public Health (“DPH”), and the American Red Cross of Georgia (“ARC”) (collectively, the “Parties,” and individually, a “Party”). The Parties hereby agree as follows:

II. PURPOSE

The purpose of this MOA is to define the roles and responsibilities required for establishing shelters for Critical Transportation Need (“CTN”) evacuees from a Risk County evacuating to a Host County during a disaster or emergency. For the purposes of this MOA, the shelter for CTN evacuees (“CTN Shelter”) will be established in the assigned Host County as referenced in the County-to-County Agreement Summary, attached hereto as Exhibit 2.

This MOA will detail the process, protocols, coordination, and support requirements necessary to conduct effective operations in the CTN Shelter.

This MOA utilizes the Georgia Shelter Plan in accordance with the Georgia Emergency Operations Plan activated by the Governor declaring a State of Emergency. The Georgia Shelter Plan is intended to support all Georgia counties should they encounter impacts that are beyond their local sheltering capabilities for all hazards that may impact the State and allow for all Counties to make use of the processes within the Georgia Shelter Plan and implemented through this MOA.

III. AUTHORITIES AND REFERENCES

This MOA is authorized under the provisions of the Georgia Emergency Management Act of 1981, O.C.G.A. § 38-3-1 et seq., the Robert T. Stafford Disaster Relief and Emergency Assistance Act (the “Stafford Act”), P.L. 93-288 as amended, 42 U.S.C. § 5121 et. seq., and O.C.G.A. § 36-69-3.1, authorizing counties to enter into agreements for the provision of law enforcement services in a local emergency. This MOA incorporates by reference the Georgia Emergency Operations Plan, the Georgia Shelter Plan, and the Federal Emergency Management Agency’s (“FEMA”) Fourth Edition (Version 4) of the Public Assistance Program and Policy Guide (“PAPPG”), available at https://www.fema.gov/sites/default/files/documents/fema_pappg-v4-updated-links_policy_6-1-2020.pdf.

IV. DEFINITIONS

- A. County Pick Up Point (“CPP”): A centralized pickup location within the Risk County where CTN evacuees are brought to be registered, triaged, and transported out of the risk area.

- B. Critical Transportation Need (“CTN”): an evacuee that does not have the means to transport themselves out of a risk area and in need of government supported assistance. CTN evacuees are either on the Hurricane Registry or Transit Dependent Individuals.

- C. Hurricane Registry- A registry of individuals with certain healthcare conditions who need transportation or medical assistance and have no resources such as family to help them evacuate if a hurricane is threatening. The Hurricane Registry is a list maintained by the health departments in the 8 Georgia counties of the Coastal Health District (9-1).

- D. Critical Transportation Need Shelter (“STN Shelter”): Shelter(s) created in Host County for Critical Transportation Need evacuees in Risk County.¹

- E. Emergency Support Function 6 (“ESF-6”): Mass Care, Emergency Assistance, Housing, and Human Services coordinates the delivery of mass care, emergency assistance, housing, and human services s when local, response and recovery capabilities are overwhelmed.

- F. Emergency Support Function 8 (“ESF-8”): Public Health and Medical Services provides the mechanism for coordinated assistance to supplement local resources in response to a public health and medical disaster, potential or actual incidents requiring a coordinated response, and/or during a developing potential health and medical emergency.

¹ These shelters are not intended to be used for prolonged periods of time and should only be considered as short term, safe facilities for affected residents until such time as they are allowed to return to their homes, or the decision is made to transition to general sheltering.

- G. Emergency Support Function 11 (“ESF-11”): Agriculture and Natural Resources supports local authorities to support agencies/organizations that prepare for, respond to, recover from, and mitigate the effects of disaster on Georgia’s agricultural and natural resources, including providing for the safety and well-being of household pets during an emergency response or evacuation situation.
- H. Georgia Shelter Task Force (“STF”): A group of State agencies and offices comprised of GEMA/HS, DHS, ARC, DPH, Technical College System of Georgia (“TCSG”), Georgia Department of Behavioral Health and Developmental Disabilities (“DBHDD”), Georgia Department of Agriculture, and the Georgia Department of Public Safety, that prepares, coordinates, and responds to All-Hazards events in the State of Georgia.
- I. Host County: Any County willing to establish shelters and accept evacuees from another Georgia County requiring assistance.
- J. Mass Care: Includes sheltering, feeding operations, emergency first aid, bulk distribution of emergency items, and collecting and providing information on impacted residents to family members. This function also includes consideration and planning for individuals with disabilities and access and functional needs.
- K. Risk County: Any County impacted by an event, whether notice or no-notice, that requires sheltering and/or evacuations.
- L. State Operations Center (“SOC”): A multi-agency coordination center consisting of command staff, general staff, and ESFs assigned responsibilities issued by the Governor and organized into functional branches used to respond to disasters or emergencies that require a coordinated state response.

V. ACTIVATION AND TIMELINES

- A. Activation. This MOA may be activated in the following circumstances:
 - 1. When the Risk County or the State anticipates a catastrophic natural or human-caused event, or when an event has or is anticipated to completely overwhelm local capabilities and will need assistance from the Host County; or
 - 2. The Governor has activated the State Emergency Operations Plan and has declared a state of emergency pursuant to O.C.G.A. § 38-3-51 or a local government has declared a state of emergency pursuant to O.C.G.A. § 36-69-2; or

3. A Risk County recognizes a gap in their ability to shelter their population. In such situations, the Risk County should contact their pre-arranged Host County to execute the responsibilities within the Georgia Shelter Plan and this MOA. Should there be a conflict between the Georgia Shelter Plan and the MOA between the risk and host county, the MOA shall control.

B. Timelines:

1. The timeline for activation of the agreed upon sheltering plan between the Host and Risk Counties is outlined in Timeline of Operations for Activation of County-to-County Agreements, incorporated and attached hereto as Exhibit 1. Specific arrangements between the Host and Risk Counties will be determined and memorialized in the Scope of Work, attached hereto as Attachment B.
2. If the pre-arranged Host County is not available, the Risk County may request assistance from GEMA/HS in finding an alternative Host County.
 - a) In notice events, the request for State assistance in identifying an alternate host county should be made at least forty-eight (48) hours prior to anticipated sheltering needs. For any requests made after the 48-hour pre-impact mark, shelter support services may be limited to necessities, with limited staffing and wraparound services. Should the sheltering event move beyond emergency evacuation sheltering, sheltering support services will be added as appropriate for the situation and population as agreed within this MOA.
 - b) For no notice events, the State will work with potential Host Counties to establish CTN Shelters as soon as practicable.
3. If no Host Counties are available to support the anticipated needs or the needs are expected to exceed the current Host County capacity, the State will begin working with private sector business/industry partnerships and non-profits active in disaster (“VOADS”) to establish shelters for Risk County.

VI. TERM.

This MOA shall become effective upon the day and date last signed and executed by the duly authorized representatives of the Parties to this MOA. This MOA shall remain in full force and effect until and unless terminated through written notice by any of the Parties. If such written notice is not provided, this MOA will automatically renew for another one (1) year term. Termination or expiration of this MOA shall not affect any obligations which by their nature survive termination or expiration.

VII. TERMINATION.

- A. Approximately four (4) months prior to the beginning of each calendar year’s Atlantic Hurricane Season (about February of each year), the Parties shall meet to review and negotiate any revisions that would be incorporated into that year’s MOA.
- B. On or before April 1 of each calendar year the Parties shall report the any known resource gaps to GEMA/HS and the STF and determine the readiness status of executing the MOA.
- C. This MOA may be terminated by any Party giving one hundred eighty (180) days written notice to the other Parties. Once executed by all Parties, the MOA cannot be terminated during that calendar year’s Atlantic Hurricane Season as defined by the National Hurricane Center, approximately June 1st through November 30th.
- D. Upon expiration of the term of this MOA or termination of the MOA, the Parties shall agree upon any outstanding present and future obligations and performance commitments to one another and shall arrange for a proper accounting and work plan for any and all such obligations.

VIII. RESPONSIBILITIES

A. Risk County Responsibilities:

- 1. Preparedness
 - a) Provide updated CTN evacuee estimates to Host County and Georgia Shelter Taskforce prior to April 1st each year.
 - b) Communicate with Public Health to maintain up to date status of the County’s Hurricane Registry.
 - c) Maintain transportation contracts for individuals on CTN evacuees.
 - d) Develop plans to manage and operate CPPs for CTN evacuees.
 - e) Work to address the sheltering needs and evacuation needs identified within the county with county resources.
 - f) Annually Update and review CTN Shelter MOA with Host County.
 - g) Work with Host County, the STF, and RC to exercise shelter plan.

2. Response

- a) Assess the hurricane threat and make key evacuation decisions based on the potential risks to the community.
- b) Issue evacuation orders.
- c) Ensure that all planning partners and stakeholders are aware of the evacuation order.
- d) Confirm with Host County Shelters are ready to take CTN evacuees.
- e) Notify Host County CTN Buses are enroute.
- f) Upload CTN Bus rosters to WebEOC.
- g) Activate local transportation plans and CPPs.
- h) Notify host county when last CTN transportation has left CPP and active evacuation operations are concluding.

3. Recovery

- a) Conduct damage assessments and determine areas in which evacuees can return home. Determine county post event status level and report to GEMA/HS via WebEOC
- b) If necessary, set up local sheltering options for individuals that cannot return to their homes.
- c) Work with host county to ensure applicable shelter costs are reimbursed.

B. Host County Responsibilities:

1. Preparedness

- a) Develop agreements with local facilities and planning partners to build and maintain a shelter capability.

- b) Work with the Red Cross and Georgia Shelter Taskforce to ensure the local shelter plan is ready to accommodate evacuating populations.
- c) Local shelter plan should include applicable reimbursement policies.
- d) CTN host counties should prepare and plan for accepting CTN buses to shelter facilities.
- e) Maintain agreements with private industry vendors to support local sheltering needs.
- f) Work with the local partners to resource and manage shelter facilities.

2. Response

- a) Initiate local hurricane evacuation shelter plans.
- b) Work with Red Cross and State to open shelters as needed for hurricane evacuees.
- c) Report shelter populations every four (4) hours in WebEOC during the evacuation process.
- d) Report shelter populations every 12 hours once the evacuation is complete.
- e) Execute local contracts for wrap around services as needed.
- f) Request additional resources from the State once local resources are exhausted.
- g) Track costs associated with shelter operations include facility use, feeding, vendor agreements, staffing costs, etc.

3. Recovery

- a) Close shelters and assist Risk County with the tracking of evacuees as they return home.
- b) Work with Risk County and the STF to recoup any eligible shelter related expenses.

C. GEMA/HS Responsibilities:

1. Coordinate and be ready to assist local government with identifying evacuation needs and capabilities of communities.
2. Control and direct the implementation of a regional or statewide sheltering process for a hurricane or tropical storm making landfall on the coast of Georgia.
3. Responsible for the creation of the Georgia Shelter Plan and the procurement of necessary federal support for same.
4. Activation of a process which will allow for reimbursement to Host and Risk Counties for personnel and services provided to the sheltering program.
5. If the evacuation and/or sheltering resulted from a major disaster or emergency under 44 C.F.R. § 206.36 and § 206.35, respectively.
 - a) GEMA/HS will comply with all requirements of applicable laws and regulations found in 44 C.F.R., 2 C.F.R., 6 C.F.R., and the Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 through 5207.
 - b) GEMA/HS will follow all applicable cost-sharing requirements per 44 C.F.R. § 13.24.
6. Coordinate re-entry efforts with all stakeholders.
7. Assist Host and Risk County with shelter needs, including wraparound services.

D. DHS Responsibilities:

1. DHS is the principal state agency responsible for Mass Care, Housing and Human Services, including shelter services under the ESF-6, as designated by Executive Order of the Governor, and as referenced in the Georgia Emergency Operations Plan (GEOP), developed under the authority of the Georgia Emergency Management Act of 1981 (O.C.G.A. §38-3-1, et seq).
2. Coordinate with other agencies as appropriate during mass evacuations or no notice events to ensure CTN shelters are open in appropriate locations to meet situational needs.
3. Coordinate with ARC to provide support staff at shelters.

4. Provide mass care to disaster victims including fixed site and mobile feeding.
5. Supply emergency first aid services at all mass care facilities and designated sites within the disaster area to supplement emergency health and medical services available to disaster victims and workers.
6. Coordinate and implement the Disaster Supplemental Nutrition Assistance Program (D-SNAP) when appropriate.

E. ARC Responsibilities:

1. Per Congressional mandate and in accordance with their policies, provide Mass Care and Shelter services when requested by the State or Risk or Host County in response to an actual or potential disaster event. Red Cross Mass Care Sheltering functional areas include:
 - a) Sheltering;
 - b) Feeding;
 - c) Health Services;
 - d) Mental Health Services;
 - e) Spiritual Care Services;
 - f) Reunification;
 - g) Distribution of Relief Supplies; and
 - h) Information and Referrals.
2. Provide subject matter experts to coordinate the pre-identification, registration, and operation of CTN Shelters for the general population to include provision of services for individuals with medical and functional needs.
3. Provide fixed and mobile feeding operations and bulk distribution of essential basic supplies (food, water, basic hygiene) to assist CTN evacuees.
4. Meet with representatives of the Risk and Host Counties to engage in Shelter planning and preparedness activities, as appropriate.

5. Provide a liaison to the SOC during large scale operations or upon request.
6. Procure facility agreements with potential shelter site location owners/operators and other community-based sheltering stakeholder organizations, as appropriate.
7. Make Red Cross Mass Care and Shelter training available to designated personnel at no charge to the Host or Risk Counties.
8. Collect individual CTN evacuees' information and provide CTN evacuees an opportunity to register on the ARC "Safe and Well" site by telephone or on-line to help them reconnect with family members from whom they have been separated or to post their status.
9. Coordinate with Risk and Host Counties and STF to identify, inspect, approve, and inventory adequate shelters within the Host Counties prior to a disaster.

F. DPH Responsibilities:

1. Provide technical guidance and dissemination of information to responding agencies and the public, regarding food and water safety, when the incident or correlated power outage may create safety hazards.
2. Conduct periodic health inspections of the shelter, including sanitary inspection, and vector control.
3. Inspect food operations at shelter sites.
4. Conduct disease surveillance, providing infection control recommendations, environmental health hazard identification, and mitigation.
5. Provide mass fatality management coordination.
6. Provide medical needs coordination.
7. Coordinate deployment of Public Health nursing staff to shelters.
8. Nursing Staff responsibilities:
 - a) Support shelter operations health services needs if this function cannot be fulfilled by Red Cross nursing staff.

- b) Monitor/evaluate the health status of the shelter population and prevent the spread of communicable disease.
- c) Treat minor illnesses and injuries using basic first aid.
- d) Assist with prescription medication refills or replacement.
- e) Assess functional limitations of shelter residents to independently manage activities of daily living.

G. Mutual Responsibilities:

1. Maintain close coordination, liaison, and support at all levels with conferences, meetings and other means of communication. Including a representative of the other party(s) in appropriate committees, planning groups and task forces formed to mitigate, prepare for, respond to, and recover from disasters and other emergencies.
2. The relationship created by this MOA is intended solely for the mutual benefit of the Parties hereto, and there is no intention, express or otherwise, to create any rights or interests for any party or person other than the Parties to this MOA.
3. The Parties will work together to perform the responsibilities required under this MOA. At the request of any Party, a meeting or conference will be held between the Parties' representatives to resolve any problems or develop any improvements in the operation of this MOA.
4. Ensure all disaster relief and assistance be accomplished in an equitable and impartial manner, without discrimination on the grounds of race, color, religion, nationality, sex, age, disability, English proficiency, or economic status. Section 308 of the Stafford Act.
5. Work together to develop plans and secure resources to facilitate delivery of services to people with disabilities and/or functional and access needs during a disaster.
6. Actively participate in reviewing and carrying out responsibilities outlined in the State and Local Emergency Operation Plans (EOPs).
7. During the time of disaster and readiness, keep the public information of the parties' cooperative efforts through the public information offices of the ARC and the STF.

8. Allow the use of each other’s facilities, as available and if agreed upon in writing, for the purpose of preparedness training, meetings and response and recovery activities.

9. Any Party which has members of its staff at the shelter must ensure those staff members safeguard evacuees’ privacy when collecting, using, maintaining, storing and allowing access to evacuee information.
 - a) Shelter staff should collect only the information that is necessary to register shelter clients, identify appropriate assistance needs, and maintain a safe shelter environment. Shelter staff may not ask for personal information inappropriate for shelter operations, such as social security number, citizenship or immigration status information.

10. Widely distribute this MOA within the ARC’s and the STF’s departments and administrative offices and urge full cooperation.

IX. CONTACTS

The Principal Contacts for each of the Parties are as follows:

A. Montgomery County, GA
[Host County]

1. Principal Contact:
Name: _____
Title: _____
Address: _____
Address: _____
Mobile Phone: _____
Email: _____

2. Secondary Contact:
Name: _____
Title: _____
Address: _____
Address: _____
Mobile Phone: _____
Email: _____

B. Effingham County, GA

[Risk County]

1. Principal Contact:
Name: Clint Hodges
Title: EMA Director
Address: 804 S Laurel St, Springfield, GA 31329
Mobile Phone: 912-429-3615
Email: chodges@effinghamcounty.org

2. Secondary Contact:
Name: Shanna Smith
Title: EMA Coordinator
Address: 804 S Laurel St
Mobile Phone: 912-429-8734
Email: ssmith@effinghamcounty.org

C. The Georgia Emergency Management and Homeland Security Agency

1. Principal Contact:
Joe Barnum
Mass Care Program Manager
Office: 470-225-3816
Cell: 404-401-5852
joseph.barnum@gema.ga.gov

2. Secondary Contact:
Stella Kim, M.Ed, GA-CEM
Community Recovery Department Manager
Office: 470-372-5001
Cell: 404-860-0517
stella.kim@gema.ga.gov

D. The Georgia Department of Human Services

1. Principal Contact:
Kelly Thompson, MPA, GA-CEM
Director, Emergency Management
47 Trinity Ave. S.W., 2nd Floor
Atlanta, Georgia 30334
Phone: 470-898-6316
kelly.thompson1@dhs.ga.gov

2. Secondary Contact:
Jennifer Hogan

Disaster Preparedness Coordinator
47 Trinity Avenue, S.W., 1st floor
Atlanta, GA 30334
Phone: 404-683-9233 (M)
jennifer.hogan@dhs.ga.gov

E. The Georgia Department of Public Health

1. Principal Contact:
Leah Hoffacker, MPS, EMHP
Director, Public Health Emergency Preparedness
Health Protection Division
200 Piedmont Avenue SE
East Tower, Suite 486K
Atlanta, GA 30334
Cell: 404-390-9491
Leah.Hoffacker@dph.ga.gov

2. Secondary Contact:
Charlisa Bell, MS, CBCP, MEP, Ga-CEM
Deputy Director, Public Health Emergency Preparedness
200 Piedmont Avenue SE
East Tower, Suite 486K
Atlanta, GA 30334
Cell: 678-322-6057
Duty Officer: 855-377-4374
charlisa.bell@dph.ga.gov

F. The American Red Cross of Georgia

1. Principal Contact:
Adelaide Kirk
Regional Disaster Officer
Phone: 706-366-4096
adelaide.kirk@redcross.org

2. Secondary Contact:
Katie Eckardt
Program Manager, Disaster Services
Phone: 706-248-0128
Katie.Eckardt@redcross.org

X. REIMBURSEMENTS

A. General Terms.

1. In consideration of the scope of providing sheltering services the Risk County agrees to reimburse the Host County for all the allowable, allocable, and reasonable costs incurred as outlined in this MOA. The Host County will send the Risk County invoices at least quarterly and no more frequently than monthly, and Risk County agrees to pay Host County within thirty (30) days of receipt of such invoices.
2. The reimbursement process will begin as soon as the Host County incurs costs as the result of operating mass care shelters. It is highly recommended that a person be designated by the Host County to compile and organize this cost data as it is being created. The organization and maintenance of accurate cost records, besides being necessary for reimbursement, will be required for any possible future audits that may be conducted by outside agencies.
3. If the Host and Risk Counties opt to pay upfront for the sheltering services as allowed and reasonable under the Plan, the Parties may later seek reimbursement for eligible expenses under the FEMA Public Assistance program.
4. THE PARTIES SHALL NOT SEEK REIMBURSEMENT OF ANY COST WHERE DUPLICATE FUNDING IS AVAILABLE FROM ANOTHER STATE OR FEDERAL PROGRAM, INSURANCE, OR ANY OTHER SOURCE TO REIMBURSE THE SAME COST.
5. Costs incurred by the parties shall be reasonable pursuant to applicable federal regulations and federal costs principles. A cost is considered reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. Reasonable costs per Federal regulation are discussed in greater detail in Sections B. and C. below.
6. Reimbursement is allowed for damage to the facility or other property of the owner of the facility, except for reasonable wear and tear to the extent caused by the operations of the parties. Reimbursement for facility damage will be based on replacement at actual cash value. The Parties, in consultation with the facility or property owner will select from among bids from at least three reputable contractors. The Parties are not responsible for storm damage or other damage caused by the disaster or any third party not under the Parties authority or control.

B. Eligible Costs for Reimbursement. Costs that can be directly tied to the performance

of eligible sheltering work are eligible. To be eligible such costs must be:

1. Reasonable and necessary to accomplish the work and
2. Compliant with federal, state and local requirements for procurement.

C. Eligible Regional Sheltering Costs. Eligible regional sheltering costs may include, but are not limited to, the reasonable costs for:

1. **Staff.** Eligible shelter staff costs include, but are not limited to:

- a) Medical staff;
- b) Personal assistance service staff;
- c) Veterinary and animal care staff;
- d) Public Information Officer;
- e) Social workers;
- f) Food service workers;
- g) Custodial and facilities staff; and
- h) National Guard personnel.²

2. **Facilities.** Costs associated with shelter facilities are only eligible for the time the facility is actively used to shelter survivors. Eligible shelter services include, but are not limited to:

- a) Minor modifications to buildings used for mass sheltering, if necessary to make the facility habitable, compliant with the Americans with Disabilities Act (ADA), functional as a childcare facility, or functional as an animal shelter;
- b) Facility lease or rent (at the market rate; loss of revenue is not eligible);
- c) Utilities, such as power, water, and telephone;

² The Governor may activate National Guard personnel to State Active Duty in response to an incident. Labor costs and per diem, if applicable, are eligible for State Active Duty personnel performing eligible work. Both straight-time and overtime are eligible, including fringe benefits.

- d) Generator operation (but not purchase);
- e) Shelter safety and security;
- f) Shelter management;
- g) Supervision of paid and volunteer staff;
- h) Cleaning the shelter, linens, and animal crates;
- i) Phone banks for disaster victims, if essential and necessary; and
- j) Secure storage space for medical supplies.

3. **Supplies and Commodities.** Eligible items are those needed for, and used directly on, the declared disaster, and are reasonable in both cost and need. Examples include:

- a) Hot and cold meals, snacks, beverages, and related supplies for survivors;
- b) Cooking and serving supplies;
- c) Food, water, and bowls for household pets and service and assistance animals;
- d) Durable medical equipment;
- e) Consumable medical supplies;
- f) Medication for animal decontamination and parasite control;
- g) Infant formula, baby food, and diapers;
- h) Refrigerators, microwaves, and crock pots;
- i) Cots, cribs, linens, blankets, pillows, tables, and chairs;
- j) Crates, cages, leashes, and animal transport carriers;
- k) Personal hygiene kits with items such as shampoo, soap, toothpaste, a toothbrush, towels, and washcloths;

- l) Animal cleaning tables and supplies;
 - m) Linens, blankets, pillows;
 - n) Towels and washcloths;
 - o) Televisions and radios (1 per 50 shelter residents; basic CATV service is eligible);
 - p) Computers (1 per 25 shelter residents);
 - q) Internet service, including Wi-Fi;
 - r) Basic cable service;
 - s) Toys and books; and
 - t) Washers and dryers (1 each pers 50 shelter residents).
4. **Labor Costs.** The labor force of the Host County, while providing services under the terms of the MOA to the Risk County will be treated as contract labor, with regular and overtime wages and certain benefits eligible, provided labor rates are reasonable. Labor force costs (both regular and overtime) from Risk County who is providing shelter operations personnel to CTN Shelter are eligible as long as the Risk County and the Host County have a county-to-county mutual aid agreement, like this CTN Shelter MOA. Temporary employee costs (both regular and overtime) hired by Host or Risk County are eligible reimbursement costs.³
- a) The labor costs for volunteer agency’s workers, like the ARC, at shelter facilities owned or leased by the participating counties or the State are ineligible for reimbursement. *Please see PAPPG p.120.*
 - b) Costs paid to the ARC or other Non-governmental Organizations (“NGOs”) to operate shelters under a written agreement (costs that ARC or other NGOs incur under their own organizational mission –

³ Under Sections 403, 407, and 502 of the Stafford Act, eligible emergency labor costs are those costs incurred by an eligible applicant while performing eligible work. The cost of straight-time salaries and benefits of an applicant’s permanently employed personnel is not included in the cost of eligible emergency work. However, straight-time hours are used to calculate the number of overtime hours that are eligible for reimbursement. RP9525.7, *Labor Costs – Emergency Work*, dated November 16, 2006, states that reimbursement of labor costs for employees performing emergency work is limited to actual time worked, even when the applicant is contractually obligated to pay for 24-hour shifts. FEMA will reimburse up to 24 hours for each of the first two days, and up to 16 hours for each of the following days for emergency work.

i.e., independent of any Federal or State request – are ineligible for reimbursement).

5. **Equipment.** The use of applicant-owned or leased equipment (such as ambulances, buses, trucks, or other vehicles) to provide eligible evacuation or sheltering support will generally be reimbursed according to the FEMA Schedule of Equipment Rates.

6. **Emergency Medical Services.** For the purposes of screening the health of shelter residents, assessing and treating minor illnesses and injuries, and making referrals (e.g., calling 911), mass shelters may be staffed with emergency medical technicians, paramedics, nurses, or physicians. The number of medical staff will vary according to the size and type of shelter population. State Medical Support Shelters will require higher-skilled medical staff (e.g., registered nurses) than a general population shelter.
 - a) The following costs related to the provision of emergency medical services in a mass sheltering environment may be eligible for reimbursement:
 - (1) First aid assessment.
 - (2) Provision of first aid and health information, including materials (bandages, etc.).
 - (3) Provision of health information.
 - (4) Special costs of caring for individuals with chronic conditions.
 - (5) Supervision of paid and volunteer medical staff.
 - (6) Prescriptions required for stabilizing the life of an evacuee/sheltered (supply not to exceed 30 days).
 - (7) Medical staff for emergency and immediate life stabilizing care, including mental health and medically fragile evacuee populations.
 - (8) Public Information Officer.
 - (9) Medical waste disposal;
 - (10) Social Worker.

- b) The costs of triage, medically necessary tests, and medications required to stabilize an evacuee/shelter patient for transportation to a hospital or other medical facility may be eligible. The PA applicant should not seek reimbursement for these costs if underwritten by private insurance, Medicare, Medicaid or a preexisting private payment agreement. Long-term treatments are not eligible, in accordance with FEMA Recovery Policy 9525.4.⁴
 - (1) The costs of transporting an evacuee/shelter patient to a hospital or other medical facility may be eligible.
 - (2) If mass shelter medical staff determine that an evacuee/shelter patient requires immediate medical or surgical attention, and requires transportation to a hospital or other medical facility for necessary and emergency life sustaining treatment not available at the shelter, the costs associated with such evacuee/shelter patient transportation, diagnosis, testing and initial treatment are eligible. Eligible outpatient costs are limited to:
 - (a) Local professional ambulance transport services to and from the nearest hospital equipped to adequately treat the medical emergency.
 - (b) Physician services in a hospital outpatient department, urgent care center, or physician's office, and related outpatient hospital services and supplies, including X-rays, laboratory and pathology services, and machine diagnostic tests for the period of time that the evacuee/shelter patient is housed in congregate sheltering.
 - (3) Vaccinations administered to protect the health and safety of congregate shelter patient and supporting emergency workers are, for transmissible or contagious diseases, an eligible expense.
7. **Transportation.** Transportation of evacuees to congregate shelters is an eligible expense when the means of transportation is the most cost-effective

⁴ Ineligible costs include the following: (a) Medical care costs incurred once a disaster victim is admitted to a medical care facility on an inpatient basis. (b) Costs associated with follow-on treatment of disaster victims beyond 30 days of the emergency or disaster declaration. (c) Increased administrative and operating costs to the hospital due to increased or anticipated increased patient load. (d) Loss of revenue. *Ineligible costs remain ineligible even if incurred under mutual aid or other assistance agreements.*

available. Other transportation services may be provided pursuant to Section 419 of the Stafford Act.

8. **Shelter Safety and Security.** Additional reimbursable safety and security services may be provided at congregate shelters, based upon need. Police overtime costs - associated with providing necessary, additional services at congregate shelters - are eligible for reimbursement.
9. **Cleaning and Restoration.** The costs (to the Applicant) to clean, maintain, and restore a facility to pre-congregate shelter condition are eligible.
10. **Animal Shelters.** Generally, congregate sheltering facilities do not allow household pets (except service animals assisting people with disabilities), due to health and safety regulations. Eligible animal shelter costs include costs associated with the provisions of rescue, shelter, care, and essential needs (e.g., inoculations) for evacuee and rescued household pets and service animals, to include veterinary staff for emergency and immediate life-stabilizing care. Exhibition or livestock animals are not eligible for animal sheltering.
11. **Costs Related to Accessibility.** Care for survivors with disabilities or access and functional needs, including the provision of the following personal assistance services:
 - a) Grooming, eating, walking, bathing, toileting, dressing, and undressing;
 - b) Transferring (e.g., movement between a cot and wheelchair or wheelchair to restroom facilities);
 - c) Maintaining health and safety;
 - d) Assistance with self-administering medications; and
 - e) Communicating or accessing programs and services.

D. State and Federal Reimbursement Process.

1. All Parties understand and acknowledge that any reimbursements from the State or Federal government are subject to availability of eligible Federal funds and potential reimbursements from the Georgia Governor's Emergency Fund. As such the Parties agree to comply with all applicable federal, state, and local laws, regulations, policies, directives, procedures, and requirements throughout the duration of this MOA.

- 2. The Parties shall comply with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements, found at Title 2 CFR Part 200. Further, the parties understand and agrees that 2 CFR 200.326 and Appendix II to Part 200 require all contracts funded in a whole or in part with federal monies to include the provisions set forth in Attachment A, hereinafter incorporated into this MOA, and will abide by these terms as applicable in performing the services under this MOA.

XI. GENERAL PROVISIONS.

- A. **Amendments.** Any Party may request changes to this MOA. Any changes, modifications, revisions, or amendments to this MOA which are mutually agreed upon by and between the Parties to this MOA shall be incorporated by written instrument and effective when executed and signed by both Parties to this MOA.

- B. **Confidentiality Requirements.** The Parties shall treat all individually identifiable information, including personal and/or health information, that is obtained or viewed by the Parties’ officers, employees, volunteers, agents, representatives, or authorized subcontractors in the performance of this MOA as confidential information and shall not use any information so obtained, in any manner, except as may be necessary for the proper discharge of the Parties’ responsibilities.

- A. **Headings.** The headings in this MOA are inserted for reference and convenience only and shall not enter into the interpretation hereof.

- B. **Public Records.** The laws of the State of Georgia, including the Georgia Open Records Act, as provided in O.C.G.A. Section 50-18-70 et seq., require procurement records, including pricing information, and other records to be made public unless otherwise provided by law. The Parties agree that this MOA, any related purchase orders, related invoices, and related pricing lists will be public documents, and may be available for distribution. The Parties give each other express permission to make copies of this MOA, any related purchase orders, related invoices, and related pricing lists. The permission to make copies as noted will take precedence over any statements of confidentiality, proprietary information, copyright information, or similar notation.

- C. **Record Retention.** The Parties shall preserve and make available its records for a period of five (5) years from the date of final payment under this MOA, and for such period, if any, as is required by applicable statute or this MOA. If the MOA is completely or partially-terminated, the records relating to the work terminated shall be preserved and made available for a period of five (5) years from the date of any resulting final settlement.

- D. **Right to Audit.** The Parties shall make its books, documents, papers, and records available for examination and audit by the other Parties, the Georgia Attorney

General's Office, the State Department of Audits and Accounts, and/or authorized state or federal personnel for a period of five (5) years. Any records requested hereunder shall be produced promptly for review at the location specified in the request during normal business hours or sent to the requesting authority by certified mail, with a copy sent by electronic mail, within fourteen (14) Calendar Days following a request. Any Party shall have the right to timely access, use, disclose, and duplicate all information and data received in accordance with applicable state and federal laws and regulations. Any Party will only conduct audits as determined reasonably necessary and upon reasonable terms and conditions. Records which relate to appeals, litigation, or the settlements of claims arising out of the performance of this MOA, or costs and expenses of any such MOA as to which exception has been taken by the State Department of Audits and Accounts (or the Federal equivalent) or any of its duly authorized representatives, shall be retained by every Party until such appeals, litigation, claims or exceptions have been disposed of.

- E. **Liability.** The Parties do not waive their sovereign immunity by entering into this MOA. Each entity fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOA. The Parties may not agree to indemnify or hold harmless any other Party. The only liability which the Parties may incur is that provided for by Georgia law.
- F. **Funding.** All activities pursuant to this MOA are subject to the availability of appropriated funds and each Party's budget priorities.
- C. **State Laws.** The validity, construction, and effect of this MOA shall be governed by the laws of the State of Georgia.
- D. **Time is of the Essence.** Time is of the essence with respect to the performance of the terms of the MOA.
- E. **Force Majeure.** No Party will be liable to any other Party for nonperformance resulting from labor strikes, riots, wars, acts of governmental authorities preventing performance, extraordinary weather conditions or other natural catastrophe, or any other cause beyond the reasonable control or contemplation of any Party.
- F. **Parties' Signature and Authority.** The Parties' representatives, in signing the MOA, sign only as properly authorized representatives of their respective Parties and do not assume any personal liability thereby. The Parties' representatives executing this MOA warrant that they have full and current legal authority to act and contract on behalf of their Parties.
- G. **Jurisdiction And Venue.** In the event that any dispute, litigation, or other legal proceedings shall arise under or in connection with this MOA, such litigation or other legal proceeding shall be conducted in the courts located within Fulton County, Georgia. Furthermore, the Parties consent to jurisdiction and venue in the Superior

Court of Fulton County, Georgia, and hereby waive any defenses or objections thereto, including defenses based on the doctrine of forum non conveniens.

- H. **Compliance With Applicable Laws and Regulations.** It is understood and agreed that nothing contained in the MOA, or any related MOA shall require any of the Parties herein to violate any policies of the Parties, or any laws or regulations of the United States or the State of Georgia.
- I. **Statement of Non-Discrimination.** The Parties agree that in the performance of the MOA they will not discriminate or permit discrimination against any person or group of persons on the basis of gender, disability, race, color, religion, sexual orientation, national origin, or in any other manner prohibited by the laws of the United States or the State of Georgia or the Parties' policies.
- J. **Severability.** Should any portion of this MOA be judicially determined to be illegal or unenforceable, the remainder of the MOA shall continue in effect and the Parties may renegotiate the terms affected by the severance.
- K. **Survivability.** The MOA shall remain in full force and effect to the end of the specified term or until terminated pursuant to the MOA. All obligations of the Parties incurred or existing under the MOA as of the date of expiration or termination will survive the termination or expiration of the MOA.
- L. **Reservation of Rights.** This MOA will in no way diminish or otherwise affect the Parties' authority to fully carry out their rights and responsibilities under applicable laws and regulations nor will it affect the Parties' abilities or rights to raise any defenses available under law in the event that one Party initiates an administrative or judicial enforcement action against another Party. Subject to applicable security, classification, and other confidentiality laws and regulations, nothing in this MOA shall be construed to prohibit the Parties from using information developed under this MOA in furtherance of their statutory duties, rights, and obligations.
- G. **Boycott Of The Nation of Israel Prohibited.** Each Party certifies that it is not currently engaged in a boycott of the nation of Israel, and that it will not engage in such a boycott for the duration of this MOA.
- M. **Conflicts of Interest.** The Parties hereto state that the provisions of O.C.G.A. § 45-10-20 et seq., regarding conflicts of interest, have not been violated and will not be violated in any respect.
- N. **Certification Regarding Sales and Use Tax.** By executing the MOA, the Parties certify they are either (a) registered with the State Department of Revenue, collect, and remits State sales and use taxes as required by Georgia law, including Chapter 8 of Title 48 of the O.C.G.A.; or (b) not a "retailer" as defined in O.C.G.A. Section 48-

8-2. The Parties also acknowledge that the State may declare the MOA void if the above certification is false. The Parties also understand that fraudulent certification may result in the DOAS or its representative filing for damages for breach of contract.

O. Drug-Free Workplace. The Parties hereby certify as follows:

1. The Parties will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of this MOA; and
2. If the Parties have more than one employee, that Party shall provide for such employee(s) a drug-free workplace, in accordance with the Georgia Drug-free Workplace Act as provided in O.C.G.A. § 50-24-1 et seq., throughout the duration of this MOA; and
3. Parties will secure from any sub-contractor hired to work on any job assigned under this MOA the following written certification: “As part of the subcontracting contract with [the Party’s name] [(Sub-Contractor’s Name)] certifies to [the Party’s name] that a drug-free workplace will be provided for the sub-Contractor’s employees during the performance of this MOA pursuant to paragraph 7 of subsection (b) of O.C.G.A. § 50-24-3.”
4. A Party may be suspended, terminated, or debarred if it is determined that:
 - a) A Party has made false certification here in above; or
 - b) A Party has violated such certification by failure to carry out the requirements of O.C.G.A. § 50-24-3(b).

P. Sexual Harassment Prevention.

The State of Georgia promotes respect and dignity and does not tolerate sexual harassment in the workplace. The State is committed to providing a workplace and environment free from sexual harassment for its employees and for all persons who interact with state government. All State of Georgia employees are expected and required to interact with all persons including other employees, contractors, and customers in a professional manner that contributes to a respectful work environment free from sexual harassment. Furthermore, the State of Georgia maintains an expectation that its contractors and their employees and subcontractors will interact with entities of the State of Georgia, their customers, and other contractors of the State in a professional manner that contributes to a respectful work environment free from sexual harassment.

Pursuant to the State of Georgia’s Statewide Sexual Harassment Prevention Policy (the “Policy”), all contractors who are regularly on State premises or who regularly interact with State personnel must complete sexual harassment prevention training on an annual basis.

If any of the Parties, including its employees and subcontractors, violates the Policy, including but not limited to engaging in sexual harassment and/or retaliation, that Party may be subject to appropriate corrective action. Such action may include, but is not limited to, notification to the employer, removal from State premises, restricted access to State premises and/or personnel, termination of contract, and/or other corrective action(s) deemed necessary by the State.

1. If the Party is an individual who is regularly on State premises or who will regularly interact with State personnel, that Party certifies that:

- a) the Party has received, reviewed, and agreed to comply with the State of Georgia’s Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
- b) the Party has completed sexual harassment prevention training in the last year and will continue to do so on an annual basis; or will complete the Georgia Department of Administrative Services’ sexual harassment prevention training located at this direct link <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and
- c) Upon request by the State, the Party will provide documentation substantiating the completion of sexual harassment training.

2. If the Party has employees and subcontractors that are regularly on State premises or who will regularly interact with State personnel, that Party certifies that:

- a) the Party will ensure that such employees and subcontractors have received, reviewed, and agreed to comply with the State of Georgia’s Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
- b) the Party has provided sexual harassment prevention training in the last year to such employees and subcontractors and will continue to do so

on an annual basis; or the Party will ensure that such employees and subcontractors complete the Georgia Department of Administrative Services' sexual harassment prevention training located at this direct link <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and

- c) Upon request of the State, the Party will provide documentation substantiating such employees and subcontractors' acknowledgment of the State of Georgia's Statewide Sexual Harassment Prevention Policy and annual completion of sexual harassment prevention training.

H. **Debarred, Suspended, and Ineligible Status.** The Parties certify that each Party and/or any of its subcontractors have not been debarred, suspended, or declared ineligible by any agency of the State of Georgia or as defined in the Federal Acquisition Regulation, 48 C.F.R. Ch. 1 Subpart 9.4. Each Party will immediately notify the other Party if that Party or any subcontractors are debarred by the State or placed on the Consolidated List of Debarred, Suspended, and Ineligible Contractors by a federal entity.

XII. **Entire Agreement; Waiver; Signature and Delivery.** This MOA, including the incorporated Exhibits and Attachments, supersedes all prior agreements, both verbal and written, and any discussions and writings and constitutes the entire agreement between the Parties with respect to the specific subject matter hereof. No waiver or modification of this MOA will be binding upon any Party unless made in writing and signed by a duly authorized representative of such Party and no failure or delay in enforcing any right shall be deemed a waiver of such right. Execution and delivery of this MOA electronically is hereby deemed valid and effective, and a signed facsimile or electronic copy is hereby deemed an original for all purposes.

(SIGNATURES ON FOLLOWING PAGE)

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XIII. SIGNATURE

In witness whereof, the Parties to this MOA through their duly authorized representatives have executed this MOA on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOA as set forth herein.

[PARTY A]

Name: _____
Title: _____

Date

[PARTY B]

Name: _____
Title: _____

Date

THE GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

Name: _____
Title: _____

Date

THE GEORGIA DEPARTMENT OF HUMAN SERVICES

Name: _____
Title: _____

Date

THE GEORGIA DEPARTMENT OF PUBLIC HEALTH

Name: _____
Title: _____

Date

THE AMERICAN RED CROSS OF GEORGIA

Name: _____
Title: _____

Date

EXHIBIT 1

**Timeline of Operations for
Activation of County-to-County Agreements**

Operational Status	Initiation Time - / + HRS	• Actions
OPCON 5		<ul style="list-style-type: none"> • Partner agencies monitor forecasts and begin reviewing shelter plans. • Conduct quarterly State Shelter Task Force Meetings. • State partners maintain open lines of communication with each other and coastal county EMAs.
OPCON 4	Within 120 hours	<ul style="list-style-type: none"> • Georgia State Shelter Task Force Emergency coordination meetings are activated. • Coastal counties are actively monitoring the weather and are notifying the host counties for possible activation of the County-to-County CTN agreements. • Coastal counties ensure CTN transportation plan is ready to activate. • Host counties begin working with RC to confirm shelter facility availability. • DHS begins to create staffing rosters for potential shelters. • DPH begins coordinating with local health districts to create clinical staff rosters for potential shelters. • RC begins the process of creating staffing rosters for potential shelters. • Georgia Shelter Taskforce Emergency coordination meetings continue to ensure coordination between State partners and nongovernment agencies. • ESF-6 reports to SOC to begin in person preparations. • ESF-6 begins County-to-County CTN agreement coordination calls. • DHS continues to create staffing rosters for potential shelters. • DPH continues coordinating with local health districts to create clinical staff rosters for potential shelters. • RC continues the process of creating staffing rosters for

EXHIBIT 1

		<p>potential shelters.</p> <ul style="list-style-type: none"> • Host counties confirm shelter facility availability. • Host counties notify the state and RC of any facilities that are not available to host shelter. • Host counties work with RC and State partners to begin pre-staging of shelter equipment and supplies.
OPCON 3	Within 72 hours	<ul style="list-style-type: none"> • Coastal counties could choose to issue evacuation orders as soon as 72 hours prior to the onset of tropical storm force winds. <ul style="list-style-type: none"> ○ The decision to evacuate will be made based on estimated clearance times for each county. Counties will issue evacuation orders sometime between 72 and 36 hours prior to onset of tropical storm force winds. • Georgia Shelter Taskforce Emergency coordination meetings continue to ensure coordination between State partners and nongovernment agencies. • DHS finalizes staffing rosters for potential shelters. • DPH works with local health districts to finalize clinical staffing rosters for potential shelters. • RC finalizes staffing rosters for potential shelters. • Coastal counties close CTN registries. • Host counties work with ARC and State to pre-stage shelter assets, resources, and personnel. • Coastal Counties coordinate the evacuation of functional and access needs individuals with DPH and local public health district. • DPH coordinates the evacuation of Medical Needs individuals with the local public health district and County EMA. • Medical Needs, CTN and General Population shelters should be ready to be opened. • DHS and RC deploy staff to open CTN and self-evacuation shelters as needed.

EXHIBIT 1

		<ul style="list-style-type: none"> • DPH coordinates with local health districts to deploy clinical staff as needed.
OPCON 2	Within 48 hours	<ul style="list-style-type: none"> • Additional evacuation orders are made by Coastal Counties. <ul style="list-style-type: none"> ○ Evacuation orders from counties must be made no later than 36 hours prior to the onset of tropical storm force winds. • Georgia Shelter Taskforce Emergency Coordination calls continue. • Coastal counties coordinate the evacuation of functional and access needs individuals with DPH and local public health district. • DPH continues to coordinate the evacuation of Medical Needs individuals with local public health district and county EMA. • Coastal counties set up and organize evacuation county pick up points. • RC works with shelter partners to open CTN shelters as needed. • Host counties are prepared to accept CTN evacuees. • Host counties provide updates on shelter populations every four hours during evacuation. • Final pre-staging arrangements are made by RC, local and State governments. • DHS, DPH, RC staff are ready to respond, and open shelters as needed. • DHS and RC deploy staff to open CTN and self-evacuation shelters as needed. • DPH coordinates with local health districts to deploy clinical staff as needed. • ESF-6 coordinates with ESF-11 on the opening of pet shelters as needed. • ESF-6 coordinates with ESF-11 on bulk distribution of food for emergency feeding at shelters and the storm impacted areas.

EXHIBIT 1

		<ul style="list-style-type: none"> • Staffing contracts, mutual aid requests or wrap-around service-related contracts are put on standby to be activated if needed.
OPCON 1	Within 24 hours of onset of Tropical Storm Force Winds	<ul style="list-style-type: none"> • Coastal counties finalize evacuation efforts. • Coastal counties upload CTN bus rosters to WebEOC. • Host counties open all CTN shelters and are ready to receive evacuees. • Host counties provide updates on shelter populations every four hours during evacuation. • Georgia Shelter Emergency Taskforce meetings continue. • CTN county coordination conference calls continue. • DHS and RC deploy staff to open CTN and self-evacuation shelters. • DPH coordinates with local health districts to deploy clinical staff as needed. • ESF-6 coordinates the opening of CTN shelters and tracks CTN buses. • ESF-6 monitors WebEOC for resource requests. • ESF-6 keeps open lines of communication with supporting ESFs, NGOs, and other State partners. • ESF-6 coordinates with ESF-11 on the opening of pet shelters as needed. • ESF-6 coordinates with ESF-11 on bulk distribution of food for emergency feeding at shelters and the storm impacted areas. • Staffing contracts, mutual aid requests or wrap-around service-related contracts are put on standby to be activated if needed.

EXHIBIT 1

<p>Response</p>	<p>First 72 hours post landfall</p>	<ul style="list-style-type: none"> • Coastal counties conduct preliminary damage assessments as soon as possible. • Results of damage assessment are communicated to GEMA/HS and ESF-6 as soon as possible to determine how long shelters will be open and when the re-entry process will begin. <ul style="list-style-type: none"> o If major or catastrophic damage occurs in any of the coastal counties, it is likely the corresponding county-to-county CTN shelters and some self evac shelters will have to be opened for an extended period (more than 72 hours post landfall). • For shelters that are determined to be open for longer than 72 hours post landfall, additional wrap around services and accommodations are provided (i.e. additional shower trailers, bathrooms, etc.). • ARC continues to surge staff per staffing matrix to relieve government partners. After 72 hours post impact 75% of staff will be ARC. • Coastal counties identify facilities within their jurisdiction that could be opened post re-entry. • Host counties continue to report shelter populations every 12 hours. • ESF-6 coordinates with ESF-11 on bulk distribution of food for emergency feeding at shelters and the storm impacted areas.
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EXHIBIT 2

County-to-County Agreement Summary

Critical Transportation Needs (CTN) Risk- Host County Partnerships			
Risk County	Host County	Travel Time in Minutes	Distance in Miles
Bryan	Candler	60	66
Camden	Tift	150	140
Chatham	Bibb	150	165
Effingham	Montgomery	100	95
Glynn	Coffee	110	98
Liberty	Baldwin	150	165
McIntosh	Dodge	140	130

ATTACHMENT A

Federal Terms and Conditions

During the performance of this MOA, the Parties agree as follows:

Equal Employment Opportunity.

During the performance of this MOA, the Parties agree as follows:

1. The Parties will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Parties will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Parties agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

2. The Parties will, in all solicitations or advertisements for employees placed by or on behalf of the Parties, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The Parties will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Party's legal duty to furnish information.
4. The Parties will send to each labor union or representative of workers with which he has a collective bargaining agreement or other Agreement or understanding, a notice to be provided advising the said labor union or workers' representatives of the Parties' commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The Parties will comply with all provisions of Executive Order ("E.O.") 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The Parties will furnish all information and reports required by E.O. 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

7. In the event of the Parties' noncompliance with the nondiscrimination clauses of this MOA or with any of the said rules, regulations, or orders, this MOA may be canceled, terminated, or suspended in whole or in part and a Party may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in E.O. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in E.O. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The Parties will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of E.O. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Parties will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Party becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Parties may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work:

Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the MOA.

The Parties agree that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of the Parties and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The Parties further agree that it will refrain from entering into any agreement or agreement modification subject to E.O. 11246 of September 24, 1965, with a Party debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the E.O. and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Parties and contractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the E.O.. In addition, the Parties agree that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this MOA (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

Anti-Discrimination.

The Parties will comply with the following clauses: Titles VI and VII of the Civil Rights Act of 1964 (PL 88-352), and the regulations issued pursuant thereto (prohibiting discrimination on the basis race, color,

national origin and ensuring that individuals are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age); Title IX of the Education Amendments of 1972 (codified as amended at 20 U.S.C. § 1681 et seq.) (prohibiting discrimination on the basis of sex); Titles I, II, III, IV, and V of the Americans with Disability Act of 1990 (prohibiting discrimination on the basis of disability); Section 504 of the Rehabilitation Act of 1973 (codified as amended at 29 U.S.C. § 794) (prohibiting discrimination on the basis of handicap); the Age Discrimination Act of 1975 (codified as amended at 42 U.S.C. § 6101 et seq.) (prohibiting age discrimination); Executive Order 11063 as amended by Executive Order 2259; and Section 109 of the Housing and Community Development Act of 1974, as amended.

Compliance with the Davis-Bacon Act.⁵

1. If applicable, all transactions regarding this MOA shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The Parties shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.
2. If applicable, the Parties are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
3. If applicable, the Parties are required to pay wages not less than once a week.

Compliance with the Copeland “Anti-Kickback” Act.⁶

1. If applicable, the Parties shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this MOA.
2. Subcontracts. If applicable, the Parties or any subcontractors shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The Party holding the subcontracts shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these MOA clauses.
3. Breach. If this provision is required, a breach of the MOA clauses above may be grounds for termination of the MOA, and for debarment as a subcontractor as provided in 29 C.F.R. § 5.12.

Compliance with the Contract Work Hours and Safety Standards Act.

1. *Overtime requirements.* No Party or contractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at

⁵ *The Davis-Bacon Act only applies to the Emergency Management Preparedness Grant Program, Homeland Security Grant Program, Nonprofit Security Grant Program, Tribal Homeland Security Grant Program, Port Security Grant Program, and Transit Security Grant Program. It DOES NOT apply to other FEMA grant and cooperative agreement programs, including the Public Assistance Program.*

⁶ *The Copeland “Anti-Kickback” Act applies to all contracts for construction or repair work above \$2,000 in situations where the Davis-Bacon Act also applies. It DOES NOT apply to the FEMA Public Assistance Program.*

a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth in paragraph (1) of this section the Parties and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Parties and any contractors shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
3. *Withholding for unpaid wages and liquidated damages.* GEMA/HS shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Parties or contractor under any such contract or any other Federal contract with the same Parties, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same Parties, such sums as may be determined to be necessary to satisfy any liabilities of such Party or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
4. *Subcontracts.* The Parties or contractors shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the contractors to include these clauses in any lower tier contracts or subcontracts. The Parties shall be responsible for compliance by any contractor or subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

Clean Air Act.

1. The Parties agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. The Parties agree to report each violation to GEMA/HS and understands and agrees that GEMA/HS will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency (“EPA”) Regional Office.
3. The Parties agree to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

Federal Water Pollution Control Act.

1. The Parties agree to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
2. The Parties agree to report each violation to GEMA/HS and understand and agree that the GEMA/HS will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate EPA Regional Office.

3. The Parties agree to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

Suspension and Debarment.

1. This MOA is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Parties are required to verify that none of the Party's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
2. The Parties must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
3. This certification is a material representation of fact relied upon by GEMA/HS and the State of Georgia. If it is later determined that the Parties did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to GEMA/HS, the State of Georgia, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
4. The Parties agree to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Parties further agree to include a provision requiring such compliance in its lower tier covered transactions.

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended).

Parties who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the Party who in turn will forward the certification(s) to GEMA/HS.

1. Required Certification. If applicable, Parties must sign and submit to the non-federal entity the following certification.
2. **APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Parties shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Parties certify or affirm the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Parties understand and agree that the provisions of 31 U.S.C. Chap.38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Signature of Host County's Authorized Official

Signature of Risk County's Authorized Official

Name and Title of Host County's Authorized Official

Name and Title of Risk County's Authorized Official

Date

Date

[THIS SPACE HAS BEEN INTENTIONALLY LEFT BLANK]

Signature of DHS' Authorized Official

Signature of DPH's Authorized Official

Name and Title of DHS' Authorized Official

Name and Title of DPH's Authorized Official

Date

Date

Signature of ARC's Authorized Official

Signature of GEMA/HS' Authorized Official

Name and Title of ARC's Authorized Official

Name and Title of GEMA/HS' Authorized Official

Date

Date

Procurement of Recovered Materials.

1. In the performance of this MOA, the Parties shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired-
 - a. Competitively within a timeframe providing for compliance with the Agreement performance schedule;
 - b. Meeting Agreement performance requirements; or
 - c. At a reasonable price.

2. Information about this requirement, along with the list of EPA- designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
3. The Parties also agree to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.”

Women and Minority Owned Businesses.

2 C.F.R. § 200.321 requires that all necessary affirmative steps are taken by the Parties to assure that minority and women's businesses are used when possible.

Access to Records. The following access to records requirements apply to this MOA:

1. The Parties agree to provide GEMA/HS, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Parties which are directly pertinent to this MOA for the purposes of making audits, examinations, excerpts, and transcriptions.
2. The Parties agree to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
3. The Parties agree to provide the FEMA Administrator or his or her authorized representatives access to construction or other work sites pertaining to the work being completed under the MOA.
4. In compliance with the Disaster Recovery Act of 2018, GEMA/HS and the Parties acknowledge and agree that no language in this MOA is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
5. The Parties agree to allow the departments and agencies of the State of Georgia, FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Parties which are directly pertinent to the MOA for the purpose of making audits, examinations, excerpts, and transcriptions.

Department of Homeland Security Seal, Logo, and Flags.

The Parties shall not use the Department of Homeland Security (“DHS”) seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

Compliance with Federal Law, Regulations, and Executive Orders.

This is an acknowledgement that FEMA financial assistance may be used to fund all or a portion of this MOA. The Parties will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.

No Obligation by Federal Government.

The Federal Government is not a party to this MOA and is not subject to any obligations or liabilities to the non-Federal entity or any other Party pertaining to any matter resulting from this MOA.

Program Fraud and False or Fraudulent Statements or Related Acts.

The Parties acknowledge that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and

Statements) applies to the Parties' actions pertaining to this MOA.

DHS Access.

1. The Parties must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS.
2. The Parties must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.
3. The Parties must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. The Parties must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.
5. If the Parties are recipients (as defined in 2 C.F.R. Part 200) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipient should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Parties are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhscivil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

DHS Administrative Requirements, Cost Principles, Representations and Certifications.

1. If the Parties become DHS financial assistance recipients, each Party must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Recipients are required to fill out the assurances as instructed by the awarding agency. The Parties must provide information as needed to adhere to this requirement.
2. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002. The Parties must provide information as needed to adhere to this requirement.
3. By accepting this agreement, the Parties as recipients, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance. The Parties may not behave contrary to any of the

awarding agency's policies made in in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance, during the term of this MOA.

Personnel.

The Host and Risk Counties represent that they have, or will secure at their own expense, all personnel required in performing the work under this MOA. Such personnel shall not be employees of or have any contractual relationship with State of Georgia or GEMA/HS. All the work required hereunder will be performed by the Parties or under their supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such work. No person who is serving a sentence in penal or correctional institution shall be employed to work under this MOA.

ATTACHMENT B

Scope of Work

[This space is intended for the Host and Risk Counties to provide a Scope of Work specific to the CTN Shelter(s) being stood up]

Staff Report

Subject: Site Plan (Fifth District)
Author: Sammy Easton, Planner II
Department: Development Services
Meeting Date: June 18, 2024
Item Description: **Kern & Co., LLC – Chad Zittrouer request** approval of a **Site Plan** for “Pro-Grade South” Located on Old Augusta Road South, zoned **B-3. [Map# 475 Parcel# 58B]**

Summary Recommendation

Staff has reviewed the application, and recommends **Alternative 1** of a **Site Plan** for “Pro-Grade South”

Executive Summary/Background

- The request for approval of a Site Plan is a requirement of Section 14-56 – Permits (W) Site Plan.
In addition to the requirements of the building codes adopted in the Official Code of Effingham County, Georgia, an applicant shall submit a Site Plan of the proposed development for non-residential properties located in B-1, B-2, B-3, PD-Manufacturing, PD-Commercial, Light Industrial, and Heavy-Industrial zonings. A fully completed Site Plan by a licensed engineer, surveyor, or other qualified professional shall be submitted to Development Services and approved by the Board of Commissioners prior to any land disturbing activities or building permits can be reviewed and issued.
- In 2013, this Parcel was rezoned to B-3.
- The applicant is proposing One Office Building with an attached Maintenance Shop with a Fuel Depot behind on the South side of the parcel. On the North side of the parcel there will be a Mulch Stockpiling Area in addition to a Screened Outdoor Storage Area.
- The proposed development has 2 access points, both to Old Augusta Road South. These access points do meet the requirements of the Access Management Policy.
- In the 2013 Rezoning, a condition was added that required the Southeast Property Line to have a 50ft Buffer, which the applicant is proposing. The applicant is proposing a 30ft Buffer on the North and East Property Lines and 10ft on the West Property Line running parallel to Old Augusta Road South, which does adhere to the November 2023 adopted Buffer Ordinance.
- A Wetland Delineation has been completed by the Applicant and the Wetlands shown on the Site Plan do match the Delineation by the U.S. Army Corps of Engineers.

Alternatives

- 1. Approve the Site Plan** for “Pro-Grade South” with the following conditions:
 - A 911 Address for each building must be obtained before development plans are submitted.
 - An Encroachment Permit must be obtained for both access points.
 - All wetland impacts must be approved and permitted by USACE.
 - A lighting plan showing down lighting must be submitted during development plan review.

- 2. Deny the Site Plan** for “Pro-Grade South”

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: 1. Site Plan Application 2. Site Plan 3. Wetland Delineation 4. Aerial Photograph

STAMP:

STAMP:

ORIGINAL RELEASED FOR CONSTRUCTION DATE:

NO.	DATE	REVISION

PLANS OF PRO-GRADE SOUTH FACILITY FOR MITCHELL HALL HOLDINGS, LLC

DRAWING TITLE:

SITE PLAN

SCALE: 1"=100'

PROJECT NO: 210311.000

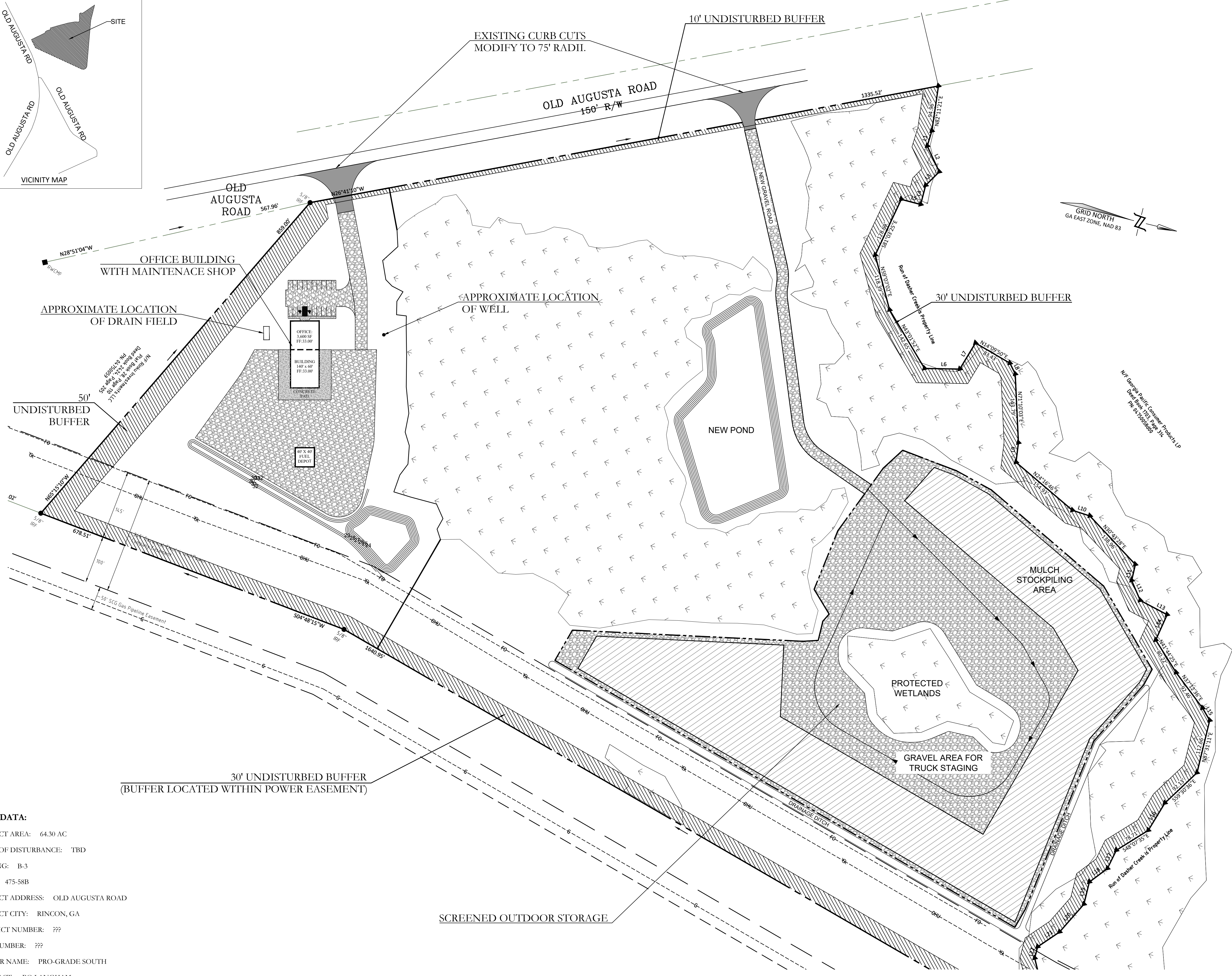
DATE: 6/4/24

DRAWN BY: TWM

CHECKED BY: CRZ

SHEET NO:

C1



SITE DATA:

PROJECT AREA: 64.30 AC

AREA OF DISTURBANCE: TBD

ZONING: B-3

P.L.N.: 475-58B

PROJECT ADDRESS: OLD AUGUSTA ROAD

PROJECT CITY: RINCON, GA

DISTRICT NUMBER: ???

LOT NUMBER: ???

OWNER NAME: PRO-GRADE SOUTH

CONTACT: BO LANGHAM

OWNER ADDRESS: P.O. BOX 1006

OWNER CITY: SPRINGFIELD, GA 31329

TELEPHONE NO.: 912-754-3062

DATE OF SURVEY: 10/28/2021

GOVERNING AGENCY: EFFINGHAM COUNTY

APPLICANT/PLANS PREPARED BY:

KERN & CO., LLC - CHAD ZITTRouer

EMAIL: CZITTRouer@KERNENGINEERING.COM

TELEPHONE: 912-354-8400

POTABLE WATER WELL AND SEPTIC SYSTEM TO BE PERMITTED BY EFFINGHAM COUNTY HEALTH DEPARTMENT PURSUANT TO DEVELOPMENT PERMITS.

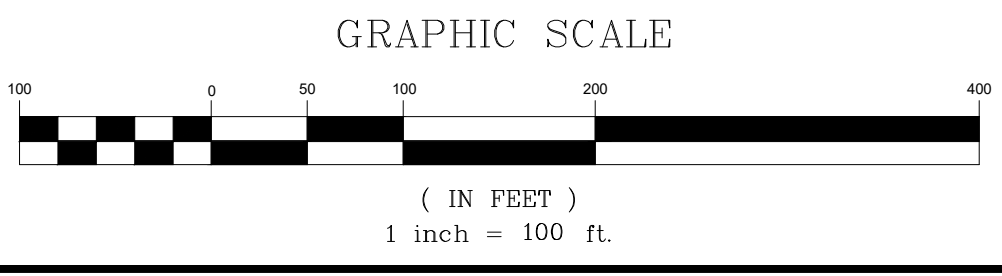
UTILITIES PROTECTION CENTER



KNOW WHAT'S BELOW.
CALL BEFORE YOU DIG.
DIAL 811 OR 1-800-282-7411
WWW.GEORGIA811.COM

CALL THREE WORKING DAYS BEFORE YOU DIG

NOT FOR CONSTRUCTION FOR PERMITTING PURPOSES ONLY!



NOT FOR CONSTRUCTION

RELEASED FOR CONSTRUCTION

DATE: _____ BY: _____

Tue, 04 Jun 2024 - 10:26am czittrouer
 DRAWING PATH: G:\2024\210311.000\DWG\SITE-SKETCH PLAN.dwg

C:\PPR\GRIFF\Kern & Co., LLC - © 2013 The drawing and its reproductions are the property of this firm and may not be reproduced, published, or used in any way without the written permission of Kern & Co., LLC.



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, SAVANNAH DISTRICT
100 W. OGLETHORPE AVENUE
SAVANNAH, GEORGIA 31401-3604

RLC#: 15-24⁰ 1
ARDR Item XI. 8.
Expires: 12/21/2026
RLC PM: Troy Smith
Corps PM: Tyler Brock

December 21, 2021

Regulatory Division
SAS-2021-00485

Mr. Gregg Howze
Laurel Mill Inc.
130 San Marco Drive
Tybee Island, GA 31338

Dear Mr. Howze:

I refer to a request submitted on your behalf by Resource and Land Consultants, requesting an Aquatic Resources Delineation Review (ARDR) for a 61.0-acre site located southeast of the intersection of Old Augusta Road and Flat Ditch road, in the City of Rincon, Effingham County, Georgia (32.3080, -81.1950). This project has been assigned number SAS-2021-00485 and it is important that you refer to this number in all communication concerning this matter.

We have completed an ARDR for this site. Any wetlands on-site were delineated in accordance with criteria contained in the 1987 "Corps of Engineers Wetland Delineation Manual," as amended by the most recent regional supplements to the manual. The enclosed "Figures 8 and 9, Parcel Number 04750-00000-058-B00, Wetland Delineation Sketch", dated 10 October 2021, accurately identifies the delineated limits of all aquatic resources located within the review area.

The delineation included herein has been conducted to identify the location and extent of the aquatic resource boundaries and/or the jurisdictional status of aquatic resources for purposes of the Clean Water Act for the particular site identified in this request. This delineation and/or jurisdictional determination may not be valid for the Wetland Conservation Provisions of the Food Security Act of 1985, as amended. If you or your tenant are USDA program participants, or anticipate participation in USDA programs, you should discuss the applicability of a certified wetland determination with the local USDA service center, prior to starting work.

If you intend to sell property that is part of a project that requires Department of the Army Authorization, it may be subject to the Interstate Land Sales Full Disclosure Act. The Property Report required by Housing and Urban Development Regulation must state whether, or not a permit for the development has been applied for, issued or denied by the U.S. Army Corps of Engineers (Part 320.3(h) of Title 33 of the CFR).

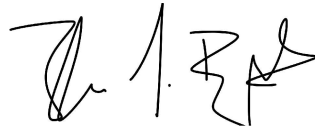
- 2 -

This communication does not convey any property rights, either in real estate or material, or any exclusive privileges. It does not authorize any injury to property, invasion of rights, or any infringement of federal, state or local laws, or regulations. It does not obviate your requirement to obtain state or local assent required by law for the development of this property. If the information you have submitted, and on which the U.S. Army Corps of Engineers has based its determination is later found to be in error, this decision may be revoked.

Thank you in advance for completing our on-line Customer Survey Form located at <https://regulatory.ops.usace.army.mil/customer-service-survey/>. We value your comments and appreciate your taking the time to complete a survey each time you have interaction with our office.

If you have any questions, please contact me via telephone at 912-652-5618 or email at tyler.J.Brock@usace.army.mil.

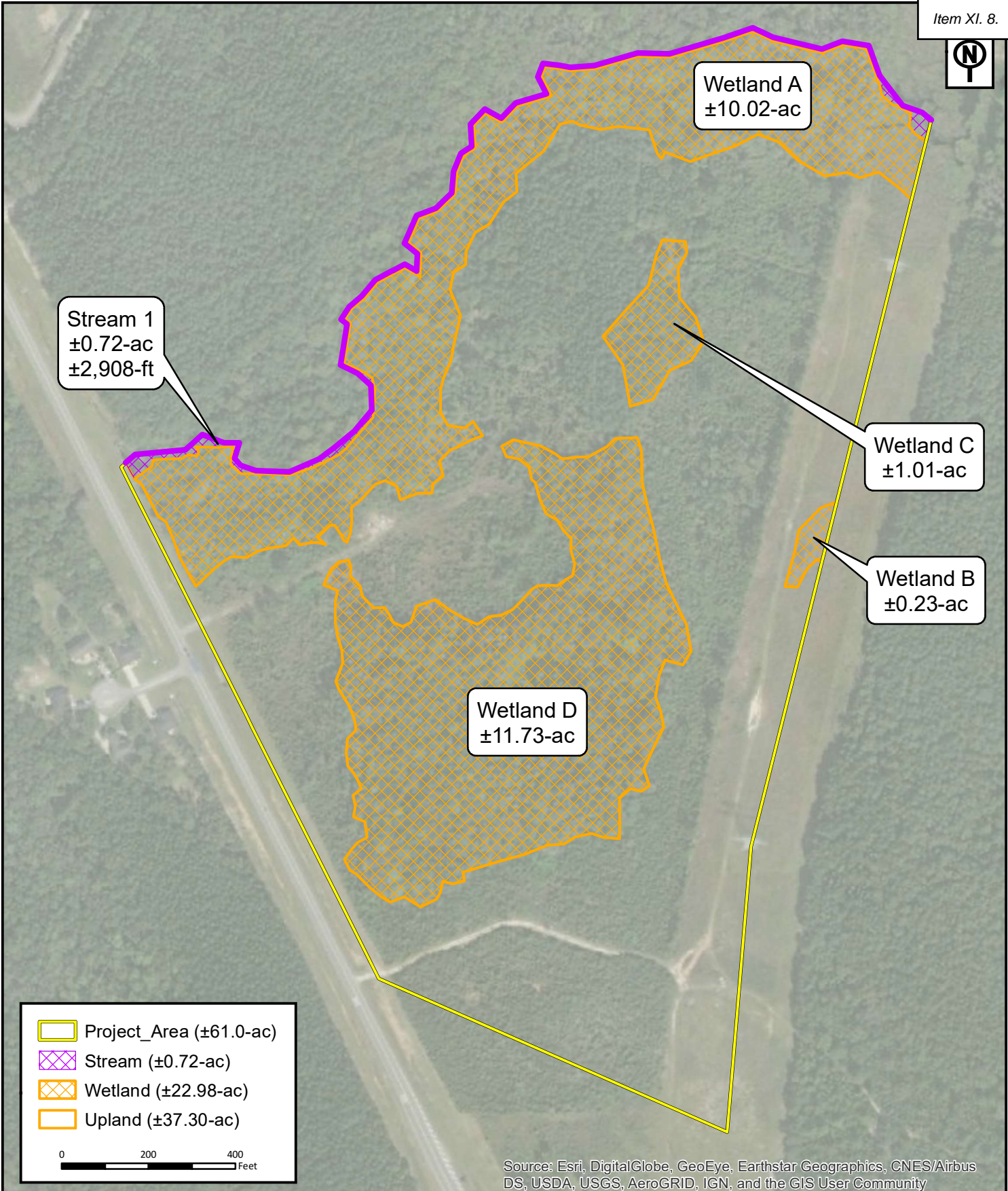
Sincerely,

A handwritten signature in black ink, appearing to read 'T. J. Brock', with a stylized flourish at the end.

Tyler J. Brock
Project Manager, Coastal Branch

Copy Furnished: Mr. Troy Smith, RLC

Enclosures



	Project_Area (±61.0-ac)
	Stream (±0.72-ac)
	Wetland (±22.98-ac)
	Upland (±37.30-ac)

0 200 400 Feet

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

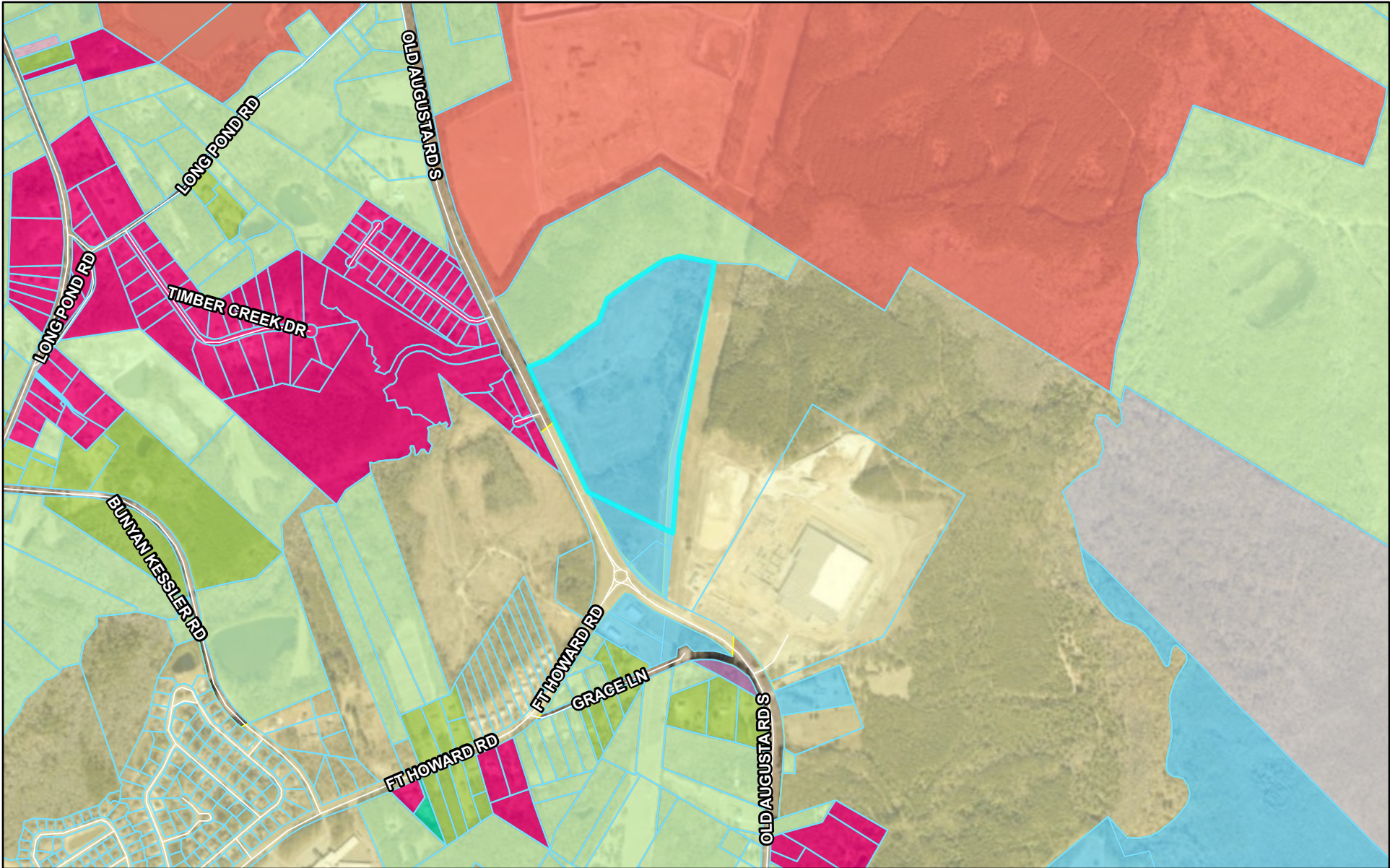
RLC Project No.:	15-248.1
Figure No.:	8
Prepared By:	TS
Sketch Date:	10/6/2021
Map Scale :	1 inch = 300 feet

Parcel Number
04750-00000-058-B00
 Effingham County, Georgia

Wetland Delineation Sketch
 Prepared For: Mitchell Hall Holdings LLC

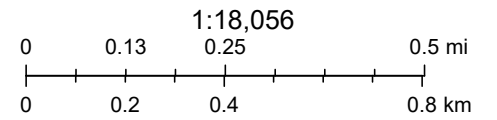
RLC
RESOURCE+LAND CONSULTANTS
 41 Park of Commerce Way, Ste. 101
 Savannah, Georgia 31406
 912.443.5596 www.rlc.com

Zoning Map for 475-58B

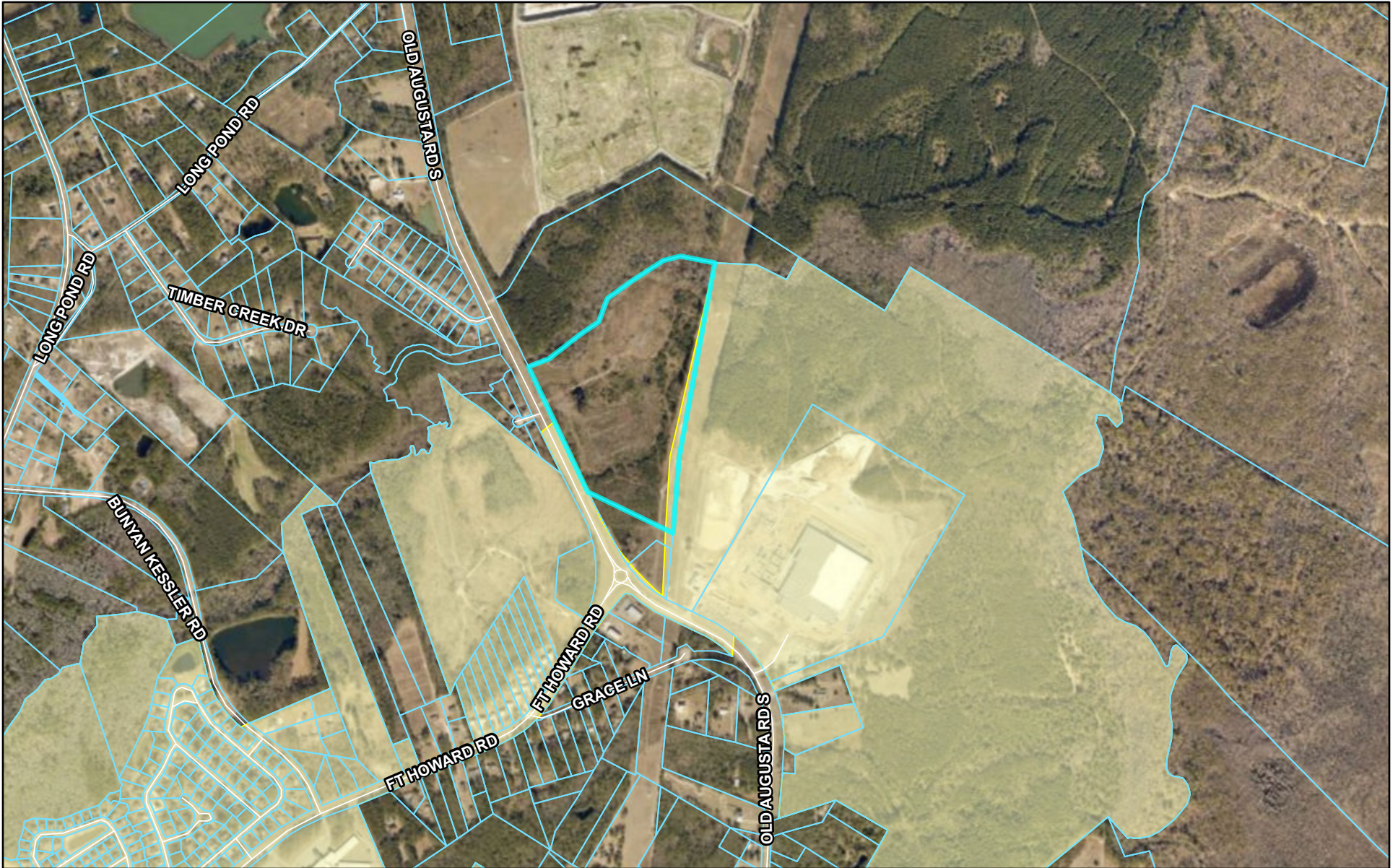


6/7/2024

- | | | | |
|-------------------------|------|-----|----------------------|
| Roads | AR-2 | B-1 | CP |
| Tax Parcels | R-1 | B-3 | PD |
| Effingham County Zoning | R-2 | I-1 | Municipal Boundaries |
| AR-1 | | | |

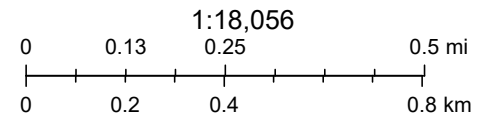


Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA



6/7/2024

- Roads
- Municipal Boundaries
- Tax Parcels



Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA

Staff Report

Subject: Acceptance of an Asset
Author: Steve Candler
Department: Development Services
Date: June 18, 2024

Item Description: Elevated Tank Site located at Georgia International Trade Center

Summary Recommendation:

The water tank and the .255-acre parcel underneath the water tank are being dedicated to the county located at 2006 WT Trade Center BLVD. EOM and the county inspected the elevated water tank and parcel and found both to be in compliance with our standards.

Alternatives:

Approve the dedication.

Deny the dedication.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Development Services

FUNDING: N/A

Attachments: Limited Warranty Deed. Plat of parcel and tower.

Upon recording, please return to:

Bradley J. Denson, Esq.
 Nelson Mullins Riley & Scarborough LLP
 201 17th Street NW, Suite 1700
 Atlanta, Georgia 30363

Parcel No. 0466D018

STATE OF GEORGIA

COUNTY OF EFFINGHAM

LIMITED WARRANTY DEED

THIS INDENTURE is made this ____ day of _____, 2024, by **SAVANNAH TRADING CENTER LLC**, a Georgia limited liability company (the “Grantor”), in favor of **BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA** (herein called “Grantee”). The words “Grantor” and “Grantee” include the neuter, masculine and feminine genders, and the singular and the plural.

W I T N E S S E T H:

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00) in hand paid to Grantor by Grantee at and before the execution, sealing and delivery hereof, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto Grantee, and the successors, legal representatives and assigns of Grantee, all that tract or parcel of land lying and being in Effingham County, Georgia, being more particularly described on Exhibit “A”, attached hereto and incorporated herein by reference (the “Property”), subject to the matters set forth on Exhibit “B” attached hereto and incorporated herein by reference (collectively, the “Permitted Exceptions”).

TO HAVE AND TO HOLD the Property, together with any and all of the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of Grantee forever, in fee simple, subject only to the Permitted Exceptions.

GRANTOR WILL WARRANT and forever defend the right and title to Property unto Grantee, and the successors, legal representatives and assigns of Grantee, against the claims of all persons claiming by, through or under Grantor, but not otherwise, subject only to the Permitted Exceptions.

[SIGNATURE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, Grantor has caused its duly authorized representatives to execute, seal and deliver this indenture, all the day and year first written above.

Delivered this 1st day of May, 2024.

Melaine
Witness

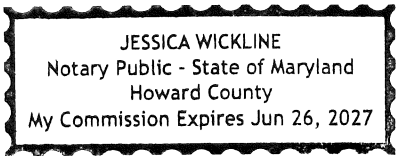
SAVANNAH TRADING CENTER LLC,
a Georgia limited liability company

By: Kingstowne Shopping Center I Limited Partnership, a Virginia limited partnership, Sole Member

Jessica Wickline
Notary Public, State of ~~Georgia~~ Maryland
My Commission Expires: June 26, 2027
Date Notarized: May 1, 2024
(NOTARY SEAL) Montgomery County

By: Halle and Halle, Inc.,
General Partner

By: [Signature]
Name: GERALD W. HALLE
Title: VICE - PRESIDENT



ACCEPTED AND AGREED TO THIS ___ DAY OF _____, 202_.

Signed, sealed and delivered in the presence of:

BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA

Unofficial Witness

By: _____ (Seal)
Name:
Title:

Notary Public

Attest: _____
Name:
Title:

My Commission Expires:

(NOTARIAL SEAL)

IN WITNESS WHEREOF, Grantor has caused its duly authorized representatives to execute, seal and deliver this indenture, all the day and year first written above.

Delivered this ____ day of _____, 2024.

SAVANNAH TRADING CENTER LLC,
a Georgia limited liability company

Witness

By: Kingstowne Shopping Center I Limited Partnership, a Virginia limited partnership, Sole Member

Notary Public, State of Georgia
My Commission Expires: _____
Date Notarized: _____
(NOTARY SEAL)

By: Halle and Halle, Inc.,
General Partner

By: _____
Name: _____
Title: _____

ACCEPTED AND AGREED TO THIS ____ DAY OF _____, 2024.

Signed, sealed and delivered in the presence of:

BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY, GEORGIA

Unofficial Witness

By: _____(Seal)
Name:
Title:

Notary Public

Attest: _____
Name:
Title:

My Commission Expires:

(NOTARIAL SEAL)

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel 1D Water Tank Property

ALL THAT CERTAIN TRACT OR PARCEL OF LAND CONTAINING (+/-) 0.255 ACRES AND BEING IN THE 9TH GEORGIA MILITIA DISTRICT, EFFINGHAM COUNTY, GEORGIA, AND BEING MORE PARTICULARLY DESCRIBED AS "ELEVATED TANK SITE" ON THAT CERTAIN "PLAT OF ELEVATED TANK SITE, BEING LOCATED AT GEORGIA INTERNATIONAL TRADE CENTER PARCEL 1D, 9TH G.M. DISTRICT, EFFINGHAM COUNTY, GEORGIA," DATED MAY 26, 2020 AND RECORDED ON JULY 15, 2020 IN PLAT BOOK 28, PAGE 841, EFFINGHAM COUNTY, GEORGIA RECORDS (THE "PLAT").

TOGETHER WITH (AND SUBJECT TO) SUCH CONSTRUCTION, DRAINAGE, ACCESS AND UTILITY EASEMENTS AS ARE SHOWN ON SAID PLAT.

ALSO TOGETHER WITH (AND SUBJECT TO) SUCH RIGHTS AND EASEMENTS SET FORTH IN THAT CERTAIN WATER TANK EASEMENT AGREEMENT DATED JULY 15, 2020, AND RECORDED ON JULY 16, 2020 IN DEED BOOK 2606, PAGE 781, AFORESAID RECORDS.

EXHIBIT "B"

PERMITTED EXCEPTIONS

All unexpired covenants, conditions, restrictions, reservations, easements, and agreements, if any, lawfully affecting the Property, duly of record and constituting constructive notice.

4498674959
 PARTICIPANT ID
BK:28 PG:841-841
P202000110
 FILED IN OFFICE
 CLERK OF COURT
 07/15/2020 04:05 PM
 ELIZABETH Z. HURSEY, CLERK
 SUPERIOR COURT
 EFFINGHAM COUNTY, GA

Elizabeth Z. Hursey
 THIS SPACE RESERVED FOR THE
 CLERK OF SUPERIOR COURT

REFERENCES

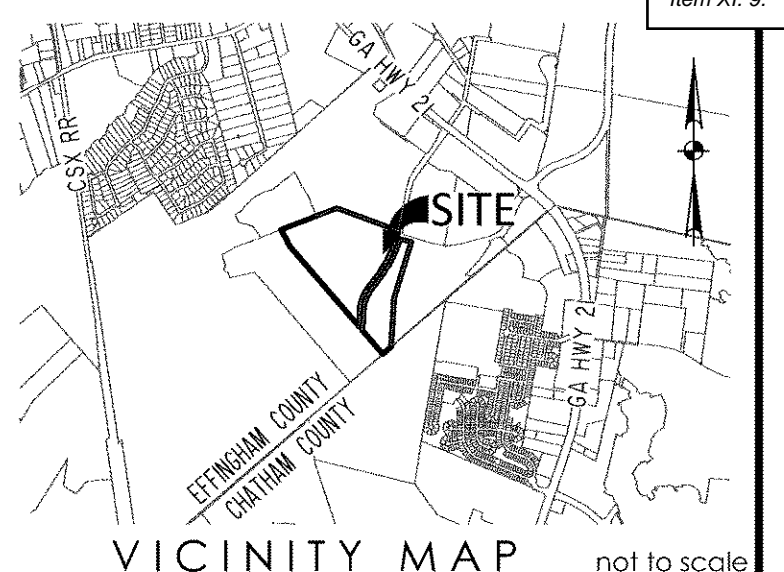
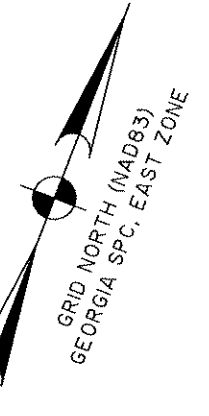
1. A MINOR SUBDIVISION PLAT OF PARCEL A, BEING A PORTION OF THE EXLEY TRACT P.D.M.U., PREPARED FOR SFG CH MASTER DEVCO, LLC, BY THOMAS & HUTTON, DATED JUNE 18, 2019, RECORDED IN PLAT BOOK 28, PAGE 593, EFFINGHAM COUNTY RECORDS.

PARCEL B1
 N/F T&T EXLEY PROPERTIES, LLC
 P.B. 28, PG. 590

PARCEL 2A-2
 N/F
 SFG CH MASTER DEVCO, LLC
 1245.47'

LEGEND

- COMPUTED POINT (NO MONUMENT)
- IRON PIPE (FOUND)
- IRON PIPE (SET)
- ADJOINER PROPERTY LINE
- SUBJECT PROPERTY LINE
- FLOOD ZONE LIMITS
- FRESHWATER WETLAND EDGE
- PROPERTY/ACCESS EASEMENT
- DRAINAGE EASEMENT
- UTILITIES EASEMENT



LINE TABLE

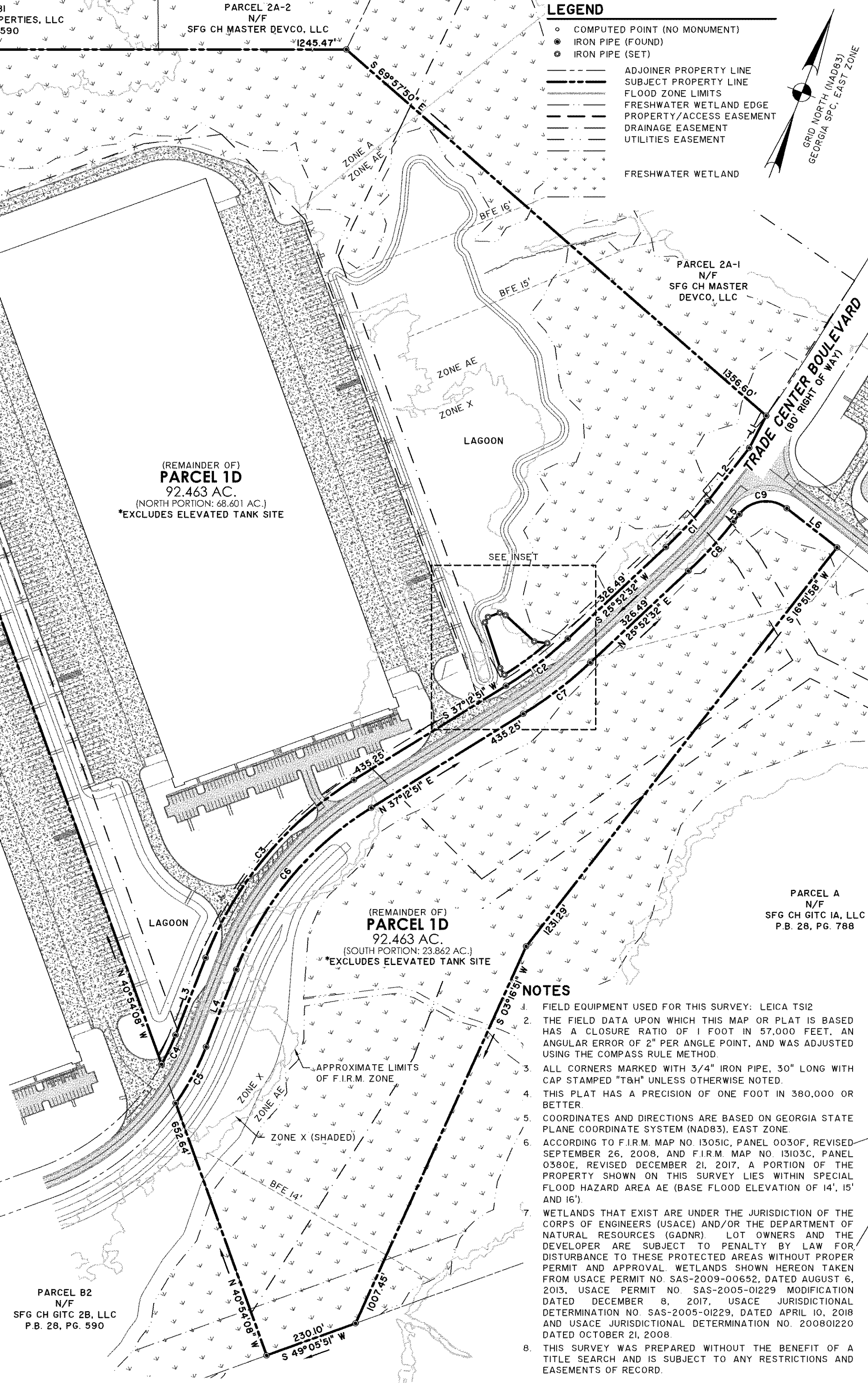
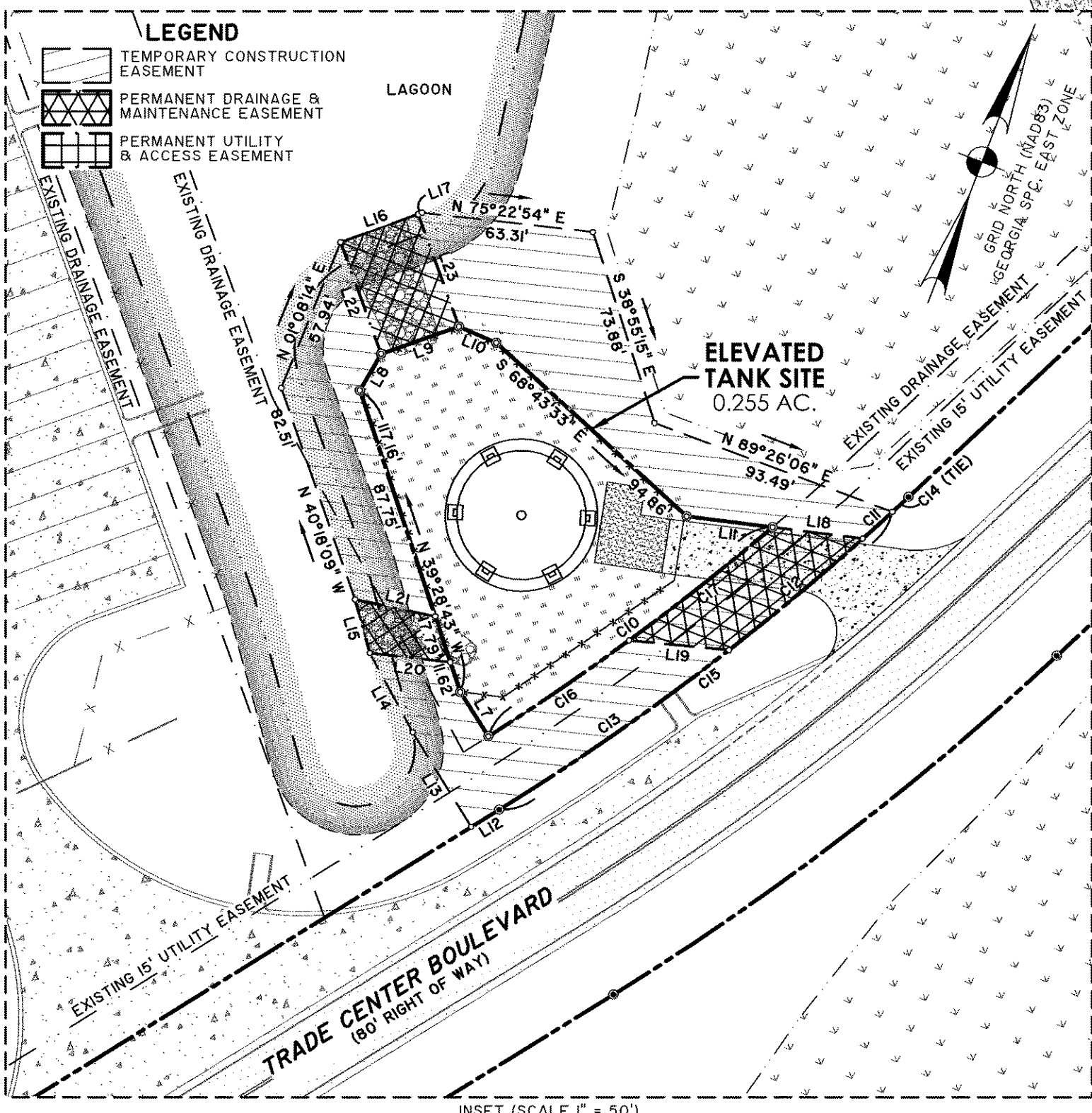
LINE	BEARING	LENGTH
L1	S 06°39'48" W	88.47'
L2	S 16°51'58" W	164.91'
L3	S 00°17'09" W	201.78'
L4	N 00°17'09" E	201.78'
L5	N 16°51'58" E	22.41'
L6	S 73°08'02" E	154.94'
L7	N 53°27'02" W	19.26'
L8	N 09°08'45" E	15.52'
L9	N 49°33'36" E	30.35'
L10	S 87°42'14" E	15.02'
L11	N 76°09'54" E	31.85'
L12	S 37°12'51" W	12.07'

LINE TABLE

LINE	BEARING	LENGTH
L13	N 52°47'09" W	41.00'
L14	N 49°29'47" W	33.21'
L15	N 36°26'37" W	20.46'
L16	N 49°02'56" E	30.35'
L17	N 49°02'56" E	1.55'
L18	N 76°09'54" E	33.50'
L19	S 74°28'31" W	36.94'
L20	S 75°30'48" W	29.89'
L21	N 80°56'48" E	30.17'
L22	N 40°57'04" W	43.77'
L23	S 40°57'04" E	44.04'

CURVE TABLE

CURVE	RADIUS	LENGTH	CH BEARING	CH LENGTH	DELTA
C1	960.00'	150.96'	S 21°22'15" W	150.80'	9°00'35"
C2	960.00'	189.98'	S 31°32'42" W	189.67'	11°20'19"
C3	890.00'	573.62'	S 18°45'00" W	563.75'	36°55'42"
C4	560.00'	79.05'	S 04°19'48" W	78.99'	8°05'18"
C5	640.00'	156.40'	N 07°17'12" E	156.01'	14°00'06"
C6	810.00'	522.06'	N 18°45'00" E	513.07'	36°55'42"
C7	1040.00'	205.81'	N 31°32'42" E	205.47'	11°20'19"
C8	1040.00'	163.54'	N 21°22'15" E	163.37'	9°00'35"
C9	82.50'	129.59'	N 61°51'58" E	116.67'	90°00'00"
C10	935.00'	130.04'	S 32°33'54" W	129.93'	7°58'07"
C11	960.00'	14.67'	S 26°47'39" W	14.67'	0°52'31"
C12	960.00'	64.13'	S 29°08'44" W	64.12'	3°49'39"
C13	960.00'	103.12'	S 34°08'12" W	103.07'	6°09'17"
C14	960.00'	8.06'	S 26°06'58" W	8.06'	0°28'52"
C15	960.00'	181.92'	S 31°47'07" W	181.65'	10°51'27"
C16	935.00'	62.76'	N 34°37'35" E	62.75'	3°50'44"
C17	935.00'	67.28'	S 30°38'32" W	67.27'	4°07'22"



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EFFINGHAM COUNTY APPROVAL
 THE FOLLOWING GOVERNMENTAL BODIES HAVE APPROVED THIS MAP, PLAT, OR PLAN FOR RECORDING:

APPROVED BY EFFINGHAM COUNTY PLANNING & ZONING
Diane Proffoot 7/13/20
 DIANE PROFFOOT DATE
 ZONING ADMINISTRATOR

APPROVED BY EFFINGHAM COUNTY ENGINEERING
Charles George 7/13/20
 CHARLES GEORGE DATE
 COUNTY ENGINEER

SURVEYOR'S CERTIFICATION
 AS REQUIRED BY SUBSECTION (d) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR AND APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS FOR RECORDING AS EVIDENCED BY APPROVAL CERTIFICATES, SIGNATURES, STAMPS, OR STATEMENTS HEREON SUCH APPROVALS OR AFFIRMATIONS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

MATTHEW D. JONES
 GEORGIA REGISTERED LAND SURVEYOR
 RLS #3338 / LSF #145
 jones.m@thomasandhutton.com

A PLAT OF
ELEVATED TANK SITE
 BEING LOCATED AT
GEORGIA INTERNATIONAL
TRADE CENTER
 9TH G.M. DISTRICT, EFFINGHAM COUNTY, GEORGIA
 prepared for
CHESTERFIELD, LLC

No.	Revision	By	Date

THOMAS & HUTTON
 50 Park of Commerce Way
 Savannah, GA 31405 • 912.234.5300
 www.thomasandhutton.com

1 INCH = 200 FEET

plat	drawn	reviewed	field	crew
05/26/2020	MDJ	RKM	xx/xx/xx	JH

job 26838.0017 SHEET 1 OF 359

NOTES

- FIELD EQUIPMENT USED FOR THIS SURVEY: LEICA TS12
- THE FIELD DATA UPON WHICH THIS MAP OR PLAT IS BASED HAS A CLOSURE RATIO OF 1 FOOT IN 57,000 FEET, AN ANGULAR ERROR OF 2" PER ANGLE POINT, AND WAS ADJUSTED USING THE COMPASS RULE METHOD.
- ALL CORNERS MARKED WITH 3/4" IRON PIPE, 30" LONG WITH CAP STAMPED "T&H" UNLESS OTHERWISE NOTED.
- THIS PLAT HAS A PRECISION OF ONE FOOT IN 380,000 OR BETTER.
- COORDINATES AND DIRECTIONS ARE BASED ON GEORGIA STATE PLANE COORDINATE SYSTEM (NAD83), EAST ZONE.
- ACCORDING TO F.I.R.M. MAP NO. 13051C, PANEL 0030F, REVISED SEPTEMBER 26, 2008, AND F.I.R.M. MAP NO. 13103C, PANEL 0380E, REVISED DECEMBER 21, 2017, A PORTION OF THE PROPERTY SHOWN ON THIS SURVEY LIES WITHIN SPECIAL FLOOD HAZARD AREA AE (BASE FLOOD ELEVATION OF 14', 15' AND 16').
- WETLANDS THAT EXIST ARE UNDER THE JURISDICTION OF THE CORPS OF ENGINEERS (USACE) AND/OR THE DEPARTMENT OF NATURAL RESOURCES (GADNR). LOT OWNERS AND THE DEVELOPER ARE SUBJECT TO PENALTY BY LAW FOR DISTURBANCE TO THESE PROTECTED AREAS WITHOUT PROPER PERMIT AND APPROVAL. WETLANDS SHOWN HEREON TAKEN FROM USACE PERMIT NO. SAS-2009-00652, DATED AUGUST 6, 2013, USACE PERMIT NO. SAS-2005-01229 MODIFICATION DATED DECEMBER 8, 2017, USACE JURISDICTIONAL DETERMINATION NO. SAS-2005-01229, DATED APRIL 10, 2018 AND USACE JURISDICTIONAL DETERMINATION NO. 200801220 DATED OCTOBER 21, 2008.
- THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE SEARCH AND IS SUBJECT TO ANY RESTRICTIONS AND EASEMENTS OF RECORD.

Staff Report

Subject: Approval and publication of a Programs/Special Events Coordinator new job description and title.

Author: Sarah Mausolf, Director

Department: Human Resources and Risk Management

Meeting Date: June 18, 2024

Item Description: Approval and publication of a Programs/Specials Events Coordinator new job description and title.

Summary Recommendation:

Staff requests authorization to approve and publish a new job description and title for the Programs/Special Events Coordinator.

Executive Summary/Background

The Programs/Special Events Coordinator will be responsible for developing, planning, and overseeing recreation programs for all youth, adult, and senior programs, special events, camps, and other activities. The position includes organizing programs that meet the interests and needs of the community identified by the Recreation and Sports Management Department for Effingham County. The Programs/Special Events Coordinator will supervise part-time staff and facilities during athletic events and tournaments.

Alternatives for Commission to Consider

1. Approve the job description and title and authorize publication and distribution.
2. Disapprove of the job description and guide staff.

Recommended Alternative: Staff recommends Alternative 1.

Other Alternatives: None.

Department Review: Recreation and Sports Management, County Manager, and Human Resources.

Funding Source: Funding through the new budget.

Attachment: Programs/Special Events Coordinator Job Description



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Programs/Special Events Coordinator	Job Code:
Reports to: Director of Recreation and Sports Management	FLSA Status: Non-Exempt
Department: Recreation	

*Class specifications are intended to present a descriptive list of the range of duties employees perform in the class. Specifications are **not** intended to reflect all duties performed within the job.*

Position Overview:

The Programs/Special Events coordinator will be responsible for developing, planning, and overseeing recreation programs for all youth, adult, and senior programs, special events, camps, and other activities. The work includes organizing programs that meet the interests and needs of the community identified by the Recreation Department for Effingham County. The Program/Special Events Coordinator will supervise part-time staff and facilities during athletic events and tournaments.

Principal Duties and Responsibilities (Essential Functions):**

The following duties are typical for this classification. Incumbents may not perform all the listed duties. They may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Performs and conducts themselves in a professional recreation work environment; Ensures work objectives are accomplished to a satisfactory standard of supervised recreation personnel.
- Plans, schedules, and organizes special events in partnership with Effingham County, such as seasonal festivals, programs/activities, and large-traffic events.
- Maintains constant communication with members of the community and county to ensure quality preparedness for upcoming events within the county in partnership with other county departments.
- Answers phone calls and emails regarding event planning, programming, and other special events when asked by community members.
- Supervises, counsels, directs, and disciplines the work of part-time staff and volunteers, including seasonal employees, instructors, coaches, and volunteers; trains, supervises, and evaluates staff. Processes employee concerns and problems, directs work, counsels, and ensures employee performance.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Programs/Special Events Coordinator	Job Code: 0501205
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- Supervises the issuance, use, and maintenance of recreation supplies and equipment; implements inventory control and procedures; opens, closes, and secures facilities; inspects equipment and facilities.
- Performs general administrative and clerical work within an office environment, including answering phone calls, assisting customers, and copying and filing documents.
- Provides support to the Recreation Director and Assistant Directors in administrative and creative capacity.
- Assists in a team environment in partnership with Athletic Coordinators to ensure quality programming with recreational sports leagues, events, and tournaments when necessary to ensure the health and success of the department.

ADDITIONAL FUNCTIONS

Makes copies; runs errands.

Assists other employees or departments as needed.

Performs other related duties as required.

MINIMUM QUALIFICATIONS

Must Be at least 18 years of age.

High School diploma or equivalent.

Maintain a clear criminal record.

Ensure everyone completes continuing education.

Adhere to all other requirements established in these rules.

Failure to adhere to the above requirements shall subject the department or individual to sanctions as these rules provide.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

**Job Title: Programs/Special Events
Coordinator**

Job Code: 0501205

Knowledge, Skills, and Abilities

- Knowledge of county and departmental administrative policies and procedures
- Knowledge of program administration, event planning, and organizing, as well as time management
- Ability to manage resources when assigned and supervision of said resources
- Knowledge and ability to use Microsoft Office programs and simple addition, subtraction, multiplication, and division.
- Knowledge of practicing quality public relations and communication. This includes the ability to interact effectively with participants, volunteers, and the public in a positive manner.
- Knowledge of Effingham County facilities
- Ability to review, organize, categorize, and analyze data.
- Ability to exercise judgment, decisiveness, and creativity in situations involving the evaluation of information to best support and enhance the community of Effingham County.

PERFORMANCE APTITUDES

Data Utilization:

Requires the ability to review, classify, categorize, prioritize, and analyze data. This includes discretion in determining data classification and referencing such analysis to established standards to recognize actual or probable interactive effects and relationships.

Human Interaction:

It requires the capacity to act as a first-line supervisor, overseeing work, acting on employee problems, and assigning the job to others.

Equipment, Machinery, Tools, and Materials Utilization:

Requires the ability to operate, maneuver, and control the actions of equipment, machinery, tools, and materials used in performing essential functions.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

**Job Title: Programs/Special Events
Coordinator**

Job Code: 0501205

Verbal Aptitude:

Requires the ability to utilize various reference, descriptive, and advisory data and information.

Mathematical Aptitude:

Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning:

Requires the ability to apply principles of rational systems; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.

Situational Reasoning:

Requires the ability to exercise judgment, decisiveness, and creativity in situations involving evaluating information against measurable or verifiable criteria.

ADA COMPLIANCE

Physical Ability:

Tasks require the ability to exert very moderate physical effort in light work, typically involving some combination of stooping, kneeling, crouching, and crawling, and which may involve some lifting, carrying, pushing, and pulling of objects and materials of moderate weight (12-20 pounds).

Sensory Requirements:

Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors:



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Programs/Special Events Coordinator	Job Code: 0501205
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Essential functions are regularly performed without exposure to adverse environmental conditions.

Requirements

A high school diploma is supplemented by college courses in recreation or sports management and two years of supervisory and managerial work experience in recreation, event planning, or related fields.

** To comply with regulations by the Americans with Disabilities Act (ADA), the principal duties in job descriptions must be essential to the job. To identify essential functions, focus on the duties' purpose and result rather than how they are performed. The following definition applies: a job function is critical if removing that function would fundamentally change the job.

DRAFT

Staff Report

Subject: Approval and publication of a job description and title for a Community Planner and Land Use Planning Analyst.

Author: Sarah Mausolf, Director

Department: Human Resources and Risk Management

Meeting Date: June 18, 2024

Item Description: Approval and publication of a Community Planner and Land Use Planning Analyst new job description and title.

Summary Recommendation:

Staff requests authorization to approve and publish a new job description and title for a Community Planner and Land Use Planning Analyst.

Executive Summary/Background

The *Community Planner* is responsible for developing and implementing plans that promote sustainable community development.

The *Land Use Planning Analyst* provides quantitative analysis to support the evaluation and implementation of planning principles by forecasting development trends for long-range planning.

Alternatives for Commission to Consider

1. Approve the job descriptions and titles and authorize publication and distribution.
2. Disapprove the job descriptions and titles and guide staff.

Recommended Alternative: Staff recommends Alternative 1.

Other Alternatives: None.

Department Review: Development Services, County Manager, and Human Resources.

Funding Source: Funding through the new budget.

Attachment: Community Planner Job Description
Land Use Planning Analyst Job Description



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Land Use Planning Analyst	Job Code:
Reports to: Director of Development Services	FLSA Status: Non-Exempt
Department: Development Services	Approved:

Class specifications are intended to present a descriptive list of the range of duties employees perform in the class. Specifications do not reflect all duties performed within the job.

Position Overview:

The position of Land Use Planning Analyst is a position within professional planning. A bachelor's degree is required, with coursework in urban planning, political science, accounting, business administration, or a related field. This position also includes experience in planning and community development or finance, with an equivalent combination of education and experience. The candidate must have the ability to obtain a Zoning Official certification within two years of employment. The position reports to the Director of Development Services.

Principal Duties and Responsibilities (Essential Functions):**

The following duties are typical for this classification. To perform this job successfully, an individual must perform each essential function satisfactorily and may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

A planning analyst provides quantitative analysis to support the evaluation and implementation of planning principles by forecasting development trends for long-range planning.

Work is performed under the limited supervision of the Development Services Director.

Assists in the research, drafting, and presentation for long-range planning projects, including but not limited to comprehensive land use planning, neighborhood planning, corridor planning, comprehensive transportation planning, greenway planning, and demographic analysis

Researches and prepares planning elements necessary for decisions by management, council, boards, or commissions regarding land use, historic preservation, zoning, housing, and environmental impact.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Land Use Planning Analyst	Job Code:
---	------------------

Provides research and input into developing ordinances, policies, procedures, and publications for the County and the department. Draft ordinances, plans, and publications

Respond to inquiries for comprehensive plan, code, and development information; interpret existing plans, policies, and codes for the public.

Duties will require ensuring compliance.

Performs work with the Director to forecast future development growth trends and monthly projections and reports to the County Manager's Office and the Board of Commissioners

Monitors and evaluates plans and implementation strategies; amends and revises plans as necessary; prepares and revises codes and other land use controls.

Assist with preparing the annual budget calendar, budget manual, line-item budget books, and capital improvement plan manual.

Analyzes and recommends department budget requests

Provides technical assistance to citizens, developers, and public officials regarding subdivision and zoning and related matters

Ability to prepare staff reports and present agenda items to both the Planning Board and Board of Adjustment

Attends occasional (once to twice monthly) night meetings

Respond to public contact via walk-in, telephone, and email

Performs related tasks as required

Includes receiving instructions, assignments, and directions from superiors and weekend meetings



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Land Use Planning Analyst

Job Code:

Typical Knowledge

Considerable knowledge of the basic governmental and administrative framework in which the planning department functions operate

Considerable knowledge of arithmetic, spelling, grammar, punctuation, and vocabulary

Considerable knowledge of state open meetings and public records laws

General knowledge of building and land development code regulations

General knowledge of the use of various telecommunications systems utilized by County offices

Some knowledge of the geographic and socio-economic layout of the County

Typical Skills

Must be adaptable to performing under stress and when confronted with persons acting under stress

Skilled in the operation of standard office machines, including popular computer-driven word processing, spreadsheet, and file maintenance programs

Ability to make routine administrative decisions independently by laws, regulations, County policies, and procedures, to solve problems, and answer questions of the general public and development community

Ability to develop and modify work procedures, methods, and processes to improve the efficiency of department processes

Ability to type accurately at a moderate to high rate of speed

Ability to communicate effectively orally and in writing



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Land Use Planning Analyst	Job Code:
---	------------------

Ability to exercise considerable tact and courtesy in frequent contact with public officials and the general public

Ability to establish and maintain effective working relationships as necessitated by work assignments

Minimum Qualifications

The Land Use Planning Analyst position usually requires a bachelor's degree in urban planning, architecture, public policy, or a related field, but one year of planning experience may be substituted.

Performance Aptitudes:

Data Conception: Requires the ability to compare and judge the readily observable, functional structural, or composite characteristics (similar to or divergent from apparent standards) of data, people, or things. Requires the ability to prepare correspondence, memoranda, reports, forms, meeting minutes, agendas, resolutions, franchises, ordinances, purchase orders, etc., using prescribed formats and conforming to all punctuation, grammar, diction, and style rules.

Interpersonal Temperament: Requires the ability to deal with people beyond giving and receiving instructions

Motor Coordination: Requires the ability to rapidly and accurately coordinate hands and eyes using automated office equipment. Must have minimal levels of eye/hand/foot coordination.

Verbal Aptitude: The candidate must be able to express or exchange ideas through spoken words by speaking to people with poise, voice control, and confidence. The position requires recording and delivering information, explaining procedures, and following oral and written instructions. The candidate must also be able to communicate effectively and efficiently in standard English and speak and signal people to convey or exchange information.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Land Use Planning Analyst	Job Code:
---	------------------

Numerical Aptitude: Requires the ability to utilize mathematical formulas, add and subtract, multiply and divide, and calculate percentages and decimals.

Form/Spatial Aptitude: Requires the ability to inspect items for proper length, width, and shape

Functional Reasoning: Requires the ability to apply rational systems to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists; to interpret a variety of instructions furnished in written, oral, diagrammatic, or schedule form.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness, and creativity in situations involving evaluating information against measurable or verifiable criteria.

ADA COMPLIANCE:

Physical Ability: Must be able to operate various automated office machines, including computers and peripheral equipment, transcribers, copiers, facsimile machines, calculators, etc. Some physical tasks may also include the ability to exert up to 20 pounds of force to move objects. However, if arm and leg controls require exertion of forces that are more significant than that for Sedentary Work and the worker sits most of the time, this job is rated for Light Work.

Sensory Requirements: Does not require the ability to differentiate between colors and shades of color.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Community Planner	Job Code:
Reports to: Director of Development Services	FLSA Status: Non-Exempt
Department: Development Services	Approved:

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

Position Overview:

The position of Community Planner is a position within professional planning. A bachelor's degree is required, depending on the hiring organization. It is distinguished from the Planner I position because it involves professional-level duties and judgment, and fewer routine administrative tasks. This position level receives considerable immediate supervision from the Director of Development Services. The position reports to the Director of Development Services.

Principal Duties and Responsibilities (Essential Functions):**

The following duties are typical for this classification. Incumbents may not perform all the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

Responsible for developing and implementing plans that promote sustainable community development.

Develop and manage community development plans, policies, and programs to be approved by the state.

Conduct research and gather data to develop community plans and programs.

Facilitate community engagement and participation in the planning process.

Responsible for reviewing zoning ordinance amendments and comprehensive planning actions.

Participate in state and local development projects.

Evaluate the effectiveness of community plans and programs and make recommendations for improvement.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Community Planner

Job Code:

Develops planning studies and reports in support of new and updated plans, programs, and regulations

Reviews or assists in reviewing moderately complex development proposals and site plans for conformance with codes, plans, and regulations.

Prepares and presents detailed reports on development proposals to government bodies

Collects a variety of statistical data and prepares reports and maps on topics such as census information, land use, tax base data, and occupancy rates

Evaluate or assist in evaluating rezoning, ordinance amendments, site plans, special use permits, variances, and other proposals.

Acts as liaison between community groups, government agencies, developers, and elected officials in developing neighborhood plans

Coordinates community review of public and private development projects

Provides information to the public regarding development regulations

Clerk to the Planning Board for taking minutes, creating agendas, public notices, zoning notices mailed, record keeping

Assists in resolving citizen and customer issues

Oversees the work of consultants and interns

Conducts field evaluations and assessments

Attends a substantial number of evening and weekend meetings

Typical Knowledge

Knowledge of the principles and practices of planning



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Community Planner

Job Code:

Knowledge of a relevant specialization such as land use/zoning, transportation planning, environmental planning, urban design, housing, historic preservation or economic development is desired

Knowledge of principles and practices of research and data collection

Knowledge of effective writing techniques

Statistical, algebraic, or geometric knowledge and the ability to apply such knowledge in practical situations

Knowledge of computer programs and applications, which may include Microsoft Office, Internet applications, and database management

GIS programs and applications

Typical Skills

Oral communication and interpersonal skills to explain rules and procedures clearly to the public

Creative problem-solving skills to gather relevant information to solve practical problems and address citizen inquiries and concerns

Ability to review plans and apply provisions of the ordinances and codes to determine compliance with such regulations and to apply rules to field conditions

Ability to create graphic designs, development strategies, and render site plans via sketches and/or computer graphics highly desirable.

Ability to work on several projects or issues simultaneously

Ability to work independently or in a team environment as needed

Ability to attend to details while keeping big-picture goals in mind

Practical written and verbal communication skills



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Community Planner

Job Code:

Ability to facilitate in-person and virtual public participation activities

Minimum Qualifications

The Community Planner position usually requires a bachelor's degree in urban planning, architecture, public policy, or a related study area, but one year of planning experience may be substituted.

Performance Aptitudes:

Data Utilization: Requires the ability to review, classify, categorize, prioritize, and analyze data. This includes discretion in determining data classification and referencing such analysis to established standards to recognize actual or probable interactive effects and relationships.

Human Interaction: Requires the ability to provide guidance, assistance, and/or interpretation to others regarding the application of procedures and standards to specific situation.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver, and control the actions of equipment, machinery, tools, and materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and advisory data and information and be able to provide explanations of data.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of rational systems; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.



EFFINGHAM COUNTY BOARD OF COMMISSIONERS

Job Title: Community Planner	Job Code:
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Situational Reasoning: Requires the ability to exercise judgment, decisiveness, and creativity in situations involving evaluating information against measurable or verifiable criteria.

ADA COMPLIANCE:

Physical Ability: Tasks require the ability to exert moderate, though not constant, physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, which may involve some lifting, carrying, pushing, and pulling of objects and materials of moderate weight (12-20 pounds).

Sensory Requirements: Some tasks require perceiving and discriminating visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Essential functions are regularly performed without exposure to adverse environmental conditions.

DRAFT

Staff Report

Subject: Approval of Contract 23-RFP-059 for Emergency Transportation for Disaster Evacuation with Wynn Transportation Holdings, LLC

Author: Danielle Carver, Procurement and Capital Projects Manager

Department: EEMA

Meeting Date: June 18, 2024

Item Description: Contract 23-RFP-059 for Emergency Transportation for Disaster Evacuation with Wynn Transportation Holdings, LLC

Summary Recommendation: Staff recommends Approval of Contract 23-RFP-059 for Emergency Transportation for Disaster Evacuation with Wynn Transportation Holdings, LLC

Executive Summary/Background:

- Staff posted an RFP for Emergency Transportation Services for Disaster Evacuation based on scope information provided by Chief Hodges.
- Two proposals were received:
 - Pico Bros Company
 - Wynn Transportation Holdings, LLC
- After a review of the proposals and references, the recommendation for award is for Wynn Transportation Holdings, LLC. These services will not be activated unless an emergency is declared and services would be open for reimbursement by FEMA/GEMA.

Alternatives for Commission to Consider

1. Approval of Contract 23-RFP-059 for Emergency Transportation for Disaster Evacuation with Wynn Transportation Holdings, LLC
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: EEMA, PCPM

Funding Source:

Attachments: Contract 23-RFP-059 and Attachments

REQUEST FOR PROPOSAL

23-RFP-059

EMERGENCY TRANSPORTATION FOR DISASTER EVACUATION



Effingham County
804 S Laurel Street
Springfield, GA 31329

Effingham County
REQUEST FOR PROPOSAL

23-RFP-059

Emergency Transportation for Disaster Evacuation

- I. Services Contract
- II. TERMS AND CONDITIONS OF THIS CONTRACT
- III. COMPENSATION, FINANCIAL ADMIN AND GUARANTEES
- IV. INSURANCE REQUIREMENTS
- V. WAIVERS AND EXCEPTIONS
- VI. GENERAL PROVISIONS
- VII. AUTHORITY TO EXECUTE AND ENTER AGREEMENT

Attachments:

A - Cost_Proposal_Form

B - Technical_Proposal_Effingham_WETT_052224 (1)

1. Services Contract

Services Contract Between

This Contract (hereinafter referred to as “Contract” or “Agreement”) is made and entered into by and between the Board of Commissioners of Effingham County, Georgia (hereinafter referred to as the "Board" and/or “County”) and Wynne Transportation Holdings, LLC, 14110 North Dallas Pkwy., Suite 240 Dallas, TX 75254, (hereinafter called the "Contractor"). This Contract shall be effective and binding on the date that the last authorized signature is affixed.

WITNESSETH

WHEREAS, the Board desires to engage a qualified company as specified in 23-RFP-059 - Emergency Transportation for Disaster Evacuation; and

WHEREAS, the Vendor has represented to the Board that it is experienced, licensed and qualified to provide the services contained herein, and the Board has relied upon such representation; and

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is agreed by and between the Board and the Vendor as follows:

2. TERMS AND CONDITIONS OF THIS CONTRACT

2.1. TERMS OF SERVICE.

The scope of services and the terms and conditions of performance shall be as specified in this document and in 23-RFP-059- Emergency Transportation for Disaster Evacuation and related addenda which are hereby adopted and incorporated as if set forth fully herein.

2.2. CONTRACT Renewal Section

This Contract will commence on Monday, July 1, 2024 and terminate on Monday, June 30, 2025 with automatic renewal options for four (4) additional one (1) year terms provided that the services to be provided, and the prices thereof, for the extension period, have been mutually agreed upon by the County and the Vendor or:

- Unless otherwise directed by the Effingham County Board of Commissioners.
- Unless budgeted funds are not appropriated.

2.3. REQUIREMENT FOR MANDATORY PERFORMANCE.

The words "shall", "will" and "must" may be used interchangeably in this Contract and in any case will indicate mandatory.

2.4. PERSONNEL AND EQUIPMENT.

The Vendor represents that it has secured and will secure, at its own expense, all personnel and equipment necessary to perform the services of this Contract, none of whom shall be employees of, nor have any contractual relationship with Effingham County. All of the services required hereunder will be performed by the Vendor under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under law to perform such services.

2.5. CHANGES TO THIS CONTRACT

The County may, at any time, request changes in the Scope of Services of the Vendor to be performed hereunder. Such changes, including any increase or decrease in term, rate, or amount of the Vendor's compensation, as more fully described elsewhere herein, which are mutually agreed upon by and between the County and the Vendor shall be incorporated in written amendments to this Contract.

2.6. TERMINATION OF CONTRACT FOR CAUSE.

County may terminate this Contract for cause or Vendor's persistent failure to perform the work in accordance with the Contract Documents. If County terminates the Contract for cause, Vendor shall not be entitled to any further payment from the effective date of the termination which shall be stated in the termination letter sent by the County.

2.7. TERMINATION OF CONTRACT WITHOUT CAUSE.

County may terminate without cause, upon seven (7) days written notice to Vendor. In such case, Vendor shall be paid for completed and acceptable work executed in accordance with this Contract prior

to the effective date of termination. Vendor shall not be paid on account of loss of anticipated profits or revenue or other economic loss arising out of or resulting from such termination.

2.8. TERMINATION OF CONTRACT FOR LACK OF FUNDING.

The obligation of the County for payment to the Vendor is limited to the availability of funds appropriated in the current fiscal year by the Effingham County Board of Commissioners.

2.9. INDEMNIFICATION.

To the fullest extent permitted by law, the Vendor shall indemnify and hold harmless County and its officers, directors, partners, employees, agents, consultants, and subcontractors from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out or relating to the performance of the work, but only to the extent caused by any negligent or willful act or omission of Vendor, its subcontractors and suppliers, or any individual or entity directly or indirectly employed by them to perform any of the work or anyone for whose acts any of them may be liable.

The Vendor's obligation to indemnify Effingham County under this Section shall not be limited in any way by the agreed upon contract price as shown in this Contract or by the scope and amount of insurance maintained by the Contractor.

2.10. COVENANT AGAINST CONTINGENT FEES.

The Vendor shall comply with the relevant requirements of all Federal, State, County or other local laws. The Vendor warrants this it has not employed or retained any company, person, other than a bona fide employee working solely for the Vendor, for any fee, commission, percentage, brokerage fee, gifts, or any consideration, contingent upon or resulting from the award or making of this contract.

For breach or violation of this warranty, the Board shall have the right to annul this Contract without liability or in its discretion to deduct from the Contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

2.11. PROHIBITED INTERESTS.

A. Conflict of Interest. The Vendor and its subcontractors warrant that they presently have no interest and shall acquire no interest, direct or indirect, that would conflict in any manner or degree with the performance of its services hereunder. The Vendor further agrees that, in the performance of the Contract no person having such interest shall be employed.

B. Statement of disclosure: Vendor must provide a statement of disclosure which will allow the County to evaluate possible conflicts of interest.

Interests of Public Officials.

Vendor warrants for itself and any subcontractor that no elected or appointed official or employee of Effingham County, Georgia, has any interest in their bid or the proceeds of any contract/agreement which may result thereof. In the event that an elected or appointed official or employee acquires any interest in any contract/agreement which may result from this bid, or the proceeds thereof, the vendor

agrees to disclose such interest to the County immediately by written notice. For breach or violation of this clause, the County may annul any contract/agreement resulting from this bid without liability, terminate any contract/agreement resulting from this bid for default, or take other remedial measures. "Interest" as used herein means direct or indirect pecuniary or material benefit accruing to a county commissioner, official or employee as a result of a matter which is or which is expected to become the subject of an official action by or with the county, except for such actions which, by their terms and by the substance of their provisions, confer the opportunity and right to realize the accrual of similar benefits to all other persons and/or property similarly situated. The term "interest" shall not include any remote interest. For purposes of this bid, a county commissioner, official or employee shall be deemed to have an interest in the affairs of: (1) his or her family; (2) any business entity in which the county commissioner, official or employee is a member, officer, director, employee, or prospective employee; and (3) any business entity as to which the stock, legal ownership, or beneficial ownership of a county commissioner, official or employee is in excess of five percent of the total stock or total legal and beneficial ownership, or which is controlled or owned directly or indirectly by the county commissioner, official or employee. Remote interest as used herein means the interest of (1) a volunteer director, officer, or employee of a nonprofit corporation; (2) a holder of less than 5 percent of the legal or beneficial ownership of the total shares of a business; (3) any person in a representative capacity, such as a receiver, trustee, or administrator. Family as used herein means the spouse, parents, children, and siblings, related by blood, marriage, or adoption, of a county official or employee.

2.12. AUDITS AND INSPECTIONS.

At any time during normal business hours and as often as the County may deem necessary, the Vendor and its subcontractors shall make available to the County and/or representatives of the County, examination all of its records with respect to all matters covered by this Contract. It shall also permit the County and/or representatives of the County to audit, inspect, examine and make copies, excerpts or transcripts from such records of personnel, conditions of employment and other data relating to all matters covered by this Contract. All documents to be audited shall be available for inspection at all reasonable times in the main offices of the County or at the offices of the Vendor as requested by the County.

2.13. INDEPENDENT CONTRACTOR.

Vendor hereby covenants and declares that it is an independent business and agrees to perform the Work as an independent contractor and not as the agent or employee of the County. The Vendor agrees to be solely responsible for its own matters relating to the time and place the services are performed; the instrumentalities, tools, supplies, and/or materials necessary to complete the Work; hiring of consultants, agents, or employees to complete the Work; and the payment of employees, including compliance with Social Security, withholding, and all other regulations governing such matters. The Vendor agrees to be solely responsible for its own acts and those of its subordinates and subcontractors during the life of this Agreement.

2.14. NOTICES.

All notices shall be in writing and any notices, demands, and other papers or documents to be delivered to Effingham County, Georgia, under this Contract shall be delivered in person or transmitted by certified mail, postage prepaid to 804 South Laurel Street, Springfield, Georgia 31329, or at any such

other place as may be subsequently designated by written notice to the Contractor.

All written notices, demands, and other papers or documents to be delivered to the Vendor under this Contract shall be transmitted by certified mail, postage prepaid, to Wynne Transportation Holdings, LLC and 14110 North Dallas Pkwy., Suite 240 Dallas, TX 75254. It shall be Vendor's responsibility to inform the County of any change to this contact address.

2.15. COMPLIANCE WITH LAWS.

The Vendor shall comply with all applicable Federal, State, and local laws, ordinances, rules, and regulations relating to the work, including by not limited to Effingham County building code and permitting requirements and other local requirements as applicable.

2.16. ASSIGNABILITY.

The Vendor shall not assign or transfer any of its rights, obligations, benefits, liabilities, or other interest under this Contract without written consent of the County.

2.17. GOVERNING LAW.

This Contract shall be governed by the laws of Georgia, with venue in Effingham County.

3. COMPENSATION, FINANCIAL ADMIN AND GUARANTEES

3.1. COMPENSATION FOR CONTRACTOR SERVICES.

The County shall pay the Contractor for his services as detailed in the proposal submitted by the Vendor:

These rates and fees shall remain in effect until 06/30/2025, without exception.

All invoices shall contain the following:

- Date services performed
- Detailed account of services performed
- Location of services performed
- Name of employee providing said services
- Name of County employee requesting said services

No work shall take place without advanced written approval of the County’s Purchasing Department. If the Vendor commences any work prior to receiving written approval, he does so at his own risk.

No work outside the scope of work contained in the RFP will be performed without the advanced written approval of the County’s Board of Commissioners.

Advance payments prior to any work shall not be granted unless specified in writing.

Progress payments or draw shall not be granted unless specified in writing.

Notwithstanding any other payment provisions of this contract, failure of the Vendor to submit required reports when due or failure to perform or deliver required work, supplies, or services, may result in the withholding of payment under this contract unless such failure arises out of causes beyond the control, and without the fault or negligence of the Vendor. The County will immediately notify the Vendor of its intention to withhold payment of any invoice or voucher submitted.

3.2. PAYMENT OF TAXES AND FEES.

The Vendor shall pay the cost of any taxes, permits, fees, or licenses required to complete and satisfy the requirements of this Contract.

3.3. QUANTITIES GUARANTEED.

The Vendor represents, understands and agrees that this is an “ON CALL” / “LUMP SUM” contract, to guarantee pricing for services contained herein.

4. INSURANCE REQUIREMENTS

4.1. INSURANCE PROVISIONS:

Vendor shall be required to procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Vendor, its agents, representatives, employees or subcontractors. Contract work will not proceed unless Effingham County has in their possession, a current Certificate of Insurance. Effingham County invokes the defense of sovereign immunity. The County is not to be included as an additional insured on insurance contracts.

General Information that shall appear on a Certificate of Insurance:

1. Name of Producer (contractor's insurance Broker/Agent).
2. Companies affording coverage (there may be several).
3. Name and address of the Insured (this should be the Company or Parent of the firm Effingham County is contracting with).
4. A Summary of all current insurance for the insured (includes effective dates of coverage).
5. A brief description of the operations to be performed, the specific job to be performed, or contract number.
6. Certificate Holder (This is to always include Effingham County).

Limits of Insurance:

Effective coverage shall have the following limits:

- A. Commercial General Liability of \$1,000,000 (one million dollars) per occurrence and \$2,000,000 (two million dollars) aggregate for bodily and personal injury, sickness, disease or death, injury to or destruction of property, including loss of use resulting there from. Excess or umbrella liability coverage shall be required for contracts pertaining to road construction or repairs, automotive or motor vehicle repairs, or for contracts over \$1,000,000.00.
- B. Commercial Automobile Liability (owned, non-owned, hired) of \$1,000,000 (one million dollars) per occurrence for bodily and personal injury, sickness, disease or death, injury to or destruction of property, including loss of use resulting therefrom.
- C. Workers' Compensation limits as required by the State of Georgia and Employers Liability limits of \$1,000,000 (one million dollars) per accident or disease.

Special Requirements:

- A. **Claims-Made Coverage:** The limits of liability shall remain the same as the occurrence basis, however, the Retroactive date shall be prior to or coincident with the date of any contract, and the Certificate of Insurance shall state the retroactive date and the coverage is claims-made.
- B. **Extended Reporting Periods:** The contractor shall provide the County with a notice of the election to

initiate any Supplemental Extended Reporting Period and the reason(s) for invoking this option.
Reporting Provisions: Any failure to comply with reporting provisions of the policies shall not affect coverage.

C. Cancellation/Non-Renewal Notification: Each insurance policy shall be endorsed to state that it shall not be suspended, voided, or canceled, except after thirty (30) days prior to written notice by certified mail, return receipt, has been given to the County.

D. Proof of Insurance: Effingham County shall be furnished with certificates of insurance and original endorsements affecting coverage required by this invitation. The certificates and endorsements are to be signed by a person authorized by the insurer to bind coverage on its behalf. All certificates of insurance are to be submitted prior to, and approved by, the County before services are rendered. The CONTRACTOR must ensure Certificates of Insurance are updated for the entire term of the Contract.

F. Insurer Acceptability: Insurance is to be placed with an insurer having an A.M. Best's rating of A and a five (5) year average financial rating of not less than V. If an insurer does not qualify for averaging on a five year basis, the current total Best's rating will be used to evaluate insurer acceptability.

G. Lapse in Coverage: A lapse in coverage shall constitute grounds for contract termination by Effingham County Board of Commissioners.

H. Deductible and Self-Insured Retention: Any deductibles or self-insured retention must be declared to, and approved by, the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as related to the County, its officials, officers, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of related suits, losses, claims and related investigation, claim administration and defense expenses

Additional Coverage for Engineering, Architectural and Surveying Services:

Professional Liability: Insure errors or omission on behalf of architects, engineers, attorneys, medical professionals, and consultants. Minimum Limits: \$1,000,000 per claim/occurrence. Coverage Requirement: If "claims made," retroactive date must precede or coincide with the contract effective date or the date of the Notice to Proceed. The professional must state if "tail" coverage has been purchased and the duration of the coverage.

5. WAIVERS AND EXCEPTIONS

No failure by County to enforce any right or power granted under this Contract, or to insist upon strict compliance by Contractor with this Contract, and no custom or practice of County at variance with the terms and conditions of this Contract shall constitute a general waiver of any future breach or default or affect the County's right to demand exact and strict compliance by Contractor with the terms and conditions of this Contract.

6. GENERAL PROVISIONS

This Contract supersedes any and all agreements, both oral and written, between the parties with respect to the rendering of services by Contractor for County and contains all of the covenants and agreements between the parties with respect to the rendering of these services in any matter whatsoever. Each party acknowledges that no representations, inducements, promises, or agreements, written or oral, have been made by either party, or by anyone acting on behalf of either party, that are not embodied in this Contract. Any modification of this Contract will be effective only if set forth in writing and signed by the party to be charged.

Vendor warrants that it will not, in the performance of this Contract, illegally discriminate on the basis of race, color, sex, or national origin.

This Contract will be governed by and construed in accordance with the laws of the State of Georgia. If any provision in this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way.

If Vendor dies or is dissolved prior to the completion of this Contract, any moneys that may be due to Vendor from County for services rendered prior to the date of death or dissolution shall be paid to Contractor's executors, administrators, heirs, personal representative, successors, or assigns.

7. AUTHORITY TO EXECUTE AND ENTER AGREEMENT

By his, her, or their signature(s) below, the person or persons signing on behalf of Vendor warrant that (1) they are authorized to sign on behalf of Vendor; (2) that to the extent Vendor; is an entity rather than an individual, the entity is currently in existence and is validly registered with appropriate government officials; and (3) that the individual and entity contracting herein are in compliance with all Georgia requirements related to federal and state immigration laws and the use of E-Verify and shall remain in compliance during the term of this Contract.

IN WITNESS WHEREOF, the parties hereto acting through their duly authorized agents have caused this Contract to be signed, sealed and delivered.

This ____ day of _____, 20__.

Wynne Transportation Holdings, LLC

Signature Title

Witness - Signature Witness - Title

**BOARD OF COMMISSIONERS OF
EFFINGHAM COUNTY, GEORGIA**

WESLEY CORBITT, CHAIRMAN
23-RFP-059
COMISSION APPROVAL DATE: _____

COST PROPOSAL FORM

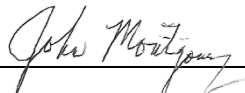
OVERVIEW: Pricing is broken down by bus type (minimum 40 foot bus, paratransit vehicle and additional bus type if offered).

I have read and understand the requirements of this Request for Proposal RFP NO. 23-0186-2 and agree to provide the required services in accordance with this proposal and all attachments, exhibits, etc. I understand that the County will not be responsible for the reimbursement of any costs not specifically set forth in this proposal.

	Bus Type 1 (Minimum 40 foot)	Bus Type 2 (Paratransit Vehicle)	Bus Type 3 (If offered)
Pricing Per Day	\$3,800 (3 day minimum)	\$3,800 (3 day minimum)	\$3,800 (3 day minimum)
“Deadhead” Rate (Per Mile)	\$4.50	\$4.50	\$4.50

FIRM NAME: Wynne Transportation Holdings, LLC dba U.S. Crew Change

PROPOSER: John Montgomery

SIGNATURE: 

ADDRESS: 14110 North Dallas Parkway, Suite 240

CITY/STATE/ZIP: Dallas, TX 75252

TELEPHONE: (469) 401-5908

FAX NUMBER: _____

E-MAIL: john.montgomery@uscwchange.com

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1. Letter of Introduction

May 22, 2024

Alison Bruton – Purchasing Agent, Effingham County
804 S Laurel Street
Springfield, GA 31329

Dear Alison,

U.S. Crew Change (“USCC”) appreciates the opportunity to submit its company profile and pricing for your consideration in delivering these services. USCC is headquartered in Dallas, Texas, and is deeply rooted in local communities we serve in.

Under the umbrella of USCC, two operating companies will be responsible for delivering the County’s emergency services. Wynne Emergency Transport Team (WETT) will provide emergency service operations, and the contract will be supported regionally by Coastal Crew Change (“CCC” or “Coastal”). CCC was founded in 2003, is based in Louisiana, and is a leader in providing large-scale transportation.

At the helm of USCC, our senior management team, with their extensive experience in projects of this magnitude, is well-versed in the coordination and logistics required to deliver a quality and successful product. Their expertise in transportation and evacuation management will undoubtedly benefit the County.

Upon activation of the Effingham County Evacuation Plan, U.S. Crew Change will swiftly mobilize its teams and vehicle fleet to transport citizens to designated safety points. As your trusted contractor, we will ensure the provision of all necessary vehicles, support staff, maintenance, and resources to facilitate a quick and safe evacuation.

Below is an overview of the areas that we focus on to ensure that we meet the unique needs of each client:

- Hiring – We screen candidates to ensure they are the most qualified to perform the work required. We conduct interviews, testing, and stringent background checks. By confirming candidates meet our qualifications requirements, we also reduce the likelihood of turnover, providing clients with a stable team of drivers to deliver this service.

- Safety – Our comprehensive safety plan establishes hazard resolution mechanisms to guide local teams in safety processes and training initiatives. This plan also helps them identify and address any hazards associated with the transportation services operated by WETT. Weekly safety meetings and ongoing training prepare teams to deliver the safest service to your employees.
- Drug and Alcohol Policy – WETT is committed to the safety, health, and well-being of our passengers, team members, and the public. A critical component of our health and safety approach is a robust drug and alcohol program. Our drug and alcohol program are consistent with Federal Motor Carrier Safety Administration (FMCSA) and Federal Transit Administration (FTA) regulations.
- Maintenance – Delivering a safe service requires a focus on maintenance that keeps the fleet safe, presentable, and ready to transport employees. Our maintenance directors generate preventive maintenance schedules (PMIs) weekly from the maintenance management system to determine which inspections are due.

We will work in close collaboration with the Effingham Emergency Agency and Georgia Emergency Management to deliver services that align with local and state evacuation plans.

I appreciate your consideration and encourage you to select U.S. Crew Change as your partner to provide Emergency Transportation for Disaster Evacuation in Effingham County.

Sincerely,

Robert Rosen – Specialty Markets Manager, U.S. Crew Change

robert.rosen@uscrowchange.com
14110 North Dallas Pkwy., Suite 240
Dallas, TX 75252

2. Statement of Qualifications

1. *Letter of Commitment*

As stated above in our Letter of Introduction, the contact for this project is Robert Rosen, Specialty Markets Manager. Our proposed Project Manager assigned specifically to this contract will be Alfonso "Al" Rodriguez who brings more than 30 years of experience in various modes of ground transportation.

This Letter of Commitment confirms that our Statement of Qualifications will remain in effect and will not be withdrawn for 90 days from the due date.

2. *Project Approach*

Effingham County has issued a Request for Proposal ("RFP") for Emergency Transportation for Disaster Evacuation (23-RFP-059). The County requires an established entity capable of organizing the rapid deployment of bus and motor coach vehicles to multiple locations for mass evacuation. With the number of major hurricanes reaching U.S. cities on the rise, developing, and implementing a well-thought-out, customized emergency evacuation plan is critical.

The success of this project will begin before mobilization. WETT relies on a detailed action plan that assigns responsibilities and accountability, defines key tasks and milestones, and accounts for challenges through pre-determined mitigation plans. This plan ensures that the project is deployed on time and to the County's specifications.

Areas covered by our comprehensive implementation plan include:

- Identifying and/or procuring appropriate fleet assets for the project
- Reviewing staffing needs, identifying, and onboarding the right personnel
- Training staff in the appropriate job duties
- Obtaining safety and maintenance equipment, uniforms, decals, licenses, signage, and other necessary components of a safe and compliant operation
- Establishing routes and associated paperwork, performing dry runs
- Evaluating and remediating maintenance needs identified during dry runs and preliminary maintenance inspections
- Reviewing parts inventory and establishing ordering thresholds and accounts with our vendors

- Installing technology components on the buses and at the facility
- Our implementation approach is strengthened by continuous communication with County leadership, WETT corporate support personnel, and our local team. Every project implementation begins with a kick-off meeting, in which we review the startup plan and make any necessary modifications that arise from discussions in the meeting. Weekly meetings ensure all parties involved in the startup are achieving key milestones on schedule and provide an opportunity to discuss and resolve any challenges that arise.

We have provided an internal Hurricane Operations Plan as a sample of the document we will implement for this project. Upon award, we will customize this further to meet the demands of the Emergency Transportation for Disaster Evacuation.



Pending Mobilization

Following a State Declaration of Emergency, our proposed Project Manager, Al Rodriguez, will be contacted by the County and put on alert that mobilization is coming. Using our phone tree customized to this project, Al will:

- Contact internal key team members to make them aware and direct them to prepare for activation, either traveling to the vehicle staging area or the WETT headquarters in Dallas, Texas
- Immediately notify our top bus vendors to inform them that activation is coming

Pre-Theater Inspection and Qualification

After the WETT team stationed in Dallas has contacted pre-qualified bus vendors to alert them of mobilization, they will begin dispatching the required number of vehicles to the vehicle staging area within the time determined by the initial request from the County.

Upon arrival at the vehicle staging area, all buses will be inspected by the Field Staff and equipped with a GPS unit following inspection approval. If a bus is deemed noncompliant at the vehicle staging area, the driver will move the vehicle to a predetermined location and the vendor will be required to

dispatch a mobile mechanic to address the problem. A sample Vehicle Intake Form has been included in our sample Hurricane Operations Plan.

Following completion of the Vehicle Intake Form, the Replenishing Vehicle Staff will stage the bus to confirm that the vehicle is clean and supplies replenished. This team will work closely with Field Staff to confirm that they are ready to complete their tasks on the vehicles as they arrive at the vehicle staging area.



Event Activation

Upon receipt of the activation order, WETT will provide up to 25 over the road motor coaches, 10 paratransit vehicles and the support staff, dispatch and communication functions needed for a mass evacuation. We understand that an event could require evacuation of up to 750 people from sites throughout the County, with travel up to 200 miles.

Communication



To ensure consistent communication during an emergency, we will use the Iridium 9555 satellite phone, which functions independently of a cellular network. These phones have an extended battery life with up to four hours of talk time and 30 hours for standby. The Iridium 9555 can be secured for the driver team within 24-36 hours of notifying the supplier.

Recognizing the crucial role of our key leadership team members, we will provide them with a satellite phone when an event occurs. This will enable them to maintain communication with the County, should a cellular network become compromised, ensuring the continuity of our operations.

Fueling

We will use the Wex fleet gas card to purchase driver fuel. These cards are an efficient means of managing fuel expenses, tracking purchases online, and managing fueling logistics.

Mobile Command Center

WETT's on-site dispatcher and accounting team will be stationed in our mobile command center, which is positioned at the vehicle staging area. This unit is equipped with Wi-Fi, desks, restrooms, and sleeping areas. First responders will be on-site to ensure that buses are dispatched in a timely manner following mobilization.



Training, Exercises, and Conferences

WETT has a proven track record of successful participation in exercises like those of the Effingham Emergency Agency (EEMA), including a three-day hurricane evacuation training. This comprehensive training involved all relevant agencies, such as fueling companies, law enforcement, fire and rescue, and state personnel. In this training, a general scenario was described, and the WETT team, well-prepared and equipped, awaited orders to begin emergency response activities. We effectively used our established emergency procedures to track communications, call bus companies, and

dispatch buses where directed. Challenges were incorporated into the mock scenario, and our team reacted precisely and efficiently.

This exercise was a 24/7 event to ensure that we were prepared for a true activation. Our team stayed through the night to confirm that buses were being dispatched to the proper location, track vehicle locations, and check drivers and buses in and out of the vehicle staging area.

Tracking and Reporting

Automatic Vehicle Locating System

WETT will use the LandAirSea54 real-time GPS tracker as our automatic vehicle location (AVL) system. Field Staff will install these small devices in the vehicles during check-in, and they can be easily tracked by smartphone.

Reporting

Through our proactive approach of regular operation reporting and hourly performance monitoring, we harness the power of data and statistics to gauge trip progress. In the event of an issue, rest assured, we will swiftly determine a plan of action to rectify the situation and get the buses back on track.

Using the AVL system, our WETT team stationed in Dallas will closely monitor bus location and trip progress to ensure that we meet agreed-upon timelines. This tracking will include:

- On-time performance
- Safety incidents
- Driver availability
- Bus availability
- Buses down for maintenance
- Spare bus availability

3. Qualifications/Relevant Experience

(a) Similar Projects

Agency	Status	Services Provided
Texas Division of Emergency Management (TDEM)	2022 to Present	Emergency Evacuation
Kiewit	2019 – 2023	Daily shuttle for craftworkers
American Medical Response	2023 to Present	Disaster transportation

Texas Department of Emergency Management – Lonestar Project (San Antonio, Texas)

Our company provides up to 200 motorcoaches to the State of Texas, transporting migrants from various Mexico and Texas border towns to locations throughout the U.S. This program is ongoing, with over 105,000 migrants transported to date.

Contact: Cody L. Hays, CTCD, CTCM
 Unit Chief – Disaster Finance. Texas Division of Emergency Management
Cody.Hays@tdem.texas.gov, (512) 939-7611

Kiewit Construction Project Transportation (Lake Charles and Cameron, Louisiana)

Our company has provided 90 motorcoaches and 15 minibuses daily to transport craftworkers to and from remote parking and construction sites for nearly four years. Approximately 4,000 workers use this service daily.

Contact: Bryan Gaskill
 Segment Manager – Kiewit
bryan.gaskill@kiewit.com, (504) 330-8876

American Medical Response (AMR)

WETT was awarded a contract by AMR to provide up to 100 buses, to deliver drivers and equipment to destinations across the country. We are part of AMR’s network for disasters and special events to provide FEMA with multifunctional transportation.

Contact: Ninette Seibert
 Disaster Response Network Program Manager, Operations – AMR
ninette.seibert@gmr.net, (228) 209-1650

(b) Summary of Organization

- **Company Size:** 120 employees (U.S. Crew Change)
- **Location of Corporate Office:** 14110 North Dallas Pkwy., Suite 240, Dallas, TX 75252
- **Years in Business:** Through our company, Coastal Crew Change, WETT brings 21 years of relevant experience to this project.
- **Number of Employees:** Our WETT team consists of approximately 20 full-time employees with additional team members, including drivers, mechanics, and dispatchers, who work for CCC.
- **Experience and Qualifications to Perform Requested Services:** USCC's network of North American operations provides established infrastructure, extensive fleet resources, and skilled personnel to implement and lead projects. WETT works to meet the demands of emergency evacuations for national, state, county/parish, or cities requiring assistance, as well as small companies and private nursing/retirement homes.

Tony Hancuff, our Area Vice President of Operations Services, has participated in two different hurricane evacuation activations, based at the State of Texas Emergency Operations Center at Randolph AFB in San Antonio. Tony was responsible for bus check-in, dispatch, accounting, and staff scheduling.

Jim Austin, our Director of Operations and Planning, was part of a team that managed the National Emergency Evacuation Contract with the U.S. Department of Homeland Security/FEMA to deliver emergency services after hurricanes Katrina and Rita devastated the Louisiana and Texas coasts. For these hurricanes, Jim helped set up a 200-bus staging facility in Carville.

Our Director of Emergency Services, Mark Halvorsen, a national motorcoach evacuation contract as the National Operations Manager for the Federal Emergency Management Agency (FEMA) in Dallas, Texas. Here he oversaw the movement of all buses and drivers nationwide. He was also responsible for moving vehicles, passengers and/or employees during a major storm and re-routing those assets and personnel to their destinations using alternative routes.

(c) Qualifications and Experience Providing Services

Our leadership team brings expertise ranging from operations management to finance and acquisitions. They have an average of 30 years of experience.

John Montgomery, Chief Executive Officer

John focuses on creating superior shareholder value by aligning capital and business resources around growth-oriented strategies. He has a proven track record in market development, organic growth, and growth through acquisition. He has recruited key corporate management personnel for operations, business development, technical services (safety and fleet maintenance), and general management positions.

He brings over 30 years of operating, financial, and marketing experience and over 25 years of experience in the transportation industry. He previously held various senior management positions with Greyhound Lines, Coach America, Horizon Coach Lines, and Transportation Management Services.

Tim Moline, Vice President – Operations and Customer Success

Tim is a senior sales, marketing, and business development executive with a portfolio of achievements from leading employees nationwide to significantly increasing revenue growth in a single channel. He directs our new market expansion, ensuring operational excellence across all companies, including safety, maintenance, process improvement, and service delivery. He has 35 years of transportation experience at leading companies, including Greyhound Lines, Coach America, First Student, and National Express Transit, and has a history of increasing revenues and expanding operations.

Alyse Daniels, Vice President – Accounting and Finance

Alyse provides financial analysis and forecasting as the company seeks further growth and development opportunities. She is a seasoned leader and an accomplished accounting and finance veteran, including acquisitions and public offerings. Alyse brings nearly 15 years of professional experience in project management and problem-solving and holds a Master of Professional Accountancy degree.

Corey Peters, Vice President – Business Development

Corey oversees business development efforts and works closely with clients to ensure we deliver the customized services they need to reach their project goals. He has directly managed the operations aspect of transportation contracts for mining sites and understands the unique requirements of moving employees safely in that environment. For over 30 years, he has worked on various transportation projects for leading companies nationwide, including Coach USA, Coach America, and MV Transportation.

Tony Hancuff, Area Vice President – Operations Services

Tony manages our industrial contracts across the US. He has 40 years of experience in the passenger transportation industry and has managed 300+ motorcoach operations with more than 1,000 employees. He has successfully developed new products and transportation operating systems, reduced costs, identified and grew sales, and produced incremental revenue sources. Tony's background includes sightseeing, charter, and airport shuttle start-ups with companies such as Holland America Westours, Gray Line of Alaska, LOOP Transportation, and First Student.

For WETT, he has been involved with the State of Texas Operation Lone Star Program on behalf of the Texas Governor's Office moving over 105,000 migrants from the Texas to various locations throughout the U.S.

Chris Bordman, Area Vice President – Field Operations

Chris has experience initiating change management as well as quality and process improvement initiatives within the transportation industry. Throughout his years in operations, he developed and implemented strategies to increase productivity, quality, performance, and growth. Prior to joining the company, he worked for 25 years for Greyhound Lines, Inc., where he established a multimillion-dollar budget and metrics to assess and ensure operational performance aligned with company objectives. His extensive transportation background includes strategic operational planning, employee training and supervision, labor and vendor negotiations, and fiscal management. Chris holds a degree in Business Administration from California State University, East Bay.

Jim Austin, Director – Operations and Planning

Since 2001, Jim Austin has co-led WETT's two contracts with the State of Texas, Division of Emergency Management (TDEM). From December 2021 to present, he has overseen the Texas Emergency Evacuation Contract that provides bus evacuations in the event of a hurricane or tropical storm focusing on the Texas coast and reaching into other parts of the state. Since April 2002, he has managed the Operation Lone Star Program on behalf of the Texas Governor's Office moving migrants from the State of Texas to various locations throughout the country.

Prior to joining WETT, Jim worked for Greyhound Lines, Inc. for nearly four decades, and for 25 years he managed the shut down and restart of operations in areas affected by extreme weather events.

Mark Halvorsen, Director – Emergency Services

Mark Halvorsen is a subject matter expert in all facets of emergency management with over 30 years of experience in transportation operation services and emergency evacuation in both ground and aviation companies. He has led the emergency services teams for several motorcoach companies’ including Greyhound Lines, Coach America, Coach USA, and Coach America Bus Evacuation Support Services.

(d) Training, Certifications and Licenses

Management Team

Our evacuation management team members have completed the following FEMA classes:

- IS-100.C Introduction to Incident Command System, ICS-100
- US-700.B An Introduction to the National Incident Command System

Drivers

WETT only hires drivers with at least two (2) years of motorcoach experience. They must also have two years of experience driving large vehicles. After drivers are hired, they undergo an assessment of their driving ability and knowledge. The company’s vehicle operator training program follows all Federal Motor Carrier Safety Administration (FMCSA), Georgia Department of Transportation (GDOT) and Federal DOT guidelines.

Training Phase	Hours
Classroom	20
Behind the Wheel	20
Cadetting (Route Training)	10
TOTAL	50

Classroom training covers the following topics:

- Company overview and general policies e.g., code of conduct, harassment
- Safety
- Customer service
- Drug and alcohol program
- Driver pre and post-trip vehicle inspection reports
- Bus clearance awareness
- Accidents / incidents procedures
- Pedestrian awareness

One of the most unique elements of WETT’s training program is that trainees are introduced to actual service vehicles on the very first day of training.

Utilizing the vehicle itself as a classroom allows us to reinforce training materials with hands-on experience. This methodology has proven to be extremely effective.

Successful completion of classroom training, confirmed by a written exam, is necessary to proceed to the behind-the-wheel training phase.

Behind the Wheel Training

Behind the wheel (BTW) training focuses on honing specific basic driving maneuvers and skills necessary to ensure the safe operation of the vehicle under actual road operation. During BTW training, the trainee puts into practice what they have learned in the classroom and refines his or her driving skills with a certified trainer. During this period, the trainee must demonstrate mastery all specific defensive driving and performance skills before graduation.

Pre-Driving Skills

Designed to familiarize the operators with the service size and spacing of vehicles before driving the vehicle on the street, the pre-driving skills course requires all trainees learn the use of multiple mirrors and vehicle controls.

Observation

Observation training gives trainees an opportunity to study the proper way to handle a vehicle. Upon completion of all pre-driving skills and observation training, they begin driving the vehicle on the street with a training instructor.

Cadetting

Following behind the wheel training, drivers enter the cadetting phase. In this training phase, trainees operate the vehicle on a route with passengers during service hours under the supervision of a behind-the-wheel instructor. Cadet training allows our drivers to develop their on-route/on-road skills to gain a first-hand perspective and understanding of the route or service to which they will be assigned.

Retraining

Operator retraining and refresher training are a critical part of WETT's safety culture. All drivers receive refresher training during monthly safety meetings. We conduct periodic refresher training activities to keep drivers' skills sharp and avoid the development of bad habits. Drivers are observed by certified instructors and evaluated against specific criteria. Any issues identified result in immediate coaching with the driver, and the driver will be retrained prior to going back into service. Retraining length and content are determined by

the deficiencies noted. Drivers that are off duty for 30 days or more complete refresher training prior to returning to service.

(e) Firm's Financial Condition

We have attached a bank reference letter as confirmation of our strong financial condition and good credit standing.

USCC has no claims for non-performance or breach from customers, no pending litigation, no planned office closures, or impending mergers.

(f) Operating Names

U.S. Crew Change (USCC) – a State of Delaware Limited Liability Company – consists of five operating companies:

- Wynne Emergency Transport Team (WETT)
- Coastal Crew Change Company, LLC (Coastal)
- Southwest Crew Change Company, LLC (Southwest)
- Mountain Crew Change, LLC (Mountain)
- Great Plains Crew Change Company, LLC (Great Plains)

(g) Client Metrics

UCSS tracks the following key performance indicators (KPIs):

- Driver safety score
- Accident, service failure and road failure
- On-board technology status
- Driver metrics – speed, behavior, habits
- Vehicle out of service percentage

From this collected data we produce client reports on weekly service metrics, and monthly reporting on contract performance. These reports are the foundation of our communication with clients and determine areas where we are exceeding requirements or must make changes to improve.

While the operation of an emergency transportation contract differs from a city bus route or an employee shuttle, our mobile unit team will closely monitor the disaster evacuation trips throughout the service day to ensure that we are meeting the County's metrics for this project.

(h) Subcontractors

Our proposal does not include subcontractor partnerships.

(i) Administrative Operations

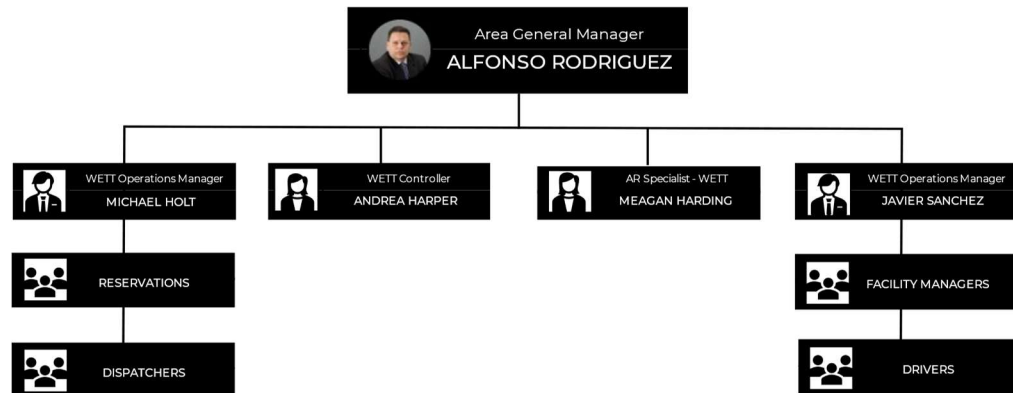
Our Project Manager, Al Rodriguez, will remain in constant contact with County staff and our internal key team members. He will serve as the liaison to inform the County of the numbers of buses that have arrived at the vehicle staging area, have been successfully checked in, or are enroute.

Once the County decides that it is time to send buses to the Locality Pick-Up Point, WETT will then begin to dispatch buses using a “first in, first out” approach. Drivers and vehicles will be checked in and buses staged, ready to be in theater. While drivers and buses will be dispatched from our headquarters in Dallas, the Field Staff will be present at the vehicle staging area, serving as the main support for drivers. We will provide drivers with verbal and hard copy assignments. Staff at the vehicle staging area will use a mobile printer to provide drivers with work tickets. They will be in constant communication with the WETT dispatch team in Dallas.

4. Key Staff

Proposed Team

Wynne Emergency Transport Team Organization



Our proposed team will be available 24/7 via email, text message or phone call, and ready within 24 hours of mobilization notice from the County.

Alfonso “Al” Rodriguez, Project Manager

Alfonso's background includes more than 30 years dedicated to various modes of ground transportation, including fixed route, paratransit, and interstate operations, in both the private and public sectors.

As the Area General Manager at WETT, Alfonso has proven his leadership and strategic planning skills. He oversees emergency evacuation contracts for the State of Texas Division of Emergency Management (TDEM), with a primary focus on hurricanes and tropical storm systems along the state's coastline. He also manages the Operation Lone Star Program on behalf of the Texas Governor's Office, orchestrating the relocation of over 105,000 migrants from Texas to different destinations across the U.S.

During his 25-year tenure at Greyhound Lines, Inc., Alfonso held several pivotal roles that shaped his career. These included Regional and District Manager, National Operations Manager, and Tech Ops Fleet Manager. In these positions, he had direct operational and decision-making authority, particularly in regions nationwide that were impacted by severe weather events. Notably, he led on-site deployments during hurricanes Katrina and Rita at Camp Bullis, Texas.

In 1993, Al started his career in public transportation as a Dispatch Lead for the City of El Paso Sun Metro Transit/LIFT system. Here, he oversaw a team of 50 drivers and eight dispatchers, delivering over 250 daily paratransit trips.

Please see Al's resume included as an attachment.

Job Descriptions

Project Manager

The Project Manager will be the liaison between WETT and the County and will communicate with both on issues related to service delivery and performance. He will have the authority to act on behalf of WETT and to make immediate decisions needed during an emergency event. The Project Manager will hold overall responsibility for Emergency Transportation for Disaster Evacuation and will have direct oversight of all project deliverables and team members.

Dispatch Staff

When buses are in service, the Dispatcher maintains communication with the driver and coordinates support as needed. They will work closely with the Project Manager and Field Staff to complete route planning, coordinating driver and vehicle needs, as well as enroute services and support. Throughout the emergency event, they will adjust the service based on changes in weather that impact road conditions, cause roadblocks, or other unanticipated conditions.

Liaison to EEMA

The Liaison will monitor vehicle locations to report real-time vehicle status to the County. In addition to reporting, this person will monitor the service to confirm that the global positioning system on each vehicle is working as well as the GIS vehicle location mapping. The Liaison will be in regular communication with drivers and project staff to ensure that WETT is meeting County contract requirements to transport passengers and stage vehicles.

Field Staff

Field staff will be the driver's primary support and will be stationed strategically at the vehicle staging area. They will check in the drivers, ensuring they are well-rested, appropriately attired, and not under the influence of drugs or alcohol. They will supervise the pre-trip inspection process, and ensure trips start on time. Field Staff will be the main manager of the vehicle inventory and dispatching detail and will educate the drivers on their assignment and instructions.

Replenishing Staff

The Replenishing Staff will be stationed at the vehicle staging area to ensure that the vehicles, equipment, and supplies are refreshed or replenished. This team will work closely with the Field Staff to confirm that they are ready to complete their tasks as the buses return to the vehicle staging area.

Pick-Up Point Staff

These staff members will play a crucial role at the pick-up points as they will provide movement instructions to the drivers. They will also play a critical role in the service as they will keep the flow of passengers moving by accurately directing them, answering questions, and providing them with updates and information.

Driver

Drivers are responsible for the safe and efficient transport of evacuees and their small pets. They will perform pre- and post-trip inspections of their vehicles to ensure safety and operability, communicating any issues with the mechanic on duty. Drivers will arrive at the pickup and drop-off locations as required and communicate any delays to the Field Staff or Dispatch.

Safety Manager

The Safety Manager will be responsible for incident/accident response, notification, investigation, and reporting. This person will manage

compliance with all regulatory, contract, WETT, and County safety requirements. The Safety Manager administers WETT's safety and drug and alcohol programs to ensure we are providing the safest drivers for service.

Maintenance Manager

The Maintenance Manager will ensure compliance with regulatory requirements for maintenance and safety. This position also monitors adherence to PMI schedules and performs audits of vehicle and maintenance records to confirm repairs and inspections are performed with accuracy.

Item XI. 12.

Vendor	Experience & Qualifications - Points Based 35 Points (35%)	Project Understanding & Appr Points Based 30 Points (30%)	Cost Proposal - Total Possible Points Based 30 Points (30%)	References - Total Possible Pc Points Based 5 Points (5%)	Total Score (Max Score 100)
PICO BROS COMPANY	22	15	30	2	69
Wynne Transportation Holdin...	30	28	20	5	83

Staff Report

Subject: Approval of FY25 ACCG-IRMA Renewal

Author: Danielle Carver, Procurement and Capital Projects Manager

Department:

Meeting Date: June 18, 2024

Item Description: FY25 ACCG-IRMA Renewal

Summary Recommendation: Staff recommends Approval of the FY25 ACCG-IRMA Renewal

Executive Summary/Background:

- Effingham County has received the FY25 renewal from ACCG-IRMA. Staff attempted to receive additional quotes for coverage from other providers with no success. The broker that was assisting in the process advised that only one other provider was interested in submitting a quote and he felt they would not be competitive with ACCG. Staff will continue to work with him for the upcoming year to obtain additional quotes for FY26. He feels the market will be more open at this time.
- ACCG is proposing two options for FY25, one with the same \$15,000 deductible and one with the deductible increasing to \$25,000. Staff feels it would be best to stay with the \$15,000 deductible based on the claim history of the County.

COVERAGE	SAME AS EXPIRING DEDUCTIBLES	DEDUCTIBLE OPTION
Auto Liability/Physical Damage (AL/APD)	\$15,000	\$25,000
Crime	\$15,000	\$25,000
General Liability (GL)	\$15,000	\$25,000
Law Enforcement Liability (LEL)	\$15,000	\$25,000
Property & Equip. Breakdown (PROP)	\$15,000	\$25,000
Public Officials Liability (POL)	\$15,000	\$25,000
Privacy & Security (Cyber)	\$25,000	\$25,000
CONTRIBUTIONS		
Renewal Contribution:	\$986,082	\$921,815
Less Safety Credit:	(\$49,204)	(\$45,991)
Net Contribution Due:	\$936,878	\$875,824

- In addition to the Safety Credit shown in the above chart, staff also benefits from additional grant opportunities and free training.

Alternatives for Commission to Consider

1. Approval of FY25 ACCG-IRMA Renewal in the amount of \$936,878
2. Approval of FY25 ACCG-IRMA Renewal in the amount of \$875,824
3. Take no action.

Recommended Alternative: 1

Other Alternatives: 1, 2

Department Review: Risk Management, Finance, County Manager, HR, PCPM

Funding Source: County Operating Funds

Attachments: ACCG-IRMA Renewal Information and Proposal

ACCG-IRMA

Renewal Contribution Worksheet – Deductible Option

7/1/2024 to 7/1/2025

Member: Effingham County

COVERAGE	SAME AS EXPIRING DEDUCTIBLES	DEDUCTIBLE OPTION
Auto Liability/Physical Damage (AL/APD)	\$15,000	\$25,000
Crime	\$15,000	\$25,000
General Liability (GL)	\$15,000	\$25,000
Law Enforcement Liability (LEL)	\$15,000	\$25,000
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Public Officials Liability (POL)	\$15,000	\$25,000
Privacy & Security (Cyber)	\$25,000	\$25,000
CONTRIBUTIONS		
Renewal Contribution:	\$986,082	\$921,815
Less Safety Credit:	(\$49,204)	(\$45,991)
Net Contribution Due:	\$936,878	\$875,824

*The deductible will apply to all losses and all lines of coverage subject to a maximum of one deductible for all claims arising from a single loss. For scheduled properties in Special Flood Hazard Areas, the deductible is the maximum limit available under the National Flood Insurance Program or if unavailable, \$500,000 for building or structure and \$500,000 contents. Highest applicable deductible will apply.

ADDITIONAL LIMITS OF LIABILITY COVERAGE	
Your Limit for Liability Coverage (Included in Contribution Above): Note that these are the limits you chose last year.	\$1,000,000 With \$1,000,000 on Auto Liability
Your liability limits may be increased in increments of \$1,000,000. We have provided the cost of any additional limits below.	
(If Automobile Liability is specifically itemized in your Limit of Liability Coverage above, that limit will remain the same even if you increase the other liability limits.)	
<u>Option</u>	<u>Additional Annual Cost</u>
Increase Limits to \$2,000,000	\$60,748
Increase Limits to \$3,000,000	\$126,808
Increase Limits to \$4,000,000	\$136,112
Increase Limits to \$5,000,000	\$143,813

The Sovereign Immunity Protection Endorsement attached to the ACCG-IRMA Coverage Agreement caps Automobile Liability, where allowed by law, to limits of \$500,000 bodily injury per person / \$700,000 bodily injury per accident / \$50,000 property damage as stated under O.C.G.A. § 36-92-2.

For those members buying a General Liability limit of \$4,000,000 or more, liability arising out of dams which are either 25 ft. or more in height or have an impounding capacity of 50 acre ft. or more will be limited to \$3,000,000 per occurrence unless underwriting requirements are met and the ACCG-IRMA Coverage Agreement is endorsed. Should you have questions about coverage on a particular dam, please call ACCG Underwriting & Member Services at 1.800.858.2224.

EXPOSURES AND VALUES NOTICE

It is important to maintain an accurate Schedule of Values on your entity's property at 100% replacement cost unless otherwise noted to secure sufficient coverage in the event of a claim. As of 7/1/24 coverage for each location is limited to a maximum of 125% of the scheduled value at the time of loss. It is the member's ultimate responsibility prior to renewal to review the appraisal report and subsequent property schedules and advise ACCG staff of any changes needed in the data or values. Members should also update the property schedule online when additions, changes, or deletions need to be made. Not doing so could impact the amount of coverage provided. Vehicle, equipment, and unmanned aircraft schedule changes also must be updated online. All coverage schedule additions, changes, or deletions should be made online through your Origami Risk Member Dashboard here: <https://live.origamirisk.com/Origami/Account/Login?account=ACCG>

OPTIONAL UNINSURED MOTORISTS COVERAGE

Uninsured Motorists coverage provides a source of recovery for the negligent and tortious acts of an owner or operator of an uninsured motor vehicle. County governments are not legally responsible for the liability caused by uninsured motorists. Any bodily injury suffered by a county employee during and in the course of employment is covered by Workers' Compensation; otherwise, their injuries should be covered by their health insurance. Physical damage to county-owned vehicles should be covered under the Physical Damage section of the ACCG-IRMA Coverage Agreement.

Your current Uninsured Motorists coverage limit selection on file is \$0. Should you wish to change this coverage selection to a different limit please call ACCG Underwriting & Member Services at 1.800.858.2224.

IMPORTANT: This Contribution Worksheet must be completed, signed, dated and returned to:

**email: accginsurance@accg.org
no later than 7/1/2024**

Please check ONE of the following deductible options:	
<input type="checkbox"/>	SAME AS EXPIRING DEDUCTIBLES: \$15,000 AL/APD; \$15,000 Crime; \$15,000 GL; \$15,000 LEL; \$15,000 PROP; \$15,000 POL; \$25,000 Cyber
<input type="checkbox"/>	DEDUCTIBLE OPTION: \$25,000 AL/APD; \$25,000 Crime; \$25,000 GL; \$25,000 LEL; \$25,000 PROP; \$25,000 POL; \$25,000 Cyber
Please check ONE of the following limit options:	
<input type="checkbox"/>	Same Limit of Liability as Expiring Coverage: \$1,000,000 with \$1,000,000 on Automobile Liability
<input type="checkbox"/>	Different Limit of Liability Option (Insert Desired Limit): \$ _____

Accepting For: Effingham County

**SIGN
HERE** →

Signature Title Date

Please do not let the lack of payment delay your return of this worksheet. Until we are otherwise notified, your expiring limits and deductibles will apply in the event of a claim.

INVOICE



PLEASE MAKE CHECK PAYABLE TO THE ACCG-IRMA.
MAIL PAYMENT AND ONE COPY OF INVOICE IN AN ENVELOPE TO:

Truist Trust Dept – Income Processing 1
ACCG-IRMA # 0375
P.O. Box 896741
Charlotte, NC 28289-6741

Effingham County
 804 S Laurel St
 Springfield, GA 31329

MEMBER: NO.: 2200
 INVOICE NO.: 24-07-2200IRMA
DUE DATE: 7/1/2024

INSURANCE DESCRIPTION PROPERTY & LIABILITY	DEPARTMENT ACCG INSURANCE PROGRAMS
--	--

COVERAGE PERIOD		DESCRIPTION	AMOUNT DUE
EFFECTIVE	EXPIRATION		
7/1/2024	7/1/2025	ACCG-IRMA Renewal Contribution Limit of \$1,000,000 Liability: With \$1,000,000 on Auto Liability Less Safety Credit:	\$986,082 (\$49,204)
CONTRIBUTIONS ARE DUE IN FULL BY DUE DATE 7/1/2024. PAYMENT OPTION 1 (Shown Above): SAME AS EXPIRING DEDUCTIBLES: \$15,000 AL/APD; \$15,000 Crime; \$15,000 GL; \$15,000 LEL; \$15,000 PROP; \$15,000 POL; \$25,000 Cyber			\$936,878
PAYMENT OPTION 2: DEDUCTIBLE OPTION: \$25,000 AL/APD; \$25,000 Crime; \$25,000 GL; \$25,000 LEL; \$25,000 PROP; \$25,000 POL; \$25,000 Cyber			\$875,824

PLEASE RETURN ONE COPY WITH YOUR REMITTANCE

The ACCG-IRMA is non-profit and member-owned. Prompt payment of your contribution is necessary to keep the cost of coverage down for all members. A finance charge of 7% annual, pro-rated daily interest will be assessed on any contributions over 30 days past due. Should you have any questions about this invoice, please call Glenda Williams at ACCG at 678.225.4253.

**WE APPRECIATE YOUR PARTICIPATION IN
 THE ACCG – INTERLOCAL RISK MANAGEMENT AGENCY.**

Protecting Georgia's Counties.



ACCG Insurance Programs

ACCG - Group Self-Insurance
Workers' Compensation Fund
(ACCG-GSIWCF)

**ACCG - Interlocal Risk
Management Agency
(ACCG-IRMA)**

ACCG - Group Health Benefits
Program, Inc.
(ACCG-GHBP)

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A map of the state of Georgia with its county boundaries outlined. The county of Effingham is highlighted in a light blue color. Overlaid on the map is the text:

ACCG-IRMA
Property & Liability Proposal
for:
Effingham County
Effective:
7/1/2024 - 7/1/2025

ACCG
191 Peachtree Street, Suite 700
Atlanta, GA 30303
(404)522-5022
1(800) 858-2224
www.accg.org

May 16, 2024

The Honorable Wesley Corbitt, Chairman
Effingham County
804 S Laurel St
Springfield, GA 31329

Attention: Chairman Corbitt

Enclosed is the ACCG – Interlocal Risk Management Agency (ACCG-IRMA) property & liability renewal for the coverage period 7/1/2024 to 7/1/2025. This includes an overview of the pool's benefits, its coverage and services, a list of fellow Members, and a service contact list. The Contribution Worksheet and invoice are separately attached.

The Member-owned, non-profit ACCG-IRMA was created in 1987 by Georgia counties and has successfully provided a stable, cost-effective source of specialized property and liability coverages and services. In the 1980s, commercial insurers abandoned public entities due to costly claims. The situation is similar today, primarily due to increases in auto, law enforcement liability, and property claims. ACCG-IRMA is feeling a similar impact, but remains committed to its purpose to protect Georgia counties.

To cover expected costs, Members' 2024 overall rate will increase 7%. **Equity is paramount, so each Member's renewal contribution is based upon its exposures, such as property, vehicles, payroll, officer counts, etc.; deductibles; geography; safety efforts; and claims experience.**

Due to the timing between collecting contributions and settling claims, insurance companies and pools conservatively invest in fixed income instruments and stocks to earn interest, dividends, and appreciation. Insurance entity regulators allow insurers and pools to invest only in instruments that are highly rated and easily marketable and require them to maintain specific levels of capital and liquid funds to ensure solvency. **ACCG-IRMA's financial strength has helped Members weather recent challenges and has afforded Members the opportunity to receive \$45 million in dividends since the program began.**

ACCG's dedicated claims staff continues to work diligently to protect and replace Members' assets when a claim occurs. This caliber of service is of great value to Members and to ACCG-IRMA.

ACCG-IRMA also helps protect Members through the prevention and mitigation of claims through its risk control organization, Local Government Risk Management Services (LGRMS). **Every Member is strongly urged to create and maintain a safety culture and utilize the program's comprehensive risk control services to prevent and reduce future claims. This will help lower the future cost of coverage!**

ACCG-IRMA Helps Members Reduce Claims Thru:

- **Risk Control Services:** [LGRMS](#) helps Members understand the causes of claims and works with them to maintain a safer environment.
- **Safety Discounts:** A 5% safety discount is applied when Members meet specified requirements created to encourage loss control. If earned, it is noted on the Contribution Worksheet and invoice.

May 16, 2024

- **HR Legal Service:** Employment law specialists at Jarrard & Davis provide guidance regarding difficult employment situations in order to avoid preventable lawsuits.
- **Crisis Management Coverage:** A crisis management firm helps Members more effectively respond in certain emergency situations, including workplace violence.
- **Privacy & Security Liability & Expense:** Coverage, loss control, a data breach coach, and incident response services are provided for the actual/reasonably suspected release of private/confidential data. Higher limits may be purchased.

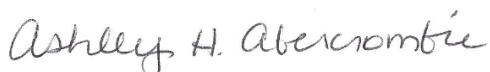
Contribution Worksheet - Options: It is imperative that you return the Contribution Worksheet by July 1st via email (accginsurance@accg.org). If a deductible option is provided and/or higher limits of liability insurance are desired, please check the chosen option(s). If a claim occurs after the new coverage period begins and before we receive notice of a change in deductibles and/or limits, last year's deductibles and/ or limits will apply.

Payment is due upon receipt; kindly mail payment to the bank noted on the invoice by July 1. A finance charge of 7% annual, pro-rated daily interest will be necessary on any contributions 30 days past due. If a change in deductibles/limits is noted on the Contribution Worksheet, a separate invoice will be sent for the change in contribution.

Flood and Earthquake Coverage: Limited Flood and Earthquake protection is provided as shown in the Coverages and Limits section of this proposal. Higher limits may be purchased. Note that any property located in Special Flood Hazard Areas (SFHAs) must be properly identified as being in Zone A or V on the Statement of Values or Flood coverage will be excluded for that location. Locations in SFHAs have deductibles of \$500,000 per building/structure and \$500,000 contents before the ACCG-IRMA's Flood coverage will apply. Upon your written request, ACCG can assist you with coverage through the National Flood Insurance Program to satisfy the ACCG-IRMA deductible requirements for eligible locations in SFHAs. Should you have questions about any of your affected locations, call 1 (800) 858-2224 or (404) 522-5022.

On behalf of the ACCG-IRMA Board of Trustees and the other Members, we appreciate your continued support of the ACCG Insurance Programs. Please reach out to us should you have any questions about your renewal.

Sincerely,



Ashley H. Abercrombie, CPCU, ARM
Director of Property & Casualty Programs

cc: Ms. Stephanie Johnson, Clerk

ACCG-IRMA COVERAGE AGREEMENT CHANGES

The following changes to the ACCG-IRMA Coverage Agreement effective July 1, 2024 were approved at the ACCG-IRMA Board of Trustees meeting on April 26, 2024:

GENERAL COVERAGE DECLARATIONS

- Revised Section I – Property Limits of Liability to refer to Schedule of Values on file with IRMA.

SECTION I – PROPERTY COVERAGE

- Added 125% limitation per Location (Margin Clause) - which caps maximum recovery at 125% of the scheduled values combined for each reported Location.

Example:

Building A is listed on the schedule on file with IRMA at \$100,000.

Building A sustains a loss and the actual replacement cost determined after loss will be \$150,000.

Limit is 125%. ($\$100,000 \text{ scheduled value} \times 1.25 = \$125,000$)

Maximum loss payable is \$125,000 in accordance with a 125% margin clause, with \$25,000 uninsured of the \$150,000 total loss.

Please make sure to review included and/or online Property Schedule limits for adequacy..

- Added \$50,000,000 sublimit for Named Storm.
- Added \$100,000 sublimit for Insect, Animal, and Vermin Damage to Mobile Equipment and Vehicles.
- Removed 1,000 feet extension for property coverage for contractors/subcontractors property.
- Clarified valuation criteria for unscheduled and scheduled Fine Arts.
- Changed name of Historical Reproduction Cost to Reproduction Cost and eliminated redundant wording.
- Added wording for Reproduction Cost option for scheduling non-historical property.
- Revised definition of Vacant to clarify vacancy qualifying % intent.
- Changed Member to Named Member in several sections.
- Non-substantive changes to capitalization, spacing, grammar, punctuation and formats were also made.

LIABILITY SECTIONS II, III, IV, V and VII

- No Changes

ADDITIONAL CHANGES

- Updated Named Storm Deductible and Property Upgrade to Green Endorsements to change Member to Named Member.
- Non-substantive changes to capitalization, spacing, grammar, punctuation and formats were also made.

This overview is not part of the ACCG-IRMA Coverage Agreement and does not provide or explain all provisions of the Coverage Agreement. Please review the Coverage Agreement for complete information on all coverages, terms, conditions and exclusions.

About ACCG

ACCG is a non-profit organization formed in 1914 to enhance the role, stature and responsiveness of county government in Georgia. One of the ACCG's services is providing quality, cost-effective risk management and insurance programs to meet the specific needs of Georgia county governments. The ACCG administers the following insurance programs:

- Group Self-Insurance Workers' Compensation Fund
- Interlocal Risk Management Agency (Property & Liability, Firefighters' Cancer)
- Group Health Benefits Program

About ACCG-IRMA

The ACCG - Interlocal Risk Management Agency (ACCG-IRMA) is a self-insurance pool for Georgia county governments, whereby the members join together to provide a source of coverage for their property, liability, and other risks. Instead of relying on traditional insurance, members contribute to a joint fund to cover risks. In return, they receive financial protection and specialized risk management services tailored to Georgia counties and county authorities.

- Established in 1987 under O.C.G.A. 36-85-1 et. seq,
- ACCG-IRMA began with 14 charter members and now has 179 members, with \$151 million in assets.
- Most of the 500+ intergovernmental pools in existence today were originally formed during the hard insurance market in the 1980s.

Financially Sound and Stable Source of Coverage

Despite ongoing difficulties in obtaining commercial coverage for public entities, the consistent growth of intergovernmental pools clearly establishes that pools are a successful long-term, stable alternative to traditional insurance carriers.

In a hard insurance market with changing coverage terms and increased pricing in the commercial insurance industry, one need not worry about whether the ACCG-IRMA will be interested in covering the risk management and insurance needs of Georgia county governments in the future. The ACCG-IRMA was created for this very reason.

As evidenced by its financials, ACCG-IRMA continues to be a financially sound program due to the professionals who service the program and the cooperation and dedication of the membership. The ACCG-IRMA also purchases reinsurance to provide additional financial protection to the pool.

The ACCG-IRMA, with over 100 years of experience assisting Georgia's county governments, is owned and operated by its members, who understand the unique needs of county governance. The program offers a tailored coverage package, including property and liability protection, designed specifically for Georgia county governments.

- Quality, cost-effective risk management and insurance programs
- ACCG-IRMA is a non-profit organization created specifically for Georgia county governments
- A successful, long-term alternative to traditional insurance carriers
- Financially sound, stable source of property and liability coverages

Specialized, Professional Services

The ACCG-IRMA provides the highest level of comprehensive risk management and insurance services available to Georgia county governments.

Administrative/Brokerage Services ACCG has in-house expertise for underwriting the exposures of all current and prospective members as well as providing daily service to the membership. Marsh & McLennan Agency provides stand-alone policies outside of ACCG-IRMA for members as needed.

Risk Control/Safety Services Local Government Risk Management Services (LGRMS), jointly created by the ACCG and the Georgia Municipal Association (GMA), provides specialized loss control and safety engineering services to the membership at no additional cost. The staff has an average of 15 years' experience in risk control for Georgia public entities and is strategically located throughout the State of Georgia. Services include on-site and regional training, written communications on timely topics, and analysis of and assistance with problem areas. LGRMS' website, lgrms.com, provides members special access to a video library, sample policies and procedures, and other valuable information that helps reduce risk and improve safety for citizens, employees, volunteers and public officials.

Claims Administration Services Effective claims administration is key to a successful program. The ACCG's highly experienced dedicated claims professionals assist in an objective determination of the member's liability and effectively manage expenses based upon that determination. Our claims unit has the unparalleled level of knowledge and expertise that comes from having settled over 175,000 Georgia county government claims. Our Georgia-based professionals manage claims using industry best practices, have extensive knowledge of Georgia law and manageable caseloads, and utilize state-of-the-art claims administration systems so they can handle the members' claims in the most effective, cost-efficient manner.

Cyber Risk eRisk Hub® Members also have free access to a private web-based portal called the eRisk Hub®, which contains a wealth of information and technical resources to assist in the prevention of network, cyber and privacy losses. The website includes a risk assessment designed to help counties identify areas for improvement in data security. It also provides support in the timely reporting and recovery of losses if an incident occurs. If a member experiences and reports a data breach or other privacy/cyber liability incident to the ACCG Claims Unit, we will contact the breach coach, a privacy attorney, to help manage the situation.

Crisis Management Coverage ACCG-IRMA will pay up to \$100,000 per event and annual aggregate, subject to a \$2,500 deductible, for the services of a crisis management firm in certain emergency situations or for workplace violence counseling expenses due to workplace violence events. The first hour of crisis management service per event is free and that is enough time for many crises. Contact the ACCG Claims Unit to take advantage of this service if needed.

Property Appraisals Each ACCG-IRMA member is provided with a professional property appraisal at least once every five years. The appraisals are a valuable tool for county governments to have an accurate accounting and inventory of owned properties. The process often identifies buildings owned by the county which may not have been reported to ACCG-IRMA and buildings scheduled or reported for insurance which have been sold or demolished. Upon completion of the appraisal, the member will be provided an electronic copy of the appraisal, which contains a photograph and valuation data on every building valued at \$100,000 or more.

- Member-owned and controlled
- Managed by Georgia county government officials
- Tailored coverage package to meet the needs of Georgia county governments
- Experienced claims professionals dedicated to ACCG-IRMA members
- Unparalleled level of service, knowledge and expertise in managing Georgia county government claims
- Comprehensive safety services dedicated to Georgia local governments
- A professional appraisal service ready to assist in ascertaining adequate replacement cost values for your property
- Online services for your convenience
- Toll-free numbers for all services

Specialized, Professional Services (continued)

HR Legal Service ACCG-IRMA provides HR legal service designed to help counties handle difficult employment situations. When a problem arises, an appointed county liaison should check with their organization's HR resource and/or legal counsel to determine whether additional guidance is needed. If so, the liaison may contact employment law specialists at Jarrard & Davis through the ACCG's website to seek further input at no additional cost to the member.

The service is available for disciplinary action, including termination, or employee allegations of harassment or retaliation, or questions regarding any of the following:

- Family and Medical Leave Act (FMLA)
- Americans with Disabilities Act (ADA)
- Reductions in force/ reorganizations
- Title VII of the Civil Rights Act of 1964 (i.e., employment discrimination)
- Age Discrimination in Employment Act (ADEA)
- Fair Labor Standards Act (FLSA)

Success

The ACCG-IRMA has been successful because of its commitment to provide a financially sound and stable source of risk management and insurance services specifically for Georgia county governments. The program continues to save the members money up front in premium costs and on the back-end in deductible payments and dividends. The ACCG-IRMA can provide broad coverage and professional services while keeping contribution requirements at a break-even level because of these features:

- Non-profit
- Improved cash flow
- Tax-exempt status
- No premium tax
- No commissions
- Low overhead costs

Insurance companies primarily make money from underwriting income and investment income held in reserve to pay claims. Pooling allows members and their taxpayers to enjoy the benefit of that income in the program as surplus accrues to the benefit of the members. So far, the ACCG-IRMA has returned \$45 million in the form of dividends to its membership!

In conclusion, pool members benefit from having more control over their program costs and from receiving high quality loss control and claims management services that tend to make them better risks in the future. The ACCG-IRMA appreciates the continued commitment and support of its members and service providers which have made this program so successful.

-
- HR Legal Service included
 - Surplus accrues to the benefit of the members
 - ACCG-IRMA has returned \$45 million in dividends to the membership!
 - We can help make you a better risk in the future
 - Success due to continued commitment and support of our members and service providers
-

Staff**ACCG — accg.org /email: accginsurance@accg.org**

191 Peachtree St NE, Suite 700

Atlanta, GA 30303

404-522-5022 / 800-858-2224 / 404-522-1897 (Fax)

Ashley Abercrombie, Director of Property & Casualty Programs	404.589.7828	aabercrombie@accg.org
Dena Stewart, Property & Casualty Programs Manager	404.589.7864	dstewart@accg.org
Ben Pittarelli, Director of Health Program & Insurance Marketing	404.589.7840	bpittarelli@accg.org
Joe Dan Thompson, Marketing & Field Services Representative	404.589.7862	jthompson@accg.org
Matt Autry, Underwriting & Member Services Manager	678.225.4264	mautry@accg.org
Glenda Williams, Senior Member Services Associate	678.225.4253	gdwilliams@accg.org
Lisa Wood, Senior Member Services Associate	404.589.7874	lwood@accg.org
Rylan Little, Underwriting and Member Services Assistant	404.589.7838	rlittle@accg.org

Claim Services**ACCG Claims Administration Services – accg.org**

191 Peachtree St NE, Suite 700

Atlanta, GA 30303

678-591-4079 / 877-421-6298 / 888-221-4079 (Fax)

Melanie Graham, Director of Claims Administration Services	678.225.4250	mgraham@accg.org
Bryan Wells, IRMA Lead Examiner	678.225.4269	bwells@accg.org
Mary Reid, Insurance Services Supervisor	678.225.4263	mreid@accg.org

Loss Control**Local Government Risk Management Services, Inc. – lgrms.com**

3500 Parkway Lane, Suite 110

Norcross, GA 30092

678-686-6279 / 800-650-3120 / 770-246-3149 (Fax)

Dan Beck, CSP

Director of Safety & Loss Control

dbeck@lgrms.com

This overview is not a part of your Coverage Agreement and does not provide or explain all provisions of the Coverage Agreement. Please review the Coverage Agreement for complete information on all coverages, terms, conditions and exclusions.

Third-Party Liability Coverage Overview

COVERAGES

Primary General Liability (Occurrence Form) *	Yes
• Per Occurrence & Aggregate Limits	\$1,000,000; No Aggregate
• Deductible	\$15,000
Law Enforcement Liability (Occurrence Form) *	Yes
• Per Wrongful Act & Aggregate Limits	\$1,000,000; \$2,000,000
• Deductible	\$15,000
Automobile Liability (Occurrence Form) *	Yes
• Per Occurrence & Agg. Limits**	\$1,000,000; No Aggregate
• Deductible	\$15,000
• Uninsured Motorists	\$0
Public Officials E&O Liability (Part A) and Employee Benefits Liability (Part B) *	Yes
• Per Wrongful Act & Aggregate Limits	\$1,000,000; \$2,000,000
• Deductible	\$15,000
• Coverage Form	(A) Occurrence (B) Claims Made

EXTENSIONS (Including but not limited to)

Blanket Contractual Liability	Yes
Broadened Personal Injury Definition	Yes
Broadened Named Insured Definition	Yes
Care, Custody & Control	Yes
Defense in Addition to Limits	Yes
Incidental Malpractice	Yes
Independent Contractors	Yes
Limited Pesticide/Herbicide Applicator Coverage	Yes
Limited Pollution from Hostile Fire, Firefighting Activities, etc.	Yes
Terrorism Coverage	Yes
Sexual Misconduct	Yes
Single Occurrence Deductible for Multiple-Line Program	Yes

EXCLUSIONS (Including but not limited to)

Aircraft/Airport Operations; Unmanned Aircraft (Unless Endorsed)	Yes
Asbestosis	Yes
Communicable Disease	Yes
Condemnation/Inverse Condemnation	Yes
Fungus	Yes
Hospital/Clinic Malpractice	Yes
Nuclear Incidents	Yes
Perfluoroalkyl and Polyfluoroalkyl Substances	Yes
Pollution, Contamination and Seepage	Yes
Professional Malpractice (other than Incidental Malpractice)	Yes
War and Risks	Yes
Workers' Compensation/Employers' Liability/Occupational Disease	Yes

- Covers entity, authorized volunteers, employee, public officials, and commissioners, boards and committees and their members appointed by the county governing authority while acting behalf of the county.
- All liability on occurrence basis, except for Employee Benefits Liability
- Defense in addition to the limits
- Includes malpractice for emergency medical services
- Coverage for employment-related claims included
- Excess liability limits available; Dams 25 feet in height and/or 50 acre feet storage capacity must be underwritten separately.

* Higher limits are available upon request. The limits for Part A and Part B apply in total over Part B and not separately to each part.

** Automobile Liability is subject to limits of \$500,000 bodily injury per person / \$700,000 bodily injury per accident / \$50,000 property damage as stated under O.C.G.A. § 36-92-2 and provided by Sovereign Immunity Protection Endorsement attached to the ACCG-IRMA Coverage Agreement.

Property and Crime Coverage Overview

PROPERTY

Real & Personal Property Limit	Per Schedule on file
• Include Increased Cost of Construction	Yes - \$2,500,000
• Include Builders Risk Coverage for New Construction	Yes - \$5,000,000 max
All Risks (subject to the standard exclusions)	Yes
Replacement Cost Coverage (as scheduled; except Auto/Mobile Equipment)	Yes
• Requirement to Rebuild on Same Site	No
• Limitation on combined loss per Location	125% of scheduled value
Deductible	\$15,000*

CRIME

Blanket Employee Dishonesty Bond	\$50,000 per Employee **
Statutory Bonds	Various Limits as Required **
Computer Theft and Funds Transfer Fraud	\$150,000
Forgery & Alteration	\$150,000
Money & Securities (Loss Inside/Outside)	\$150,000
Social Engineering Fraud – Annual Aggregate	\$25,000
Deductible	\$0 on Statutory Bonds; otherwise, \$15,000

EXTENSIONS (Including but not limited to)

Accounts Receivable	\$1,000,000
Automobile Physical Damage	Per Schedule on File
Business Income and Extra Expense Combined	\$5,000,000
Contingent Business Income and Extra Expense	\$250,000
Coinsurance Requirements	No
Debris Removal	Lesser of \$2,500,000/25% loss
Earthquake (Annual Aggregate) *	\$5,000,000
Evacuation Expense	\$250,000
Flood (Annual Aggregate)* (Except \$1,000,000 per occurrence and aggregate for scheduled properties in Special Flood Hazard Area)	\$5,000,000
Landscaping (subject to \$15,000 any one shrub or tree)	\$100,000
Miscellaneous Unnamed Property	\$100,000
Mold Resulting from a Defined Peril	\$1,000,000
Newly Acquired Property and Automobile and Mobile Equipment	\$5,000,000
Outdoor Property (Defined Perils)	Yes
Personal Effects (Property of Employees and Others)	\$50,000
Terrorism	Yes
Transit	\$100,000
Unmanned Aircraft Systems	\$100,000
Upgrade to Green	Yes
Valuable Papers & Records	\$1,000,000

EXCLUSIONS (Including but not limited to)

Aircraft and/or Watercraft (>26ft.)	Yes
Communicable Disease	Yes
Crops or Timber	Yes
Nuclear, Biological & Chemical Incidents	Yes
War Risks	Yes
Wear, Tear, Deterioration	Yes

- Replacement cost/stated value coverage
- Newly acquired vehicles and property valued under \$500,000 automatically covered mid-term without notice to ACCG-IRMA; not auditable
- Crime and blanket bond coverages, including statutory

* Additional limits per occurrence and aggregate available upon request. For scheduled properties in Special Flood Hazard Areas, the deductible is the maximum limit available in the National Flood Insurance Program or if unavailable, \$500,000 for building or structure and \$500,000 contents.

** In no event will IRMA pay more than \$500,000 per Occurrence for Blanket Employee Dishonesty and Faithful Performance and Statutory Bonds combined. Higher limits are available for all Crime coverages upon written request and payment of additional contribution.

Equipment Breakdown Coverage Overview

COVERED OBJECTS	PER VALUES SUBMITTED
Air Conditioning Systems	Yes
Boilers & Pressure Vessels	Yes
Combustion Engines	Yes
Compressors	Yes
Electrical Motors	Yes
Electrical Wiring	Yes
Electronic Computer or Electronic Data Processing Equipment, Media or Data	Yes
Fans/Blowers	Yes
Generators	Yes
Hot Water Heating System Piping	Yes
Pumps	Yes
Refrigeration Systems	Yes
Static Content Vessels	Yes
Switchgear	Yes
Transformers	Yes
Turbines	Yes
Vacuum Vessels	Yes
COVERAGES INCLUDED (Including but not limited to)	
Business Income/Extra Expense	Yes
Explosion	Yes
Refrigeration Interruption	Yes
Replacement Cost Valuation	Yes
Spoilage & Contamination	Yes
SUBLIMITS	
Spoilage	\$500,000
Service Interruption	\$1,000,000
Expediting Expenses	\$500,000
Business Income and Extra Expense	\$10,000,000
Hazardous Substances	\$1,000,000
Ammonia Contamination	\$500,000
Electronic Data and Media	\$1,000,000
CFC Refrigerants	\$250,000
Computer Equipment	\$50,000,000
Deductible	\$15,000

- Jurisdictional inspections included
- Efficiency upgrade enhancement
- Infrared services available at discounted cost
- Privacy & Security incident response services coverage

Privacy and Security Liability and Expense

COVERAGES INCLUDED (Including but not limited to)	
Liability – Per Occurrence & Aggregate (subject to \$10,000,000 IRMA Annual Aggregate for all Members)	\$1,000,000
Sublimits (including but not limited to):	
Data Breach Expenses	\$500,000
Cyber Extortion Coverage – Annual Aggregate	\$50,000
Deductible	\$25,000

ACCG-IRMA Renewal Proposal Summary – DEDUCTIBLE OPTION 7/1/2024 to 7/1/2025

Member: Effingham County

COVERAGE	EXPIRING DEDUCTIBLES	DEDUCTIBLE OPTION
Auto Liability/Physical Damage (AL/APD)	\$15,000	\$25,000
Crime	\$15,000	\$25,000
General Liability (GL)	\$15,000	\$25,000
Law Enforcement Liability (LEL)	\$15,000	\$25,000
Property & Equip. Breakdown (PROP)	\$15,000	\$25,000
Public Officials Liability (POL)	\$15,000	\$25,000
Privacy & Security (Cyber)	\$25,000	\$25,000
CONTRIBUTIONS	EXPIRING DEDUCTIBLES	DEDUCTIBLE OPTION
Renewal Contribution:	\$986,082	\$921,815
Less Safety Credit:	(\$49,204)	(\$45,991)
Net Contribution Due:	\$936,878	\$875,824

*The deductible will apply to all losses and all lines of coverage subject to a maximum of one deductible for all claims arising from a single loss. For scheduled properties in Special Hazard Zones for Flood, the deductible is the maximum limit available under the National Flood Insurance Program or if unavailable, \$500,000 for building or structure and \$500,000 contents. Highest applicable deductible will apply.

ADDITIONAL LIMITS OF LIABILITY COVERAGE

Your Limit for Liability Coverage (Included in Contribution Above): \$1,000,000
 Note that these are the limits you chose last year.

With \$1,000,000 on Auto Liability

Your liability limits may be increased in increments of \$1,000,000.
 We have provided the cost of any additional limits below.

(If Automobile Liability is specifically itemized in Your Limit of Liability Coverage above, that limit will remain the same even if you increase the other liability limits.)

<u>Option</u>	<u>Additional Annual Cost</u>
Increase Limits to \$2,000,000	\$60,748
Increase Limits to \$3,000,000	\$126,808
Increase Limits to \$4,000,000	\$136,112
Increase Limits to \$5,000,000	\$143,813

The Sovereign Immunity Protection Endorsement attached to the ACCG-IRMA Coverage Agreement caps Automobile Liability, where allowed by law, to limits of \$500,000 bodily injury per person / \$700,000 bodily injury per accident / \$50,000 property damage as stated under O.C.G.A. § 36-92-2.

For those members buying a General Liability limit of \$4,000,000 or more, liability arising out of dams which are either 25 ft. or more in height or have an impounding capacity of 50 acre ft. or more will be limited to \$3,000,000 per occurrence unless underwriting requirements are met and the ACCG-IRMA Coverage Agreement is endorsed. Should you have questions about coverage on a particular dam, please call ACCG, the ACCG-IRMA Administrator, at 1.800.858.2224.

Staff Report

Subject: Renewal of the fire services agreement with The City of Springfield for a one year period.

Author: Danielle Carver, PCPM & Clint Hodges, Fire Chief / EEMA Director

Department: Purchasing / Fire

Meeting Date: June 18, 2024

Item Description: Consideration to allow the Fire Services Agreement with the City of Springfield to renew for a one-year period.

Summary Recommendation: Staff recommends renewal.

Executive Summary/Background:

- In 2015, the County completed a comprehensive review of its fire protection services. One of the recommendations of the study was the consolidation of County Fire Services with the City of Springfield's Fire Services. The term of the agreement is July 1, 2015 to June 30, 2018 with automatic renewals for successive one (1) year terms unless 90 days written notice is given by either party prior to a new renewal period.
- The Agreement outlines the terms under which Effingham Fire Rescue provides fire protection within the corporate limits of The City of Springfield.
- Effingham County will no longer submit Service Delivery fire payments to The City of Springfield.
- Effingham County will collect fire fees from properties within The City of Springfield. The fire fees will be collected at a rate equal to the fees charged in unincorporated Effingham County.
- The Agreement has a 90 day prior to renewal termination clause.
- The County Attorney has previously reviewed and approved to form the agreement.

Alternatives for Commission to Consider

1. Approve renewal of the Fire Services Agreement with the City of Springfield for one year from July 1, 2023 to June 30, 2024.
2. Do not approve renewal of the Fire Services Agreement with the City of Springfield, and issue a non-renewal letter.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing & Fire

Funding Source: Fire fees

Attachments:

Fire Service Agreement

Fire Protection Services Agreement

This Fire Protection Services Agreement (the "Agreement") made and entered into the 5th day of May, 2015, by and between Effingham County, Georgia, a political subdivision of the State of Georgia, hereinafter referred to as the "County", and the City of Springfield, a municipal corporation chartered under the laws of the State of Georgia, hereinafter referred to as the "City":

Witnesseth:

WHEREAS, the Constitution of the State of Georgia of 1983, Article IX, Section 3, Paragraph 1 provides that municipalities and counties of the State of Georgia may contract with one another for the provision of services for any period not exceeding fifty (50) years; and

WHEREAS, the County and City are authorized by law, including Ga. Const. Article IX, Section 2, Paragraph 3 to undertake or provide the activities, services and facilities governed by this Agreement; and

WHEREAS, the County and City are mutually concerned about the provision of fire protection and rescue services within the unincorporated areas of the County and within the corporate boundaries of the City, and are mutually concerned about the funding of such services; and

WHEREAS, the County and City desire to protect the safety and welfare of their citizens and desire to assist their citizens in obtaining economical and adequate fire protection and rescue services; and

WHEREAS, the County and City are mutually interested in engaging in a cooperative effort to provide fire protection and rescue services within the unincorporated areas of Effingham County and within the corporate boundaries of the City; and

WHEREAS, in order to ensure the efficiency of fire and rescue services, which are critical services, in the most cost-effective manner, and at the safest level attainable, the City and County desire to enter into an Agreement under which the City provides funds and assets, in exchange for which the County will provide personnel and resources to operate fire stations and fire and rescue apparatus to ensure proper fire protection and rescue services are provided to the inhabitants of the City of Springfield and the unincorporated areas of the County currently served by the City of Springfield; and

WHEREAS, the Effingham County Board of Commissioners reviewed this Agreement and authorized its Chairman to sign this Agreement at the May 5, 2015 meeting of the Board of Commissioners; and

WHEREAS, the Mayor and Council Members of the City of Springfield reviewed this Agreement and authorized the Mayor to sign this Agreement at the May 12, 2015 meeting of the Mayor and Council of the City of Springfield.

NOW THEREFORE, for and in consideration of the foregoing recitals and the mutual covenants and agreements made herein, the County and City do hereby mutually agree as follows:

1. **Definitions**

- A. "City" shall mean the City of Springfield, Georgia;
- B. "County" shall mean Effingham County, Georgia;
- C. "ECFR" shall mean the Effingham County Fire Rescue Department, which is a department of Effingham County, Georgia;
- D. "Primary Responder" shall mean the emergency and/or fire suppression service that will be the initial responder to a fire, medical or other emergency;
- E. "ISO" shall mean the Insurance Services Office, Inc.;
- F. "Effective Date of this Agreement" shall be the first day of July following the approval of this Agreement by the governing authorities of the City and County; and
- G. "Career Employee" shall mean any employee of the City that works forty (40) hours per week for the Springfield Fire Department.

2. **Provision of Fire and Rescue Services**

- a. The County, through the ECFR, shall perform and provide within the municipal boundaries of the City and within the unincorporated areas of the County currently served by the City, all such fire and rescue services as may be required by law and as may be necessary, and shall perform all actions pertinent thereto, including, but not limited to:
 - A. Provide personnel and all gear and equipment necessary to operate fire stations and provide fire and rescue services within the unincorporated area of Effingham County and within the corporate boundaries of the City of Springfield;
 - B. Respond to all fire, rescue, and first responder emergencies and alarms within the unincorporated area of Effingham County and within the corporate boundaries of the City of Springfield as expeditiously as possible upon being dispatched;
 - C. Conduct public programs on fire safety education as required by law;
 - D. Take such actions as may be necessary and appropriate to achieve a target ISO rate of 4/4Y, any other target ISO rating to be mutually agreed upon by a joint resolution of the County and City;
 - E. Provide pre-fire planning services;
 - F. Ensure that firefighters attain the minimum number of training hours annually, as required by the State of Georgia;
 - G. Provide all necessary documentation to the appropriate agency or agencies demonstrating that all firefighters have attained the minimum number of training hours annually, as required by the State of Georgia;
 - H. Train and register all rescue personnel as required by the Georgia Emergency Management Agency;

- I. Register all fire and fire rescue trucks with the Georgia Emergency Management Agency or list as a support unit to a current license holder;
- J. Provide detection and preservation of evidence in suspected arson cases;
- K. Assist with or arrange for testing, inspection and maintenance of water sources used for fire suppression, and collaborate with the respective public works departments of the County and City, as well as with private water providers, to ensure they are notified prior to performing such testing, inspection and maintenance;
- L. Cooperate and participate in joint training exercises at least biannually as jointly scheduled by the ECFR Fire Chief and Fire Chiefs of the municipalities located within the County;
- M. Review construction plans for life safety, and submit such plans to the State of Georgia Fire Marshall's office when necessary;
- N. Provide hazardous material response and mitigation; and
- O. All fire and rescue services provided by the County within the unincorporated area of Effingham County, now or in the future.

3. **Fire Station Operations**

Except as otherwise provided in this Agreement, the County shall be solely responsible for all decisions and determinations with respect to location, operation, maintenance, and staffing of all fire stations.

4. **Equipment and ECFR Operations**

Except as otherwise provided in this Agreement, the County shall be solely responsible for all decisions and determinations related to equipment and apparatus of the ECFR, and shall be solely responsible for the managerial and operational control of employees and volunteers of the ECFR.

5. **Payments**

Commencing upon the Effective Date of this Agreement, and throughout the time this Agreement is in effect, all current fire-related Service Delivery payments from the County to the City will cease, and the City agrees to charge and collect, or cause to be collected, from the owners of each parcel/structure located within the municipal boundaries of the City, a fee for the provision of fire and rescue services to the citizens and inhabitants of the City at an amount equivalent to that which the County charges in the unincorporated area (hereinafter "fire fees"). In alternative the City may elect to remit to the County from sources other than fire fees, an amount equivalent to the fire fees which would be collected by the City. In the event the County changes the fee structure that it currently charges for the provision of fire services (i.e., no longer charges uniform fees), within 180 days of the date on which such change is effective, the County and City shall mutually agree in writing upon the Fire Fees that the City would charge. If no agreement is reached during that 180 day period, then the lowest rate charged by the County shall apply. The City expressly reserves the right to assess no Fire Fees, or to assess

Fire Fees in an amount higher or lower than the County would assess, and reserves the right to assess Fire Fees upon entities that the County would not assess such fees, provided however that the City expressly agrees it will not assess such fees upon property owned by the County, unless such fees are assessed on property owned by the City. The City Fire Fees referenced in this paragraph shall be remitted to the County by the 15th day of the month following the month in which the Fire Fees were or would be collected.

6. **Funds from Service Delivery Agreement**

Upon the Effective Date of this Agreement, the City agrees it will not request, demand or negotiate funds under the current approved Service Delivery Agreement as it relates to City and County Fire Services, unless agreements with other parties present a clear inequity in funding as it relates to Fire Services.

7. **Employees**

The County agrees that current Career Employees (as defined in Section 1 of this Agreement) of the City of Springfield Fire Department shall be entitled to become employees of the County/ECFR. Compensation of current City Career Employees shall commence at levels indicated below. The current applicable County base compensation levels per the pay grades approved by the Board of Commissioners are as follows for transferring the following three (3) positions:

- Firefighter 1: \$13.15 per hour;
- Firefighter 1: \$13.15 per hour; and
- Battalion Chief: \$ 22.50 per hour.

Career Employees who choose to become employees of the County/ECFR will be afforded the following based on the Effingham County Standards of Practice:

- Eligibility for medical benefits and the cafeteria options (including, but not limited to, health insurance and disability) will commence on the first day of the month following the first thirty (30) days of employment;
- The City may, in its discretion, provide medical benefits and cafeteria options (including, but not limited to, health insurance and disability) to Career Employees until the date on which Career Employees become eligible to receive such benefits from Effingham County;
- Eligibility for participation in the County retirement programs will be based on the stipulations within plan document(s) per individual which includes review of previous employment for vesting purposes in all plans if applicable;
- Accrued and unused paid time off at the City will be paid out in each of the Career Employee's final paychecks from the City of Springfield;
- County personal leave accrual for Career Employees is earned on a biweekly basis in proportion to the length of continuous employment after one month of employment. Accrual will be 13

days (104 hours) annually or at the prevailing level approved by the Board of Commissioners in the Effingham County Standards of Practice;

- The date of separation for the Career Employees from the City will be July 1, 2015; and
- The date of hire by the County of the Career Employees will be July 1, 2015.

8. **Volunteers**

The County acknowledges and agrees that volunteers are and will remain a vital component of the provision of fire and rescue services in the corporate boundaries of the City and in the unincorporated areas of the County, and agrees that current volunteers of the City of Springfield Fire Department shall be afforded the opportunity to serve as volunteers of the ECFR. The County and City agree that, in order to become employees or volunteers of the ECFR, all current volunteers and career employees of the City of Springfield Fire Department must satisfy all applicable County and ECFR standards and review. The County agrees that it will actively recruit, train and develop retention procedures for volunteer firefighters who serve the ECFR and operate within the corporate boundaries of the City and/or the County. The County agrees that volunteers of the City of Springfield Fire Department who agree to volunteer for the ECFR will be afforded all rights, privileges and permissions afforded to current County volunteers without regard to any limitations currently imposed on volunteers by the City of Springfield Fire Department.

9. **Construction of Fire Station; Lease Terms; Equipment Purchase; Staffing**

The City agrees that within one year of the Effective Date of this Agreement, it shall commence construction of a fire station within the City's corporate boundaries, which shall be capable of serving as a fire and rescue headquarters, and shall ensure completion of construction within a reasonable time thereafter. Upon completion, the City will lease the fire station to the County for \$1.00 per year until such time as this Agreement is terminated or modified in accordance with the terms of this Agreement. The lease will contain terms including that the County will assume all costs associated with the fire station (including but not limited to property and liability insurance), and the County will assume all costs associated with the maintenance and upkeep of the fire station. In exchange, the County agrees to purchase all of the City's rights, title and interest in its fire suppression and first responder equipment, which is more fully described in "Exhibit A", attached hereto and incorporated herein by reference, to the County, for \$600,000, such amount to be paid per the following schedule: payment in the amount of \$200,000 within thirty days of the Effective Date of this Agreement; and then \$100,000 every 12 months thereafter until paid in full. The County and City agree that the amount the County will pay pursuant to the terms of the lease described herein is for far less than the fair market rental value of such property. The County shall be responsible to pay the cost of maintaining and up keeping all of the fire suppression and first responder equipment described in Exhibit A, and shall be responsible to pay the cost of all property and liability insurance for such fire suppression and first responder equipment described in Exhibit A. The County further agrees to provide personnel, apparatus and equipment, and to operate and maintain the fire station described in this paragraph. This fire station will house a minimum of one (1) two man engine company, twenty-four (24) hours per day, seven (7) days per week, unless otherwise specified in

a writing approved by the governing authorities of the City and County. The County and City agree that failure of the County to satisfy the terms of this paragraph shall constitute a material breach of the Agreement.

10. **Annexation of County Fire Station**

The County agrees that if it constructs a fire station at a location not being operated as such on the Effective Date of this Agreement, within one-half (1/2) mile of the City's corporate boundaries existing on the Effective Date of this Agreement, the County shall take all steps necessary to authorize and enable the City to annex the property on which such fire station is located into the City of Springfield.

11. **Primary Response Area**

The personnel stationed at any fire station located in the corporate boundaries of the City shall serve as primary responders to fires and emergencies originating within the corporate boundaries of the City, and to fires and emergencies originating in other incorporated and unincorporated areas of the County as required or needed.

12. **ECFR Fire Chief Attendance at City Council Meetings**

The ECFR Fire Chief will, unless unavailable, attend any City Council Meeting upon request of the City Council or City Manager to inform, educate or provide information about the County's provision of fire and rescue services, and about its obligations and performance under the terms of this Agreement. Within the first 12 months of the Effective Date of this Agreement, the ECFR Fire Chief (or his designee) shall attend City Council meetings once per month to update the City on the progress of compliance with the terms of this Agreement, and the transition contemplated herein. Thereafter, the ECFR Fire Chief (or his designee) shall attend City council meetings on a quarterly basis, to report on the status of the transition and on the fire and rescue services being provided by ECFR.

13. **Term**

The initial term of this Agreement shall be for three (3) years commencing on the Effective Date and terminating at midnight three years thereafter. The Agreement shall automatically renew for successive one (1) year terms, annually, unless either party notifies the other in writing, at least ninety (90) days prior to the termination date of the then-existing term, of its intent not to renew the Agreement.

14. **Termination by Material Breach**

This Agreement may be terminated for any material breach of this Agreement by either party, provided that the following procedures are adhered to: The Party alleging a breach ("Charging Party") shall notify the other party ("Breaching Party"), in writing, within forty-five (45) days of the alleged breach, providing as much information as possible regarding the alleged breach, including all available documentation related thereto. The Breaching Party shall respond in writing within fifteen (15) days of receipt of Charging Party's breach allegation, setting forth how

the alleged breach will be remedied (or specifying why there was no material breach). An agreement regarding remediation of the alleged breach (or an agreement that there was no breach) must be agreed upon in writing by the City and County within sixty (60) days of receipt of Breaching Party's response, or within a longer period of time, if agreed upon in writing by the parties. If no agreement is reached within said period of time, the County and City acknowledge and agree that the Agreement will be terminated, effective on the 30th day of June of the year in which the Charging Party alleges a breach, provided that notice of the alleged breach is given 75 days prior to June 30th of that year (if not, then the termination date will be effective on the 30th day of June of the following year). For the purposes of this Agreement, a "material breach" includes any action or inaction in conflict with the obligations set forth in this Agreement.

15. **Effect of Termination**

Subject to the notice provisions contained in this Agreement, if the Agreement is not renewed, or is terminated by either party during the initial 3 year term of the Agreement, or the Agreement is terminated for breach, all agreements and obligations set forth in this Agreement shall terminate on June 30th at midnight, except that the County will continue to bear financial responsibility for any purchases it has made as a result of this Agreement. In the event of such termination, the City of Springfield's fire service area shall be the same as in place the day before the Effective Date of this Agreement, unless circumstances clearly indicate that, in the sole discretion of the governing authority of the City of Springfield, it is in the best interests of the residents of that service area, for it to be otherwise.

16. **Fire Service Delivery After Termination**

Subject to the notice provisions contained in this Agreement, if the Agreement is not renewed or is terminated by either party after the initial 3 year term of the Agreement, the County agrees to amend the fire service delivery maps and enter into the necessary automatic aid agreements with the City that are in the best interests of the residents of the City of Springfield and any other County residents in the areas surrounding the City.

17. **Party to Fire Service Delivery Agreements**

For so long as this Agreement is in effect, (which is agreed to include any renewals and any modifications, amendments or addendums to the Agreement), the County agrees to make the City a party to any Fire Service Delivery Agreements between the County and any other municipalities of Effingham County, and in exchange, the City shall not be entitled to any Fire Service Area outside of its municipal boundaries.

18. **Assignment**

This Agreement cannot be assigned without the prior written consent of both parties.

19. **Fire Service Outside the City**

Nothing in this Agreement shall be construed as to prevent or curtail the ability of the County to provide fire services within the unincorporated areas of the County or any other municipality that has contracted or contracts with the County for Fire Services.

20. **Governing Law**

This Agreement shall be construed in accordance with the laws of the State of Georgia.

21. **Arbitration**

Unless otherwise agreed in writing by both Parties, any controversy arising out of the execution of this Agreement, or relating to this Agreement or any alleged breach thereof, shall be submitted to and settled by arbitration pursuant to the rules, then in effect, of the American Arbitration Association. The parties thereto, and all who claim under them, shall be conclusively bound by such arbitration. Judgment upon any award rendered by the arbitrators may be entered in any court having jurisdiction thereof.

22. **Entire Agreement and Modification**

This Agreement constitutes the entire Agreement between the County and City, and no modification of this Agreement shall be binding unless the same is reduced to writing, approved by the governing authority of each party, and signed by an authorized designee of the County and City.

23. **Release of Liability**

The County agrees to hold the City harmless from any and all liabilities, claims, expenses, demands, rights, or causes of action of any kind or nature, and for attorney's fees, costs and judgments arising out of any claims, demands or suits arising from or by reason of the ownership or maintenance of fire and rescue equipment and vehicles, and/or arising from or by reason of the provision of fire protection services of whatever nature.

24. **Severability**

Should any part or provision of this Agreement be declared invalid by a court having competent jurisdiction, then the other parts or provision shall remain in full force and effect unless amended by mutual agreement of the parties.

25. **No Creation of Legal Entity**

It is acknowledged and agreed that this Agreement does not create a separate legal entity or public body corporate.

26. **Notices**

Any written notice required or permitted in this Agreement shall be given by first class mail addressed to the clerk of the respective parties as follows:

If to City:
City Clerk
City of Springfield
P.O. Box 1
Springfield, GA 31329

If to County:
County Clerk
Effingham County of Board of Commissioners
601 North Laurel Street
Springfield, GA 31329

27. **Headings**


The headings in this Agreement are for reference only and shall not affect the interpretation of this Agreement.


IN WITNESS WHEREOF, the City and County have caused this Agreement to be duly enacted by their proper officers and so attest with their corporate seals affixed hereto as of the date and year first written above.

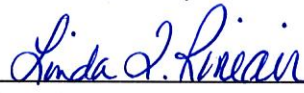
BOARD OF COMMISSIONERS
EFFINGHAM COUNTY, GEORGIA

CITY OF SPRINGFIELD
EFFINGHAM COUNTY, GEORGIA


Wendall Kessler, Chairman


Barton A. Alderman, Mayor

Attest: 
County Clerk

Attest: 
City Clerk



Staff Report

Subject: Consideration to renew the intergovernmental agreement between the Effingham County School District, Effingham County BOC and the Effingham County Sheriff's Office for FY25.

Author: Danielle Carver, PCPM

Department: Purchasing / ECSO

Meeting Date: June 18, 2024

Item Description: Consideration to renew the intergovernmental agreement between the Effingham County School District, Effingham County BOC and the Effingham County Sheriff's Office for FY25.

Summary Recommendation: Staff recommends renewal of the intergovernmental agreement between the Effingham County School District, Effingham County BOC and the Effingham County Sheriff's Office for FY25

Executive Summary/Background:

- Unfortunately school violence is a key issue in today's society. There is a need for proactive planning for preventing future school violence. This agreement shows the commitment to collaboration between government entities to help protect children.
- The Agreement commenced in 2018 and allows for annual renewals from July 1 to June 30 each year unless 60 days written notice if given by either party.
- The FY25 projected personnel budget is \$1,192,213.00 for 14 SROs (mix of FT and PT)
 - a. BOE share 75%= \$894,160.00
 - b. BOC share 25% = \$298,053.00

The amount billed is based on actual expenses, so this number could fluctuate if there are open positions in the department.

- The agreement has been previously reviewed and approved by the County Attorney.

Alternatives for Commission to Consider:

1. Board approval to allow the intergovernmental agreement between the Effingham County School District, Effingham County BOC and the Effingham County Sheriff's Office to renew for fiscal year 25.
2. Do not renew the intergovernmental agreement between the Effingham County School District, Effingham County BOC and the Effingham County Sheriff's Office for fiscal year 25.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: Purchasing / ECSO

Funding Source: Department 17.

Attachments: Agreement

INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE EFFINGHAM COUNTY SCHOOL DISTRICT, EFFINGHAM COUNTY, AND THE EFFINGHAM COUNTY SHERIFF'S OFFICE

THIS AGREEMENT made and entered into this 2nd day of October, 2018, by and between EFFINGHAM COUNTY, a political subdivision of the State of Georgia, acting by and through its duly elected Board of Commissioners (hereinafter "the County"), EFFINGHAM COUNTY SHERIFF'S OFFICE, acting by and through Jimmy McDuffie in his official capacity as Sheriff of Effingham County, Georgia (hereinafter "the Sheriff's Office"), and EFFINGHAM COUNTY SCHOOL DISTRICT, acting by and through its duly elected Board of Education (hereinafter the "School District"),

WITNESSETH:

WHEREAS, Article IX, Section III, Paragraph I of the Constitution of the State of Georgia provides, in pertinent part, that a county, school district, or other political subdivision of the State of Georgia, may contract with one another for the provision of services, and for the use of facilities which the county, school district, or other political subdivision is authorized by law to provide; and

WHEREAS, the Sheriff, through the Sheriff's Office and in coordination with the School District, has instituted and established a School Resource Deputy Program ("the SRD Program") that provides for the placement of Sheriff's Office certified law enforcement officers ("SRDs") within the School District; and

WHEREAS, the School District agrees to implement the SRD Program in certain School District schools; and

WHEREAS, the County, the Sheriff, and the School District desire to establish the guidelines of the SRD Program and have a mutual understanding of the particular roles of each entity in relation to the SRD Program.

NOW THEREFORE, for good and valuable consideration described herein, the receipt and sufficiency of which are hereby acknowledged and the mutual covenants and agreements contained in this Agreement, the parties do hereby agree as follows:

ARTICLE 1- PURPOSE

The School District, the Sheriff's Office, and the County agree that the purpose of the SRD Program is to provide resources and support for School District students, teachers, and staff in law enforcement related matters. These resources and support include: allowing students to build positive relationships with law enforcement officers, in the form of SRDs, in a non-confrontational setting; protecting persons and property on School District grounds; gathering information concerning criminal activity involving School District grounds; and generally enforcing the laws of the State of Georgia as well as agreed upon county ordinances on and around School District grounds. For the purposes of this Agreement, the term "Regular Academic Session" shall mean each period beginning the week prior to the first day of class and ending one week after the last day of class is in regular session at the end of the school calendar, each such period being comprised of 190 School District business days.

ARTICLE 2- POLICY

It is the policy of the Sheriff's Office to maintain a minimum of eight (8) SRDs for the School District. One SRD each shall be assigned to the three middle schools. One SRD each shall be

assigned to the two high schools. One SRD shall be assigned to the Effingham College & Career Academy. One SRD each shall be assigned to Effingham County High School/Effingham County Middle School and South Effingham High School/South Effingham Middle School, as well as assisting with any other school in the School District as needed. All eight SRDs shall assist with the elementary schools as needed.

ARTICLE 3- CHAIN OF COMMAND

The SRD Program is part of the Sheriff's Office, and all SRDs shall follow the chain of command of the Sheriff's Office. Each SRD shall coordinate activities with the school's administration. All school related activity must be coordinated by each SRD with the principal's office. When an SRD perceives that law enforcement action is required at a school, he/she shall take such action and then notify the principal of the actions taken as soon as reasonably possible thereafter. The SRDs are first and foremost law enforcement officers and employees of the Sheriff's Office and, while performing duties as SRDs, will remain employees of the Sheriff's Office with all rights, benefits, and privileges attaching thereto. At any time during which the School District is not in Regular Academic Session, each SRD will report to the Sheriff's Office and perform duties as assigned by and through the Patrol Division chain of command and receive law enforcement and SRD training. Upon request by the School District, scheduling and time permitting, the SRD shall be available for additional School District related duties at extracurricular activities as designated by school officials during the period when the School District is not in Regular Academic Session including sporting events, school registration, and summer school. SRD duties for extracurricular events and compensation therefor shall be governed by a separate School Function Security Agreement agreed upon and executed by the Sheriff's Office and School District.

ARTICLE 4- SELECTION OF PERSONNEL AND MINIMUM REQUIREMENTS

The Sheriff, based upon criteria to be mutually established by the Sheriff's Office and the School District, shall appoint SRDs. SRDs will be sworn and certified law enforcement officers and will possess, at a minimum, these qualifications:

- § Peace Officers Standards and Training (POST) Certification
- § Demonstrated ability to work well with young people and educators
- § Demonstrated maturity and no history of conduct unbecoming a deputy
- § Skills in interpersonal relationships
- § Skills in de-escalation of conflict and in conflict resolution
- § Must adhere to the Sheriff's Office principle that a balanced approach be taken between law enforcement activity and maintaining healthy community relations with citizens

ARTICLE 5- DISMISSAL OF SRDs

In the event that a principal of a school to which an SRD is assigned believes that the assigned SRD is not effectively performing his/her duties and responsibilities, the superintendent of schools shall notify the SRD Supervisor, as designed by the Sheriff. Within a reasonable amount of time after receiving such notification from the superintendent, the SRD Supervisor shall advise the Sheriff of the superintendent's concerns. If the Sheriff so desires, the superintendent and the Sheriff, or their designees, may meet with the SRD to mediate or resolve any problems they may determine exist. Additionally, the SRD assigned to the school may immediately be re-assigned to another post by the Sheriff.

R. A. S.

ARTICLE 6- SRD DUTIES AND RESPONSIBILITIES

Each SRD shall have the following duties and responsibilities, in addition to those described elsewhere in this Agreement:

- § Provide School District students, faculty, staff, and visitors with the opportunity to meet and interact with a law enforcement officer in a non-confrontational setting
- § Act as a deterrent to crime in school buildings, on school grounds, and in communities surrounding schools, not only through their uniformed presence, but also by developing positive relationships with School District students, faculty, and staff, and the communities surrounding the schools
- § Provide classroom instruction and act as a resource for information for School District students, faculty, and staff concerning law enforcement topics
- § Provide for the safety and security of School District students, faculty, staff, and visitors, including sporting events and extracurricular activities
- § Make himself/herself available, as time permits, for conferencing with students, parents, and faculty members in order to assist them with issues of a law enforcement and crime prevention nature
- § Respond to emergency situations that arise on School District grounds and take whatever appropriate law enforcement action is reasonable to resolve such situations
- § Assist the Sheriff's Office in the investigation of any crimes which occur on School District grounds; the SRD will contact additional law enforcement personnel to assist him/her as determined to be needed by the SRD
- § Enforce the law of the State of Georgia
- § Communicate with school administrators about law enforcement concerns on School District grounds
- § Be present on school grounds during the hours of 8:00am to 4:00pm during the Regular Academic Session when classes are in session, unless away on school-related business or when a situation occurs where law enforcement must respond
- § As needed, conduct formal interviews of School District students in accordance with Sheriff's Office policies
- § Assist all local, state, and federal law enforcement agencies conducting interviews, arrests, or other actions related to the School District in accordance with Sheriff's Office policies
- § Maintain a "zero tolerance" policy on all criminal gang activities, illegal drug activities, and weapons on School District grounds. Criminal charges will be filed by the SRD regarding such activities as appropriate and case files sent to the courts of proper jurisdiction.
- § It is acknowledged that a SRD may be called on as a witness or to participate in the School District's disciplinary or truancy processes. However, the disciplining of students for violations of School District policies is solely the responsibility of the School District. A School principal may contact the SRD if he/she believes that an incident involves a violation of Georgia law, after which the SRD shall determine whether a law enforcement response is appropriate. SRDs are not to be utilized by the School District for enforcing School District policies or monitoring the duties of School District employees. Violations of School District policies observed by the SRD shall be brought to the attention of the appropriate School District administrator.
- § Each SRD shall be responsible for the scheduling of off duty assignments for his/her school
- § Attend pre-planning meetings with administration and instruction staff of the SRD's assigned schools for a complete orientation of the SRD Program as needed or when

R. J.

requested.

ARTICLE 7- SCHOOL DISTRICT DUTIES AND RESPONSIBILITIES

The School District shall provide to each SRD the following materials, training, and facilities, which are deemed essential to the performance of the SRD's duties:

- § A reasonable work space at the school
- § A copy of relevant School District policies and procedures
- § School operations training

ARTICLE 8- SHERIFF'S OFFICE AND COUNTY'S DUTIES AND RESPONSIBILITIES

- § Provide the SRD with the usual and customary office supplies and forms required for the performance of the SRD's duties
- § Provide uniforms and equipment required of law enforcement personnel
- § Provide a vehicle, fuel, and maintenance
- § Provide law enforcement and SRD training
- § Provide Liability and Workers' Compensation Insurance coverage for the SRDs

ARTICLE 9- REVIEW OF SRD PROGRAM

SRD evaluations will occur in June of each year. A SRD supervisor will perform all evaluations.

ARTICLE 10- COMPENSATION

Unless otherwise provided in a separate School Function Security Agreement, all compensation including overtime pay due to SRDs for work performed pursuant to this Agreement, as well as insurance and other benefits, if any, shall be paid to the SRDs by the Sheriff's Office in accordance with the Sheriff's Office payroll procedures. The School District shall pay seventy-five percent (75%) and the County shall pay twenty-five percent (25%) of the total cost described in this paragraph. The County will invoice the School District twice per year for its share of all compensation paid to the SRD for his or her work related to the School District. The School District shall pay each invoice within thirty (30) days of receipt.

Extracurricular activities for which the SRD is requested by school administrators to perform additional work outside the SRD's regular duty day during the Regular Academic Session will be solely at the option of the SRD and is governed by a separate School Function Security Agreement. SRDs performing work outside the SRD's regular duty day for the School District will be expected to comply at all times with the standard operating procedures (SOPs) and other applicable employment policies of the Sheriff's Office, and the SRD may be disciplined for violating any SOPs or other applicable policies while performing work outside the SRD's regular duty day for the School District. Since the SRD will be in uniform and using equipment and vehicles of the Sheriff's Office while performing work outside the SRD's regular duty day for the School District, the SRD will be considered to be engaged in law enforcement activity and will be covered by the County's liability and workers' compensation insurance while performing such work. SRDs utilized by the Sheriff's Office outside of schools and the Regular Academic Session will be paid by the County.



ARTICLE 11-TERM



This agreement will automatically renew for successive one-year terms commencing on July 1st and ending on June 30th each year unless any party provides a notice of non-renewal to the other parties at least sixty (60) days prior to the end of the then-current term.

ARTICLE 12- INDEMNIFICATION

Each party does hereby agree, to the extent, if any, allowed by law, to indemnify and hold harmless the other parties, their officers, agents, servants, and employees from any and all injuries, claims, actions, lawsuits, damages, judgments, or liabilities of any kind whatsoever arising out of the performance of this Agreement, except as would relate to any injury, claim, action, lawsuit, damage, judgment, or liability caused by or contributed to by a negligent, reckless, or intentional act of the complaining party, its officers, agents, servants, or employees to the extent of such negligent, reckless, or intentional act.

ARTICLE 13- ASSIGNMENT OR TRANSFER

The rights, privileges, and obligations under this Agreement shall not be assigned or transferred by any party provided, however, that this Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto.

ARTICLE 14- NOTICES

Any notices required or permitted pursuant to this Agreement shall be in writing and may be affected by U.S. mail or by facsimile. Mailed notices shall be deemed to have been received on the date of acknowledgment on any return receipt or three days after deposit in the U.S. mail with proper postage affixed, whichever date is earlier. Notices by facsimile shall be deemed to have been received on the date on the sending party's facsimile confirmation sheet.

§ To the School District:

Dr. Randy Shearouse, Superintendent
Effingham County School District
405 N. Ash Street
Springfield, Georgia 31329
Facsimile: (912) 754-7033

With a copy to:

James D. Kreyenbuhl, Esq.
Brennan, Harris & Rominger LLP
P.O. Box 2784
Savannah, Georgia 31402
Facsimile: (912) 236-4558

§ To Effingham County:

~~XXXXXXXXXX~~ County Administrator
601 N. Laurel Street

Springfield, Georgia 31329
 Facsimile: (912) 754-4157

With a copy to:

Edward L. Newberry, Jr., Esq.
 The Newberry Law Firm, P.C.
 P.O. Box 790
 Springfield, Georgia 31329
 Facsimile: (912) 407-0379

§ To the Sheriff's Office:

Sheriff Jimmy McDuffie
 130 E. 1st Street
 Springfield, Georgia 31329
 Facsimile:

With a copy to:

Edward L. Newberry, Jr., Esq.
 The Newberry Law Firm, P.C.
 P.O. Box 790
 Springfield, Georgia 31329
 Facsimile: (912) 407-0379

ARTICLE 15- GENERAL PROVISIONS OF THIS AGREEMENT

The brief capitalized and underlined headings or titles preceding each paragraph are for purposes of identification, convenience, and ease of reference, and shall be disregarded in the construction of this Agreement.

No failure of any party hereto to exercise any right or power granted under this Agreement, or to insist upon strict compliance by another party with this Agreement, and no custom or practice of any party at variance with the terms and conditions of this Agreement, shall constitute a waiver of any such party's right to demand exact and strict compliance by the other parties hereto with the terms and conditions of this Agreement.

This Agreement shall be governed by, construed under, performed, and enforced in accordance with the laws of Georgia.

Should any provision of this Agreement require judicial interpretation, it is agreed and stipulated by and among the parties that the court interpreting or construing the same shall not apply a presumption that the terms, conditions, and provisions hereof shall be more strictly construed against one party by reason of the rule of construction that an instrument is to be construed more strictly against the party who prepared the same.

This Agreement may be executed in multiple counterparts, each of which is deemed an original of equal dignity with the others and which is deemed one and the same instrument as the others.

ARTICLE 16- ENTIRE AGREEMENT

This Agreement shall constitute the entire Agreement between the parties, and no modification thereof shall be binding unless evidenced by a subsequent signed written agreement.

ARTICLE 17- SEVERABILITY OF TERMS

In the event that any part or provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby and shall remain in full force and effect.

ARTICLE 18 - IMMUNITY

Nothing contained in this Agreement shall be deemed to be a waiver of any immunity to which the parties, their officials, or employees are legally entitled.

In conclusion: The SRDs work for the Sheriff in conjunction with the School District Board of Education. The SRDs enforce Georgia State Laws and County Ordinances. The SRD does not enforce School District policies.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals.

EFFINGHAM COUNTY SHERIFF'S OFFICE

By: *Jimmy McDuffie*
Jimmy McDuffie, Sheriff

EFFINGHAM COUNTY BOARD OF COMMISSIONERS

By: *Reginald S. Lopez*

EFFINGHAM COUNTY SCHOOL DISTRICT

By: *Randy Shearouse*
Dr. Randy Shearouse, Superintendent

Staff Report

Subject: Approval of Proposal from Foresite Group for the Development of a Bicycle and Pedestrian Plan

Author: Danielle Carver, Procurement and Capital Projects Manager

Department:

Meeting Date: June 18, 2024

Item Description: Proposal from Foresite Group for the Development of a Bicycle and Pedestrian Plan

Summary Recommendation: Staff recommends Approval of the Proposal from Foresite Group for the Development of a Bicycle and Pedestrian Plan in the amount of \$50,000.00

Executive Summary/Background:

- Effingham County currently has a contract in place with Foresite Group for the development of the Safe Streets for All Action Plan (grant funded). In conjunction with this plan, staff requested a proposal from Foresite for the development of a Bicycle and Pedestrian Plan. Included in this plan is the following:
 - *Existing Conditions* – documentation of existing conditions, development of data-driven approach to understanding and addressing issues, and safety study. Deliverable - technical memorandum.
 - *Community Outreach* – includes two public meetings, three Stakeholder meetings, and meetings with Commissioners. Deliverables – technical memorandum.
 - *Introduction and Vision* – This will set the tone and establish overall goals, objectives, and policies the County should review/adopt. Deliverable – technical memorandum.
 - *Network Recommendations* – long-term vision for infrastructure throughout the County based on information gathered in previous tasks. Deliverable – technical memorandum, Map of Bike/Ped Network
 - *Implementation and Capital Improvement Plan* – List of projects with prioritization list based on objective criteria. Deliverable – technical memorandum.
 - *Design Guidelines* - design guidelines and typical configurations of bikeway and pedestrian facilities on or near County roadways. Deliverable – technical memorandum.
 - *Final Bike/Ped Plan & Appendices* – Deliverable – Final Plan and Data
- This proposal has been reviewed by staff and T&H in a Program Management capacity. All recommend approval.

Alternatives for Commission to Consider

1. Approval of the Proposal from Foresite Group for the Development of a Bicycle and Pedestrian Plan in the amount of \$50,000.00
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: County Manager, County Engineer, PCPM, T&H

Funding Source: Budget Amendment will be Necessary

Attachments: Proposal from Foresite Group



3740 Davinci Court, Suite 1
Peachtree Corners, Georgia 30092
o | 770.368.1399
f | 770.368.1944
w | www.fg-inc.net

April 29, 2024

VIA EMAIL

Mr. Tim Callanan
County Manager
Effingham County
804 S Laurel Street
Springfield, GA 31329
Email: TCallanan@effinghamcounty.org

RE: Proposal for the development of the Effingham County Bicycle and Pedestrian Plan

Dear Mr. Callanan:

Foresite Group, Inc. ("Foresite Group") is pleased to submit this Proposal ("Proposal") to Effingham County ("County") for providing professional services for the above referenced project. This Proposal details the scope of services and fees.

TASK DESCRIPTION	FEE
<p>EXISTING CONDITIONS</p> <p>Foresite will draw a picture of existing and proposed conditions for bicycling in Effingham County as gathered from a review of existing planning documents, data analysis, field work, and the public outreach process. A needs assessment will then identify locations for facility and programmatic improvements. The assessment will include a bike and pedestrian network gap analysis that would indicate potential connections for proposed projects.</p> <p><i>Tasks will include:</i></p> <ul style="list-style-type: none"> • Document corridor conditions related to key factors that affect bicycling and walking safety and comfort. • Develop a data-driven approach to understanding and addressing transportation-related health and equity issues and to prioritizing bicycle and pedestrian facility improvements. • Identify, collect, analyze, and validate collision, infrastructure, demographic, health, and other pertinent data. • Safety study – mapping recent crash locations to identify patterns in where crashes are happening most. <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • Technical Memorandum on Existing Bicycle and Pedestrian Conditions 	\$8,000

<p>COMMUNITY OUTREACH</p> <p>The purpose is to introduce the community and stakeholders to the planning process as well as to gather input on challenges and opportunities for bike network and pedestrian network improvements. Conducting a public outreach component to build community support is critical to the success of the planning process and in generating support for the plan as your community moves into implementation.</p> <p>Foresite will seek creative ways to reach those most affected, controlling for barriers like time, resources, experience, and political access. Specific user groups such as walkers, bicyclists, seniors, persons with disabilities, and minorities should be engaged along with the broader population of citizens.</p> <p>The Civic engagement process will include meetings with various Commissioners, two public meetings, and three meetings with an Ad Hoc Pedestrian and Bicycle Master Plan Advisory Committee.</p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • Technical Memorandum on Community Engagement, Meetings and Meeting visuals 	<p>\$12,000</p>
<p>INTRODUCTION AND VISION</p> <p>This sets the tone of the Plan and establishes its overall goals; it answers the questions “Why has your community developed a bike and pedestrian master plan?” and “What goals does this plan expect to accomplish?” The vision may be a broad and inspirational statement that presents the desired future state related to travel by bicycle and foot and what the community and its residents hope to achieve over time. Foresite will work with staff and the Advisory Committee to develop a clear vision for alternative transportation for the County. This will look at goals objectives and policies that the County should adopt.</p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • Technical Memorandum outlining an Effingham County Bicycle and Pedestrian Vision 	<p>\$6,000</p>
<p>NETWORK RECOMMENDATIONS</p> <p>Network recommendations are based on vision, goals, and policies, community input, and needs analysis. They present the long-term vision for bicycling and pedestrian infrastructure throughout the community and provide descriptions of the different facility types that should be used to meet the Plan’s vision. Foresite will seek to use the existing conditions, public input, and vision statements to craft potential improvements to the bicycle and pedestrian network. Network recommendations will be a comprehensive set of projects including network improvements, spot/intersection improvements, projects requiring future studies, and potential future projects. Recommendations will include proposed infrastructure elements, starting locations, ending locations, distance, planning-level cost estimates, and other pertinent data. These recommendations will be presented in both narrative and map format. Input on the proposed universe of improvements will be vetted by the public and the Advisory Committee.</p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • Technical Memorandum on potential bicycle and pedestrian improvements • Map of the Effingham County Future Bicycle and Pedestrian Network 	<p>\$6,000</p>

<p>IMPLEMENTATION AND CAPITAL IMPROVEMENT PLAN</p> <p>A list of potential projects is great but without some boundaries it makes it hard for implementation. Foresite will seek to prioritize recommended projects based on objective criteria such as need, expected benefit, and cost. It will present these in a long-term, phased implementation to guide the community toward realizing the plan vision. This will also identify a comprehensive list of matching and major funding sources for implementation of the plan, including local, regional, state, and federal sources. The resultant phased program of projects will contain clearly identifiable implementation steps that are “actionable” and can be operationalized.</p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • Technical Memorandum of priority projects and a funding plan for implementation 	<p>\$10,000</p>
<p>DESIGN GUIDELINES</p> <p>The Plan will include design guidelines and typical configurations of bikeway and pedestrian facilities on or near County roadways. Proposed design guidelines will utilize national sources (NACTO, FHWA, AASHTO, ITE, MUTCD, NCHRP, etc.) for on-street facilities about bicycle lanes, bicycle routes, bicycle boulevards and shared roadways about width, pavement, striping, lighting, signage, on-street parking, and grade and railroad crossings. The Plan will also provide guidance for off-street facilities regarding trailheads, trailside facilities and recreational nodes, width, pavement, vegetation, grade, lighting, crossings, bridges, railings, signage, fences, and motor vehicle barriers. These guidelines will include some typical sections for various functional class of facilities.</p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • Technical Memorandum to include design guidelines for bicycle and pedestrian facilities in Effingham County. 	<p>\$10,000</p>
<p>FINAL BICYCLE AND PESTRAIN PLAN / APPENDICES</p> <p>The various technical memorandums will be used to prepare a final plan that will be a standalone Bicycle and Pedestrian Plan for the County. This document can be reference or incorporated into the County’s other planning documents as those are revised.</p> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> • Final Plan • Data collected during the planning effort. 	<p>\$6,000</p>
<p>Total</p>	<p>\$50,000</p>

Tasks not mentioned above are not included within the scope of work and will be considered an additional service.

Fees and expenses will be invoiced monthly based, as applicable, upon the percentage of services completed or actual services performed and expenses incurred as of the billing period. Payment will be due within 28 calendar days of the date of the invoice. Payments shall be made electronically or sent to Foresite Group, LLC, 3740 Davinci Court, Suite 100, Peachtree Corners GA 30092.

If you agree to the terms of this Proposal and the Standard Terms and Conditions attached hereto, and incorporated herein, as if set forth in length, please have an individual authorized to represent you sign two copies of this agreement in the spaces below and initial each page of the attached Standard Terms and Conditions. Retain one copy for your records and return the other to our office.

We appreciate the opportunity to provide these services to you. Please do not hesitate to contact us if you have any questions or comments.

Sincerely,
FORESITE GROUP, INC.



By: _____
(Signature)

Name: Erik Steavens

Title: Project Manager

Date: April 29, 2024

County:
Effingham County Board of Commissioners

By: _____
(Signature)

Name: _____
(Printed Name)

Title: _____

Date: _____

ALL INVOICES SHALL BE SENT TO THE
FOLLOWING ADDRESS:

Effingham County Board of Commissioners
804 S Laurel Street
Springfield, GA 31329
Attn: Mr. Tim Callanan

ALL PAYMENTS SHALL BE SENT VIA EFT
OR TO THE FOLLOWING ADDRESS:

Foresite Group, LLC
3740 Davinci Court, Suite 100
Peachtree Corners, Georgia 30092

Staff Report

Subject: Approval of PO 23-RFQ-056 with Harrison Contracting for exterior painting at the CEM Complex

Author: Danielle Carver, Procurement and Capital Projects Manager

Department: Recreation/Parks & Landscaping

Meeting Date: June 18, 2024

Item Description: PO 23-RFQ-056 with Harrison Contracting for exterior painting at the CEM Complex

Summary Recommendation: Staff recommends approval of PO 23-RFQ-056 with Harrison Contracting for exterior painting at the CEM Complex in the amount of \$56,975

Executive Summary/Background:

- Staff posted a Request for Quotes for exterior painting in areas at the Clarence E Morgan Complex. Four (4) quotes were received, two of which had discrepancies that had to be reviewed by staff. Final totals were as follows:
 - Harrison Contracting: \$56,975
 - CL Edwards Construction: \$58,300
 - RL Construction: \$96,300
 - Beers Housing: \$68,376
- After review from staff, all recommend award to Harrison Contracting Company as they were the lowest qualified bidder.

Alternatives for Commission to Consider

1. Approval of PO 23-RFQ-056 with Harrison Contracting for exterior painting at the CEM Complex in the amount of \$56,975
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: P&L, Recreation, PCPM

Funding Source: Budget Amendment from Parks & Landscapes

Attachments: PO 23-RFQ-056 & Harrison Submittal

PURCHASE ORDER

Item XI. 17.

Effingham County Board of Commissioners

804 S LAUREL STREET
SPRINGFIELD, GA 31329
Phone: 912-754-2159
Fax: 912-754-8413

DATE: 6/18/2024
P.O. # 23-RFQ-056

VENDOR

Harrison Contracting Company
65 East Industrial Ct.
Villa Rica, GA 30180

ATTN : Andy Jennings
ajennings@harrisoncontracting.com

SHIP TO

Effingham County Board of Commissioners
804 S.Laurel Street
Springfield, GA 31329
ATTN : Danielle Carver
912-754-2159

REQUISITIONER	SHIP VIA	F.O.B.	SHIPPING TERMS
ECBOC			

ITEM #	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1	Exterior Steel Painting at Clarence E Morgan Sports Complex as submitted for 23-RFQ-056	1	\$56,975.00	\$ 56,975.00

SUBTOTAL	\$ 56,975.00
TAX RATE	\$ -
TAX	\$ -
S & H	\$ -
OTHER	\$ -
TOTAL	\$ 56,975.00

OTHER COMMENTS OR SPECIAL INSTRUCTIONS
ECBOC is a tax exempt entity. Tax ID# is 58-6000821

Harrison Contracting Company agrees to complete the exterior painting and additional scope as described in 23-RFQ-056 and their proposal dated 5/21/2024. The County references the terms, conditions and specifications contained in 23-RFQ-056.

Harrison Contracting Company - SIGNATURE

TITLE

Harrison Contracting Company - PRINT NAME

DATE

AUTHORIZED BY - SIGNATURE

Chairman

AUTHORIZED BY - TITLE

Wesley Corbitt

AUTHORIZED BY - PRINT NAME

AUTHORIZED DATE



65 East Industrial Ct.
 Villa Rica, GA 30180
 888.456.4011 TOLL FREE
 770.949.5776 OFFICE
 770.920.5925 FAX

www.HARRISONCONTRACTING.com

Seth Zeigler
 Effingham County Parks and Landscape
 1750 GA Highway 21 South
 Springfield GA 31329

Proposal submitted: **5/21/2024**
 Proposal expires: **8/31/2024**

QUOTE DESCRIPTION: EFFINGHAM CO – Clarence Morgan Sports Complex – Exterior Steel

SCOPE OF WORK:

Harrison Contracting Company (HCC) proposes to supply all labor, materials, insurance, equipment and taxes to perform the following work at Clarence Morgan Sports Complex, 1750 GA Highway 21 South, Springfield GA 31329:

EXTERIOR painted areas will include:

- a. Steel cross beams and columns at (10) designated seating area canopies;
 - b. Steel frame at (5) designated scorekeeper stands;
 - c. Steel cross beams and columns at (1) designated pavilion canopy;
 - d. Steel cross beams and columns at batting cage canopy..
1. All designated surfaces will be cleaned and prepared as necessary to receive new coatings, per standards outlined herein;
 2. Apply primer coat to designated metal surfaces as necessary with exterior bonding primer;
 3. Apply two coats of exterior waterborne alkyd semi-gloss to designated metal surfaces;
 4. ***ACCESS METHODOLOGY:*** Pricing is based on surfaces being accessed using a man lift, from ladders and from ground level as necessary. ***If other means are required to safely access paintable surfaces to complete project, additional equipment fees will apply.***
 5. ***APPLICATION METHODOLOGY:*** Material to be applied via roller, brush or spray, as applicable.
 6. ***COLORS:*** ** COLOR CHANGE ** All areas to be painted **BLACK.**

TOTAL AMOUNT: \$56,975

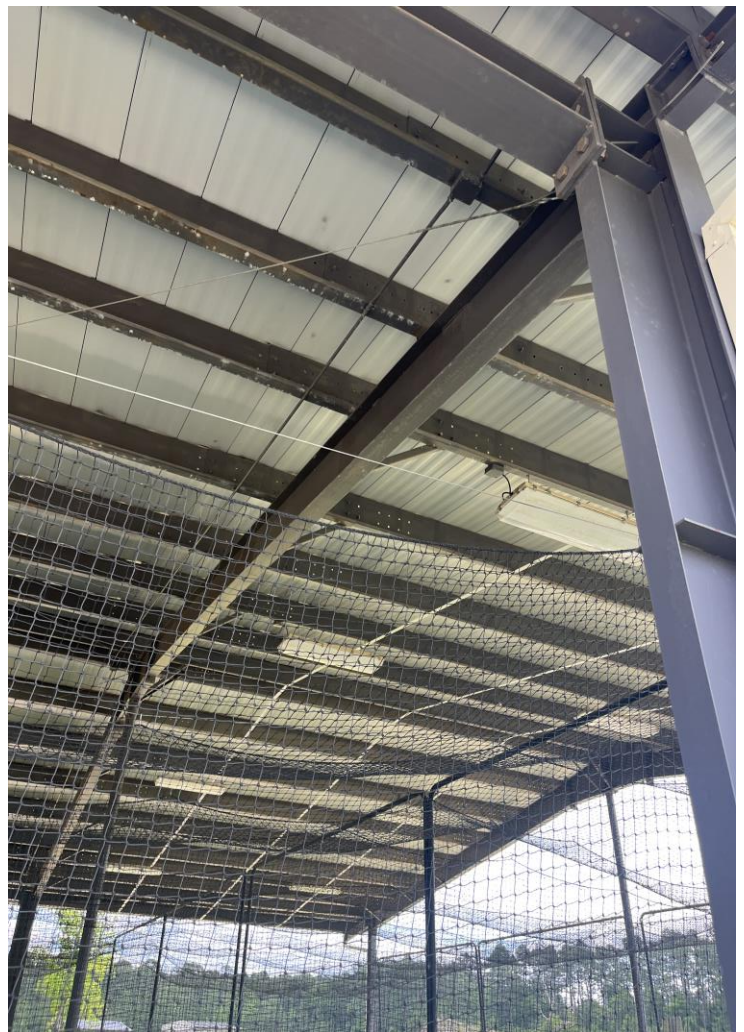
SEE PAGES 2-6 FOR HCC REPAINT STANDARDS, PHOTOS, ADDITIONAL SCOPE NOTES, EXCLUSIONS AND RESPONSIBILITIES. ACCEPTANCE OF THIS PROPOSAL CONSTITUTES AGREEMENT WITH ALL TERMS AND CONDITIONS.



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PHOTOS - GENERAL SCOPE AREAS:
 CLICK [HERE](#) FOR FULL PHOTO FILE.





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HARRISON CONTRACTING – REPAINT STANDARD PRACTICES:

GENERAL SURFACE PREPARATION

Surfaces to be coated must be dry, clean, sound, and free from all contamination including loose and peeling paint, dirt, grease, chalk, efflorescence, mildew, rust, and dust.

Remove loose paint, chalk, and efflorescence as noted by substrate. Putty all nail holes and caulk all cracks and open seams. Feather back all rough edges to sound surface by sanding. Prime all bare and porous substrates with an appropriate primer.

ALL HARD GLOSSY SURFACES:

Mechanically abrade using power tool to remove sheen and create profile

Wipe surface with PRE-PAINT NO RINSE CLEANER

Apply test sample of primer or finish and allow to dry.

Check for adhesion before continuing project.

PRESSURE CLEANING:

Apply a chemical mixture of chlorine, Simple Green or similar cleaner and water to surfaces to kill all mildew.

Use approximately 3,000 lbs. psi of pressure to pressure clean and remove mildew, chalking, and loose material.

Use ROTO Tip for severely peeling areas – Prime these areas with appropriate primer.

Prevent run-off into waterways, sewars or onto adjacent properties at all times.

SEALING, CHALK, AND EFFLORESCENCE:

Verify powder residue on surface is either chalking due to weathering or efflorescence.

If efflorescence exists, address as necessary.

Apply surface conditioner solution with brush, roller, airless, or pressure sprayer as needed to chalky surfaces.

CAULK AND SEALANT:

Caulk all gaps or through wall openings with specified material product.

Hairline cracks are covered by normal priming and painting.

Cracks - 1/16" to 1/8"

Rack over with knife and clean.

Seal with surface conditioner.

Fill with patching compound, blending with adjacent surfaces.

Cracks 1/8" to 1/4"

Cut a v-groove.

Rake out with knife and clean.

Seal with surface conditioner.

Fit with backer rod if necessary.

RUST STAINS ON MASONRY SURFACES:

Remove stains with rust stain remover, rinse and let dry.

Treat stain with oxalic acid.

Seal with surface conditioner.

Prime Rust through from metal lathe or reinforcing steel repairs as appropriate.

MASONRY AND CONCRETE PATCHING:

Deteriorating stucco area less than 2 square inches in size and 1/4" deep:

Sound out and remove loose stucco/concrete. Seal with surface conditioner.

Fill with Elastomeric patching compound blending with adjacent surfaces. This will be bridged approximately two (2) inches on both sides and center crowned directly over cracks to allow for thermal movement. Patches will be done to match existing surfaces as close as possible.



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METAL:

After pressure washing and mildew treatment, mechanically sand, power tool to remove loose paint and rust
Feather all edges as much as possible
Clean surface to be painted by wiping down with PRE-PAINT NO RINSE CLEANER.
Prime rust and bare metal with appropriate primer.
Apply surface conditioner as necessary to previously coated chalking surfaces.

WOOD:

After pressure washing and mildew treatment, sand, scrape, and wire brush remaining loose paint if necessary.
Patch holes as necessary with appropriate material product.
Prime patched areas and bare areas with primer.

CEMENT COMPOSITION SIDING AND PANELS:

After pressure washing and mildew treatment, sand, scrape, and wire brush remaining loose paint if necessary.
Patch holes as necessary with appropriate product
Prime patched areas and bare areas with primer

PROTECTION:

Protect elements surrounding the work of this section from damage or disfiguration.
Utilize drop cloths, shields, and protective methods to prevent spray or droppings from disfiguring other surfaces.

CONSTRUCTION CLEANING:

Maintain areas which are under contractor's control on a daily basis.
Remove waste materials, debris and rubbish from job site daily and dispose of off-site, conforming to applicable regulations for disposal of debris to prevent run-off into waterways or onto adjacent properties.
At end of project remove all trash, buckets and debris.

STORAGE AND PROTECTION:

Store products immediately upon delivery, in accordance with manufacturer recommendations with seals and labels intact.
Protect material until installed.
Remove empty paint containers from site.

ENVIRONMENTAL REQUIREMENTS:

Do not apply material during inclement weather, when humidity is above 85 % or when air substrate surface temperature is below recommendations.
Prevent water (from pressure washing) run-off into waterways, sewars or onto adjacent properties at all times

COLORS:

To be approved by owner prior to the beginning project
Provide field sample illustrating coating color, product sheen, texture and finish appearance.

APPLICATION:

Apply products in accordance with manufacturer's recommendations.
Do not apply finishes to surfaces that are not dry.
Apply each coat to dry film thickness as recommended by manufacturer.
Allow applied coat to dry before next coat is applied.
Apply exterior coatings using brush, roll or spraying where applicable.



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NOTES:

Battling cage nets must be removed by others prior to painting..

EXCLUSIONS:

Canopy decking or roofing.

Chan link fences.

Walls or doors at any adjacent building.

Any surface, item or task not specifically mentioned in the scope of work outlined above.

CONTRACTOR RESPONSIBILITIES

1. Contractor shall have valid licenses and insurance. A valid COI with stated necessary limits can be provided at customer's request.
2. The Contractor shall obtain permits as necessary. Please note that some permits may require additional charges.
3. The Contractor shall comply with all fire and OSHA safety regulations throughout the project.
4. Contractor shall notify Owner's representative a minimum of (1) one day in advance of starting and painting and/or pressure cleaning so that vehicles or other equipment can be moved or protected by owner as necessary.
5. All unpainted areas of the ground, building, windows, parking areas, and sidewalks shall be left clean of any paint drippings and splatter. Vegetation and other property shall be protected. Contractor is responsible for replacement of damaged property, only where damage is due to workmen's negligence. HCC is not responsible for damage to vehicles that are not moved after notice advising vehicle owners to find alternate parking options.
6. Unless otherwise directed, buildings will be painted with gutters and downspouts in place.
7. The Contractor shall arrange with Owner for working space, space for storage trailer for materials and equipment, and access to the areas where work of the Contractor is to be performed.
8. The Contractor, once having started the work, shall continuously and expeditiously proceed with its vigorous prosecution until completion. However, delays may occur which are not controlled by contractor. These include, but are not limited to: labor disputes, accidents, direct or indirect acts of governments, fires, floods, hurricanes, or other force majeure.
9. All stages, ladders, etc., shall be secured at the end of each workday.
10. Should any unforeseen conditions be found during the project, HCC will notify the customer immediately in order to determine remedial measure necessary to correct conditions.
11. The Contractor may supply a mobile trailer to store paint, equipment and other materials. Owner will assign parking spaces as needed.
12. Unless otherwise noted, HCC provides a one-year warranty on workmanship. Material warranties are per manufacturer specifications,

CUSTOMER RESPONSIBILITIES

1. Customer is to reduce or remove vegetation, vehicles and equipment as necessary to permit technicians free and adequate access to areas to be painted.
2. Customer shall permit contractor to govern any temporarily closed parking areas to ensure vehicles and pedestrians remain a safe distance away from work areas.
3. Owner shall supply electrical service for equipment and water for building cleaning and clean-up. Owner shall supply electricity and water at no cost to the Contractor.
4. Payment in full is expected within 30 days after completion and approval of project.

PROPOSAL ACCEPTANCE, WITH CONTRACT TO FOLLOW:

By signing below, owner representative (name) _____ does hereby agree to the acceptance of this proposal. This proposal will be Exhibit A of the contract that will follow this acceptance.

Signed _____ Date: _____



65 East Industrial Ct.
 Villa Rica, GA 30180
 888.456.4011 TOLL FREE
 770.949.5776 OFFICE
 770.920.5925 FAX

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Seth Zeigler
 Effingham County Parks and Landscape
 1750 GA Highway 21 South
 Springfield GA 31329

Proposal submitted: **5/21/2024**
 Proposal expires: **8/31/2024**

QUOTE DESCRIPTION: EFFINGHAM CO – Clarence Morgan Sports Complex – Exterior Steel

SCOPE OF WORK:

Harrison Contracting Company (HCC) proposes to supply all labor, materials, insurance, equipment and taxes to perform the following work at Clarence Morgan Sports Complex, 1750 GA Highway 21 South, Springfield GA 31329:

EXTERIOR painted areas will include:

- a. Steel cross beams and columns at (10) designated seating area canopies;
 - b. Steel frame at (5) designated scorekeeper stands;
 - c. Steel cross beams and columns at (1) designated pavilion canopy;
 - d. Steel cross beams and columns at batting cage canopy..
1. All designated surfaces will be cleaned and prepared as necessary to receive new coatings, per standards outlined herein;
 2. Apply primer coat to designated metal surfaces as necessary with exterior bonding primer;
 3. Apply two coats of exterior waterborne alkyd semi-gloss to designated metal surfaces;
 4. ***ACCESS METHODOLOGY:*** Pricing is based on surfaces being accessed using a man lift, from ladders and from ground level as necessary. ***If other means are required to safely access paintable surfaces to complete project, additional equipment fees will apply.***
 5. ***APPLICATION METHODOLOGY:*** Material to be applied via roller, brush or spray, as applicable.
 6. ***COLORS:*** ** COLOR CHANGE ** ***All areas to be painted BLACK.***

TOTAL AMOUNT: \$56,975

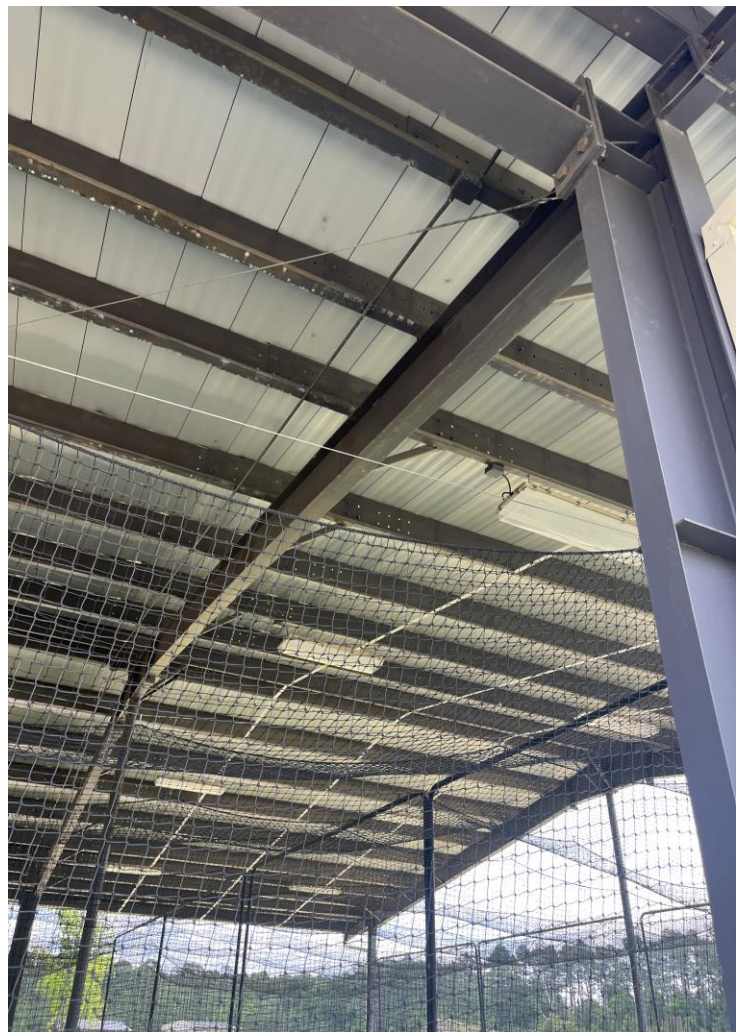
SEE PAGES 2-6 FOR HCC REPAINT STANDARDS, PHOTOS, ADDITIONAL SCOPE NOTES, EXCLUSIONS AND RESPONSIBILITIES. ACCEPTANCE OF THIS PROPOSAL CONSTITUTES AGREEMENT WITH ALL TERMS AND CONDITIONS.



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PHOTOS - GENERAL SCOPE AREAS:
 CLICK [HERE](#) FOR FULL PHOTO FILE.





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HARRISON CONTRACTING – REPAINT STANDARD PRACTICES:

GENERAL SURFACE PREPARATION

Surfaces to be coated must be dry, clean, sound, and free from all contamination including loose and peeling paint, dirt, grease, chalk, efflorescence, mildew, rust, and dust.

Remove loose paint, chalk, and efflorescence as noted by substrate. Putty all nail holes and caulk all cracks and open seams. Feather back all rough edges to sound surface by sanding. Prime all bare and porous substrates with an appropriate primer.

ALL HARD GLOSSY SURFACES:

Mechanically abrade using power tool to remove sheen and create profile

Wipe surface with PRE-PAINT NO RINSE CLEANER

Apply test sample of primer or finish and allow to dry.

Check for adhesion before continuing project.

PRESSURE CLEANING:

Apply a chemical mixture of chlorine, Simple Green or similar cleaner and water to surfaces to kill all mildew.

Use approximately 3,000 lbs. psi of pressure to pressure clean and remove mildew, chalking, and loose material.

Use ROTO Tip for severely peeling areas – Prime these areas with appropriate primer.

Prevent run-off into waterways, sewars or onto adjacent properties at all times.

SEALING, CHALK, AND EFFLORESCENCE:

Verify powder residue on surface is either chalking due to weathering or efflorescence.

If efflorescence exists, address as necessary.

Apply surface conditioner solution with brush, roller, airless, or pressure sprayer as needed to chalky surfaces.

CAULK AND SEALANT:

Caulk all gaps or through wall openings with specified material product.

Hairline cracks are covered by normal priming and painting.

Cracks - 1/16" to 1/8"

Rack over with knife and clean.

Seal with surface conditioner.

Fill with patching compound, blending with adjacent surfaces.

Cracks 1/8" to 1/4"

Cut a v-groove.

Rake out with knife and clean.

Seal with surface conditioner.

Fit with backer rod if necessary.

RUST STAINS ON MASONRY SURFACES:

Remove stains with rust stain remover, rinse and let dry.

Treat stain with oxalic acid.

Seal with surface conditioner.

Prime Rust through from metal lathe or reinforcing steel repairs as appropriate.

MASONRY AND CONCRETE PATCHING:

Deteriorating stucco area less than 2 square inches in size and 1/4" deep:

Sound out and remove loose stucco/concrete. Seal with surface conditioner.

Fill with Elastomeric patching compound blending with adjacent surfaces. This will be bridged approximately two (2) inches on both sides and center crowned directly over cracks to allow for thermal movement. Patches will be done to match existing surfaces as close as possible.



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METAL:

After pressure washing and mildew treatment, mechanically sand, power tool to remove loose paint and rust
 Feather all edges as much as possible
 Clean surface to be painted by wiping down with PRE-PAINT NO RINSE CLEANER.
 Prime rust and bare metal with appropriate primer.
 Apply surface conditioner as necessary to previously coated chalking surfaces.

WOOD:

After pressure washing and mildew treatment, sand, scrape, and wire brush remaining loose paint if necessary.
 Patch holes as necessary with appropriate material product.
 Prime patched areas and bare areas with primer.

CEMENT COMPOSITION SIDING AND PANELS:

After pressure washing and mildew treatment, sand, scrape, and wire brush remaining loose paint if necessary.
 Patch holes as necessary with appropriate product
 Prime patched areas and bare areas with primer

PROTECTION:

Protect elements surrounding the work of this section from damage or disfiguration.
 Utilize drop cloths, shields, and protective methods to prevent spray or droppings from disfiguring other surfaces.

CONSTRUCTION CLEANING:

Maintain areas which are under contractor's control on a daily basis.
 Remove waste materials, debris and rubbish from job site daily and dispose of off-site, conforming to applicable regulations for disposal of debris to prevent run-off into waterways or onto adjacent properties.
 At end of project remove all trash, buckets and debris.

STORAGE AND PROTECTION:

Store products immediately upon delivery, in accordance with manufacturer recommendations with seals and labels intact.
 Protect material until installed.
 Remove empty paint containers from site.

ENVIRONMENTAL REQUIREMENTS:

Do not apply material during inclement weather, when humidity is above 85 % or when air substrate surface temperature is below recommendations.
 Prevent water (from pressure washing) run-off into waterways, sewars or onto adjacent properties at all times

COLORS:

To be approved by owner prior to the beginning project
 Provide field sample illustrating coating color, product sheen, texture and finish appearance.

APPLICATION:

Apply products in accordance with manufacturer's recommendations.
 Do not apply finishes to surfaces that are not dry.
 Apply each coat to dry film thickness as recommended by manufacturer.
 Allow applied coat to dry before next coat is applied.
 Apply exterior coatings using brush, roll or spraying where applicable.



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NOTES:

Batting cage nets must be removed by others prior to painting..

EXCLUSIONS:

Canopy decking or roofing.

Chan link fences.

Walls or doors at any adjacent building.

Any surface, item or task not specifically mentioned in the scope of work outlined above.

CONTRACTOR RESPONSIBILITIES

1. Contractor shall have valid licenses and insurance. A valid COI with stated necessary limits can be provided at customer's request.
2. The Contractor shall obtain permits as necessary. Please note that some permits may require additional charges.
3. The Contractor shall comply with all fire and OSHA safety regulations throughout the project.
4. Contractor shall notify Owner's representative a minimum of (1) one day in advance of starting and painting and/or pressure cleaning so that vehicles or other equipment can be moved or protected by owner as necessary.
5. All unpainted areas of the ground, building, windows, parking areas, and sidewalks shall be left clean of any paint drippings and splatter. Vegetation and other property shall be protected. Contractor is responsible for replacement of damaged property, only where damage is due to workmen's negligence. HCC is not responsible for damage to vehicles that are not moved after notice advising vehicle owners to find alternate parking options.
6. Unless otherwise directed, buildings will be painted with gutters and downspouts in place.
7. The Contractor shall arrange with Owner for working space, space for storage trailer for materials and equipment, and access to the areas where work of the Contractor is to be performed.
8. The Contractor, once having started the work, shall continuously and expeditiously proceed with its vigorous prosecution until completion. However, delays may occur which are not controlled by contractor. These include, but are not limited to: labor disputes, accidents, direct or indirect acts of governments, fires, floods, hurricanes, or other force majeure.
9. All stages, ladders, etc., shall be secured at the end of each workday.
10. Should any unforeseen conditions be found during the project, HCC will notify the customer immediately in order to determine remedial measure necessary to correct conditions.
11. The Contractor may supply a mobile trailer to store paint, equipment and other materials. Owner will assign parking spaces as needed.
12. Unless otherwise noted, HCC provides a one-year warranty on workmanship. Material warranties are per manufacturer specifications,

CUSTOMER RESPONSIBILITIES

1. Customer is to reduce or remove vegetation, vehicles and equipment as necessary to permit technicians free and adequate access to areas to be painted.
2. Customer shall permit contractor to govern any temporarily closed parking areas to ensure vehicles and pedestrians remain a safe distance away from work areas.
3. Owner shall supply electrical service for equipment and water for building cleaning and clean-up. Owner shall supply electricity and water at no cost to the Contractor.
4. Payment in full is expected within 30 days after completion and approval of project.

PROPOSAL ACCEPTANCE, WITH CONTRACT TO FOLLOW:

By signing below, owner representative (name) _____ does hereby agree to the acceptance of this proposal. This proposal will be Exhibit A of the contract that will follow this acceptance.

Signed _____ Date: _____

Staff Report

Subject: Approval to renew the agreement with Tarheel Medical Billing dba Colleton Software, Inc for EMS Billing Services

Author: Danielle Carver, PCPM

Department: EMS

Meeting Date: June 18, 2024

Item Description: Agreement Renewal with Tarheel Medical Billing dba Colleton Software, Inc for EMS Billing Services

Summary Recommendation: Staff recommends approval

Executive Summary/Background:

- EMS utilizes the services of a third-party vendor to process payments from individuals who use emergency medical services. This agreement was approved by the Board of Commissioners beginning July 1, 2019.
- Staff is requesting to continue with the agreement. This agreement has been previously approved to form by the County Manager.

Alternatives for Commission to Consider

1. Approval to ratify the renewal of the proposal from Tarheel Medical Billing dba Colleton Software, Inc.
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: EMS, Finance, Purchasing

Funding Source: EMS Budget

Attachments: Executed Agreement and Addendum

AGREEMENT FOR EMERGENCY MEDICAL BILLING SERVICES

THIS AGREEMENT FOR EMERGENCY MEDICAL BILLING SERVICES (the "Agreement") is made and entered into this 1st day of July 2019 (the "Effective Date"), by and between Tarheel Medical Billing, Inc. dba as Colleton Software, a corporation organized and existing under the laws of the State of North Carolina ("TMB"), and Effingham County Emergency Medical Services - a department of the County of Effingham, a body politic of the State of Georgia (the "Client"). In the remainder of this Agreement, TMB and Client shall be referred to individually as a "Party" and collectively as the "Parties."

WHEREAS, TMB is in the business of providing medical billing and collection services to the health care industry; and

WHEREAS, Client desires to obtain billing and collection services from TMB to assist in the collection of accounts receivable; and

WHEREAS, TMB wishes to provide billing and collection services for Client upon the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the receipt and sufficiency of which are hereby acknowledged, the Parties mutually agree to the following terms and conditions:

1. PURPOSE. The Parties hereby acknowledge and agree that during the Term (as hereinafter defined) of this Agreement, TMB will be the sole and exclusive provider of medical billing and collection services for Client (collectively, the "Services"). Client understands, acknowledges and agrees that there may be accounts assigned to TMB pursuant to this Agreement for which TMB determines, in its sole discretion, that collection services are not warranted. In the event that TMB makes such a determination about an account, TMB will return the account to the Client, so advise Client in writing, and TMB will have no obligation to perform any collection services with regard to the returned account. Any additional services requested by Client of TMB not explicitly defined within this Agreement will be considered to be separate and apart from this Agreement and subject to negotiation and additional fees for services rendered, provided no such additional fees shall be charged to or incurred by Client without Client's additional written consent.

For the purpose of this contract, a collectible is defined as the receipt of all information required in order to properly submit the claim to the appropriate payment source.

Client represents and warrants to TMB as follows:

- (A) That all accounts referred to TMB for collection pursuant to this Agreement**
 - (i) have been timely referred to TMB,**
 - (ii) have not been charged off or otherwise reduced to a zero balance,**
 - (iii) were generated in the ordinary course of business,**
 - (iv) have been properly coded,**

Initials  

(v) are collectible, revenue-generating accounts and
(vii) have not been sent to TMB for account processing or any other type of administrative-type service, with the exception of administrative-type services that are incidental to performing collection Services on revenue-generating accounts;

(B) by entering into this Agreement and/or performing its obligations hereunder, Client will not be in breach of any obligation to, covenant not to compete or restrictive covenant with, any third party; and

(C) All amounts (including without limitation fees, costs and charges) included in all accounts referred to TMB for collection pursuant to this Agreement (i) are permitted and are collectible under all federal, state and local laws, rules and regulations applicable to Client, Client's business and TMB and (ii) will be either (a) expressly authorized by the agreement creating the debt or (b) permitted by law

2. **TERM OF AGREEMENT.** The initial term of this Agreement shall be for a period of 3 year(s), commencing on the 1st day of July, 2019, and terminating at 11:59 p.m. on the 30th day of June, 2022 (the "Initial Term").

Upon the expiration of the Initial Term, this Agreement will automatically renew for up to TWO (2) year period (the "Renewal Term," the Initial Term and the Renewal Term, if exercised, are hereinafter collectively referred to as the "Term"), on the same terms and conditions set forth herein, unless Client delivers to TMB written notice.

- (i) of termination or
- (ii) of Client's desire to renegotiate the terms of this Agreement, at least ninety (90) days prior to the expiration of the then current Term.

3. **TMB'S RIGHTS, DUTIES & OBLIGATIONS.** It is hereby acknowledged and agreed by the Parties that, during the Term of this Agreement, TMB will provide the Services for Client, subject to the following conditions:

(A) Accounts Receivable Management Services. TMB will provide Client the following insurance filing and additional patient billing services:

(i) Insurance Filing. Claims for reimbursement or payment for ambulance or wheelchair transportation provided by the Client will be submitted to insurance carriers' by TMB after TMB receives the necessary data to file the claim via the the Electronic Patient Care Reporting Software. If the insurance claim remains unpaid for more than forty-five (45) days or TMB does not receive notification from the insurance company as to payment or refusal of the claim thereof, TMB will, in TMB's sole discretion, institute necessary procedures to continue collection of the account as TMB deems necessary. Accounts with outstanding balances remaining after the insurance company and/or third-party payor determines benefits payable will be billed directly to the patient/guarantor by TMB or as dictated by the Client. Medicare and Medicaid claims will be filed to the appropriate state and or federal agency within 8 hours' receipt via

Initials  

Gateway EDI interchange and will be processed by TMB until all revenue resources are collected or eligibility and payment options are exhausted.

(ii) Direct Patient Billing. At the direction and instruction of Client, TMB will mail an initial statement of account to all patients/guarantors without insurance and to patient/guarantor after receipt of denial or partial payment from the insurance company or third-party payer. Billing will only occur after TMB receives the necessary billing data via EPCR. After the initial statement, the account will be entered into a thirty (30) day billing cycle. After an account reaches ninety (90) days without activity that account balance will be cleared and TMB will no longer bill the account with the following exceptions:

Patients are billed by TMB as follows

After the call is received via EPCR from the company, TMB will send the patient a letter of fact stating that TMB is billing the primary payer source (when available) for the patient and the call conducted by the company.

Patient Pay Accounts

For patients without any additional secondary source of payment, TMB will send the patient a bill and statement on 30 days, 60 days and 90 days increments. Patients that communicate additional information with TMB will continue to receive monthly statements as long as the account is actively collecting funds or communicating new information.

Any patient that request to pay the balance of their account over a specific time frame will continue to receive monthly statements to reflect payments made on their account balance.

Commercial Insurance and Medicare

After we receive payment from a primary payer source, TMB will then bill the patient any balance that exist on the account. TMB will bill the patient at 30 days, 60 days and 90-day intervals or until the account balance is settled. Patients that request for a payment plan will be handled on a case by case basis. Statements will be sent monthly to patients paying balances over time.

Medicaid

Per Medicaid law, TMB cannot legally bill the balance of the account. Medicaid under North Carolina law, requires the biller to accept the Medicaid as payment in full and does not allow for the patient to be billed for additional funds.

(B) Provided Materials. TMB will furnish and provide all material needed for billing accounts, including but not limited to insurance claim forms, patient mailers, paper supplies and postage.

(C) Deposits. TMB will mail all deposit and payments received by TMB to of the Client. TMB will have no authority over any accounts maintained by the Client.

(D) Accounts Receivable Management Reports. TMB will provide the Client with accounts receivable management reports on a monthly basis. The reports will be submitted to the Client no later than the 10th day of the following month via email to the address from which TMB receives the ePCR data. The reports shall include the following information:

(i) Monthly financial report reflecting the month-to-month and year-to-date transaction summaries, including but not limited to amounts billed, paid and adjustments;

(ii) Check registry reports reflecting a list of revenues received and totals; and

(E) Return of Non-Collectable Accounts. TMB will provide the Client with a monthly list of all accounts that TMB will no longer bill and will return all documentation regarding such accounts to the Client simultaneously with the corresponding accounts receivable management report.

(F) Sub-Contract. TMB may, in its sole discretion, subcontract any work that it deems appropriate or necessary to third parties. TMB agrees to assume all responsibilities for the work of the subcontractor and the fees charged by the subcontractor.

(G) Disclaimer of Warranties. With the exception of the express representations and warranties set forth in this Agreement, TMB disclaims without limitation any and all promises, representations and warranties (express, implied, and/or statutory) pertaining to any billing/collection services furnished hereunder. Additionally, TMB makes no representation or warranty as to the timing or to the amount of collections to be realized in connection the performance of billing/collection services hereunder, and TMB does not guarantee a specific collection percentage.

(H) TMB will process all Medicare, Medicaid and commercial insurance paperwork required to receive the client's PTAN and NPI numbers and connect those numbers to any and all electronic submission requirements that TMB uses to submit Client's claims. The Medicare PTAN numbers and change of address requests for new billing services may take up to 60-90 days to be processed by the appropriate Medicare sources. After the PTAN numbers or change of address is received TMB will process the paperwork to connect Client's PTAN number to TMB's submitter ID in order to submit all claims electronically and this process may take up to an additional 15 days. Medicare payments are received via direct deposit to Client's account approximately 14 days after the call and all supporting paperwork are submitted to TMB.

4. **CLIENT'S RIGHTS, DUTIES & OBLIGATIONS.** During the Term of this Agreement, Client agrees that TMB will be the sole and exclusive provider of Services for Client and Client will not enter into any other agreements or arrangements concerning the billing and/or collection of medical accounts nor use self or in-house collection without TMB's written consent thereto, not to be unreasonably withheld. This Agreement is subject to the following conditions:

(A) **Provide Information.** Client agrees to provide all necessary documentation for billing and claims processing including, but not limited to, the following:

(i) All information as required from time to time by TMB to process accounts for services rendered by the Client;

(ii) Client will install and operate ESO Solutions or other agreed upon ePCR and will submit all requested information to TMB via ESO SOLUTIONS or other agreed upon ePCR in a timely manner;

(iii) Client agrees to keep all necessary information to support third party claims, Medicare waivers, and medical authorization releases on file in accordance with state and federal regulations. The Client also will notify TMB in the event signatures are not obtained with each data file submission;

(iv) Client shall retain and be responsible for clarifying or obtaining any additional information reasonably and/or legally necessary for billing claims/patients which shall include scanned copies of hospital records and other information provided by third parties including but not limited to insurance documents and patient instruments. Information to be provided includes but is not limited to information required by the software, technician's signatures and doctor's signatures when applicable;

(v) Client shall promptly notify TMB of any change in the management of Client;

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(vi) Client shall promptly notify TMB of any changes to Client's inventory of vehicles, either through the addition of new vehicles or through the disposition of vehicles;

(vii) Client shall promptly notify TMB of any change of address for Client; and

(viii) Any additional information requested by TMB reasonably and/or legally needed to process/support a claim. Any such information will be submitted by Client to TMB within ten (10) days of written request by TMB to the extent possible, and otherwise as promptly as possible thereafter.

Client acknowledges and agrees that TMB shall have no obligation to commence collection activities on an account until Client has provided to TMB all of the information required pursuant to this Section 4(A). TMB may, in its sole discretion, elect to commence collection activities on an account prior to receiving all of the information required under this Section 4(A).

(B) Transmission of Data. Client agrees to email all data collected by ePCR within seventy-two (72) hours of receipt. The Client shall immediately notify TMB should the transmission of the data be delayed for reasons beyond the Client's control together with the projected time in which the data will be transmitted.

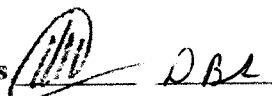
(C) Limited Power of Attorney. Client hereby grants to TMB power of attorney coupled with an interest for the purpose of giving TMB permission to sign on its behalf all forms and documents necessary for reimbursement to the Client. TMB is appointed as the agent of Client under this Agreement solely for the express purposes of this Agreement relating to billing and receiving payments and related mail, receiving and storing documents, and communicating with hospitals and other entities to facilitate its duties. TMB shall have no authority to pledge credit, contract, or otherwise act on behalf of Client except as expressly set forth herein or approved in writing hereafter by Client.

(D) Address Changes. Client agrees to make or allow TMB to make necessary address changes in order that payments and correspondence relative to billing activities may be sent directly to TMB's mailing address.

(E) Signing of Forms. Client agrees to sign all forms that are required by Medicare, Medicaid, Champus and any other insurance carriers or payers necessary for TMB to perform the Services.

(F) DELETED To adhere to Freedom of Information Act

(G) Copyrighted Materials. Client agrees and understands that TMB retains all ownership interest and all rights to the all applicable software owned by TMB.



In the event of termination, expiration or breach of this Agreement, Client agrees to immediately return any software provided under the terms of this Agreement to TMB, but in no event within thirty (30) days. Client shall not make any copies of software provided by TMB.

(H) **Performance.** Both parties understand and agree that the obligation of the other party to perform under this Agreement is conditioned upon their own timely compliance with its terms and conditions. In the event either party breaches any such term or condition, or causes any such term or condition to be breached, the obligations of the non-breaching party to perform under this Agreement shall automatically terminate, and that party shall have no further liability or obligation to the breaching party.

(I) **Reimbursement.** Client shall reimburse TMB for reasonable costs and expenses that TMB incurs to search, restore, compile, photocopy or otherwise reproduce and deliver information, data or documents pertaining to Services provided under this Agreement whether requested by the Client, its agents and representatives, the person for whom healthcare services were provided, the responsible party on the referred account, the U.S. Department of Health and Human Services or any other person or entity entitled to such information by operation of law or contract when such reproduction requires resources or effort that exceed what is necessary to provide commonly requested information. All reimbursements shall be made within thirty (30) days of Client's receipt of invoice for same from TMB. TMB shall exercise its best efforts to limit the costs associated with, and will seek the prior written approval of Client before, undertaking any activities under this provision for which TMB may seek reimbursement from Client, and except to the extent any such activities are legally required to be taken by TMB, Client shall not be charged for or incur any costs associated with reimbursing TMB for such activities if not pre-approved by Client. In the event that such activities are legally required to be taken by TMB, TMB will provide notice to the Client.

(J) **Non-Solicitation.** During the term of this Agreement, and for a period of two (2) years thereafter, Client agrees that it will not, without the prior written consent of TMB, either directly or indirectly, on its own behalf or in the service or on behalf of others, knowingly solicit or knowingly attempt to solicit any person employed by TMB, whether or not such employee is a full-time, part-time or temporary employee.

(K) **Direct billing - Emergency Medical Services for stand by events**
During the term of this Agreement, the client may bill directly to the source for standby services provided to the entity where the client provides personnel and / or other resources in exchange for a flat fee. These services may include but is not limited to events, festivals, sporting events, local racing facilities or any other activity where the company provides a stand by resource and charges the organizer. These activities may be billed by the company directly without informing TMB. TMB will not be owed any compensation for these services either directly or indirectly

5. **MUTUAL RIGHTS, DUTIES & OBLIGATIONS OF THE PARTIES.** The following rights, duties and obligations apply to the Parties:

(A) Compliance with local, state and federal regulations. The Parties agree to comply with all applicable local, state and federal laws, rules and regulations.

(B) Operation of Law. In the event that this Agreement or any part of this Agreement is deemed to be contrary to local, state, or federal law by counsel for Client or TMB, or, in the opinion of counsel, presents substantial legal risk to either Party, Client and TMB agree to use their best efforts to make changes to the Agreement to the minimum extent necessary to make this Agreement consistent with applicable laws, and to try to retain as closely as possible the original terms reflected in this Agreement. If this Agreement cannot be modified or amended in a way that is mutually agreeable to Client and TMB and complies with applicable law after Client and TMB have used their best efforts, then either Client or TMB may terminate the Agreement. Client and TMB expressly acknowledge that it has been and continues to be their intent to comply with all federal, state, and local laws, rules and regulations.

(C) Record Retention. The Parties agree that TMB shall retain, for such period(s) of time as TMB deems necessary, such documents and records as TMB deems appropriate related to this Agreement and the Services provided hereunder in order to comply with applicable laws, rules and regulations and TMB shall have the right to disclose such documents and records to such governmental authorities as required by law. This section shall survive the expiration or termination of this Agreement. In addition to any other provision of this Agreement providing that such documents and/or records shall be returned to Client following any termination hereof, to the extent that TMB retains such documents and/or records thereafter, prior to finally disposing of same, TMB shall exercise good faith efforts to offer to deliver the same to Client again and at any actual costs reasonably incurred by TMB to do so at such time.

(D) Patient Confidentiality (HIPAA). The Parties agree that TMB may be considered a "business associate" of Client under the Health Insurance Portability and Accountability Act of 1996 and its accompanying regulations (HIPAA)

(E) Confidential Information. The Parties acknowledge that the Confidential Information (as hereinafter defined) of each Party is of substantial value and that its value may be destroyed by the disclosure thereof to a third party not contemplated under this Agreement. Accordingly, the Parties, for themselves and their respective employees and agents, covenant and agree only to the extent permitted by law, that they will treat and hold as private all Confidential Information of the other Party and that they will not, without the express written consent of a duly authorized officer of the other Party, divulge, furnish or make accessible to anyone, or otherwise disclose, directly or indirectly, any Confidential Information. Additionally, the Parties, for themselves and their respective employees and agents, covenant and agree only to the extent permitted by law, that they will refrain from using any of the Confidential Information except in connection with the performance of their respective obligations under this Agreement, and deliver promptly to the other Party or destroy, at the request and option of such Party, all tangible embodiments (and all copies) of Confidential Information in its possession. The term "Confidential Information" as used herein includes, but is not limited to, Trade

Secrets (as hereinafter defined), any and all proprietary information, information not made available to the public about sales, costs, pricing, marketing, ideas, problems, developments, research records, technical data, computer programs, processes, plans for product or service improvement and development, business and strategic plans and methods, lists of patients, customers or clients, expirations, financial information, forecasts, patient, customer or client records, and any other information concerning the Parties, their businesses, affairs, shareholders, officers and employees that is not already generally available to the public and regardless of its form of medium. For purposes of this Section 5(E), the term "Trade Secrets" shall have the meaning ascribed to it in the North Carolina Trade Secrets Act, N.C. Gen. Stat. § 66-152(3) *et seq.*

The term "Confidential Information" does not include: (i) information which is or becomes publicly available other than as a result of acts by the receiving Party in breach of this Agreement, (ii) information which is disclosed to the receiving Party by a third party on a non-confidential basis without violation of this Agreement or similar confidentiality agreement, or (iii) information which is deemed within the sole discretion and opinion of applicable legal counsel to either party to be required to be disclosed in compliance with applicable laws or regulations, including without limitation laws applicable to Client as a local government entity subject to certain open records laws applicable to such entities operating within the State of North Carolina, or by order of a court or other regulatory body of competent jurisdiction.

In the event that either Party, its employees or agents, are requested or required (by oral question or request for information or documents in any legal proceeding, deposition, interrogatory, subpoena, or similar process) to disclose any Confidential Information, such Party, its employees or agents, will notify the other Party promptly in writing of the request or requirement so that such Party may seek an appropriate protective order or waiver in compliance with the provisions of this Section 5(E). If, in the absence of a protective order or the receipt of a waiver hereunder, a Party, its employees or agents are, on advice of counsel, compelled to disclose any Confidential Information to any legal tribunal or else stand liable for contempt, such Party, its employees or agents, may disclose the Confidential Information to the tribunal; provided, however, that such Party, its employees or agents, shall use their best efforts to obtain, at the request of the other Party, an order or other assurance that confidential treatment will be accorded to such portion of the Confidential Information required to be disclosed as the other Party shall designate.

The provisions of the Section 5(E) shall survive the expiration or other termination of this Agreement. The complete terms and conditions of this Agreement shall not be deemed or considered to be confidential information.

(F) Cooperation. TMB and Client covenant and agree that they will cooperate and work in good faith with each other and will not commit any acts or omit any acts that might tend to obstruct either Party in performing its duties under this Agreement.

6. FEES FOR SERVICES RENDERED.

(A) Administration Fee. Client **will not** be charged an administrative fee for the establishment of this account with TMB.

(B) Fee. For all Services provided, TMB will charge, and Client hereby agrees to pay, a contingent collection fee equal to 5.69 % of payments made on accounts assigned, regardless of whether the payment is made to TMB or to Client. All fees paid by Client to TMB are payable in U.S. dollars only.

For as long as Effingham County maintains and executes an active billing contract with Tarheel Medical Billing, TMB will provide a working copy of the electronic patient care reporting software created and maintained by ESO Solutions at no cost to the county.

TMB will provide the base package of ESO's primary ePCR package and pay for the monthly base subscription fee for the county. Additional modules and implementation and training expenses remain the responsibility of the county. TMB will coordinate the project planning with ESO Solutions with regard to the installation and implementation of the product within the county.

(C) Payment Terms: TMB will submit an invoice on or around the 10th day of the month for the commission due on monies collected by TMB during the preceding calendar month. The invoiced amount is due upon receipt. Payment must be received by TMB within thirty (30) days from the Client's receipt of the invoice.

Fees outstanding are subject to a late charge of one and one-half percent (1½%) per month or the maximum amount allowed by law, whichever is less.

Client agrees to report to TMB, within thirty (30) days of Client's receipt of a payment, any and all payments received directly by Client or its agent on accounts that are in the possession of TMB and agrees that TMB will be entitled to receive regular agreed collection fees on said payments.

(D) Attorney/Collection Fees. In the event that either party retains an attorney or collection agency to assist in the collection of any amounts owed to it by the other party under this Agreement, the costs and fees incurred as a result of such retention shall be added to the amount to be collected therefrom. Each party will be responsible for all reasonable attorneys' fees and costs incurred by the other party as a result of any breach of this Agreement.

(E) Right to Offset. In addition to all other remedies available to TMB, in the event Client fails in its obligation to pay TMB in a timely manner in accordance with the terms of this Agreement for Services, or any other amounts owed, and Client fails to cure said obligation within a ten (10) day period following notification from TMB, TMB shall be entitled to offset any such unpaid amounts against any and all amounts received by TMB as payment on accounts referred to TMB pursuant to this

Agreement, provided nothing herein shall be construed as to provide TMB with any right of offset or access to any funds already deposited into Client's bank accounts pursuant to this Agreement.

(F) Right to Terminate. In the event any invoice remains unpaid more than thirty (30) days after the invoice date, TMB shall have the right to temporarily discontinue the performance of the Services and its other obligations under this Agreement and/or to terminate this Agreement, and TMB shall have no further liability or obligation to Client. In the event TMB terminates this Agreement pursuant to this Section 6(F), Client shall immediately pay to TMB all amounts then due and outstanding.

7. LIMITATION OF LIABILITY.

(A) Subject to Section 7(C) below, neither party shall be liable to the other party or to any third party for any damages resulting from or related to this Agreement or the Services performed hereunder, except for damages resulting from the gross negligence, recklessness, or willful misconduct of any such party, or its affiliates, parent companies, subsidiaries, including without limitation the officers, directors, shareholders, members, employees, subcontractors, representatives, assigns, successors, heirs, or other agents thereof or any kind whatsoever..

(B) In no event shall either party be held liable to the other party or any third party for any incidental, indirect, special, consequential or punitive damages whatsoever, including, without limitation, damages for loss of profits or revenues, loss of data, business interruption, or any other damages or losses arising out of or related to this agreement or the performance or breach thereof, regardless of the theory of liability (contract, tort or otherwise), even if such party has been advised of the possibility thereof.

(C) Except with respect to any liability arising from actions based upon intentional fraud or misrepresentation by either party which shall not be subject to the limitation of liability imposed by this provision, the entire liability for either party for any matter arising from or related to this Agreement shall be limited to the amounts paid by Client to TMB under, and during the Term of, this Agreement.

8. TERMINATION OF AGREEMENT.

(A) This Agreement may be terminated as follows:

(i) By written notice by either Party in the event that the other Party has defaulted under the terms of this Agreement and shall have failed to remedy such default within thirty (30) days (ten (10) days for a payment default) after written notice thereof from the non-defaulting Party unless such cure shall reasonably take a longer period and the defaulting Party provides assurance that it is attempting to timely cure; or

(ii) By either Party for any reason and at any time by providing NINETY (90) days prior written notice of such intent to the other Party. During the NINETY (90) day period, the Agreement shall continue in full force and the Parties shall be obligated to act in accordance with this Agreement.

(iii) Notwithstanding any provisions contained herein to the contrary, this Agreement may be immediately terminated by either party, with no further obligation, if the other party is charged by any governmental regulatory body or law enforcement agency with engaging in any illegal conduct or committing any act which may be classified as a felony or a misdemeanor under state or federal law.

(B) In the event that this Agreement is terminated, the Parties agree that:

(i) TMB will not be liable for any costs incurred by the Client in securing another billing collection agency;

(ii) TMB will not pay or refund money earned as a result of Services provided to the Client;

(iii) TMB will return to the Client all of Client's property including financial records, statistical information, files and patient medical records and accounts in a reasonable time period and without charge therefore. Once the aforementioned information is delivered to the Client, Client agrees to release TMB of all liability for the information's safekeeping; and

9. **INDEMNIFICATION.** TMB and Client each agree to and do hereby assume responsibility for their respective acts or omissions which may give rise to any claim arising out of this Agreement. TMB and Client, to the fullest extent allowed by law, shall indemnify and hold harmless the other Party and the other Party's affiliate, subsidiary and parent corporations, partnerships and limited liability companies, and its and their officers, directors, shareholders, partners, members, attorneys, predecessors, successors, representatives, insurers, assignees, agents, employees, executors, administrators and heirs, from and against all claims, liabilities, losses, costs and

expenses (including reasonable attorneys' fees with respect thereto) arising out of or attributable to (i) such Party's acts or omissions and (ii) any misrepresentation or breach of any agreement, representation, warranty or covenant made herein by such Party.

Additionally, each party shall indemnify and hold harmless the other party and its affiliate, subsidiary and parent corporations, partnerships and limited liability companies, and its and their officers, directors, shareholders, partners, members, attorneys, predecessors, successors, representatives, insurers, assignees, agents, employees, executors, administrators and heirs, from and against all claims, liabilities, losses, costs, penalties and expenses (including reasonable attorneys' fees with respect thereto) arising out of or attributable to any breach or violation of any Medicare rules or regulations by such party or its affiliate, subsidiary and parent corporations, partnerships and limited liability companies, and its and their officers, directors, shareholders, partners, members, employees and/or agents.

The Party to be indemnified hereunder (the "Indemnified Party") shall notify the other Party (the "Indemnifying Party") in writing concerning the nature of any claim for indemnification made hereunder within thirty (30) days after receipt of knowledge of the facts upon which such claim is based, time being of the essence, setting forth specifically the facts giving rise to the alleged claim, the basis for the claim and the amount of liability asserted to the extent known.

The Indemnifying Party shall have the right to conduct the defense of any claim or action commenced by a third party against the Indemnified Party with respect to which Indemnified Party has asserted a claim to receive indemnification and in which Indemnifying Party has an indemnification obligation, provided that the Indemnifying Party must so elect by notice to Indemnified Party within thirty (30) days after receipt of written notice thereof from the Indemnified Party. In defending, compromising or settling any such claim or action, the Indemnifying Party shall exercise due regard for the continuing business interests of the Indemnified Party and shall not settle any claim without the prior written consent of the Indemnified Party if the Indemnified Party would be adversely affected thereby. In the event that the Indemnifying Party shall not elect to defend any such third-party claim or action, the Indemnified Party shall use commercially reasonable business judgment in defending, settling or compromising such claim or action and shall notify the Indemnifying Party prior to settling or compromising any such claim or action. The Indemnified Party shall cooperate fully with the Indemnifying Party in defense of all such claims or actions which the Indemnifying Party elects to defend, and the Indemnified Party shall have the right, at its own cost and expense, to employ counsel to assist in such defense, which counsel may consult or confer with and advise counsel or other representatives of the Indemnifying Party with respect thereto. The cooperation of the Indemnified Party is a condition to the Indemnifying Party's continuing indemnification obligation hereunder and the Indemnified Party's cooperation shall include making available to the Indemnifying Party the time and assistance of its officers, directors, owners and employees, and providing access to and the right to make copies of and excerpts from all pertinent documents, books and records to the extent they are in the Indemnified Party's possession or within its control.

Initials  DBS

The Indemnified Party shall use commercially reasonable business judgment in defending and minimizing total costs and damages with respect to any claim for which the Indemnifying Party may become responsible hereunder prior to making a claim against the Indemnifying Party hereunder.

The provisions of the Section 9 shall survive the expiration or other termination of this Agreement.

10. MISCELLANEOUS.

(A) Entire Agreement. Except as otherwise expressly stated herein, this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes any and all other agreements, whether oral or written, regarding the same. The terms of this Agreement are contractual, not merely recital, and are the result of negotiation among the Parties. This Agreement has been carefully read by the Parties. The contents of this Agreement are known and understood by all, and it is freely and voluntarily executed by each Party. Each person executing this Agreement in a representative capacity has the authority to execute the Agreement and bind the Party it represents to such Agreement. No Party relies or has relied on any statement, representation, omission, inducement, or promise of any other Party in executing this Agreement, except as expressly stated in this Agreement.

(B) Modifications. This Agreement can only be modified by a written agreement duly signed by authorized representatives of TMB and Client, and variances from or addition to the terms and conditions of this Agreement in any order or other writing will be of no effect. Moreover, in order to avoid uncertainty, ambiguity and misunderstandings in their relationships, the Parties covenant and agree not to enter into any oral agreement or understanding inconsistent or in conflict with this Agreement; and the Parties further covenant and agree that any oral communication allegedly or purportedly constituting such an agreement or understanding shall be absolutely null, void and without effect.

(C) Headings. All headings are inserted for convenience of the Parties and do not define or reflect the contents of the specific terms and conditions, nor shall any headings be used in construing the meaning of same within this Agreement.

(D) Force Majeure. The failure by either party to any extent to perform under this Agreement, in whole or in part resulting from causes beyond the reasonable control of such party shall not render such party liable in any respect, nor be construed as a termination of this Agreement, nor work an abatement of compensation due hereunder, nor relieve the other party from the obligation to fulfill any term or condition herein.

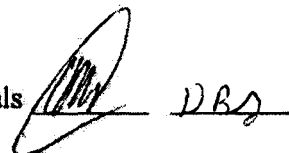
(E) Assignability. Neither Party may assign this Agreement or any rights or obligations hereunder without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

(F) Waiver. Any waiver by any Party of any breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach of the same or of any other provision of this Agreement. Failure by any Party to enforce any of the terms, covenants or conditions of this Agreement for any length of time or from time to time shall not be deemed to waive or decrease the rights of such Party to insist thereafter upon strict performance by the other Party.

(G) Severability. The Parties intend all provisions of this Agreement to be enforced to the fullest extent permitted by law. Accordingly, should a court of competent jurisdiction determine that the scope of any provision is too broad to be enforced as written, the Parties intend that the court should reform the provision to such narrower scope as it determines to be enforceable. If, however, any provision of this Agreement is held to be illegal, invalid, or unenforceable under present or future law, such provision shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision were never a part hereof; and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance, except to the extent such remaining provisions constitute obligations of another Party to this Agreement corresponding to the unenforceable provision.

(H) Governing Law/Jurisdiction. This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina. Subject to Section 11 above, any claim or dispute hereunder shall be made or brought only in the state court sitting in Effingham County or federal courts sitting in the State of Georgia, the Parties hereto waiving any claim or defense that such forum is not convenient or proper. Each Party hereby agrees that any such court shall have in personam jurisdiction over it.

(I) Independent Contractor. In performing the Services under this Agreement, TMB's relationship with Client shall be that of an independent contractor. No partnership, joint venture, agency or employer-employee relationship is intended or shall be created between the Parties. TMB and its employees shall be free to dispose of such portion of their entire time, energy and skill during times in which they are not required to provide Services hereunder to Client, in such manner and in pursuit of such activities or business ventures as TMB and its employees shall choose. TMB shall not be entitled to participate in any plans, arrangements or distributions of Client pertaining to or in connection with any pension, stock, bonus, profit sharing or other fringe benefit plan. Client shall have no right to control the specific method or manner in which TMB performs the Services hereunder.



(J) Presumptions. Neither this Agreement nor any provision contained herein shall be construed against any Party due to the fact that this Agreement or any provision contained herein was drafted by said Party.

(K) Advice of Counsel. Each Party represents and warrants to the other Party as follows: (i) such Party has been advised to obtain the advice of independent legal counsel in connection with this Agreement, (ii) such Party has had the opportunity for representation in the negotiation of this Agreement by counsel of its choice, (iii) such Party has read this Agreement and understands the same, and (iv) such Party has, to the extent its desires, had the terms of this Agreement fully explained by its counsel and that it is fully aware of the contents of this Agreement.

(L) Notices. Any notice provided for or permitted to be given under this Agreement by any Party to any other Party must be in writing, and may be delivered by depositing same in the United States mail, addressed as provided for below, postage prepaid, registered or certified mail, return receipt requested, or by delivering the same in person to such Party, or by overnight courier or other delivery service. Notice personally delivered shall be deemed received when actually received by the addressee; notice deposited in the mail in the manner described above shall be deemed received three (3) days after mailing; and notice delivered by courier or other delivery service shall be deemed received on the day and time guaranteed by the delivery service. For purposes of notice, the addresses of the Parties shall be as set forth opposite their respective names below, or at such other addresses as designated in a written notice, given as provided herein, to all other Parties.

TMB:

Colleton Software
108 East H Street
Erwin, NC 28335
Attention: Daniel Brian Gurkin, President

Client:

Wanda McDuffie
EMS Director
Physical Address
285 1st Street Ext
Springfield, Ga 31329
Mailing Address
601 N. Laurel Street
Springfield, Ga 31329

With Copy to:

Billy Beckett
Interim County Administrator
601 N Laurel Street
Springfield, GA 31329

Initials  

(M) Cumulative Remedies. All rights and remedies of a Party hereunder shall be cumulative and in addition to such rights and remedies as may be available to a Party at law or in equity.

(N) Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

(O) Survival. Any provision of this Agreement which by its terms may not be fully executed prior to the expiration or other termination of this Agreement will survive the expiration or other termination of this Agreement.

[SIGNATURES ON FOLLOWING PAGE]



ORS

IN WITNESS WHEREOF, the Parties have duly executed this Agreement the day and year first above written.

WITNESSES:

TARHEEL MEDICAL BILLING, INC.

Amita Chubler

By: Daniel B. Smith

Tech Support

Its: President

EFFINGHAM COUNTY

SPRINGFIELD, GA

J. Johnson

By: Dorothy M. [Signature]

County Clerk

Its: Chairman

Initials [Signature] DR

**ADDENDUM TO COUNTY MULTI-YEAR CONTRACT,
LIMITATIONS AND ANNUAL APPROPRIATIONS**

This Addendum is made a part of and incorporated into the Contract between The Board of Commissioners of Effingham County, Georgia ("County") and Tarheel Medical Billing, Inc. d/b/a Colleton Software ("Tarheel"), dated 04/16/2019, as follows:

1. Notwithstanding anything to the contrary contained herein, this Contract shall terminate absolutely and without further obligation on the part of County at the close of the fiscal year in which it was executed and at the close of each succeeding fiscal year for which it may be renewed as provided for in O.C.G.A. '36-60-13, the provisions of which are incorporated herein.

2. This Addendum shall be deemed to obligate County only for those sums payable during the current fiscal year of execution or in the event of renewal by County for those sums payable in the individual fiscal year renewal term, fiscal year of execution or, in the event of a renewal, beyond the fiscal year of such renewal.

3. To the maximum extent permitted under applicable law and, in that regard, County and Tarhell expressly acknowledge and agree that this Contract shall be subject to the terms and conditions of Section 36-60-13 of the Official Code of Georgia Annotated and they intend and agree that the provisions of this Contract shall be interpreted and construed so as to be lawful and permissible under all circumstances under such statute.

4. Any portion of the Contract regarding indemnification and limitation of liability apply only to the extent permitted by law, and any applicable case law, including under CSX Transportation, Inc. v. City of Garden City, 277 Ga. 248, 588 S.E.2d 688.

5. Further, County is obligated only to make such payments as may lawfully be made from funds budgeted and appropriated for that purpose during County's then current fiscal year. Should County fail to budget, appropriate or otherwise make available funds to pay the Contract following the then current Original Term or Renewal Term, this Agreement shall be deemed

terminated at the end of the then current Original Term or Renewal Term.

Except as modified hereby, the Schedule, and the terms and provision of the Contract, are and shall remain in full force and effect and, except as modified hereby, the rights and obligations of the parties are not modified or affected in any way.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed in their names by their duly authorized representatives as of the date first above written.

Tarheel Medical Billing, LLC

By: Daniel B. Gurkin
Sign and Print Name

Its: Daniel B Gurkin, Pres
Sign and Print Name

Attest: Robin Blockweber
Sign and Print Name

Its: Robin Blockweber
Sign and Print Name

**BOARD OF COMMISSIONERS OF
EFFINGHAM COUNTY, GEORGIA**

By: Wesley M. Corbett
Wesley Corbett
Its: Chairman

Attest: S. Johnson
Stephanie Johnson
Its: County Clerk

**ADDENDUM TO COUNTY MULTI-YEAR CONTRACT,
LIMITATIONS AND ANNUAL APPROPRIATIONS**

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2. This Addendum shall be deemed to obligate County only for those sums payable during the current fiscal year of execution or in the event of renewal by County for those sums payable in the individual fiscal year renewal term, fiscal year of execution or, in the event of a renewal, beyond the fiscal year of such renewal.

3. To the maximum extent permitted under applicable law and, in that regard, County and Tarhell expressly acknowledge and agree that this Contract shall be subject to the terms and conditions of Section 36-60-13 of the Official Code of Georgia Annotated and they intend and agree that the provisions of this Contract shall be interpreted and construed so as to be lawful and permissible under all circumstances under such statute.

4. Any portion of the Contract regarding indemnification and limitation of liability apply only to the extent permitted by law, and any applicable case law, including under CSX Transportation, Inc. v. City of Garden City, 277 Ga. 248, 588 S.E.2d 688.

5. Further, County is obligated only to make such payments as may lawfully be made from funds budgeted and appropriated for that purpose during County's then current fiscal year. Should County fail to budget, appropriate or otherwise make available funds to pay the Contract following the then current Original Term or Renewal Term, this Agreement shall be deemed

terminated at the end of the then current Original Term or Renewal Term.

Except as modified hereby, the Schedule, and the terms and provision of the Contract, are and shall remain in full force and effect and, except as modified hereby, the rights and obligations of the parties are not modified or affected in any way.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed in their names by their duly authorized representatives as of the date first above written.

Tarheel Medical Billing, LLC

By: Daniel B. Gurkin
Sign and Print Name

Its: Daniel B Gurkin, Pres
Sign and Print Name

Attest: Robin Blockwelder
Sign and Print Name

Its: Robin Blockwelder
Sign and Print Name

**BOARD OF COMMISSIONERS OF
EFFINGHAM COUNTY, GEORGIA**

By: Wesley M. Corbett
Wesley Corbett
Its: Chairman

Attest: S. Johnson
Stephanie Johnson
Its: County Clerk

Staff Report

Subject: Approval of Proposal from Platinum Paving & Concrete for Gracen Road

Author: Danielle Carver, Procurement and Capital Projects Manager

Department: Public Works

Meeting Date: June 18, 2024

Item Description: Proposal from Platinum Paving & Concrete for Gracen Road

Summary Recommendation: Staff recommends Approval of the Proposal from Platinum Paving & Concrete for Gracen Road

Executive Summary/Background:

- Effingham County currently has a contract in place with Platinum Paving & Concrete for the 2023/2024 LMIG Road Improvements which included Gracen Road with Roberts Civil Engineering as the engineer on the project.
- After review by County staff once the resurfacing was completed by Platinum, there were issues with the resurfacing. Staff requested a proposal from Platinum Paving for edge milling, tie ends, resurfacing the entire road with 9.5mm asphalt, and restriping. This will be done directly with Effingham County with T&H oversight and not through Roberts Civil Engineering.
- Platinum submitted this proposal at their cost with 0 mark-up for a total of \$196,415.00.
- Staff has reviewed and recommends approval of the proposal.

Alternatives for Commission to Consider

1. Approval of the Proposal from Platinum Paving & Concrete for Gracen Road in the amount of \$196,415.00
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: County Manager, County Engineer, PCPM, T&H

Funding Source: Budget Amendment will be necessary

Attachments: Proposal from Platinum Paving



PROPOSAL AND CONTRACT

Platinum Paving and Concrete
 11 Gateway Blvd South, Suite 100
 Savannah, GA 31419

Item XI. 19.

5/29/24

Effingham County
 Attn: Jonathan Hulme
 804 South Laurel Street
 Springfield, GA 31329

jhulme@effinghamcounty.org
 912-429-7354

Estimator: Chris Boswell

RE: Gracen Road – Replacement

Note: This budget will cover edge milling, tie ends, resurfacing the entire road with 9.5 mm asphalt, and restriping.

Platinum Paving and Concrete is pleased to provide the following pricing for the above referenced project.

Item	Description	Quantity	Unit	Unit Cost	Extended Cost
5	Material (asphalt) - Resurface entire road with 9.5mm asphalt	1	LS	\$146,200.00	\$146,200.00
10	Labor and Equipment	1	LS	\$14,400.00	\$14,400.00
15	Trucking	1	LS	\$25,815.00	\$25,815.00
20	Tack	1	LS	\$5,500.00	\$5,500.00
25	Striping	1	LS	\$4,500.00	\$4,500.00
30					\$0.00
35					\$0.00
Contract Unit Rates					\$196,415.00

Quote Specific Notes and Quote Conditions

Quote invalid if not executed and returned within 30 days of the date of this quote. See Section 7 below.

This proposal will be valid based upon a signed mutually agreeable subcontract.

Payment terms are within 30 days of invoice. Any and all fees and or costs associated with not complying with this contractual requirement, by Customer, shall be paid for by Customer.

Base or subgrade shall be true to line, true to grade, ready to pave by others. HMA volumes required for pave, in excess of theoretical tons shall be billed as an additional line item, at market price inclusive of haul.

PP&C is not responsible for drainage on projects with areas less than 1% slope.

PP&C is not responsible for any vegetation or tree damage.

This proposal is tied to the GA AC Index of May 2024. Any increase in the index will be passed on to the Client. Any decrease will not be credited.

This proposal does not include night work, surveying, testing, permits, traffic control, badging, tree trimming, vertical construction, cleaning other than brooming, earthwork and grassing, milling from 4" depth down to existing ground, removal of unsuitable materials or bond.

All striping line items are priced for a single coat of paint only unless "THERMO" is specified in the description.

Curbstriping is not included in this proposal. If curb striping is needed PP&C can provide priced upon request.

All HMA is quoted as private unless specifically stated as DOT materials.

No other items of work are included not specifically listed above.

Contract Terms and Conditions

1. ENTIRE AGREEMENT

This Contract, together with the provisions, costs, and description of services set forth on the reverse side of this document, or attached hereto, embodies and constitutes the entire agreement between Platinum Paving and Concrete, LLC, and the Customer. No representation, warranty, arrangement or statement, either oral or written, not expressly set forth herein shall be enforceable or binding on the parties.

2. AUTHORITY TO ENTER INTO AGREEMENT

If the premises upon which the work contemplated by this Agreement is owned by a person or entity other than the Customer, or if the Customer should own the premises as tenant in common or otherwise jointly, then the Customer represents to Platinum Paving and Concrete, LLC, that the Customer has the authority to act for, contract on behalf of, and otherwise to bind such other persons or entities or co-owners, as well as the Customer, to the terms and conditions herein.

3. ISSUANCE OF NOTICE TO PROCEED WITHIN FORTY-FIVE DAYS

In the event Platinum Paving and Concrete, LLC, does not receive a Notice to Proceed with the work under this Agreement from the Customer within forty-five days following acceptance of this proposal, then Platinum Paving and Concrete, LLC, at its option, may declare this Contract to be null and void, and Platinum Paving and Concrete, LLC, will have no further obligations hereunder nor be bound by the terms and conditions hereof.

4. THE WORK

Platinum Paving and Concrete, LLC, will perform its services in a workmanlike manner with standard company equipment and materials. The Customer expressly agrees to provide Platinum Paving and Concrete, LLC, with suitable and unimpeded access to the work area. The Customer further expressly agrees to sequence the work of other trades in such a manner as to permit Platinum Paving and Concrete, LLC, to perform its work in an uninterrupted, single shift operation.

5. CHANGES IN THE WORK

Changes to the scope of the Work set forth in this Contract shall be made only upon express agreement of the parties hereto, as set out in a written change order, signed by Platinum Paving and Concrete, LLC, and the Customer. In the event a change order is agreed to between the parties, the contract price and time will be adjusted accordingly

6. TIME

Unless the parties set forth herein an agreed upon schedule for performance of the Work, Platinum Paving and Concrete, LLC, shall commence and perform the Work in the course of its usual and customary operating schedule. Platinum Paving and Concrete, LLC, shall be entitled to recover damages for delays to the progress of the Work caused by the Customer or by entities for whom the Customer is responsible. Platinum Paving and Concrete, LLC, shall be entitled to time extensions in the event the Work is delayed without the fault or neglect of Platinum Paving and Concrete, LLC.

7. PAYMENT

The Customer shall make payment to Platinum Paving and Concrete, LLC, within 30 days of invoiced date. Interest of one and one-half percent (1.5%) per month, or the highest interest allowed by applicable law, whichever is greater, shall be charged and paid on all unpaid balances. If any unpaid balances are collected through an attorney at law, then the Customer shall pay all such costs of collection, including fifteen percent (15%) of the unpaid balance, plus interest thereon, as attorney's fees.

Estimator: _____

Customer Authorized Agent: _____

Printed Name: _____

Printed Name: _____

Date: _____

Date: _____

Staff Report

Subject: Approval of Proposal from JAT Consulting Services, Inc. and Momentum for Financial Processes Review

Author: Danielle Carver, Procurement and Capital Projects Manager

Department: Finance

Meeting Date: June 18, 2024

Item Description: Proposal from JAT Consulting Services, Inc. and Momentum for Financial Processes Review

Summary Recommendation: Staff recommends Approval of the Proposal from JAT Consulting Services, Inc. and Momentum for Financial Processes Review

Executive Summary/Background:

- Staff requested a proposal from two firms for the review and mapping of operations, policies, and procedures of the Finance Department for Effingham County. The totals included in those proposals are as follows:
 - JAT Consulting/Momentum: estimated 125 billable hours at \$165/hr plus reimbursable expenses with no markup.
 - Sumter Consulting: \$45,000 plus reimbursable expenses at 105% of actual cost.
- Staff has reviewed the proposals and recommend acceptance of the JAT/Moment proposal. Staff requests approval of a fee up to \$25,000. Should additional hours/scope be needed, staff will present to the Board of Commissioners for approval.

Alternatives for Commission to Consider

1. Approval of the Proposal from JAT Consulting Services, Inc. and Momentum for Financial Processes Review in an amount up to \$25,000
2. Take no action.

Recommended Alternative: 1

Other Alternatives: 2

Department Review: County Manager, PCPM, Finance

Funding Source: Consulting

Attachments: JAT Consulting/Momentum Proposal and Documentation

Effingham County, Georgia
Review and Mapping of Operations, Policies, and Procedures of Finance Department
with Recommendations Report
May 8, 2023

This constitutes a proposal tendered Momentum Results, LLC (Momentum) by and through its Principal, Mandi L Cody, to collaborate with JAT Consulting Services (JAT) to jointly provide the services described herein on behalf of Client Effingham County, Georgia.

Project Background:

Effingham County Management (Client) has requested this proposal from JAT Consulting Services and Momentum Results, LLC (jointly “Consultants”) to gain a thorough understanding of the existing structure, organization, and operations of the Effingham County Finance Department. Specifically, Client seeks Consultants to map and evaluate the current business practices of the Finance Department for effectiveness, efficiency, and compliance with best practices as established by generally accepted accounting procedures, the Government Finance Officers Association, and the experiences and expertise of JAT and Momentum.

Effingham County Management intends to use the findings and recommendations of Consultants to implement improvements to business processes, produce a standard operating procedures manual, and adopt financial policies to meet Client’s goals.

Scope of Service and Deliverables:

Momentum will begin by reviewing any existing ordinances, policies, procedures, audits, workload measures and job descriptions provided by the County. Momentum will then come on-site to observe and interview department staff, review documents and observe performance of key business processes and operational tasks. Momentum and JAT will jointly interview County Management and auditors for further insight.

Document reviews, observations and interviews will be used to compile a report documenting current accounting policies and procedures that will answer the “what”, the “who”, the “why”, and the “how” of business practices, operations, and accounting process cycles including Accounts Payable/Purchasing and Cash Disbursements, Accounts Receivable and Cash Receipting to include billing, Payroll, Capital Assets and Property, Investments, Debt, and Reporting including Grant Administration. The Report will be produced by Momentum with contributions and approval by JAT and will include summary mapping of current key processes with recommendations for correction or improvement for compliance with generally accepted best practices in governmental accounting and operations. The report may also make recommendations regarding staffing levels and utilization, restructuring of positions, departmental (re) structuring, and performance management based upon the experience and expertise of Consultants.

Momentum is expected to be on site at least one day per week for ten weeks. On-site time will be coordinated with the performance of significant accounting processes to best observe current practices. Additional on-site time will be scheduled for staff interviews to understand their roles and responsibilities, experiences, training, and challenges. Although the scope does not include software evaluation, the observation and recommendations of staff procedures within, and utilization and knowledge of the software will be included within the Report.

Compensation and Payment:

Our fees for these services will be billed hourly for actual services performed at the conclusion of each month. Services provided by Rachel Bembry, CPA, on behalf of JAT will be billed at \$165 per hour. Services provided by Mandi Cody, JD, AICP, ICMA-CM will be billed at \$165 per hour. It is expected that this scope will require between 100 and 125 billable hours. Reimbursable expenses, including but not limited to travel, will be billed at cost without markup. Should we encounter unusual circumstances that would require us to expand the scope of the engagement, we will discuss this with you before doing the additional work. Our fees are payable upon receipt of our invoice.

Term and Conditions:

1. The period of agreement will commence upon contract execution and continue until completion of agreed upon services.
2. In the event circumstances exist that require services outside the scope, a description of the services/fee will be approved in writing by both parties.
3. Proposal is valid for ninety (90) days from date of submission.
4. It is assumed that all travel and on-site work will be performed by Momentum. JAT will provide its services via remote services.
5. There are no charges for miscellaneous and incidental expenses.

We sincerely appreciate this opportunity to be of service to you.

Accepted this _____ day of _____, 2024.

For JAT Consulting Service, Inc.



Rachel M. Bembry, CPA
Vice President, Government Services

For Momentum Results, LLC



Mandi L Cody, JD, AICP, ICMA-CM
Principal

Wesley Corbitt, Chairman
Effingham County Board of Commissioners

Attested by County Clerk

Project profile: City of Winder Finance Department

Policies and procedures are not just about what to do and how to do it. Policies and Procedures are about producing results that matter.

Winder, Georgia is a rapidly growing municipality (40% growth in 20 years) employing approximately 300 people through a combination of permanent employees, public private partnerships, and contractors serving almost 20,000 residents and nearly 50,000 utility customers across three counties with combined operating and capital budgets of almost \$100 million in Fiscal Year 2023.

Mandi Cody joined Winder as City Administrator in June of 2020. Ms. Bembry joined Winder in February of 2021 for the limited purpose of developing the Fiscal Year 2022 budget. The two discovered operational practices within the Finance Department that were negatively impacting the City's operations, financial condition, and ability to plan for the future. That budget processes revealed:

- A lack of processes and procedures that efficiently, effectively, and timely served internal and external accounting requirements and customer needs.
- Departmental differences in the administration of common financial task – both within the Department and across the organization.
- Missing or inadequate financial policies to guide business practices, sometimes resulting in repeated audit findings.
- Consequential accounting and financial decisions being made and implemented by unauthorized individuals.
- A lack of comprehensive and meaningful financial reporting for management and elected officials.
- Inadequate or missing financial policies to guide elected officials in their decision making.
- Historical practices of accounting and budgeting that were jeopardizing the City's financial strength; and that if left unaddressed, would cripple the City's ability to provide critical utility infrastructure and jeopardize its ability to meet ongoing obligations.
- Inadequate leadership, staffing, skills, and training within the department itself.

Working together, now with Ms. Bembry's role expanded to contract CFO, the two leaders successfully implemented policies, processes, procedures, and training within the Finance Department and across the organization that now successfully serve internal and external customer needs and implement accounting practices to provide timely, comprehensive, and meaningful financial reports to City management and elected officials. New processes and procedures have been implemented in almost all functions including accounts payable, accounts receivable, payroll, grants, capital projects, and budgeting; and all departments across the City now implement singular processes on shared timelines.

The Department has been reorganized and positions restructured to require appropriate skills and training for the expected task. Performance measures and accountability structures have been implemented. Internal controls have been established to ensure decision making and implementation at appropriate levels.

Delinquent and inaccurately performed accounting task have been corrected and brought up to date, providing management and elected officials the information necessary to understand the City's financial condition and its urgent need to take budgetary actions and implement policies necessary to ensuring its long-term ability to provide critical infrastructure, meet ongoing obligations, and deliver critical services.

As a result, Winder:

- Engaged in its first strategic planning retreat resulting in performance-based budgets being adopted for Fiscal Years 2022, 2023, and 2024.
- Adopted and implemented its first five year capital improvement plan with identified revenue and funding streams.
- Adopted financial policies to ensure that services provided to customers were supported by rate recovery fees rather than being subsidized by taxpayers; and, adopted rate structures to implement this policy.
- Properly allocated cost across the organization.
- Created new departments and services without dependency on the mileage rate.
- Moved sanitation cost from the General Fund to a self supporting Enterprise Fund.
- Adopted a policy to end the \$250,000 annual General Fund transfer to subsidize golf course operations and implemented practices that generated a \$1 Million profit from the course in just two years, (almost) repaying the General Fund its subsidies.
- Adopted a policy of eliminating General Fund dependency on water utility transfers to safeguard the water fund's ability to provide essential drinking water supplies and took actions that eliminated an average annual transfer of \$4 Million by 2023.
- Increased the General Fund's reserve from .6 months in 2021 to its present 3.4 months.
- Identified debt obligations and restricted and unrestricted reserves in each fund.

More about Winder's performance based budgeting processes and success can be learned from Ms. Bembry and Ms. Cody's article published in the April 2024 edition of PM (Public Magazine) of the International City County Manager's Association (ICMA) which can be found at <https://icma.org/articles/pm-magazine/outcome-based-budgeting>.

For project references, please contact (former) Mayor David Maynard at davidm.pop@outlook.com or 404-317-9898 or (former) Councilmember Shannon Hammond at shannonchammond@gmail.com or 770-307-7568.

Mandi L. Cody, J.D., AICP, ICMA-CM

912/ 618-6825

mandicody@live.com

Professional Experience:**City Administrator, June 2020- January 2024****City of Winder, Georgia**

- Managed all parts of city operations including Administration, Human Resources, IT, Stormwater, Natural Gas, Engineering, Communications, Public Works, Golf, Planning and Development, and award-winning operations in Water, Wastewater, Finance, and Events /Special Facilities; maintained an ISO 2 fire and rescue department; and earned gold status (20th consecutive year) for police department state certification. Approximately \$90 million annual operations and capital budget with 260 employees plus embedded contractors for water and wastewater treatment, contract services for sanitation, and augmented contractors for permitting services serving 19,000 plus residents and almost 50,000 utility customers.
- Created City's first performance-based budget and first capital improvement plan, implementation restricted reserve accounts for capital and debt, funded depreciation, and implemented cost recovery fee structures. Increased the City's General Fund reserves from .6 months to 3.25 months while simultaneously eliminating fund's dependency on utility transfers; transformed Golf Fund from \$250,000 annual subsidy to \$1million profit in two years; created self-supporting Events fund; created enterprise funds for cemetery and sanitation; awarded \$21 Million grant portfolio.
- Represented the City in negotiations regarding Service Delivery Strategy; extraterritorial utility service area permitting and territory disputes; LOST; SPLOST; TSPLOST; and annexations. Worked with legal team and Council to take Service Delivery Strategy and Annexation controversies to Georgia Supreme Court on issues of first impression.
- Represented City in design, funding, land condemnation, litigation, negotiations, and preparation to convert an existing rock quarry into 4.59 MGD raw water storage reservoir in partnership with the City of Auburn and associated intake and treatment infrastructure.
- Created City's first Engineering Department; revamped all Planning and Development Department operational procedures and policies; and created Development Team and Events Team.; transitioned Public Works Department from contractor provided to an internal staffed department.
- Reorganized city departments and staff assignments; combined Planning and Utilities Departments; created positions of Assistant City Administrator for Planning and Utilities, Chief Financial Officer, Controller, and Director of Development Services.
- Created recruitment and retention programs to maintain staffing levels, including in public safety, during and after the pandemic and Great Resignation.
- Created Events / Special Events Department without support of general fund (property taxes); and implemented year-round programming. Awarded thirteen awards at 2023 and 2024 Southeast Festivals and Events Association Kaleidoscope Awards.
- Created Communications Department to create and manage content for City public engagement and news releases including press announcements, website, social media platforms, and various video and booklets for citizen education; including FY 24 budget video series and Water: Clarifying the Issue booklet for service delivery territory disputes (see Winder youtube channel; and City of Winder finance web page).
- Led creation of City's first independent Comprehensive Land Use Plan, Downtown Master Plan, Rose Hill Cemetery Master Plan and update to development and zoning ordinances and processes to address growth trends and meet the vision of Council for land use. Implemented City's Development Team and project management system.
- Led Council in retreats and planning sessions developing operational goals and strategic outcomes that directed performance-based budgeting, organizational restructures, growth management strategies, and personnel development.

Contract Consultant, 2019-Current**Brown Pelican Consulting, LLC (Michael Brown)**

- Perform tax analysis for clients negotiating Local Option Sales Tax (LOST) and Service Delivery Agreements (SDS) to establish special service districts, avoid double taxation of taxpayers, and ensure equity in tax sharing between cities and counties.

Interim City Manager, December 2019- April 2020**City of Washington, Georgia**

- Temporary contract to manage all functions of city operations and assist a new Mayor and Council in the selection of a permanent Administrator. Functional operations included Administration, Finance, Purchasing, Human Resources, Economic / Downtown Development, Fire & Rescue, Sanitation, Water, Wastewater, and Electric services. \$22 million operations budget / 75 employees.
- Conducted council training regarding duties and roles of elected officials and needed revisions to the City's Service Delivery Strategy for upcoming negotiations with Wilkes County.
- Performed a comprehensive financial analysis of City's operating and enterprise funds considering significant local economic shifts and beginning of COVID-19 pandemic; advised Council recommending budgetary and operational responses.

City Manager, May 2016- July 2019**City of Metter, Georgia**

- Managed all parts of city operations including Administration, Finance, Purchasing, Human Resources, Economic Development, Police, Fire & Rescue, Animal Control & Sheltering, Sanitation, Streets, Water, Wastewater, and Emergency Operations. \$16 million operations and capital budget / 75 employees.
- Represented City in mediating the 2018 Candler County / City of Metter Service Delivery Strategy and Intergovernmental Agreements. Returned equivalent of one year's general fund to City treasury.
- Represented City in Special Purpose Local Sales Tax negotiations and IGA development.
- Managed government relations, negotiations, and compliance with public and private partner entities including vendors, developers, franchisees, and others.
- Implemented first Economic Development department and strategy; created project management system; led development of Metter's Business Incubator with Georgia Southern University and Georgia Department of Agriculture. Led effort to become State's first Georgia Grown community as economic development strategy.
- Re-organized city departments and staff assignments; created Human Resources / Purchasing department; developed and implemented organizational policies and procedures; aligned employee evaluations with stated performance expectations.
- Created and implemented operational plan aligned with performance measures, strategic plan, and budget.
- Re-structured budget, financial operations, and internal controls. Implemented financial policies and first performance measures, goal-based budget. Created budget process aligned with community engagement and Council education for informed and timely decision making. Created Capital Improvement Program.
- Conducted rate studies for water, wastewater, and sanitation. Converted sanitation to enterprise fund.
- Implemented purchasing policy, bid process, capital improvement plan, and operations plan.
- Converted city wide financial and utility billing software.
- Received City's first State Certification for Police Department from Georgia Association Chiefs of Police and implemented community service program for probationers and municipal court offenders.
- Implemented leadership development program for new and aspiring staff leaders.
- Addressed water discoloration issues.
- Drafted the City's Comprehensive Master Plan.
- Over \$800,00 in grants prepared and awarded (including FEMA and One Georgia).

Director of Planning & Economic Development, January 2011 to April 2016**City of Statesboro, Georgia**

- Managed direct staff for planning, development and code enforcement plus indirect staff of Development Team members from all City departments for permitting, enforcement, and service provision.
- Managed multiple projects with cross departmental participation and budgets- including policy formation, ordinance development, grant administration, and construction management.
- Represented the City with partner entities, including Georgia Southern University, Bulloch County and private enterprises regarding Intergovernmental Agreements, Memorandum of Understandings, land use agreements, service provision, and project management.
- Regularly represented the City in public presentations, written communications, community partnerships, and boards.

Mandi L. Cody CV

- Developed and executed communication plan with strategic partners including Georgia Southern University, Bulloch County Board of Education, Habitat for Humanity, Chamber of Commerce, Development Authority, and Ogeechee Technical College.
- Designed and led the City's Development Project Management System and one stop customer service process for all economic development and permitting projects.
- Developed Right of Way management system with Franchise Agreement and Fee coordination.
- Developed Infrastructure Extension Policy, Analysis, and Application procedures.
- Drafted 2015 Blue Mile Master Redevelopment Strategy and 2014 Comprehensive Plan. Co-managed development of 2011 Downtown Statesboro Master Plan.
- Initiated City's first retail recruitment efforts and annual Developer's Forum
- Revamped Code Compliance Division to utilize police officers and compliment economic development efforts.
- Performed redistricting of municipal representative boundaries based on 2010 Census.
- Prepared application materials and created Blue Mile Redevelopment Plan for America's Best Communities Competition - \$1.1 million award, placed third from four hundred submissions.
- Project Manager for \$1.1 million Economic Development Administration (EDA) grant award for a City Statesboro / Georgia Southern University Fabrication Laboratory and Business Innovation Center.

City Planner, August 2009 to January 2011

City of Statesboro, Georgia

- Reviewed development permits for compliance with zoning and subdivision regulations including business licenses, building permits, alcohol licenses, sign permits, and right of way encroachments.
- Developed and implemented policies and procedures for the Statesboro Planning Commission including revised minute formation and development of commission rules, policies, and procedures to comply with Georgia's Open Records and Open Meetings statues and city processes.
- Prepared staff reports regarding land use issues and applications for the Planning Commission and City Council.
- Drafted and implemented training for revised municipal code and zoning ordinance amendments for staff, Planning Commission, and Council.

Town Administrator, April 2007 to August 2009

Town of Register, Georgia

- Served as the Town's first Administrator; responsible for management of daily operations and service delivery including Public Works, Water, and Police Department.
- Adopted the Town's first zoning ordinance.
- Completed an overhaul of the Town's water system to comply with EPA regulations.
- Represented the Town in drafting and adopting joint comprehensive land use and long-range transportation plans with Bulloch County and in Special Purpose Local Option Sales Tax negotiations.

Attorney at Law

Mandi Cody Pilz, P.C., June 2003 to September 2004

Hal Roach, Jr., P.C., Attorneys at Law, May 2001 to May 2003

- Attorney representing individual, business, and financial institution clients primarily in land use, corporate, and estate work.

Education:

Doctor of Juris Prudence, 2001

Walter F. George School of Law, Mercer University, Macon, Georgia

Certificate of Advanced Legal Writing, Research, and Drafting

Walter F. George School of Law, Mercer University, Macon, Georgia, 2001

Bachelor of Arts, majors in Political Science and History

Georgia Southern University, Statesboro, Georgia, Magna Cum Laude, 1998

Mandi L. Cody CV

Certifications:

International City /County Managers Association, Certified Manger (ICMA-CM), 2019 to current
 American Planning Association, Certified Planner (AICP), 2015 to current
 International City County Managers Association Emerging Leaders Development Program, 2016
 Certified Municipal Clerk, * Georgia Municipal and County Clerk’s Association, September 2007
 Certified Clerk of Municipal Court, * Georgia Municipal Courts Training Council, September 2007
 *former certifications

Publications:

Rachel Bembry, CPA and Mandi Cody. (April 2024) “Outcome Based Budgeting: A CAO’s Step by Step Perspective on How to Make it Happen in Your Community” *PM (Public Management) Magazine* published by the International City County Managers Association.

Professional Contributions:

2023 & 2024- Georgia City County Managers Association Conference Planning Committee
 2021 - Georgia City County Managers Association Conference Presentation: Talent and Leadership Development: Aligning Vision, Budgets, and Training
 2019- Georgia City County Managers Association New Manager Onboarding Design Team
 2019- Georgia Municipal Association Convention Rapid Fire Session – Business Incubators for Small Towns
 2019 & 2018 –Georgia Municipal Association Mayor’s Day & Convention panel member regarding Service Delivery Strategy Act and negotiations
 2017, 2018, & 2019 – Georgia Municipal Association Member Services Advisory Board Member
 2017 – GMA Task Force: Best Practices for Streamlining Building Permits (see publication at gacities.com)
 2015- Georgia Municipal Association webinar presenter – Statesboro’s Right Start Program (see GMA youtube channel)
 2015- Georgia Municipal Association summer convention - Business Friendly Cities roundtable presenter

Professional Recognitions and Awards:

2023 - Golf Georgia; Official Publication of the Georgia State Golf Association; Access for All: Georgia’s Municipal Courses Offer a Comfortable Entry to Golf. March/ April 2023 edition
 2021 – Georgia Cities Magazine, September / October 2021 Georgia’s Cities Invest in the Future
 2016- Georgia Trend Magazine – Cities Mean Business – article featuring Right Start Program
 2016- selected as Georgia Forward Young Gamechanger
 2016- Statesboro Magazine voted “Most Fabulous City Employee”
 2014 - Statesboro Herald 20 under 40 Professional Community Leaders
 2013- “A Certain Synergy,” Statesboro Magazine
 2012- “Working Well Together,” Statesboro Herald
 2013- Leadership Bulloch Graduate



Rachel Bembry, CPA
Vice President, Government Services

Rachel Bembry is highly skilled in the application of Federal Acquisition Regulation (FAR), Generally Accepted Accounting Principles (GAAP), Generally Accepted Auditing Standards (GAAS), and Government Auditing Standards (GAGAS).

Ms. Bembry has extensive financial management experience in the government and private sectors, providing smoother audits, increased efficiency, and optimal financial performance. She applies technological and financial expertise to improve accounting practices, internal controls, and documentation procedures. Ms. Bembry is an expert in providing effective oversight of payroll, accounting operations, and revenue collection functions. She is adept at strategic short-term and long-term planning, organizing, and directing of financial reporting and accounting operations.

Projects

**FAR Support Services
Hartsfield-Jackson
Atlanta International
Airport (HJAIA)
Atlanta Aviation
Associates (A3) Joint
Venture**

As a subcontractor to the Atlanta Aviation Associates (A3) Joint Venture, responsible for examining certified overhead audit reports and supporting documentation to determine FAR compliance of billing rates on City of Atlanta Department of Aviation contracts. Providing financial evaluation of on-call contracts at HJAIA, examining A/E contracts for cost-saving opportunities. Recommends improvements for contract terms and negotiations for consistency and improved compliance.

**Support Services
Cobb County
Water System CIP
Jacobs Project
Management Company**

Overseeing JAT's full spectrum of construction management support services to Jacobs Project Management Company, the Construction Manager for the Cobb County Water System Capital Improvement Program. JAT's onsite personnel assist with all aspects of preconstruction and construction services and provide general administrative support.

**Financial Support Services
Georgia Local
Governments**

City of Winder. During staffing transitions, a JAT professional serves as Interim Chief Financial Officer (CFO) directed by city management and city council. A JAT professional serves as Controller under CFO direction. Collectively they are responsible for accounting, revenue collection, budget, payroll, cash management, investment, accounts payable, and debt management operations.

Gwinnett County Public Schools. JAT is developing Policies and Procedures Manual for the Gwinnett County Public Schools Financial Reporting Division (GCPS). This comprehensive set of formal and appropriately communicated policies and procedures will help ensure an effective system of internal controls for GCPS. The manual will also be used as a training tool for staff. The policy format will follow GFOA recommended best practices and incorporate any relevant existing documentation as appropriate.

City of Peachtree Corners. Performed a Profitability Ratio Analysis and made recommendations to the city to properly apply the Profitability Ratio Method. JAT also conducted a survey of methods, tax rates, and revenues in other local governments and made recommendations to city management. JAT provided alternative rate structures for consideration by city management and City Council.

Projects, continued...

Financial Support Services
Georgia Local
Governments continued...

City of Douglasville. Providing year-round consulting services, including audit assistance and support drafting and reviewing financial policies and procedures. Assist in preparation of annual financial audit and complete annual Questionnaire and Request for Information for the city’s Continuing Disclosure Requirements. Documented Golf Course policy and procedures and made recommendations report.

City of Statham. Providing year-round governmental accounting services on-site and remotely. JAT augments city staff to enhance segregation of duties and performs high-level financial management tasks as directed by Mayor and City Council.

City of Warner Robins. JAT compiled a comprehensive set of formal and appropriately communicated accounting policies. These policies were coupled with current, complete, and well documented procedures to help ensure an effective system of internal controls for the City of Warner Robins. The policy format followed GFOA recommended best practices and incorporated relevant existing documentation. Providing year-round consulting services, including assistance in preparation of annual financial audit and complete annual Questionnaire and Request for Information for the city’s Continuing Disclosure Requirements.

City of Johns Creek. Provided comprehensive financial management support services for the City of Johns Creek. A JAT professional served as Interim Finance Director responsible for oversight of the Finance Department. The JAT Interim Finance Director performed high-level financial management tasks, as directed by City Management and City Council, until the city filled the vacant position.

City of Madison DDA. Services include updating standard operating procedures and establishing purchasing policies for Madison Downtown Development Authority. Also providing accounting services on a monthly, quarterly, and annual basis as well as financial reporting.

**Accounting Support
Northwest Georgia
Regional Library System,
West Georgia Regional
Library System, Newton
County Library System**

Providing monthly, quarterly, and annual accounting assistance in accounts receivable, accounts payable, bank reconciliations, budget development, payroll, quarterly financial reports, and audit reports. Providing as-needed assistance such as software and process implementation.

Education

B.B.A. Accounting, Valdosta State University
B.B.A. Finance, Valdosta State University

Certification

Certified Public Accountant
2011, Georgia, No. CPA029534

Affiliations

Georgia Society of Certified Public Accountants
American Institute of Certified Public Accountants
Georgia Government Finance Officers Association
Government Finance Officers Association
Trustee, Rehabilitation Industries of Northeast Georgia

EXHIBIT "A"
RESOLUTION

OF THE BOARD OF COMMISSIONERS OF EFFINGHAM COUNTY

WHEREAS, the Board of Commissioners of Effingham County has laid out and determined a project designated as Staffordshire Drainage Easement, being more particularly described in a plat labeled Easement Plat which is attached hereto, lands of Brixon Capital, LLC and Whiteship Farms, LLC, 9th District, Effingham County, Georgia, to which reference is hereby made.

WHEREAS, in order to implement said plan, it is necessary for the Board of Commissioners of Effingham County to acquire certain properties located in Effingham County that are now owned by private properties; and

WHEREAS, the acquisition of such properties is for a public purpose;

NOW, THEREFORE, it is found by the Board of Commissioners of Effingham County that the circumstances are such that it is necessary that the parcels be acquired by condemnation under the provisions of O.C.G.A. § 32-3-1 et seq.; and **THEREFORE**, pursuant to the power of eminent domain granted this governing authority by Article IX, Section II, Paragraph V, Constitution of Georgia (as amended in 1998) the Effingham County designees and the Effingham County Attorney are authorized to proceed forthwith to complete the acquisition of the properties needed for said Project and the Attorney for Effingham County is authorized and directed to file condemnation proceedings, including a declaration of taking, to acquire said title, estate, or interest in said lands all in accordance with the provisions of said Code section.

RESOLVED, this _____ day of _____, 2024.

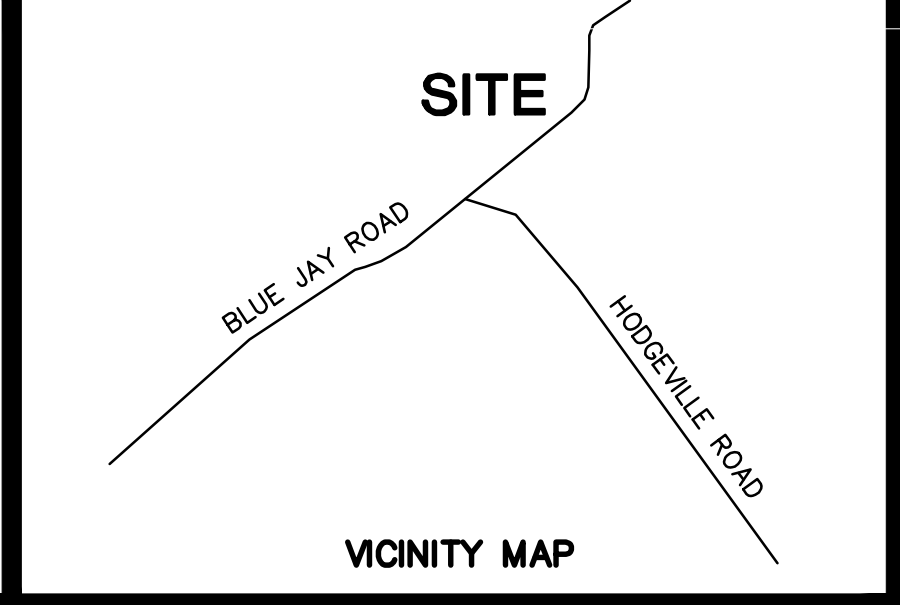
Board of Commissioners of Effingham County

BY: _____
Chairperson

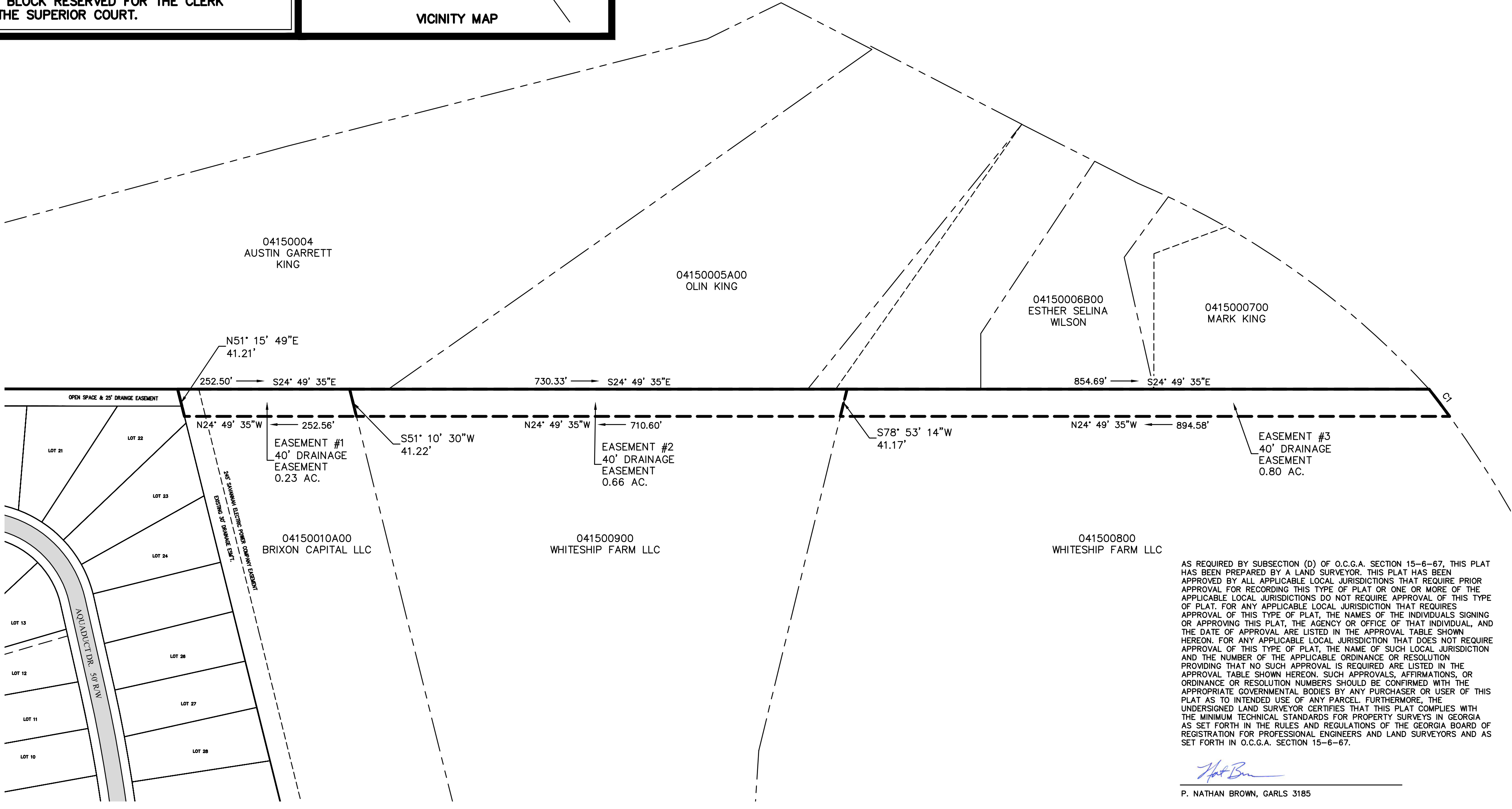
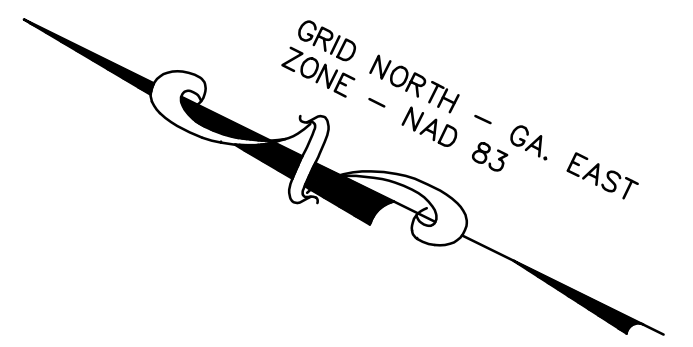
ATTEST: _____
Clerk of Commission

{SEAL}

THIS BLOCK RESERVED FOR THE CLERK OF THE SUPERIOR COURT.



CURVE TABLE						
CURVE NO.	DELTA	ARC	RADIUS	TANGENT	CHORD DIR.	CHORD
C1	1°54'45"	50.08'	1500.25'	25.04'	S28°11'07"W	50.08'



AS REQUIRED BY SUBSECTION (D) OF O.C.G.A. SECTION 15-6-67, THIS PLAT HAS BEEN PREPARED BY A LAND SURVEYOR. THIS PLAT HAS BEEN APPROVED BY ALL APPLICABLE LOCAL JURISDICTIONS THAT REQUIRE PRIOR APPROVAL FOR RECORDING THIS TYPE OF PLAT OR ONE OR MORE OF THE APPLICABLE LOCAL JURISDICTIONS DO NOT REQUIRE APPROVAL OF THIS TYPE OF PLAT. FOR ANY APPLICABLE LOCAL JURISDICTION THAT REQUIRES APPROVAL OF THIS TYPE OF PLAT, THE NAMES OF THE INDIVIDUALS SIGNING OR APPROVING THIS PLAT, THE AGENCY OR OFFICE OF THAT INDIVIDUAL, AND THE DATE OF APPROVAL ARE LISTED IN THE APPROVAL TABLE SHOWN HEREON. FOR ANY APPLICABLE LOCAL JURISDICTION THAT DOES NOT REQUIRE APPROVAL OF THIS TYPE OF PLAT, THE NAME OF SUCH LOCAL JURISDICTION AND THE NUMBER OF THE APPLICABLE ORDINANCE OR RESOLUTION PROVIDING THAT NO SUCH APPROVAL IS REQUIRED ARE LISTED IN THE APPROVAL TABLE SHOWN HEREON. SUCH APPROVALS, AFFIRMATIONS, OR ORDINANCE OR RESOLUTION NUMBERS SHOULD BE CONFIRMED WITH THE APPROPRIATE GOVERNMENTAL BODIES BY ANY PURCHASER OR USER OF THIS PLAT AS TO INTENDED USE OF ANY PARCEL. FURTHERMORE, THE UNDERSIGNED LAND SURVEYOR CERTIFIES THAT THIS PLAT COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN THE RULES AND REGULATIONS OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN O.C.G.A. SECTION 15-6-67.

Nathan Brown
 P. NATHAN BROWN, GARLS 3185

EASEMENT PLAT
 LANDS OF BRIXON CAPITAL LLC AND WHITESHIP FARMS LLC, 9TH G.M. DISTRICT, EFFINGHAM COUNTY, GEORGIA

DATE: MARCH 21, 2023
 JOB NO.
 SCALE: 1"=100'

ERROR OF CLOSURE: FIELD - 1/54,457
 ERROR OF CLOSURE: PLAT - 1/122,302
 ANGULAR ERROR: 1" PER POINT
 EQUIPMENT USED: TOTAL STATION
 0 100 200

HUSSEY GAY BELL
Established 1958
 329 COMMERCIAL DRIVE, SAVANNAH, GA 31406 / T:912.354.4626

