



AGENDA

WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, AUGUST 12, 2024 AT 5:00 PM
MUNICIPAL BUILDING - 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. **INVOCATION** — VICE-MAYOR CATHY D. PATTISON
2. **CALL TO ORDER** — MAYOR BETH A. TAYLOR
3. **ESTABLISHMENT OF QUORUM** — MAYOR BETH A. TAYLOR
4. **PLEDGE OF ALLEGIANCE** - COUNCILWOMAN HOLLY E. ATKINS
5. **APPROVAL OF AGENDA** (requires motion and roll call vote)
6. **6:00 P.M. SCHEDULED RECESS** (if necessary)
7. **CONSENT AGENDA**
 - A. Minutes of the special meeting of July 15, 2024, and the regular meeting of July 22, 2024 (requires motion and vote)
8. **PRESENTATIONS BY TOWN COUNCIL**
 - A. **Presentation of a proclamation and a rocking chair to Mr. Timothy Whalen for his retirement from the Town of Wytheville**
 1. Presentation by Mayor Beth Taylor
 - B. **Consider adopting a resolution honoring the life of Mr. John M. Johnson and presenting the resolution to the Johnson family**
 1. Adoption of the resolution honoring Mr. John M. Johnson (requires motion and vote)
 2. Presentation of the resolution by Mayor Beth Taylor
9. **PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**
 - A. **Public hearing to consider an amendment to the Code of the Town of Wytheville, Virginia, Part I. Charter, Section 2. Council Generally, regarding the handling of vacancies for the governing body**
 1. Staff Report/Presentation by Town Manager Brian Freeman
 2. Public hearing to receive comments regarding an amendment to the Code of the Town of Wytheville, Virginia, Part I. Charter, Section 2. Council Generally, regarding

the handling of vacancies for the governing body

3. Consideration by the Town Council to adopt Ordinance No. 1439, an ordinance amending and reenacting Part I. Charter, Section 2. Council Generally, of the Code of the Town of Wytheville, Virginia, on first and final reading (**requires motion and roll call vote**)

B. Consider authorizing Town staff to apply for Virginia Tobacco Region Revitalization Commission Energy Ingenuity Funds

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. Consideration by the Town Council to authorize Town staff to apply for Virginia Tobacco Region Revitalization Commission Energy Ingenuity Funds (**requires motion and roll call vote**)

C. Schedule a public hearing for the September 9, 2024, Town Council meeting to consider approving a budget appropriation in the amount of \$64,500 to replace the arm on Clarifier #4 at the Wastewater Treatment Plant and to add a \$50,000 revenue line item for a Southeast Rural Community Assistance Project (SERCAP) Grant for the same Clarifier

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. Consideration by the Town Council to schedule a public hearing at the September 9, 2024, Town Council meeting to approve a budget appropriation in the amount of \$64,500 to replace the arm on Clarifier #4 at the Wastewater Treatment Plant and to add a \$50,000 revenue line item for a SERCAP grant for the same Clarifier (**requires motion and vote**)

D. Consider a budget appropriation for an Employee Appreciation Dinner

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. Consideration by the Town Council to approve a budget appropriation for an Employee Appreciation Dinner (**requires motion and roll call vote**)

E. Consider the request of Fire Chief Chris Slemp for traffic control on Saturday, October 12, 2024, for the Annual Fire Prevention Parade

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. Consideration by the Town Council to approve the request for the Annual Fire Prevention Parade (**requires motion and vote**)

F. Consider scheduling a Work Session for August 26, 2024, at 4:30 p.m., to hold a Meet and Greet Session or making an appointment to the Wytheville Redevelopment and Housing Authority to fill the expiring term of Ms. Sharon Alexander (term expires September 8, 2024)

1. Staff Report/Presentation by Town Clerk Sherry Corvin

2. Consideration by the Town Council to schedule a Meet and Greet Session for the August 26, 2024, Town Council meeting at 4:30 p.m. **or** to make an appointment to the Wytheville Redevelopment and Housing Authority **(requires motion and vote)**

G. Consider the following reappointments to the New River Regional Water Authority: (1) Town Manager Brian Freeman (four year term, expiring June 30, 2028); (2) Vice-Mayor Cathy Pattison (two year term, expiring June 30, 2026)

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration to make the following reappointments to the New River Regional Water Authority: (1) Town Manager Brian Freeman (four year term, expiring June 30, 2028); (2) Vice-Mayor Cathy Pattison (two year term, expiring June 30, 2026) **(requires motion and roll call vote)**

10. PRESENTATIONS TO TOWN COUNCIL

A. Presentation by representatives of the Community Cats Rescue Network (CCRN) regarding their Trap, Neuter, Release (TNR) efforts in the Town of Wytheville, and a discussion regarding animal welfare

1. Presentation by representatives of the Community Cats Rescue Network regarding their TNR efforts

2. Discussion by the Town Council regarding animal welfare

11. CITIZENS' PERIOD

12. NEW BUSINESS - TOWN MANAGER BRIAN FREEMAN

13. REPORTS

A. Upcoming Meetings - TOWN CLERK SHERRY CORVIN

14. OTHER BUSINESS

A. Review of vacancies/upcoming vacancies on Town Committees, Commissions, Authorities, Boards

1. Staff Report/Presentation by Town Clerk Sherry Corvin

B. Council Member Time

C. Miscellaneous

15. CLOSED MEETING

A. Closed Meeting pursuant to § 2.2-3711 (A.) (1.) Discussion regarding performance appraisals and salaries for appointed employees, and discussion regarding a pending vacancy of an appointed position (requires motion and vote)

B. Certification of Closed Meeting (requires motion and roll call vote)

16. ADJOURNMENT