



# UTILITIES COMMISSION MEETING AGENDA

Wednesday, June 08, 2022 at 5:30 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

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## CALL TO ORDER

## ROLL CALL

## CONSENT AGENDA

1. Approve the Utilities Commission Meeting Minutes of May 4, 2022.

## BUSINESS ITEMS

2. Recommend Planning & Zoning approve the Conditional Use Permit for Stare Academy with Conditions.
3. Approve the Vacation of Utility Easements, PUD, and Preliminary & Final Plat of Baxter Medical Park Third Addition
4. Approve the Brainerd Lakes Integrated Health System Development Agreement
5. Approve the Brainerd Lakes Integrated Health System Stormwater Facilities Maintenance Agreement.
6. Accept the Brainerd Lakes Storage, LLC. (KO Storage) Municipal Improvements as Outlined in the Development Agreement
7. Accept the Menards, Inc. Municipal Improvements as Outlined in the Development Agreement
8. Approve the Bolton & Menk Fee Amendment for the 2022 Inglewood Drive Railway Crossing & Associated Roadway Improvements Project in the Not to Exceed Amount of \$170,490.00 for a Total Revised Contract Amount of \$946,850.00 as Outlined Above in the Staff Recommendation  
  
Approve the Bolton & Menk Pavement Management Plan Update
9. Award the Base Bid to ASTECH Corporation of St. Cloud, Minnesota in the amount of \$306,774.40 for the 2022 Micro Surfacing Improvements Project
10. Quiet Zone Assessment Project Monthly Update
11. Water Treatment Plant Improvements Project Monthly Update
12. Approve the Northern Plains Contracting Inc. Change Order No. 4 in the deduct amount of \$18,270.57 for the Water Treatment Plant Improvements Project
13. Approve the Northern Plains Contracting Inc. Partial Pay Estimate No. 9 in the amount of \$132,134.10 for the Water Treatment Plant Improvements Project.
14. Install a New Chlorine Feed Booster Pump and VFD at the Water Interconnect Building and Increase the Project Budget from \$150,100 to \$162,950.

15. Approve SEH Contract Amendment No. 3 for Water Treatment Plant Filter Reconstruction and Needs Assessment in the not-to-exceed amount of \$25,020.00 for a total revised contract of \$240,703.64
16. Accept the KLM Inspection Report for the 400,000 Gallon South Water Tower and budget \$65,000 in the Water Enterprise Fund for Repairs/Maintenance to Structures for the 2023 budget.
17. 2021 Mill & Inlay and Full Depth Reclamation Improvements Project Update.
18. Approve the Knife River Corporation – North Central Change Order No. 4 in the increased amount of \$20,128.00 and amending the contract completion dates for the 2021 Mill & Inlay and Full Depth Reclamation Improvements Project.
19. 2022 Full Depth Reclamation & Reconstruction Improvements Project Monthly Update
20. Approve the Anderson Brother Construction Company of Brainerd, LLC Change Order No. 1 in the increased amount of \$27,838.16 for the 2022 Full Depth Reclamation & Reconstruction Improvements Project.
21. Approve the Anderson Brother Construction Company of Brainerd, LLC Partial Pay Estimate No. 1 in the amount of \$175,097.34 for the 2022 Full Depth Reclamation & Reconstruction Improvements Project, Municipal Project Number 4422).
22. Approve the Tom’s Backhoe Service, Inc. Partial Pay Estimate No. 3 (Final) in the amount of \$2,579.51 for the Lift Station No. 14 Reconstruction Project.
23. Lift Station 16 Reconstruction Project Monthly Update
24. Approve Plans and Specifications and Authorize Advertisement for Bids for the Lift Station No. 16 Reconstruction Project
25. Adopt Resolution No. 2022-XXX to enter into the Master Partnership Contract with the Minnesota Department of Transportation.
26. Approve the SEH Agreement for Design and Construction Engineering Professional Services for the Cypress Drive and Douglas Fir Drive Improvements project, in the Not to Exceed Amount of \$614,000.
27. Proposal for Engineering Services - City Street Micro Surfacing Pavement Management Program Update

#### **INFORMATIONAL ITEMS**

28. 2022 Foley Road, Isle Drive, and Forthun Road Improvements Project Update, City Improvement No. 4114
29. 2022 Trunk Highway 210 & Inglewood Drive Railway Crossing Improvements Project Update
30. 2023 Knollwood Drive Improvements Project Monthly Update
31. CSAH 48 Corridor Traffic Study Monthly Update

32. Eagle Drive Area Improvements Project Monthly Update
33. Holiday Station Store Contamination Project Monthly Update
34. Inglewood Drive Drainage Improvements Project Monthly Update
35. HR Green MS4 Contract Project Monthly Update
36. Section 6 Area A1 Outlet Design Project Monthly Update
37. Section 6 Area A1 Outlet Right of Way Acquisition Support Project Monthly Update
38. Stormwater Basin Cleaning (SWPOND-105) Project Monthly Update
39. TH 210 Street Lighting Improvements Project Monthly Update
40. Support with the Update and Revision of Title 8, Chapter 2 – Sewer Use and Service, of the Baxter City Code Project Monthly Update
41. Wastewater Treatment Plant Charges for April 2022
42. Whiskey Creek Project Update

**ADJOURN**