



# TOWN COUNCIL REGULAR MEETING

TOWN OF CHASE CITY, VA

Monday, June 10, 2024 at 7:00 PM

525 North Main Street, Chase City VA 23924

Phone: (434) 372-5136 | [www.chasecity.org](http://www.chasecity.org)

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## ADA NOTICE

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It is the intention of the Town of Chase City to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact Town Hall by phone or email, at least four business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.

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## AGENDA

### Call to Order

### Invocation

### Citizen's Recognition

### Consent Agenda

1. The minutes from the regularly scheduled meeting on 5/13/24 submitted to the Town Council for approval.
2. The minutes from the public hearing on 5/13/24 submitted to the Town Council for approval.
3. The minutes from the public hearing on 5/23/24 submitted to the Town Council for approval.
4. The minutes from the public hearing on 5/30/24 submitted to the town council for approval.

### Old Business

#### 5. **Cut-On Fee Ordinance - Second Reading**

**Item:** To obtain approval of revised Cut-On fee charges per Sec. 5-1-40.

**Discussion:**

1. Sec. 5-1-40 currently reads as following:

After water has been cut off as provided in section 5-1-39, it shall not be cut on again until all previous and current balances for the premises are paid together with

a cut-on fee of \$50.00. In the event it is necessary to make the cut on after normal working hours set forth for the Municipal Building (8:30 a.m. to 5:00 p.m.), Monday through Friday or on weekends or holidays, the cut on fee shall be \$75.00.

**Recommendations:**

1. The Town Council change the code to reflect the following price changes/increases:

After water has been cut off as provided in section 5-1-39, it shall not be cut on again until all the previous and current balances for the premises are paid together with a cut-on fee of \$75.00. In the event it is necessary to make the cut on after normal working hours set forth for the Municipal Building (8:30 a.m. to 5:00 p.m.), Monday through Friday or on weekends or holidays, the cut on fee shall be \$100.00.

2. The Town Council to vote to approve the second reading and price increase of the ordinance changes as presented.

3. The Town Council to vote to adopt the new ordinance.

6. **Grass Cutting Ordinance - Second Reading**

**Item:** To obtain approval of revised Grass Cutting charges per Sec. 4-3-5.

**Discussion:**

1. Sec. 4-3-5 currently reads as:

After the five working days' written notice from the town for the property owner to cut the grass and the owner fails to cut, the town will cut the grass and weeds and bill the property owner as provided in section 4-3-4, cutting by town. The costs for the town to perform the cutting shall include a \$50.00 civil penalty and an administrative fee per cutting as follows:

First cutting in a year: \$150.00.

Second cutting in a year: \$200.00.

Third cutting in a year: \$250.00

Each additional cutting after three will be an additional \$25.00 charge. Grass cutting charges shall not exceed \$3,000.00 in a 12-month period.

**Recommendations:**

1. The Town Council change the code to reflect the following price changes/increases:

First cutting in a year: \$200.00

Second Cutting in a year: \$250.00

Third Cutting in a year: \$300.00

2. The Town Council to vote to approve the ordinance price increase change as a second reading.

3. The Town Council to vote to adopt the new ordinance.

7. The town council is presented with the 2025 fiscal year budget and asked to vote a second and final time for approval.

### **New Business**

8. Bills Paid in the Month of May 2024

9. Report to Council/Operating Budget May 2024

10. The charge off report for May 2024 submitted to Town Council for approval.

11. The Chase City Police Department report for May 2024 submitted to the Town Council for approval.

12. The public works report for May 2024 submitted to council for a vote of approval.

13. The May 2024 Chase City Volunteer Fire Department report submitted to the Town Council for approval.

14. **Item:** To authorize the Lee Building at 121 E Second Street to be classified as a surplus building so it can be sold.

**Discussion:** The Town Council will discuss their concerns regarding the Lee Building at 121 E Second Street being marked as surplus to be sold.

**Recommendation:** The Town Council is asked to vote to authorize the Lee Building at 121 E Second Street to be marked as a surplus building so that it may be sold.

15. **Item:** A member of the Planning Commission's term ends June 2024.

**Discussion:** M. J. Colgate's term ends as Planning Commission member in June of 2024.

**Recommendations:** The Town Council vote to approve appointing Matt Chumney for a four-year term on the Planning Commission, replacing M. J. Colgate.

16. **Item:** A second member of the Planning Commission's term ends June 2024.

**Discussion:** Charles Willis' term ends as Planning Commission member in June of 2024.

**Recommendations:** The Town Council vote to approve appointing Christian Anderson for a four year term on the Planning Commission, replacing Charles Willis.

17. **Item:** A member of the Industrial Development Authority's Commission ends June 2024.

**Discussion:** C. W. Carter's term as an IDA member ends June 2024.

**Recommendations:** The Town Council vote to approve appointing Charles Willis to a four-year term on the Industrial Development Authority, replacing C. W. Carter.

18. **Item:** A second member of the Industrial Development Authority's term ends June 2024.

**Discussion:** Robert Bondurant's term on the Industrial Development Authority ends June 2024.

**Recommendations:** The Town Council votes to approve appointing Josh Hatchel for a four-year term on the Industrial Development Authority, replacing Robert Bondurant.

19. The Town Manager would like the Town Council to vote to allow the Treasurer to use \$15,000.00 of the remaining contingency fund to purchase another truck for the public works department.

### **Mayor/Council Comments**

### **Town Manager's Oral Report**

### **Adjournment**