



# Regular Council Meeting Agenda

Tuesday, September 17, 2024 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**The City Council of Hilshire Village, Texas will meet on Tuesday, September 17, 2024, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Individuals may personally engage with the City Council during the meeting at City Hall or through written communication. Please ensure your comments are submitted in advance to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com).

Participants attending the meeting via videoconference will not have audio or video functionalities enabled.

View Meeting via Teams  
Meeting ID: 282 137 274 565  
Passcode: iKanJR

## 1. **CALL TO ORDER**

- 1.A. Invocation (Mayor Buesinger)
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

## 2. **CITIZEN'S COMMENTS**

Citizens may address the Council for up to three minutes on any topic, whether on the agenda or not. Speakers can choose to speak immediately or wait until the relevant agenda item is discussed, if applicable. When addressing the Council, speakers must use the microphone and state their name and address before speaking. Any prepared remarks should be submitted to the City Secretary before the meeting begins. Please note that due to Open Meetings Act regulations, the Council cannot deliberate on non-agenda items raised during this time. Such items may be scheduled for a future meeting if Council action is required.

## 3. **REPORTS TO COUNCIL**

- 3.A. Spring Valley Police Report (Spring Valley Village PD)
- 3.B. Fire Commissioner's Report (Commissioner Garofalo, Mayor Buesinger)
- 3.C. City Engineer's Report (HDR Engineering)
- 3.D. Building Official's Report (Secretary Stephens)

- 3.E. Mayor Buesinger's Report (Mayor Buesinger)
- 3.F. City Secretary's Report: (City Secretary Stephens)
  - Call Log
  - Consent Agenda
  - Tree Board Inaugural Meeting
  - Street Lights Update
- 3.G. City Treasurer's Report (City Secretary Stephens)
  - 2024 Debt Series Update

4. **CONSENT AGENDA**

- 4.A. Approve Disbursements
- 4.B. Approve Minutes from the Regular Council Meeting August 20, 2024
- 4.C. Approve August 2024 Check Registers
- 4.D. Approve Resolution 2024-267 Ratifying City Hall A/C Expense
- 4.E. Approve a proclamation recognizing October as Domestic Violence Awareness Month.
- 4.F. Approve a proclamation recognizing National Night Out to be held October 1, 2024, location to be determined.
- 4.G. Approve a proclamation recognizing World Teacher Day as October 5, 2024.
- 4.H. Approve a proclamation recognizing Halloween Night to be held October 31, 2024, on Archley Drive

5. **DISCUSSION**

- 5.A. Public Hearing on the Proposed Annual Budget for the Fiscal Year Ending 2025.

6. **DISCUSSION AND POSSIBLE ACTION**

- 6.A. Discussion and possible approval of Ordinance Number 840-2024 amending Appendix "A" Fee Schedule of the Code of Ordinances of the City of Hilshire Village, Texas by deleting section 7.200 and replacing with a new section 7.200 establishing new water and trash rates.
- 6.B. Discussion and possible approval of Ordinance Number 841-2024 adopting the City of Hilshire Village, Texas General Budget for the Fiscal Year Ending 2024 in accordance with Section 102.007(c) of the Local Government Code.

This budget reflects an increase in revenue from property taxes than last year's budget by an amount of \$34,222, which is a 1.89 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$41,286.

- 6.C. Discussion and possible approval of a component of the tax rate in the amount of \$0.112531/100 for the purpose of paying the accruing interest and to provide a sinking fund for payment of the indebtedness of the City for the 2024 tax year. (Roll Call Vote)
- 6.D. Discussion and possible approval of a component of the tax rate in the amount of \$0.438454/100 to fund the City's maintenance and operation expenditures for the 2024 tax year. (Roll Call Vote)
- 6.E. Discussion and Possible Approval of the City of Hilshire Village Ordinance Number 842-2024 providing for the Levy and Collection of Ad Valorem Taxes for the Year 2024.

**7. DISCUSSION AND POSSIBLE ACTION**

- 7.A. Discussion and possible approval of finance policy.
- 7.B. Discussion and possible direction to staff regarding the City of Hilshire Village Hazard Mitigation and Disaster Response Policy  
Village Fire Department Mayor's Emergency Management Guide  
Harris County Hazard Mitigation Interlocal Agreement & Action Plan
- 7.C. Discussion and possible approval to vote in the election of the Region 14 Director of the Texas Municipal League Board of Directors.
- 7.D. Discussion and possible approval to vote in the election of Places 11 through 14 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.

**8. FUTURE AGENDA TOPICS**

**9. ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible September 13, 2024 at 3:00 p.m.**

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.