



# Regular Council Meeting Agenda

Tuesday, October 15, 2024 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

---

**The City Council of Hilshire Village, Texas will meet on Tuesday, October, 15 2024, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Individuals may personally engage with the City Council during the meeting at City Hall or through written communication. Please ensure your comments are submitted in advance to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com).

Participants attending the meeting via videoconference will not have audio or video functionalities enabled.

View Meeting on Teams:  
Meeting ID: 257 608 160 464  
Passcode: TfEJCd

## 1. **CALL TO ORDER**

- 1.A. Invocation (Council Member Cooper)
- 1.B. Pledge of Allegiance
- 1.C. Roll Call

## 2. **CITIZEN'S COMMENTS**

Citizens may address the Council for up to three minutes on any topic, whether on the agenda or not. Speakers can choose to speak immediately or wait until the relevant agenda item is discussed, if applicable. When addressing the Council, speakers must use the microphone and state their name and address before speaking. Any prepared remarks should be submitted to the City Secretary before the meeting begins. Please note that due to Open Meetings Act regulations, the Council cannot deliberate on non-agenda items raised during this time. Such items may be scheduled for a future meeting if Council action is required.

## 3. **REPORTS TO COUNCIL**

- 3.A. Spring Valley Police Report
- 3.B. Fire Commissioner's Report (Commissioner Garofalo, Mayor Buesinger)
- 3.C. City Engineer's Report (HDR Engineering)
- 3.D. Building Official's Report (Secretary Stephens)

- 3.E. Mayor Buesinger's Report
- 3.F. City Secretary's Report:  
Call Log  
Consent Agenda  
Fiscal Year 2024 Report
- 3.G. City Treasurer's Report (City Secretary Stephens)  
Q4 Financial Report  
Fiscal Year 2024 Report

4. **CONSENT AGENDA**

- 4.A. Approve Disbursements.
- 4.B. Approve Minutes from the Regular Council Meeting September 17, 2024.
- 4.C. Approve Check Registers September 2024.
- 4.D. Approve a proclamation recognizing Arbor Day to be November 1st, 2024.

5. **DISCUSSION AND POSSIBLE ACTION**

- 5.A. Discussion and possible approval of Village Fire Department 2024 Budget Amendment 2024-01. The proposed amendment will not result in additional assessments. (Commissioner Garofalo, Mayor Buesinger)
- 5.B. Discussion and possible approval of Ordinance No. 843-2024 authorizing the issuance of 'City of Hilshire Village, Texas, Combination Tax and Revenue Certificates of Obligation, Series 2024'; levying an ad valorem tax; pledging certain net revenues; authorizing the execution of a transfer and paying agency agreement; and addressing other related matters. (Secretary Stephens, Hilltop Securities)
- 5.C. Discussion and possible authorization to proceed with Bidding Phase and Construction Administration Services, as well as Construction Phase Additional Services such as Construction Observation (Full-Time or Part-Time), Record Drawings and Miscellaneous Expenses associated with the Hilshire Green Paving, Drainage & Utility Improvements Project. (HDR Engineering)
- 5.D. Discussion and possible authorization for Engineering Services for the Hickory Shadows Paving, Drainage & Water Line Improvements Project. (HDR Engineering)

6. **FUTURE AGENDA TOPICS**

The next council meeting will be on November 19th, 2024 at 6:30 p.m.  
Finance Policy  
Amendment to Building Official Contract Services for Code Enforcement  
Villages Mutual Insurance Cooperative Board 2025 Insurance Carrier Recommendation

7. **ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible October 11, 2024 at 3:00 p.m.**

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.