



# Regular Council Meeting Agenda

Tuesday, July 18, 2023 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**The City Council of the City of Hilshire Village, Texas will meet on Tuesday, July 18, 2023, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Any person may participate and address the City Council at the meeting by Zoom, telephone, personal appearance at City Hall, or by writing. Please send comments for the council to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com)

Join Zoom Meeting

<https://us06web.zoom.us/j/87858038539?pwd=L2dXNHovMjVrNWN4NHliZXBBbm5odz09>

Meeting ID: 878 5803 8539

Passcode: 0718

One Tap Mobile

+1-346-248-7799, 878 5803 8539#, \*0718 (Houston)

This meeting agenda is posted online at <http://www.hilshirevillagetexas.com>

## 1. **CALL TO ORDER**

1.A. Invocation (Council Member Carey)

1.B. Pledge of Allegiance

1.C. Roll Call

## 2. **CITIZEN'S COMMENTS**

*This is an opportunity for citizens to speak to Council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.*

*Speakers must address the council at the microphone and give their name and address before voicing their concerns.*

*Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any*

*prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.*

**3. REPORTS TO COUNCIL**

**3.A.** Police Report

**3.B.** Building Official Report

**3.C.** Engineer's Report  
1306 Glourie Drive  
1126 Guinea Drive  
1319 Pine Chase Drive  
12 Pine Creek Lane  
1210 Ridgeley Drive  
1310 Ridgeley Drive

Hilshire Green Paving, Drainage & Utility Improvements  
Pine Chase Grove Water Meter area  
Wirt Road Safety Project/Interlocal Agreements

**3.D.** Fire Commissioner's Report (Mayor Buesinger)

**3.E.** Mayor Buesinger's Report

**3.F.** City Secretary's Report: (City Secretary Stephens)  
Complaint Log  
Consent Agenda

**3.G.** City Treasurer's Report (City Secretary Stephens)  
6-30-2023 Financials  
ARPA Fund Clawback Update  
Debt Planning Schedule (Joe Morrow, Hilltop Securities)

**4. CONSENT AGENDA**

**4.A.** Disbursements

**4.B.** Minutes from the Regular Council Meeting

**4.C.** Check Registers June 2023

**4.D.** Approve June 2023 Financial Report

**5. DISCUSSION AND POSSIBLE ACTION**

**5.A.** Discussion and Possible Authorization for Engineering Services for the Hilshire Green Paving, Drainage & Utility Improvements Project

**5.B.** Discussion and possible action to approve the Village Fire Department 2022 Audit

5.C. Discussion and Possible Action to select a re-payment plan for overpaid sales and use tax in the amount of \$5,202.72

6. **DISCUSSION**

7. **ADDITIONAL COUNCIL COMMENTS**

8. **FUTURE AGENDA TOPICS**

9. **ANNOUNCEMENTS**

10. **ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible June 14, 2023 at 3:00 p.m.**

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours prior to this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.