



# Regular Council Meeting Agenda

Tuesday, July 16, 2024 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

---

**The City Council of Hilshire Village, Texas will meet on Tuesday, July 16, 2024, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Individuals may personally engage with the City Council during the meeting at City Hall or through written communication. Please ensure your comments are submitted in advance to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com).

Participants attending the meeting via videoconference will not have audio or video functionalities enabled.

View Zoom Meeting

<https://us06web.zoom.us/j/84673562762?pwd=se30atf2xh1yka8ftA83xKkM2Dng7r.1>

Meeting ID: 846 7356 2762

Passcode: 0724

One tap mobile:

+1 (346) 248-7799 US (Houston)

## 1. **CALL TO ORDER**

1.A. Invocation (Council Member Gordy)

1.B. Pledge of Allegiance

1.C. Roll Call

## 2. **CITIZEN'S COMMENTS**

Citizens may address the Council for up to three minutes on any topic, whether on the agenda or not. Speakers can choose to speak immediately or wait until the relevant agenda item is discussed, if applicable. When addressing the Council, speakers must use the microphone and state their name and address before speaking. Any prepared remarks should be submitted to the City Secretary before the meeting begins. Please note that due to Open Meetings Act regulations, the Council cannot deliberate on non-agenda items raised during this time. Such items may be scheduled for a future meeting if Council action is required.

## 3. **REPORTS TO COUNCIL**

- 3.A. Spring Valley Police Report
- 3.B. Fire Commissioner's Report (Mike Garofalo, Mayor Buesinger)
- 3.C. City Engineer's Report (HDR Engineering)
- 3.D. Building Official's Report (Secretary Stephens)
- 3.E. Mayor Buesinger's Report
- 3.F. City Secretary's Report:  
Call Log  
Consent Agenda
- 3.G. City Treasurer's Report (City Secretary Stephens)  
Q3 2024 Investments & Finance Report

4. **CONSENT AGENDA**

- 4.A. Approve Disbursements
- 4.B. Approve Check Registers June 2024

5. **BUDGET WORKSHOP #1**

- 5.A. Review FYE 2025 Preliminary Budget including revenue sources, general expenses and expected increases from contracted services, capital expenditure planning.

6. **DISCUSSION AND POSSIBLE ACTION**

- 6.A. Discussion and possible approval of City of Hilshire Village Resolution 2024-264 authorizing Notice of Intent to issue City Certificates of Obligation.
- 6.B. Discussion and possible action to approve the City of Hilshire Village Resolution # 2024-265 creating a new TexPool account to invest Cultural Education Facilities Finance Corporation (CEFFC) funds.
- 6.C. Discussion and possible approval to to cancel the Zoom Meetings subscription and switch to Microsoft Teams for virtual meetings.
- 6.D. Appoint member(s) to fill a vacancy on the Board of Adjustments.  
The recommendation from the current BOA members is to promote Brian Wilks from alternate to permanent member and appoint new alternate.

7. **EXECUTIVE SESSION**

- 7.A. Council to consider convening into closed session regarding: Sec. 551.074, Texas Government Code to discuss personnel matters and to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – Engineering Services.

8. **DISCUSSION AND POSSIBLE ACTION**

**8.A.** Discussion and possible action, decision, or vote on a matter deliberated in executive session closed meeting.

**9. FUTURE AGENDA TOPICS**

August 20th Council Meeting to include Budget Workshop #2, approve financial policy, approve proposed tax rate

September 10th Budget Workshop #3

September 17th Public Hearing, approve 2025 Budget & 2024 Tax Rate

**10. ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible July 12, 2024 by 5:00 PM.**

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.